CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
April 7, 2008

REGULAR MEETING **6:00 P.M.**

CALL TO ORDER

ROLL CALL (Mayor Nowaczek and City Councilmembers Carlson, Johnson, Kraftson and Ridgway)

PROCLAMATIONS, COMMENDATIONS, PETITIONS, AND ANNOUNCEMENTS
1 March recycling award to Bob McPherson

OPEN FORUM
The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person)*
1.
2.

CONSENT AGENDA	**TAB #**
Consider approving a resolution adopting items 1 through 18	
1 March 3, 2008 City Council regular meeting minutes	1
2. March 10, 2008 City Council workshop minutes	2
3 March payables and receipts	3
4 March building, plumbing and mechanical permits	4
5. Annual step increase for Police Chief	5
6 Annual step increase for Secretary/Receptionist	6
7. Accepting a $1,000.00 grant for general operating support for the Bayport Fire Department from the Katherine B. Andersen Fund	7
8. Accepting a $500.00 donation from the Lindstrom Fire Department for the Police Department Canine Program	8
9. Purchase of Police Department radio equipment for 800 Megahertz Radio System	9
10. Special event application and temporary on-sale liquor license for Dane's Place fundraiser	10
11. Special event application and lawful gambling permit for Andersen Corporation ALCO picnic	11
12. Special event application for People's Congregational Church Missions Fair	12
13. Special event application for Bayport Library Book Sale	13
14. Operation and rental policy for bathhouse	14
15. Final payment for South Minnesota Street improvement project	15
16. Engineering amendment for South Minnesota Street improvement project	16
17. Amendment to Water Extension Development Agreement for DCCI	17
18. Grass fire unit – pump tank replacement for fire department	18

TAB #

PUBLIC HEARINGS

COUNCIL LIAISON REPORTS

UNFINISHED BUSINESS

1 Consider bid award for Lakeside Park furnishings 19

NEW BUSINESS

1 Consider renewal of agreement with Andersen Corporation for boat launch parking in the lot on 4th Avenue North 20

2. Consider authorization to prepare a feasibility study for water extension to Baytown Township 21

3. Discuss feasibility study for Highway 95 pedestrian crossing 22

COUNCIL ITEMS AND ANNOUNCEMENTS

1.
2.

CITY ADMINISTRATOR ITEMS AND ANNOUNCEMENTS

1
2

ADJOURNMENT

RESOLUTION NO. 08-

EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA HELD APRIL 7, 2008

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 7th day of April 2008, at 6:00 p.m.

The following members were present:
The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-18 FROM THE APRIL 7, 2008 CITY COUNCIL AGENDA

1. March 3, 2008 City Council regular meeting minutes
2. March 10, 2008 City Council workshop minutes
3. March payables and receipts
4. March building, plumbing and mechanical permits
5. Annual step increase for Police Chief
6. Annual step increase for Secretary/Receptionist
7. Accepting a $1,000.00 grant for general operating support for the Bayport Fire Department from the Katherine B. Andersen Fund
8. Accepting a $500.00 donation from the Lindstrom Fire Department for the Police Department Canine Program
9. Purchase of Police Department radio equipment for 800 Megahertz Radio System
10. Special event application and temporary on-sale liquor license for Dane's Place fundraiser
11. Special event application and lawful gambling permit for Andersen Corporation ALCO picnic
12. Special event application for People's Congregational Church Missions Fair
13. Special event application for Bayport Library Book Sale
14. Operation and rental policy for bathhouse
15. Final payment for South Minnesota Street improvement project
16. Engineering amendment for South Minnesota Street improvement project
17. Amendment to Water Extension Development Agreement for DCCI
18. Grass fire unit – pump tank replacement for fire department

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Jonathan Nowaczek –	Connie Carlson –
Dan Johnson –	Torry Kraftson –
Sharon Ridgway –	

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 7th day of April 2008.

ATTEST

_____
Mike McGuire, City Administrator

_____
Jon Nowaczek, Mayor

CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBER
MARCH 3, 2008
6:00 P.M.

CALL TO ORDER

Pursuant to due call and notice, Mayor Nowaczek called the regular City Council meeting of March 3, 2008 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Jon Nowaczek, Councilmembers Connie Carlson, and Dan Johnson

Members Absent: Councilmembers Torry Kraftson and Sharon Ridgway

Others Present Administrator Mike McGuire, Engineer Barry Peters, Assistant Administrator/Planner Sara Taylor, and Attorney Nick Vivian

PROCLAMATIONS/COMMENDATIONS/PETITIONS

1. The recycling award for February went to Lee and Maggie Stoerzinger

OPEN FORUM

1. Sue Schultz, Bayport Senior Center Program Manager, spoke on behalf of the Bayport American Legion Post #491, the Bayport Women's Auxiliary, Bayport Senior Center participants and the residents of Bayport regarding installation of a handicapped parking space adjacent to the accessible ramp in front of the Bayport Legion, 263 3rd Street North. She indicated business owners on the block are in favor of designating a handicapped parking space, and that patrons of the American Legion and the Senior Center have signed a petition requesting this parking space. Administrator McGuire noted that city staff may need to work with MnDOT on this request, if approved by the City Council.

   It was moved by Councilmember Carlson and seconded by Councilmember Johnson to direct city staff to pursue the installation of a handicapped parking space in front of the Bayport American Legion. Motion carried.

CONSENT AGENDA

Mayor Nowaczek read items 1-8 on the consent agenda

Councilmember Johnson introduced the following resolution and moved its adoption

Resolution 08-04

RESOLUTION, CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA, APPROVING CONSENT AGENDA ITEMS 1-8 FROM THE MARCH 3, 2008 CITY COUNCIL AGENDA

1. February 4, 2008 City Council regular meeting minutes
2. February 11, 2008 City Council workshop minutes
3. February payables and receipts
4. February building, plumbing and mechanical permits
5. Designating June 14th as Citywide Cleanup Day for 2008
6. Accepting $45,000.00 grant for the Bayport Fire Department from the Hugh J. Andersen Foundation
7. Information plaque for ice harvesting equipment at Lakeside Park

8 Overtime pay for part-time police officers

The motion for adopting the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

Jon Nowaczek – aye
Connie Carlson – aye
Dan Johnson – aye

PUBLIC HEARINGS – None

COUNCIL LIAISON REPORTS

Councilmember Johnson reported on the Bayport Public Library Board meeting of February 28, 2008 The annual Author's Luncheon, which is the library's main fundraiser, is scheduled for Saturday, April 5th at 11 30 a.m. Tickets cost $25.00 and everyone is encouraged to attend. The next meeting is scheduled for Thursday, March 27, 2008, 6:00 p.m., at the library, and is open to the public.

Councilmember Carlson reviewed the Middle St. Croix Watershed Management Organization (MSCWMO) meeting of February 14, 2008. A subcommittee will be addressing the issue of revising the boundaries of the area WMOs, to eliminate double-billing caused by overlapping boundaries A hiring committee will be recruiting a new administrator for the MSCWMO. with the departure of Melissa Lewis on February 22nd. The next meeting of the MSCWMO is scheduled for March 12, 2008, at 7:00 p.m.

Councilmember Carlson stated that the Lower St. Croix Partnership would be meeting on Wednesday, March 19, 2008, 7:00 p.m., at the St. Croix County Government Center.

UNFINISHED BUSINESS

Review of Allied Waste fees: Administrator McGuire stated that the contract with Allied Waste was approved at the January 7, 2008 meeting; however, in finalizing the contract, staff discovered there was a discrepancy whether the contracted monthly fee included the pickup of yard waste. Rich Hirstein, Allied Waste Services, apologized for the confusion caused by his remarks at the January City Council meeting and indicated residents have paid for curbside yard waste pickup as an optional service since before 2000 Residents pay $2.50 per bag or $48.00 per year for unlimited yard waste service. As a show of good faith, Allied Waste will bear the cost of disposing of bagged grass clippings and bagged leaves at the June 14th city-wide cleanup day. Mayor Nowaczek reviewed the items that would be accepted from Bayport residents at the cleanup day event on Saturday, June 14, 2008.

Consider approval of miscellaneous items at Lakeside Park:

- Review of outdoor furniture for deck: Larry Wacker, Sanders, Wacker and Bergly, reviewed a 36-inch deck table with four attached chairs that could be tethered to the deck and allow for some flexibility in placement. He recommended observing user patterns this first year and possibly adding benches and/or freestanding chairs to the deck in the future. Table umbrellas were not recommended at this time.

  It was moved by Councilmember Carlson and seconded by Councilmember Johnson to approve the purchase of three Camino 36-inch round tables with attached chairs at the price of $875.00 each, for the bathhouse north deck. Motion carried.

- Operation and rental policy for bathhouse: Mayor Nowaczek read an email from Councilmember Kraftson regarding his thoughts on the bathhouse operation and rental. He would like the building to pay for itself through rentals during April-October and believes the north deck should always be available for public use, with the option of reserving the south patio. He is not in favor of concessions or lifeguard this first year of operation. In addition, Administrator McGuire reported that Councilmember Ridgway believes it is important that the bathhouse be available for general public use, as opposed to promoting private reservations that generate income. Additionally, she would like to have some concessions available and a beach attendant, especially during the summer months. Councilmember Carlson believes both patios should be available for general use, would like the bathhouse available for Bayport residents to reserve, and would like to see income generated through rentals. She is in favor of having concessions available but not via vending machines. Councilmember Johnson would like to have a limited rental policy this first summer, especially for events that could make use of the kitchen equipment. Mayor Nowaczek noted four issues to address park hours, attendant use, concessions availability, and the scheduling/reservations policy. He envisions the bathhouse as an added amenity for people who want to enjoy the beach versus generating substantial income. He also sees the renovated bathhouse and services as a draw for increased park usage and believes a "deluxe" approach this first year would result in better retention long-term. He recommended having an attendant, concessions, a reservation policy and revising the park hours, possibly closing later than 9:00 p.m. Councilmembers were in favor of hiring an attendant and a limited reservations policy. Discussion followed on having the concessions area accessible to the public, concession hours, and deposit fees. Based on tonight's discussion, staff was directed to bring back recommendations for final approval at the next meeting.

- Contract with Sanders, Wacker, Bergly for completion of design services for Phase I improvements: Administrator McGuire reviewed a request to enter into a contract with Sanders, Wacker, Bergly for an additional $9,745.00 to complete the design services for the Phase I improvements at Lakeside Park. The fee was included in the amount approved by the City Council at the last meeting, and staff recommended approval of the expenditure.

  It was moved by Councilmember Johnson and seconded by Councilmember Carlson to approve the proposal of $9,745.00 for architectural fees for landscape architectural services at Lakeside Park. Motion carried.

- Review of rock material for signage: Mr. Wacker reviewed design and material options (limestone or granite) for the park entry sign. It is estimated the rock sign would cost $5,000.00. Discussion followed on the signage and the information that would be engraved on the sign. Councilmembers recommended using limestone for the park entry sign.

Consider an amendment to Section 703, Appendix B – Zoning Ordinance of the Bayport City Code: Assistant Administrator/Planner Taylor reviewed further revisions to Section 703, Accessory Buildings and Structures. At the February meeting, councilmembers had requested more flexibility with these structures on larger residential lots. The proposed change allows the maximum area size for a garage in the R-1 and R-2 residential districts to be the lesser of 2,000 square feet or 10% of the lot area. Councilmember Johnson recommended changing the door and/or access opening of a storage/tool/garden shed to a total of 42 square feet, to allow for a 7-foot high door.

Councilmember Johnson introduced the following ordinance and moved its adoption:

Ordinance No. 796

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA, AMENDING APPENDIX B, ZONING, OF THE BAYPORT CITY CODE

The motion for adopting the foregoing ordinance was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

Jon Nowaczek – aye
Connie Carlson – aye
Dan Johnson – aye

NEW BUSINESS

Consider a proposal to research and prepare a report for the Metropolitan Council to adjust population forecasts for the city's comprehensive plan: Engineer Peters reviewed a recommendation that the city formally request a change in the population forecasts projected by the Metropolitan Council as part of the city's comprehensive plan update. The proposed household population numbers reflect a decrease of 350 in 2010, 650 in 2020, and 850 in 2030, from the original Metropolitan Council plan numbers. Councilmembers believed the proposed population numbers were reasonable.

It was moved by Councilmember Johnson and seconded by Councilmember Carlson to propose to the Metropolitan Council that the population forecasts for the City of Bayport be modified to reflect the following total population numbers: 4,250 in 2010, 4,650 in 2020, and 5,150 in 2030, noting that these numbers include a prison population of 1,400 yearly. Motion carried.

Consider approval of the Public Works Department employment contract: Administrator McGuire reviewed the proposed contract changes relating to overtime pay, vacation days, uniform allowance, wage increases, and incorporating the new education incentive plan into the contract. He also acknowledged the union's cooperation in utilizing the Sentence-to-Serve program. Staff recommended approval of the contract.

It was moved by Councilmember Carlson and seconded by Councilmember Johnson to approve the 2008-2010 Public Works Department employment contract. Motion carried.

Consider awarding a contract for Part II of the city's Wellhead Protection Plan: Administrator McGuire reviewed the background of implementing a wellhead protection plan as mandated by the Minnesota Department of Health. Part I has been completed, and quotes were recently received from two firms to complete Part II Staff recommended approving the low quote of $9,630.00 from Short Elliott Hendrickson, Inc. to complete Part II of the plan. The city would be obligated to follow through on improvements identified by the plan. Administrator McGuire does not anticipate huge costs associated with potential recommendations, although there would be continuous monitoring and some education costs

It was moved by Councilmember Carlson and seconded by Councilmember Johnson to authorize the low quoter, Short Elliott Hendrickson, Inc., of St. Paul, Minnesota, to complete the Minnesota Department of Health Wellhead Protection Plan - Part II, for an estimated cost of $9,630.00, within the timeframe established by the Minnesota Department of Health, which is January 19, 2010. Motion carried

COUNCIL ITEMS/ANNOUNCEMENTS

1. Councilmember Carlson noted the following events:
   - The 5th annual Easter egg roll is scheduled for Tuesday, March 11th, 11:00 a.m., at the Bayport Public Library. The event is sponsored by the Bayport Public Library and the Bayport Senior Center.
   - "The Price is Right" will be played at the Bayport Senior Center on Monday, March 31st at 12:30 p.m.
   - There will be a fundraiser breakfast for Dane's Place at the Bayport American Legion on Sunday, April 20th, 8:00 a.m. - 12 noon. The goal is to promote Dane's Place as a community project.

ADMINISTRATOR/STAFF ITEMS AND ANNOUNCEMENTS

1. Workshop: The City Council will be holding a workshop on Monday, March 10th, at 4:30 p.m. to discuss future city projects and the use of special city funds

ADJOURNMENT

It was moved by Councilmember Johnson and seconded by Councilmember Carlson to adjourn the meeting at 7:35 p.m. Motion carried.

CITY OF BAYPORT
CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS
MARCH 10, 2008
4:30 P.M.

CALL TO ORDER
Pursuant to due call and notice, Mayor Nowaczek called the City Council workshop meeting of March 10, 2008 to order at 4:30 p.m.

ROLL CALL
Members Present: Mayor Jon Nowaczek, Councilmembers Connie Carlson, Dan Johnson, Torry Kraftson, and Sharon Ridgway

Members Absent: None

Others Present: Administrator Mike McGuire, Finance Officer Wanda Madsen, and Public Works Supervisor Mel Horak

Mayor Nowaczek noted the City Council began its discussion on city projects and funds at the February workshop and the intent of the workshop is to provide staff with guidelines in managing the city's investments

Discuss future city projects and use of special city funds: Administrator McGuire reviewed the different fund balances and discussion ensued on the proposed capital improvement projects. A new fire hall would be the largest project at $2,000,000.00, with the city pursuing grants and possibly a lease/purchase or a bond, to finance the project. He recommended spreading the repayment over a 10-to-20 year period. He anticipates using grants and other financing to replace the fire department's Pierce dash cab, as the fire equipment replacement fund does not have adequate dollars to cover the truck. The city has proposed a new police equipment fund to fund the purchase of patrol vehicles. Staff has also proposed a revolving redevelopment fund to purchase properties that would be of benefit to the city, e.g., downtown redevelopment. Administrator McGuire indicated he has had discussions with the City of Oak Park Heights regarding a joint community center, at a cost of $5,000,000.00. Staff has estimated a cost of $500,000.00 for a Highway 95 pedestrian crossing and a bike lane. Securing land for a new boat launch and/or expansion of the current launch was discussed. Administrator McGuire believes the Minnesota DNR would be interested in providing financial assistance to secure and preserve waterfront property. He stated he has had preliminary discussions with the owners of the Beach House Marina and the Cates' house on the St. Croix River. Various municipal building repair projects, sewer/water main and street improvement projects were reviewed. Staff is proposing that money be transferred from the tax stabilization fund to establish the new cemetery, police equipment, office automation, and municipal buildings maintenance funds.

Councilmembers presented their priorities and goals:

Councilmember Ridgway:
- Is concerned with the condition of the city's sewer and water mains
- Would like lifeguards at Lakeside Park to complement the park improvements
- In favor of upgrading the hockey rink, possibly utilizing a refrigerated system to extend the skating season

- Believes the municipal building maintenance issues should be fixed
- Believes the city needs to plan for a new fire hall
- Is in favor of purchasing the Beach House Marina riverfront property

Councilmember Kraftson:
- Is concerned with the aging sewer and water main system
- Would like a proactive approach to improving city streets
- Thinks expanding/improving parks and trails is a great investment for all age groups
- Believes the Highway 95 pedestrian crossing is a top priority
- Does not believe citizens would support a community center
- Supports a new fire hall
- Would be in favor of continuing discussions with Andersen Corporation regarding financial assistance with purchasing land for an alternate to the 4th Avenue boat launch site
- Is concerned that putting off infrastructure upgrades may cause the city to fall behind with the improvements, given rising construction costs. He would like a study conducted on the city's streets for planning purposes.

Councilmember Johnson:
- Thinks purchasing waterfront property is a good investment
- Would support a community center if the city could partner with another interest, possibly Andersen Corporation
- Believes Barkers Alps Park needs improvement
- Believes the building maintenance issues should be fixed
- Would be more in favor of using the fire hall area for additional City Hall parking rather than adding parking along Highway 95, with the purchase of the home adjacent to the current parking lot
- Would like a long-term plan to promote retail/commercial use along Highway 95

Councilmember Carlson:
- Agrees with most that has been stated
- Believes improving Lakeside Park and correcting issues at the Public Works building are top priorities
- In favor of adding City Hall parking in fire hall area
- Not in favor of a community center because Bayport has so many other recreational assets
- Acknowledges the need for a new fire hall
- Believes maintaining the city's infrastructure is important, as is repairing City Hall roof
- Is in favor of city purchasing waterfront property, preferably the Beach House Marina

Mayor Nowaczek:
- Would like the city to take advantage of its unique location on the St. Croix River
- Believes we should invest funds into real estate that would pay off in long-term amenities for the community
- Is very concerned with the long-standing traffic concerns in town and believes the city should work at getting a solution in place, i.e., crossing, stoplight, underpass
- Believes investing in our parks pays big dividends and would like to see improvements at Barkers Alps accelerated
- Believes we are outgrowing our current fire hall and a better facility will be needed. He is willing to take on some debt for the project.

- Is not in favor of building a community center as he believes Bayport already is a community center for the valley with our churches, library, and parks.
- Is concerned with the city's infrastructure but does not want to undertake a project until it is necessary. He proposed increasing the amount of money put away each year to build up the infrastructure improvement funds.

Public Works Supervisor Horak stated that the city's streets have a very good natural gravel base and the ongoing seal coating program has eliminated a major pothole problem. Administrator McGuire anticipates opposition to upgrading the 6th Street North infrastructure and suggested that if the cost were levied as part of the city tax, it would be tax-deductible. He suggested proposing a tax levy to Bayport residents during the next budget planning process to gauge interest in financing infrastructure improvements through a tax levy. Discussion followed on implementing a pavement management plan and options for financing infrastructure improvements.

Discussion ensued on using the funds available in the tax stabilization fund. Administrator McGuire noted the city has approximately $3,500.000 00 in its general funds, in addition to the $1,218,321.00 currently in the tax stabilization fund The city has close to $12,000,000.00 in total investments. Councilmembers were generally in favor of keeping about 25 percent of the city's annual budget in the tax stabilization contingency fund, approximately $500,000.00. Councilmember Ridgway questioned whether the tax stabilization fund was still needed, but suggested keeping some money in the fund until the Inspiration development was built out. Mayor Nowaczek noted that designating the money to specific purposes, thereby reducing the tax stabilization funds available, may be advantageous when applying for grants. State aid would potentially be affected by the fund balances in undesignated city funds. Use of the general funds for investments and downtown redevelopment was discussed. Focusing dollars on park improvements was generally acceptable to councilmembers. Councilmembers recommended proceeding with the pedestrian crossing study for Highway 95 as soon as possible Administrator McGuire recommended having further budgetary discussions after the city's audit is complete in April or May.

Summary of Workshop: Mayor Nowaczek indicated the consensus of the City Council was to abolish the tax stabilization fund and designate the monies to specific funds as recommended by staff, upon confirmation of fund balances when the 2007 audit is complete. Councilmembers would need to decide how to use the remaining $348,321.00 in the fund, possibly for park improvements or some other project(s).

ADJOURNMENT

It was moved by Councilmember Johnson and seconded by Councilmember Carlson to adjourn the workshop at 6:05 p.m.

CITY OF BAYPORT

REVENUE SUMMARY YTD THRU 03/31/08

FUND	FUND Descr	2008 Budget	2008 YTD Amt	2008 % of Budget (23%)
101	GENERAL	$2 108,130 00	$94,633 08	4 49%
102	STREET RECONSTRUCTION	$0 00	$77 05	0 00%
103	G O TIF BD FUND 1990 CAP PROJ	$0 00	$0 00	0 00%
105	GENERAL FIXED ASSETS	$0 00	$0 00	0 00%
106	TIF ECON DEV DIST 2	$0 00	$224 89	0 00%
107	TIF REDEVELOPMENT DISTRICT 2-1	$0 00	$0 00	0 00%
200	FIRE EQUIPMENT REPLACEMENT FUN	$0 00	$45 000 00	0 00%
201	D A R E	$0 00	$0 00	0 00%
202	DRUG FORFEITURE	$0 00	$0 00	0 00%
203	PUBLIC WORKS EQUIPMENT REPL	$0 00	$0 00	0 00%
204	RECREATION CAP EQUIP & MAINT	$0 00	$1,407 75	0 00%
205	TAX STABILIZATION FUND	$0 00	$0 00	0 00%
206	WATER/SEWER IMPROVEMENT FUND	$0 00	$11,869 50	0 00%
207	PARK IMPROVEMENT FUND	$0 00	$0 00	0 00%
208	PRISON SEWER PROJECT	$0 00	$0 00	0 00%
209	DEVELOPER REIMBURSED PROJECTS	$0 00	$0 00	0 00%
210	K-9 UNIT	$0 00	$0 00	0 00%
211	LIBRARY	$290 334 00	$2 499 80	0 86%
303	GO TIF BOND 1990 DEBT SERVICE	$0 00	$0 00	0 00%
307	DEBT SERVICE GO BONDS $710,000	$0 00	$0 00	0 00%
601	WATER	$332,920 00	$17,173 59	5 16%
602	SEWER	$634,587 96	$24,837 10	3 91%
800	INVESTMENTS-POOLED	$0 00	$45 00	0 00%
803	P & Z ESCROWS	$0 00	$12 500 00	0 00%
851	NON EXP TRUST	$0 00	$0 00	0 00%
		$3,365 971 96	$210,267 76	6 25%

CITY OF BAYPORT

MONTHLY RECEIPTS

Period Name: MARCH

FUND	Tran Date	Amount	Refer	Comments	Account Descr
FUND 101 GENERAL					
101	3/13/2008	$11 75	14623	COPIES	R 101-00000-34105 USER FE
101	3/13/2008	$20 00	14649	SSESSMENT SEARCH (KRISTIN TURRE	R 101-00000-34105 USER FE
101	3/24/2008	$2 00	14667	LILIYA ALEKSIEVA - COPIES	R 101-00000-34105 USER FE
101	3/13/2008	$0 50	14620	CHAMPION PLUMBLING	G 101-20104 STATE SURCHA
101	3/13/2008	$0 50	14621	NORTHWOODS PLUMBLING	G 101-20104 STATE SURCHA
101	3/13/2008	$2 62	14622	LINDUS CONSTRUCTION INC	G 101-20104 STATE SURCHA
101	3/13/2008	$1 31	14631	SURCHARGE	G 101-20104 STATE SURCHA
101	3/13/2008	$0 50	14637	SURCHARGE	G 101-20104 STATE SURCHA
101	3/13/2008	$0 50	14639	SURCHARGE	G 101-20104 STATE SURCHA
101	3/13/2008	$1 25	14640	MIKE HILES	G 101-20104 STATE SURCHA
101	3/13/2008	$1 63	14641	TAX	G 101-20603 SALES TAX PAY
101	3/13/2008	$15 00	14625	REFUND OF PREMIUM RECEIVED - JOS	G 101-27106 AMERITAS
101	3/13/2008	$35 00	14648	DENTAL	G 101-27107 DELTA DENTAL
101	3/13/2008	$497 76	14646	HEALTH INS	G 101-27109 MEDICA
101	3/13/2008	$497 76	14648	HEALTH INS	G 101-27109 MEDICA
101	3/24/2008	$60 67	14660	HEALTH INS	G 101-27109 MEDICA
101	3/13/2008	$14 50	14648	LIFE INS	G 101-27118 LINCOLN LIFE
101	3/13/2008	$200 00	14630	WASTE TECHNOLOGY	R 101-41910-32100 BUSINES
101	3/13/2008	$30 00	14637	CITY LICENSE	R 101-41910-32100 BUSINES
101	3/24/2008	$30 00	14668	TOTAL MECHANICAL SERVICES - CONT	R 101-41910-32100 BUSINES
101	3/13/2008	$75 00	14620	CHAMPION PLUMBLING	R 101-41910-32210 BUILDING
101	3/13/2008	$75 00	14621	NORTHWOODS PLUMBLING	R 101-41910-32210 BUILDING
101	3/13/2008	$132 75	14622	LINDUS CONSTRUCTION INC	R 101-41910-32210 BUILDING
101	3/13/2008	$88 50	14631	BUILDING PERMIT	R 101-41910-32210 BUILDING
101	3/13/2008	$75 00	14637	BUILDING PERMIT	R 101-41910-32210 BUILDING
101	3/13/2008	$75 00	14639	BUILDING PERMIT	R 101-41910-32210 BUILDING
101	3/13/2008	$88 50	14640	BUILDING PERMIT	R 101-41910-32210 BUILDING
101	3/13/2008	$57 52	14640	PLAN REVIEW	R 101-41910-32210 BUILDING
101	3/13/2008	$910 89	14627	PLANNING CONTRACT	R 101-41910-34103 LAKELAN
101	3/24/2008	$9,494 84	14669	MONTHLY BUILDING INSPECTION	R 101-41910-34103 LAKELAN
101	3/13/2008	$25 00	14659	COREY MOHAN / SMALL BIRD/FOWL AP	R 101-42100-32200 NONBUSI
101	3/13/2008	$20 00	14635	TWO - PET LICENSE	R 101-42100-32240 ANIMAL F
101	3/13/2008	$20 00	14638	TWO - PET LICENSE	R 101-42100-32240 ANIMAL F
101	3/13/2008	$10 00	14644	PET LICENSE	R 101-42100-32240 ANIMAL F
101	3/24/2008	$10 00	14666	DON WILSON, JR - PET LICENSE	R 101-42100-32240 ANIMAL F
101	3/24/2008	$10 00	14670	ROSE DELORNE - PET LICENSE	R 101-42100-32240 ANIMAL F
101	3/13/2008	$7 31	14647	POLICE REPORTS	R 101-42100-34201 POLICE A
101	3/25/2008	$3,159 93	14673	WASHING FINE/FEE DISB FEB 08	R 101-42100-35101 COURT FI
101	3/13/2008	$142 00	14624	PROSECTION COSTS REFUND	R 101-42100-36241 REFUND
101	3/13/2008	$21 45	14642	REINBURSTMENT FOR VOUCHER THAT	E 101-42200-240 SMALL TOO
101	3/13/2008	$230 38	14626	JANUARY FIRE PERMITS	R 101-42200-32200 NONBUSI
101	3/13/2008	$20 00	14628	BURNING PERMIT	R 101-42200-32200 NONBUSI
101	3/13/2008	$20 00	14629	BURING PERMIT	R 101-42200-32200 NONBUSI
101	3/13/2008	$20 00	14650	BURNING PERMIT	R 101-42200-32200 NONBUSI
101	3/13/2008	$20 00	14651	BURNING PERMIT	R 101-42200-32200 NONBUSI
101	3/24/2008	$20 00	14661	DEAN SHAFER - BURNING PERMIT	R 101-42200-32200 NONBUSI
101	3/24/2008	$20 00	14662	DAVID MATHES - BURNING PERMIT	R 101-42200-32200 NONBUSI
101	3/25/2008	$2 000 00	14672	FIREFIGHTERS RELIEF ASSOC	R 101-42200-33421 FIRE STA
101	3/13/2008	$20,000 00	14657	FIRE CONTRACT - 1ST INSTALLMENT	R 101-42200-34202 FIRE CON
101	3/24/2008	$33,748 75	14663	FIRE PROTECTION 1ST QTR	R 101-42200-34202 FIRE CON
101	3/13/2008	$25 00	14641	RINK RENTAL	R 101-43200-34780 PARK FE
FUND 101 GENERA		$72,046 07			
FUND 200 FIRE EQUIPMENT REPLACEMENT FUN					
200	3/13/2008	$45,000 00	14643	2101 PUMPER TRUCK - REPLACEMENT	R 200-41600-36232 DONATIO
FUND 200 FIRE EQ		$45,000 00			
FUND 204 RECREATION CAP EQUIP & MAINT					
204	3/13/2008	$606 99	14658	LAWFUL GAMBLING - JAN 2008	R 204-00000-32204 GAMBLIN

CITY OF BAYPORT

MONTHLY RECEIPTS

Period Name: **MARCH**

FUND	Tran Date	Amount	Refer	Comments	Account Descr
204	3/24/2008	$800 76	14671	AMERICAN LEGION - FEB LAWFUL GAM	R 204-00000-32204 GAMBLIN
FUND 204 RECREA		$1,407 75			
FUND 206 WATER/SEWER IMPROVEMENT FUND					
206	3/18/2008	$42 27		0 UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	3/31/2008	$22 53		0 UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	3/31/2008	$15 60		0 UB AR Surc 3 TRUNK WATER	R 206-00000-37106 TRUNK W
206	3/18/2008	$35 48		0 UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	3/17/2008	$71 46		0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	3/17/2008	$1 20		0 UB Receipt Surc 3 TRUNK WATER	G 206-12103 A/R GEN BILLIN
206	3/17/2008	$8 60		0 UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	3/14/2008	$114 23		0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	3/14/2008	$82 86		0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	3/17/2008	$123 36		0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	3/17/2008	$69 69		0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	3/17/2008	$63 04		0 UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	3/17/2008	$54 38		0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	3/21/2008	$12 32		0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	3/21/2008	$27 39		0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	3/17/2008	$7 20		0 UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	3/13/2008	$1,500 00	14632	REVISED MARINA - STUDY	R 206-41603-36247 REFUND-
206	3/13/2008	$4,040 00	14632	CONST COST	R 206-41603-37303 STATE P
206	3/31/2008	-$26 93		0 UB AR Serv Adj 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	3/31/2008	$3 021 75		0 UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	3/21/2008	$25 20		0 UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	3/31/2008	-$2,789 28		0 UB AR Serv Adj 27 TRUNK W/COMM	R 206-41900-37107 TRUNK W
206	3/31/2008	$218 28		0 UB AR Serv 27 TRUNK W/COMM	R 206-41900-37107 TRUNK W
206	3/31/2008	$103 62		0 UB AR Serv 21 TRUNK/W COMB	R 206-41900-37107 TRUNK W
206	3/31/2008	$1,130 16		0 UB AR Serv 28 TRUNK W/IND	R 206-41900-37108 TRUNK W
206	3/31/2008	$36 82		0 UB AR Serv Adj 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	3/21/2008	$27 48		0 UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	3/31/2008	$3 146 43		0 UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	3/31/2008	$229 72		0 UB AR Serv 37 TRUNK S/COMM	R 206-41900-37207 TRUNK S
206	3/31/2008	-$3,034 43		0 UB AR Serv Adj 37 TRUNK S/COMM	R 206-41900-37207 TRUNK S
206	3/31/2008	$4 90		0 UB AR Serv 41 TRUNK SEWER 1ST	R 206-41900-37207 TRUNK S
206	3/31/2008	$107 55		0 UB AR Serv 31 TRUNK/S COMB	R 206-41900-37207 TRUNK S
206	3/31/2008	$326 04		0 UB AR Serv 38 TRUNK S/IND	R 206-41900-37208 TRUNK S
FUND 206 WATER/		$8,818 92			
FUND 207 PARK IMPROVEMENT FUND					
207	3/13/2008	$12,341 64	14634	REINBURSTMENT OF PAYMENT	E 207-44100-530 CAPITAL O
FUND 207 PARK IM		$12,341 64			
FUND 211 LIBRARY					
211	3/13/2008	$99 92	14654	SCOTT WAGNER, LOIS SWOPE, JOHN	R 211-45500-34760 LIBRARY
211	3/13/2008	$45 00	14652	LIBRARY ROOM RENTAL	R 211-45500-36220 RENTAL I
211	3/13/2008	$275 00	14653	ROOM RENTAL - LIBRARY	R 211-45500-36220 RENTAL I
211	3/13/2008	$300 00	14655	MARY WILLIAMS - DONATION - LIBRAR	R 211-45500-36230 DONATIO
211	3/13/2008	$100 00	14656	GRANT - LIBRARY - TOZER FOUNDATIO	R 211-45500-36233 GRANTS
FUND 211 LIBRARY		$819 92			
FUND 601 WATER					
601	3/17/2008	$35 74		0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	3/17/2008	$2 50		0 UB Receipt Serv Pen 9 INSTITUTION	G 601-14601 WATER BILLING
601	3/17/2008	$1 31		0 UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	3/17/2008	$60 00		0 UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	3/17/2008	$2 50		0 UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	3/17/2008	$21 19		0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	3/17/2008	$10 00		0 UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING

CITY OF BAYPORT

MONTHLY RECEIPTS

Period Name: MARCH

FUND	Tran Date	Amount	Refer Comments	Account Descr
601	3/17/2008	$15 60	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	3/17/2008	$10 40	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	3/14/2008	$16 90	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	3/14/2008	$36 07	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	3/21/2008	$233 64	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	3/21/2008	$10 28	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	3/21/2008	$2 60	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	3/17/2008	$1,035 11	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	3/14/2008	$953 21	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	3/17/2008	$595 64	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	3/17/2008	$4 46	0 UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	3/31/2008	$4 32	0 UB AR Surc 21 SALES TAX	G 601-20603 SALES TAX PAY
601	3/31/2008	$824 30	0 UB AR Surc 20 STATE TAX	G 601-20603 SALES TAX PAY
601	3/31/2008	-$1,694 64	0 UB AR Surc Adj 20 STATE TAX	G 601-20603 SALES TAX PAY
601	3/13/2008	$31 87	14636 REIMBURST FOR VOUCHER THAT WAS	E 601-46120-216 CHEMICALS
601	3/21/2008	$210 00	0 UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	3/31/2008	-$23 254 00	0 UB AR Serv Adj 5 COMM WATER	R 601-46120-37110 WATER R
601	3/31/2008	-$224 36	0 UB AR Serv Adj 1 WATER	R 601-46120-37110 WATER R
601	3/31/2008	$81 16	0 UB AR Serv 8 SAFE WT'R FE	R 601-46120-37110 WATER R
601	3/31/2008	$1,794 00	0 UB AR Serv 5 COMM WATER	R 601-46120-37110 WATER R
601	3/31/2008	$10 00	0 UB AR Serv 2 WATER ONLY	R 601-46120-37110 WATER R
601	3/31/2008	$165 00	0 UB AR Serv 9 INSTITUTION	R 601-46120-37110 WATER R
601	3/31/2008	$26,212 50	0 UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	3/21/2008	$158 56	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	3/31/2008	$20 00	0 UB AR Serv 6 WATER METER2	R 601-46120-37110 WATER R
601	3/21/2008	$257 32	0 UB UR Receipt Group 00 FINAL GROUP	R 601-46120-37110 WATER R
601	3/31/2008	-$1 30	0 UB AR Serv Adj 8 SAFE WT'R FE	R 601-46120-37110 WATER R
601	3/14/2008	$7 24	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	3/31/2008	$838 50	0 UB AR Serv 4 COMM W/COMB	R 601-46120-37110 WATER R
601	3/31/2008	$9,418 00	0 UB AR Serv 3 INDUSTRIAL	R 601-46120-37110 WATER R
601	3/17/2008	$1,344 89	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	3/31/2008	-$10 38	0 UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CH
601	3/31/2008	-$5 00	0 UB AR Serv Pen Adj 5 COMM WATER	R 601-46120-37111 LATE CH
601	3/31/2008	$879 37	0 UB AR Surc 19 STATE SER CH	R 601-46120-37120 STATE S
601	3/21/2008	$2 62	0 UB AR Surc 19 STATE SER CH	R 601-46120-37120 STATE S
601	3/31/2008	$5 21	0 UB AR Surc 6 FEE-SAFE WAT	R 601-46120-37120 STATE S
FUND 601 WATER		$20,122 33		
FUND 602 SEWER				
602	3/17/2008	$453 01	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	3/17/2008	$18 77	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	3/17/2008	$72 00	0 UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	3/21/2008	$102 68	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	3/21/2008	$8 75	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	3/17/2008	$525 33	0 UB Receipt Serv 13 NSP SEWER	G 602-14602 SEWER BILLIN
602	3/17/2008	$31 21	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	3/17/2008	$580 83	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	3/14/2008	$690 41	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	3/14/2008	$36 04	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	3/17/2008	$2 50	0 UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	3/31/2008	$228 83	0 UB AR Serv Adj 10 SEWER	R 602-46200-37210 SEWER R
602	3/31/2008	$2,721 20	0 UB AR Serv 23 INDUSTRI SEW	R 602-46200-37210 SEWER R
602	3/31/2008	$167 80	0 UB AR Serv 29 INSTIT SEWER	R 602-46200-37210 SEWER R
602	3/31/2008	$1 902 20	0 UB AR Serv 25 COMM SEWER	R 602-46200-37210 SEWER R
602	3/31/2008	$897 90	0 UB AR Serv 24 SEWER COMMER	R 602-46200-37210 SEWER R
602	3/31/2008	$41 00	0 UB AR Serv 15 1ST SEWER	R 602-46200-37210 SEWER R
602	3/31/2008	$97 00	0 UB AR Serv 20 SEWER ONLY	R 602-46200-37210 SEWER R
602	3/21/2008	$229 00	0 UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	3/31/2008	$93 43	0 UB AR Serv 14 SEWER METER	R 602-46200-37210 SEWER R
602	3/31/2008	$27,353 50	0 UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	3/31/2008	-$25,289 50	0 UB AR Serv Adj 25 COMM SEWER	R 602-46200-37210 SEWER R

CITY OF BAYPORT

MONTHLY RECEIPTS

Period Name: MARCH

FUND	Tran Date	Amount	Refer	Comments	Account Descr
602	3/31/2008	-$5 38		0 UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L
602	3/31/2008	-$2 50		0 UB AR Serv Pen Adj 25 COMM SEWER	R 602-46200-37211 SEWER L
602	3/18/2008	$352 25		0 UB AR Serv 13 NSP SEWER	R 602-46200-37230 NSP COL
602	3/18/2008	$295 67		0 UB AR Serv 13 NSP SEWER	R 602-46200-37230 NSP COL
FUND 602 SEWER		$11,603 93			
FUND 800 INVESTMENTS-POOLED					
800	3/13/2008	$30 00	14645	WIRE TRANFER CHARGE	R 800-00000-36210 INVESTM
FUND 800 INVESTM		$30 00			
FUND 803 P & Z ESCROWS					
803	3/13/2008	$2,500 00	14633	BAYPORT MARINA	R 803-80013-34100 P & Z PE
FUND 803 P & Z ES		$2,500 00			
		$174 690 56			

CITY OF BAYPORT

EXPENSE SUMMARY YTD THRU 03/31/08

DEPT	DEPT Descr	2008 Budget	2008 YTD Amt	Balance	2008 % of Budget Remain
FUND 101 GENERAL					
00000	GENERAL GOVERNMENT	$0 00	$0 00	$0 00	0 00%
41100	ELECTIONS	$5 140 00	$680 60	$4 459 40	86 76%
41200	MAYOR & COUNCIL	$139 413 00	$35,138 91	$104 274 09	74 80%
41240	RECYCLING	$9,407 00	$1 359 86	$8,047 14	85 54%
41400	ADMINISTRATION	$143,769 00	$43,429 90	$100,339 10	69 79%
41903	DEBT SERVICE	$0 00	$0 00	$0 00	0 00%
41910	PLANNING & ZONING	$203,035 00	$50,310 44	$152,724 56	75 22%
41940	MUNICIPAL BUILDINGS	$38,272 00	$16,930 67	$21,341 33	55 76%
42100	POLICE	$644,608 00	$144,614 36	$499,993 64	77 57%
42200	FIRE PROTECTION	$384,469 00	$61,336 14	$323,132 86	84 05%
43100	STREET MAINT	$281,499 00	$89,220 95	$192,278 05	68 31%
43160	STREET LIGHTING	$21 000 00	$5,208 01	$15 791 99	75 20%
43200	PARKS	$78 513 00	$15 868 42	$62 644 58	79 79%
43300	CEMETERY	$11,400 00	$880 43	$10,519 57	92 28%
44100	PROJECT	$0 00	$6 387 50	-$6,387 50	0 00%
44200	TRANSFER OUT-DEBT SERVIC	$0 00	$0 00	$0 00	0 00%
FUND 101 GENERAL		$1,960,525 00	$471,366 19	$1,489,158 81	75 96%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	$0 00	$0 00	$0 00	0 00%
FUND 208 PRISON SEWER PROJECT		$0 00	$0 00	$0 00	0 00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMENTS	$0 00	$0 00	$0 00	0 00%
41912	INSPIRATION	$0 00	$0 00	$0 00	0 00%
41913	EMERALD FALLS	$0 00	$0 00	$0 00	0 00%
99999	PW CAPITAL OUTLAY	$0 00	$0 00	$0 00	0 00%
FUND 209 DEVELOPER REIMBURSED PR		$0 00	$0 00	$0 00	0 00%
FUND 211 LIBRARY					
45500	LIBRARY	$290,333 52	$62,460 22	$227,873 30	78 49%
FUND 211 LIBRARY		$290,333 52	$62,460 22	$227,873 30	78 49%
FUND 601 WATER					
44100	PROJECT	$0 00	$0 00	$0 00	0 00%
46110	WATER-PUMPHOUSE	$42,350 00	$6,626 63	$35,723 37	84 35%
46120	WATER	$281,538 00	$53,162 31	$228 375 69	81 12%
FUND 601 WATER		$323 888 00	$59,788 94	$264,099 06	81 54%
FUND 602 SEWER					
44100	PROJECT	$0 00	$0 00	$0 00	0 00%
46200	SEWER - OPERATING	$353,230 00	$50,101 93	$303,128 07	85 82%
46990	SEWER - NON-OPERATING	$290,000 00	$71,053 83	$218,946 17	75 50%
FUND 602 SEWER		$643 230 00	$121 155 76	$522 074 24	81 16%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	$0 00	$0 00	$0 00	0 00%
47000	INTEREST EXP	$0 00	$2,000 00	-$2,000 00	0 00%
FUND 800 INVESTMENTS-POOLED		$0 00	$2,000 00	-$2,000 00	0 00%
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	$0 00	$2,941 40	-$2,941 40	0 00%
80001	ANDERSEN ESCROW	$0 00	$0 00	$0 00	0 00%
80002	CPDC SENIOR COOP	$0 00	$0 00	$0 00	0 00%
80003	BAYTOWN ANNEXATION	$0 00	$0 00	$0 00	0 00%
80004	CROIXDALE	$0 00	$0 00	$0 00	0 00%
80005	HARRIS CO - MCF	$0 00	$0 00	$0 00	0 00%

CITY OF BAYPORT

EXPENSE SUMMARY YTD THRU 03/31/08

DEPT	DEPT Descr	2008 Budget	2008 YTD Amt	Balance	2008 % of Budget Remain
80006	OSTERTAG VARIANCE	$0 00	$0 00	$0 00	0 00%
80007	JEFF NELSON ESCROW	$0 00	$0 00	$0 00	0 00%
80008	CHARLES LUTZ STREET VACA	$0 00	$0 00	$0 00	0 00%
80009	DON THRON VARIANCE	$0 00	$0 00	$0 00	0 00%
80010	JERRY PETERSON ESCROW	$0 00	$0 00	$0 00	0 00%
80011	CAPTAINS CORNER	$0 00	$0 00	$0 00	0 00%
80012	FRIENDS OF ST CROIX PREP	$0 00	$0 00	$0 00	0 00%
FUND 803 P & Z ESCROWS		$0 00	$2,941 40	-$2,941 40	0 00%
FUND 999 ACCRUED INT PAYABLE					
00000	GENERAL GOVERNMENT	$0 00	$0 00	$0 00	0 00%
41000	DEPRECIATION EXP - GEN GO	$0 00	$0 00	$0 00	0 00%
42000	PUBLIC SAFE CAPITAL OUTLA	$0 00	$0 00	$0 00	0 00%
42200	FIRE PROTECTION	$0 00	$0 00	$0 00	0 00%
43000	DEPRECIATION EXP - PUBLIC	$0 00	$0 00	$0 00	0 00%
43100	STREET MAINT	$0 00	$0 00	$0 00	0 00%
43200	PARKS	$0 00	$0 00	$0 00	0 00%
43300	CEMETERY	$0 00	$0 00	$0 00	0 00%
44000	DEPRECIATION EXP - LIBRARY	$0 00	$0 00	$0 00	0 00%
45000	DEPRECIATION EXP - PARKS	$0 00	$0 00	$0 00	0 00%
47000	INTEREST EXP	$0 00	$0 00	$0 00	0 00%
FUND 999 ACCRUED INT PAYABLE		$0 00	$0 00	$0 00	0 00%
		$3,217,976 52	$719,712 51	$2,498,264 01	77 63%

CITY OF BAYPORT

MONTHLY EXPENSES

Period Name MARCH

FUND Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
FUND 101 GENERAL						
DEPT 41100 ELECTIONS						
101 TR COMPUTER SALES LLC	3/6/2008	$139 50	E	41100	416	REPAIR/MAINT O
DEPT 41100 ELECTIONS		$139 50				
DEPT 41200 MAYOR & COUNCIL						
101	3/6/2008	$1 175 00	E	41200	101 Labor Distribution	WAGES AND SAL
101	3/6/2008	$11 25	E	41200	121 Labor Distribution	P E R A
101	3/6/2008	$72 85	E	41200	122 Labor Distribution	CONT TO RET , S
101	3/6/2008	$17 03	E	41200	170 Labor Distribution	MEDICARE
101 U S BANK VISA	4/8/2008	$2 46	E	41200	201 MENARDS	OFFICE SUPPLIE
101 QUILL	4/8/2008	$7 43	E	41200	201 TOWELS & PAPER	OFFICE SUPPLIE
101 DELL DIRECT SALES L P	4/8/2008	$5 85	E	41200	201 TONER - PRINTER	OFFICE SUPPLIE
101 ECKBERG, LAMMERS BRIG	4/8/2008	$52 15	E	41200	300 REVIEW EMAIL - MARY CLARE	PROF SER-LEGAL
101 ECKBERG, LAMMERS BRIG	4/8/2008	$202 50	E	41200	300 13467-14377	PROF SER-LEGAL
101 ECKBERG LAMMERS, BRIG	4/8/2008	$52 15	E	41200	300 REVIEW AGREEMENT - ALLIED	PROF SER-LEGAL
101 ECKBERG LAMMERS, BRIG	4/8/2008	$26 15	E	41200	300 RESPOND - PAM HOYER	PROF SER-LEGAL
101 ECKBERG LAMMERS, BRIG	4/8/2008	$227 65	E	41200	300 STAFF MTG	PROF SER-LEGAL
101 ECKBERG, LAMMERS, BRIG	4/8/2008	$549 03	E	41200	300 PERA - MCGUIRE	PROF SER-LEGAL
101 ECKBERG, LAMMERS, BRIG	4/8/2008	$97 65	E	41200	300 CI COUNCIL MTG	PROF SER-LEGAL
101 ECKBERG, LAMMERS, BRIG	4/8/2008	$135 00	E	41200	300 ATTEND CITY COUNCIL MTH 13	PROF SER-LEGAL
101 ARTHUR GALLAGHER	3/25/2008	-$500 00	E	41200	302 AGENCY FEE 2008	CONTRACT SERV
101 WASHINGTON COUNTY	4/8/2008	$459 00	E	41200	304 SPEC ASMT BILLING PAY 2008	PROF SER-ASSE
101 STILLWATER GAZETTE	4/8/2008	$41 21	E	41200	350 ORDINANCE 796S	PRINTING & PUBL
101 MUNICI PALS	4/8/2008	$25 00	E	41200	402 2008 MEMBERSHIP DUES	CONFERENCES &
101 TR COMPUTER SALES LLC	4/8/2008	$31 25	E	41200	416	REPAIR/MAINT O
101 TR COMPUTER SALES LLC	3/6/2008	$23 25	E	41200	416 TROUBLESHOOT MIKE'S,KARE	REPAIR/MAINT O
101 US INTERNET	4/8/2008	$46 00	E	41200	416 SECURENCE MONTHLY	REPAIR/MAINT O
101 TR COMPUTER SALES LLC	4/8/2008	$72 20	E	41200	416 USB BATTERY REPLACEMENT	REPAIR/MAINT O
101 MIDDLE ST CROIX WATERS	3/6/2008	$6,061 70	E	41200	433 2008 BUDGET NOTIFICATION A	DUES & MEMBER
DEPT 41200 MAYOR & COUNCIL		$8,893 76				
DEPT 41240 RECYCLING						
101 MANAGEMENT SERVICES	3/19/2008	$189 02	E	41240	302 CONSULTING	CONTRACT SERV
101 MANAGEMENT SERVICES	3/6/2008	$181 03	E	41240	302 CONSULTING	CONTRACT SERV
101 MANAGEMENT SERVICES	3/31/2008	$183 69	E	41240	302 CONSULTING	CONTRACT SERV
101 BOB MCPHERSON	4/8/2008	$30 00	E	41240	370 RECYCLING PROGRAM	RECYCLING INCE
DEPT 41240 RECYCLING		$583 74				
DEPT 41400 ADMINISTRATION						
101	3/20/2008	$2,123 99	E	41400	101 Labor Distribution	WAGES AND SAL
101	3/6/2008	$2,123 99	E	41400	101 Labor Distribution	WAGES AND SAL
101	3/6/2008	$2 123 99	E	41400	101 Labor Distribution	WAGES AND SAL
101	3/20/2008	$138 07	E	41400	121 Labor Distribution	P E R A
101	3/6/2008	$138 07	E	41400	121 Labor Distribution	P E R A
101	3/6/2008	$138 07	E	41400	121 Labor Distribution	P E R A
101	3/6/2008	$130 65	E	41400	122 Labor Distribution	CONT TO RET , S
101	3/20/2008	$130 65	E	41400	122 Labor Distribution	CONT TO RET S
101	3/6/2008	$130 65	E	41400	122 Labor Distribution	CONT TO RET S
101	3/6/2008	$185 78	E	41400	126 Labor Distribution	H S A
101	3/20/2008	$185 78	E	41400	126 Labor Distribution	H S A
101	3/6/2008	$928 92	E	41400	126 Labor Distribution	H S A
101	3/6/2008	$381 54	E	41400	131 Labor Distribution	CONT TO EMPLO
101 BEST ADMINISTRATION	3/10/2008	$51 00	E	41400	131 FLEX - ADMIN FEE	CONT TO EMPLO
101	3/6/2008	$30 56	E	41400	170 Labor Distribution	MEDICARE
101	3/6/2008	$30 56	E	41400	170 Labor Distribution	MEDICARE
101	3/20/2008	$30 56	E	41400	170 Labor Distribution	MEDICARE
101 QUILL	4/8/2008	$44 47	E	41400	201 TOWELS & PAPER	OFFICE SUPPLIE
101 U S BANK VISA	4/8/2008	$14 81	E	41400	201 MENARDS	OFFICE SUPPLIE
101 DELL DIRECT SALES L P	4/8/2008	$29 28	E	41400	201 TONER - PRINTER	OFFICE SUPPLIE

CITY OF BAYPORT

MONTHLY EXPENSES

Period Name MARCH

FUND	Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ	Comments	OBJ Descr
101	NASH, JOHN	3/19/2008	$5,100 00	E	41400	302	ASSIST - FINANCE OFFICER	CONTRACT SERV
101	MANAGEMENT SERVICES	3/6/2008	$1,689 61	E	41400	302	CONSULTING	CONTRACT SERV
101	MANAGEMENT SERVICES	3/31/2008	$1,714 46	E	41400	302	CONSULTING	CONTRACT SERV
101	MANAGEMENT SERVICES	3/19/2008	$1,764 15	E	41400	302	CONSULTING	CONTRACT SERV
101	TAYLOR SARA	3/31/2008	$61 11	E	41400	400	ICMA LEADERSHIP - MPLS - MIL	USE OF PERSON
101	TAYLOR SARA	3/31/2008	$47 47	E	41400	400	STORMWATER SUSTAINABILIT	USE OF PERSON
101	TAYLOR, SARA	3/31/2008	$26 26	E	41400	400	GREEN DEVELOPMENT - ST P	USE OF PERSON
101	U S BANK VISA	4/8/2008	$80 00	E	41400	402	U OF M ARBORETUM ADLT	CONFERENCES &
101	TR COMPUTER SALES LLC	4/8/2008	$108 30	E	41400	416	USB BATTERY REPLACEMENT	REPAIR/MAINT O
101	TR COMPUTER SALES LLC	4/8/2008	$187 50	E	41400	416		REPAIR/MAINT O
101	TR COMPUTER SALES LLC	4/8/2008	$80 06	E	41400	416		REPAIR/MAINT O
	DEPT 41400 ADMINISTRATION		$19 950 31					
	DEPT 41910 PLANNING & ZONING							
101		3/6/2008	$4,100 17	E	41910	101	Labor Distribution	WAGES AND SAL
101		3/20/2008	$4 100 17	E	41910	101	Labor Distribution	WAGES AND SAL
101		3/6/2008	$4,100 17	E	41910	101	Labor Distribution	WAGES AND SAL
101		3/20/2008	$266 53	E	41910	121	Labor Distribution	P E R A
101		3/6/2008	$266 53	E	41910	121	Labor Distribution	P E R A
101		3/6/2008	$266 53	E	41910	121	Labor Distribution	P E R A
101		3/6/2008	$252 24	E	41910	122	Labor Distribution	CONT TO RET S
101		3/6/2008	$252 24	E	41910	122	Labor Distribution	CONT TO RET S
101		3/20/2008	$252 24	E	41910	122	Labor Distribution	CONT TO RET S
101		3/6/2008	$353 87	E	41910	126	Labor Distribution	H S A
101		3/6/2008	$1 769 32	E	41910	126	Labor Distribution	H S A
101		3/20/2008	$353 87	E	41910	126	Labor Distribution	H S A
101		3/6/2008	$841 89	E	41910	131	Labor Distribution	CONT TO EMPLO
101		3/20/2008	$59 00	E	41910	170	Labor Distribution	MEDICARE
101		3/6/2008	$59 00	E	41910	170	Labor Distribution	MEDICARE
101		3/6/2008	$59 00	E	41910	170	Labor Distribution	MEDICARE
101	QUILL	4/8/2008	$37 06	E	41910	201	TOWELS & PAPER	OFFICE SUPPLIE
101	U S BANK VISA	4/8/2008	$9 87	E	41910	201	MENARDS	OFFICE SUPPLIE
101	DELL DIRECT SALES L P	4/8/2008	$23 42	E	41910	201	TONER - PRINTER	OFFICE SUPPLIE
101	HOLIDAY COMPANIES	3/19/2008	$155 53	E	41910	212	FUEL	MOTOR FUELS &
101	MANAGEMENT SERVICES	3/31/2008	$1 530 77	E	41910	302	CONSULTING	CONTRACT SERV
101	MANAGEMENT SERVICES	3/6/2008	$1,508 58	E	41910	302	CONSULTING	CONTRACT SERV
101	MANAGEMENT SERVICES	3/19/2008	$1,575 14	E	41910	302	CONSULTING	CONTRACT SERV
101	TAYLOR, SARA	3/31/2008	$43 43	E	41910	402	MILEAGE - MNAPA LUNCH MTG	CONFERENCES &
101	10,000 LAKES CHAPTER	3/19/2008	$60 00	E	41910	402	4/17/2008 - WOOD TRUSS INSP	CONFERENCES &
101	TAYLOR, SARA	3/31/2008	$6 88	E	41910	402	MNAPA LUNCH MTG - WAYZAT	CONFERENCES &
101	DEPT OF LABOR & INDUSTR	4/8/2008	$35 00	E	41910	402	2008 CCLD SPRING SEMINAR	CONFERENCES &
101	TR COMPUTER SALES LLC	4/8/2008	$66 71	E	41910	416	REPAIRED TOUBLESHOOT MIK	REPAIR/MAINT O
101	TR COMPUTER SALES LLC	3/6/2008	$116 25	E	41910	416	TROUBLESHOOT MIKE'S,KARE	REPAIR/MAINT O
101	TR COMPUTER SALES LLC	4/8/2008	$156 25	E	41910	416		REPAIR/MAINT O
101	TR COMPUTER SALES LLC	4/8/2008	$90 25	E	41910	416	USB BATTERY REPLACEMENT	REPAIR/MAINT O
	DEPT 41910 PLANNING & ZONING		$22,767 91					
	DEPT 41940 MUNICIPAL BUILDINGS							
101	KIMBERLY A REIL	4/8/2008	$550 00	E	41940	302	CLEANING SERVICE - POLICE D	CONTRACT SERV
101	OFFICE OF ENT TECHNOLO	4/8/2008	$736 90	E	41940	321	FEB & MARCH CHARGES - TEL	COMMUNICATION
101	OFFICE OF ENT TECHNOLO	4/8/2008	$409 39	E	41940	321	FEB & MARCH CHARGES - TEL	COMMUNICATION
101	COMCAST	4/8/2008	$34 95	E	41940	321	PHONES - MUNICI BLG	COMMUNICATION
101	XCEL	3/10/2008	$1,122 44	E	41940	380	GAS & POWER BILL'S	ELECTRIC SERVI
101	XCEL	3/31/2008	$1,046 37	E	41940	380	ELECTRIC & GAS	ELECTRIC SERVI
101	XCEL	3/10/2008	$1,507 42	E	41940	381	GAS & POWER BILL'S	FUEL FOR HEAT
101	XCEL	3/31/2008	$1,287 21	E	41940	381	ELECTRIC & GAS	FUEL FOR HEAT
101	J H LARSON CO	4/8/2008	$106 94	E	41940	420	SYL MP70/U/MED - LIGHT BULB	R & M BLDGS, ST
101	CHRIS AMDAHL LOCKSMITH,	4/8/2008	$1,181 00	E	41940	420	SERVICE CALL, SIMPLEY LEVE	R & M BLDGS ST
101	CHRIS AMDAHL LOCKSMITH	4/8/2008	$271 00	E	41940	420	SERVICE CALL & REPAIR BACK	R & M BLDGS ST

CITY OF BAYPORT

MONTHLY EXPENSES

Period Name: MARCH

FUND Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
DEPT 41940 MUNICIPAL BUILDINGS		$8,253 62				
DEPT 42100 POLICE						
101	3/6/2008	$1,159 79	E	42100	050 Labor Distribution	SEASONAL/PART
101	3/20/2008	$2,092 74	E	42100	050 Labor Distribution	SEASONAL/PART
101	3/6/2008	$1,688 99	E	42100	050 Labor Distribution	SEASONAL/PART
101	3/20/2008	$10 832 46	E	42100	101 Labor Distribution	WAGES AND SAL
101	3/6/2008	$11 353 83	E	42100	101 Labor Distribution	WAGES AND SAL
101	3/6/2008	$11,844 58	E	42100	101 Labor Distribution	WAGES AND SAL
101	3/20/2008	$1 814 73	E	42100	102 Labor Distribution	OVERTIME
101	3/6/2008	$561 32	E	42100	102 Labor Distribution	OVERTIME
101	3/6/2008	$665 97	E	42100	102 Labor Distribution	OVERTIME
101	3/6/2008	$1,636 10	E	42100	121 Labor Distribution	P E R A
101	3/6/2008	$1,687 32	E	42100	121 Labor Distribution	P E R A
101	3/20/2008	$1,715 47	E	42100	121 Labor Distribution	P E R A
101	3/6/2008	$14 70	E	42100	122 Labor Distribution	CONT TO RET , S
101	3/6/2008	$70 30	E	42100	122 Labor Distribution	CONT TO RET , S
101	3/20/2008	$73 63	E	42100	122 Labor Distribution	CONT TO RET , S
101	3/20/2008	$716 58	E	42100	126 Labor Distribution	H S A
101	3/6/2008	$716 58	E	42100	126 Labor Distribution	H S A
101	3/6/2008	$3,582 89	E	42100	126 Labor Distribution	H S A
101	3/6/2008	$1,250 62	E	42100	131 Labor Distribution	CONT TO EMPLO
101	3/6/2008	$164 74	E	42100	170 Labor Distribution	MEDICARE
101	3/6/2008	$155 31	E	42100	170 Labor Distribution	MEDICARE
101	3/20/2008	$176 81	E	42100	170 Labor Distribution	MEDICARE
101 DELL DIRECT SALES L P	4/8/2008	$23 42	E	42100	201 TONER - PRINTER	OFFICE SUPPLIE
101 U S BANK VISA	4/8/2008	$12 34	E	42100	201 MENARDS	OFFICE SUPPLIE
101 UNIFORMS UNLIMITED	4/8/2008	$55 33	E	42100	202 HLSTR COP 3SLOT	UNIFORMS - MISC
101 UNIFORMS UNLIMITED	4/8/2008	$733 25	E	42100	202 CARTIDEGE XP	UNIFORMS - MISC
101 TASER INTERNATIONAL	4/8/2008	$450 00	E	42100	202 X26 RETURN - PD	UNIFORMS - MISC
101 ITL PATCH COMPANY	4/8/2008	$523 87	E	42100	202 CUSTOM EMBLEMS, SHIPPING/	UNIFORMS - MISC
101 UNIFORMS UNLIMITED	4/8/2008	$130 84	E	42100	207 WLS CLASSACT COTT BLND, E	UNIFORMS - CHIE
101 UNIFORMS UNLIMITED	4/8/2008	$182 90	E	42100	207 JACKET SHELL, COLDGEAR TA	UNIFORMS - CHIE
101 JACKSON, JAY	3/31/2008	$53 63	E	42100	208 OFFICE SUPPLIES - PEN,OWER	UNIFORMS - JAY
101 UNIFORMS UNLIMITED	4/8/2008	$69 91	E	42100	209 BIANCHI 7950 EMBROIDER NA	UNIFORMS - WILL
101 UNIFORMS UNLIMITED	4/8/2008	$400 24	E	42100	210 STREETGEAR RAYON, MLS CL	UNIFORMS - LOG
101 STREICHERS	4/8/2008	$139 99	E	42100	210 BOOTS SNIPER 8" - PD	UNIFORMS - LOG
101 UNIFORMS UNLIMITED	4/8/2008	$18 05	E	42100	211 HLDR NECK CHAIN BADGE W/I	UNIFORMS -WYNI
101 HOLIDAY COMPANIES	3/19/2008	$1,477 30	E	42100	212 FUEL	MOTOR FUELS &
101 MINNESOTA COUNTY ATTO	4/8/2008	$27 69	E	42100	220 DUI VEHICLE ADMIN FORFEITU	OPERATING SUP
101 HOLIDAY COMPANIES	3/19/2008	$13 90	E	42100	220 FUEL	OPERATING SUP
101 ECKBERG, LAMMERS, BRIG	4/8/2008	$2,098 06	E	42100	300 PROSECUTION	PROF SER-LEGAL
101 ECKBERG, LAMMERS BRIG	4/8/2008	$32 65	E	42100	300 LETTER MESHBESHER'S REQU	PROF SER-LEGAL
101 ECKBERG, LAMMERS BRIG	4/8/2008	$3 40	E	42100	300 13467-16729 PHOTOCOPIES	PROF SER-LEGAL
101 ECKBERG, LAMMERS BRIG	4/8/2008	$32 65	E	42100	300 REVIEW CORRESPONDENCE R	PROF SER-LEGAL
101 ECKBERG, LAMMERS, BRIG	4/8/2008	$32 62	E	42100	300 LETTER TO UNION PACIFIC RAI	PROF SER-LEGAL
101 NEXTEL COMMUNICATIONS	4/8/2008	$124 89	E	42100	321 PHONES - PD	COMMUNICATION
101 EASTMAN, LAURA	4/8/2008	$5 21	E	42100	322 FIRST CLASS LETTER - PD	POSTAGE
101 MINNESOTA COUNTY ATTO	4/8/2008	$27 69	E	42100	350 DUI VEHICLE ADMINISTRATIVE	PRINTING & PUBL
101 CENTER FOR EDUCATION &	4/8/2008	$254 95	E	42100	350 POLICE DEPT	PRINTING & PUBL
101 VERIZON WIRELESS	4/8/2008	$126 66	E	42100	391 AIR CARD FOR MDC - PD	SHARED AUTOMA
101 MINNESOTA CHIEFS OF POL	3/10/2008	$710 00	E	42100	403 EXECUTIVE TRAINING INSTITU	POLICE TRAININ
101 CASPERSON MOTORS	4/8/2008	$181 36	E	42100	412 REPLACE BROKEN INTAKE FIT	REP & MAINT VE
101 STILLWATER TOWING INC	4/8/2008	$300 00	E	42100	412 STORAGE FOR 4 VEHICLES FO	REP & MAINT VE
101 STILLWATER TOWING INC	4/8/2008	$79 88	E	42100	412 DODGE DURANGO	REP & MAINT VE
101 STILLWATER TOWING INC	4/8/2008	$79 88	E	42100	412 06 DODGE DURANGO	REP & MAINT VE
101 CASPERSON MOTORS	4/8/2008	$313 83	E	42100	412 REPLACE REAR BRAKES	REP & MAINT VE
101 CASPERSON MOTORS	4/8/2008	$28 85	E	42100	412 OIL & FILTER - PD	REP & MAINT VE
101 TR COMPUTER SALES LLC	3/6/2008	$116 25	E	42100	416 TROUBLESHOOT MIKE'S,KARE	REPAIR/MAINT O
101 TR COMPUTER SALES LLC	4/8/2008	$156 25	E	42100	416	REPAIR/MAINT O
101 TR COMPUTER SALES LLC	4/8/2008	$90 27	E	42100	416 USB BATTERY REPLACEMENT	REPAIR/MAINT O

CITY OF BAYPORT

MONTHLY EXPENSES

Period Name: MARCH

FUND Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
101 TR COMPUTER SALES LLC	4/8/2008	$66 74	E	42100	416 REPAIRED TOUBLESHOOT MIK	REPAIR/MAINT O
DEPT 42100 POLICE		$63,150 21				
DEPT 42200 FIRE PROTECTION						
101	4/1/2008	$2,099 33	E	42200	101 Labor Distribution	WAGES AND SAL
101	3/6/2008	$733 33	E	42200	101 Labor Distribution	WAGES AND SAL
101	4/1/2008	$17,104 00	E	42200	105 Labor Distribution	FIRE RUNS,DRILL
101	3/6/2008	$12 92	E	42200	122 Labor Distribution	CONT TO RET , S
101	4/1/2008	$902 79	E	42200	122 Labor Distribution	CONT TO RET , S
101	3/6/2008	$7 01	E	42200	170 Labor Distribution	MEDICARE
101	4/1/2008	$272 16	E	42200	170 Labor Distribution	MEDICARE
101 HOLIDAY COMPANIES	3/19/2008	$489 37	E	42200	212 FUEL	MOTOR FUELS &
101 METRO FIRE	4/8/2008	$650 00	E	42200	220 FOAM	OPERATING SUP
101 METRO FIRE	4/8/2008	$650 00	E	42200	240 CLASS A, HI COMBAT 5 GAL PAI	SMALL TOOLS-E
101 STILLWATER MEDICAL GRO	4/8/2008	$392 00	E	42200	306 MULTIPLE SERVICES - FD	PROF SER-OTHE
101 NEXTEL COMMUNICATIONS	4/8/2008	$187 69	E	42200	321 PHONES	COMMUNICATION
101 EISINGER, JAKE	4/8/2008	$674 00	E	42200	402 REIMBURSMENT - FIRE SCHOO	CONFERENCES &
101 SOUTH CENTRAL COLLEGE	4/8/2008	$385 00	E	42200	402 2008 MN STATE FIRE SCHOOL	CONFERENCES &
101 JEFF SHALEEN	4/8/2008	$80 80	E	42200	402 MILEAGE	CONFERENCES &
101 BRANDON JOHNSON	4/8/2008	$60 00	E	42200	402 MFSCB BULK TEST REGISTRAT	CONFERENCES &
101 JEFF SHALEEN	4/8/2008	$67 25	E	42200	402 MEALS	CONFERENCES &
101 EMERGENCY APPARATUS M	3/6/2008	$162 26	E	42200	412 HOSE CLAMP	REP & MAINT VE
101 EMERGENCY APPARATUS M	4/8/2008	$322 38	E	42200	412 STROBES INOPERATIVE - PD	REP & MAINT VE
101 W S DARLEY & CO	4/8/2008	$214 87	E	42200	412 SPEAKER - FD	REP & MAINT VE
101 U S BANK VISA	4/8/2008	$8 51	E	42200	412 CHECKER - FD DEPARTMENT	REP & MAINT VE
101 EMERGENCY APPARATUS M	4/8/2008	$307 93	E	42200	412 TANKER PUMPER 2110 - FD	REP & MAINT VE
101 EMERGENCY APPARATUS M	3/6/2008	$331 98	E	42200	412 AMP CIRCUIT BREAKER	REP & MAINT VE
101 CASPERSON MOTORS	4/8/2008	$38 85	E	42200	412 OIL & FILTER - PD	REP & MAINT VE
101 ALEX AIR APPARATUS, INC	4/8/2008	$83 60	E	42200	419 FD	REPAIR & MAINT
101 ALEX AIR APPARATUS, INC	4/8/2008	$610 00	E	42200	420 COMPRESSOR SERCIE, AIR QU	R & M BLDGS, ST
101 WIPERS AND WIPES, INC	4/8/2008	$136 05	E	42200	420 TOILET TISSUE, KLEENEX	R & M BLDGS, ST
101 MINNESOTA FIRE SERVICE	4/8/2008	$105 00	E	42200	433 7 RECERTIFICATION APPLICATI	DUES & MEMBER
DEPT 42200 FIRE PROTECTION		$27,089 08				
DEPT 43100 STREET MAINT						
101	3/6/2008	$1,641 60	E	43100	101 Labor Distribution	WAGES AND SAL
101	3/6/2008	$1,641 60	E	43100	101 Labor Distribution	WAGES AND SAL
101	3/20/2008	$1,983 20	E	43100	101 Labor Distribution	WAGES AND SAL
101	3/6/2008	$178 74	E	43100	102 Labor Distribution	OVERTIME
101	3/20/2008	$1 394 82	E	43100	102 Labor Distribution	OVERTIME
101	3/6/2008	$118 33	E	43100	121 Labor Distribution	P E R A
101	3/6/2008	$106 71	E	43100	121 Labor Distribution	P E R A
101	3/20/2008	$219 58	E	43100	121 Labor Distribution	P E R A
101	3/6/2008	$112 20	E	43100	122 Labor Distribution	CONT TO RET S
101	3/6/2008	$101 30	E	43100	122 Labor Distribution	CONT TO RET S
101	3/20/2008	$208 71	E	43100	122 Labor Distribution	CONT TO RET S
101	3/6/2008	$88 48	E	43100	126 Labor Distribution	H S A
101	3/6/2008	$473 78	E	43100	126 Labor Distribution	H S A
101	3/20/2008	$109 13	E	43100	126 Labor Distribution	H S A
101	3/6/2008	$93 89	E	43100	131 Labor Distribution	CONT TO EMPLO
101	3/20/2008	$48 81	E	43100	170 Labor Distribution	MEDICARE
101	3/6/2008	$23 70	E	43100	170 Labor Distribution	MEDICARE
101	3/6/2008	$26 25	E	43100	170 Labor Distribution	MEDICARE
101 U S BANK VISA	4/8/2008	$2 46	E	43100	201 MENARDS	OFFICE SUPPLIE
101 DELL DIRECT SALES L P	4/8/2008	$11 71	E	43100	201 TONER - PRINTER	OFFICE SUPPLIE
101 QUILL	4/8/2008	$14 82	E	43100	201 TOWELS & PAPER	OFFICE SUPPLIE
101 ARAMARK	4/8/2008	$123 01	E	43100	205 PIQUE POLO - NO PKT EMBROI	UNIFORMS - JOS
101 HOLIDAY COMPANIES	3/19/2008	$500 78	E	43100	212 FUEL	MOTOR FUELS &
101 AAA MINNESOTA	4/8/2008	$35 10	E	43100	220 PATROL POLES	OPERATING SUP
101 OXYGEN SERVICE COMPAN	4/8/2008	$5 25	E	43100	220 INDUSTRIAL LARGE - PW	OPERATING SUP

CITY OF BAYPORT

MONTHLY EXPENSES

Period Name **MARCH**

FUND	Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ	Comments	OBJ Descr
101	U S BANK VISA	4/8/2008	$72 38	E	43100	225	ACE HARDWARE	SALT & SAND PU
101	WASHINGTON CO TRANSPO	4/8/2008	$517 14	E	43100	225	SNOW & ICE CONTROL	SALT & SAND PU
101	WASHINGTON CO TRANSPO	4/8/2008	$592 85	E	43100	225	SNOW & ICE CONTROL	SALT & SAND PU
101	T R F SUPPLY	4/8/2008	$435 58	E	43100	225	ICE DISINTEGRATOR ICE MELT	SALT & SAND PU
101	WASHINGTON CO TRANSPO	4/8/2008	$1 089 55	E	43100	225	SNOW & ICE CONTROL	SALT & SAND PU
101	TRANSPORATION SUPPLIES	4/8/2008	$56 51	E	43100	240	TAX, FREIGHT	SMALL TOOLS-E
101	TRANSPORATION SUPPLIES	4/8/2008	$359 45	E	43100	240	TORQUE WRENCH	SMALL TOOLS-E
101	TRANSPORATION SUPPLIES	4/8/2008	$282 00	E	43100	240	1000 FT LB TORQUE MULTIP	SMALL TOOLS-E
101	U S BANK VISA	4/8/2008	$116 87	E	43100	240	NORTHERN ENGINE	SMALL TOOLS-E
101	M & I SUPPLY COMPANY	4/8/2008	$197 20	E	43100	240	1/2" STABLE BRAID BLUE & 7/1	SMALL TOOLS-E
101	LEAGUE OF MINNESOTA CIT	3/25/2008	$500 00	E	43100	360	LMCIT CLAIM # 11063695 - NICO	INSURANCE
101	H&L MESABI	4/8/2008	$447 10	E	43100	412	BLADE, & PLOW BOLT W/NUT	REP & MAINT VE
101	CARQUEST AUTO PARTS	4/8/2008	$88 26	E	43100	412	FILTER, FLASHER	REP & MAINT VE
101	BOYER TRUCK	4/8/2008	$11 82	E	43100	412	PIN - TRUCK PART	REP & MAINT VE
101	CARQUEST AUTO PARTS	4/8/2008	$4 59	E	43100	412	FUEL FILTER	REP & MAINT VE
101	CARQUEST AUTO PARTS	4/8/2008	$48 61	E	43100	412	FUSE HOLDER FLASHER COM	REP & MAINT VE
101	CARQUEST AUTO PARTS	4/8/2008	$33 54	E	43100	412	SOLENDOID	REP & MAINT VE
101	TR COMPUTER SALES LLC	3/6/2008	$23 25	E	43100	416	TROUBLESHOOT MIKE'S KARE	REPAIR/MAINT O
101	TR COMPUTER SALES LLC	4/8/2008	$26 68	E	43100	416	REPAIRED TOUBLESHOOT MIK	REPAIR/MAINT O
101	TR COMPUTER SALES LLC	4/8/2008	$31 25	E	43100	416		REPAIR/MAINT O
101	ALL STAR WIRELESS	4/8/2008	$484 25	E	43100	550	INSTALL CITY PLOW	MOTOR VEHICLE
	DEPT 43100 STREET MAINT		$14 682 84					
	DEPT 43160 STREET LIGHTING							
101	XCEL	3/31/2008	$74 59	E	43160	380	ELECTRIC & GAS	ELECTRIC SERVI
101	XCEL	3/10/2008	$2,303 72	E	43160	380	GAS & POWER BILL'S	ELECTRIC SERVI
101	LINNER ELECTRIC	4/8/2008	$157 00	E	43160	419	REPAIR ST LIGHT AT 5TH AVE	REPAIR & MAINT
	DEPT 43160 STREET LIGHTING		$2,535 31					
	DEPT 43200 PARKS							
101		3/6/2008	$736 25	E	43200	050	Labor Distribution	SEASONAL/PART
101	NILES TAYLOR	3/19/2008	$35 00	E	43200	050	FILL IN AT ICE RINK	SEASONAL/PART
101		3/6/2008	$376 00	E	43200	050	Labor Distribution	SEASONAL/PART
101		3/20/2008	$1,076 80	E	43200	101	Labor Distribution	WAGES AND SAL
101		3/6/2008	$900 00	E	43200	101	Labor Distribution	WAGES AND SAL
101		3/6/2008	$900 00	E	43200	101	Labor Distribution	WAGES AND SAL
101		3/6/2008	$58 50	E	43200	121	Labor Distribution	P E R A
101		3/20/2008	$70 00	E	43200	121	Labor Distribution	P E R A
101		3/6/2008	$58 50	E	43200	121	Labor Distribution	P E R A
101		3/6/2008	$81 30	E	43200	122	Labor Distribution	CONT TO RET , S
101		3/20/2008	$64 58	E	43200	122	Labor Distribution	CONT TO RET , S
101		3/6/2008	$65 71	E	43200	122	Labor Distribution	CONT TO RET , S
101		3/6/2008	$44 24	E	43200	126	Labor Distribution	H S A
101		3/20/2008	$42 69	E	43200	126	Labor Distribution	H S A
101		3/6/2008	$213 18	E	43200	126	Labor Distribution	H S A
101		3/6/2008	$44 51	E	43200	131	Labor Distribution	CONT TO EMPLO
101		3/6/2008	$23 21	E	43200	170	Labor Distribution	MEDICARE
101		3/6/2008	$17 98	E	43200	170	Labor Distribution	MEDICARE
101		3/20/2008	$15 11	E	43200	170	Labor Distribution	MEDICARE
101	U S BANK VISA	4/8/2008	$2 46	E	43200	201	MENARDS	OFFICE SUPPLIE
101	TR COMPUTER SALES LLC	3/6/2008	$23 25	E	43200	201	TROUBLESHOOT MIKE'S,KARE	OFFICE SUPPLIE
101	DELL DIRECT SALES L P	4/8/2008	$11 71	E	43200	201	TONER - PRINTER	OFFICE SUPPLIE
101	QUILL	4/8/2008	$14 82	E	43200	201	TOWELS & PAPER	OFFICE SUPPLIE
101	HOLIDAY COMPANIES	3/19/2008	$127 60	E	43200	212	FUEL	MOTOR FUELS &
101	TR COMPUTER SALES LLC	4/8/2008	$31 25	E	43200	416		REPAIR/MAINT O
101	TR COMPUTER SALES LLC	4/8/2008	$26 68	E	43200	416	REPAIRED TOUBLESHOOT MIK	REPAIR/MAINT O
101	MENARDS-STILLWATER	4/8/2008	$63 86	E	43200	420	CABINET SPEAKER - OUTDOOR	R & M BLDGS ST
101	U S BANK VISA	3/6/2008	$30 16	E	43200	420	ACE HARDWARE	R & M BLDGS, ST
101	MENARDS-STILLWATER	4/8/2008	$63 86	E	43200	420	CABINET SPEAKER	R & M BLDGS ST
101	AIR FRESH PORTABLE TOIL	4/8/2008	$167 74	E	43200	425	MONTHLY RENTAL	SATILLITIES

CITY OF BAYPORT

MONTHLY EXPENSES

Period Name: **MARCH**

FUND Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
DEPT 43200 PARKS		$5,386 95				
DEPT 43300 CEMETERY						
101 HOLIDAY COMPANIES	3/19/2008	$155 49	E	**43300**	212 FUEL	MOTOR FUELS &
101 CENTURY POWER EQUIPME	4/8/2008	$10 68	E	**43300**	412 VEH MAINT	REP & MAINT VE
101 CENTURY POWER EQUIPME	4/8/2008	$7 67	E	**43300**	412 VEH MAINT	REP & MAINT VE
101 CENTURY POWER EQUIPME	4/8/2008	$23 16	E	**43300**	412 VEH MAINT	REP & MAINT VE
101 CENTURY POWER EQUIPME	4/8/2008	$41 39	E	**43300**	412 VEH MAINT	REP & MAINT VE
101 CENTURY POWER EQUIPME	4/8/2008	$5 33	E	**43300**	412 SER CHG	REP & MAINT VE
101 CARQUEST AUTO PARTS	4/8/2008	$46 84	E	**43300**	412 TRACTOR BAT	REP & MAINT VE
DEPT 43300 CEMETERY		$290 56				
DEPT 44100 PROJECT						
101 LANDMARK SURVEYING	4/8/2008	$2 675 00	E	**44100**	540 BOUNDARY SURVEY (PART OF	EMERGENCY RE
101 COMPLETE HEALTH ENVIRO	4/8/2008	$1 312 50	E	**44100**	540 MANINT PLAN JAN, FEB & MA	EMERGENCY RE
DEPT 44100 PROJECT		$3,987 50				
FUND 101 GENERAL		$177,711 29				
FUND 201 D.A.R E.						
DEPT 42101 DARE EXPENDITURES						
201 WASHINGTON COUNTY SHE	4/8/2008	$5,955 32	E	**42101**	449 DOCKING STATION - MONITOR,	DRUG FORFITUR
DEPT 42101 DARE EXPENDITURES		$5 955 32				
FUND 201 D A R E		$5,955 32				
FUND 203 PUBLIC WORKS EQUIPMENT REPL						
DEPT 41900 CAPITAL IMPROVEMENTS						
203 ZIEGLER INC	4/8/2008	$19,452 23	E	**41900**	530 IT REVERSIBLE SNOW PLOW	CAPITAL OUTLAY
DEPT 41900 CAPITAL IMPROVEMENTS		$19,452 23				
FUND 203 PUBLIC WORKS EQUIPMENT REPL		$19 452 23				
FUND 206 WATER/SEWER IMPROVEMENT FUND						
DEPT 41603 SO MN STREET UTILITY PROJECT						
206 ECKBERG, LAMMERS, BRIG	4/8/2008	$65 15	E	**41603**	300 DRAFT MEMORANDUM REGAR	PROF SER-LEGAL
206 ECKBERG, LAMMERS, BRIG	4/8/2008	$65 15	E	**41603**	300 REVIEW TAX CONSEQUENCES	PROF SER-LEGAL
206 ECKBERG, LAMMERS, BRIG	4/8/2008	$39 00	E	**41603**	300 13467-12009 INSPIRATION DEV	PROF SER-LEGAL
206 ECKBERG, LAMMERS BRIG	4/8/2008	$130 00	E	**41603**	300 13467-12009	PROF SER-LEGAL
206 ECKBERG, LAMMERS BRIG	4/8/2008	$97 65	E	**41603**	300 REVIEW BAYPORT MARINA CU	PROF SER-LEGAL
DEPT 41603 SO MN STREET UTILITY PROJEC		$396 95				
FUND 206 WATER/SEWER IMPROVEMENT FUND		$396 95				
FUND 207 PARK IMPROVEMENT FUND						
DEPT 44100 PROJECT						
207 SANDERS WACKER BERGLY	4/8/2008	$1,944 50	E	**44100**	306 LAKE SIDE PARK 2/1/2008-2/29/	PROF SER-OTHE
DEPT 44100 PROJECT		$1 944 50				
FUND 207 PARK IMPROVEMENT FUND		$1,944 50				
FUND 211 LIBRARY						
DEPT 45500 LIBRARY						
211	3/6/2008	$2,585 37	E	**45500**	050 Labor Distribution	SEASONAL/PART
211	3/20/2008	$2,323 89	E	**45500**	050 Labor Distribution	SEASONAL/PART

CITY OF BAYPORT

MONTHLY EXPENSES

Period Name: MARCH

FUND	Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ	Comments	OBJ Descr
211		3/6/2008	$2,465 10	E	45500		050 Labor Distribution	SEASONAL/PART
211		3/6/2008	$2,626 31	E	45500		101 Labor Distribution	WAGES AND SAL
211		3/6/2008	$2,626 31	E	45500		101 Labor Distribution	WAGES AND SAL
211		3/20/2008	$2,626 31	E	45500		101 Labor Distribution	WAGES AND SAL
211		3/20/2008	$294 87	E	45500		121 Labor Distribution	P E R A
211		3/6/2008	$316 83	E	45500		121 Labor Distribution	P E R A
211		3/6/2008	$314 13	E	45500		121 Labor Distribution	P E R A
211		3/20/2008	$300 23	E	45500		122 Labor Distribution	CONT TO RET , S
211		3/6/2008	$316 45	E	45500		122 Labor Distribution	CONT TO RET , S
211		3/6/2008	$308 99	E	45500		122 Labor Distribution	CONT TO RET , S
211		3/6/2008	$88 47	E	45500		126 Labor Distribution	H S A
211		3/20/2008	$88 47	E	45500		126 Labor Distribution	H S A
211		3/6/2008	$442 35	E	45500		126 Labor Distribution	H S A
211		3/6/2008	$110 23	E	45500		131 Labor Distribution	CONT TO EMPLO
211		3/20/2008	$70 22	E	45500		170 Labor Distribution	MEDICARE
211		3/6/2008	$72 27	E	45500		170 Labor Distribution	MEDICARE
211		3/6/2008	$74 02	E	45500		170 Labor Distribution	MEDICARE
211	BAKER & TAYLOR	4/8/2008	$421 65	E	45500		217 2020491666	MATERIALS & PR
211	BAKER & TAYLOR	4/8/2008	$513 94	E	45500		217 2020438796	MATERIALS & PR
211	BAKER & TAYLOR	4/8/2008	$42 03	E	45500		217 2020387415	MATERIALS & PR
211	SCHOLASTIC LIBRARY PUBL	4/8/2008	$24 05	E	45500		217 BOOK	MATERIALS & PR
211	BAKER & TAYLOR	4/8/2008	$84 71	E	45500		217 2020432225	MATERIALS & PR
211	BBC AUDIOBOOKS AMERICA	4/8/2008	$348 39	E	45500		217 BOOKS	MATERIALS & PR
211	BAKER & TAYLOR	4/8/2008	$506 20	E	45500		217 2020385419	MATERIALS & PR
211	BAKER & TAYLOR	4/8/2008	$14 38	E	45500		217 2020497140	MATERIALS & PR
211	BAKER & TAYLOR	4/8/2008	$329 17	E	45500		217 2020334016	MATERIALS & PR
211	BAKER & TAYLOR	4/8/2008	$9 41	E	45500		217 2020337857	MATERIALS & PR
211	BAKER & TAYLOR	4/8/2008	$82 96	E	45500		217 2020467258	MATERIALS & PR
211	BAKER & TAYLOR	4/8/2008	$294 89	E	45500		217 2020325822	MATERIALS & PR
211	BAKER & TAYLOR	4/8/2008	$26 39	E	45500		217 2020389445	MATERIALS & PR
211	BAKER & TAYLOR	4/8/2008	$43 89	E	45500		217 2020442213	MATERIALS & PR
211	BAKER & TAYLOR	4/8/2008	$65 52	E	45500		217 2020494911	MATERIALS & PR
211	COMPASS POINT BOOKS	4/8/2008	$148 43	E	45500		217 BOOKS	MATERIALS & PR
211	KIDS REFERENCE COMPAN	4/8/2008	$243 32	E	45500		217 BOOKS	MATERIALS & PR
211	GENERAL BOOK COVERS	4/8/2008	$176 00	E	45500		220 SUPPLIES-LIBRARY	OPERATING SUP
211	INNOVATIVE OFFICE SOLUTI	4/8/2008	$244 84	E	45500		220 SUPPLIES - LIBRARY	OPERATING SUP
211	BRODART	4/8/2008	$28 18	E	45500		220 SUPPLIES - LIBRARY	OPERATING SUP
211	TRU-CLEAN MAINTENANCE	4/8/2008	$1,500 00	E	45500		302 CLEANING - LIBRARY	CONTRACT SERV
211	INTEGRA TELECOM	4/8/2008	$19 72	E	45500		321 TELECOMMUNICATIONS - LIBR	COMMUNICATION
211	OFFICE OF ENT TECHNOLO	4/8/2008	$59 86	E	45500		321 TELECOMMUNICATIONS - LIBR	COMMUNICATION
211	XCEL	3/31/2008	$844 51	E	45500		380 ELECTRIC & GAS	ELECTRIC SERVI
211	XCEL	3/10/2008	$869 41	E	45500		380 GAS & POWER BILL'S	ELECTRIC SERVI
211	XCEL	3/31/2008	$596 35	E	45500		381 ELECTRIC & GAS	FUEL FOR HEAT
211	XCEL	3/10/2008	$835 40	E	45500		381 GAS & POWER BILL'S	FUEL FOR HEAT
211	TOSHIBA BUSINESS SOLUTI	4/8/2008	$28 67	E	45500		416 BAND - LIBRARY	REPAIR/MAINT O
211	LINNER ELECTRIC	4/8/2008	$606 00	E	45500		420 EM FLOUR BATTERY - BACK-UP	R & M BLDGS, ST
211	ECOWATER	4/8/2008	$32 67	E	45500		420 RENTAL	R & M BLDGS ST
211	FREIERS ELECTRIC & HEATI	4/8/2008	$355 24	E	45500		420 FIREPLACE SWITCH HOT AFTE	R & M BLDGS ST
211	VAN PAPER CO	4/8/2008	$282 40	E	45500		420 OPERATING MATERIAL - LIBRA	R & M BLDGS ST
	DEPT 45500 LIBRARY		$27,729 40					
	FUND 211 LIBRARY		$27 729 40					
FUND 601 WATER								
	DEPT 46110 WATER-PUMPHOUSE							
601	XCEL	3/31/2008	$1,524 39	E	46110		380 ELECTRIC & GAS	ELECTRIC SERVI
601	XCEL	3/10/2008	$1,582 73	E	46110		380 GAS & POWER BILL'S	ELECTRIC SERVI
601	XCEL	3/10/2008	$331 31	E	46110		381 GAS & POWER BILL'S	FUEL FOR HEAT
601	XCEL	3/31/2008	$331 76	E	46110		381 ELECTRIC & GAS	FUEL FOR HEAT
601	TR COMPUTER SALES LLC	4/8/2008	$31 25	E	46110		419	REPAIR & MAINT

CITY OF BAYPORT

MONTHLY EXPENSES

Period Name: MARCH

FUND	Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ	Comments	OBJ Descr
601	CLOG UN-BOGGLER INC	4/8/2008	$400 00	E	46110	419	PUMP HOUSE # 3	REPAIR & MAINT
	DEPT 46110 WATER-PUMPHOUSE		$4 201 44					
	DEPT 46120 WATER							
601		3/6/2008	$3,014 55	E	46120	101	Labor Distribution	WAGES AND SAL
601		3/20/2008	$3,185 35	E	46120	101	Labor Distribution	WAGES AND SAL
601		3/6/2008	$3,014 55	E	46120	101	Labor Distribution	WAGES AND SAL
601		3/6/2008	$195 95	E	46120	121	Labor Distribution	P E R A
601		3/6/2008	$195 96	E	46120	121	Labor Distribution	P E R A
601		3/20/2008	$207 04	E	46120	121	Labor Distribution	P E R A
601		3/6/2008	$178 73	E	46120	122	Labor Distribution	CONT TO RET , S
601		3/6/2008	$178 72	E	46120	122	Labor Distribution	CONT TO RET , S
601		3/20/2008	$189 36	E	46120	122	Labor Distribution	CONT TO RET S
601		3/20/2008	$203 54	E	46120	126	Labor Distribution	H S A
601		3/6/2008	$212 33	E	46120	126	Labor Distribution	H S A
601		3/6/2008	$1 053 90	E	46120	126	Labor Distribution	H S A
601		3/6/2008	$386 95	E	46120	131	Labor Distribution	CONT TO EMPLO
601		3/6/2008	$41 81	E	46120	170	Labor Distribution	MEDICARE
601		3/20/2008	$44 29	E	46120	170	Labor Distribution	MEDICARE
601		3/6/2008	$41 81	E	46120	170	Labor Distribution	MEDICARE
601	U S BANK VISA	3/6/2008	$8 24	E	46120	201	OFFICE MAX	OFFICE SUPPLIE
601	U S BANK VISA	3/6/2008	-$8 49	E	46120	201	ACE HARDWARE	OFFICE SUPPLIE
601	DELL DIRECT SALES L P	4/8/2008	$5 85	E	46120	201	TONER - PRINTER	OFFICE SUPPLIE
601	U S BANK VISA	3/6/2008	$47 91	E	46120	201	CARTRIDGE WORLD	OFFICE SUPPLIE
601	QUILL	4/8/2008	$14 82	E	46120	201	TOWELS & PAPER	OFFICE SUPPLIE
601	U S BANK VISA	3/6/2008	$8 49	E	46120	201	ACE HARDWARE	OFFICE SUPPLIE
601	U S BANK VISA	4/8/2008	$2 46	E	46120	201	MENARDS	OFFICE SUPPLIE
601	HOLIDAY COMPANIES	3/19/2008	$50 50	E	46120	212	FUEL	MOTOR FUELS &
601	HAWKINS WATER	4/8/2008	$78 86	E	46120	216	POTABLE WATER TEST PWS S	CHEMICALS AND
601	U S BANK VISA	3/6/2008	$57 40	E	46120	216	HACH COMPANEY	CHEMICALS AND
601	U S BANK VISA	3/6/2008	$2 15	E	46120	216	USPS	CHEMICALS AND
601	U S BANK VISA	3/6/2008	$31 87	E	46120	216	HACH COMPANY	CHEMICALS AND
601	HAWKINS WATER	4/8/2008	$25 00	E	46120	216	2-150 LB CHLORINE CYLINDER	CHEMICALS AND
601	U S BANK VISA	3/6/2008	$15 88	E	46120	216	MAPLE ISLAND HARDWARE	CHEMICALS AND
601	HAWKINS WATER	4/8/2008	$25 62	E	46120	216	DPE # 1 INSTRUMENT	CHEMICALS AND
601	HD SUPPLY WATERWORKS	4/8/2008	$263 30	E	46120	240	10FT CURB STOP SHUT OFF W	SMALL TOOLS-E
601	MANAGEMENT SERVICES	3/19/2008	$1,386 12	E	46120	302	CONSULTING	CONTRACT SERV
601	KIRK OR BETH HOGBERG	3/31/2008	$285 49	E	46120	302	GARBAGE REIMBURSTMENT O	CONTRACT SERV
601	MANAGEMENT SERVICES	3/6/2008	$1 327 55	E	46120	302	CONSULTING	CONTRACT SERV
601	MANAGEMENT SERVICES	3/31/2008	$1,347 07	E	46120	302	CONSULTING	CONTRACT SERV
601	BANYON DATA SYSTEMS	4/8/2008	$390 01	E	46120	302	WINUB SUPPORT	CONTRACT SERV
601	ONE CALL CONCEPTS	4/8/2008	$10 15	E	46120	307	TICKETS - WATER DEPT	GOPHER STATE
601	ONE CALL CONCEPTS	4/8/2008	$26 10	E	46120	307	FEBRUARY - TICKETS	GOPHER STATE
601	USAMOBILITY	4/8/2008	$79 01	E	46120	321	LOST/STOLEN EQUIP - PAGERS	COMMUNICATION
601	POSTMASTER	4/8/2008	$87 50	E	46120	322	FIRST - CLASS MAIL PRESORT	POSTAGE
601	POSTMASTER	3/25/2008	$91 56	E	46120	322	UTILITY CARDS POSTAGE	POSTAGE
601	XCEL	3/31/2008	$1,077 71	E	46120	380	ELECTRIC & GAS	ELECTRIC SERVI
601	XCEL	3/10/2008	$1,071 78	E	46120	380	GAS & POWER BILL'S	ELECTRIC SERVI
601	XCEL	3/31/2008	$1,456 38	E	46120	381	ELECTRIC & GAS	FUEL FOR HEAT
601	XCEL	3/10/2008	$1,763 90	E	46120	381	GAS & POWER BILL'S	FUEL FOR HEAT
601	U S BANK VISA	3/6/2008	$19 55	E	46120	412	CARQUEST	REP & MAINT VE
601	CARQUEST AUTO PARTS	4/8/2008	$71 39	E	46120	412	FRICTION RDY CALIPER	REP & MAINT VE
601	CARQUEST AUTO PARTS	4/8/2008	-$50 00	E	46120	412	FRICTION RDY CALIPER RETUR	REP & MAINT VE
601	CARQUEST AUTO PARTS	4/8/2008	$61 35	E	46120	412	BRAKE ROTER	REP & MAINT VE
601	CARQUEST AUTO PARTS	4/8/2008	$51 44	E	46120	412	RAKE PAD SEMI-MET	REP & MAINT VE
601	CARQUEST AUTO PARTS	4/8/2008	$15 36	E	46120	412	GL BRAKE FLUID	REP & MAINT VE
601	TR COMPUTER SALES LLC	3/6/2008	$23 25	E	46120	416	TROUBLESHOOT MIKE'S,KARE	REPAIR/MAINT O
601	U S BANK VISA	3/6/2008	$8 95	E	46120	419	ACE HARDWARE	REPAIR & MAINT
601	U S BANK VISA	4/8/2008	$6 47	E	46120	419	LASKO PRODUCTS INC	REPAIR & MAINT
601	GRAINGER	4/8/2008	$18 70	E	46120	419	CORED PLUG, TED BRASS	REPAIR & MAINT
601	GRAINGER	4/8/2008	$60 96	E	46120	419	CONTAINER	REPAIR & MAINT

CITY OF BAYPORT

MONTHLY EXPENSES

Period Name. MARCH

FUND Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
601 HD SUPPLY WATERWORKS	4/8/2008	$50 80	E	46120	419 REPAIR	REPAIR & MAINT
601 GRAINGER	4/8/2008	$5 67	E	46120	419 SQUARE HEAD PLUG	REPAIR & MAINT
601 U S BANK VISA	4/8/2008	$5 31	E	46120	419 USPS	REPAIR & MAINT
601 U S BANK VISA	4/8/2008	$31 90	E	46120	419 ACE HARDWARE	REPAIR & MAINT
601 U S BANK VISA	4/8/2008	$15 30	E	46120	419 MAPLE ISLAND HARDWARE	REPAIR & MAINT
601 MENARDS-STILLWATER	4/8/2008	$3 79	E	46120	419 ALUM OXIDE - COARSE	REPAIR & MAINT
601 U S BANK VISA	4/8/2008	$1 53	E	46120	419 MAPLE ISLAND HARDWARE	REPAIR & MAINT
601 ROETTGER WELDING	4/8/2008	$18 00	E	46120	419 90" ANGLE - WATER DEPT	REPAIR & MAINT
601 U S BANK VISA	4/8/2008	$7 41	E	46120	419 ACE HARDWARE	REPAIR & MAINT
601 U S BANK VISA	4/8/2008	$16 49	E	46120	419 ACE HARDWARE	REPAIR & MAINT
DEPT 46120 WATER		$23,818 65				
FUND 601 WATER		$28,020 09				
FUND 602 SEWER						
DEPT 46200 SEWER - OPERATING						
602	3/6/2008	$3,914 52	E	46200	101 Labor Distribution	WAGES AND SAL
602	3/20/2008	$4,262 12	E	46200	101 Labor Distribution	WAGES AND SAL
602	3/6/2008	$3,914 52	E	46200	101 Labor Distribution	WAGES AND SAL
602	4/1/2008	$750 00	E	46200	101 Labor Distribution	WAGES AND SAL
602	3/6/2008	$254 43	E	46200	121 Labor Distribution	P E R A
602	3/20/2008	$277 02	E	46200	121 Labor Distribution	P E R A
602	3/6/2008	$254 42	E	46200	121 Labor Distribution	P E R A
602	3/6/2008	$232 36	E	46200	122 Labor Distribution	CONT TO RET , S
602	3/20/2008	$253 94	E	46200	122 Labor Distribution	CONT TO RET , S
602	3/6/2008	$232 26	E	46200	122 Labor Distribution	CONT TO RET S
602	3/6/2008	$256 52	E	46200	126 Labor Distribution	H S A
602	3/6/2008	$1 267 01	E	46200	126 Labor Distribution	H S A
602	3/20/2008	$246 21	E	46200	126 Labor Distribution	H S A
602	3/6/2008	$431 41	E	46200	131 Labor Distribution	CONT TO EMPLO
602	4/1/2008	$10 88	E	46200	170 Labor Distribution	MEDICARE
602	3/20/2008	$59 37	E	46200	170 Labor Distribution	MEDICARE
602	3/6/2008	$54 28	E	46200	170 Labor Distribution	MEDICARE
602	3/6/2008	$54 31	E	46200	170 Labor Distribution	MEDICARE
602 DELL DIRECT SALES L P	4/8/2008	$5 90	E	46200	201 TONER - PRINTER	OFFICE SUPPLIE
602 QUILL	4/8/2008	$14 82	E	46200	201 TOWELS & PAPER	OFFICE SUPPLIE
602 U S BANK VISA	4/8/2008	$2 53	E	46200	201 MENARDS	OFFICE SUPPLIE
602 HOLIDAY COMPANIES	3/19/2008	$206 70	E	46200	212 FUEL	MOTOR FUELS &
602 YOCUM OIL CO	4/8/2008	$127 96	E	46200	220 SPILL DRI 60 BAGS PER PALLE	OPERATING SUP
602 MENARDS-STILLWATER	4/8/2008	$21 34	E	46200	220 WINDSHIELD WASHER	OPERATING SUP
602 MANAGEMENT SERVICES	3/19/2008	$1 386 12	E	46200	302 CONSULTING	CONTRACT SERV
602 MANAGEMENT SERVICES	3/6/2008	$1,327 55	E	46200	302 CONSULTING	CONTRACT SERV
602 BANYON DATA SYSTEMS	4/8/2008	$390 00	E	46200	302 WINUB SUPPORT	CONTRACT SERV
602 KIRK OR BETH HOGBERG	3/31/2008	$285 48	E	46200	302 GARBAGE REIMBURSTMENT O	CONTRACT SERV
602 MANAGEMENT SERVICES	3/31/2008	$1,347 07	E	46200	302 CONSULTING	CONTRACT SERV
602 POSTMASTER	3/25/2008	$91 55	E	46200	322 UTILITY CARDS POSTAGE	POSTAGE
602 POSTMASTER	4/8/2008	$87 50	E	46200	322 FIRST - CLASS MAIL PRESORT	POSTAGE
602 CARQUEST AUTO PARTS	4/8/2008	$113 47	E	46200	412 PARTS, JETTER	REP & MAINT VE
602 AUTOMATIC SYSTEMS CO	4/8/2008	$189 51	E	46200	419 500VA UPS, SALES TAX, SHIPPI	REPAIR & MAINT
602 U S BANK VISA	4/8/2008	$6 46	E	46200	419 LASKO PR	REPAIR & MAINT
602 SKARNES INC	4/8/2008	$426 74	E	46200	419 PALLET RACKING - PW	REPAIR & MAINT
DEPT 46200 SEWER - OPERATING		$22,756 28				
DEPT 46990 SEWER - NON-OPERATING						
602 METROPOLITAN COUNCIL (S	4/8/2008	$23 684 61	E	46990	434 WASTEWATER FLOW	STATE FEES FOR
DEPT 46990 SEWER - NON-OPERATING		$23,684 61				
FUND 602 SEWER		$46,440 89				

CITY OF BAYPORT

MONTHLY EXPENSES

Period Name: MARCH

FUND Search Name	Tran Date	Amount	Act Typ e	DEPT	OBJ Comments	OBJ Descr
FUND 800 INVESTMENTS-POOLED						
DEPT 47000 INTEREST EXP						
800 NORTHLAND SECURITIES, I	3/19/2008	$2,000 00	E	47000	860 76T152008 - ACCRUED INTERE	DEBT SERVICE - I
DEPT 47000 INTEREST EXP		$2 000 00				
FUND 800 INVESTMENTS-POOLED		$2,000 00				
		$309,650 67				

City of Bayport
294 North 3rd Street
Bayport, MN 55003
Phone: 651-275-4404
Fax: 651-275-4411

Building Permit Log

For. March, 2008

Permit Number: BP2008-7
Parcel Address: 602 MINNESOTA St. S.
Applicant:NATHAN HILES
OWNER OWNER
Construction Value:$2,500.00

Filing Date: 3/11/2008
BAYPORT, MN 55003
Applicant Phone: 651-503-1342

Total Fees: $147.27

Permit Number: BP2008-8
Parcel Address: 429 7TH St. N.
Applicant:PHOENIX BUILDERS
PHOENIX BUILDERS RESIDENTIAL BUILDER
Construction Value:$17,000 00

Filing Date: 3/27/2008
BAYPORT, MN 55003
Applicant Phone: 651-491-6503

Total Fees: $303 50

Permit Number: MC2008-3
Parcel Address: 261 4th Avenue N.
Applicant:R & S HEATING
R & S HEATING MECHANICAL-GAS FITTING
Construction Value:$1,952.00

Filing Date: 3/5/2008
Bayport, MN 55003
Applicant Phone: 715-381-5793

Total Fees: $75 50

Permit Number: MC2008-4
Parcel Address: 673 2nd Ave. N.
Applicant:COMMUNITY SALES & SERVICE
COMMUNITY SALES & SERVICE MECHANICAL
Construction Value:$3,700.00

Filing Date: 3/27/2008
BAYPORT, MN 55003
Applicant Phone: 952-492-2098

Total Fees: $75.50

Permit Number: PL2008-4
Parcel Address: 602 MINNESOTA St. S.
Applicant:NATHAN HILES
OWNER OWNER
Construction Value:$500.00

Filing Date: 3/10/2008
BAYPORT, MN 55003
Applicant Phone: 651-503-1342

Total Fees: $75.50

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: April 2, 2008

TO Mayor and City Council

FROM Mike McGuire, City Administrator

RE: Annual step increase for Police Chief

BACKGROUND

Employees are eligible to earn step increases, based on performance, according to years employed with the city. As of March 20, 2008, Laura Eastman has been the Police Chief for 1 year and is eligible for an annual step increase. I met with Laura to discuss her performance and I am recommending a step increase and that she be removed from probationary employee status.

RECOMMENDATION

Staff recommends the City Council adopt a motion approving an annual step increase for Laura Eastman, Police Chief, to step 6, to reflect a salary of $74,592.00, effective March 20, 2008.

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: March 28, 2008

TO: Mayor and City Council

FROM: Mike McGuire, City Administrator

RE: Annual step increase for Secretary/Receptionist

BACKGROUND

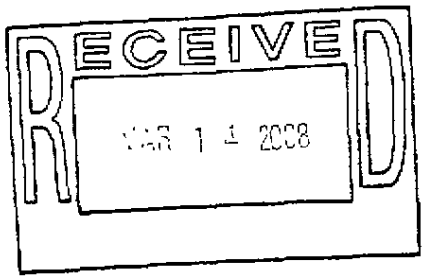
Employees are eligible to earn step increases, based on performance, according to years employed with the city. As of March 16, 2008, Karen Huftel has been with the city in the Secretary/Receptionist position for four years and is eligible for an annual step increase.

RECOMMENDATION

Staff recommends the City Council adopt a motion approving an annual step increase for Karen Huftel, Secretary/Receptionist, to reflect a salary of $39,842.00 effective March 16, 2008.

THE SAINT PAUL FOUNDATION

Enriching lives and communities



March 12, 2008

Mr. Michael McGuire
City Administrator
City of Bayport, Minnesota
294 North Third Street
Bayport, MN 55003

RE: Bayport Fire Department

Tracking #: SP-08-000508
Please reference this tracking number in all future correspondence.

Dear Mr. McGuire:

I am pleased to inform you that The Saint Paul Foundation has accepted the recommendation of the advisors to the Katherine B. Andersen Fund and has approved a grant to your organization as stated in the following resolution:

> RESOLVED that a grant of $1,000, to the City of Bayport, Minnesota, from the Katherine B. Andersen Fund of The Saint Paul Foundation, for general operating support for the Bayport Fire Department, is approved

Enclosed are two copies of the Terms of Grant agreement related to this grant. Please make special note of all the provisions and procedures indicated. Sign both copies, retaining one for your records and returning the other to the Foundation as soon as possible to indicate acceptance

Before payment(s) can be made, the signed Terms of Grant agreement must be returned to the Foundation.

The grant payment is scheduled as follows:

March 2008 $1,000

This payment schedule is subject to modification.

By accepting this grant, your organization acknowledges that this gift is not intended to fulfill a pre-existing pledge and that no individual will receive any goods, services, or other private benefit as a result of this gift.

55 Fifth Street East
Suite 900
Saint Paul MN 55101-1797
www.saintpaulfoundation.org
Main 651 224 5463
Toll Free 800 875 0167
Fax 651 224 8123

A Senior Program Officer. Carrie Jo Short, has been assigned to assist the Katherine B Andersen Fund advisors. If you have questions feel free to contact her at (651) 325-4261. It is not necessary to send a receipt for tax deduction purposes to The Saint Paul Foundation or the advisors to the Katherine B. Andersen Fund. However, you are encouraged to send a letter of acknowledgement to the advisors at the following addresses:

Mr. Paul A. Verret
919 Lafond Avenue
Saint Paul, MN 55104

Mr. John T. Westrom
10112 Girard Avenue South
Bloomington, MN 55431

My best wishes for the continued success of your organization.

Sincerely,

John G. Couchman
Vice President, Grants and Program

JGC.mkm
Enclosure

CC: Mr. John Westrom
Mr. Paul Verret

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: March 19, 2008

To: Mayor and City Council
City Administrator Michael McGuire

From: Police Chief Laura Eastman

Subject: K-9 Donation

Please consider this memorandum as a request to accept $500.00 from the Lindstrom Fire Department for the K-9 donation fund. The Lindstrom Fire Department will be sent a thank you letter upon your approval and acceptance of the donation.

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: March 28, 2008

To: Mayor and Council Members
City Administrator Michael McGuire

From: Chief of Police Laura Eastman

Subject: 800 Megahertz (MHz) Radio System

In June of 2008, Washington County Emergency Services will be transitioning over to the 800 MHz public safety radio system. This includes all police, fire, and ambulance services. Please consider this memorandum as a request to purchase radio equipment for the Police Department that will be needed with the implementation of this new system.

We are requesting authorization to purchase:

Equipment	Cost
One portable unit (worn by officer)	$2,271.83
One mobile unit (placed in the squad)	$3,150.25
	$5,422.08

The above pricing includes a current Motorola promotion of $200.00 off each radio.

Motorola only has this type of promotion a couple times a year and these radios will be required in June. I am currently trying to purchase the radios with drug forfeiture money as the funds become available to the Police Department.

March 24, 2008

City of Bayport
294 North 3rd St.
Bayport, MN 55003

The Honorable Mayor Mr. John Nowaczek; City Administrator Mr. Mike McGuire: and all members of the Bayport City Council.

CC: Bayport Police Department, Bayport Fire Department, and Bayport City Works Department.

On behalf of Dane's Place, the Bayport Shelter House Commission and the Bayport Community Action League we are submitting this agenda in conjunction with a "Special Event Application" for the "Dane's Place" third annual Pig Roast fundraising event. The event will be held on Saturday, June 28th on the Village Green from 1:00 to 5:00 p.m

This event is supported by the Bayport Community Action League. We would be appreciative of your support for the event and hope you will come and share in the festivities.

The event will include the following:

PIG ROAST – Catered by Bethlehem Lutheran Church Attached is the license application from the Minnesota Department of Health. The Menu is as follows:
-2-Roasted/grilled meats
-1 Vegetarian Entrée
-Buns
-2-Side Dishes
-Chips
-Relishes
-Bottled Water
-Pop
-Tap Beer (Provided and served by the Bayport Legion)
-Coffee
-Dessert (Community Churches will provide homemade and store bought desserts)

TAP BEER VENDOR – Bayport Legion, 263 North 3rd St , P O. Box 187, Bayport, MN 55003.

Attached is the application for approval for the Liquor License.

Bayport Legion Manager Aaron Pritchard has recently applied for renewal of its insurance policy and will be providing that information as soon as it is available.

Mr. Pritchard has generously volunteered his time to be bartender of the event for the duration of the event including verification of ID's and serving of the beer.

Wristbands will be used to identify legal age of event participants Beer sales will take place at the ticket counter and money collected will be by a member of the Bayport Shelter House Commission.

Attached is the application for the "1-4 Day Temporary On-Sale Liquor License".

RAFFLE: Silent Auction and raffle tickets for prizes with total value under $1,500.

LIVE MUSIC: To be provided by J.B. Stone (group name)

TENT: 40 x 40 tent to be set up on the Village Green by event volunteers on Friday, June 27th, 2008.

TABLES & CHAIRS: To be provided by Stillwater Lions.

PORTABLE TOILETS: 2 – donated and set up by the vendor. These will be dropped off on Friday, June 27th and picked up on Monday, June 30th, 2008.

TICKET SALES: Will be available through the local churches as well as sale by "Dane's Place" Pig Roast event volunteers. Ticket prices for the meal and a non-alcoholic beverage will be $7.00 in advance and $9.00 the day of the event.

REQUEST FOR CITY SERVICES

- 6 Trash Cans - with extra bags to be dropped off Friday, June 27, 2008 and picked up Monday, June 30, 2008.
- Two Barricades for 4th St. North starting at Bethlehem Lutheran Church to 4th Avenue (the triangle where the Village Green meets).
- Electrical outlets in the Village Green turned on for the day of the event for the PA System, Cotton Candy machine and the musicians.

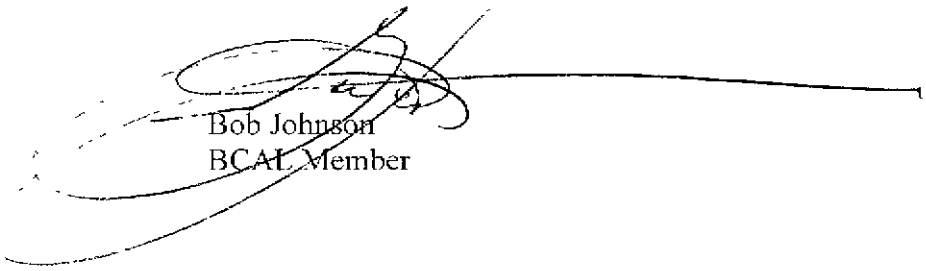
- 18 – Picnic tables; 6 on the short side of the Village Green adjacent to the Library and 12 on the main portion of the Village Green.

Thank you very much in advance for your support of this worthy and profitable event that benefits those far less fortunate than us in the St. Croix River Valley.

If you would prefer a "Dane's Place" Pig Roast representative to be present at your next Council Meeting, please feel free to contact:

Bob Johnson, Event Volunteer
(651)439-8894 (H), (651) 379-3212 (W)
bobj@mirinc.com

Sincerely,



Bob Johnson
BCAL Member

City of Bayport
294 North Third Street
Bayport, Minnesota 55003
Phone 651-275-4404
Fax 651-275-4411
http //bayport.govoffice.com

City of Bayport
SPECIAL EVENT APPLICATION

Licensing Requirements

A special event application form is required for individuals or organizations who wish to hold a public or private event in the city and require the use of city property and/or special city services. For most special events, City Council approval is required. Therefore, it is important to plan ahead and submit the application form to City Hall at least two weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. For example, if the proposed event is to be held on April 15, 2006, the special event application form and fee must be submitted by March 20, 2006 in order to be considered at the April 3, 2006 City Council meeting.

Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate special requests for city services associated with the event.

Property Information

Address: Village Green

City. Bayport State: Minnesota Zip Code: 55003

Owner Name: City of Bayport

Home Phone Number: Work/Cell Phone Number:

Owner Address:

City/State/Zip:

Applicant Information

Applicant Name: Bayport Community Action League

Home Phone Number: Work/Cell Phone Number: (651) 379-3212 (w)

Mark Berthalsen 612-723-7307 or Bob Johnson (651) 439-8874 (H)

Address: P.O. Box 113

City/State/Zip: Bayport MN 55003

Description of Request

"Dane's Place" BBQ fundraiser... open to the entire community.

Event Information

Start Date: 6/28/08 End Date. 6/28/08

Days of Operation *(check all that apply)*

☐ Sunday ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☒ Saturday

Hours of Operation:

Weekdays:

Weekends: 1 to 5 p.m. 6/28/08.

Requested City Assistance and/or Services

Dane's Place is a community sponsored house available to families in particular need of temporary housing. Please waive $50 processing fee.

Attached to coverletter is overview of event and request for city services

Thankyou!

Application Process and Fees

The processing fee for the application is $50.00 and must be submitted with the application form to City Hall. Any additional fees and expenses associated with this request are the responsibility of the applicant/property owner, and will be billed to the applicant/property owner by the city.

Attachments to be submitted with application

- A diagram of the proposed premises
- If the request involves the sale of produce, uncooked meat, or dairy, etc., the applicant must provide a copy of all license applications required by the Department of Agriculture for City Council approval. For license information, please contact JoNell O'Neil at 651-779-5015.
- If the request involves cooked/prepared food or beverages, the applicant must provide a copy of all license applications required by Washington County Public Health and Environment for City Council approval. For license information, please contact 651-430-6655

The undersigned understand that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application.

The undersigned hereby apply for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete to the best of their knowledge.

Applicant: Mark Bernhagen Pres. B.C.A.L. **Date:** 3/24/08.

Property Owner: _____ **Date:** _____

Office Use - Dept. Review	Inspection	Dates	Approved/Denied	Inspector
Administration	☐ Site Inspection			
Office Use - Fees	**Amount Received**	**Date Received**	**Method of Payment**	**Staff Initials**
Processing Fee	$50 00			
Escrow or cost incurred				

Washington County

Department of Public Health & Environment
GOVERNMENT CENTER
14949 62ND ST N. PO BOX 6, Stillwater MN 55082-0006
OFFICE. 651-430-5655 Facsimile Machine: 651-430-6730

2008

SPECIAL EVENT FOOD STAND LICENSE APPLICATION

Name of Event: Dave's Place Community Pig Roast

Name of Group or Individual Operating Stand: Bayport Community Action League / Bayport Shelter House Commission

Event Location: Village Greens - Bayport, MN

Street Address: Hwy 95 and 4th Street

(City) Bayport (State) MN (Zip) 55003

Person In Charge of Food Preparation: Val Boettcher

Telephone: (H)(651)439-8221 (W)(651) 789-6279

Mailing Address: 13310 40th St N.

(City) Stillwater (State) MN (Zip) 55082

Date(s), Time Stand is Open.	
Date(s)	Time(s)
6/28/08	1p.m. - 5p.m.

(Name all Owners, Partners, or Principal Officers (Persons listed may be held responsible for compliance with applicable ordinances.)

Name/Title: Bayport Community Action League

Mailing Address: P.O. Box 113

(City) Bayport (State) MN (Zip) 55003

Name/Title: Bob Johnson

Mailing Address: 130 South 6th St

(City) Bayport (State) MN (Zip) 55003

LICENSE CATEGORY AND FEE SCHEDULE

_____ Food Establishment (10 Consecutive Day Limit) — First Day 70.00_____

Each Additional Day 25.00_____

__✓__ Non-Profit Establishment (10 Consecutive Day Limit) — Each Event 42.00__✓__

_____ Beverage Only (No Preparation, 10 Consecutive Day Limit) — Each Event 42.00_____

_____ Penalty Fee for Late Application (Refer to Attached Late Fee Policy) — $_____

TOTAL PAID $_____

Applicant's Signature: _____ Date: 3/24/08

Applicant's Printed Name: Robert W. Johnson

Applicant's State Drivers License or State Identification Card Number * J-525-745-866-107

***Notice of Rights – Your driver's license number or Minnesota identification card number is classified as private data and is being requested for tracking of prior food applications and licenses. Furnishing your drivers license or Minnesota identification card number is voluntary. Refusal to provide drivers license or Minnesota identification number may cause a delay in the application process. Private data furnished by you is available only to you, the Washington County Department of Health, Minnesota Department of Health or other authorized agencies. Any further disclosure of this information will require an informal consent from you or a court order.*

MAR-24-08 12:43 FROM-WASHINGTON CTY 651 430 6730 T-234 P 007/010 F-611

Washington County

Department of Public Health & Environment
GOVERNMENT CENTER
14949 62ND ST N, PO BOX 6, Stillwater MN 55082-0006
OFFICE: 651-430-6655 Facsimile Machine: 651-430-6730

2008

SPECIAL EVENT FOOD STAND INFORMATION SHEET

(Please be specific and type or print legibly)

Name of Applicant: Support Community Action League Event: "Dave's Place" Pig Roast Fundraiser

PLEASE COMPLETE AND CHECK THE FOLLOWING DETAILED INFORMATION REGARDING YOUR FOOD BOOTH AND MENU ITEMS:

Handwashing facilities are required. Choose on of the following methods
_____Gravity device supplied with running water (70 °F to 110°F) and a faucet, soap, paper towels, nailbrush
__✓__Sink available in stand with running water (70 °F to 110°F), soap, paper towels and a nailbrush
_____Other – please describe_____

Utensil/equipment washing is **required.** Describe the approved method that will be used for washing multi-use utensils and equipment. utensils/equipment will be washed inside Bethlehem Lutheran Church using a sink, running water, commercial soap, paper towels and nailbrush

If located outdoors, describe the floor and ceiling materials of the required stand: N/A

Identify the source of water for the food stand, the method of water storage on-site and the water disposal method: N/A - Any needed water will come from Bethlehem Lutheran Church

~Chicken
Where was chicken purchased?_____
Where will chicken be stored prior to event?_____
Where and when will chicken be prepared? (Home prepared foods are **NOT** permitted):_____

*If chicken is prepared on-site, describe the preparation procedures:*_____

List equipment used to keep chicken at 41°F:_____
List equipment used to cook chicken to 165°F:_____
List equipment used to keep chicken at 140°F:_____
Describe how chicken will be safely transported to the event. (vehicle and containers to be used, means of refrigeration, use of warmers, etc.)_____

~Hamburger/Beef
Where is hamburger purchased?_____
Where will hamburger be stored prior to event?_____
Where and when will hamburger be prepared? (Home prepared foods are **NOT** permitted):_____

*If hamburger is prepared on-site, describe the preparation procedures:*_____

List equipment used to keep hamburger at 41°F:_____
List equipment used to cook hamburger to 165°F:_____
List equipment used to keep hamburger at 140°F:_____
Describe how hamburger will be safely transported to the event. (vehicle and containers to be used, means of refrigeration, use of warmers, etc.)_____

~Pork
Where is pork purchased? Rother Processing - Hastings MN
Where will pork be stored prior to event? Bethlehem Lutheran Church Kitchen after cooking

MAR-24-08 12:44 FROM-WASHINGTON CTY 65. 430 6730 T-234 P 008/010 F-811

Where and when will pork be prepared? (Home prepared foods are **NOT** permitted). Pork will be cooked at Bethlehem Lutheran Church the day before the event.
If pork is prepared on-site, describe the preparation procedures: Pig Roaster

List equipment used to keep pork at 41°F:
List equipment used to cook pork to 165°F: Pig Roaster
List equipment used to keep pork at 140°F: Oven / roasters
Describe how pork will be safely transported to the event. (vehicle and containers to be used, means of refrigeration, use of warmers, etc.) Event is held outside of church premises on city Village Green.

~Sausage/Brats/Hot Dogs (circle the appropriate food item)
Where is food purchased?
Where will food be stored prior to event?
Where and when will food be prepared? (Home prepared foods are **NOT** permitted):

If food is prepared on-site, describe the preparation procedures:

List equipment used to keep food at 41°F:
List equipment used to cook food to 165°F:
List equipment used to keep food at 140°F:
Describe how food will be safely transported to the event. (vehicle and containers to be used, means of refrigeration, use of warmers, etc.)

~Canned and Bottled Beverages:
Bottled water
Bottled or canned Pop

~Other food not previously noted:
List ingredients in menu item. Baked beans, coleslaw, pickles, buns, individual pre-packed bags of chips (purchased at retail)
Where are ingredients purchased? Sam's Club or Cub Foods

Where will ingredient items be stored prior to the event? Bethlehem Lutheran Church
Where and when will food be prepared? (Home prepared foods are **NOT** permitted):
Morning of the event - 6/28/08 - at Bethlehem Lutheran Church
If food is prepared on site, describe the preparation procedures. Beans in roaster to be warmed - cabbage and dressing - mixed.
List equipment used to keep food at 41°F (if necessary):

List equipment used to cook food (if necessary): Roaster

List equipment used to keep cooked food at 140°F (if necessary):

Describe how ingredients will be safely transported to the event. (vehicle and containers to be used, means of refrigeration, use of warmers, etc.) event is held just outside Bethlehem Lutheran Church premises

~Other food not previously noted: N/A
List ingredients in menu item.

Where are ingredients purchased?

Where will ingredient items be stored prior to the event?
Where and when will food be prepared? (Home prepared foods are **NOT** permitted):

MAR-24-08 12:44 FROM-WASHINGTON CTY 651 430 6730 T-234 P 009/010 F-811

If food is prepared on site, describe the preparation procedures._____

List equipment used to keep food at 41°F (if necessary):_____

List equipment used to cook food (if necessary):_____

List equipment used to keep cooked food at 140°F (if necessary):_____

Describe how ingredients will be safely transported to the event. (vehicle and containers to be used, means of refrigeration, use of warmers, etc.)_____

~Other food not previously noted:_____

List ingredients in menu item._____

Where are ingredients purchased?_____

Where will ingredient items be stored prior to the event?_____

Where and when will food be prepared? (Home prepared foods are **NOT** permitted):_____

If food is prepared on site, describe the preparation procedures._____

List equipment used to keep food at 41°F (if necessary):_____

List equipment used to cook food (if necessary):_____

List equipment used to keep cooked food at 140°F (if necessary):_____

Describe how ingredients will be safely transported to the event. (vehicle and containers to be used, means of refrigeration, use of warmers, etc.)_____

I have received and read the Washington County Department of Public Health and Environment standards for a Temporary Food Service Operation. I do hereby certify that I will comply with all of these requirements.

Applicant Signature:_____

Applicant Name Print: Robert W Johnson

FOR OFFICE USE ONLY

Environmental Specialist

Date Approved

RISK - H M L
(Circle One)

An Equal Employment Opportunity/Affirmative Action Employer
If you need Assistance Due to Disability or Language Barrier, Please Call 651-430-6655 (TTY 651-430-6246)

MAR-24-08 12:44 FROM-WASHINGTON CTY 651 430 6730 T-284 P.010/010 F-611

Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
444 Cedar Street Suite 133, St. Paul MN 55101-5133
(651) 201-7507 Fax (651) 297-5259 TTY (651) 282-6555
WWW DPS STATE MN.US

APPLICATION AND PERMIT
FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION	DATE ORGANIZED	TAX EXEMPT NUMBER	
Bayport Community Activities "Dawes Place" Shelter Home Fundraiser	5/20/07	22463	
STREET ADDRESS	CITY	STATE	ZIP CODE
City of Bayport P.O. Box 113	Bayport	MN	55003
NAME OF PERSON MAKING APPLICATION	BUSINESS PHONE	HOME PHONE	
Robert W. Johnson	(651) 379-3212	(651) 439-8894	
DATES LIQUOR WILL BE SOLD 6/28/08	TYPE OF ORGANIZATION CLUB CHARITABLE RELIGIOUS (OTHER NONPROFIT)		
ORGANIZATION OFFICER'S NAME	ADDRESS		
Mark Berthelson - BCAL President	P.O Box 113, Bayport, MN 55003		
ORGANIZATION OFFICER'S NAME	ADDRESS		
Robert W Johnson - Event Coordinator	130 South 6th St, Bayport, MN 55003		
ORGANIZATION OFFICER'S NAME	ADDRESS		

Location license will be used If an outdoor area, describe

Village Green in Bayport - Hwy 95 and 4th Street

Will the applicant contract for intoxicating liquor service? If so, give the name and address of the liquor licensee providing the service

Bayport Legion - 263 N. 3rd St. P.O Box 187, Bayport MN 55003

Will the applicant carry liquor liability insurance? If so, please provide the carrier's name and amount of coverage

Bayport Legion is the insurance carrier. Amount of coverage is $1,000,000 - Each Occurrence $50,000 - Damage to Premises $5,000/person Med. Expense $1,000,000 personal injury $2,000,000 General Aggregate

APROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL & GAMBLING ENFORCEMENT

CITY/COUNTY _____ DATE APPROVED _____

CITY FEE AMOUNT _____ LICENSE DATES _____

DATE FEE PAID _____

SIGNATURE CITY CLERK OR COUNTY OFFICIAL

APPROVED DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the License for the event

PS-09079 (05/06)

City of Bayport
294 North Third Street
Bayport, Minnesota 55003
Phone 651-275-4404
Fax 651-275-4411
http://bayport.govoffice.com

City of Bayport
SPECIAL EVENT APPLICATION

Licensing Requirements

A special event application form is required for individuals or organizations who wish to hold a public or private event in the city and require the use of city property and/or special city services. For most special events, City Council approval is required; therefore, it is important to plan ahead and submit the application form to City Hall at least two weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. For example, if the proposed event is to be held on April 15, 2006, the special event application form and fee must be submitted by March 20, 2006 in order to be considered at the April 3, 2006 City Council meeting.

Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate special requests for city services associated with the event.

Property Information

Address: Lakeside Park
Central Avenue + Maine Street North
City: Bayport State: Minnesota Zip Code: 55003

Owner Name:

Home Phone Number: Work/Cell Phone Number:

Owner Address:

City/State/Zip:

Applicant Information

Applicant Name: Andersen ALCO Club - Teri Merrigan

Home Phone Number: Work/Cell Phone Number: 651-264-5809

Address: 100 Fourth Avenue North

City/State/Zip: Bayport, MN 55003

Description of Request

ALCO Picnic will be held on Saturday, July 19, 2008
The tents will load in on Thursday, July 17, 2007 and Friday, July 18, 2008

payment will follow

Event Information Start Date: July 17, 2008 End Date: July 19, 2008

Days of Operation *(check all that apply)*

☐ Sunday ☐ Monday ☐ Tuesday ☐ Wednesday ☒ Thursday ☒ Friday ☒ Saturday

Hours of Operation:
Weekdays:

Weekends: 8:30 a.m. to 5:00 p.m.

Requested City Assistance and/or Services
- Mel to help assure park is clean and safe for our company event (as in years past) - Trash cans/removal of trash - we will bring in dumpsters for this event/Pick up on Saturday, July 19, 2008 & Sunday, July 20, 2008 - Police Department to assist with event, we will contact the police chief regarding the race route/Parking and Security.

Application Process and Fees

The processing fee for the application is $50.00 and must be submitted with the application form to City Hall. Any additional fees and expenses associated with this request are the responsibility of the applicant/property owner, and will be billed to the applicant/property owner by the city.

Attachments to be submitted with application

- A diagram of the proposed premises
- If the request involves the sale of produce, uncooked meat, or dairy, etc., the applicant must provide a copy of all license applications required by the Department of Agriculture for City Council approval. For license information, please contact JoNell O'Neil at 651-779-5015.
- If the request involves cooked/prepared food or beverages, the applicant must provide a copy of all license applications required by Washington County Public Health and Environment for City Council approval. For license information, please contact 651-430-6655.

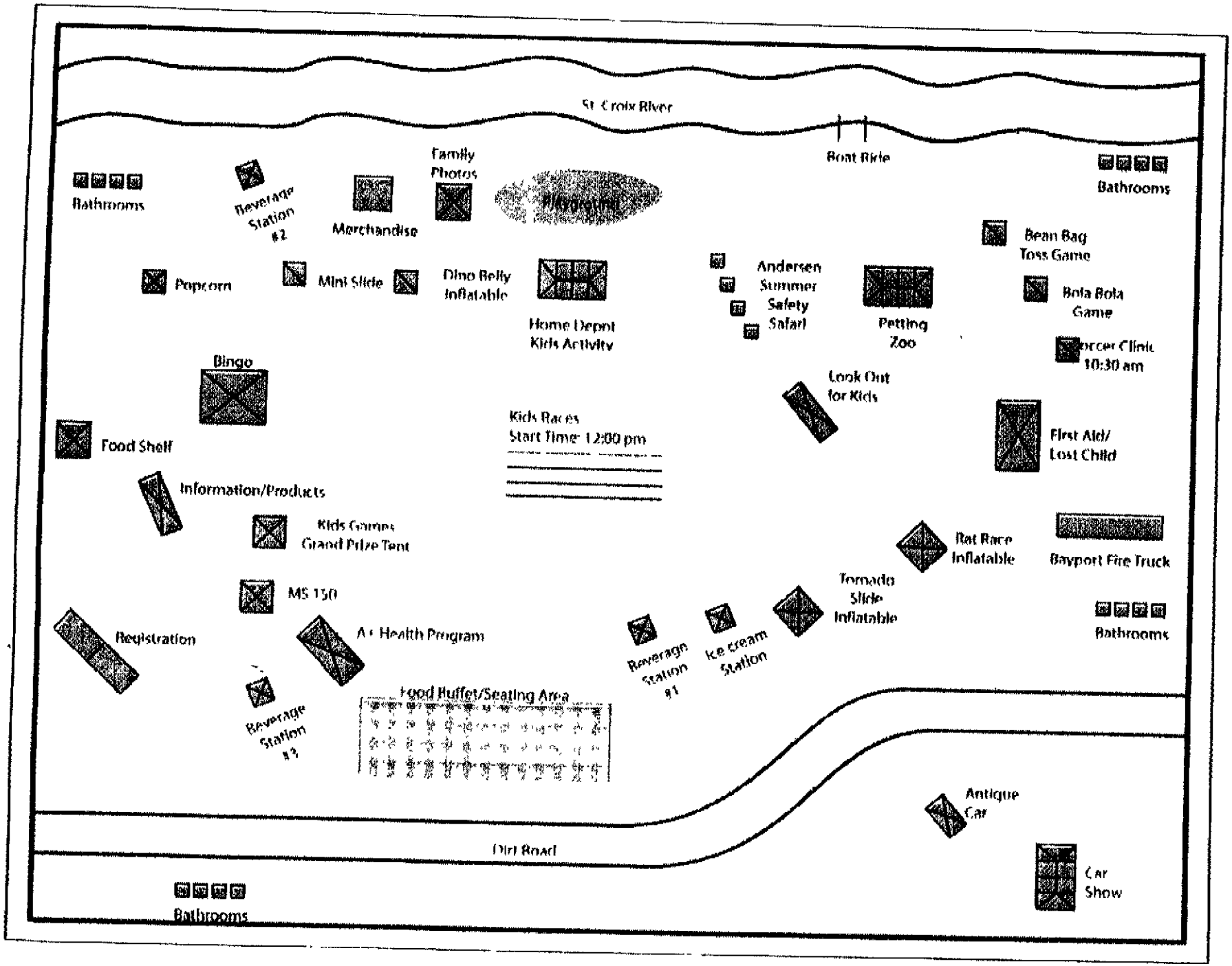
The undersigned understand that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application.

The undersigned hereby apply for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete to the best of their knowledge.

Applicant: _____ **Date:** 4/30

Property Owner: _____ **Date:** _____

Office Use - Dept. Review	Inspection	Date	Approved/Denied	Inspector
Administration	☐ Site Inspection			
Office Use - Fees	**Amount Received**	**Date Received**	**Method of Payment**	**Staff Initials**
Processing Fee	$50.00			
Escrow or cost incurred				


St. Croix River
Boat Ride
Bathrooms
Bathrooms
Family Photos
Beverage Station #2
Merchandise
Playground
Bean Bag Toss Game
Popcorn
Mini Slide
Dino Belly Inflatable
Home Depot Kids Activity
Andersen Summer Safety Safari
Petting Zoo
Bola Bola Game
Soccer Clinic 10:30 am
Bingo
Look Out for Kids
Kids Races
Start Time 12:00 pm
First Aid/ Lost Child
Food Shelf
Information/Products
Kids Games Grand Prize Tent
Rat Race Inflatable
Bayport Fire Truck
MS 150
Tornado Slide Inflatable
Registration
A+ Health Program
Beverage Station #1
Ice cream Station
Bathrooms
Beverage Station #3
Food Buffet/Seating Area
Antique Car
Dirt Road
Car Show
Bathrooms

Andersen CORPORATION

March 19, 2008

City of Bayport
Attn: Karen
294 N. 3rd St.
Bayport, MN 55003

Dear Karen:

Attached you will find the MN Lawful Gambling – LG240B Application to Conduct Excluded Bingo form.

As in years past, the Andersen Corporation, ALCO Picnic, would like to have bingo at this year's company picnic. The date of the picnic is Saturday, July 19, 2008.

Can you please grant us permission to have bingo at this year's picnic? If so, please sign the application and mail back to me. I will forward the application onto the Minnesota Lawful Gambling board.

If you have any questions, please contact me.

Best regards,

Teri Merrigan

Minnesota Lawful Gambling

LG240B Application to Conduct Excluded Bingo — No fee

ORGANIZATION INFORMATION

Organization name	Previous gambling permit number
Andersen ALCO Picnic	XB-03428-07-001

Type of nonprofit organization. Check (√) one

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other nonprofit organization

Mailing address	City	State/Zip Code	County
Attn: Teri Merrigan 100 4th Ave N.	Bayport	MN 55003	Wash.

ATTACH A COPY OF ONE OF THE FOLLOWING FOR PROOF OF NONPROFIT STATUS

★ Do not attach a sales tax exempt status or federal ID employer number as they are not proof of nonprofit status

___ **Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.**
Don't have a copy? This certificate must be obtained each year from
Secretary of State, Business Services Div , 180 State Office Building, St Paul, MN 55155 Phone 651-296-2803

___ **Internal Revenue Service - IRS income tax exemption [501(c)] letter in your organization's name.**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, send your federal ID number and the date your organization initially applied for tax exempt status to
IRS, P O Box 2508, Room 4010, Cincinnati, OH 45201

___ **Internal Revenue Service - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following
a IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling
b the charter or letter from your parent organization recognizing your organization as a subordinate

___ **Internal Revenue Service - proof previously submitted to Gambling Control Board**
If you previously submitted proof of nonprofit status from the Internal Revenue Service, no attachment is required.

EXCLUDED BINGO ACTIVITY

1. X **No** ___ **Yes** Has your organization held a bingo event in the current calendar year?
If yes, list the dates when bingo was conducted _____

2 The proposed bingo event for which we are applying will be:

X one of four or fewer bingo events held this year. Dates July 19, 2008 _____

OR

___ conducted up to 12 consecutive days in connection with a:

___ county fair. Dates _____

___ civic celebration. Dates _____

___ Minnesota state fair Dates _____

3 Person in charge of bingo event Teri Merrigan Daytime phone 651-764-5809

4 Name of premises where bingo will be conducted Lakeside Park, Bayport, MN

5 Premises street address Central Ave, Bayport, MN Washington County

6. City Bayport If township, name of township _____ County Washington County

Bingo hard cards, bingo paper, and bingo number selection devices must be purchased from a distributor licensed by the Gambling Control Board. To find a licensed distributor, go to www gcb state mn us and click on List of Licensed Distributors. Or call 651-639-4076

Be sure to complete page 2

LG240B Application to Conduct Excluded Bingo

Chief Executive Officer's Signature

The information provided in this application is complete and accurate to the best of my knowledge

Chief executive officer's signature _____ Phone number 651-264-5809

Name (please print) Theresa Merrigan Date 3/19/08

Local Unit of Government Acknowledgment and Approval

If the gambling premises is within city limits, the city must sign this application.

On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction

Print city name _____

_____
Signature of city personnel receiving application

Title _____ Date ___/___/___

If the gambling premises is located in a township, both the county and township must sign this application.

For the township: *On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits*

A township has no statutory authority to approve or deny an application (Minn Stat. 349 213, Subd 2)

Print township name _____

_____
Signature of township official acknowledging application

Title _____ Date ___/___/___

For the county: *On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction*

Print county name _____

_____
Signature of county personnel receiving application

Title _____ Date ___/___/___

Mail Application and Attachment(s)

Send the application and proof of nonprofit status to

Gambling Control Board
Suite 300 South
1711 W. County Rd. B
Roseville, MN 55113

Or, you may fax it to 651-639-4032.

You will receive a document from the Gambling Control Board with your permit number for the gambling activity. Your organization must keep its bingo records for 3-1/2 years

Questions? Contact the Gambling Control Board at 651-639-4000

This form will be made available in alternative format (i e large print, Braille) upon request

Data Privacy Notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your qualifications to be involved in lawful gambling activities in Minnesota You have the right to refuse to supply the information requested however, if you refuse to supply this information, the Board may not be able to determine your qualifications and, as a consequence, may refuse to issue you an authorization If you supply the information requested, the Board will be able to process your application.

Your name and your organization's name and address will be public information when received by the Board. All the other information will be private data until the Board issues your authorization and the information then becomes public If the Board does not issue you an authorization, all information provided remains private, with the exception of your name and your organization's name and address which will remain public.

Private data about you is available to Board members, Board staff whose work requires access to the information· Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Finance, and Revenue, Legislative Auditor, national and international gambling regulatory agencies, anyone pursuant to court order; other individuals and agencies that are specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given, and anyone with your consent

State of Minnesota

SECRETARY OF STATE

CERTIFICATE OF INCORPORATION

I, Joan Anderson Growe, Secretary of State of Minnesota, do certify that: Articles of Incorporation, duly signed and acknowledged under oath, have been filed on this date in the Office of the Secretary of State, for the incorporation of the following corporation, under and in accordance with the provisions of the chapter of Minnesota Statutes listed below.

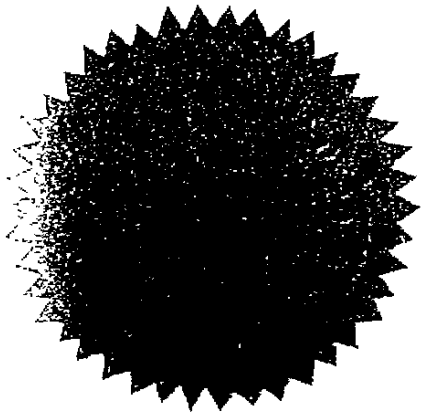
This corporation is now legally organized under the laws of Minnesota.

Corporate Name: Andersen ALCO Club

Corporate Charter Number: 1G-225

Chapter Formed Under: 317A

This certificate has been issued on 06/11/1991.



Joan Anderson Growe

Secretary of State.

MINNESOTA SECRETARY OF STATE
NONPROFIT CORPORATION ANNUAL RENEWAL
Minnesota Statutes Chapter 317A
Must be filed by December 31

READ INSTRUCTIONS ON BACK BEFORE COMPLETING THIS FORM

CURRENT INFORMATION ON FILE:

1. File #: 16-225

2. Corporate Name:
Andersen Alco Picnic

3. Registered Agent/ Registered Office Address: (required)

Agent Name: (if applicable) Teri Merrigan
Street: 100 4th Ave N.
City: Bayport
State: MN Zip: 55003

4. Name and business address of the Corporate President: (required)

Name: Teri Merrigan
Address: 100 4th Ave N.
City: [redacted] Bayport State: MN Zip: 55003

5. Does this corporation/own, lease, or have any financial interest in agricultural land or land capable of being farmed? ___Yes _X_ No

6. Name and daytime telephone number and/or e-mail address of contact person for the corporation:

Name: Teri Merrigan (651) 264-5609 Ext. ____
E-Mail Address: TMerrigan@AndersenCorp.com

NOTICE: Failure to file this form by December 31 of this year will result in the dissolution of this corporation without further notice from the Secretary of State, pursuant to Minnesota Statutes, section 317A.823, subdivision 2, paragraph (b).

bns24 Rev 11-94

FAITH, FREEDOM, FELLOWSHIP

People's Congregational Church

Church: 309 Third St. N. – Bayport, MN 55003-1028
Mailing Address: 293 Third St. N. – Bayport, MN 55003-1028
Phone: (651) 439-5667 Fax: (651) 439-8997
E-mail: peopleschurch@comcast.net
Pastor: Rev. Beth Faeth

March 26, 2008

To the City of Bayport,

People's Congregational Church is holding a Missions Fair on Sunday, May 18th from 11:30am-1:00pm. We have asked the city of Bayport for permission to use some city property surrounding our church for our event.

The Missions Fair is being held to celebrate mission giving and service opportunities we have had during the years. There is no charge to attend the event and everyone is welcome.

I am writing to have the $50.00 fee for use of city property waived. For other information, you can call me at 439-6411.

Thank you,

Carol Dusbabek

City of Bayport
294 North Third Street
Bayport, Minnesota 55003
Phone 651-275-4404
Fax 651-275-4411
http //bayport govoffice com

City of Bayport
SPECIAL EVENT APPLICATION

Licensing Requirements

A special event application form is required for individuals or organizations who wish to hold a public or private event in the city and require the use of city property and/or special city services. For most special events, City Council approval is required. Therefore, it is important to plan ahead and submit the application form to City Hall at least two weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. For example, if the proposed event is to be held on April 15, 2006, the special event application form and fee must be submitted by March 20, 2006 in order to be considered at the April 3, 2006 City Council meeting.

Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate special requests for city services associated with the event.

Property Information

Address:

City: Bayport State: Minnesota Zip Code: 55003

Owner Name: Peoples Congregational Church

Home Phone Number: Work/Cell Phone Number:

Church Office 439-5667

Owner Address: 309 N 3rd St

City/State/Zip: Bayport, MN 55003

Applicant Information

Applicant Name:

Home Phone Number: Work/Cell Phone Number:

Address:

City/State/Zip:

Description of Request:

The church is holding an outdoor mission fair similar to an event held in Sept 2006. It involves booths & music. Food will be catered - no alcohol. (possibly by someone local)

Event Information

Start Date: May 18 End Date: May 18

Days of Operation *(check all that apply)*

☑ Sunday ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐ Saturday

Hours of Operation:

Weekdays:

Weekends: 11:30 - 1:00

Requested City Assistance and/or Services

We have considered the possibility of using the section of 2nd Ave N adjacent to the church. This would involve blocking part of the street. Other possibilities might be the tennis courts or the ball field on the north side of the church. We dont need all those spaces, but would like to know the availability of each. If it rains, the event would most likely move indoors.

Application Process and Fees

The processing fee for the application is $50.00 and must be submitted with the application form to City Hall. Any additional fees and expenses associated with this request are the responsibility of the applicant/property owner, and will be billed to the applicant/property owner by the city.

Attachments to be submitted with application

- A diagram of the proposed premises
- If the request involves the sale of produce, uncooked meat, or dairy, etc , the applicant must provide a copy of all license applications required by the Department of Agriculture for City Council approval For license information, please contact JoNell O'Neil at 651-779-5015.
- If the request involves cooked/prepared food or beverages, the applicant must provide a copy of all license applications required by Washington County Public Health and Environment for City Council approval. For license information, please contact 651-430-6655.

The undersigned understand that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application.

The undersigned hereby apply for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete to the best of their knowledge.

Applicant: Rev. Beth A. Jacob Senior Pastor **Date:** 3/25/08

Property Owner: _____ **Date:** _____

Office Use - Dept. Review	Inspection	Date	Approved/Denied	Inspector
Administration	☐ Site Inspection			
Office Use – Fees	Amount Received	Date Received	Method of Payment	Staff Initials
Processing Fee	$50.00			
Escrow or cost incurred				

City of Bayport
294 North Third Street
Bayport, Minnesota 55003
Phone 651-275-4404
Fax 651-275-4411
http //bayport govoffice com

City of Bayport
SPECIAL EVENT APPLICATION

RECEIVED
MAR 2 1 2008

Licensing Requirements

A special event application form is required for individuals or organizations who wish to hold a public or private event in the city and require the use of city property and/or special city services. For most special events, City Council approval is required. Therefore, it is important to plan ahead and submit the application form to City Hall at least two weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. For example, if the proposed event is to be held on April 15, 2006, the special event application form and fee must be submitted by March 20, 2006 in order to be considered at the April 3, 2006 City Council meeting.

Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate special requests for city services associated with the event.

Property Information

Address: Village Green

City: Bayport State: Minnesota Zip Code: 55003

Owner Name: ~~City of Bayport Foundation for Bayport Public Library~~

Home Phone Number: 651-439-7454 - library

Work/Cell Phone Number:

Owner Address: Bayport Public Library

City/State/Zip:

Applicant Information

Applicant Name: Foundation for Bayport Public Library

~~Home~~ Phone Number: 651-439-7454

Work/Cell Phone Number:

Address:

City/State/Zip: Bayport

Description of Request

Library Book Sale on the Village Green
A tent will rented & put up on the Green to house the sale items (Books, CD's DVD's, Videos).

Event Information

Start Date: 6/6/08 End Date 6/7/08

Days of Operation *(check all that apply)*

☐ Sunday ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☒ Friday ☒ Saturday

Hours of Operation:
Weekdays: Friday 8a.m - 5p.m.
Weekends: Saturday 8a.m - 2p.m

Requested City Assistance and/or Services

Please have lawn mowed
Please waive $50 application fee for this fund raiser.
Does the city happen to own a large tent (roof only type, no sides) we could use? – Let Mark Know 612-723-7307
Thanks!

Application Process and Fees

The processing fee for the application is $50.00 and must be submitted with the application form to City Hall. Any additional fees and expenses associated with this request are the responsibility of the applicant/property owner, and will be billed to the applicant/property owner by the city.

Attachments to be submitted with application

- A diagram of the proposed premises
- If the request involves the sale of produce, uncooked meat, or dairy, etc , the applicant must provide a copy of all license applications required by the Department of Agriculture for City Council approval. For license information, please contact JoNell O'Neil at 651-779-5015.
- If the request involves cooked/prepared food or beverages, the applicant must provide a copy of all license applications required by Washington County Public Health and Environment for City Council approval For license information, please contact 651-430-6655

The undersigned understand that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application

The undersigned hereby apply for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete to the best of their knowledge.

Applicant: Foundation for Bayport Public Library **Date:** 3/21/08
Mark Bartholsen 612-723-7307

Property Owner: _____ **Date.** _____

Office Use - Dept Review	Inspection	Date	Approved/Denied	Inspector
Administration	☐ Site Inspection			
Office Use – Fees	Amount Received	Date Received	Method of Payment	Staff Initials
Processing Fee	$50 00			
Escrow or cost incurred				

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: March 4. 2008

TO: Mayor and City Council

FROM: Mike McGuire, City Administrator
Sara Taylor, Assistant City Administrator

RE: Operation and rental policy for the Lakeside Park bathhouse

BACKGROUND

After reviewing the oral and written comments from the City Council at the March meeting. the following operation and rental policy was developed for the bathhouse:

Park hours: Revise current ordinance to reflect park hours as "Sunrise to Sunset" and the only exception to this rule would be groups with a scheduled rental reservation of the bathhouse or picnic shelters and the boat trailer parking area (boat trailer parking is currently allowed until 11pm)

Attendant(s): Will serve as the concessionaire and general maintenance person for bathhouse/beach area (not lifeguard)

Will be scheduled 11am – 7pm, 7 days a week, Memorial Day through Labor Day

Hours of concession may vary based on demand and scheduled evening rentals

Concessions: Will consist of all prepackaged items, including sandwiches. chips, candy, pop. and water

Rentals: Private rentals with exclusive use of the interior of the bathhouse commons area will be accommodated 7am – 11am and 7pm – 11pm

	Monday-Thursday (7am-11am or 7pm-11pm)
Residents	$50.00 + $100.00 deposit
Nonresidents/businesses	$150.00 + $300.00 deposit
	Friday-Sunday (7am-11am or 7pm-11pm)
Residents	$100.00 + $100.00 deposit
Nonresidents/businesses	$300.00 + $300.00 deposit

Reservations of the interior seating area only will be accommodated 12pm – 6pm (concession area may be open to the public during these hours)

	Monday-Thursday (12pm-3pm or 3pm-6pm)
Residents	$50.00 + $100.00 deposit
Nonresidents/businesses	$150.00 + $300.00 deposit
	Friday-Sunday (12pm-3pm or 3pm-6pm)
Residents	$100.00 + $100.00 deposit
Nonresidents/businesses	$300.00 + $300.00 deposit

RECOMMENDATION

Staff recommends the City Council adopt a motion approving the operation and rental policy for the bathhouse at Lakeside Park, with review in the fall of 2008.

SEH

March 26, 2008

RE: Bayport, Minnesota
South Minnesota Street Utility and Street Improvements
SEH No. A-BAYPO0602.00 14 00

Honorable Mayor and City Council
City of Bayport
294 North Third Street
Bayport, MN 55003

Attention: Mike McGuire, City Administrator:

Attached are three copies of Application for Payment No. 4 and Final from Pember Companies, Inc. for the South Minnesota Street Utility and Street Improvements. Also attached are copies of the Consent of Surety to Final Payment, Waiver of Lien and Contractor's Withholding Affidavits (IC-134). This final application is in the amount of $41,403.21. The following is a summary of the construction costs from Feasibility Report to Final Contract.

	Feasibility Report	Bid Opening	Assessment Hearing	Final Contract
Base Bid	$476,740 00	$436,119 20	$436,119.20	$442,774.28
Water Main to Oakwood Street			22,392.50	22,392.50
Marina Curb Work				2,340.00
Extend Water Main to 5th Ave.				11,865.00
Total Base Bid	$476,740.00	$436,119.20	$458,511.70	$479,371.78
Alternate 1 Oakwood Street- Street Improvements		8,619.75	8,619.75	12,495.00
Subtotal Construction	**$476,740.00**	**$444,738.95**	**$467,131.45**	**$491,866.78**
Approved Change Order 2				39,491.59
Contingencies added for Assessments			46,713 15	
Total Construction	**$476,740.00**	**$444,738.95**	**$513,844.60**	**$531,358.37**

At the time of the Bid Opening it was realized that the quantities for the extension of water main improvements to Oakwood Street had not been included in the bidding documents. The estimated $22,392 was included in the construction costs for the Assessment Hearing. During construction, Bayport Marina requested improvements to their entrance to allow for better truck movements. Also during construction, the City requested the extension of the water main improvements to 5th Avenue South to facilitate the replacement of an existing leaking hydrant A part of the 5th Avenue water main extension costs were included in Change Order 2 (pay items not included in contract) and the remaining was added to the Base Bid. Other issues that surfaced during construction that increased the construction costs include approximately $4,500 for added driveway paving and driveway curb work along TH 95 due to utility relocations under the Base Bid, and approximately $3,000 in extra street work under Alternate 1

(Oakwood Street) due lack of adequate existing gravel for reuse and added paving length and added width to match existing

We have reviewed the project with representatives of the City of Bayport and have found that the project conforms to the intent of the plans and specifications We are recommending approval of this final application to Pember Companies, Inc. in the amount of $41,403.21. We are also recommending that the City of Bayport take over this project for maintenance. I will be available at the April 7th Council Meeting if you have any questions

Sincerely,

Barry C. Peters, PE
City Engineer

bcp
Attachment

c:\ae\F\bayport\060200\word\08_03_26 final acceptance.doc

SEH **MEMORANDUM**

TO: Mike McGuire

FROM: Barry Peters

DATE: February 4, 2008

RE: South Minnesota Street Engineering
SEH No. A-BAYPO0602.00 14.00

As you know, SEH had an error in the plans for the South Minnesota Street project Services were shown on the plans at a depth that typical service contractors would not be able to reach with standard backhoes The RPR didn't catch it in the field, and the services were laid at the plan depth. The general contractor, Pember Contracting, under a change order brought a larger backhoe to the site and corrected the problem putting risers on the stubs. The added cost for this work was $9,000, of which SEH is responsible. As I mentioned, SEH spent a significant amount of time above that estimated for the Not-to-Exceed amount given the City ($61,900) in the proposal, part of that for work beyond the original scope of the project. Also, coordination issues with the private utilities and a slow contractor extended the project into a second construction season. I would like to request that the original agreement Not-to-Exceed cost be adjusted, and the amount due the City be deducted in billing.

The project required obtaining 3 permits from various agencies. Although these costs were passed on, and paid by the City, I do not believe that they should be included in the Not-to-Exceed amount give the City The three permits were for Minnesota Pollution Control (Sanitary Sewer Extension) for $240, the Minnesota Department of Health (Water Main Extension) for $150, and Minnesota Department of Natural Resources (work across their property) for $500.

The marina noted that on occasions, their large boat delivery trucks could not make the turn from TH 95 to their entrance We sent a survey crew out to pick up additional survey shots and designed a new layout that would minimize the issue. After approvals by the marina, the work was added to the project, staked and constructed. From time cards, the total engineering for the design and construction services for the marina entrance is $3,200.

At the start of construction, Public Works requested that a hydrant at the 5th Avenue South intersection be replaced. This hydrant was north of the planned connection to the water main. The existing water main between the planned connection and 5th Avenue South was cast iron and it was felt that leaving a section of this possibly brittle pipe would not be wise Plans needed to be prepared to obtain approval from MnDOT, and RPR services were required during the construction of this additional water main. Again from time cards, the total design and construction services for this added water main is $3,900

The project was bid with a Completion Date of October 2006. Coordination with the private utilities and conflicts with them during construction, as well as having a contractor that did good work, but was slow, caused the project to carry over into a second construction season. These 2007 construction services added $3,200 to the project

Therefore, I am requesting an increase in the Not-to-Exceed total of $11,190 to $73,090 If this amendment is acceptable, I would recommend that a final invoice be submitted for the revised total, less

the $9,000. To-date, we have only invoiced to the limit. The attached spreadsheet shows the requested amendment totals The estimated final construction cost is approximately $537,500

bcp
Attachment

s:\aeth\bhyps\060200\construction\eng amendment\08 02 04 engineering costs.doc

South Minnesota Street Improvements
Bayport Minnesota
SEH File # BAYPO0602.00

Requested Engineering Amendment

		Requested Amendment Amounts								
Engineering	**Original Agreement**	**Permits**	**Marina Entrance**	**5th Ave. Water Main**	**2007 Construction**	**Total Requested Amendment**	**Revised Contract Amount**	**% Eng.**	**Actual Engineering**	**% Eng.**
Design	$19,500	$890	$1,500	$700		$3,090	$22,590	4.2%	24,170	4.5%
Bidding	900					0	900	0.2%	880	0.2%
Construction	41,500		1,700	3,200	3,200	8,100	49,600	9.2%	61,730	11.5%
Total	$61,900	$890	$3,200	$3,900	$3,200	$11,190	$73,090	13.6%	$86,780	16.2%

Estimated Final Construction $537,500

ECKBERG LAMMERS
MEMORANDUM

TO: Honorable Mayor and Council Members

FROM: Nicholas J. Vivian

DATE: April 1, 2008

RE: Agreement between DCCI Land Planners, Inc., Town of Baytown, and City of Bayport

On October 3, 2005, the City of Bayport, the Town of Baytown, and a number of private land developers entered into an agreement whereby the developers were to pay the costs associated with constructing the infrastructure necessary to extend water from the City to the developers' residential developments located in the Town of Baytown. The terms of the agreement required the developers to make payments to the City based on a particular formula. In 2005, an error was discovered in the formula and all developers were notified of the discrepancy. All of the developers except DCCI Land Planners, Inc. accepted the formula change and all have made appropriate payment pursuant to the revised formula.

Over the course of the last several months, the City has been in contact with DCCI regarding the payment of the charges due and owing to the City based upon the revised formula, which amounts to an additional $42.912.00. As the dispute existed at the end of 2007, the City contacted the Town, and based upon its agreement with the City, the Town levied a special assessment against the lots located in DCCI's Baytown development known as Miller Farms in the amount of $42,912.00.

The City and DCCI have recently reached an agreement whereby DCCI has agreed to be responsible for the additional $42,912.00. The City has agreed to allow DCCI to make payment of the entire amount when the final plat to the second addition to Miller Farms is approved by Baytown. During the interim, the sum due and owing will bear no interest, but will be due and payable in full as a condition to the release of the final plat for Miller Farm's second edition.

In exchange for the agreement, the Town of Baytown agrees that it will decertify the special assessments levied against the lots in Miller Farms.

The agreement is also timely because it provides for additional payment to the City due and owing from DCCI under the October 3, 2005 agreement and also addresses a credit which should be attributed to DCCI for easement and agreement costs incurred that will charged back to the other developers.

As this negotiated agreement completely addresses all issues remaining with DCCI, it is recommended that the City Council approve the agreement and authorize the Mayor and City Administrator to execute the agreement as drafted. Should you have any questions regarding the agreement or the circumstances surrounding the agreement, please feel free to give me a call.

NJV

Bayport Fire Department

294 N. 3rd Street • Bayport, MN. 55003 • Hall (651) 275-4481 • Fax (651) 275-4402

04/01/2008

To: Honorable Mayor and City Council
Mike McGuire, City Administrator
City Staff

Re: Grass fire unit – pump/tank replacement

We are in the process of replacing the slide in pump/tank unit on our grass truck #2109. We received a matching grant from the Minnesota Department of Natural Resources for this purpose in the amount of $5000.00. The remaining funds totaling $8856.00 would come from donations earmarked for this project through our annual dance/fundraiser.

I have included two quotes and would recommend that we purchase the equipment through District 2 Inc. at a total cost $13,856.00.

Respectfully submitted,

Mike Bell
Fire Chief

District 2, Inc.

616 Tenth Street
Menasha, WI 54952

Quote

Date	Quote #
3/26/2008	159

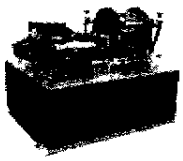
Name / Address
Bayport Fire Department Attn Mike Bell 294 N. Third Street Bayport, MN 55003

Rep	Project

Description	Qty	Total
Estimate for one (1) skid unit,top mount style as per pictures you provided	1	13,856 00
Darley Davey Model 7AK301 pump		
Scotty Model 4071KIT around the pump style foam delivery system		
225 gallon poly tank with 5 gal foam cell		
Hanney aluminum hose reel,model SBEF24-23-24 with roller & spool assembly on both sides,electric rewind		
100 foot 1 00 booster hose		
Stainless steel plumbing.		
Akron brand valves		
Aluminum box,diamond plate,10"X10"X48" long,with hinged cover		
Parts and labor.		

Pricing is good for 30 days

Total $13,856 00



larger image

250 Gallon Top-Mount Unit

Starting at: $15,300.00

Top-Mount Slip-Ons incorporate all components on the top of the tank This configuration takes up less space in the bed, leaving room for other cargo Top-Mounts are ideal for standard pick-up bed and/or low-profile utility boxes with the option of extending components to the edge of the boxes at Cascade Fire Equipment The Control Panel can either be on the driver s side or at the rear

Detailed specifications and custom-built units are available upon request Please call for quotes

The Top Mount Slip-On Unit shown left has all of the standard features along with these options electric hose reel with dual-side roller guides, Foam-Flo™ with built-in foam cell and electric primer

Part	Gallon Capacity	Empty Weight	Full Weight	Price
24156	125 gal	700	1700	13022 00
24157	150 gal	725	1970	13478 00
24158	200 gal	775	2435	13779 00
24159	250 gal	825	2900	13960 00
24160	300 gal	875	3365	14960 00
24163	400 gal	1025	4345	16343 00

Note Larger sizes are also available Please call for pricing

For additional information on the options listed below, please click here

Model 24159

Add to Cart 1

add this to my cart

PLEASE CHOOSE.

Spare Tire Bracket (+$315 00)

Suction Hose 10' X 2 (+$68 00)

Elkhart Sidewander (+$8,215 00)

Aluminum Reel (+$340 00)

Wildland Monitor (+$735 00)

Hydrant Fill 2 5" (+$630 00)

Pump 23hp Centrifugal Pump & Engine (+$525 00)

Liquid Level Indicator (+$247 00)

Foot Valve and Strainer 2" (+$95 00)

Hose Roller Chrome Hose Roller Guides on Reel, Double (+$332 00)

Hose Tray for 200' of Hose (+$788 00)

Foam Foam-Flo with Foam Cell (+$1,024 00)

Electric Primer (+$205 00)

Motor 12 volt 1/2 HP (+$63 00)

SANDERS WACKER BERGLY, INC.
Landscape Architects And Planners

MEMORANDUM

TO: Mike McGuire

FROM: Larry Wacker

SUBJECT: Recommendation to Award – Supply and Delivery of Park Furnishings for Lakeside Park

DATE: March 24, 2008

CC:

Attached please find Bids for Supply and Delivery of Park Furnishings for Lakeside Park. We recommend award of the contract to St. Croix Recreation Co. in the amount of their bid of $22,838.93 for the Wabash Valley furniture and $1,175.76 for the Thomas Manufacturing Products accessories for a total award of $24,014.69 including delivery and sales tax.

Bid results were as follows:

WABASH VALLEY PRODUCTS	
St. Croix Recreation Co.	$22,838.93
Park & Recreation Products, Inc.	$24,200.00 plus sales tax or $25,773.00
THOMAS MANUFACTURING PRODUCTS	
St. Croix Recreation Co.	$1,175.76
Park & Recreation Products, Inc.	$1,500.00 plus sales tax or $1,597.50

Johnnie Johnsen of St. Croix Recreation Co. has verified that he is willing to provide the furnishings for the amount of his bid.

The products will be delivered within 5 weeks of the suppliers receipt of an order.

Please call if you have any questions or require additional information.

---

365 EAST KELLOGG BOULEVARD - SAINT PAUL MINNESOTA 55101-1411
PHONE: 651-221-0408 FAX: 651-227-6817
WWW.SWBINC.COM

BID FORM

SUPPLY AND DELIVERY OF PARK FURNISHINGS
Lakeside Park Bayport MN

Proposal of St. Croix Recreation Co (hereinafter called "BIDDER"), organized and existing under the laws of the State of Minnesota doing business as Corporation, to the City of Bayport (hereinafter called "OWNER")

BIDDER hereby proposes to supply furniture as indicated on the table below

Qty.	Model #	Description	Unit Price	Total
5	CM111Q	Wabash Valley 36'x36 Sq Camino Table - Green/Green	330.00	1650.00
20	CM300Q	Wabash Valley Camino Arm Chair – Green	105.00	2100.00
8	SY110P	Wabash Valley Spyder Table 16' Round Surface Mount – Green/Green	725.00	5800.00
8 sets	MC104	Wabash Valley Mounting Plate Covers – Green	35.00	280.00
3	CM220Q	Wabash Valley 36" Round Table with Chairs - Green/Green	820.00	2460.00
18	LR355P	Wabash Valley 55 Gallon Litter Container Perforated Green	250.00	4500.00
6	LR300P	Wabash Valley 32 Gallon Litter Container Perforated Green	235.00	1410.00
6	LR310	Wabash Valley 32 Gallon Plastic Liner	20.00	120.00
2	FT100	Wabash Valley Flat Top Green	55.00	110.00
18	FT115	Wabash Valley Flat Top for 55 Gallon Green	55.00	990.00
4	DT100	Wabash Valley Dome Top Green 32 Gallon	60.00	240.00
		Shipping and Handling		1785.00
		Sales Tax		1393.93
		Total Price for Wabash Valley Products		22838.93
7		Thomas Mfg Recycling Decal	6.00	42.00
18	CN-55PB	Thomas Mfg Plastic 55 Gallon Liner	59.00	1062.00
		Shipping and Handling		—
		Sales Tax		71.76
		Total Price for Thomas Manufacturing Products		#1175.76

Please note that the bid for products provided by Wabash Valley and the bid for products provided by Thomas Manufacturing may be awarded to separate bidders

BIDDER hereby agrees to deliver the products within 5 weeks of receipt of the order

BIDDEP agrees to deliver the products to 98 – 2 '' Avenue So Bayport MN 55003

BIDDER acknowledges receipt of the following ADDENDA Ø

By submission of the BID each BIDDER certifies and in the case of a joint BID each party hereto certifies as to his own organization that this BID has been arrived at independently without consultation communication, or agreement as to any matter relating to this BID with any other BIDDER or with any competitor

Respectfully Submitted

John W Johnson Pres
Signature Title

225 N. Seconds St.
Address

St. Illwater, MN 55082

BID FORM

SUPPLY AND DELIVERY OF PARK FURNISHINGS

Lakeside Park Bayport, MN

Proposal of PARK & RECREATION PRODUCTS INC (hereinafter called "BIDDER"), organized and existing under the laws of the State of ~~Minnesota~~ WISCONSIN doing business as SAME, to the City of Bayport (hereinafter called "OWNER").

BIDDER hereby proposes to supply furniture as indicated on the table below:

Qty.	Model #	Description	Unit Price	Total
5	CM111Q	Wabash Valley 36"x36" Sq. Camino Table - Green/Green		
20	CM300Q	Wabash Valley Camino Arm Chair – Green		
8	SY110P	Wabash Valley Spyder Table 46" Round Surface Mount – Green/Green		
8 sets	MC104	Wabash Valley Mounting Plate Covers – Green		
3	CM220Q	Wabash Valley 36" Round Table with Chairs – Green/Green		
18	LR355P	Wabash Valley 55 Gallon Litter Container Perforated Green		
6	LR300P	Wabash Valley 32 Gallon Litter Container Perforated Green		
6	LR310	Wabash Valley 32 Gallon Plastic Liner		
2	FT100	Wabash Valley Flat Top Green		
18	FT115	Wabash Valley Flat Top for 55 Gallon Green		
4	DT100	Wabash Valley Dome Top Green 32 Gallon		
		Shipping and Handling		ALLOW
		Sales Tax		NOT INCLUDED
		Total Price for Wabash Valley Products	LOT	$24,200.00 MATERIALS & DELIVERED
7		Thomas Mfg. Recycling Decal		
18	CN-55PB	Thomas Mfg. Plastic 55 Gallon Liner		
		Shipping and Handling		ALLOW
		Sales Tax		NOT INCLUDED
		Total Price for Thomas Manufacturing Products	LOT	$1,500.00 MATERIALS & DELIVERED

Please note that the bid for products provided by Wabash Valley and the bid for products provided by Thomas Manufacturing may be awarded to separate bidders.

BIDDER hereby agrees to deliver the products within 6-8 weeks of receipt of the order.

BIDDER agrees to deliver the products to 98 – 2nd Avenue So., Bayport MN 55003

BIDDER acknowledges receipt of the following ADDENDA N/A

By submission of the BID, each BIDDER certifies and in the case of a joint BID each party hereto certifies as to his own organization, that this BID has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this BID with any other BIDDER or with any competitor.

Respectfully Submitted,

David Wagner — President

Signature — Title

6701 SEYBOLD ROAD

Address

MADISON, WI 53719

March 31, 2008

Mr. Michael McGuire
City Administrator
City of Bayport
294 North Third Street
Bayport, MN 55003

Dear Mike,

Andersen Corporation is pleased to extend boat trailer parking at the Andersen Corporation to residents in the City of Bayport. Parking will be made available in the company parking lot near the end of Fourth Avenue North, adjacent to the river. Per your request, we are expanding the access to include five weekday parking spaces as well. Below are the general terms we have both agreed upon.

- May 1-September 30, 2008
- 6:00 AM to 11:00 PM on Saturdays and holidays (Memorial Day, Fourth of July, Labor Day) and 6:00 AM to 10:00 PM, Sundays. Overnight parking is not allowed.
- Parking will be allowed only for those who live or work in Bayport and they must apply for a permit through the City. The individual must have received the permit from the City and must display the permit on the lower left side of the boat trailer.
- A maximum of 20 vehicle/trailer spaces will be available on a first come-first served basis for weekend use. In addition, we will make five spaces available during the week. The spaces will be specifically designated by Andersen and visibly marked.
- Andersen authorizes the Bayport Police to patrol, ticket and tow vehicles and trailers without either a City of Bayport permit or an Andersen employee parking permit.
- City of Bayport will demonstrate to Andersen's reasonable satisfaction that the City holds the proper liability insurance to cover any potential claims and damages, and agrees to hold Andersen harmless from all such claims and damages, except to the extent caused by Andersen's negligence or misconduct.
- City of Bayport will authorize and, at its expense, install, maintain and remove appropriate signage.

- The City should make it clear that the property surrounding the boat launch is private property and that no trespassing is allowed. The City will also provide and maintain a portable toilet and waste receptacles.
- We reserve the right upon 30 days' notice to terminate this authorization if, in Andersen's judgment, the parking unreasonably interferes with the operation of Andersen's business activities.

Please call me if you have any questions.

Sincerely,

Susan Roeder
Community Affairs Manager

cc: Steve Fall, Bayport Facility Manager

SEH **MEMORANDUM**

TO Mike McGuire, City Administrator

FROM Barry Peters

DATE April 1, 2008

RE: Pete Miller Water Main Extension
SEH No A-BAYPO0801.00 14.00

Pete Miller has requested the extension of water service to property owned in the southwest corner of Stagecoach Trail (C.S.A.H. 21) and 30th Street North. I looked at preliminary lot layout proposed to determine a cost to prepare a preliminary report for the extension of water service to the proposed site. The site is located in Baytown Township east of Miller Farms South which has City water service.

I have estimated the cost to prepare the preliminary report to be $2,000. This cost includes a preliminary meeting with the City and Pete Miller, preparing the report, determining area charges, review with the City and presentation at a Council Meeting It assumes that the report will address only the extension of water service, that there will be no field surveys and preliminary plans can be obtained electronically from the developers

Please give me a call if you have any questions.

bcp

c: Sara Taylor, Assistant City Administrator
s:\aeb\baypo\0801\00\pete miller wm\04-1-08 fr cost.doc

Short Elliott Hendrickson Inc., 3535 Vadnais Center Drive St Paul, MN 55110-5196
SEH is an equal opportunity employer | **www.sehinc.com** | 651 490 2000 | 800 325 2055 | 651 490 2150 fax

SEH **MEMORANDUM**

TO: Mike McGuire, City Administrator

FROM: Barry Peters

DATE: April 2, 2008

RE: TH 95 Pedestrian Crossing
SEH No. A-BAYPO0801 00 14.00

Pedestrian crossing of TH 95 has been a concern for some time in Bayport. We have been requested to determine the cost to prepare a preliminary report to look at the feasibility and options for a pedestrian crossing of TH 95 Three options to consider are an over-pass, a tunnel or an at-grade crossing. The location that has been discussed is in the area of Andersen Elementary School and Perro Park. To determine the feasibility, topography and elevations in the area will be required. Also, preliminary soil borings will be required to determine the condition of the existing soils and the ground water elevation

I have estimated the cost to prepare the preliminary report to not exceed $10,000. This cost includes a meeting with MnDOT, preliminary survey in the area of Andersen Elementary School, 2 soil borings, and the preliminary report The report would discuss the options and give estimated costs for the options The cost would include presentation to the Council at a Council Meeting.

Please give me a call if you have any questions.

bcp

c: Sara Taylor, Assistant City Administrator
s:\ne\bayp0 080100 th95 crossing 04 02 08 fr cost doc

Short Elliott Hendrickson Inc., 3535 Vadnais Center Drive, St Paul MN 55110-5196
SEH is an equal opportunity employer | **www.sehinc.com** | 651 490 2000 | 800 325 2055 | 651 490 2150 fax