

**CITY OF BAYPORT  
CITY COUNCIL MEETING  
Council Chambers, 294 North 3<sup>rd</sup> Street  
January 4, 2016**

**REGULAR MEETING**

**6:00 P.M.**

**CALL TO ORDER**

**ROLL CALL (St. Ores, Carlson, Goldston, Hanson, McGann)**

**APPROVAL OF AGENDA**

**PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS**

1. December recycling award recipient is Warren Lamb who will be awarded for his recycling efforts, with funding made possible by a grant from Washington County.
2. Recognition of Police Chief Laura Eastman as a Certified Chief Law Enforcement Officer

**OPEN FORUM**

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person)*

- 1.
- 2.

**CONSENT AGENDA**

Consider a resolution adopting items 1 through 10

- |   | <b><u>TAB #</u></b> |
|---|---------------------|
| 1. December 7, 2015 City Council regular meeting minutes  | 1                   |
| 2. December 7, 2015 City Council workshop minutes   | 2                   |
| 3. December payables and receipts (check numbers 6559-6671)   | 3                   |
| 4. December building, plumbing and mechanical permits report  | 4                   |
| 5. Summary of Ordinance #847 amending Chapter 14 – Animals of the Bayport City Code for publication | 5                   |
| 6. Commercial refuse hauling licenses for 2016  | 6                   |
| 7. Pay application #6 and #7 from Kraus Anderson and subcontractors for Fire Hall construction      | 7                   |
| 8. Renewal of the city's auditing contract with Schlenner Wenner & Co. for 2016-2018                | 8                   |
| 9. Pay application #4 (final) from Miller Excavating for Fire Hall utility extension and turn lanes | 9                   |
| 10. Accept city bench donation from Mary Williams   | 10                  |

**PUBLIC HEARINGS**

**UNFINISHED BUSINESS**

1. Consider amending Appendix D – Fee Schedule of the Bayport City Code of Ordinances for park field rental fees and summary of ordinance for publication 11
2. Consider authorization to solicit quotes and select a professional services firm to pursue potential reuse options for the existing Fire Hall building 12

**NEW BUSINESS**

1. Update on redevelopment of the property located at 169 3<sup>rd</sup> Street North

**CITY COUNCIL LIAISON REPORTS**

**STAFF/CITY ADMINISTRATOR REPORTS**

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**CITY COUNCIL ITEMS AND ANNOUNCEMENTS**

- 1.
- 2.

**ADJOURNMENT**

**RESOLUTION NO. 16-**

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,  
WASHINGTON COUNTY, MINNESOTA HELD JANUARY 4, 2016**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 4<sup>th</sup> day of January 2016 at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember \_\_\_\_\_ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-10 FROM THE  
JANUARY 4, 2016 CITY COUNCIL AGENDA**

1. December 7, 2015 City Council regular meeting minutes
2. December 7, 2015 City Council workshop minutes
3. December payables and receipts (check numbers 6559-6671)
4. December building, plumbing and mechanical permits report
5. Summary of Ordinance #847 amending Chapter 14 – Animals of the Bayport City Code for publication
6. Commercial refuse hauling license renewals for 2016
7. Pay application #6 and #7 from Kraus Anderson and subcontractors for Fire Hall construction
8. Renewal of the city's auditing contract with Schlenner Wenner & Co. for 2016-2018
9. Pay application #4 (final) from Miller Excavating for Fire Hall utility extension and turn lanes
10. Accept city bench donation from Mary Williams

The motion for adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –  
Connie Carlson –  
Michele Hanson –

Dan Goldston –  
Patrick McGann –

**WHEREUPON**, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, this 4<sup>th</sup> day of January 2016.

ATTEST:

\_\_\_\_\_  
Logan Martin, City Administrator

\_\_\_\_\_  
Susan St. Ores, Mayor

**CITY OF BAYPORT  
CITY COUNCIL MEETING MINUTES  
COUNCIL CHAMBERS  
DECEMBER 7 2015  
6:00 P.M.**

**CALL TO ORDER**

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of December 7, 2015 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

**ROLL CALL**

**Members Present:** Mayor Susan St. Ores, Councilmembers Connie Carlson, Dan Goldston, Michele Hanson and Patrick McGann

Members Absent: None

**Staff Present:** City Administrator Logan Martin, Police Chief Laura Eastman, Fire Chief Allen Eisinger, Public Works Supervisor Mel Horak, Finance Officer Wanda Madsen, City Engineer John Parotti and City Attorney Andy Pratt

**APPROVAL OF AGENDA**

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to approve the December 7, 2015 City Council agenda. Motion carried 5-0.

**PROCLAMATIONS/COMMENDATIONS/PETITIONS/ANNOUNCEMENTS**

1. The November recycling award recipient is Joel Carlson who will be awarded for his recycling efforts, with funding made possible by a grant from Washington County.

**OPEN FORUM**

1. Inspiration Parking Plan
  - Scott Thompson, 449 Prairie Way South, addressed safety and visibility concerns with the no parking signs proposed for the Inspiration development. He believes designating no parking on the non-curbed side of the street will result in increased driving/parking on lawns and damage to sprinkler heads. Mailboxes in his area are also located on the non-curbed side. He believes it is a practical issue of available parking space between driveways and mailboxes if parking is designated on this side of the street and that parked cars will interfere with mail delivery. He requested the city review the proposed no parking areas in the development, section by section, to determine the logical choice for on-street parking and to solicit resident input on the decision.
  - Mary-Clare Holst, 986 Inspiration Parkway North, said there is no curb on either side of her street.
  - Paul Weirtz, 963 Inspiration Parkway North, echoed the concerns of Mr. Thompson and said he supports public safety efforts in the neighborhood. He is requesting the city reconsider the no parking plan and work with the homeowner's association to develop a less invasive placement plan.
  - Sarah Thompson, 449 Prairie Way South, has observed that children playing on a sidewalk tend to do so laterally with the street and are less likely to dart into the street than children living on the non-sidewalk side who tend to play in their driveways, vertically toward the street. She disagrees with

the city's position that the safety issue is greater on the sidewalk side. Factoring in mailboxes and fire hydrants, she said there is double the amount of usable parking space on the side with the curb and sidewalk in her specific neighborhood.

- Trischa Heitman-Ochs, 939 Inspiration Parkway South, expressed concern with parking on the side of the street where mailboxes are located. She believes people will park too close to mailboxes because of a lack of available parking and interfere with mail delivery.

Administrator Martin noted it was the responsibility of the various developers to achieve the one-sided street parking restriction, which has been part of the Inspiration development plan since inception. He acknowledged residents have enjoyed two-sided parking for many years, as well as the difficulty in adjusting to restricted parking. The streets are 26-feet wide and double sided parking restricts passage for school busses, garbage trucks and public safety vehicles. The city's traffic engineer used an industry methodology to analyze the one-sided parking and provide for a consistent standard throughout the development. The current developer is in the process of turning over management of Inspiration to the homeowner's association by the end of the year. Installation of the one-sided parking signs is part of the developer's final responsibility, rather than waiting to complete this requirement which passes the cost on to the homeowner's association.

Mayor St. Ores acknowledged the importance of notifying residents of the pending sign placement. She wants to ensure that homeowner visibility is not harmed and be able to provide a definitive placement plan before the signs are placed. She also wants to ensure adequate passageway for snowplows and fire trucks. It was noted mailboxes are not consistently placed on one side of the street throughout the development.

Discussion followed on the decision to allow parking on the side opposite a sidewalk, in most cases. Engineer Parotti said there are pros and cons of restricting parking to either side of the road, and a determining factor was the concentration of pedestrians on the sidewalk side. He indicated the proposed plan does not allow parking on the inside of a curve because of site visibility issues. He recommended that the City Council do a thorough vetting of the options should they decide to revise the traffic engineer's plan.

Attorney Pratt said there is no legal requirement to provide consistent parking restrictions throughout a neighborhood. However, following a consistent plan throughout the development would alleviate concerns that the city was arbitrarily selecting sign placement and subsequent ticketing of illegally parked vehicles.

Fire Chief Eisinger said one-sided parking is needed on the narrow streets, especially on a curve, and a consistent plan would be beneficial for his department. Public Works Supervisor Horak said no on-street parking during snowplowing is optimal and Inspiration residents have been very cooperative in moving vehicles until the streets are plowed.

Administrator Martin said staff will take tonight's comments under consideration and work with the homeowner's association and developer to revise the plan, if needed. In the interest of public safety, Mayor St. Ores requested that the Fire Department conduct test runs to ensure their vehicles can get through, especially at curves and intersections. This topic may be revisited at a future meeting, prior to the signs being installed, if additional City Council consideration is necessary.

2. Olivier Vrambout, 10 Point Road, thanked the city, specifically the Public Works and Police Departments, for their assistance with the bike race held at Barker's Alps Park last month. He looks forward to coordinating the event next year.

## **CONSENT AGENDA**

Mayor St. Ores read items 1-11 on the consent agenda.

Councilmember Hanson introduced the following resolution and moved its adoption:

**Resolution 15-30**

### **RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-11 FROM THE DECEMBER 7, 2015 CITY COUNCIL AGENDA**

1. November 2, 2015 City Council regular meeting minutes
2. November payables and receipts (check numbers 006438-006558)
3. November building, plumbing and mechanical permits report
4. Non-union employee holidays for 2016
5. Liquor and tobacco license renewals for 2016
6. Reappointment of Mary Ostertag to the Library Board
7. Reappointment of Elizabeth Kelly and John Dahl to the Planning Commission
8. Renewal of employee health and dental insurance policies
9. Budgeted fund transfers for 2015
10. Amendment to the Inspiration Master Developer's Agreement to acknowledge obligation for completion of open space restoration by Mattamy Homes
11. Request to release letter of credit for completion of obligations within the Inspiration Master Developer's Agreement by Inspiration Holdings LLC

The motion for adopting the foregoing resolution was duly seconded by Councilmember Goldston and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye      Dan Goldston – aye      Patrick McGann – aye  
Connie Carlson – aye      Michele Hanson – aye

## **PUBLIC HEARINGS**

Certification of past due waste collection and water/sewer to 2016 property taxes: Administrator Martin explained the city can certify certain delinquent waste collection and water/sewer fees against 2015 property taxes, payable in 2016. Customers and/or property owners were notified of past due charges and of their right to appeal certification to their property taxes. Collection efforts will continue over the next month and any accounts on the lists that have past due balances at year-end will be certified to Washington County.

Mayor St. Ores opened the public hearing and no comment was heard.

It was moved by Councilmember Carlson and seconded by Councilmember McGann to close the public hearing. Motion carried 5-0.

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to accept staff's recommendation to certify past due waste collection and water/sewer and charges to Washington County for assessment to the 2015 property taxes, payable in 2016. Motion carried 5-0.

**PUBLIC INPUT [TRUTH IN TAXATION] ON 2016 CITY BUDGET AND LEVY**

Administrator Martin said property owners may provide comment on their 2016 property tax notifications and the proposed city budget at this annual Truth in Taxation meeting. The city did not receive any comments from residents since the preliminary levy and budget were adopted in September, and the budget numbers presented for final approval are the same as preliminarily approved in September. He noted the city’s financial standing remains consistently strong with an 8% growth in the taxable market value, \$4.7 million in new construction value, and state aid and other revenue streams increasing. A budget of \$2,889,261 is proposed, which is an increase of \$66,766 from 2015 (2.37% increase). The general fund budget by department was reviewed, and the budget accomplishments and capital improvement plan (CIP) for each department were examined. A line item was added to the budget to account for the \$29,992 annual bond payment for the new Fire Hall (15 year bond). The Public Works budget includes funding for the mid-year hiring of a new full-time employee to begin succession planning for the Public Works Supervisor. An upgrade of the Building Department’s permit software is proposed since the current software program manufacturer has gone out of business and the software is no longer supported. The proposed general fund levy is \$1,236,621, which is a modest increase of \$51,838 from 2015. This would result in a 44.54% city tax rate, which is a .21% increase from last year. This is a minor reduction in the tax rate from the preliminary September projections, due to an increased overall property tax base.

Discuss and consider a resolution adopting the 2016 levy:

Councilmember Carlson introduced the following resolution and moved its adoption:

**Resolution 15-31**

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,  
CERTIFYING THE CITY OF BAYPORT’S LEVY TO WASHINGTON COUNTY FOR THE  
YEAR 2016 BUDGET AT \$1,236,621.00**

The motion for adopting the foregoing resolution was duly seconded by Councilmember McGann and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye      Dan Goldston – aye      Patrick McGann – aye  
Connie Carlson – aye      Michele Hanson – aye

Discuss and consider a resolution adopting the 2016 budget:

Councilmember McGann introduced the following resolution and moved its adoption:

**Resolution 15-32**

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,  
ADOPTING THE CITY BUDGET FOR 2016**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye      Dan Goldston – aye      Patrick McGann – aye  
Connie Carlson – aye      Michele Hanson – aye

Discuss and consider a resolution adopting the 2016 Capital Improvement Plan:

Councilmember Carlson introduced the following resolution and moved its adoption:

**Resolution 15-33**

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,  
ADOPTING THE CAPITAL IMPROVEMENT PLAN FOR 2016**

The motion for adopting the foregoing resolution was duly seconded by Councilmember McGann and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye  
Connie Carlson – aye

Dan Goldston – aye  
Michele Hanson – aye

Patrick McGann – aye

## **UNFINISHED BUSINESS**

### **NEW BUSINESS**

Consider the 2016-2018 labor agreement with Law Enforcement Labor Services, Inc., Local Public Employee Union #226 for the Police Department: Administrator Martin reviewed the proposed negotiated contract and terms for the 2016-2018 agreement. The wage increases are 2% in 2016, 2.25% in 2017 and 2.5% in 2018, which are the same as proposed with the Teamsters and non-union staff. The previous contract contained a 3% per year wage increase. The contract includes a longevity incentive that adds two additional steps to the salary schedule, to bring it in line with the Public Works contract, and adds a voluntary physical fitness incentive. Staff believes this is an equitable proposal and recommends approval.

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to approve the 2016-2018 labor agreement with Law Enforcement Labor Services, Inc., Local Public Employee Union #226 for the Police Department, as presented.

Consider the 2016-2018 labor agreement with Minnesota Teamsters Local Public Employee Union #320 for the Public Works Department: Administrator Martin reviewed the proposed contract and terms for the 2016-2018 agreement, noting the wage increases mirror the police contract and non-union staff (2% in 2016, 2.25% in 2017 and 2.5% in 2018). The proposal calls for a monthly increase in the stipend union members receive to hold specialty sewer and water licenses. The increases will make the stipends more comparable to surrounding cities' contracts.

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to approve the 2016-2018 labor agreement with the Minnesota Teamsters Local Public Employees' Union #320 for the Public Works Department, as presented.

Consider amending Chapter 14 – Animals of the Bayport City Code of Ordinances: Administrator Martin reviewed proposed changes to the ordinance, noting most of the revisions were administrative and designed to streamline and clean up existing language. He stated the current animal code conflicts with the zoning code regarding kennel licensing. To clean up the discrepancies, the proposed animal ordinance allows the keeping of any combination of up to three cats and/or dogs more than four months of age. Residents in the R-1 Zoning District (only the Point Road area) can apply for a private kennel license for more than three animals. There is a grandfather clause in the ordinance for residents who currently have more than three animals, allowing 365 days in which to comply. Police Chief Eastman researched the number of pets allowed in surrounding cities, and staff felt the combination of three cats and/or dogs was the most reasonable and manageable for Bayport's lot sizes. Attorney Pratt also provided updates to the dangerous dog section to ensure Bayport's ordinance is in line with state requirements. Attorney Pratt added that he recommended the City Administrator be designated as the hearing officer for appeals of a dangerous dog declaration. The current ordinance does not designate a hearing officer, and the City Council served in that capacity three years ago when the need arose.

Councilmember Goldston introduced the following ordinance and moved its adoption:

**Ordinance #847**

**AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA  
AMENDING CHAPTER 14 - ANIMALS, ARTICLE I. - IV.  
OF THE BAYPORT CITY CODE**

The motion for adopting the foregoing ordinance was duly seconded by Councilmember McGann and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye      Dan Goldston – aye      Patrick McGann – aye  
Connie Carlson – aye      Michele Hanson – aye

Consider amending Appendix D – Fee Schedule of the Bayport City Code of Ordinances: Administrator Martin presented the 2016 fee schedule. He noted residents will pay a minimum fee of \$25 to rent a picnic shelter and that resident rates for the beach house have increased by \$25; however the beach house rental period will be increased from six hours to eight hours. Several new and/or revised fees were generated by changes to the animal ordinance. Discussion followed on increasing park rental fees to cover the cost of a reservation, and Mayor St. Ores suggested an annual 2-5% increase to keep up with rentals that require extra Public Works’ effort. Councilmember Hanson suggested increasing the \$100 seasonal maximum fee for ball fields. Councilmembers directed staff to research surrounding cities ball field fees and bring any recommended changes to the City Council in the near future, and to re-examine all park rental fees for potential increases in 2017.

Councilmember Carlson introduced the following ordinance and moved its adoption:

**Ordinance #848**

**AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,  
AMENDING APPENDIX D, FEE SCHEDULE, OF THE CITY CODE**

The motion for adopting the foregoing ordinance was duly seconded by Councilmember McGann and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye      Dan Goldston – aye      Patrick McGann – aye  
Connie Carlson – aye      Michele Hanson – aye

Consider appointments, designations, and City Council liaison assignments for 2016: Mayor St. Ores recommended eliminating participation in the Lower St. Croix Management Commission Partnership since the city is active with the Middle St. Croix Watershed Management Organization (MSCWMO). She said she will be unable to continue her liaison position with the MSCWMO in 2016, due to work commitments. Councilmember Goldston offered to serve in this capacity next year, with Mayor St. Ores as the alternate.

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to accept the following appointments, designations and City Council liaison assignments for 2016:

Deputy Mayor	Connie Carlson
City Attorney	Eckberg Law Firm
City Engineer	SEH (John Parotti)
City Auditor	Schlenner Wenner and Co.
Deputy City Clerk	Asst. City Administrator (Sara Taylor)
Emergency Preparedness	Fire Chief (Allen Eisinger)
	Police Chief (Laura Eastman)
Deputy Fire Chiefs	Jason Severson
	Mike Galowitz
Weed Inspector	Mayor (Susan St. Ores)
Assistant Weed Inspector	Public Works Supervisor (Mel Horak)
Animal Control	Police Chief (Laura Eastman)

Assessor	Washington County
Official Depository	First State Bank and Trust
Official Newspaper	Stillwater Gazette
Animal Impound Agency	St. Croix Animal Shelter-Woodbury
On Site Septic Inspection	Washington County
Financial Advisor	Northland Securities, UBS, FTN, Springsted, Inc.

Planning Commission Liaison	Patrick McGann/Susan St. Ores, alternate
Library Board Liaison	Connie Carlson/Michele Hanson, alternate
Cable Commission Liaison	Michele Hanson/Connie Carlson, alternate
Middle St. Croix Watershed Liaison	Dan Goldston/Susan St. Ores, alternate
Andersen Citizen Advisory Liaison	Dan Goldston/Michele Hanson, alternate

Consider City Council regular meeting and workshop dates for 2016: Administrator Martin reviewed the proposed dates for 2016, noting the two holiday changes in July and September.

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to accept the 2016 City Council meeting and workshop dates as presented. Motion carried 5-0.

**COUNCIL LIAISON REPORTS**

Councilmember Hanson reported on the November 5, 2015 Central St. Croix Valley Joint Cable Communications Commission meeting. Administrator Kathy Cinnamon will be retiring in March 2016, and the commission plans to review all job duties and descriptions as part of the transition process. Staff continues to work with Comcast on the franchise renewal, and everyone was invited to attend the Breakfast with Santa event at the Valley Access studios on Saturday, December 12, 9:00 a.m.-12 noon.

Councilmember Carlson reported on the November 19, 2015 Library Board meeting. The Foundation Board has agreed to pay for upgrades to the library’s website. Several children’s events are planned for the Christmas school break and patrons can check the website for details. The next meeting of the Library Board is scheduled for December 17, 2015, 6:00 p.m., at the library.

Mayor St. Ores participated in the Lighting of the Village Green on December 2, and she recognized the Bayport Community Action League for sponsoring the event. She attended the Fire Department Advisory Committee meeting and reported the partner communities are pleased with the progress on the new Fire Hall. She will report on the December 10 meeting of the Middle St. Croix Watershed Management in January.

**STAFF/CITY ADMINISTRATOR REPORTS**

Fire Chief Eisinger reported the department’s call volume through November was 1,145, which is on pace to surpass last year’s total calls. He thanked department staff who responded to eight calls on Thanksgiving. He reviewed monthly department drills, meetings and community service events. Residents were reminded of the importance of clearing snow from driveways, sidewalks and around fire hydrants, and to never leave candles or other open flame items unattended.

Police Chief Eastman reviewed her written report, including past and upcoming events. She encouraged people to participate in the annual Toys for Tots drive; toys will be picked up from Bayport locations on December 16. The 2015 K-9 and Reserve Officer Program reports were reviewed. Four new Reserve Officers will be trained on December 10. She said residents should take steps to secure packages that are delivered to their homes to prevent them from being stolen.

Public Works Supervisor Horak reviewed his written report of tasks completed in November. He reminded residents to remove parked vehicles from the street after a snowfall over two inches to assist with snowplowing efforts and to remove snow/ice from sidewalks within 24 hours of accumulation.

Administrator Martin highlighted the library, finance, planning and administration reports, noting the city received a grant from Andersen Corporation for two new windows for the Perro Park warming house. The favorable weather conditions allowed for the installation of the new water main connecting well #3 to the water treatment system in November. Staff is working with the Department of Corrections on an interconnection of the city's water system to the prison's system, as an emergency backup source, which will also be funded by the Minnesota Pollution Control Agency. The building at 169 3<sup>rd</sup> Street North has been demolished and staff plans on finalizing the purchase of the property by the end of December, once final soil testing is completed to verify the soil can support new construction. Residents were encouraged to check out the progress on the new Fire Hall at 1012 5<sup>th</sup> Avenue North. The project is on budget and the building is on target for occupancy in March 2016. The deer culling effort in the Point Road area has not been as successful as hoped, with only 4-5 animals harvested and over 100 hours of bow hunting hours invested. Hunting will continue through the end of December, when the season concludes. Staff will re-evaluate the program for next year.

#### **CITY COUNCIL ITEMS AND ANNOUNCEMENTS**

1. Councilmember Hanson said she attended the annual holiday luncheon at the prison with Councilmember McGann and city staff. She enjoyed touring the public portion of the building and thanked the Department of Corrections staff for the meal and opportunity.

#### **ADJOURNMENT**

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to adjourn the meeting at 8:30 p.m. Motion carried 5-0.

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City Administrator/Clerk

**CITY OF BAYPORT  
CITY COUNCIL WORKSHOP MINUTES  
COUNCIL CHAMBERS  
December 7, 2015  
4:30 P.M.**

**CALL TO ORDER**

The workshop was called to order by Mayor St. Ores.

**ROLL CALL**

Members Present: Mayor St. Ores, Councilmembers Goldston, Hanson, Carlson, and McGann

Staff Present: City Administrator Logan Martin, Police Chief Laura Eastman, and Building Official John Buckley

**DISCUSS PRELIMINARY CITY BUDGET FOR 2016**

Administrator Martin provided an overview of each department budget and specific reductions and/or increases for the upcoming year. He noted that the City Council will be asked to adopt the final budget, levy, and the capital improvement plan for 2016 at the regular meeting following the workshop.

**DISCUSS POTENTIAL REUSE OPTIONS FOR THE EXISTING FIRE HALL BUILDING**

Administrator Martin reviewed his written memo covering options for the reuse of the existing Fire Hall building. The investigation completed by Building Official John Buckley was reviewed, which indicated approximately \$84,000 to \$131,000 in necessary repairs. Administrator Martin went on to discuss three major options for the building, including reuse by a private party, reuse by a public entity, or reuse by a combination of non-profit or community groups. Discussion followed on the necessary repairs and reuse options. The general consensus of the City Council was to retain the building and pursue a reuse option that included a multi-purpose space in the open garage area for use by members of the community, non-profit partners, school district programs, community groups, etc. The existing office, kitchen, and meeting room area would potentially be remodeled for future use by city agencies for training and additional office/storage areas. Staff was directed to bring a proposal to the January City Council meeting to engage a professional services firm to assist with a more detailed design for the building, based on the workshop discussion.

**ADJOURNMENT**

It was moved by Councilmember Carlson and seconded by Councilmember Goldston to adjourn the workshop at 5:58 p.m.

**CITY OF BAYPORT**  
**\*Budget Control Summary**

Current Period: DECEMBER 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 %Variance
<b>FUND 101 GENERAL</b>				
Revenue Accounts				
DEPT 00000 GENERAL GOVERNMENT	\$1,860,364.00	\$1,992,583.80	-\$132,219.80	-7.11%
DEPT 41200 MAYOR & COUNCIL	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41240 RECYCLING	\$6,000.00	\$6,520.00	-\$520.00	-8.67%
DEPT 41600 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41602 CURB & SIDEWALK PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$108,000.00	\$96,752.53	\$11,247.47	10.41%
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42000 PUBLIC SAFE CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42100 POLICE	\$93,400.00	\$88,020.39	\$5,379.61	5.76%
DEPT 42200 FIRE PROTECTION	\$426,631.00	\$341,719.26	\$84,911.74	19.90%
DEPT 42201 FIRE STATION	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 STREET MAINT	\$7,000.00	\$24,581.30	-\$17,581.30	-251.16%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$30.00	-\$30.00	0.00%
DEPT 43200 PARKS	\$30,150.00	\$30,044.49	\$105.51	0.35%
DEPT 43201 PERRO PARK PROJECT/PLAN	\$0.00	\$10,000.00	-\$10,000.00	0.00%
DEPT 43300 CEMETERY	\$12,000.00	\$12,920.00	-\$920.00	-7.67%
DEPT 44100 PROJECT	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Revenue Accounts</b>	<b>\$2,543,545.00</b>	<b>\$2,603,171.77</b>	<b>-\$59,626.77</b>	<b>-2.34%</b>
Expenditure Accounts				
DEPT 41100 ELECTIONS	\$1,000.00	\$957.15	\$42.85	4.29%
DEPT 41200 MAYOR & COUNCIL	\$194,540.00	\$113,190.00	\$81,350.00	41.82%
DEPT 41240 RECYCLING	\$7,115.00	\$5,090.65	\$2,024.35	28.45%
DEPT 41400 ADMINISTRATION	\$155,337.00	\$151,896.54	\$3,440.46	2.21%
DEPT 41910 PLANNING & ZONING	\$240,697.00	\$237,627.28	\$3,069.72	1.28%
DEPT 41940 MUNICIPAL BUILDINGS	\$49,050.00	\$43,147.41	\$5,902.59	12.03%
DEPT 42100 POLICE	\$788,668.00	\$772,154.64	\$16,513.36	2.09%
DEPT 42200 FIRE PROTECTION	\$491,432.00	\$347,583.12	\$143,848.88	29.27%
DEPT 42201 FIRE STATION	\$0.00	\$247,712.04	-\$247,712.04	0.00%
DEPT 43100 STREET MAINT	\$308,003.00	\$253,531.03	\$54,471.97	17.69%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43135 56TH ST & PICKETT AVE TRAIL	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43140 HAYNER/2ND ST. S UTILITY PR	\$0.00	\$4,672.10	-\$4,672.10	0.00%
DEPT 43160 STREET LIGHTING	\$31,750.00	\$26,276.58	\$5,473.42	17.24%
DEPT 43200 PARKS	\$64,928.00	\$60,563.38	\$4,364.62	6.72%
DEPT 43300 CEMETERY	\$7,475.00	\$2,610.17	\$4,864.83	65.08%
DEPT 44100 PROJECT	\$50,000.00	\$0.00	\$50,000.00	100.00%
<b>Total Expenditure Accounts</b>	<b>\$2,389,995.00</b>	<b>\$2,267,012.09</b>	<b>-\$122,982.91</b>	<b>5.15%</b>

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\*Fund Summary -  
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DECEMBER 2015

	2015 YTD Budget	DECEMBER MTD Amount	2015 YTD Amount	2015 YTD Balance	2015 % YTD Budget
<b>FUND 101 GENERAL</b>					
Revenue	\$2,543,545.00	\$841,868.36	\$2,603,171.77	-\$59,626.77	102.34%
Expenditure	\$2,389,995.00	\$210,290.30	\$2,267,012.09	\$122,982.91	94.85%
		\$631,578.06	\$336,159.68		
<b>FUND 102 STREET RECONSTRUCTION</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 103 G O TIF BD FUND 1990 CAP PROJ</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$480.00	-\$480.00	0.00%
		\$0.00	-\$480.00		
<b>FUND 106 TIF ECON DEV DIST 2</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 107 TIF REDEVELOPMENT DISTRICT 2-1</b>					
Revenue	\$0.00	\$23,376.18	\$46,752.35	-\$46,752.35	0.00%
Expenditure	\$0.00	\$21,038.57	\$65,147.56	-\$65,147.56	0.00%
		\$2,337.61	-\$18,395.21		
<b>FUND 200 FIRE EQUIPMENT REPLACEMENT FUN</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 201 D.A.R.E.</b>					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 202 DRUG FORFEITURE</b>					
Revenue	\$0.00	\$0.00	\$11,338.24	-\$11,338.24	0.00%
Expenditure	\$0.00	\$124.44	\$6,035.33	-\$6,035.33	0.00%
		-\$124.44	\$5,302.91		
<b>FUND 203 PUBLIC WORKS EQUIPMENT REPL</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 204 RECREATION CAP EQUIP &amp; MAINT</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 205 TAX STABILIZATION FUND</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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DECEMBER 2015

	2015 YTD Budget	DECEMBER MTD Amount	2015 YTD Amount	2015 YTD Balance	2015 % YTD Budget
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 206 WATER/SEWER IMPROVEMENT FUND</b>					
Revenue	\$0.00	\$67,927.68	\$82,627.68	-\$82,627.68	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$67,927.68	\$82,627.68		
<b>FUND 207 PARK IMPROVEMENT FUND</b>					
Revenue	\$0.00	\$1,000.00	\$121,076.00	-\$121,076.00	0.00%
Expenditure	\$0.00	\$0.00	\$28,273.85	-\$28,273.85	0.00%
		\$1,000.00	\$92,802.15		
<b>FUND 208 PRISON SEWER PROJECT</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 209 DEVELOPER REIMBURSED PROJECTS</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 210 K-9 UNIT</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 211 LIBRARY</b>					
Revenue	\$295,300.00	\$22,388.45	\$282,294.01	\$13,005.99	95.60%
Expenditure	\$295,300.00	\$27,762.04	\$280,669.30	\$14,630.70	95.05%
		-\$5,373.59	\$1,624.71		
<b>FUND 300 ANDERSEN WINDOWS EQUIP GRANT</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 303 GO TIF BOND 1990 DEBT SERVICE</b>					
Revenue	\$0.00	\$44,547.81	\$90,277.67	-\$90,277.67	0.00%
Expenditure	\$0.00	\$15,279.00	\$183,632.03	-\$183,632.03	0.00%
		\$29,268.81	-\$93,354.36		
<b>FUND 311 GO IMPROV BONDS OF 1992 DEBT S</b>					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 400 NEW FIRE STATION</b>					
Revenue	\$0.00	\$333,000.00	\$2,834,997.63	-\$2,834,997.63	0.00%
Expenditure	\$0.00	\$1,454,071.95	\$3,629,075.80	-\$3,629,075.80	0.00%
		-\$1,121,071.95	-\$794,078.17		

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DECEMBER 2015

	2015 YTD Budget	DECEMBER MTD Amount	2015 YTD Amount	2015 YTD Balance	2015 % YTD Budget
<b>FUND 412 CEMETERY CAPITAL IMPROV</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 413 POLICE EQUIPMENT FUND</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 414 OFFICE AUTOMATION</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 415 MUNICIPAL BLDGS MAINT</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 416 PERRO CREEK OUTLET</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 601 WATER</b>					
Revenue	\$348,950.00	\$403,923.57	\$459,018.43	-\$110,068.43	131.54%
Expenditure	\$504,548.00	\$47,750.18	\$441,275.46	\$63,272.54	87.46%
		\$356,173.39	\$17,742.97		
<b>FUND 602 SEWER</b>					
Revenue	\$633,500.00	\$655,156.39	\$703,336.39	-\$69,836.39	111.02%
Expenditure	\$308,687.00	\$45,063.23	\$623,159.07	-\$314,472.07	201.87%
		\$610,093.16	\$80,177.32		
<b>FUND 800 INVESTMENTS-POOLED</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 803 P &amp; Z ESCROWS</b>					
Revenue	\$0.00	\$630.06	\$53,091.80	-\$53,091.80	0.00%
Expenditure	\$0.00	\$1,437.21	\$59,479.69	-\$59,479.69	0.00%
		-\$807.15	-\$6,387.89		
<b>FUND 851 NON EXP TRUST</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>Report Total</b>		\$571,001.58	-\$296,258.21		

**CITY OF BAYPORT**  
**REVENUE SUMMARY YTD THRU 12/31/2015**

FUND	FUND Descr	2015 Budget	2015 YTD Amt	2015 % of Budget	2015 % of Budget Remain
FUND 101	GENERAL	\$2,543,545.00	\$2,603,171.77	102.34%	-2.34%
FUND 102	STREET RECONSTRUCTION	\$0.00	\$0.00	0.00%	0.00%
FUND 103	G O TIF BD FUND 1990 CAP PRO	\$0.00	\$0.00	0.00%	0.00%
FUND 106	TIF ECON DEV DIST 2	\$0.00	\$0.00	0.00%	0.00%
FUND 107	TIF REDEVELOPMENT DISTRICT	\$0.00	\$46,752.35	0.00%	0.00%
FUND 200	FIRE EQUIPMENT REPLACEMENT	\$0.00	\$0.00	0.00%	0.00%
FUND 202	DRUG FORFEITURE	\$0.00	\$11,338.24	0.00%	0.00%
FUND 203	PUBLIC WORKS EQUIPMENT REP	\$0.00	\$0.00	0.00%	0.00%
FUND 204	RECREATION CAP EQUIP & MAIN	\$0.00	\$0.00	0.00%	0.00%
FUND 205	TAX STABILIZATION FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 206	WATER/SEWER IMPROVEMENT F	\$0.00	\$82,627.68	0.00%	0.00%
FUND 207	PARK IMPROVEMENT FUND	\$0.00	\$121,076.00	0.00%	0.00%
FUND 208	PRISON SEWER PROJECT	\$0.00	\$0.00	0.00%	0.00%
FUND 209	DEVELOPER REIMBURSED PROJE	\$0.00	\$0.00	0.00%	0.00%
FUND 210	K-9 UNIT	\$0.00	\$0.00	0.00%	0.00%
FUND 211	LIBRARY	\$295,300.00	\$282,294.01	95.60%	4.40%
FUND 300	ANDERSEN WINDOWS EQUIP GR	\$0.00	\$0.00	0.00%	0.00%
FUND 303	GO TIF BOND 1990 DEBT SERVIC	\$0.00	\$90,277.67	0.00%	0.00%
FUND 400	NEW FIRE STATION	\$0.00	\$2,834,997.63	0.00%	0.00%
FUND 412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	0.00%	0.00%
FUND 413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 414	OFFICE AUTOMATION	\$0.00	\$0.00	0.00%	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	\$0.00	\$0.00	0.00%	0.00%
FUND 416	PERRO CREEK OUTLET	\$0.00	\$0.00	0.00%	0.00%
FUND 601	WATER	\$348,950.00	\$459,018.43	131.54%	-31.54%
FUND 602	SEWER	\$633,500.00	\$703,336.39	111.02%	-11.02%
FUND 800	INVESTMENTS-POOLED	\$0.00	\$0.00	0.00%	0.00%
FUND 803	P & Z ESCROWS	\$0.00	\$53,091.80	0.00%	0.00%
FUND 851	NON EXP TRUST	\$0.00	\$0.00	0.00%	0.00%
		\$3,821,295.00	\$7,287,981.97	190.72%	-90.72%

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FUN	Tran Date	Amount	Refer	Comments	Account Descr
<b>FUND 101 GENERAL</b>					
101	12/30/15	\$554,482.74	16886	2ND HALF TAX COLLECTION	R 101-00000-31000 GENERAL
101	12/07/15	\$500.00	5512	LIQUOR - ON SALE Flanons #1251	R 101-00000-32100 BUSINES
101	12/28/15	\$1,074.16	5542	GAMBLING PROCEEDS CK # 11238	R 101-00000-32204 GAMBLIN
101	12/28/15	\$1,066.63	5545	GAMBLING PROCEEDS CK # 11326	R 101-00000-32204 GAMBLIN
101	12/30/15	\$21,858.50	16882	LOCAL GOVERN AID & PERA	R 101-00000-33401 LOCAL G
101	12/30/15	\$250,975.50	16882	LOCAL GOVERN AID & PERA	R 101-00000-33401 LOCAL G
101	12/30/15	\$1,330.00	16882	LOCAL GOVERN AID & PERA	R 101-00000-33402 PERA RA
101	12/03/15	\$28.00	5513	ASSESSMENT SEARCH CK # 1563	R 101-00000-34105 USER FEE
101	12/14/15	\$28.00	5523	ASSESSMENT SEARCH CK # 1601	R 101-00000-34105 USER FEE
101	12/30/15	\$5,642.61	16886	2ND HALF TAX COLLECTION	R 101-00000-36101 SPECIAL
101	12/30/15	\$3,057.34	16886	2ND HALF TAX COLLECTION	R 101-00000-36103 SPEC ASS
101	12/29/15	\$2,485.00	75	DECEMBER 2015 SAC ACTIVITY	G 101-20102 S A C CHARGES
101	12/16/15	\$2,485.00	5531	SAC	G 101-20102 S A C CHARGES
101	12/09/15	\$2,485.00	35597	NOV 2015 ACTIVITY REPORT	G 101-20102 S A C CHARGES
101	12/30/15	\$904.77	114	4TH QTR SUR CHG 23740163015	G 101-20104 STATE SURCHA
101	12/01/15	\$1.63	5510	BUILDING SURCHARGE J Carver Construct	G 101-20104 STATE SURCHA
101	12/09/15	\$1.00	5516	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	12/09/15	\$1.00	5517	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	12/14/15	\$1.00	5519	STATE SURCHARGE - COMMERCIAL Horwi	G 101-20104 STATE SURCHA
101	12/14/15	\$1.00	5520	PLUMBING SURCHARGE - RESIDENTIAL T	G 101-20104 STATE SURCHA
101	12/14/15	\$1.00	5522	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	12/14/15	\$1.00	5524	PLUMBING SURCHARGE - RESIDENTIAL S	G 101-20104 STATE SURCHA
101	12/14/15	\$1.00	5524	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	12/16/15	\$160.00	5531	BUILDING SURCHARGE Mattamy #3472	G 101-20104 STATE SURCHA
101	12/16/15	\$1.00	5532	PLUMBING SURCHARGE - RESIDENTIAL C	G 101-20104 STATE SURCHA
101	12/17/15	\$1.00	5534	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	12/22/15	\$2.90	5536	BUILDING SURCHARGE Bell's Trucking #1	G 101-20104 STATE SURCHA
101	12/23/15	\$1.25	5538	BUILDING SURCHARGE Lutz #4504	G 101-20104 STATE SURCHA
101	12/23/15	\$1.00	5543	BUILDING SURCHARGE	G 101-20104 STATE SURCHA
101	12/28/15	\$2.75	5544	BUILDING SURCHARGE Robert Dahl #583	G 101-20104 STATE SURCHA
101	12/30/15	\$4.75	5548	BUILDING SURCHARGE Eau Claire Roofing	G 101-20104 STATE SURCHA
101	12/22/15	\$1,112.00	49	NOV 2015 SALES & USE TAX	G 101-20603 SALES TAX PAY
101	11/30/15	\$0.27	5509	State Sales Tax LexisNexis #556156702	G 101-20603 SALES TAX PAY
101	12/03/15	\$2.00	5513	State Sales Tax CK # 1563	G 101-20603 SALES TAX PAY
101	12/09/15	\$0.30	5518	State Sales Tax CASH - Hughes	G 101-20603 SALES TAX PAY
101	12/14/15	\$2.00	5523	State Sales Tax CK # 1601	G 101-20603 SALES TAX PAY
101	12/15/15	\$1.66	5527	State Sales Tax American Family Insuranc	G 101-20603 SALES TAX PAY
101	12/16/15	\$0.27	5529	State Sales Tax LexisNexis #558249122	G 101-20603 SALES TAX PAY
101	12/16/15	\$0.07	5533	State Sales Tax	G 101-20603 SALES TAX PAY
101	12/16/15	\$1.78	5533	State Sales Tax Law Office of Patricia J. H	G 101-20603 SALES TAX PAY
101	12/16/15	\$1.78	5533	State Sales Tax	G 101-20603 SALES TAX PAY
101	12/22/15	\$11,362.53	53	PAYROLL FED, SS, MEDICARE	G 101-27101 FICA/FWH
101	12/30/15	\$11,828.22	110	PAYROLL FED, SS, MEDICARE	G 101-27101 FICA/FWH
101	12/02/15	\$2,950.30	35566	FED, SS, MEDICARE WITHHOLDINGS	G 101-27101 FICA/FWH
101	12/08/15	\$10,736.33	35583	FED, SS, MEDICARE WITHHOLDINGS	G 101-27101 FICA/FWH
101	12/22/15	\$2,486.16	54	PAYROLL WITHHOLDINGS	G 101-27102 MINN STATE WI
101	12/30/15	\$2,318.33	111	PAYROLL WITHHOLDINGS	G 101-27102 MINN STATE WI
101	12/02/15	\$431.68	35567	PAYROLL WITHHOLDINGS	G 101-27102 MINN STATE WI
101	12/08/15	\$2,187.76	35584	PAYROLL WITHHOLDINGS	G 101-27102 MINN STATE WI
101	12/22/15	\$2,404.92	28	HOLIDAY PAY/POLICE DEPT.	G 101-27104 P E R A
101	12/22/15	\$8,433.39	55	PAYROLL RETIREMENT	G 101-27104 P E R A
101	12/30/15	\$7,898.54	112	PAYROLL RETIREMENT	G 101-27104 P E R A

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FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	12/08/15	\$8,845.33	35585	PAYROLL RETIREMENT	G 101-27104 P E R A
101	12/22/15	\$125.00	-4	Vendor Liability/EASTMAN, HUFTEL, MADS	G 101-27106 NATIONWIDE
101	12/07/15	\$125.00	-3	Vendor Liability/EASTMAN, HUFTEL, MADS	G 101-27106 NATIONWIDE
101	12/30/15	\$125.00	108	PAYROLL/EASTMAN,HUFTEL, MADSEN	G 101-27106 NATIONWIDE
101	12/02/15	\$87.50	5508	HEALTH PARTNERS CK # 0043107398	G 101-27109 HEALTH PARTN
101	12/02/15	\$41.12	35568	COUNCIL RETIREMENT	G 101-27111 PERA DEFINED
101	12/02/15	\$165.80	-1	Vendor Liability/BELL & BUEGE	G 101-27112 VOL FIRE DEPT-
101	12/02/15	\$180.50	-1	Vendor Liability/BELL & BUEGE	G 101-27112 VOL FIRE DEPT-
101	12/29/15	\$134.60	-1	Vendor Liability/BELL & BUEGE	G 101-27112 VOL FIRE DEPT-
101	12/29/15	\$138.25	-1	Vendor Liability/BELL & BUEGE	G 101-27112 VOL FIRE DEPT-
101	12/22/15	\$200.00	-2	HORAK, MILAN T	G 101-27113 ICMA RETIREME
101	12/07/15	\$200.00	-1	Vendor Liability/MEL HORAK	G 101-27113 ICMA RETIREME
101	12/30/15	\$200.00	109	MEL HORAK 803545	G 101-27113 ICMA RETIREME
101	12/22/15	\$100.00	-3	Vendor Liability/L MARTIN	G 101-27114 ICMA RETIREME
101	12/07/15	\$100.00	-2	Vendor Liability/LOGAN MARTIN	G 101-27114 ICMA RETIREME
101	12/22/15	\$250.00	1	2015 PAYROLL/GARDNER-HORAK	G 101-27121 UNITED WAY C
101	12/22/15	\$48.00	1	2015 PAYROLL/GARDNER-HORAK	G 101-27121 UNITED WAY C
101	12/22/15	\$2,422.66	56	PAYROLL H S A	G 101-27122 H S A
101	12/30/15	\$2,422.66	113	PAYROLL H S A	G 101-27122 H S A
101	12/02/15	\$75.00	5508	HEALTH SAVING ACCT. CK # 0043107398	G 101-27122 H S A
101	12/08/15	\$2,423.89	35586	PAYROLL H S A PREMIUM	G 101-27122 H S A
101	12/22/15	\$425.00	-4	Vendor Liability/EASTMAN, HUFTEL, MADS	G 101-27123 NATIONWIDE
101	12/07/15	\$425.00	-3	Vendor Liability/EASTMAN, HUFTEL, MADS	G 101-27123 NATIONWIDE
101	12/30/15	\$425.00	108	PAYROLL/EASTMAN,HUFTEL, MADSEN	G 101-27123 NATIONWIDE
101	12/29/15	\$179.20	76	DEC 2015 PAYROLL MTLY PREMIUM	G 101-27124 AFLAC
101	12/29/15	\$14.38	80	ELECTIONS	E 101-41100-220 OPERATING
101	12/29/15	\$12.70	70	NOV-DEC 2015 ADM4798175443002082	E 101-41200-201 OFFICE SUP
101	12/02/15	\$11.68	35553	OFFICE SUPPLIES	E 101-41200-201 OFFICE SUP
101	12/22/15	\$736.38	42	GENERAL MATTERS	E 101-41200-300 PROF SER-L
101	12/22/15	\$250.00	42	ATTEND CC MTG	E 101-41200-300 PROF SER-L
101	12/22/15	\$63.98	29	ATTEND CC MTG	E 101-41200-301 PROF SER-E
101	12/22/15	\$1,240.58	29	INSPIRATION 1	E 101-41200-301 PROF SER-E
101	12/22/15	\$473.31	29	ATTEND STAFF MTG	E 101-41200-301 PROF SER-E
101	12/22/15	\$44.77	29	INSPIRATION 1 & 2 NO PARKING	E 101-41200-301 PROF SER-E
101	12/22/15	\$254.72	29	INSPIRATION 1 & 2 SPEED ISSUE	E 101-41200-301 PROF SER-E
101	12/14/15	\$25,818.00	5514	PROPERTY & CASUALTY (REFUND & REIM	E 101-41200-306 PROF SER-O
101	12/07/15	\$1,370.00	35569	GRANT, NOV, DEC 2015 MAINT.	E 101-41200-306 PROF SER-O
101	12/02/15	\$60.00	35553	BEST BUY	E 101-41200-322 POSTAGE
101	12/29/15	\$195.50	80	MAYOR & CC	E 101-41200-402 CONFERENC
101	12/29/15	\$33.35	80	RECYCLING	E 101-41240-306 PROF SER-O
101	12/02/15	\$915.10	35552	BAYPORT NEWS ISSUE 31	E 101-41240-351 NEWS LETT
101	12/07/15	\$30.00	35571	OCT 2015 RECYCLING RECIPENT	E 101-41240-370 RECYCLING
101	12/29/15	\$76.20	70	NOV-DEC 2015 ADM4798175443002082	E 101-41400-201 OFFICE SUP
101	12/17/15	\$31.64	5525	OFFICE SUPPLIES - MISC. CASH	E 101-41400-201 OFFICE SUP
101	12/02/15	\$70.13	35553	OFFICE SUPPLIES	E 101-41400-201 OFFICE SUP
101	12/29/15	\$138.58	80	FIRE HALL RIBBON SUPPLIES	E 101-41400-400 USE OF PER
101	12/30/15	\$68.43	107	MILEAGE REIMBURSEMENT	E 101-41400-400 USE OF PER
101	12/22/15	\$131.25	30	COMPUTER CONSULTING	E 101-41400-416 REPAIR/MAI
101	12/22/15	\$97.50	31	DEC MTHLY STORAGE	E 101-41400-416 REPAIR/MAI
101	12/29/15	\$31.64	70	FMLY FRSH MKT	E 101-41400-430 MISC
101	12/29/15	\$63.50	70	NOV-DEC 2015 ADM4798175443002082	E 101-41910-201 OFFICE SUP
101	12/02/15	\$58.44	35553	OFFICE SUPPLIES	E 101-41910-201 OFFICE SUP
101	12/07/15	\$80.59	35573	NOV 2015 FUEL	E 101-41910-212 MOTOR FUE
101	12/22/15	\$900.00	42	INSPIRATION DEVEL	E 101-41910-300 PROF SER-L

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101	12/22/15	\$200.00	42	INSPIRATION DEV 111 B	E 101-41910-300 PROF SER-L
101	12/22/15	\$881.84	29	515 LAKESIDE DR S	E 101-41910-301 PROF SER-E
101	12/17/15	\$50.00	5534	CONTRACTOR LICENSE - SPECIALTY	R 101-41910-32100 BUSINES
101	12/23/15	\$100.00	5543	CONTRACTOR LICENSE - GENERAL Traditi	R 101-41910-32100 BUSINES
101	12/30/15	\$100.00	5548	CONTRACTOR LICENSE - GENERAL	R 101-41910-32100 BUSINES
101	12/15/15	\$25.00	5528	SIGN PERMIT - TEMPORARY Peterson's Pa	R 101-41910-32200 NONBUST
101	12/01/15	\$103.25	5510	BUILDING PERMIT J Carver Construction	R 101-41910-32210 BUILDIN
101	12/14/15	\$150.00	5519	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	12/16/15	\$1,544.89	5531	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	12/16/15	\$2,376.75	5531	BUILDING PERMIT Mattamy #3472	R 101-41910-32210 BUILDIN
101	12/22/15	\$132.75	5536	BUILDING PERMIT Bell's Trucking #12120	R 101-41910-32210 BUILDIN
101	12/23/15	\$88.50	5538	BUILDING PERMIT Lutz #4504	R 101-41910-32210 BUILDIN
101	12/23/15	\$57.52	5538	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	12/23/15	\$6.00	5543	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	12/23/15	\$47.75	5543	BUILDING PERMIT	R 101-41910-32210 BUILDIN
101	12/28/15	\$132.75	5544	BUILDING PERMIT Robert Dahl #5834	R 101-41910-32210 BUILDIN
101	12/30/15	\$191.75	5548	BUILDING PERMIT Eau Claire Roofing #75	R 101-41910-32210 BUILDIN
101	12/30/15	\$124.64	5548	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	12/01/15	\$5.00	5510	EPA	R 101-41910-32211 EPA
101	12/22/15	\$5.00	5536	EPA	R 101-41910-32211 EPA
101	12/14/15	\$79.00	5520	PLUMBING PERMIT - RESIDENTIAL Tony's	R 101-41910-32220 PLUMBIN
101	12/14/15	\$79.00	5524	PLUMBING PERMIT - RESIDENTIAL Sabre	R 101-41910-32220 PLUMBIN
101	12/16/15	\$79.00	5532	PLUMBING PERMIT - RESIDENTIAL Ccreati	R 101-41910-32220 PLUMBIN
101	12/09/15	\$79.00	5516	MECHANICAL PERMIT - RESIDENTIAL TLT	R 101-41910-32230 MECHANI
101	12/09/15	\$79.00	5517	MECHANICAL PERMIT - RESIDENTIAL Met	R 101-41910-32230 MECHANI
101	12/14/15	\$79.00	5519	MECHANICAL PERMIT - COMMERCIAL Hor	R 101-41910-32230 MECHANI
101	12/14/15	\$79.00	5522	MECHANICAL PERMIT - RESIDENTIAL Air	R 101-41910-32230 MECHANI
101	12/14/15	\$79.00	5524	MECHANICAL PERMIT - RESIDENTIAL Sab	R 101-41910-32230 MECHANI
101	12/17/15	\$79.00	5534	MECHANICAL PERMIT - RESIDENTIAL Cus	R 101-41910-32230 MECHANI
101	12/29/15	-\$24.85	75	DECEMBER 2015 SAC ACTIVITY	R 101-41910-36240 REFUNDS
101	12/30/15	-\$36.19	114	4TH QTR SUR CHG 23740163015	R 101-41910-36240 REFUNDS
101	12/09/15	-\$24.85	35597	NOV 2015 ACTIVITY REPORT	R 101-41910-36240 REFUNDS
101	12/29/15	\$169.63	80	PLANNING	E 101-41910-400 USE OF PER
101	12/29/15	\$110.00	70	U OF M CONTLEARNNING	E 101-41910-402 CONFERENC
101	12/29/15	\$440.00	70	U OF M CONTLEARNING	E 101-41910-402 CONFERENC
101	12/02/15	\$50.00	35553	SENSIBLE LAND USE COAL	E 101-41910-402 CONFERENC
101	12/29/15	\$52.00	70	DEPT OF PUBLIC SAFETY	E 101-41910-412 REP & MAIN
101	12/29/15	\$1.29	70	DVS SVC FEE	E 101-41910-412 REP & MAIN
101	12/22/15	\$109.37	30	COMPUTER CONSULTING	E 101-41910-416 REPAIR/MAI
101	12/22/15	\$81.25	31	DEC MTHLY STORAGE	E 101-41910-416 REPAIR/MAI
101	12/29/15	\$325.00	81	DEC 2015 CLEANING SERVICE CH	E 101-41940-302 CONTRACT
101	12/22/15	\$502.15	52	NOV 2015 PHONES/CITY HALL	E 101-41940-321 COMMUNIC
101	12/08/15	\$602.63	35581	OCT/NOV 2015 ELECTRIC & GAS SERVICE	E 101-41940-380 ELECTRIC S
101	12/08/15	\$131.83	35581	OCT/NOV 2015 ELECTRIC & GAS SERVICE	E 101-41940-381 FUEL FOR H
101	12/08/15	\$313.50	35575	REPAIR NORTH SIDE - PUBLIC WORKS BL	E 101-41940-415 MUNICIPAL
101	12/08/15	\$1,412.98	35576	REPLACE SPRINGS - PUBLIC WORKS BLG	E 101-41940-415 MUNICIPAL
101	12/22/15	\$150.04	32	DEC BI-MTHLY SERV/CH	E 101-41940-420 R & M BLDG
101	12/02/15	\$93.57	35551	COUNCIL CHAMBERS VIDEO PROJECT	E 101-41940-420 R & M BLDG
101	12/30/15	\$808.19	16883	DWI ENFOR JUL/SEPT2015	E 101-42100-103 SPECIAL DU
101	12/30/15	\$766.92	16884	ZACH LUND/PP25 NARC	E 101-42100-103 SPECIAL DU
101	12/30/15	\$766.92	16885	ZACH LUND NARC	E 101-42100-103 SPECIAL DU
101	12/29/15	\$63.50	70	NOV-DEC 2015 ADM4798175443002082	E 101-42100-201 OFFICE SUP
101	12/29/15	\$32.94	72	OFFICEMAX/OFFICE	E 101-42100-201 OFFICE SUP
101	12/29/15	\$35.67	72	WM SUPERCENTER	E 101-42100-201 OFFICE SUP

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101	12/02/15	\$58.44	35553	OFFICE SUPPLIES	E 101-42100-201 OFFICE SUP
101	12/30/15	\$431.00	16881	POLICE VEST REIMBURSEMENT	E 101-42100-202 UNIFORMS
101	12/22/15	\$1,203.01	51	NOV 2015 FUEL/POLICE DEPT.	E 101-42100-212 MOTOR FUE
101	12/07/15	\$85.11	35573	NOV 2015 FUEL	E 101-42100-212 MOTOR FUE
101	12/07/15	\$2,434.06	35570	NOV 2015 PROSECUTION	E 101-42100-300 PROF SER-L
101	12/22/15	\$170.00	50	NOV 2015 INFORMATION CHGS/POLICE	E 101-42100-321 COMMUNIC
101	12/08/15	\$118.67	35580	PHONES/POLICE DEPT.	E 101-42100-321 COMMUNIC
101	11/30/15	\$3.73	5509	POLICE REPORTS LexisNexis #556156702	R 101-42100-34201 POLICE A
101	12/09/15	\$4.25	5518	POLICE REPORTS CASH - Hughes	R 101-42100-34201 POLICE A
101	12/16/15	\$3.73	5529	POLICE REPORTS LexisNexis #558249122	R 101-42100-34201 POLICE A
101	12/16/15	\$25.00	5533	POLICE AUDIO/DVD/CD	R 101-42100-34201 POLICE A
101	12/16/15	\$1.00	5533	POLICE REPORTS	R 101-42100-34201 POLICE A
101	12/16/15	\$25.00	5533	POLICE AUDIO/DVD/CD Law Office of Patr	R 101-42100-34201 POLICE A
101	12/22/15	\$19.02	26	POLICE VEH IMPOUND/POLICE DEPT.	E 101-42100-350 PRINTING &
101	12/30/15	\$3,247.57	16880	NOVEMBER 2015 WASHINGTON TRAIL CT	R 101-42100-35101 COURT FI
101	12/22/15	\$5,863.03	2	2015 4TH QTR. RECORDS/POLICE DEPT.	E 101-42100-391 SHARED AU
101	12/22/15	\$1,625.00	3	2015 4TH QTR. MDC'S & ALERTS/POLICE	E 101-42100-391 SHARED AU
101	12/22/15	\$1,339.26	4	2015 4TH QTR./POLICE DEPT.	E 101-42100-391 SHARED AU
101	12/22/15	\$2,260.86	27	TUITION REFUND	E 101-42100-403 POLICE TRA
101	12/29/15	\$445.00	72	MINNESOTA CHIEFS	E 101-42100-403 POLICE TRA
101	12/29/15	\$139.00	72	LIFELINE TRAINING	E 101-42100-403 POLICE TRA
101	12/29/15	\$45.97	72	CARQUEST	E 101-42100-412 REP & MAIN
101	12/22/15	\$109.37	30	COMPUTER CONSULTING	E 101-42100-416 REPAIR/MAI
101	12/22/15	\$81.25	31	DEC MTHLY STORAGE	E 101-42100-416 REPAIR/MAI
101	12/29/15	\$165.00	72	MINNESOTA CHIEFS	E 101-42100-433 DUES & ME
101	12/29/15	\$52.71	72	NOODLES	E 101-42100-444 COMMUNIT
101	12/07/15	\$672.01	35573	NOV 2015 FUEL	E 101-42200-212 MOTOR FUE
101	12/29/15	\$62.99	74	WOODY'S BAR & GRILL	E 101-42200-217 MATERIALS
101	12/29/15	\$78.28	74	BUFFALO WILD WINGS	E 101-42200-217 MATERIALS
101	12/29/15	\$200.00	78	JAKE VINDAL	E 101-42200-217 MATERIALS
101	12/29/15	\$200.00	78	BARNERY SACHS	E 101-42200-217 MATERIALS
101	12/29/15	\$200.00	78	JASON SEVERSON	E 101-42200-217 MATERIALS
101	12/29/15	\$200.00	78	JOSH EISINGER	E 101-42200-217 MATERIALS
101	12/29/15	\$200.00	78	JAKE EISINGER	E 101-42200-217 MATERIALS
101	12/29/15	\$9.33	74	THE UPS STORE	E 101-42200-220 OPERATING
101	12/02/15	\$69.28	35555	NOT JUST A BAR	E 101-42200-220 OPERATING
101	12/29/15	\$3,780.00	77	OPERATING MATERIAL/FIRE DEPT.	E 101-42200-240 SMALL TOO
101	12/02/15	\$80.04	35563	PHONES/FIRE DEPT.	E 101-42200-321 COMMUNIC
101	12/08/15	\$176.28	35579	PHONES/FIRE DEPT.	E 101-42200-321 COMMUNIC
101	12/14/15	\$17.85	5521	FIRE PROTECTION PERMITS CK # 59433	R 101-42200-32200 NONBUSI
101	12/02/15	\$19,344.92	35550	SUPP AND FIRE STATE AID	R 101-42200-33421 FIRE STA
101	12/02/15	\$79,064.36	35550	SUPP AND FIRE STATE AID	R 101-42200-33421 FIRE STA
101	12/15/15	\$23.34	5527	FIRE REPORTS American Family Insurance	R 101-42200-34105 USER FEE
101	12/14/15	\$55,874.25	5521	FIRE SERVICE CONTRACT CK # 59433	R 101-42200-34202 FIRE CON
101	12/22/15	\$20.00	5537	FIRE DONATIONS Pavlovich #004652817	R 101-42200-36232 DONATIO
101	12/08/15	\$289.88	35581	OCT/NOV 2015 ELECTRIC & GAS SERVICE	E 101-42200-380 ELECTRIC S
101	12/08/15	\$145.97	35581	OCT/NOV 2015 ELECTRIC & GAS SERVICE	E 101-42200-381 FUEL FOR H
101	12/22/15	\$3,399.66	5	4TH QTR. 2015/FIRE DEPT.	E 101-42200-391 SHARED AU
101	12/22/15	\$321.43	33	MILEAGE REIMBURSEMENT/FIRE	E 101-42200-402 CONFERENC
101	12/29/15	\$931.94	74	SOUTHWEST AIRLINES	E 101-42200-402 CONFERENC
101	12/29/15	\$675.00	74	PEN FDIC/FIRE ENGINEER	E 101-42200-402 CONFERENC
101	12/29/15	\$675.00	74	PEN FDIC/FIRE ENGINEER	E 101-42200-402 CONFERENC
101	12/02/15	\$146.05	35555	GRIZZLYS - DULUTH	E 101-42200-402 CONFERENC
101	12/02/15	\$103.16	35555	OLD CHICAGO - DULUTH	E 101-42200-402 CONFERENC

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101	12/02/15	\$429.34	35555	HAMPTON INNS - DULUTH	E 101-42200-402 CONFERENC
101	12/02/15	\$429.34	35555	HAMPTON INNS - DULUTH	E 101-42200-402 CONFERENC
101	12/02/15	\$429.34	35555	HAMPTON INNS - DULUTH	E 101-42200-402 CONFERENC
101	12/02/15	\$108.70	35555	BLACK WOODS -DULUTH	E 101-42200-402 CONFERENC
101	12/02/15	\$43.88	35555	PIZA LUCE	E 101-42200-402 CONFERENC
101	12/02/15	\$429.34	35555	HAMPTON INNS - DULUTH	E 101-42200-402 CONFERENC
101	12/22/15	\$1,012.00	6	PIERCE/FIRE DEPT.	E 101-42200-412 REP & MAIN
101	12/22/15	\$735.36	16	TIRES/FIRE DEPT.	E 101-42200-412 REP & MAIN
101	12/22/15	\$233.90	21	2 TIRES/FIRE DEPT.	E 101-42200-412 REP & MAIN
101	12/22/15	\$62.90	48	BLUE HYD OIL/FIRE DEPT.	E 101-42200-412 REP & MAIN
101	12/29/15	\$6,108.42	69	ENGINE 2104/FIRE DEPT.	E 101-42200-412 REP & MAIN
101	12/29/15	\$32.99	73	VEH OPERATING SUPPLIES/FIRE DEPT.	E 101-42200-412 REP & MAIN
101	12/29/15	\$21.42	74	MISTER CAR WASH	E 101-42200-412 REP & MAIN
101	12/29/15	\$21.42	74	MISTER CAR WASH	E 101-42200-412 REP & MAIN
101	12/29/15	\$21.42	74	MISTER CAR WASH	E 101-42200-412 REP & MAIN
101	12/02/15	\$21.42	35555	MISTER CAR WASH	E 101-42200-412 REP & MAIN
101	12/02/15	\$21.42	35555	MISTER CAR WASH	E 101-42200-412 REP & MAIN
101	12/02/15	\$6.48	35561	OPERATING MATERIAL/FIRE DEPT.	E 101-42200-412 REP & MAIN
101	12/02/15	\$15.49	35562	VEH MAINT SUPPLIES/FIRE DEPT.	E 101-42200-412 REP & MAIN
101	12/02/15	\$365.28	35564	2000 PIERCE/TANKER FIRE DEPT.	E 101-42200-412 REP & MAIN
101	12/02/15	\$44.00	35565	1994 PIERCE/FIRE DEPT.	E 101-42200-412 REP & MAIN
101	12/08/15	\$723.40	35577	2013 TAHOE/FIRE DEPT.	E 101-42200-412 REP & MAIN
101	12/29/15	\$2.97	79	REPAIR MATERIAL/FIRE DEPT.	E 101-42200-420 R & M BLDG
101	12/29/15	\$175.00	82	DEC 2015 CLEANING/FD	E 101-42200-420 R & M BLDG
101	12/02/15	\$1,069.97	35555	MICROSOFT	E 101-42200-570 OFFICE EQU
101	12/02/15	\$204.89	35555	MICROSOFT	E 101-42200-570 OFFICE EQU
101	12/07/15	\$136.12	35572	WORKERS COMP/R CAMERON	E 101-43100-150 WORKER S
101	12/29/15	\$12.70	70	NOV-DEC 2015 ADM4798175443002082	E 101-43100-201 OFFICE SUP
101	12/02/15	\$11.68	35553	OFFICE SUPPLIES	E 101-43100-201 OFFICE SUP
101	12/29/15	\$114.12	57	AMAZON	E 101-43100-205 UNIFORMS
101	12/02/15	\$163.80	35554	LUBRICATION TECHNOLOGI	E 101-43100-212 MOTOR FUE
101	12/07/15	\$388.92	35573	NOV 2015 FUEL	E 101-43100-212 MOTOR FUE
101	12/29/15	\$444.50	57	AAA CLUB/INS	E 101-43100-220 OPERATING
101	12/29/15	\$92.24	68	VEHICLE SUPPLIES/STREET DEPT.	E 101-43100-220 OPERATING
101	12/02/15	\$49.23	35556	FURANCE FILTERS/STREET DEPT.	E 101-43100-220 OPERATING
101	12/02/15	\$28.54	35557	STREET SIGN HARDWARE/STREET DEPT.	E 101-43100-220 OPERATING
101	12/02/15	\$59.40	35558	DRIVEWAY MARKERS/STREET DEPT.	E 101-43100-220 OPERATING
101	12/02/15	\$7.76	35559	TIRE PATCH KIT/STREET DEPT.	E 101-43100-220 OPERATING
101	12/02/15	\$29.70	35560	DRIVEWAY MARKERS/STREET DEPT.	E 101-43100-220 OPERATING
101	12/08/15	\$720.00	35590	PET WASTE BAGS/STREET DEPT.	E 101-43100-220 OPERATING
101	12/22/15	\$2,700.00	20	SALT SPREADER/STREET DEPT.	E 101-43100-225 SALT & SAN
101	12/22/15	\$4,352.85	23	ROAD SALT/STREET DEPT.	E 101-43100-225 SALT & SAN
101	12/22/15	\$2,179.49	24	ROAD SALT/STREET DEPT.	E 101-43100-225 SALT & SAN
101	12/29/15	\$133.81	62	ROAD SAND/STREET DEPT.	E 101-43100-225 SALT & SAN
101	12/08/15	\$521.65	35588	ICE MELT/STREET DEPT.	E 101-43100-225 SALT & SAN
101	12/22/15	\$1,252.22	29	CITY WIDE DRAINAGE ISSUES	E 101-43100-301 PROF SER-E
101	12/29/15	\$112.09	57	STILLWATER TURF	E 101-43100-412 REP & MAIN
101	12/29/15	\$4.66	60	GASKET/STREET DEPT.	E 101-43100-412 REP & MAIN
101	12/29/15	\$21.11	61	CLEANER/STREET DEPT.	E 101-43100-412 REP & MAIN
101	12/08/15	\$35.92	35589	PARTS CAT LOADER/STREET DEPT.	E 101-43100-412 REP & MAIN
101	12/08/15	\$87.00	35595	TRUCK INSPECTION/STREET DEPT.	E 101-43100-412 REP & MAIN
101	12/22/15	\$21.87	30	COMPUTER CONSULTING	E 101-43100-416 REPAIR/MAI
101	12/22/15	\$16.25	31	DEC MTHLY STORAGE	E 101-43100-416 REPAIR/MAI
101	12/29/15	\$13.21	57	FERGUSON	E 101-43100-420 R & M BLDG

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101	12/22/15	\$509.45	17	HOT MIX/STREET DEPT.	E 101-43100-421 REPAIR & M
101	12/22/15	\$2,002.47	18	SWEEPING DISPOSAL/STREET DEPT.	E 101-43100-421 REPAIR & M
101	12/29/15	\$659.03	63	LIMEROCK GRAVEL/STREET DEPT.	E 101-43100-421 REPAIR & M
101	12/22/15	\$1,000.00	46	REPAIR SIDEWALK/STREET DEPT.	E 101-43100-423 SIDEWALKS
101	12/22/15	\$2,500.00	47	REPAIR SIDEWALK	E 101-43100-423 SIDEWALKS
101	12/22/15	\$92.47	19	TRAILER RENTAL/STREET DEPT.	E 101-43100-431 RENTAL OF
101	12/08/15	\$2,143.18	35581	OCT/NOV 2015 ELECTRIC & GAS SERVICE	E 101-43160-380 ELECTRIC S
101	12/02/15	\$117.26	35554	WEST MARINE	E 101-43200-220 OPERATING
101	12/29/15	\$1,095.00	58	SNOW BUCKET-TOOL CAT/PARKS	E 101-43200-240 SMALL TOO
101	12/29/15	\$511.88	59	ELECTRIC TRIMMER./PARKS	E 101-43200-240 SMALL TOO
101	12/30/15	\$1,000.00	5550	PARK DONATIONS Mary Williams #5014	R 101-43200-36230 DONATIO
101	12/08/15	\$532.23	35578	BROKEN TOILET FLANGE/PARK	E 101-43200-414 REPAIR & M
101	12/22/15	\$21.87	30	COMPUTER CONSULTING	E 101-43200-416 REPAIR/MAI
101	12/22/15	\$16.25	31	DEC MTHLY STORAGE	E 101-43200-416 REPAIR/MAI
101	12/29/15	\$145.45	57	MENARDS	E 101-43200-420 R & M BLDG
101	12/22/15	\$325.00	38	GRAVE OPENING	E 101-43300-310 GRAVE OPE
101	12/07/15	\$300.00	5515	CEMETERY - OPEN/CLOSE GRAVE - CREM	R 101-43300-34940 CEMETER
101	12/14/15	\$700.00	5526	CEMETERY - OPEN/CLOSE GRAVE- CASKE	R 101-43300-34940 CEMETER
<b>FUND 101 GENER</b>		<u>\$1,206,921.09</u>			
<b>FUND 107 TIF REDEVELOPMENT DISTRICT 2-1</b>					
107	12/07/15	\$21,038.57	35574	TAX SETTLEMENT OF 12/2/15	E 107-00000-306 PROF SER-O
107	12/30/15	\$23,376.18	16886	2ND HALF TAX COLLECTION	R 107-00000-31000 GENERAL
<b>FUND 107 TIF RE</b>		<u>\$44,414.75</u>			
<b>FUND 202 DRUG FORFEITURE</b>					
202	12/22/15	\$124.44	37	FIBER DRUM/POLICE DEPT.	E 202-42101-449 DRUG FORF
<b>FUND 202 DRUG</b>		<u>\$124.44</u>			
<b>FUND 206 WATER/SEWER IMPROVEMENT FUND</b>					
206	12/22/15	\$40.82	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/22/15	\$6,129.29	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/22/15	\$7,079.68	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/22/15	\$33.01	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/22/15	\$45.28	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/22/15	\$46.18	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/22/15	\$44.72	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/22/15	\$89.17	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/22/15	\$86.44	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/22/15	\$50.63	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/22/15	\$35.01	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/22/15	\$6,197.23	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/22/15	\$0.14	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	12/22/15	\$21.15	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	12/09/15	\$13.80	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	12/10/15	\$45.28	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	12/28/15	\$8.62	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	12/09/15	\$11.64	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	12/17/15	\$9.20	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	12/10/15	\$105.74	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	12/17/15	\$6.69	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	12/22/15	\$0.11	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	12/28/15	\$17.10	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	12/28/15	\$6.63	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN

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FUN	Tran Date	Amount	Refer	Comments	Account Descr
206	12/10/15	\$47.93	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	12/09/15	\$4.17	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	12/09/15	\$3.90	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	12/28/15	\$10.32	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	12/22/15	\$25.87	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	12/22/15	\$1.20	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$3.00	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$6.90	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$50.40	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$2.10	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$150.60	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$2.10	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$0.75	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$75.00	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	-\$2.70	0	UB AR Serv Adj 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	-\$0.36	0	UB AR Serv Adj 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$58.20	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$6.30	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$3.90	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$135.60	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$8.70	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$3,714.15	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$6.00	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$1.80	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$4,871.87	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	-\$14.40	0	UB AR Serv Adj 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$6.60	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$7,422.83	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$2.70	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$1.50	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$4,072.38	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$4.50	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	-\$0.11	0	UB AR Serv Adj 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	-\$51.30	0	UB AR Serv Adj 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$2.10	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$7.80	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$2.11	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/30/15	\$1.20	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$4.80	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$0.48	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	-\$0.15	0	UB AR Serv Adj 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$8.10	0	UB AR Serv Adj 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$1.64	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$20.69	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$3.41	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$0.39	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$0.31	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$4.50	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$0.97	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/22/15	\$343.02	0	UB AR Serv 27 TRUNK W/COMM	R 206-41900-37107 TRUNK W
206	12/22/15	\$2,496.48	0	UB AR Serv 27 TRUNK W/COMM	R 206-41900-37107 TRUNK W
206	12/22/15	\$1,468.86	0	UB AR Serv 27 TRUNK W/COMM	R 206-41900-37107 TRUNK W
206	12/22/15	\$2.70	0	UB AR Serv 27 TRUNK W/COMM	R 206-41900-37107 TRUNK W
206	12/22/15	\$140.76	0	UB AR Serv 21 TRUNK/W COMB	R 206-41900-37107 TRUNK W

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206	12/22/15	\$144.96	0	UB AR Serv 21 TRUNK/W COMB	R 206-41900-37107 TRUNK W
206	12/22/15	\$147.42	0	UB AR Serv 21 TRUNK/W COMB	R 206-41900-37107 TRUNK W
206	12/22/15	\$3.60	0	UB AR Serv 27 TRUNK W/COMM	R 206-41900-37107 TRUNK W
206	12/22/15	\$869.08	0	UB AR Serv 27 TRUNK W/COMM	R 206-41900-37107 TRUNK W
206	12/22/15	\$2.70	0	UB AR Serv 27 TRUNK W/COMM	R 206-41900-37107 TRUNK W
206	12/22/15	\$82.38	0	UB AR Serv 21 TRUNK/W COMB	R 206-41900-37107 TRUNK W
206	12/22/15	\$1,032.12	0	UB AR Serv 28 TRUNK W/IND	R 206-41900-37108 TRUNK W
206	12/22/15	\$1,115.40	0	UB AR Serv 28 TRUNK W/IND	R 206-41900-37108 TRUNK W
206	12/22/15	\$1,071.60	0	UB AR Serv 28 TRUNK W/IND	R 206-41900-37108 TRUNK W
206	12/22/15	\$1,334.94	0	UB AR Serv 28 TRUNK W/IND	R 206-41900-37108 TRUNK W
206	12/22/15	\$7.14	0	UB AR Serv Adj 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$4.03	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$0.61	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$5.37	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$6.71	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$1.53	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	-\$1.98	0	UB AR Serv Adj 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	-\$0.11	0	UB AR Serv Adj 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$5.04	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$1.04	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$0.39	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$1.86	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/30/15	\$1.20	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$2.85	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$3,363.41	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$3,219.32	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$7.14	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$3,322.47	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$2.73	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$1.64	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$6.15	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	-\$2.85	0	UB AR Serv Adj 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	-\$0.16	0	UB AR Serv Adj 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$0.75	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$5.70	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$2.19	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$6.33	0	UB AR Serv Adj 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$3.40	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$2.19	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$0.31	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$2.85	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$0.97	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$3.18	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$90.30	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$1.13	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$8.22	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$2.19	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$42.36	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$18.87	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$3,510.42	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$4.17	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	-\$2.66	0	UB AR Serv Pen Adj 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	\$138.00	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/22/15	-\$0.39	0	UB AR Serv Adj 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S

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206	12/22/15	\$103.82	0	UB AR Serv 41 TRUNK SEWER 1ST	R 206-41900-37207 TRUNK S
206	12/22/15	\$272.25	0	UB AR Serv 37 TRUNK S/COMM	R 206-41900-37207 TRUNK S
206	12/22/15	\$3.88	0	UB AR Serv 37 TRUNK S/COMM	R 206-41900-37207 TRUNK S
206	12/22/15	\$75.14	0	UB AR Serv 41 TRUNK SEWER 1ST	R 206-41900-37207 TRUNK S
206	12/22/15	\$339.88	0	UB AR Serv 37 TRUNK S/COMM	R 206-41900-37207 TRUNK S
206	12/22/15	\$588.38	0	UB AR Serv 37 TRUNK S/COMM	R 206-41900-37207 TRUNK S
206	12/22/15	\$123.91	0	UB AR Serv 41 TRUNK SEWER 1ST	R 206-41900-37207 TRUNK S
206	12/22/15	\$95.37	0	UB AR Serv 31 TRUNK/S COMB	R 206-41900-37207 TRUNK S
206	12/22/15	\$2.77	0	UB AR Serv 37 TRUNK S/COMM	R 206-41900-37207 TRUNK S
206	12/22/15	\$151.35	0	UB AR Serv 31 TRUNK/S COMB	R 206-41900-37207 TRUNK S
206	12/22/15	-\$110.16	0	UB AR Serv Adj 37 TRUNK S/COMM	R 206-41900-37207 TRUNK S
206	12/22/15	\$130.47	0	UB AR Serv 31 TRUNK/S COMB	R 206-41900-37207 TRUNK S
206	12/22/15	\$2.77	0	UB AR Serv 37 TRUNK S/COMM	R 206-41900-37207 TRUNK S
206	12/22/15	\$129.98	0	UB AR Serv 41 TRUNK SEWER 1ST	R 206-41900-37207 TRUNK S
206	12/22/15	\$393.39	0	UB AR Serv 37 TRUNK S/COMM	R 206-41900-37207 TRUNK S
206	12/22/15	\$57.15	0	UB AR Serv 31 TRUNK/S COMB	R 206-41900-37207 TRUNK S
206	12/22/15	\$290.49	0	UB AR Serv 38 TRUNK S/IND	R 206-41900-37208 TRUNK S
206	12/22/15	\$243.40	0	UB AR Serv 38 TRUNK S/IND	R 206-41900-37208 TRUNK S
206	12/22/15	\$281.39	0	UB AR Serv 38 TRUNK S/IND	R 206-41900-37208 TRUNK S
206	12/22/15	\$224.00	0	UB AR Serv 38 TRUNK S/IND	R 206-41900-37208 TRUNK S
<b>FUND 206 WATE</b>		<b>\$68,265.97</b>			
<b>FUND 207 PARK IMPROVEMENT FUND</b>					
207	12/16/15	\$1,000.00	5531	PARK DEDICATION	R 207-00000-34780 PARK FEE
<b>FUND 207 PARK I</b>		<b>\$1,000.00</b>			
<b>FUND 211 LIBRARY</b>					
211	12/22/15	\$136.81	7	BOOKS/LIBRARY	E 211-45500-217 MATERIALS
211	12/22/15	\$29.91	7	BOOKS/LIBRARY	E 211-45500-217 MATERIALS
211	12/22/15	\$43.80	7	BOOKS/LIBRARY	E 211-45500-217 MATERIALS
211	12/22/15	\$84.92	7	BOOKS/LIBRARY	E 211-45500-217 MATERIALS
211	12/22/15	\$457.63	7	BOOKS/LIBRARY	E 211-45500-217 MATERIALS
211	12/22/15	\$89.31	7	BOOKS/LIBRARY	E 211-45500-217 MATERIALS
211	12/22/15	\$40.43	7	BOOKS/LIBRARY	E 211-45500-217 MATERIALS
211	12/22/15	\$187.90	7	BOOKS/LIBRARY	E 211-45500-217 MATERIALS
211	12/22/15	\$177.04	8	OPERATING MATERIAL/LIBRARY	E 211-45500-220 OPERATING
211	12/22/15	\$158.52	9	OFFICE SUPPLIES/LIBRARY	E 211-45500-220 OPERATING
211	12/22/15	\$255.37	10	CONTRACT/LIBRARY	E 211-45500-302 CONTRACT
211	12/22/15	\$1,800.00	11	DEC 2015 CLEANING/LIBRARY	E 211-45500-302 CONTRACT
211	12/22/15	\$600.00	12	NOV/DEC 2015 STORY TIME/LIBRARY	E 211-45500-302 CONTRACT
211	12/30/15	\$22,134.35	16886	2ND HALF TAX COLLECTION	R 211-45500-31000 GENERAL
211	12/22/15	\$82.29	13	PHONES/LIBRARY	E 211-45500-321 COMMUNIC
211	12/22/15	\$10.00	5535	LIBRARY SERVICE CHARGE CK # 3127	R 211-45500-34760 LIBRARY
211	12/22/15	\$3.10	5535	LIBRARY SERVICE CHARGE CK # 4846	R 211-45500-34760 LIBRARY
211	12/22/15	\$24.00	5535	LIBRARY SERVICE CHARGE CK # 8143	R 211-45500-34760 LIBRARY
211	12/22/15	\$113.00	5541	LIBRARY SERVICE CHARGE CASH	R 211-45500-34760 LIBRARY
211	12/22/15	\$40.00	5539	LIBRARY RENT CK # 3100	R 211-45500-36220 RENTAL I
211	12/22/15	\$64.00	5540	LIBRARY REFUNDS & REIMB. PROF FEES	R 211-45500-36240 REFUNDS
211	12/08/15	\$831.88	35581	OCT/NOV 2015 ELECTRIC & GAS SERVICE	E 211-45500-380 ELECTRIC S
211	12/08/15	\$155.96	35581	OCT/NOV 2015 ELECTRIC & GAS SERVICE	E 211-45500-381 FUEL FOR H
211	12/30/15	\$2,501.24	116	EBSCO 2015-2016 MAGAZINES	E 211-45500-400 USE OF PER
211	12/22/15	\$161.77	14	DEC BI-MTHLY SERVICE/LIBRARY	E 211-45500-420 R & M BLDG
211	12/22/15	\$494.00	15	WINDOW CLEANING/LIBRARY	E 211-45500-420 R & M BLDG
<b>FUND 211 LIBRA</b>		<b>\$30,677.23</b>			

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<b>FUND 300 ANDERSEN WINDOWS EQUIP GRANT</b>					
300	12/30/15	\$500,000.00	115	MIF DEED GRANT	R 300-41900-36233 GRANTS
300	12/30/15	\$500,000.00	16879	DEED GRANT/ANDERSEN WINDOWS MAC	R 300-41900-36233 GRANTS
<b>FUND 300 ANDER</b>		<u>\$1,000,000.00</u>			
<b>FUND 303 GO TIF BOND 1990 DEBT SERVICE</b>					
303	12/30/15	\$44,547.81	16886	2ND HALF TAX COLLECTION	R 303-00000-31000 GENERAL
303	12/22/15	\$15,279.00	41	BUILDING DEMO	E 303-41903-306 PROF SER-O
<b>FUND 303 GO TIF</b>		<u>\$59,826.81</u>			
<b>FUND 400 NEW FIRE STATION</b>					
400	12/22/15	\$1,389.31	40	NOV 2015 FIRE STATION	E 400-42201-301 PROF SER-E
400	12/22/15	\$1,232.00	35	FIRE STATION	E 400-42201-302 CONTRACT
400	12/22/15	\$43,508.55	39	NOV 2015 FIRE STATION	E 400-42201-302 CONTRACT
400	12/29/15	\$8,500.00	83	FIRE STATION	E 400-42201-302 CONTRACT
400	12/29/15	\$1,024.96	84	1012 5TH AVE N/FIRE DEPARTMENT	E 400-42201-302 CONTRACT
400	12/29/15	\$37,146.90	85	FIRE STATION	E 400-42201-302 CONTRACT
400	12/29/15	\$127,232.11	86	FIRE STATION	E 400-42201-302 CONTRACT
400	12/29/15	\$23,088.80	87	FIRE STATION	E 400-42201-302 CONTRACT
400	12/29/15	\$214,532.10	88	FIRE STATION	E 400-42201-302 CONTRACT
400	12/29/15	\$151,335.00	89	FIRE STATION	E 400-42201-302 CONTRACT
400	12/29/15	\$214,647.75	90	FIRE STATION	E 400-42201-302 CONTRACT
400	12/29/15	\$11,780.00	91	FIRE STATION	E 400-42201-302 CONTRACT
400	12/29/15	\$8,189.00	92	FIRE STATION	E 400-42201-302 CONTRACT
400	12/29/15	\$19,190.00	93	FIRE STATION	E 400-42201-302 CONTRACT
400	12/29/15	\$5,274.40	94	FIRE STATION	E 400-42201-302 CONTRACT
400	12/29/15	\$123,418.30	95	FIRE STATION	E 400-42201-302 CONTRACT
400	12/29/15	\$220,599.50	96	FIRE STATION	E 400-42201-302 CONTRACT
400	12/29/15	\$9,145.69	97	FIRE STATION	E 400-42201-302 CONTRACT
400	12/29/15	\$68,685.00	98	FIRE STATION	E 400-42201-302 CONTRACT
400	12/29/15	\$50,784.15	99	FIRE STATION	E 400-42201-302 CONTRACT
400	12/29/15	\$14,820.00	100	FIRE STATION	E 400-42201-302 CONTRACT
400	12/29/15	\$1,073.50	101	FIRE STATION	E 400-42201-302 CONTRACT
400	12/29/15	\$44,650.00	102	FIRE STATION	E 400-42201-302 CONTRACT
400	12/29/15	\$5,225.00	103	FIRE STATION	E 400-42201-302 CONTRACT
400	12/29/15	\$6,650.00	105	FIRE HALL	E 400-42201-302 CONTRACT
400	12/29/15	\$28,787.85	106	FIRE STATION	E 400-42201-302 CONTRACT
400	12/30/15	\$12,162.08	117	FIRE STATION TURN LANES	E 400-42201-302 CONTRACT
400	12/28/15	\$333,000.00	5546	FIRE HALL CAPITAL SUPPORT CK # 9175	R 400-42201-36233 GRANTS
<b>FUND 400 NEW F</b>		<u>\$1,787,071.95</u>			
<b>FUND 601 WATER</b>					
601	12/17/15	\$126.33	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	12/17/15	\$1.63	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	12/22/15	\$299.02	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	12/22/15	\$1.59	0	UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	12/22/15	\$1.48	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	12/09/15	\$9.47	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	12/10/15	\$24.88	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	12/28/15	\$101.43	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	12/28/15	\$1.09	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	12/10/15	\$1,498.12	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	12/09/15	\$752.35	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	12/09/15	\$2.50	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING

**CITY OF BAYPORT**  
**MONTHLY RECEIPTS**

Period Name: DECEMBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
601	12/09/15	\$46.72	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	12/28/15	\$0.38	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	12/28/15	\$16.36	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	12/22/15	\$5,867.20	36	MOST PROJECT FINAL	E 601-41610-302 CONTRACT
601	12/08/15	\$1,931.12	35581	OCT/NOV 2015 ELECTRIC & GAS SERVICE	E 601-46110-380 ELECTRIC S
601	12/08/15	\$96.29	35581	OCT/NOV 2015 ELECTRIC & GAS SERVICE	E 601-46110-381 FUEL FOR H
601	12/22/15	\$421.19	43	REPAIR GFI FOR XMAS LIGHTS	E 601-46110-419 REPAIR & M
601	12/29/15	\$23.79	57	MENARDS	E 601-46110-419 REPAIR & M
601	12/29/15	\$80.27	57	MENARDS	E 601-46110-419 REPAIR & M
601	12/29/15	\$171.29	65	ELECTRICAL REPAIRS/WATER DEPT.	E 601-46110-419 REPAIR & M
601	12/29/15	\$12.70	70	NOV-DEC 2015 ADM4798175443002082	E 601-46120-201 OFFICE SUP
601	12/02/15	\$11.68	35553	OFFICE SUPPLIES	E 601-46120-201 OFFICE SUP
601	12/07/15	\$194.82	35573	NOV 2015 FUEL	E 601-46120-212 MOTOR FUE
601	12/22/15	\$119.07	25	WATER TREATMENT/WATER DEPT.	E 601-46120-216 CHEMICALS
601	12/29/15	\$5.95	57	USPS	E 601-46120-216 CHEMICALS
601	12/02/15	\$3.34	35554	USPS	E 601-46120-216 CHEMICALS
601	12/02/15	\$13.96	35554	THE UPS STORE	E 601-46120-216 CHEMICALS
601	12/08/15	\$40.00	35587	WATER TREATMENT CHLORINE	E 601-46120-216 CHEMICALS
601	12/29/15	-\$23.56	57	HOLIDAY STNSTORE	E 601-46120-220 OPERATING
601	12/29/15	\$23.56	57	HOLIDAY STNSTORE	E 601-46120-220 OPERATING
601	12/29/15	\$23.56	57	HOLIDAY STNSTORE	E 601-46120-220 OPERATING
601	12/02/15	\$158.79	35554	MENARDS STILLWATER	E 601-46120-220 OPERATING
601	12/22/15	\$3,888.80	29	TCE WATERMAIN PROJECT	E 601-46120-301 PROF SER-E
601	12/08/15	\$69.70	35596	UTILITY LOCATES/WATER DEPT.	E 601-46120-307 GOPHER ST
601	12/29/15	\$163.45	71	4TH QTR. 2015 UTILITY BILLING	E 601-46120-322 POSTAGE
601	12/02/15	\$17.90	35554	USPS	E 601-46120-322 POSTAGE
601	12/08/15	\$50.00	35594	RADIO REPAIR/WATER DEPT.	E 601-46120-323 RADIOS-RE
601	12/16/15	\$1,200.00	5531	WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	12/16/15	\$1,200.00	5532	WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	12/16/15	\$350.00	5531	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	12/16/15	\$350.00	5532	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	12/22/15	\$47,155.05	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$4.00	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/17/15	\$4.67	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	12/22/15	\$13.67	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$58.96	0	UB AR Serv 2 WATER ONLY	R 601-46120-37110 WATER R
601	12/22/15	\$14,857.24	0	UB AR Serv 3 INDUSTRIAL	R 601-46120-37110 WATER R
601	12/22/15	\$6,001.48	0	UB AR Serv 5 COMM WATER	R 601-46120-37110 WATER R
601	12/22/15	\$10.00	0	UB AR Serv 6 WATER METER2	R 601-46120-37110 WATER R
601	12/22/15	\$3.22	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$42.24	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$272.16	0	UB AR Serv 9 INSTITUTION	R 601-46120-37110 WATER R
601	12/30/15	\$14.08	0	UB AR Serv 5 COMM WATER	R 601-46120-37110 WATER R
601	12/22/15	\$36.29	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$22.24	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/30/15	\$10.00	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$296.08	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$93.44	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$52.64	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$74.27	0	UB AR Serv 8 SAFE WT'R FE	R 601-46120-37110 WATER R
601	12/22/15	\$19,266.40	0	UB AR Serv 5 COMM WATER	R 601-46120-37110 WATER R
601	12/10/15	\$19.92	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	12/22/15	\$83.44	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$20.19	0	UB AR Serv 5 COMM WATER	R 601-46120-37110 WATER R

**CITY OF BAYPORT  
MONTHLY RECEIPTS**

Period Name: DECEMBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
601	12/22/15	\$18.16	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/09/15	\$145.00	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	12/22/15	\$1,714.80	0	UB AR Serv 9 INSTITUTION	R 601-46120-37110 WATER R
601	12/22/15	-\$4.35	0	UB AR Serv Adj 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$391.28	0	UB AR Serv 6 WATER METER2	R 601-46120-37110 WATER R
601	12/22/15	\$105,577.48	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$12,505.68	0	UB AR Serv 3 INDUSTRIAL	R 601-46120-37110 WATER R
601	12/22/15	\$42.64	0	UB AR Serv 2 WATER ONLY	R 601-46120-37110 WATER R
601	12/22/15	\$64,543.76	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$22.24	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$75.28	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$69.48	0	UB AR Serv Adj 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	-\$227.84	0	UB AR Serv Adj 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$82.68	0	UB AR Serv 8 SAFE WT'R FE	R 601-46120-37110 WATER R
601	12/22/15	\$30.40	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$11,114.34	0	UB AR Serv 5 COMM WATER	R 601-46120-37110 WATER R
601	12/22/15	\$12,118.56	0	UB AR Serv 3 INDUSTRIAL	R 601-46120-37110 WATER R
601	12/22/15	\$79.36	0	UB AR Serv 2 WATER ONLY	R 601-46120-37110 WATER R
601	12/22/15	\$51,832.28	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$75.97	0	UB AR Serv 8 SAFE WT'R FE	R 601-46120-37110 WATER R
601	12/22/15	\$353.76	0	UB AR Serv 9 INSTITUTION	R 601-46120-37110 WATER R
601	12/22/15	\$54.88	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	-\$904.59	0	UB AR Serv Adj 1 WATER	R 601-46120-37110 WATER R
601	12/10/15	\$5.00	0	UB UR Receipt Group 00 FINAL GROUP	R 601-46120-37110 WATER R
601	12/22/15	\$14.08	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$2,553.80	0	UB AR Serv 9 INSTITUTION	R 601-46120-37110 WATER R
601	12/22/15	\$82.68	0	UB AR Serv 8 SAFE WT'R FE	R 601-46120-37110 WATER R
601	12/22/15	\$771.16	0	UB AR Serv 6 WATER METER2	R 601-46120-37110 WATER R
601	12/22/15	\$30,610.56	0	UB AR Serv 5 COMM WATER	R 601-46120-37110 WATER R
601	12/22/15	\$11,641.04	0	UB AR Serv 3 INDUSTRIAL	R 601-46120-37110 WATER R
601	12/22/15	\$433.04	0	UB AR Serv 2 WATER ONLY	R 601-46120-37110 WATER R
601	12/22/15	-\$0.89	0	UB AR Serv Adj 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$22.24	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$17.56	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$102.52	0	UB AR Serv Adj 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$2.56	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$8.11	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$46.72	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$34.48	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$792.48	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$1,988.16	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$24.08	0	UB AR Serv 5 COMM WATER	R 601-46120-37110 WATER R
601	12/22/15	\$73.04	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$74.88	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$3.18	0	UB AR Serv 8 SAFE WT'R FE	R 601-46120-37110 WATER R
601	12/22/15	\$283.36	0	UB AR Serv 6 WATER METER2	R 601-46120-37110 WATER R
601	12/22/15	\$99.36	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	-\$30.40	0	UB AR Serv Adj 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$36.32	0	UB AR Serv 5 COMM WATER	R 601-46120-37110 WATER R
601	12/22/15	\$1,586.04	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	-\$571.92	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	12/22/15	\$3.18	0	UB AR Serv 8 SAFE WT'R FE	R 601-46120-37110 WATER R
601	12/22/15	\$10.00	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$1,020.80	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R

**CITY OF BAYPORT**  
**MONTHLY RECEIPTS**

Period Name: DECEMBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
601	12/22/15	\$850.60	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$6.22	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/22/15	\$24.08	0	UB AR Serv 5 COMM WATER	R 601-46120-37110 WATER R
601	12/22/15	\$3.18	0	UB AR Serv 8 SAFE WTR FE	R 601-46120-37110 WATER R
601	12/30/15	\$12.50	0	UB AR Pen Serv 1 WATER	R 601-46120-37111 LATE CH
601	12/30/15	\$2.50	0	UB AR Pen Serv 1 WATER	R 601-46120-37111 LATE CH
601	12/30/15	\$2.50	0	UB AR Pen Serv 1 WATER	R 601-46120-37111 LATE CH
601	12/30/15	\$2.50	0	UB AR Pen Serv 1 WATER	R 601-46120-37111 LATE CH
601	12/30/15	\$5.00	0	UB AR Pen Serv 1 WATER	R 601-46120-37111 LATE CH
601	12/30/15	\$10.00	0	UB AR Pen Serv 1 WATER	R 601-46120-37111 LATE CH
601	12/30/15	\$2.50	0	UB AR Pen Serv 1 WATER	R 601-46120-37111 LATE CH
601	12/30/15	\$2.50	0	UB AR Pen Serv 1 WATER	R 601-46120-37111 LATE CH
601	12/30/15	\$5.00	0	UB AR Pen Serv 5 COMM WATER	R 601-46120-37111 LATE CH
601	12/30/15	\$12.50	0	UB AR Pen Serv 1 WATER	R 601-46120-37111 LATE CH
601	12/30/15	\$2.50	0	UB AR Pen Serv 5 COMM WATER	R 601-46120-37111 LATE CH
601	12/22/15	-\$0.28	0	UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CH
601	12/30/15	\$2.50	0	UB AR Pen Serv 1 WATER	R 601-46120-37111 LATE CH
601	12/30/15	\$2.50	0	UB AR Pen Serv 1 WATER	R 601-46120-37111 LATE CH
601	12/30/15	\$2.50	0	UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CH
601	12/22/15	\$2.50	0	UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CH
601	12/30/15	\$10.00	0	UB AR Pen Serv 1 WATER	R 601-46120-37111 LATE CH
601	12/22/15	\$2.50	0	UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CH
601	12/22/15	\$2.50	0	UB AR Serv Pen Adj 6 WATER METER2	R 601-46120-37111 LATE CH
601	12/22/15	\$4.07	0	UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CH
601	12/22/15	-\$5.00	0	UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CH
601	12/22/15	\$2.50	0	UB AR Serv Pen Adj 5 COMM WATER	R 601-46120-37111 LATE CH
601	12/22/15	-\$2.50	0	UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CH
601	12/22/15	\$2.50	0	UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CH
601	12/22/15	-\$5.00	0	UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CH
601	12/22/15	-\$2.50	0	UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CH
601	12/22/15	-\$7.50	0	UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CH
601	12/22/15	\$2.50	0	UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CH
601	12/22/15	-\$1.04	0	UB AR Surc Adj 19 STATE SER CH	R 601-46120-37120 STATE SA
601	12/22/15	\$5.00	0	UB AR Surc Adj 19 STATE SER CH	R 601-46120-37120 STATE SA
601	12/22/15	\$1.59	0	UB AR Surc Adj 19 STATE SER CH	R 601-46120-37120 STATE SA
601	12/08/15	\$1,604.20	35581	OCT/NOV 2015 ELECTRIC & GAS SERVICE	E 601-46120-380 ELECTRIC S
601	12/08/15	\$295.65	35581	OCT/NOV 2015 ELECTRIC & GAS SERVICE	E 601-46120-381 FUEL FOR H
601	12/22/15	\$14.25	44	MATERIAL/WATER DEPT.	E 601-46120-412 REP & MAIN
601	12/29/15	\$142.45	57	O'REILLY AUTO	E 601-46120-412 REP & MAIN
601	12/22/15	\$21.87	30	COMPUTER CONSULTING	E 601-46120-416 REPAIR/MAI
601	12/22/15	\$16.25	31	DEC MTHLY STORAGE	E 601-46120-416 REPAIR/MAI
601	12/22/15	\$3,632.25	22	WATER VALVE/WATER DEPT.	E 601-46120-419 REPAIR & M
601	12/29/15	\$6.91	57	ACE HARDWARE	E 601-46120-419 REPAIR & M
601	12/29/15	\$342.00	67	VALVE BOX REPAIR/WATER DEPT.	E 601-46120-419 REPAIR & M
601	12/08/15	\$1,884.91	35582	NEW FIRE HALL WATER METER	E 601-46120-419 REPAIR & M
601	12/08/15	-\$36.49	35591	DRAIN FITTINGS/WATER DEPT.	E 601-46120-419 REPAIR & M
601	12/08/15	\$66.76	35592	DRAIN FITTINGS/WATER DEPT.	E 601-46120-419 REPAIR & M
601	12/08/15	\$1.90	35593	TEST CAP/WATER DEPT.	E 601-46120-419 REPAIR & M
601	12/22/15	\$298.50	45	EXCAVATOR RENTAL/WATER DEPT.	E 601-46120-431 RENTAL OF

**FUND 601 WATE** \$428,463.20

**FUND 602 SEWER**

602	12/10/15	\$377.35	0	UB Receipt Serv 11 NSP SEWER	G 602-14602 SEWER BILLING
602	12/22/15	\$220.88	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING

**CITY OF BAYPORT**  
**MONTHLY RECEIPTS**

Period Name: DECEMBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
602	12/30/15	\$19,795.86	0	UB Receipt Serv 19 PRISON SEWER	G 602-14602 SEWER BILLING
602	12/28/15	\$2.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	12/10/15	\$19.88	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	12/09/15	\$133.40	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	12/22/15	\$1.68	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	12/28/15	\$73.51	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	12/09/15	\$5.00	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	12/28/15	\$2.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	12/28/15	\$117.20	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	12/17/15	\$74.81	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	12/17/15	\$1.63	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	12/09/15	\$46.45	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	12/09/15	\$2.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	12/10/15	\$541.93	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	12/29/15	\$12.70	70	NOV-DEC 2015 ADM4798175443002082	E 602-46200-201 OFFICE SUP
602	12/02/15	\$11.72	35553	OFFICE SUPPLIES	E 602-46200-201 OFFICE SUP
602	12/29/15	\$109.31	57	WGD ARAMARK	E 602-46200-206 UNIFORMS
602	12/07/15	\$80.44	35573	NOV 2015 FUEL	E 602-46200-212 MOTOR FUE
602	12/29/15	\$175.86	66	OPERATING MATERIAL/SEWER DEPT.	E 602-46200-220 OPERATING
602	12/02/15	\$5.59	35554	MENARDS STILLWATER	E 602-46200-240 SMALL TOO
602	12/29/15	\$163.45	71	4TH QTR. 2015 UTILITY BILLING	E 602-46200-322 POSTAGE
602	12/16/15	\$800.00	5531	SEWER CONNECTION (INCLUDES INSPEC	R 602-46200-34651 SEWER H
602	12/22/15	\$3,380.65	0	UB AR Serv 23 INDUSTRI SEW	R 602-46200-37210 SEWER R
602	12/22/15	\$10.00	0	UB AR Serv 24 SEWER COMMER	R 602-46200-37210 SEWER R
602	12/22/15	\$8,050.05	0	UB AR Serv 25 COMM SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$14.05	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	-\$1,154.95	0	UB AR Serv Adj 25 COMM SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$82.90	0	UB AR Serv Adj 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	-\$0.89	0	UB AR Serv Adj 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$720.40	0	UB AR Serv 29 INSTIT SEWER	R 602-46200-37210 SEWER R
602	12/22/15	-\$4.34	0	UB AR Serv Adj 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$74.14	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$52.40	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$37.48	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$13.67	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	-\$1.71	0	UB AR Serv Adj 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$2.56	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$46.45	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$30.25	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$22.15	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$22.15	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$86.70	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$6.22	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$30.25	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$5.11	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$37,424.34	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	-\$24.30	0	UB AR Serv Adj 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$20.76	0	UB AR Serv 25 COMM SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$82.90	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$2,853.40	0	UB AR Serv 23 INDUSTRI SEW	R 602-46200-37210 SEWER R
602	12/22/15	\$8.67	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$48.50	0	UB AR Serv 20 SEWER ONLY	R 602-46200-37210 SEWER R
602	12/22/15	\$384.80	0	UB AR Serv 29 INSTIT SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$5,407.63	0	UB AR Serv 25 COMM SEWER	R 602-46200-37210 SEWER R

**CITY OF BAYPORT**  
**MONTHLY RECEIPTS**

Period Name: DECEMBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
602	12/22/15	\$10.00	0	UB AR Serv 24 SEWER COMMER	R 602-46200-37210 SEWER R
602	12/22/15	\$3,343.60	0	UB AR Serv 23 INDUSTRI SEW	R 602-46200-37210 SEWER R
602	12/22/15	\$48.50	0	UB AR Serv 20 SEWER ONLY	R 602-46200-37210 SEWER R
602	12/22/15	\$1,571.70	0	UB AR Serv 15 1ST SEWER	R 602-46200-37210 SEWER R
602	12/22/15	-\$30.25	0	UB AR Serv Adj 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$22.15	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$472.60	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$24.65	0	UB AR Serv 25 COMM SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$24.05	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/30/15	\$10.00	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$56.45	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$34.30	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$8.11	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$24.65	0	UB AR Serv 25 COMM SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$48.50	0	UB AR Serv 20 SEWER ONLY	R 602-46200-37210 SEWER R
602	12/22/15	\$999.50	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$917.95	0	UB AR Serv 15 1ST SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$1,264.00	0	UB AR Serv 15 1ST SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$18.10	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$9.44	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$41,336.60	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$3.22	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$34.81	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$2,652.95	0	UB AR Serv 23 INDUSTRI SEW	R 602-46200-37210 SEWER R
602	12/22/15	\$5,026.95	0	UB AR Serv 25 COMM SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$48.50	0	UB AR Serv 20 SEWER ONLY	R 602-46200-37210 SEWER R
602	12/22/15	\$1,504.15	0	UB AR Serv 15 1ST SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$94.45	0	UB AR Serv Adj 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$5,626.60	0	UB AR Serv 25 COMM SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$207.95	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$291.80	0	UB AR Serv 29 INSTIT SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$10.00	0	UB AR Serv 24 SEWER COMMER	R 602-46200-37210 SEWER R
602	12/22/15	\$70.75	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$38,858.85	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$10.00	0	UB AR Serv 24 SEWER COMMER	R 602-46200-37210 SEWER R
602	12/22/15	\$38.60	0	UB AR Serv 25 COMM SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$1,514.00	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$422.00	0	UB AR Serv 29 INSTIT SEWER	R 602-46200-37210 SEWER R
602	12/30/15	\$14.65	0	UB AR Serv 25 COMM SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$60.50	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	\$39,335.66	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/22/15	-\$0.28	0	UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L
602	12/30/15	\$12.50	0	UB AR Pen Serv 10 SEWER	R 602-46200-37211 SEWER L
602	12/22/15	-\$7.50	0	UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L
602	12/30/15	\$2.50	0	UB AR Pen Serv 10 SEWER	R 602-46200-37211 SEWER L
602	12/30/15	\$2.50	0	UB AR Pen Serv 10 SEWER	R 602-46200-37211 SEWER L
602	12/22/15	-\$2.50	0	UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L
602	12/30/15	\$5.00	0	UB AR Pen Serv 25 COMM SEWER	R 602-46200-37211 SEWER L
602	12/30/15	\$2.50	0	UB AR Pen Serv 10 SEWER	R 602-46200-37211 SEWER L
602	12/22/15	\$2.50	0	UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L
602	12/30/15	\$12.50	0	UB AR Pen Serv 10 SEWER	R 602-46200-37211 SEWER L
602	12/30/15	\$2.50	0	UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L
602	12/22/15	\$4.07	0	UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L
602	12/22/15	\$5.00	0	UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L

**CITY OF BAYPORT  
MONTHLY RECEIPTS**

Period Name: DECEMBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
602	12/22/15	-\$5.00	0	UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L
602	12/22/15	-\$5.00	0	UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L
602	12/22/15	\$2.50	0	UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L
602	12/22/15	-\$2.50	0	UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L
602	12/30/15	\$2.50	0	UB AR Pen Serv 25 COMM SEWER	R 602-46200-37211 SEWER L
602	12/30/15	\$10.00	0	UB AR Pen Serv 10 SEWER	R 602-46200-37211 SEWER L
602	12/22/15	\$2.50	0	UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L
602	12/30/15	\$5.00	0	UB AR Pen Serv 10 SEWER	R 602-46200-37211 SEWER L
602	12/30/15	\$2.50	0	UB AR Pen Serv 10 SEWER	R 602-46200-37211 SEWER L
602	12/30/15	\$2.50	0	UB AR Pen Serv 10 SEWER	R 602-46200-37211 SEWER L
602	12/30/15	\$5.00	0	UB AR Pen Serv 10 SEWER	R 602-46200-37211 SEWER L
602	12/30/15	\$2.50	0	UB AR Pen Serv 10 SEWER	R 602-46200-37211 SEWER L
602	12/30/15	\$2.50	0	UB AR Pen Serv 10 SEWER	R 602-46200-37211 SEWER L
602	12/22/15	\$19,795.86	0	UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	12/22/15	\$19,795.86	0	UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	12/22/15	\$19,795.86	0	UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	12/22/15	\$19,795.86	0	UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	12/22/15	\$19,795.86	0	UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	12/22/15	\$19,795.86	0	UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	12/22/15	\$19,795.86	0	UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	12/22/15	\$19,795.86	0	UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	12/22/15	\$19,795.86	0	UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	12/22/15	\$19,795.86	0	UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	12/22/15	\$19,795.86	0	UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	12/22/15	\$19,795.86	0	UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	12/22/15	\$19,795.86	0	UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	12/22/15	\$354.10	0	UB AR Serv 11 NSP SEWER	R 602-46200-37230 NSP COLL
602	12/22/15	\$275.05	0	UB AR Serv 11 NSP SEWER	R 602-46200-37230 NSP COLL
602	12/22/15	\$377.35	0	UB AR Serv 11 NSP SEWER	R 602-46200-37230 NSP COLL
602	12/22/15	\$596.60	0	UB AR Serv 11 NSP SEWER	R 602-46200-37230 NSP COLL
602	12/22/15	\$382.00	0	UB AR Serv 11 NSP SEWER	R 602-46200-37230 NSP COLL
602	12/22/15	\$372.70	0	UB AR Serv 11 NSP SEWER	R 602-46200-37230 NSP COLL
602	12/22/15	\$321.55	0	UB AR Serv 11 NSP SEWER	R 602-46200-37230 NSP COLL
602	12/22/15	\$423.85	0	UB AR Serv 11 NSP SEWER	R 602-46200-37230 NSP COLL
602	12/22/15	\$743.05	0	UB AR Serv 11 NSP SEWER	R 602-46200-37230 NSP COLL
602	12/22/15	\$326.20	0	UB AR Serv 11 NSP SEWER	R 602-46200-37230 NSP COLL
602	12/22/15	\$354.10	0	UB AR Serv 11 NSP SEWER	R 602-46200-37230 NSP COLL
602	12/22/15	\$340.15	0	UB AR Serv 11 NSP SEWER	R 602-46200-37230 NSP COLL
602	12/22/15	\$46,381.30	0	UB AR Serv 17 PLANT	R 602-46200-37240 ANDERSE
602	12/22/15	\$58,997.35	0	UB AR Serv 17 PLANT	R 602-46200-37240 ANDERSE
602	12/22/15	\$51,077.40	0	UB AR Serv 17 PLANT	R 602-46200-37240 ANDERSE
602	12/22/15	\$51,643.65	0	UB AR Serv 17 PLANT	R 602-46200-37240 ANDERSE
602	12/22/15	\$21.90	30	COMPUTER CONSULTING	E 602-46200-416 REPAIR/MAI
602	12/22/15	\$16.25	31	DEC MTHLY STORAGE	E 602-46200-416 REPAIR/MAI
602	12/29/15	\$250.00	64	UNCLOG MAIN LINE/SEWER DEPT.	E 602-46200-430 MISC
<b>FUND 602 SEWER</b>		<b>\$677,420.69</b>			
<b>FUND 803 P &amp; Z ESCROWS</b>					
803	12/30/15	\$630.06	5547	D. R. HORTON ESCROW CK # 170084	R 803-80045-34100 P & Z PE
803	12/22/15	\$796.51	34	INSPIRATION 111B -MATTAMY ESCROW	E 803-80055-301 PROF SER-E
803	12/22/15	\$640.70	29	MILLER FARMS - WATER MAIN	E 803-80058-301 PROF SER-E
<b>FUND 803 P &amp; Z E</b>		<b>\$2,067.27</b>			

**CITY OF BAYPORT**  
**MONTHLY RECEIPTS**  
Period Name: DECEMBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
		\$5,306,253.40			

**CITY OF BAYPORT**  
**EXPENSE SUMMARY YTD THRU 12/31/2015**

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12 Month = 100.08

DEPT	DEPT Descr	2015 Budget	2015 YTD Amt	Balance	2015 % of Budget Remain
<b>FUND 101 GENERAL</b>					
41100	ELECTIONS	\$1,000.00	\$957.15	\$42.85	4.29%
41200	MAYOR & COUNCIL	\$194,540.00	\$113,190.00	\$81,350.00	41.82%
41240	RECYCLING	\$7,115.00	\$5,090.65	\$2,024.35	28.45%
41400	ADMINISTRATION	\$155,337.00	\$151,896.54	\$3,440.46	2.21%
41910	PLANNING & ZONING	\$240,697.00	\$237,627.28	\$3,069.72	1.28%
41940	MUNICIPAL BUILDINGS	\$49,050.00	\$43,147.41	\$5,902.59	12.03%
42100	POLICE	\$788,668.00	\$772,154.64	\$16,513.36	2.09%
42200	FIRE PROTECTION	\$491,432.00	\$347,583.12	\$143,848.88	29.27%
42201	FIRE STATION	\$0.00	\$247,712.04	-\$247,712.04	0.00%
43100	STREET MAINT	\$308,003.00	\$253,531.03	\$54,471.97	17.69%
43130	STREET - FLOOD PREPARATION	\$0.00	\$0.00	\$0.00	0.00%
43135	56TH ST & PICKETT AVE TRAIL	\$0.00	\$0.00	\$0.00	0.00%
43140	HAYNER/2ND ST. S UTILITY PR	\$0.00	\$4,672.10	-\$4,672.10	0.00%
43160	STREET LIGHTING	\$31,750.00	\$26,276.58	\$5,473.42	17.24%
43200	PARKS	\$64,928.00	\$60,563.38	\$4,364.62	6.72%
43300	CEMETERY	\$7,475.00	\$2,610.17	\$4,864.83	65.08%
44100	PROJECT	\$50,000.00	\$0.00	\$50,000.00	100.00%
<b>FUND 101 GENERAL</b>		<b>\$2,389,995.00</b>	<b>\$2,267,012.09</b>	<b>\$122,982.91</b>	<b>5.15%</b>
<b>FUND 208 PRISON SEWER PROJECT</b>					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 208 PRISON SEWER PROJECT</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>FUND 209 DEVELOPER REIMBURSED PROJECTS</b>					
41911	BAYTOWN DEVELOPMENTS	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
41913	EMERALD FALLS	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 209 DEVELOPER REIMBURSED PROJ</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>FUND 210 K-9 UNIT</b>					
42103	K - 9 UNIT	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 210 K-9 UNIT</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>FUND 211 LIBRARY</b>					
45500	LIBRARY	\$295,300.00	\$280,669.30	\$14,630.70	4.95%
<b>FUND 211 LIBRARY</b>		<b>\$295,300.00</b>	<b>\$280,669.30</b>	<b>\$14,630.70</b>	<b>4.95%</b>
<b>FUND 400 NEW FIRE STATION</b>					
42201	FIRE STATION	\$0.00	\$3,629,075.80	-\$3,629,075.80	0.00%
<b>FUND 400 NEW FIRE STATION</b>		<b>\$0.00</b>	<b>\$3,629,075.80</b>	<b>-\$3,629,075.80</b>	<b>0.00%</b>
<b>FUND 412 CEMETERY CAPITAL IMPROV</b>					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43300	CEMETERY	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 412 CEMETERY CAPITAL IMPROV</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>FUND 413 POLICE EQUIPMENT FUND</b>					

**CITY OF BAYPORT**  
**EXPENSE SUMMARY YTD THRU 12/31/2015**

12 Month = 100.08

DEPT	DEPT Descr	2015 Budget	2015 YTD Amt	Balance	2015 % of Budget Remain
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND		\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41400	ADMINISTRATION	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
46120	WATER	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION		\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
41940	MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT		\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER					
41609	TCE EVAL GRANT	\$0.00	\$0.00	\$0.00	0.00%
41610	LYNN MOST PROJECT	\$0.00	\$48,067.20	-\$48,067.20	0.00%
44151	TCE WATER MAIN IMPROVEME	\$0.00	\$0.00	\$0.00	0.00%
46110	WATER-PUMPHOUSE	\$47,450.00	\$39,009.55	\$8,440.45	17.79%
46120	WATER	\$457,098.00	\$354,198.71	\$102,899.29	22.51%
FUND 601 WATER		\$504,548.00	\$441,275.46	\$63,272.54	12.54%
FUND 602 SEWER					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$308,687.00	\$246,095.07	\$62,591.93	20.28%
46990	SEWER - NON-OPERATING	\$0.00	\$377,064.00	-\$377,064.00	0.00%
FUND 602 SEWER		\$308,687.00	\$623,159.07	-\$314,472.07	-101.87%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
80056	KYLE CARLSON	\$0.00	\$0.00	\$0.00	0.00%
FUND 800 INVESTMENTS-POOLED		\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
80001	ANDERSEN ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80003	BAYTOWN ANNEXATION	\$0.00	\$0.00	\$0.00	0.00%
80006	OSTERTAG VARIANCE	\$0.00	\$0.00	\$0.00	0.00%

**CITY OF BAYPORT**  
**EXPENSE SUMMARY YTD THRU 12/31/2015**

12 Month = 100.08

DEPT	DEPT Descr	2015 Budget	2015 YTD Amt	Balance	2015 % of Budget Remain
80008	CHARLES LUTZ STREET VACATI	\$0.00	\$0.00	\$0.00	0.00%
80010	JERRY PETERSON ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80011	CAPTAINS CORNER	\$0.00	\$0.00	\$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP.	\$0.00	\$0.00	\$0.00	0.00%
80013	BAYPORT MARINA	\$0.00	\$0.00	\$0.00	0.00%
80014	GROUP 41	\$0.00	\$0.00	\$0.00	0.00%
80015	GARY SWAGER	\$0.00	\$0.00	\$0.00	0.00%
80016	PETE MILLER - PHASE 11/BAYT	\$0.00	\$0.00	\$0.00	0.00%
80017	AMERICAN LEGION POST 491	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	\$0.00	\$0.00	\$0.00	0.00%
80019	JG HAUSE CONSTRUCTION	\$0.00	\$0.00	\$0.00	0.00%
80020	HYNNEK CUP APPLICATION	\$0.00	\$0.00	\$0.00	0.00%
80021	GORDON TELLINGHUISEN	\$0.00	\$0.00	\$0.00	0.00%
80022	DUANCE JOHNSON	\$0.00	\$0.00	\$0.00	0.00%
80023	MI-TECH SERVICES, INC.	\$0.00	\$0.00	\$0.00	0.00%
80024	RICK PARENT	\$0.00	\$0.00	\$0.00	0.00%
80025	JUDY SEEBERGER	\$0.00	\$0.00	\$0.00	0.00%
80026	MIDWEST PARA TRANSIT	\$0.00	\$0.00	\$0.00	0.00%
80027	CEMETARY - ST. MIKE S/ST. CH	\$0.00	\$0.00	\$0.00	0.00%
80028	ASPHALT SPEC - 111 CENTRAL	\$0.00	\$0.00	\$0.00	0.00%
80029	BRIAN ZELLER	\$0.00	\$0.00	\$0.00	0.00%
80030	LARKIN HOFFMAN & LUNDGREN	\$0.00	\$0.00	\$0.00	0.00%
80031	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80040	HEFTY	\$0.00	\$0.00	\$0.00	0.00%
80041	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80042	LANDFORM/VARDE GROUP	\$0.00	\$0.00	\$0.00	0.00%
80043	MAINSTREET HOLDING, LLC	\$0.00	\$0.00	\$0.00	0.00%
80044	HAYNER PROPERTY FEASIB STU	\$0.00	\$0.00	\$0.00	0.00%
80045	DRH-INSPIRATION PHASE II PL	\$0.00	\$831.91	-\$831.91	0.00%
80046	JOE BUSH/DAVID KLINGER	\$0.00	\$0.00	\$0.00	0.00%
80047	JANE KEYES	\$0.00	\$0.00	\$0.00	0.00%
80048	KAEMMER/VRAMBOUT	\$0.00	\$0.00	\$0.00	0.00%
80049	AMERICAN LEGION	\$0.00	\$0.00	\$0.00	0.00%
80050	12 POINT ROAD	\$0.00	\$0.00	\$0.00	0.00%
80051	BERGSTROM/ ENG & GRADING	\$0.00	\$693.31	-\$693.31	0.00%
80052	MILLER EXCAVATING WATER SE	\$0.00	\$0.00	\$0.00	0.00%
80053	CHRIS HAYNER	\$0.00	\$46.00	-\$46.00	0.00%
80054	LYNN MOST	\$0.00	\$0.00	\$0.00	0.00%
80055	MATTAMY MN PARTNERSHIP	\$0.00	\$53,049.39	-\$53,049.39	0.00%
80056	KYLE CARLSON	\$0.00	\$146.59	-\$146.59	0.00%
80058	MILLER FARMS/DERRICK PHASE	\$0.00	\$4,712.49	-\$4,712.49	0.00%
FUND 803 P & Z ESCROWS		\$0.00	\$59,479.69	-\$59,479.69	0.00%

**CITY OF BAYPORT**  
**EXPENSE SUMMARY YTD THRU 12/31/2015**  
12 Month = 100.08

DEPT	DEPT Descr	2015 Budget	2015 YTD Amt	Balance	2015 % of Budget Remain
		\$3,498,530.00	\$7,300,671.41	-\$3,802,141.41	-108.68%

**CITY OF BAYPORT**  
**MONTHLY EXPENSES 6559-6671**

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Period Name: DECEMBER

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
<b>FUND 101 GENERAL</b>									
<b>DEPT 41100 ELECTIONS</b>									
TAYLOR, SARA	101	12/29/15	\$14.38	E	41100	220	ELECTIONS	OPERATING SUPP	006664
			\$14.38						
<b>DEPT 41200 MAYOR &amp; COUNCIL</b>									
U S BANK VISA	101	12/29/15	\$12.70	E	41200	201	NOV-DEC 2015 ADM4798	OFFICE SUPPLIES	006666
U S BANK VISA	101	12/02/15	\$11.68	E	41200	201	OFFICE SUPPLIES	OFFICE SUPPLIES	006566
ECKBERG LAMMERS	101	12/22/15	\$736.38	E	41200	300	GENERAL MATTERS	PROF SER-LEGAL	006600
ECKBERG LAMMERS	101	12/22/15	\$250.00	E	41200	300	ATTEND CC MTG	PROF SER-LEGAL	006600
S E H	101	12/22/15	\$63.98	E	41200	301	ATTEND CC MTG	PROF SER-ENGIN	006616
S E H	101	12/22/15	\$254.72	E	41200	301	INSPIRATION 1 & 2 SPEE	PROF SER-ENGIN	006616
S E H	101	12/22/15	\$473.31	E	41200	301	ATTEND STAFF MTG	PROF SER-ENGIN	006616
S E H	101	12/22/15	\$44.77	E	41200	301	INSPIRATION 1 & 2 NO P	PROF SER-ENGIN	006616
S E H	101	12/22/15	\$1,240.58	E	41200	301	INSPIRATION 1	PROF SER-ENGIN	006616
COMPLETE HEALTH ENVI	101	12/07/15	\$1,370.00	E	41200	306	GRANT, NOV, DEC 2015	PROF SER-OTHER	006572
U S BANK VISA	101	12/02/15	\$60.00	E	41200	322	BEST BUY	POSTAGE	006566
TAYLOR, SARA	101	12/29/15	\$195.50	E	41200	402	MAYOR & CC	CONFERENCES &	006664
			\$4,713.62						
<b>DEPT 41240 RECYCLING</b>									
TAYLOR, SARA	101	12/29/15	\$33.35	E	41240	306	RECYCLING	PROF SER-OTHER	006664
BAYPORT PRINTING HOU	101	12/02/15	\$915.10	E	41240	351	BAYPORT NEWS ISSUE 3	NEWS LETTER PRI	006560
EDER, WILLARD AND SAN	101	12/07/15	\$30.00	E	41240	370	OCT 2015 RECYCLING R	RECYCLING INCE	006574
			\$978.45						
<b>DEPT 41400 ADMINISTRATION</b>									
U S BANK VISA	101	12/02/15	\$70.13	E	41400	201	OFFICE SUPPLIES	OFFICE SUPPLIES	006566
U S BANK VISA	101	12/29/15	\$76.20	E	41400	201	NOV-DEC 2015 ADM4798	OFFICE SUPPLIES	006666
TAYLOR, SARA	101	12/29/15	\$138.58	E	41400	400	FIRE HALL RIBBON SUPP	USE OF PERSONA	006664
WANDA MADSEN	101	12/30/15	\$68.43	E	41400	400	MILEAGE REIMBURSEME	USE OF PERSONA	006670
TR COMPUTER SALES LLC	101	12/22/15	\$97.50	E	41400	416	DEC MTHLY STORAGE	REPAIR/MAINT OF	006623
TR COMPUTER SALES LLC	101	12/22/15	\$131.25	E	41400	416	COMPUTER CONSULTING	REPAIR/MAINT OF	006623
U S BANK VISA	101	12/29/15	\$31.64	E	41400	430	FMLY FRSH MKT	MISC	006666
			\$613.73						
<b>DEPT 41910 PLANNING &amp; ZONING</b>									
U S BANK VISA	101	12/02/15	\$58.44	E	41910	201	OFFICE SUPPLIES	OFFICE SUPPLIES	006566
U S BANK VISA	101	12/29/15	\$63.50	E	41910	201	NOV-DEC 2015 ADM4798	OFFICE SUPPLIES	006666
HOLIDAY FLEET	101	12/07/15	\$80.59	E	41910	212	NOV 2015 FUEL	MOTOR FUELS & L	006578
ECKBERG LAMMERS	101	12/22/15	\$200.00	E	41910	300	INSPIRATION DEV 111 B	PROF SER-LEGAL	006600
ECKBERG LAMMERS	101	12/22/15	\$900.00	E	41910	300	INSPIRATION DEVEL	PROF SER-LEGAL	006600
S E H	101	12/22/15	\$881.84	E	41910	301	515 LAKESIDE DR S	PROF SER-ENGIN	006616
TAYLOR, SARA	101	12/29/15	\$169.63	E	41910	400	PLANNING	USE OF PERSONA	006664
U S BANK VISA	101	12/29/15	\$440.00	E	41910	402	U OF M CONTLEARNING	CONFERENCES &	006666
U S BANK VISA	101	12/02/15	\$50.00	E	41910	402	SENSIBLE LAND USE COA	CONFERENCES &	006566
U S BANK VISA	101	12/29/15	\$110.00	E	41910	402	U OF M CONTLEARNNIN	CONFERENCES &	006666
U S BANK VISA	101	12/29/15	\$1.29	E	41910	412	DVS SVC FEE	REP & MAINT VEH	006666
U S BANK VISA	101	12/29/15	\$52.00	E	41910	412	DEPT OF PUBLIC SAFETY	REP & MAINT VEH	006666
TR COMPUTER SALES LLC	101	12/22/15	\$109.37	E	41910	416	COMPUTER CONSULTING	REPAIR/MAINT OF	006623
TR COMPUTER SALES LLC	101	12/22/15	\$81.25	E	41910	416	DEC MTHLY STORAGE	REPAIR/MAINT OF	006623
			\$3,197.91						
<b>DEPT 41940 MUNICIPAL BUILDINGS</b>									
JOHNSON, CHAD	101	12/29/15	\$325.00	E	41940	302	DEC 2015 CLEANING SER	CONTRACT SERVI	006646

**CITY OF BAYPORT**  
**MONTHLY EXPENSES 6559-6671**

Period Name: DECEMBER

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
OFFICE OF ENT TECHNOL	101	12/22/15	\$502.15	E	41940	321	NOV 2015 PHONES/CITY	COMMUNICATION	006614
XCEL	101	12/08/15	\$602.63	E	41940	380	OCT/NOV 2015 ELECTRI	ELECTRIC SERVIC	006589
XCEL	101	12/08/15	\$131.83	E	41940	381	OCT/NOV 2015 ELECTRI	FUEL FOR HEAT	006589
LAKE COUNTRY DOOR LL	101	12/08/15	\$313.50	E	41940	415	REPAIR NORTH SIDE - P	MUNICIPAL BUILD	006581
LAKE COUNTRY DOOR LL	101	12/08/15	\$1,412.98	E	41940	415	REPLACE SPRINGS - PUB	MUNICIPAL BUILD	006581
MINNESOTA ELEVATOR	101	12/22/15	\$150.04	E	41940	420	DEC BI-MTHLY SERV/CH	R & M BLDGS, ST	006613
FIXMER, DON	101	12/02/15	\$93.57	E	41940	420	COUNCIL CHAMBERS VID	R & M BLDGS, ST	006563
<b>DEPT 41940 MUNICIPAL BUILDING</b>			<b>\$3,531.70</b>						
<b>DEPT 42100 POLICE</b>									
U S BANK VISA	101	12/29/15	\$32.94	E	42100	201	OFFICEMAX/OFFICE	OFFICE SUPPLIES	006666
U S BANK VISA	101	12/29/15	\$35.67	E	42100	201	WM SUPERCENTER	OFFICE SUPPLIES	006666
U S BANK VISA	101	12/29/15	\$63.50	E	42100	201	NOV-DEC 2015 ADM4798	OFFICE SUPPLIES	006666
U S BANK VISA	101	12/02/15	\$58.44	E	42100	201	OFFICE SUPPLIES	OFFICE SUPPLIES	006566
HOLIDAY FLEET	101	12/07/15	\$85.11	E	42100	212	NOV 2015 FUEL	MOTOR FUELS & L	006578
WASHINGTON COUNTY S	101	12/22/15	\$1,203.01	E	42100	212	NOV 2015 FUEL/POLICE	MOTOR FUELS & L	006630
ECKBERG LAMMERS	101	12/07/15	\$2,434.06	E	42100	300	NOV 2015 PROSECUTION	PROF SER-LEGAL	006573
VERIZON WIRELESS	101	12/08/15	\$118.67	E	42100	321	PHONES/POLICE DEPT.	COMMUNICATION	006588
THOMAS REUTERS - WES	101	12/22/15	\$170.00	E	42100	321	NOV 2015 INFORMATTO	COMMUNICATION	006621
ECM PUBLISHERS, INC.	101	12/22/15	\$19.02	E	42100	350	POLICE VEH IMPOUND/P	PRINTING & PUBL	006601
WASHINGTON COUNTY P	101	12/22/15	\$1,339.26	E	42100	391	2015 4TH QTR./POLICE	SHARED AUTOMA	006629
WASHINGTON COUNTY S	101	12/22/15	\$5,863.03	E	42100	391	2015 4TH QTR. RECORD	SHARED AUTOMA	006630
WASHINGTON COUNTY S	101	12/22/15	\$1,625.00	E	42100	391	2015 4TH QTR. MDC'S &	SHARED AUTOMA	006630
U S BANK VISA	101	12/29/15	\$139.00	E	42100	403	LIFELINE TRAINING	POLICE TRAINING	006666
U S BANK VISA	101	12/29/15	\$445.00	E	42100	403	MINNESOTA CHIEFS	POLICE TRAINING	006666
JACKSON, JAY	101	12/22/15	\$2,260.86	E	42100	403	TUITION REFUND	POLICE TRAINING	006607
U S BANK VISA	101	12/29/15	\$45.97	E	42100	412	CARQUEST	REP & MAINT VEH	006666
TR COMPUTER SALES LLC	101	12/22/15	\$81.25	E	42100	416	DEC MTHLY STORAGE	REPAIR/MAINT OF	006623
TR COMPUTER SALES LLC	101	12/22/15	\$109.37	E	42100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	006623
U S BANK VISA	101	12/29/15	\$165.00	E	42100	433	MINNESOTA CHIEFS	DUES & MEMBERS	006666
U S BANK VISA	101	12/29/15	\$52.71	E	42100	444	NOODLES	COMMUNITY PRO	006666
<b>DEPT 42100 POLICE</b>			<b>\$16,346.87</b>						
<b>DEPT 42200 FIRE PROTECTION</b>									
HOLIDAY FLEET	101	12/07/15	\$672.01	E	42200	212	NOV 2015 FUEL	MOTOR FUELS & L	006578
MINNESOTA STATE FIRE	101	12/29/15	\$200.00	E	42200	217	JASON SEVERSON	MATERIALS & PR	006654
MINNESOTA STATE FIRE	101	12/29/15	\$200.00	E	42200	217	JAKE VINDAL	MATERIALS & PR	006654
MINNESOTA STATE FIRE	101	12/29/15	\$200.00	E	42200	217	BARNERY SACHS	MATERIALS & PR	006654
MINNESOTA STATE FIRE	101	12/29/15	\$200.00	E	42200	217	JAKE EISINGER	MATERIALS & PR	006654
MINNESOTA STATE FIRE	101	12/29/15	\$200.00	E	42200	217	JOSH EISINGER	MATERIALS & PR	006654
U S BANK VISA	101	12/29/15	\$78.28	E	42200	217	BUFFALO WILD WINGS	MATERIALS & PR	006666
U S BANK VISA	101	12/29/15	\$62.99	E	42200	217	WOODY'S BAR & GRILL	MATERIALS & PR	006666
U S BANK VISA	101	12/29/15	\$9.33	E	42200	220	THE UPS STORE	OPERATING SUPP	006666
U S BANK VISA	101	12/02/15	\$69.28	E	42200	220	NOT JUST A BAR	OPERATING SUPP	006566
FIRE SAFETY USA, INC.	101	12/29/15	\$3,780.00	E	42200	240	OPERATING MATERIAL/F	SMALL TOOLS-EQ	006642
VERIZON WIRELESS	101	12/02/15	\$80.04	E	42200	321	PHONES/FIRE DEPT.	COMMUNICATION	006568
VERIZON WIRELESS	101	12/08/15	\$176.28	E	42200	321	PHONES/FIRE DEPT.	COMMUNICATION	006588
XCEL	101	12/08/15	\$289.88	E	42200	380	OCT/NOV 2015 ELECTRI	ELECTRIC SERVIC	006589
XCEL	101	12/08/15	\$145.97	E	42200	381	OCT/NOV 2015 ELECTRI	FUEL FOR HEAT	006589
WASHINGTON COUNTY P	101	12/22/15	\$3,399.66	E	42200	391	4TH QTR. 2015/FIRE DE	SHARED AUTOMA	006629
U S BANK VISA	101	12/02/15	\$146.05	E	42200	402	GRIZZLYS - DULUTH	CONFERENCES &	006566
U S BANK VISA	101	12/02/15	\$43.88	E	42200	402	PIZA LUCE	CONFERENCES &	006566
U S BANK VISA	101	12/02/15	\$108.70	E	42200	402	BLACK WOODS -DULUTH	CONFERENCES &	006566
U S BANK VISA	101	12/02/15	\$429.34	E	42200	402	HAMPTON INNS - DULUT	CONFERENCES &	006566
U S BANK VISA	101	12/02/15	\$429.34	E	42200	402	HAMPTON INNS - DULUT	CONFERENCES &	006566

**CITY OF BAYPORT**  
**MONTHLY EXPENSES 6559-6671**

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Period Name: DECEMBER

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
U S BANK VISA	101	12/02/15	\$429.34	E	42200	402	HAMPTON INNS - DULUT	CONFERENCES &	006566
U S BANK VISA	101	12/02/15	\$429.34	E	42200	402	HAMPTON INNS - DULUT	CONFERENCES &	006566
U S BANK VISA	101	12/02/15	\$103.16	E	42200	402	OLD CHICAGO - DULUTH	CONFERENCES &	006566
U S BANK VISA	101	12/29/15	\$675.00	E	42200	402	PEN FDIC/FIRE ENGINEE	CONFERENCES &	006666
U S BANK VISA	101	12/29/15	\$931.94	E	42200	402	SOUTHWEST AIRLINES	CONFERENCES &	006666
U S BANK VISA	101	12/29/15	\$675.00	E	42200	402	PEN FDIC/FIRE ENGINEE	CONFERENCES &	006666
VINCENT, DUSTIN	101	12/22/15	\$321.43	E	42200	402	MILEAGE REIMBURSEME	CONFERENCES &	006628
MENARDS-STILLWATER	101	12/02/15	\$15.49	E	42200	412	VEH MAINT SUPPLIES/FI	REP & MAINT VEH	006564
FREDS TIRE	101	12/22/15	\$735.36	E	42200	412	TIRES/FIRE DEPT.	REP & MAINT VEH	006602
CARQUEST OF STILLWAT	101	12/02/15	\$6.48	E	42200	412	OPERATING MATERIAL/F	REP & MAINT VEH	006561
DIVERSIFIED INPECTIONS	101	12/22/15	\$1,012.00	E	42200	412	PIERCE/FIRE DEPT.	REP & MAINT VEH	006599
U S BANK VISA	101	12/02/15	\$21.42	E	42200	412	MISTER CAR WASH	REP & MAINT VEH	006566
BAUER BUILT	101	12/29/15	\$6,108.42	E	42200	412	ENGINE 2104/FIRE DEPT	REP & MAINT VEH	006635
U S BANK VISA	101	12/29/15	\$21.42	E	42200	412	MISTER CAR WASH	REP & MAINT VEH	006666
U S BANK VISA	101	12/02/15	\$21.42	E	42200	412	MISTER CAR WASH	REP & MAINT VEH	006566
RED POWER DIESEL SERV	101	12/02/15	\$44.00	E	42200	412	1994 PIERCE/FIRE DEPT.	REP & MAINT VEH	006565
U S BANK VISA	101	12/29/15	\$21.42	E	42200	412	MISTER CAR WASH	REP & MAINT VEH	006666
RED POWER DIESEL SERV	101	12/22/15	\$62.90	E	42200	412	BLUE HYD OIL/FIRE DEP	REP & MAINT VEH	006615
CARQUEST OF STILLWAT	101	12/29/15	\$32.99	E	42200	412	VEH OPERATING SUPPLI	REP & MAINT VEH	006638
U S BANK VISA	101	12/29/15	\$21.42	E	42200	412	MISTER CAR WASH	REP & MAINT VEH	006666
FREDS TIRE	101	12/08/15	\$723.40	E	42200	412	2013 TAHOE/FIRE DEPT.	REP & MAINT VEH	006575
RED POWER DIESEL SERV	101	12/02/15	\$365.28	E	42200	412	2000 PIERCE/TANKER FI	REP & MAINT VEH	006565
FREDS TIRE	101	12/22/15	\$233.90	E	42200	412	2 TIRES/FIRE DEPT.	REP & MAINT VEH	006602
MENARDS-STILLWATER	101	12/29/15	\$2.97	E	42200	420	REPAIR MATERIAL/FIRE	R & M BLDGS, ST	006650
JOHNSON, CHAD	101	12/29/15	\$175.00	E	42200	420	DEC 2015 CLEANING/FD	R & M BLDGS, ST	006646
U S BANK VISA	101	12/02/15	\$1,069.97	E	42200	570	MICROSOFT	OFFICE EQUIPME	006566
U S BANK VISA	101	12/02/15	\$204.89	E	42200	570	MICROSOFT	OFFICE EQUIPME	006566
<b>DEPT 42200 FIRE PROTECTION</b>			<b>\$25,386.39</b>						
<b>DEPT 43100 STREET MAINT</b>									
BERKLEY RISK SERVICES	101	12/07/15	\$136.12	E	43100	150	WORKERS COMP/R CAME	WORKER S COMP	006571
U S BANK VISA	101	12/29/15	\$12.70	E	43100	201	NOV-DEC 2015 ADM4798	OFFICE SUPPLIES	006666
U S BANK VISA	101	12/02/15	\$11.68	E	43100	201	OFFICE SUPPLIES	OFFICE SUPPLIES	006566
U S BANK VISA	101	12/29/15	\$114.12	E	43100	205	AMAZON	UNIFORMS - JOSH	006666
HOLIDAY FLEET	101	12/07/15	\$388.92	E	43100	212	NOV 2015 FUEL	MOTOR FUELS & L	006578
U S BANK VISA	101	12/02/15	\$163.80	E	43100	212	LUBRICATION TECHNOL	MOTOR FUELS & L	006566
ZERO WASTE USA, INC.	101	12/08/15	\$720.00	E	43100	220	PET WASTE BAGS/STREE	OPERATING SUPP	006590
U S BANK VISA	101	12/29/15	\$444.50	E	43100	220	AAA CLUB/INS	OPERATING SUPP	006666
MENARDS-STILLWATER	101	12/29/15	\$92.24	E	43100	220	VEHICLE SUPPLIES/STRE	OPERATING SUPP	006650
MENARDS-STILLWATER	101	12/02/15	\$7.76	E	43100	220	TIRE PATCH KIT/STREET	OPERATING SUPP	006564
MENARDS-STILLWATER	101	12/02/15	\$59.40	E	43100	220	DRIVEWAY MARKERS/ST	OPERATING SUPP	006564
FASTENAL	101	12/02/15	\$28.54	E	43100	220	STREET SIGN HARDWAR	OPERATING SUPP	006562
FASTENAL	101	12/02/15	\$49.23	E	43100	220	FURANCE FILTERS/STRE	OPERATING SUPP	006562
MENARDS-STILLWATER	101	12/02/15	\$29.70	E	43100	220	DRIVEWAY MARKERS/ST	OPERATING SUPP	006564
T. R. F. SUPPLY	101	12/08/15	\$521.65	E	43100	225	ICE MELT/STREET DEPT.	SALT & SAND PUR	006586
GERLACH OUTDOOR POW	101	12/22/15	\$2,700.00	E	43100	225	SALT SPREADER/STREET	SALT & SAND PUR	006603
COMPASS MINNERALS AM	101	12/22/15	\$4,352.85	E	43100	225	ROAD SALT/STREET DEP	SALT & SAND PUR	006597
COMPASS MINNERALS AM	101	12/22/15	\$2,179.49	E	43100	225	ROAD SALT/STREET DEP	SALT & SAND PUR	006597
AGGREGATE INDUSTRIES	101	12/29/15	\$133.81	E	43100	225	ROAD SAND/STREET DEP	SALT & SAND PUR	006631
S E H	101	12/22/15	\$1,252.22	E	43100	301	CITY WIDE DRAINAGE IS	PROF SER-ENGIN	006616
AREAWIDE TRUCK & TRAI	101	12/08/15	\$87.00	E	43100	412	TRUCK INSPECTION/STR	REP & MAINT VEH	006570
ZIEGLER INC.	101	12/08/15	\$35.92	E	43100	412	PARTS CAT LOADER/STR	REP & MAINT VEH	006591
U S BANK VISA	101	12/29/15	\$112.09	E	43100	412	STILLWATER TURF	REP & MAINT VEH	006666
CARQUEST OF STILLWAT	101	12/29/15	\$21.11	E	43100	412	CLEANER/STREET DEPT.	REP & MAINT VEH	006638

**CITY OF BAYPORT**  
**MONTHLY EXPENSES 6559-6671**

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Period Name: DECEMBER

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
CARQUEST OF STILLWAT	101	12/29/15	\$4.66	E	43100	412	GASKET/STREET DEPT.	REP & MAINT VEH	006638
TR COMPUTER SALES LLC	101	12/22/15	\$16.25	E	43100	416	DEC MTHLY STORAGE	REPAIR/MAINT OF	006623
TR COMPUTER SALES LLC	101	12/22/15	\$21.87	E	43100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	006623
U S BANK VISA	101	12/29/15	\$13.21	E	43100	420	FERGUSON	R & M BLDGS, ST	006666
T. A. SCHIFSKY & SONS I	101	12/22/15	\$509.45	E	43100	421	HOT MIX/STREET DEPT.	REPAIR & MAINT	006620
MILLER EXCAVATING	101	12/22/15	\$2,002.47	E	43100	421	SWEEPING DISPOSAL/ST	REPAIR & MAINT	006612
BRYAN ROCK PRODUCTS I	101	12/29/15	\$659.03	E	43100	421	LIMEROCK GRAVEL/STRE	REPAIR & MAINT	006637
SAFE STEP LLC	101	12/22/15	\$2,500.00	E	43100	423	REPAIR SIDEWALK	SIDEWALKS, CUR	006617
SAFE STEP LLC	101	12/22/15	\$1,000.00	E	43100	423	REPAIR SIDEWALK/STRE	SIDEWALKS, CUR	006617
ACTION RENTAL	101	12/22/15	\$92.47	E	43100	431	TRAILER RENTAL/STREE	RENTAL OF EQUIP	006592
<b>DEPT 43100 STREET MAINT</b>			<b>\$20,474.26</b>						
<b>DEPT 43160 STREET LIGHTING</b>									
XCEL	101	12/08/15	\$2,143.18	E	43160	380	OCT/NOV 2015 ELECTRI	ELECTRIC SERVIC	006589
<b>DEPT 43160 STREET LIGHTING</b>			<b>\$2,143.18</b>						
<b>DEPT 43200 PARKS</b>									
U S BANK VISA	101	12/02/15	\$117.26	E	43200	220	WEST MARINE	OPERATING SUPP	006566
TRI STATE BOBCAT INC	101	12/29/15	\$1,095.00	E	43200	240	SNOW BUCKET-TOOL CA	SMALL TOOLS-EQ	006665
TRI STATE BOBCAT INC	101	12/29/15	\$511.88	E	43200	240	ELECTRIC TRIMMER./PA	SMALL TOOLS-EQ	006665
K. PEARSON MECHANICAL	101	12/08/15	\$532.23	E	43200	414	BROKEN TOILET FLANGE	REPAIR & MAINT	006580
TR COMPUTER SALES LLC	101	12/22/15	\$16.25	E	43200	416	DEC MTHLY STORAGE	REPAIR/MAINT OF	006623
TR COMPUTER SALES LLC	101	12/22/15	\$21.87	E	43200	416	COMPUTER CONSULTING	REPAIR/MAINT OF	006623
U S BANK VISA	101	12/29/15	\$145.45	E	43200	420	MENARDS	R & M BLDGS, ST	006666
<b>DEPT 43200 PARKS</b>			<b>\$2,439.94</b>						
<b>DEPT 43300 CEMETERY</b>									
LANDSCAPES BY MARK	101	12/22/15	\$325.00	E	43300	310	GRAVE OPENING	GRAVE OPENINGS	006610
<b>DEPT 43300 CEMETERY</b>			<b>\$325.00</b>						
<b>FUND 101 GENERAL</b>			<b>\$80,165.43</b>						
<b>FUND 107 TIF REDEVELOPMENT DISTRICT 2-1</b>									
<b>DEPT 00000 GENERAL GOVERNMENT</b>									
PRESBYTERIAN HOMES	107	12/07/15	\$21,038.57	E	00000	306	TAX SETTLEMENT OF 12/	PROF SER-OTHER	006585
<b>DEPT 00000 GENERAL GOVERNMENT</b>			<b>\$21,038.57</b>						
<b>FUND 107 TIF REDEVELOPMENT DISTR</b>			<b>\$21,038.57</b>						
<b>FUND 202 DRUG FORFEITURE</b>									
<b>DEPT 42101 DARE EXPENDITURES</b>									
ULINE	202	12/22/15	\$124.44	E	42101	449	FIBER DRUM/POLICE DE	DRUG FORFITURE	006624
<b>DEPT 42101 DARE EXPENDITURES</b>			<b>\$124.44</b>						
<b>FUND 202 DRUG FORFEITURE</b>			<b>\$124.44</b>						
<b>FUND 211 LIBRARY</b>									
<b>DEPT 45500 LIBRARY</b>									
BAKER & TAYLOR	211	12/22/15	\$187.90	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006593
BAKER & TAYLOR	211	12/22/15	\$43.80	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006593
BAKER & TAYLOR	211	12/22/15	\$40.43	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006593
BAKER & TAYLOR	211	12/22/15	\$136.81	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006593
BAKER & TAYLOR	211	12/22/15	\$89.31	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006593
BAKER & TAYLOR	211	12/22/15	\$29.91	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006593
BAKER & TAYLOR	211	12/22/15	\$457.63	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006593
BAKER & TAYLOR	211	12/22/15	\$84.92	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006593
INNOVATIVE OFFICE SOL	211	12/22/15	\$158.52	E	45500	220	OFFICE SUPPLIES/LIBRA	OPERATING SUPP	006606



**CITY OF BAYPORT**  
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Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
SUMMIT FIRE PROTECTIO	601	12/22/15	\$5,867.20	E	41610	302	MOST PROJECT FINAL	CONTRACT SERVI	006619
<b>DEPT 41610 LYNN MOST PROJECT</b>			\$5,867.20						
<b>DEPT 46110 WATER-PUMPHOUSE</b>									
XCEL	601	12/08/15	\$1,931.12	E	46110	380	OCT/NOV 2015 ELECTRI	ELECTRIC SERVIC	006589
XCEL	601	12/08/15	\$96.29	E	46110	381	OCT/NOV 2015 ELECTRI	FUEL FOR HEAT	006589
LINNER ELECTRIC	601	12/29/15	\$171.29	E	46110	419	ELECTRICAL REPAIRS/W	REPAIR & MAINT	006649
LINNER ELECTRIC	601	12/22/15	\$421.19	E	46110	419	REPAIR GFI FOR XMAS LI	REPAIR & MAINT	006611
U S BANK VISA	601	12/29/15	\$23.79	E	46110	419	MENARDS	REPAIR & MAINT	006666
U S BANK VISA	601	12/29/15	\$80.27	E	46110	419	MENARDS	REPAIR & MAINT	006666
<b>DEPT 46110 WATER-PUMPHOUSE</b>			\$2,723.95						
<b>DEPT 46120 WATER</b>									
U S BANK VISA	601	12/29/15	\$12.70	E	46120	201	NOV-DEC 2015 ADM4798	OFFICE SUPPLIES	006666
U S BANK VISA	601	12/02/15	\$11.68	E	46120	201	OFFICE SUPPLIES	OFFICE SUPPLIES	006566
HOLIDAY FLEET	601	12/07/15	\$194.82	E	46120	212	NOV 2015 FUEL	MOTOR FUELS & L	006578
U S BANK VISA	601	12/02/15	\$3.34	E	46120	216	USPS	CHEMICALS AND	006566
HAWKINS WATER	601	12/08/15	\$40.00	E	46120	216	WATER TREATMENT CHL	CHEMICALS AND	006576
U S BANK VISA	601	12/02/15	\$13.96	E	46120	216	THE UPS STORE	CHEMICALS AND	006566
HAWKINS WATER	601	12/22/15	\$119.07	E	46120	216	WATER TREATMENT/WA	CHEMICALS AND	006604
U S BANK VISA	601	12/29/15	\$5.95	E	46120	216	USPS	CHEMICALS AND	006666
U S BANK VISA	601	12/29/15	\$23.56	E	46120	220	HOLIDAY STNSTORE	OPERATING SUPP	006666
U S BANK VISA	601	12/29/15	\$23.56	E	46120	220	HOLIDAY STNSTORE	OPERATING SUPP	006666
U S BANK VISA	601	12/29/15	-\$23.56	E	46120	220	HOLIDAY STNSTORE	OPERATING SUPP	006666
U S BANK VISA	601	12/02/15	\$158.79	E	46120	220	MENARDS STILLWATER	OPERATING SUPP	006566
S E H	601	12/22/15	\$3,888.80	E	46120	301	TCE WATERMAIN PROJE	PROF SER-ENGIN	006616
ONE CALL CONCEPTS	601	12/08/15	\$69.70	E	46120	307	UTILITY LOCATES/WATE	GOPHER STATE O	006584
POSTMASTER	601	12/29/15	\$163.45	E	46120	322	4TH QTR. 2015 UTILITY	POSTAGE	006658
U S BANK VISA	601	12/02/15	\$17.90	E	46120	322	USPS	POSTAGE	006566
ANCOM COMMUNICATION	601	12/08/15	\$50.00	E	46120	323	RADIO REPAIR/WATER D	RADIOS-REPAIR &	006569
XCEL	601	12/08/15	\$1,604.20	E	46120	380	OCT/NOV 2015 ELECTRI	ELECTRIC SERVIC	006589
XCEL	601	12/08/15	\$295.65	E	46120	381	OCT/NOV 2015 ELECTRI	FUEL FOR HEAT	006589
CARQUEST OF STILLWAT	601	12/22/15	\$14.25	E	46120	412	MATERIAL/WATER DEPT.	REP & MAINT VEH	006595
U S BANK VISA	601	12/29/15	\$142.45	E	46120	412	OREILLY AUTO	REP & MAINT VEH	006666
TR COMPUTER SALES LLC	601	12/22/15	\$21.87	E	46120	416	COMPUTER CONSULTING	REPAIR/MAINT OF	006623
TR COMPUTER SALES LLC	601	12/22/15	\$16.25	E	46120	416	DEC MTHLY STORAGE	REPAIR/MAINT OF	006623
MINNESOTA PIPE & EQUI	601	12/29/15	\$342.00	E	46120	419	VALVE BOX REPAIR/WAT	REPAIR & MAINT	006653
MENARDS-STILLWATER	601	12/08/15	-\$36.49	E	46120	419	DRAIN FITTINGS/WATER	REPAIR & MAINT	006582
HD SUPPLY WATERWORK	601	12/08/15	\$1,884.91	E	46120	419	NEW FIRE HALL WATER	REPAIR & MAINT	006577
MILLER EXCAVATING	601	12/22/15	\$3,632.25	E	46120	419	WATER VALVE/WATER D	REPAIR & MAINT	006612
U S BANK VISA	601	12/29/15	\$6.91	E	46120	419	ACE HARDWARE	REPAIR & MAINT	006666
MENARDS-STILLWATER	601	12/08/15	\$66.76	E	46120	419	DRAIN FITTINGS/WATER	REPAIR & MAINT	006582
MENARDS-STILLWATER	601	12/08/15	\$1.90	E	46120	419	TEST CAP/WATER DEPT.	REPAIR & MAINT	006582
ACTION RENTAL	601	12/22/15	\$298.50	E	46120	431	EXCAVATOR RENTAL/WA	RENTAL OF EQUIP	006592
<b>DEPT 46120 WATER</b>			\$13,065.13						
<b>FUND 601 WATER</b>			\$21,656.28						
<b>FUND 602 SEWER</b>									
<b>DEPT 46200 SEWER - OPERATING</b>									
U S BANK VISA	602	12/02/15	\$11.72	E	46200	201	OFFICE SUPPLIES	OFFICE SUPPLIES	006566
U S BANK VISA	602	12/29/15	\$12.70	E	46200	201	NOV-DEC 2015 ADM4798	OFFICE SUPPLIES	006666
U S BANK VISA	602	12/29/15	\$109.31	E	46200	206	WGD ARAMARK	UNIFORMS - PW S	006666
HOLIDAY FLEET	602	12/07/15	\$80.44	E	46200	212	NOV 2015 FUEL	MOTOR FUELS & L	006578
J H LARSON CO	602	12/29/15	\$175.86	E	46200	220	OPERATING MATERIAL/S	OPERATING SUPP	006645

**CITY OF BAYPORT**  
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U S BANK VISA	602	12/02/15	\$5.59	E	46200	240	MENARDS STILLWATER	SMALL TOOLS-EQ	006566
POSTMASTER	602	12/29/15	\$163.45	E	46200	322	4TH QTR. 2015 UTILITY	POSTAGE	006658
TR COMPUTER SALES LLC	602	12/22/15	\$16.25	E	46200	416	DEC MTHLY STORAGE	REPAIR/MAINT OF	006623
TR COMPUTER SALES LLC	602	12/22/15	\$21.90	E	46200	416	COMPUTER CONSULTING	REPAIR/MAINT OF	006623
CLOG UN-BOGGLER INC	602	12/29/15	\$250.00	E	46200	430	UNCLOG MAIN LINE/SEW	MISC	006640
<b>DEPT 46200 SEWER - OPERATING</b>			<u>\$847.22</u>						
<b>FUND 602 SEWER</b>			<u>\$847.22</u>						
<b>FUND 803 P &amp; Z ESCROWS</b>									
<b>DEPT 80055 MATTAMY MN PARTNERSHIP</b>									
S E H	803	12/22/15	\$796.51	E	80055	301	INSPIRATION 111B -MAT	PROF SER-ENGIN	006616
<b>DEPT 80055 MATTAMY MN PARTNE</b>			<u>\$796.51</u>						
<b>DEPT 80058 MILLER FARMS/DERRICK PHASE 4</b>									
S E H	803	12/22/15	\$640.70	E	80058	301	MILLER FARMS - WATER	PROF SER-ENGIN	006616
<b>DEPT 80058 MILLER FARMS/DERRI</b>			<u>\$640.70</u>						
<b>FUND 803 P &amp; Z ESCROWS</b>			<u>\$1,437.21</u>						
			<u>\$1,602,908.88</u>						

# City of Bayport

294 North 3rd Street

Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

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## Building Permit Log

For: December, 2015

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<b>Permit Number:</b> BP2015-100	<b>Filing Date:</b> 12/29/2015
<b>Parcel Address:</b> 836 Minnesota Street So.	Bayport, MN 55003
<b>Applicant:</b> EAU CLAIRE ROOFING CO. EAU CLAIRE ROOFING CO. General Contractor	<b>Applicant Phone:</b> 715-944-9696
<b>Construction Value:</b> \$9,500.00	<b>Total Fees:</b> \$321.14

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<b>Permit Number:</b> BP2015-94	<b>Filing Date:</b> 12/1/2015
<b>Parcel Address:</b> 458 PERRO CREEK DRIVE	BAYPORT, MN 55003
<b>Applicant:</b> J CARVER CONSTRUCTION INC. J CARVER CONSTRUCTION INC. RESIDENTIAL	<b>Applicant Phone:</b> 651-470-6566
<b>Construction Value:</b> \$3,259.00	<b>Total Fees:</b> \$109.88

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<b>Permit Number:</b> BP2015-95	<b>Filing Date:</b> 12/1/2015
<b>Parcel Address:</b> 263 3RD St. N.	BAYPORT, MN 55003
<b>Applicant:</b> TRADITIONAL CONSTRUCTION TRADITIONAL CONSTRUCTION SERVICES, INC.	<b>Applicant Phone:</b> 651-430-3938
<b>Construction Value:</b> \$1,200.00	<b>Total Fees:</b> \$54.75

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<b>Permit Number:</b> BP2015-96	<b>Filing Date:</b> 12/14/2015
<b>Parcel Address:</b> 264 PRIMROSE Path N.	BAYPORT, MN 55003
<b>Applicant:</b> MATTAMY HOMES MATTAMY HOMES RESIDENTIAL BUILDER	<b>Applicant Phone:</b> 952-215-2008
<b>Construction Value:</b> \$320,000.00	<b>Total Fees:</b> \$9,916.64

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<b>Permit Number:</b> BP2015-97	<b>Filing Date:</b> 12/21/2015
<b>Parcel Address:</b> 788 5TH Street N.	BAYPORT, MN 55003
<b>Applicant:</b> BELL'S TRUCKING, INC. BELL'S TRUCKING, INC. SEWER & WATER	<b>Applicant Phone:</b> 651-439-6375
<b>Construction Value:</b> \$5,800.00	<b>Total Fees:</b> \$140.65

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**Building Permit Log**

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**Permit Number:** BP2015-98  
**Parcel Address:** 207 3rd St. So.  
**Applicant:** CHARLIE LUTZ  
OWNER OWNER

**Filing Date:** 12/21/2015  
Bayport, MN 55003  
**Applicant Phone:**

**Construction Value:**\$2,500.00**Total Fees:** \$147.27

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**Permit Number:** BP2015-99  
**Parcel Address:** 970 Pickett Street N.  
**Applicant:** STATE OF MINNESOTA  
OWNER OWNER

**Filing Date:** 12/29/2015  
Bayport, MN 55003  
**Applicant Phone:**

**Construction Value:**\$10,000.00**Total Fees:** \$321.39

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**Permit Number:** EG2015-16  
**Parcel Address:** 239 North 2nd Street  
**Applicant:** XCEL ENERGY  
XCEL ENERGY UTILITIES

**Filing Date:** 12/7/2015  
Bayport, MN 55003  
**Applicant Phone:** 651-748-3308

**Construction Value:****Total Fees:** \$.00

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**Permit Number:** LSCB-15-015  
**Parcel Address:** 1265 QUINLAN Ave. S.  
**Applicant:** FIRESIDE HEARTH & HOME  
FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.

**Filing Date:** 12/9/2015  
LAKE ST. CROIX BEACH, MN 55043  
**Applicant Phone:** 651-633-1042

**Construction Value:**\$4,100.00**Total Fees:** \$80.00

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**Permit Number:** LSCB-15-016  
**Parcel Address:** 16435 22ND Street S.  
**Applicant:** RENEWAL BY ANDERSEN, INC.  
RENEWAL BY ANDERSEN, INC. RESIDENTIAL

**Filing Date:** 12/9/2015  
LAKE ST. CROIX BEACH, MN 55043  
**Applicant Phone:** 651-264-4777

**Construction Value:**\$4,936.00**Total Fees:** \$125.47

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**Permit Number:** LSCB-15-017  
**Parcel Address:** 16720 15TH Street S.  
**Applicant:** ALBERTE BURNS  
OWNER OWNER

**Filing Date:** 12/22/2015  
LAKE ST. CROIX BEACH, MN 55043  
**Applicant Phone:** 651-436-8509

**Construction Value:**\$3,000.00**Total Fees:** \$90.00

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**Building Permit Log**

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**Permit Number:** LSCB-15-018  
**Parcel Address:** 16611 19TH Street S.  
**Applicant:** ADAM NOBIS  
OWNER OWNER  
**Construction Value:** \$2,200.00

**Filing Date:** 12/29/2015  
LAKE ST. CROIX BEACH, MN 55043  
**Applicant Phone:** 651-703-0772  
**Total Fees:** \$89.60

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**Permit Number:** MC2015-33  
**Parcel Address:** 493 MARINER DRIVE  
**Applicant:** TLT ENTERPRISES  
TLT ENTERPRISES MECHANICAL  
**Construction Value:** \$4,600.00

**Filing Date:** 12/9/2015  
BAYPORT, MN 55003  
**Applicant Phone:** 651-787-0630  
**Total Fees:** \$80.00

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**Permit Number:** MC2015-34  
**Parcel Address:** 157 3RD Street S.  
**Applicant:** METRO HEATING & COOLING,  
METRO HEATING & COOLING, LLC MECHANICAL  
**Construction Value:** \$1,000.00

**Filing Date:** 12/9/2015  
BAYPORT, MN 55003  
**Applicant Phone:** 651-294-7798  
**Total Fees:** \$80.00

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**Permit Number:** MC2015-35  
**Parcel Address:** 309 4th Street N.  
**Applicant:** HORWITZ , INC  
HORWITZ , INC MECHANICAL/PLUMBER  
**Construction Value:** \$30,000.00

**Filing Date:** 12/14/2015  
Bayport, MN 55003  
**Applicant Phone:** 763-533-1900  
**Total Fees:** \$230.00

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**Permit Number:** MC2015-36  
**Parcel Address:** 688 5TH Street N.  
**Applicant:** AIR MECHANICAL, INC.  
AIR MECHANICAL, INC. MECHANICAL  
**Construction Value:** \$8,000.00

**Filing Date:** 12/14/2015  
BAYPORT, MN 55003  
**Applicant Phone:** 763-746-3756  
**Total Fees:** \$80.00

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**Permit Number:** MC2015-37  
**Parcel Address:** 1213 INSPIRATION PARKWAY  
**Applicant:** SABRE PLUMBING HEATING & AC  
SABRE PLUMBING HEATING & AC  
**Construction Value:** \$10,870.00

**Filing Date:** 12/14/2015  
BAYPORT, MN 55003  
**Applicant Phone:** 763-473-2267  
**Total Fees:** \$80.00

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**Building Permit Log**

For: December, 2015

Printed:12/29/2015

Page4 of 4

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**Permit Number:** MC2015-38  
**Parcel Address:** 11 POINT Road  
**Applicant:** CUSTOM AIR HEATING & AIR  
CUSTOM AIR HEATING & AIR CONDITIONING, INC.  
**Construction Value:** \$30,000.00  
**Filing Date:** 12/16/2015  
BAYPORT, MN 55003  
**Applicant Phone:** 651-430-1690  
**Total Fees:** \$80.00

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**Permit Number:** PL2015-31  
**Parcel Address:** 239 North 2nd Street  
**Applicant:** TONY'S PLUMBING & HVAC  
TONY'S PLUMBING & HVAC Plumber  
**Construction Value:** \$9,450.00  
**Filing Date:** 12/14/2015  
Bayport, MN 55003  
**Applicant Phone:** 651-248-2859  
**Total Fees:** \$80.00

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**Permit Number:** PL2015-32  
**Parcel Address:** 1213 INSPIRATION PARKWAY  
**Applicant:** SABRE PLUMBING HEATING & AC  
SABRE PLUMBING HEATING & AC  
**Construction Value:** \$10,100.00  
**Filing Date:** 12/14/2015  
BAYPORT, MN 55003  
**Applicant Phone:** 763-473-2267  
**Total Fees:** \$80.00

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**Permit Number:** PL2015-33  
**Parcel Address:** 3766 PETE MILLER AVENUE  
**Applicant:** CREATIVE HOME  
C.W.'S EXCAVATING, INC. SEWER & WATER  
**Construction Value:**  
**Filing Date:** 12/16/2015  
STILLWATER, MN 55082  
**Applicant Phone:** 651-289-6800  
**Total Fees:** \$1,630.00

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**Permit Number:** TS2015-6  
**Parcel Address:** 110 3rd St. N.  
**Applicant:** BREAD ART  
APPLICANT  
**Construction Value:**  
**Filing Date:** 12/3/2015  
BAYPORT, MN 55003  
**Applicant Phone:** 651-336-6654  
**Total Fees:** \$25.00

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**CITY OF BAYPORT**  
**294 NORTH THIRD STREET**  
**BAYPORT, MINNESOTA 55003**  
**PHONE 651-275-4404 FAX 651-275-4411**

---

**DATE:** December 28, 2015

**TO:** Mayor and City Council

**FROM:** Logan Martin, City Administrator  
Sara Taylor, Assistant City Administrator/Planner

**RE:** Summary of Ordinance #847 amending Chapter 14 – Animals of the Bayport City Code for publication

***BACKGROUND***

The city is required to publish city ordinances adopted by the City Council, either in their entirety or in summary form, in the city's official newspaper. Because publishing the entire text of an ordinance can be extremely costly, staff most often prepares and publishes a summary, which describes the intent and purpose of the ordinance.

On December 7, 2015, the City Council adopted amendments to Chapter 14 of the Bayport City Code of Ordinances regarding the regulation of animals within the city. As such, staff has prepared the attached summary of the ordinance for publication. As with all ordinances, a signed and certified copy of the full text is available for public view at City Hall. It should be noted that for notification and publication purposes, the summary meets the requirements of Minnesota Statutes. In addition, publishing the summary will result in a substantial cost savings to the city.

***RECOMMENDATION***

Staff recommends the City Council adopt a motion approving the ordinance summary for Chapter 14 – Animals of the Bayport City Code for publication.

**Ordinance Summary No. 847**

**AN ORDINANCE AMENDING CHAPTER 14 - ANIMALS  
OF THE BAYPORT CITY CODE**

On December 7, 2015, the City of Bayport adopted an ordinance amending Chapter 14 of its Code of Ordinances regarding the regulation of animals within the city. The ordinance provides the city with the authority to regulate and enforce license requirements, nuisances, keeping of animals, rabies control, and impoundment. Exemptions, as well as procedures for enforcing violations and penalties are also specified within the text of the ordinance. A printed copy of the ordinance is available for inspection during regular City Hall office hours or electronic mail.



**CITY OF BAYPORT**  
294 NORTH THIRD STREET  
BAYPORT, MINNESOTA 55003  
PHONE 651-275-4404 FAX 651-275-4411

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Date: December 29, 2015  
To: Mayor and City Council  
From: Logan Martin, City Administrator  
Subject: Commercial refuse hauling licenses for 2016

### ***BACKGROUND***

Chapter 46 – Solid Waste of the Bayport City Code of Ordinances requires that all commercial refuse haulers be licensed annually by the city. The companies listed below have successfully completed the application and fee process to be licensed in 2016 as a commercial refuse hauler.

- **Atomic Recycling**  
Minneapolis, Minnesota
- **Lightning Disposal**  
Eagan, Minnesota
- **Maroney's Sanitation**  
Stillwater, Minnesota
- **PPJ Enterprises LLC, d/b/a River City Services**  
Stillwater, Minnesota
- **Republic Services**  
Inver Grove Heights, Minnesota
- **Shamrock Disposal, Inc.**  
Blaine, Minnesota
- **Waste Management of Minnesota, Inc.**  
Blaine, Minnesota

### ***RECOMMENDATION***

Staff recommends the City Council adopt a motion approving the commercial refuse hauling licenses for 2016 and authorize the City Administrator to approve additional licenses for companies that may apply during the calendar year.

# PROJECT APPLICATION AND PROJECT CERTIFICATE FOR PAYMENT

## AIA DOCUMENT G722/CMa

TO OWNER: PROJECT: **City of Bayport**  
**294 North Third Street**  
**Bayport, MN 55003**

APPLICATION NO: **6** PERIOD TO: **10/31/15** Distribution to: **OWNER**  
 PROJECT NO: **1521030-02** **NOV 30 2015** **CONSTRUCTION**  
**MANAGER**  
**ARCHITECT**

**KRAUS-ANDERSON@**  
**CIRCLE PINES**

### PROJECT APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Project. Project Application Summary, AIA Document G723/CMa, is attached.

1. TOTAL CONTRACT SUMS (Item A Totals)	\$ 3,791,641.00
2. Total Net Changes by Change Orders (Item B Totals)	\$ 168,508.04
3. TOTAL CONTRACT SUM TO DATE (Item C Totals)	\$ 3,960,149.04
4. TOTAL COMPLETED & STORED TO DATE (Item F Totals)	\$ 2,461,793.24
5. RETAINAGE (Item H Totals)	\$ 123,089.66
6. LESS PREVIOUS TOTAL PAYMENTS (Item I Totals)	\$ 1,502,882.18
7. CURRENT PAYMENT DUE (Item J Totals)	\$ 835,821.40

### PROJECT CERTIFICATE FOR PAYMENT

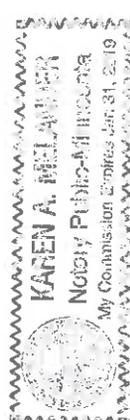
In accordance with the Contract Documents, based on on-site observations and the data comprising this Application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractors are entitled to payment of the AMOUNT CERTIFIED.

*Revised by Architect LM*

TOTAL OF AMOUNTS CERTIFIED \$ ~~835,821.40~~ **807,141.64**

The undersigned Construction Manager certifies that to the best of the Construction Manager's knowledge, information and belief of this Project Application for Payment is an accurate compilation of the Contractors' Applications for Payment, attached hereto.

CONSTRUCTION MANAGER: *[Signature]* Date: **11/09/15**



State of: **Minnesota**  
 County of: **Anoka**  
 Subscribed and sworn to before me this **9th** day of **November, 2015**

Notary Public: *[Signature]*  
 My Commission expires: **January 31, 2019**

CONSTRUCTION MANAGER: **Kraus-Anderson Construction Company**

By: *[Signature]* Date: **11/09/15**

ARCHITECT: **Leo A. Daly**

By: *[Signature]* Date: **11/25/15**

This Certificate is not negotiable. The AMOUNTS CERTIFIED are payable only to the Contractors named in AIA Document G723/CMa, attached. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or the Contractors under their Contracts.

# PROJECT APPLICATION SUMMARY

AIA Document G723/CMa

PAGE TWO OF SEVEN PAGES

A separate AIA Document G702/CMa, APPLICATION AND CERTIFICATE FOR PAYMENT, for each Contractor's signed Certification is attached.

## City of Bayport New Fire Station

APPLICATION NO: 6  
 APPLICATION DATE: 11/1/2015  
 PERIOD FROM: 10/1/2015  
 TO: 10/31/2015  
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	Acoustic Associates, Inc.		Amery Welding		Arrow Building Center		Atomic Architectural		TOTALS THIS PAGE	PROJECT TOTALS
	Flooring WS 09-D		Structural Steel Material WS 05-A		Wood Windows WS 08-F		Sheet Metal, Inc. Metal Panels WS 07-A			
A ORIGINAL CONTRACT SUM	\$14,583.00		\$252,000.00		\$37,415.00		\$165,880.00		\$469,878.00	\$3,791,641.00
B NET CHANGE	\$0.00		\$0.00		\$1,687.00		\$0.00		\$1,687.00	\$168,508.04
C CONTRACT SUM TO DATE	\$14,583.00		\$252,000.00		\$39,102.00		\$165,880.00		\$471,565.00	\$3,960,149.04
D WORK IN PLACE TO DATE	\$0.00		\$204,290.00		\$39,102.00		\$5,000.00		\$248,392.00	\$2,431,604.04
E STORED MATERIALS (Not in D or I)	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$0.00		\$204,290.00		\$39,102.00		\$5,000.00		\$248,392.00	\$2,431,604.04
G RETAINAGE PERCENTAGE	5%		5%		5%		5%		5%	5%
H RETAINAGE AMOUNT	\$0.00		\$10,214.50		\$1,955.10		\$250.00		\$12,419.60	\$121,580.20
I PREVIOUS PAYMENTS	\$0.00		\$194,075.50		\$0.00		\$4,750.00		\$198,825.50	\$1,502,882.18
J CURRENT PAYMENT DUE (F-H-I)	\$0.00		\$0.00		\$37,146.90		\$0.00		\$37,146.90	\$807,141.66
K BALANCE TO FINISH (C-F)	\$14,583.00		\$47,710.00		\$0.00		\$160,880.00		\$223,173.00	\$1,528,545.00
L PERCENT COMPLETE (F+C)	0%		81%		100%		3%		53%	61%

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# PROJECT APPLICATION SUMMARY

AIA Document G723/CMa

PAGE THREE OF SEVEN PAGES

A separate AIA Document G702/CMa, APPLICATION AND CERTIFICATE FOR PAYMENT, for each Contractor's signed Certification is attached.

APPLICATION NO: 6  
 APPLICATION DATE: 11/1/2015  
 PERIOD FROM: 10/1/2015  
 TO: 10/31/2015  
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	B & B Sheet Metal & Roofing, Inc.	Breth-Zenzen Fire Protection, LLC	CE LLC Custom Expressions	Egan Company	Hollenback & Nelson	TOTALS THIS PAGE
A ORIGINAL CONTRACT SUM	\$142,000.00	\$36,500.00	\$6,053.00	\$469,600.00	\$853,800.00	\$1,507,953.00
B NET CHANGE ORDERS TO DATE	\$0.00	\$0.00	\$0.00	\$36,133.26	\$2,798.00	\$38,931.26
C CONTRACT SUM TO DATE	\$142,000.00	\$36,500.00	\$6,053.00	\$505,733.26	\$856,598.00	\$1,546,884.26
D WORK IN PLACE TO DATE	\$133,928.54	\$27,369.00	\$0.00	\$225,823.26	\$846,998.00	\$1,234,118.80
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$133,928.54	\$27,369.00	\$0.00	\$225,823.26	\$846,998.00	\$1,234,118.80
G RETAINAGE PERCENTAGE	5%	5%	5%	5%	5%	5%
H RETAINAGE AMOUNT	\$6,696.43	\$1,368.45	\$0.00	\$11,291.16	\$42,349.90	\$61,705.94
I PREVIOUS PAYMENTS	\$0.00	\$2,911.75	\$0.00	\$0.00	\$653,313.10	\$656,224.85
J CURRENT PAYMENT DUE (F-H-I)	\$127,232.11	\$23,088.80	\$0.00	\$214,532.10	\$151,335.00	\$516,188.01
K BALANCE TO FINISH (C-F)	\$8,071.46	\$9,131.00	\$6,053.00	\$279,910.00	\$9,600.00	\$312,765.46
L PERCENT COMPLETE (F+C)	94%	75%	0%	45%	99%	80%

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# PROJECT APPLICATION SUMMARY

AIA Document G723/CMa

PAGE FOUR OF SEVEN PAGES

A separate AIA Document G702/CMa, APPLICATION AND CERTIFICATE FOR PAYMENT, for each Contractor's signed Certification is attached.

APPLICATION NO: 6  
 APPLICATION DATE: 11/1/2015  
 PERIOD FROM: 10/1/2015  
 TO: 10/31/2015  
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	Horwotiz, Inc		Kendell Doors, Inc		Miller Excavating, Inc.		Molin Concrete Products Company		Northland Paving		TOTALS THIS PAGE
	PORTION OF WORK	WS 22-A	Doors, Frames, Hdwr	WS 08-A	Earthwork & Utilities	WS 31-A	Structural Precast	WS 03-B	Asphalt Paving	WS 32-A	
A ORIGINAL CONTRACT SUM		\$588,900.00		\$62,577.00		\$248,649.00		\$21,834.00		\$90,000.00	\$1,011,960.00
B NET CHANGE ORDERS TO DATE		\$107,732.00		\$0.00		\$9,955.20		\$0.00		\$0.00	\$117,687.20
C CONTRACT SUM TO DATE		\$696,632.00		\$62,577.00		\$258,604.20		\$21,834.00		\$90,000.00	\$1,129,647.20
D WORK IN PLACE TO DATE		\$344,120.00		\$3,943.24		\$226,440.00		\$21,834.00		\$25,000.00	\$621,337.24
E STORED MATERIALS (Not in D or I)		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)		\$344,120.00		\$3,943.24		\$226,440.00		\$21,834.00		\$25,000.00	\$621,337.24
G RETAINAGE PERCENTAGE		5%		5%		5%		5%		5%	5%
H RETAINAGE AMOUNT		\$17,206.00		\$197.16		\$11,322.00		\$1,091.70		\$1,250.00	\$31,066.86
I PREVIOUS PAYMENTS		\$112,266.25		\$3,746.08		\$215,118.00		\$20,742.30		\$23,750.00	\$375,622.63
J CURRENT PAYMENT DUE (F-H-I)		\$214,647.75		\$0.00		\$0.00		\$0.00		\$0.00	\$214,647.75
K BALANCE TO FINISH (C-F)		\$352,512.00		\$58,633.76		\$32,164.20		\$0.00		\$65,000.00	\$508,309.96
L PERCENT COMPLETE (F+C)		49%		6%		88%		100%		28%	55%

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# PROJECT APPLICATION SUMMARY

AIA Document G723/CMa

PAGE FIVE OF SEVEN PAGES

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APPLICATION NO: 6  
 APPLICATION DATE: 11/1/2015  
 PERIOD FROM: 10/1/2015  
 TO: 10/31/2015  
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	Overhead Door Company of the Northland		Peterson Companies, Inc.		Quality Drywall Midwest		Red Cedar Steel Erectors		Reiling Construction Company Inc.		TOTALS THIS PAGE
	PORTION OF WORK	Special Doors WS 08-C	Fencing WS 32-C	Drywall WS 09-A	Structural Steel Erection WS 05-A	Carpentry WS 06-A					
A ORIGINAL CONTRACT SUM		\$72,207.00	\$14,000.00	\$163,000.00	\$122,700.00	\$244,742.00	\$616,649.00				
B NET CHANGE		\$0.00	\$0.00	\$0.00	\$1,130.00	\$9,072.58	\$10,202.58				
C CONTRACT SUM TO DATE		\$72,207.00	\$14,000.00	\$163,000.00	\$123,830.00	\$253,814.58	\$626,851.58				
D WORK IN PLACE TO DATE		\$0.00	\$14,000.00	\$132,400.00	\$94,620.00	\$71,569.00	\$312,589.00				
E STORED MATERIALS (Not in D or I)		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
F TOTAL COMPLETED & STORED TO DATE (D+E)		\$0.00	\$14,000.00	\$132,400.00	\$94,620.00	\$71,569.00	\$312,589.00				
G RETAINAGE PERCENTAGE		5%	5%	5%	5%	5%	5%				5%
H RETAINAGE AMOUNT		\$0.00	\$700.00	\$6,620.00	\$4,731.00	\$3,578.45	\$15,629.45				
I PREVIOUS PAYMENTS		\$0.00	\$13,300.00	\$114,000.00	\$81,700.00	\$48,800.55	\$257,800.55				
J CURRENT PAYMENT DUE (F-H-I)		\$0.00	\$0.00	\$11,780.00	\$8,189.00	\$19,190.00	\$39,159.00				
K BALANCE TO FINISH (C-F)		\$72,207.00	\$0.00	\$30,600.00	\$29,210.00	\$182,245.58	\$314,262.58				
L PERCENT COMPLETE (F+C)		0%	100%	81%	76%	28%	50%				

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# PROJECT APPLICATION SUMMARY

AIA Document G723/CMa

PAGE SIX OF SEVEN PAGES

A separate AIA Document G702/CMa, APPLICATION AND CERTIFICATE FOR PAYMENT, for each Contractor's signed Certification is attached.

APPLICATION NO: 6  
 APPLICATION DATE: 11/1/2015  
 PERIOD FROM: 10/1/2015  
 TO: 10/31/2015  
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	Right Way Caulking, Inc.	S & J Contracting	Steinbrecher Painting, Inc.	Superior Tile & Terrazzo, Inc.	Twin City Acoustics, Inc.	TOTALS THIS PAGE
A ORIGINAL CONTRACT SUM	\$17,200.00	\$22,606.00	\$53,500.00	\$16,575.00	\$9,920.00	\$119,801.00
B NET CHANGE ORDERS TO DATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C CONTRACT SUM TO DATE	\$17,200.00	\$22,606.00	\$53,500.00	\$16,575.00	\$9,920.00	\$119,801.00
D WORK IN PLACE TO DATE	\$0.00	\$0.00	\$1,070.00	\$0.00	\$0.00	\$1,070.00
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$0.00	\$0.00	\$1,070.00	\$0.00	\$0.00	\$1,070.00
G RETAINAGE PERCENTAGE	5%	5%	5%	5%	5%	5%
H RETAINAGE AMOUNT	\$0.00	\$0.00	\$53.50	\$0.00	\$0.00	\$53.50
I PREVIOUS PAYMENTS	\$0.00	\$0.00	\$1,016.50	\$0.00	\$0.00	\$1,016.50
J CURRENT PAYMENT DUE (F-H-I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
K BALANCE TO FINISH (C-F)	\$17,200.00	\$22,606.00	\$52,430.00	\$16,575.00	\$9,920.00	\$118,731.00
L PERCENT COMPLETE (F+C)	0%	0%	2%	0%	0%	1%

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G723/CMa-1991

# PROJECT APPLICATION SUMMARY

AIA Document G723/CMa

PAGE SEVEN OF SEVEN PAGES

A separate AIA Document G702/CMa, APPLICATION AND CERTIFICATE FOR PAYMENT, for each Contractor's signed Certification is attached.

APPLICATION NO: 6  
 APPLICATION DATE: 11/1/2015  
 PERIOD FROM: 10/1/2015  
 TO: 10/31/2015  
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	TMI Coatings, Inc.	Urban Companies, LLC			TOTALS THIS PAGE
PORTION OF WORK	Fluid Applied Flooring WS 09-G	Landscaping WS 32-B			
A ORIGINAL CONTRACT SUM	\$21,000.00	\$44,400.00	\$0.00	\$0.00	\$65,400.00
B NET CHANGE ORDERS TO DATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C CONTRACT SUM TO DATE	\$21,000.00	\$44,400.00	\$0.00	\$0.00	\$65,400.00
D WORK IN PLACE TO DATE	\$0.00	\$14,097.00	\$0.00	\$0.00	\$14,097.00
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$0.00	\$14,097.00	\$0.00	\$0.00	\$14,097.00
G RETAINAGE PERCENTAGE	5%	5%	5%	5%	5%
H RETAINAGE AMOUNT	\$0.00	\$704.85	\$0.00	\$0.00	\$704.85
I PREVIOUS PAYMENTS	\$0.00	\$13,392.15	\$0.00	\$0.00	\$13,392.15
J CURRENT PAYMENT DUE (F-H-I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
K BALANCE TO FINISH (C-F)	\$21,000.00	\$30,303.00	\$0.00	\$0.00	\$51,303.00
L PERCENT COMPLETE (F+C)	0%	32%			22%

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G723/CMa-1991

# PROJECT APPLICATION AND PROJECT CERTIFICATE FOR PAYMENT

## AIA DOCUMENT G722/CMa

**TO OWNER:**

**PROJECT:**  
 City of Bayport  
 New Fire Station  
 1012 5th Ave North  
 Bayport, MN 55003

**RECEIVED**

7

11/30/15  
 1521030-02

Distribution to:  
 OWNER  
 CONSTRUCTION  
 MANAGER  
 ARCHITECT

REC 21 2015

KRAUS-ANDERSON  
 CIRCLE PINES

**ATTENTION:**

### PROJECT APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Project. Project Application Summary, AIA Document G723/CMa, is attached.

1. TOTAL CONTRACT SUMS (Item A Totals)	\$ 3,791,641.00
2. Total Net Changes by Change Orders (Item B Totals)	\$ 185,940.51
3. TOTAL CONTRACT SUM TO DATE (Item C Totals)	\$ 3,977,581.51
4. TOTAL COMPLETED & STORED TO DATE (Item F Totals)	\$ 3,041,197.08
5. RETAINAGE (Item H Totals)	\$ 152,059.85
6. LESS PREVIOUS TOTAL PAYMENTS (Item I Totals)	\$ 2,310,023.84
7. CURRENT PAYMENT DUE (Item J Totals)	\$ 579,113.39

### PROJECT CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this Application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractors are entitled to payment of the AMOUNT CERTIFIED.

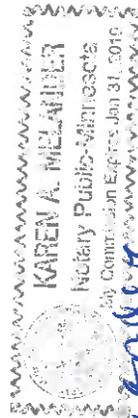
TOTAL OF AMOUNTS CERTIFIED \$ 579,113.39

The undersigned Construction Manager certifies that to the best of the Construction Manager's knowledge, information and belief of this Project Application for Payment is an accurate compilation of the Contractors' Applications for Payment, attached hereto.

CONSTRUCTION MANAGER:

By: *[Signature]* Date: 12/11/15

State of: Minnesota  
 County of: Anoka  
 Subscribed and sworn to before me this 11th day of December, 2015



Notary Public: *[Signature]*  
 My Commission expires: January 31, 2019

CONSTRUCTION MANAGER: Kraus-Anderson Construction Company

By: *[Signature]* Date: 12/11/15

ARCHITECT: Leo A. Daly

By: *[Signature]* Date: 12/11/15

This Certificate is not negotiable. The AMOUNTS CERTIFIED are payable only to the Contractors named in AIA Document G723/CMa, attached. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or the Contractors under their Contracts.

**PROJECT APPLICATION SUMMARY**

*AIA Document G723/CMa*

PAGE TWO OF SEVEN PAGES

A separate AIA Document G702/CMa, APPLICATION AND CERTIFICATE FOR PAYMENT, for each Contractor's signed Certification is attached.

APPLICATION NO: 7  
 APPLICATION DATE: 12/1/2015  
 PERIOD FROM: 11/1/2015  
 TO: 11/30/2015  
 PROJECT NOS: 1521030

**City of Bayport New Fire Station**

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	Acoustic Associates, Inc.	Amery Welding	Arrow Building Center	Atomic Architectural Sheet Metal, Inc.	TOTALS THIS PAGE	PROJECT TOTALS
A ORIGINAL CONTRACT SUM	\$14,583.00	\$252,000.00	\$37,415.00	\$165,880.00	\$469,878.00	\$3,791,641.00
B NET CHANGE ORDERS TO DATE	\$0.00	\$0.00	\$1,687.00	\$0.00	\$1,687.00	\$185,940.51
C CONTRACT SUM TO DATE	\$14,583.00	\$252,000.00	\$39,102.00	\$165,880.00	\$471,565.00	\$3,977,581.51
D WORK IN PLACE TO DATE	\$0.00	\$204,290.00	\$39,102.00	\$5,000.00	\$248,392.00	\$3,041,197.08
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$0.00	\$204,290.00	\$39,102.00	\$5,000.00	\$248,392.00	\$3,041,197.08
G RETAINAGE PERCENTAGE	5%	5%	5%	5%	5%	5%
H RETAINAGE AMOUNT	\$0.00	\$10,214.50	\$1,955.10	\$250.00	\$12,419.60	\$152,059.85
I PREVIOUS PAYMENTS	\$0.00	\$194,075.50	\$37,146.90	\$4,750.00	\$235,972.40	\$2,310,023.84
J CURRENT PAYMENT DUE (F-H-I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$579,113.39
K BALANCE TO FINISH (C-F)	\$14,583.00	\$47,710.00	\$0.00	\$160,880.00	\$223,173.00	\$936,384.43
L PERCENT COMPLETE (F+C)	0%	81%	100%	3%	53%	76%

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**PROJECT APPLICATION SUMMARY**

AIA Document G723/CMa

PAGE THREE OF SEVEN PAGES

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APPLICATION NO: 7  
 APPLICATION DATE: 12/1/2015  
 PERIOD FROM: 11/1/2015  
 TO: 11/30/2015  
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME PORTION OF WORK	B & B Sheet Metal & Roofing, Inc. Roofing WS 07-B	Breth-Zenzen Fire Protection, LLC Fire Suppression WS 21-A	CE LLC Custom Expressions Window Treatments WS 12-A	Egan Company Electrical WS 26-A	Hollenback & Nelson Concrete/Masonry WS 03-A	TOTALS THIS PAGE
A ORIGINAL CONTRACT SUM	\$142,000.00	\$36,500.00	\$6,053.00	\$469,600.00	\$853,800.00	\$1,507,953.00
B NET CHANGE ORDERS TO DATE	\$0.00	\$2,088.00	\$0.00	\$36,133.26	\$2,798.00	\$41,019.26
C CONTRACT SUM TO DATE	\$142,000.00	\$38,588.00	\$6,053.00	\$505,733.26	\$856,598.00	\$1,548,972.26
D WORK IN PLACE TO DATE	\$133,928.54	\$32,921.00	\$0.00	\$355,737.26	\$846,998.00	\$1,369,584.80
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$133,928.54	\$32,921.00	\$0.00	\$355,737.26	\$846,998.00	\$1,369,584.80
G RETAINAGE PERCENTAGE	5%	5%	5%	5%	5%	5%
H RETAINAGE AMOUNT	\$6,696.43	\$1,646.05	\$0.00	\$17,786.86	\$42,349.90	\$68,479.24
I PREVIOUS PAYMENTS	\$127,232.11	\$26,000.55	\$0.00	\$214,532.10	\$804,648.10	\$1,172,412.86
J CURRENT PAYMENT DUE (F-H-I)	\$0.00	\$5,274.40	\$0.00	\$123,418.30	\$0.00	\$128,692.70
K BALANCE TO FINISH (C-F)	\$8,071.46	\$5,667.00	\$6,053.00	\$149,996.00	\$9,600.00	\$179,387.46
L PERCENT COMPLETE (F+C)	94%	85%	0%	70%	99%	88%

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**PROJECT APPLICATION SUMMARY**

AIA Document G723/CMa

PAGE FOUR OF SEVEN PAGES

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APPLICATION NO: 7  
 APPLICATION DATE: 12/1/2015  
 PERIOD FROM: 11/1/2015  
 TO: 11/30/2015  
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	Horwotiz, Inc	Kendell Doors, Inc	Miller Excavating, Inc.	Molin Concrete Products Company	Northland Paving		TOTALS THIS PAGE
					Mechanical WS 22-A	Asphalt Paving WS 32-A	
A ORIGINAL CONTRACT SUM	\$588,900.00	\$62,577.00	\$248,649.00	\$21,834.00		\$90,000.00	\$1,011,960.00
B NET CHANGE ORDERS TO DATE	\$107,732.00	\$6,304.47	\$9,955.20	\$0.00		\$7,300.00	\$131,291.67
C CONTRACT SUM TO DATE	\$696,632.00	\$68,881.47	\$258,604.20	\$21,834.00		\$97,300.00	\$1,143,251.67
D WORK IN PLACE TO DATE	\$576,330.00	\$13,570.28	\$226,440.00	\$21,834.00		\$97,300.00	\$935,474.28
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$576,330.00	\$13,570.28	\$226,440.00	\$21,834.00		\$97,300.00	\$935,474.28
G RETAINAGE PERCENTAGE	5%	5%	5%	5%		5%	5%
H RETAINAGE AMOUNT	\$28,816.50	\$678.51	\$11,322.00	\$1,091.70		\$4,865.00	\$46,773.71
I PREVIOUS PAYMENTS	\$326,914.00	\$3,746.08	\$215,118.00	\$20,742.30		\$23,750.00	\$590,270.38
J CURRENT PAYMENT DUE (F-H-I)	\$220,599.50	\$9,145.69	\$0.00	\$0.00		\$68,685.00	\$298,430.19
K BALANCE TO FINISH (C-F)	\$120,302.00	\$55,311.19	\$32,164.20	\$0.00		\$0.00	\$207,777.39
L PERCENT COMPLETE (F+C)	83%	20%	88%	100%		100%	82%

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**PROJECT APPLICATION SUMMARY**

AIA Document G723/CMa

PAGE FIVE OF SEVEN PAGES

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APPLICATION NO: 7  
 APPLICATION DATE: 12/1/2015  
 PERIOD FROM: 11/1/2015  
 TO: 11/30/2015  
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME PORTION OF WORK	Overhead Door Company of the Northland Special Doors WS 08-C	Peterson Companies, Inc. Fencing WS 32-C	Quality Drywall Midwest Drywall WS 09-A	Red Cedar Steel Erectors Structural Steel Erection WS 05-A	Reiling Construction Company Inc. Carpentry WS 06-A	TOTALS THIS PAGE
A ORIGINAL CONTRACT SUM	\$72,207.00	\$14,000.00	\$163,000.00	\$122,700.00	\$244,742.00	\$616,649.00
B NET CHANGE	\$0.00	\$0.00	\$0.00	\$1,130.00	\$9,072.58	\$10,202.58
C CONTRACT SUM TO DATE	\$72,207.00	\$14,000.00	\$163,000.00	\$123,830.00	\$253,814.58	\$626,851.58
D WORK IN PLACE TO DATE	\$53,457.00	\$14,000.00	\$148,000.00	\$95,750.00	\$118,569.00	\$429,776.00
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$53,457.00	\$14,000.00	\$148,000.00	\$95,750.00	\$118,569.00	\$429,776.00
G RETAINAGE PERCENTAGE	5%	5%	5%	5%	5%	5%
H RETAINAGE AMOUNT	\$2,672.85	\$700.00	\$7,400.00	\$4,787.50	\$5,928.45	\$21,488.80
I PREVIOUS PAYMENTS	\$0.00	\$13,300.00	\$125,780.00	\$89,889.00	\$67,990.55	\$296,959.55
J CURRENT PAYMENT DUE (F-H-I)	\$50,784.15	\$0.00	\$14,820.00	\$1,073.50	\$44,650.00	\$111,327.65
K BALANCE TO FINISH (C-F)	\$18,750.00	\$0.00	\$15,000.00	\$28,080.00	\$135,245.58	\$197,075.58
L PERCENT COMPLETE (F+C)	74%	100%	91%	77%	47%	69%

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# PROJECT APPLICATION SUMMARY

AIA Document G723/CMa

PAGE SIX OF SEVEN PAGES

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APPLICATION NO: 7  
 APPLICATION DATE: 12/1/2015  
 PERIOD FROM: 11/1/2015  
 TO: 11/30/2015  
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	PORTION OF WORK	S & J Contracting		Steinbrecher Painting, Inc.		Superior Tile & Terrazzo, Inc.		Twin City Acoustics, Inc.		TOTALS THIS PAGE
		Right Way Caulking, Inc.	Entrances, Storefront WS 08-B	Painting WS 09-II	Tile WS 09-B	Ceiling & Acoustical WS 09-C				
A ORIGINAL CONTRACT SUM		\$17,200.00	\$22,606.00	\$53,500.00	\$16,575.00	\$9,920.00			\$119,801.00	
B NET CHANGE ORDERS TO DATE		\$0.00	\$0.00	\$1,740.00	\$0.00	\$0.00			\$1,740.00	
C CONTRACT SUM TO DATE		\$17,200.00	\$22,606.00	\$55,240.00	\$16,575.00	\$9,920.00			\$121,541.00	
D WORK IN PLACE TO DATE		\$0.00	\$0.00	\$6,570.00	\$7,000.00	\$0.00			\$13,570.00	
E STORED MATERIALS (Not in D or I)		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00	
F TOTAL COMPLETED & STORED TO DATE (D+E)		\$0.00	\$0.00	\$6,570.00	\$7,000.00	\$0.00			\$13,570.00	
G RETAINAGE PERCENTAGE		5%	5%	5%	5%	5%			5%	
H RETAINAGE AMOUNT		\$0.00	\$0.00	\$328.50	\$350.00	\$0.00			\$678.50	
I PREVIOUS PAYMENTS		\$0.00	\$0.00	\$1,016.50	\$0.00	\$0.00			\$1,016.50	
J CURRENT PAYMENT DUE (F-H-I)		\$0.00	\$0.00	\$5,225.00	\$6,650.00	\$0.00			\$11,875.00	
K BALANCE TO FINISH (C-F)		\$17,200.00	\$22,606.00	\$48,670.00	\$9,575.00	\$9,920.00			\$107,971.00	
L PERCENT COMPLETE (F+C)		0%	0%	12%	42%	0%			11%	

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**PROJECT APPLICATION SUMMARY**

AIA Document G723/CMa

PAGE SEVEN OF SEVEN PAGES

A separate AIA Document G702/CMa, APPLICATION AND CERTIFICATE FOR PAYMENT, for each Contractor's signed Certification is attached.

APPLICATION NO: 7  
 APPLICATION DATE: 12/1/2015  
 PERIOD FROM: 11/1/2015  
 TO: 11/30/2015  
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	Urban Companies, LLC	Urban Companies, LLC		TOTALS THIS PAGE
PORTION OF WORK	Fluid Applied Flooring WS 09-G	Landscaping WS 32-B		
A ORIGINAL CONTRACT SUM	\$21,000.00	\$44,400.00	\$0.00	\$65,400.00
B NET CHANGE ORDERS TO DATE	\$0.00	\$0.00	\$0.00	\$0.00
C CONTRACT SUM TO DATE	\$21,000.00	\$44,400.00	\$0.00	\$65,400.00
D WORK IN PLACE TO DATE	\$0.00	\$44,400.00	\$0.00	\$44,400.00
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$0.00	\$44,400.00	\$0.00	\$44,400.00
G RETAINAGE PERCENTAGE	5%	5%	5%	5%
H RETAINAGE AMOUNT	\$0.00	\$2,220.00	\$0.00	\$2,220.00
I PREVIOUS PAYMENTS	\$0.00	\$13,392.15	\$0.00	\$13,392.15
J CURRENT PAYMENT DUE (F-H-I)	\$0.00	\$28,787.85	\$0.00	\$28,787.85
K BALANCE TO FINISH (C-F)	\$21,000.00	\$0.00	\$0.00	\$21,000.00
L PERCENT COMPLETE (F+C)	0%	100%		68%

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**CITY OF BAYPORT**  
294 NORTH THIRD STREET  
BAYPORT, MINNESOTA 55003  
PHONE 651-275-4404 FAX 651-275-4411

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Date: December 28, 2015  
To: Honorable Mayor and City Council  
From: Logan Martin, City Administrator  
Wanda Madsen, Finance Officer  
Subject: Renewal of the city's auditing contract with Schlenner Wenner & Co. for 2016-2018

### ***BACKGROUND***

The City of Bayport completed a request for proposals for audit services in the fall of 2010, and selected Schlenner Wenner to provide audit services for 2010 – 2012. Based on positive results, that contract was renewed for a period of 2013 – 2015, and is now subject to another renewal.

Staff has been pleased with the services provided by Schlenner Wenner, and recognizes that consistent utilization of auditing firms provides a certain level of value in terms of knowledge of City practices, awareness of City projects, and overall efficiency.

Schlenner Wenner provided a proposal for services for 2016 – 2018, which is attached for your reference. The only change offered is the annual fee, which is proposed to raise approximately 5% annually (see table below).

#### Current Contract

2015 Fee: \$12,620

#### Proposed Contract

2016 Fee: \$13,250

2017 Fee: \$13,915

2018 Fee: \$14,610

This rate increase was anticipated and is reflected in the recently approved 2016 Budget. As such, staff is comfortable with this proposal and recommends approval by the City Council.

### ***RECOMMENDATION***

Staff recommends the City Council adopt a motion authorizing renewal of the city's audit services contract with Schlenner Wenner & Co., St. Cloud, Minnesota, under the fees, terms, and conditions specified.

#### *Attachments:*

Proposed 2016 – 2018 Contract with Schlenner Wenner & Co.

December 17, 2015

Members of Governance  
City of Bayport  
Bayport, MN

Attention: City Council

### **The Objective and Scope of the Audit of the Financial Statements**

You have requested that we audit the financial statements of the City of Bayport's (the "City"), governmental activities, business-type activities, each major fund, and aggregate remaining fund information as of and for the years ending December 31, 2016, 2017, and 2018 which collectively comprise the basic financial statements. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

Our audits will be conducted with the objective of our expressing an opinion on the financial statements.

### **The Responsibilities of the Auditor**

We will conduct our audits in accordance with auditing standards generally accepted in the United States of America (GAAS). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS. Also, an audit is not designed to detect errors or fraud that are immaterial to the financial statements.

In making our risk assessments, we consider internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

*An Independently Owned Member, McGladrey Alliance*

[www.swcccpas.com](http://www.swcccpas.com)

**St. Cloud**

630 Roosevelt Rd. Ste. 201  
P.O. Box 1496  
St. Cloud, MN 56302  
320.251.0286

**Little Falls**

109 E. Broadway  
P.O. Box 365  
Little Falls, MN 56345  
320.632.6311

**Albany**

115 6th St.  
P.O. Box 268  
Albany, MN 56307  
320.845.2940

**Maple Lake**

220 Hwy. 55 North, Ste. 4  
P.O. Box 385  
Maple Lake, MN 55358  
320.963.5414

**Monticello**

114 W. 3rd St.  
P.O. Box 755  
Monticello, MN 55362  
763.295.5070

We will also communicate to the City Council (a) any fraud involving senior management and fraud (whether caused by senior management or other employees) that causes a material misstatement of the financial statements that becomes known to us during the audit, and (b) any instances of noncompliance with laws and regulations that we become aware of during the audits (unless they are clearly inconsequential).

The funds that you have told us are maintained by the City and that are to be included as part of our audits are listed here.

- General Fund
- Fire Hall Capital Project Fund
- Water fund
- Sewer Fund
- Agency Fund

Nonmajor Funds

- Debt Service Fund
- Permanent Fund
- Special Revenue Funds
- Capital Project Funds

**The Responsibilities of Management and Identification of the Applicable Financial Reporting Framework**

Our audit will be conducted on the basis that management and when appropriate, those charged with governance, acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. To evaluate subsequent events through the date the financial statements are issued or available to be issued and to disclose the date through which subsequent events were evaluated in the financial statements. Management also agrees that they will not evaluate subsequent events earlier than the date of the management representation letter referred to below;
3. For the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; and
4. To provide us with:
  - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation and other matters;
  - b. Additional information that we may request from management for the purpose of the audit; and
  - c. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

As part of our audit process, we will request from management and when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit including among other items:

- a. That management has fulfilled its responsibilities as set out in the terms of this letter; and
- b. That it believes the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Management is responsible for identifying and ensuring that the City complies with the laws and regulations applicable to its activities, and for informing us about all known material violations of such laws or regulations. In addition, management is responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the entity involving management, employees who have significant roles in internal control, and others where the fraud or abuse could have a material effect on the financial statements or compliance. Management is also responsible for informing us of its knowledge of any allegations of fraud or suspected fraud or abuse affecting the entity received in communications from employees, former employees, analysts, regulators, or others.

Management is responsible for the preparation of the supplementary information in accordance with accounting principles generally accepted in the United States of America. Management agrees to include the auditor's report on the supplementary information in any document that contains the supplementary information and that indicates that the auditor has reported on such supplementary information. Management also agrees to present the supplementary information with the audited financial statements or, if the supplementary information will not be presented with audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance of the supplementary information and the auditor's report thereon.

The City Council is responsible for informing us of its views about the risks of fraud within the entity, and its knowledge of any fraud or suspected fraud affecting the entity.

The City of Bayport agrees that it will not associate us with any public or private securities offering without first obtaining our consent. Therefore, the City of Bayport agrees to contact us before it includes our reports or otherwise makes reference to us, in any public or private securities offering.

Our association with an official statement is a matter for which separate arrangements will be necessary. The City of Bayport agrees to provide us with printer's proofs or masters of such offering documents for our review and approval before printing and with a copy of the final reproduced material for our approval before it is distributed. In the event our auditor/client relationship has been terminated when the City of Bayport seeks such consent, we will be under no obligation to grant such consent or approval.

Because Schlenner Wenner & Co. will rely on the City of Bayport and its management and City Council to discharge the foregoing responsibilities, the City of Bayport holds harmless and releases Schlenner Wenner & Co., its partners, and employees from all claims, liabilities, losses, and costs arising in circumstances where there has been a knowing misrepresentation by a member of the City of Bayport's management which has caused, in any respect, Schlenner Wenner & Co.'s breach of contract or negligence. This provision shall survive the termination of this arrangement for services.

### **City of Bayport's Records and Assistance**

If circumstances arise relating to the condition of the City's records, the availability of appropriate audit evidence, or indications of a significant risk of material misstatement of the financial statements because of error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment, prevent us from completing the audit or forming an opinion, we retain the unilateral right to take any course of action permitted by professional standards, including declining to express an opinion, issue a report, or withdraw from the engagement.

During the course of our engagement, we may accumulate records containing data that should be reflected in the City's books and records. The City will determine that all such data, if necessary, will be so reflected. Accordingly, the City will not expect us to maintain copies of such records in our possession.

The assistance to be supplied by City personnel, including the preparation of schedules and analyses of accounts, has been discussed and coordinated with Wanda Madsen, Finance Officer. The timely and accurate completion of this work is an essential condition to our completion of the audit and issuance of our audit report.

In connection with our audit, you have requested us to perform certain nonaudit services including the preparation of the financial statements, various year-end bookkeeping adjustments, and preparation of the State Report, TIF schedules, and depreciation schedules, etc. you agree to designate an appropriate individual to oversee the services, make all management decisions involved in those services, evaluate the adequacy and results of the services, and accept responsibility for the results of the services.. Accordingly, the management of the City of Bayport agrees to the following:

1. The City of Bayport has designated Wanda Madsen, Finance Officer and senior member of management, who possesses suitable skill, knowledge, and experience to oversee the services.
2. Wanda Madsen, Finance Officer, will assume all management responsibilities for subject matter and scope of the nonaudit services described above.
3. The City of Bayport will evaluate the adequacy and results of the services performed.
4. The City of Bayport accepts responsibility for the results and ultimate use of the services.

### **Other Relevant Information**

Schlenner Wenner & Co. may mention the City's name and provide a general description of the engagement in Schlenner Wenner & Co's client lists and marketing materials.

From time to time and depending upon the circumstances, we may utilize financial benchmarking data to be used by Schlenner Wenner & Co. professionals and other clients. This benchmarking data is aggregated with data from a minimum of five other entities so that users of the data are unable to associate the data with any single entity in the database.

### **Fees, Costs, and Access to Workpapers**

Our fees for the audit and accounting services described above are based upon the value of the services performed and the time required by the individuals assigned to the engagement, plus direct expenses. Our fee estimate and completion of our work is based upon the following criteria:

- a. Anticipated cooperation from City personnel.
- b. Timely responses to our inquiries.
- c. Timely completion and delivery of client assistance requests.
- d. Timely communication of all significant accounting and financial reporting matters.
- e. The assumption that unexpected circumstances will not be encountered during the engagement.

If any of the aforementioned criteria are not met, then fees may increase. The payment schedule for the aforementioned services is as follows:

<u>Year Ended</u> <u>December 31,</u>	<u>Amount</u>
2016	\$13,250
2017	\$13,915
2018	\$14,610

We will bill at our standard hourly rates for assistance with accounting and other matters as in the past. Additional services may include work necessary to perform a Federal Single Audit – if required, assistance with preparation of management’s discussion and analysis, reconciliation of various schedules, assistance with year-end adjustments, maintenance of fixed asset details and similar such assistance.

Our professional standards require that we perform certain additional procedures, on current and previous years’ engagements, whenever a partner or professional employee leaves the firm and is subsequently employed by or associated with a client in a key position. Accordingly, the City agrees it will compensate Schlenner Wenner & Co. for any additional costs incurred as a result of the City’s employment of a partner or professional employee of Schlenner Wenner & Co.

In the event we are requested or authorized by the City of Bayport or are required by government regulation, subpoena, or other legal process to produce our documents or our personnel as witnesses with respect to our engagement for the City of Bayport, the City of Bayport will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests.

## **Claim Resolution**

The City of Bayport and Schlenner Wenner & Co. agree that no claim arising out of services rendered pursuant to this agreement shall be filed more than two years after the date of the audit report issued by Schlenner Wenner & Co. or the date of this arrangement letter if no report has been issued. The City of Bayport waives any claim for punitive damages. Schlenner Wenner & Co.'s liability for all claims, damages and costs of the City of Bayport arising from this engagement is limited to the amount of fees paid by the City of Bayport to Schlenner Wenner & Co. for the services rendered under this arrangement letter.

If any term or provision of this Agreement is determined to be invalid or unenforceable, such term or provision will be deemed stricken, and all other terms and provisions will remain in full force and effect.

## **Reporting**

We will issue a written report upon completion of our audit of the City of Bayport' financial statements. Our report will be addressed to the City Council of the City of Bayport. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

In addition to our report on the City of Bayport' financial statements, we will also issue the following types of reports:

- A report on the City's compliance with Minnesota Statutes.

This letter constitutes the complete and exclusive statement of agreement between Schlenner Wenner & Co. and the City of Bayport, superseding all proposals, oral or written, and all other communications, with respect to the terms of the engagement between the parties.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

Sincerely,



Molly M. Thompson, CPA  
Partner

**SCHLENNER WENNER & CO**  
St. Cloud, Minnesota

Confirmed on behalf of the City of Bayport:

---

Susan St. Ores, Mayor

---

Logan Martin, City Administrator



Building a Better World  
for All of Us®

## MEMORANDUM

TO: Logan Martin | Bayport City Administrator

FROM: John Parotti, PE | City Engineer

DATE: December 29, 2015

RE: Bayport Fire Station Utility Extensions and Turn Lanes  
Contractor Pay Application No. 4 Final  
SEH No. BAYPO 130226 14.00

Attached with this memo you will find a copy of Application for Payment No. 4 (AFP No. 4) from the City's contractor Miller Excavating for work completed on the above project through December 31, 2015. As of that date, all work was complete, including punch list items.

We have reviewed this application and find it to be consistent with our records of work completed through this date. As a result, we recommend payment in the amount of \$12,162.08 as requested. This payment will result in a total of \$232,601.67 paid to contractor which represents approximately 90% of the total contract amount of \$259,876.35. **Note that this results in the project being completed approximately 10% (\$27,274.68) under budget.**

Below is a summary of approved construction funding and payments made to date:

### Construction Funding Summary

Item	Total
Original Contract	\$259,876.35
Change Order No.	\$0.00
<b>Total Construction Funding Approved</b>	<b>\$259,876.35</b>

### Contractor Payment History

Application for Payment	Total
1 - June 26, 2015 - Approved	\$134,290.10
2 - July 24, 2015 - Approved	\$79,328.06
3 - August 31, 2015 - Approved	\$6,821.43
4 - December 31, 2015	\$12,162.08
<b>Total Contractor Payments to Date</b>	<b>\$232,601.67</b>

Please present this memo and attached AFP No. 4 for consideration at the next City Council meeting. Feel free to contact me with any questions.

### Attachment

p:\ael\baypo\130226\construction services\contractor afps\afp 4 final memo 2015\_12\_29.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 156 High Street, Suite 300, New Richmond, WI 54017-1128

SEH is 100% employee-owned | [sehinc.com](http://sehinc.com) | 715.246.9906 | 888.881.4281 | 888.908.8166 fax



**Application for Payment**  
(Unit Price Contract)  
No. 4 - FINAL

Eng. Project No.: BAYPO 130226

Location: Bayport, Minnesota

Contractor <u>Miller Excavating Inc.</u>	Contract Date <u>June 10, 2015</u>
<u>3636 Stagecoach Trail North</u>	
<u>Stillwater, MN 55082</u>	Contract Amount <u>\$ 259,876.35</u>

Contract for Fire Station Utility Extension and Turn Lanes

Application Date <del>9/1/15</del> <u>12/31/2015</u>	For Period Ending <u>12/31/15</u>
--	-----------------------------------

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
2021.501	MOBILIZATION	LS	1	1	\$6,945.00	\$6,945.00
2104.501	REMOVE CURB & GUTTER	LF	202	170	3.00	\$510.00
2104.509	REMOVE SIGN TYPE C	EA	4	4	25.00	\$100.00
2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	1360	1389	1.75	\$2,430.75
2104.521	SALVAGE CONCRETE PIPE CULVERT	LF	24	0	10.00	
2104.521	SALVAGE METAL CULVERTS	LF	32	0	10.00	
2104.523	SALVAGE SIGN TYPE C	EA	3	3	25.00	\$75.00
2104.523	SALVAGE CONCRETE APRON	EA	1	1	250.00	\$250.00
2104.523	SALVAGE METAL APRON	EA	2	0	125.00	
2105.501	COMMON EXCAVATION (EV)	CY	781	761	10.00	\$7,610.00
2105.526	SELECT TOPSOIL BORROW (CV)	CY	660	254	20.00	\$5,080.00
2111.501	TEST ROLLING	RS	11	11	150.00	\$1,650.00
2123.501	COMMON LABORERS	HOUR	6	0	85.00	
2123.610	SKID LOADER	HOUR	6	0	95.00	
2130.501	WATER	MGAL	15	0	45.00	
2211.501	AGGREGATE BASE, CLASS 2	TON	129	144.68	30.00	\$4,340.40
2211.501	AGGREGATE BASE, CLASS 5	TON	1426	1052.85	11.00	\$11,581.35
2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	217	170	2.00	\$340.00
2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (4,F)	TON	490	427.1	85.00	\$36,303.50
2360.502	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (4,B)	TON	218	207.36	77.00	\$15,966.72
2360.503	TYPE SP 9.5 WEAR CRS MIX (2,B) 2.5-INCH THICK (TRAIL)	SY	35	24	22.80	\$547.20
2501.511	15-INCH CS PIPE CULVERT	LF	8	0	55.00	
2501.511	18-INCH RC PIPE CULVERT	LF	8	8	55.00	\$440.00
2501.571	INSTALL CONCRETE CULVERT	LF	24	0	30.00	
2501.573	INSTALL CONCRETE APRON	EA	1	1	400.00	\$400.00
2503.602	CONNECT TO EXISTING SANITARY SEWER	EA	1	1	1,950.00	\$1,950.00
2503.602	CONNECT TO EXISTING STORM SEWER	EA	2	1	750.00	\$750.00
2503.603	8-INCH PVC PIPE SEWER (SDR 35)	LF	1295	1283	29.85	\$38,297.55
2504.602	CONNECT TO EXISTING WATER MAIN	EA	1	1	2,500.00	\$2,500.00
2504.602	ADJUST VALVE BOX-WATER	EA	2	0	400.00	
2504.602	HYDRANT	EA	2	2	3,995.00	\$7,990.00
2504.602	6-INCH GATE VALVE & BOX	EA	4	2	1,875.00	\$3,750.00
2504.602	8-INCH GATE VALVE & BOX	EA	1	3	2,365.00	\$7,095.00
2504.603	6-INCH WATERMAIN DUCTILE IRON CL 52	LF	93	32	40.00	\$1,280.00
2504.603	8-INCH WATERMAIN DUCTILE IRON CL 52	LF	688	741	40.75	\$30,195.75
2504.604	2-INCH INSULATION	SY	15	10.5	30.00	\$315.00

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
2504.608	DUCTILE IRON FITTINGS	LB	530	635	3.00	\$1,905.00
2506.516	CASTING ASSEMBLY	EA	5	5	675.00	\$3,375.00
2506.522	ADJUST FRAME & RING CASTING	EA	2	1	400.00	\$400.00
2506.603	CONSTRUCT SANITARY MANHOLE	LF	67.2	71.2	190.00	\$13,528.00
2506.603	CONSTRUCT OUTSIDE DROP	LF	5.4	5.4	500.00	\$2,700.00
2531.501	CONCRETE CURB & GUTTER DESIGN B618	LF	164	150	23.80	\$3,570.00
2563.601	TRAFFIC CONTROL	LS	1	1	7,500.00	\$7,500.00
2573.502	SILT FENCE, TYPE PREASSEMBLED	LF	169	140	5.00	\$700.00
2573.530	STORM DRAIN INLET PROTECTION	EA	2	3	175.00	\$525.00
2573.540	FILTER LOG TYPE STRAW BIOROLL	LF	200	80	3.50	\$280.00
2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	6	8	100.00	\$800.00
2564.531	SIGN PANELS TYPE C	SF	31	31	40.00	\$1,240.00
2564.536	INSTALL SIGN PANEL TYPE C	EA	3	3	80.00	\$240.00
2575.523	EROSION CONTROL BLANKET CATEGORY 3B	SY	550	366	2.00	\$732.00
2575.604	HYDROSEEDING	SY	5911	2308	0.90	\$2,077.20
2582.501	PAVT MSSG (RT ARROW) - EPOXY	EA	4	5	175.00	\$875.00
2582.502	24-INCH STOP LINE WHITE - POLY PREFORM	LF	25	27	29.00	\$783.00
2582.502	4-INCH SOLID LINE WHITE - EPOXY	LF	2246	2358	0.75	\$1,768.50
2582.502	12-INCH SOLID LINE WHITE - EPOXY	LF	184	114	7.50	\$855.00
2582.502	4-INCH SOLID LINE YELLOW - EPOXY	LF	112	73	0.75	\$54.75
						<b>\$232,601.67</b>

**Application for Payment (continued)**

Total Contract Amount	\$ <u>259,876.35</u>	Total Amount Earned	\$ <u>232,601.67</u>
Contract Change Order No. _____		Material Suitably Stored on Site, Not Incorporated into Work	_____
Contract Change Order No. _____		Percent Complete	_____
Contract Change Order No. _____		Percent Complete	_____
Less Previous Applications:		Percent Complete	_____
AFP No. 1: <u>134,290.10</u>	AFP No. 6: _____	GROSS AMOUNT DUE	\$ <u>232,601.67</u>
AFP No. 2: <u>79,328.06</u>	AFP No. 7: _____	LESS <u>0</u> % RETAINAGE	\$ _____
AFP No. 3: <u>6,821.43</u>	AFP No. 8: _____	AMOUNT DUE TO DATE	\$ <u>232,601.67</u>
AFP No. 4: _____	AFP No. 9: _____	LESS PREVIOUS APPLICATIONS	\$ <u>220,439.59</u>
AFP No. 5: _____		AMOUNT DUE THIS APPLICATION	\$ <u>12,162.08</u>

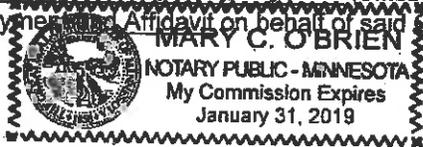
**CONTRACTOR'S AFFIDAVIT**

The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, , and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

Date 28-Dec, 2015 Miller Excavating Inc.  
(Contractor)

COUNTY OF Washington )  
STATE OF Minnesota ) SS By [Signature]  
(Name and Title)

Before me on this 28 day of DECEMBER, 2015, personally appeared STEPHEN ST. CLAIRE known to be, who being duly sworn did depose and say that he is the VICE PRESIDENT (office) of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein

My Commission expires January 31, 2019  
  
Mary C. O'Brien  
(Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

[Signature] **Short Elliott Hendrickson Inc.**  
By John D. Parotti, PE  
Date December 29, 2015

\_\_\_\_\_  
By \_\_\_\_\_  
Date \_\_\_\_\_



**City of Bayport**  
 294 North Third Street  
 Bayport, Minnesota 55003  
 Phone 651-275-4404  
 Fax 651-275-4411  
 www.ci.bayport.mn.us

**City of Bayport**  
**DONATION INFORMATION FORM**

<b>Donor Information</b>	<input checked="" type="checkbox"/> City Resident / Business	<input type="checkbox"/> Nonresident	<input type="checkbox"/> Other
Name: <u>MARY M. WILLIAMS</u>			
Main Phone Number: <u>651</u>		Alternate Phone Number:	
Address: <u>638 Minnesota St. S</u>			
City/State/Zip: <u>Bayport MN 55003</u>			
Email Address: <u>MWilliams@Yahoo.com</u>			
Organization Name (if applicable):			

<b>Donation Information</b>	
<input checked="" type="checkbox"/> Bench with dedication plaque - \$1,000.00	<input type="checkbox"/> Bike rack - \$500.00
<input type="checkbox"/> City newsletter - \$50.00 / \$100.00 / \$250.00	<input type="checkbox"/> Flag - \$150.00
<input type="checkbox"/> Picnic table - \$1,500.00	<input type="checkbox"/> Flower planter - \$500.00
<input type="checkbox"/> Tree - \$250.00	<input type="checkbox"/> Waste receptacle - \$500.00
<input checked="" type="checkbox"/> Monetary donation of \$ <u>1000.</u> for	<input type="checkbox"/> Cemetery <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Parks
	<input type="checkbox"/> Fire Dept. <input type="checkbox"/> Police Dept.
Engraved text on bench plaque shall read as follows: (Please print and refer to examples on reverse)	
<u>to follow</u>	

<b>Donor Acknowledgement and Signature</b>	
<p>I understand that as the designated donor, this donation will be designated for city department use or used toward the purchase of the item, as specified above. I also understand that depending on availability, lead time, and weather conditions, it could take up to one (1) year to install an item. However, the city will make every effort to complete the installation as soon as possible. I also understand that the city has been given only an approximate size for the dedication plaque. Hence, if I have selected to donate funds for a bench, the city has my permission to format and size the text above accordingly, in order to fit the text on the plaque. Should it be necessary to change any of the text content for any reason, I am aware that I will be contacted by the city.</p>	
Signature: <u>Mary M. Williams</u>	Date: <u>12/30/15</u>

<b>Office Use</b>	
Staff notes: (Include requested placement location) <u>location + text to be determined</u>	
Donation amount received: <u>\$1,000<sup>00</sup></u>	Date received: <u>12/30/15</u>
Payment method: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check # <u>5014</u>	Received by: <u>K. Hufst</u>



**CITY OF BAYPORT**  
**294 NORTH THIRD STREET**  
**BAYPORT, MINNESOTA 55003**  
**PHONE 651-275-4404 FAX 651-275-4411**

**DATE:** December 28, 2015

**TO:** Mayor and City Council

**FROM:** Logan Martin, City Administrator  
 Sara Taylor, Assistant City Administrator/Planner

**RE:** Consider amending Appendix D – Fee Schedule of the Bayport City Code of Ordinances for park field rental fees and summary of ordinance for publication

***BACKGROUND***

At the December 7, 2015 meeting, the City Council discussed and approved proposed amendments to various fees for 2016 included in Appendix D – Fee Schedule of the Bayport City Code. As part of the discussion, the City Council inquired whether existing fees for rental of ball fields and courts were adequate and sufficient to cover administrative and maintenance costs. Following discussion, staff was directed to review these rental fees and provide a recommendation at an upcoming meeting on whether an adjustment to the fees was warranted.

The majority of regularly scheduled park field reservations are made by the St. Croix Valley Athletic Association (SCVAA), Lake Elmo Baseball Association (LEBA), and St. Croix Preparatory Academy (SCPA) for baseball and soccer fields. Due to daily usage during peak baseball season, these entities assist the city with routine maintenance of the ball fields, such as raking, line striping, and preparing the infield. The city provides mowing and all other required field and infrastructure maintenance. The chart below is a schedule of regular field rentals and fees per year. In all cases, the organizations pay the annual maximum fee for field usage.

Field	Group	Days	Months	# of Rentals	2015 Fee	2016 Proposed Fee/Field
Barker’s Ball 1 & 2	SCVAA	M-F	APR-JUL	Field 1 = 60 Field 2 = 60	Field 1 = \$100 Field 2 = \$100	\$10/day or \$200/yr
	SCPA	M-F	APR-JUN	Field 1 = 45 Field 2 = 45	Field 1 = \$100 Field 2 = \$100	\$10/day or \$200/yr
Barker’s Soccer 1 & 2	SCVAA	M-SU	AUG-OCT	Field 1 = 70 Field 2 = 70	Field 1 = \$100 Field 2 = \$100	\$10/day or \$100/yr
Lakeside Ball	SCVAA	M-T	APR-JUL	32	\$50	\$10/day or \$100/yr
	LEBA	W-F	APR-JUL	36	\$50	\$10/day or \$100/yr
Perro Ball	SCVAA	3-TBD for 2016	APR-JUL	36	N/A	\$10/day or \$100/yr

In reviewing field rental fees in surrounding municipalities, as well as the city’s current administrative and maintenance costs, staff feels that an increase to daily and seasonal maximum rental rates for certain fields would be justified and appropriate to fund ongoing, long term maintenance by the city. Due to limited rental, usage, and maintenance requirements of tennis and volleyball courts, no fee increase is recommended at this time. Based on this information, staff recommends the proposed amendments to the fee schedule for 2016 as delineated on the attached draft ordinance. A summary of the ordinance for publication is also attached for consideration.

***RECOMMENDATION***

Staff recommends the City Council adopt a motion approving an amendment to Appendix D – Fee Schedule of the Bayport City Code for park field rental fees and a summary of ordinance for publication.

**Ordinance Summary No. 848 and 849**

**ORDINANCES AMENDING APPENDIX D – FEE SCHEDULE  
OF THE BAYPORT CITY CODE**

On December 7, 2015, the City of Bayport adopted an ordinance amending Appendix D of its Code of Ordinances in order to update fees, rates, and charges the city may impose for specific materials, licenses, permits, and services provided by the city. On January 4, 2016, the City of Bayport adopted additional amendments to Appendix D specifically related to park usage and rental fees for facilities, fields, and courts. A printed copy of the ordinance is available for inspection during regular City Hall office hours or electronic mail.



**CITY OF BAYPORT**  
**294 NORTH THIRD STREET**  
**BAYPORT, MINNESOTA 55003**  
**PHONE 651-275-4404 FAX 651-275-4411**

---

**DATE:** December 28, 2015  
**TO:** Honorable Mayor and City Council  
**FROM:** Logan Martin, City Administrator  
**RE:** Authorization to solicit quotes and select a professional services firm to pursue potential reuse options for the existing Fire Hall building

***BACKGROUND***

The City Council held a workshop on December 7 to begin the discussion surrounding options for reusing the existing Fire Hall building. A number of options were discussed, and preliminary direction of the Council focused on modifying the open garage space into a multi-purpose public facility to be used by any number of potential organizations, with the rear of the building preserved for training and use by City departments. Based on this preliminary direction, it is now appropriate to reconsider the opportunity to engage a professional services firm to develop a design of necessary remodeling work and subsequent project cost estimations.

This design project would utilize existing information regarding deferred maintenance and upgrades needed for the building, and would be based on the preliminary Council direction on future use options for the facility. In speaking with a number of firms, 3 to 6 designs could be drawn for the building, with an estimated cost attached to each design option. These figures would then be combined with estimated building repair costs to generate an initial overall project cost for Council consideration.

In discussions with professional services firms, a design project of this nature could cost \$5,000 - \$7,000. As this action is based on a Council initiative, funding would be available in the Council Directed Spending budget for 2016. Staff would propose creating a not-to-exceed amount of \$7,000 for this task.

If approved, quotes would be received by staff and a firm would be selected by the end of January. It is feasible that initial work could be completed in time to reconvene the Council in a workshop setting to discuss preliminary designs at the March or April meeting.

***RECOMMENDATION***

Staff recommends the City Council authorize the solicitation of quotes and selection of a professional services firm to pursue potential reuse options for the existing Fire Hall building, at a cost not to exceed \$7,000.



## **Bayport Fire Department**

284 N. 3rd Street • Bayport, MN. 55003 • Hall (651) 275-4401 • Fax (651) 275-4402

December 2015 Memo from the Chief;

Call Volume: November call volume was 93 and year to date is 1,146.

Department drills: Conducted a quarterly review of self contained breathing apparatus and skills. Reviewed cold related injuries/illnesses and hypothermia symptoms.

Meetings: Met with Oak Park Senior Living Management. Attended Stillwater Area High School Safety meeting. Fire inspections continue to be ongoing.

Safety tip: When engaging in winter activities such as sledding and ice fishing, be safe! Make sure sledding hills/paths are clear of obstacles; be cautious on lakes and rivers, as ice is never considered safe; stay on existing paths and if passing over ice, check ice thickness frequently.

Allen Eisinger  
Fire Chief



**Bayport Police Department**  
294 North 3<sup>rd</sup> Street  
Bayport, Minnesota 55003  
Phone: 651-275-4400  
Fax: 651-275-4411

Laura Eastman  
Chief of Police

Jay Jackson  
Sergeant

Date: December 28, 2015  
To: Mayor and City Council  
City Administrator Martin  
From: Police Chief Laura Eastman  
Subject: Police Reports and Updates

### **Past Events**

December 2: Lighting of the Green – Reserve Officers and Chief Eastman  
December 10: Reserve Officer Academy – 4 new volunteers added, for a total count at 15  
December 15: Toys for Tots drive was very successful - please see our Facebook page for details  
December 17: Cold weather/night shoot at range - all Officers

### **Upcoming Events**

Interview Reserve Officers for Part-time Officer positions – date to be determined

### **November Call Load (continued)**

26 – 31: medical L1, w/w speed, w/w speed, NPI, medical L3/transported, intoxicated driver, santa detail, w/w speed x2, w/w inattentive driving, w/w no dl in possession, medical L1, w/w speed, DAR/no insurance, w/w speed x 2, w/w fail to change address, GM no insurance/DACDAR, speed, dumping complaint, w/w speed, w/w no DL in poss., officer info, w/w speed, w/w equipment violation, DAS,DAS, small amount of MJ poss. Of MJ mv, poss. Drug para, NPI, runaway possible suicidal AOA, medical L1, w/w speed, NPI, motor veh. accident, stuck tractor trailer, crosswalks, report request, crash report request, abandon vehicle, chicken coop inspection, theft report.

### **December Call Load**

01 – AOA domestic, w/w speed, no insurance, medical L1, officer information, report request, NPI, motorist assist, deer vs. car, permit to purchase.  
02 – w/w speed x 2, abandon vehicle, school crossing, driving complaint, report of NCO violation, w/w speed, community event/lighting of the green.  
03 – School crossing, ordinance violation, NCO, report request, vacation/vacant bldg. Inspection, alcohol compliance checks, informational, officer assist, w/w speed x 2, speed 63/40 cit. directed patrol fire hall, passing on shoulder.  
04 – Car vs. deer, speed 50/30 cite, fail to yield for peds, crosswalks, warrant info., theft report, medical L1, medical L2, civil assist, medical L3, crime prevention.  
05 – Suspicious vehicle, residential lock out, officer information, records check.  
06 – Property damage report accident, w/w speed, medical L1, safety concern, w/w speed.  
07 – Expired registration, parking violation, w/w speed, felony theft, school crossing, recycle award, theft, business assist, passing on the right, out of control student, school crossing, DAC, malfunction sign, theft report, found contained cat.  
08 – w/w speed, harassment, school crossing, AOA/hit and run, medical L3.  
09 – Medical L1, speed60/40, warrant arrest, w/w speed, medical police only response, school assist, missing dog, medical L1, directed patrol.  
10 – Handgun permit to purchase, medical L1, w/w speed, medical L1, reserve academy, medical L2, medical L3, parking complaint, officer information, NPI, No seatbelt, gross misd./ No insurance, DAR.DAS.  
11 – School crossing, w/w speed x2, train stop arm complaint, suspicious activity.

- 12 – w/w speed x 2, unwanted patron, medical L1, medical L1, 10-72, assist other agency, burglar alarm, aud. Alarm, damage to gravestone, w/w speed x3, impaired driver, w/w DL violation.
- 13 – Train complaint, misd., theft, suicidal male, vehicle lockout.
- 14 – Out of control student, report request, domestic, w/w exp. Reg. w/w speed, violation DL restrictions.
- 15 – Vacation checks, animal complaint, VA report, sick raccoon, open door, lock out, DANCO, trespass, w/w violation of DL restrictions, DAR, cite.
- 16 – w/w speed, extra patrols, w/w speed, vacation/vacant bldg., checks, school crossing, train complaint, w/w speed.
- 17 – open bottle/poss. Of drug para., minor in possession of alcohol, 5<sup>th</sup> degree controlled substance, GM carry gun w/out permit, property damage accident, school crossing, permit to purchase application, hunting concern and questions, TOYS FOR TOTS, Juv. Child abuse report, city ordinance violation report.
- 18 – School crossing, medical L1, medical/death investigation, medical L1, check welfare, recovered stolen, vehicle lock out x 2.
- 19 – Speed 57/40, welfare check, assist other agency/welfare check, fire alarm, speed 64/40, erratic driver, domestic/AOA, speed 54/40.
- 20 – Family Assist, patrol online training courses completed.
- 21 – w/w speed x2 , POR change of address, disobey stop sign, parking compliant, medical L1/evaluation.
- 22 – w/w speed, medical L1, scam report, silent business alarm, suspicious item, domestic/AOA, warrant arrest.
- 23 – w/w littering, vacation checks, w/w speed, w/w no headlights, disobey stop sign, vehicle lockout, poss. financial exploitation, poss. Of drug para, NCO, w/w speed x 2, w/w exp. Registration, speed 62/40.
- 24 – Vacation and vacant bldg. checks, w/w speed, welfare check, w/w speed, sign complaint.
- 25 – Medical L3, w/w exp. Registration, w/w speed.
- 26 - 31 NA

**Acronym/code:** W/W = Written warning, LOCK OUT = vehicle keys locked in car, DAR = Driving after revocation, DAS= Driving after suspension, NPI/ NO POI = No proof of insurance, DOC = Disorderly conduct, CSC = Criminal Sexual Conduct, NO MN/DL = No Minnesota driver's license, Medical Level = 1 (most severe) 2 (moderate) 3 (mild), Rec'vd OFP/DANCO = Received a fax for an order for protection (OFP) domestic abuse, no contact order (danco) for person in our city, Felony Intro. Of Narc. = Felony level of introduction of narcotics into the prison, uac = underage drinking, AOA/assist Other Agency, 10 -72 = deceased. FDCR- Fail to display current registration, AOA= Assist other agency.



CITY OF BAYPORT  
294 NORTH THIRD STREET  
BAYPORT, MINNESOTA 55003  
PHONE 651-275-4404 FAX 651-275-4411

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Date: December 29, 2015

To: Mayor and City Council  
Logan Martin, City Administrator

From: Mel Horak, Public Works Supervisor

**Re: Public Works Department Update – January City Council Meeting**

During the month of December, the full-time Public Works staff, with assistance from part-time staff, completed the following tasks:

1. Assisted with the Minnesota Pollution Control Agency's upgrade project to connect well #3 to the treatment system in Inspiration
2. Installed holiday decorations on Highway 95, 5<sup>th</sup> Avenue North, and the Village Green
3. Assisted with the Lighting of the Green festivities
4. Read water meters for 4<sup>th</sup> quarter 2015 utility billing
5. Plowed snow on December 24 and 29
6. Completed ongoing maintenance and repairs to trucks and equipment
7. Installed multiple new water meters, repaired numerous nonfunctioning water meters, and read numerous water meters for final utility billings
8. Performed ongoing operation of water and sewer systems, which includes daily inspections of facilities, water tests, water reports, and attending to system malfunctions

***PUBLIC WORKS MESSAGE OF THE MONTH***

**Please keep fire hydrants in your neighborhood clear of snow.**

## Bayport Public Library

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582 NORTH FOURTH STREET  
BAYPORT, MINNESOTA 55003  
(651) 439-7454

**Date:** December 28, 2015

**To:** Mayor and City Council; Logan Martin, City Administrator

**From:** Jill Smith, Bayport Public Library Director

**Re:** Bayport Library Update

Our most exciting news of the month is that we began work on a new website. The work is being funded by the Foundation for Bayport Public Library. The new website will allow patrons to search the catalog and login to their account from the front page, and be designed for Library staff to update it whenever needed. It should give us the opportunity to more easily promote events and other resources available through the Library. The new website should be ready to launch in the first week of March.

Circulation, the number of items checked out, increased 16.4% for November compared to 2014. While we are still down slightly for the year, I am pleased to report that circulation has increased both months I have been here when it is trending down for public libraries both regionally and nationally.

As part of the Lighting of the Village Green, I presented a holiday storytime on Wednesday, December 2, with 24 children attending.

On January 9, we will participate in DaVinci Fest in partnership with Washington County Library. Other January events include eBook classes and the Winter Reads program.

Planning is underway for The Big Read in the St. Croix Valley, and Bayport Public Library will participate by hosting at least one event. This year's selection is *The Grapes of Wrath* by John Steinbeck. Look for events throughout the region talking about climate change, food security and migration in the month of April.

As I look ahead to 2016, I am planning to improve the technology available for the public at the Library, build more partnerships in the community, and plan more programming that will match community needs and interests. Thank you for your continued support of the Bayport Public Library!



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**Date:** December 29, 2015

**To:** Mayor and City Council  
Logan Martin, City Administrator

**From:** Sara Taylor, Assistant City Administrator/Planner

**Re:** **Department Update – January City Council meeting**

### **CITY NEWSLETTER**

The next edition of the city newsletter is expected to be printed and distributed in the next few weeks. Highlights of this edition include articles on projects and accomplishments for 2015, *Focus on Bayport* photo contest winners, animal regulation and pet licensing requirements, upcoming community programs/events, resident reminders for the winter season, and an update on the connection of Well #3 to the city's water treatment plant. The first 2016 newsletter edition will be distributed in March.

### **MN/WI ASSISTANT MANAGEMENT ORGANIZATION**

I recently participated in the second meeting of select local city/county assistant management staff from jurisdictions that border eastern Minnesota and western Wisconsin. The meeting was hosted by the City of River Falls, WI, and focused on best practices for leading municipalities through staff succession planning and evaluating the overall structure of each city department to best serve the community both now and into the future, amidst staff retirements. The meeting also included an overview and tour of the city's current development projects, including the implementation of a community solar field adjacent to the city's new industrial park, and a new roundabout overpass/interchange project to access Highway 35. Bayport is tentatively scheduled to host a meeting next spring to discuss the multi-jurisdictional partnerships the city pursued to acquire the site for the new fire hall, operations and logistics of our shared fire service contract, and a tour of the new building.

### **GRANT APPLICATIONS**

Last month, the city's Employee Safety Committee met to establish goals for the upcoming year. Two of the goals involved pursuing grants to improve the safety of city buildings and grounds, mainly involving the library and a portion of Lakeside Park playground equipment. In December, the city's Safety Consultant CHESSE, Inc., helped prepare a matching grant application to fund security cameras and upgrades at the library. The grant is offered through OSHA to help fund activities or equipment that will improve employee safety and prevent accidents and/or injuries, up to \$10,000. Over the next few months, I will begin researching grant opportunities to replace and/or correct the safety hazards related to the aging playground equipment at Lakeside Park. The city has allocated approximately \$25,000 within the capital improvement plan (CIP) to help fund this project. However, due to recent estimates, new playground equipment could cost \$150,000, which staff hopes can be offset by grant funding. Updates on both grants will be provided in the coming months.



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Date: December 29, 2015  
To: Honorable Mayor and City Council  
From: Logan Martin, City Administrator  
Re: **Administration Department Update – January City Council meeting**

### **DOWNTOWN REDEVELOPMENT PROJECT**

Progress is still occurring on the acquisition and redevelopment of the former Lyle's Grocery site. It was the City's intent to close on the property prior to the end of the calendar year, but unfortunately a few small issues were uncovered with the chain of title, so closing will not occur until mid-January. Temporary improvements were made to the parking lot to make it usable for the winter, including some grading of gravel and placement of short-term pavement in a few larger holes. A detailed site survey will be completed soon, which will be used to initiate discussions on the site's final design.

### **NEW FIRE HALL UPDATE**

The Fire Hall is now weather tight as winter fully sets in, with all but one exterior door in place and all 10 garage doors installed. Most of the internal sheetrock has been hung, allowing for painting and wall coatings to begin soon. At that point the building will be entering its last stage, with fixtures being installed, cabinetry hung, audio / visual equipment placed and tested, and floors polished. The exterior metal paneling work continues, and at this point any portion of the exterior structure that is not bricked is slated to receive the architectural metal paneling.

### **REUSE OPTIONS FOR EXISTING FIRE HALL**

At the January 4 meeting, the City Council will consider the potential authorization of a professional services firm to assist the City with developing plans and estimated costs for repurposing and remodeling the existing fire hall. As discussed at the December 7 workshop, initial Council recommendations centered on the opportunity to modify the existing garage area into a multi-purpose community space to be used by various community, non-profit, and public groups. The existing training room, kitchen, and office areas could possibly be improved (as needed) and retained for future use by other City departments for office, training, and document storage needs. If approved, a firm would assist the City in developing a number of optional designs for the reuse of the building, which would be used to foster future Council considerations in the coming months.

### **UPCOMING MEETINGS AND EVENTS**

December 31	"Noon Year's Eve" at Library	11:30am	Library
January 4	City Council meeting	6pm	City Hall
January 18	Martin Luther King Day	(city offices closed)	
February 1	City Council meeting	6pm	City Hall
February 15	Presidents' Day	(city offices closed)	
February 20	Fire Dept. Fundraiser	7pm – midnight	Eagles 94 Club in Oak Park