

**CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
November 2, 2009**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

ROLL CALL (Mayor Nowaczek and City Councilmembers Carlson, Johnson, Kraftson and Seeberger)

PROCLAMATIONS, COMMENDATIONS, PETITIONS, AND ANNOUNCEMENTS

1. Oath of office for Mitch Berg
2. October recycling award to Bob Reier, Jr.
3. Truth in Taxation public hearing set for December 7, 2009 City Council meeting at 6:00 p.m.
4. Police Department certificates of appreciation

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person).*

1. Bob Johnson - Hazelwood Cemetery monument
- 2.

CONSENT AGENDA

TAB #

Consider a resolution adopting items 1 through 14

Approval is recommended.

- | | |
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| 4. Payment request for Barker's Alps Park improvements | 4 |
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| 6. Library Board vacancy and Planning Commission reappointments | 6 |
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| 14. Authorization to proceed with the fence replacement at Hazelwood Cemetery | 14 |

PUBLIC HEARINGS

COUNCIL LIAISON REPORTS

UNFINISHED BUSINESS

- 1. Consider donation requests 15
 - a. Belwin Athletics donation request for athletic fields (\$2,400)
 - b. Andersen Elementary donation request for playground equipment (\$1,000)
 - c. Community Thread donation request for services/programming (\$1,500)
 - d. Youth Service Bureau donation request for services/programming (\$1,350)

NEW BUSINESS

- 1. Consider a request for an Eagle Scout project at Lakeside Park 16
- 2. Consider creating a citizen input committee to develop a long range plan for city property along the river 17
- 3. Consider amending Chapter 58 – Utilities to adopt Chapter 4 of the Washington County Development Code related to Subsurface Sewage Treatment System Regulations 18
- 4. Consider authorization to review and update the city’s sewer ordinances 19

COUNCIL ITEMS AND ANNOUNCEMENTS

CITY ADMINISTRATOR ITEMS AND ANNOUNCEMENTS

- 1. City Administrator update 20
- 2. Closed session to consider employee performance and discipline pursuant to Minnesota Statutes

ADJOURNMENT



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: October 19, 2009
TO: Mayor and City Council
Mike McGuire, City Administrator
FROM: Laura Eastman, Chief of Police
RE: **Certificates of Appreciation**

BACKGROUND

On September 15, 2009, Bayport police and fire emergency crews responded to a call at Andersen Corporation involving a person in cardiac arrest. As the Bayport police officer on duty, Officer Dave Wynia has recommended the following Andersen Corporation employees be recognized for their quick thinking and action in performing CPR on their fellow employee: Nathan Belz, Dawn Holldorf, Tercsa Olson and Jason Severson. The efforts of these individuals helped save the life of the person in distress.

RECOMMENDATION

As Police Chief, I am recommending that City of Bayport Certificates of Appreciation be awarded to Nathan Belz, Dawn Holldorf, Teresa Olson and Jason Severson.

10/25/09

Hi Mike, Sara and Mel !

First of all, Adrienne and I thank you for this opportunity to respectfully ask for your permission and approval to proceed with a cemetery monument that is, to our surprise, taller than the dimensions presently permitted by the City of Bayport.

The four years since Dane's death have been particularly difficult for our family, and it has only been within the last six months that we have been able to deal with the finality of selecting a permanent monument memorializing his life and memory, while at the same time preparing a family headstone for ourselves and another son (Jeremiah) who passed just after childbirth.

We also wish to thank the City for their graciousness and patience in allowing us the time to deal with his loss and to finally move forward with a permanent grave marker.

Much personal time, thought and prayer has gone into a design for this marker for Dane and our family, and we were excited to learn that Melgard Monument was preparing to install the footing on Monday.
10/26/09.

This past Friday, 10/23, I received an email from Korey Knott (our contact at Melgard) that in conversation with the City, he was informed that the height dimensions for our monument were too tall for Hazelwood cemetery.

We were informed at that time that the maximum monument height is 42" for the 3-plot area which we have. Our planned family monument is 67" tall.

I spoke with Mel regarding this matter and he told me that the monument maximum dimensions are presently published on the city website and now available through City Hall. Though completely unaware of these restrictions until last Friday, I certainly can't argue that, nor can I argue the fact that Melgard Monument was involved in assisting the City of Bayport in preparing its cemetery policies.

Quite honestly, the height of our monument never even crossed our minds since there are numerous markers and monuments in Hazelwood that are well above the 42" current height restrictions; with a couple above 60", and the tallest at 73". Granted these are very old monuments, but one would think that their very presence would have set an historical precedent for marker/monument height going forward.

I have attached for your review, the finished design for our family marker which portrays our personally significant religious icons, Bible verses and images in proportion and scale that we have labored over for the last six months to eternally memorialize our sons and family. All of the pre-cut custom parts are in at the monument company and are prepared to be etched, assembled and installed within the next few weeks. To alter the dimensions of our monument at this point would not only detract from the integrity and scale of the marker, but prove very costly as well.

Despite its moderate height at 5'-7", the monument will not appear "big" due to its slender/ tapering obelisk design. In addition, since there are several other vertical monuments in Hazelwood it would not visually detract from the landscape of the cemetery but, in our opinion, only prove to enhance it. Particularly since it will be positioned right next to the cemetery access road that separates Hazelwood from St. Michael's cemetery which has numerous monuments in the 6- foot plus height range.

For what its' worth, I was also informed by Melgard that in the past year they had 900 markers ordered and ours was only the sixth above 42" (that's about one half of one percent of all this past year's orders) – not because other cemeteries don't allow them (virtually all do), but because they generally cost more than an

average headstone. My point here is that the odds of many other people wanting to install a headstone above 42" in Hazelwood cemetery are quite slim.

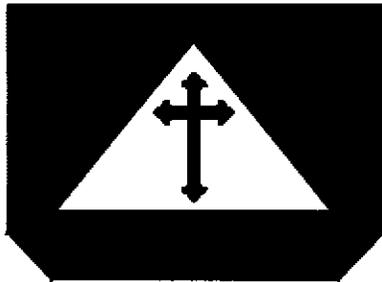
In closing, Adrienne and I detest asking for special treatment or favors, but in this case we are making a personal exception by humbly asking for your approval to allow us to proceed with installing our family monument as it is designed and intended.

Again, thank you for your time, and consideration of our request.

Sincerely and respectfully,



Bob & Adrienne Johnson.
130 South 6th St.
(651) 439-8894 (h)
(651) 379-3212 (Bob's work)
boj@mirnc.com

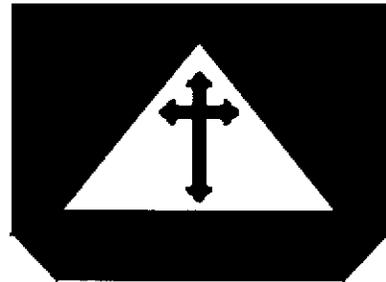


**Dane
Robert**

December 20, 1985
to
August 30, 2005

*His life was not measured
by the number of breaths he
took - rather by the moments
he took our breath away.*

JOHNSON



**Jeremiah
Robert**

January 7, 1981
to
January 8, 1981

*Let the little children come
to me, and do not hinder them,
for the kingdom of God belongs
to such as these. Mark 10:14*

JOHNSON

RESOLUTION NO. 09-

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF
BAYPORT, WASHINGTON COUNTY, MINNESOTA HELD
NOVEMBER 2, 2009**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 2nd day of November 2009, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-14 FROM THE
NOVEMBER 2, 2009 CITY COUNCIL AGENDA**

1. October 5, 2009 City Council regular meeting minutes
2. October payables and receipts
3. October building, plumbing and mechanical permits
4. Payment request for Barker's Alps Park improvements
5. Waiver of public hearing by property owner on 429 assessment process for Inspiration park and road improvements
6. Library Board vacancy and Planning Commission reappointments
7. Payment request for Barker's Alps Park playground equipment
8. Acceptance of a grant to the Fire Department from the Department of Natural Resources
9. Payment request for MSCWMO Perro Creek Outlet Project
10. Annual step increase for the Finance Officer
11. Snow removal agreement with Mn/DOT for trunk highways within Bayport
12. Central St Croix Valley Joint Cable Commission and Valley Access Channels budget for 2010
13. Administrative policy regarding the recording of closed meetings of the City Council to discuss pending litigation
14. Authorization to proceed with the fence replacement at Hazelwood Cemetery

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Jonathan Nowaczek --
Connie Carlson --
Dan Johnson --

Torry Kraftson --
Judy Seeberger --

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 2nd day of November 2009.

ATTEST:

Mike McGuire, City Administrator

Jon Nowaczek, Mayor

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBER
OCTOBER 5, 2009
6:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Mayor Nowaczek called the regular City Council meeting of October 5, 2009 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Jon Nowaczek, Councilmembers Dan Johnson, Torry Kraftson and Judy Seeberger

Members Absent: Councilmember Connie Carlson

Others Present: Administrator Mike McGuire, Fire Chief Mike Bell, Public Works Supervisor Mel Horak, Engineer Barry Peters, Assistant City Administrator/ Planner Sara Taylor, and Attorney Nick Vivian

PROCLAMATIONS/COMMENDATIONS/PETITIONS

1. The September 2009 recycling award went to Tom Fons.
2. Boy Scout statue dedication ceremony at Village Green Park on October 24, 2009 at 1:00 p m., including closure of 4th Avenue North between Highway 95 and 4th Street North, between 12 noon and 3:00 p m.: Mayor Nowaczek encouraged residents to attend the Boy Scout statue dedication

OPEN FORUM

1. James Doyle, a member of Bayport's Boy Scout Troop 113, explained that he would like to construct a rain garden on city property in order to obtain Eagle Scout status. The 23-by-30 foot rain garden is proposed for the intersection of 2nd Street South and 2nd Avenue South and would be maintained throughout the year by Troop 113. He is requesting financial support of approximately \$717.00, as well as city-supplied wood mulch/chips and soil. Mayor Nowaczek explained that requests for city funding are typically required in advance of the City Council meeting, in order to provide the councilmembers and public an opportunity to comment on the expenditure request. Public Works Director Horak indicated there was funding available in the streets department budget, and Administrator McGuire stated he believes the request could be added to the consent agenda or as a new business item for approval.

It was moved by Councilmember Seeberger and seconded by Councilmember Kraftson to amend the October 5, 2009 consent agenda to include the proposal to grant permission to James Doyle to plant a rain garden, as specified, and to authorize spending of not more than \$717.52 for the plant materials and mulch. Motion carried.

2. Marti Dahlen-Biegler, 343 Lake Street South, recognized the efforts of the Derby Days volunteers for a successful event. She requested the City Council help expedite a request for public information submitted in July relative to the Cates house on Lake Street South. She encouraged councilmembers to direct the new administrator to keep better written documentation on matters concerning the city. Administrator McGuire requested that Attorney Vivian comment on the inaccuracy of Ms. Dahlen-Biegler's statement regarding the public information request. Attorney Vivian discussed a letter the city received from Attorney Dave Magnuson on behalf of the Lake Street residents regarding

preservation of records concerning the potential purchase of the Cates property, indicating there were no specific documentation requests made in the letter.

CONSENT AGENDA

Mayor Nowaczek read items 1-13 on the amended consent agenda.

Councilmember Johnson introduced the following resolution and moved its adoption:

Resolution 09-24

RESOLUTION, CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA, APPROVING CONSENT AGENDA ITEMS 1-13 FROM THE OCTOBER 5, 2009 CITY COUNCIL AGENDA

1. September 8, 2009 City Council regular meeting minutes
2. September payables and receipts
3. September building, plumbing and mechanical permits
4. Payment request for MSCWMO Perro Creek Outlet Project
5. Authorization to purchase a new copy machine
6. Payment request for Barker's Alps Park improvements
7. Payment request for Barker's Alps Park furniture
8. Replacement of fire department grass fire unit
9. Certification of Bayport Water Supply Plan Adoption by Minnesota Department of Natural Resources (DNR)
10. Special event application for Bayport Boy Scout pumpkin sale at Village Green Park on October 10-11, 2009
11. Portable radio grant from Emergency Service Board for Police and Public Works departments
12. Placement of a no parking sign at Maine Street North and 4th Avenue North
13. Permission to Boy Scout James Doyle to construct a rain garden on the city right-of-way at 2nd Street South/2nd Avenue South, for a total of \$717.52

The motion for adopting the foregoing amended resolution was duly seconded by Councilmember Kraftson and upon roll call being taken, the following voted via voice:

Jon Nowaczek – aye	Torry Kraftson – aye
Dan Johnson – aye	Judy Seeberger – aye

PUBLIC HEARINGS – None

COUNCIL LIAISON REPORTS

Councilmember Seeberger reported the Planning Commission met on September 21, 2009, and recommended approval of a variance request to replace and expand the front steps, landing, and covered entryway to the house located at 494 6th Street North.

Councilmember Kraftson reported on the September 17, 2009 meeting of the Middle St Croix Watershed Management Organization (MSCWMO). He provided background on efforts to improve boat launches in the area and reported the 2010 MSCWMO budget was approved. The next meeting is scheduled for Thursday, October 8, 2009, at 7:00 p.m., at the Valley Ridge Mall.

Councilmember Johnson reported on the September 24, 2009 meeting of the Library Board. He noted there are guidelines the library follows to handle patrons' concerns regarding materials available at the library. The next meeting is scheduled for Thursday, October 22, 2009, 6:00 p.m., at the library, and the public is invited to attend.

Councilmember Johnson, alternate liaison for the Andersen Community Advisory Committee (CAC), reported on the September 16, 2009 meeting of the CAC. Andersen staff reported the plant was at an all-time low emissions level, due in part to the business climate, but also Project XL's efforts to reduce emissions. He explained that CAC meetings (held approximately once per quarter) are required as part of Andersen's XL Permit, regulated by the Minnesota Pollution Control Agency. He reported there is an opening on the CAC for a Bayport resident and requested that anyone interested in the position contact City Hall for further information. The next meeting date of the CAC has not yet been determined.

Councilmember Johnson reported the Cable Commission's next meeting is scheduled for Wednesday, October 20, 2009, 7:00 p.m., at the Valley Ridge Mall. There is also a meeting of the commission's budget committee scheduled for Wednesday, October 7, 2009, 5:00 p.m., at the Valley Ridge Mall.

UNFINISHED BUSINESS

Consider change order for Barker's Alps improvements: Landscape architect Larry Wacker reviewed a change order request for the Miller Excavating Company contract in the amount of \$48,045.46, indicating the figure reflects several deductions and additions to the contract. If approved, the Miller contract total for the project would be \$553,925.36. With the change order, total funds of \$629,803.52 would be committed to the project, approximately \$2,000.00 under the project budget of \$631,675.00, with no further expenses planned. He indicated the project is 95% complete.

It was moved by Councilmember Johnson and seconded by Councilmember Seeberger to approve a change order in the amount of \$48,045.46 for the Miller Excavating Company contract for the Barker's Alps improvement project. Motion carried.

Mayor Nowaczek stated the city is planning a grand opening event for next spring, and Councilmember Kraftson encouraged residents to hike the new trail. Mr. Wacker reported that city crews would be installing picnic tables and benches by the playground at the upper portion of the park, as weather permits.

Consider quotes for city sewer line inspection and cleaning: Engineer Peters reviewed a handout that recapped obtaining quotes for a cleaning and television inspection of approximately one-half of the city's sanitary sewer system. A quote package was sent to four firms, with one quote submitted by the deadline. A quote of \$38,437.81 was received from Infratech of Rogers, Minnesota. The engineer's estimate was \$40,230.65. Staff has worked with Infratech previously and recommends awarding the project to Infratech in the amount of \$38,438.81. The final report, with inspection logs and videotapes, is due December 1, 2009. He stated this work would satisfy the city's inflow/infiltration surcharge imposed by the Metropolitan Council Environmental Service (MCES).

It was moved by Councilmember Kraftson and seconded by Councilmember Seeberger to approve a contract with Infratech of Rogers, Minnesota, in the amount of \$38,437.81, for the cleaning and television inspection of all sanitary sewer mainlines north of 5th Avenue North and east of and including Trunk Highway 95. Motion carried.

Legal opinion on city's authority to contribute funds to community organizations: Attorney Vivian reviewed the guidelines the City Council needs to consider when considering contributions to community organizations. Discussion followed on the current funding requests and budget constraints. Organizations requesting funding will be invited to present at the November City Council meeting.

NEW BUSINESS

Consider a request for variances to replace and expand the front steps, landing, and covered entryway to the house located at 494 6th Street North: Assistant Administrator/Planner Taylor reviewed a variance application that would allow repairs and modifications to the existing front entryway of the home at 494 6th Street North. The variance would allow the new entry side yard setback to remain at 9' and the front yard setback at 13' 5", both of which require a variance from the 20' setback for a corner lot. The new entryway would expand the entry by approximately 32", allowing for safer ingress and egress and eliminate potential safety concerns, such as ice buildup. The Planning Commission recommended approval of the application at the public hearing held on September 21, 2009. Staff believes the variance meets the criteria of a hardship and recommended approval.

Councilmember Kraftson introduced the following resolution and moved its adoption:

Resolution 09-25

RESOLUTION APPROVING VARIANCES TO REPLACE AND EXPAND THE FRONT STEPS, LANDING, AND COVERED ENTRYWAY TO THE HOUSE LOCATED AT 494 6TH STREET NORTH, LEGALLY DESCRIBED AS BUTLER SECREST BRONSON ETAL ADDITION, LOT 1, BLOCK 4, BAYPORT, WASHINGTON COUNTY, MINNESOTA

The motion for adopting the foregoing resolution was duly seconded by Councilmember Seeberger and upon roll call being taken, the following voted via voice:

- | | |
|--------------------|----------------------|
| Jon Nowaczek – aye | Torry Kraftson – aye |
| Dan Johnson – aye | Judy Seeberger – aye |

Consider adopting an ordinance related to the regulation of public rights-of-way: Attorney Vivian reviewed a new ordinance regulating requests for use of the city's rights-of-way. The city received a request for a major fiber optics project earlier this year, which revealed the need for regulations for use of the rights-of-way. He stated the proposed ordinance is comprehensive and similar to the one in place for the City of Oak Heights. Staff strongly recommended approval of the ordinance. Attorney Vivian indicated there is no grandfather clause in the ordinance, and going forward utility companies would need to obtain a permit for work in the rights-of-way, although active franchise agreements may preclude payment of a fee for the permit. Councilmember Kraftson commented that overseeing this type of permitting can be time intensive and questioned who would handle the requests. Attorney Vivian indicated typically the zoning administrator would coordinate, with input by the city engineer, as needed.

Councilmember Johnson introduced the following ordinance and moved its adoption:

Ordinance #808

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON, COUNTY, MINNESOTA, AMENDING CHAPTER 50, STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES, OF THE BAYPORT CITY CODE, TO ADMINISTER AND REGULATE THE PUBLIC RIGHTS-OF-WAY IN THE PUBLIC INTEREST AND TO PROVIDE FOR THE ISSUANCE AND REGULATION OF RIGHT-OF-WAY PERMITS

The motion for adopting the foregoing ordinance was duly seconded by Councilmember Seeberger and upon roll call being taken, the following voted via voice:

- | | |
|--------------------|----------------------|
| Jon Nowaczek – aye | Torry Kraftson – aye |
| Dan Johnson – aye | Judy Seeberger – aye |

Consider amending the city's fee schedule to include right-of-way permit and inspection fees: Staff believes a \$1,000.00 escrow would be sufficient for the typical right-of-way request in the City of Bayport. Discussion followed on adding a degradation fee as part of the fee structure and placing restrictions on permits. Mayor Nowaczek recommended that staff explore addition of a degradation fee

Councilmember Johnson introduced the following ordinance and moved its adoption:

Ordinance #809

**AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
AMENDING APPENDIX D, FEE SCHEDULE, OF THE CITY CODE**

The motion for adopting the foregoing ordinance was duly seconded by Councilmember Seeberger and upon roll call being taken, the following voted via voice:

Jon Nowaczek – aye	Torry Kraftson – aye
Dan Johnson – aye	Judy Seeberger – aye

COUNCIL ITEMS AND ANNOUNCEMENTS

1. Councilmember Seeberger asked if staff had been contacted by Jan Anderson, a property owner adjacent to Barker's Alps Park, who stated she had incurred damage to a fence during the park improvement project. Staff indicated they had not been contacted. Councilmember Seeberger said that she would inform Ms. Anderson to contact city staff if she wished to pursue this
2. Mayor Nowaczek announced this was Administrator McGuire's last formal City Council meeting, and a farewell party has been scheduled for Wednesday, October 28th, 5:00 p.m., at the Lakeside Park beach house. All residents are invited and encouraged to RSVP to City Hall if they plan on attending
3. Mayor Nowaczek stated at the November meeting he would be proposing the formation of a special citizen advisory commission to develop a strategy for Bayport's riverfront.
4. Councilmember Kraftson thanked Sue Davis and the entire Bayport Community Action League for their work on the recent Derby Days events.
5. Councilmember Kraftson noted the need to move forward with discussions related to a possible utility rate increase. Administrator McGuire stated this would be part of the final budget discussion.
6. Councilmember Johnson thanked Administrator McGuire for his expertise in handling the city's affairs during his tenure at the City of Bayport.

CITY ADMINISTRATOR STAFF ITEMS AND ANNOUNCEMENTS

New City Administrator update: The contract between the City of Bayport and new City Administrator Mitch Berg has been finalized. Mr. Berg begins employment October 26, 2009, with a two-week training period with the current administrator.

Update on Cates House adjacent to Lakeside Park: The property owners have an offer from another party to purchase the house, and they were informed the city did not have an immediate interest in the property.

Closed session to discuss pending litigation:

It was moved by Councilmember Kraftson and seconded by Councilmember Seeberger to adjourn to closed session at 7:20 p.m.

Mayor Nowaczek resumed the regular meeting at 7:40 p.m. Attorney Vivian reported that the City Council met in closed session to discuss a settlement agreement of a lawsuit with Group 41, the City of Bayport and the Bayport Marina. The agreement resolves litigation between the city and Group 41, and there are no pending claims against the city by the Bayport Marina. The terms of the agreement were summarized and staff recommended the City Council adopt the resolution as outlined. Attorney Vivian

clarified that the settlement term to vacate the right of way upon which the existing sign is located was negotiated to state the city will consider a joint request from Group 41 and the Bayport Marina to vacate the sign right of way, when litigation between the two parties is resolved.

It was moved by Councilmember Seeberger and seconded by Councilmember Kraftson to approve the settlement agreement as outlined by Attorney Vivian. Attorney Vivian stated the settlement agreement is in draft at present and a final agreement will be prepared for execution between the parties. The Mayor and City Administrator will be executing the agreement on behalf of the City of Bayport. Motion carried.

ADJOURNMENT

It was moved by Councilmember Johnson and seconded by Councilmember Kraftson to adjourn the meeting at 7:47 p.m. Motion carried.

City Administrator/Clerk

REVENUE SUMMARY YTD THRU 10/31/09

FUND	FUND Descr	2009 Budget	2009 YTD Amt	2009 % of Budget	2009 % of Budget Remain
		\$0 00	\$0 00	0 00%	0 00%
101	GENERAL	\$2,135,878 00	\$1,193,989 89	55 90%	44 10%
102	STREET RECONSTRUCTION	\$0 00	\$2,137 70	0 00%	0 00%
103	G O TIF BD FUND 1990 CAP PROJ	\$0 00	\$0 00	0 00%	0 00%
106	TIF ECON DEV DIST 2	\$0 00	\$43,668 44	0 00%	0 00%
107	TIF REDEVELOPMENT DISTRICT 2-1	\$0 00	\$0 00	0 00%	0 00%
200	FIRE EQUIPMENT REPLACEMENT FUN	\$0 00	\$1,050 00	0 00%	0 00%
202	DRUG FORFEITURE	\$0 00	-\$1,692 97	0 00%	0 00%
203	PUBLIC WORKS EQUIPMENT REPL	\$0 00	\$0 00	0 00%	0 00%
204	RECREATION CAP EQUIP & MAINT	\$0 00	\$4,006 78	0 00%	0 00%
205	TAX STABILIZATION FUND	\$0 00	\$0 00	0 00%	0 00%
206	WATER/SEWER IMPROVEMENT FUND	\$0 00	\$66,791 54	0 00%	0 00%
207	PARK IMPROVEMENT FUND	\$0 00	\$4,000 00	0 00%	0 00%
208	PRISON SEWER PROJECT	\$0 00	\$0 00	0 00%	0 00%
209	DEVELOPER REIMBURSED PROJECTS	\$0 00	\$0 00	0 00%	0 00%
210	K-9 UNIT	\$0 00	-\$6,355 45	0 00%	0 00%
211	LIBRARY	\$286,447 00	\$162,704 22	56 80%	43 20%
303	GO TIF BOND 1990 DEBT SERVICE	\$0 00	\$15,312 90	0 00%	0 00%
412	CEMETERY CAPITAL IMPROV	\$0 00	\$0 00	0 00%	0 00%
413	POLICE EQUIPMENT FUND	\$0 00	\$1,850 00	0 00%	0 00%
414	OFFICE AUTOMATION	\$0 00	\$0 00	0 00%	0 00%
415	MUNICIPAL BLDGS MAINT	\$0 00	\$0 00	0 00%	0 00%
601	WATER	\$432,649 00	\$203,329 65	47 00%	53 00%
602	SEWER	\$641,750 00	\$563,572 34	87 82%	12 18%
800	INVESTMENTS-POOLED	\$0 00	\$414,979 32	0 00%	0 00%
803	P & Z ESCROWS	\$0 00	\$734,776 75	0 00%	0 00%
851	NON EXP TRUST	\$0 00	\$0 00	0 00%	0 00%
		\$3,496,724 00	\$3,404,121 11	97 35%	2 65%

MONTHLY RECEIPTS

Period Name: OCTOBER

FUND	Tran Date	Amount	Refer Comments	Account Descr
FUND 101 GENERAL				
101	10/20/2009	\$0 75	15998 MAGGIE DICKINSON - PUBLIC INFO CO	R 101-00000-34105 USER FE
101	10/22/2009	\$2 75	16032 RICHARD VOORHEES - COPIES	R 101-00000-34105 USER FE
101	10/27/2009	\$15 00	16038 JOE LEGATO - PUBLIC INFO REQUEST	R 101-00000-34105 USER FE
101	10/27/2009	\$2 188 73	16040 INTEREST	R 101-00000-36210 INVESTM
101	10/27/2009	\$33,369 25	16040 FSA TITLE SERVICES- SHELTON CONT	G 101-15102 ACCTS REC MIS
101	10/5/2009	\$0 50	15971 SURCHARGE	G 101-20104 STATE SURCHA
101	10/5/2009	\$0 50	15971 SURCHARGE	G 101-20104 STATE SURCHA
101	10/5/2009	\$0 95	15972 SURCHARGE	G 101-20104 STATE SURCHA
101	10/5/2009	\$3 00	15981 SURCHARGE	G 101-20104 STATE SURCHA
101	10/5/2009	\$2 70	15984 SURCHARGE	G 101-20104 STATE SURCHA
101	10/5/2009	\$3 75	15987 SURCHARGE	G 101-20104 STATE SURCHA
101	10/5/2009	\$1 00	15988 SURCHARGE	G 101-20104 STATE SURCHA
101	10/5/2009	\$3 44	15989 SURCHARGE	G 101-20104 STATE SURCHA
101	10/5/2009	\$0 50	15990 SURCHARGE	G 101-20104 STATE SURCHA
101	10/20/2009	\$0 50	16000 SURCHARGE	G 101-20104 STATE SURCHA
101	10/20/2009	\$2 75	16001 SURCHARGE	G 101-20104 STATE SURCHA
101	10/20/2009	\$0 50	16002 SURCHARGE	G 101-20104 STATE SURCHA
101	10/20/2009	\$0 75	16003 SURCHARGE	G 101-20104 STATE SURCHA
101	10/20/2009	\$30 00	16005 GLEN OTTESON - BP2009-70	G 101-20104 STATE SURCHA
101	10/20/2009	\$0 50	16006 SURCHARGE	G 101-20104 STATE SURCHA
101	10/20/2009	\$4 05	16007 SURCHARGE	G 101-20104 STATE SURCHA
101	10/20/2009	\$1 00	16012 SURCHARGE	G 101-20104 STATE SURCHA
101	10/20/2009	\$0 50	16013 SURCHARGE	G 101-20104 STATE SURCHA
101	10/20/2009	\$6 50	16017 SURCHARGE	G 101-20104 STATE SURCHA
101	10/20/2009	\$2 50	16018 SURCHARGE	G 101-20104 STATE SURCHA
101	10/20/2009	\$4 34	16019 SURCHARGE	G 101-20104 STATE SURCHA
101	10/20/2009	\$0 50	16020 SURCHARGE	G 101-20104 STATE SURCHA
101	10/20/2009	\$3 25	16021 SURCHARGE	G 101-20104 STATE SURCHA
101	10/20/2009	\$7 00	16026 SURCHARGE	G 101-20104 STATE SURCHA
101	10/22/2009	\$109 00	16029 NILES CONSTRUCTION - SURCHARGE	G 101-20104 STATE SURCHA
101	10/22/2009	\$10 00	16030 RYAN HOMES - BP 2009-69	G 101-20104 STATE SURCHA
101	10/27/2009	\$0 50	16035 SURCHARGE	G 101-20104 STATE SURCHA
101	10/27/2009	\$3 08	16036 SURCHARGE	G 101-20104 STATE SURCHA
101	10/27/2009	\$5 50	16037 SURCHARGE	G 101-20104 STATE SURCHA
101	10/20/2009	\$3 44	15999 SALES TAX	G 101-20603 SALES TAX PAY
101	10/5/2009	\$222 60	15985 JULY-DEC DENTAL	G 101-27107 DELTA DENTAL
101	10/20/2009	\$37 10	16024 DENTAL	G 101-27107 DELTA DENTAL
101	10/5/2009	\$2 498 94	15985 JULY-DEC HEALTH	G 101-27109 MEDICA
101	10/5/2009	\$48 58	15986 OCT 2009 HEALTH INS	G 101-27109 MEDICA
101	10/20/2009	\$416 49	16024 HEALTH	G 101-27109 MEDICA
101	10/5/2009	\$87 00	15985 JULY-DEC LIFE	G 101-27118 LINCOLN LIFE
101	10/20/2009	\$191 63	16025 NOV 09 HEALTH SAVINGS	G 101-27122 H S A
101	10/20/2009	\$30 00	16000 CONTRACTOR LIC	R 101-41910-32100 BUSINES
101	10/20/2009	\$30 00	16002 CONTRACTOR LIC	R 101-41910-32100 BUSINES
101	10/20/2009	\$30 00	16006 CONTRACTOR LIC	R 101-41910-32100 BUSINES
101	10/20/2009	\$30 00	16010 CONTRACTOR LIC	R 101-41910-32100 BUSINES
101	10/20/2009	\$30 00	16011 PAJOR GRAPHICS, INC - CONTRACOR	R 101-41910-32100 BUSINES
101	10/22/2009	\$30 00	16031 NORHERN AIR CORP - CONTRACTOR L	R 101-41910-32100 BUSINES
101	10/20/2009	\$50 00	16012 PERMIT	R 101-41910-32200 NONBUSI
101	10/20/2009	\$46 00	16020 SIGN PERMIT	R 101-41910-32200 NONBUSI
101	10/5/2009	\$70 50	15972 BLG PERMIT	R 101-41910-32210 BUILDING
101	10/5/2009	\$132 75	15981 BLG PERMIT	R 101-41910-32210 BUILDING
101	10/5/2009	\$86 29	15981 PLAN REVIEW	R 101-41910-32210 BUILDING
101	10/5/2009	\$132 75	15984 BLG PERMIT	R 101-41910-32210 BUILDING
101	10/5/2009	\$162 25	15987 BLG PERMIT	R 101-41910-32210 BUILDING
101	10/5/2009	\$147 50	15989 PERMIT	R 101-41910-32210 BUILDING
101	10/20/2009	\$57 50	16003 PERMIT	R 101-41910-32210 BUILDING
101	10/20/2009	\$756 75	16005 PERMIT	R 101-41910-32210 BUILDING
101	10/20/2009	\$491 89	16005 PLAN REVIEW	R 101-41910-32210 BUILDING
101	10/20/2009	\$177 00	16007 PERMIT	R 101-41910-32210 BUILDING

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101	10/20/2009	\$236 00	16017 PERMIT	R 101-41910-32210 BUILDING
101	10/20/2009	\$118 00	16018 PERMIT	R 101-41910-32210 BUILDING
101	10/20/2009	\$177 00	16019 PERMIT	R 101-41910-32210 BUILDING
101	10/20/2009	\$147 50	16021 PERMIT	R 101-41910-32210 BUILDING
101	10/20/2009	\$1,764 75	16022 PERMIT	R 101-41910-32210 BUILDING
101	10/20/2009	\$1,147 09	16022 PLAN REVIEW	R 101-41910-32210 BUILDING
101	10/20/2009	\$162 99	16026 PLAN REVIEW	R 101-41910-32210 BUILDING
101	10/20/2009	\$250 75	16026 PERMIT	R 101-41910-32210 BUILDING
101	10/22/2009	\$339 25	16030 PERMIT	R 101-41910-32210 BUILDING
101	10/22/2009	\$220 51	16030 PLAN REVIEW	R 101-41910-32210 BUILDING
101	10/27/2009	\$147 50	16036 PERMIT	R 101-41910-32210 BUILDING
101	10/27/2009	\$206 50	16037 PERMIT	R 101-41910-32210 BUILDING
101	10/27/2009	\$134 22	16037 PLAN REVIEW	R 101-41910-32210 BUILDING
101	10/20/2009	\$75 00	16013 PERMIT	R 101-41910-32220 PLUMBIN
101	10/27/2009	\$75 00	16035 PERMIT	R 101-41910-32220 PLUMBIN
101	10/5/2009	\$75 00	15971 317 PERIWINKLE	R 101-41910-32230 MECHANI
101	10/5/2009	\$75 00	15971 1014 PIONEER	R 101-41910-32230 MECHANI
101	10/5/2009	\$150 00	15988 PERMIT	R 101-41910-32230 MECHANI
101	10/5/2009	\$75 00	15990 PERMIT	R 101-41910-32230 MECHANI
101	10/20/2009	\$75 00	16000 PERMIT	R 101-41910-32230 MECHANI
101	10/20/2009	\$75 00	16002 PERMIT	R 101-41910-32230 MECHANI
101	10/20/2009	\$75 00	16006 PERMIT	R 101-41910-32230 MECHANI
101	10/20/2009	\$132 75	16001 PERMIT	R 101-41910-34100 P & Z PE
101	10/27/2009	\$4,051 24	16033 BLG INSPECTIONS	R 101-41910-34103 LAKELAN
101	10/20/2009	\$10 00	16014 KAREN LAMPPI - PET LIC	R 101-42100-32240 ANIMAL F
101	10/20/2009	\$10 00	16016 ANOTHONY BIFANO - PET LIC	R 101-42100-32240 ANIMAL F
101	10/5/2009	\$46,435 00	15996 FIRE & POLICE STATE AID	R 101-42100-33420 POLICE S
101	10/20/2009	\$1 50	16004 PATTY O'CONNOR - POLICE REPORT	R 101-42100-34201 POLICE A
101	10/21/2009	\$1 597 46	16027 SEPT 09 WASH FINE	R 101-42100-35101 COURT FI
101	10/5/2009	\$577 28	15983 SAFE & SOBER	R 101-42100-36233 GRANTS
101	10/5/2009	\$20 00	15992 DALE CURTIS - BURN PERMIT	R 101-42200-32200 NONBUSI
101	10/5/2009	\$20 00	15993 MILLER EXCAVATING - BURN PERMIT	R 101-42200-32200 NONBUSI
101	10/5/2009	\$20 00	15994 ALL WEATHER SERVICES - BURN PER	R 101-42200-32200 NONBUSI
101	10/20/2009	\$31 58	16023 SEPT 09 FIRE PERMITS	R 101-42200-32200 NONBUSI
101	10/5/2009	\$60,504 00	15996 FIRE & POLICE STATE AID	R 101-42200-33421 FIRE STA
101	10/20/2009	\$36,868 00	16023 2009 FIRE PROTECTION - 4TH QTR	R 101-42200-34202 FIRE CON
101	10/5/2009	\$60 00	15991 PARK LOCK BOX - BOAT TRAILER PAR	R 101-43200-34780 PARK FE
101	10/20/2009	\$50 00	15999 RESERVATION	R 101-43200-34780 PARK FE
101	10/27/2009	\$15,000 00	16039 PARKING LOT LEASE AGREEMENT 10/0	R 101-43200-36220 RENTAL I
FUND 101 GENERA		\$212,973 37		
FUND 202 DRUG FORFEITURE				
202	10/21/2009	\$71 00	16028 G02 SURPLUS - AUCTION COINS	R 202-42102-36249 DRUG FO
202	10/27/2009	\$375 00	16041 CRASH TOYS - ICR109500624	R 202-42102-36249 DRUG FO
FUND 202 DRUG F		\$446 00		
FUND 206 WATER/SEWER IMPROVEMENT FUND				
206	10/14/2009	\$78 64	0 UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	10/7/2009	\$6,936 83	0 UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	10/6/2009	\$21 64	0 UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/6/2009	\$380 55	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/6/2009	\$56 88	0 UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/13/2009	\$673 26	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/13/2009	\$32 34	0 UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/13/2009	\$140 34	0 UB Receipt Serv 21 TRUNK/W COMB	G 206-12103 A/R GEN BILLIN
206	10/6/2009	\$659 74	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/1/2009	\$303 46	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/14/2009	\$702 96	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/14/2009	\$1 14	0 UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/13/2009	\$1 449 72	0 UB Receipt Serv 28 TRUNK W/IND	G 206-12103 A/R GEN BILLIN

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206	10/13/2009	\$24 33	0 UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/13/2009	\$42 91	0 UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/13/2009	\$8 27	0 UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	10/13/2009	\$422 84	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/13/2009	\$155 88	0 UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/13/2009	\$689 08	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/6/2009	\$412 12	0 UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/13/2009	\$288 28	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/6/2009	\$598 46	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/13/2009	\$531 53	0 UB Receipt Serv 38 TRUNK S/IND	G 206-12103 A/R GEN BILLIN
206	10/6/2009	\$94 22	0 UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	10/6/2009	\$84 18	0 UB Receipt Surc 3 TRUNK WATER	G 206-12103 A/R GEN BILLIN
206	10/6/2009	\$20 98	0 UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/6/2009	\$272 58	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/14/2009	\$477 96	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/13/2009	\$115 95	0 UB Receipt Serv 31 TRUNK/S COMB	G 206-12103 A/R GEN BILLIN
206	10/19/2009	\$33 01	0 UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/1/2009	\$5 82	0 UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	10/22/2009	\$181 78	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/22/2009	\$74 15	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/1/2009	\$5 64	0 UB Receipt Serv 41 TRUNK SEWER 1ST	G 206-12103 A/R GEN BILLIN
206	10/22/2009	\$6,936 83	0 UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	10/19/2009	\$9 26	0 UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	10/1/2009	\$164 16	0 UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/19/2009	\$417 87	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/19/2009	\$27 90	0 UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/19/2009	\$795 92	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/13/2009	\$6 90	0 UB Receipt Surc 3 TRUNK WATER	G 206-12103 A/R GEN BILLIN
206	10/27/2009	\$92 50	0 UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/1/2009	\$604 84	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/1/2009	\$10 54	0 UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/27/2009	\$298 02	0 UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/27/2009	\$54 99	0 UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/27/2009	\$113 77	0 UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/27/2009	\$1 73	0 UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	10/27/2009	\$1 73	0 UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
FUND 206 WATER/		\$25 514 43		
FUND 211 LIBRARY				
211	10/27/2009	\$145 00	16042 LIBRARY - SERVICE CHG CASH	R 211-45500-34760 LIBRARY
211	10/27/2009	\$2 20	16043 SCHIFSKY CK#2201	R 211-45500-34760 LIBRARY
211	10/27/2009	\$20 00	16043 KRIKAVA CK#9308	R 211-45500-34760 LIBRARY
211	10/27/2009	\$32 00	16043 SCHEWE CK#10397	R 211-45500-34760 LIBRARY
211	10/27/2009	\$5 00	16043 ANDERSON CK#9293	R 211-45500-34760 LIBRARY
211	10/27/2009	\$40 00	16044 STILLWATER AREA SCHOOL - LIBRARY	R 211-45500-36220 RENTAL I
211	10/27/2009	\$60 00	16045 MEDICA - ROOM RENTAL	R 211-45500-36220 RENTAL I
211	10/5/2009	\$65,000 00	15995 LIBRARY GRANT	R 211-45500-36233 GRANTS
FUND 211 LIBRARY		\$65,304 20		
FUND 601 WATER				
601	10/13/2009	\$57 50	0 UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	10/1/2009	\$3 94	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/1/2009	\$1,368 00	0 UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/14/2009	\$2 762 17	0 UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	10/13/2009	\$7 95	0 UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	10/6/2009	\$4 81	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/1/2009	\$3 18	0 UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	10/6/2009	\$78 40	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	10/1/2009	\$95 16	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	10/6/2009	\$729 00	0 UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING

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601	10/6/2009	\$25 44	0 UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	10/6/2009	\$3 407 54	0 UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/1/2009	\$5 040 32	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/6/2009	\$4 987 28	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/6/2009	\$133 55	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	10/6/2009	\$4 77	0 UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	10/6/2009	\$474 00	0 UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/6/2009	\$2 96	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/6/2009	\$5,497 88	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/6/2009	\$1 56	0 UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	10/19/2009	\$212 50	0 UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/13/2009	\$719 50	0 UB Receipt Serv 4 COMM W/COMB	G 601-14601 WATER BILLING
601	10/14/2009	\$6 36	0 UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	10/27/2009	\$69 22	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/22/2009	\$1,515 00	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/13/2009	\$316 96	0 UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/13/2009	\$0 06	0 UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	10/13/2009	\$220 00	0 UB Receipt Serv 6 WATER METER2	G 601-14601 WATER BILLING
601	10/13/2009	\$23 85	0 UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	10/27/2009	\$17 29	0 UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	10/19/2009	\$4 77	0 UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	10/13/2009	\$12,213 50	0 UB Receipt Serv 3 INDUSTRIAL	G 601-14601 WATER BILLING
601	10/19/2009	\$5 89	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/19/2009	\$6,809 91	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/27/2009	\$2,483 32	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/14/2009	\$79 22	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	10/22/2009	\$19 21	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	10/13/2009	\$132 23	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	10/14/2009	\$7,223 02	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/14/2009	\$2 74	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/22/2009	\$41 85	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/19/2009	\$119 21	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	10/13/2009	\$5 610 52	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/27/2009	\$38 57	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	10/13/2009	\$5,742 58	0 UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/27/2009	\$984 91	0 UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/27/2009	\$10 35	0 UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	10/13/2009	\$78 15	0 UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	10/13/2009	\$1,289 00	0 UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/13/2009	\$2 67	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/13/2009	\$0 88	0 UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/13/2009	\$94 24	0 UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	10/27/2009	\$47 42	0 UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	10/1/2009	\$99 81	0 UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	10/19/2009	\$15 78	0 UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	10/13/2009	\$928 49	0 UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	10/6/2009	\$219 09	0 UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	10/13/2009	\$0 50	0 UB Receipt Surc 21 SALES TAX	G 601-14605 SALES TAX REC
601	10/6/2009	\$35 44	0 UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	10/20/2009	\$1,000 00	16009 WATER CONNECTION	R 601-46120-34601 WATER H
601	10/20/2009	\$200 00	16009 METER	R 601-46120-34602 WATER M
601	10/20/2009	\$100 00	16009 INSPECTIONS	R 601-46120-34603 WATER H
601	10/20/2009	\$50 00	16022 WATER INSPECTION	R 601-46120-34603 WATER H
601	10/19/2009	\$27 46	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/19/2009	\$616 77	0 UB UR Receipt Group 02 XCEL	R 601-46120-37110 WATER R
601	10/14/2009	\$2 23	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/1/2009	\$8 76	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/27/2009	\$186 94	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/12/2009	\$418 50	0 UB AR Serv 5 COMM WATER	R 601-46120-37110 WATER R
601	10/27/2009	\$14 44	0 UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	10/6/2009	\$0 18	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R

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601	10/6/2009	\$148 82	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/13/2009	\$73 63	0 UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/27/2009	\$1 09	0 UB AR Surc 19 STATE SER CH	R 601-46120-37120 STATE S
FUND 601 WATER		\$74,968 24		
FUND 602 SEWER				
602	10/27/2009	\$12 29	0 UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	10/27/2009	\$704 54	0 UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	10/27/2009	\$61 72	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	10/27/2009	\$948 46	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	10/1/2009	\$47 20	0 UB Receipt Serv 15 1ST SEWER	G 602-14602 SEWER BILLIN
602	10/1/2009	\$3 94	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	10/22/2009	\$36 83	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	10/1/2009	\$48 50	0 UB Receipt Serv 20 SEWER ONLY	G 602-14602 SEWER BILLIN
602	10/1/2009	\$88 20	0 UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	10/22/2009	\$617 78	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	10/22/2009	\$57,806 90	0 UB Receipt Serv 17 PLANT	G 602-14602 SEWER BILLIN
602	10/1/2009	\$2,518 73	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	10/13/2009	\$203 59	0 UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	10/13/2009	\$68 90	0 UB Receipt Serv 29 INSTIT SEWER	G 602-14602 SEWER BILLIN
602	10/13/2009	\$349 30	0 UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	10/13/2009	\$149 08	0 UB Receipt Serv 14 SEWER METER	G 602-14602 SEWER BILLIN
602	10/13/2009	\$2 58	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	10/13/2009	\$3 523 51	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	10/6/2009	\$816 90	0 UB Receipt Serv 29 INSTIT SEWER	G 602-14602 SEWER BILLIN
602	10/6/2009	\$165 40	0 UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	10/6/2009	\$4 81	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	10/6/2009	\$2,353 08	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	10/13/2009	\$2,402 21	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	10/13/2009	\$0 86	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	10/13/2009	\$778 90	0 UB Receipt Serv 24 SEWER COMMER	G 602-14602 SEWER BILLIN
602	10/19/2009	\$256 30	0 UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	10/14/2009	\$2 74	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	10/19/2009	\$77 17	0 UB Receipt Serv 13 NSP SEWER	G 602-14602 SEWER BILLIN
602	10/6/2009	\$181 20	0 UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	10/6/2009	\$2 96	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	10/6/2009	\$3,171 26	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	10/13/2009	\$0 06	0 UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLIN
602	10/13/2009	\$4,433 90	0 UB Receipt Serv 23 INDUSTRI SEW	G 602-14602 SEWER BILLIN
602	10/14/2009	\$5 387 01	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	10/19/2009	\$3 502 27	0 UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLIN
602	10/19/2009	\$5 86	0 UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLIN
602	10/5/2009	\$16,541 25	15997 UB Receipt Serv 19 PRISON SEWER	G 602-14602 SEWER BILLIN
602	10/20/2009	\$50 00	16022 SEWER INSPECTION	R 602-46200-34652 SEWER I
602	10/27/2009	\$14 44	0 UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	10/12/2009	\$477 90	0 UB AR Serv 25 COMM SEWER	R 602-46200-37210 SEWER R
602	10/14/2009	\$16,541 25	0 UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	10/14/2009	\$655 35	0 UB AR Serv 13 NSP SEWER	R 602-46200-37230 NSP COL
602	10/7/2009	\$57,806 90	0 UB AR Serv 17 PLANT	R 602-46200-37240 ANDERS
FUND 602 SEWER		\$182,822 03		
		\$562,028 27		

BAYPORT, MN

EXPENSE SUMMARY YTD THRU 10/31/09

10 Month = 83.40

DEPT	DEPT Descr	2009 Budget	2009 YTD Amt	Balance	2009 % of Budget Remain
FUND 101 GENERAL					
00000	GENERAL GOVERNMENT	\$0 00	\$0 00	\$0 00	0 00%
41100	ELECTIONS	\$1 000 00	\$856 00	\$144 00	14 40%
41200	MAYOR & COUNCIL	\$144 846 00	\$147,958 13	-\$3,112 13	-2 15%
41240	RECYCLING	\$9,495 00	\$4,669 36	\$4,825 64	50 82%
41400	ADMINISTRATION	\$152,887 54	\$119,071 00	\$33,816 54	22 12%
41903	DEBT SERVICE	\$0 00	\$0 00	\$0 00	0 00%
41910	PLANNING & ZONING	\$210,168 00	\$163,904 54	\$46,263 46	22 01%
41940	MUNICIPAL BUILDINGS	\$46,591 00	\$34,262 09	\$12,328 91	26 46%
42100	POLICE	\$669,684 34	\$544,864 42	\$124,819 92	18 64%
42200	FIRE PROTECTION	\$393,893 00	\$239,688 36	\$154,204 64	39 15%
43100	STREET MAINT	\$293,172 00	\$238,488 22	\$54,683 78	18 65%
43160	STREET LIGHTING	\$22,400 00	\$20,328 16	\$2,071 84	9 25%
43200	PARKS	\$88,676 00	\$82,051 05	\$6 624 95	7 47%
43300	CEMETERY	\$11,100 00	\$2,699 24	\$8 400 76	75 68%
44100	PROJECT	\$50,000 00	\$0 00	\$50 000 00	100 00%
44200	TRANSFER OUT-DEBT SERVIC	\$0 00	\$0 00	\$0 00	0 00%
FUND 101 GENERAL		\$2,093,912 88	\$1,598 840 57	\$495,072 31	23 64%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	\$0 00	\$0 00	\$0 00	0 00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMENTS	\$0 00	\$0 00	\$0 00	0 00%
41912	INSPIRATION	\$0 00	\$199 04	-\$199 04	0 00%
FUND 209 DEVELOPER REIMBURSED PR		\$0 00	\$199 04	-\$199 04	0 00%
FUND 210 K-9 UNIT					
42103	K - 9 UNIT	\$0 00	\$432 88	-\$432 88	0 00%
FUND 210 K-9 UNIT		\$0 00	\$432 88	-\$432 88	0 00%
FUND 211 LIBRARY					
45500	LIBRARY	\$272,124 65	\$208,587 08	\$63 537 57	23 35%
FUND 211 LIBRARY		\$272,124 65	\$208 587 08	\$63 537 57	23 35%
FUND 413 POLICE EQUIPMENT FUND					
41900	CAPITAL IMPROVEMENTS	\$0 00	\$27 925 78	-\$27,925 78	0 00%
42100	POLICE	\$0 00	\$32,622 30	-\$32,622 30	0 00%
FUND 413 POLICE EQUIPMENT FUND		\$0 00	\$60,548 08	-\$60,548 08	0 00%
FUND 601 WATER					
46110	WATER-PUMPHOUSE	\$43,814 00	\$23,855 68	\$19,958 32	45 55%
46120	WATER	\$395,147 00	\$234,325 37	\$160,821 63	40 70%
FUND 601 WATER		\$438,961 00	\$258,181 05	\$180,779 95	41 18%
FUND 602 SEWER					
44100	PROJECT	\$0 00	\$0 00	\$0 00	0 00%
46200	SEWER - OPERATING	\$375,438 00	\$168,075 45	\$207 362 55	55 23%
46990	SEWER - NON-OPERATING	\$290,000 00	\$262 559 50	\$27 440 50	9 46%
FUND 602 SEWER		\$665,438 00	\$430 634 95	\$234,803 05	35 29%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	\$0 00	\$0 00	\$0 00	0 00%
47000	INTEREST EXP	\$0 00	\$0 00	\$0 00	0 00%
FUND 800 INVESTMENTS-POOLED		\$0 00	\$0 00	\$0 00	0 00%

EXPENSE SUMMARY YTD THRU 10/31/09

10 Month = 83.40

DEPT	DEPT Descr	2009 Budget	2009 YTD Amt	Balance	2009 % of Budget Remain
FUND 803 P & Z ESCROWS					
'41910	PLANNING & ZONING	\$0 00	\$0 00	\$0 00	0 00%
'41912	INSPIRATION	\$0 00	\$423 90	-\$423 90	0 00%
80001	ANDERSEN ESCROW	\$0 00	\$0 00	\$0 00	0 00%
80003	BAYTOWN ANNEXATION	\$0 00	\$0 00	\$0 00	0 00%
80006	OSTERTAG VARIANCE	\$0 00	\$248 02	-\$248 02	0 00%
80008	CHARLES LUTZ STREET VACA	\$0 00	\$0 00	\$0 00	0 00%
80010	JERRY PETERSON ESCROW	\$0 00	\$0 00	\$0 00	0 00%
80011	CAPTAINS CORNER	\$0 00	\$0 00	\$0 00	0 00%
!80012	FRIENDS OF ST CROIX PREP	\$0 00	\$7 00	-\$7 00	0 00%
!80013	BAYPORT MARINA	\$0 00	\$1,618 85	-\$1,618 85	0 00%
!80014	GROUP 41 (MIKE SCHALON	\$0 00	\$1,626 75	-\$1,626 75	0 00%
'80015	GARY SWAGER	\$0 00	\$0 00	\$0 00	0 00%
'80016	Pete Miller - Feasi Study	\$0 00	\$0 00	\$0 00	0 00%
80017	AMERICAN LEGION POST 491	\$0 00	\$441 20	-\$441 20	0 00%
80018	MSCWM PERRO CREEK OUTL	\$0 00	\$555,086 01	-\$555,086 01	0 00%
.80019	JG HAUSE CONSTRUCTION	\$0 00	\$102,851 12	-\$102,851 12	0 00%
.80020	HYNNEK CUP APPLICATION	\$0 00	\$267 02	-\$267 02	0 00%
'80021	GORDON TELLINGHUISEN	\$0 00	\$167 35	-\$167 35	0 00%
.80022	DUANCE JOHNSON	\$0 00	\$201 74	-\$201 74	0 00%
'80023	MI-TECH SERVICES, INC	\$0 00	\$554 83	-\$554 83	0 00%
.80024	RICK PARENT	\$0 00	\$82 12	-\$82 12	0 00%
!FUND 803 P & Z ESCROWS		\$0 00	\$663 575 91	-\$663 575 91	0 00%
FUND 999 ACCRUED INT PAYABLE					
'41000	DEPRECIATION EXP - GEN GO	\$0 00	\$0 00	\$0 00	0 00%
!42000	PUBLIC SAFE CAPITAL OUTLA	\$0 00	\$0 00	\$0 00	0 00%
43000	DEPRECIATION EXP - PUBLIC	\$0 00	\$0 00	\$0 00	0 00%
!43100	STREET MAINT	\$0 00	\$0 00	\$0 00	0 00%
'43200	PARKS	\$0 00	\$0 00	\$0 00	0 00%
43300	CEMETERY	\$0 00	\$0 00	\$0 00	0 00%
'44000	DEPRECIATION EXP - LIBRARY	\$0 00	\$0 00	\$0 00	0 00%
!45000	DEPRECIATION EXP - PARKS	\$0 00	\$0 00	\$0 00	0 00%
'47000	INTEREST EXP	\$0 00	\$0 00	\$0 00	0 00%
FUND 999 ACCRUED INT PAYABLE		\$0 00	\$0 00	\$0 00	0 00%
		\$3,470,436 53	\$3,220,999 56	\$249 436 97	7 19%

MONTHLY EXPENSES

Period Name: OCTOBER

FUND Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
FUND 101 GENERAL						
DEPT 41200 MAYOR & COUNCIL						
101	10/20/2009	\$1,274 63	E	41200	101 Labor Distribution	WAGES AND SAL
101	10/20/2009	\$79 03	E	41200	122 Labor Distribution	CONT TO RET S
101	10/20/2009	\$18 48	E	41200	170 Labor Distribution	MEDICARE
101	10/19/2009	\$3 82	E	41200	201 EMS COPY CHARGE	OFFICE SUPPLIE
101	10/27/2009	\$3 85	E	41200	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101	10/21/2009	\$3 33	E	41200	201 SUPPLIES - MIKE MCGUIRE	OFFICE SUPPLIE
101	10/19/2009	\$81 00	E	41200	300 REVIEW RESEARCH MISCOND	PROF SER-LEGAL
101	10/19/2009	\$47 25	E	41200	300 TELE CONFER WITH ATTN KNU	PROF SER-LEGAL
101	10/19/2009	\$877 50	E	41200	300 SHELTON LAND SALE	PROF SER-LEGAL
101	10/19/2009	\$0 27	E	41200	300 PROFESSIONAL SERVICES - SE	PROF SER-LEGAL
101	10/19/2009	\$125 00	E	41200	300 O & E REPORT 83RD ST ABSTR	PROF SER-LEGAL
101	10/19/2009	\$67 50	E	41200	300 TELE CONF CA CONTRACT	PROF SER-LEGAL
101	10/19/2009	\$135 00	E	41200	300 ATTEND CC MTG	PROF SER-LEGAL
101	10/19/2009	\$74 25	E	41200	300 INSPIRATION DEVEL	PROF SER-LEGAL
101	10/19/2009	\$40 50	E	41200	300 REVIEW MAJOR CA CONTRACT	PROF SER-LEGAL
101	10/19/2009	\$135 00	E	41200	300 REVIEW CITY CODE - SELLER S	PROF SER-LEGAL
101	10/19/2009	\$148 50	E	41200	300 TWIN HOMES	PROF SER-LEGAL
101	10/19/2009	\$87 75	E	41200	300 REVIEW CA EMPL AGREEMEN	PROF SER-LEGAL
101	10/19/2009	\$0 00	E	41200	300 PROFESSIONAL SERVICES - SE	PROF SER-LEGAL
101	10/19/2009	\$135 00	E	41200	300 PREPARE CC MTG	PROF SER-LEGAL
101	10/19/2009	\$47 25	E	41200	300 EMERALD FALLS FORECLOSER	PROF SER-LEGAL
101	10/19/2009	\$40 50	E	41200	300 REVIEW RIGHT OF WAY ORD	PROF SER-LEGAL
101	10/19/2009	\$81 00	E	41200	300 REVIEW EISINGER EMPL FILE	PROF SER-LEGAL
101	10/19/2009	\$135 00	E	41200	300 LEGAL RESEARCH	PROF SER-LEGAL
101	10/19/2009	\$40 50	E	41200	300 LIQUOR VIOLATION BAYPORT	PROF SER-LEGAL
101	10/19/2009	\$189 00	E	41200	300 LEGAL RESEARCH PUBLIC EXP	PROF SER-LEGAL
101	10/19/2009	\$101 25	E	41200	300 REVIEW FINAL CA CONTRACT	PROF SER-LEGAL
101	10/19/2009	\$337 50	E	41200	300 ATTEND STAFF MTG	PROF SER-LEGAL
101	10/19/2009	\$33 75	E	41200	300 REVIEW RIGHT OF WAY ORD	PROF SER-LEGAL
101	10/19/2009	\$67 50	E	41200	300 CORRESPOND ATT KNUTSON	PROF SER-LEGAL
101	10/7/2009	-\$475 00	E	41200	300 PROSECUTION - POLICE DEPT	PROF SER-LEGAL
101	10/27/2009	\$166 39	E	41200	301 ROW ORDINANCE REVIEW	PROF SER-ENGIN
101	10/27/2009	\$166 39	E	41200	301 2009 SIDEWALK/PED RAMP ISS	PROF SER-ENGIN
101	10/27/2009	\$166 39	E	41200	301 REVIEW SEWER AND WATER R	PROF SER-ENGIN
101	10/27/2009	\$166 39	E	41200	301 CIP-SEWER TELE	PROF SER-ENGIN
101	10/27/2009	\$1 517 67	E	41200	301 MACDONALD DRIVEWAY	PROF SER-ENGIN
101	10/27/2009	\$532 17	E	41200	301 STAFF MTG	PROF SER-ENGIN
101	10/27/2009	\$75 50	E	41200	301 CC MTG	PROF SER-ENGIN
101	10/19/2009	\$437 50	E	41200	306 MAINT PLAN - SEPT 09	PROF SER-OTHE
101	10/21/2009	\$15 00	E	41200	402 APMP MTG - SARA TAYLOR	CONFERENCES &
101	10/21/2009	\$1 04	E	41200	402 PARKING - SARA TAYLOR	CONFERENCES &
101	10/19/2009	\$50 60	E	41200	416 MTHLY SECURENCE	REPAIR/MAINT O
DEPT 41200 MAYOR & COUNCIL		\$7,230 95				
DEPT 41240 RECYCLING						
101	10/27/2009	\$198 72	E	41240	302 CONSULTING	CONTRACT SERV
101	9/30/2009	\$201 44	E	41240	302 CONSULTING	CONTRACT SERV
101	10/13/2009	\$201 44	E	41240	302 CONSULTING	CONTRACT SERV
101	10/5/2009	\$30 00	E	41240	370 RECYCLING RECIPIENT	RECYCLING INCE
DEPT 41240 RECYCLING		\$631 60				
DEPT 41400 ADMINISTRATION						
101	10/16/2009	\$2,264 58	E	41400	101 Labor Distribution	WAGES AND SAL
101	10/2/2009	\$2,224 29	E	41400	101 Labor Distribution	WAGES AND SAL
101	9/18/2009	\$2,175 17	E	41400	101 Labor Distribution	WAGES AND SAL
101	10/16/2009	\$152 87	E	41400	121 Labor Distribution	P E R A
101	9/18/2009	\$146 84	E	41400	121 Labor Distribution	P E R A
101	10/2/2009	\$150 15	E	41400	121 Labor Distribution	P E R A

MONTHLY EXPENSES

Period Name: OCTOBER

FUND	Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
101		10/16/2009	\$139 01	E	41400	122 Labor Distribution	CONT TO RET , S
101		10/2/2009	\$136 51	E	41400	122 Labor Distribution	CONT TO RET , S
101		9/18/2009	\$133 47	E	41400	122 Labor Distribution	CONT TO RET , S
101		10/16/2009	\$159 24	E	41400	126 Labor Distribution	H S A
101		9/18/2009	\$159 24	E	41400	126 Labor Distribution	H S A
101		10/2/2009	\$159 24	E	41400	126 Labor Distribution	H S A
101		9/18/2009	\$563 70	E	41400	131 Labor Distribution	CONT TO EMPLO
101		9/18/2009	\$31 21	E	41400	170 Labor Distribution	MEDICARE
101		10/2/2009	\$31 92	E	41400	170 Labor Distribution	MEDICARE
101		10/16/2009	\$32 52	E	41400	170 Labor Distribution	MEDICARE
101	PETTY CASH	10/21/2009	\$20 01	E	41400	201 SUPPLIES - MIKE MCGUIRE	OFFICE SUPPLIE
101	QUILL	10/27/2009	\$23 12	E	41400	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101	ADVANCE IMAGING SOLUTI	10/19/2009	\$22 92	E	41400	201 EMS COPY CHARGE	OFFICE SUPPLIE
101	MANAGEMENT SERVICES	10/13/2009	\$1 880 13	E	41400	302 CONSULTING	CONTRACT SERV
101	MANAGEMENT SERVICES	10/27/2009	\$1 854 73	E	41400	302 CONSULTING	CONTRACT SERV
101	MANAGEMENT SERVICES	9/30/2009	\$1 880 13	E	41400	302 CONSULTING	CONTRACT SERV
101	MAMA	10/19/2009	\$25 00	E	41400	402 MAMA LUNCHEON	CONFERENCES &
101	NEOPOST	10/5/2009	\$67 85	E	41400	416 4TH QTR LEASE 2009	REPAIR/MAINT O
101	TR COMPUTER SALES LLC	10/27/2009	\$99 00	E	41400	416 COMPUTER CONSULTING	REPAIR/MAINT O
101	TR COMPUTER SALES LLC	10/27/2009	\$36 00	E	41400	416 COMPUTER CONSULTING	REPAIR/MAINT O
101	PETTY CASH	10/21/2009	\$53 86	E	41400	433 SAM'S CLUB MEMBERSHIP - SA	DUES & MEMBER
DEPT 41400 ADMINISTRATION			\$14,622 71				
DEPT 41910 PLANNING & ZONING							
101		10/16/2009	\$4,188 71	E	41910	101 Labor Distribution	WAGES AND SAL
101		9/18/2009	\$4,281 45	E	41910	101 Labor Distribution	WAGES AND SAL
101		10/2/2009	\$4,176 54	E	41910	101 Labor Distribution	WAGES AND SAL
101		10/16/2009	\$282 75	E	41910	121 Labor Distribution	P E R A
101		10/2/2009	\$281 92	E	41910	121 Labor Distribution	P E R A
101		9/18/2009	\$289 01	E	41910	121 Labor Distribution	P E R A
101		10/16/2009	\$258 03	E	41910	122 Labor Distribution	CONT TO RET S
101		10/2/2009	\$257 28	E	41910	122 Labor Distribution	CONT TO RET S
101		9/18/2009	\$263 78	E	41910	122 Labor Distribution	CONT TO RET S
101		9/18/2009	\$309 63	E	41910	126 Labor Distribution	H S A
101		10/16/2009	\$309 63	E	41910	126 Labor Distribution	H S A
101		10/2/2009	\$309 63	E	41910	126 Labor Distribution	H S A
101		9/18/2009	\$986 93	E	41910	131 Labor Distribution	CONT TO EMPLO
101		10/16/2009	\$60 35	E	41910	170 Labor Distribution	MEDICARE
101		9/18/2009	\$61 69	E	41910	170 Labor Distribution	MEDICARE
101		10/2/2009	\$60 16	E	41910	170 Labor Distribution	MEDICARE
101	PETTY CASH	10/21/2009	\$16 68	E	41910	201 SUPPLIES - MIKE MCGUIRE	OFFICE SUPPLIE
101	QUILL	10/27/2009	\$19 27	E	41910	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101	ADVANCE IMAGING SOLUTI	10/19/2009	\$19 10	E	41910	201 EMS COPY CHARGE	OFFICE SUPPLIE
101	HOLIDAY FLEET	10/7/2009	\$119 56	E	41910	212 FUEL	MOTOR FUELS &
101	PETTY CASH	10/21/2009	\$5 34	E	41910	217 MAP - JOHN BUCKLEY	MATERIALS & PR
101	ECKBERG LAMMERS, BRIG	10/19/2009	\$7 02	E	41910	300 R RADKE ZONING VIOLATION	PROF SER-LEGAL
101	S E H	10/27/2009	\$166 39	E	41910	301 CERTIFICATE SURVEY 387 N 5T	PROF SER-ENGIN
101	MANAGEMENT SERVICES	10/27/2009	\$1,856 01	E	41910	302 CONSULTING	CONTRACT SERV
101	MANAGEMENT SERVICES	10/13/2009	\$1,678 69	E	41910	302 CONSULTING	CONTRACT SERV
101	MANAGEMENT SERVICES	9/30/2009	\$1 678 69	E	41910	302 CONSULTING	CONTRACT SERV
101	S E H	10/27/2009	\$861 82	E	41910	306 PLANNING SERVICE	PROF SER-OTHE
101	NEOPOST	10/5/2009	\$56 54	E	41910	416 4TH QTR LEASE 2009	REPAIR/MAINT O
101	TR COMPUTER SALES LLC	10/27/2009	\$82 50	E	41910	416 COMPUTER CONSULTING	REPAIR/MAINT O
101	TR COMPUTER SALES LLC	10/27/2009	\$30 00	E	41910	416 COMPUTER CONSULTING	REPAIR/MAINT O
DEPT 41910 PLANNING & ZONING			\$22,775 10				
DEPT 41940 MUNICIPAL BUILDINGS							
101	OFFICE OF ENT TECHNOLO	10/22/2009	\$434 49	E	41940	321 PHONES	COMMUNICATION
101	XCEL	10/5/2009	\$1,157 32	E	41940	380 GAS & ELECTRIC SERVICE	ELECTRIC SERVI
101	XCEL	10/5/2009	\$100 23	E	41940	381 GAS & ELECTRIC SERVICE	FUEL FOR HEAT

MONTHLY EXPENSES

Period Name: OCTOBER

FUND	Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
101	SERVICEMASTER	10/19/2009	\$432 00	E	41940	420 CLEANING SERVICE FOR OCT	R & M BLDGS, ST
101	PETTY CASH	10/21/2009	\$17 00	E	41940	420 TROOP 113 XMAS WREATH - K	R & M BLDGS, ST
101	MINNESOTA ELEVATOR	10/19/2009	\$144 50	E	41940	420 SERVICE	R & M BLDGS, ST
DEPT 41940 MUNICIPAL BUILDINGS			\$2,285 54				
DEPT 42100 POLICE							
101		10/2/2009	\$1,397 10	E	42100	050 Labor Distribution	SEASONAL/PART
101		9/18/2009	\$1,524 09	E	42100	050 Labor Distribution	SEASONAL/PART
101		10/16/2009	\$1,103 76	E	42100	050 Labor Distribution	SEASONAL/PART
101		9/18/2009	\$11,555 51	E	42100	101 Labor Distribution	WAGES AND SAL
101		10/2/2009	\$11,316 52	E	42100	101 Labor Distribution	WAGES AND SAL
101		10/16/2009	\$11,113 26	E	42100	101 Labor Distribution	WAGES AND SAL
101		10/16/2009	\$554 93	E	42100	102 Labor Distribution	OVERTIME
101		9/18/2009	\$183 59	E	42100	102 Labor Distribution	OVERTIME
101		9/18/2009	\$140 04	E	42100	103 Labor Distribution	SPECIAL DUTIES
101		10/16/2009	\$979 46	E	42100	103 Labor Distribution	SPECIAL DUTIES
101		10/2/2009	\$87 53	E	42100	103 Labor Distribution	SPECIAL DUTIES
101		10/2/2009	\$1,616 69	E	42100	121 Labor Distribution	P E R A
101		9/18/2009	\$1,680 97	E	42100	121 Labor Distribution	P E R A
101		10/16/2009	\$1,755 49	E	42100	121 Labor Distribution	P E R A
101		9/18/2009	\$95 95	E	42100	122 Labor Distribution	CONT TO RET S
101		10/16/2009	\$85 23	E	42100	122 Labor Distribution	CONT TO RET S
101		10/2/2009	\$87 13	E	42100	122 Labor Distribution	CONT TO RET S
101		10/2/2009	\$628 12	E	42100	126 Labor Distribution	H S A
101		9/18/2009	\$628 12	E	42100	126 Labor Distribution	H S A
101		10/16/2009	\$628 12	E	42100	126 Labor Distribution	H S A
101		9/18/2009	\$2,774 56	E	42100	131 Labor Distribution	CONT TO EMPLO
101		10/2/2009	\$184 81	E	42100	170 Labor Distribution	MEDICARE
101		10/16/2009	\$198 60	E	42100	170 Labor Distribution	MEDICARE
101		9/18/2009	\$193 53	E	42100	170 Labor Distribution	MEDICARE
101	PETTY CASH	10/21/2009	\$16 68	E	42100	201 SUPPLIES - MIKE MCGUIRE	OFFICE SUPPLIE
101	U S BANK VISA	9/30/2009	\$73 82	E	42100	201 LOWES	OFFICE SUPPLIE
101	U S BANK VISA	9/30/2009	\$13 91	E	42100	201 OFFICE MAX	OFFICE SUPPLIE
101	U S BANK VISA	10/27/2009	\$41 45	E	42100	201 PEAVEY CORP	OFFICE SUPPLIE
101	QUILL	10/27/2009	\$19 27	E	42100	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101	ADVANCE IMAGING SOLUTI	10/19/2009	\$19 10	E	42100	201 EMS COPY CHARGE	OFFICE SUPPLIE
101	U S BANK VISA	10/27/2009	\$110 80	E	42100	201 OFFICE MAX	OFFICE SUPPLIE
101	UNIFORMS UNLIMITED	10/22/2009	\$278 09	E	42100	202 JACKET - POLICE DEPT	UNIFORMS - MISC
101	STREICHERS	9/30/2009	\$251 67	E	42100	208 JACKSON - POLICE DEPT	UNIFORMS - JAY
101	STREICHERS	10/27/2009	\$66 25	E	42100	208 MULTITOOOL - POLICE DEPT	UNIFORMS - JAY
101	STREICHERS	10/7/2009	\$126 70	E	42100	208 JAY JACKSON - POLICE DEPT	UNIFORMS - JAY
101	UNIFORMS UNLIMITED	10/27/2009	\$209 48	E	42100	211 BADGE - HAT - DAVID WYNIA	UNIFORMS -WYNI
101	UNIFORMS UNLIMITED	9/30/2009	\$205 83	E	42100	211 WYNIA - POLICE DEPT	UNIFORMS -WYNI
101	UNIFORMS UNLIMITED	9/30/2009	\$16 55	E	42100	211 WYNIA - POLICE DEPT	UNIFORMS -WYNI
101	HOLIDAY FLEET	10/7/2009	\$15 72	E	42100	212 FUEL	MOTOR FUELS &
101	HOLIDAY FLEET	10/7/2009	\$1,071 17	E	42100	212 FUEL	MOTOR FUELS &
101	HOLIDAY FLEET	10/7/2009	\$3 20	E	42100	212 FUEL	MOTOR FUELS &
101	STILLWATER TOWING INC	10/7/2009	\$300 00	E	42100	220 OCT NOV & DEC 2009 STORA	OPERATING SUP
101	ECKBERG LAMMERS, BRIG	10/7/2009	\$0 88	E	42100	300 PROSECUTION - POLICE DEPT	PROF SER-LEGAL
101	ECKBERG LAMMERS, BRIG	10/7/2009	\$2,163 20	E	42100	300 PROSECUTION - POLICE DEPT	PROF SER-LEGAL
101	LAKEVIEW MEMORIAL HOSP	10/27/2009	\$40 00	E	42100	306 LEGAL BLOOD DRAWS - POLIC	PROF SER-OTHE
101	VERIZON WIRELESS	10/19/2009	\$239 25	E	42100	321 PHONES - POLICE DEPT	COMMUNICATION
101	PETTY CASH	10/21/2009	\$6 72	E	42100	350 ALCOHOL COMPLIANCE CHECK	PRINTING & PUBL
101	PETTY CASH	10/21/2009	\$5 88	E	42100	350 PD AUTO SUPPLY - PAT LOGAN	PRINTING & PUBL
101	WASHINGTON COUNTY SHE	10/19/2009	\$333 40	E	42100	391 SEPT 2009 RADIOS	SHARED AUTOMA
101	WASHINGTON COUNTY SHE	10/19/2009	\$750 00	E	42100	391 QTR 3/09 MDC	SHARED AUTOMA
101	WASHINGTON COUNTY SHE	10/19/2009	\$4 379 00	E	42100	391 QTR 3 ALERTS & RECORDS	SHARED AUTOMA
101	CARQUEST AUTO PARTS	10/19/2009	\$173 76	E	42100	412 VEHICLE MAINT - POLICE	REP & MAINT VE
101	TR COMPUTER SALES LLC	10/27/2009	\$82 50	E	42100	416 COMPUTER CONSULTING	REPAIR/MAINT O
101	TR COMPUTER SALES LLC	10/27/2009	\$30 00	E	42100	416 COMPUTER CONSULTING	REPAIR/MAINT O
101	NEOPOST	10/5/2009	\$56 54	E	42100	416 4TH QTR LEASE 2009	REPAIR/MAINT O

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101 HUMANE SOCIETY	9/30/2009	\$21 36	E	42100	427 PET HOUSING - POLICE DEPT	ANIMAL EXPENSE
101 AT HOME ANIMAL CLINIC	10/12/2009	\$50 00	E	42100	427 2009 1 MASS CREMATION	ANIMAL EXPENSE
DEPT 42100 POLICE		\$61,685 29				
DEPT 42200 FIRE PROTECTION						
101	10/20/2009	\$583 33	E	42200	101 Labor Distribution	WAGES AND SAL
101	9/19/2009	\$566 00	E	42200	101 Labor Distribution	WAGES AND SAL
101	9/19/2009	\$20,677 00	E	42200	105 Labor Distribution	FIRE RUNS,DRILL
101	10/20/2009	\$15 50	E	42200	122 Labor Distribution	CONT TO RET , S
101	9/19/2009	\$1,040 93	E	42200	122 Labor Distribution	CONT TO RET , S
101	10/20/2009	\$8 46	E	42200	170 Labor Distribution	MEDICARE
101	9/19/2009	\$308 02	E	42200	170 Labor Distribution	MEDICARE
101 HOLIDAY FLEET	10/7/2009	\$631 14	E	42200	212 FUEL	MOTOR FUELS &
101 METRO FIRE	10/22/2009	\$1,125 00	E	42200	220 OPERATING SUPPLIES - FD	OPERATING SUP
101 BOUND TREE MEDICAL, LLC	10/22/2009	\$147 61	E	42200	220 OPERATING SUPPLIES - FD	OPERATING SUP
101 KAISER MFG , INC	10/12/2009	\$158 55	E	42200	220 6 HYDRANT BAG - FIRE DEPT	OPERATING SUP
101 W S DARLEY & CO	10/22/2009	\$226 75	E	42200	240 OPERATING MATERIAL - FIRE D	SMALL TOOLS-E
101 NEXTEL COMMUNICATIONS	10/22/2009	\$180 13	E	42200	321 PHONES - FIRE DEPT	COMMUNICATION
101 ANCOM COMMUNICATIONS I	10/22/2009	\$105 15	E	42200	323 TECHNICAL SERVICE PERFOR	RADIOS-REPAIR
101 ANCOM COMMUNICATIONS I	10/12/2009	\$77 48	E	42200	323 FIRE DEPT	RADIOS-REPAIR
101 ANCOM COMMUNICATIONS I	10/22/2009	\$13 36	E	42200	323 TECHNICAL SERVICE PERFOR	RADIOS-REPAIR
101 WASHINGTON COUNTY PUB	10/22/2009	\$1,133 56	E	42200	391 SEPT 09 RADIOS - FIRE DEPT	SHARED AUTOMA
101 BELL, MATTHEW	10/22/2009	\$558 66	E	42200	402 FIRE CHIEF'S CONF - HOTEL	CONFERENCES &
101 BELL, MATTHEW	10/22/2009	\$216 45	E	42200	402 STATE FIRE CHIEF'S CONF	CONFERENCES &
101 BELL, MICHAEL	10/22/2009	\$216 46	E	42200	402 STATE FIRE CHIEF'S CONF MIL	CONFERENCES &
101 CASPERSON MOTORS	10/12/2009	\$151 42	E	42200	412 FIRE CHIEF'S CAR	REP & MAINT VE
101 EMERGENCY APPARATUS M	10/12/2009	\$1 074 61	E	42200	412 TANKER/PUMPER ENG 2104	REP & MAINT VE
101 EMERGENCY APPARATUS M	10/12/2009	\$0 00	E	42200	412 LADDER 2103	REP & MAINT VE
101 BAYPORT FIRE RELIEF ASS	10/20/2009	\$60,504 00	E	42200	810 STATE AID	REFUNDS AND R
DEPT 42200 FIRE PROTECTION		\$89,719 57				
DEPT 43100 STREET MAINT						
101	10/2/2009	\$221 00	E	43100	050 Labor Distribution	SEASONAL/PART
101	10/16/2009	\$104 00	E	43100	050 Labor Distribution	SEASONAL/PART
101	9/18/2009	\$351 00	E	43100	050 Labor Distribution	SEASONAL/PART
101	10/16/2009	\$1,785 60	E	43100	101 Labor Distribution	WAGES AND SAL
101	10/2/2009	\$1,785 60	E	43100	101 Labor Distribution	WAGES AND SAL
101	9/18/2009	\$1,785 60	E	43100	101 Labor Distribution	WAGES AND SAL
101	10/2/2009	\$120 53	E	43100	121 Labor Distribution	P E R A
101	9/18/2009	\$120 54	E	43100	121 Labor Distribution	P E R A
101	10/16/2009	\$120 54	E	43100	121 Labor Distribution	P E R A
101	10/2/2009	\$123 70	E	43100	122 Labor Distribution	CONT TO RET , S
101	9/18/2009	\$131 76	E	43100	122 Labor Distribution	CONT TO RET , S
101	10/16/2009	\$116 45	E	43100	122 Labor Distribution	CONT TO RET , S
101	10/16/2009	\$132 71	E	43100	126 Labor Distribution	H S A
101	10/2/2009	\$132 47	E	43100	126 Labor Distribution	H S A
101	9/18/2009	\$132 71	E	43100	126 Labor Distribution	H S A
101	9/18/2009	\$462 66	E	43100	131 Labor Distribution	CONT TO EMPLO
101	9/18/2009	\$30 82	E	43100	170 Labor Distribution	MEDICARE
101	10/2/2009	\$28 92	E	43100	170 Labor Distribution	MEDICARE
101	10/16/2009	\$27 24	E	43100	170 Labor Distribution	MEDICARE
101 ADVANCE IMAGING SOLUTI	10/19/2009	\$3 82	E	43100	201 EMS COPY CHARGE	OFFICE SUPPLIE
101 QUILL	10/27/2009	\$3 85	E	43100	201 OFFICE SUPPLIES	OFFICE SUPPLIE
101 PETTY CASH	10/21/2009	\$3 33	E	43100	201 SUPPLIES - MIKE MCGUIRE	OFFICE SUPPLIE
101 HOLIDAY FLEET	10/7/2009	\$279 48	E	43100	212 FUEL	MOTOR FUELS &
101 U S BANK VISA	10/27/2009	\$36 31	E	43100	220 PUBLIC WORKS CREDIT CARD	OPERATING SUP
101 ZIEGLER INC	10/22/2009	\$73 65	E	43100	412 PARTS - CAT LOADER	REP & MAINT VE
101 U S BANK VISA	10/27/2009	-\$64 36	E	43100	412 PUBLIC WORKS CREDIT CARD	REP & MAINT VE
101 RIVER CITY SERVICES	10/27/2009	\$566 42	E	43100	413 INSPIRATION PLAYGROUND	TREES
101 NEOPOST	10/5/2009	\$11 30	E	43100	416 4TH QTR LEASE 2009	REPAIR/MAINT O

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101 TR COMPUTER SALES LLC	10/27/2009	\$16 50	E	43100	416 COMPUTER CONSULTING	REPAIR/MAINT O
101 TR COMPUTER SALES LLC	10/27/2009	\$6 00	E	43100	416 COMPUTER CONSULTING	REPAIR/MAINT O
101 T A SCHIFSKY & SONS INC	10/22/2009	\$448 66	E	43100	421 BASE ASPHALT	REPAIR & MAINT
101 ABRAHAMSON NURSERIES	10/27/2009	\$745 97	E	43100	421 RAIN GARDEN @ 2ND ST AVE	REPAIR & MAINT
101 T A SCHIFSKY & SONS INC	10/22/2009	\$482 15	E	43100	421 ASPHALT	REPAIR & MAINT
101 MILLER EXCAVATING	10/22/2009	\$105 84	E	43100	421 PVC CULVERT	REPAIR & MAINT
101 WASHINGTON CO TRANSP	10/22/2009	\$40 49	E	43100	421 ROAD STRIPING	REPAIR & MAINT
101 BUBERL BLACK DIRT	10/22/2009	\$180 00	E	43100	423 15 YDS BLK DIRT	SIDEWALKS CUR
DEPT 43100 STREET MAINT		\$10,653 26				
DEPT 43160 STREET LIGHTING						
101 XCEL	10/5/2009	\$2,249 37	E	43160	380 GAS & ELECTRIC SERVICE	ELECTRIC SERVI
DEPT 43200 PARKS						
101	9/18/2009	\$955 20	E	43200	101 Labor Distribution	WAGES AND SAL
101	10/16/2009	\$955 20	E	43200	101 Labor Distribution	WAGES AND SAL
101	10/2/2009	\$955 20	E	43200	101 Labor Distribution	WAGES AND SAL
101	10/16/2009	\$64 48	E	43200	121 Labor Distribution	P E R A
101	9/18/2009	\$64 48	E	43200	121 Labor Distribution	P E R A
101	10/2/2009	\$64 48	E	43200	121 Labor Distribution	P E R A
101	10/16/2009	\$56 90	E	43200	122 Labor Distribution	CONT TO RET , S
101	10/2/2009	\$56 90	E	43200	122 Labor Distribution	CONT TO RET , S
101	9/18/2009	\$56 90	E	43200	122 Labor Distribution	CONT TO RET , S
101	10/16/2009	\$44 24	E	43200	126 Labor Distribution	H S A
101	10/2/2009	\$44 24	E	43200	126 Labor Distribution	H S A
101	9/18/2009	\$44 24	E	43200	126 Labor Distribution	H S A
101	9/18/2009	\$189 49	E	43200	131 Labor Distribution	CONT TO EMPLO
101	9/18/2009	\$13 31	E	43200	170 Labor Distribution	MEDICARE
101	10/2/2009	\$13 31	E	43200	170 Labor Distribution	MEDICARE
101	10/16/2009	\$13 31	E	43200	170 Labor Distribution	MEDICARE
101 HOLIDAY FLEET	10/7/2009	\$53 83	E	43200	212 FUEL	MOTOR FUELS &
101 MAMA MARIAS CATERING	10/27/2009	\$52 75	E	43200	221 CHAFFERS/STERNOS - EQUIPM	CONCESSIONS
101 TRU GREEN CHEMLAWN	10/22/2009	\$430 34	E	43200	302 LAKESIDE PARK - WEED CONT	CONTRACT SERV
101 TRU GREEN CHEMLAWN	10/22/2009	\$61 79	E	43200	302 PUBLIC WORKS - WEED CONT	CONTRACT SERV
101 TRU GREEN CHEMLAWN	10/22/2009	\$3 31	E	43200	302 ARGUS PARK - WEED CONTRO	CONTRACT SERV
101 TRU GREEN CHEMLAWN	10/22/2009	\$61 79	E	43200	302 PERRO PARK - WEED CONTRO	CONTRACT SERV
101 TRU GREEN CHEMLAWN	10/22/2009	\$9 93	E	43200	302 VILLAGE GREEN PARK - WEED	CONTRACT SERV
101 TRU GREEN CHEMLAWN	10/22/2009	\$614 62	E	43200	302 BARKER ALPS PARK - WEED C	CONTRACT SERV
101 TRU GREEN CHEMLAWN	10/22/2009	\$168 83	E	43200	302 HAZELWOOD CEMTERY - WEE	CONTRACT SERV
101 TRU GREEN CHEMLAWN	10/22/2009	\$4 41	E	43200	302 CITY HALL & FIRE DEPT WEED	CONTRACT SERV
101 PETERSON COMPANIES, IN	10/22/2009	\$75 00	E	43200	410 IRRIGATION SERVICE	REPAIR & MAINT
101 TRI STATE BOBCAT INC	10/22/2009	\$85 69	E	43200	412 HYDRAULIC OIL	REP & MAINT VE
101 CENTURY POWER EQUIPME	10/22/2009	\$52 37	E	43200	412 LAWN MOWER SUPPLIES	REP & MAINT VE
101 CENTURY POWER EQUIPME	10/27/2009	\$9 91	E	43200	412 PARTS - SNOWBLOWER	REP & MAINT VE
101 CENTURY POWER EQUIPME	10/27/2009	\$22 06	E	43200	412 PARTS - SNOW BLOWER	REP & MAINT VE
101 NEOPOST	10/5/2009	\$11 30	E	43200	416 4TH QTR LEASE 2009	REPAIR/MAINT O
101 TR COMPUTER SALES LLC	10/27/2009	\$16 50	E	43200	416 COMPUTER CONSULTING	REPAIR/MAINT O
101 TR COMPUTER SALES LLC	10/27/2009	\$6 00	E	43200	416 COMPUTER CONSULTING	REPAIR/MAINT O
101 RIVER CITY SERVICES	10/27/2009	\$280 00	E	43200	420 INSPIRATION PLAYGROUND	R & M BLDGS ST
101 MENARDS-STILLWATER	10/22/2009	\$37 91	E	43200	420 OPERATING MATERIAL - PUBLI	R & M BLDGS ST
101 AIR FRESH PORTABLE TOIL	10/27/2009	\$157 50	E	43200	425 MTHLY RENTAL	SATILLITIES
101 AIR FRESH PORTABLE TOIL	10/27/2009	\$189 00	E	43200	425 WHEEL CHAIR ACCESSIBLE UN	SATILLITIES
101 AIR FRESH PORTABLE TOIL	10/27/2009	\$23 39	E	43200	425 SALES TAX	SATILLITIES
DEPT 43200 PARKS		\$6 020 11				
DEPT 43300 CEMETERY						
101 HOLIDAY FLEET	10/7/2009	\$5 36	E	43300	212 FUEL	MOTOR FUELS &

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FUND 101 GENERAL		\$217,878 86				
FUND 203 PUBLIC WORKS EQUIPMENT REPL						
DEPT 41900 CAPITAL IMPROVEMENTS						
203 MOTOROLA	10/21/2009	\$10,882 00	E	41900	530 8 ASTRO DIGITAL RADIOS	CAPITAL OUTLAY
FUND 207 PARK IMPROVEMENT FUND						
DEPT 44100 PROJECT						
207 SANDERS WACKER BERGLY	10/27/2009	\$2,890 85	E	44100	444 BARKER S ALPS	COMMUNITY PRO
207 ST CROIX RECREATION CO .	10/13/2009	\$5,797 97	E	44100	444 BARKERS ALPS MATERIAL	COMMUNITY PRO
DEPT 44100 PROJECT		\$8,688 82				
FUND 207 PARK IMPROVEMENT FUND		\$8 688 82				
FUND 209 DEVELOPER REIMBURSED PROJECTS						
DEPT 41912 INSPIRATION						
209 ECKBERG, LAMMERS BRIG	10/19/2009	\$135 00	E	41912	300 WATER EXTENSION TO BAYTO	PROF SER-LEGAL
209 ECKBERG, LAMMERS BRIG	10/19/2009	\$3 30	E	41912	300 WATER EXTENSION TO BAYTO	PROF SER-LEGAL
DEPT 41912 INSPIRATION		\$138 30				
FUND 209 DEVELOPER REIMBURSED PROJECTS		\$138 30				
FUND 211 LIBRARY						
DEPT 45500 LIBRARY						
211	10/16/2009	\$2 499 09	E	45500	050 Labor Distribution	SEASONAL/PART
211	9/18/2009	\$2,468 33	E	45500	050 Labor Distribution	SEASONAL/PART
211	10/2/2009	\$2,644 88	E	45500	050 Labor Distribution	SEASONAL/PART
211	9/18/2009	\$2,705 10	E	45500	101 Labor Distribution	WAGES AND SAL
211	10/16/2009	\$2,705 10	E	45500	101 Labor Distribution	WAGES AND SAL
211	10/2/2009	\$2,705 10	E	45500	101 Labor Distribution	WAGES AND SAL
211	10/2/2009	\$342 28	E	45500	121 Labor Distribution	P E R A
211	9/18/2009	\$334 00	E	45500	121 Labor Distribution	P E R A
211	10/16/2009	\$335 91	E	45500	121 Labor Distribution	P E R A
211	9/18/2009	\$314 08	E	45500	122 Labor Distribution	CONT TO RET S
211	10/2/2009	\$325 02	E	45500	122 Labor Distribution	CONT TO RET S
211	10/16/2009	\$315 99	E	45500	122 Labor Distribution	CONT TO RET , S
211	9/18/2009	\$88 47	E	45500	126 Labor Distribution	H S A
211	10/2/2009	\$88 47	E	45500	126 Labor Distribution	H S A
211	10/16/2009	\$88 47	E	45500	126 Labor Distribution	H S A
211	9/18/2009	\$398 43	E	45500	131 Labor Distribution	CONT TO EMPLO
211	10/16/2009	\$73 90	E	45500	170 Labor Distribution	MEDICARE
211	9/18/2009	\$73 45	E	45500	170 Labor Distribution	MEDICARE
211	10/2/2009	\$76 01	E	45500	170 Labor Distribution	MEDICARE
211 INNOVATIVE OFFICE SOLUTI	10/27/2009	\$88 57	E	45500	201 SUPPLIES - LIBRARY	OFFICE SUPPLIE
211 BAKER & TAYLOR	10/27/2009	\$81 43	E	45500	217 BOOKS - LIBRARY	MATERIALS & PR
211 BAKER & TAYLOR	10/27/2009	\$84 12	E	45500	217 BOOKS - LIBRARY	MATERIALS & PR
211 BAKER & TAYLOR	10/27/2009	\$11 23	E	45500	217 BOOKS - LIBRARY	MATERIALS & PR
211 BAKER & TAYLOR	10/27/2009	\$59 99	E	45500	217 BOOKS - LIBRARY	MATERIALS & PR
211 BAKER & TAYLOR	10/27/2009	\$78 63	E	45500	217 BOOKS - LIBRARY	MATERIALS & PR
211 BAKER & TAYLOR	10/27/2009	\$26 22	E	45500	217 BOOKS - LIBRARY	MATERIALS & PR
211 BAKER & TAYLOR	10/27/2009	\$52 39	E	45500	217 BOOKS - LIBRARY	MATERIALS & PR
211 BAKER & TAYLOR	10/27/2009	\$28 24	E	45500	217 BOOKS - LIBRARY	MATERIALS & PR

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211 BAKER & TAYLOR	10/27/2009	\$339.44 E	45500	217 BOOKS - LIBRARY	MATERIALS & PR
211 BAKER & TAYLOR	10/27/2009	\$220.82 E	45500	217 BOOKS - LIBRARY	MATERIALS & PR
211 BAKER & TAYLOR	10/27/2009	\$104.26 E	45500	217 BOOKS - LIBRARY	MATERIALS & PR
211 BAKER & TAYLOR	10/27/2009	\$203.75 E	45500	217 BOOKS - LIBRARY	MATERIALS & PR
211 BAKER & TAYLOR	10/27/2009	\$116.76 E	45500	217 BOOKS - LIBRARY	MATERIALS & PR
211 BAKER & TAYLOR	10/27/2009	\$44.63 E	45500	217 BOOKS - LIBRARY	MATERIALS & PR
211 BAKER & TAYLOR	10/27/2009	\$68.88 E	45500	217 BOOKS - LIBRARY	MATERIALS & PR
211 STILLWATER GAZETTE	10/27/2009	\$109.00 E	45500	217 SUBSCRIPTION - LIBRARY	MATERIALS & PR
211 BAKER & TAYLOR	10/27/2009	\$13.85 E	45500	217 BOOKS - LIBRARY	MATERIALS & PR
211 BAKER & TAYLOR	10/27/2009	\$43.69 E	45500	217 BOOKS - LIBRARY	MATERIALS & PR
211 BAKER & TAYLOR	10/27/2009	\$22.49 E	45500	217 BOOKS - LIBRARY	MATERIALS & PR
211 INNOVATIVE OFFICE SOLUTI	10/27/2009	\$142.16 E	45500	220 SUPPLIES - LIBRARY	OPERATING SUP
211 GAYLORD BROS	10/27/2009	\$56.61 E	45500	220 MATERIAL - LIBRARY	OPERATING SUP
211 SHARON SIPPEL	10/27/2009	\$1,425.00 E	45500	302 CLEANING SERVICE - LIBRARY	CONTRACT SERV
211 WASHINGTON COUNTY LIBR	10/27/2009	\$137.51 E	45500	321 BA'S QWEST DATA LINE - LIBR	COMMUNICATION
211 COMCAST	10/27/2009	\$5.00 E	45500	321 HIGHSPEED INTERNET	COMMUNICATION
211 WASHINGTON COUNTY LIBR	10/27/2009	\$46.55 E	45500	322 3RD QTR 2009 POSTAGE - LIBR	POSTAGE
211 OFFICE OF ENT TECHNOLO	10/27/2009	\$67.06 E	45500	322 PHONES - LIBRARY	POSTAGE
211 XCEL	10/5/2009	\$996.12 E	45500	380 GAS & ELECTRIC SERVICE	ELECTRIC SERVI
211 XCEL	10/5/2009	\$24.42 E	45500	381 GAS & ELECTRIC SERVICE	FUEL FOR HEAT
211 WASHINGTON COUNTY LIBR	10/27/2009	\$125.82 E	45500	391 SHARE LEARING EXPRESS	SHARED AUTOMA
211 WASHINGTON COUNTY LIBR	10/27/2009	\$54.77 E	45500	391 ANTIQUES & COLLECTIBLES 20	SHARED AUTOMA
211 WASHINGTON COUNTY LIBR	10/27/2009	\$116.25 E	45500	391 RENEWAL PO 6795 SYMANTEC	SHARED AUTOMA
211 WASHINGTON COUNTY LIBR	10/27/2009	\$337.50 E	45500	391 3RD QTR 2009 SPECIAL SERVI	SHARED AUTOMA
211 TOSHIBA BUSINESS SOLUTI	10/27/2009	\$49.29 E	45500	416 BAND - LIBRARY	REPAIR/MAINT O
211 TR COMPUTER SALES LLC	10/27/2009	\$30.00 E	45500	416 COMPUTER CONSULTING	REPAIR/MAINT O
211 STILLWATER GLASS, INC	10/27/2009	\$249.50 E	45500	420 C2 WHITE SASH WITH INSTALL	R & M BLDGS, ST
211 MINNESOTA ELEVATOR	10/27/2009	\$151.41 E	45500	420 LIBRARY SERVICE	R & M BLDGS ST
211 LINNER ELECTRIC	10/27/2009	\$126.75 E	45500	420 BALLAST MISSING - LIBRARY	R & M BLDGS, ST
211 ECOWATER	10/27/2009	\$8.25 E	45500	420 OCT 09 MTYLY RENT COOLER	R & M BLDGS ST
211 PLUNKETT'S PEST CONTRO	10/27/2009	\$99.30 E	45500	420 CRAWLING INSECTS & MICE - L	R & M BLDGS, ST
211 INNOVATIVE OFFICE SOLUTI	10/27/2009	\$34.47 E	45500	420 SUPPLIES - LIBRARY	R & M BLDGS, ST
211 SVL SERVICE CORPORATIO	10/27/2009	\$64.10 E	45500	420 CONTRACT CHECK ON EQUIP	R & M BLDGS ST
211 TRU GREEN CHEMLAWN	10/27/2009	\$47.25 E	45500	420 LIBRARY	R & M BLDGS ST
211 AMERICAN LIBRARY ASSOCI	10/27/2009	\$130.00 E	45500	433 MEMBERSHIP BASIC DUES - LI	DUES & MEMBER
DEPT 45500 LIBRARY		\$24,905.56			
FUND 211 LIBRARY		\$24,905.56			
FUND 303 GO TIF BOND 1990 DEBT SERVICE					
DEPT 41903 DEBT SERVICE					
303 U S BANK TRUST N A	10/22/2009	\$100,000.00 E	41903	850 GO BOND 2001	DEBT SERVICE -
303 U S BANK TRUST N A	10/22/2009	\$20,982.50 E	41903	860 GO BOND 2001	DEBT SERVICE - I
DEPT 41903 DEBT SERVICE		\$120,982.50			
FUND 303 GO TIF BOND 1990 DEBT SERVICE		\$120,982.50			
FUND 601 WATER					
DEPT 46110 WATER-PUMPHOUSE					
601 XCEL	10/5/2009	\$2,051.33 E	46110	380 GAS & ELECTRIC SERVICE	ELECTRIC SERVI
601 XCEL	10/5/2009	\$48.15 E	46110	381 GAS & ELECTRIC SERVICE	FUEL FOR HEAT
DEPT 46110 WATER-PUMPHOUSE		\$2,099.48			
DEPT 46120 WATER					
601	10/2/2009	\$3,188.00 E	46120	101 Labor Distribution	WAGES AND SAL
601	10/16/2009	\$3,176.81 E	46120	101 Labor Distribution	WAGES AND SAL
601	9/18/2009	\$3,034.45 E	46120	101 Labor Distribution	WAGES AND SAL
601	9/18/2009	\$204.84 E	46120	121 Labor Distribution	P E R A
601	10/2/2009	\$215.19 E	46120	121 Labor Distribution	P E R A

MONTHLY EXPENSES

Period Name: OCTOBER

FUND	Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
601		10/16/2009	\$214 45	E	46120	121 Labor Distribution	P E R A
601		10/16/2009	\$189 71	E	46120	122 Labor Distribution	CONT TO RET , S
601		9/18/2009	\$180 89	E	46120	122 Labor Distribution	CONT TO RET , S
601		10/2/2009	\$190 41	E	46120	122 Labor Distribution	CONT TO RET S
601		9/18/2009	\$181 36	E	46120	126 Labor Distribution	H S A
601		10/16/2009	\$181 36	E	46120	126 Labor Distribution	H S A
601		10/2/2009	\$181 71	E	46120	126 Labor Distribution	H S A
601		9/18/2009	\$662 07	E	46120	131 Labor Distribution	CONT TO EMPLO
601		9/18/2009	\$42 31	E	46120	170 Labor Distribution	MEDICARE
601		10/2/2009	\$44 54	E	46120	170 Labor Distribution	MEDICARE
601		10/16/2009	\$44 38	E	46120	170 Labor Distribution	MEDICARE
601	PETTY CASH	10/21/2009	\$3 33	E	46120	201 SUPPLIES - MIKE MCGUIRE	OFFICE SUPPLIE
601	QUILL	10/27/2009	\$3 85	E	46120	201 OFFICE SUPPLIES	OFFICE SUPPLIE
601	ADVANCE IMAGING SOLUTI	10/19/2009	\$3 82	E	46120	201 EMS COPY CHARGE	OFFICE SUPPLIE
601	RED WING SHOE STORE	10/27/2009	\$226 95	E	46120	203 WORK BOOTS - TIM GARDNER	UNIFORMS - TIM
601	HOLIDAY FLEET	10/7/2009	\$194 11	E	46120	212 FUEL	MOTOR FUELS &
601	HAWKINS WATER	10/27/2009	\$78 86	E	46120	216 WATER TEST - WATER DEPT	CHEMICALS AND
601	HAWKINS WATER	10/27/2009	\$78 86	E	46120	216 WATER TEST - WATER DEPT	CHEMICALS AND
601	HAWKINS WATER	10/22/2009	\$30 00	E	46120	216 WATER SUPPLIES - WATER DE	CHEMICALS AND
601	U S BANK VISA	10/27/2009	\$10 89	E	46120	216 PUBLIC WORKS CREDIT CARD	CHEMICALS AND
601	HAWKINS WATER	10/22/2009	\$6,471 03	E	46120	216 WATER TREATMENT SUPPLIES	CHEMICALS AND
601	U S BANK VISA	10/27/2009	\$2 24	E	46120	216 PUBLIC WORKS CREDIT CARD	CHEMICALS AND
601	J H LARSON CO	10/22/2009	\$39 76	E	46120	220 FLOURSCENT BULBS	OPERATING SUP
601	J H LARSON CO	10/27/2009	-\$36 23	E	46120	220 CREDIT	OPERATING SUP
601	HD SUPPLY WATERWORKS	10/22/2009	\$160 58	E	46120	220 METER PARTS - WATER DEPT	OPERATING SUP
601	J H LARSON CO	10/22/2009	\$51 56	E	46120	220 TEST KIT	OPERATING SUP
601	S E H	10/27/2009	\$2,142 20	E	46120	301 WELLHEAD PROTECTION PHAS	PROF SER-ENGIN
601	MANAGEMENT SERVICES	10/13/2009	\$1,477 25	E	46120	302 CONSULTING	CONTRACT SERV
601	MANAGEMENT SERVICES	10/27/2009	\$1,457 28	E	46120	302 CONSULTING	CONTRACT SERV
601	MANAGEMENT SERVICES	9/30/2009	\$1,477 25	E	46120	302 CONSULTING	CONTRACT SERV
601	ONE CALL CONCEPTS	10/22/2009	\$55 10	E	46120	307 TICKETS	GOPHER STATE
601	COMCAST	10/22/2009	\$59 95	E	46120	321 CABLE SERVICE	COMMUNICATION
601	USAMOBILITY	10/20/2009	\$3 90	E	46120	321 PAGER	COMMUNICATION
601	XCEL	10/5/2009	\$1,423 43	E	46120	380 GAS & ELECTRIC SERVICE	ELECTRIC SERVI
601	XCEL	10/5/2009	\$89 47	E	46120	381 GAS & ELECTRIC SERVICE	FUEL FOR HEAT
601	U S BANK VISA	10/27/2009	\$57 00	E	46120	412 PUBLIC WORKS CREDIT CARD	REP & MAINT VE
601	CARQUEST AUTO PARTS	10/22/2009	\$47 85	E	46120	412 BRAKES - 97 CHEV - WATER DE	REP & MAINT VE
601	U S BANK VISA	10/27/2009	\$10 71	E	46120	412 PUBLIC WORKS CREDIT CARD	REP & MAINT VE
601	CARQUEST AUTO PARTS	10/22/2009	\$11 91	E	46120	412 HUDRAULIC HOSE - WATER DE	REP & MAINT VE
601	CARQUEST AUTO PARTS	10/22/2009	\$18 48	E	46120	412 PARTS - WATER DEPT	REP & MAINT VE
601	TR COMPUTER SALES LLC	10/27/2009	\$6 00	E	46120	416 COMPUTER CONSULTING	REPAIR/MAINT O
601	NEOPOST	10/5/2009	\$11 30	E	46120	416 4TH QTR LEASE 2009	REPAIR/MAINT O
601	TR COMPUTER SALES LLC	10/27/2009	\$16 50	E	46120	416 COMPUTER CONSULTING	REPAIR/MAINT O
601	ROETTGER WELDING	10/22/2009	\$147 00	E	46120	416 ROCK PICKER	REPAIR/MAINT O
601	WATER CONSERVATION SE	10/22/2009	\$350 00	E	46120	419 LEAK DETECTION SERVICE	REPAIR & MAINT
601	HYDRANT SPECIALIST INC	10/27/2009	\$1,642 99	E	46120	419 REPAIR FIRE HYDRANTS	REPAIR & MAINT

DEPT 46120 WATER \$29,757 66

FUND 601 WATER \$31,857 14

FUND 602 SEWER

DEPT 46200 SEWER - OPERATING

602		10/2/2009	\$4,133 20	E	46200	101 Labor Distribution	WAGES AND SAL
602		9/18/2009	\$3,989 64	E	46200	101 Labor Distribution	WAGES AND SAL
602		10/16/2009	\$4,132 01	E	46200	101 Labor Distribution	WAGES AND SAL
602		10/16/2009	\$278 85	E	46200	121 Labor Distribution	P E R A
602		9/18/2009	\$269 25	E	46200	121 Labor Distribution	P E R A
602		10/2/2009	\$278 95	E	46200	121 Labor Distribution	P E R A
602		10/2/2009	\$246 65	E	46200	122 Labor Distribution	CONT TO RET , S
602		9/18/2009	\$237 75	E	46200	122 Labor Distribution	CONT TO RET , S

MONTHLY EXPENSES

Period Name: OCTOBER

FUND Search Name	Tran Date	Amount	Act Typ	DEPT	OBJ Comments	OBJ Descr
602	10/16/2009	\$246 58	E	46200	122 Labor Distribution	CONT TO RET , S
602	9/18/2009	\$225 57	E	46200	126 Labor Distribution	H S A
602	10/16/2009	\$225 57	E	46200	126 Labor Distribution	H S A
602	10/2/2009	\$225 46	E	46200	126 Labor Distribution	H S A
602	9/18/2009	\$851 39	E	46200	131 Labor Distribution	CONT TO EMPLO
602	10/2/2009	\$57 67	E	46200	170 Labor Distribution	MEDICARE
602	9/18/2009	\$55 60	E	46200	170 Labor Distribution	MEDICARE
602	10/16/2009	\$57 64	E	46200	170 Labor Distribution	MEDICARE
602 ADVANCE IMAGING SOLUTI	10/19/2009	\$ 3 85	E	46200	201 EMS COPY CHARGE	OFFICE SUPPLIE
602 QUILL	10/27/2009	\$ 3 88	E	46200	201 OFFICE SUPPLIES	OFFICE SUPPLIE
602 PETTY CASH	10/21/2009	\$ 3 36	E	46200	201 SUPPLIES - MIKE MCGUIRE	OFFICE SUPPLIE
602 HOLIDAY FLEET	10/7/2009	\$309 20	E	46200	212 FUEL	MOTOR FUELS &
602 U S BANK VISA	10/27/2009	\$16 37	E	46200	220 PUBLIC WORKS CREDIT CARD	OPERATING SUP
602 U S BANK VISA	10/27/2009	\$13 87	E	46200	220 PUBLIC WORKS CREDIT CARD	OPERATING SUP
602 S E H	10/22/2009	\$615 48	E	46200	301 2010 MCES SURCHARGE I & I C	PROF SER-ENGIN
602 S E H	10/27/2009	\$2,526 38	E	46200	301 SAN SEWER TV & CLEANING	PROF SER-ENGIN
602 MANAGEMENT SERVICES	10/27/2009	\$1,457 28	E	46200	302 CONSULTING	CONTRACT SERV
602 MANAGEMENT SERVICES	10/13/2009	\$1 477 25	E	46200	302 CONSULTING	CONTRACT SERV
602 MANAGEMENT SERVICES	9/30/2009	\$1,477 25	E	46200	302 CONSULTING	CONTRACT SERV
602 NEOPOST	10/5/2009	\$11 34	E	46200	416 4TH QTR LEASE 2009	REPAIR/MAINT O
602 TR COMPUTER SALES LLC	10/27/2009	\$16 50	E	46200	416 COMPUTER CONSULTING	REPAIR/MAINT O
602 TR COMPUTER SALES LLC	10/27/2009	\$6 00	E	46200	416 COMPUTER CONSULTING	REPAIR/MAINT O

DEPT 46200 SEWER - OPERATING \$23,449 79

DEPT 46990 SEWER - NON-OPERATING

602 METROPOLITAN COUNCIL (S 10/19/2009 \$26 255 95 E 46990 434 MTHLY CHG ON ANNUAL FLOW STATE FEES FOR

FUND 602 SEWER \$49,705 74

FUND 803 P & Z ESCROWS

DEPT 80006 OSTERTAG VARIANCE

803 S E H 10/27/2009 \$83 20 E 80006 301 MISCELLANEOUS ENGINEER PROF SER-ENGIN

DEPT 80014 GROUP 41 (MIKE SCHALON

803 ECKBERG, LAMMERS BRIG 10/19/2009 \$1 626 75 E 80014 300 GROUP 41 LITIGATION PROF SER-LEGAL

DEPT 80018 MSCWM PERRO CREEK OUTLET

803 MIDDLE ST CROIX WATERS 10/14/2009 \$304 92 E 80018 300 KENNEDY & GRAVEN PROF SER-LEGAL

DEPT 80019 JG HAUSE CONSTRUCTION

803 S E H 10/27/2009 \$2 728 59 E 80019 301 PERRO CREEK OUTLET PROF SER-ENGIN

DEPT 80024 RICK PARENT

803 ECKBERG, LAMMERS BRIG 10/19/2009 \$47 25 E 80024 300 REVIEW PARENT VARIANCE RE PROF SER-LEGAL

FUND 803 P & Z ESCROWS \$4 790 71

\$469,829 63

City of Bayport

294 North 3rd Street

Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

Building Permit Log

For October, 2009

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Permit Number: BP-22BAYTOWN
Parcel Address: 3455 OSGOOD AVENUE
Applicant: THOMAS HART
THOMAS HART RESIDENTIAL BUILDER
Construction Value:

Filing Date: 10/14/2009
STILLWATER, MN 55082
Applicant Phone:

Total Fees: \$1,300 00

Permit Number: BP2009-62
Parcel Address: 304 5TH St N
Applicant: J G HAUSE CONSTRUCTION
J. G HAUSE CONSTRUCTION RESIDENTIAL
Construction Value: \$6,874 00

Filing Date: 10/5/2009
BAYPORT, MN 55003
Applicant Phone: 651-439-0189

Total Fees: \$150 94

Permit Number: BP2009-64
Parcel Address: 320 5TH St. S.
Applicant: CRAFT MASTER REMODELING
CRAFT MASTER REMODELING INC RESIDENTIAL
Construction Value: \$1,900 00

Filing Date: 10/5/2009
BAYPORT, MN 55003
Applicant Phone: 651-757-4100

Total Fees: \$71 45

Permit Number: BP2009-65
Parcel Address: 710 5TH St. N.
Applicant: JTR ROOFING, INC
JTR ROOFING, INC RESIDENTIAL BUILDER
Construction Value: \$5,500 00

Filing Date: 10/6/2009
BAYPORT, MN 55003
Applicant Phone: 651-777-7394

Total Fees: \$135 50

Permit Number: BP2009-66
Parcel Address: 395 LAKESIDE DRIVE S
Applicant: CONTEMPORARY BUILDERS INC.
CONTEMPORARY BUILDERS INC RESIDENTIAL
Construction Value: \$13,000.00

Filing Date: 10/6/2009
BAYPORT, MN 55003
Applicant Phone: 612-670-2256

Total Fees: \$242 50

Building Permit Log

For October, 2009

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Permit Number: BP2009-67	Filing Date: 10/7/2009
Parcel Address: 503 Central Avenue	Bayport, MN 55003
Applicant: MODERN HOME BUILDERS, LLC	Applicant Phone: 612-597-1645
MODERN HOME BUILDERS LLC RESIDENTIAL	
Construction Value: \$1,500.00	Total Fees: \$58.25

Permit Number: BP2009-68	Filing Date: 10/7/2009
Parcel Address: 318 MAINE St N	BAYPORT, MN 55003
Applicant: GEORGE PETERSON	Applicant Phone: 218-340-7565
OWNER OWNER	
Construction Value: \$20,000.00	Total Fees: \$349.25

Permit Number: BP2009-69	Filing Date: 10/8/2009
Parcel Address: 329 PERIWINKLE Place	BAYPORT, MN 55003
Applicant: RYAN HOMES INC	Applicant Phone: 612-490-7986
RYAN HOMES INC RESIDENTIAL BUILDER	
Construction Value: \$20,000.00	Total Fees: \$569.76

Permit Number: BP2009-70	Filing Date: 10/12/2009
Parcel Address: 206 5th Street So.	Bayport, MN 55003
Applicant: GLEN OTTESON	Applicant Phone: 651-430-1105
OWNER OWNER	
Construction Value: \$60,000.00	Total Fees: \$1,278.64

Permit Number: BP2009-71	Filing Date: 10/12/2009
Parcel Address: 494 6TH St N	BAYPORT, MN 55003
Applicant: NILES CONSTRUCTION COMPANY	Applicant Phone: 651-430-3269
NILES CONSTRUCTION COMPANY RESIDENTIAL	
Construction Value: \$11,000.00	Total Fees: \$346.22

Permit Number: BP2009-72	Filing Date: 10/12/2009
Parcel Address: 720 MINNESOTA St S.	BAYPORT, MN 55003
Applicant: BRUETTE ROOFING, INC	Applicant Phone: 651-439-5746
BRUETTE ROOFING, INC RESIDENTIAL BUILDER	
Construction Value: \$8,100.00	Total Fees: \$181.05

Building Permit Log

For October, 2009

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Permit Number: BP2009-73
Parcel Address: 231 5TH St N.
Applicant: NORTHLAND HOME EXTERIORS,
NORTHLAND HOME EXTERIORS, INC RESIDENTIAL
Construction Value: \$5,000.00

Filing Date: 10/12/2009
BAYPORT, MN 55003
Applicant Phone: 651-464-0234
Total Fees: \$120 50

Permit Number: BP2009-74
Parcel Address: 424 5TH St S
Applicant: CAPITAL SIDING & WINDOW
CAPITAL SIDING & WINDOW RESIDENTIAL BUILDER
Construction Value: \$8,690 00

Filing Date: 10/13/2009
BAYPORT, MN 55003
Applicant Phone: 651-578-9210
Total Fees: \$181 34

Permit Number: BP2009-75
Parcel Address: 387 5TH St N.
Applicant: NILES CONSTRUCTION COMPANY
NILES CONSTRUCTION COMPANY RESIDENTIAL
Construction Value: \$218,000 00

Filing Date: 10/19/2009
BAYPORT MN 55003
Applicant Phone: 651-430-3269
Total Fees: \$3,120.84

Permit Number: BP2009-76
Parcel Address: 339 2nd Street N.
Applicant: NANCY HAMBLE
OWNER OWNER
Construction Value: \$14,000.00

Filing Date: 10/20/2009
Bayport, MN 55003
Applicant Phone: 651-439-8269
Total Fees: \$420 74

Permit Number: BP2009-77
Parcel Address: 161 7TH St S
Applicant: GUERRERO CONSTRUCTION INC
GUERRERO CONSTRUCTION INC RESIDENTIAL
Construction Value: \$6,170 00

Filing Date: 10/26/2009
BAYPORT, MN 55003
Applicant Phone: 651-472-4827
Total Fees: \$150 58

Permit Number: MC2009-25
Parcel Address: 764 3RD St N
Applicant: OWENS COMPANIES, INC
OWENS COMPANIES, INC General
Construction Value: \$2,500 00

Filing Date: 10/5/2009
BAYPORT, MN 55003
Applicant Phone: 952-854-3800
Total Fees: \$75 50

Building Permit Log

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Permit Number: MC2009-26
Parcel Address: 317 PERIWINKLE Place
Applicant: AUTOMATIC GARAGE DOOR &
AUTOMATIC GARAGE DOOR & FIREPLACES, INC
Construction Value: \$1,103 00
Filing Date: 10/5/2009
BAYPORT, MN 55003
Applicant Phone: 763-571-2525
Total Fees: \$75 50

Permit Number: MC2009-27
Parcel Address: 1014 PIONEER TRAIL
Applicant: AUTOMATIC GARAGE DOOR &
AUTOMATIC GARAGE DOOR & FIREPLACES, INC
Construction Value: \$915 00
Filing Date: 10/5/2009
BAYPORT, MN 55003
Applicant Phone: 763-571-2525
Total Fees: \$75 50

Permit Number: MC2009-28
Parcel Address: 1014 PIONEER TRAIL
Applicant: RAY N. WELTER HEATING
RAY N WELTER HEATING COMPANY
Construction Value: \$8 000.00
Filing Date: 10/5/2009
BAYPORT, MN 55003
Applicant Phone: 612-825-6867
Total Fees: \$75 50

Permit Number: MC2009-29
Parcel Address: 317 PERIWINKLE Place
Applicant: RAY N. WELTER HEATING
RAY N WELTER HEATING COMPANY
Construction Value: \$8,000.00
Filing Date: 10/5/2009
BAYPORT, MN 55003
Applicant Phone: 612-825-6867
Total Fees: \$75 50

Permit Number: MC2009-30
Parcel Address: 394 4th Street S
Applicant: HARVEY'S SELECT HVAC LLC
HARVEY'S SELECT HVAC LLC MECHANICAL-GAS
Construction Value: \$4,421.00
Filing Date: 10/7/2009
Bayport, MN 55003
Applicant Phone: 612-328-1102
Total Fees: \$75 50

Permit Number: MC2009-31
Parcel Address: 329 PERIWINKLE Place
Applicant: AIR MECHANICAL, INC.
AIR MECHANICAL, INC MECHANICAL
Construction Value: \$1,100 00
Filing Date: 10/8/2009
BAYPORT, MN 55003
Applicant Phone: 763-746-3762
Total Fees: \$75.50

Building Permit Log

For: October 2009

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Permit Number: MC2009-32
Parcel Address: 329 PERIWINKLE Place
Applicant: FERGUSON ENTERPRISES INC
FERGUSON ENTERPRISES INC MECHANICAL
Construction Value: \$1,000.00

Filing Date: 10/13/2009
BAYPORT, MN 55003
Applicant Phone: 763-591-5700

Total Fees: \$75.50

Permit Number: MC2009-33
Parcel Address: 970 Pickett Street N
Applicant: NORTHERN AIR
NORTHERN AIR CORPORATION---NAC
Construction Value: \$413,300 00

Filing Date: 10/21/2009
Bayport, MN 55003
Applicant Phone: 651-255-3521

Total Fees: \$5,168 32

Permit Number: PL2009-17
Parcel Address: 408 Minnesota Street S
Applicant: HOLST PLUMBING
HOLST PLUMBING Plumber
Construction Value: \$2,000.00

Filing Date: 10/13/2009
Bayport, MN 55003
Applicant Phone: 651-439-4188

Total Fees: \$75.50

Permit Number: PL2009-18
Parcel Address: 329 PERIWINKLE Place
Applicant: LAKE COUNTRY PLUMBING INC
LAKE COUNTRY PLUMBING INC Plumber
Construction Value: \$3,000.00

Filing Date: 10/26/2009
BAYPORT, MN 55003
Applicant Phone: 612-597-5500

Total Fees: \$75.50

Permit Number: SG2009-2
Parcel Address: 309 4th Street N
Applicant: ASI SIGNAGE SOLUTIONS
ASI SIGNAGE SOLUTIONS Sign
Construction Value:

Filing Date: 10/8/2009
Bayport MN 55003
Applicant Phone: 612-332-1223

Total Fees: \$46.50



SANDERS WACKER BERGLY, INC.
Landscape Architects And Planners

TRANSMITTAL

TO Mike McGuire FROM Larry Wacker

COMPANY: City of Bayport DATE: 10/26/2009

RE: Miller Pay Application #5 –
Barker's Alps Park Site Improvements

SWB PROJECT NUMBER COPY TO

URGENT FOR REVIEW PLEASE COMMENT PLEASE REPLY FOR YOUR USE

NOTES/COMMENTS

Attached please find Payment Application #5 from Miller Excavating, Inc for work completed on the construction contract for Barker's Alps Park Site Improvements. Primary work activity included completion seeding and landscaping. A large percentage of the payment request includes work completed on Change Order #1 work items.

Miller Excavating, Inc
 3636 Stagecoach Trail North
 Stillwater, MN 55082

Pay Application Spreadsheet
 Pay Application # 5
 Barker's Alps Park Improvements

Item NO.	Description Of Activities	C		D		E		F	G		H	I
		SCHEDULE OF VALUES		Work Completed		THIS PERIOD			COMPLETED AND STORED TO DATE (D+E+F)			
1	Base Bid	\$ 274,042.90	\$ 271,993.12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 271,993.12	99%	\$ 2,049.78	\$ -
2	Alternate # 1	\$ 41,700.00	\$ 41,700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,700.00	100%	\$ -	\$ -
3	Alternate # 2	\$ 25,792.50	\$ 25,792.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,792.50	100%	\$ -	\$ -
4	Alternate # 3	\$ 51,798.50	\$ 51,798.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,798.50	100%	\$ -	\$ -
5	Alternate # 4	\$ 21,107.00	\$ 21,107.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,107.00	100%	\$ -	\$ -
6	Alternate # 5	\$ 17,024.00	\$ 17,024.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,024.00	100%	\$ -	\$ -
7	Alternate # 6	\$ 12,700.00	\$ 9,130.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,130.00	72%	\$ 3,570.00	\$ -
8	Unit Price # 1	\$ 9,950.00	\$ 7,880.40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,880.40	79%	\$ 2,069.60	\$ -
9	Unit Price # 2	\$ 5,000.00	\$ 4,250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,250.00	85%	\$ 750.00	\$ -
10	Unit Price # 3	\$ 14,925.00	\$ 12,437.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,437.50	83%	\$ 2,487.50	\$ -
11	Unit Price # 4	\$ 29,850.00	\$ 29,850.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,850.00	100%	\$ -	\$ -
12	Unit Price # 5	\$ 1,990.00	\$ 1,990.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,990.00	100%	\$ -	\$ -
13	Change Order # 1	\$ 47,895.46	\$ -	\$ 47,895.46	\$ -	\$ -	\$ -	\$ -	\$ 47,895.46	100%	\$ -	\$ -
14		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
15		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
16		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
20		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
21		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
22		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
23		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
24		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
25		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
TOTALS		\$ 553,775.36	\$ 494,953.02	\$ 47,895.46	\$ -	\$ -	\$ -	\$ -	\$ 542,848.48	98%	\$ 10,926.88	\$ -

RESOLUTION NO. 09-

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY
OF BAYPORT, WASHINGTON COUNTY, MINNESOTA HELD
NOVEMBER 2, 2009**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 2nd day of November 2009, at 6:00 p.m

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption

RESOLUTION ADOPTING ASSESSMENT

WHEREAS, pursuant to notice duly given as required by law, the City Council has met to consider the proposed assessment for Barker's Alps Phase I Site Improvements,

WHEREAS, Bayport Mainstreet Holding, LLC has requested the City to construct certain storm water, drainage, roadway and park improvements immediately adjacent to the property it owns in the City on lands owned by the City; and

WHEREAS, the requested improvements are known as the Barker's Alps Phase I Site Improvements, and

WHEREAS, Bayport Mainstreet Holding, LLC has agreed that partial payment to the City shall be made to pay for the improvements and the remaining cost associated with the Barker's Alps Phase I Site Improvements be financed by the City levying an assessment against the property owned by Bayport Mainstreet Holding, LLC as identified on **Exhibit A** (the "Property"), to be paid when said property is subdivided and platted, and the platted lots sold, and

WHEREAS, Bayport Mainstreet Holding, LLC has executed a Petition and Waiver Agreement providing for the levying of the assessment without notice of hearing or hearing on the Barker's Alps Phase I Site Improvements and without notice of hearing or hearing on the assessment, and

WHEREAS, said Agreement is attached and incorporated herein as **Exhibit B**; and

WHEREAS, Bayport Mainstreet Holding, LLC has requested the City to levy the the amount of \$92,648.35 against the Property as a special assessment; and

WHEREAS, Bayport Mainstreet Holding, LLC has agreed to waive all other rights afforded it pursuant to Minn. Stat. §429 et seq.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Bayport, Minnesota, as follows:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein is hereby found to be benefited by the proposed improvement.

2. Such assessments shall be as follows:

a. Interest shall accrue on the assessments at the rate of four percent (4.0%) per annum, and shall be required to be paid upon subdivision of the Property and the sale of each subdivided lot. Interest shall accrue from and after the date the project is ordered.

b. The owner of the property so assessed may at any time prior to the certification of the assessment to the County Auditor, pay to the City Treasurer, and thereafter at any time prior to November 15 of any year pay to the County Auditor, the whole of the principal amount of the assessment on such property provided that no such prepayment shall be accepted without payment of all installments due to and including December 31 of the year of prepayment, and the original principal amount reduced only by the amounts of principal included in such installments computed on an annual amortization basis.

c. Upon the subdivision by plat of the assessed Property, the City shall equitably apportion upon all of the lots or parcels created the assessment then remaining unpaid against the Property in accordance with Minn. Stat. §429.071 subdv. 3.

3. The City Clerk shall forthwith transmit a certified duplicate copy of this assessment to the County Auditor to be extended on the tax list of the County.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon the following vote via voice

Jonathan Nowaczek –	Torry Kraftson –
Connie Carlson –	Judy Seeberger –
Dan Johnson –	

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 2nd day of November 2009.

ATTEST:

Mitch Berg, City Administrator

Jon Nowaczek, Mayor

EXHIBIT A
ASSESSMENT

The assessed amount of \$92,648.35 shall be apportioned as follows:

1. Outlot A, Inspiration, according to the recorded plat thereof, Washington County, Minnesota - \$13,235.48.
2. Outlot B, Inspiration, according to the recorded plat thereof, Washington County, Minnesota - \$13,235.48
3. Outlot F, Inspiration, according to the recorded plat thereof, Washington County, Minnesota - \$13,235.48.
4. Outlot H, Inspiration, according to the recorded plat thereof, Washington County, Minnesota - \$13,235.48
5. Outlot J, Inspiration, according to the recorded plat thereof, Washington County, Minnesota - \$13,235.48.
6. Outlot K, Inspiration, according to the recorded plat thereof, Washington County, Minnesota - \$13,235.48.
7. Outlot L, Inspiration, according to the recorded plat thereof, Washington County, Minnesota - \$13,235.48

EXHIBIT B
PETITION AND WAIVER AGREEMENT



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: October 15, 2009
TO: Mayor and City Council
FROM: Mike McGuire, City Administrator
RE: **Update on Library Board vacancy and Planning Commission reappointments**

BACKGROUND

City policy requires that the City Council be updated on upcoming vacancies and potential reappointments to the Library Board and Planning Commission for the upcoming year, for consideration on how to proceed with the process. Below is a summary of the upcoming vacancies and potential reappointments. It is anticipated that staff will provide a formal recommendation on appointments for consideration at the December City Council meeting

Beth Hogberg will have met her term limit for serving on the Library Board, as of December 31, 2009. As such, there will be a vacant seat as of January 1, 2010. The city is currently advertising for the vacant seat, with hopes of conducting applicant interviews within the next month.

The terms of Planning Commission members Dan Goldston and David Levy expire December 31, 2009 and both have expressed a desire to continue on the Planning Commission. Because both Dan and David have been exceptional members, we feel it would be in the best interest of the city to reappoint both to the Planning Commission for another term, rather than advertising for a vacancy.

RECOMMENDATION

Staff recommends the City Council adopt a motion to continue with the process to fill the vacant seat on the Library Board and forego advertising for vacancies on the Planning Commission, as we have two current, qualified members seeking reappointment



SANDERS WACKER BERGLY, INC.
Landscape Architects And Planners

MEMORANDUM

TO: Karen Huftel, City of Bayport
FROM: Larry Wacker
SUBJECT: Minnesota/Wisconsin Playground Invoices
CC:

Enclosed please find invoices and the original quote for play equipment and for providing wood fiber mulch for the Barker's Alps play area. The charges are consistent with the proposal submitted by Minnesota/Wisconsin under the U.S. Communities Purchasing Alliance program.

The play equipment and wood fiber mulch have been delivered and installed and the products and installation are satisfactory.

Please call if you have any questions or require additional information.

365 EAST KENLLOGG BOULEVARD - SAINT PAUL MINNESOTA 55101-1411
PHONE: 651-221-0401 FAX: 651-297-6817
VISIT OUR WEBSITE WWW.SWBJNC.COM



Minnesota/Wisconsin PLAYGROUND

P.O. Box 7798 • Golden Valley, MN 55127
 Phone 763 536 7487 • 1 800 677 5125
 Fax 763 536 0000 • e-mail info@mniwplay.com

Invoice

Date	Invoice #
9/28/2009	2009301

Bill To
City of Bayport 294 N. 3rd St. Bayport, MN 55003

Ship To
Barker's Alps Park

P.O. Number	Terms	Due Date	Rep	Via	Our
Larry	Net 20	10/18/2009	Har	Truck	Job 09-67

Description	Quantity	Price Each	Amount
GameTime play structure	1	48,056.00	48,056.00T
Discount		-10,409.16	-10,409.16
Freight	1	2,898.34	2,898.34T

ACCOUNT NUMBER _____
 AMOUNT \$ 43,332.66
 AUTHORIZATION [Signature]
 10/7/09

RECEIVED
 SEP 29 2009
 CITY OF BAYPORT

Unpaid balances will accrue a finance charge of 1.5% per month (18% per annum)	Subtotal	\$40,545.18
	Sales Tax (6.875%)	\$2,787.48
	Payments/Credits	\$0.00
	Balance Due	\$43,332.66





Minnesota/Wisconsin PLAYGROUND

P.O. Box 27378 • Golden Valley, MN 55127
 Phone 763-536-7787 • 1-800-621-5125
 Fax 763-536-9050 • e-mail info@mhwplay.com

Invoice

Date	Invoice #
9/28/2009	2009300

Bill To
City of Bayport 294 N. 3rd St. Bayport, MN 55003

Ship To
Barker's Alps Park

P.O. Number	Terms	Due Date	Rep	Via	Our
Larry	Net 20	10/18/2009	Har	Truck	Job 09-67

Description	Quantity	Price Each	Amount
Installation	1	10,580.00	10,580.00
Wood fiber	1	5,240.00	5,240.00

ACCOUNT NUMBER _____

AMOUNT # 15,820.00

AUTHORIZATION *Larry L. Wald*

10/2/09

RECEIVED

SEP 29 2009

CITY OF BAYPORT

Unpaid balances will accrue a finance charge of 1.5% per month (18% per annum)

Subtotal	\$15,820.00
Sales Tax (6.5%)	\$0.00
Payments/Credits	\$0.00
Balance Due	\$15,820.00



STATE OF MINNESOTA GRANT CONTRACT

This grant contract is between the State of Minnesota, acting through its Department of Natural Resources, Division of Forestry, 402 Southeast Eleventh Street, Grand Rapids, Minnesota 55744 ("State") and BAYPORT FIRE DEPT 294 N 3 ST, BAYPORT, MN, 55003 ("Grantee")

Recitals

1. Under Minn. Stat. 84.085 authorizes the Commissioner of Natural Resources, on behalf of the State, to accept and use grants of money for the United States or other grantors for conservation purposes not inconsistent with the laws of this state and in accordance with the purposes of the grant and applicable Federal and State laws and authorizes the Commissioner to make sub-grants of any money received to other agencies, units of local government, and private nonprofit corporations; and Minn. Stat. 88.067, as amended in Laws of Minnesota 2000, Chapter 231, Section 113, may make grants for procurement of fire suppression equipment and training of fire departments in techniques of fire control. The commissioner may require a local match for any grant. Grantee is a governmental unit and or is a fire fighting entity located in a rural area; and the State is empowered to enter into this grant.
2. The State is in need of fire department assistance to suppress wildland fires.
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract to the satisfaction of the State.

Grant Contract

1 Term of Grant Contract

- 1.1 **Effective date:** This grant will cover expenses beginning July 7, 2009, although no payments can or will be made until the grant is fully executed and as date signed by the Minnesota Commissioner of Natural Resources or his delegate.
- 1.2 **Expiration date:** Work on this project must be completed on or before June 1, 2010. The State is to be invoiced on or before June 30, 2010 or the contract will be canceled without further notification.
- 1.3 **Survival of Terms.** The following clauses survive the expiration or cancellation of this grant contract: 8 Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12 Publicity and Endorsement; 13 Governing Law, Jurisdiction, and Venue; and 15 Data Disclosure.

2 Grantee's Duties

The Grantee, who is not a State employee will:

1. Complete work specified in the Project Proposal attached hereto as Exhibit A. This Project Proposal shall be a part of this grant. Highest priority is indicated in the office use only box of Exhibit A, however, any of the listed projects or a combination of the listed projects on Exhibit A, may also qualify for this grant with written approval from the State of Minnesota.
2. Insure all equipment acquired through this grant must be used solely for prevention, suppression and control of fire.
3. Report GPS locations of dry hydrants or water facilities constructed under this grant to Kristie Prael, Rural Fire Programs Assistant, 402 Southeast Eleventh Street, Grand Rapids, Minnesota 55744.

3 Time

The Grantee must comply with all the time requirements described in this grant contract. In the performance of this grant contract, time is of the essence.

4 Consideration and Payment

- 4.1 **Consideration.** The State will pay for all services performed by the Grantee under this grant contract as follows
Compensation. The Grantee will be paid in the amount not to exceed \$2000, based on the following

computation:

The State shall reimburse Grantee for up to 50% of the reasonable net cost of items purchased or expenditures made, in accordance with the approved project proposal. This reimbursement shall not exceed the total amount of this grant.

- (1) **Travel Expenses.** Reimbursement for travel and subsistence expenses actually and necessarily incurred by the Grantee as a result of this grant contract will not exceed \$ 0.00; provided that the Grantee will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Commissioner's Plan" promulgated by the commissioner of Employee Relations. The Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless it has received the State's prior written approval for out of state travel. Minnesota will be considered the home state for determining whether travel is out of state
- (2) **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract will not exceed \$2000.

4.2. **Payment**

- (1) **Invoices.** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices must be submitted timely and upon completion by June 30, 2010.
- (2) **Federal funds.** (Where applicable, if blank this section does not apply) Payments under this grant contract will be made from federal funds obtained by the State through Volunteer Fire Assistance Program, Title 7, CFDA number 10.664 of the Forestry Stewardship Act of 1990. The Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by the Grantee's failure to comply with federal requirements

5 **Conditions of Payment**

All services provided by the Grantee under this grant contract must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law

6 **Authorized Representative**

The State's Authorized Representative is Gene Mannelin at 218-327-4373, or his/her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is **Fire Chief, (651) 775-5561.**

7 **Assignment, Amendments, Waiver, and Grant contract Complete**

- 7.1 **Assignment.** The Grantee may neither assign nor transfer any rights or obligations under this grant contract without the prior consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this grant contract, or their successors in office
- 7.2 **Amendments.** Any amendment to this grant contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract, or their successors in office.
- 7.3 **Waiver.** If the State fails to enforce any provision of this grant contract, that failure does not waive the provision or its right to enforce it

7.4 **Grant Contract Complete.** This grant contract contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract, whether written or oral, may be used to bind either party.

8 Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant contract by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant contract.

9 State Audits

Under Minn. Stat. §16C.05, subd. 5, the Grantee's books, records, documents, and accounting procedures and practices relevant to this grant contract are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant contract.

10 Government Data Practices and Intellectual Property

10.1. **Government Data Practices.** The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant contract and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released.

10.2. **Intellectual Property Rights**

Not applicable

11 Workers' Compensation

The Grantee certifies that it is in compliance with Minn. Stat. § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 Publicity and Endorsement

12.1 **Publicity.** Any publicity regarding the subject matter of this grant contract must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract.

12.2 **Endorsement.** The Grantee must not claim that the State endorses its products or services.

13 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract. Venue for all legal proceedings out of this grant contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 Termination

The State may cancel this grant contract at any time, with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services

satisfactorily performed.

15 Data Disclosure

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. 16A.15 and 16C.05

Signed *Heather Brall*

Date 7/16/2009

CFMS Grant contract No B31601

3. STATE AGENCY

By: _____
(with delegated authority)

Title _____

Date _____

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances

By *M. Justice*

Title: *Admin*

Date: *10-20-09*

By *[Signature]*

Title: *Fire Chief*

Date: *10/20/09*

Distribution
Agency
Grantee
State's Authorized Representative - Photo copy

RURAL FIRE DEPARTMENT VOLUNTEER FIRE ASSISTANCE (VFA) MATCHING GRANT PROJECT PROPOSALS

Complete Mail or email to: **Kristie Prahl**
 MN Interagency Fire Center
 402 SE 11th Street
 Grand Rapids, Minnesota 55744 (218) 327-4572
kristie.prahl@dnr.state.mn.us

➔ **POSTMARKED NO LATER THAN..... JUNE 1, 2009** ←

Fire Department: <u>Bayport Fire Department</u>	Name & Title of person filling out form: <u>Mike Bell - Fire Chief</u>
Official FD Mailing Address: <u>294 3rd St. N.</u>	Telephone: Day: <u>651-275-4401</u> Night: " Cell: <u>651-775-5561</u> Fire Hall: <u>651-275-4401</u>
City, State, Zip: <u>Bayport, MN 55003</u>	e-mail: <u>mike.bell@bayportfire.org</u>

1. Population directly benefiting from the project: 13,500
2. Fire Department's protection area (square miles): 36
(excluding mutual aid area)
3. Number of fire incidents for the previous year: wildland 6 structural 11 other 674
4. Fill in the estimated total cost of the project(s) with the dollar amount.

\$ Wildland Personal Protective Equipment	\$ Hose, nozzles, water movement items
\$ Excess Property Equipment Conversion	\$ Radios/pagers
\$ Wildland equipment	\$ Breathing apparatus
\$ Foam unit	\$ <u>45,000.00</u> Structural Turnout Gear
\$ Slip-on-unit	\$ Cascade system
\$ Pumps	\$ Structural Equipment (be specific)
\$ Dry Hydrant or water storage system	\$
\$ Other miscellaneous projects (please describe)	

Fire Department's Authorized Signature: [Signature] Date: 5/27/09

OFFICE USE ONLY:

GRANT APPROVED UP TO \$ 3000.00 PRIORITY IS FOR turnout gear

APPROVAL/DATE: 7/7/09 CONTRACT NUMBER B 3160j

Modified Project: _____ Approval/date: _____

INVOICE
CITY OF BAYPORT

294 NORTH 3RD STREET

BAYPORT, MINNESOTA 55003

651-275-4404

S
O MINNESOTA PUBLIC FACILITIES AUTHORITY
L
D 1ST NATIONAL BANK BUILDING, SUITE E-200
332 MINNESOTA STREET
T
C ST PAUL, MN 55101

INVOICE NO.	WM2009-6	INVOICE	DATE	10/15/2009
MSCWM PERRO CREEK OUTLET:			<u>INVOICE DATE</u>	
KENNEDY & GRAVEN		91207	8/12/2009	\$304.92
ECKBERG LAMMERS BRIGGS WOLFF & VIER		99183	8/31/2009	\$67.50
SEH		222160	9/10/2009	\$3,114.81
			SUB TOTAL	\$3,487.23
			TOTAL	\$3,487.23



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE October 22, 2009
TO Mayor and City Council
FROM Mike McGuire, City Administrator
RE: Annual step increase for Finance Officer

BACKGROUND

Employees are eligible to earn step increases, based on performance, according to years employed with the city. As of November 13, 2009, Wanda Madsen will be employed as the city's Finance Officer for 2 years and will be eligible for an annual step increase. I met with Wanda to discuss her performance and I am recommending a step increase.

RECOMMENDATION

Staff recommends the City Council adopt a motion approving an annual step increase for Wanda Madsen, Finance Officer, from step 2 to step 3 in grade 8, to reflect a salary of \$53,939.00, effective November 13, 2009.



Minnesota Department of Transportation

Metropolitan District

Waters Edge
1500 West County Road B-2
Roseville, MN 55113-3174

October 23, 2009

City of Bayport
Attn: Public Works Department
294 North 3rd Street
Bayport, MN 55003

RE: Snow Removal on Trunk Highways With-in Municipalities

To whom it may concern,

Joint snow removal by cities, municipalities and the Minnesota Department of Transportation (Mn/DOT) on trunk highways within cities and municipalities, primarily within business areas, has again been authorized for the upcoming winter season.

The basis of this joint agreement is that Mn/DOT pays for all loading costs and the city pays for all truck hauling costs. The operation of loading snow includes all necessary windrowing to facilitate the actual loading of the snow into city/municipality trucks. Loading, or a part thereof, may be done with Mn/DOT units if available.

The following practice has been established in connection with snow removal at all times

Municipal authorities shall furnish Mn/DOT with a description and hourly rental rate of publicly-owned equipment available for that purpose and under their control on the enclosed forms: Informal Bid for Services and Rentals and Certificate of Insurance.

To expedite the renting of privately-owned local equipment customarily employed for this purpose by cities/municipalities, we would appreciate it if you will have the owner submit a Rental offer and equipment Insurance Certificate on these same forms. The Mn/DOT sub-area supervisor shall be notified by your Public Works Department of your intention to perform such work so as to enable him/her to determine if Mn/DOT loading equipment is available, or to record time for city/municipality controlled equipment furnished at Mn/DOT's request and expense.

Loading and hauling equipment should be kept in balance to eliminate costly unproductive waiting time for equipment furnished by both parties.

Mn/DOT owned equipment for this purpose will be available only when requirements of snow and ice removal on the Trunk Highway/Interstate system, as a whole, have been met.

Snow Removal on Trunk Highways
October 23, 2009
Page 2

Requests, by the city/municipality for reimbursement of authorized snow removal should be submitted on agency letterhead and include the following information on a monthly basis.

If no loading equipment is available, please notify your Mn/DOT truck station contact from the enclosed list and we will work with your agency to make the best possible alternative arrangement.

Your cooperation in completing rental agreements by November 20, 2009 will be appreciated.

If you have any questions, please contact Mn/DOT Clear Roadways Assistant, Lynn Tschida at 651-234-7933.

Sincerely,



Beverly Ann B. Farraher, P.E.
Mn/DOT Metro District Maintenance Engineer
Waters Edge Building
1500 West County Road B2
Roseville, MN 55113

Enclosures (3)

Cc: Amr Jabr, Mn/DOT Metro - Director of Traffic and Maintenance
Mark Fischbach, Mn/DOT Metro - Clear Roadways Superintendent
Lynn Tschida, Mn/DOT Metro - Clear Roadways Assistant
Jim Michael, Mn/DOT Metro - Northeast Region Superintendent
Beryl Board, Mn/DOT Metro - Oakdale Truck Station Supervisor
(File)

Minnesota Department Of Transportation



INFORMAL BID FOR SERVICES AND RENTALS

THE UNDERSIGNED AGREES TO FURNISH THE FOLLOWING EQUIPMENT AT THE RATE BID AND ACCORDING TO THE FOLLOWING PROVISIONS:

=====

FOR COMPLETION BY MN/DOT

=====

1. The earnings under this bid are limited to \$15,000.00 for competitive bids (3 bids where practical).
2. The rental rate shall include all supplies necessary, except as noted to operate the Equipment and maintain it in proper order, and ___ Be Vendor operated; or ___ Be Mn/Dot operated-with supplies noted in the description space below. (Check appropriate blank).
3. When the owner provides the Operator, she/he shall furnish to the Maintenance Office a Certification of Insurance For:
 - a) Public Liability and property Damage coverage to cover this Equipment.
 - b) Worker's Compensation coverage as required by State Law, covering workers furnished by the owner.

Payment will not be made for Equipment Rental until the Insurance Certificate has been furnished.

4. When Mn/Dot operated, physical damage insurance by: Self ___ Vendor ___ D.O.A. (when D.O.A. is used call State Equip. Ens.)

=====

FOR COMPLETION BY OWNER

=====

DESCRIPTION OF EQUIPMENT

Type Front end loader

Description Front end loader-2.7 cubic yards (2000 Caterpillar Model 924G)

BID RATE PER UNIT OF MEASURE \$ <u>115.00</u>	Name/Company <u>City of Bayport</u>	Date <u>11/3/09</u>
	<u>294 No. 3rd Street, Bayport, MN 55003</u>	Phone No. <u>651-275-4404</u>
	Address (city,state,zip)	

UNIT OF MEASURE <u>Hr.</u>	Authorized Signature <u>MITCH BERG</u>	Title <u>ADMINISTRATOR</u>
(Completed by Mn/Dot)		
<u>8020401</u>		

Mn. Tax ID No. or Soc. Sec. No. Name on Soc. Sec. Card if used for I.D. Number }
{

Federal Tax ID Number : 41-6004958
{

=====

FOR DEPARTMENT USE ONLY

Name of Person <u>Soliciting Bid</u>	Title	Date
Location where Equipment will be used	Accepted By	Date

CENTRAL SAINT CROIX VALLEY
JOINT CABLE COMMUNICATIONS COMMISSION

1492 Frontage Road West
Stillwater, MN 55082
Phone (651) 439-8803
Fax (651) 275-1766

October 22, 2009

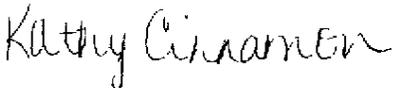
Mr. Mitch Berg
City of Bayport
294 N. 3rd Street
Bayport, MN 55003

Dear Mitch,

Last night the Cable Commission approved the FY 2010 budgets for the Commission and for Valley Access Channels. As in the past years, we would like our Cities' approvals also, so could you put this on an upcoming meeting agenda?

Please send a copy of minutes to let us know when the budgets have been approved. As always, I would be glad to answer any questions you might have.

Sincerely,



Kathy Cinnamon
Administrative Secretary

Enclosures: Cable Commission Budget
Valley Access Channels Budget

**Central St. Croix Valley
Joint Cable Communications Commission**

**Operating & Capital Expenditure Budget
Fiscal Year 2010
(February 1, 2010 – January 31, 2011)**

Revenue

Franchise Fees	255,100
PEG Fees	123,000
Interest Earnings	1,300
Expense Reimbursements	1,000
2008 Lower Valley Funding	16,800
Capital Revolving Fund	<u>13,370</u>
Total Revenue	\$ 410,570

Expenses

Salary (includes employer's FICA & PERA)

Admin. Secretary (30 hr. week) 37,825

Professional Services

Legal Fees 1,000
Accounting 800
FY 2008 Audit Expense 7,500

Other Expenses

Office Supplies 1,000
Telephone 950
Postage 300
Maintenance/Repairs 100
Conf/Mtgs/Dues 1,200
Print/Publish 65
Insurance/Bond 4,100
Medical Insurance 7,920
Dental Insurance 520
Office Rent 19,500
Gas & Electric 2,200
Security System Monitoring 135
Photocopier Expenses 350

Cable Commission FY 2010 Budget – Page 2

Access Center Support 314,245
(PEG Fees 123,000, Franchise Fees 161,945, Interest Earnings 500 Lower Valley Funds 16,800; Tape Dub Reimbursements 12,000)

Miscellaneous Expenses 2,000
Telephone System Maintenance 185
Valley Ridge Mall Christmas Event 200
Culligan Water Service 108

Reserve Funds Accounts

Legal Contingency -0-
Leasehold/Facility/Relocation -0-
HVAC Maintenance/Repair -0-
Security Fund -0-
Capitol Revolving Fund 6,367
Payroll Expense Reserves 2,000

Total Expenses \$ 410,570

Salary figures includes a 3% cost of living increase as of February 1st, 2010

**Valley Access Channels
Operating & Capital Expenditure Budget
Fiscal Year 2010
(February 1, 2010 – January 31, 2011)**

Revenue

Commission Subsidies PEG Fees	123,000.00	
Franchise Fees	161,945 00	
Interest Earnings	500.00	
2007 Lower Valley Funds	16,800.00	
Tape Dub Reimbursements	12,000 00	314,245
834 School Dist. Reimbursement		3,500 00
Miscellaneous Reimbursements		<u>400.00</u>
Total Revenue		\$318,145.00

Expenses

***Salaries** (includes employer's FICA & PERA where applicable)

Access Manager – 40 hours/wk	59,715
Lead Facilities Coordinator – 40 hours/wk	48,265
Facilities Coordinator– 40 hours/wk	43,000
Facilities Coordinator– 40 hours/wk	41,100
1 Access Associate – up to 20 hrs/wk.	16,690
Govt. Meetings & School Board Meetings	8,625
Freelance/Temp Employees	<u>10,000</u>
Total Salary Expense	\$227,395

Professional Services

Accounting	800
------------	-----

Other Expenses

Office Supplies	1,000
Media Supplies	500
Telephone	950
Rent & CAM	39,000
Gas & Electric	4,200
Culligan Water Service	220
Insurance/Bond	4,000
Medical Insurance	21,300
Dental insurance	2,080
Postage/Mtg/Conf/Dues	1,000
Maintenance/Repairs	5,000
Mileage - 55/mile & car repairs	1,200
Publicity	1,000

Valley Access Channels – FY 2010 Budget – Page 2

Grants	2,500
Misc/Facility/Office Furniture	5,000
Telephone System Maintenance	375
Security Monitoring	275
Copy Machine Expense	<u>350</u>
Total Expenses	\$318,145

Salary figures are budgeted for a 3% COLA increase as of February 1 2010.

The Media Fund is funded almost entirely from tape dub reimbursements



CITY OF BAYPORT

294 NORTH 3RD STREET
BAYPORT, MN 55003

POLICY ON THE RECORDING OF CLOSED MEETINGS OF THE CITY COUNCIL RELATED TO PENDING LITIGATION

It is the policy and practice of the City of Bayport to comply in all aspects with the Open Meeting Law. Pursuant to Minnesota Statutes Section 13D.05, subd. 3(b), the City may hold a closed meeting with the City Attorney for the purpose of discussing pending litigation involving the City. Further, pursuant to Minnesota Statutes Section 13D.05, subd. 1(d), a meeting closed for such a purpose need not be recorded. Because of the significant need for absolute confidentiality between the City and the City Attorney regarding pending litigation, the City wishes to exert its right to attorney-client privilege to the fullest.

Accordingly, it is the policy of the City of Bayport when holding a closed meeting for this limited purpose, such meeting will not be recorded. The City will adhere to the following procedure:

1. A public meeting will be opened.
2. The Mayor or Acting Mayor presiding over the meeting will announce the intent to close the meeting.
3. Prior to closing the meeting, the Mayor or Acting Mayor presiding over the meeting will
 - a. state the specific grounds permitting the meeting to be closed,
 - b. describe the subject to be discussed during the closed meeting; and
 - c. describe how the need for absolute confidentiality serves the City's need to exert its right to attorney-client privilege.
4. The Mayor or Acting Mayor presiding over the meeting will close the meeting



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: October 27, 2009
To: Mayor and City Council
Mitch Berg, City Administrator
From: Mel Horak, Public Works Supervisor
Re: **Hazelwood Cemetery Fence Replacement**

BACKGROUND

Public Works is requesting City Council authorization to proceed with the replacement of the southern portion of the Hazelwood Cemetery black metal fence. This portion of the fence is adjacent to 5th Avenue North, has been exposed to years of road salt and other anti-icing agents, and has been structurally failing for years. This project was anticipated previously and was included in the 2009 Capital Improvement Plan, with an estimated budget of \$20,000.00. Funding for the project would be obtained from the cemetery capital improvement fund #412, which has a current balance of \$51,137.00.

Quotes are being solicited at this time for the project, with the intent that the qualified low quoter finish the project by the end of the year and within budget

RECOMMENDATION

It is recommended that the City Council adopt a motion authorizing City Administrator Mitch Berg to award the cemetery fence replacement project to the qualified low quoter, with a do-not-exceed cost of \$20,000 00

Sara Taylor

From: Karen Huftel
Sent: Monday, September 29, 2008 2:57 PM
To: Mike McGuire; Sara Taylor
Subject: Soccer fields support

BELWIN ATHLETICS

Importance: High

See minutes excerpt from Dec.'07 meeting:

Discuss and consider funding request by Belwin Athletics for the Lucy Winton Bell Athletic Field by contributing \$8.00 per child for 5 years: This item was continued from the October meeting when Belwin Athletics requested a contribution for athletic fields in Afton, used by Stillwater area school students. With an estimated 300 school age children in Bayport, the organization has requested an annual contribution of \$2,400.00, with a 5-year pledge. Administrator McGuire stated this expense has not been budgeted, however it could be taken out of the contingency fund or park dedication fees. He noted park dedication fees have slowed considerably and feels it may be difficult to make a 5-year commitment. Councilmember Carlson reported three communities have pledged and would like the City of Bayport to support the program. Councilmembers voiced their general support for the athletics program, however were concerned with making a long-term pledge. Mayor Nowaczek voiced concern with using public funds for a program that is not open to the public, when the city has plans in place to improve its public parks.

It was moved by Commissioner Kraftson and seconded by Commissioner Carlson to contribute \$2,400.00 from the city's contingency fund to Belwin Athletics for the Lucy Winton Bell Athletic Field for 2008, and to review the request for budget year 2009. Motion carried 4-1, with Mayor Nowaczek opposed.

Karen Huftel, City of Bayport
294 North 3rd Street
Bayport, MN 55003
Phone: 651-275-4404
Fax: 651-275-4411
khuftel@ci.bayport.mn.us

July 2, 2009

Andersen Elementary Parent Group
309 4th Street North
Bayport, MN 55003



Dear City of Bayport,

The Andersen Elementary Parent Group would like to request your help in the replacement and upgrading of our school playground equipment. As you know, Andersen's playground is not used exclusively by the elementary students. The playground is used by the school districts after school Adventure Club and is also a Targeted Services cluster site during the summer months. During the normal school year the playground is a hub of social and physical activity for our students. In addition, families from the surrounding area use the playground equipment after hours much like a local park; many of the Andersen Elementary families are also your city residents.

Some of the playground equipment, especially the slides are in extreme disrepair. We estimate the cost to replace these items at approximately \$5,000.00. Please review the attached quote for pricing details. We would like to request each township and the city of Bayport to join the Andersen Parent Group in supporting our endeavor by each contributing \$1,000.00 toward these upgrades. We would like to begin the equipment replacement as soon as possible, as our goal is to have the playground ready for the fall 2009 school year.

Several years ago you responded to our appeal for playground equipment. We truly appreciate the response to our need.

Your timeliness in a response would be appreciated and if you have any questions or need further information you may contact:

Deena Vlasak - Chair Andersen Parent Group 651-430 3178
dconradvlasak@yahoo.com

Amy Sherrard - Chair Andersen Parent Group 651-439-0027
aesherrard@msn.com

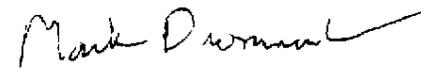
Mark Drommerhausen - Principal 651-351-6606
drommerhausenm@stillwater.k12.mn.us

Thank you and we look forward to your reply.

Sincerely,

Deena Vlasak


Amy Sherrard


Mark Drommerhausen

Board of Directors

Karla Anderson
(Secretary)
Stillwater

Bill Armstrong
Lake Elmo

Fred Banister
Lake Elmo

Jennifer Cates Peterson
(Vice President)
Hudson, WI

Laura Eastman
Bayport

Paul Erickson
Stillwater

Joyce Flynn
Mahtomedi

Connie Fredkove
(President)
Baytown Township

Al Godfrey
River Falls, WI

Jim Hiniker
(Treasurer)
Stillwater Township

Judy Klos
Bayport

Dana Misner
Woodbury

Vi Russell
Board Member
Emertus

Amy Skare
Stillwater

August 31, 2009

Mayor Jonathon Nowaczek
City of Bayport
294 3rd Street
Bayport, MN 55003

Dear Mayor Nowaczek,

Greetings to you from the Board and staff of Community Thread, formerly Community Volunteer Service and Senior Centers! I am writing to share information about Community Thread and to ask for your support in the amount of \$1,500 for 2010.

What is Community Thread?

Community Thread is a non-profit organization that has served the City of Bayport since 1967. This year, our new name brings to life our mission of promoting, supporting and encouraging volunteerism to serve the needs of the community. We believe that every act of service is a thread that ties people, lives and communities together. Our new identity represents our interconnectedness as we work to connect people and enrich lives in your community.

What does Community Thread do?"

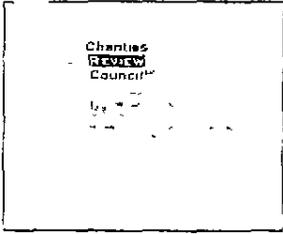
Community Thread coordinates six programs and manages two service sites in Washington County. Our Senior Centers offer social, educational and volunteer activities each and every week in both Stillwater and Bayport, and served more than 19,000 county seniors last year. Our programs, all with the spirit of volunteerism at their core, also include Transportation, the Volunteer Center, the Neighborhood Service Exchange, the Medical Reserve Corps and the seasonal Holiday Bureau. Outcome information for each of these programs is included in the enclosed fact sheets for the City of Bayport and Washington County.

How does Community Thread serve my city?

Each year Community Thread serves thousands of Washington County residents who live in Bayport. Our services are critical for residents who use them whether daily or a few times a year. As elected officials with financial and community-building responsibilities, we understand that you face difficult questions about how to lead your community. This year more than any other, your jobs are incredibly challenging as the needs of your residents increase and the resources to meet those needs have decreased. In spite of these challenges, Community Thread helps you improve the quality of life in your community by connecting people to human service programs and volunteer opportunities.

I have enclosed information about specific services that we provided to residents throughout 2008. Here are a few examples.

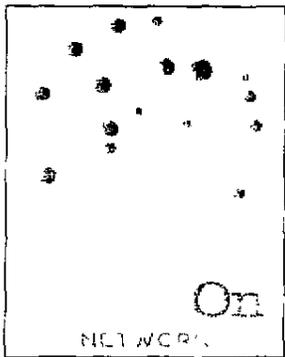
- Volunteers from the Medical Reserve Corps are delivering Emergency Preparedness to the region's senior population by presenting educational workshops at churches, senior living facilities and senior centers throughout the County.



- The Senior Center hosted the 2nd Annual Senior Housing Fair to help families, caregivers and seniors learn about options for housing.
- The Neighborhood Service Exchange provides help with chores, transportation and other tasks to make living independently easier for hundreds of residents.
- Volunteer drivers in our Transportation Program drive more than 75,000 miles a year ensuring that residents who need to see a doctor are able to keep their appointments.

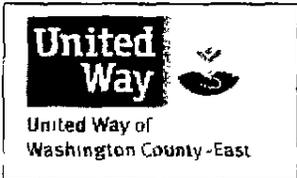
What can my city do to support Community Thread?

- Consider making a financial contribution to Community Thread. Support from municipalities enables us to maintain the programs and services that your residents rely on every day.
- Become an affiliated member of our Volunteer Center. For a nominal fee, the Volunteer Center can help you find volunteers for committees and special projects, and provide support to the staff that coordinates your city's volunteers.
- Engage with us in promoting, supporting and encouraging volunteerism to meet the community's needs by sponsoring special initiatives such as the Holiday Bureau, Rake A Difference Day, and the Summer Service Event



Community Thread leverages every dollar received by engaging community volunteers to help deliver the services we provide. In 2008, more than 750 volunteers contributed 17,549 hours of service through Community Thread programs alone. This is a value of more than \$342,380.

We are requesting ten minutes during a city council meeting or work session to provide a presentation and discussion about Community Thread so you and your residents may learn about services and resources.



For more information about our programs and to schedule the presentation, please call Valerie at 651-439-7434. Community Thread is honored to have provided services to Washington County for more than 42 years, and your support is greatly appreciated.

Sincerely,

Connie Fredkove

Connie Fredkove
Community Thread Board President

Valerie Jones

Valerie A. Jones, MA
Executive Director

CC. Daniel Johnson, Connie Carlson, Torry Kraftson, Judy Seeberger, Mike McGuire

Enclosures

August 25, 2009

The Honorable Jonathan Nowaczek, Mayor
City of Bayport
294 N 3rd Street
Bayport, MN 55003

Dear Mayor Nowaczek and Council

Throughout our 30 year history the YSB is proud to say the City of Bayport has supported our efforts to pursue our mission of providing early intervention alternatives for at-risk youth. We are asking that you continue this partnership in 2010 by contributing \$1,350 to assist us in improving the lives of young people.

We are also asking that you consider this letter a request for payment of your 2009 contribution of \$1,300

Last year over 2,000 youth and their parents participated in YSB programs. Of this group 75% did not get re-involved in the juvenile justice system six months after completing a program. Research and experience demonstrate the social return on investment (SROI) that early intervention and prevention provide. A recent study conducted by the Wilder Foundation points out that for targeted programs like the YSB's, over \$8 is returned for every dollar invested. These services are more important today than ever before and underscore the problems and expense associated with treating juveniles after they have entered the juvenile justice system. Although we are continually improving our services, our core programs will remain community diversion services intended to give law enforcement quick access to programs for minor juvenile offenders who would otherwise be petitioned to court. Community based and immediately available, they provide a response that is swift and effective. We will continue to provide specialized mental health services that help young people and their families realize their strengths, find worthwhile ways to resolve problems and go forward.

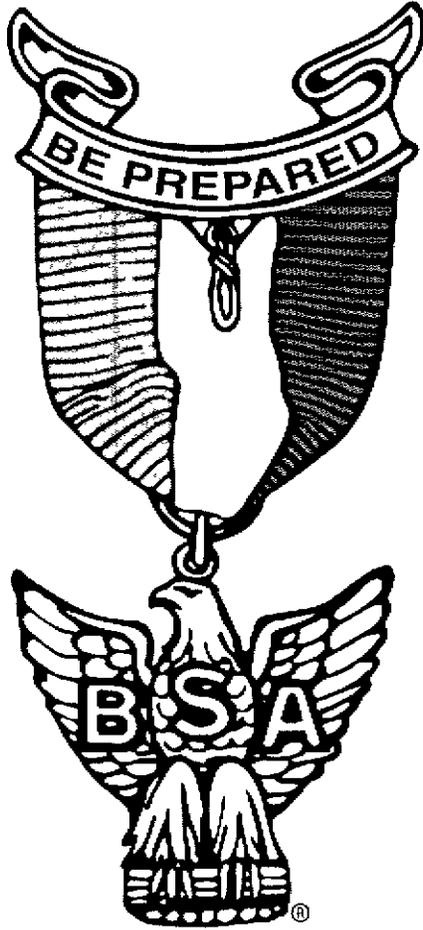
On behalf of our Board of Directors, thank you for your consideration and support in finding local solutions that are affordable, accessible and effective. I would be happy to meet with the council to discuss our request in more detail.

Sincerely,

Paul Weller
Executive Director

C. Mike McGuire, City Administrator

Eagle Scout Leadership Service Project Workbook



Jesse Dolney

Scout's name
1524 Driving Park Rd, Stillwater, MN 55082-3714

Address
(651) 430-2997

Telephone No

113

Unit No
Great Rivers

District
Northern Star

Local council

Terry Spawn

Unit leader's name
2125 Oriole Ave. N., W. Lakeland Township, MN 55082

Address
(651) 436-7646

Telephone No

Stacy Nelson

Unit advancement committee person's name
267 3rd St. S., Bayport, MN 55003

Address
(651) 351-1260

Telephone No

Project Description

Describe the project you plan to do

Lakeside Park Volleyball Court

I plan to construct a new volleyball court at the Lakeside Park in Bayport, Minnesota.

The court will be put where there is currently an old, dilapidated log cabin that the city is using for storage. It is in bad shape and is an eyesore for the city so they have decided to remove it. My plan is to replace it with a volleyball court. There is also a tree and a gate that the city said will be removed. The location of the court, which is in the southeast corner of the park, was chosen because it is on higher ground. This makes it so that when the river floods or if it rains there's still a court and it won't flood like the others. This is such a nice spot for the volleyball court because it is just up from the shore of the river with a great view for all that will use it.

I believe all those who use the park, the city, schools and youth will benefit from the upgrade of the park with the new volleyball court. It is a benefit to clean the area by removing the old building and getting the old gate and tree out of there.

It will involve removing the top soil from the area, digging of two holes for the volleyball net posts, setting of the posts, putting in a wood court border, laying of landscape fabric and spreading of all the sand that will be put there.

My role as a leader in this project involves me going before the Bayport city council on November 2 and presenting the project. I will need the go-ahead from the city before I can break ground on it and I will do everything in my power to make sure that it happens. I will develop a timeline of what will be completed and when it will be completed. I will make sure that I can allocate all the materials and find volunteers. I will be there to supervise the project and to assure the safety of those working on it. I also am going to stay in close contact with Bayport Public Works as the steps of the project are being completed.

This concept was approved by the troop committee on 10/13/09

What group will benefit from the project?

City of Bayport

(651) 275-4410

Name of religious institution, school, or community

Telephone No.

294 N 3rd St

Bayport

MN

55003

Street address

City

State

Zip code

My project will be of benefit to the group because

I believe all those who use the park, the city, schools and youth will benefit from the upgrade of the park with the new volleyball court. It is a benefit to clean the area by removing the old building and getting the old gate and tree out of there. The current volleyball courts flood every year and when that happens they are unusable. Not only that but it makes for a mess when the water recedes. I think the city will benefit from this volleyball court because when the other courts are inaccessible this one will be. The move of the court to higher ground makes for an opportunity to have a far nicer court as it wont flood out and be made a mess each year.

This concept was discussed with my unit leader on

10/13/09

Date

The project concept was discussed with the following representative of the group that will benefit from the project

Mel Horak

8/4/09

Representative's name

Date of meeting

Public Works Supervisor

651-275-4410

Representative's title

Phone No

Materials Required to Complete the Project

Type of Material	Supplier	Amount needed	Cost of Material
Sand	Miller Excavating	111 yds	\$652.68 @ 5.88 yd
Landscape Fabric	TBD	4060 ft ²	\$500.00
Treated Southern Yellow Pine 12ft 2x8's	TBD	400 Linear ft	\$400.00
Quikrete 80lb mix	Lowes	32 bags	\$108.16 @ 3.38ea
3" Posts	Mantyla Well Drilling	2 @ 13 ft	\$20.00 @ 10.00/ea
Barrels	Bayport Public Works	2	\$0.00
Volleyball Net	Bayport Public Works	1	\$0.00
Water	Bayport Public Works	TBD	\$0.00
Buns	Brine's Market	3 bags	\$7.77 @ 2.59 ea
Chips - assorted	Wal-Mart	2 bags	\$6.48
Soda - assorted	Wal-Mart	3 - 2L bottles	\$3.00 @ 1.00ea
Pulled pork	Brine's Market	5 lbs	\$34.95 @ 6.99 lb
Baked beans	Brine's Market	5 lbs	\$14.95 @ 2.99 lb
Anchor Blocks for diagonal kickers	Bayport Public Works	TBD	\$0.00
Diagonal kickers	Bayport Public Works	TBD	\$0.00

RESOLUTION NO. 09-

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF
BAYPORT, WASHINGTON COUNTY, MINNESOTA HELD
NOVEMBER 2, 2009**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 2nd day of November 2009, at 6:00 p.m.

The following members were present.

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption

**A RESOLUTION ESTABLISHING THE BAYPORT RIVERFRONT
ADVISORY COMMISSION**

WHEREAS, the City of Bayport is a community located on the St. Croix River, a Federally-designated Wild and Scenic River, and

WHEREAS, the community wishes to achieve an ideal balance in terms of conservation and potential development and improvement of its riverfront in order to maximize the scenic, recreational, economic and other benefits and amenities available to the community, and

WHEREAS, the Bayport City Council desires to develop a Riverfront Master Plan to guide the Council in setting City policies and in evaluating any potential project or development proposals, and

WHEREAS, the Bayport City Council has determined the appropriate initial method toward development of the Riverfront Master Plan is to establish a Bayport Riverfront Advisory Commission, and establish its purpose, charge and sunset date.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Bayport, Washington County, Minnesota does hereby ordain as follows:

1. Establish a Bayport Riverfront Advisory Commission consisting of at least 7 and up to 11 Bayport residents, drawn from a representative cross-section of the community.
2. The charge of the Bayport Riverfront Advisory Commission shall be to identify and to carefully examine various land use options and project concepts currently or reasonably anticipated to be available to the City, and to advise the City Council if such plans will be:
 - a. Beneficial to the City as a whole;
 - b. Compatible with the existing community;
 - c. Feasible within the City's foreseeable resources;
 - d. Compatible with high standards and best practices for conservation of the St. Croix river environment;
 - e. Economically viable for the City.
3. The Bayport Riverfront Advisory Commission may examine any and all options or concepts as they may deem to be reasonable and appropriate, provided, however, that the following concepts shall be included in their analysis and reports:
 - a. A municipal dock
 - b. A municipal marina

- c A municipal boat ramp
- d A municipal fishing pier
- 4. The Bayport Riverfront Advisory Commission shall meet as soon as practicable in January, 2010, and as often thereafter as members determine to be necessary.
- 5. The Bayport Riverfront Advisory Commission shall elect a Chairman to lead the effort, and will otherwise self-determine their methodology of organization, governance, and general operation
- 6. The Bayport Riverfront Advisory Commission shall be advisory to the Bayport City Council, and shall make recommendations to the Bayport City Council by written report and oral presentation no later than December 6, 2010. All conclusions for each option evaluated, whether favorable or unfavorable, should be supported by sufficient detail and analysis so that the design alternatives, assumptions, standards, methodology, and reasoning employed will be readily apparent to any layperson in the community
- 7. The Bayport City Council and the Planning and Zoning Commission shall each nominate a liaison to attend meetings of the Bayport Riverfront Advisory Commission. Liaisons shall be non-voting members of the Bayport Riverfront Advisory Commission
- 8. The Bayport Riverfront Advisory Commission shall have an available budget of \$_____ to assist in executing their charge, with any and all appropriations to be approved by roll-call vote of a majority of the Commission, and as approved by the City Administrator
- 9. The Bayport Riverfront Advisory Commission shall be abolished effective December 31, 2011

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice

Jonathan Nowaczek –	Torry Kraftson –
Connie Carlson –	Judy Seeberger
Dan Johnson –	

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County Minnesota this 2nd day of November 2009

ATTEST,

Mitch Berg, City Administrator

Jon Nowaczek, Mayor



Department of Public
Health and Environment

Lowell Johnson
Director

Sue Hedlund
Deputy Director

September 23, 2009

City of Bayport
C/O Michael McGuire
294 North Third Street
Bayport MN 55003

COUNTY SSTS ORDINANCE

On September 8, 2009, the Washington County Board of Commissioners passed a resolution repealing the Washington County Development Code, Chapter Four, Individual Sewage Treatment System Regulations (Ordinance #128) and adopting the Washington County Development Code, Chapter Four, Subsurface Sewage Treatment System Regulations (Washington County Ordinance #179). The effective date of the ordinance is September 23, 2009.

Minnesota Rules, Chapter 7082.0050, Subpart 1, Paragraph B states

City and township ordinances must be adopted no more than 12 months after adoption of the county ordinance in which the city or township is located and must comply with the standards of chapter 7080 to 7083 and must be as strict as the applicable county ordinance.

If City of Bayport has a current septic system ordinance, it must be revised by no later than September 23, 2010 and be as strict as Washington County Ordinance #179. If City of Bayport does not currently have a septic system ordinance, you may either adopt an ordinance that is as strict as Washington County Ordinance #179, or adopt the Washington County Ordinance #179 by reference. After September 23, 2010, if a septic system ordinance adopted in City of Bayport, has not been revised and/or adopted, the County's ordinance shall prevail.

The Department is committed to assisting communities with this ordinance revision. If your community would like assistance from the Department in any way, please contact Chris LeClair at 651-430-6673 or Pete Ganzel at 651-430-6676. Once the City's ordinance has been revised or adopted, please advise the Department as to the effective date of that revision.

Government Center • 14949 62nd Street North — P O Box 6 Stillwater Minnesota 55082-0006
Phone 651-430-6655 • Fax 651-430-6730 • TTY 651-430-6246

Service Centers also located in Cottage Grove and Forest Lake

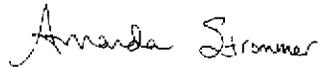
www.co.washington.mn.us

Equal Employment Opportunity / Affirmative Action

The County Ordinance is posted on the Department's website at http://www.co.washington.mn.us/info_for_residents/environment/septic/ordinance_revision/. If the community is interested in receiving a bound version of Washington County Ordinance #179, please contact Stephanie Holt at 651-430-6678 and one will be mailed once they are published.

If you would have any questions or comments about the SSTS Ordinance, please contact Chris LeClair at 651-430-6673, Pete Ganzel at 651-430-6676, or me at 651-430-6744.

Sincerely,



Amanda Strommer, Program Manager
Washington County Department of Public Health & Environment

CC: Jim Schug, County Administrator
Lowell Johnson, Director
Chris LeClair, Sr. Environmental Specialist
Pete Ganzel, Sr. Environmental Specialist
Meredeth Magers, Asst. Attorney III

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA.
AMENDING CHAPTER 58 – UTILITIES OF THE BAYPORT CITY CODE

Section 1. The Bayport City Code is hereby amended to add the following.

ARTICLE IX. INDIVIDUAL SEWAGE TREATMENT SYSTEMS

Section 58-280. Adoption of Washington County regulations.

The City of Bayport hereby adopts the Washington County Development Code,
Chapter 4 – Subsurface Sewage Treatment System Regulations and other subsequent additions

Section 2. This ordinance shall be in full force and effect from and after its passage and publication according to law. Passed by the City Council for the City of Bayport this 2nd day of November, 2009

Attest

Jon Nowaczek, Mayor

Mitch Berg, City Administrator



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Barry Peters

DATE: October 27, 2009

RE: Sanitary Sewer Ordinances Review
SEH No. BAYPO0801.00 14.00

The Metropolitan Council Environmental Services (MCES) has instituted a surcharge program for all communities that contribute excessive inflow and infiltration (I/I) into the Metropolitan Wastewater Disposal System (MWDS). The City of Bayport has been identified as one of those communities. In an effort to reduce and eliminate this I/I, the City is undertaking a closed circuit televising program of the sanitary sewer. This program will provide information on potential sources of I/I. With this information, a Capital Improvement Program (CIP) can be prepared to reduce I/I on the City system.

The CIP will be a good step in the right direction, but it is estimated that 65% of the sanitary sewer system in the City of Bayport is on private property. Therefore, to reduce the total I/I that the City sends to the MWDS, the private systems need to be inspected and property owners need to be required to improve deficiencies to their services and to remove all I/I sources (roof drains, sump pumps, etc.). To ensure that the City has the ability to require these improvements, we recommend that the City Council authorize SEH and the City Attorney to review the existing Sanitary Sewer Ordinances and make recommendation for revisions that give the City this authority.

bcp

c: Mitch Berg, City Administrator
Sara Taylor, Assistant City Administrator
Mike McGuire

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CITY OF BAYPORT
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PHONE 651-275-4404 FAX 651-275-4411

DATE: October 28, 2009
TO: Mayor and City Council
FROM: Mitch Berg, City Administrator
RE: **City Administrator Report**

Since my arrival staff has been introducing me to the community and introducing me to some of the residents and members of the business community

I also had the opportunity to sit down one-on-one with the Mayor and I would like to extend an open door invitation to any of the Council members to do the same

As mentioned before, I will probably be taking off a few un-paid days to go back up to Mahnommen to assist them with their transition. I most likely will be taking a few days off in November, but due to the upcoming Thanksgiving Holiday I am requesting to take the remaining two unpaid days off in December

Otherwise, some of the activities I have been involved in these few days include, but are not limited to

- Participating in an engineering meeting in regards to Inflow and Infiltration (I&I)
- Meeting with staff and the City Attorney on ordinances pertaining to the bluffland
- Attending a Municipal Buildings Maintenance Committee meeting
- Attending various staff meetings and attending an orientation with the outgoing City Administrator and staff
- Going to the bank to sign signature cards
- Reading through past minutes and watching DVD's of past City Council meetings to get good understanding of the past activities here in the City of Bayport