

**CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
April 5, 2010**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

ROLL CALL (Mayor Nowaczek and City Councilmembers Carlson, Johnson, Kraftson and Seeberger)

PROCLAMATIONS, COMMENDATIONS, PETITIONS, AND ANNOUNCEMENTS

1. March recycling award given to Bill and Kathy Conley
2. Proclamation for National Library Week, April 11-17, 2010

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person).*

- 1.
- 2.

CONSENT AGENDA

Consider a resolution adopting items 1 through 14

	<u>TAB #</u>
1. March 1, 2010 City Council regular meeting minutes	1
2. March payables and receipts	2
3. March building, plumbing and mechanical permit report	3
4. Sale of the Lakeside Park log cabin	4
5. Appointment of Nancy Aderman as the citizen representative to the Central St. Croix Valley Cable Commission	5
6. Temporary on-sale liquor license for the Bayport Marina on Saturday, May 8, 2010	6
7. Annual step increase for Police Chief	7
8. Acknowledgement of Anderson Race Management Ragnar Relay Race on Saturday, August 21, 2010	8
9. Final approval of the city's Comprehensive Plan Update required by the Metropolitan Council	9
10. Special event application for Andersen Corporation Quarter Century Picnic on Friday, August 13 and Saturday, August 14, 2010 at Lakeside Park	10
11. Special event application for BCAL Farmer's Market Seeds and Seedlings Fair, Monday, May 17, 2010 at Perro Park	11
12. LMC Liability Coverage Waiver form approval	12
13. Change order for Public Works Ventilation Improvement Project rain hoods	13
14. Renewal of boat trailer parking agreement with Andersen Corporation	14

COUNCIL LIAISON REPORTS

RIVERFRONT ADVISORY COMMISSION REPORT

- | | |
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| 1. Update by the Riverfront Advisory Commission and request to consider adoption of the recommended bylaws and expenditure of \$1,000.00 to hire a facilitator | 15 |
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TAB #

UNFINISHED BUSINESS

- | | |
|---|----|
| 1. Consider adoption of an easement and vacation agreement for the ice road and a resolution setting a public hearing on an easement vacation | 16 |
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NEW BUSINESS

- | | |
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| 1. Update on Local Government Aid (LGA) unallotment and discuss recommendations to amend the 2010 city budget | 17 |
|---|----|

COUNCIL ITEMS AND ANNOUNCEMENTS

CITY ADMINISTRATOR ITEMS AND ANNOUNCEMENTS

1. City Administrator update

ADJOURNMENT

National Library Week 2010: Communities Thrive @ your library!

Proclamation

WHEREAS, libraries everywhere play a vital role in supporting the quality of life in their communities;

WHEREAS, our nation's public libraries make a difference in the lives of millions of Americans, today, more than ever;

WHEREAS, librarians are helping people of all ages and backgrounds find and interpret the information they need to live, learn and work in a challenging economy;

WHEREAS, libraries serve as crucial technology hubs for people in need of free Web access.

WHEREAS, libraries are part of the American Dream -- places for opportunity, education, self-help and lifelong learning;

WHEREAS, library use is up nationwide among all types of library users, continuing a decade-long trend;

WHEREAS, libraries, librarians, library workers and supporters across America are celebrating National Library Week.

NOW, THEREFORE, be it resolved that I *Jonathan Nowaczek, Mayor of Bayport, Minnesota* proclaim National Library Week, April 11-17, 2010. I encourage all residents to visit the library this week to take advantage of the wonderful library resources available @ your library. Communities Thrive @ your library.

RESOLUTION NO. 10-

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF
BAYPORT, WASHINGTON COUNTY, MINNESOTA HELD
APRIL 5, 2010**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 5th day of April 2010, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-14 FROM THE
APRIL 5, 2010 CITY COUNCIL AGENDA**

1. March 1, 2010 City Council regular meeting minutes
2. March payables and receipts
3. March building, plumbing and mechanical permit report
4. Sale of the Lakeside Park log cabin
5. Appointment of Nancy Aderman as the citizen representative to the Central St. Croix Valley Cable Commission
6. Temporary on-sale liquor license for the Bayport Marina on Saturday, May 8, 2010
7. Annual step increase for Police Chief
8. Acknowledgement of Anderson Race Management Ragnar Relay Race on Saturday, August 21, 2010
9. Final approval of the city's Comprehensive Plan Update required by the Metropolitan Council
10. Special event application for Andersen Corporation Quarter Century Picnic on Friday, August 13 and Saturday, August 14, 2010 at Lakeside Park
11. Special event application for BCAL Farmer's Market Seeds and Seedlings Fair, Monday, May 17, 2010 at Perro Park
12. LMC Liability Coverage Waiver form approval
13. Change order for Public Works Ventilation Improvement Project rain hoods
14. Renewal of boat trailer parking agreement with Andersen Corporation

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Jonathan Nowaczek –	Torry Kraftson –
Connie Carlson –	Judy Seeberger –
Dan Johnson –	

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 5th day of April, 2010.

ATTEST:

Mitch Berg, City Administrator

Jon Nowaczek, Mayor

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
MARCH 1, 2010
6:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Mayor Nowaczek called the regular City Council meeting of March 1, 2010 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Jon Nowaczek, Councilmembers Dan Johnson, Torry Kraftson and Judy Seeberger

Members Absent: Connie Carlson

Others Present: Administrator Mitch Berg, Engineer Barry Peters, Assistant City Administrator/ Planner Sara Taylor, Attorney Nick Vivian, and Police Chief Laura Eastman

PROCLAMATIONS/COMMENDATIONS/PETITIONS

1. The February recycling award given to the Danelius residence at 315 Prairie Way South

OPEN FORUM - None

CONSENT AGENDA

Mayor Nowaczek read items 1-9 on the consent agenda.

1. February 1, 2010 City Council workshop minutes
2. February 1, 2010 City Council regular meeting minutes
3. February payables and receipts
4. February building, plumbing and mechanical permit report
5. Special event application from BCAL for the annual Easter Egg Hunt at Barker's Alps Park on Saturday, April 3, 2010
6. Special event application from Rick Hill of SCVAA to use city ballfields for K – 4th grade youth
7. Special event application from Jim Pilz of SCVAA to use city ballfields for 7th – 9th grade youth
8. Special event application from Todd Bruchu of Lake Elmo Baseball Association to use city ballfields for youth games and practices
9. Special event application for a wedding reception at Lakeside Park adjacent to beach house on August 7, 2010

The following items were moved from the consent agenda to new business:

6. Special event application from Rick Hill of SCVAA to use city ballfields for K – 4th grade youth
7. Special event application from Jim Pilz of SCVAA to use city ballfields for 7th – 9th grade youth
8. Special event application from Todd Bruchu of Lake Elmo Baseball Association to use city ballfields for youth games and practices

Councilmember Johnson introduced the following revised resolution, removing items 6, 7, and 8 and moved its adoption:

Resolution 10-05

**RESOLUTION, CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA, APPROVING THE
REVISED CONSENT AGENDA FROM THE MARCH 1, 2010 CITY COUNCIL AGENDA**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Seeberger and upon roll call being taken, the following voted via voice:

Jon Nowaczek – aye
Judy Seeberger – aye

Torry Kraftson – aye
Dan Johnson – aye

PUBLIC HEARINGS

1. Public hearing to receive comments regarding Phase II of the city's Wellhead Protection Plan: Erik Tomlinson, SEH, and Administrator Berg gave a brief overview of the wellhead protection plan to date and stated the purpose of the public hearing was to receive comments from the public and help answer questions related to the plan. Mr. Tomlinson stated that wellhead protection is about preventing contaminants that can adversely affect human health from entering a public water supply and the aquifer supplying water the city's wells. He identified goals of wellhead protection, which included maintaining water quality, educating the public, and prioritizing actions for management of problem areas. Discussion and questions related to leaking storage tanks, TCE detection, and hazardous waste indicators/permits followed the presentation and Mr. Tomlinson indicated that detailed information on these items is included in the full plan.

Mayor Nowaczek opened the public hearing. Mr. Tomlinson indicated that the city received a written comment from the Metropolitan Council prior to the public hearing, requesting the city keep the agency informed of the city's actions as the plan moves forward. No other comments from the public were heard.

It was moved by Councilmember Kraftson and seconded by Councilmember Seeberger to close the public hearing. Motion carried.

Following this meeting, the plan will be forwarded to the Minnesota Department of Health for review and comment, and then brought back to the city for final approval and implementation.

COUNCIL LIAISON REPORTS

Councilmember Seeberger stated that a public hearing was held on a variance at the February Planning Commission which is before the City Council for consideration.

Councilmember Kraftson reported that the next meeting of the Middle St. Croix Watershed Management Organization (MSCMWO) would be held March 11, 2010 at 7:00 p.m.

Councilmember Johnson reported on the February 25, 2010 meeting of the Library Board. Items of discussion included the upcoming City Council department review for the library to be held on April 5, 2010 at 5:00 p.m., as well as proposed efforts to help offset the reduction in local government aid (LGA), including closing of the library on Wednesdays, effective March 1, 2010, until further notice. Councilmember Johnson also announced the Valley Reads program, which is celebrating the theme "Welcome Home." An event featuring the book "The Latecomer" will be held March 3, 2010 at Century College. The next Library Board meeting is scheduled for March 25, 2010.

UNFINISHED BUSINESS

1. Consider appointments to the Riverfront Advisory Commission: Administrator Berg stated the city received a total of 16 applications from residents expressing an interest to serve on the Riverfront Advisory Commission. Because the resolution establishing the commission calls for 7-11 members, staff decided to employ a third party individual, not affiliated with the city, with expertise on volunteer citizen boards, committees, and commissions, to assist in the selection process and examining the applicants for work and civic engagement experience which might be beneficial on the commission. Administrator Berg stated that the other major factor considered in the selection process was the geographic location in which each applicant lived within the city. Administrator Berg also stated that although staff has recommended 9 individuals to be considered for the commission, he stated he would prefer to see a total of 7 individuals, in order to convene a more manageable group.

Discussion followed on the selection process and the recommended candidates. The City Council agreed that the appointment of 9 individuals was preferred.

It was moved by Councilmember Kraftson and seconded by Councilmember Seeberger to appoint the following individuals to the Riverfront Advisory Commission:

Mary Lanz, 540 Lakeside Bay Drive S	Jim Selmecki, 317 Lake Street S	Sandra Ness, 461 7 th Street N
Tim Siegfried, 415 Lakeside Drive S	Lacia Kluver, 207 Mariner Court	Eric Baitz, 565 8 th Street N
Dan Goldston, 4 Point Road	Don Hoye, 1034 Pioneer Trail	Robert McManus, 516 S 4 th Street

Mayor Nowaczek thanked all applicants for their interest. Motion carried.

NEW BUSINESS

1. Consider a resolution for a variance to reconstruct a portion of the existing single-family house located at 456 4th Street South: Planner Taylor stated that the property owners, Mike and Judy Seeberger, are proposing to demolish and reconstruct a portion of the existing house, which is located above the tuck-under garage, due to disrepair. However, because this portion of the house does not meet the 10 foot setback currently required by city code, a variance is required. Therefore, the Seebergers are requesting a variance to allow this portion of the house to be reconstructed at the existing setback of 4 feet. In addition to reconstructing the north portion of the house, the Seebergers are also proposing an addition to the front and rear of the house, to expand their living space, which will comply with all setback requirements.

Planner Taylor stated that staff feels that the variance request meets the criteria of an undue hardship, and therefore approval is recommended. She also stated that the Planning Commission held a public hearing on the variance on February 16, 2010, and also recommend approval of the application to the City Council. Discussion followed on the overall design of project and the City Council stated they were encouraged to see projects such as this where residents are improving and investing in their property.

Councilmember Johnson introduced the following resolution and moved its adoption:

Resolution 10-06

RESOLUTION APPROVING A VARIANCE TO RECONSTRUCT A PORTION OF THE EXISTING SINGLE-FAMILY HOUSE LOCATED AT 456 4TH STREET SOUTH, LEGALLY DESCRIBED AS LOT 18 AND THE NORTH ½ OF LOT 17 OF BLOCK 94, BAYPORT, WASHINGTON COUNTY, MINNESOTA

The motion for adopting the foregoing resolution was duly seconded by Councilmember Kraftson and upon roll call being taken, the following voted via voice:

Jon Nowaczek – aye	Torry Kraftson – aye
Judy Seeberger – abstain	Dan Johnson – aye

2. Consider quotes for the Public Works ventilation improvement project: Administrator Berg reviewed the six proposals that were submitted for the project, noting the low proposal was received from Schmidt Mechanical at a cost of \$39,977.00. In addition, Schmidt included two alternates in their proposal that the city may want to consider, based on discussions with Public Works Supervisor Mel Horak. Administrator Berg stated that because this project is time sensitive, due to grant restrictions, staff recommends the City Council award the project to Schmidt Mechanical, as proposed, in order to keep the project on schedule. Award will be subject to the verification of all bond, license, and insurance requirements to obtain appropriate permits.

Discussion followed on the cost variation of the proposals and the overall project timeline. The City Council agreed that it was not in the best interest of the city to approve the alternates at this time, but would consider them at a later date, upon recommendation by Mel Horak.

It was moved by Councilmember Kraftson to award the Public Works Ventilation Improvement Project to Schmidt Mechanical, at the proposed cost of \$39,977.00, subject to verification of all bond, license, and insurance requirements.

The motion was duly seconded by Councilmember Johnson and upon roll call being taken, the following voted via voice:

Jon Nowaczek – aye	Torry Kraftson – aye
Judy Seeberger – aye	Dan Johnson – aye

3. Consider a resolution implementing a hiring freeze for full-time city employees: Administrator Berg gave an update on the city's reduction in LGA and staff's ongoing efforts to address this shortfall in funding. One of the budget reduction methods proposed includes the implementation of an immediate hiring freeze for all full-time city employees effective through December 31, 2010. Administrator Berg stated the purpose of this policy is to reevaluate positions and the overall structure of the organization to determine whether it is crucial to fill full-time positions as they become available or more beneficial to supplement staffing with part-time employees, as necessary. Discussion followed on the benefits and disadvantages of the proposed hiring freeze, noting that the policy does allow for the implementation of administrative procedures to fill critical positions.

Councilmember Kraftson introduced the following resolution and moved its adoption:

Resolution 10-07

RESOLUTION APPROVING A FULL-TIME CITY EMPLOYEE HIRING FREEZE

The motion for adopting the foregoing resolution was duly seconded by Councilmember Seeberger and upon roll call being taken, the following voted via voice:

Jon Nowaczek – aye	Torry Kraftson – aye
Judy Seeberger – aye	Dan Johnson – aye

4. Update on railroad quiet zone and match granting for crossings: Administrator Berg stated that the city has been designated as having a railroad quiet zone for quite some time. However, as a condition of keeping this designation, the city will be required to upgrade to armed railroad crossings. Administrator Berg mentioned that the city was successful in securing a federal grant that would pay for 90% of the cost to upgrade two of the city's crossings. However, the city's portion of the cost share for the project would be roughly \$60,000.00, which is anticipated for 2013-2014. Discussion followed on the two crossings that were selected for funding, which are 10th Street North and Central Avenue and well as opportunities for securing grant funds for additional crossings in the future. The City Council expressed some disappointment in the crossings selected and directed staff to see if the city could designate alternate crossings for funding, but also expressed their appreciation for this grant and support for the project.

It was moved by Councilmember Kraftson to accept the grant funding for the two crossings, but to direct staff to investigate whether the city could designate alternate crossings to receive this funding.

The motion was duly seconded by Councilmember Seeberger and upon roll call being taken, the following voted via voice:

Jon Nowaczek – aye	Torry Kraftson – aye
Judy Seeberger – aye	Dan Johnson – aye

5. Consider a special event application from Rick Hill of SCVAA to use city ballfields for K – 4th grade youth a special event application from Jim Pilz of SCVAA to use city ballfields for 7th – 9th grade youth, and a special event application from Todd Bruchu of Lake Elmo Baseball Association to use city ballfields for youth games

and practices: Councilmember Johnson expressed his concern that these requests, if granted, would not leave a ballfield available for general public use for most of the spring and summer season. He stated that he felt that at least one ballfield shall be open for public use at all times and suggested a policy be developed to delineate use regulations. Discussion followed on the city's past relationship with these organizations and use of the city's facilities, as well as whether the city should consider waiver of application fees for this and other types of use/events and whether field #2 at Barker's Alps Park would be ready for play this year.

Councilmember Kraftson stated that a majority of the time, the city ballfields sit vacant, unless an organized practice or game is scheduled. He stated that with the help of volunteers, the SCVAA provides a great opportunity for local youth to be involved in organized ball. Councilmember Kraftson stated that in his opinion, this is the way city ballfields should be used and doesn't see these requests conflicting with open play.

It was moved by Councilmember Johnson to continue consideration of the special event applications to the next meeting and to direct staff to develop a policy for fee applications, shared use of the ballfields, and reserving one field for general public use at all times. Motion failed for a lack of a second.

It was moved by Councilmember Kraftson to approve all special event applications as requested, but with no waiver of application fees for the SCVAA. Motion failed for a lack of a second.

It was moved by Councilmember Seeberger and seconded by Councilmember Kraftson to approve the special event application from the Lake Elmo Baseball Association as requested and the special event applications from the SCVAA for use of ballfield #1 only at Barker's Alps Park, but with no waiver of application fees, and for staff to develop a city field use policy for 2011. Motion carried 3-1, with Councilmember Johnson voting nay.

COUNCIL ITEMS AND ANNOUNCEMENTS

Councilmember Seeberger updated the City Council on the efforts of the Yellow Ribbon Campaign and upcoming events. She encouraged individuals interested in becoming involved to contact herself or Mary McComber at the City of Oak Park Heights.

Councilmember Kraftson thanked city staff for their efforts in maintaining the city ice rinks this year. He also stated that he has contacted State representatives and senators regarding his concerns about the shortfall in LGA for Bayport and other communities.

CITY ADMINISTRATOR STAFF ITEMS AND ANNOUNCEMENTS

1. City Administrator update: Administrator Berg and Attorney Vivian reviewed some proposed legislation related to the St. Croix River and discrepancies of zoning for Mr. Brian Zeller's property located at 836 Minnesota Street South in Bayport. Senator Kathy Saltzman has been working with the Department of Natural Resources (DNR) to draft some legislation that would attempt to resolve the discrepancy for Mr. Zeller's property, as well as similar discrepancies with other properties located within the St. Croix Valley. Attorney Vivian stated that Senator Saltzman has requested the city provide feedback on the proposed legislation, and if in support, to allow Administrator Berg to testify at the Senate Environmental Policy Committee hearing, as well as any subsequent meetings on the matter. Following discussion with the property owner, the City Council voiced support for the legislation.

It was moved by Councilmember Johnson and seconded by Councilmember Seeberger to support the proposed legislation and direct Administrator Berg to testify in support of the proposed legislation at the committee hearing. Motion carried.

Administrator Berg announced the upcoming dates for the Washington County Board of Appeals and Open Book meetings, gave an update on the request for proposal (RFP) process for removal of the Lakeside Park log cabin, and reviewed some preliminary flood information for Bayport.

2. Schedule a strategic planning session: Administrator Berg introduced Richard and Irina Fursman of Global Synergy, who will be conducting the upcoming strategic planning session. Mr. Fursman gave an update on the process to date and next steps.

ADJOURNMENT

It was moved by Councilmember Seeberger and seconded by Councilmember Kraftson to adjourn the meeting at 8:34 p.m. Motion carried.

City Administrator/Clerk

CITY OF BAYPORT

REVENUE SUMMARY YTD THRU 03/31/2010

FUND	FUND Descr	2010 Budget	2010 YTD Amt	2010 % of Budget	2010 % of Budget Remain
101	GENERAL	\$2,069,741.00	\$211,387.23	10.21%	89.79%
102	STREET RECONSTRUCTION	\$0.00	\$0.00	0.00%	0.00%
103	GO TIF BD FUND 1990 CAP PROJ	\$0.00	\$0.00	0.00%	0.00%
106	TIF ECON DEV DIST 2	\$0.00	\$0.00	0.00%	0.00%
107	TIF REDEVELOPMENT DISTRICT 2-1	\$0.00	\$0.00	0.00%	0.00%
200	FIRE EQUIPMENT REPLACEMENT FUN	\$0.00	\$0.00	0.00%	0.00%
202	DRUG FORFEITURE	\$0.00	\$140.00	0.00%	0.00%
203	PUBLIC WORKS EQUIPMENT REPL	\$0.00	\$0.00	0.00%	0.00%
204	RECREATION CAP EQUIP & MAINT	\$0.00	\$1,506.10	0.00%	0.00%
205	TAX STABILIZATION FUND	\$0.00	\$0.00	0.00%	0.00%
206	WATER/SEWER IMPROVEMENT FUND	\$0.00	\$6,589.24	0.00%	0.00%
207	PARK IMPROVEMENT FUND	\$0.00	\$4,000.00	0.00%	0.00%
208	PRISON SEWER PROJECT	\$0.00	\$0.00	0.00%	0.00%
209	DEVELOPER REIMBURSED PROJECTS	\$0.00	\$0.00	0.00%	0.00%
210	K-9 UNIT	\$0.00	\$654.34	0.00%	0.00%
211	LIBRARY	\$272,124.65	\$1,130.32	0.42%	99.58%
303	GO TIF BOND 1990 DEBT SERVICE	\$0.00	\$0.00	0.00%	0.00%
412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	0.00%	0.00%
413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	0.00%	0.00%
414	OFFICE AUTOMATION	\$0.00	\$0.00	0.00%	0.00%
415	MUNICIPAL BLDGS MAINT	\$0.00	\$0.00	0.00%	0.00%
601	WATER	\$307,454.00	\$6,429.74	2.09%	97.91%
602	SEWER	\$680,241.00	\$112,167.14	16.49%	83.51%
800	INVESTMENTS-POOLED	\$0.00	\$135,521.38	0.00%	0.00%
803	P & Z ESCROWS	\$0.00	\$87,735.40	0.00%	0.00%
851	NON EXP TRUST	\$0.00	\$0.00	0.00%	0.00%
		\$3,329,560.65	\$567,260.89	17.04%	82.96%

CITY OF BAYPORT

MONTHLY RECEIPTS

Period Name: MARCH

FUND	Tran Date	Amount	Refer Comments	Account Descr
FUND 101 GENERAL				
101	3/15/2010	\$50.00	24 LIQUOR - TEMP (PER DAY)	R 101-00000-32100 BUSINES
101	3/30/2010	\$25.00	24 ASSESSMENT SEARCH	R 101-00000-34105 USER FE
101	3/11/2010	\$0.25	16345 MARY LENZ - COPY	R 101-00000-34105 USER FE
101	3/11/2010	\$8.00	16356 SARA - COPIES	R 101-00000-34105 USER FE
101	3/30/2010	\$0.04	24 Overpayment Refund No. 74	R 101-00000-36240 REFUND
101	3/30/2010	-\$0.04	16364 CASH	R 101-00000-36240 REFUND
101	3/30/2010	\$2,100.00	24 SAC	G 101-20102 S A C CHARGE
101	3/11/2010	\$2,100.00	16343 ROTLUND HOME - BLD PERMIT	G 101-20102 S A C CHARGE
101	3/30/2010	\$174.32	24 BUILDING SURCHARGE	G 101-20104 STATE SURCHA
101	3/30/2010	\$1.50	24 PLUMBING SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	3/30/2010	\$21.00	24 MECHANICAL SURCHARGE - COMMER	G 101-20104 STATE SURCHA
101	3/30/2010	\$1.00	24 MECHANICAL SURCHARGE - RESIDENT	G 101-20104 STATE SURCHA
101	3/3/2010	\$1.00	16332 ANDERSON HEATING - MECHANICAL P	G 101-20104 STATE SURCHA
101	3/3/2010	\$0.50	16336 WENZEL PLUMBLING - PLUMBING PER	G 101-20104 STATE SURCHA
101	3/3/2010	\$10.36	16338 ORRICK OTTERNESS - BLG & PLUMBIN	G 101-20104 STATE SURCHA
101	3/3/2010	\$0.50	16338 ORRICK OTTERNESS - BLG & PLUMBIN	G 101-20104 STATE SURCHA
101	3/11/2010	\$2.00	16342 BUILDING PERMIT	G 101-20104 STATE SURCHA
101	3/11/2010	\$104.00	16343 ROTLUND HOME - BLD PERMIT	G 101-20104 STATE SURCHA
101	3/11/2010	\$0.50	16347 MECHANICAL PERMIT	G 101-20104 STATE SURCHA
101	3/3/2010	\$3.25	16350 BREWSTER CONSTRUCTION - BLG PE	G 101-20104 STATE SURCHA
101	3/3/2010	\$0.50	16351 RAY WELTER HEATING - MECHANICAL	G 101-20104 STATE SURCHA
101	3/30/2010	\$10.31	24 State Sales Tax	G 101-20603 SALES TAX PAY
101	3/16/2010	\$10.31	24 State Sales Tax	G 101-20603 SALES TAX PAY
101	3/30/2010	\$38.20	24 DELTA DENTAL	G 101-27107 DELTA DENTAL
101	3/30/2010	\$509.65	24 MEDICA	G 101-27109 MEDICA
101	3/3/2010	\$33.31	16339 HEALTH INS.	G 101-27109 MEDICA
101	3/30/2010	\$208.34	24 HEALTH SAVING ACCT.	G 101-27122 H S A
101	3/3/2010	\$58.34	16339 HEALTH INS.	G 101-27122 H S A
101	3/30/2010	\$60.00	24 CONTRACTOR LICENSE - SPECIALTY	R 101-41910-32100 BUSINES
101	3/30/2010	\$50.00	24 SPECIAL EVENT APP	R 101-41910-32200 NONBUSI
101	3/3/2010	\$55.40	16334 COLLINS ELECTRICAL SYSTEMS - SIGN	R 101-41910-32200 NONBUSI
101	3/30/2010	\$2,078.22	24 PLAN REVIEW	R 101-41910-32210 BUILDING
101	3/30/2010	\$3,235.25	24 BUILDING PERMIT	R 101-41910-32210 BUILDING
101	3/3/2010	\$230.10	16338 ORRICK OTTERNESS - BLG & PLUMBIN	R 101-41910-32210 BUILDING
101	3/3/2010	\$354.00	16338 ORRICK OTTERNESS - BLG & PLUMBIN	R 101-41910-32210 BUILDING
101	3/11/2010	\$103.25	16342 BUILDING PERMIT	R 101-41910-32210 BUILDING
101	3/11/2010	\$1,108.09	16343 ROTLUND HOME - BLD PERMIT	R 101-41910-32210 BUILDING
101	3/11/2010	\$1,704.75	16343 ROTLUND HOME - BLD PERMIT	R 101-41910-32210 BUILDING
101	3/3/2010	\$147.50	16350 BREWSTER CONSTRUCTION - BLG PE	R 101-41910-32210 BUILDING
101	3/30/2010	\$225.00	24 PLUMBING PERMIT - RESIDENTIAL	R 101-41910-32220 PLUMBIN
101	3/3/2010	\$75.00	16336 WENZEL PLUMBLING - PLUMBING PER	R 101-41910-32220 PLUMBIN
101	3/3/2010	\$75.00	16338 ORRICK OTTERNESS - BLG & PLUMBIN	R 101-41910-32220 PLUMBIN
101	3/30/2010	\$150.00	24 MECHANICAL PERMIT - RESIDENTIAL	R 101-41910-32230 MECHANI
101	3/30/2010	\$399.78	24 MECHANICAL PERMIT - COMMERCIAL	R 101-41910-32230 MECHANI
101	3/3/2010	\$163.78	16332 ANDERSON HEATING - MECHANICAL P	R 101-41910-32230 MECHANI
101	3/11/2010	\$75.00	16347 MECHANICAL PERMIT	R 101-41910-32230 MECHANI
101	3/3/2010	\$75.00	16351 RAY WELTER HEATING - MECHANICAL	R 101-41910-32230 MECHANI
101	3/11/2010	\$30.00	16358 REIMBURSEMENT - CELL PHONE	E 101-42100-321 COMMUNIC
101	3/30/2010	\$0.04	24 Overpayment Refund No. 74	R 101-42100-32200 NONBUSI
101	3/30/2010	\$70.00	24 PET LICENSE - SPAY/NEUT	R 101-42100-32240 ANIMAL F
101	3/3/2010	\$10.00	16335 STEVE RIDGEWAY - PET LICENSE	R 101-42100-32240 ANIMAL F
101	3/11/2010	\$10.00	16341 KELLY LACASSE - DOG LIC	R 101-42100-32240 ANIMAL F
101	3/11/2010	\$10.00	16346 KEVIN BORICH - PET LIC.	R 101-42100-32240 ANIMAL F
101	3/11/2010	\$40.00	16348 MARY CLAIR HOLST - PET LICENSE	R 101-42100-32240 ANIMAL F
101	3/11/2010	\$10.00	16353 JAMES SPEAKER - PET LIC	R 101-42100-32240 ANIMAL F
101	3/11/2010	\$20.00	16362 HEATHER MARTY - 2 PET LICENSE	R 101-42100-32240 ANIMAL F
101	3/11/2010	\$10.00	16340 KELLY LACASSE - IMPOUND FEE	R 101-42100-33100 ADMINIST
101	3/11/2010	\$10.00	16359 KELLY LACROSSE - PMT ON IMPOUND	R 101-42100-33100 ADMINIST
101	3/3/2010	\$0.50	16333 JENNIFER GLEASON - POLICE REPORT	R 101-42100-34105 USER FE
101	3/3/2010	\$0.75	16349 DEBRA PETERSON - POLICE REPORTS	R 101-42100-34105 USER FE

CITY OF BAYPORT

MONTHLY RECEIPTS

Period Name: MARCH

FUND	Tran Date	Amount	Refer Comments	Account Descr
101	3/30/2010	\$1.00	24 POLICE REPORTS	R 101-42100-34201 POLICE A
101	3/11/2010	\$112.00	16344 JOSEPH OSTERBAUER - POLICE REPO	R 101-42100-34201 POLICE A
101	3/11/2010	\$0.25	16355 JULIA HYNNEK - POLICE REPORT	R 101-42100-34201 POLICE A
101	3/11/2010	\$4.00	16360 NATIONAL CITY BANK - POLICE REPOR	R 101-42100-34201 POLICE A
101	3/11/2010	\$4.00	16361 AMERICAN FAMILY INS. - POLICE REPO	R 101-42100-34201 POLICE A
101	3/30/2010	\$40.00	24 BURNING PERMIT	R 101-42200-32200 NONBUSI
101	3/31/2010	\$200.00	24 BURNING PERMIT	R 101-42200-32200 NONBUSI
101	3/15/2010	\$39,706.50	24 FIRE SERVICE CONTRACT	R 101-42200-34202 FIRE CON
101	3/30/2010	\$150.00	24 PICNIC SHELTER - NONRESIDENT (50)	R 101-43200-34780 PARK FE
101	3/16/2010	\$150.00	37 PICNIC SHELTER - NONRESIDENT (50)	R 101-43200-34780 PARK FE
101	3/15/2010	\$500.00	24 CEMETERY - WINTER CASKET BURIAL	R 101-43300-34940 CEMETE
101	3/15/2010	\$100.00	24 CEMETERY - SATURDAY BURIAL	R 101-43300-34940 CEMETE
101	3/15/2010	\$700.00	24 CEMETERY - OPEN/CLOSE GRAVE- CA	R 101-43300-34940 CEMETE
101	3/16/2010	\$500.00	34 CEMETERY - WINTER CASKET BURIAL	R 101-43300-34940 CEMETE
101	3/16/2010	\$700.00	34 CEMETERY - OPEN/CLOSE GRAVE- CA	R 101-43300-34940 CEMETE
101	3/16/2010	\$300.00	34 CEMETERY - HEADSTONE DEPOSIT	R 101-43300-34940 CEMETE
101	3/16/2010	\$500.00	38 CEMETERY - WINTER CASKET BURIAL	R 101-43300-34940 CEMETE
101	3/16/2010	\$700.00	38 CEMETERY - OPEN/CLOSE GRAVE- CA	R 101-43300-34940 CEMETE
101	3/16/2010	\$300.00	38 CEMETERY - HEADSTONE DEPOSIT	R 101-43300-34940 CEMETE
FUND 101 GENERA		\$60,726.30		
FUND 202 DRUG FORFEITURE				
202	3/30/2010	\$140.00	24 DRUG FORFEITURE	R 202-00000-36249 DRUG FO
FUND 206 WATER/SEWER IMPROVEMENT FUND				
206	3/15/2010	\$478.37	0 UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	3/17/2010	\$353.26	0 UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	3/17/2010	\$6.03	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	3/11/2010	\$27.04	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	3/3/2010	\$26.44	0 UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	3/17/2010	\$9.60	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	3/3/2010	\$57.16	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	3/24/2010	\$24.60	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	3/24/2010	\$21.16	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	3/3/2010	\$32.05	0 UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	3/11/2010	\$24.87	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	3/3/2010	\$67.59	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	3/11/2010	\$2.10	0 UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	3/11/2010	\$2.19	0 UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
FUND 206 WATER/		\$1,132.46		
FUND 207 PARK IMPROVEMENT FUND				
207	3/30/2010	\$1,000.00	24 PARK DEDICATION	R 207-00000-34780 PARK FE
207	3/11/2010	\$1,000.00	16343 ROTLUND HOME - BLD PERMIT	R 207-00000-34780 PARK FE
FUND 207 PARK IM		\$2,000.00		
FUND 211 LIBRARY				
211	3/30/2010	\$238.10	24 LIBRARY SERVICE CHARGE	R 211-45500-34760 LIBRARY
211	3/30/2010	\$115.00	24 LIBRARY RENT	R 211-45500-36220 RENTAL I
FUND 211 LIBRARY		\$353.10		
FUND 601 WATER				
601	3/11/2010	\$14.46	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	3/24/2010	\$3.35	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	3/11/2010	\$225.36	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	3/24/2010	\$204.93	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	3/3/2010	\$220.31	0 UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	3/24/2010	\$16.16	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING

CITY OF BAYPORT

MONTHLY RECEIPTS

Period Name: MARCH

FUND	Tran Date	Amount	Refer Comments	Account Descr
601	3/3/2010	\$10.48	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	3/3/2010	\$563.23	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	3/3/2010	\$26.93	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	3/11/2010	\$6.55	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	3/17/2010	\$2.62	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	3/3/2010	\$6.14	0 UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	3/17/2010	\$80.00	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	3/17/2010	\$5.00	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	3/30/2010	\$1,000.00	24 WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	3/11/2010	\$1,000.00	16343 ROTLUND HOME - BLD PERMIT	R 601-46120-34601 WATER H
601	3/30/2010	\$200.00	24 WATER METER - TO 1 IN	R 601-46120-34602 WATER M
601	3/11/2010	\$200.00	16343 ROTLUND HOME - BLD PERMIT	R 601-46120-34602 WATER M
601	3/30/2010	\$100.00	24 WATER CONNECTION INSPECTION	R 601-46120-34603 WATER H
601	3/11/2010	\$50.00	16343 ROTLUND HOME - BLD PERMIT	R 601-46120-34603 WATER H
601	3/11/2010	\$50.00	16343 ROTLUND HOME - BLD PERMIT	R 601-46120-34603 WATER H
601	3/24/2010	\$95.25	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	3/11/2010	\$18.64	0 UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	3/11/2010	\$118.47	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	3/11/2010	\$1.48	0 UB AR Surc 19 STATE SER CH	R 601-46120-37120 STATE S
FUND 601 WATER		\$4,219.36		
FUND 602 SEWER				
602	3/3/2010	\$6.14	0 UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	3/11/2010	\$14.46	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	3/17/2010	\$5.00	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	3/17/2010	\$2,943.80	0 UB Receipt Serv 13 NSP SEWER	G 602-14602 SEWER BILLIN
602	3/11/2010	\$207.14	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	3/3/2010	\$476.56	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	3/3/2010	\$26.93	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	3/3/2010	\$268.29	0 UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	3/17/2010	\$50.25	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	3/24/2010	\$16.16	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	3/24/2010	\$176.26	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	3/30/2010	\$750.00	24 SEWER CONNECTION	R 602-46200-34651 SEWER H
602	3/11/2010	\$750.00	16343 ROTLUND HOME - BLD PERMIT	R 602-46200-34651 SEWER H
602	3/30/2010	\$50.00	24 SEWER CONNECTION INSPECTION	R 602-46200-34652 SEWER I
602	3/11/2010	\$50.00	16343 ROTLUND HOME - BLD PERMIT	R 602-46200-34652 SEWER I
602	3/11/2010	\$19.15	0 UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	3/15/2010	\$18,062.84	0 UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	3/15/2010	\$3,986.43	0 UB AR Serv 13 NSP SEWER	R 602-46200-37230 NSP COL
FUND 602 SEWER		\$27,859.41		
		\$96,430.63		

CITY OF BAYPORT

EXPENSE SUMMARY YTD THRU 03/31/10

3 Month = 25.02

DEPT	DEPT Descr	2010 Budget	2010 YTD Amt	Balance	2010 % of Budget Remain
FUND 101 GENERAL					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41100	ELECTIONS	\$5,040.00	\$470.00	\$4,570.00	90.67%
41200	MAYOR & COUNCIL	\$140,895.00	\$32,588.02	\$108,306.98	76.87%
41240	RECYCLING	\$7,280.00	\$1,004.78	\$6,275.22	86.20%
41400	ADMINISTRATION	\$144,198.00	\$24,927.13	\$119,270.87	82.71%
41903	DEBT SERVICE	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$206,147.00	\$43,438.51	\$162,708.49	78.93%
41940	MUNICIPAL BUILDINGS	\$33,318.00	\$13,668.88	\$19,649.12	58.97%
42100	POLICE	\$648,897.00	\$137,973.85	\$510,923.15	78.74%
42200	FIRE PROTECTION	\$385,867.00	\$39,991.70	\$345,875.30	89.64%
43100	STREET MAINT	\$290,353.00	\$37,620.08	\$252,732.92	87.04%
43160	STREET LIGHTING	\$21,821.00	\$4,821.48	\$16,999.52	77.90%
43200	PARKS	\$87,683.00	\$13,609.05	\$74,073.95	84.48%
43300	CEMETERY	\$10,027.00	\$1,395.98	\$8,631.02	86.08%
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL		\$1,981,526.00	\$351,509.46	\$1,630,016.54	82.26%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMENTS	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
41913	EMERALD FALLS	\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PR		\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT					
42103	K - 9 UNIT	\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT		\$0.00	\$0.00	\$0.00	0.00%
FUND 211 LIBRARY					
45500	LIBRARY	\$272,124.65	\$51,483.09	\$220,641.56	81.08%
FUND 211 LIBRARY		\$272,124.65	\$51,483.09	\$220,641.56	81.08%
FUND 413 POLICE EQUIPMENT FUND					
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND		\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION					
00000	GENERAL GOVERNMENT	\$0.00	\$1,431.06	-\$1,431.06	0.00%
FUND 414 OFFICE AUTOMATION		\$0.00	\$1,431.06	-\$1,431.06	0.00%
FUND 415 MUNICIPAL BLDGS MAINT					
41600	CAPITAL OUTLAY	\$0.00	\$4,011.00	-\$4,011.00	0.00%
FUND 601 WATER					
46110	WATER-PUMPHOUSE	\$45,200.00	\$9,006.54	\$36,193.46	80.07%
46120	WATER	\$395,860.00	\$43,189.27	\$352,670.73	89.09%
FUND 601 WATER		\$441,060.00	\$52,195.81	\$388,864.19	88.17%
FUND 602 SEWER					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$340,025.00	\$48,768.17	\$291,256.83	85.66%
46990	SEWER - NON-OPERATING	\$315,072.00	\$57,342.34	\$257,729.66	81.80%
FUND 602 SEWER		\$655,097.00	\$106,110.51	\$548,986.49	83.80%
FUND 800 INVESTMENTS-POOLED					

CITY OF BAYPORT

EXPENSE SUMMARY YTD THRU 03/31/10

3 Month = 25.02

DEPT	DEPT Descr	2010 Budget	2010 YTD Amt	Balance	2010 % of Budget Remain
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
FUND 800 INVESTMENTS-POOLED		\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
80001	ANDERSEN ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80003	BAYTOWN ANNEXATION	\$0.00	\$0.00	\$0.00	0.00%
80006	OSTERTAG VARIANCE	\$0.00	\$0.00	\$0.00	0.00%
80008	CHARLES LUTZ STREET VACA	\$0.00	\$0.00	\$0.00	0.00%
80010	JERRY PETERSON ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80011	CAPTAINS CORNER	\$0.00	\$0.00	\$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP.	\$0.00	\$0.00	\$0.00	0.00%
80013	BAYPORT MARINA	\$0.00	\$0.00	\$0.00	0.00%
80014	GROUP 41 (MIKE SCHALON	\$0.00	\$0.00	\$0.00	0.00%
80015	GARY SWAGER	\$0.00	\$0.00	\$0.00	0.00%
80016	Pete Miller - Feasi Study	\$0.00	\$0.00	\$0.00	0.00%
80017	AMERICAN LEGION POST 491	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTL	\$0.00	\$6,984.92	-\$6,984.92	0.00%
80019	JG HAUSE CONSTRUCTION	\$0.00	\$1,780.39	-\$1,780.39	0.00%
80020	HYNNEK CUP APPLICATION	\$0.00	\$0.00	\$0.00	0.00%
80021	GORDON TELLINGHUISEN	\$0.00	\$0.00	\$0.00	0.00%
80022	DUANCE JOHNSON	\$0.00	\$0.00	\$0.00	0.00%
80023	MI-TECH SERVICES, INC.	\$0.00	\$0.00	\$0.00	0.00%
80024	RICK PARENT	\$0.00	\$0.00	\$0.00	0.00%
80025	JUDY SEEBERGER	\$0.00	\$119.00	-\$119.00	0.00%
FUND 803 P & Z ESCROWS		\$0.00	\$8,884.31	-\$8,884.31	0.00%
FUND 999 ACCRUED INT PAYABLE					
41000	DEPRECIATION EXP - GEN GO	\$0.00	\$0.00	\$0.00	0.00%
42000	PUBLIC SAFE CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	0.00%
43000	DEPRECIATION EXP - PUBLIC	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
44000	DEPRECIATION EXP - LIBRARY	\$0.00	\$0.00	\$0.00	0.00%
45000	DEPRECIATION EXP - PARKS	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
FUND 999 ACCRUED INT PAYABLE		\$0.00	\$0.00	\$0.00	0.00%
		\$3,349,807.65	\$575,625.24	\$2,774,182.41	82.82%

CITY OF BAYPORT
MONTHLY EXPENSES

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Period Name: MARCH

FUND Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
FUND 101 GENERAL						
DEPT 41200 MAYOR & COUNCIL						
101	3/20/2010	\$1,312.85	E	41200	101 Labor Distribution	WAGES AND SAL
101	3/20/2010	\$81.40	E	41200	122 Labor Distribution	CONT TO RET., S
101	3/20/2010	\$19.03	E	41200	170 Labor Distribution	MEDICARE
101 S & T OFFICE PRODUCTS	3/18/2010	\$2.26	E	41200	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101 NEOPOST	2/16/2010	-\$2.50	E	41200	201 Annual Postage ACH Fee	OFFICE SUPPLIE
101 U S BANK VISA	3/31/2010	\$11.83	E	41200	201 ADM. CREDIT CARD	OFFICE SUPPLIE
101 NEOPOST	2/16/2010	-\$2.50	E	41200	201 Annual Postage ACH Fee	OFFICE SUPPLIE
101 MERRICK, INC.	3/18/2010	\$8.91	E	41200	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101 ECKBERG, LAMMERS, BRIG	3/16/2010	\$140.00	E	41200	300 PREPARE CC MTG	PROF SER-LEGAL
101 ECKBERG, LAMMERS, BRIG	3/8/2010	-\$475.00	E	41200	300 PROSECUTION	PROF SER-LEGAL
101 ECKBERG, LAMMERS, BRIG	3/16/2010	\$140.00	E	41200	300 ATTEND CC MTG	PROF SER-LEGAL
101 ECKBERG, LAMMERS, BRIG	3/16/2010	\$105.00	E	41200	300 REVIEW PENDING MATTERS W	PROF SER-LEGAL
101 ECKBERG, LAMMERS, BRIG	3/16/2010	\$175.00	E	41200	300 EISINGER TERMINATION	PROF SER-LEGAL
101 ECKBERG, LAMMERS, BRIG	3/16/2010	\$889.00	E	41200	300 ICE ROAD	PROF SER-LEGAL
101 S E H	3/16/2010	\$167.05	E	41200	301 SURVEY REVIEW LOT 9 INSPIR	PROF SER-ENGIN
101 S E H	3/16/2010	\$167.05	E	41200	301 SURVEY REVIEW LOT 4 INSPIR	PROF SER-ENGIN
101 S E H	3/16/2010	\$70.50	E	41200	301 COUNCIL MTG	PROF SER-ENGIN
101 ABDO EICK & MEYERS LLP	3/3/2010	\$366.00	E	41200	303 review 2009 cash and investments	PROF SER-AUDIT
101 ABDO EICK & MEYERS LLP	3/31/2010	\$4,000.00	E	41200	303 ASSISTANCE WITH 2009 YEAR-	PROF SER-AUDIT
101 WASHINGTON COUNTY GOV	3/8/2010	\$35.00	E	41200	303 TOP 10 TAXPAYERS-2009	PROF SER-AUDIT
101 COMPLETE HEALTH ENVIRO	3/18/2010	\$372.08	E	41200	306 MAINTENANCE PLAN - FEB 201	PROF SER-OTHE
101 MUNICIPAL CODE CORPORA	3/22/2010	\$2,147.17	E	41200	350 CODE MAINT.	PRINTING & PUBL
101 BAYPORT PRINTING HOUSE,	3/31/2010	\$236.00	E	41200	350 2010 JAN NEWSLETTER	PRINTING & PUBL
101 US INTERNET	3/9/2010	\$50.60	E	41200	416 MONTHLY SECURENCE	REPAIR/MAINT O
DEPT 41200 MAYOR & COUNCIL		\$10,016.73				
DEPT 41240 RECYCLING						
101	3/11/2010	\$96.56	E	41240	101 Labor Distribution	WAGES AND SAL
101	2/6/2010	\$99.35	E	41240	101 Labor Distribution	WAGES AND SAL
101	3/30/2010	\$95.01	E	41240	101 Labor Distribution	WAGES AND SAL
101	2/6/2010	\$6.96	E	41240	121 Labor Distribution	P E R A
101	3/11/2010	\$6.76	E	41240	121 Labor Distribution	P E R A
101	3/30/2010	\$6.63	E	41240	121 Labor Distribution	P E R A
101	3/11/2010	\$5.97	E	41240	122 Labor Distribution	CONT TO RET., S
101	2/6/2010	\$6.14	E	41240	122 Labor Distribution	CONT TO RET., S
101	3/30/2010	\$5.86	E	41240	122 Labor Distribution	CONT TO RET., S
101	3/11/2010	\$2.49	E	41240	126 Labor Distribution	H S A
101	3/30/2010	\$2.49	E	41240	126 Labor Distribution	H S A
101	2/6/2010	\$2.49	E	41240	126 Labor Distribution	H S A
101	2/6/2010	\$11.14	E	41240	131 Labor Distribution	CONT TO EMPLO
101	3/11/2010	\$11.14	E	41240	131 Labor Distribution	CONT TO EMPLO
101	3/11/2010	\$1.39	E	41240	170 Labor Distribution	MEDICARE
101	2/6/2010	\$1.43	E	41240	170 Labor Distribution	MEDICARE
101	3/30/2010	\$1.38	E	41240	170 Labor Distribution	MEDICARE
101 CONNIE SLATEN	3/11/2010	\$3.96	E	41240	302 3/1/2010-3/15/2010	CONTRACT SERV
101 CONNIE SLATEN	3/2/2010	\$3.06	E	41240	302 02/14/2010-02/27/2010	CONTRACT SERV
101 BAYPORT PRINTING HOUSE,	3/31/2010	\$236.00	E	41240	350 2010 JAN NEWSLETTER	PRINTING & PUBL
101 BILL & KATHY CONLEY	3/24/2010	\$30.00	E	41240	370 RECYCLING RECIPIENT	RECYCLING INCE
DEPT 41240 RECYCLING		\$636.21				
DEPT 41400 ADMINISTRATION						
101	2/6/2010	\$2,358.39	E	41400	101 Labor Distribution	WAGES AND SAL
101	3/30/2010	\$2,696.31	E	41400	101 Labor Distribution	WAGES AND SAL
101	3/11/2010	\$2,383.97	E	41400	101 Labor Distribution	WAGES AND SAL
101	3/30/2010	\$188.75	E	41400	121 Labor Distribution	P E R A
101	2/6/2010	\$165.09	E	41400	121 Labor Distribution	P E R A
101	3/11/2010	\$166.88	E	41400	121 Labor Distribution	P E R A
101	3/30/2010	\$165.44	E	41400	122 Labor Distribution	CONT TO RET., S

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Period Name: MARCH

FUND Search Name	Tran Date	Act Amount Typ	DEPT	OBJ Comments	OBJ Descr
101	3/11/2010	\$146.06 E	41400	122 Labor Distribution	CONT TO RET., S
101	2/6/2010	\$144.48 E	41400	122 Labor Distribution	CONT TO RET., S
101	3/11/2010	\$196.80 E	41400	126 Labor Distribution	H S A
101	3/30/2010	\$196.80 E	41400	126 Labor Distribution	H S A
101	2/6/2010	\$147.18 E	41400	126 Labor Distribution	H S A
101	2/6/2010	\$590.67 E	41400	131 Labor Distribution	CONT TO EMPLO
101	3/11/2010	\$590.67 E	41400	131 Labor Distribution	CONT TO EMPLO
101	2/6/2010	\$33.79 E	41400	170 Labor Distribution	MEDICARE
101	3/30/2010	\$38.69 E	41400	170 Labor Distribution	MEDICARE
101	3/11/2010	\$34.15 E	41400	170 Labor Distribution	MEDICARE
101 U S BANK VISA	3/31/2010	\$71.00 E	41400	201 ADM. CREDIT CARD	OFFICE SUPPLIE
101 S & T OFFICE PRODUCTS	3/18/2010	\$13.56 E	41400	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101 NEOPOST	2/16/2010	-\$15.00 E	41400	201	OFFICE SUPPLIE
101 MERRICK, INC.	3/18/2010	\$53.51 E	41400	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101 NEOPOST	2/16/2010	-\$15.00 E	41400	201	OFFICE SUPPLIE
101 CONNIE SLATEN	3/11/2010	\$36.96 E	41400	302 3/1/2010-3/15/2010	CONTRACT SERV
101 CONNIE SLATEN	3/2/2010	\$28.56 E	41400	302 02/14/2010-02/27/2010	CONTRACT SERV
101 NEOPOST	3/18/2010	\$15.00 E	41400	322	POSTAGE
101 TAYLOR, SARA	3/18/2010	\$77.00 E	41400	400 MILAGE	USE OF PERSON
101 TAYLOR, SARA	3/18/2010	\$77.00 E	41400	400 MILAGE	USE OF PERSON
101 U S BANK VISA	3/31/2010	-\$160.00 E	41400	402 ADM. CREDIT CARD	CONFERENCES &
101 LEAGUE OF MINNESOTA CIT	3/3/2010	\$80.00 E	41400	402	CONFERENCES &
DEPT 41400 ADMINISTRATION		\$10,506.71			
DEPT 41910 PLANNING & ZONING					
101	3/30/2010	\$5,256.72 E	41910	101 Labor Distribution	WAGES AND SAL
101	2/6/2010	\$5,051.31 E	41910	101 Labor Distribution	WAGES AND SAL
101	3/11/2010	\$5,263.78 E	41910	101 Labor Distribution	WAGES AND SAL
101	3/11/2010	\$368.47 E	41910	121 Labor Distribution	P E R A
101	3/30/2010	\$367.98 E	41910	121 Labor Distribution	P E R A
101	2/6/2010	\$353.60 E	41910	121 Labor Distribution	P E R A
101	3/11/2010	\$323.22 E	41910	122 Labor Distribution	CONT TO RET., S
101	3/30/2010	\$322.79 E	41910	122 Labor Distribution	CONT TO RET., S
101	2/6/2010	\$310.05 E	41910	122 Labor Distribution	CONT TO RET., S
101	2/6/2010	\$268.75 E	41910	126 Labor Distribution	H S A
101	3/11/2010	\$351.44 E	41910	126 Labor Distribution	H S A
101	3/30/2010	\$351.44 E	41910	126 Labor Distribution	H S A
101	2/6/2010	\$933.57 E	41910	131 Labor Distribution	CONT TO EMPLO
101	3/11/2010	\$933.57 E	41910	131 Labor Distribution	CONT TO EMPLO
101	3/30/2010	\$75.50 E	41910	170 Labor Distribution	MEDICARE
101	3/11/2010	\$75.60 E	41910	170 Labor Distribution	MEDICARE
101	2/6/2010	\$72.53 E	41910	170 Labor Distribution	MEDICARE
101 MERRICK, INC.	3/18/2010	\$44.59 E	41910	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101 U S BANK VISA	3/31/2010	\$59.17 E	41910	201 ADM. CREDIT CARD	OFFICE SUPPLIE
101 NEOPOST	2/16/2010	-\$12.50 E	41910	201 Annual Postage ACH Fee	OFFICE SUPPLIE
101 S & T OFFICE PRODUCTS	3/18/2010	\$11.30 E	41910	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101 NEOPOST	2/16/2010	-\$12.50 E	41910	201 Annual Postage ACH Fee	OFFICE SUPPLIE
101 HOLIDAY FLEET	3/9/2010	\$121.29 E	41910	212 VEHICLE FUEL	MOTOR FUELS &
101 CONNIE SLATEN	3/11/2010	\$33.00 E	41910	302 3/1/2010-3/15/2010	CONTRACT SERV
101 CONNIE SLATEN	3/2/2010	\$25.50 E	41910	302 02/14/2010-02/27/2010	CONTRACT SERV
101 NEOPOST	3/18/2010	\$12.50 E	41910	322 ANNUAL POSTAGE ACH FEE	POSTAGE
101 CEF OF MINNESOTA	3/16/2010	\$125.00 E	41910	402 MECHANICAL CODE UPDATE	CONFERENCES &
101 U S BANK VISA	3/31/2010	\$54.00 E	41910	412 ADM. CREDIT CARD	REP & MAINT VE
DEPT 41910 PLANNING & ZONING		\$21,141.67			
DEPT 41940 MUNICIPAL BUILDINGS					
101 CHRIS AMDAHL LOCKSMITH,	3/31/2010	\$201.90 E	41940	220 REPAIR SIDE EXIT LOCK	OPERATING SUP
101 OFFICE OF ENT TECHNOLO	3/31/2010	\$449.26 E	41940	321 PHONES - CITY HALL	COMMUNICATION
101 COMCAST	3/31/2010	\$34.95 E	41940	321	COMMUNICATION
101 COMCAST	3/3/2010	\$69.90 E	41940	321	COMMUNICATION

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Period Name: MARCH

FUND Search Name	Tran Date	Act Amount	DEPT	OBJ Comments	OBJ Desc
101 XCEL	3/8/2010	\$832.80 E	41940	380 GAS & ELECTRIC SERVICE	ELECTRIC SERVI
101 XCEL	3/8/2010	\$279.37 E	41940	381 GAS & ELECTRIC SERVICE	FUEL FOR HEAT
101 J H LARSON CO	3/31/2010	\$41.68 E	41940	420 CITY HALL - LIGHT BULBS	R & M BLDGS, ST
101 J H LARSON CO	3/31/2010	\$285.89 E	41940	420 CITY HALL	R & M BLDGS, ST
101 SERVICEMASTER	3/18/2010	\$557.00 E	41940	420 CLEANING SERICE - CITY HALL	R & M BLDGS, ST
101 SUMMIT FIRE PROTECTION	3/3/2010	\$240.00 E	41940	420 ANNUAL FIRE SPRINKLER INSP	R & M BLDGS, ST
101 AVENET WEB SOLUTIONS	3/22/2010	\$504.00 E	41940	420 12 MTHS SERVICE PACKAGE	R & M BLDGS, ST
101 HALLBERG ENGINEERING, I	3/31/2010	\$4,011.00 E	41940	420 PUBLIC WORKS HVAC PROJEC	R & M BLDGS, ST
DEPT 41940 MUNICIPAL BUILDINGS		\$7,507.75			
DEPT 42100 POLICE					
101	2/6/2010	\$820.16 E	42100	050 Labor Distribution	SEASONAL/PART
101	3/30/2010	\$1,483.20 E	42100	050 Labor Distribution	SEASONAL/PART
101	3/11/2010	\$1,372.44 E	42100	050 Labor Distribution	SEASONAL/PART
101	3/30/2010	\$11,568.95 E	42100	101 Labor Distribution	WAGES AND SAL
101	3/11/2010	\$11,441.58 E	42100	101 Labor Distribution	WAGES AND SAL
101	2/6/2010	\$12,420.97 E	42100	101 Labor Distribution	WAGES AND SAL
101	3/30/2010	\$1,437.42 E	42100	102 Labor Distribution	OVERTIME
101	2/6/2010	\$1,593.78 E	42100	102 Labor Distribution	OVERTIME
101	3/11/2010	\$1,264.31 E	42100	102 Labor Distribution	OVERTIME
101	3/11/2010	\$1,811.98 E	42100	121 Labor Distribution	P E R A
101	3/30/2010	\$1,888.25 E	42100	121 Labor Distribution	P E R A
101	2/6/2010	\$1,973.77 E	42100	121 Labor Distribution	P E R A
101	3/30/2010	\$70.41 E	42100	122 Labor Distribution	CONT TO RET., S
101	3/11/2010	\$77.02 E	42100	122 Labor Distribution	CONT TO RET., S
101	2/6/2010	\$52.79 E	42100	122 Labor Distribution	CONT TO RET., S
101	2/6/2010	\$779.41 E	42100	126 Labor Distribution	H S A
101	3/30/2010	\$779.41 E	42100	126 Labor Distribution	H S A
101	3/11/2010	\$779.41 E	42100	126 Labor Distribution	H S A
101	2/6/2010	\$2,385.35 E	42100	131 Labor Distribution	CONT TO EMPLO
101	3/11/2010	\$2,385.35 E	42100	131 Labor Distribution	CONT TO EMPLO
101	2/6/2010	\$213.73 E	42100	170 Labor Distribution	MEDICARE
101	3/11/2010	\$202.73 E	42100	170 Labor Distribution	MEDICARE
101	3/30/2010	\$208.72 E	42100	170 Labor Distribution	MEDICARE
101 NEOPOST	2/16/2010	-\$12.50 E	42100	201 Annual Postage ACH Fee	OFFICE SUPPLIE
101 MERRICK, INC.	3/18/2010	\$44.59 E	42100	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101 U S BANK VISA	3/31/2010	\$59.17 E	42100	201 ADM. CREDIT CARD	OFFICE SUPPLIE
101 NEOPOST	2/16/2010	-\$12.50 E	42100	201 Annual Postage ACH Fee	OFFICE SUPPLIE
101 S & T OFFICE PRODUCTS	3/18/2010	\$11.30 E	42100	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101 UNIFORMS UNLIMITED	3/23/2010	\$1,136.35 E	42100	202 BODY AMOR & COVER - HUTCH	UNIFORMS - MISC
101 HOLIDAY FLEET	3/9/2010	\$1,168.28 E	42100	212 VEHICLE FUEL	MOTOR FUELS &
101 HOLIDAY FLEET	3/9/2010	\$19.26 E	42100	212 VEHICLE FUEL	MOTOR FUELS &
101 U S BANK VISA	3/30/2010	\$23.55 E	42100	220 WALGREENS	OPERATING SUP
101 EASTMAN, LAURA	3/30/2010	\$4.75 E	42100	220 MATERIAL REIMBURSEMENT	OPERATING SUP
101 U S BANK VISA	3/30/2010	\$223.01 E	42100	220 KUSTOM SIGNALS, INC	OPERATING SUP
101 ECKBERG, LAMMERS, BRIG	3/8/2010	\$2,249.73 E	42100	300 PROSECUTION	PROF SER-LEGAL
101 ECKBERG, LAMMERS, BRIG	3/8/2010	\$47.42 E	42100	300 PROSECUTION	PROF SER-LEGAL
101 LAKEVIEW MEMORIAL HOSP	3/18/2010	\$40.00 E	42100	306 LEGAL BLOOD DRAW - PD	PROF SER-OTHE
101 VERIZON WIRELESS	3/10/2010	\$247.14 E	42100	321 PHONES - POLICE DEPT.	COMMUNICATION
101 NEOPOST	3/18/2010	\$12.50 E	42100	322 ANNUAL POSTAGE ACH FEE	POSTAGE
101 WASHINGTON COUNTY SHE	3/24/2010	\$4,775.00 E	42100	391 QTR 1 ALERTS \$ RECORDS - P	SHARED AUTOMA
101 WASHINGTON COUNTY SHE	3/24/2010	\$750.00 E	42100	391 QTR 1 2010 MDC - PD	SHARED AUTOMA
101 WASHINGTON COUNTY PUB	3/31/2010	\$1,000.20 E	42100	391 1 QTR JAN-MAR 2010 RADIOS	SHARED AUTOMA
101 U S BANK VISA	3/30/2010	\$50.28 E	42100	403 SONY	POLICE TRAININ
101 U S BANK VISA	3/30/2010	\$377.04 E	42100	403 GAL GALLS INC.	POLICE TRAININ
101 U S BANK VISA	3/30/2010	\$18.20 E	42100	403 LOCKSMITH PARTS & SUPP	POLICE TRAININ
101 STREICHERS	3/23/2010	\$135.73 E	42100	403 AMMO BEAN BAG ROUNDS - PD	POLICE TRAININ
101 ZACHARY C. LUND	3/3/2010	\$53.56 E	42100	403 REIMBURSEMENT - RESERVE A	POLICE TRAININ
101 KEVIN J. KELLEHER LLC	3/3/2010	\$295.00 E	42100	403 FIELD TRAINING OFFICER - LU	POLICE TRAININ
101 EASTMAN, LAURA	3/3/2010	\$90.00 E	42100	403 REIMBURSEMENT	POLICE TRAININ
101 HERITAGE EMBROIDERY &	3/31/2010	\$280.00 E	42100	403 RESERVE SHIRTS - POLICE DE	POLICE TRAININ

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101 U S BANK VISA	3/30/2010	\$18.20 E	42100	403 LOCKSMITH PARTS & SUPP	POLICE TRAININ
101 CASPERSON MOTORS	3/25/2010	\$32.67 E	42100	412 OIL & FILTER - PD	REP & MAINT VE
101 CASPERSON MOTORS	3/25/2010	\$32.67 E	42100	412 OIL & FILTER 2901 - PD	REP & MAINT VE
101 CASPERSON MOTORS	3/18/2010	\$185.51 E	42100	412 REPLACE REAR BRAKES - PD	REP & MAINT VE
101 CENTURY AVENUE COLLISI	3/31/2010	\$543.02 E	42100	412 POLICE - K-9 2502 ALTERNATO	REP & MAINT VE
101 U S BANK VISA	3/31/2010	\$286.00 E	42100	412 ADM. CREDIT CARD	REP & MAINT VE
101 CASPERSON MOTORS	3/31/2010	\$201.19 E	42100	412 BATTERY REPLACED - POLICE	REP & MAINT VE
101 CASPERSON MOTORS	3/18/2010	\$92.52 E	42100	412 REPLACE HEAD LIGHT - PD	REP & MAINT VE
DEPT 42100 POLICE		\$71,489.98			
DEPT 42200 FIRE PROTECTION					
101	3/20/2010	\$583.33 E	42200	101 Labor Distribution	WAGES AND SAL
101	3/20/2010	\$15.50 E	42200	122 Labor Distribution	CONT TO RET., S
101	3/20/2010	\$8.46 E	42200	170 Labor Distribution	MEDICARE
101 HOLIDAY FLEET	3/9/2010	\$456.91 E	42200	212 VEHICLE FUEL	MOTOR FUELS &
101 BOUND TREE MEDICAL, LLC	3/18/2010	\$185.01 E	42200	220 OPERATING SUPPLIES - FIRE D	OPERATING SUP
101 U S BANK VISA	3/3/2010	\$23.35 E	42200	220 HOLIDAY STNSTORE	OPERATING SUP
101 U S BANK VISA	3/3/2010	\$49.74 E	42200	220 WAL-MART	OPERATING SUP
101 U S BANK VISA	3/3/2010	\$21.80 E	42200	220 CARBONE'S PIZZA	OPERATING SUP
101 NEXTEL COMMUNICATIONS	3/3/2010	\$183.64 E	42200	321 PHONES - FIRE DEPT.	COMMUNICATION
101 XCEL	3/8/2010	\$304.65 E	42200	380 GAS & ELECTRIC SERVICE	ELECTRIC SERVI
101 XCEL	3/8/2010	\$720.86 E	42200	381 GAS & ELECTRIC SERVICE	FUEL FOR HEAT
101 HEALTH PARTNERS	3/3/2010	\$187.20 E	42200	402 QTRLY CME - FIRE DEPT.	CONFERENCES &
101 SUMMIT FIRE PROTECTION	3/3/2010	\$240.00 E	42200	420 ANNUAL FIRE SPRINKLER INSP	R & M BLDGS, ST
DEPT 42200 FIRE PROTECTION		\$2,980.45			
DEPT 43100 STREET MAINT					
101	2/6/2010	\$1,880.00 E	43100	101 Labor Distribution	WAGES AND SAL
101	3/11/2010	\$1,880.00 E	43100	101 Labor Distribution	WAGES AND SAL
101	3/30/2010	\$1,880.00 E	43100	101 Labor Distribution	WAGES AND SAL
101	3/11/2010	\$1,723.96 E	43100	102 Labor Distribution	OVERTIME
101	2/6/2010	\$405.23 E	43100	102 Labor Distribution	OVERTIME
101	2/6/2010	\$159.97 E	43100	121 Labor Distribution	P E R A
101	3/11/2010	\$252.27 E	43100	121 Labor Distribution	P E R A
101	3/30/2010	\$131.60 E	43100	121 Labor Distribution	P E R A
101	3/30/2010	\$114.89 E	43100	122 Labor Distribution	CONT TO RET., S
101	2/6/2010	\$139.90 E	43100	122 Labor Distribution	CONT TO RET., S
101	3/11/2010	\$221.35 E	43100	122 Labor Distribution	CONT TO RET., S
101	3/30/2010	\$165.18 E	43100	126 Labor Distribution	H S A
101	2/6/2010	\$90.23 E	43100	126 Labor Distribution	H S A
101	3/11/2010	\$206.56 E	43100	126 Labor Distribution	H S A
101	2/6/2010	\$432.61 E	43100	131 Labor Distribution	CONT TO EMPLO
101	3/11/2010	\$510.92 E	43100	131 Labor Distribution	CONT TO EMPLO
101	3/11/2010	\$51.78 E	43100	170 Labor Distribution	MEDICARE
101	2/6/2010	\$32.71 E	43100	170 Labor Distribution	MEDICARE
101	3/30/2010	\$26.87 E	43100	170 Labor Distribution	MEDICARE
101 NEOPOST	2/16/2010	-\$2.50 E	43100	201 Annual Postage ACH Fee	OFFICE SUPPLIE
101 U S BANK VISA	3/31/2010	\$11.83 E	43100	201 ADM. CREDIT CARD	OFFICE SUPPLIE
101 MERRICK, INC.	3/18/2010	\$8.91 E	43100	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101 S & T OFFICE PRODUCTS	3/18/2010	\$2.26 E	43100	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101 NEOPOST	2/16/2010	-\$2.50 E	43100	201 Annual Postage ACH Fee	OFFICE SUPPLIE
101 EISINGER, JOSH	3/16/2010	\$88.50 E	43100	205 UNIFORMS - CLOTHES	UNIFORMS - JOS
101 HOLIDAY FLEET	3/9/2010	\$741.79 E	43100	212 VEHICLE FUEL	MOTOR FUELS &
101 U S BANK VISA	3/30/2010	\$193.09 E	43100	220 GRUBER PALLETS	OPERATING SUP
101 T. R. F. SUPPLY	3/31/2010	\$197.63 E	43100	220 TRASH CAN LINERS	OPERATING SUP
101 MENARDS-STILLWATER	3/31/2010	\$155.99 E	43100	220 POLY DECK - FLOOD	OPERATING SUP
101 BERG BAG COMPANY	3/31/2010	\$1,892.81 E	43100	220 WHITE WOVEN BAGS - FLOOD	OPERATING SUP
101 T. R. F. SUPPLY	3/31/2010	\$513.00 E	43100	220 TRASH CAN LINERS	OPERATING SUP
101 RIVER CITY SERVICES	3/31/2010	\$346.59 E	43100	220 FLOOD RELATED SERVICES	OPERATING SUP
101 MILLER EXCAVATING	3/31/2010	\$314.48 E	43100	220 PIT SAND - FLOOD	OPERATING SUP

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101 NEOPOST	3/18/2010	\$2.50 E	43100	322 ANNUAL POSTAGE ACH FEE	POSTAGE
101 CARQUEST AUTO PARTS	3/31/2010	\$96.34 E	43100	412 FILTERS - SWEEPER	REP & MAINT VE
101 CARQUEST AUTO PARTS	3/31/2010	\$6.25 E	43100	412 PARTS - SWEEPER	REP & MAINT VE
101 ROETTGER WELDING	3/31/2010	\$230.00 E	43100	412 FORKS - CAT LOADER	REP & MAINT VE
101 RAM HYDRAULICS	3/18/2010	\$149.69 E	43100	412 PARTS - PLOW TRUCK # 1	REP & MAINT VE
101 CARQUEST AUTO PARTS	3/31/2010	\$100.32 E	43100	412 METER - 93 FORD	REP & MAINT VE
101 MAC QUEEN EQUIPMENT	3/31/2010	\$562.14 E	43100	412 PARTS - SWEEPER	REP & MAINT VE
101 U S BANK VISA	3/30/2010	\$57.85 E	43100	412 TRUCK UTILITIES	REP & MAINT VE
101 MAC QUEEN EQUIPMENT	3/31/2010	\$174.95 E	43100	412 PARTS - SWEEPER	REP & MAINT VE
101 MAC QUEEN EQUIPMENT	3/31/2010	\$176.23 E	43100	412 PARTS - SWEEPER	REP & MAINT VE
101 CARQUEST AUTO PARTS	3/18/2010	\$71.95 E	43100	412 FILTERS - PW	REP & MAINT VE
101 MAC QUEEN EQUIPMENT	3/31/2010	\$82.46 E	43100	412 RUBBER DOUGHNUT	REP & MAINT VE
101 U S BANK VISA	3/30/2010	\$59.90 E	43100	421 LOWES	REPAIR & MAINT
101 ACTION RENTAL	3/31/2010	\$37.41 E	43100	431 TRAILER RENTAL	RENTAL OF EQUI
DEPT 43100 STREET MAINT		\$16,575.90			
DEPT 43160 STREET LIGHTING					
101 XCEL	3/8/2010	\$2,325.83 E	43160	380 GAS & ELECTRIC SERVICE	ELECTRIC SERVI
101 U S BANK VISA	3/30/2010	\$82.18 E	43160	419 J H LARSON SO HUDSON	REPAIR & MAINT
DEPT 43160 STREET LIGHTING		\$2,408.01			
DEPT 43200 PARKS					
101	2/6/2010	\$1,039.13 E	43200	050 Labor Distribution	SEASONAL/PART
101	3/11/2010	\$294.25 E	43200	050 Labor Distribution	SEASONAL/PART
101	2/6/2010	\$984.00 E	43200	101 Labor Distribution	WAGES AND SAL
101	3/11/2010	\$984.00 E	43200	101 Labor Distribution	WAGES AND SAL
101	3/30/2010	\$984.00 E	43200	101 Labor Distribution	WAGES AND SAL
101	2/6/2010	\$68.88 E	43200	121 Labor Distribution	P E R A
101	3/11/2010	\$68.88 E	43200	121 Labor Distribution	P E R A
101	3/30/2010	\$68.88 E	43200	121 Labor Distribution	P E R A
101	3/30/2010	\$58.58 E	43200	122 Labor Distribution	CONT TO RET., S
101	3/11/2010	\$76.82 E	43200	122 Labor Distribution	CONT TO RET., S
101	2/6/2010	\$123.01 E	43200	122 Labor Distribution	CONT TO RET., S
101	3/11/2010	\$41.35 E	43200	126 Labor Distribution	H S A
101	3/30/2010	\$41.35 E	43200	126 Labor Distribution	H S A
101	2/6/2010	\$41.35 E	43200	126 Labor Distribution	H S A
101	2/6/2010	\$167.31 E	43200	131 Labor Distribution	CONT TO EMPLO
101	3/11/2010	\$167.31 E	43200	131 Labor Distribution	CONT TO EMPLO
101	3/30/2010	\$13.70 E	43200	170 Labor Distribution	MEDICARE
101	2/6/2010	\$28.77 E	43200	170 Labor Distribution	MEDICARE
101	3/11/2010	\$17.96 E	43200	170 Labor Distribution	MEDICARE
101 CCP INDUSTRIES	3/31/2010	\$44.20 E	43200	204 UNIFORMS - VERN THOMPSON	UNIFORMS - VER
101 VERN THOMPSON	3/16/2010	\$116.04 E	43200	204 UNIFORMS - WORKBOOTS	UNIFORMS - VER
101 CCP INDUSTRIES	3/18/2010	\$79.05 E	43200	204 WORK CLOTHES - VERN	UNIFORMS - VER
101 NEOPOST	3/18/2010	\$2.50 E	43200	322 ANNUAL POSTAGE ACH FEE	POSTAGE
101 CENTURY POWER EQUIPME	3/31/2010	\$350.53 E	43200	412 MOWER REPAIR	REP & MAINT VE
101 JOHNNY'S TV	3/18/2010	\$42.84 E	43200	420 SONY RECEIVER	R & M BLDGS, ST
101 JOHNNY'S TV	3/18/2010	\$160.38 E	43200	420 PHOENIX GOLD VOLUME CONT	R & M BLDGS, ST
101 AIR FRESH PORTABLE TOIL	3/31/2010	\$84.07 E	43200	425 MTHLY RENTAL	SATILLITIES
DEPT 43200 PARKS		\$6,149.14			
DEPT 43300 CEMETERY					
101 CENTURY POWER EQUIPME	3/18/2010	\$45.98 E	43300	412 MOWER PARTS	REP & MAINT VE
FUND 101 GENERAL		\$149,458.53			
FUND 202 DRUG FORFEITURE					
DEPT 42101 DARE EXPENDITURES					

CITY OF BAYPORT

MONTHLY EXPENSES

Period Name: MARCH

FUND Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
202 ECKBERG, LAMMERS, BRIG	3/16/2010	\$33.27	E	42101	449 ICR#109500624 - FORFEITURE F	DRUG FORFITUR
FUND 203 PUBLIC WORKS EQUIPMENT REPL						
DEPT 41900 CAPITAL IMPROVEMENTS						
203 STONEBROOKE EQUIPMENT	3/18/2010	\$27,277.82	E	41900	530 2010 CHEV WORKTRUCK	CAPITAL OUTLAY
203 PROFESSIONAL WIRELESS	3/18/2010	\$679.00	E	41900	530 2 WAY RADIO 2010 WORK TRU	CAPITAL OUTLAY
DEPT 41900 CAPITAL IMPROVEMENTS		\$27,956.82				
FUND 203 PUBLIC WORKS EQUIPMENT REPL		\$27,956.82				
FUND 207 PARK IMPROVEMENT FUND						
DEPT 44100 PROJECT						
207 SANDERS WACKER BERGLY	3/31/2010	\$200.00	E	44100	306 BARKER'S ALPS	PROF SER-OTHE
FUND 211 LIBRARY						
DEPT 45500 LIBRARY						
211	2/6/2010	\$2,252.23	E	45500	050 Labor Distribution	SEASONAL/PART
211	3/30/2010	\$2,095.45	E	45500	050 Labor Distribution	SEASONAL/PART
211	3/11/2010	\$2,163.61	E	45500	050 Labor Distribution	SEASONAL/PART
211	3/30/2010	\$2,786.25	E	45500	101 Labor Distribution	WAGES AND SAL
211	3/11/2010	\$2,786.25	E	45500	101 Labor Distribution	WAGES AND SAL
211	2/6/2010	\$2,786.25	E	45500	101 Labor Distribution	WAGES AND SAL
211	3/30/2010	\$322.95	E	45500	121 Labor Distribution	P E R A
211	3/11/2010	\$333.63	E	45500	121 Labor Distribution	P E R A
211	2/6/2010	\$336.38	E	45500	121 Labor Distribution	P E R A
211	3/30/2010	\$295.63	E	45500	122 Labor Distribution	CONT TO RET., S
211	3/11/2010	\$299.86	E	45500	122 Labor Distribution	CONT TO RET., S
211	2/6/2010	\$305.35	E	45500	122 Labor Distribution	CONT TO RET., S
211	3/30/2010	\$82.69	E	45500	126 Labor Distribution	H S A
211	2/6/2010	\$82.69	E	45500	126 Labor Distribution	H S A
211	3/11/2010	\$82.69	E	45500	126 Labor Distribution	H S A
211	2/6/2010	\$354.08	E	45500	131 Labor Distribution	CONT TO EMPLO
211	3/11/2010	\$354.08	E	45500	131 Labor Distribution	CONT TO EMPLO
211	3/11/2010	\$70.13	E	45500	170 Labor Distribution	MEDICARE
211	3/30/2010	\$69.14	E	45500	170 Labor Distribution	MEDICARE
211	2/6/2010	\$71.41	E	45500	170 Labor Distribution	MEDICARE
211 BAKER & TAYLOR	3/31/2010	-\$1.00	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	3/31/2010	\$42.10	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	3/31/2010	\$6.78	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	3/31/2010	\$356.38	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	3/31/2010	\$14.37	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	3/31/2010	\$18.25	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	3/31/2010	\$26.32	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	3/31/2010	\$56.90	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	3/31/2010	\$86.37	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	3/31/2010	\$56.40	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	3/31/2010	\$68.62	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	3/31/2010	\$73.76	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	3/31/2010	\$351.96	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	3/31/2010	\$421.30	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	3/31/2010	\$85.77	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	3/31/2010	\$229.67	E	45500	217 BOOKS	MATERIALS & PR

CITY OF BAYPORT
MONTHLY EXPENSES

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Period Name: MARCH

FUND Search Name	Tran Date	Act Amount Typ	DEPT	OBJ Comments	OBJ Descr
211 INNOVATIVE OFFICE SOLUTI	3/31/2010	\$11.74 E	45500	220 OFFICE SUPPLIES - LIBRARY	OPERATING SUP
211 INNOVATIVE OFFICE SOLUTI	3/31/2010	\$16.43 E	45500	220 OFFICE SUPPLIES - LIBRARY	OPERATING SUP
211 INNOVATIVE OFFICE SOLUTI	3/31/2010	-\$16.43 E	45500	220 OFFICE SUPPLIES - LIBRARY	OPERATING SUP
211 INNOVATIVE OFFICE SOLUTI	3/31/2010	\$34.30 E	45500	220 OFFICE SUPPLIES - LIBRARY	OPERATING SUP
211 INNOVATIVE OFFICE SOLUTI	3/31/2010	\$44.56 E	45500	220 OFFICE SUPPLIES - LIBRARY	OPERATING SUP
211 INNOVATIVE OFFICE SOLUTI	3/31/2010	\$9.40 E	45500	220 OFFICE SUPPLIES - LIBRARY	OPERATING SUP
211 INNOVATIVE OFFICE SOLUTI	3/31/2010	\$13.70 E	45500	220 OFFICE SUPPLIES - LIBRARY	OPERATING SUP
211 DEMCO	3/31/2010	\$17.39 E	45500	220 OPERATING SUPPLY	OPERATING SUP
211 DEMCO	3/31/2010	\$15.94 E	45500	220 OPERATING SUPPLY - LIB	OPERATING SUP
211 INNOVATIVE OFFICE SOLUTI	3/31/2010	\$4.07 E	45500	240 OFFICE SUPPLIES - LIBRARY	SMALL TOOLS-E
211 SHARON SIPPEL	3/31/2010	\$1,200.00 E	45500	302 CLEANING SERVICE - LIBRARY	CONTRACT SERV
211 OFFICE OF ENT TECHNOLO	3/31/2010	\$69.58 E	45500	321 PHONE - LIBRARY	COMMUNICATION
211 XCEL	3/8/2010	\$824.37 E	45500	380 GAS & ELECTRIC SERVICE	ELECTRIC SERVI
211 XCEL	3/8/2010	\$394.08 E	45500	381 GAS & ELECTRIC SERVICE	FUEL FOR HEAT
211 TOSHIBA BUSINESS SOLUTI	3/31/2010	\$26.87 E	45500	416 BAND - LIBRARY	REPAIR/MAINT O
211 ECOWATER	3/31/2010	\$8.25 E	45500	420 MTLY RENT ON COOLER - LIBR	R & M BLDGS, ST
211 ST. CLAIRE DESIGN STUDIO	3/31/2010	\$80.00 E	45500	420 CLOSED SIGN - LIBRARY	R & M BLDGS, ST
211 SUMMIT FIRE PROTECTION	3/8/2010	\$250.00 E	45500	420 ANNUAL FIRE SPRINKLER INSPE	R & M BLDGS, ST
211 SUMMIT ELECTRIC CORPOR	2/24/2010	-\$250.00 E	45500	420 ANNUAL FIRE SPRINKLER INSP	R & M BLDGS, ST
211 BOUND TREE MEDICAL, LLC	3/31/2010	\$144.77 E	45500	420 DEFIB ELECTRODES - LIBARAY	R & M BLDGS, ST
DEPT 45500 LIBRARY		\$22,723.72			
FUND 211 LIBRARY		\$22,723.72			
FUND 414 OFFICE AUTOMATION					
DEPT 00000 GENERAL GOVERNMENT					
414 TR COMPUTER SALES LLC	3/9/2010	\$1,431.06 E	00000	530	CAPITAL OUTLAY
FUND 415 MUNICIPAL BLDGS MAINT					
DEPT 41600 CAPITAL OUTLAY					
415 HALLBERG ENGINEERING, I	3/18/2010	\$4,011.00 E	41600	302 PW HVAC PROJECT	CONTRACT SERV
FUND 601 WATER					
DEPT 46110 WATER-PUMPHOUSE					
601 XCEL	3/8/2010	\$1,612.50 E	46110	380 GAS & ELECTRIC SERVICE	ELECTRIC SERVI
601 XCEL	3/8/2010	\$248.81 E	46110	381 GAS & ELECTRIC SERVICE	FUEL FOR HEAT
601 HAWKINS WATER	3/18/2010	\$312.49 E	46110	419 CHLORINE REGULATOR	REPAIR & MAINT
DEPT 46110 WATER-PUMPHOUSE		\$2,173.80			
DEPT 46120 WATER					
601	3/30/2010	\$3,954.23 E	46120	101 Labor Distribution	WAGES AND SAL
601	3/11/2010	\$3,915.70 E	46120	101 Labor Distribution	WAGES AND SAL
601	2/6/2010	\$3,908.86 E	46120	101 Labor Distribution	WAGES AND SAL
601	3/30/2010	\$276.81 E	46120	121 Labor Distribution	P E R A
601	3/11/2010	\$274.10 E	46120	121 Labor Distribution	P E R A
601	2/6/2010	\$273.62 E	46120	121 Labor Distribution	P E R A
601	2/6/2010	\$234.11 E	46120	122 Labor Distribution	CONT TO RET., S
601	3/11/2010	\$234.69 E	46120	122 Labor Distribution	CONT TO RET., S
601	3/30/2010	\$236.87 E	46120	122 Labor Distribution	CONT TO RET., S
601	3/11/2010	\$196.07 E	46120	126 Labor Distribution	H S A
601	3/30/2010	\$216.97 E	46120	126 Labor Distribution	H S A
601	2/6/2010	\$155.19 E	46120	126 Labor Distribution	H S A

CITY OF BAYPORT

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MONTHLY EXPENSES

Period Name: MARCH

FUND Search Name	Tran Date	Act Amount Typ	DEPT	OBJ Comments	OBJ Descr
601	2/6/2010	\$639.67 E	46120	131 Labor Distribution	CONT TO EMPLO
601	3/11/2010	\$599.78 E	46120	131 Labor Distribution	CONT TO EMPLO
601	2/6/2010	\$54.77 E	46120	170 Labor Distribution	MEDICARE
601	3/11/2010	\$54.89 E	46120	170 Labor Distribution	MEDICARE
601	3/30/2010	\$55.41 E	46120	170 Labor Distribution	MEDICARE
601 MERRICK, INC.	3/18/2010	\$8.91 E	46120	201 OFFICE SUPPLIES	OFFICE SUPPLIE
601 S & T OFFICE PRODUCTS	3/18/2010	\$2.26 E	46120	201 OFFICE SUPPLIES	OFFICE SUPPLIE
601 U S BANK VISA	3/31/2010	\$11.83 E	46120	201 ADM. CREDIT CARD	OFFICE SUPPLIE
601 U S BANK VISA	3/30/2010	\$11.73 E	46120	201 THE USP STORE	OFFICE SUPPLIE
601 NEOPOST	2/16/2010	-\$2.50 E	46120	201 Annual Postage ACH Fee	OFFICE SUPPLIE
601 NEOPOST	2/16/2010	-\$2.50 E	46120	201 Annual Postage ACH Fee	OFFICE SUPPLIE
601 U S BANK VISA	3/30/2010	\$4.29 E	46120	201 WALGREENS	OFFICE SUPPLIE
601 RED WING SHOE STORE	3/31/2010	\$229.50 E	46120	203 UNIFORM - TIM GARDNER	UNIFORMS - TIM
601 TIM GARDNER	3/31/2010	\$20.00 E	46120	203 UNIFORM	UNIFORMS - TIM
601 HOLIDAY FLEET	3/9/2010	\$219.68 E	46120	212 VEHICLE FUEL	MOTOR FUELS &
601 HAWKINS WATER	3/31/2010	\$30.00 E	46120	216 CHLORINE	CHEMICALS AND
601 HAWKINS WATER	3/18/2010	\$30.00 E	46120	216 WATER TREATMENT	CHEMICALS AND
601 HAWKINS WATER	3/31/2010	\$78.86 E	46120	216 WATER TEST	CHEMICALS AND
601 MENARDS-STILLWATER	3/18/2010	\$6.06 E	46120	220 WELL HOUSE # 4	OPERATING SUP
601 MENARDS-STILLWATER	3/31/2010	\$66.94 E	46120	240 EXTENSION CORDS	SMALL TOOLS-E
601 MENARDS-STILLWATER	3/18/2010	\$133.59 E	46120	240 SHOP VAC	SMALL TOOLS-E
601 CONNIE SLATEN	3/11/2010	\$29.04 E	46120	302 3/1/2010-3/15/2010	CONTRACT SERV
601 CONNIE SLATEN	3/2/2010	\$22.44 E	46120	302 02/14/2010-02/27/2010	CONTRACT SERV
601 ONE CALL CONCEPTS	3/18/2010	\$31.90 E	46120	307 FEB - 2010 TICKETS	GOPHER STATE
601 WASHINGTON COUNTY PUB	3/31/2010	\$200.04 E	46120	321 1 QTR RADIOS - PW	COMMUNICATION
601 U S BANK VISA	3/30/2010	\$5.00 E	46120	321 METROCALL	COMMUNICATION
601 POSTMASTER	3/30/2010	\$96.27 E	46120	322 1ST QTR 2010 UB	POSTAGE
601 NEOPOST	3/18/2010	\$2.50 E	46120	322 ANNUAL POSTAGE ACH FEE	POSTAGE
601 BAYPORT PRINTING HOUSE,	3/31/2010	\$118.00 E	46120	350 2010 JAN NEWSLETTER	PRINTING & PUBL
601 XCEL	3/8/2010	\$1,146.69 E	46120	380 GAS & ELECTRIC SERVICE	ELECTRIC SERVI
601 XCEL	3/8/2010	\$1,623.99 E	46120	381 GAS & ELECTRIC SERVICE	FUEL FOR HEAT
601 HAWKINS WATER	3/18/2010	\$78.86 E	46120	416 WATER TESTING	REPAIR/MAINT O
601 MENARDS-STILLWATER	3/31/2010	\$68.59 E	46120	419 BATTERIES & ANCHORS	REPAIR & MAINT
601 MID AMERICA METER, INC	3/18/2010	\$130.00 E	46120	419 METER CALIBRATION	REPAIR & MAINT
601 ACTION RENTAL	3/31/2010	\$64.13 E	46120	420 FLOOR PADS	R & M BLDGS, ST
DEPT 46120 WATER		\$19,747.84			
FUND 601 WATER		\$21,921.64			
FUND 602 SEWER					
DEPT 46200 SEWER - OPERATING					
602	3/11/2010	\$4,899.68 E	46200	101 Labor Distribution	WAGES AND SAL
602	2/6/2010	\$4,882.85 E	46200	101 Labor Distribution	WAGES AND SAL
602	3/30/2010	\$4,928.19 E	46200	101 Labor Distribution	WAGES AND SAL
602	2/6/2010	\$341.78 E	46200	121 Labor Distribution	P E R A
602	3/11/2010	\$342.97 E	46200	121 Labor Distribution	P E R A
602	3/30/2010	\$344.96 E	46200	121 Labor Distribution	P E R A
602	3/30/2010	\$294.79 E	46200	122 Labor Distribution	CONT TO RET., S
602	2/6/2010	\$292.04 E	46200	122 Labor Distribution	CONT TO RET., S
602	3/11/2010	\$293.24 E	46200	122 Labor Distribution	CONT TO RET., S
602	2/6/2010	\$196.13 E	46200	126 Labor Distribution	H S A
602	3/30/2010	\$257.85 E	46200	126 Labor Distribution	H S A
602	3/11/2010	\$237.37 E	46200	126 Labor Distribution	H S A
602	2/6/2010	\$805.48 E	46200	131 Labor Distribution	CONT TO EMPLO
602	3/11/2010	\$767.06 E	46200	131 Labor Distribution	CONT TO EMPLO
602	3/11/2010	\$68.59 E	46200	170 Labor Distribution	MEDICARE
602	2/6/2010	\$68.29 E	46200	170 Labor Distribution	MEDICARE
602	3/30/2010	\$68.93 E	46200	170 Labor Distribution	MEDICARE
602 NEOPOST	2/16/2010	-\$2.50 E	46200	201 Annual Postage ACH Fee	OFFICE SUPPLIE
602 NEOPOST	2/16/2010	-\$2.50 E	46200	201 Annual Postage ACH Fee	OFFICE SUPPLIE

CITY OF BAYPORT
MONTHLY EXPENSES

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Period Name: MARCH

FUND Search Name	Tran Date	Act Amount	Typ	DEPT	OBJ Comments	OBJ Descr
602 S & T OFFICE PRODUCTS	3/18/2010	\$2.27	E	46200	201 OFFICE SUPPLIES	OFFICE SUPPLIE
602 U S BANK VISA	3/31/2010	\$11.86	E	46200	201 ADM. CREDIT CARD	OFFICE SUPPLIE
602 MERRICK, INC.	3/18/2010	\$8.95	E	46200	201 OFFICE SUPPLIES	OFFICE SUPPLIE
602 HOLIDAY FLEET	3/9/2010	\$171.40	E	46200	212 VEHICLE FUEL	MOTOR FUELS &
602 MENARDS-STILLWATER	3/18/2010	\$34.09	E	46200	220 PAINT SUPPLIES	OPERATING SUP
602 T. R. F. SUPPLY	3/31/2010	\$166.73	E	46200	220 SHOP SUPPLIES	OPERATING SUP
602 J H LARSON CO	3/31/2010	\$41.68	E	46200	220 LIGHT BULBS - SEWER DEPT	OPERATING SUP
602 MENARDS-STILLWATER	3/18/2010	\$104.94	E	46200	220 BULLETBOARD	OPERATING SUP
602 J H LARSON CO	3/31/2010	\$41.68	E	46200	220 LIGHT BULBS	OPERATING SUP
602 S E H	3/18/2010	\$3,655.55	E	46200	301 2010 MCES SURCHARGE	PROF SER-ENGIN
602 S E H	3/16/2010	\$369.41	E	46200	301 I&I ISSUES	PROF SER-ENGIN
602 CONNIE SLATEN	3/11/2010	\$29.04	E	46200	302 3/1/2010-3/15/2010	CONTRACT SERV
602 S E H	3/16/2010	\$3,349.15	E	46200	302 SEWER CLEANING AND TELEVI	CONTRACT SERV
602 CONNIE SLATEN	3/2/2010	\$22.44	E	46200	302 02/14/2010-02/27/2010	CONTRACT SERV
602 POSTMASTER	3/30/2010	\$96.27	E	46200	322 1ST QTR 2010 UB	POSTAGE
602 NEOPOST	3/18/2010	\$2.50	E	46200	322 ANNUAL POSTAGE ACH FEE	POSTAGE
602 ST CROIX SIGNWORKS	3/31/2010	\$250.00	E	46200	412 GRAPHICS - 2010 CHEV	REP & MAINT VE
602 SUMMIT FIRE PROTECTION	3/18/2010	\$250.00	E	46200	419 FIRE SPRINKLER INSPECTION	REPAIR & MAINT
602 U S BANK VISA	3/30/2010	\$76.66	E	46200	419 MILLS FLEET FARM	REPAIR & MAINT
DEPT 46200 SEWER - OPERATING		\$27,769.82				
DEPT 46990 SEWER - NON-OPERATING						
602 METROPOLITAN COUNCIL (S	3/18/2010	\$28,671.17	E	46990	434 MTHLY ANNUAL FLOW	STATE FEES FOR
FUND 602 SEWER		\$56,440.99				
FUND 803 P & Z ESCROWS						
DEPT 80018 MSCWM PERRO CREEK OUTLET						
803 S E H	3/9/2010	\$4,529.36	E	80018	301 PERRO CREEK OUTLET	PROF SER-ENGIN
DEPT 80025 JUDY SEEBERGER						
803 ECKBERG, LAMMERS, BRIG	3/16/2010	\$119.00	E	80025	300 SEEBERGER I VARIANCE & RE	PROF SER-LEGAL
FUND 803 P & Z ESCROWS		\$4,648.36				
		\$288,825.39				

City of Bayport

294 North 3rd Street
Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

Building Permit Log

For: March, 2010

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Permit Number: BP2010-10	Filing Date: 3/3/2010
Parcel Address: 324 PERIWINKLE Place	BAYPORT, MN 55003
Applicant: THE ROTTLUND CO., INC.	Applicant Phone: 651-638-0500
THE ROTTLUND CO., INC. RESIDENTIAL BUILDER	
Construction Value: \$208,000.00	Total Fees: \$8,116.84

Permit Number: BP2010-11	Filing Date: 3/4/2010
Parcel Address: 328 5th Avenue N.	Bayport, MN 55003
Applicant: 1ST STATE BANK AND TRUST	Applicant Phone: 651-439-5195
OWNER OWNER	
Construction Value: \$4,000.00	Total Fees: \$105.25

Permit Number: BP2010-12	Filing Date: 3/9/2010
Parcel Address: 627 3RD St. N.	BAYPORT, MN 55003
Applicant: SUPERIOR CONSTRUCTION	Applicant Phone: 651-221-3800
SUPERIOR CONSTRUCTION SERVICES, INC.	
Construction Value: \$7,000.00	Total Fees: \$246.88

Permit Number: BP2010-13	Filing Date: 3/17/2010
Parcel Address: 398 4TH St. N.	BAYPORT, MN 55003
Applicant: DAN ROETTGER HOME	Applicant Phone: 651-260-7033
DAN ROETTGER HOME IMPROVEMENTS	
Construction Value: \$10,000.00	Total Fees: \$196.75

Permit Number: BP2010-14	Filing Date: 3/22/2010
Parcel Address: 1033 PIONEER TRAIL	BAYPORT, MN 55003
Applicant: THE ROTTLUND CO., INC.	Applicant Phone: 651-638-0500
THE ROTTLUND CO., INC. RESIDENTIAL BUILDER	
Construction Value: \$291,000.00	Total Fees: \$8,980.04

Building Permit Log

For: March, 2010

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Permit Number: BP2010-15
Parcel Address: 312 PRAIRIE WAY S.
Applicant: THE ROTTLUND CO., INC.
THE ROTTLUND CO., INC. RESIDENTIAL BUILDER
Construction Value: \$217,000.00
Filing Date: 3/24/2010
Applicant Phone: 651-638-0500
Total Fees: \$8,210.44

Permit Number: BP2010-16
Parcel Address: 100 4TH Ave. N.
Applicant: SIMPLEX/GRINNELL FIRE
SIMPLEX/GRINNELL FIRE PROTECTION SYSTEMS
Construction Value: \$15,630.00
Filing Date: 3/24/2010
BAYPORT, MN 55003
Applicant Phone: 763-367-5000
Total Fees: \$470.23

Permit Number: BP2010-17
Parcel Address: 456 2ND St. N.
Applicant: REFINED VISIONS
REFINED VISIONS CONSTRUCTION RESIDENTIAL
Construction Value: \$25,000.00
Filing Date: 3/25/2010
BAYPORT, MN 55003
Applicant Phone: 651-491-2999
Total Fees: \$693.95

Permit Number: BP2010-8
Parcel Address: 110 4TH Ave. N.
Applicant: ORRICK OTTERNESS
OWNER OWNER
Construction Value: \$20,728.00
Filing Date: 3/2/2010
BAYPORT, MN 55003
Applicant Phone: 612-414-1342
Total Fees: \$594.46

Permit Number: BP2010-9
Parcel Address: 315 9TH St. N.
Applicant: BREWSTER & SONS
BREWSTER & SONS CONSTRUCTION RESIDENTIAL
Construction Value: \$6,500.00
Filing Date: 3/2/2010
BAYPORT, MN 55003
Applicant Phone: 651-998-0552
Total Fees: \$150.75

Permit Number: MC2010-10
Parcel Address: 1018 PIONEER TRAIL
Applicant: AUTOMATIC GARAGE DOOR &
AUTOMATIC GARAGE DOOR & FIREPLACES, INC.
Construction Value: \$1,010.00
Filing Date: 3/9/2010
BAYPORT, MN 55003
Applicant Phone: 763-571-2525
Total Fees: \$75.50

Building Permit Log

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Permit Number: MC2010-11
Parcel Address: 627 3RD St. N.
Applicant: IN SEASON MECHANICAL
IN SEASON MECHANICAL MECHANICAL
Construction Value: \$4,246.00

Filing Date: 3/15/2010
BAYPORT, MN 55003
Applicant Phone: 612-328-8026

Total Fees: \$75.50

Permit Number: MC2010-12
Parcel Address: 324 PERIWINKLE Place
Applicant: RAY N. WELTER HEATING
RAY N. WELTER HEATING COMPANY
Construction Value: \$8,000.00

Filing Date: 3/25/2010
BAYPORT, MN 55003
Applicant Phone: 612-825-6867

Total Fees: \$75.50

Permit Number: MC2010-13
Parcel Address: 96 CENTRAL Ave.
Applicant: E.A.H. SCHMIDT & ASSOCIATES,
E.A.H. SCHMIDT & ASSOCIATES, INC., dba SCHMIDT
Construction Value: \$39,978.00

Filing Date: 3/30/2010
BAYPORT, MN 55003
Applicant Phone: 763-541-0150

Total Fees: \$520.72

Permit Number: MC2010-9
Parcel Address: 1018 PIONEER TRAIL
Applicant: RAY N. WELTER HEATING
RAY N. WELTER HEATING COMPANY
Construction Value: \$7,900.00

Filing Date: 3/3/2010
BAYPORT, MN 55003
Applicant Phone: 612-825-6867

Total Fees: \$75.50

Permit Number: PL2010-5
Parcel Address: 110 4TH Ave. N.
Applicant: ORRICK OTTERNESS
OWNER OWNER
Construction Value: \$4,350.00

Filing Date: 3/2/2010
BAYPORT, MN 55003
Applicant Phone: 612-414-1342

Total Fees: \$75.50

Permit Number: PL2010-6
Parcel Address: 1018 PIONEER TRAIL
Applicant: WENZEL PLUMBING & HEATING,
WENZEL PLUMBING & HEATING, INC. Plumber
Construction Value: \$9,000.00

Filing Date: 3/2/2010
BAYPORT, MN 55003
Applicant Phone: 651-452-1565

Total Fees: \$75.50

Building Permit Log

For: March, 2010

Printed:3/30/2010

Page4 of 4

Permit Number: PL2010-7

Parcel Address: 324 PERIWINKLE Place

Applicant: WENZEL PLUMBING & HEATING,
WENZEL PLUMBING & HEATING, INC. Plumber

Construction Value:\$10,000.00

Filing Date: 3/24/2010

BAYPORT, MN 55003

Applicant Phone: 651-452-1565

Total Fees: \$75.50

Permit Number: PL2010-8

Parcel Address: 1033 PIONEER TRAIL

Applicant: WENZEL PLUMBING & HEATING,
WENZEL PLUMBING & HEATING, INC. Plumber

Construction Value:\$12,000.00

Filing Date: 3/24/2010

BAYPORT, MN 55003

Applicant Phone: 651-452-1565

Total Fees: \$75.50

Permit Number: PL2010-9

Parcel Address: 312 PRAIRIE WAY S.

Applicant: WENZEL PLUMBING & HEATING,
WENZEL PLUMBING & HEATING, INC. Plumber

Construction Value:\$10,000.00

Filing Date: 3/25/2010

Applicant Phone: 651-452-1565

Total Fees: \$75.50



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: March 30, 2010
To: Mayor and City Council
From: Mitch Berg, City Administrator
Subject: Sale of Log Cabin

BACKGROUND

The City advertised a request for proposal in the January 27, 2010 edition of the Stillwater Gazette. In addition to publishing a RFP in the Stillwater Gazette, the City posted the RFP on the City's official website and there were at least two briefs published about the RFP in the St. Paul Pioneer Press. Also, in addition to the publishing and posting, I made mention of the RFP process at several of the past City Council meetings.

With all of the advertising and publicity on the cabin, the City was successful in obtaining at least one qualified bid for the purchase price of \$1.00.

RECOMMENDATION

As a result, staff is recommending awarding the bid to Mark Weyer and to authorize City staff to draw up a bill of sale for the sale of the lob cabin.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: April 1, 2010
TO: Mayor and City Council
FROM: Mitch Berg, City Administrator
RE: Appointment of Nancy Aderman as the citizen representative to the Central St. Croix Valley Cable Commission

BACKGROUND

As you may know, the city has been advertising a vacancy for a citizen representative for quite some time. A few weeks ago, the city received a memo from Kathy Cinnamon, Administrative Secretary for the Central St. Croix Valley Cable Commission, stating that Nancy Aderman, 524 Minnesota Street South, was willing to serve as Bayport's representative. Kathy stated that Nancy has been active with the Cable Commission in the past, and therefore she recommended that the city appoint Nancy as the citizen representative.

RECOMMENDATION

Staff recommends the City Council adopt a motion appointing Nancy Aderman as Bayport's citizen representative to the Central St. Croix Valley Cable Commission, effective immediately.



Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
 444 Cedar Street Suite 133, St. Paul MN 55101-5133
 (651) 296-6979 Fax (651) 297-5259 TTY (651) 282-6555
 WWW.DPS.STATE.MN.US



APPLICATION AND PERMIT
FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE
 (Organization or location limited to 3 permits in a 12 month period)

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION Bayport Marina		DATE ORGANIZED 10/1988	TAX EXEMPT NUMBER 250-59-25
STREET ADDRESS 200 Fifth Ave. S.		CITY Bayport	STATE MN
		ZIP CODE 55003	
NAME OF PERSON MAKING APPLICATION Gregg Nelson		BUSINESS PHONE (651)-439-2040	HOME PHONE ()
DATES LIQUOR WILL BE SOLD (1 to 4 days) 5/8/10		TYPE OF ORGANIZATION <input type="checkbox"/> CLUB <input type="checkbox"/> CHARITABLE <input type="checkbox"/> RELIGIOUS <input type="checkbox"/> OTHER NONPROFIT	
ORGANIZATION OFFICER'S NAME Newton Kirby, President		ADDRESS 2308 Milwaukee Ave., Mpls, MN 55404	
ORGANIZATION OFFICER'S NAME Rachael Harvey, Treasurer		ADDRESS 309 Lindsay Rd., Hudson, WI 54016	
ORGANIZATION OFFICER'S NAME Russell Sheaffer, Secretary		ADDRESS 917 Pineridge Ct., Mahtomedi, MN 55115	
Location where license will be used. If an outdoor area, describe: Service Department, 200 Fifth Ave. S., Bayport, MN 55003			

Will the applicant contract for a toxicating liquor service? If so, give the name and address of the liquor license providing the service.

Will the applicant carry liquor liability insurance? If so, the carrier's name and amount of coverage.
 (NOTE: Insurance is not mandatory)

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO LIQUOR CONTROL.

CITY/COUNTY _____	DATE APPROVED _____
CITY FEE AMOUNT _____	LICENSE DATES _____
DATE FEE PAID _____	
SIGNATURE CITY CLERK OR COUNTY OFFICIAL _____	APPROVED LIQUOR CONTROL DIRECTOR _____

NOTE: Do not separate these two parts, send both parts to the address above and the original signed by this division will be returned as the license. Submit to the City or County at least 30 days before the event.

PS-09079(8/95)

CK 7075 \$ 50.00 3/15/10



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: March 23, 2010
To: Mayor and City Council
From: Mitch Berg, City Administrator
Subject: Annual step increase for the Police Chief

BACKGROUND

Employees are eligible to earn step increases, based on performance, according to years employed with the City. As of March 20, 2010, Laura Eastman has been the Police Chief for 3 years and is eligible for an annual step increase. I met with Laura to discuss her performance and I am recommending a step increase.

RECOMMENDATION

I am recommending the City Council adopt a motion approving an annual step increase for Laura Eastman, Police Chief, to step 8, to reflect a salary of \$87,006.00, effective March 20, 2010.

February 22, 2010

Bayport City Offices
Chief of Police Eastman
98 2nd Ave S
Bayport, MN 55003

To Whom It May Concern:

I am writing this letter on behalf of Back Road Events from Provo, Utah. We are currently organizing the 5th year of the Ragnar Relay from Winona to Minneapolis. I, myself, organize running/walking events in the Twin Cities area and have been hired to act as a liaison for this group.

This letter is to inform you and request approval of teams running on the highlighted streets/roads through Bayport. We are also requesting permission to hold an exchange point #25 on the St Croix Trail. They will run on the road against traffic. The runners will be in this area from 1:00 am on to 10:00 am on Saturday, August 21st. This event will start in Winona, MN on Friday, August 20th and end at Boom Island in Minneapolis, on Saturday, August 21st. There will be approximately 350 teams consisting of 12 people to a team. Runners will be anywhere from ¼ mile apart to possibly several miles apart, but will run against traffic and obey all traffic signs.

I am also contacting the County and State Authorities from both Minnesota and Wisconsin as well.

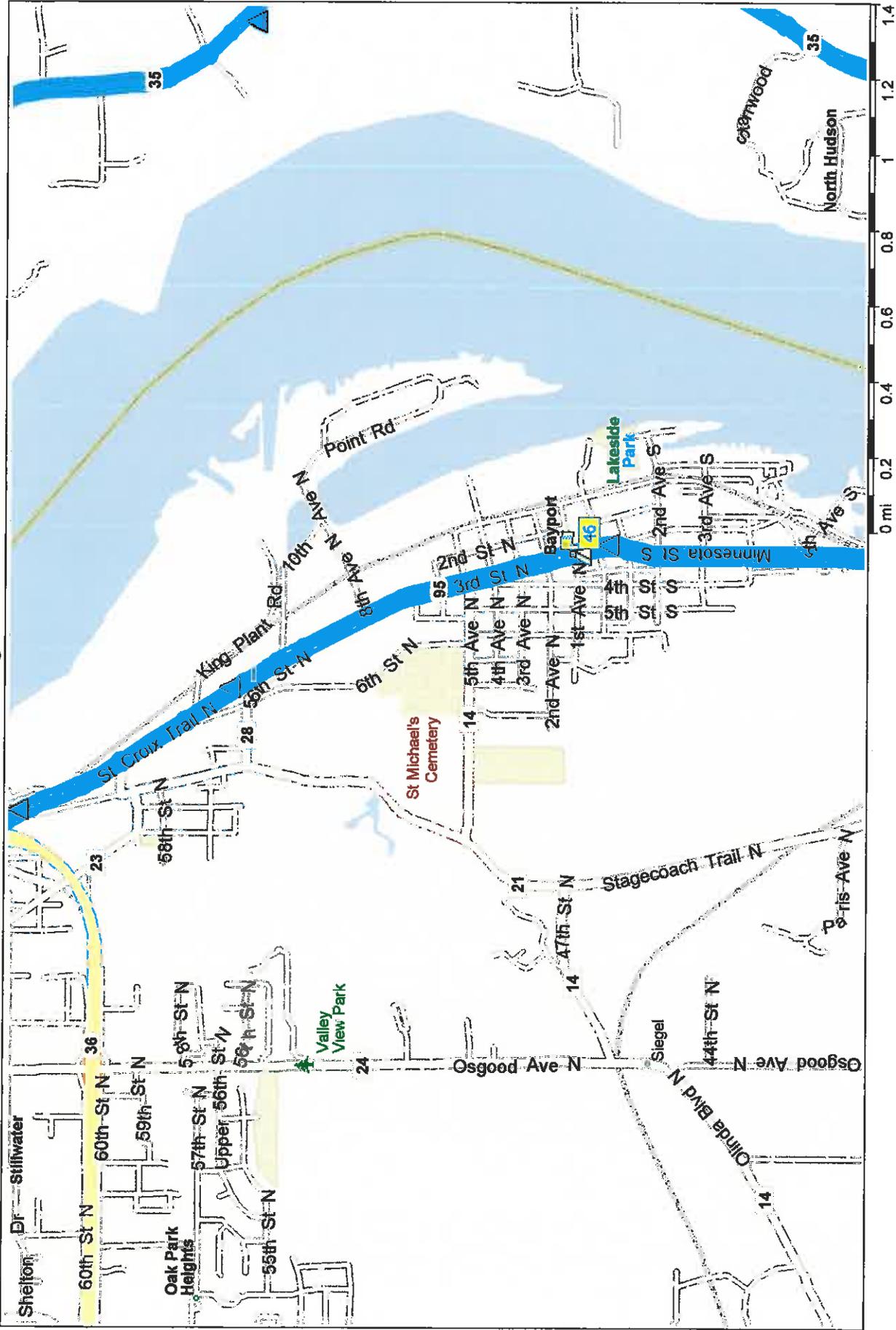
Please let me know if you have any questions or concerns or if there are any permitting processes that I need to follow in order to obtain permission for this event.

Thank you for your time and consideration!

Sincerely,

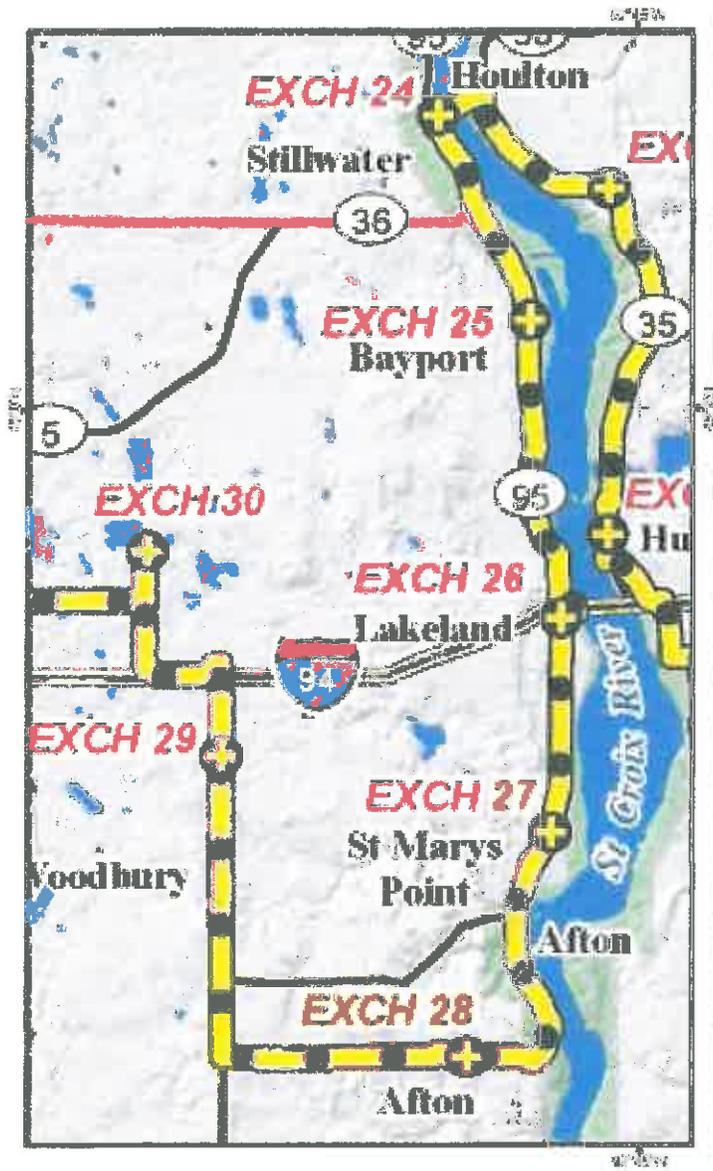
Mary Anderson
Anderson Race Management
4047 Camberwell Dr N
Eagan, MN 55123
651-688-9143
mary@andersonraces.com

GRrouting120309



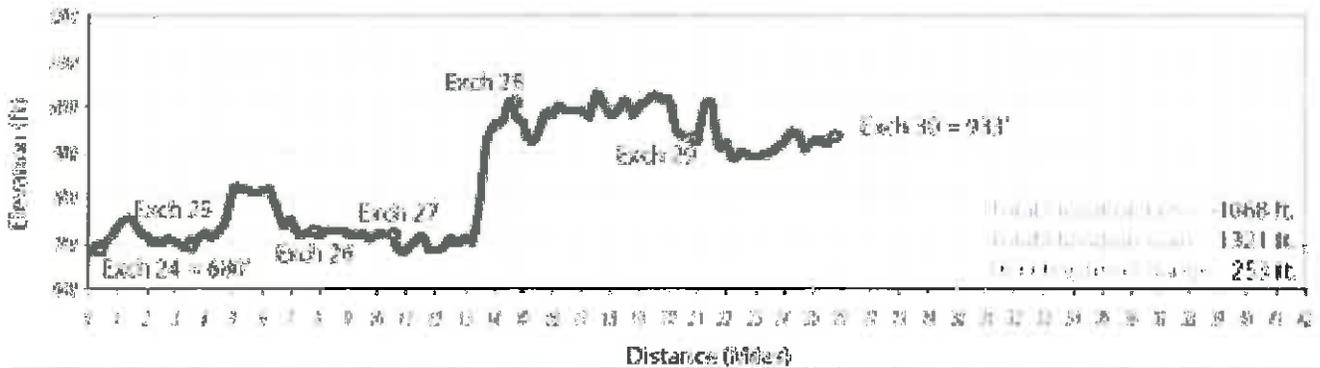
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VAN 1 -- LEGS 25-30 -- 25.7 MILES



Inactive Van Directions:

Follow runner route to EXCH 26. Get on I-94 just north of EXCH 26, and take I-94 west 4.5 miles to the Manning Ave. exit. From the exit, get on the Frontage Rd. and continue west, following the course. Follow the course to EXCH 30. See individual leg maps for more details.





TO: Sara Taylor/Mitch Berg
FROM: Michael Darrow/Barry Peters 
RE: City of Bayport 2008 Comprehensive Plan Update
DATE: March 26, 2010

In 2009, the Bayport City Council formally approved the Comprehensive Plan Update and recommended that the document be submitted to the Metropolitan Council for review and approval. During their January 28, 2010 meeting, the Metropolitan Council reviewed the City of Bayport's Comprehensive Plan. Based upon that meeting and in review of the *2030 Regional Development Framework*, the full Council recommended approval of the City's Comprehensive Plan. Approval was based upon the following actions:

- Authorize the City of Bayport to put its 2030 Comprehensive Plan Update into effect
- Change the planning area designation for the City of Bayport from Developing to Developed
- Adopt revised forecast figures for Bayport
- Advise the City to:
 - Implement the advisory comments in the Review Record for Aviation, Wastewater Service, Land Use and Water Supply
 - Participate in the Council's activities to monitor redevelopment in the Developed communities.
- Approve the City of Bayport's Tier II Comprehensive Plan Sewer Plan.

Now that that Metropolitan Council has approved the City's Comprehensive Plan and all conditions listed above have been met, we recommend that the Bayport City Council adopt this document as its official policy plan. If you have any questions or comments about this process or require additional information, please don't hesitate to contact me.

**** NOTE :** DUE TO THE LENGTH OF THE DOCUMENT (100+ PAGES), STAFF HAS ONLY INCLUDED THE PAGES THAT CONTAIN CHANGES FROM THE LAST VERSION DISTRIBUTED TO THE CITY COUNCIL. THE COMPLETE DOCUMENT CAN BE VIEWED VIA THE CITY'S WEBSITE OR PRIOR TO THE MEETING AT CITY HALL.

the update after careful public review by all stakeholders, including adjoining jurisdictions as well as the Metropolitan Council.

Application

The comprehensive plan update will be used as a guide for making land use changes, preparing and implementing ordinances, preparing capital improvement programs and influencing the rate, timing and location of future growth. This document should be used when a development decision is being made; changes or deviations are made to the Zoning Ordinance, and when the City budget is being prepared.

Regional Planning Area Designations

Bayport is classified as a “~~developing~~ developed community” in the 2030 Regional Development Framework, indicating that greater than 15 percent of land within its borders was identified as vacant or available for development in 2000.

Land Use Categories

Residential 2.5 - 4.4 units per acre

Detached housing units. The corresponding zoning district allows for lots as small as 10,000 square feet.

Residential Primary Residential 3.8 – 9.9 units per acre

Inspiration – A mix of new low density development developed using cluster housing and conservation development techniques.

Multi Family 4.5 - 14 units per acre

Two-family dwellings, townhomes and apartments. The intended purpose is to provide areas capable of supporting multiple family dwellings.

High Density * +14.6 units per acre (allowed only by PUD)

Land use that would support multiple family dwellings in areas of infill development. These areas would require a comprehensive plan amendment and are not currently designated on the land use map.

Commercial

Area for the development or redevelopment of corporate offices, businesses or residential businesses.

Industrial

Office buildings, office showrooms, light industrial buildings and manufacturing related warehousing.

Natural Features

City or private parks or natural areas

Public Institutional

City offices, State prison or cemeteries

Residential Development Staging Plan

Bayport is a near-developed community with a very limited supply of land for new development. In the last few years the most significant development has been the completion of the rebuilt Croixdale senior citizen housing complex with approximately 100 units and the Inspiration housing development which will ultimately have 253 single family houses, of which 121 are currently platted. Housing supply should be able to accommodate



- Encourage buildings to be designed and/or renovated in character and size with the historical nature of the City. Buildings that are out of context with surrounding buildings due to additional size or height will be discouraged.
- Define standards to regulate the bulk, height, area and density of buildings in new residential areas to create consistency with existing residential neighborhoods.
- Provide financial incentives for building renovation and replacement in keeping with the area's historical architecture.
- Reduce the number of direct driveway accesses to the arterial and collector street system as part of the development and redevelopment process.
- Encourage stormwater on-site infiltration (i.e. rain gardens)

It is also the policy of the Comprehensive Plan to broaden housing options by supporting the following:

- Encourage innovative zoning and land use approaches to encourage the development of diverse and affordable housing for persons of all ages.
- Facilitate the redevelopment and replacement of blighted residential properties to satisfy community housing needs.
- Promote mixed housing and clustering by planned unit development but maintain overall densities in circumstances where it is advantageous to protect natural features such as woodlands, wetlands, and the bluffs.
- Require parkland dedication or, at the discretion of the City, cash payments in lieu of land to satisfy the needs of the developing residential areas. Land dedication should correlate with parklands shown on the Comprehensive Plan. Dedication should not include lands that are unsuitable for recreation purposes.

To achieve these housing goals, the City of Bayport will work with Washington County HRA, the Minnesota Housing Finance Agency, the Greater Metropolitan Housing Agency, and the Metropolitan Council among other agencies in order to provide affordable housing and to secure the preservation of affordable housing.

Residential Development Conforms to Regional Plans

Bayport's available residential land supply is limited. Projections predict population growth between 2000 and 2030 at nearly 63 percent. As a designated developed ~~developing~~ community, Bayport seeks a flexible approach to accommodate this growth or any changes in actual population growth - given the nature of long-term forecasting.

Current policies anticipate predicated growth and will increase densities while preserving parks and natural resources by using strategies designed to



Transit Requirements

Bayport is currently in the Metropolitan Transit Market Area III. The residents of Bayport however are currently not provided with regional bus transit service by the Metro Transit. Metro Transit does provide bus service to the City of Stillwater.

Senior citizen and handicap services are provided by Human Services, Inc (HSI). In addition to this, the Community Volunteer Service (CVS) provides service to elder persons who are ambulatory. St. Croix Valley Dial-A-Ride Service does provide service to Bayport. This is a low-cost curb to curb mini-bus or van service residents can use. Reservations must be made a minimum of one (1) day in advance.

There are no plans for expansion of the bus service by the Metro Transit in the near future. However, as the transit dependent increase in the future due to the growing elderly population, the City of Bayport will need to work with and support agencies who provide transit services to meet these needs.

There are currently no plans for light rail or commuter rail service to the Bayport area. It is estimated that the cost to extend light rail service to the area will make this project prohibitive. Commuter rail service on the existing Chicago and Northwestern railroad is feasible. The City of Bayport will work with adjacent communities and the Washington County Rail Authority to encourage commuter rail service.

Aviation Requirements

There are no airports or special aviation facilities in Bayport and the City is not directly influenced by any of the airports near Bayport. Lake Elmo Airport is the closest and is over four miles to the southwest of Bayport.

The City of Bayport has no existing structures that exceed a height of 500 feet above ground level. In order to minimize future influence by airports, the City intends to protect the life and safety of residents and property and maximize aviation safety. The following are the City's policies for Aviation:

- To protect all primary, horizontal, conical, approach, and transitional airspace zones from vertical intrusions and prohibit general obstructions to air navigation per MN Administrative Rules – Chapter 8800 for MnDOT Aeronautics. ~~Minnesota Department Transportation Rule 14 MCAR 1-3015 Subdivisions C and D~~
- To require that sponsors notify the FAA using FAA Form 7460-1 at least 30 days in advance of any proposed construction or alteration of structures that would exceed a height of 200 feet above ground level at the site.
- To require that all structures exceeding a height of 200 feet above the ground be the subject of Conditional Use Permit (CUP) procedures as defined by the Zoning Ordinance.
- To require that heliports comply with the licensing requirements of Mn/DOT, the approach and altitude standards established by the





City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
<http://bayport.govoffice.com>

City of Bayport
SPECIAL EVENT APPLICATION

Licensing Requirements

A special event application form is required for individuals or organizations who wish to hold a public or private event in the city and require the use of city property and/or special city services. For most special events, City Council approval is required. Therefore, it is important to plan ahead and submit the application form to City Hall at least two weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. For example, if the proposed event is to be held on April 15, 2006, the special event application form and fee must be submitted by March 20, 2006 in order to be considered at the April 3, 2006 City Council meeting.

Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate special requests for city services associated with the event.

Property Information	
Address:	
City: Bayport	State: Minnesota Zip Code: 55003
Owner Name: <i>Andersen Corp.</i>	
Home Phone Number:	Work/Cell Phone Number: <i>651-264-### 5150</i>
Owner Address: <i>100 4th Ave. No.</i>	
City/State/Zip: <i>Bayport, Mn 55003</i>	
Applicant Information	
Applicant Name: <i>Alane Wood</i>	
Home Phone Number:	Work/Cell Phone Number: <i>651-264-4460</i>
Address:	
City/State/Zip:	
Email Address:	
Description of Request	
<i>Quarter Century picnic for 600 employees. Meal, boat rides, beer tent & music for the afternoon.</i>	
Event Information	Start Date: <i>Aug 14</i> End Date: <i>Aug 14</i>
Days of Operation (check all that apply)	
<input type="checkbox"/> Sunday <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input checked="" type="checkbox"/> Saturday	
Hours of Operation:	
Weekdays: <i>We require the park on Friday for tent set up —</i>	
Weekends: <i>set up —</i>	

Requested City Assistance and/or Services

Police officer to check on tents overnight Friday. Block city works pkg. lot & post No Parking signs.

Application Process and Fees

The processing fee for the application is \$50.00 and must be submitted with the application form to City Hall. Any additional fees and expenses associated with this request are the responsibility of the applicant/property owner, and will be billed to the applicant/property owner by the city.

Attachments to be submitted with application

- A diagram of the proposed premises
- If the request involves the sale of produce, uncooked meat, or dairy, etc., the applicant must provide a copy of all license applications required by the Department of Agriculture for City Council approval. For license information, please contact JoNell O'Neil at 651-779-5015.
- If the request involves cooked/prepared food or beverages, the applicant must provide a copy of all license applications required by Washington County Public Health and Environment for City Council approval. For license information, please contact 651-430-6655.

The undersigned understand that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application.

The undersigned hereby apply for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete to the best of their knowledge.

Applicant: *John Nord* Date: *3/3/10*
 Property Owner: *Andersen Corp.* Date: *3/3/10*

Office Use - Dept. Review	Inspection	Date	Approved/Denied	Inspector
Administration	<input type="checkbox"/> Site Inspection			
Office Use - Fees	Amount Received	Date Received	Method of Payment	Staff Initials
Processing Fee	\$50.00			
Escrow or cost incurred				

Applicant Email:



City of Bayport
294 North Third Street
Bayport, Minnesota 55003
Phone 651-275-4404
Fax 651-275-4411
http://bayport.govoffice.com

City of Bayport SPECIAL EVENT APPLICATION

Licensing Requirements

A special event application form is required for individuals or organizations who wish to hold a public or private event in the city and require the use of city property and/or special city services. For most special events, City Council approval is required. Therefore, it is important to plan ahead and submit the application form to City Hall at least two weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. For example: if the proposed event is to be held on April 15, 2006, the special event application form and fee must be submitted by March 20, 2006 in order to be considered at the April 3, 2006 City Council meeting.

Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate special requests for city services associated with the event.

Property Information	
Address: <u>PERRO PARK</u>	
City: <u>Bayport</u>	State: <u>Minnesota</u> Zip Code: <u>55003</u>
Owner Name:	
Home Phone Number: <u>651-439-7982</u>	Work/Cell Phone Number: <u>612-518-7110</u>
Owner Address:	
City/State/Zip:	

Applicant Information	
Applicant Name: <u>PAH ALT / BAYPORT FARMERS MARKET / BCAL</u>	
Home Phone Number: <u>651-439-7982</u>	Work/Cell Phone Number: <u>612-518-7110</u>
Address: <u>183 STATE STREET SO.</u>	
City/State/Zip: <u>BAYPORT MN 55003</u>	

Description of Request	
<u>FARMERS MARKET Seeds + seedling exchange on MAY 17, 2010</u>	
Start Date: <u>MAY 17</u>	End Date: <u>MAY 17</u>
Days of Operation (check all that apply)	
<input type="checkbox"/> Sunday <input checked="" type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday	
Hours of Operation:	
Weekdays: <u>1:00 - 7:00</u>	
Weekends:	

Requested City Assistance and/or Services

This event is a part of the FARMERS MARKET - which was previously approved by the council - Fee waived

Application Process and Fees

The processing fee for the application is \$50.00 and must be submitted with the application form to City Hall. Any additional fees and expenses associated with this request are the responsibility of the applicant/property owner, and will be billed to the applicant/property owner by the city.

Attachments to be submitted with application

- A diagram of the proposed premises
- If the request involves the sale of produce, uncooked meat, or dairy, etc., the applicant must provide a copy of all license applications required by the Department of Agriculture for City Council approval. For license information, please contact JoNell O'Neil at 651-779-5015.
- If the request involves cooked/prepared food or beverages, the applicant must provide a copy of all license applications required by Washington County Public Health and Environment for City Council approval. For license information, please contact 651-430-6655.

The undersigned understand that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application.

The undersigned hereby apply for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete to the best of their knowledge.

Applicant: *Sara Pitt*

Date: 3-24-10

Property Owner: _____

Date: _____

Office Use - Dept. Review	Inspection:	Date	Approved/Denied	Inspector
Administration	<input type="checkbox"/> Site Inspection			
Office Use - Fees	Amount Received	Date Received	Method of Payment	Staff Initials
Processing Fee	\$50.00			
Escrow or cost incurred				

Bayport Farmer's Market Seeds & Seedlings Fair

Date: Monday, May 17th, 4-6pm (set up at 3:30, people may drop off seeds/seedlings anytime after 2pm)

Location: Bayport's Perro Park

Booths/Tables:

Vendors who have registered for 2010 Market

Vendors not registered for 2010 Market selling native plants and flowers

Local Artisans specializing in trellises and pots

3 Large Long Tables: Seed Packets

6 Large Long Tables: Plants/Seedlings

Structure

Vendors: May sell plants, produce, goods or heirloom seeds that they've harvested – no commercial seeds.

Seed Table: People bring packets of seeds and leave them at seed table. Table divided into alpha segments. Volunteers check seed dates and then place packet in appropriate area. Help customers find packets, etc.

Seedling Table: People bring seedlings or divided plants and leave them at seedling table. Format the same as seed table w/volunteers organizing table, helping customers.

Leftovers

Possibly donate seeds/seedlings to school, church, day care for their gardens?

Materials to Give to Attendees

2010 Bayport Farmer's Market Schedule (list of vendors, entertainment, other highlights)

Recipe Entry Forms

Email Registration Slips

5-6 recipes from last year's Market



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: March 4, 2010
To: Mayor and Council
From: Mitchell Berg, City Administrator
RE: LMC Liability Insurance Waiver

BACKGROUND

Each year, the City is asked to choose whether or not it will waive or not waive the monetary limits on municipal tort liability established by Minnesota Statutes. In the past, the City has chosen not to waive the monetary limits.

RECOMMENDATION

Staff recommends the City Council adopt a motion not waiving the monetary limits on municipal tort liability.

SECTION I: LIABILITY COVERAGE WAIVER FORM

Cities obtaining liability coverage from the League of Minnesota Cities Insurance Trust must decide whether or not to waive the statutory tort liability limits to the extent of the coverage purchased. The decision to waive or not to waive the statutory limits has the following effects:

If the city does not waive the statutory tort limits, an individual claimant would be able to recover no more than \$500,000. on any claim to which the statutory tort limits apply. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether or not the city purchases the optional excess liability coverage.

If the city waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could potentially recover up to \$1,500,000. on a single occurrence. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$1,500,000., regardless of the number of claimants.

If the city waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

This decision must be made by the city council. **Cities purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage.** For further information, contact LMCIT. You may also wish to discuss these issues with your city attorney.

City of Bayport accepts liability coverage limits of \$ _____ from the League of Minnesota Cities Insurance Trust (LMCIT).

Check one:

- The city **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes 466.04.
- The city **WAIVES** the monetary limits on tort liability established by Minnesota Statutes 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council meeting _____

Signature _____ Position _____

Return this completed form to LMCIT, 145 University Ave. W., St. Paul, MN. 55103-2044



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: March 30, 2010

To: Mayor and City Council
Mitch Berg, City Administrator

From: Mel Horak, Public Works Supervisor

Re: Public Works Building Ventilation Improvement Project

BACKGROUND

Public Works is requesting authorization to accept a \$1,049.00 change order from Schmidt Mechanical Services for the furnishing and installation of three fan rain hoods. The rain hoods will be installed on three existing ventilation fans which are to be modified as part of the previously approved improvement project.

RECOMMENDATION

It is recommended that Schmidt Mechanical Services be authorized to furnish and install three rain hoods on existing fans in the Public Works building, for a do-not-exceed cost of \$1,049.00.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: March 23, 2010
To: Mayor and City Council
From: Mitch Berg, City Administrator
Subject: Renewal of boat trailer parking agreement with Andersen Corporation

Andersen Corporation has verbally agreed to extend boat trailer parking at the Andersen Corporation parking lot for the residents of Bayport. Parking will be made available in the company parking lot near the end of Fourth Avenue North, adjacent to the river.

The only change to the agreement is a request that the City remove the sentence requiring the City to provide and maintain a portable toilet. Staff is comfortable with the removal of this sentence, as the City has not in the past provided portable toilets in the past.

Due to the time constraints, Andersen Corporation was unable to provide a written draft copy of the agreement for the packet. However, I hope to have an agreement for consideration at the meeting.

RECOMMENDATION

I am recommending the City Council adopt a motion approving the agreement, contingent upon staff finalizing the details with Susan Roeder from Andersen Corporation.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: March 4, 2010
To: Mayor and City Council
From: Mitchell Berg, City Administrator
RE: Update by the Riverfront Advisory Commission

The Riverfront Advisory Commission held their first meeting on Monday, March 15, 2010. During the meeting, the Commission decided to appoint a rotating lead representative to bring forth to the City Council (and Planning Commission) any recommendations and updates from the Commission.

As such, the Commission appointed Commission Member Lacia Kluver as this month's lead representative to present the two motions the Commission is recommending to the City Council for their consideration, those being:

- A recommendation for adoption of the proposed bylaws
- A recommendation to move forward with the hiring of a facilitator at a cost not to exceed \$1,000 to assist the Commission with their meeting and involvement with the public.

A copy of the draft minutes of the March 15, 2010 meeting and a copy of the proposed bylaws are attached to this memorandum. The next scheduled Riverfront Advisory Commission is scheduled for Tuesday, April 6, 2010 at 6:00 p.m. in the City Hall chambers.

**CITY OF BAYPORT
RIVERFRONT ADVISORY COMMISSION
MEETING MINUTES
MONDAY, MARCH 15, 2010**

CALL TO ORDER

Staff present: Bayport City Administrator Mitchell Berg, Assistant Administrator/Planner Sara Taylor, and Mayor John Nowaczek

Members present: Eric Baitz, Dan Goldston, Don Hoyer, Lacia Kluver, Mary Lanz, Robert McManus, Sandy Ness, Jim Selmecki, and Tim Siegfried

INTRODUCTIONS

Mayor Nowaczek introduced himself to the commission by mentioning the City Council has no hidden agenda and would like to have the group think "big picture" when it comes to the creation of the Riverfront Master Plan. Nowaczek also mentioned the City Council would like to see the commission follow the model similar to how the Park Advisory Committee put together their master plan, which included the following components; an assessment, public hearing, and a recommendation on where to go. Finally, Nowaczek asked the commission to prepare both an oral and written report to the City Council on their findings.

ESTABLISHMENT OF BYLAWS

Administrator Berg presented a draft set of bylaws for the commission to discuss and consider, to which the commission made the following recommended changes:

- To rotate the lead representative among the members of the commission
- To have the facilitator lead and preside over the meetings of the commission
- The City Council, upon recommendation of the commission, may remove a member by a simple majority vote, if the member relocates outside of the city or the member is unable to attend more than 70% of the regularly scheduled meetings

It was moved by Commissioner Kluver and seconded by Commissioner Goldston to recommend to the City Council the adoption of the Riverfront Advisory Commission Bylaws as amended. Motion carried.

Following the discussion of the bylaws, the commission discussed hiring a facilitator to help guide and focus the group.

It was moved by Commissioner Lanz and seconded by Commissioner Kluver to recommend to the City Council the hiring of a facilitator to assist the Riverfront Advisory Commission at a cost not to exceed \$1,000. Motion carried.

ESTABLISHMENT OF FUTURE MEETING DATES

The commission scheduled the next meeting for Tuesday, April 6, 2010 at 6:00 p.m. and future meetings would be held on the 2nd Tuesday of the month at 6:00 p.m. at City Hall, unless otherwise noted.

OTHER

Discussion focused on upcoming agenda topics. Upon further discussion, the consensus of the commission was to:

- Invite Molly Shodeen from the DNR to attend an upcoming meeting
- Provide the commission with some history of past planning efforts for along the river
- Provide the commission with a map showing all of the properties that are publically and privately owned along the river
- Address what the purpose of the commission is either through a vision/mission statement, and/or with the guidance of the facilitator

Commissioner Kliver was appointed as the lead representative (and Lanz as the alternate) to present the amended bylaws to the City Council, as well as make a request to expend \$1,000 on a facilitator to assist the commission with their work.

ADJOURNMENT

It was moved by Commissioner Goldston and seconded by Commissioner Ness to adjourn the meeting. Motion carried.



CITY OF BAYPORT

294 NORTH 3RD STREET
BAYPORT, MN 55003

RIVERFRONT ADVISORY COMMISSION BYLAWS

ARTICLE 1 – ESTABLISHMENT, PURPOSE, AND OBJECTIVE

- A. **Establishment.** The Riverfront Advisory Commission was created in an advisory capacity by Resolution 09-27 of the Bayport City Council.
- B. **Purpose.** The purpose of the Riverfront Advisory Commission is to identify and examine various land use options and project concepts currently or anticipated to be available to the city in the future, to achieve an ideal balance in terms of conservation and potential development and improvement of its riverfront, in order to maximize the scenic, recreational, economic and other benefits and amenities available to the community.
- C. **Objective.** The primary objective of the Riverfront Advisory Commission is to develop a Riverfront Master Plan to guide the City Council in setting city policies and evaluating potential projects along the riverfront. The commission may examine any and all projects they may deem to be reasonable and appropriate. However, the commission, at a minimum, shall consider the following municipal projects in their analysis and reports; 1) a dock, 2) a marina; 3) a boat ramp; and 4) a fishing pier. In developing the master plan, the commission shall consider whether such land uses and/or projects are: 1) beneficial to the city as a whole; 2) compatible with the existing community; 3) feasible within the city's foreseeable resources; 4) compatible with high standards and best practices for conservation of the St. Croix River environment; and 5) economically viable for the city.

ARTICLE 2 – MEMBERSHIP

- A. **Members.** The Riverfront Advisory Commission shall consist of nine Bayport residents, drawn from a representative cross-section of the community, appointed by the City Council. Members are expected to attend all regular meetings.

- B. **Lead Representative.** The Riverfront Advisory Commission shall rotate the lead representative to attend all regular meetings, as well as represent the commission at special meetings.
- C. **Facilitator.** The facilitator shall lead and preside over the meetings of the commission.
- D. **City Staff.** The City Administrator, Assistant City Administrator/Planner, and/or facilitator shall serve as staff to the Riverfront Advisory Commission and will be responsible for notifying members of upcoming meetings, preparing meeting agendas, administering the meetings, and preparing meeting minutes. Staff may invite other city employees or individuals to participate in Riverfront Advisory Commission meetings for the purpose of providing information that may be beneficial to the commission or a specific project.
- E. **Removal of a Member.** Commission members may be removed by the City Council, upon recommendation by the Commission, for:
 - (1) Changing their place of residence to a location outside the corporate boundaries of the city, or otherwise not meeting the requirements of the commission;
 - (2) Failure to attend less than 70% of the regularly scheduled meetings;
- F. **Vacancies.** If there becomes a vacancy on the commission, the City Council shall have the sole discretion to fill the vacancy.
- G. **Compensation.** Members shall serve without compensation.

ARTICLE 3 – MEETINGS

- A. **Regular meetings.** The Riverfront Advisory Commission shall convene for approximately 8 – 10 meetings in 2010, and as often thereafter as determined to be necessary to accomplish the commission's objective. Regular meetings will be held on the 2nd Tuesday of each month at 6:00 p.m. at City Hall, unless otherwise noted, and shall be open to the public.
- B. **Notice of Meetings.** Notice of all regular and special meetings, setting forth the time, place and agenda, shall be distributed to members via email, at least three days in advance of each meeting. A notice of all regular meetings shall be posted on the city's website and at City Hall for public view at least three days prior to the date of the meeting.
- C. **Meeting Procedures.** The facilitator will administer most regular and special meetings of the Riverfront Advisory Commission, in an effort to conduct business in an orderly and respectful manner. Members shall wait to be recognized by the facilitator before speaking and shall refrain from interrupting another member while speaking. To be respectful of all viewpoints and opinions, all members shall be heard and all issues discussed before members come to a consensus.
- D. **Voting Procedures and Quorum.** Decisions of the Riverfront Advisory Commission shall be based on a general consensus of the members. In cases where the commission is not able to achieve a general consensus, any member can request a role call vote of the members, as long as a quorum is present. A majority of the voting membership shall

consist of at least five members to constitute a quorum for voting purposes. Also, at least five members of the commission shall be present for a meeting to occur and to transact any business.

- E. **Conflict of Interest.** If a member shall have a direct or indirect personal or financial interest in a matter before the Riverfront Advisory Commission, that member shall declare such interest and excuse themselves from the discussion and vote.
- F. **Roberts Rule of Order.** All meetings of the commission shall follow Roberts Rule of Order.

ARTICLE 4 – EXPENDITURE OF FUNDS

- A. **Expenditure of Funds.** The commission may not expend any funds without the approval of the City Council. Any expenditure made by the commission shall adhere to any perimeter as established by the City Council.

DRAFT



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: March 4, 2010
To: Mayor and Council
From: Mitchell Berg
RE: Ice Road Easement over the Waterford Property

Before we proceed, I think it is necessary and appropriate to provide the Council and residents with background on the Hub's Point Road easement, commonly referred to as the "Ice Road Easement."

In an agreement dated October 17, 1988, (see exhibit A) between the City of Bayport and the Bayport Marina Condominium Developer, both parties agreed to the following, "the document that preserves and guarantees the use of the existing access to the St. Croix River shall be amended to reflect the proposed relocation."

In other words, it appears there was a request to relocate the existing easement and road (which has been commonly referred to as Outlot "F" and 5th Avenue), (see map I) for another easement which could still provide the same type of access to the St. Croix River.

In fact, in a letter from the Waterford Association attorney, dated September 17, 1998, (See exhibit B) the attorney explains:

It appears that this road has existed in one form or another for many decades. Prior to commencement of construction on the Waterford Condominiums in 1989, the developers, Goldridge Group, requested that the City allow them to relocate the road, at their expense, to an easement area to be provided around the perimeter of the property. The City approved this request, and Goldridge relocated the road, but not entirely within the new easement area they designated.

The City also has documentation that the developer recorded a new easement in 1989, after which in 1990, the road which was referred to as Outlot "F" and 5th Avenue, was vacated by the City.

Also in the letter dated September 17, 1998, the Association's attorney raised two concerns of the misplaced road, those being:

- (i) Continued and ongoing use of the road outside of the easement area creates a real estate title problem in that the public will gain rights to continued use of the road in the present location

Also, staff is recommending the Council authorize the installation of “no parking” signs along the entire length of the road to discourage parking along the road, as the road is quite narrow.

Finally,, being the Easement Agreement will require the City to vacate a portion of the existing easement, the resolution previously drafted by the City Attorney must be adopted to initiate the vacation process. By Resolution, the City Council must set a date and time for a Public Hearing prior to considering the vacation of the existing easement.

After the Public Hearing takes place, the City Council has the authority to consider and act on the vacation. Thereafter, the City Council will consider and have the opportunity to act on the proposed Easement Agreement.

Attachment:

- Proposed Certificate of Survey
- New legal description
- Resolution to proceed with the calling of a public hearing for the purpose of a vacation
- Exhibit A
- Exhibit B
- Map I
- Letter from the Waterford Association

CITY OF BAYPORT

BAYPORT, MINNESOTA 55003
WASHINGTON COUNTY

Council Meets the First Monday
of Each Month - 7:00 P.M.

612/488-2530

October 17, 1988

ZONING LAND USE CERTIFICATE OF COMPLIANCE REQUIREMENTS FOR BAYPORT MARINA
CONDOMINIUMS

The Bayport City Council and its staff have reviewed the proposed plans for the construction of the Bayport Marina condominiums and have given conditional approval for the construction thereof. This approval is based upon an agreement with Gerard Koehn, the developer, that the entire development will be constructed in complete compliance with the Conditional Use permit, the Cluster Development permit and the following:

1. The development will be constructed in two phases.
 - a. This approval is for Phase One only and permits the construction of 25 units.
2. All of the units shall be included in one Homeowner's Association agreement which shall be submitted prior to any Certificate of Occupancy being issued.
 - a. The Homeowners Agreement shall include a flood contingency plan and a covenant restricting the use of any area below the RFPE.
 - b. A covenant for the use of the tennis courts will be as directed in item nine of the Cluster Development permit.
 - c. Items 11, 12, 14 and 18 of the Conditional Use Permit shall be addressed in the Homeowner's Agreement.
3. Each deed shall contain the Bayport Council findings on the flood proofing variance.
4. The documents required in City Ordinance No. 621, Sec. 744 on private roads shall be submitted before a Certificate of Compliance will be approved. See Attached.
5. The document that preserves and guarantees the use of the existing access to the St. Croix River shall be amended to reflect the proposed relocation.

GINKEL & GALLAGHER

FIRSTAR BANK BUILDING
101 EAST FIFTH ST., SUITE 910
ST. PAUL, MN 55101-1808

EXHIBIT B

MARK W. LAMBERT
ATTORNEY AT LAW

PHONE: (612) 224-4741
FAX: (612) 223-6318
DIRECT: (612) 223-5493

September 17, 1998

Mr. Harold Rake
Waterford on the St. Croix
467 Mariner Drive
Bayport, MN 55003

Re: Easement and Encroachment Issues

Dear Mr. Rake:

I have reviewed the background material you provided me with on the "Ice Road" easement. It appears that this road has existed in one form or another for many decades. Prior to commencement of construction on the Waterford Condominiums in 1989, the developers, Goldridge Group, requested that the City allow them to relocate the road, at their expense, to an easement area to be provided around the perimeter of the property. The City approved this request, and Goldridge relocated the road, but not entirely within the new easement area they designated. As such, those people who now use this road to gain access to the river are crossing the Association's private property instead of being within the described easement area.

The misplaced road poses two concerns for the Association: (i) continued and ongoing use of the road outside of the easement area will create a real estate title problem in that the public will gain rights to continue to use the road in the present location, and (ii) whatever obligations the City has to maintain and insure the road may be in question once outside the easement area. The second issue is of lesser concern because any liability the Association bears for the road can be insured for through the Association's liability policy (which I understand is presently at \$5,000,000). The first issue could cause some difficulty for your Association Members should a title examiner ever discover the problem in the course of a sale of a condominium. The misplaced road would constitute a title objection on the member's title to the condominium, and should it not be remedied upon notice to the seller, entitle the new buyer to walk away from the proposed purchase.

Neither of these issues seem likely to occur, but the prudent course of action would be for the Association to relocate the easement to correspond with the underlying road. This is certainly more affordable than relocating the road and it will prevent any liability or title issues from ever arising. In the meantime, it would be wise to post the road outside the easement area with a "private property, enter at your own risk" sign. While this may fulfill your duty to warn the road users to be careful, it will not resolve the underlying concerns outlined above.

MAP 1

4th Ave. 50.

N88°54'48"E
51.09

N88°54'49"E
140.00

MAINE 50 STREET

50

N01°02'02"W
744.66

MAINE 50 STREET

128.7

BLOCK 1

SECOND 9 R.R. ST.

VACATED SECOND

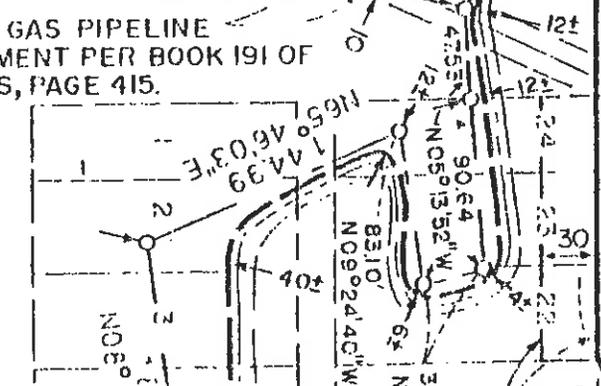
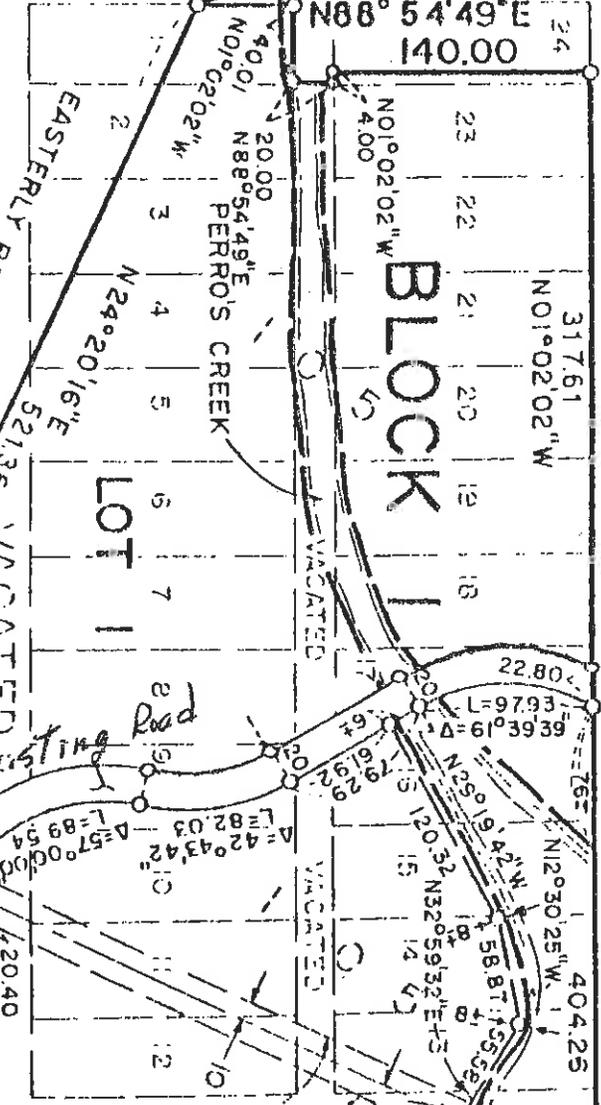
VACATED

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VACATED

SECTION 5TH

SECTION 5TH



GAS PIPELINE EASEMENT
PER BOOK 191 OF DEEDS, PAGE 415

GAS PIPELINE
EASEMENT PER BOOK 191 OF
DEEDS, PAGE 415.

FD. 3/8" IRON PIPE

○ DENOTES IRON MONUMENT SET AND MARKED BY
REGISTRATION NUMBER 13594.

RAILROAD RESERVE

E'LY PROLONGATION OF
N. LINE BLOCK 106

EX C
E CHAN
PER

scale
feet



SHOF

January 26, 2010 - **Meeting with City of Bayport to Discuss "Easement" over Waterford on the St. Croix Condominium Association Private Land.**

Attendees: Nancy Nelson, BOD President Waterford Association, Ron Jorgensen, BOD Member-at-Large and Legal Counsel Liaison, Scott McDonald, Waterford Legal Counsel, Nick Vivian, City of Bayport Legal Counsel, Mitchell Berg, City of Bayport Administrator, Bayport City Engineer (Barry) and Bayport City Public Works Administrator (Mel H.)

Waterford on the St. Croix Condominium Association is a corporation organized for the purpose of promoting, enhancing, managing, and **protecting** the condominium property community and was established pursuant to the provision of Chapter 515A of Minnesota Statutes (the "Uniform Condominium Act"). It is the responsibility of the Board of Directors to act accordingly and to manage the Corporation in compliance with the governing documents.

- Waterford on the St. Croix Condominium Association is a river-front community located in the Southern portion of the City of Bayport. The Association is privately owned and consists of 12.27 acres of land, 41 condominium units and up to 100 individuals who are residents/tax payers of the City of Bayport.
- As far back as 1993, Association books and records discuss the desire to 1) close the easement over Waterford private land connecting to adjoining properties that ultimately access the St. Croix River, and/or 2) correct the legal "easement description" to properly record where the easement road is located (as it is not where it was originally intended). See documents titled "A" consisting of 12 pages excerpts pulled from Association meeting.
- In past years the Waterford on the St. Croix Condominium Association has tried, albeit unsuccessfully, to work with several City of Bayport Administrators, Legal Council, City Engineers to resolve this matter. It is noted in several Waterford Association meeting minutes that we have not been able to complete this project due to administrative changes at Bayport City Hall.
- Waterford has paid for, at minimum, two separate land surveys over this course of time.
- It remains the preference of most Waterford residents to terminate/vacate the "easement" over Waterford private land in an effort to "**protect** the Association and individual Unit Owner's" from all liability associated with access to the St. Croix River for the purpose of ice fishing on the frozen river. However, based on opinion from legal counsel, Waterford was told it was not possible to terminate the easement and close the road. Therefore, Waterford has been working diligently to correct the "easement description".
- In addition, Waterford residents want to "**protect**" the utilities running under the easement road and avoid any unnecessary expenses. The utilities are not buried deeply and driving over the road in times of thaw could cause damage.

EASEMENT AGREEMENT

THIS EASEMENT AGREEMENT ("Agreement") is made as of _____, 2010 by and between WATERFORD ON THE ST. CROIX CONDOMINIUM ASSOCIATION, INC., a Minnesota corporation ("Waterford") and the CITY OF BAYPORT, a municipal corporation located in Washington County, Minnesota ("City").

RECITALS

- 1. Waterford is the owner of that certain tract of land over which the City has been granted a public easement for ingress and egress over the property described in the attached Exhibit A.
2. Waterford and the City have determined that the gravel road intended for public use for ingress and egress is not located over the property described in Exhibit A.
3. Waterford and the City wish to correct the description of the easement to accurately reflect the location of the gravel road.
4. The City has agreed to vacate the road as currently described in exchange for Waterford's grant of a permanent public easement over the property described in the attached Exhibit B.

NOW, THEREFORE, in consideration of the mutual covenants and agreement hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Waterford and City hereby agree as follows:

1. Easement Grant. Waterford grants for the benefit of the City, a permanent public easement for ingress and egress to the St. Croix River, over, across and upon Waterford's property. No vehicles, fish houses, shelters, trailers or other things shall be placed or left upon or along said easement or the adjoining land without the approval of Waterford.

Deleted: seasonal
Deleted: The easement granted shall be open to the public and used only for the purpose of public travel to and from Lake St. Croix (the St. Croix River) between November 15th and March 1st of the succeeding year.

2. Vacation of Record Easement. In consideration of the grant of the easement described on Exhibit A and further described and limited by the terms of this agreement, the City agrees to vacate the record easement for substantially the same purpose which is described on Exhibit B. Upon execution of this agreement the City agrees to initiate the process of vacating the easement described on Exhibit B and to pursue the vacation process to its completion.

In the event that South Maine Street (presently a platted but unopened street within the City) is ever opened and maintained as a public road providing access to that portion of the so-called "Ice Road" lying between South Maine Street and the St. Croix River the City will vacate that portion of the easement granted in paragraph 1 above not lying between South Maine Street and the St. Croix River

3. Exercise of Easement Rights. Waterford shall not take any action which results in the flow of traffic being affected without providing notice to the City. Said notice shall be provided as required in Paragraph 12 and must be received by the City at least five (5) business days prior to blocking or otherwise affecting the flow of traffic.

13. Notices. Any notice required or permitted to be given by any party upon the other shall be given by certified mail, return receipt requested, by a nationally recognized overnight courier, or by personal delivery addressed as follows:

If to City: City of Bayport
Attn: City Administrator
City Hall
294 N. Third Street
Bayport, MN 55003

With a copy to: Eckberg, Lammers, Briggs,
Wolff & Vierling, P.L.L.P.
Attn: Nick Vivian
1809 Northwestern Avenue
Stillwater, MN 55082

If to Waterford: Waterford on the St. Croix
Condominium Association, Inc.
467 Mariner Drive
Bayport, MN 55003

With a copy to: Lawson, Marshall, McDonald
Galowitz & Wolle, P.A.
Attn: John Scott McDonald
10390 - 39th Street North
Lake Elmo, MN. 55042

All notices shall be deemed given three (3) business days following deposit in the United States mail with respect to certified or registered letters, one (1) business day following deposit if delivered to an overnight courier, guaranteeing next day delivery and on the same day if sent by personal delivery. Attorneys for each party shall be authorized to give notices for each such party. Any party may change its address for the service of notice by giving written notice of such change to the other party, in any manner above specified.

12. Compliance with Laws. The City shall comply with all applicable laws and regulations regarding the exercise of its easement rights hereunder.

IT WITNESS WHEREOF, Waterford and the City have caused this Agreement to be executed as of the day and year first above written.

WATERFORD ON THE ST. CROIX
CONDOMINIUM ASSOCIATION, INC.,
A Minnesota corporation

By: _____
Its: _____

STATE OF MINNESOTA)
) ss.
COUNTY OF _____)

On this ____ day of _____, 2010, before me, a Notary Public within and for said County and State, personally appeared _____, to me personally known, whom, being by me duly sworn, did say that he/she is the _____ of WATERFORD ON THE ST. CROIX CONDOMINIUM ASSOCIATION, INC., A MINNESOTA CORPORATION, the company named in the foregoing.

NOTARIAL STAMP OR SEAL
(or other title or rank)

CITY OF BAYPORT,
a Minnesota municipal corporation

By: _____
Jonathan Nowaczek
Its: Mayor

By: _____
Mitchell Berg
Its: City Administrator

EXHIBIT A

A permanent public easement 20 feet in width for ingress and egress purposes over, under and across that part of Lot 1, Block 1, and that part of Outlot F, BAYPORT MARINA, Washington County, Minnesota, which lies 20 feet to the right of the following described reference line:

Beginning at the most westerly corner of said Outlot F; thence North 24 degrees 20 minutes 16 seconds East 401.86 feet along the westerly line of said Outlot F and said Lot 1; thence northeasterly 90.24 feet along an 80.00 foot radius tangential curve concave southeasterly with a central angle of 64 degrees 37 minutes 42 seconds; thence North 88 degrees 57 minutes 58 seconds East 198.76 feet tangent to said curve to the east line of said Lot 1, being the west line of Maine Street and said reference line there terminating.

RESOLUTION NO. _____

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE
CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA
HELD APRIL 5, 2010**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at the Bayport City Hall in said municipality on the 5th day of April, 2010, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

RESOLUTION SETTING A PUBLIC HEARING ON AN EASEMENT VACATION

**THE CITY COUNCIL OF THE CITY OF BAYPORT, MINNESOTA DOES HEREBY
RESOLVE AS FOLLOWS**

WHEREAS, the City Council pursuant to Minnesota Statute §412.851 desires to consider the vacation of an easement granted by Waterford on the St. Croix Condominium Association, Inc. in favor of the City known as the Ice Road providing ingress and egress access to Lake St. Croix and said easement being legally described as:

See Exhibit A.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Bayport, Washington County, Minnesota:

1. The Council will consider the vacation of such easement and a public hearing shall be held on such proposed vacation on the 3rd day of May 2010, before the City Council in the City Hall located at 294 North Third Street, Bayport, Minnesota 55003.
2. The City Clerk is hereby directed to give published, posted and mailed notice of such hearing as required by law.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following voted via voice:

Jon Nowaczek -
Connie Carlson -
Dan Johnson -

Torry Kraftson -
Judy Seeberger -

EXHIBIT A

A permanent public easement 20 feet in width for ingress and egress purposes over, under and across that part of Lot 1, Block 1, and that part of Outlot F, BAYPORT MARINA, Washington County, Minnesota, which lies 20 feet to the right of the following described reference line:

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City of Bayport 2010 Amended Budget

Presented by Administrator Berg

Recap of 2009

- The Positive
 - City spending in the General Fund was generally within budget (actually spending was only 3.77% higher than budget)
- The Negative
 - Actual revenues fell short by 10.84%

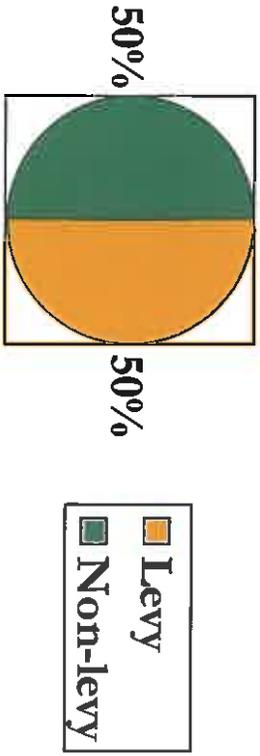
Recap of 2009

Why did revenues fall short in the General Fund?

- ❑ Property taxes
 - Typically tax delinquencies have hovered between 1% and 2%, but due to the poor economy, the City's property tax delinquency was approximately 4% (resulting in a loss of \$53,293 in property taxes)
- ❑ Non-business licenses and permits declined by \$65,000
- ❑ LGA was unallotted by \$49,183
- ❑ Fines and forfeitures declined by \$13,663
- ❑ Interest income declined by \$80,090
- ❑ Rental income diminished by \$11,900

Historically what has been happening with the property tax levy?

2010 Budget



2008 Budget



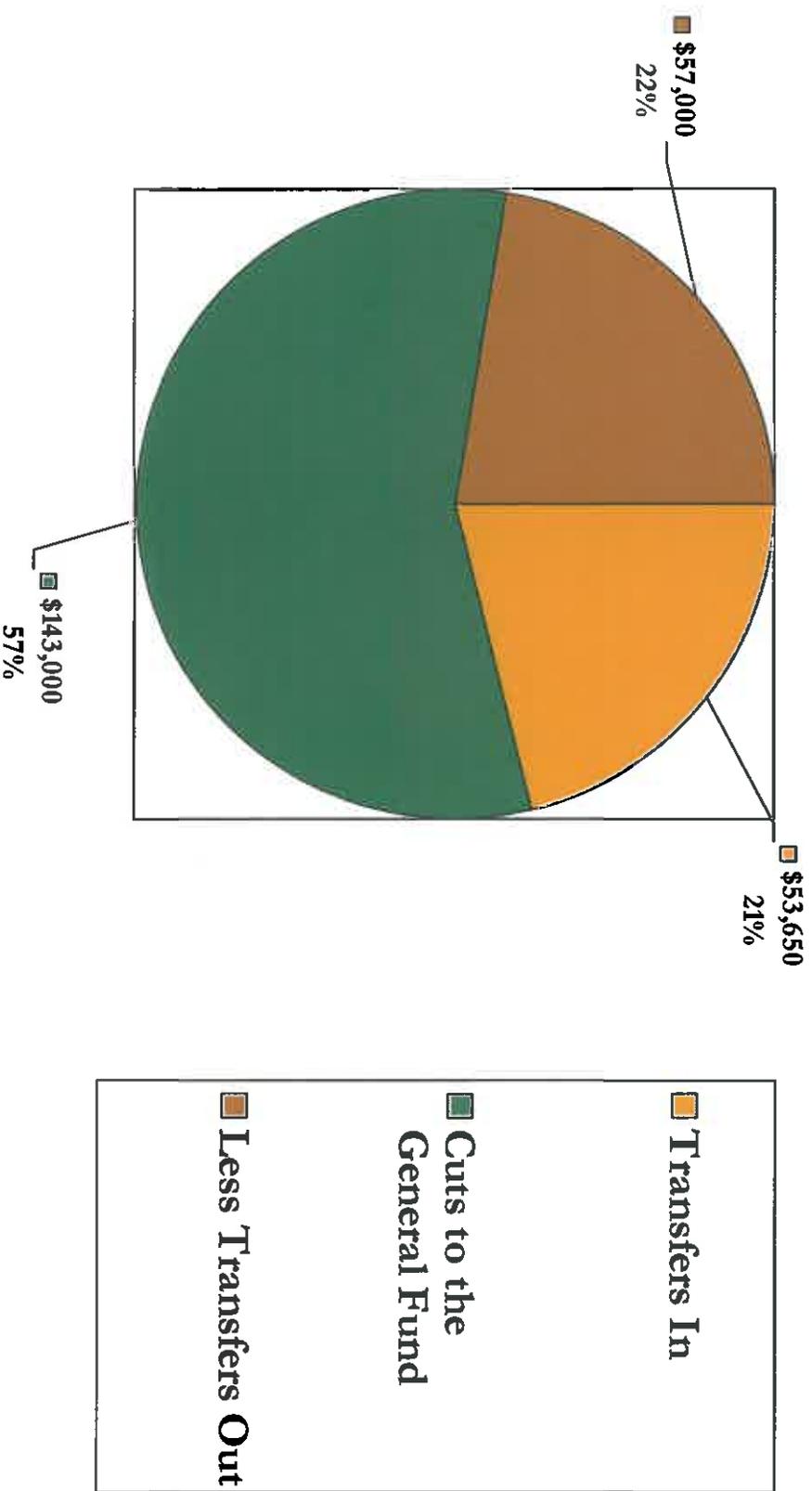
2006 Budget



What will 2010 look like?

- If the governor has his way, the City of Bayport will see another \$122,537 cut in LGA for 2010. This is in addition to the \$113,445 the governor already unallotted for in 2010.
- In addition, the City Administrator anticipates approximately \$190,000 in unmaterialized revenues from the following:
 - Investment income (\$50,000)
 - Property tax (\$45,000)
 - Rental income (\$12,000)
 - Permits (\$25,000)
 - Court fines (\$15,000)
 - Misc. revenues (\$43,000)

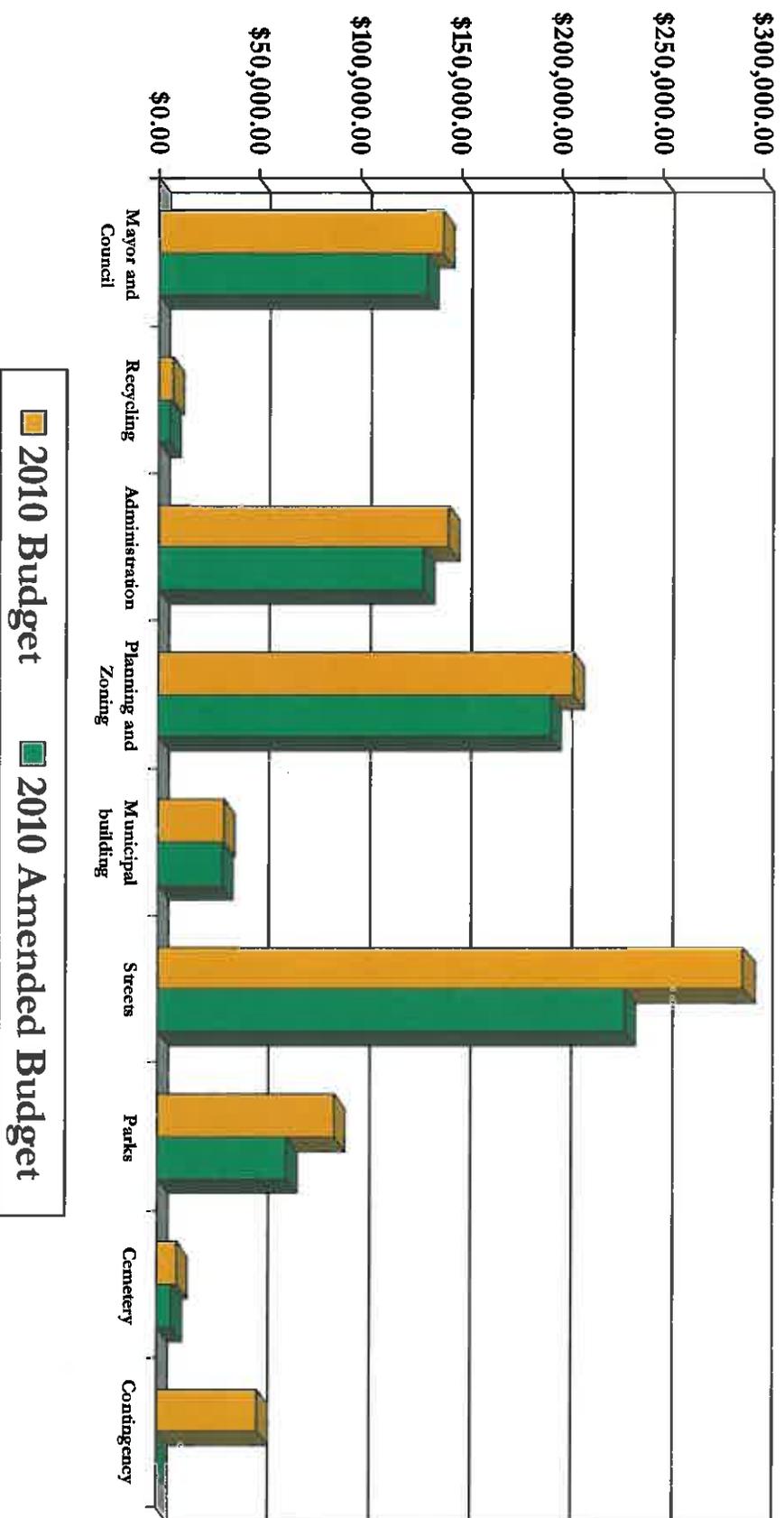
How to solve the 2010 budget crisis



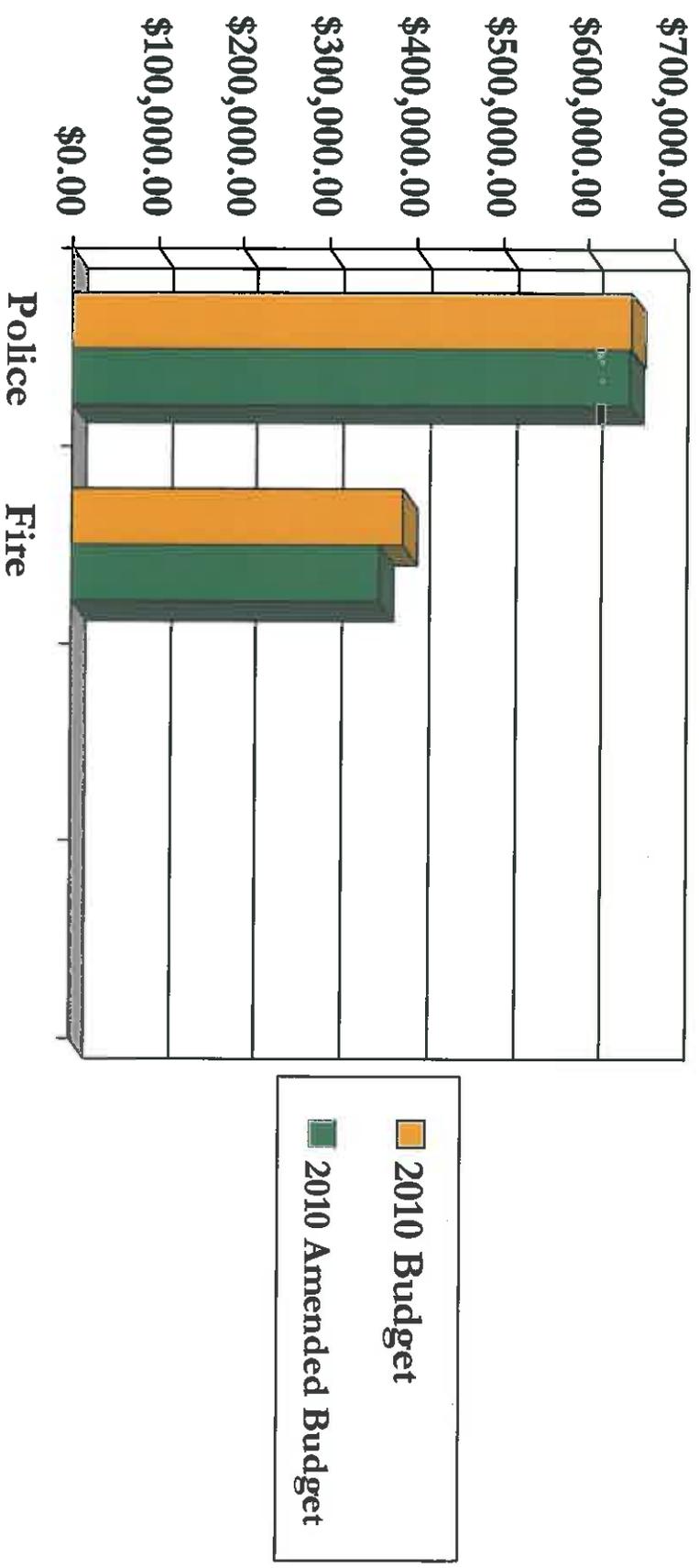
Transfers into the General Fund will amount to \$53,650

- Library cuts (will result in a transfer of \$16,500 in library property tax back into the General Fund)
- Transfer of interest from the City's Tax Stabilization and Restricted Income Fund (will result in \$37,150 of additional revenue to the General Fund)

2010 Budget and 2010 Amended Budget for General Government and Public Works



2010 Budget and 2010 Amended Budget for Public Safety (Police and Fire)



What will the cuts mean for the City?

- **Library**
 - Closed on Wednesdays
- **Administration**
 - All non-union staff will take a 72-120 hour furlough (which will result in a 38 hour work week)
 - Reduce hours at City Hall (7:30-4:30 Monday-Thursday)
- **Public Safety**
 - Layoff of 3 part-time Police Department employees
 - Reduce community projects (National Night Out/safety camp)

What will the cuts mean for the City?

- **Public Works**
 - Cut part-time employees by 50%, which will result in the elimination of summer concessions and limiting the hours at the ice rink and warming house
 - Eliminate annual lawn chemical spraying
 - Reduce sealcoating and sidewalk projects and maintenance
- **Other**
 - Eliminate City spring clean-up day for 2010
 - Reduce transfers out to capital funds for all departments

Is there a positive among all of this?

- The House and Senate have already passed a bill that would reduce the governor's LGA unallotment to \$52,000 (compared to \$122,000).
- The City Administrator is also anticipating some of the other lost revenues to rematerialize in 2010. Therefore, no further cuts to the budget are proposed at this time. However, if revenues do not improve by June 1, 2010, additional cuts, amounting to approximately \$50,000, will need to be made.

What can we anticipate for 2011?

- The State of Minnesota is anticipating another \$5-8 billion budget deficit which could mean an additional unallotment for 2011
- The City Administrator does not see any substantive change in revenues for 2011 (and beyond) if things continue “business as usual”
- As a result, the City of Bayport cannot continue “business as usual” and therefore must look to increasing revenues, cutting expenses, and/or transferring less in and out of the City’s other funds to balance future budgets

How are we going to address the budget issues?

- The City Council and City staff are going to partake in a strategic planning session in the spring of 2010
- The City Administrator is assembling a resident survey and a link to the website to allow for resident suggestions on how to solve the City's budget crisis
- The City Administrator is proposing a modified biennium budget process for the 2011-2012 budget
- The City is looking at opportunities to partner with other units of government for both revenues and sharing of services

2010 REVENUES
CITY OF BAYPORT

	2010	2010 AMENDED	DIFFERENCE	% DIFFERENCE
GENERAL PROPERTY TAXES	\$ 893,950.00	\$ 865,450.00	\$ (28,500.00)	3.2%
GRAVEL TAX	\$ 800.00	\$ -	\$ (800.00)	100.0%
BUSINESS LICENSES	\$ 13,850.00	\$ 10,000.00	\$ (3,850.00)	27.8%
ADMINISTRATIVE FEES	\$ 200.00	\$ -	\$ (200.00)	100.0%
LOCAL GOVERNMENT AID	\$ 346,629.00	\$ 224,087.00	\$ (122,542.00)	35.4%
PERA RATE INCREASE AID	\$ 2,660.00	\$ 2,660.00	\$ -	0.0%
USER FEES	\$ 700.00	\$ 1,444.70	\$ 744.70	-106.4%
SPECIAL ASSMT COLLECTED	\$ 7,700.00	\$ -	\$ (7,700.00)	100.0%
SPECIAL ASSMT COLLECTED	\$ 2,400.00	\$ -	\$ (2,400.00)	100.0%
INVESTMENT INCOME	\$ 120,000.00	\$ 108,400.00	\$ (11,600.00)	9.7%
RENTAL INCOME	\$ 12,000.00	\$ -	\$ (12,000.00)	100.0%
REFUND INSURANCE	\$ 7,000.00	\$ 5,000.00	\$ (2,000.00)	28.6%
TRANSFER IN	\$ -	\$ -	\$ -	
MARKET VALUE CREDIT	\$ 38,040.00	\$ 39,571.00	\$ 1,531.00	-4.0%
	\$ 1,445,929.00	\$ 1,256,612.70	\$ (189,316.30)	13.1%
Recycling - Business Licenses	\$ 2,000.00	\$ 200.00	\$ (1,800.00)	90.0%
User Fees	\$ -	\$ -	\$ -	
Grants	\$ 4,084.00	\$ 4,084.00	\$ -	0.0%
	\$ 6,084.00	\$ 4,284.00	\$ (1,800.00)	29.6%
Planning and Zoning - Business Lic	\$ 6,000.00	\$ 500.00	\$ (5,500.00)	91.7%
Non Business Permits	\$ 1,500.00	\$ 250.00	\$ (1,250.00)	83.3%
Building Permits	\$ 65,000.00	\$ 80,000.00	\$ 15,000.00	-23.1%
Exavating Permits	\$ 1,500.00	\$ 500.00	\$ (1,000.00)	66.7%
Plumbing Permits	\$ 10,000.00	\$ 7,500.00	\$ (2,500.00)	25.0%
Mechanical Permits	\$ 20,000.00	\$ 13,000.00	\$ (7,000.00)	35.0%
P&Z Permits/Var Requests	\$ 2,500.00	\$ 750.00	\$ (1,750.00)	70.0%
Lakeland Building Inspections	\$ 42,500.00	\$ 30,000.00	\$ (12,500.00)	29.4%
Grants	\$ -	\$ -	\$ -	0.0%
Refunds and Reimbursements	\$ 1,000.00	\$ -	\$ (1,000.00)	100.0%
	\$ 150,000.00	\$ 132,500.00	\$ (17,500.00)	11.7%
Police Department - Non business	\$ 25.00	\$ 25.00	\$ -	0.0%
Animal Fees	\$ 700.00	\$ 600.00	\$ (100.00)	14.3%
Admin Fees	\$ 400.00	\$ 500.00	\$ 100.00	-25.0%
Police State Aid	\$ 35,000.00	\$ 35,000.00	\$ -	0.0%
User Fees	\$ 4,500.00	\$ 2,500.00	\$ (2,000.00)	44.4%
Police Accident Reports	\$ 100.00	\$ 50.00	\$ (50.00)	50.0%
Court Fines	\$ 35,000.00	\$ 20,000.00	\$ (15,000.00)	42.9%
Donations Police	\$ 2,500.00	\$ -	\$ (2,500.00)	100.0%
Grants	\$ 10,185.00	\$ 10,185.00	\$ -	0.0%
Refunds and Reimb	\$ 1,000.00	\$ -	\$ (1,000.00)	100.0%
Post Training Reimbursements	\$ 2,500.00	\$ 2,500.00	\$ -	0.0%
Disability Benefit	\$ 5,000.00	\$ 5,000.00	\$ -	0.0%
Sale of Forfeited property	\$ 3,000.00	\$ -	\$ (3,000.00)	100.0%
	\$ 99,910.00	\$ 76,360.00	\$ (23,550.00)	23.6%

2010 REVENUES
CITY OF BAYPORT

Fire Protection - Non business Perm	\$ 3,500.00	\$ 80.00	\$ (3,420.00)	97.7%
fire state aid	\$ 75,000.00	\$ 63,050.00	\$ (11,950.00)	15.9%
User fees	\$ -	\$ 100.00	\$ 100.00	0.0%
fire contracts	\$ 245,318.00	\$ 251,377.17	\$ 6,059.17	-2.5%
donations - fire dept	\$ 1,000.00		\$ (1,000.00)	100.0%
grants	\$ 3,000.00		\$ (3,000.00)	100.0%
	\$ 327,818.00	\$ 314,607.17	\$ (13,210.83)	4.0%
			\$ -	
Streets - Refund		\$ 7,397.25	\$ 7,397.25	0.0%
			\$ -	
Parks - Fees	\$ 13,000.00	\$ 10,000.00	\$ (3,000.00)	23.1%
Rental Income	\$ 15,000.00	\$ 15,000.00	\$ -	0.0%
Donations	\$ 2,000.00		\$ (2,000.00)	100.0%
Refunds and Reimbursement	\$ -	\$ -	\$ -	0.0%
	\$ 30,000.00	\$ 25,000.00	\$ (5,000.00)	16.7%
Cemetary Charges	\$ 10,000.00	\$ 3,000.00	\$ (7,000.00)	70.0%
TOTAL REVENUES	\$ 2,069,741.00	\$ 1,819,761.12	\$ (249,979.88)	12.1%

2010 Expenditures
CITY OF BAYPORT

	2010	2010 AMENDED	DIFFERENCE	% DIFFERENCE
ELECTIONS				
Expenses Description				
ELECTION SALARIES	\$ 3,500.00	\$ 3,500.00	\$ -	0%
OPERATING SUPPLIES	\$ 375.00	\$ 375.00	\$ -	0%
POSTAGE	\$ 75.00	\$ 75.00	\$ -	0%
PRINTING & PUBLISHING	\$ 150.00	\$ 150.00	\$ -	0%
REPAIR/MAINT OFFICE EQ	\$ 940.00	\$ 940.00	\$ -	0%
	\$ 5,040.00	\$ 5,040.00	\$ -	0%
MAYOR & COUNCIL				
Expenses Description				
WAGES AND SALARIES	\$ 15,755.00	\$ 15,755.00	\$ -	0%
PERA	\$ -	\$ -	\$ -	0%
FICA	\$ 977.00	\$ 977.00	\$ -	0%
WORKER'S COMP	\$ 832.00	\$ 832.00	\$ -	0%
MEDICARE	\$ 228.00	\$ 228.00	\$ -	0%
OFFICE SUPPLIES	\$ 300.00	\$ 300.00	\$ -	0%
PROF SER-LEGAL	\$ 10,250.00	\$ 8,950.00	\$ (1,300.00)	-13%
PROF SER-ENGINEER	\$ 8,000.00	\$ 5,200.00	\$ (2,800.00)	-35%
CONTRACT SERVICES	\$ 9,750.00	\$ 5,000.00	\$ (4,750.00)	-49%
PROF SER-AUDIT	\$ 28,195.00	\$ 28,195.00	\$ -	0%
WASH CTY ASSESSOR FEE	\$ 12,174.00	\$ 12,174.00	\$ -	0%
PROF SER-OTHER	\$ 5,600.00	\$ 5,600.00	\$ -	0%
PHONES	\$ 50.00	\$ 50.00	\$ -	0%
POSTAGE	\$ 300.00	\$ 300.00	\$ -	0%
PRINTING & PUBLISHING	\$ 4,000.00	\$ 4,000.00	\$ -	0%
INSURANCE	\$ 20,655.00	\$ 20,655.00	\$ -	0%
CONF & SCHOOLS	\$ 2,150.00	\$ 1,500.00	\$ (650.00)	-30%
REPAIR OFF EQUIP	\$ 300.00	\$ 300.00	\$ -	0%
TRSF OUT/OFFICE EQUIP	\$ 475.00	\$ 400.00	\$ (75.00)	-16%
TRSF OUT/BUILDINGS	\$ 500.00	\$ 350.00	\$ (150.00)	-30%
DUES/MEMBERSHIPS	\$ 18,404.00	\$ 18,404.00	\$ -	0%
COMMUNITY PROJECTS	\$ 2,000.00	\$ 3,850.00	\$ 1,850.00	93%
	\$ 140,895.00	\$ 133,020.00	\$ (7,875.00)	-6%
RECYCLING				
Expenses Description				
WAGES AND SALARIES	\$ 2,700.00	\$ 2,813.87	\$ 113.87	4%
CONTRACT SERVICES	\$ -	\$ -	\$ -	0%
PROF -Services OTHER	\$ 2,000.00	\$ -	\$ (2,000.00)	-100%
POSTAGE	\$ 280.00	\$ 280.00	\$ -	0%
PRINTING/PUBLISHING	\$ 800.00	\$ 800.00	\$ -	0%
RECYCLING INCENTIVES	\$ 1,500.00	\$ 1,500.00	\$ -	0%
	\$ 7,280.00	\$ 5,393.87	\$ (1,886.13)	-26%

2010 Expenditures
CITY OF BAYPORT

ADMINISTRATION

Expenses Description

INTERN	\$	-	\$	-		
WAGES	\$	87,858.00	\$	81,998.30	\$	(5,859.70) -7%
PERA	\$	5,836.00	\$	5,739.88	\$	(96.12) -2%
FICA	\$	5,448.00	\$	5,083.89	\$	(364.11) -7%
h.s.a	\$	5,428.00	\$	5,000.00	\$	(428.00) -8%
EMPLOYEE INSURANCE	\$	13,770.00	\$	14,183.10	\$	413.10 3%
UC	\$	-	\$	-	\$	- 0%
WORKERS COMP	\$	1,524.00	\$	1,524.00	\$	- 0%
MEDICARE	\$	1,300.00	\$	1,188.98	\$	(111.02) -9%
OFFICE SUPPLIES	\$	1,300.00	\$	1,300.00	\$	- 0%
CONTRACT SERVICES	\$	6,670.00	\$	4,000.00	\$	(2,670.00) -40%
PROF SER-OTHER	\$	-	\$	-	\$	- 0%
POSTAGE	\$	450.00	\$	450.00	\$	- 0%
REIMBURSE TRAV EXPENSES	\$	1,100.00	\$	750.00	\$	(350.00) -32%
CONFERENCE AND SCHOOLS	\$	2,800.00	\$	1,200.00	\$	(1,600.00) -57%
REPAIR/MAINT OFF EQUIP	\$	3,400.00	\$	3,400.00	\$	- 0%
MISC	\$	-	\$	-	\$	- 0%
DUES AND MEMBERSHIPS	\$	970.00	\$	220.00	\$	(750.00) -77%
TRSF OUT/OFFICE	\$	2,844.00	\$	2,500.00	\$	(344.00) -12%
TRSF OUT/BLDG	\$	3,500.00	\$	3,000.00	\$	(500.00) -14%
OFFICE EQUIPMENT	\$	-	\$	-	\$	- 0%
	\$	144,198.00	\$	131,538.15	\$	(12,659.85) -9%

PLANNING AND ZONING

Expenses Description

WAGES AND SALARIES	\$	143,368.00	\$	133,660.90	\$	(9,707.10) -7%
PERA	\$	9,862.00	\$	9,356.26	\$	(505.74) -5%
FICA	\$	8,889.00	\$	8,286.98	\$	(602.02) -7%
HAS	\$	9,430.00	\$	9,250.00	\$	(180.00) -2%
EMPLOYEE INSURANCE	\$	22,459.00	\$	23,132.77	\$	673.77 3%
MEDICARE	\$	2,079.00	\$	1,938.08	\$	(140.92) -7%
OFFICE SUPPLIES	\$	500.00	\$	500.00	\$	- 0%
MOTOR FUEL	\$	1,000.00	\$	1,000.00	\$	- 0%
MATERIALS/PROGRAMS	\$	-	\$	-	\$	- 0%
PROF SER-LEGAL	\$	500.00	\$	500.00	\$	- 0%
PROF SER-ENGINEER	\$	500.00	\$	500.00	\$	- 0%
CONTRACT SERVICES	\$	-	\$	-	\$	- 0%
PROF SER-OUTSIDE PLANNER	\$	1,000.00	\$	1,000.00	\$	- 0%
POSTAGE	\$	200.00	\$	200.00	\$	- 0%
REIMBURSE TRAVEL EXP	\$	500.00	\$	500.00	\$	- 0%
CONFERENCE AND SCHOOLS	\$	1,000.00	\$	600.00	\$	(400.00) -40%
REP & MAINT VEH	\$	500.00	\$	500.00	\$	- 0%
REPAIR OFF EQUIP	\$	1,850.00	\$	1,850.00	\$	- 0%
TRANSFER OUT/OFFICE EQUIP	\$	2,370.00	\$	2,000.00	\$	(370.00) -16%
DUES & MEMBERSHIPS	\$	140.00	\$	140.00	\$	- 0%
	\$	206,147.00	\$	194,914.99	\$	(11,232.01) -5%

2010 Expenditures
CITY OF BAYPORT

MUNICIPAL BUILDINGS

Expenses Description

OPERATING SUPPLIES	\$	700.00	\$	700.00	\$	-	0%
CONTRACT SERVICES	\$	5,250.00	\$	4,500.00	\$	(750.00)	-14%
COMMUNICATIONS-PHONES	\$	5,000.00	\$	5,000.00	\$	-	0%
PROPERTY/LIAB INSURANCE	\$	3,418.00	\$	3,418.00	\$	-	0%
ELECTRIC SERVICE	\$	7,250.00	\$	7,250.00	\$	-	0%
FUEL FOR HEAT	\$	1,700.00	\$	1,700.00	\$	-	0%
R & M BLDGS AND EQUIPMENT	\$	10,000.00	\$	9,500.00	\$	(500.00)	-5%
	\$	33,318.00	\$	32,068.00	\$	(1,250.00)	-4%

POLICE

Expenses Description

PART TIME OFFICERS	\$	29,000.00	\$	36,000.00	\$	7,000.00	24%
WAGES AND SALARIES	\$	340,061.00	\$	340,825.35	\$	764.35	0%
OVERTIME	\$	12,000.00	\$	12,000.00	\$	-	0%
SPECIAL DUTIES	\$	10,185.00	\$	10,185.00	\$	-	0%
TACTICAL TEAM SALARIES	\$	1,550.00	\$	1,550.00	\$	-	0%
PERA	\$	45,800.00	\$	50,913.14	\$	5,113.14	11%
FICA	\$	2,356.00	\$	2,468.93	\$	112.93	5%
HAS	\$	17,250.00	\$	16,750.00	\$	(500.00)	-3%
EMPLOYEE INSURANCE	\$	28,181.00	\$	29,026.43	\$	845.43	3%
WORKERS COMP	\$	10,949.00	\$	10,949.00	\$	-	0%
MEDICARE	\$	5,510.00	\$	5,785.65	\$	275.65	5%
OFFICE SUPPLIES	\$	1,500.00	\$	1,500.00	\$	-	0%
UNIFORMS-PT	\$	4,000.00	\$	4,000.00	\$	-	0%
UNIFORMS-CHIEF	\$	875.00	\$	875.00	\$	-	0%
UNIFORMS-JACKSON	\$	875.00	\$	875.00	\$	-	0%
UNIFORM-WILLMARTH	\$	875.00	\$	875.00	\$	-	0%
UNIFORM-LUND	\$	875.00	\$	875.00	\$	-	0%
UNIFORMS-WYNIA	\$	875.00	\$	875.00	\$	-	0%
MOTOR FUEL	\$	24,000.00	\$	24,000.00	\$	-	0%
OPERATING SUPPLIES	\$	1,600.00	\$	1,600.00	\$	-	0%
PROF SER-LEGAL	\$	26,000.00	\$	26,000.00	\$	-	0%
PROF SER-OTHER	\$	3,000.00	\$	3,000.00	\$	-	0%
PHONES	\$	6,000.00	\$	6,000.00	\$	-	0%
POSTAGE	\$	400.00	\$	400.00	\$	-	0%
RADIO REPAIR	\$	1,150.00	\$	1,150.00	\$	-	0%
PRINTING/PUBLISHING	\$	200.00	\$	200.00	\$	-	0%
INSURANCE	\$	5,585.00	\$	5,585.00	\$	-	0%
SHARED AUTOMATION	\$	25,000.00	\$	25,000.00	\$	-	0%
TRAINING&SUPPLIES	\$	7,000.00	\$	7,000.00	\$	-	0%
REP&MAINT VEHICLES	\$	9,000.00	\$	9,000.00	\$	-	0%
REPAIR OFF EQUIP	\$	850.00	\$	850.00	\$	-	0%
ANIMAL EXPENSE	\$	500.00	\$	500.00	\$	-	0%
DUES/MEMBERSHIP	\$	525.00	\$	525.00	\$	-	0%
TSF OUT/EQIP REP	\$	15,000.00	\$	6,000.00	\$	(9,000.00)	-60%
TSF OUT/OFF EQUIP	\$	2,370.00	\$	-	\$	(2,370.00)	-100%
TRSF/BLDGS	\$	1,000.00	\$	-	\$	(1,000.00)	-100%
COMMUNITY PROJ	\$	7,000.00	\$	4,000.00	\$	(3,000.00)	-43%
	\$	648,897.00	\$	647,138.50	\$	(1,758.50)	0%

2010 Expenditures
CITY OF BAYPORT

FIRE DEPARTMENT

Expenses Description

WAGES AND SALARIES	\$	15,800.00	\$	15,800.00	\$	-	0%
DRILL, FIRE, MEDICAL RUNS	\$	85,000.00	\$	85,000.00	\$	-	0%
FICA	\$	6,250.00	\$	6,250.00	\$	-	0%
UNEMPLOYMENT COMPENSAT	\$	1,100.00	\$	1,100.00	\$	-	0%
WORKER'S COMP	\$	9,500.00	\$	9,500.00	\$	-	0%
MEDICARE	\$	1,462.00	\$	1,462.00	\$	-	0%
OFFICE SUPPLIES	\$	1,000.00	\$	1,000.00	\$	-	0%
UNIFORMS	\$	2,800.00	\$	2,800.00	\$	-	0%
MOTOR FUEL	\$	6,000.00	\$	6,000.00	\$	-	0%
MATERIALS/PROGRAMS	\$	3,250.00	\$	3,250.00	\$	-	0%
OPERATING SUPPLIES	\$	3,400.00	\$	3,400.00	\$	-	0%
SMALL TOOLS	\$	2,000.00	\$	2,000.00	\$	-	0%
PROF SER-OTHER	\$	3,000.00	\$	3,000.00	\$	-	0%
PHONES	\$	2,000.00	\$	2,000.00	\$	-	0%
RADIO REPAIR	\$	1,500.00	\$	1,500.00	\$	-	0%
INSURANCE	\$	17,005.00	\$	17,005.00	\$	-	0%
ELECTRIC SERVICE	\$	3,000.00	\$	3,000.00	\$	-	0%
FUEL FOR HEAT	\$	9,000.00	\$	9,000.00	\$	-	0%
SHARED AUTOMATION	\$	10,000.00	\$	10,000.00	\$	-	0%
CONF/SCHOOLS	\$	5,000.00	\$	5,000.00	\$	-	0%
REP&MAINT VEH	\$	17,000.00	\$	17,000.00	\$	-	0%
REPAIR EQUIPMENT	\$	2,500.00	\$	2,500.00	\$	-	0%
R&M BLDGS &EQUIPMENT	\$	3,000.00	\$	3,000.00	\$	-	0%
EQUIPMENT RENTAL	\$	1,800.00	\$	1,800.00	\$	-	0%
DUES&MEMBERSHIPS	\$	1,000.00	\$	1,000.00	\$	-	0%
TRSF OUT/EQUIP REPL	\$	90,000.00	\$	75,000.00	\$	(15,000.00)	-17%
TRSF OUT/BLDGS	\$	2,500.00	\$	2,000.00	\$	(500.00)	-20%
CAPITAL OUTLAY	\$	3,500.00	\$	3,000.00	\$	(500.00)	-14%
OFFICE EQUIPMENT	\$	1,500.00	\$	1,500.00	\$	-	0%
RELIEF FUND	\$	75,000.00	\$	63,050.00	\$	(11,950.00)	-16%
FIRE PROTECTION	\$	385,867.00	\$	357,917.00	\$	(27,950.00)	-7%

2010 Expenditures
CITY OF BAYPORT

STREETS

Expenses Description

SEASONAL PART TIME	\$	6,500.00	\$	4,000.00	\$	(2,500.00)	-38%
WAGES AND SALARIES	\$	48,217.00	\$	40,209.77	\$	(8,007.23)	-17%
OVERTIME	\$	6,000.00	\$	6,000.00	\$	-	0%
PERA	\$	3,550.00	\$	3,234.68	\$	(315.32)	-9%
FICA	\$	3,392.00	\$	3,113.01	\$	(278.99)	-8%
RETIREMENT HEALTH SAVING:	\$	-	\$	-	\$	-	0%
H.S.A	\$	3,450.00	\$	3,250.00	\$	(200.00)	-6%
EMPLOYEE INSURANCE	\$	5,900.00	\$	6,077.00	\$	177.00	3%
WORKER'S COMP	\$	7,109.00	\$	7,109.00	\$	-	0%
MEDICARE	\$	793.00	\$	728.04	\$	(64.96)	-8%
OFFICE SUPPLIES	\$	200.00	\$	200.00	\$	-	0%
UNIFORMS	\$	400.00	\$	400.00	\$	-	0%
MOTOR FUEL	\$	9,000.00	\$	9,000.00	\$	-	0%
OPERATING SUPPLIES	\$	5,000.00	\$	5,000.00	\$	-	0%
SALT & SAND	\$	10,000.00	\$	10,000.00	\$	-	0%
SMALL TOOLS	\$	500.00	\$	500.00	\$	-	0%
PROF SER-ENGINEER	\$	1,000.00	\$	500.00	\$	(500.00)	-50%
SNOW PLOWING	\$	500.00	\$	250.00	\$	(250.00)	-50%
PROF SVCS	\$	350.00	\$	-	\$	(350.00)	-100%
POSTAGE	\$	75.00	\$	75.00	\$	-	0%
RADIO REPAIR	\$	600.00	\$	600.00	\$	-	0%
INSURANCE	\$	3,901.00	\$	3,901.00	\$	-	0%
CONFERENCES & SCHOOLS	\$	250.00	\$	75.00	\$	(175.00)	-70%
REPAIR & MAINT GROUNDS	\$	550.00	\$	550.00	\$	-	0%
REPAIR & MAINT VEHICLES	\$	8,325.00	\$	8,325.00	\$	-	0%
TREES	\$	3,300.00	\$	1,300.00	\$	(2,000.00)	-61%
REPAIR/MAINT OFF EQ	\$	516.00	\$	516.00	\$	-	0%
R & M BLDGS & EQUIPMENT	\$	1,000.00	\$	1,000.00	\$	-	0%
REPAIR & MAINT STREETS	\$	14,000.00	\$	12,000.00	\$	(2,000.00)	-14%
SEALCOATING	\$	58,000.00	\$	45,000.00	\$	(13,000.00)	-22%
SIDEWALKS CURBS & GUTTER	\$	20,000.00	\$	16,000.00	\$	(4,000.00)	-20%
CREEK	\$	500.00	\$	500.00	\$	-	0%
EQUIPMENT RENTAL	\$	1,500.00	\$	1,500.00	\$	-	0%
TSF OUT/OFFICE EQUIP	\$	475.00	\$	475.00	\$	-	0%
TSF OUT/BLDGS	\$	500.00	\$	500.00	\$	-	0%
TSF TO OTHER FUNDS	\$	65,000.00	\$	40,000.00	\$	(25,000.00)	-38%
MOTOR VEHICLE	\$	-	\$	-	\$	-	-
	\$	290,353.00	\$	231,888.50	\$	(58,464.50)	-20%

2010 Expenditures
CITY OF BAYPORT

STREET LIGHTING

Expenses Description

ELECTRIC SERVICE	\$	20,521.00	\$	20,521.00	\$	-	0%
REPAIR & MAINT EQUIPMENT	\$	1,300.00	\$	1,300.00	\$	-	0%
	\$	21,821.00	\$	21,821.00	\$	-	

PARK

Expenses Description

SEASONAL/PART TIME	\$	16,500.00	\$	8,000.00	\$	(8,500.00)	-52%
WAGES AND SALARIES	\$	26,721.00	\$	22,618.00	\$	(4,103.00)	-15%
PERA	\$	1,879.00	\$	1,583.26	\$	(295.74)	-16%
FICA	\$	2,762.00	\$	1,898.32	\$	(863.68)	-31%
RETIREMENT HEALTH SAVING:	\$	-	\$	-	\$	-	0%
H.S.A	\$	1,150.00	\$	1,000.00	\$	(150.00)	-13%
EMPLOYEE INSURANCE	\$	2,479.00	\$	2,553.37	\$	74.37	3%
WORKER'S COMPENSATION	\$	3,267.00	\$	3,267.00	\$	-	0%
MEDICARE	\$	646.00	\$	443.96	\$	(202.04)	-31%
OFFICE SUPPLIES	\$	100.00	\$	100.00	\$	-	0%
UNIFORMS PT WORKERS	\$	500.00	\$	350.00	\$	(150.00)	-30%
UNIFORMS - VERN	\$	400.00	\$	400.00	\$	-	0%
MOTOR FUELS -HOLIDAY	\$	1,405.00	\$	1,405.00	\$	-	0%
CHEMICALS AND TESTING	\$	100.00	\$	100.00	\$	-	0%
OPERATING SUPPLIES	\$	4,700.00	\$	3,700.00	\$	(1,000.00)	-21%
CONCESSIONS	\$	1,860.00	\$	-	\$	(1,860.00)	-100%
SMALL TOOLS-EQUIPMENT	\$	425.00	\$	425.00	\$	-	0%
CONTRACT SERVICES	\$	5,000.00	\$	-	\$	(5,000.00)	-100%
POSTAGE (5)	\$	75.00	\$	75.00	\$	-	0%
INSURANCE	\$	4,539.00	\$	4,539.00	\$	-	0%
REP & MAINT GROUNDS	\$	1,700.00	\$	1,350.00	\$	(350.00)	-21%
REPAIR & MAINT VEHICLES	\$	3,500.00	\$	3,000.00	\$	(500.00)	-14%
TREES	\$	1,000.00	\$	500.00	\$	(500.00)	-50%
COURTS & HOCKEY RINK	\$	500.00	\$	500.00	\$	-	0%
REPAIR/MAINT OFF EQ	\$	500.00	\$	500.00	\$	-	0%
R & M BLDGS & EQUIPMENT	\$	3,500.00	\$	3,000.00	\$	(500.00)	-14%
TRSF OUT/OFFICE EQUIP	\$	475.00	\$	475.00	\$	-	0%
SATELLITES RENTAL	\$	2,000.00	\$	2,000.00	\$	-	0%
	\$	87,683.00	\$	63,782.90	\$	(23,900.10)	-27%

2010 Expenditures
CITY OF BAYPORT

CEMETARY

Expenses Description

MOTOR FUELS & OIL	\$	700.00	\$	700.00	\$	-	0%
OPERATING SUPPLIES	\$	400.00	\$	400.00	\$	-	0%
PROF SER-LEGAL	\$	300.00	\$	300.00	\$	-	0%
PROF SER-ENGINEER	\$	300.00	\$	300.00	\$	-	0%
GRAVE OPENING	\$	2,100.00	\$	2,100.00	\$	-	0%
REPAIR & MAINT GROUNDS	\$	400.00	\$	400.00	\$	-	0%
REP & MAINT VEHICLES	\$	300.00	\$	300.00	\$	-	0%
TREES	\$	327.00	\$	327.00	\$	-	0%
TRSF OUT/CIP	\$	5,000.00	\$	2,500.00	\$	(2,500.00)	-50%
TRSF TO OTHER FUNDS	\$	200.00	\$	200.00	\$	-	0%
REFUNDS AND REIM	\$	-	\$	-	\$	-	0%
	\$	10,027.00	\$	7,527.00	\$	(2,500.00)	-25%
CONTINGENCY	\$	50,000.00	\$	-	\$	(50,000.00)	-100%
DEBT SERVICE	\$	38,215.00	\$	38,215.00	\$	-	0%
TSF TO STREET FUND	\$	-					0%
TOTAL EXPENDITURES	\$	2,069,741.00	\$	1,870,264.92	\$	(199,476.08)	-10%