**CITY OF BAYPORT**
**SPECIAL CITY COUNCIL MEETING**
**Council Chambers, 294 North 3rd Street**
**May 19, 2008**
**5:00 p.m.**

**CALL TO ORDER**

**ROLL CALL** (Mayor Nowaczek and City Council members Carlson, Johnson, Kraftson, Ridgway)

**NEW BUSINESS**

1. Consider bids for the sand blanket installation at Lakeside Park.

2. Consider final payment to Jansen Builders for bathhouse improvement project

**UNFINISHED BUSINESS**

1. Update on the master park plan for Barker's Alps Park.

**OTHER BUSINESS**

**ADJOURN**

# SANDERS WACKER BERGLY, INC.

## Landscape Architects And Planners

## TRANSMITTAL

TO: Mike McGuire

FROM: Larry Wacker

COMPANY: City of Bayport

DATE: 5/14/2008

RE. **Recommendation to Award**
Sand Blanket Installation
Lakeside Park, Bayport, MN
Bids Taken May 9, 2008

SWB PROJECT NUMBER.

COPY TO

__ URGENT __FOR REVIEW __PLEASE COMMENT __PLEASE REPLY _x_FOR YOUR USE

NOTES/COMMENTS:

Sanders Wacker Bergly, Inc. recommends that the Contract for Sand Blanket Installation at Lakeside Park in Bayport, MN be awarded to M.J. Raleigh Trucking, Inc., Stillwater, MN for the amount of their Base Bid of $13,150.00.

We recommend award of the contract based on the following observations:

1. The Bid was low among 5 qualified bids.
2. M.J. Raleigh Trucking, Inc. has been notified that the City of Bayport proposes to award the project to their firm and they have agreed to complete the work for the amount submitted.
3. Information provided by M.J. Raleigh on materials and methods planned for use on the project is acceptable.
4. Mel Horak, of the Bayport Public Works Department, is familiar with M.J. Raleigh and approves of the selection of their company for work on the project.

A copy of the bid results are attached.

Please call me if you have any questions or require additional information.

365 EAST KELLOGG BOULEVARD - SAINT PAUL MINNESOTA 55101-1411
PHONE 651-221-0401 FAX. 651-297-6817
*VISIT OUR WEBSITE.* WWW.SWBINC.COM

**City of Bayport**
**Lakeside Park**
**Sand Blanket Installation**
**Bid Opening: May 9, 2008, 2:00 p.m.**
**BID RESULTS**

| Bidder | Total Base Bid |
|---|---|
| Bell's Trucking, Stillwater, MN | $17,390.00 - $33,000.00 |
| Fitol-Hintz Construction, Inc., St. Paul, MN | $24,792.00 |
| Miller Excavating, Inc., Stillwater, MN | $29,170.00 |
| M. J. Raleigh Trucking, Inc., Stillwater, MN | $13,150.00 |
| Peterson Companies, Inc., Chisago City, MN | $27,602.10 |
| | |

May 15th, 2008

Mike McGuire
City Administrator
City of Bayport
294 N. 3rd Street
Bayport, MN 55003

mla
architects
planners

Re: Lakeside Beach House
Bayport, Minnesota

Dear Mike,

We have reviewed the Final Payment Application from Jansen Builders for the Lakeside Beach Remodeling Project. We authorize final payment based on completion of the following items:

1. Attach/ secure north deck post to building
2. Remove "blue tape" from exterior stone chimney
3. Decking at outside perimeter of deck to be screwed down
4. Modify water service inside bldg. per engineers memo dated 5/14/08
5. Adjust hot water flow to 3-compartment sink and hand sink per engineers memo dated 5/14/08.

Sincerely

Mark A. Lenz, AIA
Project Architect

2509 7th Ave. E
North St. Paul, Mn
55109

tele
(651) 770-4442
fax
(651) 770-1997

# AIA® Document G702™ – 1992

## *Application and Certificate for Payment*

| | | | | | |
|---|---|---|---|---|---|
| **TO OWNER:** | City of Bayport<br>Bayport City Hall<br>294 North 3rd Street<br>Bayport, MN 55003 | **PROJECT:** | Lakeside Park Phase One<br>2 Central Avenue<br>Bayport, MN | **APPLICATION NO:** 7<br>**PERIOD TO:** May 15, 2008 | **Distribution to:**<br>OWNER: ☒ |
| **FROM CONTRACTOR:** | Jansen Builders, Inc.<br>1323 Southview Blvd. #203<br>South St. Paul, MN 55075 | **VIA ARCHITECT:** | MLA Architects, Inc.<br>125 3rd Street South<br>Bayport, <M 55003 | **CONTRACT FOR:** General Construction<br>**CONTRACT DATE:** June 12, 2007<br>**PROJECT NOS:** N/A / N/A / 06-1004.00 | ARCHITECT: ☒<br>CONTRACTOR: ☒<br>FIELD: ☐<br>OTHER: ☐ |

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

| | | |
|---|---|---|
| **1. ORIGINAL CONTRACT SUM** | | $ 298,300.00 |
| **2. Net change by Change Orders** | | $ 10,099.70 |
| **3. CONTRACT SUM TO DATE** (Line 1 ± 2) | | $ 308,399.70 |
| **4. TOTAL COMPLETED & STORED TO DATE** (Column G on G703) | | $ 308,399.70 |
| **5. RETAINAGE:** | | |
| a. 5 % of Completed Work (Column D + E on G703) | $ 0.00 | |
| b. 0 % of Stored Material (Column F on G703) | $ 0.00 | |
| Total Retainage (Lines 5a + 5b or Total in Column I of G703) | | $ 0.00 |
| **6. TOTAL EARNED LESS RETAINAGE** (Line 4 Less Line 5 Total) | | $ 308,399.70 |
| **7. LESS PREVIOUS CERTIFICATES FOR PAYMENT** (Line 6 from prior Certificate) | | $ 293,618.54 |
| **8. CURRENT PAYMENT DUE** | | $ 14,781.16 |
| **9. BALANCE TO FINISH, INCLUDING RETAINAGE** (Line 3 less Line 6) | $ 0.00 | |

| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
|---|---|---|
| Total changes approved in previous months by Owner | $ 5,488.20 | $ 0.00 |
| Total approved this Month | $ 4,611.50 | $ 0.00 |
| TOTALS | $ 10,099.70 | $ 0.00 |
| NET CHANGES by Change Order | $ | 10,099.70 |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:**
By: _____ Date: May 14, 2008
State of: MN
County of: DAKOTA
Subscribed and sworn to before me this 15th day of MAY 2008
Notary Public: D. W. Hegg
My Commission expires: 1.31.13

DAVID W. HEGG
NOTARY PUBLIC-MINNESOTA
My Commission Expires Jan. 31, 2011

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** ..... $ 14,781.16

*(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)*

**ARCHITECT:**
By: _____ Date: 5/15/08

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

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User Notes:



(2487281652)

# AIA® Document G703™ – 1992

## Continuation Sheet

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar
Use Column I on Contracts where variable retainage for line items may apply.

**APPLICATION NO:** 6
**APPLICATION DATE:** May 15, 2008
**PERIOD TO:** May 15, 2008
**ARCHITECT'S PROJECT NO:** N/A

| A | B | C | D | E | F | G | | H | I |
|---|---|---|---|---|---|---|---|---|---|
| | | | WORK COMPLETED | | | | | | |
| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) | % (G ÷ C) | BALANCE TO FINISH (C - G) | RETAINAGE (IF VARIABLE RATE) |
| 1. | Bond & Insurance | 11,009.00 | 11,009.00 | 0.00 | 0.00 | 11,009.00 | 100.00% | 0.00 | 0.00 |
| 2. | General Conditions | 20,781.00 | 20,781.00 | 0.00 | 0.00 | 20,780.00 | 100.00% | 0.00 | 0.00 |
| 3. | Site Work | 11,294.00 | 11,294.00 | 0.00 | 0.00 | 11,294.00 | 100.00% | 0.00 | 0.00 |
| 4. | Concrete/Masonry | 57,414.00 | 57,414.00 | 0.00 | 0.00 | 57,414.00 | 100.00% | 0.00 | 0.00 |
| 5. | Metals | 6,260.00 | 6,260.00 | 0.00 | 0.00 | 6,260.00 | 100.00% | 0.00 | 0.00 |
| 6. | Carpentry | 40,335.00 | 40,335.00 | 0.00 | 0.00 | 40,335.00 | 100.00% | 0.00 | 0.00 |
| 7. | Roofing | 49,876.00 | 49,876.00 | 0.00 | 0.00 | 49,876.00 | 100.00% | 0.00 | 0.00 |
| 8. | Doors/Hardware | 7,065.00 | 7,065.00 | 0.00 | 0.00 | 7,065.00 | 100.00% | 0.00 | 0.00 |
| 9. | Finishes | 12,328.00 | 12,328.00 | 0.00 | 0.00 | 12,328.00 | 100.00% | 0.00 | 0.00 |
| 10. | Specialties | 4,235.00 | 4,235.00 | 0.00 | 0.00 | 4,235.00 | 100.00% | 0.00 | 0.00 |
| 11. | Mechanical | 35,752.00 | 35,752.00 | 0.00 | 0.00 | 35,752.00 | 100.00% | 0.00 | 0.00 |
| 12. | Electrical | 36,951.00 | 36,951.00 | 0.00 | 0.00 | 36,951.00 | 100.00% | 0.00 | 0.00 |
| 13. | Monument Allowance | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 100.00% | 0.00 | 0.00 |
| 14. | Change Order #1 | 5,488.20 | 5,488.20 | 0.00 | 0.00 | 5,488.20 | 100.00% | 0.00 | 0.00 |
| 15. | Change Order #2 (Pending) | 4,611.50 | 4,611.50 | 0.00 | 0.00 | 4,611.50 | 100.00% | 0.00 | 0.00 |
| 16. | | | | | | | | | |
| | **Grand Total** | $308,399.70 | $305,897.70 | 0.00 | 0.00 | 308,399.70 | 100.00% | 0.00 | 0.00 |
| | | | | | | | | | |

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User Notes: (2563080008)

# SANDERS WACKER BERGLY, INC.
## Landscape Architects And Planners

# MEMORANDUM

**TO:** Sara Taylor
**FROM:** Larry Wacker
**SUBJECT:** Barker's Alps Park Master Plan
**DATE:** May 14, 2008
**CC:** Mike McGuire

At the December 10, 2008 meeting of the Bayport City Council, Sanders Wacker Bergly, Inc. (SWB) presented an analysis of the Barker's Alps Park site conditions and existing recreation facilities and reviewed a concept plan prepared for the park by Westwood Engineering in 2005. Since the December 10th meeting, SWB has met with city staff and worked on the preparation of new master plan concepts for the park. Attached concepts A and B are based on input received from council members and staff.

Facilities on both concepts A and B include the following:

1. Three baseball/softball fields.
2. Three soccer fields.
3. Sand volleyball court.
4. Two play areas
5. Court games.
6. Toilet building
7. Dog run
8. Disk golf
9. Asphalt paths for exercise and to connect to the surrounding neighborhoods
10. Parking for 174 cars at north end of park.
11. Parking for 40 cars at south end of park.*

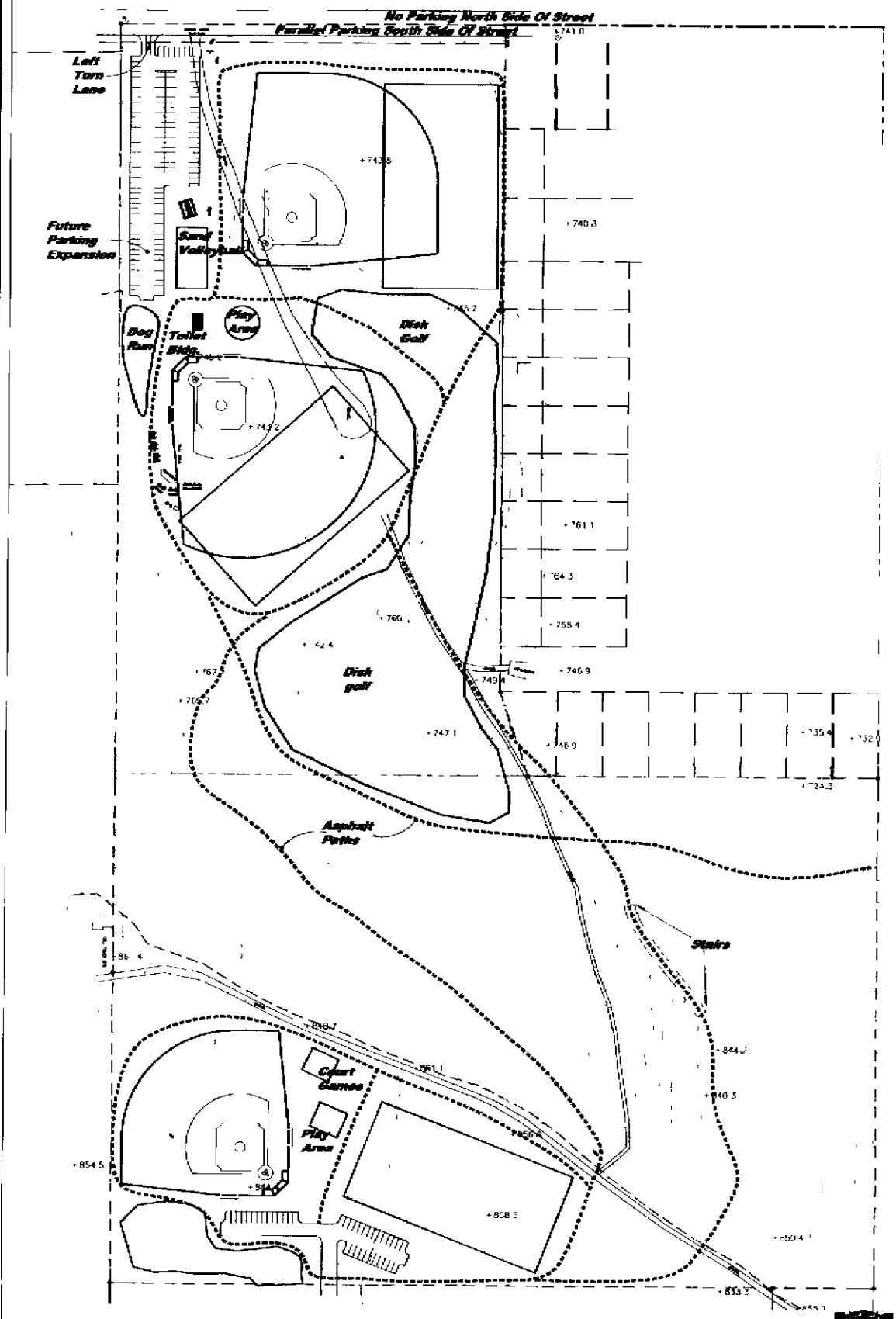
The primary difference between concepts A and B is that concept B maintains the existing ballfield at the northeast corner of the park in its present location and Concept A shifts the infield to the southwest corner of the open field space. This location is being considered for the field because it moves the majority of the activity away from 5th St. and the neighbors to the east, it improves sun orientation for the field and it centralizes major activities in the heart of the park.

Concepts A and B will be discussed at the May 19, 2008 special meeting of the City Council with the goals of verifying the facilities program for the park and selecting a preferred layout of park facilities.

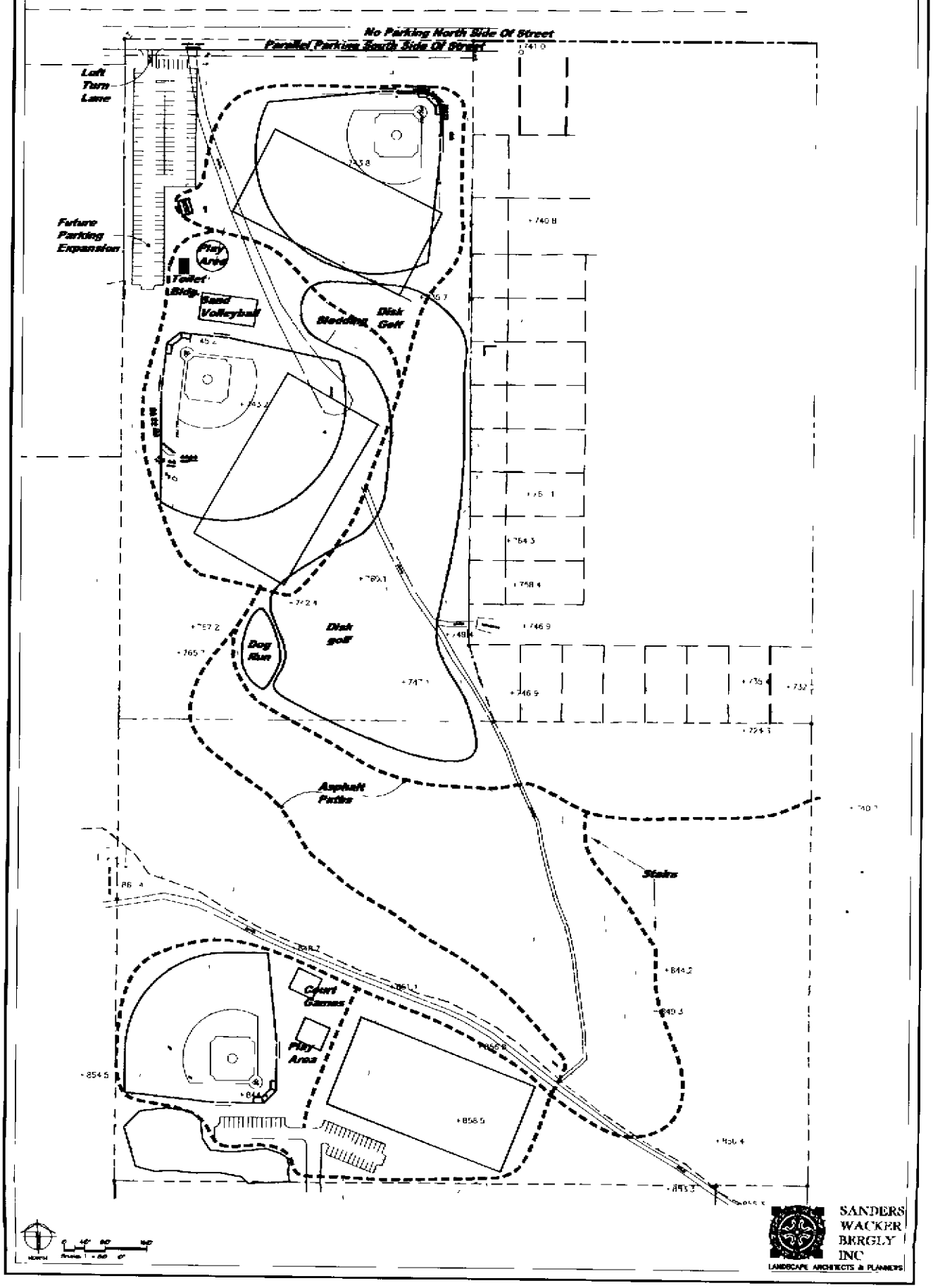
365 EAST KELLOGG BOULEVARD - SAINT PAUL MINNESOTA 55101-1411
PHONE 651-221-0401 FAX. 651-297-6817
VISIT OUR WEBSITE WWW.SWBINC.COM

# Barker's Alps - Concept A

## Bayport, Minnesota




SANDERS WACKER BERGLY INC.
LANDSCAPE ARCHITECTS & PLANNERS

# Barker's Alps - Concept B

## Bayport, Minnesota