CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
December 7, 2009

REGULAR MEETING **6:00 P.M.**

CALL TO ORDER

ROLL CALL (Mayor Nowaczek and City Councilmembers Carlson, Johnson, Kraftson and Seeberger)

PROCLAMATIONS, COMMENDATIONS, PETITIONS, AND ANNOUNCEMENTS
1. November recycling award to Gary Lorence

OPEN FORUM
The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person).*
1.
2.

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SPECIAL PRESENTATION AND DISCUSSION
1. Consideration of amendments to the city's Floodplain Management Ordinance, to be consistent with the National Flood Insurance Program (NFIP), including adoption of the effective Flood Insurance Rate Map (FIRM) — 1

CONSENT AGENDA
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2. November payables and receipts — 3
3. November building, plumbing and mechanical permit report — 4
4. Amendment to cemetery ordinance related to headstone height — 5
5. Annual adjustment to the city employee salary step schedule — 6
6. Refuse hauling license renewals for 2010 — 7
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2. Discuss and consider a resolution adopting the 2010-2014 capital improvement plan (CIP)
3. Discuss and consider a resolution adopting the 2010 tax levy

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CITY ADMINISTRATOR ITEMS AND ANNOUNCEMENTS

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ADJOURNMENT

M E M O R A N D U M

DATE: **November 25, 2009**

TO: **City Council (December 7th meeting)**
Mitch Berg, City Administrator

FROM: **Sara Taylor, Assistant City Administrator/Planner**

SUBJECT: **Consider amendments to the city's Floodplain Management Ordinance, to be consistent with the National Flood Insurance Program (NFIP), including adoption of the effective Flood Insurance Rate Map (FIRM)**

A. BACKGROUND

The Floodplain Management Ordinance is considered an overlay ordinance that is included as an appendix to the Bayport City Code. An overlay ordinance is defined as an ordinance that applies to only certain land parcels within the jurisdiction of the city. In this case, the Floodplain Management Ordinance overlay applies to land parcels within the city, that are located within the boundaries of the Floodway and Flood Fringe Districts of the St. Croix River, established by Federal Emergency Management Agency (FEMA).

The purpose of this ordinance is to identify a reasonable method of analyzing flood hazards and to establish provisions to minimize potential loss of property and extraordinary public expenditures due to flooding. In order to participate in the National Flood Insurance Program, which benefits all property owners within the city by making flood insurance and federal disaster insurance available, the city is required to adopt this ordinance and subsequent amendments.

The Planning Commission held the required public hearing on November 16, 2009. Notice of the hearing was published in the Stillwater Gazette on November 5, 2009.

The following informational items are attached:

- background information on the adoption of floodplain management regulations
- draft Floodplain Management Ordinance
- Flood Insurance Rate Map (FIRM) - Larger copies are available for viewing at City Hall
- preliminary certification letter from the Department of Natural Resources with suggested revisions to draft ordinance

B. STAFF COMMENTS

A majority of the text included in the draft ordinance has been prepared by FEMA and is required to be adopted by the city in order to participate in and comply with the National Flood Insurance Program (NFIP). However, there are a few sections of the draft ordinance that are included in the state model ordinance but considered to be optional for communities, which are indicated in **bold underline** in the attached draft ordinance. Staff has reviewed the optional text amendments and feels that it would be beneficial for the city to adopt these sections, as most of this same text is included in the current ordinance, which was adopted in 1994. FEMA has also

prepared revisions to the Flood Insurance Rate Maps (FIRM), which identify the land parcels that are subject to this overlay ordinance, based on their elevation and location in relation to the St. Croix River.

It is important to note that FEMA has been working on these amendments for several years, including completing a Flood Insurance Study (which is available for viewing at City Hall), as well as holding public input meetings. Because no significant changes have been incorporated into the amendments, staff is comfortable with moving forward in the process of adopting the new floodplain ordinance and effective maps. Due to the revised numbering of the ordinance, it should be noted that the current ordinance will be repealed in its entirety and replaced with the new ordinance.

C. *PLANNING COMMISSION ACTION*

At its meeting on November 16, 2009, the Planning Commission held a public hearing on the Floodplain Management Ordinance and effective Flood Insurance Rate Maps. There was good discussion on the positives and negatives associated with adopting the optional sections of the draft ordinance and how updates to the maps may reduce or eliminate the need for properties to carry flood insurance.

Some concern was raised that the additional regulations included within section 11.13 could make alterations or additions to existing structures within the floodplain more difficult. However, the Planning Commission was in agreement that some limitation on alterations and additions to existing structures was necessary, in order to prevent significant loss and extreme flood insurance claims, should the structure become flooded.

Following the discussion, the Planning Commission voted 3-1 in favor of section 11.13, which would allow existing structures within the floodplain to be altered or improved up to 50% of their market value before having to be floodproofed or elevated on fill, out of the floodplain. The Planning Commission then voted 4-0 in favor of adopting the Floodplain Management Ordinance and Flood Insurance Rate Maps, with other optional sections recommended by staff, including a revision to the first sentence of section 5.51 to read: "All new structures, with the exception of accessory structures, must have vehicular access at or above an elevation not more than two (2) feet below the regulatory flood protection elevation."

The Department of Natural Resources (DNR) has provided the city with a preliminary certification letter, subject to the city's acceptance of a few minor text revisions to the ordinance. Following approval by the City Council, staff will submit the ordinance to the DNR and FEMA for final certification. The revised ordinance and maps will become effective on February 3, 2010.

D. *RECOMMENDATION*

Staff recommends approval of the Floodplain Management Ordinance and effective Flood Insurance Rate Maps, including the optional amendments, in order to comply and participate in the National Flood Insurance Program. City Council action on the adoption of the ordinance and maps is requested.

Adoption of Flood Insurance Rate Maps By Participating Communities

The National Flood Insurance Program (NFIP) was established with the passage of the National Flood Insurance Act of 1968. The NFIP is a Federal program enabling property owners in participating communities to purchase insurance as a protection against flood losses in exchange for State and community floodplain management regulations that reduce future flood damages. Over 20,000 communities participate in the Program.

This brochure addresses several questions about adopting the Flood Insurance Rate Map by communities. As a participating community in the NFIP, your community is responsible for making sure that its floodplain management regulations meet or exceed the minimum requirements of the NFIP. By law, the Department of Homeland Security's Federal Emergency Management Agency (FEMA) cannot offer flood insurance in communities that do not have regulations that meet or exceed these minimum requirements. These regulations can be found in **Title 44** of the **Code of Federal Regulations (44 CFR) Section 60.3**. You can also find them in model ordinances developed by most States and by FEMA Regional Offices.

The basis of your community's floodplain management regulations is the flood hazard data provided to the community by FEMA. FEMA identifies flood hazards nationwide and publishes and updates flood hazard data in support of the NFIP. Under Map Modernization, FEMA will be updating and modernizing the flood hazard maps for most communities. Flood hazard data will be provided to communities in the form of a Flood Insurance Rate Map (FIRM) (hereafter referred to as the "flood map") and a Flood Insurance Study (FIS) (hereafter referred to as the "flood study"). Your community will need to adopt the new or revised flood map and flood study.

The identification of flood hazards serves many important purposes. Identifying flood hazards creates an awareness of the hazard, especially for those who live and work in flood-prone areas. Maps provide States and communities with the information needed for land use planning and to reduce flood risk to floodplain development and implement other health and safety requirements through codes and

Flood Study And Adoption Timeline

Initial Scoping Meeting Held

Flood Hazard Data Development/Flood Map & Flood Study Production*

regulations. States and communities can also use the information for emergency management.

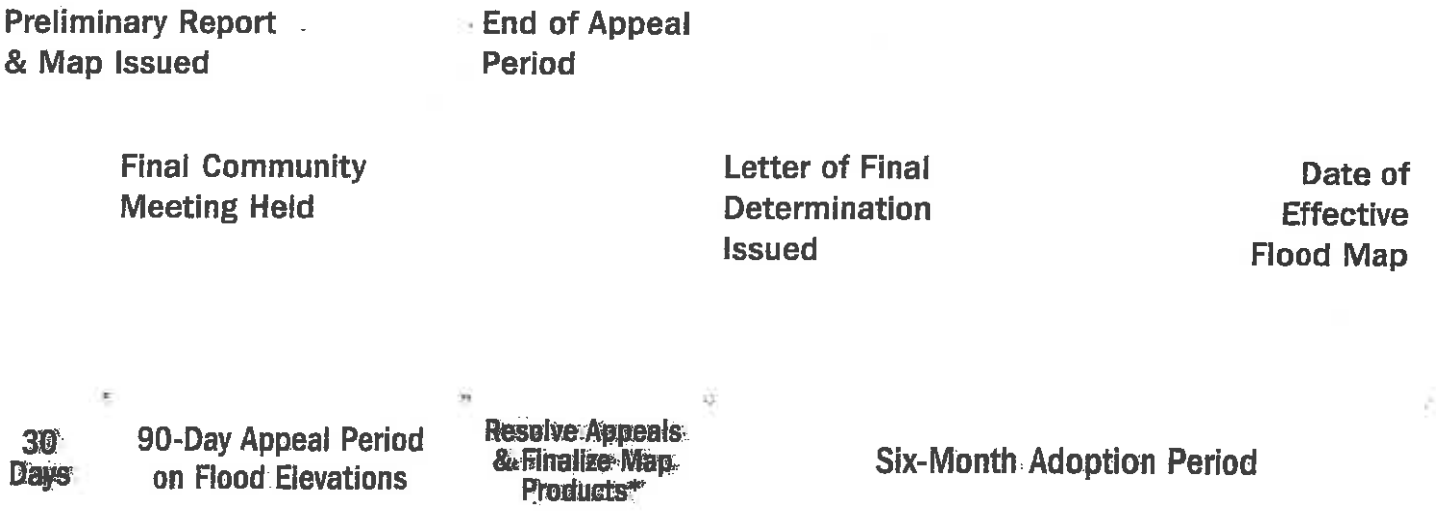
Each time that FEMA provides your community with additional flood hazard data, your community must adopt new floodplain management regulations or amend existing regulations to incorporate the new data and meet any additional requirements that result from any changes in the data, such as the designation of a floodway for the first time. Your floodplain management regulations must also meet any additional State requirements and be adopted through a process that complies with any procedural requirements established in your State for the adoption of ordinances or regulations.

What is the process for developing new flood hazard data or revising existing data?

FEMA works closely with communities to develop new flood hazard data or revise existing data during the flood study process. In general, the study process includes the following activities:

- FEMA holds a scoping meeting with community officials to identify where a new flood study is necessary and the type of study and extent (number of stream miles) of the study.
- FEMA undertakes a flood study to identify the flood hazards and to develop Base Flood Elevations (BFEs) (hereafter referred to as "flood elevations") and floodways for the areas of study identified during the scoping process. In addition, the mapping process includes activities such as obtaining the base map, incorporating Letters of Map Change, and developing the flood hazard database.
- When the study is completed, FEMA provides the community with a preliminary flood map and flood study for review. In addition, FEMA may hold a public meeting – often referred to as the "Final Meeting" to explain and obtain comments on the preliminary flood map and flood study.
- FEMA provides a 90-day appeal period when new or revised flood elevations are proposed. Before the appeal period is initiated, FEMA will publish the proposed flood elevation determinations in the Federal Register and notify the community's Chief Executive Officer of the determination. FEMA will then publish information about the flood elevation determinations at least twice in a local newspaper. The appeal period provides the community and owners or lessees of property in the community an opportunity to submit information on whether the flood elevations are scientifically or technically incorrect.
- At the end of the 90-day appeal period, FEMA resolves all appeals and finalizes the flood map and flood study.
- FEMA then issues a Letter of Final Determination (LFD) (hereafter referred to as the "final letter"), which establishes the final flood elevations, and provides the new flood map and flood study to the community. The final letter initiates the six-month adoption period. The community must adopt or amend its floodplain management regulations during this six-month period.
- The flood map and flood study become effective at the end of the six-month period. The effective date is also the date when flood insurance rates will be based on the new flood data for new construction built after this date. The effective map will be the one that will be used by federally insured or regulated lenders to determine if flood insurance is required as a condition of a loan.

FEMA has also entered into agreements with over 200 communities, States, and regional agencies to be active partners in FEMA's flood hazard mapping program under the Cooperating Technical Partner (CTP) Program. These



* The timeframe for completing these activities may vary.

agencies are participating with FEMA in developing and updating flood maps. (See the box on the inside of the back cover page for a brief description of the CTP program.)

What must an NFIP participating community do when FEMA provides new or revised flood hazard data?

Each time FEMA provides a community with new or revised flood hazard data, the community must either adopt new floodplain management regulations or amend its existing regulations to reference the new flood map and flood study. In some cases, communities may have to adopt additional floodplain management requirements if a new type of flood hazard data is provided, such as a new flood zone (going from an A Zone without flood elevations to an AE Zone with flood elevations or going from an AE Zone to a V Zone – the coastal high hazard area), or the addition of a floodway designation.

The following guide is to help you determine whether changes need to be made in your community's floodplain management regulations when a new or revised flood map and flood study are provided:

- If the community's floodplain management regulations are compliant with the NFIP requirements when the final letter is issued, the community needs to amend only the map reference section of their floodplain management regulations to identify the new flood map and flood study.
- If the community has a legally valid automatic adoption clause established in the map reference section of the regulations and the community's regulations are otherwise compliant with the NFIP requirements, then the floodplain management regulations do not need to be amended. Automatic adoption clauses adopt all future revisions to the flood map without further action by the community. Automatic adoption clauses are not permitted in many States.
- If the community is provided a new type of flood hazard data, the community will need to either adopt new regulations or amend existing regulations to include the appropriate NFIP requirements in addition to referencing the new flood map and flood study.

The final letter indicates the sections of the NFIP floodplain management requirements at **44 CFR Section 60.3** that a community must adopt based on the type of flood hazard data provided to the community.

You can contact the FEMA Regional Office or your State NFIP Coordinating Agency for assistance on the specific requirements your community will need to adopt. (See "For Assistance" on the back cover page for contact information.)

If your community has adopted higher standards than the minimum requirements of the NFIP, your community may qualify for a reduction in flood insurance premiums for your citizens under the Community Rating System (CRS). (See the box on the inside of the back cover for a brief description of the CRS.)

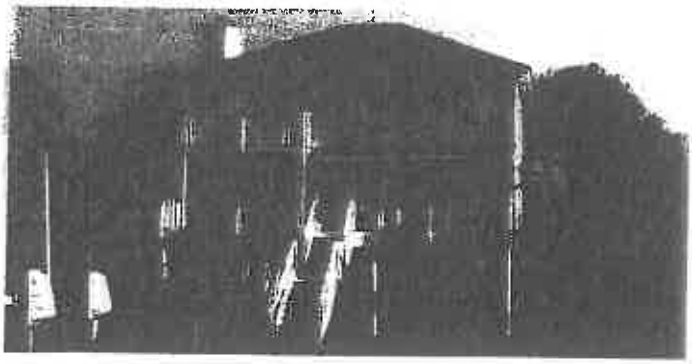
When must a community adopt the new or revised flood hazard data?

Your community must amend its existing floodplain management regulations or adopt new regulations before the effective date of the flood map, which is identified in the final letter. The final letter initiates the six-month adoption period.

Communities are encouraged to adopt the appropriate floodplain management regulations as soon as possible after the final letter is issued. The adopted regulations must be submitted to FEMA or the State and be approved by FEMA before the effective date of the flood map.

FEMA will send two letters notifying the community that it must have approved floodplain management regulations in place before the effective date of the flood map. The first letter is a reminder letter and is sent to the community 90 days before the effective date. The second letter is sent to the community 30 days before the effective date of the flood map. This letter is the actual letter that notifies the community it will be suspended from the NFIP if it does not adopt the flood map before the effective date. Notice of the suspension is also published in the Federal Register.

If the community adopts or amends its floodplain management regulations prior to the effective date of the flood map and the FEMA Regional Office approves the community's regulations, the suspension will not go into effect and the community will remain eligible for the NFIP.



Elevated home on pile foundation

Elevated home on crawl space foundation

What happens if a community does not adopt the appropriate floodplain management regulations during the six-month adoption period?

If a community does not adopt new floodplain management regulations or amend its existing regulations before the effective date of the flood map, the community will be suspended from the NFIP.

The following sanctions apply if a community is suspended from the NFIP:

- Property owners will not be able to purchase NFIP flood insurance policies and existing policies will not be renewed.
- Federal grants or loans for development will not be available in identified flood hazard areas under programs administered by Federal agencies such as the Department of Housing and Urban Development, Environmental Protection Agency, and Small Business Administration.
- Federal disaster assistance will not be provided to repair insurable buildings located in identified flood hazard areas for damage caused by a flood.
- Federal mortgage insurance or loan guarantees will not be provided in identified flood hazard areas such as those written by the Federal Housing Administration and the Department of Veteran Affairs.
- Federally insured or regulated lending institutions, such as banks and credit unions, are allowed to make conventional loans for insurable buildings in flood hazard areas of non-participating communities. However, the lender must notify applicants that the property is in a flood hazard area and that the property is not eligible for Federal disaster assistance. Some lenders may voluntarily choose not to make these loans.

If your community is suspended from the NFIP for failure to adopt or amend its floodplain management regulations prior to the map effective date, your community can be reinstated into the program upon adoption. If development takes place in your community during suspension that does not meet the minimum NFIP requirements, your community will be asked to take actions to reduce the increased flood hazard prior to reinstatement.

ADOPTING YOUR COMMUNITY'S NEW DIGITALLY-FORMATTED FLOOD MAP

FEMA will be reformatting your community's existing (paper) flood map into a digital format. This means taking your existing flood map and producing a digital, geospatially referenced flood layer on a new, digital base map. For some communities where existing flood data is determined to be accurate, FEMA will prepare the new flood map without developing new flood hazard data or changing existing data (elevations or flood flows). However, geospatially referencing the floodplain delineations to a new base map will likely result in some changes in the floodplain boundaries. In addition, the flood map and flood study will be modified to incorporate Letters of Map Change that have been approved by FEMA since the original flood map was issued for your community.

When reformatting your community's map to a digital format, the flood map will need to be republished with a new effective date. Communities will be given a review period and an opportunity to provide comments to FEMA on the new flood map. In these cases, your community's floodplain management regulations will have to be amended to reference the new map unless your community has a valid automatic adoption provision. The digitally based flood map will provide you with increased capabilities in using the flood hazard information for floodplain management and other purposes.

** DRAFT **

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA, AMENDING APPENDIX E, FLOODPLAIN MANAGEMENT ORDINANCE, OF THE BAYPORT CITY CODE

SECTION 1.0 STATUTORY AUTHORIZATION, FINDINGS OF FACT AND PURPOSE

1.1 Statutory Authorization: The legislature of the State of Minnesota has, in Minnesota Statutes Chapter 103F and Chapter 462 delegated the responsibility to local government units to adopt regulations designed to minimize flood losses. Therefore, as the Governing Body of the City of Bayport, Minnesota, the Bayport City Council does ordain as follows:

1.2 Findings of Fact:

1.21 The flood hazard areas of the City of Bayport, Minnesota, are subject to periodic inundation which results in potential loss of life, loss of property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures or flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety, and general welfare.

1.22 Methods Used to Analyze Flood Hazards. This Ordinance is based upon a reasonable method of analyzing flood hazards which is consistent with the standards established by the Minnesota Department of Natural Resources.

1.23 National Flood Insurance Program Compliance. This Ordinance is adopted to comply with the rules and regulations of the National Flood Insurance Program codified as 44 Code of Federal Regulations Parts 59 -78, as amended, so as to maintain the community's eligibility in the National Flood Insurance Program.

1.3 Statement of Purpose: It is the purpose of this Ordinance to promote the public health, safety, and general welfare and to minimize those losses described in Section 1.21 by provisions contained herein.

SECTION 2.0 GENERAL PROVISIONS

2.1 Lands to Which Ordinance Applies: This Ordinance shall apply to all lands within the jurisdiction of the City of Bayport shown on the Official Zoning Map and/or the attachments thereto as being located within the boundaries of the Floodway and Flood Fringe Districts.

2.2 Establishment of Official Zoning Map: The Official Zoning Map together with all materials attached thereto is hereby adopted by reference and declared to be a part of this Ordinance. The attached material shall include the Flood Insurance Study for Washington County, Minnesota And Incorporated Areas and Flood Insurance Rate Map panels therein numbered 27163C0268E, 27163C0269E, 27163C0356E and 27163C0357E, all dated February 3, 2010 and prepared by the Federal Emergency Management Agency. The Official Zoning Map shall be on file in the Office of the Zoning Administrator.

2.3 Regulatory Flood Protection Elevation: The regulatory flood protection elevation shall be an elevation no lower than one foot above the elevation of the regional flood plus any increases in flood elevation caused by encroachments on the flood plain that result from designation of a floodway.

2.4 Interpretation:

2.41 In their interpretation and application, the provisions of this Ordinance shall be held to be minimum requirements and shall be liberally construed in favor of the Governing Body and shall not be deemed a limitation or repeal of any other powers granted by state statutes.

2.42 The boundaries of the zoning districts shall be determined by scaling distances on the Official Zoning Map. Where interpretation is needed as to the exact location of the boundaries of the district as shown on the Official Zoning Map, as for example where there appears to be a conflict between a mapped boundary and actual field conditions and there is a formal appeal of the decision of the Zoning Administrator, the Board of Adjustment shall make the necessary interpretation. All decisions will be based on elevations on the regional (100-year) flood profile, the ground elevations that existed on the site at the time the Community adopted its initial floodplain ordinance or on the date of the first National Flood Insurance Program map showing the area within the 100-year floodplain if earlier, and other available technical data. Persons contesting the location of the district boundaries shall be given a reasonable opportunity to present their case to the Board of Adjustment and to submit technical evidence.

2.5 Abrogation and Greater Restrictions: It is not intended by this Ordinance to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this Ordinance imposes greater restrictions, the provisions of this Ordinance shall prevail. All other ordinances inconsistent with this Ordinance are hereby repealed to the extent of the inconsistency only.

2.6 Warning and Disclaimer of Liability: This Ordinance does not imply that areas outside the flood plain districts or land uses permitted within such districts will be free from flooding or flood damages. This Ordinance shall not create liability on the part of the City of Bayport or any officer or employee thereof for any flood damages that result from reliance on this Ordinance or any administrative decision lawfully made thereunder.

2.7 Severability: If any section, clause, provision, or portion of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

2.8 Definitions: Unless specifically defined below, words or phrases used in this Ordinance shall be interpreted so as to give them the same meaning as they have in common usage and so as to give this Ordinance its most reasonable application.

2.811 Accessory Use or Structure - a use or structure on the same lot with, and of a nature customarily incidental and subordinate to, the principal use or structure.

2.812 Basement - means any area of a structure, including crawl spaces, having its floor or base subgrade (below ground level) on all four sides, regardless of the depth of excavation below ground level.

2.813 Conditional Use - means a specific type of structure or land use listed in the official control that may be allowed but only after an in-depth review procedure and with appropriate conditions or restrictions as provided in the official zoning controls or building codes and upon a finding that:

(a) Certain conditions as detailed in the zoning ordinance exist.
(b) The structure and/or land use conform to the comprehensive land use plan if one exists and are compatible with the existing neighborhood.

2.814 Equal Degree of Encroachment - a method of determining the location of floodway boundaries so that flood plain lands on both sides of a stream are capable of conveying a proportionate share of flood flows.

2.815 Flood - a temporary increase in the flow or stage of a stream or in the stage of a wetland or lake that results in the inundation of normally dry areas.

2.816 Flood Frequency - the frequency for which it is expected that a specific flood stage or discharge may be equaled or exceeded.

2.817 Flood Fringe - that portion of the flood plain outside of the floodway. Flood fringe is synonymous with the term "floodway fringe" used in the Flood Insurance Study for Flood Insurance Study for Washington County, Minnesota And Incorporated Areas.

2.818 Flood Plain - the beds proper and the areas adjoining a wetland, lake or watercourse which have been or hereafter may be covered by the regional flood.

2.819 Flood Proofing - a combination of structural provisions, changes, or adjustments to properties and structures subject to flooding, primarily for the reduction or elimination of flood damages.

2.820 Floodway - the bed of a wetland or lake and the channel of a watercourse and those portions of the adjoining flood plain which are reasonably required to carry or store the regional flood discharge.

2.821 Lowest Floor - the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, used solely for parking of vehicles, building access, or storage in an area other than a basement area, is not considered a building's lowest floor.

2.822 Manufactured Home - a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include the term "recreational vehicle."

2.823 Obstruction - any dam, wall, wharf, embankment, levee, dike, pile, abutment, projection, excavation, channel modification, culvert, building, wire, fence, stockpile, refuse, fill, structure, or matter in, along, across, or projecting into any channel, watercourse, or regulatory flood plain which may impede, retard, or change the direction of the flow of water, either in itself or by catching or collecting debris carried by such water.

2.824 Principal Use or Structure - means all uses or structures that are not accessory uses or structures.

2.825 Reach - a hydraulic engineering term to describe a longitudinal segment of a stream or river influenced by a natural or man-made obstruction. In an urban area, the segment of a stream or river between two consecutive bridge crossings would most typically constitute a reach.

2.826 Recreational Vehicle - a vehicle that is built on a single chassis, is 400 square feet or less when measured at the largest horizontal projection, is designed to be self-propelled or permanently towable by a light duty truck, and is designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use. For the purposes of this Ordinance, the term recreational vehicle shall be synonymous with the term travel trailer/travel vehicle.

2.827 Regional Flood - a flood which is representative of large floods known to have occurred generally in Minnesota and reasonably characteristic of what can be expected to occur on an average frequency in the magnitude of the 100-year recurrence interval. Regional flood is synonymous with the term "base flood" used in a flood insurance study.

2.828 Regulatory Flood Protection Elevation - The regulatory flood protection elevation shall be an elevation no lower than one foot above the elevation of the regional flood plus any increases in flood elevation caused by encroachments on the flood plain that result from designation of a floodway.

2.829 Structure - anything constructed or erected on the ground or attached to the ground or on-site utilities, including, but not limited to, buildings, factories, sheds, detached garages, cabins, manufactured homes, recreational vehicles not meeting the exemption criteria specified in Section 9.31 of this Ordinance and other similar items.

2.830 Substantial Damage - means damage of any origin sustained by a structure where the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

2.831 Substantial Improvement - within any consecutive 365-day period, any reconstruction, rehabilitation (including normal maintenance and repair), repair after damage, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the "start of construction" of the improvement. This term includes structures that have incurred "substantial damage," regardless of the actual repair work performed. The term does not, however, include either:

(a) Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions.

(b) Any alteration of an "historic structure," provided that the alteration will not preclude the structure's continued designation as an "historic structure." For the purpose of this Ordinance, "historic structure" shall be as defined in 44 Code of Federal Regulations, Part 59.1.

2.832 Variance - means a modification of a specific permitted development standard required in an official control including this Ordinance to allow an alternative development standard not stated as acceptable in the official control, but only as applied to a particular property for the purpose of alleviating a hardship, practical difficulty or unique circumstance as defined and elaborated upon in a community's respective planning and zoning enabling legislation.

2.9 Annexations: The Flood Insurance Rate Map panels adopted by reference into Section 2.2 above may include floodplain areas that lie outside of the corporate boundaries of the City of Bayport at the time of adoption of this Ordinance. If any of these floodplain land areas are annexed into the City of Bayport after the date of adoption of this Ordinance, the newly annexed floodplain lands shall be subject to the provisions of this Ordinance immediately upon the date of annexation into the City of Bayport.

SECTION 3.0 ESTABLISHMENT OF ZONING DISTRICTS

3.1 Districts:

3.11 Floodway District. For the St. Croix River, the Floodway District shall include those areas designated as Zone AE on the Flood Insurance Rate Map panels adopted in Section 2.2 that are below the ordinary high water level as defined in Minnesota Statutes, Section 103G.005, subdivision 14.

3.12 Flood Fringe District. For the St. Croix River, the Flood Fringe District shall include those areas designated as Zone AE on the Flood Insurance Rate Map panels adopted in Section 2.2 that are below the 100-year flood elevation but above the ordinary high water level as defined in Minnesota Statutes, Section 103G.005, subdivision 14.

3.2 Compliance: No new structure or land shall hereafter be used and no structure shall be constructed, located, extended, converted, or structurally altered without full compliance with the terms of this Ordinance and other applicable regulations which apply to uses within the jurisdiction of this Ordinance. Within the Floodway and Flood Fringe Districts, all uses not listed as permitted uses or conditional uses in Sections 4.0 and 5.0 that follow, respectively, shall be prohibited. In addition, a caution is provided here that:

3.21 New manufactured homes, replacement manufactured homes and certain travel trailers and travel vehicles are subject to the general provisions of this Ordinance and specifically Section 9.0.

3.22 Modifications, additions, structural alterations, normal maintenance and repair, or repair after damage to existing nonconforming structures and nonconforming uses of structures or land are regulated by the general provisions of this Ordinance and specifically Section 11.0.

3.23 As-built elevations for elevated or flood proofed structures must be certified by ground surveys and flood proofing techniques must be designed and certified by a registered professional engineer or architect as specified in the general provisions of this Ordinance and specifically as stated in Section 10.0 of this Ordinance.

SECTION 4.0 FLOODWAY DISTRICT (FW)

The permitted and conditional uses listed below are only allowable in the floodway if not prohibited by any other underlying zoning district classifications of the City of Bayport and if not prohibited by any applicable state or federal law.

4.1 Permitted Uses:

4.11 General farming, pasture, grazing, outdoor plant nurseries, horticulture, and wild crop harvesting.

4.12 Boat launching ramps, swimming areas, parks, wildlife and nature preserves, and fishing areas.

4.13 Residential lawns, gardens and play areas.

4.2 Standards for Floodway Permitted Uses:

4.21 The use shall have a low flood damage potential.

4.22 The use shall be permissible in the underlying zoning district if one exists.

4.23 The use shall not obstruct flood flows or increase flood elevations and shall not involve structures, fill, obstructions, excavations or storage of materials or equipment.

4.3 Conditional Uses:

4.31 Extraction and storage of sand, gravel, and other materials.

4.32 Marinas, boat rentals, docks, piers, wharves, and water control structures.

4.33 Railroads, streets, bridges, utility transmission lines, and pipelines.

4.34 Placement of fill.

4.4 Standards for Floodway Conditional Uses:

4.41 All Uses. No fill (including fill for roads), deposit, obstruction, or other uses may be allowed as a conditional use that will cause any increase in the stage of the 100-year or regional flood or cause an increase in flood damages in the reach or reaches affected.

4.42 All floodway conditional uses shall be subject to the procedures and standards contained in Section 10.4 of this Ordinance.

4.43 The conditional use shall be permissible in the underlying zoning district if one exists.

4.44 Fill:

(a) Fill, dredge spoil, and all other similar materials deposited or stored in the flood plain shall be protected from erosion by vegetative cover, mulching, riprap or other acceptable method.
(b) Dredge spoil sites and sand and gravel operations shall not be allowed in the floodway unless

a long-term site development plan is submitted which includes an erosion/sedimentation prevention element to the plan.

(c) As an alternative, and consistent with Subsection (b) immediately above, dredge spoil disposal and sand and gravel operations may allow temporary, on-site storage of fill or other materials which would have caused an increase to the stage of the 100-year or regional flood but only after the Governing Body has received an appropriate plan which assures the removal of the materials from the floodway based upon the flood warning time available. The conditional use permit must be title registered with the property in the Office of the County Recorder.

4.45 Storage of Materials and Equipment. Storage of other materials or equipment may be allowed if readily removable from the area within the time available after a flood warning and in accordance with a plan approved by the Governing Body. The storage or processing of materials that are, in time of flooding, flammable, explosive, or potentially injurious to human, animal, or plant life is prohibited.

4.46 Community-wide structural works for flood control intended to remove areas from the regulatory flood plain shall not be allowed in the floodway.

SECTION 5.0 FLOOD FRINGE DISTRICT (FF)

5.1 Permitted Uses: Permitted uses shall be those uses of land or structures listed as permitted uses in the underlying zoning use district(s). If no pre-existing, underlying zoning use districts exist, then any residential or non residential structure or use of a structure or land shall be a permitted use in the Flood Fringe District provided such use does not constitute a public nuisance. All permitted uses shall comply with the standards for Flood Fringe District "Permitted Uses" listed in Section 5.2 and the "Standards for all Flood Fringe Uses" listed in Section 5.5.

5.2 Standards for Flood Fringe Permitted Uses:

5.21 All structures, including accessory structures, must be elevated on fill so that the lowest floor including basement floor is at or above the regulatory flood protection elevation. The finished fill elevation for structures shall be no lower than one (1) foot below the regulatory flood protection elevation and the fill shall extend at such elevation at least fifteen (15) feet beyond the outside limits of the structure erected thereon.

5.22 As an alternative to elevation on fill, accessory structures that constitute a minimal investment and that do not exceed 500 square feet at its largest projection may be flood proofed in accordance with the following standards:

(a) Accessory structures shall not be designed for human habitation.

(b) Accessory structures shall be elevated on fill or structurally dry flood proofed in accordance with the FP-1 or FP-2 flood proofing classifications in the State Building Code. As an alternative, an accessory structure may be flood proofed to the FP-3 or FP-4 flood proofing classification in the State Building Code and, for a detached garage, the detached garage must be used solely for parking of vehicles and limited storage. Flood proofed accessory structures must meet the following additional standards:

(1) The structure must be adequately anchored to prevent flotation, collapse or lateral movement of the structure and shall be designed to equalize hydrostatic flood forces on exterior walls;

(2) Any mechanical and utility equipment in a structure must be elevated to or above the regulatory flood protection elevation or properly flood proofed; and

(3) To allow for the equalization of hydrostatic pressure, there must be a minimum of two "automatic" openings in the outside walls of the structure having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding. There must be

openings on at least two sides of the structure and the bottom of all openings must be no higher than one foot above the lowest adjacent grade to the structure. Using human intervention to open a garage door prior to flooding will not satisfy this requirement for automatic openings.

5.23 The cumulative placement of fill where at any one time in excess of one-thousand (1,000) cubic yards of fill is located on the parcel shall be allowable only as a conditional use, unless said fill is specifically intended to elevate a structure in accordance with Section 5.21 of this ordinance.

(Note: This is defined by FEMA as an optional provision for the city to adopt. This language is consistent with the current provisions in city code. As such, staff recommends it be included.)

5.24 The storage of any materials or equipment shall be elevated on fill to the regulatory flood protection elevation.

5.25 The provisions of Section 5.5 of this Ordinance shall apply.

5.3 Conditional Uses: Any structure that is not elevated on fill or flood proofed in accordance with Section 5.21 - 5.22 and or any use of land that does not comply with the standards in Section 5.23 - 5.24 shall only be allowable as a conditional use. An application for a conditional use shall be subject to the standards and criteria and evaluation procedures specified in Sections 5.4-5.5 and 10.4 of this Ordinance.

5.4 Standards for Flood Fringe Conditional Uses:

5.41 Alternative elevation methods other than the use of fill may be utilized to elevate a structure's lowest floor above the regulatory flood protection elevation. These alternative methods may include the use of stilts, pilings, parallel walls, etc., or above-grade, enclosed areas such as crawl spaces or tuck under garages. The base or floor of an enclosed area shall be considered above-grade and not a structure's basement or lowest floor if: 1) the enclosed area is above-grade on at least one side of the structure; 2) it is designed to internally flood and is constructed with flood resistant materials; and 3) it is used solely for parking of vehicles, building access or storage. The above-noted alternative elevation methods are subject to the following additional standards:

(a) Design and Certification - The structure's design and as-built condition must be certified by a registered professional engineer or architect as being in compliance with the general design standards of the State Building Code and, specifically, that all electrical, heating, ventilation, plumbing and air conditioning equipment and other service facilities must be at or above the regulatory flood protection elevation or be designed to prevent flood water from entering or accumulating within these components during times of flooding.

(b) Specific Standards for Above-grade, Enclosed Areas - Above-grade, fully enclosed areas such as crawl spaces or tuck under garages must be designed to internally flood and the design plans must stipulate:

(1) A minimum area of openings in the walls where internal flooding is to be used as a flood proofing technique. There shall be a minimum of two openings on at least two sides of the structure and the bottom of all openings shall be no higher than one-foot above grade. The automatic openings shall have a minimum net area of not less than one square inch for every square foot of enclosed area subject to flooding unless a registered professional engineer or architect certifies that a smaller net area would suffice. The automatic openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the automatic entry and exit of flood waters without any form of human intervention; and

(2) That the enclosed area will be designed of flood resistant materials in accordance

with the FP-3 or FP-4 classifications in the State Building Code and shall be used solely for building access, parking of vehicles or storage.

5.42 Basements, as defined by Section 2.812 of this Ordinance, shall be subject to the following:

(a) Residential basement construction shall not be allowed below the regulatory flood protection elevation.

(b) Non-residential basements may be allowed below the regulatory flood protection elevation provided the basement is structurally dry flood proofed in accordance with Section 5.43 of this Ordinance.

5.43 All areas of non residential structures including basements to be placed below the regulatory flood protection elevation shall be flood proofed in accordance with the structurally dry flood proofing classifications in the State Building Code. Structurally dry flood proofing must meet the FP-1 or FP-2 flood proofing classification in the State Building Code and this shall require making the structure watertight with the walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy. Structures flood proofed to the FP-3 or FP-4 classification shall not be permitted.

5.44 When at any one time more than 1,000 cubic yards of fill or other similar material is located on a parcel for such activities as on-site storage, landscaping, sand and gravel operations, landfills, roads, dredge spoil disposal or construction of flood control works, an erosion/sedimentation control plan must be submitted unless the community is enforcing a state approved shoreland management ordinance. In the absence of a state approved shoreland ordinance, the plan must clearly specify methods to be used to stabilize the fill on site for a flood event at a minimum of the 100-year or regional flood event. The plan must be prepared and certified by a registered professional engineer or other qualified individual acceptable to the Governing Body. The plan may incorporate alternative procedures for removal of the material from the flood plain if adequate flood warning time exists.

(Note: This is defined by FEMA as an optional provision for the city to adopt. This language is consistent with the current provisions in city code. As such, staff recommends it be included.)

5.45 Storage of Materials and Equipment:

(a) The storage or processing of materials that are, in time of flooding, flammable, explosive, or potentially injurious to human, animal, or plant life is prohibited.

(b) Storage of other materials or equipment may be allowed if readily removable from the area within the time available after a flood warning and in accordance with a plan approved by the Governing Body.

5.46 The provisions of Section 5.5 of this Ordinance shall also apply.

5.5 Standards for All Flood Fringe Uses:

5.51 All new principal structures must have vehicular access at or above an elevation not more than two (2) feet below the regulatory flood protection elevation. If a variance to this requirement is granted, the Board of Adjustment must specify limitations on the period of use or occupancy of the structure for times of flooding and only after determining that adequate flood warning time and local flood emergency response procedures exist.

(Note: This is defined by FEMA as an optional provision for the city to adopt. This language is consistent with the current provisions in city code. As such, staff recommends it be included.)

5.52 Commercial Uses - accessory land uses, such as yards, railroad tracks, and parking lots may be at elevations lower than the regulatory flood protection elevation. However, a permit for such facilities to be used by the employees or the general public shall not be granted in the absence of a flood warning system that provides adequate time for evacuation if the area would be inundated to a depth and velocity such that when multiplying the depth (in feet) times velocity (in feet per second) the product number exceeds four (4) upon occurrence of the regional flood.

5.53 Manufacturing and Industrial Uses - measures shall be taken to minimize interference with normal plant operations especially along streams having protracted flood durations. Certain accessory land uses such as yards and parking lots may be at lower elevations subject to requirements set out in Section 5.52 above. In considering permit applications, due consideration shall be given to needs of an industry whose business requires that it be located in flood plain areas.

5.54 Fill shall be properly compacted and the slopes shall be properly protected by the use of riprap, vegetative cover or other acceptable method. The Federal Emergency Management Agency (FEMA) has established criteria for removing the special flood hazard area designation for certain structures properly elevated on fill above the 100-year flood elevation - FEMA's requirements incorporate specific fill compaction and side slope protection standards for multi-structure or multi-lot developments. These standards should be investigated prior to the initiation of site preparation if a change of special flood hazard area designation will be requested.

5.55 Flood plain developments shall not adversely affect the hydraulic capacity of the channel and adjoining flood plain of any tributary watercourse or drainage system where a floodway or other encroachment limit has not been specified on the Official Zoning Map.

5.56 Standards for recreational vehicles are contained in Section 9.3.

5.57 All manufactured homes must be securely anchored to an adequately anchored foundation system that resists flotation, collapse and lateral movement. Methods of anchoring may include, but are not to be limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state or local anchoring requirements for resisting wind forces.

SECTION 6.0 RESERVED FOR FUTURE USE

SECTION 7.0 SUBDIVISIONS[2]

[2]Note: This Section is not intended as a substitute for a comprehensive city or county subdivision ordinance.

7.1 Review Criteria: No land shall be subdivided which is unsuitable for the reason of flooding, inadequate drainage, water supply or sewage treatment facilities. All lots within the flood plain districts shall be able to contain a building site outside of the Floodway District at or above the regulatory flood protection elevation. All subdivisions shall have water and sewage treatment facilities that comply with the provisions of this Ordinance and have road access both to the subdivision and to the individual building sites no lower than two feet below the regulatory flood protection elevation. For all subdivisions in the flood plain, the Floodway and Flood Fringe District boundaries, the regulatory flood protection elevation and the required elevation of all access roads shall be clearly labeled on all required subdivision drawings and platting documents.

7.2 Removal of Special Flood Hazard Area Designation: The Federal Emergency Management Agency (FEMA) has established criteria for removing the special flood hazard area designation for certain structures properly elevated on fill above the 100-year flood elevation. FEMA's requirements incorporate specific fill compaction and side slope protection standards for multi-structure or multi-lot developments. These standards should be investigated prior to the initiation of site preparation if a change of special flood hazard area designation will be requested.

SECTION 8.0 PUBLIC UTILITIES, RAILROADS, ROADS, AND BRIDGES

8.1 Public Utilities. All public utilities and facilities such as gas, electrical, sewer, and water supply systems to be located in the flood plain shall be flood proofed in accordance with the State Building Code or elevated to above the regulatory flood protection elevation.

8.2 Public Transportation Facilities. Railroad tracks, roads, and bridges to be located within the flood plain shall comply with Sections 4.0 and 5.0 of this Ordinance. Elevation to the regulatory flood protection elevation shall be provided where failure or interruption of these transportation facilities would result in danger to the public health or safety or where such facilities are essential to the orderly functioning of the area. Minor or auxiliary roads or railroads may be constructed at a lower elevation where failure or interruption of transportation services would not endanger the public health or safety.

8.3 On-site Sewage Treatment and Water Supply Systems: Where public utilities are not provided: 1) On-site water supply systems must be designed to minimize or eliminate infiltration of flood waters into the systems; and 2) New or replacement on-site sewage treatment systems must be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters and they shall not be subject to impairment or contamination during times of flooding. Any sewage treatment system designed in accordance with the State's current statewide standards for on-site sewage treatment systems shall be determined to be in compliance with this Section.

SECTION 9.0 MANUFACTURED HOMES AND MANUFACTURED HOME PARKS AND PLACEMENT OF RECREATIONAL VEHICLES.

9.1 New manufactured home parks and expansions to existing manufactured home parks shall be subject to the provisions placed on subdivisions by Section 7.0 of this Ordinance.

9.2 The placement of new or replacement manufactured homes in existing manufactured home parks or on individual lots of record that are located in flood plain districts will be treated as a new structure and may be placed only if elevated in compliance with Section 5.0 of this Ordinance. If vehicular road access for pre-existing manufactured home parks is not provided in accordance with Section 5.51, then replacement manufactured homes will not be allowed until the property owner(s) develops a flood warning emergency plan acceptable to the Governing Body.

9.21 All manufactured homes must be securely anchored to an adequately anchored foundation system that resists flotation, collapse and lateral movement. Methods of anchoring may include, but are not to be limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state or local anchoring requirements for resisting wind forces.

9.3 Recreational vehicles that do not meet the exemption criteria specified in Section 9.31 below shall be subject to the provisions of this Ordinance and as specifically spelled out in Sections 9.33-9.34 below.

9.31 Exemption - Recreational vehicles are exempt from the provisions of this Ordinance if they are placed in any of the areas listed in Section 9.32 below and further they meet the following criteria:

(a) Have current licenses required for highway use.

(b) Are highway ready meaning on wheels or the internal jacking system, are attached to the site only by quick disconnect type utilities commonly used in campgrounds and recreational vehicle parks and the recreational vehicle has no permanent structural type additions attached to it.

(c) The recreational vehicle and associated use must be permissible in any pre-existing, underlying zoning use district.

9.32 Areas Exempted For Placement of Recreational Vehicles:

(a) Individual lots or parcels of record.

(b) Existing commercial recreational vehicle parks or campgrounds.

(c) Existing condominium type associations.

9.33 Recreational vehicles exempted in Section 9.31 lose this exemption when development occurs on the parcel exceeding $500 for a structural addition to the recreational vehicle or exceeding $500 for an accessory structure such as a garage or storage building. The recreational vehicle and all additions and accessory structures will then be treated as a new structure and shall be subject to the elevation/flood proofing requirements and the use of land restrictions specified in Sections 4.0 and 5.0 of this Ordinance. There shall be no development or improvement on the parcel or attachment to the recreational vehicle that hinders the removal of the recreational vehicle to a flood free location should flooding occur.

9.34 New commercial recreational vehicle parks or campgrounds and new residential type subdivisions and condominium associations and the expansion of any existing similar use exceeding five (5) units or dwelling sites shall be subject to the following:

(a) Any new or replacement recreational vehicle will be allowed in the Floodway or Flood Fringe Districts provided said recreational vehicle and its contents are placed on fill above the regulatory flood protection elevation and proper elevated road access to the site exists in accordance with Section 5.51 of this Ordinance. No fill placed in the floodway to meet the requirements of this Section shall increase flood stages of the 100-year or regional flood.

(b) All new or replacement recreational vehicles not meeting the criteria of (a) above may, as an alternative, be allowed as a conditional use if in accordance with the following provisions and the provisions of 10.4 of the Ordinance. The applicant must submit an emergency plan for the safe evacuation of all vehicles and people during the 100 year flood. Said plan shall be prepared by a registered engineer or other qualified individual, shall demonstrate that adequate time and personnel exist to carry out the evacuation, and shall demonstrate the provisions of Section 9.31 (a) and (b) of this Ordinance will be met. All attendant sewage and water facilities for new or replacement recreational vehicles must be protected or constructed so as to not be impaired or contaminated during times of flooding in accordance with Section 8.3 of this Ordinance.

SECTION 10.0 ADMINISTRATION

10.1 Zoning Administrator: A Zoning Administrator or other official designated by the Governing Body shall administer and enforce this Ordinance. If the Zoning Administrator finds a violation of the provisions of this Ordinance the Zoning Administrator shall notify the person responsible for such violation in accordance with the procedures stated in Section 12.0 of the Ordinance.

10.2 Permit Requirements:

10.21 Permit Required. A Permit issued by the Zoning Administrator in conformity with the provisions of this Ordinance shall be secured prior to the erection, addition, modification, rehabilitation (including normal maintenance and repair), or alteration of any building, structure, or portion thereof; prior to the use or change of use of a building, structure, or land; prior to the construction of a dam, fence, or on-site septic system; prior to the change or extension of a nonconforming use; prior to the repair of a structure that has been damaged by flood, fire, tornado, or any other source; and prior to the placement of fill, excavation of materials, or the storage of materials or equipment within the flood plain.

10.22 Application for Permit. Application for a permit shall be made in duplicate to the Zoning Administrator on forms furnished by the Zoning Administrator and shall include the following where applicable: plans in

duplicate drawn to scale, showing the nature, location, dimensions, and elevations of the lot; existing or proposed structures, fill, or storage of materials; and the location of the foregoing in relation to the stream channel.

10.23 State and Federal Permits. Prior to granting a permit or processing an application for a conditional use permit or variance, the Zoning Administrator shall determine that the applicant has obtained all necessary state and federal permits.

10.24 Certificate of Zoning Compliance for a New, Altered, or Nonconforming Use. It shall be unlawful to use, occupy, or permit the use or occupancy of any building or premises or part thereof hereafter created, erected, changed, converted, altered, or enlarged in its use or structure until a certificate of zoning compliance shall have been issued by the Zoning Administrator stating that the use of the building or land conforms to the requirements of this Ordinance.

10.25 Construction and Use to be as Provided on Applications, Plans, Permits, Variances and Certificates of Zoning Compliance. Permits, conditional use permits, or certificates of zoning compliance issued on the basis of approved plans and applications authorize only the use, arrangement, and construction set forth in such approved plans and applications, and no other use, arrangement, or construction. Any use, arrangement, or construction at variance with that authorized shall be deemed a violation of this Ordinance, and punishable as provided by Section 12.0 of this Ordinance.

10.26 Certification. The applicant shall be required to submit certification by a registered professional engineer, registered architect, or registered land surveyor that the finished fill and building elevations were accomplished in compliance with the provisions of this Ordinance. Flood proofing measures shall be certified by a registered professional engineer or registered architect.

10.27 Record of First Floor Elevation. The Zoning Administrator shall maintain a record of the elevation of the lowest floor (including basement) of all new structures and alterations or additions to existing structures in the flood plain. The Zoning Administrator shall also maintain a record of the elevation to which structures or alterations and additions to structures are flood proofed.

10.28 Notifications for Watercourse Alterations. The Zoning Administrator shall notify, in riverine situations, adjacent communities and the Commissioner of the Department of Natural Resources prior to the community authorizing any alteration or relocation of a watercourse. If the applicant has applied for a permit to work in the beds of public waters pursuant to Minnesota Statute, Chapter 103G, this shall suffice as adequate notice to the Commissioner of Natural Resources. A copy of said notification shall also be submitted to the Chicago Regional Office of the Federal Emergency Management Agency (FEMA).

10.29 Notification to FEMA When Physical Changes Increase or Decrease the 100-year Flood Elevation. As soon as is practicable, but not later than six (6) months after the date such supporting information becomes available, the Zoning Administrator shall notify the Chicago Regional Office of FEMA of the changes by submitting a copy of said technical or scientific data.

10.3 Board of Adjustment:

10.31 Rules. The Board of Adjustment shall adopt rules for the conduct of business and may exercise all of the powers conferred on such Boards by State law.

10.32 Administrative Review. The Board of Adjustment shall hear and decide appeals where it is alleged there is error in any order, requirement, decision, or determination made by an administrative official in the enforcement or administration of this Ordinance.

10.33 Variances. The Board of Adjustment may authorize upon appeal in specific cases such relief or variance from the terms of this Ordinance as will not be contrary to the public interest and only for those circumstances such as hardship, practical difficulties or circumstances unique to the property under consideration, as provided for in the respective enabling legislation for planning and zoning for cities or counties as appropriate. In the granting of such variance, the Board of Adjustment shall clearly identify in writing the specific conditions that existed consistent with the criteria specified in this Ordinance, any other zoning regulations in the Community, and in the respective enabling legislation that justified the granting of the variance. No variance shall have the effect of allowing in any district uses prohibited in that district, permit a lower degree of flood protection than the regulatory flood protection elevation for the particular area, or permit standards lower than those required by state law. The following additional variance criteria of the Federal Emergency Management Agency must be satisfied:

(a) Variances shall not be issued by a community within any designated regulatory floodway if any increase in flood levels during the base flood discharge would result.

(b) Variances shall only be issued by a community upon (i) a showing of good and sufficient cause, (ii) a determination that failure to grant the variance would result in exceptional hardship to the applicant, and (iii) a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.

(c) Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.

10.34 Hearings. Upon filing with the Board of Adjustment of an appeal from a decision of the Zoning Administrator, or an application for a variance, the Board of Adjustment shall fix a reasonable time for a hearing and give due notice to the parties in interest as specified by law. The Board of Adjustment shall submit by mail to the Commissioner of Natural Resources a copy of the application for proposed variances sufficiently in advance so that the Commissioner will receive at least ten days notice of the hearing.

10.35 Decisions. The Board of Adjustment shall arrive at a decision on such appeal or variance within 60 days. In passing upon an appeal, the Board of Adjustment may, so long as such action is in conformity with the provisions of this Ordinance, reverse or affirm, wholly or in part, or modify the order, requirement, decision or determination of the Zoning Administrator or other public official. It shall make its decision in writing setting forth the findings of fact and the reasons for its decisions. In granting a variance the Board of Adjustment may prescribe appropriate conditions and safeguards such as those specified in Section 10.46, which are in conformity with the purposes of this Ordinance. Violations of such conditions and safeguards, when made a part of the terms under which the variance is granted, shall be deemed a violation of this Ordinance punishable under Section 12.0. A copy of all decisions granting variances shall be forwarded by mail to the Commissioner of Natural Resources within ten (10) days of such action.

10.36 Appeals. Appeals from any decision of the Board of Adjustment may be made, and as specified in this community's official controls and also by Minnesota Statutes.

10.37 Flood Insurance Notice and Record Keeping. The Zoning Administrator shall notify the applicant for a variance that: 1) The issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as $25 for $100 of insurance coverage and 2) Such construction below the 100-year or regional flood level increases risks to life and property. Such notification shall be maintained with a record of all variance actions. A community shall maintain a record of all variance actions, including justification for their issuance, and report such variances issued in its annual or biennial report submitted to the Administrator of the National Flood Insurance Program.

10.4 Conditional Uses. Applications shall be submitted to the Zoning Administrator. The Planning Commission shall hear and make a recommendation to the Governing Body on applications for conditional uses permissible under this Ordinance. The Governing Body shall make a final determination on the application.

10.41 Hearings. Upon filing with the Zoning Administrator an application for a conditional use permit, the Zoning Administrator shall submit by mail to the Commissioner of Natural Resources a copy of the application for proposed conditional use sufficiently in advance so that the Commissioner will receive at least ten days notice of the hearing.

10.42 Decisions. The Governing Body shall arrive at a decision on a conditional use within 60 days of filing the completed application, unless continued by the Planning Commission or Governing Body in order to obtain additional information pursuant to Minnesota State Statutes. In granting a conditional use permit the Governing Body shall prescribe appropriate conditions and safeguards, in addition to those specified in Section 10.46, which are in conformity with the purposes of this Ordinance. Violations of such conditions and safeguards, when made a part of the terms under which the conditional use permit is granted, shall be deemed a violation of this Ordinance punishable under Section 12.0. A copy of all decisions granting conditional use permits shall be forwarded by mail to the Commissioner of Natural Resources within ten (10) days of such action.

10.43 Procedures to be followed by the Governing Body in passing on Conditional Use Permit Applications Within all Flood Plain Districts.

(a) Require the applicant to furnish the following information and additional information as deemed necessary by the Zoning Administrator and/or Governing Body for determining the suitability of the particular site for the proposed use:

(1) Plans in triplicate drawn to scale showing the nature, location, dimensions, and elevation of the lot, existing or proposed structures, fill, storage of materials, flood proofing measures, and the relationship of the above to the location of the stream channel; and

(2) Specifications for building construction and materials, flood proofing, filling, dredging, grading, channel improvement, storage of materials, water supply and sanitary facilities.

(b) Transmit one copy of the information described in subsection (a) to a designated engineer or other expert person or agency for technical assistance, where necessary, in evaluating the proposed project in relation to flood heights and velocities, the seriousness of flood damage to the use, the adequacy of the plans for protection, and other technical matters.

(c) Based upon the technical evaluation of the designated engineer or expert, the Governing Body shall determine the specific flood hazard at the site and evaluate the suitability of the proposed use in relation to the flood hazard.

10.44 Factors Upon Which the Decision of the Governing Body Shall Be Based. In passing upon conditional use applications, the Governing Body shall consider all relevant factors specified in other sections of this Ordinance, and:

(a) The danger to life and property due to increased flood heights or velocities caused by encroachments.
(b) The danger that materials may be swept onto other lands or downstream to the injury of others or they may block bridges, culverts or other hydraulic structures.
(c) The proposed water supply and sanitation systems and the ability of these systems to prevent disease, contamination, and unsanitary conditions.
(d) The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner.
(e) The importance of the services provided by the proposed facility to the community.

(f) The requirements of the facility for a waterfront location.
(g) The availability of alternative locations not subject to flooding for the proposed use.
(h) The compatibility of the proposed use with existing development and development anticipated in the foreseeable future.
(i) The relationship of the proposed use to the comprehensive plan and flood plain management program for the area.
(j)The safety of access to the property in times of flood for ordinary and emergency vehicles.
(k)The expected heights, velocity, duration, rate of rise, and sediment transport of the flood waters expected at the site.
(l)Such other factors which are relevant to the purposes of this Ordinance.

10.45 Time for Acting on Application. The Governing Body shall act on an application in the manner described above within 60 days from receiving the application, except that where additional information is required pursuant to 10.43 of this Ordinance. The Governing Body shall render a written decision within 60 days from the receipt of such additional information.

10.46 Conditions Attached to Conditional Use Permits. Upon consideration of the factors listed above and the purpose of this Ordinance, the Governing Body shall attach such conditions to the granting of conditional use permits as it deems necessary to fulfill the purposes of this Ordinance. Such conditions may include, but are not limited to, the following:
(a) Modification of waste treatment and water supply facilities.
(b) Limitations on period of use, occupancy, and operation.
(c) Imposition of operational controls, sureties, and deed restrictions.
(d) Requirements for construction of channel modifications, compensatory storage, dikes, levees, and other protective measures.
(e) Flood proofing measures, in accordance with the State Building Code and this Ordinance. The applicant shall submit a plan or document certified by a registered professional engineer or architect that the flood proofing measures are consistent with the regulatory flood protection elevation and associated flood factors for the particular area.

SECTION 11.0 NONCONFORMING USES

11.1 A structure or the use of a structure or premises which was lawful before the passage or amendment of this Ordinance but which is not in conformity with the provisions of this Ordinance may be continued subject to the following conditions. Historic structures, as defined in Section 2.831(b) of this Ordinance, shall be subject to the provisions of Sections 11.11 – 11.15 of this Ordinance.

11.11 No such use shall be expanded, changed, enlarged, or altered in a way that increases its nonconformity.

11.12 Any structural alteration or addition to a nonconforming structure or nonconforming use which would result in increasing the flood damage potential of that structure or use shall be protected to the Regulatory Flood Protection Elevation in accordance with any of the elevation on fill or flood proofing techniques (i.e., FP-1 thru FP-4 floodproofing classifications) allowable in the State Building Code, except as further restricted in 11.13 and 11.16 below.

11.13 The cost of all structural alterations or additions to any nonconforming structure over the life of the structure shall not exceed 50 percent of the market value of the structure unless the conditions of this Section are satisfied. The cost of all structural alterations and additions must include all costs such as construction materials and a reasonable cost placed on all manpower or labor. If the cost of all previous and proposed alterations and additions exceeds 50 percent of the market value of the structure, then the structure must meet the standards of Section 4.0 or 5.0 of this Ordinance for new structures depending upon whether the structure is in the Floodway or Flood Fringe District, respectively.

(Note: This is defined by FEMA as an optional provision for the city to adopt. This language is not currently included in the existing city code, but it is consistent with the intent of the existing code, which is to consider cumulative improvements over the life of the nonconforming structure. As such, staff recommends it be included.)

11.14 If any nonconforming use is discontinued for 12 consecutive months, any future use of the building premises shall conform to this Ordinance. The Assessor shall notify the Zoning Administrator in writing of instances of nonconforming uses that have been discontinued for a period of 12 months.

11.15 If any nonconforming use or structure is substantially damaged, as defined in Section 2.830 of this Ordinance, it shall not be reconstructed except in conformity with the provisions of this Ordinance. The applicable provisions for establishing new uses or new structures in Sections 4.0 and 5.0 will apply depending upon whether the use or structure is in the Floodway or Flood Fringe District, respectively.

11.16 If a substantial improvement occurs, as defined in Section 2.831 of this Ordinance, from any combination of a building addition to the outside dimensions of the existing building or a rehabilitation, reconstruction, alteration, or other improvement to the inside dimensions of an existing nonconforming building, then the building addition and the existing nonconforming building must meet the requirements of Section 4.0 or 5.0 of this Ordinance for new structures, depending upon whether the structure is in the Floodway or Flood Fringe District, respectively.

SECTION 12.0 PENALTIES FOR VIOLATION

12.1 Violation of the provisions of this Ordinance or failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with grants of variances or conditional uses) shall constitute a misdemeanor and shall be punishable as defined by law.

12.2 Nothing herein contained shall prevent the City of Bayport from taking such other lawful action as is necessary to prevent or remedy any violation. Such actions may include but are not limited to:

12.21 In responding to a suspected Ordinance violation, the Zoning Administrator and Local Government may utilize the full array of enforcement actions available to it including but not limited to prosecution and fines, injunctions, after-the-fact permits, orders for corrective measures or a request to the National Flood Insurance Program for denial of flood insurance availability to the guilty party. The Community must act in good faith to enforce these official controls and to correct Ordinance violations to the extent possible so as not to jeopardize its eligibility in the National Flood Insurance Program.

12.22 When an Ordinance violation is either discovered by or brought to the attention of the Zoning Administrator, the Zoning Administrator shall immediately investigate the situation and document the nature and extent of the violation of the official control. As soon as is reasonably possible, this information will be submitted to the appropriate Department of Natural Resources' and Federal Emergency Management Agency Regional Office along with the Community's plan of action to correct the violation to the degree possible.

12.23 The Zoning Administrator shall notify the suspected party of the requirements of this Ordinance and all other official controls and the nature and extent of the suspected violation of these controls. If the structure and/or use is under construction or development, the Zoning Administrator may order the construction or development immediately halted until a proper permit or approval is granted by the Community. If the construction or development is already completed, then the Zoning Administrator may either: (1) issue an order identifying the corrective actions that must be made within a specified time period to bring the use or structure into compliance with the official controls; or (2) notify the responsible party to apply for an after-the-fact permit/development approval within a specified period of time not to exceed 30-days.

12.24 If the responsible party does not appropriately respond to the Zoning Administrator within the specified period of time, each additional day that lapses shall constitute an additional violation of this Ordinance and shall be prosecuted accordingly. The Zoning Administrator shall also upon the lapse of the specified response period notify the landowner to restore the land to the condition which existed prior to the violation of this Ordinance.

SECTION 13.0 AMENDMENTS

The flood plain designation on the Official Zoning Map shall not be removed from flood plain areas unless it can be shown that the designation is in error or that the area has been filled to or above the elevation of the regulatory flood protection elevation and is contiguous to lands outside the flood plain. Special exceptions to this rule may be permitted by the Commissioner of Natural Resources if he determines that, through other measures, lands are adequately protected for the intended use.

All amendments to this Ordinance, including amendments to the Official Zoning Map, must be submitted to and approved by the Commissioner of Natural Resources prior to adoption. Changes in the Official Zoning Map must meet the Federal Emergency Management Agency's (FEMA) Technical Conditions and Criteria and must receive prior FEMA approval before adoption. The Commissioner of Natural Resources must be given 10-days written notice of all hearings to consider an amendment to this Ordinance and said notice shall include a draft of the Ordinance amendment or technical study under consideration.

SECTION 14.0 RESERVED

SECTION 15.0 REPEAL OF PREVIOUS FLOODPLAIN ORDINANCE

Ordinance Number 687, the previous City of Bayport ordinance governing floodplain management, is hereby repealed in its entirety.

SECTION 16.0 EFFECTIVE DATE

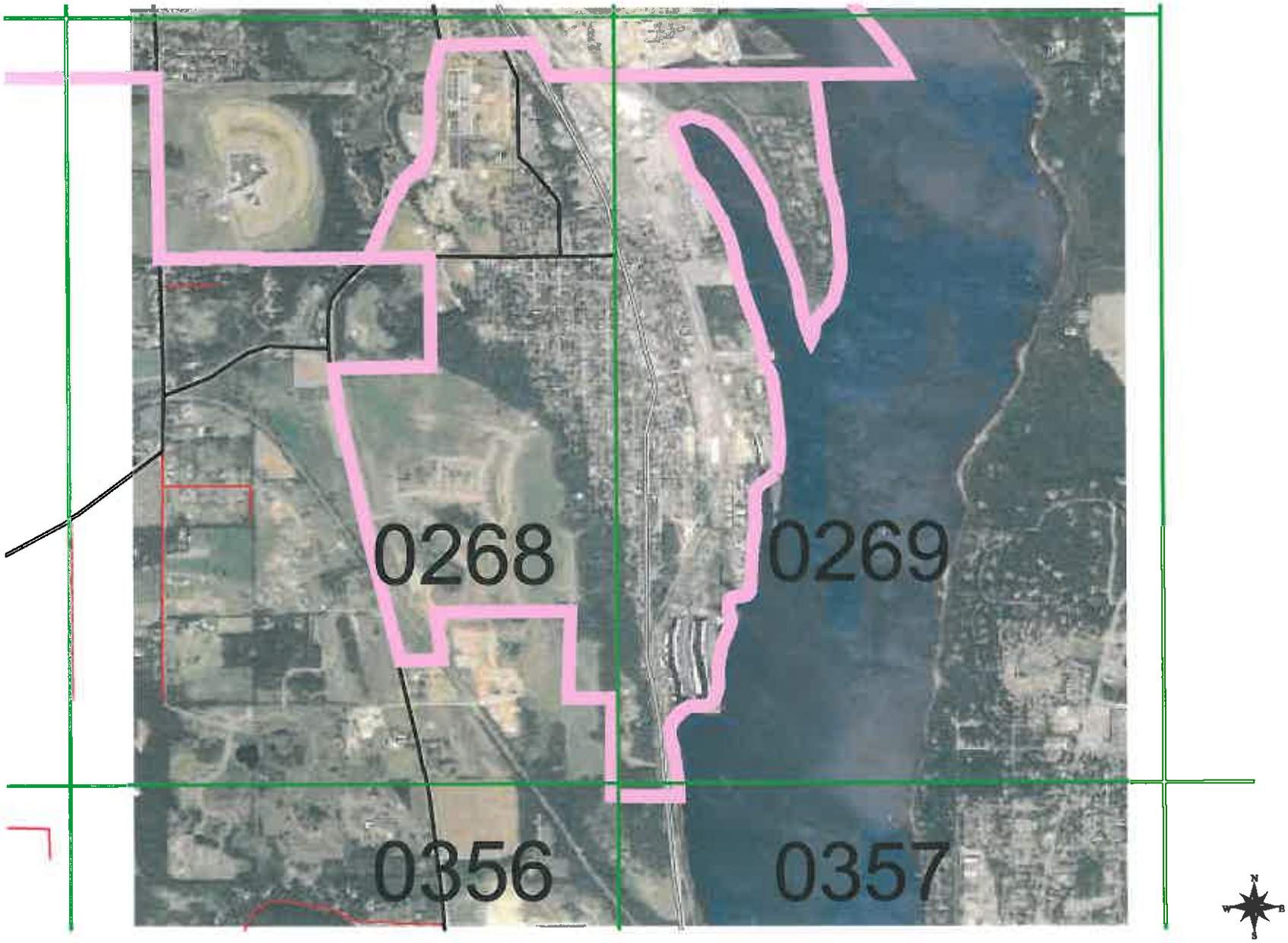
This ordinance shall be in full force and effect from and after its passage and publication according to law. Passed by the City Council for the City of Bayport this 7th day of December, 2009.

Mitch Berg, City Administrator

Jon Nowaczek, Mayor

City of Bayport

FEMA Panel #
Municipal Boundaries



NOTES TO USERS

This map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. The community map repository should be consulted for possible updated or additional flood hazard information.

To obtain more detailed information in areas where Base Flood Elevations (BFEs) and/or floodways have been determined, users are encouraged to consult the Flood Profiles and Floodway Data and/or Summary of Stillwater Elevations tables contained within the Flood Insurance Study (FIS) Report that accompanies this FIRM. Users should be aware that BFEs shown on the FIRM represent rounded whole-foot elevations. These BFEs are intended for flood insurance rating purposes only and should not be used as the sole source of flood elevation information. Accordingly, flood elevation data presented in the FIS Report should be utilized in conjunction with the FIRM for purposes of construction and/or floodplain management.

Coastal Base Flood Elevations shown on this map apply only landward of 0.0' North American Vertical Datum of 1988 (NAVD 88). Users of this FIRM should be aware that coastal flood elevations are also provided in the Summary of Stillwater Elevations table in the Flood Insurance Study Report for this jurisdiction. Elevations shown in the Summary of Stillwater Elevations table should be used for construction and/or floodplain management purposes when they are higher than the elevations shown on this FIRM.

Boundaries of the floodways were computed at cross sections and interpolated between cross sections. The floodways were based on hydraulic considerations with regard to requirements of the National Flood Insurance Program. Floodway widths and other pertinent floodway data are provided in the Flood Insurance Study Report for this jurisdiction.

Certain areas not in Special Flood Hazard Areas may be protected by flood control structures. Refer to Section 2.4 "Flood Protection Measures" of the Flood Insurance Study Report for information on flood control structures for this jurisdiction.

The projection used in the preparation of this map was Universal Transverse Mercator (UTM) zone 15. The horizontal datum was NAD 83, GRS80 spheroid. Differences in datum, spheroid, projection or UTM zones used in the production of FIRMs for adjacent jurisdictions may result in slight positional differences in map features across jurisdiction boundaries. These differences do not affect the accuracy of this FIRM.

Flood elevations on this map are referenced to the North American Vertical Datum of 1988. These flood elevations must be compared to structure and ground elevations referenced to the same vertical datum. For information regarding conversion between the National Geodetic Vertical Datum of 1929 and the North American Vertical Datum of 1988, visit the National Geodetic Survey website at http://www.ngs.noaa.gov or contact the National Geodetic Survey at the following address:

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Silver Spring Metro Center
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(301) 713-3191

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Base map information shown on this FIRM was obtained from the Minnesota Land Management Information Center (LMIC). The orthophotos have a resolution of one meter and are dated 2008.

The profile baselines depicted on this map represent the hydraulic modeling baselines that match the flood profiles in the FIS report. As a result of improved topographic data, the profile baseline, in some cases, may deviate significantly from the channel centerline or appear outside the Special Flood Hazard Area.

Corporate limits shown on this map are based on the best data available at the time of publication. Because changes due to annexations or de-annexations may have occurred after this map was published, map users should contact appropriate community officials to verify current corporate limit locations.

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LEGEND

SPECIAL FLOOD HAZARD AREAS (SFHAs) SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD

The 1% annual chance flood (100-year flood), also known as the base flood, is the flood that has a 1% chance of being equaled or exceeded in any given year. The Special Flood Hazard Area is the area subject to flooding by the 1% annual chance flood. Areas of Special Flood Hazard include Zones A, AE, AH, AO, AR, A99, V and VE. The Base Flood Elevation is the water-surface elevation of the 1% annual chance flood.

ZONE A	No Base Flood Elevations determined.
ZONE AE	Base Flood Elevations determined.
ZONE AH	Flood depths of 1 to 3 feet (usually areas of ponding); Base Flood Elevations determined.
ZONE AO	Flood depths of 1 to 3 feet (usually sheet flow on sloping terrain); average depths determined. For areas of alluvial fan flooding, velocities also determined.
ZONE AR	Special Flood Hazard Areas formerly protected from the 1% annual chance flood by a flood control system that was subsequently decertified. Zone AR indicates that the former flood control system is being restored to provide protection from the 1% annual chance or greater flood.
ZONE A99	Area to be protected from 1% annual chance flood by a Federal flood protection system under construction; no Base Flood Elevations determined.
ZONE V	Coastal flood zone with velocity hazard (wave action); no Base Flood Elevations determined.
ZONE VE	Coastal flood zone with velocity hazard (wave action); Base Flood Elevations determined.

FLOODWAY AREAS IN ZONE AE

The floodway is the channel of a stream plus any adjacent floodplain areas that must be kept free of encroachment so that the 1% annual chance flood can be carried without substantial increases in flood heights.

OTHER FLOOD AREAS

ZONE X	Areas of 0.2% annual chance flood; areas of 1% annual chance flood with average depths of less than 1 foot or with drainage areas less than 1 square mile; and areas protected by levees from 1% annual chance flood.

OTHER AREAS

ZONE X	Areas determined to be outside the 0.2% annual chance floodplain.
ZONE D	Areas in which flood hazards are undetermined, but possible.

COASTAL BARRIER RESOURCES SYSTEM (CBRS) AREAS

OTHERWISE PROTECTED AREAS (OPAs)

CBRS areas and OPAs are normally located within or adjacent to Special Flood Hazard Areas.

1% annual chance floodplain boundary
0.2% annual chance floodplain boundary
Floodway boundary
Zone D boundary
CBRS and OPA boundary
Boundary dividing Special Flood Hazard Areas of different Base Flood Elevations, flood depths or flood velocities.
~~~ 513 ~~~ Base Flood Elevation line and value; elevation in feet*
(EL 987) Base Flood Elevation value where uniform within zone; elevation in feet*

*Referenced to the North American Vertical Datum of 1988

Cross section line
Transect line

MAP REPOSITORIES
Refer to listing of Map Repositories on Map Index

EFFECTIVE DATE OF COUNTYWIDE FLOOD INSURANCE RATE MAP
FEBRUARY 3, 2010

EFFECTIVE DATE(S) OF REVISION(S) TO THIS PANEL

For community map revision history prior to countywide mapping, refer to the Community Map History table located in the Flood Insurance Study report for this jurisdiction.

To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-638-6620.

MAP SCALE 1" = 500'

250 0 500 1000 FEET
150 0 150 300 METERS

NFIP — NATIONAL FLOOD INSURANCE PROGRAM

PANEL 0268E

FIRM
FLOOD INSURANCE RATE MAP

WASHINGTON COUNTY, MINNESOTA AND INCORPORATED AREAS

PANEL 268 OF 458

(SEE MAP INDEX FOR FIRM PANEL LAYOUT)

CONTAINS:

COMMUNITY	NUMBER	PANEL	SUFFIX
BAYPORT, CITY OF	[illegible]	0268	E
OAK PARK HEIGHTS, CITY OF	[illegible]	0268	E
WASHINGTON COUNTY	[illegible]	[illegible]	E

Notice to User: The Map Number shown below should be used when placing map orders; the Community Number shown above should be used on insurance applications for the subject community.

MAP NUMBER 27163C0268E

EFFECTIVE DATE FEBRUARY 3, 2010

Federal Emergency Management Agency
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NOTES TO USERS

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Coastal Base Flood Elevations shown on the map apply only landward of 0.0' North American Vertical Datum of 1988 (NAVD 88). Users of this FIRM should be aware that coastal flood elevations are also provided in the Summary of Stillwater Elevations table in the Flood Insurance Study Report for this jurisdiction. Elevations shown in the Summary of Stillwater Elevations table should be used for construction and/or floodplain management purposes when they are higher than the elevations shown on this FIRM.

Boundaries of the floodways were computed at cross sections and interpolated between cross sections. The floodways were based on hydraulic considerations with regard to requirements of the National Flood Insurance Program. Floodway widths and other pertinent floodway data are provided in the Flood Insurance Study Report for this jurisdiction.

Certain areas not in Special Flood Hazard Areas may be protected by flood control structures. Refer to Section 2.4 "Flood Protection Measures" of the Flood Insurance Study Report for information on flood control structures for this jurisdiction.

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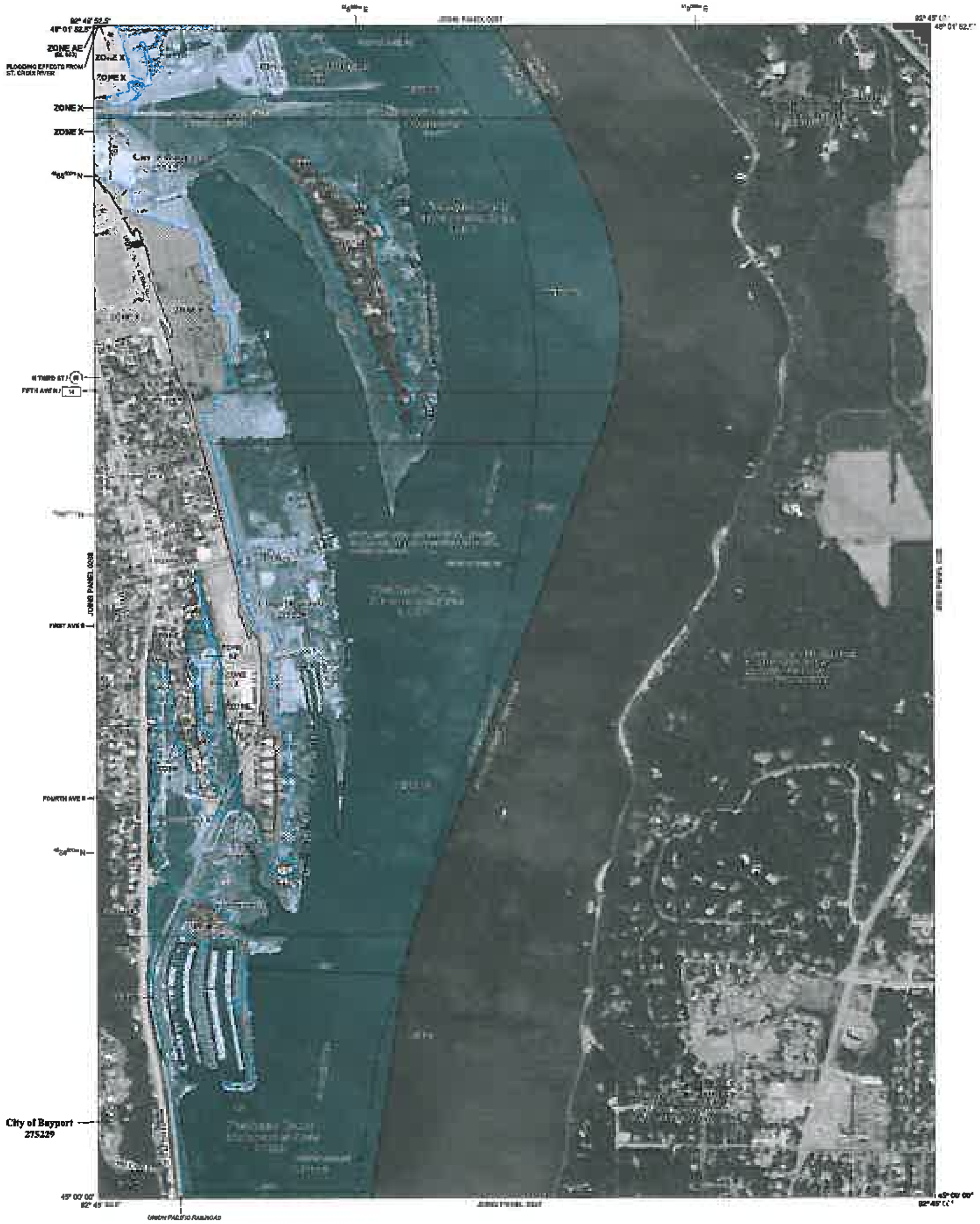

LEGEND

SPECIAL FLOOD HAZARD AREAS (SFHAs) SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD

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ZONE A	No Base Flood Elevations determined.
ZONE AE	Base Flood Elevations determined.
ZONE AH	Flood depths of 1 to 3 feet (usually areas of ponding); Base Flood Elevations determined.
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ZONE AR	Special Flood Hazard Areas formerly protected from the 1% annual chance flood by a flood control system that was subsequently decertified. Zone AR indicates that the former flood control system is being restored to provide protection from the 1% annual chance or greater flood.
ZONE A99	Area to be protected from 1% annual chance flood by a Federal flood protection system under construction; no Base Flood Elevations determined.
ZONE V	Coastal flood zone with velocity hazard (wave action); no Base Flood Elevations determined.
ZONE VE	Coastal flood zone with velocity hazard (wave action); Base Flood Elevations determined.

FLOODWAY AREAS IN ZONE AE

The floodway is the channel of a stream plus any adjacent floodplain areas that must be kept free of encroachment so that the 1% annual chance flood can be carried without substantial increases in flood heights.

OTHER FLOOD AREAS

ZONE X	Areas of 0.2% annual chance flood; areas of 1% annual chance flood with average depths of less than 1 foot or with drainage areas less than 1 square mile; and areas protected by levees from 1% annual chance flood.

OTHER AREAS

ZONE X	Areas determined to be outside the 0.2% annual chance floodplain.
ZONE D	Areas in which flood hazards are undetermined, but possible.

COASTAL BARRIER RESOURCES SYSTEM (CBRS) AREAS

OTHERWISE PROTECTED AREAS (OPAs)

CBRS areas and OPAs are normally located within or adjacent to Special Flood Hazard Areas.

1% annual chance floodplain boundary
0.2% annual chance floodplain boundary
Floodway boundary
Zone D boundary
CBRS and OPA boundary
Boundary dividing Special Flood Hazard Areas of different Base Flood Elevations, flood depths or flood velocities.
513 — Base Flood Elevation line and value; elevation in feet*
(EL 987) — Base Flood Elevation value where uniform within zone; elevation in feet*

*Referenced to the North American Vertical Datum of 1988

Cross section line
Transect line
Geographic coordinates referenced to the North American Datum of 1983 (NAD 83), Western Hemisphere
1000-meter Universal Transverse Mercator grid values, zone 15
Bench mark (see explanation in Notes to Users section of this FIRM panel)
River Mile

MAP REPOSITORIES
Refer to listing of Map Repositories on Map Index.

EFFECTIVE DATE OF COUNTYWIDE
FLOOD INSURANCE RATE MAP
FEBRUARY 3, 2010

EFFECTIVE DATE(S) OF REVISION(S) TO THIS PANEL

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MAP SCALE 1" = 500'

250	0	500	1000 FEET
150	0	150	300 METERS

NFIP
NATIONAL FLOOD INSURANCE PROGRAM

PANEL 0269E

FIRM
FLOOD INSURANCE RATE MAP

WASHINGTON COUNTY, MINNESOTA
AND INCORPORATED AREAS

PANEL 269 OF 456

(SEE MAP INDEX FOR FIRM PANEL LAYOUT)

CONTAINS:

COMMUNITY	NUMBER	PANEL	SUFFIX
BAYPORT, CITY OF	275229	0269	E
OAK PARK HEIGHTS, CITY OF	275512	0269	E
WASHINGTON COUNTY	[illegible]	0269	E

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MAP NUMBER
27163C0269E

EFFECTIVE DATE
FEBRUARY 3, 2010

Federal Emergency Management Agency

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LEGEND

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ZONE A — No Base Flood Elevations determined.

ZONE AE — Base Flood Elevations determined.

ZONE AH — Flood depths of 1 to 3 feet (usually areas of ponding); Base Flood Elevations determined.

ZONE AO — Flood depths of 1 to 3 feet (usually sheet flow on sloping terrain); average depths determined. For areas of alluvial fan flooding, velocities also determined.

ZONE AR — Special Flood Hazard Area formerly protected from the 1% annual chance flood by a flood control system that was subsequently decertified. Zone AR indicates that the former flood control system is being restored to provide protection from the 1% annual chance or greater flood.

ZONE A99 — Area to be protected from the 1% annual chance flood by a Federal flood protection system under construction; no Base Flood Elevations determined.

ZONE V — Coastal flood zone with velocity hazard (wave action); no Base Flood Elevations determined.

ZONE VE — Coastal flood zone with velocity hazard (wave action); Base Flood Elevations determined.

FLOODWAY AREAS IN ZONE AE

The floodway is the channel of a stream plus any adjacent floodplain areas that must be kept free of encroachment so that the 1% annual chance flood can be carried without substantial increases in flood heights.

OTHER FLOOD AREAS

ZONE X — Areas of 0.2% annual chance flood; areas of 1% annual chance flood with average depths of less than 1 foot or with drainage areas less than 1 square mile; and areas protected by levees from 1% annual chance flood.

OTHER AREAS

ZONE X — Areas determined to be outside the 0.2% annual chance floodplain.

ZONE D — Areas in which flood hazards are undetermined, but possible.

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OTHERWISE PROTECTED AREAS (OPAs)

CBRS areas and OPAs are normally located within or adjacent to Special Flood Hazard Areas.

- 1% annual chance floodplain boundary
- 0.2% annual chance floodplain boundary
- Floodway boundary
- Zone D boundary
- CBRS and OPA boundary
- Boundary dividing Special Flood Hazard Areas of different Base Flood Elevations, flood depths or flood velocities.
- 513 — Base Flood Elevation line and value; elevation in feet*
- (EL 987) — Base Flood Elevation value where uniform within zone; elevation in feet*

*Referenced to the North American Vertical Datum of 1988

- (A) — (A) — Cross section line
- (B) — (B) — Transect line
- 45° 02' 08", 93° 02' 30" — Geographic coordinates referenced to the North American Datum of 1983 (NAD 83), Western Hemisphere
- 4276000m N — 1000-meter Universal Transverse Mercator grid values, zone 15
- 500000 E — Bench mark (see explanation in Notes to Users section of this FIRM panel)
- 5000 ft — River Mile

MAP REPOSITORY
Refer to listing of Map Repositories on Map Index

EFFECTIVE DATE OF COUNTYWIDE FLOOD INSURANCE RATE MAP
FEBRUARY 3, 2010

For communities with previous history prior to countywide mapping, refer to the Community Map History table located in the Flood Insurance Study report for this jurisdiction.

To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-638-6620.

MAP SCALE 1" = 500'

500 0 500 1000 FEET
150 0 150 300 METERS

NFIP
NATIONAL FLOOD INSURANCE PROGRAM

PANEL 0356E

FIRM
FLOOD INSURANCE RATE MAP

WASHINGTON COUNTY, MINNESOTA AND INCORPORATED AREAS

PANEL 356 OF 456

(SEE MAP INDEX FOR FIRM PANEL LAYOUT)

CONTAINS:

COMMUNITY	NUMBER	PANEL	SUFFIX
BAYPORT, CITY OF	275229	0356	E
LAKELAND, CITY OF	275238	0356	E
WASHINGTON COUNTY	270013	0356	E

Notice to User: The Map Number shown below should be used when placing map orders; the Community Number shown above should be used on insurance applications for the subject community.

MAP NUMBER
27163C0356E
EFFECTIVE DATE
FEBRUARY 3, 2010

Federal Emergency Management Agency

NOTES TO USERS

This map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. The community map repository should be consulted for possible updated or additional flood hazard information.

To obtain more detailed information in areas where Base Flood Elevations (BFEs) and/or floodways have been determined, users are encouraged to consult the Flood Profiles and Floodway Data and/or Summary of Stillwater Elevations tables contained within the Flood Insurance Study (FIS) Report that accompanies this FIRM. Users should be aware that BFEs shown on the FIRM represent rounded whole-foot elevations. These BFEs are intended for flood insurance rating purposes only and should not be used as the sole source of flood elevation information. Accordingly, flood elevation data presented in the FIS Report should be utilized in conjunction with the FIRM for purposes of construction and/or floodplain management.

Coastal Base Flood Elevations shown on this map apply only landward of 0.0' North American Vertical Datum of 1988 (NAVD 88). Users of this FIRM should be aware that coastal flood elevations are also provided in the Summary of Stillwater Elevations table in the Flood Insurance Study Report for this jurisdiction. Elevations shown in the Summary of Stillwater Elevations table should be used for construction and/or floodplain management purposes when they are higher than the elevations shown on this FIRM.

Boundaries of the floodways were computed at cross sections and interpolated between cross sections. The floodways were based on hydraulic considerations with regard to requirements of the National Flood Insurance Program. Floodway widths and other pertinent floodway data are provided in the Flood Insurance Study Report for this jurisdiction.

Certain areas not in Special Flood Hazard Areas may be protected by flood control structures. Refer to Section 4.4 "Flood Protection Measures" of the Flood Insurance Study Report for information on flood control structures for this jurisdiction.

The projection used in the preparation of this map was Universal Transverse Mercator (UTM) zone 15. The horizontal datum was NAD 83, GRS80 spheroid. Differences in datum, spheroid, projection or UTM zones used in the production of FIRMs for adjacent jurisdictions may result in slight positional differences in map features across jurisdiction boundaries. These differences do not affect the accuracy of this FIRM.

Flood elevations on this map are referenced to the North American Vertical Datum of 1988. These flood elevations must be compared to structure and ground elevations referenced to the same vertical datum. For information regarding conversion between the National Geodetic Vertical Datum of 1929 and the North American Vertical Datum of 1988, visit the National Geodetic Survey website at http://www.ngs.noaa.gov or contact the National Geodetic Survey at the following address:

Spatial Reference System Division
National Geodetic Survey, NOAA
Silver Spring Metro Center
1315 East-West Highway
Silver Spring, Maryland 20910
(301) 713-3191

To obtain current elevation, description, and/or location information for bench marks shown on this map, please contact the Information Services Branch of the National Geodetic Survey at (301) 713-3242, or visit its website at http://www.ngs.noaa.gov.

Base map information shown on this FIRM was obtained from the Minnesota Land Management Information Center (LMIC). The orthophotos have a resolution of one meter and are dated 2008.

The profile baselines depicted on this map represent the hydraulic modeling baselines that match the flood profiles in the FIS report. As a result of improved topographic data, the profile baselines, in some cases, may deviate significantly from the channel centerline or appear outside the Special Flood Hazard Area.

Corporate limits shown on this map are based on the best data available at the time of publication. Boundary changes due to annexations or de-annexations may have occurred after this map was published, map users should contact appropriate community officials to verify current corporate limit locations.

Please refer to the separately printed Map Index for an overview map of the county showing the layout of map panels; community map repository addresses; and a Listing of Communities table containing National Flood Insurance Program dates for each community as well as a listing of the panels on which each community is located.

Contact the FEMA Map Service Center at 1-800-358-9616 for information on available products associated with this FIRM. Available products may include previously issued Letters of Map Change, a Flood Insurance Study Report, and/or digital versions of this map. The FEMA Map Service Center may also be reached by Fax at 1-800-358-9620, and its website at http://www.msc.fema.gov.

If you have questions about this map or questions concerning the National Flood Insurance Program in general, please call 1-877-FEMA MAP (1-877-336-2627) or visit the FEMA website at http://www.fema.gov/business/nfip.

LEGEND

SPECIAL FLOOD HAZARD AREAS (SFHAs) SUBJECT TO INFUNDATION BY THE 1% ANNUAL CHANCE FLOOD

The 1% annual chance flood (100-year flood), also known as the base flood, is the flood that has a 1% chance of being equaled or exceeded in any given year. The Special Flood Hazard Area is the area subject to flooding by the 1% annual chance flood. Areas of Special Flood Hazard include Zones A, AE, AH, AO, AR, A99, V, and VE. The Base Flood Elevation is the water-surface elevation of the 1% annual chance flood.

ZONE A — No Base Flood Elevations determined.

ZONE AE — Base Flood Elevations determined.

ZONE AH — Flood depths of 1 to 3 feet (usually areas of ponding); Base Flood Elevations determined.

ZONE AO — Flood depths of 1 to 3 feet (usually sheet flow on sloping terrain); average depths determined. For areas of alluvial fan flooding, velocities also determined.

ZONE AR — Special Flood Hazard Area formerly protected from the 1% annual chance flood by a flood control system that was subsequently decertified. Zone AR indicates that the former flood control system is being restored to provide protection from the 1% annual chance or greater flood.

ZONE A99 — Area to be protected from 1% annual chance flood by a Federal flood protection system under construction; no Base Flood Elevations determined.

ZONE V — Coastal flood zone with velocity hazard (wave action); no Base Flood Elevations determined.

ZONE VE — Coastal flood zone with velocity hazard (wave action); Base Flood Elevations determined.

FLOODWAY AREAS IN ZONE AE

The floodway is the channel of a stream plus any adjacent floodplain areas that must be kept free of encroachment so that the 1% annual chance flood can be carried without substantial increases in flood heights.

OTHER FLOOD AREAS

ZONE X — Areas of 0.2% annual chance flood; areas of 1% annual chance flood with average depths of less than 1 foot or with drainage areas less than 1 square mile; and areas protected by levees from 1% annual chance flood.

OTHER AREAS

ZONE X — Areas determined to be outside the 0.2% annual chance floodplain.

ZONE D — Areas in which flood hazards are undetermined, but possible.

COASTAL BARRIER RESOURCES SYSTEM (CBRS) AREAS

OTHERWISE PROTECTED AREAS (OPAs)

CBRS areas and OPAs are normally located within or adjacent to Special Flood Hazard Areas.

- 1% annual chance floodplain boundary
- 0.2% annual chance floodplain boundary
- Floodway boundary
- Zone D boundary
- CBRS and OPA boundary
- Boundary dividing Special Flood Hazard Areas of different Base Flood Elevations, flood depths or flood velocities.
- 513 — Base Flood Elevation line and value; elevation in feet*
- (EL 987) — Base Flood Elevation value where uniform within zone; elevation in feet*
- * Referenced to the North American Vertical Datum of 1988
- A — A — Cross section line
- 23 — 23 — Transect line
- 97° 07' 30", 32° 22' 30" — Geographic coordinates referenced to the North American Datum of 1983 (NAD 83), Western Hemisphere
- 4275000 m — 1000-meter Universal Transverse Mercator grid values, zone 15
- 5000 FT — Bench mark (see explanation in notice to Users section of this FIRM panel)
- M1.5 — River Mile

MAP REPOSITORIES
Refer to Listing of Map Repositories on Map Index

EFFECTIVE DATE OF COUNTYWIDE FLOOD INSURANCE RATE MAP
FEBRUARY 9, 2010

EFFECTIVE DATE(S) OF REVISION(S) TO THIS PANEL

For community map revision history prior to countywide mapping, refer to the Community Map History table located in the Flood Insurance Study report for this jurisdiction.

To determine if flood insurance is available in the community, contact your insurance agent or call the National Flood Insurance Program at 1-800-638-6620.

MAP SCALE 1" = 500'

250 0 500 1000 FEET

150 0 150 300 METERS

NFIP

NATIONAL FLOOD INSURANCE PROGRAM

PANEL 0357E

FIRM

FLOOD INSURANCE RATE MAP

WASHINGTON COUNTY, MINNESOTA AND INCORPORATED AREAS

PANEL 357 OF 456

(SEE MAP INDEX FOR FIRM PANEL LAYOUT)

CONTAINS:

COMMUNITY	NUMBER	PANEL	SUFFIX
BAYPORT, CITY OF	275229	0357	E
LAKE ELMO, CITY OF	270367	0357	E
WASHINGTON COUNTY	270369	0357	E

Notice to User: The Map Number shown below should be used when placing map orders; the Community Number shown above should be used on insurance applications for the subject community.

MAP NUMBER
27163C0357E

EFFECTIVE DATE
FEBRUARY 9, 2010

Federal Emergency Management Agency

Minnesota Department of Natural Resources

DNR Central Region Waters, 1200 Warner Road, St. Paul, MN 55106
Telephone: (651) 259-5845 Fax: (651) 772-7977

November 18, 2009

Ms. Sara Taylor
City of Bayport
294 North Third Street
Bayport, Minnesota 55003

Dear Ms.Taylor:

CONDITIONAL STATE APPROVAL OF DRAFT FLOODPLAIN ORDINANCE AND REQUIRED NEXT STEPS

The Department of Natural Resources (DNR) received a proposed floodplain management ordinance for the City of Bayport via e-mail on November 3, 2009. This proposed floodplain ordinance is being adopted to incorporate the *Flood Insurance Study, Washington County, Minnesota and Incorporated Areas* and the accompanying Flood Insurance Rate Map panels with an effective date of February 3, 2010. This ordinance is also being adopted to incorporate floodplain ordinance text revisions mandated by the Federal Emergency Management Agency (FEMA) for communities participating in the National Flood Insurance Program (NFIP).

I am pleased to inform you that the above-cited draft floodplain management ordinance is in compliance with *Statewide Standards and Criteria for Management of Floodplain Areas of Minnesota,* Minnesota Rules, parts 6120.5000 to 6120.6200. Therefore, in accordance with Minnesota Statutes, Chapter 103F, I hereby give conditional state approval of the above-cited draft floodplain management ordinance. To the best of my knowledge, this draft ordinance is also in compliance with the floodplain management standards of the Federal Emergency Management Agency. **You only need to finalize the optional sections of the ordinance and fill in and then delete all of the references in the ordinance to "governing body" and submit a final draft for approval.**

This approval is valid upon adoption of the draft ordinance by the city and receipt by this office of ***three (3) certified copies of the adopted ordinance amendments along with the signed and completed "ordinance Certification Checklist"*** that I have included. We will review the ordinance to make sure it meets the conditions in this letter and forward the documents to Ceil Strauss, the DNR's State NFIP Coordinator in St. Paul. Upon receipt and verification, Ms. Strauss will transmit the adopted ordinance to Ms. Jennifer Scholl at FEMA's Chicago Regional Office.

Please remember, FEMA must receive a signed, certified ordinance, and in-effect ordinance no later than February 3, 2010. To allow sufficient time for processing and transmittal, we request that you submit the ordinance to the DNR at least one week prior to the February 3, 2010 effective date. ***If FEMA has not received the documentation by the effective date, FEMA will suspend the City of Bayport from the National Flood Insurance Program.***

Please be advised that any future amendment of this draft ordinance or change in the designation of flood prone areas requires prior approval of the Commissioner. In addition, you are required to send copies of hearing notices and final decisions pertaining to variances, conditional uses, and ordinance amendments to this agency. Please send these notices directly to DNR Waters' Area Hydrologist Molly Shodeen at 1200 Warner Road, St. Paul, MN 55106 (651-259-5802). Please rely on Ms. Shodeen for day-to-day assistance in enforcing this ordinance.

The DNR greatly appreciates your community's cooperation and initiative, and in particular your individual effort to meet the deadlines, in providing for the reduction of flood damages through the adoption and administration of this ordinance.

Sincerely,
DNR WATERS

Dale E. Homuth
Regional Hydrologist

Enclosure (Ordinance Certification Checklist)

c: Jonathan Nowaczek, Mayor
Mitch Berg, City Administrator
Ceil Strauss, NFIP Coordinator
Molly Shodeen, Area Hydrologist

ORDINANCE NO. _____

NOTICE: THIS MATERIAL IS ONLY A SUMMARY OF AN ORDINANCE AMENDING APPENDIX E, FLOODPLAIN MANAGEMENT ORDINANCE OF THE BAYPORT CITY CODE. THE FULL TEXT OF THE ORDINANCE IS AVAILABLE FOR PUBLIC INSPECTION AT BAYPORT CITY HALL DURING REGULAR BUSINESS HOURS.

1. **Section 1:** Statutory authorization, findings of fact, and purpose
2. **Section 2:** General provisions
3. **Section 3:** Establishment of zoning districts
4. **Section 4:** Floodway district (FW)
5. **Section 5:** Flood fringe district (FF)
6. **Section 6:** Reserved for future use
7. **Section 7:** Subdivisions
8. **Section 8:** Public utilities, railroads, roads, and bridges
9. **Section 9:** Manufactured homes and manufactured home parks and placement of recreational vehicles
10. **Section 10:** Administration of the ordinance
11. **Section 11:** Nonconforming uses
12. **Section 12:** Penalties for violation
13. **Section 13:** Amendments
14. **Section 14:** Reserved for future use
15. **Section 15:** Repeal of previous floodplain ordinance
16. **Section 16:** Effective date

THIS SUMMARY CLEARLY INFORMS THE PUBLIC OF THE INTENT AND EFFECT OF THE ORDINANCE AND CONFORMS WITH MINNESOTA STATUTE §412.191. PASSED AND ADOPTED BY THE BAYPORT CITY COUNCIL, WASHINGTON COUNTY, MINNESOTA, THIS 7TH DAY OF DECEMBER, 2009.

RESOLUTION NO. 09-

EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA HELD DECEMBER 7, 2009

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 7th day of December 2009, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-21 FROM THE DECEMBER 7, 2009 CITY COUNCIL AGENDA

1. November 2, 2009 City Council regular meeting minutes
2. November payables and receipts
3. November building, plumbing and mechanical permit report
4. Amendment to cemetery ordinance related to headstone height
5. Annual adjustment to the city employee salary step schedule
6. Refuse hauling license renewals for 2010
7. Tobacco license renewals for 2010
8. Liquor license renewals for 2010 and compliance check fines
9. Certification of past due water bills to 2009 property taxes
10. Certification of past due waste collection bills to 2009 property taxes
11. Annual step increase for Assistant City Administrator/City Planner
12. Special event application from BCAL for Lighting of the Village Green
13. Budgeted fund transfers for 2009
14. Non-union employee holidays for 2010
15. Reappointments to the Planning Commission
16. Municipal Utility Identity Theft Policy required by the Federal Trade Commission
17. Hiring Keith Frank as a part-time police officer
18. Approval of Police Department Operation Nightcap grant agreement
19. Purchase of Public Works replacement pickup truck and related equipment
20. Payment application for Barker's Alps Park site improvements
21. Change order with Minnesota/Wisconsin Playground for Barker's Alps Park play equipment

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Jonathan Nowaczek –	Torry Kraftson –
Connie Carlson –	Judy Seeberger –
Dan Johnson –	

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 7th day of December 2009.

ATTEST:

_____ _____

Mitch Berg, City Administrator Jon Nowaczek, Mayor

CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBER
NOVEMBER 2, 2009
6:00 P.M.

CALL TO ORDER

Pursuant to due call and notice, Mayor Nowaczek called the regular City Council meeting of November 2, 2009 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Jon Nowaczek, Councilmembers Connie Carlson, Dan Johnson, Torry Kraftson and Judy Seeberger

Members Absent: None

Others Present: Administrator Mitch Berg, Fire Chief Mike Bell, Police Chief Laura Eastman, Public Works Supervisor Mel Horak, Finance Officer Wanda Madsen, Engineer Barry Peters, Assistant City Administrator/ Planner Sara Taylor, and Attorney Nick Vivian

PROCLAMATIONS/COMMENDATIONS/PETITIONS

1. Mayor Nowaczek welcomed Mitch Berg as the City of Bayport's new city administrator and administered the oath of office to the new administrator.
2. The October 2009 recycling award went to Bob Reier, Jr.
3. Mayor Nowaczek announced that the Truth in Taxation public hearing is scheduled for the Monday, December 7, 2009 City Council meeting, which begins at 6:00 p.m. at Bayport City Hall, 294 North 3rd Street, Bayport, Minnesota.
4. Police Chief Eastman thanked members and volunteers of the Police Department, Fire Department and community for their efforts in providing Bayport children with a fun and safe Halloween.
5. Police Chief Eastman, Police Officer Dave Wynia, and Andersen Corporation security department employee Anysa Wolff presented certificates of appreciation to Andersen employees Nathan Belz, Dawn Holldorf, Teresa Olson and Jason Severson for their quick response during a fellow employee's medical situation. The person, who was in cardiac arrest, survived the incident, due in large part to the immediate medical treatment that was provided.

OPEN FORUM

1. Bob Johnson, 130 6th Street South, requested an amendment to the Hazelwood Cemetery ordinances to allow placement of a 67-inch monument on their family plot. Current city code allows a maximum height of 42 inches. Attorney Vivian stated the City Council could consider a text amendment to the ordinance changing the height restriction or allow the resident to pursue a variance to the ordinance. Cemetery superintendent Horak stated the 42-inch height was decided upon by a citizen cemetery advisory group to promote a uniform appearance in the cemetery. He expressed some concern with vandalism for taller monuments, and Attorney Vivian indicated staff had concerns with the stability of the proposed monument. Staff was directed to explore an ordinance text amendment to allow an increased maximum monument height, for discussion at the next meeting.
2. Fire Chief Bell stated members of the Fire Department were present to show support for a City of Bayport employee and fellow member of their department, related to a discussion item on the agenda.

CONSENT AGENDA
Mayor Nowaczek read items 1-14 on the consent agenda.

Councilmember Carlson introduced the following resolution and moved its adoption:

Resolution 09-26

RESOLUTION, CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA, APPROVING CONSENT AGENDA ITEMS 1-14 FROM THE NOVEMBER 2, 2009 CITY COUNCIL AGENDA

1. October 5, 2009 City Council regular meeting minutes
2. October payables and receipts
3. October building, plumbing and mechanical permits
4. Payment request for Barker's Alps Park improvements
5. Waiver of public hearing by property owner on 429 assessment process for Inspiration park and road improvements (Resolution 09-26A)
6. Library Board vacancy and Planning Commission reappointments
7. Payment request for Barker's Alps Park playground equipment
8. Acceptance of a grant to the Fire Department from the Department of Natural Resources
9. Payment request for MSCWMO Perro Creek Outlet Project
10. Annual step increase for the Finance Officer
11. Snow removal agreement with Mn/DOT for trunk highways within Bayport
12. Central St. Croix Valley Joint Cable Commission and Valley Access Channels budget for 2010
13. Administrative policy regarding the recording of closed meetings of the City Council to discuss pending litigation
14. Authorization to proceed with the fence replacement at Hazelwood Cemetery

Councilmember Kraftson reminded staff to make sure the assessment for item #5 be certified, by the required Washington County deadline.

The motion for adopting the foregoing resolution was duly seconded by Councilmember Johnson and upon roll call being taken, the following voted via voice:

Jon Nowaczek – aye	Torry Kraftson – aye
Connie Carlson – aye	Judy Seeberger – aye
Dan Johnson – aye	

PUBLIC HEARINGS – None

COUNCIL LIAISON REPORTS
Councilmember Seeberger reported the October Planning Commission meeting was cancelled due to lack of business.

Councilmember Kraftson reviewed the October 8, 2009 meeting of the Middle St. Croix Watershed Management Organization (MSCWMO), stating there were no major issues related to Bayport. The next meeting is scheduled for Thursday, November 12, 2009, at 7:00 p.m., at the Valley Ridge Mall.

Councilmember Johnson reported on the October 22, 2009 meeting of the Library Board. Beth Hogberg was recognized for serving on the board for the maximum three terms, and residents interested in filling the open position were encouraged to contact Library Director Kathy MacDonald or visit the city's website. A fundraiser, Girls Night Out, was held on November 1, 2009. The Fred C. and Katherine B. Andersen Foundation was thanked for its $65,000.00 donation for general operations support. The

library will be closed on Thanksgiving Day, as well as December 24 and 31, 2009. The next meeting is scheduled for Thursday, November 19, 2009, 6:00 p.m., at the library, and the public is invited to attend.

Councilmember Johnson reported on the Central St. Croix Valley Joint Cable Communications Commission's meeting of October 21, 2009. The 2010 budgets were approved and will be posted on the Valley Access Channels (VAC). Production grants are available for people interested in producing community videos for VAC. The annual holiday party with Santa Claus is scheduled for December 12, 2009, 9:00 a.m. - 12 noon, at the Valley Ridge Mall. The next meeting is scheduled for Wednesday, December 16, 2009, 7:00 p.m., at the Valley Ridge Mall.

Councilmember Carlson had no report on the Lower St. Croix Partnership.

UNFINISHED BUSINESS

Consider donation requests: Administrator Berg stated there is $2,700.00 in the budget for donations. He suggested the City Council consider using charitable gaming funds as a revenue stream for future donation requests, as the League of Minnesota Cities regards this as an accepted practice. The city's charitable gaming fund #204 currently has a balance of approximately $4,000.00, with the funds earmarked for playground equipment. The City Council considered the following requests:

1. Belwin Athletics donation request for athletic fields ($2,400): Colleen Danford, Director of the Lucy Winton Bell Athletic Fields, reviewed the season's accomplishments and requested continued capital funding support of $2,400.96, based on 312 children residing in the City of Bayport.
2. Andersen Elementary donation request for playground equipment ($1,000): Principal Mark Drommerhausen requested financial support to replace an existing slide at the school, at a cost of $5,000.00. The school is requesting equal financial support from the school's parent group, as well as the four communities whose children attend Andersen Elementary.
3. Community Thread donation request for services/programming ($1,500): Valerie Jones, Executive Director, requested programming support, specifically for the Bayport Senior Center. She stated the annual operating cost for the center is approximately $120,000.00.
4. Youth Service Bureau (YSB) donation request for services/programming ($1,350): Paul Weiler, Executive Director, reviewed YSB's programs aimed at keeping at-risk youth out of the court system. He noted the city has financially supported YSB throughout its 30-year history, and that 35 Bayport youth were served by YSB programs last year.

Discussion followed on the merits of each donation request. Councilmembers generally were in favor of the requests, except for Belwin Athletics because the sports complex is privately owned and doesn't provide any programs within city limits. Mayor Nowaczek stated he was reluctant to fund any requests at this time with the city cutting back on its services and staffing.

It was moved by Councilmember Johnson and seconded by Councilmember Carlson to approve a donation of $1,000.00 to Andersen Elementary for replacement and upgrading of a playground slide, to be paid out of the charitable gaming fund. It was moved and seconded to amend the motion to include authorizing transfer of $1,000.00 from charitable gaming fund #204 to general fund #101 to fund the donation. Motion carried 4-1, with Mayor Nowaczek voting nay.

It was moved by Councilmember Carlson to approve a donation of $1,500.00 to Community Thread. Motion failed for lack of a second. Discussion followed on funding the Community Thread donation through the city's general fund.

It was moved by Councilmember Johnson and seconded by Councilmember Carlson to approve a donation of $1,500.00 to Community Thread and authorize the transfer of $1,500.00 from charitable gaming fund #204 to general fund #101 to fund the donation. Motion carried 4-1, with Mayor Nowaczek voting nay.

It was moved by Councilmember Johnson to approve a donation of $1,300.00 to the Youth Service Bureau for 2009 and authorize the transfer of $1,300.00 from charitable gaming fund #204 to general fund #101 to fund the donation. Councilmember Johnson amended his motion to approve a donation of $1,350.00 for 2010 and a like amount to be transferred to fund the donation. Councilmember Carlson seconded the motion. Motion failed 3-2, with Mayor Nowaczek and Councilmembers Kraftson and Seeberger voting nay. Administrator Berg explained that the city might want to leave some funds in the #204 account to pay for future park improvements and therefore pay for any further donation requests out of the #101 general fund.

It was moved by Councilmember Seeberger and seconded by Councilmember Kraftson to approve a donation of $1,350.00 to the Youth Service Bureau, with funding from general fund #101. Motion carried 4-1, with Mayor Nowaczek voting nay.

It was moved by Councilmember Kraftson and seconded by Councilmember Carlson to approve a donation of $1,200.00 to Belwin Athletics for the Lucy Winton Bell Athletic Field for 2010, with funding from general fund #101. Motion failed 3-2, with Mayor Nowaczek and Councilmembers Johnson and Seeberger voting nay.

NEW BUSINESS

Consider a request for an Eagle Scout project at Lakeside Park: Jesse Dolney, a member of Bayport Scout Troop 113, reviewed his request to construct a new volleyball court at Lakeside Park as his Eagle Scout project. The new court would be placed at the current site of a rundown log cabin that would be removed, and the new court would be less prone to flooding than the current courts. He plans on constructing the court on November 14, 2009. He is requesting City Council approval of the project, to include funding of $1,800.00 to cover materials and permission to demolish the building. Public Works Director Horak stated placement of a volleyball court in the proposed area is part of the Lakeside Park master plan, and the log cabin does not appear to be any significant historical relevance. He noted there are structural and safety concerns with the building. Demolition costs would be donated by River City Services. He further stated that two parking spaces in the nearby parking lot would be eliminated with the construction of the new court; however, the park long-term plan included elimination of this parking area. Discussion followed on the historical relevance of the log cabin and proposed change to the parking area. Assistant Administrator/Planner Taylor stated the city had previously contacted the Minnesota and Washington County Historical Societies regarding the log cabin, and they stated there was no written documentation or record that indicated the building was of any historical value. Mayor Nowaczek suggested that anyone with thoughts on removing the log cabin from the park should contact the city prior to the planned demolition date.

It was moved by Councilmember Kraftson and seconded by Councilmember Johnson to authorize the funds for the Eagle Scout project as presented by Jesse Dolney for a sand volleyball court at Lakeside Court with a not-to-exceed cost of $1,800.00. Motion carried.

Consider creating a citizen input committee to develop a long range plan for city property along the river: Mayor Nowaczek reviewed his proposal and resolution to develop an advisory committee to consider the city's approach and strategy for Bayport's riverfront. As proposed, the Bayport Riverfront Advisory Commission would consist of a representative cross-section of Bayport residents and would make oral and written recommendations to the City Council by December 6, 2010. The commission

would be directed to specifically examine the feasibility of a municipal dock, marina, boat ramp, and fishing pier. Discussion followed on the process for appointing commission members, utilizing residents who live on the river, the use of a facilitator for the commission, and establishing a budget for the commission.

Mayor Nowaczek introduced the following resolution and moved its adoption:

Resolution 09-27

A RESOLUTION ESTABLISHING THE BAYPORT RIVERFRONT ADVISORY COMMISSION

The motion for adopting the foregoing resolution was duly seconded by Councilmember Carlson. Discussion followed on the number of people on the commission, options for community input and city employees serving on the commission.

Upon roll call being taken, the following voted via voice:

Jon Nowaczek – aye	Torry Kraftson – aye
Connie Carlson – aye	Judy Seeberger – aye
Dan Johnson – aye	

Consider amending Chapter 58 – Utilities to adopt Chapter 4 of the Washington County Development Code related to Subsurface Sewage Treatment System Regulations: Administrator Berg reviewed a state-mandated change to the Individual Sewage Treatment System (ISTS) regulations, and a proposed ordinance that would adopt the updated Washington County regulations. He stated it affects only the small number of residents in the city who have individual septic systems. Councilmember Johnson suggested discussion on this topic be continued to the December meeting to allow councilmembers and residents sufficient time to review the proposed changes, which are available on the Washington County website.

It was moved by Councilmember Johnson and seconded by Councilmember Carlson to continue this matter to the December 2009 City Council meeting. Motion carried.

Consider authorization to review and update the city's sewer ordinances: Engineer Peters reviewed the Metropolitan Council Environmental Services (MCES) surcharge program for excessive inflow and infiltration (I/I). He noted that 65% of the city's sanitary sewer system is on private property. Staff is requesting that the city engineer and city attorney be authorized to review the existing sanitary sewer ordinances to ensure the city has the authority to require that private systems be inspected and property owners required to improve deficiencies and remove all I/I clean water sources. Staff anticipates the review to cost approximately $1,000.00.

It was moved by Councilmember Johnson and seconded by Councilmember Carlson to authorize Short Elliott Hendrickson, Inc. and the city attorney to review the existing sanitary sewer ordinances and make recommendations for revisions that give the city the authority to inspect private properties and require property owners to improve deficiencies related to inflow and infiltration problems. Motion carried.

COUNCIL ITEMS AND ANNOUNCEMENTS – None

CITY ADMINISTRATOR STAFF ITEMS AND ANNOUNCEMENTS

New City Administrator update: Administrator Berg thanked city and contracted staff for their assistance in bringing him up to speed on city issues.

Closed session to discuss pending litigation: Mayor Nowaczek stated the City Council would be moving to closed session to consider an employee performance and discipline matter, pursuant to Minnesota Statutes, section 13d.

It was moved by Councilmember Carlson and seconded by Councilmember Johnson to adjourn to closed session at 8:20 p.m. Motion carried.

Mayor Nowaczek resumed the regular meeting at 9:50 a.m. Jennifer Nodes, Eckberg, Lammers, Briggs, Wolff, and Vierling P.L.L.P., summarized the closed session and presented the city attorney's recommendations regarding employee Joshua Eisinger.

It was moved by Councilmember Seeberger and seconded by Councilmember Kraftson to adopt the recommendations of the city attorney to suspend (with pay) employee Joshua Eisinger for a period of nine days, effective Thursday, October 22, 2009, and extending to Tuesday, November 3, 2009. As such, the employee is expected to be fully reinstated and return to work Wednesday, November 4, 2009. The City Council has directed staff to set guidelines regarding expected behavior and set a further performance review in 90 days. Motion carried.

ADJOURNMENT
It was moved by Councilmember Carlson and seconded by Councilmember Johnson to adjourn the meeting at 9:55 p.m. Motion carried.

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City Administrator/Clerk

BAYPORT, MN

REVENUE SUMMARY YTD THRU 11/30/09

FUND	FUND Descr	2009 Budget	2009 YTD Amt	2009 % of Budget	2009 % of Budget Remain
		$0.00	$0.00	0.00%	0.00%
101	GENERAL	$2,135,878.00	$1,233,660.62	57.76%	42.24%
102	STREET RECONSTRUCTION	$0.00	$3,167.30	0.00%	0.00%
103	G O TIF BD FUND 1990 CAP PROJ	$0.00	$0.00	0.00%	0.00%
106	TIF ECON DEV DIST 2	$0.00	$43,668.44	0.00%	0.00%
107	TIF REDEVELOPMENT DISTRICT 2-1	$0.00	$0.00	0.00%	0.00%
200	FIRE EQUIPMENT REPLACEMENT FUN	$0.00	$1,050.00	0.00%	0.00%
202	DRUG FORFEITURE	$0.00	$1,628.53	0.00%	0.00%
203	PUBLIC WORKS EQUIPMENT REPL	$0.00	$0.00	0.00%	0.00%
204	RECREATION CAP EQUIP & MAINT	$0.00	$4,179.10	0.00%	0.00%
205	TAX STABILIZATION FUND	$0.00	$0.00	0.00%	0.00%
206	WATER/SEWER IMPROVEMENT FUND	$0.00	$66,854.34	0.00%	0.00%
207	PARK IMPROVEMENT FUND	$0.00	$5,000.00	0.00%	0.00%
208	PRISON SEWER PROJECT	$0.00	$0.00	0.00%	0.00%
209	DEVELOPER REIMBURSED PROJECTS	$0.00	$0.00	0.00%	0.00%
210	K-9 UNIT	$0.00	-$6,345.45	0.00%	0.00%
211	LIBRARY	$286,447.00	$162,704.22	56.80%	43.20%
303	GO TIF BOND 1990 DEBT SERVICE	$0.00	$15,312.90	0.00%	0.00%
412	CEMETERY CAPITAL IMPROV	$0.00	$0.00	0.00%	0.00%
413	POLICE EQUIPMENT FUND	$0.00	$1,850.00	0.00%	0.00%
414	OFFICE AUTOMATION	$0.00	$0.00	0.00%	0.00%
415	MUNICIPAL BLDGS MAINT	$0.00	$0.00	0.00%	0.00%
601	WATER	$432,649.00	$205,126.58	47.41%	52.59%
602	SEWER	$641,750.00	$581,233.04	90.57%	9.43%
800	INVESTMENTS-POOLED	$0.00	$178,876.84	0.00%	0.00%
803	P & Z ESCROWS	$0.00	$734,776.75	0.00%	0.00%
851	NON EXP TRUST	$0.00	$0.00	0.00%	0.00%
		$3,496,724.00	$3,232,743.21	92.45%	7.55%

BAYPORT, MN

MONTHLY RECEIPTS

Period Name: NOVEMBER

FUND	Tran Date	Amount	Refer	Comments	Account Descr
FUND 101 GENERAL					
101	11/4/2009	$2.00	16052	JUSTIN YKORA - COPIES	R 101-00000-34105 USER FE
101	11/16/2009	$5.00	16075	MARGOLIS COMPANY - WATER PURCH	R 101-00000-34105 USER FE
101	11/19/2009	$2,000.00	16085	COLFAX COMPANIES - BP 2009-81	G 101-20102 S A C CHARGE
101	11/4/2009	$0.50	16050	SURCHARGE	G 101-20104 STATE SURCHA
101	11/4/2009	$0.75	16053	CUSTOM REMODELERS - BLDG. PERMI	G 101-20104 STATE SURCHA
101	11/16/2009	$3.00	16066	SEVERSON CARPENTRY - BP 2009-79	G 101-20104 STATE SURCHA
101	11/16/2009	$2.07	16067	NORTHERN AIR CORP. - MC2009-33	G 101-20104 STATE SURCHA
101	11/16/2009	$2.65	16069	DAN ROETTGER - BLG. PERMIT	G 101-20104 STATE SURCHA
101	11/16/2009	$1.39	16075	MARGOLIS COMPANY - WATER PURCH	G 101-20104 STATE SURCHA
101	11/19/2009	$112.50	16085	COLFAX COMPANIES - BP 2009-81	G 101-20104 STATE SURCHA
101	11/19/2009	$10.00	16086	GEORGE PETERSON - BP 2009-68	G 101-20104 STATE SURCHA
101	11/19/2009	$1.75	16091	TONY RENSCH - BLG PERMIT	G 101-20104 STATE SURCHA
101	11/19/2009	$0.50	16092	CUMMINS LAW OFFICE - SIGN PERMIT	G 101-20104 STATE SURCHA
101	11/19/2009	$0.50	16093	LEWIS HEATING & AIR - MECH. PERMIT	G 101-20104 STATE SURCHA
101	11/4/2009	$3.44	16047	SALES TAX	G 101-20603 SALES TAX PAY
101	11/4/2009	$6.87	16048	SALES TAX	G 101-20603 SALES TAX PAY
101	11/19/2009	$30.00	16082	INFRATECH - 2010 CONTRACTORS LIC.	G 101-22102 DEFERRED REV
101	11/19/2009	$200.00	16083	TENNIS ROLL OFF - 2010 REFUSE HAUL	G 101-22102 DEFERRED REV
101	11/19/2009	$30.00	16088	CORVAL GROUP - 2010 MECHANICAL LI	G 101-22102 DEFERRED REV
101	11/19/2009	$30.00	16089	PREMUIM SIGNS - 2010 CONTRACTOR	G 101-22102 DEFERRED REV
101	11/19/2009	$30.00	16090	CONTRYSIDE PLB & HEATING - 2010 LI	G 101-22102 DEFERRED REV
101	11/19/2009	$30.00	16093	LEWIS HEATING & AIR - MECH. PERMIT	G 101-22102 DEFERRED REV
101	11/19/2009	$30.00	16096	HORWITZ INC. - 2010 MECH. LIC.	G 101-22102 DEFERRED REV
101	11/19/2009	$30.00	16097	AIR MECHANICAL - 2010 MECHANICAL	G 101-22102 DEFERRED REV
101	11/16/2009	$48.58	16074	HEALTH INS.	G 101-27109 MEDICA
101	11/16/2009	$30.00	16068	AFFORDABLE COMFORT MECH. - CITY	R 101-41910-32100 BUSINES
101	11/19/2009	$31.50	16092	CUMMINS LAW OFFICE - SIGN PERMIT	R 101-41910-32200 NONBUSI
101	11/4/2009	$57.50	16053	CUSTOM REMODELERS - BLDG. PERMI	R 101-41910-32210 BUILDING
101	11/16/2009	$86.29	16066	SEVERSON CARPENTRY - BP 2009-79	R 101-41910-32210 BUILDING
101	11/16/2009	$132.75	16066	SEVERSON CARPENTRY - BP 2009-79	R 101-41910-32210 BUILDING
101	11/16/2009	$1,033.25	16067	NORTHERN AIR CORP. - MC2009-33	R 101-41910-32210 BUILDING
101	11/16/2009	$132.75	16069	DAN ROETTGER - BLG. PERMIT	R 101-41910-32210 BUILDING
101	11/19/2009	$1,174.39	16085	COLFAX COMPANIES - BP 2009-81	R 101-41910-32210 BUILDING
101	11/19/2009	$1,806.75	16085	COLFAX COMPANIES - BP 2009-81	R 101-41910-32210 BUILDING
101	11/19/2009	$339.25	16086	GEORGE PETERSON - BP 2009-68	R 101-41910-32210 BUILDING
101	11/19/2009	$67.11	16091	TONY RENSCH - BLG PERMIT	R 101-41910-32210 BUILDING
101	11/19/2009	$103.25	16091	TONY RENSCH - BLG PERMIT	R 101-41910-32210 BUILDING
101	11/4/2009	$75.00	16050	PERMIT	R 101-41910-32220 PLUMBIN
101	11/16/2009	$4,133.00	16067	NORTHERN AIR CORP. - MC2009-33	R 101-41910-32230 MECHANI
101	11/19/2009	$75.00	16093	LEWIS HEATING & AIR - MECH. PERMIT	R 101-41910-32230 MECHANI
101	11/19/2009	$1,059.17	16095	BUILDING INSPECTIONS	R 101-41910-34103 LAKELAN
101	11/19/2009	$10.00	16087	JOE ZELL - PET LIC.	R 101-42100-32240 ANIMAL F
101	11/19/2009	$125.00	16080	ELAINE HOGBERG - ADMIN FINES(PET)	R 101-42100-33100 ADMINIST
101	11/4/2009	$3.00	16046	BRENT HOGBERG - FEE FOR PD COPIE	R 101-42100-34201 POLICE A
101	12/2/2009	$1,690.54	16127	FARHMAN HELATH INS & FINES	R 101-42100-35101 COURT FI
101	11/16/2009	$408.77	16076	WASH. CO. SAFE & SOBER - HERITAGE	R 101-42100-36233 GRANTS
101	11/16/2009	$659.36	16076	WASH. CO. SAFE $ SOBER WEEKENDS	R 101-42100-36233 GRANTS
101	11/16/2009	$65.64	16076	WASH. CO. SAFE & SOBER - MOVE OV	R 101-42100-36233 GRANTS
101	12/2/2009	$5,119.92	16127	FARHMAN HELATH INS & FINES	R 101-42100-36244 DISABILIT
101	11/4/2009	$20.00	16057	RAHUL MEHRA - BURNING PERMIT	R 101-42200-32200 NONBUSI
101	11/16/2009	$60.00	16071	PRAIRIE RESTORATIONS - 3 BURN PER	R 101-42200-32200 NONBUSI
101	11/19/2009	$5.00	16094	WHITEMORE FIRE CONSLTANT - FIRE	R 101-42200-34105 USER FE
101	11/4/2009	$50.00	16047	RENTAL	R 101-43200-34780 PARK FE
101	11/4/2009	$100.00	16048	RESERVATION	R 101-43200-34780 PARK FE
101	11/16/2009	$212.23	16077	DONATIONS (CASH) MCGUIRE BENCH	R 101-43200-34780 PARK FE
101	11/16/2009	$455.00	16078	DONATIONS (CHECKS) MCGUIRE BENC	R 101-43200-34780 PARK FE
101	11/16/2009	$382.50	16079	LAKESIDE PARK - CONCESSIONS 8/24-	R 101-43200-34780 PARK FE
101	11/4/2009	$200.00	16049	JANICE MEISTER - PREPAYMENT CRE	R 101-43300-34940 CEMETE
101	11/19/2009	$200.00	16081	SIMONET FUNERAL HOME - CREMAINS	R 101-43300-34940 CEMETE
101	11/19/2009	$300.00	16081	SIMONET FUNERAL HOME - CREMAINS	R 101-43300-34940 CEMETE

BAYPORT, MN

MONTHLY RECEIPTS

Period Name: NOVEMBER

FUND	Tran Date	Amount	Refer	Comments	Account Descr
FUND 101 GENERA		$23,015.42			
FUND 102 STREET RECONSTRUCTION					
102	11/4/2009	$457.60	16054	KAREN JOHNSON - 2009 SIDEWALK AS	R 102-41602-36102 SPECIAL
102	11/16/2009	$572.00	16070	EILEEN BRINKMAN - 2009 SIDEWALK A	R 102-41602-36102 SPECIAL
FUND 102 STREET		$1,029.60			
FUND 202 DRUG FORFEITURE					
202	11/5/2009	$200.00	16065	AUCTION#SOooooo1331	R 202-42102-36249 DRUG FO
202	12/2/2009	$574.65	16128	AUCTION SOooooo1337	R 202-42102-36249 DRUG FO
FUND 202 DRUG F		$774.65			
FUND 204 RECREATION CAP EQUIP & MAINT					
204	11/4/2009	$8.59	16058	AUG 09 LAWFUL GAMBLING	R 204-00000-32204 GAMBLIN
204	11/4/2009	$163.73	16059	SEPT. 09 LAWFUL GAMBLING	R 204-00000-32204 GAMBLIN
FUND 204 RECREA		$172.32			
FUND 206 WATER/SEWER IMPROVEMENT FUND					
206	11/12/2009	$84.61	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	11/4/2009	$205.02	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	11/4/2009	$261.50	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	11/4/2009	$119.99	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	11/16/2009	$130.78	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	11/16/2009	$17.70	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	11/4/2009	$43.56	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	11/16/2009	$75.99	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	11/16/2009	$20.98	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	11/19/2009	$1.20	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	11/19/2009	-$5.70	0	UB AR Serv Adj 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	11/2/2009	$3.00	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	11/16/2009	$19.92	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	11/16/2009	-$22.07	0	UB AR Serv Adj 27 TRUNK W/COMM	R 206-41900-37107 TRUNK W
206	11/16/2009	$9.06	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	11/19/2009	$1.20	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	11/2/2009	$3.18	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	11/19/2009	-$6.15	0	UB AR Serv Adj 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	11/16/2009	-$25.45	0	UB AR Serv Adj 37 TRUNK S/COMM	R 206-41900-37207 TRUNK S
FUND 206 WATER/		$938.32			
FUND 207 PARK IMPROVEMENT FUND					
207	11/19/2009	$1,000.00	16085	COLFAX COMPANIES - BP 2009-81	R 207-00000-34780 PARK FE
FUND 210 K-9 UNIT					
210	11/19/2009	$10.00	16084	SUMMIT - K9 ANIMAL CARE	R 210-42103-36231 DONATIO
FUND 601 WATER					
601	11/16/2009	$1,089.88	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	11/4/2009	$102.85	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	11/16/2009	$22.87	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	11/4/2009	$60.99	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	11/16/2009	$4.77	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	11/16/2009	$7.50	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	11/4/2009	$12.58	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	11/16/2009	$45.66	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	11/4/2009	$17.00	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	11/4/2009	$999.94	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING

BAYPORT, MN

MONTHLY RECEIPTS

Period Name: NOVEMBER

FUND	Tran Date	Amount	Refer Comments	Account Descr
601	11/4/2009	$2,179.24	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	11/4/2009	$1,147.50	0 UB Receipt Serv 6 WATER METER2	G 601-14601 WATER BILLING
601	11/16/2009	$147.50	0 UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	11/4/2009	$161.30	0 UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	11/16/2009	$11.05	0 UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	11/19/2009	$1,000.00	16085 COLFAX COMPANIES - BP 2009-81	R 601-46120-34601 WATER H
601	11/19/2009	$200.00	16085 COLFAX COMPANIES - BP 2009-81	R 601-46120-34602 WATER M
601	11/19/2009	$50.00	16085 COLFAX COMPANIES - BP 2009-81	R 601-46120-34603 WATER H
601	11/19/2009	$50.00	16085 COLFAX COMPANIES - BP 2009-81	R 601-46120-34603 WATER H
601	11/4/2009	$0.38	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	11/16/2009	-$0.78	0 UB AR Serv Adj 8 SAFE WT'R FE	R 601-46120-37110 WATER R
601	11/19/2009	$10.00	0 UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	11/2/2009	$25.00	0 UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	11/16/2009	-$401.75	0 UB AR Serv Adj 5 COMM WATER	R 601-46120-37110 WATER R
601	11/19/2009	-$47.50	0 UB AR Serv Adj 1 WATER	R 601-46120-37110 WATER R
601	11/16/2009	$29.31	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	11/16/2009	$166.00	0 UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	11/4/2009	$86.43	0 UB UR Receipt Group 02 XCEL	R 601-46120-37110 WATER R
601	11/4/2009	$25.00	16056 KEVIN HALLEN - RECONNET WATER/SE	R 601-46120-37110 WATER R
601	11/16/2009	$25.00	16072 ORRICK OTTERNESS - 110 N 4TH AVE.	R 601-46120-37110 WATER R
601	11/16/2009	$25.00	16073 KARYL WALCHER - TURN SERV ON - 52	R 601-46120-37110 WATER R
601	11/16/2009	$552.50	16075 MARGOLIS COMPANY - WATER PURCH	R 601-46120-37110 WATER R
601	11/19/2009	$0.95	0 UB AR Surc 19 STATE SER CH	R 601-46120-37120 STATE S
601	11/2/2009	$0.60	0 UB AR Surc 19 STATE SER CH	R 601-46120-37120 STATE S
601	11/19/2009	-$0.79	0 UB AR Surc Adj 19 STATE SER CH	R 601-46120-37120 STATE S
601	11/16/2009	$1.58	0 UB AR Surc 19 STATE SER CH	R 601-46120-37120 STATE S
FUND 601 WATER		$7,807.56		
FUND 602 SEWER				
602	11/16/2009	$175.70	0 UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	11/16/2009	$7.50	0 UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	11/16/2009	$43.18	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	11/4/2009	$364.73	0 UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	11/4/2009	$102.85	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	11/4/2009	$1,708.57	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	11/4/2009	$12.00	0 UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	11/16/2009	$633.15	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	11/5/2009	-$16,541.25	0 UB Receipt Serv 19 PRISON SEWER	G 602-14602 SEWER BILLIN
602	11/5/2009	$16,541.25	0 UB Receipt Serv 19 PRISON SEWER	G 602-14602 SEWER BILLIN
602	12/2/2009	$16,541.25	16129 UB Receipt Serv 19 PRISON SEWER	G 602-14602 SEWER BILLIN
602	11/19/2009	$750.00	16085 COLFAX COMPANIES - BP 2009-81	R 602-46200-34651 SEWER H
602	11/19/2009	$50.00	16085 COLFAX COMPANIES - BP 2009-81	R 602-46200-34652 SEWER I
602	11/2/2009	$26.50	0 UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	11/16/2009	$75.50	0 UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	11/19/2009	-$51.25	0 UB AR Serv Adj 10 SEWER	R 602-46200-37210 SEWER R
602	11/16/2009	-$446.35	0 UB AR Serv Adj 25 COMM SEWER	R 602-46200-37210 SEWER R
602	11/19/2009	$10.00	0 UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	11/12/2009	$16,541.25	0 UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	11/12/2009	$705.05	0 UB AR Serv 13 NSP SEWER	R 602-46200-37230 NSP COL
FUND 602 SEWER		$37,249.63		
FUND 800 INVESTMENTS-POOLED				
800	12/2/2009	$26.17	0 MTLY INTEREST ON CKING ACCT.	R 800-00000-36210 INVESTM
		$72,023.67		

BAYPORT, MN

EXPENSE SUMMARY YTD THRU 11/30/09

11 Month = 91.74

DEPT	DEPT Descr	2009 Budget	2009 YTD Amt	Balance	2009 % of Budget Remain
FUND 101 GENERAL					
00000	GENERAL GOVERNMENT	$0.00	$0.00	$0.00	0.00%
41100	ELECTIONS	$1,000.00	$856.00	$144.00	14.40%
41200	MAYOR & COUNCIL	$144,846.00	$158,428.86	-$13,582.86	-9.38%
41240	RECYCLING	$9,495.00	$5,020.39	$4,474.61	47.13%
41400	ADMINISTRATION	$152,887.54	$129,539.23	$23,348.31	15.27%
41903	DEBT SERVICE	$0.00	$0.00	$0.00	0.00%
41910	PLANNING & ZONING	$210,168.00	$176,159.91	$34,008.09	16.18%
41940	MUNICIPAL BUILDINGS	$46,591.00	$36,686.98	$9,904.02	21.26%
42100	POLICE	$669,684.34	$572,158.45	$97,525.89	14.56%
42200	FIRE PROTECTION	$393,893.00	$280,607.80	$113,285.20	28.76%
43100	STREET MAINT	$293,172.00	$247,151.17	$46,020.83	15.70%
43160	STREET LIGHTING	$22,400.00	$22,586.46	-$186.46	-0.83%
43200	PARKS	$88,676.00	$85,894.58	$2,781.42	3.14%
43300	CEMETERY	$11,100.00	$2,954.58	$8,145.42	73.38%
44100	PROJECT	$50,000.00	$0.00	$50,000.00	100.00%
44200	TRANSFER OUT-DEBT SERVIC	$0.00	$0.00	$0.00	0.00%
FUND 101 GENERAL		$2,093,912.88	$1,718,044.41	$375,868.47	17.95%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	$0.00	$0.00	$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMENTS	$0.00	$0.00	$0.00	0.00%
41912	INSPIRATION	$0.00	$462.29	-$462.29	0.00%
FUND 209 DEVELOPER REIMBURSED PR		$0.00	$462.29	-$462.29	0.00%
FUND 210 K-9 UNIT					
42103	K - 9 UNIT	$0.00	$432.88	-$432.88	0.00%
FUND 210 K-9 UNIT		$0.00	$432.88	-$432.88	0.00%
FUND 211 LIBRARY					
45500	LIBRARY	$272,124.65	$219,595.84	$52,528.81	19.30%
FUND 211 LIBRARY		$272,124.65	$219,595.84	$52,528.81	19.30%
FUND 413 POLICE EQUIPMENT FUND					
41900	CAPITAL IMPROVEMENTS	$0.00	$27,925.78	-$27,925.78	0.00%
42100	POLICE	$0.00	$32,622.30	-$32,622.30	0.00%
FUND 413 POLICE EQUIPMENT FUND		$0.00	$60,548.08	-$60,548.08	0.00%
FUND 601 WATER					
46110	WATER-PUMPHOUSE	$43,814.00	$25,601.36	$18,212.64	41.57%
46120	WATER	$395,147.00	$249,989.16	$145,157.84	36.74%
FUND 601 WATER		$438,961.00	$275,590.52	$163,370.48	37.22%
FUND 602 SEWER					
44100	PROJECT	$0.00	$0.00	$0.00	0.00%
46200	SEWER - OPERATING	$375,438.00	$181,096.78	$194,341.22	51.76%
46990	SEWER - NON-OPERATING	$290,000.00	$288,815.45	$1,184.55	0.41%
FUND 602 SEWER		$665,438.00	$469,912.23	$195,525.77	29.38%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	$0.00	$0.00	$0.00	0.00%
47000	INTEREST EXP	$0.00	$0.00	$0.00	0.00%
FUND 800 INVESTMENTS-POOLED		$0.00	$0.00	$0.00	0.00%

BAYPORT, MN

EXPENSE SUMMARY YTD THRU 11/30/09

11 Month = 91.74

DEPT	DEPT Descr	2009 Budget	2009 YTD Amt	Balance	2009 % of Budget Remain
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	$0.00	$0.00	$0.00	0.00%
41912	INSPIRATION	$0.00	$423.90	-$423.90	0.00%
80001	ANDERSEN ESCROW	$0.00	$0.00	$0.00	0.00%
80003	BAYTOWN ANNEXATION	$0.00	$0.00	$0.00	0.00%
80006	OSTERTAG VARIANCE	$0.00	$248.02	-$248.02	0.00%
80008	CHARLES LUTZ STREET VACA	$0.00	$0.00	$0.00	0.00%
80010	JERRY PETERSON ESCROW	$0.00	$0.00	$0.00	0.00%
80011	CAPTAINS CORNER	$0.00	$0.00	$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP.	$0.00	$7.00	-$7.00	0.00%
80013	BAYPORT MARINA	$0.00	$1,618.85	-$1,618.85	0.00%
80014	GROUP 41 (MIKE SCHALON	$0.00	$1,626.75	-$1,626.75	0.00%
80015	GARY SWAGER	$0.00	$0.00	$0.00	0.00%
80016	Pete Miller - Feasi Study	$0.00	$0.00	$0.00	0.00%
80017	AMERICAN LEGION POST 491	$0.00	$441.20	-$441.20	0.00%
80018	MSCWM PERRO CREEK OUTL	$0.00	$555,086.01	-$555,086.01	0.00%
80019	JG HAUSE CONSTRUCTION	$0.00	$104,156.46	-$104,156.46	0.00%
80020	HYNNEK CUP APPLICATION	$0.00	$267.02	-$267.02	0.00%
80021	GORDON TELLINGHUISEN	$0.00	$167.35	-$167.35	0.00%
80022	DUANCE JOHNSON	$0.00	$201.74	-$201.74	0.00%
80023	MI-TECH SERVICES, INC.	$0.00	$554.83	-$554.83	0.00%
80024	RICK PARENT	$0.00	$128.12	-$128.12	0.00%
FUND 803 P & Z ESCROWS		$0.00	$664,927.25	-$664,927.25	0.00%
FUND 999 ACCRUED INT PAYABLE					
41000	DEPRECIATION EXP - GEN GO	$0.00	$0.00	$0.00	0.00%
42000	PUBLIC SAFE CAPITAL OUTLA	$0.00	$0.00	$0.00	0.00%
43000	DEPRECIATION EXP - PUBLIC	$0.00	$0.00	$0.00	0.00%
43100	STREET MAINT	$0.00	$0.00	$0.00	0.00%
43200	PARKS	$0.00	$0.00	$0.00	0.00%
43300	CEMETERY	$0.00	$0.00	$0.00	0.00%
44000	DEPRECIATION EXP - LIBRARY	$0.00	$0.00	$0.00	0.00%
45000	DEPRECIATION EXP - PARKS	$0.00	$0.00	$0.00	0.00%
47000	INTEREST EXP	$0.00	$0.00	$0.00	0.00%
FUND 999 ACCRUED INT PAYABLE		$0.00	$0.00	$0.00	0.00%
		$3,470,436.53	$3,409,513.50	$60,923.03	1.76%

BAYPORT, MN

MONTHLY EXPENSES

Period Name: NOVEMBER

FUND Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
FUND 101 GENERAL						
DEPT 41200 MAYOR & COUNCIL						
101	11/19/2009	$1,274.63	E	**41200**	101 Labor Distribution	WAGES AND SAL
101	11/19/2009	$79.03	E	**41200**	122 Labor Distribution	CONT TO RET., S
101	11/19/2009	$18.48	E	**41200**	170 Labor Distribution	MEDICARE
101 OFFICE SUPPLY CONNECTI	12/1/2009	$2.36	E	**41200**	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101 A & J ENGRAVING INC	11/10/2009	$0.26	E	**41200**	201 BRASS PLATE - BAYPORT BEA	OFFICE SUPPLIE
101 A & J ENGRAVING INC	11/10/2009	$1.19	E	**41200**	201 BENCH PLAQUE - MCGUIRE	OFFICE SUPPLIE
101 U S BANK VISA	12/1/2009	$9.52	E	**41200**	201 ADMIN CREDIT CARD	OFFICE SUPPLIE
101 OFFICE SUPPLY CONNECTI	11/10/2009	$3.83	E	**41200**	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101 U S BANK VISA	11/17/2009	$4.29	E	**41200**	201 ADMIN CREDIT CARD	OFFICE SUPPLIE
101 OFFICE SUPPLY CONNECTI	11/10/2009	$1.47	E	**41200**	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101 INNOVATIVE OFFICE SOLUTI	11/10/2009	$1.96	E	**41200**	201 MITCH'S NAME PLATE	OFFICE SUPPLIE
101 ECKBERG, LAMMERS, BRIG	11/17/2009	$506.25	E	**41200**	300 PLAN REVIEW	PROF SER-LEGAL
101 ECKBERG, LAMMERS, BRIG	11/17/2009	$35.57	E	**41200**	300 PURCHASE OF 297 LAKE STRE	PROF SER-LEGAL
101 ECKBERG, LAMMERS, BRIG	11/17/2009	$54.00	E	**41200**	300 GROUP 41 LITIGATION	PROF SER-LEGAL
101 ECKBERG, LAMMERS, BRIG	11/17/2009	$67.50	E	**41200**	300 ICE ROAD EASEMENT	PROF SER-LEGAL
101 ECKBERG, LAMMERS, BRIG	11/17/2009	$235.00	E	**41200**	300 SHELTON LAND SALE	PROF SER-LEGAL
101 ECKBERG, LAMMERS, BRIG	11/17/2009	$1,343.25	E	**41200**	300 PROFESSIONAL SERVICES	PROF SER-LEGAL
101 ECKBERG, LAMMERS, BRIG	11/17/2009	$1,012.50	E	**41200**	300 EISINGER TERMINATION	PROF SER-LEGAL
101 S E H	11/17/2009	$166.39	E	**41200**	301 SANITARY SEWER ORD	PROF SER-ENGIN
101 S E H	11/17/2009	$69.50	E	**41200**	301 COUNCIL MEETING	PROF SER-ENGIN
101 S E H	11/17/2009	$448.98	E	**41200**	301 STAFF MEETING	PROF SER-ENGIN
101 S E H	11/17/2009	$332.78	E	**41200**	301 STREET LENGHTS FOR CTY RE	PROF SER-ENGIN
101 S E H	11/17/2009	$269.75	E	**41200**	301 I/I PRISON MTG	PROF SER-ENGIN
101 ABDO EICK & MEYERS LLP	12/2/2009	$1,750.00	E	**41200**	303 INVESTMENT RECONCILIATION	PROF SER-AUDIT
101 WASHINGTON COUNTY SHE	11/10/2009	$1,086.76	E	**41200**	306 BACKGROUND: MITCH BERG	PROF SER-OTHE
101 COMPLETE HEALTH ENVIRO	11/10/2009	$437.50	E	**41200**	306 MAINTENANCE PLAN - OCTOBE	PROF SER-OTHE
101 LEAGUE OF MINNESOTA CIT	11/10/2009	$40.00	E	**41200**	402 11/19/09 - METRO MEETING	CONFERENCES &
101 HUFTEL, KAREN	11/2/2009	$49.53	E	**41200**	402 MILEAGE & MEAL REIMBURSE	CONFERENCES &
101 US INTERNET	11/17/2009	$50.60	E	**41200**	416 MHLY SECURENCE	REPAIR/MAINT O
101 I C M A	11/5/2009	$668.71	E	**41200**	433 RENEWAL MEMBERSHIP - BER	DUES & MEMBER
101 LOFFLER BUSINESS SYSTE	11/30/2009	$449.14	E	**41200**	438 BIZHUB C360 (COPIER)	TRANSFER OUT/
DEPT 41200 MAYOR & COUNCIL		$10,470.73				
DEPT 41240 RECYCLING						
101	11/13/2009	$84.39	E	**41240**	101 Labor Distribution	WAGES AND SAL
101	11/13/2009	$5.69	E	**41240**	121 Labor Distribution	P E R A
101	11/13/2009	$5.21	E	**41240**	122 Labor Distribution	CONT TO RET., S
101	11/13/2009	$2.66	E	**41240**	126 Labor Distribution	H S A
101	11/13/2009	$1.22	E	**41240**	170 Labor Distribution	MEDICARE
101 MANAGEMENT SERVICES	11/5/2009	$193.28	E	**41240**	302 CONSULTING SERVICES	CONTRACT SERV
101 MANAGEMENT SERVICES	11/30/2009	$28.58	E	**41240**	302 CONSULTING SERVICES	CONTRACT SERV
101 GARY LORENCE	11/2/2009	$30.00	E	**41240**	370 RECYCLING RECIPIENT	RECYCLING INCE
DEPT 41240 RECYCLING		$351.03				
DEPT 41400 ADMINISTRATION						
101	11/13/2009	$3,100.41	E	**41400**	101 Labor Distribution	WAGES AND SAL
101	11/13/2009	$209.28	E	**41400**	121 Labor Distribution	P E R A
101	11/13/2009	$190.70	E	**41400**	122 Labor Distribution	CONT TO RET., S
101	11/13/2009	$184.01	E	**41400**	126 Labor Distribution	H S A
101 WELLS FARGO HBS	11/3/2009	$229.50	E	**41400**	131 ADMINISTRATION FEE	CONT TO EMPLO
101	11/13/2009	$44.61	E	**41400**	170 Labor Distribution	MEDICARE
101 A & J ENGRAVING INC	11/10/2009	$7.19	E	**41400**	201 BENCH PLAQUE - MCGUIRE	OFFICE SUPPLIE
101 OFFICE SUPPLY CONNECTI	12/1/2009	$14.19	E	**41400**	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101 U S BANK VISA	12/1/2009	$57.16	E	**41400**	201 ADMIN CREDIT CARD	OFFICE SUPPLIE
101 A & J ENGRAVING INC	11/10/2009	$1.59	E	**41400**	201 BRASS PLATE - BAYPORT BEA	OFFICE SUPPLIE
101 OFFICE SUPPLY CONNECTI	11/10/2009	$8.82	E	**41400**	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101 OFFICE SUPPLY CONNECTI	11/10/2009	$22.98	E	**41400**	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101 INNOVATIVE OFFICE SOLUTI	11/10/2009	$11.80	E	**41400**	201 MITCH'S NAME PLATE	OFFICE SUPPLIE

BAYPORT, MN

MONTHLY EXPENSES

Period Name: NOVEMBER

FUND	Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ	Comments	OBJ Descr
101	U S BANK VISA	11/17/2009	$25.78	E	41400	201	ADMIN CREDIT CARD	OFFICE SUPPLIE
101	MANAGEMENT SERVICES	11/30/2009	$266.78	E	41400	302	CONSULTING SERVICES	CONTRACT SERV
101	MANAGEMENT SERVICES	11/5/2009	$1,803.91	E	41400	302	CONSULTING SERVICES	CONTRACT SERV
101	TAYLOR, SARA	11/2/2009	$336.33	E	41400	400	MILEAGE	USE OF PERSON
101	TR COMPUTER SALES LLC	12/2/2009	$9.00	E	41400	416	COMPUTER CONSULTING	REPAIR/MAINT O
101	TR COMPUTER SALES LLC	11/10/2009	$117.00	E	41400	416	COMPUTER CONSULTING	REPAIR/MAINT O
101	NOVA COMMUNICATIONS	11/24/2009	$480.00	E	41400	416	1 YR SUPPLEMENTAL LABOR	REPAIR/MAINT O
101	TR COMPUTER SALES LLC	11/24/2009	$88.17	E	41400	416	USED PC	REPAIR/MAINT O
101	TR COMPUTER SALES LLC	11/18/2009	$432.00	E	41400	416	COMPUTER CONSULTING	REPAIR/MAINT O
101	BANYON DATA SYSTEMS	11/24/2009	$468.36	E	41400	416	WINFUND & WINPAY SUPPORT	REPAIR/MAINT O
101	LOFFLER BUSINESS SYSTE	11/30/2009	$2,245.71	E	41400	438	BIZHUB C360 (COPIER)	TRANSFER OUT/
	DEPT 41400 ADMINISTRATION		$10,355.28					
	DEPT 41910 PLANNING & ZONING							
101		11/13/2009	$5,018.67	E	41910	101	Labor Distribution	WAGES AND SAL
101		11/13/2009	$338.77	E	41910	121	Labor Distribution	P E R A
101		11/13/2009	$309.37	E	41910	122	Labor Distribution	CONT TO RET., S
101		11/13/2009	$331.75	E	41910	126	Labor Distribution	H S A
101		11/13/2009	$72.36	E	41910	170	Labor Distribution	MEDICARE
101	OFFICE SUPPLY CONNECTI	11/10/2009	$7.35	E	41910	201	OFFICE SUPPLIES	OFFICE SUPPLIE
101	U S BANK VISA	11/17/2009	$21.49	E	41910	201	ADMIN CREDIT CARD	OFFICE SUPPLIE
101	U S BANK VISA	12/1/2009	$47.63	E	41910	201	ADMIN CREDIT CARD	OFFICE SUPPLIE
101	A & J ENGRAVING INC	11/10/2009	$1.33	E	41910	201	BRASS PLATE - BAYPORT BEA	OFFICE SUPPLIE
101	OFFICE SUPPLY CONNECTI	12/1/2009	$11.83	E	41910	201	OFFICE SUPPLIES	OFFICE SUPPLIE
101	A & J ENGRAVING INC	11/10/2009	$5.99	E	41910	201	BENCH PLAQUE - MCGUIRE	OFFICE SUPPLIE
101	INNOVATIVE OFFICE SOLUTI	11/10/2009	$9.83	E	41910	201	MITCH'S NAME PLATE	OFFICE SUPPLIE
101	OFFICE SUPPLY CONNECTI	11/10/2009	$19.15	E	41910	201	OFFICE SUPPLIES	OFFICE SUPPLIE
101	WASHINGTON COUNTY SUR	11/24/2009	$5.34	E	41910	201	MAP - 456 4TH ST. SO	OFFICE SUPPLIE
101	HOLIDAY COMPANIES	11/5/2009	$121.97	E	41910	212	VEHICLE FUEL	MOTOR FUELS &
101	S E H	11/17/2009	$332.79	E	41910	301	CERTIFICATE OF SURVEY REVI	PROF SER-ENGIN
101	MANAGEMENT SERVICES	11/30/2009	$238.19	E	41910	302	CONSULTING SERVICES	CONTRACT SERV
101	MANAGEMENT SERVICES	11/5/2009	$1,610.64	E	41910	302	CONSULTING SERVICES	CONTRACT SERV
101	10,000 LAKES CHAPTER	11/19/2009	$85.00	E	41910	402	MN STATE MECH. & FUEL GAS	CONFERENCES &
101	UNIVERSITY OF MINNESOTA	11/24/2009	$360.00	E	41910	402	54TH ANNUAL INSTITUTE OF BL	CONFERENCES &
101	CARQUEST AUTO PARTS	11/5/2009	$23.77	E	41910	412	VECHILCE MAINT.	REP & MAINT VE
101	CASPERSON MOTORS	11/30/2009	$32.67	E	41910	412	BUILDING MAINT. VEHICLE REP	REP & MAINT VE
101	TR COMPUTER SALES LLC	11/24/2009	$73.47	E	41910	416	USED PC	REPAIR/MAINT O
101	TR COMPUTER SALES LLC	11/10/2009	$97.50	E	41910	416	COMPUTER CONSULTING	REPAIR/MAINT O
101	TR COMPUTER SALES LLC	11/18/2009	$360.00	E	41910	416	COMPUTER CONSULTING	REPAIR/MAINT O
101	BANYON DATA SYSTEMS	11/24/2009	$390.30	E	41910	416	WINFUND & WINPAY SUPPORT	REPAIR/MAINT O
101	TR COMPUTER SALES LLC	12/2/2009	$7.50	E	41910	416	COMPUTER CONSULTING	REPAIR/MAINT O
101	10,000 LAKES CHAPTER	11/2/2009	$75.00	E	41910	433	2010 MEMBERSHIP DUES	DUES & MEMBER
101	LOFFLER BUSINESS SYSTE	11/30/2009	$2,245.71	E	41910	438	BIZHUB C360 (COPIER)	TRANSFER OUT/
	DEPT 41910 PLANNING & ZONING		$12,255.37					
	DEPT 41940 MUNICIPAL BUILDINGS							
101	SERVICEMASTER	11/10/2009	$432.00	E	41940	302	CLEANING SERVICE FOR NOVE	CONTRACT SERV
101	OFFICE OF ENT TECHNOLO	12/1/2009	$430.31	E	41940	321	PHONES	COMMUNICATION
101	NOVA COMMUNICATIONS	11/10/2009	$120.00	E	41940	321	PHONE SETUP AT CITY HALL	COMMUNICATION
101	COMCAST	12/1/2009	$34.95	E	41940	321	HIGH SPEED INTERNET - ADM	COMMUNICATION
101	XCEL	11/4/2009	$870.28	E	41940	380	ELECTRIC & GAS SERVICES	ELECTRIC SERVI
101	XCEL	11/4/2009	$179.80	E	41940	381	ELECTRIC & GAS SERVICES	FUEL FOR HEAT
101	BOUND TREE MEDICAL, LLC	11/5/2009	$261.36	E	41940	420	CITY DEFIBRATOR	R & M BLDGS, ST
101	ELECTRO WATCHMAN, INC	11/24/2009	$96.19	E	41940	420	CITY HALL/FIRE	R & M BLDGS, ST
	DEPT 41940 MUNICIPAL BUILDINGS		$2,424.89					
	DEPT 42100 POLICE							
101		11/13/2009	$1,754.04	E	42100	050	Labor Distribution	SEASONAL/PART
101		11/13/2009	$11,756.84	E	42100	101	Labor Distribution	WAGES AND SAL
101		11/13/2009	$709.58	E	42100	102	Labor Distribution	OVERTIME

BAYPORT, MN

MONTHLY EXPENSES

Period Name: NOVEMBER

FUND	Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ	Comments	OBJ Descr
101		11/13/2009	$1,770.92	E	42100	121	Labor Distribution	P E R A
101		11/13/2009	$107.51	E	42100	122	Labor Distribution	CONT TO RET., S
101		11/13/2009	$628.12	E	42100	126	Labor Distribution	H S A
101		11/13/2009	$205.38	E	42100	170	Labor Distribution	MEDICARE
101	INNOVATIVE OFFICE SOLUTI	11/10/2009	$9.83	E	42100	201	MITCH'S NAME PLATE	OFFICE SUPPLIE
101	OFFICE SUPPLY CONNECTI	11/10/2009	$7.35	E	42100	201	OFFICE SUPPLIES	OFFICE SUPPLIE
101	A & J ENGRAVING INC	11/10/2009	$5.99	E	42100	201	BENCH PLAQUE - MCGUIRE	OFFICE SUPPLIE
101	OFFICE SUPPLY CONNECTI	11/10/2009	$19.15	E	42100	201	OFFICE SUPPLIES	OFFICE SUPPLIE
101	U S BANK VISA	11/17/2009	$21.49	E	42100	201	ADMIN CREDIT CARD	OFFICE SUPPLIE
101	OFFICE SUPPLY CONNECTI	12/1/2009	$11.83	E	42100	201	OFFICE SUPPLIES	OFFICE SUPPLIE
101	U S BANK VISA	11/30/2009	-$85.12	E	42100	201	OFFICE MAX	OFFICE SUPPLIE
101	A & J ENGRAVING INC	11/10/2009	$1.33	E	42100	201	BRASS PLATE - BAYPORT BEA	OFFICE SUPPLIE
101	U S BANK VISA	12/1/2009	$47.63	E	42100	201	ADMIN CREDIT CARD	OFFICE SUPPLIE
101	WYNIA, DAVID	11/30/2009	$1,100.00	E	42100	202	REIMBURSTMENT 2007 VEST	UNIFORMS - MISC
101	KEEPRS, INC	11/5/2009	$76.61	E	42100	207	OPERATING SUPPLIES - PD	UNIFORMS - CHIE
101	KEEPRS, INC	11/19/2009	$13.99	E	42100	207	OPERATING SUPPLIES - PD	UNIFORMS - CHIE
101	HOLIDAY COMPANIES	11/5/2009	$1,263.27	E	42100	212	VEHICLE FUEL	MOTOR FUELS &
101	U S BANK VISA	11/30/2009	$15.00	E	42100	220	SENTRY GROUP	OPERATING SUP
101	U S BANK VISA	11/30/2009	$97.85	E	42100	220	SIRCHIE FINGER PRINT	OPERATING SUP
101	U S BANK VISA	11/30/2009	$207.60	E	42100	220	SIRCHIE FINGER PRINT	OPERATING SUP
101	U S BANK VISA	11/30/2009	$15.00	E	42100	220	SENTRY GROUP	OPERATING SUP
101	ECKBERG, LAMMERS, BRIG	11/5/2009	$12.65	E	42100	300	PROSECUTION - PD	PROF SER-LEGAL
101	ECKBERG, LAMMERS, BRIG	11/5/2009	$2,163.20	E	42100	300	PROSECUTION - PD	PROF SER-LEGAL
101	ECKBERG, LAMMERS, BRIG	11/5/2009	-$475.00	E	42100	300	PROSECUTION - PD	PROF SER-LEGAL
101	LAKEVIEW MEMORIAL HOSP	11/24/2009	$40.00	E	42100	306	DWI BLOOD DRAW - PD	PROF SER-OTHE
101	WASHINGTON COUNTY PUB	11/16/2009	$333.40	E	42100	391	10 RADIO'S - POLICE DEPT.	SHARED AUTOMA
101	WASHINGTON COUNTY SHE	11/5/2009	$295.00	E	42100	403	FIELD TRAINING - ZACH LUND	POLICE TRAININ
101	CASPERSON MOTORS	11/24/2009	$47.69	E	42100	412	2901 OIL & FILER & REPAIR TIR	REP & MAINT VE
101	CASPERSON MOTORS	11/24/2009	$47.67	E	42100	412	CHIEFS CAR - OIL & FILTER & P	REP & MAINT VE
101	CASPERSON MOTORS	11/24/2009	$32.67	E	42100	412	2502 OIL&FILTER	REP & MAINT VE
101	TIREPROZ	11/3/2009	$780.06	E	42100	412	2009 DODGE - CHARGER	REP & MAINT VE
101	TR COMPUTER SALES LLC	11/18/2009	$360.00	E	42100	416	COMPUTER CONSULTING	REPAIR/MAINT O
101	TR COMPUTER SALES LLC	12/2/2009	$7.50	E	42100	416	COMPUTER CONSULTING	REPAIR/MAINT O
101	TR COMPUTER SALES LLC	11/10/2009	$97.50	E	42100	416	COMPUTER CONSULTING	REPAIR/MAINT O
101	TR COMPUTER SALES LLC	11/24/2009	$73.47	E	42100	416	USED PC	REPAIR/MAINT O
101	BANYON DATA SYSTEMS	11/24/2009	$390.30	E	42100	416	WINFUND & WINPAY SUPPORT	REPAIR/MAINT O
101	HUMANE SOCIETY	11/2/2009	$169.63	E	42100	427	UNCLAIMED POUND ANIMALS	ANIMAL EXPENSE
101	ST PAUL STAMP WORKS, IN	11/18/2009	$61.39	E	42100	427	ALUMINUM ANIMAL TAGS	ANIMAL EXPENSE
101	EMERGENCY SERVICES MA	11/5/2009	$850.00	E	42100	433	OPERATING SUPPLIES - FD	DUES & MEMBER
101	LOFFLER BUSINESS SYSTE	11/30/2009	$2,245.71	E	42100	438	BIZHUB C360 (COPIER)	TRANSFER OUT/
	DEPT 42100 POLICE		$27,294.03					
	DEPT 42200 FIRE PROTECTION							
101		11/19/2009	$583.33	E	42200	101	Labor Distribution	WAGES AND SAL
101		11/19/2009	$15.50	E	42200	122	Labor Distribution	CONT TO RET., S
101		11/19/2009	$8.46	E	42200	170	Labor Distribution	MEDICARE
101	ITL PATCH COMPANY	11/5/2009	$231.71	E	42200	202	OPERATIONS	UNIFORMS - MISC
101	HOLIDAY COMPANIES	11/5/2009	$21.20	E	42200	212	VEHICLE FUEL	MOTOR FUELS &
101	HOLIDAY COMPANIES	11/5/2009	$870.54	E	42200	212	VEHICLE FUEL	MOTOR FUELS &
101	FOREMOST PROMOTIONS	11/19/2009	$1,151.37	E	42200	217	OPERATING SUPPLIE - FD	MATERIALS & PR
101	METRO FIRE	11/5/2009	$1,125.00	E	42200	220	5 GALLON FOAM - FD	OPERATING SUP
101	U S BANK VISA	11/5/2009	$1.06	E	42200	220	MCDONALD'S	OPERATING SUP
101	BOUND TREE MEDICAL, LLC	11/5/2009	$23.79	E	42200	220	OPERATING MATERIAL - FD	OPERATING SUP
101	U S BANK VISA	11/5/2009	$105.00	E	42200	220	MCDONALD'S	OPERATING SUP
101	EISINGER, ALLEN	11/5/2009	$22.09	E	42200	220	SUPPLIES - FIRE HOUSE	OPERATING SUP
101	MUNICIPAL EMERGENCY SE	11/5/2009	$36.01	E	42200	240	OPERATING SUPPLIES - FD	SMALL TOOLS-E
101	MUNICIPAL EMERGENCY SE	11/5/2009	$374.81	E	42200	240	OPERATING SUPPLIES - FD	SMALL TOOLS-E
101	MUNICIPAL EMERGENCY SE	11/5/2009	$1,119.58	E	42200	240	OPERATING SUPPLIES - FD	SMALL TOOLS-E
101	WASHINGTON COUNTY PUB	11/19/2009	$1,133.56	E	42200	391	RADIOS OCT. 09- FD	SHARED AUTOMA
101	U S BANK VISA	11/5/2009	$15.00	E	42200	402	EDGEWATER RESORT	CONFERENCES &
101	CENTURY COLLEGE	11/5/2009	$447.48	E	42200	402	HAZMAT OPERATION - ANDY S	CONFERENCES &

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101	U S BANK VISA	11/5/2009	$149.87	E	42200	402	BLACKWOODS	CONFERENCES &
101	U S BANK VISA	11/5/2009	$29.17	E	42200	402	HOLIDAY INN	CONFERENCES &
101	U S BANK VISA	11/5/2009	$131.08	E	42200	402	LITTLE ANGIES	CONFERENCES &
101	U S BANK VISA	11/5/2009	$112.69	E	42200	402	OLD CHICAGO	CONFERENCES &
101	U S BANK VISA	11/5/2009	$338.17	E	42200	402	EDGEWATER RESORT	CONFERENCES &
101	EMERGENCY APPARATUS M	11/19/2009	$1,410.67	E	42200	412	TANKER/PUMPER2 - FD	REP & MAINT VE
101	STILLWATER MOTORS	11/5/2009	$31,462.30	E	42200	530	2009 CHEV SILVERADO	CAPITAL OUTLAY
	DEPT 42200 FIRE PROTECTION		$40,919.44					
	DEPT 43100 STREET MAINT							
101		11/13/2009	$305.50	E	43100	050	Labor Distribution	SEASONAL/PART
101		11/13/2009	$1,785.60	E	43100	101	Labor Distribution	WAGES AND SAL
101		11/13/2009	$120.54	E	43100	121	Labor Distribution	P E R A
101		11/13/2009	$128.94	E	43100	122	Labor Distribution	CONT TO RET., S
101		11/13/2009	$132.71	E	43100	126	Labor Distribution	H S A
101		11/13/2009	$30.16	E	43100	170	Labor Distribution	MEDICARE
101	U S BANK VISA	11/17/2009	$4.29	E	43100	201	ADMIN CREDIT CARD	OFFICE SUPPLIE
101	INNOVATIVE OFFICE SOLUTI	11/10/2009	$1.96	E	43100	201	MITCH'S NAME PLATE	OFFICE SUPPLIE
101	A & J ENGRAVING INC	11/10/2009	$1.19	E	43100	201	BENCH PLAQUE - MCGUIRE	OFFICE SUPPLIE
101	OFFICE SUPPLY CONNECTI	11/10/2009	$3.83	E	43100	201	OFFICE SUPPLIES	OFFICE SUPPLIE
101	OFFICE SUPPLY CONNECTI	11/10/2009	$1.47	E	43100	201	OFFICE SUPPLIES	OFFICE SUPPLIE
101	U S BANK VISA	12/1/2009	$9.52	E	43100	201	ADMIN CREDIT CARD	OFFICE SUPPLIE
101	A & J ENGRAVING INC	11/10/2009	$0.26	E	43100	201	BRASS PLATE - BAYPORT BEA	OFFICE SUPPLIE
101	OFFICE SUPPLY CONNECTI	12/1/2009	$2.36	E	43100	201	OFFICE SUPPLIES	OFFICE SUPPLIE
101	EISINGER, JOSH	11/24/2009	$78.00	E	43100	205	UNIFORMS REIMBURSTMENT	UNIFORMS - JOS
101	EISINGER, JOSH	12/1/2009	$15.00	E	43100	205	REIMBURSTMENT - OLD NAVY	UNIFORMS - JOS
101	HOLIDAY COMPANIES	11/5/2009	$496.74	E	43100	212	VEHICLE FUEL	MOTOR FUELS &
101	T. A. SCHIFSKY & SONS INC	12/1/2009	$128.99	E	43100	220	ASPHALT	OPERATING SUP
101	BRYAN ROCK PRODUCTS IN	12/1/2009	$116.44	E	43100	220	13.43 TONS	OPERATING SUP
101	BRYAN ROCK PRODUCTS IN	12/1/2009	$111.33	E	43100	220	12.84 TONS	OPERATING SUP
101	BRYAN ROCK PRODUCTS IN	12/1/2009	$23.55	E	43100	220	SALES TAX	OPERATING SUP
101	MENARDS-STILLWATER	12/1/2009	$49.76	E	43100	220	SNOWPLOW MARKERS	OPERATING SUP
101	BRYAN ROCK PRODUCTS IN	12/1/2009	$114.78	E	43100	220	13.24 TONS	OPERATING SUP
101	MENARDS-STILLWATER	12/1/2009	$152.02	E	43100	220	CONCRETE MIX	OPERATING SUP
101	MENARDS-STILLWATER	11/16/2009	$10.43	E	43100	220	TACK OIL BROOMS	OPERATING SUP
101	AGGREGATE INDUSTRIES	12/1/2009	$340.15	E	43100	225	SAND	SALT & SAND PU
101	U S BANK VISA	12/1/2009	$10.69	E	43100	306	WASHINGTON CTY SURVEY	PROF SER-OTHE
101	ZIEGLER INC.	12/1/2009	$1,088.66	E	43100	412	FIELD SERVICE - CAT LOADER	REP & MAINT VE
101	MAC QUEEN EQUIPMENT	12/1/2009	$141.08	E	43100	412	GUTTER BROOM ELGIN SET	REP & MAINT VE
101	TR COMPUTER SALES LLC	11/18/2009	$72.00	E	43100	416	COMPUTER CONSULTING	REPAIR/MAINT O
101	BANYON DATA SYSTEMS	11/24/2009	$78.06	E	43100	416	WINFUND & WINPAY SUPPORT	REPAIR/MAINT O
101	TR COMPUTER SALES LLC	11/24/2009	$14.69	E	43100	416	USED PC	REPAIR/MAINT O
101	TR COMPUTER SALES LLC	11/10/2009	$19.50	E	43100	416	COMPUTER CONSULTING	REPAIR/MAINT O
101	TR COMPUTER SALES LLC	12/2/2009	$1.50	E	43100	416	COMPUTER CONSULTING	REPAIR/MAINT O
101	THE TESSMAN COMPANY	12/1/2009	$559.57	E	43100	420	BARRIER FABRIC	R & M BLDGS, ST
101	RIVER CITY SERVICES	12/1/2009	$324.00	E	43100	421	BLACK DIRT, EQUIP, & DISPOS	REPAIR & MAINT
101	BUBERL BLACK DIRT	11/16/2009	$178.92	E	43100	421	14 YARDS BLACK DIRT	REPAIR & MAINT
101	ACTION RENTAL	12/1/2009	$109.01	E	43100	421	LASER LEVEL RENTAL	REPAIR & MAINT
101	ACTION RENTAL	12/1/2009	$229.78	E	43100	421	EQUIP. RENTAL	REPAIR & MAINT
101	T. A. SCHIFSKY & SONS INC	11/17/2009	$365.83	E	43100	421	ASPHALT HOT MIX	REPAIR & MAINT
101	ASPHALT SPECIALTIES	11/17/2009	$855.00	E	43100	421	CURB INSTALLATION	REPAIR & MAINT
101	LOFFLER BUSINESS SYSTE	11/30/2009	$449.14	E	43100	438	BIZHUB C360 (COPIER)	TRANSFER OUT/
	DEPT 43100 STREET MAINT		$8,662.95					
	DEPT 43160 STREET LIGHTING							
101	XCEL	11/4/2009	$2,258.30	E	43160	380	ELECTRIC & GAS SERVICES	ELECTRIC SERVI
	DEPT 43200 PARKS							
101		11/13/2009	$522.00	E	43200	050	Labor Distribution	SEASONAL/PART

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101	11/13/2009	$955.20	E	**43200**	101	Labor Distribution	WAGES AND SAL
101	11/13/2009	$64.48	E	**43200**	121	Labor Distribution	P E R A
101	11/13/2009	$89.26	E	**43200**	122	Labor Distribution	CONT TO RET., S
101	11/13/2009	$44.24	E	**43200**	126	Labor Distribution	H S A
101	11/13/2009	$20.88	E	**43200**	170	Labor Distribution	MEDICARE
101 WASH COUNTY PUBLIC HEA	11/10/2009	$100.00	E	**43200**	201	LICENSE RENEWAL FOR 2010	OFFICE SUPPLIE
101 VERN THOMPSON	11/16/2009	$135.98	E	**43200**	204	ZIP COAT - REIMBURSTMENT	UNIFORMS - VER
101 HOLIDAY COMPANIES	11/5/2009	$16.08	E	**43200**	212	VEHICLE FUEL	MOTOR FUELS &
101 BAYPORT PRINTING HOUSE,	11/10/2009	$215.89	E	**43200**	220	BOAT TRAILER PARKING FEE	OPERATING SUP
101 WASH COUNTY PUBLIC HEA	11/10/2009	$257.00	E	**43200**	220	LICENSE RENEWAL FOR 2010	OPERATING SUP
101 MENARDS-STILLWATER	12/1/2009	$205.72	E	**43200**	220	LUMBER - VOLLEYBALL COURT	OPERATING SUP
101 CENTURY POWER EQUIPME	11/16/2009	$31.97	E	**43200**	412	PARTS - SNOW BLOWER	REP & MAINT VE
101 FREDS TIRE	11/16/2009	$81.16	E	**43200**	412	NEW TIRE - TORO	REP & MAINT VE
101 RIVER CITY SERVICES	12/1/2009	$340.00	E	**43200**	413	BLACK DIRT, EQUIP, & DISPOS	TREES
101 TR COMPUTER SALES LLC	11/24/2009	$14.69	E	**43200**	416	USED PC	REPAIR/MAINT O
101 TR COMPUTER SALES LLC	11/18/2009	$72.00	E	**43200**	416	COMPUTER CONSULTING	REPAIR/MAINT O
101 BANYON DATA SYSTEMS	11/24/2009	$78.06	E	**43200**	416	WINFUND & WINPAY SUPPORT	REPAIR/MAINT O
101 TR COMPUTER SALES LLC	11/10/2009	$19.50	E	**43200**	416	COMPUTER CONSULTING	REPAIR/MAINT O
101 TR COMPUTER SALES LLC	12/2/2009	$1.50	E	**43200**	416	COMPUTER CONSULTING	REPAIR/MAINT O
101 LAKES GAS COMPANY	11/16/2009	$70.00	E	**43200**	420	BEACH HOUSE HEATER	R & M BLDGS, ST
101 ACTION RENTAL	11/16/2009	$58.78	E	**43200**	420	AIR COMPRESSOR RENTAL	R & M BLDGS, ST
101 LOFFLER BUSINESS SYSTE	11/30/2009	$449.14	E	**43200**	438	BIZHUB C360 (COPIER)	TRANSFER OUT/
DEPT 43200 PARKS		$3,843.53					
DEPT 43300 CEMETERY							
101 HOLIDAY COMPANIES	11/5/2009	$5.34	E	**43300**	212	VEHICLE FUEL	MOTOR FUELS &
101 LANDSCAPES BY MARK	12/1/2009	$250.00	E	**43300**	310	GRAVE OPENING	GRAVE OPENING
DEPT 43300 CEMETERY		$255.34					
FUND 101 GENERAL		$119,090.89					
FUND 202 DRUG FORFEITURE							
DEPT 42101 DARE EXPENDITURES							
202 WASHINTON COUNTY ATTO	11/30/2009	$28.05	E	**42101**	449	PROCEEDS COUNTY DISTRIBU	DRUG FORFITUR
202 WASHINTON COUNTY ATTO	11/30/2009	$189.00	E	**42101**	449	PROCEEDS COUNTY DISTRIBU	DRUG FORFITUR
202 WASHINTON COUNTY ATTO	11/30/2009	$11.84	E	**42101**	449	PROCEEDS COUNTY DISTRIBU	DRUG FORFITUR
DEPT 42101 DARE EXPENDITURES		$228.89					
FUND 202 DRUG FORFEITURE		$228.89					
FUND 207 PARK IMPROVEMENT FUND							
DEPT 44100 PROJECT							
207 SANDERS WACKER BERGLY	11/24/2009	$560.52	E	**44100**	306	BARKER'S ALPS	PROF SER-OTHE
207 PEER ENGINEERING, INC.	12/1/2009	$501.00	E	**44100**	444	ENVIRONMENTAL INVESTIGATI	COMMUNITY PRO
207 MILLER EXCAVATING	11/2/2009	$45,500.69	E	**44100**	444	PAY REQUEST # 5 - BARKERS	COMMUNITY PRO
207 MINNESOTA/WISCONSIN PL	11/9/2009	$43,332.66	E	**44100**	444	BARKER'S ALPS PARK	COMMUNITY PRO
207 MINNESOTA/WISCONSIN PL	11/9/2009	$15,820.00	E	**44100**	444	BARKER'S ALPS PARK	COMMUNITY PRO
DEPT 44100 PROJECT		$105,714.87					
FUND 207 PARK IMPROVEMENT FUND		$105,714.87					
FUND 209 DEVELOPER REIMBURSED PROJECTS							
DEPT 41912 INSPIRATION							
209 ECKBERG, LAMMERS, BRIG	11/17/2009	$60.75	E	**41912**	300	WATER EXTENSION TO BAYTO	PROF SER-LEGAL
209 ECKBERG, LAMMERS, BRIG	11/17/2009	$202.50	E	**41912**	300	INSPIRATION DEVELOPMENT	PROF SER-LEGAL
DEPT 41912 INSPIRATION		$263.25					

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FUND 209 DEVELOPER REIMBURSED PROJECTS		$263.25				
FUND 211 LIBRARY						
DEPT 45500 LIBRARY						
211	11/13/2009	$2,614.10	E	**45500**	050 Labor Distribution	SEASONAL/PART
211	11/13/2009	$2,705.10	E	**45500**	101 Labor Distribution	WAGES AND SAL
211	11/13/2009	$342.86	E	**45500**	121 Labor Distribution	P E R A
211	11/13/2009	$323.12	E	**45500**	122 Labor Distribution	CONT TO RET., S
211	11/13/2009	$88.47	E	**45500**	126 Labor Distribution	H S A
211	11/13/2009	$75.57	E	**45500**	170 Labor Distribution	MEDICARE
211 INNOVATIVE OFFICE SOLUTI	12/1/2009	$41.97	E	**45500**	201 OFFICE SUPPLIES - LIBRARY	OFFICE SUPPLIE
211 BAKER & TAYLOR	12/1/2009	$111.31	E	**45500**	217 BOOKS - LIBRARY	MATERIALS & PR
211 BAKER & TAYLOR	12/1/2009	$46.50	E	**45500**	217 BOOKS - LIBRARY	MATERIALS & PR
211 BAKER & TAYLOR	12/1/2009	$55.37	E	**45500**	217 BOOKS - LIBRARY	MATERIALS & PR
211 BAKER & TAYLOR	12/1/2009	$106.24	E	**45500**	217 BOOKS - LIBRARY	MATERIALS & PR
211 BAKER & TAYLOR	12/1/2009	$217.91	E	**45500**	217 BOOKS - LIBRARY	MATERIALS & PR
211 BAKER & TAYLOR	12/1/2009	$0.00	E	**45500**	217 BOOKS - LIBRARY	MATERIALS & PR
211 BAKER & TAYLOR	12/1/2009	$33.74	E	**45500**	217 BOOKS - LIBRARY	MATERIALS & PR
211 BAKER & TAYLOR	12/1/2009	$20.21	E	**45500**	217 BOOKS - LIBRARY	MATERIALS & PR
211 BAKER & TAYLOR	12/1/2009	$106.22	E	**45500**	217 BOOKS - LIBRARY	MATERIALS & PR
211 INNOVATIVE OFFICE SOLUTI	12/1/2009	$216.43	E	**45500**	220 OFFICE SUPPLIES - LIBRARY	OPERATING SUP
211 KINDER MELODIES	12/1/2009	$675.00	E	**45500**	302 STORY TIME - LIBRARY	CONTRACT SERV
211 SHARON SIPPEL	12/1/2009	$1,425.00	E	**45500**	302 CLEANING SERVICES - LIBRAR	CONTRACT SERV
211 OFFICE OF ENT TECHNOLO	12/1/2009	$65.56	E	**45500**	321 PHONE - LIBRARY	COMMUNICATION
211 COMCAST	12/1/2009	$5.00	E	**45500**	321 HIGH SPEED INTERNET - LIBRA	COMMUNICATION
211 XCEL	11/4/2009	$752.30	E	**45500**	380 ELECTRIC & GAS SERVICES	ELECTRIC SERVI
211 XCEL	11/4/2009	$68.63	E	**45500**	381 ELECTRIC & GAS SERVICES	FUEL FOR HEAT
211 WASHINGTON COUNTY LIBR	12/1/2009	$44.04	E	**45500**	391 DAILY LIFE ONLINE REFERENC	SHARED AUTOMA
211 MACDONALD, KATHY	12/1/2009	$249.15	E	**45500**	400 2009 MILEAGE REIMBURSEMEN	USE OF PERSON
211 ECYCLING AMERICA, INC.	12/1/2009	$170.00	E	**45500**	416 RECYLING ELECTRONIS - LIBR	REPAIR/MAINT O
211 TOSHIBA BUSINESS SOLUTI	12/1/2009	$28.02	E	**45500**	416 BAND - LIBRARY	REPAIR/MAINT O
211 ECOWATER	12/1/2009	$27.00	E	**45500**	420 MTLY WATER COOLER - LIBRA	R & M BLDGS, ST
211 PLUNKETT'S PEST CONTRO	12/1/2009	$99.30	E	**45500**	420 PEST CONTROL - LIBRARY	R & M BLDGS, ST
211 LANDSCAPES BY MARK	12/1/2009	$125.00	E	**45500**	420 WINTERIZED IRRIGATION SYST	R & M BLDGS, ST
211 BOUND TREE MEDICAL, LLC	12/1/2009	$109.64	E	**45500**	420 DEFIB ELECTRODES & PADS -	R & M BLDGS, ST
211 ELECTRO WATCHMAN, INC	11/24/2009	$60.00	E	**45500**	420 BLG. MAINT.	R & M BLDGS, ST
DEPT 45500 LIBRARY		$11,008.76				
FUND 211 LIBRARY		$11,008.76				
FUND 601 WATER						
DEPT 46110 WATER-PUMPHOUSE						
601 XCEL	11/4/2009	$1,661.86	E	**46110**	380 ELECTRIC & GAS SERVICES	ELECTRIC SERVI
601 XCEL	11/4/2009	$83.82	E	**46110**	381 ELECTRIC & GAS SERVICES	FUEL FOR HEAT
DEPT 46110 WATER-PUMPHOUSE		$1,745.68				
DEPT 46120 WATER						
601	11/13/2009	$3,773.09	E	**46120**	101 Labor Distribution	WAGES AND SAL
601	11/13/2009	$254.70	E	**46120**	121 Labor Distribution	P E R A
601	11/13/2009	$226.59	E	**46120**	122 Labor Distribution	CONT TO RET., S
601	11/13/2009	$200.82	E	**46120**	126 Labor Distribution	H S A
601	11/13/2009	$53.01	E	**46120**	170 Labor Distribution	MEDICARE
601 ECYCLING AMERICA, INC.	11/16/2009	$59.63	E	**46120**	201 COMPUTER DISPOSAL	OFFICE SUPPLIE
601 A & J ENGRAVING INC	11/10/2009	$1.19	E	**46120**	201 BENCH PLAQUE - MCGUIRE	OFFICE SUPPLIE
601 OFFICE SUPPLY CONNECTI	12/1/2009	$2.36	E	**46120**	201 OFFICE SUPPLIES	OFFICE SUPPLIE
601 INNOVATIVE OFFICE SOLUTI	11/10/2009	$1.96	E	**46120**	201 MITCH'S NAME PLATE	OFFICE SUPPLIE
601 U S BANK VISA	11/17/2009	$4.29	E	**46120**	201 ADMIN CREDIT CARD	OFFICE SUPPLIE
601 OFFICE SUPPLY CONNECTI	11/10/2009	$1.47	E	**46120**	201 OFFICE SUPPLIES	OFFICE SUPPLIE
601 U S BANK VISA	12/1/2009	$9.52	E	**46120**	201 ADMIN CREDIT CARD	OFFICE SUPPLIE

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601	OFFICE SUPPLY CONNECTI	11/10/2009	$3.83	E	46120	201	OFFICE SUPPLIES	OFFICE SUPPLIE
601	A & J ENGRAVING INC	11/10/2009	$0.26	E	46120	201	BRASS PLATE - BAYPORT BEA	OFFICE SUPPLIE
601	HOLIDAY COMPANIES	11/5/2009	$146.33	E	46120	212	VEHICLE FUEL	MOTOR FUELS &
601	HAWKINS WATER	12/1/2009	$78.86	E	46120	216	WATER TESTING	CHEMICALS AND
601	U S BANK VISA	12/1/2009	$10.89	E	46120	216	THE UPS STORE	CHEMICALS AND
601	U S BANK VISA	12/1/2009	$2.38	E	46120	216	USPS	CHEMICALS AND
601	U S BANK VISA	12/1/2009	$2.24	E	46120	216	USPA	CHEMICALS AND
601	STILLWATER TESTING INC	12/1/2009	$190.00	E	46120	216	BARKERS ALPS - 2 BACTERIA P	CHEMICALS AND
601	MENARDS-STILLWATER	11/17/2009	$107.04	E	46120	220	VINYL CEMENT & PAINT	OPERATING SUP
601	MENARDS-STILLWATER	11/16/2009	$29.84	E	46120	220	BATTERIES	OPERATING SUP
601	WATER CONSERVATION SE	11/16/2009	$350.00	E	46120	301	LEAK DETECTION SERVICE	PROF SER-ENGIN
601	MANAGEMENT SERVICES	11/30/2009	$209.61	E	46120	302	CONSULTING SERVICES	CONTRACT SERV
601	MANAGEMENT SERVICES	11/5/2009	$1,417.36	E	46120	302	CONSULTING SERVICES	CONTRACT SERV
601	ONE CALL CONCEPTS	11/16/2009	$112.70	E	46120	307	TICKETS - LOCATES	GOPHER STATE
601	COMCAST	11/17/2009	$119.90	E	46120	321	HIGH - SPEED INTERNET	COMMUNICATION
601	XCEL	11/4/2009	$1,007.94	E	46120	380	ELECTRIC & GAS SERVICES	ELECTRIC SERVI
601	XCEL	11/4/2009	$244.65	E	46120	381	ELECTRIC & GAS SERVICES	FUEL FOR HEAT
601	CARQUEST AUTO PARTS	11/16/2009	$198.80	E	46120	412	VEHCILE MAINT.	REP & MAINT VE
601	CARQUEST AUTO PARTS	11/16/2009	$20.27	E	46120	412	SHOCK X CHANGE	REP & MAINT VE
601	BANYON DATA SYSTEMS	11/24/2009	$78.06	E	46120	416	WINFUND & WINPAY SUPPORT	REPAIR/MAINT O
601	TR COMPUTER SALES LLC	11/10/2009	$19.50	E	46120	416	COMPUTER CONSULTING	REPAIR/MAINT O
601	TR COMPUTER SALES LLC	12/2/2009	$1.50	E	46120	416	COMPUTER CONSULTING	REPAIR/MAINT O
601	TR COMPUTER SALES LLC	11/18/2009	$72.00	E	46120	416	COMPUTER CONSULTING	REPAIR/MAINT O
601	TR COMPUTER SALES LLC	11/24/2009	$14.69	E	46120	416	USED PC	REPAIR/MAINT O
601	U S BANK VISA	12/1/2009	$4.60	E	46120	419	ACE HARDWARD	REPAIR & MAINT
601	MILLER EXCAVATING	12/1/2009	$572.65	E	46120	419	SERVICE AND SAND - WATER D	REPAIR & MAINT
601	ELECTRO WATCHMAN, INC	11/24/2009	$64.12	E	46120	420	PUBLIC WORKS	R & M BLDGS, ST
601	MILLER EXCAVATING	11/16/2009	$4,500.00	E	46120	421	PAVE - ACCESS ROAD	REPAIR & MAINT
601	MINNESOTA DEPT OF HEAL	11/24/2009	$1,046.00	E	46120	434	WATER SUPPLY SERVICE CON	STATE FEES FOR
601	LOFFLER BUSINESS SYSTE	11/30/2009	$449.14	E	46120	438	BIZHUB C360 (COPIER)	TRANSFER OUT/
	DEPT 46120 WATER		$15,663.79					
	FUND 601 WATER		$17,409.47					
FUND 602 SEWER								
	DEPT 46200 SEWER - OPERATING							
602		11/13/2009	$4,728.31	E	46200	101	Labor Distribution	WAGES AND SAL
602		11/13/2009	$319.13	E	46200	121	Labor Distribution	P E R A
602		11/13/2009	$283.45	E	46200	122	Labor Distribution	CONT TO RET., S
602		11/13/2009	$245.03	E	46200	126	Labor Distribution	H S A
602		11/13/2009	$66.25	E	46200	170	Labor Distribution	MEDICARE
602	A & J ENGRAVING INC	11/10/2009	$1.24	E	46200	201	BENCH PLAQUE - MCGUIRE	OFFICE SUPPLIE
602	U S BANK VISA	12/1/2009	$9.56	E	46200	201	ADMIN CREDIT CARD	OFFICE SUPPLIE
602	INNOVATIVE OFFICE SOLUTI	11/10/2009	$2.01	E	46200	201	MITCH'S NAME PLATE	OFFICE SUPPLIE
602	A & J ENGRAVING INC	11/10/2009	$0.30	E	46200	201	BRASS PLATE - BAYPORT BEA	OFFICE SUPPLIE
602	OFFICE SUPPLY CONNECTI	12/1/2009	$2.40	E	46200	201	OFFICE SUPPLIES	OFFICE SUPPLIE
602	OFFICE SUPPLY CONNECTI	11/10/2009	$3.83	E	46200	201	OFFICE SUPPLIES	OFFICE SUPPLIE
602	OFFICE SUPPLY CONNECTI	11/10/2009	$1.50	E	46200	201	OFFICE SUPPLIES	OFFICE SUPPLIE
602	U S BANK VISA	11/17/2009	$4.33	E	46200	201	ADMIN CREDIT CARD	OFFICE SUPPLIE
602	HOLIDAY COMPANIES	11/5/2009	$150.99	E	46200	212	VEHICLE FUEL	MOTOR FUELS &
602	T. R. F. SUPPLY	11/16/2009	$547.67	E	46200	220	OPERATING SUPPLIES	OPERATING SUP
602	AUTOMATIC GARAGE DOOR	12/1/2009	$98.75	E	46200	220	UPS - LIFT STATION	OPERATING SUP
602	VAN PAPER CO	12/1/2009	$87.24	E	46200	220	C-FOLD TOWELS	OPERATING SUP
602	S E H	11/17/2009	$1,631.52	E	46200	301	SANITARY SEWER TV AND CLE	PROF SER-ENGIN
602	S E H	11/17/2009	$1,381.92	E	46200	301	ASSISTING RESOLVING 2010 M	PROF SER-ENGIN
602	MANAGEMENT SERVICES	11/5/2009	$1,417.35	E	46200	302	CONSULTING SERVICES	CONTRACT SERV
602	MANAGEMENT SERVICES	11/30/2009	$209.61	E	46200	302	CONSULTING SERVICES	CONTRACT SERV
602	U S BANK VISA	12/1/2009	$312.00	E	46200	402	POLLUTION CONTROL	CONFERENCES &
602	LEAGUE OF MINNESOTA CIT	12/1/2009	$60.00	E	46200	402	LEARNING POINTS	CONFERENCES &
602	BANYON DATA SYSTEMS	11/24/2009	$78.06	E	46200	416	WINFUND & WINPAY SUPPORT	REPAIR/MAINT O

BAYPORT, MN

MONTHLY EXPENSES

Period Name: NOVEMBER

FUND Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
602 TR COMPUTER SALES LLC	11/18/2009	$72.00	E	**46200**	416 COMPUTER CONSULTING	REPAIR/MAINT O
602 TR COMPUTER SALES LLC	12/2/2009	$1.50	E	**46200**	416 COMPUTER CONSULTING	REPAIR/MAINT O
602 TR COMPUTER SALES LLC	11/10/2009	$19.50	E	**46200**	416 COMPUTER CONSULTING	REPAIR/MAINT O
602 TR COMPUTER SALES LLC	11/24/2009	$14.73	E	**46200**	416 USED PC	REPAIR/MAINT O
602 AUTOMATIC GARAGE DOOR	12/1/2009	$339.90	E	**46200**	419 INSPIRATION LIFT STATION	REPAIR & MAINT
602 BRAUN PUMP & CONTROLS,	12/1/2009	$482.10	E	**46200**	419 INSPIRATION LIFT STATION	REPAIR & MAINT
602 LOFFLER BUSINESS SYSTE	11/30/2009	$449.15	E	**46200**	438 BIZHUB C360 (COPIER)	TRANSFER OUT/
DEPT 46200 SEWER - OPERATING		$13,021.33				
DEPT 46990 SEWER - NON-OPERATING						
602 METROPOLITAN COUNCIL (S	11/10/2009	$26,255.95	E	**46990**	434 ANNUAL FLOW CHARGE	STATE FEES FOR
FUND 602 SEWER		$39,277.28				
FUND 803 P & Z ESCROWS						
DEPT 80019 JG HAUSE CONSTRUCTION						
803 S E H	11/17/2009	$1,305.34	E	**80019**	301 PERRO CREEK OUTLET	PROF SER-ENGIN
DEPT 80024 RICK PARENT						
803 WASHINGTON COUNTY REC	11/10/2009	$46.00	E	**80024**	350 VARIANCE - VENDOR #0349097	PRINTING & PUBL
FUND 803 P & Z ESCROWS		$1,351.34				
		$294,344.75				

City of Bayport
294 North 3rd Street
Bayport, MN 55003
Phone: 651-275-4404
Fax: 651-275-4411

Building Permit Log

For: November, 2009

Permit Number: BP2009-78 **Filing Date:** 11/3/2009
Parcel Address: 296 5TH Ave. N. BAYPORT, MN 55003
Applicant: CUSTOM REMODELERS INC. **Applicant Phone:** 651-784-2646
CUSTOM REMODELERS INC. General Contractor
Construction Value: $1,500.00 **Total Fees:** $58.25

Permit Number: BP2009-79 **Filing Date:** 11/5/2009
Parcel Address: 741 6TH St. N. BAYPORT, MN 55003
Applicant: SEVERSON CARPENTRY **Applicant Phone:** 651-261-4927
SEVERSON CARPENTRY RESIDENTIAL BUILDER
Construction Value: $6,000.00 **Total Fees:** $222.04

Permit Number: BP2009-80 **Filing Date:** 11/10/2009
Parcel Address: 312 6TH St. N. BAYPORT, MN 55003
Applicant: DAN ROETTGER HOME **Applicant Phone:** 651-260-7033
DAN ROETTGER HOME IMPROVEMENTS
Construction Value: $5,300.00 **Total Fees:** $135.40

Permit Number: BP2009-81 **Filing Date:** 11/16/2009
Parcel Address: 346 PRAIRIE WAY BAYPORT, MN 55003
Applicant: COLFAX COMPANIES INC **Applicant Phone:** 952-746-4380
COLFAX COMPANIES INC RESIDENTIAL BUILDER
Construction Value: $225,000.00 **Total Fees:** $8,193.64

Permit Number: BP2009-82 **Filing Date:** 11/18/2009
Parcel Address: 5 POINT Road BAYPORT, MN 55003
Applicant: TONY & VICKI RENSCH **Applicant Phone:** 651-208-1568
OWNER OWNER
Construction Value: $3,500.00 **Total Fees:** $172.11

Building Permit Log

For: November, 2009

Permit Number: MC2009-34
Parcel Address: 387 5TH St. N.
Applicant: LEWIS HEATING & AIR
LEWIS HEATING & AIR MECHANICAL
Construction Value: $7,000.00

Filing Date: 11/24/2009
BAYPORT, MN 55003
Applicant Phone: 612-940-4565
Total Fees: $75.50

Permit Number: MC2009-35
Parcel Address: 314 4TH St. N.
Applicant: MASTER GAS FITTERS, INC.
MASTER GAS FITTERS, INC. MECHANICAL-GAS
Construction Value: $2,800.00

Filing Date: 11/25/2009
BAYPORT, MN 55003
Applicant Phone: 651-748-8277
Total Fees: $75.50

Permit Number: MC2009-36
Parcel Address: 346 PRAIRIE WAY
Applicant: GENZ-RYAN PLUMBING &
GENZ-RYAN PLUMBING & HEATING
Construction Value: $1,260.00

Filing Date: 11/25/2009
BAYPORT, MN 55003
Applicant Phone: 952-767-1000
Total Fees: $75.50

Permit Number: PL2009-19
Parcel Address: 387 5TH St. N.
Applicant: DAD'S PLUMBING & HEATING CO
DAD'S PLUMBING & HEATING CO Plumber-Gasfitting
Construction Value: $7,000.00

Filing Date: 11/2/2009
BAYPORT, MN 55003
Applicant Phone: 651-433-2095
Total Fees: $75.50

Permit Number: PL2009-20
Parcel Address: 346 PRAIRIE WAY
Applicant: GENZ-RYAN PLUMBING &
GENZ-RYAN PLUMBING & HEATING
Construction Value: $16,860.00

Filing Date: 11/25/2009
BAYPORT, MN 55003
Applicant Phone: 952-767-1000
Total Fees: $75.50

Permit Number: SG2009-3
Parcel Address: 363 5TH AVENUE NORTH
Applicant: CUMMINS LAW OFFICE,
PREMIUM SIGNS, LLC Sign
Construction Value:

Filing Date: 11/9/2009
BAYPORT, MN 55003
Applicant Phone: 651-430-2630
Total Fees: $32.00

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA, AMENDING CHAPTER 24 – CEMETERIES, OF THE BAYPORT CITY CODE RELATED TO HEADSTONE HEIGHT

Section 1. The Bayport City Code is hereby amended to delete the same in its entirety and substitute the following therefore (additions are indicated in **bold underline)**:

Sec. 24-6. General regulations.

(o)(2)(c) Maximum upright headstone dimensions: Width = 12 inches; Length = 42 inches for a double grave, 54 inches for a triple grave; Height = 42 inches above grade, **unless specifically approved by the City Council, up to a height of 72 inches.**

Section 2. This ordinance shall be in full force and effect from and after its passage and publication according to law. Passed by the City Council for the City of Bayport this 7th day of December, 2009.

_____
Jon Nowaczek, Mayor

Attest:

_____
Mitch Berg, City Administrator

City of Bayport
2010 Step Schedule

grade	Job Class	2010 step 1	2010 step 2	2010 step 3	2010 step 4	2010 step 5	2010 step 6	2010 step 7	2010 step 8
1	Library Clerk	$29,819	$31,458	$33,189	$35,036	$36,701	$38,445	$40,255	$42,268
	Secretary / Receptionist								
2		$32,902	$34,712	$36,622	$38,661	$40,497	$42,421	$44,419	$46,640
3		$36,192	$38,184	$40,283	$42,527	$44,546	$46,663	$48,860	$51,303
4	Public Works Maintenance Worker	$37,870	$39,953	$42,150	$44,495	$46,610	$48,824	$51,133	*
5		$39,771	$42,238	$44,266	$46,732	$48,952	$51,276	$53,692	$56,376
6		$46,426	$48,982	$51,675	$54,551	$57,145	$59,859	$62,676	$65,809
7	Police Officer	$46,693	$49,260	$51,970	$54,863	$57,470	$60,199	$63,035	*
8	Building Official	$49,916	$52,661	$55,557	$58,650	$61,436	$64,355	$67,386	$70,755
	Finance Officer								
9	Asst. City Administrator / Planner	$53,661	$56,613	$59,726	$63,051	$66,047	$69,184	$72,442	$76,064
	Library Director								
	Public Works Supervisor								
10		$57,686	$60,859	$64,206	$67,781	$71,000	$74,372	$77,876	$81,770
11	Police Chief	$61,379	$64,755	$68,317	$72,121	$75,546	$79,135	$82,862	$87,006
12		$65,061	$68,640	$72,415	$76,448	$80,079	$83,883	$87,834	$92,226
13		$68,965	$72,758	$76,761	$81,034	$84,883	$88,916	$93,103	$97,758
14	City Administrator	$73,274	$77,305	$81,556	$86,097	$90,187	$94,471	$98,920	$103,174
							*	Per union contract	

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: November 30, 2009

To: Mayor and City Council

From: Mitch Berg, City Administrator

Subject: 2010 Refuse Hauling Licenses

The following companies have successfully completed the application and fee process to be licensed as a refuse hauler in the City of Bayport:

- **Allied Waste Services of North America**
  Inver Grove Heights, Minnesota
- **Horak, Inc., d/b/a River City Services**
  Bayport, Minnesota
- **Maroney's Sanitation**
  Stillwater, Minnesota
- **Ray Anderson & Sons Co., Inc., d/b/a/ Dumpster Box Services**
  St. Paul, Minnesota
- **Shamrock Disposal, Inc.**
  Blaine, Minnesota
- **Tennis Roll Off, LLC**
  St. Paul Park, Minnesota
- **Waste Management of Minnesota, Inc.**
  Blaine, Minnesota
- **WTI-Waste Technology, Inc.**
  Brooklyn Park, Minnesota

RECOMMENDATION

Staff recommends the City Council approve licenses for the above-named businesses to provide refuse hauling services within the City of Bayport during 2010, and to authorize Administrator Berg to approve licensure for additional companies that may apply.

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: November 23, 2009

To: Mayor and City Council
Mitch Berg, City Administrator

From: Sara Taylor, Assistant City Administrator / Planner

Subject: Tobacco license renewals for 2010

BACKGROUND

Tobacco licenses expire on December 31, 2009. The following establishments have submitted the required paperwork and are requesting license renewal:

Establishment

Bayport Liquors - 102 North 3rd Street

Holiday Station Stores - 174 North 3rd Street

Please refer to the attached memo from the Police Department regarding recent tobacco compliance checks.

RECOMMENDATION

Staff recommends the City Council adopt a motion approving the renewal of tobacco licenses for the establishments listed above for 2010.

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: November 23, 2009

To: Council Members and
City Administrator Mitchell Berg

From: Chief of Police Laura Eastman

Subject: Tobacco compliance checks

BACKGROUND

The following tobacco compliance checks were completed on September 12, 2009:

Bayport Liquor
Holiday Gas Station

RECOMMENDATION

Both establishments passed and my recommendation is that each license be renewed at this time.

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: November 23, 2009

To: Mayor and City Council
Mitch Berg, City Administrator

From: Sara Taylor, Assistant City Administrator / Planner

Subject: Liquor license renewals for 2010

BACKGROUND

Liquor licenses expire on December 31, 2009. The following establishments have submitted the required paperwork and are requesting license renewal:

Establishment	**License Type**
Hesley Jensen American Legion Post 491 - 263 North 3rd Street	**Club on-sale and Sunday**
Bayport Liquors - 102 North 3rd Street	**Off-sale**
Captain's Corner - 193 North 3rd Street	**On-sale and Sunday**
Greystone Bar - 143 North 3rd Street	**On-sale, off-sale, and Sunday**
La Cocinita - 338 North 5th Avenue	**On-sale and Sunday**
Woody's Bar and Grill - 109 North 3rd Street	**On-sale, off-sale, and Sunday**

Please refer to the attached memo from the Police Department regarding recent liquor compliance checks.

RECOMMENDATION

Staff recommends the City Council adopt a motion approving the renewal of liquor licenses for the establishments listed above for 2010.

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: October 26, 2009

To: Mayor and City Council
City Administrator Mitch Berg

From: Chief of Police Laura Eastman

Subject: Alcohol compliance checks

BACKGROUND

The following alcohol compliance checks were completed on September 5, 2009:

American Legion Post 491
Captain's Corner
Greystone Bar
Holiday Gas Station
La Cocinita
Refuge on the River
Woody's Bar and Grill

The above establishments have passed their annual alcohol compliance check. However, the Bayport Liquor establishment failed the compliance check.

RECOMMENDATION

It should be noted that this is the first alcohol compliance failure for Bayport Liquors since 1999, and I recommend that all licenses be renewed at the appropriate time.

However, as with past practice, the council has assessed a $500.00 fine for the first compliance check failure. Therefore, with the council's approval, I will draft a letter assigning this fine amount.