

**CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
July 7, 2008**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

ROLL CALL (Mayor Nowaczek and City Councilmembers Carlson, Johnson, Kraftson and Ridgway)

PROCLAMATIONS, COMMENDATIONS, PETITIONS, AND ANNOUNCEMENTS

1. June recycling award to Renee Stone
2. Thank you to Dan Peulen for landscaping at City Hall

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person).*

- 1.
- 2.

CONSENT AGENDA

Consider approving a resolution adopting items 1 through 9

- | | <u>TAB #</u> |
|---|---------------------|
| 1. June 2, 2008 City Council regular meeting minutes | 1 |
| 2. June payables and receipts | 2 |
| 3. June building, plumbing and mechanical permits | 3 |
| 4. Accept donation of laptop from Target Corporation for Police Department use | 4 |
| 5. Acknowledgement of Anderson Race Management running relay event | 5 |
| 6. Request for temporary storage of a house on public property to facilitate moving out of the city | 6 |
| 7. Appointment of election judges for the 2008 election season | 7 |
| 8. Renewal of Woody's Bar and Grill 2:00 a.m. liquor license | 8 |
| 9. Accept donations for Police Department canine | 9 |

COUNCIL LIAISON REPORTS

UNFINISHED BUSINESS

- | | |
|--|----|
| 1. Discuss comments received at the Barker's Alps master park plan open house and consider revised plan | 10 |
| 2. Consider authorization to forward the city's comprehensive plan to the Metropolitan Council for review and approval | 11 |

NEW BUSINESS

1. Consider a contract with Sanders, Wacker, Bergly to provide design development services for Phase I construction of improvements to Barker's Alps Park 12
2. Consider a request to construct a private driveway on an unimproved public right-of-way 13
3. Consider special requests associated with Derby Days 14
 - Special event application and waiver of \$50.00 application fee
 - Fireworks permit and waiver of \$100.00 permit fee
 - City donation of \$500.00 to BCAL
 - Insurance requirements

COUNCIL ITEMS AND ANNOUNCEMENTS

CITY ADMINISTRATOR ITEMS AND ANNOUNCEMENTS

1. Signage for Lakeside Park
2. Set workshop date for quarterly department review of Public Works department and BCAL donation 15

ADJOURNMENT

RESOLUTION NO. 08-

EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA HELD JULY 7, 2008

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 7th day of July 2008, at 6 00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption.

A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-9 FROM THE JULY 7, 2008 CITY COUNCIL AGENDA

1. June 2, 2008 City Council regular meeting minutes
2. June payables and receipts
3. June building, plumbing and mechanical permits
4. Accept donation of laptop from Target Corporation for Police Department use
5. Acknowledgement of Anderson Race Management running relay event
6. Request for temporary storage of a house on public property to facilitate moving out of the city
7. Appointment of election judges for the 2008 election season
8. Renewal of Woody's Bar and Grill 2:00 a.m. liquor license
9. Accept donations for Police Department canine

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Jonathan Nowaczek –
Dan Johnson –
Sharon Ridgway –

Connie Carlson –
Torry Kraftson –

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 7th day of July 2008.

ATTEST:

Mike McGuire, City Administrator

Jon Nowaczek, Mayor

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBER
JUNE 2, 2008
5:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Mayor Nowaczek called the regular City Council meeting of June 2, 2008 to order at 5:15 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Jon Nowaczek, Councilmembers Connie Carlson, Dan Johnson, Torry Kraftson and Sharon Ridgway

Members Absent: None

Others Present: Administrator Mike McGuire, Fire Chief Mike Bell, Police Chief Laura Eastman, Public Works Supervisor Mel Horak, Engineer Barry Peters, Assistant Administrator/Planner Sara Taylor, Attorney Nick Vivian

UPDATE ON BARKER'S ALPS PARK MASTER PLAN: Landscape architect Larry Wacker reviewed the two concept plans for Barker's Alps Park presented at the last City Council meeting, noting the councilmembers preferred concept B. This plan was discussed in detail, including a left turn lane onto 5th Avenue North, a rain garden, new toilet building, a fenced-in dog exercise area, 9-hole disk golf area, path/trail system, and a new park area near the Inspiration development. It was noted there is an optimal location for an observation tower, but it would probably be dependent upon a donor. There is a concentration of concrete rubble and bituminous debris in a couple of ravines, and the areas will need to be explored further to determine the best restoration approach. Discussion followed on restroom facilities at the south end of the park, use of the soccer fields, and lighting and irrigating one of the ball fields. Administrator McGuire stated the next steps include meeting with the Inspiration residents and new developer to solicit their input.

Commissioner Kraftson stated he was not in favor of the following aspects of the proposed plan - disk golf, sand volleyball and dog run. He is in favor of maintaining one premium ball field through irrigation but is not in favor of lighting it, and believes portable toilets, with proper screening, would be sufficient. He indicated he would like to get a portion of the improvements completed this year and feels strongly that a trail between Inspiration and Barker's Alps should be a priority. Councilmember Johnson believes one ball field in the lower area would be sufficient, possibly leaving the other area for open space; is not in favor of disk golf or a dog run; believes the sand volleyball area could be removed if not popular; favors restrooms in the upper area; believes a trail from Inspiration should be a priority; is in favor of adding a basketball court; and would like the stairs between the upper and lower levels to be constructed to accommodate varying fitness levels. Councilmember Carlson noted that many residents currently use Barker's Alps to run their dogs and believes an enclosed dog run area would be beneficial. She is not in favor of disk golf; favors sand volleyball and basketball courts and an open play area, recommends keeping the sledding area; and believes portable toilets would be sufficient. She also believes there are enough soccer fields in the area and favors more ball fields. It was suggested the disk golf area would be an option for the dog run. Mayor Nowaczek recognized the benefits of containing certain activities to designated areas to avoid conflicts with other park users and was in favor of keeping the second ball field area as an open space and possible future expansion for another ball field.

Councilmember Ridgway stated she was not in favor of disk golf or sand volleyball. She is in favor of a lit outdoor volleyball court and a large dog run. She believes a firm plan should be in place prior to constructing a trail system.

A public open house to gather citizen input on the proposed master park plan will be scheduled within 30 days, possibly to be held at the Nature Center in the Inspiration development. Prior to the open house, the proposed plans will be displayed at the Bayport Public Library, City Hall, city's website, and possibly the Nature Center.

PROCLAMATIONS/COMMENDATIONS/PETITIONS

1. Mayor Nowaczek recognized the efforts of everyone involved with the successful Memorial Day Parade sponsored by the Bayport American Legion, especially parade chairman Jim Menard.
2. The May recycling award went to Charles Wrobel.
3. City fire hydrants will be flushed June 3rd through June 6th. This may result in some water discoloration and reduction in water pressure.

OPEN FORUM

1. Loren Burkel, 3rd Avenue South, acknowledged the efforts of Bayport emergency personnel for the many hours helping at the Hugo tornado on May 25th and their involvement with the Bayport Memorial Day Parade the following day. He stated that he anticipated using the bus system to get to his volunteer work when he moved to Bayport and was disappointed to learn the posted bus signs were not in use. With the upcoming increase in the sales tax to pay for transportation issues and the general rise in transportation costs, Mr. Burkel asked the City Council for their help in getting regular bus service resumed for Bayport residents.
2. Dave Ness, Jr., 232 4th Street North, stated he does not believe public transportation would pay for itself and would not support public subsidy of it. He requested clarification on Mike McGuire's position with the City of Bayport. Mayor Nowaczek clarified that the city has a contract with McGuire Management Consultants, and Mr. McGuire acts as the city administrator and holds the office of city clerk. He is an independent contractor with the city. Mr. Ness inquired how the pending court action regarding Administrator McGuire would affect action taken by the city since 2005. Attorney Vivian reviewed the intent of the open forum section of the meeting.

CONSENT AGENDA

Mayor Nowaczek read items 1-9 on the consent agenda.

Councilmember Ridgway questioned whether item #8 regarding the gambling lease application from the Stillwater Elks for activity at the Greystone Bar met the requirements of the city's recent ordinance regarding the proceeds of gambling activity within the city. Administrator McGuire recommended moving this consent agenda item to new business, to give staff an opportunity to research the matter.

Councilmember Carlson made a motion to move consent agenda item #8 *Lawful gambling activity lease application for Stillwater Elks at Greystone Bar* to New Business, introduced the following renumbered resolution and moved its adoption:

Resolution 08-08

A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-8 FROM THE JUNE 2, 2008 CITY COUNCIL AGENDA

1. May 5, 2008 City Council regular meeting minutes
2. May 19, 2008 City Council special meeting minutes
3. May payables and receipts

4. May building, plumbing and mechanical permits
5. Special event application for Van Zee wedding at Barker's Alps
6. Lawful gambling exempt permit application for Children's Cancer Research Fundraiser at Bayport Marina
7. Change order for stormwater management plan update for the comprehensive plan
8. Accept donation from Bayport Marina for a park bench to be placed in Lakeside Park

The motion for adoption of the foregoing resolution was duly seconded by Councilmember Ridgway and upon roll call being taken thereon, the following voted via voice:

Jon Nowaczek – aye	Torry Kraftson – aye
Connie Carlson – aye	Sharon Ridgway – aye
Dan Johnson – aye	

PUBLIC HEARINGS – None

COUNCIL LIAISON REPORTS

Councilmember Ridgway reported the next meeting of the Cable Commission is scheduled for Wednesday, June 18, 2008, 7:00 p.m., at the cable studio located in the Valley Ridge Mall in Stillwater.

Councilmember Kraftson reported the next meeting of the Middle St. Croix Watershed Management Organization (MSCWMO) is scheduled for Thursday, June 12, 2008, 7:00 p.m., at the Valley Ridge Mall.

Councilmember Johnson reported on the May 22nd library board meeting. The parent group at Andersen Elementary School donated an outdoor cement bench to the library. The library will be closed the week of June 29th for carpet installation, reopening on July 7th. The next meeting is scheduled for Thursday, June 26, 2008, 6:00 p.m., at the library.

Councilmember Carlson reported on the Lower St. Croix Partnership meeting of May 21, 2008. It was decided that the Lower St. Croix Partnership group, in concert with the DNR, would issue invitations to local governments for a fall conference linking land use to water quality. The next meeting is scheduled for Wednesday, July 16, 2008, 7:00 p.m., at the St. Croix County Government Center in Hudson.

UNFINISHED BUSINESS

Consider accepting the feasibility study for water extension to Pete Miller's property located in Baytown Township and an addendum to the Joint Powers Agreement for the water extension: Administrator McGuire stated the applicant has not indicated interest in pursuing the matter at this time and recommended tabling the matter indefinitely, until contacted by the applicant.

It was moved by Councilmember Kraftson and seconded by Councilmember Johnson to continue this item indefinitely, until such time that the applicant contacts the city to proceed. Motion carried.

Discuss updating the property appraisal for 226 3rd Street North, adjacent to City Hall: Administrator McGuire stated that the city obtained an appraisal for the property in August 2006; however the owner decided not to sell at that time. The owner, Donna Hogberg, recently notified the city she may be interested in selling; however, an updated appraisal would be needed, at a cost of approximately \$300.00. Administrator McGuire noted the property was desirable for future expansion of city buildings and/or parking and recommended pursuing an updated appraisal. He also noted there is a home just west of the Fire Hall that is also for sale, but believes the property at 226 3rd Street North would be the most desirable for possible city expansion needs. Councilmembers generally agreed with the appraisal

update recommendation, and Councilmember Johnson requested that the appraisal include a price for the property as bare land commercial. The consensus was to move forward with the updated appraisal.

Consider an amendment to Chapter 24 of Bayport City Code referencing the location of the designated cremains area: Attorney Vivian noted that the proposed ordinance adds language to the city code that formally recognizes the cremains area located within Hazelwood Cemetery and recognizes the plat that was prepared. He noted a text error and indicated the word “wording” should be struck from the third line of Section 1, and recommended adoption of the ordinance.

Councilmember Johnson introduced the following ordinance, with the text “wording” being removed from the third line of Section 1, and moved its adoption:

Ordinance #800

AN ORDINANCE AMENDING CHAPTER 24 OF THE CITY OF BAYPORT’S CODE OF ORDINANCES ESTABLISHING A CREMAINS BURIAL AREA WITHIN HAZELWOOD CEMETERY

The motion for adoption of the foregoing ordinance was duly seconded by Councilmember Carlson and upon roll call being taken thereon, the following voted via voice:

Jon Nowaczek – aye	Torry Kraftson – aye
Connie Carlson – aye	Sharon Ridgway – aye
Dan Johnson – aye	

NEW BUSINESS

Consider variances from the side and rear lot line setback requirements to allow construction of a new home and attached garage at 186 Maine Street North: Administrative Assistant/Planner Taylor reviewed a request to approve variances to allow construction of a new home and garage. The applicant would like to replace the existing home due to its deteriorating condition. The footprint of the proposed house would be approximately 612 square feet, which is smaller than the existing house, and the garage would consist of approximately 280 square feet. The small lot size prohibits construction of a reasonably sized house and garage on the lot that would meet all of today’s setback requirements. The applicant is requesting the following: 8 foot variance to allow the house to be set back 12 feet from 1st Avenue North, 5 foot variance to allow the garage to be set back 15 feet from 1st Avenue North, and a 23 foot variance to allow the living space to extend above the attached garage, at a setback of 7 feet from the rear property line. Staff believes the variance requests meet the criteria of a hardship and recommend approval, in accordance with the conditions of approval listed in the staff report. A public hearing was held on May 19, 2008, and the Planning Commission recommended approval of the variances at that meeting. It was noted the building official would review fire separation requirements as part of the building permit application. Councilmember Johnson questioned the requirement of using pervious pavers/porous pavement for the driveway, and Planner Taylor stated this requirement would keep the lot’s impervious surface within city regulations and help mitigate water runoff.

Applicant and builder Gary Swager stated he is agreeable to the pervious material recommendation for the driveway and sidewalk, and noted there are many product options for meeting this requirement. He reviewed an aerial survey of the property and the challenges of building on the lot.

Councilmember Kraftson suggested flexibility in exploring the use of rain gardens as an alternate to the use of porous pavement or other pervious surfaces. Planner Taylor noted there is very limited space available to construct a successful rain garden, but staff stated they would modify the conditions of approval to include rain gardens as an option for mitigating runoff.

Councilmember Kraftson introduced the following resolution, with the addition of allowing flexibility to pursue alternate methods of mitigating water runoff, including rain gardens. He amended his motion to include approval based on the findings of fact and conditions of approval and moved to adopt:

Resolution 08-09

RESOLUTION APPROVING VARIANCES FOR CONSTRUCTION OF A NEW HOUSE AND ATTACHED GARAGE AT 186 MAINE STREET NORTH, LEGALLY DESCRIBED AS THE EAST 75 FEET OF THE NORTH 40 FEET OF THE NORTHEAST QUARTER OF BLOCK 58 OF BAYPORT, WASHINGTON COUNTY, MINNESOTA

The motion for adoption of the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken thereon, the following voted via voice:

Jon Nowaczek – aye	Torry Kraftson – aye
Connie Carlson – aye	Sharon Ridgway – aye
Dan Johnson – aye	

Consider awarding a bid to complete repair, replacement, and extension of the trail at Lakeside Park:

Landscape architect Larry Wacker stated that six qualified bids were received for the project. He reviewed the new trail extensions/additions and noted that the existing north-south trail would be replaced due to its poor condition. Additional landscaping and a rain garden are also included in the site improvement project. He stated the landscaping package was bid as alternate #1, and alternate #2 was a bid for an irrigation system for the new lawn area flanking the beach. The low bid was received from Peterson Companies, Inc., with a base bid of \$48,000.00, alternate #1 bid of \$12,000.00, and alternate #2 bid of \$7,050.00, for a total of \$67,050.00, which is lower than the designer's estimate. Mr. Wacker stated he has worked with Peterson Companies in the past and recommended awarding the project. Councilmember Johnson noted that the beach area is used as a lake access by 4-wheel vehicle operators during the winter, and Administrator McGuire stated such use would be discouraged in the future to protect the park improvements. Mr. Wacker stated the work will take about one month to complete, and he is working with the contractor to determine the best time to start the work. Discussion followed on adding a trail from the parking area to the beach to direct foot traffic away from the grassy area, and it was decided to monitor the situation at this time.

It was moved by Councilmember Johnson and seconded by Councilmember Carlson to award the contract for the 2008 Site Improvements at Lakeside Park to Peterson Companies, Inc., Chisago City, Minnesota, for the amount of their base bid plus bid alternates #1 and #2, for a total of \$67,050.00. Motion carried.

Consider revisions to the fee schedule ordinance: Assistant Administrator/Planner Taylor reviewed the additions to the city's fee schedule, noting the fees relate to code text previously adopted and are consistent with current practice, and approval was recommended. Councilmember Johnson inquired whether the city should consider administrative fines, as the City of Stillwater recently implemented for speeding citations. Police Chief Eastman noted the city previously adopted an administrative fine schedule and the Police Department has issued administrative fines, particularly for illegal boat trailer parking. She stated she was waiting to implement more of the fines until further input on their use and legality was received.

Councilmember Carlson introduced the following ordinance and moved its adoption:

Ordinance #801

**AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
AMENDING APPENDIX D, FEE SCHEDULE, OF THE BAYPORT CITY CODE**

The motion for adoption of the foregoing ordinance was duly seconded by Councilmember Johnson and upon roll call being taken thereon, the following voted via voice:

Jon Nowaczek – aye	Torry Kraftson – aye
Connie Carlson – aye	Sharon Ridgway – aye
Dan Johnson – aye	

Police Department Joint Powers Agreement with St. Paul Police department for the Republican National Convention (RNC): Police Chief Eastman reviewed a request for the Bayport Police Department to assist the St. Paul Police Department with security and special response teams during the RNC in St. Paul September 1-4, 2008. She noted nearby Washington County communities have embraced the requested support, and there would be no interruption of police coverage in Bayport. Attorney Vivian has reviewed and approved the agreement, which is a joint powers agreement (JPA) between the City of Bayport and the City of St. Paul. The agreement relates to manpower only, not equipment requests. Discussion followed on liability issues and approval of the JPA.

It was moved by Councilmember Kraftson and seconded by Councilmember Johnson to authorize the Mayor and city staff to enter into a joint powers agreement with the City of St. Paul, Minnesota, to provide police services during the Republican National Convention, September 1-4, 2008, upon review and approval of the city attorney. Motion carried.

Consider posting of “No Parking” signs on the north side of 5th Avenue North: With the recent reconstruction of 5th Avenue North, staff believes the north side of 5th Avenue North, from the west end of Hazelwood Cemetery to Stagecoach Trail, should be posted as no parking, for safety reasons and use by bicycle traffic. Discussion followed on biking along the avenue, providing parking for users of the Barker’s Alps ball fields, and the possibility of establishing a bike trail connection to the Oak Park Heights trail system, from the intersection of 5th Avenue North/Stagecoach Trail north to the northwest corner of the prison site. Administrator McGuire indicated staff would notify the organizations that have reserved the ball fields of the designated parking areas in and around Barker’s Alps Park.

It was moved by Councilmember Kraftson and seconded by Councilmember Carlson to request that Washington County post “No Parking” signs on the north side of 5th Avenue North. Motion carried 3-2, with Mayor Nowaczek and Councilmember Ridgway voting nay.

Lawful gambling activity lease application for Stillwater Elks at Greystone Bar: Attorney Vivian reported that Section 10-33 of the Bayport City Code places no restriction on the organization conducting the lawful gambling, but that a minimum of 70% of the net proceeds be spent for the direct benefit of Bayport citizens and/or the local trade area.

It was moved by Councilmember Ridgway and seconded by Councilmember Carlson to approve the lawful gambling activity application for the Stillwater Elks #179 at the Greystone Bar, 143 North 3rd Street, Bayport, Minnesota. Motion carried.

COUNCIL ITEMS/ANNOUNCEMENTS

1. Mayor Nowaczek read a letter from Washington County Sheriff William Hutton recognizing Chief Laura Eastman's bravery during an incident on August 24, 2007, and recent presentation of a Medal of Valor to Chief Eastman as a result of her exemplary performance.
2. Councilmember Carlson reported that the Bayport American Legion is sponsoring a ceremonial flag burning on Flag Day, Saturday, June 14th, 1:00 p.m., at the hockey rink area. Anyone wishing to have a flag disposed of should drop it off at the Legion by Friday, June 13th.
3. Councilmember Carlson reported that the Bayport Senior Center members are very appreciative of the handicapped parking space installed in front of the center and that it is used regularly. She also noted that the public is invited to attend a play they are participating in with the 4th grade students at Andersen Elementary School. The play is scheduled for Tuesday, June 3rd at 9:30 a.m. The center is also sponsoring a summer weight loss/exercise program and welcomes participants.
4. Councilmember Ridgway suggested the city should consider another name for the new building at Lakeside Park, other than the old bathhouse. She recommended beach house or park pavilion. It was noted the building is open during park hours, and the concession stand is open daily from 11:00 a.m. to 7:00 p.m., Memorial Day-Labor Day.

ADMINISTRATOR/STAFF ITEMS AND ANNOUNCEMENTS

Set workshop date for quarterly department review of Public Works department and BCAL donation:
Administrator McGuire requested input from the councilmembers for a workshop date. It was recommended to finalize a date at the July City Council meeting.

ADJOURNMENT

It was moved by Councilmember Carlson and seconded by Councilmember Kraftson to adjourn the meeting at 7:31 p.m. Motion carried.

CITY OF BAYPORT

REVENUE SUMMARY YTD THRU 06/30/08

FUND	FUND Descr	2008 Budget	2008 YTD Amt	2008 % of Budget	2008 % of Budget Remain
101	GENERAL	\$2,108,130 00	\$231,592 06	10 99%	89 01%
102	STREET RECONSTRUCTION	\$0 00	\$77 05	0 00%	0 00%
103	GO TIF BD FUND 1990 CAP PROJ	\$0 00	\$0 00	0 00%	0 00%
105	GENERAL FIXED ASSETS	\$0 00	\$0 00	0 00%	0 00%
106	TIF ECON DEV DIST 2	\$0 00	\$224 89	0 00%	0 00%
107	TIF REDEVELOPMENT DISTRICT 2-1	\$0 00	\$0 00	0 00%	0 00%
200	FIRE EQUIPMENT REPLACEMENT FUN	\$0 00	\$45,000 00	0 00%	0 00%
201	D A R E.	\$0 00	\$0 00	0 00%	0 00%
202	DRUG FORFEITURE	\$0 00	\$2,810 67	0 00%	0 00%
203	PUBLIC WORKS EQUIPMENT REPL	\$0 00	\$0 00	0 00%	0 00%
204	RECREATION CAP EQUIP & MAINT	\$0 00	\$3,214 58	0 00%	0 00%
205	TAX STABILIZATION FUND	\$0 00	\$0 00	0 00%	0 00%
206	WATER/SEWER IMPROVEMENT FUND	\$0 00	\$63,821 10	0 00%	0 00%
207	PARK IMPROVEMENT FUND	\$0 00	\$3,000 00	0 00%	0 00%
208	PRISON SEWER PROJECT	\$0 00	\$0 00	0 00%	0 00%
209	DEVELOPER REIMBURSED PROJECTS	\$0 00	\$0 00	0 00%	0 00%
210	K-9 UNIT	\$0 00	\$2,465 00	0 00%	0 00%
211	LIBRARY	\$290,334 00	\$4,528 62	1 56%	98 44%
303	GO TIF BOND 1990 DEBT SERVICE	\$0 00	\$0 00	0 00%	0 00%
307	DEBT SERVICE GO BONDS \$710,000	\$0 00	\$0 00	0 00%	0 00%
601	WATER	\$332,920 00	\$74,466 03	22 37%	77 63%
602	SEWER	\$634,587 96	\$190,661 22	30 04%	69 96%
800	INVESTMENTS-POOLED	\$0 00	\$133,891 48	0 00%	0 00%
803	P & Z ESCROWS	\$0 00	\$15,300 00	0 00%	0 00%
851	NON EXP TRUST	\$0 00	\$0 00	0 00%	0 00%
		\$3,365,971 96	\$771,052 70	22 91%	77 09%

CITY OF BAYPORT

MONTHLY RECEIPTS

Period Name: JUNE

FUND	Tran Date	Amount	Refer Comments	Account Descr
FUND 101 GENERAL				
101	6/26/2008	\$25 00	14944 LICENSE FEE	R 101-00000-32100 BUSINES
101	6/5/2008	\$2 00	14887 RACHARD BLOOMER - FAX/COPIES	R 101-00000-34105 USER FE
101	6/5/2008	\$0 75	14890 MARY BELISLE - COPIES	R 101-00000-34105 USER FE
101	6/6/2008	\$0 25	14895 DAVID OLSON - COPIES	R 101-00000-34105 USER FE
101	6/12/2008	\$0 75	14919 NANCY NELSON - COPIES	R 101-00000-34105 USER FE
101	6/19/2008	\$2.00	14929 RACHAEL BLOMER - FAXING	R 101-00000-34105 USER FE
101	6/26/2008	\$2 50	14947 COPIES	R 101-00000-34105 USER FE
101	6/12/2008	\$9.16	14909 COMMISSION CHECK - WORKMEN COM	R 101-00000-36251 REFUND -
101	6/19/2008	\$1,825 00	14926 SAC	G 101-20102 S A C CHARGE
101	6/19/2008	\$1,825 00	14927 SAC FEE	G 101-20102 S A C CHARGE
101	6/5/2008	\$5 50	14888 SURCHARGE	G 101-20104 STATE SURCHA
101	6/5/2008	\$0 50	14889 SUR CHARGE	G 101-20104 STATE SURCHA
101	6/6/2008	\$8 35	14894 SURCHARGE	G 101-20104 STATE SURCHA
101	6/12/2008	\$0 50	14911 ANDERSON HEATING, INC - HVAC PER	G 101-20104 STATE SURCHA
101	6/12/2008	\$2 75	14917 BRADLEY LIND - BLDG PERMIT	G 101-20104 STATE SURCHA
101	6/19/2008	\$42 50	14921 SURCHARGE	G 101-20104 STATE SURCHA
101	6/19/2008	\$5 00	14922 CUSTOM REMODELERS INC - WINDOW	G 101-20104 STATE SURCHA
101	6/19/2008	\$0 50	14925 SURCHARGE	G 101-20104 STATE SURCHA
101	6/19/2008	\$132 00	14926 SURCHARGE	G 101-20104 STATE SURCHA
101	6/19/2008	\$75 00	14927 SURCHARGE	G 101-20104 STATE SURCHA
101	6/26/2008	\$0 50	14943 SURCHARGE	G 101-20104 STATE SURCHA
101	6/26/2008	\$120 91	14945 BP SURCHARGE	G 101-20104 STATE SURCHA
101	6/26/2008	\$28 00	14948 SURCHARGE	G 101-20104 STATE SURCHA
101	6/5/2008	\$3 25	14885 SALES TAX	G 101-20603 SALES TAX PAY
101	6/12/2008	\$6 50	14897 LORI KAMPS - BEACH/BATH HOUSE RE	G 101-20603 SALES TAX PAY
101	6/12/2008	\$13 00	14902 DAVID LANGWORTHY - BEACH/BATH H	G 101-20603 SALES TAX PAY
101	6/12/2008	\$3 25	14907 DIANE HILLIARD - BEACH/BATH HOUSE	G 101-20603 SALES TAX PAY
101	6/12/2008	\$6 50	14908 KAYLEEN PETTSE - BEACH/BATHHOUS	G 101-20603 SALES TAX PAY
101	6/12/2008	\$19 14	14916 PARK CONCESSIONS	G 101-20603 SALES TAX PAY
101	6/19/2008	\$6 50	14923 TAX	G 101-20603 SALES TAX PAY
101	6/19/2008	\$6 50	14924 TAX	G 101-20603 SALES TAX PAY
101	6/19/2008	\$16 64	14937 PARK CONCESSIONS 6/10/08-6/17/08	G 101-20603 SALES TAX PAY
101	6/26/2008	\$6 75	14946 SALES TX	G 101-20603 SALES TAX PAY
101	6/26/2008	\$20.48	14955 SALES TX	G 101-20603 SALES TAX PAY
101	6/19/2008	\$35 00	14936 MAY DENTAL	G 101-27107 DELTA DENTAL
101	6/19/2008	\$35 00	14936 JUNE DENTAL INS.	G 101-27107 DELTA DENTAL
101	6/26/2008	\$35 00	14941 DENTAL INS	G 101-27107 DELTA DENTAL
101	6/5/2008	\$60 67	14880 HEALTH INS	G 101-27109 MEDICA
101	6/12/2008	\$497 76	14905 SHARON RIDGEWAY - HEALTH INS / JU	G 101-27109 MEDICA
101	6/19/2008	\$497 76	14936 MAY HEALTH	G 101-27109 MEDICA
101	6/19/2008	\$497 76	14936 JUNE HELATH INS	G 101-27109 MEDICA
101	6/26/2008	\$497 76	14941 MEDICA INS	G 101-27109 MEDICA
101	6/19/2008	\$14 50	14936 MAY LIFE INS.	G 101-27118 LINCOLN LIFE
101	6/19/2008	\$14 50	14936 JUNE LIFE INS	G 101-27118 LINCOLN LIFE
101	6/24/2008	\$158 12	98 41400 ADMINISTRATION JE	E 101-41400-416 REPAIR/MAI
101	6/24/2008	-\$158 12	98 41400 ADMINISTRATION JE	E 101-41400-430 MISC
101	6/5/2008	\$30 00	14889 CONTRACTOR LICENSE	R 101-41910-32100 BUSINES
101	6/12/2008	\$30 00	14914 REHBEIN COMPANIES - BUSINESS LIC	R 101-41910-32100 BUSINES
101	6/26/2008	\$50 00	14945 ALLWEATHER ROOF - BP 2008-33	R 101-41910-32100 BUSINES
101	6/5/2008	\$206 50	14888 FEE	R 101-41910-32210 BUILDING
101	6/6/2008	\$295 00	14894 FEE	R 101-41910-32210 BUILDING
101	6/12/2008	\$132 75	14917 BRADLEY LIND - BLDG PERMIT	R 101-41910-32210 BUILDING
101	6/19/2008	\$236 06	14921 PLAN REVIEW	R 101-41910-32210 BUILDING
101	6/19/2008	\$944 25	14921 BP FEE	R 101-41910-32210 BUILDING
101	6/19/2008	\$191 75	14922 CUSTOM REMODELERS INC - WINDOW	R 101-41910-32210 BUILDING
101	6/19/2008	\$2,040 75	14926 BLG PERMIT	R 101-41910-32210 BUILDING
101	6/19/2008	\$1,326 49	14926 PLAN REVIEW	R 101-41910-32210 BUILDING
101	6/19/2008	\$881 89	14927 PLAIN REVIEW	R 101-41910-32210 BUILDING
101	6/19/2008	\$1,356 75	14927 BLG PERMIT FEE	R 101-41910-32210 BUILDING
101	6/26/2008	\$1,908 75	14945 BLG. PERMIT FEE	R 101-41910-32210 BUILDING

CITY OF BAYPORT

MONTHLY RECEIPTS

Period Name: JUNE

FUND	Tran Date	Amount	Refer Comments	Account Descr
101	6/26/2008	\$477 19	14945 PLAN REVIEW FEE	R 101-41910-32210 BUILDING
101	6/26/2008	\$711 75	14948 BLG FEE 2008-34	R 101-41910-32210 BUILDING
101	6/26/2008	\$462 64	14948 PLAN REVIEW FEE	R 101-41910-32210 BUILDING
101	6/19/2008	\$75 00	14925 PLUMBING PERMIT	R 101-41910-32220 PLUMBIN
101	6/26/2008	\$75 00	14943 PERMIT FEE	R 101-41910-32220 PLUMBIN
101	6/26/2008	\$75 00	14948 PLMB FEE - 2008-11	R 101-41910-32220 PLUMBIN
101	6/5/2008	\$75 00	14889 FEE	R 101-41910-32230 MECHANI
101	6/12/2008	\$75 00	14911 ANDERSON HEATING, INC - HVAC PER	R 101-41910-32230 MECHANI
101	6/26/2008	\$75 00	14948 MECH. FEE 2008-10	R 101-41910-32230 MECHANI
101	6/19/2008	\$2,215 32	14932 BLG INSPECTIONS - 5/16/08-6/12/08	R 101-41910-34103 LAKELAN
101	6/5/2008	\$20 00	14876 PETE NELSON - 2 PET LICENSE	R 101-42100-32240 ANIMAL F
101	6/5/2008	\$10 00	14883 DAVID GRAHAM - PET LICENSE	R 101-42100-32240 ANIMAL F
101	6/12/2008	\$70 00	14899 CHRIS VIERLING - SAFETY CAMP - PD	R 101-42100-34105 USER FE
101	6/12/2008	\$35 00	14903 MATHEW STIFTER - SAFETY CAMP	R 101-42100-34105 USER FE
101	6/12/2008	\$35 00	14912 SANDRA ANDREINI - SAFETY CAMP	R 101-42100-34105 USER FE
101	6/12/2008	\$70 00	14913 ROY CRIST - 2 SAFETY CAMP RESERV	R 101-42100-34105 USER FE
101	6/12/2008	\$35 00	14918 DAVE WYNIA - SAFETY CAMP	R 101-42100-34105 USER FE
101	6/26/2008	\$0 50	14940 LAURA MCNIFF - POLICE REPORT	R 101-42100-34201 POLICE A
101	6/26/2008	\$2,384 16	14957 FINE/FEE DISB MAY 08	R 101-42100-35101 COURT FI
101	6/5/2008	\$1,715 49	14892 SAFE & SOBER 12/07	R 101-42100-36233 GRANTS
101	6/19/2008	\$3,115 88	14928 NARCOTICS HOURS	R 101-42100-36233 GRANTS
101	6/26/2008	\$90 00	14942 ICR#107500011	R 101-42100-37306 SALE OF
101	6/19/2008	\$20 00	14935 ALL WEATHER SERVICES - BURN PER	R 101-42200-32200 NONBUSI
101	6/5/2008	\$10 00	14881 GERALD BRINE - BOAT TRAILER PERMI	R 101-43200-34780 PARK FE
101	6/5/2008	\$50 00	14885 FEE	R 101-43200-34780 PARK FE
101	6/5/2008	\$50 00	14893 PARK BOX - BOAT TRAILER PARKING F	R 101-43200-34780 PARK FE
101	6/12/2008	\$100 00	14897 LORI KAMPS - BEACH/BATH HOUSE RE	R 101-43200-34780 PARK FE
101	6/12/2008	\$200 00	14902 DAVID LANGWORTHY - BEACH/BATH H	R 101-43200-34780 PARK FE
101	6/12/2008	\$50 00	14907 DIANE HILLIARD - BEACH/BATH HOUSE	R 101-43200-34780 PARK FE
101	6/12/2008	\$100 00	14908 KAYLEEN PETTSE - BEACH/BATHHOUS	R 101-43200-34780 PARK FE
101	6/12/2008	\$275 33	14916 PARK CONCESSIONS	R 101-43200-34780 PARK FE
101	6/19/2008	\$10 00	14920 SCOTT LOUV - BOAT TRAILER PERMIT	R 101-43200-34780 PARK FE
101	6/19/2008	\$100 00	14923 FEE	R 101-43200-34780 PARK FE
101	6/19/2008	\$100 00	14924 FEE	R 101-43200-34780 PARK FE
101	6/19/2008	\$239 36	14937 PARK CONCESSIONS 6/10/08-6/17/08	R 101-43200-34780 PARK FE
101	6/26/2008	\$100 00	14938 TRINITY LUTHERAN CHURCH - PARK S	R 101-43200-34780 PARK FE
101	6/26/2008	\$10 00	14939 LOREN BURKEL - BOAT TRAILER PERM	R 101-43200-34780 PARK FE
101	6/26/2008	\$100 00	14946 PARK FEE	R 101-43200-34780 PARK FE
101	6/26/2008	\$300 00	14949 CASH - BOAT TRAILER PARKING FEE	R 101-43200-34780 PARK FE
101	6/26/2008	\$295 50	14955 CONC PROCEEDS	R 101-43200-34780 PARK FE
101	6/26/2008	\$10 00	14956 TIM JINKS - BOAT TRAILER PARKING - 2	R 101-43200-34780 PARK FE
101	6/5/2008	\$400 00	14882 FRANCIS HEFFRON - 2 CREMAINS GRA	R 101-43300-34940 CEMETE
101	6/5/2008	\$1,200 00	14886 JOSEPH LEGATO - 2 FULL CEMETERY	R 101-43300-34940 CEMETE
101	6/12/2008	\$400 00	14900 FLOYD KELLER - 2 CREMINS BURIAL SI	R 101-43300-34940 CEMETE
101	6/19/2008	\$300 00	14931 HEADSTONE DEPOSIT	R 101-43300-34940 CEMETE
101	6/19/2008	\$200 00	14931 BURIAL FEE	R 101-43300-34940 CEMETE
FUND 101 GENERA		\$32,557 70		
FUND 202 DRUG FORFEITURE				
202	6/12/2008	\$1,596 00	14915 TOMPKINS 2006 MINI COOPER #107501	R 202-42102-36249 DRUG FO
FUND 202 DRUG F		\$1,596 00		
FUND 204 RECREATION CAP EQUIP & MAINT				
204	6/19/2008	\$542 98	14933 APRIL 2008 LAWFUL GAMBLING	R 204-00000-32204 GAMBLIN
204	6/19/2008	\$675 65	14934 MAY 2008 LAWFUL GAMBLING	R 204-00000-32204 GAMBLIN
FUND 204 RECREA		\$1,218 63		
FUND 206 WATER/SEWER IMPROVEMENT FUND				
206	6/26/2008	\$42 25	0 UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	6/26/2008	\$37 50	0 UB AR Surc 3 TRUNK WATER	R 206-00000-37106 TRUNK W

CITY OF BAYPORT

MONTHLY RECEIPTS

Period Name: JUNE

FUND	Tran Date	Amount	Refer Comments	Account Descr
206	6/13/2008	\$46 32	0 UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	6/26/2008	\$32 27	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	6/6/2008	\$20 56	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	6/6/2008	\$20 67	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	6/6/2008	\$56 47	0 UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	6/19/2008	\$74 24	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	6/26/2008	\$37 55	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	6/19/2008	\$67 58	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	6/26/2008	\$19,520 00	14953 LAND TITLE, INC - KEN SMITH LOT 11 &	R 206-41603-36102 SPECIAL
206	6/26/2008	\$19,520 00	14954 LAND TITLE LOT 10 KEN SMITH - SO MI	R 206-41603-36102 SPECIAL
206	6/26/2008	\$4 10	0 UB AR Serv Adj 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	6/12/2008	\$12 30	0 UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	6/26/2008	\$4,525 68	0 UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	6/26/2008	\$552 66	0 UB AR Serv 27 TRUNK W/COMM	R 206-41900-37107 TRUNK W
206	6/26/2008	\$114 24	0 UB AR Serv 21 TRUNK/W COMB	R 206-41900-37107 TRUNK W
206	6/26/2008	\$1,335 12	0 UB AR Serv 28 TRUNK W/IND	R 206-41900-37108 TRUNK W
206	6/12/2008	\$4 71	0 UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	6/26/2008	\$3,020 83	0 UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	6/26/2008	\$4 34	0 UB AR Serv Adj 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	6/26/2008	\$6 01	0 UB AR Serv 41 TRUNK SEWER 1ST	R 206-41900-37207 TRUNK S
206	6/26/2008	\$97 47	0 UB AR Serv 31 TRUNK/S COMB	R 206-41900-37207 TRUNK S
206	6/26/2008	\$272 02	0 UB AR Serv 37 TRUNK S/COMM	R 206-41900-37207 TRUNK S
206	6/26/2008	\$347 78	0 UB AR Serv 38 TRUNK S/IND	R 206-41900-37208 TRUNK S
FUND 206 WATER/		\$49,772 67		
FUND 207 PARK IMPROVEMENT FUND				
207	6/19/2008	\$1,000 00	14926 PARK DEDICATION	R 207-00000-34780 PARK FE
207	6/19/2008	\$1,000 00	14927 PARK DEDICATION	R 207-00000-34780 PARK FE
FUND 207 PARK IM		\$2,000 00		
FUND 210 K-9 UNIT				
210	6/5/2008	\$50 00	14884 RIVER CITY SERVICES - K-9 PROGRAM	R 210-42103-36231 DONATIO
210	6/5/2008	\$250 00	14891 CANINE DONATION	R 210-42103-36231 DONATIO
210	6/12/2008	\$25 00	14896 MARVIN ROONEY - K-9 DONATION	R 210-42103-36231 DONATIO
210	6/19/2008	\$250 00	14930 CANINE DONATION	R 210-42103-36231 DONATIO
FUND 210 K-9 UNIT		\$575 00		
FUND 211 LIBRARY				
211	6/26/2008	\$60 00	14951 LIBRARY - SERVICE CHG FEE	R 211-45500-34760 LIBRARY
211	6/26/2008	\$275 00	14950 LIBRARY - RENTAL	R 211-45500-36220 RENTAL I
211	6/26/2008	\$175 00	14952 BAYPORT READING CLUB \$150 00 & S	R 211-45500-36230 DONATIO
FUND 211 LIBRARY		\$510 00		
FUND 601 WATER				
601	6/6/2008	\$9 40	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	6/26/2008	\$1 45	0 UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	6/6/2008	\$4 66	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	6/19/2008	\$7 29	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	6/6/2008	\$182 36	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	6/26/2008	\$312 79	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	6/19/2008	\$618 80	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	6/19/2008	\$22 96	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	6/26/2008	\$36 07	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	6/26/2008	\$1 69	0 UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	6/26/2008	\$0 42	0 UB AR Surc 21 SALES TAX	G 601-20603 SALES TAX PAY
601	6/26/2008	\$1,232 21	0 UB AR Surc 20 STATE TAX	G 601-20603 SALES TAX PAY
601	6/5/2008	\$1,000 00	14879 WATER CONNECTION	R 601-46120-34601 WATER H
601	6/19/2008	\$1,000 00	14926 WAC	R 601-46120-34601 WATER H
601	6/19/2008	\$1,000 00	14927 WATER CONNECTION	R 601-46120-34601 WATER H

CITY OF BAYPORT

MONTHLY RECEIPTS

Period Name: JUNE

FUND	Tran Date	Amount	Refer Comments	Account Descr
601	6/5/2008	\$200 00	14879 WATER METER	R 601-46120-34602 WATER M
601	6/19/2008	\$200 00	14926 WATER METER HOOKUP	R 601-46120-34602 WATER M
601	6/19/2008	\$200 00	14927 WATER METER	R 601-46120-34602 WATER M
601	6/5/2008	\$100 00	14879 INSPECTION	R 601-46120-34603 WATER H
601	6/19/2008	\$50 00	14926 WATER CONNECTION INSP	R 601-46120-34603 WATER H
601	6/19/2008	\$50 00	14926 WATER INSPECTION	R 601-46120-34603 WATER H
601	6/19/2008	\$50 00	14927 WATER INSPECTION	R 601-46120-34603 WATER H
601	6/19/2008	\$50 00	14927 WATER CONNECTION INSPECTION	R 601-46120-34603 WATER H
601	6/26/2008	\$320 00	0 UB AR Serv 6 WATER METER2	R 601-46120-37110 WATER R
601	6/26/2008	\$100 17	0 UB AR Serv 8 SAFE WTR FE	R 601-46120-37110 WATER R
601	6/26/2008	\$35 50	0 UB AR Serv Adj 1 WATER	R 601-46120-37110 WATER R
601	6/12/2008	\$102 50	0 UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	6/26/2008	\$39,345 01	0 UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	6/26/2008	-\$691 01	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	6/26/2008	\$4,588 00	0 UB AR Serv 5 COMM WATER	R 601-46120-37110 WATER R
601	6/26/2008	\$175 00	0 UB AR Serv 2 WATER ONLY	R 601-46120-37110 WATER R
601	6/26/2008	\$11,233 50	0 UB AR Serv 3 INDUSTRIAL	R 601-46120-37110 WATER R
601	6/26/2008	\$1,277 50	0 UB AR Serv 9 INSTITUTION	R 601-46120-37110 WATER R
601	6/19/2008	\$28 79	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	6/26/2008	\$754 50	0 UB AR Serv 4 COMM W/COMB	R 601-46120-37110 WATER R
601	6/12/2008	\$3 40	0 UB AR Surc 19 STATE SER CH	R 601-46120-37120 STATE S
601	6/26/2008	\$874 48	0 UB AR Surc 19 STATE SER CH	R 601-46120-37120 STATE S
FUND 601 WATER		\$64,477 44		
FUND 602 SEWER				
602	6/6/2008	\$171 26	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	6/6/2008	\$470 55	0 UB Receipt Serv 13 NSP SEWER	G 602-14602 SEWER BILLIN
602	6/26/2008	\$14,921 30	0 UB Receipt Serv 19 PRISON SEWER	G 602-14602 SEWER BILLIN
602	6/19/2008	\$22 96	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	6/26/2008	\$269 19	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	6/19/2008	\$562 83	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	6/6/2008	\$9 40	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	6/6/2008	\$0 67	0 UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	6/19/2008	\$750 00	14926 SEWER CONNECTION FEE	R 602-46200-34651 SEWER H
602	6/19/2008	\$750 00	14927 SEWER CONNECTION FEE	R 602-46200-34651 SEWER H
602	6/19/2008	\$50 00	14926 SEWER/WATER INSPECTION	R 602-46200-34652 SEWER I
602	6/19/2008	\$50 00	14927 SEWER WATER INSPECTION	R 602-46200-34652 SEWER I
602	6/26/2008	\$50 30	0 UB AR Serv 15 1ST SEWER	R 602-46200-37210 SEWER R
602	6/26/2008	\$332 10	0 UB AR Serv 29 INSTIT SEWER	R 602-46200-37210 SEWER R
602	6/26/2008	\$93 43	0 UB AR Serv 14 SEWER METER	R 602-46200-37210 SEWER R
602	6/12/2008	\$39 25	0 UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	6/26/2008	\$1,123 94	0 UB AR Serv Adj 10 SEWER	R 602-46200-37210 SEWER R
602	6/26/2008	\$26,306.86	0 UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	6/26/2008	\$813 90	0 UB AR Serv 24 SEWER COMMER	R 602-46200-37210 SEWER R
602	6/26/2008	\$2,902 40	0 UB AR Serv 23 INDUSTRI SEW	R 602-46200-37210 SEWER R
602	6/26/2008	\$2,257 23	0 UB AR Serv 25 COMM SEWER	R 602-46200-37210 SEWER R
602	6/26/2008	\$97 00	0 UB AR Serv 20 SEWER ONLY	R 602-46200-37210 SEWER R
602	6/26/2008	-\$0.07	0 UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L
602	6/13/2008	\$14,921 30	0 UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	6/13/2008	\$386 03	0 UB AR Serv 13 NSP SEWER	R 602-46200-37230 NSP COL
FUND 602 SEWER		\$67,351 83		
		\$220,059 27		

CITY OF BAYPORT

EXPENSE SUMMARY YTD THRU 06/30/08

6 Month = 50.0

DEPT	DEPT Descr	2008 Budget	2008 YTD Amt	Balance	2008 % of Budget Remain
FUND 101 GENERAL					
00000	GENERAL GOVERNMENT	\$0 00	\$0 00	\$0 00	0 00%
41100	ELECTIONS	\$5,140 00	\$720 83	\$4,419 17	85 98%
41200	MAYOR & COUNCIL	\$139,413 00	\$102,910 09	\$36,502 91	26 18%
41240	RECYCLING	\$9,407 00	\$4,036 71	\$5,370 29	57 09%
41400	ADMINISTRATION	\$143,769 00	\$81,894 73	\$61,874 27	43 04%
41903	DEBT SERVICE	\$0 00	\$0 00	\$0 00	0 00%
41910	PLANNING & ZONING	\$203,035 00	\$101,166 21	\$101,868 79	50.17%
41940	MUNICIPAL BUILDINGS	\$38,272 00	\$27,296 46	\$10,975 54	28 68%
42100	POLICE	\$644,608 00	\$315,472 78	\$329,135 22	51 06%
42200	FIRE PROTECTION	\$384,469 00	\$101,474 95	\$282,994 05	73 61%
43100	STREET MAINT	\$281,499 00	\$125,510 41	\$155 988 59	55 41%
43160	STREET LIGHTING	\$21,000 00	\$7,296 29	\$13,703 71	65.26%
43200	PARKS	\$78,513 00	\$54,305 85	\$24,207 15	30.83%
43300	CEMETERY	\$11,400 00	\$1,502 61	\$9,897 39	86 82%
44100	PROJECT	\$0 00	\$6,387 50	-\$6,387 50	0 00%
44200	TRANSFER OUT-DEBT SERVIC	\$0 00	\$0 00	\$0 00	0 00%
FUND 101 GENERAL		\$1,960,525 00	\$929,975 42	\$1,030,549 58	52 56%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	\$0 00	\$0 00	\$0 00	0 00%
FUND 208 PRISON SEWER PROJECT		\$0 00	\$0 00	\$0 00	0 00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMENTS	\$0 00	\$331 89	-\$331 89	0 00%
41912	INSPIRATION	\$0 00	\$0 00	\$0 00	0 00%
41913	EMERALD FALLS	\$0 00	\$0 00	\$0 00	0 00%
99999	PW CAPITAL OUTLAY	\$0 00	\$0 00	\$0 00	0 00%
FUND 209 DEVELOPER REIMBURSED PR		\$0 00	\$331 89	-\$331 89	0 00%
FUND 211 LIBRARY					
45500	LIBRARY	\$290,333 52	\$179,920 69	\$110,412 83	38 03%
FUND 211 LIBRARY		\$290,333 52	\$179,920 69	\$110,412 83	38 03%
FUND 601 WATER					
44100	PROJECT	\$0 00	\$0 00	\$0 00	0 00%
46110	WATER-PUMPHOUSE	\$42,350 00	\$14,012 48	\$28,337 52	66 91%
46120	WATER	\$281,538 00	\$123,870 97	\$157,667 03	56 00%
FUND 601 WATER		\$323,888 00	\$137,883 45	\$186,004 55	57 43%
FUND 602 SEWER					
44100	PROJECT	\$0 00	\$0 00	\$0 00	0 00%
46200	SEWER - OPERATING	\$353,230 00	\$110,444 33	\$242,785 67	68 73%
46990	SEWER - NON-OPERATING	\$290,000 00	\$142,107 66	\$147,892 34	51 00%
FUND 602 SEWER		\$643,230 00	\$252,551.99	\$390,678 01	60 74%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	\$0 00	\$0 00	\$0 00	0 00%
47000	INTEREST EXP	\$0 00	\$0 00	\$0 00	0 00%
FUND 800 INVESTMENTS-POOLED		\$0 00	\$0 00	\$0 00	0 00%
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	\$0 00	\$3,142 90	-\$3,142 90	0 00%
80001	ANDERSEN ESCROW	\$0 00	\$0 00	\$0 00	0 00%
80002	CPDC SENIOR COOP	\$0 00	\$0 00	\$0 00	0 00%
80003	BAYTOWN ANNEXATION	\$0 00	\$0 00	\$0 00	0 00%
80004	CROIXDALE	\$0 00	\$0 00	\$0 00	0 00%
80005	HARRIS CO - MCF	\$0 00	\$0 00	\$0 00	0 00%

CITY OF BAYPORT

EXPENSE SUMMARY YTD THRU 06/30/08

6 Month = 50.0

DEPT	DEPT Descr	2008 Budget	2008 YTD Amt	Balance	2008 % of Budget Remain
80006	OSTERTAG VARIANCE	\$0 00	\$0 00	\$0.00	0 00%
80007	JEFF NELSON ESCROW	\$0 00	\$0 00	\$0 00	0 00%
80008	CHARLES LUTZ STREET VACA	\$0.00	\$0 00	\$0.00	0 00%
80009	DON THRON VARIANCE	\$0 00	\$0 00	\$0 00	0 00%
80010	JERRY PETERSON ESCROW	\$0 00	\$0 00	\$0 00	0 00%
80011	CAPTAINS CORNER	\$0 00	\$62 00	-\$62 00	0 00%
80012	FRIENDS OF ST CROIX PREP	\$0 00	\$0 00	\$0 00	0 00%
80013	BAYPORT MARINA	\$0 00	\$650 00	-\$650 00	0 00%
80014	GROUP 41 (MIKE SCHALON	\$0 00	\$501 29	-\$501 29	0 00%
80015	GARY SWAGER	\$0 00	\$62 62	-\$62 62	0 00%
80016	Pete Miller - Feasi Study	\$0 00	\$1,971.02	-\$1,971 02	0 00%
FUND 803 P & Z ESCROWS		\$0 00	\$6,389 83	-\$6,389 83	0 00%
FUND 999 ACCRUED INT PAYABLE					
00000	GENERAL GOVERNMENT	\$0 00	\$0 00	\$0 00	0 00%
41000	DEPRECIATION EXP - GEN GO	\$0 00	\$0 00	\$0 00	0 00%
42000	PUBLIC SAFE CAPITAL OUTLA	\$0 00	\$0 00	\$0 00	0 00%
42200	FIRE PROTECTION	\$0 00	\$0 00	\$0 00	0 00%
43000	DEPRECIATION EXP - PUBLIC	\$0 00	\$0 00	\$0 00	0 00%
43100	STREET MAINT	\$0 00	\$0 00	\$0 00	0 00%
43200	PARKS	\$0 00	\$0 00	\$0 00	0 00%
43300	CEMETERY	\$0 00	\$0 00	\$0 00	0 00%
44000	DEPRECIATION EXP - LIBRARY	\$0 00	\$0 00	\$0 00	0 00%
45000	DEPRECIATION EXP - PARKS	\$0 00	\$0 00	\$0 00	0 00%
47000	INTEREST EXP	\$0 00	\$0 00	\$0 00	0 00%
FUND 999 ACCRUED INT PAYABLE		\$0 00	\$0 00	\$0 00	0 00%
		\$3,217,976 52	\$1,507,053 27	\$1,710,923 25	53 17%

CITY OF BAYPORT
MONTHLY EXPENSES

06/27/08 10 36 AM

Page 1

Period Name: JUNE

FUND Search Name	Tran Date	Act Amount	Typ	DEPT	OBJ Comments	OBJ Descr
FUND 101 GENERAL						
DEPT 41200 MAYOR & COUNCIL						
101	4/19/2008	\$1,175 00	E	41200	101 Labor Distribution	WAGES AND SAL
101	4/19/2008	\$11 25	E	41200	121 Labor Distribution	P E R A
101	4/19/2008	\$72 85	E	41200	122 Labor Distribution	CONT TO RET , S
101	4/19/2008	\$17 03	E	41200	170 Labor Distribution	MEDICARE
101 INNOVATIVE OFFICE SOLUTI	6/18/2008	\$12 96	E	41200	201 MAGNETIC LETTER BOARD & C	OFFICE SUPPLIE
101 ECKBERG, LAMMERS, BRIG	6/18/2008	\$65 00	E	41200	300 16467-3887 CEMETARY	PROF SER-LEGAL
101 ECKBERG, LAMMERS, BRIG	6/18/2008	\$195 00	E	41200	300 13467-1659 GENERAL FILE	PROF SER-LEGAL
101 ECKBERG, LAMMERS, BRIG	6/18/2008	\$858 00	E	41200	300 13467-1659	PROF SER-LEGAL
101 ECKBERG, LAMMERS, BRIG	6/18/2008	\$65 00	E	41200	300 13467-1659	PROF SER-LEGAL
101 ECKBERG, LAMMERS, BRIG	6/18/2008	\$202 50	E	41200	300 13467-14377 STAFF MEETING	PROF SER-LEGAL
101 ECKBERG, LAMMERS, BRIG	6/18/2008	\$32 50	E	41200	300 13467-15877 XCEL FRANCHISE	PROF SER-LEGAL
101 ECKBERG, LAMMERS, BRIG	6/18/2008	\$224 08	E	41200	300 13467-16032 PERA MCGUIRE	PROF SER-LEGAL
101 S E H	6/18/2008	\$73 68	E	41200	301 COUNCIL MEETING	PROF SER-ENGIN
101 S E H	6/18/2008	\$2,405 17	E	41200	301 WELLHEAD PROTECTION PHAS	PROF SER-ENGIN
101 S E H	6/18/2008	\$73 68	E	41200	301 COUNCIL MEETING	PROF SER-ENGIN
101 S E H	6/18/2008	\$343 08	E	41200	301 STAFF MEETING	PROF SER-ENGIN
101 S E H	6/18/2008	\$187 75	E	41200	301 307 PRAIRIE WAY SURVEY REV	PROF SER-ENGIN
101 S E H	6/18/2008	\$348 78	E	41200	301 STAFF MEETING	PROF SER-ENGIN
101 S E H	6/18/2008	\$304 47	E	41200	301 628 OAKWOOD ST WALL DESI	PROF SER-ENGIN
101 COMPLETE HEALTH ENVIRO	6/18/2008	\$437 50	E	41200	302 MAINTENANCE PLAN - MAY 200	CONTRACT SERV
101 R.W. KIRCHNER & ASSOCIA	6/18/2008	\$300.00	E	41200	306 226 3RD ST NORTH	PROF SER-OTHE
101 MCGUIRE, MIKE	6/11/2008	\$95 67	E	41200	306 REIMBURSTMENT - SUPPLIES	PROF SER-OTHE
101 STILLWATER GAZETTE	6/18/2008	\$33 29	E	41200	350 ORDINANCE 801S	PRINTING & PUBL
101 STILLWATER GAZETTE	6/18/2008	\$15 85	E	41200	350 ORDINANCE 800S	PRINTING & PUBL
101 STILLWATER GAZETTE	6/18/2008	\$22 19	E	41200	350 ORDINANCE 779S	PRINTING & PUBL
101 STILLWATER GAZETTE	6/18/2008	\$22 19	E	41200	350 ORDINANCE 798S	PRINTING & PUBL
101 TAYLOR, SARA	6/24/2008	\$44 41	E	41200	402 MILEAGE & MEALS REINBURST	CONFERENCES &
101 US INTERNET	6/18/2008	\$46 00	E	41200	416 SECURENCE MTLY	REPAIR/MAINT O
101 IMAGES OF THE PAST	6/18/2008	\$639 00	E	41200	444 DIGITAL RESTORATION	COMMUNITY PRO
DEPT 41200 MAYOR & COUNCIL		\$8,323 88				
DEPT 41240 RECYCLING						
101 MANAGEMENT SERVICES	6/11/2008	\$183 69	E	41240	302 CONSULTING	CONTRACT SERV
101 MANAGEMENT SERVICES	6/24/2008	\$189 01	E	41240	302 CONSULTING	CONTRACT SERV
101 NELSON, SARAH	6/11/2008	\$500 00	E	41240	306 RECYCLING & SOLID WASTE S	PROF SER-OTHE
101 ROBINSON, JAMES	6/11/2008	\$500.00	E	41240	306 RECYCLING AND SOLID WASTE	PROF SER-OTHE
101 STONE, RENEE	6/11/2008	\$30 00	E	41240	370 RECYCLING PROGRAM	RECYCLING INCE
DEPT 41240 RECYCLING		\$1,402 70				
DEPT 41400 ADMINISTRATION						
101	6/12/2008	\$2,174 95	E	41400	101 Labor Distribution	WAGES AND SAL
101	5/29/2008	\$2,174 95	E	41400	101 Labor Distribution	WAGES AND SAL
101	6/12/2008	\$141 38	E	41400	121 Labor Distribution	P E R A
101	5/29/2008	\$141 38	E	41400	121 Labor Distribution	P E R A
101	6/12/2008	\$133 81	E	41400	122 Labor Distribution	CONT TO RET , S
101	5/29/2008	\$133 81	E	41400	122 Labor Distribution	CONT TO RET , S
101	6/12/2008	\$185 78	E	41400	126 Labor Distribution	H S A
101	5/29/2008	\$185 78	E	41400	126 Labor Distribution	H S A
101 BEST ADMINISTRATION	6/11/2008	\$54 00	E	41400	131 Vendor Liability	CONT TO EMPLO
101	5/29/2008	\$570 02	E	41400	131 Labor Distribution	CONT TO EMPLO
101	5/29/2008	\$31 30	E	41400	170 Labor Distribution	MEDICARE
101	6/12/2008	\$31 30	E	41400	170 Labor Distribution	MEDICARE
101 INNOVATIVE OFFICE SOLUTI	6/18/2008	\$77 76	E	41400	201 MAGNETIC LETTER BOARD & C	OFFICE SUPPLIE
101 MANAGEMENT SERVICES	6/11/2008	\$1,714 46	E	41400	302 CONSULTING	CONTRACT SERV
101 ABDO EICK & MEYERS LLP	6/18/2008	\$1,532 30	E	41400	302 ACCTING ASSISTANCE WITH C	CONTRACT SERV
101 MANAGEMENT SERVICES	6/24/2008	\$1,764 15	E	41400	302 CONSULTING	CONTRACT SERV
101 NEOPOST	6/18/2008	\$7 50	E	41400	322	POSTAGE
101 TAYLOR, SARA	6/24/2008	\$198 47	E	41400	400 MILEAGE & MEALS REINBURST	USE OF PERSON

CITY OF BAYPORT

06/27/08 10 36 AM

Page 2

MONTHLY EXPENSES

Period Name: JUNE

FUND Search Name	Tran Date	Act Amount Typ	DEPT	OBJ Comments	OBJ Desc
101 ADVANCED IMAGING SOLUT	6/18/2008	\$24 96 E	41400	416 EMS - PER COPY CHARGE	REPAIR/MAINT O
101 TR COMPUTER SALES LLC	6/18/2008	\$18 00 E	41400	416 COMPUTER CONSULTING	REPAIR/MAINT O
101	6/24/2008	\$158.12 E	41400	416 41400 ADMINISTRATION JE	REPAIR/MAINT O
101	6/24/2008	-\$158 12 E	41400	430 41400 ADMINISTRATION JE	MISC
DEPT 41400 ADMINISTRATION		\$11,296 06			
DEPT 41910 PLANNING & ZONING					
101	6/12/2008	\$4,100 17 E	41910	101 Labor Distribution	WAGES AND SAL
101	5/29/2008	\$4,100 17 E	41910	101 Labor Distribution	WAGES AND SAL
101	6/12/2008	\$266 53 E	41910	121 Labor Distribution	P E R A
101	5/29/2008	\$266 53 E	41910	121 Labor Distribution	P E R A
101	6/12/2008	\$252 24 E	41910	122 Labor Distribution	CONT TO RET , S
101	5/29/2008	\$252 24 E	41910	122 Labor Distribution	CONT TO RET , S
101	5/29/2008	\$353 87 E	41910	126 Labor Distribution	H S A
101	6/12/2008	\$353.87 E	41910	126 Labor Distribution	H S A
101	5/29/2008	\$1,061 88 E	41910	131 Labor Distribution	CONT TO EMPLO
101	5/29/2008	\$59 00 E	41910	170 Labor Distribution	MEDICARE
101	6/12/2008	\$59 00 E	41910	170 Labor Distribution	MEDICARE
101 INNOVATIVE OFFICE SOLUTI	6/18/2008	\$64 80 E	41910	201 MAGNETIC LETTER BOARD & C	OFFICE SUPPLIE
101 HOLIDAY FLEET	6/24/2008	\$204 55 E	41910	212 FUEL	MOTOR FUELS &
101 MANAGEMENT SERVICES	6/24/2008	\$1,575 14 E	41910	302 CONSULTING	CONTRACT SERV
101 MANAGEMENT SERVICES	6/11/2008	\$1,530 77 E	41910	302 CONSULTING	CONTRACT SERV
101 NEOPOST	6/18/2008	\$6 25 E	41910	322	POSTAGE
101 ADVANCED IMAGING SOLUT	6/18/2008	\$20 80 E	41910	416 EMS - PER COPY CHARGE	REPAIR/MAINT O
101 TR COMPUTER SALES LLC	6/18/2008	\$15 00 E	41910	416 COMPUTER CONSULTING	REPAIR/MAINT O
101 INTERNATIONAL CODE COU	6/18/2008	\$100 00 E	41910	433 GOVERNMENTAL MEMBER DUE	DUES & MEMBER
DEPT 41910 PLANNING & ZONING		\$14,642 81			
DEPT 41940 MUNICIPAL BUILDINGS					
101 KIMBERLY A REIL	6/23/2008	\$450 00 E	41940	302 JUNE 2008 CITY HALL CLEANIN	CONTRACT SERV
101 ULTRA CLEAN, INC	6/18/2008	\$218 35 E	41940	302 CARPET CLEANING - CITY HALL	CONTRACT SERV
101 COMCAST	6/26/2008	\$34 95 E	41940	321 PHONES - MUNIC BLG	COMMUNICATION
101 NOVA COMMUNICATIONS	6/18/2008	\$140 00 E	41940	321 MAIN LINE - CITY HALL	COMMUNICATION
101 XCEL	6/24/2008	\$57 04 E	41940	380 POWER & ELECTRIC	ELECTRIC SERVI
101 XCEL	6/11/2008	\$724 27 E	41940	380 ELECTRIC & GAS CHGS	ELECTRIC SERVI
101 XCEL	6/11/2008	\$261 96 E	41940	381 ELECTRIC & GAS CHGS	FUEL FOR HEAT
101 XCEL	6/24/2008	\$21 41 E	41940	381 POWER & ELECTRIC	FUEL FOR HEAT
101 MINNESOTA ELEVATOR	6/25/2008	\$141 50 E	41940	420 JUNE SERVICE	R & M BLDGS, ST
101 SCHMIDT MECHANICAL	6/18/2008	\$451 10 E	41940	420 CITY HALL AIR CONDIT - COMP	R & M BLDGS, ST
101 HALLBERG ENGINEERING, I	6/18/2008	\$1,305 00 E	41940	420 VENTILATION REVIEW - PUBLIC	R & M BLDGS, ST
DEPT 41940 MUNICIPAL BUILDINGS		\$3,805 58			
DEPT 42100 POLICE					
101	5/29/2008	\$1,946 88 E	42100	050 Labor Distribution	SEASONAL/PART
101	6/12/2008	\$1,917 98 E	42100	050 Labor Distribution	SEASONAL/PART
101	6/12/2008	\$11,699 41 E	42100	101 Labor Distribution	WAGES AND SAL
101	5/29/2008	\$11,595 65 E	42100	101 Labor Distribution	WAGES AND SAL
101	5/29/2008	\$2,258 82 E	42100	102 Labor Distribution	OVERTIME
101	6/12/2008	\$471 41 E	42100	102 Labor Distribution	OVERTIME
101	5/29/2008	\$1,891 82 E	42100	121 Labor Distribution	P E R A
101	6/12/2008	\$1,684 45 E	42100	121 Labor Distribution	P E R A
101	5/29/2008	\$49.86 E	42100	122 Labor Distribution	CONT TO RET , S
101	6/12/2008	\$57 46 E	42100	122 Labor Distribution	CONT TO RET , S
101	5/29/2008	\$716 58 E	42100	126 Labor Distribution	H S A
101	6/12/2008	\$716.58 E	42100	126 Labor Distribution	H S A
101	5/29/2008	\$2,580 03 E	42100	131 Labor Distribution	CONT TO EMPLO
101	6/12/2008	\$170.46 E	42100	170 Labor Distribution	MEDICARE
101	5/29/2008	\$186.91 E	42100	170 Labor Distribution	MEDICARE
101 INNOVATIVE OFFICE SOLUTI	6/18/2008	\$64.80 E	42100	201 MAGNETIC LETTER BOARD & C	OFFICE SUPPLIE
101 UNIFORMS UNLIMITED	6/23/2008	\$139.95 E	42100	207 GATOR HAWK QUILTED - POLIC	UNIFORMS - CHIE

CITY OF BAYPORT

MONTHLY EXPENSES

Period Name: JUNE

FUND Search Name	Tran Date	Act Amount	Typ	DEPT	OBJ Comments	OBJ Descr
101 UNIFORMS UNLIMITED	6/18/2008	\$204 74	E	42100	211 CLEAR ACOUSTIC TUB, RESPO	UNIFORMS -WYNI
101 HOLIDAY FLEET	6/24/2008	\$2,254 98	E	42100	212 FUEL	MOTOR FUELS &
101 ECKBERG, LAMMERS, BRIG	6/18/2008	\$78 00	E	42100	300 13467-1659	PROF SER-LEGAL
101 ECKBERG, LAMMERS, BRIG	6/11/2008	\$2,083 88	E	42100	300 PROSECUTION 13467-9999	PROF SER-LEGAL
101 ECKBERG, LAMMERS, BRIG	6/18/2008	\$130 00	E	42100	300 13467-1659	PROF SER-LEGAL
101 AMERICAN RED CROSS	6/11/2008	\$113 50	E	42100	306 PROGRAM SUPPORT FEE - POL	PROF SER-OTHE
101 NEXTEL COMMUNICATIONS	6/19/2008	\$154 05	E	42100	321 CELL PHONES - POLICE DEPT	COMMUNICATION
101 NOVA COMMUNICATIONS	6/18/2008	\$60 00	E	42100	321 MODEM TICKET - POLICE DEPA	COMMUNICATION
101 NEOPOST	6/18/2008	\$6 25	E	42100	322	POSTAGE
101 STILLWATER TOWING INC	6/11/2008	\$133 13	E	42100	412 DODGE DURANGO	REP & MAINT VE
101 STILLWATER TOWING INC	6/11/2008	\$90 53	E	42100	412 STAGECOACH & 40TH	REP & MAINT VE
101 STILLWATER TOWING INC	6/11/2008	\$90 53	E	42100	412 DODGE DURANGO	REP & MAINT VE
101 TR COMPUTER SALES LLC	6/18/2008	\$15 00	E	42100	416 COMPUTER CONSULTING	REPAIR/MAINT O
101 ADVANCED IMAGING SOLUT	6/18/2008	\$20 80	E	42100	416 EMS - PER COPY CHARGE	REPAIR/MAINT O
101 JACOB WETTERLING FOUN	6/18/2008	\$225 25	E	42100	444 SPECKER & MILEAGE - SAFETY	COMMUNITY PRO
101 WYNIA, DAVID	6/24/2008	\$84 76	E	42100	444 SAM'S CLUB - RKRISP TREATS	COMMUNITY PRO
101 WYNIA, DAVID	6/24/2008	\$17 18	E	42100	444 HOILDAY - POP	COMMUNITY PRO
101 WYNIA, DAVID	6/24/2008	\$46 87	E	42100	444 TARGET - FOAM FTBALL, WATE	COMMUNITY PRO
101 HERITAGE EMBROIDERY &	6/18/2008	\$352 00	E	42100	444 RESERVE SAFETY CAMP SHIRT	COMMUNITY PRO
101 SIGNATURE CONCEPTS INC	6/18/2008	\$632 21	E	42100	444 T SHIRTS - SAFETY CAMP	COMMUNITY PRO
101 NATIONAL ASSOCIATION OF	6/11/2008	\$25 00	E	42100	444 MEMBERSHIP RENEWAL - POL	COMMUNITY PRO
101 FOREMOST PROMOTIONS	6/18/2008	\$240 00	E	42100	444 6/16 BOOMERANG - SAFETY CA	COMMUNITY PRO
101 SPARTAN PROMOTIONAL G	6/18/2008	\$403 64	E	42100	444 DRAW STRING BACKPAC - SAF	COMMUNITY PRO
101 DOWN ON THE FARM	6/19/2008	\$350 00	E	42100	444 PONY RIDES/PETTING ZOO DO	COMMUNITY PRO
101 ANDREE ARONSON	6/19/2008	\$1,050 00	E	42100	444 RESEARCH ON GRANT OPTION	COMMUNITY PRO
101 POSITIVE PROMOTIONS, IN	6/23/2008	\$129 00	E	42100	444 TRICK-OR-TREAT / POLICE DEP	COMMUNITY PRO
101 FOREMOST PROMOTIONS	6/18/2008	\$139 50	E	42100	444 TATTOO, PENCILS - SAFETY CA	COMMUNITY PRO
DEPT 42100 POLICE		\$47,279 85				
DEPT 42200 FIRE PROTECTION						
101	4/19/2008	\$733 33	E	42200	101 Labor Distribution	WAGES AND SAL
101	4/19/2008	\$12 92	E	42200	122 Labor Distribution	CONT TO RET , S
101	4/19/2008	\$7.01	E	42200	170 Labor Distribution	MEDICARE
101 HOLIDAY FLEET	6/24/2008	\$868 55	E	42200	212 FUEL	MOTOR FUELS &
101 MINNESOTA CHIEFS OF POL	6/11/2008	\$35 00	E	42200	220 DONATED COMPUTER SHIPPIN	OPERATING SUP
101 NEXTEL COMMUNICATIONS	6/11/2008	\$192 75	E	42200	321 PHONES - FIRE DEPT	COMMUNICATION
101 VERIZON WIRELESS	6/11/2008	\$120 14	E	42200	321 MTLY COMMUN- POLICE DEPT	COMMUNICATION
101 DISTRICT 2	6/27/2008	\$57 06	E	42200	419 FOLDING LADDER BRACKET, 1/	REPAIR & MAINT
101 U S BANK VISA	6/11/2008	\$12 10	E	42200	420 MENARDS	R & M BLDGS, ST
101 U S BANK VISA	6/11/2008	\$54 25	E	42200	420 MENARDS	R & M BLDGS, ST
101 U S BANK VISA	6/11/2008	\$249 35	E	42200	420 GODADDY.COM	R & M BLDGS, ST
101 U S BANK VISA	6/11/2008	\$13 33	E	42200	420 FINANCE CHG	R & M BLDGS, ST
101 U S BANK VISA	6/11/2008	\$8 51	E	42200	420 FINANCE CHG	R & M BLDGS, ST
DEPT 42200 FIRE PROTECTION		\$2,364 30				
DEPT 43100 STREET MAINT						
101	5/29/2008	\$342 00	E	43100	050 Labor Distribution	SEASONAL/PART
101	6/12/2008	\$464 25	E	43100	050 Labor Distribution	SEASONAL/PART
101	6/12/2008	\$1,691 20	E	43100	101 Labor Distribution	WAGES AND SAL
101	5/29/2008	\$1,691 20	E	43100	101 Labor Distribution	WAGES AND SAL
101	6/12/2008	\$17 39	E	43100	102 Labor Distribution	OVERTIME
101	5/29/2008	\$109 93	E	43100	121 Labor Distribution	P E R A
101	6/12/2008	\$111 06	E	43100	121 Labor Distribution	P E R A
101	5/29/2008	\$125 58	E	43100	122 Labor Distribution	CONT TO RET , S
101	6/12/2008	\$134 20	E	43100	122 Labor Distribution	CONT TO RET , S
101	5/29/2008	\$88 24	E	43100	126 Labor Distribution	H S A
101	6/12/2008	\$89 31	E	43100	126 Labor Distribution	H S A
101	5/29/2008	\$347 64	E	43100	131 Labor Distribution	CONT TO EMPLO
101	5/29/2008	\$29 37	E	43100	170 Labor Distribution	MEDICARE
101	6/12/2008	\$31 39	E	43100	170 Labor Distribution	MEDICARE

CITY OF BAYPORT

MONTHLY EXPENSES

Period Name: JUNE

FUND Search Name	Tran Date	Act Amount Typ	DEPT	OBJ Comments	OBJ Descr
101 INNOVATIVE OFFICE SOLUTI	6/18/2008	\$12 96 E	43100	201 MAGNETIC LETTER BOARD & C	OFFICE SUPPLIE
101 U S BANK VISA	6/23/2008	\$75 91 E	43100	205 WEARGUARD	UNIFORMS - JOS
101 HOLIDAY FLEET	6/24/2008	\$625.50 E	43100	212 FUEL	MOTOR FUELS &
101 WASHINGTON COUNTY	6/25/2008	\$0 33 E	43100	220 SALES TAX	OPERATING SUP
101 WASHINGTON COUNTY	6/25/2008	\$1 50 E	43100	220 ACAD 11 X 17	OPERATING SUP
101 WASHINGTON COUNTY	6/25/2008	\$3 50 E	43100	220 2005 AER 11X17	OPERATING SUP
101 NEOPOST	6/18/2008	\$1 25 E	43100	322	POSTAGE
101 NORTHERN ENGINE & SUPP	6/27/2008	\$8 52 E	43100	412 INDICATOR LIGHT GREEN -	REP & MAINT VE
101 CARQUEST AUTO PARTS	6/18/2008	\$47 21 E	43100	412 STARTER, SOCKET, 6PT SKT 1/	REP & MAINT VE
101 CARQUEST AUTO PARTS	6/18/2008	\$3 79 E	43100	412 FINANCE CHG - PUBLIC WORK	REP & MAINT VE
101 ZIEGLER INC.	6/19/2008	-\$239.97 E	43100	412 DUPLICATE PAYMENT	REP & MAINT VE
101 H&L MESABI	6/19/2008	\$41 54 E	43100	412 PLOW BOLT W/NUT	REP & MAINT VE
101 H&L MESABI	6/19/2008	\$306 82 E	43100	412 SURACED BLADE, HARD BLADE	REP & MAINT VE
101 CARQUEST AUTO PARTS	6/18/2008	\$2 37 E	43100	412 FINANCE CHG - PUBLIC WORK	REP & MAINT VE
101 ZIEGLER INC	6/19/2008	\$423 23 E	43100	412 FILTER & ELEMENTS - EQUIPM	REP & MAINT VE
101 CARQUEST AUTO PARTS	6/18/2008	\$8 46 E	43100	412 COMB WR 12 PT	REP & MAINT VE
101 ADVANCED IMAGING SOLUT	6/18/2008	\$4 16 E	43100	416 EMS - PER COPY CHARGE	REPAIR/MAINT O
101 TR COMPUTER SALES LLC	6/18/2008	\$3 00 E	43100	416 COMPUTER CONSULTING	REPAIR/MAINT O
101 T A SCHIFSKY & SONS INC	6/19/2008	\$281 01 E	43100	421 AC MODIFIED ASPHALT	REPAIR & MAINT
101 BRYAN ROCK PRODUCTS IN	6/11/2008	\$11 33 E	43100	421 FINANCE CHARGE - PW DEPT	REPAIR & MAINT
101 BRYAN ROCK PRODUCTS IN	6/11/2008	-\$11 33 E	43100	421 FINANCE CHARGE - PW DEPT	REPAIR & MAINT
101 NORTHERN TRAFFIC SUPPL	6/19/2008	\$354 00 E	43100	421 CORE DRILLED HANDICAP SIG	REPAIR & MAINT
101 T A SCHIFSKY & SONS INC	6/19/2008	\$148 54 E	43100	421 5 GAL PAIL TACK OIL, BASE AS	REPAIR & MAINT
101 T A SCHIFSKY & SONS INC	6/26/2008	\$584 17 E	43100	421 ASPHALT	REPAIR & MAINT
101 DUSTYS BODY SHOP INC	6/19/2008	\$2,862 50 E	43100	550 REPAINT 2007 STERLING PLOW	MOTOR VEHICLE
DEPT 43100 STREET MAINT		\$10,833 06			
DEPT 43160 STREET LIGHTING					
101 XCEL	6/11/2008	\$2,003 41 E	43160	380 ELECTRIC & GAS CHGS	ELECTRIC SERVI
DEPT 43160 STREET LIGHTING		\$2,003 41			
DEPT 43200 PARKS					
101	6/12/2008	\$3,448 63 E	43200	050 Labor Distribution	SEASONAL/PART
101	5/29/2008	\$2,226 75 E	43200	050 Labor Distribution	SEASONAL/PART
101	5/29/2008	\$927 20 E	43200	101 Labor Distribution	WAGES AND SAL
101	6/12/2008	\$927 20 E	43200	101 Labor Distribution	WAGES AND SAL
101	6/12/2008	\$60 27 E	43200	121 Labor Distribution	P E R A
101	5/29/2008	\$60 27 E	43200	121 Labor Distribution	P E R A
101	5/29/2008	\$173 37 E	43200	122 Labor Distribution	CONT TO RET . S
101	6/12/2008	\$262 80 E	43200	122 Labor Distribution	CONT TO RET S
101	6/12/2008	\$43 82 E	43200	126 Labor Distribution	H S A
101	5/29/2008	\$44 24 E	43200	126 Labor Distribution	H S A
101	5/29/2008	\$176 70 E	43200	131 Labor Distribution	CONT TO EMPLO
101	6/12/2008	\$62 91 E	43200	170 Labor Distribution	MEDICARE
101	5/29/2008	\$45 19 E	43200	170 Labor Distribution	MEDICARE
101 HOLIDAY FLEET	6/24/2008	\$203 33 E	43200	212 FUEL	MOTOR FUELS &
101 T R F SUPPLY	6/19/2008	\$759 33 E	43200	220 PLASTIC HANGER, CLEAR CAN	OPERATING SUP
101 E A SWEEN COMPANY	6/26/2008	\$95 20 E	43200	220 BATH/BEACHHOUSE - SANDWI	OPERATING SUP
101 SCHWAN FOOD COMPANY	6/25/2008	\$49 76 E	43200	220 ICE CREAM - BEACH/BATHHOU	OPERATING SUP
101 TRU GREEN CHEMLAWN	6/19/2008	\$59 24 E	43200	302 WEED CONTROL CITY WIDE	CONTRACT SERV
101 TRU GREEN CHEMLAWN	6/19/2008	\$30 71 E	43200	302 WEED CONTROL CITY WIDE	CONTRACT SERV
101 TRU GREEN CHEMLAWN	6/19/2008	\$7 68 E	43200	302 WEED CONTROL CITY WIDE	CONTRACT SERV
101 TRU GREEN CHEMLAWN	6/19/2008	\$146 99 E	43200	302 WEED CONTROL CITY WIDE	CONTRACT SERV
101 TRU GREEN CHEMLAWN	6/19/2008	\$1,028 94 E	43200	302 WEED CONTROL CITY WIDE	CONTRACT SERV
101 TRU GREEN CHEMLAWN	6/19/2008	\$73 50 E	43200	302 WEED CONTROL CITY WIDE	CONTRACT SERV
101 TRU GREEN CHEMLAWN	6/19/2008	\$146 99 E	43200	302 WEED CONTROL CITY WIDE	CONTRACT SERV
101 TRU GREEN CHEMLAWN	6/19/2008	\$15 36 E	43200	302 WEED CONTROL CITY WIDE	CONTRACT SERV
101 TRU GREEN CHEMLAWN	6/19/2008	\$38 39 E	43200	302 WEED CONTROL CITY WIDE	CONTRACT SERV
101 TRU GREEN CHEMLAWN	6/19/2008	\$3 29 E	43200	302 WEED CONTROL CITY WIDE	CONTRACT SERV
101 TRU GREEN CHEMLAWN	6/19/2008	\$404 77 E	43200	302 WEED CONTROL	CONTRACT SERV

CITY OF BAYPORT

MONTHLY EXPENSES

Period Name: JUNE

FUND Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
101 TRU GREEN CHEMLAWN	6/19/2008	\$46 07	E	43200	302 WEED CONTROL CITY WIDE	CONTRACT SERV
101 TRU GREEN CHEMLAWN	6/19/2008	\$1,469 91	E	43200	302 WEED CONTROL CITY WIDE	CONTRACT SERV
101 TRU GREEN CHEMLAWN	6/19/2008	\$41 68	E	43200	302 WEED CONTROL CITY WIDE	CONTRACT SERV
101 TRU GREEN CHEMLAWN	6/19/2008	\$24 13	E	43200	302 WEED CONTROL CITY WIDE	CONTRACT SERV
101 TRU GREEN CHEMLAWN	6/19/2008	\$10 97	E	43200	302 WEED CONTROL CITY WIDE	CONTRACT SERV
101 TRU GREEN CHEMLAWN	6/19/2008	\$34 01	E	43200	302 WEED CONTROL CITY WIDE	CONTRACT SERV
101 NEOPOST	6/18/2008	\$1 25	E	43200	322	POSTAGE
101 MENARDS-STILLWATER	6/26/2008	\$27 66	E	43200	410 MATERIAL - PARKS DEPT	REPAIR & MAINT
101 MENARDS-STILLWATER	6/26/2008	\$32 88	E	43200	410 MATERIAL - PARKS DEPT	REPAIR & MAINT
101 FLANAGAN SALES, INC	6/26/2008	\$394 05	E	43200	410 WOODCARPET RESILIENT SUR	REPAIR & MAINT
101 BUBERL BLACK DIRT	6/19/2008	\$178 92	E	43200	410 14 YDS BLK DIRT	REPAIR & MAINT
101 CARQUEST AUTO PARTS	6/18/2008	\$11 08	E	43200	412 FUEL FILTER, OIL FILTER AND	REP & MAINT VE
101 CARQUEST AUTO PARTS	6/18/2008	\$45 82	E	43200	412 OIL FILTER, ACC PUMP ASSY	REP & MAINT VE
101 CENTURY POWER EQUIPME	6/18/2008	\$42 17	E	43200	412 TITANIUM LINE - PUBLIC WORK	REP & MAINT VE
101 TRI STATE BOBCAT INC	6/18/2008	\$36 53	E	43200	412 OIL FILTER AND OIL - PUBLIC W	REP & MAINT VE
101 U S BANK VISA	6/23/2008	\$7 03	E	43200	412 TRI-STATE BOBCAT	REP & MAINT VE
101 CROSS NURSERIES	6/18/2008	\$7 82	E	43200	413 FINANCE CHARGE - PUBLIC W	TREES
101 ST CROIX RECREATION CO	6/19/2008	\$223 65	E	43200	414 POLY TENNIS NET & SALES TA	REPAIR & MAINT
101 U S BANK VISA	6/23/2008	\$68 83	E	43200	414 NORTHERN TOOL	REPAIR & MAINT
101 TR COMPUTER SALES LLC	6/18/2008	\$3 00	E	43200	416 COMPUTER CONSULTING	REPAIR/MAINT O
101 ADVANCED IMAGING SOLUT	6/18/2008	\$4.16	E	43200	416 EMS - PER COPY CHARGE	REPAIR/MAINT O
101 J.P. ENTERPRISES	6/19/2008	\$532.00	E	43200	420 MISC CARPENTRY WORK - BEA	R & M BLDGS, ST
101 U S BANK VISA	6/23/2008	\$3.59	E	43200	420 MENARDS	R & M BLDGS, ST
101 U S BANK VISA	6/23/2008	\$186 38	E	43200	420 #18 LAKE GAS	R & M BLDGS, ST
101 U S BANK VISA	6/23/2008	\$80.94	E	43200	420 TWIN CITY HARDWARE	R & M BLDGS, ST
101 MENARDS-STILLWATER	6/19/2008	\$4 25	E	43200	420 COVERSUP AEROSOL	R & M BLDGS, ST
101 U S BANK VISA	6/23/2008	\$92 42	E	43200	420 TWIN CITY HARDWARE	R & M BLDGS, ST
101 CHRIS AMDAHL LOCKSMITH,	6/19/2008	\$137 95	E	43200	420 KEYS CUT, RE-KEY, SERVICE C	R & M BLDGS, ST
101 AIR FRESH PORTABLE TOIL	6/23/2008	\$378 00	E	43200	425 HANDICAP UNIT	SATILLITIES
101 AIR FRESH PORTABLE TOIL	6/23/2008	\$45 05	E	43200	425 SALES TAX	SATILLITIES
101 AIR FRESH PORTABLE TOIL	6/23/2008	\$315 00	E	43200	425 STANDARD UNIT	SATILLITIES
DEPT 43200 PARKS		\$16,010 03				
DEPT 43300 CEMETERY						
101 HOLIDAY FLEET	6/24/2008	\$228 30	E	43300	212 FUEL	MOTOR FUELS &
DEPT 43300 CEMETERY		\$228 30				
FUND 101 GENERAL		\$118,189 98				
FUND 102 STREET RECONSTRUCTION						
DEPT 41606 HWY 95 PED CROSSING						
102 S E H	6/18/2008	\$5,403 76	E	41606	306 95 PEDESTRIAN CROSSING	PROF SER-OTHE
DEPT 41606 HWY 95 PED CROSSING		\$5,403 76				
FUND 102 STREET RECONSTRUCTION		\$5,403 76				
FUND 207 PARK IMPROVEMENT FUND						
DEPT 44100 PROJECT						
207 STILLWATER GAZETTE	6/18/2008	\$187 60	E	44100	444 BIDS - 2008 SITE IMPROVEMEN	COMMUNITY PRO
207 ST CROIX RECREATION CO ,	6/26/2008	\$2,858 46	E	44100	444 MATERIAL - PARK	COMMUNITY PRO
207 SANDERS WACKER BERGLY	6/25/2008	\$3,750 00	E	44100	444 BARKER'S ALPS	COMMUNITY PRO
DEPT 44100 PROJECT		\$6,796 06				
FUND 207 PARK IMPROVEMENT FUND		\$6,796 06				
FUND 209 DEVELOPER REIMBURSED PROJECTS						
DEPT 41911 BAYTOWN DEVELOPMENTS						
209 S E H	6/18/2008	\$182 39	E	41911	301 INSPIRATION	PROF SER-ENGIN

CITY OF BAYPORT

MONTHLY EXPENSES

Period Name: JUNE

FUND Search Name	Tran Date	Act Amount Typ	DEPT	OBJ Comments	OBJ Descr
DEPT 41911 BAYTOWN DEVELOPMENTS		\$182 39			
FUND 209 DEVELOPER REIMBURSED PROJECTS		\$182 39			
FUND 211 LIBRARY					
DEPT 45500 LIBRARY					
211	6/13/2008	\$784 91 E	45500	050 Labor Distribution	SEASONAL/PART
211	5/29/2008	\$25 62 E	45500	050 Labor Distribution	SEASONAL/PART
211	6/12/2008	\$2,709 13 E	45500	050 Labor Distribution	SEASONAL/PART
211	6/13/2008	\$25 62 E	45500	050 Labor Distribution	SEASONAL/PART
211	5/29/2008	\$2,171 50 E	45500	050 Labor Distribution	SEASONAL/PART
211	6/13/2008	-\$25 62 E	45500	050 Labor Distribution	SEASONAL/PART
211	6/13/2008	-\$643 14 E	45500	050 Labor Distribution	SEASONAL/PART
211	6/12/2008	\$2,626 31 E	45500	101 Labor Distribution	WAGES AND SAL
211	5/29/2008	\$2,626 31 E	45500	101 Labor Distribution	WAGES AND SAL
211	6/13/2008	\$52 69 E	45500	121 Labor Distribution	P E R A
211	6/12/2008	-\$43 47 E	45500	121 Labor Distribution	P E R A
211	6/12/2008	\$297 10 E	45500	121 Labor Distribution	P E R A
211	5/29/2008	\$286 13 E	45500	121 Labor Distribution	P E R A
211	5/29/2008	\$292 37 E	45500	122 Labor Distribution	CONT TO RET , S
211	6/13/2008	-\$41 46 E	45500	122 Labor Distribution	CONT TO RET , S
211	6/13/2008	\$50 25 E	45500	122 Labor Distribution	CONT TO RET , S
211	6/12/2008	\$324 11 E	45500	122 Labor Distribution	CONT TO RET , S
211	5/29/2008	\$88 47 E	45500	126 Labor Distribution	H S A
211	6/12/2008	\$88 47 E	45500	126 Labor Distribution	H S A
211	5/29/2008	\$371 72 E	45500	131 Labor Distribution	CONT TO EMPLO
211	5/29/2008	\$68 38 E	45500	170 Labor Distribution	MEDICARE
211	6/13/2008	-\$9 70 E	45500	170 Labor Distribution	MEDICARE
211	6/12/2008	\$75 79 E	45500	170 Labor Distribution	MEDICARE
211	6/13/2008	\$11 75 E	45500	170 Labor Distribution	MEDICARE
211 BAKER & TAYLOR	6/25/2008	\$15 48 E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/25/2008	\$52 41 E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/25/2008	\$7 20 E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/25/2008	\$35 14 E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/25/2008	\$23 96 E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/25/2008	\$28 76 E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/25/2008	\$9 41 E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/25/2008	\$96.81 E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/25/2008	\$14.96 E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/25/2008	\$69.71 E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/25/2008	\$87 40 E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/25/2008	\$27 67 E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/25/2008	\$48 70 E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/25/2008	\$245 07 E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/25/2008	\$17 23 E	45500	217 BOOKS	MATERIALS & PR
211 WASHINGTON COUNTY LIBR	6/25/2008	\$2,504 42 E	45500	217 BA LIBRARY SHARE OF EBSCO	MATERIALS & PR
211 BAKER & TAYLOR	6/25/2008	\$158 23 E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/25/2008	\$529 50 E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/25/2008	\$246 73 E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/25/2008	\$139 42 E	45500	217 BOOKS	MATERIALS & PR
211 INNOVATIVE OFFICE SOLUTI	6/25/2008	\$190 31 E	45500	220 OFFICE SUPPLIES - LIBRARY	OPERATING SUP
211 DEMCO	6/25/2008	\$35 14 E	45500	220 CD/DVD STORAGE - LIBRARY	OPERATING SUP
211 TRU-CLEAN MAINTENANCE	6/11/2008	\$1,500 00 E	45500	302 CLEANING SCHEDULE - LIBRAR	CONTRACT SERV
211 TRU-CLEAN MAINTENANCE	6/25/2008	\$1,425 00 E	45500	302 CLEANING SERVICE - LIBRARY	CONTRACT SERV
211 INTEGRA TELECOM	6/25/2008	\$19 96 E	45500	321 COMMUNICATIONS - LIBRARY	COMMUNICATION
211 OFFICE OF ENT TECHNOLO	6/25/2008	\$66 26 E	45500	321 VOICE SERVICE - LIBRARY	COMMUNICATION
211 XCEL	6/11/2008	\$920 30 E	45500	380 ELECTRIC & GAS CHGS	ELECTRIC SERVI
211 XCEL	6/11/2008	\$68 40 E	45500	381 ELECTRIC & GAS CHGS	FUEL FOR HEAT
211 TOSHIBA BUSINESS SOLUTI	6/25/2008	\$62.74 E	45500	416 BAND 1 - LIBRARY	REPAIR/MAINT O
211 STARLITES ELECTRIC CO	6/25/2008	\$19,640 41 E	45500	420 MATERIAL, LABOR, DISPOSAL,	R & M BLDGS, ST

CITY OF BAYPORT

06/27/08 10 36 AM

Page 7

MONTHLY EXPENSES

Period Name: JUNE

FUND Search Name	Tran Date	Act Amount Typ	DEPT	OBJ Comments	OBJ Descr
211 SIMONET'S	6/26/2008	\$3,655 00 E	45500	420 CARPET/LABOR - LIBRARY	R & M BLDGS, ST
211 DAN ST CLAIRE	6/26/2008	\$500 00 E	45500	420 REPAIR OF EXTERIOR PILLARS	R & M BLDGS, ST
211 SIMONET'S	6/26/2008	\$2,433 00 E	45500	420 CARPET/LABOR - LIBRARY	R & M BLDGS, ST
211 MINNESOTA ELEVATOR	6/25/2008	\$145 82 E	45500	420 JUNE SERVICES - LIBRARY	R & M BLDGS, ST
211 R J IRRIGATION	6/25/2008	\$225 00 E	45500	420 SPRING OPEN UP - LIBRARY	R & M BLDGS, ST
211 ECOWATER	6/25/2008	\$25 50 E	45500	420 MONTHLY RENT ON WATER CO	R & M BLDGS, ST
211 TRU GREEN CHEMLAWN	6/25/2008	\$45 00 E	45500	420 LATE SPRING	R & M BLDGS, ST
DEPT 45500 LIBRARY		\$47,529 29			
FUND 211 LIBRARY		\$47,529 29			
FUND 601 WATER					
DEPT 46110 WATER-PUMPHOUSE					
601 XCEL	6/11/2008	\$1,399 80 E	46110	380 ELECTRIC & GAS CHGS	ELECTRIC SERVI
601 XCEL	6/11/2008	\$123 94 E	46110	381 ELECTRIC & GAS CHGS	FUEL FOR HEAT
601 PLANT & FLANGED EQUIP C	6/18/2008	\$1,815 93 E	46110	419 CHECK VALVE - WELL # 4	REPAIR & MAINT
601 PLANT & FLANGED EQUIP C	6/18/2008	\$717 44 E	46110	419 MATERIAL FOR WELL # 4	REPAIR & MAINT
DEPT 46110 WATER-PUMPHOUSE		\$4,057 11			
DEPT 46120 WATER					
601	6/12/2008	\$3,046.63 E	46120	101 Labor Distribution	WAGES AND SAL
601	5/29/2008	\$3,056 63 E	46120	101 Labor Distribution	WAGES AND SAL
601	6/12/2008	\$198 05 E	46120	121 Labor Distribution	P E R A
601	5/29/2008	\$198 68 E	46120	121 Labor Distribution	P E R A
601	6/12/2008	\$180 73 E	46120	122 Labor Distribution	CONT TO RET , S
601	5/29/2008	\$181 34 E	46120	122 Labor Distribution	CONT TO RET , S
601	6/12/2008	\$212 33 E	46120	126 Labor Distribution	H S A
601	5/29/2008	\$212 68 E	46120	126 Labor Distribution	H S A
601	5/29/2008	\$728 93 E	46120	131 Labor Distribution	CONT TO EMPLO
601	6/12/2008	\$42 27 E	46120	170 Labor Distribution	MEDICARE
601	5/29/2008	\$42 41 E	46120	170 Labor Distribution	MEDICARE
601 INNOVATIVE OFFICE SOLUTI	6/18/2008	\$12 96 E	46120	201 MAGNETIC LETTER BOARD & C	OFFICE SUPPLIE
601 ACTION RENTAL	6/19/2008	\$194 15 E	46120	203 CLOTHING - TIM GARDNER	UNIFORMS - TIM
601 HOLIDAY FLEET	6/24/2008	\$211 90 E	46120	212 FUEL	MOTOR FUELS &
601 HAWKINS WATER	6/23/2008	\$78 86 E	46120	216 WATER TEST & STATE FILING -	CHEMICALS AND
601 HAWKINS WATER	6/19/2008	\$10 00 E	46120	216 WATER DEPT	CHEMICALS AND
601 U S BANK VISA	6/23/2008	\$14 30 E	46120	216 MAPLE ISLAND HARDWARE	CHEMICALS AND
601 J H LARSON CO	6/18/2008	\$19 96 E	46120	240 UNIVERSAL REAMER TOOL AN	SMALL TOOLS-E
601 SENSUS METERING SYSTE	6/18/2008	\$1,320 00 E	46120	302 SYSTEM SUPPORT RENEWAL	CONTRACT SERV
601 MANAGEMENT SERVICES	6/11/2008	\$1,347 07 E	46120	302 CONSULTING	CONTRACT SERV
601 MANAGEMENT SERVICES	6/24/2008	\$1,386 12 E	46120	302 CONSULTING	CONTRACT SERV
601 ONE CALL CONCEPTS	6/19/2008	\$68 15 E	46120	307 TICKETS - WATER DEPT	GOPHER STATE
601 USAMOBILITY	6/11/2008	\$3 35 E	46120	321 REACTIVE CHARGE -	COMMUNICATION
601 U S POSTAL SERVICE	6/25/2008	\$185 45 E	46120	322 2ND QTR BILLING 2008	POSTAGE
601 NEOPOST	6/18/2008	\$1 25 E	46120	322	POSTAGE
601 XCEL	6/11/2008	\$412 53 E	46120	380 ELECTRIC & GAS CHGS	ELECTRIC SERVI
601 XCEL	6/24/2008	\$559 71 E	46120	380 POWER & ELECTRIC	ELECTRIC SERVI
601 XCEL	6/11/2008	\$241 65 E	46120	381 ELECTRIC & GAS CHGS	FUEL FOR HEAT
601 XCEL	6/24/2008	\$81 45 E	46120	381 POWER & ELECTRIC	FUEL FOR HEAT
601 U S BANK VISA	6/23/2008	\$50 00 E	46120	412 JR TRANSMISSIONS	REP & MAINT VE
601 U S BANK VISA	6/23/2008	\$85 20 E	46120	412 SHARP AUTO PARTS	REP & MAINT VE
601 ADVANCED IMAGING SOLUT	6/18/2008	\$4 16 E	46120	416 EMS - PER COPY CHARGE	REPAIR/MAINT O
601 TR COMPUTER SALES LLC	6/18/2008	\$3 00 E	46120	416 COMPUTER CONSULTING	REPAIR/MAINT O
601 NORTHERN WATERWORKS	6/19/2008	\$298 36 E	46120	419 TEE FLARE - WATER DEPT	REPAIR & MAINT
601 NORTHERN WATERWORKS	6/19/2008	\$883 88 E	46120	419 COPPER WASHER,FLARE,PATT	REPAIR & MAINT
601 HYDRANT SPECIALIST INC	6/27/2008	\$605 78 E	46120	419 REPAIR FIRE HYDRANT, DRAIN,	REPAIR & MAINT
601 HYDRANT SPECIALIST INC	6/27/2008	\$537 81 E	46120	419 REPAIR FIRE HYDRANT, DRAIN,	REPAIR & MAINT
601 U S BANK VISA	6/23/2008	\$30 94 E	46120	419 J H LARSON CO	REPAIR & MAINT
601 U S BANK VISA	6/23/2008	\$6 37 E	46120	420 ACE HARDWARE	R & M BLDGS, ST

CITY OF BAYPORT

MONTHLY EXPENSES

Period Name: JUNE

FUND Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
DEPT 46120 WATER		\$16,755 04				
FUND 601 WATER		\$20,812 15				
FUND 602 SEWER						
DEPT 46200 SEWER - OPERATING						
602	5/29/2008	\$4,861 80	E	46200	101 Labor Distribution	WAGES AND SAL
602	6/12/2008	\$4,933 80	E	46200	101 Labor Distribution	WAGES AND SAL
602	5/29/2008	\$258.27	E	46200	121 Labor Distribution	P E R A
602	6/12/2008	\$258.26	E	46200	121 Labor Distribution	P E R A
602	5/29/2008	\$235 86	E	46200	122 Labor Distribution	CONT TO RET , S
602	6/12/2008	\$235 87	E	46200	122 Labor Distribution	CONT TO RET , S
602	5/29/2008	\$256 41	E	46200	126 Labor Distribution	H S A
602	6/12/2008	\$256 11	E	46200	126 Labor Distribution	H S A
602	5/29/2008	\$903 69	E	46200	131 Labor Distribution	CONT TO EMPLO
602	6/12/2008	\$69 06	E	46200	170 Labor Distribution	MEDICARE
602	5/29/2008	\$68 02	E	46200	170 Labor Distribution	MEDICARE
602 INNOVATIVE OFFICE SOLUTI	6/18/2008	\$12 96	E	46200	201 MAGNETIC LETTER BOARD & C	OFFICE SUPPLIE
602 HOLIDAY FLEET	6/24/2008	\$300 71	E	46200	212 FUEL	MOTOR FUELS &
602 U S BANK VISA	6/23/2008	\$52 93	E	46200	220 LOWES	OPERATING SUP
602 U S BANK VISA	6/23/2008	\$15 95	E	46200	220 ACE HARDWARE	OPERATING SUP
602 T R F SUPPLY	6/19/2008	\$382 93	E	46200	220 HANGER, CLEANER, GLOVES,	OPERATING SUP
602 T R F SUPPLY	6/19/2008	\$528 66	E	46200	220 8CS CAN LINERS CLERAR - SE	OPERATING SUP
602 MANAGEMENT SERVICES	6/24/2008	\$1,386 12	E	46200	302 CONSULTING	CONTRACT SERV
602 MANAGEMENT SERVICES	6/11/2008	\$1,347 07	E	46200	302 CONSULTING	CONTRACT SERV
602 NEOPOST	6/18/2008	\$1 28	E	46200	322	POSTAGE
602 ST CROIX SIGNWORKS	6/27/2008	\$575 00	E	46200	412 FURNISH & INSTALL CITY WOR	REP & MAINT VE
602 ADVANCED IMAGING SOLUT	6/18/2008	\$4 16	E	46200	416 EMS - PER COPY CHARGE	REPAIR/MAINT O
602 TR COMPUTER SALES LLC	6/18/2008	\$3 00	E	46200	416 COMPUTER CONSULTING	REPAIR/MAINT O
602 U S BANK VISA	6/23/2008	\$40 45	E	46200	420 BATTERIES PLUS	R & M BLDGS, ST
DEPT 46200 SEWER - OPERATING		\$16,988 37				
DEPT 46990 SEWER - NON-OPERATING						
602 METROPOLITAN COUNCIL (S	6/18/2008	\$23,684 61	E	46990	434 MTLY CHARGE ANNUAL FLOW	STATE FEES FOR
DEPT 46990 SEWER - NON-OPERATING		\$23,684 61				
FUND 602 SEWER		\$40,672 98				
FUND 803 P & Z ESCROWS						
DEPT 80013 BAYPORT MARINA						
803 ECKBERG, LAMMERS, BRIG	6/18/2008	\$65 00	E	80013	300 13467-1659	PROF SER-LEGAL
DEPT 80013 BAYPORT MARINA		\$65 00				
DEPT 80014 GROUP 41 (MIKE SCHALON						
803 ECKBERG, LAMMERS, BRIG	6/18/2008	\$39 00	E	80014	300 17273 SCANLON LIQUOR LICEN	PROF SER-LEGAL
803 ECKBERG, LAMMERS, BRIG	6/18/2008	\$130 00	E	80014	300 13467-15466 CLYDES RESTAUR	PROF SER-LEGAL
DEPT 80014 GROUP 41 (MIKE SCHALON		\$169.00				
DEPT 80015 GARY SWAGER						
803 ECKBERG, LAMMERS, BRIG	6/18/2008	\$32 50	E	80015	300 13467-1659	PROF SER-LEGAL
DEPT 80015 GARY SWAGER		\$32 50				
FUND 803 P & Z ESCROWS		\$266 50				
		\$239,853 11				

City of Bayport

294 North 3rd Street

Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

Building Permit Log

For June, 2008

Printed:6/30/2008

Page1 of 3

Permit Number: BP2008-25	Filing Date: 6/4/2008
Parcel Address: 401 LAKESIDE DRIVE	BAYPORT, MN 55003
Applicant: BERWALD ROOFING COMPANY, BERWALD ROOFING COMPANY, INC. General	Applicant Phone: 651-777-7411
Construction Value: \$11,000.00	Total Fees: \$212 00

Permit Number: BP2008-28	Filing Date: 6/13/2008
Parcel Address: 628 OAKWOOD St	BAYPORT, MN 55003
Applicant: FENSTRA LAWN, LANDSCAPE FENSTRA LAWN, LANDSCAPE Erosion & Sediment	Applicant Phone: 612-978-1430
Construction Value: \$22,000 00	Total Fees: \$379.75

Permit Number: BP2008-29	Filing Date: 6/13/2008
Parcel Address: 594 6TH St. N	BAYPORT, MN 55003
Applicant: DONAHUE ROOFING CO. General Contractor	Applicant Phone:
Construction Value: \$5,500.00	Total Fees: \$135.50

Permit Number: BP2008-30	Filing Date: 6/13/2008
Parcel Address: 225 3rd Avenue S.	BAYPORT, MN 55003
Applicant: CUSTOM REMODELERS INC. CUSTOM REMODELERS INC. General Contractor	Applicant Phone: 651-784-2646
Construction Value: \$10,000 00	Total Fees: \$196.75

Permit Number: BP2008-31	Filing Date: 6/16/2008
Parcel Address: 329 PERIWINKLE Place	BAYPORT, MN 55003
Applicant: THE ROTTLUND CO., INC THE ROTTLUND CO., INC. RESIDENTIAL BUILDER	Applicant Phone: 651-638-0500
Construction Value: \$150,000.00	Total Fees: \$7,238.64

Building Permit Log

For. June, 2008

Printed:6/30/2008

Page2 of 3

Permit Number: BP2008-32
Parcel Address: 1210 PIONEER TRAIL
Applicant: THE ROTTLUND CO., INC.
THE ROTTLUND CO , INC RESIDENTIAL BUILDER
Construction Value:\$264,000 00
Filing Date: 6/17/2008
BAYPORT, MN 55003
Applicant Phone: 651-638-0500
Total Fees: \$8,424 24

Permit Number: BP2008-33
Parcel Address: 100 4TH Ave. N.
Applicant: ALLWEATHER ROOF
ALLWEATHER ROOF ROOFING
Construction Value:\$241,814.00
Filing Date: 6/23/2008
BAYPORT, MN 55003
Applicant Phone: 612-226-0659
Total Fees: \$2,506 85

Permit Number: BP2008-34
Parcel Address: 915 OSPREY Blvd.
Applicant: THOMAS GARDNER
OWNER OWNER
Construction Value:\$54,000 00
Filing Date: 6/24/2008
BAYPORT, MN 55003
Applicant Phone: 651-439-2125
Total Fees: \$1,201.39

Permit Number: BP2008-35
Parcel Address: 471 MINNESOTA St. S.
Applicant: GEORGE PETERSON
OWNER OWNER
Construction Value:\$700 00
Filing Date: 6/27/2008
BAYPORT, MN 55003
Applicant Phone: 218-340-7565
Total Fees: \$52.48

Permit Number: MC2008-10
Parcel Address: 915 OSPREY Blvd.
Applicant: THOMAS GARDNER
OWNER OWNER
Construction Value:\$1,500.00
Filing Date: 6/24/2008
BAYPORT, MN 55003
Applicant Phone: 651-439-2125
Total Fees: \$75 50

Permit Number: MC2008-7
Parcel Address: 307 PRAIRIE WAY S.
Applicant: PERFECTION HEATING & AIR
PERFECTION HEATING & AIR CONDITIONING
Construction Value:\$12,000.00
Filing Date: 6/4/2008
BAYPORT, MN 55003
Applicant Phone: 651-777-7620
Total Fees: \$75.50

Building Permit Log

For: June, 2008

Printed:6/30/2008

Page3 of 3

Permit Number: MC2008-8
Parcel Address: 466 5TH St. S.
Applicant:ANDERSON HEATING, INC.
ANDERSON HEATING, INC. MECHANICAL
Construction Value:\$9,168.00

Filing Date: 6/11/2008
BAYPORT, MN 55003
Applicant Phone: 715-549-6297

Total Fees: \$75.50

Permit Number: PL2008-10
Parcel Address: 409 3rd St. N.
Applicant:SALZER PLUMBING LLC
SALZER PLUMBING LLC Plumber
Construction Value:\$2,600.00

Filing Date: 6/18/2008
Bayport, MN 55003
Applicant Phone: 612-366-4731

Total Fees: \$75.50

Permit Number: PL2008-11
Parcel Address: 915 OSPREY Blvd.
Applicant:THOMAS GARDNER
OWNER OWNER
Construction Value:\$500.00

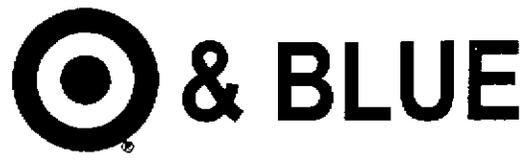
Filing Date: 6/24/2008
BAYPORT, MN 55003
Applicant Phone: 651-439-2125

Total Fees: \$75.50

Permit Number: PL2008-12
Parcel Address: 307 PRAIRIE WAY S.
Applicant:HAUSSNER PLUMBING, LLC
HAUSSNER PLUMBING, LLC Plumber
Construction Value:\$12,000.00

Filing Date: 6/24/2008
BAYPORT, MN 55003
Applicant Phone: 612-308-1957

Total Fees: \$75.50



Target is deeply committed to actively supporting law enforcement and criminal justice agencies to build stronger, safer, more vibrant communities across our nation. We do this because it's the right thing to do. As part of this commitment, we offer the Target & BLUE Equipment Donation Program for law enforcement. This is a Minnesota pilot program providing gently used equipment like desktop computers, laptops, scanners, printers, etc. to law enforcement agencies at no cost.

The need grows with shrinking budgets and increasing challenges faced by our law enforcement agencies. The program helps close the gap between what law enforcement agencies have and what they need to do their jobs.

Program Guidelines for Participation:

- Must be a public law enforcement agency or a 501(c)(3) nonprofit organization
- Donated equipment to be used for law enforcement purposes only
- **Equipment will be provided on an "as is" basis – MN Chiefs nor Target will be responsible for any repairs**
- Must agree to dispose of equipment properly

A note from the Minnesota Chiefs of Police Association.....

When we installed the operating system, some of the computers wouldn't allow us to set-up the dial up modem. The wireless modem works as does the Ethernet. If you need the dial up feature, you will need to pursue it with Dell ([www. support.dell.com](http://www.support.dell.com) or dell.com).

The previous thank you letters Target received regarding the desktop donations were greatly appreciated and welcomed at Target. We believe they have made the difference in their ongoing donations of computers.

Please send a thank you to:

Target Corporation
Mr. Brad Brekke, Vice President, Assets Protection
1000 Nicollet Mall
TPN-243
Minneapolis, MN 55403

Please send a copy of the thank you to:

Minnesota Chiefs of Police Association
1951 Woodlane Drive
Woodbury, MN 55125

June 15, 2008

Bayport City Offices
City Clerk
98 2nd Ave S
Bayport, MN 55003

To Whom It May Concern:

I am writing this letter on behalf of Back Road Events from Provo, Utah. We are currently organizing the 3rd year of the Ragnar Relay from La Crosse to Minneapolis. I, myself, organize running/walking events in the Twin Cities area and have been hired to act as a liaison for this group

This letter is to inform you and request approval of teams running on the highlighted streets/roads through Bayport. We are also requesting permission to hold an exchange point #25 on the St Croix Trail. They will run on the road against traffic. The runners will be in this area from 3:00 am on to 1:00 pm on Saturday, August 23rd. This event will start in LaCrosse, WI on Friday, August 22nd and end at Boom Island in Minneapolis, on Saturday, August 23rd. There will be approximately 200 teams consisting of 12 people to a team. Runners will be anywhere from ¼ mile apart to possibly several miles apart, but will run against traffic and obey all traffic signs.

I am also contacting the County and State Authorities from both Minnesota and Wisconsin as well.

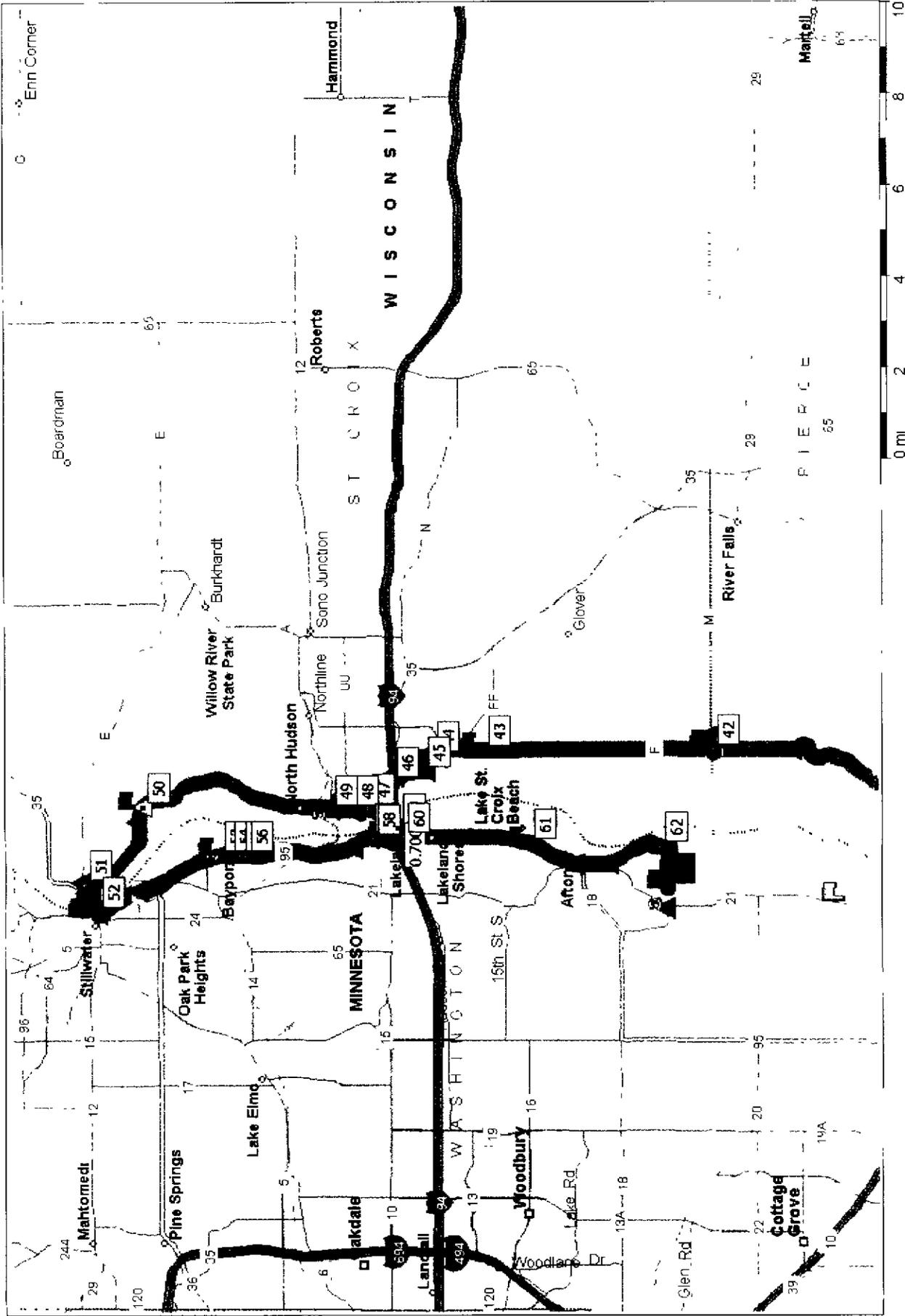
Please let me know if you have any questions or concerns or if there are any permitting processes that I need to follow in order to obtain permission for this event.

Thank you for your time and consideration!

Sincerely,

Mary Anderson
Anderson Race Management
4047 Camberwell Dr N
Eagan, MN 55123
651-688-9143
mary@andersonraces.com

GR_6 04 08





CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: June 30, 2008

To: Mayor and City Council
City Administrator Michael McGuire

From: Mel Horak, Public Works Supervisor

Subject: Request to temporarily store house on public property

Background

Semple Building Movers of St. Paul, Minnesota, has requested permission to store a house on city property. The house is currently located at 555 Lake Street South and will be moved out of the city for reuse, in the near future. The requested storage area is located at 345 Maine Street South, which is the Public Works storage lot. Storage time is to be approximately thirty days

Semple Building Movers stored a house at the same location and under similar circumstances, approximately two to three years ago, with no problems. They will make a \$500.00 donation to the City of Bayport Park Fund if they are allowed to store the house on city property.

Recommendation

Staff recommends granting approval to Semple Building Movers to store a house at 345 Maine Street South, for approximately thirty days, with a \$500.00 donation to the City of Bayport



SEMPL Building MOVERS, INC.

1045 Jessie Street
St. Paul, MN 55101

Office Phone: 651-774-7421
Office Fax: 651-222-3831
Home Fax: 651-776-2028

27-Jun-08

City of Bayport
294 3rd Street N.
Bayport, Minnesota 55003

Attention Sara Taylor

Semple Building Movers, Inc. has been contracted to remove the house that is currently located at 555 Lake Drive S. in Bayport, Minnesota. Semple Building Movers, Inc would like permission for temporary storage on city property at 345 Main St South. Storage time is to be approximately 30 days. If permission is granted Semple Building Movers, Inc. would make a \$500.00 donation to the City of Bayport's park fund

Please let us know what your thoughts are on this proposal.

Thank You
Semple Building Movers, Inc.

A handwritten signature in cursive script that reads "Denise Semple".



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: June 30, 2008
To: City Council
Mike McGuire, City Administrator
From: Sara Taylor, Assistant City Administrator
Subject: Appointment of election judges for 2008 primary and general elections

BACKGROUND

The city is required to appoint citizens of Washington County to serve as election judges to assist with the upcoming primary and general elections. Each election judge will be compensated at \$10.00 per hour for their services, and the head election judge will be compensated at \$12.00 per hour. The following individuals are willing to serve as election judges:

Nancy McPherson – Head election judge	Karen Lampi
Tim MacDonald – Head election judge	Mary Lanz
Edna Fischer	Betty Orne
Mary Goulette	Bev Schultz
Edith Hophan	Joy Stoltzman
Audrey Kelly	Renee Tolonen
Judy Klos	Beth Utecht

City staff is still waiting for a response from a few individuals that may be willing to serve as alternate election judges, if necessary. If alternates are necessary, staff requests that City Administrator McGuire be designated to appoint these individuals to serve as election judges for the 2008 primary and general elections

RECOMMENDATION

It is recommended that the City Council appoint the individuals listed above to serve as election judges for the 2008 primary and general elections and designate City Administrator McGuire to appoint alternate election judges, if necessary.



Renewal Application for Optional Liquor 2AM

License Type 2AM-500K+

Expires On: August 21, 2008

ID Number: 12385

DBA

Woody's Bar & Grill Inc.
Woody's Bar & Grill
109 N 3rd St
Bayport MN 55003

Business Phone: 6514395666

If any of the above licensee information is not correct, please make corrections as necessary.

Licensee must report previous 12 month on sale alcoholic beverage gross receipts by checking one of the boxes below. Next to the box you check is your 2 AM license fee. Make check payable to: Alcohol and Gambling Enforcement Division (AGED) Mail this application and check to : AGED, 444 Cedar St., Suite 133, St. Paul, MN 55101-5133.

- \$300 2 AM license fee - Up to \$100,000 in on sale gross receipts for alcoholic beverages
- \$750 2 AM license fee - Over \$100,000, but not over \$500,000 in on sale gross receipts for alcoholic beverages
- \$1000 2 AM license fee - Over \$500,000 in on sale gross receipts for alcoholic beverages
- \$200 2 AM license fee - 3.2% On Sale Malt Liquor licensees or Set Up license holders
- \$200 2 AM license fee - Did not sell alcoholic beverages for a full 12 months prior to this application

Yes No Does the city or county that issues your liquor license allow the sale of alcoholic beverages until 2 AM?

City Clerk/County Auditor Signature _____ Date _____
(I certify that the city or county of _____ approves the sale of alcoholic beverages until 2AM)

Licensee Signature [Signature] Date 6-25-08
(I certify that I have answered the above questions truthfully and correctly)

Licensee Minnesota Tax ID Number (Required): 4430771

Licensee: Prior to submitting this application to the Alcohol & Gambling Enforcement Division you must have this form signed by your local city or county licensing official

Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division (AGED)
444 Cedar Street, Suite 133, St. Paul, MN 55101-5133
Telephone 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
www.dps.state.mn.us



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: June 30, 2008
To: Mayor and City Council
City Administrator Michael McGuire
From: Police Chief Laura Eastman
Subject: **Canine Program Donations**

The Bayport Police Department would like to recognize the following donations received during the second quarter of 2008 for the canine program start-up costs:

Bayport Businesses:

Bayport American Legion Post #491	\$250.00
Filson Gentle Dentistry	\$ 50.00
First State Bank and Trust	\$200.00
Greystone Real Estate Group	\$250.00
Inspired Chiropractic (Dr. Edlin)	\$100.00
River City Services	<u>\$ 50.00</u>
	\$900.00

Individual Donations:

Brian & Arlene Bammert, Blain, MN	\$ 75.00
Andrew & Lynn Cornwell, White Bear Lake, MN	\$ 250.00
Dave & Heather Joslin, Cottage Grove, MN	\$ 30.00
Jane Jackson, Lindstrom, MN	\$ 250.00
Mary Jo Lesnick, Little Canada, MN	\$ 75.00
Omar & Sarah Maklad, Hudson, WI	\$ 100.00
Rick & Jaime Nord, Chisago City, MN	\$ 60.00
Marvin & Martha Rooney, Stillwater, MN	\$ 25.00
Tom & Bonnie Starkey, Chisago City, MN	\$ 100.00
Tom Wiberg, White Bear Lake, MN	<u>\$ 100.00</u>
	\$1,065.00

To date, \$2,465.00 has been received in donations for the canine program.

PRELIMINARY COST ESTIMATE	
Site improvements	
Barker's Alps Park, Bayport, MN	
Prepared by Sanders Wacker Bergly, Inc	
Date: May 19, 2008 Revised June 30, 2008	
ITEM	TOTAL
Treatment of rubble and debris	?
Clearing of trees	\$20,000.00
Add fencing at existing north ballfield	\$10,000.00
Relocate existing south baseball/softball field (include soccer field)	\$130,000.00
Ballfield lighting for one baseball/softball field	\$120,000.00
Irrigate one baseball/softball/soccer field	\$25,000.00
Sand volleyball court in the north park area.	\$3,500.00
North play area with play equipment	\$35,000.00
Court games (1/2 court basketball, hopscotch, 4-square) in the north park area	\$12,000.00
Toilet building in north park area	\$130,000.00
Dog run (fencing and woodchip surfacing)	\$14,000.00
9 hole disk golf	\$7,500.00
Interpretive signs for natural and historic features	\$4,000.00
4,500 linear feet of asphalt paths for exercise and to connect to the surrounding neighborhoods	\$110,000.00
Parking for 160 cars at north end of park (includes asphalt surface, concrete curbs, security lighting, stormwater management)	\$165,000.00
Parking for 28 cars near inspiration development (includes asphalt surface, concrete curbs, security lighting, stormwater management)	\$32,000.00
Utility upgrades	\$45,000.00
Open field play area near Inspiration Development	\$65,000.00
Passive activity area	\$45,000.00
Play area with play equipment near Inspiration Development	\$60,000.00
Court games (1/2 court basketball, hopscotch, 4-square) near Inspiration Development	\$12,000.00
Landscaping (trees and shrubs)	\$40,000.00
SUBTOTAL	\$1,085,000.00
20% contingency	\$217,000.00
SUBTOTAL	\$1,302,000.00
Design and engineering fees	\$112,000.00
Soil and construction materials testing expenses	\$5,000.00
TOTAL	\$1,419,000.00

PRELIMINARY COST ESTIMATE	
----------------------------------	--

Site improvements	
--------------------------	--

Barker's Alps Park, Bayport, MN	
---------------------------------	--

Prepared by Sanders Wacker Bergly, Inc	
--	--

Date May 19, 2008 Revised June 30, 2008	
---	--

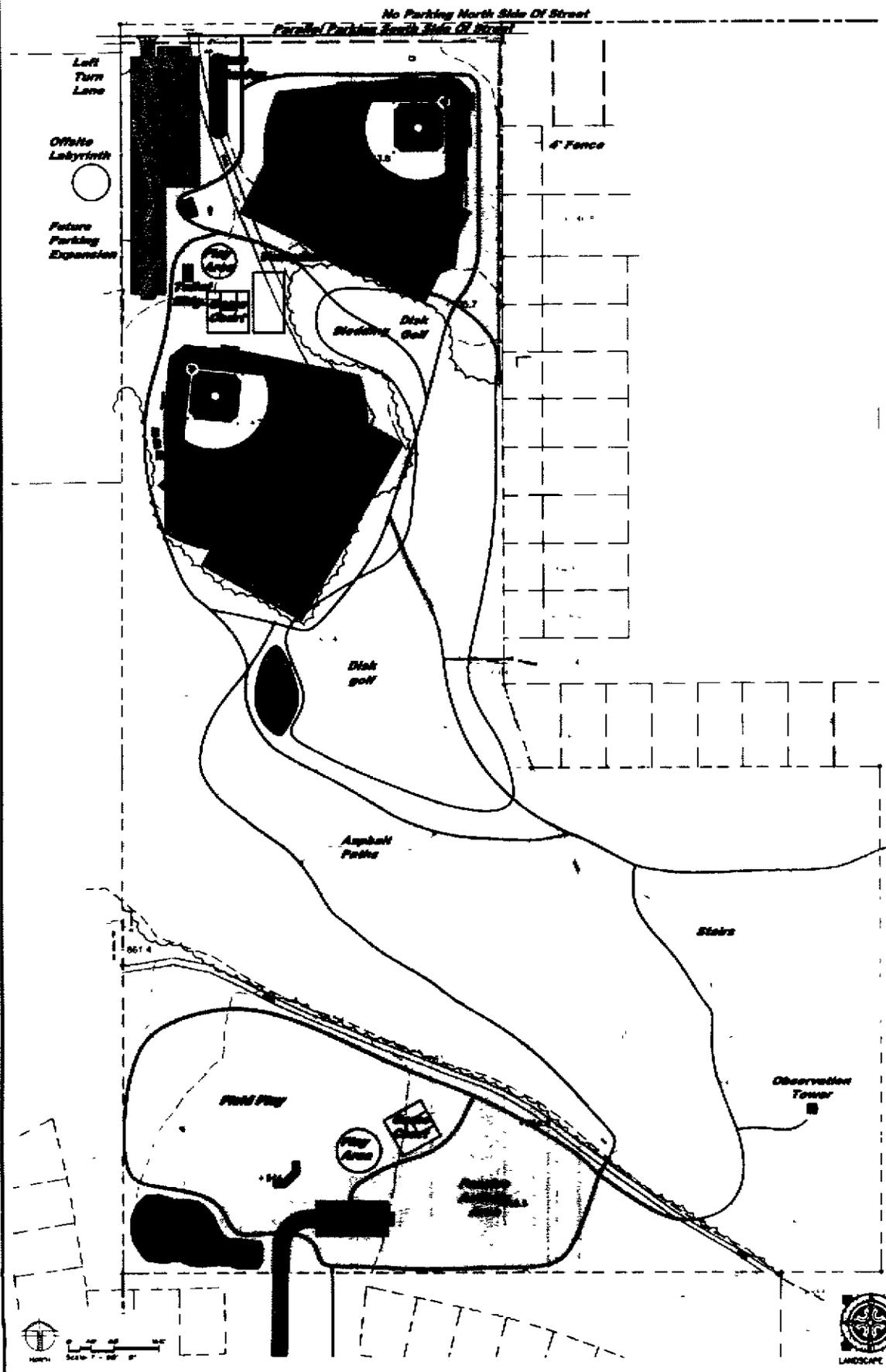
ITEM	TOTAL
-------------	--------------

Observation tower (funded only through donations)	
---	--

	\$200,000.00
--	--------------

Barker's Alps - Master Plan Concept

Bayport, Minnesota





MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Mike Darrow and Barry Peters

DATE: July 1, 2008

RE: Bayport Comprehensive Plan Update
SEH No. ABAYPO0704.00 14.00

Attached to this memorandum is a resolution forwarding the 2008 Bayport Comprehensive Plan to the Metropolitan Council. Once the document has been formally reviewed and approved by the Metropolitan Council, the City will need to formally adopt the Comprehensive Plan. It is anticipated that the review by the Metropolitan Council will occur in the early fall of this year.

Our office sent a draft of the Bayport Comprehensive Plan to the Metropolitan Council earlier this year for initial review and comment. The Metropolitan Council staff focused on five areas within their informal review. They included: population forecasts, transportation, sewers, surface water management and parks. Based upon this informal review, our office has made the following changes to the document that was sent to them and was distributed to the Bayport Council in March of this year:

Forecasts:

- Based upon the review of the Metropolitan Council revised numbers, our office has revised population forecasts on page 3 as follows:

2010: 2850 pop in city households + 1400 in prison = 4250 population

2020 3250 pop in city households + 1400 prison = 4650 population

2030 3750 pop in city households + 1400 prison = 5150 population

The old numbers (based upon the City's system statement) were as follows

2010-4,600

2020- 5,300

2030-6,000

Transportation

- Revised the Functional *Classification and Existing AADT* exhibit on page 19 to include projected 2030 traffic volumes from the Washington County update (attached). Added text on page 18 noting the addition of the 203 forecast volumes and added paragraph noting that physical constraints prohibit significant volume changes in the main portion of the City.
- On Page 20, revised the first paragraph to note that the following improvements would be occurring "in the near future" instead of a date.

Surface Water Management

- On page 31, the second paragraph was revised mention the storm water "treatment" train and Infiltration. The last sentence was added to note the more detailed plan on page 37 and the Local Surface Water Management Plan in the Appendix.

- Revised the Local Surface Water Management Plan section on page 37 to read as follows

"Bayport lies entirely within the jurisdictional area of the Middle St. Croix Watershed Management Organization (MSCWMO). It is the policy of the City of Bayport to carry out sound storm water management practices that are consistent with the MSCWMO Watershed Management Plan and city codes. The City's program is intended to promote, preserve, and enhance Bayport's natural resources from poorly sited development or incompatible land uses which may adversely impact the quality of water, land, and natural resources

The City will continue to implement its Surface Water Management Plan for new development and intends to improve the overall quality of surface water runoff as development and redevelopment occurs. As new development occurs, development plans will need to be prepared to help ensure that increasing volumes of surface water are treated properly. Regional and on-site detention ponds and filtration systems are two potential methods to reduce direct water runoff into the St. Croix River and Perro Creek.

The Appendix of this Comprehensive Plan includes the City of Bayport's Storm Water Management Plan."

- Appendix A with the Local Storm Water Management Plan was added.

Parks

- Our office revised the park and trails map on page 24 to show the SNA (attached).

These were the changes made from the update you received in February/March. Barry Peters will be available to go over them with you at the meeting. We would recommend that the Council adopt the attached resolution forwarding the Comprehensive Plan Update to the Metropolitan Council for formal review.

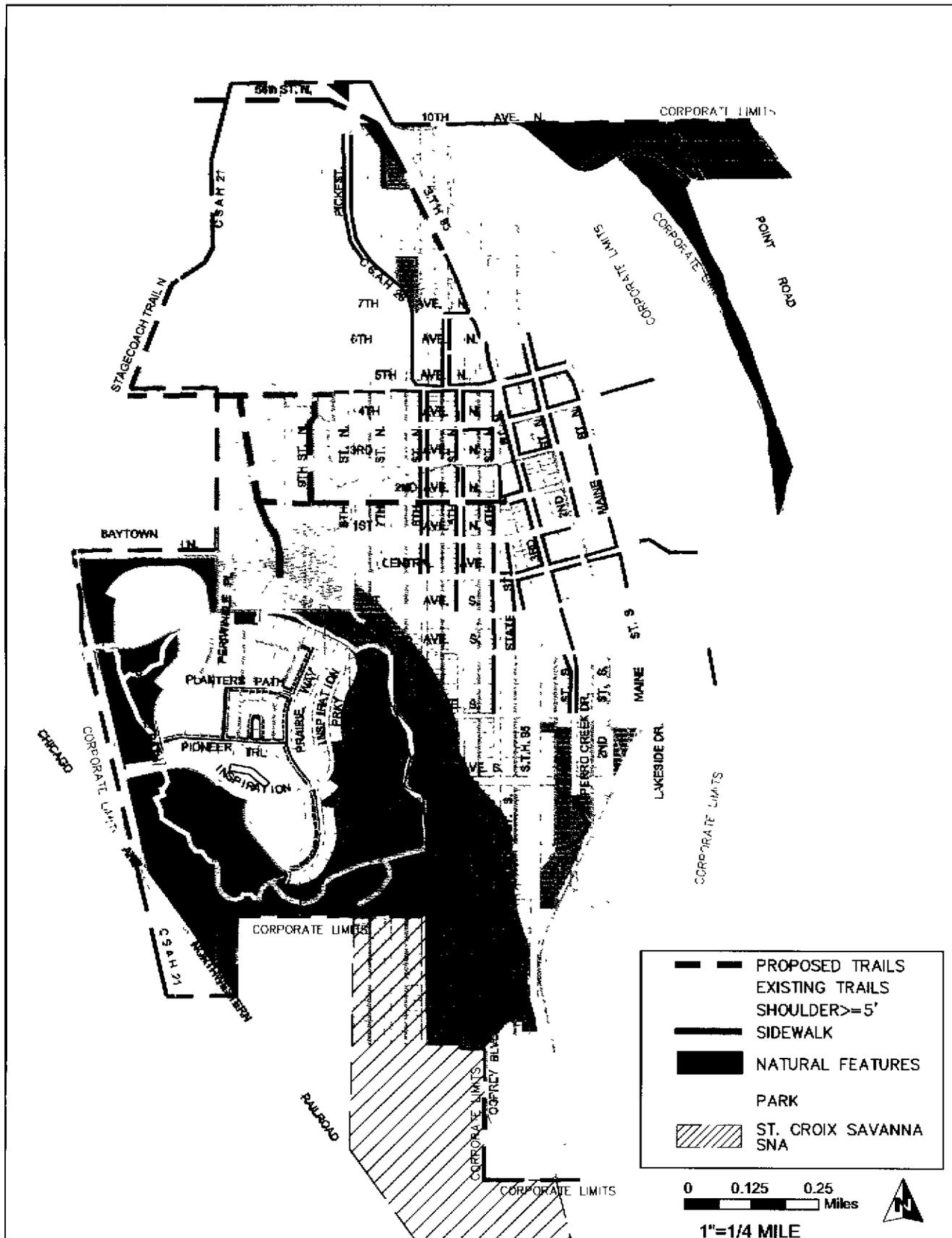
BCP

Attachment

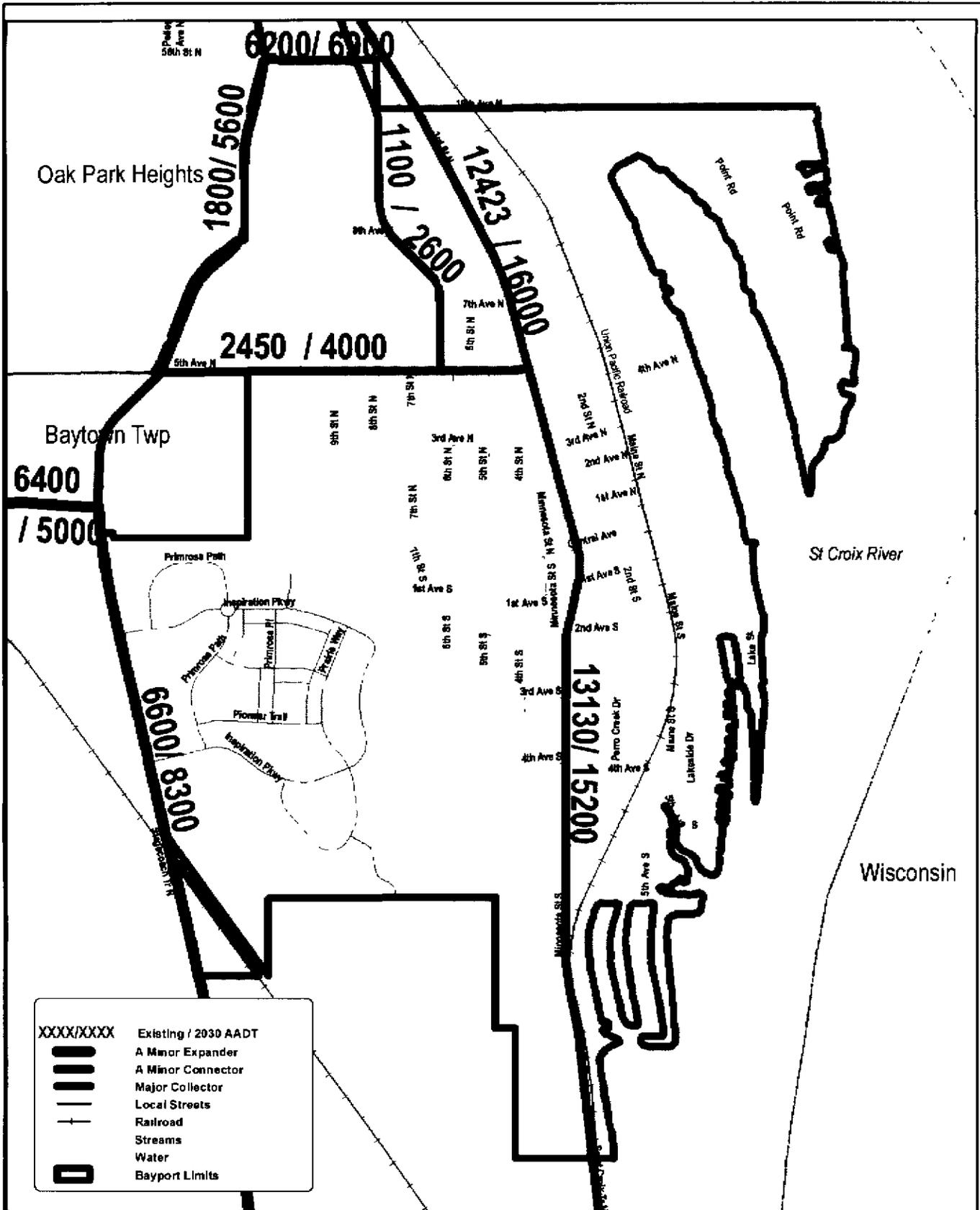
c: Mike McGuire, City Administrator

Sara Taylor, Assistant City Administrator

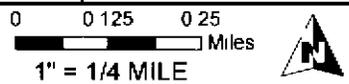
s:\ae\b\baypo\070400\july0708cc memo.doc



*Parks, Existing and Proposed Trails,
Sidewalks and Paths*



XXXX/XXXX	Existing / 2030 AADT
	A Minor Expander
	A Minor Connector
	Major Collector
	Local Streets
	Railroad
	Streams
	Water
	Bayport Limits



*Functional Classifications, Existing
and 2030 AADT*

RESOLUTION NO. _____

**EXTRACT OF THE MINUTES OF THE CITY COUNCIL MEETING
CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA**

Pursuant to due call and notice therefore, the regular meeting of the City Council of the City of Bayport, Minnesota was duly held at the Bayport City Hall in said municipality on the 7th day of July, 2008.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**RESOLUTION FORWARDING THE PRELIMINARY DRAFT OF THE
2008 COMPREHENSIVE PLAN TO THE METROPOLITAN COUNCIL
FOR REVIEW AND APPROVAL**

WHEREAS, the City of Bayport must review and update its Comprehensive Plan as required by Minnesota Statutes, Chapter 473, the Metropolitan Land Use Planning Act, and,

WHEREAS, the purpose of this Comprehensive Plan Update is to demonstrate compliance with the Metropolitan Council's *2030 Regional Development Framework* in a way that reflects the City of Bayport's vision, and;

WHEREAS, the policies in this plan will guide Bayport's land use, housing, resource protection and infrastructure decisions in the coming years, and;

WHEREAS, an open house was held on November 14, 2007 to allow citizens and interested parties to review the proposed Comprehensive Plan draft prior to a public hearing, and;

WHEREAS, a public hearing was conducted on November 19, 2007 concerning the 2008 City of Bayport Comprehensive Plan Update as presented and public comments were reviewed by the Planning Commission, and;

WHEREAS, the Planning Commission, after closing the public hearing and taking comments, recommended that the City Council approve the draft document after revisions are made, and,

WHEREAS, the City Council adopted the draft and authorized City staff to send the draft to adjacent governments, affected special districts and school boards for the purposes of review and comment prior to its formal adoption by the Metropolitan Council and Bayport City Council. and;

WHEREAS, comments from the adjoining municipalities, special districts and school boards are attached herein, and;

WHEREAS, based upon these comments, the following changes have been added to the draft document:

Forecasts: Based upon requests from the Metropolitan Council, population forecasts for the City of Bayport are as follows:

2010: 2850 population in city households + 1400 in prison = 4250 population

2020: 3250 population in city households + 1400 prison = 4650 population

2030: 3750 population in city households + 1400 prison = 5150 population

Transportation: Included proposed 2030 traffic volumes on State and County routes and revised text related to TH 36 St. Croix Bridge Construction.

Sewers: No change required. Comment stated that Washington County oversees and County program is consistent with Council policy and MPCA requirements.

Surface Water Management: Added Surface Water Management Plan in Appendix.

Parks: The Metropolitan Council requested an update to the “Parks, Existing and Proposed Trails, Sidewalks and Paths” map to include the St. Croix Savanna Scientific and Natural Area (SNA). The SNA was added to the map.

NOW THEREFORE BE IT RESOLVED, that the preliminary draft “City of Bayport Comprehensive Plan Update” be approved and has authorized City staff to prepare the Local Handbook Checklist and submit this information to the Metropolitan Council for review and approval.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Jon Nowaczek –

Torry Kraftson –

Dan Johnson –

Sharon Ridgway –

Connie Carlson –

WHEREUPON, the said resolution was declared duly passed, signed by the Mayor, and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 7th day of July, 2008.

ATTEST:

Mike McGuire, City Administrator

Jonathan Nowaczek, Mayor

SANDERS

WACKER

BERGLY

INC.

June 30, 2008

City of Bayport
Attn: Mr. Mike McGuire – City Administrator
294 Third Street North
Bayport, MN 55003



LANDSCAPE 365 East Kellogg Boulevard
ARCHITECTS Saint Paul Minnesota 55101
AND 651-221-0401
PLANNERS Fax 651-297-8817

RE: Proposal to Provide Landscape Architectural Services
Barker's Alps Park Improvements

Dear Mr. McGuire,

Sanders Wacker Bergly, Inc. (SWB) Landscape Architects and Planners is pleased to submit the following proposal for preparation of construction documents, assistance during bidding and construction observation for Phase I improvements at Barker's Alps Park in Bayport. We understand that the scope of work will include the following:

- Coordination with the MPCA investigation associated with the Targeted Brownfield Assessment Assistance Program
- Preparation of construction documents for grading of the entire park site as required to accomplish construction of facilities included in the approved concept plan, selected trail construction, installation of south play area, installation of the south court games and baseball/softball backstop

Final designs will be consistent with the master plan prepared by SWB for the park.

The total fee proposed for the work is not to exceed \$25,500.00. The fee is based on a fee rate of 8.5% and an anticipated construction budget of \$300,000.00. We request the opportunity to revise the fees if the construction budget is increased or decreased or if the city requests the addition of bid alternates whose costs exceed the amount budgeted for the project.

The city may elect to approve just a portion of the fee until the Brownfield assessment is complete and the final scope and construction budget for this first development phase has been determined. If a fee of \$8,500 is approved, this amount should be sufficient to provide services as required to coordinate the MPCA work and assist the city in identifying Phase 1 scope and budget.

WORK PROGRAM & FEE SCHEDULE

TASK 1	CONSTRUCTION DOCUMENTS FOR BARKER'S ALPS PARK PHASE 1 DEVELOPMENT
A	Coordination with the MPCA investigation associated with the Targeted Brownfield Assessment Assistance Program.
B	Coordination with soils exploration company for taking soil borings as needed for path and ballfield construction.
C	Preparation of construction documents for grading of the entire park site as required to accomplish construction of facilities included in the approved concept plan, selected trail construction, installation of south play area, installation of the south court games and baseball/softball backstop
D.	Meet with regulatory agencies and prepare permit applications as required

E.	Prepare final specifications
F.	Prepare final cost estimate
TASK 2 BIDDING	
A.	Prepare package of drawings and specifications for bidding and distribute to prospective bidders.
B.	Prepare/issue addenda as may be required.
TASK 3 CONSTRUCTION ADMINISTRATION	
A	Prepare any changes to the contract that may be required
B	Visit the site as required during construction (a minimum of one visit per week) to ensure that the site work is completed in accordance with drawings and specifications. Prepare field reports.
C.	Facilitate weekly construction meetings
D.	Review all contractor shop drawings.
E.	Administer change orders, contractor payment requests, and coordinate project close-out documents
F.	Coordinate final project meeting with the city and the contractor.
G.	Review the project prior to warranty expiration and coordinate resolution of any warranted items.
Fees for Tasks 1 through 3 are based on a total construction budget of \$300,000.00. The proposed fee rate is 8.5% of \$300,000.00 for a total fee not to exceed \$25,500.00.	
ADDITIONAL SERVICES	
Fees do not include surveying, soils or construction testing, wetland delineation, preparation of an EAW, EIS or other reports for regulatory agencies beyond normal permit applications	

HOURLY RATES

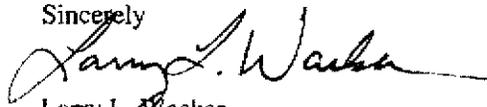
Fees for work performed by Sanders Wacker Bergly, Inc., Landscape Architects and Planners, will be based on the following standard hourly rates.

Principal Landscape Architect/Planner	\$ 105.00 per hour
Landscape Architect/Planner 4	\$ 95.00 per hour
Landscape Architect/Planner 3	\$ 90.00 per hour
Landscape Architect/Planner 2	\$ 80.00 per hour
Landscape Architect/Planner 1	\$ 75.00 per hour
Technician	\$ 60.00 per hour

We appreciate the opportunity to submit this proposal and look forward to continuing to work with you on this exciting project

Please call if you have any questions or require additional information.

Sincerely


 Larry L. Wacker
 Vice President/Landscape Architect

:llw



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Barry Peters, City Engineer

DATE: June 30, 2008

RE: Oakwood Street Extension
SEH No. ABAYPO0801.00 14 00

The property owner of two parcels along the west side of platted Oakwood Street, south of 6th Avenue South is considering development of the lots. Attached is a location map. The platted right of way is 20 feet and at present, the street surface for Oakwood Street in this area terminates at 6th Avenue South. The DNR owns the property on both sides of Oakwood Street further to the south as a part of the Scenic and Natural Area, so I do not anticipate the extension of Oakwood Street further than these parcels.

The property owner was informed that there were two possible alternates for providing access to the parcels. They could petition the City for extension of Oakwood Street as a public road constructed in the platted right of way, or they could request approval to construct a private driveway within the right of way.

The owner was informed that a public street would need to be constructed to City standards as far as section depth. They were also told that a turn-around of some type would need to be constructed at the south end for maintenance, and to construct a turn-around, roadway easement would be required.

There are several instances in the City where private driveways were constructed within the platted right of way. The owner was told that they would need to request approval from the Council for this construction. They were informed that the pavement section would not need to meet City standard, but that the surface would need to be paved to reduce erosion. I noted in a memo to the owner that if the two parcels remain, the two homeowners would need to have an agreement about maintenance and access.

The property owner has requested that they be allowed to construct a private driveway within City right of way. Attached is the letter received by the City. I would recommend that the City Council approve the request for the private driveway and have City staff work with the property owner to review design. If you have any questions, I will be available to discuss them at the July 7, 2008 meeting.

bcp

Attachments

c: Sara Taylor, Assistant City Administrator

c:\documents and settings\ahanson\my documents\temp\08-06-30 priv rd request.doc

Sara Taylor
Assistant City Administrator
City of Bayport

June 30th, 2008

Dear Sara,

I would like to request that the City Council consider allowing us to build a private driveway on a public right-of-way for access to the lots we have purchased at:

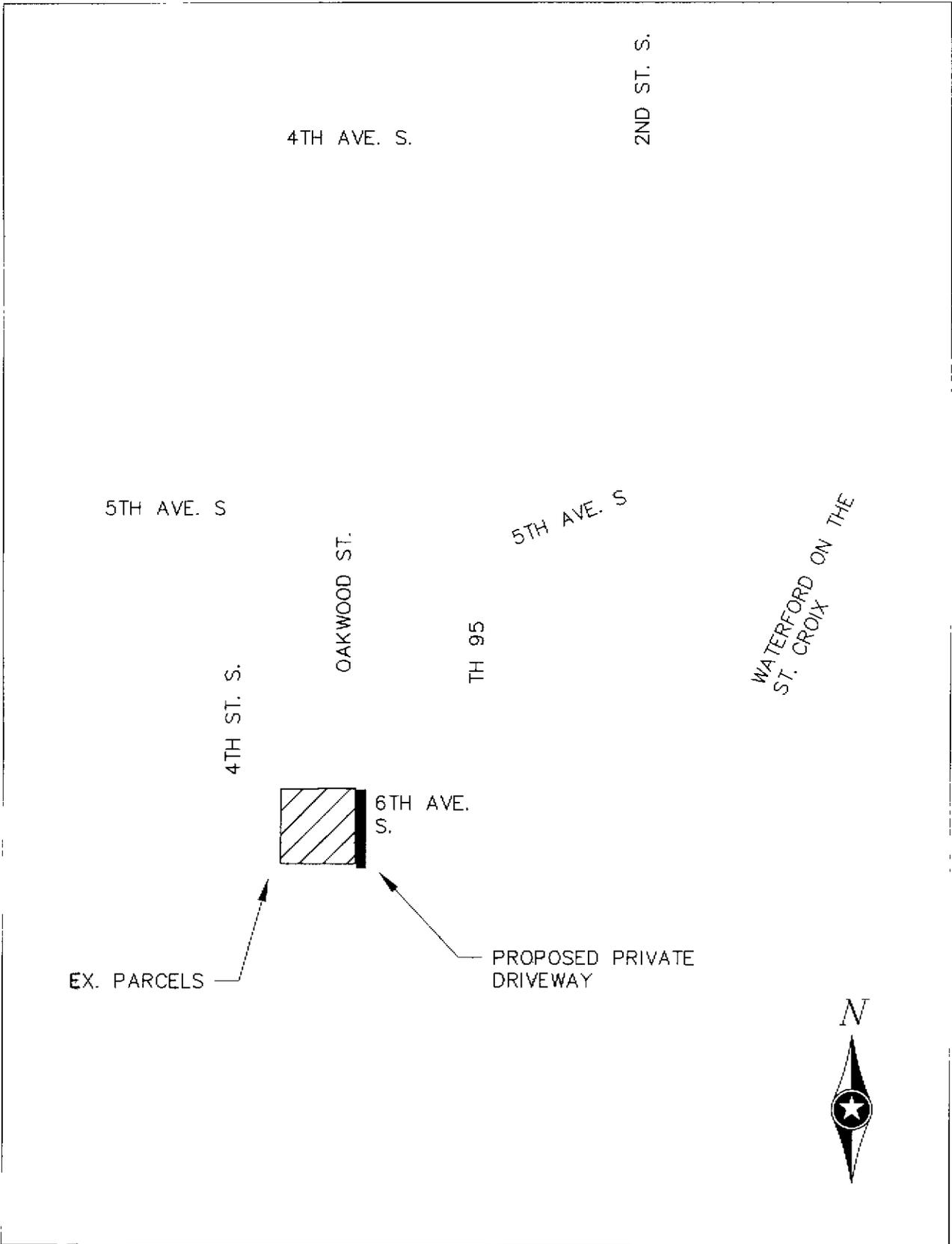
Lot-011 Block 109 LTS 11-12 BLK 109

Lot-010 Block 109

Thank you for your consideration with this request.

Sincerely,

Todd Konigson
651.775.0783



PHONE (651) 490-2000
 3535 VADNAIS CENTER DR
 ST. PAUL, MN 55110

FILE NO.
 BAYP00801.00

DATE:
 6/30/08

DRIVEWAY LOCATION
 OAKWOOD STREET
 BAYPORT, MINNESOTA

EXHIBIT
 NO 1



City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
<http://bayport.govoffice.com>

City of Bayport
SPECIAL EVENT APPLICATION

Licensing Requirements

A special event application form is required for individuals or organizations who wish to hold a public or private event in the city and require the use of city property and/or special city services. For most special events, City Council approval is required. Therefore, it is important to plan ahead and submit the application form to City Hall at least two weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. For example, if the proposed event is to be held on April 15, 2006, the special event application form and fee must be submitted by March 20, 2006 in order to be considered at the April 3, 2006 City Council meeting.

Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate special requests for city services associated with the event.

Property Information	
Address:	
City: Bayport	State: Minnesota Zip Code: 55003
Owner Name:	
Home Phone Number:	Work/Cell Phone Number:
Owner Address:	
City/State/Zip	

Applicant Information	
Applicant Name: <i>Bayport Community Action League</i>	
Home Phone Number:	Work/Cell Phone Number:
<i>Sue Davis: 351-1873</i>	<i>Mae: 612-723-7307</i>
Address <i>P.O. Box 133</i>	
City/State/Zip: <i>Bayport MN 55003</i>	

Description of Request:	
<i>Derby Day's - 5th annual</i>	

Event Information	Start Date: <i>9/20/08</i>	End Date: <i>9/20/09</i>
Days of Operation (check all that apply)		
<input type="checkbox"/> Sunday	<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday
<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday
<input checked="" type="checkbox"/> Saturday		
Hours of Operation:		
Weekdays: <i>8am to 10 PM.</i>		
Weekends: <i>/</i>		

Requested City Assistance and/or Services

See attached.

Application Process and Fees

The processing fee for the application is \$50.00 and must be submitted with the application form to City Hall. Any additional fees and expenses associated with this request are the responsibility of the applicant/property owner, and will be billed to the applicant/property owner by the city.

Attachments to be submitted with application

- A diagram of the proposed premises
- If the request involves the sale of produce, uncooked meat, or dairy, etc., the applicant must provide a copy of all license applications required by the Department of Agriculture for City Council approval. For license information, please contact JoNell O'Neil at 651-779-5015.
- If the request involves cooked/prepared food or beverages, the applicant must provide a copy of all license applications required by Washington County Public Health and Environment for City Council approval. For license information, please contact 651-430-6655.

The undersigned understand that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application.

The undersigned hereby apply for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete to the best of their knowledge.

Applicant: Mark Bertelsen Date: 6-30-08
President, BC AL
 Property Owner: _____ Date: _____

Office Use - Dept: Review	Inspection	Date	Approved/Denied	Inspector
Administration	<input type="checkbox"/> Site Inspection			
Office Use - Fees	Amount Received	Date Received	Method of Payment	Staff Initials
Processing Fee	\$50 00			
Escrow or cost incurred				



City of Bayport
 294 North Third Street
 Bayport, MN 55003
 Phone: 651-275-4404
 Fax: 651-275-4411

Application
 for Outdoor
 Fireworks Display Permit

Date June 30, 2008 Permit No. _____

Date and Time of Display	<u>September 20, 2008 . 9:00p</u>
Name of Event	<u>Deeby Days</u>
Display address/Location	<u>Lakeside Park . Bayport</u>

Applicant: Municipality _____ Fair Association/Organization

Property Owner of Display Address	Name/Company <u>City of Bayport</u> Phone No. _____
	Address _____
Municipality, Fair Association, or Organization	Organization <u>BCAL - Bayport Community Action League</u> Phone No. <u>612-723-7307</u> Contact Person (Print) <u>Sue Davis</u> Phone No. <u>351-1873</u> Address <u>PO Box 133 . Bayport</u> City <u>Bayport</u> State <u>MN</u> Zip <u>55003</u>
Operator qualified to supervise fireworks display	Name/Company <u>Night Lighter</u> Phone No. _____ Address _____ City _____ State _____ Zip _____

Note: A detailed site sketch with the proposed fireworks launching location must accompany this application.

The undersigned hereby represents upon all of the penalties of the law, for the purpose of including the City of Bayport to take the action herein requested, that all statements are true, and that all work herein will be done in accordance with the ordinances of the City of Bayport and the State of Minnesota.

[Signature] / 6.30.08 Applicant's Signature Date
 _____ Property Owner's Signature Date

Office Use - Dept. Review	Inspection	Date	Inspector
Fire Department	<input type="checkbox"/> Site Inspection <input type="checkbox"/> Operator Investigation		
Police Department	<input type="checkbox"/> General		
Administration	<input type="checkbox"/> General		

Office Use	
Permit Fee	\$ _____
Other	\$ _____
Total Fees	\$ _____

Permit Approved By: _____

Date Approved: _____

(FOR USE BY LOCAL JURISDICTIONS)

SAMPLE APPLICATION / PERMIT
DISPLAY OF FIREWORKS/PYROTECHNIC SPECIAL EFFECTS

Applicant instructions:

1. This application must be completed and returned at least 15 days prior to date of display.
2. Fee upon application is \$ _____ and must be made payable to _____

Name of applicant (Sponsoring Organization): Bayport Community Action League

Address of applicant: PO Box 133 - Bayport, MN - 55003

Name of authorized agent of applicant: Sue Davis

Address of agent: 196 S 6th St - Bayport, MN - 55003

Telephone number of agent: 351-1873 Date of display: 9-20-08 Time of display: 9:00p

Location of display: Lakeside Park - Bayport, MN

Manner and place of storage of fireworks/pyrotechnic special effects prior to display: N/A

Delivered Date Used

Type & number of fireworks/pyrotechnic special effects to be discharged: _____

MINNESOTA STATE LAW REQUIRES THAT THIS DISPLAY BE CONDUCTED UNDER THE DIRECT SUPERVISION OF A PYROTECHNIC OPERATOR CERTIFIED BY THE STATE FIRE MARSHAL.

NAME OF SUPERVISING OPERATOR: Timothy J SEEKON CERTIFICATE NO.: 413

I understand and agree to comply with all provisions of this application and the requirements of the issuing authority, and will ensure that the fireworks/pyrotechnic special effects are discharged in a manner that will not endanger persons or property or constitute a nuisance.

Signature of applicant (or agent): _____ Date of application: _____

Required attachments. The following attachments must be included with this application:

1. Proof of a bond or certificate of insurance in amount of at least \$ _____.
2. A diagram of the ground, or facilities (for indoor displays), at which the display will be held. This diagram (drawn to scale or with dimensions included) must show the point at which the fireworks/pyrotechnic special effects are to be discharged; the location of ground pieces; the location of all buildings, highways, streets, communication lines and other possible overhead obstructions; and the lines behind which the audience will be restrained. For proximate audience (e.g. indoor) displays, the diagram must also show the fallout radius for each pyrotechnic device used during the display.
3. Names and ages of all assistants that will be participating in the display.

The discharge of the listed fireworks on the date and at the location shown on this application is hereby approved, subject to the following conditions, if any: _____

Signature of fire chief/county sheriff: _____ Date: _____

Signature of issuing authority: _____ Date: _____

NIGHTLIGHTER Fireworks Inc.

Sponsor:

Date: 5-1-08

Bayport Community Action League
P.O. Box 133
Bayport MN 55003

CONTRACT

This Contract entered into this 1st day of May 2008, engages the services of NIGHTLIGHTER Fireworks Inc., (hereinafter referred to as "NIGHTLIGHTER") to produce and perform a fireworks display under the following terms:

1. NIGHTLIGHTER reserves the right to make substitutions as reasonably necessary. All substitutions will be of equal or greater quality, quantity, and value.

2. NIGHTLIGHTER shall provide qualified pyrotechnicians who will deliver, set-up, execute and take down the fireworks display. The pyrotechnicians shall conduct an after-display search of the grounds in an effort to locate and dispose of any unexploded or defective fireworks. The extent of such search shall be reasonably dictated by such elements as prevailing weather conditions, location of display sight, time of completion of display, etc.

3. NIGHTLIGHTER shall provide Liability Insurance (including spectator and property coverage) in the amount \$2,000,000 - Two Million Dollars naming the Sponsor as an additional insured.

4. The cost of the display will be \$8,000⁰⁰ - Eight Thousand Dollars. At the time of signing of this Contract, Sponsor will pay a nonrefundable deposit amount of \$4,000⁰⁰ - Four Thousand Dollars. The remaining balance of \$4,000⁰⁰ - Four Thousand Dollars will be paid by Sponsor prior to the display being fired.

5. The date of the display will be September 20th 2008 at 9:30 PM. In case of inclement weather, the display will be rescheduled for _____ at _____ PM.

In the event inclement weather forces the cancellation of the display, Sponsor will pay \$ 800⁰⁰ to cover expenses of re-displaying the display. If the display is not rescheduled, Sponsor will pay 50% of the contract total - (\$4,000⁰⁰) for transportation, labor, and restocking charges. The decision to proceed with the display based upon inclement weather shall be made by Sponsor/NIGHTLIGHTER. NIGHTLIGHTER shall have complete authority to cancel the display if, in the reasonable opinion of NIGHTLIGHTER, the health, safety, and well being of the pyrotechnicians and/or spectators or property would be jeopardized by proceeding with the display.

6. Sponsor shall procure and furnish a suitable location for the fireworks display in accordance with NFPA 1123, and shall secure all police, fire, local and state permits, and shall arrange for all security bonds as required by law for the location of the display. Sponsor shall furnish all necessary police, fire and other appropriate protection necessary for proper crowd control, automobile parking, and supervision in clearing of debris after the display.

7. Sponsor explicitly acknowledges that an early morning search of the grounds/ location the morning after the display is of utmost importance. If any unexploded or defective fireworks are found, that were missed during the inspection the preceding evening, the sponsor shall immediately notify NIGHTLIGHTER, and the local fire department.

8. NIGHTLIGHTER agrees to take all steps reasonably necessary to safeguard Sponsor's property and the property of the spectators. Should any losses occur, the Sponsor must notify NIGHTLIGHTER of the nature of the loss and the date on which the loss occurred. Said notice shall be in writing and shall provide as much detail as reasonably possible in relation to the nature and extent of the loss.

9. NIGHTLIGHTER shall perform all services required hereunder, except when prevented by strike, lockout, act of God, accident, or other circumstances beyond NIGHTLIGHTER'S control.

10. This Contract shall be construed by the laws of the state of Minnesota. In the event that any court of competent jurisdiction deems any provision of this agreement unenforceable, the remaining provisions hereof shall remain in full force and effect.

11. The Sponsor shall pay to NIGHTLIGHTER all costs and expenses, including reasonable attorneys fees, incurred by NIGHTLIGHTER in enforcing the terms of this Contract.

12. Sponsor agrees to indemnify and hold harmless NIGHTLIGHTER for any and all costs and liabilities, which NIGHTLIGHTER may incur as a result, or arising out of products not supplied by NIGHTLIGHTER or the actions of individuals other than the pyrotechnicians and other employees of NIGHTLIGHTER.

13. This Contract constitutes the entire agreement between the parties hereto and supersedes all prior and contemporaneous agreements, understandings, negotiations and discussions, either oral or executed in writing by the parties to be bound thereby. The waiver of any provisions of this Contract shall not constitute a waiver of any other provision of this contract.

14. The party signing this document for the Sponsor warrants and represents that she/he is solely authorized to enter into this agreement on behalf of the Sponsor.

ADDITIONAL PROVISIONS:

NIGHTLIGHTER Fireworks Inc.
83163 - 220th Street
Hayward, MN 56043-4040
1-(612)-281-7976

By _____
Date Signed _____

CUSTOMER:

B.C.A.L.
Address: P.O. Box 133
Bayport MN 55003

By *Mark Bartholomew*

Date Signed 6-26-08

Phone # 612 723 7307



5th Annual Derby Days September 20th, 2008

Bayport
Community
Action
League

Information for consideration at the July 7th Bayport City Council Meeting.

Mark Berchelsen
President
612-723-7307
markberchelsen@comcast.net

Sue Davis
Vice President
651-351-1873
kristmahndavis@comcast.net

Kathy Conley
Secretary
651-439-1902
blconley1@comcast.net

Salena Drucker
Treasurer
651-351-0425
aerialplot@comcast.net

- Letter of intent to the City of Bayport
- 5K Walk/Run route
- Essay Contest rules
- Parking lot and City Garage request letter
- Special Event Application
- Application for Outdoor Fireworks Display
- Display of Fireworks Permit
- Contract with Nightlighter

Sue Davis & Salena Drucker
Derby Days co-chairs

BCAL
PO Box 133
Bayport, MN 55003

www.bayportcommunityactionleague.com



Bayport Community Action League
PO Box 133
Bayport, MN 55003
www.bayportcommunityactionleague.com

June 30, 2008

Mayor John Nowaczek, Michael McGuire and Members of the City Council
City of Bayport
294 North Third Street
Bayport, MN 55003

CC: Bayport Police Department, Fire Department and City Works Department

Mr. Mayor, Mr. McGuire and Council Members:

Please consider the following request from the Bayport Community Action League for the 5th annual Derby Days, to be held September 20, 2008.

The day event will include the following:

September 20, 2008

5K Walk/Run 8:00a-10:00a (route attached)

\$10.00 pre-registration fee

\$15.00 day of registration fee

(*includes t-shirt)

- Cones needed to mark off route
- Registration forms available at City Hall or online at www.bayportcommunityactionleague.com
- Three aid table set up along route for water

Pancake Breakfast 8:00-10:00a

Bayport Legion is showcasing event.

\$8 per plate

Derby Day Medallion Hunt 10:00a-5:00p

- *Bayport Legion* is showcasing event.
- *\$500 Cash Prize*
- Clues given every hour on the hour at the Legion
- Contact Marion Zimney 439-5463

Bayport Library Story Hour & Essay Contest 10:00a files attached

Theme - "Small Town Friends and Family"

- Essay Contest Winner announced and essay will be read.
- Essay, Poetry and Drawing/Pictures accepted by September 10th
- Entries to be mailed to BCAL PO Box 133, Bayport, MN 55003 or collected at City Hall.
- Children's story time at library.
- Duck directional street sign at the SW corner of 5th Ave & 4th St.

Perro Creek Duck Derby 11:00a

- Ducks to race in derby can be purchased at local businesses and City Hall.
- Cost is \$10.00 per duck.
- Prizes
- Duck directional street sign at SE corner of 3rd St. & 2nd Ave.

City Services needed:

- Creek flowing at needed level by 9:30a.
- Please have Public Works cut grass along Perro Creek to make stream easily accessible.

Antique Bike Show (All day thru town) parking letter attached

- Use of city garage for a bike corral.

Kiddie and Pet Parade at Croixdale at 1:00p

Theme:

- *Croixdale* showcasing event
- Open to all children and pets.
- Awards for best in show
- Registration on site at Croixdale at 12:30p.
- Duck directional street sign at NW corner of 7th Ave & Hwy 95
- Lunch is available for purchase (\$5.00) at 12 noon.

'Texas Holdem' at Bayport Legion beginning at 1:00p

- Duck directional street sign placed in front of Legion

Volleyball tournament at Lakeside Park (9:00a-4:00p)

- Contact person: Chris Bartos cell#612-414-4531 or email cdbartos@gmail.com
- Nets for volleyball needed on both courts
- 6 person co-ed teams. Pre-registration required.
- Registration forms available at City Hall or online at www.bayportcommunityactionleague.com

Softball tournament at Barker's Alps (8:00am-4:00pm)

- Contact person for sign up information is Debbie Mulencord (651) 271-8406
- Registration required
- Ballparks need to be in good condition
- Lawns mowed

Taste of Bayport 6:00p-10:00p

Live music, food from local restaurants and fireworks.

- **Live Entertainment**
 - Unicycle Group (parking in east lot) (at 6:00p)
 - The Sawtooth Bluegrass Band
- **Tickets for events can be purchased at local area businesses, City Hall and "Taste of Bayport".**
 - Taste of Bayport tickets cost \$12.00 (at \$3.00 each)
- **Fireworks**
 - Night Lighter Fireworks (permits application form attached)
- **Duck directional street sign placed at Lakeside Park at entrance to West side parking lot and path to the pavilions.**

City Services needed:

- Please have grass cut at Lakeside Park within 2 or 3 days of event.
- Please provide Fire Pits and light
- Please have picnic tables moved out of pavilions and placed on lawn of park. Please provide the maximum number of picnic tables available.
- Please provide extra trash containers placed throughout picnic area.
- Fireworks permit
- Please have fireman on call for Fireworks and auxiliary police as needed.

Additional requests of the city:

1. Please waive all special application fees, fireworks permit fees and street sign fees for the entire one day event.
2. Please consider the City of Bayport to make a financial donation to Derby Days of \$500.00.
3. Request to reserve Lakeside Park Saturday 7a-10p.
4. City Hall to sell Derby Day tickets (Taste of Bayport, Hot Dog Dinner & Duck Derby).
5. City Hall to collect Essay Contest Entries
6. City Hall to have registration forms available for pick up and drop off for events
7. A Duck directional street sign at the SE corner of Central & 3rd St.

Thank you for your time and consideration.

Sincerely,

Sue Davis & Salena Drucker
Co-Chairs Derby Days
Bayport Community Action League

Mark Berthelsen
President
The Bayport Community Action League



5K Walk/Run

Bayport
Community
Action
League

Mark Berthelsen
President
612-723-7307
markberthelsen@comcast.net

Sue Davis
Vice President
651-351-1873
kristmannndavis@comcast.net

Kathy Conley
Secretary
651-439-1902
blconley1@comcast.net

Salena Drucker
Treasurer
651-351-0425
aerialplot@comcast.net

***5K Start - Lakeside Park Bathhouse**

South along path
West on 2nd Ave S (R)
South on Lakeside Drive (L)
West on 3rd Ave S (R)
South on 3rd Street S (L)
West on 5th Ave S (R) follow to
East on Mariner Trail (L) thru to
South on Dock A

***1 mile mark - Aid Table**

Turn around at end of Dock A
West back on Mariner Trail
East on 5th Ave S (R)
South 3rd Street S (L) follow thru town

***2 mile mark - Aid Table**

East on 3rd Ave N (R)

***Aid Table (Perro Park)**

South on Maine Street (R)
East on Central Ave/Lake Circle (L)

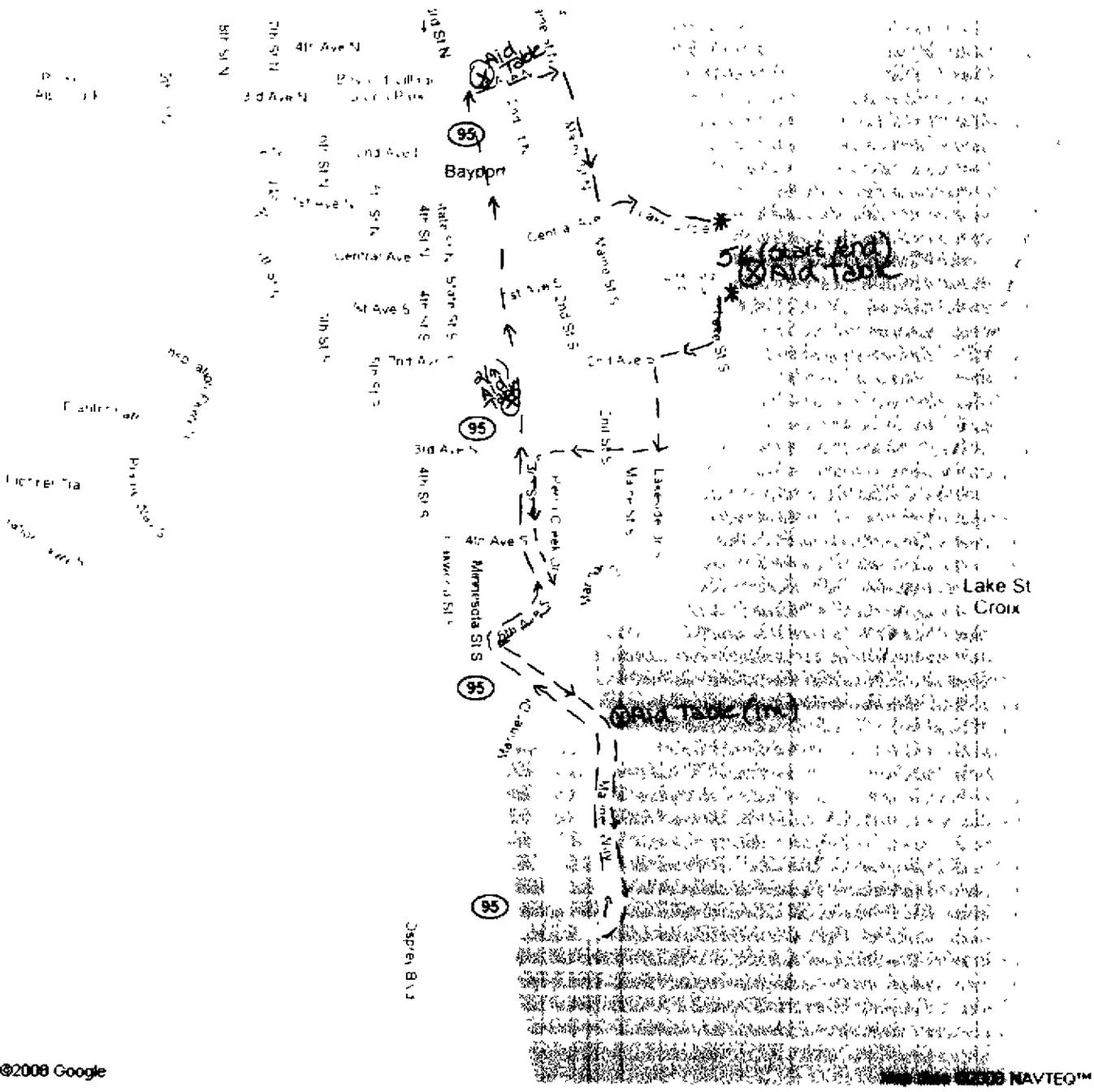
***5K Finish - Lakeside Park Bathhouse**

Both Bayport Marina and Refuge on the River have been contacted and have consented to the use of this private property for the 5K Walk/Run from 8:00a-10:00a on September 20th.

www.bayportcommunityactionleague.com



Get Google Maps on your phone
Text the word "GMAPS" to 466453

©2008 Google

NAVTEQ™

Derby Days 5K walk/run

**Bayport Derby Days (Sept. 20th) announces the
5th (ever)
Annual Story Contest**

Theme: "Small Town Friends & Family" ~ Stories or pictures about what really matters in your small town. You can tell a specific story that describes the difference between small town life and big city living.

Eligibility: Everyone

Categories: Essay, Poetry, Pictures/Drawing(s)

REALLY IMPORTANT: Please include your name, address, age (if you want that prize), phone number and e-mail address on a cover sheet. Please supply three copies of your submission (unless it is art work – then one original is fine).

Number of entries permitted: You may enter something in all three categories or just pick your favorite. One story, one poem, one drawing – unless you are five years old or younger, then you can enter up to three drawings.

Prizes: Will be awarded.

Other recognition: Entries will be read during various Derby Days events. Some of the 'winning' writing will be printed in the Stillwater Gazette and other local/regional papers. The entries will be posted for viewing during Derby Days.

Judging will be based on the following:

1. Work that best captures and preserves the stories and essence of a "small town story."
2. Youngest and oldest (etc.) entries

Format: Typed, double spaces or neatly written on letter size paper, nothing smaller than 12 point font.

Length: Story and poetry, two pages or less.

Where to submit: Derby Days, Attn: Story Contest, P.O. Box 133, Bayport, MN 55003 or drop off at Bayport City Hall (Downtown Bayport) in the box marked Derby Days Story Contest.

FYI: Only the contest director will know who submitted what story. Work will be judged by impartial judges from Mrs. Lori Stipples Senior English classes and a few very literary community members. Decisions of the contest judges are final. Winners will be notified by telephone or e-mail and prizes awarded during the "Taste of Bayport" September 20th (time?)

Deadline: Wednesday, Sept. 10, 2005. Contact Andrée Aronson at 439-5169 with questions.



June 30, 2008

Dear City of Bayport,

Bayport
Community
Action
League

Mark Berthelsen
President
612-723-7307
markberthelsen@comcast.net

Sue Davis
Vice President
651-351-2873
kristmandavis@comcast.net

Kathy Conley
Secretary
651-439-1902
blconley1@comcast.net

Salena Drucker
Treasurer
651-351-0425
aerialplot@comcast.net

Derby Days is Saturday, September 20th this year. The BCAL is always trying to make each year more enjoyable than the past. We want to add a Unicycle Show and Antique Bike Group to the schedule this year and need to utilize the city lot on the west side of Lakeside Park for the show. We would like permission to use this city parking lot until after the Unicycle Show. The show will be over in time for Taste of Bayport. We also would like permission to use the City Garage for the day for the Unicycle Groups staging area and the Antique Bikes parking corral.

Please let us know if it would be possible to use the lot and garage, and what you would need from us. Thank you so very much, it is greatly appreciated.

Sincerely,

Sue Davis & Salena Drucker
Derby Days co-chairs

BCAL
PO Box 133
Bayport, MN 55003

www.bayportcommunityactionleague.com

ECKBERG LAMMERS
MEMORANDUM

TO: Mike McGuire

FROM: Nicholas J. Vivian

DATE: July 1, 2008

RE: Insurance for use of City facilities
13467-01659

You have asked me to provide the City with an opinion regarding the issue of whether the City should require organizations using City parks and facilities to provide insurance for non-City sponsored events. While public events on City-owned property and City-owned facilities add to community spirit and are popular in the City, liability is often overlooked when permitting these events without consideration of insurance. The League of Minnesota Cities has recently analyzed this issue and its risk management memorandum is the basis of this opinion.

The League indicates that there have been different ways of handling insurance requirements. The City's first option is to not require any group to have insurance. Many cities do not require any insurance coverage with people or organizations that use city facilities or property. Instead, to protect the city, the cities generally impose rules and conditions for the use of facilities that reduce the risk of liability. For example, it is common for cities to prohibit high-risk activities, to require the user to provide maintenance and security during the event, to have individuals sign waivers for particularly dangerous activities, and to have organizations sign indemnification agreements to shift liability from the city to the organization.

The second option available to the City is to require that all users supply the City with proof of insurance. Many cities require all organizations using city facilities and property to have insurance. Along with this requirement, cities have the city named as an additional insured and the organization agree to defend and indemnify the city for any third-party claims. The League indicates that this is the best way to transfer the risk from the city to the user and the user's insurance company.

The third option available to the City is to require some organizations and users to have insurance depending on certain criteria. Some cities have found that some organizations do not have insurance and it could be very costly for such organizations to obtain insurance. These cities have either waived the insurance requirement or have pre-established criteria as to the types of organizations or events where insurance will be required. Traditionally, the types of criteria used to determine whether an organization should be required to produce some proof of insurance include the following:

1. type of organization – public/private nonprofit/profit;
2. type of event;
3. admission charged;
4. children participating;

5. open to public or not open to public;
6. number of people participating;
7. when the event will be held;
8. length of event;
9. types of risks, security issues;
10. risks not covered by the City's liability insurance;
11. alcohol; and
12. vehicles and parking involved.

If the City decides that it should require proof of insurance coverage, it is common for cities to require one set amount of insurance coverage for all parties. The League recommends a minimum of \$500,000 for liquor liability as a minimum, but prefers a requirement of \$1 million dollars. It is important to know that the City can vary the amount required depending upon the type of organization or event, but the City should establish set criteria and apply the criteria fairly and consistently.

It is also common in rental agreements to have indemnification agreements where the user agrees to "hold the city harmless and defend and indemnify the city against any claims related to its use of the city's facilities." Indemnification agreements can be used to reinforce the insurance requirements and also can be used when a city does not require insurance. It is important to note that formal organizations will be able to hold the City harmless for damage to the organization's property and that the organizations do not have the ability to waive claims from individual members of their group. The defense indemnification provision means that the organization will handle any third-party claims. Organizations that have insurance and assets are going to be able to cover this indemnification agreement.

It is my strong recommendation that if the City determines that it is not appropriate to require organizations to provide insurance and name the City as an additional insured that minimally the City develop a rental agreement for use of its facilities and properties and as part of the rental agreement require the user to indemnify and hold the City harmless against any claims arising out of the organization's use of the City's facilities. A rental agreement of this nature would not necessarily deter third-party litigation, but would provide the City with some assurance that it can look to the user to defend claims associated with the organization's use of the City's property. However, if the using organization does not have insurance sufficient to cover its potential liability, the City may still have to play some active role in defending its interests.

In the event the City desires to require insurance coverage for the use of its facilities, including its parks, it is my recommendation that all users be required to provide the City with proof of insurance and that the City avoid making subjective determinations as to which organizations are required to have coverage and which are not. Municipal liability caps limit the City's exposure to third-party claims at \$400,000 per individual and \$1.2 million dollars per occurrence. It is my recommendation that users be required to provide insurance in these amounts unless the organizations are serving liquor, in which case a \$1 million dollar policy should be required.

If you have any questions regarding this opinion, please feel free to give me a call.

NVJ/dn



City of Bayport Lakeside Park Rules

PARK HOURS: SUNRISE TO SUNSET

- ❖ **Dogs/pets must be leashed at all times and are not allowed in any park building or the beach area. Please clean up after your pet.**
- ❖ **All trash must be placed in designated waste/recycling receptacles.**
- ❖ **Glass containers are not allowed.**
- ❖ **Recreational fires are not allowed.**
- ❖ **Picnic shelters and the beach house are available for public use on a first come, first served basis, unless reserved in advance and posted.**
- ❖ **Charcoal within the satellite grills must be completely extinguished before leaving the park.**
- ❖ **Swimming is allowed at your own risk within the buoyed area (no lifeguard on duty).**
- ❖ **Youth under the age of 15 must be accompanied by an adult in the beach area.**
- ❖ **Parking for vehicles is only allowed in the designated parking lots surrounding the park, during park hours.**
- ❖ **Parking for vehicles with attached boat trailers is only allowed in designated, posted areas.**

**THIS IS YOUR PARK. PLEASE RESPECT THE
PROPERTY AND ALL PARK USERS.**