

**CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
June 6, 2011**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

ROLL CALL (Mayor St. Ores and City Councilmembers Carlson, Goldston, Hanson, and Ostertag)

APPROVAL OF AGENDA

PROCLAMATIONS, COMMENDATIONS, PETITIONS, AND ANNOUNCEMENTS

1. May recycling award recipients are Molly Schmulka/Josh Barritt who will receive \$30.00 for their recycling efforts, with funding made possible by a grant from Washington County
2. Citywide Cleanup and Recycling Day on June 11, 2011 from 8:00 – 11:00 a.m.

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed.

A total of 15 minutes is allotted for the public comment period (not 15 minutes per person).

- 1.
- 2.

CONSENT AGENDA

Consider a resolution adopting items 1 through 15

	<u>TAB #</u>
1. May 2, 2011 City Council workshop minutes	1
2. May 2, 2011 City Council regular meeting minutes	2
3. May payables and receipts (check numbers 1133227-1133347)	3
4. May building, plumbing and mechanical permit report	4
5. Declaration repealing city's state of emergency	5
6. Reduction in letters of credit for Inspiration development plan B improvements	6
7. Community Fluoride Grant Agreement with Minnesota Department of Health	7
8. Purchase of a new grounds mower for the Public Works Department	8
9. Mutual aid agreement with Hudson Fire Department for fire services	9
10. Temporary on sale liquor license for Bayport Marina Association on June 25, 2011	10
11. Accept \$100.00 donation from Bayport Marina for the city's newsletter	none
12. Accept \$50.00 donation from Cummins Law Office for the city's newsletter	none
13. Accept \$250.00 donation from Bayport BBQ for the city's newsletter	none
14. Accept \$250.00 donation from Andersen Corporation for the city's newsletter	none
15. Accept \$250.00 donation from Bayport Community Action League for the city's newsletter	none

RIVERFRONT ADVISORY COMMISSION REPORT

none

COUNCIL LIAISON REPORTS

none

TAB #

PUBLIC HEARINGS

- 1. Public improvement hearing on the 2nd Avenue North Stormwater Improvement Project and consider a resolution ordering the improvements, accepting plans and specifications, and soliciting quotes 11

UNFINISHED BUSINESS

NEW BUSINESS

- 1. Consider renewal of the city’s residential waste hauling contract 12
- 2. Consider a resolution accepting the feasibility study, ordering the improvements, accepting plans and specifications, and soliciting quotes for the 1st Avenue North Stormwater Improvement Project 13
- 3. Consider authorization to solicit quotes for second phase of inspection and cleaning of the city sewer lines 14
- 4. Consider a proposal to develop an inventory of all city signs to comply with new federal regulations 15
- 5. Consider options for a municipal off-sale liquor establishment 16

COUNCIL ITEMS AND ANNOUNCEMENTS

- 1.
- 2.

CITY ADMINISTRATOR ITEMS AND ANNOUNCEMENTS

- 1. City Administrator update 17
- 2. Consider a City Council budget workshop for June 27, 2011 at 4:30 p.m. none

ADJOURNMENT

FYI - DON MAY BE AT THE
MEETING TO ADDRESS
THE CITY COUNCIL
UNDER OPEN FORUM.

May 31, 2011

City of Bayport

RE: Request to discuss relocation of ice road

Dear Bayport City Council Members:

Please consider this letter as a request to discuss relocating the temporary ice road that currently crosses our property located in Bayport. As an alternative to the current St. Croix River access during the winter, I would like to propose that the new route run down Central Avenue with river access over lakeside beach. I have spoken to one road builder that said this could be accomplished by allowing the sand to freeze or laying down mud mats late in the fall. I have attached one example that this road builder uses when they travel heavy equipment over sand. There are several reasons why this alternative route is more favorable:

- I spoke to Chief Eastman and she believes that the proposed new route would be easier to complete area checks and monitor traffic.
- Majority of the local businesses I have talked to are in favor of the proposed route as the current traffic will be routed through the business district and potentially create additional revenue.
- The new route will not encroach on private property and will assist with eliminating potential personal liability concerns by private citizens.
- Andersen's traffic that currently uses the road often will be able to enter the parking lot immediately off of Central Avenue.
- Emergency Crews would be able to access the river much quicker if needed.
- Shorter distance for the majority of fisherman that have many houses located just east of the beach. Fisherman would be able to park in designated area.
- City would no longer need to grade the existing ice road during the summer or plow the easement during the winter therefore reducing city expense.
- The city could potentially charge a fee for access that would help support potential improvements of the park.
- Other residents had concerns about updating maps that currently put unnecessary traffic and delivery vehicles down the ice road or Lakeside Drive. This could all be corrected with a more permanent solution.

I appreciate your time and consideration for making the changes to a new route that is more favorable for many of the residents and businesses of Bayport.

Sincerely,

Don Harvieux



MUD-TRAKS®

Models & General Information

Factors to keep in mind when selecting the **RIGHT** model for your application.

One size does not fit all!

* Vehicle weight? There's a big difference between 2000 lbs. and 100,000 lbs.

* Rear tire width? Size mat 1/3 wider than tire to prevent lawn damage and for best flotation.

* Ground conditions: lawn, sand, or mud? A bottomless mud pit needs a "BIG!" mat.

LAWN MATS -- Vehicle Weight (up to 25,000 lbs).

Model N2296HD (22" x 8' x 5/16") 28 lbs

Model N3296HD (32" x 8' x 5/16") 35 lbs

Model N4596HD (45" x 8' x 5/16") 55 lbs (Vehicle weight up to 35,000 lbs.)

Typical user: cemetery, landscape, pump service, golf course, sand or grass fields

OFF-ROAD Super Lite Mats -- Vehicle Weight (under 60,000 lbs).

Model N4572HDSL (45" x 6' x 3/8") 56 lbs

Model N4596HDSL (45" x 8' x 3/8") 75 lbs

Typical user: utilities for off-road, rental companies, light cranes, special events

OFF-ROAD SUPER MATS -- Vehicle Weight (up to 100,000 lbs).

Model N3272HDS (32" x 6' x 0.40") 42 lbs

Model N3296HDS (32" x 8' x 0.40") 55 lbs

Model N4596HDS (45" x 8' x 0.40") 90 lbs

Maximum flotation with a mat that can be handled by men in the field.

Typical user: transmission line crews, well drillers, cranes, house movers

OUTRIGGER/JACK PADS:

Model 1616HD (16" x 16" x 5/16") 5 lbs With hand cutout.

For small backyard units or under Motor Homes.

Model 2424HDS (2' x 2' x 0.40") 12 lbs With hand cutout.

Mobile home installers use as a jack pad under the house. Use as an outrigger pad for vehicles up to 25,000 lbs.

Model 3232HDS (32" x 32" x 0.40") 30 lbs With hand cutout.

Typical user is a cemetery as a jack pad for backhoe.

Model 1818 (18" x 18" x 0.60") 12 lbs With 1 rope handle

Model 2424 (2' x 2' x 0.60") 20 lbs With 1 rope handle

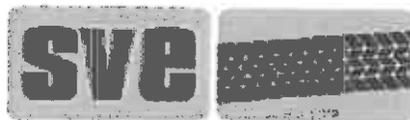
Single rear axle vehicles up to 35,000 lbs.

Model 3232 (32" x 32" x 0.60") 38 lbs With 2 rope handles.

Tandem rear axle vehicles up to 70,000 lbs. Use Cribbing Blocks between jack and pad

Model 4545 (45" x 45" x 0.60") 73 lbs With 2 rope handles.

Tandem rear axle vehicles up to 100,000 lbs. Use Cribbing Blocks between jack and pad



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RESOLUTION NO. 11-

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF
BAYPORT, WASHINGTON COUNTY, MINNESOTA HELD
JUNE 6, 2011**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 6th day of June 2011, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-15 FROM THE
JUNE 6, 2011 CITY COUNCIL AGENDA**

1. May 2, 2011 City Council workshop minutes
2. May 2, 2011 City Council regular meeting minutes
3. May payables and receipts (check numbers 1133227-1133347)
4. May building, plumbing and mechanical permit report
5. Declaration repealing city's state of emergency
6. Reduction in letters of credit for Inspiration development plan B improvements
7. Community Fluoride Grant Agreement with Minnesota Department of Health
8. Purchase of a new grounds mower for the Public Works Department
9. Mutual aid agreement with Hudson Fire Department for fire services
10. Temporary on sale liquor license for Bayport Marina Association on June 25, 2011
11. Accept \$100.00 donation from Bayport Marina for the city's newsletter
12. Accept \$50.00 donation from Cummins Law Office for the city's newsletter
13. Accept \$250.00 donation from Bayport BBQ for the city's newsletter
14. Accept \$250.00 donation from Andersen Corporation for the city's newsletter
15. Accept \$250.00 donation from Bayport Community Action League for the city's newsletter

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –	Michele Hanson –
Connie Carlson –	Mark Ostertag –
Dan Goldston –	

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 6th day of June 2011.

ATTEST:

Mitch Berg, City Administrator

Susan St. Ores, Mayor

**CITY OF BAYPORT
CITY ADMINISTRATION WORKSHOP
CITY COUNCIL WORKSHOP MEETING MINUTES
May 2, 2011
5:00 P.M.**

CALL TO ORDER

The meeting was called to order at 5:10 p.m.

ROLL CALL

Members Present: Mayor St. Ores, Councilmembers Hanson, Ostertag, and Goldston (Goldston was appointed on April 4, 2011, but will not be sworn in until the May 2, 2011 regular City Council meeting)

Members Absent: Councilmember Carlson

Staff Present: City Administrator Mitchell Berg, Assistant Administrator/Planner Sara Taylor, Finance Officer Wanda Madsen, and Building Official John Buckley

SUMMARY

Administrator Berg welcomed the City Council and presented an overview of the city's General Government departments and functions, which include administration, building, cemetery, elections, finance, human resources, code enforcement, planning/zoning, utility billing, newsletter, website, record retention, and Mayor/City Council. Administrator Berg also reviewed the five administrative staff members and their responsibilities, noting the city currently utilizes consultants for engineering and attorney services. The city's General Government staffing and funding levels were compared to several other communities with similar populations and characteristics, as well as the average of all cities within the state. Administrator Berg noted that an organizational review of General Government was scheduled to be completed in 2011. Brief discussion followed on the information presented.

ADJOURNMENT

The meeting was adjourned at 5:45 p.m.

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
MAY 2, 2011
6:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of May 2, 2011 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

SWEARING IN OF NEW COUNCILMEMBER DAN GOLDSTON

Mayor St. Ores administered the Oath of Office to Dan Goldston.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers Dan Goldston, Michele Hanson, and Mark Ostertag

Members Absent: Councilmember Connie Carlson

Others Present: Administrator Mitch Berg, Fire Chief Mike Bell, Police Chief Laura Eastman, Public Works Supervisor Mel Horak, Engineer Barry Peters, Assistant City Administrator/ Planner Sara Taylor, Attorney Nick Vivian, and City of Stillwater Engineer Torry Kraftson

APPROVAL OF AGENDA

Administrator Berg requested the following additions: (1) "City Council workshop to discuss Public Works organizational review" to New Business, and (2) "Special event application from People's Congregational Church for use of Perro Park on May 20-21, 2011," to the Consent Agenda.

It was moved by Councilmember Ostertag and seconded by Councilmember Hanson to accept the amended May 2, 2011 agenda, as noted above. Motion carried 4-0.

PROCLAMATIONS/COMMENDATIONS/PETITIONS

1. The April recycling award recipient is Carol Ann Purington, who will receive \$30.00 for her recycling efforts, with funding made possible by a grant from Washington County.
2. Fire Chief Mike Bell recognized Todd Radke for 20 years of dedicated service on the Bayport Fire Department.

OPEN FORUM - None

CONSENT AGENDA

Mayor St. Ores read items 1-12 on the amended consent agenda.

1. March 21, 2011 City Council workshop minutes
2. April 4, 2011 City Council regular meeting minutes
3. April payables and receipts (check numbers 1133133-1133226)
4. April building, plumbing and mechanical permit report
5. Special event application from BCAL for Dane's Place fundraiser on Saturday, June 25, 2011 at Village Green Park
6. Temporary on-sale liquor license from BCAL for Dane's Place fundraiser
7. Lawful gambling bingo application from BCAL for Dane's Place fundraiser
8. Grant agreement with Minnesota Department of Health for the city's wellhead protection plan in the amount of \$9,532.00

9. Agreement and special event application for Stillwater Marathon on May 29, 2011
10. Accept \$250.00 donation from Bayport First State Bank and Trust for the city's newsletter
11. Accept \$100.00 donation from David and Dorothy Parkhurst for the Police Department
12. Special event application from People's Congregational Church for use of Perro Park on May 20-21, 2011

Councilmember Ostertag requested that item #9 regarding the Stillwater Marathon be moved to New Business. Administrator Berg noted that the April 4, 2011 City Council meeting minutes contained a technical error. Approval of the Consent Agenda resolution 11-14 on page 2 of the minutes should read "April 4, 2011," not "March 7, 2011."

Councilmember Ostertag introduced the following amended resolution, moving item #9, *Agreement and special event application for Stillwater Marathon on May 29, 2011*, to New Business, and accepting the correction to the April 4, 2011 meeting minutes, and moved its adoption:

Resolution 11-16

**RESOLUTION, CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
APPROVING AMENDED CONSENT AGENDA ITEMS 1-11 FROM THE
MAY 2, 2011 CITY COUNCIL AGENDA**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Goldston and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Michele Hanson – aye
Dan Goldston – aye	Mark Ostertag – aye

RIVERFRONT ADVISORY COMMISSION REPORT

Administrator Berg reported the Commission will be meeting on Tuesday, May 10, 2011, and the Commission hopes to have a final report to the City Council at the June or July meeting.

COUNCIL LIAISON REPORTS

Councilmember Ostertag reported the Cable Commission meeting was cancelled due to lack of business.

On behalf of Councilmember Carlson, Mayor St. Ores reviewed the Library Board meeting of April 28, 2011. Discussion focused on the hiring process for a new Library Director, upon Kathy MacDonald's retirement. The next meeting is scheduled for Thursday, May 26, 2011, at 6:00 p.m. at the library.

Mayor St. Ores reviewed the April 14, 2011 meeting of the Middle St. Croix Watershed Management Organization (MSCWMO). Two Bayport property owners applied for a Washington Conservation District grant to manage buckthorn. The next meeting is scheduled for Thursday, May 12, 2011, 7:00 p.m., at the Valley Ridge Mall.

Councilmember Hanson stated the Planning Commission did not meet in April.

PUBLIC HEARINGS - None

UNFINISHED BUSINESS - None

NEW BUSINESS

Consider a resolution accepting a feasibility study and calling for a public improvement hearing for the 2nd Avenue North Stormwater Improvement Project: Administrator Berg reviewed the background and explained the approval process for the proposed improvement project. He noted the City Council will also be considering a separate small improvement project at the June meeting, and both projects will be

completed later this summer. Torry Kraftson, City of Stillwater Engineer, reviewed the feasibility study in detail. He explained the primary objectives of the project are to improve drainage issues at the church driveway and the yard of 241 2nd Avenue North, and to provide for additional parking in the area. The city has a grant from the MSCWMO to assist with the installation of the proposed rain gardens. The engineer's total cost estimate is \$31,251.00, with the city's share at \$19,532.00, and preliminary assessment totals of \$11,719.00 for the two property owners. He explained the city's share is 62.5%, which is greater than the assessment policy figure of 50%, because city property is involved. He anticipates the work beginning in early summer, with completion in 3-4 weeks, weather permitting. Discussion followed on city funding for the project, adding silt fence to prevent runoff into Perro Creek, and rain garden maintenance.

Councilmember Hanson introduced the following resolution and moved its adoption:

Resolution 11-17

**RESOLUTION ACCEPTING A FEASIBILITY STUDY AND CALLING FOR A
PUBLIC IMPROVEMENT HEARING ON THE 2ND AVENUE NORTH
STORMWATER IMPROVEMENT PROJECT**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Goldston and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Michele Hanson – aye
Dan Goldston – aye	Mark Ostertag – aye

Consider an appointment to the Planning Commission: Assistant Administrator/Planner Taylor stated an opening on the Planning Commission became available upon Dan Goldston's appointment to the City Council. Staff recommended the appointment of Jason Obler, 1137 Pioneer Trail, to fill the vacant seat, with a term to expire on December 31, 2012.

It was moved by Councilmember Goldston and seconded by Councilmember Hanson to appoint Jason Obler to fill the vacant seat on the Planning Commission, with a term to expire on December 31, 2012. Motion carried 4-0.

Consider a donation request for the Bayport Memorial Day Parade in the amount of \$300.00: Administrator Berg reviewed the background of city assistance for the annual Memorial Day Parade, including Public Works and Police Department in-kind support for cleanup and public safety. At this time, the Bayport American Legion is requesting a \$300.00 donation from the city to offset parade expenses. Administrator Berg stated \$3,000.00 is budgeted for discretionary donations, and he requested direction from the City Council for future donation requests. Discussion followed on the importance of honoring military personnel, local business benefits generated by parade attendees, budget factors, and how to determine which donation requests are granted. Attorney Vivian clarified that the city should not donate public funds for private purposes, and stated the City Council should determine if the donation request meets the threshold of a legitimate public purpose, one that benefits all residents.

It was moved by Councilmember Ostertag and seconded by Councilmember Goldston to donate \$300.00 to the Bayport American Legion for the annual Memorial Day Parade. Motion carried 4-0.

Mayor St. Ores noted that future donation funding would be considered during the 2012 budget planning process.

Consider revising City Council liaison appointments for 2011: Due to the resignation of Councilmember Seeberger, the following appointments were established:

Andersen Citizen Advisory	Dan Goldston	Michele Hanson, alternate
Cable Commission	Mark Ostertag	Connie Carlson, alternate
Library Board	Connie Carlson	Michele Hanson, alternate
Lower St. Croix Partnership	Dan Goldston	Mark Ostertag, alternate
Middle St. Croix Watershed	Susan St. Ores	Dan Goldston, alternate
Planning Commission	Michele Hanson	Susan St. Ores, alternate

It was moved by Councilmember Hanson and seconded by Councilmember Ostertag to approve the revised City Council liaison assignments for 2011 as presented. Motion carried 4-0.

Consider designating June 11 as Citywide Cleanup and Recycling Day for 2011: The city sponsored free cleanup and recycling days for residents in 2005, 2006, and 2008; however these efforts have been deferred in the last few years, due to the economic climate. Administrator Berg noted the city has expended between \$6,000.00-\$8,000.00 to sponsor previous events. Due to the length of time since the last cleanup day, public interest, and disposal needs for flood debris, city staff is recommending a cleanup day be held this year; however, the city did not include this in the current budget. Administrator Berg anticipates the event could be held at a cost of \$2,000.00 to the city, using a variety of grants and other funding sources, including a fee-based approach, whereby residents would be charged \$5.00 per vehicle to participate and a nominal fee to dispose of certain items. A complete list of items that will be accepted and disposal fees will be advertised prior to the event.

It was moved by Councilmember Hanson and seconded by Goldston to designate a citywide cleanup and recycling day on Saturday, June 11, 2011. Motion carried 4-0.

City Council workshop to discuss Public Works organizational review: Administrator Berg reviewed the review process to date and stated the facilitator would like to meet with the City Council prior to finalizing his report. Staff will coordinate a date for this special meeting workshop, based upon councilmember availability. Once a date is determined, the special meeting will be declared, per statutory requirements.

Agreement and special event application for Stillwater Marathon on May 29, 2011: Administrator Berg summarized the pending agreement between St. Croix Events, Inc., and the City of Bayport to hold a portion of the Stillwater Marathon in Bayport. Staff is working closely with St. Croix Events to finalize the agreement and obtain the special event application and required fees. He noted the city is requiring a \$500.00 impact fee this year, similar to fees being assessed by the other affected government entities. The agreement also calls for a \$3,000.00 non-refundable deposit to cover costs associated with the event. Councilmember Ostertag indicated the Bayport Fire Department incurs costs to provide medical rescue for the event and to stage a fire engine out of town, due to road restrictions associated with the marathon. He proposed increasing the non-refundable deposit to \$3,500.00 or \$4,000.00 to cover these additional expenses and to make sure the Fire Department receives reimbursement for their services. Chief Eastman reviewed additional city services associated with the marathon, and Administrator Berg noted that any expenses above the deposit amount would be paid by St. Croix Events.

It was moved by Councilmember Hanson and seconded by Councilmember Ostertag to authorize staff to approve the special event application and event agreement for the Stillwater Marathon, with a \$3,500.00 non-refundable deposit, contingent upon all fees, deposits, insurance applications and agreements being finalized by May 13, 2011. Motion carried 4-0.

COUNCIL ITEMS AND ANNOUNCEMENTS

1. Mayor St. Ores stated the Beyond the Yellow Ribbon group would be hosting a fund raising spaghetti dinner and bake sale to support the area's military families on Saturday, May 7, 2011, 5:00-7:00 p.m., at the Bayport American Legion. The event is free to active-duty military families.
2. Mayor St. Ores commented on the successful "Razzle Dazzle" carnival sponsored by the Andersen Elementary parent group on Friday, April 29, 2011.
3. Councilmember Goldston's appointment to the City Council was recognized, and he indicated he was looking forward to his new duties.
4. Councilmember Hanson thanked Administrator Berg for pursuing the installation of a safety grate across the 4th Street North culvert.

CITY ADMINISTRATOR STAFF ITEMS AND ANNOUNCEMENTS

Administrator Berg summarized his written report. The city will be maintaining its State of Emergency declaration until it is determined whether the county will be eligible for federal disaster relief. The city has sandbags that were not exposed to the elements and will be offering them to city residents at no charge. Bags can be picked up outside the Public Works building. Administrator Berg stated that rising fuel prices and increased snow removal expenses have resulted in overages in the Public Works budget. He explained the city is utilizing part-time staff, in accordance with union contracts, to efficiently meet Public Works' staffing needs.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Ostertag to adjourn the meeting at 7:45 p.m. Motion carried 4-0.

City Administrator/Clerk

CITY OF BAYPORT

REVENUE SUMMARY YTD THRU 05/31/11

FUND	FUND Descr	2011 Budget	2011 YTD Amt	2011 % of Budget	2011 % of Budget Remain
101	GENERAL	\$2,054,565.00	\$262,991.57	12.80%	87.20%
102	STREET RECONSTRUCTION	\$80,000.00	\$0.00	0.00%	100.00%
103	GO TIF BD FUND 1990 CAP PROJ	\$0.00	\$0.00	0.00%	0.00%
106	TIF ECON DEV DIST 2	\$0.00	\$0.00	0.00%	0.00%
107	TIF REDEVELOPMENT DISTRICT 2-1	\$0.00	\$0.00	0.00%	0.00%
200	FIRE EQUIPMENT REPLACEMENT FUN	\$80,000.00	\$125.00	0.16%	99.84%
202	DRUG FORFEITURE	\$0.00	\$2,446.96	0.00%	0.00%
203	PUBLIC WORKS EQUIPMENT REPL	\$182,200.00	\$0.00	0.00%	100.00%
204	RECREATION CAP EQUIP & MAINT	\$5,000.00	\$640.43	12.81%	87.19%
205	TAX STABILIZATION FUND	\$30,000.00	\$0.00	0.00%	100.00%
206	WATER/SEWER IMPROVEMENT FUND	\$100,000.00	\$0.00	0.00%	100.00%
207	PARK IMPROVEMENT FUND	\$5,000.00	\$8,000.00	160.00%	-60.00%
208	PRISON SEWER PROJECT	\$0.00	\$0.00	0.00%	0.00%
209	DEVELOPER REIMBURSED PROJECTS	\$0.00	\$0.00	0.00%	0.00%
210	K-9 UNIT	\$0.00	\$0.00	0.00%	0.00%
211	LIBRARY	\$297,247.98	\$3,271.55	1.10%	98.90%
303	GO TIF BOND 1990 DEBT SERVICE	\$0.00	\$0.00	0.00%	0.00%
412	CEMETERY CAPITAL IMPROV	\$3,750.00	\$0.00	0.00%	100.00%
413	POLICE EQUIPMENT FUND	\$16,200.00	\$0.00	0.00%	100.00%
414	OFFICE AUTOMATION	\$8,920.00	\$0.00	0.00%	100.00%
415	MUNICIPAL BLDGS MAINT	\$117,350.00	\$99.00	0.08%	99.92%
416	PERRO CREEK OUTLET	\$0.00	\$0.00	0.00%	0.00%
601	WATER	\$290,000.00	\$20,150.76	6.95%	93.05%
602	SEWER	\$596,750.00	\$6,400.00	1.07%	98.93%
800	INVESTMENTS-POOLED	\$0.00	\$0.00	0.00%	0.00%
803	P & Z ESCROWS	\$0.00	\$1,000.00	0.00%	0.00%
851	NON EXP TRUST	\$16,500.00	\$0.00	0.00%	100.00%
		\$3,883,482.98	\$305,125.27	7.86%	92.14%

CITY OF BAYPORT
MONTHLY RECEIPTS

06/01/11 8:05 AM

Page 1

Period Name: MAY

FUND	Tran Date	Amount	Refer Comments	Account Descr
FUND 101 GENERAL				
101	5/31/2011	\$50.00	1730 LIQUOR - TEMP (PER DAY) Bayport Mari	R 101-00000-32100 BUSINES
101	5/9/2011	\$30.00	1668 ASSESSMENT SEARCH Gary D. Nelson,	R 101-00000-34105 USER FE
101	5/11/2011	\$30.00	1687 ASSESSMENT SEARCH Access Informati	R 101-00000-34105 USER FE
101	5/19/2011	\$18.75	1708 COPIES (\$0.25/PAGE) CASH - SCOTT G	R 101-00000-34105 USER FE
101	5/31/2011	\$30.00	1733 ASSESSMENT SEARCH CHECK # 71841	R 101-00000-34105 USER FE
101	5/17/2011	\$50.00	1678 NEWS LETTER DONATIONS RICHARD V	R 101-00000-36235 NEWS LE
101	5/17/2011	\$250.00	1705 NEWS LETTER DONATIONS FIRST STA	R 101-00000-36235 NEWS LE
101	5/11/2011	\$7.20	16482 WORKERS COMPENSATION COMM %	R 101-00000-36251 REFUND -
101	4/27/2011	\$2,230.00	1630 SAC	G 101-20102 S A C CHARGE
101	4/27/2011	\$2,230.00	1632 SAC	G 101-20102 S A C CHARGE
101	4/27/2011	\$131.50	1630 BUILDING SURCHARGE D.R. Horton, #03	G 101-20104 STATE SURCHA
101	4/27/2011	\$139.00	1632 BUILDING SURCHARGE D.R. Horton, #03	G 101-20104 STATE SURCHA
101	4/28/2011	\$5.00	1636 PLUMBING SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	4/28/2011	\$5.00	1637 MECHANICAL SURCHARGE - RESIDENT	G 101-20104 STATE SURCHA
101	4/28/2011	\$5.00	1639 PLUMBING SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	5/2/2011	\$189.26	1645 BUILDING SURCHARGE Berwald Roofing	G 101-20104 STATE SURCHA
101	5/4/2011	\$5.00	1654 PLUMBING SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	5/4/2011	\$5.00	1654 MECHANICAL SURCHARGE - COMMER	G 101-20104 STATE SURCHA
101	5/4/2011	\$5.00	1657 MECHANICAL SURCHARGE - RESIDENT	G 101-20104 STATE SURCHA
101	5/5/2011	\$4.25	1664 BUILDING SURCHARGE Gregory P. Sea	G 101-20104 STATE SURCHA
101	5/9/2011	\$0.50	1666 BUILDING SURCHARGE Siegfried Constr	G 101-20104 STATE SURCHA
101	5/10/2011	\$1.02	1674 BUILDING SURCHARGE WS&D PERMIT	G 101-20104 STATE SURCHA
101	5/12/2011	\$40.00	1689 BUILDING SURCHARGE Bob Johnson, #2	G 101-20104 STATE SURCHA
101	5/12/2011	\$1.00	1690 BUILDING SURCHARGE Dorothy Spoor,	G 101-20104 STATE SURCHA
101	5/16/2011	\$4.00	1696 BUILDING SURCHARGE Moser Homes, #	G 101-20104 STATE SURCHA
101	5/16/2011	\$11.20	1697 BUILDING SURCHARGE Cold Creek Con	G 101-20104 STATE SURCHA
101	5/17/2011	\$3.75	1703 BUILDING SURCHARGE CASH - ERIK C	G 101-20104 STATE SURCHA
101	5/19/2011	\$50.00	1709 BUILDING SURCHARGE Glen Johnson C	G 101-20104 STATE SURCHA
101	5/24/2011	\$5.00	1720 MECHANICAL SURCHARGE - RESIDENT	G 101-20104 STATE SURCHA
101	5/24/2011	\$2.73	1721 BUILDING SURCHARGE CD Outdoors, LL	G 101-20104 STATE SURCHA
101	5/11/2011	\$30.95	24 State Sales Tax	G 101-20603 SALES TAX PAY
101	5/19/2011	\$27.50	24 State Sales Tax	G 101-20603 SALES TAX PAY
101	5/31/2011	\$27.50	24 State Sales Tax	G 101-20603 SALES TAX PAY
101	5/3/2011	\$21.32	24 State Sales Tax	G 101-20603 SALES TAX PAY
101	4/27/2011	\$39.55	1633 DELTA DENTAL KENNETH HARTUNG C	G 101-27107 DELTA DENTAL
101	5/10/2011	\$38.20	1673 DELTA DENTAL MIKE MCGUIRE CK #4	G 101-27107 DELTA DENTAL
101	5/31/2011	\$39.55	1732 DELTA DENTAL CK # 3445 - KEN HARTU	G 101-27107 DELTA DENTAL
101	4/27/2011	\$602.90	1633 HEALTH PARTNERS KENNETH HARTUN	G 101-27109 HEALTH PARTN
101	5/3/2011	\$79.28	1652 HEALTH PARTNERS KENT FARNHAM C	G 101-27109 HEALTH PARTN
101	5/10/2011	\$509.65	1673 HEALTH PARTNERS MIKE MCGUIRE CK	G 101-27109 HEALTH PARTN
101	5/31/2011	\$602.90	1732 HEALTH PARTNERS CK # 3445 - KEN H	G 101-27109 HEALTH PARTN
101	5/3/2011	\$58.34	1652 HEALTH SAVING ACCT. KENT FARNHA	G 101-27122 H S A
101	5/10/2011	\$208.34	1673 HEALTH SAVING ACCT. MIKE MCGUIRE	G 101-27122 H S A
101	5/4/2011	\$50.00	1654 CONTRACTOR LICENSE - SPECIALTY E	R 101-41910-32100 BUSINES
101	5/24/2011	\$50.00	1720 CONTRACTOR LICENSE - SPECIALTY	R 101-41910-32100 BUSINES
101	4/27/2011	\$25.00	1629 SIGN PERMIT - TEMPORARY Church of	R 101-41910-32200 NONBUSI
101	5/2/2011	\$15.00	1643 SPECIAL EVENT APP - NONPROFIT/PU	R 101-41910-32200 NONBUSI
101	5/19/2011	\$15.00	1711 SPECIAL EVENT APP - NONPROFIT/PU	R 101-41910-32200 NONBUSI
101	4/27/2011	\$1,322.59	1630 PLAN REVIEW	R 101-41910-32210 BUILDING
101	4/27/2011	\$2,034.75	1630 BUILDING PERMIT D.R. Horton, #031929	R 101-41910-32210 BUILDING
101	4/27/2011	\$1,381.09	1632 PLAN REVIEW	R 101-41910-32210 BUILDING
101	4/27/2011	\$2,124.75	1632 BUILDING PERMIT D.R. Horton, #031929	R 101-41910-32210 BUILDING
101	5/2/2011	\$682.69	1645 PLAN REVIEW	R 101-41910-32210 BUILDING
101	5/2/2011	\$2,730.75	1645 BUILDING PERMIT Berwald Roofing, #945	R 101-41910-32210 BUILDING
101	5/5/2011	\$177.00	1664 BUILDING PERMIT Gregory P. Seamon, #	R 101-41910-32210 BUILDING
101	5/9/2011	\$41.25	1666 BUILDING PERMIT Siegfried Construction,	R 101-41910-32210 BUILDING
101	5/10/2011	\$88.50	1674 BUILDING PERMIT WS&D PERMIT SERV	R 101-41910-32210 BUILDING
101	5/12/2011	\$906.75	1689 BUILDING PERMIT Bob Johnson, #2034	R 101-41910-32210 BUILDING
101	5/12/2011	\$589.39	1689 PLAN REVIEW	R 101-41910-32210 BUILDING
101	5/12/2011	\$73.75	1690 BUILDING PERMIT Dorothy Spoor, #129	R 101-41910-32210 BUILDING

CITY OF BAYPORT
MONTHLY RECEIPTS

Period Name: MAY

FUND	Tran Date	Amount	Refer Comments	Account Descr
101	5/16/2011	\$162.25	1696 BUILDING PERMIT Moser Homes, #26422	R 101-41910-32210 BUILDING
101	5/16/2011	\$383.50	1697 BUILDING PERMIT Cold Creek Constructi	R 101-41910-32210 BUILDING
101	5/16/2011	\$249.28	1697 PLAN REVIEW Cold Creek Construction, #	R 101-41910-32210 BUILDING
101	5/17/2011	\$162.25	1703 BUILDING PERMIT CASH - ERIK CHARL	R 101-41910-32210 BUILDING
101	5/19/2011	\$1,056.75	1709 BUILDING PERMIT Glen Johnson Constru	R 101-41910-32210 BUILDING
101	5/19/2011	\$686.89	1709 PLAN REVIEW	R 101-41910-32210 BUILDING
101	5/24/2011	\$132.75	1721 BUILDING PERMIT CD Outdoors, LLC, #1	R 101-41910-32210 BUILDING
101	4/28/2011	\$75.00	1636 PLUMBING PERMIT - RESIDENTIAL McD	R 101-41910-32220 PLUMBIN
101	4/28/2011	\$75.00	1639 PLUMBING PERMIT - RESIDENTIAL Mel	R 101-41910-32220 PLUMBIN
101	5/4/2011	\$75.00	1654 PLUMBING PERMIT - RESIDENTIAL ELA	R 101-41910-32220 PLUMBIN
101	4/28/2011	\$75.00	1637 MECHANICAL PERMIT - RESIDENTIAL B	R 101-41910-32230 MECHANI
101	5/4/2011	\$75.00	1654 MECHANICAL PERMIT - COMMERCIAL E	R 101-41910-32230 MECHANI
101	5/4/2011	\$75.00	1657 MECHANICAL PERMIT - RESIDENTIAL F	R 101-41910-32230 MECHANI
101	5/24/2011	\$75.00	1720 MECHANICAL PERMIT - RESIDENTIAL H	R 101-41910-32230 MECHANI
101	5/19/2011	\$477.87	1713 BUILDING INSPECTIONS (LAKELAND) c	R 101-41910-34103 LAKELAN
101	5/11/2011	\$500.00	16483 POLICE PARKING/TRAFFIC PATROL	E 101-42100-103 SPECIAL D
101	5/10/2011	\$45.00	1655 PHONE REIMBURSTMENT LAURA EAST	E 101-42100-321 COMMUNIC
101	4/27/2011	\$20.00	1634 PET LICENSE - SPAY/NEUT SANDRA NE	R 101-42100-32240 ANIMAL F
101	4/28/2011	\$10.00	1638 PET LICENSE - SPAY/NEUT Karl Braun -	R 101-42100-32240 ANIMAL F
101	5/10/2011	\$10.00	1679 PET LICENSE - SPAY/NEUT C. Harrison,	R 101-42100-32240 ANIMAL F
101	5/16/2011	\$10.00	1699 PET LICENSE - SPAY/NEUT Mary Gillstro	R 101-42100-32240 ANIMAL F
101	5/31/2011	\$10.00	1728 PET LICENSE - SPAY/NEUT Brent McKea	R 101-42100-32240 ANIMAL F
101	5/31/2011	\$20.00	1729 PET LICENSE - SPAY/NEUT Joel Peterso	R 101-42100-32240 ANIMAL F
101	5/31/2011	\$2.85	16486 OFFICE OF COURT ADMINISTRATOR -	R 101-42100-34105 USER FE
101	5/3/2011	\$100.00	1651 DONATIONS POLICE (U/N) CK # 8244 D	R 101-42100-36231 DONATIO
101	5/25/2011	\$251.71	16484 2011 SAFE & SOBER #3 DISTRACTED D	R 101-42100-36233 GRANTS
101	5/25/2011	\$3,000.00	16485 STILLWATER MARATHON	R 101-42100-36241 REFUND
101	5/4/2011	\$20.00	1659 BURNING PERMIT STEPHEN GOTT CK	R 101-42200-32200 NONBUSI
101	5/4/2011	\$20.00	1659 BURNING PERMIT HOFFMANN VENTUR	R 101-42200-32200 NONBUSI
101	5/5/2011	\$20.00	1662 BURNING PERMIT PRAIRIE RESTORATI	R 101-42200-32200 NONBUSI
101	5/4/2011	\$148.86	1656 FIRE INSPECTION CITY OF OAK PARK	R 101-42200-34101 FIRE INS
101	5/25/2011	\$400.00	16485 STILLWATER MARATHON	R 101-42200-36245 FIRE DEP
101	5/25/2011	\$100.00	16485 STILLWATER MARATHON	R 101-43130-36248 REFUND
101	5/3/2011	\$25.00	1631 BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FE
101	4/28/2011	\$25.00	1640 BOAT TRAILER PARKING PERMIT Rob C	R 101-43200-34780 PARK FE
101	4/28/2011	\$25.00	1641 BOAT TRAILER PARKING PERMIT Rene	R 101-43200-34780 PARK FE
101	5/2/2011	\$150.00	1644 PICNIC SHELTER - NONRESIDENT (50)	R 101-43200-34780 PARK FE
101	5/2/2011	\$10.00	1644 PARK FIELD-COURT RENTAL FEE David	R 101-43200-34780 PARK FE
101	5/2/2011	\$50.00	1647 BEACHHOUSE - RESIDENT (4 HR) Ander	R 101-43200-34780 PARK FE
101	5/3/2011	\$100.00	1649 PICNIC SHELTER - RESIDENT (51-100)	R 101-43200-34780 PARK FE
101	5/3/2011	\$25.00	1653 BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FE
101	5/9/2011	\$50.00	1667 BEACHHOUSE - RESIDENT (4 HR) Bill Li	R 101-43200-34780 PARK FE
101	5/9/2011	\$25.00	1669 BEACHHOUSE - RESIDENT FIREPLACE	R 101-43200-34780 PARK FE
101	5/9/2011	\$50.00	1669 BEACHHOUSE - RESIDENT (4 HR) 1st St	R 101-43200-34780 PARK FE
101	5/9/2011	\$150.00	1670 BEACHHOUSE - NONRESIDENT (4 HR)	R 101-43200-34780 PARK FE
101	5/9/2011	\$100.00	1671 BEACHHOUSE - RESIDENT (4 HR) Linda	R 101-43200-34780 PARK FE
101	5/10/2011	\$50.00	1676 PARK FIELD-COURT RENTAL FEE Valley	R 101-43200-34780 PARK FE
101	5/10/2011	\$25.00	1679 BOAT TRAILER PARKING PERMIT C. Ha	R 101-43200-34780 PARK FE
101	5/10/2011	\$50.00	1681 BEACHHOUSE - RESIDENT (4 HR) Ewig#	R 101-43200-34780 PARK FE
101	5/11/2011	\$25.00	1684 BOAT TRAILER PARKING PERMIT Kelly	R 101-43200-34780 PARK FE
101	5/11/2011	\$25.00	1686 BOAT TRAILER PARKING PERMIT Rober	R 101-43200-34780 PARK FE
101	5/12/2011	\$50.00	1691 BEACHHOUSE - RESIDENT (4 HR) Barb	R 101-43200-34780 PARK FE
101	5/12/2011	\$25.00	1693 BOAT TRAILER PARKING PERMIT Ben H	R 101-43200-34780 PARK FE
101	5/12/2011	\$50.00	1694 BEACHHOUSE - RESIDENT (4 HR) Jessi	R 101-43200-34780 PARK FE
101	5/16/2011	\$150.00	1698 PICNIC SHELTER - NONRESIDENT (50)	R 101-43200-34780 PARK FE
101	5/16/2011	\$150.00	1700 PICNIC SHELTER - RESIDENT (101-500)	R 101-43200-34780 PARK FE
101	5/17/2011	\$25.00	1702 BOAT TRAILER PARKING PERMIT Joe Ri	R 101-43200-34780 PARK FE
101	5/23/2011	\$25.00	1717 BOAT TRAILER PARKING PERMIT Melvi	R 101-43200-34780 PARK FE
101	5/24/2011	\$25.00	1719 BOAT TRAILER PARKING PERMIT David	R 101-43200-34780 PARK FE
101	5/27/2011	\$150.00	1725 BEACHHOUSE - NONRESIDENT (4 HR)	R 101-43200-34780 PARK FE
101	5/27/2011	\$150.00	1726 BEACHHOUSE - NONRESIDENT (4 HR)	R 101-43200-34780 PARK FE

CITY OF BAYPORT
MONTHLY RECEIPTS

Period Name: MAY

FUND	Tran Date	Amount	Refer Comments	Account Descr
101	5/31/2011	\$25.00	1728 BOAT TRAILER PARKING PERMIT Brent	R 101-43200-34780 PARK FE
101	5/31/2011	\$25.00	1729 BOAT TRAILER PARKING PERMIT Joel P	R 101-43200-34780 PARK FE
101	5/31/2011	\$100.00	1731 BEACHHOUSE - RESIDENT (4 HR) MARI	R 101-43200-34780 PARK FE
101	5/11/2011	\$450.00	16483 BEACH HOUSE RENTAL	R 101-43200-34780 PARK FE
101	5/11/2011	\$9.00	16483 BALL FIELD RENTAL	R 101-43200-34780 PARK FE
101	5/11/2011	\$500.00	16483 PICNIC SHELTER RENTAL	R 101-43200-34780 PARK FE
101	5/11/2011	\$300.00	16483 BOAT TRAILER RENTAL	R 101-43200-34780 PARK FE
101	5/25/2011	\$500.00	16485 STILLWATER MARATHON	R 101-43200-36230 DONATIC
101	5/19/2011	\$300.00	1710 CEMETERY - OPEN/CLOSE GRAVE - CR	R 101-43300-34940 CEMETE
101	5/27/2011	\$200.00	1724 CEMETERY - TRANSFER TITLE Richard	R 101-43300-34940 CEMETE
101	5/27/2011	\$700.00	1724 CEMETERY - GRAVE Richard Radke, #50	R 101-43300-34940 CEMETE
FUND 101 GENERA		\$33,527.36		
FUND 206 WATER/SEWER IMPROVEMENT FUND				
206	5/3/2011	\$23.09	0 UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	5/3/2011	\$193.39	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	5/11/2011	\$70.32	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	5/25/2011	\$19.91	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	5/5/2011	\$131.55	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	5/3/2011	\$202.49	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	5/25/2011	\$18.54	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	5/3/2011	\$27.14	0 UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	5/3/2011	\$63.70	0 UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	5/11/2011	\$75.82	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	5/11/2011	\$1,071.43	0 UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	5/19/2011	\$74.65	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	5/19/2011	\$73.89	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	5/5/2011	\$131.66	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
FUND 206 WATER/		\$2,177.58		
FUND 207 PARK IMPROVEMENT FUND				
207	4/27/2011	\$1,000.00	1630 PARK DEDICATION	R 207-00000-34780 PARK FE
207	4/27/2011	\$1,000.00	1632 PARK DEDICATION	R 207-00000-34780 PARK FE
FUND 207 PARK IM		\$2,000.00		
FUND 211 LIBRARY				
211	5/31/2011	\$8.00	1736 LIBRARY SERVICE CHARGE CK # 8679 -	R 211-45500-34760 LIBRARY
211	5/31/2011	\$28.00	1736 LIBRARY SERVICE CHARGE CK # 7067 -	R 211-45500-34760 LIBRARY
211	5/31/2011	\$36.50	1736 LIBRARY SERVICE CHARGE WENDY H	R 211-45500-34760 LIBRARY
211	5/31/2011	\$50.00	1734 LIBRARY RENT CK # 273952 - STILLWA	R 211-45500-36220 RENTAL I
211	5/31/2011	\$130.00	1734 LIBRARY RENT CK # 7950 - JOHN MILLE	R 211-45500-36220 RENTAL I
211	5/31/2011	\$460.00	1734 LIBRARY RENT CK # 274275 - STILLWA	R 211-45500-36220 RENTAL I
211	5/31/2011	\$150.00	1735 LIBRARY DONATIONS CK # 1109 - BAYP	R 211-45500-36230 DONATIO
211	5/31/2011	\$50.00	1735 LIBRARY DONATIONS CK # 3201 - SHIR	R 211-45500-36230 DONATIO
FUND 211 LIBRAR		\$912.50		
FUND 601 WATER				
601	5/5/2011	\$1,308.90	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	5/3/2011	\$11.86	0 UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	5/3/2011	\$7.95	0 UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	5/3/2011	\$56.48	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	5/19/2011	\$48.85	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	5/19/2011	\$740.47	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	5/3/2011	\$235.90	0 UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	5/25/2011	\$4.77	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	5/25/2011	\$187.95	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	5/25/2011	\$10.27	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	5/5/2011	\$38.16	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	5/11/2011	\$17.49	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING

CITY OF BAYPORT
MONTHLY RECEIPTS

Period Name: MAY

FUND	Tran Date	Amount	Refer Comments	Account Descr
601	5/11/2011	\$783.63	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	5/11/2011	\$24.42	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	5/3/2011	\$90.20	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	5/5/2011	\$63.63	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	5/19/2011	\$18.83	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	5/3/2011	\$2,064.45	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	5/3/2011	\$18.80	0 UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX RE
601	4/27/2011	\$1,000.00	1630 WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	4/27/2011	\$1,000.00	1632 WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	4/28/2011	\$1,000.00	1636 WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	4/27/2011	\$250.00	1630 WATER METER - TO 1 IN	R 601-46120-34602 WATER M
601	4/27/2011	\$250.00	1632 WATER METER - TO 1 IN	R 601-46120-34602 WATER M
601	4/28/2011	\$250.00	1636 WATER METER - TO 1 IN	R 601-46120-34602 WATER M
601	4/27/2011	\$50.00	1630 WATER CONNECTION INSPECTION	R 601-46120-34603 WATER H
601	4/27/2011	\$50.00	1630 WATER METER INSPECTION	R 601-46120-34603 WATER H
601	4/27/2011	\$50.00	1632 WATER METER INSPECTION	R 601-46120-34603 WATER H
601	4/27/2011	\$50.00	1632 WATER CONNECTION INSPECTION	R 601-46120-34603 WATER H
601	4/28/2011	\$50.00	1636 WATER CONNECTION INSPECTION	R 601-46120-34603 WATER H
601	4/28/2011	\$50.00	1636 WATER METER INSPECTION	R 601-46120-34603 WATER H
601	5/11/2011	\$125.00	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	5/19/2011	\$5.54	0 UB UR Receipt Group 00 FINAL GROUP	R 601-46120-37110 WATER R
601	5/19/2011	\$100.00	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	5/5/2011	\$488.86	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	5/3/2011	\$22.13	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
FUND 601 WATER		\$10,524.54		
FUND 602 SEWER				
602	5/3/2011	\$90.18	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	5/3/2011	\$276.48	0 UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	5/3/2011	\$1,963.89	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	5/3/2011	\$11.86	0 UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	5/3/2011	\$530.80	0 UB Receipt Serv 13 NSP SEWER	G 602-14602 SEWER BILLIN
602	5/11/2011	\$8,928.57	0 UB Receipt Serv 17 PLANT	G 602-14602 SEWER BILLIN
602	5/19/2011	\$703.39	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	5/11/2011	\$745.88	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	5/19/2011	\$43.85	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	5/5/2011	\$1,246.42	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	5/11/2011	\$24.42	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	5/5/2011	\$63.63	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	5/25/2011	\$192.21	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	5/25/2011	\$10.27	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	4/27/2011	\$750.00	1630 SEWER CONNECTION	R 602-46200-34651 SEWER H
602	4/27/2011	\$750.00	1632 SEWER CONNECTION	R 602-46200-34651 SEWER H
602	4/27/2011	\$50.00	1630 SEWER CONNECTION INSPECTION	R 602-46200-34652 SEWER I
602	4/27/2011	\$50.00	1632 SEWER CONNECTION INSPECTION	R 602-46200-34652 SEWER I
FUND 602 SEWER		\$16,431.85		
		\$65,573.83		

CITY OF BAYPORT

06/01/11 8:08 AM

Page 1

EXPENSE SUMMARY YTD THRU 05/31/11

DEPT	DEPT Descr	2011 Budget	2011 YTD Amt	Balance	2011 % of Budget	2011 % of Budget Remain
FUND 101 GENERAL						
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%	0.00%
141100	ELECTIONS	\$470.00	\$470.00	\$0.00	100.00%	0.00%
41200	MAYOR & COUNCIL	\$144,226.21	\$46,282.59	\$97,943.62	32.09%	67.91%
41240	RECYCLING	\$5,415.02	\$1,384.39	\$4,030.63	25.57%	74.43%
41400	ADMINISTRATION	\$137,497.18	\$49,635.67	\$87,861.51	36.10%	63.90%
41903	DEBT SERVICE	\$0.00	\$0.00	\$0.00	0.00%	0.00%
41910	PLANNING & ZONING	\$207,073.39	\$74,335.15	\$132,738.24	35.90%	64.10%
41940	MUNICIPAL BUILDINGS	\$137,368.00	\$11,856.22	\$125,511.78	8.63%	91.37%
42100	POLICE	\$667,761.70	\$235,959.86	\$431,801.84	35.34%	64.66%
42200	FIRE PROTECTION	\$355,637.00	\$73,764.75	\$281,872.25	20.74%	79.26%
43100	STREET MAINT	\$255,720.77	\$51,386.39	\$204,334.38	20.09%	79.91%
43130	STREET - FLOOD PREPARATI	\$0.00	\$13,451.71	-\$13,451.71	0.00%	0.00%
43160	STREET LIGHTING	\$22,021.00	\$9,372.09	\$12,648.91	42.56%	57.44%
43200	PARKS	\$63,847.70	\$18,153.10	\$45,694.60	28.43%	71.57%
43300	CEMETERY	\$7,527.00	\$982.03	\$6,544.97	13.05%	86.95%
44100	PROJECT	\$50,000.00	\$0.00	\$50,000.00	0.00%	100.00%
FUND 101 GENERAL		\$2,054,564.97	\$587,033.95	\$1,467,531.02	28.57%	71.43%
FUND 208 PRISON SEWER PROJECT						
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%	0.00%
FUND 209 DEVELOPER REIMBURSED PROJECTS						
41911	BAYTOWN DEVELOPMENTS	\$0.00	\$0.00	\$0.00	0.00%	0.00%
41912	INSPIRATION	\$0.00	\$273.01	-\$273.01	0.00%	0.00%
41913	EMERALD FALLS	\$0.00	\$0.00	\$0.00	0.00%	0.00%
FUND 209 DEVELOPER REIMBURSED P		\$0.00	\$273.01	-\$273.01	0.00%	0.00%
FUND 210 K-9 UNIT						
42103	K - 9 UNIT	\$0.00	\$627.90	-\$627.90	0.00%	0.00%
FUND 210 K-9 UNIT		\$0.00	\$627.90	-\$627.90	0.00%	0.00%
FUND 211 LIBRARY						
45500	LIBRARY	\$297,248.00	\$92,342.90	\$204,905.10	31.07%	68.93%
FUND 211 LIBRARY		\$297,248.00	\$92,342.90	\$204,905.10	31.07%	68.93%
FUND 412 CEMETERY CAPITAL IMPROV						
41600	CAPITAL OUTLAY	\$20,000.00	\$0.00	\$20,000.00	0.00%	100.00%
43300	CEMETERY	\$0.00	\$0.00	\$0.00	0.00%	0.00%
FUND 412 CEMETERY CAPITAL IMPROV		\$20,000.00	\$0.00	\$20,000.00	0.00%	100.00%
FUND 413 POLICE EQUIPMENT FUND						
41900	CAPITAL IMPROVEMENTS	\$0.00	\$4,579.12	-\$4,579.12	0.00%	0.00%
42100	POLICE	\$30,000.00	\$31,348.54	-\$1,348.54	104.50%	-4.50%
FUND 413 POLICE EQUIPMENT FUND		\$30,000.00	\$35,927.66	-\$5,927.66	119.76%	-19.76%
FUND 414 OFFICE AUTOMATION						
00000	GENERAL GOVERNMENT	\$4,500.00	\$4,211.83	\$288.17	93.60%	6.40%
41400	ADMINISTRATION	\$0.00	\$0.00	\$0.00	0.00%	0.00%
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%	0.00%
46120	WATER	\$0.00	\$0.00	\$0.00	0.00%	0.00%
46200	SEWER - OPERATING	\$0.00	\$0.00	\$0.00	0.00%	0.00%
FUND 414 OFFICE AUTOMATION		\$4,500.00	\$4,211.83	\$288.17	93.60%	6.40%

CITY OF BAYPORT

06/01/11 8:08 AM

Page 2

EXPENSE SUMMARY YTD THRU 05/31/11

DEPT	DEPT Descr	2011 Budget	2011 YTD Amt	Balance	2011 % of Budget	2011 % of Budget Remain
FUND 415 MUNICIPAL BLDGS MAINT						
41600	CAPITAL OUTLAY	\$0.00	\$979.50	-\$979.50	0.00%	0.00%
41900	CAPITAL IMPROVEMENTS	\$121,000.00	\$0.00	\$121,000.00	0.00%	100.00%
41940	MUNICIPAL BUILDINGS	\$0.00	\$13,833.41	-\$13,833.41	0.00%	0.00%
FUND 415 MUNICIPAL BLDGS MAINT		\$121,000.00	\$14,812.91	\$106,187.09	12.24%	87.76%
FUND 416 PERRO CREEK OUTLET						
80018	MSCWM PERRO CREEK OUTL	\$0.00	\$0.00	\$0.00	0.00%	0.00%
FUND 416 PERRO CREEK OUTLET		\$0.00	\$0.00	\$0.00	0.00%	0.00%
FUND 601 WATER						
46110	WATER-PUMPHOUSE	\$45,600.00	\$8,998.26	\$36,601.74	19.73%	80.27%
46120	WATER	\$406,346.59	\$95,614.47	\$310,732.12	23.53%	76.47%
FUND 601 WATER		\$451,946.59	\$104,612.73	\$347,333.86	23.15%	76.85%
FUND 602 SEWER						
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%	0.00%
46200	SEWER - OPERATING	\$372,147.41	\$60,115.10	\$312,032.31	16.15%	83.85%
46990	SEWER - NON-OPERATING	\$330,000.00	\$186,065.52	\$143,934.48	56.38%	43.62%
FUND 602 SEWER		\$702,147.41	\$246,180.62	\$455,966.79	35.06%	64.94%
FUND 800 INVESTMENTS-POOLED						
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%	0.00%
FUND 800 INVESTMENTS-POOLED		\$0.00	\$0.00	\$0.00	0.00%	0.00%
FUND 803 P & Z ESCROWS						
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%	0.00%
80001	ANDERSEN ESCROW	\$0.00	\$0.00	\$0.00	0.00%	0.00%
80003	BAYTOWN ANNEXATION	\$0.00	\$0.00	\$0.00	0.00%	0.00%
80006	OSTERTAG VARIANCE	\$0.00	\$0.00	\$0.00	0.00%	0.00%
80008	CHARLES LUTZ STREET VACA	\$0.00	\$0.00	\$0.00	0.00%	0.00%
80010	JERRY PETERSON ESCROW	\$0.00	\$0.00	\$0.00	0.00%	0.00%
80011	CAPTAINS CORNER	\$0.00	\$0.00	\$0.00	0.00%	0.00%
80012	FRIENDS OF ST. CROIX PREP.	\$0.00	\$0.00	\$0.00	0.00%	0.00%
80013	BAYPORT MARINA	\$0.00	\$0.00	\$0.00	0.00%	0.00%
80014	GROUP 41 (MIKE SCHALON	\$0.00	\$406.00	-\$406.00	0.00%	0.00%
80015	GARY SWAGER	\$0.00	\$0.00	\$0.00	0.00%	0.00%
80016	Pete Miller - Feasi Study	\$0.00	\$0.00	\$0.00	0.00%	0.00%
80017	AMERICAN LEGION POST 491	\$0.00	\$0.00	\$0.00	0.00%	0.00%
80018	MSCWM PERRO CREEK OUTL	\$0.00	\$0.00	\$0.00	0.00%	0.00%
80019	JG HAUSE CONSTRUCTION	\$0.00	\$0.00	\$0.00	0.00%	0.00%
80020	HYNNEK CUP APPLICATION	\$0.00	\$0.00	\$0.00	0.00%	0.00%
80021	GORDON TELLINGHUISEN	\$0.00	\$0.00	\$0.00	0.00%	0.00%
80022	DUANCE JOHNSON	\$0.00	\$0.00	\$0.00	0.00%	0.00%
80023	MI-TECH SERVICES, INC.	\$0.00	\$0.00	\$0.00	0.00%	0.00%
80024	RICK PARENT	\$0.00	\$0.00	\$0.00	0.00%	0.00%
80025	JUDY SEEBERGER	\$0.00	\$0.00	\$0.00	0.00%	0.00%
80026	MIDWEST PARA TRANSIT	\$0.00	\$0.00	\$0.00	0.00%	0.00%
80027	CEMETARY - ST. MIKE'S/ST. C	\$0.00	\$0.00	\$0.00	0.00%	0.00%
80028	ASPHALT SPEC - 111 CENTRA	\$0.00	\$0.00	\$0.00	0.00%	0.00%
80029	BRIAN ZELLER	\$0.00	\$397.50	-\$397.50	0.00%	0.00%
FUND 803 P & Z ESCROWS		\$0.00	\$803.50	-\$803.50	0.00%	0.00%
FUND 999 ACCRUED INT PAYABLE						
41000	DEPRECIATION EXP - GEN GO	\$0.00	\$0.00	\$0.00	0.00%	0.00%
42000	PUBLIC SAFE CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	0.00%	0.00%
43000	DEPRECIATION EXP - PUBLIC	\$0.00	\$0.00	\$0.00	0.00%	0.00%

CITY OF BAYPORT

06/01/11 8:08 AM

Page 3

EXPENSE SUMMARY YTD THRU 05/31/11

DEPT	DEPT Descr	2011 Budget	2011 YTD Amt	Balance	2011 % of Budget	2011 % of Budget Remain
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%	0.00%
44000	DEPRECIATION EXP - LIBRAR	\$0.00	\$0.00	\$0.00	0.00%	0.00%
45000	DEPRECIATION EXP - PARKS	\$0.00	\$0.00	\$0.00	0.00%	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%	0.00%
FUND 999 ACCRUED INT PAYABLE		\$0.00	\$0.00	\$0.00	0.00%	0.00%
		\$3,681,406.97	\$1,086,827.01	\$2,594,579.96	29.52%	70.48%

CITY OF BAYPORT

06/01/11 8:14 AM

Page 1

MONTHLY EXPENSES 1133227 - 1133347

Period Name: MAY

Search Name	FUN	Tran Date	A Amount ct	DEPT OBJ	Comments	OBJ Descr	Check Nbr
FUND 101 GENERAL							
DEPT 41200 MAYOR & COUNCIL							
	101	5/20/2011	\$1,106.38 E	41200	101 Labor Distribution	WAGES AND SAL	
	101	5/20/2011	\$18.44 E	41200	121 Labor Distribution	P E R A	
	101	5/20/2011	\$68.59 E	41200	122 Labor Distribution	CONT TO RET., S	
	101	5/20/2011	\$16.03 E	41200	170 Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLUTI	101	5/24/2011	\$3.19 E	41200	201 OFFICE SUPPLIES	OFFICE SUPPLIE	1133295
ECKBERG, LAMMERS, BRIG	101	5/31/2011	\$42.00 E	41200	300 REVIEW & REVISE BUDG	PROF SER-LEGAL	1133284
ECKBERG, LAMMERS, BRIG	101	5/31/2011	\$140.00 E	41200	300 PREPARE CC MTG	PROF SER-LEGAL	1133284
ECKBERG, LAMMERS, BRIG	101	5/31/2011	\$805.00 E	41200	300 ICE ROAD EASEMENT	PROF SER-LEGAL	1133284
ECKBERG, LAMMERS, BRIG	101	5/31/2011	\$140.00 E	41200	300 ATTEM D CC MTG	PROF SER-LEGAL	1133284
S E H	101	5/31/2011	\$70.85 E	41200	301 CC MTG	PROF SER-ENGIN	1133324
BRIMEYER FURSMAN, LLC	101	5/11/2011	\$3,000.00 E	41200	302 ORGANIZATION DEVEL. P	CONTRACT SERV	1133274
MICHAEL W. POFAHL	101	5/11/2011	\$298.00 E	41200	303 MILEAGE & SERVICES	PROF SER-AUDIT	1133310
WASHINGTON COUNTY GOV	101	5/16/2011	\$351.00 E	41200	304 2010 SPECIAL ASSESSM	PROF SER-ASSE	1133341
WASHINGTON COUNTY REC	101	5/19/2011	\$12,334.22 E	41200	304 2011 ASSESSING SERVIC	PROF SER-ASSE	1133343
STACK LAND SURVEYING	101	5/2/2011	\$1,475.00 E	41200	306 ICE ROAD SURVEY	PROF SER-OTHE	1133239
COMPLETE HEALTH ENVIRO	101	5/24/2011	\$350.00 E	41200	306 MAINTENANCE PLAN - AP	PROF SER-OTHE	1133280
BEARENCE MANAGEMENT G	101	5/23/2011	\$4,500.00 E	41200	306 PROPERTY & CASUALTY	PROF SER-OTHE	1133272
OFFICE OF ENT TECHNOLO	101	5/19/2011	\$424.07 E	41200	321 PHONE - ADMIN DEPT.	COMMUNICATION	1133318
U S BANK VISA	101	5/24/2011	\$132.93 E	41200	350 ADM. CREDIT CARD	PRINTING & PUBL	1133267
US INTERNET	101	5/16/2011	\$50.60 E	41200	416 MTHY SECURENCE 5/19/1	REPAIR/MAINT O	1133340
DEPT 41200 MAYOR & COUNCIL			\$25,326.30				
DEPT 41240 RECYCLING							
	101	5/16/2011	\$107.19 E	41240	101 Labor Distribution	WAGES AND SAL	
	101	5/2/2011	\$100.48 E	41240	101 Labor Distribution	WAGES AND SAL	
	101	5/2/2011	\$7.28 E	41240	121 Labor Distribution	P E R A	
	101	5/16/2011	\$7.77 E	41240	121 Labor Distribution	P E R A	
	101	5/2/2011	\$6.18 E	41240	122 Labor Distribution	CONT TO RET., S	
	101	5/16/2011	\$6.60 E	41240	122 Labor Distribution	CONT TO RET., S	
	101	5/16/2011	\$4.96 E	41240	126 Labor Distribution	H S A	
	101	5/2/2011	\$4.96 E	41240	126 Labor Distribution	H S A	
	101	5/16/2011	\$6.92 E	41240	131 Labor Distribution	CONT TO EMPLO	
	101	5/2/2011	\$9.50 E	41240	131 Labor Distribution	CONT TO EMPLO	
	101	5/2/2011	\$1.44 E	41240	170 Labor Distribution	MEDICARE	
	101	5/16/2011	\$1.54 E	41240	170 Labor Distribution	MEDICARE	
MOLLY SCHMULSKA & JOSH	101	5/9/2011	\$30.00 E	41240	370 RECYCLING RECIPIENT	RECYCLING INCE	1133314
DEPT 41240 RECYCLING			\$294.82				
DEPT 41400 ADMINISTRATION							
	101	5/16/2011	\$3,493.90 E	41400	101 Labor Distribution	WAGES AND SAL	
	101	5/2/2011	\$3,431.38 E	41400	101 Labor Distribution	WAGES AND SAL	
	101	5/2/2011	\$248.79 E	41400	121 Labor Distribution	P E R A	
	101	5/16/2011	\$253.31 E	41400	121 Labor Distribution	P E R A	
	101	5/16/2011	\$214.66 E	41400	122 Labor Distribution	CONT TO RET., S	
	101	5/2/2011	\$210.78 E	41400	122 Labor Distribution	CONT TO RET., S	
	101	5/2/2011	\$195.15 E	41400	126 Labor Distribution	H S A	
	101	5/16/2011	\$195.15 E	41400	126 Labor Distribution	H S A	
WELLS FARGO HBS	101	5/2/2011	\$148.75 E	41400	131 1ST QTR ADMIN 1/1/11-3/3	CONT TO EMPLO	1133246
	101	5/2/2011	\$497.35 E	41400	131 Labor Distribution	CONT TO EMPLO	
	101	5/16/2011	\$411.35 E	41400	131 Labor Distribution	CONT TO EMPLO	
	101	5/2/2011	\$49.30 E	41400	170 Labor Distribution	MEDICARE	
	101	5/16/2011	\$50.21 E	41400	170 Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLUTI	101	5/24/2011	\$19.17 E	41400	201 OFFICE SUPPLIES	OFFICE SUPPLIE	1133295
POSTMASTER	101	5/24/2011	\$280.94 E	41400	351 2ND QTR 2011 NEW LETT	NEWS LETTER P	1133266
BAYPORT PRINTING HOUSE,	101	5/24/2011	\$590.00 E	41400	351 MARCH 2011 NEW LETTE	NEWS LETTER P	1133271
MITCH BERG	101	5/31/2011	\$134.24 E	41400	400 MILEAGE	USE OF PERSON	1133313
LEAGUE OF MINNESOTA CIT	101	5/5/2011	\$295.00 E	41400	402 2011 ANNUAL CONFER/B	CONFERENCES &	1133251
LEAGUE OF MINNESOTA CIT	101	5/16/2011	\$245.00 E	41400	402 2011 ANNUAL CONFEREN	CONFERENCES &	1133263

CITY OF BAYPORT

06/01/11 8:14 AM

Page 2

MONTHLY EXPENSES 1133227 - 1133347

Period Name: MAY

Search Name	FUN	Tran Date	Amount	ct	A	DEPT OBJ	Comments	OBJ Descr	Check Nbr
LOFFLER BUSINESS SYSTE	101	5/24/2011	\$117.74	E	41400	416	CONTRACT CHG COPIER	REPAIR/MAINT O	1133303
APMP	101	5/5/2011	\$30.00	E	41400	433	2011 MEMBERSHIP RENE	DUES & MEMBER	1133248
MUNICIPAL CLERKS AND FIN	101	5/31/2011	\$35.00	E	41400	433	2011-2012 MEMBERSHIP	DUES & MEMBER	1133316
MUNICIPAL CLERKS AND FIN	101	5/31/2011	\$35.00	E	41400	433	2011-2012 MEMBERSHIP	DUES & MEMBER	1133316
DEPT 41400 ADMINISTRATION			\$11,182.17						
DEPT 41910 PLANNING & ZONING									
	101	5/2/2011	\$5,454.57	E	41910	101	Labor Distribution	WAGES AND SAL	
	101	5/16/2011	\$5,510.39	E	41910	101	Labor Distribution	WAGES AND SAL	
	101	5/16/2011	\$399.53	E	41910	121	Labor Distribution	P E R A	
	101	5/2/2011	\$395.49	E	41910	121	Labor Distribution	P E R A	
	101	5/2/2011	\$334.86	E	41910	122	Labor Distribution	CONT TO RET., S	
	101	5/16/2011	\$338.32	E	41910	122	Labor Distribution	CONT TO RET., S	
	101	5/2/2011	\$330.77	E	41910	126	Labor Distribution	H S A	
	101	5/16/2011	\$330.77	E	41910	126	Labor Distribution	H S A	
	101	5/16/2011	\$678.37	E	41910	131	Labor Distribution	CONT TO EMPLO	
	101	5/2/2011	\$806.99	E	41910	131	Labor Distribution	CONT TO EMPLO	
	101	5/2/2011	\$78.32	E	41910	170	Labor Distribution	MEDICARE	
	101	5/16/2011	\$79.13	E	41910	170	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLUTI	101	5/24/2011	\$15.97	E	41910	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1133295
HOLIDAY FLEET	101	5/5/2011	\$197.46	E	41910	212	FUEL - CITY VECHILES	MOTOR FUELS &	1133250
S E H	101	5/31/2011	\$189.28	E	41910	301	REVIEW CERTIFICATE OF	PROF SER-ENGIN	1133324
LOFFLER BUSINESS SYSTE	101	5/24/2011	\$98.12	E	41910	416	CONTRACT CHG COPIER	REPAIR/MAINT O	1133303
DEPT 41910 PLANNING & ZONING			\$15,238.34						
DEPT 41940 MUNICIPAL BUILDINGS									
U S BANK VISA	101	5/24/2011	\$122.12	E	41940	220	ADM. CREDIT CARD	OPERATING SUP	1133267
SERVICEMASTER	101	5/24/2011	\$300.00	E	41940	302	CLEANING SERVICE OF	CONTRACT SERV	1133326
COMCAST	101	5/2/2011	\$64.85	E	41940	321		COMMUNICATION	1133233
COMCAST	101	5/31/2011	\$49.90	E	41940	321	HIGH SPEED INTERNET -	COMMUNICATION	1133279
XCEL	101	5/5/2011	\$586.67	E	41940	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVI	1133257
XCEL	101	5/5/2011	\$243.93	E	41940	381	GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1133257
ELECTRO WATCHMAN, INC	101	5/19/2011	\$96.19	E	41940	420	BUILDING SECURITY	R & M BLDGS, ST	1133285
DEPT 41940 MUNICIPAL BUILDINGS			\$1,463.66						
DEPT 42100 POLICE									
	101	5/16/2011	\$1,136.57	E	42100	050	Labor Distribution	SEASONAL/PART	
	101	5/2/2011	\$2,274.91	E	42100	050	Labor Distribution	SEASONAL/PART	
	101	5/2/2011	\$12,389.12	E	42100	101	Labor Distribution	WAGES AND SAL	
	101	5/16/2011	\$12,746.39	E	42100	101	Labor Distribution	WAGES AND SAL	
	101	5/2/2011	\$1,290.34	E	42100	102	Labor Distribution	OVERTIME	
	101	5/16/2011	\$449.21	E	42100	102	Labor Distribution	OVERTIME	
GRIMSTAD, DAVID	101	5/31/2011	\$70.00	E	42100	103	STILLWATER MARATHON	SPECIAL DUTIES	1133291
MILLER, JOHN	101	5/31/2011	\$60.00	E	42100	103	STILLWATER MARATHON	SPECIAL DUTIES	1133311
WOLF, ABRAHAM	101	5/31/2011	\$60.00	E	42100	103	STILLWATER MARATHON	SPECIAL DUTIES	1133345
RYDEEN, JEFF	101	5/31/2011	\$140.00	E	42100	103	STILLWATER MARATHON	SPECIAL DUTIES	1133323
SLINGER, AARON	101	5/31/2011	\$30.00	E	42100	103	STILLWATER MARATHON	SPECIAL DUTIES	1133328
LYNCH, ADAM	101	5/31/2011	\$60.00	E	42100	103	STILLWATER MARATHON	SPECIAL DUTIES	1133304
ZAWISLAK, CHRIS	101	5/31/2011	\$60.00	E	42100	103	STILLWATER MARATHON	SPECIAL DUTIES	1133347
GORDON, SCOTT	101	5/31/2011	\$60.00	E	42100	103	STILLWATER MARATHON	SPECIAL DUTIES	1133290
DEAL, JERED	101	5/31/2011	\$120.00	E	42100	103	STILLWATER MARATHON	SPECIAL DUTIES	1133283
TAYLOR, JAMES	101	5/31/2011	\$160.00	E	42100	103	STILLWATER MARATHON	SPECIAL DUTIES	1133333
DALESSANDRO, LAUREL	101	5/31/2011	\$90.00	E	42100	103	STILLWATER MARATHON	SPECIAL DUTIES	1133282
BEARSON, SAM	101	5/31/2011	\$230.00	E	42100	103	STILLWATER MARATHON	SPECIAL DUTIES	1133273
	101	5/16/2011	\$2,051.86	E	42100	121	Labor Distribution	P E R A	
	101	5/2/2011	\$2,228.06	E	42100	121	Labor Distribution	P E R A	
	101	5/16/2011	\$10.30	E	42100	122	Labor Distribution	CONT TO RET., S	
	101	5/2/2011	\$35.01	E	42100	122	Labor Distribution	CONT TO RET., S	
	101	5/2/2011	\$504.41	E	42100	126	Labor Distribution	H S A	
	101	5/16/2011	\$504.41	E	42100	126	Labor Distribution	H S A	

CITY OF BAYPORT

MONTHLY EXPENSES 1133227 - 1133347

Period Name: MAY

Search Name	FUN	Tran Date	A Amount ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
	101	5/16/2011	\$1,026.82 E	42100	131	Labor Distribution	CONT TO EMPLO	
	101	5/2/2011	\$1,330.57 E	42100	131	Labor Distribution	CONT TO EMPLO	
	101	5/2/2011	\$230.14 E	42100	170	Labor Distribution	MEDICARE	
	101	5/16/2011	\$206.63 E	42100	170	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLUTI	101	5/24/2011	\$15.97 E	42100	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1133295
U S BANK VISA	101	6/1/2011	\$64.55 E	42100	201	OFFICE MAX	OFFICE SUPPLIE	1133338
HERITAGE EMBROIDERY &	101	5/31/2011	\$174.46 E	42100	202	RESERVE POLO'S / POLI	UNIFORMS - MIS	1133293
UNIFORMS UNLIMITED	101	5/2/2011	\$128.96 E	42100	202	OPERATING MATERIAL/P	UNIFORMS - MIS	1133244
PRIMARY PRODUCTS COMP	101	5/24/2011	\$354.30 E	42100	202	OPERATING MATERIAL/P	UNIFORMS - MIS	1133322
UNIFORMS UNLIMITED	101	5/23/2011	\$208.96 E	42100	207	UNIFORMS/EASTMAN	UNIFORMS - CHIE	1133339
WASHINGTON COUNTY SHE	101	5/10/2011	\$1,506.04 E	42100	212	FUEL - POLICE DEPT.	MOTOR FUELS &	1133344
U S BANK VISA	101	6/1/2011	\$629.71 E	42100	220	GAL-GALLS INC.	OPERATING SUP	1133338
U S BANK VISA	101	6/1/2011	\$18.40 E	42100	220	HOLIDAY	OPERATING SUP	1133338
ECKBERG, LAMMERS, BRIG	101	5/9/2011	\$2,427.16 E	42100	300	PROSECUTION/POLICE D	PROF SER-LEGAL	1133284
LAKEVIEW MEMORIAL HOSP	101	5/9/2011	\$50.00 E	42100	306	LEGAL BLOOD DRAW - K	PROF SER-OTHE	1133300
VERIZON WIRELESS	101	5/10/2011	\$170.95 E	42100	321	PHONE / POLICE DEPT,	COMMUNICATION	1133258
VERIZON WIRELESS	101	5/10/2011	\$78.06 E	42100	321	AIR CARDS / POLICE DEP	COMMUNICATION	1133259
UNIFORMS UNLIMITED	101	5/2/2011	\$146.86 E	42100	403	OPERATING MATERIAL -	POLICE TRAININ	1133244
STREICHERS	101	5/2/2011	\$22.41 E	42100	403	POLICE SUPPLIES	POLICE TRAININ	1133241
AMERICAN RED CROSS	101	5/3/2011	\$60.00 E	42100	403	MANIKINS & AED RENTAL	POLICE TRAININ	1133227
RYDEEN, JEFF	101	5/16/2011	\$5.11 E	42100	412	VEH. SQUAD REPAIR/POL	REP & MAINT VE	1133264
CASPERSON MOTORS	101	5/2/2011	\$32.68 E	42100	412	OIL & FILTER CHANGE/P	REP & MAINT VE	1133230
EMERGENCY AUTOMOTIVE	101	5/31/2011	\$170.00 E	42100	412	2902 SERVICE REPAIR/P	REP & MAINT VE	1133287
U S BANK VISA	101	6/1/2011	\$111.34 E	42100	412	MILLS FLEET FARM	REP & MAINT VE	1133338
LOFFLER BUSINESS SYSTE	101	5/24/2011	\$98.12 E	42100	416	CONTRACT CHG COPIER	REPAIR/MAINT O	1133303
HUMANE SOCIETY	101	5/11/2011	\$137.57 E	42100	427	1ST QTR. 2011 SERVICE/	ANIMAL EXPENS	1133294
DEPT 42100 POLICE			\$46,166.36					
DEPT 42200 FIRE PROTECTION								
	101	5/20/2011	\$983.33 E	42200	101	Labor Distribution	WAGES AND SAL	
	101	5/20/2011	\$60.97 E	42200	122	Labor Distribution	CONT TO RET., S	
	101	5/20/2011	\$14.26 E	42200	170	Labor Distribution	MEDICARE	
VALLEY TROPHY INC	101	5/5/2011	\$80.11 E	42200	201	PIAQUE/FIRE DEPT.	OFFICE SUPPLIE	1133256
U S BANK VISA	101	5/5/2011	\$5.00 E	42200	212	MARATHON OIL	MOTOR FUELS &	1133255
U S BANK VISA	101	5/5/2011	\$25.25 E	42200	212	MARATHON OIL	MOTOR FUELS &	1133255
HOLIDAY FLEET	101	5/5/2011	\$834.38 E	42200	212	FUEL - CITY VECHILES	MOTOR FUELS &	1133250
ECKBERG, LAMMERS, BRIG	101	5/31/2011	\$10.00 E	42200	306	SALE OF THE IMPOUNDE	PROF SER-OTHE	1133284
ECKBERG, LAMMERS, BRIG	101	5/31/2011	\$14.00 E	42200	306	STATUS OF ABANDONED	PROF SER-OTHE	1133284
LAKEVIEW MEMORIAL HOSP	101	6/1/2011	\$330.00 E	42200	306	HEALTHCARE RENEWAL	PROF SER-OTHE	1133300
U S BANK VISA	101	5/5/2011	\$312.79 E	42200	321	GODADDAY	COMMUNICATION	1133255
NEXTEL COMMUNICATIONS	101	6/1/2011	\$347.73 E	42200	321	PHONES/FIRE DEPT.	COMMUNICATION	1133317
XCEL	101	5/5/2011	\$298.61 E	42200	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVI	1133257
XCEL	101	5/5/2011	\$352.67 E	42200	381	GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1133257
GALOWITZ, MIKE	101	5/5/2011	\$284.11 E	42200	402	MILEAGE/FIRE DEPT.	CONFERENCES &	1133249
REGIONS HOSPITAL	101	5/5/2011	\$187.20 E	42200	402	1 YEAR CONTRACT	CONFERENCES &	1133253
U S BANK VISA	101	5/5/2011	\$10.97 E	42200	412	WAL-MART	REP & MAINT VE	1133255
U S BANK VISA	101	5/5/2011	\$32.64 E	42200	412	O'REILLY AUTO	REP & MAINT VE	1133255
EMERGENCY APPARATUS M	101	6/1/2011	\$1,148.31 E	42200	412	VEHICLE MAINT. / FIRE D	REP & MAINT VE	1133286
MUNICIPAL EMERGENCY SE	101	5/5/2011	\$268.67 E	42200	419	OPERATING MATERIAL /	REPAIR & MAINT	1133252
ALEX AIR APPARATUS, INC	101	5/5/2011	\$630.00 E	42200	419	SERVICE & MAINT./FIRE	REPAIR & MAINT	1133247
T. R. F. SUPPLY	101	5/5/2011	\$83.36 E	42200	420	BUILDING SUPPLIES/FIRE	R & M BLDGS, ST	1133254
U S BANK VISA	101	5/5/2011	\$140.00 E	42200	433	MINN FIRE SERVICE	DUES & MEMBER	1133255
DEPT 42200 FIRE PROTECTION			\$6,454.36					
DEPT 43100 STREET MAINT								
	101	5/2/2011	\$1,922.40 E	43100	101	Labor Distribution	WAGES AND SAL	
	101	5/16/2011	\$1,922.40 E	43100	101	Labor Distribution	WAGES AND SAL	
	101	5/16/2011	\$139.38 E	43100	121	Labor Distribution	P E R A	
	101	5/2/2011	\$139.38 E	43100	121	Labor Distribution	P E R A	
	101	5/2/2011	\$117.94 E	43100	122	Labor Distribution	CONT TO RET., S	

CITY OF BAYPORT

06/01/11 8:14 AM

Page 4

MONTHLY EXPENSES 1133227 - 1133347

Period Name: MAY

Search Name	FUN	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
	101	5/16/2011	\$117.94	E	43100	122	Labor Distribution	CONT TO RET., S	
	101	5/16/2011	\$123.83	E	43100	126	Labor Distribution	H S A	
	101	5/2/2011	\$124.04	E	43100	126	Labor Distribution	H S A	
	101	5/16/2011	\$209.00	E	43100	131	Labor Distribution	CONT TO EMPLO	
	101	5/2/2011	\$259.91	E	43100	131	Labor Distribution	CONT TO EMPLO	
	101	5/16/2011	\$27.58	E	43100	170	Labor Distribution	MEDICARE	
	101	5/2/2011	\$27.58	E	43100	170	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLUTI	101	5/24/2011	\$3.19	E	43100	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1133295
HOLIDAY FLEET	101	5/5/2011	\$539.85	E	43100	212	FUEL - CITY VECHILES	MOTOR FUELS &	1133250
MENARDS-STILLWATER	101	5/31/2011	\$174.02	E	43100	220	PREMIXED CONCRETE	OPERATING SUP	1133307
CITY OF STILLWATER	101	5/2/2011	\$1,623.57	E	43100	225	ROAD SALT	SALT & SAND PU	1133232
OXYGEN SERVICE COMPAN	101	5/19/2011	\$474.45	E	43100	240	CUTTING TORCH SET	SMALL TOOLS-E	1133320
STILLWATER MEDICAL GRO	101	5/19/2011	\$71.00	E	43100	302	D.O.T. DRUG SCREEN/P	CONTRACT SERV	1133330
MAC QUEEN EQUIPMENT	101	5/19/2011	\$746.90	E	43100	412	PARTS/SWEEPER	REP & MAINT VE	1133306
CARQUEST OF STILLWATER	101	5/2/2011	\$11.37	E	43100	412	PARTS/PUBLIC WORKS D	REP & MAINT VE	1133229
LOFFLER BUSINESS SYSTE	101	5/24/2011	\$19.62	E	43100	416	CONTRACT CHG COPIER	REPAIR/MAINT O	1133303
LOFFLER BUSINESS SYSTE	101	5/24/2011	\$19.62	E	43100	416	CONTRACT CHG COPIER	REPAIR/MAINT O	1133303
DEPT 43100 STREET MAINT			\$8,814.97						
DEPT 43130 STREET - FLOOD PREPARATION									
U S BANK VISA	101	5/2/2011	\$16.04	E	43130	224	MENARDS	FLOOD EXPENSE	1133243
STILLWATER TOWING INC	101	5/2/2011	\$75.00	E	43130	224	1 MTH STORAGE OF MUS	FLOOD EXPENSE	1133240
U S BANK VISA	101	5/2/2011	-\$42.74	E	43130	224	MENARDS	FLOOD EXPENSE	1133243
MILLER EXCAVATING	101	5/2/2011	\$143.80	E	43130	224	SAND-FLOOD	FLOOD EXPENSE	1133236
BROCKMAN TRUCKING, INC.	101	5/19/2011	\$65.00	E	43130	224	RETURN TRAILER/BEACH	FLOOD EXPENSE	1133275
BROCKMAN TRUCKING, INC.	101	5/19/2011	\$98.20	E	43130	224	BEACH HOUSE STORAGE	FLOOD EXPENSE	1133275
MENARDS-STILLWATER	101	5/31/2011	-\$53.56	E	43130	224	FLOOD - WING NUT PLUG	FLOOD EXPENSE	1133307
S E H	101	5/31/2011	\$168.15	E	43130	301	FLOOD UPDATE REVIEW	PROF SER-ENGIN	1133324
DEPT 43130 STREET - FLOOD PREPARA			\$469.89						
DEPT 43160 STREET LIGHTING									
XCEL	101	5/5/2011	\$2,373.37	E	43160	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVI	1133257
LINNER ELECTRIC	101	5/19/2011	\$443.00	E	43160	419	STREET LIGHT REPAIR	REPAIR & MAINT	1133302
DEPT 43160 STREET LIGHTING			\$2,816.37						
DEPT 43200 PARKS									
	101	5/2/2011	\$616.00	E	43200	050	Labor Distribution	SEASONAL/PART	
	101	5/16/2011	\$630.05	E	43200	050	Labor Distribution	SEASONAL/PART	
	101	5/16/2011	\$13.78	E	43200	121	Labor Distribution	P E R A	
	101	5/2/2011	\$38.19	E	43200	122	Labor Distribution	CONT TO RET., S	
	101	5/16/2011	\$39.06	E	43200	122	Labor Distribution	CONT TO RET., S	
	101	5/2/2011	\$8.93	E	43200	170	Labor Distribution	MEDICARE	
	101	5/16/2011	\$9.14	E	43200	170	Labor Distribution	MEDICARE	
T. R. F. SUPPLY	101	5/19/2011	\$550.40	E	43200	220	TRASH CAN LINERS	OPERATING SUP	1133332
M/A ASSOCIATES INC	101	5/19/2011	\$249.85	E	43200	220	PARK BATHROOM SUPPL	OPERATING SUP	1133305
TRU GREEN CHEMLAWN	101	5/24/2011	\$32.06	E	43200	302	TURF WEED CONTROL	CONTRACT SERV	1133337
TRU GREEN CHEMLAWN	101	5/24/2011	\$46.24	E	43200	302	TURF WEED CONTROL	CONTRACT SERV	1133337
TRU GREEN CHEMLAWN	101	5/24/2011	\$38.53	E	43200	302	TURF WEED CONTROL	CONTRACT SERV	1133337
TRU GREEN CHEMLAWN	101	5/24/2011	\$24.22	E	43200	302	TURF WEED CONTROL	CONTRACT SERV	1133337
TRU GREEN CHEMLAWN	101	5/24/2011	\$32.06	E	43200	302	TURF WEED CONTROL	CONTRACT SERV	1133337
TRU GREEN CHEMLAWN	101	5/24/2011	\$147.52	E	43200	302	TURF WEED CONTROL	CONTRACT SERV	1133337
TRU GREEN CHEMLAWN	101	5/24/2011	\$41.83	E	43200	302	TURF WEED CONTROL	CONTRACT SERV	1133337
TRU GREEN CHEMLAWN	101	5/24/2011	\$73.76	E	43200	302	TURF WEED CONTROL	CONTRACT SERV	1133337
TRU GREEN CHEMLAWN	101	5/24/2011	\$34.13	E	43200	302	TURF WEED CONTROL	CONTRACT SERV	1133337
TRU GREEN CHEMLAWN	101	5/24/2011	\$15.41	E	43200	302	TURF WEED CONTROL	CONTRACT SERV	1133337
TRU GREEN CHEMLAWN	101	5/24/2011	\$30.82	E	43200	302	TURF WEED CONTROL	CONTRACT SERV	1133337
TRU GREEN CHEMLAWN	101	5/24/2011	\$59.45	E	43200	302	TURF WEED CONTROL	CONTRACT SERV	1133337
TRU GREEN CHEMLAWN	101	5/24/2011	\$1,475.16	E	43200	302	TURF WEED CONTROL	CONTRACT SERV	1133337
TRU GREEN CHEMLAWN	101	5/24/2011	\$147.52	E	43200	302	TURF WEED CONTROL	CONTRACT SERV	1133337
TRU GREEN CHEMLAWN	101	5/24/2011	\$1,064.67	E	43200	302	TURF WEED CONTROL	CONTRACT SERV	1133337

CITY OF BAYPORT

06/01/11 8:14 AM

Page 5

MONTHLY EXPENSES 1133227 - 1133347

Period Name: MAY

Search Name	FUN	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
TRU GREEN CHEMLAWN	101	5/24/2011	\$406.22	E	43200	302	TURF WEED CONTROL	CONTRACT SERV	1133337
TRU GREEN CHEMLAWN	101	5/24/2011	\$32.06	E	43200	302	TURF WEED CONTROL	CONTRACT SERV	1133337
U S BANK VISA	101	5/2/2011	\$73.96	E	43200	410	METRO ATHLETIC SUPPL	REPAIR & MAINT	1133243
CARQUEST OF STILLWATER	101	5/19/2011	\$77.98	E	43200	412	BATTERY/TORO	REP & MAINT VE	1133277
CENTURY POWER EQUIPME	101	5/31/2011	\$12.74	E	43200	412	FILTER CAPS	REP & MAINT VE	1133278
TRI STATE BOBCAT INC	101	5/24/2011	\$43.78	E	43200	412	PARTS - TOOL CAT	REP & MAINT VE	1133336
CENTURY POWER EQUIPME	101	5/2/2011	\$697.45	E	43200	412	PARTS AND SERVICE ON	REP & MAINT VE	1133231
CARQUEST OF STILLWATER	101	5/24/2011	\$10.84	E	43200	412	PARTS - FUEL LINE	REP & MAINT VE	1133277
METRO ATHLETIC SUPPLY	101	5/24/2011	\$95.65	E	43200	414	NETS - TENNIS COURT	REPAIR & MAINT	1133308
J H LARSON CO	101	5/19/2011	\$320.63	E	43200	420	HAND DRYER-BEACH HO	R & M BLDGS, ST	1133296
MOST DEPENDABLE FOUNT	101	5/19/2011	\$256.00	E	43200	420	DRINKING FOUNTAIN PA	R & M BLDGS, ST	1133315
AIR FRESH PORTABLE TOIL	101	5/24/2011	\$253.08	E	43200	425	MTHLY RENTAL 5/13/11-6/	SATILLITIES	1133268
DEPT 43200 PARKS			\$7,699.17						
DEPT 43300 CEMETERY									
LANDSCAPES BY MARK	101	5/31/2011	\$325.00	E	43300	310	THOMPSON GRAVE OPE	GRAVE OPENING	1133301
LAKE ELMO SOD FARM LLC	101	5/31/2011	\$40.65	E	43300	410	SOD	REPAIR & MAINT	1133299
CENTURY POWER EQUIPME	101	5/19/2011	\$53.44	E	43300	412	CABLE-MOWER	REP & MAINT VE	1133278
DEPT 43300 CEMETERY			\$419.09						
FUND 101 GENERAL			\$126,345.50						
FUND 202 DRUG FORFEITURE									
DEPT 42102 EXPENDITURE OF FORFEITURE MONE									
KEEPRS, INC	202	5/16/2011	\$5,061.59	E	42102	240	OPERATING SUPPLIES/P	SMALL TOOLS-E	1133297
STREICHERS	202	5/18/2011	\$53.42	E	42102	240	SQUAD EQUIPMENT/POLI	SMALL TOOLS-E	1133331
KEEPRS, INC	202	5/18/2011	\$1,375.48	E	42102	240	OPERATING SUPPLIES/P	SMALL TOOLS-E	1133297
DEPT 42102 EXPENDITURE OF FORFEIT			\$6,490.49						
FUND 202 DRUG FORFEITURE			\$6,490.49						
FUND 206 WATER/SEWER IMPROVEMENT FUND									
DEPT 41603 SO MN STREET UTILITY PROJECT									
S E H	206	5/24/2011	\$2,246.83	E	41603	301	2010 I/I IMPROVEMENTS	PROF SER-ENGIN	1133324
FUND 209 DEVELOPER REIMBURSED PROJECTS									
DEPT 41912 INSPIRATION									
S E H	209	5/31/2011	\$168.15	E	41912	301	INSPIRATION LETTER OF	PROF SER-ENGIN	1133324
FUND 211 LIBRARY									
DEPT 45500 LIBRARY									
	211	5/16/2011	\$2,601.75	E	45500	050	Labor Distribution	SEASONAL/PART	
	211	5/2/2011	\$2,947.65	E	45500	050	Labor Distribution	SEASONAL/PART	
	211	5/16/2011	\$3,013.30	E	45500	101	Labor Distribution	WAGES AND SAL	
	211	5/2/2011	\$3,013.30	E	45500	101	Labor Distribution	WAGES AND SAL	
	211	5/16/2011	\$377.46	E	45500	121	Labor Distribution	P E R A	
	211	5/2/2011	\$409.10	E	45500	121	Labor Distribution	P E R A	
	211	5/2/2011	\$363.37	E	45500	122	Labor Distribution	CONT TO RET., S	
	211	5/16/2011	\$341.93	E	45500	122	Labor Distribution	CONT TO RET., S	
	211	5/16/2011	\$39.55	E	45500	131	Labor Distribution	CONT TO EMPLO	
	211	5/2/2011	\$106.00	E	45500	131	Labor Distribution	CONT TO EMPLO	

CITY OF BAYPORT

MONTHLY EXPENSES 1133227 - 1133347

Period Name: MAY

Search Name	FUN	Tran Date	A Amount ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
	211	5/2/2011	\$84.99 E	45500	170	Labor Distribution	MEDICARE	
	211	5/16/2011	\$79.96 E	45500	170	Labor Distribution	MEDICARE	
BAKER & TAYLOR	211	5/31/2011	\$638.37 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133270
BAKER & TAYLOR	211	5/31/2011	\$145.32 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133270
BAKER & TAYLOR	211	5/31/2011	\$377.84 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133270
POLK DIRECTORIES	211	5/31/2011	\$435.00 E	45500	217	BOOK/LIBRARY	MATERIALS & PR	1133321
ARPHAX PUBLISHING CO.	211	5/31/2011	\$54.41 E	45500	217	FAMILY MAPS OF WASHI	MATERIALS & PR	1133269
BAKER & TAYLOR	211	5/31/2011	\$283.71 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133270
BAKER & TAYLOR	211	5/31/2011	\$45.85 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133270
BAKER & TAYLOR	211	5/31/2011	\$15.92 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133270
BAKER & TAYLOR	211	5/31/2011	\$10.17 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133270
BAKER & TAYLOR	211	5/31/2011	\$187.97 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133270
BAKER & TAYLOR	211	5/31/2011	\$388.13 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133270
BAKER & TAYLOR	211	5/31/2011	\$44.50 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133270
BAKER & TAYLOR	211	5/31/2011	\$80.18 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133270
BAKER & TAYLOR	211	5/31/2011	\$27.68 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133270
BAKER & TAYLOR	211	5/31/2011	\$31.02 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133270
BAKER & TAYLOR	211	5/31/2011	\$32.67 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133270
BAKER & TAYLOR	211	5/31/2011	\$83.91 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133270
INNOVATIVE OFFICE SOLUTI	211	5/31/2011	\$253.75 E	45500	220	OFFICE SUPPLIES - LIBR	OPERATING SUP	1133295
BRODART	211	5/31/2011	\$18.35 E	45500	220	OPERATING SUPPLIES/LI	OPERATING SUP	1133276
GENERAL BOOK COVERS	211	5/31/2011	\$159.00 E	45500	220	OPERATING SUPPLIES/LI	OPERATING SUP	1133289
KINDER MELODIES	211	5/31/2011	\$600.00 E	45500	302	STORY TIME - LIBRARY	CONTRACT SERV	1133298
SHARON SIPPEL	211	5/31/2011	\$1,500.00 E	45500	302	CLEANING SERVICES - LI	CONTRACT SERV	1133327
WASHINGTON COUNTY LIBR	211	5/31/2011	\$140.70 E	45500	321	DATA LINE FOR MAY 2011	COMMUNICATION	1133342
OFFICE OF ENT TECHNOLO	211	5/31/2011	\$70.20 E	45500	321	PHONES / LIBRARY	COMMUNICATION	1133318
COMCAST	211	5/31/2011	\$5.00 E	45500	321	HIGHSPEED INTERNET/LI	COMMUNICATION	1133279
XCEL	211	5/5/2011	\$901.02 E	45500	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVI	1133257
XCEL	211	5/5/2011	\$209.31 E	45500	381	GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1133257
TOSHIBA BUSINESS SOLUTI	211	5/31/2011	\$50.76 E	45500	416	BAND/LIBRARY	REPAIR/MAINT O	1133335
ST CROIX GLASS CLEANING	211	5/31/2011	\$525.00 E	45500	420	GLASS WASHED / LIBRA	R & M BLDGS, ST	1133329
TRU GREEN CHEMLAWN	211	5/31/2011	\$47.25 E	45500	420	EARLY SPRING APP / LIB	R & M BLDGS, ST	1133337
ELECTRO WATCHMAN, INC	211	5/19/2011	\$60.00 E	45500	420	BUILDING SECURITY	R & M BLDGS, ST	1133285
DEPT 45500 LIBRARY			\$20,801.35					
FUND 211 LIBRARY			\$20,801.35					
FUND 415 MUNICIPAL BLDGS MAINT								
DEPT 41600 CAPITAL OUTLAY								
J G HAUSE CONTRUCTION, I	415	5/11/2011	\$979.50 E	41600	420	30% CONTRACT BID/FIRE	R & M BLDGS, ST	1133260
FUND 601 WATER								
DEPT 46110 WATER-PUMPHOUSE								
XCEL	601	5/5/2011	\$1,576.60 E	46110	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVI	1133257
XCEL	601	5/5/2011	\$156.74 E	46110	381	GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1133257
J H LARSON CO	601	5/31/2011	\$517.28 E	46110	419	LIGHTING - BOOSTER BL	REPAIR & MAINT	1133296
J H LARSON CO	601	5/31/2011	\$258.64 E	46110	419	LIGHTING - AIR STRIPPE	REPAIR & MAINT	1133296
DEPT 46110 WATER-PUMPHOUSE			\$2,509.26					
DEPT 46120 WATER								
	601	5/16/2011	\$4,258.91 E	46120	101	Labor Distribution	WAGES AND SAL	
	601	5/2/2011	\$4,199.79 E	46120	101	Labor Distribution	WAGES AND SAL	
	601	5/16/2011	\$308.81 E	46120	121	Labor Distribution	P E R A	
	601	5/2/2011	\$304.51 E	46120	121	Labor Distribution	P E R A	
	601	5/16/2011	\$255.77 E	46120	122	Labor Distribution	CONT TO RET., S	
	601	5/2/2011	\$252.12 E	46120	122	Labor Distribution	CONT TO RET., S	

CITY OF BAYPORT

MONTHLY EXPENSES 1133227 - 1133347

Period Name: MAY

Search Name	FUN	Tran Date	A Amount ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
	601	5/16/2011	\$206.22 E	46120	126	Labor Distribution	H S A	
	601	5/2/2011	\$205.91 E	46120	126	Labor Distribution	H S A	
	601	5/16/2011	\$430.55 E	46120	131	Labor Distribution	CONT TO EMPLO	
	601	5/2/2011	\$533.31 E	46120	131	Labor Distribution	CONT TO EMPLO	
	601	5/16/2011	\$59.83 E	46120	170	Labor Distribution	MEDICARE	
	601	5/2/2011	\$58.98 E	46120	170	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLUTI	601	5/24/2011	\$3.19 E	46120	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1133295
HOLIDAY FLEET	601	5/5/2011	\$476.01 E	46120	212	FUEL - CITY VECHILES	MOTOR FUELS &	1133250
U S BANK VISA	601	5/2/2011	\$7.44 E	46120	216	USPS	CHEMICALS AND	1133243
U S BANK VISA	601	5/2/2011	\$12.79 E	46120	216	THE UPS STORE	CHEMICALS AND	1133243
HAWKINS WATER	601	5/19/2011	\$30.00 E	46120	216	WATER TREATMENT	CHEMICALS AND	1133292
HAWKINS WATER	601	5/19/2011	\$170.99 E	46120	216	CHLORINE INJECTOR	CHEMICALS AND	1133292
HAWKINS WATER	601	5/19/2011	\$78.86 E	46120	216	WATER TREATMENT	CHEMICALS AND	1133292
YOCUM OIL CO	601	5/31/2011	\$24.49 E	46120	220	HYDRANT GREASE	OPERATING SUP	1133346
CULLIGAN	601	5/18/2011	\$15.90 E	46120	220	DISTILLED WATER/WATE	OPERATING SUP	1133281
T. R. F. SUPPLY	601	5/2/2011	\$272.25 E	46120	220	OPERATING SUPPLIES/W	OPERATING SUP	1133242
U S BANK VISA	601	5/2/2011	\$85.69 E	46120	220	NORTHERN TOOL EQUIP	OPERATING SUP	1133243
U S BANK VISA	601	5/2/2011	\$51.90 E	46120	240	JIM MCAFFEE SNAPON TO	SMALL TOOLS-E	1133243
MENARDS-STILLWATER	601	5/19/2011	\$22.95 E	46120	240	WRENCH & BOLTS/WATE	SMALL TOOLS-E	1133307
ELECTRO WATCHMAN, INC	601	5/19/2011	\$64.12 E	46120	302	BUILDING SECURITY	CONTRACT SERV	1133285
ONE CALL CONCEPTS	601	5/19/2011	\$91.65 E	46120	307	GOPHER STATE LOCATE	GOPHER STATE	1133319
COMCAST	601	5/19/2011	\$119.90 E	46120	321	HIGHSPEED INTERNET/P	COMMUNICATION	1133279
U S BANK VISA	601	5/2/2011	\$60.35 E	46120	322	USPS	POSTAGE	1133243
XCEL	601	5/5/2011	\$1,033.86 E	46120	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVI	1133257
XCEL	601	5/5/2011	\$926.98 E	46120	381	GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1133257
CARQUEST OF STILLWATER	601	5/19/2011	\$14.46 E	46120	412	FILTER & GASKETS	REP & MAINT VE	1133277
LOFFLER BUSINESS SYSTE	601	5/24/2011	\$19.62 E	46120	416	CONTRACT CHG COPIER	REPAIR/MAINT O	1133303
U S BANK VISA	601	5/2/2011	\$11.12 E	46120	419	MENARDS	REPAIR & MAINT	1133243
U S BANK VISA	601	5/2/2011	\$59.93 E	46120	419	MENARDS	REPAIR & MAINT	1133243
MENARDS-STILLWATER	601	5/19/2011	\$6.37 E	46120	419	BOLTS-WATER DEPT.	REPAIR & MAINT	1133307
U S BANK VISA	601	5/2/2011	\$19.75 E	46120	420	MENARDS	R & M BLDGS, ST	1133243
THE TESSMAN COMPANY	601	5/19/2011	\$262.91 E	46120	421	GRASS SEED	REPAIR & MAINT	1133334
MINNESOTA DEPT OF HEAL	601	5/23/2011	\$1,165.00 E	46120	434	2ND QTR 2011 CONNECTI	STATE FEES FOR	1133312
DEPT 46120 WATER			\$16,183.19					
FUND 601 WATER			\$18,692.45					
FUND 602 SEWER								
DEPT 46200 SEWER - OPERATING								
	602	5/2/2011	\$4,199.79 E	46200	101	Labor Distribution	WAGES AND SAL	
	602	5/16/2011	\$4,248.91 E	46200	101	Labor Distribution	WAGES AND SAL	
	602	5/16/2011	\$307.98 E	46200	121	Labor Distribution	P E R A	
	602	5/2/2011	\$304.41 E	46200	121	Labor Distribution	P E R A	
	602	5/2/2011	\$252.08 E	46200	122	Labor Distribution	CONT TO RET., S	
	602	5/16/2011	\$255.13 E	46200	122	Labor Distribution	CONT TO RET., S	
	602	5/16/2011	\$205.77 E	46200	126	Labor Distribution	H S A	
	602	5/2/2011	\$205.87 E	46200	126	Labor Distribution	H S A	
	602	5/2/2011	\$533.14 E	46200	131	Labor Distribution	CONT TO EMPLO	
	602	5/16/2011	\$429.37 E	46200	131	Labor Distribution	CONT TO EMPLO	
	602	5/2/2011	\$58.94 E	46200	170	Labor Distribution	MEDICARE	
	602	5/16/2011	\$59.66 E	46200	170	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLUTI	602	5/24/2011	\$3.23 E	46200	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1133295
LOFFLER BUSINESS SYSTE	602	5/24/2011	\$19.65 E	46200	416	CONTRACT CHG COPIER	REPAIR/MAINT O	1133303
SCHMIDT MECHANICAL	602	5/24/2011	\$980.34 E	46200	420	EXHAUST FAN MOTOR / S	R & M BLDGS, ST	1133325
DEPT 46200 SEWER - OPERATING			\$12,064.27					
DEPT 46990 SEWER - NON-OPERATING								
METROPOLITAN COUNCIL (S	602	5/24/2011	\$31,010.92 E	46990	434	MTHLY ANNUAL FLOW JU	STATE FEES FOR	1133309

CITY OF BAYPORT

06/01/11 8:14 AM

Page 8

MONTHLY EXPENSES 1133227 - 1133347

Period Name: MAY

Search Name	FUN	Tran Date	Amount	A ct	DEPT OBJ Comments	OBJ Descr	Check Nbr
FUND 602 SEWER			\$43,075.19				
FUND 803 P & Z ESCROWS							
DEPT 80029 BRIAN ZELLER							
WASHINGTON COUNTY REC	803	5/24/2011	\$138.00	E	80029 350 EXAMINERS DIRECTIVE,	PRINTING & PUBL	1133343
			\$218,937.46				

City of Bayport

294 North 3rd Street

Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

Building Permit Log

For: May, 2011

Printed:5/31/2011

Page1 of 3

Permit Number: BP2011-20

Parcel Address: 975 OSPREY Blvd.

Applicant: GREG SEAMON
OWNER OWNER

Construction Value: \$8,500.00

Filing Date: 5/4/2011

BAYPORT, MN 55003

Applicant Phone: 651-341-4489

Total Fees: \$181.25

Permit Number: BP2011-21

Parcel Address: 309 4th Street N.

Applicant: GEORGE SIEGFRIED
GEORGE SIEGFRIED CONSTRUCTION General

Construction Value: \$1,000.00

Filing Date: 5/4/2011

Bayport, MN 55003

Applicant Phone: 651-275-1112

Total Fees: \$41.75

Permit Number: BP2011-22

Parcel Address: 304 5TH St. N.

Applicant: RENEWAL BY ANDERSEN, INC.
RENEWAL BY ANDERSEN, INC. RESIDENTIAL

Construction Value: \$2,045.00

Filing Date: 5/10/2011

BAYPORT, MN 55003

Applicant Phone: 651-264-4777

Total Fees: \$89.52

Permit Number: BP2011-23

Parcel Address: 130 6th St. S.

Applicant: BOB & ADRIENNE JOHNSON
OWNER OWNER

Construction Value: \$80,000.00

Filing Date: 5/10/2011

BAYPORT, MN 55003

Applicant Phone:

Total Fees: \$1,536.14

Permit Number: BP2011-24

Parcel Address: 1209 PIONEER TRAIL

Applicant: COLD CREEK CONSTRUCTION
COLD CREEK CONSTRUCTION LLC RESIDENTIAL

Construction Value: \$22,400.00

Filing Date: 5/11/2011

BAYPORT, MN 55003

Applicant Phone: 952-292-9508

Total Fees: \$643.98

Building Permit Log

For: May, 2011

Printed:5/31/2011

Page2 of 3

Permit Number: BP2011-25
Parcel Address: 330 5TH St. S.
Applicant:DOROTHY SPOORS
OWNER OWNER
Construction Value:\$2,000.00

Filing Date: 5/11/2011
BAYPORT, MN 55003
Applicant Phone: 651-439-4597

Total Fees: \$74.75

Permit Number: BP2011-26
Parcel Address: 171 1ST Ave. N.
Applicant:ERIK CHARLSEN
OWNER OWNER
Construction Value:\$7,500.00

Filing Date: 5/12/2011
BAYPORT, MN 55003
Applicant Phone: 651-342-0574

Total Fees: \$166.00

Permit Number: BP2011-27
Parcel Address: 358 PRAIRIE WAY S.
Applicant:MOSER HOMES INC.
MOSER HOMES INC. RESIDENTIAL BUILDER
Construction Value:\$8,000.00

Filing Date: 5/12/2011
BAYPORT, MN 55003
Applicant Phone: 651-483-5132

Total Fees: \$166.25

Permit Number: BP2011-28
Parcel Address: 402 Maine Street N.
Applicant:GLEN JOHNSON CONSTRUCTION
GLEN JOHNSON CONSTRUCTION RESIDENTIAL
Construction Value:\$100,000.00

Filing Date: 5/16/2011
Bayport, MN 55003
Applicant Phone: 612-867-9925

Total Fees: \$1,793.64

Permit Number: BP2011-29
Parcel Address: 970 Pickett Street N.
Applicant:ENVIRONMENTAL PLANT
ENVIRONMENTAL PLANT SERVICES INC
Construction Value:\$1,500.00

Filing Date: 5/23/2011
Bayport, MN 55003
Applicant Phone: 651-644-4441

Total Fees: \$58.25

Permit Number: BP2011-30
Parcel Address: 194 4th Street So.
Applicant:CD OUTDOORS LLC
CD OUTDOORS LLC RESIDENTIAL BUILDER
Construction Value:\$5,450.00

Filing Date: 5/24/2011
Bayport, MN 55003
Applicant Phone: 612-366-3621

Total Fees: \$135.48

Building Permit Log

For: May, 2011

Printed:5/31/2011

Page3 of 3

Permit Number: BP2011-31
Parcel Address: 544 PRAIRIE WAY S.
Applicant: DR HORTON, INC MINNESOTA
DR HORTON, INC MINNESOTA RESIDENTIAL
Construction Value:\$1,585.00

Filing Date: 5/31/2011
BAYPORT, MN 55003
Applicant Phone: 952-985-7806
Total Fees: \$101.03

Permit Number: MC2011-18
Parcel Address: 544 PRAIRIE WAY S.
Applicant: ELANDER MECHANICAL, INC.
ELANDER MECHANICAL, INC.
Construction Value:\$7,700.00

Filing Date: 5/2/2011
BAYPORT, MN 55003
Applicant Phone: 952-445-4692
Total Fees: \$80.00

Permit Number: MC2011-19
Parcel Address: 544 PRAIRIE WAY S.
Applicant: FIRESIDE HEARTH & HOME
FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.
Construction Value:\$756.00

Filing Date: 5/4/2011
BAYPORT, MN 55003
Applicant Phone: 651-633-1042
Total Fees: \$80.00

Permit Number: MC2011-20
Parcel Address: 445 LAKESIDE DRIVE
Applicant: R & S HEATING
R & S HEATING MECHANICAL-GAS FITTING
Construction Value:\$850.00

Filing Date: 5/24/2011
BAYPORT, MN 55003
Applicant Phone: 715-381-5793
Total Fees: \$80.00

Permit Number: PL2011-14
Parcel Address: 544 PRAIRIE WAY S.
Applicant: ELANDER MECHANICAL, INC.
ELANDER MECHANICAL, INC.
Construction Value:\$13,900.00

Filing Date: 5/2/2011
BAYPORT, MN 55003
Applicant Phone: 952-445-4692
Total Fees: \$80.00

RESOLUTION NO. 11-___

EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA HELD JUNE 6, 2011

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 6th day of June 2011, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

DECLARING AN END TO THE LOCAL STATE OF EMERGENCY

WHEREAS, a major flood event was predicted to impact the population of the City of Bayport; and,

WHEREAS, the City of Bayport City Council declared a State of Emergency, pursuant to Minnesota Statutes 2010, Section 12.29, for the flood event of Spring 2011 on March 7, 2011; and,

WHEREAS, the flood event of Spring 2011 did cause a significant amount of damage to both public and private property damage; and,

WHEREAS, damage assessment reports have been submitted to Washington County; and,

WHEREAS, the potential for further damage due to the flood event is minimal; and

WHEREAS, cleanup activities from the flood event are nearing completion; and,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BAYPORT, MINNESOTA, that an end be declared to the City of Bayport's State of Emergency.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –	Michele Hanson –
Connie Carlson –	Mark Ostertag –
Dan Goldston –	

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 6th day of June, 2011.

ATTEST:

Mitch Berg, City Administrator

Susan St. Ores, Mayor



MEMORANDUM

TO: Mitch Berg, City Administrator

FROM: Barry Peters

DATE: May 2, 2011

RE: Inspiration Letter of Credit Reduction
SEH No. ABAYPO0801.00 - 14.00

The City has received a request a release in the Letters of Credit that were provided for the Inspiration Development. When the Inspiration Development began, CPDC, the owners and developers of the project deposited with the City, \$4,944,790 for Plan A improvements (public improvements except the booster station) and \$1,030,200 for the Plan B Improvements (booster station, trunk water main, Air Stripper building enhancements). These Letters of Credit were to cover the construction costs, associated project costs (engineer, legal, administration) and 25% securities. To date, the Plan A Letter of Credit has been reduced by \$4,572,963.43 (balance \$371,826.57) and the Plan B has been reduced by \$819,240.63 (balance \$210,959.37). The Letter of Credit for the Plan A improvements is for Open Space Protection and Restoration which is still incomplete.

The work associated with the Letter of Credit for Plan B improvements (the booster station, the trunk water main to the new ground reservoir and the building enhancements for the air stripper building) is complete. I would recommend that the City of Bayport release the remaining \$210,959.37 for these Plan B improvements. If you have any questions, give me a call.

bcp

c: Nick Vivian, City Attorney

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CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: May 25, 2011
TO: Mayor and City Council
FROM: Mitch Berg, City Administrator
RE: Community Fluoridation Grant Agreement with the Minnesota Department of Health

BACKGROUND

The city was recently awarded a fluoride grant from the Minnesota Department of Health (MDH) to replace outdated fluoridation process equipment in one of the municipal wells and to purchase a fluoride analyzer. The purpose of the fluoridation equipment is to test for and maintain state mandated fluoride levels in the city's drinking water system. This grant will allow the city to improve safety with new containment equipment and improve testing accuracy.

This is a "matching" grant, which means MDH will fund 80% of the fluoride equipment expenses, up to \$3,381.00, and the city will need to fund the remaining 20%. It should be noted that in anticipation of this equipment replacement, a portion of this funding was included in the 2010 budget. A summary of the expenses and funding is as follows:

	Estimated Cost	Grant funding (80%)	City funding (20%)
Fluoridation process equipment	\$3,566.00	\$2,852.80	\$713.20 – Water Fund 601
Fluoride analyzer	\$500.00	\$400.00	\$100.00 – Water/Sewer Improvement Fund 206
Total	\$4,066.00	\$3,252.80	\$813.20

RECOMMENDATION

Staff recommends the City Council adopt a motion authorizing the city to enter into a Community Fluoridation Grant Agreement with MDH and to expend city funding in the amount of \$813.20 to replace the fluoridation process equipment and purchase a fluoride analyzer, as noted.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: May 25, 2011
To: Mayor and City Council
Mitch Berg, City Administrator
From: Mel Horak, Public Works Supervisor
Subject: Authorization to purchase a new grounds mower

BACKGROUND

The Public Works Department is requesting authorization to purchase a new grounds mower as a replacement for the current 1991 Toro grounds mower. A new machine, with updated technology, will enable staff to mow larger areas more efficiently and effectively. This replacement mower was included and budgeted within the 2010 Capital Improvement Plan at a cost of \$20,000.00. However, purchase of the machine was delayed due to budget concerns.

Quotes were solicited for an Exmark 72" zero turn mower with accessories. Two quotes were received, as follows:

Century Power Equipment – Stillwater, MN	\$11,509.16
Gerlach Outdoor Power Equipment – Hastings, MN	\$11,671.19

Purchase of the mower will be funded by the Public Works Equipment Replacement Fund #203, which currently has a fund balance of approximately \$950,000.00. The 1991 Toro grounds mower will be sold at auction.

RECOMMENDATION

Staff recommends the City Council adopt a motion authorizing the purchase of a 2011 Exmark zero turn mower with accessories, as quoted from Century Power Equipment for \$11,509.16, with funding from the Public Works Equipment Replacement Fund #203.

**MUTUAL AID AGREEMENT
INCLUSIVE OF: CITY OF BAYPORT, MINNESOTA AND CITY OF
HUDSON, WISCONSIN**

This Agreement is made pursuant to Minnesota Statutes §471.59 and Minnesota Statutes §438.08 and Wisconsin Statutes §66.0303, Subd. (2) and (3)(b) which authorize the joint and cooperative exercise of powers common to contracting parties. The intent of this agreement is to make equipment, personnel and other resources available to political subdivisions from other political subdivisions during an emergency situation or for designated training activities.

Section 1. Definitions.

- a. "Party" means a political subdivision.
- b. "Requesting Official" means the person designated by a Party who is responsible for requesting Assistance from other Parties.
- c. "Requesting Party" means a party that requests assistance from other parties.
- d. "Responding Official" means the person designated by a party who is responsible to determine whether and to what extent that party should provide assistance to a Requesting Party.
- e. "Responding Party" means a party that provides assistance to a Requesting Party.
- f. "Assistance" means Fire and/or emergency medical services personnel and equipment, and any associated and related training necessary to further the purpose of this Agreement.

Section 2. Request for assistance.

Whenever, in the opinion of a Requesting Official, there is a need for assistance from other parties, the Requesting Official may call upon the Responding Official of any other party to furnish assistance.

Section 3. Response to request.

Upon the request for assistance from a Requesting Party, the Responding Official may authorize and direct his/her party's personnel to provide assistance to the Requesting Party. This decision will be made after considering the needs of the responding party and the availability of resources.

Section 4. Recall of Assistance.

The Responding Official may at any time recall such assistance when in his or her best judgment or by an order from the governing body of the Responding Party, it is considered to be in the best interests of the Responding Party to do so.

Section 5. Command of Scene.

The Requesting Party shall be in command of the mutual aid scene. The personnel and equipment of the Responding Party shall be under the direction and control of the Requesting Party until the Responding Official withdraws assistance.

Section 6. Workers' compensation.

Each party shall be responsible for injuries or death of its own personnel. Each party will maintain workers' compensation insurance or self-insurance coverage, covering its own personnel while they are providing assistance pursuant to this agreement. Each party waives the right to sue any other party for any workers' compensation benefits paid to its own employee or volunteer or their dependants, even if the injuries were caused wholly or partially by the negligence of any other party or its officers, employees, or volunteers.

Section 7. Damage to equipment.

Each party shall be responsible for damages to or loss of its own equipment. Each party waives the right to sue any other party for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of any other party or its officers, employees, or volunteers.

Section 8. Liability.

- a. For the purposes of Tort Liability, the employees and officers of the Responding Party are deemed to be employees of the Requesting Party.
- b. The Requesting Party agrees to defend and indemnify the Responding Party against any claims brought or actions filed against the Responding Party or any officer, employee, or volunteer of the Responding Party for injury to, death of, or damage to the property of any third person or persons, arising from the performance and provision of assistance in responding to a request for assistance by the Requesting Party pursuant to this agreement.
- c. Under no circumstances, however, shall a party be required to pay on behalf of itself and other parties, any amounts in excess of the limits on liability established in its Home State applicable to any one party. The limits of liability for some or all of the parties may not be added together to determine the maximum amount of liability for any party.
- d. The intent of this subdivision is to impose on each Requesting Party a limited duty to defend and indemnify a Responding Party for claims arising within the Requesting Party's jurisdiction subject to the limits of liability under the laws of its Home State. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts among defendants, and to permit liability claims against multiple defendants from a single occurrence to be defended by a single attorney.

- e. No party to this agreement nor any officer of any Party shall be liable to any other Party or to any other person for failure of any party to furnish assistance to any other party, or for recalling assistance, both as described in this agreement.
- f. For the purposes of training, and other than Workers' compensation claims as described in Section 6, the laws of the State where the training takes place will control disputes based upon claims of one party against the other.

Section 9. Charges to the Requesting Party.

- a. No charges will be levied by a Responding Party to this agreement for assistance rendered to a Requesting Party under the terms of this agreement unless that assistance continues for a period of more than 12 hours. If assistance provided under this agreement continues for more than 12 hours, the Responding Party may submit to the Requesting Party an itemized bill for the actual cost of any assistance provided after the initial 12 hour period, including salaries, overtime, materials and supplies and other necessary expenses; and the Requesting Party will reimburse the party providing the assistance for that amount.
- b. Such charges are not contingent upon the availability of federal or state government funds.

Section 10. Duration.

This agreement will be in force from the date of execution and shall continue until terminated. Any party may withdraw from this agreement upon thirty (30) days written notice to the other party or parties to the agreement.

Section 11. Amendments.

Any amendments to this agreement shall be in writing and signed by all parties.

Section 12. Agreement.

This agreement contains the entire agreement of the cities of Bayport, Minnesota and Hudson, Wisconsin. Any prior correspondence, memoranda or agreements are replaced in total by this agreement.

Section 13. Execution.

Each party hereto has read, agreed to and executed this Mutual Aid Agreement on the date indicated. Each party to this agreement shall maintain a copy of an executed copy of this agreement.

IN WITNESS WHEREOF, the undersigned, on behalf of their political subdivision or their fire department corporation has executed this agreement pursuant to authorization by its governing body:

City of Bayport

City of Hudson

Susan St. Ores, Mayor

Allan Burchill, Mayor

Mitchell Berg, City Clerk

Nancy Korson, City Clerk

Bayport Fire Department

Hudson Fire Department

Michael Bell, Fire Chief

Jim Frye, Fire Chief

Dated: _____, 2011

Dated: _____, 2011



Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
 444 Cedar Street Suite 222, St. Paul MN 55101-5133
 (651) 201-7507 Fax (651) 297-5259 TTY (651) 282-6555
 WWW.DPS.STATE.MN.US



**APPLICATION AND PERMIT
 FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION <i>Bayport Marina Assoc, Inc</i>		DATE ORGANIZED <i>1988</i>	TAX EXEMPT NUMBER <i>411631242</i>
STREET ADDRESS <i>800 Fifth Ave So</i>		CITY <i>Bayport</i>	STATE <i>MN</i>
		ZIP CODE <i>55003</i>	
NAME OF PERSON MAKING APPLICATION <i>Kathy Curtis</i>		BUSINESS PHONE <i>651 439-2040</i>	HOME PHONE <i>()</i>
DATES LIQUOR WILL BE SOLD <i>June 25, 2011</i>		TYPE OF ORGANIZATION CLUB CHARITABLE RELIGIOUS <u>OTHER NONPROFIT</u>	
ORGANIZATION OFFICER'S NAME <i>Michelle Lemanski</i>		ADDRESS <i>7340 Manning Ave St, Grant MN 55082</i>	
ORGANIZATION OFFICER'S NAME <i>Russell Sheaffer</i>		ADDRESS <i>917 Pineridge Court, Mahtomedi, MN 55115</i>	
ORGANIZATION OFFICER'S NAME <i>Marcus Gomes</i>		ADDRESS <i>10950 Third St Place N, Lake Elmo, MN 55042</i>	
Location license will be used. If an outdoor area, describe <i>Patio and Clubhouse</i>			
Will the applicant <u>contract</u> for intoxicating liquor service? If so, give the name and address of the liquor licensee providing the service. <i>no</i>			
Will the applicant carry liquor liability insurance? If so, please provide the carrier's name and amount of coverage. <i>General liability ins</i>			
APPROVAL			
APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL & GAMBLING ENFORCEMENT			
CITY/COUNTY <i>Bayport</i>		DATE APPROVED _____	
CITY FEE AMOUNT <i>\$50.00</i>		LICENSE DATES _____	
DATE FEE PAID <i>5/24/11</i>			
SIGNATURE CITY CLERK OR COUNTY OFFICIAL _____		APPROVED DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT _____	

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the License for the event



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: May 25, 2011
TO: Mayor and City Council
FROM: Mitchell Berg, City Administrator
RE: Consider a resolution approving plans and specifications, ordering the improvement, and soliciting quotes to complete the 2nd Avenue North Stormwater Improvement Project

BACKGROUND

In the fall of 2010, People's Congregational Church submitted a petition requesting that the city initiate a stormwater improvement project along 2nd Avenue north (between 3rd Street North/Highway 95 and 2nd Street North.) At the November 8, 2010 meeting, the City Council adopted a resolution accepting the petition, and ordering a feasibility study and plans and specifications to be prepared for the project.

At the May 2, 2011 meeting, the City Council adopted a resolution accepting the feasibility study and calling for a public improvement hearing to be held at the June 6, 2011 meeting. In preparation for the public improvement hearing, city officials met with members of the People's Congregational Church's Operations Committee to review the proposed project, as well as the other abutting property owner. Following this meeting, the city received the necessary agreement and assessment waivers to move the project forward.

Should the City Council wish to proceed with the improvement project, the next step is to pass a resolution approving plans and specifications, ordering the improvement, and soliciting quotes to complete the project. Upon adoption of the resolution, the city will then be allowed to proceed with the actual improvements. The final assessment hearing will be held at a subsequent City Council meeting, after the project has been completed.

RECOMMENDATION

Staff recommends the City Council adopt a resolution approving the attached plans and specifications, ordering the improvement, and soliciting quotes to complete the project.

Feasibility Report for 2nd Avenue North Improvements

Prepared by: Torry Kraftson,
Assistant City Engineer, City of Stillwater

April 14, 2011

EXISTING CONDITIONS AND PROPOSED PROJECT

A curb and gutter improvement project is proposed for 2nd Avenue North between 2nd Street and 3rd Street. The existing street experiences drainage problems. Runoff water puddles and freezes at the east end of the church's driveway entrance and has also flowed into the yard at 241 2nd Avenue North. This street experiences a high demand for parking with needs from the church, dentist office, and other main street properties.

The proposed project will add concrete curb and gutter and rain gardens to improve drainage conditions and aesthetics. The rain gardens will be designed and installed by the Middle Saint Croix Watershed Management Organization. Six new perpendicular parking stalls will be added to help meet the parking demands. The City of Bayport Public Works department will provide bituminous pavement patching and turf restoration to minimize project costs.

Preliminary assessment amounts are based on an engineer's estimate with 10% included for contingency. The final assessment would be determined once the actual construction costs are determined. Since the project is feasible from an engineering standpoint and the project is cost effective, it is recommended that Council accept the feasibility report.

ATTACHMENTS

- ❖ Engineer's estimate and preliminary assessment amounts
- ❖ Construction plans

**Proposed Street and Storm Sewer Improvements
City of Bayport: 2nd Avenue North between 3rd Street and 2nd Street**

Engineer's Cost Estimate

Item No.	Item	Unit	Quantity	Unit Price	Amount
1	Concrete Curb and Gutter B618	LF	670	\$13.00	\$8,710.00
2	Concrete 36" valley gutter	LF	150	\$18.00	\$2,700.00
3	Remove sidewalk for ped ramps	SF	30	\$2.00	\$60.00
4	Concrete sidewalk	SF	40	\$3.50	\$140.00
5	Truncated domes ped ramp panels	SF	16	\$40.00	\$640.00
6	Remove existing STMH	EA	1	\$300.00	\$300.00
7	Remove exsting 12" CMP pipe	LF	45	\$2.00	\$90.00
8	12" CMP F.E.S.	EA	1	\$500.00	\$500.00
9	Dual Wall HDPE 12"	LF	50	\$25.00	\$1,250.00
10	STMH 27" with R1733 casting	EA	1	\$1,500.00	\$1,500.00
11	Remove concrete curb and gutter	LF	30	\$4.00	\$120.00
12	Asphalt (placed by City of Bayport)	TN	100	\$60.00	\$6,000.00
13	Grading and seeding (city of Bayport)	LS	1	\$0.00	\$0.00
14	Rain gardens (Middle Saint Croix Watershed)	EA	3	\$0.00	\$0.00

Subtotal \$22,010.00

Engineering \$6,400.00

Contingency (10%) \$2,841.00

Total \$31,251.00

Cost Apportionment

City Share 62.50% (50% + 12.5% for Perro Park) \$19,532

Assessed Share (37.5%) \$11,719

Preliminary Assessment Table

Property	PID number	Units	Assess
People's Congregation Church (309 3rd St. N.)	11029020220051	2.16	\$6,102
Residential Property (241 2nd Ave. N.)	11029020220076	0.91	\$2,566
People's Congregational Office (293 3rd St. N.)	11029020220066	1.08	\$3,051
total		4.15	\$11,719

Note:

One assessment unit is equivalent to 7,000 square feet of land area (per City assessment policy)

NOTE: THE EXACT LOCATION OF UNDERGROUND GAS, TELEPHONE, FIBEROPTIC, ELECTRIC, CABLE TV AND PIPELINES ARE UNKNOWN. THE CONTRACTOR SHALL CONTACT Gopher State ONE PRIOR TO COMMENCING EXCAVATION.

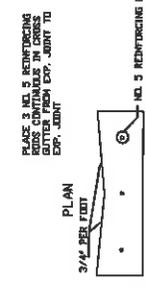
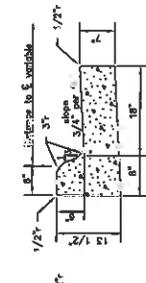
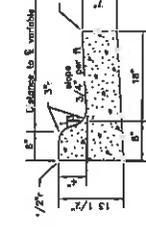
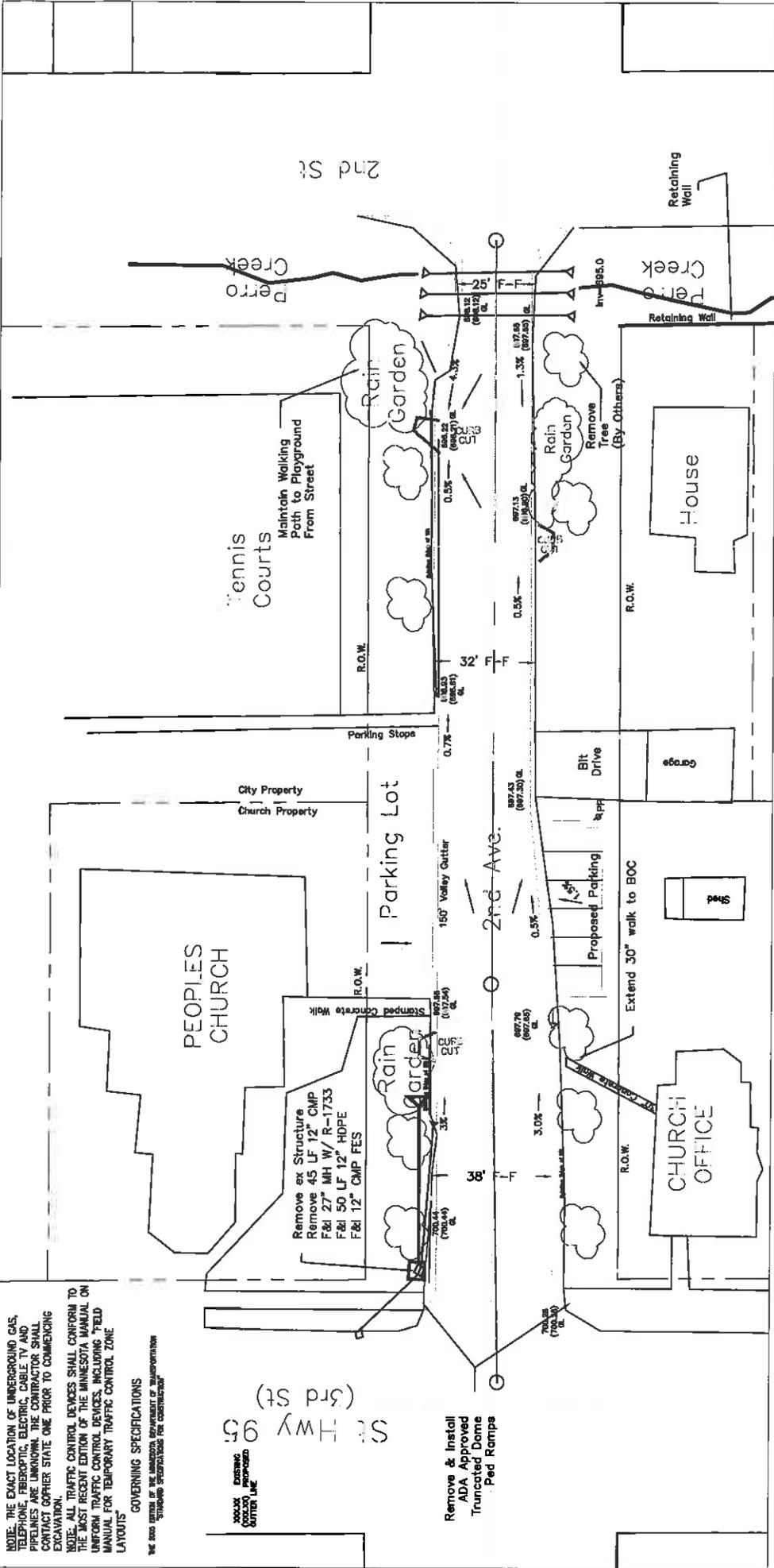
NOTE: ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE MOST RECENT EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING "FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS"

GOVERNING SPECIFICATIONS
 THE 2003 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION
 STANDARD SPECIFICATIONS FOR CONSTRUCTION

EXISTING
 150' VALLEY GUTTER
 2nd St

Remove ex Structure
 Remove 45 LF 12" CMP
 F&I 27" MH W/ R-1733
 F&I 50 LF 12" HDPE
 F&I 12" CMP FES

Remove & Install
 ADA Approved
 Truncated Dome
 Ped Ramps



- 150' Valley
- 670' B618
- 1-12" CMP FES
- 1-27" MANHOLE W/ R1733
- 50-12" HDPE
- 2 Ped Ramps
- Saw Cuts
- Remove Ex Curb, Pipe & Structure
- Flat Concrete *By Others*
- Rain Gardens *By Others*
- Restoration (Bit & Sod) *By Others*



I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
 Date: 4/14/11 Reg. No. 41371

1:30
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RESOLUTION NO. 11-_____

EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA HELD JUNE 6, 2011

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on June 6, 2011, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

RESOLUTION ORDERING IMPROVEMENTS, ACCEPTING PLANS AND SPECIFICATIONS, AND SOLICITING QUOTES FOR THE 2ND AVENUE NORTH STORMWATER IMPROVEMENT PROJECT

WHEREAS, pursuant to a resolution of the Bayport City Council adopted November 8, 2010, a feasibility study has been prepared by the City of Stillwater for the 2nd Avenue North Stormwater Improvement Project, and the study was received by the City Council on May 2, 2011. The improvement of 2nd Avenue North, between 3rd Street North and 2nd Street North, involves the installation of curb, gutter and related stormwater improvements; and

WHEREAS, pursuant to a resolution of the Bayport City Council adopted on May 2, 2011, the feasibility study was accepted and a calling of a public improvement hearing was scheduled for June 6, 2011; and

WHEREAS, ten day's mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on June 6, 2011, at which all persons desiring to be heard were given the opportunity to be heard thereon.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BAYPORT, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility study.
2. Such improvement is hereby ordered as proposed in this City Council resolution to be adopted.
3. Such improvement has no relationship to the comprehensive municipal plan.
4. Plans and specifications prepared by the City of Stillwater for such improvement pursuant to City Council resolution, a copy of which plans and specifications is attached hereto, and made a part hereof, are hereby approved and shall be filed with the City Administrator.
5. The City Administrator shall prepare and cause to be inserted in an industry and/or trade publication and/or website a request for the making of such improvement under such approved plans and specifications. The City of Stillwater shall comply with the City's purchasing procedures in the obtaining of quotes.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 6th day of June, 2011.

ATTEST:

Mitch Berg, City Administrator

Susan St. Ores, Mayor

NOTE: THE EXACT LOCATION OF UNDERGROUND GAS, TELEPHONE, FIBEROPTIC, ELECTRIC, CABLE TV AND PIPELINES ARE UNKNOWN. THE CONTRACTOR SHALL CONTACT Gopher State ONE PRIOR TO COMMENCING EXCAVATION.

NOTE: ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE MOST RECENT EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING "FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS"

GOVERNING SPECIFICATIONS
 WE SHALL FOLLOW THE MINNESOTA DEPARTMENT OF TRANSPORTATION
 "STANDARD SPECIFICATIONS FOR CONSTRUCTION"

ST HWY 95
 (3rd St)

Remove & Install
 ADA Approved
 Truncated Dome
 Ped Ramps

Remove ex Structure
 Remove 45 LF 12" CMP
 F&I 27" MH W/ R-1733
 F&I 50 LF 12" HDPE
 F&I 12" CMP FES

Stamped Concrete Walk

Parking Slope

0.7%

0.5%

0.5%

0.5%

0.5%

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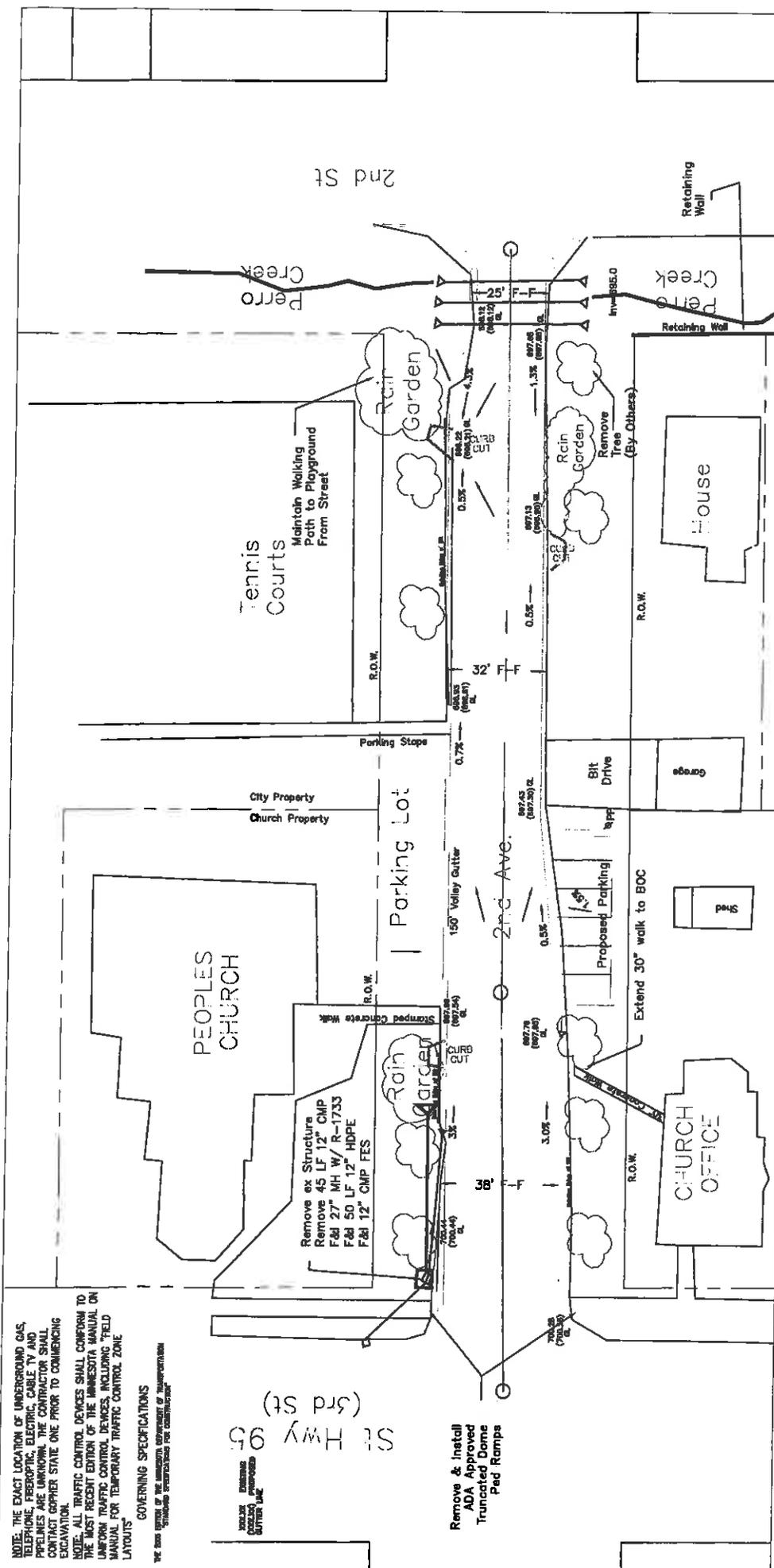
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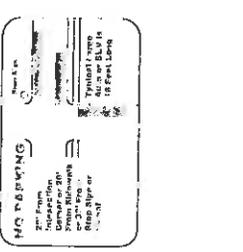
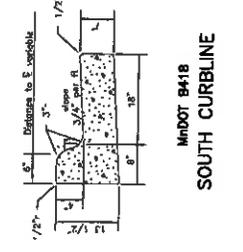
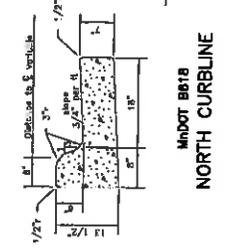
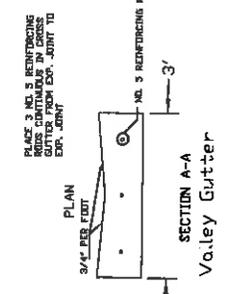
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DATE: 4/14/11 Reg. No. 61321
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- 150' Valley
- 670' B618
- 1-12" CMP FES
- 1-27" MANHOLE W/ R1733
- 50'-12" HDPE
- 2 Ped Ramps
- Saw Cuts
- Remove Ex Curb, Pipe & Structure
- Flat Concrete
- Rain Gardens *By Others*
- Restoration (Bit & Sod) *By Others*





CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: May 25, 2011
To: Mayor and City Council
From: Mitch Berg, City Administrator
Subject: Consider renewal of the city's residential waste hauling contract

BACKGROUND

Allied Waste has been providing residential waste hauling services to the city for the past 10 ½ years. The city's current contract with Allied Waste will expire on September 30, 2011. As such, staff recently met with Allied Waste to discuss current services, fees, and the possibility of renewing the contract for an additional three years.

Overall, staff feels that the residents of Bayport have been relatively pleased with both the services and prices offered by Allied Waste. In addition, staff appreciates Allied Waste's willingness to keep prices reasonable, address concerns in a timely manner, and offer other services to the city at no additional charge, such as annual staffing for the citywide cleanup day and a \$500.00 student scholarship.

If the city renews the contract by July 1, 2011, Allied Waste is proposing a no price increase for the remainder of 2011 and an increase not to exceed 3.6% for 2012 and 2013. In addition, Allied Waste is willing to donate an additional \$500.00 to the city for 2011, to help offset city disposal costs from this year's cleanup day.

For the reasons listed above, staff feels it may be in the best interest of the city to proceed with renewal of the city's residential waste hauling contract with Allied Waste at this time, rather than soliciting bids from other waste haulers. It should also be noted that Allied Waste's proposed service fees are in most cases at or below average when compared to other similar cities with different haulers. In addition, the city will not be subject to a fuel surcharge by Allied Waste, which would most likely be a condition of a contract with a new waste hauler, due to anticipated increases in fuel costs. A representative from Allied Waste will be available at the June 6, 2011 City Council meeting to answer any additional questions.

RECOMMENDATION

Staff recommends the City Council adopt a motion authorizing renewal of the city's residential waste hauling contract with Allied Waste for three years, under the fees, terms, and conditions specified, effective October 1, 2011.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: May 25, 2011

TO: Mayor and City Council

FROM: Mitchell Berg, City Administrator

RE: Consider a resolution accepting a feasibility study, approving plans and specifications, ordering the improvement, and soliciting quotes to complete the 1st Avenue North Stormwater Improvement Project

BACKGROUND

On December 6, 2011 the city received a petition from Barry Torgerson, property owner of 221 and 205 First Avenue North, requesting that the city initiate a stormwater improvement project along his property on First Avenue North. In anticipation of this request, the city has already solicited engineering quotes for the project and of the three quotes, with the City of Stillwater submitted the lowest quote. As a result, the City of Stillwater was awarded the project and was directed by the City Council to prepare a feasibility study.

Should the City Council wish to proceed with the improvement project, the next step is to accept the feasibility study, adopt a resolution approving plans and specifications, ordering the improvement, and soliciting quotes to complete the project. Upon adoption of the resolution, the city will then be allowed to proceed with the actual improvements. The final assessment hearing will be held at a subsequent City Council meeting, after the project has been completed. It should be noted that the city was able to secure an agreement and assessment waiver from the property owner, which further permits the city to move forward with the improvement.

RECOMMENDATION

Staff recommends the City Council adopt a resolution accepting the attached feasibility study, approving the attached plans and specifications, ordering the improvement, and soliciting quotes to complete the project.

Feasibility Report for 1st Avenue North Improvements

Prepared by: Torry Kraftson,
Assistant City Engineer, City of Stillwater

April 14, 2011

EXISTING CONDITIONS AND PROPOSED PROJECT

A concrete curb and gutter and sidewalk project is proposed for the south side of 1st Avenue North from 2nd Street (Perro Creek culvert crossing) and extending approximately 150 feet to the west. The existing street has a gravel shoulder which is used for parking. The gravel has a tendency to become soft, rutted, and full of puddles or ice depending on the season. The sidewalk also holds water and is subject to puddles and icy conditions.

The proposed project will add concrete curb and gutter and a rain garden to improve drainage conditions and aesthetics. The rain garden will be designed and installed by the Middle Saint Croix Watershed Management Organization. The existing sidewalk will be replaced at a grade that maintains positive drainage to the proposed new curb and gutter. The City of Bayport Public Works department will provide bituminous pavement patching and turf restoration to minimize project costs.

Preliminary assessment amounts are based on an engineer's estimate with 10% included for contingency. The final assessment would be determined once the actual construction costs are determined. Since the project is feasible from an engineering standpoint and the project is cost effective, it is recommended that Council accept the feasibility report.

ATTACHMENTS

- ❖ Engineer's estimate and preliminary assessment amounts
- ❖ Construction plans

**City of Bayport Proposed Street Improvements
1st Avenue North (south side) from 2nd Street to 150 feet west)**

Engineer's Cost Estimate

No.	Item	Unit	Quantity	Unit Price	Amount
1	Concrete Curb and Gutter B618	LF	155	\$13.00	\$2,015.00
2	Concrete sidewalk and driveway apron (public)	SF	870	\$3.50	\$3,045.00
3	Concrete sidewalk to building (private)	SF	200	\$3.50	\$700.00
4	Asphalt (placed by City of Bayport)	TN	20	\$60.00	\$1,200.00
5	Grading and seeding (city of Bayport)	LS	1	\$0.00	\$0.00
6	Rain gardens (Middle Saint Croix Watershed)	EA	1	\$0.00	\$0.00

Subtotal (excluding item 3 private sidewalk) \$6,260.00

Engineering \$1,800.00

Contingency (10%) \$806.00

Total (excluding item 3 private sidewalk) \$7,066.00

Cost Apportionment

City Share 50% \$3,533

Assessed Share (50%) plus 100% of Item 3 private sidewalk \$4,233

Preliminary Assessment Table

Property	PID number	Units	Assess
Residential Property (221 1st Ave. N.)	1102920230032	1.61	\$2,117
Residential Property (205 1st Ave. N.)	1102920230031	1.61	\$2,117
total		3.21	\$4,233

Note:

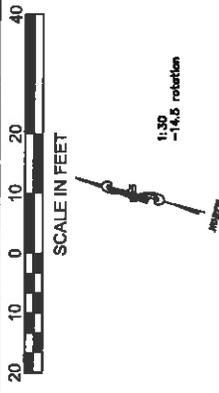
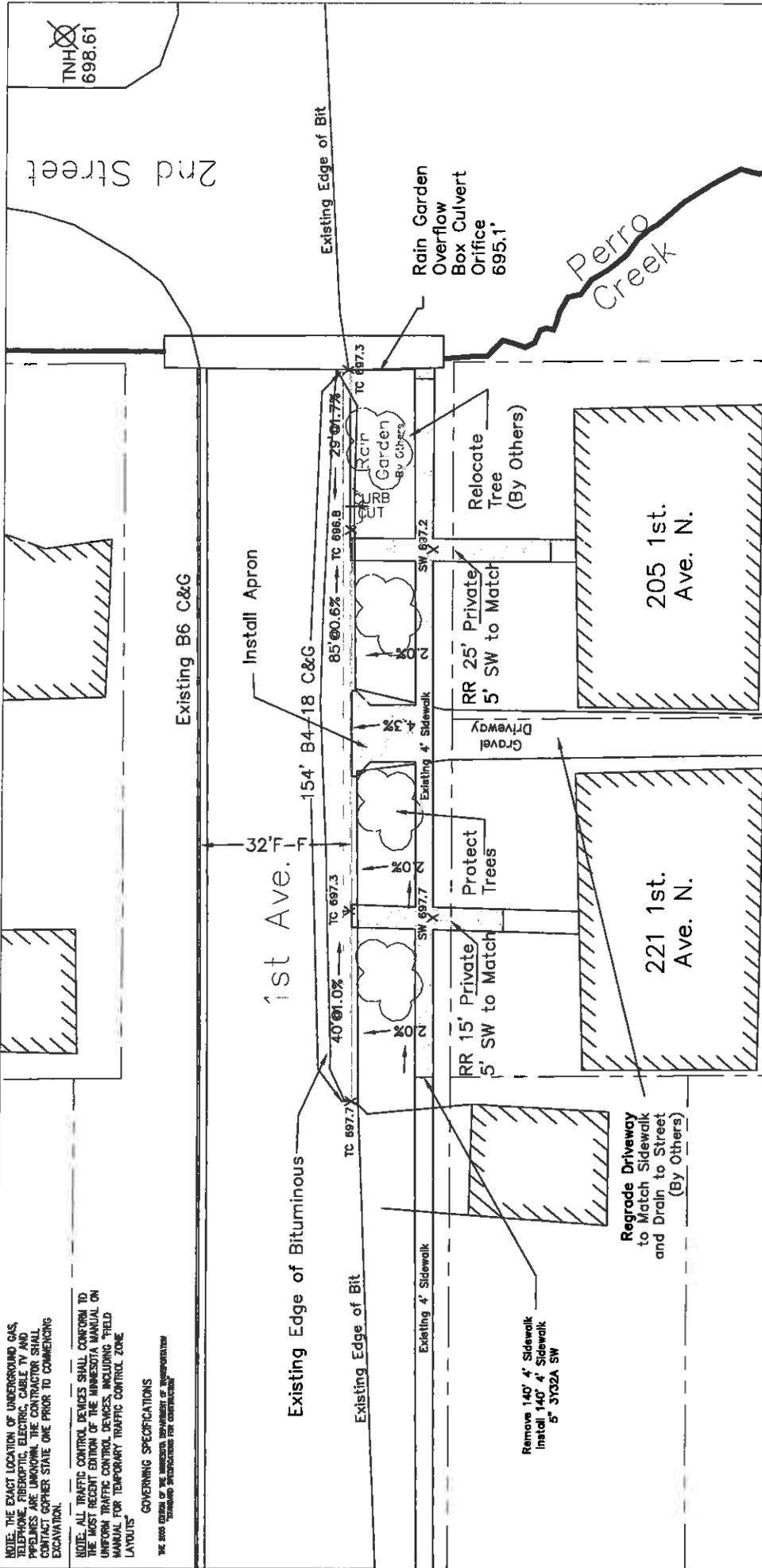
One assessment unit is equivalent to 7,000 square feet of land area (per City assessment policy)

NOTE: THE EXACT LOCATION OF UNDERGROUND GAS, TELEPHONE, FIBEROPTIC, ELECTRIC, CABLE TV AND PEPLINES ARE UNKNOWN. THE CONTRACTOR SHALL CONTACT GORNER STATE ONE PRIOR TO COMMENCING EXCAVATION.

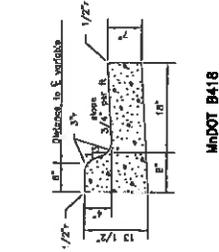
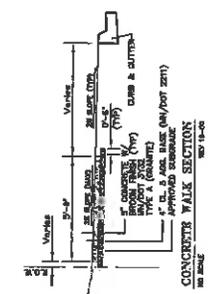
NOTE: ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE MOST RECENT EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

GOVERNING SPECIFICATIONS

THE 8005 EDITION OF THE MINNESOTA SPECIFICATIONS OF TRANSPORTATION STANDARD SPECIFICATIONS FOR CONSTRUCTION



155' B418
 Bit Restoration
 Driveway Apron
 Flat Concrete
 Rain Gardens *By Others*
 Restoration (Bit & Sod) *By Others*



I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Date: 04/14/11 Reg. No. 41321

MNDOT B418

RESOLUTION NO. 11-_____

EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA HELD JUNE 6, 2011

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on June 6, 2011, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

RESOLUTION RECEIVING FEASIBILITY STUDY, ORDERING IMPROVEMENTS, APPROVING PLANS AND SPECIFICATIONS AND SOLICITING QUOTES FOR THE 1ST AVENUE NORTH STORMWATER IMPROVEMENT PROJECT

WHEREAS, pursuant to a resolution of the Bayport City Council adopted December 6, 2010, a feasibility study has been prepared by the City of Stillwater for the 1st Avenue North Stormwater Improvement Project, and the report was received by the City Council on June 6, 2011. The improvement along 1st Avenue North (in front of 221 and 205 First Avenue North), between Third Street North and Second Street North, involves the installation of curb, gutter and related stormwater improvements; and

WHEREAS, the study provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels; and

WHEREAS, the City of Bayport received a signed petition on December 6, 2010, from 100% of the affected landowners requesting the improvement; and

WHEREAS, on December 6, 2010 the Bayport City Council passed a resolution declaring the adequacy of the petition and ordered the preparation of a feasibility study; and

WHEREAS, based on the city receiving and accepting said petition, pursuant to Minnesota State Statute 429.031, subd 3., the Bayport City Council is omitting the need of an improvement hearing.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BAYPORT, MINNESOTA:

1. The Bayport City Council will consider the improvement of such street in accordance with the feasibility study and the assessment of abutting property for all or a portion of the cost of the

improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$7,066.00.

2. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility study.
3. Such improvement is hereby ordered as proposed in this City Council resolution to be adopted.
4. Such improvement has no relationship to the comprehensive municipal plan.
5. Plans and specifications prepared by the City of Stillwater for such improvement pursuant to City Council resolution, a copy of which plans and specifications is attached hereto, and made a part hereof, are hereby approved and shall be filed with the City Administrator.
6. The City Administrator shall prepare and cause to be inserted in an industry and/or trade publication and/or website a request for the making of such improvement under such approved plans and specifications. The City of Stillwater shall comply with the City's purchasing procedures in the obtaining of quotes.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 6th day of June 2011.

ATTEST:

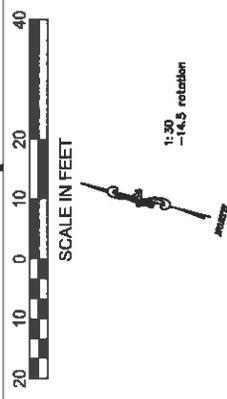
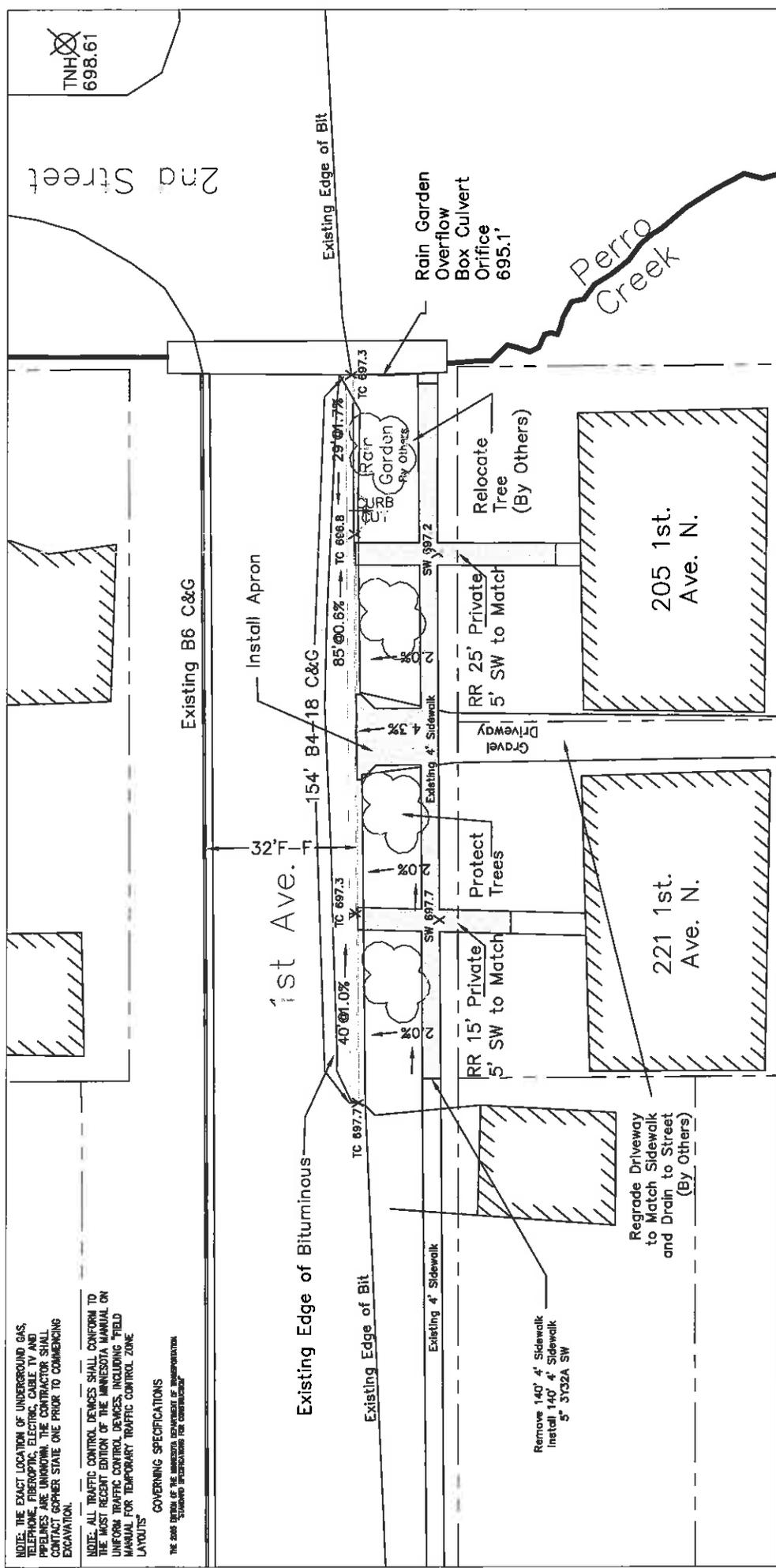
Mitch Berg, City Administrator

Susan St. Ores, Mayor

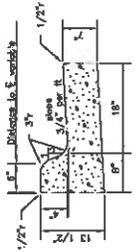
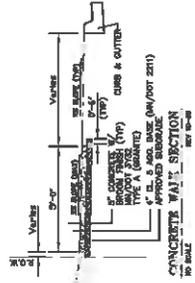
NOTE: THE EXACT LOCATION OF UNDERGROUND GAS, TELEPHONE, FIBEROPTIC, ELECTRIC, CABLE TV, AND PIPELINES ARE UNKNOWN. THE CONTRACTOR SHALL CONTACT Gopher State ONE PRIOR TO COMMENCING EXCAVATION.

NOTE: ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE MOST RECENT EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

GOVERNING SPECIFICATIONS
 THE 2008 EDITION OF THE MINNESOTA REQUIREMENTS OF TRANSPORTATION STANDARD SPECIFICATIONS FOR CONSTRUCTION



- 155' B418
- Bit Restoration
- Driveway Apron
- Flat Concrete
- Rain Gardens *By Others*
- Restoration (Bit & Sod) *By Others*



MinDOT B418

I hereby certify that this plan was prepared by me or a Registered Professional Engineer under the laws of the state of Minnesota.

Date: 04/14/11, Reg. No. 41371



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Barry Peters, City Engineer

DATE: May 24, 2011

RE: Sanitary Sewer Televising and Inspection
SEH No. ABAYPO0801.00 14.00

The City of Bayport has approximately 68,000 linear feet of sanitary sewer mains to maintain. The majority of these sanitary sewer mains are vitrified clay pipes (VCP) and although VCP sewers are still in service in many communities, this material is brittle and can crack or break. Joints in VCP pipes are not always water tight and when combined with mainline cracks, infiltration into the mains can occur. Also, many of the manholes constructed in the City were made from blocks or bricks and again susceptible to infiltration. In 2009, staff and Public Works recommended that the sanitary sewer mains and manholes be inspected to determine conditions so that planned improvements and replacements could be included in future Capital Improvement Programs (CIPs). The Council set up a 2-year program and in late 2009 authorized projects to televise approximately half of the mains and to visually inspect the manhole conditions. From these inspections, a sewer main improvement project was initiated in 2010/11 to correct mainline defects. The Council decided to delay manhole improvements.

Staff would recommend that the City Council investigate the remaining sanitary sewer system. The estimated cost to clean and televise the remaining mains and to visually inspect the manholes is less than \$50,000 which would allow the City to obtain quotes for the work instead of a formal bidding process. We are therefore recommending that the Council authorize preparation of documents so that quotes to clean and televise the remaining sanitary sewer mains can be obtained. The manhole condition inspections will be accomplished with SEH personal.

bcp

c: Mitch Berg, City Administrator
Sara Taylor, Assistant City Administrator
Mel Horak, Director of Public Works

s:\ac\b\baypo\080100\2011\sanitary sewer television\2011-05-24 sewer clean and inspect.docx



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: May 25, 2011
TO: Mayor and City Council
FROM: Mitch Berg, City Administrator
RE: Consider a proposal to develop a sign inventory and replacement plan to comply with new federal regulations

BACKGROUND

In 2008, the federal government passed a new retro reflectivity requirement for traffic signage. The new law requires that all agencies establish a traffic sign maintenance program. The first step in establishing a maintenance plan is to take inventory of all city traffic signs and identify which signs will need to be replaced.

The city has included \$10,000.00 in the 2011 budget for the completion of a sign inventory and replacement program. The city solicited quotes from the City of Stillwater and the city's engineer, SEH to complete the inventory. The quotes are as follows:

City of Stillwater	\$4,400.00
SEH	\$6,700.00

RECOMMENDATION

Staff recommends the City Council adopt a motion authorizing a sign inventory and replacement plan to be completed by the City of Stillwater at a cost not to exceed \$4,400.00.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: May 31, 2011
TO: Mayor and City Council
FROM: Mitch Berg, City Administrator
RE: Consider options for a municipal off-sale liquor establishment

BACKGROUND

During the 2010 Strategic Planning sessions with the City Council, a municipal liquor store was suggested as an option to generate additional city revenue. With the recent listing of the "Bayport Liquors" off-sale liquor store for sale and several new Councilmembers, I thought it would be beneficial to explain what steps would be necessary to open a municipal off-sale liquor establishment.

Minnesota State Statute 340A permits cities with a population under 10,000 to establish and operate a municipal liquor store. However, in recent conversations with the Minnesota Municipal Beverage Association (MMBA), the League of Minnesota Cities (LMC), and the Minnesota Department of Public Safety, there are a number of conditions associated with owning and operating such an establishment. In order to comply with these conditions, the city would need to:

- Require Woody's Bar and Grill and Greystone Bar to cease the sale off-sale liquor, with the exception of 3.2 liquor and beer (no other off-sale liquor licenses are permitted within the city with a municipal store)
- Notify the public of the city's intent to open a municipal off-sale liquor store for a one year period, prior to opening an establishment
- Deny any new off-sale liquor license applications

In 2009, a total of 210 Minnesota cities owned and operated a municipal liquor store, but only 19 of the cities were located within the seven county metro area. The average net profit of non-metro area off-sale municipal liquor stores was \$145,048 and metro area stores was \$222,606.

Although the average net profit for municipal off-sale liquor stores in the metro area is significant, it should also be noted that the average population for these metro cities is 23,682. Because Bayport's consumer population is approximately 2,000, a net profit from an off-sale municipal liquor store in a city of our size could be significantly less. An off-sale municipal

liquor establishment could also hinder the sales of existing businesses, and potentially discourage economic growth into the city.

It should be noted that on May 26, 2011, the city received an application for a new off-sale liquor license from a private business owner. The city is in the process of conducting a background investigation on the applicant, and the application is anticipated to be brought forward to the City Council for consideration at the July or August meeting.

RECOMMENDATION

Based on the information provided above, constraints associated with owning and operating a municipal liquor store, and pending new off-sale liquor license application, staff does not recommend pursuing a municipal liquor license establishment at this time.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: May 31, 2011
TO: Mayor and City Council
FROM: Mitch Berg, City Administrator
RE: City Administrator update

UPDATE ON UNFINISHED TOPICS FROM THE MARCH CITY COUNCIL WORKSHOP

I thought it might be beneficial to provide the City Council with an update on these topics, rather than wait until a subsequent workshop.

- **Goose control at Lakeside Park**
The city has begun efforts to mitigate the goose problems, as discussed, which include picking up goose droppings once a day in and around the beach area. While there are several methods to deter geese from coming onto the beach, the city is really limited to what options are available. The city will also be ordering and installing signage to encourage people not to feed the geese and wildlife.
- **Publication of two additional city newsletters annually**
The city has been successful in securing donations to publish two additional newsletters in 2011. Staff will continue to solicit donations in hopes of continuing with an additional two newsletters annually.
- **Culvert safety issues on 4th Street N. and 3rd Avenue N.**
Public Works has ordered a sign that will be placed on the fence above the culvert to indicate that there should be no playing in or around the creek, as discussed. The sign will be installed in the next few weeks. The city has also recruited the assistance of the Middle St. Croix Watershed Management Organization to examine the feasibility and cost to install a grate over the culvert.
- **Citywide cleanup and recycling day**
The event was authorized by the City Council at the May meeting and will be held on June 11, 2011.
- **Flagpole lighting at Barker's Alps Park**
Public Works has installed a solar powered light to illuminate the flag pole at night.
- **Alternative energy grants**
A retrofit of city light fixtures was completed in the spring of 2011. Approximately 34% of this project was funded by an energy rebate from Xcel Energy. The anticipated payoff of the energy improvement is between .08 to 2.4 years. The city will continue to explore ways to lower the city's energy costs and pursue grant opportunities.

BUDGET UPDATE

The legislature has adjourned and is not set to reconvene until January 24, 2012. As such, the Governor will have to call a special session in order to avoid a government shutdown, as July 1 starts the new fiscal year. The

statutory deadline to notify cities of the LGA allotment for the upcoming year (2012) is July 15. However, with the current situation, the city may not receive notice of its LGA allotment on time, making it more difficult to establish a preliminary property tax levy by September 15. Typically, the city would have already begun the budget process. However, because LGA represents approximately 20% of the city's revenue, it is difficult to make accurate predictions without a solid LGA number. At this point though, I am assuming there will be few, if any changes to the city's 2011 budget for 2012.

Because there are several new councilmembers, I thought it would be advantageous to begin this year's budget discussions with an overview of general governmental funds and the 2011 budget. As such, I am asking the City Council to convene a work session for Monday, June 27, 2011 at 4:30 p.m.

UPCOMING EVENTS/MEETINGS

June 6, 2011 – 6:00 p.m.	Regular City Council meeting
June 7, 2011 – 5:30 to 7:00 p.m.	Public Works organizational review work session - Library
June 11, 2011 – 8:00 to 11:00 a.m.	Citywide cleanup and recycling day
June 20, 2011 – 6:00 p.m.	Regular Planning Commission meeting
June 27, 2011 – 4:30 to 6:00 p.m.	Tentative city budget overview work session

CITY OF BAYPORT
***Budget Control Summary**

Current Period: MAY 2011

Account Descr	MAY 2011		MAY 2011		2011		2011		2011		2011		2011 Est to Complete
	Budget	Actuals	Variance	%	Cumulative Budget	Cumulative Actuals	Cumulative Variance	%	Forecast	Completion at	YTD Perf		
FUND 101 GENERAL													
Revenue Accounts													
DEPT 00000 GENERAL GOVERNMENT	\$0.00	\$465.	-\$465.95	0.00%	\$1,570,874.00	\$22,077.99	\$1,548,796.01	98.59%	\$1,570,874.00	-\$33,000.00	0.07	-0.04	
DEPT 41200 MAYOR & COUNCIL	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00	0.00	
DEPT 41240 RECYCLING	\$0.00	\$0.	\$0.00	0.00%	\$4,284.00	\$1,200.00	\$3,084.00	71.99%	\$4,284.00	\$0.00	0.00	0.00	
DEPT 41910 PLANNING & ZONING	\$0.00	\$16,144	-\$16,144.80	0.00%	\$73,750.00	\$45,080.49	\$28,669.51	38.87%	\$73,750.00	\$0.00	1.00	0.00	
DEPT 42100 POLICE	\$0.00	\$3,434	-\$3,434.58	0.00%	\$76,075.00	\$16,681.47	\$59,393.53	78.07%	\$76,075.00	\$0.00	0.85	0.00	
DEPT 42200 FIRE PROTECTION	\$0.00	\$608.	-\$608.88	0.00%	\$299,582.00	\$170,988.62	\$128,593.38	42.92%	\$299,582.00	\$0.00	0.23	0.00	
DEPT 43100 STREET MAINT	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.85	0.00	
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$100.	-\$100.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00	0.00	
DEPT 43200 PARKS	\$0.00	\$3,644	-\$3,644.00	0.00%	\$25,000.00	\$4,632.00	\$20,368.00	81.47%	\$25,000.00	\$0.00	0.00	0.00	
DEPT 43300 CEMETERY	\$0.00	\$1,200	-\$1,200.00	0.00%	\$5,000.00	\$2,175.00	\$2,825.00	56.50%	\$5,000.00	\$0.00	0.10	0.00	
DEPT 44100 PROJECT	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.44	0.00	
Total Revenue Accounts	\$0.00	\$25,598.17	-\$25,598.17	0.00%	\$2,054,565.00	\$282,981.57	\$1,791,573.43	87.20%	\$2,021,565.00	-\$33,000.00	0.40	-0.01	
Expenditure Accounts													
DEPT 00000 GENERAL GOVERNMENT	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00	0.00	
DEPT 41100 ELECTIONS	\$0.00	\$25,326	-\$25,326.30	0.00%	\$470.00	\$46,282.59	\$97,943.62	67.91%	\$470.00	\$0.00	0.00	0.00	
DEPT 41240 RECYCLING	\$0.00	\$294.	-\$294.82	0.00%	\$144,226.21	\$1,384.39	\$4,030.63	74.43%	\$144,226.21	-\$300.00	0.30	-0.06	
DEPT 41400 ADMINISTRATION	\$0.00	\$11,182	-\$11,182.17	0.00%	\$5,415.02	\$49,635.67	\$87,861.51	63.90%	\$5,415.02	\$0.00	0.03	0.00	
DEPT 41903 DEBT SERVICE	\$0.00	\$0.	\$0.00	0.00%	\$137,497.18	\$0.00	\$0.00	0.00%	\$137,497.18	\$0.00	0.31	0.00	
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$15,238	-\$15,238.34	0.00%	\$207,073.39	\$74,335.15	\$132,738.24	64.10%	\$207,073.39	\$0.00	0.00	0.00	
DEPT 42100 POLICE	\$0.00	\$1,463	-\$1,463.66	0.00%	\$137,368.00	\$11,856.22	\$125,511.78	91.37%	\$137,368.00	\$0.00	0.45	0.00	
DEPT 42200 FIRE PROTECTION	\$0.00	\$6,454	-\$6,454.36	0.00%	\$667,761.70	\$235,959.86	\$431,801.84	64.66%	\$667,761.70	\$0.00	0.32	0.00	
DEPT 43100 STREET MAINT	\$0.00	\$8,814	-\$8,814.87	0.00%	\$355,637.00	\$73,764.75	\$281,872.25	79.26%	\$355,637.00	\$0.00	0.34	0.00	
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$469.	-\$469.89	0.00%	\$255,720.77	\$51,366.39	\$204,354.38	79.91%	\$255,720.77	\$0.00	0.35	0.00	
DEPT 43160 STREET LIGHTING	\$0.00	\$2,816	-\$2,816.37	0.00%	\$22,021.00	\$9,372.09	\$12,648.91	57.44%	\$22,021.00	\$0.00	0.29	0.00	
DEPT 43200 PARKS	\$0.00	\$7,699	-\$7,699.17	0.00%	\$63,847.70	\$18,153.10	\$45,694.60	71.57%	\$63,847.70	\$0.00	0.00	0.00	
DEPT 43300 CEMETERY	\$0.00	\$419.	-\$419.09	0.00%	\$7,527.00	\$962.03	\$6,564.97	86.95%	\$7,527.00	\$0.00	0.16	0.00	
DEPT 44100 PROJECT	\$0.00	\$0.	\$0.00	0.00%	\$50,000.00	\$0.00	\$0.00	0.00%	\$50,000.00	\$0.00	0.13	0.00	
Total Expenditure Accounts	\$0.00	\$125,800.50	-\$125,800.50	0.00%	\$2,054,564.97	\$687,033.85	\$1,467,531.12	71.43%	\$2,054,264.97	-\$300.00	0.27	-0.01	
Total FUND 101 GENERAL	\$0.00	\$100,202.33	-\$100,202.33	0.00%	\$0.03	-\$324,042.38	\$324,042.41	1157294	\$0.03	-\$32,700.00			

CITY OF BAYPORT

06/01/11 11:58 AM

*Fund Summary -
Budget to Actual©

Page 1

MAY 2011

	2011 YTD Budget	MAY MTD Amount	2011 YTD Amount	2011 YTD Balance	2011 % YTD Budget
FUND 101 GENERAL					
Revenue	\$2,054,565.00	\$25,598.17	\$262,991.57	\$1,791,573.43	12.80%
Expenditure	\$2,054,564.97	\$125,800.50	\$587,033.95	\$1,467,531.02	28.57%
		<u>-\$100,202.33</u>	<u>-\$324,042.38</u>		
FUND 102 STREET RECONSTRUCTION					
Revenue	\$80,000.00	\$0.00	\$0.00	\$80,000.00	0.00%
Expenditure	\$70,000.00	\$0.00	\$8,967.05	\$61,032.95	12.81%
		<u>\$0.00</u>	<u>-\$8,967.05</u>		
FUND 103 G O TIF BD FUND 1990 CAP PROJ					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 106 TIF ECON DEV DIST 2					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 200 FIRE EQUIPMENT REPLACEMENT FUN					
Revenue	\$80,000.00	\$0.00	\$125.00	\$79,875.00	0.16%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$125.00</u>		
FUND 201 D.A.R.E.					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 202 DRUG FORFEITURE					
Revenue	\$0.00	\$0.00	\$2,446.96	-\$2,446.96	0.00%
Expenditure	\$0.00	\$6,490.49	\$8,859.33	-\$8,859.33	0.00%
		<u>-\$6,490.49</u>	<u>-\$6,412.37</u>		
FUND 203 PUBLIC WORKS EQUIPMENT REPL					
Revenue	\$182,200.00	\$0.00	\$0.00	\$182,200.00	0.00%
Expenditure	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 204 RECREATION CAP EQUIP & MAINT					
Revenue	\$5,000.00	\$0.00	\$640.43	\$4,359.57	12.81%
Expenditure	\$0.00	\$0.00	\$463.29	-\$463.29	0.00%
		<u>\$0.00</u>	<u>\$177.14</u>		
FUND 205 TAX STABILIZATION FUND					
Revenue	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%

CITY OF BAYPORT

06/01/11 11:58 AM

***Fund Summary -
Budget to Actual©**

Page 2

MAY 2011

	2011 YTD Budget	MAY MTD Amount	2011 YTD Amount	2011 YTD Balance	2011 % YTD Budget
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 206 WATER/SEWER IMPROVEMENT FUND					
Revenue	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
Expenditure	\$435,000.00	\$2,246.83	\$156,993.73	\$278,006.27	36.09%
		-\$2,246.83	-\$156,993.73		
FUND 207 PARK IMPROVEMENT FUND					
Revenue	\$5,000.00	\$2,000.00	\$8,000.00	-\$3,000.00	160.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$2,000.00	\$8,000.00		
FUND 208 PRISON SEWER PROJECT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 209 DEVELOPER REIMBURSED PROJECTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$168.15	\$273.01	-\$273.01	0.00%
		-\$168.15	-\$273.01		
FUND 210 K-9 UNIT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$627.90	-\$627.90	0.00%
		\$0.00	-\$627.90		
FUND 211 LIBRARY					
Revenue	\$297,247.98	\$912.50	\$3,271.55	\$293,976.43	1.10%
Expenditure	\$297,248.00	\$20,801.35	\$92,342.90	\$204,905.10	31.07%
		-\$19,888.85	-\$89,071.35		
FUND 303 GO TIF BOND 1990 DEBT SERVICE					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$17,182.50	-\$17,182.50	0.00%
		\$0.00	-\$17,182.50		
FUND 311 GO IMPROV BONDS OF 1992 DEBT S					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 412 CEMETERY CAPITAL IMPROV					
Revenue	\$3,750.00	\$0.00	\$0.00	\$3,750.00	0.00%
Expenditure	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
		\$0.00	\$0.00		
FUND 413 POLICE EQUIPMENT FUND					
Revenue	\$16,200.00	\$0.00	\$0.00	\$16,200.00	0.00%
Expenditure	\$30,000.00	\$0.00	\$35,927.66	-\$5,927.66	119.76%

CITY OF BAYPORT
***Fund Summary -**
Budget to Actual©

06/01/11 11:58 AM

Page 3

MAY 2011

	2011 YTD Budget	MAY MTD Amount	2011 YTD Amount	2011 YTD Balance	2011 % YTD Budget
		\$0.00	-\$35,927.66		
FUND 414 OFFICE AUTOMATION					
Revenue	\$8,920.00	\$0.00	\$0.00	\$8,920.00	0.00%
Expenditure	\$4,500.00	\$0.00	\$4,211.83	\$288.17	93.60%
		\$0.00	-\$4,211.83		
FUND 415 MUNICIPAL BLDGS MAINT					
Revenue	\$117,350.00	\$0.00	\$99.00	\$117,251.00	0.08%
Expenditure	\$121,000.00	\$979.50	\$14,812.91	\$106,187.09	12.24%
		-\$979.50	-\$14,713.91		
FUND 416 PERRO CREEK OUTLET					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 601 WATER					
Revenue	\$290,000.00	\$4,791.53	\$20,150.76	\$269,849.24	6.95%
Expenditure	\$451,946.59	\$18,692.45	\$104,612.73	\$347,333.86	23.15%
		-\$13,900.92	-\$84,461.97		
FUND 602 SEWER					
Revenue	\$596,750.00	\$1,600.00	\$6,400.00	\$590,350.00	1.07%
Expenditure	\$702,147.41	\$43,075.19	\$246,180.62	\$455,966.79	35.06%
		-\$41,475.19	-\$239,780.62		
FUND 800 INVESTMENTS-POOLED					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 803 P & Z ESCROWS					
Revenue	\$0.00	\$0.00	\$1,000.00	-\$1,000.00	0.00%
Expenditure	\$0.00	\$138.00	\$803.50	-\$803.50	0.00%
		-\$138.00	\$196.50		
FUND 851 NON EXP TRUST					
Revenue	\$16,500.00	\$0.00	\$0.00	\$16,500.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 999 ACCRUED INT PAYABLE					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
Report Total		-\$183,490.26	-\$974,167.64		