

**CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
March 2, 2009**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

ROLL CALL (Mayor Nowaczek and City Councilmembers Carlson, Johnson, Kraftson and Seeberger)

PROCLAMATIONS, COMMENDATIONS, PETITIONS, AND ANNOUNCEMENTS

1. Letter of Commendation for Officer Patrick Logan
2. Introduction of Police Department K9 and handler
3. February recycling award to Alex Hove

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person).*

- 1.
- 2.

CONSENT AGENDA

TAB #

Consider a resolution adopting items 1 through 9

- | | |
|---|---|
| 1. February 2, 2009 City Council regular meeting minutes | 1 |
| 2. February payables and receipts | 2 |
| 3. February building, plumbing and mechanical permits | 3 |
| 4. Snowplowing contract with the State of Minnesota for Highway 95 | 4 |
| 5. Support of the 34 th Red Bull Infantry Division's deployment to Iraq | 5 |
| 6. Safety Camp registration fee | 6 |
| 7. Separation agreement with Officer Patrick Logan | 7 |
| 8. Replacement of Police Chief squad vehicle | 8 |
| 9. Payment request to State of Minnesota to reimburse City of Bayport for MSCWMO Perro Creek Outlet Project costs to date | 9 |

PUBLIC HEARINGS

COUNCIL LIAISON REPORTS

UNFINISHED BUSINESS

1. Update on Barker's Alps Phase I improvements 10
2. Consider approval of the storm sewer easement and agreement

TAB #

- | | |
|---|----|
| 3. Consider award of the MSCWMO Perro Creek Outlet Project | 11 |
| 4. Consider agreement with SEH for professional services for Perro Creek Outlet Project | 12 |

NEW BUSINESS

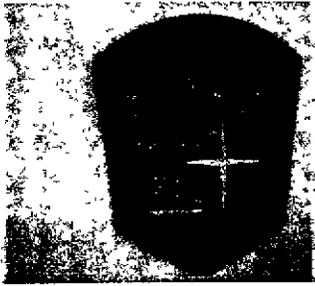
- | | |
|--|----|
| 1. Consider an amendment to the city's ordinance regarding liquor licenses | 13 |
|--|----|

COUNCIL ITEMS AND ANNOUNCEMENTS

CITY ADMINISTRATOR ITEMS AND ANNOUNCEMENTS

1. *Discuss potential 2009 budget revenue loss workshop*
2. Code enforcement discussion
3. Closed session to discuss pending litigation

ADJOURNMENT



Bayport Police Department
294 North 3rd Street
Bayport, Minnesota 55003
Phone: 651-275-4400
Fax: 651-275-4411

Laura Eastman
Chief of Police

LETTER OF COMMENDATION
Officer Patrick Logan
March 2, 2009

On January 22, 2009, Officer Logan was dispatched to a Bayport residence for a medical situation. Upon arriving, he observed a lady in distress who was choking and clearly having difficulties breathing. Officer Logan immediately performed the Heimlich maneuver and dislodged a piece of meat that was obstructing her airway.

I personally spoke to the person Officer Logan assisted, and she feels that he may have saved her life.

I wish to formally recognize Officer Patrick Logan for his quick response and for saving a life! It is with gratitude and appreciation that I commend Officer Logan for his demonstration of commitment to the Bayport Police Department and the community.



Police Chief Laura Eastman

RESOLUTION NO. 09-

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE
CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA HELD
MARCH 2, 2009**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 2nd day of March 2009, at 6:00 p.m

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-9 FROM THE
MARCH 2, 2009 CITY COUNCIL AGENDA**

1. February 2, 2009 City Council regular meeting minutes
2. February payables and receipts
3. February building, plumbing and mechanical permits
4. Snowplowing contract with the State of Minnesota for Highway 95
5. Support of the 34th Red Bull Infantry Division's deployment to Iraq
6. Safety Camp registration fee
7. Separation agreement with Officer Patrick Logan
8. Replacement of Police Chief squad vehicle
9. Payment request to State of Minnesota to reimburse City of Bayport for MSCWMO Perro Creek Outlet Project costs to date

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Jonathan Nowaczek –
Connie Carlson –
Dan Johnson –

Torry Kraftson –
Judy Seeberger –

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 2nd day of March 2009.

ATTEST:

Mike McGuire, City Administrator

Jon Nowaczek, Mayor

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
FEBRUARY 2, 2009
6:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Mayor Nowaczek called the regular City Council meeting of February 2, 2009 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Jon Nowaczek, Councilmembers Connie Carlson, Dan Johnson, and Torry Kraftson, and Judy Seeberger

Members Absent: None

Others Present Administrator Mike McGuire, Public Works Supervisor Mel Horak, Engineer Barry Peters, Assistant City Administrator/ Planner Sara Taylor, and Attorney Nick Vivian

PROCLAMATIONS/COMMENDATIONS/PETITIONS

1. The January 2009 recycling award went to Susan Neumann.

OPEN FORUM

1. Colleen Danford, Director of the Lucy Winton Bell Athletic Fields, presented a plaque to the City of Bayport in recognition of the city's monetary support. She reported construction on a new multipurpose building would begin in April.

CONSENT AGENDA

Mayor Nowaczek read items 1-5 on the consent agenda.

Councilmember Carlson introduced the following resolution and moved its adoption:

Resolution 09-02

**RESOLUTION, CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA, APPROVING
CONSENT AGENDA ITEMS 1-5 FROM THE FEBRUARY 2, 2009 CITY COUNCIL AGENDA**

1. January 5, 2009 City Council regular meeting minutes
2. January payables and receipts
3. January building, plumbing and mechanical permits
4. Use agreement for the 800 MHz radio system
5. Special event application from BCAL for ice skating event at Perro Park

The motion for adopting the foregoing resolution was duly seconded by Councilmember Johnson and upon roll call being taken, the following voted via voice:

Jon Nowaczek – aye

Dan Johnson - aye

Judy Seeberger – aye

Connie Carlson – aye

Torry Kraftson – aye

PUBLIC HEARINGS

Public hearing to consider a request for a conditional use permit (CUP) to allow the existing garage on the property to be utilized as an elevation method other than fill, to construct a proposed second level addition to the garage, for the purpose of creating a single-family residential dwelling unit located at 9 Point Road: Mayor Nowaczek noted the public hearing was being held due to a lack of quorum at the

January Planning Commission meeting. Assistant Administrator/Planner Sara Taylor reviewed a request to modify an existing garage at 9 Point Road to provide a second story addition that would be used as a single family dwelling and/or a hobby-art studio for the owners who live at 10 Point Road. The property is in the flood plain, and the city's flood plain management ordinance requires that all dwelling structures must be elevated on fill to protect them from flooding. The property owner has requested using the garage as the foundation to elevate the proposed dwelling unit instead of fill, which requires a CUP. The proposed structure would comply with all impervious coverage, setback, and height requirements. In addition, staff discussed the project with the DNR, and no issues were identified.

No comments were heard at the public hearing. It was moved by Councilmember Carlson and seconded by Councilmember Kraftson to close the public hearing. Motion carried.

Discussion followed on the property being an individual lot of record, which would allow the proposed dwelling unit to be sold separately in the future. The suggestion to require storage of chemicals and other potential pollutants above the flood level elevation was made by Mayor Nowaczek. Councilmember Johnson stated that this is already common practice for most properties subject to flooding. A representative for the contractor, Braden Construction, explained the use/intent of passive flood vents for the structure. It was noted that required septic testing has been coordinated with Washington County, and the applicant is aware the project would necessitate discussion with the Middle St. Croix Watershed Management Organization regarding stormwater treatment requirements.

Councilmember Johnson introduced the following resolution and moved its adoption.

Resolution 09-03

RESOLUTION APPROVING A CONDITIONAL USE PERMIT TO ALLOW THE EXISTING GARAGE ON THE PROPERTY TO BE UTILIZED AS AN ELEVATION METHOD OTHER THAN FILL, TO CONSTRUCT A PROPOSED SECOND LEVEL ADDITION TO THE GARAGE, FOR THE PURPOSE OF CREATING A SINGLE-FAMILY RESIDENTIAL DWELLING UNIT LOCATED AT 9 POINT ROAD, LEGALLY DESCRIBED AS LOT 9, POINT ADDITION TO BAYPORT, WASHINGTON COUNTY, MINNESOTA

The motion for adopting the foregoing resolution was duly seconded by Councilmember Kraftson and upon roll call being taken, the following voted via voice:

Jon Nowaczek – aye
Connie Carlson – aye

Dan Johnson – aye
Torry Kraftson – aye

Judy Seeberger – aye

COUNCIL LIAISON REPORTS

Councilmember Seeberger had no report, as the Planning Commission meeting was cancelled, due to a lack of quorum.

Councilmember Kraftson reported on the January 8, 2009 meeting of the Middle St. Croix Watershed Management Organization (MSCWMO). A motion to revise the slopes rule was approved, which would require projects disturbing slopes greater than 24% outside of the Riverway District to require a variance, with a 12% slope variance requirement within the Riverway District. However, approval from the Minnesota Board of Water and Soil Resources (BOWSR) is needed to make this rules change. The next meeting is scheduled for Thursday, February 12, 2009, 7:00 p.m., at the Valley Ridge Mall.

Councilmember Johnson reported on the January 22, 2008 meeting of the Library Board. Circulation is up substantially (20%). The next meeting is scheduled for Thursday, February 26, 2009, 6:00 p.m., at the library.

Councilmember Johnson reported the Cable Commission did not meet in January, and the next meeting is scheduled for Wednesday, February 18, 2009, 7:00 p m , at the Valley Ridge Mall.

Councilmember Carlson reviewed the minutes of the January 21, 2009 Lower St Croix Partnership meeting. Annual officer elections were held, and DNR representative Molly Shodeen reviewed upcoming workshops. The second in a series of workshops is set for March 31, 2009 at the Stillwater Library that will focus on linking land use with water quality, legal issues and tools for local land use decision makers. A third workshop on June 17, 2009 will provide a view from the river via a boat trip and will provide a field view of the river's resources and the challenges communities face. The next Lower St. Croix Partnership meeting is scheduled for Wednesday, March 18, 2009, 7:00 p m., at the Hudson Government Center.

UNFINISHED BUSINESS

Update on Barker's Alps Phase I improvements. Landscape architect Larry Wacker reported that PEER Engineering was expected to complete the Phase II report on the rubble area in the next couple of weeks, at which point the Minnesota Pollution Control Agency (MPCA) would make remedial recommendations. Concrete, brick rubble and metal were found in the area, along with some traces of petroleum byproducts, but no concentrated contaminants. PEER Engineering anticipates the MPCA will require removal of the concrete, brick and metal debris, as well as a minimal amount of soil, due to the trace petrochemical content, and ongoing monitoring of the excavation by an environmental engineer.

The scope of improvements for Phase I were reviewed in detail, including the parking lot, renovation of the south playfield, play area and court games at the top of the slope at the south end of the park, landscaping, and path connections. The proposed 10-foot wide path toward the Inspiration development has a maximum slope of 8.2% and would have a 2 ½-foot high retaining wall along the south side of the path (approximately 900 feet). Staff suggested installing an 8-foot wide path, which would allow the retaining wall to be lowered approximately 6 inches, and Mr. Wacker requested councilmember input on the width of the path. Engineer Peters noted that some type of access road must be maintained to service the booster station and ground reservoir in the area of the trail connection, and councilmembers liked the idea of a shared purpose for the trail/road. Councilmembers were in favor of an 8-foot path up the slope, with a wider connection at the top to accommodate the heavy-duty service vehicles. There was discussion on maintaining the existing snowmobile trails. Mr. Wacker indicated he would provide an update at the March meeting.

Review and discuss employee health insurance policy: Administrator McGuire noted the city has negotiated a 15.5% rate increase with its current provider, Medica, for 2009. Staff has explored options for reducing insurance costs further, but feels it would be difficult to negotiate a change at this time, due to contracts with the police and public works departments. An employee health insurance committee will be formed to review options for next year. Staff recommended continuing health insurance coverage with Medica for 2009, at a rate increase of 15.5%.

It was moved by Councilmember Kraftson and seconded by Councilmember Secberger to continue health insurance coverage with Medica for 2009, at a rate increase of 15.5%. Motion carried.

Consider a resolution authorizing the city to enter into a grant agreement for the Bayport Storm Sewer Project: MSCWMO Chairman Dave Beaudet explained that the proposed resolution is required as part of the grant agreement for the project. It is basically a boilerplate resolution indicating support of the project and intent to follow state laws.

Councilmember Carlson introduced the following resolution and moved its adoption:

Resolution 09-04

RESOLUTION AUTHORIZING THE CITY OF BAYPORT TO SUBMIT INFORMATION TO THE MINNESOTA PUBLIC FACILITIES AUTHORITY AND TO ENTER INTO A GRANT AGREEMENT FOR THE BAYPORT STORM SEWER PROJECT

The motion for adopting the foregoing resolution was duly seconded by Councilmember Johnson and upon roll call being taken, the following voted via voice

Jon Nowaczek - aye

Dan Johnson - aye

Judy Seeberger - aye

Connie Carlson - aye

Torry Kraftson - aye

Attorney Vivian provided an update on discussions regarding the easement with Andersen Corporation required for the project. Andersen Corporation continues to request that the city waive the liability caps as part of the agreement, and staff believes it is in the best interest of the city not to waive the caps and continue to adhere to this policy. Councilmembers voiced support of staff's direction with the liability caps issue. Mr. Beaudet stated the project bids are due February 12, 2009.

NEW BUSINESS

Consider an appointment to the Planning Commission: Administrator McGuire indicated the city received two letters of interest from residents interested in filling the Planning Commission vacancy, due to Judy Seeberger's election to the City Council. This special one-year term would expire December 31, 2009. Staff met with Dan Goldston and John Nelson and is recommending Dan Goldston for the open seat. Dan Goldston introduced himself and thanked the City Council for the opportunity to serve the community.

It was moved by Councilmember Carlson and seconded by Councilmember Johnson to appoint Dan Goldston to the Planning Commission for a special term, to fill a vacancy, with a term expiration of December 31, 2009.

Review beach house operation and rental policy: Administrator McGuire reported that the policies for the beach house operation and rental had been reviewed after the first year of operation. He reviewed 2008 policies and staff recommendations for 2009. Councilmembers supported retaining attendant hours of 11 a.m.-7 p.m., except when an exclusive reservation for 5 p.m.-9 p.m. is scheduled. Suggestions for additional revenue items included T-shirts, rafts/floating devices, towels, and sunscreen, and staff will explore a minor investment for resale of these types of items. It was also suggested that canoe/kayak rentals be considered in the future.

Review general guidelines for the city's Municipal Buildings Maintenance Fund Committee: Administrator McGuire noted that the maintenance fund was established last year. He reviewed the guidelines for the maintenance fund and committee functions, noting that all affected department heads would have input on the committee.

It was moved by Councilmember Kraftson and seconded by Councilmember Carlson to adopt the Municipal Buildings Maintenance Fund Committee guidelines as presented. Motion carried.

COUNCIL ITEMS AND ANNOUNCEMENTS

1. The City Council reminded residents to join the free skating party at the Perro Park ice rinks on Friday, February 13, 2009, 5:30 p.m. - 9:00 p.m. The event is sponsored by the Bayport Community Action League.

CITY ADMINISTRATOR STAFF ITEMS AND ANNOUNCEMENTS

1. Schedule a workshop to discuss potential 2009 budget revenue loss: Administrator McGuire indicated the Governor's preliminary information indicates Bayport would see a reduction of \$75,000.00 in local government aid (LGA) in 2009 (4% of budget), and a \$156,000.00 in 2010 (8% of budget). Each department is working on budget reduction proposals, and major expenditures have been put on hold until official notification is received from the state regarding the city's LGA.
2. Closed session to discuss pending litigation: It was moved by Councilmember Carlson and seconded by Councilmember Johnson to adjourn to closed session at 7 50 p.m. to discuss pending litigation. Motion carried.

Mayor Nowaczek resumed the regular meeting at 8 10 p.m

ADJOURNMENT

It was moved by Councilmember Kraftson and seconded by Councilmember Carlson to adjourn the meeting at 8:11 p.m. Motion carried.

REVENUE SUMMARY YTD THRU 02/28/09

FUND	FUND Descr	2009 Budget	2009 YTD Amt	2009 % of Budget	2009 % of Budget Remain
		\$0 00	\$0 00	0 00%	0 00%
101	GENERAL	\$2,135,878 00	\$1,360,011 86	6 37%	93 63%
102	STREET RECONSTRUCTION	\$0 00	\$0 00	0 00%	0 00%
103	GO TIF BD FUND 1990 CAP PROJ	\$0 00	\$0 00	0 00%	0 00%
106	TIF ECON DEV DIST 2	\$0 00	\$0 00	0 00%	0 00%
107	TIF REDEVELOPMENT DISTRICT 2-1	\$0 00	\$0 00	0 00%	0 00%
200	FIRE EQUIPMENT REPLACEMENT FUN	\$0 00	\$400 00	0 00%	0 00%
202	DRUG FORFEITURE	\$0 00	\$0 51	0 00%	0 00%
203	PUBLIC WORKS EQUIPMENT REPL	\$0 00	\$0 00	0 00%	0 00%
204	RECREATION CAP EQUIP & MAINT	\$0 00	\$696 36	0 00%	0 00%
205	TAX STABILIZATION FUND	\$0 00	\$0 00	0 00%	0 00%
206	WATER/SEWER IMPROVEMENT FUND	\$0 00	\$15,359 55	0 00%	0 00%
207	PARK IMPROVEMENT FUND	\$0 00	\$0 00	0 00%	0 00%
208	PRISON SEWER PROJECT	\$0 00	\$0 00	0 00%	0 00%
209	DEVELOPER REIMBURSED PROJECTS	\$0 00	\$0 00	0 00%	0 00%
210	K-9 UNIT	\$0 00	-\$6,130 00	0 00%	0 00%
211	LIBRARY	\$286,447 00	\$1,091 21	0 38%	99 62%
303	GO TIF BOND 1990 DEBT SERVICE	\$0 00	\$0 00	0 00%	0 00%
412	CEMETERY CAPITAL IMPROV	\$0 00	\$0 00	0 00%	0 00%
413	POLICE EQUIPMENT FUND	\$0 00	\$0 00	0 00%	0 00%
414	OFFICE AUTOMATION	\$0 00	\$0 00	0 00%	0 00%
415	MUNICIPAL BLDGS MAINT	\$0 00	\$0 00	0 00%	0 00%
601	WATER	\$432,649 00	\$2,803 02	0 65%	99 35%
602	SEWER	\$641,750 00	\$161,074 49	25 10%	74 90%
800	INVESTMENTS-POOLED	\$0 00	\$100 10	0 00%	0 00%
803	P & Z ESCROWS	\$0 00	\$500 00	0 00%	0 00%
851	NON EXP TRUST	\$0 00	\$0 00	0 00%	0 00%
		\$3,496,724 00	\$3,119,907 10	8 92%	91 08%

MONTHLY RECEIPTS

Period Name: FEBRUARY

FUND	Tran Date	Amount	Refer Comments	Account Descr
FUND 101 GENERAL				
101	2/10/2009	\$254 62	15442 2ND HALF 2008 AGGREGATE TAX	R 101-00000-31701 GRAVEL
101	2/10/2009	\$35 00	15445 MELISSA STABNOW - NSF CHARGE	R 101-00000-33100 ADMINIST
101	2/10/2009	\$20 00	15432 ATTORNEYS TITLE OF BAYPORT - ASS	R 101-00000-34105 USER FE
101	2/24/2009	\$2 00	15452 COPIES	R 101-00000-34105 USER FE
101	2/24/2009	\$20 00	15455 LAWSON, MARSHALL - ASSESSMENT S	R 101-00000-34105 USER FE
101	2/24/2009	\$20 00	15456 LAWSON, MARSHALL - ASSESSMENT S	R 101-00000-34105 USER FE
101	2/3/2009	\$3 75	15423 SURCHARGE	G 101-20104 STATE SURCHA
101	2/3/2009	\$0 50	15426 SURCHARGE	G 101-20104 STATE SURCHA
101	2/3/2009	\$0 50	15427 SURCHARGE	G 101-20104 STATE SURCHA
101	2/3/2009	\$0 50	15430 SURCHARGE	G 101-20104 STATE SURCHA
101	2/10/2009	\$2 50	15435 SURCHARGE	G 101-20104 STATE SURCHA
101	2/10/2009	\$0 50	15443 NORBLUM PLUMBING - PLBG PERMIT	G 101-20104 STATE SURCHA
101	2/24/2009	\$0 50	15451 SURCHARGE	G 101-20104 STATE SURCHA
101	2/24/2009	\$7 50	15461 SURCHARGE	G 101-20104 STATE SURCHA
101	2/24/2009	\$0 50	15463 SURCHARGE	G 101-20104 STATE SURCHA
101	2/10/2009	\$121 34	15440 HEALTH INSURANCE - JAN & FEB 2009	G 101-27109 MEDICA
101	2/3/2009	\$30 00	15430 CONTRACTOR LICENSE	R 101-41910-32100 BUSINES
101	2/24/2009	\$30 00	15451 CONTRACTOR LIC	R 101-41910-32100 BUSINES
101	2/24/2009	\$30 00	15463 CONTRACTOR LICENSE	R 101-41910-32100 BUSINES
101	2/3/2009	\$162 25	15423 PERMIT	R 101-41910-32210 BUILDING
101	2/3/2009	\$75 00	15426 HAUSSNER PLUMBLING - PLMG PERMI	R 101-41910-32210 BUILDING
101	2/3/2009	\$75 00	15427 MARTIN PLUMBLING - PLMBG PERMIT	R 101-41910-32210 BUILDING
101	2/10/2009	\$118 00	15435 PERMIT	R 101-41910-32210 BUILDING
101	2/24/2009	\$265 50	15461 PERMIT	R 101-41910-32210 BUILDING
101	2/10/2009	\$75 00	15443 NORBLUM PLUMBING - PLBG PERMIT	R 101-41910-32220 PLUMBIN
101	2/3/2009	\$75 00	15430 PERMIT	R 101-41910-32230 MECHANI
101	2/24/2009	\$75 00	15451 MECH PERMIT	R 101-41910-32230 MECHANI
101	2/24/2009	\$75 00	15463 MECH PERMIT	R 101-41910-32230 MECHANI
101	2/10/2009	\$250 00	15437 CUP APPLICATION	R 101-41910-34100 P & Z PE
101	2/24/2009	\$468 79	15464 REFUND PAID INVOICE TWICE	E 101-42100-212 MOTOR FU
101	2/3/2009	\$10 00	15415 DONNA JORGENSON - PET LICENSE	R 101-42100-32200 NONBUSI
101	2/3/2009	\$10 00	15417 BILL LAKE - PET LICENSE	R 101-42100-32240 ANIMAL F
101	2/3/2009	\$10 00	15420 RICK PARENT - PET LICENSE	R 101-42100-32240 ANIMAL F
101	2/3/2009	\$10 00	15421 CYNTHIA UTECHT - PET LICENSE	R 101-42100-32240 ANIMAL F
101	2/3/2009	\$20 00	15422 ROLLYN LEE - PET LICENSE	R 101-42100-32240 ANIMAL F
101	2/3/2009	\$10 00	15425 MICHELLE PREPER - PET LICENSE	R 101-42100-32240 ANIMAL F
101	2/3/2009	\$20 00	15429 JIM SPENCER - 2 PET LICENSE	R 101-42100-32240 ANIMAL F
101	2/10/2009	\$10 00	15436 KAMPS - PET LICENSE	R 101-42100-32240 ANIMAL F
101	2/10/2009	\$10 00	15441 ROSE DELORME - PET LICENSE	R 101-42100-32240 ANIMAL F
101	2/10/2009	\$20 00	15444 JUDY SEEBERGER - 2 PET LICENSE	R 101-42100-32240 ANIMAL F
101	2/10/2009	\$10 00	15446 KARL BRAUN - PET LICENSE	R 101-42100-32240 ANIMAL F
101	2/10/2009	\$10 00	15447 HEATHER MARTY - PET LICENSE	R 101-42100-32240 ANIMAL F
101	2/24/2009	\$10 00	15449 PEGGY BEEDLE - PET LICENSE	R 101-42100-32240 ANIMAL F
101	2/24/2009	\$30 00	15462 STEVE RIDGEWAY - 2 PET LICENSE	R 101-42100-32240 ANIMAL F
101	2/10/2009	\$25 00	15439 DAVID JOHNSON - PEDDLERS LICENSE	R 101-42100-33100 ADMINIST
101	2/3/2009	\$3 50	15416 GEOFFREY CLAUSEN - POLICE COPIES	R 101-42100-34201 POLICE A
101	2/3/2009	\$4 00	15424 LEXIS NEXIS - POLICE COPIES	R 101-42100-34201 POLICE A
101	2/3/2009	\$0 50	15428 PAM HAYNER - COPIES POLICE DEPT	R 101-42100-34201 POLICE A
101	2/10/2009	\$4 00	15434 LEXIS NEXIS - POLICE COPIES	R 101-42100-34201 POLICE A
101	2/24/2009	\$1 320 17	15450 SAFE & SOBER 2009 - CLAIM 2	R 101-42100-36233 GRANTS
101	2/26/2009	\$22 823 41	15468 FIRE DAMAGE TO SQUAD CAR	R 101-42100-36239 REFUND/
101	2/24/2009	\$20 00	15453 DEAN SHAFER - BURNING PERMIT	R 101-42200-32200 NONBUSI
101	2/24/2009	\$20 00	15454 PAUL LINNEROOTH - BURNING PERMIT	R 101-42200-32200 NONBUSI
101	2/10/2009	\$31 219 00	15433 2008 FIRE CONTRACT SERVICE	R 101-42200-34202 FIRE CON
101	2/24/2009	\$62,965 00	15457 FIRE SERVICE CONTRACT	R 101-42200-34202 FIRE CON
101	2/26/2009	\$1,000 00	15467 RALPH & VIOLET ROTH - PARK BENCH	R 101-43200-36230 DONATIO
101	2/3/2009	\$200 00	15419 BURIAL FEE	R 101-43300-34940 CEMETE
101	2/3/2009	\$250 00	15419 WINTER CHARGE	R 101-43300-34940 CEMETE
101	2/3/2009	\$300 00	15419 STONE DEPOSIT	R 101-43300-34940 CEMETE

BAYPORT, MN

MONTHLY RECEIPTS

Period Name: FEBRUARY

FUND	Tran Date	Amount	Refer Comments	Account Descr
FUND 101 GENERA		\$122,638 83		
FUND 200 FIRE EQUIPMENT REPLACEMENT FUN				
200	2/10/2009	\$400 00	15448 PURCHASED USED FIRE PUMP & TANK	R 200-41600-36232 DONATIO
FUND 200 FIRE EQ		\$400 00		
FUND 202 DRUG FORFEITURE				
202	2/26/2009	\$0 51	15469 CASH 0 ICR#105500960	R 202-42102-36249 DRUG FO
FUND 202 DRUG F		\$0 51		
FUND 204 RECREATION CAP EQUIP & MAINT				
204	2/3/2009	\$696 36	15418 NOV 2008 LAWFUL GAMBLING	R 204-00000-32204 GAMBLIN
FUND 204 RECREA		\$696 36		
FUND 206 WATER/SEWER IMPROVEMENT FUND				
206	2/18/2009	\$312 07	0 UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	2/24/2009	\$4 878 35	0 UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	2/24/2009	\$6 123 95	0 UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	2/3/2009	\$197 28	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	2/3/2009	\$29 37	0 UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	2/3/2009	\$133 80	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	2/3/2009	\$35 37	0 UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	2/3/2009	\$10 50	0 UB Receipt Surc 3 TRUNK WATER	G 206-12103 A/R GEN BILLIN
206	2/3/2009	\$12 45	0 UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	2/24/2009	\$93 32	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	2/10/2009	\$164 42	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	2/10/2009	\$6 76	0 UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	2/10/2009	\$8 19	0 UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	2/10/2009	\$94 97	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	2/24/2009	\$90 18	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	2/10/2009	\$4,123 38	0 UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	2/18/2009	\$10 20	0 UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	2/18/2009	-\$10 07	0 UB AR Serv Adj 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	2/18/2009	\$5 04	0 UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	2/18/2009	-\$5 97	0 UB AR Serv Adj 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
FUND 206 WATER/		\$16 313 56		
FUND 210 K-9 UNIT				
210	2/26/2009	\$210 00	15465 ZEUS & COMPANY - K-9 DONATION	R 210-42103-36231 DONATIO
FUND 210 K-9 UNIT		\$210 00		
FUND 211 LIBRARY				
211	2/26/2009	\$27 25	15470 LIBRARY - SERVICE CHARGE	R 211-45500-34760 LIBRARY
211	2/26/2009	\$135 00	15472 LIBRARY - SERVICE CHARGE	R 211-45500-34760 LIBRARY
211	2/26/2009	\$140 00	15472 LIBRARY - PROCESSING FEES	R 211-45500-34760 LIBRARY
211	2/26/2009	\$335 00	15471 LIBRARY - RENTAL INCOME	R 211-45500-36220 RENTAL I
FUND 211 LIBRARY		\$637 25		
FUND 601 WATER				
601	2/10/2009	\$68 19	0 UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	2/10/2009	\$6 69	0 UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	2/10/2009	\$4 77	0 UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	2/24/2009	\$777 68	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	2/24/2009	\$13 10	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	2/3/2009	\$87 50	0 UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	2/24/2009	\$25 39	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	2/3/2009	\$74 06	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	2/10/2009	\$1,370 27	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING

MONTHLY RECEIPTS

Period Name FEBRUARY

FUND	Tran Date	Amount	Refer Comments	Account Descr
601	2/10/2009	\$34 25	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	2/10/2009	\$61 60	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	2/3/2009	\$6 36	0 UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	2/3/2009	\$7 65	0 UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	2/3/2009	\$244 82	0 UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	2/3/2009	\$5 00	0 UB Receipt Serv Pen 9 INSTITUTION	G 601-14601 WATER BILLING
601	2/3/2009	\$1 644 16	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	2/3/2009	\$47 16	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	2/10/2009	\$5 22	0 UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	2/3/2009	\$24 80	0 UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	2/3/2009	\$25 00	15431 MARY KNOLL - RECONNETT CHG (UTIL)	R 601-46120-34601 WATER H
601	2/24/2009	\$2 450 00	15459 MASTER MECHANICAL - WASTER MET	R 601-46120-34602 WATER M
601	2/24/2009	\$100 00	15460 MASTER MECHANICAL - WATER INSPE	R 601-46120-34603 WATER H
601	2/18/2009	\$85 00	0 UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	2/24/2009	\$3 94	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	2/10/2009	\$4 85	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	2/3/2009	\$40 02	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	2/18/2009	-\$83 97	0 UB AR Serv Adj 1 WATER	R 601-46120-37110 WATER R
601	2/18/2009	-\$3 15	0 UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CH
601	2/18/2009	-\$3 66	0 UB AR Surc Adj 19 STATE SER CH	R 601-46120-37120 STATE S
601	2/18/2009	\$1 10	0 UB AR Surc 19 STATE SER CH	R 601-46120-37120 STATE S
FUND 601 WATER		\$7,127 80		
FUND 602 SEWER				
602	2/10/2009	\$31,658 90	0 UB Receipt Serv 17 PLANT	G 602-14602 SEWER BILLIN
602	2/24/2009	\$751 56	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	2/24/2009	\$25 39	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	2/3/2009	\$69 14	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	2/10/2009	\$2 45	0 UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	2/10/2009	\$56 57	0 UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	2/10/2009	\$791 37	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	2/10/2009	\$2,702 63	0 UB Receipt Serv 13 NSP SEWER	G 602-14602 SEWER BILLIN
602	2/10/2009	\$61 22	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	2/3/2009	\$7 65	0 UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	2/3/2009	\$103 70	0 UB Receipt Serv 29 INSTIT SEWER	G 602-14602 SEWER BILLIN
602	2/3/2009	\$1 114 98	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	2/3/2009	\$5 00	0 UB Receipt Serv Pen 29 INSTIT SEWER	G 602-14602 SEWER BILLIN
602	2/24/2009	\$16,541 25	0 UB Receipt Serv 19 PRISON SEWER	G 602-14602 SEWER BILLIN
602	2/3/2009	\$296 22	0 UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	2/18/2009	\$42 00	0 UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	2/18/2009	-\$49 76	0 UB AR Serv Adj 10 SEWER	R 602-46200-37210 SEWER R
602	2/18/2009	-\$3 15	0 UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L
602	2/18/2009	\$16,541 25	0 UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	2/18/2009	\$2 600 60	0 UB AR Serv 13 NSP SEWER	R 602-46200-37230 NSP COL
602	2/24/2009	\$40 652 90	0 UB AR Serv 17 PLANT	R 602-46200-37240 ANDERS
602	2/24/2009	\$51 032 90	0 UB AR Serv 17 PLANT	R 602-46200-37240 ANDERS
FUND 602 SEWER		\$165,004 77		
FUND 803 P & Z ESCROWS				
803	2/10/2009	\$500 00	15437 ESCROW	R 803-80021-34100 P & Z PE
FUND 803 P & Z ES		\$500 00		
		<u>\$313,529 08</u>		

EXPENSE SUMMARY YTD THRU 02/28/09

2 Month = 16 68

DEPT	DEPT Descr	2009 Budget	2009 YTD Amt	Balance	2009 % of Budget Remain
FUND 101 GENERAL					
00000	GENERAL GOVERNMENT	\$0 00	\$0 00	\$0 00	0 00%
141100	ELECTIONS	\$1,000 00	\$470 00	\$530 00	53 00%
141200	MAYOR & COUNCIL	\$144,846 00	\$24,656 45	\$120,189 55	82 98%
141240	RECYCLING	\$9,495 00	\$661 11	\$8,833 89	93 04%
141400	ADMINISTRATION	\$152,887 54	\$20,575 07	\$132,312 47	86 54%
141903	DEBT SERVICE	\$0 00	\$0 00	\$0 00	0 00%
141910	PLANNING & ZONING	\$210,168 00	\$28,191 39	\$181,976 61	86 59%
141940	MUNICIPAL BUILDINGS	\$46,591 00	\$9,292 16	\$37,298 84	80 06%
142100	POLICE	\$669,684 34	\$80,253 87	\$589,430 47	88 02%
142200	FIRE PROTECTION	\$393,893 00	\$13,163 49	\$380,729 51	96 66%
143100	STREET MAINT	\$293,172 00	\$26,652 02	\$266,519 98	90 91%
143160	STREET LIGHTING	\$22,400 00	\$2,716 93	\$19,683 07	87 87%
143200	PARKS	\$88,676 00	\$9,515 31	\$79,160 69	89 27%
143300	CEMETERY	\$11,100 00	\$125 82	\$10,974 18	98 87%
44100	PROJECT	\$50,000 00	\$0 00	\$50,000 00	100 00%
44200	TRANSFER OUT-DEBT SERVIC	\$0 00	\$0 00	\$0 00	0 00%
FUND 101 GENERAL		\$2,093,912 88	\$216,273 62	\$1,877,639 26	89 67%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	\$0 00	\$0 00	\$0 00	0 00%
FUND 208 PRISON SEWER PROJECT		\$0 00	\$0 00	\$0 00	0 00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
141911	BAYTOWN DEVELOPMENTS	\$0 00	\$0 00	\$0 00	0 00%
141912	INSPIRATION	\$0 00	\$32 50	-\$32 50	0 00%
FUND 209 DEVELOPER REIMBURSED PR		\$0 00	\$32 50	-\$32 50	0 00%
FUND 210 K-9 UNIT					
42103	K - 9 UNIT	\$0 00	\$72 30	-\$72 30	0 00%
FUND 210 K-9 UNIT		\$0 00	\$72 30	-\$72 30	0 00%
FUND 211 LIBRARY					
45500	LIBRARY	\$286,447 00	\$33,155 01	\$253,291 99	88 43%
FUND 211 LIBRARY		\$286,447 00	\$33,155 01	\$253,291 99	88 43%
FUND 413 POLICE EQUIPMENT FUND					
42100	POLICE	\$0 00	\$28,652 18	-\$28,652 18	0 00%
FUND 413 POLICE EQUIPMENT FUND		\$0 00	\$28,652 18	-\$28,652 18	0 00%
FUND 601 WATER					
146110	WATER-PUMPHOUSE	\$43,814 00	\$6,140 17	\$37,673 83	85 99%
146120	WATER	\$395,147 00	\$34,715 11	\$360,431 89	91 21%
FUND 601 WATER		\$438,961 00	\$40,855 28	\$398,105 72	90 69%
FUND 602 SEWER					
44100	PROJECT	\$0 00	\$0 00	\$0 00	0 00%
146200	SEWER - OPERATING	\$375,438 00	\$26,637 36	\$348,800 64	92 91%
46990	SEWER - NON-OPERATING	\$290,000 00	\$52,511 90	\$237,488 10	81 89%
FUND 602 SEWER		\$665,438 00	\$79,149 26	\$586,288 74	88 11%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	\$0 00	\$0 00	\$0 00	0 00%
47000	INTEREST EXP	\$0 00	\$0 00	\$0 00	0 00%
FUND 800 INVESTMENTS-POOLED		\$0 00	\$0 00	\$0 00	0 00%
FUND 803 P & Z ESCROWS					

EXPENSE SUMMARY YTD THRU 02/28/09

2 Month = 16.68

DEPT	DEPT Descr	2009 Budget	2009 YTD Amt	Balance	2009 % of Budget Remain
'41910	PLANNING & ZONING	\$0 00	\$0 00	\$0 00	0 00%
80001	ANDERSEN ESCROW	\$0 00	\$0 00	\$0 00	0 00%
80003	BAYTOWN ANNEXATION	\$0 00	\$0 00	\$0 00	0 00%
80006	OSTERTAG VARIANCE	\$0 00	\$0 00	\$0 00	0 00%
80008	CHARLES LUTZ STREET VACA	\$0 00	\$0 00	\$0 00	0 00%
80010	JERRY PETERSON ESCROW	\$0 00	\$0 00	\$0 00	0 00%
80011	CAPTAINS CORNER	\$0 00	\$0 00	\$0 00	0 00%
80012	FRIENDS OF ST CROIX PREP	\$0 00	\$7 00	-\$7 00	0 00%
80013	BAYPORT MARINA	\$0 00	\$0 00	\$0 00	0 00%
80014	GROUP 41 (MIKE SCHALON	\$0 00	\$0 00	\$0 00	0 00%
'80015	GARY SWAGER	\$0 00	\$0 00	\$0 00	0 00%
'80016	Pete Miller - Feasi Study	\$0 00	\$0 00	\$0 00	0 00%
80017	AMERICAN LEGION POST 491	\$0 00	\$441 20	-\$441 20	0 00%
80018	MSCWM PERRO CREEK OUTL	\$0 00	\$55 959 39	-\$55 959 39	0 00%
80019	JG HAUSE CONSTRUCTION	\$0 00	\$608 53	-\$608 53	0 00%
80020	HYNNEK CUP APPLICATION	\$0 00	\$221 02	-\$221 02	0 00%
'80021	GORDON TELLINGHUISEN	\$0 00	\$33 60	-\$33 60	0 00%
FUND 803 P & Z ESCROWS		\$0 00	\$57,270 74	-\$57,270 74	0 00%
FUND 999 ACCRUED INT PAYABLE					
'41000	DEPRECIATION EXP - GEN GO	\$0 00	\$0 00	\$0 00	0 00%
42000	PUBLIC SAFE CAPITAL OUTLA	\$0 00	\$0 00	\$0 00	0 00%
43000	DEPRECIATION EXP - PUBLIC	\$0 00	\$0 00	\$0 00	0 00%
43100	STREET MAINT	\$0 00	\$0 00	\$0 00	0 00%
'43200	PARKS	\$0 00	\$0 00	\$0 00	0 00%
43300	CEMETERY	\$0 00	\$0 00	\$0 00	0 00%
44000	DEPRECIATION EXP - LIBRARY	\$0 00	\$0 00	\$0 00	0 00%
45000	DEPRECIATION EXP - PARKS	\$0 00	\$0 00	\$0 00	0 00%
'47000	INTEREST EXP	\$0 00	\$0 00	\$0 00	0 00%
FUND 999 ACCRUED INT PAYABLE		\$0 00	\$0 00	\$0 00	0 00%
		\$3,484,758 88	\$455 460 89	\$3,029,297 99	86 93%

MONTHLY EXPENSES

Period Name: FEBRUARY

FUND Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
FUND 101 GENERAL						
DEPT 41200 MAYOR & COUNCIL						
101	2/17/2009	\$1,274.63	E	41200	101 Labor Distribution	WAGES AND SAL
101	2/17/2009	\$79.03	E	41200	122 Labor Distribution	CONT TO RET , S
101	2/17/2009	\$18.48	E	41200	170 Labor Distribution	MEDICARE
101	2/22/2009	\$4.95	E	41200	201 OFFICE SUPPLIES - ADMIN	OFFICE SUPPLIE
101	2/22/2009	\$3.40	E	41200	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101	2/22/2009	\$1.47	E	41200	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101	2/22/2009	\$47.25	E	41200	300 NOTICE OF PULBIC HEARING R	PROF SER-LEGAL
101	2/22/2009	\$140.00	E	41200	300 ATTEND CC MTG	PROF SER-LEGAL
101	2/22/2009	\$67.50	E	41200	300 CITY COUNCIL MTG	PROF SER-LEGAL
101	2/22/2009	\$1,775.08	E	41200	300 PERA-MCGUIRE	PROF SER-LEGAL
101	2/22/2009	\$67.50	E	41200	300 GROUP 41 LITIGATION	PROF SER-LEGAL
101	2/22/2009	\$33.75	E	41200	300 LIQ LIC ORD	PROF SER-LEGAL
101	2/22/2009	\$270.00	E	41200	300 STAFF MTG	PROF SER-LEGAL
101	2/22/2009	\$247.23	E	41200	301 RAILROAD SHISTLE BAN	PROF SER-ENGIN
101	2/22/2009	\$72.50	E	41200	301 COUNCIL MTG	PROF SER-ENGIN
101	2/22/2009	\$1,017.46	E	41200	301 AIR STRIPPER LEAK ISSUES	PROF SER-ENGIN
101	2/22/2009	\$359.89	E	41200	301 STAFF MTGS	PROF SER-ENGIN
101	2/22/2009	\$4,500.00	E	41200	302 2009 SERVICE FEE RENEWAL	CONTRACT SERV
101	2/22/2009	\$437.50	E	41200	302 MAINT PLAN JAN 2009	CONTRACT SERV
101	2/25/2009	\$35.00	E	41200	303 10 YR TAXLEVY BOOK REPORT	PROF SER-AUDIT
101	2/25/2009	\$25.00	E	41200	402 MAMA MEETING	CONFERENCES &
101	2/22/2009	\$46.00	E	41200	416 SECURENCE - MTLY	REPAIR/MAINT O
DEPT 41200 MAYOR & COUNCIL		\$10,523.62				
DEPT 41240 RECYCLING						
101	2/2/2009	\$171.50	E	41240	302 CONSULTING	CONTRACT SERV
101	2/17/2009	\$196.00	E	41240	302 CONSULTING	CONTRACT SERV
101	2/25/2009	\$15.83	E	41240	370 UPS CARD # 4798 1754 4300 20	RECYCLING INCE
101	2/22/2009	\$30.00	E	41240	370 RECYCLING RECIPIENT	RECYCLING INCE
DEPT 41240 RECYCLING		\$413.33				
DEPT 41400 ADMINISTRATION						
101	2/6/2009	\$2,303.38	E	41400	101 Labor Distribution	WAGES AND SAL
101	1/23/2009	\$2,303.38	E	41400	101 Labor Distribution	WAGES AND SAL
101	1/23/2009	\$155.49	E	41400	121 Labor Distribution	P E R A
101	2/6/2009	\$155.49	E	41400	121 Labor Distribution	P E R A
101	2/6/2009	\$141.42	E	41400	122 Labor Distribution	CONT TO RET S
101	1/23/2009	\$141.95	E	41400	122 Labor Distribution	CONT TO RET , S
101	2/6/2009	\$185.78	E	41400	126 Labor Distribution	H S A
101	1/23/2009	\$185.78	E	41400	126 Labor Distribution	H S A
101	2/22/2009	\$216.75	E	41400	131 ADMINISTRATION FEE 10/1/08-1	CONT TO EMPLO
101	1/23/2009	\$578.58	E	41400	131 Labor Distribution	CONT TO EMPLO
101	2/6/2009	\$33.08	E	41400	170 Labor Distribution	MEDICARE
101	1/23/2009	\$33.20	E	41400	170 Labor Distribution	MEDICARE
101	2/22/2009	\$8.82	E	41400	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101	2/22/2009	\$20.45	E	41400	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101	2/22/2009	\$29.71	E	41400	201 OFFICE SUPPLIES - ADMIN	OFFICE SUPPLIE
101	2/2/2009	\$1,600.65	E	41400	302 CONSULTING	CONTRACT SERV
101	2/17/2009	\$1,829.32	E	41400	302 CONSULTING	CONTRACT SERV
101	2/25/2009	\$268.50	E	41400	322 BAYPORT NEWS	POSTAGE
101	2/22/2009	\$18.87	E	41400	416 COPY CHARGE	REPAIR/MAINT O
101	2/22/2009	\$81.00	E	41400	416 COMPUTER CONSULTING	REPAIR/MAINT O
101	2/22/2009	\$162.00	E	41400	416 COMPUTER CONSULTING	REPAIR/MAINT O
101	2/2/2009	\$35.00	E	41400	433 2009 MEMBERSHIP	DUES & MEMBER
DEPT 41400 ADMINISTRATION		\$10,488.60				
DEPT 41910 PLANNING & ZONING						
101	2/6/2009	\$4,310.89	E	41910	101 Labor Distribution	WAGES AND SAL

MONTHLY EXPENSES

Period Name: FEBRUARY

FUND Search Name	Tran Date	Act Amount	Typ	DEPT	OBJ Comments	OBJ Descr
101	1/23/2009	\$4,310 89	E	41910	101 Labor Distribution	WAGES AND SAL
101	2/6/2009	\$291 00	E	41910	121 Labor Distribution	P E R A
101	1/23/2009	\$291 00	E	41910	121 Labor Distribution	P E R A
101	1/23/2009	\$265 60	E	41910	122 Labor Distribution	CONT TO RET , S
101	2/6/2009	\$265 60	E	41910	122 Labor Distribution	CONT TO RET , S
101	2/6/2009	\$353 87	E	41910	126 Labor Distribution	H S A
101	1/23/2009	\$353 87	E	41910	126 Labor Distribution	H S A
101	1/23/2009	\$1,076 64	E	41910	131 Labor Distribution	CONT TO EMPLO
101	2/6/2009	\$62 12	E	41910	170 Labor Distribution	MEDICARE
101	1/23/2009	\$62 12	E	41910	170 Labor Distribution	MEDICARE
101 OFFICE SUPPLY CONNECTI	2/22/2009	\$17 04	E	41910	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101 UNIFORMS UNLIMITED	2/22/2009	\$24 76	E	41910	201 OFFICE SUPPLIES - ADMIN	OFFICE SUPPLIE
101 OFFICE SUPPLY CONNECTI	2/22/2009	\$7 35	E	41910	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101 HOLIDAY FLEET	2/17/2009	\$113 43	E	41910	212 FUEL - VECH	MOTOR FUELS &
101 MANAGEMENT SERVICES	2/2/2009	\$1 429 15	E	41910	302 CONSULTING	CONTRACT SERV
101 MANAGEMENT SERVICES	2/17/2009	\$1,633 32	E	41910	302 CONSULTING	CONTRACT SERV
101 BAYPORT PRINTING HOUSE	2/25/2009	\$223 75	E	41910	322 BAYPORT NEWS	POSTAGE
101 DEPT OF LABOR & INDUSTR	2/26/2009	\$50 00	E	41910	402 APRIL 7 2009 REGISTRATION	CONFERENCES &
101 DVS RENEWAL	2/25/2009	\$54 25	E	41910	412 DODGE 2000 LIC RENEWAL	REP & MAINT VE
101 TR COMPUTER SALES LLC	2/22/2009	\$67 50	E	41910	416 COMPUTER CONSULTING	REPAIR/MAINT O
101 ADVANCE IMAGING SOLUTI	2/22/2009	\$15 73	E	41910	416 COPY CHARGE	REPAIR/MAINT O
101 TR COMPUTER SALES LLC	2/22/2009	\$135 00	E	41910	416 COMPUTER CONSULTING	REPAIR/MAINT O
DEPT 41910 PLANNING & ZONING		\$15 414 88				
DEPT 41940 MUNICIPAL BUILDINGS						
101 KIMBERLY A REIL	2/22/2009	\$450 00	E	41940	302 CLEANING SERVICES	CONTRACT SERV
101 KIMBERLY A REIL	2/17/2009	\$400 00	E	41940	302 CLEANING SERVICE - FEB 2009	CONTRACT SERV
101 COMCAST	2/25/2009	\$34 95	E	41940	321 HIGH SPEED INTERNET	COMMUNICATION
101 XCEL	2/3/2009	\$1,413 73	E	41940	380 GAS & ELECTRIC SERVICE - 20	ELECTRIC SERVI
101 XCEL	2/3/2009	\$1 905 30	E	41940	381 GAS & ELECTRIC SERVICE - 20	FUEL FOR HEAT
101 LINNER ELECTRIC	2/25/2009	\$645 00	E	41940	420 INSTALL P/CELL FOR OUTSIDE	R & M BLDGS ST
101 ELECTRO WATCHMAN, INC	2/22/2009	\$95 85	E	41940	420 CITY HALL/FIRE DEPT	R & M BLDGS ST
101 MINNESOTA ELEVATOR	2/22/2009	\$144 50	E	41940	420 MAINTENANCE	R & M BLDGS, ST
101 AVENET WEB SOLUTIONS	2/22/2009	\$504 00	E	41940	420 1 YR TIER ONE HOSTING	R & M BLDGS, ST
101 SCHMIDT MECHANICAL	2/22/2009	\$2,568 00	E	41940	420 CITY HALL, POL DEPT & FIRE D	R & M BLDGS, ST
DEPT 41940 MUNICIPAL BUILDINGS		\$8,161 33				
DEPT 42100 POLICE						
101	1/23/2009	\$865 28	E	42100	050 Labor Distribution	SEASONAL/PART
101	2/6/2009	\$527 30	E	42100	050 Labor Distribution	SEASONAL/PART
101	2/11/2009	\$2 358 40	E	42100	101 Labor Distribution	WAGES AND SAL
101	2/6/2009	\$11 641 03	E	42100	101 Labor Distribution	WAGES AND SAL
101	1/23/2009	\$14 261 84	E	42100	101 Labor Distribution	WAGES AND SAL
101	2/11/2009	\$66 33	E	42100	102 Labor Distribution	OVERTIME
101	1/23/2009	\$2,082 39	E	42100	121 Labor Distribution	P E R A
101	2/11/2009	\$341 89	E	42100	121 Labor Distribution	P E R A
101	2/6/2009	\$1,651 17	E	42100	121 Labor Distribution	P E R A
101	1/23/2009	\$26 85	E	42100	122 Labor Distribution	CONT TO RET , S
101	2/6/2009	\$32 96	E	42100	122 Labor Distribution	CONT TO RET , S
101	2/11/2009	\$88 47	E	42100	126 Labor Distribution	H S A
101	2/6/2009	\$716 58	E	42100	126 Labor Distribution	H S A
101	1/23/2009	\$805 05	E	42100	126 Labor Distribution	H S A
101	1/23/2009	\$2 934 91	E	42100	131 Labor Distribution	CONT TO EMPLO
101	2/6/2009	\$141 55	E	42100	170 Labor Distribution	MEDICARE
101	2/11/2009	\$35 05	E	42100	170 Labor Distribution	MEDICARE
101	1/23/2009	\$184 35	E	42100	170 Labor Distribution	MEDICARE
101 U S BANK VISA	2/17/2009	\$32 00	E	42100	201 WALGREEN	OFFICE SUPPLIE
101 OFFICE SUPPLY CONNECTI	2/22/2009	\$17 04	E	42100	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101 UNIFORMS UNLIMITED	2/22/2009	\$24 76	E	42100	201 OFFICE SUPPLIES - ADMIN	OFFICE SUPPLIE
101 OFFICE SUPPLY CONNECTI	2/22/2009	\$7 35	E	42100	201 OFFICE SUPPLIES	OFFICE SUPPLIE

MONTHLY EXPENSES

Period Name: FEBRUARY

FUND Search Name	Tran Date	Act Amount Typ	DEPT	OBJ Comments	OBJ Descr
101 U S BANK VISA	2/17/2009	\$98 16 E	42100	201 CARTRIDGE WORLD	OFFICE SUPPLIE
101 UNIFORMS UNLIMITED	2/22/2009	\$557 54 E	42100	202 OPERATING SUPPLIES	UNIFORMS - MISC
101 UNIFORMS UNLIMITED	2/22/2009	\$141 00 E	42100	202 OPERATING SUPPLIES - PD	UNIFORMS - MISC
101 STREICHERS	2/22/2009	\$47 91 E	42100	202 SUPPLIES	UNIFORMS - MISC
101 UNIFORMS UNLIMITED	2/22/2009	\$97 39 E	42100	209 OPERATING SUPPLIES - PD	UNIFORMS - WILL
101 UNIFORMS UNLIMITED	2/22/2009	\$140 95 E	42100	209 OPERATING SUPPLIES - PD	UNIFORMS - WILL
101 UNIFORMS UNLIMITED	2/22/2009	-\$2 13 E	42100	209 OPERATING SUPPLIES - PD	UNIFORMS - WILL
101 WILLMARTH QUINN	2/2/2009	\$195 95 E	42100	209 CLOTHING - PD	UNIFORMS - WILL
101 UNIFORMS UNLIMITED	2/22/2009	\$100 64 E	42100	210 SUPPLIES - PD	UNIFORMS - LOG
101 UNIFORMS UNLIMITED	2/22/2009	\$11 33 E	42100	210 OPERT PD	UNIFORMS - LOG
101 HOLIDAY FLEET	2/17/2009	\$57 53 E	42100	212 FUEL - VECH	MOTOR FUELS &
101 HOLIDAY FLEET	2/17/2009	\$951 62 E	42100	212 FUEL - VECH	MOTOR FUELS &
101 U S BANK VISA	2/24/2009	\$4 59 E	42100	220 FINANCE CHARGE	OPERATING SUP
101 U S BANK VISA	2/24/2009	\$77 50 E	42100	220 CARD # 4798 1754 4300 2124	OPERATING SUP
101 U S BANK VISA	2/24/2009	\$35 00 E	42100	220 LATE FEE 4798 1754 4300 2124	OPERATING SUP
101 U S BANK VISA	2/17/2009	\$49 59 E	42100	220 EASTMAN KODAK	OPERATING SUP
101 ECKBERG, LAMMERS, BRIG	2/22/2009	\$2,164 46 E	42100	300 PROSECUTION	PROF SER-LEGAL
101 ECKBERG LAMMERS, BRIG	2/22/2009	\$40 50 E	42100	300 UNION PACIFIC CODE VIOLATI	PROF SER-LEGAL
101 ECKBERG LAMMERS, BRIG	2/22/2009	\$40 50 E	42100	300 WHITEMORE FIRE CONTRACT	PROF SER-LEGAL
101 STILLWATER TOWING INC	2/22/2009	\$79 88 E	42100	306 TOWING	PROF SER-OTHE
101 STILLWATER TOWING INC	2/22/2009	\$79 88 E	42100	306 TOWING	PROF SER-OTHE
101 VERIZON WIRELESS	2/17/2009	\$248 63 E	42100	321 PHONE - POLICE DEPT	COMMUNICATION
101 NEXTEL COMMUNICATIONS	2/18/2009	\$107 56 E	42100	321 PHONES - POLICE DEPT	COMMUNICATION
101 BAYPORT PRINTING HOUSE,	2/25/2009	\$223 75 E	42100	322 BAYPORT NEWS	POSTAGE
101 EASTMAN LAURA	2/17/2009	\$3,825 00 E	42100	403 TUITION REIMBURSEMENT	POLICE TRAININ
101 CASPERSON MOTORS	2/25/2009	\$75 68 E	42100	412 2502 - REPLCE WIPERS	REP & MAINT VE
101 CASPERSON MOTORS	2/25/2009	\$40 00 E	42100	412 RODEO REPO - SERVICE CALL	REP & MAINT VE
101 CASPERSON MOTORS	2/25/2009	\$64 66 E	42100	412 BLUE TRUCK - REPLACE 501	REP & MAINT VE
101 CASPERSON MOTORS	2/25/2009	\$75 68 E	42100	412 2501 - REPLACE WIPER BLADE	REP & MAINT VE
101 CASPERSON MOTORS	2/25/2009	\$272 19 E	42100	412 2501 REPLACE REAR BRAKES	REP & MAINT VE
101 CASPERSON MOTORS	2/25/2009	\$91 35 E	42100	412 REPO CAR - CHECK OVER FOR	REP & MAINT VE
101 CASPERSON MOTORS	2/25/2009	\$68 28 E	42100	412 2501 OIL FILTER & BULBS	REP & MAINT VE
101 CASPERSON MOTORS	2/25/2009	\$32 61 E	42100	412 2501 OIL & FILTER	REP & MAINT VE
101 WARNING SYSTEMS	2/22/2009	\$33 89 E	42100	412 LED FLASHER - PD	REP & MAINT VE
101 CASPERSON MOTORS	2/25/2009	\$80 00 E	42100	412 2502 - REPAIR RADIO	REP & MAINT VE
101 CASPERSON MOTORS	2/25/2009	\$41 29 E	42100	412 2502 - UPPER BLADE - POLICE	REP & MAINT VE
101 CASPERSON MOTORS	2/25/2009	\$87 68 E	42100	412 2203 RES CAR	REP & MAINT VE
101 TR COMPUTER SALES LLC	2/22/2009	\$67 50 E	42100	416 COMPUTER CONSULTING	REPAIR/MAINT O
101 TR COMPUTER SALES LLC	2/22/2009	\$135 00 E	42100	416 COMPUTER CONSULTING	REPAIR/MAINT O
101 ADVANCE IMAGING SOLUTI	2/22/2009	\$15 73 E	42100	416 COPY CHARGE	REPAIR/MAINT O
DEPT 42100 POLICE		\$49 398 82			
DEPT 42200 FIRE PROTECTION					
101	2/17/2009	\$875 00 E	42200	101 Labor Distribution	WAGES AND SAL
101	2/17/2009	\$15 50 E	42200	122 Labor Distribution	CONT TO RET , S
101	2/17/2009	\$8 46 E	42200	170 Labor Distribution	MEDICARE
101 U S BANK VISA	2/17/2009	\$104 68 E	42200	201 INT'L CODE COUNCIL INC	OFFICE SUPPLIE
101 W S DARLEY & CO	2/22/2009	\$199 92 E	42200	202 SUPPLIES - FIRE DEPT	UNIFORMS - MISC
101 HOLIDAY FLEET	2/17/2009	\$521 92 E	42200	212 FUEL - VECH	MOTOR FUELS &
101 HOLIDAY FLEET	2/17/2009	\$9 98 E	42200	212 FUEL - VECH	MOTOR FUELS &
101 METRO FIRE	2/22/2009	\$325 00 E	42200	220 5 GAL PAIL FORM CONCENTRA	OPERATING SUP
101 U S BANK VISA	2/17/2009	\$21 55 E	42200	240 ACE HARDWARE	SMALL TOOLS-E
101 U S BANK VISA	2/17/2009	\$69 85 E	42200	240 MENARDS	SMALL TOOLS-E
101 U S BANK VISA	2/17/2009	\$122 88 E	42200	240 MILL FLEET FARM	SMALL TOOLS-E
101 U S BANK VISA	2/17/2009	\$345 25 E	42200	240 MILLS FLEET FARM	SMALL TOOLS-E
101 U S BANK VISA	2/17/2009	\$20 77 E	42200	240 MENARDS	SMALL TOOLS-E
101 U S BANK VISA	2/17/2009	\$125 98 E	42200	240 MENARDS	SMALL TOOLS-E
101 MINNESOTA STATE FIRE MA	2/22/2009	\$40 00 E	42200	402 PLAN REVIEW & INSPECTIONS	CONFERENCES &
101 MUNICIPAL EMERGENCY SE	2/22/2009	\$212 32 E	42200	419 MATERIAL - FIRE DEPT	REPAIR & MAINT
101 BAYPORT FIRE RELIEF ASS	2/17/2009	\$2,000 00 E	42200	810 GOVT AID RELIEF 2008	REFUNDS AND R

MONTHLY EXPENSES

Period Name. FEBRUARY

FUND Search Name	Tran Date	Act Amount Typ	DEPT	OBJ Comments	OBJ Descr
DEPT 42200 FIRE PROTECTION		\$6 019 06			
DEPT 43100 STREET MAINT					
101	1/23/2009	\$512 50 E	43100	050 Labor Distribution	SEASONAL/PART
101	2/6/2009	\$225 00 E	43100	050 Labor Distribution	SEASONAL/PART
101	1/23/2009	\$1 785 60 E	43100	101 Labor Distribution	WAGES AND SAL
101	2/6/2009	\$1 785 60 E	43100	101 Labor Distribution	WAGES AND SAL
101	1/23/2009	\$415 20 E	43100	102 Labor Distribution	OVERTIME
101	2/6/2009	\$120 53 E	43100	121 Labor Distribution	P E R A
101	1/23/2009	\$148 56 E	43100	121 Labor Distribution	P E R A
101	2/6/2009	\$124 19 E	43100	122 Labor Distribution	CONT TO RET , S
101	1/23/2009	\$167 70 E	43100	122 Labor Distribution	CONT TO RET , S
101	1/23/2009	\$97 09 E	43100	126 Labor Distribution	H S A
101	2/6/2009	\$88 24 E	43100	126 Labor Distribution	H S A
101	1/23/2009	\$389 63 E	43100	131 Labor Distribution	CONT TO EMPLO
101	1/23/2009	\$39 21 E	43100	170 Labor Distribution	MEDICARE
101	2/6/2009	\$29 04 E	43100	170 Labor Distribution	MEDICARE
101	2/22/2009	\$3 40 E	43100	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101	2/22/2009	\$4 95 E	43100	201 OFFICE SUPPLIES - ADMIN	OFFICE SUPPLIE
101	2/22/2009	\$1 47 E	43100	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101	2/25/2009	\$24 33 E	43100	205 CLOTHING ALLOWANCE	UNIFORMS - JOS
101	2/17/2009	\$800 72 E	43100	212 FUEL - VECH	MOTOR FUELS &
101	2/2/2009	\$34 68 E	43100	212 PW CREDIT CARD	MOTOR FUELS &
101	2/25/2009	\$60 00 E	43100	220 HAZARDOUS WASTE LICENSE	OPERATING SUP
101	2/24/2009	\$6 27 E	43100	220 CARD # 4798 1754 4300 2009	OPERATING SUP
101	2/2/2009	\$225 00 E	43100	225 PW CREDIT CARD	SALT & SAND PU
101	2/24/2009	\$114 96 E	43100	225 CARD # 4798 1754 4300 2009	SALT & SAND PU
101	2/25/2009	\$120 27 E	43100	240 SUMP PUMP & E CORD	SMALL TOOLS-E
101	2/22/2009	\$68 00 E	43100	306 MILAN HORAK - 474548326	PROF SER-OTHE
101	2/25/2009	\$44 75 E	43100	322 BAYPORT NEWS	POSTAGE
101	2/22/2009	\$250 00 E	43100	360 INSURANCE DEDUCTIBLE	INSURANCE/P&L
101	2/25/2009	\$20 05 E	43100	412 FASTENAL SPAS - BOLTS	REP & MAINT VE
101	2/2/2009	\$403 33 E	43100	412 PW CREDIT CARD	REP & MAINT VE
101	2/25/2009	\$18 98 E	43100	412 PARTS	REP & MAINT VE
101	2/2/2009	\$88 10 E	43100	412 PW CREDIT CARD	REP & MAINT VE
101	2/25/2009	\$14 69 E	43100	412 ROPE STARTER - PUBLIC WOR	REP & MAINT VE
101	2/25/2009	\$11 25 E	43100	412 PARTS	REP & MAINT VE
101	2/25/2009	\$14 54 E	43100	412 ENGINE COOLANT	REP & MAINT VE
101	2/25/2009	\$40 66 E	43100	412 PARTS	REP & MAINT VE
101	2/25/2009	\$124 32 E	43100	412 PARTS & FILTER	REP & MAINT VE
101	2/2/2009	\$64 62 E	43100	412 PW CREDIT CARD	REP & MAINT VE
101	2/25/2009	\$37 78 E	43100	412 TRAILER HITCH	REP & MAINT VE
101	2/24/2009	\$49 08 E	43100	412 VECH MAINT	REP & MAINT VE
101	2/22/2009	\$27 00 E	43100	416 COMPUTER CONSULTING	REPAIR/MAINT O
101	2/22/2009	\$13 50 E	43100	416 COMPUTER CONSULTING	REPAIR/MAINT O
101	2/22/2009	\$3 14 E	43100	416 COPY CHARGE	REPAIR/MAINT O
101	2/25/2009	\$90 52 E	43100	421 TRASH PUMP RENTAL	REPAIR & MAINT
101	2/25/2009	\$207 82 E	43100	431 PARTS	RENTAL OF EQUI
101	2/25/2009	\$1,373 85 E	43100	431 RENTAL 01/15/09-02/1 1/09	RENTAL OF EQUI
101	2/25/2009	\$203 13 E	43100	431 HOSE & MAINT DECAL	RENTAL OF EQUI
101	2/25/2009	\$1,373 85 E	43100	431 RENTAL-12/18/08-01/14/09	RENTAL OF EQUI
DEPT 43100 STREET MAINT		\$11,867 10			
DEPT 43160 STREET LIGHTING					
101	2/3/2009	\$2,292 40 E	43160	380 GAS & ELECTRIC SERVICE - 20	ELECTRIC SERVI
101	2/17/2009	\$92 77 E	43160	380 CHRISTMAS LIGHT	ELECTRIC SERVI
DEPT 43160 STREET LIGHTING		\$2 385 17			
DEPT 43200 PARKS					
101	2/6/2009	\$635 00 E	43200	050 Labor Distribution	SEASONAL/PART

MONTHLY EXPENSES

Period Name: FEBRUARY

FUND Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
101	1/23/2009	\$769 00	E	43200	050 Labor Distribution	SEASONAL/PART
101	1/23/2009	\$955 20	E	43200	101 Labor Distribution	WAGES AND SAL
101	2/6/2009	\$955 20	E	43200	101 Labor Distribution	WAGES AND SAL
101	1/23/2009	\$64 48	E	43200	121 Labor Distribution	P E R A
101	2/6/2009	\$64 48	E	43200	121 Labor Distribution	P E R A
101	1/23/2009	\$104 58	E	43200	122 Labor Distribution	CONT TO RET , S
101	2/6/2009	\$96 27	E	43200	122 Labor Distribution	CONT TO RET , S
101	1/23/2009	\$44 24	E	43200	126 Labor Distribution	H S A
101	2/6/2009	\$44 24	E	43200	126 Labor Distribution	H S A
101	1/23/2009	\$180 48	E	43200	131 Labor Distribution	CONT TO EMPLO
101	2/6/2009	\$22 52	E	43200	170 Labor Distribution	MEDICARE
101	1/23/2009	\$24 46	E	43200	170 Labor Distribution	MEDICARE
101 CCP INDUSTRIES	2/25/2009	\$53 30	E	43200	204 CLOTHING ALLOWANCE	UNIFORMS - VER
101 HOLIDAY FLEET	2/17/2009	\$35 28	E	43200	212 FUEL - VECH	MOTOR FUELS &
101 BAYPORT PRINTING HOUSE,	2/25/2009	\$44 75	E	43200	322 BAYPORT NEWS	POSTAGE
101 TRI STATE BOBCAT INC	2/25/2009	\$121 84	E	43200	412 VEC MAINT	REP & MAINT VE
101 TR COMPUTER SALES LLC	2/22/2009	\$27 00	E	43200	416 COMPUTER CONSULTING	REPAIR/MAINT O
101 ADVANCE IMAGING SOLUTI	2/22/2009	\$3 14	E	43200	416 COPY CHARGE	REPAIR/MAINT O
101 TR COMPUTER SALES LLC	2/22/2009	\$13 50	E	43200	416 COMPUTER CONSULTING	REPAIR/MAINT O
101 AIR FRESH PORTABLE TOIL	2/25/2009	\$83 87	E	43200	425 MONTHLY RENTAL 2-19-09/3-19-	SATILLITIES
DEPT 43200 PARKS		\$4,342 83				
DEPT 43300 CEMETERY						
101 HOLIDAY FLEET	2/17/2009	\$57 73	E	43300	212 FUEL - VECH	MOTOR FUELS &
DEPT 43300 CEMETERY		\$57 73				
FUND 101 GENERAL		\$118,072 47				
FUND 210 K-9 UNIT						
DEPT 42103 K - 9 UNIT						
210 JACKSON, JAY	2/17/2009	\$72 30	E	42103	220 K-9 MATERIAL	OPERATING SUP
DEPT 42103 K - 9 UNIT		\$72 30				
FUND 210 K-9 UNIT		\$72 30				
FUND 211 LIBRARY						
DEPT 45500 LIBRARY						
211	2/6/2009	\$2,735 72	E	45500	050 Labor Distribution	SEASONAL/PART
211	1/23/2009	\$2 774 82	E	45500	050 Labor Distribution	SEASONAL/PART
211	1/23/2009	\$2 705 10	E	45500	101 Labor Distribution	WAGES AND SAL
211	2/6/2009	\$2 705 10	E	45500	101 Labor Distribution	WAGES AND SAL
211	1/23/2009	\$353 20	E	45500	121 Labor Distribution	P E R A
211	2/6/2009	\$342 69	E	45500	121 Labor Distribution	P E R A
211	2/6/2009	\$330 66	E	45500	122 Labor Distribution	CONT TO RET , S
211	1/23/2009	\$333 07	E	45500	122 Labor Distribution	CONT TO RET , S
211	2/6/2009	\$88 47	E	45500	126 Labor Distribution	H S A
211	1/23/2009	\$88 47	E	45500	126 Labor Distribution	H S A
211	1/23/2009	\$381 54	E	45500	131 Labor Distribution	CONT TO EMPLO
211	2/6/2009	\$77 34	E	45500	170 Labor Distribution	MEDICARE
211	1/23/2009	\$77 89	E	45500	170 Labor Distribution	MEDICARE
211 BAKER & TAYLOR	2/25/2009	\$177 57	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	2/25/2009	\$33 68	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	2/25/2009	\$58 13	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	2/25/2009	\$419 08	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	2/25/2009	\$607 12	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	2/25/2009	\$83 74	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	2/25/2009	\$454 27	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	2/25/2009	\$159 46	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	2/25/2009	\$28 78	E	45500	217 BOOKS	MATERIALS & PR

MONTHLY EXPENSES

Period Name FEBRUARY

FUND Search Name	Tran Date	Act Amount Typ	DEPT	OBJ Comments	OBJ Descr
211 BAKER & TAYLOR	2/25/2009	\$45 89 E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	2/25/2009	\$59 45 E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	2/25/2009	\$13 58 E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	2/25/2009	\$46 18 E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	2/25/2009	\$58 63 E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	2/25/2009	\$37 42 E	45500	217 BOOKS	MATERIALS & PR
211 DEMCO	2/25/2009	\$86 22 E	45500	220 FOIL BACK CONT - LIBRARY	OPERATING SUP
211 DEMCO	2/25/2009	\$198 87 E	45500	220 FOIL BACK CONTIN	OPERATING SUP
211 DEMCO	2/25/2009	-\$188 37 E	45500	220 FOIL BACK CONT CREDIT	OPERATING SUP
211 GENERAL BOOK COVERS	2/25/2009	\$89 41 E	45500	220 BOOK JACKET COVER - LIBRAR	OPERATING SUP
211 KINDER MELODIES	2/25/2009	\$600 00 E	45500	302 STORY TIME - LIBRARY	CONTRACT SERV
211 SHARON SIPPEL	2/25/2009	\$1 425 00 E	45500	302 CLEANING SERVICE - LIBRARY	CONTRACT SERV
211 OFFICE OF ENT TECHNOLO	2/25/2009	\$62 80 E	45500	321 PHONE - LIBRARY	COMMUNICATION
211 WASHINGTON COUNTY LIBR	2/25/2009	\$134 00 E	45500	321 BA QWEST DATA - LIBRARY	COMMUNICATION
211 COMCAST	2/25/2009	\$10 00 E	45500	321 INTERNET - LIB	COMMUNICATION
211 XCEL	2/3/2009	\$902 22 E	45500	380 GAS & ELECTRIC SERVICE - 20	ELECTRIC SERVI
211 XCEL	2/3/2009	\$1,078 74 E	45500	381 GAS & ELECTRIC SERVICE - 20	FUEL FOR HEAT
211 WASHINGTON COUNTY LIBR	2/25/2009	\$237 40 E	45500	391 APR-DEC 08 SPECIAL SERV - LI	SHARED AUTOMA
211 TOSHIBA BUSINESS SOLUTI	2/25/2009	\$28 85 E	45500	416 BAND - LIBRARY	REPAIR/MAINT O
211 TR COMPUTER SALES LLC	2/22/2009	\$240 00 E	45500	416 COMPUTER CONSULTING	REPAIR/MAINT O
211 ELECTRO WATCHMAN, INC	2/22/2009	\$60 00 E	45500	420 LIBRARY	R & M BLDGS, ST
211 SUMMIT FIRE PROTECTION	2/25/2009	\$235 00 E	45500	420 ANNUAL FIRE INSPEC - LIBRAR	R & M BLDGS, ST
211 PLUNKETT'S PEST CONTRO	2/25/2009	\$99 30 E	45500	420 PEST CONTROL - LIBRARY	R & M BLDGS, ST
211 ECOWATER	2/25/2009	\$8 25 E	45500	420 FEB-MTLY RENTAL ON COOLER	R & M BLDGS, ST
211 MINNESOTA ELEVATOR	2/25/2009	\$145 82 E	45500	420 FEB 08 MAINT - LIBRARY	R & M BLDGS, ST
211 PRETZEL	2/25/2009	\$112 50 E	45500	420 CONSULTANTION AND RESEAR	R & M BLDGS, ST
211 LINNER ELECTRIC	2/25/2009	\$456 00 E	45500	420 STUDY ROOM - LIBRARY	R & M BLDGS, ST
DEPT 45500 LIBRARY		\$21 299 06			
FUND 211 LIBRARY		\$21,299 06			
FUND 413 POLICE EQUIPMENT FUND					
DEPT 42100 POLICE					
413 MOTOROLA	2/22/2009	\$19 556 93 E	42100	220 OPERATING MATERIAL - PD	OPERATING SUP
413 PUBLIC SAFETY EQUIPMENT	2/22/2009	\$3,035 25 E	42100	220 MONITOR SYSTMES SPEED SI	OPERATING SUP
413 DIGITAL ALLY	2/22/2009	\$6,060 00 E	42100	220 DIGITAL VIDEO MIRROR KIT - P	OPERATING SUP
DEPT 42100 POLICE		\$28,652 18			
FUND 413 POLICE EQUIPMENT FUND		\$28 652 18			
FUND 601 WATER					
DEPT 46110 WATER-PUMPHOUSE					
601 XCEL	2/3/2009	\$1,755 84 E	46110	380 GAS & ELECTRIC SERVICE - 20	ELECTRIC SERVI
601 XCEL	2/3/2009	\$367 91 E	46110	381 GAS & ELECTRIC SERVICE - 20	FUEL FOR HEAT
601 MN DNR WATERS	2/22/2009	\$565 47 E	46110	382 2008 DNR ANNUAL CAL	PUMPAGE FEES
601 DAKOTA MECHANICAL	2/25/2009	\$2 695 00 E	46110	419 FURNISH & INSTALL HEATER	REPAIR & MAINT
601 ADVANCE SHORING COMPA	2/25/2009	\$76 68 E	46110	419 W/V-HEADS	REPAIR & MAINT
601 ROETTGER WELDING	2/25/2009	\$85 00 E	46110	419 WELD WATER FILTER	REPAIR & MAINT
601 HAWKINS WATER	2/25/2009	\$477 70 E	46110	419 CHLORINE REG REPAIR	REPAIR & MAINT
601 U S BANK VISA	2/24/2009	\$32 00 E	46110	419 CARD # 4798 1754 4300 2009	REPAIR & MAINT
DEPT 46110 WATER-PUMPHOUSE		\$6,055 60			
DEPT 46120 WATER					
601	1/23/2009	\$3,207 94 E	46120	101 Labor Distribution	WAGES AND SAL
601	2/6/2009	\$3,207 94 E	46120	101 Labor Distribution	WAGES AND SAL
601	1/23/2009	\$216 54 E	46120	121 Labor Distribution	P E R A
601	2/6/2009	\$216 55 E	46120	121 Labor Distribution	P E R A
601	1/23/2009	\$191 85 E	46120	122 Labor Distribution	CONT TO RET , S
601	2/6/2009	\$191 75 E	46120	122 Labor Distribution	CONT TO RET , S

MONTHLY EXPENSES

Period Name FEBRUARY

FUND Search Name	Tran Date	Act Amount Typ	DEPT	OBJ Comments	OBJ Descr
601	1/23/2009	\$164 02 E	46120	126 Labor Distribution	H S A
601	2/6/2009	\$168 45 E	46120	126 Labor Distribution	H S A
601	1/23/2009	\$599 85 E	46120	131 Labor Distribution	CONT TO EMPLO
601	2/6/2009	\$44 84 E	46120	170 Labor Distribution	MEDICARE
601	1/23/2009	\$44 87 E	46120	170 Labor Distribution	MEDICARE
601 OFFICE SUPPLY CONNECTI	2/22/2009	\$1 47 E	46120	201 OFFICE SUPPLIES	OFFICE SUPPLIE
601 UNIFORMS UNLIMITED	2/22/2009	\$4 95 E	46120	201 OFFICE SUPPLIES - ADMIN	OFFICE SUPPLIE
601 OFFICE SUPPLY CONNECTI	2/22/2009	\$3 40 E	46120	201 OFFICE SUPPLIES	OFFICE SUPPLIE
601 HOLIDAY FLEET	2/17/2009	\$162 72 E	46120	212 FUEL - VECH	MOTOR FUELS &
601 HOLIDAY FLEET	2/17/2009	\$5 33 E	46120	212 FUEL - VECH	MOTOR FUELS &
601 U S BANK VISA	2/24/2009	\$14 10 E	46120	216 CARD # 4798 1754 4300 2009	CHEMICALS AND
601 U S BANK VISA	2/2/2009	\$37 58 E	46120	216 PW CREDIT CARD	CHEMICALS AND
601 HAWKINS WATER	2/25/2009	\$35 52 E	46120	216 OPERATING SUPPLIES	CHEMICALS AND
601 HAWKINS WATER	2/25/2009	\$20 00 E	46120	216 CHLORINE CYLINDER	CHEMICALS AND
601 U S BANK VISA	2/2/2009	\$14 10 E	46120	216 PW CREDIT CARD	CHEMICALS AND
601 MANAGEMENT SERVICES	2/17/2009	\$1,437 32 E	46120	302 CONSULTING	CONTRACT SERV
601 MANAGEMENT SERVICES	2/2/2009	\$1,257 66 E	46120	302 CONSULTING	CONTRACT SERV
601 BANYON DATA SYSTEMS	2/2/2009	\$390 00 E	46120	302 WINUB SUPPORT	CONTRACT SERV
601 ONE CALL CONCEPTS	2/25/2009	\$115 95 E	46120	307 TICKETS	GOPHER STATE
601 U S BANK VISA	2/24/2009	\$37 70 E	46120	321 CARD # 4798 1754 4300 2009	COMMUNICATION
601 BAYPORT PRINTING HOUSE	2/25/2009	\$44 75 E	46120	322 BAYPORT NEWS	POSTAGE
601 XCEL	2/3/2009	\$882 57 E	46120	380 GAS & ELECTRIC SERVICE - 20	ELECTRIC SERVI
601 XCEL	2/3/2009	\$2,828 05 E	46120	381 GAS & ELECTRIC SERVICE - 20	FUEL FOR HEAT
601 MINNESOTA AWWA	2/22/2009	\$155 00 E	46120	402 TIM GARDNER	CONFERENCES &
601 TR COMPUTER SALES LLC	2/22/2009	\$27 00 E	46120	416 COMPUTER CONSULTING	REPAIR/MAINT O
601 HAWKINS WATER	2/25/2009	\$78 86 E	46120	416 CHLORINE	REPAIR/MAINT O
601 ADVANCE IMAGING SOLUTI	2/22/2009	\$3 14 E	46120	416 COPY CHARGE	REPAIR/MAINT O
601 TR COMPUTER SALES LLC	2/22/2009	\$13 50 E	46120	416 COMPUTER CONSULTING	REPAIR/MAINT O
601 HD SUPPLY WATERWORKS	2/25/2009	\$102 60 E	46120	419 OPERATING MATERIAL	REPAIR & MAINT
601 WATER CONSERVATION SE	2/25/2009	\$229 00 E	46120	419 WATERMAIN SERVICE @ POIN	REPAIR & MAINT
601 HD SUPPLY WATERWORKS	2/25/2009	\$2,082 24 E	46120	419 METER - ST CROIX PREP	REPAIR & MAINT
601 ROETTGER WELDING	2/25/2009	\$90 00 E	46120	419 PIPE THAW	REPAIR & MAINT
601 ELECTRO WATCHMAN, INC	2/22/2009	\$63 90 E	46120	420 WATER DEPT	R & M BLDGS ST
601 MINNESOTA DEPT OF HEAL	2/22/2009	\$1 046 00 E	46120	434 2009 1ST QTR SERVICE CONNE	STATE FEES FOR
DEPT 46120 WATER		\$19 439 01			
FUND 601 WATER		\$25 494 61			
FUND 602 SEWER					
DEPT 46200 SEWER - OPERATING					
602	1/23/2009	\$4 153 13 E	46200	101 Labor Distribution	WAGES AND SAL
602	2/6/2009	\$4 153 13 E	46200	101 Labor Distribution	WAGES AND SAL
602	1/23/2009	\$280 29 E	46200	121 Labor Distribution	P E R A
602	2/6/2009	\$280 29 E	46200	121 Labor Distribution	P E R A
602	2/6/2009	\$248 01 E	46200	122 Labor Distribution	CONT TO RET , S
602	1/23/2009	\$248 13 E	46200	122 Labor Distribution	CONT TO RET , S
602	2/6/2009	\$212 18 E	46200	126 Labor Distribution	H S A
602	1/23/2009	\$207 76 E	46200	126 Labor Distribution	H S A
602	1/23/2009	\$778 39 E	46200	131 Labor Distribution	CONT TO EMPLO
602	2/6/2009	\$58 00 E	46200	170 Labor Distribution	MEDICARE
602	1/23/2009	\$58 03 E	46200	170 Labor Distribution	MEDICARE
602 OFFICE SUPPLY CONNECTI	2/22/2009	\$1 50 E	46200	201 OFFICE SUPPLIES	OFFICE SUPPLIE
602 OFFICE SUPPLY CONNECTI	2/22/2009	\$3 46 E	46200	201 OFFICE SUPPLIES	OFFICE SUPPLIE
602 UNIFORMS UNLIMITED	2/22/2009	\$4 97 E	46200	201 OFFICE SUPPLIES - ADMIN	OFFICE SUPPLIE
602 U S BANK VISA	2/2/2009	\$175 98 E	46200	206 PW CREDIT CARD	UNIFORMS - PW
602 HOLIDAY FLEET	2/17/2009	\$72 69 E	46200	212 FUEL - VECH	MOTOR FUELS &
602 U S BANK VISA	2/2/2009	\$42 56 E	46200	220 PW CREDIT CARD	OPERATING SUP
602 U S BANK VISA	2/2/2009	-\$58 71 E	46200	220 PW CREDIT CARD	OPERATING SUP
602 U S BANK VISA	2/2/2009	\$6 16 E	46200	220 PW CREDIT CARD	OPERATING SUP
602 MENARDS-STILLWATER	2/25/2009	\$41 92 E	46200	240 OPERATING MATERIAL	SMALL TOOLS-E

MONTHLY EXPENSES

Period Name: FEBRUARY

FUND Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
602 MENARDS-STILLWATER	2/25/2009	\$40 13	E	46200	240 OPERATING SUPPLIES	SMALL TOOLS-E
602 S E H	2/22/2009	\$1 554 25	E	46200	301 MCES 1/1 SURCHARGE ASSES	PROF SER-ENGIN
602 BANYON DATA SYSTEMS	2/2/2009	\$390 01	E	46200	302 WINUB SUPPORT	CONTRACT SERV
602 MANAGEMENT SERVICES	2/17/2009	\$1 437 32	E	46200	302 CONSULTING	CONTRACT SERV
602 MANAGEMENT SERVICES	2/2/2009	\$1,257 66	E	46200	302 CONSULTING	CONTRACT SERV
602 BAYPORT PRINTING HOUSE,	2/25/2009	\$44 75	E	46200	322 BAYPORT NEWS	POSTAGE
602 TR COMPUTER SALES LLC	2/22/2009	\$27 00	E	46200	416 COMPUTER CONSULTING	REPAIR/MAINT O
602 TR COMPUTER SALES LLC	2/22/2009	\$13 50	E	46200	416 COMPUTER CONSULTING	REPAIR/MAINT O
602 ADVANCE IMAGING SOLUTI	2/22/2009	\$3 17	E	46200	416 COPY CHARGE	REPAIR/MAINT O
602 J H LARSON CO	2/25/2009	\$66 56	E	46200	419 2 BATTERIES	REPAIR & MAINT
DEPT 46200 SEWER - OPERATING		\$15,802 22				
DEPT 46990 SEWER - NON-OPERATING						
602 METROPOLITAN COUNCIL (S	2/22/2009	\$26,255 95	E	46990	434 ANNUAL FLOW	STATE FEES FOR
DEPT 46990 SEWER - NON-OPERATING		\$26 255 95				
FUND 602 SEWER		\$42,058 17				
FUND 803 P & Z ESCROWS						
DEPT 80012 FRIENDS OF ST. CROIX PREP						
803 ECKBERG LAMMERS, BRIG	2/22/2009	\$3 18	E	80012	300 ST CROIX PREP	PROF SER-LEGAL
DEPT 80012 FRIENDS OF ST CROIX PREP		\$3 18				
DEPT 80017 AMERICAN LEGION POST 491						
803 STILLWATER GAZETTE	2/22/2009	\$98 90	E	80017	350 PERRO CREEK OUTLET	PRINTING & PUBL
803 AMERICAN LEGION	2/22/2009	\$342 30	E	80017	810 ESCROW REFUND	REFUNDS AND R
DEPT 80017 AMERICAN LEGION POST 491		\$441 20				
DEPT 80018 MSCWM PERRO CREEK OUTLET						
803 ECKBERG, LAMMERS BRIG	2/22/2009	\$243 00	E	80018	300 PERO CREEK PROJECT	PROF SER-LEGAL
803 S E H	2/22/2009	\$4,117 99	E	80018	301 MSCWM - PERRO CREEK OUTL	PROF SER-ENGIN
DEPT 80018 MSCWM PERRO CREEK OUTLET		\$4,360 99				
DEPT 80019 JG HAUSE CONSTRUCTION						
803 S E H	2/22/2009	\$164 82	E	80019	301 RAILROAD WHISTLE BAN	PROF SER-ENGIN
DEPT 80019 JG HAUSE CONSTRUCTION		\$164 82				
DEPT 80020 HYNNEK CUP APPLICATION						
803 ECKBERG, LAMMERS, BRIG	2/22/2009	\$67 50	E	80020	300 HYNNEK PLANNING MTG	PROF SER-LEGAL
803 ECKBERG, LAMMERS, BRIG	2/22/2009	\$54 62	E	80020	300 CUP HYNNEK	PROF SER-LEGAL
803 STILLWATER GAZETTE	2/22/2009	\$31 70	E	80020	350 9 POINT ROAD	PRINTING & PUBL
803 STILLWATER GAZETTE	2/22/2009	\$31 70	E	80020	350 CONDITIONAL USE PERMIT 9 P	PRINTING & PUBL
DEPT 80020 HYNNEK CUP APPLICATION		\$185 52				
DEPT 80021 GORDON TELLINGHUISEN						
803 STILLWATER GAZETTE	2/25/2009	\$33 60	E	80021	350 LEGAL - TELLINGHUISEN	PRINTING & PUBL
DEPT 80021 GORDON TELLINGHUISEN		\$33 60				
FUND 803 P & Z ESCROWS		\$5 189 31				
		\$240 838 10				

City of Bayport

294 North 3rd Street

Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

Building Permit Log

For: February, 2009

Printed 2/24/2009

Page 1 of 2

Permit Number: BP-C18BAYTOWN	Filing Date: 2/24/2009
Parcel Address: 4260 STAGECOACH TRAIL N	STILLWATER, MN 55082
Applicant: MASTER MECHANICAL, INC. MASTER MECHANICAL, INC	Applicant Phone: 651-905-1600
Construction Value:	Total Fees: \$2,550.00

Permit Number: BP2009-3	Filing Date: 2/5/2009
Parcel Address: 408 3RD St S	BAYPORT, MN 55003
Applicant: US RESTORATION AND US RESTORATION AND REMODELING RESIDENTIAL	Applicant Phone: 651-210-6473
Construction Value: \$5,000.00	Total Fees: \$120.50

Permit Number: BP2009-4	Filing Date: 2/24/2009
Parcel Address: 519 MARINER DRIVE	BAYPORT, MN 55003
Applicant: BARTON CONSTRUCTION BARTON CONSTRUCTION SERVICES INC General	Applicant Phone: 651-334-9530
Construction Value: \$15,000.00	Total Fees: \$273.00

Permit Number: BP2009-5	Filing Date: 2/24/2009
Parcel Address: 304 5TH St N	BAYPORT, MN 55003
Applicant: J G. HAUSE CONSTRUCTION J G HAUSE CONSTRUCTION RESIDENTIAL	Applicant Phone: 651-439-0189
Construction Value: \$8,197.00	Total Fees: \$181.10

Permit Number: BP2009-6	Filing Date: 2/24/2009
Parcel Address: 352 PRAIRIE WAY S	BAYPORT, MN 55003
Applicant: MAIN STREET BUILDERS MAIN STREET BUILDERS RESIDENTIAL BUILDER	Applicant Phone: 651-208-9775
Construction Value: \$15,000.00	Total Fees: \$445.58

Building Permit Log

For February, 2009

Printed:2/24/2009

Page2 of 2

Permit Number: MC2009-2	Filing Date: 2/3/2009
Parcel Address: 202 MARINER WAY	BAYPORT, MN 55003
Applicant: SEDGWICK HEATING & AIR SEDGWICK HEATING & AIR CONDITIONING	Applicant Phone: 952-881-9000
Construction Value: \$7,746 00	Total Fees: \$75.50

Permit Number: MC2009-3	Filing Date: 2/19/2009
Parcel Address: 921 INSPIRATION PARKWAY S	BAYPORT, MN 55003
Applicant: CREATIVE AIR LLC CREATIVE AIR LLC MECHANICAL	Applicant Phone: 715-549-6126
Construction Value: \$12,000 00	Total Fees: \$75 50

Permit Number: MC2009-4	Filing Date: 2/24/2009
Parcel Address: 408 Minnesota Street S.	Bayport, MN 55003
Applicant: AIR FLOW MECHANICAL, INC AIR FLOW MECHANICAL, INC. MECHANICAL	Applicant Phone: 715-646-9355
Construction Value: \$4,800.00	Total Fees: \$75.50

Permit Number: PL2009-3	Filing Date: 2/3/2009
Parcel Address: 5 POINT Road	BAYPORT, MN 55003
Applicant: MARTIN PLUMBING, INC MARTIN PLUMBING, INC. Plumber	Applicant Phone: 651-770-0100
Construction Value:	Total Fees: \$75.50

Permit Number: PL2009-4	Filing Date: 2/3/2009
Parcel Address: 921 INSPIRATION PARKWAY S.	BAYPORT, MN 55003
Applicant: HAUSSNER PLUMBING, LLC HAUSSNER PLUMBING, LLC Plumber	Applicant Phone: 612-308-1957
Construction Value: \$11,000.00	Total Fees: \$75 50

Permit Number: PL2009-5	Filing Date: 2/9/2009
Parcel Address: 260 4th Street So.	Bayport, MN 55003
Applicant: NORBLUM PLUMBING NORBLUM PLUMBING Plumber	Applicant Phone: 612-827-4033
Construction Value: \$600.00	Total Fees: \$75 50

Minnesota Department Of Transportation

INFORMAL BID FOR SERVICES AND RENTALS



THE UNDERSIGNED AGREES TO FURNISH THE FOLLOWING EQUIPMENT AT THE RATE BID AND ACCORDING TO THE FOLLOWING PROVISIONS:

=====
FOR COMPLETION BY MN/DOT
=====

- 1. The earnings under this bid are limited to \$15,000.00 for competitive bids (3 bids where practical).
2. The rental rate shall include all supplies necessary, except as noted to operate the Equipment and maintain it in proper order, and ___ Be Vendor operated; or ___ Be Mn/Dot operated-with supplies noted in the description space below. (Check appropriate blank).
3. When the owner provides the Operator, she/he shall furnish to the Maintenance Office a Certification of Insurance For:
a) Public Liability and property Damage coverage to cover this Equipment.
b) Worker's Compensation coverage as required by State Law, covering workers furnished by the owner.

Payment will not be made for Equipment Rental until the Insurance Certificate has been furnished.

- 4. When Mn/Dot operated, physical damage insurance by: Self ___ Vendor ___ D.O.A. (when D.O.A is used call State Equip. Eng.)

=====
FOR COMPLETION BY OWNER
=====

DESCRIPTION OF EQUIPMENT

Description Front End Loader - 2.7 cubic yards(2000 Caterpillar Model 924G)

BID RATE PER UNIT Name/Company - CITY OF BAYPORT Date 2/9/09

OF MEASURE \$ 115.00 294 North 3rd Street, Bayport, MN 55003

Address (city,state,zip) 651-275-4404 Phone No.

UNIT OF MEASURE _____ City Administrator _____

(Completed by Mn/Dot) Authorized Signature Mike McGuire Title

Mn. Tax ID or Social Security Number if used for ID Number: 8020401
Federal Tax ID Number: 41-6004958 Bid Rate Expires On:

=====
FOR DEPARTMENT USE ONLY
=====

Name of Person Title Date
Soliciting Bid _____

Location where Equipment will be used _____

Expiration Date Accepted By Date

Mn/DOT 1217 (10-77)

Minnesota Department of Transportation

INSTRUCTIONS to Agent or Insurance Co.
 Prepare 4 copies:
 Original to Area Maintenance Engineer
 First copy to Insurance Company
 Second copy to Agent
 Third copy to Owner

EQUIPMENT INSURANCE CERTIFICATE

This certificate is required by the Minnesota Department of Transportation before payment will be made for equipment rentals.

Name of Insured Owner City of Bayport	Address of Insured Owner 294 N. 3rd Street Bayport, MN 55003
--	--

TYPE OF EQUIPMENT	MANUFACTURER'S NAME	YEAR & MODEL	SERIAL OR MOTOR NO.	SIZE, CAPACITY, OR WHEEL BASE LENGTH	MINNESOTA LICENSE NO.
Front End Loader	Caterpillar	2000 924G	095W01045	2.7 cu. yds.	

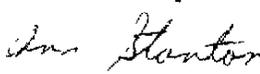
TYPE OF INSURANCE	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE	LIMITS OF LIABILITY
WORKER'S COMPENSATION***	0200024925	04/01/2008	04/01/2009	As required by MINNESOTA STATUTES CHAPTER 17B
PUBLIC LIABILITY: BODILY INJURY	CMC27054	3/30/2008	03/30/2009	\$ 400,000 each person \$ 1,200,000 each accident
PROPERTY DAMAGE	CMC27054	03/30/2008	03/30/2009	\$ 1,200,000 each accident

***IF OPERATED BY OWNER ONLY, WORKER'S COMPENSATION INSURANCE IS NOT REQUIRED.

This certifies that the above described equipment is insured by said Insurance Company and that the insurance policies described herein have been issued to the Insured named above, and that such insurance is in force on the date this certificate is issued. This further certifies that said Insurance Company will notify the Commissioner of Transportation by registered letter at least ten (10) days in advance of any intended cancellation date.

This certificate is not valid unless signed by a duly authorized representative of said Insurance Company.

Name of Insurance Company League of Minnesota Cities Insurance Trust	Address of Insurance Company 145 University Avenue W. St. Paul, MN 55103-2044
---	---

Signature of Authorized Agent 	Date 2/10/09	Address of Authorized Agent 11010 Prairie Lakes Drive, Suite #350 Eden Prairie, MN 55344
--	-----------------	--

*Forward Original copy to:

Tab. of Bids No. _____

Area Maintenance Engineer
Minnesota Department of Transportation



Board of Commissioners

Dennis C. Hegberg, District 1

Bill Pulkrabek, District 2

Gary Kriesel, District 3

Myra Peterson, Chair, District 4

Lisa Weik, District 5

January 12, 2009

Mr. Mike McGuire
Administrator
City of Bayport
294 North Third Street
Bayport, MN 55003

Dear Mr. McGuire.

The Washington County Board of Commissioners is privileged to be able to recognize the personnel of the 34th Red Bull Infantry Division of the Minnesota National Guard which will soon be deployed to Iraq. In order to acknowledge the call to duty in Iraq, the County Board will adopt a similar resolution to the attached one to tell the soldiers that their service to our country is appreciated and that we are aware of their sacrifices in leaving family, friends, and Minnesota for their deployment.

It is suggested that city councils and town boards adopt similar resolutions in support for the men and women of the 34th Red Bull Infantry Division. The Washington County resolution has been personalized to recognize the 166 members of the Stillwater-based 34th Military Police Company of this Division.

If your city council or town board is able to adopt a resolution in support of the 34th Red Bull Infantry Division's deployment to Iraq, please send your resolution to either of the following persons by the end of January 2009. Both Councilmember Mary McComber of the City of Oak Park Heights and Richard Glasgow of "Dear American Hero" will be collecting the resolutions for a presentation to the Division before their departure for training on February 13, 2009.

Mary McComber
Councilmember
City of Oak Park Heights
14168 Oak Park Boulevard No.
P.O. Box 2007
Mr Mike McGuire Administrator
City of Bayport
294 North Third Street
Bayport, MN 55003 Oak Park Heights, MN 55082-2007

Richard Glasgow
Dear American Hero
Box 162
Lakeland, MN 55043

Washington County also uses Commissioners' Service Awards when recognition is suitable for signatures by the full County Board. Please find our Commissioners' Service Award attached for your potential use with appropriate modifications to suit your local unit of government in recognizing the

men and women of the 34th Red Bull Infantry Division. Washington County will prepare a Commissioners' Service Award as well as a resolution.

Please feel free to contact me at 651-430-6213 if you have further questions.

Sincerely,

A handwritten signature in black ink that reads "Gary Kriesel". The signature is written in a cursive style with a large, looped initial "G" and a long, sweeping underline.

Gary Kriesel
Commissioner, District 3

Enclosures:

Draft - Washington County Board of Commissioners Resolution
Washington County Commissioners' Award

RESOLUTION NO. 09-

**EXTRACT OF THE MINUTES OF THE CITY COUNCIL MEETING
CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA
HELD MARCH 2, 2009**

Pursuant to due call and notice therefore, the regular meeting of the City Council of the City of Bayport, Minnesota was duly held at the Bayport City Hall in said municipality on the 2nd day of March, 2009.

The following members were present

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**RESOLUTION IN SUPPORT OF THE
34TH RED BULL INFANTRY DIVISION AND STILLWATER-BASED
34TH MILITARY POLICE COMPANY OF THE MINNESOTA NATIONAL GUARD
ON ITS DEPLOYMENT TO IRAQ**

WHEREAS, the 34th Red Bull Infantry Division began a one-year deployment in Iraq beginning February 13, 2009, with training exercises in the United States and then arrival in Iraq in April 2009; and

WHEREAS, four Minnesota units, including nearly 1,000 service members from throughout Minnesota, of which approximately one-third have had prior service in Iraq, will be included in the deployment to the southern portion of Iraq to command military operations in the area; and

WHEREAS, the Stillwater-based 34th Military Police Company, with 166 members, will be one of the four units to be deployed, in addition to the Rosemount-based 34th Red Bull Infantry Division Headquarter, the Inver Grove Heights-based 34th Infantry Division Special Troops Battalion, and the Rosemount-based 34th Red Bull Infantry Division Band; and

WHEREAS, this is an unprecedented military mission with the 34th Infantry Division leading a force of more than 16,000 service personnel who will be enabling the Iraqi people to take responsibility for their future affairs, and

NOW, THEREFORE BE IT RESOLVED THAT, the City Council, on behalf of the City of Bayport, acknowledges with grateful appreciation the sacrifices of the military personnel who are leaving home and loved ones to serve our nation in Iraq; and

BE IT FURTHER RESOLVED, that the City Council commends the men and women of the Stillwater-based 34th Military Police Company, and three other units of the 34th Red Bull Infantry Division, for their dedication to the success of its mission, and the City Council expresses its concern for the safety and wellbeing of all the service personnel and the sacrifices of their families during this deployment.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following voted via voice:

Jon Nowaczek	Torry Kraftson –
Connie Carlson –	Judy Seeberger –
Dan Johnson –	

Thereupon said resolution was declared duly passed and adopted and signed by the Mayor and the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota on this 2nd day of March, 2009

ATTEST:

Mike McGuire
City Administrator

Jon Nowaczek
Mayor



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: February 6, 2009
To: Mayor and City Council
City Administrator Michael McGuire
From: Chief of Police Laura Eastman
Subject: **Youth Safety Camp**

Background

For the past several years, the City of Bayport Police Department has offered a two-day youth safety camp each summer for students entering grades 3, 4, and 5. The goal is to teach safety topics in a fun and secure environment, while fostering relationships with our area's youth. Last year, close to 100 children participated, with the Stillwater Police Department partnering with Bayport to put on the event.

The cost for safety camp was increased to \$35.00 last year, which includes a safety camp T-shirt, lunches, snacks and drinks during breaks, topic sessions, and a "goody bag." The Police Department has enjoyed the support of area businesses to help defray the costs associated with the event; however, the Stillwater Police Department will not be supporting the camp in 2009.

Staff feels strongly that the safety camp is an important community event and should continue as part of the Bayport Police Department's outreach program to area youth. We believe that increasing the registration fee to \$40.00 per child is reasonable for two full days (7:45 a.m. – 4:00 p.m.) of structured programming that includes lunch and snacks.

Recommendation

Staff recommends that the registration fee for the Bayport Police Department Youth Safety Camp be set at \$40.00 per child for the two-day event, scheduled for June 15 and 16, 2009, at Lakeside Park.

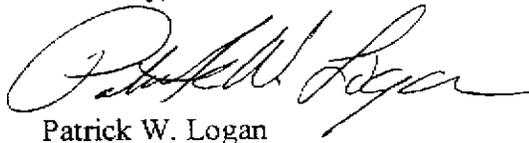
February 19, 2009

City of Bayport
294 North 3rd Street
Bayport, MN 55003

Bayport Mayor, City Councilmembers, and City Administrator,

As I contemplated retirement, after serving 29 years on the Bayport Police Department, I felt nostalgic for a job I've always enjoyed, yet viewed that the transition into retirement would be a smooth one. Then the recession hit. Perceptively, I reviewed financial situations (i.e. 401K, IRAs, and health care) and it became apparent that economics were not as healthy as a short time ago. I discussed rescinding my resignation with Administrator McGuire, knowing that I would need to review things further (the largest being to supply health care for my wife and myself) and was informed that because of the state budget cuts, my position was not going to be filled at this time. It seemed that it was unrealistic for me to retire in these difficult times. Upon careful re-examination, I've come to determine that if the city would facilitate a one year health care benefits package, my retirement could move forward as planned.

Sincerely,



Patrick W. Logan



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: February 23, 2009
TO: Mayor and City Council
City Administrator Michael McGuire
FROM: Police Chief Laura Eastman
RE: Replacement of Police Chief squad vehicle

BACKGROUND

I contacted Elk River Ford Dodge and Jeep (awarded the state bid dealership this year) and they faxed quotes on the Dodge Charger at \$21,957.00. This vehicle would be identical to the one that the City Council approved in October as a replacement squad for one of the patrol vehicles. My intentions are to take the funds received from the insurance company for the fire damage (\$23,323.41), and order a replacement squad for the patrol officers. Upon approval by the City Council, I will drive that squad for approximately a year, or until the other patrol vehicle is no longer functional. This will help defray some additional costs and benefit the police budget.

RECOMMENDATION

At this time, I would like to move forward with ordering the Dodge Charger from the state bid dealership, or I will find another dealership that can beat the above quote and order the Charger. In addition, I believe this is the most fiscally responsible replacement decision for a patrol vehicle.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: February 25, 2009

To: Mayor and City Council
Mike McGuire, City Administrator

From: Wanda Madsen, Finance Officer

Re: Reimbursement to City of Bayport for Perro Creek Outlet Project Costs

The City of Bayport serves as the fiscal agent for the MSCWMO Perro Creek Outlet Project
The attached invoice to the State of Minnesota will reimburse the city for project costs to date

INVOICE
CITY OF BAYPORT

294 NORTH 3RD STREET

BAYPORT, MINNESOTA 55003

651-275-4404

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MINNESOTA PUBLIC FACILITIES AUTHORITY
 1ST NATIONAL BANK BUILDING, SUITE E-200
 332 MINNESOTA STREET
 ST. PAUL, MN 55101

INVOICE NO.	WM2009	INVOICE DATE	2/26/2009
MSCWM PERRO CREEK OUTLET:		INVOICE/DATE	
KENNEDY & GRAVEN - ATTORNEY		31-Jul-08	\$453.75
KENNEDY & GRAVEN - ATTORNEY		31-Aug-08	\$594.00
KENNEDY & GRAVEN - ATTORNEY		30-Sep-08	\$181.50
KENNEDY & GRAVEN - ATTORNEY		30-Nov-08	\$536.25
KENNEDY & GRAVEN - ATTORNEY		31-Dec-08	\$564.29
REED BUSINESS INFORMATION - LEGAL AD		4098555	\$210.60
REED BUSINESS INFORMATION - LEGAL AD		4100617	\$210.60
STILLWATER GAZETTE - LEGAL AD		894630	\$98.90
S E H - ENGINEERING		214260	\$4,117.99
S E H - ENGINEERING		206226	\$2,477.57
S E H - ENGINEERING		208935	\$12,765.57
S E H - ENGINEERING		210416	\$33,537.53
S E H - ENGINEERING		211574	\$31,848.77
S E H - ENGINEERING		212669	\$50,622.80
S E H - ENGINEERING		207600	\$8,627.38
		SUB TOTAL	\$146,847.50
		TOTAL	\$146,847.50
		TOTAL	\$146,847.50



SANDERS WACKER BERGLY, INC.
Landscape Architects And Planners

MEMORANDUM

TO: Mike McGuire
FROM: Larry Wacker
SUBJECT: Barker's Alps Park Improvements – Collaboration with Inspiration Development
DATE: February 25, 2009
CC: Sara Taylor

Chris Enger, of Neighborhood Development Partners (NDP) has expressed interest in participating in the development of the first phase of improvements at Barker's Alps Park. He considers the park amenities to be an important feature for prospective Inspiration residents. Because of the depressed condition of the housing market, Mr. Enger requests that improvements required to satisfy conditions in the Development's Final Plat approval be financed through the Chapter 429 process. Using this scenario, the City would pay expenses initially and would be reimbursed by assessments as the remaining 88 Inspiration lots are sold.

The park improvements that Inspiration owners are required to provide are illustrated on attached drawing 'A' and include construction of a bituminous path/road connection to the water purification facility, grading of a storm water pond, construction of a small parking lot to serve park visitors and extension of the public road within the development to provide access to the park.

Mr. Enger further suggests that NDP contribute \$20,000 to construction of a lot lot at the south end of Barker's. This amount would also be assessed to NDP through the 429 process.

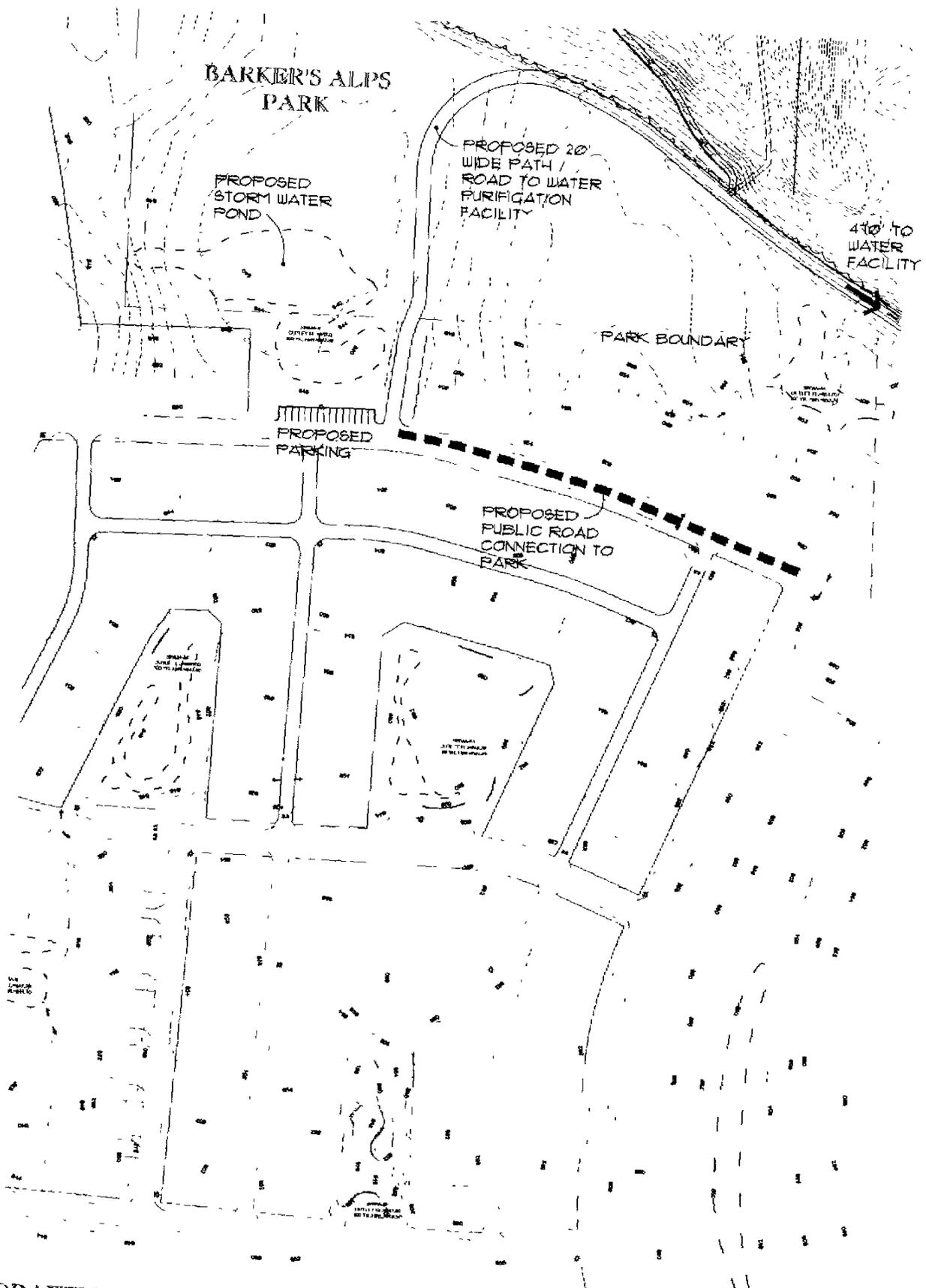
The estimated cost for improvements to be financed using the Chapter 429 process is as follows:

Path/road connection to water purification facility	\$65,000.00
Grading of storm water pond	\$58,000.00
Parking lot	\$25,000.00
Extension of public road	\$90,000.00
Contribution for play area development	\$20,000.00
Design and engineering	<u>\$22,000.00</u>
TOTAL	\$280,000.00

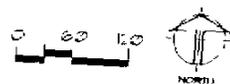
Lastly, NDP pledges reimbursement to the City of water hook-up charges from the St. Paul Prep Academy to assist in covering park development expenses.

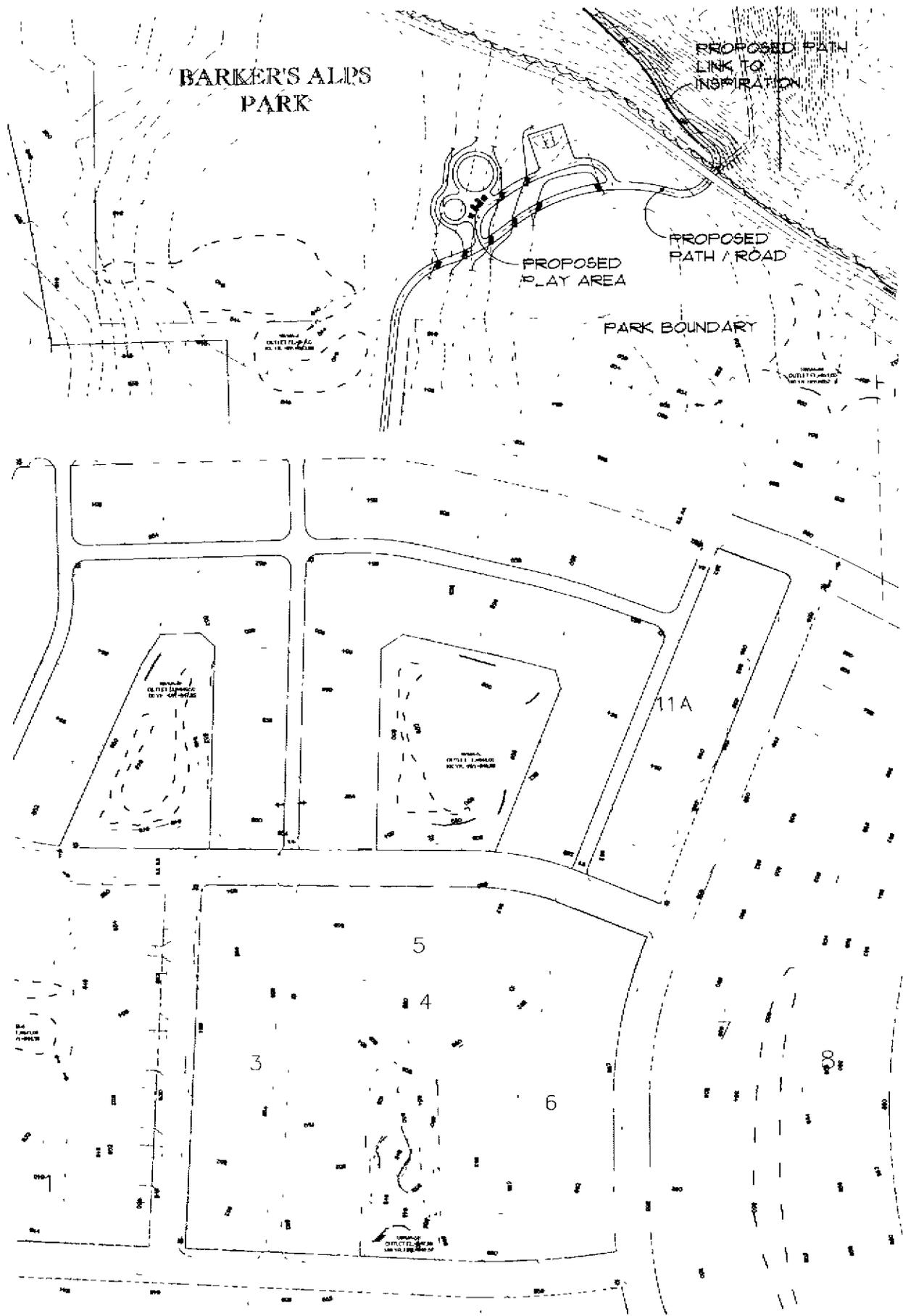
If the City approves financing of improvements discussed with Mr. Enger using the Chapter 429 process, the Phase I construction documents for Barker's Alps will be expanded to include the public access road, storm water pond, access path/road to the water purification facility and parking lot (attached drawing 'B' shows Phase I improvements that are currently proposed for the south end of Barker's Alps Park).

365 EAST KELLOGG BOULEVARD SAINT PAUL MINNESOTA 55101-1411
PHONE 651-221-0401 FAX 651-297-6817
CITY OF SAINT PAUL WWW.SWBINC.COM

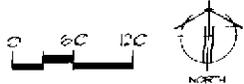


DRAWING A
 NEIGHBORHOOD DEVELOPMENT PARTNER'S
 ROAD AND PARK IMPROVEMENT COMMITMENTS





DRAWING B
 PHASE I BARKER'S ALPS IMPROVEMENT CONCEPT
 FOR SOUTH END OF PARK





February 23, 2009

RE Bayport, Minnesota
Storm Sewer Phase 3 Perro Creek Outlet
SEH No. MSCWM 104365 64.00

Mr. Mike McGuire
City of Bayport
294 North 3rd Street
Bayport, MN 55003

On Thursday, February 12, 2009, 17 bids were received for the above-referenced project. The bids, including Alternate A, ranged from a high of \$1,371,372.11 to a low of \$850,582.49. The Engineer's Estimate for the project is \$919,124.80. The low bid was submitted by Geislinger and Sons, Inc. of Watkins, MN.

We have investigated the qualifications of Geislinger and Sons, Inc. and find that they (1) have a sufficient understanding of the project and equipment to perform the construction for which it bid, and (2) according to their bonding agent they presently have the financial ability to complete the project bid. SEH makes no representation or warranty as to the actual financial viability of the Contractor or its ability to complete its work.

Accordingly we recommend the project be awarded, including Alternate A, to Geislinger and Sons, Inc. in the amount of \$850,582.49. Please note that Alternate A consists of milling and overlaying the north lane of 3rd Avenue North between T.H. 95 and 2nd Street for \$7,206.00

Sincerely,

A handwritten signature in cursive script, appearing to read "Wayne S. Wambold".

Wayne S. Wambold, PE
Project Manager

c: Barry Peters, SEH
David Beaudet (MSCWM)

s:\ko\mscwm\104365\bitding documents\rec award.doc



February 24, 2009

RE. Middle St. Croix Watershed Management
Organization
Perro Creek Outlet
SEH No. MSCWM 104365 &
MSCWM 107321

Mr. David Beaudet
Middle St. Croix Watershed Management Organization
1380 West Frontage Road Highway 36
Stillwater, MN 55082

Dear Mr. Beaudet:

This letter supplements the Agreement for Professional Services between Middle St. Croix Watershed Management Organization, Owner, and Short Elliott Hendrickson Inc. (SEH[®]) dated September 2, 1998 and addresses providing services in connection with the State of Minnesota Sewer Phase 3: Perro Creek Outlet (hereinafter called the "Project"). The scope of said services is detailed herein and pertains to additional design services that were required and the upcoming construction services

Design Services (SEH Project No. MSCWM 104365)

We are requesting additional compensation of \$7,737.50 for additional effort that was required during design of the project and related to the hydraulic modeling. Due to the time lag from the original hydraulic analysis completed in 2003 several version revisions were made to the XP-SWMM software that was used to model the system. We were unable to use the previous version of the software and were required to make significant revisions to the input files that were originally created to make them compatible with the newer version of XP-SWMM. We propose to bill these services in accordance with Exhibit C-1 using the Actual Billable Rate Method. The requested additional compensation increases our total fee for design services, billed under SEH Project No. MSCWM 104365, from \$144,000.00 to \$151,737.50.

Construction Services (SEH Project No. MSCWM 107321)

We will provide construction services, including having a resident project representative on site, all as set forth in this letter and the Agreement for Professional Services between SEH and Middle St. Croix Watershed Management Organization dated September 2, 1998, and the Exhibits attached to this letter. The fee for our construction services is estimated to be \$134,315.00, and you agree to pay us in accordance with Exhibit C-1, Actual Billable Rate method attached to this agreement. We will bill you for construction services separately, SEH Project No. MSCWM 107321, from the design services.

SEH will perform construction services in accordance with Exhibits A and D, which are attached to this agreement. A Resident Project Representative (RPR) will be on site during construction. Based on our interpretation of the schedule anticipated by the contractor we have assumed that the RPR will be on site each weekday for up to 10 hours per day for 8 weeks and each weekday for up to 5 hours per day for 6 weeks. Expenses for the RPR will be billed on a Per Diem basis at \$40 per day and include mileage, meals, and cell phone use. Professional design staff will assist the RPR with structural work and other issues that may arise during the course of the project. We have included effort for a Senior Municipal Technician, up to 60 hours, and Senior Municipal Engineer (Mr. Barry Peters, Bayport City Engineer), up to 36 hours, to address any issues related to City of Bayport streets and utilities, whether it be for on site

meetings or review of contractor submittals. Other construction related services will be performed as described in Exhibits A and D.

We will also furnish such Additional Services as you may request or as required. Payment for additional services shall be based on the time required to perform the services and the billable rates for the principals and employees engaged directly on the project, plus charges for expenses and equipment, all in accordance with Exhibit C-1.

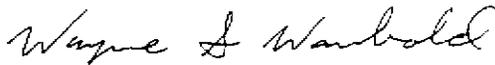
We will start our services promptly after receipt of your authorization. Per our discussion with Geislinger and Sons, Inc. we estimate that construction will begin around April 15, 2009 and be complete by June 30, 2009. Our estimate for construction administration services is based on this time frame for construction. We estimate our services, including record drawings and project close out, will be completed by the end of September 2009.

If there are delays in the Project that are beyond our control, you agree to grant additional time to complete the services. Delays in construction may impact our estimated fee. If delays do occur we will discuss the remaining effort with you and determine if we can restructure our services to work within the estimated fee or if additional compensation will be necessary.

This letter and the Agreement for Professional Services dated September 2, 1998 along with Exhibits A, C-1, and D represent the entire understanding between you and us with respect to the Project and may only be modified in writing signed by both of us. If it satisfactorily sets forth your understanding of our services, please sign this agreement in the space provided below and return it to us. Please retain a copy for your records.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Wayne S. Wambold, PE
Project Manager



Kirby Van Note, PE
Principal

Attachments: Exhibits A, C-1, and D
c: Barry Peters, SEH
Mike McGuire, City of Bayport

Accepted by: Middle St. Croix Watershed Management Organization

By: _____
David Beaudet, Chairman

Date: _____

Accepted by: City of Bayport

By: _____
Jonathan Nowaczek, Mayor

Date: _____

By: _____
Mike McGuire, Administrator

Date: _____

Exhibit A
to Agreement for Professional Services
Between Middle St. Croix Watershed Management Organization (Owner)
and
Short Elliott Hendrickson Inc. (SEH®)
Dated September 2, 1998

SEH's Services

The Owner intends to retain SEH to provide professional engineering, architectural, environmental and/or planning services as may be directed by the Owner, and the Owner and SEH deem it mutually advantageous to set forth the general details described herein.

A. General

1. Services performed by SEH will be related to one or a combination of the following as specifically agreed upon.
 - (a) Construction Phase
 - (b) Additional Services

B. Construction Phase

During the construction phase, SEH professionals shall:

1. Make visits to the site at intervals appropriate to the various stages of construction to observe as an experienced and qualified design professional the progress and quality of the executed work of the Contractor(s), and to determine in general, if such work is proceeding in accordance with the Contract Documents. The Owner has not retained SEH to make exhaustive or continuous on-site inspections to check the quality or quantity of such work

SEH shall not be responsible for the means, methods, techniques, sequences or procedures of construction selected by the Contractor(s) or the safety precautions and programs incidental to the work of the Contractor(s). SEH efforts will be directed toward providing a greater degree of confidence for the Owner that the completed work of the Contractor will conform to the Contract Documents, but SEH shall not be responsible for the Contractor's failure to perform the construction work in accordance with the Contract Documents

During such visits and on the basis of on-site observations SEH will keep the Owner informed of the progress of the work and will endeavor to guard the Owner against defects and deficiencies in the work of the Contractors. This obligation does not include anything related to safety. It is

agreed that safety matters are Contractor's responsibility.

2. Review samples, schedules, shop drawings, the results of tests and inspections and other data which the Contractor is required to submit, but only for conformance with the design concept of the project and compliance with the information given in the Contract Documents. Such review shall not extend to means, methods, sequences, techniques or procedures of construction or to safety precautions and programs incidental thereto. SEH shall receive and review (for general content as required by the specification) maintenance and operating instructions, schedules, guarantees, bonds and certificates of inspection which are to be assembled by the Contractor in accordance with the Contract Documents.
3. Consult with and advise the Owner, act as the Owner's representative at the Project site, issue all instructions of the Owner to the Contractor and prepare routine change orders as required.
4. Review the Contractor's Application for Payment, determine the amount owing the Contractor and make recommendations to the Owner regarding the payment thereof.

SEH's recommendations constitute a representation to the Owner that to the best of SEH's knowledge, information and belief, the work has progressed to the point indicated on said application and the quality of work is in accordance with the Contract Documents, subject to the results of any subsequent test called for by the Contract Documents and any qualifications stated in their recommendations.

SEH's responsibilities under this paragraph are subject to the limitations set out in paragraph E.1.
5. Conduct a site visit to determine if the project is substantially complete. Such site visits may include representatives from the Owner. If the Contractor has fulfilled all of his obligations, SEH may give written notice to the Owner that the work is acceptable for final payment.

6. Preparing Change Orders or other services and supporting data or providing other services in connection with changed project conditions which are inconsistent with the original design intent including, but not limited to, changes in project size, complexity, Owner's schedule, character of construction or method of financing.
7. Furnishing the Owner, on request, a set of reproducible record prints of drawings and addendum drawings showing those changes made during the construction process, based on the marked up prints, drawings and other data furnished by the Contractor to SEH.
8. Providing construction surveys and staking to enable the construction contractor to perform its work and any type of property surveys or related engineering services needed for the transfer of interests in real property and providing other special field surveys.
9. Provide Resident Project Representation as described in Exhibit D.

C. Additional Services

1. If authorized by the Owner, SEH shall furnish additional services:
 - (a) Preparation of applications and supporting documents for government grants, loans or advances.
 - (b) Preparation or review of environmental assessment worksheets and environmental assessment impact statements.
 - (c) Review and evaluation of any statements or documents prepared by others and their effect on the requirements of the project
 - (d) Additional services due to significant changes in the general scope of the Project or its design including but not limited to, changes in size, complexity of character or type of construction.
 - (e) Providing professional services made necessary by the default of the Contractor or by major defects in the Work of the Contractor in the performance of the Construction Contract
 - (f) Providing assistance in the start-up, testing, adjusting and balancing, preparation of operating and maintenance manuals, personnel training and consultation during operation of equipment or systems

- (g) Providing services after issuance to the Owner of the final Certificate for Payment.
- (h) Providing services of professional consultants for other than the normal services stated in the Agreement.
- (i) Serving as an expert witness for the Owner in any litigation or other proceedings.
- (j) Providing services for preparation of preliminary and final assessment rolls.
- (k) Additional services not otherwise provided for in this Agreement.

2. Required Additional Services. SEH shall perform or furnish (without requesting or receiving specific advance authorization from Owner) include the types listed below. SEH shall advise Owner in writing promptly after starting any such Additional Services.

- (a) Services in making revisions to Drawings and Specifications required by reviewing authorities or occasioned by the acceptance of substitute materials or equipment other than "or-equal" items; and services after the award of the Construction Agreement in evaluating and determining the acceptability of a substitution which is found to be inappropriate for the Project or an excessive number of substitutions.
- (b) Services resulting from significant delays, changes, or price increases occurring as a direct or indirect result of materials, equipment, or energy shortages.
- (c) Additional or extended services during construction made necessary by
 - (1) emergencies or acts of God endangering the Work, (2) an occurrence of a Hazardous Environmental Condition, (3) Work damaged by fire or other cause during construction, (4) defective, neglected, or delayed work by Contractor, (5) acceleration of the progress schedule involving services beyond normal working hours, or (6) default by Contractor.
- (d) Services in connection with any partial utilization of any part of the Work by Owner prior to Substantial Completion.
- (e) Evaluating an unreasonable claim or an excessive number of claims submitted by Contractor or others in connection with the Work

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Exhibit C-1
to Agreement for Professional Services
Between Middle St. Croix Watershed Management Organization (Owner)
and
Short Elliott Hendrickson Inc. (SEH®)
Dated September 2, 1998

Payments to SEH for Services and Expenses
Using the Hourly Basis Option

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties:

A. Hourly Basis Option

The Owner and SEH select the hourly basis for payment for services provided by SEH. SEH shall be compensated monthly. Monthly charges for services shall be based on SEH's current billing rates for applicable employees plus charges for expenses and equipment. Current billing rates shall be either the Rate Table Method or Actual Billing Rates of Personnel Method as indicated in the Supplemental Letter Agreement.

1. **Rate Table Method** - Current billing rates for employees shall be those listed on a standard rate table submitted and approved as part of this Agreement. The employee rates in the approved rate tables shall include the cost of computers and cellular phones. The cost of other expenses and equipment shall be paid for as reimbursable expenses as identified in Paragraphs B and C of this Exhibit C-1.
2. **Actual Billable Rates of Personnel Method** - Applicable billing rates of employees shall be based on the actual payroll rates of personnel times a multiplier plus the cost of expenses and equipment outlined in Paragraphs B and C of this Exhibit C-1.

SEH will provide an estimate of the costs for services in this Agreement. It is agreed that after 90% of the estimated compensation has been earned and if it appears that completion of the services cannot be accomplished within the remaining 10% of the estimated compensation, SEH will notify the Owner and confer with representatives of the Owner to determine the basis for completing the work.

Compensation to SEH based on the Rate Table Method is conditioned on completion of the work within the effective period of the rate table. Should the time required to complete the work be extended beyond this period, the rates in the Rate Table shall be appropriately adjusted.

B. Other Provisions Concerning Payments

1. Invoices will be prepared in accordance with SEH's standard invoicing practices and will be submitted monthly to Owner by SEH, unless otherwise agreed.
2. Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due SEH for services and expenses within 30 days after receipt of SEH's invoice therefor, the amounts due SEH will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. SEH may, after giving seven days written notice to Owner, suspend services under this Agreement until SEH has been paid in full all amounts due for services, expenses and other related charges. Payments will be credited first to interest and then to principal. Further, SEH reserves the right to retain products of service until all invoices are paid in full. SEH will not be liable for any claims of loss, delay, or damage by Owner for reason of withholding services or products of service until all invoices are paid in full.
3. In the event of a disputed or contested invoice, only that portion so contested may be withheld from payment, and the undisputed portion will be paid.
4. Should taxes, fees or costs be imposed, they shall be in addition to SEH's estimated total compensation.

C. Expenses

The following items involve expenditures made by SEH employees or professional consultants on behalf of the Owner. Their costs are not included in the hourly charges made for services and shall be paid for as described in this Agreement.

1. Transportation and travel expenses.
2. Lodging and meal expense connected with the Project.

3. Fees paid, in the name of the Owner, for securing approval of authorities having jurisdiction over the Project.
4. Report, plan and specification reproduction expenses.
5. Other special expenses required in connection with the Project.
6. The cost of special consultants or technical services as required. The cost of subconsultant services shall include actual expenditure plus 10% markup for the cost of administration and insurance.

The Owner shall pay SEH monthly for expenses

D. Equipment Utilization

The utilization of specialized equipment, including automation equipment, is recognized as benefiting the Owner. The Owner, therefore, agrees to pay the cost for the use of such specialized equipment on the project. SEH invoices to the Owner will contain detailed information regarding the use of specialized equipment on the project and charges will be based on the standard rates for the equipment published by SEH.

The Owner shall pay SEH monthly for equipment utilization.

SEH Schedule of Expenses

Vehicle Mileage Rates

All Vehicles \$0.55/mile⁽¹⁾

Vehicle Allowance Costs

Resident Project Representative \$13.00/day
Survey Van \$4.50/hour + \$0.55/mile⁽¹⁾

Computer Equipment

Computer Charges per Direct Hour of Labor \$3.00/hour
Total Station with AutoLock \$20.00/hour
Total Station without AutoLock \$10.00/hour
Global Positioning System (GPS) \$25.00/hour

Other expenses for additional items may be required by the Owner to fulfill the terms of a specific authorization

Traffic Counter \$25.00/unit/count
Video Camera \$4.00/hour plus tape
Boat Rental \$100.00/day
ATV Rental \$100.00/day
Snowmobile Rental \$100.00/day
Wastewater Sampler \$340.00/week

Evaluation Equipment

Gas Meter \$20.00/day⁽²⁾
Tooke Gauge (Paint Identification) \$20.00/day⁽²⁾
UT Gauge (Metal Thickness) \$20.00/day⁽²⁾
Elcometer (Adhesion Strength) \$20.00/day⁽²⁾
Dry Film Thickness Gauge \$12.00/day⁽²⁾
Nuclear Density Tester \$200.00/week
Flow Meters \$75.00/week

Safety Equipment

Includes: Tripod/Retriever System; Belts; Lanyards \$30.00/day⁽²⁾

⁽¹⁾ Current IRS Rate

⁽²⁾ On projects extending one (1) week or longer, this cost represents weekly rates.

Effective January 1, 2009

Expires: December 31, 2009



Identifiable Reproduction and Reprographic Costs ⁽¹⁾⁽²⁾

Item	8½x11	11x17	Large Format	Per Item
Black/White Copy ⁽¹⁾	.07	.17	1.05	--
Color Copy ⁽¹⁾	.70	1.40	--	--
Printed Transparency – black/white	1.11	--	--	--
Printed Transparency – color	2.00	--	--	--
Mylar	--	--	5.00	--
Vellum	--	--	2.00	--
Scanning (per sq. ft.)			.05	
CD Copy	--	--	3.00	--
Lamination	2.00	3.50	3.50 LF	--
Laminated Foamcore (up to 24"x36")			40.00	
Laminated Foamcore (larger than 24"x36")			75.00	
Collating/Binding/Cover				4.00
3-Ring Binder with Custom Graphic Cover Size	1"	2"	3"	4"
3-Ring Binder with Custom Graphic Cover Cost	5.10	6.04	7.62	11.30
Tabs (per tab)				.20
Machine Folding				.02
Mailing/Processing				5.00

- (1) Prices include operator time.
- (2) Prices denote single-sided printing.
- (3) Standard stock, white paper used for pricing.

Prices are subject to change on a quarterly basis and may not be accompanied by immediate notification.

Effective: January 1, 2009

Expires: December 31, 2009



Exhibit D
to Agreement for Professional Services
Between Middle St. Croix Watershed Management Organization (Owner)
and
Short Elliott Hendrickson Inc. (SEH®)
Dated September 2, 1998

**A Listing of the Duties, Responsibilities and
Limitations of Authority of the Resident Project Representative**

As authorized by the Owner, and approved in writing by the other, one (1) or more full time Resident Project Representatives (RPR) will be furnished and directed by SEH in order to provide additional representation at the Project site during the construction phase

Through more extensive on-site observations of the work in progress and field checks of materials and equipment by the RPR and assistants, SEH shall endeavor to provide further protection for Owner against defects and deficiencies in the work of Contractor; but, the furnishing of such services will not make SEH responsible for or give SEH control over construction means, methods, techniques, sequences or procedures or for safety precautions or programs, or responsibility for Contractor's failure to perform the Work in accordance with the Contract Documents.

The duties and responsibilities of the RPR are limited to those of SEH in 1) The agreement between the Owner and SEH, and 2) in the construction Contract Documents, and 3) further limited as follows:

A. General

RPR is an agent of SEH at the site, will act as directed by and under the supervision of SEH, and will confer with SEH regarding RPR's actions. RPR's dealings in matters pertaining to the on-site work shall in general be with SEH and Contractor keeping the Owner advised as necessary. RPR's dealings with subcontractors shall only be through or with the full knowledge and approval of Contractor. RPR shall generally communicate with Owner with the knowledge of and under the direction of SEH.

B. Duties and Responsibilities of RPR

1. Schedules: Review the progress schedule, schedule of Shop Drawing submittals and schedule of values prepared by Contractor and consult with SEH concerning acceptability.
2. Conferences and Meetings: Attend meetings with Contractor, such as preconstruction conferences, progress meetings, job conferences and other project-related meetings, and prepare and circulate copies of minutes thereof.

3. Liaison
 - (a) Serve as SEH's liaison with Contractor, working principally through Contractor's superintendent and assist in understanding the intent of the Contract Documents; and assist SEH in serving as Owner's liaison with Contractor when Contractor's operations affect Owner's on-site operations.
 - (b) Assist in obtaining from Owner additional details or information, when required for proper execution of the Work.
4. Shop Drawings and Samples:
 - (a) Record date of receipt of Shop Drawings and samples
 - (b) Receive samples which are furnished at the site by Contractor, and notify SEH of availability of samples for examination
 - (c) Advise SEH and Contractor of the commencement of any Work requiring a Shop Drawing or sample if the submittal has not been approved by SEH.
5. Review of Work, Inspections, and Tests:
 - (a) Conduct on-site observations of the Work in progress to assist SEH in determining if the Work is in general proceeding in accordance with the Contract Documents.
 - (b) Report to SEH whenever RPR believes that any Work is unsatisfactory, faulty or defective or does not conform to the Contract Documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise SEH of Work that RPR believes should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.
 - (c) Verify that tests, equipment and systems start-ups and operating and maintenance training are conducted in the presence of appropriate personnel, and that Contractor maintains adequate records thereof; and

observe, record and report to SEH appropriate details relative to the test procedures and start-ups.

- (d) Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the results of these inspections and report to SEH.
6. Interpretation of Contract Documents: Report to SEH when clarification and interpretations of the Contract Documents are needed and transmit to Contractor clarifications and interpretations as issued by SEH.
7. Modifications: Consider and evaluate Contractor's suggestions for modifications in Drawings or Specifications and report with RPR's recommendations to SEH. Transmit to Contractor decisions as issued by SEH.
8. Records:
 - (a) Maintain at the job site orderly files for correspondence, reports of job conferences, Shop Drawings and samples, reproductions of original Contract Documents including all Work Directive Changes, Addenda, Change Orders, Field Orders, additional Drawings issued subsequent to the execution of the Contract, SEH's clarifications and interpretations of the Contract Documents, progress reports, and other Project related documents.
 - (b) Keep a diary or log book, recording Contractor hours on the job site, weather conditions, data relative to questions of Work Directive Changes, Change Orders or changed conditions, list of job site visitors, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures, and send copies to SEH.
 - (c) Record names, addresses and telephone numbers of all Contractors, subcontractors and major suppliers of materials and equipment.
9. Reports
 - (a) Furnish SEH periodic reports as required of progress of the Work and of Contractor's compliance with the progress schedule and schedule of Shop Drawing and sample submittals.
 - (b) Consult with SEH in advance of scheduled major tests, inspections or start of important phases of the Work.
 - (c) Draft proposed Change Orders and Work Directive Changes, obtaining backup material from Contractor and recommend to

SEH Change Orders, Work Directive Changes, and Field Orders

- (d) Report immediately to SEH and Owner upon the occurrence of any accident.
10. Payment Requests: Review applications for payment with Contractor for compliance with the established procedure for their submission and forward with recommendations to SEH, noting particularly the relationship of the payment requested to the schedule of values. Work completed and materials and equipment delivered at the site but not incorporated in the Work.
11. Certificates, Maintenance and Operation Manuals: During the course of the Work, verify that certificates, maintenance and operation manuals and other data required to be assembled and furnished by Contractor are applicable to the items actually installed and in accordance with the Contract Documents, and have this material delivered to SEH for review and forwarding to Owner prior to final payment for the Work.
12. Completion:
 - (a) Before SEH issues a Certificate of Substantial Completion, submit to Contractor a list of observed items requiring completion or correction.
 - (b) Conduct final inspection in the company of SEH, Owner, and Contractor and prepare a final list of items to be completed or corrected.
 - (c) Observe that all items on final list have been completed or corrected and make recommendations to SEH concerning acceptance.

C. Limitations of Authority

Resident Project Representative:

1. Shall not authorize any deviation from the Contract Documents or substitution of materials or equipment, unless authorized by SEH
2. Shall not exceed limitations of SEH's authority as set forth in the Agreement or the General Provisions to the Agreement or the Contract Documents.
3. Shall not undertake any of the responsibilities of Contractor, subcontractors or Contractor's superintendent.
4. Shall not advise on, issue directions relative to or assume control over any aspect of the means, methods, techniques, sequences or procedures of construction unless such advise or directions are specifically required by the Contract Documents.

5. Shall not advise on, issue directions regarding or assume control over safety precautions and programs in connection with the Work
6. Shall not accept Shop Drawing or sample submittals from anyone other than Contractor.
7. Shall not authorize Owner to occupy the Project in whole or in part.
8. Shall not participate in specialized field or laboratory tests or inspections conducted by others except as specifically authorized by SEH.



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January 7, 2009

Michael McGuire
City Administrator
City of Bayport
294 North Third Street
Bayport, MN 55003

Re: *Liquor License Ordinance*
Our File No.: 13467-01659

Dear Mike:

This letter is provided to serve as a reminder that in the process of reviewing liquor licenses for 2008, Attorney Pete Regnier recommended that the City of Bayport amend its liquor license ordinance to allow for the imposition of conditions on approved liquor licenses. Currently the City's liquor license ordinance only provides for the approval or denial of a liquor license application. Certainly state law allows for conditions to be placed on liquor licenses approved by the City Council. After speaking with Mr. Regnier, I concur with his recommendation and suggest that the change be made as soon as reasonably possible. At your earliest convenience, please give me call to discuss.

Sincerely,

A handwritten signature in black ink, appearing to read "Nicholas J. Vivian".

Nicholas J. Vivian

NJV/dn

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
AMENDING CHAPTER 6. ALCOHOLIC BEVERAGES, OF THE BAYPORT CITY CODE

Section 1. The Bayport City Code is hereby amended to delete the same in its entirety and substitute the following therefore (additions are indicated in **bold underline**):

Sec. 6-59. Renewal of license.

Applications for the renewal of an existing license shall be made at least 60 days prior to the date of the expiration of the license and shall be made in such form as the city council may approve. Proposed enlargement, alteration or extension of premises previously licensed shall be reported to the city administrator at or before the time application is made. If, in the judgment of the city council, good and sufficient cause is shown by an applicant for his/her failure to file for a renewal within the time provided, the city council may, if the other provisions of this article are complied with, grant the application **with or without conditions**. Changes in the corporate articles or partnership agreement, as the case may be, shall be submitted to the city administrator within 30 days after such changes are made. In the case of a corporation, the licensee shall notify the city administrator when a person not listed in the application acquires an interest in the corporation and shall give all information about the person as is required in an initial application

Sec. 6-68. Action on application.

The city council shall investigate the applicant and the representations set forth in the application. Any person who wants to be heard either for or against the license shall be heard at a special or general meeting of the city council. The city council shall either approve **the application with or without conditions**, or reject the application **in its entirety**. If approved, the city administrator shall issue the license, providing the fee has been paid and the license approved by the state commissioner when applicable. No license shall be transferable by the licensee or to other premises than that described in the original application.

Section 2. This ordinance shall be in full force and effect from and after its passage and publication according to law. Passed by the City Council for the City of Bayport this 2nd day of March, 2009

Attest

Jon Nowaczek, Mayor

Michael McGuire, City Administrator