CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
June 2, 2008

UPDATE ON BARKER'S ALPS PARK MASTER PLAN **5:00 P.M.**

REGULAR MEETING

CALL TO ORDER

ROLL CALL (Mayor Nowaczek and City Councilmembers Carlson, Johnson, Kraftson and Ridgway)

PROCLAMATIONS, COMMENDATIONS, PETITIONS, AND ANNOUNCEMENTS

1. May recycling award to Charles Wrobel
2. The Public Works Department will be flushing fire hydrants Tuesday, June 3rd through Friday, June 6th. Some water discoloration may be experienced due to the flushing process.

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person).*

1
2

CONSENT AGENDA **TAB #**

Consider approving a resolution adopting items 1 through 9

1	May 5, 2008 City Council regular meeting minutes	1
2	May 19, 2008 City Council special meeting minutes	2
3.	May payables and receipts	3
4	May building, plumbing and mechanical permits	4
5	Special event application for Van Zee wedding at Barker's Alps	5
6.	Lawful gambling exempt permit application for Children's Cancer Research Fundraiser at Bayport Marina	6
7	Change order for stormwater management plan update for the comprehensive plan	7
8	Lawful gambling activity lease application for Stillwater Elks at Greystone Bar	8
9	Accept donation from Bayport Marina for a park bench to be placed in Lakeside Park	9

COUNCIL LIAISON REPORTS

UNFINISHED BUSINESS

1	Consider accepting the feasibility study for water extension to Pete Miller's property located in Baytown Township and an addendum to the Joint Powers Agreement for the water extension	10
2.	Discuss updating the property appraisal for 226 3rd Street North, adjacent to City Hall	11
3	Consider an amendment to Chapter 24 of Bayport City Code referencing the location of the designated cremains area	12

NEW BUSINESS **TAB #**

1. Consider variances from the side and rear lot line setback requirements to allow construction of a new home and attached garage at 186 Maine Street North 13

2 Consider awarding a bid to complete repair, replacement, and extension of the trail at Lakeside Park 14

3. Consider revisions to the fee schedule ordinance 15

4 Police department grant agreement with St. Paul Police department for the Republican National Convention (RNC) 16

5 Consider posting of "No Parking" signs on north side of 5th Avenue North 17

COUNCIL ITEMS AND ANNOUNCEMENTS

CITY ADMINISTRATOR ITEMS AND ANNOUNCEMENTS

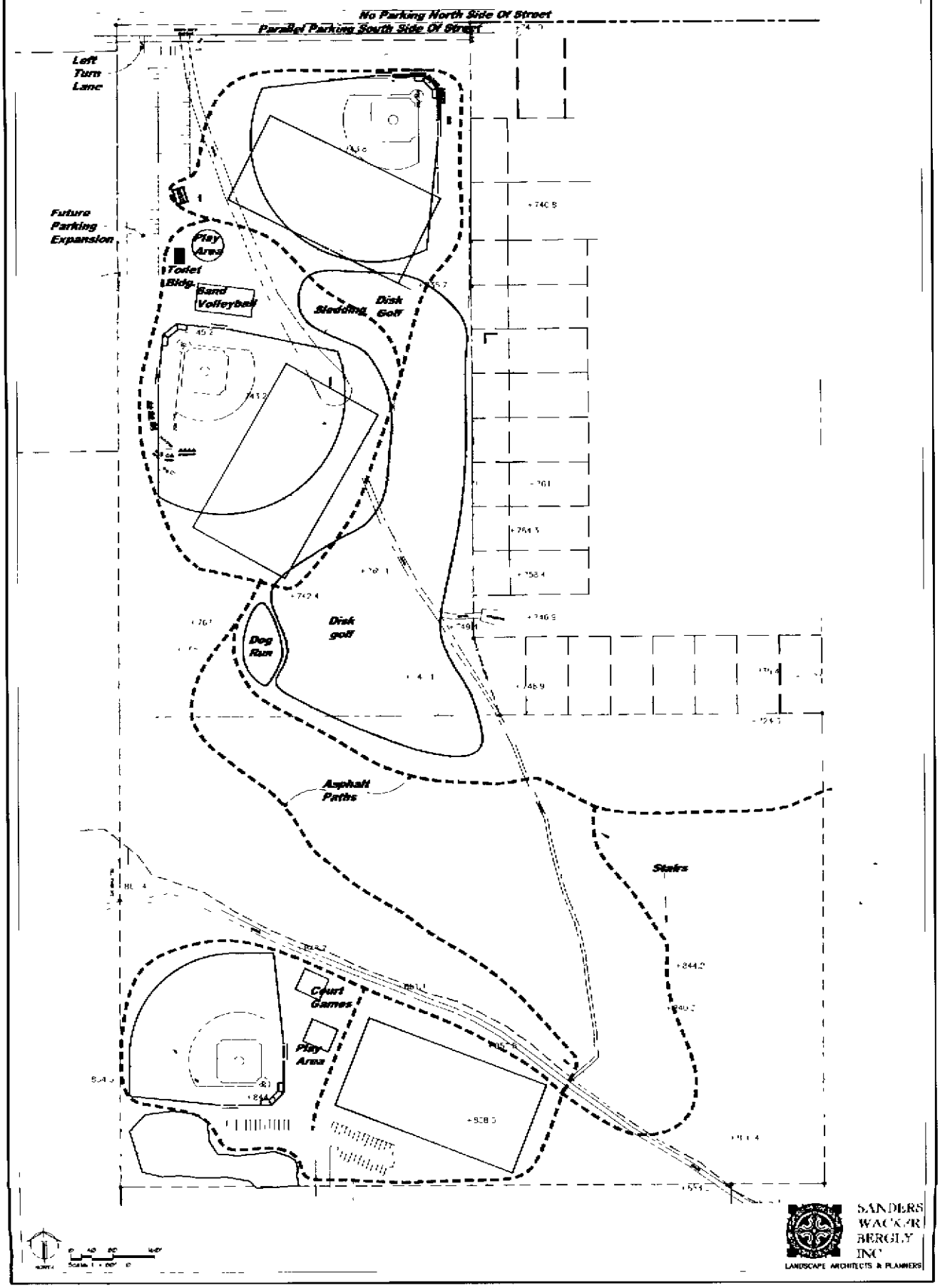
1. Set workshop date for quarterly department review of Public Works department and BCAL donation

2.

ADJOURNMENT

Barker's Alps - Concept B

Bayport, Minnesota



RESOLUTION NO. 08-

EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA HELD JUNE 2, 2008

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 2nd day of June 2008, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption.

A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-9 FROM THE JUNE 2, 2008 CITY COUNCIL AGENDA

1. May 5, 2008 City Council regular meeting minutes
2. May 19, 2008 City Council special meeting minutes
3. May payables and receipts
4. May building, plumbing and mechanical permits
5. Special event application for Van Zee wedding at Barker's Alps
6. Lawful gambling exempt permit application for Children's Cancer Research Fundraiser at Bayport Marina
7. Change order for stormwater management plan update for the comprehensive plan
8. Lawful gambling activity lease application for Stillwater Elks at Greystone Bar
9. Accept donation from Bayport Marina for a park bench to be placed in Lakeside Park

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice

Jonathan Nowaczek –	Connie Carlson –
Dan Johnson –	Torry Kraftson –
Sharon Ridgway –	

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 2nd day of June 2008.

ATTEST

_____ _____

Mike McGuire, City Administrator Jon Nowaczek, Mayor

CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBER
MAY 5, 2008
6:00 P.M.

CALL TO ORDER

Pursuant to due call and notice, Mayor Nowaczek called the regular City Council meeting of May 5, 2008 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Jon Nowaczek, Councilmembers Connie Carlson, Dan Johnson, Torry Kraftson and Sharon Ridgway

Members Absent: None

Others Present: Administrator Mike McGuire, Police Chief Laura Eastman, Public Works Supervisor Mel Horak, Engineer Barry Peters, Attorney Jennifer Nodes, and Assistant Administrator/Planner Sara Taylor

PROCLAMATIONS/COMMENDATIONS/PETITIONS

1. The recycling award for April went to Louis Kemm.
2. The city will host a Public Open House to celebrate the completion of the bathhouse remodel at Lakeside Park on Tuesday, May 20, 2008, 4:00-6:00 p.m.
3. Residents were encouraged to attend the Bayport American Legion Memorial Day Parade on Monday, May 26th. The parade starts at 8:30 a.m. and concludes with a memorial ceremony at Hazelwood Cemetery.

OPEN FORUM

1 Jim Selmecki, 317 Lake Street South, inquired as to the use of funds in the city's tax stabilization fund. Mayor Nowaczek indicated the City Council would be discussing this issue further and welcomed citizen input. Administrator McGuire clarified there are no new funds coming into the tax stabilization fund. Councilmember Ridgway added the money in the fund was not generated through taxes; rather it was given to the city by Andersen Corporation to offset any hardship due to their revised tax structure.

2. Consider a request for placement of a McKenzie Boy Scout statue in a city park: Joe Reding, 162 5th Avenue North, representing Troop 113, reviewed the troops' request to place a replica of the statue, "The Boy Scout," at the Village Green or Perro Park, as part of the Boy Scouts of America 100th anniversary celebration. Discussion followed on placement of the statue, with Councilmember Kraftson recommending considering Lakeside Park. He reminded councilmembers of an earlier resident request for some type of veteran's memorial in a city park.

   It was moved by Councilmember Johnson and seconded by Councilmember Carlson to support the efforts of the City of Bayport to acquire one of the six available Boy Scout statues. Motion carried.

3. Consider authorization for a scout to complete an Eagle Scout Leadership Service Project at Village Green Park with funding provided by the city: Lance Meister, Troop 113, described his proposed service project that would provide enhanced landscaping and benches around the time capsule memorial in the Village Green Park. He is requesting the city provide financial support in the amount of $1,300.00, not $1,200.00 as noted in his written request. If approved, he plans construction for the end of August.

It was moved by Councilmember Carlson and seconded by Councilmember Johnson to support Lance Meister's Eagle Scout project and permit him to alter the landscaping at the Village Green Park and approve city financial support in the amount of $1,300.00. Motion carried.

CONSENT AGENDA
Mayor Nowaczek read items 1-10 on the consent agenda.

Councilmember Carlson introduced the following resolution and moved its adoption

Resolution 08-06

RESOLUTION, CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA, APPROVING CONSENT AGENDA ITEMS 1-10 FROM THE MAY 5, 2008 CITY COUNCIL AGENDA

1. April 7, 2008 City Council regular meeting minutes
2. April payables and receipts
3. April building, plumbing and mechanical permits
4. Fund transfers – budgeted and unbudgeted
5. Donation request for Memorial Day parade
6. Special event application for Memorial Day parade activities
7. Special event application for Andersen Corporation Quarter Century picnic
8. Temporary on-sale liquor license for Bayport Marina
9. Award of quote and funding for painting of snow plow truck
10. Special event application for A Night at Dane's Place

Administrator McGuire clarified that item #8 was separate from the new business agenda item (#3).

The motion for adoption of the foregoing resolution was duly seconded by Councilmember Ridgway and upon roll call being taken thereon, the following vote via voice:

Jon Nowaczek – aye	Torry Kraftson – aye
Connie Carlson – aye	Sharon Ridgway – aye
Dan Johnson – aye	

PUBLIC HEARINGS – None

COUNCIL LIAISON REPORTS
Councilmember Ridgway reported on the April 16th Cable Commission meeting. Comcast is providing a new high speed service for residential and business customers. Cable customers will not need a converter box for their televisions when the FCC mandated digital broadcast service goes into effect in February 2009. Grant scholarships were awarded to four applicants The next meeting is scheduled for June 18, 2008, 7:00 p.m., at the cable studio located in the Valley Ridge Mall in Stillwater

Councilmember Kraftson reported on the April 10th meeting of the Middle St. Croix Watershed Management Organization (MSCWMO). Amy Corcoran has been named the new administrator of the MSCWMO. He reported multiple agencies are researching long and short term solutions for protecting and cleaning up the St. Croix River Monitoring done by the Washington Conservation District (WCD) has revealed high levels of E. coli present in Perro Creek. The WCD has efforts underway to determine the source of the contamination and is looking into methods to mitigate bank erosion and general sedimentation of the creek. Councilmember Kraftson believes the city should also look into ways to prevent sediment from getting into the creek. He directed residents to the article on rain gardens in the city's recent newsletter and encouraged people to incorporate them into their landscaping MSCWMO efforts regarding the Perro Creek flood mitigation project will be discussed under new business item #4. The next meeting of the MSCWMO is scheduled for May 8, 2008, 7:00 p m., at the Valley Ridge Mall.

Councilmember Johnson reported on the April 24th library board meeting. New carpeting will be installed throughout the majority of the library and energy efficient lighting is being installed, with a projected $3,500.00 savings per year in utility bills. New computer equipment is being ordered and the library's website will be updated. Residents are encouraged to check out the used book sale on Friday, June 6th from 8:00 a.m -5:00 p.m. and Saturday, June 7th from 8:00 a.m.-1:00 p.m., at the Village Green Book donations for the sale are being accepted; contact the library for more information. The library will also be open on June 7th, deviating from the regular summer schedule. The next meeting is scheduled for May 22. 2008, 6:00 p.m., at the library.

Councilmember Carlson reported the Lower St. Croix Partnership did not meet in April and that the next meeting is scheduled for May 21, 2008, 7:00 p.m., at the St. Croix County Government Center.

UNFINISHED BUSINESS

Consider accepting the feasibility study for water extension to Pete Miller's property located in Baytown Township and an addendum to the Joint Powers Agreement for the water extension: Applicant Pete Miller has requested that this item be continued to a future meeting in order to give him more time to review the estimated project costs.

It was moved by Councilmember Carlson and seconded by Councilmember Kraftson to continue this item to the next meeting Motion carried.

Consider establishing fees and policies associated with the designated cremains area in Hazelwood Cemetery: Public Works Supervisor Horak provided a status update on the cremains-only area being established in Hazelwood Cemetery. The area in the northwest corner of the cemetery has been replatted into 896 gravesites. He reviewed the proposed rules, regulations and pricing and noted a memorial flower garden has been suggested, as no upright or aboveground protrusions would be allowed in the cremains area. The residents who served on the cemetery advisory group were thanked for their input Additional input/assistance with the flower garden is welcomed.

It was moved by Councilmember Johnson and seconded by Councilmember Carlson to accept the proposed rules for the Hazelwood Cemetery cremains area as presented. Motion carried.

Consider gas and electric franchise agreements with Xcel Energy: Administrator McGuire reviewed draft franchise agreements with Northern States Power Company, d/b/a Xcel Energy that would allow Xcel Energy the right to provide gas and electric service to the city for a 20-year period. The ordinances provide the city with the right to impose a franchise fee in the future, up to five percent of Xcel Energy's total gross revenues. This fee is not being implemented at this time. It was noted the revenue generated by this type of fee does not have to be dedicated to a specific utilities fund. Discussion followed on the benefits of having a franchise agreement with Xcel Energy.

Councilmember Johnson introduced the following ordinance and moved its adoption

Ordinance #798

AN ORDINANCE GRANTING TO NORTHERN STATES POWER COMPANY, A MINNESOTA CORPORATION, D/B/A/ XCEL ENERGY, ITS SUCCESSORS AND ASSIGNS, PERMISSION TO ERECT A GAS DISTRIBUTION SYSTEM FOR THE PURPOSES OF CONSTRUCTING, OPERATING, REPAIRING AND MAINTAINING IN THE CITY OF BAYPORT, MINNESOTA, THE NECESSARY GAS PIPES, MAINS AND APPURTENANCES FOR THE TRANSMISSION OR DISTRIBUTION OF GAS TO THE CITY AND ITS INHABITANTS AND OTHERS AND TRANSMITTING GAS INTO AND THROUGH THE

CITY, AND TO USE THE PUBLIC GROUNDS AND PUBLIC WAYS OF THE CITY FOR SUCH PURPOSES.

The motion for adoption of the foregoing ordinance was duly seconded by Councilmember Carlson and upon roll call being taken thereon, the following vote via voice:

Jon Nowaczek – aye
Connie Carlson – aye
Dan Johnson – aye
Torry Kraftson – aye
Sharon Ridgway – aye

Councilmember Johnson introduced the following ordinance and moved its adoption:

Ordinance #799

AN ORDINANCE GRANTING TO NORTHERN STATES POWER COMPANY, A MINNESOTA CORPORATION, D/B/A XCEL ENERGY ITS SUCCESSORS AND ASSIGNS, PERMISSION TO CONSTRUCT, OPERATE, REPAIR AND MAINTAIN IN THE CITY OF BAYPORT, MINNESOTA, AN ELECTRIC DISTRIBUTION SYSTEM AND TRANSMISSION LINES, INCLUDING NECESSARY POLES, LINES, FIXTURES AND APPURTENANCES, FOR THE FURNISHING OF ELECTRIC ENERGY TO THE CITY, ITS INHABITANTS, AND OTHERS, AND TO USE THE PUBLIC WAYS AND PUBLIC GROUNDS OF THE CITY FOR SUCH PURPOSES.

The motion for adoption of the foregoing ordinance was duly seconded by Councilmember Carlson and upon roll call being taken thereon, the following vote via voice:

Jon Nowaczek – aye
Connie Carlson – aye
Dan Johnson – aye
Torry Kraftson – aye
Sharon Ridgway – aye

NEW BUSINESS

Consider award of 2008 Recycling and Solid Waste Scholarship: Assistant Administrator Taylor reported the city received two impressive qualifying applications as noted in the City Council materials, as well as a third one from Heidi Peterson by the application due date. Ms. Peterson received the scholarship award last year, and staff is recommending that two $500.00 scholarships be awarded to James Robinson and Sarah Nelson. Surplus scholarship funds, previously designated for purchasing recycling receptacles, would be used to fund two scholarships this year. Discussion followed on using the Allied Waste money for its intended purpose and the caliber of the applications received this year

It was moved by Councilmember Carlson and seconded by Councilmember Johnson to award the 2008 Recycling and Solid Waste Scholarships to Sarah Nelson and James Robinson, in the amount of $500.00 each. Motion carried.

Presentation of 2007 Audit: Andy Berg, auditor with Abdo, Eick & Meyers, reported the 2007 annual audit received an unqualified (clean) opinion, with no disagreements and no significant difficulties in performing the audit The significant audit findings and recommendations were reviewed, followed by the key financial information. The general fund, special revenue funds, debt service funds, capital projects funds, and enterprise funds were reviewed in detail. Of significance, the water utility fund has shown a loss from operations in 2006 and 2007, and it was recommended that water and sewer rates be reviewed annually to ensure rates cover operating expenses.

It was moved by Councilmember Carlson and seconded by Councilmember Johnson to accept the 2007 annual audit as prepared by Abdo, Eick & Meyers, LLP. Motion carried.

Consider approval of liquor licenses for the establishment "Refuge on the River" located at 101 5th Avenue South: Administrator McGuire reviewed the background of a request to consider approval of liquor licenses for a new restaurant, Refuge on the River. Applicant Mike Scanlon will be leasing the restaurant, formerly known as Clyde's, which is adjacent to the Bayport Marina. Additionally, the conditional use permit (CUP) which allows the property to operate as a restaurant has expired and a public hearing on the CUP is scheduled for the May 19th Planning Commission meeting. Due to the time involved with the conditional use permitting process, staff feels it may be appropriate to allow the restaurant to open when all other outstanding issues are complete. In addition to the outstanding issues listed in the City Council materials, grease traps must be installed, per city code. Discussion followed on whether a liquor license could be authorized without a valid CUP in place and the number of outstanding issues, especially the Metropolitan Council Service Availability Charges (SAC) that must be paid. Administrator McGuire noted that the original CUP was issued as one for the three entities involved, i.e., the Bayport Marina, Waterford on the St. Croix Condominium Association and the restaurant, as they originally had the same owner.

Applicant Mike Scanlon provided an overview of his proposed restaurant business Refuge on the River. Mr. Scanlon stated all of the issues identified in the staff report would be completed prior to opening, which he hopes could be as early as May 14th in preparation for anticipated substantial business over the Memorial Day weekend. He has met with representatives from the marina and condominium association in an effort to be a good business neighbor. Mr. Scanlon answered questions regarding completion of the outstanding building issues, and Administrator McGuire explained why the Metropolitan Council was reviewing the SAC charges for the building at this time. Councilmembers voiced their support of Mr. Scanlon's business plans but believed the city needs to follow the proper procedures to make sure all concerns are addressed. They recommended that the CUP application be addressed at the May 19th Planning Commission, after which a decision would be made on the liquor licenses. Mr. Scanlon requested approval of the liquor licenses prior to the Planning Commission meeting in order to get the process moving along with the State of Minnesota. Councilmembers reiterated their desire to follow protocol and address the liquor license and CUP applications at the same time. Written concerns received from the Bayport Marina Association and Waterford on the St. Croix Condominium Association were noted.

It was moved by Councilmember Johnson and seconded by Councilmember Carlson to continue this matter to the next meeting, to allow time for a public hearing on the CUP and Planning Commission input. Motion carried.

Discussion followed on scheduling a special City Council meeting prior to the regularly scheduled June meeting in order to provide a more timely response to Mr. Scanlon's applications. Mr. Scanlon indicated he has a substantial investment in the proposed business, and if he had known the CUP process would prohibit opening by Memorial Day weekend, he would have sought legal recourse or walked away from the project.

It was moved by Councilmember Ridgway and seconded by Councilmember Johnson to set a special meeting for Monday, May 19, 2008, immediately following the Planning Commission meeting, to consider Mr. Scanlon's applications. Motion carried.

Consider a $50,000 loan request from the MSCWMO to design and bid the Bayport storm sewer project: Administrator McGuire reviewed a request from the Middle St. Croix Water management Organization (MSCWMO) for the Cities of Bayport and Oak Park Heights to each loan the MSCWMO $50,000.00 to design and bid the final phase of the Bayport storm sewer project, prior to the state releasing $1.77 million in allocated funds for the project. The City of Oak Park Heights has approved a loan of the

requested funds, interest-free. Staff recommended that the city approve the $50,000.00 loan request, charging 3% interest on the loan.

MSCWMO Chairperson Dave Beaudet reported he anticipates the loan would be paid back by February/March of 2009. He noted that Bayport receives a 5% administrative fee for serving as the fiscal agent for the project funds and questions whether the state would reimburse interest on the loan. He indicated the MSCWMO would pay for the loan documents to be drafted. Councilmember Kraftson and Mr. Beaudet reviewed the history of the project to alleviate flooding from Perro Creek in Bayport. Councilmembers indicated they were in favor of an interest-free loan.

It was moved by Councilmember Kraftson and seconded by Councilmember Carlson to authorize up to $50,000.00 for design and bidding fees for the remainder of the Bayport storm sewer flood control project, in partnership with the City of Oak Park Heights. Motion carried.

COUNCIL ITEMS/ANNOUNCEMENTS

1. Councilmember Carlson reported on upcoming events at the Bayport Senior Center
   - They will be sponsoring six women veterans in the Memorial Day parade on May 26th and are in need of additional convertible or Jeep vehicles for the veterans to ride in.
   - Police Chief Laura Eastman will be having a question and answer breakfast session with the seniors on May 28th.
   - They are hosting a square dance on May 29th at 6:00 p.m. Everyone is welcome
   - Seniors are working with the 4th graders from Andersen Elementary to put on a play, and an actor is needed to play Abraham Lincoln.

   Please contact Sue Schultz at the Senior Center, 651-275-8907, if you can help or have questions regarding the above events.
2. Councilmember Kraftson proposed that a feasibility study be considered to add one-way angled parking on the east side of 4th Street North, to provide more parking for the businesses along 5th Avenue North, as well as the library. This item will be discussed at a future meeting

ADMINISTRATOR/STAFF ITEMS AND ANNOUNCEMENTS

Set workshop date for quarterly department review of Public Works department and BCAL donation. Discussion on this was tabled to the June 2, 2008 City Council meeting.

Schedule special meeting to consider bids for Lakeside Park and update on Barker's Alps: Bids to complete the sand blanket project at Lakeside Park are due at City Hall by May 9th, and a special meeting to award the bid is needed for the timely completion of the project. It was decided to schedule the meeting for Monday, May 19, 2008, at 5:00 p.m.

Quarterly Meeting with Croixdale Residents: Chief Eastman reported that Croixdale is inviting Bayport residents to attend their quarterly meeting with the Police Department on Wednesday, May 14, 2008, 6:00 p.m. -7.00 p.m. Chief Eastman will update residents on concerns identified during the last 3 months and representatives from the Department of Corrections will address minimum security screening processes. The meeting will be televised on the local cable channel. Councilmember Carlson recognized Chief Eastman's efforts to interact with Bayport residents and businesses

ADJOURNMENT

It was moved by Councilmember Carlson and seconded by Councilmember Johnson to adjourn the meeting at 8:45 p.m. Motion carried.

CITY OF BAYPORT
SPECIAL CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
MAY 19, 2008
5:00 PM

CALL TO ORDER
Pursuant to due call and notice, Mayor Nowaczek called the special City Council meeting of May 19, 2008 to order at 5 00 p.m , and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL
Members Present Mayor Jon Nowaczek, Councilmembers Connie Carlson, Torry Kraftson, and Sharon Ridgway

Members Absent: Councilmember Dan Johnson

Others Present. Administrator Mike McGuire, Assistant Administrator/Planner Sara Taylor, and Attorney Nick Vivian

Councilmember Ridgway requested that the City Council add consideration of options for a BCAI donation to the agenda Item will be added as item 3 under new business.

NEW BUSINESS
Consider bids for the sand blanket installation at Lakeside Park: Larry Wacker, landscape architect with Sanders. Wacker. Bergly, Inc , reported that five qualified bids were received for the project that would add a new sand blanket to the swim area and upland beach area at Lakeside Park The low bidder was M.J. Raleigh Trucking, Inc., Stillwater, Minnesota, with a bid of $13,150 00 Mr Wacker verified that the firm's bid was significantly lower than the others due to the fact that they have a stockpile of sand that meets the project's specifications. Staff recommended approval of the project to the lower bidder Mr Wacker clarified that Bell Trucking's low bid amount was for winter installation and their high bid was for summer installation, which the project requires. The specifications for placement of 12 inches of sand were reviewed. The sand blanket would extend 90-100 feet into the water With minimum current and wave action in the area, Mr Wacker speculated the new sand blanket would last a long time.

It was moved by Councilmember Carlson and seconded by Councilmember Ridgway to award the bid for the sand blanket installation at Lakeside Park to the low bidder, M.J. Raleigh Trucking, Inc , Stillwater, Minnesota, in the amount of $13,150.00. Motion carried.

Consider final payment to Jansen Builders for bathhouse improvement project Administrator McGuire noted that Jansen Builders has requested final payment for the Lakeside Beach Remodeling Project, however there are outstanding issues that the builder needs to complete The main issue is that the hot water heater is undersized and does not meet the Washington County Health Department requirements. Staff has been working with the mechanical engineer and architect to fix the problem He stated the contractor followed the specifications installing the water heater. and it needs to be determined who is responsible for paying for the correction. He does not believe the city should be responsible. He also noted that money had previously been withheld due to an issue with the size of the water pipe for the building; this issue has been resolved. He suggested payment options, including reducing the requested final payment of $14,781.16 to $10,000 00, with release of the final payment approved at the June City Council meeting, to ensure completion of the outstanding issues. Discussion followed on compensating the contractor for the satisfactory work completed, yet withholding money for the outstanding issues. Councilmember Kraftson suggested waiting to see if the current hot water

heater meets the needs of the building; however, Administrator McGuire stated it must be corrected prior to issuance of a certificate of occupancy.

It was moved by Councilmember Carlson to authorize payment of $10,000.00 of the balance due to Jansen Builders for the Lakeside Beach Remodeling Project.

Councilmember Kraftson believes the City Council should either approve or disapprove the entire amount at this time. He recommended authorizing the final payment amount of $14,781.16, contingent upon the satisfactory completion of items 1-4 noted in Project Architect Mark Lenz's letter of May 15 2008.

Councilmember Carlson retracted her motion

It was moved by Councilmember Kraftson and seconded by Councilmember Carlson to authorize final payment of $14,781.16 to Jansen Builders, contingent upon items 1-4 of the punch list being completed.
Discussion ensued on completion of item 5 (hot water flow)

It was moved by Councilmember Kraftson and seconded by Councilmember Carlson to amend his motion to state payment would be contingent upon completion of items 1-5 of the punch list. Motion carried.

Discuss Bayport Community Action League (BCAL) donation: Councilmember Ridgway stated the BCAL would like to make a donation to the city for a specific item/project, in an amount to be determined, but probably in the $1,000.00-$3,000.00 range. Items discussed were a grill for the bathhouse, playground equipment, flower planters, or park benches. Councilmembers decided to continue the discussion to the next agenda topic and future meetings, as necessary.

UNFINISHED BUSINESS
Update on the master park plan for Barker's Alps Park: Administrator McGuire noted the challenge of financing further park improvements and indicated the new developers of the Inspiration development may be willing to pay additional park dedication fees upfront, in order to enhance parks closer to Inspiration.

Architect Larry Wacker provided a brief overview of the two new concept plans for Barker's Alps Park. The main difference between concepts A and B is that concept A moves the ball infield to the southwest corner of the open field space. Relocating the ball field would cost approximately $120,000.00. Councilmember Kraftson voiced concern that the plans were not beyond the concept stage. Administrator McGuire noted the plans for Barker's Alps are not further along due to the time spent on Lakeside Park and the lack of park dedication funds from new development. Council-members unanimously voiced their support for concept B. Due to time constraints at tonight's meeting, councilmembers agreed to start the regularly scheduled June 2nd City Council meeting at 5:00 p.m. to discuss the Barker's Alps Park master park plan in further detail.

Councilmember Kraftson invited the public to the Lakeside Park bathhouse grand opening event set for Tuesday, May 20th, 4:00 p.m. – 6:00 p.m.

ADJOURNMENT
It was moved by Councilmember Carlson and seconded by Councilmember Kraftson to adjourn the meeting at 5:50 p.m. Motion carried.

CITY OF BAYPORT
SPECIAL CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
MAY 19, 2008
FOLLOWING PLANNING COMMISSION MEETING

CALL TO ORDER

Pursuant to due call and notice, Mayor Nowaczek called the special City Council meeting of May 19, 2008 to order at 8:15 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag

ROLL CALL

Members Present: Mayor Jon Nowaczek, Councilmembers Connie Carlson, Dan Johnson, Torry Kraftson, and Sharon Ridgway

Members Absent: None

Others Present: Administrator Mike McGuire, Public Works Supervisor Mel Horak, Assistant Administrator/Planner Sara Taylor, and Attorney Nick Vivian

NEW BUSINESS

Consider a request for a conditional use permit to operate a restaurant at the existing building located at 101 5th Avenue South, adjacent to the Bayport Marina: Mayor Nowaczek recognized the unique situation of the application before the city, given the location of the establishment and the surrounding neighbors He believes the Planning Commission public hearing aired all the issues in a fair manner He noted the city's desire to balance the applicant's request with the greater needs of the community Assistant Administrator/Planner Taylor reviewed the recommendations of the Planning Commission, noting the conditions of approval and findings of fact were approved as presented in the staff report, with the exception of the hours of operation The hours recommended by the Planning Commission were 8:00 a.m.-11:00 p.m. Sunday-Thursday and 8:00 a.m -12 00 a.m. Friday-Saturday. She noted that the sale of liquor on Sunday cannot begin before 10:00 a m. It was noted that the applicant is requesting reinstatement of the former conditional use permit (CUP). The entire text of the original CUP is not included in the staff materials, since it is quite lengthy and only two conditions, seating capacity and exterior lighting, pertain specifically to the restaurant building. Staff believes that additional conditions of approval for the CUP reinstatement should be considered for amendment at this time

Councilmember Ridgway believes the outdoor music noise issue can be addressed through enforcement of the city's noise ordinances and questioned whether dancing should be addressed in the CUP She stated that most restaurants have a specified kitchen closing time, and feels that a fine dining restaurant can finish its business within an hour or so of that time She believes the recommendations of the Planning Commission are reasonable, but also sees the merits of a 1 00 a m. closing. Administrator McGuire indicated the City Council may want to add a specific time that the premises must be cleared It was noted that whatever hours are decided, it would mean that patrons would have to be out by that time

Councilmember Carlson stated she checked with other area fine dining restaurants and most kitchens close by 11:00 p.m., including weekends. She questioned whether Mr. Scanlon could request additional hours of operation for special events, beyond what is approved in the CUP. Administrator McGuire indicated that the City Council could specify permission for a certain number of special use events per year in the CUP to allow for a later closing time. She added that the dumpster area should be enclosed

Councilmember Kraftson believes the Planning Commission did a good job of balancing the concerns of all parties and made fair recommendations, which he supports. He would like the Police Department to be proactive in monitoring any noise complaints and potential impaired driving concerns. He would appreciate Mr. Scanlon following through with previous statements to the City Council regarding promoting responsible drinking at his business.

Councilmember Johnson concurred with Councilmember Kraftson's comments and indicated to Mr. Scanlon that he is willing to change the hours of operation in the future, if the applicant can show good reason. However, he is concerned that the issues raised by the residential neighbors need to be addressed and believes the staff and Planning Commission recommendations are fair. He recommended that additional language is needed regarding proper screening/enclosure of the dumpster.

Mayor Nowaczek spoke to the additional Service Availability Charge (SAC) fees that will be charged to the restaurant building by the Metropolitan Council. He noted the fees, based on seating capacity, must be paid prior to opening the restaurant, and he recommended that specific language regarding payment of the fees be added as a condition of approval. Administrator McGuire noted that additional SAC fees, and related city sewer/water access fees, were not paid when the deck was added to the restaurant years ago, and the Metropolitan Council is now reviewing for additional SAC charges. He added that the Metropolitan Council and city fees would need to be paid prior to the issuance of the requested liquor licenses.

Councilmember Kraftson introduced the following resolution and moved its adoption, noting approval based on the conditions as listed in the Planning Commission staff report, with the hours of operation revised to 8:00 a.m.-11:00 p.m. Sunday-Thursday and 8:00 a.m.-12:00 a.m. Friday and Saturday, required enclosure of the dumpster area completed prior to reinstatement of the CUP, and compliance with the Metropolitan Council SAC fees. He revised his motion to state applicant could put money into escrow to cover the Metropolitan Council's current claim.

Resolution 08-07

RESOLUTION APPROVING THE REINSTATEMENT OF A CONDITIONAL USE PERMIT (CUP) TO OPERATE A RESTAURANT AT 101 5TH AVENUE SOUTH, LEGALLY DESCRIBED AS LOT 2, BLOCK 2, BAYPORT MARINA, BAYPORT, WASHINGTON COUNTY, MINNESOTA

The motion for adoption of the foregoing resolution was duly seconded by Councilmember Johnson and upon roll call being taken thereon, the following vote via voice:

Jon Nowaczek aye	Torry Kraftson – aye
Connie Carlson aye	Sharon Ridgway – aye
Dan Johnson – aye	

UNFINISHED BUSINESS

Consider approval of liquor licenses for the establishment "Refuge on the River" located at 101 5th Avenue South: Councilmember Johnson stated he was in favor of approving the requested liquor licenses, noting that the CUP conditions pose some limitations on the applicant's licensure. Councilmember Ridgway requested clarification on the licenses and indicated she was in favor of approval. Attorney Vivian clarified that staff recommended approval of the liquor licenses conditioned upon the same requirements as the CUP approval.

It was moved by Councilmember Johnson and seconded by Councilmember Carlson to approve the liquor licenses requested by Mike Scanlon for his business, Refuge on the River, located at 101 5th Avenue South, subject to the same conditions as the conditional use permit issued for the property

Councilmember Kraftson questioned whether the applicant's liquor licenses could be approved prior to meeting the conditions of the CUP, noting it may take some time to complete the process Councilmember Johnson noted that the restaurant cannot open without the property meeting all the CUP conditions of approval and indicated he does not think the liquor license approval should be conditioned upon the same, as noted in his motion Staff clarified it was their intent to allow the applicant to start the process for liquor license approval with the State of Minnesota, but under no conditions would the city issue the licenses unless all conditions of the CUP were satisfied Mayor Nowaczek reiterated that the applicant could escrow funds for the anticipated SAC charges, should the Metropolitan Council determination slow the process.

Motion carried.

ADJOURNMENT

It was moved by Councilmember Carlson and seconded by Councilmember Johnson to adjourn the meeting at 8:50 p.m Motion carried.

CITY OF BAYPORT

REVENUE SUMMARY YTD THRU 05/31/08

FUND	FUND Descr	2008 Budget	2008 YTD Amt	2008 % of Budget	2008 % of Budget Remain
101	GENERAL	$2,108 130 00	S154 086 11	7 31%	92 69%
102	STREET RECONSTRUCTION	$0 00	$77 05	0 00%	0 00%
103	G O TIF BD FUND 1990 CAP PROJ	$0 00	$0 00	0 00%	0 00%
105	GENERAL FIXED ASSETS	$0 00	$0 00	0 00%	0 00%
106	TIF ECON DEV DIST 2	$0 00	$224 89	0 00%	0 00%
107	TIF REDEVELOPMENT DISTRICT 2-1	$0 00	$0 00	0 00%	0 00%
200	FIRE EQUIPMENT REPLACEMENT FUN	$0 00	$45,000 00	0 00%	0 00%
201	D A R E	$0 00	$0 00	0 00%	0 00%
202	DRUG FORFEITURE	$0 00	$1,214 67	0 00%	0 00%
203	PUBLIC WORKS EQUIPMENT REPL	$0 00	$0 00	0 00%	0 00%
204	RECREATION CAP EQUIP & MAINT	$0 00	$1 995 95	0 00%	0 00%
205	TAX STABILIZATION FUND	$0 00	$0 00	0 00%	0 00%
206	WATER/SEWER IMPROVEMENT FUND	$0 00	S14 330 76	0 00%	0 00%
207	PARK IMPROVEMENT FUND	$0 00	$1 000 00	0 00%	0 00%
208	PRISON SEWER PROJECT	$0 00	$0 00	0 00%	0 00%
209	DEVELOPER REIMBURSED PROJECTS	$0 00	$0 00	0 00%	0 00%
210	K-9 UNIT	$0 00	$1,350 00	0 00%	0 00%
211	LIBRARY	$290,334 00	$4,018 62	1 38%	98 62%
303	GO TIF BOND 1990 DEBT SERVICE	$0 00	$0 00	0 00%	0 00%
307	DEBT SERVICE GO BONDS $710,000	$0 00	$0 00	0 00%	0 00%
601	WATER	$332,920 00	$4,811 35	1 45%	98 55%
602	SEWER	$634,587 96	$134 386 63	21 18%	78 82%
800	INVESTMENTS-POOLED	$0 00	$133 891 48	0 00%	0 00%
803	P & Z ESCROWS	$0 00	$15 300 00	0 00%	0 00%
851	NON EXP TRUST	$0 00	$0 00	0 00%	0 00%
		$3 365 971 96	$511,687 51	15 20%	84 80%

CITY OF BAYPORT

MONTHLY RECEIPTS

Period Name· MAY

FUND	Tran Date	Amount	Refer	Comments	Account Descr
FUND 101 GENERAL					
101	5/5/2008	$50 00	14773	BOB JOHNSON - TEMPORARY LIQUOR	R 101-00000-32100 BUSINES
101	5/13/2008	$1 25	14791	RON JORGENSEN - COPIES	R 101-00000-34105 USER FE
101	5/19/2008	$50 00	14830	MARYNELL RYAN - SPECIAL EVENT AP	R 101-00000-34105 USER FE
101	5/23/2008	$1 00	14846	BRAD ASPLUND - COPIES	R 101-00000-34105 USER FE
101	5/19/2008	$1,825 00	14811	S A C FEE	G 101-20102 S A C CHARGE
101	5/5/2008	$2 25	14772	SUR CHARGE	G 101-20104 STATE SURCHA
101	5/5/2008	$4 79	14780	SURCHARGE	G 101-20104 STATE SURCHA
101	5/13/2008	$37 50	14785	DERRICK CONSTRUCTION - BP 2008-15	G 101-20104 STATE SURCHA
101	5/13/2008	$0 70	14790	SURCHARGE	G 101-20104 STATE SURCHA
101	5/13/2008	$0 50	14794	SURCHARGE	G 101-20104 STATE SURCHA
101	5/19/2008	$1 00	14808	SURCHARGE	G 101-20104 STATE SURCHA
101	5/19/2008	$175 00	14811	BP SURCHARGE	G 101-20104 STATE SURCHA
101	5/23/2008	$0 50	14843	SURCHARGE	G 101-20104 STATE SURCHA
101	5/23/2008	$0 50	14844	SURCHARGE	G 101-20104 STATE SURCHA
101	5/23/2008	$1 50	14849	SURCHARGE	G 101-20104 STATE SURCHA
101	5/19/2008	$16 25	14818	SALES TAX	G 101-20603 SALES TAX PAY
101	5/19/2008	$6 50	14827	SALES TAX	G 101-20603 SALES TAX PAY
101	5/19/2008	$6 50	14832	SALES TAX	G 101-20603 SALES TAX PAY
101	5/23/2008	$6 50	14848	SALES TAX	G 101-20603 SALES TAX PAY
101	5/13/2008	$0 50	14800	SURCHARGE	G 101-27104 P E R A
101	5/19/2008	$35 00	14810	HEALTH & DENTAL INS	G 101-27107 DELTA DENTAL
101	5/5/2008	$60 67	14775	HEALTH INS	G 101-27109 MEDICA
101	5/13/2008	$497 76	14786	HEALTH INSURANCE	G 101-27109 MEDICA
101	5/19/2008	$497 76	14810	HEALTH	G 101-27109 MEDICA
101	5/5/2008	$5 00	14768	RON SOCKNESS - 2 YARD WASTE STIC	R 101-41240-34105 USER FE
101	5/5/2008	$20 00	14782	DAVE SHEFLAND - YARD WASTE STICK	R 101-41240-34105 USER FE
101	5/5/2008	$30 00	14784	BELL'S TRUCKING - 2008 CONTRACTOR	R 101-41910-32100 BUSINES
101	5/19/2008	$30 00	14822	AIR CONDITIONING ASSOCIATES - CON	R 101-41910-32100 BUSINES
101	5/23/2008	$30 00	14850	TRICK COMMUNICATIONS/SIGNS -CON	R 101-41910-32100 BUSINES
101	5/19/2008	$50 00	14808	FEE	R 101-41910-32200 NONBUSI
101	5/23/2008	$224 50	14849	3 SIGNS	R 101-41910-32200 NONBUSI
101	5/5/2008	$118 00	14772	BLG PERMIT	R 101-41910-32210 BUILDING
101	5/5/2008	$191 75	14780	BLG PERMIT	R 101-41910-32210 BUILDING
101	5/13/2008	$565 01	14785	PLAN REVIEW	R 101-41910-32210 BUILDING
101	5/13/2008	$869 25	14785	BDG FEE	R 101-41910-32210 BUILDING
101	5/13/2008	$54 25	14790	BLG FEE	R 101-41910-32210 BUILDING
101	5/13/2008	$75 00	14794	BLDG PERMIT	R 101-41910-32210 BUILDING
101	5/13/2008	$25 00	14800	DEMO PERMIT	R 101-41910-32210 BUILDING
101	5/19/2008	$1 661 89	14811	PLAN REVIEW	R 101-41910-32210 BUILDING
101	5/19/2008	$2 556 75	14811	BLG PERMIT FEE	R 101-41910-32210 BUILDING
101	5/23/2008	$75 00	14843	FEE	R 101-41910-32210 BUILDING
101	5/23/2008	$250 00	14844	FEE	R 101-41910-32210 BUILDING
101	5/13/2008	$10 00	0	MICHELLE PIEPER - PET LICENSE	R 101-42100-32240 ANIMAL F
101	5/5/2008	$10 00	14774	JENNIFER PUGA-LOPEZ / PET LICENSE	R 101-42100-32240 ANIMAL F
101	5/5/2008	$25 00	14776	RENEE NOWACZEK - SMALL FOWL PE	R 101-42100-32240 ANIMAL F
101	5/5/2008	$20 00	14777	JENNIFER PUGA-LOPEZ - 2 PET LICENS	R 101-42100-32240 ANIMAL F
101	5/13/2008	$10 00	14789	TIM - DIXON - PET LICENSE	R 101-42100-32240 ANIMAL F
101	5/19/2008	$20 00	14802	LINDA PARENTEAU - 2 PET LICENSE	R 101-42100-32240 ANIMAL F
101	5/19/2008	$10 00	14814	ELIZABETH KELLY - PET LICENSE	R 101-42100-32240 ANIMAL F
101	5/23/2008	$10 00	14836	PET LICENSE	R 101-42100-32240 ANIMAL F
101	5/23/2008	$10 00	14839	HEATHER BONIN - PET LICENSE	R 101-42100-32240 ANIMAL F
101	5/23/2008	$20 00	14840	RACHAEL BLOMER - PET LICENSE	R 101-42100-32240 ANIMAL F
101	5/23/2008	$25 00	14841	MICHAEL SEEBERGER - SMALL BIRD/F	R 101-42100-32240 ANIMAL F
101	5/19/2008	$45 00	14806	TOM GEORGE - ADMINISTRATIVE FINE	R 101-42100-33100 ADMINIST
101	5/13/2008	$700 00	14797	SAFETY CAMP - POLICE DEPT	R 101-42100-34105 USER FE
101	5/19/2008	$35 00	14803	KIMBERLY CLARK - SAFETY CAMP	R 101-42100-34105 USER FE
101	5/19/2008	$35 00	14812	AAENESS - SAFETY CAMP	R 101-42100-34105 USER FE
101	5/19/2008	$35 00	14813	ANDERSON - SAFETY CAMP	R 101-42100-34105 USER FE
101	5/19/2008	$35 00	14817	LYDIA BENSON - SAFETY CAMP	R 101-42100-34105 USER FE
101	5/19/2008	$385 00	14825	SAFETY CAMP REGISTRATIONS (9)	R 101-42100-34105 USER FE

CITY OF BAYPORT

MONTHLY RECEIPTS

Period Name: MAY

FUND	Tran Date	Amount	Refer	Comments	Account Descr
101	5/23/2008	$560 00	14835	SAFETY CAMP	R 101-42100-34105 USER FE
101	5/5/2008	$20 00	14769	PAUL SPILSETH - BURN PERMIT	R 101-42200-32200 NONBUSI
101	5/5/2008	$20 00	14770	TOM FOELS - BURN PERMIT	R 101-42200-32200 NONBUSI
101	5/5/2008	$20 00	14778	TERI RAMDAZZO - BURN PERMIT	R 101-42200-32200 NONBUSI
101	5/13/2008	$20 00	14788	PRAIRIE RESTORATIONS - BURN PERM	R 101-42200-32200 NONBUSI
101	5/13/2008	$20 00	14792	BRYCE BIRSTADT - BURN PERMIT	R 101-42200-32200 NONBUSI
101	5/5/2008	$10 00	14771	WADE DELAGE - BOAT TRAILER PERMI	R 101-43200-34780 PARK FE
101	5/5/2008	$106 50	14779	JOE GROSCHEN - PARK SHELTER	R 101-43200-34780 PARK FE
101	5/5/2008	$10 00	14781	BARRY LUND - BOAT TRAILER PERMIT	R 101-43200-34780 PARK FE
101	5/5/2008	$10 00	14783	MILO HORAK - BOAT TRAILER PERMIT	R 101-43200-34780 PARK FE
101	5/13/2008	$106 50	14787	MARK TUENGE - PARK SHELTER	R 101-43200-34780 PARK FE
101	5/13/2008	$150 00	14795	OUR SAVIOR'S CHURCH - PARK SHELT	R 101-43200-34780 PARK FE
101	5/19/2008	$20 00	14805	SHAIN HENRY - 2 BOAT TRAILER PERM	R 101-43200-34780 PARK FE
101	5/19/2008	$250 00	14818	FEE	R 101-43200-34780 PARK FE
101	5/19/2008	$100 00	14827	FEE	R 101-43200-34780 PARK FE
101	5/19/2008	$10 00	14828	DALE KRONGARD JR - BOAT TRAILER	R 101-43200-34780 PARK FE
101	5/19/2008	$100 00	14832	FEE	R 101-43200-34780 PARK FE
101	5/23/2008	$10 00	14842	KEVIN MONSON - BOAT TRAILER PERM	R 101-43200-34780 PARK FE
101	5/23/2008	$10 00	14847	LARRY GOLDMITH - BOAT TRAILER PA	R 101-43200-34780 PARK FE
101	5/23/2008	$100 00	14848	FEE	R 101-43200-34780 PARK FE
101	5/23/2008	$120 00	14851	BOAT TRAILER FEE'S (DROP BOX)	R 101-43200-34780 PARK FE
101	5/23/2008	$10 00	14852	JOHN NELSON - BOAT LICENSE PERMI	R 101-43200-34780 PARK FE
101	5/13/2008	$1 000 00	14793	BAYPORT MARINA ASSN - PARK BENC	R 101-43200-36230 DONATIO
101	5/19/2008	$200 00	14809	STEVE LEMKE - BURIAL(CREMAINS) MA	R 101-43300-34940 CEMETE
FUND 101 GENERA		$14 533 33			
FUND 206 WATER/SEWER IMPROVEMENT FUND					
206	5/16/2008	$56 47	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	5/5/2008	$174 26	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	5/20/2008	$193 59	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	5/5/2008	$35 48	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	5/20/2008	$197 76	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	5/13/2008	$308 75	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	5/5/2008	$6 56	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	5/13/2008	$36 57	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	5/5/2008	$149 32	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	5/13/2008	$32 26	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	5/5/2008	$7 20	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	5/13/2008	$281 44	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	5/19/2008	$4 20	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	5/27/2008	$0 77	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	5/16/2008	$3 91	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	5/27/2008	$0 77	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	5/19/2008	$5 05	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	5/16/2008	$4 15	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
FUND 206 WATER/		$1 498 51			
FUND 207 PARK IMPROVEMENT FUND					
207	5/19/2008	$1,000 00	14811	PARK DEDICATION	R 207-00000-34780 PARK FE
FUND 207 PARK IM		$1,000 00			
FUND 210 K-9 UNIT					
210	5/13/2008	$250 00	0	CANINE PROGRAM	R 210-42103-36231 DONATIO
210	5/13/2008	$50 00	14799	CANINE PROGRAM	R 210-42103-36231 DONATIO
210	5/19/2008	$200 00	14826	CANINE PROGRAM DONATION	R 210-42103-36231 DONATIO
210	5/19/2008	$100 00	14829	TOM & BONNIE STARKEY - CANNIE PR	R 210-42103-36231 DONATIO
210	5/23/2008	$500 00	14853	K-9 DONATION	R 210-42103-36231 DONATIO
FUND 210 K-9 UNIT		$1,100 00			

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FUND	Tran Date	Amount	Refer	Comments	Account Descr
FUND 211 LIBRARY					
211	5/23/2008	$70 99	14854	LIBRARY SERVICE CHARGES - MAY 08	R 211-45500-34760 LIBRARY
211	5/23/2008	$40 00	14855	MEDICA - LIBRARY ROOM RENTAL	R 211-45500-36220 RENTAL I
FUND 211 LIBRARY		$110 99			
FUND 601 WATER					
601	5/20/2008	$101 31	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	5/13/2008	$70 46	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	5/5/2008	$38 26	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	5/5/2008	$10 00	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	5/5/2008	$1 452 01	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	5/5/2008	$94 57	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	5/13/2008	$305 02	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	5/5/2008	$60 00	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	5/20/2008	$1,649 34	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	5/13/2008	$137 04	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	5/13/2008	$20 78	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	5/13/2008	$2,573 04	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	5/20/2008	$25 00	0	UB Receipt Serv 106 RECON DAY RC	G 601-14601 WATER BILLING
601	5/20/2008	$42 67	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	5/13/2008	$19 62	0	UB Receipt Serv 8 SAFE WT R FE	G 601-14601 WATER BILLING
601	5/5/2008	$5 23	0	UB Receipt Serv 8 SAFE WT R FE	G 601-14601 WATER BILLING
601	5/5/2008	$4 65	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	5/13/2008	$24 90	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	5/13/2008	$1,000 00	0	WATER CONNECTION	R 601-46120-34601 WATER H
601	5/19/2008	$1,000 00	14811	WATER CONNECTION	R 601-46120-34601 WATER H
601	5/13/2008	$200 00	0	WATER METER	R 601-46120-34602 WATER M
601	5/19/2008	$200 00	14811	WATER METER	R 601-46120-34602 WATER M
601	5/13/2008	$100 00	0	INSPECTIONS	R 601-46120-34603 WATER H
601	5/19/2008	$50 00	14811	WATER CONNECTION INSPECTION	R 601-46120-34603 WATER H
601	5/19/2008	$50 00	14811	WATER INSPECTION	R 601-46120-34603 WATER H
601	5/19/2008	$4 00	14834	BANK CHARGE	R 601-46120-36240 REFUND
601	5/19/2008	$30 00	14834	NSF CHARGE	R 601-46120-36240 REFUND
601	5/20/2008	$8 72	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	5/19/2008	$45 00	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	5/5/2008	$23 54	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	5/16/2008	$32 56	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	5/27/2008	$6 44	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	5/13/2008	$59 67	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	5/13/2008	$21 30	14798	WATER FROM HYDRANT	R 601-46120-37110 WATER R
601	5/19/2008	$25 00	14816	ANTHONY MEYER - TURN WATER SER	R 601-46120-37110 WATER R
601	5/19/2008	$58 70	14823	LEVERAGE ENTERPRISES, INC WATE	R 601-46120-37110 WATER R
601	5/19/2008	$157 37	14833	JASON KOCH - NSF UTILITY BILL	R 601-46120-37110 WATER R
601	5/23/2008	$25 00	14837	KARYL WALCHER - TURN UTILITIES BA	R 601-46120-37110 WATER R
601	5/23/2008	$25 00	14838	MATTHEW BRAUND - TURN UTILITES B	R 601-46120-37110 WATER R
601	5/23/2008	$25 00	14845	AMERICAN CLASSIC HOMES - TURN UT	R 601-46120-37110 WATER R
601	5/16/2008	$0 82	0	UB AR Surc 19 STATE SER CH	R 601-46120-37120 STATE S
601	5/19/2008	$2 25	0	UB AR Surc 19 STATE SER CH	R 601-46120-37120 STATE S
FUND 601 WATER		$9 784 27			
FUND 602 SEWER					
602	5/13/2008	$270 12	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	5/5/2008	$54 80	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	5/13/2008	$2,345 11	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	5/5/2008	$86 44	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	5/13/2008	$7 38	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	5/13/2008	$137 03	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	5/5/2008	$7 50	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	5/5/2008	$1 244 25	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	5/5/2008	$295 67	0	UB Receipt Serv 13 NSP SEWER	G 602-14602 SEWER BILLIN

CITY OF BAYPORT

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FUND	Tran Date	Amount	Refer Comments	Account Descr
602	5/20/2008	$1 613 10	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	5/20/2008	$101 30	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	5/19/2008	$750 00	14811 SEWER CONNECTION FEE	R 602-46200-34651 SEWER H
602	5/19/2008	$50 00	14811 SEWER WATER INSPECTION	R 602-46200-34652 SEWER I
602	5/16/2008	$34 56	0 UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	5/19/2008	$0 67	0 UB AR Serv 25 COMM SEWER	R 602-46200-37210 SEWER R
602	5/19/2008	$42 06	0 UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	5/27/2008	$6 44	0 UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	5/16/2008	$14,921 30	0 UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	5/16/2008	$470 55	0 UB AR Serv 13 NSP SEWER	R 602-46200-37230 NSP COL
FUND 602 SEWER		$22,438 28		
		$50,465 38		

CITY OF BAYPORT

EXPENSE SUMMARY YTD THRU 05/31/08

5 MONTHS = 41 7

DEPT	DEPT Descr	2008 Budget	2008 YTD Amt	Balance	2008 % of Budget	2008 % of Budget Remain
FUND 101 GENERAL						
00000	GENERAL GOVERNMENT	$0 00	$0 00	$0 00	0 00%	0 00%
41100	ELECTIONS	$5,140 00	$720 83	$4,419 17	14 02%	85 98%
41200	MAYOR & COUNCIL	$139,413 00	$94,586 21	$44,826 79	67 85%	32 15%
41240	RECYCLING	$9,407 00	$2,634 01	$6,772 99	28 00%	72 00%
41400	ADMINISTRATION	$143,769 00	$70,598 67	$73,170 33	49 11%	50 89%
41903	DEBT SERVICE	$0 00	$0 00	$0 00	0 00%	0 00%
41910	PLANNING & ZONING	$203 035 00	$86 523 40	$116,511 60	42 62%	57 38%
41940	MUNICIPAL BUILDINGS	$38,272 00	$23 490 88	$14,781 12	61 38%	38 62%
42100	POLICE	$644 608 00	$268 192 93	$376 415 07	41 61%	58 39%
42200	FIRE PROTECTION	$384 469 00	$99 110 65	$285 358 35	25 78%	74 22%
43100	STREET MAINT	$281 499 00	$114 677 35	$166 821 65	40 74%	59 26%
43160	STREET LIGHTING	$21 000 00	$5 292 88	$15 707 12	25 20%	74 80%
43200	PARKS	$78 513 00	$38 295 82	$40 217 18	48 78%	51 22%
43300	CEMETERY	$11 400 00	$1 274 31	$10 125 69	11 18%	88 82%
44100	PROJECT	$0 00	$6 387 50	-$6 387 50	0 00%	0 00%
44200	TRANSFER OUT-DEBT SERVIC	$0 00	$0 00	$0 00	0 00%	0 00%
FUND 101 GENERAL		$1 960,525 00	$811,785 44	$1 148,739 56	41 41%	58 59%
FUND 208 PRISON SEWER PROJECT						
44100	PROJECT	$0 00	$0 00	$0 00	0 00%	0 00%
FUND 208 PRISON SEWER PROJECT		$0 00	$0 00	$0 00	0 00%	0 00%
FUND 209 DEVELOPER REIMBURSED PROJECTS						
41911	BAYTOWN DEVELOPMENTS	$0 00	$149 50	-$149 50	0 00%	0 00%
41912	INSPIRATION	$0 00	$0 00	$0 00	0 00%	0 00%
41913	EMERALD FALLS	$0 00	$0 00	$0 00	0 00%	0 00%
99999	PW CAPITAL OUTLAY	$0 00	$0 00	$0 00	0 00%	0 00%
FUND 209 DEVELOPER REIMBURSED PR		$0 00	$149 50	-$149 50	0 00%	0 00%
FUND 211 LIBRARY						
45500	LIBRARY	$290,333 52	$133,891 40	$156,442 12	46 12%	53 88%
FUND 211 LIBRARY		$290,333 52	$133,891 40	$156,442 12	46 12%	53 88%
FUND 601 WATER						
44100	PROJECT	$0 00	$0 00	$0 00	0 00%	0 00%
46110	WATER-PUMPHOUSE	$42,350 00	$9,955 37	$32,394 63	23 51%	76 49%
46120	WATER	$281,538 00	$107,115 93	$174,422 07	38 05%	61 95%
FUND 601 WATER		$323,888 00	$117,071 30	$206,816 70	36 15%	63 85%
FUND 602 SEWER						
44100	PROJECT	$0 00	$0 00	$0 00	0 00%	0 00%
46200	SEWER - OPERATING	$353 230 00	$93 455 96	$259 774 04	26 46%	73 54%
46990	SEWER - NON-OPERATING	$290,000 00	$118 423 05	$171 576 95	40 84%	59 16%
FUND 602 SEWER		$643,230 00	$211,879 01	$431,350 99	32 94%	67 06%
FUND 800 INVESTMENTS-POOLED						
00000	GENERAL GOVERNMENT	$0 00	$0 00	$0 00	0 00%	0 00%
47000	INTEREST EXP	$0 00	$0 00	$0 00	0 00%	0 00%
FUND 800 INVESTMENTS-POOLED		$0 00	$0 00	$0 00	0 00%	0 00%
FUND 803 P & Z ESCROWS						
41910	PLANNING & ZONING	$0 00	$3 142 90	-$3 142 90	0 00%	0 00%
80001	ANDERSEN ESCROW	$0 00	$0 00	$0 00	0 00%	0 00%
80002	CPDC SENIOR COOP	$0 00	$0 00	$0 00	0 00%	0 00%
80003	BAYTOWN ANNEXATION	$0 00	$0 00	$0 00	0 00%	0 00%
80004	CROIXDALE	$0 00	$0 00	$0 00	0 00%	0 00%
80005	HARRIS CO - MCF	$0 00	$0 00	$0 00	0 00%	0 00%

CITY OF BAYPORT

EXPENSE SUMMARY YTD THRU 05/31/08

5 MONTHS = 41.7

DEPT	DEPT Descr	2008 Budget	2008 YTD Amt	Balance	2008 % of Budget	2008 % of Budget Remain
80006	OSTERTAG VARIANCE	$0 00	$0 00	$0 00	0 00%	0 00%
80007	JEFF NELSON ESCROW	$0 00	$0 00	$0 00	0 00%	0 00%
80008	CHARLES LUTZ STREET VACA	$0 00	$0 00	$0 00	0 00%	0 00%
80009	DON THRON VARIANCE	$0 00	$0 00	$0 00	0 00%	0 00%
80010	JERRY PETERSON ESCROW	$0 00	$0 00	$0 00	0 00%	0 00%
80011	CAPTAINS CORNER	$0 00	$62 00	-$62 00	0 00%	0 00%
80012	FRIENDS OF ST CROIX PREP	$0 00	$0 00	$0 00	0 00%	0 00%
80013	BAYPORT MARINA	$0 00	$585 00	-$585 00	0 00%	0 00%
80014	GROUP 41 (MIKE SCHALON	$0 00	$332 29	-$332 29	0 00%	0 00%
80015	GARY SWAGER	$0 00	$30 12	-$30 12	0 00%	0 00%
80016	Pete Miller - Feasi Study	$0 00	$1 971 02	-$1,971 02	0 00%	0 00%
FUND 803 P & Z ESCROWS		$0 00	$6,123 33	-$6,123 33	0 00%	0 00%
FUND 999 ACCRUED INT PAYABLE						
00000	GENERAL GOVERNMENT	$0 00	$0 00	$0 00	0 00%	0 00%
41000	DEPRECIATION EXP - GEN GO	$0 00	$0 00	$0 00	0 00%	0 00%
42000	PUBLIC SAFE CAPITAL OUTLA	$0 00	$0 00	$0 00	0 00%	0 00%
42200	FIRE PROTECTION	$0 00	$0 00	$0 00	0 00%	0 00%
43000	DEPRECIATION EXP - PUBLIC	$0 00	$0 00	$0 00	0 00%	0 00%
43100	STREET MAINT	$0 00	$0 00	$0 00	0 00%	0 00%
43200	PARKS	$0 00	$0 00	$0 00	0 00%	0 00%
43300	CEMETERY	$0 00	$0 00	$0 00	0 00%	0 00%
44000	DEPRECIATION EXP - LIBRARY	$0 00	$0 00	$0 00	0 00%	0 00%
45000	DEPRECIATION EXP - PARKS	$0 00	$0 00	$0 00	0 00%	0 00%
47000	INTEREST EXP	$0 00	$0 00	$0 00	0 00%	0 00%
FUND 999 ACCRUED INT PAYABLE		$0 00	$0 00	$0 00	0 00%	0 00%
		$3 217,976 52	$1 280,899 98	$1 937,076 54	39 80%	60 20%

CITY OF BAYPORT

MONTHLY EXPENSES

Period Name: MAY

FUND Search Name	Tran Date	Amount	Act Typ e	DEPT	OBJ Comments	OBJ Descr
FUND 101 GENERAL						
DEPT 41200 MAYOR & COUNCIL						
101 QUILL	5/28/2008	$11 95	E	**41200**	201 CITY HALL SUPPLIES & ADMIN	OFFICE SUPPLIE
101 QUILL	5/28/2008	$3 08	E	**41200**	201 ADMIN SUPPLIES	OFFICE SUPPLIE
101 INNOVATIVE OFFICE SOLUTI	5/28/2008	$3 03	E	**41200**	201 ADMIN OFFICE SUPPLIES	OFFICE SUPPLIE
101 ECKBERG, LAMMERS, BRIG	5/28/2008	$162 50	E	**41200**	300 PROFESSIONAL SERVICES	PROF SER-LEGAL
101 ECKBERG, LAMMERS, BRIG	5/28/2008	$149 50	E	**41200**	300 PROFESSIONAL SERVICES	PROF SER-LEGAL
101 ECKBERG, LAMMERS BRIG	5/28/2008	$573 75	E	**41200**	300 PROFESSIONAL SERVICES	PROF SER-LEGAL
101 ECKBERG, LAMMERS BRIG	5/28/2008	$1,456 44	E	**41200**	300 PROFESSIONAL SERVICES	PROF SER-LEGAL
101 S E H	5/28/2008	$1,490 56	E	**41200**	301 WELLHEAD PROTECTION PHAS	PROF SER-ENGIN
101 S E H	5/28/2008	$73 68	E	**41200**	301 COUNCIL MEETING	PROF SER-ENGIN
101 S E H	5/28/2008	$179 12	E	**41200**	301 STAFF MEETING	PROF SER-ENGIN
101 COMPLETE HEALTH ENVIRO	5/28/2008	$437 50	E	**41200**	302 MAINTENANCE PLAN - APRIL 20	CONTRACT SERV
101 ABDO EICK & MEYERS LLP	5/28/2008	$18 400 00	E	**41200**	303 AUDIT SERVICES	PROF SER-AUDIT
101 BAYPORT PRINTING HOUSE,	5/28/2008	$479 38	E	**41200**	350 NEWLETTER & INSERT	PRINTING & PUBL
101 LEAGUE OF MINNESOTA CIT	5/22/2008	$372 04	E	**41200**	360 WORKERS COMPENSATION IN	INSURANCE
101 LEAGUE OF MN CITIES INS T	5/23/2008	$3 991 00	E	**41200**	360 EXCESS LIABILITY	INSURANCE
101 LEAGUE OF MN CITIES INS T	5/23/2008	$15 513 00	E	**41200**	360 COMMERICAL	INSURANCE
101 LEAGUE OF MN CITIES INS T	5/23/2008	$298 00	E	**41200**	360 OPEN MEETING LAW	INSURANCE
101 PETTY CASH	5/7/2008	$5 50	E	**41200**	402 CURA MPLS PARKING	CONFERENCES &
101 PETTY CASH	5/7/2008	$2 50	E	**41200**	402 NAPA MPLS PARKING	CONFERENCES &
101 PETTY CASH	5/7/2008	$21 00	E	**41200**	402 PARKING ADM MTG	CONFERENCES &
101 PETTY CASH	5/7/2008	$9 75	E	**41200**	402 COOKIES WORKSHOP	CONFERENCES &
101 US INTERNET	5/28/2008	$46 00	E	**41200**	416 SECURENCE MONTHLY 5/19/08-	REPAIR/MAINT O
101 MINNESOTA CITY/COUNTY	5/28/2008	$160 00	E	**41200**	433 MIKE MCGUIRE & SARA TAYLO	DUES & MEMBER
DEPT 41200 MAYOR & COUNCIL		$43,839 28				
DEPT 41240 RECYCLING						
101 MANAGEMENT SERVICES	5/14/2008	$197 00	E	**41240**	302 CONSULTING SERVICE	CONTRACT SERV
101 MANAGEMENT SERVICES	5/28/2008	$181 03	E	**41240**	302 CONSULTING	CONTRACT SERV
101 BAYPORT PRINTING HOUSE,	5/28/2008	$479 38	E	**41240**	350 NEWLETTER & INSERT	PRINTING & PUBL
101 CHARLES WROBEL	5/21/2008	$30 00	E	**41240**	370 RECYCLING RECIPIENT	RECYCLING INCE
DEPT 41240 RECYCLING		$887 41				
DEPT 41400 ADMINISTRATION						
101	5/15/2008	$2,174 95	E	**41400**	101 Labor Distribution	WAGES AND SAL
101	5/15/2008	$2,174 95	E	**41400**	101 Labor Distribution	WAGES AND SAL
101	5/13/2008	$2 174 95	E	**41400**	101 Labor Distribution	WAGES AND SAL
101	5/13/2008	$141 38	E	**41400**	121 Labor Distribution	P E R A
101	5/15/2008	$141 38	E	**41400**	121 Labor Distribution	P E R A
101	5/15/2008	$141 38	E	**41400**	121 Labor Distribution	P E R A
101	5/13/2008	$133 81	E	**41400**	122 Labor Distribution	CONT TO RET S
101	5/15/2008	$133 81	E	**41400**	122 Labor Distribution	CONT TO RET S
101	5/15/2008	$133 81	E	**41400**	122 Labor Distribution	CONT TO RET , S
101	5/15/2008	$185 78	E	**41400**	126 Labor Distribution	H S A
101	5/15/2008	$185 78	E	**41400**	126 Labor Distribution	H S A
101	5/13/2008	$185 78	E	**41400**	126 Labor Distribution	H S A
101	5/15/2008	$570 02	E	**41400**	131 Labor Distribution	CONT TO EMPLO
101 LINCOLN MUTUAL LIFE INS	5/14/2008	$14 50	E	**41400**	131 MAY	CONT TO EMPLO
101 WELLS FARGO HBS	5/14/2008	$148 75	E	**41400**	131 ADMINISTRATION FEE	CONT TO EMPLO
101 BEST ADMINISTRATION	5/14/2008	$54 00	E	**41400**	131 Vendor Liability	CONT TO EMPLO
101 LINCOLN MUTUAL LIFE INS	5/14/2008	$14 50	E	**41400**	131 APRIL	CONT TO EMPLO
101	5/13/2008	$570 02	E	**41400**	131 Labor Distribution	CONT TO EMPLO
101 MINNESOTA UC FUND/DEPT	5/7/2008	$1 051 38	E	**41400**	140 UNEMPLOYMENT BENEFITS - G	UNEMPLOYMENT
101	5/13/2008	$31 30	E	**41400**	170 Labor Distribution	MEDICARE
101	5/15/2008	$31 30	E	**41400**	170 Labor Distribution	MEDICARE
101	5/15/2008	$31 30	E	**41400**	170 Labor Distribution	MEDICARE
101 QUILL	5/28/2008	$71 74	E	**41400**	201 CITY HALL SUPPLIES & ADMIN	OFFICE SUPPLIE
101 QUILL	5/28/2008	-$9 57	E	**41400**	201 CITY HALL SUPPLIES & ADMIN	OFFICE SUPPLIE
101 INNOVATIVE OFFICE SOLUTI	5/28/2008	$18 21	E	**41400**	201 ADMIN OFFICE SUPPLIES	OFFICE SUPPLIE

CITY OF BAYPORT

MONTHLY EXPENSES

Period Name: MAY

FUND	Search Name	Tran Date	Amount	Act Typ e	DEPT	OBJ	Comments	OBJ Descr
101	QUILL	5/28/2008	$18 52	E	41400	201	ADMIN SUPPLIES	OFFICE SUPPLIE
101	PETTY CASH	5/7/2008	$73 95	E	41400	201	OFFICE SUPPLIES - SAMS	OFFICE SUPPLIE
101	MANAGEMENT SERVICES	5/14/2008	$1,838 69	E	41400	302	CONSULTING SERVICE	CONTRACT SERV
101	MANAGEMENT SERVICES	5/28/2008	$1,689 61	E	41400	302	CONSULTING	CONTRACT SERV
101	PETTY CASH	5/7/2008	$55 42	E	41400	302	WKING LUNCH SAFETY MTG	CONTRACT SERV
101	LEAGUE OF MINNESOTA CIT	5/22/2008	$378 60	E	41400	360	WORKERS COMPENSATION IN	INSURANCE
101	TAYLOR SARA	5/28/2008	$85 85	E	41400	400	MILEAGE REINBURSTMENT	USE OF PERSON
101	TAYLOR SARA	5/14/2008	$215 13	E	41400	400	MILEAGE & LUNCH MTG	USE OF PERSON
101	HUFTEL, KAREN	5/28/2008	$34 79	E	41400	402	MILEAGE & PARKING REINBUR	CONFERENCES &
101	TAYLOR SARA	5/14/2008	$7 84	E	41400	402	MILEAGE & LUNCH MTG	CONFERENCES &
101	UNIVERSITY OF MINNESOTA	5/7/2008	$75 00	E	41400	402	Munici-pals Spring Workshop - C	CONFERENCES &
101	SUSTAINABILITY LUNCHEON	5/7/2008	$20 00	E	41400	402	GREENING AND MARKETING Y	CONFERENCES &
101	U S BANK VISA	5/28/2008	$450 70	E	41400	402	GRAND VIEW LODGE	CONFERENCES &
101	TR COMPUTER SALES LLC	5/28/2008	$123 37	E	41400	416	COMPUTER CONSULTING	REPAIR/MAINT O
101	SAM'S CLUB	5/28/2008	$35 00	E	41400	433	RENEWAL	DUES & MEMBER
	DEPT 41400 ADMINISTRATION		$15,607 68					
	DEPT 41910 PLANNING & ZONING							
101		5/15/2008	$4,100 17	E	41910	101	Labor Distribution	WAGES AND SAL
101		5/13/2008	$4,100 17	E	41910	101	Labor Distribution	WAGES AND SAL
101		5/15/2008	$4,100 17	E	41910	101	Labor Distribution	WAGES AND SAL
101		5/15/2008	$266 53	E	41910	121	Labor Distribution	P E R A
101		5/15/2008	$266 53	E	41910	121	Labor Distribution	P E R A
101		5/13/2008	$266 53	E	41910	121	Labor Distribution	P E R A
101		5/15/2008	$252 24	E	41910	122	Labor Distribution	CONT TO RET S
101		5/15/2008	$252 24	E	41910	122	Labor Distribution	CONT TO RET S
101		5/13/2008	$252 24	E	41910	122	Labor Distribution	CONT TO RET S
101		5/15/2008	$353 87	E	41910	126	Labor Distribution	H S A
101		5/13/2008	$353 87	E	41910	126	Labor Distribution	H S A
101		5/15/2008	$353 87	E	41910	126	Labor Distribution	H S A
101		5/15/2008	$1,061 88	E	41910	131	Labor Distribution	CONT TO EMPLO
101		5/13/2008	$1,061 88	E	41910	131	Labor Distribution	CONT TO EMPLO
101		5/15/2008	$59 00	E	41910	170	Labor Distribution	MEDICARE
101		5/13/2008	$59 00	E	41910	170	Labor Distribution	MEDICARE
101		5/15/2008	$59 00	E	41910	170	Labor Distribution	MEDICARE
101	QUILL	5/28/2008	$59 79	E	41910	201	CITY HALL SUPPLIES & ADMIN	OFFICE SUPPLIE
101	INNOVATIVE OFFICE SOLUTI	5/28/2008	$15 17	E	41910	201	ADMIN OFFICE SUPPLIES	OFFICE SUPPLIE
101	QUILL	5/28/2008	$15 43	E	41910	201	ADMIN SUPPLIES	OFFICE SUPPLIE
101	HOLIDAY FLEET	5/28/2008	$139 96	E	41910	212	FUEL	MOTOR FUELS &
101	MANAGEMENT SERVICES	5/28/2008	$1,508 58	E	41910	302	CONSULTING	CONTRACT SERV
101	MANAGEMENT SERVICES	5/14/2008	$1 641 69	E	41910	302	CONSULTING SERVICE	CONTRACT SERV
101	S E H	5/28/2008	$504 71	E	41910	306	ENGINEERING SERVICES	PROF SER-OTHE
101	TR COMPUTER SALES LLC	5/28/2008	$102 81	E	41910	416	COMPUTER CONSULTING	REPAIR/MAINT O
	DEPT 41910 PLANNING & ZONING		$21,207 33					
	DEPT 41940 MUNICIPAL BUILDINGS							
101	KIMBERLY A REIL	5/28/2008	$400 00	E	41940	302	MAY CLEANING SERVICE	CONTRACT SERV
101	MARK NAGEL	5/7/2008	$24 00	E	41940	302	PW DEPT FACILITATION SESSI	CONTRACT SERV
101	OFFICE OF ENT TECHNOLO	5/28/2008	$414 40	E	41940	321	PHONES - COMMUNICATIONS	COMMUNICATION
101	LEAGUE OF MN CITIES INS T	5/23/2008	$2,030 00	E	41940	360	COMMERICAL	INSURANCE
101	XCEL	5/7/2008	$811 71	E	41940	380	ELEC & GAS CHARGES	ELECTRIC SERVI
101	XCEL	5/7/2008	$640 94	E	41940	381	ELEC & GAS CHARGES	FUEL FOR HEAT
101	GEORGIA PACIFIC	5/7/2008	$40 12	E	41940	420	NAPKIN DISPENSER - BATHHO	R & M BLDGS ST
101	ELECTRO WATCHMAN, INC	5/28/2008	$219 75	E	41940	420	BLDG'S SECURITY	R & M BLDGS ST
	DEPT 41940 MUNICIPAL BUILDINGS		$4,580 92					
	DEPT 42100 POLICE							
101		5/15/2008	$2,040 75	E	42100	050	Labor Distribution	SEASONAL/PART
101		5/13/2008	$2,078 48	E	42100	050	Labor Distribution	SEASONAL/PART
101		5/15/2008	$2,078 48	E	42100	050	Labor Distribution	SEASONAL/PART

CITY OF BAYPORT

MONTHLY EXPENSES

Period Name: MAY

FUND	Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ	Comments	OBJ Descr
101		5/13/2008	$11,583 13	E	42100	101	Labor Distribution	WAGES AND SAL
101		5/15/2008	$11,208 89	E	42100	101	Labor Distribution	WAGES AND SAL
101		5/15/2008	$11,583 13	E	42100	101	Labor Distribution	WAGES AND SAL
101		5/13/2008	$778 17	E	42100	102	Labor Distribution	OVERTIME
101		5/15/2008	$778 17	E	42100	102	Labor Distribution	OVERTIME
101		5/15/2008	$1,980 89	E	42100	102	Labor Distribution	OVERTIME
101		5/15/2008	$1,822 43	E	42100	121	Labor Distribution	P E R A
101		5/15/2008	$1,715 54	E	42100	121	Labor Distribution	P E R A
101		5/13/2008	$1,715 54	E	42100	121	Labor Distribution	P E R A
101		5/13/2008	$61 73	E	42100	122	Labor Distribution	CONT TO RET , S
101		5/15/2008	$48 90	E	42100	122	Labor Distribution	CONT TO RET , S
101		5/15/2008	$61 73	E	42100	122	Labor Distribution	CONT TO RET , S
101		5/13/2008	$716 58	E	42100	126	Labor Distribution	H S A
101		5/15/2008	$716 58	E	42100	126	Labor Distribution	H S A
101		5/15/2008	$716 58	E	42100	126	Labor Distribution	H S A
101		5/15/2008	$2,580 03	E	42100	131	Labor Distribution	CONT TO EMPLO
101		5/13/2008	$2 580 03	E	42100	131	Labor Distribution	CONT TO EMPLO
101		5/13/2008	$172 45	E	42100	170	Labor Distribution	MEDICARE
101		5/15/2008	$172 45	E	42100	170	Labor Distribution	MEDICARE
101		5/15/2008	$181 74	E	42100	170	Labor Distribution	MEDICARE
101	QUILL	5/28/2008	$15 43	E	42100	201	ADMIN SUPPLIES	OFFICE SUPPLIE
101	INNOVATIVE OFFICE SOLUTI	5/28/2008	$15 17	E	42100	201	ADMIN OFFICE SUPPLIES	OFFICE SUPPLIE
101	QUILL	5/28/2008	$59 79	E	42100	201	CITY HALL SUPPLIES & ADMIN	OFFICE SUPPLIE
101	CASPERSON MOTORS	5/28/2008	$181 50	E	42100	212	SER TRANSMISSION	MOTOR FUELS &
101	CASPERSON MOTORS	5/28/2008	$28 85	E	42100	212	OIL & FILTER	MOTOR FUELS &
101	HOLIDAY FLEET	5/28/2008	$1,792 65	E	42100	212	FUEL	MOTOR FUELS &
101	CASPERSON MOTORS	5/28/2008	$28 85	E	42100	212	OIL & FILTER	MOTOR FUELS &
101	HOLIDAY FLEET	5/28/2008	$1 69	E	42100	220	FUEL	OPERATING SUP
101	ALL SAFE DIV/ALL FIRE TES	5/7/2008	$93 40	E	42100	220	POLICE DEPT	OPERATING SUP
101	ECKBERG, LAMMERS BRIG	5/14/2008	$2,088 83	E	42100	300	PROSECUTION - PD	PROF SER-LEGAL
101	STILLWATER TOWING INC	5/14/2008	$117 15	E	42100	306	108009698 - PD	PROF SER-OTHE
101	U S BANK VISA	5/28/2008	$66 40	E	42100	321	WM SUPERCENTER	COMMUNICATION
101	NEXTEL COMMUNICATIONS	5/23/2008	$264 26	E	42100	321	CELL PHONES - POLICE DEPT	COMMUNICATION
101	U S BANK VISA	5/28/2008	$32 81	E	42100	321	HOLIDAY STNSTORE	COMMUNICATION
101	VERIZON WIRELESS	5/14/2008	$212 10	E	42100	321	CELL PHONES	COMMUNICATION
101	PETTY CASH	5/7/2008	$5 25	E	42100	322	POLICE POSTAGE	POSTAGE
101	LEAGUE OF MINNESOTA CIT	5/22/2008	$1 200 53	E	42100	360	WORKERS COMPENSATION IN	INSURANCE
101	LEAGUE OF MN CITIES INS T	5/23/2008	$4 676 00	E	42100	360	COMMERICAL	INSURANCE
101	LEAGUE OF MN CITIES INS T	5/23/2008	$803 00	E	42100	360	EXCESS LIABILITY	INSURANCE
101	LEAGUE OF MINNESOTA CIT	5/22/2008	$8,972 42	E	42100	360	WORKERS COMPENSATION IN	INSURANCE
101	CENTURY AVENUE COLLISI	5/23/2008	$466 30	E	42100	412	PERFORM FUEL PRESSURE TE	REP & MAINT VE
101	CASPERSON MOTORS	5/28/2008	$15 00	E	42100	412	REPLACE TIRE	REP & MAINT VE
101	CASPERSON MOTORS	5/28/2008	$36 12	E	42100	412	REPLACE WIPER BLADE	REP & MAINT VE
101	CENTURY AVENUE COLLISI	5/23/2008	$403 31	E	42100	412	2005 DURANGO/SCOPE CHECK	REP & MAINT VE
101	CASPERSON MOTORS	5/28/2008	$181 78	E	42100	416	REPLACE ULLEY & BELT	REPAIR/MAINT O
101	TR COMPUTER SALES LLC	5/28/2008	$102 81	E	42100	416	COMPUTER CONSULTING	REPAIR/MAINT O
101	SAM'S CLUB	5/28/2008	$35 00	E	42100	444	RENEWAL	COMMUNITY PRO
	DEPT 42100 POLICE		$79 267 80					
	DEPT 42200 FIRE PROTECTION							
101	HOLIDAY FLEET	5/28/2008	$1 049 32	E	42200	212	FUEL	MOTOR FUELS &
101	GALOWITZ MIKE	5/28/2008	$242 56	E	42200	220	REIMBURSEMENT - FIRE DEPT	OPERATING SUP
101	LEAGUE OF MINNESOTA CIT	5/22/2008	$8,252 11	E	42200	360	WORKERS COMPENSATION IN	INSURANCE
101	LEAGUE OF MN CITIES INS T	5/23/2008	$18,128 00	E	42200	360	COMMERICAL	INSURANCE
101	REGIONS HOSPITAL	5/28/2008	$180 00	E	42200	402	1 YR 2 ED AGREEMENT - FIRE	CONFERENCES &
101	ST CLOUD TECHNICAL COL	5/28/2008	$450 00	E	42200	402	5 BFS - FIRE DEPT	CONFERENCES &
101	EMERGENCY APPARATUS M	5/28/2008	$2,321 11	E	42200	412	SERVICE CALL - FIRE DEPT	REP & MAINT VE
101	WASHINGTON CO FIRE CHIE	5/28/2008	$50 00	E	42200	433	ANNUAL DUES - FIRE DEPT	DUES & MEMBER
	DEPT 42200 FIRE PROTECTION		$30 673 10					

CITY OF BAYPORT

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Period Name MAY

FUND	Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ	Comments	OBJ Descr
DEPT 43100 STREET MAINT								
101		5/15/2008	$1,691 20	E	43100	101	Labor Distribution	WAGES AND SAL
101		5/15/2008	$1 691 20	E	43100	101	Labor Distribution	WAGES AND SAL
101		5/13/2008	$1,691 20	E	43100	101	Labor Distribution	WAGES AND SAL
101		5/15/2008	$109 93	E	43100	121	Labor Distribution	P E R A
101		5/13/2008	$109 93	E	43100	121	Labor Distribution	P E R A
101		5/15/2008	$109 93	E	43100	121	Labor Distribution	P E R A
101		5/13/2008	$104 38	E	43100	122	Labor Distribution	CONT TO RET S
101		5/15/2008	$104 38	E	43100	122	Labor Distribution	CONT TO RET S
101		5/15/2008	$104 38	E	43100	122	Labor Distribution	CONT TO RET , S
101		5/13/2008	$88 24	E	43100	126	Labor Distribution	H S A
101		5/15/2008	$88 48	E	43100	126	Labor Distribution	H S A
101		5/15/2008	$88 24	E	43100	126	Labor Distribution	H S A
101		5/13/2008	$347 64	E	43100	131	Labor Distribution	CONT TO EMPLO
101		5/15/2008	$348 59	E	43100	131	Labor Distribution	CONT TO EMPLO
101		5/13/2008	$24 41	E	43100	170	Labor Distribution	MEDICARE
101		5/15/2008	$24 41	E	43100	170	Labor Distribution	MEDICARE
101		5/15/2008	$24 41	E	43100	170	Labor Distribution	MEDICARE
101	QUILL	5/28/2008	$3 08	E	43100	201	ADMIN SUPPLIES	OFFICE SUPPLIE
101	INNOVATIVE OFFICE SOLUTI	5/28/2008	$3 03	E	43100	201	ADMIN OFFICE SUPPLIES	OFFICE SUPPLIE
101	QUILL	5/28/2008	$11 95	E	43100	201	CITY HALL SUPPLIES & ADMIN	OFFICE SUPPLIE
101	HOLIDAY FLEET	5/28/2008	$412 95	E	43100	212	FUEL	MOTOR FUELS &
101	GRAINGER	5/23/2008	$54 74	E	43100	220	PAVEMENT TAPE - PW	OPERATING SUP
101	OXYGEN SERVICE COMPAN	5/28/2008	$6 07	E	43100	220	OXY249	OPERATING SUP
101	GRAINGER	5/23/2008	$33 07	E	43100	220	SIGN HANDICAPPED PARKING -	OPERATING SUP
101	MARK NAGEL	5/7/2008	$24 00	E	43100	302	PW DEPT FACILITATION SESSI	CONTRACT SERV
101	ARTISTIC FENCE	5/23/2008	$315 00	E	43100	302	SNOW PLOW DAMAGE - PUBLI	CONTRACT SERV
101	PROFESSIONAL WIRELESS	5/28/2008	$299 00	E	43100	323	419 420 421,422,422,422	RADIOS-REPAIR
101	PROFESSIONAL WIRELESS	5/28/2008	$225 00	E	43100	323	600 600,601,602	RADIOS-REPAIR
101	LEAGUE OF MN CITIES INS T	5/23/2008	$92 00	E	43100	360	EXCESS LIABILTIY	INSURANCE
101	LEAGUE OF MN CITIES INS T	5/23/2008	$3,767 00	E	43100	360	COMMERICAL	INSURANCE
101	LEAGUE OF MINNESOTA CIT	5/22/2008	$3,490 96	E	43100	360	WORKERS COMPENSATION IN	INSURANCE
101	SHEMIN NURSERIES, INC	5/28/2008	$509 21	E	43100	410	LANDSCAPE SUPPLIES - BEAC	REPAIR & MAINT
101	CARQUEST AUTO PARTS	5/28/2008	$15 42	E	43100	412	VEH MAINTENANCE	REP & MAINT VE
101	CARQUEST AUTO PARTS	5/28/2008	$6 58	E	43100	412	VEH MAINTENANCE	REP & MAINT VE
101	CARQUEST AUTO PARTS	5/28/2008	$14 64	E	43100	412	VEH MAINTENANCE	REP & MAINT VE
101	CARQUEST AUTO PARTS	5/28/2008	$3 93	E	43100	412	VEH MAINTENANCE	REP & MAINT VE
101	CARQUEST AUTO PARTS	5/28/2008	-$154 95	E	43100	412	VEH MAINTENANCE	REP & MAINT VE
101	CARQUEST AUTO PARTS	5/28/2008	$121 63	E	43100	412	VEH MAINTENANCE	REP & MAINT VE
101	CARQUEST AUTO PARTS	5/28/2008	$3 79	E	43100	412	FINANCE CHG	REP & MAINT VE
101	BOYER TRUCKS	5/28/2008	$41 78	E	43100	412	PARTS - VEH	REP & MAINT VE
101	CARQUEST AUTO PARTS	5/28/2008	$4 20	E	43100	412	VEH MAINTENANCE	REP & MAINT VE
101	TR COMPUTER SALES LLC	5/28/2008	$20 56	E	43100	416	COMPUTER CONSULTING	REPAIR/MAINT O
101	SHEMIN NURSERIES, INC	5/28/2008	$509 21	E	43100	421	LANDSCAPE SUPPLIES - BEAC	REPAIR & MAINT
101	BRYAN ROCK PRODUCTS IN	5/28/2008	$755 49	E	43100	421	PRODUCT & HAUL AND SALES	REPAIR & MAINT
101	S E H	5/28/2008	$1 171 56	E	43100	437	95 PEDESTRIAN CROSSING	TRANSFER OUT
DEPT 43100 STREET MAINT			$18,511 85					
DEPT 43160 STREET LIGHTING								
101	XCEL	5/7/2008	$84 87	E	43160	380	ELEC & GAS CHARGES	ELECTRIC SERVI
DEPT 43160 STREET LIGHTING			$84 87					
DEPT 43200 PARKS								
101		5/15/2008	$1 034 25	E	43200	050	Labor Distribution	SEASONAL/PART
101		5/13/2008	$927 20	E	43200	101	Labor Distribution	WAGES AND SAL
101		5/15/2008	$927 20	E	43200	101	Labor Distribution	WAGES AND SAL
101		5/15/2008	$927 20	E	43200	101	Labor Distribution	WAGES AND SAL
101		5/15/2008	$60 27	E	43200	121	Labor Distribution	P E R A
101		5/15/2008	$60 27	E	43200	121	Labor Distribution	P E R A
101		5/13/2008	$60 27	E	43200	121	Labor Distribution	P E R A

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101	5/13/2008	$55 16	E	**43200**	122 Labor Distribution	CONT TO RET S
101	5/15/2008	$115 72	E	**43200**	122 Labor Distribution	CONT TO RET S
101	5/15/2008	$55 16	E	**43200**	122 Labor Distribution	CONT TO RET S
101	5/13/2008	$44 24	E	**43200**	126 Labor Distribution	H S A
101	5/15/2008	$44 24	E	**43200**	126 Labor Distribution	H S A
101	5/15/2008	$44 24	E	**43200**	126 Labor Distribution	H S A
101	5/13/2008	$176 70	E	**43200**	131 Labor Distribution	CONT TO EMPLO
101	5/15/2008	$176 70	E	**43200**	131 Labor Distribution	CONT TO EMPLO
101	5/13/2008	$12 90	E	**43200**	170 Labor Distribution	MEDICARE
101	5/15/2008	$27 89	E	**43200**	170 Labor Distribution	MEDICARE
101	5/15/2008	$12 90	E	**43200**	170 Labor Distribution	MEDICARE
101 ARAMARK	5/28/2008	$168 09	E	**43200**	202 SHIRTS - BEACH/BATH HOUSE	UNIFORMS - MISC
101 U S BANK VISA	5/28/2008	$46 51	E	**43200**	220 WAL-MART	OPERATING SUP
101 U S BANK VISA	5/28/2008	$68 13	E	**43200**	220 EXP LUBE & RENTAL	OPERATING SUP
101 E A SWEEN COMPANY	5/28/2008	$95 20	E	**43200**	220 INVENTORY - CONCESSIONS S	OPERATING SUP
101 U S BANK VISA	5/28/2008	$8 19	E	**43200**	220 FINANCE CHG	OPERATING SUP
101 U S BANK VISA	5/28/2008	$40 06	E	**43200**	220 COUNTY MARKET	OPERATING SUP
101 AMERICAN FLAGPOLE & FLA	5/28/2008	$265 82	E	**43200**	220 US FLAGS	OPERATING SUP
101 SCHWAN FOOD COMPANY	5/28/2008	$148 55	E	**43200**	220 ICE CREAM - CONCESSIONS B	OPERATING SUP
101 SAM'S CLUB	5/28/2008	$422 62	E	**43200**	220 INVENTORY STOCK - BATH/BEA	OPERATING SUP
101 MARK NAGEL	5/7/2008	$384 00	E	**43200**	302 PW DEPT FACILITATION SESSI	CONTRACT SERV
101 WASH COUNTY PUBLIC HEA	5/14/2008	$595 00	E	**43200**	302 INSPECTION REPORT - BEACH/	CONTRACT SERV
101 LEAGUE OF MN CITIES INS T	5/23/2008	$4 412 00	E	**43200**	360 COMMERICAL	INSURANCE
101 LEAGUE OF MINNESOTA CIT	5/22/2008	$983 37	E	**43200**	360 WORKERS COMPENSATION IN	INSURANCE
101 LEAGUE OF MN CITIES INS T	5/23/2008	$159 00	E	**43200**	360 EXCESS LIABILITY	INSURANCE
101 MILLER EXCAVATING	5/28/2008	$305 52	E	**43200**	410 1 1/2" RIVER ROCK	REPAIR & MAINT
101 BUBERL RECYCLING & COM	5/28/2008	$143 78	E	**43200**	410 HARDWOOD BARK MULCH	REPAIR & MAINT
101 CENTURY POWER EQUIPME	5/28/2008	$0 59	E	**43200**	412 VEH PARTS	REP & MAINT VE
101 CENTURY POWER EQUIPME	5/28/2008	$55 91	E	**43200**	412 VEH PARTS	REP & MAINT VE
101 CENTURY POWER EQUIPME	5/28/2008	$13 64	E	**43200**	412 VEH PARTS	REP & MAINT VE
101 CENTURY POWER EQUIPME	5/28/2008	$10 44	E	**43200**	412 VEH PARTS	REP & MAINT VE
101 MTI	5/28/2008	$260 88	E	**43200**	412 MATERIAL	REP & MAINT VE
101 CENTURY POWER EQUIPME	5/28/2008	$76 87	E	**43200**	412 VEH PARTS	REP & MAINT VE
101 BUBERL BLACK DIRT	5/28/2008	$357 84	E	**43200**	413 28 YDS BLK DIRT	TREES
101 CROSS NURSERIES	5/28/2008	$2,266 75	E	**43200**	413 38 TREES	TREES
101 ACTION RENTAL	5/28/2008	$263 97	E	**43200**	413 BOBCAT TRAILER & GAS	TREES
101 TR COMPUTER SALES LLC	5/28/2008	$20 56	E	**43200**	416 COMPUTER CONSULTING	REPAIR/MAINT O
101 SHERWIN WILLIAMS LC	5/28/2008	$55 52	E	**43200**	420 PAINT - BEACH/BATH HOUSE	R & M BLDGS, ST
101 ALL SAFE DIV/ALL FIRE TES	5/28/2008	$162 69	E	**43200**	420 5# FIRE EXTINGUISHER - BEAC	R & M BLDGS, ST
101 U S BANK VISA	5/28/2008	$88 34	E	**43200**	420 MENARDS	R & M BLDGS, ST
101 U S BANK VISA	5/28/2008	$43 37	E	**43200**	420 LOWES	R & M BLDGS, ST
101 ECOLAB	5/28/2008	$469 88	E	**43200**	420 BATH/BEACH HOUSE SET UP	R & M BLDGS, ST
101 CHRIS AMDAHL LOCKSMITH,	5/28/2008	$210 65	E	**43200**	420 LOCKS - BATH/BEACH HOUSE	R & M BLDGS, ST
101 AIR FRESH PORTABLE TOIL	5/28/2008	$1 023 21	E	**43200**	425 MONTHLY RENTAL	SATILLITIES
DEPT 43200 PARKS		$18,389 46				
DEPT 43300 CEMETERY						
101 HOLIDAY FLEET	5/28/2008	$206 23	E	**43300**	212 FUEL	MOTOR FUELS &
DEPT 43300 CEMETERY		$206 23				
FUND 101 GENERAL		$233 255 93				
FUND 103 G O TIF BD FUND 1990 CAP PROJ						
DEPT 00000 GENERAL GOVERNMENT						
103 WASHINGTON COUNTY	5/28/2008	$720 00	E	**00000**	306 TIF DISTRICT 35 & 72 ANNUAL	PROF SER-OTHE
DEPT 00000 GENERAL GOVERNMENT		$720 00				
FUND 103 G O TIF BD FUND 1990 CAP PROJ		$720 00				

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FUND 207 PARK IMPROVEMENT FUND						
DEPT 44100 PROJECT						
207 SANDERS WACKER BERGLY	5/28/2008	$3,412 25	E	**44100**	306 LAKESIDE PARK - DESIGN DEV	PROF SER-OTHE
207 SANDERS WACKER BERGLY	5/28/2008	$1,005 00	E	**44100**	306 BARKER'S ALPS	PROF SER-OTHE
207 ST CROIX RECREATION CO ,	5/28/2008	$20,037 98	E	**44100**	444 BEACH PROJECT	COMMUNITY PRO
207 JANSEN BUILDERS INC	5/28/2008	$4,781 16	E	**44100**	530 FINAL PAYMENT REQUEST # 7	CAPITAL OUTLAY
207 JANSEN BUILDERS INC	5/21/2008	$10,000 00	E	**44100**	530 PMT # 7 - LAKESIDE PARK PHA	CAPITAL OUTLAY
207 XCEL ENERGY CORP	5/21/2008	$4,561 40	E	**44100**	530 NATURAL GAS TO BEACH/BATH	CAPITAL OUTLAY
DEPT 44100 PROJECT		$43,797 79				
FUND 207 PARK IMPROVEMENT FUND		$43,797 79				
FUND 209 DEVELOPER REIMBURSED PROJECTS						
DEPT 41911 BAYTOWN DEVELOPMENTS						
209 ECKBERG, LAMMERS BRIG	5/28/2008	$149 50	E	**41911**	300 PROFESSIONAL SERVICES	PROF SER-LEGAL
DEPT 41911 BAYTOWN DEVELOPMENTS		$149 50				
FUND 209 DEVELOPER REIMBURSED PROJECTS		$149 50				
FUND 211 LIBRARY						
DEPT 45500 LIBRARY						
211	5/15/2008	$2 462 15	E	**45500**	050 Labor Distribution	SEASONAL/PART
211	5/13/2008	$2 434 23	E	**45500**	050 Labor Distribution	SEASONAL/PART
211	5/15/2008	$2,434 23	E	**45500**	050 Labor Distribution	SEASONAL/PART
211	5/13/2008	$2,626 31	E	**45500**	101 Labor Distribution	WAGES AND SAL
211	5/15/2008	$2,626 31	E	**45500**	101 Labor Distribution	WAGES AND SAL
211	5/15/2008	$2,626 31	E	**45500**	101 Labor Distribution	WAGES AND SAL
211	5/15/2008	$281 99	E	**45500**	121 Labor Distribution	P E R A
211	5/13/2008	$281 99	E	**45500**	121 Labor Distribution	P E R A
211	5/15/2008	$315 04	E	**45500**	121 Labor Distribution	P E R A
211	5/15/2008	$308 80	E	**45500**	122 Labor Distribution	CONT TO RET , S
211	5/15/2008	$307 07	E	**45500**	122 Labor Distribution	CONT TO RET , S
211	5/13/2008	$307 07	E	**45500**	122 Labor Distribution	CONT TO RET , S
211	5/13/2008	$88 47	E	**45500**	126 Labor Distribution	H S A
211	5/15/2008	$88 47	E	**45500**	126 Labor Distribution	H S A
211	5/15/2008	$88 47	E	**45500**	126 Labor Distribution	H S A
211	5/13/2008	$371 72	E	**45500**	131 Labor Distribution	CONT TO EMPLO
211	5/15/2008	$371 72	E	**45500**	131 Labor Distribution	CONT TO EMPLO
211	5/15/2008	$72 23	E	**45500**	170 Labor Distribution	MEDICARE
211	5/13/2008	$71 83	E	**45500**	170 Labor Distribution	MEDICARE
211	5/15/2008	$71 83	E	**45500**	170 Labor Distribution	MEDICARE
211 BAKER & TAYLOR	5/23/2008	$17 72	E	**45500**	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	5/23/2008	$621 27	E	**45500**	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	5/23/2008	$86 77	E	**45500**	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	5/23/2008	$190 81	E	**45500**	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	5/23/2008	$68 17	E	**45500**	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	5/23/2008	$109 48	E	**45500**	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	5/23/2008	$204 95	E	**45500**	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	5/23/2008	$84 05	E	**45500**	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	5/23/2008	$86 85	E	**45500**	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	5/23/2008	$42 04	E	**45500**	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	5/23/2008	$58 06	E	**45500**	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	5/23/2008	$202 33	E	**45500**	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	5/23/2008	$451 51	E	**45500**	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	5/23/2008	$4 79	E	**45500**	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	5/23/2008	$35 94	E	**45500**	217 BOOKS	MATERIALS & PR
211 BAKER & TAYLOR	5/23/2008	$25 56	E	**45500**	217 BOOKS	MATERIALS & PR
211 POLK DIRECTORIES	5/23/2008	$410 00	E	**45500**	217 CITY DIRECTORY PUBLICATION	MATERIALS & PR
211 AFTON HISTORICAL SOCIET	5/23/2008	$23 97	E	**45500**	217 SESQUINCENTENNIAL HISTOR	MATERIALS & PR

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211 BAKER & TAYLOR	5/23/2008	$26 11	E	45500	217 BOOKS	MATERIALS & PR
211 INNOVATIVE OFFICE SOLUTI	5/23/2008	$60 00	E	45500	220 IMPLEMENTATION CHG MLC PR	OPERATING SUP
211 INNOVATIVE OFFICE SOLUTI	5/23/2008	$209 10	E	45500	220 CUSTOM LABELS	OPERATING SUP
211 INNOVATIVE OFFICE SOLUTI	5/23/2008	$93 99	E	45500	220 TOE PLATE	OPERATING SUP
211 INNOVATIVE OFFICE SOLUTI	5/23/2008	$24 88	E	45500	220 CORE	OPERATING SUP
211 INNOVATIVE OFFICE SOLUTI	5/23/2008	$34 49	E	45500	220 TEN 500 SHEET	OPERATING SUP
211 ACERS TRISHA	5/23/2008	$600 00	E	45500	302 STORY HOUR READINGS - LIBR	CONTRACT SERV
211 TRU GREEN CHEMLAWN	5/23/2008	$1,500 00	E	45500	302 CLEANING - LIBRARY	CONTRACT SERV
211 INTEGRA TELECOM	5/23/2008	$19 72	E	45500	321 COMMUNICATION - LIBRARY	COMMUNICATION
211 OFFICE OF ENT TECHNOLO	5/23/2008	$61 39	E	45500	321 TELECOM SERVICES - LIBRARY	COMMUNICATION
211 LEAGUE OF MN CITIES INS T	5/23/2008	$37 00	E	45500	360 OPEN MEETING LAW	INSURANCE
211 LEAGUE OF MINNESOTA CIT	5/22/2008	$28 68	E	45500	360 WORKERS COMPENSATION IN	INSURANCE
211 LEAGUE OF MN CITIES INS T	5/23/2008	$7 727 00	E	45500	360 COMMERICAL	INSURANCE
211 LEAGUE OF MINNESOTA CIT	5/22/2008	$924 37	E	45500	360 WORKERS COMPENSATION IN	INSURANCE
211 LEAGUE OF MN CITIES INS T	5/23/2008	$531 00	E	45500	360 EXCESS LIABILTIY	INSURANCE
211 XCEL	5/14/2008	$8 09	E	45500	380 NITE LIGHT - LIBRARY	ELECTRIC SERVI
211 XCEL	5/7/2008	$784 64	E	45500	380 ELEC & GAS CHARGES	ELECTRIC SERVI
211 XCEL	5/7/2008	$196 33	E	45500	381 ELEC & GAS CHARGES	FUEL FOR HEAT
211 WASHINGTON COUNTY LIBR	5/23/2008	$150 00	E	45500	391 3RD QTR 2007 SPECIAL SERVIC	SHARED AUTOMA
211 WASHINGTON COUNTY LIBR	5/23/2008	$88 00	E	45500	391 LIBRARY SHARE OF COMPUTE	SHARED AUTOMA
211 WASHINGTON COUNTY LIBR	5/23/2008	$75 00	E	45500	391 1ST QTR 2008 SPECIAL SERVIC	SHARED AUTOMA
211 NOVA COMMUNICATIONS	5/23/2008	$297 00	E	45500	416 MAINTENANCE AGREEMENT - L	REPAIR/MAINT O
211 TR COMPUTER SALES LLC	5/28/2008	$86 25	E	45500	416 COMPUTER CONSULTING	REPAIR/MAINT O
211 SIMONET'S	5/7/2008	$16 000 00	E	45500	420 CARPET - LIBRARY	R & M BLDGS ST
211 ALL SAFE DIV/ALL FIRE TES	5/23/2008	$102 62	E	45500	420 FIRE EXTINGUSHER CERTIFICA	R & M BLDGS, ST
211 ST CROIX GLASS CLEANING	5/23/2008	$525 00	E	45500	420 GLASS WASHED IN/OUT - LIBR	R & M BLDGS, ST
211 TRU GREEN CHEMLAWN	5/23/2008	$45 00	E	45500	420 EARLY SPRING - LIBRARY	R & M BLDGS ST
211 ECOWATER	5/23/2008	$19 75	E	45500	420 MONTHLY RENT ON COOLER -	R & M BLDGS ST
DEPT 45500 LIBRARY		$51,215 92				
FUND 211 LIBRARY		$51,215 92				
FUND 601 WATER						
DEPT 46110 WATER-PUMPHOUSE						
601 XCEL	5/7/2008	$1,435 26	E	46110	380 ELEC & GAS CHARGES	ELECTRIC SERVI
601 XCEL	5/7/2008	$210 41	E	46110	381 ELEC & GAS CHARGES	FUEL FOR HEAT
601 AUTOMATIC SYSTEMS CO	5/28/2008	$1 642 93	E	46110	419 WELL 4 REPAIR	REPAIR & MAINT
601 FASTENAL	5/28/2008	$40 14	E	46110	419 PARTS - WATER DEPT	REPAIR & MAINT
DEPT 46110 WATER-PUMPHOUSE		$3 328 74				
DEPT 46120 WATER						
601	5/15/2008	$3,046 63	E	46120	101 Labor Distribution	WAGES AND SAL
601	5/13/2008	$3,056 63	E	46120	101 Labor Distribution	WAGES AND SAL
601	5/15/2008	$3,056 63	E	46120	101 Labor Distribution	WAGES AND SAL
601	5/13/2008	$198 68	E	46120	121 Labor Distribution	P E R A
601	5/15/2008	$198 05	E	46120	121 Labor Distribution	P E R A
601	5/15/2008	$198 68	E	46120	121 Labor Distribution	P E R A
601	5/15/2008	$180 73	E	46120	122 Labor Distribution	CONT TO RET S
601	5/15/2008	$181 34	E	46120	122 Labor Distribution	CONT TO RET S
601	5/13/2008	$181 34	E	46120	122 Labor Distribution	CONT TO RET S
601	5/15/2008	$212 33	E	46120	126 Labor Distribution	H S A
601	5/15/2008	$212 68	E	46120	126 Labor Distribution	H S A
601	5/13/2008	$212 68	E	46120	126 Labor Distribution	H S A
601	5/13/2008	$728 93	E	46120	131 Labor Distribution	CONT TO EMPLO
601	5/15/2008	$727 51	E	46120	131 Labor Distribution	CONT TO EMPLO
601 LEAGUE OF MN CITIES INS T	5/28/2008	$80 25	E	46120	150 JOSH EISINGER - CLAIMANT	WORKER'S COMP
601	5/15/2008	$42 27	E	46120	170 Labor Distribution	MEDICARE
601	5/15/2008	$42 41	E	46120	170 Labor Distribution	MEDICARE
601	5/13/2008	$42 41	E	46120	170 Labor Distribution	MEDICARE
601 QUILL	5/28/2008	$3 08	E	46120	201 ADMIN SUPPLIES	OFFICE SUPPLIE

CITY OF BAYPORT

MONTHLY EXPENSES

Period Name: MAY

FUND	Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
601	INNOVATIVE OFFICE SOLUTI	5/28/2008	$3 03	E	46120	201 ADMIN OFFICE SUPPLIES	OFFICE SUPPLIE
601	QUILL	5/28/2008	$11 95	E	46120	201 CITY HALL SUPPLIES & ADMIN	OFFICE SUPPLIE
601	HOLIDAY FLEET	5/28/2008	$28 68	E	46120	212 FUEL	MOTOR FUELS &
601	HAWKINS WATER	5/28/2008	$10 00	E	46120	216 CHLORINE CYLINDER	CHEMICALS AND
601	MANAGEMENT SERVICES	5/28/2008	$1,327 55	E	46120	302 CONSULTING	CONTRACT SERV
601	MANAGEMENT SERVICES	5/14/2008	$1,444 69	E	46120	302 CONSULTING SERVICE	CONTRACT SERV
601	MARK NAGEL	5/7/2008	$24 00	E	46120	302 PW DEPT FACILITATION SESSI	CONTRACT SERV
601	ONE CALL CONCEPTS	5/23/2008	$56 55	E	46120	307 BILLABE TICKETS - WATER DE	GOPHER STATE
601	USAMOBILITY	5/23/2008	$14 95	E	46120	321 PAGER - WATER DEPT	COMMUNICATION
601	ALL STAR WIRELESS	5/23/2008	$181 25	E	46120	323 RADIO REPAIR - WATER DEPT	RADIOS-REPAIR
601	BAYPORT PRINTING HOUSE	5/28/2008	$509 88	E	46120	350 NEWLETTER & INSERT	PRINTING & PUBL
601	LEAGUE OF MN CITIES INS T	5/23/2008	$5 349 00	E	46120	360 COMMERICAL	INSURANCE
601	LEAGUE OF MINNESOTA CIT	5/22/2008	$1 445 96	E	46120	360 WORKERS COMPENSATION IN	INSURANCE
601	LEAGUE OF MN CITIES INS T	5/23/2008	$557 00	E	46120	360 EXCESS LIABILITY	INSURANCE
601	XCEL	5/7/2008	$902 29	E	46120	380 ELEC & GAS CHARGES	ELECTRIC SERVI
601	XCEL	5/7/2008	$698 84	E	46120	381 ELEC & GAS CHARGES	FUEL FOR HEAT
601	MENARDS-STILLWATER	5/28/2008	$75 79	E	46120	416 2" 4X8 EXTRUDED	REPAIR/MAINT O
601	TR COMPUTER SALES LLC	5/28/2008	$20 56	E	46120	416 COMPUTER CONSULTING	REPAIR/MAINT O
601	MILLER EXCAVATING	5/28/2008	$5,120 64	E	46120	419 PICK UP LOAD OF SAND & REP	REPAIR & MAINT
601	ROETTGER WELDING	5/28/2008	$18 00	E	46120	419 TUBE - WATER DEPT	REPAIR & MAINT
601	MINNESOTA PIPE & EQUIPM	5/28/2008	$18 11	E	46120	419 BRASS, BUSH - WATER DEPT	REPAIR & MAINT
601	MINNESOTA PIPE & EQUIPM	5/28/2008	$43 74	E	46120	419 ADAPTER, BRASS REDUCER -	REPAIR & MAINT
601	MILLER EXCAVATING	5/28/2008	$25 98	E	46120	419 PICK UP LOAD OF SAND & REP	REPAIR & MAINT
601	SOUTHERN MINNESOTA PL	5/23/2008	$750 00	E	46120	419 LABOR AND BACKHOE - LAKESI	REPAIR & MAINT
601	MINNESOTA DEPT OF HEAL	5/28/2008	$1,046 00	E	46120	434 WATER SUPPLY SERVICE CON	STATE FEES FOR
	DEPT 46120 WATER		$32 287 70				
FUND 601 WATER			$35 616 44				
FUND 602 SEWER							
	DEPT 46200 SEWER - OPERATING						
602		5/13/2008	$5,317 80	E	46200	101 Labor Distribution	WAGES AND SAL
602		5/15/2008	$5,317 80	E	46200	101 Labor Distribution	WAGES AND SAL
602		5/15/2008	$4,933 80	E	46200	101 Labor Distribution	WAGES AND SAL
602		5/15/2008	$258 27	E	46200	121 Labor Distribution	P E R A
602		5/15/2008	$258 25	E	46200	121 Labor Distribution	P E R A
602		5/13/2008	$258 27	E	46200	121 Labor Distribution	P E R A
602		5/13/2008	$235 86	E	46200	122 Labor Distribution	CONT TO RET , S
602		5/15/2008	$235 86	E	46200	122 Labor Distribution	CONT TO RET , S
602		5/15/2008	$235 85	E	46200	122 Labor Distribution	CONT TO RET S
602		5/15/2008	$256 41	E	46200	126 Labor Distribution	H S A
602		5/15/2008	$256 52	E	46200	126 Labor Distribution	H S A
602		5/13/2008	$256 41	E	46200	126 Labor Distribution	H S A
602		5/15/2008	$904 16	E	46200	131 Labor Distribution	CONT TO EMPLO
602		5/13/2008	$903 69	E	46200	131 Labor Distribution	CONT TO EMPLO
602	LEAGUE OF MN CITIES INS T	5/28/2008	$80 25	E	46200	150 JOSH EISINGER - CLAIMANT	WORKER S COMP
602		5/15/2008	$69 06	E	46200	170 Labor Distribution	MEDICARE
602		5/13/2008	$74 63	E	46200	170 Labor Distribution	MEDICARE
602		5/15/2008	$74 63	E	46200	170 Labor Distribution	MEDICARE
602	INNOVATIVE OFFICE SOLUTI	5/28/2008	$3 06	E	46200	201 ADMIN OFFICE SUPPLIES	OFFICE SUPPLIE
602	QUILL	5/28/2008	$3 12	E	46200	201 ADMIN SUPPLIES	OFFICE SUPPLIE
602	QUILL	5/28/2008	$11 99	E	46200	201 CITY HALL SUPPLIES & ADMIN	OFFICE SUPPLIE
602	HOLIDAY FLEET	5/28/2008	$196 66	E	46200	212 FUEL	MOTOR FUELS &
602	GRAINGER	5/28/2008	$1 30	E	46200	220 PVP IODINE WIPES	OPERATING SUP
602	GRAINGER	5/28/2008	$73 09	E	46200	220 EMER KIT - SEWER DEPT	OPERATING SUP
602	MENARDS-STILLWATER	5/28/2008	$9 32	E	46200	240 CREVICE TOOL & WANDS - SH	SMALL TOOLS-E
602	MARK NAGEL	5/7/2008	$24 00	E	46200	302 PW DEPT FACILITATION SESSI	CONTRACT SERV
602	MANAGEMENT SERVICES	5/28/2008	$1,327 55	E	46200	302 CONSULTING	CONTRACT SERV
602	MANAGEMENT SERVICES	5/14/2008	$1,444 69	E	46200	302 CONSULTING SERVICE	CONTRACT SERV
602	LEAGUE OF MN CITIES INS T	5/23/2008	$2,316 00	E	46200	360 COMMERICAL	INSURANCE

CITY OF BAYPORT

MONTHLY EXPENSES

Period Name MAY

FUND Search Name	Tran Date	Amount	Act Typ e	DEPT	OBJ Comments	OBJ Descr
602 LEAGUE OF MINNESOTA CIT	5/22/2008	$1,445 96	E	**46200**	360 WORKERS COMPENSATION IN	INSURANCE
602 TR COMPUTER SALES LLC	5/28/2008	$20 58	E	**46200**	416 COMPUTER CONSULTING	REPAIR/MAINT O
DEPT 46200 SEWER - OPERATING		$26 804 84				
DEPT 46990 SEWER - NON-OPERATING						
602 METROPOLITAN COUNCIL (S	5/28/2008	$23,684 61	E	**46990**	434 ANNUAL WASTEWATER FLOW	STATE FEES FOR
DEPT 46990 SEWER - NON-OPERATING		$23,684 61				
FUND 602 SEWER		$50,489 45				
FUND 803 P & Z ESCROWS						
DEPT 41910 PLANNING & ZONING						
803 ECKBERG LAMMERS, BRIG	5/28/2008	$65 00	E	**41910**	300 PROFESSIONAL SERVICES	PROF SER-LEGAL
DEPT 41910 PLANNING & ZONING		$65 00				
DEPT 80013 BAYPORT MARINA						
803 ECKBERG, LAMMERS, BRIG	5/28/2008	$585 00	E	**80013**	300 PROFESSIONAL SERVICES	PROF SER-LEGAL
DEPT 80013 BAYPORT MARINA		$585 00				
DEPT 80014 GROUP 41 (MIKE SCHALON						
803 ECKBERG LAMMERS BRIG	5/28/2008	$299 00	E	**80014**	300 PROFESSIONAL SERVICES	PROF SER-LEGAL
803 STILLWATER GAZETTE	5/28/2008	$33 29	E	**80014**	350 HEARING / MIKE SCANLON- PL	PRINTING & PUBL
DEPT 80014 GROUP 41 (MIKE SCHALON		$332 29				
DEPT 80015 GARY SWAGER						
803 STILLWATER GAZETTE	5/28/2008	$30 12	E	**80015**	350 HEARING/G SWAGER - PLANNI	PRINTING & PUBL
DEPT 80015 GARY SWAGER		$30 12				
DEPT 80016 Pete Miller - Feasi Study						
803 ECKBERG, LAMMERS BRIG	5/28/2008	$52 00	E	**80016**	300 PROFESSIONAL SERVICES	PROF SER-LEGAL
803 S E H	5/28/2008	$1,827 42	E	**80016**	301 PETER MILLER WATER EXTENS	PROF SER-ENGIN
DEPT 80016 Pete Miller - Feasi Study		$1 879 42				
FUND 803 P & Z ESCROWS		$2,891 83				
		$418,136 86				

CITY OF BAYPORT

EXPENSE SUMMARY YTD THRU 05/31/08

DEPT	DEPT Descr	2008 Budget	2008 YTD Amt	Balance	2008 % of Budget Remain	2008 % of Budget
FUND 101 GENERAL						
00000	GENERAL GOVERNMENT	$0 00	$0 00	$0 00	0 00%	0 00%
41100	ELECTIONS	$5,140 00	$720 83	$4,419 17	85 98%	14 02%
41200	MAYOR & COUNCIL	$139,413 00	$94,586 21	$44,826 79	32 15%	67 85%
41240	RECYCLING	$9,407 00	$2,634 01	$6,772 99	72 00%	28 00%
41400	ADMINISTRATION	$143,769 00	$70,598 67	$73,170 33	50 89%	49 11%
41903	DEBT SERVICE	$0 00	$0 00	$0 00	0 00%	0 00%
41910	PLANNING & ZONING	$203,035 00	$86,523 40	$116,511 60	57 38%	42 62%
41940	MUNICIPAL BUILDINGS	$38,272 00	$23,490 88	$14,781 12	38 62%	61 38%
42100	POLICE	$644 608 00	$268 192 93	$376,415 07	58 39%	41 61%
42200	FIRE PROTECTION	$384,469 00	$99 110 65	$285,358 35	74 22%	25 78%
43100	STREET MAINT	$281 499 00	$114 677 35	$166 821 65	59 26%	40 74%
43160	STREET LIGHTING	$21 000 00	$5 292 88	$15 707 12	74 80%	25 20%
43200	PARKS	$78 513 00	$38 295 82	$40 217 18	51 22%	48 78%
43300	CEMETERY	$11,400 00	$1 274 31	$10 125 69	88 82%	11 18%
44100	PROJECT	$0 00	$6 387 50	-$6,387 50	0 00%	0 00%
44200	TRANSFER OUT-DEBT SERVIC	$0 00	$0 00	$0 00	0 00%	0 00%
FUND 101 GENERAL		$1 960,525 00	$811,785 44	$1 148,739 56	58 59%	41 41%
FUND 208 PRISON SEWER PROJECT						
44100	PROJECT	$0 00	$0 00	$0 00	0 00%	0 00%
FUND 208 PRISON SEWER PROJECT		$0 00	$0 00	$0 00	0 00%	0 00%
FUND 209 DEVELOPER REIMBURSED PROJECTS						
41911	BAYTOWN DEVELOPMENTS	$0 00	$149 50	-$149 50	0 00%	0 00%
41912	INSPIRATION	$0 00	$0 00	$0 00	0 00%	0 00%
41913	EMERALD FALLS	$0 00	$0 00	$0 00	0 00%	0 00%
99999	PW CAPITAL OUTLAY	$0 00	$0 00	$0 00	0 00%	0 00%
FUND 209 DEVELOPER REIMBURSED PR		$0 00	$149 50	-$149 50	0 00%	0 00%
FUND 211 LIBRARY						
45500	LIBRARY	$290,333 52	$133,891 40	$156,442 12	53 88%	46 12%
FUND 211 LIBRARY		$290,333 52	$133,891 40	$156,442 12	53 88%	46 12%
FUND 601 WATER						
44100	PROJECT	$0 00	$0 00	$0 00	0 00%	0 00%
46110	WATER-PUMPHOUSE	$42 350 00	$9 955 37	$32 394 63	76 49%	23 51%
46120	WATER	$281,538 00	$107,115 93	$174 422 07	61 95%	38 05%
FUND 601 WATER		$323,888 00	$117,071 30	$206,816 70	63 85%	36 15%
FUND 602 SEWER						
44100	PROJECT	$0 00	$0 00	$0 00	0 00%	0 00%
46200	SEWER - OPERATING	$353,230 00	$93 455 96	$259,774 04	73 54%	26 46%
46990	SEWER - NON-OPERATING	$290 000 00	$118 423 05	$171 576 95	59 16%	40 84%
FUND 602 SEWER		$643 230 00	$211 879 01	$431 350 99	67 06%	32 94%
FUND 800 INVESTMENTS-POOLED						
00000	GENERAL GOVERNMENT	$0 00	$0 00	$0 00	0 00%	0 00%
47000	INTEREST EXP	$0 00	$0 00	$0 00	0 00%	0 00%
FUND 800 INVESTMENTS-POOLED		$0 00	$0 00	$0 00	0 00%	0 00%
FUND 803 P & Z ESCROWS						
41910	PLANNING & ZONING	$0 00	$3,142 90	-$3 142 90	0 00%	0 00%
80001	ANDERSEN ESCROW	$0 00	$0 00	$0 00	0 00%	0 00%
80002	CPDC SENIOR COOP	$0 00	$0 00	$0 00	0 00%	0 00%
80003	BAYTOWN ANNEXATION	$0 00	$0 00	$0 00	0 00%	0 00%
80004	CROIXDALE	$0 00	$0 00	$0 00	0 00%	0 00%
80005	HARRIS CO - MCF	$0 00	$0 00	$0 00	0 00%	0 00%

City of Bayport
294 North 3rd Street
Bayport, MN 55003
Phone: 651-275-4404
Fax: 651-275-4411

Building Permit Log

For May, 2008

Permit Number: BP-13BAYTOWN
Parcel Address: 3310 PETE MILLER LANE N.
Applicant: DERRICK CUSTOM HOMES, LLC
DERRICK CUSTOM HOMES, LLC RESIDENTIAL
Construction Value:
Filing Date: 5/12/2008
STILLWATER, MN 55082
Applicant Phone: 715-246-2320
Total Fees: $1,300.00

Permit Number: BP2008-17
Parcel Address: 307 PRAIRIE WAY S.
Applicant: CATES FINE HOMES, LLC
CATES FINE HOMES, LLC RESIDENTIAL BUILDER
Construction Value: $350,000 00
Filing Date: 5/1/2008
BAYPORT, MN 55003
Applicant Phone: 651-439-2844
Total Fees: $9,318.64

Permit Number: BP2008-18
Parcel Address: 137 5TH St N
Applicant: RENEWAL BY ANDERSEN, INC
RENEWAL BY ANDERSEN, INC RESIDENTIAL
Construction Value: $9,574.00
Filing Date: 5/2/2008
BAYPORT, MN 55003
Applicant Phone: 651-264-4777
Total Fees: $196.54

Permit Number: BP2008-19
Parcel Address: 289 2ND St. N.
Applicant: ROGER H & SUSAN K GRAMENZ
OWNER OWNER
Construction Value: $1,400.00
Filing Date: 5/7/2008
BAYPORT, MN 55003
Applicant Phone: 651-439-7501
Total Fees: $54 95

Permit Number: BP2008-20
Parcel Address: 373 2ND St. S.
Applicant: Donald Schelander
OWNER OWNER
Construction Value: $875 00
Filing Date: 5/20/2008
BAYPORT, MN 55003
Applicant Phone: 651-439-7183
Total Fees: $38 50

Permit Number: BP2008-21
Parcel Address: 867 2ND Ave. N
Applicant: J G HAUSE CONSTRUCTION
J G HAUSE CONSTRUCTION RESIDENTIAL
Construction Value: $16,699.00

Filing Date: 5/22/2008
BAYPORT, MN 55003
Applicant Phone: 651-439-0189
Total Fees: $303.35

Permit Number: BP2008-22
Parcel Address: 140 5th Street S
Applicant: CREATIVE HOME
CREATIVE HOME CONSTRUCTION INC General
Construction Value: $85,000 00

Filing Date: 5/29/2008
Bayport, MN 55003
Applicant Phone: 715-381-8734
Total Fees: $1,222.81

Permit Number: BP2008-23
Parcel Address: 101 5th Avenue So
Applicant: CLYDE'S ON THE ST. CROIX
OWNER OWNER
Construction Value:

Filing Date: 5/29/2008
Bayport, MN 55003
Applicant Phone: 651-439-6554
Total Fees: $26,425 00

Permit Number: EG2008-1
Parcel Address: 383 CENTRAL Ave
Applicant: MILLER EXCAVATING, INC.
MILLER EXCAVATING, INC. EXCAVATION &
Construction Value:

Filing Date: 5/20/2008
BAYPORT, MN 55003
Applicant Phone: 651-439-1637
Total Fees: $250 00

Permit Number: MC2008-6
Parcel Address: 409 3rd St. N.
Applicant: AIR CONDITIONING
AIR CONDITIONING ASSOCIATES, INC
Construction Value: $25,000.00

Filing Date: 5/20/2008
Bayport, MN 55003
Applicant Phone: 651-488-0291
Total Fees: $250.50

Permit Number: PL2008-8
Parcel Address: 185 STATE Street N.
Applicant: B J AND M PLUMBING & HEATING
B.J AND M PLUMBING & HEATING COMPANY
Construction Value: $700 00

Filing Date: 5/20/2008
BAYPORT, MN 55003
Applicant Phone: 651-748-4933
Total Fees: $75.50

Building Permit Log

For May, 2008

Permit Number: SG2008-1
Parcel Address: 200 5th Avenue So.
Applicant: BAYPORT MARINA
TRICK COMMUNICATIONS/SIGNS Sign
Construction Value:

Filing Date: 5/21/2008
Bayport, MN 55003
Applicant Phone: 651-439-2040
Total Fees: $75 50

Permit Number: SG2008-2
Parcel Address: 200 5th Avenue So
Applicant: BAYPORT MARINA
TRICK COMMUNICATIONS/SIGNS Sign
Construction Value:

Filing Date: 5/21/2008
Bayport, MN 55003
Applicant Phone: 651-439-2040
Total Fees: $60 50

Permit Number: SG2008-3
Parcel Address: 200 5th Avenue So
Applicant: BAYPORT MARINA
TRICK COMMUNICATIONS/SIGNS Sign
Construction Value:

Filing Date: 5/21/2008
Bayport, MN 55003
Applicant Phone: 651-439-2040
Total Fees: $90.00

Permit Number: TS2008-1
Parcel Address: 200 5th Avenue So
Applicant: MARINE MAX
MARINE MAX
Construction Value:

Filing Date: 5/5/2008
Bayport, MN 55003
Applicant Phone:
Total Fees: $25.50

Permit Number: TS2008-2
Parcel Address: 200 5th Avenue So.
Applicant: MARINE MAX
MARINE MAX
Construction Value:

Filing Date: 5/5/2008
Bayport, MN 55003
Applicant Phone: 651-351-9621
Total Fees: $25 50

City of Bayport
294 North Third Street
Bayport, Minnesota 55003
Phone 651-275-4404
Fax 651-275-4411
http //bayport govoffice com

City of Bayport
SPECIAL EVENT APPLICATION

Licensing Requirements

A special event application form is required for individuals or organizations who wish to hold a public or private event in the city and require the use of city property and/or special city services For most special events, City Council approval is required. Therefore, it is important to plan ahead and submit the application form to City Hall at least two weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. For example, if the proposed event is to be held on April 15, 2006, the special event application form and fee must be submitted by March 20 2006 in order to be considered at the April 3, 2006 City Council meeting.

Following the City Council meeting, city staff will inform the applicant whether or not the event was approved City staff will also work with the applicant to coordinate special requests for city services associated with the event.

Property Information

Address BARKER'S ALPS PARK

City Bayport State Minnesota Zip Code. 55003

Owner Name: CITY OF BAYPORT

Home Phone Number: Work/Cell Phone Number

Owner Address

City/State/Zip:

Applicant Information

Applicant Name JONATHAN VAN ZEE AND MARYNEL RYAN

Home Phone Number (612) 788 0496

Work/Cell Phone Number (952) 941-9391 ext. 1469 (JONATHAN)

Address 2315 26th AVENUE S

City/State/Zip MINNEAPOLIS MN 55406

Description of Request

We would like to hold our post-wedding celebration at Barker's Alps Park. A description of our plans is attached.

Event Information Start Date 08/02/08 End Date 08/02/08

Days of Operation *(check all that apply)*

☐ Sunday ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☒ Saturday

Hours of Operation
Weekdays Rental of park shelter is from 7am-9pm (Ron Van Zee)
Weekends

Requested City Assistance and/or Services

Please see attached

Application Process and Fees

The processing fee for the application is $50.00 and must be submitted with the application form to City Hall. Any additional fees and expenses associated with this request are the responsibility of the applicant/property owner, and will be billed to the applicant/property owner by the city

Attachments to be submitted with application

- ✓ A diagram of the proposed premises Info attached
- ✗ If the request involves the sale of produce, uncooked meat, or dairy, etc , the applicant must provide a copy of all license applications required by the Department of Agriculture for City Council approval For license information, please contact JoNell O Neil at 651-779-5015
- ✓ If the request involves cooked/prepared food or beverages, the applicant must provide a copy of all license applications required by Washington County Public Health and Environment for City Council approval For license information, please contact 651-430-6655. Info attached.

The undersigned understand that this application will be processed in accordance with established city review procedures at such time as it is deemed complete Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application

The undersigned hereby apply for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete to the best of their knowledge.

Applicant: _____ **Date:** 18 May 2008

Property Owner: _____ **Date:** _____

Office Use - Dept Review	Inspection	Date	Approved/Denied	Inspector
Administration	☐ Site Inspection			
Office Use – Fees	Amount Received	Date Received	Method of Payment	Staff Initials
Processing Fee	$50 00	5-19-08	CK# 3150	KH
Escrow or cost incurred				

Dear Members of the Bayport City Council.

We have tried to be as complete as possible in the information provided below. Please do not hesitate to contact us if you require more information. Thank you for your time in the consideration of our application.

Respectfully,
Jonathan Van Zee and Marynel Ryan TELEPHONE 612 788 0496

Event: Post-wedding celebration for Jonathan Van Zee and Marynel Ryan

Date: August 2, 2008

Location: Barker's Alps Park

Time: Rental of Shelter from 7am to 9pm; set up will occur by 2pm; actual arrival of guests and use of the park will occur between 3pm and 9pm. We will be married at the Bayport Public Library at 2pm and walk to the park thereafter.

Number of Guests: About 90 (ca. 25 children)

Description of Event:

We have planned to include prepared food in our event; our caterer, Phil Vanner of the Square Peg Diner, is licensed by the City of Minneapolis Chris Keller, the Health Inspector for Washington County, indicated by phone that a Minneapolis license is sufficient, so there are no license applications attached.

Phil's license number is L15950366 (Vanner Enterprises dba Square Peg) and may be verified through the City of Minneapolis at 612 673 3000. He expects to receive a copy of his renewed license (which just went through) very soon and we will be able to provide you with a copy of that well in advance of the event, should you require one.

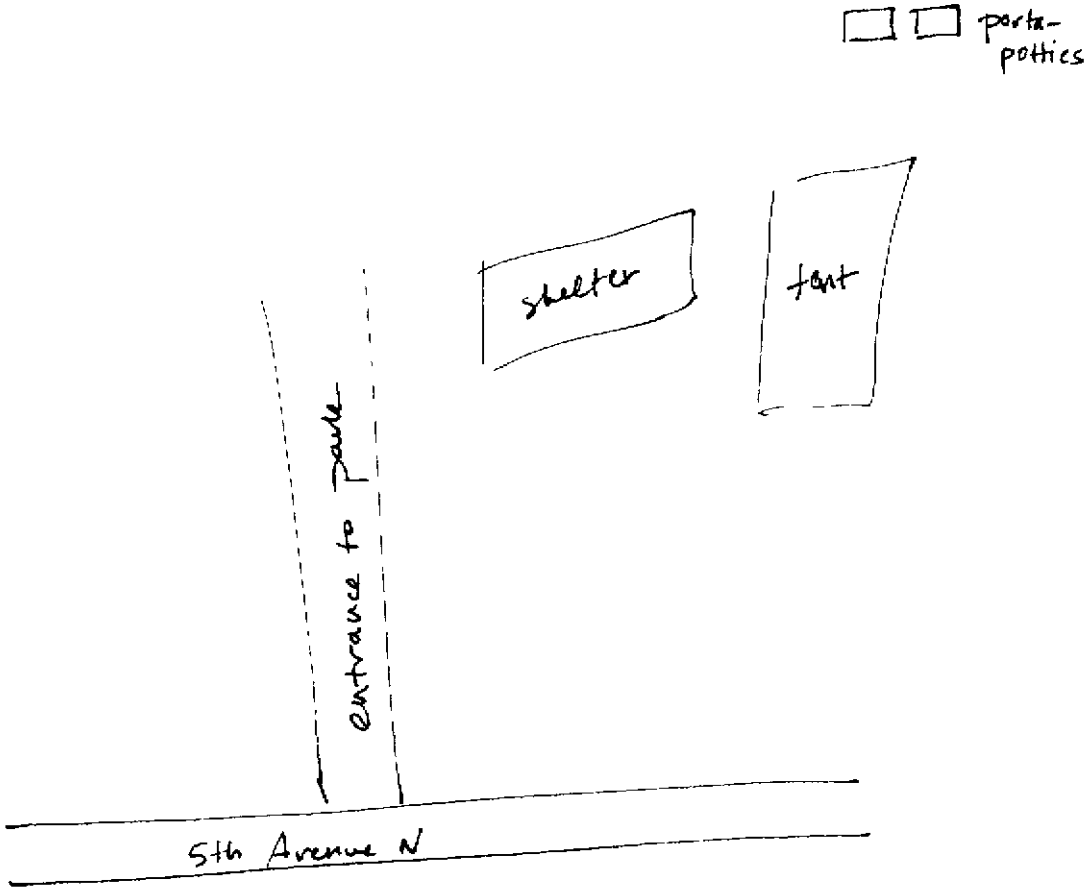
With your permission, we will have an event tent (20' x 30', Aarcee Tents, 952-922-7233) placed next to the picnic shelter so that we are prepared in the event of bad weather. Under the tent, we will place a group of tables and chairs for guest seating during the meal. We will be using non-disposable plates, cups, flatware, tablecloths, and napkins, and we will be happy to work with Public Works to figure out how to handle what garbage we do have.

We have also planned to serve some alcohol. Our caterer does not handle alcohol, so we have planned to order a keg of beer and allow our adult guests to serve themselves All beverages will be served in plastic containers.

In addition to the tent, with your permission, we would like to have two self-contained freshwater porta-potties delivered to the park on the morning of Saturday, August 2, to be picked up the morning of Sunday, August 2, as well as a hand-washing station for the caterer and his helpers. The provider for these would be Jimmy's Johnnies (651 277 5912). The units are delivered ready-to-go: we would not need city water to operate them.

With your permission, we would like to play recorded music with a battery-operated system. Since the music would not be live, it should not be very loud.

Diagram of our proposed use of Barker's Alps Park:



Children's Cancer Research Fund

May 13, 2008

Mr. Mike McGuire
City of Bayport
294 North 3rd Street
Bayport, MN 55003

Dear Mr. McGuire,

On behalf of Children's Cancer Research Fund (CCRF), I am requesting permission from the Bayport City Council to allow CCRF to hold the 6th annual Scott Gazda fundraising raffle at the Bayport Marina. The raffle drawing will take place on Thursday, August 14, 2008 at 3:00 pm and tickets will be sold for $2.00 each.

I assure you and the City Council that CCRF will follow all standard rules of exempt gambling set forth by the Minnesota Gambling Control Board.

Children's Cancer Research Fund is dedicated to finding a cure for childhood cancer, a serious illness that affects hundreds of children each year. In order to achieve this goal Children's Cancer Research Fund provides funding to the University of Minnesota for research and training related to the prevention, treatment, and cure of childhood cancer, supports quality-of-life programs for pediatric cancer patients and their families, and educates the public about childhood cancer.

Thank you in advance for your consideration of this request. Please contact Betsy Pedersen, Events & Programs Coordinator, at 952-746-9431 with any further questions.

Sincerely,

John Hallberg
CEO

7901 East Bush Lake Road, Suite 150 Minneapolis MN 55439 952-893-9355 888-423-7348

Minnesota Lawful Gambling

LG220 Application for Exempt Permit

For Board Use Only
Check#
$

An exempt permit may be issued to a nonprofit organization that:
- conducts lawful gambling on five or fewer days, and
- awards less than $60,000 in prizes during a calendar year.

Fee is $50 for each event

ORGANIZATION INFORMATION

Organization name	Previous gambling permit number
Children's Cancer Research Fund	

Type of nonprofit organization. Check (√) one.

☐ Fraternal ☐ Religious ☐ Veterans ☑ Other nonprofit organization

Mailing address	City	State/Zip Code	County
7801 E. Bush Lake Rd. Ste 130	Minneapolis	MN/55417	Hennepin

Name of chief executive officer (CEO)	Daytime phone number
JOHN HALLBERG	952.893.9355

ATTACH A COPY OF ONE OF THE FOLLOWING FOR PROOF OF NONPROFIT STATUS

★ Do not attach a sales tax exempt status or federal ID employer numbers as they are not proof of nonprofit status.

___ **Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.**
Don't have a copy? This certificate must be obtained each year from:
Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803

✓ **Internal Revenue Service - IRS income tax exemption [501(c)] letter in your organization's name.**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, send your federal ID number and the date your organization initially applied for tax exempt status to:
IRS, P.O. Box 2508, Room 4010, Cincinnati, OH 45201

___ **Internal Revenue Service - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
a. IRS letter showing your parent organization is a registered nonprofit 501(c) organization with a group ruling
b. the charter or letter from your parent organization recognizing your organization as a subordinate.

___ **Internal Revenue Service - proof previously submitted to Gambling Control Board**
If you previously submitted proof of nonprofit status from the Internal Revenue Service, no attachment is required.

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)
Bayport Marina

Address (do not use PO box)	City	Zip Code	County
200 5th Ave S.	Bayport	55003-1468	

Date(s) of activity (for raffles, indicate the date of the drawing)
Thursday, August 14th

Check the box or boxes that indicate the type of gambling activity your organization will conduct:

☐ *Bingo ☑ Raffles ☐ *Paddlewheels ☐ *Pull-Tabs ☐ *Tipboards

* **Gambling equipment** for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board.
EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors, or call 651-639-4076.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

If the gambling premises is within city limits, the city must sign this application.

Check (√) the action that the city is taking on this application.

___The application is acknowledged with no waiting period.

___The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

___The application is denied.

Print city name Bayport

On behalf of the city, I acknowledge this application.
Signature of city personnel receiving application

Title_____Date____/____/____

If the gambling premises is located in a township, both the county and township must sign this application.

Check (√) the action that the county is taking on this application.

___The application is acknowledged with no waiting period.

___The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.

___The application is denied.

Print county name _____
On behalf of the county, I acknowledge this application.
Signature of county personnel receiving application

Title_____Date____/____/____

TOWNSHIP: *On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits.* [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.213, subd. 2)]

Print township name _____

Signature of township official acknowledging application

Title_____Date ____/____/____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature_____Date____/____/____

Complete an application for each gambling activity:
- one day of gambling activity
- two or more consecutive days of gambling activity
- each day a raffle drawing is held

Send application with:
- a copy of your proof of nonprofit status, and
- $50 application fee for each event.
  Make check payable to "State of Minnesota."

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Financial report and recordkeeping required
A financial report form and instructions will be sent with your permit. Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

Questions?
Call the Licensing Section of the Gambling Control Board at 651-639-4076.

Data privacy. This form will be made available in alternative format (i.e. large print, Braille) upon request. The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your qualifications to be involved in lawful gambling activities in Minnesota. You have the right to refuse to supply the information requested; however, if you refuse to supply this information, the Board may not be able to determine your qualifications and, as a consequence, may refuse to issue you a permit. If you supply the information requested, the Board will be able to process your application. Your name and and your organization's name and address will be public information when received by the Board. All the other information you provide will be private data until the Board issues your permit. When the Board issues your permit, all of the information provided to the Board will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your name and your organization's name and address which will remain public. Private data are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Finance, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies that are specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your consent.

May 12, 2008

RE Bayport, Minnesota
Storm Water Management Plan
SEH No A-BAYP00804 00 14 00

Honorable Mayor and City Council
City of Bayport
294 North Third Street
Bayport, MN 55003

Attention Mike McGuire, City Administrator

We have been in contact with the Middle St Croix Watershed Management Organization (MSCWMO) about the needs for a Surface Water Management Plan required as a part of the Comprehensive Plan Update At present, the City of Bayport has ordinances addressing storm water management, and reference and use the MSCWMO plan as a guide in managing its storm water system Our first discussions with the watershed indicated that we could again reference the watershed plan Recently, we were informed that Bayport will need to prepare their own plan instead of adopting the MSCWMO plan The Metropolitan Council has also indicated their preference for the City preparing a plan Approval of the City's Comprehensive Plan Update will not occur without this plan.

The main components that need to be included in the Surface Water Management section of the Bayport Plan include Goals and Policies (which will be the same as the MSCWMO's), an implementation plan and identification of existing and potential water resource-related problems I have talked with our Water Resource group about the cost to prepare the plan We will prepare the Storm Water Management section of the Comprehensive Plan Update for a not to exceed cost of $5,000. I will be available to discuss this with the Council

Sincerely,

SHORT ELLIOTT HENDRICKSON INC

Barry C Peters
City Engineer

bcp

Minnesota Lawful Gambling

LG215 Lease for Lawful Gambling Activity

Organization name	License number				Daytime phone
Stillwater ELKs #179	01055				651 439-5276
Name of leased premises	**Street address**	**City**	**State**	**Zip**	**Daytime phone**
Greystone Bar	143 N 3rd St	Bayport	MN	55003	651 439-9840
Name of legal owner of premises	**Business/street address**	**City**	**State**	**Zip**	**Daytime phone**
Bruce Stanten	SAME				
Name of lessor (if same as legal owner, write in "SAME")	**Business/street address**	**City**	**State**	**Zip**	**Daytime phone**
SAME					

Check all activities that will be conducted:
✓ Pull-tabs ___ Pull-tabs with dispensing device ___ Tipboards ___ Paddlewheel ___ Paddlewheel with table ___ Bingo ___ Bar bingo

Pull-tab, Tipboard, and Paddlewheel Rent (No lease required for raffles.)

Booth operation - sales of gambling equipment by an employee (or volunteer) of a licensed organization within a separate enclosure that is distinct from areas where food and beverages are sold

Bar operation - sales of gambling equipment within a leased premises by an employee of the lessor from a common area where food and beverages are also sold.

Does your organization OR any other organization conduct gambling from a booth operation at this location? ____ Yes ____ No

If you answered **yes** to the question above, rent limits are based on the following combinations of operation:
- Booth operation
- Booth operation and pull-tab dispensing device
- Booth operation and bar operation
- Booth operation, bar operation, and pull-tab dispensing device

The maximum rent allowed may not exceed $1,750 in total per month for all organizations at this premises.

Complete one option:
Option A: 0 to 10% of the gross profits per month.
Percentage to be paid _____%

Option B: When gross profits are $4,000 or less per month, $0 to $400 per month may be paid. Amount to be paid $_____.

Option C: $0 to $400 per month may be paid on the first $4,000 of gross profit. Amount to be paid $ 100.00. Plus 0% to 10% of the gross profits may be paid per month on gross profits over $4,000. Percentage to be paid 10 %

If you answered **no** to the question above, rent limits are based on the following combinations of operation:
- Bar operation
- Bar operation with pull-tab dispensing device
- Pull-tab dispensing device only

The maximum rent allowed may not exceed $2,500 in total per month for all organizations at this premises.

Complete one option:
Option A: 0 to 20% of the gross profits per month.
Percentage to be paid _____%

Option B: When gross profits are $1,000 or less per month, $0 to $200 per month may be paid Amount to be paid $_____.

Option C: $0 to $200 per month may be paid on the first $1,000 of gross profits. Amount to be paid $_____. Plus 0% to 20% of the gross profits may be paid per month on gross profits over $1,000. Percentage to be paid _____%

Bingo Rent

Option D: 0 to 10% of the gross profits per month from all lawful gambling activities held during bingo occasions, excluding bar bingo.
Percentage to be paid _____%

Option E: A rate based on a cost per square foot not to exceed 110% of a comparable cost per square foot for leased space, as approved by the director of the Gambling Control Board. No rent may be paid for bar bingo. Rate to be paid $_____ per square foot.
The lessor must attach documentation, verified by the organization, to confirm the comparable rate and all applicable costs to be paid by the organization to the lessor.

Bar Bingo Rent

____ **Option F:** No rent may be paid for bingo conducted in a bar.

For any new bingo activity not previously included in a Premises Permit Application, attach a separate sheet of paper listing the days and hours that bingo will be conducted.

Amended Lease Only

If this is an amended lease showing changes occurring during the term of the current premises permit, both parties that signed the lease must initial and date all changes. Changes must be submitted to the Gambling Control Board **at least 10 days prior** to the change. Write in the date that the changes will be effective ____/____/____

Lessor _____ Date _____ Organization _____ Date _____

LG215 Lease for Lawful Gambling Activity

Lease Term - The term of this lease agreement will be concurrent with the premises permit issued by the Gambling Control Board (Board).

Management of Gambling Prohibited - The owner of the premises or the lessor will not manage the conduct of gambling at the premises.

Participation as Players Prohibited - The lessor, the lessor's immediate family, and any agents or gambling employees of the lessor will not participate as players in the conduct of lawful gambling on the premises

Illegal Gambling

- The lessor is aware of the prohibition against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7861.0050, Subpart 3. In addition, the Board may authorize the organization to withhold rent for a period of up to 90 days if the Board determines that illegal gambling occurred on the premises and that the lessor or its employees participated in the illegal gambling or knew of the gambling and did not take prompt action to stop the gambling. Continued tenancy of the organization is authorized without the payment of rent during the time period determined by the Board for violations of this provision.
- To the best of the lessor's knowledge, the lessor affirms that any and all games or devices located on the premises are not being used, and are not capable of being used, in a manner that violates the prohibitions against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7861.0050, Subpart 3.
- Notwithstanding Minnesota Rules 7861.0050, Subpart 3, an organization must continue making rent payments, pursuant to the terms of the lease, if the organization or its agents are found to be solely responsible for any illegal gambling conducted at that site that is prohibited by Minnesota Rules 7861.0050, Subpart 1, or Minnesota Statutes 609.75, unless the organization's agents responsible for the illegal gambling activity are also agents or employees of the lessor.
- The lessor shall not modify or terminate the lease in whole or in part because the organization reported to a state or local law enforcement authority or the Board the occurrence at the site of illegal gambling activity in which the organization did not participate

Other Prohibitions

- The lessor will not impose restrictions on the organization with respect to providers (distributors) of gambling-related equipment and services or in the use of net profits for lawful purposes.
- The lessor, person residing in the same household as the lessor, the lessor's immediate family, and any agents or employees of the lessor will not require the organization to perform any action that would violate statute or rule. If there is a dispute as to whether a violation of this provision occurred, the lease will remain in effect pending a final determination by the Compliance Review Group (CRG) of the Gambling Control Board. The lessor agrees to arbitration when a violation of this provision is alleged. The arbitrator shall be the CRG.
- The lessor shall not modify or terminate this lease in whole or in part due to the lessor's violation of the provisions listed in this lease

Access to permitted premises - The Board and its agents, the commissioners of revenue and public safety and their agents, and law enforcement personnel have access to the permitted premises at any reasonable time during the business hours of the lessor. The organization has access to the permitted premises during any time reasonable and when necessary for the conduct of lawful gambling on the premises.

Lessor records - The lessor shall maintain a record of all money received from the organization, and make the record available to the Board and its agents, and the commissioners of revenue and public safety and their agents upon demand. The record shall be maintained for a period of 3-1/2 years.

Rent all-inclusive - Amounts paid as rent by the organization to the lessor are all-inclusive. No other services or expenses provided or contracted by the lessor may be paid by the organization, including but not limited to trash removal, janitorial and cleaning services, snow removal, lawn services, electricity, heat, security, security monitoring, storage, other utilities or services, and in the case of bar operations, cash shortages. Any other expenditures made by an organization that is related to a leased premises must be approved by the director of the Gambling Control Board. Rent payments may not be made to an individual.

Acknowledgment of Lease Terms All obligations and agreements are contained in or attached to this lease and are subject to the approval of the director of the Gambling Control Board. I affirm that the lease information is the total and only agreement between the lessor and the organization. There is no other agreement and no other consideration required between the parties as to the lawful gambling and other matters related to the lease. Any changes in this lease will be submitted to the Gambling Control Board at least 10 days prior to the effective date of the change. If a renegotiated lease is made due to a change in ownership, the new lease will be submitted within 10 days after the new lessor has assumed ownership.

List or attach other terms or conditions (must be approved by director of Gambling Control Board)

Either party may terminate Lease at anytime

Bruce Stanton	5-9-08	Gerald M. Thibault	05-07-08
Signature of lessor	Date	Signature of organization official (lessee)	Date
BRUCE STANTON	5-9-08	GERALD M. THIBAULT	
Print name and title of lessor		Print name and title of lessee	

Questions on this form should be directed to the Licensing Section of the Gambling Control Board (Board) at 651-639-4000. This publication will be made available in alternative format (i.e. large print, Braille) upon request. If you use a TTY, you can call the Board by using the Minnesota Relay Service and ask to place a call to 651-639-4000. The information requested on this form will become public information when received by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

PARK DONATION PROGRAM INFORMATION FORM

Donor Information: *(please print)*

Donor name: Bayport Marina Date: 5/5/05

Address: 200 5th Ave S.

Home Phone: 651-439-2040 Alternate Phone:

I wish to donate the following for a city park: *(please check one)*

___ $250.00 for a tree

✓ $1,000.00 for a bench with a plaque

___ $500.00 for a waste receptacle

___ A general donation amount of $ _____

I wish the text on the bench plaque to read as follows: *(please refer to the attached handout for text samples and print text below)*

Your Friends
at
Bayport Marina

Donor Acknowledgement

I understand that as the designated donor, I agree that the information stated above is correct. I also understand that the city has been given only an approximate size for the dedication plaque. Hence, if I have selected to donate funds for a bench, the city has my permission to format and size the text above accordingly, in order to fit the text on the plaque. Should it be necessary to change any of the text content for any reason, I am aware that I will be contacted by the city.

Donor Signature

5/5/05
Date

Please return the completed form to City Hall, 294 N. 3rd St., Bayport, MN 55003. Thank you!

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

To: Mayor and City Council

From: Mike McGuire, City Administrator

Date: May 28, 2008

Re: Appraisal for 226 3rd Street North

Approximately two years ago, the city got an appraisal for the house adjacent to the City Hall parking lot (226 3rd Street North). The value indicated was $170,000.00. The property owner at the time decided not to sell until a future date.

Recently, the owner, Donna Hogberg, contacted me and indicated that they are considering selling the property. I told her because the appraisal was close to two years old, we would have to get it updated The cost would be approximately $300.00.

I request the councilmembers' thoughts on purchasing the property and authorization to get the appraisal updated.

The first two pages of the previous appraisal are attached.

R W KIRCHNER & ASSOCIATES
1607 Linsen Circle, Stillwater MN 55082

APPRAISAL OF

A Single Family Home

LOCATED AT:

226 3rd Street N
Bayport MN 55003

FOR:

City of Bayport
294 N 3rd Street
Bayport MN 55003

BORROWER:

AS OF.

August 10 2006

BY:

Raymond W Kirchner, SRA/SRPA

R W KIRCHNER & ASSOCIATES
1607 Linson Circle Stillwater, MN 55082

File no 6-BP 226 3rd st

August 16 2006

Mike McGuire, City Administrator
City of Bayport
294 N 3rd Street
Bayport MN 55003

File Number 6 BP 226 3rd st

Dear Mr McGuire

In accordance with your request, I have personally inspected and appraised the real property at

226 3rd Street N
Bayport MN 55003

The purpose of this appraisal is to develop an opinion of the defined value of the subject property, as improved The property rights appraised are the fee simple interest in the site and improvements

In my opinion the estimated market value of the property as of August 10 2006 is

$170 000
One Hundred Seventy Thousand Dollars

The attached report contains the description, analysis and supportive data for the conclusions final estimate of value, descriptive photographs, assignment conditions and appropriate certifications

Respectfully

Raymond W Kirchner, SRA/SRPA

SEH

April 30, 2008

RE: Bayport, Minnesota
Pete Miller Water Main Extension
Feasibility Report
SEH No. A-BAYPO0801.00 14.00

Honorable Mayor and City Council
City of Bayport
294 North Third Street
Bayport, MN 55003

Attn: Mike McGuire, City Administrator:

The City of Bayport has received a request to extend City water service to property owned by Pete Miller. The property is located in the southwest corner of the 30th Street North and Stagecoach Trail (CSAH 21) intersection, just east of the Miller Farms South plat. The site is located within Baytown Township, however through cooperative agreements; the City has previously extended water service to the properties within Baytown Township, including the Miller Farms South just to west of the property under consideration. The preparation of a Feasibility Report was required to investigate the ability to provide service, estimated costs and cost recovery. Since the project was initiated by petitioned from the affected property owner, a public hearing will not be required. The attached map shows the project location.

With the discovery of trichloroethylene (TCE) in the aquifers that supply water to much of Baytown Township, and the City of Bayport, both communities have worked to minimize the number of wells drilled into the Minnesota Department of Health (MDH) Special Well Construction Area (SWCA). Through cooperative agreements, Bayport has agreed to supply water service to limited properties located in the Township. The area under consideration is located to the east of the Miller Farms South development, a 5 lots plat that has under previous agreements been served with water.

It is proposed to connect to the existing 8" ductile iron pipe (DIP) water main located at the intersection of 30th Street North and 30th Court North, the entrance into Miller Farms South. An 8" DIP water main would be constructed westerly along the south side of 30th Street North to east property line of the Miller Farms South plat. The lateral would be extended southerly within the proposed parcels to be served. A hydrant is proposed to be constructed along 30th Street and a second at the southerly end of the water main extension, to provide fire protection and for maintenance. One inch (1") water services would be extended for each parcel. It is recommended that the water mains be public, so utility easements will be required from the property owners for maintenance purposes. Drawing No. 1 shows the proposed water main improvements. Drawing No. 3 shows the temporary and perpetual easements required.

The estimated project cost for the water main improvements is $84,430. This cost is estimated based on 2008 construction and includes contingencies, and 25% for engineering, legal, and administrative costs. A copy of the cost estimate is attached.

In addition to the above project costs, properties developing in Bayport and Baytown Township that connect to the City of Bayport water system are required to pay Area and Connection charges and to reimburse the Inspiration and Baytown Developers for costs associated with the construction of trunk improvements within Baytown Township (ground reservoir, booster station, trunk water mains). The area and connection charges are required to help pay the costs associated with the installation of trunk sanitary

sewer and water facilities and to reserve capacities for additional facilities to be connected to the system Bayport Area Charges are determined based on gross area. Current Bayport water area rate is $1,200 per acre. Water Availability Charges (WAC) are billed based on Metropolitan Council of Environmental Services (MCES) SAC units. The current Bayport WAC rate is $1,200/unit The rate for reimbursement to the Inspiration and Baytown Township developers is currently $2,472.62 per lot Based on the current rates, the following is a summary of the Area and Connection charges.

		Parcel 1		Parcel 2		Parcel 3	
	Rate	Units	Total	Units	Total	Units	Total
Water Area Charge	$1,200.00	2.77 Ac	$3,324 00	2.15 Ac.	$2,580.00	2 12 Ac	$2,544 00
City WAC (Connection)	$1,200 00	1 SAC	$1,200 00	1 SAC	$1,200 00	1 SAC	$1,200 00
Developer Reimbursement	$2,472.62	1 Lot	$2,472.62	1 Lot	$2,472.62	1 Lot	$2,472 62
Total Area, Connection and Reimburseable Charges			$6,996.62		$6,252 62		$6,216 62
Estimated Project (split 3 ways) $84,430/3 parcels			$28,143 33		$28,143 33		$28,143 33
Total Estimated Costs			$35,139.95		$34,395 95		$34,359 95

The extension of water service to the proposed 3 parcels in Baytown Township as noted above are feasible and economical from the engineering standpoint. The property owners will need to determine their own economic feasibility. The improvements are also necessary to allow for development of the property and to minimize the need to drill a private well in the contaminated aquifer in the Minnesota Department of Health (MDH) Special Well Construction Area (SWCA) It is recommended that the water main improvements be public facilities with the Bayport Public Work providing maintenance similar to the water mains currently installed in Baytown Township. This will require that utility easements be provided to cover the water main lateral.

Sincerely,

Barry C Peters, PE
City Engineer, Reg. No. 14148

bcp
Attachments
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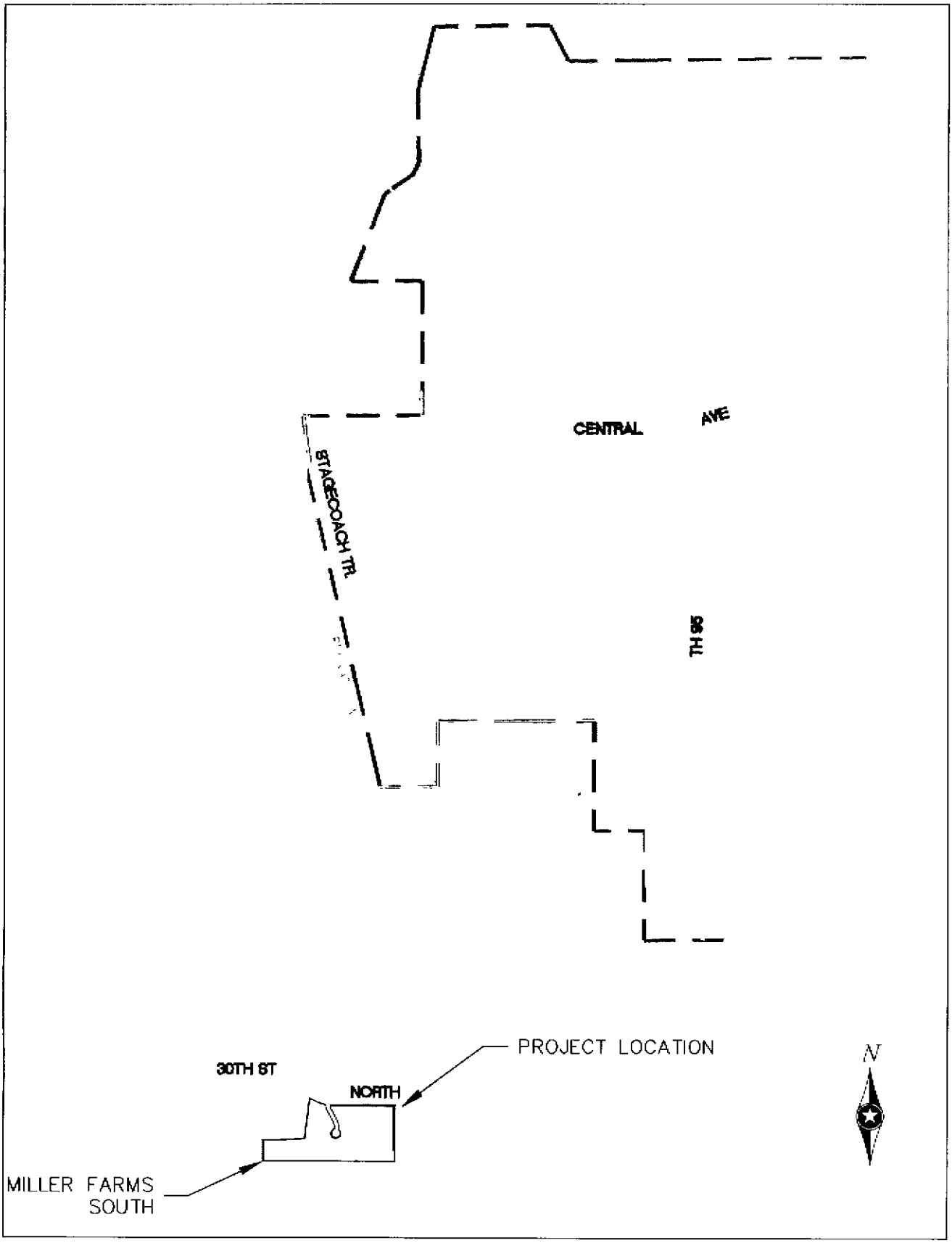


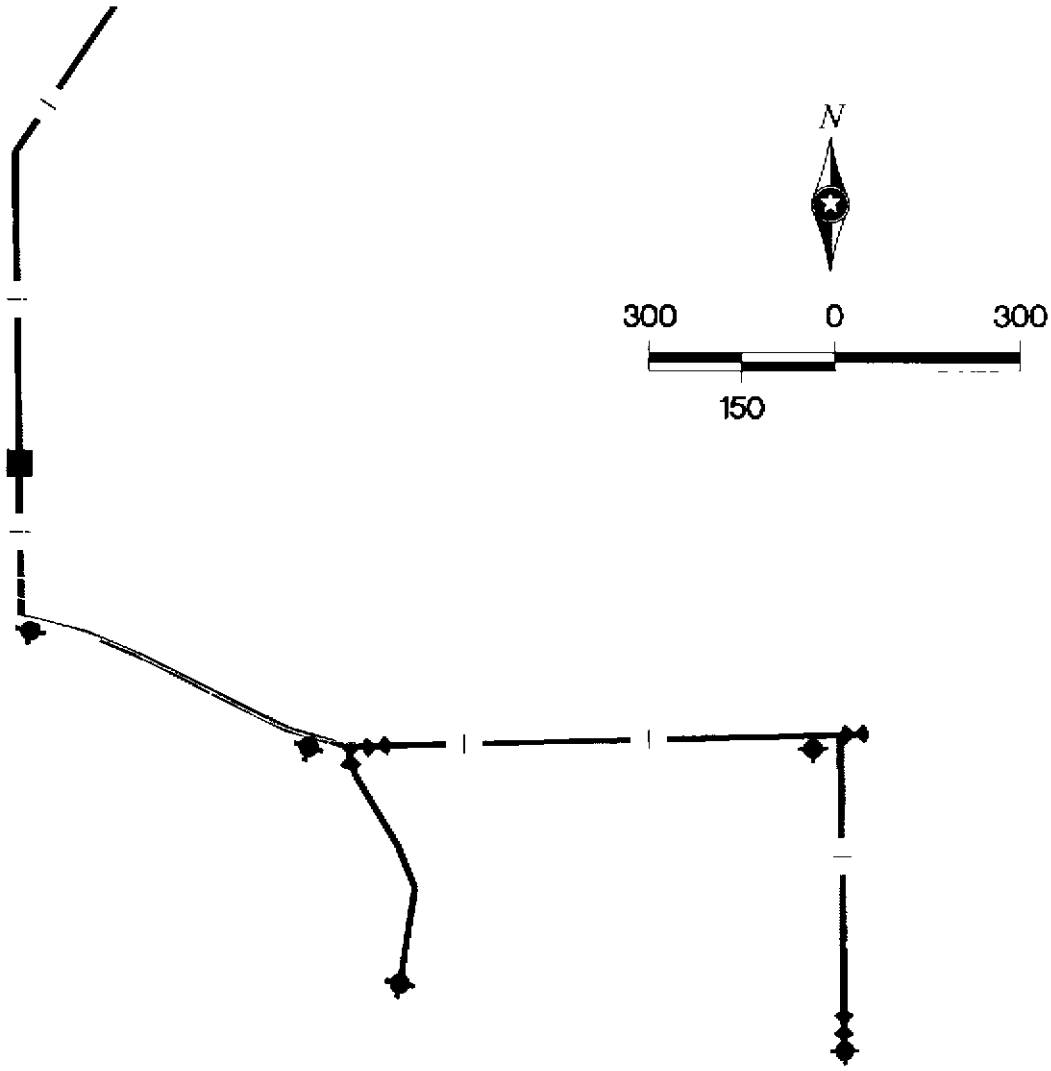
SEH
PHONE (651) 490-2000
3535 VADNAIS CENTER DR
ST PAUL, MN 55110

FILE NO.
ABAYP00801.00

DATE
4/16/08

LOCATION MAP
PETE MILLER WATER MAIN
BAYPORT, MINNESOTA

EXHIBIT
NO. 1



EXIST. WATER MAIN

PROP. WATER MAIN

EXIST. HYDRANT

PROP. HYDRANT

EXIST. GATE VALVE

PROP. GATE VALVE

SEH
PHONE (651) 490-2000
3535 VADNAIS CENTER DR
ST PAUL, MN 55110

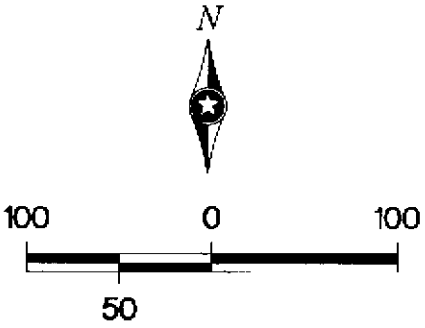
FILE NO.
ABAYP00801.00

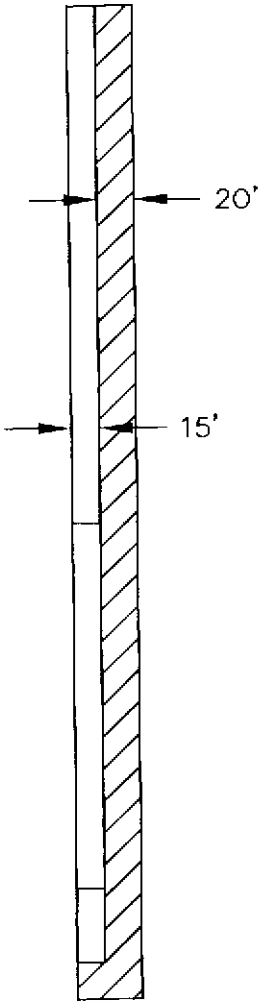
DATE:
4/23/08

PROPOSED IMPROVEMENTS
PETE MILLER WATER MAIN
BAYPORT, MINNESOTA

EXHIBIT NO. 2

30TH ST. N.





PARCEL 1

PARCEL 2

PARCEL 3

STAGECOACH TRAIL

PERPETUAL EASEMENT

TEMPORARY EASEMENT

SEH
PHONE (651) 490-2000
3535 VADNAIS CENTER DR
ST PAUL, MN 55110

FILE NO.
ABAYP00801.00

DATE:
4/23/08

PROPOSED EASEMENTS
PETE MILLER WATER MAIN
BAYPORT, MINNESOTA

EXHIBIT NO. 3

Bayport, Minnesota
Pete Miller Water Main Extension
SEH File A-BAYPO0810 00

Item	Unit	Est. Unit Price	Est. Quant.	Est. Total
Mobilization	LS	$2,500.00	1	$2,500 00
Traffic Control	LS	$2,500.00	1	$2,500.00
Saw Cut Bit. Pavement	LF	$3 00	80	$240 00
Bituminous Removal	SY	$3 00	70	$210 00
Connect to Ex. Water Main	Each	$1,000 00	1	$1,000 00
8" DIP	LF	$28.00	1320	$36,960 00
6" DIP	LF	$25.00	10	$250.00
8" Gate Valve and Box	Each	$1,000 00	2	$2,000.00
6" Gate Valve and Box	Each	$800.00	1	$800.00
Hydrant	Each	$2,500 00	2	$5,000.00
Fittings	lbs	$4.00	310	$1,240 00
Corporation Stop	Each	$75.00	3	$225.00
Curb Stop and Box	Each	$125.00	3	$375.00
1" Copper	LF	$20.00	30	$600.00
Silt Fence	LF	$2.50	1000	$2,500.00
Bituminous Patch	SY	$20.00	70	$1,400 00
Seeding	Acre	$1,200.00	0.5	$600.00
Sodding	SY	$2.50	1200	$3,000.00
	Subtotal			$61,400.00
	10% Contingencies			$6,140.00
	Est. Construction			$67,540.00
	25% Eng., Legal, Admin.			$16,890.00
	Est. Project Cost			$84,430.00

ECKBERG LAMMERS
MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Nicholas J. Vivian

DATE: April 9, 2008

RE: Bayport, City of - Extension of Water System to Peter Miller Property 13467-17225

Enclosed for your review and consideration, you will find proposed Addendum No. 3 to the Joint Powers Agreement dated October 3, 2005 by and between the City of Bayport and the Town of Baytown. It is my understanding that Peter J. Miller and William J Keefer have been granted permits and zoning approval by the Town of Baytown for the development of three (3) residential parcels of real estate located immediately south of the Miller Farms property that was the subject of Addendum No. 1 to the Joint Powers Agreement between the City of Bayport and the Town of Baytown.

In order to facilitate the Miller/Keefer development, the Town of Baytown has requested that the City of Bayport consider the extension of its municipal water service to provide to the development to provide the advantage of municipal water service to the newly created parcels. As the original Joint Powers Agreement between the City of Bayport and the Town of Baytown requires the express written consent of both the City and the Town before the water service can be enlarge or extended, the City Council must approve any change to the original Joint Powers Agreement.

Much like the addendum to the Joint Powers Agreement that was approved by the Council with respect to the St. Croix Prep property, Addendum No. 3 for the Miller/Keefer development requires that the design of the water service to serve the development is subject to the approval of the Bayport City Engineer, that the City of Bayport and the petitioners will work cooperatively to design and construct the necessary connections with the City of Bayport provided that a deposit is made by the petitioners in an amount equal to the estimated costs of the work and all other conditions of the original Joint Powers Agreement, Addendum No. 1 and Addendum No. 2 remain in full force and effect.

Staff recommends approval of Addendum No. 3 to the Joint Powers Agreement for the extension of the water system to the Miller/Keefer development located in the Town of Baytown

NJV:dn

ADDENDUM NO. 3
TO
JOINT POWERS AGREEMENT

This is Addendum No. 3 to the Joint Powers Agreement dated October 3, 2005, (the "Agreement") by and between the City of Bayport, Washington County, Minnesota ("Bayport") and the Town of Baytown, Washington County, Minnesota ("Baytown").

RECITALS

1. Peter J. Miller and William J. Keefer (Petitioners) have been granted permits and zoning approval by Baytown for the development of three residential parcels on real estate described in Exhibit "A" (the "Development").

2. In order to facilitate the Development, Baytown has requested Bayport to consider the extension of its municipal water service to provide the advantage of municipal water service to the Development.

3. The Agreement requires the express written consent of both Baytown and Bayport before the water service, already extended into Baytown, can be enlarged or extended.

4. The parties therefore agree that the Agreement, as amended by Addendum No. 1 and Addendum No. 2, be further amended to include the following conditions:

a. The water service shall be extended to the Development at the sole cost of the Petitioners.

b. The design of the water service to serve the Development will be subject to the approval of the Bayport City Engineer; and

c. Bayport and Petitioner will work cooperatively to design and construct the necessary connections with Bayport in order to extend the water service to the boundary of the Development, provided that a deposit is made by the Petitioners in an amount equal to the estimated costs of the work as outlined in the feasibility report prepared by the Bayport City Engineer.

5 Subject to all other terms, conditions, obligations and covenants contained in the Joint Powers Agreement dated October 3, 2005, as amended by Addendum No. 1 and Addendum No. 2, will remain in full force and effect.

IN WITNESS WHEREOF, the parties have set forth their hands and seals this day first written above.

CITY OF BAYPORT

_____
Jonathan Nowaczek, Mayor

_____
Michael McGuire, City Administrator

TOWN OF BAYTOWN

_____
Kent Grandlienard, Chairperson

_____
Constance M. Fredkove, City Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF WASHINGTON)

The foregoing instrument was acknowledged before me on the ____ day of _____, 2008, by _____ and _____, respectively the Mayor and Administrator for the City of Bayport.

NOTARIAL STAMP OR SEAL
(or other title or rank)

_____
Signature of Person Taking Acknowledgment

STATE OF MINNESOTA)
) ss.
COUNTY OF WASHINGTON)

The foregoing instrument was acknowledged before me on the ____ day of _____, 2008, by Kent Grandlienard and Constance M. Fredkove, respectively the Chairperson and Clerk for the Town of Baytown.

NOTARIAL STAMP OR SEAL
(or other title or rank)

_____
Signature of Person Taking Acknowledgment

CITY OF BAYPORT
WASHINGTON COUNTY, MINNESOTA

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 24 OF THE CITY OF BAYPORT'S CODE OF ORDINANCES ESTABLISHING A CREMAINS BURIAL AREA WITHIN HAZELWOOD CEMETERY

The City Council of the City of Bayport, Washington County, Minnesota does hereby ordain as follows

Section 1. Amendment. Section 24-1 "Location Plat; prohibition of other cemeteries" is hereby amended to include the following which shall appear subsequent to the existing wording language contained within the Section:

> A cremains burial area located within Hazelwood Cemetery shall be designated by the City Council and defined by plat. A plat of the cremains burial area as defined by the Certificate of Survey prepared by Landmark Surveying, Inc., dated March 20, 2008, is on file in the office of the city administrator and is hereby adopted as the official plat of the cremains burial area located within Hazelwood Cemetery. The cremains burial area shall be governed by rules and regulations established by the City Council for use of Hazelwood Cemetery.

Section 2. Effective Date This Ordinance shall be in full force and effect from and after its passage and publication according to law.

Adopted by the City Council for the City of Bayport this ___ day of _____ _____, 2008.

_____
Jonathan Nowaczek, Mayor

ATTEST:

_____
Michael McGuire, City Administrator

M E M O R A N D U M

DATE: **May 28, 2008**

TO: **City Council (June 2nd meeting)**
Mike McGuire, City Administrator

FROM: **Sara Taylor, Assistant City Administrator/Planner**

SUBJECT: **Consider variances from the side and rear lot line setback requirements to allow construction of a new home and attached garage at 186 Maine Street North**

A. BACKGROUND

The property is located at 186 Maine Street North and is legally described as the east 75 feet of the north 40 feet of the northeast quarter of Block 58 of Bayport, Washington County, Minnesota. Its dimensions are approximately 40' on the west and east lot lines, and 75' along the north and south lot lines, with a total lot area of approximately 3,000 square feet. The subject property is surrounded by residential uses and is zoned R-2 Single-family urban.

The applicant, Gary D. Swager, Diversified Builders, Inc., has submitted this application on behalf of his cousin, Gary L. Swager, for variances to allow construction of a new home and attached garage. Currently, the property contains a single-family home that does not comply with any setback requirements, is in a state of disrepair, and requires a significant amount of maintenance. Due to the cost associated with the required maintenance, the property owner has decided it would be more cost effective to pursue the construction of a new home. The footprint of the proposed house will actually be smaller than the existing house. However, because of the small lot size, there is very little buildable area to construct a reasonably sized house and garage that meet all of today's setback requirements. For this reason, variances from the side and rear lot line setback requirements are being requested.

The Planning Commission held the required public hearing on May 19, 2008. Notice of the hearing was mailed to all property owners within 350' of the subject property and published in the Stillwater Gazette on May 6, 2008.

The following informational items are attached:

- narrative by the property owner
- site plan and photos of the existing house and property conditions
- exterior sketches, floor plan, and site plan of the proposed house
- site plan overlay with existing and proposed conditions
- photos of adjacent properties

B. STAFF COMMENTS

As stated above, the property contains an existing single-family house, which to the best of our knowledge, is 100+ years old, and is approximately 1,000 square feet. It appears that the property was part of a larger parcel of land, but in 1973 (prior to adoption of the zoning code) it was split off from this parcel, to allow development and construction of the adjacent townhouses to the south. As a result, the existing parcel was created, which is approximately 3,000 square feet and significantly less than the 10,000 square foot

minimum lot size that is now required by the zoning code In addition, because of the lot split, the existing house does not meet any of the setbacks required by the zoning code

The applicant and property owner are proposing to remedy the deferred maintenance on the existing house and its non-conforming status with required setbacks by demolishing the existing home and constructing a new single-family home, which will conform with the front yard and south side yard setback requirements, and be a visual improvement for the neighborhood The proposed house will be built on frost footings, with a crawl space, and architecturally resemble a traditional style two-story, measuring 18 feet x 34 feet, with a footprint of approximately 612 square feet The proposed garage is attached to the house, measuring 14 feet x 20 feet, with approximately 280 square feet

The applicant is requesting an 8 foot variance to allow the house to be set back 12 feet from 1st Avenue North and a 5 foot variance to allow the garage to be set back 15 feet from 1st Avenue North The applicant is also requesting a 23 foot variance to allow the living space to extend above the attached garage, at a setback of 7 feet from the rear property line. Although this variance may seem extraordinary, it should be noted that it will provide the applicant with valuable living space that will not add to impervious coverage, nor encroach closer to the rear lot line than the foundation wall of the garage (the garage does not require a variance)

The applicant has not included impervious calculations for any sidewalks or a driveway with the application materials However, these amenities will need to be installed, to access the property Staff recommends a 2 foot x 20 foot front sidewalk, leading from the front door to Maine Street and an 18 foot x 15 foot driveway from the garage to 1st Avenue North, for a total of 310 square feet Because of the limited lot size, this additional impervious coverage would result in coverage over 35% Therefore, staff feels it is necessary to require these amenities be implemented with pervious pavers, porous asphalt, or the like, to help reduce water runoff and allow infiltration

Staff has yet to develop a formal policy to "credit" property owners for using pervious materials, but feels it may not be in the best interest of the city to treat pervious surfaces the same as green space, because we do not know the long term effectiveness of these products at this time and these materials may be replaced with impervious materials at some point in the future However, staff feels that it may be appropriate to start with a 50 % credit, i e a property owner could install twice as much pervious surface as impervious surface to count towards the impervious coverage Using this formula, the applicant could install the additional 310 square feet of necessary sidewalk and driveway areas, but only 155 square feet would count towards impervious coverage. This would ensure adequate access and off-street parking area

	REQUIRED	EXISTING	PROPOSED
FRONT YARD SETBACK	20 FT	13 FT	20 FT
NORTH SIDE YARD SETBACK	20 FT	≈ 3 5 FT	12 FT HOUSE 15 FT GARAGE
SOUTH SIDE YARD SETBACK	10 FT HOUSE 5 FT GARAGE	9 FT HOUSE NA	10 FT HOUSE 5 FT GARAGE
REAR YARD SETBACK	30 FT HOUSE 5 FT GARAGE	19 FT HOUSE NA	7 FT HOUSE (LIVING SPACE ABOVE GARAGE) 7 FT GARAGE
IMPERVIOUS COVERAGE	35% MAXIMUM	≈ 35%	≈ 35%

It should be noted that as part of the review process for the application, staff has assessed the setbacks and conditions of the adjacent properties According to the boundary survey that was prepared as part of this application, it appears that most of the neighboring properties along 1st Avenue North are currently non-compliant with the 20 foot setback requirement for buildings/structures. In addition, most of the properties are utilizing the public right-of-way between their property line and the paved portion of 1st Avenue North as a permanent solution to the lack of parking for these multiple-family residences As such, it may be in the best interest of the city to consider vacating a portion of 1st Avenue North at some point in the future, to help bring adjacent properties and the subject property into compliance with setback requirements

However, as proposed, staff feels that the new house and garage will be consistent with setbacks for adjacent structures and therefore will not have a negative impact on the neighborhood

C. *SUGGESTED FINDINGS OF FACT AND CONDITIONS OF APPROVAL*

Minn Stat 462 357 requires that a variance request must meet all three criteria of an undue hardship for the variance to be granted. The criteria is as follows (1) the property in question cannot be put to a reasonable use if used as required by this Zoning Code; and (2) the plight of the landowner is due to circumstances unique to the property and not created by the property owner, and (3) the variance, if granted, will not alter the essential character of the locality. Economic considerations alone shall not constitute a hardship if a reasonable use for the property exists under the terms of the ordinance

Findings of fact to approve the variances. Strict application of the ordinance in this particular case would constitute an undue hardship, because all three of the required criteria are met Specifically

(1) The existing house is in need of significant maintenance and due to the size of the lot, there is little buildable area to construct a new house and garage that meet the setback requirements of city code In order to permit reasonable use, and allow construction of a new house and garage similar in size and impervious coverage to the existing house, variances would be appropriate.
(2) The parcel is unique in that it was created as a result of a lot split, prior to adoption of the zoning code, leaving the existing house non-conforming, and little room to construct a new reasonably sized house that meets today's setback requirements For this reason, staff feels that granting some flexibility in regard to the setback requirements would be appropriate.
(3) The setbacks for the proposed house and garage will be consistent with adjacent properties and the character of the neighborhood In addition, it will mitigate blight, and complement the newer and well maintained surrounding properties.

D. *PLANNING COMMISSION ACTION*

At its meeting on May 19, 2008, the Planning Commission voted 4-0 to recommend approval of the application, subject to the findings of fact as stated in section "C" and the conditions recommended by staff.

E. *RECOMMENDATION*

Staff recommends approval of Application 2008-02 for an 8 foot variance to allow the proposed house to be set back 12 feet from 1st Avenue North, a 5 foot variance to allow the proposed garage to be set back 15 feet from 1st Avenue North, and a 23 foot variance to allow the living space to extend above the attached garage at a setback of 7 feet. Suggested findings of fact are as stated in section "C" of the staff report and are subject to the following conditions of approval

- This application may be subject to the review and approval of the Middle St Croix Watershed Management Organization (MSCWMO) Any conditions required by the MSCWMO shall be implemented as part of this application.

- Prior to any demolition, a permit will need to be secured from the city, in addition to any inspections deemed necessary by city staff.

- ☐ Prior to the issuance of a building permit, the existing shed shall be removed

- ☐ Prior to the issuance of a building permit, a complete set of construction plans for the house and garage shall be submitted by the applicant, in accordance with the approved variances, for review and approval by city staff and the building official.

- ☐ The property shall meet all requirements of city code, with the exception of the setback variances granted by the City Council

- ☐ The access drive (driveway) and sidewalk for the property shall consist of pervious pavers, porous pavement, or the like, to reduce water runoff, and be installed to the specifications recommended by city staff and required by city code, to ensure adequate access and off-street parking area.

- ☐ Prior to the issuance of a certificate of occupancy, the house, garage, access drive and sidewalk must be completed per construction plans and specifications.

- ☐ Prior to any vegetative cutting for trees over 6 inches in diameter, a permit must be secured from the city

- ☐ Vegetative landscaping and/or sod must be restored/installed on all areas of the property not covered by structures no later than October 1, 2008.

- ☐ Sod must be restored/installed on all areas of the public right-of-way that were disrupted as part of the construction for this property no later than October 1, 2008

City Council action to approve or deny the application is requested.

4/17/08

BrayPort Planning Commission
Request for Variance / Set Back
Property Location ; 186 Maine St NO BrayPort, MN.
Property Owner ; Gary L Swager.

Reason to Approve Request:

The Above described property was owned by Garys Parents from March 1979 until their passing. Gary has inherited the property and the Estate has just legally been completed.

The Lot, (being 40' x 75') is substandard by Todays ordinances and currently has a 100+ yr old home with non conforming property line setbacks from every lot line. The existing home covers, 34.19% of the lot in Hard Surface and has no off street parking, driveway, or Garage.

The New home proposed on property Requires Set back variances on Rear Lot Line and Side yd towards St only. The Hard Surface Area Coverage of <u>Home and Garage</u> would be 29.73% of lot Area with Proposed New House

We believe A new home designed to fit into the Neighborhood Architecture would be A vast improvement for the owners, Neighbors, and City

Thank You
Gary Swager (cousin)
Pres Diversified Bldrs Inc

EXISTING HOUSE

CERTIFICATE OF SURVEY

Survey Made For:

Mr. Gary D. Swager
365 North 8th Street
Bayport, MN 55003

Stack Land Surveying
(651) 439-5630

Notes:

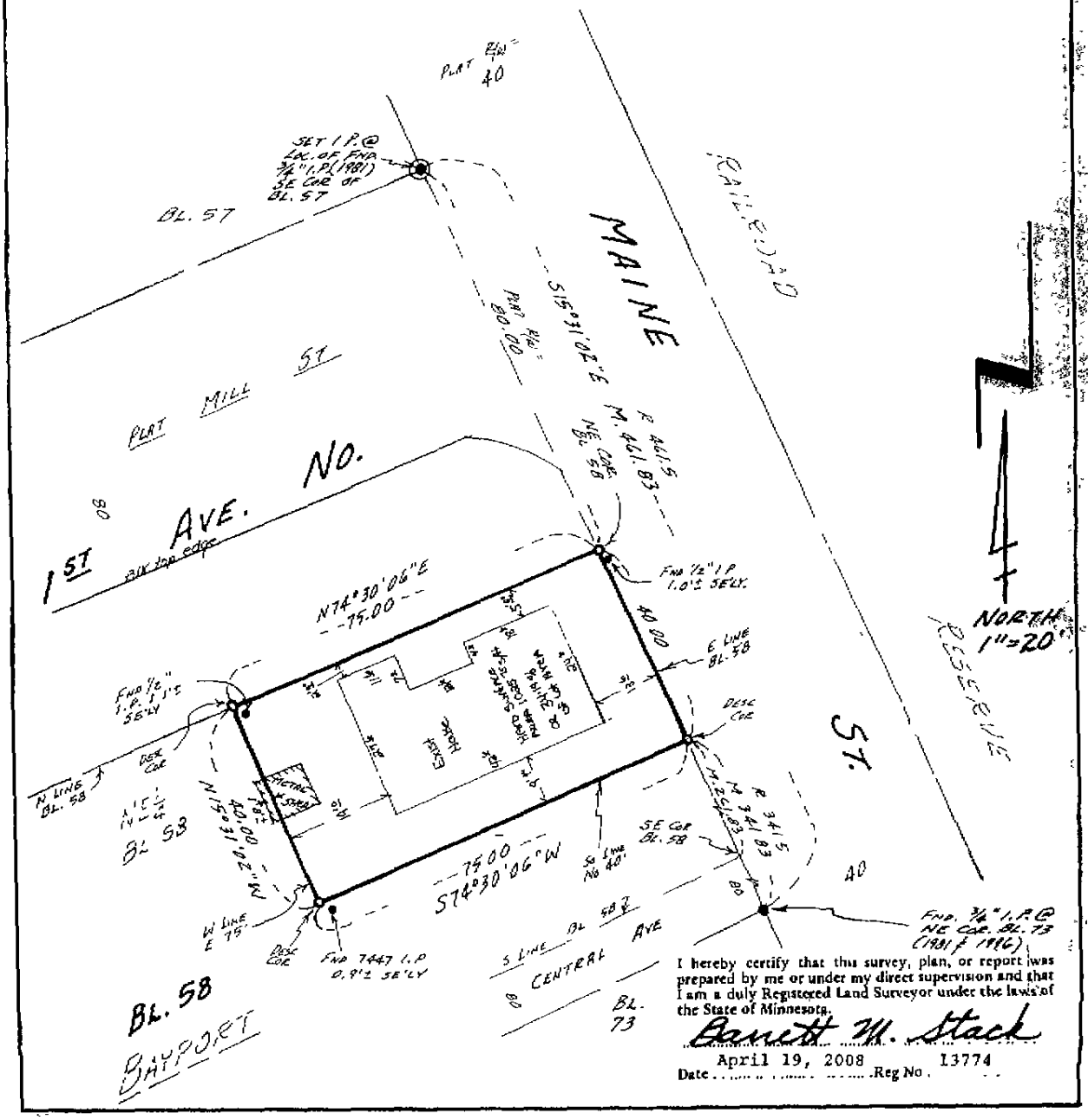
o Ind. #13774 iron set.
• Ind. iron found as noted hereon.
Orientation of this bearing system is an assumed datum.
"M." Ind. measured value.
"R." Ind. plat recorded value

Parcel Description As Supplied:

(copy of Doc. No. 388051, Wash. Co. records)

The East Seventy-five (75) feet of the North Forty (40) feet of the Northeast Quarter (NE 1/4) of Block Fifty-eight (58) of Bayport, (formerly South Stillwater), according to the plat thereof on file and of record in the office of the County Recorder, Washington County, Minnesota.

NOTES: Parcel description, as surveyed, contains 3000 square feet, more or less.
Underground or overhead, public or private utilities, on or adjacent the parcel, were not located in conjunction with this survey, unless, shown or noted otherwise.
As directed by client, existing improvements, on or adjacent the parcel, were not to be located in conjunction with this survey, other than as shown. Offsets to existing structures are measured to the outside building wall, unless shown otherwise. Any projections from said wall lines, such as eaves, sills, steps, etc., will impact the indicated offsets accordingly.
No research was done concerning the possible vacation of adjoining public street right-of-ways.
Street address of parcel is 186 No. Maine St., Bayport, MN 55003.



I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

Barrett M. Stack

April 19, 2008 — Date

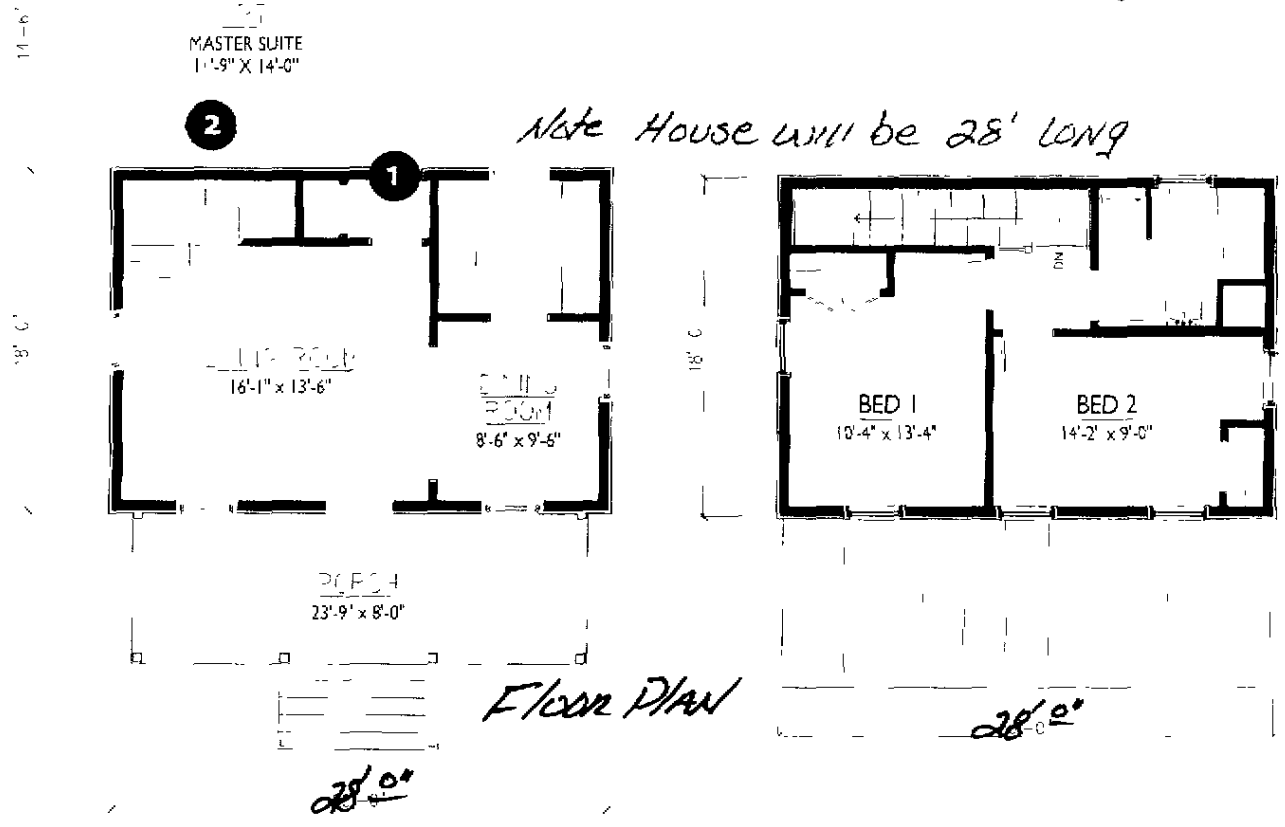
13774 — Reg No.

Proposed NEW HOME

House Built by Contractor

At 186 MAINE ← PORCH goes to end of HOUSE FACING MAINE ST.

See previous pg



Note House will be 28' long

Floor Plan

CERTIFICATE OF SURVEY

Survey Made For:
Mr. Gary D. Swager
365 North 8th Street
Bayport, MN 55003

Stack Land Surveying
(651) 439-5630

Notes:
o Ind. #13774 iron set.
• Ind. iron found as noted hereon.
Orientation of this bearing system is an assumed datum.
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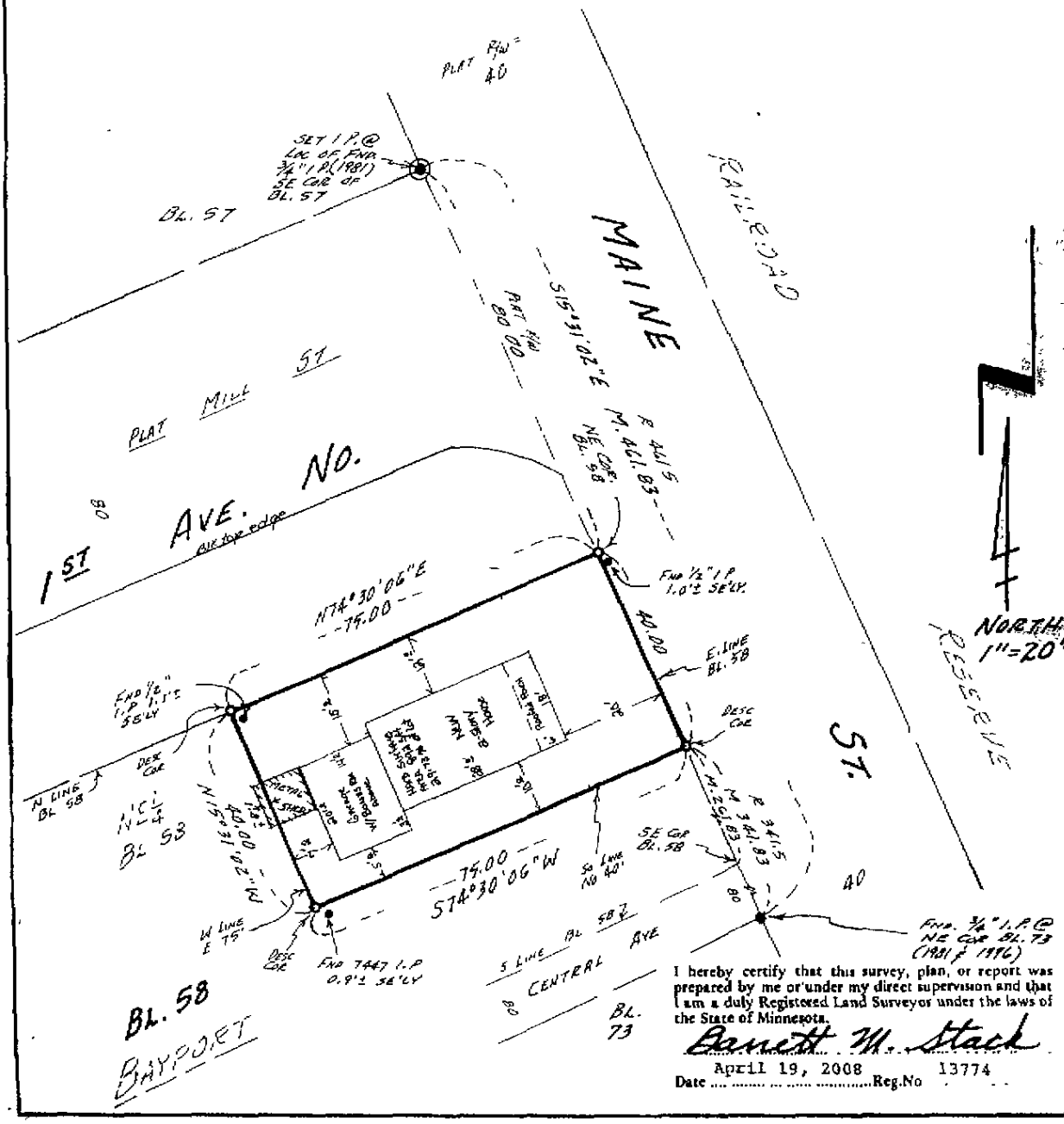
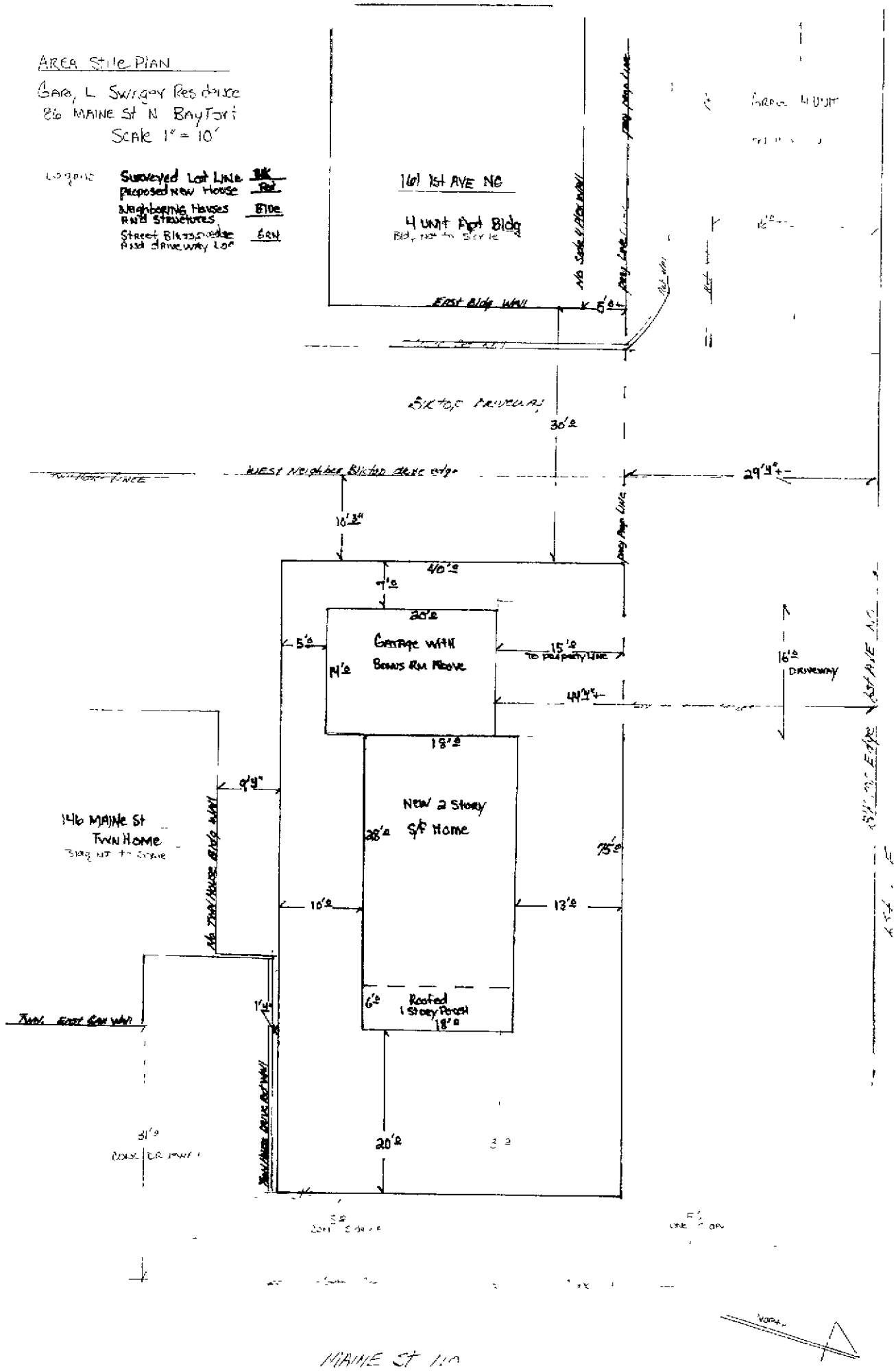
As directed by client, existing improvements, on or adjacent the parcel, were not to be located in conjunction with this survey, other than as shown. Offsets to existing structures are measured to the outside building wall, unless shown otherwise. Any projections from said wall lines, such as eaves, sills, steps, etc., will impact the indicated offsets accordingly.
No research was done concerning the possible vacation of adjoining public street right-of-ways.
Street address of parcel is 186 No. Maine St., Bayport, MN 55003.



I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

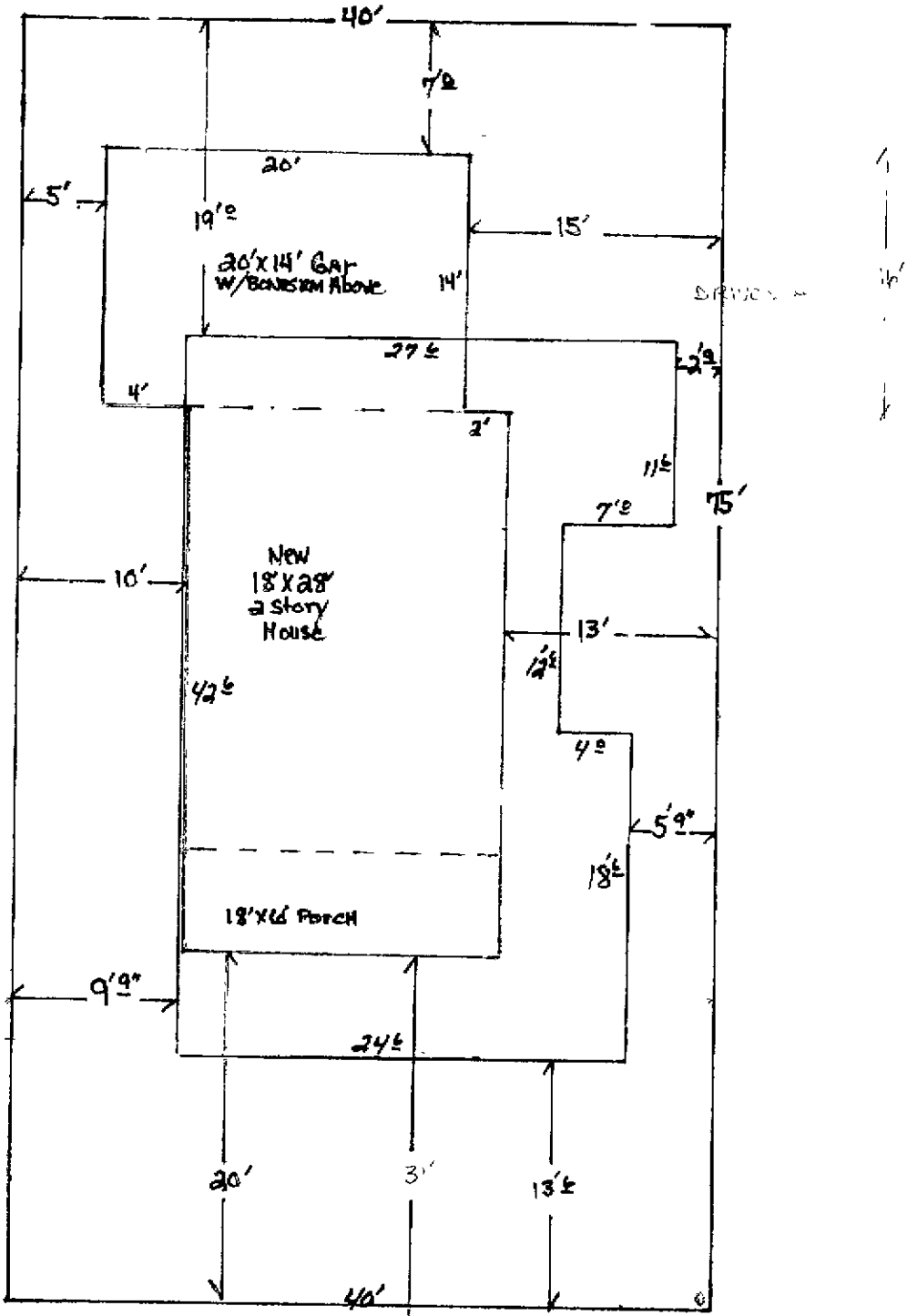
Bennett M. Stack

April 19, 2008 Reg.No 13774
Date


AREA Stile PLAN
Gary L Swinger Residence
86 MAINE St N BayTort
Scale 1" = 10'
Legend
Surveyed Lot Line
Proposed New House
Neighboring Houses And Structures
Street Blacktop Edge And driveway Lot
161 1st AVE NO
4 unit Apt Bldg
East Bldg Wall
5'0
Blktop Driveway
30'0
West Neighbor Blktop drive edge
29'4"
10'3"
40'0
7'0
20'0
Garage with Bonus Rm Above
5'0
14'0
15'0 To property Line
44'4"
16'0 Driveway
18'0
New 2 Story S/F Home
28'0
9'4"
146 MAINE St Twin Home
75'0
10'0
13'0
6'0
Roofed 1 Story Porch
18'0
1'4"
20'0
MAINE ST NO

Site Plan Overlay

Lot Lines. — Blk
Exist House — Blu
New House — Red

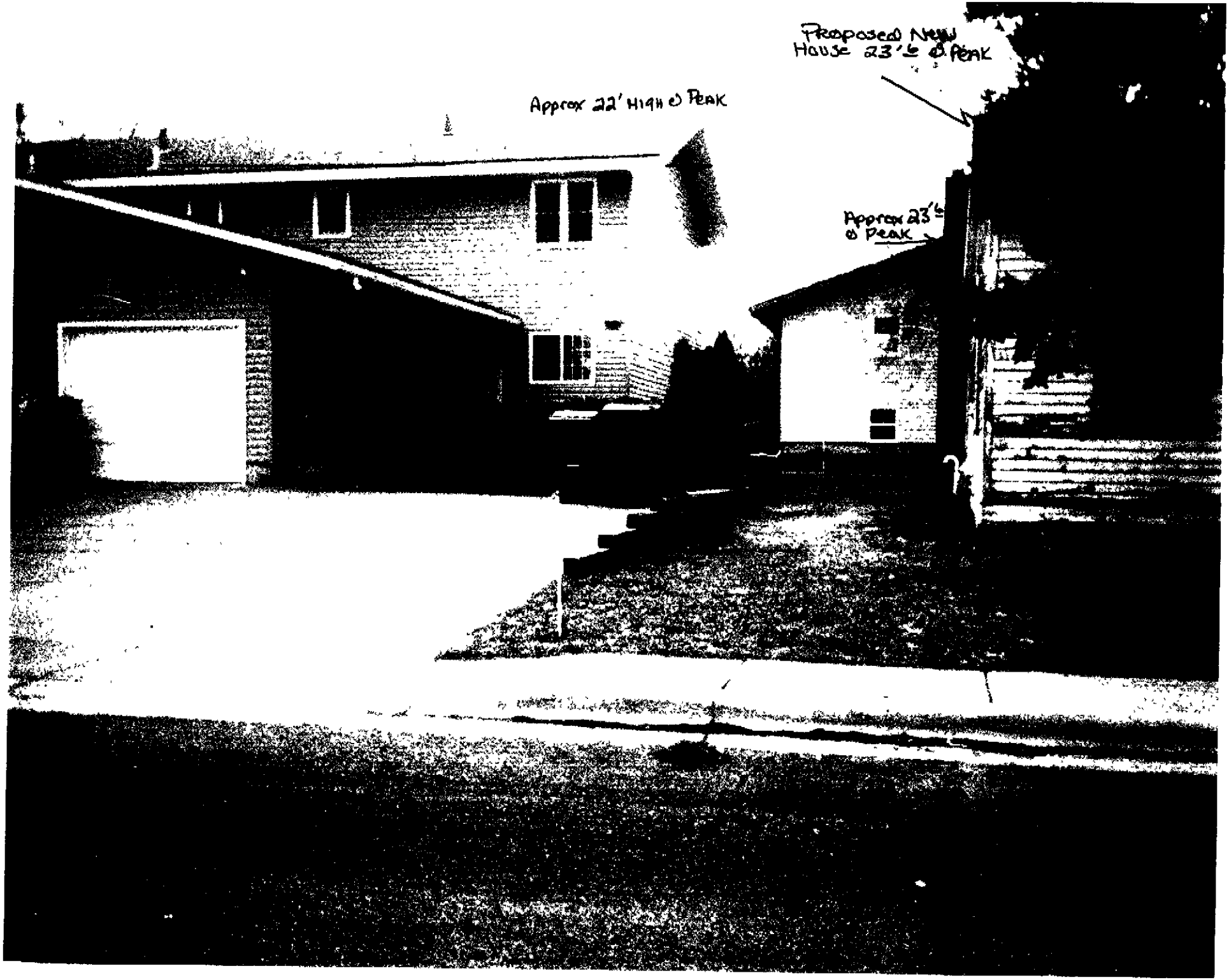


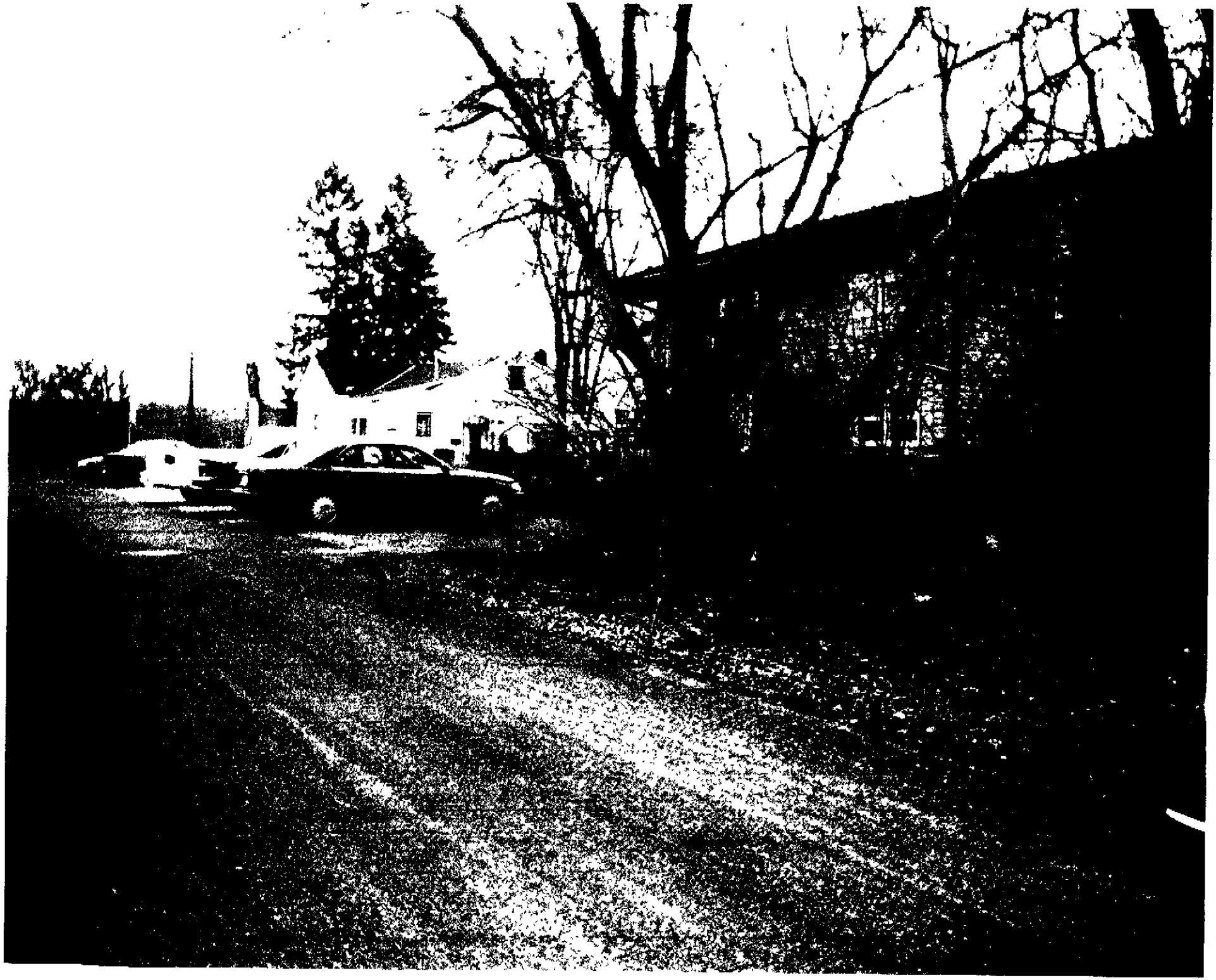
Sidewalk

Curb

Scale 1" = 1'

Adjoining Properties


Proposed New House 23'6 @ Peak
Approx 22' High @ Peak
Approx 23'6 @ Peak



RESOLUTION NO. 08-

EXTRACT OF THE MINUTES OF THE CITY COUNCIL MEETING
CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA
HELD JUNE 2, 2008

Pursuant to due call and notice therefore, the regular meeting of the City Council of the City of Bayport, Minnesota was duly held at the Bayport City Hall in said municipality on the 2nd day of June, 2008

The following members were present:

The following members were absent:

Council member _____ introduced the following resolution and moved its adoption

RESOLUTION APPROVING VARIANCES FOR CONSTRUCTION OF A NEW HOUSE AND ATTACHED GARAGE AT 186 MAINE STREET NORTH, LEGALLY DESCRIBED AS THE EAST 75 FEET OF THE NORTH 40 FEET OF THE NORTHEAST QUARTER OF BLOCK 58 OF BAYPORT, WASHINGTON COUNTY, MINNESOTA

WHEREAS, The city received a request from Gary D. Swager and Gary L. Swager to consider variances to allow construction of a new house and attached garage at 186 Maine Street North, and

WHEREAS, The Planning Commission of the City of Bayport held a public hearing on May 19, 2008 for the purpose of obtaining public comment on the variance application. At the close of the public hearing, the Planning Commission unanimously recommended approval of the variances to the City Council, and

WHEREAS, The City Council of the City of Bayport approved this application on June 2, 2008 at its regular meeting; and

WHEREAS, The City Council has made the following findings of fact:

FINDINGS OF FACT

A. On or about April 15, 2008 the city received a variance application to construct a new house and attached garage within the required setback area established by city code

B. The subject property is zoned R-2 Single-family Urban. As a result of a lot split in 1973, the existing parcel was created, which is approximately 3,000 square feet and significantly less than the minimum lot size of 10,000 square feet required by current code. As such, the existing house does not meet the setbacks required by current code, nor does the lot allow much buildable area to construct a new house and garage that meet current city code requirements

C. The existing house is in a state of disrepair and due to the cost associated with the required maintenance, the applicant has decided to pursue the construction of a new house and garage

D. Zoning Ordinance 601 specifies the requirements for building setbacks. Due to the limited lot size the applicant has requested an 8 foot variance to allow the proposed house to be set back 12 feet from 1st Avenue North, a 5 foot variance to allow the proposed garage to be set back 15 feet from 1st Avenue North, and a 23 foot variance to allow the living space to extend above the attached garage at a setback of 7 feet

E The Planning Commission of the City of Bayport held a public hearing on the applicant's variance application on May 19, 2008. At the close of the public hearing, the Planning Commission unanimously recommended approval of the variance request to the City Council

F The three (3) statutory requirements for granting a variance under the undue hardship standard are (1) the property in question cannot be put to a reasonable use if used as required by this Zoning Code, (2) the plight of the landowner is due to circumstances unique to the property and not created by the property owner; and (3) the variance, if granted, will not alter the essential character of the locality Economic considerations alone shall not constitute an undue hardship if reasonable use for the property exists under the terms of the ordinance See Minn. Stat §462 357

G Reasonable use would suggest that variances would be appropriate to allow construction of a new house and attached garage on the property. The request is consistent with residential uses and adjoining structures in proximity to the property. The house and garage would not alter the essential character of the neighborhood

H Based on paragraphs (A)-(G) above, the applicant has demonstrated an undue hardship, justifying the granting of the requested variances

NOW THEREFORE BE IT RESOLVED: By the City Council of the City of Bayport, Washington County Minnesota, does hereby ordain as follows

1. The application for the requested variance is hereby approved, subject to the conditions below, based on findings of fact above, and that the application meets the criteria of an undue hardship

- ❑ This application may be subject to the review and approval of the Middle St Croix Watershed Management Organization (MSCWMO) Any conditions required by the MSCWMO shall be implemented as part of this application.
- ❑ Prior to any demolition, a permit will need to be secured from the city, in addition to any inspections deemed necessary by city staff.
- ❑ Prior to the issuance of a building permit, the existing shed shall be removed
- ❑ Prior to the issuance of a building permit, a complete set of construction plans for the house and garage shall be submitted by the applicant, in accordance with the approved variances, for review and approval by city staff and the building official
- ❑ The property shall meet all requirements of city code, with the exception of the setback variances granted by the City Council
- ❑ The access drive (driveway) and sidewalk for the property shall consist of pervious pavers, porous pavement, or the like, to reduce water runoff, and be installed to the specifications recommended by city staff and required by city code, to ensure adequate access and off-street parking area.
- ❑ Prior to the issuance of a certificate of occupancy, the house, garage, access drive, and sidewalk must be completed per construction plans and specifications
- ❑ Prior to any vegetative cutting for trees over 6 inches in diameter, a permit must be secured from the city.
- ❑ Vegetative landscaping and/or sod must be restored/installed on all areas of the property not covered by structures no later than October 1, 2008.

- ❑ Sod must be restored/installed on all areas of the public right-of-way that were disrupted as part of the construction for this property no later than October 1, 2008.

2 The entire record of the hearing before the Planning Commission, including without limitation, the testimony and exhibits presented together with the discussion of the City Council regarding the matters described herein are hereby made a part of the record of these proceedings

The motion for adoption of the foregoing resolution was duly seconded by Council member _____ _____and upon roll call being taken thereon, the following voted via voice

Jon Nowaczek - Connie Carlson -
Dan Johnson - Sharon Ridgway -
Torry Kraftson -

Thereupon said resolution was declared duly passed and adopted and signed by the Mayor and the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota on this 2nd day of June, 2008

ATTEST:

_____ _____

Mike McGuire
City Administrator

_____

Jon Nowaczek
Mayor

SANDERS WACKER BERGLY, INC.

Landscape Architects And Planners

TRANSMITTAL

TO Mike McGuire

FROM Larry Wacker

COMPANY. City of Bayport

DATE 5/28/2008

RE: **Recommendation to Award**
2008 Site Improvements
Lakeside Park. Bayport, MN
Bids Taken May 27. 2008

SWB PROJECT NUMBER.

COPY TO.

__ URGENT __ FOR REVIEW __ PLEASE COMMENT __ PLEASE REPLY X FOR YOUR USE

NOTES. COMMENTS

Sanders Wacker Bergly, Inc. recommends that the Contract for 2008 Site Improvements at Lakeside Park in Bayport, MN be awarded to Peterson Companies, Inc., Chisago City, MN for the amount of their Base Bid plus bid alternate Nos. 1 and 2 for a total of $67,050.00.

We recommend award of the contract based on the following observations:

1. The Bid was low among 6 qualified bids
2. The bid is less than the designers cost estimate and is within the budget set for project.
3. Peterson Companies, Inc. has been notified that the City of Bayport proposes to award the project to their firm and they have agreed to complete the work for the amount submitted
4. Larry Wacker has worked with Peterson Companies on numerous similar projects and their work has been satisfactory.

A copy of the bid results are attached.

Please call me if you have any questions or require additional information.

365 EAST KELLOGG BOULEVARD SAINT PAUL MINNESOTA 55101-1411
PHONE 651-221-0401 FAX 651-297 6817
VISIT OUR WEBSITE WWW.SWBINC.COM

BID TABULATION

2008 Site Improvements - Lakeside Park

May 27, 2008

Bidder	Add. Recv'd	Base Bid	Alt 1	Alt 2	Bid Bond
Peterson Companies, Inc.	1	48,000	12,000	7,050	5%
Tower Asphalt	1	54,235	15,500	7,600	5%
L.S. Black Constructors	1	79,500	11,600	8,000	5%
FPI Paving, Inc.	1	57,805	11,830	8,105	5%
Buck Blacktop	1	83,300	9,800	8,444	5%
Fitol Hintz Construction, Inc.	1	68,485	9,000	6,000	5%

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA, AMENDING APPENDIX D, FEE SCHEDULE, OF THE BAYPORT CITY CODE

THE CITY COUNCIL OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA DOES HEREBY ORDAIN AS FOLLOWS.

Section 1. Appendix D of the Bayport City Code is hereby amended to include the following

Administration Department - General fees	
Cemetery – sale of single cremains grave	$200.00
Cemetery – headstone deposit	$300.00
Park usage fees for Lakeside Park bathhouse (see below)	
Resident- Memorial Day-Labor Day, Monday-Thursday, 7am-11am or 7pm-11pm (exclusive interior use); 12pm-3pm or 3pm-6pm (interior seating area use)	$50.00 plus $100.00 deposit
Resident-Memorial Day-Labor Day, Friday-Sunday, 7am-11am or 7pm-11pm (exclusive interior use); 12pm-3pm or 3pm-6pm (interior seating area use)	$100.00 plus $100.00 deposit
Resident-Before Memorial Day or after Labor Day, Monday-Thursday, any 4 hour block of time during park hours, sunrise to sunset (exclusive interior use)	$50.00, plus $100.00 deposit
Resident-Before Memorial Day or after Labor Day, Friday-Sunday, any 4 hour block of time during park hours, sunrise to sunset (exclusive interior use)	$100.00, plus $100.00 deposit
Non resident or business- Memorial Day-Labor Day, Monday-Thursday, 7am-11am or 7pm-11pm (exclusive interior use). 12pm-3pm or 3pm-6pm (interior seating area use)	$150.00, plus $300.00 deposit
Non resident or business-Memorial Day-Labor Day, Friday-Sunday, 7am-11am or 7pm-11pm (exclusive interior use); 12pm-3pm or 3pm-6pm (interior seating area use)	$300.00 plus $300.00 deposit
Non resident or business-Before Memorial Day or after Labor Day, Monday-Thursday, any 4 hour block of time during park hours, sunrise to sunset (exclusive interior use)	$150.00, plus $300.00 deposit
Non resident or business-Before Memorial Day or after Labor Day, Friday-Sunday, any 4 hour block of time during park hours, sunrise to sunset (exclusive interior use)	$300.00, plus $300.00 deposit
Small bird/fowl permit	$25.00 yr
Water reconnection after shutoff from non-payment or request of property owner – during city business hours	$25.00
Water reconnection after shutoff from non-payment or request of property owner – during non-city business hours	$50.00

Section 2. EFFECTIVE DATE: This Ordinance shall become effective upon its passage and publication according to law.

Passed and adopted by the Bayport City Council, Washington County, Minnesota, on this 2nd day of June 2008.

Jon Nowaczek, Mayor

Attest

Michael McGuire, City Administrator

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: June 2, 2008

To: City Council
City Administrator Mike McGuire

From: Chief of Police Laura Eastman

Subject: Police department grant agreement with St. Paul Police department for the Republican National Convention (RNC)

BACKGROUND

Please consider this memorandum as a request for authorization to enter into a grant agreement with the St. Paul Police Department for the purpose of the RNC project. The RNC is seeking assistance with security details and to prepare special response teams for this major event The RNC security enhancement duration is September 1, 2008 thru September 4, 2008.

RECOMMENDATION

It is recommended that the City Council approve a request to assist St. Paul Police in this endeavor This is a once in a life time event, and the Bayport Police Department would like to be part of this important and unique experience. Thank you for the consideration.

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

To: Mayor and City Council

From: Mike McGuire, City Administrator
Mel Horak, Public Works Supervisor

Date. May 28, 2008

Re: No Parking Signs on 5th Avenue North

Background
Washington County has recently reconstructed 5th Avenue North City staff feels that it should be posted "No Parking" on the north side, from the west end of the cemetery to Stagecoach, for safety reasons, as well as preventing automobile traffic from interfering with bike and pedestrian traffic

Recommendation
Washington County has asked for an official request from the city, and City Council approval is recommended.