



CITY OF BAYPORT

Final

Proposed

2011 Budget



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: December 1, 2010
TO: Mayor and City Council
FROM: Mitchell Berg, City Administrator
RE: **2011 Final Budget**

Enclosed is the final proposed budget for your review. Some line item expenditures were changed and the revenue to cover those added expenditures came from reductions elsewhere in the budget:

- Mayor and Council – \$12,749.45 was added to engineering and contract services (mainly to update and follow through on the City's Strategic Plan and to cover surveying costs of the ice road)
- Administration – \$1,000 to hire an intern to assist the City with implementing some of the Riverfront Advisory Commission and City Council Strategic Plan goals and objectives
- Planning and Zoning – (\$1,607.68) as a result of reductions in insurance costs (state mandate)
- Municipal Building – \$106,500 to fund anticipated repair and maintenance costs to the library, public works, and city hall buildings. (\$106,500 to be transferred to the 415 fund)
- Police – \$3,961.03 in additional part-time officer wages to offset an FMLA request (federal and state mandate)
- Streets – \$40,101.98 of which:
 - \$5,000 increase in engineering to complete a sign inventory (federal mandate)
 - \$10,000 increase to sign budget to comply with new federal signage and reflective mandate (federal mandate)
 - \$25,000 for a new salt/sand and storage building which was moved from the 203 fund and reallocated to the 101 fund
- Parks – \$4,093.79 in additional costs mainly to fund the goals and objectives from the Riverfront Advisory Committee. (\$4,039.66 to be transferred to a new fund for riverfront improvements)
- Contingency – (\$161,422.16) to be reallocated within the 101 fund

Some line item revenues were changed as a result of:

- \$8,000 in additional franchise fee revenue
- (\$2,500) anticipated decrease in building inspection revenue

Below are some additional highlights of this budget:

- Expenditures for the overall 2011 budget decreased by approximately .73%.
- The overall levy increased by 6.89% from 2010 to 2011, primarily due to decreasing local government aid and other state aids.
- Budget stability was achieved without tapping into the Tax Stabilization Fund.
- The City created a franchise fee as a new revenue source to help stabilize the budget.

Some items I will be watching which may affect the 2011 budget in mid-course:

- Additional cuts to LGA, Market Value Credits, Police and Fire State Aids, and PERA credits
- Additional property tax losses
- Additional unfunded state and federal mandates

If you have any questions, please feel free to call me at 651-275-4414.

RESOLUTION NO. _____

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY
OF BAYPORT, WASHINGTON COUNTY, MINNESOTA
HELD DECEMBER 6, 2010**

Pursuant to due call and notice therefore a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at the Bayport City Hall in said municipality on the 6th day of December, 2010, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**RESOLUTION, CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
ADOPTING BUDGETS FOR THE GENERAL FUND, SPECIAL LIBRARY FUND, DRUG
FORFEITURE FUND, WATER FUND, SEWER FUND, TRUNK WATER AND TRUNK
SEWER UTILITY CAPITAL IMPROVEMENT FUND, FIRE EQUIPMENT
REPLACEMENT FUND, PUBLIC WORKS EQUIPMENT REPLACEMENT FUND, TAX
STABILIZATION FUND, RECREATION CAPITAL EQUIPMENT MAINTENANCE
FUND, CEMETERY CAPITAL IMPROVEMENT FUND, POLICE EQUIPMENT
REPLACEMENT FUND, OFFICE AUTOMATION FUND, RESTRICTED INVESTMENT
FUND, AND PARK IMPROVEMENT FUND FOR THE YEAR 2011**

WHEREAS: The City of Bayport established a preliminary certification of the City of Bayport's Levy at its September 7, 2010 meeting; and,

WHEREAS: The City Council of the City of Bayport wishes to establish its 2011 Budget.

NOW THEREFORE BE IT RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, does hereby ordain as follows:

1. The City Council of the City of Bayport, Washington County, Minnesota, hereby adopts the 2011 Budget of the General Fund.

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that all appropriations for the General Fund Departments for the calendar year of 2011 shall be:

<u>Dept. Number</u>	<u>Description</u>	<u>Amount</u>
41400	Administration	\$137,497.17
43300	Cemetery	\$ 7,527.00
42200	Fire Protection	\$355,637.00
41100	Elections	\$ 470.00
41200	Mayor & Council	\$144,226.21
41940	Municipal Buildings	\$137,368.00
43200	Parks	\$ 63,847.70

41910	Planning & Zoning	\$207,073.38
42100	Police Protection	\$667,761.74
41240	Recycling	\$ 5,415.02
43100	Street	\$255,720.78
43160	Street Lighting	\$ 22,021.00
44100	Unallocated	\$ 50,000.00
Total Appropriations General Fund		\$2,054,565.00

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that the source of financing the sums appropriated shall be:

<u>Description</u>	<u>Amount</u>
General Property Taxes	\$960,000.00
License and Permits	\$ 88,450.00
Other Gov. Agencies	\$537,624.00
Charges for Services	\$268,982.00
Fines and Forfeits	\$ 20,000.00
Other Revenue	\$179,509.00
Total Source of Financing	\$2,054,565.00

2. The City Council of the City of Bayport, Washington County, Minnesota, does hereby adopt the 2011 Budget of the Special Library Fund.

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that all appropriations of the Special Library Fund Department for the (211) calendar year of 2011 shall be:

<u>Description</u>	<u>Amount</u>
Operating Expenses	\$297,248.00
Total Appropriations	\$297,248.00

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that the source of financing sums appropriated shall be:

<u>Description</u>	<u>Amount</u>
General Property Taxes	\$153,798.00
Other Revenue	\$ 33,350.00
Grants	\$110,100.00
Total Source of Financing	\$297,248.00

3. The City Council of the City of Bayport, Washington County, Minnesota, does hereby adopt the 2011 Budget of the Drug Forfeiture Fund.

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that all appropriations for the Drug Forfeiture Fund (202) for the calendar year of 2011 shall be:

<u>Description</u>	<u>Amount</u>
Drug Forfeiture Expenditures	\$ 0.00
Total Appropriations	\$ 0.00

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that the source of financing the sums appropriated shall be:

<u>Description</u>	<u>Amount</u>
Forfeitures	\$ 0.00
Total Appropriations	\$ 0.00

4. The City Council of the City of Bayport, Washington County, Minnesota, does hereby adopt the 2011 Budget of the Water Fund.

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that all appropriations for the Water Fund (601) for the calendar year of 2011 will be:

<u>Description</u>	<u>Amount</u>
Pumphouses	\$ 45,600.00
Water Department	\$406,346.58
Total Appropriations	\$451,946.58

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that the source of financing the sums appropriated shall be:

<u>Description</u>	<u>Amount</u>
Charges for Services	\$290,000.00
Total Source of Financing	\$290,000.00

5. The City Council of the City of Bayport, Washington County, Minnesota, does hereby adopt the 2011 Budget of the Sewer Fund.

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that all appropriations for the Sewer Fund (602) for the calendar year of 2011 shall be:

<u>Description</u>	<u>Amount</u>
Sewer Department	\$372,147.40
MWCC	\$330,000.00
Total Appropriations	\$702,147.40

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that the source of financing the sums appropriated shall be:

<u>Description</u>	<u>Amount</u>
Charges for Services	\$596,570.00
Total Source of Financing	\$596,750.00

6. The City Council of the City of Bayport, Washington County, Minnesota, does hereby adopt the 2011 Budget of the Trunk Water and Trunk Sewer Utility Capital Improvement Fund.

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that all appropriations for the Trunk Water and Trunk Sewer Utility Capital Improvement Fund (206) for the calendar year of 2011 shall be:

<u>Description</u>	<u>Amount</u>
Trunk Water & Trunk Sewer Utility Capital Improvement Fund	\$435,000.00
Total Appropriations	\$435,000.00

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that the source of financing the sums appropriated shall be:

<u>Description</u>	<u>Amount</u>
Water and Sewer Trunk Charges	\$ 80,000.00
Total Source of Financing	\$ 80,000.00

7. The City Council of the City of Bayport, Washington County, Minnesota, does hereby adopt the 2011 Budget of the Fire Equipment Replacement Fund.

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that all appropriations for the Fire Equipment Replacement Fund (200) for the calendar year of 2011 shall be:

<u>Description</u>	<u>Amount</u>
Fire Equipment Replacement Fund	\$0.00
Total Appropriations	\$0.00

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that the source of financing the sums appropriated shall be:

<u>Description</u>	<u>Amount</u>
Transfer from the General Fund	\$ 70,000.00
Total Source of Financing	\$ 70,000.00

8. The City Council of the City of Bayport, Washington County, Minnesota, does hereby adopt the 2011 Budget of the Public Works Equipment Replacement Fund.

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that all appropriations for the Public Works Equipment Replacement Fund (203) for the calendar year of 2011 shall be:

<u>Description</u>	<u>Amount</u>
Public Works Equipment	\$ 35,000.00
Total Appropriations	\$ 35,000.00

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that the source of the financing the sums appropriated shall be:

<u>Description</u>	<u>Amount</u>
Transfer from General Fund	\$ 40,200.00
Transfer from Water Fund	\$ 5,000.00
Transfer from Sewer Fund	\$115,000.00
Total Source of Financing	\$160,200.00

9. The City Council of the City of Bayport, Washington County, Minnesota, does hereby adopt the 2011 Budget of the Street Reconstruction Fund.

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that all appropriations for the Street Reconstruction Fund (102) for the calendar year of 2011 shall be:

<u>Description</u>	<u>Amount</u>
Street Reconstruction Fund	\$ 70,000.00
Total Appropriations	\$ 70,000.00

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that the source of the financing the sums appropriated shall be:

<u>Description</u>	<u>Amount</u>
Special Assessments	\$ 0.00
Total Source of Financing	\$ 0.00

10. The City Council of the City of Bayport, Washington County, Minnesota, does hereby adopt the 2011 Budget of the Tax Stabilization Fund.

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that all appropriations for the Tax Stabilization Fund (205) for the calendar year of 2011 shall be:

<u>Description</u>	<u>Amount</u>
Transfer to General Fund	\$ 0.00
Transfer to Library Fund	\$ 0.00
Total Appropriations	\$ 0.00

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that the source of financing the Tax Stabilization Fund appropriated shall be:

<u>Description</u>	<u>Amount</u>
Transfer from General Fund	\$ 0.00
Total Source of Financing	\$ 0.00

11. The City Council of the City of Bayport, Washington County, Minnesota, does hereby adopt the 2011 Budget of the Recreation Capital Equipment Maintenance Fund:

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that all appropriations for the Recreation Capital Equipment Maintenance Fund (204) for the calendar year of 2011 shall be:

<u>Description</u>	<u>Amount</u>
Recreation Capital Equipment	\$ 0.00
Maintenance Expenditures	\$ 0.00
Total Appropriations	\$ 0.00

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that the source of financing the Recreation Capital Equipment Maintenance Fund appropriated shall be:

<u>Description</u>	<u>Amount</u>
Gambling Taxes	\$ 3,500.00
Total Source of Financing	\$ 3,500.00

12. The City Council of the City of Bayport, Washington County, Minnesota, does hereby adopt the 2011 Budget of the Park Improvement Fund:

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that all appropriations for the Park Improvement Fund (207) for the calendar year of 2011 shall be:

<u>Description</u>	<u>Amount</u>
Park Improvement Exp:	\$ 0.00
Total Appropriations	\$ 0.00

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that the source of financing the Park Improvement Fund shall be:

<u>Description</u>	<u>Amount</u>
Park Fees:	\$5,000.00
Total Source of Financing	\$5,000.00

13. The City Council of the City of Bayport, Washington County, Minnesota, does hereby adopt the 2011 Budget of the Cemetery Capital Improvement:

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that all appropriations for the Cemetery Capital Improvement Fund (412) for the calendar year 2011 shall be:

<u>Description</u>	<u>Amount</u>
Cemetery:	\$ 20,000.00
Total Appropriations	\$ 20,000.00

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that the source of financing the Cemetery Fund shall be:

<u>Description</u>	<u>Amount</u>
Transfer from General Fund:	\$ 2,500.00
Total Source of Financing	\$ 2,500.00

14. The City Council of the City of Bayport, Washington County, Minnesota, does hereby adopt the 2011 Budget of the Police Equipment Fund:

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that all appropriations for the Police Equipment Fund (413) for the calendar year 2011 shall be:

<u>Description</u>	<u>Amount</u>
Police Equipment:	\$30,000.00
Total Appropriations	\$30,000.00

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that the source of financing the Police Equipment shall be:

<u>Description</u>	<u>Amount</u>
Transfer from General Fund:	\$15,000.00
Total Source of Financing	\$15,000.00

15. The City Council of the City of Bayport, Washington County, Minnesota, does hereby adopt the 2011 Budget of the Office Automation Fund:

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that all appropriations for the Office Automation Fund (414) for the calendar year of 2011 shall be:

<u>Description</u>	<u>Amount</u>
Equipment :	\$4,500.00
Total Appropriations	\$4,500.00

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that the source of financing the Office Automation Fund shall be:

<u>Description</u>	<u>Amount</u>
Transfer from General Fund:	\$ 6,470.00
Transfer from Water/Sewer Fund:	\$ 950.00
Total Source of Financing	\$ 7,420.00

16. The City Council of the City of Bayport, Washington County, Minnesota, does hereby adopt the 2011 Budget of the Municipal Buildings Maintenance Fund:

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that all appropriations for the Municipal Buildings Maintenance Fund (415) for the calendar year of 2011 shall be:

<u>Description</u>	<u>Amount</u>
Equipment and R&M:	\$121,000.00
Total Appropriations	\$121,000.00

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that the source of financing the Municipal Buildings Maintenance Fund shall be:

<u>Description</u>	<u>Amount</u>
Transfer from General Fund:	\$111,350.00
Transfer from Water/Sewer Fund:	\$ 2,000.00
Total Source of Financing	\$113,350.00

17. The City Council of the City of Bayport, Washington County, Minnesota, does hereby adopt the 2011 Budget of K-9 Unit Fund:

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that all appropriations for the K-9 Unit Fund (210) for the calendar year of 2011 shall be:

<u>Description</u>	<u>Amount</u>
General Expenses:	\$ 0.00
Total Appropriations	\$ 0.00

BE IT FURTHER RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, that the source of financing the K-9 Fund shall be:

<u>Description</u>	<u>Amount</u>
Transfer from General Fund:	\$ 0.00
Total Source of Financing	\$ 0.00

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following voted via voice:

Jon Nowaczek –	Torry Kraftson –
Connie Carlson –	Judy Seeberger –
Michele Hanson –	

Thereupon said resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, on this 6th day of December 2010.

ATTEST:

Mitchell Berg
City Administrator

Jon Nowaczek
Mayor

RESOLUTION NO. _____

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE
CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA
HELD DECEMBER 6, 2010**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at the Bayport City Hall in said municipality on the 6th day of December, 2010, at 6:00 P.M.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY,
MINNESOTA, ADOPTING THE CAPITAL IMPROVEMENT PLAN FOR 2011
THROUGH 2015**

WHEREAS, The preliminary Capital Improvement plan for 2011-2015 was present to and accepted by the City Council at its September 7, 2010 meeting; and

WHEREAS, The City of Bayport wishes to establish its 2011-2015 Capital Improvement Plan as delineated on the document attached to this resolution.

NOW THEREFORE BE IT RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota, does hereby ordain as follows:

1. Be it resolved that the City Council of the City of Bayport, Washington County, Minnesota, hereby adopts the Capital Improvement Plan for 2011 through 2015, as follows:

2011	\$ 715,500.00
2012-2015	\$7,918,000.00

The motion for adopting the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon the following voted via voice:

Jon Nowaczek -	Torry Kraftson -
Connie Carlson -	Judy Seeberger -
Michele Hanson -	

Thereupon said resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota at this 6th day of December, 2010.

ATTEST:

Mitchell Berg
City Administrator

Jonathon Nowaczek
Mayor

2011 CITY OF BAYPORT CAPITAL IMPROVEMENT PROJECTS PLAN

FUND	203	206	102	412	207	200	413	414	415
	Public Works Equipment Fund	Water/ Sewer Improvement Fund	Street Reconstruction Fund	Cemetery Capital Improvement Fund	Park Dedication Fund	Fire Equipment Fund	Police Equipment Fund	Office Automation	Municipal Bldgs Maint Fund
Replace 1 patrol vehicle (every other year)							\$ 30,000		
GIS parcel info system			\$ 20,000						
Radio meter reading system		\$ 70,000							
Acquire property for storm water treatment ponds			\$ 50,000						
Sewer rehab proj.		\$ 200,000							
Well house #3 rehab project		\$ 100,000							
I&I CCTV		\$ 50,000							
Office furniture								\$ 500	
Power Point projector								\$ 1,000	
Shredders								\$ 1,000	
Computer								\$ 2,000	
Replacement - Public Works vehicle	\$ 25,000								
Misc. grading and seeding		\$ 15,000.00							
Library - HVAC roof top units replacement, exterior brick repair									\$ 45,000.00
Public Works - garage door replacement and parking lot resurface									\$ 61,000.00
City Hall - hot water heater, exterior brick repair									\$ 15,000.00
Cemetery maintenance building				\$ 20,000.00					
Replacement-Bobcat 2100 vehicle	\$ 10,000.00								
2011 Total	\$ 35,000	\$ 435,000	\$ 70,000	\$ 20,000	\$ 0	\$ 0	\$ 30,000	\$ 4,500	\$ 121,000

CITY OF BAYPORT

CAPITAL IMPROVEMENT PROJECTS PLAN

2012-2015

FUND	203	206	102	412	207	200	413	414	415
	Public Works Equipment Fund	Water/ Sewer Improvement Fund	Street Reconstruction Fund	Cemetery Capital Improvement Fund	Park Dedication Fund	Fire Equipment Fund	Police Equipment Fund	Office Automation	Municipal Bldgs Maint Fund
New Fire Hall						\$2-4 Million			
Replace 1 Patrol Vehicle (every other year)							\$60,000		
Replace FD Engine Unit						\$500,000			
A/C Units for Library and City Hall									\$35-40K
Computer (1 a year)								\$ 8,000	
Perro Park - Master Plan and Improvements					\$150,000				
Replace Public Works Maintenance Pickup vehicle									
Replacement Public Works Vehicle	\$160,000								
Water Main and Street Reconstruction		\$1,500,000	\$1,500,000						
2012-2015 TOTAL	\$160,000	\$1,500,000	\$1,500,000	\$0	\$150,000	\$2.5 - 4.5 Million	\$60,000	\$8,000	\$35-40K

RESOLUTION NO. _____

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF
BAYPORT, WASHINGTON COUNTY, MINNESOTA
HELD DECEMBER 06, 2010**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at the Bayport City Hall in said municipality on the 6th day of December, 2010, at 6:00 P.M.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
CERTIFYING THE CITY OF BAYPORT'S LEVY TO WASHINGTON COUNTY FOR THE
YEAR 2011 BUDGET AT
\$1,113,798.00**

WHEREAS, The City of Bayport established a preliminary levy certification for the City of Bayport's Levy at its September 7, 2010 meeting; and

WHEREAS, The City Council of the City of Bayport wishes to establish its levy for its year 2011 budget.

NOW THEREFORE BE IT RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota as follows:

- | | |
|--|----------------|
| 1) Certify its payable 2011 levy as follows: | |
| A. General Fund Levy | \$ 960,000.00 |
| B. Special Library Fund Levy | \$ 153,798.00 |
| | |
| Total 2011 Levy | \$1,113,798.00 |

The motion for adopting the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon the following voted via voice:

Jon Nowaczek -	Torry Kraftson -
Connie Carlson -	Judy Seeberger -
Michele Hanson -	

Thereupon said resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota on this 6th day of December, 2010.

ATTEST:

Mitchell Berg
City Administrator

Jonathon Nowaczek
Mayor

CITY OF BAYPORT
BUDGET SUMMARY
2011 BUDGET

<u>REVENUE</u>	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>2010 Amended Budget</u>	<u>Proposed 2011 Budget</u>	<u>\$Change</u>	<u>% Change</u>
GENERAL GOVT	\$1,359,885	\$ 1,445,929.00	\$1,329,206	\$1,570,874	\$124,945	8.64%
RECYCLING	\$4,894	\$ 6,084.00	\$4,284	\$4,284	-\$1,800	-29.59%
PLANNING & ZONING	\$76,255	\$ 150,000.00	\$132,500	\$73,750	-\$76,250	-50.83%
POLICE DEPARTMENT	\$114,140	\$ 99,910.00	\$76,360	\$76,075	-\$23,835	-23.86%
FIRE PROTECTION	\$307,842	\$ 327,818.00	\$314,607	\$299,582	-\$28,236	-8.61%
PARKS	\$32,507	\$ 30,000.00	\$32,397	\$25,000	-\$5,000	-16.67%
CEMETERY	\$8,150	\$ 10,000.00	\$3,000	\$5,000	-\$5,000	-50.00%
GENERAL FUND REVENUE	\$1,903,985	\$ 2,069,741.00	\$1,892,354	\$2,054,565	-\$15,176	-0.73%
GENERAL EXPENSES				\$2,054,565		
LIBRARY FUND REVENUE	\$ 278,466.00	\$ 272,125.00	\$ 255,796.00	\$ 297,248.00	\$ 25,123.00	9.23%
LIBRARY EXPENSES				\$297,248		
TOTAL REVENUES	\$ 2,182,451.00	\$ 2,341,866.00	\$ 2,148,149.95	\$ 2,351,813.00	\$ 9,947.00	0.42%
TOTAL EXPENSES				\$2,351,813		
				BALANCED BUDGET		

<u>LEVY SUMMARY</u>	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>Proposed 2011 Budget</u>	<u>\$Change</u>	<u>% Change</u>
General Fund	\$774,542	\$855,735	\$960,000	\$104,265	12.18%
Debt Service Fund	\$41,965	\$38,215	\$0	-\$38,215	-100.00%
Library Fund	\$156,105	\$148,025	\$153,798	\$5,773	3.90%
Total	\$972,612	\$1,041,975	\$1,113,798	\$71,823	6.89%

11/29/2010.

2011 REVENUES
CITY OF BAYPORT

Updated 12/6/2010

	2010	2010 AMENDED	2011 ADOPTED	% Change from 2010
GENERAL PROPERTY TAXES	\$ 893,950.00	\$ 865,450.00	\$ 960,000.00	7.39%
GRAVEL TAX	\$ 800.00	\$ -	\$ -	-100.00%
BUSINESS LICENSES	\$ 13,850.00	\$ 10,000.00	\$ 14,500.00	4.69%
ADMINISTRATIVE FEES	\$ 200.00	\$ -	\$ -	-100.00%
LOCAL GOVERNMENT AID	\$ 346,629.00	\$ 296,680.00	\$ 439,964.00	26.93%
PERA RATE INCREASE AID	\$ 2,660.00	\$ 2,660.00	\$ 2,660.00	0.00%
USER FEES	\$ 700.00	\$ 1,444.70	\$ 750.00	7.14%
SPECIAL ASSM'T COLLECTED	\$ 7,700.00	\$ -	\$ -	-100.00%
SPECIAL ASSM'T COLLECTED	\$ 2,400.00	\$ -	\$ -	-100.00%
INVESTMENT INCOME	\$ 120,000.00	\$ 108,400.00	\$ 115,000.00	-4.17%
RENTAL INCOME	\$ 12,000.00	\$ -	\$ -	0.00%
REFUND INSURANCE	\$ 7,000.00	\$ 5,000.00	\$ 5,000.00	-28.57%
FRANCHISE FEES	\$ -	\$ -	\$ 33,000.00	0.00%
TRANSFER IN	\$ -	\$ -	\$ -	0.00%
MARKET VALUE CREDIT	\$ 38,040.00	\$ 39,571.00	\$ -	-100.00%
	<u>\$ 1,445,929.00</u>	<u>\$ 1,329,205.70</u>	<u>\$ 1,570,874.00</u>	<u>8.64%</u>
RECYCLING- BUSINESS LICENSE	\$ 2,000.00	\$ 200.00	\$ 200.00	-90.00%
USER FEES	\$ -	\$ -	\$ -	0.00%
GRANTS	\$ 4,084.00	\$ 4,084.00	\$ 4,084.00	0.00%
	<u>\$ 6,084.00</u>	<u>\$ 4,284.00</u>	<u>\$ 4,284.00</u>	<u>-29.59%</u>
PLANNING AND ZONING - BUSINESS PERMITS	\$ 6,000.00	\$ 500.00	\$ 500.00	-91.67%
NON BUSINESS PERMITS	\$ 1,500.00	\$ 250.00	\$ 250.00	-83.33%
BUILDING PERMITS	\$ 65,000.00	\$ 80,000.00	\$ 50,000.00	-23.08%
EXAVATING PERMITS	\$ 1,500.00	\$ 500.00	\$ 500.00	-66.67%
PLUMBING PERMITS	\$ 10,000.00	\$ 7,500.00	\$ 3,500.00	-65.00%
MECHANICAL PERMITS	\$ 20,000.00	\$ 13,000.00	\$ 2,500.00	-87.50%
P&Z PERMITS/VARIANCE REQUESTS	\$ 2,500.00	\$ 750.00	\$ 1,000.00	-60.00%
LAKELAND AND CONTRACT BUILDING PERMITS	\$ 42,500.00	\$ 30,000.00	\$ 15,000.00	-64.71%
GRANTS	\$ -	\$ -	\$ -	0.00%
REFUNDS AND REIMBURSEMENTS	\$ 1,000.00	\$ -	\$ 500.00	-50.00%
	<u>\$ 150,000.00</u>	<u>\$ 132,500.00</u>	<u>\$ 73,750.00</u>	<u>-50.83%</u>
Police Department - Non business permits	\$ 25.00	\$ 25.00	\$ 25.00	0.00%
ANIMAL FEES	\$ 700.00	\$ 600.00	\$ 500.00	-28.57%
ADMIN FEES	\$ 400.00	\$ 500.00	\$ -	-100.00%
POLICE STATE AID	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	0.00%
USER FEES	\$ 4,500.00	\$ 2,500.00	\$ 2,000.00	-55.56%
POLICE ACCIDENT REPORTS	\$ 100.00	\$ 50.00	\$ 50.00	-50.00%
COURT FINES	\$ 35,000.00	\$ 20,000.00	\$ 20,000.00	-42.86%
DONATIONS	\$ 2,500.00	\$ -	\$ -	-100.00%
GRANTS	\$ 10,185.00	\$ 10,185.00	\$ 8,000.00	-21.45%
REFUNDS AND REIMBURSEMENTS	\$ 1,000.00	\$ -	\$ 3,000.00	200.00%
POST TRAINING REIMBURSEMENTS	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	0.00%
DISABILITY BENEFIT	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	0.00%
SALE OF FORFEITED PROPERTY	\$ 3,000.00	\$ -	\$ -	-100.00%
	<u>\$ 99,910.00</u>	<u>\$ 76,360.00</u>	<u>\$ 76,075.00</u>	<u>-23.86%</u>

2011 REVENUES
CITY OF BAYPORT

	2010 2010 AMENDED		2011 ADOPTED		% Change from 2010
FIRE PROTECTION - NON BUSINE	\$ 3,500.00	\$ 80.00	\$ 500.00		-85.71%
FIRE STATE AID	\$ 75,000.00	\$ 63,050.00	\$ 60,000.00		-20.00%
USER FEES	\$ -	\$ 100.00	\$ 100.00		0.00%
FIRE CONTRACTS	\$ 245,318.00	\$ 251,377.17	\$ 238,982.00		-2.58%
DONATIONS	\$ 1,000.00	\$ -	\$ -		-100.00%
GRANTS	\$ 3,000.00	\$ -	\$ -		-100.00%
	<u>\$ 327,818.00</u>	<u>\$ 314,607.17</u>	<u>\$ 299,582.00</u>		<u>-8.61%</u>
STREETS - REFUND		\$ 7,397.25	\$ -		0.00%
PARK -FEES	\$ 13,000.00	\$ 10,000.00	\$ 10,000.00		-23.08%
RENTAL INCOME	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00		0.00%
DONATIONS	\$ 2,000.00	\$ -	\$ -		-100.00%
REFUNDS AND REIMBURSEMENT	\$ -	\$ -	\$ -		0.00%
	<u>\$ 30,000.00</u>	<u>\$ 25,000.00</u>	<u>\$ 25,000.00</u>		<u>-16.67%</u>
CEMETARY CHARGES	\$ 10,000.00	\$ 3,000.00	\$ 5,000.00		-50.00%
GENERAL FUND TOTAL	<u>\$ 2,069,741.00</u>	<u>\$ 1,892,354.12</u>	<u>\$ 2,054,565.00</u>		<u>-0.73%</u>
			\$ 0.00		

2011 Expenditures
CITY OF BAYPORT

	2010		2010 AMENDED		2011 ADOPTED		% Change from 2010 Budget
ELECTIONS							
Expenses Description							
ELECTION SALARIES	\$	3,500.00	\$	3,500.00	\$	-	-100.00%
OPERATING SUPPLIES	\$	375.00	\$	375.00	\$	-	-100.00%
POSTAGE	\$	75.00	\$	75.00	\$	-	-100.00%
PRINTING & PUBLISHING	\$	150.00	\$	150.00	\$	-	-100.00%
REPAIR/MAINT OFFICE EQ	\$	940.00	\$	940.00	\$	470.00	-50.00%
	\$	5,040.00	\$	5,040.00	\$	470.00	-90.67%
MAYOR & COUNCIL							
Expenses Description							
WAGES AND SALARIES	\$	15,755.00	\$	15,755.00	\$	15,755.00	0.00%
PERA	\$	-	\$	-	\$	-	0.00%
FICA	\$	977.00	\$	977.00	\$	976.81	-0.02%
WORKER'S COMP	\$	832.00	\$	832.00	\$	873.60	5.00%
MEDICARE	\$	228.00	\$	228.00	\$	228.45	0.20%
OFFICE SUPPLIES (5%)	\$	300.00	\$	300.00	\$	300.00	0.00%
PROF SER-LEGAL	\$	10,250.00	\$	8,950.00	\$	7,559.95	-26.24%
PROF SER-ENGINEER	\$	8,000.00	\$	5,200.00	\$	6,049.50	-24.38%
CONTRACT SERVICES	\$	9,750.00	\$	5,000.00	\$	10,000.00	2.56%
PROF SER-AUDIT	\$	28,195.00	\$	28,195.00	\$	29,604.75	5.00%
WASH CTY ASSESSOR FEE	\$	12,174.00	\$	12,174.00	\$	12,782.70	5.00%
PROF SER-safety and loss and ir	\$	5,600.00	\$	5,600.00	\$	9,476.00	69.21%
PHONES	\$	50.00	\$	50.00	\$	-	-100.00%
POSTAGE	\$	300.00	\$	300.00	\$	330.00	10.00%
PRINTING & PUBLISHING	\$	4,000.00	\$	4,000.00	\$	4,000.00	0.00%
INSURANCE	\$	20,655.00	\$	20,655.00	\$	21,687.75	5.00%
CONF & SCHOOLS	\$	2,150.00	\$	1,500.00	\$	695.00	-67.67%
REPAIR OFF EQUIP	\$	300.00	\$	300.00	\$	612.00	104.00%
TRSF OUT/OFFICE EQUIP	\$	475.00	\$	400.00	\$	400.00	-15.79%
TRSF OUT/BUILDINGS	\$	500.00	\$	350.00	\$	350.00	-30.00%
DUES/MEMBERSHIPS	\$	18,404.00	\$	18,404.00	\$	19,544.70	6.20%
COMMUNITY PROJECTS	\$	2,000.00	\$	3,850.00	\$	3,000.00	50.00%
	\$	140,895.00	\$	133,020.00	\$	144,226.21	2.36%
RECYCLING							
Expenses Description							
WAGES AND SALARIES	\$	2,700.00	\$	2,813.87	\$	3,085.02	14.26%
CONTRACT SERVICES	\$	-	\$	-	\$	-	0.00%
PROF -Servies OTHER	\$	2,000.00	\$	-	\$	-	-100.00%
POSTAGE	\$	280.00	\$	280.00	\$	280.00	0.00%
PRINTING/PUBLISHING	\$	800.00	\$	800.00	\$	800.00	0.00%
RECYCLING INCENTIVES	\$	1,500.00	\$	1,500.00	\$	1,250.00	-16.67%
	\$	7,280.00	\$	5,393.87	\$	5,415.02	-25.62%

2011 Expenditures
CITY OF BAYPORT

	2010		2010 AMENDED	2011 ADOPTED		% Change from 2010 Budget	
ADMINISTRATION							
Expenses Description							
INTERN	\$	-	\$	-	\$	1,000.00	0.00%
WAGES	\$	87,858.00	\$	81,998.30	\$	91,813.52	4.50%
PERA	\$	5,836.00	\$	5,739.88	\$	6,656.48	14.06%
FICA	\$	5,448.00	\$	5,083.89	\$	5,692.44	4.49%
H.S.A.	\$	5,428.00	\$	5,000.00	\$	5,074.00	-6.52%
EMPLOYEE INSURANCE	\$	13,770.00	\$	14,183.10	\$	12,500.44	-9.22%
UNEMPLOYMENT COMP	\$	-	\$	-	\$	-	0.00%
WORKERS COMP	\$	1,524.00	\$	1,524.00	\$	1,524.00	0.00%
MEDICARE	\$	1,300.00	\$	1,188.98	\$	1,331.30	2.41%
OFFICE SUPPLIES	\$	1,300.00	\$	1,300.00	\$	1,300.00	0.00%
CONTRACT SERVICES	\$	6,670.00	\$	4,000.00	\$	2,520.00	-62.22%
PROF SER-OTHER	\$	-	\$	-	\$	-	0.00%
POSTAGE	\$	450.00	\$	450.00	\$	450.00	0.00%
REIMBURSE TRAV EXPENSES	\$	1,100.00	\$	750.00	\$	750.00	-31.82%
CONFERENCE AND SCHOOLS	\$	2,800.00	\$	1,200.00	\$	1,200.00	-57.14%
REPAIR/MAINT OFF EQUIP	\$	3,400.00	\$	3,400.00	\$	3,400.00	0.00%
MISC- bank fees	\$	-	\$	-	\$	750.00	0.00%
DUES AND MEMBERSHIPS	\$	970.00	\$	220.00	\$	285.00	-70.62%
TRSF OUT/OFFICE	\$	2,844.00	\$	2,500.00	\$	750.00	-73.63%
TRSF OUT/BLDG	\$	3,500.00	\$	3,000.00	\$	500.00	-85.71%
OFFICE EQUIPMENT	\$	-	\$	-	\$	-	0.00%
	\$	144,198.00	\$	131,538.15	\$	137,497.17	-4.65%
PLANNING AND ZONING							
Expenses Description							
WAGES AND SALARIES	\$	143,368.00	\$	133,660.90	\$	145,806.23	1.70%
PERA	\$	9,862.00	\$	9,356.26	\$	10,570.95	7.19%
FICA	\$	8,889.00	\$	8,286.98	\$	9,039.99	1.70%
H.S.A.	\$	9,430.00	\$	9,250.00	\$	8,815.00	-6.52%
EMPLOYEE INSURANCE	\$	22,459.00	\$	23,132.77	\$	21,852.03	-2.70%
MEDICARE	\$	2,079.00	\$	1,938.08	\$	2,114.19	1.69%
OFFICE SUPPLIES	\$	500.00	\$	500.00	\$	500.00	0.00%
MOTOR FUEL	\$	1,000.00	\$	1,000.00	\$	1,000.00	0.00%
MATERIALS/PROGRAMS	\$	-	\$	-	\$	-	0.00%
PROF SER-LEGAL	\$	500.00	\$	500.00	\$	500.00	0.00%
PROF SER-ENGINEER	\$	500.00	\$	500.00	\$	500.00	0.00%
CONTRACT SERVICES	\$	-	\$	-	\$	-	0.00%
PROF SER-OUTSIDE PLANNER	\$	1,000.00	\$	1,000.00	\$	-	-100.00%
POSTAGE	\$	200.00	\$	200.00	\$	200.00	0.00%
REIMBURSE TRAVEL EXP	\$	500.00	\$	500.00	\$	500.00	0.00%
CONFERENCE AND SCHOOLS	\$	1,000.00	\$	600.00	\$	1,000.00	0.00%
REP & MAINT VEH	\$	500.00	\$	500.00	\$	500.00	0.00%
REPAIR OFF EQUIP	\$	1,850.00	\$	1,850.00	\$	1,850.00	0.00%
TRANSFER OUT/OFFICE EQUIP	\$	2,370.00	\$	2,000.00	\$	2,000.00	-15.61%
DUES & MEMBERSHIPS	\$	140.00	\$	140.00	\$	325.00	132.14%
	\$	206,147.00	\$	194,914.99	\$	207,073.38	0.45%

2011 Expenditures
CITY OF BAYPORT

	2010	2010 AMENDED	2011 ADOPTED	% Change from 2010 Budget
MUNICIPAL BUILDINGS				
Expenses Description				
OPERATING SUPPLIES	\$ 700.00	\$ 700.00	\$ 500.00	-28.57%
CONTRACT SERVICES	\$ 5,250.00	\$ 4,500.00	\$ 4,000.00	-23.81%
COMMUNICATIONS-PHONES	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	0.00%
PROPERTY/LIAB INSURANCE	\$ 3,418.00	\$ 3,418.00	\$ 3,418.00	0.00%
ELECTRIC SERVICE	\$ 7,250.00	\$ 7,250.00	\$ 7,250.00	0.00%
FUEL FOR HEAT	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	0.00%
TSF OUT/CIP			\$ 106,500.00	
R & M BLDGS AND EQUIPMENT	\$ 10,000.00	\$ 9,500.00	\$ 9,000.00	-10.00%
	\$ 33,318.00	\$ 32,068.00	\$ 137,368.00	312.29%
POLICE				
Expenses Description				
PART TIME OFFICERS	\$ 29,000.00	\$ 36,000.00	\$ 37,000.00	27.59%
WAGES AND SALARIES	\$ 340,061.00	\$ 340,825.35	\$ 344,374.49	1.27%
OVERTIME	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	0.00%
SPECIAL DUTIES	\$ 10,185.00	\$ 10,185.00	\$ 10,185.00	0.00%
TACTICAL TEAM SALARIES	\$ 1,550.00	\$ 1,550.00	\$ 1,584.14	2.20%
PERA	\$ 45,800.00	\$ 50,913.14	\$ 49,278.51	7.59%
FICA	\$ 2,356.00	\$ 2,468.93	\$ 2,564.04	8.83%
H.S.A	\$ 17,250.00	\$ 16,750.00	\$ 15,050.00	-12.75%
EMPLOYEE INSURANCE	\$ 28,181.00	\$ 29,026.43	\$ 32,414.93	15.02%
WORKERS COMP	\$ 10,949.00	\$ 10,949.00	\$ 11,496.45	5.00%
MEDICARE	\$ 5,510.00	\$ 5,785.65	\$ 5,529.93	0.36%
OFFICE SUPPLIES	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	0.00%
UNIFORMS-PT	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	0.00%
UNIFORMS-CHIEF	\$ 875.00	\$ 875.00	\$ 875.00	0.00%
UNIFORMS-JACKSON	\$ 875.00	\$ 875.00	\$ 875.00	0.00%
UNIFORM-WILLMARTH	\$ 875.00	\$ 875.00	\$ 875.00	0.00%
UNIFORM-LUND	\$ 875.00	\$ 875.00	\$ 875.00	0.00%
UNIFORMS-WYNIA	\$ 875.00	\$ 875.00	\$ 875.00	0.00%
MOTOR FUEL	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	0.00%
OPERATING SUPPLIES	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	0.00%
PROF SER-LEGAL	\$ 26,000.00	\$ 26,000.00	\$ 31,200.00	20.00%
PROF SER-OTHER	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00	-33.33%
PHONES	\$ 6,000.00	\$ 6,000.00	\$ 5,000.00	-16.67%
POSTAGE	\$ 400.00	\$ 400.00	\$ 400.00	0.00%
RADIO REPAIR	\$ 1,150.00	\$ 1,150.00	\$ 900.00	-21.74%
PRINTING/PUBLISHING	\$ 200.00	\$ 200.00	\$ 200.00	0.00%
INSURANCE	\$ 5,585.00	\$ 5,585.00	\$ 5,864.25	5.00%
SHARED AUTOMATION	\$ 25,000.00	\$ 25,000.00	\$ 26,000.00	4.00%
TRAINING&SUPPLIES	\$ 7,000.00	\$ 7,000.00	\$ 6,000.00	-14.29%
REP&MAINT VEHICLES	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	0.00%
REPAIR OFF EQUIP	\$ 850.00	\$ 850.00	\$ 850.00	0.00%
ANIMAL EXPENSE	\$ 500.00	\$ 500.00	\$ 500.00	0.00%
DUES/MEMBERSHIP	\$ 525.00	\$ 525.00	\$ 525.00	0.00%
TSF OUT/EQIP REP	\$ 15,000.00	\$ 6,000.00	\$ 15,000.00	0.00%
TSF OUT/OFF EQUIP	\$ 2,370.00	\$ -	\$ 2,370.00	0.00%
TRSF/BLDGS	\$ 1,000.00	\$ -	\$ 1,000.00	0.00%
COMMUNITY PROJ	\$ 7,000.00	\$ 4,000.00	\$ 4,000.00	-42.86%
	\$ 648,897.00	\$ 647,138.50	\$ 667,761.74	2.91%

2011 Expenditures
CITY OF BAYPORT

	2010	2010 AMENDED	2011 ADOPTED	% Change from 2010 Budget
FIRE DEPARTMENT				
Expenses Description				
WAGES AND SALARIES	\$ 15,800.00	\$ 15,800.00	\$15,800.00	0.00%
DRILL, FIRE, MEDICAL RUNS	\$ 85,000.00	\$ 85,000.00	\$85,000.00	0.00%
FICA	\$ 6,250.00	\$ 6,250.00	\$6,250.00	0.00%
UNEMPLOYMENT COMPENSAT	\$ 1,100.00	\$ 1,100.00	\$0.00	-100.00%
WORKER'S COMP	\$ 9,500.00	\$ 9,500.00	\$9,975.00	5.00%
MEDICARE	\$ 1,462.00	\$ 1,462.00	\$1,462.00	0.00%
OFFICE SUPPLIES	\$ 1,000.00	\$ 1,000.00	\$1,000.00	0.00%
UNIFORMS	\$ 2,800.00	\$ 2,800.00	\$2,800.00	0.00%
MOTOR FUEL	\$ 6,000.00	\$ 6,000.00	\$6,000.00	0.00%
MATERIALS/PROGRAMS	\$ 3,250.00	\$ 3,250.00	\$3,250.00	0.00%
OPERATING SUPPLIES	\$ 3,400.00	\$ 3,400.00	\$3,400.00	0.00%
SMALL TOOLS	\$ 2,000.00	\$ 2,000.00	\$2,000.00	0.00%
PROF SER-OTHER	\$ 3,000.00	\$ 3,000.00	\$3,000.00	0.00%
PHONES	\$ 2,000.00	\$ 2,000.00	\$2,000.00	0.00%
RADIO REPAIR	\$ 1,500.00	\$ 1,500.00	\$1,500.00	0.00%
INSURANCE	\$ 17,005.00	\$ 17,005.00	\$17,850.00	4.97%
ELECTRIC SERVICE	\$ 3,000.00	\$ 3,000.00	\$3,000.00	0.00%
FUEL FOR HEAT	\$ 9,000.00	\$ 9,000.00	\$9,000.00	0.00%
SHARED AUTOMATION	\$ 10,000.00	\$ 10,000.00	\$13,600.00	36.00%
CONF/SCHOOLS	\$ 5,000.00	\$ 5,000.00	\$5,000.00	0.00%
REP&MAINT VEH	\$ 17,000.00	\$ 17,000.00	\$20,000.00	17.65%
REPAIR EQUIPMENT	\$ 2,500.00	\$ 2,500.00	\$2,500.00	0.00%
R&M BLDGS &EQUIPMENT	\$ 3,000.00	\$ 3,000.00	\$3,000.00	0.00%
EQUIPMENT RENTAL	\$ 1,800.00	\$ 1,800.00	\$1,000.00	-44.44%
DUES&MEMBERSHIPS	\$ 1,000.00	\$ 1,000.00	\$750.00	-25.00%
TRSF OUT/EQUIP REPL	\$ 90,000.00	\$ 75,000.00	\$70,000.00	-22.22%
TRSF OUT/BLDGS	\$ 2,500.00	\$ 2,000.00	\$2,500.00	0.00%
CAPITAL OUTLAY	\$ 3,500.00	\$ 3,000.00	\$3,000.00	-14.29%
OFFICE EQUIPMENT	\$ 1,500.00	\$ 1,500.00	\$1,000.00	-33.33%
RELIEF FUND	\$ 75,000.00	\$ 63,050.00	\$60,000.00	-20.00%
	\$ 385,867.00	\$ 357,917.00	\$355,637.00	-7.83%

2011 Expenditures
CITY OF BAYPORT

	2010		2010 AMENDED	2011 ADOPTED		% Change from 2010 Budget	
STREETS							
Expenses Description							
SEASONAL PART TIME	\$	6,500.00	\$	4,000.00	\$	8,000.00	23.08%
WAGES AND SALARIES	\$	48,217.00	\$	40,209.77	\$	24,926.82	-48.30%
OVERTIME	\$	6,000.00	\$	6,000.00	\$	8,000.00	33.33%
PERA	\$	3,550.00	\$	3,234.68	\$	2,387.19	-32.76%
FICA	\$	3,392.00	\$	3,113.01	\$	2,189.47	-35.45%
RETIREMENT HEALTH SAVING:	\$	-	\$	-	\$	-	0.00%
H.S.A	\$	3,450.00	\$	3,250.00	\$	2,096.25	-39.24%
EMPLOYEE INSURANCE	\$	5,900.00	\$	6,077.00	\$	4,079.69	-30.85%
WORKER'S COMP	\$	7,109.00	\$	7,109.00	\$	5,500.00	-22.63%
MEDICARE	\$	793.00	\$	728.04	\$	169.30	-78.65%
OFFICE SUPPLIES	\$	200.00	\$	200.00	\$	200.00	0.00%
UNIFORMS	\$	400.00	\$	400.00	\$	410.00	2.50%
MOTOR FUEL	\$	9,000.00	\$	9,000.00	\$	9,000.00	0.00%
OPERATING SUPPLIES	\$	5,000.00	\$	5,000.00	\$	5,000.00	0.00%
SALT & SAND	\$	10,000.00	\$	10,000.00	\$	10,000.00	0.00%
SMALL TOOLS	\$	500.00	\$	500.00	\$	500.00	0.00%
PROF SER-ENGINEER	\$	1,000.00	\$	500.00	\$	5,500.00	450.00%
SNOW PLOWING	\$	500.00	\$	250.00	\$	250.00	-50.00%
PROF SVCS	\$	350.00	\$	-	\$	-	-100.00%
POSTAGE	\$	75.00	\$	75.00	\$	75.00	0.00%
RADIO REPAIR	\$	600.00	\$	600.00	\$	600.00	0.00%
INSURANCE	\$	3,901.00	\$	3,901.00	\$	4,096.05	5.00%
CONFERENCES & SCHOOLS	\$	250.00	\$	75.00	\$	75.00	-70.00%
REPAIR & MAINT GROUNDS	\$	550.00	\$	550.00	\$	550.00	0.00%
REPAIR & MAINT VEHICLES	\$	8,325.00	\$	8,325.00	\$	8,325.00	0.00%
TREES	\$	3,300.00	\$	1,300.00	\$	1,300.00	-60.61%
REPAIR/MAINT OFF EQ	\$	516.00	\$	516.00	\$	516.00	0.00%
SIGNS					\$	10,000.00	
R & M BLDGS & EQUIPMENT	\$	1,000.00	\$	1,000.00	\$	1,000.00	0.00%
REPAIR & MAINT STREETS	\$	14,000.00	\$	12,000.00	\$	12,000.00	-14.29%
SEALCOATING	\$	58,000.00	\$	45,000.00	\$	45,000.00	-22.41%
SIDEWALKS CURBS & GUTTER	\$	20,000.00	\$	16,000.00	\$	16,000.00	-20.00%
CREEK	\$	500.00	\$	500.00	\$	500.00	0.00%
EQUIPMENT RENTAL	\$	1,500.00	\$	1,500.00	\$	1,500.00	0.00%
CIP-Storage					\$	25,000.00	
TSF OUT/OFFICE EQUIP	\$	475.00	\$	475.00	\$	475.00	0.00%
TSF OUT/BLDGS	\$	500.00	\$	500.00	\$	500.00	0.00%
TSF TO OTHER FUNDS	\$	65,000.00	\$	40,000.00	\$	40,000.00	-38.46%
MOTOR VEHICLE	\$	-	\$	-	\$	-	0.00%
	\$	290,353.00	\$	231,888.50	\$	255,720.78	-11.93%

2011 Expenditures
CITY OF BAYPORT

	2010		2010 AMENDED		2011 ADOPTED		% Change from 2010 Budget
STREET LIGHTING							
Expenses Description							
ELECTRIC SERVICE	\$	20,521.00	\$	20,521.00	\$	20,521.00	0.00%
REPAIR & MAINT EQUIPMENT	\$	1,300.00	\$	1,300.00	\$	1,500.00	15.38%
	\$	21,821.00	\$	21,821.00	\$	22,021.00	0.92%
PARK							
Expenses Description							
SEASONAL/PART TIME	\$	16,500.00	\$	8,000.00	\$	11,000.00	-33.33%
WAGES AND SALARIES	\$	26,721.00	\$	22,618.00	\$	13,422.14	-49.77%
PERA	\$	1,879.00	\$	1,583.26	\$	973.10	-48.21%
FICA	\$	2,762.00	\$	1,898.32	\$	1,514.17	-45.18%
RETIREMENT HEALTH SAVING:	\$	-	\$	-	\$	-	0.00%
H.S.A	\$	1,150.00	\$	1,000.00	\$	1,128.75	-1.85%
EMPLOYEE INSURANCE	\$	2,479.00	\$	2,553.37	\$	2,196.76	-11.39%
WORKER'S COMPENSATION	\$	3,267.00	\$	3,267.00	\$	2,200.00	-32.66%
MEDICARE	\$	646.00	\$	443.96	\$	354.12	-45.18%
OFFICE SUPPLIES	\$	100.00	\$	100.00	\$	100.00	0.00%
UNIFORMS PT WORKERS	\$	500.00	\$	350.00	\$	350.00	-30.00%
UNIFORMS - VERN	\$	400.00	\$	400.00	\$	-	-100.00%
MOTOR FUELS -HOLIDAY	\$	1,405.00	\$	1,405.00	\$	1,405.00	0.00%
CHEMICALS AND TESTING	\$	100.00	\$	100.00	\$	100.00	0.00%
OPERATING SUPPLIES	\$	4,700.00	\$	3,700.00	\$	3,700.00	-21.28%
CONCESSIONS	\$	1,860.00	\$	-	\$	-	-100.00%
SMALL TOOLS-EQUIPMENT	\$	425.00	\$	425.00	\$	425.00	0.00%
CONTRACT SERVICES	\$	5,000.00	\$	-	\$	5,000.00	0.00%
POSTAGE (5)	\$	75.00	\$	75.00	\$	75.00	0.00%
INSURANCE	\$	4,539.00	\$	4,539.00	\$	4,539.00	0.00%
REP & MAINT GROUNDS	\$	1,700.00	\$	1,350.00	\$	1,350.00	-20.59%
REPAIR & MAINT VEHICLES	\$	3,500.00	\$	3,000.00	\$	3,000.00	-14.29%
TREES	\$	1,000.00	\$	500.00	\$	500.00	-50.00%
COURTS & HOCKEY RINK	\$	500.00	\$	500.00	\$	500.00	0.00%
REPAIR/MAINT OFF EQ	\$	500.00	\$	500.00	\$	500.00	0.00%
R & M BLDGS & EQUIPMENT	\$	3,500.00	\$	3,000.00	\$	3,000.00	-14.29%
TRSF OUT/OFFICE EQUIP	\$	475.00	\$	475.00	\$	475.00	0.00%
TRSF OUT/RIVER IMPROVEMENTS					\$	4,039.66	
SATELLITES RENTAL	\$	2,000.00	\$	2,000.00	\$	2,000.00	0.00%
	\$	87,683.00	\$	63,782.91	\$	63,847.70	-27.18%

2011 Expenditures
CITY OF BAYPORT

	2010		2011 ADOPTED		% Change from 2010 Budget
	2010	2010 AMENDED	2011 ADOPTED	2011 ADOPTED	
CEMETERY					
Expenses Description					
MOTOR FUELS & OIL	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	0.00%
OPERATING SUPPLIES	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	0.00%
PROF SER-LEGAL	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	0.00%
PROF SER-ENGINEER	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	0.00%
GRAVE OPENING	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	0.00%
REPAIR & MAINT GROUNDS	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	0.00%
REP & MAINT VEHICLES	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	0.00%
TREES	\$ 327.00	\$ 327.00	\$ 327.00	\$ 327.00	0.00%
TRSF OUT/CIP	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	-50.00%
TRSF TO OTHER FUNDS	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	0.00%
REFUNDS AND REIM	\$ -	\$ -	\$ -	\$ -	0.00%
	\$ 10,027.00	\$ 7,527.00	\$ 7,527.00	\$ 7,527.00	-24.93%
CONTINGENCY	\$ 50,000.00	\$ 22,089.20	\$ 50,000.00	\$ 50,000.00	0.00%
DEBT SERVICE	\$ 38,215.00	\$ 38,215.00	\$ -	\$ -	-100.00%
GENERAL FUND TOTAL	\$ 2,069,741.00	\$ 1,892,354.12	\$ 2,054,565.00	\$ 2,054,565.00	-0.73%

CITY OF BAYPORT
FINAL PROPOSED 2011 BUDGET
REVENUE

FUND 211 LIBRARY FINAL PROPOSED REVENUE BUDGET

Account Description	2009 Actual	2010 Budget	2010 Revised	2011 Budget	\$ change	% Change
GENERAL PROPERTY TAXES	\$ 156,105.00	\$148,025.00	131,696.00	153,798.00	5,773.00	3.90%
LIBRARY SERVICE CHARGE	\$ 2,625.00	1,000.00	1,000.00	1,000.00	0.00	0.00%
INVESTMENT INCOME	\$ 6,678.00	9,000.00	9,000.00	9,000.00	0.00	0.00%
RENTAL INCOME	\$ 2,304.00	3,000.00	3,000.00	3,000.00	0.00	0.00%
DONATIONS	\$ 416.00	1,000.00	1,000.00	1,000.00	0.00	0.00%
GRANTS	\$ 110,100.00	110,100.00	110,100.00	110,100.00	0.00	0.00%
REFUNDS & REIMBURSEMENTS	\$ 238.00				0.00	
PRIOR PERIOD ADJUSTMENT	\$ -	0.00	0.00	19,350.00	19,350.00	

LIBRARY FUND TOTAL	\$278,466.00	\$272,125.00	255,796.00	\$ 297,248.00	\$ 25,123.00	9.23%
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**CITY OF BAYPORT
FINAL PROPOSED 2011 BUDGET
EXPENDITURES**

FUND 211 LIBRARY Expense Description	2009 Actual	2010 Budget	2010		Proposed 2011 Budget	\$Change	% Change
			Amended Budget	2011 Budget			
PART TIME	\$64,911.49	\$65,427.00	\$55,078.00	\$66,210.00	\$783	1.2%	
WAGES AND SALARIES	\$70,637.48	\$76,064.00	\$76,064.00	\$90,633.00	\$14,569	19.2%	
P E R A	\$8,565.43	\$8,490.00	\$8,490.00	\$8,991.00	\$501	5.9%	
F.I.C.A.	\$8,230.45	\$9,197.00	\$9,197.00	\$9,740.00	\$543	5.9%	
RHS	\$0.00	\$0.00	\$0.00	\$0.00	\$0		
H.S.A.	\$3,004.22	\$2,300.00	\$2,300.00	\$2,683.00	\$383	16.7%	
EMPLOYEE INSURANCE	\$6,486.11	\$6,693.00	\$6,693.00	\$8,226.00	\$1,533	22.9%	
WORKER'S COMP	\$1,117.00	\$955.00	\$955.00	\$955.00	\$0	0.0%	
MEDICARE	\$1,924.88	\$2,165.00	\$2,165.00	\$2,176.00	\$11	0.5%	
OFFICE SUPPLIES	\$190.65	\$200.00	\$200.00	\$200.00	\$0	0.0%	
MATERIALS/PROGRAMS	\$25,528.82	\$20,665.00	\$20,665.00	\$22,332.00	\$1,667	8.1%	
OPERATING SUPPLIES	\$1,989.03	\$2,300.00	\$2,300.00	\$2,300.00	\$0	0.0%	
SMALL TOOLS	\$0.00	\$250.00	\$250.00	\$250.00	\$0	0.0%	
PROF SER-LEGAL	\$67.50	\$225.00	\$225.00	\$225.00	\$0	0.0%	
CONTRACT SERVICES	\$22,500.00	\$22,425.00	\$19,125.00	\$23,025.00	\$600	2.7%	
ADMINISTRATIVE SVCS	\$5,938.00	\$5,938.00	\$5,938.00	\$5,938.00	\$0	0.0%	
PHONES	\$2,537.57	\$2,568.00	\$2,568.00	\$2,748.00	\$180	7.0%	
POSTAGE	\$112.10	\$0.00	\$0.00	\$0.00	\$0		
PRINTING/PUBLISHING	\$0.00	\$60.00	\$60.00	\$60.00	\$0	0.0%	
INSURANCE	\$7,873.67	\$10,207.00	\$10,207.00	\$11,024.00	\$817	8.0%	
ELECTRIC SERVICE	\$10,578.19	\$13,965.00	\$13,965.00	15,222.00	\$1,257	9.0%	
FUEL FOR HEAT	\$2,984.74	\$4,794.00	\$4,794.00	\$5,273.00	\$479	10.0%	
SHARED AUTOMATION	\$4,338.42	\$6,800.00	\$6,800.00	\$6,800.00	\$0	0.0%	
USE OF PERSONAL AUTO	\$249.15	\$250.00	\$250.00	\$250.00	\$0	0.0%	
CONFERENCES & SCHOOLS	\$30.00	\$200.00	\$200.00	\$200.00	\$0	0.0%	
REPAIR/MAINT OFF EQUIP	\$1,658.90	\$1,587.00	\$1,587.00	\$1,587.00	\$0	0.0%	
R & M BLDGS, STRUCTURES & EQUIPMENT	\$8,739.87	\$8,200.00	\$5,520.00	\$10,000.00	\$1,800	22.0%	
DUES & MEMBERSHIPS	\$339.00	\$200.00	\$200.00	\$200.00	\$0	0.0%	
TRANSFER OUT/BLDGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0		
CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0		
CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0		
LIBRARY FUND TOTAL	\$260,532.67	\$272,125.00	\$255,796.00	\$297,248.00	\$25,123.00	9.23%	

CITY OF BAYPORT
Special Revenue Funds
2011 Budget

FUND	FUND NAME	PURPOSE
102	Street Reconstruction Fund	Funded by transfer from Street Department and collection of special assessments; funds used to rehabilitate or construct roads, curbs & sidewalks.
200	Fire Equipment Replacement Fund	Funded by transfer from Fire Department; funds used to replace or acquire Fire Protection Equipment.
202	Drug Forfeiture (NOT SHOWN)	Funded through sale of forfeited property; funds used to purchase equipment for Police Department.
203	Public Works Equipment Replacement Fund	Funded by transfer from Street Department, Cemetery, Water Department and Sewer Department; funds used to replace or acquire equipment for Public Works.
204	Recreation Capital Equipment Maintenance Fund	Funded by collection of Gambling Tax; funds used to maintain recreation equipment.
205	Tax Stabilization Fund	Funded by interest earned on Fund balance; funds used to provide revenue and avoid unacceptable levy increase.
206	Water/Sewer Improvement Fund	Funded by 12% surcharge fee imposed on Water and Sewer use; funds used to rehabilitate or extend utility lines.
207	Park Improvement Fund	Funded by Park Dedication Fees charged for new development; funds used to construct parks for all citizens' use.
210	K-9 Unit (NOT SHOWN)	Funded by donations for the short and long term care of the police K-9
412	Cemetery Capital Improvement Fund	To be funded by transfer from Cemetery Department; funds to be used to rehabilitate cemetery roads, fence, grounds, etc. as needed.
413	Police Equipment Replacement Fund	To be funded by transfer from Police Department; funds to be used to purchase vehicles for Police Department use.
414	Office Automation Fund	To be funded by transfer from General Fund; funds to be used to update city office equipment.
415	Municipal Buildings Maintenance Fund	To be funded by transfer from General Fund; funds to be repair and maintain all municipal buildings.
851	Restricted Investment Fund	No revenue; restrictions on use of funds.

CITY OF BAYPORT
Street Department
Street Reconstruction Fund
2011 Budget

Fund 102 Street Reconstruction Fund
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Fund Balance 1/1/09		\$2,941,789
PLUS: 2009 Revenue		\$102,684
Transfer from Streets	\$10,100	
Special Assessments	\$16,407	
Interest	\$76,177	
MINUS: 2009 Expenditures		\$0
	\$0	
Fund Balance 1/1/10		\$3,044,473
PLUS: 2010 Budgeted Revenue		\$119,983
Transfer from Streets	\$0	
Special Assessments	\$0	
Interest	\$119,983	
MINUS: 2010 Projected Year End Expenditures		\$15,000
	\$15,000	
Projected Fund Balance 1/1/11		\$3,149,456
PLUS: 2011 Budgeted Revenue		\$80,000
Special Assessments	\$0	
Interest	\$80,000	
MINUS: 2011 Budgeted Expenditures		\$70,000
	\$ 70,000	
Projected Fund Balance 12/31/11		\$3,159,456

CITY OF BAYPORT
 Fire Department
 Equipment Replacement Fund
 2011 Budget

Fund 200 Fire Equipment Fund

Fund Balance 1/1/09		\$289,688
PLUS: 2009 Revenue		\$99,290
Transfer from Fire Department	\$90,000	
Grants	\$650	
Interest	\$8,640	
MINUS: 2009 Expenditures		\$39,622
	\$39,622	
Fund Balance 1/1/10		\$349,356
PLUS: 2010 Budgeted Revenue		\$84,900
Transfer from Fire Department	\$75,000	
Interest	\$9,900	
MINUS: 2010 Projected Year End Expenditures		\$6,500
	\$6,500	
Projected Fund Balance 1/1/11		\$427,756
PLUS: 2011 Budgeted Revenue		\$80,000
Transfer from Fire Department	\$70,000	
Interest	\$10,000	
MINUS: 2011 Budgeted Expenditures		\$0
	\$0	
Projected Fund Balance 12/31/11		\$507,756

CITY OF BAYPORT
Public Works
Equipment Replacement Fund
2011 Budget

Fund 203 Public Works Equipment Fund	
Fund Balance 1/1/09	\$669,964
PLUS: 2009 Revenue	\$211,716
Transfer In	\$ 180,400
Misc	\$ 11,866
Interest	\$ 19,450
MINUS: 2009 Expenditures	\$24,266
\$ 24,266	\$857,414
Fund Balance 1/1/10	
PLUS: 2010 Budgeted Revenue	\$181,794
Transfer from Street Fund	\$ 40,000
Transfer from Cemetery Fund	\$ 200
Transfer from Water Fund	\$ 5,000
Transfer from Sewer Fund	\$ 115,000
Interest	\$ 21,594
MINUS: 2010 Projected Year End Expenditures	\$52,686
\$ 52,686	\$986,522
Projected Fund Balance 1/1/11	
PLUS: 2011 Budgeted Revenue	\$182,200
Transfer from Street Fund	\$ 40,000
Transfer from Cemetery Fund	\$ 200
Transfer from Water Fund	\$ 5,000
Transfer from Sewer Fund	\$ 115,000
Interest	\$ 22,000
MINUS: 2011 Budgeted Expenditures	\$35,000
\$ 35,000	\$1,133,722
Projected Fund Balance 12/31/11	

**CITY OF BAYPORT
Recreation Capital Equipment Fund
2011 Budget**

Fund 204 Recreation Capital Equipment Fund

Fund Balance 1/1/09		\$59,120
PLUS: 2009 Revenue		\$5,047
Gambling Tax	\$ 3,483	
Interest	\$ 1,564	
MINUS: 2009 Expenditures		\$0
	\$ -	
Fund Balance 1/1/10		\$64,167
PLUS: 2010 Budgeted Revenue		\$8,280
Gambling Tax	\$ 5,000	
Interest	\$ 3,280	
MINUS: 2010 Projected Year End Expenditures		\$0
	\$ -	
Projected Fund Balance 1/1/11		\$72,447
PLUS: 2011 Budgeted Revenue		\$5,000
Gambling Tax	\$ 3,500	
Interest	\$ 1,500	
MINUS: 2011 Budgeted Expenditures		\$0
	\$ -	
Projected Fund Balance 12/31/11		\$77,447

**CITY OF BAYPORT
Tax Stabilization Fund
2011 Budget**

Fund 205 Tax Stabilization Fund

Fund Balance 1/1/09		\$983,876
PLUS: 2009 Revenue		\$25,422
	Transfer In \$	-
	Interest \$	25,422
MINUS: 2009 Expenditures		\$0
	Transfer Out \$	-
Fund Balance 1/1/10		\$1,009,298
PLUS: 2010 Budgeted Revenue		\$40,608
	Interest \$	40,608
MINUS: 2010 Projected Year End Expenditures		\$0
	Transfer Out \$	-
Projected Fund Balance 1/1/11		\$1,049,906
PLUS: 2011 Budgeted Revenue		\$30,000
	Interest \$	30,000
MINUS: 2011 Budgeted Expenditures		\$0
	\$	-
Projected Fund Balance 12/31/11		\$1,079,906

CITY OF BAYPORT
Water/Sewer
W/S Improvement Fund
2011 Budget

Fund 206 Water/Sewer Improvement Fund
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Fund Balance 1/1/09		\$758,449
PLUS: 2009 Revenue:		\$91,162
Water and Sewer Trunk fees	\$70,274	
Transfer In	\$913	
Interest	\$19,975	
MINUS: 2009 Expenditures		\$0
	\$0	\$849,611
Fund Balance 1/1/10		
PLUS: 2010 Budgeted Revenue		\$210,451
Water and Sewer Trunk fees	\$140,000	
Interest	\$70,451	
MINUS: 2010 Projected Year End Expenditures		\$125,000
(EST)	\$125,000	
Projected Fund Balance 1/1/11		\$935,062
PLUS: 2011 Budgeted Revenue		\$100,000
Water and Sewer Trunk fees	\$80,000	
Interest	\$20,000	
MINUS: 2011 Budgeted Expenditures		\$435,000
	\$435,000	\$600,062
Projected Fund Balance 12/31/11		

CITY OF BAYPORT
Park Dedication Fund
2011 Budget

Fund 207 Park Dedication Fund

Fund Balance 1/1/09		-\$28,120
PLUS: 2009 Revenue		\$5,000
Charges for Services	\$5,000	
Transfer In	\$0	
Interest	\$0	
MINUS: 2009 Expenditures		\$666,834
	\$666,834	-\$689,954
Fund Balance 1/1/10		-\$689,954
PLUS: 2010 Budgeted Revenue		\$3,000
Park Dedication Fees	\$3,000	
Interest	\$0	
MINUS: 2010 Projected Year End Expenditures		\$5,600
	\$5,600	-\$692,554
Projected Fund Balance 1/1/11		-\$692,554
PLUS: 2011 Budgeted Revenue		\$5,000
Park Dedication Fees	\$5,000	
Interest	\$0	
MINUS: 2011 Budgeted Expenditures		\$0
	\$0	-\$687,554
Projected Fund Balance 12/31/11		-\$687,554

CITY OF BAYPORT
Cemetery Capital Improvement Fund
2011 Budget

Fund 412 Cemetery Capital Improvement Fund

Fund Balance 1/1/09			\$51,137
PLUS: 2009 Revenues			\$1,321
	Grave Site Sales	\$0	
	Transfer In	\$0	
	Interest	\$1,321	
MINUS: 2009 Expenditures			\$0
		\$0	\$52,458
Fund Balance 1/1/10			\$52,458
PLUS: 2010 Budgeted Revenues			\$3,750
	Transfer In	\$2,500	
	Interest	\$1,250	
MINUS: 2010 Projected Year End Expenditures			\$15,123
	(Replace Fence)	\$15,123	
Projected Fund Balance 1/1/11			\$41,085
PLUS: 2011 Budgeted Revenues			\$3,750
	Transfer In	\$2,500	
	Interest	\$1,250	
MINUS: 2011 Budgeted Expenditures			\$20,000
		\$20,000	\$24,835
Projected Fund Balance 12/31/11			\$24,835

CITY OF BAYPORT
Police Equipment Fund
2011 Budget

Fund 413 Police Equipment

Fund Balance 1/1/09				\$66,479
PLUS: 2009 Revenue				\$18,003
	Transfer In	\$15,000		
	Misc	\$1,850		
	Interest	\$1,153		
MINUS: 2009 Expenditures				\$28,166
Projected Fund Balance 1/1/10				\$56,316
PLUS: 2010 Budgeted Revenue				\$6,875
	Transfer Police Budget	\$6,000		
	Interest	\$875		
MINUS: 2010 Projected Year End Expenditures				\$1,115
			\$1,115	
Projected Fund Balance 1/1/11				\$62,076
PLUS: 2011 Budgeted Revenue				\$16,200
	Transfer Police Budget	\$15,000		
	Interest	\$1,200		
MINUS: 2011 Budgeted Expenditures				\$30,000
	(replace squad)	\$30,000		
Projected Fund Balance 12/31/11				\$48,276

CITY OF BAYPORT
Office Automation Fund
2011 Budget

Fund 414 Office Automation Fund

Fund Balance 1/1/09		\$51,137
 PLUS: 2009 Revenue		 \$11,409
Transfer In	\$9,959	
Interest	\$1,450	
 MINUS: 2009 Expenditures		 \$0
 Projected Fund Balance 1/1/10		 \$62,546
 PLUS: 2010 Budgeted Revenue		 \$8,800
Interest	\$ 2,000	
Transfer In: Administration	\$ 2,500	
Transfer In: Mayor & Council	\$ 400	
Transfer In: Planning & Zoning	\$ 2,000	
Transfer In: Police	\$ -	
Transfer In: Streets	\$ 475	
Transfer In: Water	\$ 475	
Transfer In: Park	\$ 475	
Transfer In: Sewer	\$ 475	
 MINUS: 2010 Projected Year End Expenditures		 \$2,000
(1 Computer)	\$ 2,000	
 Projected Fund Balance 1/1/11		 \$69,346
 PLUS: 2011 Budgeted Revenue		 \$8,920
Interest	\$ 1,500	
Transfer In: Administration	\$ 750	
Transfer In: Mayor & Council	\$ 400	
Transfer In: Planning & Zoning	\$ 2,000	
Transfer In: Police	\$ 2,370	
Transfer In: Streets	\$ 475	
Transfer In: Water	\$ 475	
Transfer In: Park	\$ 475	
Transfer In: Sewer	\$ 475	
 MINUS: 2011 Budgeted Expenditures		 \$4,500
	\$ 4,500	
 Projected Fund Balance 12/31/11		 \$73,766

CITY OF BAYPORT
Municipal Bldgs. Maintenance Fund
2011 Budget

Fund 415
Municipal Bldgs. Maintenance Fund

Fund Balance 1/1/09			\$153,412
PLUS: 2009 Revenue			\$14,093
	Transfer In	\$10,000	
	Interest	\$4,093	
MINUS: 2009 Expenditures			\$0
Fund Balance 1/1/10			\$167,505
PLUS: 2010 Budgeted Revenue			\$12,850
	Interest \$	5,000	
	Transfer In: Mayor & Council \$	350	
	Transfer In: Administration \$	3,000	
	Transfer In: Police \$	-	
	Transfer In: Fire Protection \$	2,000	
	Transfer In: Street Maint. \$	500	
	Transfer In: Water \$	1,000	
	Transfer In: Sewer \$	1,000	
MINUS: 2010 Projected Year End Expenditures			\$76,560
	(PW Vent Project + CH Roof+PD A/C Unit)		
Projected Fund Balance 1/1/11			\$103,795
PLUS: 2011 Budgeted Revenue			\$117,350
	Interest \$	4,000	
	Transfer In: Mayor & Council \$	350	
	Transfer In: Administration \$	500	
	Transfer In: Police \$	1,000	
	Transfer In: Fire Protection \$	2,500	
	Transfer In: Street Maint. \$	500	
	Transfer In: Building and Grounds \$	106,500	
	Transfer In: Water \$	1,000	
	Transfer In: Sewer \$	1,000	
MINUS: 2011 Budgeted Expenditures			\$121,000
	\$	121,000	
Projected Fund Balance 12/31/11			\$100,145

**CITY OF BAYPORT
Restricted Investment Fund
2011 Budget**

Fund 851 Restricted Investment Fund
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Fund Balance 1/1/2009	\$578,391
PLUS: 2009 Revenue	\$14,945
Interest \$ 14,945	
MINUS: 2009 Expenditures	\$0
Projected Fund Balance 1/1/10	\$593,336
PLUS: 2010 Budgeted Revenue	\$20,000
Interest \$ 20,000	
MINUS: 2010 Projected Year End Expenditures	\$0
Projected Fund Balance 1/1/11	\$613,336
PLUS: 2011 Budgeted Revenue	\$16,500
Interest \$ 16,500	
MINUS: 2011 Budgeted Expenditures	\$0
Projected Fund Balance 12/31/11	\$629,836

CITY OF BAYPORT
BUDGET SUMMARY
2011 BUDGET

EXPENDITURES	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>Proposed</u>		
			<u>2011 Budget</u>	<u>\$Change</u>	<u>% Change</u>
DEPT 46110 WATER - Pumps, Air Stripper, Booster Station	\$31,370	\$45,200	\$45,600	\$400	0.9%
DEPT 46120 WATER	\$415,984	\$395,860	\$406,347	\$10,487	2.6%
WATER FUND	\$447,354	\$441,060	\$451,947	\$10,887	2.5%
REVENUE	\$298,494	\$307,454	\$290,000	-\$17,454	-5.7%

EXPENDITURES	<u>2009 Actual</u>	<u>2010 Budget</u>	<u>Proposed</u>		
			<u>2011 Budget</u>	<u>\$Change</u>	<u>% Change</u>
DEPT 46200 SEWER	\$431,964	\$340,025	\$372,147	\$32,122	9.4%
DEPT 46990 SEWER - Met Council Wastewater Charge	\$316,491	\$315,072	\$330,000	\$14,928	4.7%
SEWER FUND	\$748,455	\$655,097	\$702,147	\$47,050	7.2%
REVENUE	\$584,070	\$680,241	\$596,750	-\$83,491	-12.3%

TOTAL ENTERPRISE FUNDS	<u>Proposed</u>			<u>\$Change</u>	<u>% Change</u>
	<u>2011 Budget</u>				
EXPENSES	\$1,096,157	\$1,154,094	\$57,937	5.3%	
REVENUE	\$987,695	\$886,750	-\$100,945	-10.2%	
PROFIT/(LOSS)		-267,344			

11/29/2010.

**CITY OF BAYPORT
PROPOSED 2011 BUDGET
REVENUE**

WATER DEPARTMENT			Proposed		
Revenue Source	2009 Actual	2010 Budget	2011 Budget	\$Change	% Change
WATER HOOK UP	\$11,075.00	\$40,654.00	\$5,000.00	-\$35,654.00	-87.7%
WATER METER	\$5,181.50	\$1,269.00	\$1,000.00	-\$269.00	-21.2%
WATER HOOKUP INSPECTION	\$1,100.00	\$2,050.00	\$500.00	-\$1,550.00	-75.6%
INVESTMENT INCOME	\$39,718.00	\$50,000.00	\$40,000.00	-\$10,000.00	-20.0%
REFUNDS & REIMBURSEMENTS	\$1,404.00	\$0.00	\$0.00	\$0.00	0.0%
WATER REVENUE	\$236,219.76	\$208,208.00	\$240,000.00	\$31,792.00	15.3%
LATE CHARGES-WATER	-\$10.65	\$2,026.00	\$0.00		0.0%
SAFE WATER SURCHARGE	\$3,585.73	\$3,247.00	\$3,500.00	\$253.00	7.8%
ASSESSMENTS	\$221.00	0	0		0.0%
	\$298,494.34	\$307,454.00	\$290,000.00	-\$17,454.00	-5.7%

SEWER DEPARTMENT			Proposed		
Revenue Source	2009 Actual	2010 Budget	2011 Budget	\$Change	% Change
SEWER HOOK UP	\$3,750.00	\$30,662.00	\$3,750.00	-\$26,912.00	-87.8%
SEWER INSPECTION	\$350.00	\$900.00	\$500.00	-\$400.00	-44.4%
INVESTMENT INCOME	\$31,849.00	\$45,000.00	\$35,000.00	-\$10,000.00	-22.2%
SEWER REVENUE	\$140,196.16	\$143,163.00	\$145,000.00	\$1,837.00	1.3%
SEWER LATE CHARGES	-\$10.65	\$2,000.00	\$0.00	-\$2,000.00	-100.0%
PRISON SEWER	\$198,495.00	\$198,495.00	\$200,000.00	\$1,505.00	0.8%
XCEL WASTE WATER	\$12,859.58	\$11,868.00	\$12,500.00	\$632.00	5.3%
ANDERSEN SEWER	\$196,150.40	\$248,153.00	\$200,000.00	-\$48,153.00	-19.4%
ASSESSMENTS	\$431.00	\$0.00	\$0.00	\$0.00	0.0%
	\$584,070.49	\$680,241.00	\$596,750.00	-\$83,491.00	-12.3%

**CITY OF BAYPORT
PROPOSED 2011 BUDGET
EXPENDITURES**

PUMPHOUSE, BOOSTER STATION, AIR STRIPPER

Expense Description	2009 Actual	2010 Budget	Proposed 2011 Budget	\$Change	% Change
ELECTRIC SERVICE	\$21,544.97	\$21,000.00	\$21,000	\$0.00	0.0%
FUEL FOR HEAT	\$1,698.56	\$3,600.00	\$3,600	\$0.00	0.0%
PUMPAGE FEES	\$565.47	\$600.00	\$1,000	\$400.00	66.7%
REPAIR & MAINT EQUIPMENT	\$7,561.42	\$20,000.00	\$20,000	\$0.00	0.0%
	\$31,370.42	\$45,200.00	\$45,600	\$400.00	0.9%

WATER DEPARTMENT

Expense Description	2009 Actual	2010 Budget	Proposed 2011 Budget	\$Change	% Change
PART TIME	\$5,085	\$6,000	\$6,000	\$0.00	0.0%
WAGES AND SALARIES	\$93,644	\$106,731.72	\$110,368.63	\$3,636.91	3.4%
OVERTIME	\$0	\$800.00	\$800.00	\$0.00	0.0%
P E R A	\$5,772	\$5,660.00	\$8,001.73	\$2,341.73	41.4%
F.I.C.A.	\$5,463	\$6,667.00	\$6,842.85	\$175.85	2.6%
H S A	\$6,155	\$5,727.00	\$6,000.00	\$273.00	4.8%
EMPLOYEE INSURANCE	\$10,862	\$14,870.69	\$17,844.83	\$2,974.14	20.0%
WORKER'S COMP	\$1,135	\$1,084.00	\$1,138.20	\$54.20	5.0%
MEDICARE	\$1,278	\$1,559.21	\$1,600.35	\$41.14	2.6%
OFFICE SUPPLIES (5%)	\$238	\$325.00	\$325.00	\$0.00	0.0%
UNIFORMS - TIM	\$312	\$400.00	\$400.00	\$0.00	0.0%
MOTOR FUELS & OIL	\$2,341	\$7,739.00	\$8,000.00	\$261.00	3.4%
CHEMICALS AND TESTING	\$25,758	\$26,000.00	\$26,000.00	\$0.00	0.0%
OPERATING SUPPLIES	\$1,310	\$2,300.00	\$2,300.00	\$0.00	0.0%
SMALL TOOLS-EQUIPMENT	\$1,218	\$800.00	\$800.00	\$0.00	0.0%
PROF SER-ENGINEER	\$6,248	\$3,000.00	\$3,000.00	\$0.00	0.0%
CONTRACT SERVICES	\$33,778	\$4,825.00	\$5,000.00	\$175.00	3.6%
GOPHER STATE	\$834	\$1,000.00	\$1,000.00	\$0.00	0.0%
COMMUNICATIONS - PAGERS	\$415	\$200.00	\$200.00	\$0.00	0.0%
POSTAGE	\$688	\$750.00	\$750.00	\$0.00	0.0%
RADIO REPAIR	\$0	\$600.00	\$600.00	\$0.00	0.0%
PRINTING/ PUBLISHING	\$299	\$500.00	\$500.00	\$0.00	0.0%
INSURANCE	\$5,722	\$5,546.00	\$6,000.00	\$454.00	8.2%
ELECTRIC SERVICE	\$13,808	\$16,000.00	\$16,000.00	\$0.00	0.0%
FUEL FOR HEAT	\$8,888	\$11,000.00	\$11,000.00	\$0.00	0.0%
CONFERENCES & SCHOOLS	\$183	\$500.00	\$500.00	\$0.00	0.0%
REP & MAINT VEH	\$1,100	\$1,800.00	\$1,800.00	\$0.00	0.0%
EQUIPMENT RENTAL	\$1,841	\$1,000.00	\$1,000.00	\$0.00	0.0%
REPAIR/MAINT OFF EQ (5%)	\$0	\$600.00	\$600.00	\$0.00	0.0%
REPAIR & MAINT EQUIPMENT	\$36,594	\$22,000.00	\$22,000.00	\$0.00	0.0%
REPAIR & MAINT STRUCT.	\$371	\$1,000.00	\$1,000.00	\$0.00	0.0%
REPAIR & MAINT STREETS	\$12,871	\$6,000.00	\$6,000.00	\$0.00	0.0%
DUES & MEMBERSHIPS	\$210	\$500.00	\$500.00	\$0.00	0.0%
STATE QUARTERLY FEE	\$4,184	\$5,000.00	\$5,000.00	\$0.00	0.0%
TRANSFER OUT/OFF EQUIP.	\$475	\$475.00	\$475.00	\$0.00	0.0%
TRANSFER OUT/BLDGS	\$1,000	\$1,000.00	\$1,000.00	\$0.00	0.0%
TRANSFER TO OTHER FUNDS	\$5,000	\$5,000.00	\$5,000.00	\$0.00	0.0%
DEPRECIATION EXPENSE	\$120,903.00	\$120,900.00	\$121,000.00	\$100.00	0.1%
	\$415,984.00	\$395,859.62	\$406,346.58	\$10,486.96	2.6%

11/29/2010

SEWER DEPARTMENT

Expense Description			Proposed	\$Change	% Change
	2009 Actual	2010 Budget	2011 Budget		
SEASONAL - PART-TIME	\$0	\$5,000.00	\$5,000.00	\$0.00	0.0%
WAGES AND SALARIES	\$117,961	\$132,307.05	\$110,368.63	-\$21,938.42	-16.6%
OVERTIME	\$0	\$1,500.00	\$1,500.00	\$0.00	0.0%
P E R A	\$7,444	\$8,264.87	\$8,001.73	-\$263.14	-3.2%
F.I.C.A.	\$6,626	\$8,296.00	\$6,842.85	-\$1,453.15	-17.5%
H S A	\$7,646	\$6,877.00	\$6,877.00	\$0.00	0.0%
EMPLOYEE INSURANCE	\$13,890	\$18,467.00	\$22,160.40	\$3,693.40	20.0%
WORKER'S COMPENSATION	\$1,109	\$1,074.00	\$1,200.00	\$126.00	11.7%
MEDICARE	\$1,549	\$1,940.00	\$1,600.35	-\$339.65	-17.5%
OFFICE SUPPLIES (5%)	\$180	\$300.00	\$300.00	\$0.00	0.0%
UNIFORMS - PW SUPERVISOR	\$390	\$400.00	\$400.00	\$0.00	0.0%
MOTOR FUELS & OIL	\$1,913	\$4,000.00	\$4,000.00	\$0.00	0.0%
OPERATING SUPPLIES	\$1,857	\$2,000.00	\$2,000.00	\$0.00	0.0%
SMALL TOOLS-EQUIPMENT	\$2,328	\$2,500.00	\$2,500.00	\$0.00	0.0%
PROF SER-ENGINEER	\$16,297	\$4,000.00	\$4,000.00	\$0.00	0.0%
CONTRACT SERVICES	\$71,131	\$4,825.00	\$5,000.00	\$175.00	3.6%
POSTAGE	\$624	\$500.00	\$500.00	\$0.00	0.0%
INSURANCE	\$2,317	\$2,449.00	\$2,571.45	\$122.45	5.0%
ELECTRIC SERVICE	\$0	\$5,000.00	\$5,000.00	\$0.00	0.0%
FUEL FOR HEAT	\$0	\$3,000.00	\$3,000.00	\$0.00	0.0%
CONFERENCES & SCHOOLS	\$1,056	\$750.00	\$750.00	\$0.00	0.0%
REP & MAINT - 1995 Ford P/U	\$544	\$600.00	\$600.00	\$0.00	0.0%
REPAIR/MAINT OFF EQUIP	\$1,606	\$500.00	\$500.00	\$0.00	0.0%
REPAIR & MAINT EQUIPMENT	\$6,870	\$8,000.00	\$8,000.00	\$0.00	0.0%
REPAIR & MAINT STRUCT.	\$370	\$1,000.00	\$1,000.00	\$0.00	0.0%
TRANSFER TO OTHER FUNDS	\$115,000	\$115,000.00	\$115,000.00	\$0.00	0.0%
TRANSFER OUT/OFF	\$475	\$475.00	\$475.00	\$0.00	0.0%
TRANSFER OUT/BLDS	\$1,000	\$1,000.00	\$1,000.00	\$0.00	0.0%
DEPRECIATION EXPENSE	\$51,779.00	\$0.00	\$52,000.00	\$52,000.00	
	\$431,963.80	\$340,024.92	\$372,147.40	\$32,122.48	9.4%

SEWER - NON-OPERATING

Expense Description			Proposed	\$Change	% Change
	2009 Actual	2010 Budget	2011 Budget		
MET COUNCIL PUMPAGE FEE	\$316,490.79	\$315,072.00	\$330,000.00	\$14,928.00	4.7%

TOTAL WATER and SEWER \$1,195,809.01 \$1,096,156.54 \$1,154,093.99 \$57,937.45 5.3%

2011 CITY OF BAYPORT CAPITAL IMPROVEMENT PROJECTS PLAN

FUND	203 Public Works Equipment Fund	206 Water/Sewer Improvement Fund	102 Street Reconstruction Fund	412 Cemetery Capital Improvement Fund	207 Park Dedication Fund	200 Fire Equipment Fund	413 Police Equipment Fund	414 Office Automation	415 Municipal Bldgs Maint Fund
Replace 1 patrol vehicle (every other year)							\$ 30,000		
GIS parcel info system			\$ 20,000						
Radio meter reading system	\$ 70,000								
Acquire property for storm water treatment ponds			\$ 50,000						
Sewer rehab proj.	\$ 200,000								
Well house #3 rehab project	\$ 100,000								
I&I CCTV	\$ 50,000								
Office furniture							\$ 500		
Power Point projector							\$ 1,000		
Shredders							\$ 1,000		
Computer							\$ 2,000		
Replacement - Public Works vehicle	\$ 25,000								
Misc. grading and seeding		\$ 15,000.00							\$ 45,000.00
Library - HVAC roof top units replacement, exterior brick repair									\$ 61,000.00
Public Works - garage door replacement and parking lot resurface									\$ 15,000.00
City Hall - hot water heater, exterior brick repair									\$ 15,000.00
Cemetery maintenance building				\$ 20,000.00					
Replacement-Bobcat 2100 vehicle	\$ 10,000.00								
2011 Total	\$ 35,000	\$ 435,000	\$ 70,000	\$ 20,000	\$ 0	\$ 0	\$ 30,000	\$ 4,500	\$ 121,000

CITY OF BAYPORT

CAPITAL IMPROVEMENT PROJECTS PLAN

2012-2015

FUND	203	206	102	412	207	200	413	414	415
	Public Works Equipment Fund	Water/ Sewer Improvement Fund	Street Reconstruction Fund	Cemetery Capital Improvement Fund	Park Dedication Fund	Fire Equipment Fund	Police Equipment Fund	Office Automation	Municipal Bldgs Maint Fund
New Fire Hall						\$2-4 Million			
Replace 1 Patrol Vehicle (every other year)							\$60,000		
Replace FD Engine Unit						\$500,000			
A/C Units for Library and City Hall									\$35-40K
Computer (1 a year)								\$ 8,000	
Perro Park - Master Plan and Improvements					\$150,000				
Replace Public Works Maintenance Pickup vehicle									
Replacement Public Works Vehicle	\$160,000								
Water Main and Street Reconstruction		\$1,500,000	\$1,500,000						
2012-2015 TOTAL	\$160,000	\$1,500,000	\$1,500,000	\$0	\$150,000	\$2.5 - 4.5 Million	\$60,000	\$8,000	\$35-40K