

**CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
February 1, 2010**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

ROLL CALL (Mayor Nowaczek and City Councilmembers Carlson, Johnson, Kraftson and Seeberger)

PROCLAMATIONS, COMMENDATIONS, PETITIONS, AND ANNOUNCEMENTS

1. January recycling award to Doug Pardo

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person).*

- 1.
- 2.

CONSENT AGENDA

TAB #

Consider a resolution adopting items 1 through 12

- | | |
|--|----|
| 1. January 4, 2010 City Council workshop minutes | 1 |
| 2. January 4, 2010 City Council regular meeting minutes | 2 |
| 3. January payables and receipts | 3 |
| 4. January building, plumbing and mechanical permit report | 4 |
| 5. Purchase of equipment and signage for Barker's Alps Park and Lakeside Park | 5 |
| 6. Summary of Chapter 58 - Utilities ordinance for publication | 6 |
| 7. Consolidation of city finance fund accounts | 7 |
| 8. Fire protection and rescue service contracts | 8 |
| 9. Special event application for Capistrant Center fishing tournament fundraiser on Saturday, October 2, 2010 at Lakeside Park | 9 |
| 10. Purchase of a two-way radio for the Public Works Department | 10 |
| 11. Special event application from Patti Alt / BCAL for the seasonal farmer's market at Perro Park | 11 |
| 12. Salvage quote for Public Works 1997 Chevrolet pickup truck | 12 |

COUNCIL LIAISON REPORTS

UNFINISHED BUSINESS

NEW BUSINESS

1. Consider grant agreement and authorization to solicit quotes for the Public Works ventilation improvement project

2. Consider an amendment to Chapter 54 – Traffic and Vehicles and Chapter 26 – Environment, related to on-street parking regulations 14

COUNCIL ITEMS AND ANNOUNCEMENTS

CITY ADMINISTRATOR ITEMS AND ANNOUNCEMENTS

1. City Administrator update 15
- easement and vacation agreement for ice road
 - staff and City Council joint team building and goal setting session
 - applicants for the Riverfront Advisory Commission

ADJOURNMENT

RESOLUTION NO. 10-

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF
BAYPORT, WASHINGTON COUNTY, MINNESOTA HELD
FEBRUARY 1, 2010**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 1st day of February 2010, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-12 FROM THE
FEBRUARY 1, 2010 CITY COUNCIL AGENDA**

1. January 4, 2010 City Council workshop minutes
2. January 4, 2010 City Council regular meeting minutes
3. January payables and receipts
4. January building, plumbing and mechanical permit report
5. Purchase of equipment and signage for Barker's Alps Park and Lakeside Park
6. Summary of Chapter 58 - Utilities ordinance for publication
7. Consolidation of city finance fund accounts
8. Fire protection and rescue service contracts
9. Special event application for Capistrant Center fishing tournament fundraiser on Saturday, October 2, 2010 at Lakeside Park
10. Purchase of a two-way radio for the Public Works Department
11. Special event application from Patti Alt / BCAL for the seasonal farmer's market at Perro Park
12. Salvage quote for Public Works 1997 Chevrolet pickup truck

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Jonathan Nowaczek –	Torry Kraftson –
Connie Carlson –	Judy Seeberger –
Dan Johnson –	

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 1st day of February 2010.

ATTEST:

Mitch Berg, City Administrator

Jon Nowaczek, Mayor

**CITY OF BAYPORT
CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS
JANUARY 4, 2010
5:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Mayor Nowaczek called the City Council workshop meeting of January 4, 2010 to order at 5:00 p.m.

ROLL CALL

Members Present: Mayor Jon Nowaczek, Councilmembers Connie Carlson, Dan Johnson, Torry Kraftson, and Judy Seeberger

Members Absent: None

Others Present: Administrator Mitch Berg, Police Chief Laura Eastman, and Assistant City Administrator/Planner Sara Taylor

Mayor Nowaczek stated the purpose of the workshop was for the City Council to receive an update on the current operations and future goals for the Police Department, as well as discuss priorities and resources.

Police Department operational review: Chief Eastman discussed the Police Department's operational organization, including current staff and reserve officers, along with their general duties, experience, and training. A total of 2,875 calls for service were handled by the department in 2009. A breakdown of the calls indicated that public assistance accounted for about half of these calls. Community programs were reviewed, with much of the discussion focusing on the benefits of the new K-9 program, which was implemented in March of 2009. Chief Eastman concluded her presentation with an overview of the department's mission and goals for 2010, which include increasing the number of reserve officers and implementing a citizen academy to educate the public on policing.

Chief Eastman answered questions from the City Council relative to the police department and the volume of calls for service in Bayport, percentage of time spent assisting other cities and/or outside of Bayport city limits, goals for 2010, and the implementation of 911 calling for any police service, including non-emergency.

Mayor Nowaczek concluded the workshop by recognizing the Bayport Police Department as an important community asset and complimented Chief Eastman and her staff on their service.

ADJOURNMENT

It was moved by Councilmember Carlson and seconded by Councilmember Johnson seconded to adjourn the workshop at 5:58 p.m. Motion carried.

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
JANUARY 4, 2010
6:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Mayor Nowaczek called the regular City Council meeting of January 4, 2010 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Jon Nowaczek, Councilmembers Connie Carlson, Dan Johnson, Torry Kraftson and Judy Seeberger

Members Absent: None

Others Present: Administrator Mitch Berg, Public Works Supervisor Mel Horak, Engineer Barry Peters, Assistant City Administrator/ Planner Sara Taylor, Attorney Nick Vivian, and Molly Shodeen, Minnesota Department of Natural Resources (DNR)

PROCLAMATIONS/COMMENDATIONS/PETITIONS

1. The December 2009 recycling award went to John Reid

OPEN FORUM - None

CONSENT AGENDA

Mayor Nowaczek read items 1-11 on the consent agenda.

1. December 7, 2009 City Council regular meeting minutes
2. December payables and receipts
3. December building, plumbing and mechanical permit report
4. Payment to Sanders, Wacker, Bergly for coordinating rubble and contaminated soil remediation at Barker's Alps Park
5. Special event application from the BCAL for a Community Skating Party at Perro Park on February 19, 2010
6. Animal impound agreement for 2010
7. Purchase of equipment for Public Works vehicle
8. Final MSCWMO Perro Creek project pay request
9. Consider an appointment to the Library Board
10. Consider renewal of safety consulting and training services for city employees
11. PERA declaration for part-time police officer Keith Frank (*Resolution 10-02*)

The following items were moved from the consent agenda to new business:

- #7. Purchase of equipment for Public Works vehicle
- #9. Consider an appointment to the Library Board

Councilmember Carlson introduced the following revised resolution, removing items #7 and #9, and moved its adoption:

**RESOLUTION, CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
APPROVING CONSENT AGENDA ITEMS 1-9 FROM THE
JANUARY 4, 2010 CITY COUNCIL AGENDA**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Johnson and upon roll call being taken, the following voted via voice:

Jon Nowaczek – aye	Torry Kraftson – aye
Connie Carlson – aye	Judy Seeberger – aye
Dan Johnson – aye	

COUNCIL LIAISON REPORTS

Councilmember Seeberger had no report due to cancellation of the December Planning Commission meeting.

Councilmember Kraftson had no report, as he had a conflict and could not attend the last meeting of the Middle St. Croix Watershed Management Organization (MSCWMO). The next meeting is scheduled for January 14, 2010 at 7:00 p.m., at the Valley Ridge Mall.

Councilmember Johnson reported on the December 17, 2009 meeting of the Library Board. Items of discussion included recognition of Beth Hogberg’s service on the Library Board, approval of a recent grant, retirement of Library Clerk Jody Bystrom, approval of the 2010 operating budget, and acceptance and recommended approval of Corey Mohan’s application to fill Beth Hogberg’s seat on the Library Board.

Councilmember Carlson had no report, as there was no meeting of the Lower St. Croix Partnership.

UNFINISHED BUSINESS

1. Consider amendments to Appendix E, Floodplain Management Ordinance, of the Bayport City Code, to be consistent with the National Flood Insurance Program (NFIP), including adoption of the effective Flood Insurance Rate Map (FIRM): Assistant Administrator/Planner Taylor stated that at the December meeting, the City Council indicated they would like to receive some clarification on the language included in section 11.13, which is optional for the city to adopt. Staff discussed this section with the DNR, and proposed some alternate language, which would allow homeowners more flexibility with alterations/additions to structures within the floodplain. Discussion followed on the pros and cons of including this language in the ordinance. Molly Shodeen indicated that most other floodplain communities were choosing to amend section 11.13 to allow tracking of alterations/additions to structures within a 365 day period, rather than over the life of the structure, or to delete this section entirely. After further discussion, it was decided not to include the additional language in section 11.13, as the City Council felt the restrictions on alterations/additions to structures were adequately addressed in other sections of the ordinance.

Administrator Berg questioned whether the City Council is in favor of including the Planning Commission recommendation to amend the first sentence of section 5.51 to read “All new structures, with the exception of accessory structures, must have vehicular access at or above an elevation not more than two (2) feet below the regulatory flood protection elevation.” Councilmember Johnson stated that since principal and accessory structures were clearly defined within the definition section of the ordinance, he did not feel the amendment recommended by the Planning Commission was necessary.

Councilmember Johnson introduced the following ordinance, with the deletion of section 11.13, and moved its adoption:

Ordinance #813

**AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
AMENDING APPENDIX E, FLOODPLAIN MANAGEMENT ORDINANCE,
OF THE BAYPORT CITY CODE**

The motion for adopting the foregoing ordinance was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

Jon Nowaczek – aye	Torry Kraftson – aye
Connie Carlson – aye	Judy Seeberger – aye
Dan Johnson – aye	

2. Consider amendments to Chapter 58, Utilities Ordinance, of the Bayport City Code related to the city's sewer system: Engineer Peters stated that these revisions were discussed at the November and December meetings. He reviewed the proposed changes to the city's sanitary sewer ordinance relating to sanitary sewers located on private property, and stated the intent of the revisions is to help identify and correct issues where clear water from private systems may be infiltrating or discharging into the city's sanitary sewer. Engineer Peters stated that the draft ordinance includes all revisions presented and discussed at the December City Council meeting, including inspections of private systems, mitigation, and surcharge fees for non-compliant systems.

Administrator Berg stated that the city will work with property owners to correct non-compliant systems, prior to implementing surcharges or fines, as the intent is to correct the infiltration of clear water into the city's sanitary sewer system.

Councilmember Kraftson introduced the following ordinance and moved its adoption:

Ordinance #814

**AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
AMENDING CHAPTER 58 – UTILITIES, ARTICLE IV, OF THE BAYPORT CITY CODE
RELATED TO SEWER SYSTEMS**

The motion for adopting the foregoing ordinance was duly seconded by Councilmember Seeberger and upon roll call being taken, the following voted via voice:

Jon Nowaczek – aye	Torry Kraftson – aye
Connie Carlson – aye	Judy Seeberger – aye
Dan Johnson – aye	

3. Discuss options related to the Lakeside Park log cabin: Administrator Berg stated that since the last City Council meeting, he had contacted a few organizations who had experience preserving historic structures, but neither organization expressed an interest, on the merit that the log cabin was in too poor of a condition. The city also obtained a quote from a restoration contractor to repair the structure, which was estimated at approximately \$24,000.00. Based on this information, Administrator Berg provided three options for the City Council to consider, but recommended the city proceed with option #3 delineated in the staff memo, which would include offering the structure to a non-profit organization. If no organizations are interested, the city would offer the building for sale through a sealed bid process, or

if no sale is accepted, the city would remove the structure by June 1, 2010.

The City Council was in agreement that the log cabin was beyond repair, and expressed disappointment that efforts to restore the structure were not pursued 20 or 30 years ago. As such, the City Council was in agreement that option #3 was the best way to proceed.

It was moved by Councilmember Kraftson and seconded by Councilmember Seeberger to proceed with option #3, first offering the structure to an interested non-profit organization which would retain the building for historic purposes. If no organizations are interested in the structure, the building would be offered up for sale through a sealed bid process. If no offers are received by June 1, 2010, the city would demolish the structure. Motion carried.

4. Employee health insurance: Administrator Berg stated that he had met with all active full-time employees to discuss options for health insurance for 2010. In order to realize an 11% cost savings to the city, the employee's contribution toward their health savings account would increase from \$200.00 to \$350.00 for single coverage and from \$400.00 to \$700.00 for family coverage effective January 1, 2010. Mayor Nowaczek stated that this seemed to be the best option for 2010, but was hopeful that national healthcare reform will help address the ongoing increases in healthcare in the near future.

It was moved by Councilmember Kraftson and seconded by Councilmember Carlson to approve the employee health insurance plan presented by staff for 2010, which increases the employee's contribution toward their health savings account from \$200.00 to \$350.00 for single coverage and from \$400.00 to \$700.00 for family coverage, effective January 1, 2010. Motion carried.

It was moved by Councilmember Johnson and seconded by Councilmember Carlson to schedule a workshop for the insurance subcommittee of the Bayport City Council, which consists of Mayor Nowaczek, Councilmember Johnson, and Councilmember Seeberger, at 5:00 p.m. on Monday, February 1, 2010 at Bayport City Hall to review and discuss options for the employee health insurance plan for 2011. Motion carried.

NEW BUSINESS

1. Consider amendments to the existing ice road easement: Attorney Vivian reviewed a request to vacate the existing ice road easement, which was received by the Waterford Condominium Association, and rededicate the easement to reflect the actual location of the ice road. He explained the discrepancy of the easement and reviewed the actual location of the existing road. As a result of the request, the city has put together an easement agreement for City Council consideration and a resolution setting a public hearing for vacation of the existing easement at the February City Council meeting. Attorney Vivian noted that additional surveying may be required to delineate the actual location of the road, should the existing easement be vacated, as well as to clarify other discrepancies involving Bayport Estates Association. Discussion followed on the width of the easement, traffic and parking concerns, the importance of correcting the easement, and the intended use of the ice road.

Steve Prusha, Bayport Estates Association, stated that residents were concerned with traffic volumes generated by uses other than ice fishing, summer use, and the liability involved with the easement encroaching onto their property. He stated he would like to work with the city to resolve these issues at a future meeting.

Harold Radke, a resident of the Waterford Condominium Association, questioned the definition and intent of the term "ice road" and whether this term was appropriate, considering the intended use and width.

Al Sawczuk, encouraged the City Council to move forward with the rededication of the easement, so Waterford can move forward with approval by their board.

Councilmember Johnson stated he did not feel comfortable acting on the vacation of the current easement before seeing the proposed location of the new easement. Discussion followed on the preferred process for handling the easement agreement.

It was moved by Councilmember Carlson and seconded by Councilmember Kraftson to adopt a resolution setting a public hearing on an easement vacation for the ice road at the March 1, 2010 regular City Council meeting. After further discussion, the City Council agreed that it may be in the best interest for the city to work with Waterford Condominium Association on an easement and vacation agreement, prior to holding a public hearing on the matter. As such, Councilmember Carlson withdrew her motion.

It was moved by Councilmember Johnson and seconded by Councilmember Carlson to direct staff to work with Waterford Condominium Association on an easement and vacation agreement, which would be presented to the City Council at the February 1, 2010 meeting for consideration, and address the concerns raised by the Bayport Estates Association at a future meeting. Motion carried.

2. Consider a resolution establishing a municipal street improvement district: Administrator Berg commented on the purpose and intent of the district, stating that it is a tool which would allow cities to spread the cost of street improvements over a broader area of properties who may also benefit from the improvement, rather than only assessing properties that abut the street.

Councilmember Kraftson commented that he was familiar with the intent of the proposed district and ongoing legislature to support it. He feels that it would benefit the city to support this legislature, as it is a good tool and possible means to fund projects. It would also encourage staff to examine the needs of the city and establish a 5-year plan for street improvements.

Councilmember Kraftson introduced the following resolution, requesting the legislature to consider this topic in the upcoming session, and moved its adoption:

Resolution 10-03

**A RESOLUTION REQUESTING AUTHORITY
TO ESTABLISH A MUNICIPAL STREET IMPROVEMENT DISTRICT**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

Jon Nowaczek – aye	Torry Kraftson – aye
Connie Carlson – aye	Judy Seeberger – aye
Dan Johnson – aye	

3. Consider a proposal from Brimeyer Group-Global Synergy to provide professional consulting services for a staff and City Council joint team building and goal setting session: Administrator Berg explained the intent and purpose of the proposed team building and goal setting session. He stated that he had contacted the League of Minnesota Cities to obtain a list of recommended consultants that could facilitate a team building and goal setting session with staff and the City Council. He stated that city staff met with Brimeyer Group-Global Synergy and that staff was confident this firm could provide the necessary services at a cost not to exceed \$5,000.00. Discussion followed on the value this type of session could bring to the organization, as well as what the primary focus of the session should be.

Administrator Berg stated that the initial assessment of the organization would be conducted in January or February, and the actual work session that was anticipated to take place sometime in March.

It was moved by Councilmember Carlson and seconded by Councilmember Kraftson to enter into an agreement for consulting services with Global Synergy, for a cost not to exceed \$5,000.00, for the purpose of conducting a joint team building and goal setting session with the City Council and city staff. Motion carried.

4. Consider the purchasing of equipment for a Public Works vehicle: Public Works Supervisor Horak reviewed the purpose of the proposed equipment, noting that the specifications for the pedestal crane have been revised, because it has been determined that the original equipment proposed is insufficient for lifting pumps from lift stations. The revised equipment is a ET8K Venturo pedestal crane priced at \$7,840.00, plus tax, making the total proposed equipment purchase price from Stone Brooke Equipment, Inc. to be \$26,988.11.

It was moved by Councilmember Kraftson and seconded by Councilmember Carlson to authorize the purchase of the snowplow package and other related equipment from Stone Brooke Equipment, Inc. for a total price of \$26,988.11. Motion carried.

5. Consider an appointment to the Library Board: Administrator Berg stated that the city received an application on December 4, 2009 from Corey Mohan, who would like to be considered for appointment. After reviewing Mr. Mohan's application at the December 17, 2009 meeting, the Library Board voted to recommend that the City Council appoint him to the position. Administrator Berg stated that it should be noted that the city did receive a second application on December 30, 2010, as the position was advertised as "open until filled." However, since the Library Board has not had a chance to review this application, and has already made their recommendation, staff recommends appointing Corey Mohan for a three year term.

It was moved by Councilmember Johnson and seconded by Councilmember Kraftson to adjourn the meeting at 8:10 p.m. Motion carried.

CITY ADMINISTRATOR STAFF ITEMS AND ANNOUNCEMENTS

1. City Administrator update: Administrator Berg stated that the city has received six applications for the Riverfront Advisory Commission, which will be discussed at the February meeting. Mayor Nowaczek encouraged residents who are interested in serving on the commission to contact City Administrator Berg at City Hall and agreed to extend the application deadline, in hope of receiving additional applications.

ADJOURNMENT

It was moved by Councilmember Carlson and seconded by Councilmember Johnson to adjourn the meeting at 8:10 p.m. Motion carried.

City Administrator/Clerk

REVENUE SUMMARY YTD THRU 01/31/2010

FUND	FUND Descr	2010 Budget	2010 YTD Amt	2010 % of Budget	2010 % of Budget Remain
		\$0.00	\$0.00	0.00%	0.00%
101	GENERAL	\$2,069,741.00	\$16,402.05	0.79%	99.21%
102	STREET RECONSTRUCTION	\$0.00	\$0.00	0.00%	0.00%
103	G O TIF BD FUND 1990 CAP PROJ	\$0.00	\$0.00	0.00%	0.00%
106	TIF ECON DEV DIST 2	\$0.00	\$0.00	0.00%	0.00%
107	TIF REDEVELOPMENT DISTRICT 2-1	\$0.00	\$0.00	0.00%	0.00%
200	FIRE EQUIPMENT REPLACEMENT FUN	\$0.00	\$0.00	0.00%	0.00%
202	DRUG FORFEITURE	\$0.00	\$0.00	0.00%	0.00%
203	PUBLIC WORKS EQUIPMENT REPL	\$0.00	\$0.00	0.00%	0.00%
204	RECREATION CAP EQUIP & MAINT	\$0.00	\$848.34	0.00%	0.00%
205	TAX STABILIZATION FUND	\$0.00	\$0.00	0.00%	0.00%
206	WATER/SEWER IMPROVEMENT FUND	\$0.00	\$5,738.03	0.00%	0.00%
207	PARK IMPROVEMENT FUND	\$0.00	\$1,000.00	0.00%	0.00%
208	PRISON SEWER PROJECT	\$0.00	\$0.00	0.00%	0.00%
209	DEVELOPER REIMBURSED PROJECTS	\$0.00	\$0.00	0.00%	0.00%
210	K-9 UNIT	\$0.00	\$654.34	0.00%	0.00%
211	LIBRARY	\$272,124.65	\$40.98	0.02%	99.98%
303	GO TIF BOND 1990 DEBT SERVICE	\$0.00	\$0.00	0.00%	0.00%
412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	0.00%	0.00%
413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	0.00%	0.00%
414	OFFICE AUTOMATION	\$0.00	\$0.00	0.00%	0.00%
415	MUNICIPAL BLDGS MAINT	\$0.00	\$0.00	0.00%	0.00%
601	WATER	\$307,454.00	\$1,550.86	0.50%	99.50%
602	SEWER	\$680,241.00	\$66,642.22	9.80%	90.20%
800	INVESTMENTS-POOLED	\$0.00	\$0.00	0.00%	0.00%
803	P & Z ESCROWS	\$0.00	\$0.00	0.00%	0.00%
851	NON EXP TRUST	\$0.00	\$0.00	0.00%	0.00%
		\$3,329,560.65	\$92,876.82	2.79%	97.21%

MONTHLY RECEIPTS

Period Name: JANUARY

FUND	Tran Date	Amount	Refer Comments	Account Descr
FUND 101 GENERAL				
101	1/7/2010	\$250.00	16213 2010 LIQ LIC	R 101-00000-32100 BUSINES
101	1/7/2010	\$2,200.00	16214 ALCHOL & GAMBLING - LIQ LIC	R 101-00000-32100 BUSINES
101	1/7/2010	\$2,200.00	16215 LA CONCINITA REST. - LIQ LIC	R 101-00000-32100 BUSINES
101	1/7/2010	\$350.00	16216 LIQ LIC.	R 101-00000-32100 BUSINES
101	1/7/2010	\$400.00	16217 LIQ. LIC	R 101-00000-32100 BUSINES
101	1/7/2010	\$2,300.00	16218 LIQ LIC.	R 101-00000-32100 BUSINES
101	1/7/2010	\$2,300.00	16219 LIQ. LIC.	R 101-00000-32100 BUSINES
101	1/7/2010	\$15.50	16210 MINNESOTA TEAMSTERS - COPIES/ESI	R 101-00000-34105 USER FE
101	1/7/2010	\$25.00	16211 595 LAKESIDE DR. SEARCH	R 101-00000-34105 USER FE
101	1/7/2010	\$25.00	16212 ASSESSMENT SERARCH - GORDY TELL	R 101-00000-34105 USER FE
101	1/7/2010	\$0.88	16200 MCQUILLAN BROS PLBG. & HTG	G 101-20102 S A C CHARGE
101	1/13/2010	\$2,100.00	16237 ROTLAND HOMES - BLG PERMIT	G 101-20102 S A C CHARGE
101	1/7/2010	\$0.95	16201 NORTHLAND FIRE & SECURITY - BLD P	G 101-20104 STATE SURCHA
101	1/7/2010	\$0.50	16220 CHAMPION PLUMB PERMIT - PLB PERM	G 101-20104 STATE SURCHA
101	1/12/2010	\$3.00	16223 JP ENTERPRISES - BLG PERMIT	G 101-20104 STATE SURCHA
101	1/12/2010	\$0.50	16224 UMR GEOTHERMAL- MECH PERMIT	G 101-20104 STATE SURCHA
101	1/12/2010	\$1.47	16228 WS & D PERMIT SERVICES - BLG. PER	G 101-20104 STATE SURCHA
101	1/13/2010	\$131.00	16237 ROTLAND HOMES - BLG PERMIT	G 101-20104 STATE SURCHA
101	1/21/2010	\$0.50	16244 SYLVANDER HEATING - MECH PERMIT	G 101-20104 STATE SURCHA
101	1/7/2010	\$1.10	16205 LOCAL GOVERNMENT CONSULTANTS,	G 101-27107 DELTA DENTAL
101	1/21/2010	\$38.20	16250 LOCAL GOVERNMENT CONSULTANTS -	G 101-27107 DELTA DENTAL
101	1/7/2010	\$48.58	16202 HEALTH INS.	G 101-27109 MEDICA
101	1/7/2010	\$93.16	16205 LOCAL GOVERNMENT CONSULTANTS,	G 101-27109 MEDICA
101	1/21/2010	\$509.65	16250 LOCAL GOVERNMENT CONSULTANTS -	G 101-27109 MEDICA
101	1/21/2010	\$91.65	16252 HEALTH INS. FEB 2010	G 101-27109 MEDICA
101	1/7/2010	\$16.71	16204 JAN. HEALTH SAVING ACCT.	G 101-27122 H S A
101	1/21/2010	\$208.34	16251 FEB 2010 HEALTH SAVINGS ACCT.	G 101-27122 H S A
101	1/12/2010	\$50.00	16223 JP ENTERPRISES - BLG PERMIT	R 101-41910-32100 BUSINES
101	1/12/2010	\$30.00	16227 SYLVANDER HEATING - MECH LIC.	R 101-41910-32100 BUSINES
101	1/12/2010	\$30.00	16231 WENZEL HEATING & AIR CONDITIONIN	R 101-41910-32100 BUSINES
101	1/12/2010	\$30.00	16232 HARVEY'S SELECT HVAC LLC-2010 BUS	R 101-41910-32100 BUSINES
101	1/12/2010	\$30.00	16233 HARIS COMPANIES - 2010 BUSINESS LI	R 101-41910-32100 BUSINES
101	1/12/2010	\$50.00	16236 RESTORATION PROFESSIONAL - 2010	R 101-41910-32100 BUSINES
101	1/21/2010	\$30.00	16253 BROCHMAN BLACKTOPPING CO. - 2010	R 101-41910-32100 BUSINES
101	1/7/2010	\$70.50	16201 NORTHLAND FIRE & SECURITY - BLD P	R 101-41910-32210 BUILDING
101	1/7/2010	\$45.82	16201 NORTHLAND FIRE & SECURITY - BLD P	R 101-41910-32210 BUILDING
101	1/12/2010	\$132.75	16223 JP ENTERPRISES - BLG PERMIT	R 101-41910-32210 BUILDING
101	1/12/2010	\$86.29	16223 JP ENTERPRISES - BLG PERMIT	R 101-41910-32210 BUILDING
101	1/12/2010	\$88.50	16228 WS & D PERMIT SERVICES - BLG. PER	R 101-41910-32210 BUILDING
101	1/13/2010	\$1,318.69	16237 ROTLAND HOMES - BLG PERMIT	R 101-41910-32210 BUILDING
101	1/13/2010	\$2,028.75	16237 ROTLAND HOMES - BLG PERMIT	R 101-41910-32210 BUILDING
101	1/7/2010	\$1,750.00	16200 MCQUILLAN BROS PLBG. & HTG	R 101-41910-32220 PLUMBIN
101	1/7/2010	\$75.00	16220 CHAMPION PLUMB PERMIT - PLB PERM	R 101-41910-32220 PLUMBIN
101	1/12/2010	\$75.00	16224 UMR GEOTHERMAL- MECH PERMIT	R 101-41910-32230 MECHANI
101	1/21/2010	\$75.00	16244 SYLVANDER HEATING - MECH PERMIT	R 101-41910-32230 MECHANI
101	1/13/2010	\$30.00	16238 LAURA EASTMAN - CELL PHONE REINB	E 101-42100-321 COMMUNIC
101	1/7/2010	\$20.00	16195 MIKE SEEBERGER - 2 PET LIC.	R 101-42100-32240 ANIMAL F
101	1/7/2010	\$10.00	16196 GLENN MARTON - PET LIC.	R 101-42100-32240 ANIMAL F
101	1/7/2010	\$10.00	16197 TIM DIXSON - PET LIC.	R 101-42100-32240 ANIMAL F
101	1/7/2010	\$20.00	16198 PAUL LEE - PET LICENSE	R 101-42100-32240 ANIMAL F
101	1/7/2010	\$10.00	16199 CYNTHIA UTECHT - PET LIC	R 101-42100-32240 ANIMAL F
101	1/7/2010	\$20.00	16203 KIM FREDERICK - 2 PET LICENSE	R 101-42100-32240 ANIMAL F
101	1/7/2010	\$10.00	16206 BENSON - PET LIC.	R 101-42100-32240 ANIMAL F
101	1/7/2010	\$10.00	16207 JEFF NOVAK - DOG LIC.	R 101-42100-32240 ANIMAL F
101	1/7/2010	\$10.00	16208 JIM DOWNING - DOG LIC	R 101-42100-32240 ANIMAL F
101	1/7/2010	\$10.00	16209 DARRYL GERMAIN - PET LIC.	R 101-42100-32240 ANIMAL F
101	1/7/2010	\$10.00	16221 BRENT HOGBERG - PET LIC	R 101-42100-32240 ANIMAL F
101	1/12/2010	\$10.00	16222 KEVIN MCCARTHY - PET LIC	R 101-42100-32240 ANIMAL F
101	1/12/2010	\$10.00	16225 KELLIE HOVE - 1 PET LIC	R 101-42100-32240 ANIMAL F
101	1/12/2010	\$10.00	16226 SEVERSON - 1 PET LIC	R 101-42100-32240 ANIMAL F

MONTHLY RECEIPTS

Period Name: JANUARY

FUND	Tran Date	Amount	Refer Comments	Account Descr
101	1/21/2010	\$20.00	16240 ERIN CROWDER - PET LIC.	R 101-42100-32240 ANIMAL F
101	1/21/2010	\$10.00	16241 MARY GILLSTROM - 2010 PET LIC.	R 101-42100-32240 ANIMAL F
101	1/21/2010	\$30.00	16242 SCOTT MADSEN - 2 PET LIC.	R 101-42100-32240 ANIMAL F
101	1/21/2010	\$30.00	16243 SARAH ANDERSON - PET LIC.	R 101-42100-32240 ANIMAL F
101	1/13/2010	\$4.00	16239 PROGRESSIVE PREFERRED INS - POLIC	R 101-42100-34201 POLICE A
101	1/21/2010	\$1.25	16249 JOHN GEARIN - POLICE REPORT	R 101-42100-34201 POLICE A
101	1/21/2010	\$25.00	16245 FUTRELL FIRE CONSLT & DESIGN - FIR	R 101-42200-34105 USER FE
101	1/21/2010	\$25.00	16246 LEXISNEIS - FIRE REPORT REQUEST	R 101-42200-34105 USER FE
101	1/21/2010	\$25.00	16247 STEVE NORDQUIST - FIRE REPORT	R 101-42200-34105 USER FE
FUND 101 GENERA		\$19,678.24		
FUND 203 PUBLIC WORKS EQUIPMENT REPL				
203	1/21/2010	\$11,866.32	16248 REIM PSIC GRANT - RADIOS	E 203-41900-530 CAPITAL O
FUND 204 RECREATION CAP EQUIP & MAINT				
204	1/12/2010	\$299.47	16234 NOVEMBER 09 LAWFUL GAMBLING	R 204-00000-32204 GAMBLIN
204	1/12/2010	\$548.87	16235 DEC. 09 LAWFUL GAMBLING	R 204-00000-32204 GAMBLIN
FUND 204 RECREA		\$848.34		
FUND 206 WATER/SEWER IMPROVEMENT FUND				
206	1/13/2010	\$5,645.87	0 UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	1/14/2010	\$82.95	0 UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	1/11/2010	\$433.66	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	1/11/2010	\$1,113.90	0 UB Receipt Serv 28 TRUNK W/IND	G 206-12103 A/R GEN BILLIN
206	1/11/2010	\$28.31	0 UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	1/11/2010	\$277.78	0 UB Receipt Serv 38 TRUNK S/IND	G 206-12103 A/R GEN BILLIN
206	1/11/2010	\$23.64	0 UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	1/7/2010	\$515.28	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	1/11/2010	\$376.17	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	1/11/2010	\$62.40	0 UB Receipt Serv 21 TRUNK/W COMB	G 206-12103 A/R GEN BILLIN
206	1/7/2010	\$71.85	0 UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	1/7/2010	\$7.12	0 UB Receipt Serv 41 TRUNK SEWER 1ST	G 206-12103 A/R GEN BILLIN
206	1/7/2010	\$627.32	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	1/7/2010	\$16.80	0 UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	1/7/2010	\$13.87	0 UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	1/7/2010	\$13.80	0 UB Receipt Serv 21 TRUNK/W COMB	G 206-12103 A/R GEN BILLIN
206	1/7/2010	\$621.74	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	1/7/2010	\$7.20	0 UB Receipt Surc 3 TRUNK WATER	G 206-12103 A/R GEN BILLIN
206	1/7/2010	\$71.10	0 UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	1/7/2010	\$85.16	0 UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	1/11/2010	\$69.33	0 UB Receipt Serv 31 TRUNK/S COMB	G 206-12103 A/R GEN BILLIN
206	1/11/2010	\$5.40	0 UB Receipt Surc 3 TRUNK WATER	G 206-12103 A/R GEN BILLIN
206	1/7/2010	\$532.69	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	1/14/2010	\$210.04	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	1/20/2010	\$2.31	0 UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	1/20/2010	\$290.77	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	1/20/2010	\$3.30	0 UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	1/20/2010	\$320.52	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	1/14/2010	\$170.05	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	1/21/2010	\$131.47	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	1/21/2010	\$194.40	0 UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	1/21/2010	\$104.41	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	1/21/2010	\$17.02	0 UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	1/11/2010	\$6.12	0 UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	1/13/2010	\$1.80	0 UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	1/6/2010	\$2.70	0 UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	1/6/2010	\$2.85	0 UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	1/13/2010	\$1.86	0 UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S

BAYPORT, MN

01/27/10 10:26 AM

Page 3

MONTHLY RECEIPTS

Period Name: JANUARY

FUND	Tran Date	Amount	Refer Comments	Account Descr
FUND 206 WATER/				
		\$12,162.96		
FUND 207 PARK IMPROVEMENT FUND				
207	1/13/2010	\$1,000.00	16237 ROTLAND HOMES - BLG PERMIT	R 207-00000-34780 PARK FE
FUND 210 K-9 UNIT				
210	1/12/2010	\$654.34	16230 REINBURSTMENT OF OVERPMT ON K-9	R 210-42103-36231 DONATIO
FUND 211 LIBRARY				
211	1/21/2010	\$130.00	16255 AMERICAN LIBRARY ASSOC. - DUPLICA	E 211-45500-322 POSTAGE
211	1/21/2010	\$40.98	16254 LIBRARY - SERVICE CHARGES	R 211-45500-34760 LIBRARY
FUND 211 LIBRARY				
		\$170.98		
FUND 601 WATER				
601	1/21/2010	\$26.59	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	1/7/2010	\$182.97	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	1/21/2010	\$1,164.09	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	1/21/2010	\$50.75	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	1/20/2010	\$17.50	0 UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	1/7/2010	\$5.11	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	1/14/2010	\$51.09	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	1/20/2010	\$87.83	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	1/20/2010	\$2,713.53	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	1/7/2010	\$5,181.16	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	1/20/2010	\$3.19	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	1/7/2010	\$162.12	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	1/7/2010	\$640.00	0 UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	1/7/2010	\$55.00	0 UB Receipt Serv 6 WATER METER2	G 601-14601 WATER BILLING
601	1/7/2010	\$23.85	0 UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	1/11/2010	\$127.14	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	1/7/2010	\$7.18	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	1/21/2010	\$17.49	0 UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	1/14/2010	\$1,750.32	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	1/11/2010	\$45.00	0 UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	1/11/2010	\$15.90	0 UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	1/11/2010	\$0.06	0 UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	1/11/2010	\$196.96	0 UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	1/11/2010	\$366.00	0 UB Receipt Serv 4 COMM W/COMB	G 601-14601 WATER BILLING
601	1/14/2010	\$5.08	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	1/20/2010	\$1.59	0 UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	1/7/2010	\$5,224.41	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	1/7/2010	\$85.00	0 UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	1/11/2010	\$5.36	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	1/21/2010	\$1,633.62	0 UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	1/11/2010	\$3,675.95	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	1/11/2010	\$9,390.00	0 UB Receipt Serv 3 INDUSTRIAL	G 601-14601 WATER BILLING
601	1/21/2010	\$24.35	0 UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	1/7/2010	\$9.54	0 UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	1/7/2010	\$140.00	0 UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	1/11/2010	\$0.29	0 UB Receipt Surc 21 SALES TAX	G 601-14605 SALES TAX REC
601	1/11/2010	\$697.87	0 UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	1/20/2010	\$1.43	0 UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	1/7/2010	\$10.70	0 UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	1/7/2010	\$52.39	0 UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	1/21/2010	\$128.75	0 UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	1/13/2010	\$1,000.00	16237 ROTLAND HOMES - BLG PERMIT	R 601-46120-34601 WATER H
601	1/13/2010	\$200.00	16237 ROTLAND HOMES - BLG PERMIT	R 601-46120-34602 WATER M

MONTHLY RECEIPTS

Period Name: JANUARY

FUND	Tran Date	Amount	Refer Comments	Account Descr
601	1/13/2010	\$50.00	16237 ROTLAND HOMES - BLG PERMIT	R 601-46120-34603 WATER H
601	1/13/2010	\$50.00	16237 ROTLAND HOMES - BLG PERMIT	R 601-46120-34603 WATER H
601	1/7/2010	\$45.61	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	1/6/2010	\$22.50	0 UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	1/7/2010	\$47.34	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	1/7/2010	\$86.46	0 UB UR Receipt Group 02 XCEL	R 601-46120-37110 WATER R
601	1/11/2010	\$6.61	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	1/20/2010	\$26.73	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	1/13/2010	\$15.00	0 UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	1/6/2010	\$0.22	0 UB AR Surc 19 STATE SER CH	R 601-46120-37120 STATE S
601	1/13/2010	\$0.39	0 UB AR Surc 19 STATE SER CH	R 601-46120-37120 STATE S
FUND 601 WATER		\$35,528.02		
FUND 602 SEWER				
602	1/11/2010	\$3,194.91	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	1/11/2010	\$5.36	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	1/11/2010	\$2,318.90	0 UB Receipt Serv 23 INDUSTRI SEW	G 602-14602 SEWER BILLIN
602	1/11/2010	\$425.40	0 UB Receipt Serv 24 SEWER COMMER	G 602-14602 SEWER BILLIN
602	1/14/2010	\$1,417.16	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	1/7/2010	\$4,439.15	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	1/21/2010	\$46.13	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	1/21/2010	\$58.09	0 UB Receipt Serv 14 SEWER METER	G 602-14602 SEWER BILLIN
602	1/21/2010	\$133.17	0 UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	1/21/2010	\$4.78	0 UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	1/11/2010	\$236.99	0 UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	1/11/2010	\$0.06	0 UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	1/21/2010	\$879.68	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	1/20/2010	\$3.19	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	1/7/2010	\$589.20	0 UB Receipt Serv 13 NSP SEWER	G 602-14602 SEWER BILLIN
602	1/7/2010	\$5.11	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	1/7/2010	\$4,307.58	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	1/7/2010	\$48.50	0 UB Receipt Serv 20 SEWER ONLY	G 602-14602 SEWER BILLIN
602	1/7/2010	\$591.20	0 UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	1/7/2010	\$100.60	0 UB Receipt Serv 29 INSTIT SEWER	G 602-14602 SEWER BILLIN
602	1/20/2010	\$20.50	0 UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	1/7/2010	\$59.60	0 UB Receipt Serv 15 1ST SEWER	G 602-14602 SEWER BILLIN
602	1/20/2010	\$2,460.52	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	1/14/2010	\$5.08	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	1/7/2010	\$116.10	0 UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	1/7/2010	\$7.18	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	1/11/2010	\$51.00	0 UB Receipt Serv 29 INSTIT SEWER	G 602-14602 SEWER BILLIN
602	1/13/2010	\$750.00	16237 ROTLAND HOMES - BLG PERMIT	R 602-46200-34651 SEWER H
602	1/13/2010	\$50.00	16237 ROTLAND HOMES - BLG PERMIT	R 602-46200-34652 SEWER I
602	1/6/2010	\$23.75	0 UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	1/13/2010	\$15.50	0 UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	1/14/2010	\$18,062.84	0 UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	1/14/2010	\$691.23	0 UB AR Serv 13 NSP SEWER	R 602-46200-37230 NSP COL
602	1/13/2010	\$47,048.90	0 UB AR Serv 17 PLANT	R 602-46200-37240 ANDERS
FUND 602 SEWER		\$88,167.36		
		\$170,076.56		

EXPENSE SUMMARY YTD THRU 01/31/2010

1ST Month = 8.34

DEPT	DEPT Descr	2010 Budget	2010 YTD Amt	Balance	2010 % of Budget Remain
FUND 101 GENERAL					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41100	ELECTIONS	\$5,040.00	\$0.00	\$5,040.00	100.00%
41200	MAYOR & COUNCIL	\$140,895.00	\$16,911.72	\$123,983.28	88.00%
41240	RECYCLING	\$7,280.00	\$0.00	\$7,280.00	100.00%
41400	ADMINISTRATION	\$144,198.00	\$810.63	\$143,387.37	99.44%
41903	DEBT SERVICE	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$206,147.00	\$904.41	\$205,242.59	99.56%
41940	MUNICIPAL BUILDINGS	\$33,318.00	\$2,720.83	\$30,597.17	91.83%
42100	POLICE	\$648,897.00	\$3,082.75	\$645,814.25	99.52%
42200	FIRE PROTECTION	\$385,867.00	\$32,154.82	\$353,712.18	91.67%
43100	STREET MAINT	\$290,353.00	\$2,106.76	\$288,246.24	99.27%
43160	STREET LIGHTING	\$21,821.00	\$0.00	\$21,821.00	100.00%
43200	PARKS	\$87,683.00	\$294.87	\$87,388.13	99.66%
43300	CEMETERY	\$10,027.00	\$450.00	\$9,577.00	95.51%
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL		\$1,981,526.00	\$59,436.79	\$1,922,089.21	97.00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMENTS	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
41913	EMERALD FALLS	\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PR		\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT					
42103	K - 9 UNIT	\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT		\$0.00	\$0.00	\$0.00	0.00%
FUND 211 LIBRARY					
45500	LIBRARY	\$272,124.65	\$700.03	\$271,424.62	99.74%
FUND 211 LIBRARY		\$272,124.65	\$700.03	\$271,424.62	99.74%
FUND 413 POLICE EQUIPMENT FUND					
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND		\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER					
46110	WATER-PUMPHOUSE	\$45,200.00	\$3,980.00	\$41,220.00	91.19%
46120	WATER	\$395,860.00	\$954.95	\$394,905.05	99.76%
FUND 601 WATER		\$441,060.00	\$4,934.95	\$436,125.05	98.88%
FUND 602 SEWER					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$340,025.00	\$456.67	\$339,568.33	99.87%
46990	SEWER - NON-OPERATING	\$315,072.00	\$0.00	\$315,072.00	100.00%
FUND 602 SEWER		\$655,097.00	\$456.67	\$654,640.33	99.93%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
FUND 800 INVESTMENTS-POOLED		\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
80001	ANDERSEN ESCROW	\$0.00	\$0.00	\$0.00	0.00%

EXPENSE SUMMARY YTD THRU 01/31/2010

1ST Month = 8.34

DEPT	DEPT Descr	2010 Budget	2010 YTD Amt	Balance	2010 % of Budget Remain
80003	BAYTOWN ANNEXATION	\$0.00	\$0.00	\$0.00	0.00%
80006	OSTERTAG VARIANCE	\$0.00	\$0.00	\$0.00	0.00%
80008	CHARLES LUTZ STREET VACA	\$0.00	\$0.00	\$0.00	0.00%
80010	JERRY PETERSON ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80011	CAPTAINS CORNER	\$0.00	\$0.00	\$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP.	\$0.00	\$0.00	\$0.00	0.00%
80013	BAYPORT MARINA	\$0.00	\$0.00	\$0.00	0.00%
80014	GROUP 41 (MIKE SCHALON	\$0.00	\$0.00	\$0.00	0.00%
80015	GARY SWAGER	\$0.00	\$0.00	\$0.00	0.00%
80016	Pete Miller - Feasi Study	\$0.00	\$0.00	\$0.00	0.00%
80017	AMERICAN LEGION POST 491	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTL	\$0.00	\$0.00	\$0.00	0.00%
80019	JG HAUSE CONSTRUCTION	\$0.00	\$1,780.39	-\$1,780.39	0.00%
80020	HYNNEK CUP APPLICATION	\$0.00	\$0.00	\$0.00	0.00%
80021	GORDON TELLINGHUISEN	\$0.00	\$0.00	\$0.00	0.00%
80022	DUANCE JOHNSON	\$0.00	\$0.00	\$0.00	0.00%
80023	MI-TECH SERVICES, INC.	\$0.00	\$0.00	\$0.00	0.00%
80024	RICK PARENT	\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS		\$0.00	\$1,780.39	-\$1,780.39	0.00%
FUND 999 ACCRUED INT PAYABLE					
41000	DEPRECIATION EXP - GEN GO	\$0.00	\$0.00	\$0.00	0.00%
42000	PUBLIC SAFE CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	0.00%
43000	DEPRECIATION EXP - PUBLIC	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
44000	DEPRECIATION EXP - LIBRARY	\$0.00	\$0.00	\$0.00	0.00%
45000	DEPRECIATION EXP - PARKS	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
FUND 999 ACCRUED INT PAYABLE		\$0.00	\$0.00	\$0.00	0.00%
		\$3,349,807.65	\$67,308.83	\$3,282,498.82	97.99%

MONTHLY EXPENSES

Period Name: JANUARY

FUND Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
FUND 101 GENERAL						
DEPT 41200 MAYOR & COUNCIL						
101	1/5/2010	\$1,312.85	E	41200	101 Labor Distribution	WAGES AND SAL
101	1/5/2010	\$81.40	E	41200	122 Labor Distribution	CONT TO RET., S
101	1/5/2010	\$19.03	E	41200	170 Labor Distribution	MEDICARE
101 S E H	1/21/2010	\$78.50	E	41200	301 COUNCIL MTG	PROF SER-ENGIN
101 S E H	1/21/2010	\$615.37	E	41200	301 STAFF MTGS	PROF SER-ENGIN
101 S E H	1/21/2010	\$269.73	E	41200	301 TOM JACKSON DRIVEWAY	PROF SER-ENGIN
101 ABDO EICK & MEYERS LLP	1/27/2010	\$3,000.00	E	41200	303 2010 AUDITING STANDARDS	PROF SER-AUDIT
101 US INTERNET	1/14/2010	\$50.60	E	41200	416 MTLY SECURENCE	REPAIR/MAINT O
101 METRO CITIES	1/20/2010	\$1,421.00	E	41200	433 2010 METRO CITIES MEMBERS	DUES & MEMBER
101 MIDDLE ST CROIX WATERS	1/6/2010	\$6,213.24	E	41200	433 2010 1/2 half mscwmo	DUES & MEMBER
101 YOUTH SERVICE BUREAU	1/26/2010	\$1,350.00	E	41200	444 2010 CONTRIBUTION PROGRA	COMMUNITY PRO
101 COMMUNITY VOLUNTEER S	1/26/2010	\$1,500.00	E	41200	444 2010 SUPPORT PROGRAM	COMMUNITY PRO
101 ANDERSEN ELEMENTARY	1/26/2010	\$1,000.00	E	41200	444 2010 CONTRIBUTION UPGRADE	COMMUNITY PRO
DEPT 41200 MAYOR & COUNCIL		\$16,911.72				
DEPT 41400 ADMINISTRATION						
101 POSTMASTER	1/21/2010	\$55.50	E	41400	322 PERMIT RENEWAL	POSTAGE
101 BANYON DATA SYSTEMS	1/6/2010	\$254.89	E	41400	416 DIRECT DEPOSIT PAYROLL	REPAIR/MAINT O
101 TR COMPUTER SALES LLC	1/21/2010	\$99.39	E	41400	416	REPAIR/MAINT O
101 TR COMPUTER SALES LLC	1/21/2010	\$288.00	E	41400	416	REPAIR/MAINT O
101 NEOPOST	1/14/2010	\$67.85	E	41400	416	REPAIR/MAINT O
101 MAMA	1/20/2010	\$45.00	E	41400	433 MEMBERSHIP DUES - 1-1-2010/	DUES & MEMBER
DEPT 41400 ADMINISTRATION		\$810.63				
DEPT 41910 PLANNING & ZONING						
101 S E H	1/21/2010	\$166.39	E	41910	301 CERTIFICATE OF SURVEY	PROF SER-ENGIN
101 POSTMASTER	1/21/2010	\$46.25	E	41910	322 PERMIT RENEWAL	POSTAGE
101 TR COMPUTER SALES LLC	1/21/2010	\$82.82	E	41910	416 SONICWALL TZ	REPAIR/MAINT O
101 TR COMPUTER SALES LLC	1/21/2010	\$240.00	E	41910	416 COMPUTER CONSULTING	REPAIR/MAINT O
101 BANYON DATA SYSTEMS	1/6/2010	\$212.41	E	41910	416 DIRECT DEPOSIT PAYROLL	REPAIR/MAINT O
101 NEOPOST	1/14/2010	\$56.54	E	41910	416 LEASE JAN 10-APR 10	REPAIR/MAINT O
101 AMBO	1/6/2010	\$100.00	E	41910	433 MEMBERSHIP RENEWAL	DUES & MEMBER
DEPT 41910 PLANNING & ZONING		\$904.41				
DEPT 41940 MUNICIPAL BUILDINGS						
101 COMCAST	1/27/2010	\$34.95	E	41940	321 HIGH SPEED INTERNET - AMIN	COMMUNICATION
101 SERVICEMASTER	1/14/2010	\$432.00	E	41940	420 JAN 2010 CLEANING SERVICE	R & M BLDGS, ST
101 OVERHEAD DOOR COMPAN	1/27/2010	\$2,133.88	E	41940	420 REPLACE SPRINGS	R & M BLDGS, ST
101 ELECTRO WATCHMAN, INC	1/27/2010	\$120.00	E	41940	420 09 COMPLETED INSPECTION	R & M BLDGS, ST
DEPT 41940 MUNICIPAL BUILDINGS		\$2,720.83				
DEPT 42100 POLICE						
101 CITY OF WOODBURY	1/27/2010	\$1,538.31	E	42100	107 SPECIAL RESPONSE TEAM - WI	TACTICAL TEAM
101 KEEPRS, INC	1/14/2010	\$62.98	E	42100	207	UNIFORMS - CHIE
101 STREICHERS	1/6/2010	\$112.75	E	42100	209 uniforms for officer#505	UNIFORMS - WILL
101 STILLWATER TOWING INC	1/6/2010	\$300.00	E	42100	220 storage for jan-march	OPERATING SUP
101 POSTMASTER	1/21/2010	\$46.25	E	42100	322 PERMIT RENEWAL	POSTAGE
101 DVS RENEWAL	1/27/2010	\$41.25	E	42100	412 93 FORD - POLICE DEPT.	REP & MAINT VE
101 KEEPRS, INC	1/25/2010	\$224.44	E	42100	412 INSTALLATION - POLICE DEPT.	REP & MAINT VE
101 TR COMPUTER SALES LLC	1/21/2010	\$240.00	E	42100	416 COMPUTER CONSULTING	REPAIR/MAINT O
101 BANYON DATA SYSTEMS	1/6/2010	\$212.41	E	42100	416 DIRECT DEPOSIT PAYROLL	REPAIR/MAINT O
101 TR COMPUTER SALES LLC	1/21/2010	\$82.82	E	42100	416 SONICWALL TZ	REPAIR/MAINT O
101 NEOPOST	1/14/2010	\$56.54	E	42100	416 LEASE JAN 10-APR 10	REPAIR/MAINT O
101 MCPA	1/6/2010	\$45.00	E	42100	433 2010 membership dues	DUES & MEMBER
101 A PARKERS GARAGE DOOR	1/25/2010	\$150.00	E	42100	439 POLICE SERVICE DOORS	TRANSFER OUT/
DEPT 42100 POLICE		\$3,112.75				

MONTHLY EXPENSES

Period Name: JANUARY

FUND Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
DEPT 42200 FIRE PROTECTION						
101	1/5/2010	\$688.00	E	42200	101 Labor Distribution	WAGES AND SAL
101	1/5/2010	\$583.33	E	42200	101 Labor Distribution	WAGES AND SAL
101	1/5/2010	\$22,475.00	E	42200	105 Labor Distribution	FIRE RUNS,DRILL
101	1/5/2010	\$1,163.94	E	42200	122 Labor Distribution	CONT TO RET., S
101	1/5/2010	\$15.50	E	42200	122 Labor Distribution	CONT TO RET., S
101 MINNESOTA UC FUND/DEPT	1/20/2010	\$2,026.00	E	42200	140 4TH QTR. UNEMPLOYMENT BE	UNEMPLOYMENT
101	1/5/2010	\$335.87	E	42200	170 Labor Distribution	MEDICARE
101	1/5/2010	\$8.46	E	42200	170 Labor Distribution	MEDICARE
101 MUNICIPAL EMERGENCY SE	1/21/2010	\$34.00	E	42200	202 SUPPLIES - FIRE DEPT.	UNIFORMS - MISC
101 POSTMASTER	1/21/2010	\$185.00	E	42200	220 RENEWAL - PERMIT FIRE DEPT	OPERATING SUP
101 NEXTEL COMMUNICATIONS	1/21/2010	\$184.15	E	42200	321 PHONES - FIRE DEPT.	COMMUNICATION
101 LINE-X OF HUDSON	1/20/2010	\$544.00	E	42200	412 LINE X SPRAY IN SHORT BOX -	REP & MAINT VE
101 MENARDS-STILLWATER	1/20/2010	\$13.87	E	42200	419 FIBERGLASS - FIRE DEPT.	REPAIR & MAINT
101 T. R. F. SUPPLY	1/20/2010	\$114.35	E	42200	420 SUPPLIES - FIRE DEPT.	R & M BLDGS, ST
101 MENARDS-STILLWATER	1/21/2010	\$72.01	E	42200	420 MATERIALS - FIRE DEPT.	R & M BLDGS, ST
101 MINNESOTA STATE FIRE DE	1/6/2010	\$288.00	E	42200	433 2010 membership dues	DUES & MEMBER
101 ANCOM COMMUNICATIONS I	1/20/2010	\$3,423.34	E	42200	530 PAGERS - FIRE DEPT.	CAPITAL OUTLAY
DEPT 42200 FIRE PROTECTION						\$32,154.82
DEPT 43100 STREET MAINT						
101 AGGREGATE INDUSTRIES	1/27/2010	\$65.75	E	43100	225 ROAD SAND	SALT & SAND PU
101 AGGREGATE INDUSTRIES	1/21/2010	\$65.89	E	43100	225 ROAD SAND	SALT & SAND PU
101 THE TESSMAN COMPANY	1/21/2010	\$478.27	E	43100	225 ICE MELT	SALT & SAND PU
101 POSTMASTER	1/21/2010	\$9.25	E	43100	322 PERMIT RENEWAL	POSTAGE
101 DVS RENEWAL	1/20/2010	\$14.50	E	43100	412 93 FORD 904341	REP & MAINT VE
101 CARQUEST AUTO PARTS	1/21/2010	\$10.37	E	43100	412 THERMOSTAT	REP & MAINT VE
101 CARQUEST AUTO PARTS	1/21/2010	\$5.55	E	43100	412 VEHICILE REPAIR	REP & MAINT VE
101 CARQUEST AUTO PARTS	1/21/2010	\$16.97	E	43100	412 DIATOMACEOUS	REP & MAINT VE
101 NAPA AUTO PARTS ACCT #1	1/21/2010	\$8.99	E	43100	412 VEHICILE REPAIR	REP & MAINT VE
101 DVS RENEWAL	1/20/2010	\$14.50	E	43100	412 66 INTL 145091	REP & MAINT VE
101 CARQUEST AUTO PARTS	1/21/2010	\$10.24	E	43100	412 PLOW	REP & MAINT VE
101 DVS RENEWAL	1/20/2010	\$14.50	E	43100	412 92 FORD 160837	REP & MAINT VE
101 DVS RENEWAL	1/20/2010	\$14.50	E	43100	412 90 FORD 152976	REP & MAINT VE
101 DVS RENEWAL	1/20/2010	\$14.50	E	43100	412 07 STRG 927329	REP & MAINT VE
101 DVS RENEWAL	1/20/2010	\$14.50	E	43100	412 95 FORD 168099	REP & MAINT VE
101 H&L MESABI	1/27/2010	\$816.09	E	43100	412	REP & MAINT VE
101 H&L MESABI	1/27/2010	\$265.29	E	43100	412 SNOW PLOW CUTTING EDGE	REP & MAINT VE
101 NORTHERN SAFETY TECHN	1/27/2010	\$134.26	E	43100	412 STROBE LIGHT PARTS	REP & MAINT VE
101 DVS RENEWAL	1/20/2010	\$14.50	E	43100	412 94 FORD 919624	REP & MAINT VE
101 BANYON DATA SYSTEMS	1/6/2010	\$42.48	E	43100	416 DIRECT DEPOSIT PAYROLL	REPAIR/MAINT O
101 TR COMPUTER SALES LLC	1/21/2010	\$16.56	E	43100	416 SONICWALL TZ	REPAIR/MAINT O
101 TR COMPUTER SALES LLC	1/21/2010	\$48.00	E	43100	416 COMPUTER CONSULTING	REPAIR/MAINT O
101 NEOPOST	1/14/2010	\$11.30	E	43100	416 LEASE JAN 10-APR 10	REPAIR/MAINT O
DEPT 43100 STREET MAINT						\$2,106.76
DEPT 43200 PARKS						
101 VERN THOMPSON	1/6/2010	\$83.21	E	43200	204 UNIFORMS ALLOWANCE	UNIFORMS - VER
101 POSTMASTER	1/21/2010	\$9.25	E	43200	322 PERMIT RENEWAL	POSTAGE
101 TR COMPUTER SALES LLC	1/21/2010	\$48.00	E	43200	416 COMPUTER CONSULTING	REPAIR/MAINT O
101 NEOPOST	1/14/2010	\$11.30	E	43200	416 LEASE JAN 10-APR 10	REPAIR/MAINT O
101 BANYON DATA SYSTEMS	1/6/2010	\$42.48	E	43200	416 DIRECT DEPOSIT PAYROLL	REPAIR/MAINT O
101 TR COMPUTER SALES LLC	1/21/2010	\$16.56	E	43200	416 SONICWALL TZ	REPAIR/MAINT O
101 AIR FRESH PORTABLE TOIL	1/6/2010	\$84.07	E	43200	425 Jan monthly rental	SATILLITIES
DEPT 43200 PARKS						\$294.87
DEPT 43300 CEMETERY						
101 LANDSCAPES BY MARK	1/21/2010	\$450.00	E	43300	310 GRAVE OPENING	GRAVE OPENING

MONTHLY EXPENSES

Period Name: JANUARY

FUND Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
FUND 101 GENERAL		\$59,466.79				
FUND 200 FIRE EQUIPMENT REPLACEMENT FUN DEPT 42200 FIRE PROTECTION						
200 EMERGENCY AUTOMOTIVE	1/20/2010	\$6,404.29	E	42200	419 PRECO MODEL 250 BACKUP AL	REPAIR & MAINT
FUND 207 PARK IMPROVEMENT FUND DEPT 44100 PROJECT						
207 SANDERS WACKER BERGLY	1/20/2010	\$716.27	E	44100	306 BARKER'S ALPS	PROF SER-OTHE
FUND 211 LIBRARY DEPT 45500 LIBRARY						
211 H.W.WILSON COMPANY	1/25/2010	\$276.00	E	45500	217 BOOK - LIBRARY	MATERIALS & PR
211 MINITEX	1/25/2010	\$110.00	E	45500	220 OPERATING SUPPLIES - LIBRA	OPERATING SUP
211 INNOVATIVE OFFICE SOLUTI	1/25/2010	\$111.93	E	45500	220 MATERIALS - LIBRARY	OPERATING SUP
211 DEMCO	1/25/2010	\$156.54	E	45500	220 OPERATION SUPPLIES - LIBRA	OPERATING SUP
211 GENERAL BOOK COVERS	1/25/2010	\$130.16	E	45500	220 OPERATIONS SUPPLIES - LIBR	OPERATING SUP
211 COMCAST	1/27/2010	\$5.00	E	45500	321 HIGHSPEED INTERNET	COMMUNICATION
211 TOSHIBA BUSINESS SOLUTI	1/25/2010	\$32.15	E	45500	416 BAND - LIBRARY	REPAIR/MAINT O
211 ECOWATER	1/25/2010	\$8.25	E	45500	420 JAN-MTLY RENT COOLER - LIB	R & M BLDGS, ST
DEPT 45500 LIBRARY		\$830.03				
FUND 211 LIBRARY		\$830.03				
FUND 601 WATER DEPT 46110 WATER-PUMPHOUSE						
601 SOUTH ST PAUL STEEL SUP	1/27/2010	\$57.72	E	46110	419 MEZZANINE - BOOSTER STATI	REPAIR & MAINT
601 SOUTH ST PAUL STEEL SUP	1/27/2010	\$1,144.64	E	46110	419 MEZZANINE - BOSOSTER STATI	REPAIR & MAINT
601 J.P. ENTERPRISES	1/27/2010	\$2,777.64	E	46110	419 INSPIRATION PUMP HOUSE	REPAIR & MAINT
DEPT 46110 WATER-PUMPHOUSE		\$3,980.00				
DEPT 46120 WATER						
601 HAWKINS WATER	1/27/2010	\$78.86	E	46120	216 WATER TESTING	CHEMICALS AND
601 POSTMASTER	1/21/2010	\$9.25	E	46120	322 PERMIT RENEWAL	POSTAGE
601 DVS RENEWAL	1/20/2010	\$14.50	E	46120	412 08 CHEV. 923725	REP & MAINT VE
601 NEOPOST	1/14/2010	\$11.30	E	46120	416 LEASE JAN 10-APR 10	REPAIR/MAINT O
601 TR COMPUTER SALES LLC	1/21/2010	\$48.00	E	46120	416 COMPUTER CONSULTING	REPAIR/MAINT O
601 CARQUEST AUTO PARTS	1/21/2010	\$102.11	E	46120	416 PARTS	REPAIR/MAINT O
601 CARQUEST AUTO PARTS	1/21/2010	\$33.56	E	46120	416 PARTS	REPAIR/MAINT O
601 BANYON DATA SYSTEMS	1/6/2010	\$42.48	E	46120	416 DIRECT DEPOSIT PAYROLL	REPAIR/MAINT O
601 TR COMPUTER SALES LLC	1/21/2010	\$16.56	E	46120	416 SONICWALL TZ	REPAIR/MAINT O
601 AUTOMATIC SYSTEMS CO	1/27/2010	\$113.69	E	46120	419 RESIVOIR # 2 R.T.U	REPAIR & MAINT
601 CARQUEST AUTO PARTS	1/21/2010	\$20.12	E	46120	419 VEHICLE REPAIR	REPAIR & MAINT
601 MIDWEST OVERHEAD CRAN	1/21/2010	\$160.36	E	46120	419 CRANE INSPECTION	REPAIR & MAINT
601 CARQUEST AUTO PARTS	1/21/2010	\$104.16	E	46120	419 PARTS	REPAIR & MAINT
601 MINNESOTA RURAL WATER	1/6/2010	\$200.00	E	46120	433 MEMBERSHIP FOR FEB 2010- F	DUES & MEMBER
DEPT 46120 WATER		\$954.95				

MONTHLY EXPENSES

Period Name: JANUARY

FUND Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
FUND 601 WATER		\$4,934.95				
FUND 602 SEWER						
DEPT 46200 SEWER - OPERATING						
602 T. R. F. SUPPLY	1/27/2010	\$134.66	E	46200	220 ODOR CONTROL	OPERATING SUP
602 S E H	1/21/2010	\$194.31	E	46200	301 2010 MCES SURCHARGES	PROF SER-ENGIN
602 POSTMASTER	1/21/2010	\$9.25	E	46200	322 PERMIT RENEWAL	POSTAGE
602 TR COMPUTER SALES LLC	1/21/2010	\$16.60	E	46200	416 SONICWALL TZ	REPAIR/MAINT O
602 BANYON DATA SYSTEMS	1/6/2010	\$42.51	E	46200	416 DIRECT DEPOSIT PAYROLL	REPAIR/MAINT O
602 TR COMPUTER SALES LLC	1/21/2010	\$48.00	E	46200	416 COMPUTER CONSULTING	REPAIR/MAINT O
602 NEOPOST	1/14/2010	\$11.34	E	46200	416 LEASE JAN 10-APR 10	REPAIR/MAINT O
DEPT 46200 SEWER - OPERATING		\$456.67				
FUND 602 SEWER		\$456.67				
FUND 803 P & Z ESCROWS						
DEPT 80019 JG HAUSE CONSTRUCTION						
803 S E H	1/21/2010	\$1,780.39	E	80019	301 PERRO CREEK OUTLET	PROF SER-ENGIN
		\$74,589.39				

City of Bayport

294 North 3rd Street

Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

Building Permit Log

For: January, 2010

Printed:1/25/2010

Page1 of 2

Permit Number: BP2010-1	Filing Date: 1/7/2010
Parcel Address: 1056 Inspiration PARKWAY N.	BAYPORT, MN 55003
Applicant: JP ENTERPRISES JP ENTERPRISES General Contractor	Applicant Phone: 612-986-8989
Construction Value: \$6,000.00	Total Fees: \$222.04

Permit Number: BP2010-2	Filing Date: 1/7/2010
Parcel Address: 1217 PIONEER TRAIL	BAYPORT, MN 55003
Applicant: THE ROTTLUND CO., INC. THE ROTTLUND CO., INC. RESIDENTIAL BUILDER	Applicant Phone: 651-638-0500
Construction Value: \$262,000.00	Total Fees: \$8,678.44

Permit Number: BP2010-3	Filing Date: 1/12/2010
Parcel Address: 578 6th Street N.	Bayport, MN 55003
Applicant: RENEWAL BY ANDERSEN, INC. RENEWAL BY ANDERSEN, INC. RESIDENTIAL	Applicant Phone: 651-264-4777
Construction Value: \$2,947.00	Total Fees: \$89.97

Permit Number: MC2010-1	Filing Date: 1/12/2010
Parcel Address: 516 4TH St. S.	BAYPORT, MN 55003
Applicant: UMR GEOTHERMAL UMR GEOTHERMAL MECHANICAL/PLUMBER	Applicant Phone: 763-479-6325
Construction Value: \$16,300.00	Total Fees: \$75.50

Permit Number: MC2010-2	Filing Date: 1/21/2010
Parcel Address: 832 Minnesota Street So.	Bayport, MN 55003
Applicant: SYLVANDER HEATING, INC. SYLVANDER HEATING, INC. MECHANICAL	Applicant Phone: 715-425-2483
Construction Value: \$6,900.00	Total Fees: \$75.50

Building Permit Log

For: January, 2010

Printed:1/25/2010

Page2 of 2

Permit Number: PL2010-1

Parcel Address: 451 MINNESOTA St. S.

Applicant: CHAMPION PLUMBING LLC

CHAMPION PLUMBING LLC Plumber

Construction Value:\$800.00

Filing Date: 1/7/2010

BAYPORT, MN 55003

Applicant Phone: 651-365-1340

Total Fees: \$75.50



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: January 26, 2010
To: Mayor and City Council
From: Mitch Berg, City Administrator
Subject: Purchase of equipment and signage for Barker's Alps Park and Lakeside Park

BACKGROUND

Per Larry Wacker, there are a few items that should be added to the Barker's Alps Park improvements to complete the project, as well as one outstanding sign at Lakeside Park. The items are as follows:

ITEM	DESCRIPTION	PRICE
1	Two play area signs defining targeted age groups for Lakeside Park as required, for insurance purposes, by the League of Minnesota Cities.	\$125.00
2	Two play area signs defining targeted age groups for Barker's Alps Park	\$125.00
3	Basketball goal to complete the new half basketball court at the south end of Barker's Alps Park.	\$1,500.00
4	Two park rules signs, similar to the sign installed at Lakeside Park in 2008, for the north and south ends of Barker's Alps Park.	\$430.00
5	Home plate for the new, north baseball field at Barker's Alps.	\$120.00
6	Three "No Motor Vehicles" signs at Barker's Alps trail access points.	\$130.00
7	Two "Walk Bicycles" signs for the hillside trail at Barker's Alps Park.	\$50.00
8	Two "No Skates or Skateboards" signs for the hillside trail at Barker's Alps Park.	\$130.00
	TOTAL	\$2,610.00

There is a total of \$2408.93 under "other expenses" in the Barker's Alps improvement budget, which staff plans to utilize for the purchase of items 3-8, for a total expenditure of \$2,360.00. Items 1-2 will be purchased with funding from the Park Repair and Maintenance Fund, for a total expenditure of \$250.00.

RECOMMENDATION

Staff recommends the City Council adopt a motion approving an expenditure of \$2,360.00 from the Barker's Alps improvement budget and \$250.00 from the Park Repair and Maintenance Fund to complete the improvements to Barker's Alps Park and signage at Lakeside Park.

Ordinance Summary No. 814

AN ORDINANCE AMENDING CHAPTER 58 – UTILITIES, ARTICLE IV, OF THE BAYPORT CITY CODE RELATED TO SEWER SYSTEMS

On January 4, 2010, the City of Bayport adopted an ordinance amending Chapter 58 of its Code of Ordinances to update its regulation of sewer systems within the City (the “Ordinance”). The Ordinance provides the City with the authority to inspect all systems which discharge into the City’s sanitary sewer system. In lieu of having the City inspect the property, the Ordinance provides that the property owner may furnish an inspection report from a licensed plumber approved by the City Engineer. If the property owner fails to comply with the City’s request for inspection, the Ordinance authorizes the City to impose a monthly surcharge or suspend water service to the property. A printed copy of the ordinance is available for inspection during regular City Hall office hours or electronic mail.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: January 26, 2010
To: Mayor and City Council
From: Mitch Berg, City Administrator
Subject: Removal of outdated chart of accounts

BACKGROUND

The auditors are recommending closing the following fund accounts, since they are no longer in use.

104	General Long Term Debt
105	General Fixed Assets
110	G O Equipment Cert Cap Projects
201	D.A.R.E.
208	Prison Sewer Projects
307	Debt Service G O Bonds \$710,000
801	Deferred Comp

RECOMMENDATION

Staff recommends the City Council adopt a motion closing the fund accounts listed above.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: January 21, 2010

To: Mayor and City Council

From: Mitchell Berg, Administrator
Wanda Madsen, Finance Officer

Subject: Fire Protection and Rescue Services Contracts for 2010

BACKGROUND

Each year, the City of Oak Park Heights, Baytown Township, and West Lakeland Township contract with the City of Bayport for fire and rescue services. The fee for these services is calculated as part of the Bayport's annual budgeting cycle, based on the fair share formula.

RECOMMENDATION

Staff recommends the City Council approve the attached 2010 Fire Protection and Rescue Services Contracts with the City of Oak Park Heights, Baytown Township, and West Lakeland Township.

**TOWNSHIP OF WEST LAKELAND CITY OF BAYPORT
2010 CONTRACT TO FURNISH FIRE PROTECTION**

THIS AGREEMENT, made this _____ day of _____, 2010, by the between the City of Bayport and the Township of West Lakeland, Washington County, Minnesota.

1. That the City of Bayport has medical rescue service equipment and fire-fighting trucks equipped with hose and water tank suitable for use in the protection of property against loss by fire in rural districts outside the City of Bayport limits; and the Township of West Lakeland has no adequate medical rescue service equipment or fire-fighting equipment of its own, and desire to obtain the use of such trucks and equipment, when convenient for the City of Bayport to furnish it, within the limits of the Township of West Lakeland.

2. That in consideration of the premises and the mutual covenants hereinafter contained, the City of Bayport agrees, subject to the terms and conditions hereinafter set forth, upon call by anyone in the Township of West Lakeland, requesting the City of Bayport's assistance for emergency medical service or in fighting fires, to send a truck, equipment and driver and one additional man, with reasonable dispatch to said fire or medical emergency, together with one or two additional men, if they are readily available at the time, of which fact the decision of the Fire Chief of the City of Bayport or his agent shall be conclusive. Upon arrival at the scene of the fire or medical emergency, the driver and other man or men furnished by the City of Bayport shall use said truck and equipment as may be necessary in fighting said fire or providing emergency medical services.

3. That the Township of West Lakeland agrees to pay the City of Bayport within thirty (30) days of the date hereof, and no later than February 28, 2010, as consideration of this contract the sum of Sixty Three Thousand, Seven Hundred Fifty Eight Dollars (\$63,758.00), which shall be the minimum charge for the year ending February 28, 2011, and shall be paid whether the services of the City of Bayport contemplated by this Agreement are called for or not.

4. The operation of the truck and the direction of its use at the scene of the fire or medical emergency, together with said equipment, shall be in charge of the Chief, or Assistant Chief, of the Fire Department of the City of Bayport if they are present at the fire. Otherwise, said operation and direction shall be in charge of the driver of said truck, although it is expected that the other person at the scene of the fire or medical emergency not employed by the City of Bayport will, voluntarily, render such assistance as they may be able to.

5. Bayport or its agents, officers and employees shall not be liable to any person or entity for costs, damages, expenses or other liability and the Township of West Lakeland agrees to indemnify and hold the City or its agents, officers and employees harmless from any costs, damages or other liability arising from the providing of Emergency Response Services with regard to any hazardous substance, pollutant or contaminant, including any costs associated with the contaminant, removal of or remedial action relating to any hazardous substance, pollutant or contaminant.

6. That the City of Bayport will act in good faith in sending said truck, equipment and men to any such fire, no liability shall attach to the City of Bayport by reason of any such fire or medical emergency, no liability shall attach to the City of Bayport by reason of any negligent act or omission of the driver or any of the men sent with them by the City of Bayport in connection with the work of fighting any said fire or providing medical services; and it is particularly understood that the City of Bayport will not be obligated to send trucks, equipment and men upon call therefore unless, in the judgment of the Chief of the Bayport Fire Department or his agent, said truck, equipment and men are not required at the time in connection with fighting any fire or providing medical services existing elsewhere. Shall road or weather conditions be, in the judgment of the Fire Chief or his agent, unfavorable in furnishing of trucks or men at the time, the City of Bayport is not obligated to respond to said call, and should a medical emergency arise or a fire start within the corporate limit of Bayport during the time such trucks and men are traveling to said rural fire or medical emergency, the trucks and men may be taken or sent back to Bayport, in the judgment of the Fire Chief or his agent, such action be necessary or advisable.

7. That this Agreement shall terminate February 28, 2011.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in duplicate on the day and year first above written.

CITY OF BAYPORT

Its Mayor

Date

Its Administrator

Date

TOWNSHIP OF WEST LAKELAND

Its Chairman

Date

Its Clerk

Date

TOWNSHIP OF BAYTOWN AND CITY OF BAYPORT 2010 CONTRACT TO FURNISH FIRE PROTECTION

THIS AGREEMENT, made this _____ day of _____, 2010, by the between the City of Bayport and the Township of Baytown, Washington County, Minnesota.

1. That the City of Bayport has medical rescue service equipment and fire-fighting trucks equipped with hose and water tank suitable for use in the protection of property against loss by fire in rural districts outside the City of Bayport limits; and the Township of Baytown has no adequate medical rescue service equipment or fire-fighting equipment of its own, and desire to obtain the use of such trucks and equipment, when convenient for the City of Bayport to furnish it, within the limits of the Township of Baytown.

2. That in consideration of the premises and the mutual covenants hereinafter contained, the City of Bayport agrees, subject to the terms and conditions hereinafter set forth, upon call by anyone in the Township of Baytown, requesting the City of Bayport's assistance for emergency medical service or in fighting fires, to send a truck, equipment and driver and one additional man, with reasonable dispatch to said fire or medical emergency, together with one or two additional men, if they are readily available at the time, of which fact the decision of the Fire Chief of the City of Bayport or his agent shall be conclusive. Upon arrival at the scene of the fire or medical emergency, the driver and other man or men furnished by the City of Bayport shall use said truck and equipment as may be necessary in fighting said fire or providing emergency medical services.

3. That the Township of Baytown agrees to pay the City of Bayport within thirty (30) days of the date hereof, and no later than February 28, 2010, as consideration of this contract the sum of Thirty Thousand, Six Hundred Fifty Nine Dollars (\$30,659.00), which shall be the minimum charge for the year ending February 28, 2011, and shall be paid whether the services of the City of Bayport contemplated by this Agreement are called for or not.

4. The operation of the truck and the direction of its use at the scene of the fire or medical emergency, together with said equipment, shall be in charge of the Chief, or Assistant Chief, of the Fire Department of the City of Bayport if they are present at the fire. Otherwise, said operation and direction shall be in charge of the driver of said truck, although it is expected that the other persons at the scene of the fire or medical emergency not employed by the City of Bayport will, voluntarily, render such assistance as they may be able to.

5. Bayport or its agents, officers and employees shall not be liable to any person or entity for costs, damages, expenses or other liability and the Township of Baytown agrees to indemnify and hold the City or its agents, officers and employees harmless from any costs, damages or other liability arising from the providing of Emergency Response Services with regard to any hazardous substance, pollutant or contaminant, including any costs associated with the contaminant, removal of or remedial action relating to any hazardous substance, pollutant or contaminant.

6. That the City of Bayport will act in good faith in sending said truck, equipment and men to any such fire, no liability shall attach to the City of Bayport by reason of any such fire or medical emergency, no liability shall attach to the City of Bayport by reason of any negligent act or omission of the driver or any of the men sent with them by the City of Bayport in connection with the work of fighting any said fire or providing medical services; and it is particularly understood that the City of Bayport will not be obligated to send trucks, equipment and men upon call therefore unless, in the judgment of the Chief of the Bayport Fire Department or his agent, said truck, equipment and men are not required at the time in connection with fighting any fire or providing medical services existing elsewhere. Shall road or weather conditions be, in the judgment of the Fire Chief or his agent, unfavorable in furnishing of trucks or men at the time, the City of Bayport is not obligated to respond to said call, and should a medical emergency arise or a fire start within the corporate limit of Bayport during the time such trucks and men are traveling to said rural fire or medical emergency, the trucks and men may be taken or sent back to Bayport, in the judgment of the Fire Chief or his agent, such action be necessary or advisable.

7. That this Agreement shall terminate February 28, 2011.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in duplicate on the day and year first above written.

CITY OF BAYPORT

Its Mayor

Date

Its Administrator

Date

TOWNSHIP OF BAYTOWN

Its Chairman

Date

Its Clerk

Date

**CITY OF OAK PARK HEIGHTS AND CITY OF BAYPORT
2010 CONTRACT FOR FURNISHING FIRE PROTECTION**

THIS AGREEMENT, by and between the City of Bayport, hereinafter termed "Bayport," and the City of Oak Park Heights, hereinafter termed "Oak Park Heights," made this _____ day of _____, 2010.

In consideration of the premises, it is mutually agreed upon by the parties hereto as follows:

1. Upon request, Bayport agrees to furnish the same fire equipment, personnel in fighting fires, and medical rescue services within the City limits of Oak Park Heights as Bayport would use in fighting its own fires, or providing medical rescue services, for a period of one (1) year from and after February 28, 2010.

2. The cost to Oak Park Heights for this service shall be One Hundred Fifty Eight Thousand, Eight Hundred Twenty Six Dollars (\$158,826.00) for the one-year period of this contract, payable in four (4) equal payments in January, April, July, and October.

3. Bayport shall not be liable for any non-willful act on the part of any of its employees in failing to perform any of the terms and conditions required to be performed, nor for any decisions of judgment on the part of any of its employees in failing to carry out the strict terms of this Agreement.

4. Bayport, or its agents, officers and employees shall not be liable to any person or entity for costs, damages, expenses or other liability arising from the providing of Emergency Response Services with regard to any hazardous substances, pollutant or contaminant, including any costs associated with the contaminant removal or remedial action relating to any hazardous substance, pollutant or contaminant.

5. This Agreement may be renewed from year to year upon terms agreeable to both parties and upon acceptable thereof by formal action of each party.

6. This Agreement shall terminate February 28, 2011.

CITY OF BAYPORT

Attest:

Its City Administrator

Its Mayor

CITY OF OAK PARK HEIGHTS

Attest:

Its City Administrator

Its Mayor



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: January 25, 2010
To: Mayor and City Council
From: Mitchell Berg, Administrator
Sara Taylor, Assistant City Administrator/Planner
Subject: Capistrant Fishing Tournament special event request

BACKGROUND

The proposed special event is a fishing tournament fundraiser for Parkinson's disease. The applicant has requested to utilize Lakeside Park on Friday, October 1, 2010 from 12:00 pm – 10:00 pm for setup and Saturday, October 2, 2010 from 7:00 am – 5:00 pm for the event, including rental of the beach house and all picnic shelters. Typically, it has been the city's policy not to allow rental of the beach house past October 1 of each year, due to inclement weather and winterizing of the plumbing. However, staff feels comfortable allowing the building to remain open a few extra days, in order to accommodate this event.

Staff has reviewed the proposed event, including activities, parking, and overall setup of the park. Staff will assist with general setup of the park for the event, including locating the proposed tent, making electricity available, and identifying parking areas. However, due to the magnitude and expected draw of participants and spectators, staff is recommending the following conditions be required of the applicant for the event:

- one Bayport police officer for the day of the event to direct traffic and assist with parking, to be paid by the applicant, at a cost not to exceed \$500.00
- all garbage and recycling containers and disposal
- portable toilets necessary to accommodate estimated attendees (minimum of two)
- a \$300.00 fee to utilize the overflow boat trailer parking lot for approximately 30-50 vehicles with boat trailers (typically the fee is \$10.00 per trailer, per day)
- a \$1,000,000.00 liability insurance policy with the city named as an additional insured

RECOMMENDATION

Staff recommends the City Council approve the Capistrant Fishing Tournament, subject to rental of the Lakeside Park beach house and all picnic shelters for the proposed dates and conditions noted above.

Capistrant Parkinson's & Movement Disorder Center

12/30/2009

Ted Capistrant
Capistrant Parkinsons & Movement Disorder Center
559 Capitol Blvd.
St. Paul, MN 55103

Karen Huftel
City of Bayport
294 North 3rd Street
Bayport, MN 55003

Greetings Karen,

Per our brief conversation earlier today, I am the Chairperson for the Capistrant Parkinson's Center Fundraising Advisory Board. I am pleased to announce that Bayport, MN has been selected as the preferred location for the first of an expectantly perpetual annual fishing tournament, an event benefiting the Center and ultimately Parkinson's patients and caregivers.

Parkinson's Center History

The Terrance D. Capistrant M.D. Parkinson's & Movement Disorder Center at Bethesda Hospital (CPMDC) opened in 2005 with generous donations of time and treasure from many sources. The Center's namesake, Dr. Terrance Capistrant, has experienced Parkinson's both as patient and physician.

The Center's mission is to provide the best possible treatment for patients so they may live their daily lives to their full potential. For the first 5 years the center has exceeded expectations in the number of patients & families served. CPMDC now stands at the threshold of becoming a world-class site for treatment of these chronic and increasingly complex neurologic diseases where breakthroughs in treatment appear imminent.

Event Summary

An annual fundraising event is being created to increase CPMDC brand recognition and raise operating dollars for the expanding center. The first fundraising event for the Center, HealthEast's Festival of Trees in 2006, was a huge success, drawing over 600 attendees and raising over \$375,000. This success of this first event served as an inspiration for our decision to create an annual, reoccurring event.

We have chosen to create an event that both reflects on the outdoorsman personality of Dr. Capistrant and offers family fun to participants. Proceeds from the annual CPMDC fishing tournament will support health care services provided by the HealthEast Care System, St. Paul's largest not-for-profit integrated health care system of hospitals, clinics, home care and hospice services & more.

The fishing tournament will consist of:

- Friday evening 6pm – 11pm – 10/1/2010 ~ tips, maps & rules dinner – mandatory for all tournament participants.
- Saturday 7am -5pm – 10/2/ 2010 ~ multi- species pro-amateur catch & release tournament.
- Saturday 12 noon – 5pm -- 10/2/ 2010 ~Family fun shoreline tournament festival ~ Weigh in trailer/stage, kids games, fishing clinic presentations, sponsor booths/exhibits & concessions.
- Saturday 6pm – 10:30 pm 10/2/ 2010 ~ semi-formal dinner, program, silent auction, entertainment.

Attendance expectations:

- 50-75 boats ~ average 3 participants per boat
- Tournament Festival ~ approximately 500 -600 attendees
- Fundraiser Dinner ~ 200 participants

Bayport Partnering

As discussed, we are interested in exploring a relationship with the City of Bayport to host this event. To begin with, we need to secure availability of Lakeside Park for Saturday 10-2-2010. Next, we would appreciate assistance and introductions to local businesses interested in supporting or participating. If inclined, we would be happy to help Bayport organize and advertise collateral events (i.e. - apple tour, leaf tour, vineyard tours).

Please confirm interest and availability for this event at your earliest convenience but no later than January 21, 2010.

In summary, we are excited to propose explore possibilities for the CPMDC fishing tournament to be held in Bayport MN. Our hope is to create mutually beneficial public exposure and economic benefit for years to come.

Kind Regards,



Ted Capistrant

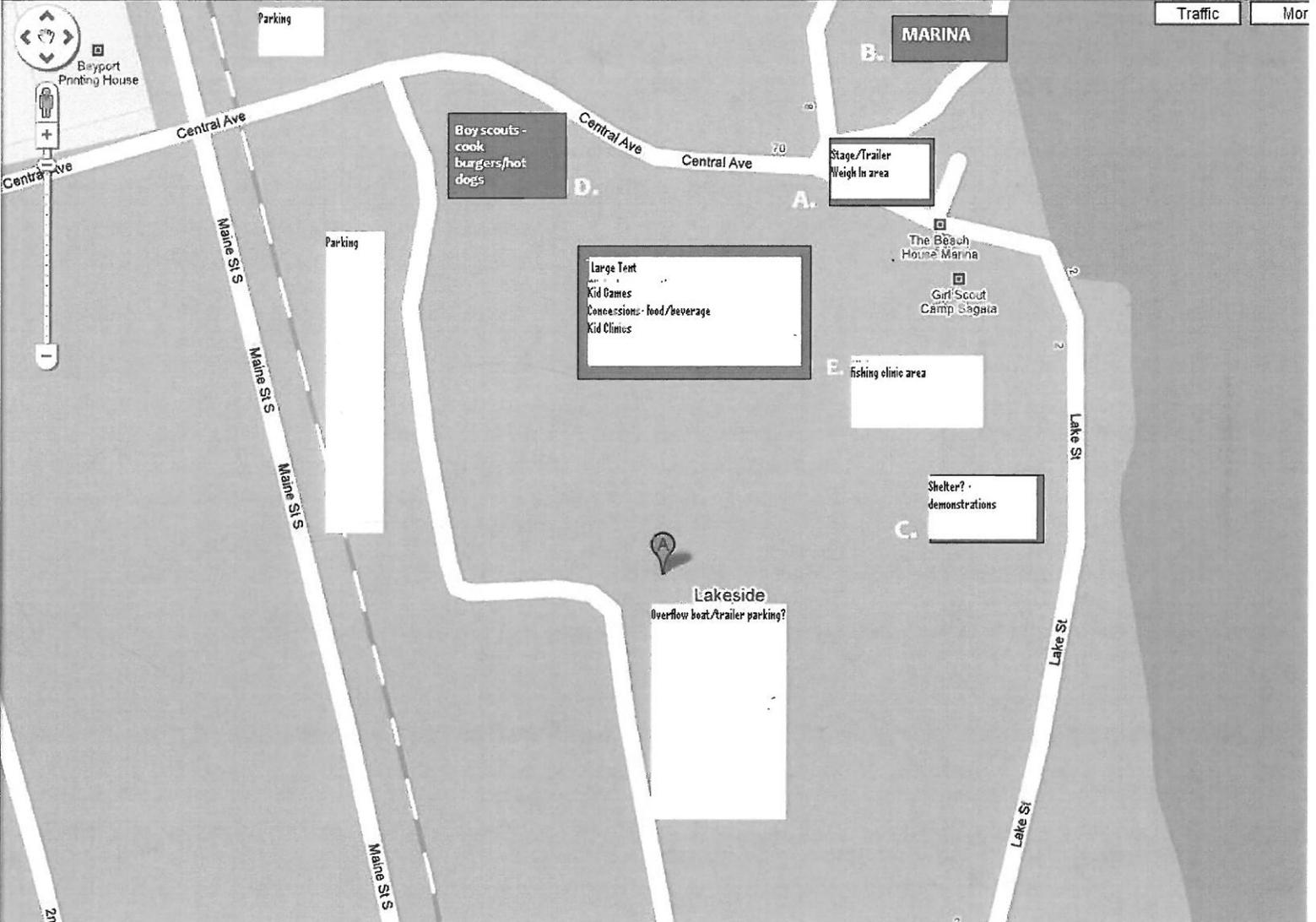
Chairman

Capistrant Parkinson's & Movement Disorder Center- Fundraiser Board

(651)236-8831

Ted@ProfitBuilderNetwork.com

Cc: Tim Capistrant, Terry & Jacque Capistrant, CPMDC Board



Traffic Mor



City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
<http://bayport.govoffice.com>

City of Bayport
SPECIAL EVENT APPLICATION

Licensing Requirements
 A special event application form is required for individuals or organizations who wish to hold a public or private event in the city and require the use of city property and/or special city services. For most special events, City Council approval is required. Therefore, it is important to plan ahead and submit the application form to City Hall at least two weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. For example, if the proposed event is to be held on April 1st, 2006, the special event application form and fee must be submitted by March 20, 2006 in order to be considered at the April 3, 2006 City Council meeting.
 Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate special requests for city services associated with the event.

Property Information	
Address: Lakeside Park	
City: Bayport	State: Minnesota Zip Code: 55003
Owner Name:	
Home Phone Number:	Work/Cell Phone Number:
Owner Address:	
City/State/Zip:	

Applicant Information	
Applicant Name: Ted Capistrant	
Home Phone Number: 763-780-9007 3732	Work/Cell Phone Number: 612-978-
Address: 2586 7 th Ave East	
City/State/Zip: North St. Paul, MN 55109	
Email Address: Ted@ProfitBuilderNetwork.com	

Description of Request
Fishing Tournament, accompanied by shoreline festival. Friday 10-1-10 noon until 10pm, Saturday 10-2-10 7am -5pm
Festival:
Friday - set up and mandatory fishing contest rules meeting - Beach house?
Fishing clinic presentations
kid games - casting games, ring toss, etc.
dry land demonstrations - knot tying, casting accuracy
Professional concessions - hot dogs, hamburgers, popcorn, candy
Boy Scout/Girl Scout - coffee/donuts
Weigh in trailer - stage
Main tent in case of weather

See attached narrative

Event Information

Start Date: 10/1/2010

End Date: 10/2/2010

Days of Operation (check all that apply)

Sunday Monday Tuesday Wednesday Thursday Friday Saturday

Hours of Operation:

Weekdays: 12 noon - 10pm

Weekends: 7am -5pm

Requested City Assistance and/or Services

Police Officer patrol, traffic assistance, 10 additional garbage/recycling containers.

We are working with professional catering establishments to determine concessions. No alcohol sales are planned. We are in the process of applying for temporary food license with Washington Cty

Power for weigh-in trailer and concessions/displays

Parking for participants (150 cars throughout day?) - need additional parking for boats/trailers - 30-50 (possible dirt area south end of park?)

Application Process and Fees

The processing fee for the application is \$50.00 and must be submitted with the application form to City Hall. Any additional fees and expenses associated with this request are the responsibility of the applicant/property owner, and will be billed to the applicant/property owner by the city.

Attachments to be submitted with application

- A diagram of the proposed premises
- If the request involves the sale of produce, uncooked meat, or dairy, etc., the applicant must provide a copy of all license applications required by the Department of Agriculture for City Council approval. For license information, please contact JoNeil O'Neil at 651-779-5015.

- If the request involves cooked/prepared food or beverages, the applicant must provide a copy of all license applications required by Washington County Public Health and Environment for City Council approval. For license information, please contact 651-430-6655.

The undersigned understand that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application.

The undersigned hereby apply for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete to the best of their knowledge.

Applicant: *[Signature]*

Date: 1-26-10

Property Owner: _____

Date: _____

Office Use	Dept. Review	Inspection	Date	Approved/Denied	Inspector
Administration		<input type="checkbox"/> Site Inspection			
Office Use	Fees	Amount Received	Date Received	Method of Payment	Staff Initials
Processing Fee		\$50.00			
Escrow or cost incurred					



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: January 21, 2010
TO: Mayor and City Council
FROM: Mitchell Berg, City Administrator
RE: Purchase of radio equipment for Public Works vehicle

BACKGROUND

At the January 4, 2010 City Council meeting, the Public Works Supervisor asked that the purchase of equipment for the Public Works vehicle be removed from the consent agenda and placed under new business, to consider the purchase of a different pedestal crane than what was initially presented.

As such, the City Council approved the purchase of the snowplow package and other related equipment from Stone Brooke Equipment, Inc., for a cost not to exceed \$26,988.11. However, when staff was preparing the minutes, we noticed the purchase of a two-way radio, which was also recommended for purchase, was not included in the motion for approval.

RECOMMENDATION

Staff recommends the City Council adopt a motion approving the purchase of a two-way radio from Professional Wireless, Burnsville, Minnesota at a cost of \$725.68.



City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
<http://bayport.govoffice.com>

City of Bayport
SPECIAL EVENT APPLICATION

Licensing Requirements

A special event application form is required for individuals or organizations who wish to hold a public or private event in the city and require the use of city property and/or special city services. For most special events, City Council approval is required. Therefore, it is important to plan ahead and submit the application form to City Hall at least two weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. For example, if the proposed event is to be held on April 15, 2006, the special event application form and fee must be submitted by March 20, 2006 in order to be considered at the April 3, 2006 City Council meeting.

Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate special requests for city services associated with the event.

Property Information	
Address:	
City: Bayport	State: Minnesota Zip Code: 55003
Owner Name: PERRO PARK	
Home Phone Number:	Work/Cell Phone Number:
Owner Address:	
City/State/Zip:	

Applicant Information	
Applicant Name: PATRIALT / MARKET Manager - BAYPORT FARMERS MARKET / BCAL	
Home Phone Number: 651-439-7982	Work/Cell Phone Number: 612-518-7110
Address:	
City/State/Zip: 183 STATE ST. SO, BAYPORT, MN 55003	
Email Address: dreamchildco@mac.com	

Description of Request	
@ continuation of the FARMERS MARKET for 2010, sponsored by BCAL	

Event Information	Start Date: 7-12 End Date: Aug 25
	Hours of Operation: 2:00 - 6:30 (times tentative)
	Weekends: 1:00 - 8:00

Requested City Assistance and/or Services

- 1) picnic tables
- 2) use of welding shed for equipment-
- 3) garbage cans
- 4) recycling cans
- 5) \$50 Fee waived
- 6) a bridge to get over the creek to the park on North side of park

Application Process and Fees

The processing fee for the application is \$50.00 and must be submitted with the application form to City Hall. Any additional fees and expenses associated with this request are the responsibility of the applicant/property owner, and will be billed to the applicant/property owner by the city.

Attachments to be submitted with application

- A diagram of the proposed premises
- If the request involves the sale of produce, uncooked meat, or dairy, etc., the applicant must provide a copy of all license applications required by the Department of Agriculture for City Council approval. For license information, please contact JoNell O'Neil at 651-779-5015.
- If the request involves cooked/prepared food or beverages, the applicant must provide a copy of all license applications required by Washington County Public Health and Environment for City Council approval. For license information, please contact 651-430-6655.

The undersigned understand that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application.

The undersigned hereby apply for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete to the best of their knowledge.

Applicant: *Patti Alt* Date: _____

Property Owner: _____ Date: _____

Office Use - Dept. Review	Inspection	Date	Approved/Denied	Inspector
Administration	<input type="checkbox"/> Site Inspection			
Office Use - Fees	Amount Received	Date Received	Method of Payment	Staff Initials
Processing Fee	\$50.00			
Escrow or cost incurred				

Bayport Farmers' Market 2010

Patti Alt

Bayport Farmers' Market Manager

Sponsored by BCAL

Requests:

1. Dates: July 12 to October 25.
2. Signage: Is there a possibility that I can put a large sign up on the hockey rink that displays the date and time of the Farmers Market. Everyone that I talked to has said that it is signage that has brought them to the market. If it is up during the entire time of the market from June or July - October, more people will see the sign and come to the market. Can I put up signs on the street in front of the market on Sunday evening? These signs come down immediately after the market on Monday night.
3. Most people park on the North side of the park and attempt to jump the creek. Is there a structure that we could make that would allow people to walk over the creek. It is especially helpful for our older clientele who find it difficult to walk down the hill from Highway 95.
4. Last year the city provided garbage cans, picnic tables and the use of the warming house during the market season. This year I would also like a couple of recycle containers for the pop cans.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: January 25, 2010
To: Mayor and City Council
From: Mel Horak, Public Works Supervisor
Subject: Salvage quote for Public Works 1997 Chevrolet pickup truck

BACKGROUND

For the past approximately 4+ years, the Public Works Department has been operating a 1997 Chevrolet ½ ton pickup truck. This vehicle was obtained at no cost from the Bayport Police Department, which was seized as a result of criminal activity. At this point in time, the transmission is failing and the truck is in disrepair. Staff was able to salvage the engine, which has been switched into the other Public Works 1997 Chevrolet truck. However, the remainder of the vehicle will need to be disposed of.

The solicited quotes for disposal of the remains of this vehicle are as follows:

A+ Lakeland Auto Parts (verbal)	\$130.00 delivered
River City Services (verbal)	\$220.00 delivered
Sharp Auto Parts (verbal)	\$200.00 delivered

It should be noted that this vehicle was scheduled to be replaced in the city's 2010 C.I.P. with a compact vehicle.

RECOMMENDATION

Staff recommends the City Council accept the high quote of \$220.00 from River City Services to dispose of the remains of the 1997 white Chevrolet pickup truck.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: January 25, 2010
To: Mayor and City Council
From: Mel Horak, Public Works Supervisor
Subject: Consider a grant agreement and soliciting quotes for the Public Works ventilation improvement project

BACKGROUND

For many years, the Public Works building has been experiencing ventilation problems, creating undesirable air quality issues. A few factors that have contributed to the problems are:

- The ventilation system was never properly designed to extract diesel engine exhaust fumes, which rise to the ceiling of the building. It was designed only to exhaust gasoline fumes, which settle to the floor.
- The sensors used to control the ventilation system were of fair quality and were problematic upon initial installation.
- The vehicle wash bay area ventilation system was improperly designed to extract humid air, created by washing vehicles and equipment.

Public Works has been aware of these issues and therefore has included a \$50,000.00 expenditure in the 2010 C.I.P. budget to correct the existing ventilation deficiencies. This cost includes hiring a HVAC engineer to analyze the problems and create a construction document to solicit quotes for the suggested improvements. The anticipated costs associated with this project are as follows:

Roofing	\$4,000.00
Electrical	\$8,000.00
Engineering and supervision	\$8,000.00
Contingency	\$3,700.00
Roof mounted exhaust fans and related detectors/controllers	\$25,200.00
Total	\$48,900.00

CHESSE, the city's safety consultant, applied for a grant to be used specifically for this project. The city has been notified that it has received the grant, which will match funds up to \$10,000.00 for the project, if completed within 120 days. To meet the terms of the grant, the proposed completion timeline is as follows:

February 1	City Council accepts grant and authorizes the city to retain Hallberg Engineering to create a HVAC improvement project construction document
February 10	Construction document completed; city solicits quotes for project
February 11-19	Solicit and receive quotes

March 1	Quotes presented to City Council for consideration; authorize contractor to proceed with project
May	Completion of project

RECOMMENDATION

Staff recommends the City Council adopt a motion approving the grant contract with Department of Labor and Industry, Occupational Safety and Health Consultation Unit, for a matching grant up to \$10,000.00, and authorize staff to solicit quotes for the ventilation improvement project.

STATE OF MINNESOTA GRANT CONTRACT

This grant contract is between the State of Minnesota, acting through its Department of Labor and Industry, Occupational Safety and Health Consultation Unit ("State") and City of Bayport("Grantee").

Recitals

1. Under Minn. Stat. § 79.253 the State is empowered to enter into this grant.
1. The State deems the performance of the safety grant project hereunder to be important to the safety of workers.
2. The Grantee represents that it is duly qualified and agrees to implement the project described in this grant contract to the satisfaction of the State.

Grant Contract

1 Term of Grant Contract

- 1.1 **Contract Effective date:** This Grant Contract shall be effective upon the date that the final required signature is obtained by the State, pursuant to Minn. Stat. § 16C.05, Subd. 2. The Grantee understands that no work relying on this Grant Contract should begin until all required signatures have been obtained and Grantee is notified by the State's Authorized Representative.
- 1.2 **Contract Expiration date:** One Year after the effective date, or until all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.3 **Survival of Terms.** The following clauses survive the expiration or cancellation of this grant contract:
8. Liability; 9. State Audits; 10. Government Data Practices; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15. Data Disclosure.

2 Grantee's Duties

- 1.1 The Grantee, who is not a state employee, will: perform and complete the 3 7000 CFM roof fan units and 1 2000 CFM roof fan unit, purchase and implementation project activities according to the project description incorporated herein (16) and submitted in the grant application.
- 1.2 **Project Completion Date:** 120 days after the effective date of the contract, or until all obligations have been satisfactorily fulfilled, whichever occurs first. The project completion date can only be extended by request and must be received prior to the original project completion date. Said requests for extension will only be considered when circumstances exist that were not created by the grantee but are preventing the grantee from meeting the project completion date. Said extension(s), however, cannot extend the project completion date beyond the contract expiration date.

3 Time

The Grantee must comply with all the time requirements described in this grant contract. In the performance of this grant contract, time is of the essence.

4 Consideration and Payment

- 4.1 **Consideration.** The State will reimburse project costs under this grant contract as follows:
Reimbursement. The Grantee will be paid up to \$10000 per 4.2. Grantee certifies that the dollar for dollar matching requirement for the grant will be met by Grantee. Any cost overruns incurred in the development and implementation of the project shall be the sole responsibility of the recipient.
- 4.2. **Payment**
Invoices. Subject to item 5, "Conditions of Payment", the State will promptly pay the Grantee, after the Grantee presents proof of payment/receipts and the certification of completion form, and the requirements of the project have been met, for the project costs expended and the State's Authorized Representative accepts the expenditures. Proof must be submitted timely and be based on the detailed records maintained of all expenditures related to the project and according to the following schedule:

Proof of payment/receipt(s) upon project completion and certification.

5 **Conditions of Payment**

The project described by the Grantee under this grant contract must be implemented as submitted to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for project grant until State has received a Certification of Completion Form and verified compliance with all requirements for the project. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 **Authorized Representative**

The State's Authorized Representative is James Collins, MNOSHA Management Team, or his/her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the project implementation provided under this grant contract. If the project performance is satisfactory, the State's Authorized Representative will certify acceptance on the Certificate of Completion Form submitted by Grantee.

The Grantee's Authorized Representative is Mitch Berg. If the Grantee's Authorized Representative changes at any time during this grant contract, the Grantee must immediately notify the State.

7 **Assignment, Amendments, Waiver, and Grant Contract Complete**

7.1 **Assignment.** The Grantee may neither assign nor transfer any rights or obligations under this grant contract without the prior consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this grant contract, or their successors in office.

7.2 **Amendments.** Any amendment to this grant contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract, or their successors in office.

7.3 **Waiver.** If the State fails to enforce any provision of this grant contract, that failure does not waive the provision or its right to enforce it.

7.4 **Grant Contract Complete.** This grant contract contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract, whether written or oral, may be used to bind either party.

8 **Liability**

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant contract by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant contract.

9 **State Audits**

Under Minn. Stat. § 16C.05, subd. 5, the Grantee's books, records, documents, and accounting procedures and practices relevant to this grant contract are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant contract. Grantee agrees to an on-site safety and health consultation by State after the project is complete.

10 **Government Data Practices**

Government Data Practices. The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant contract, and with both it and with Minnesota Rules part 5203.0050, subp 1, as they apply to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released.

11 **Workers' Compensation**

The Grantee certifies that it is in compliance with Minn. Stat. § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise

under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 Publicity and Endorsement

12.1 **Publicity.** Any publicity regarding the subject matter of this grant contract must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract.

12.2 **Endorsement.** The Grantee must not claim that the State endorses its products or services.

13 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract. Venue for all legal proceedings out of this grant contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 Termination

14.1 **Termination by the State.** The State may cancel this grant contract at any time, with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment determined on a pro rata basis, for items which accomplish safety goals, albeit short of project completion.

14.2 The State may cancel this Grant Contract immediately if the State finds that there has been a failure to comply with the provisions of this Grant Contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

15 Data Disclosure

Under Minn. Stat. § 270.66, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

16 Other Provisions

Incorporation by reference - The safety grant project description in the proposal submitted to State on is attached and hereby incorporated by reference.

1. State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

CFMS Grant contact No. A- _____

3. State Agency

By: _____

(With delegated authority)

Title: Assistant Commissioner

Date: _____

2. Grantee

The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Copy

Date: _____

Distribution:

Agency

Grantee

State's Authorized Representative - Photo



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: January 19, 2010
To: City Council
City Administrator Mitchell Berg
From: Chief of Police Laura Eastman
Subject: Parking ordinance revisions to Chapter 26 and 54

BACKGROUND

In September of 2009, I requested that the City Council approve the placement of no parking signs on Maine Street near the railroad tracks. This request was granted and the signs were placed to assist the police department in being congruent with state law. In lieu of placing additional no parking signs in affected areas and to avoid ongoing confusion regarding the wording of our current parking ordinance, I am requesting the proposed revisions on the attached ordinances.

RECOMMENDATION

I am requesting the City Council adopt a motion approving the proposed revisions to Section 26-48 and Sections 54-27, as attached.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
AMENDING CHAPTER 26, ENVIRONMENT OF THE BAYPORT CITY CODE

Section 1. The Bayport City Code is hereby amended to delete the same in its entirety (deletions are indicated in ~~strikethrough~~):

Sec. 26-48. Abandonment; parking

- (a) ~~No person shall abandon any junk car, junk motor vehicle or any part thereof or therefrom upon any public place in the city.~~
- (b) ~~No person shall park any vehicle on any street for a period exceeding 72 hours unless said vehicle is parked:~~
 - (1) ~~In front of the owner's residence; and~~
 - (2) ~~On the same side of the street as the owner's residence.~~

Section 2. This ordinance shall be in full force and effect from and after its passage and publication according to law. Passed by the City Council for the City of Bayport this 1st day of February, 2010.

Jon Nowaczek, Mayor

Attest:

Mitch Berg, City Administrator

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
AMENDING CHAPTER 54, TRAFFIC AND VEHICLES OF THE BAYPORT CITY CODE

Section 1. The Bayport City Code is hereby amended to delete the same in its entirety and substitute the following therefore (deletions are indicated in ~~strike through~~ and additions are indicated in **bold underline**):

Sec. 54-27. Restricted areas.

- (a) No person shall stop, park or leave standing any motor or recreational vehicle, whether attended or unattended, except in the act of receiving or discharging passengers, in the following places:
- (1) In an area or in a manner specifically prohibited by M.S.A. §§ 169.32, 169.34 and 169.35.
 - (2) ~~Beyond the period limited by posted signs.~~
 - (3) ~~On streets, in excess of 12 hours in any continuous 24-hour period.~~
 - (4) ~~Where temporary no parking signs are placed by the police department or public works supervisor due to emergency or for public safety.~~
 - (5) Adjacent to a yellow-colored curb.
 - (6) Within five feet of a mailbox.
 - (7) In any city park except in a designated parking area.
 - (8) Alley parking. No vehicles or property should encroach onto the alley way, thus impeding the flow of traffic or blocking visibility.
 - (9) In designated loading or permit zones.
 - (10) **Within 50 ft of any railroad tracks.**
- (b) **No person shall park, stop or leave standing any vehicle on any street when and where official signs or markings have been erected or are displayed, prohibiting or limiting parking at such place, except in conformity with such official signs.**
- (c) **No person shall park a vehicle for a longer period than 24 consecutive hours on any public street of the city.**

Section 2. This ordinance shall be in full force and effect from and after its passage and publication according to law. Passed by the City Council for the City of Bayport this 1st day of February, 2010.

Jon Nowaczek, Mayor

Attest:

Mitch Berg, City Administrator



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: January 21, 2010
TO: Mayor and City Council
FROM: Mitchell Berg, Administrator
RE: City Administrator's Report

City staff continues to be busy wrapping up 2009 and preparing for 2010. For instance, both I and the Finance Officer are busy preparing for the 2009 audit and the rest of the staff is busy with other year end obligations.

I am excited to announce the City received a \$10,000 OSHA grant for a new ventilation system in the Public Works garage. While the City budgeted for a new ventilation system as part of the 2010 Capital Improvement Plan (CIP), it did not anticipate receiving this grant which will help to reduce the cost of the project by roughly 20%. The City also was notified that the Group 41 settlement issue has been finalized; as such both the mayor and I have signed the agreement.

In addition, here are a few items I have been working on since the last Council meeting:

- Assisting the Auditor and the Finance Officer in preparation of the 2009 audit
- Convened a safety committee meeting
- Responded to a specific residential concern with the assistance of staff
- Met with the Facilitator to discuss the process for the upcoming team work / goal setting session
- Met with a consultant to assist with the Riverfront Advisory Commission for when it is formed
- Met with one of the organizers for the Farmers Market
- Met with the attorney from the Waterford Group to discuss the ice road (see below)
- Met with the Library Director and the Anderson Foundation
- Met with the Police Chief and the Warden

The following items are items to be brought up to the Council's attention:

Ice Road

The City Attorney, City Engineer, the Public Works Supervisor and I met with the attorney from the Waterford Association to discuss in greater detail the situation with the Ice Road. Due to the fact, however, that I did not get to meet with the Waterford attorneys until January 26, 2010 and there was additional information that was requested of both parties, I am requesting that this item be tabled until I get both a map and a final legal description for the proposed new easement.

Joint Team Building and Goal Setting Session

The facilitator is planning on contacting Council members, if they have not already done so, to participate in an on-line survey and one-on-one interview. The facilitator will be conducting this assessment process with both Council and staff during the month of February, with the intention of bringing a work plan to the Council in March for how the goal and visioning session will proceed in the upcoming months. **As a result the City Administrator is requesting the Council convene a City Council workshop for 5:00 p.m. on Monday, March 1, 2010 for a presentation by Global Synergy.**

Riverfront Advisory Commission

The City has received applications from the following residents:

- Mel Horak, 226 3rd Avenue South
- Anthony Reusch, 5 Point Road
- Eric Baitz, 565 8th Street North
- Robert McManus, 516 S. 4th Street
- Harold W. Radke, 521 Mariner Drive
- Don Hoye, 1034 Pioneer Trail
- Tim Gardner, 771 N 5th Street
- Mary Lanz, 540 Lakeside Bay Drive South
- Phil St. Ores, 345 Lake Street South
- Dan Goldston, 4 Point Road
- Tim Siegfried, 415 Lakeside Drive South
- Jim Selmecki, 317 Lake Street South

The City received a total of 12 applications as of January 25, 2010. However, there were still interested parties who expressed an interest in participating. Therefore, staff would like to extend the deadline through February 5, 2010 and as such will need the month of February to sort through the applications, and if needed schedule interviews, prior to making a recommendation for Council action at the March meeting.