

**CITY OF BAYPORT  
CITY COUNCIL MEETING  
Council Chambers, 294 North 3<sup>rd</sup> Street  
July 6, 2009**

**REGULAR MEETING**

**6:00 P.M.**

**CALL TO ORDER**

**ROLL CALL** (Mayor Nowaczek and City Councilmembers Carlson, Johnson, Kraftson and Seeberger)

**PROCLAMATIONS, COMMENDATIONS, PETITIONS, AND ANNOUNCEMENTS**

1. June recycling award to Debbie and Fred Gramenz

**OPEN FORUM**

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person).*

- 1.

**CONSENT AGENDA**

**TAB #**

**Consider a resolution adopting items 1 through 16**

- |  |    |
|--|----|
| 1. June 1, 2009 City Council regular meeting minutes   | 1  |
| 2. June 1, 2009 administrative staffing workshop meeting minutes   | 2  |
| 3. June payables and receipts  | 3  |
| 4. June building, plumbing and mechanical permits  | 4  |
| 5. Yellow Ribbon Network resolution of support   | 5  |
| 6. Special event application for BCAL Derby Days   | 6  |
| 7. Temporary liquor license and road closure for BCAL/Woody's Bar and Grill Street Dance (in conjunction with Derby Days)  | 7  |
| 8. Fireworks display permit for BCAL/Nightlighter Fireworks (in conjunction with Derby Days)                               | 8  |
| 9. Special event application for the Halloween Tunnel of Terror at Perro Park  | 9  |
| 10. Acknowledgement of Final Stretch Gopher to Badger 2009 Race  | 10 |
| 11. Acknowledgement of Anderson Race Management Ragnar Relay Race  | 11 |
| 12. Annual 2:00 a.m. liquor license renewal for Woody's Bar and Grill, 109 3 <sup>rd</sup> Street North, Bayport, MN 55003 | 12 |
| 13. Payment request for MSCWMO Perro Creek Outlet Project  | 13 |
| 14. Accept \$1,000.00 grant from The Saint Paul Foundation for Bayport Fire Department                                     | 14 |
| 15. Acceptance of City Administrator letter of resignation   | 15 |
| 16. Pay application #1 for Barker's Alps park improvements   | 16 |

**PUBLIC HEARINGS**

1. Assessment Hearing for the 2009 Sidewalk Improvement Project 17
  - a. Consider adopting the assessment roll
  - b. Consider quotes and award contract

- 2 Consider vacating that part of 5<sup>th</sup> Avenue South on the plat of Bayport Marina, lying adjacent to Outlot D, Bayport Marina and being formerly described as Lot 4, Block 108 18

**COUNCIL LIAISON REPORTS**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

1. Consider a request for variances to build a new single-family home on the property located at 387 5<sup>th</sup> Street North 19
2. Consider a grant donation for the 2010 Washington County 4-H program 20

**COUNCIL ITEMS AND ANNOUNCEMENTS**

**CITY ADMINISTRATOR ITEMS AND ANNOUNCEMENTS**

1. Update on City Administrator search
2. Update on Barker's Alps Park

**ADJOURNMENT**

**CITY OF BAYPORT  
CITY COUNCIL MEETING MINUTES  
COUNCIL CHAMBER**

**June 1, 2009**

**6:00 P.M.**

**CALL TO ORDER**

Pursuant to due call and notice, Mayor Nowaczek called the regular City Council meeting of June 1, 2009 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

**ROLL CALL**

Members Present: Mayor Jon Nowaczek, Councilmembers Connie Carlson, Dan Johnson, Torry Kraftson and Judy Seeberger

Members Absent: None

Others Present: Administrator Mike McGuire, Police Chief Laura Eastman, Public Works Supervisor Mel Horak, Engineer Barry Peters, Assistant City Administrator/ Planner Sara Taylor, and Attorney Nick Vivian

**PROCLAMATIONS/COMMENDATIONS/PETITIONS**

1. The May 2009 recycling award went to Philip and Ebba Holladay.

**OPEN FORUM**

1. Bill Huhnke, 164 4<sup>th</sup> Street North, expressed concern with the cost of operating the city's street sweeper. Public Works Supervisor Horak explained that the spring sweeping cleans up winter residue (salt, sand, leaves), and staff has received multiple compliments from residents on the city's street cleaning efforts. He anticipates future mandates from the watershed district regarding removal of street residue. Mayor Nowaczek noted the city would conserve operations resources whenever possible, but it must address issues as they arise.
2. Washington County Commissioner Gary Kriesel and representatives of the Yellow Ribbon Network of Washington County encouraged the City of Bayport to join area communities in supporting the initiative that supports active duty troops and their families. Councilmembers voiced support for the project. A formal resolution of support will be brought to the July meeting, and staff was directed to explore shared efforts with surrounding communities.

**CONSENT AGENDA**

Mayor Nowaczek read items 1-11 on the consent agenda. Councilmember Kraftson recommended moving item #9, *Consider conducting a water rate study*, to New Business item #4 to discuss the possibility of including sewer rates to the study.

Councilmember Carlson introduced the following amended resolution, moving item #9, *Consider conducting a water rate study*, to New Business, and moved its adoption:

**Resolution 09-10**

**RESOLUTION, CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA, APPROVING  
CONSENT AGENDA ITEMS 1-10 FROM THE JUNE 1, 2009 CITY COUNCIL AGENDA**

1. May 4, 2009 City Council regular meeting minutes
2. May 4, 2009 Fire Department workshop meeting minutes
3. May 18, 2009 City Council special meeting minutes
4. May payables and receipts
5. May building, plumbing and mechanical permits

6. Appointment of part-time police officers
7. Payment request #2 to Minnesota Public Facilities Authority for the Storm Sewer Phase 3 Perro Creek Outlet Project
8. Ordinance amendment to Appendix B-Zoning, Section 7 of the Bayport City Code related to small bird and fowl
9. Purchase of a new grounds lawn mower for the Public Works Department
10. Authorization to add a new member to the fire department

The motion for adopting the foregoing resolution was duly seconded by Councilmember Johnson and upon roll call being taken, the following voted via voice:

Jon Nowaczek – aye	Dan Johnson – aye	Judy Seeberger – aye
Connie Carlson – aye	Torry Kraftson – aye	

**PUBLIC HEARINGS**

Public improvement hearing for the 2009 Sidewalk Improvement Project: Engineer Peters reviewed the feasibility report for the sidewalk project, which is required under the Minnesota Statute Chapter 429 process. In addition to the sidewalks identified, the city will also be replacing deficient pedestrian ramps, the cost of which will be paid for by the city. The estimated cost for the project is \$18,044.00, with the city recovering approximately 50% of project costs through special assessments against benefited properties.

It was moved by Councilmember Seeberger and seconded by Councilmember Carlson to approve the feasibility report for the 2009 Sidewalk Improvement Project. Motion carried.

Mayor Nowaczek opened the public improvement hearing, and no public comments were heard.

It was moved by Councilmember Carlson and seconded by Councilmember Johnson to close the public improvement hearing. Motion carried.

Councilmember Johnson introduced the following resolution and moved its adoption:

**Resolution 09-11**

**RESOLUTION ORDERING IMPROVEMENTS AND DIRECTING PREPARATION OF FINAL PLANS AND SPECIFICATIONS**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

Jon Nowaczek – aye	Dan Johnson – aye	Judy Seeberger – aye
Connie Carlson – aye	Torry Kraftson – aye	

Councilmember Johnson introduced the following resolution and moved its adoption:

**Resolution 09-12**

**RESOLUTION CALLING HEARING ON ASSESSMENTS FOR 2009 SIDEWALK IMPROVEMENT PROJECT**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

Jon Nowaczek – aye	Dan Johnson – aye	Judy Seeberger – aye
Connie Carlson – aye	Torry Kraftson – aye	

## **COUNCIL LIAISON REPORTS**

Councilmember Seeberger reported the Andersen Citizen Advisory Committee (CAC) met on May 19, 2009. There are three open positions on the committee. The next meeting will be scheduled in September.

Councilmember Kraftson reported on the May 14, 2009 meeting of the Middle St. Croix Watershed Management Organization (MSCWMO). The administrator was asked to review the projected budget and fund balances as the MSCWMO prepares for its 2010 budget. He noted the MSCWMO has a Best Management Practices Cost Share Program whereby it will pay for up to 50% of project costs for water improvements that benefit the watershed, e.g., rain gardens. The MSCWMO approved the plan submitted by J.G. Hause Construction for an office/commercial building in Bayport, off Highway 95. The next MSCWMO meeting is scheduled for Thursday, June 11, 2009, 7:00 p.m., at the Valley Ridge Mall.

Councilmember Johnson reported on the May 28, 2009 meeting of the Library Board. It was noted the library is collecting fines now, the Washington County Master Gardeners have donated plants for the library grounds, and the library has several online subscriptions to journals. Residents are encouraged to take advantage of the summer programs offered by the library. The next meeting is scheduled for Thursday, June 25, 2009, 6:00 p.m., at the library, and the public is invited to attend.

Councilmember Carlson reported the Lower St. Croix Partnership will meet in July at the St. Croix County Government Center. "A View from the River: A guided tour of the St. Croix River," will take place on Wednesday, June 17, 2009, aboard the Grand Duchess. The cruise departs from the Hudson Cruise Line dock in Hudson at 5:00 p.m. and returns at 9:30 p.m. Tickets are \$15.00 each and reservations are due by June 5<sup>th</sup>. Register online at [www.extension.umn.edu/stormwater](http://www.extension.umn.edu/stormwater).

## **UNFINISHED BUSINESS**

Consider awarding bid for Barker's Alps Park Phase I improvements: Landscape Architect Larry Wacker reported eight bids were received May 26<sup>th</sup> for the project, which were favorable for the city. He stated there is \$631,675.00 of funding available for the project. The Beard Group, the current Inspiration development group, has agreed to proceed with the 429 assessment process for the unimproved outlots. The low bidder was Miller Excavating, Inc., Stillwater, Minnesota, and staff initially recommended awarding the contract in the amount of \$454,081.40, which included all items except the bid alternate to construct the bituminous trail connection to the water treatment facility, asphalt paths near the play area and the bituminous basketball court. This alternate was removed to assure there were sufficient contingency funds available for the rubble area/soil contamination remediation efforts. Since preparation of the initial recommendation report, staff determined that the bid alternate to construct the aglime infield in the central area of the park and related fencing, backstop and dugout options, would be a better option for the city to withhold at this time. He reviewed a revised award memo (handout) that recommends awarding the bid to Miller Excavating in the amount of \$464,179.90, that includes bid alternate #3 instead of #1. He clarified there were unit price items on Miller Excavating's original bid that were not included in the award amount. As a cost-savings measure, the playground equipment will be bid separately. There is \$62,496.10 in contingency funds available for the rubble area/soil contamination remediation and topsoil amendments. This amount should be sufficient for the remedial efforts, based on previous testing of the area. However, cleanup costs could increase significantly if additional contaminated soil is discovered. Discussion followed on funding the cleanup of the debris area separately from the park improvements to allow award of all bid alternates, including improvement of the north ball field (bid alternate #1). A contingency fund of approximately \$20,000.00 would remain, and Architect Wacker stated the Minnesota Pollution Control Agency (MPCA) would most likely be paying the monitoring costs for the cleanup efforts (estimated at \$10,000.00-\$20,000.00).

Councilmember Kraftson introduced the following resolution, amending the award amount to include all the bid alternates, totaling \$505,879.90, and moved its adoption:

**Resolution 09-13**

**RESOLUTION ORDERING IMPROVEMENTS, RECEIVING BIDS AND AWARDING CONTRACT FOR BARKER'S ALPS PARK PHASE I IMPROVEMENTS**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

Jon Nowaczek – aye  
Connie Carlson – aye

Dan Johnson – aye  
Torry Kraftson – aye

Judy Seeberger – aye

**NEW BUSINESS**

Consider hiring PEER Engineering to provide services related to the Barker's Alps Site Improvement Project and solicit bids for environmental engineering monitoring for the project: Landscape Architect Wacker stated the Minnesota Pollution Control Agency (MPCA) requires completion of two tasks by a licensed environmental engineer for the cleanup of the rubble and contaminant area, prior to construction beginning on the park improvements. He recommended hiring PEER Engineering, Inc., Golden Valley, Minnesota, for a fee not to exceed \$3,500.00, to complete the services because they are familiar with the project, having performed the Phase I and II environmental studies of the area. He stated the MPCA has expressed interest in engaging PEER Engineering to provide monitoring services for the project, with Environmental Protection Agency (EPA) funds available to cover the monitoring costs. EPA grant money is not available to cover the \$3,500.00 cost to prepare the required documents.

It was moved by Councilmember Johnson and seconded by Councilmember Kraftson to approve the proposal submitted by PEER Engineering, Inc., dated May 19, 2009, for the services specified in the proposal, for a fee not to exceed \$3,500.00. Motion carried.

Consider appraisal of property at 297 Lake Street South, Bayport, MN: An appraisal completed three years ago indicated the property was valued at \$620,000.00; however the city and owners did not pursue a sale at that time. The owners recently inquired if the city was still interested in buying the property, and an updated appraisal was completed. The current appraisal indicates a value of \$650,000.00. The City Council had previously discussed purchasing this property, adjacent to Lakeside Park, using money from the restricted investment fund. Discussion followed on pursuing the purchase, and Administrator McGuire was directed to negotiate a price with the owners. An update will be presented at the July City Council meeting.

PERA Phased Retirement Agreement for City Administrator and review timeline and hiring process for new City Administrator: Administrator McGuire summarized the City Council workshop held prior the regular meeting. The timeline for hiring a new administrator was reviewed and it is anticipated a new administrator would begin in October 2009. Attorney Vivian reviewed the Phased Retirement Agreement between PERA and Administrator McGuire and recommended approval of the agreement. He recommends extending the current contract with McGuire Management Services, which includes a 90-day termination clause. Attorney Vivian and Administrator McGuire indicated the contract could be amended to include a mutually-agreed upon termination date, as the hiring and transition process proceeds. It was recommended to memorialize this amendment to the notice of resignation clause, and Attorney Vivian will draft a document for consideration at the July City Council meeting. A separate contract with McGuire Management Services would be drafted for transition services, as needed.

It was moved by Councilmember Johnson and seconded by Councilmember Carlson to authorize Finance Officer Wanda Madsen to execute the Phased Retirement Agreement, dated June 1, 2009, for the phased retirement position of Michael McGuire. Motion carried.

Mayor Nowaczek indicated that a subcommittee consisting of Administrator McGuire, Assistant Administrator/Planner Taylor and Councilmembers Kraftson and Seeberger would be reviewing applicant resumes and selecting five candidates for interviews.

It was moved by Councilmember Seeberger and seconded by Councilmember Johnson to begin the search process for a new City Administrator as discussed at the City Council workshop. Motion carried.

Consider conducting a water rate study: Councilmember Kraftson suggested the city include a sewer rate study, along with the proposed water rate study. Per Administrator McGuire, the recommended consultant for the water rate project indicated he would include the sewer rate study for an additional \$1,500.00. Staff recommended contracting with Ralph Teschner, Eden Prairie, Minnesota, to conduct a water and sewer rate study for a fee not to exceed \$4,500.00.

It was moved by Councilmember Carlson and seconded by Councilmember Seeberger to authorize Ralph Teschner, Eden Prairie, Minnesota, to conduct a water and sewer rate study for the City of Bayport, at a fee of \$4,500.00. Motion carried.

#### **COUNCIL ITEMS AND ANNOUNCEMENTS**

1. Councilmember Johnson requested that Administrator McGuire explore options for a process to provide City Council feedback to the new City Administrator. He also asked Administrator McGuire to evaluate communication between councilmembers and administration.
2. Councilmember Kraftson suggested looking at ways the City Council could operate at a higher plane, possibly establishing a mission, vision and goals, instead of reacting to facts and figures.

#### **CITY ADMINISTRATOR STAFF ITEMS AND ANNOUNCEMENTS**

#### **ADJOURNMENT**

It was moved by Councilmember Carlson and seconded by Councilmember Kraftson to adjourn the meeting at 8:04 p.m. Motion carried.

**CITY OF BAYPORT  
CITY COUNCIL WORKSHOP MINUTES  
COUNCIL CHAMBERS**

**June 1, 2009  
5:00 P.M.**

**CALL TO ORDER**

Pursuant to due call and notice, Mayor Nowaczek called the City Council workshop meeting of June 1, 2009 to order at 5:00 p.m

**ROLL CALL**

Members Present: Mayor Jon Nowaczek, Councilmembers Connie Carlson, Dan Johnson, Torry Kraftson, and Judy Seeberger

Members Absent: None

Others Present: Administrator Mike McGuire, Assistant City Administrator/Planner Sara Taylor, and City Attorney Nick Vivian

**DISCUSS ADMINISTRATION STAFFING AND HIRING PROCESS FOR A NEW CITY ADMINISTRATOR**

Administrator McGuire gave an overview of the following items, related to the hiring process for the new City Administrator:

- hiring timeline
- position profile
- full job description
- salary range
- benefits
- staffing and transition of existing employees

Each of the items were discussed and the City Council followed up on the discussion with some additional questions related to the items presented. The City Council appointed a subcommittee consisting of Administrator McGuire, Assistant Administrator/Planner Taylor and Councilmembers Kraftson and Seeberger to review applicant resumes and select candidates to consider for interviews at the August 3, 2009 workshop at 5:00 p.m.

**ADJOURNMENT**

Mayor Nowaczek adjourned the workshop at 5:55 p.m.

REVENUE SUMMARY YTD THRU 06/30/09

FUND	FUND Descr	2009 Budget	2009 YTD Amt	2009 % of Budget	2009 % of Budget Remain
		\$0 00	\$0 00	0 00%	0 00%
101	GENERAL	\$2,135,878 00	\$302,214 55	14 15%	85 85%
102	STREET RECONSTRUCTION	\$0 00	\$0 00	0 00%	0 00%
103	G O TIF BD FUND 1990 CAP PROJ	\$0 00	\$0 00	0 00%	0 00%
106	TIF ECON DEV DIST 2	\$0 00	\$0 00	0 00%	0 00%
107	TIF REDEVELOPMENT DISTRICT 2-1	\$0 00	\$0 00	0 00%	0 00%
200	FIRE EQUIPMENT REPLACEMENT FUN	\$0 00	\$400 00	0 00%	0 00%
202	DRUG FORFEITURE	\$0 00	\$10 17	0 00%	0 00%
203	PUBLIC WORKS EQUIPMENT REPL	\$0 00	\$0 00	0 00%	0 00%
204	RECREATION CAP EQUIP & MAINT	\$0 00	\$3,443 10	0 00%	0 00%
205	TAX STABILIZATION FUND	\$0 00	\$0 00	0 00%	0 00%
206	WATER/SEWER IMPROVEMENT FUND	\$0 00	\$39,486 82	0 00%	0 00%
207	PARK IMPROVEMENT FUND	\$0 00	\$1,000 00	0 00%	0 00%
208	PRISON SEWER PROJECT	\$0 00	\$0 00	0 00%	0 00%
209	DEVELOPER REIMBURSED PROJECTS	\$0 00	\$0 00	0 00%	0 00%
210	K-9 UNIT	\$0 00	-\$6,350 80	0 00%	0 00%
211	LIBRARY	\$286,447 00	\$3,038 36	1 06%	98 94%
303	GO TIF BOND 1990 DEBT SERVICE	\$0 00	\$0 00	0 00%	0 00%
412	CEMETERY CAPITAL IMPROV	\$0 00	\$0 00	0 00%	0 00%
413	POLICE EQUIPMENT FUND	\$0 00	\$1,850 00	0 00%	0 00%
414	OFFICE AUTOMATION	\$0 00	\$0 00	0 00%	0 00%
415	MUNICIPAL BLDGS MAINT	\$0 00	\$0 00	0 00%	0 00%
601	WATER	\$432,649 00	\$110,026 00	25 43%	74 57%
602	SEWER	\$641,750 00	\$337,367 98	52 57%	47 43%
800	INVESTMENTS-POOLED	\$0 00	\$318 84	0 00%	0 00%
803	P & Z ESCROWS	\$0 00	\$566,690 33	0 00%	0 00%
851	NON EXP TRUST	\$0 00	\$0 00	0 00%	0 00%
		\$3,496,724 00	\$1,359,495 35	38 88%	61 12%

## MONTHLY RECEIPTS

Period Name: JUNE

FUND	Tran Date	Amount	Refer Comments	Account Descr
<b>FUND 101 GENERAL</b>				
101	6/8/2009	\$114 15	15701 AIM FAIR FUND - REFUND FUNDS INVE	R 101-00000-31001 MARKET
101	6/8/2009	\$95 50	15702 AIM FAIR FUND - REFUND FUND INVES	R 101-00000-33100 ADMINIST
101	6/2/2009	\$25 00	15669 CAPITOL LIEN RECORDS & RESERCH -	R 101-00000-34105 USER FE
101	6/2/2009	\$1 00	15677 AMY PEYER - COPIES	R 101-00000-34105 USER FE
101	6/16/2009	\$2 00	15713 PETER RASK - ZOING MAP	R 101-00000-34105 USER FE
101	6/24/2009	\$0 75	15723 SARA KIEKBUSCH - COPIES	R 101-00000-34105 USER FE
101	6/24/2009	\$25 00	15724 CAPITAL LIEN RECORDS & RESEARCH	R 101-00000-34105 USER FE
101	6/2/2009	\$4 00	15668 SURCHARGE	G 101-20104 STATE SURCHA
101	6/8/2009	\$0 62	15697 SURCHARGE	G 101-20104 STATE SURCHA
101	6/16/2009	\$0 50	15712 SURCHARGE	G 101-20104 STATE SURCHA
101	6/16/2009	\$12 04	15714 SURCHARGE	G 101-20104 STATE SURCHA
101	6/24/2009	\$0 50	15728 SURCHARGE	G 101-20104 STATE SURCHA
101	6/24/2009	\$2 00	15729 SURCHARGE	G 101-20104 STATE SURCHA
101	6/2/2009	\$3 38	15685 SALES TAX	G 101-20603 SALES TAX PAY
101	6/8/2009	\$3 38	15688 SALES TAX	G 101-20603 SALES TAX PAY
101	6/8/2009	\$3 38	15690 SALES TAX	G 101-20603 SALES TAX PAY
101	6/9/2009	\$13 30	15707 SALES TAX	G 101-20603 SALES TAX PAY
101	6/16/2009	\$23 36	15717 BEACH HOUSE - CONCESSIONS 6/4-6/1	G 101-20603 SALES TAX PAY
101	6/24/2009	\$3 38	15726 SALES TAX	G 101-20603 SALES TAX PAY
101	6/24/2009	\$20 52	15733 SALES TAX	G 101-20603 SALES TAX PAY
101	6/8/2009	\$74 20	15700 DENTAL MAY-JUNE	G 101-27107 DELTA DENTAL
101	6/24/2009	\$37 10	15725 JULY 2009 HEALTH & DENTAL INSURAN	G 101-27107 DELTA DENTAL
101	6/2/2009	\$62 48	15675 HEALTH INS	G 101-27109 MEDICA
101	6/8/2009	\$806 08	15700 HEALTH MAY-JUNE	G 101-27109 MEDICA
101	6/24/2009	\$403 04	15725 JULY 2009 HEALTH & DENTAL INSURAN	G 101-27109 MEDICA
101	6/24/2009	\$608 25	15731 2008 FLEX ACCT FORFETURES - MEL H	G 101-27117 FLEX PLAN
101	6/8/2009	\$29 00	15700 LIFE MAY-JUNE	G 101-27118 LINCOLN LIFE
101	6/2/2009	\$610 00	15676 AWIN MANAGEMENT - REFUND FOR YA	R 101-41240-34105 USER FE
101	6/24/2009	\$4,084 00	15732 CURBSIDE RECYCLING	R 101-41240-36230 DONATIO
101	6/2/2009	\$30 00	15684 SPECIALTY CONTRACTOR LECENSE	R 101-41910-32100 BUSINES
101	6/8/2009	\$30 00	15693 HARNISCH, INC - SPECIALTY CONTRA	R 101-41910-32100 BUSINES
101	6/24/2009	\$30 00	15730 CONTRACTOR LICENSE	R 101-41910-32100 BUSINES
101	6/2/2009	\$162 25	15668 PERMIT	R 101-41910-32210 BUILDING
101	6/8/2009	\$51 00	15697 PERMIT	R 101-41910-32210 BUILDING
101	6/16/2009	\$20 50	15712 PLAN REVIEW	R 101-41910-32210 BUILDING
101	6/16/2009	\$103 25	15714 PLAN REVIEW	R 101-41910-32210 BUILDING
101	6/16/2009	\$413 00	15714 BLG PERMIT	R 101-41910-32210 BUILDING
101	6/24/2009	\$103 25	15729 BLG PERMIT FEE	R 101-41910-32210 BUILDING
101	6/24/2009	\$67 11	15729 PLAN REVIEW	R 101-41910-32210 BUILDING
101	6/16/2009	\$82 00	15712 MECH PERMIT	R 101-41910-32230 MECHANI
101	6/24/2009	\$75 00	15728 MECH PERMIT	R 101-41910-32230 MECHANI
101	6/8/2009	\$250 00	15692 P&Z APPLICATION	R 101-41910-34100 P & Z PE
101	6/24/2009	\$508 01	15721 BUILDING INSPECTION - MAY	R 101-41910-34103 LAKELAN
101	6/8/2009	\$10 00	15699 JENNIFER MCRUNNEL - PET LICENSE	R 101-42100-32240 ANIMAL F
101	6/2/2009	\$50 00	15672 CAROL MADSEN - POLICE ADMIN FINE	R 101-42100-33100 ADMINIST
101	6/8/2009	\$45 00	15695 BRIAN FIZPATRICK - PD ADMIN FINE	R 101-42100-33100 ADMINIST
101	6/2/2009	\$40 00	15667 ANGELA TEEGARDEN - SAFETY CAMP	R 101-42100-34105 USER FE
101	6/2/2009	\$40 00	15670 JULIE FREDRICKSON - SAFETY CAMP R	R 101-42100-34105 USER FE
101	6/2/2009	\$40 00	15679 LEE EISENBERG - SAFETY CAMP	R 101-42100-34105 USER FE
101	6/8/2009	\$40 00	15689 STANGER CK#6033	R 101-42100-34105 USER FE
101	6/8/2009	\$40 00	15689 SIMONET CK#535	R 101-42100-34105 USER FE
101	6/8/2009	\$40 00	15698 JULIE FILLMORE - SAFETY CAMP	R 101-42100-34105 USER FE
101	6/8/2009	\$80 00	15705 RANDEE TUMA-CRIST - 2 SAFETY CAM	R 101-42100-34105 USER FE
101	6/16/2009	\$40 00	15708 CHRISTINE PIKALA - SAFETY CAMP	R 101-42100-34105 USER FE
101	6/16/2009	\$40 00	15710 JOE HALL - SAFETY CAMP	R 101-42100-34105 USER FE
101	6/2/2009	\$1 00	15678 CAREY PREUSS - POLICE COPIES	R 101-42100-34201 POLICE A
101	6/16/2009	\$1 791 07	15720 MAY 09 FINES	R 101-42100-35101 COURT FI
101	6/8/2009	\$2 449 61	15704 LEAGUE OF MINNESOTA CITIES - 2009	E 101-42100-412 REP & MAIN
101	6/8/2009	\$92 87	15706 TENNECO - FREE TIRE REBATE - PD	E 101-42100-412 REP & MAIN
101	6/16/2009	\$11 75	15711 MAY FIRE PERMITS	R 101-42200-32200 NONBUSI

## MONTHLY RECEIPTS

Period Name: JUNE

FUND	Tran Date	Amount	Refer Comments	Account Descr
101	6/8/2009	\$25 00	15703 LEXISNEXIS - REPORT REQUEST FIRE	R 101-42200-34105 USER FE
101	6/16/2009	\$6,900 00	15719 2008-2009 HWY 95 SNOW REMOVAL	R 101-43100-36240 REFUND
101	6/2/2009	\$50 00	15685 FEE	R 101-43200-34780 PARK FE
101	6/8/2009	\$50 00	15688 RESERVATION	R 101-43200-34780 PARK FE
101	6/8/2009	\$50 00	15690 RENTAL FEE	R 101-43200-34780 PARK FE
101	6/8/2009	\$150 00	15694 RESERVATION	R 101-43200-34780 PARK FE
101	6/9/2009	\$183 70	15707 CONCESSION 5/28-6/3/09	R 101-43200-34780 PARK FE
101	6/16/2009	\$10 00	15709 KEVIN MONSON - BOAT TRAILER PERM	R 101-43200-34780 PARK FE
101	6/16/2009	\$205 00	15716 PARK - BOAT TRAILER PARKING	R 101-43200-34780 PARK FE
101	6/16/2009	\$322 64	15717 BEACH HOUSE - CONCESSIONS 6/4-6/1	R 101-43200-34780 PARK FE
101	6/24/2009	\$50 00	15726 RENTAL	R 101-43200-34780 PARK FE
101	6/24/2009	\$10 00	15727 GREG THUESON - BOAT TRAILER PER	R 101-43200-34780 PARK FE
101	6/24/2009	\$283 48	15733 PARK - CONCESSION 6/16-6/23/09	R 101-43200-34780 PARK FE
101	6/24/2009	\$80 00	15737 PARK - BOAT TRAILER PARKING	R 101-43200-34780 PARK FE
101	6/24/2009	\$10 00	15738 LISA WHITSON - BOAT TRAILER PARKI	R 101-43200-34780 PARK FE
101	6/2/2009	\$250 00	15674 MARILYN MAXWELL - TREE DONATION	R 101-43200-36230 DONATIO
101	6/2/2009	\$150 00	15683 TWIN CITY MONUMENT CO - 2 MARKER	R 101-43300-34940 CEMETE
101	6/24/2009	\$75 00	15736 MARKINGS OF HEADSTONE	R 101-43300-34940 CEMETE
101	6/24/2009	\$300 00	15736 HEAD STONE DEPOSIT	R 101-43300-34940 CEMETE
101	6/24/2009	\$700 00	15736 GRAVE SITE BURIAL	R 101-43300-34940 CEMETE
101	6/24/2009	\$600 00	15739 RON ZWEIG - GRAVESITES PURCHASE	R 101-43300-34940 CEMETE
FUND 101 GENERA		\$24,299 40		

## FUND 206 WATER/SEWER IMPROVEMENT FUND

206	6/24/2009	\$31 80	0 UB AR Surc 3 TRUNK WATER	R 206-00000-37106 TRUNK W
206	6/15/2009	\$48 44	0 UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	6/24/2009	\$39 26	0 UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	6/2/2009	\$63 95	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	6/16/2009	\$36 24	0 UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	6/2/2009	\$61 33	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	6/16/2009	\$154 32	0 UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	6/2/2009	\$36 23	0 UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	6/16/2009	\$52 39	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	6/2/2009	\$34 26	0 UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	6/16/2009	\$24 90	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	6/24/2009	-\$12 33	0 UB AR Serv Adj 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	6/24/2009	\$4 902 28	0 UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	6/11/2009	\$4 20	0 UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	6/3/2009	\$19 50	0 UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	6/24/2009	\$107 16	0 UB AR Serv 21 TRUNK/W COMB	R 206-41900-37107 TRUNK W
206	6/24/2009	\$607 86	0 UB AR Serv 27 TRUNK W/COMM	R 206-41900-37107 TRUNK W
206	6/24/2009	\$1,066 62	0 UB AR Serv 28 TRUNK W/IND	R 206-41900-37108 TRUNK W
206	6/24/2009	-\$12 38	0 UB AR Serv Adj 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	6/11/2009	\$4 50	0 UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	6/24/2009	\$3,221 71	0 UB AR Serv 41 TRUNK SEWER 1ST	R 206-41900-37207 TRUNK S
206	6/24/2009	\$6 01	0 UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	6/24/2009	\$223 67	0 UB AR Serv 37 TRUNK S/COMM	R 206-41900-37207 TRUNK S
206	6/24/2009	\$95 79	0 UB AR Serv 31 TRUNK/S COMB	R 206-41900-37207 TRUNK S
206	6/24/2009	\$413 35	0 UB AR Serv 38 TRUNK S/IND	R 206-41900-37208 TRUNK S
FUND 206 WATER/		\$11,231 06		

## FUND 211 LIBRARY

211	6/24/2009	\$242 66	15735 LIBRARY - SERVICE CHG	R 211-45500-34760 LIBRARY
211	6/24/2009	\$280 00	15734 LIBRARY - ROOM RENTAL	R 211-45500-36220 RENTAL I
FUND 211 LIBRARY		\$522 66		

## FUND 601 WATER

601	6/16/2009	\$19 27	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	6/2/2009	\$11 92	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	6/16/2009	\$9 19	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING

MONTHLY RECEIPTS

Period Name JUNE

FUND	Tran Date	Amount	Refer Comments	Account Descr
601	6/16/2009	\$4 77	0 UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	6/16/2009	\$750 00	0 UB Receipt Serv 6 WATER METER2	G 601-14601 WATER BILLING
601	6/16/2009	\$436 49	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	6/16/2009	\$1,285 98	0 UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	6/2/2009	\$285 48	0 UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	6/2/2009	\$532 95	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	6/2/2009	\$38 20	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	6/2/2009	\$1 59	0 UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	6/2/2009	\$3 75	0 UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	6/16/2009	\$8 74	0 UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	6/2/2009	\$0 83	0 UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	6/16/2009	\$122 62	0 UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	6/24/2009	\$0 41	0 UB AR Surc 21 SALES TAX	G 601-20603 SALES TAX PAY
601	6/24/2009	\$1 165 86	0 UB AR Surc 20 STATE TAX	G 601-20603 SALES TAX PAY
601	6/8/2009	\$1 000 00	15696 WATER CONNECTION	R 601-46120-34601 WATER H
601	6/8/2009	\$200 00	15696 WATER METER	R 601-46120-34602 WATER M
601	6/8/2009	\$100 00	15696 WATER INSPECTION	R 601-46120-34603 WATER H
601	6/16/2009	\$68 71	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	6/24/2009	\$2 182 00	0 UB AR Serv 9 INSTITUTION	R 601-46120-37110 WATER R
601	6/24/2009	\$101 76	0 UB AR Serv 8 SAFE WTR FE	R 601-46120-37110 WATER R
601	6/24/2009	\$230 00	0 UB AR Serv 6 WATER METER2	R 601-46120-37110 WATER R
601	6/24/2009	\$5 070 50	0 UB AR Serv 5 COMM WATER	R 601-46120-37110 WATER R
601	6/24/2009	\$593 50	0 UB AR Serv 4 COMM W/COMB	R 601-46120-37110 WATER R
601	6/24/2009	\$8 971 00	0 UB AR Serv 3 INDUSTRIAL	R 601-46120-37110 WATER R
601	6/24/2009	\$92 50	0 UB AR Serv 2 WATER ONLY	R 601-46120-37110 WATER R
601	6/24/2009	\$42,441 92	0 UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	6/24/2009	-\$96 95	0 UB AR Serv Adj 1 WATER	R 601-46120-37110 WATER R
601	6/2/2009	\$100 00	0 UB UR Receipt Group 00 FINAL GROUP	R 601-46120-37110 WATER R
601	6/2/2009	\$24 70	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	6/3/2009	\$162 50	0 UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	6/11/2009	\$35 00	0 UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	6/2/2009	\$25 00	15681 BAYPORT HOMES, LLC - WATER RECO	R 601-46120-37110 WATER R
601	6/2/2009	\$25 00	15682 BAYPORT HOMES LLC - RECONNECT	R 601-46120-37110 WATER R
601	6/2/2009	\$25 00	15686 BRAD SMITH - RECONNET UTILITIES	R 601-46120-37110 WATER R
601	6/16/2009	\$25 00	15715 ALPINE CAPITAL LLC - SERVICE FEE T	R 601-46120-37110 WATER R
601	6/24/2009	-\$2 50	0 UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CH
601	6/3/2009	\$1 06	0 UB AR Surc 19 STATE SER CH	R 601-46120-37120 STATE S
601	6/11/2009	\$1 21	0 UB AR Surc 19 STATE SER CH	R 601-46120-37120 STATE S
601	6/24/2009	\$895 75	0 UB AR Surc 19 STATE SER CH	R 601-46120-37120 STATE S

FUND 601 WATER \$66,950 71

FUND 602 SEWER

602	6/2/2009	\$35 62	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	6/16/2009	\$207 50	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	6/16/2009	\$14 23	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	6/2/2009	\$302 73	0 UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	6/16/2009	\$302 74	0 UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	6/16/2009	\$1 24	0 UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	6/2/2009	\$510 80	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	6/2/2009	\$1 25	0 UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	6/24/2009	\$50 30	0 UB AR Serv 15 1ST SEWER	R 602-46200-37210 SEWER R
602	6/24/2009	\$3,448 70	0 UB AR Serv 23 INDUSTRI SEW	R 602-46200-37210 SEWER R
602	6/24/2009	\$48 50	0 UB AR Serv 20 SEWER ONLY	R 602-46200-37210 SEWER R
602	6/11/2009	\$37 50	0 UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	6/24/2009	-\$191 00	0 UB AR Serv Adj 10 SEWER	R 602-46200-37210 SEWER R
602	6/24/2009	\$313 50	0 UB AR Serv 29 INSTIT SEWER	R 602-46200-37210 SEWER R
602	6/24/2009	\$652 90	0 UB AR Serv 24 SEWER COMMER	R 602-46200-37210 SEWER R
602	6/24/2009	\$1,843 30	0 UB AR Serv 25 COMM SEWER	R 602-46200-37210 SEWER R
602	6/24/2009	\$28,365 86	0 UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	6/24/2009	\$79 75	0 UB AR Serv 14 SEWER METER	R 602-46200-37210 SEWER R
602	6/24/2009	-\$2 50	0 UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L

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MONTHLY RECEIPTS

Period Name: JUNE

FUND	Tran Date	Amount	Refer Comments	Account Descr
602	6/15/2009	\$16,541.25	0 UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	6/15/2009	\$403.70	0 UB AR Serv 13 NSP SEWER	R 602-46200-37230 NSP COL
FUND 602 SEWER		\$52,967.87		
<b>FUND 803 P &amp; Z ESCROWS</b>				
803	6/8/2009	\$500.00	15692 BAYPORT MARINA - ST VACATION & P/	R 803-80013-34100 P & Z PE
803	6/16/2009	\$416,042.83	15718 PERRO CREEK PAYMENT # 2	R 803-80018-37303 STATE P
803	6/2/2009	\$2,500.00	15673 MI-TECH SERVICES - ESCROW FOR TC	R 803-80023-34100 P & Z PE
FUND 803 P & Z ES		\$419,042.83		
		\$575,014.53		

EXPENSE SUMMARY YTD THRU 06/30/09

6 Month = 50.0

DEPT	DEPT Descr	2009 Budget	2009 YTD Amt	Balance	2009 % of Budget Remain
FUND 101 GENERAL					
00000	GENERAL GOVERNMENT	\$0 00	\$0 00	\$0 00	0 00%
141100	ELECTIONS	\$1 000 00	\$856 00	\$144 00	14 40%
141200	MAYOR & COUNCIL	\$144,846 00	\$84 429 81	\$60 416 19	41 71%
41240	RECYCLING	\$9,495 00	\$2 641 93	\$6 853 07	72 18%
41400	ADMINISTRATION	\$152,887 54	\$69,841 16	\$83,046 38	54 32%
141903	DEBT SERVICE	\$0 00	\$0 00	\$0 00	0 00%
141910	PLANNING & ZONING	\$210 168 00	\$95,465 94	\$114,702 06	54 58%
141940	MUNICIPAL BUILDINGS	\$46 591 00	\$21 656 60	\$24,934 40	53 52%
142100	POLICE	\$669 684 34	\$346 751 27	\$322 933 07	48 22%
142200	FIRE PROTECTION	\$393 893 00	\$106 061 83	\$287 831 17	73 07%
143100	STREET MAINT	\$293 172 00	\$82 444 10	\$210 727 90	71 88%
143160	STREET LIGHTING	\$22,400 00	\$11 543 19	\$10 856 81	48 47%
143200	PARKS	\$88,676 00	\$54,407 27	\$34,268 73	38 64%
143300	CEMETERY	\$11,100 00	\$1,549 16	\$9,550 84	86 04%
44100	PROJECT	\$50,000 00	\$0 00	\$50,000 00	100 00%
44200	TRANSFER OUT-DEBT SERVIC	\$0 00	\$0 00	\$0 00	0 00%
FUND 101 GENERAL		\$2 093 912 88	\$877 648 26	\$1 216 264 62	58 09%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	\$0 00	\$0 00	\$0 00	0 00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
141911	BAYTOWN DEVELOPMENTS	\$0 00	\$0 00	\$0 00	0 00%
141912	INSPIRATION	\$0 00	\$60 74	-\$60 74	0 00%
FUND 209 DEVELOPER REIMBURSED PR		\$0 00	\$60 74	-\$60 74	0 00%
FUND 210 K-9 UNIT					
142103	K - 9 UNIT	\$0 00	\$432 88	-\$432 88	0 00%
FUND 210 K-9 UNIT		\$0 00	\$432 88	-\$432 88	0 00%
FUND 211 LIBRARY					
45500	LIBRARY	\$272,124 65	\$127,722 46	\$144,402 19	53 06%
FUND 211 LIBRARY		\$272,124 65	\$127,722 46	\$144,402 19	53 06%
FUND 413 POLICE EQUIPMENT FUND					
41900	CAPITAL IMPROVEMENTS	\$0 00	\$27 925 78	-\$27 925 78	0 00%
142100	POLICE	\$0 00	\$29 622 30	-\$29 622 30	0 00%
FUND 413 POLICE EQUIPMENT FUND		\$0 00	\$57,548 08	-\$57,548 08	0 00%
FUND 601 WATER					
146110	WATER-PUMPHOUSE	\$43,814 00	\$15 519 02	\$28,294 98	64 58%
146120	WATER	\$395 147 00	\$124 306 89	\$270 840 11	68 54%
FUND 601 WATER		\$438 961 00	\$139 825 91	\$299,135 09	68 15%
FUND 602 SEWER					
44100	PROJECT	\$0 00	\$0 00	\$0 00	0 00%
146200	SEWER - OPERATING	\$375 438 00	\$97 642 63	\$277 795 37	73 99%
46990	SEWER - NON-OPERATING	\$290 000 00	\$157 535 70	\$132 464 30	45 68%
FUND 602 SEWER		\$665,438 00	\$255,178 33	\$410,259 67	61 65%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	\$0 00	\$0 00	\$0 00	0 00%
47000	INTEREST EXP	\$0 00	\$0 00	\$0 00	0 00%
FUND 800 INVESTMENTS-POOLED		\$0 00	\$0 00	\$0 00	0 00%

EXPENSE SUMMARY YTD THRU 06/30/09

6 Month = 50 0

DEPT	DEPT Descr	2009 Budget	2009 YTD Amt	Balance	2009 % of Budget Remain
FUND 803 P & Z ESCROWS					
' 41910	PLANNING & ZONING	\$0 00	\$0 00	\$0 00	0 00%
80001	ANDERSEN ESCROW	\$0 00	\$0 00	\$0 00	0 00%
80003	BAYTOWN ANNEXATION	\$0 00	\$0 00	\$0 00	0 00%
80006	OSTERTAG VARIANCE	\$0 00	\$0 00	\$0 00	0 00%
80008	CHARLES LUTZ STREET VACA	\$0 00	\$0 00	\$0 00	0 00%
80010	JERRY PETERSON ESCROW	\$0 00	\$0 00	\$0 00	0 00%
80011	CAPTAINS CORNER	\$0 00	\$0 00	\$0 00	0 00%
' 80012	FRIENDS OF ST CROIX PREP	\$0 00	\$7 00	-\$7 00	0 00%
80013	BAYPORT MARINA	\$0 00	\$108 00	-\$108 00	0 00%
' 80014	GROUP 41 (MIKE SCHALON	\$0 00	\$0 00	\$0 00	0 00%
' 80015	GARY SWAGER	\$0 00	\$0 00	\$0 00	0 00%
' 80016	Pete Miller - Feasi Study	\$0 00	\$0 00	\$0 00	0 00%
80017	AMERICAN LEGION POST 491	\$0 00	\$441 20	-\$441 20	0 00%
80018	MSCWM PERRO CREEK OUTL	\$0 00	\$470,421 95	-\$470,421 95	0 00%
' 80019	JG HAUSE CONSTRUCTION	\$0 00	\$71,008 74	-\$71,008 74	0 00%
' 80020	HYNNEK CUP APPLICATION	\$0 00	\$267 02	-\$267 02	0 00%
' 80021	GORDON TELLINGHUISEN	\$0 00	\$167 35	-\$167 35	0 00%
' 80022	DUANCE JOHNSON	\$0 00	\$34 24	-\$34 24	0 00%
' 80023	MI-TECH SERVICES, INC	\$0 00	\$0 00	\$0 00	0 00%
FUND 803 P & Z ESCROWS		\$0 00	\$542,455 50	-\$542,455 50	0 00%
FUND 999 ACCRUED INT PAYABLE					
' 41000	DEPRECIATION EXP - GEN GO	\$0 00	\$0 00	\$0 00	0 00%
' 42000	PUBLIC SAFE CAPITAL OUTLA	\$0 00	\$0 00	\$0 00	0 00%
43000	DEPRECIATION EXP - PUBLIC	\$0 00	\$0 00	\$0 00	0 00%
' 43100	STREET MAINT	\$0 00	\$0 00	\$0 00	0 00%
' 43200	PARKS	\$0 00	\$0 00	\$0 00	0 00%
43300	CEMETERY	\$0 00	\$0 00	\$0 00	0 00%
' 44000	DEPRECIATION EXP - LIBRARY	\$0 00	\$0 00	\$0 00	0 00%
' 45000	DEPRECIATION EXP - PARKS	\$0 00	\$0 00	\$0 00	0 00%
' 47000	INTEREST EXP	\$0 00	\$0 00	\$0 00	0 00%
FUND 999 ACCRUED INT PAYABLE		\$0 00	\$0 00	\$0 00	0 00%
		\$3,470,436 53	\$2,000,872 16	\$1,469,564 37	42 35%

MONTHLY EXPENSES

Period Name: JUNE

FUND Search Name	Tran Date	Act Amount	Typ	DEPT	OBJ Comments	OBJ Descr
<b>FUND 101 GENERAL</b>						
<b>DEPT 41200 MAYOR &amp; COUNCIL</b>						
101	6/19/2009	\$1,274.63	E	41200	101 Labor Distribution	WAGES AND SAL
101	6/19/2009	\$79.03	E	41200	122 Labor Distribution	CONT TO RET , S
101	6/19/2009	\$18.48	E	41200	170 Labor Distribution	MEDICARE
101	6/10/2009	\$3.92	E	41200	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101	6/22/2009	\$6.55	E	41200	201 SUPPLIES	OFFICE SUPPLIE
101	6/10/2009	\$4.03	E	41200	201 BRINES MARKET	OFFICE SUPPLIE
101	6/16/2009	\$168.75	E	41200	300 BARKERS ALPS PHASE I	PROF SER-LEGAL
101	6/16/2009	\$135.00	E	41200	300 PREPARTATION FOR SPECIAL	PROF SER-LEGAL
101	6/16/2009	\$27.00	E	41200	300 LETTER REAL PROPERTY DEC	PROF SER-LEGAL
101	6/16/2009	\$47.25	E	41200	300 REVIEW PUBLIC NOTICES	PROF SER-LEGAL
101	6/16/2009	\$101.25	E	41200	300 REVIEW STATUS OF PENDING	PROF SER-LEGAL
101	6/16/2009	\$135.00	E	41200	300 CONTRACTOR AGREEMENT	PROF SER-LEGAL
101	6/16/2009	\$0.58	E	41200	300 SALES TAX	PROF SER-LEGAL
101	6/16/2009	\$1.02	E	41200	300 PHOTOCOPIES & POSTAGE - H	PROF SER-LEGAL
101	6/16/2009	\$47.05	E	41200	300 POSTAGE & RECORDING FEE	PROF SER-LEGAL
101	6/16/2009	\$87.75	E	41200	300 RIVER PARK MARINA	PROF SER-LEGAL
101	6/16/2009	\$245.00	E	41200	300 ATTEND STAFF MTG	PROF SER-LEGAL
101	6/16/2009	\$202.50	E	41200	300 ATTEND STAFF MTG	PROF SER-LEGAL
101	6/16/2009	\$695.25	E	41200	300 GROUP 41 LITIGATION	PROF SER-LEGAL
101	6/16/2009	\$8.75	E	41200	300 MARY CLARE HOLST RESOLUTI	PROF SER-LEGAL
101	6/16/2009	\$5.11	E	41200	300 PHOTOCOPIES & POSTAGE	PROF SER-LEGAL
101	6/16/2009	\$140.00	E	41200	300 ATTEND CC MTG	PROF SER-LEGAL
101	6/16/2009	\$105.00	E	41200	300 PREPARE SPECIAL MTG	PROF SER-LEGAL
101	6/16/2009	\$350.00	E	41200	300 ATTEND SPECIAL MTG	PROF SER-LEGAL
101	6/16/2009	\$224.90	E	41200	300 PERA - MCGUIRE	PROF SER-LEGAL
101	6/16/2009	\$87.50	E	41200	300 AMENDMENT OF IMPROVEMEN	PROF SER-LEGAL
101	6/16/2009	\$67.50	E	41200	300 CC MTG	PROF SER-LEGAL
101	6/16/2009	\$101.25	E	41200	300 PUBLIC IMPROVEMENT HEARIN	PROF SER-LEGAL
101	6/16/2009	\$72.50	E	41200	301 CC MTG	PROF SER-ENGIN
101	6/16/2009	\$365.39	E	41200	301 STAFF MTG 5/5-5/26	PROF SER-ENGIN
101	6/15/2009	\$12,173.98	E	41200	304 2009 ASSESSING FEES	PROF SER-ASSE
101	6/10/2009	\$437.50	E	41200	306 MAINTENANCE PALN - MAY 200	PROF SER-OTHE
101	6/10/2009	\$126.72	E	41200	322 NEWS LETTER 1 - 2009	POSTAGE
101	6/16/2009	\$18.39	E	41200	350 ORDINANCE	PRINTING & PUBL
101	6/3/2009	\$35.00	E	41200	350 TOP 10TAXPAYERS-2008	PRINTING & PUBL
101	6/10/2009	\$42.48	E	41200	350 2009 SIDEWALK IMPRO PROJE	PRINTING & PUBL
101	6/10/2009	\$40.00	E	41200	402 U OF M CCE	CONFERENCES &
101	6/10/2009	\$80.00	E	41200	402 U OF M CCE	CONFERENCES &
101	6/10/2009	\$46.00	E	41200	416 SECURENCE MONTHLY	REPAIR/MAINT O
<b>DEPT 41200 MAYOR &amp; COUNCIL</b>		<b>\$17,786.01</b>				
<b>DEPT 41240 RECYCLING</b>						
101	6/22/2009	\$187.83	E	41240	302 CONSULTING	CONTRACT SERV
101	6/8/2009	\$187.83	E	41240	302 CONSULTING	CONTRACT SERV
101	6/10/2009	\$126.72	E	41240	322 NEWS LETTER 1 - 2009	POSTAGE
101	6/3/2009	\$30.00	E	41240	370 RECYCLING RECIPIENT	RECYCLING INCE
<b>DEPT 41240 RECYCLING</b>		<b>\$532.38</b>				
<b>DEPT 41400 ADMINISTRATION</b>						
101	6/11/2009	\$2,304.86	E	41400	101 Labor Distribution	WAGES AND SAL
101	6/12/2009	\$2,303.38	E	41400	101 Labor Distribution	WAGES AND SAL
101	6/11/2009	\$155.57	E	41400	121 Labor Distribution	P E R A
101	6/12/2009	\$155.49	E	41400	121 Labor Distribution	P E R A
101	6/12/2009	\$141.42	E	41400	122 Labor Distribution	CONT TO RET , S
101	6/11/2009	\$141.50	E	41400	122 Labor Distribution	CONT TO RET S
101	6/11/2009	\$185.86	E	41400	126 Labor Distribution	H S A
101	6/12/2009	\$185.78	E	41400	126 Labor Distribution	H S A
101	6/11/2009	\$412.32	E	41400	131 Labor Distribution	CONT TO EMPLO

MONTHLY EXPENSES

Period Name: JUNE

FUND Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
101	6/12/2009	\$33 08	E	41400	170 Labor Distribution	MEDICARE
101	6/11/2009	\$33 11	E	41400	170 Labor Distribution	MEDICARE
101 OFFICE SUPPLY CONNECTI	6/10/2009	\$23 52	E	41400	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101 OFFICE SUPPLY CONNECTI	6/22/2009	\$39 35	E	41400	201 SUPPLIES	OFFICE SUPPLIE
101 U S BANK VISA	6/10/2009	\$24 19	E	41400	201 BRINES MARKET	OFFICE SUPPLIE
101 LEAGUE OF MINNESOTA CIT	6/3/2009	\$99 58	E	41400	201 2009 DIRECTORY OF MN CITY	OFFICE SUPPLIE
101 MANAGEMENT SERVICES	6/8/2009	\$1 753 10	E	41400	302 CONSULTING	CONTRACT SERV
101 MANAGEMENT SERVICES	6/22/2009	\$1 753 10	E	41400	302 CONSULTING	CONTRACT SERV
101 TR COMPUTER SALES LLC	6/10/2009	\$9 00	E	41400	416 COMPUTER CONSULTING	REPAIR/MAINT O
101 NEOPOST	6/9/2009	\$70 05	E	41400	416 POSTAL LEASE - 4/30/09-7/30/09	REPAIR/MAINT O
101 I C M A	6/16/2009	\$489 72	E	41400	433 MEMBERSHIP RENEWAL NOTIC	DUES & MEMBER
101 GOVERNMENT FINANCE OF	6/25/2009	\$160 00	E	41400	433 MEMBERSHIP DUES	DUES & MEMBER
DEPT 41400 ADMINISTRATION		\$10,473 98				
<b>DEPT 41910 PLANNING &amp; ZONING</b>						
101	6/11/2009	\$4 310 89	E	41910	101 Labor Distribution	WAGES AND SAL
101	6/12/2009	\$4 310 89	E	41910	101 Labor Distribution	WAGES AND SAL
101	6/11/2009	\$291 00	E	41910	121 Labor Distribution	P E R A
101	6/12/2009	\$291 00	E	41910	121 Labor Distribution	P E R A
101	6/11/2009	\$265 60	E	41910	122 Labor Distribution	CONT TO RET , S
101	6/12/2009	\$265 60	E	41910	122 Labor Distribution	CONT TO RET , S
101	6/12/2009	\$353 87	E	41910	126 Labor Distribution	H S A
101	6/11/2009	\$353 87	E	41910	126 Labor Distribution	H S A
101	6/11/2009	\$732 51	E	41910	131 Labor Distribution	CONT TO EMPLO
101	6/11/2009	\$62 12	E	41910	170 Labor Distribution	MEDICARE
101	6/12/2009	\$62 12	E	41910	170 Labor Distribution	MEDICARE
101 OFFICE SUPPLY CONNECTI	6/22/2009	\$32 79	E	41910	201 SUPPLIES	OFFICE SUPPLIE
101 U S BANK VISA	6/10/2009	\$20 16	E	41910	201 BRINES MARKET	OFFICE SUPPLIE
101 OFFICE SUPPLY CONNECTI	6/10/2009	\$19 60	E	41910	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101 HOLIDAY FLEET	6/9/2009	\$115 45	E	41910	212 FUEL - VEH DEPTS	MOTOR FUELS &
101 MANAGEMENT SERVICES	6/8/2009	\$1 565 27	E	41910	302 CONSULTING	CONTRACT SERV
101 MANAGEMENT SERVICES	6/22/2009	\$1 565 27	E	41910	302 CONSULTING	CONTRACT SERV
101 CASPERSON MOTORS	6/3/2009	\$32 61	E	41910	412 REPAIR & MAINT ON VEHICLE	REP & MAINT VE
101 NEOPOST	6/9/2009	\$58 37	E	41910	416 POSTAL LEASE - 4/30/09-7/30/09	REPAIR/MAINT O
101 TR COMPUTER SALES LLC	6/10/2009	\$7 50	E	41910	416 COMPUTER CONSULTING	REPAIR/MAINT O
DEPT 41910 PLANNING & ZONING		\$14 716 49				
<b>DEPT 41940 MUNICIPAL BUILDINGS</b>						
101 SERVICEMASTER	6/10/2009	\$432 00	E	41940	302 CLEANING SERVICE FOR MAY -	CONTRACT SERV
101 OFFICE OF ENT TECHNOLO	6/18/2009	\$408 86	E	41940	321 PHONES	COMMUNICATION
101 XCEL	6/3/2009	\$999 99	E	41940	380 GAS & ELECTRIC	ELECTRIC SERVI
101 XCEL	6/3/2009	\$117 02	E	41940	381 GAS & ELECTRIC	FUEL FOR HEAT
101 WINDOW TECHNICIANS, INC	6/10/2009	\$102 00	E	41940	420 REPAIR	R & M BLDGS, ST
101 MINNESOTA ELEVATOR	6/10/2009	\$144 50	E	41940	420 BLG SERVICE - JUNE 09	R & M BLDGS, ST
DEPT 41940 MUNICIPAL BUILDINGS		\$2 204 37				
<b>DEPT 42100 POLICE</b>						
101	6/12/2009	\$1,287 95	E	42100	050 Labor Distribution	SEASONAL/PART
101	6/11/2009	\$1,039 61	E	42100	050 Labor Distribution	SEASONAL/PART
101	6/11/2009	\$12 742 77	E	42100	101 Labor Distribution	WAGES AND SAL
101	6/12/2009	\$11,882 03	E	42100	101 Labor Distribution	WAGES AND SAL
101	6/12/2009	\$750 21	E	42100	102 Labor Distribution	OVERTIME
101	6/11/2009	\$1,099 54	E	42100	102 Labor Distribution	OVERTIME
101	6/11/2009	\$1,856 63	E	42100	121 Labor Distribution	P E R A
101	6/12/2009	\$1 849 91	E	42100	121 Labor Distribution	P E R A
101	6/11/2009	\$110 84	E	42100	122 Labor Distribution	CONT TO RET , S
101	6/12/2009	\$54 19	E	42100	122 Labor Distribution	CONT TO RET , S
101	6/12/2009	\$628 12	E	42100	126 Labor Distribution	H S A
101	6/11/2009	\$628 09	E	42100	126 Labor Distribution	H S A
101	6/11/2009	\$2,021 09	E	42100	131 Labor Distribution	CONT TO EMPLO

MONTHLY EXPENSES

Period Name JUNE

FUND Search Name	Tran Date	Act Amount Typ	DEPT	OBJ Comments	OBJ Descr
101	6/11/2009	\$214 96 E	42100	170 Labor Distribution	MEDICARE
101	6/12/2009	\$201 03 E	42100	170 Labor Distribution	MEDICARE
101 U S BANK VISA	6/10/2009	\$20 16 E	42100	201 BRINES MARKET	OFFICE SUPPLIE
101 OFFICE SUPPLY CONNECTI	6/10/2009	\$19 60 E	42100	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101 OFFICE SUPPLY CONNECTI	6/22/2009	\$32 79 E	42100	201 SUPPLIES	OFFICE SUPPLIE
101 UNIFORMS UNLIMITED	6/8/2009	\$2 66 E	42100	202 EMBROIDER NAME - PD	UNIFORMS - MISC
101 STREICHERS	6/3/2009	\$396 31 E	42100	202 AMMO - POLICE DEPT	UNIFORMS - MISC
101 EASTMAN, LAURA	6/22/2009	\$50 98 E	42100	207 REIMBURSEMENT - UNIFORM P	UNIFORMS - CHIE
101 GALL'S INC	6/24/2009	\$51 14 E	42100	207 HOLSTER - PD	UNIFORMS - CHIE
101 WILLMARTH QUINN	6/22/2009	\$106 74 E	42100	209 REIMBURSTMENT - DIGITAL RE	UNIFORMS - WILL
101 HOLIDAY FLEET	6/9/2009	\$1,119 84 E	42100	212 FUEL - VEH DEPTS	MOTOR FUELS &
101 HOLIDAY FLEET	6/9/2009	\$4 80 E	42100	212 FUEL - VEH DEPTS	MOTOR FUELS &
101 U S BANK VISA	6/25/2009	\$162 50 E	42100	220 CREDIT CARD - POLICE DEPT	OPERATING SUP
101 TASER INTERNATIONAL	6/17/2009	\$550 00 E	42100	220 TASER EQUIPMENT FIXED - PD	OPERATING SUP
101 U S BANK VISA	6/25/2009	\$8 22 E	42100	220 CREDIT CARD - POLICE DEPT	OPERATING SUP
101 U S BANK VISA	6/25/2009	\$54 12 E	42100	220 CREDIT CARD - POLICE DEPT	OPERATING SUP
101 U S BANK VISA	6/3/2009	\$87 52 E	42100	220 OFFICE MAX	OPERATING SUP
101 U S BANK VISA	6/25/2009	\$89 66 E	42100	220 CREDIT CARD - POLICE DEPT	OPERATING SUP
101 EASTMAN LAURA	6/9/2009	\$8 50 E	42100	220 REIMBURSEMENT - REGISTRAT	OPERATING SUP
101 U S BANK VISA	6/3/2009	\$42 67 E	42100	220 OFFICE MAX	OPERATING SUP
101 U S BANK VISA	6/25/2009	\$42 68 E	42100	220 CREDIT CARD - POLICE DEPT	OPERATING SUP
101 ECKBERG, LAMMERS BRIG	6/16/2009	\$33 75 E	42100	300 DAVE NESS	PROF SER-LEGAL
101 LAKEVIEW MEMORIAL HOSP	6/18/2009	\$40 00 E	42100	300 LEGAL BLOOD DRAW	PROF SER-LEGAL
101 ECKBERG, LAMMERS, BRIG	6/3/2009	\$2 166 24 E	42100	300 PROSECUTION(13467-9999)	PROF SER-LEGAL
101 EASTMAN, LAURA	6/10/2009	\$22 00 E	42100	300 REIMBURSEMENT - TITLE TRAN	PROF SER-LEGAL
101 STILLWATER GAZETTE	6/18/2009	\$8 88 E	42100	306 30 DAY - POLICE DEPT	PROF SER-OTHE
101 VERIZON WIRELESS	6/8/2009	\$263 58 E	42100	321 PHONES - PD	COMMUNICATION
101 LEAGUE OF MN CITIES INS T	6/8/2009	\$500 00 E	42100	360 DEDUCTIBLE - PERA PENSION	INSURANCE/P&L
101 WASHINGTON COUNTY PUB	6/11/2009	\$333 40 E	42100	391 MAY 2009 - 10 RADIOS	SHARED AUTOMA
101 DAKOTA COUNTY TECHNICA	6/8/2009	\$210 00 E	42100	403 P LOGAN - 000-00-7497	POLICE TRAININ
101 BUREAU OF CRIMINAL APPR	6/17/2009	\$50 00 E	42100	403 INTOXILYZER 5000 RECERTIFIC	POLICE TRAININ
101 DAKOTA COUNTY TECHNICA	6/8/2009	\$210 00 E	42100	403 L EASTMAN - 000-01-7127	POLICE TRAININ
101 BUREAU OF CRIMINAL APPR	6/17/2009	\$50 00 E	42100	403 INTOXILYZER 5000 RECERTIFIC	POLICE TRAININ
101 DAKOTA COUNTY TECHNICA	6/8/2009	\$210 00 E	42100	403 D WYNIA - 000-01-7715	POLICE TRAININ
101 CASPERSON MOTORS	6/3/2009	\$32 61 E	42100	412 2901 - OIL & FILTER	REP & MAINT VE
101 CASPERSON MOTORS	6/3/2009	\$32 61 E	42100	412 2502- OIL & FILTER	REP & MAINT VE
101 CASPERSON MOTORS	6/3/2009	\$32 61 E	42100	412 2502-OIL & FILTER	REP & MAINT VE
101 CENTURY AVENUE COLLISI	6/3/2009	\$145 92 E	42100	412 REPLACE IDLER PULLEY- 2502	REP & MAINT VE
101 CENTURY AVENUE COLLISI	6/10/2009	\$2,949 61 E	42100	412 09 DODGE CHARGER REPAIR	REP & MAINT VE
101 TR COMPUTER SALES LLC	6/10/2009	\$7 50 E	42100	416 COMPUTER CONSULTING	REPAIR/MAINT O
101 NEOPOST	6/9/2009	\$58 37 E	42100	416 POSTAL LEASE - 4/30/09-7/30/09	REPAIR/MAINT O
101 U S BANK VISA	6/25/2009	\$16 31 E	42100	444 CREDIT CARD - POLICE DEPT	COMMUNITY PRO
101 WYNIA, DAVID	6/22/2009	\$66 98 E	42100	444 SUPPLIES - SAFETY CAMP	COMMUNITY PRO
101 SIGNATURE CONCEPTS INC	6/17/2009	\$577 50 E	42100	444 T-SHIRT SAFETY CAMP - PD	COMMUNITY PRO
101 U S BANK VISA	6/25/2009	\$125 61 E	42100	444 CREDIT CARD - POLICE DEPT	COMMUNITY PRO
101 U S BANK VISA	6/25/2009	\$160 00 E	42100	444 CREDIT CARD - POLICE DEPT	COMMUNITY PRO
101 U S BANK VISA	6/25/2009	\$82 18 E	42100	444 CREDIT CARD - POLICE DEPT	COMMUNITY PRO
101 U S BANK VISA	6/25/2009	\$72 55 E	42100	444 CREDIT CARD - POLICE DEPT	COMMUNITY PRO
101 U S BANK VISA	6/25/2009	\$33 09 E	42100	444 CREDIT CARD - POLICE DEPT	COMMUNITY PRO
101 U S BANK VISA	6/25/2009	\$192 15 E	42100	444 CREDIT CARD - POLICE DEPT	COMMUNITY PRO
101 U S BANK VISA	6/25/2009	\$19 89 E	42100	444 CREDIT CARD - POLICE DEPT	COMMUNITY PRO
101 U S BANK VISA	6/25/2009	\$4 85 E	42100	444 CREDIT CARD - POLICE DEPT	COMMUNITY PRO
101 U S BANK VISA	6/25/2009	\$53 05 E	42100	444 CREDIT CARD - POLICE DEPT	COMMUNITY PRO
101 U S BANK VISA	6/25/2009	\$39 00 E	42100	444 CREDIT CARD - POLICE DEPT	COMMUNITY PRO
101 NATIONAL IMPRINT CORPO	6/3/2009	\$326 46 E	42100	444 CRIME BADGE & PENCIL - SAFE	COMMUNITY PRO
101 EMERGENCY AUTOMOTIVE	6/17/2009	\$4,010 19 E	42100	450 SERVICE REPAIR - 2009 DODG	VECHICLE FIRE
DEPT 42100 POLICE		\$52 354 75			
DEPT 42200 FIRE PROTECTION					
101	6/19/2009	\$583 33 E	42200	101 Labor Distribution	WAGES AND SAL
101	6/19/2009	\$15 50 E	42200	122 Labor Distribution	CONT TO RET , S

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Period Name: JUNE

FUND Search Name	Tran Date	Act Amount Typ	DEPT	OBJ Comments	OBJ Descr
101	6/19/2009	\$8 46 E	42200	170 Labor Distribution	MEDICARE
101 HOLIDAY FLEET	6/9/2009	\$455 83 E	42200	212 FUEL - VEH DEPTS	MOTOR FUELS &
101 FOREMOST PROMOTIONS	6/24/2009	\$87 36 E	42200	217 JUNIOR FIREFIGHTER HATS	MATERIALS & PR
101 FOREMOST PROMOTIONS	6/15/2009	\$102 00 E	42200	217 STICKER ROLL & SAFETY BAG	MATERIALS & PR
101 BOUND TREE MEDICAL LLC	6/3/2009	\$155 70 E	42200	220 GLUTOSE & GLOVES - FIRE DE	OPERATING SUP
101 U S BANK VISA	6/3/2009	\$103 72 E	42200	220 WAL-MART	OPERATING SUP
101 EISINGER, ALLEN	6/3/2009	\$130 56 E	42200	220 REIMBURSEMENT-REHAB SUP	OPERATING SUP
101 W S DARLEY & CO	6/24/2009	\$140 99 E	42200	240 OPERATING MATERIAL - FIRE D	SMALL TOOLS-E
101 MUNICIPAL EMERGENCY SE	6/24/2009	\$149 26 E	42200	240 ADAPTER FOR EPIC - FIRE DEP	SMALL TOOLS-E
101 STILLWATER MEDICAL GRO	6/24/2009	\$402 00 E	42200	306 JENNA RADKE - 470139277	PROF SER-OTHE
101 NEXTEL COMMUNICATIONS	6/3/2009	\$180 18 E	42200	321 PHONES - FIRE DEPT	COMMUNICATION
101 NEXTEL COMMUNICATIONS	6/24/2009	\$181 54 E	42200	321 PHONES - FIRE DEPT	COMMUNICATION
101 ANCOM COMMUNICATIONS I	6/15/2009	\$13 31 E	42200	323 TECHNICAL SERVICE - FD	RADIOS-REPAIR
101 WASHINGTON COUNTY PUB	6/15/2009	\$1 133 56 E	42200	391 34 RADIOS MAY 2009 - FD	SHARED AUTOMA
101 WASHINGTON COUNTY PUB	6/3/2009	\$1 133 56 E	42200	391 APRIL 34 RADIOS	SHARED AUTOMA
101 MINNESOTA STATE FIRE RE	6/3/2009	\$190 00 E	42200	402 303 & 600 - FIRE DEPT	CONFERENCES &
101 U S BANK VISA	6/3/2009	\$21 34 E	42200	402 OREILLY AUTO	CONFERENCES &
101 VINDAL, JACOB	6/3/2009	\$538 30 E	42200	402 REIMBURSEMENT/DULUTH FIR	CONFERENCES &
101 EMERGENCY APPARATUS M	6/15/2009	\$603 43 E	42200	412 RESCUE 2107 - FD	REP & MAINT VE
101 EMERGENCY APPARATUS M	6/15/2009	\$1 255 16 E	42200	412 ENGINE 2105 - FD	REP & MAINT VE
101 EMERGENCY APPARATUS M	6/15/2009	\$1,185 87 E	42200	412 TANKER/PUMPER 2104	REP & MAINT VE
101 EMERGENCY APPARATUS M	6/15/2009	\$1,254 17 E	42200	412 TANKER/PUMPER 2110	REP & MAINT VE
101 EMERGENCY APPARATUS M	6/15/2009	\$1,596 92 E	42200	412 LADDER 2103 - FD	REP & MAINT VE
101 RANDY RADKE	6/24/2009	\$75 00 E	42200	412 VEHICLE REPAIR - FIRE DEPT	REP & MAINT VE
101 EMERGENCY APPARATUS M	6/15/2009	\$3 738 59 E	42200	412 TANKER/PUMPER 2110 - FD	REP & MAINT VE
101 OVERHEAD DOOR COMPAN	6/24/2009	\$1,652 40 E	42200	420 DOOR REPAIR - FIRE DEPT	R & M BLDGS, ST
101 WIPERS AND WIPES, INC	6/15/2009	\$125 70 E	42200	420 OPERATING SUPPLIES - FD	R & M BLDGS, ST
101 MINNESOTA STATE FIRE CHI	6/15/2009	\$145 00 E	42200	433 MEMBER SHIP DUES - FD	DUES & MEMBER
101 MINNESOTA FIRE SERVICE	6/24/2009	\$70 00 E	42200	433 CERTIFICATION EXAM	DUES & MEMBER
101 NFPA	6/15/2009	\$150 00 E	42200	433 MEMBERSHIP NOTICE - FD	DUES & MEMBER
DEPT 42200 FIRE PROTECTION		\$17,578 74			
DEPT 43100 STREET MAINT					
101	6/11/2009	\$1 935 38 E	43100	050 Labor Distribution	SEASONAL/PART
101	6/12/2009	\$850 50 E	43100	050 Labor Distribution	SEASONAL/PART
101	6/12/2009	\$1,785 60 E	43100	101 Labor Distribution	WAGES AND SAL
101	6/11/2009	\$1,785 60 E	43100	101 Labor Distribution	WAGES AND SAL
101	6/11/2009	\$1,092 51 E	43100	102 Labor Distribution	OVERTIME
101	6/11/2009	\$194 27 E	43100	121 Labor Distribution	P E R A
101	6/12/2009	\$120 54 E	43100	121 Labor Distribution	P E R A
101	6/12/2009	\$162 97 E	43100	122 Labor Distribution	CONT TO RET S
101	6/11/2009	\$297 86 E	43100	122 Labor Distribution	CONT TO RET S
101	6/11/2009	\$104 38 E	43100	126 Labor Distribution	H S A
101	6/12/2009	\$88 48 E	43100	126 Labor Distribution	H S A
101	6/11/2009	\$321 23 E	43100	131 Labor Distribution	CONT TO EMPLO
101	6/11/2009	\$69 67 E	43100	170 Labor Distribution	MEDICARE
101	6/12/2009	\$38 13 E	43100	170 Labor Distribution	MEDICARE
101 U S BANK VISA	6/10/2009	\$4 03 E	43100	201 BRINES MARKET	OFFICE SUPPLIE
101 OFFICE SUPPLY CONNECTI	6/22/2009	\$6 55 E	43100	201 SUPPLIES	OFFICE SUPPLIE
101 OFFICE SUPPLY CONNECTI	6/10/2009	\$3 92 E	43100	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101 HOLIDAY FLEET	6/9/2009	\$511 07 E	43100	212 FUEL - VEH DEPTS	MOTOR FUELS &
101 U S BANK VISA	6/3/2009	\$62 56 E	43100	220 W S DARLEY & CO	OPERATING SUP
101 MENARDS-STILLWATER	6/9/2009	\$170 79 E	43100	220 PAINT SUPPLIES	OPERATING SUP
101 U S BANK VISA	6/3/2009	\$12 80 E	43100	240 ACE HARDWARE	SMALL TOOLS-E
101 CARQUEST AUTO PARTS	6/9/2009	\$2 10 E	43100	240 SOCKET	SMALL TOOLS-E
101 S E H	6/16/2009	\$1,008 61 E	43100	301 2009 SIDEWALK PROJECT	PROF SER-ENGIN
101 J R JOHNSON SUPPLY	6/9/2009	\$125 70 E	43100	410 GRASS SEED	REPAIR & MAINT
101 THE TESSMAN COMPANY	6/24/2009	\$241 25 E	43100	410 SEED - PUBLIC WORKS	REPAIR & MAINT
101 CARQUEST AUTO PARTS	6/9/2009	\$10 57 E	43100	412 LIGHT BULB	REP & MAINT VE
101 CARQUEST AUTO PARTS	6/24/2009	\$12 97 E	43100	412 PARTS	REP & MAINT VE
101 CARQUEST AUTO PARTS	6/24/2009	-\$16 34 E	43100	412 PARTS	REP & MAINT VE

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Period Name JUNE

FUND Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
101 CARQUEST AUTO PARTS	6/24/2009	\$12 97	E	43100	412 PARTS	REP & MAINT VE
101 YOCUM OIL CO	6/9/2009	\$449 89	E	43100	412 OIL - CAT LOADER	REP & MAINT VE
101 NEOPOST	6/9/2009	\$11 67	E	43100	416 POSTAL LEASE - 4/30/09-7/30/09	REPAIR/MAINT O
101 TR COMPUTER SALES LLC	6/10/2009	\$1 50	E	43100	416 COMPUTER CONSULTING	REPAIR/MAINT O
101 T A SCHIFSKY & SONS INC	6/24/2009	\$268 29	E	43100	421 ASPHALT HOTMIX	REPAIR & MAINT
101 GEISLINGER AND SONS INC	6/25/2009	\$2,345 70	E	43100	421 ST CHARLES CHURCH	REPAIR & MAINT
101 GEISLINGER AND SONS, INC	6/25/2009	\$442 50	E	43100	421 GENE HILL	REPAIR & MAINT
101 T A SCHIFSKY & SONS INC	6/10/2009	\$486 79	E	43100	421 TACK OIL & WEAR ASPHALT	REPAIR & MAINT
101 T A SCHIFSKY & SONS INC	6/9/2009	\$125 32	E	43100	421 HOT MIX ASPHALT & OIL	REPAIR & MAINT
101 MILLER EXCAVATING	6/9/2009	\$251 57	E	43100	421 CLASS 5 GRAVEL	REPAIR & MAINT
101 MENARDS-STILLWATER	6/9/2009	\$85 17	E	43100	421 CONCRETE SEALER - CURBING	REPAIR & MAINT
101 ACTION RENTAL	6/9/2009	\$255 60	E	43100	421 CURB REPAIR	REPAIR & MAINT
DEPT 43100 STREET MAINT		\$15,740 67				
DEPT 43160 STREET LIGHTING						
101 XCEL	6/3/2009	\$2,146 41	E	43160	380 GAS & ELECTRIC	ELECTRIC SERVI
DEPT 43200 PARKS						
101	6/11/2009	\$1,862 00	E	43200	050 Labor Distribution	SEASONAL/PART
101	6/12/2009	\$2,160 25	E	43200	050 Labor Distribution	SEASONAL/PART
101	6/11/2009	\$955 20	E	43200	101 Labor Distribution	WAGES AND SAL
101	6/12/2009	\$955 20	E	43200	101 Labor Distribution	WAGES AND SAL
101	6/12/2009	\$64 48	E	43200	121 Labor Distribution	P E R A
101	6/11/2009	\$64 48	E	43200	121 Labor Distribution	P E R A
101	6/12/2009	\$190 84	E	43200	122 Labor Distribution	CONT TO RET , S
101	6/11/2009	\$172 34	E	43200	122 Labor Distribution	CONT TO RET , S
101	6/12/2009	\$44 24	E	43200	126 Labor Distribution	H S A
101	6/11/2009	\$44 24	E	43200	126 Labor Distribution	H S A
101	6/11/2009	\$138 32	E	43200	131 Labor Distribution	CONT TO EMPLO
101	6/11/2009	\$40 30	E	43200	170 Labor Distribution	MEDICARE
101	6/12/2009	\$44 63	E	43200	170 Labor Distribution	MEDICARE
101 U S BANK VISA	6/3/2009	\$62 56	E	43200	204 W S DARLEY & CO	UNIFORMS - VER
101 HOLIDAY FLEET	6/9/2009	\$120 20	E	43200	212 FUEL - VEH DEPTS	MOTOR FUELS &
101 TEAM LABORATORY CHEMI	6/24/2009	-\$8 79	E	43200	216 CREDIT	CHEMICALS AND
101 U S BANK VISA	6/3/2009	\$72 36	E	43200	220 MENARDS	OPERATING SUP
101 VAN PAPER CO	6/9/2009	\$405 92	E	43200	220 TOILET TISSUE	OPERATING SUP
101 THE PEPSI BOTTLING GROU	6/16/2009	\$165 65	E	43200	221 CONCESSIONS - BEACH HOUS	CONCESSIONS
101 U S BANK VISA	6/10/2009	\$129 71	E	43200	221 WAL-MART	CONCESSIONS
101 U S BANK VISA	6/10/2009	\$96 81	E	43200	221 TARGET	CONCESSIONS
101 SCHWAN FOOD COMPANY	6/15/2009	\$47 96	E	43200	221 CONCESSIONS	CONCESSIONS
101 E A SWEEN COMPANY	6/16/2009	\$80 00	E	43200	221 CONCESSION - BEACH HOUSE	CONCESSIONS
101 SCHWAN FOOD COMPANY	6/15/2009	\$23 37	E	43200	221 CONCESSIONS	CONCESSIONS
101 THE PEPSI BOTTLING GROU	6/16/2009	\$119 50	E	43200	221 CONCESSIONS - BEACH HOUS	CONCESSIONS
101 SCHWAN FOOD COMPANY	6/15/2009	\$107 11	E	43200	221 CONCESSIONS	CONCESSIONS
101 BUBERL RECYCLING & COM	6/9/2009	\$42 70	E	43200	410 MULCH	REPAIR & MAINT
101 LAKE ELMO SOD FARM LLC	6/9/2009	\$315 74	E	43200	410 CEMETERY & PARKS	REPAIR & MAINT
101 BUBERL BLACK DIRT	6/9/2009	\$244 95	E	43200	410 BLACK DIRT	REPAIR & MAINT
101 CENTURY POWER EQUIPME	6/24/2009	\$204 45	E	43200	412 MOWER PARTS	REP & MAINT VE
101 CROSS NURSERIES	6/24/2009	-\$360 82	E	43200	413 PREPAID CUSTOMER DEPOSIT	TREES
101 CROSS NURSERIES	6/9/2009	\$781 71	E	43200	413 B & B TREES	TREES
101 NEOPOST	6/9/2009	\$11 67	E	43200	416 POSTAL LEASE - 4/30/09-7/30/09	REPAIR/MAINT O
101 TR COMPUTER SALES LLC	6/10/2009	\$1 50	E	43200	416 COMPUTER CONSULTING	REPAIR/MAINT O
101 TEAM LABORATORY CHEMI	6/24/2009	\$235 10	E	43200	416 HERBAGDE	REPAIR/MAINT O
101 EARL F ANDERSEN, INC	6/24/2009	\$261 99	E	43200	420 VOLLEYBALL NET	R & M BLDGS, ST
101 MENARDS-STILLWATER	6/9/2009	\$27 89	E	43200	420 REPAIR PARTS	R & M BLDGS, ST
101 U S BANK VISA	6/3/2009	\$58 70	E	43200	420 MENARDS	R & M BLDGS, ST
101 U S BANK VISA	6/3/2009	\$150 48	E	43200	420 GOODIN COMPANY	R & M BLDGS, ST
101 U S BANK VISA	6/3/2009	\$124 66	E	43200	420 GOODIN COMPANY	R & M BLDGS, ST
101 ZERO WASTE USA INC	6/24/2009	\$707 80	E	43200	420 DISPENSER & WASTE BAG CAS	R & M BLDGS, ST

MONTHLY EXPENSES

Period Name JUNE

FUND Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
101 U S BANK VISA	6/3/2009	\$31 10	E	43200	420 ACE HARDWARE	R & M BLDGS, ST
101 MIRACLE	6/9/2009	\$56 57	E	43200	420 PARTS - SPRING ANIMALS	R & M BLDGS, ST
101 AIR FRESH PORTABLE TOIL	6/24/2009	\$22 52	E	43200	425 SALES TAX	SATILLITIES
101 AIR FRESH PORTABLE TOIL	6/24/2009	\$157 50	E	43200	425 STANDARD UNIT	SATILLITIES
101 AIR FRESH PORTABLE TOIL	6/24/2009	\$189 00	E	43200	425 WHEELCHAIR ACCESSIBLE	SATILLITIES
101 CENTURY POWER EQUIPME	6/9/2009	\$9,432 72	E	43200	530 2009 EXMARK LAWNMOWER	CAPITAL OUTLAY
DEPT 43200 PARKS		\$20,856 81				
<b>DEPT 43300 CEMETERY</b>						
101 HOLIDAY FLEET	6/9/2009	\$85 64	E	43300	212 FUEL - VEH DEPTS	MOTOR FUELS &
101 LAKE ELMO SOD FARM LLC	6/9/2009	\$315 74	E	43300	410 CEMETERY & PARKS	REPAIR & MAINT
101 BUBERL BLACK DIRT	6/9/2009	\$244 95	E	43300	410 BLACK DIRT	REPAIR & MAINT
101 CENTURY POWER EQUIPME	6/9/2009	\$21 56	E	43300	412 ADAPTER FITTING & MOWER B	REP & MAINT VE
101 HALL DISTRIBUTING COMPA	6/9/2009	\$153 63	E	43300	412 LAWNMOWER PARTS	REP & MAINT VE
101 CENTURY POWER EQUIPME	6/9/2009	\$103 20	E	43300	412 TIMMER REPAIR	REP & MAINT VE
DEPT 43300 CEMETERY		\$924 72				
FUND 101 GENERAL		\$155,315 33				
<b>FUND 207 PARK IMPROVEMENT FUND</b>						
<b>DEPT 44100 PROJECT</b>						
207 S E H	6/16/2009	\$329 64	E	44100	301 BARKERS ALPS	PROF SER-ENGIN
207 SANDERS WACKER BERGLY	6/22/2009	\$11,353 76	E	44100	306 BARKER'S ALPS	PROF SER-OTHE
DEPT 44100 PROJECT		\$11 683 40				
FUND 207 PARK IMPROVEMENT FUND		\$11,683 40				
<b>FUND 211 LIBRARY</b>						
<b>DEPT 45500 LIBRARY</b>						
211	6/12/2009	\$2 321 83	E	45500	050 Labor Distribution	SEASONAL/PART
211	6/11/2009	\$2,227 92	E	45500	050 Labor Distribution	SEASONAL/PART
211	6/11/2009	\$2,705 10	E	45500	101 Labor Distribution	WAGES AND SAL
211	6/12/2009	\$2,705 10	E	45500	101 Labor Distribution	WAGES AND SAL
211	6/12/2009	\$310 08	E	45500	121 Labor Distribution	P E R A
211	6/11/2009	\$308 70	E	45500	121 Labor Distribution	P E R A
211	6/12/2009	\$304 99	E	45500	122 Labor Distribution	CONT TO RET , S
211	6/11/2009	\$299 19	E	45500	122 Labor Distribution	CONT TO RET , S
211	6/12/2009	\$88 47	E	45500	126 Labor Distribution	H S A
211	6/11/2009	\$88 47	E	45500	126 Labor Distribution	H S A
211	6/11/2009	\$296 09	E	45500	131 Labor Distribution	CONT TO EMPLO
211	6/12/2009	\$71 34	E	45500	170 Labor Distribution	MEDICARE
211	6/11/2009	\$69 96	E	45500	170 Labor Distribution	MEDICARE
211 INNOVATIVE OFFICE SOLUTI	6/24/2009	\$60 11	E	45500	201 SUPPLIES - LIBRARY	OFFICE SUPPLIE
211 BAKER & TAYLOR	6/24/2009	\$115 72	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/24/2009	\$6 09	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/24/2009	\$261 72	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/24/2009	\$32 38	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/24/2009	\$23 76	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/24/2009	\$11 20	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/24/2009	\$9 97	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/24/2009	\$57 00	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/24/2009	\$250 27	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/24/2009	\$23 79	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/24/2009	\$276 87	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/24/2009	\$14 40	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/24/2009	\$14 23	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/24/2009	\$15 51	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/24/2009	\$214 44	E	45500	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	6/24/2009	\$268 60	E	45500	217 BOOKS	MATERIALS & PR

## MONTHLY EXPENSES

Period Name JUNE

FUND Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
211 INNOVATIVE OFFICE SOLUTI	6/24/2009	\$81 56	E	45500	220 SUPPLIES - LIBRARY	OPERATING SUP
211 INNOVATIVE OFFICE SOLUTI	6/24/2009	\$123 57	E	45500	220 SUPPLIES - LIBRARY	OPERATING SUP
211 KINDER MELODIES	6/24/2009	\$675 00	E	45500	302 STORY TIME - LIBRARY	CONTRACT SERV
211 SHARON SIPPEL	6/24/2009	\$1,500 00	E	45500	302 CLEANING SERVICE - LIBRARY	CONTRACT SERV
211 WASHINGTON COUNTY LIBR	6/24/2009	\$136 29	E	45500	321 QUEST'S DATA LINE-LIBRARY	COMMUNICATION
211 OFFICE OF ENT TECHNOLO	6/24/2009	\$63 19	E	45500	321 PHONES - LIBRARY	COMMUNICATION
211 XCEL	6/3/2009	\$763 34	E	45500	380 GAS & ELECTRIC	ELECTRIC SERVI
211 XCEL	6/3/2009	\$30 27	E	45500	381 GAS & ELECTRIC	FUEL FOR HEAT
211 WASHINGTON COUNTY LIBR	6/24/2009	\$34 80	E	45500	391 DEEP FREEZE MAINT AGREEM	SHARED AUTOMA
211 TOSHIBA BUSINESS SOLUTI	6/24/2009	\$28 32	E	45500	416 BAND - LIBRARY	REPAIR/MAINT O
211 CHRIS AMDAHL LOCKSMITH,	6/24/2009	\$144 00	E	45500	420 SERVICE CALL - LIBRARY	R & M BLDGS, ST
211 MINNESOTA ELEVATOR	6/24/2009	\$151 41	E	45500	420 SERVICE - LIBRARY	R & M BLDGS, ST
211 ST CLAIRE DESIGN STUDIO	6/24/2009	\$50 00	E	45500	420 METAL GARDEN SIGN - LIBRAR	R & M BLDGS, ST
211 ST CROIX GLASS CLEANING	6/24/2009	\$525 00	E	45500	420 GLASS WASHED IN/OUT - LIBR	R & M BLDGS, ST
211 INNOVATIVE OFFICE SOLUTI	6/24/2009	\$137 88	E	45500	420 SUPPLIES - LIBRARY	R & M BLDGS, ST
211 LANDSCAPES BY MARK	6/24/2009	\$60 00	E	45500	420 REPAIR - LIBRARY	R & M BLDGS, ST
211 ECOWATER	6/24/2009	\$33 25	E	45500	420 MTLY COOLER RENT & WATER	R & M BLDGS, ST
DEPT 45500 LIBRARY		\$17 991 18				
FUND 211 LIBRARY		\$17,991 18				
FUND 601 WATER						
DEPT 46110 WATER-PUMPHOUSE						
601 XCEL	6/3/2009	\$1,527 24	E	46110	380 GAS & ELECTRIC	ELECTRIC SERVI
601 XCEL	6/3/2009	\$65 10	E	46110	381 GAS & ELECTRIC	FUEL FOR HEAT
601 MCCARTHY WELL COMPANY	6/24/2009	\$435 00	E	46110	419 PUMP INSPECTION	REPAIR & MAINT
DEPT 46110 WATER-PUMPHOUSE		\$2 027 34				
DEPT 46120 WATER						
601	6/11/2009	\$3 207 45	E	46120	101 Labor Distribution	WAGES AND SAL
601	6/12/2009	\$3 197 94	E	46120	101 Labor Distribution	WAGES AND SAL
601	6/12/2009	\$215 88	E	46120	121 Labor Distribution	P E R A
601	6/11/2009	\$216 53	E	46120	121 Labor Distribution	P E R A
601	6/11/2009	\$191 77	E	46120	122 Labor Distribution	CONT TO RET , S
601	6/12/2009	\$191 13	E	46120	122 Labor Distribution	CONT TO RET , S
601	6/11/2009	\$160 26	E	46120	126 Labor Distribution	H S A
601	6/12/2009	\$168 10	E	46120	126 Labor Distribution	H S A
601	6/11/2009	\$429 72	E	46120	131 Labor Distribution	CONT TO EMPLO
601	6/11/2009	\$44 84	E	46120	170 Labor Distribution	MEDICARE
601	6/12/2009	\$44 70	E	46120	170 Labor Distribution	MEDICARE
601 U S BANK VISA	6/10/2009	\$4 03	E	46120	201 BRINES MARKET	OFFICE SUPPLIE
601 OFFICE SUPPLY CONNECTI	6/22/2009	\$6 55	E	46120	201 SUPPLIES	OFFICE SUPPLIE
601 OFFICE SUPPLY CONNECTI	6/10/2009	\$3 92	E	46120	201 OFFICE SUPPLIES	OFFICE SUPPLIE
601 HOLIDAY FLEET	6/9/2009	\$236 45	E	46120	212 FUEL - VEH DEPTS	MOTOR FUELS &
601 HAWKINS WATER	6/10/2009	\$30 00	E	46120	216 OPERATING SUPPLIES - WATE	CHEMICALS AND
601 HAWKINS WATER	6/24/2009	\$101 64	E	46120	216 WATER TESTING	CHEMICALS AND
601 HAWKINS WATER	6/24/2009	\$101 64	E	46120	216 WATER TESTING	CHEMICALS AND
601 U S BANK VISA	6/3/2009	\$15 10	E	46120	216 MAPLE ISLAND HARDWARE	CHEMICALS AND
601 U S BANK VISA	6/3/2009	\$2 24	E	46120	216 USPS	CHEMICALS AND
601 S E H	6/16/2009	\$949 88	E	46120	301 WELLHEAD PROTECTION PHAS	PROF SER-ENGIN
601 MANAGEMENT SERVICES	6/22/2009	\$1 377 43	E	46120	302 CONSULTING	CONTRACT SERV
601 MANAGEMENT SERVICES	6/8/2009	\$1,377 43	E	46120	302 CONSULTING	CONTRACT SERV
601 SENSUS METERING SYSTE	6/18/2009	\$1,320 00	E	46120	302 AUTOREAD SOFTWARE SUPPO	CONTRACT SERV
601 ONE CALL CONCEPTS	6/9/2009	\$58 00	E	46120	307 TICKETS	GOPHER STATE
601 POSTMASTER	6/10/2009	\$63 36	E	46120	322 NEWS LETTER 1 - 2009	POSTAGE
601 POSTMASTER	6/24/2009	\$98 84	E	46120	322 2ND QTR POST CARDS	POSTAGE
601 STILLWATER GAZETTE	6/22/2009	\$180 69	E	46120	350 2008 DRINKING WATER LEGAL	PRINTING & PUBL
601 XCEL	6/3/2009	\$1,121 38	E	46120	380 GAS & ELECTRIC	ELECTRIC SERVI
601 XCEL	6/3/2009	\$180 09	E	46120	381 GAS & ELECTRIC	FUEL FOR HEAT
601 ZIEGLER INC	6/24/2009	\$102 80	E	46120	412 PADLOCKS	REP & MAINT VE

MONTHLY EXPENSES

Period Name: JUNE

FUND Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
601 NEOPOST	6/9/2009	\$11 67	E	46120	416 POSTAL LEASE - 4/30/09-7/30/09	REPAIR/MAINT O
601 TR COMPUTER SALES LLC	6/10/2009	\$1 50	E	46120	416 COMPUTER CONSULTING	REPAIR/MAINT O
601 MENARDS-STILLWATER	6/24/2009	\$13 29	E	46120	419 OPERATING SUPPLIES - WATE	REPAIR & MAINT
601 WATER CONSERVATION SE	6/9/2009	\$284 80	E	46120	419 LEAK DETECTION SERVICE	REPAIR & MAINT
601 HD SUPPLY WATERWORKS	6/10/2009	\$84 93	E	46120	419 PLUG - WATER DEPT	REPAIR & MAINT
601 U S BANK VISA	6/3/2009	\$376 03	E	46120	419 CC SHARROW CO INC	REPAIR & MAINT
601 HD SUPPLY WATERWORKS	6/11/2009	-\$65 39	E	46120	419 CURB BOX REP LID	REPAIR & MAINT
DEPT 46120 WATER		\$16,106 62				
FUND 601 WATER		\$18 133 96				
FUND 602 SEWER						
DEPT 46200 SEWER - OPERATING						
602	6/11/2009	\$4,152 64	E	46200	101 Labor Distribution	WAGES AND SAL
602	6/12/2009	\$4,153 13	E	46200	101 Labor Distribution	WAGES AND SAL
602	6/12/2009	\$280 28	E	46200	121 Labor Distribution	P E R A
602	6/11/2009	\$280 27	E	46200	121 Labor Distribution	P E R A
602	6/12/2009	\$248 01	E	46200	122 Labor Distribution	CONT TO RET , S
602	6/11/2009	\$248 04	E	46200	122 Labor Distribution	CONT TO RET , S
602	6/11/2009	\$204 18	E	46200	126 Labor Distribution	H S A
602	6/12/2009	\$212 29	E	46200	126 Labor Distribution	H S A
602	6/11/2009	\$567 05	E	46200	131 Labor Distribution	CONT TO EMPLO
602	6/12/2009	\$67 99	E	46200	170 Labor Distribution	MEDICARE
602	6/11/2009	\$58 00	E	46200	170 Labor Distribution	MEDICARE
602 OFFICE SUPPLY CONNECTI	6/10/2009	\$3 95	E	46200	201 OFFICE SUPPLIES	OFFICE SUPPLIE
602 OFFICE SUPPLY CONNECTI	6/22/2009	\$6 60	E	46200	201 SUPPLIES	OFFICE SUPPLIE
602 U S BANK VISA	6/10/2009	\$4 06	E	46200	201 BRINES MARKET	OFFICE SUPPLIE
602 HOLIDAY FLEET	6/9/2009	\$98 80	E	46200	212 FUEL - VEH DEPTS	MOTOR FUELS &
602 MANAGEMENT SERVICES	6/22/2009	\$1 377 43	E	46200	302 CONSULTING	CONTRACT SERV
602 MANAGEMENT SERVICES	6/8/2009	\$1 377 43	E	46200	302 CONSULTING	CONTRACT SERV
602 POSTMASTER	6/24/2009	\$98 84	E	46200	322 2ND QTR POST CARDS	POSTAGE
602 NEOPOST	6/9/2009	\$11 71	E	46200	416 POSTAL LEASE - 4/30/09-7/30/09	REPAIR/MAINT O
602 TR COMPUTER SALES LLC	6/10/2009	\$1 50	E	46200	416 COMPUTER CONSULTING	REPAIR/MAINT O
602 BIO-CHEM RESOURCES	6/10/2009	\$511 99	E	46200	419 EZ 101 & 102	REPAIR & MAINT
602 TEAM LABORATORY CHEMI	6/9/2009	\$559 13	E	46200	419 LIFT STATION DEGREASER	REPAIR & MAINT
DEPT 46200 SEWER - OPERATING		\$14,513 32				
DEPT 46990 SEWER - NON-OPERATING						
602 METROPOLITAN COUNCIL (S	6/10/2009	\$26,255 95	E	46990	434 ANNUAL FLOW CHARGE	STATE FEES FOR
FUND 602 SEWER		\$40 769 27				
FUND 803 P & Z ESCROWS						
DEPT 80013 BAYPORT MARINA						
803 ECKBERG LAMMERS, BRIG	6/16/2009	\$67 50	E	80013	300 VACATION OF PLATTED 5TH AV	PROF SER-LEGAL
803 ECKBERG, LAMMERS, BRIG	6/16/2009	\$40 50	E	80013	300 VACATION OF PLATTED 5TH	PROF SER-LEGAL
DEPT 80013 BAYPORT MARINA		\$108 00				
DEPT 80018 MSCWM PERRO CREEK OUTLET						
803 S E H	6/16/2009	\$685 25	E	80018	301 HAUSE DEVELOPMENT	PROF SER-ENGIN
803 ANDERSEN CORPORATION	6/2/2009	\$37,769 70	E	80018	306 WMO EASEMENT	PROF SER-OTHE
803 GEISLINGER AND SONS, INC	6/3/2009	\$375 595 86	E	80018	306 PHASE 3 PERRO CREEK OUTLE	PROF SER-OTHE
DEPT 80018 MSCWM PERRO CREEK OUTLET		\$414,050 81				
DEPT 80019 JG HAUSE CONSTRUCTION						
803 S E H	6/10/2009	\$29 693 02	E	80019	301 MSCWM -PERRO CREEK OUTL	PROF SER-ENGIN

MONTHLY EXPENSES

Period Name: JUNE

FUND Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
DEPT 80022 DUANCE JOHNSON 803 STILLWATER GAZETTE	6/10/2009	\$34 24	E	80022	350 PLANNING & ZONING - VARIAN	PRINTING & PUBL
FUND 803 P & Z ESCROWS		<u>\$443 886 07</u>				
		<u>\$687,779 21</u>				



## City of Bayport

294 North 3rd Street  
Bayport, MN 55003  
Phone: 651-275-4404  
Fax: 651-275-4411

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### Building Permit Log

For June, 2009

Printed:6/30/2009

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<b>Permit Number:</b> BP-19BAYTOWN	<b>Filing Date:</b> 6/8/2009
<b>Parcel Address:</b> 3396 PETE MILLER LANE	STILLWATER, MN 55082
<b>Applicant:</b> DERRICK CUSTOM HOMES, LLC	<b>Applicant Phone:</b> 715-246-2320
DERRICK CUSTOM HOMES, LLC RESIDENTIAL	
<b>Construction Value:</b>	<b>Total Fees:</b> \$1,300 00

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<b>Permit Number:</b> BP2009-24	<b>Filing Date:</b> 6/3/2009
<b>Parcel Address:</b> 130 7th St N	BAYPORT MN 55003
<b>Applicant:</b> MARK STABNOW	<b>Applicant Phone:</b> 651-439-0996
<b>Construction Value:</b> \$2,500 00	<b>Total Fees:</b> \$89 75

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<b>Permit Number:</b> BP2009-25	<b>Filing Date:</b> 6/8/2009
<b>Parcel Address:</b> 387 5TH St N	BAYPORT, MN 55003
<b>Applicant:</b> HARNISCH INC	<b>Applicant Phone:</b> 715-505-3300
HARNISCH INC. DEMOLITION	
<b>Construction Value:</b> \$6,500 00	<b>Total Fees:</b> \$150 75

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<b>Permit Number:</b> BP2009-26	<b>Filing Date:</b> 6/8/2009
<b>Parcel Address:</b> 348 Minnesota Street So	Bayport, MN 55003
<b>Applicant:</b> RENEWAL BY ANDERSEN, INC	<b>Applicant Phone:</b> 651-264-4777
RENEWAL BY ANDERSEN, INC RESIDENTIAL	
<b>Construction Value:</b> \$1 243 00	<b>Total Fees:</b> \$51 62

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<b>Permit Number:</b> BP2009-27	<b>Filing Date:</b> 6/15/2009
<b>Parcel Address:</b> 970 Pickett Street N	Bayport MN 55003
<b>Applicant:</b> STOCK ROOFING COMPANY	<b>Applicant Phone:</b> 763-780-3561
STOCK ROOFING COMPANY ROOFING	
<b>Construction Value:</b> \$24,082 00	<b>Total Fees:</b> \$528.29

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**Building Permit Log**

For: June, 2009

Printed:6/30/2009

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**Permit Number:** BP2009-28  
**Parcel Address:** 135 STATE St. S  
**Applicant:** RIVER VALLEY RESTORATION  
RIVER VALLEY RESTORATION RESIDENTIAL  
**Construction Value:** \$4,000.00  
**Filing Date:** 6/22/2009  
BAYPORT, MN 55003  
**Applicant Phone:** 651-343-2255  
**Total Fees:** \$172 36

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**Permit Number:** EG2009-1  
**Parcel Address:** BARKERS ALPS  
**Applicant:** MILLER EXCAVATING, INC.  
MILLER EXCAVATING, INC EXCAVATION &  
**Construction Value:**  
**Filing Date:** 6/24/2009  
BAYPORT, MN 55003  
**Applicant Phone:** 651-439-1637  
**Total Fees:** \$618 75

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**Permit Number:** MC2009-12  
**Parcel Address:** 970 Pickett Street N  
**Applicant:** GTS HVAC, INC  
GTS HVAC, INC. MECHANICAL  
**Construction Value:** \$8 200.00  
**Filing Date:** 6/10/2009  
Bayport, MN 55003  
**Applicant Phone:** 612-590-2765  
**Total Fees:** \$103 00

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**Permit Number:** MC2009-13  
**Parcel Address:** 527 MARINER DRIVE  
**Applicant:** ANDERSON HEATING, INC  
ANDERSON HEATING, INC MECHANICAL  
**Construction Value:** \$9 000.00  
**Filing Date:** 6/22/2009  
BAYPORT, MN 55003  
**Applicant Phone:** 715-549-6297  
**Total Fees:** \$75.50

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**Permit Number:** MC2009-14  
**Parcel Address:** 501 Minnesota St. S  
**Applicant:** MC QUILLAN BROTHERS  
MC QUILLAN BROTHERS PLUMBING & HEATING CO  
**Construction Value:** \$5,100 00  
**Filing Date:** 6/30/2009  
BAYPORT, MN 55003  
**Applicant Phone:** 651-292-0124  
**Total Fees:** \$75 50

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**Permit Number:** MC2009-15  
**Parcel Address:** 348 Minnesota Street So.  
**Applicant:** TOTAL COMFORT  
TOTAL COMFORT MECHANICAL  
**Construction Value:** \$11,799 00  
**Filing Date:** 6/30/2009  
Bayport. MN 55003  
**Applicant Phone:** 763-383-8383  
**Total Fees:** \$75 50

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**RESOLUTION NO. 09-**

**EXTRACT OF THE MINUTES OF THE CITY COUNCIL MEETING  
CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA  
HELD JULY 6, 2009**

Pursuant to due call and notice therefore, the regular meeting of the City Council of the City of Bayport, Minnesota was duly held at the Bayport City Hall in said municipality on the 6<sup>th</sup> day of July, 2009.

The following members were present:

The following members were absent:

Councilmember \_\_\_\_\_ introduced the following resolution and moved its adoption

**RESOLUTION IN SUPPORT OF THE YELLOW RIBBON  
NETWORK OF WASHINGTON COUNTY**

WHEREAS: Many families support their military service members who are serving in the United States and overseas to protect the values and freedom enjoyed by the citizens of the United States of America, and

WHEREAS: The Yellow Ribbon Network of Washington County has been formed to connect local military family members with citizens and organizations such as cities, townships, schools, churches, community groups, businesses, and government agencies that can provide assistance and support in various forms to family members including spouses and children; and

WHEREAS: The Yellow Ribbon Network of Washington County will build on the existing strengths of organizations already providing support of service personnel and their families by adding to the community support and awareness for helping spouses and children in ways to lessen their burden while a family member is deployed to protect our country, and

WHEREAS: The Yellow Ribbon Network of Washington County encourages communities and citizens to work together to support the active duty troops and their families; and

NOW, THEREFORE BE IT RESOLVED THAT, the City of Bayport acknowledges with grateful appreciation, respect, and admiration, the sacrifices of military personnel who are leaving home and their loved ones to serve our nation; and

BE IT FURTHER RESOLVED, that the City of Bayport fully supports the efforts of the Yellow Ribbon Network of Washington County to support family members of service personnel during deployments to defend the democratic values of the United States of America

The motion for adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_ and upon roll call being taken thereon, the following voted via voice

Jon Nowaczek –	Torry Kraftson –
Connie Carlson –	Judy Seeberger –
Dan Johnson –	

Thereupon said resolution was declared duly passed and adopted and signed by the Mayor and the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota on this 6<sup>th</sup> day of July, 2009

ATTEST:

\_\_\_\_\_  
Mike McGuire  
City Administrator

\_\_\_\_\_  
Jon Nowaczek  
Mayor



**City of Bayport**  
 294 North Third Street  
 Bayport, Minnesota 55003  
 Phone 651-275-4404  
 Fax 651-275-4411  
<http://bayport.govoffice.com>

## City of Bayport SPECIAL EVENT APPLICATION

### Licensing Requirements

A special event application form is required for individuals or organizations who wish to hold a public or private event in the city and require the use of city property and/or special city services. For most special events, City Council approval is required. Therefore, it is important to plan ahead and submit the application form to City Hall at least two weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. For example, if the proposed event is to be held on April 15, 2006, the special event application form and fee must be submitted by March 20, 2006 in order to be considered at the April 3, 2006 City Council meeting.

Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate special requests for city services associated with the event.

<b>Property Information</b>	
Address:	
City: Bayport	State: Minnesota Zip Code: 55003
Owner Name: <i>City of Bayport</i>	
Home Phone Number:	Work/Cell Phone Number:
Owner Address: <i>294 N 3rd St</i>	
City/State/Zip: <i>Bayport, MN 55003</i>	

<b>Applicant Information</b>	
Applicant Name: <i>Bayport Community Action League Sue Davis</i>	
Home Phone Number:	Work/Cell Phone Number:
Address: <i>PO Box 133</i>	
City/State/Zip: <i>Bayport MN 55003</i>	
Email Address:	

<b>Description of Request</b>	
<i>6th Annual Derby Days Event September 18 2009 September 19 2009</i>	
<b>Event Information</b>	Start Date: <i>Sept 18, 2009</i> End Date: <i>Sept 19, 2009</i>
Days of Operation (check all that apply)	
<input type="checkbox"/> Sunday <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input checked="" type="checkbox"/> Friday <input checked="" type="checkbox"/> Saturday	
Hours of Operation:	
Weekdays:	<i>Friday 7p-11p</i>
Weekends:	<i>Saturday 2p-10p</i>

**Requested City Assistance and/or Services**

Friday - Obse central Ave from Hwy 95 to Woodys parking lot 7p-11p.  
picnic tables, extra trash containers for street dance  
street sweep

Saturday -

5K - need police present at (2) stations to help runners cross  
95 safely.

Duck Derby - creek flowing by 9 30 and grass cut

Taste - extra city work employees on staff to help w/set up

- Lakeside grass cut

- fire pits, extra trash containers

Please waive all application fees, special event fees & rework fees  
and street sign fees.

City Hall - please sell tickets, have registration forms on hand, collect.

**Application Process and Fees**

The processing fee for the application is \$50.00 and must be submitted with the application form to City Hall. Any additional fees and expenses associated with this request are the responsibility of the applicant/property owner, and will be billed to the applicant/property owner by the city.

**Attachments to be submitted with application**

- A diagram of the proposed premises
- If the request involves the sale of produce, uncooked meat, or dairy, etc., the applicant must provide a copy of all license applications required by the Department of Agriculture for City Council approval. For license information, please contact JoNeil O'Neil at 651-779-5015.
- If the request involves cooked/prepared food or beverages, the applicant must provide a copy of all license applications required by Washington County Public Health and Environment for City Council approval. For license information, please contact 651-430-6655.

The undersigned understand that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application.

The undersigned hereby apply for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete to the best of their knowledge.

Applicant: [Signature]

Date: June 29, 2009

Property Owner: \_\_\_\_\_

Date: \_\_\_\_\_

Office User - Dept. Review	Inspection	Date	Approved/Denied	Inspector
Administration	<input type="checkbox"/> Site Inspection			
Office User - Fees	Amount Received	Date Received	Approved/Denied	Inspector
Processing Fee	\$50.00			
Escrow or cost incurred				



Bayport  
Community  
Action  
League

Sue Davis  
President  
651-351-2873  
kristmahndavis@comcast.net

Bob Johnson  
Vice President  
651-439-8894  
bobj@mirinc.com

Jill Theirl  
Secretary  
651-275-4800  
jtheirl@preshomes.org

Salena Drucker  
Treasurer  
651-351-0425  
aerjalplot@comcast.net

## 6<sup>th</sup> Annual Derby Days September 18 & 19<sup>th</sup>, 2009

Information for consideration at the July 6<sup>th</sup> Bayport City Council Meeting.

- Letter of intent to the City of Bayport
- Special Event Application
- Application for Temporary Liquor Sales
- Shelter Request Application
- 5K Walk/Run Site Map
- Application for Outdoor Fireworks Display
- Fireworks Site Map
- Display of Fireworks Permit
- Contract with Nightlighter

Sue Davis & Salena Drucker  
Derby Days co-chairs

BCAL  
PO Box 133  
Bayport, MN 55003



Bayport Community Action League  
PO Box 133  
Bayport, MN 55003  
[www.bayportcommunityactionleague.com](http://www.bayportcommunityactionleague.com)

June 29, 2009

Mayor John Nowaczek, Michael McGuire and Members of the City Council  
City of Bayport  
294 North Third Street  
Bayport, MN 55003

CC: Bayport Police Department, Fire Department and City Works Department

Mr. Mayor, Mr. McGuire and Council Members:

Please consider the following request from the Bayport Community Action League for the 6<sup>th</sup> annual Derby Days, to be held September 18 & 19th, 2009.

The day event will include the following:

## September 18, 2009

### Woody's Street Dance

- Central Ave closed from Hwy 95 to end of Woody's parking lot from 7p-11p
- Requesting Beer Permit
- Auxiliary Policemen
- Eight (8) picnic tables
- Four (4) trash containers
- Street swept.

## September 19, 2009

5K Walk/Run 8:00a-10:00a  
\$10.00 pre-registration fee  
\$15.00 day of registration fee  
(\*includes t-shirt)

- Two (2) police officers for the 5K route to help runners cross Hwy 95.
- Registration forms available at City Hall or online at [www.bayportcommunityactionleague.com](http://www.bayportcommunityactionleague.com)
- Two aid table set up along route for water

**Breakfast 8:00-10:00a**

*Croixdale* is showcasing event.  
*\$8 per plate*

**Kiddie and Pet Parade at Croixdale at 10:00a**

**Theme:**

- *Croixdale* showcasing event
- Open to all children and pets.
- Awards for best in show
- Registration on site at Croixdale at 9:30p.
- Duck directional street sign at NW corner of 7<sup>th</sup> Ave & Hwy 95

**Derby Day Medallion Hunt 10:00a-5:00p**

- *Bayport Legion* is showcasing event.
- *\$500 Cash Prize*
- Clues given every hour on the hour at the Legion
- Contact Marion Zimney 439-5463

**Perro Creek Duck Derby 12:00noon**

- Ducks to race in derby can be purchased at local businesses, City Hall and Street Dance.
- Cost is .
- Prizes
- Duck directional street sign at SE corner of 3<sup>rd</sup> St. & 2<sup>nd</sup> Ave.

**City Services needed:**

- Creek flowing at needed level by 9:30a.
- Please have Public Works cut grass along Perro Creek to make stream easily accessible.

**Kickball tournament at Lakeside Park (11:00am-6:00pm)**

- Contact person for sign up information is TBD
- Registration required
- Ballparks need to be in good condition
- Lawns mowed

**Taste of Bayport 6:00p-10:00p**

*Live music, food from local restaurants and fireworks.*

- Live Entertainment  
TBA
- Tickets for events can be purchased at local area businesses, Farmer's Market, City Hall, Street Dance and "Taste of Bayport".
  - Taste of Bayport tickets cost
- Fireworks
  - Night Lights fireworks
- Duck directional street sign placed at Lakeside Park at entrance to West side parking lot and path to the pavilions.

**City Services needed:**

- Please have extra City Works employees scheduled for Saturday for Taste set up.
- Please have grass cut at Lakeside Park within 2 or 3 days of event.
- Please provide Fire Pits and light
- Please have picnic tables moved out of pavilions and placed on lawn of park. Please provide the maximum number of picnic tables available.
- Please provide extra trash containers placed throughout picnic area.
- Fireworks permit
- Please have fireman on call for Fireworks and auxiliary police as needed.

**Additional requests of the city:**

1. Please waive all special application fees, fireworks permit fees and street sign fees for the entire one day event.
2. Request to reserve Lakeside Park Saturday 7a-10p.
3. City Hall to sell Derby Day tickets (Taste of Bayport, Hot Dog Dinner & Duck Derby).
4. City Hall to have registration forms available for pick up and drop off for events
5. A Duck directional street sign at the SE corner of Central & 3<sup>rd</sup> St.

Thank you for your time and consideration.

Sincerely,



Sue Davis & Salena Drucker  
Co-Chairs Derby Days  
Bayport Community Action League



Bayport  
Community  
Action  
League

**Sue Davis**  
President  
651-351-1873  
kristmannndavis@comcast.net

**Bob Johnson**  
Vice President  
651-439-8894  
bobj@mirinc.com

**Jill Theirl**  
Secretary  
651-275-4800  
jtheirl@preshomes.org

**Salena Drucker**  
Treasurer  
651-351-0425  
aerialplot@comcast.net

**Kathy Conley**  
Resident  
**Mark Berthelsen**  
Keller Williams  
**Ginny Peulen**  
Resident  
**Jay Graham**  
Bayport Booster  
**Tim Mott**  
Bayport Legion  
**Dan Peulen**  
Resident  
**Patti Ait**  
Resident  
**Kathy Mott**  
Bayport Booster  
**Scott Edlin**  
Inspired Chiropractic  
**Rene Roeser**  
Croixdale

## 5K Walk/Run

### \*5K Start - Lakeside Park Bathhouse

South along path  
West on 2<sup>nd</sup> Ave S (R)  
North on Maine Street S (R)  
West on 2<sup>nd</sup> Ave N (L)

\*Need Police Office to patrol crossing at Hwy 95 & 2<sup>nd</sup> Ave N

\*Aid/Water station 5<sup>th</sup> St. N & 2<sup>nd</sup> Ave N

North on 9th Street N (R)  
East on 5th Ave N (R)  
South on 4<sup>th</sup> Street N (R)  
West 2nd Ave S (R)  
North 5<sup>th</sup> Street S (R)  
East 2<sup>nd</sup> Ave N (R)

\*Need Police Office to patrol crossing at Hwy 95 & 2<sup>nd</sup> Ave N

South on Maine Street N (R)  
East on Central Ave/Lake Circle (L)

### \*5K Finish - Lakeside Park Bathhouse

[www.derbydays.com/bayportactionleague.com](http://www.derbydays.com/bayportactionleague.com)



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Map data ©2009 Tele Atlas



**Bayport  
Community  
Action  
League**

**Sue Davis**  
President  
651-351-1873  
kristmannndavis@comcast.net

**Bob Johnson**  
Vice President  
651-439-8894  
bobj@mrrinc.com

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**Kathy Mott**  
Bayport Booster  
**Scott Edlin**  
Inspired Chiropractic  
**Rene Roeser**  
Croixdale

June 29, 2009

Bayport City Council  
294 North Third Street  
Bayport, MN 55003

City Council Members:

The BCAL would like to sponsor a Street Dance for the community, to be held on the section of Central Ave from Hwy 95 to the end of Woody's Bar and Grill parking lot on Saturday, September 18<sup>th</sup>. This event will be connected to the Derby Days celebration. It is our intention that the Woody's will be our vendor to serve beer for consumption during this event and hereby submit this to you for approval.

Attached is our application for a temporary liquor license and site map for the event. We request that the city waive the license fee.

Thank you for your consideration,

Sincerely,

Bayport Community Action League  
Contact: Susan Davis 651-351-1873

[www.bayportcommunityactionleague.com](http://www.bayportcommunityactionleague.com)



Minnesota Department of Public Safety  
**ALCOHOL AND GAMBLING ENFORCEMENT DIVISION**  
 444 Cedar Street Suite 133, St. Paul MN 55101-5133  
 (651) 296-6979 Fax (651) 297-5259 TTY (651) 282-6555  
 WWW.DPS.STATE.MN.US



**APPLICATION AND PERMIT**  
**FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**  
 (Organization or location limited to 3 permits in a 12 month period)

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION <u>Bayport Community Action League</u>	DATE ORGANIZED <u>3-23-99</u>	FAX EXEMPT NUMBER <u>41-1432362</u>
STREET ADDRESS <u>PO Box 133</u>	CITY <u>Bayport</u>	STATE <u>MN</u>
		ZIP CODE <u>55003</u>
NAME OF PERSON MAKING APPLICATION <u>Susan Davis</u>	BUSINESS PHONE <u>( )</u>	HOME PHONE <u>( )</u>
DATES LIQUOR WILL BE SOLD (1 to 4 days) <u>Sept 18</u>	TYPE OF ORGANIZATION <input checked="" type="checkbox"/> CLUB <input type="checkbox"/> CHARITABLE <input type="checkbox"/> RELIGIOUS <input type="checkbox"/> OTHER NONPROFIT	
ORGANIZATION OFFICER'S NAME <u>Susan Davis - Pres</u>	ADDRESS <u>196 6<sup>th</sup> St S Bayport MN</u>	
ORGANIZATION OFFICER'S NAME <u>Bob Johnson - VP</u>	ADDRESS	
ORGANIZATION OFFICER'S NAME <u>Salena Drucker - Treas</u>	ADDRESS <u>495 7<sup>th</sup> St N Bayport MN</u>	
Location where license will be used, if an outdoor area, describe <u>Parking lot of Woody's Bar and Grill - 109 3rd St N Bayport</u>		
Will the applicant contract for intoxicating liquor services? If so, give the name and address of the liquor license providing the service <u>W.D. Woody's Bar &amp; Grill 109 3rd St N Bayport</u>		
Will the applicant carry liquor liability insurance? If so, the carrier's name and amount of coverage. (NOTE: Insurance is not mandatory) _____		

**APPROVAL**

**APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO LIQUOR CONTROL**

CITY/COUNTY _____	DATE APPROVED _____
CITY FEE AMOUNT _____	LICENSE DATES _____
DATE FEE PAID _____	
SIGNATURE CITY CLERK OR COUNTY OFFICIAL _____	APPROVED LIQUOR CONTROL DIRECTOR _____

**NOTE: Do not separate these two parts, send both parts to the address above and the original signed by this division will be returned as the license. Submit to the City or County at least 30 days before the event.**

PR-09079(8/95)

**MAPQUEST**

Sorry! When printing directly from the browser your directions or map may not print correctly. For best results, try clicking the [Printer-Friendly](#) button.

Bayport, MN



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Street Name - September 18, 98  
 Road closure 7p 11p  
 Central Ave Hwy 95 east to  
 end of W. 2nd St let



City of Bayport  
 294 North Third Street  
 Bayport, MN 55003  
 Phone: 651-275-4404  
 Fax: 651-275-4411

**Application  
 for Outdoor  
 Fireworks Display Permit**

Date June 29, 2009 Permit No. \_\_\_\_\_

Date and Time of Display	September 19, 2009 9:00pm
Name of Event	Deerby Days
Display address/Location	Lake Side Park, Bayport

Applicant: Municipality \_\_\_\_\_ Fair Association/Organization

Property Owner of Display Address	Name/Company <u>City of Bayport</u> Phone No. _____
	Address _____
Municipality, Fair Association, or Organization	Organization <u>Bayport Community Action League</u> Phone No. _____
	Contact Person (Print) <u>Sue Davis</u> Phone No. <u>321-1873</u>
	Address <u>PO Box 133</u>
	City <u>Bayport</u> State <u>MN</u> Zip <u>55003</u>
Operator qualified to supervise fireworks display	Name/Company <u>Nightlighter</u> Phone No. _____
	Address _____
	City _____ State _____ Zip _____

**Note: A detailed site sketch with the proposed fireworks launching location must accompany this application.**

The undersigned hereby represents upon all of the penalties of the law, for the purpose of including the City of Bayport to take the action herein requested, that all statements are true, and that all work herein will be done in accordance with the ordinances of the City of Bayport and the State of Minnesota

Sue Davis 6/29/09  
 Applicant's Signature Date Property Owner's Signature Date

Office Use -Dept. Review	Inspection	Date	Inspector
Fire Department	<input type="checkbox"/> Site Inspection <input type="checkbox"/> Operator Investigation		
Police Department	<input type="checkbox"/> General		
Administration	<input type="checkbox"/> General		

Office Use	
Permit Fee	\$ _____
Other	\$ _____
Total Fees	\$ _____

Permit Approved By: \_\_\_\_\_

Date Approved: \_\_\_\_\_

(FOR USE BY LOCAL JURISDICTIONS)

SAMPLE APPLICATION / PERMIT  
OUTDOOR PUBLIC FIREWORKS DISPLAY

Applicant instructions:

- 1 This application is for an outdoor public fireworks display only and is not valid for an indoor fireworks display.
- 2 This application must be completed and returned at least 15 days prior to date of display.
3. Fee upon application is \$ \_\_\_\_\_ and must be made payable to \_\_\_\_\_

Name of Applicant (Sponsoring Organization): BCAHL

Address of Applicant: PO Box 133

Name of Applicant's Authorized Agent: Sue Davis

Address of Agent: 196 6<sup>th</sup> St S - Pruyart, MN 55003

Telephone Number of Agent: 612-877-0637 Date of Display 9-19-09 Time of Display 9:00pm

Location of Display: Lakeside Park - Pruyart MN

Manner and place of storage of fireworks prior to display N/A Delivered Date Used

Type and number of fireworks to be discharged: Approx 400 2 1/2" - 8"

MINNESOTA STATE LAW REQUIRES THAT THIS DISPLAY BE CONDUCTED UNDER THE DIRECT SUPERVISION OF A PYROTECHNIC OPERATOR CERTIFIED BY THE STATE FIRE MARSHAL.

Name of Supervising Operator: Timothy J SEEKON Certificate No 413

Required attachments. The following attachments must be included with this application

1. Proof of a ~~bond~~ or certificate of insurance in amount of ~~at least~~ \$ 2,000,000.18  
(Suggested Amount: \$1.2 million minimum \$1.5 million minimum beginning July 1, 2009)
2. A diagram of the ground at which the display will be held. This diagram (drawn to scale or with dimensions included) must show the point at which the fireworks are to be discharged; the location of ground pieces, the location of all buildings, highways, streets, communication lines and other possible overhead obstructions; and the lines behind which the audience will be restrained
3. Names and ages of all assistants that will be participating in the display

The discharge of the listed fireworks on the date and at the location shown on this application is hereby approved, subject to the following conditions, if any \_\_\_\_\_

I understand and agree to comply with all provisions of this application, MN Statute 624 20 through 624 25, MN State Fire Code, National Fire Protection Association Standard 1123 (2006 edition), applicable federal law(s) and the requirements of the issuing authority, and will ensure that the fireworks are discharged in a manner that will not endanger persons or property or constitute a nuisance.

Signature of Applicant (or Agent): [Signature] Date 6/17/09

Signature of Fire Chief/County Sheriff: \_\_\_\_\_ Date \_\_\_\_\_

Signature of Issuing Authority: \_\_\_\_\_ Date: \_\_\_\_\_

# NIGHTLIGHTER Fireworks Inc.

Sponsor:

Date: 6-10-09

B.C.A.L.  
Derby Days  
P.O. Box 133  
Bayport MN 55003

## CONTRACT

This Contract entered into this 10<sup>th</sup> day of JUNE 20 09, engages the services of **NIGHTLIGHTER Fireworks Inc.**, (hereinafter referred to as "**NIGHTLIGHTER**") to produce and perform a fireworks display under the following terms:

1. **NIGHTLIGHTER** reserves the right to make substitutions as reasonably necessary. **All substitutions will be of equal or greater quality, quantity, and value.**

2. **NIGHTLIGHTER** shall provide qualified pyrotechnicians who will deliver, set-up, execute and take down the fireworks display. The pyrotechnicians shall conduct an after-display search of the grounds in an effort to locate and dispose of any unexploded or defective fireworks. The extent of such search shall be reasonably dictated by such elements as prevailing weather conditions, location of display sight, time of completion of display, etc.

3. **NIGHTLIGHTER** shall provide Liability Insurance (including spectator and property coverage) in the amount \$2,000,000.00 Two Million Dollars naming the **Sponsor** as an additional insured.

4. The cost of the display will be \$ 8,000.00 Eight Thousand Dollars. At the time of signing of this Contract, **Sponsor** will pay a nonrefundable deposit amount of \$ 4,000.00 Four Thousand Dollars. The remaining balance of \$ 4,000.00 Four Thousand Dollars will be paid by **Sponsor** prior to the display being fired.

5. The date of the display will be September 19<sup>th</sup> 2009 at 9:00 PM. In case of inclement weather, the display will be rescheduled for \_\_\_\_\_ at \_\_\_\_\_ PM. In the event inclement weather forces the cancellation of the display, **Sponsor** will pay \$ 800.00 or 10% to cover expenses of redisplaying the display. If the display is not rescheduled, **Sponsor** will pay 50% of the contract total - (\$ 4,000.00) for transportation, labor, and restocking charges. The decision to proceed with the display based upon inclement weather shall be made by **Sponsor/NIGHTLIGHTER**. **NIGHTLIGHTER** shall have complete authority to cancel the display if, in the reasonable opinion of **NIGHTLIGHTER**, the health, safety, and well being of the pyrotechnicians and/or spectators or property would be jeopardized by proceeding with the display.

6. **Sponsor** shall procure and furnish a suitable location for the fireworks display in accordance with **NFPA 1123**, and shall secure all police, fire, local and state permits, and shall arrange for all security bonds as required by law for the location of the display. **Sponsor** shall furnish all necessary police, fire and other appropriate protection necessary for proper crowd control, automobile parking, and supervision in clearing of debris after the display.

7. **Sponsor** explicitly acknowledges that an early morning search of the grounds/ location the morning after the display is of utmost importance. If any unexploded or defective fireworks are found, that were missed during the inspection the preceding evening, the **sponsor** shall immediately notify **NIGHTLIGHTER**, and the local fire department.

8. **NIGHTLIGHTER** agrees to take all steps reasonably necessary to safeguard **Sponsor's** property and the property of the spectators. Should any losses occur, the **Sponsor** must notify **NIGHTLIGHTER** of the nature of the loss and the date on which the loss occurred. Said notice shall be in writing and shall provide as much detail as reasonably possible in relation to the nature and extent of the loss.

9. **NIGHTLIGHTER** shall perform all services required hereunder, except when prevented by strike, lockout, act of God, accident, or other circumstances beyond **NIGHTLIGHTER'S** control.

10. This Contract shall be construed by the laws of the state of Minnesota. In the event that any court of competent jurisdiction deems any provision of this agreement unenforceable, the remaining provisions hereof shall remain in full force and effect.

11. The **Sponsor** shall pay to **NIGHTLIGHTER** all costs and expenses, including reasonable attorneys fees, incurred by **NIGHTLIGHTER** in enforcing the terms of this Contract.

12. **Sponsor** agrees to indemnify and hold harmless **NIGHTLIGHTER** for any and all costs and liabilities, which **NIGHTLIGHTER** may incur as a result, or arising out of products not supplied by **NIGHTLIGHTER** or the actions of individuals other than the pyrotechnicians and other employees of **NIGHTLIGHTER**.

13. This Contract constitutes the entire agreement between the parties hereto and supersedes all prior and contemporaneous agreements, understandings, negotiations and discussions, either oral or executed in writing by the parties to be bound thereby. The waiver of any provisions of this Contract shall not constitute a waiver of any other provision of this contract.

14. The party signing this document for the **Sponsor** warrants and represents that she/he is solely authorized to enter into this agreement on behalf of the **Sponsor**.

**ADDITIONAL PROVISIONS:**

**NIGHTLIGHTER Fireworks Inc.**  
**83163 - 220<sup>th</sup> Street**  
**Hayward, MN 56043-4040**  
**1-(612)-281-7976**

By  
Date Signed

**CUSTOMER:**

Address: **BCAL**  
**PO Box 133**  
**Bayport, MN 55003**

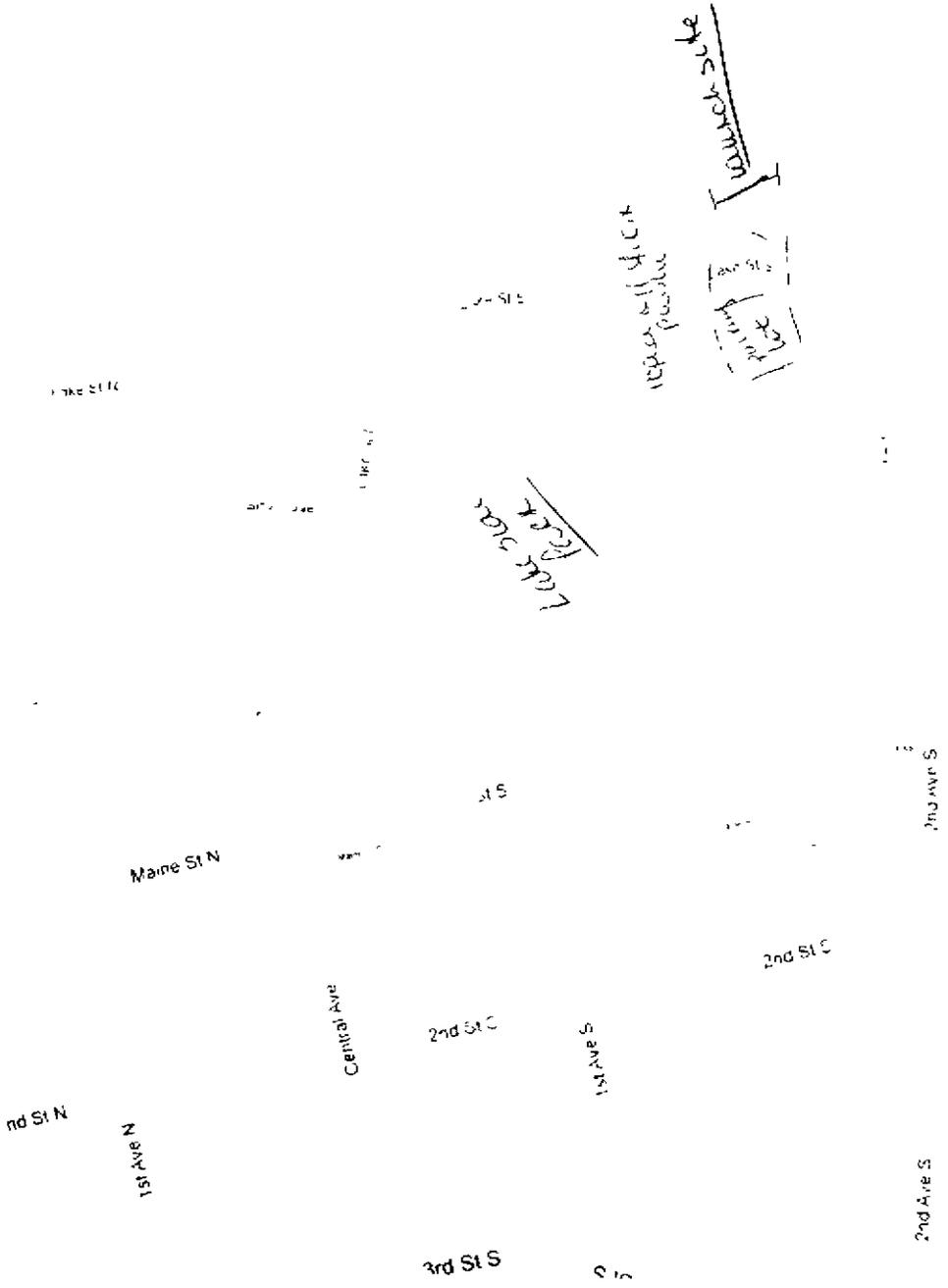
By **SWAN M. DAVIS**  
Date Signed **6 17 09**

Phone # **612 877-0637**

Fireworks - Sube Map  
Saturday, Sept 19 9p

Google maps Address

To see all the details that are visible on the screen, use the "Print" link next to the map



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location of fireworks (9p)

Applicant Email shawnbinkley91@yahoo.com



City of Bayport  
294 North Third Street  
Bayport, Minnesota 55003  
Phone 651-275-4404  
Fax 651-275-4411  
http://bayport.govoffice.com

### City of Bayport SPECIAL EVENT APPLICATION

#### Licensing Requirements

A special event application form is required for individuals or organizations who wish to hold a public or private event in the city and require the use of city property and/or special city services. For most special events, City Council approval is required. Therefore, it is important to plan ahead and submit the application form to City Hall at least two weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. For example, if the proposed event is to be held on April 15, 2006, the special event application form and fee must be submitted by March 20, 2006 in order to be considered at the April 3, 2006 City Council meeting.

Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate special requests for city services associated with the event.

<b>Property Information</b>	
Address:	
City: Bayport	State: Minnesota Zip Code: 55003
Owner Name:	
Home Phone Number:	Work/Cell Phone Number:
Owner Address:	
City/State/Zip:	

<b>Applicant Information</b>	
Applicant Name:	
Home Phone Number:	Work/Cell Phone Number:
Address:	
City/State/Zip:	

<b>Description of Request</b>	

<b>Event Dates</b>	Start Date:	End Date:
Days of Operation (check all that apply)		
<input type="checkbox"/> Sunday <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday		
Hours of Operation		
Weekdays		
Weekends:		

**Requested City Assistance and/or Services**

Electric USE of the Hockey Rink  
 From Requested Dates Below. Would Also Like  
 \$0 Application Fee waived Due to the Fact  
 that this is a FREE Event for All.

**Application Process and Fees**

The processing fee for the application is \$50.00 and must be submitted with the application form to City Hall. Any additional fees and expenses associated with this request are the responsibility of the applicant/property owner, and will be billed to the applicant/property owner by the city.

**Attachments to be submitted with application**

- A diagram of the proposed premises
- If the request involves the sale of produce, uncooked meat, or dairy, etc., the applicant must provide a copy of all license applications required by the Department of Agriculture for City Council approval. For license information, please contact JoNeil O'Neil at 651-779-5015
- If the request involves cooked/prepared food or beverages, the applicant must provide a copy of all license applications required by Washington County Public Health and Environment for City Council approval. For license information, please contact 651-430-6655.

The undersigned understand that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application.

The undersigned hereby apply for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete to the best of their knowledge.

Applicant: Shawn P. Binkley

Date: 6/24/09

Property Owner: \_\_\_\_\_

Date: \_\_\_\_\_

Office Use - Dept. Review	Inspection	Date	Approved/Denied	Inspector
Administration	<input type="checkbox"/> Site Inspection			
Office Use - Fees	Amount Received	Date Received	Method of Payment	Staff Initials
Processing Fee	\$50.00	6/25/09	Check #15808	Kjh
Escrow or cost incurred				

**FINAL STRETCH, INC.**  
**P.O. Box 121**  
**Nerstrand, MN 55053**  
**(507) 649-2322**

## **GOPHER TO BADGER 2009 RACE PROPOSAL**

**TO:** City of Stillwater, Washington County Sheriffs, St. Croix County Sheriff – Capt. Klanderman; City of Hudson – Deb

**DATE:** Saturday, August 8<sup>th</sup>, 2009.

**TIME:** 8:00 AM Start – Registration begins 6:15 AM – Lakefront Park - Hudson

**FROM:** Final Stretch, Inc. – **Mark Bongers**

**ROUTE: Stillwater / Hudson** – Start at the Browns Creek Trail parking lot on Neal Avenue. Go North to McKusick turn Right or East. Go 2.9 miles to N. Owens turn Right or South. Go .7 miles to Pine turn Left or East (Traffic guards at Olive and Owens – Owens and Pine). Go .6 miles to 3<sup>rd</sup> turn right or south. Go 6 miles to 65<sup>th</sup> turn left or east. Go .4 miles to Paris turn south or Right. Follow Paris to Beach, crossover Hwy. 36. Go straight to Hwy. 21, approximately 4.4 miles to 22<sup>nd</sup> Street, turn left or east. Go .6 miles east to Hwy. 95, crossover Hwy. 95 (Traffic Guards). Go South or right to Rivercrest. Go Left or East on Rivercrest, follow Rivercrest to 94 bridge.

**WISCONSIN/ HUDSON** – Follow 94 bridge bike path to 35 bike path to first set of lights, go left or west, follow bike path to band shell, finish line, 1.7 miles from Park N Ride in Minnesota to Band Shell in Hudson. Please see map attached.

**TRAFFIC CONTROL:** We will provide volunteer's to help out with each mile on the course. The course will be marked and coned to ensure the safety of the runners. We will abide by all City, County, and State regulations. We are hiring three Washington County sheriff deputies to help on the course for the Gopher to Badger. They would lead the runners and help with traffic control and then be present at the intersection of Hwy 95 and 22<sup>nd</sup> Street to control traffic and allow runners through the intersection. Minnesota DOT has been contacted and permits are being issued for controlling this intersection.

**LIABILITY INSURANCE:** We will provide required insurance and liability coverage for the Gopher to Badger Event. Additionally, we provide co-insurance to all regulatory agencies & governmental agencies.

**RACE SPECIFICATIONS:** The staging area for the race will be located at the Hudson band shell. Busses will pick-up the runners on 2<sup>nd</sup> street right in front of the bandshell at 7:00 am. Participants will then be bussed to the Gausthaus in Stillwater were they will begin the race. Race will begin at 8:00 am barring any emergencies or problems. The race will finish in Hudson at Lake Front Park.

**OTHER STAGING INFORMATION:** Aid stations will be located off the road at 2.5, 5.0, 7.5, 10, and 12.5 miles throughout the course. Aid stations will include water or

other drinks for the runners. Basic supplies of bandages and communication with the finish line if there is an emergency will be at each aid station. 911 will be notified first in the case of any emergency.

**EVENT SIZE:** Approximately 1,000 runners – 100 walkers. **BENEFICIARY:** Stillwater football/ athletic programs. Hudson Cross Country Team. Children's Cancer Research Fund is the charity sponsor for the event..

**MERCHANT BENEFIT:** Approximately 750 – 1,250 participants and families from the 5 state region will spend the majority of the day in downtown Hudson and along the course through Stillwater and surrounding areas.





June 15, 2009

Bayport City Offices  
Chief of Police Eastman  
98 2<sup>nd</sup> Ave S  
Bayport, MN 55003

To Whom It May Concern:

I am writing this letter on behalf of Back Road Events from Provo, Utah. We are currently organizing the 4th year of the Ragnar Relay from La Crosse to Minneapolis. I, myself, organize running/walking events in the Twin Cities area and have been hired to act as a liaison for this group.

This letter is to inform you and request approval of teams running on the highlighted streets/roads through Bayport. We are also requesting permission to hold an exchange point #25 on the St Croix Trail. They will run on the road against traffic. The runners will be in this area from 3:00 am on to 1:00 pm on Saturday, August 22nd. This event will start in Winona, MN on Friday, August 21st and end at Boom Island in Minneapolis, on Saturday, August 22nd. There will be approximately 200 teams consisting of 12 people to a team. Runners will be anywhere from 1/4 mile apart to possibly several miles apart, but will run against traffic and obey all traffic signs.

I am also contacting the County and State Authorities from both Minnesota and Wisconsin as well.

Please let me know if you have any questions or concerns or if there are any permitting processes that I need to follow in order to obtain permission for this event.

Thank you for your time and consideration!

Sincerely,

Mary Anderson  
Anderson Race Management  
4047 Camberwell Dr N  
Eagan, MN 55123  
651-688-9143  
mary@andersonraces.com





# Renewal Application for Optional Liquor 2AM

License Type 2AM-500K+

Expires On August 21 2009

ID Number 12385

DBA

Woody's Bar & Grill Inc.  
Woody's Bar & Grill  
109 N 3rd St  
Bayport MN 55003

Business Phone: 6514395666

If any of the above licensee information is not correct, please make corrections as necessary

Licensee must report previous 12 month on sale alcoholic beverage gross receipts by checking one of the boxes below. Next to the box you check is your 2 AM license fee Make check payable to Alcohol and Gambling Enforcement Division (AGED) Mail this application and check to : AGED, 444 Cedar St., Suite 133, St. Paul, MN 55101-5133

- \$300 2 AM license fee - Up to \$100,000 in on sale gross receipts for alcoholic beverages
- \$750 2 AM license fee - Over \$100,000 but not over \$500,000 in on sale gross receipts for alcoholic beverages
- \$1000 2 AM license fee - Over \$500,000 in on sale gross receipts for alcoholic beverages
- \$200 2 AM license fee - 3.2% On Sale Malt Liquor licensees or Set Up license holders
- \$200 2 AM license fee - Did not sell alcoholic beverages for a full 12 months prior to this application

Yes  No Does the city or county that issues your liquor license allow the sale of alcoholic beverages until 2 AM?

City Clerk/County Auditor Signature \_\_\_\_\_ Date \_\_\_\_\_  
(I certify that the city or county of \_\_\_\_\_ approves the sale of alcoholic beverages until 2AM)

Licensee Signature [Signature] Date 6-17-09  
(I certify that I have answered the above questions truthfully and correctly)

Licensee Minnesota Tax ID Number (Required) 4430771

**Licensee: Prior to submitting this application to the Alcohol & Gambling Enforcement Division you must have this form signed by your local city or county licensing official**

Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division (AGED)  
444 Cedar Street, Suite 133, St. Paul, MN 55101-5133  
Telephone 651-201-7500 Fax 651-297-5259 TTY 651-282-6555  
www.dps.state.mn.us

INVOICE  
**CITY OF BAYPORT**

294 NORTH 3RD STREET

**BAYPORT, MINNESOTA 55003**

651-275-4404

S  
O  
L  
D  
MINNESOTA PUBLIC FACILITIES AUTHORITY  
 1ST NATIONAL BANK BUILDING, SUITE E-200  
 332 MINNESOTA STREET  
 T  
O  
ST PAUL, MN 55101

INVOICE NO.	WM2009-3	INVOICE	DATE	6/24/2009
MSCWM PERRO CREEK OUTLET:			<u>INVOICE DATE</u>	
ELBW&V - ATTORNEY		91813	9/30/2008	<b>\$97.50</b>
ELBW&V - ATTORNEY		93286	12/31/2008	<b>\$305.50</b>
ELBW&V - ATTORNEY		94458	1/31/2009	<b>\$243.00</b>
ELBW&V - ATTORNEY		94785	2/28/2009	<b>\$283.50</b>
ELBW&V - ATTORNEY		95801	3/31/2009	<b>\$101.25</b>
S E H - ENGINEERING		218314	6/8/2009	<b>\$29,693.02</b>
GEISLINGER AND SONS, INC.		2	6/18/2009	<b>\$285,597.35</b>
OPPENHEIMER		783238	11/11/2008	<b>\$1,088.00</b>
OPPENHEIMER		773082	5/19/2008	<b>\$64.00</b>
OPPENHEIMER		791286	5/13/2009	<b>\$704.00</b>
OPPENHEIMER		789996	4/13/2009	<b>\$592.00</b>
OPPENHEIMER		788638	3/12/2009	<b>\$576.00</b>
OPPENHEIMER		788637	3/12/2009	<b>\$62.50</b>
OPPENHEIMER		786919	2/10/2009	<b>\$1,375.00</b>
OPPENHEIMER		784121	12/4/2008	<b>\$500.00</b>
OPPENHEIMER		784122	12/4/2008	<b>\$992.00</b>
			SUB TOTAL	<b>\$322,274.62</b>
			<b>TOTAL</b>	<b>\$322,274.62</b>
			<b>TOTAL</b>	<b>\$322,274.62</b>

On March 11, 2009 the Board of Directors of The Saint Paul Foundation authorized a grant of \$1,000, for general operating support for the Bayport Fire Department.

We are pleased to present a check in the amount of \$1,000 from the Katherine B. Andersen Fund, as per the payment schedule noted on your original award notification letter.

Payment Date: June 25, 2009  
Grantee: City of Bayport, Minnesota  
Grant Tracking #: SP-09-000450  
Project Title: Bayport Fire Department

**THE SAINT PAUL FOUNDATION**  
55 FIFTH STREET EAST, SUITE 600  
SAINT PAUL, MINNESOTA 55101  
CONTACT: (651) 224-5463

**DISTRIBUTION ACCOUNT**  
Commercial Customer Service 612-973-5323  
1200 Energy Park Drive  
Saint Paul, Minnesota 55108  
17-2/910

**No. 57164**  
Date: 6/25/2009

PAY

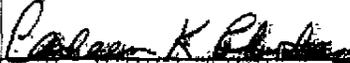
**One Thousand Dollars and Zero Cents**

\*\*\*\*\*\$1,000.00

TO THE  
ORDER OF

CITY OF BAYPORT, MINNESOTA  
294 NORTH THIRD STREET  
BAYPORT, MN 55003

US Bank  
www.usbank.com

  
AUTHORIZED SIGNATURE



CITY OF BAYPORT  
294 NORTH THIRD STREET  
BAYPORT, MINNESOTA 55003  
PHONE 651-275-4404 FAX 651-275-4411

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Date: July 1, 2009  
To: Mayor and City Council  
From: Michael McGuire, City Administrator  
Re: Resignation

Please consider this as my formal resignation, as Contract City Administrator, per our agreement entered into between McGuire Management Services and the City of Bayport. The plan that has been mutually agreed upon is for me to assist in hiring a new full-time City Administrator, which should be completed by late fall of 2009.

Upon hiring the new City Administrator, I will assist in the transition for a short period of time and then be available on a limited consulting basis, if requested by the City Council or the new City Administrator. In no case will the remainder of my tenure with the City of Bayport exceed the 1,044 hours per year agreed upon with PERA.

I look forward to working with you over the next few months, as we begin the hiring process and complete the transition with the new City Administrator



SANDERS WACKER BERGLY, INC.  
Landscape Architects And Planners

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TRANSMITTAL

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TO: Sara Taylor

FROM Larry Wacker

COMPANY: City of Bayport

DATE 7/1/2009

RE: Miller Pay Application #1 Barker's  
Alps Park Site Improvements

SWB PROJECT NUMBER:

COPY TO:

---

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URGENT  FOR REVIEW  PLEASE COMMENT  PLEASE REPLY  FOR YOUR USE

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NOTES/COMMENTS:

Attached please find Payment Application #1 from Miller Excavating, Inc. for work completed on the construction contract for Barker's Alps Park Site Improvements. Primary work activity included rubble removal, contaminated soil removal, tree removal, site grading and installation of granular base for asphalt surfaces.



# AIA Document G702™ - 1992

## Application and Certificate for Payment

TO OWNER: **CITY OF BAYPORT** PROJECT: **BARBER'S ALPS PARK** APPLICATION NO: **1** Distribution to:  OWNER  ARCHITECT  CONTRACTOR  FIELD  OTHER:

FROM: **274 N. 3RD ST. BAYPORT, MN 55003** PERIOD TO: **6/1/09** → **6/30/09** CONTRACT FOR: **OWNER**

CONTRACTOR: **MILLER EXCAVATING & INC. ARCHITECT: SANDERS, WALKER, BERGLY** CONTRACT DATE: **6/1/09** ARCHITECT:  CONTRACTOR:  FIELD:  OTHER:

**3636 SPRINGDALE DR. N. STILLWATER, MN 55082** PROJECT NOS: **1, 1**

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM ..... \$ **505,879.90**
2. Net change by Change Orders ..... \$ **505,879.90**
3. CONTRACT SUM TO DATE (Line 1 ± 2) ..... \$ **0.00** CONTRACTOR:
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) ..... \$ **505,879.90** By: **John Liddle** Date: **6/24/09**
5. RETAINAGE:
  - a. **95.0** % of Completed Work (Column D + E on G703) ..... \$ **480,585.91**
  - b. **0** % of Stored Material (Column F on G703) ..... \$ **123,273.38**

Total Retainage (Lines 5a + 5b or Total in Column I of G703) ..... \$ **603,859.29**

County of: **WASHINGTON** State of: **MINNESOTA**

Subscribed and sworn to before me this **30** day of **JUNE**, 2009

Mary C. O'Brien  
 Notary Public - Minnesota  
 My Commission Expires Jan. 31, 2014

### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on an inspection of the work and the data comprising information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents and the Contractor is entitled to payment of the AMOUNT CERTIFIED

AMOUNT CERTIFIED ..... \$ **107,609.68**

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: **Sanders Walker Bergly, Inc.** By: **James Walker** Date: **7/1/09**

CHANGES ORDER SUMMARY

Total changes approved in previous months by Owner	ADDITIONS	DEDUCTIONS
\$	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order	0.00	0.00

1. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) ..... \$ **378,270.44**

2. CURRENT PAYMENT DUE (Line 6 from prior Certificate) ..... \$ **0.00**

3. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 5 Total) ..... \$ **107,609.68**

4. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) ..... \$ **107,609.68**

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# AIA Document G703™ - 1992

## Continuation Sheet

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 1  
 APPLICATION DATE: 6/30/09  
 PERIOD TO: 6/30/09  
 ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD					
1	BASE BID	274,047.30	-	66,988.73	-	66,988.73	207,058.57		
2	ALT #1	41,700.00	-	850.00	-	850.00	40,850.00		
3	ALT #2	25,792.80	-	11,465.00	-	11,465.00	14,327.80		
4	ALT #3	51,798.50	-	7,208.75	-	7,208.75	44,589.75		
5	ALT #4	21,107.00	-	8,137.50	-	8,137.50	12,969.50		
6	ALT #5	17,024.00	-	5,993.00	-	5,993.00	11,031.00		
7	ALT #6	12,700.00	-	0.00	-	0.00	12,700.00		
8	UP #1	9,150.00	-	7,880.40	-	7,880.40	1,269.60		
9	UP #2	5,000.00	-	4,250.00	-	4,250.00	750.00		
10	UP #3	14,925.00	-	0.00	-	0.00	14,925.00		
11	UP #4	2,985.00	-	0.00	-	0.00	2,985.00		
12	UP #5	1,970.00	-	0.00	-	0.00	1,970.00		
GRAND TOTAL		505,874.10		113,233.38		113,233.38	392,640.72	22.39 %	

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**PAY APPLICATION # 1**  
 Project: Barker's Alps  
 Bayport, MN

Date: June 29, 2008  
 Estimator: Steve St. Claire

**A. BASE BID**

ITEM	DESCRIPTION	Quantity	Unit	Price	Amount	QTD	Amount
1	Surveying, Layout, Testing, Mobilization, Clearing, Erosion Control	1	LS	\$46,210.00	\$46,210.00	0.50	\$23,105.00
2	Site Grading, Trails & Parking Lot	1	LS	\$63,000.00	\$63,000.00	0.50	\$31,500.00
3	Site Improvements, Fence, Concrete, Paving, Retaining Wall	1	LS	\$123,837.25	\$123,837.25	0.10	\$12,383.73
4	Seeding & Plantings	1	LS	\$40,995.65	\$40,995.65	0.00	\$0.00

24.44%

Total \$274,042.90

**ALTERNATE # 1**

ITEM	DESCRIPTION	Quantity	Unit	Price	Amount	QTD	Amount
1	Surveying, Layout, Testing, Mobilization, Erosion Control	1	LS	\$1,700.00	\$1,700.00	0.50	\$850.00
2	Site Grading, Agrilme, Infield	1	LS	\$21,800.00	\$21,800.00	0.00	\$0.00
3	Site Improvements, Fence & Concrete	1	LS	\$18,200.00	\$18,200.00	0.00	\$0.00

2.04%

Total \$41,700.00

**ALTERNATE # 2**

ITEM	DESCRIPTION	Quantity	Unit	Price	Amount	QTD	Amount
1	Surveying, Layout, Testing, Mobilization, Erosion Control	1	LS	\$1,430.00	\$1,430.00	0.50	\$715.00
2	Site Grading & Aggregate Base	1	LS	\$21,500.00	\$21,500.00	0.50	\$10,750.00
3	Site Improvements: Gate	1	LS	\$2,862.50	\$2,862.50	0.00	\$0.00

44.45%

Total \$25,792.50

**ALTERNATE # 3**

ITEM	DESCRIPTION	Quantity	Unit	Price	Amount	QTD	Amount
1	Surveying, Layout, Testing, Mobilization, Clearing	1	LS	\$3,000.00	\$3,000.00	0.50	\$1,500.00
2	Removals & Site Grading	1	LS	\$10,100.00	\$10,100.00	0.50	\$5,050.00
3	Site Improvements: Paving & Play Area	1	LS	\$34,836.00	\$34,836.00	0.00	\$0.00
4	Seeding & Erosion Control	1	LS	\$3,862.50	\$3,862.50	0.30	\$1,158.75

14.88%

Total \$51,798.50

**ALTERNATE # 4**

ITEM	DESCRIPTION	Quantity	Unit	Price	Amount	QTD	Amount
1	Surveying, Layout, Testing, Mobilization	1	LS	\$1,250.00	\$1,250.00	0.75	\$937.50
2	Site Grading, Pond & Field	1	LS	\$9,000.00	\$9,000.00	0.80	\$7,200.00
3	Seeding	1	LS	\$10,857.00	\$10,857.00	0.00	\$0.00

38.55%

Total \$21,107.00

**ALTERNATE # 5**

ITEM	DESCRIPTION	Quantity	Unit	Price	Amount	QTD	Amount
1	Surveying, Layout, Testing, Mobilization, Clearing, Erosion Control	1	LS	\$46,210.00	\$46,210.00	0.50	\$23,105.00
2	Site Grading, Trails & Parking Lot	1	LS	\$63,000.00	\$63,000.00	0.50	\$31,500.00
3	Site Improvements, Fence, Concrete, Paving, Retaining Wall	1	LS	\$123,837.25	\$123,837.25	0.10	\$12,383.73
4	Seeding & Plantings	1	LS	\$40,995.65	\$40,995.65	0.00	\$0.00

**ALTERNATE # 5**

ITEM	DESCRIPTION	Quantity	Unit	Price	Amount	QTD	Amount
1	Surveying, Layout, Testing, Mobilization, Clearing, Erosion Control	1	LS	\$1,350.00	\$1,350.00	0.80	\$1,080.00
2	Site Grading	1	LS	\$5,780.00	\$5,780.00	0.85	\$4,813.00
3	Site Improvements: Concrete	1	LS	\$7,164.00	\$7,164.00	0.00	\$0.00
4	Seeding	1	LS	\$2,730.00	\$2,730.00	0.00	\$0.00
<b>Total</b>					<b>\$17,024.00</b>		<b>\$5,893.00</b>

**ALTERNATE # 6**

ITEM	DESCRIPTION	Quantity	Unit	Price	Amount	QTD	Amount
1	Surveying & Layout	1	LS	\$800.00	\$800.00	0.00	\$0.00
2	Landscaping & Plantings	1	LS	\$11,900.00	\$11,900.00	0.00	\$0.00
<b>Total</b>					<b>\$12,700.00</b>		<b>\$0.00</b>

**UNIT PRICES (1- 5 Awarded)**

ITEM	DESCRIPTION	Quantity	Unit	Price	Amount	QTD	Amount
1	R & D Concrete Rubble	1000	CY	\$9.95	\$8,950.00	792.00	\$7,880.40
2	R & D Landfill Material	100	CY	\$50.00	\$5,000.00	85.00	\$4,250.00
3	R & D Leaves, Sweepings, Std Landfill	1500	CY	\$8.96	\$14,925.00	0.00	\$0.00
4	Rem + 6" Boulders from 3'	3000	SV	\$8.95	\$29,850.00	0.00	\$0.00
5	Haul & Dispose of Boulders	200	CY	\$9.95	\$1,880.00	0.00	\$0.00
6	F & I Sand for Basin	500	CY	\$7.85	\$4,675.00	0.00	\$0.00
7	F & I Gravel for Basin	1000	CY	\$7.55	\$7,550.00	0.00	\$0.00
8	F & I Clean Borrow	1000	CY	\$7.90	\$7,900.00	0.00	\$0.00
9	F & I Groutsoot	1000	CY	\$28.75	\$28,750.00	0.00	\$0.00
<b>Total</b>					<b>\$61,716.00</b>		<b>\$12,130.40</b>

**Ball to Complete**

79.20%	\$2,069.60
85.00%	\$750.00
0.00%	\$14,925.00
0.00%	\$29,850.00
0.00%	\$1,990.00
0.00%	\$4,474.50
	\$7,850.00
	\$7,000.00
	\$29,750.00

**PROJECT TOTALS**

A. BASE BID				
ALTERNATE # 1	\$274,042.90	\$0.00	\$66,988.73	24.44%
ALTERNATE # 2	\$41,700.00	\$0.00	\$850.00	2.04%
ALTERNATE # 3	\$25,792.50	\$0.00	\$11,465.00	44.45%
ALTERNATE # 4	\$51,798.50	\$0.00	\$7,708.75	14.88%
ALTERNATE # 5	\$71,107.00	\$0.00	\$8,137.50	38.55%
ALTERNATE # 6	\$17,024.00	\$0.00	\$5,893.00	35.20%
UNIT PRICES (1- 5 Awarded)	\$12,700.00	\$0.00	\$0.00	0.00%
<b>TOTAL</b>	<b>\$605,879.90</b>	<b>\$0.00</b>	<b>\$12,130.40</b>	<b>19.86%</b>
		<b>PAY # 1</b>	<b>\$113,273.38</b>	<b>22.39%</b>
				<b>\$392,606.52</b>



**MEMORANDUM**

TO: Honorable Mayor and City Council

FROM: Barry Peters

DATE: June 30, 2009

RE: 2009 Sidewalk and Pedestrian Ramp Improvement Project  
Contract Award  
SEH No. A-BAYPO0801 00 14 00

At the June Council Meeting, the City authorized Public Works to obtain quotes for the 2009 Sidewalk and Pedestrian Ramp Improvement Project. Three quotes were received for the work which includes removal and replacement of existing sidewalks and concrete curbs and gutters and installation of truncated dome pedestrian ramps. A summary of the quotes is as follows and a copy of the bid tabulation is attached.

Name	Quote
Willow River Construction, LLC	\$36,135.00
Bailey Construction	\$39,462.50
Curb Masters, Inc.	\$42,537.75
Budgeted Amount	\$40,000.00

The low quote received is from Willow River, LLC from Hudson, Wisconsin. They have completed sidewalk projects in Bayport in recent years and Public Works has been satisfied with the work quality. Therefore, Staff recommends that the 2009 Sidewalk and Pedestrian Ramp Improvement Project be awarded to Willow River Construction, LLC in the amount of \$36,135.00.

bcp  
Attachment  
c Mike McGuire, City Administrator  
Sara Taylor, Assistant City Administrator  
Milan Horak, Public Works Director

s:\at\baypo0801\at\_2009-07\sidwa & 2009-06-30 award memo.doc

**Quote Tabulation - 2009 City of Bayport Sidewalk Improvement Project**

	Willow River	Bailey Construction	Curb Masters, Inc.
<b>A. Remove &amp; replace 5" sidewalk</b>	\$ 20,800.00	\$ 19,400.00	\$ 23,400.00
Unit price/sq ft	\$ 5.20	\$ 4.85	\$ 5.85
<b>B. Remove &amp; replace B6-18 curbing</b>	\$ 1,104.00	\$ 1,725.00	\$ 1,794.00
Unit price/lineal ft	\$ 16.00	\$ 25.00	\$ 26.00
<b>C. Remove &amp; replace B6-24 curbing</b>	\$ 5,661.00	\$ 7,862.50	\$ 8,648.75
Unit price/lineal ft	\$ 18.00	\$ 25.00	\$ 27.50
<b>D. Remove &amp; replace B6-30 curbing</b>	\$ 770.00	\$ 875.00	\$ 1,015.00
Unit price/lineal ft	\$ 22.00	\$ 25.00	\$ 29.00
<b>E. Provide &amp; install handicap pedestrian ramps</b>	\$ 7,800.00	\$ 9,600.00	\$ 7,680.00
Unit price per ramp	\$ 325.00	\$ 400.00	\$ 320.00
<b>GRAND TOTAL</b>	\$ 36,135.00	\$ 39,462.50	\$ 42,537.75

**RESOLUTION NO. 09-**

**EXTRACT OF THE MINUTES OF THE CITY COUNCIL MEETING  
CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA  
HELD JULY 6, 2009**

Pursuant to due call and notice therefore, the regular meeting of the City Council of the City of Bayport, Minnesota was duly held at the Bayport City Hall in said municipality on the 6<sup>th</sup> day of July, 2009.

The following members were present:

The following members were absent:

Councilmember \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION ADOPTING ASSESSMENT  
FOR 2009 SIDEWALK IMPROVEMENT PROJECT**

**BE IT RESOLVED** by the City Council of the City of Bayport, Minnesota, as follows:

**WHEREAS**, pursuant to notice duly given as required by law, the City Council has met, heard and passed upon all objections to the proposed assessment for the 2009 Sidewalk Improvement Project, and has amended such proposed assessment as it deems just;

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Bayport, Minnesota, as follows:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein is hereby found to be benefited by the proposed improvement
2. Such assessments shall be as follows.
  - a. The assessments shall be payable in equal annual installments including principal and interest extending over a period of ten years, with interest at a rate of five percent (5%) per annum, in the amount annually required to pay the principal over such time at such rate, the first of said installments to be payable with general taxes for the year 2009, collectible with such taxes during the year 2010. Interest shall accrue from and after the date the project is ordered.

b. The owner of the property so assessed may at any time prior to the certification of the assessment to the County Auditor, pay to the City Finance Officer, and thereafter at any time prior to November 15 of any year pay to the County Auditor, the whole of the principal amount of the assessment on such property provided that no such prepayment shall be accepted without payment of all installments due to and including December 31 of the year of prepayment, and the original principal amount reduced only by the amounts of principal included in such installments computed on an annual amortization basis.

3. The City Administrator shall forthwith transmit a certified duplicate copy of this assessment to the County Auditor to be extended on the tax list of the County.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_ and upon roll call being taken thereon, the following vote via voice:

Mayor Nowaczek  
Councilmember Johnson -  
Councilmember Seeberger -

Councilmember Carlson -  
Councilmember Kraftson -

Passed by the City Council, City of Bayport, Washington County, Minnesota, this 6th day of July, 2009.

\_\_\_\_\_  
Jonathan Nowaczek, Mayor

ATTEST

\_\_\_\_\_  
Mike A. McGuire, City Administrator

Bayport, Minnesota  
 2009 Sidewalk Improvement Project  
 SEH File ABAYPO0801.00

	PROPERTY ADDRESS	PIN NO.	NAME	SIDEWALK DIM.		AREA Sq. Ft.	Sidewalk Replace	EST. PROJECT COST	PROP. OWNERS COST 50%	CITY COSTS
				Width (ft.)	Len. (ft.)					
1	504 5th St. N.	10.029.2011.0024	Robert Poutre	4	100	400	\$2,288.00	\$2,288.00	\$1,144.00	\$1,144.00
2	vac. Lot	03.029.2044.0059	Backyard of Bayport LLC	4	96	384	\$2,196.48	\$2,196.48	\$1,098.24	\$1,098.24
3	687 5th St. N.	03.029.2044.0058	John Buckley	4	100	400	\$2,288.00	\$2,288.00	\$1,144.00	\$1,144.00
4	722 5th St. N.	03.029.2044.0042	Debra Francis	4	16.5	66	\$377.52	\$377.52	\$188.76	\$188.76
5	710 5th St. N.	03.029.2044.0041	Eileen Brinkman	4	50	200	\$1,144.00	\$1,144.00	\$572.00	\$572.00
6	688 5th St. N.	03.029.2044.0057	Karen Johnson	4	40	160	\$915.20	\$915.20	\$457.60	\$457.60
7	672 5th St. N.	03.029.2044.0056	Arlen Belisle	4	65	260	\$1,487.20	\$1,487.20	\$743.60	\$743.60
8	vac. Lot	03.029.2044.0055	A. Dwayne & Jeanette Nelson	4	50	200	\$1,144.00	\$1,144.00	\$572.00	\$572.00
9	652 5th St. N.	03.029.2044.0053	Jason Koch	4	85	340	\$1,944.80	\$1,944.80	\$972.40	\$972.40
10	446 5th Ave. N.	03.029.2044.0054	Gary Jinks	4	15	60	\$343.20	\$343.20	\$171.60	\$171.60
11		03.029.2044.0052	Gary Jinks	4	50	200	\$1,144.00	\$1,144.00	\$572.00	\$572.00
								\$15,638.48	\$7,636.20	\$8,002.28

Estimated Pricing: 5 inch thick sidewalk = \$5.72 per square foot, including 10% associated costs

**RESOLUTION NO. 09-**

**EXTRACT OF THE MINUTES OF THE CITY COUNCIL MEETING  
CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA  
HELD JULY 6, 2009**

Pursuant to due call and notice therefore, the regular meeting of the City Council of the City of Bayport, Minnesota was duly held at the Bayport City Hall in said municipality on the 6<sup>th</sup> day of July, 2009.

The following members were present:

The following members were absent:

Councilmember \_\_\_\_\_ introduced the following resolution and moved its adoption

**RESOLUTION RECEIVING QUOTATIONS AND AWARDED  
CONTRACT ON THE 2009 SIDEWALK IMPROVEMENT PROJECT**

**BE IT RESOLVED** by the City Council of the City of Bayport, Minnesota, as follows.

1. All quotations relating to the construction of the 2009 Sidewalk Improvement Project are hereby received and tabulated.

2. The quotation of Willow River Construction, LLC, Hudson, Wisconsin, in the amount of \$36,135.00, for the construction of said improvements in accordance with the plans and specifications is the lowest responsible quotation and shall be and hereby is accepted.

3. The Mayor and City Administrator are hereby authorized and directed to enter into a contract with said quoter for the construction of said improvements for and on behalf of the City of Bayport.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_ and upon roll call being taken thereon, the following vote via voice:

Mayor Nowaczek -

Councilmember Johnson -

Councilmember Seeberger -

Councilmember Carlson -

Councilmember Kraftson -

Passed by the City Council, City of Bayport, Washington County, Minnesota, this 6th day of July, 2009.

\_\_\_\_\_  
Jonathan Nowaczek, Mayor

ATTEST

\_\_\_\_\_  
Mike A. McGuire, City Administrator



## MEMORANDUM

TO Honorable Mayor and City Council

FROM Barry Peters, PE, City Engineer

DATE June 29, 2009

RE Fifth Avenue South Street Vacation  
SEH No. A-BAYPO0801.00.14.00

The City has received a request for the vacation of the majority of Fifth Avenue South, between St. Croix Trail (TH 95) and the old platted alley approximately 140 feet to the east. The request to vacate was submitted by Bayport Marina Association, 200 Fifth Avenue South, the new owners of the outlot to the south of the vacation request. Attached is a drawing of the requested street vacation area.

### Background

The area under consideration is a portion of Fifth Avenue South between St. Croix Trail (TH 95) and the railroad tracks. The area was originally platted as Lot 4, Block 108 of Bayport (formerly South Stillwater), but was replatted as 5<sup>th</sup> Avenue South on the recorded plat of Bayport Marina. The attached drawing shows the requested vacation area. Fifth Avenue South runs through a portion of the northwesterly corner of this platted street right-of-way. Mariner Way, a private road that extends to the east from 5<sup>th</sup> Avenue South to serve the Waterford Condominium area, the Marina and Refuge on the River, is located to the north of the requested vacation area. There are no City utilities (sanitary sewer, water or storm sewer) within this segment of Fifth Avenue South.

Private utilities, gas, electric, telephone, cable, etc., were not field located but it is unlikely that any of these utilities exist in the requested area of vacation due to the topography. The ground slopes diastically to the south and private utilities generally do place facilities in these conditions.

### Recommendations

There are two options that the City can consider on this vacation request. The Council can decide to

1. Deny the street vacation in total.
2. Approve the vacation of a portion of Fifth Avenue South as requested and shown on the attached drawing.

Bayport does not have any City utilities that would affect the requested street vacation. As noted, it is unlikely that private utilities are in the area that would be affected. The requested vacation continues to provide for right-of-way over 5<sup>th</sup> Avenue South that is City owned and maintained. From the engineering standpoint, the requested vacation will not impact the City and their maintenance needs. Therefore, I am recommending that the City approve the requested vacation as shown.

Fifth Avenue South Street Vacation

June 9, 2009

Page 2

This vacation will require a Public Hearing which will be held at the July 6, 2009 meeting. Attached is a copy of a resolution that can be used to grant the vacation. I will be available to discuss this issue with the Council at that meeting.

bcp

Attachments

c Sara Taylor, Assistant Administrator, Planner

Mike McGuire, City Administrator

Nick Vivian, City Attorney

s:\acfb\acfb\2009\06\2009-06-09\Fifth Avenue Vacation Vacation Item 1.doc

1ST AVE. S.



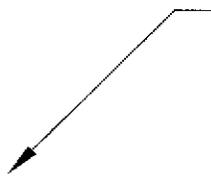
3RD ST. S.

4TH AVE. S.

TH 95

4TH ST. S.

PROJECT LOCATION



S:\AED\Plan\0801002\09\5th Ave S Vacation\trav\lgsa.dwg, 6/17/2009, 11:38:35 AM, ADR:RP (P1)



PHONE (651) 490-2000  
3535 VADNAIS CENTER DR  
ST PAUL, MN 55110

FILE NO.  
ABAYP0801

DATE  
6/17/09

**LOCATION**  
**5TH AVE. SOUTH VACATION**  
**BAYPORT, MINNESOTA**

**EXHIBIT**  
**NO. 1**



3RD ST. S.

MARINAR WAY

TH 95



PHONE (651) 490-2000  
3535 VADNA S CENTER DP  
ST PAUL, MN 55110

FILE NO  
ABAYP0801

DATE  
6/17/09

REQUESTED VACATION  
5TH AVE. S. VACATION  
BAYPORT, MINNESOTA

EXHIBIT  
NO 2

June 30, 2009

Mr. Michael McGuire  
City Administrator  
City of Bayport  
294 North 3<sup>rd</sup> Street  
Bayport, MN 55003

Dear Mr. McGuire:

Thank you for notifying the Waterford on the St. Croix Condominium Association with the "Notice of Public Hearing" with regard to Vacation of a Portion of Street Right-of-way as described in the notice attached. I acknowledge receipt of the letter sent to the attention of Nancy Nelson, President. Waterford on the St. Croix Condominium Association.

We have no issue with this matter and support the actions outlined in the notice by the City of Bayport.

Regards,



Nancy A. Nelson  
President, Waterford on the St. Croix Condominium Association  
Bayport, MN 55003

c: Bayport Marina, Mr. Marsh Nowlin

**NOTICE OF PUBLIC HEARING  
VACATION OF A PORTION OF STREET RIGHT-OF-WAY**

NOTICE IS HEREBY GIVEN that the City Council of the City of Bayport will meet on Monday, July 6, 2009, at 6:00 p.m. or as soon thereafter as the matter may be heard, at Bayport City Hall, 294 North 3<sup>rd</sup> Street, in said city, to consider vacating that part of 5<sup>th</sup> Avenue South on the plat of Bayport Marina, lying adjacent to Outlot D, Bayport Marina and being formerly described as Lot 4, Block 108, Bayport (formerly South Stillwater) described as follows:

All that part of platted 5th Ave., as surveyed and monumented, and as shown and dedicated on the recorded plat of BAYPORT MARINA, Washington County, Minnesota, described as follows, to wit:

Commencing at the southwesterly corner of said platted 5th Ave., as surveyed and monumented; thence on a recorded bearing of North 88 degrees 55 minutes 31 seconds East, along the southerly line thereof: 6.75 feet to the point of beginning of the street vacation parcel being described; thence northeasterly a distance of 46.39 feet along a non-tangential curve, concave to the northwest, having a radius of 129.94 feet, a central angle 01'20 degrees 27 minutes 15 seconds, the chord of said curve having a bearing of North 50 degrees 28 minutes 10 seconds East and a chord distance 01'46.14 feet; thence northeasterly along a reverse curve, concave to the southeast, having a radius 75 15 feet, a distance of 38.11 feet, more or less, to the intersection with the northerly line of said platted 5th Ave.; thence easterly along said northerly line 40 feet, more or less, to a point distant 27.00 feet westerly of the northeasterly corner of said platted 5<sup>th</sup> Ave.; thence southeasterly 30.4 feet, more or less, to a point on the easterly line of said platted 5th Ave. distant 14.0 feet southerly of said northeasterly corner thereof; thence southerly along said easterly line 35.86 feet, more or less, to the southeasterly corner of said platted 5th Ave., thence westerly along the southerly line of said platted 5th Ave. a distance of 134.26 feet, more or less, to the point of beginning.

If you have questions or would like additional information about this application, you may contact Bayport City Hall at 651-275-4404. Persons desiring to be heard on this matter are invited and encouraged to attend the public hearing. Persons unable to attend may submit written comments prior to the date of the hearing to: City of Bayport, 294 North 3<sup>rd</sup> Street, Bayport, MN 55003.

MICHAEL MCGUIRE  
CITY ADMINISTRATOR

*Published in the Stillwater Gazette June 22, 2009, and mailed to all property owners within 350 feet of the subject property.*



Larkin Hoffman Daly & Lindgren Ltd.

1500 Wells Fargo Plaza  
7900 Xerxes Avenue South  
Minneapolis, Minnesota 55431-1194

GENERAL 952-835-3800

FAX 952-896-3333

WEB: [www.Larkinhoffman.com](http://www.Larkinhoffman.com)

July 1, 2009

Mayor Jonathan Nowaczek and  
City Council Members  
City of Bayport  
294 N. Third Street  
Bayport, MN 55303

Re: Opposition to Vacation Application; Our File #32,643-01  
Group 41, Ltd. v. City of Bayport and Bayport Marina Association, Inc.

Dear Mayor Nowaczek and City Council Members:

This letter is in opposition to the application for vacation of a portion of the platted 5th Avenue submitted by the Bayport Marina Association, Inc. ("Bayport Marina"). We represent Group 41, Ltd. in connection with the Restaurant Property upon which the restaurant The Refuge (formerly Clyde's) is located and the sign located at the entrance of the property along Highway 95 (the "Sign").

This Sign has been used exclusively by Clyde's (the "Restaurant") for over twenty years and is the Restaurant's only directional and identification sign on Highway 95. Group 41 and its tenant, The Refuge, have been attempting to update the face of the Sign to identify the current name of the restaurant. Presently, the Sign does not identify any entity. (See Exhibit A.) The use, ownership, and rights to the Sign are the subject of a dispute in a pending lawsuit.

Our client recently learned that Bayport Marina Association, Inc. submitted an application to the City of Bayport to vacate the right-of-way upon which the Sign is located (the "Application"). (See Exhibit B.) Bayport Marina, through this vacation application, seeks to gain control and ownership of the land upon which the Sign is located. The City's refusal to allow Group 41 and its tenant to update the Sign has already had a significant adverse impact on the Restaurant's business and we believe that if the City grants this Application to Bayport Marina Association it will add to this adverse impact and further monetary damages.

This letter is written to summarize the position of our client, and to transmit documents as part of the record so that the City Council can give fair consideration to our client's concerns and request that the City Council deny the vacation application. I will summarize each of the main points.

## I. Background

### A. History of the Sign

When the City approved the Conditional Use Permit ("CUP") in 1983 allowing for the development of the restaurant property, the marina property and the condominium property, the CUP did not permit any signage on the property. In 1986, the City acted to amend the CUP to expressly allow for the erection of two separate signs. (See Exhibits C, D, and E.) The signs were approved out of a necessity for the businesses to function. It was agreed that one electronically lit sign would be located at the marina entrance for the Restaurant and visible from Highway 95. The other sign was to be located on Highway 95 and would identify the marina and the Chris Craft dealership. The Sign for the Restaurant was then erected and has been used exclusively to advertise the Restaurant since its construction. The sign permit records identify Group 41's predecessor-in-interest as the "owner" of the sign. The following permits and approvals reflect the restaurant property's exclusive use and rights to the sign:

- 9/2/04 – Sign Permit to Clyde's to attach banner on the Sign
- 4/20/05 – Sign Permit to Clyde's to replace the face of the Sign.
- 7/22/05 – Sign Permit to Clyde's to attach banner to the Sign.
- 9/22/05 – Sign Permit to Clyde's to attach temporary vinyl sign to the Sign.

(See Exhibits F, G, H, I, and J.)

When Bayport Marina sought a sign permit to hang a banner from the Sign in September 2005, the City required that Bayport Marina seek permission from the owner, Clyde's, as a condition of approval.

Despite the amended CUP granting exclusive use of the Sign to Clyde's and more than twenty years of exclusive use, maintenance and control of the Sign by the Restaurant property owner, Bayport Marina now claims that it owns the sign. On May 21, 2008, Bayport Marina submitted a sign permit application to the City to remove the Clyde's sign and replace it with a Bayport Marina sign. (See Exhibit K.) Group 41 had by this time already acquired ownership of the restaurant property. The City, without notice to Group 41, accepted and approved the sign permit on May 22, 2008. In and around this same time, Group 41's tenant, The Refuge, was attempting to secure a sign permit to change the name on the face of the Sign to reflect the new name of the restaurant. (See Exhibit L.) The Refuge was advised by the City that it would not accept a sign permit application for the Sign without the consent of Bayport Marina. The City allowed The Refuge to paint over the "Clyde's" name on the Sign, but did not allow it to update the Sign to reflect the name "The Refuge". In September 2008, without notice to Group 41, Bayport Marina attempted to destroy and remove the Sign by cutting down the Sign's

support posts, despite an earlier agreement made by counsel that Bayport Marina would refrain from taking any action to remove or replace the Sign while the parties attempted to resolve their dispute. (See Exhibits M and N.)

During the winter of 2008-09, Bayport Marina and Group 41 appeared to be in agreement on temporary signage on the Sign identifying The Refuge. At that time, the City took the position that, since the Sign was located on/in a dedicated right-of-way, the City would not approve an encroachment agreement for the Sign unless the existing sign was removed, and that if a sign was to remain within the City's right-of-way, a new sign, consistent with the Marina's new signage would need to be installed.

B. Location of the Sign and Bayport Marina's Vacation Application

The Sign is located on a portion of the Platted 5th Avenue which was dedicated in fee for public use in the original Bayport Marina plat recorded in 1985. The location of the Sign is identified on a recent survey of the property that is attached to Bayport Marina's application for the vacation.

In October 1985, the City approved the Bayport Marina plat thereby allowing the collective owner, Bayport Marina Ventures, to create the three parcels, the Restaurant Property, the Marina Property and the Condominium Property. (See Exhibit O.) At the time of the recording of the plat in 1985, Bayport Marina Ventures dedicated Fifth Avenue South to the public. When that plat was created and 5th Avenue was dedicated to the public, the Restaurant Property, the Marina Property and the Condominium Property were commonly owned by one entity, Bayport Marina Ventures. Bayport Marina Ventures general partner, Clyde Pemble, signed the plat on behalf of the owners in 1985. Bayport Marina Ventures then separately conveyed the property to the Restaurant, Marina and the Condominium Properties. Those conveyances are listed below.

- Restaurant Property (Lot 2, Block 2, Bayport Marina): Bayport Marina Ventures conveyed to Bayport Properties. Bayport Properties then conveyed to Group 41. (See Exhibits P and Q.)
- Condominium Property (Lot 1, Block 1, Lot 1, Block 2, and Outlots C, D, E, and F, Bayport Marina): Bayport Ventures conveyed to Bayport Marina & Yacht Club and then to Koehn and eventually to Goldridge Group in 1989. (See Exhibit R.)
- Marina Property (Lots 3 and 4, Block 2 and Outlots A and B, Bayport Marina): Bayport Marina Ventures conveyed to Bayport Marina & Yacht Club. Bayport Marina & Yacht Club then conveyed to Bayport Marina Association, Inc. (See Exhibits S, T, U and V.)

In an application dated June 4, 2009, Bayport Marina requested that the City vacate the "Platted 5th Avenue" to "coordinate/conform ownership with use." Bayport Marina misidentified the existing use of the property in its application as including an "entrance sign advertising restaurant, marina and boat sales." The only sign on the parcel that Bayport Marina seeks to vacate is the Sign advertising the Restaurant Property. The only applicant identified is Bayport Marina. Group 41 has requested that Bayport Marina withdraw its application during the pendency of the lawsuit, but Bayport Marina has refused. Therefore, on June 19, 2009, Group 41, Ltd. filed a motion for a temporary restraining order with the Court asking that Bayport Marina and the City be enjoined from taking action on the vacation application during the pendency of this lawsuit and that the Court allow Group 41's tenant, The Refuge, to identify itself on the Sign during this time. On June 22, 2009, the Court ordered that Group 41 and its tenant are permitted exclusive use of the Sign located at the entrance of the property in the same manner as it has been used, to identify the name of the Restaurant Property, and that the City of Bayport and Bayport Marina Association, Inc. shall cooperate in allowing the sign to be operated in the manner currently used and shall not interfere with its operation (See Exhibit W.)

C. Factors Supporting a Decision to Deny the Application

It is clear that the City Council should deny the application. We direct your attention to the following factors for your decision.

1. Bayport Marina, the City of Bayport and Group 41, Ltd., as owner of the Restaurant, are parties to the CUP and Cross-Easement Agreement. Group 41 has a reasonable expectation that each party, in accordance with those agreements, "shall use its best efforts to enhance the operations of the other and do nothing to hinder the continuing business operations of the other, either on a temporary or permanent basis." Bayport Marina has acted, and continues to act, in a manner inconsistent with the "best efforts" provision in the Cross-Easement Agreement. Group 41 also has a reasonable expectation that the City will not take action that is inconsistent with the CUP, and its amendments, that it approved. It is also reasonable to expect that the City would not take action altering Group 41's rights and obligations during the pendency of a lawsuit. Furthermore, Group 41 expects that the City will consistently process sign permit applications for the Sign and not hinder their ability to identify and advertise its business. With respect to the usage of the Sign, the City has previously recognized the Restaurant Property as the owner and has previously granted permits to the Restaurant Property owner, including a previous permit allowing the face of the Sign to be updated. Therefore, it is reasonable that Group 41 would expect that the City would not now prevent Group 41 from updating the Sign to reflect the current tenant of the Restaurant Property.
2. Bayport Marina has no viable claim or interest in the property upon which the Sign is located. It is clear that Bayport Marina's only purpose for seeking to

vacate the portion of the 5th Avenue right-of-way upon which the Sign is located is to gain control over the Sign. Bayport Marina already has three separate and existing signs – on the highway, at the entrance to the marina, and on the river. Bayport Marina clearly seeks to better its position in the pending lawsuit through a separate proceeding before the City. Bayport Marina claims in its application to vacate that it seeks to coordinate/conform ownership with use. Bayport Marina has never before owned or used the parcel upon which the Sign is located. The parcel was dedicated to the public in 1985 when the Restaurant, Marina and Condominium Properties were in the process of being developed by the original owner, Bayport Marina Ventures. The Sign has been used, maintained, and controlled exclusively for over twenty years by the owner of the Restaurant Property. The Sign was erected pursuant to the 1986 amendment to the CUP upon the City's finding that the Sign was a "necessity" for Clyde's business to function. Now, Bayport Marina, who had never before claimed an interest in the Sign and was previously required by the City to seek permission from the Restaurant Property owner to even hang a banner on the "Clyde's sign," is claiming that it owns the Sign and should be deeded the property upon which the Sign is located through its vacation application.

3. The rights and interest related to the Sign have not yet been determined in the lawsuit. Therefore, any action by Bayport Marina or the City to now change the positions of the parties and their respective rights and interests will irreparably harm Group 41. The public and patrons of The Refuge are unable to view The Refuge from Highway 95, and thus the Sign is critical and a necessity for the operation of the business as was recognized by the City when it originally granted permission for the Sign in 1986. This is especially true during the prime summer season. If Group 41 is not allowed to use the sign to advertise The Refuge, its ability to profitably operate its business will be destroyed.

The Amended CUP expressly allowed for the erection of two separate signs – one for Clyde's at the entrance (the "Sign") and one for the Marina and Chris Craft boat sales. The Sign has exclusively advertised the Restaurant Property for over twenty years. The Restaurant Property owner, Group 41 and its predecessor, have consistently and exclusively used, operated and maintained the Sign. The City has previously issued permits for the Sign to Group 41's predecessor-in-interest, and the City previously required that any temporary use of the Sign by Bayport Marina must be expressly approved by the Restaurant Property. Additionally, Bayport Marina's actions in seeking to deprive Group 41 of the use of the Sign, is in direct breach of the provisions of the Cross-Easement Agreement that specifically provides that the parties use their "best efforts" to enhance one another's operations.

4. With respect to updating the face of the Sign, the City has previously issued permits to the Restaurant Property owner (Group 41's predecessor) to update the

face. Accordingly, there is no justifiable legal or factual basis for the City to now refuse to allow the Sign face to be updated to reflect the name of the current tenant, The Refuge.

5. Public policy would encourage municipalities to consistently consider and issue sign permits. Public policy would further encourage the enforcement of the lawfully-granted CUP and its amendment(s) allowing for the Sign and would also encourage the enforcement of the private easement contract between Group 41 and Bayport Marina which prohibits the parties from taking action that would harm the other. The need for way-finding customers and guests is a matter of public policy and safety, as the Restaurant Property currently has no directional or identification signage on the highway. Finally, public policy encourages preserving the established rights and interests of the parties.

## II. Conclusion

In conclusion, the Restaurant has owned and controlled the Sign since it opened over 20 years ago. Rights to the Sign were lawfully established by amendment of the CUP in 1986. The City has repeatedly treated the Restaurant as owner of the Sign in subsequent applications. At the time it was dedicated to the City, the right of way platted as 5th Avenue was owned by Bayport Marina Ventures, not the Bayport Marina Association. Bayport Marina has no legal claim to the Sign, at this time or at any time since it was first installed. We appreciate your consideration of these significant concerns of the owner the Restaurant Property with regard to Group 41's request that the City Council deny the Application of Bayport Marina.

I look forward to presenting testimony at the public hearing on this matter on Monday, July 6, 2009. Finally, we hereby request that these materials and any material to which they refer, become a part of the official record in the matter pending before the City Council. Thank you.

Sincerely,



William C. Griffith for  
Larkin Hoffman Daly & Lindgren Ltd.

Direct Dial: 952-896-3290  
Direct Fax: 952-842-1729  
Email: [wgriffith@larkinhoffman.com](mailto:wgriffith@larkinhoffman.com)

Cc: Mike McGuire, City Administrator  
Nick Vivian, City Attorney  
Brett MacDonald, Group 41  
Rob Stefonowicz, Larkin Hoffman

Supporting documents are available  
via hard copy only.

Please contact Bayport City Hall.

RESOLUTION NO. \_\_\_\_\_

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE  
CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA  
HELD JULY 6, 2009**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at the Bayport City Hall in said municipality on the 6<sup>th</sup> day of July, 2009, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember \_\_\_\_\_ introduced the following resolution and moved its adoption.

**RESOLUTION AUTHORIZING THE VACATION OF A PORTION OF FIFTH  
AVENUE SOUTH ON THE PLAT OF BAYPORT MARINA, LYING ADJACENT TO  
OUTLOT D, BAYPORT MARINA AND BEING FORMERLY DESCRIBED AS LOT 4,  
BLOCK 108, BAYPORT (FORMERLY SOUTH STILLWATER) IN BAYPORT,  
WASHINGTON COUNTY, MINNESOTA**

**WHEREAS**, the City has received a request from Bayport Marina Association, Inc., ("Bayport Marina") 200-5th Avenue South, for the vacation of that part of 5<sup>th</sup> Avenue South on the plat of Bayport Marina, lying adjacent to Outlot D, Bayport Marina and being formerly described as Lot 4, Block 108, Bayport (formerly South Stillwater) described as follows:

All that part of platted 5th Ave., as surveyed and monumented, and as shown and dedicated on the recorded plat of Bayport Marina, Washington County, Minnesota, described as follows, to-wit:

Commencing at the southwesterly corner of said platted 5th Ave., as surveyed and monumented; thence on a recorded bearing of North 88 degrees 55 minutes 31 seconds East, along the southerly line thereof 6.75 feet to the point of beginning of the street vacation parcel being described; thence northeasterly a distance of 46.39 feet along a non-tangential curve, concave to the northwest, having a radius of 129.94 feet, a central angle 01°20'27"15", the chord of said curve having a bearing of North 50 degrees 28 minutes 10 seconds East and a chord distance 01'46.14 feet; thence northeasterly along a reverse curve, concave to the southeast, having a radius 75.15 feet, a distance of 38.11 feet, more or less, to the intersection with the northerly line of said platted 5th Ave., thence easterly along said northerly line 40 feet, more or less, to a point distant 27.00 feet westerly of the northeasterly corner of said platted 5<sup>th</sup> Ave.; thence southeasterly 30.4 feet, more or less, to a point 011' the easterly line of said platted 5th Ave. distant 14.0 feet southerly of said northeasterly corner thereof, thence southerly along said easterly line 35.86 feet, more or less, to the southeasterly corner of said platted 5th Ave., thence westerly along the southerly line of said platted 5th Ave.

a distance of 134.26 feet, more or less, to the point of beginning ("Vacated Parcel")

**WHEREAS**, a public hearing to consider the requested vacation was held on the 6<sup>th</sup> day of July, 2009, before the City Council at City Hall at 6:00 p.m. after due publication and posted notice had been given, as well as personal mailed notice to all affected property owners by the City Administrator and all interested and affected persons were given an opportunity to voice their concerns and be heard; and

**WHEREAS**, the Council in its discretion has determined that the vacation will benefit the public interest for the following reasons.

1. The Vacated Parcel is not necessary to any public purpose
2. The City does not perform maintenance on the adjacent private street known as Mariner Way.
3. There are no City sanitary sewer, water mains, or storm sewers running under, across or over the Vacated Parcel
4. The vacation will clarify ownership interests in the affected area while reserving to the City the right to utilize the property for drainage, utility and road embankment maintenance purposes.

**WHEREAS**, the City acknowledges that a marquee sign is located on the Vacated Parcel; and

**WHEREAS**, the City has determined that the sign has existed in its current location within the City's dedicated right of way and Vacated Parcel for more than twenty years, and

**WHEREAS**, with the approval of the requested vacation, the sign will be located within the setback required by the City's Code of Ordinances; and

**WHEREAS**, the Bayport Marina has requested that the existing sign be permitted to remain in its current location, and

**WHEREAS**, the City Council has determined that the existing sign shall be permitted to remain in its current location upon the completion of the vacation as requested by the Bayport Marina.

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Bayport, Washington County, Minnesota, that the portion of 5th Avenue South, abutting Outlot D, Bayport Marina and being formerly described as Lot 4, Block 108, of the recorded plat of Bayport, (formerly South Stillwater) Washington County, Minnesota as described herein is hereby vacated;

**BE IT RESOLVED**, that the vacation is subject to the City's reservation of rights to continue maintaining the same or to enter upon such way or portion thereof vacated to maintain,

repair, replace or otherwise attend to its continued easements for drainage, utility and road embankment maintenance over, under and across the vacated parcel;

**BE IT FURTHER RESOLVED**, that the existing sign shall be permitted to remain in its current location on the vacated property;

**BE IT FURTHER RESOLVED**, that the Mayor and City Administrator are hereby authorized to execute all documents necessary to effectuate the intent of this resolution.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_ and upon roll call being taken thereon, the following voted via voice

Jon Nowaczek -  
Conne Carlson -  
Dan Johnson -

Torry Kraftson -  
Judy Seeberger -

Passed by the City Council, City of Bayport, Washington County, Minnesota, this 6<sup>th</sup> day of July, 2009.

ATTEST

\_\_\_\_\_  
Mike McGuire, City Administrator

\_\_\_\_\_  
Jon Nowaczek, Mayor

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# MEMORANDUM

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**DATE:** June 29, 2009

**TO:** City Council (July 6<sup>th</sup> meeting)  
Mike McGuire, City Administrator

**FROM:** Sara Taylor, Assistant Administrator/Planner

**SUBJECT:** Consider a request for variances to build a new single-family home on the property located at 387 5<sup>th</sup> Street North

## A. BACKGROUND

The property is located at 387 5<sup>th</sup> Street North and is legally described as Lot 1 of Block 47, Bayport, Washington County, Minnesota. Its dimensions are approximately 140' on the north and south lot lines, and 50' along the east and west lot lines, with a total lot area of 6,994 square feet. The subject property is surrounded by residential uses and is zoned R-2 Single-family urban.

The applicant and property owner, Duane Johnson, plans to demolish the remnants of the existing single-family home on the property, which was recently damaged by fire, and rebuild a new single-family home. The applicant is proposing to use a portion of the foundation of the existing home for the new home. However, because the existing foundation does not conform to the side yard setbacks required by the zoning code, variances are required.

The Planning Commission held the required public hearing on June 15, 2009. Notice of the hearing was mailed to all property owners within 350' of the subject property and published in the Stillwater Gazette on June 3, 2009.

The following informational items are attached:

- survey of the property with existing conditions and proposed single-family home
- narrative by the property owner
- exterior elevations of the proposed home

## B. STAFF COMMENTS

Prior to the recent fire, the existing house on the property had an average north side yard setback of approximately 12 feet, which does not comply with the required setback of 20 feet for a corner lot. In addition, the existing house had a south side yard setback of approximately 7 feet, which also does not comply with the required setback of 10 feet for an interior lot.

To help facilitate the construction of a new house, the applicant plans to utilize the existing foundation, with a slight modification to the north wall, to eliminate a slight jog, and an addition to the rear. As such, the dimensions for the proposed house would be 32 feet x 46 feet and setbacks would be the same as, or similar to the home that had existed on the property.

	REQUIRED	EXISTING	PROPOSED	VARIANCE REQUIRED
LOT AREA	10,000 SQ FT	6,994 SQ FT	NO CHANGE	NA
FRONT YARD SETBACK	20 FT	20 FT	20 FT	NONE
NORTH SIDE YARD SETBACK	20 FT	10 - 14.6 FT	11 FT	9 FT

SOUTH SIDE YARD SETBACK	10 FT	6 9 FT	NO CHANGE	3 1 FT
REAR YARD SETBACK	30 FT	87 FT	74 FT	NONE
LOT COVERAGE	35% MAX	≈31%	34 7%	NONE

This property is somewhat unique in that it abuts a large right-of-way (3<sup>rd</sup> Avenue North), which includes a portion of Perro Creek. As a result, a majority of this right-of-way is green buffer area, rather than paved street, leaving approximately 38 feet between the edge of the street pavement and the property line of this lot. For this reason, staff feels that visually, the proposed location for the new house would not alter the character of the neighborhood, nor interfere with visibility at the intersection of 3<sup>rd</sup> Avenue North and 5<sup>th</sup> Street North, if a variance were to be granted, as requested. In addition, it should be noted that the 11 foot setback proposed for the north property line will be less than the average setback of 12 feet that previously existed for the house in this location and the new house will not encroach any further into the south side yard setback than the house that previously existed on the property.

**C. SUGGESTED FINDINGS OF FACT AND CONDITIONS OF APPROVAL**

Minn. Stat. 462.357 requires that a variance request must meet all three criteria of an undue hardship for the variance to be granted. The criteria is as follows: (1) the property in question cannot be put to a reasonable use if used as required by this Zoning Code; and (2) the plight of the landowner is due to circumstances unique to the property and not created by the property owner; and (3) the variance, if granted, will not alter the essential character of the locality. Economic considerations alone shall not constitute a hardship if a reasonable use for the property exists under the terms of the ordinance.

Findings of fact to approve the variances: Strict application of the ordinance in this particular case would constitute an undue hardship, because all three of the required criteria are met. Specifically:

- (1) The house that previously existed on the property was unintentionally destroyed by fire and due to the size of the lot, there is little buildable area to construct a new house that meets all setback requirements of city code. In order to permit reasonable use, and allow construction of a new house similar in size and impervious coverage to the previous house, variances would be appropriate.
- (2) Because the subject property is a corner lot, setbacks are more restrictive than an interior lot, to allow for adequate traffic visibility. Due to the size of the abutting right-of-way, the proposed house would not interfere with visibility at the intersection of 3<sup>rd</sup> Avenue North and 5<sup>th</sup> Street North. Therefore, a setback similar to an interior lot (10 feet) would be justified.
- (3) The boulevard area between the edge of the street pavement and the property line of this lot will provide a "green" buffer similar to adjacent properties. The setbacks for the proposed house will be similar to the previous house, as well as consistent with adjacent properties and the character of the neighborhood. For this reason, the location of the proposed house would not alter the character of the neighborhood.

**D. PLANNING COMMISSION ACTION**

At its meeting on June 15, 2009, the Planning Commission voted 5-0 to recommend approval of the application, subject to the findings of fact as stated in section "C" and the conditions suggested by staff.

**E. RECOMMENDATION**

Staff recommends approval of Application 2009-03, to build a new single-family home on the

property located at 387 5<sup>th</sup> Street North, with a variance for a north side yard setback of 11 feet and a variance for a south side yard setback of 6.9 feet. Suggested findings of fact are as stated in section "C" of the staff report and are subject to the following conditions of approval:

- This application may be subject to the review and approval of the Middle St. Croix Watershed Management Organization (MSCWMO). Any conditions required by the MSCWMO shall be implemented as part of this application.
- Prior to the issuance of a building permit, a complete set of construction and grading plans for the proposed house shall be submitted by the applicant, in accordance with the approved variances, for review and approval by city staff.
- The type and color of the exterior siding and shingles for the proposed house and existing garage shall be consistent with one another.
- The front and rear sidewalks identified on the survey for the property shall consist of pervious pavers, porous pavement, or the like, to reduce water runoff, and be installed to the specifications recommended by city staff and required by city code.
- The rain garden identified on the survey shall be installed according to specifications directed by the city engineer and the MSCWMO or Washington Conservation District.
- Prior to the issuance of a certificate of occupancy, the house, pervious sidewalks, and rain garden must be completed per construction plans and specifications.
- Vegetative landscaping and/or sod must be restored/installed on all areas of the property not covered by structures no later than October 1, 2009.
- Sod must be restored/installed on all areas of the public right-of-way that were disrupted as part of the construction for this property no later than October 1, 2009.
- The proposed north and west entry steps shall be constructed as uncovered stoops, to comply with section 602.03 of city code.
- An as-built survey that delineates all structures and impervious coverage will need to be completed by the land surveyor by October 1, 2009.
- The addition of a deck to the east (rear) yard will require a separate building permit, which will not be issued until an as-built survey is completed by the land surveyor.

City Council action to approve or deny the application is requested.

Notes:

"M." Ind. meas. value  
 "R." Ind. recorded value  
 o Indicates 413774 Iron pipe set  
 \* Indicates iron found, as noted.  
 Offsets shown to existing structures are measured to the outside building wall line unless shown or noted otherwise. Any part from said wall line will impact indicated offset.

# CERTIFICATE OF SURVEY

Notes

Bearing system is an assumed datum.  
 Underground or overhead, public or utilities, on or adjacent the parcel, were not located in conjunction with this survey, unless shown or noted otherwise.  
 OU---- Indicates overhead utility lines observed in place.

BARNETT M. STACK  
 STATE WALTER MINN. 55097  
 SURVEYS REGISTERED  
 LYNN BAYLOR  
 147 10 5630

**SURVEY MADE EXCLUSIVELY FOR** Mr. Duane Johnson, 1197 Hill on 56th Street So., Oak Park Hts. MN 55082

**DESCRIPTION** As supported by the plat recorded at Lot 1, Block 47, Bayport (formerly South Hill) of the Madison County, Minnesota.

Spot and Floor Elevation shown hereon are based on National Geodetic Vertical Datum (NGVD) 1929 Adjustment and are referenced to the following described BENCHMARK, a cast iron pipe set of fire hydrant located in the SW 1/4 quadrant of Fifth St. No. and 3rd Ave. No. having an elevation of 716.72 feet, NGVD 1929 Adj. Use this BENCHMARK for future site elevation control.

See Sheet 1 of 2 Sheets for Existing Site Conditions

**Proposed New House Location and Floor Grades:**

Proposed New House Location and proposed floor grades are as directed by Mr. Duane Johnson. See complete house plans and specific floor plans as prepared by others.

"P. P." Indicates proposed location of new pervious paved walks. These areas are not included in the below new Impervious Area calculations.

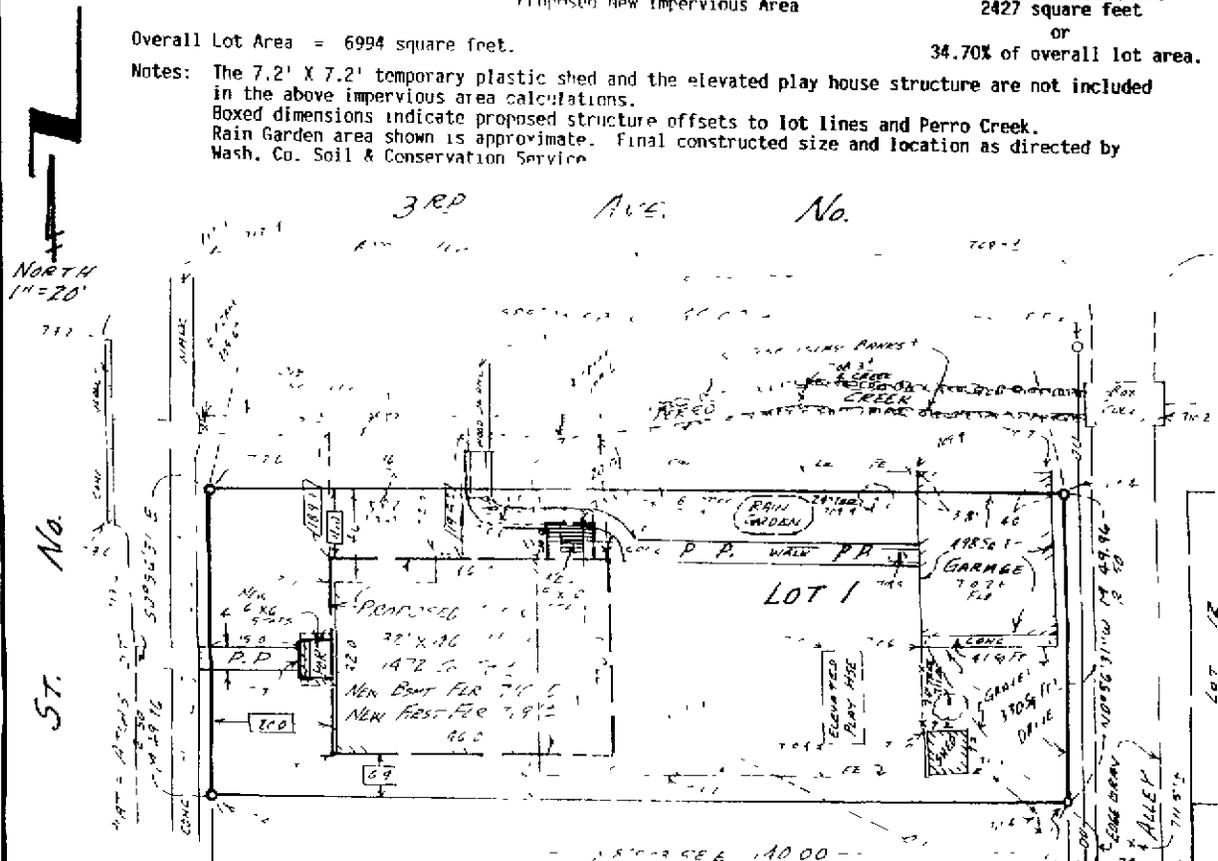
**Proposed New Developed Parcel Impervious Surface Areas:**

New house basement footprint: (32' X 46')	1472 square feet
Westerly entry steps: (6' X 6')	36 square feet
Northerly entry steps: (5' X 10')	50 square feet
Portion of Existing Garage on Lot 1, Block 47, Bayport	498 square feet
Approximate gravel driveway area to garage:	330 square feet
Concrete garage apron along south line garage:	41 square feet
<b>Proposed New Impervious Area</b>	<b>2427 square feet</b>

Overall Lot Area = 6994 square feet.

or  
 34.70% of overall lot area.

Notes: The 7.2' X 7.2' temporary plastic shed and the elevated play house structure are not included in the above impervious area calculations.  
 Boxed dimensions indicate proposed structure offsets to lot lines and Perro Creek.  
 Rain Garden area shown is approximate. Final constructed size and location as directed by Wash. Co. Soil & Conservation Service



I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

*Barnett M. Stack*

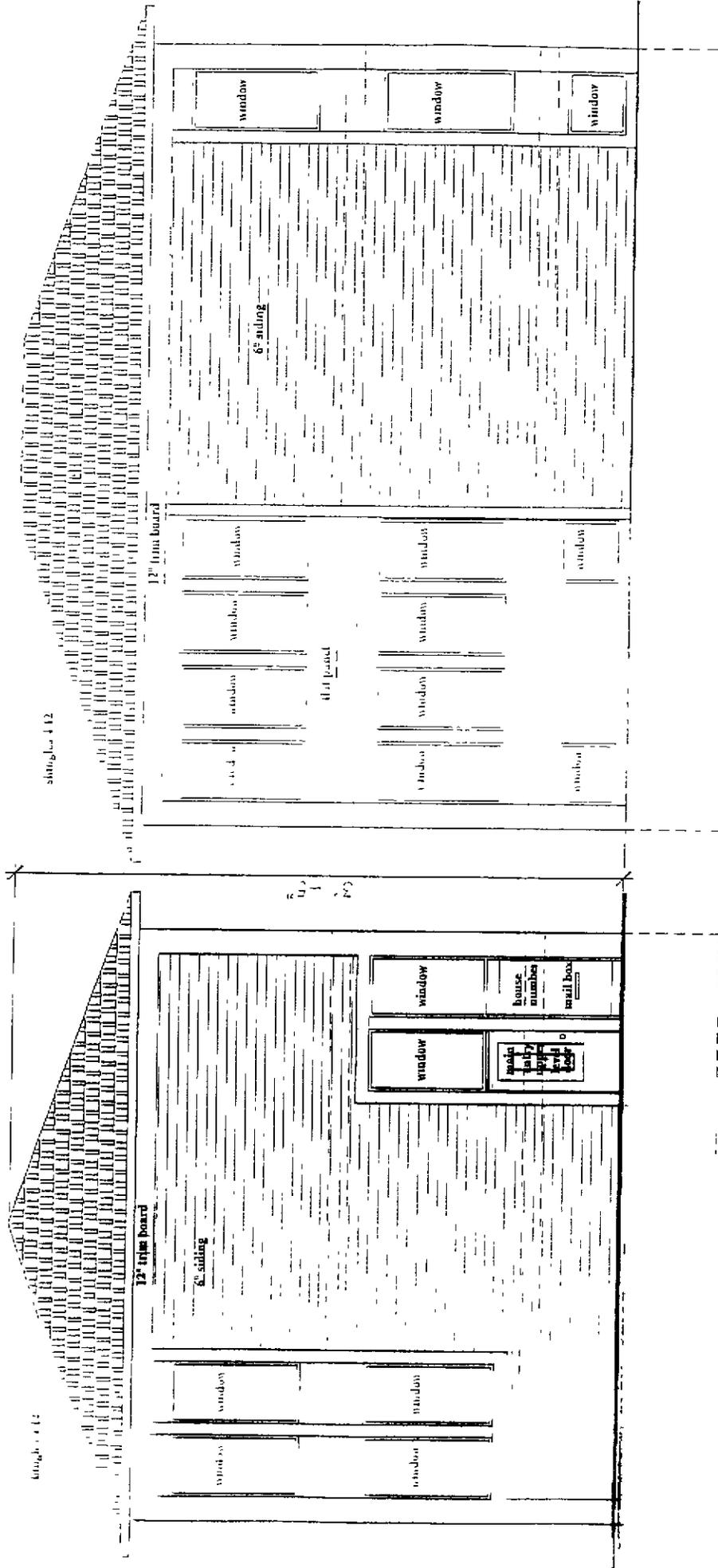
Date March 23, 2009 Reg No. 13774

To whom it may concern,

I would like to rebuild my house on 387 N 5<sup>th</sup> St. To do this I need variances for the north, south and West. These variances will basically be in the foot print of the old house excluding the east where it will be elongated. North to south was 33" and will be 32", east to west was 33" and will be 34" plus a deck. It is a corner lot by the creek so there will not be any visual obstruction at the corner. The hard cover on the property will be less than 35%. Please see the exterior plans, I think this house will look much better for Bayport than the old house.

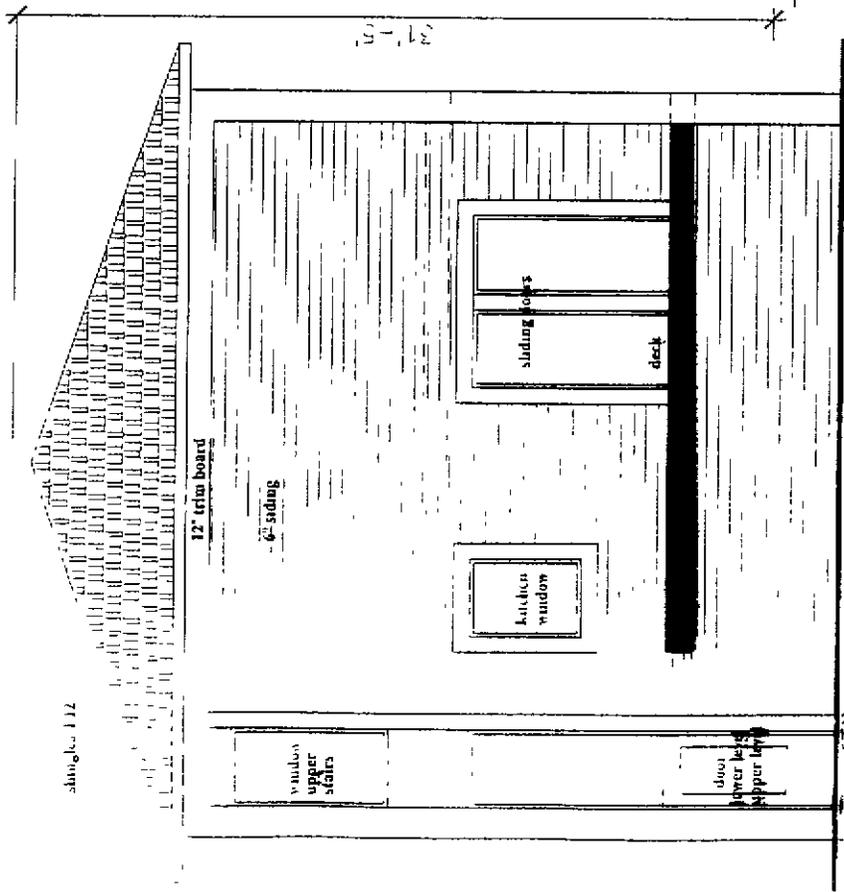
Sincerely,

Duane Johnson

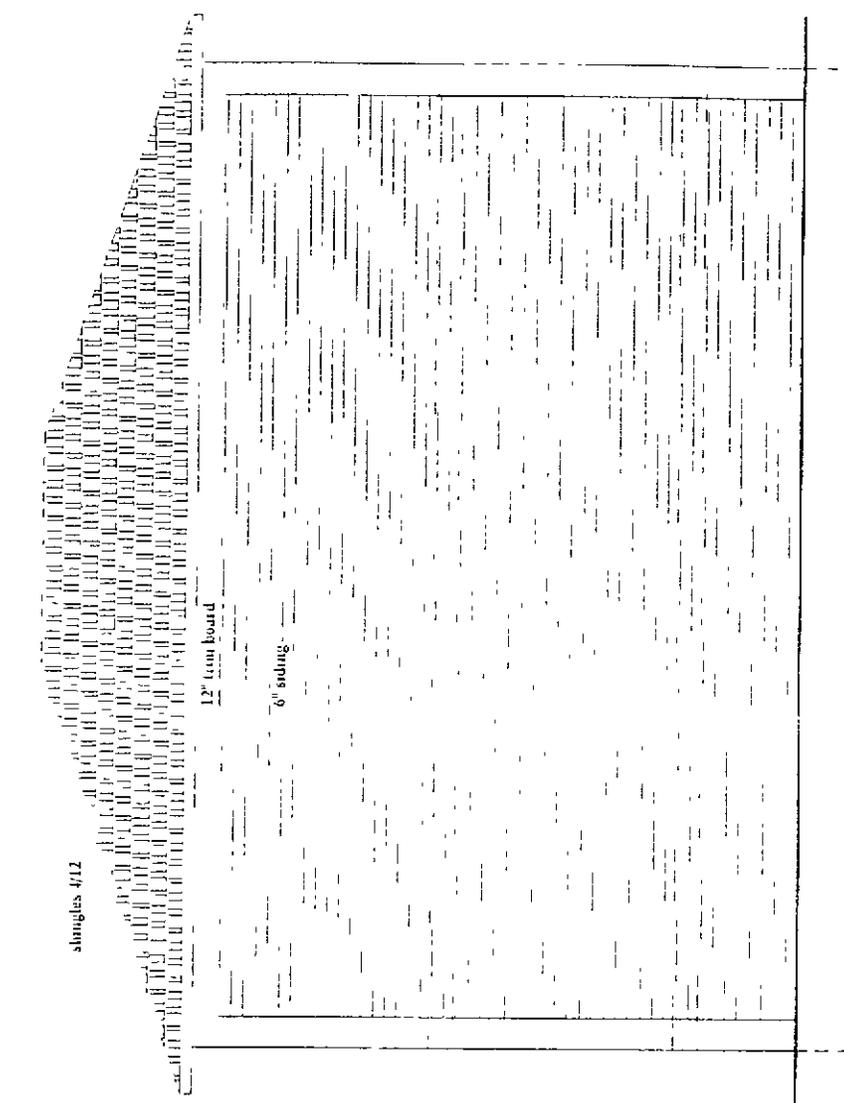


WEST ELEVATION

NORTH ELEVATION



EAST ELEVATION



SOUTH ELEVATION

RESOLUTION NO. 09-

EXTRACT OF THE MINUTES OF THE CITY COUNCIL MEETING  
CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA  
HELD JULY 6, 2009

Pursuant to due call and notice therefore, the regular meeting of the City Council of the City of Bayport, Minnesota was duly held at the Bayport City Hall in said municipality on the 6<sup>th</sup> day of July, 2009.

The following members were present:

The following members were absent:

Council member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING VARIANCES FOR CONSTRUCTION OF A NEW HOUSE AT 387 5<sup>TH</sup>  
STREET NORTH, LEGALLY DESCRIBED AS LOT 1, BLOCK 47 OF BAYPORT,  
WASHINGTON COUNTY, MINNESOTA

WHEREAS, The city received a request from Duane Johnson to consider variances to allow construction of a new house at 387 5<sup>th</sup> Street North, and

WHEREAS, The Planning Commission of the City of Bayport held a public hearing on June 15, 2009 for the purpose of obtaining public comment on the variance application. At the close of the public hearing, the Planning Commission unanimously recommended approval of the variances to the City Council, and

WHEREAS, The City Council of the City of Bayport approved this application on July 6, 2009 at its regular meeting; and

WHEREAS, The City Council has made the following findings of fact:

FINDINGS OF FACT

- A. On or about May 20, 2009, the city received a variance application to rebuild a new single-family home on the property within the required setback area established by city code
- B. The single-family home that was previously located on the property was recently damaged by fire, beyond repair, and therefore had to be demolished. It was originally constructed prior to the adoption of the zoning code, and therefore did not meet current setback requirements
- C. Zoning Ordinance 601 specifies the requirements for building setbacks. The house that previously existed on the property was unintentionally destroyed by fire and due to the size of the lot, there is little buildable area to construct a new house that meets all setback requirements of city code. In order to permit reasonable use, and allow construction of a new house similar in size and impervious coverage to



- An as-built survey that delineates all structures and impervious coverage will need to be completed by the land surveyor by October 1, 2009
  - The addition of a deck to the east (rear) yard will require a separate building permit, which will not be issued until an as-built survey is completed by the land surveyor
2. The entire record of the hearing before the Planning Commission, including without limitation, the testimony and exhibits presented together with the discussion of the City Council regarding the matters described herein are hereby made a part of the record of these proceedings

The motion for adoption of the foregoing resolution was duly seconded by Council member \_\_\_\_\_ and upon roll call being taken thereon, the following voted via voice

Jon Nowaczek -  
Dan Johnson -  
Torry Kraftson -

Connie Carlson -  
Judy Seeberger -

Thereupon said resolution was declared duly passed and adopted and signed by the Mayor and the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota on this 6<sup>th</sup> day of July, 2009.

ATTEST

\_\_\_\_\_  
Mike McGuire  
City Administrator

\_\_\_\_\_  
Jon Nowaczek  
Mayor

June 21, 2009

Mayor Jonathan Nowaczek  
City of Bayport  
294 N 3<sup>rd</sup> St.  
Bayport, Mn 55003

Dear Mayor Nowaczek

This letter is to request a grant from the City of Bayport to help keep the 4-H program available to families of Washington County. Our need for the funds is unexpected and in response to a March 24<sup>th</sup> vote by Washington County to eliminate county funding for 4-H as of September 15, 2009. The County's elimination of funding is in response to a 1.5 million dollar unallotment by the State along with other expected cuts in state aid.

In March, we were asked to prepare information and data regarding the economic impact 4-H has on the local communities. In response, we conducted a survey of our 4-H clubs and learned that for every \$1.00 invested in the 4-H program, approximately \$10.00 is put back into the businesses of our communities. In 2008, our clubs logged approximately 16,000 community service hours. These hours were spent: running food drives for various food shelves, doing highway clean-up, making blankets for kids in hospitals, working with Feed My Starving Children, making Valentines for Veterans, acting as bell ringers for the Salvation Army, taking state fair projects to the residents at the Maplewood Care Center for "State Fair Days", making soldier care packages, working and performing for Early Childhood Family Education (ECFE), collecting Toys for Tots and working for the Hoofed Animal Rescue.

Bayport has 4-H members in the St Croix Clovers 4-H Club.

If the Washington County 4-H program is eliminated, there will be a significant impact on the Washington County Fair. The 4-H program occupies eight of the twelve major buildings at the fairgrounds and provides many of the fair's volunteers. In addition, many of the daily events are tied to the 4-H activities.

It is our intent to meet with all the municipalities in Washington County to enlist your support for the 2010 4-H program. We are requesting a grant in the range of \$500 to \$10,000. Funds may be directed to the "Washington County 4-H Federation" at Washington County 4-H, 14949 - 62<sup>nd</sup> Street North, Stillwater, MN 55082. **Please contact me at 651 459 4527 or e-mail me at [danandjandolan@comcast.net](mailto:danandjandolan@comcast.net) to schedule a meeting with the city council.**

Thank you for your support of the Washington County 4-H program.



Dan Dolan  
President of the Washington County Agricultural Society

the  
request added to agenda for  
July meeting, could call him  
to advise on time  
Thank you

