

**CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
April 4, 2011**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

ROLL CALL (Mayor St. Ores and City Councilmembers Carlson, Hanson, and Ostertag)

APPROVAL OF AGENDA

PROCLAMATIONS, COMMENDATIONS, PETITIONS, AND ANNOUNCEMENTS

1. March recycling award recipient is James Milliken who will receive \$30.00 for his recycling efforts, with funding made possible by a grant from Washington County
- 2.

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person).*

- 1.
- 2.

CONSENT AGENDA

Consider a resolution adopting items 1 through 13

- | | <u>TAB #</u> |
|--|---------------------|
| 1. March 7, 2011 workshop meeting minutes | 1 |
| 2. March 7, 2011 City Council regular meeting minutes | 2 |
| 3. March payables and receipts | 3 |
| 4. March building, plumbing and mechanical permit report | 4 |
| 5. Temporary liquor license for Bayport Marina on May 7, 2011 | 5 |
| 6. Special event application from the Bayport American Legion for the Memorial Day Parade on May 30, 2011 | 6 |
| 7. Special event application from Anderson Race Management for relay event on August 20, 2011 | 7 |
| 8. Accept donation from Traffic Control Corporation for Police Department vests | 8 |
| 9. Request to purchase weapons for the Police Department | 9 |
| 10. Special event application from Capistrant Parkinson Foundation for a fishing tournament on Saturday, September 10, 2011 at Lakeside Park | 10 |
| 11. Special event application from BCAL for an ice cream social on Wednesday, June 15, 2011 at Lakeside Park | 11 |
| 12. Special event application from Andersen Corporation for a picnic on Saturday, August 13, 2011 at Lakeside Park | 12 |
| 13. Accept \$100.00 donation from Bayport Printing and \$50.00 donation from residents Richard Voorhees and Teresa Van Son for the city's newsletter | |

TAB #

RIVERFRONT ADVISORY COMMISSION REPORT

13

COUNCIL LIAISON REPORTS

PUBLIC HEARINGS

UNFINISHED BUSINESS

NEW BUSINESS

1. Consider an amendment to Chapter 24, Cemeteries, of the Bayport City Code of Ordinances 14
2. Consider an appointment to the City Council to fill a vacancy 15
3. Consider a City Council orientation session for the Administration Department on
May 2, 2011 at 5:00 p.m.

COUNCIL ITEMS AND ANNOUNCEMENTS

CITY ADMINISTRATOR ITEMS AND ANNOUNCEMENTS

1. City Administrator update 16

ADJOURNMENT

RESOLUTION NO. 11-

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF
BAYPORT, WASHINGTON COUNTY, MINNESOTA HELD
APRIL 4, 2011**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 4th day of April 2011, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-13 FROM THE
APRIL 4, 2011 CITY COUNCIL AGENDA**

1. March 7, 2011 workshop meeting minutes
2. March 7, 2011 City Council regular meeting minutes
3. March payables and receipts
4. March building, plumbing and mechanical permit report
5. Temporary liquor license for Bayport Marina on May 7, 2011
6. Special event application from the Bayport American Legion for the Memorial Day Parade on May 30, 2011
7. Special event application from Anderson Race Management for a relay event on August 20, 2011
8. Accept donation from Traffic Control Corporation for Police Department vests
9. Request to purchase weapons for the Police Department
10. Special event application from Capistrant Parkinson Foundation for a fishing tournament on Saturday, September 10, 2011 at Lakeside Park (MAP)
11. Special event application from BCAL for an ice cream social on Wednesday, June 15, 2011 at Lakeside Park
12. Special event application from Andersen Corporation for a picnic on Saturday, August 13, 2011 at Lakeside Park
13. Accept \$100.00 donation from Bayport Printing and \$50.00 donation from residents Richard Voorhees and Teresa Van Son for the city's newsletter

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –	Michele Hanson –
Connie Carlson –	Mark Ostertag –

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 4th day of April 2011.

ATTEST:

Mitch Berg, City Administrator

Susan St. Ores, Mayor

**CITY OF BAYPORT
CITY COUNCIL WORKSHOP MEETING MINUTES
COUNCIL CHAMBERS
March 7, 2011
5:00 P.M.**

CALL TO ORDER

The meeting was called to order at 5:07 p.m.

ROLL CALL

Members Present: Mayor St. Ores, Councilmembers Carlson, Seeberger, Hanson, and Ostertag

Staff Present: Administrator Berg and Assistant Administrator/City Planner Taylor

DISCUSSION

Administrator Berg reviewed various projects, ideas, and requests recently generated by the public, city staff, and/or the City Council. Topics included goose control, off-leash dog park, city newsletters, City Hall office hours, culvert safety issues, odd/even on-street parking, citywide cleanup day, Stillwater bridge project, master park plans, city event sign, 4-H Club donation, flag pole lighting, alternative energy grants, and joint purchasing ventures. Discussion followed on each topic, including cost and options for implementing, improving, and/or enhancing certain items, to benefit the city. The City Council came to a consensus on the following:

- staff shall proceed with proposed goose control, as well as look at cost estimates for dog patrol and other mitigation methods used by Andersen Corporation to be revisited once the city receives an estimate of local government aid (LGA) allocation for 2011
- staff shall include the consideration of an off-leash dog park as part of the next strategic planning session
- staff shall look at securing donations or other funding sources to publish an additional two newsletters for this year
- staff shall look at costs and feasibility of a partial safety grate for the culvert on 4th Street North and 3rd Avenue North
- staff shall proceed with a cost estimate and options for holding a citywide cleanup day, in conjunction with flood cleanup

Administrator Berg stated that staff would look into the items discussed and present additional information for the City Council to consider at a future meeting or workshop.

ADJOURNMENT

It was moved and seconded to adjourn the workshop at 5:54 p.m. Motion carried.

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
MARCH 7, 2011
6:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of March 7, 2011 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers Connie Carlson, Michele Hanson, Mark Ostertag and Judy Seeberger

Members Absent: None

Others Present: Administrator Mitch Berg, Public Works Supervisor Mel Horak, Engineer Barry Peters, Assistant City Administrator/ Planner Sara Taylor, Attorney Nick Vivian

APPROVAL OF AGENDA

City Administrator Berg requested the following agenda items be added: (1) Proclamations/ Commendations/Petitions: *Notification of flood information meeting*, and (2) Consent Agenda: Item #10, *Agreement between Bayport Fire Department and Allen Kroening for fire training purposes*. It was moved by Councilmember Seeberger and seconded by Councilmember Carlson to approve the March 7, 2011 City Council agenda, with the recommendations noted above. Motion carried 5-0.

PROCLAMATIONS/COMMENDATIONS/PETITIONS

1. The February recycling award recipient is Dale Krongard, III, who will receive \$30.00 for his recycling efforts, with funding made possible by a grant from Washington County.
2. Mayor St. Ores noted that a schedule for the Board of Appeal and Equalization and Open Book Meetings for 2011 can be found on the Washington County website or on the City Hall posting board.
3. The city has scheduled a flood information meeting on Monday, March 14, 2011, 5:30-7:00 p.m., at the Bayport Public Library. Residents are asked to RSVP to City Hall and encouraged to visit the city's website for additional flood information.

OPEN FORUM

1. Jeremy Payne, 848 6th Street North, expressed concerns with the city's budget process not providing a complete picture of the city's finances, including a surplus of almost \$13 million and where the surplus funds are invested. He proposed the City Council convene a citizen's budget review and advisory committee and requested the item be added to a future agenda. Mayor St. Ores indicated his proposal would be taken under consideration and thanked him for his comments.

CONSENT AGENDA

Mayor St. Ores read items 1-10 on the consent agenda.

1. February 2011 city department orientation meeting minutes
2. February 7, 2011 City Council regular meeting minutes
3. February payables and receipts, check numbers 132942-133027
4. February building, plumbing and mechanical permit report
5. Accept \$550.00 donation from the Bayport American Legion for the Fire Department

6. Special event application for seasonal Farmer's Market at Perro Park
7. Accept Metropolitan Council Inflow/Infiltration Grant and Execute Agreement
8. Compensation/pay plan adjustments for 2011
9. Special event application for Clark wedding at Lakeside Park on August 27, 2011
10. Agreement between Bayport Fire Department and Allen Kroening for fire training purposes

Councilmember Carlson introduced the following resolution and moved its adoption:

Resolution 11-08

**RESOLUTION, CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
APPROVING CONSENT AGENDA ITEMS 1-10 FROM THE
MARCH 7, 2011 CITY COUNCIL AGENDA**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Hanson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Mark Ostertag – aye
Connie Carlson – aye	Judy Seeberger – aye
Michele Hanson – aye	

RIVERFRONT ADVISORY COMMISSION REPORT

The Riverfront Advisory Commission will be hosting a public information meeting on Tuesday, March 29, 2011, 5:00-7:00 p.m., at City Hall. The purpose of the meeting is to present the work and recommendations of the commission and seek input from residents. The next Riverfront Advisory Commission meeting is scheduled for Tuesday, March 8, 2011, 6:00 p.m. at City Hall.

COUNCIL LIAISON REPORTS

Councilmember Ostertag reviewed the February 16, 2011 Cable Commission annual and regular meetings. Officers were appointed and committee assignments established, with Councilmember Ostertag appointed to the finance committee. The commission is looking into providing on-demand viewing of its scheduled programs via the Internet.

Councilmember Carlson reviewed the Library Board meeting of February 24, 2011. Erin Crowder was recommended to fill a vacancy on the board, and Library Director Kathy MacDonald received a very positive performance review from the board. The next meeting is scheduled for Thursday, March 24, 2011, 6:00 p.m., at the library and the public is encouraged to attend.

Mayor St. Ores reviewed the February 2011 meeting of the Middle St. Croix Watershed Management Organization (MSCWMO). Projects funded by the MSCWMO in 2010 were reviewed. The next meeting is scheduled for Thursday, March 10, 2011, 7:00 p.m., at the Valley Ridge Mall.

Councilmember Seeberger reported no meetings were held for the Lower St. Croix Partnership or Andersen Citizen Advisory Committee.

Councilmember Hanson noted the action taken at the February 22, 2011 Planning Commission would be covered by Assistant Administrator/Planner Taylor later in the meeting.

PUBLIC HEARINGS

Consider a resolution adopting the proposed assessments for the 338 5th Street North and 354 5th Street North water service lateral and connection improvement project: Administrator Berg reviewed the background of the improvement project on 5th Street North and recommended approval of the resolution adopting the special assessments for the project.

Mayor St. Ores opened the public hearing and no public comment was heard.

It was moved by Councilmember Carlson and seconded by Councilmember Seeberger to close the public hearing. Motion carried 5-0.

Councilmember Carlson introduced the following resolution and moved its adoption:

Resolution 11-09

RESOLUTION ADOPTING THE 5TH STREET NORTH WATER SERVICE LATERAL AND CONNECTION IMPROVEMENT PROJECT SPECIAL ASSESSMENT

The motion for adopting the foregoing resolution was duly seconded by Councilmember Ostertag and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Mark Ostertag – aye
Connie Carlson – aye	Judy Seeberger – aye
Michele Hanson – aye	

UNFINISHED BUSINESS

Consider adoption of a city snow plowing and ice control policy: Administrator Berg provided an updated policy for consideration and reviewed the changes made since the last meeting. A definition of snow removal was added and it was noted that snow removal/hauling would be the last component of the snow plowing process. Administrator Berg reviewed current Public Works department staffing levels and its impact on snow plowing efforts.

It was moved by Councilmember Ostertag and seconded by Councilmember Carlson to adopt the city snow plowing and ice control policy as presented. Motion carried 5-0.

NEW BUSINESS

Consider a conditional use permit (CUP) to allow the existing commercial office use at 836 Minnesota Street South to continue and be recognized as a conditional land use under the city's Lower St. Croix Bluffland and Shoreland Management Ordinance: Assistant Administrator/Planner Taylor reviewed the background of the CUP request to resolve a discrepancy with the DNR for the parcel at 836 Minnesota Street South. In 2010, the DNR notified the city that the parcel was in violation of the Lower St. Croix River Act, as it contained a commercial business in a designated rural district of the St. Croix River. The DNR designated the property as rural within the St. Croix Riverway when it was part of Baytown Township. Unbeknown to staff, the DNR's rural designation continued when the parcel was annexed into the City of Bayport (considered an urban community) in 1982. Last year, the city worked with the property owner on legislation to allow certain pre-existing land uses in rural districts to continue, upon the issuance of a CUP. In May 2010, the legislation was adopted and in October 2010, the city approved an amendment to the Bayport City Code of Ordinances to incorporate the approved legislation and be consistent with the Lower St. Croix River Act. To comply with the legislation and city ordinance, the property owner/applicant requested a CUP for the existing commercial office use. Planner Taylor noted that no significant modifications are proposed to the property as part of this application, and the primary purpose is to obtain a CUP to allow the existing commercial office use to continue to operate at the property, as is. Planner Taylor reviewed the conditions of approval regarding designated hours of operation, installation of nameplate signage, installation of a dumpster enclosure, and connecting to city sewer and water service.

The Planning Commission held the required public hearing on February 22, 2011, and received written comments from the Sierra Club and St. Croix Scenic Coalition. In addition to staff's recommendations, the Planning Commission stated they would like to see staff work with the applicant on a landscape plan

that would incorporate additional screening of the building from the river, include stormwater retention and/or mitigation techniques to help filter water runoff on the property, and cease the storage and advertising of vehicles for sale on the property. The Planning Commission voted to recommend approval of the application. Staff recommended approval of the CUP, as it will allow the existing commercial land use to continue and is consistent with the city's zoning and comprehensive land use plan.

Councilmember Carlson introduced the following resolution and moved its adoption:

Resolution 11-10

RESOLUTION APPROVING A CONDITIONAL USE PERMIT TO ALLOW THE EXISTING COMMERCIAL OFFICE USE AT 836 MINNESOTA STREET SOUTH, LEGALLY DESCRIBED AS LOT 8, BLOCK 1, ST. CROIX BLUFF, BAYPORT, WASHINGTON COUNTY, MINNESOTA, TO CONTINUE AND BE RECOGNIZED AS A CONDITIONAL LAND USE UNDER THE CITY'S LOWER ST. CROIX BLUFFLAND AND SHORELAND MANAGEMENT ORDINANCE

The motion for adopting the foregoing resolution was duly seconded by Councilmember Hanson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Mark Ostertag – aye
Connie Carlson – aye	Judy Seeberger – aye
Michele Hanson – aye	

Consider consulting services to conduct an organizational review of the Public Works Department:

Administrator Berg reviewed a proposal to conduct a review of the Public Works Department to identify staff levels, skill sets and duties. Global Synergy, who conducted the strategic planning sessions and has a background in city operations, submitted a quote of \$7,250.00 for the review. Councilmember Seeberger stated she was pleased with the services provided by Global Synergy in the strategic planning process and was in favor of utilizing their services for this project. Administrator Berg indicated that Global Synergy would perform an additional review of the Administration Department at a cost not to exceed \$9,000.00 for both departments. He indicated \$10,000.00 was budgeted for department reviews this year. Mayor St. Ores recommended proceeding with sequential reviews of both departments, as the results would be helpful with the budget process for 2012. If approved, the consultants would like to meet with the City Council as soon as possible to identify the key goals and objectives, as well as the process.

It was moved by Councilmember Seeberger and seconded by Councilmember Ostertag to enter into a contract with Global Synergy, Inc., to conduct organizational reviews of the Public Works and Administration Departments at a cost not to exceed \$9,000.00. Motion carried 5-0.

Consider an appointment to the Library Board: Staff recommended the appointment of Erin Crowder to fill the vacancy on the Bayport Public Library Board, due to the resignation of Mary Goulette. Mary Goulette was recognized for her years of service to the library and the community.

It was moved by Councilmember Carlson and seconded by Councilmember Hanson to accept the resignation of Mary Goulette from the Bayport Public Library Board and appoint Erin Crowder to complete the term ending December 31, 2013. Motion carried 5-0.

Consider participating in the Minnesota Water/Wastewater Agency Response Network (MnWARN) mutual aid program for utility emergencies: Administrator Berg reviewed the MnWARN system, a new statewide mutual aid system to supply aid in the case of utility emergency situations. There is no cost to

participate in the program and staff believes it may be a beneficial tool as the city prepares for spring flooding. Staff recommended approval of entering into a mutual aid agreement with the Minnesota Water Agency Response Network and adopting the resolution approving participation in the program.

Councilmember Seeberger introduced the following resolution and moved its adoption:

Resolution 11-11

A RESOLUTION AUTHORIZING THE CITY OF BAYPORT TO PARTICIPATE IN THE MINNESOTA WATER AGENCY RESPONSE NETWORK (MnWARN)

The motion for adopting the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Mark Ostertag – aye
Connie Carlson – aye	Judy Seeberger – aye
Michele Hanson – aye	

Consider declaring a local state of emergency for flood assistance: Administrator Berg stated the National Weather Service has predicted a 99% probability of a flood involving the St. Croix River. Staff recommended declaring a local state of emergency, which will enable the city to better utilize county and state resources, as well as better position the city to receive federal funding if Washington County is declared a disaster area. Staff preparations for the anticipated flooding were reviewed, and Administrator Berg noted a public information meeting has been scheduled for March 14, 2011, 5:30 p.m., at the Bayport Public Library.

Councilmember Carlson introduced the following resolution and moved its adoption:

Resolution 11-12

A RESOLUTION DECLARING A LOCAL STATE OF EMERGENCY WITHIN THE CITY OF BAYPORT

The motion for adopting the foregoing resolution was duly seconded by Councilmember Seeberger and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Mark Ostertag – aye
Connie Carlson – aye	Judy Seeberger – aye
Michele Hanson – aye	

Consider a City Council workshop as part of a proposed Public Works Department organizational review: Staff proposed a special meeting of the City Council on Monday, March 21, 2011 to begin the review of the Public Works Department.

It was moved by Councilmember Hanson and seconded by Councilmember Seeberger to convene a City Council workshop on March 21, 2011, 4:30 p.m., at the Bayport Public Library, to discuss an organizational review of the Public Works Department with consultants Global Synergy. Motion carried 5-0.

COUNCIL ITEMS AND ANNOUNCEMENTS

1. Councilmember Seeberger announced a meeting of the Yellow Ribbon area consortium on Thursday, March 10, 2011, 5:30 p.m., at the Oak Park Heights City Hall. She noted she is also a member of Washington County Yellow Ribbon committee, which has been very active, and she will continue her participation with both groups.
2. Councilmember Seeberger announced her resignation from the Bayport City Council, effective March 8, 2011, due to increased family demands. Councilmember Seeberger was thanked for her two years of service on the City Council.

3. Councilmember Carlson noted library patrons have requested the option to pay for meeting rooms with a credit card. Administrator Berg stated staff hopes to have a credit card option available by fall.
4. Councilmember Hanson thanked staff for posting the warming house phone number on the city's website.
5. Councilmember Ostertag stated the recent League of Minnesota Cities Newly Elected Officials Conference he attended was very beneficial and thanked staff for the opportunity.

RESIGNATION OF COUNCILMEMBER JUDY SEEBERGER

Administrator Berg reviewed state statutes regarding the replacement of City Council members. He stated that since Councilmember Seeberger has less than two years remaining in her term, the City Council does not have the authority to hold a special election to fill the vacancy, but can appoint someone to complete the term. Staff presented a resolution accepting the resignation and declaring a vacancy on the City Council. Staff recommended an open application process with an appointment to be considered at the April 4, 2011 City Council meeting. Attorney Vivian stated future City Council action would be based on a quorum of four people, until the open position is filled. Administrator Berg noted that a new Deputy Mayor will need to be appointed.

Councilmember Carlson introduced the following resolution, effective March 8, 2011, and moved its adoption:

Resolution 11-13

**RESOLUTION ACCEPTING A RESIGNATION AND DECLARING A VACANCY ON THE
BAYPORT CITY COUNCIL**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Ostertag and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Mark Ostertag – aye
Connie Carlson – aye	Judy Seeberger – aye
Michele Hanson – aye	

It was moved by Councilmember Seeberger and seconded by Councilmember Hanson to appoint Councilmember Connie Carlson to serve as Deputy Mayor. Motion carried 5-0.

CITY ADMINISTRATOR STAFF ITEMS AND ANNOUNCEMENTS

1. Flood update: A draft flood action plan and evacuation plan have been generated, and a temporary levy will be constructed on 4th Avenue South to hold back the flood waters and also contain floating debris. Residents were encouraged to attend the public information meeting on March 14, 2011, 5:30 p.m., at the library and to use the city's website as a resource tool for flood information.
2. City Administrator update: No comments were heard on the written update.

ADJOURNMENT

It was moved by Councilmember Carlson and seconded by Councilmember Seeberger to adjourn the meeting at 7:16 p.m. Motion carried 5-0.

City Administrator/Clerk

CITY OF BAYPORT

REVENUE SUMMARY YTD THRU 03/31/2011

FUND	FUND Descr	2011 Budget	2011 YTD Amt	2011 % of Budget	2011 % of Budget Remain
101	GENERAL	\$2,021,565.00	\$129,052.27	6.38%	93.62%
102	STREET RECONSTRUCTION	\$0.00	\$0.00	0.00%	0.00%
103	GO TIF BD FUND 1990 CAP PROJ	\$0.00	\$0.00	0.00%	0.00%
106	TIF ECON DEV DIST 2	\$0.00	\$0.00	0.00%	0.00%
107	TIF REDEVELOPMENT DISTRICT 2-1	\$0.00	\$0.00	0.00%	0.00%
200	FIRE EQUIPMENT REPLACEMENT FUN	\$0.00	\$125.00	0.00%	0.00%
202	DRUG FORFEITURE	\$0.00	\$2,226.96	0.00%	0.00%
203	PUBLIC WORKS EQUIPMENT REPL	\$0.00	\$0.00	0.00%	0.00%
204	RECREATION CAP EQUIP & MAINT	\$0.00	\$340.18	0.00%	0.00%
205	TAX STABILIZATION FUND	\$0.00	\$0.00	0.00%	0.00%
206	WATER/SEWER IMPROVEMENT FUND	\$0.00	\$0.00	0.00%	0.00%
207	PARK IMPROVEMENT FUND	\$0.00	\$3,000.00	0.00%	0.00%
208	PRISON SEWER PROJECT	\$0.00	\$0.00	0.00%	0.00%
209	DEVELOPER REIMBURSED PROJECTS	\$0.00	\$0.00	0.00%	0.00%
210	K-9 UNIT	\$0.00	\$0.00	0.00%	0.00%
211	LIBRARY	\$297,247.98	\$1,292.37	0.43%	99.57%
303	GO TIF BOND 1990 DEBT SERVICE	\$0.00	\$0.00	0.00%	0.00%
412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	0.00%	0.00%
413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	0.00%	0.00%
414	OFFICE AUTOMATION	\$0.00	\$0.00	0.00%	0.00%
415	MUNICIPAL BLDGS MAINT	\$0.00	\$99.00	0.00%	0.00%
416	PERRO CREEK OUTLET	\$0.00	\$0.00	0.00%	0.00%
601	WATER	\$0.00	\$8,320.86	0.00%	0.00%
602	SEWER	\$0.00	\$2,400.00	0.00%	0.00%
800	INVESTMENTS-POOLED	\$0.00	\$0.00	0.00%	0.00%
803	P & Z ESCROWS	\$0.00	\$1,000.00	0.00%	0.00%
851	NON EXP TRUST	\$0.00	\$0.00	0.00%	0.00%
		\$2,318,812.98	\$147,856.64	6.38%	93.62%

CITY OF BAYPORT

MONTHLY RECEIPTS

Period Name: MARCH

FUND	Tran Date	Amount	Refer Comments	Account Descr
FUND 101 GENERAL				
101	3/9/2011	\$3.00	1494 MAP - FLOOD (COLOR) CASH	R 101-00000-34105 USER FE
101	3/28/2011	\$30.00	1517 ASSESSMENT SEARCH ACCESS INFOR	R 101-00000-34105 USER FE
101	3/17/2011	\$1,995.00	16465 RYAN HILL	R 101-00000-36102 SPECIAL
101	3/28/2011	\$2,230.00	1475 SAC	G 101-20102 S A C CHARGE
101	3/7/2011	\$2,230.00	1487 SAC	G 101-20102 S A C CHARGE
101	3/16/2011	\$2,230.00	1501 SAC	G 101-20102 S A C CHARGE
101	3/22/2011	\$5.00	1473 PLUMBING SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	3/28/2011	\$102.00	1475 BUILDING SURCHARGE Rottlund Homes,	G 101-20104 STATE SURCHA
101	2/28/2011	\$5.50	1480 BUILDING SURCHARGE Rottlund Homes,	G 101-20104 STATE SURCHA
101	3/3/2011	\$0.50	1482 SIGN SURCHARGE - TEMPORARY St. C	G 101-20104 STATE SURCHA
101	3/3/2011	\$5.00	1483 PLUMBING SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	3/3/2011	\$5.00	1483 PLUMBING SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	3/7/2011	\$150.00	1487 BUILDING SURCHARGE Rottlund Homes,	G 101-20104 STATE SURCHA
101	3/7/2011	\$5.00	1489 PLUMBING SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	3/10/2011	\$2.00	1496 SIGN SURCHARGE - TEMPORARY St. C	G 101-20104 STATE SURCHA
101	3/16/2011	\$150.00	1501 BUILDING SURCHARGE Rottlund Homes,	G 101-20104 STATE SURCHA
101	3/29/2011	\$5.00	1520 MECHANICAL SURCHARGE - RESIDENT	G 101-20104 STATE SURCHA
101	3/30/2011	\$3.44	24 State Sales Tax	G 101-20603 SALES TAX PAY
101	3/28/2011	\$39.55	1476 DELTA DENTAL KEN HARTUNG CK # 34	G 101-27107 DELTA DENTAL
101	3/8/2011	\$39.55	1491 DELTA DENTAL MIKE MCGUIRE CK # 44	G 101-27107 DELTA DENTAL
101	3/3/2011	\$39.55	16459 Feb Delta Dental	G 101-27107 DELTA DENTAL
101	3/3/2011	\$39.55	16459 Jan Delta Dental	G 101-27107 DELTA DENTAL
101	3/28/2011	\$602.90	1476 HEALTH PARTNERS KEN HARTUNG CK	G 101-27109 HEALTH PARTN
101	3/8/2011	\$602.90	1491 HEALTH PARTNERS MIKE MCGUIRE CK	G 101-27109 HEALTH PARTN
101	3/3/2011	\$602.90	16459 Feb Health	G 101-27109 HEALTH PARTN
101	3/3/2011	\$602.90	16459 Jan Health	G 101-27109 HEALTH PARTN
101	3/3/2011	\$79.28	16461 KENT FARNHAM - INS PREM	G 101-27109 HEALTH PARTN
101	3/3/2011	\$14.50	16459 Feb Lincoln Life	G 101-27118 LINCOLN LIFE
101	3/3/2011	\$14.50	16459 Jan Lincoln Life	G 101-27118 LINCOLN LIFE
101	3/8/2011	\$208.34	1491 HEALTH SAVING ACCT. MIKE MCGUIRE	G 101-27122 H S A
101	3/3/2011	\$208.34	16459 Jan Health Saving Account	G 101-27122 H S A
101	3/3/2011	\$208.34	16459 Feb Health Savings Acct.	G 101-27122 H S A
101	3/3/2011	\$58.34	16461 KENT FARNHAM - INS PREM	G 101-27122 H S A
101	3/17/2011	\$210.20	16464 BOB HAYNER & MATT BELL - PLANNIN	E 101-41200-301 PROF SER-
101	3/30/2011	\$84.00	16466 JURY DUTY FEB 9,MARCH 2, MARCH 23	E 101-41400-101 WAGES AN
101	3/29/2011	\$50.00	1520 CONTRACTOR LICENSE - SPECIALTY B	R 101-41910-32100 BUSINES
101	2/28/2011	\$50.00	1478 SPECIAL EVENT APP - PROFIT AGENCI	R 101-41910-32200 NONBUSI
101	3/3/2011	\$25.00	1482 SIGN PERMIT - TEMPORARY St. Charles	R 101-41910-32200 NONBUSI
101	3/10/2011	\$100.00	1496 SIGN PERMIT - TEMPORARY St. Charles	R 101-41910-32200 NONBUSI
101	3/16/2011	\$15.00	1500 SPECIAL EVENT APP - NONPROFIT/PU	R 101-41910-32200 NONBUSI
101	3/28/2011	\$15.00	1511 SPECIAL EVENT APP - NONPROFIT/PU	R 101-41910-32200 NONBUSI
101	3/29/2011	\$50.00	1512 SPECIAL EVENT APP - PROFIT AGENCI	R 101-41910-32200 NONBUSI
101	3/28/2011	\$1,680.75	1475 BUILDING PERMIT Rottlund Homes, #100	R 101-41910-32210 BUILDING
101	3/28/2011	\$1,092.49	1475 PLAN REVIEW	R 101-41910-32210 BUILDING
101	2/28/2011	\$134.22	1480 PLAN REVIEW Rottlune Homes, #100269	R 101-41910-32210 BUILDING
101	2/28/2011	\$206.50	1480 BUILDING PERMIT Rottlund Homes, #100	R 101-41910-32210 BUILDING
101	3/7/2011	\$1,466.89	1487 PLAN REVIEW	R 101-41910-32210 BUILDING
101	3/7/2011	\$2,256.75	1487 BUILDING PERMIT Rottlund Homes, #100	R 101-41910-32210 BUILDING
101	3/16/2011	\$1,466.89	1501 PLAN REVIEW	R 101-41910-32210 BUILDING
101	3/16/2011	\$2,256.75	1501 BUILDING PERMIT Rottlund Homes, #100	R 101-41910-32210 BUILDING
101	3/22/2011	\$75.00	1473 PLUMBING PERMIT - RESIDENTIAL Silve	R 101-41910-32220 PLUMBIN
101	3/3/2011	\$75.00	1483 PLUMBING PERMIT - RESIDENTIAL Mille	R 101-41910-32220 PLUMBIN
101	3/3/2011	\$75.00	1483 PLUMBING PERMIT - RESIDENTIAL Mille	R 101-41910-32220 PLUMBIN
101	3/7/2011	\$75.00	1489 PLUMBING PERMIT - RESIDENTIAL McD	R 101-41910-32220 PLUMBIN
101	3/29/2011	\$75.00	1520 MECHANICAL PERMIT - RESIDENTIAL B	R 101-41910-32230 MECHAN
101	3/17/2011	\$89.80	16464 BOB HAYNER & MATT BELL - PLANNIN	R 101-41910-34100 P & Z PE
101	3/30/2011	\$12.00	16466 JURY DUTY FEB 9,MARCH 2, MARCH 23	E 101-42100-101 WAGES AN
101	3/8/2011	\$45.00	1470 PHONE REIMBURSTMENT LAURA EAST	E 101-42100-321 COMMUNIC
101	3/4/2011	\$4.00	1485 POLICE REPORTS Metropolitan Reporting	R 101-42100-34201 POLICE A
101	3/14/2011	\$4.00	1493 POLICE REPORTS LEXISNEXIS - CASE	R 101-42100-34201 POLICE A

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Period Name: MARCH

FUND	Tran Date	Amount	Refer Comments	Account Descr
101	3/22/2011	\$0.50	1499 POLICE REPORTS cash Julie Docken	R 101-42100-34201 POLICE A
101	3/29/2011	\$4.00	1521 POLICE REPORTS Metropolitan Reporting	R 101-42100-34201 POLICE A
101	3/8/2011	\$50.00	1492 DONATIONS POLICE (U/N) INTERBANK	R 101-42100-36231 DONATIO
101	2/28/2011	\$20.00	1478 BURNING PERMIT CASH - PRAIRIE RES	R 101-42200-32200 NONBUSI
101	3/14/2011	\$1,535.95	1498 BURNING PERMIT CITY OF OAK PARK	R 101-42200-32200 NONBUSI
101	3/22/2011	\$20.00	1507 BURNING PERMIT RONALD LANGER CK	R 101-42200-32200 NONBUSI
101	3/22/2011	\$20.00	1508 BURNING PERMIT PAUL LINNERTH	R 101-42200-32200 NONBUSI
101	3/28/2011	\$50.00	1510 PARK FIELD-COURT RENTAL FEE Todd	R 101-43200-34780 PARK FE
101	3/21/2011	\$300.00	1504 CEMETERY - CREMAINS GRAVE Simone	R 101-43300-34940 CEMETE
101	3/21/2011	\$100.00	1504 CEMETERY - SATURDAY BURIAL Simon	R 101-43300-34940 CEMETE
FUND 101 GENERA		\$26,308.57		
FUND 206 WATER/SEWER IMPROVEMENT FUND				
206	3/8/2011	\$38.61	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	3/30/2011	\$14.97	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	3/17/2011	\$16.16	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	3/17/2011	\$20.12	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	3/10/2011	\$11.26	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	3/30/2011	\$13.70	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	3/8/2011	\$34.61	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	3/10/2011	\$11.10	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	3/3/2011	\$42.71	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	3/3/2011	\$45.79	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
FUND 206 WATER/		\$249.03		
FUND 207 PARK IMPROVEMENT FUND				
207	3/28/2011	\$1,000.00	1475 PARK DEDICATION	R 207-00000-34780 PARK FE
207	3/7/2011	\$1,000.00	1487 PARK DEDICATION	R 207-00000-34780 PARK FE
207	3/16/2011	\$1,000.00	1501 PARK DEDICATION	R 207-00000-34780 PARK FE
FUND 207 PARK IM		\$3,000.00		
FUND 211 LIBRARY				
211	3/28/2011	\$4.00	1515 LIBRARY SERVICE CHARGE KATIE BEV	R 211-45500-34760 LIBRARY
211	3/28/2011	\$40.00	1515 LIBRARY SERVICE CHARGE L SKELL -	R 211-45500-34760 LIBRARY
211	3/28/2011	\$8.00	1515 LIBRARY SERVICE CHARGE PETER SC	R 211-45500-34760 LIBRARY
211	3/28/2011	\$8.00	1515 LIBRARY SERVICE CHARGE MELISSA S	R 211-45500-34760 LIBRARY
211	3/28/2011	\$37.95	1515 LIBRARY SERVICE CHARGE DEENA CO	R 211-45500-34760 LIBRARY
211	3/28/2011	\$3.00	1515 LIBRARY SERVICE CHARGE DAVID CE	R 211-45500-34760 LIBRARY
211	3/28/2011	\$4.30	1515 LIBRARY SERVICE CHARGE TINA KIND	R 211-45500-34760 LIBRARY
211	3/28/2011	\$8.00	1515 LIBRARY SERVICE CHARGE DOUGLAS	R 211-45500-34760 LIBRARY
211	3/28/2011	\$10.00	1515 LIBRARY SERVICE CHARGE CHERYL G	R 211-45500-34760 LIBRARY
211	3/28/2011	\$3.00	1515 LIBRARY SERVICE CHARGE DAVID GE	R 211-45500-34760 LIBRARY
211	3/28/2011	\$55.00	1509 LIBRARY RENT MCCABE HOMES, INC.	R 211-45500-36220 RENTAL I
211	3/28/2011	\$210.00	1513 LIBRARY RENT STILLWATER AREA SC	R 211-45500-36220 RENTAL I
211	3/28/2011	\$51.77	1514 LIBRARY REFUNDS & REIMB. PROF FE	R 211-45500-36240 REFUND
FUND 211 LIBRAR		\$443.02		
FUND 601 WATER				
601	3/30/2011	\$9.78	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	3/30/2011	\$136.48	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	3/10/2011	\$104.49	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	3/17/2011	\$191.05	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	3/17/2011	\$9.93	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	3/3/2011	\$22.71	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	3/3/2011	\$12.72	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	3/17/2011	\$6.36	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	3/10/2011	\$4.77	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	3/3/2011	\$425.90	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	3/8/2011	\$363.92	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING

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FUND	Tran Date	Amount	Refer Comments	Account Descr
601	3/8/2011	\$17.96	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	3/8/2011	\$2.85	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	3/10/2011	\$6.98	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	3/30/2011	\$4.54	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	3/30/2011	\$12.00	16466 JURY DUTY FEB 9,MARCH 2, MARCH 23	E 601-46120-101 WAGES AN
601	3/28/2011	\$1,000.00	1475 WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	3/7/2011	\$1,000.00	1487 WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	3/7/2011	\$1,000.00	1489 WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	3/16/2011	\$1,000.00	1501 WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	3/28/2011	\$250.00	1475 WATER METER - TO 1 IN	R 601-46120-34602 WATER M
601	3/7/2011	\$250.00	1487 WATER METER - TO 1 IN	R 601-46120-34602 WATER M
601	3/7/2011	\$250.00	1489 WATER METER - TO 1 IN	R 601-46120-34602 WATER M
601	3/16/2011	\$250.00	1501 WATER METER - TO 1 IN	R 601-46120-34602 WATER M
601	3/28/2011	\$50.00	1475 WATER CONNECTION INSPECTION	R 601-46120-34603 WATER H
601	3/28/2011	\$50.00	1475 WATER METER INSPECTION	R 601-46120-34603 WATER H
601	3/7/2011	\$50.00	1487 WATER CONNECTION INSPECTION	R 601-46120-34603 WATER H
601	3/7/2011	\$50.00	1487 WATER METER INSPECTION	R 601-46120-34603 WATER H
601	3/7/2011	\$100.00	1489 WATER CONNECTION INSPECTION	R 601-46120-34603 WATER H
601	3/16/2011	\$50.00	1501 WATER CONNECTION INSPECTION	R 601-46120-34603 WATER H
601	3/16/2011	\$50.00	1501 WATER METER INSPECTION	R 601-46120-34603 WATER H
601	3/10/2011	\$0.54	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	3/8/2011	\$2.08	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	3/3/2011	\$21.18	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
FUND 601 WATER		\$6,756.24		
FUND 602 SEWER				
602	3/10/2011	\$100.13	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	3/30/2011	\$9.78	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	3/8/2011	\$17.96	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	3/8/2011	\$312.04	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	3/30/2011	\$121.47	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	3/10/2011	\$6.98	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	3/17/2011	\$9.93	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	3/3/2011	\$384.84	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	3/3/2011	\$22.71	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	3/10/2011	\$19,536.88	0 UB Receipt Serv 19 PRISON SEWER	G 602-14602 SEWER BILLIN
602	3/17/2011	\$145.07	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	3/30/2011	\$12.00	16466 JURY DUTY FEB 9,MARCH 2, MARCH 23	E 602-46200-101 WAGES AN
602	3/28/2011	\$750.00	1475 SEWER CONNECTION	R 602-46200-34651 SEWER H
602	3/7/2011	\$750.00	1487 SEWER CONNECTION	R 602-46200-34651 SEWER H
602	3/16/2011	\$750.00	1501 SEWER CONNECTION	R 602-46200-34651 SEWER H
602	3/28/2011	\$50.00	1475 SEWER CONNECTION INSPECTION	R 602-46200-34652 SEWER I
602	3/7/2011	\$50.00	1487 SEWER CONNECTION INSPECTION	R 602-46200-34652 SEWER I
602	3/16/2011	\$50.00	1501 SEWER CONNECTION INSPECTION	R 602-46200-34652 SEWER I
FUND 602 SEWER		\$23,079.79		
		\$59,836.65		

CITY OF BAYPORT

EXPENSE SUMMARY YTD THRU 03/31/11

DEPT	DEPT Descr	2011 Budget	2011 YTD Amt	Balance	2011 % of Budget Remain
FUND 101 GENERAL					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
141100	ELECTIONS	\$470.00	\$470.00	\$0.00	0.00%
141200	MAYOR & COUNCIL	\$143,926.21	\$17,935.63	\$125,990.58	87.54%
141240	RECYCLING	\$5,415.02	\$802.47	\$4,612.55	85.18%
141400	ADMINISTRATION	\$137,497.18	\$27,211.83	\$110,285.35	80.21%
141903	DEBT SERVICE	\$0.00	\$0.00	\$0.00	0.00%
141910	PLANNING & ZONING	\$207,073.39	\$42,889.90	\$164,183.49	79.29%
141940	MUNICIPAL BUILDINGS	\$137,368.00	\$8,699.76	\$128,668.24	93.67%
142100	POLICE	\$667,761.70	\$131,040.73	\$536,720.97	80.38%
142200	FIRE PROTECTION	\$355,637.00	\$23,469.42	\$332,167.58	93.40%
143100	STREET MAINT	\$255,720.77	\$32,067.21	\$223,653.56	87.46%
143130	STREET - FLOOD PREPARATI	\$0.00	\$2,521.97	-\$2,521.97	0.00%
143160	STREET LIGHTING	\$22,021.00	\$4,205.29	\$17,815.71	80.90%
143200	PARKS	\$63,847.70	\$7,568.92	\$56,278.78	88.15%
43300	CEMETERY	\$7,527.00	\$0.00	\$7,527.00	100.00%
44100	PROJECT	\$50,000.00	\$0.00	\$50,000.00	100.00%
FUND 101 GENERAL		\$2,054,264.97	\$298,883.13	\$1,755,381.84	85.45%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
141911	BAYTOWN DEVELOPMENTS	\$0.00	\$0.00	\$0.00	0.00%
141912	INSPIRATION	\$0.00	\$104.86	-\$104.86	0.00%
141913	EMERALD FALLS	\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED P		\$0.00	\$104.86	-\$104.86	0.00%
FUND 210 K-9 UNIT					
142103	K - 9 UNIT	\$0.00	\$535.40	-\$535.40	0.00%
FUND 210 K-9 UNIT		\$0.00	\$535.40	-\$535.40	0.00%
FUND 211 LIBRARY					
45500	LIBRARY	\$297,248.00	\$49,629.44	\$247,618.56	83.30%
FUND 211 LIBRARY		\$297,248.00	\$49,629.44	\$247,618.56	83.30%
FUND 412 CEMETERY CAPITAL IMPROV					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43300	CEMETERY	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 CEMETERY CAPITAL IMPROV		\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND					
141900	CAPITAL IMPROVEMENTS	\$0.00	\$4,579.12	-\$4,579.12	0.00%
142100	POLICE	\$0.00	\$31,348.54	-\$31,348.54	0.00%
FUND 413 POLICE EQUIPMENT FUND		\$0.00	\$35,927.66	-\$35,927.66	0.00%
FUND 414 OFFICE AUTOMATION					
100000	GENERAL GOVERNMENT	\$0.00	\$4,211.83	-\$4,211.83	0.00%
41400	ADMINISTRATION	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
46120	WATER	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION		\$0.00	\$4,211.83	-\$4,211.83	0.00%

CITY OF BAYPORT

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DEPT	DEPT Descr	2011 Budget	2011 YTD Amt	Balance	2011 % of Budget Remain
FUND 415 MUNICIPAL BLDGS MAINT					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
41940	MUNICIPAL BUILDINGS	\$0.00	\$13,833.41	-\$13,833.41	0.00%
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FUND 415 MUNICIPAL BLDGS MAINT		\$0.00	\$13,833.41	-\$13,833.41	0.00%
FUND 416 PERRO CREEK OUTLET					
80018	MSCWM PERRO CREEK OUTL	\$0.00	\$0.00	\$0.00	0.00%
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FUND 416 PERRO CREEK OUTLET		\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER					
46110	WATER-PUMPHOUSE	\$45,600.00	\$4,588.71	\$41,011.29	89.94%
46120	WATER	\$406,346.59	\$57,256.00	\$349,090.59	85.91%
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FUND 601 WATER		\$451,946.59	\$61,844.71	\$390,101.88	86.32%
FUND 602 SEWER					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$372,147.41	\$32,963.68	\$339,183.73	91.14%
46990	SEWER - NON-OPERATING	\$330,000.00	\$124,043.68	\$205,956.32	62.41%
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FUND 602 SEWER		\$702,147.41	\$157,007.36	\$545,140.05	77.64%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
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FUND 800 INVESTMENTS-POOLED		\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
80001	ANDERSEN ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80003	BAYTOWN ANNEXATION	\$0.00	\$0.00	\$0.00	0.00%
80006	OSTERTAG VARIANCE	\$0.00	\$0.00	\$0.00	0.00%
80008	CHARLES LUTZ STREET VACA	\$0.00	\$0.00	\$0.00	0.00%
80010	JERRY PETERSON ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80011	CAPTAINS CORNER	\$0.00	\$0.00	\$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP.	\$0.00	\$0.00	\$0.00	0.00%
80013	BAYPORT MARINA	\$0.00	\$0.00	\$0.00	0.00%
80014	GROUP 41 (MIKE SCHALON	\$0.00	\$406.00	-\$406.00	0.00%
80015	GARY SWAGER	\$0.00	\$0.00	\$0.00	0.00%
80016	Pete Miller - Feasi Study	\$0.00	\$0.00	\$0.00	0.00%
80017	AMERICAN LEGION POST 491	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTL	\$0.00	\$0.00	\$0.00	0.00%
80019	JG HAUSE CONSTRUCTION	\$0.00	\$0.00	\$0.00	0.00%
80020	HYNNEK CUP APPLICATION	\$0.00	\$0.00	\$0.00	0.00%
80021	GORDON TELLINGHUISEN	\$0.00	\$0.00	\$0.00	0.00%
80022	DUANCE JOHNSON	\$0.00	\$0.00	\$0.00	0.00%
80023	MI-TECH SERVICES, INC.	\$0.00	\$0.00	\$0.00	0.00%
80024	RICK PARENT	\$0.00	\$0.00	\$0.00	0.00%
80025	JUDY SEEBERGER	\$0.00	\$0.00	\$0.00	0.00%
80026	MIDWEST PARA TRANSIT	\$0.00	\$0.00	\$0.00	0.00%
80027	CEMETARY - ST. MIKE'S/ST. C	\$0.00	\$0.00	\$0.00	0.00%
80028	ASPHALT SPEC - 111 CENTRA	\$0.00	\$0.00	\$0.00	0.00%
80029	BRIAN ZELLER	\$0.00	\$259.50	-\$259.50	0.00%
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FUND 803 P & Z ESCROWS		\$0.00	\$665.50	-\$665.50	0.00%
FUND 999 ACCRUED INT PAYABLE					
41000	DEPRECIATION EXP - GEN GO	\$0.00	\$0.00	\$0.00	0.00%
42000	PUBLIC SAFE CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	0.00%
43000	DEPRECIATION EXP - PUBLIC	\$0.00	\$0.00	\$0.00	0.00%

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EXPENSE SUMMARY YTD THRU 03/31/11

DEPT	DEPT Descr	2011 Budget	2011 YTD Amt	Balance	2011 % of Budget Remain
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
44000	DEPRECIATION EXP - LIBRAR	\$0.00	\$0.00	\$0.00	0.00%
45000	DEPRECIATION EXP - PARKS	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
FUND 999 ACCRUED INT PAYABLE		\$0.00	\$0.00	\$0.00	0.00%
		\$3,505,606.97	\$622,643.30	\$2,882,963.67	82.24%

CITY OF BAYPORT

MONTHLY EXPENSES 133028-133132

Period Name: MARCH

Search Name	FUN	Tran Date	Amount ct	A	DEPT OBJ	Comments	OBJ Descr	Check Nbr
FUND 101 GENERAL								
DEPT 41200 MAYOR & COUNCIL								
	101	3/20/2011	\$1,106.38 E	41200	101	Labor Distribution	WAGES AND SAL	
	101	3/20/2011	\$18.44 E	41200	121	Labor Distribution	P E R A	
	101	3/20/2011	\$68.59 E	41200	122	Labor Distribution	CONT TO RET., S	
	101	3/20/2011	\$16.03 E	41200	170	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLUTI	101	3/15/2011	\$9.30 E	41200	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1133092
ECKBERG, LAMMERS, BRIG	101	3/15/2011	\$70.00 E	41200	300	REVIEW INTERNET USE	PROF SER-LEGAL	1133082
ECKBERG, LAMMERS, BRIG	101	3/15/2011	\$140.00 E	41200	300	PREPARE CC MTG	PROF SER-LEGAL	1133082
ECKBERG, LAMMERS, BRIG	101	3/15/2011	\$140.00 E	41200	300	ATTEND CC MTG	PROF SER-LEGAL	1133082
ECKBERG, LAMMERS, BRIG	101	3/15/2011	\$280.00 E	41200	300	REVIEW SICK LEAVE POL	PROF SER-LEGAL	1133082
S E H	101	3/29/2011	\$267.54 E	41200	301	STAFF MTG	PROF SER-ENGIN	1133113
S E H	101	3/29/2011	\$73.85 E	41200	301	CC MTG.	PROF SER-ENGIN	1133113
COMPLETE HEALTH ENVIRO	101	3/15/2011	\$350.00 E	41200	306	MAINTENANCE PLAN - FE	PROF SER-OTHE	1133077
OFFICE OF ENT TECHNOLO	101	3/16/2011	\$444.86 E	41200	321	PHONE	COMMUNICATION	1133109
POSTMASTER	101	3/8/2011	\$115.49 E	41200	322	NEWS LETTER	POSTAGE	1133041
POSTMASTER	101	3/8/2011	\$115.49 E	41200	322	NEWS LETTER	POSTAGE	1133041
PETTY CASH	101	3/3/2011	\$8.85 E	41200	350	PETTY CASH	PRINTING & PUBL	1133033
MAMA	101	3/28/2011	\$20.00 E	41200	402	LEGISLATIVE UPDATE/SA	CONFERENCES &	1133097
SAM'S CLUB	101	3/15/2011	\$35.00 E	41200	433	2011 MEMBERSHIP RENE	DUES & MEMBER	1133114
DEPT 41200 MAYOR & COUNCIL			\$3,279.82					
DEPT 41240 RECYCLING								
	101	3/21/2011	\$100.48 E	41240	101	Labor Distribution	WAGES AND SAL	
	101	3/7/2011	\$100.48 E	41240	101	Labor Distribution	WAGES AND SAL	
	101	3/21/2011	\$7.28 E	41240	121	Labor Distribution	P E R A	
	101	3/7/2011	\$7.28 E	41240	121	Labor Distribution	P E R A	
	101	3/7/2011	\$6.18 E	41240	122	Labor Distribution	CONT TO RET., S	
	101	3/21/2011	\$6.18 E	41240	122	Labor Distribution	CONT TO RET., S	
	101	3/21/2011	\$4.96 E	41240	126	Labor Distribution	H S A	
	101	3/7/2011	\$4.96 E	41240	126	Labor Distribution	H S A	
	101	3/7/2011	\$9.50 E	41240	131	Labor Distribution	CONT TO EMPLO	
	101	3/21/2011	\$6.92 E	41240	131	Labor Distribution	CONT TO EMPLO	
	101	3/21/2011	\$1.44 E	41240	170	Labor Distribution	MEDICARE	
	101	3/7/2011	\$1.44 E	41240	170	Labor Distribution	MEDICARE	
JAMES MILLIKEN	101	3/8/2011	\$30.00 E	41240	370	RECYCLING RECIPIENT	RECYCLING INCE	1133093
DEPT 41240 RECYCLING			\$287.10					
DEPT 41400 ADMINISTRATION								
	101	3/21/2011	\$3,431.38 E	41400	101	Labor Distribution	WAGES AND SAL	
	101	3/7/2011	\$3,431.38 E	41400	101	Labor Distribution	WAGES AND SAL	
	101	3/21/2011	\$248.79 E	41400	121	Labor Distribution	P E R A	
	101	3/7/2011	\$248.79 E	41400	121	Labor Distribution	P E R A	
	101	3/7/2011	\$210.78 E	41400	122	Labor Distribution	CONT TO RET., S	
	101	3/21/2011	\$210.78 E	41400	122	Labor Distribution	CONT TO RET., S	
	101	3/21/2011	\$195.15 E	41400	126	Labor Distribution	H S A	
	101	3/7/2011	\$195.15 E	41400	126	Labor Distribution	H S A	
	101	3/21/2011	\$411.35 E	41400	131	Labor Distribution	CONT TO EMPLO	
	101	3/7/2011	\$497.35 E	41400	131	Labor Distribution	CONT TO EMPLO	
	101	3/21/2011	\$49.30 E	41400	170	Labor Distribution	MEDICARE	
	101	3/7/2011	\$49.30 E	41400	170	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLUTI	101	3/15/2011	\$55.83 E	41400	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1133092
MITCH BERG	101	3/23/2011	\$119.34 E	41400	400	MILEAGE REIMBURSEME	USE OF PERSON	1133064
LEAGUE OF MINNESOTA CIT	101	3/29/2011	\$20.00 E	41400	402	ST. PAUL 4/28/11 MITCH B	CONFERENCES &	1133096
TR COMPUTER SALES LLC	101	3/28/2011	\$45.00 E	41400	416	COMPUTER CONSULTING	REPAIR/MAINT O	1133122
TR COMPUTER SALES LLC	101	3/15/2011	\$9.00 E	41400	416		REPAIR/MAINT O	1133122
TR COMPUTER SALES LLC	101	3/1/2011	\$62.52 E	41400	416	SYMANTEC BACKUP YRL	REPAIR/MAINT O	1133031
MINNESOTA CITY/COUNTY	101	3/22/2011	\$80.00 E	41400	433	ANNUAL DUES - MITCH B	DUES & MEMBER	1133059
DEPT 41400 ADMINISTRATION			\$9,571.19					

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DEPT 41910 PLANNING & ZONING							
	101	3/21/2011	\$5,454.57 E	41910	101 Labor Distribution	WAGES AND SAL	
	101	3/7/2011	\$5,454.57 E	41910	101 Labor Distribution	WAGES AND SAL	
	101	3/7/2011	\$395.49 E	41910	121 Labor Distribution	P E R A	
	101	3/21/2011	\$395.49 E	41910	121 Labor Distribution	P E R A	
	101	3/21/2011	\$334.86 E	41910	122 Labor Distribution	CONT TO RET., S	
	101	3/7/2011	\$334.86 E	41910	122 Labor Distribution	CONT TO RET., S	
	101	3/21/2011	\$330.77 E	41910	126 Labor Distribution	H S A	
	101	3/7/2011	\$330.77 E	41910	126 Labor Distribution	H S A	
	101	3/21/2011	\$678.37 E	41910	131 Labor Distribution	CONT TO EMPLO	
	101	3/7/2011	\$806.99 E	41910	131 Labor Distribution	CONT TO EMPLO	
	101	3/7/2011	\$78.32 E	41910	170 Labor Distribution	MEDICARE	
	101	3/21/2011	\$78.32 E	41910	170 Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLUTI	101	3/15/2011	\$46.52 E	41910	201 OFFICE SUPPLIES	OFFICE SUPPLIE	1133092
HOLIDAY FLEET	101	3/8/2011	\$156.62 E	41910	212 FUEL	MOTOR FUELS &	1133037
S E H	101	3/29/2011	\$672.62 E	41910	301 4 LOTS SURVEY REVIEW	PROF SER-ENGIN	1133113
TR COMPUTER SALES LLC	101	3/15/2011	\$7.50 E	41910	416 COMPUTER CONSULTING	REPAIR/MAINT O	1133122
TR COMPUTER SALES LLC	101	3/28/2011	\$37.50 E	41910	416 COMPUTER CONSULTING	REPAIR/MAINT O	1133122
TR COMPUTER SALES LLC	101	3/1/2011	\$52.10 E	41910	416 SYMANTEC BACKUP YRL	REPAIR/MAINT O	1133031
DEPT 41910 PLANNING & ZONING			\$15,646.24				
DEPT 41940 MUNICIPAL BUILDINGS							
PETTY CASH	101	3/3/2011	\$3.10 E	41940	220 PETTY CASH	OPERATING SUP	1133033
PETTY CASH	101	3/3/2011	\$6.96 E	41940	220 PETTY CASH	OPERATING SUP	1133033
SERVICEMASTER	101	3/15/2011	\$300.00 E	41940	302 CLEANING SERVICE FOR	CONTRACT SERV	1133115
COMCAST	101	3/28/2011	\$34.95 E	41940	321 HIGH-SPEED INTERNET/A	COMMUNICATION	1133076
XCEL	101	3/8/2011	\$790.42 E	41940	380 GAS & ELECTRIC SERVIC	ELECTRIC SERVI	1133040
XCEL	101	3/8/2011	\$397.00 E	41940	381 GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1133040
AVENET WEB SOLUTIONS	101	3/15/2011	\$550.00 E	41940	420 ANNUAL SERVICE PACKA	R & M BLDGS, ST	1133073
US INTERNET	101	3/15/2011	\$50.60 E	41940	420 MTHLY SECURENCE	R & M BLDGS, ST	1133125
1 GARAGE DOORS	101	3/8/2011	\$257.99 E	41940	420 GARAGE DOOR REPAIR/	R & M BLDGS, ST	1133068
DEPT 41940 MUNICIPAL BUILDINGS			\$2,391.02				
DEPT 42100 POLICE							
	101	3/7/2011	\$2,090.92 E	42100	050 Labor Distribution	SEASONAL/PART	
	101	3/21/2011	\$2,279.29 E	42100	050 Labor Distribution	SEASONAL/PART	
	101	3/7/2011	\$13,155.12 E	42100	101 Labor Distribution	WAGES AND SAL	
	101	3/21/2011	\$12,324.96 E	42100	101 Labor Distribution	WAGES AND SAL	
	101	3/21/2011	\$1,093.02 E	42100	102 Labor Distribution	OVERTIME	
	101	3/7/2011	\$659.12 E	42100	102 Labor Distribution	OVERTIME	
	101	3/21/2011	\$2,178.90 E	42100	121 Labor Distribution	P E R A	
	101	3/7/2011	\$2,247.47 E	42100	121 Labor Distribution	P E R A	
	101	3/21/2011	\$40.24 E	42100	122 Labor Distribution	CONT TO RET., S	
	101	3/7/2011	\$23.60 E	42100	122 Labor Distribution	CONT TO RET., S	
	101	3/21/2011	\$504.41 E	42100	126 Labor Distribution	H S A	
	101	3/7/2011	\$504.41 E	42100	126 Labor Distribution	H S A	
	101	3/7/2011	\$1,330.57 E	42100	131 Labor Distribution	CONT TO EMPLO	
	101	3/21/2011	\$1,026.82 E	42100	131 Labor Distribution	CONT TO EMPLO	
	101	3/7/2011	\$229.42 E	42100	170 Labor Distribution	MEDICARE	
	101	3/21/2011	\$226.42 E	42100	170 Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLUTI	101	3/15/2011	\$46.52 E	42100	201 OFFICE SUPPLIES	OFFICE SUPPLIE	1133092
KEEPRS, INC	101	3/14/2011	\$79.08 E	42100	209 OPERATING MATERIAL/P	UNIFORMS - WILL	1133094
HOLIDAY FLEET	101	3/8/2011	\$65.72 E	42100	212 FUEL	MOTOR FUELS &	1133037
WASHINGTON COUNTY SHE	101	3/14/2011	\$1,201.01 E	42100	212 FEB 2011 FUEL/POLICE D	MOTOR FUELS &	1133131
U S BANK VISA	101	3/29/2011	\$372.06 E	42100	220 POLICE DEPT. CREDIT C	OPERATING SUP	1133066
ECKBERG, LAMMERS, BRIG	101	3/3/2011	\$2,249.73 E	42100	300 PROSECUTION - FEBRUA	PROF SER-LEGAL	1133082
ECKBERG, LAMMERS, BRIG	101	3/3/2011	\$51.03 E	42100	300 PROSECUTION - FEBRUA	PROF SER-LEGAL	1133082
LEAGUE OF MINNESOTA CIT	101	3/22/2011	\$77.92 E	42100	306 PATROL SUBSCRIPTION/	PROF SER-OTHE	1133096
DVS RENEWAL	101	3/22/2011	\$52.25 E	42100	306 02 VOLK-K9 TAKE HOME	PROF SER-OTHE	1133081
EASTMAN, LAURA	101	3/22/2011	\$493.13 E	42100	306 TITLE LICENSE PLATES #	PROF SER-OTHE	1133053

CITY OF BAYPORT

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Period Name: MARCH

Search Name	FUN	Tran Date	A Amount ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
VERIZON WIRELESS	101	3/14/2011	\$78.06 E	42100	321	AIR CARDS/POLICE DEPT	COMMUNICATION	1133048
VERIZON WIRELESS	101	3/8/2011	\$186.04 E	42100	321	PHONES/POLICE DEPT.	COMMUNICATION	1133039
PETTY CASH	101	3/3/2011	\$14.50 E	42100	322	PETTY CASH	POSTAGE	1133033
LEAGUE OF MINNESOTA CIT	101	3/10/2011	\$197.50 E	42100	360	DEDUCTIBLE INJURY/EA	INSURANCE/P&L	1133045
WASHINGTON COUNTY PUB	101	3/22/2011	\$1,200.24 E	42100	391	1 QTR. RADIOS/POLICE D	SHARED AUTOM	1133130
MINNESOTA BOARD OF PEA	101	3/3/2011	\$90.00 E	42100	403	ZACH LUND	POLICE TRAININ	1133034
KEEPRS, INC	101	3/14/2011	\$12.80 E	42100	403	SUPPLIES-GUN PARTS/P	POLICE TRAININ	1133094
MINNESOTA BOARD OF PEA	101	3/3/2011	\$90.00 E	42100	403	PATRICK LOGAN	POLICE TRAININ	1133034
MINNESOTA BOARD OF PEA	101	3/3/2011	\$90.00 E	42100	403	CHAD JOHNSON	POLICE TRAININ	1133034
WALZ-LUND ENTERPRISES	101	3/21/2011	\$150.00 E	42100	403	POST COURSE #101830-0	POLICE TRAININ	1133128
MINNESOTA BOARD OF PEA	101	3/3/2011	\$90.00 E	42100	403	JAY JACKSON	POLICE TRAININ	1133034
MINNESOTA BOARD OF PEA	101	3/3/2011	\$90.00 E	42100	403	JEROME HUTCHINSON	POLICE TRAININ	1133034
HUTCHINSON, JEROME	101	3/23/2011	\$99.00 E	42100	403	TRAINING REIMBURSEME	POLICE TRAININ	1133065
CASPERSON MOTORS	101	3/1/2011	\$47.68 E	42100	412	ROTATE TIRES - K9/POLI	REP & MAINT VE	1133028
DOWNTOWNER DETAIL CEN	101	3/14/2011	\$168.99 E	42100	412	2502 COMPLETE DETAIL/	REP & MAINT VE	1133080
CASPERSON MOTORS	101	3/1/2011	\$598.29 E	42100	412	REPLACE FRONT BRAKE	REP & MAINT VE	1133028
TR COMPUTER SALES LLC	101	3/28/2011	\$37.50 E	42100	416	COMPUTER CONSULTING	REPAIR/MAINT O	1133122
TR COMPUTER SALES LLC	101	3/28/2011	\$300.00 E	42100	416	COMPUTER CONSULTING	REPAIR/MAINT O	1133122
TR COMPUTER SALES LLC	101	3/15/2011	\$240.00 E	42100	416	COMPUTER CONSULTING	REPAIR/MAINT O	1133122
TR COMPUTER SALES LLC	101	3/1/2011	\$52.10 E	42100	416	SYMANTEC BACKUP YRL	REPAIR/MAINT O	1133031
TR COMPUTER SALES LLC	101	3/15/2011	\$7.50 E	42100	416	COMPUTER CONSULTING	REPAIR/MAINT O	1133122
DEPT 42100 POLICE			\$48,443.34					
DEPT 42200 FIRE PROTECTION								
	101	3/20/2011	\$983.33 E	42200	101	Labor Distribution	WAGES AND SAL	
	101	3/20/2011	\$60.97 E	42200	122	Labor Distribution	CONT TO RET., S	
	101	3/20/2011	\$14.26 E	42200	170	Labor Distribution	MEDICARE	
RIVER VALLEY PRINTING	101	3/9/2011	\$83.57 E	42200	201	OPERATING MATERIAL/FI	OFFICE SUPPLIE	1133112
RIVER VALLEY PRINTING	101	3/23/2011	\$58.92 E	42200	201	FIRE INCIDENT REPORTS	OFFICE SUPPLIE	1133112
M-R SIGN COMPANY, INC	101	3/23/2011	\$198.84 E	42200	202	OPERATING SUPPLIES/FI	UNIFORMS - MIS	1133102
ASPEN MILLS INC	101	3/9/2011	\$193.30 E	42200	202	OPERATING MATERIAL/FI	UNIFORMS - MIS	1133072
HOLIDAY FLEET	101	3/8/2011	\$566.34 E	42200	212	FUEL	MOTOR FUELS &	1133037
NFFPA	101	3/23/2011	\$1,615.50 E	42200	217	NFCSS INTERNET SINGL	MATERIALS & PR	1133107
NEW PIG CORPORATION	101	3/23/2011	\$400.89 E	42200	220	OPERATING SUPPLIES/FI	OPERATING SUP	1133106
HD SUPPLY FACILITIES MAI	101	3/23/2011	\$113.59 E	42200	240	TOOL SUUPLIES	SMALL TOOLS-E	1133090
HD SUPPLY FACILITIES MAI	101	3/23/2011	\$15.82 E	42200	240	BUILDING & TOOLS/FIRE	SMALL TOOLS-E	1133090
MUNICIPAL EMERGENCY SE	101	3/23/2011	\$134.29 E	42200	240	ADAPER/FIRE DEPT.	SMALL TOOLS-E	1133103
ECKBERG, LAMMERS, BRIG	101	3/15/2011	\$28.00 E	42200	306	FIRE FORD TAURUS LEA	PROF SER-OTHE	1133082
ECKBERG, LAMMERS, BRIG	101	3/15/2011	\$14.00 E	42200	306	REPORT ON ABANDONE	PROF SER-OTHE	1133082
ECKBERG, LAMMERS, BRIG	101	3/15/2011	\$100.00 E	42200	306	LIEN RECORD ON ABAND	PROF SER-OTHE	1133082
NEXTEL COMMUNICATIONS	101	3/9/2011	\$207.51 E	42200	321	PHONES/FIRE DEPT.	COMMUNICATION	1133042
NEXTEL COMMUNICATIONS	101	3/23/2011	\$147.32 E	42200	321	PHONES/FIRE DEPT.	COMMUNICATION	1133063
ANCOM COMMUNICATIONS I	101	3/9/2011	\$12.50 E	42200	323	FIRE DEPT. REPLACED P	RADIOS-REPAIR	1133043
XCEL	101	3/8/2011	\$288.73 E	42200	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVI	1133040
XCEL	101	3/8/2011	\$731.26 E	42200	381	GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1133040
WASHINGTON COUNTY PUB	101	3/23/2011	\$3,400.68 E	42200	391	1QTR. RADIOS/FIRE DEP	SHARED AUTOM	1133130
EISINGER, JAKE	101	3/28/2011	\$148.59 E	42200	402	MILEAGE	CONFERENCES &	1133084
EISINGER, JAKE	101	3/28/2011	\$418.66 E	42200	402	MEALS	CONFERENCES &	1133084
FIRE INSTRUCTION & RESC	101	3/23/2011	\$1,700.00 E	42200	402	FIREFIGHTER CLASS AN	CONFERENCES &	1133087
EISINGER, JAKE	101	3/28/2011	\$838.88 E	42200	402	LODGING	CONFERENCES &	1133084
CARQUEST OF STILLWATER	101	3/23/2011	\$18.65 E	42200	412	VEHICLE MAINT./FIRE DE	REP & MAINT VE	1133075
T. R. F. SUPPLY	101	3/23/2011	\$243.56 E	42200	420	FIRE HALL SUPPLIES/FIR	R & M BLDGS, ST	1133119
HD SUPPLY FACILITIES MAI	101	3/23/2011	\$330.40 E	42200	420	BUILDING MAINT.	R & M BLDGS, ST	1133090
HD SUPPLY FACILITIES MAI	101	3/23/2011	\$15.81 E	42200	420	BUILDING & TOOLS/FIRE	R & M BLDGS, ST	1133090
MINNESOTA STATE FIRE DE	101	3/23/2011	\$288.00 E	42200	433	2011 MEMBERSHIP DUES	DUES & MEMBER	1133101
DEPT 42200 FIRE PROTECTION			\$13,372.17					
DEPT 43100 STREET MAINT								
	101	3/7/2011	\$1,922.40 E	43100	101	Labor Distribution	WAGES AND SAL	
	101	3/21/2011	\$1,922.40 E	43100	101	Labor Distribution	WAGES AND SAL	

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	101	3/21/2011	\$1,779.15 E	43100	102	Labor Distribution	OVERTIME	
	101	3/21/2011	\$268.36 E	43100	121	Labor Distribution	P E R A	
	101	3/7/2011	\$139.38 E	43100	121	Labor Distribution	P E R A	
	101	3/21/2011	\$227.90 E	43100	122	Labor Distribution	CONT TO RET., S	
	101	3/7/2011	\$117.94 E	43100	122	Labor Distribution	CONT TO RET., S	
	101	3/7/2011	\$124.04 E	43100	126	Labor Distribution	H S A	
	101	3/21/2011	\$156.92 E	43100	126	Labor Distribution	H S A	
	101	3/7/2011	\$259.91 E	43100	131	Labor Distribution	CONT TO EMPLO	
	101	3/21/2011	\$272.65 E	43100	131	Labor Distribution	CONT TO EMPLO	
	101	3/21/2011	\$53.31 E	43100	170	Labor Distribution	MEDICARE	
	101	3/7/2011	\$27.58 E	43100	170	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLUTI	101	3/15/2011	\$9.30 E	43100	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1133092
HOLIDAY FLEET	101	3/8/2011	\$1,498.29 E	43100	212	FUEL	MOTOR FUELS &	1133037
ECONO SIGNS	101	3/21/2011	\$251.28 E	43100	220	TRAFFIC SINGS	OPERATING SUP	1133083
ECONO SIGNS	101	3/21/2011	\$242.60 E	43100	220	TRAFFIC SIGNS	OPERATING SUP	1133083
U S BANK VISA	101	3/30/2011	\$160.58 E	43100	220	NORTHERN TOOL EQUIP	OPERATING SUP	1133124
TEAM LABORATORY CHEMI	101	3/30/2011	\$188.10 E	43100	220	SNOW PLOW LUBE	OPERATING SUP	1133120
ECONO SIGNS	101	3/30/2011	\$201.60 E	43100	220	TRAFFIC SIGNAGE	OPERATING SUP	1133083
AGGREGATE INDUSTRIES	101	3/21/2011	\$55.20 E	43100	225	ROAD SAND	SALT & SAND PU	1133069
AGGREGATE INDUSTRIES	101	3/21/2011	\$49.89 E	43100	225	ROAD SAND	SALT & SAND PU	1133069
AGGREGATE INDUSTRIES	101	3/30/2011	\$59.73 E	43100	225	ROAD SAND	SALT & SAND PU	1133069
AGGREGATE INDUSTRIES	101	3/21/2011	\$46.28 E	43100	225	ROAD SAND	SALT & SAND PU	1133069
AGGREGATE INDUSTRIES	101	3/14/2011	\$149.69 E	43100	225	ROAD SAND	SALT & SAND PU	1133069
AGGREGATE INDUSTRIES	101	3/14/2011	\$71.77 E	43100	225	ROAD SAND	SALT & SAND PU	1133069
AGGREGATE INDUSTRIES	101	3/14/2011	\$62.86 E	43100	225	ROAD SAND	SALT & SAND PU	1133069
AGGREGATE INDUSTRIES	101	3/21/2011	\$48.01 E	43100	225	ROAD SAND	SALT & SAND PU	1133069
AUTO-OWNERS FLOOD INS.	101	3/9/2011	\$414.75 E	43100	360	98 2ND AVE S. INS.	INSURANCE/P&L	1133044
U S BANK VISA	101	3/30/2011	\$313.13 E	43100	412	INTERSTATE OWER	REP & MAINT VE	1133124
H&L MESABI	101	3/21/2011	\$24.24 E	43100	412	PARTS - CUTTING EDGE	REP & MAINT VE	1133088
CRYSTEEL	101	3/21/2011	\$617.93 E	43100	412	PARTS - SNOWPLOW SP	REP & MAINT VE	1133078
TRI STATE BOBCAT INC	101	3/14/2011	\$45.66 E	43100	412	PARTS - RELAY - TOOLC	REP & MAINT VE	1133123
ZIEGLER INC.	101	3/30/2011	\$713.52 E	43100	412	PARTS - CAT LOADER	REP & MAINT VE	1133132
CARQUEST OF STILLWATER	101	3/14/2011	\$19.07 E	43100	412	ELECTRICAL SUPPLIES	REP & MAINT VE	1133075
ZIEGLER INC.	101	3/30/2011	\$11.19 E	43100	412	PARTS-LOADER	REP & MAINT VE	1133132
CARQUEST OF STILLWATER	101	3/14/2011	\$22.58 E	43100	412	ELECTRICAL SUPPLIES	REP & MAINT VE	1133075
TR COMPUTER SALES LLC	101	3/15/2011	\$1.50 E	43100	416	COMPUTER CONSULTING	REPAIR/MAINT O	1133122
TR COMPUTER SALES LLC	101	3/28/2011	\$7.50 E	43100	416	COMPUTER CONSULTING	REPAIR/MAINT O	1133122
TR COMPUTER SALES LLC	101	3/1/2011	\$10.42 E	43100	416	SYMANTEC BACKUP YRL	REPAIR/MAINT O	1133031
DEPT 43100 STREET MAINT			\$12,568.61					
DEPT 43130 STREET - FLOOD PREPARATION								
MILLER EXCAVATING	101	3/30/2011	\$1,604.31 E	43130	224	SAND - FLOOD	FLOOD EXPENSE	1133100
VIKING INDUSTRIAL CENTE	101	3/21/2011	\$160.31 E	43130	224	SAFETY VESTS	FLOOD EXPENSE	1133126
U S BANK VISA	101	3/30/2011	\$321.38 E	43130	224	GRUBER PALLETS	FLOOD EXPENSE	1133124
U S BANK VISA	101	3/30/2011	\$214.25 E	43130	224	GRUBER PALLETS	FLOOD EXPENSE	1133124
MENARDS-STILLWATER	101	3/30/2011	\$53.56 E	43130	224	DRAIN PLUGS - FLOOD	FLOOD EXPENSE	1133098
S E H	101	3/29/2011	\$168.16 E	43130	301	FLOOD PREPARTATION P	PROF SER-ENGIN	1133113
DEPT 43130 STREET - FLOOD PREPARA			\$2,521.97					
DEPT 43160 STREET LIGHTING								
XCEL	101	3/8/2011	\$1,783.02 E	43160	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVI	1133040
DEPT 43200 PARKS								
	101	3/21/2011	\$904.75 E	43200	050	Labor Distribution	SEASONAL/PART	
	101	3/7/2011	\$649.00 E	43200	050	Labor Distribution	SEASONAL/PART	
	101	3/7/2011	\$40.24 E	43200	122	Labor Distribution	CONT TO RET., S	
	101	3/21/2011	\$56.09 E	43200	122	Labor Distribution	CONT TO RET., S	
	101	3/21/2011	\$13.12 E	43200	170	Labor Distribution	MEDICARE	
	101	3/7/2011	\$9.41 E	43200	170	Labor Distribution	MEDICARE	

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AUTO-OWNERS FLOOD INS.	101	3/9/2011	\$414.75	E	43200	360 98 2ND AVE S. INS.	INSURANCE/P&L	1133044
TR COMPUTER SALES LLC	101	3/1/2011	\$10.42	E	43200	416 SYMANTEC BACKUP YRL	REPAIR/MAINT O	1133031
TR COMPUTER SALES LLC	101	3/28/2011	\$7.50	E	43200	416 COMPUTER CONSULTING	REPAIR/MAINT O	1133122
TR COMPUTER SALES LLC	101	3/15/2011	\$1.50	E	43200	416 COMPUTER CONSULTING	REPAIR/MAINT O	1133122
AMERICAN FLAGPOLE & FLA	101	3/21/2011	\$159.62	E	43200	420 FLAGPOLE LIGHT	R & M BLDGS, ST	1133071
U S BANK VISA	101	3/30/2011	\$32.94	E	43200	420 ACE HARDWARE	R & M BLDGS, ST	1133124
U S BANK VISA	101	3/30/2011	\$22.46	E	43200	420 ACE HARDWARE	R & M BLDGS, ST	1133124
DEPT 43200 PARKS			\$2,321.80					
FUND 101 GENERAL			\$112,186.28					
FUND 102 STREET RECONSTRUCTION								
DEPT 41601 ALLEY PAVING PROJECT								
S E H	102	3/29/2011	\$2,752.76	E	41601	301 BAYPORT I & IMPROVE	PROF SER-ENGIN	1133113
FUND 202 DRUG FORFEITURE								
DEPT 42101 DARE EXPENDITURES								
EMERGENCY AUTOMOTIVE	202	3/28/2011	\$667.84	E	42101	449 K9 AUTO REPAIR/POLICE	DRUG FORFITUR	1133085
MINNESOTA DEPT OF FINAN	202	3/10/2011	\$216.09	E	42101	449 CASE-HEID#108500373	DRUG FORFITUR	1133047
WASHINTON COUNTY ATTO	202	3/10/2011	\$432.18	E	42101	449 CASE-HEID #108500373	DRUG FORFITUR	1133046
DEPT 42101 DARE EXPENDITURES			\$1,316.11					
FUND 202 DRUG FORFEITURE			\$1,316.11					
FUND 206 WATER/SEWER IMPROVEMENT FUND								
DEPT 41603 SO MN STREET UTILITY PROJECT								
VISU-SEWER	206	3/29/2011	\$7,524.00	E	41603	305 2010 1&I IMPROVEMENTS	PROF SER-CONT	1133127
FUND 209 DEVELOPER REIMBURSED PROJECTS								
DEPT 41912 INSPIRATION								
S E H	209	3/29/2011	\$104.86	E	41912	301 BAYTOWN WATER EXTE	PROF SER-ENGIN	1133113
FUND 210 K-9 UNIT								
DEPT 42103 K - 9 UNIT								
EMERGENCY AUTOMOTIVE	210	3/8/2011	\$255.00	E	42103	412 PET BARRIER/K9 UNIT	REP & MAINT VE	1133036
FUND 211 LIBRARY								
DEPT 45500 LIBRARY								
	211	3/7/2011	\$2,584.32	E	45500	050 Labor Distribution	SEASONAL/PART	
	211	3/21/2011	\$2,642.46	E	45500	050 Labor Distribution	SEASONAL/PART	
	211	3/21/2011	\$3,013.30	E	45500	101 Labor Distribution	WAGES AND SAL	
	211	3/7/2011	\$3,013.30	E	45500	101 Labor Distribution	WAGES AND SAL	
	211	3/7/2011	\$389.79	E	45500	121 Labor Distribution	P E R A	

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	211	3/21/2011	\$388.02 E	45500	121	Labor Distribution	P E R A	
	211	3/7/2011	\$340.84 E	45500	122	Labor Distribution	CONT TO RET., S	
	211	3/21/2011	\$344.44 E	45500	122	Labor Distribution	CONT TO RET., S	
	211	3/21/2011	\$39.55 E	45500	131	Labor Distribution	CONT TO EMPLO	
	211	3/7/2011	\$106.00 E	45500	131	Labor Distribution	CONT TO EMPLO	
	211	3/21/2011	\$80.56 E	45500	170	Labor Distribution	MEDICARE	
	211	3/7/2011	\$79.72 E	45500	170	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLUTI	211	3/28/2011	\$97.46 E	45500	201	OPERATING SUPPLIES/LI	OFFICE SUPPLIE	1133092
BAKER & TAYLOR	211	3/28/2011	\$301.34 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133074
BAKER & TAYLOR	211	3/28/2011	\$145.92 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133074
BAKER & TAYLOR	211	3/28/2011	\$43.29 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133074
BAKER & TAYLOR	211	3/28/2011	\$76.91 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133074
BAKER & TAYLOR	211	3/28/2011	\$108.21 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133074
BAKER & TAYLOR	211	3/28/2011	\$32.37 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133074
BAKER & TAYLOR	211	3/28/2011	\$231.65 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133074
BAKER & TAYLOR	211	3/28/2011	\$120.47 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133074
BAKER & TAYLOR	211	3/28/2011	\$94.81 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133074
BAKER & TAYLOR	211	3/28/2011	\$68.64 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133074
BAKER & TAYLOR	211	3/28/2011	\$12.56 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133074
BAKER & TAYLOR	211	3/28/2011	\$7.62 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133074
BAKER & TAYLOR	211	3/28/2011	\$414.52 E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133074
INNOVATIVE OFFICE SOLUTI	211	3/28/2011	\$92.54 E	45500	220	OPERATING SUPPLIES/LI	OPERATING SUP	1133092
DEMCO	211	3/28/2011	\$33.13 E	45500	220	OPERATING SUPPLIES/LI	OPERATING SUP	1133079
DEMCO	211	3/28/2011	\$67.43 E	45500	220	OPERATING MATERIAL/LI	OPERATING SUP	1133079
SHARON SIPPEL	211	3/28/2011	\$1,500.00 E	45500	302	CLEANING SERVICES/LIB	CONTRACT SERV	1133116
WASHINGTON COUNTY LIBR	211	3/30/2011	\$141.43 E	45500	321	DATA LINE MARCH 2011 -	COMMUNICATION	1133129
OFFICE OF ENT TECHNOLO	211	3/28/2011	\$69.89 E	45500	321	PHONE/LIBRARY	COMMUNICATION	1133109
WASHINGTON COUNTY LIBR	211	3/28/2011	\$141.43 E	45500	321	DATA LINE FOR FEB 2011	COMMUNICATION	1133129
COMCAST	211	3/28/2011	\$5.00 E	45500	321	HIGH-SPEED INTERNET/L	COMMUNICATION	1133076
XCEL	211	3/8/2011	\$931.92 E	45500	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVI	1133040
XCEL	211	3/8/2011	\$558.23 E	45500	381	GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1133040
TOSHIBA BUSINESS SOLUTI	211	3/28/2011	\$35.44 E	45500	416	BAND/LIBRARY	REPAIR/MAINT O	1133121
INNOVATIVE OFFICE SOLUTI	211	3/28/2011	\$64.80 E	45500	420	OPERATING SUPPLIES/LI	R & M BLDGS, ST	1133092
DEPT 45500 LIBRARY			\$18,419.31					
FUND 211 LIBRARY			\$18,419.31					
FUND 601 WATER								
DEPT 46110 WATER-PUMPHOUSE								
XCEL	601	3/8/2011	\$1,792.29 E	46110	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVI	1133040
XCEL	601	3/8/2011	\$251.50 E	46110	381	GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1133040
DEPT 46110 WATER-PUMPHOUSE			\$2,043.79					
DEPT 46120 WATER								
	601	3/7/2011	\$4,199.79 E	46120	101	Labor Distribution	WAGES AND SAL	
	601	3/21/2011	\$4,209.79 E	46120	101	Labor Distribution	WAGES AND SAL	
	601	3/7/2011	\$304.51 E	46120	121	Labor Distribution	P E R A	
	601	3/21/2011	\$305.24 E	46120	121	Labor Distribution	P E R A	
	601	3/7/2011	\$252.12 E	46120	122	Labor Distribution	CONT TO RET., S	
	601	3/21/2011	\$252.91 E	46120	122	Labor Distribution	CONT TO RET., S	
	601	3/7/2011	\$205.91 E	46120	126	Labor Distribution	H S A	
	601	3/21/2011	\$189.59 E	46120	126	Labor Distribution	H S A	
	601	3/21/2011	\$398.50 E	46120	131	Labor Distribution	CONT TO EMPLO	
	601	3/7/2011	\$533.31 E	46120	131	Labor Distribution	CONT TO EMPLO	
	601	3/7/2011	\$58.98 E	46120	170	Labor Distribution	MEDICARE	
	601	3/21/2011	\$59.15 E	46120	170	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLUTI	601	3/15/2011	\$9.30 E	46120	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1133092
HOLIDAY FLEET	601	3/8/2011	\$269.88 E	46120	212	FUEL	MOTOR FUELS &	1133037
STATE OF MINNESOTA DEP	601	3/14/2011	\$100.00 E	46120	216	CHLORINE REPORTING	CHEMICALS AND	1133117
U S BANK VISA	601	3/30/2011	\$12.61 E	46120	216	THE UPS STORE	CHEMICALS AND	1133124

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STATE OF MINNESOTA DEP	601	3/14/2011	\$100.00 E	46120	216	CHLORINE REPORTING	CHEMICALS AND	1133117
HAWKINS WATER	601	3/14/2011	\$78.86 E	46120	216	WATER TESTING	CHEMICALS AND	1133089
HAWKINS WATER	601	3/30/2011	\$78.86 E	46120	216	WATER TEST	CHEMICALS AND	1133089
HAWKINS WATER	601	3/14/2011	\$15.00 E	46120	216	WATER TREATMENT - CH	CHEMICALS AND	1133089
STATE OF MINNESOTA DEP	601	3/14/2011	\$100.00 E	46120	216	CHLORINE REPORTING	CHEMICALS AND	1133117
MENARDS-STILLWATER	601	3/14/2011	\$2.65 E	46120	220	ANT KILLER - PUBLIC WO	OPERATING SUP	1133098
ONE CALL CONCEPTS	601	3/14/2011	\$14.50 E	46120	307	GOPHER STATE LOCATE	GOPHER STATE	1133110
COMCAST	601	3/21/2011	\$59.95 E	46120	321		COMMUNICATION	1133076
U S BANK VISA	601	3/30/2011	\$54.57 E	46120	321	USA MOBILITY WIRELES	COMMUNICATION	1133124
POSTMASTER	601	3/30/2011	\$162.91 E	46120	322	1ST QTR 2011	POSTAGE	1133067
POSTMASTER	601	3/8/2011	\$28.87 E	46120	322	NEWS LETTER	POSTAGE	1133041
PROFESSIONAL WIRELESS	601	3/21/2011	\$141.56 E	46120	323	RADIO REPAIR/PUBLIC W	RADIOS-REPAIR	1133111
U S BANK VISA	601	3/30/2011	\$16.63 E	46120	323	USPS	RADIOS-REPAIR	1133124
AUTO-OWNERS FLOOD INS.	601	3/9/2011	\$414.75 E	46120	360	98 2ND AVE S. INS.	INSURANCE/P&L	1133044
XCEL	601	3/8/2011	\$1,184.55 E	46120	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVI	1133040
XCEL	601	3/8/2011	\$1,681.26 E	46120	381	GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1133040
ESCH CONSTRUCTION SUP	601	3/30/2011	\$397.44 E	46120	412	TOOL REPAIR	REP & MAINT VE	1133086
ESCH CONSTRUCTION SUP	601	3/30/2011	\$74.62 E	46120	412	TOOL SERVICE	REP & MAINT VE	1133086
STONEBROOKE EQUIPMENT	601	3/14/2011	\$75.29 E	46120	412	SERVICE - CHEV 4 X 4	REP & MAINT VE	1133118
CARQUEST OF STILLWATER	601	3/30/2011	\$14.73 E	46120	412	BULBS - AUTO PARTS	REP & MAINT VE	1133075
NORTHERN SAFETY TECHN	601	3/14/2011	\$93.49 E	46120	412	PARTS - STROBE LIGHTS	REP & MAINT VE	1133108
TRI STATE BOBCAT INC	601	3/21/2011	\$173.87 E	46120	412	PARTS-TOOL CAT	REP & MAINT VE	1133123
TR COMPUTER SALES LLC	601	3/1/2011	\$10.42 E	46120	416	SYMANTEC BACKUP YRL	REPAIR/MAINT O	1133031
TR COMPUTER SALES LLC	601	3/28/2011	\$7.50 E	46120	416	COMPUTER CONSULTING	REPAIR/MAINT O	1133122
TR COMPUTER SALES LLC	601	3/15/2011	\$1.50 E	46120	416	COMPUTER CONSULTING	REPAIR/MAINT O	1133122
LABCO, INC	601	3/30/2011	\$805.27 E	46120	419	HYDRANT REPAIR	REPAIR & MAINT	1133095
U S BANK VISA	601	3/30/2011	\$91.88 E	46120	419	MENARDS	REPAIR & MAINT	1133124
HENRYS WATERWORKS, IN	601	3/21/2011	\$12.04 E	46120	419	GASKETS-CURB STOP	REPAIR & MAINT	1133091
U S BANK VISA	601	3/30/2011	\$12.19 E	46120	419	MENARDS	REPAIR & MAINT	1133124
ALBERG CONSTRUCTION	601	3/14/2011	\$680.00 E	46120	420	INSTALL DOUBLE STREN	R & M BLDGS, ST	1133070
DEPT 46120 WATER			\$17,946.75					
FUND 601 WATER			\$19,990.54					
FUND 602 SEWER								
DEPT 46200 SEWER - OPERATING								
	602	3/21/2011	\$4,199.79 E	46200	101	Labor Distribution	WAGES AND SAL	
	602	3/7/2011	\$4,199.79 E	46200	101	Labor Distribution	WAGES AND SAL	
	602	3/7/2011	\$304.41 E	46200	121	Labor Distribution	P E R A	
	602	3/21/2011	\$304.42 E	46200	121	Labor Distribution	P E R A	
	602	3/7/2011	\$252.08 E	46200	122	Labor Distribution	CONT TO RET., S	
	602	3/21/2011	\$252.26 E	46200	122	Labor Distribution	CONT TO RET., S	
	602	3/7/2011	\$205.87 E	46200	126	Labor Distribution	H S A	
	602	3/21/2011	\$189.31 E	46200	126	Labor Distribution	H S A	
	602	3/7/2011	\$533.14 E	46200	131	Labor Distribution	CONT TO EMPLO	
	602	3/21/2011	\$397.77 E	46200	131	Labor Distribution	CONT TO EMPLO	
	602	3/7/2011	\$58.94 E	46200	170	Labor Distribution	MEDICARE	
	602	3/21/2011	\$58.99 E	46200	170	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLUTI	602	3/15/2011	\$9.33 E	46200	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1133092
T. R. F. SUPPLY	602	3/21/2011	\$306.09 E	46200	220	SHOP SUPPLIES	OPERATING SUP	1133119
MENARDS-STILLWATER	602	3/14/2011	\$41.50 E	46200	240	SHOP SUPPLIES - PUBLI	SMALL TOOLS-E	1133098
POSTMASTER	602	3/8/2011	\$28.88 E	46200	322	NEWS LETTER	POSTAGE	1133041
POSTMASTER	602	3/30/2011	\$162.91 E	46200	322	1ST QTR 2011	POSTAGE	1133067
AUTO-OWNERS FLOOD INS.	602	3/9/2011	\$414.75 E	46200	360	98 2ND AVE S. INS.	INSURANCE/P&L	1133044
TR COMPUTER SALES LLC	602	3/1/2011	\$10.43 E	46200	416	SYMANTEC BACKUP YRL	REPAIR/MAINT O	1133031
TR COMPUTER SALES LLC	602	3/28/2011	\$7.50 E	46200	416	COMPUTER CONSULTING	REPAIR/MAINT O	1133122
TR COMPUTER SALES LLC	602	3/15/2011	\$1.50 E	46200	416	COMPUTER CONSULTING	REPAIR/MAINT O	1133122
NEENAH FOUNDRY COMPA	602	3/21/2011	\$127.18 E	46200	419	MANHOLE COVER	REPAIR & MAINT	1133105
DEPT 46200 SEWER - OPERATING			\$12,066.84					

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DEPT 46990 SEWER - NON-OPERATING								
METROPOLITAN COUNCIL (S	602	3/15/2011	\$31,010.92	E	46990	434 ANNUAL FLOW CHARGE	STATE FEES FOR	1133099
FUND 602 SEWER			<u>\$43,077.76</u>					
FUND 803 P & Z ESCROWS								
DEPT 80014 GROUP 41 (MIKE SCHALON								
ECKBERG, LAMMERS, BRIG	803	3/15/2011	\$77.00	E	80014	300 GROUP 41 LITIGATION	PROF SER-LEGAL	1133082
DEPT 80029 BRIAN ZELLER								
ECKBERG, LAMMERS, BRIG	803	3/15/2011	\$189.00	E	80029	300 ZELLER PLAN REVIEW	PROF SER-LEGAL	1133082
FUND 803 P & Z ESCROWS			<u>\$266.00</u>					
			<u>\$205,892.62</u>					

City of Bayport

294 North 3rd Street

Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

Building Permit Log

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Permit Number: BP2011-6	Filing Date: 3/14/2011
Parcel Address: 332 PERIWINKLE Place	BAYPORT, MN 55003
Applicant: THE ROTTLUND CO., INC.	Applicant Phone: 651-638-0500
THE ROTTLUND CO., INC. RESIDENTIAL BUILDER	
Construction Value: \$300,000.00	Total Fees: \$9,253.64

Permit Number: BP2011-7	Filing Date: 3/17/2011
Parcel Address: 1037 PLANTERS Path	BAYPORT, MN 55003
Applicant: THE ROTTLUND CO., INC.	Applicant Phone: 651-638-0500
THE ROTTLUND CO., INC. RESIDENTIAL BUILDER	
Construction Value: \$204,000.00	Total Fees: \$8,255.24

Permit Number: BP2011-8	Filing Date: 3/22/2011
Parcel Address: 948 INSPIRATION PARKWAY N.	BAYPORT, MN 55003
Applicant: DR HORTON, INC MINNESOTA	Applicant Phone: 952-985-7806
DR HORTON, INC MINNESOTA RESIDENTIAL	
Construction Value: \$265,000.00	Total Fees: \$8,889.64

Permit Number: BP2011-9	Filing Date: 3/30/2011
Parcel Address: 954 INSPIRATION PARKWAY N.	BAYPORT, MN 55003
Applicant: DR HORTON, INC MINNESOTA	Applicant Phone: 952-985-7806
DR HORTON, INC MINNESOTA RESIDENTIAL	
Construction Value: \$278,000.00	Total Fees: \$9,024.84

Permit Number: MC2011-9	Filing Date: 3/29/2011
Parcel Address: 1218 PIONEER TRAIL	BAYPORT, MN 55003
Applicant: BURNSVILLE HEATING & AC	Applicant Phone: 952-894-0005
BURNSVILLE HEATING & AC MECHANICAL	
Construction Value: \$6,300.00	Total Fees: \$80.00

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Permit Number: PL2011-6
Parcel Address: 3969 PARADISE AVENUE
Applicant: BOHN WELL DRILLING COMPANY
BOHN WELL DRILLING COMPANY SEWER & WATER
Construction Value:

Filing Date: 3/7/2011
STILLWATER, MN 55082
Applicant Phone: 952-445-4809
Total Fees: \$1,430.00

Permit Number: PL2011-7
Parcel Address: 1218 PIONEER TRAIL
Applicant: SILVER TREE PLUMBING &
SILVER TREE PLUMBING & HEATING, LLC
Construction Value: \$8,000.00

Filing Date: 3/22/2011
BAYPORT, MN 55003
Applicant Phone: 651-319-4103
Total Fees: \$80.00

Permit Number: TS2011-1
Parcel Address: 409 3rd St. N.
Applicant: FATHER RANDAL KASEL
OWNER OWNER
Construction Value:

Filing Date: 3/3/2011
Bayport, MN 55003
Applicant Phone: 651-439-4511
Total Fees: \$25.50

Permit Number: TS2011-2,3,4,5
Parcel Address: 409 3rd St. N.
Applicant: FR. RANDAL KASEL
OWNER OWNER
Construction Value:

Filing Date: 3/11/2011
Bayport, MN 55003
Applicant Phone:
Total Fees: \$100.00



Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
 444 Cedar Street Suite 222, St. Paul MN 55101-5133
 (651) 201-7507 Fax (651) 297-5259 TTY (651) 282-6555
 WWW.DPS.STATE.MN.US



**APPLICATION AND PERMIT
 FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION <i>Bayport Marina Assoc</i>		DATE ORGANIZED <i>1/88</i>	TAX EXEMPT NUMBER <i>41-163-1242</i>	
STREET ADDRESS <i>200 5th Ave S</i>		CITY <i>Bayport</i>	STATE <i>MN</i>	ZIP CODE <i>65003</i>
NAME OF PERSON MAKING APPLICATION <i>Kathy Curtis</i>		BUSINESS PHONE <i>(651) 439-2040</i>	HOME PHONE <i>()</i>	
DATES LIQUOR WILL BE SOLD <i>May 7 2011</i>		TYPE OF ORGANIZATION <input type="checkbox"/> CLUB <input type="checkbox"/> CHARITABLE <input type="checkbox"/> RELIGIOUS <input checked="" type="checkbox"/> OTHER NONPROFIT		
ORGANIZATION OFFICER'S NAME <i>Gregg Nelson, General Mgr</i>		ADDRESS <i>200 Fifth Ave So, Bayport mn 55003</i>		
ORGANIZATION OFFICER'S NAME <i>Michelle Lemanski, Commodore</i>		ADDRESS <i>7340 Manning Ave No, Grant mn 55082</i>		
ORGANIZATION OFFICER'S NAME <i>Russell Sheaffer, Vice Comm.</i>		ADDRESS <i>917 Pineridge Court, Mahanedi, mn 55115</i>		
Location license will be used. If an outdoor area, describe <i>Grounds and Clubhouse of the marina</i>				

Will the applicant contract for intoxicating liquor service? If so, give the name and address of the liquor licensee providing the service.
No

Will the applicant carry liquor liability insurance? If so, please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL & GAMBLING ENFORCEMENT

CITY/COUNTY _____ DATE APPROVED _____

CITY FEE AMOUNT _____ LICENSE DATES _____

DATE FEE PAID _____

SIGNATURE CITY CLERK OR COUNTY OFFICIAL _____ APPROVED DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT _____

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the License for the event



City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
<http://www.ci.bayport.mn.us>

City of Bayport
SPECIAL EVENT APPLICATION

A special event application form is required for individuals or organizations who wish to hold a public or private event in the city and require the use of city property and/or special city services. For most special events, City Council approval is required. Therefore, it is important to plan ahead and submit the application form to City Hall at least two weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. For example, if the proposed event is to be held on June 15, 2010, the special event application form and fee must be submitted by May 24, 2010 in order to be considered at the June 7, 2010 City Council meeting.

Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate special requests for city services associated with the event.

Property Information	
Address: Hwy 95 from 2nd Ave S. To 7th Ave N, 5th St N, 5th Ave N	
City: Bayport State: Minnesota Zip Code: 55003 See attached map	
Owner Name: City of Bayport	
Home Phone Number:	Work/Cell Phone Number:
Owner Address:	
City/State/Zip:	

Applicant Information	<input type="checkbox"/> Individual/For-profit organization	<input type="checkbox"/> Public entity/Non-profit organization
Applicant Name: Hesley Jensen American Legion Post 491		
Home Phone Number:	Work/Cell Phone Number:	
651-439-9207		
Address: 555 N. 2nd St		
City/State/Zip: Bayport MN 55003		
Email Address: harbor@1@comcast.net		

Description of Request	
Memorial Day Parade	
Event Information	Start Date: May 30 2011 7:00AM End Date: May 30 2011 Noon
Days of Operation (check all that apply)	
<input type="checkbox"/> Sunday <input checked="" type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday	
Hours of Operation:	
Weekdays:	
Weekends:	

Requested City Assistance and/or Services
<p>Police Dept. - Traffic Control, No parking signs</p> <p>Fire Dept. - Units for parade</p> <p>Public Works - Baracades for streets</p> <p>Administration - Submit attached MnDOT permit</p>

Application Process and Fees

The processing fee for the application and must be submitted with the application form to City Hall. Any additional fees and expenses associated with this request are the responsibility of the applicant/property owner, and will be billed to the applicant/property owner by the city.

Attachments to be submitted with application

- A diagram of the proposed premises
- If the request involves the sale of produce, uncooked meat, or dairy, etc., the applicant must provide a copy of all license applications required by the Department of Agriculture for City Council approval. For license information, please contact JoNeil O'Neil at 651-779-5015.
- If the request involves cooked/prepared food or beverages, the applicant must provide a copy of all license applications required by Washington County Public Health and Environment for City Council approval. For license information, please contact 651-430-6655.

The undersigned understand that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application.

The undersigned hereby apply for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete to the best of their knowledge.

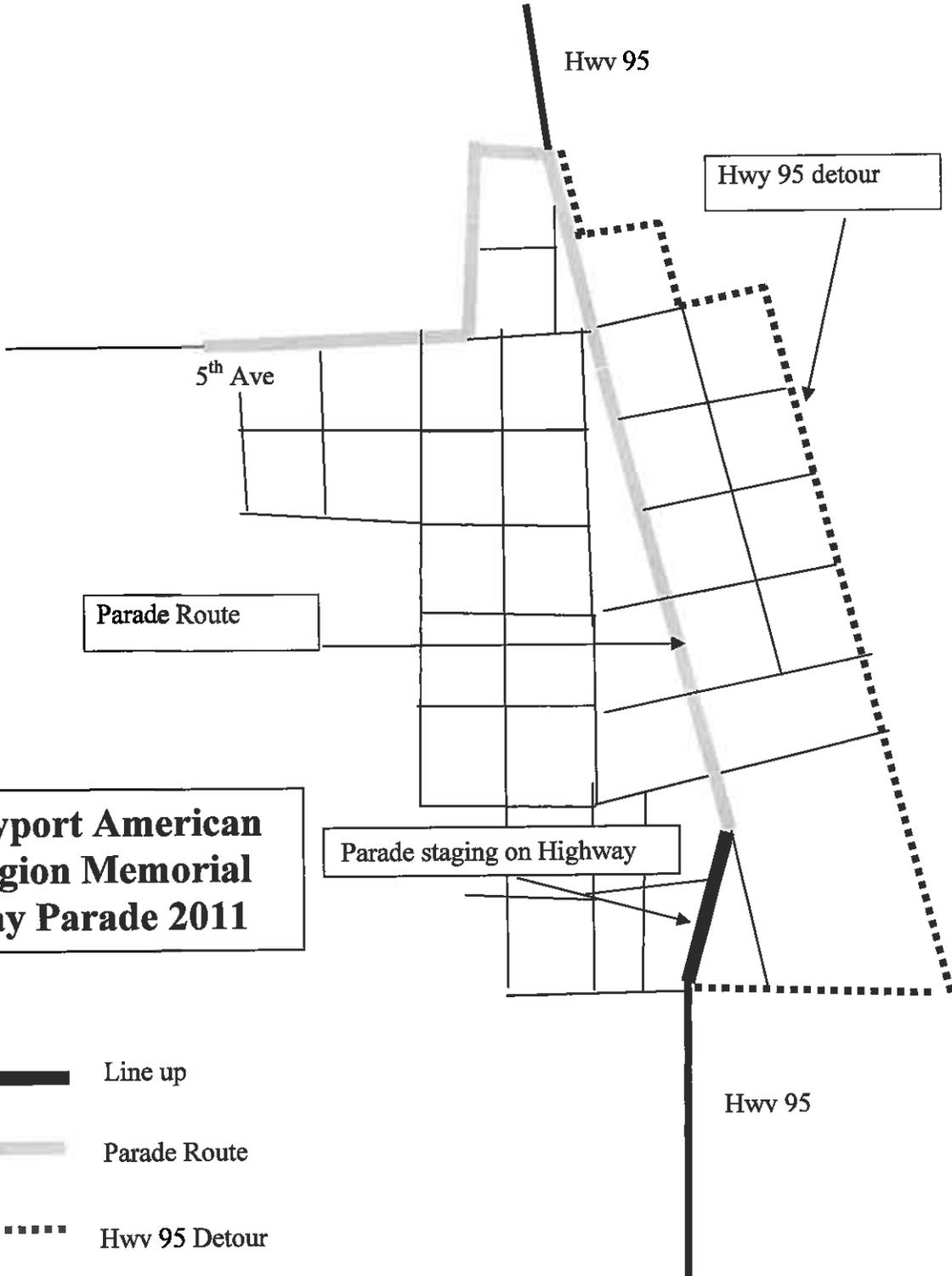
Applicant: _____ Date: _____

Property Owner: _____ Date: _____

Office Use - Dept Review	Inspection	Date	Approved/Denied	Inspector
Administration	<input type="checkbox"/> Site Inspection			
Office Use - Fees	Amount Received	Date Received	Method of Payment	Staff Initials
Processing Fee \$15.00-Public entity/Non-profit \$50.00-Individual/For-profit	<input checked="" type="checkbox"/> \$15.00 <input type="checkbox"/> \$50.00	3/16/11	CASH	Kjh
Escrow or cost incurred				

**Bayport American
Legion Memorial
Day Parade 2011**

- Line up
- Parade Route
- Hwy 95 Detour





City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
 http://www.ci.bayport.mn.us

ARM Pd \$50 2-24-11

City of Bayport
SPECIAL EVENT APPLICATION

A special event application form is required for individuals or organizations who wish to hold a public or private event in the city and require the use of city property and/or special city services. For most special events, City Council approval is required. Therefore, it is important to plan ahead and submit the application form to City Hall at least two weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. For example, if the proposed event is to be held on June 15, 2010, the special event application form and fee must be submitted by May 24, 2010 in order to be considered at the June 7, 2010 City Council meeting.

Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate special requests for city services associated with the event.

Property Information	Lakeside Park
Address:	
City: Bayport	State: Minnesota Zip Code: 55003
Owner Name: Ander	
Home Phone Number:	Work/Cell Phone Number:
Owner Address:	
City/State/Zip:	

Applicant Information	<input checked="" type="checkbox"/> Individual/For-profit organization	<input type="checkbox"/> Public entity/Non-profit organization
Applicant Name: Anderson Race Mgmt on behalf of Ragnar Events		
Home Phone Number: 651-688-9143	Work/Cell Phone Number:	
Address: 4047 Camberwell Dr, N.		
City/State/Zip: Engan, MN 55123		
Email Address: Mary @ andersonraces.com		

Description of Request
350 Teams at 712 people - using park as exchange point. we would switch from 1 runner to another for each team. we would bring in 4 portable bathrooms for the event.

Event Information	Start Date: August 20, 2011	End Date: August 20, 2011
Days of Operation (check all that apply)		
<input type="checkbox"/> Sunday <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input checked="" type="checkbox"/> Saturday		
Hours of Operation:		
Weekdays:		
Weekends: 1:00 am to 1:00 pm		

Requested City Assistance and/or Services

Use of park as an exchange point throughout the day.

Application Process and Fees

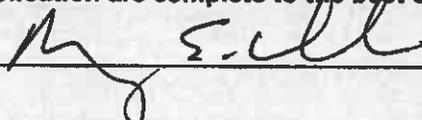
The processing fee for the application and must be submitted with the application form to City Hall. Any additional fees and expenses associated with this request are the responsibility of the applicant/property owner, and will be billed to the applicant/property owner by the city.

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- A diagram of the proposed premises
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- If the request involves cooked/prepared food or beverages, the applicant must provide a copy of all license applications required by Washington County Public Health and Environment for City Council approval. For license information, please contact 651-430-6655.

The undersigned understand that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application.

The undersigned hereby apply for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete to the best of their knowledge.

Applicant:  Date: 2-24-11

Property Owner: _____ Date: _____

Office Use - Dept. Review	Inspection	Date	Approved/Denied	Inspector
Administration	<input type="checkbox"/> Site Inspection			
Office Use - Fees	Amount Received	Date Received	Method of Payment	Staff Initials
Processing Fee	<input type="checkbox"/> \$15.00	2/28/11	CK # 2372	KH
\$15.00-Public entity/Non-profit \$50.00-Individual/For-profit	<input checked="" type="checkbox"/> \$50.00			
Escrow or cost incurred				



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: March 22, 2011

To: Mayor and City Council
Mitch Berg, City Administrator

From: Laura Eastman, Police Chief

Re: Accept donation from Traffic Control Corporation for Police Department vests

BACKGROUND

Traffic Control Corporation, Oak Park Heights, Minnesota, has offered to donate two traffic safety vests previously used for demonstration purposes. The value of the vests is estimated at \$100 each, for a total donation of \$200.00.

RECOMMENDATION

Staff recommends the City Council adopt a motion accepting the donation of two traffic safety vests valued at \$200.00 from Traffic Control Corporation.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: March 22, 2011

To: Mayor and City Council
Mitch Berg, City Administrator

From: Laura Eastman, Police Chief

Re: Request to purchase weapons for the Police Department

BACKGROUND

Please consider this memorandum as a request to purchase fourteen (14) 40 caliber Glock weapons for the Police Department. I received a quote from Glock Inc. which includes the trade in value for the current fourteen (14) weapons we possess at \$3,024.00.

It should be noted that our current weapons are 10-13 years old and are beginning to show wear and tear. Due to the fact that this equipment is vital to our safety, I am requesting to order these weapons immediately. If approved, the funds will be taken out of the police drug forfeiture fund.

RECOMMENDATION

Staff recommends the City Council adopt a motion approving the purchase of fourteen (14) 40 caliber Glock weapons at a cost not to exceed \$3,024.00, which includes the trade in value for the fourteen (14) current weapons from the Police Department, using drug forfeiture funds.

Capistrant Parkinson's & Movement Disorder Center

3/22/2011

Ted Capistrant
Capistrant Center for Parkinson's
Disease & Movement Disorders
559 Capitol Blvd.
St. Paul, MN 55103

Karen Huftel
City of Bayport
294 North 3rd Street
Bayport, MN 55003

Greetings Karen,

Per our conversations, I am the Chairperson for the Capistrant Parkinson's Center Fundraising Advisory Board. I am pleased to announce that Bayport, MN has been selected again as the preferred location for the second of an expected perpetual annual fishing tournament- Fundraiser. Again, this event will benefit the Center and ultimately Parkinson's patients and caregivers.

Parkinson's Center History

The Capistrant Center for Parkinson's Disease and Movement Disorders at Bethesda Hospital (CCPDMD) opened in 2005 with generous donations of time and financial support from many sources. The Center's namesake, Dr. Terrance Capistrant, has experienced Parkinson's both as patient and physician so he is uniquely qualified to assist patients and to ensure the success of the Center. Both the Center and its' fundraising arm *The Terrance D. and Jacqueline J. Capistrant Parkinson's Foundation* are non-profit organizations.

The Center's mission is to provide the best possible treatment for patients so they may live their daily lives to their full potential. For the first five (5) years the center has exceeded expectations in the number of patients & families served. CCPDMD now stands at the threshold of becoming a world-class site for treatment of these chronic and increasingly complex neurologic diseases, where breakthroughs in treatment appear imminent.

Event Summary

An annual fundraising event has been created to raise money to assist in the care and resources available to patients and to the expansion of the Center. The first fundraising event for the Center, HealthEast's Festival of Trees in 2006, was a huge success, drawing over 600 attendees and raising over \$375,000. This success of this first event served as an inspiration for our decision to create an annual, reoccurring event. Last October we launched the fishing tournament and corresponding benefit dinner and were able to raise a respectable \$18,000 for Parkinson's.

We have chosen to create an event that reflects the outdoorsman personality of Dr. Capistrant, while offering family fun to participants. Proceeds from the annual CCPDMD fishing tournament will support the Center services

provided by the HealthEast Care System, St. Paul's largest not-for-profit integrated healthcare system of hospitals, clinics, home care and hospice services & more.

The fishing tournament will consist of:

- Saturday 6am -3pm – 9/10/ 2011 ~ multi-species pro-amateur catch & release tournament.
- Saturday 2pm – 5pm – 9/10/ 2011 ~Family fun shoreline tournament festival ~ kids games, fishing clinic presentations, DNR/Coast Guard exhibits & concessions.
- Saturday 6pm – 10:00 pm 9/10/ 2011 ~ semi-formal dinner, program, silent auction, entertainment in 40' x 90' tent at Lakeside Park.

Attendance expectations:

- 50-75 boats ~ average 2 participants per boat
- Tournament Festival ~ approximately 100 attendees
- Fundraiser Dinner ~ 200 participants

Bayport Partnering

As discussed, we are excited to partner with the Bayport Chamber to host this event. To begin with, we need to finalize availability of Lakeside Park for Saturday 9-10-2011. Next, we would appreciate assistance and introductions to local businesses interested in supporting or participating. Bayport printing and Bayport Bank have participated in the past or are already on board for this year. If inclined, we would be happy to help Bayport organize and advertise collateral events.

Please confirm availability and cost for this event at your earliest convenience. We are excited to explore possibilities for the CCPDMD fishing tournament to be held in Bayport MN. Our hope is to create mutually beneficial public exposure and economic benefit for years to come.

Kindest Regards,

Ted Capistrant

Chairman

Capistrant Center for Parkinson's Disease & Movement Disorders - Fundraiser Board

(651)236-8831

Ted@ProfitBuilderNetwork.com



City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
 http://www.ci.bayport.mn.us

City of Bayport
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Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate special requests for city services associated with the event.

Property Information	
Address:	
City: Bayport	State: Minnesota Zip Code: 55003
Owner Name:	
Home Phone Number:	Work/Cell Phone Number:
Owner Address:	
City/State/Zip:	

Applicant Information	<input type="checkbox"/> Individual/For-profit organization	<input checked="" type="checkbox"/> Public entity/Non-profit organization
Applicant Name: <i>Bayport Community Action League</i>		
Home Phone Number:	Work/Cell Phone Number:	
<i>Cheryl Hansen 275-4800</i>	<i>651-724-1574</i>	
Address: <i>P.O. Box 133</i>		
City/State/Zip: <i>Bayport, MN 55003</i>		
Email Address: <i>chansen@preshomes.org (croix date)</i>		

Description of Request
<i>Bayport Community ice cream social ~ - Lakeside Park Beach house</i>

Event Information	Start Date: <i>6-15-11</i>	End Date: <i>6-15-11</i>
Days of Operation (check all that apply)		
<input type="checkbox"/> Sunday	<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday
<input checked="" type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday
<input type="checkbox"/> Saturday		
Hours of Operation: <i>6:30 - 8:00 pm</i>		
Weekdays:		
Weekends:		

Requested City Assistance and/or Services

- Access to beach house
 - Trash receptacles
 - move additional picnic tables to grassy area between beach house, pavillions, playground + parking lot.
 - Power to beach house turned on
 - Water to beach house turned on
 - Waive Rental fee for beach house
- NOTE: Ice cream is pre-packaged in sealed cups.
All toppings are "self-serve" from sealed squeeze/shaker containers.

Application Process and Fees

The processing fee for the application and must be submitted with the application form to City Hall. Any additional fees and expenses associated with this request are the responsibility of the applicant/property owner, and will be billed to the applicant/property owner by the city.

Attachments to be submitted with application

- A diagram of the proposed premises
- If the request involves the sale of produce, uncooked meat, or dairy, etc., the applicant must provide a copy of all license applications required by the Department of Agriculture for City Council approval. For license information, please contact JoNell O'Neil at 651-779-5015.
- If the request involves cooked/prepared food or beverages, the applicant must provide a copy of all license applications required by Washington County Public Health and Environment for City Council approval. For license information, please contact 651-430-6655.

The undersigned understand that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application.

The undersigned hereby apply for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete to the best of their knowledge.

Applicant: Cheryl Hansen - BCAL member Date: 3-21-11

Property Owner: _____ Date: _____

Office Use - Dept. Review	Inspection	Date	Approved/Denied	Inspector
Administration	<input type="checkbox"/> Site Inspection			
Office Use - Fees	Amount Received	Date Received	Method of Payment	Staff Initials
Processing Fee	<input checked="" type="checkbox"/> \$15.00	3/28/11	CK # 2200 BCAL	Kjh
\$15.00-Public entity/Non-profit \$50.00-Individual/For-profit	<input type="checkbox"/> \$50.00			
Escrow or cost incurred				



City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
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 Fax 651-275-4411
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City of Bayport
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Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate special requests for city services associated with the event.

Property Information	
Address:	
City: Bayport	State: Minnesota Zip Code: 55003
Owner Name: LAKESIDE PARK	
Home Phone Number:	Work/Cell Phone Number:
Owner Address:	
City/State/Zip:	

Applicant Information	<input checked="" type="checkbox"/> Individual/For-profit organization	<input type="checkbox"/> Public entity/Non-profit organization
Applicant Name: Andersen Corp.		
Home Phone Number:	Work/Cell Phone Number: 651.264.4460	
Address: 100 4th Ave No.		
City/State/Zip: Bayport, MN. 55003		
Email Address: alane.wood@andersencorp.com		

Description of Request	
Quarter Century picnic set-up & event	
Event Information	Start Date: 8/12 End Date: 8/13
Days of Operation (check all that apply)	
<input type="checkbox"/> Sunday <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input checked="" type="checkbox"/> Friday <input checked="" type="checkbox"/> Saturday	
Hours of Operation:	
Weekdays: 8A Aug 12 to 6PM Aug 13	
Weekends:	

Requested City Assistance and/or Services

- Police to patrol park Friday night to check on tents.
- Grass cut in park 2-3 days prior to event.
- Block city works parking & post No Parking signs.

Application Process and Fees

The processing fee for the application and must be submitted with the application form to City Hall. Any additional fees and expenses associated with this request are the responsibility of the applicant/property owner, and will be billed to the applicant/property owner by the city.

Attachments to be submitted with application

- A diagram of the proposed premises
- If the request involves the sale of produce, uncooked meat, or dairy, etc., the applicant must provide a copy of all license applications required by the Department of Agriculture for City Council approval. For license information, please contact JoNell O'Neil at 651-779-5015.
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The undersigned hereby apply for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete to the best of their knowledge.

Applicant: *Alme Good* Date: 3/4/2011
 Property Owner: _____ Date: _____

Office Use - Dept. Review	Inspection	Date	Approved/Denied	Inspector
Administration	<input type="checkbox"/> Site Inspection			
Office Use - Fees	Amount Received	Date Received	Method of Payment	Staff Initials
Processing Fee \$15.00-Public entity/Non-profit \$50.00-Individual/For-profit	<input type="checkbox"/> \$15.00 <input checked="" type="checkbox"/> \$50.00	3/29/11	CK# 470321	Kjh
Escrow or cost incurred				



Bayport Riverfront Master Plan

Timeline of Events

November 2009

The City Council established a Riverfront Advisory Commission, consisting of nine city residents.

March 2010

The commission established organizational structure, bylaws, and monthly meeting schedule.

April – June 2010

The commission attended a series of presentations with background information on the Lower St. Croix River, Bayport's master park plans, and Hudson and Stillwater riverfront master plans.

July – October 2010

The commission prepared a mission statement and drafted a series of visions and goals for the city's riverfront.

November 2010 – March 2011

The commission discussed both the priority and feasibility of each goal and objective, and prepared a list of recommendations to be discussed at the public input session.

April - May 2011

The commission is anticipated to prepare a final list of goals and objectives, based on comments received at the public input session, and present this list to the City Council for consideration.



Bayport Riverfront Master Plan

Riverfront Advisory Commission

Purpose

- Identify and examine various land use options and projects for the city's riverfront, including a city dock, marina, boat ramp, and fishing pier
- Consider whether projects are beneficial to the city as a whole, compatible with the existing community, feasible within the city's foreseeable resources, compatible with best practices for conservation of the St. Croix River, and economically viable for the city
- Develop a Riverfront Master Plan to guide the City Council in setting city policies and evaluating potential projects along the river

Vision Statement

The City of Bayport, located on the scenic St. Croix River, will enhance its riverfront by combining environmental preservation, stewardship and sustainable management practices with accessible, community-oriented, and passive and active recreational opportunities.

Citizen Members

Mary Lanz
Don Hoye

Tim Siegfried
Sandra Ness

Dan Goldston
Jim Selmecki

Lecia Kluver
Robert McManus



Bayport Riverfront Master Plan

High Priority Goals and Objectives – 1 year

Lakeside Park

- Construct a public transient boat dock

4th Avenue North Boat Launch Access

- Maintain the existing boat launch access in its current condition
- Promote the existing launch, access, and parking to increase usage
- Establish a long term agreement with Andersen Corporation for boat trailer parking

Ice Road Access

- Maintain the existing public access road to the river in its current condition

Citywide

- Explore cooperative relationships and programs with various organizations to educate residents on stewardship of the river, river ecology, and preservation
- Partner with existing local marinas to promote boat launch access opportunities to residents at a reduced fee
- Develop an ongoing funding source for implementing the vision, goals and objectives of the Riverfront Advisory Commission
- Implement sustainable practices, such as rain gardens, pervious pavement, and refrain from use of chemicals on permeable soils



Bayport Riverfront Master Plan

High Priority Goals and Objectives – 2 to 5 years

Lakeside Park

- Construct an amphitheater or band shell for outdoor concerts or plays
- Solicit vendors to provide food and sell convenience items
- Promote the use of the beach house to host community events, river activities, educational programs, rotating local art displays, and arts and crafts exhibits

Citywide

- Create additional trail connections to the river and to other parts of Washington County and surrounding communities
- Promote family oriented outdoor activities, such as a community picnic, summer music concert series



Bayport Riverfront Master Plan

Medium Priority Goals and Objectives – 1 year

Lakeside Park

- Restore a wide strip of native vegetation from the beach to the southern boundary of the park

Citywide

- Create a summer evening event that features Bayport residents
- Develop a community event, such as a family movie night, to compliment the Farmer's Market

Medium Priority Goals and Objectives – 2 to 5 years

Lakeside Park

- Construct a handicap accessible, portable fishing pier
- Implement low impact tourism businesses, such as a canoe/kayak rental, fishing charter, or other river related businesses



Bayport Riverfront Master Plan

Criteria Used to Prioritize Goals and Objectives

Economic Feasibility

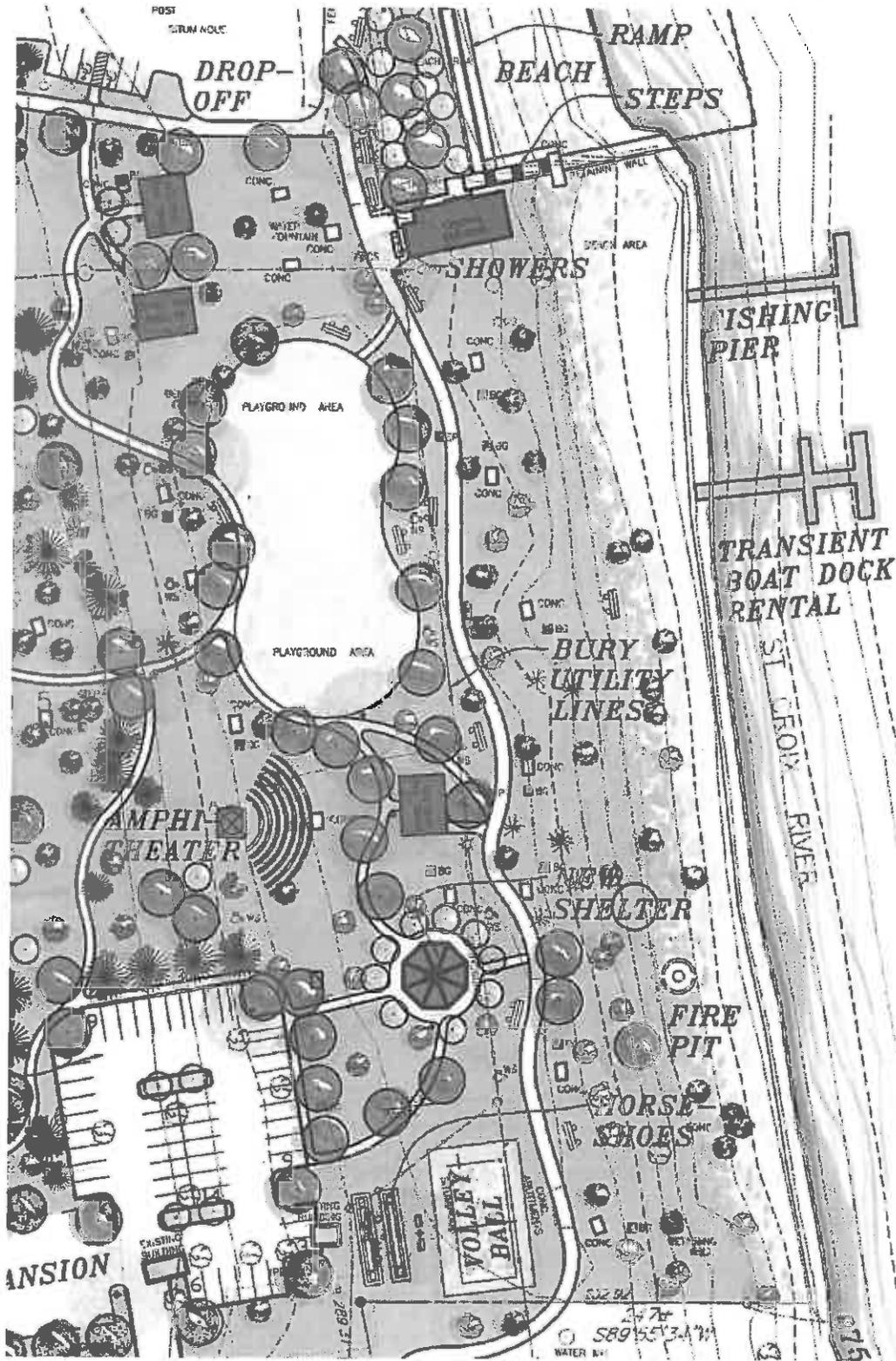
- Examine not just the initial cost to build or implement the project, but also what the long term costs are for maintenance, support, and operations

Political feasibility

- Assess what "bureaucratic" steps and procedures are required to implement the project, as well as legal/legislative issues that may limit or even prevent implementation

Environmental Feasibility

- Analyze obstacles for the project, given the geography of the Lower St. Croix Valley



Lakeside Park Master Plan



4th Avenue North Boat Launch Access



Ice Road Access



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: March 28, 2011

To: City Council
Mitch Berg, City Administrator

From: Mel Horak, Public Works Supervisor

Subject: Consider an amendment to Chapter 24, Cemeteries, of the Bayport City Code of Ordinances, related to headstone dimensions

BACKGROUND

In reviewing the existing headstone dimensions within the cemetery, it appears many of the headstones measure up to 48 inches in length for a double grave. Currently, the ordinance limits the length of headstones for a double grave to 42 inches. To be consistent with existing headstones, as well as standard monument dimensions, staff is requesting the ordinance be amended to allow headstones up to 48 inches in length for a double grave.

RECOMMENDATION

Staff recommends the City Council adopt a motion amending Chapter 14, Cemeteries, to allow headstones up to 48 inches in length for a double grave.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
AMENDING CHAPTER 24 – CEMETERIES, OF THE BAYPORT CITY CODE
RELATED TO HEADSTONE DIMENSIONS

Section 1. The Bayport City Code is hereby amended to delete the same in its entirety and substitute the following therefore (deletions are indicated in ~~strikethrough~~ and additions are indicated in **bold underline**):

Sec. 24-6. General regulations.

(o)(2)(c) Maximum upright headstone dimensions: Width = 12 inches; Length = ~~42~~ **48** inches for a double grave, 54 inches for a triple grave; Height = 42 inches above grade, unless specifically approved by the City Council, up to a height of 72 inches.

Section 2. This ordinance shall be in full force and effect from and after its passage and publication according to law. Passed by the City Council for the City of Bayport this 4th day of April, 2011.

Susan St. Ores, Mayor

Attest:

Mitch Berg, City Administrator



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: March 28, 2011
To: City Council
From: Mitch Berg, City Administrator
Subject: Consider an appointment to the City Council to fill a vacancy

BACKGROUND

At the last meeting, Councilmember Judy Seeberger announced her resignation from the City Council. As such, staff was directed to advertise the vacancy and encourage residents interested in being considered for appointment to the vacant seat, to submit an application to the city by March 24, 2011.

The residents interested in being considered for appointment are Dan Goldston, 4 Point Road; Brad Hallett, 328 Prairie Way South; and Judy Johnson, 503 5th Street North. Each have submitted an application describing their background, qualifications, related experience, and interest in serving on the City Council. In addition to the application form, each resident has been informed that they will be required to verbally express their interest and address the City Council at the April 4, 2011 City Council meeting.

RECOMMENDATION

Staff recommends the City Council consider each applicant's background, qualifications, related experience, and interest in serving on the City Council, and adopt a motion appointing a resident to fill the vacant seat, effective May 2, 2011. Mayor St. Ores shall administer the oath to the newly appointed City Councilmember at the beginning of the regular City Council meeting on May 2, 2011.



CITY OF BAYPORT

294 NORTH 3RD STREET
BAYPORT, MN 55003

APPLICATION TO FILL A VACANCY ON THE CITY COUNCIL

As of March 8, 2011, a vacant seat exists on the City Council and the city is seeking a resident to fill this vacancy. The role of the City Council is to discuss and vote on matters to help govern the city in an impartial, unbiased fashion, to benefit the city as a whole. Regular meetings are held the first Monday of the month at 6:00 p.m., with special meetings and workshops scheduled as necessary. Attendance is expected at all meetings.

The city is currently in the process of accepting applications from residents interested in filling the vacant seat, with a term to expire on December 31, 2012. Residents interested in being considered for appointment shall complete and submit the attached application form to City Hall, 294 North 3rd Street, Bayport, MN 55003 by 4:30 p.m. on Thursday, March 24, 2011. In addition to this application, each resident interested in being considered for appointment will be required to verbally express their interest and address the City Council and the public at the next regular City Council meeting to be held at 6:00 p.m. on Monday, April 4, 2011.

Please be advised that any information found to be inaccurate or incomplete may result in rejection of an application and/or may result in elimination from being considered for appointment. Questions regarding the vacancy or appointment process may be directed to City Hall at 651-275-4404.



CITY OF BAYPORT

294 NORTH 3RD STREET
BAYPORT, MN 55003

APPLICATION TO FILL A VACANCY ON THE CITY COUNCIL

Full legal name: Daniel Paul Goldston
First Middle Last

Street address: 4 Point Road

Email address: chev383@comcast.net Telephone: 651-275-0817

Have you ever served on the City Council or an advisory board/commission for the city: Yes No

If so, please complete the following:

Position: Planning Commission Tenure: 2 years

Position: Riverfront Advisory Commission Tenure: 1 year

Position: _____ Tenure: _____

Please describe your background, qualifications, related experience and why you are interested in serving on the Bayport City Council:

I have been a Bayport resident for the past 10 years. I currently am a project manager in the HVAC and plumbing industry for a mechanical contractor headquartered in St. Paul. My experience includes the management of projects, the preparation of cost proposals and budgets, as well as contract review and

Name: Dan Goldston

project preplanning. Currently, I serve as Chair on the Bayport Planning
Commission and Riverfront Advisory Commission.

My interest in serving on the Bayport City Council is to continue my
involvement with the city, and to serve in the best interest of the
community.

I want to continue giving back to the community in the form of civic duty,
as an appreciation for this great little rivertown that provides a wonderful
environment to live.

I swear that the information provided within this application is true and accurate and I also swear that:

- I am a U.S. citizen;
- I am eligible to vote in Minnesota;
- I am at least 21 years of age;
- I have maintained residence in this city for the past 30 days;
- I have not been convicted of a felony under either state or federal law or if convicted, my civil rights have been restored;

I also acknowledge that all information provided within or as part of this application will be made available to the public.

Signature: 

Date: 3-22-11

FOR OFFICE USE ONLY

Received by: ST

Date: 3/24/11

Time: 9:20 AM



CITY OF BAYPORT

294 NORTH 3RD STREET
BAYPORT, MN 55003

APPLICATION TO FILL A VACANCY ON THE CITY COUNCIL

Full legal name: JOHN "BRAD" BRADLEY HALLETT
First Middle Last

Street address: 328 PRAIRIE WAY SOUTH

Email address: jbradhallett@gmail.com Telephone: 651-206-0459

Have you ever served on the City Council or an advisory board/commission for the city: Yes No

If so, please complete the following:

Position: _____ Tenure: _____

Position: _____ Tenure: _____

Position: _____ Tenure: _____

Please describe your background, qualifications, related experience and why you are interested in serving on the Bayport City Council:

PLEASE SEE ATTACHED RESPONSE.

Name: JOHN "BRAD" HALLETT

PLEASE SEE ATTACHED RESPONSE

Multiple horizontal lines for handwritten notes or responses.

I swear that the information provided within this application is true and accurate and I also swear that:

- I am a U.S. citizen;
- I am eligible to vote in Minnesota;
- I am at least 21 years of age;
- I have maintained residence in this city for the past 30 days;
- I have not been convicted of a felony under either state or federal law or if convicted, my civil rights have been restored;

I also acknowledge that all information provided within or as part of this application will be made available to the public.

Signature: J. Brad Hallett Date: 03/21/2011

FOR OFFICE USE ONLY

Received by: ST Date: 3/21/11 Time: 4:20 PM

John "Brad" Hallett

328 Prairie Way South

Bayport, Minnesota 55003

Background

- Jennifer (spouse) and I were motivated to move to Bayport / Stillwater area by a desire to become part of a community
- Moved to Bayport, Minnesota in June 2007
- Minnesota resident since 1984
- Twin City resident since 1990
- Attended college and graduate school at the University of St. Thomas in St. Paul, Minnesota

Qualifications

- Leadership experience – held various leadership roles within local organizations, career and college
- Relationship / Consensus builder – experience in various professional / academic roles
- Community Focused – involved in local community organizations

Related Experiences

- **Chilkoot Velo Cycling Club** (Stillwater based) – worked with Board of Directors to help coordinate designated county road clean-up
- **St. Croix Valley Athletic Association** – helped organize local cycling event(s)
- **St. Croix Valley Chapter of the American Red Cross** – helped with Washington County Fair and with emergency information notification pamphlet program
- **Resident Advisor** – served for two years at Univ. of St. Thomas / responsible for enforcing campus-life guidelines and active involvement with underclassmen academic development
- **SCORE Small Business Counselor** – helped advise new entrepreneurs in the assessment and implementation of small business opportunities
- **Student Council** – representative for two years, while living in Rochester, Minnesota

Why the interest?

As a relatively new resident to the St. Croix River Valley and Bayport, I am motivated to apply for the vacant City Council seat, because it is an opportunity to become actively involved helping make important decisions tied to maintaining and improving our river valley community.

Prior to moving to Bayport, we lived in Como Park for ten years. In that ten year period, we focused much of our time on fixing-up a tired house, on education and on our careers. As a result of changing priorities, we moved to Bayport in June 2007 and set a goal of becoming involved in local / community organizations.

Today, my interest and commitment to becoming a larger part of the community remains. And as I now reflect, I clearly see this as an opportunity to bring a skill-set of previous life experiences, leadership and relationship building to a community focused body, while helping fill a vacancy on the City Council.

John "Brad" Hallett

Investment, Insurance and Banking Professional

jbradhallett@gmail.com

Summary

A results driven professional, my key professional experiences are within investment, insurance and banking with progressively responsible roles in the implementation and design of solutions for both individuals and businesses.

Successes are predominantly in the development of new business and the maintenance of client relationships in which I delivered profitable financial results in competitive markets and variable economic conditions.

Whether public speaking or presenting, I provide dynamic leadership, development and effective communication with an ability to encourage, influence and favorably impact the behavior of clients.

Experience

Regulatory / Compliance Officer at Ameriprise Financial, Inc.

2010 - Present (1 year)

- > General Counsel's Office - mitigates and manages legal, compliance and security risks
- > Regulatory & Compliance Risk Management
- > FINRA Registered Representative

Relationship / Account Manager at Ameriprise Financial Advisory

2008 - 2008 (less than a year)

Advanced Investment / Insurance / Estate Planning

1 recommendation available upon request

Credit Portfolio Manager / Business Development Officer at US Bank

2005 - 2008 (3 years)

Credit Portfolio Manager - Commercial Banking

2006 - 2008

Business Development Officer - Commercial Banking

2005 - 2006

Relationship / Account Manager at Northwestern Mutual

2001 - 2004 (3 years)

Investment / Insurance / Estate Planning

NASD Registered Representative 2001 – 2005

1 recommendation available upon request

Project Manager / Accountant / Team Coach at American Express Financial Advisors
1995 - 2001 (6 years)

Project Manager

Mutual Fund Promotions Group

2000 – 2001

Sr. Analyst - Marketing

Market Development Group

1999 – 2000

Accountant - Investment Accounting

Managed Assets Group

1997 – 1999

Team Coach / Transaction Agent

Mutual Fund & Certificate Transactions Group

1995 – 1997

NASD Registered Representative 1996 – 2001

Research Fellow - Microbiology at Mayo Clinic

May 1991 - August 1991 (4 months)

Advanced graduate-level research experiments

Education

The American College - Financial Education for Securities, Banking, & Insurance Professionals

ChFC - Chartered Financial Consultant (candidate; target graduation 2011), insurance, income taxation, retirement planning, investments and estate planning, 2011

FINRA Registered Representative

Series 7

Northwestern University - Kellogg School of Management
Executive Education, Managing New Product Development

University of St. Thomas - College of Arts & Sciences
B.A., Biological Science, Accounting / Finance emphasis

Activities and Societies: Resident Advisor - Ireland Hall & South Campus

University of St. Thomas - Opus Graduate School of Business
M.B.A., Business Administration - Venture Management

Honors and Awards

Eagle Award – Project of the Year, The Ultraviolet Café, University of St. Thomas

Eagle Award – Project of the Year, “The Iguana,” hall newsletter, University of St. Thomas

Interests

Cycling, road bikes, camping (BWCA - Boundary Waters Canoe Area), business magazines, investing, fishing, sailing, professional training and time with family / friends

John "Brad" Hallett

Investment, Insurance and Banking Professional

jbradhallett@gmail.com



2 people have recommended John "Brad"

"Brad has extremely high relationship building skills and is focused on serving the client/customer in the best way possible. He has very high standards and a strong moral compass."

— **Ann Kirchner**, *Associate Financial Advisor, Ameriprise Financial - A Platinum Financial Advisory Practice*, worked directly with John "Brad" at Lund, Joern & Associates - An Ameriprise Private Wealth Advisory Practice

"Brad and I partnered on many projects together in the three years we worked with one another. He is a great listener, excellent communicator, intelligent, creative and always looking for the proper solution. He is excellent at developing new business relationships and I would highly recommend him."

— **Bob Gray**, *Financial Representative, Northwestern Mutual Financial Network*, worked directly with John "Brad" at Northwestern Mutual

Contact John "Brad" on LinkedIn



CITY OF BAYPORT

294 NORTH 3RD STREET
BAYPORT, MN 55003

APPLICATION TO FILL A VACANCY ON THE CITY COUNCIL

Full legal name: Judy Marie Johnson
First Middle Last

Street address: 503 5th Street No

Email address: jmjohns0244@msn.com Telephone: (651) 503-8437
(763) 351-0244

Have you ever served on the City Council or an advisory board/commission for the city: Yes No

If so, please complete the following:

Position: _____ Tenure: _____

Position: _____ Tenure: _____

Position: _____ Tenure: _____

Please describe your background, qualifications, related experience and why you are interested in serving on the Bayport City Council:

Just off, let me thank you for the
opportunity to introduce myself. My
name is Judy Johnson and
I believe I would make a good

Name: Judy Johnson

candidate to fill the vacancy seat on the city Council. With my employment history as a former City Clerk of a small city, and working for the Washington County Department of Public Health & Environment, I have 13 years of experience in local government. I understand how a city is managed and how a city fully operates. I believe that people who are interested in this kind of position should have to be of high integrity and have a very strong work ethic.

Although I am not a very political person, and have no political agenda, my entire goal is to assist in financially securing the city, especially now with the budget problems that are occurring.

As a resident of this city, I have a very strong opinion that property owners have the right to develop their property as they

Name: Judy Johnson

Wish, but at the same time, I would
try to hold firmly to the current
going laws. I would definitely want
the City to retain the look and feel
it currently has.

I swear that the information provided within this application is true and accurate and I also swear that:

- I am a U.S. citizen;
- I am eligible to vote in Minnesota;
- I am at least 21 years of age;
- I have maintained residence in this city for the past 30 days;
- I have not been convicted of a felony under either state or federal law or if convicted, my civil rights have been restored;

I also acknowledge that all information provided within or as part of this application will be made available to the public.

Signature: 

Date: 3-10-11

FOR OFFICE USE ONLY

Received by: 

Date: 3/10/11

Time: 3:55pm

RESOLUTION NO. 11-

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE
CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA HELD
APRIL 4, 2011**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 4th day of April, 2011 at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

RESOLUTION TO FILL A VACANCY ON THE BAYPORT CITY COUNCIL

WHEREAS, a vacancy exists on the Bayport City Council.

WHEREAS, pursuant to Minnesota Statute § 412.02, subd. 2a, the City Council shall fill the vacancy by appointment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BAYPORT, MINNESOTA, AS FOLLOWS:

1. The City Council appoints _____ to fill the vacancy on the Bayport City Council, effective May 2, 2011, with a term to expire on December 31, 2012, for the seat vacated by Judy Seeberger.

The motion for adopting the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon the following voted via voice:

Susan St. Ores –	Mark Ostertag –
Connie Carlson –	Michele Hanson –

Thereupon said resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, on this 4th day of April, 2011.

ATTEST:

Mitch Berg, City Administrator

Susan St. Ores, Mayor



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: March 30, 2011

To: Mayor and City Council

From: Mitchell Berg, City Administrator

Re: City Administrator's Report

Since the March City Council meeting:

- Staff attended an open house on a proposed DNR Vegetation Management Ordinance for the St. Croix Valley.
- Staff met with the auditor who has completed the majority of field work for the 2010 Annual Financial Report.
- Staff attended a series of state and regional flood meetings.

Flood Update:

The National Weather Service is now predicting a crest of 696.5 feet. There is a chance for a second crest and predictions indicate a 60-70% chance the second crest will be higher than the first. The city has temporarily suspended sandbagging efforts, until we have more information on the second crest and we will not be erecting a temporary levy along 4th Avenue South, between Minnesota Street South (Highway 95) and 3rd Street South. Please check the city's website for the most up-to-date flood information.

Grants and Donations Update:

- Staff prepared a Minnesota Department of Health Source Water Protection Implementation Grant.
- Staff prepared a Minnesota Department of Health Fluoride Grant.
- The city received \$150.00 in donations for the city's newsletter and a verbal commitment for up to an additional \$500.00 to be received in the next month. As such, staff is anticipating a newsletter publication for June.

Communication Update:

- The Riverfront Advisory Commission's public open house was held on Tuesday, March 29. Residents wishing to provide comments can e-mail me until April 18, 2011.
- A public community watch meeting was held on Tuesday, March 29 at Croixdale.
- A public flood information meeting was held on Monday, March 14 and the event was well attended. The media has also helped convey flood information, events and activities to the public, which is appreciated.
- Public Works worked with Andersen Elementary students to set up a sandbagging station and help make sandbags for the community.

Upcoming Meetings:

Monday, April 4, 2011	6:00 p.m.	Regular City Council meeting
Monday, May 2, 2011	5:00 p.m.	Tentative City Administration Workshop
Monday, May 2, 2011	6:00 p.m.	Regular City Council meeting