

**CITY OF BAYPORT
PLANNING COMMISSION MEETING MINUTES
CITY COUNCIL CHAMBERS
SEPTEMBER 21, 2009
6:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice thereof, Vice Chairperson Goldston called the regular Bayport Planning Commission meeting of September 21, 2009, to order at 6:00 p.m.

ROLL CALL

Commissioners Present: Dan Goldston, Pam Hoye, David Levy, and Jennifer Schneider

Commissioners Absent: Tom Mabie

City Staff Present: City Administrator Mike McGuire, Assistant City Administrator/Planner Sara Taylor and City Council Liaison Judy Seeberger

APPROVAL OF MINUTES

It was moved by Commissioner Schneider and seconded by Commissioner Levy to approve the June 15, 2009 meeting minutes as presented. Motion carried.

PUBLIC HEARINGS

Public hearing to consider a request for variances to replace and expand the front steps, landing, and covered entryway to the house located at 494 6th Street North: Assistant Administrator/Planner Taylor reviewed a variance application from Deb and Rick Parent that would allow repairs and modifications to their existing front entryway. A variance is needed to allow the new entry side yard setback to remain at 9' and the front yard setback at 13' 5". It was noted the current entryway setbacks do not comply with the required setback of 20' for a corner lot. The new entryway would expand the entry, allowing for safer ingress and egress and eliminate ice buildup. It would add approximately 32" to the landing and extend the roof of the entry over the steps and landing. Staff believes the variance meets the criteria of a hardship and recommended approval. Notice of the public hearing was published in the Stillwater Gazette and mailed to property owners within 350 feet of the subject property. Staff received one positive comment from a neighbor, supporting the new entry.

Vice Chairperson Goldston opened the public hearing, and no public comment was heard.

It was moved by Commissioner Schneider and seconded by Commissioner Hoye to close the public hearing.

It was moved by Commissioner Levy and seconded by Commissioner Schneider to recommend to the City Council to approve variances to replace and expand the front steps, landing, and covered entryway to the house located at 494 6th Street North, with a north side yard setback of 9' and a front yard setback of 13'5". Motion carried.

OLD BUSINESS – None

NEW BUSINESS – None

GENERAL INFORMATION

Planning Commission member term expiration: The terms of Commissioners Goldston and Levy expire December 31, 2010, and staff has requested confirmation as to the commissioners' desire to extend their service on the Planning Commission. To date, Commissioner Goldston has indicated he would like to be considered for another term.

OPEN FORUM

Administrator McGuire noted this would be his last Planning Commission meeting and thanked the commissioners for their volunteer service to the City of Bayport. The commissioners thanked Administrator McGuire for his leadership during his employment with the city.

ADJOURN

It was moved by Commissioner Goldston and seconded by Commissioner Hoye to adjourn the meeting at 6:07 p.m. Motion carried.