

**CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
October 5, 2015**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

ROLL CALL (St. Ores, Carlson, Goldston, Hanson, McGann)

APPROVAL OF AGENDA

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

1. September recycling award recipients are Willard and Sandra Eder who will be awarded for their recycling efforts, with funding made possible by a grant from Washington County
2. Entry deadline for the *Focus on Bayport* Photo Contest is October 15

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person)*

1. Introduction of new Library Director Jill Smith
2. .

CONSENT AGENDA

Consider a resolution adopting items 1 through 8

- | | <u>TAB #</u> |
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| 1. September 8, 2015 City Council workshop meeting minutes | 1 |
| 2. September 8, 2015 City Council regular meeting minutes | 2 |
| 3. September payables and receipts (check numbers 006220-006322) | 3 |
| 4. September building, plumbing and mechanical permits report | 4 |
| 5. Authorization to continue deer culling efforts | 5 |
| 6. Special event application from Andersen Parent Group for Andersen Elementary walkathon at Barker's Alps Park on October 20, 2015 | 6 |
| 7. Pay application #5 from Siegfried Construction for Perro Park improvements | 7 |
| 8. Pay application #4 from Kraus Anderson and subcontractors for Fire Hall construction | 8 |

PUBLIC HEARINGS

UNFINISHED BUSINESS

1. Consider quotes to perform the 2015 Sanitary Sewer Cleaning Project 9

NEW BUSINESS

1. Consider adopting a resolution to participate, support, and increase local pollinator efforts within the St. Croix River Watershed 10
2. Consider authorization to solicit quotes and complete the demolition of the property located at 169 3rd Street North 11

CITY COUNCIL LIAISON REPORTS

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CITY COUNCIL ITEMS AND ANNOUNCEMENTS

ADJOURNMENT TO CLOSED SESSION PURSUANT TO MINNESOTA STATUTE SECTION 13D.05, SUBD. 3 (a)

1. Annual performance evaluation of the City Administrator

RECONVENE REGULAR MEETING AND SUMMARIZE CLOSED SESSION

ADJOURN

RESOLUTION NO. 15-

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,
WASHINGTON COUNTY, MINNESOTA HELD OCTOBER 5, 2015**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 5th day of October 2015 at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-8 FROM THE
OCTOBER 5, 2015 CITY COUNCIL AGENDA**

1. September 8, 2015 City Council workshop meeting minutes
2. September 8, 2015 City Council regular meeting minutes
3. September payables and receipts (check numbers 006220-006322)
4. September building, plumbing and mechanical permits report
5. Authorization to continue deer culling efforts
6. Special event application from Andersen Parent Group for Andersen Elementary walkathon at Barker's Alps Park on October 20, 2015
7. Pay application #5 from Siegfried Construction for Perro Park improvements
8. Pay application #4 from Kraus Anderson and subcontractors for Fire Hall construction

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –
Connie Carlson –
Michele Hanson –

Dan Goldston –
Patrick McGann –

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, this 5th day of October 2015.

ATTEST:

Logan Martin, City Administrator

Susan St. Ores, Mayor

**CITY OF BAYPORT
CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS
September 8, 2015
5:00 P.M.**

CALL TO ORDER

The workshop was called to order by Mayor St. Ores at 5:05 p.m.

ROLL CALL

Members Present: Mayor St. Ores, Councilmembers Goldston, Hanson, Carlson, and McGann

Staff Present: City Administrator Logan Martin, Assistant City Administrator/Planner Sara Taylor, Fire Chief Allen Eisinger, and Finance Officer Wanda Madsen

DISCUSS PRELIMINARY CITY BUDGET FOR 2016

Administrator Martin reviewed various projects that are currently ongoing and noted related expenditures for these projects would likely carryover into 2016, which are reflected in the preliminary budget. An overview of each department budget was provided and specific reductions and/or increases from the 2015 budget were noted. Discussion followed on seeking additional revenue sources and soliciting grants to facilitate special projects and/or help offset budgeted expenditures. Administrator Martin acknowledged that the levy and budget figures presented were preliminary, but noted that the City Council will be asked to certify this levy amount at the regular meeting following the workshop, which would allow the levy to be further decreased, but not increased before final adoption by the city in December.

ADJOURNMENT

It was moved by Councilmember Carlson and seconded by Councilmember McGann to adjourn the workshop at 5:58 p.m.

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
SEPTEMBER 8, 2015
6:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of September 8, 2015 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers Connie Carlson, Dan Goldston, Michele Hanson and Patrick McGann

Members Absent: None

Staff Present: City Administrator Logan Martin, Police Chief Laura Eastman, Fire Chief Allen Eisinger, Public Works Supervisor Mel Horak, Finance Officer Wanda Madsen, City Attorney Andy Pratt, and Assistant City Administrator/Planner Sara Taylor

APPROVAL OF AGENDA

Administrator Martin requested the consent agenda resolution be amended to add *Temporary on-sale liquor license for the Afton Bayport Lakeland Lions Club at Lakeside Park on September 19, 2015.*

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to approve the amended September 8, 2015 City Council agenda. Motion carried 5-0.

PROCLAMATIONS/COMMENDATIONS/PETITIONS/ANNOUNCEMENTS

1. The August recycling award recipients are Nathan and Kirsten Hiles who will receive a recycling award for their efforts, with funding made possible by a grant from Washington County.

OPEN FORUM

1. Sue Elmer, Program Manager of the Bayport Senior Center, invited residents to attend the center's open house on Friday, September 11, 9:30-11:30 a.m., to celebrate their new location at 342 5th Avenue North.
2. Olivier Vrambout, owner of L'Etoile du Nord Café, said he has been working with city staff on a cyclocross bike race at Barker's Alps Park on Sunday, November 1. Registration/additional information is available on the Minnesota Cycling Federation website.

CONSENT AGENDA

Mayor St. Ores read items 1-13 on the amended consent agenda.

Councilmember Carlson introduced the following resolution and moved its adoption:

Resolution 15-23

**RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-13 FROM THE
SEPTEMBER 8, 2015 CITY COUNCIL AGENDA**

1. August 3, 2015 City Council workshop meeting minutes
2. August 3, 2015 City Council regular meeting minutes
3. August 3, 2015 City Council closed session summary
4. August payables and receipts (check numbers 006089-006219)

5. August building, plumbing and mechanical permits report
6. Donations to the Police Department for Night to Unite and Youth Safety Camp
7. Appointment of Assistant Chiefs to the Bayport Fire Department
8. Authorization to solicit quotes to perform the 2015 Sanitary Sewer Cleaning Project
9. Contract with the City of Lake St. Croix Beach to provide Building Official services
10. Pay application #3 from Kraus Anderson and subcontractors for Fire Hall construction
11. Pay application #3 from Miller Excavating for Fire Hall utility extension and turn lanes
12. Special event application from L'Etoile du Nord for a bike race at Barker's Alps Park on Sunday, November 1, 2015
13. Temporary on-sale liquor license for the Afton Bayport Lakeland Lions Club at Lakeside Park on September 19, 2015

The motion for adopting the foregoing resolution was duly seconded by Councilmember Hanson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Dan Goldston – aye	Patrick McGann – aye
Connie Carlson – aye	Michele Hanson – aye	

PUBLIC HEARINGS

UNFINISHED BUSINESS

NEW BUSINESS

Consider a monetary donation to the Bayport Community Action League for the Derby Days fireworks display: Administrator Martin reviewed a request from the Bayport Community Action League (BCAL) for a donation toward the cost of the Derby Days fireworks display on September 19. The cost of the display is estimated at \$8,000-10,000, and staff is recommending a monetary donation up to \$750, with funds available in the City Council directed special expenses/community projects budget. Councilmembers recognized the value of the events sponsored by the BCAL and agreed to financially support the fireworks. Discussion followed on increasing the donation to \$1,000, which was well received by the City Council.

It was moved by Councilmember Carlson and seconded by Councilmember McGann to provide a \$1,000 monetary donation to the Bayport Community Action League, to contribute toward the cost of the fireworks display at Derby Days for 2015. Motion carried 5-0.

Mayor St. Ores encouraged everyone to participate in the city-wide Derby Days events on Saturday, September 19, culminating with the fireworks display at 8:30 p.m. at Lakeside Park. Event details are available on the BCAL and City of Bayport websites. The Bayport American Legion will also be dedicating Legion Field at Perro Park during Derby Days.

Consider approval of a new Library Director with terms as negotiated in the hiring process: Administrator Martin reported that Jill Smith has accepted the city's offer to serve as the library's new director, replacing Mark Blando who resigned in July. Jill has over 20 years of experience, most recently with the Anoka County Library System. The Library Board has approved the appointment.

It was moved by Councilmember Carlson and seconded by Councilmember Goldston to hire Jill Smith as the Bayport Library Director, with terms negotiated during the hiring process. Motion carried 5-0.

Consider appointments to the Planning Commission: Assistant City Administrator/Planner Taylor reported that city staff recently reviewed the existing applicant pool for the two open seats on the

Planning Commission and interviewed two new applicants. Staff is recommending that John Dahl and Coleen Siegfried be appointed to the Planning Commission.

It was moved by Councilmember McGann and seconded by Councilmember Goldston to appoint John Dahl to the Planning Commission for a term to expire December 31, 2015, and Coleen Siegfried for a term to expire December 31, 2016. Motion carried 5-0.

2016 BUDGET PRESENTATION

Administrator Martin presented the preliminary 2016 city budget. He stated the city's financial standing remains consistently strong. The tax base continues to grow, with an 8% growth in the taxable market value, and \$4,738,400 in new commercial/residential construction value added for the 2016 tax year. Local Government Aid (LGA) will be \$509,268 in 2016, which is a significant increase from \$335,228 in 2013. He explained that LGA helps offset the costs of providing services to the tax-exempt Department of Corrections property. The city's interest on investments average \$255,000 per year, which also helps reduce reliance on the property tax levy. The 2016 proposed budget of \$2,889,261 is an increase of \$66,766 from 2015 (2.37%). The budget accomplishments achieved for each department were detailed, including succession planning for the Police and Public Works departments. An overview of the 2016 Capital Improvement Plan was provided, along with a summary of preliminary tax impacts based on homes of various values. The proposed levy of \$1,236,621 results in a 44.7% city tax rate (.37% increase from 2015). Mayor St. Ores noted the preliminary budget was discussed in detail at prior City Council workshops, and Councilmember McGann encouraged public feedback prior to adoption of the final budget in December.

Councilmember McGann introduced the following resolution and moved its adoption:

Resolution 15-24

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
ESTABLISHING THE PRELIMINARY LEVY CERTIFICATION FOR THE CITY'S
GENERAL FUND AND LIBRARY FUND AT \$1,236,621.**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Dan Goldston – aye	Patrick McGann – aye
Connie Carlson – aye	Michele Hanson – aye	

Councilmember McGann introduced the following resolution and moved its adoption:

Resolution 15-25

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
ADOPTING THE PRELIMINARY CITY BUDGET FOR 2016**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Goldston and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Dan Goldston – aye	Patrick McGann – aye
Connie Carlson – aye	Michele Hanson – aye	

Councilmember McGann introduced the following resolution and moved its adoption:

Resolution 15-26

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
ADOPTING THE PRELIMINARY CAPITAL IMPROVEMENT PLAN FOR 2016**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye
Connie Carlson – aye

Dan Goldston – aye
Michele Hanson – aye

Patrick McGann – aye

Mayor St. Ores stated that public input on the 2016 budget and levy will be heard at the December 7, 2015 City Council meeting.

COUNCIL LIAISON REPORTS

Councilmember McGann said the Planning Commission did not meet in August. He provided an update on the railroad crossing on Point Road, reporting the increased train activity around the King Plant was due to the bridge construction, and will decrease in the next few months as crews move to a different staging area. According to Union Pacific (UP) and Xcel Energy staff, this should reduce the blockage time motorists are experiencing on Point Road. City staff continues to work with the Minnesota Department of Transportation (MnDOT) on adjusting the sensors on the crossing arms to minimize the time they remain down once a train has cleared. He explained the 10-minute blocking rule is more of a benchmark and difficult for MnDOT to regulate/enforce. Staff will continue to work with the UP and Xcel Energy to stress the importance of keeping Point Road as clear as possible and to cooperate with the city on these efforts. Residents are encouraged to continue to monitor/document the crossing blockages and report them to the Bayport Police Department.

Mayor St. Ores reported she recently attended an event at Andersen Corporation with Councilmember McGann and Administrator Martin that recognized the launch of the St. Croix Valley “Pollinator Partnership.” The initiative aims to expand the natural habitat for monarch butterflies, honeybees and other pollinators. Xcel Energy has also pledged their support for this program. She took part in a St. Croix River educational cruise sponsored by the Department of Natural Resources and St. Croix River Association. She provided an update on the August Middle St. Croix Watershed Management Organization meeting.

STAFF/CITY ADMINISTRATOR REPORTS

Fire Chief Eisinger introduced the department’s Assistant Chiefs, Mike Galowitz, who has served in this capacity for the past three years, and Jason Severson, who was recently appointed. He reviewed August activity, noting the department responded to 119 calls, with 836 calls year-to-date.

Police Chief Eastman thanked the Fire Department and Public Works staff, as well as residents/volunteers Shonette Doggett, and Sue and Madison Davis for their assistance with the youth safety camp in early August. She also thanked area businesses for their support and recognized Brad Smith and Mary Tickner, Woody’s Bar and Grill, and Cliff Lewis, Bayport Marina, for their assistance with food preparation/service at National Night Out. The August written report was reviewed, and she thanked the volunteer Reserve Officers who put in many hours to assist with department events. She reminded residents to check out the department’s Facebook page for news and information on upcoming events.

Public Works Supervisor Horak reviewed his written report and asked residents to help water newly planted boulevard shrubs and trees. Mayor St. Ores thanked the Public Works staff for installing a step at the Lakeside Park beach to help transition from the sand to grassy walking area. She also recognized the recent street seal coating project was completed smoothly and efficiently.

Assistant City Administrator/Planner Taylor said she is coordinating a training session for the two new members of the Planning Commission. She thanked outgoing members Joe Ritzer and Jeff Richtman for their service on the Planning Commission. The city recently received an \$8,640 municipal recycling grant from Washington County, and staff plans on increasing recycling efforts for multi-family units as well as purchasing multi-compartment containers for city buildings and grounds. Staff has been working with a local church group who will be performing maintenance and landscaping projects at Perro Park, to include painting the warming house and planting trees. Andersen Corporation has also been approached about donating windows for the warming house. Residents were encouraged to submit entries for the annual Focus on Bayport photo contest by October 15.

Administrator Martin encouraged residents to check out the progress at the new Fire Hall construction site at 1012 5th Avenue North. The department hopes to move into the new building in February 2016. He reported the city has entered into a purchase agreement with the owner of the vacant building at 169 3rd Street North (former vacuum shop) and testing is being done to ensure the building can be safely removed. The plan is to demolish the blighted building and potentially create a public parking area at the site. Bids for the state-funded project to connect well #3 to the water treatment system in Inspiration will be opened on October 1. Plans call for the work to be completed this fall; however the project could be delayed until spring, depending on the weather conditions. The fall deer harvesting program in the Point Road area is being finalized.

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

1. Councilmember Hanson reminded residents to participate in the Derby Days events throughout the city on Saturday, September 19. She also thanked the businesses who donated goods and/or services to the youth safety camp and Night to Unite.

ADJOURNMENT

It was moved by Councilmember Goldston and seconded by Councilmember Hanson to adjourn the meeting at 7:25 p.m. Motion carried 5-0.

City Administrator/Clerk

CITY OF BAYPORT

*Budget Control Summary

Current Period: SEPTEMBER 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance
FUND 101 GENERAL				
Revenue Accounts				
DEPT 00000 GENERAL GOVERNMENT	\$1,860,364.00	\$1,047,679.11	\$812,684.89	43.68%
DEPT 41200 MAYOR & COUNCIL	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41240 RECYCLING	\$6,000.00	\$2,200.00	\$3,800.00	63.33%
DEPT 41600 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41602 CURB & SIDEWALK PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$108,000.00	\$70,849.76	\$37,150.24	34.40%
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42000 PUBLIC SAFE CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42100 POLICE	\$93,400.00	\$37,821.63	\$55,578.37	59.51%
DEPT 42200 FIRE PROTECTION	\$426,631.00	\$263,592.56	\$163,038.44	38.22%
DEPT 42201 FIRE STATION	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 STREET MAINT	\$7,000.00	\$23,230.50	-\$16,230.50	-231.86%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$30.00	-\$30.00	0.00%
DEPT 43200 PARKS	\$30,150.00	\$13,440.87	\$16,709.13	55.42%
DEPT 43201 PERRO PARK PROJECT/PLAN	\$0.00	\$10,000.00	-\$10,000.00	0.00%
DEPT 43300 CEMETERY	\$12,000.00	\$11,955.00	\$45.00	0.38%
DEPT 44100 PROJECT	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue Accounts	\$2,543,545.00	\$1,480,799.43	\$1,062,745.57	41.78%
Expenditure Accounts				
DEPT 41100 ELECTIONS	\$1,000.00	\$102.77	\$897.23	89.72%
DEPT 41200 MAYOR & COUNCIL	\$194,540.00	\$125,570.28	\$68,969.72	35.45%
DEPT 41240 RECYCLING	\$7,115.00	\$2,637.77	\$4,477.23	62.93%
DEPT 41400 ADMINISTRATION	\$155,337.00	\$107,939.03	\$47,397.97	30.51%
DEPT 41910 PLANNING & ZONING	\$240,697.00	\$164,058.05	\$76,638.95	31.84%
DEPT 41940 MUNICIPAL BUILDINGS	\$49,050.00	\$28,943.35	\$20,106.65	40.99%
DEPT 42100 POLICE	\$788,668.00	\$552,462.17	\$236,205.83	29.95%
DEPT 42200 FIRE PROTECTION	\$491,432.00	\$244,840.32	\$246,591.68	50.18%
DEPT 42201 FIRE STATION	\$0.00	\$247,712.04	-\$247,712.04	0.00%
DEPT 43100 STREET MAINT	\$308,003.00	\$191,803.73	\$116,199.27	37.73%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43135 56TH ST & PICKETT AVE TRAIL	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43140 HAYNER/2ND ST. S UTILITY PR	\$0.00	\$4,672.10	-\$4,672.10	0.00%
DEPT 43160 STREET LIGHTING	\$31,750.00	\$19,375.16	\$12,374.84	38.98%
DEPT 43200 PARKS	\$64,928.00	\$54,114.49	\$10,813.51	16.65%
DEPT 43300 CEMETERY	\$7,475.00	\$2,214.65	\$5,260.35	70.37%
DEPT 44100 PROJECT	\$50,000.00	\$0.00	\$50,000.00	100.00%
Total Expenditure Accounts	\$2,389,995.00	\$1,746,445.91	-\$643,549.09	26.93%

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CITY OF BAYPORT

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*Fund Summary -
Budget to Actual©

SEPTEMBER 2015

	2015 YTD Budget	SEPTEMBER MTD Amount	2015 YTD Amount	2015 YTD Balance	2015 % YTD Budget
FUND 101 GENERAL					
Revenue	\$2,543,545.00	\$77,263.23	\$1,480,799.43	\$1,062,745.57	58.22%
Expenditure	\$2,389,995.00	\$211,765.94	\$1,746,445.91	\$643,549.09	73.07%
		<u>-\$134,502.71</u>	<u>-\$265,646.48</u>		
FUND 102 STREET RECONSTRUCTION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 103 G O TIF BD FUND 1990 CAP PROJ					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$480.00	-\$480.00	0.00%
		<u>\$0.00</u>	<u>-\$480.00</u>		
FUND 106 TIF ECON DEV DIST 2					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1					
Revenue	\$0.00	\$0.00	\$23,376.17	-\$23,376.17	0.00%
Expenditure	\$0.00	\$0.00	\$44,108.99	-\$44,108.99	0.00%
		<u>\$0.00</u>	<u>-\$20,732.82</u>		
FUND 200 FIRE EQUIPMENT REPLACEMENT FUN					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 201 D.A.R.E.					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 202 DRUG FORFEITURE					
Revenue	\$0.00	\$4,772.80	\$7,546.24	-\$7,546.24	0.00%
Expenditure	\$0.00	\$0.00	\$2,349.77	-\$2,349.77	0.00%
		<u>\$4,772.80</u>	<u>\$5,196.47</u>		
FUND 203 PUBLIC WORKS EQUIPMENT REPL					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 204 RECREATION CAP EQUIP & MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 205 TAX STABILIZATION FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT

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*Fund Summary -
Budget to Actual©

SEPTEMBER 2015

	2015 YTD Budget	SEPTEMBER MTD Amount	2015 YTD Amount	2015 YTD Balance	2015 % YTD Budget
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 206 WATER/SEWER IMPROVEMENT FUND					
Revenue	\$0.00	\$0.00	\$14,700.00	-\$14,700.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$14,700.00		
FUND 207 PARK IMPROVEMENT FUND					
Revenue	\$0.00	\$0.00	\$116,076.00	-\$116,076.00	0.00%
Expenditure	\$0.00	\$7,286.85	\$27,273.85	-\$27,273.85	0.00%
		-\$7,286.85	\$88,802.15		
FUND 208 PRISON SEWER PROJECT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 209 DEVELOPER REIMBURSED PROJECTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 210 K-9 UNIT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 211 LIBRARY					
Revenue	\$295,300.00	\$66,099.99	\$213,800.66	\$81,499.34	72.40%
Expenditure	\$295,300.00	\$24,531.92	\$205,425.07	\$89,874.93	69.56%
		\$41,568.07	\$8,375.59		
FUND 303 GO TIF BOND 1990 DEBT SERVICE					
Revenue	\$0.00	\$0.00	\$45,729.86	-\$45,729.86	0.00%
Expenditure	\$0.00	\$135.00	\$9,065.11	-\$9,065.11	0.00%
		-\$135.00	\$36,664.75		
FUND 311 GO IMPROV BONDS OF 1992 DEBT S					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 400 NEW FIRE STATION					
Revenue	\$0.00	\$0.00	\$2,451,997.63	-\$2,451,997.63	0.00%
Expenditure	\$0.00	\$433,416.50	\$1,563,921.61	-\$1,563,921.61	0.00%
		-\$433,416.50	\$888,076.02		
FUND 412 CEMETERY CAPITAL IMPROV					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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***Fund Summary -
Budget to Actual©**

SEPTEMBER 2015

	2015 YTD Budget	SEPTEMBER MTD Amount	2015 YTD Amount	2015 YTD Balance	2015 % YTD Budget
		\$0.00	\$0.00		
FUND 413 POLICE EQUIPMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 414 OFFICE AUTOMATION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 415 MUNICIPAL BLDGS MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 416 PERRO CREEK OUTLET					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 601 WATER					
Revenue	\$348,950.00	\$2,256.44	\$46,921.14	\$302,028.86	13.45%
Expenditure	\$504,548.00	\$27,572.99	\$334,495.74	\$170,052.26	66.30%
		-\$25,316.55	-\$287,574.60		
FUND 602 SEWER					
Revenue	\$633,500.00	\$0.00	\$46,580.00	\$586,920.00	7.35%
Expenditure	\$308,687.00	\$45,711.93	\$478,853.35	-\$170,166.35	155.13%
		-\$45,711.93	-\$432,273.35		
FUND 800 INVESTMENTS-POOLED					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 803 P & Z ESCROWS					
Revenue	\$0.00	\$25,000.00	\$52,461.74	-\$52,461.74	0.00%
Expenditure	\$0.00	\$2,199.47	\$46,895.74	-\$46,895.74	0.00%
		\$22,800.53	\$5,566.00		
FUND 851 NON EXP TRUST					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
Report Total		-\$577,228.14	\$40,673.73		

CITY OF BAYPORT
REVENUE SUMMARY YTD THRU 09/30/2015

FUND	FUND Descr	2015 Budget	2015 YTD Amt	2015 % of Budget	2015 % of Budget Remain
FUND 101	GENERAL	\$2,543,545.00	\$1,480,799.43	58.22%	41.78%
FUND 102	STREET RECONSTRUCTION	\$0.00	\$0.00	0.00%	0.00%
FUND 103	G O TIF BD FUND 1990 CAP PRO	\$0.00	\$0.00	0.00%	0.00%
FUND 106	TIF ECON DEV DIST 2	\$0.00	\$0.00	0.00%	0.00%
FUND 107	TIF REDEVELOPMENT DISTRICT	\$0.00	\$23,376.17	0.00%	0.00%
FUND 200	FIRE EQUIPMENT REPLACEMENT	\$0.00	\$0.00	0.00%	0.00%
FUND 202	DRUG FORFEITURE	\$0.00	\$7,546.24	0.00%	0.00%
FUND 203	PUBLIC WORKS EQUIPMENT REP	\$0.00	\$0.00	0.00%	0.00%
FUND 204	RECREATION CAP EQUIP & MAIN	\$0.00	\$0.00	0.00%	0.00%
FUND 205	TAX STABILIZATION FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 206	WATER/SEWER IMPROVEMENT F	\$0.00	\$14,700.00	0.00%	0.00%
FUND 207	PARK IMPROVEMENT FUND	\$0.00	\$116,076.00	0.00%	0.00%
FUND 208	PRISON SEWER PROJECT	\$0.00	\$0.00	0.00%	0.00%
FUND 209	DEVELOPER REIMBURSED PROJE	\$0.00	\$0.00	0.00%	0.00%
FUND 210	K-9 UNIT	\$0.00	\$0.00	0.00%	0.00%
FUND 211	LIBRARY	\$295,300.00	\$213,800.66	72.40%	27.60%
FUND 303	GO TIF BOND 1990 DEBT SERVIC	\$0.00	\$45,729.86	0.00%	0.00%
FUND 400	NEW FIRE STATION	\$0.00	\$2,451,997.63	0.00%	0.00%
FUND 412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	0.00%	0.00%
FUND 413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 414	OFFICE AUTOMATION	\$0.00	\$0.00	0.00%	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	\$0.00	\$0.00	0.00%	0.00%
FUND 416	PERRO CREEK OUTLET	\$0.00	\$0.00	0.00%	0.00%
FUND 601	WATER	\$348,950.00	\$46,921.14	13.45%	86.55%
FUND 602	SEWER	\$633,500.00	\$46,580.00	7.35%	92.65%
FUND 800	INVESTMENTS-POOLED	\$0.00	\$0.00	0.00%	0.00%
FUND 803	P & Z ESCROWS	\$0.00	\$52,461.74	0.00%	0.00%
FUND 851	NON EXP TRUST	\$0.00	\$0.00	0.00%	0.00%
		\$3,821,295.00	\$4,499,988.87	117.76%	-17.76%

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FUN	Tran Date	Amount	Refer	Comments	Account Descr
FUND 101 GENERAL					
101	09/10/15	\$771.64	5395	GAMBLING PROCEEDS ck # 11069	R 101-00000-32204 GAMBLIN
101	09/02/15	\$23.34	5341	ASSESSMENT SEARCH CK # 13098	R 101-00000-34105 USER FEE
101	08/31/15	\$1.00	5357	NOTARY-NOT CITY BUSINESS CASH	R 101-00000-34105 USER FEE
101	09/21/15	\$84.01	5413	ASSESSMENT SEARCH CK # 1351	R 101-00000-34105 USER FEE
101	08/24/15	\$1.00	5345	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	08/25/15	\$5.75	5348	BUILDING SURCHARGE Tacheny Exteriors	G 101-20104 STATE SURCHA
101	09/01/15	\$468.30	5359	BUILDING SURCHARGE John A. Dahlsin #	G 101-20104 STATE SURCHA
101	09/02/15	\$1.00	5361	PLUMBING SURCHARGE - RESIDENTIAL C	G 101-20104 STATE SURCHA
101	09/02/15	\$2.91	5362	BUILDING SURCHARGE WS&D Permit Serv	G 101-20104 STATE SURCHA
101	09/08/15	\$10.00	5378	BUILDING SURCHARGE Flom Construction	G 101-20104 STATE SURCHA
101	09/08/15	\$3.50	5380	BUILDING SURCHARGE J.G. Hause #3623	G 101-20104 STATE SURCHA
101	09/09/15	\$1.00	5388	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	09/09/15	\$1.00	5389	BUILDING SURCHARGE CASH - PULFORD	G 101-20104 STATE SURCHA
101	09/09/15	\$13.50	5391	BUILDING SURCHARGE EDDIE SHAMBLE -	G 101-20104 STATE SURCHA
101	09/14/15	\$1.00	5402	PLUMBING SURCHARGE - RESIDENTIAL C	G 101-20104 STATE SURCHA
101	09/16/15	\$1.75	5404	BUILDING SURCHARGE Andrew Murphy #	G 101-20104 STATE SURCHA
101	09/17/15	\$1.00	5408	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	09/21/15	\$1.00	5410	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	09/23/15	\$1.00	5411	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	09/23/15	\$25.50	5415	BUILDING SURCHARGE Bruce Lenzen Desi	G 101-20104 STATE SURCHA
101	09/23/15	\$1.00	5416	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	09/24/15	\$1.00	5417	BUILDING SURCHARGE Richert #2374	G 101-20104 STATE SURCHA
101	09/29/15	\$1.00	5419	PLUMBING SURCHARGE - RESIDENTIAL M	G 101-20104 STATE SURCHA
101	09/02/15	\$1.66	5341	State Sales Tax CK # 13098	G 101-20603 SALES TAX PAY
101	08/21/15	\$5.34	5342	State Sales Tax Freeberg #7999	G 101-20603 SALES TAX PAY
101	08/21/15	\$5.34	5343	State Sales Tax CASH - PROKOSCH	G 101-20603 SALES TAX PAY
101	08/25/15	\$5.34	5349	State Sales Tax McRunnel #3585	G 101-20603 SALES TAX PAY
101	08/25/15	\$3.56	5350	State Sales Tax Andersen Corp. #677792	G 101-20603 SALES TAX PAY
101	08/31/15	\$0.07	5357	State Sales Tax CASH	G 101-20603 SALES TAX PAY
101	09/02/15	\$3.56	5365	State Sales Tax Stillwater Lions Club #771	G 101-20603 SALES TAX PAY
101	09/02/15	\$1.78	5366	State Sales Tax Mary Lockwood #146, plu	G 101-20603 SALES TAX PAY
101	09/02/15	\$2.66	5368	State Sales Tax CASH	G 101-20603 SALES TAX PAY
101	09/09/15	\$1.78	5386	State Sales Tax	G 101-20603 SALES TAX PAY
101	09/09/15	\$3.56	5386	State Sales Tax Brad Carmichael #14914	G 101-20603 SALES TAX PAY
101	09/10/15	\$1.78	5397	State Sales Tax Klump #3313	G 101-20603 SALES TAX PAY
101	09/15/15	\$0.57	5401	State Sales Tax CK # 2179	G 101-20603 SALES TAX PAY
101	09/15/15	\$13.48	5401	State Sales Tax CASH	G 101-20603 SALES TAX PAY
101	09/15/15	\$0.59	5401	State Sales Tax CK # 10013	G 101-20603 SALES TAX PAY
101	09/15/15	\$5.34	5403	State Sales Tax Stanislaw #9170	G 101-20603 SALES TAX PAY
101	09/15/15	\$1.78	5403	State Sales Tax	G 101-20603 SALES TAX PAY
101	09/21/15	\$5.99	5413	State Sales Tax CK # 1351	G 101-20603 SALES TAX PAY
101	09/23/15	\$1.66	5414	State Sales Tax CK # 2770713285	G 101-20603 SALES TAX PAY
101	09/29/15	\$7.32	5423	State Sales Tax CASH	G 101-20603 SALES TAX PAY
101	09/02/15	\$87.50	5369	HEALTH PARTNERS CK # 0028857599	G 101-27109 HEALTH PARTN
101	09/30/15	\$4,303.20	16857	PEACE OFFICER BENEFIT - KENT FARNHA	G 101-27109 HEALTH PARTN
101	09/02/15	\$29.00	5372	LINCOLN LIFE REFUND CK # 0000302342	G 101-27115 SUN LIFE ASSUR
101	09/02/15	\$75.00	5369	HEALTH SAVING ACCT. CK # 0028857599	G 101-27122 H S A
101	08/24/15	\$50.00	5345	CONTRACTOR LICENSE - SPECIALTY Sprin	R 101-41910-32100 BUSINES
101	08/24/15	\$100.00	5346	CONTRACTOR LICENSE - GENERAL John	R 101-41910-32100 BUSINES
101	09/09/15	\$50.00	5388	CONTRACTOR LICENSE - SPECIALTY Youn	R 101-41910-32100 BUSINES
101	09/23/15	\$50.00	5411	CONTRACTOR LICENSE - SPECIALTY Heat	R 101-41910-32100 BUSINES
101	09/23/15	\$50.00	5416	CONTRACTOR LICENSE - SPECIALTY Rah	R 101-41910-32100 BUSINES

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FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	08/31/15	\$25.00	5356	DUMPSTER/BULK CONTAINER CASH - WM	R 101-41910-32200 NONBUSI
101	08/31/15	\$50.00	5358	SPECIAL EVENT APP - PROFIT AGENCIES	R 101-41910-32200 NONBUSI
101	09/08/15	\$25.00	5382	DRIVEWAY PERMIT Lutz #4478	R 101-41910-32200 NONBUSI
101	09/23/15	\$15.00	5412	SPECIAL EVENT APP - NONPROFIT/PUBLI	R 101-41910-32200 NONBUSI
101	08/25/15	\$221.25	5348	BUILDING PERMIT Tacheny Exteriors #44	R 101-41910-32210 BUILDIN
101	09/01/15	\$5,641.75	5359	BUILDING PERMIT John A. Dahlsin #2225	R 101-41910-32210 BUILDIN
101	09/01/15	\$1,410.44	5359	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	09/02/15	\$162.25	5362	BUILDING PERMIT WS&D Permit Service	R 101-41910-32210 BUILDIN
101	09/08/15	\$100.00	5378	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	09/08/15	\$339.25	5378	BUILDING PERMIT Flom Construction #50	R 101-41910-32210 BUILDIN
101	09/08/15	\$147.50	5380	BUILDING PERMIT J.G. Hause #3623	R 101-41910-32210 BUILDIN
101	09/09/15	\$57.50	5389	BUILDING PERMIT CASH - PULFORD	R 101-41910-32210 BUILDIN
101	09/09/15	\$282.43	5391	PLAN REVIEW EDDIE SHAMBLE - CASH	R 101-41910-32210 BUILDIN
101	09/09/15	\$434.50	5391	BUILDING PERMIT EDDIE SHAMBLE - CAS	R 101-41910-32210 BUILDIN
101	09/16/15	\$103.25	5404	BUILDING PERMIT Andrew Murphy #219	R 101-41910-32210 BUILDIN
101	09/23/15	\$689.25	5415	BUILDING PERMIT Bruce Lenzen Design #	R 101-41910-32210 BUILDIN
101	09/23/15	\$448.01	5415	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	09/24/15	\$73.75	5417	BUILDING PERMIT Richert #2374	R 101-41910-32210 BUILDIN
101	08/25/15	\$5.00	5348	EPA	R 101-41910-32211 EPA
101	09/08/15	\$5.00	5380	EPA	R 101-41910-32211 EPA
101	08/27/15	\$300.00	5353	ROW EXCAVATION PERMIT Century Link/	R 101-41910-32214 EXCAVAT
101	08/27/15	\$50.00	5353	ROW EXCAVATION INSPECTION Century	R 101-41910-32214 EXCAVAT
101	09/02/15	\$79.00	5361	PLUMBING PERMIT - RESIDENTIAL Capra'	R 101-41910-32220 PLUMBIN
101	09/14/15	\$79.00	5402	PLUMBING PERMIT - RESIDENTIAL Creati	R 101-41910-32220 PLUMBIN
101	09/29/15	\$79.00	5419	PLUMBING PERMIT - RESIDENTIAL Metro	R 101-41910-32220 PLUMBIN
101	08/24/15	\$79.00	5345	MECHANICAL PERMIT - RESIDENTIAL	R 101-41910-32230 MECHANI
101	09/09/15	\$79.00	5388	MECHANICAL PERMIT - RESIDENTIAL	R 101-41910-32230 MECHANI
101	09/17/15	\$79.00	5408	MECHANICAL PERMIT - RESIDENTIAL Fire	R 101-41910-32230 MECHANI
101	09/21/15	\$79.00	5410	MECHANICAL PERMIT - RESIDENTIAL Lof	R 101-41910-32230 MECHANI
101	09/23/15	\$79.00	5411	MECHANICAL PERMIT - RESIDENTIAL	R 101-41910-32230 MECHANI
101	09/23/15	\$79.00	5416	MECHANICAL PERMIT - RESIDENTIAL Rah	R 101-41910-32230 MECHANI
101	09/02/15	\$2,638.60	5370	BUILDING INSPECTIONS (LAKELAND) CK	R 101-41910-34103 LAKELAN
101	09/29/15	\$694.88	5424	BUILDING INSPECTIONS (LAKELAND) CK	R 101-41910-34103 LAKELAN
101	09/14/15	\$1,381.20	5396	ZACH LUND - WAGES REFUND & REIMBU	E 101-42100-101 WAGES AND
101	09/29/15	\$1,933.68	5422	ZACH LUND - WAGES REFUND & REIMBU	E 101-42100-101 WAGES AND
101	08/27/15	\$25.00	5354	SM BIRD/FOWL LICENSE CASH - LISA SC	R 101-42100-32240 ANIMAL F
101	09/16/15	\$10.00	5407	PET LICENSE - SPAY/NEUT CASH - PENMA	R 101-42100-32240 ANIMAL F
101	09/02/15	\$25.00	5366	POLICE AUDIO/DVD/CD Mary Lockwood #	R 101-42100-34201 POLICE A
101	09/30/15	\$3,890.34	16858	AUG 2015 TRAIL COURT	R 101-42100-35101 COURT FI
101	09/16/15	\$300.00	5405	FIRE DEPT. WAGES (REFUND & REIMBUR	E 101-42200-105 FIRE RUNS,
101	09/14/15	\$44.55	5399	FIRE PROTECTION PERMITS CK # 59117	R 101-42200-32200 NONBUSI
101	09/23/15	\$23.34	5414	FIRE REPORTS CK # 2770713285	R 101-42200-34105 USER FEE
101	09/29/15	\$55,874.25	5425	FIRE SERVICE CONTRACT CK # 59180	R 101-42200-34202 FIRE CON
101	09/02/15	\$30.00	5371	STREEST / PROF SER-OTHER CK # 24644	E 101-43100-360 INSURANCE
101	08/21/15	\$75.00	5342	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	08/21/15	\$75.00	5343	BEACHHOUSE - RESIDENT(FRI-SUN) CAS	R 101-43200-34780 PARK FEE
101	08/25/15	\$75.00	5349	BEACHHOUSE - RESIDENT(FRI-SUN) McR	R 101-43200-34780 PARK FEE
101	08/25/15	\$50.00	5350	BEACHHOUSE - RESIDENT(M-TH) Anderse	R 101-43200-34780 PARK FEE
101	09/02/15	\$50.00	5365	BEACHHOUSE - RESIDENT(M-TH) Stillwat	R 101-43200-34780 PARK FEE
101	09/02/15	\$37.34	5368	BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FEE
101	09/09/15	\$25.00	5386	BEACHHOUSE - FIREPLACE USAGE	R 101-43200-34780 PARK FEE
101	09/09/15	\$50.00	5386	BEACHHOUSE - RESIDENT(M-TH) Brad Ca	R 101-43200-34780 PARK FEE
101	09/10/15	\$25.00	5397	BOAT TRAILER PARKING PERMIT Klump	R 101-43200-34780 PARK FEE
101	09/15/15	\$8.00	5401	BOAT TRAILER PARKING PERMIT CK # 21	R 101-43200-34780 PARK FEE

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FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	09/15/15	\$189.13	5401	BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FEE
101	09/15/15	\$8.00	5401	BOAT TRAILER PARKING PERMIT CK # 10	R 101-43200-34780 PARK FEE
101	09/15/15	\$25.00	5403	BEACHHOUSE - FIREPLACE USAGE	R 101-43200-34780 PARK FEE
101	09/15/15	\$75.00	5403	BEACHHOUSE - RESIDENT(FRI-SUN) Stani	R 101-43200-34780 PARK FEE
101	09/29/15	\$102.68	5423	BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FEE
101	09/02/15	\$15.00	5364	CEMETERY - TRANSFER TITLE WILLIAM U	R 101-43300-34940 CEMETER
101	09/03/15	\$300.00	5376	CEMETERY - OPEN/CLOSE GRAVE - CREM	R 101-43300-34940 CEMETER
101	09/03/15	\$300.00	5376	CEMETERY - OPEN/CLOSE GRAVE - CREM	R 101-43300-34940 CEMETER
101	09/21/15	\$75.00	5409	CEMETERY - MARKING HEADSTONE LOCA	R 101-43300-34940 CEMETER
FUND 101 GENER		\$86,018.18			
FUND 202 DRUG FORFEITURE					
202	09/30/15	\$4,772.80	16856	AUCTION A15-08	R 202-42102-36249 DRUG FO
FUND 202 DRUG		\$4,772.80			
FUND 206 WATER/SEWER IMPROVEMENT FUND					
206	09/03/15	\$77.03	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/03/15	\$86.09	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/03/15	\$12.41	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/03/15	\$9.69	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/22/15	\$15.89	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/22/15	\$12.55	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/30/15	\$16.96	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/15/15	\$47.90	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/21/15	\$9.81	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/30/15	\$17.41	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/21/15	\$10.56	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/15/15	\$93.63	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
FUND 206 WATE		\$409.93			
FUND 211 LIBRARY					
211	09/10/15	\$24.00	5374	LIBRARY SERVICE CHARGE CK # 3837	R 211-45500-34760 LIBRARY
211	09/10/15	\$8.00	5374	LIBRARY SERVICE CHARGE CK # 1723	R 211-45500-34760 LIBRARY
211	09/29/15	\$33.00	5418	LIBRARY SERVICE CHARGE CK # 1155	R 211-45500-34760 LIBRARY
211	09/29/15	\$15.99	5418	LIBRARY SERVICE CHARGE CK # 6018	R 211-45500-34760 LIBRARY
211	09/29/15	\$3.00	5418	LIBRARY SERVICE CHARGE CK # 2246	R 211-45500-34760 LIBRARY
211	09/29/15	\$25.00	5418	LIBRARY SERVICE CHARGE CK # 5234	R 211-45500-34760 LIBRARY
211	09/29/15	\$15.51	5418	LIBRARY SERVICE CHARGE CK # 2364	R 211-45500-34760 LIBRARY
211	09/29/15	\$252.00	5418	LIBRARY SERVICE CHARGE CASH	R 211-45500-34760 LIBRARY
211	09/10/15	\$255.50	5394	LIBRARY DONATIONS CK # 7322	R 211-45500-36230 DONATIO
211	09/10/15	\$50.00	5394	LIBRARY DONATIONS CK # 10274	R 211-45500-36230 DONATIO
211	09/10/15	\$100.00	5394	LIBRARY DONATIONS CK # 6448	R 211-45500-36230 DONATIO
211	09/10/15	\$100.00	5394	LIBRARY DONATIONS CK # 18437	R 211-45500-36230 DONATIO
211	09/10/15	\$65,000.00	5393	LIBRARY GRANTS CK # 9057	R 211-45500-36233 GRANTS
211	09/29/15	\$217.99	5421	LIBRARY REFUNDS & REIMB. PROF FEES	R 211-45500-36240 REFUNDS
FUND 211 LIBRA		\$66,099.99			
FUND 601 WATER					
601	09/30/15	\$3.39	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	09/30/15	\$214.33	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/21/15	\$3.26	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	09/22/15	\$212.52	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/22/15	\$6.79	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	09/15/15	\$1,309.62	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/15/15	\$17.52	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING

**CITY OF BAYPORT
MONTHLY RECEIPTS**

Period Name: SEPTEMBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
601	09/03/15	\$4.81	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	09/03/15	\$28.00	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	09/03/15	\$1,145.16	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/21/15	\$256.73	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/21/15	\$10.64	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	09/03/15	\$156.65	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/21/15	\$63.60	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/14/15	\$1,200.00	5402	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H
601	09/14/15	\$350.00	5402	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	09/03/15	\$203.88	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	09/15/15	\$37.36	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	09/21/15	\$159.36	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	09/22/15	\$305.84	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
FUND 601 WATE		\$5,689.46			
FUND 602 SEWER					
602	09/03/15	\$4.81	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	09/22/15	\$141.00	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/30/15	\$3.39	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	09/21/15	\$5.01	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	09/21/15	\$120.17	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/22/15	\$6.79	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	09/30/15	\$201.05	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/03/15	\$349.10	0	UB Receipt Serv 11 NSP SEWER	G 602-14602 SEWER BILLING
602	09/30/15	\$19,795.86	0	UB Receipt Serv 19 PRISON SEWER	G 602-14602 SEWER BILLING
602	09/15/15	\$17.52	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	09/03/15	\$888.81	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/03/15	\$28.00	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	09/03/15	\$109.85	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/15/15	\$535.75	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
FUND 602 SEWER		\$22,207.11			
FUND 803 P & Z ESCROWS					
803	09/21/15	\$25,000.00	5406	MATTAMY MN PARTNERSHIP ESCROW ck	R 803-80055-34100 P & Z PE
FUND 803 P & Z E		\$25,000.00			
		\$210,197.47			

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 09/30/2015

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9 Month = 75.06

DEPT	DEPT Descr	2015 Budget	2015 YTD Amt	Balance	2015 % of Budget Remain
FUND 101 GENERAL					
41100	ELECTIONS	\$1,000.00	\$102.77	\$897.23	89.72%
41200	MAYOR & COUNCIL	\$194,540.00	\$125,570.28	\$68,969.72	35.45%
41240	RECYCLING	\$7,115.00	\$2,637.77	\$4,477.23	62.93%
41400	ADMINISTRATION	\$155,337.00	\$107,939.03	\$47,397.97	30.51%
41910	PLANNING & ZONING	\$240,697.00	\$164,058.05	\$76,638.95	31.84%
41940	MUNICIPAL BUILDINGS	\$49,050.00	\$28,943.35	\$20,106.65	40.99%
42100	POLICE	\$788,668.00	\$552,462.17	\$236,205.83	29.95%
42200	FIRE PROTECTION	\$491,432.00	\$244,840.32	\$246,591.68	50.18%
42201	FIRE STATION	\$0.00	\$247,712.04	-\$247,712.04	0.00%
43100	STREET MAINT	\$308,003.00	\$191,803.73	\$116,199.27	37.73%
43130	STREET - FLOOD PREPARATION	\$0.00	\$0.00	\$0.00	0.00%
43135	56TH ST & PICKETT AVE TRAIL	\$0.00	\$0.00	\$0.00	0.00%
43140	HAYNER/2ND ST. S UTILITY PR	\$0.00	\$4,672.10	-\$4,672.10	0.00%
43160	STREET LIGHTING	\$31,750.00	\$19,375.16	\$12,374.84	38.98%
43200	PARKS	\$64,928.00	\$54,114.49	\$10,813.51	16.65%
43300	CEMETERY	\$7,475.00	\$2,214.65	\$5,260.35	70.37%
44100	PROJECT	\$50,000.00	\$0.00	\$50,000.00	100.00%
FUND 101 GENERAL		\$2,389,995.00	\$1,746,445.91	\$643,549.09	26.93%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
FUND 208 PRISON SEWER PROJECT		\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMENTS	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
41913	EMERALD FALLS	\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJ		\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT					
42103	K - 9 UNIT	\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT		\$0.00	\$0.00	\$0.00	0.00%
FUND 211 LIBRARY					
45500	LIBRARY	\$295,300.00	\$205,425.07	\$89,874.93	30.44%
FUND 211 LIBRARY		\$295,300.00	\$205,425.07	\$89,874.93	30.44%
FUND 400 NEW FIRE STATION					
42201	FIRE STATION	\$0.00	\$1,563,921.61	-\$1,563,921.61	0.00%
FUND 400 NEW FIRE STATION		\$0.00	\$1,563,921.61	-\$1,563,921.61	0.00%
FUND 412 CEMETERY CAPITAL IMPROV					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43300	CEMETERY	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 CEMETERY CAPITAL IMPROV		\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND					

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 09/30/2015

9 Month = 75.06

DEPT	DEPT Descr	2015 Budget	2015 YTD Amt	Balance	2015 % of Budget Remain
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND		\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41400	ADMINISTRATION	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
46120	WATER	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION		\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
41940	MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT		\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER					
41609	TCE EVAL GRANT	\$0.00	\$0.00	\$0.00	0.00%
41610	LYNN MOST PROJECT	\$0.00	\$42,200.00	-\$42,200.00	0.00%
44151	TCE WATER MAIN IMPROVEME	\$0.00	\$0.00	\$0.00	0.00%
46110	WATER-PUMPHOUSE	\$47,450.00	\$31,489.04	\$15,960.96	33.64%
46120	WATER	\$457,098.00	\$260,806.70	\$196,291.30	42.94%
FUND 601 WATER		\$504,548.00	\$334,495.74	\$170,052.26	33.70%
FUND 602 SEWER					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$308,687.00	\$164,633.35	\$144,053.65	46.67%
46990	SEWER - NON-OPERATING	\$0.00	\$314,220.00	-\$314,220.00	0.00%
FUND 602 SEWER		\$308,687.00	\$478,853.35	-\$170,166.35	-55.13%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
80056	KYLE CARLSON	\$0.00	\$0.00	\$0.00	0.00%
FUND 800 INVESTMENTS-POOLED		\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
80001	ANDERSEN ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80003	BAYTOWN ANNEXATION	\$0.00	\$0.00	\$0.00	0.00%
80006	OSTERTAG VARIANCE	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 09/30/2015

9 Month = 75.06

DEPT	DEPT Descr	2015 Budget	2015 YTD Amt	Balance	2015 % of Budget Remain
80008	CHARLES LUTZ STREET VACATI	\$0.00	\$0.00	\$0.00	0.00%
80010	JERRY PETERSON ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80011	CAPTAINS CORNER	\$0.00	\$0.00	\$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP.	\$0.00	\$0.00	\$0.00	0.00%
80013	BAYPORT MARINA	\$0.00	\$0.00	\$0.00	0.00%
80014	GROUP 41	\$0.00	\$0.00	\$0.00	0.00%
80015	GARY SWAGER	\$0.00	\$0.00	\$0.00	0.00%
80016	PETE MILLER - PHASE 11/BAYT	\$0.00	\$0.00	\$0.00	0.00%
80017	AMERICAN LEGION POST 491	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	\$0.00	\$0.00	\$0.00	0.00%
80019	JG HAUSE CONSTRUCTION	\$0.00	\$0.00	\$0.00	0.00%
80020	HYNNEK CUP APPLICATION	\$0.00	\$0.00	\$0.00	0.00%
80021	GORDON TELLINGHUISEN	\$0.00	\$0.00	\$0.00	0.00%
80022	DUANCE JOHNSON	\$0.00	\$0.00	\$0.00	0.00%
80023	MI-TECH SERVICES, INC.	\$0.00	\$0.00	\$0.00	0.00%
80024	RICK PARENT	\$0.00	\$0.00	\$0.00	0.00%
80025	JUDY SEEBERGER	\$0.00	\$0.00	\$0.00	0.00%
80026	MIDWEST PARA TRANSIT	\$0.00	\$0.00	\$0.00	0.00%
80027	CEMETARY - ST. MIKE S/ST. CH	\$0.00	\$0.00	\$0.00	0.00%
80028	ASPHALT SPEC - 111 CENTRAL	\$0.00	\$0.00	\$0.00	0.00%
80029	BRIAN ZELLER	\$0.00	\$0.00	\$0.00	0.00%
80030	LARKIN HOFFMAN & LUNDGREN	\$0.00	\$0.00	\$0.00	0.00%
80031	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80040	HEFTY	\$0.00	\$0.00	\$0.00	0.00%
80041	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80042	LANDFORM/VARDE GROUP	\$0.00	\$0.00	\$0.00	0.00%
80043	MAINSTREET HOLDING, LLC	\$0.00	\$0.00	\$0.00	0.00%
80044	HAYNER PROPERTY FEASIB STU	\$0.00	\$0.00	\$0.00	0.00%
80045	DRH-INSPIRATION PHASE II PL	\$0.00	\$190.60	-\$190.60	0.00%
80046	JOE BUSH/DAVID KLINGER	\$0.00	\$0.00	\$0.00	0.00%
80047	JANE KEYES	\$0.00	\$0.00	\$0.00	0.00%
80048	KAEMMER/VRAMBOUT	\$0.00	\$0.00	\$0.00	0.00%
80049	AMERICAN LEGION	\$0.00	\$0.00	\$0.00	0.00%
80050	12 POINT ROAD	\$0.00	\$0.00	\$0.00	0.00%
80051	BERGSTROM/ ENG & GRADING	\$0.00	\$693.31	-\$693.31	0.00%
80052	MILLER EXCAVATING WATER SE	\$0.00	\$0.00	\$0.00	0.00%
80053	CHRIS HAYNER	\$0.00	\$46.00	-\$46.00	0.00%
80054	LYNN MOST	\$0.00	\$0.00	\$0.00	0.00%
80055	MATTAMY MN PARTNERSHIP	\$0.00	\$44,895.28	-\$44,895.28	0.00%
80056	KYLE CARLSON	\$0.00	\$146.59	-\$146.59	0.00%
80058	MILLER FARMS/DERRICK PHASE	\$0.00	\$923.96	-\$923.96	0.00%
FUND 803 P & Z ESCROWS		\$0.00	\$46,895.74	-\$46,895.74	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 09/30/2015
9 Month = 75.06

DEPT	DEPT Descr	2015 Budget	2015 YTD Amt	Balance	2015 % of Budget Remain
		\$3,498,530.00	\$4,376,037.42	-\$877,507.42	-25.08%

CITY OF BAYPORT
MONTHLY EXPENSES 6220-6322

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Period Name: SEPTEMBER

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
FUND 101 GENERAL									
DEPT 41200 MAYOR & COUNCIL									
U S BANK VISA	101	09/29/15	\$8.44	E	41200	201	ADM CC #479817544300	OFFICE SUPPLIES	006319
ECKBERG LAMMERS	101	09/29/15	\$285.00	E	41200	300	INSPIRATION DEVELOPM	PROF SER-LEGAL	006281
ECKBERG LAMMERS	101	09/29/15	\$250.00	E	41200	300	ATTEND CC MTG	PROF SER-LEGAL	006281
ECKBERG LAMMERS	101	09/29/15	\$187.50	E	41200	300	PLANNING COMMISSION	PROF SER-LEGAL	006281
ECKBERG LAMMERS	101	09/29/15	\$690.00	E	41200	300	GENERAL MATTERS	PROF SER-LEGAL	006281
S E H	101	09/29/15	\$89.54	E	41200	301	INSPIRATION SUBDIV N	PROF SER-ENGIN	006311
S E H	101	09/29/15	\$41.98	E	41200	301	DRIVEWAY PERMIT REVI	PROF SER-ENGIN	006311
S E H	101	09/29/15	\$84.00	E	41200	301	RECORD GROUNDWATER	PROF SER-ENGIN	006311
S E H	101	09/29/15	\$445.58	E	41200	301	ATTEND STAFF MTG	PROF SER-ENGIN	006311
S E H	101	09/29/15	\$63.23	E	41200	301	CC MTG	PROF SER-ENGIN	006311
COMPLETE HEALTH ENVI	101	09/29/15	\$360.00	E	41200	306	AUG 2015 MAINTENANC	PROF SER-OTHER	006278
LEAGUE OF MINNESOTA C	101	09/29/15	\$15.00	E	41200	402	2015 PRACTICES FOR SA	CONFERENCES &	006291
LEAGUE OF MINNESOTA C	101	09/15/15	\$3,958.00	E	41200	433	2015-2016 MEMBERSHIP	DUES & MEMBERS	006243
LEAGUE OF MINNESOTA C	101	09/15/15	\$30.00	E	41200	433	MINNESOTA MAYORS AS	DUES & MEMBERS	006243
BAYPORT COMMUNITY AC	101	09/15/15	\$1,000.00	E	41200	444	MONETARY DONATION/F	COMMUNITY PRO	006231
DEPT 41200 MAYOR & COUNCIL			\$7,508.27						
DEPT 41240 RECYCLING									
HILES, NATHAN & KIRSTE	101	09/29/15	-\$30.00	E	41240	370	AUG 2015 RECYCLING R	RECYCLING INCE	006239
HILL, SUZANNE	101	09/15/15	\$30.00	E	41240	370	JULY 2015 RECYCLING R	RECYCLING INCE	006240
HILES, NATHAN & KIRSTE	101	09/15/15	\$30.00	E	41240	370	AUG 2015 RECYCLING R	RECYCLING INCE	006239
DEPT 41240 RECYCLING			\$30.00						
DEPT 41400 ADMINISTRATION									
U S BANK VISA	101	09/29/15	\$50.67	E	41400	201	ADM CC #479817544300	OFFICE SUPPLIES	006319
TR COMPUTER SALES LLC	101	09/03/15	\$97.50	E	41400	416	SEPT. MTHLY STORAGE	REPAIR/MAINT OF	006226
DEPT 41400 ADMINISTRATION			\$148.17						
DEPT 41910 PLANNING & ZONING									
U S BANK VISA	101	09/29/15	\$42.23	E	41910	201	ADM CC #479817544300	OFFICE SUPPLIES	006319
HOLIDAY FLEET	101	09/15/15	\$103.17	E	41910	212	AUG 2015 FUEL	MOTOR FUELS & L	006241
TAYLOR, SARA	101	09/15/15	\$24.73	E	41910	400	MILEAGE REIMBURSEME	USE OF PERSONA	006246
TAYLOR, SARA	101	09/15/15	\$236.33	E	41910	400	MILEAGE REIMBURSEME	USE OF PERSONA	006246
MAMA	101	09/29/15	\$20.00	E	41910	402	TOUR OF CHS FIELD	CONFERENCES &	006296
TR COMPUTER SALES LLC	101	09/03/15	\$81.25	E	41910	416	SEPT. MTHLY STORAGE	REPAIR/MAINT OF	006226
DEPT 41910 PLANNING & ZONING			\$507.71						
DEPT 41940 MUNICIPAL BUILDINGS									
JOHNSON, CHAD	101	09/29/15	\$325.00	E	41940	302	SEPT CLEANING SERVI	CONTRACT SERVI	006289
LEGEND TECHNICAL SERV	101	09/29/15	\$1,225.08	E	41940	302	AIR QUALITY ASSESSME	CONTRACT SERVI	006292
COMCAST	101	09/29/15	\$68.77	E	41940	321	OCT 2015 HIGH-SPEED I	COMMUNICATION	006277
OFFICE OF ENT TECHNOL	101	09/23/15	\$495.18	E	41940	321	PHONE/CITY HALL	COMMUNICATION	006260
XCEL	101	09/03/15	\$702.42	E	41940	380	JUL/AUG 2015 GAS ELEC	ELECTRIC SERVIC	006230
XCEL	101	09/03/15	\$111.39	E	41940	381	JUL/AUG 2015 GAS ELEC	FUEL FOR HEAT	006230
FIXMER, DON	101	09/29/15	-\$7.35	E	41940	420	EQUIP MATERIAL/COUNC	R & M BLDGS, ST	006255
CENTRAL ST CROIX VALLE	101	09/15/15	\$290.47	E	41940	420	MONITORS & BRACKETS/	R & M BLDGS, ST	006234
FIXMER, DON	101	09/23/15	\$1,738.00	E	41940	420	EQUIP MATERIAL/COUNC	R & M BLDGS, ST	006255
FIXMER, DON	101	09/23/15	\$7.35	E	41940	420	EQUIP MATERIAL/COUNC	R & M BLDGS, ST	006255
FIXMER, DON	101	09/29/15	\$120.22	E	41940	420	EQUIP. MATERIAL/COUN	R & M BLDGS, ST	006283
FIXMER, DON	101	09/29/15	-\$1,738.00	E	41940	420	EQUIP MATERIAL/COUNC	R & M BLDGS, ST	006255
FIXMER, DON	101	09/29/15	\$7.35	E	41940	420	EQUIP. MATERIAL/COUN	R & M BLDGS, ST	006283
FIXMER, DON	101	09/29/15	-\$120.22	E	41940	420	EQUIP MATERIAL/COUNC	R & M BLDGS, ST	006255
FIXMER, DON	101	09/23/15	\$120.22	E	41940	420	EQUIP MATERIAL/COUNC	R & M BLDGS, ST	006255

CITY OF BAYPORT
MONTHLY EXPENSES 6220-6322

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Period Name: SEPTEMBER

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
FIXMER, DON	101	09/29/15	\$17.38	E	41940	420	EQUIP. MATERIAL/COUN	R & M BLDGS, ST	006283
DEPT 41940 MUNICIPAL BUILDING			\$3,363.26						
DEPT 42100 POLICE									
U S BANK VISA	101	09/29/15	\$42.23	E	42100	201	ADM CC #479817544300	OFFICE SUPPLIES	006319
HOLIDAY FLEET	101	09/15/15	\$12.45	E	42100	212	AUG 2015 FUEL	MOTOR FUELS & L	006241
WASHINGTON COUNTY S	101	09/15/15	\$1,484.61	E	42100	212	AUGUST 2015 MTHLY FU	MOTOR FUELS & L	006250
ECKBERG LAMMERS	101	09/15/15	\$2,435.02	E	42100	300	PROSECUTION AUG 2015	PROF SER-LEGAL	006237
STILLWATER TOWING IN	101	09/03/15	\$175.00	E	42100	306	ICR # 115502098	PROF SER-OTHER	006224
STILLWATER TOWING IN	101	09/03/15	\$125.00	E	42100	306	ICR # 115502181	PROF SER-OTHER	006224
BCA	101	09/15/15	\$15.00	E	42100	306	BACK GROUND JILL SMIT	PROF SER-OTHER	006232
EASTMAN, LAURA	101	09/15/15	\$18.25	E	42100	306	TITTLE DMV VOLKS WAG	PROF SER-OTHER	006236
THOMAS REUTERS - WES	101	09/15/15	\$170.00	E	42100	321	AUG 2015 MTHLY INFOR	COMMUNICATION	006247
VERIZON WIRELESS	101	09/15/15	\$105.03	E	42100	321	PHONES/POLICE DEPT.	COMMUNICATION	006249
VERIZON WIRELESS	101	09/15/15	\$119.35	E	42100	321	PHONES/POLICE DEPT.	COMMUNICATION	006249
WASHINGTON COUNTY S	101	09/23/15	\$500.00	E	42100	391	Q3-15 ALERTS	SHARED AUTOMA	006266
WASHINGTON COUNTY S	101	09/23/15	\$5,863.03	E	42100	391	Q3-15 RECORDS/POLICE	SHARED AUTOMA	006266
WASHINGTON COUNTY P	101	09/23/15	\$1,339.26	E	42100	391	3RD QTR JUL-SEPT 2015	SHARED AUTOMA	006265
WASHINGTON COUNTY S	101	09/23/15	\$1,125.00	E	42100	391	Q3-15 MDC'S	SHARED AUTOMA	006266
KEEPRS, INC	101	09/23/15	\$8.00	E	42100	403	OPERATING MATERIAL/P	POLICE TRAINING	006257
TR COMPUTER SALES LLC	101	09/03/15	\$81.25	E	42100	416	SEPT. MTHLY STORAGE	REPAIR/MAINT OF	006226
DEPT 42100 POLICE			\$13,618.48						
DEPT 42200 FIRE PROTECTION									
U S BANK VISA	101	09/29/15	\$72.83	E	42200	201	HP HOME STORE	OFFICE SUPPLIES	006319
U S BANK VISA	101	09/29/15	\$219.99	E	42200	201	OFFICEMAX/OFFICE DEP	OFFICE SUPPLIES	006319
U S BANK VISA	101	09/29/15	\$34.11	E	42200	201	WM SUPERCENTER	OFFICE SUPPLIES	006319
APPLIED IMAGES	101	09/29/15	\$19.82	E	42200	202	OPERATING SUPPLIES/FI	UNIFORMS - MISC	006269
HOLIDAY FLEET	101	09/15/15	\$835.44	E	42200	212	AUG 2015 FUEL	MOTOR FUELS & L	006241
FOREMOST PROMOTIONS	101	09/23/15	\$330.00	E	42200	217	FIRE DEPT.	MATERIALS & PR	006256
U S BANK VISA	101	09/29/15	\$38.70	E	42200	220	PIZZA MAN	OPERATING SUPP	006319
ULINE	101	09/23/15	\$105.18	E	42200	220	SUPPLIES/FIRE DEPT.	OPERATING SUPP	006264
U S BANK VISA	101	09/29/15	\$9.18	E	42200	220	WAL-MART	OPERATING SUPP	006319
VERIZON WIRELESS	101	09/03/15	\$316.89	E	42200	321	PHONES/FIRE DEPT.	COMMUNICATION	006229
EMERGENCY SERVICES M	101	09/23/15	\$800.00	E	42200	321	ONE YR SUBSCRIPTION	COMMUNICATION	006254
ANCOM COMMUNICATION	101	09/23/15	\$144.00	E	42200	323	MINITOR STANDARD CH	RADIOS-REPAIR &	006251
XCEL	101	09/03/15	\$403.58	E	42200	380	JUL/AUG 2015 GAS ELEC	ELECTRIC SERVIC	006230
XCEL	101	09/03/15	\$43.76	E	42200	381	JUL/AUG 2015 GAS ELEC	FUEL FOR HEAT	006230
WASHINGTON COUNTY P	101	09/29/15	\$3,399.66	E	42200	391	3 QTR JUL-SEP 2015/FIR	SHARED AUTOMA	006321
MINNESOTA STATE FIRE	101	09/23/15	\$57.00	E	42200	402	JAKE EISINGER	CONFERENCES &	006259
MINNESOTA STATE FIRE	101	09/23/15	\$250.00	E	42200	402	2015 ANNUAL CONFERE	CONFERENCES &	006259
MINNESOTA STATE FIRE	101	09/23/15	\$250.00	E	42200	402	ANNUAL CONF/ALLEN EI	CONFERENCES &	006259
CENTURY COLLEGE	101	09/29/15	\$225.00	E	42200	402	FIRE FIGHTER-DUSTIN V	CONFERENCES &	006274
MINNESOTA STATE FIRE	101	09/23/15	\$250.00	E	42200	402	2015 ANNUAL CONFERE	CONFERENCES &	006259
MINNESOTA STATE FIRE	101	09/23/15	\$57.00	E	42200	402	JASON SEVERSON	CONFERENCES &	006259
U S BANK VISA	101	09/29/15	\$21.42	E	42200	412	MISTER CAR WASH	REP & MAINT VEH	006319
RED POWER DIESEL SERV	101	09/29/15	\$321.40	E	42200	412	2007 PIERCE JOB #1973	REP & MAINT VEH	006308
RED POWER DIESEL SERV	101	09/29/15	\$340.60	E	42200	412	207 PIERCE JOB # 19731	REP & MAINT VEH	006308
U S BANK VISA	101	09/29/15	\$21.42	E	42200	412	MISTER CAR WASH	REP & MAINT VEH	006319
BAYPORT TRANSMISSION	101	09/29/15	\$50.00	E	42200	412	2009 SILERADO/FIRE DE	REP & MAINT VEH	006271
BAYPORT TRANSMISSION	101	09/29/15	\$50.00	E	42200	412	2014 TAHOE/FIRE DEPT.	REP & MAINT VEH	006271
CARQUEST OF STILLWAT	101	09/23/15	\$60.76	E	42200	412	VEH MAINT/FIRE DEPT.	REP & MAINT VEH	006253
CARQUEST OF STILLWAT	101	09/23/15	\$2.50	E	42200	412	VEH MAINT. /FIRE DEPT.	REP & MAINT VEH	006253
U S BANK VISA	101	09/29/15	\$21.42	E	42200	412	MISTER CAR WASH	REP & MAINT VEH	006319
TR COMPUTER SALES LLC	101	09/29/15	\$187.50	E	42200	419	COMPUTER CONSULTING	REPAIR & MAINT	006318

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U S BANK VISA	101	09/29/15	\$89.50	E	42200	419	STILLWATER TURF & PO	REPAIR & MAINT	006319
JOHNSON, CHAD	101	09/29/15	\$175.00	E	42200	420	SEPT. 2015 CLEANING S	R & M BLDGS, ST	006289
DEPT 42200 FIRE PROTECTION			\$9,203.66						
DEPT 43100 STREET MAINT									
WILLMARTH, QUINN	101	09/29/15	\$126.00	E	43100	050	TREES 9-14-15/9-27-15	SEASONAL/PART	006322
U S BANK VISA	101	09/29/15	\$8.44	E	43100	201	ADM CC #479817544300	OFFICE SUPPLIES	006319
HOLIDAY FLEET	101	09/15/15	\$284.56	E	43100	212	AUG 2015 FUEL	MOTOR FUELS & L	006241
SHERWIN WILLIAMS LC	101	09/29/15	\$72.70	E	43100	220	TRAFFIC PAINT/STREET	OPERATING SUPP	006314
SHERWIN WILLIAMS LC	101	09/30/15	\$112.95	E	43100	220	SUPPLIES/STREETS DEP	OPERATING SUPP	006314
SHERWIN WILLIAMS LC	101	09/29/15	\$247.90	E	43100	220	TRAFFIC PAINT/STREET	OPERATING SUPP	006314
CENTURY POWER EQUIP	101	09/29/15	\$16.76	E	43100	412	PARTS/STREET DEPT.	REP & MAINT VEH	006275
CENTURY POWER EQUIP	101	09/29/15	\$16.52	E	43100	412	PARTS/STREET DEPT.	REP & MAINT VEH	006275
TR COMPUTER SALES LLC	101	09/03/15	\$16.25	E	43100	416	SEPT. MTHLY STORAGE	REPAIR/MAINT OF	006226
U S BANK VISA	101	09/29/15	\$119.74	E	43100	420	PW CC #4798175443002	R & M BLDGS, ST	006319
LINNER ELECTRIC	101	09/29/15	\$259.74	E	43100	420	ELECTRICAL REPAIRS/ST	R & M BLDGS, ST	006294
U S BANK VISA	101	09/29/15	\$241.03	E	43100	420	PW CC #4798175443002	R & M BLDGS, ST	006319
PEARSON BROS., INC.	101	09/29/15	\$2,500.00	E	43100	421	FOG SEAL/STREET DEPT.	REPAIR & MAINT	006304
PEARSON BROS., INC.	101	09/29/15	\$65,685.00	E	43100	422	2015 SEAL COAT	SEALCOATING	006304
S E H	101	09/29/15	\$4,557.69	E	43100	422	SEAL COATING PROJECT	SEALCOATING	006311
DEPT 43100 STREET MAINT			\$74,265.28						
DEPT 43160 STREET LIGHTING									
XCEL	101	09/03/15	\$2,109.64	E	43160	380	JUL/AUG 2015 GAS ELEC	ELECTRIC SERVIC	006230
DEPT 43160 STREET LIGHTING			\$2,109.64						
DEPT 43200 PARKS									
HOLIDAY FLEET	101	09/15/15	\$171.26	E	43200	212	AUG 2015 FUEL	MOTOR FUELS & L	006241
DISPLAY SALES COMPANY	101	09/29/15	\$153.00	E	43200	220	MINI LIGHTS/PARK DEPT	OPERATING SUPP	006279
MENARDS-STILLWATER	101	09/29/15	\$9.97	E	43200	220	PARTS/PARK DEPT.	OPERATING SUPP	006298
M/A ASSOCIATES INC	101	09/29/15	\$239.35	E	43200	220	BEACH HOUSE SUPPLIES	OPERATING SUPP	006295
ACTION RENTAL	101	09/29/15	\$311.00	E	43200	414	EXCAVATOR RENTAL/PA	REPAIR & MAINT	006267
TR COMPUTER SALES LLC	101	09/03/15	\$16.25	E	43200	416	SEPT. MTHLY STORAGE	REPAIR/MAINT OF	006226
SHERWIN WILLIAMS LC	101	09/29/15	\$46.25	E	43200	420	PAINT/PARKS	R & M BLDGS, ST	006314
U S BANK VISA	101	09/29/15	\$6.90	E	43200	420	ADM CC #479817544300	R & M BLDGS, ST	006319
MENARDS-STILLWATER	101	09/29/15	\$52.14	E	43200	420	WARMING HOUSE SUPPL	R & M BLDGS, ST	006298
SHERWIN WILLIAMS LC	101	09/29/15	\$157.63	E	43200	420	PAINT/PARK DEPT.	R & M BLDGS, ST	006314
AIR FRESH PORTABLE TOI	101	09/29/15	\$78.75	E	43200	425	RIVERSIDE 9/23/15-10/2	SATILLITIES	006268
AIR FRESH PORTABLE TOI	101	09/29/15	\$157.50	E	43200	425	BARKERS 9/17/15-10/14/	SATILLITIES	006268
AIR FRESH PORTABLE TOI	101	09/29/15	\$78.75	E	43200	425	TENNIS CT 9/25/15-10/2	SATILLITIES	006268
DEPT 43200 PARKS			\$1,478.75						
DEPT 43300 CEMETERY									
HOLIDAY FLEET	101	09/15/15	\$15.59	E	43300	212	AUG 2015 FUEL	MOTOR FUELS & L	006241
CENTURY POWER EQUIP	101	09/29/15	\$121.71	E	43300	412	MOTOR REPAIR/CEME D	REP & MAINT VEH	006275
DEPT 43300 CEMETERY			\$137.30						
FUND 101 GENERAL			\$112,370.52						
FUND 207 PARK IMPROVEMENT FUND									
DEPT 44100 PROJECT									
GEORGE SIEGFRIED CON	207	09/29/15	\$7,286.85	E	44100	306	PERRO PARK PHASE 2	PROF SER-OTHER	006284
DEPT 44100 PROJECT			\$7,286.85						
FUND 207 PARK IMPROVEMENT FUND			\$7,286.85						
FUND 211 LIBRARY									

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DEPT 45500 LIBRARY									
BELL, MAUREEN	211	09/15/15	\$1,185.00	E	45500	101	INTERIM LIBRARY DIR 8	WAGES AND SALA	006233
BELL, MAUREEN	211	09/29/15	\$1,215.00	E	45500	101	09-14-15/09-25-15 LIBR	WAGES AND SALA	006272
BAKER & TAYLOR	211	09/29/15	\$171.29	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006270
BAKER & TAYLOR	211	09/29/15	\$58.17	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006270
BAKER & TAYLOR	211	09/29/15	\$269.84	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006270
BAKER & TAYLOR	211	09/29/15	\$200.05	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006270
BAKER & TAYLOR	211	09/29/15	\$234.46	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006270
SCHOLASTIC LIBRARY PU	211	09/29/15	\$152.10	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006312
SCHOLASTIC LIBRARY PU	211	09/29/15	\$109.20	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006312
BAKER & TAYLOR	211	09/29/15	\$192.06	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006270
BAKER & TAYLOR	211	09/29/15	\$280.92	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006270
SHARON SIPPEL	211	09/29/15	\$1,500.00	E	45500	302	SEPT 2015 CLEANING SE	CONTRACT SERVI	006313
TOSHIBA BUSINESS SOLU	211	09/29/15	\$246.94	E	45500	302	CONTRACT/LIBRARY	CONTRACT SERVI	006317
LIBRARY STRATEGIES	211	09/29/15	\$9,000.00	E	45500	302	LIBRARY DIRECTOR SEA	CONTRACT SERVI	006293
COMCAST	211	09/29/15	\$90.55	E	45500	321	SEPT. 2015 HIGH SPEED	COMMUNICATION	006277
XCEL	211	09/03/15	\$1,146.40	E	45500	380	JUL/AUG 2015 GAS ELEC	ELECTRIC SERVIC	006230
XCEL	211	09/03/15	\$39.59	E	45500	381	JUL/AUG 2015 GAS ELEC	FUEL FOR HEAT	006230
TR COMPUTER SALES LLC	211	09/29/15	\$250.00	E	45500	416	COMPUTER CONSULTING	REPAIR/MAINT OF	006318
ST. CLAIRE DESIGN STUD	211	09/29/15	\$85.00	E	45500	420	REPLACE LETTERING/#'S	R & M BLDGS, ST	006315
CHRIS AMDAHL LOCKSMI	211	09/29/15	\$154.00	E	45500	420	SERVICE CALL/LIBRARY	R & M BLDGS, ST	006276
LINNER ELECTRIC	211	09/29/15	\$106.31	E	45500	420	LOCATE WIRING & HAND	R & M BLDGS, ST	006294
MARKS LANDSCAPING	211	09/29/15	\$110.00	E	45500	420	MAINT WATER SYSTEM/L	R & M BLDGS, ST	006297
PLUNKETT S PEST CONTR	211	09/29/15	\$2.00	E	45500	420	PAPER INVOICE FEE/LIB	R & M BLDGS, ST	006305
J H LARSON CO	211	09/29/15	\$227.49	E	45500	420	BLDG MAINT. SUPPLIES/	R & M BLDGS, ST	006288
CHRIS AMDAHL LOCKSMI	211	09/29/15	\$150.24	E	45500	420	SERVICE CALL/LIBRARY	R & M BLDGS, ST	006276
PLUNKETT S PEST CONTR	211	09/29/15	\$186.06	E	45500	420	PEST CONTROL/LIBRARY	R & M BLDGS, ST	006305
DEPT 45500 LIBRARY			<u>\$17,362.67</u>						
FUND 211 LIBRARY			\$17,362.67						
FUND 303 GO TIF BOND 1990 DEBT SERVICE									
DEPT 00000 GENERAL GOVERNMENT									
ECKBERG LAMMERS	303	09/29/15	\$135.00	E	00000	300	TIF	PROF SER-LEGAL	006281
DEPT 00000 GENERAL GOVERNMEN			<u>\$135.00</u>						
FUND 303 GO TIF BOND 1990 DEBT SE			\$135.00						
FUND 400 NEW FIRE STATION									
DEPT 42201 FIRE STATION									
S E H	400	09/23/15	\$4,227.47	E	42201	301	AUG 2015 FIRE STATION	PROF SER-ENGIN	006262
REILING CONSTRUCTION,	400	09/29/15	\$5,078.70	E	42201	302	NEW FIRE STATION	CONTRACT SERVI	006309
URBAN COMPANIES	400	09/29/15	\$1,054.50	E	42201	302	NEW FIRE STATION	CONTRACT SERVI	006320
KRAUS-ANDERSON CONST	400	09/23/15	\$45,750.77	E	42201	302	FIRE HALL CONSTRUCTI	CONTRACT SERVI	006258
BRAUN INTERTEC	400	09/29/15	\$5,440.50	E	42201	302	FIRE STATION	CONTRACT SERVI	006273
HORWITZ, INC.	400	09/29/15	\$43,529.00	E	42201	302	NEW FIRE STATION	CONTRACT SERVI	006287
HOLLENBACK & NELSON,	400	09/29/15	\$166,250.00	E	42201	302	NEW FIRE STATION	CONTRACT SERVI	006286
KENDELL DOORS & HARD	400	09/29/15	\$3,746.08	E	42201	302	NEW FIRE STATION	CONTRACT SERVI	006290
NORTHLAND PAVING, LLC	400	09/29/15	\$21,375.00	E	42201	302	NEW FIRE STATION	CONTRACT SERVI	006302
RED CEDAR STEEL ERECT	400	09/29/15	\$57,000.00	E	42201	302	NEW FIRE STATION	CONTRACT SERVI	006307
LEO A DALY	400	09/15/15	\$12,038.97	E	42201	302	FIRE STATION	CONTRACT SERVI	006244
LEO A DALY	400	09/15/15	\$903.01	E	42201	302	FIRE STATION	CONTRACT SERVI	006244
QUALITY DRYWALL MIDW	400	09/29/15	\$67,022.50	E	42201	302	NEW FIRE STATION	CONTRACT SERVI	006306
DEPT 42201 FIRE STATION			<u>\$433,416.50</u>						

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FUND 400 NEW FIRE STATION			\$433,416.50						
FUND 601 WATER									
DEPT 46110 WATER-PUMPHOUSE									
XCEL	601	09/03/15	\$2,894.11	E	46110	380	JUL/AUG 2015 GAS ELEC	ELECTRIC SERVIC	006230
XCEL	601	09/03/15	\$72.33	E	46110	381	JUL/AUG 2015 GAS ELEC	FUEL FOR HEAT	006230
AUTOMATIC SYSTEMS CO	601	09/23/15	\$383.65	E	46110	419	CONTROL SYSTEM REPAI	REPAIR & MAINT	006252
DEPT 46110 WATER-PUMPHOUSE			\$3,350.09						
DEPT 46120 WATER									
U S BANK VISA	601	09/29/15	\$8.44	E	46120	201	ADM CC #479817544300	OFFICE SUPPLIES	006319
HOLIDAY FLEET	601	09/15/15	\$336.18	E	46120	212	AUG 2015 FUEL	MOTOR FUELS & L	006241
U S BANK VISA	601	09/29/15	\$22.69	E	46120	216	PW CC #4798175443002	CHEMICALS AND	006319
U S BANK VISA	601	09/29/15	\$13.67	E	46120	216	PW CC #4798175443002	CHEMICALS AND	006319
U S BANK VISA	601	09/29/15	\$3.54	E	46120	216	PW CC #4798175443002	CHEMICALS AND	006319
MVTL	601	09/29/15	\$54.00	E	46120	216	WATER TESTING/WATER	CHEMICALS AND	006300
U S BANK VISA	601	09/29/15	\$7.55	E	46120	216	PW CC #4798175443002	CHEMICALS AND	006319
HAWKINS WATER	601	09/29/15	\$30.00	E	46120	216	WATER TREATMENT - CH	CHEMICALS AND	006285
MVTL	601	09/29/15	\$90.00	E	46120	216	WATER TESTING/WATER	CHEMICALS AND	006300
U S BANK VISA	601	09/29/15	\$29.65	E	46120	220	PW CC #4798175443002	OPERATING SUPP	006319
ECM PUBLISHERS, INC.	601	09/29/15	\$147.00	E	46120	302	HELP WANTED AD/WATE	CONTRACT SERVI	006282
ONE CALL CONCEPTS	601	09/29/15	\$62.35	E	46120	307	LOCATES/WATER DEPT.	GOPHER STATE O	006303
COMCAST	601	09/29/15	\$138.90	E	46120	321	SEPT-OCT 2015 HIGH-SP	COMMUNICATION	006277
POSTMASTER	601	09/24/15	\$163.97	E	46120	322	3RD QTR. 2015 BILLING	POSTAGE	006261
XCEL	601	09/03/15	\$2,827.23	E	46120	380	JUL/AUG 2015 GAS ELEC	ELECTRIC SERVIC	006230
XCEL	601	09/03/15	\$124.10	E	46120	381	JUL/AUG 2015 GAS ELEC	FUEL FOR HEAT	006230
U S BANK VISA	601	09/29/15	\$211.29	E	46120	412	PW CC #4798175443002	REP & MAINT VEH	006319
DUSTYS BODY SHOP INC	601	09/29/15	\$4,704.76	E	46120	412	PAINT & REAR FENDERS	REP & MAINT VEH	006280
TR COMPUTER SALES LLC	601	09/03/15	\$16.25	E	46120	416	SEPT. MTHLY STORAGE	REPAIR/MAINT OF	006226
MENARDS-STILLWATER	601	09/29/15	\$6.78	E	46120	419	PARTS/WATER DEPT.	REPAIR & MAINT	006298
ROETTGER WELDING	601	09/29/15	\$158.00	E	46120	419	REPAIR SUPPLIES/WATE	REPAIR & MAINT	006310
LINNER ELECTRIC	601	09/29/15	\$106.31	E	46120	420	LOCATE WIRING & HAND	R & M BLDGS, ST	006294
DEPT 46120 WATER			\$9,262.66						
FUND 601 WATER			\$12,612.75						
FUND 602 SEWER									
DEPT 46200 SEWER - OPERATING									
U S BANK VISA	602	09/29/15	\$8.48	E	46200	201	ADM CC #479817544300	OFFICE SUPPLIES	006319
HOLIDAY FLEET	602	09/15/15	\$105.79	E	46200	212	AUG 2015 FUEL	MOTOR FUELS & L	006241
U S BANK VISA	602	09/29/15	\$96.38	E	46200	240	PW CC #4798175443002	SMALL TOOLS-EQ	006319
S E H	602	09/29/15	\$358.66	E	46200	301	SEWER CLEANING PROJE	PROF SER-ENGIN	006311
AIR FRESH PORTABLE TOI	602	09/29/15	\$70.00	E	46200	302	PUMPING INSPIRATION/	CONTRACT SERVI	006268
POSTMASTER	602	09/24/15	\$163.98	E	46200	322	3RD QTR. 2015 BILLING	POSTAGE	006261
STILLWATER MOTORS	602	09/29/15	\$395.55	E	46200	412	2008 CHEV REPAIRS/SE	REP & MAINT VEH	006316
STILLWATER MOTORS	602	09/29/15	\$25.74	E	46200	412	SERVICE 2011 /SEWER D	REP & MAINT VEH	006316
TR COMPUTER SALES LLC	602	09/03/15	\$16.25	E	46200	416	SEPT. MTHLY STORAGE	REPAIR/MAINT OF	006226
CHRIS AMDAHL LOCKSMI	602	09/29/15	\$300.65	E	46200	420	DOOR LOCK REPAIR/SE	R & M BLDGS, ST	006276
DEPT 46200 SEWER - OPERATING			\$1,541.48						
DEPT 46990 SEWER - NON-OPERATING									
METROPOLITAN COUNCIL	602	09/29/15	\$31,422.00	E	46990	434	OCT MTHLY ANNUAL FLO	STATE FEES FOR	006299
DEPT 46990 SEWER - NON-OPERAT			\$31,422.00						
FUND 602 SEWER			\$32,963.48						

CITY OF BAYPORT
MONTHLY EXPENSES 6220-6322

09/30/15 12:26 PM
Page 6

Period Name: SEPTEMBER

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
FUND 803 P & Z ESCROWS									
DEPT 80055 MATTAMY MN PARTNERSHIP									
ECKBERG LAMMERS	803	09/29/15	\$400.00	E	80055	300	INSPIRATION III-B MATT	PROF SER-LEGAL	006281
S E H	803	09/29/15	\$1,158.16	E	80055	301	INSPIRATION III-B MATT	PROF SER-ENGIN	006311
S E H	803	09/29/15	\$641.31	E	80055	301	INSPIRATION III - MATT	PROF SER-ENGIN	006311
DEPT 80055 MATTAMY MN PARTNE			<u>\$2,199.47</u>						
FUND 803 P & Z ESCROWS			<u>\$2,199.47</u>						
			<u>\$618,347.24</u>						

City of Bayport

294 North 3rd Street

Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

Building Permit Log

For: September, 2015

Printed:9/29/2015

Page1 of 4

Permit Number: BP2015-70	Filing Date: 9/1/2015
Parcel Address: 183 STATE Street	BAYPORT, MN 55003
Applicant: J. G. HAUSE CONSTRUCTION J. G. HAUSE CONSTRUCTION RESIDENTIAL	Applicant Phone: 651-439-0189
Construction Value: \$7,000.00	Total Fees: \$156.00

Permit Number: BP2015-71	Filing Date: 9/1/2015
Parcel Address: 625 3rd Avenue N.	Bayport, MN 55003
Applicant: RENEWAL BY ANDERSEN, INC. RENEWAL BY ANDERSEN, INC. RESIDENTIAL	Applicant Phone: 651-264-4777
Construction Value: \$7,817.00	Total Fees: \$166.16

Permit Number: BP2015-72	Filing Date: 9/3/2015
Parcel Address: 316 9th Street N.	Bayport, MN 55003
Applicant: FLOM CONSTRUCTION LLC FLOM CONSTRUCTION LLC RESIDENTIAL BUILDER	Applicant Phone: 651-983-8444
Construction Value: \$20,000.00	Total Fees: \$449.25

Permit Number: BP2015-73	Filing Date: 9/9/2015
Parcel Address: 340 MINNESOTA Street	BAYPORT, MN 55003
Applicant: GARY PULFORD BELL'S TRUCKING, INC. SEWER & WATER	Applicant Phone: /
Construction Value: \$1,500.00	Total Fees: \$58.50

Permit Number: BP2015-75	Filing Date: 9/15/2015
Parcel Address: 306 2ND Ave. S.	BAYPORT, MN 55003
Applicant: ANDY MURPHY OWNER OWNER	Applicant Phone:
Construction Value: \$3,500.00	Total Fees: \$105.00

Building Permit Log

For: September, 2015

Printed:9/29/2015

Page2 of 4

Permit Number: BP2015-76
Parcel Address: 12 POINT Road
Applicant: Bruce Lenzen Design Build LLC
Bruce Lenzen Design Build LLC RESIDENTIAL
Construction Value: \$51,000.00
Filing Date: 9/17/2015
BAYPORT, MN 55003
Applicant Phone: 715-760-0122
Total Fees: \$1,162.76

Permit Number: BP2015-77
Parcel Address: 364 4th Street N.
Applicant: GREGORY RICHERT
OWNER OWNER
Construction Value: \$2,000.00
Filing Date: 9/22/2015
Bayport, MN 55003
Applicant Phone:
Total Fees: \$74.75

Permit Number: BP2015-78
Parcel Address: 11 POINT Road
Applicant: POWERFULLY GREEN LLC
POWERFULLY GREEN LLC RESIDENTIAL BUILDER
Construction Value: \$13,540.00
Filing Date: 9/29/2015
BAYPORT, MN 55003
Applicant Phone: 763-438-1976
Total Fees: \$420.51

Permit Number: LSCB 15-01
Parcel Address: 1960 QUINLAN AVENUE
Applicant: EDGELL CONSTRUCTION, LLC
EDGELL CONSTRUCTION, LLC RESIDENTIAL
Construction Value: \$3,200.00
Filing Date: 9/14/2015
LAKELAND, MN 55043
Applicant Phone: 651-998-1188
Total Fees: \$104.85

Permit Number: LSCB 15-02
Parcel Address: 1445 RAMADA AVENUE
Applicant: ANTONSEN CONSTRUCTION
ANTONSEN CONSTRUCTION RESIDENTIAL
Construction Value: \$9,200.00
Filing Date: 9/14/2015
LAKELAND, MN 55043
Applicant Phone: 651-340-1791
Total Fees: \$320.99

Permit Number: LSCB 15-03
Parcel Address: 16580 17TH STREET SOUTH
Applicant: CLARISSA & NICK ST. CLAIRE
OWNER OWNER
Construction Value: \$1,200.00
Filing Date: 9/3/2015
LAKELAND, MN 55043
Applicant Phone: 651-999-9962
Total Fees: \$24.00

Building Permit Log

For: September, 2015

Printed:9/29/2015

Page3 of 4

Permit Number: LSCB-15-04	Filing Date: 9/21/2015
Parcel Address: 1575 QUASAR COURT S.	LAKE ST. CROIX BEACH, MN 55043
Applicant: J. G. HAUSE CONSTRUCTION J. G. HAUSE CONSTRUCTION RESIDENTIAL	Applicant Phone: 651-439-0189
Construction Value: \$15,000.00	Total Fees: \$278.00

Permit Number: LSCB-15-05	Filing Date: 9/21/2015
Parcel Address: 1405 QUASAR COURT S.	LAKE ST. CROIX BEACH, MN 55043
Applicant: GARDENER CONSTRUCTION GARDENER CONSTRUCTION RESIDENTIAL	Applicant Phone: 651-261-6907
Construction Value: \$3,000.00	Total Fees: \$90.00

Permit Number: LSCB-15-06	Filing Date: 9/21/2015
Parcel Address: 1420 QUINLAN AVENUE	LAKELAND, MN 55043
Applicant: WINDOW WORLD TWIN CITIES WINDOW WORLD TWIN CITIES Windows	Applicant Phone: 651-770-5570
Construction Value: \$5,900.00	Total Fees: \$140.75

Permit Number: MC2015-23	Filing Date: 9/9/2015
Parcel Address: 923 2ND Ave. N.	BAYPORT, MN 55003
Applicant: YOUNG & SONS HEATING AND YOUNG & SONS HEATING AND AIR MECHANICAL	Applicant Phone: 651-433-4500
Construction Value:	Total Fees: \$80.00

Permit Number: MC2015-24	Filing Date: 9/17/2015
Parcel Address: 1032 PIONEER TRAIL	BAYPORT, MN 55003
Applicant: FIRESIDE HEARTH & HOME FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.	Applicant Phone: 651-633-1042
Construction Value: \$2,389.00	Total Fees: \$80.00

Permit Number: MC2015-25	Filing Date: 9/21/2015
Parcel Address: 304 PRAIRIE WAY S.	BAYPORT, MN 55003
Applicant: LOFGREN HEATING & AC LOFGREN HEATING & AC MECHANICAL	Applicant Phone: 952-431-5811
Construction Value: \$10,000.00	Total Fees: \$80.00

Building Permit Log

For: September, 2015

Printed:9/29/2015

Page4 of 4

Permit Number: MC2015-26	Filing Date: 9/23/2015
Parcel Address: 11 POINT Road	BAYPORT, MN 55003
Applicant: HEATED FLOOR SYSTEMS INC. HEATED FLOOR SYSTEMS INC. MECHANICAL	Applicant Phone: 651-230-4243
Construction Value: \$55,500.00	Total Fees: \$80.00

Permit Number: MC2015-27	Filing Date: 9/23/2015
Parcel Address: 486 Minnesota St. S.	BAYPORT, MN 55003
Applicant: ONE HOUR HEATING & AIR ONE HOUR HEATING & AIR MECHANICAL	Applicant Phone: 651-437-4177
Construction Value: \$3,150.00	Total Fees: \$80.00

Permit Number: PL2015-25	Filing Date: 9/1/2015
Parcel Address: 563 Minnesota Street So.	Bayport, MN 55003
Applicant: CAPRA UTILITIES INC. CAPRA UTILITIES INC. EXCAVATION &	Applicant Phone: 651-762-2500
Construction Value: \$5,000.00	Total Fees: \$80.00

Permit Number: PL2015-26	Filing Date: 9/14/2015
Parcel Address: 3340 OSGOOD AVENUE N.	STILLWATER, MN 55082
Applicant: CREATIVE HOME OWNER OWNER	Applicant Phone: 651-289-6800
Construction Value:	Total Fees: \$1,630.00

Permit Number: PL2015-27	Filing Date: 9/29/2015
Parcel Address: 304 PRAIRIE WAY S.	BAYPORT, MN 55003
Applicant: METROWIDE PLUMBING METROWIDE PLUMBING Plumber	Applicant Phone: 651-328-4896
Construction Value: \$8,000.00	Total Fees: \$80.00



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: September 29, 2015

To: Mayor and City Council

From: Logan Martin, City Administrator

Re: Consider authorization to continue with deer culling efforts

BACKGROUND

In 2014, a number of proactive measures were taken by the City to reduce negative impacts from an overabundance of deer in the area. An ordinance update was passed prohibiting the feeding of deer by residents, and a coordinated deer culling event occurred last fall. River Valley Deer Management (RVDM), a non-profit group of professional bow hunters, performed the deer hunt on excess Xcel Energy property near the Point Road neighborhood. Due to a late start on the season and an unusually harsh early winter, only 5 animals were harvested last year. No resident complaints were received about the event, and RVDM reported that it was a simple process.

Staff has been in communication with River Valley regarding another deer culling event, and they are interested in working with the City again. Xcel Energy has also granted the City and RVDM access to their property to perform the hunt. RVDM has been on site this fall to investigate the herd and they have confidence that a culling event could be successful this year.

The 2015 archery season began on September 19 and runs through December 31, so RVDM is prepared to begin the culling efforts immediately upon Council approval. This fact is very positive, as they did not begin until late October last year, which reduced the effectiveness of the efforts.

FINANCIAL IMPLICATIONS

River Valley Deer Management will perform this activity for the City at no charge. Residents are able to work with RVDM to acquire meat from the hunt, if desired. If not used by Bayport residents or hunters from RVDM, all meat is donated to local food shelves.

RECOMMENDATION

Staff recommends the City Council adopt a motion to authorize the culling of the deer herd in the Point Road neighborhood, as presented.



City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
 www.ci.bayport.mn.us

City of Bayport
SPECIAL EVENT APPLICATION

A special event application form is required for individuals or organizations who wish to hold a public or private event, which includes a request for special city services or use of equipment and/or alters the general use of city property, parks, buildings, or grounds. Examples of items that would prompt a special event application include music, inflatable devices, tents, generators, food/product vendors, arbors and/or chairs, barricades, and similar items. Special event applications require City Council approval. Therefore, it is important to plan ahead and submit the application form to City Hall at least three weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate requests for city services and/or equipment associated with the event.

Property Information

City property: Lakeside Park Barker's Alps Park Perro Park Village Green Park

Street, alley, or other city property description: _____

Private property address: _____

Applicant Information Individual/For-profit organization Public entity/Non-profit organization

Applicant/Contact Name: *Jennifer Stabenow*

Organization/Business Name: *Andersen Parent Group*

Main Phone Number: *651-436-8904* Alternate Phone Number: *651-492-9118*

Address: *309 North 4th Street*

City/State/Zip: *Bayport, MN 55003*

Email Address: *jstabenow@mac.com*

Event Information

Start Date: *10/20/15 8:00am* End Date: *10/20/15 12:00pm*

Day(s): Monday Tuesday Wednesday Thursday Friday
 Sunday Saturday

Weekday Hours: *8:00-12:00pm* Weekend Hours: _____

Description of event, activities, location and proposed alteration of city property:
We will be using east portion (ie. soccer and baseball field) for school walkathon.

Description of Requested City Services and/or Equipment

Nothing requested.

Application Requirements and Fees

- A diagram of the premises, including proposed activities and equipment, as well as the application processing fee, must be submitted with this form to City Hall (see below for fees).
- If the event involves requested use of a park building, picnic shelter, field, or court, a separate park reservation request form and applicable fees are required to be submitted to City Hall (reservations are subject to availability).
- If the event involves cooked/prepared food or beverages, sale of produce, uncooked meat or dairy, additional licenses may be required by Washington County Public Health and/or Minnesota Department of Agriculture and must be submitted with this form. For assistance with licensing requirements, please contact 651-430-6655.
- Depending upon the event and related activities, a refundable park damage deposit fee of up to \$500.00 and a certificate of liability insurance may be required, prior to the event. Additional charges for trash receptacles, barricades, and picnic tables may also apply (see below for fees).
- All fees and expenses associated with the request are the responsibility of the applicant and/or private property owner.

Applicant Acknowledgement and Signature

The undersigned understands that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application. The undersigned hereby applies for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete, to the best of their knowledge.

Signature: *Jennifer Stakeman* Date: *9/22/15*

Description	Amount	Received	Payment	Status
Processing Fee (required) \$15.00 Public entity/Non-profit \$50.00 Individual/For-profit	<input checked="" type="checkbox"/> \$15.00 <input type="checkbox"/> \$50.00	Received: <i>9/22/15</i>	<input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check <i>J. Stakeman</i>	<i>Kat</i>
Rental Fees (as applicable, per applicant and/or city) \$10.00 + tax Per trash receptacle/barricade \$25.00 + tax Per picnic table	<input type="checkbox"/> \$ _____ <input type="checkbox"/> \$ _____	Invoiced: _____ Received: _____	<input type="checkbox"/> Cash <input type="checkbox"/> Check	
Damage Deposit (as applicable per city, up to \$500.00) Payment must be on a separate check. Notes: <i>N/A</i>	<input type="checkbox"/> \$ _____	Invoiced: _____ Received: _____ Inspected: _____	<input type="checkbox"/> Destroyed check <input type="checkbox"/> Retained deposit in the amount of \$ _____	
Certificate of Liability Insurance Required: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Date Received: _____				

LOUCKS ASSOCIATES

planning . engineering . land surveying . landscape architecture . environmental

MEMORANDUM

To: Sara Taylor
From: Larry Wacker
Subject: Siegfried Payment Application #5 – Perro Park Phase 2 Site Improvements
Date: September 4, 2015
CC:

Attached please find Siegfried Payment Application #5, with original signatures, for work on Perro Park Phase 2 Site Improvements. I recommend approval of payment in the amount of the attached application - \$7,286.85.

Remaining work includes a couple of minor punch list items. The retainage amount, \$1,000.00 covers the value of remaining work.

Contract close-out documents are also enclosed including:

- MN Revenue Affidavit
- Consent of Surety
- Lien Waivers

Please forward any comments or questions.



AIA Document G702™ - 1992

0715-39

Application and Certificate for Payment

TO OWNER: City of Bayport
294 N 3rd St
MN 55003

PROJECT: Perro Park Phase 2 Site Improvements
3rd St N and 3rd Ave N, Bayport, MN

APPLICATION NO: 005
PERIOD TO: July 22, 2015

FROM: George Siegfried Construction
510 Perro Creek Drive
Bayport, MN 55003

VIA ARCHITECT: Loucks Associates
365 E Kellogg Blvd
St Paul, MN 55101

CONTRACTOR: 510 Perro Creek Drive
Bayport, MN 55003

CONTRACT FOR: General Construction
CONTRACT DATE: July 16, 2014
PROJECT NOS: / /

Distribution to: OWNER:
ARCHITECT:
CONTRACTOR:
FIELD:
OTHER:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 126,787.00
 2. NET CHANGE BY CHANGE ORDERS \$ 0.00
 3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 126,787.00
 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 126,787.00
 5. RETAINAGE: **.79% LW**
 - a. 0% of Completed Work (Column D + E on G703) \$ 1,000
 - b. 0% of Stored Material (Column F on G703) \$ 0.00
- Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 1,000
6. TOTAL EARNED LESS RETAINAGE \$ 125,787.00
(Line 4 Less Line 5 Total)
 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 118,500.15
(Line 6 from prior Certificate)
 8. CURRENT PAYMENT DUE \$ 7,286.85
LW
 9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 1,000.00
(Line 3 less Line 6)

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: George Siegfried Construction
By: *Colleen Siegfried*
State of: MN
County of: WASH
Subscribed and sworn to before me this 8th day of July, 2015

Date: 7/27/15



Notary Public: Lori Ann Martin
My Commission expires January 31, 2016

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 7,286.85
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Loucks Associates
By: *Samuel Wald*

Date: 9/13/15

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 0.00	\$ 0.00
Total approved this Month	\$ 0.00	\$ 0.00
TOTALS	\$ 0.00	\$ 0.00
NET CHANGES by Change Order	\$	0.00

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)				TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
	GRAND TOTAL	\$126,787.00	\$124,737.00		\$2,050.00	\$0.00	\$126,787.00	100.00 %	\$0.00	\$0.00

PROJECT APPLICATION AND PROJECT CERTIFICATE FOR PAYMENT

AIA DOCUMENT G722/CMa

TO OWNER:

City of Bayport
294 North Third Street
Bayport, MN 55003

PROJECT:

City of Bayport
New Fire Station
1012 5th Ave North
Bayport, MN 55003

APPLICATION NO: 4

PERIOD TO: 08/31/15
PROJECT NO: 1521030-02

Distribution to:

OWNER	_____
CONSTRUCTION MANAGER	_____
ARCHITECT	_____

RECEIVED
SEP 24 2015
KRAUS-ANDERSON@NOR
KRAUS-ANDERSON@NOR

ATTENTION:

PROJECT APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Project. Project Application Summary, AIA Document G723/CMa, is attached.

1. TOTAL CONTRACT SUMS (Item A Totals)	\$ 3,791,641.00
2. Total Net Changes by Change Orders (Item B Totals)	\$ 9,955.20
3. TOTAL CONTRACT SUM TO DATE (Item C Totals)	\$ 3,801,596.20
4. TOTAL COMPLETED & STORED TO DATE (Item F Totals)	\$ -1,095,124.44
5. RETAINAGE (Item H Totals)	\$ 54,756.22
6. LESS PREVIOUS TOTAL PAYMENTS (Item I Totals)	\$ 663,765.00
7. CURRENT PAYMENT DUE (Item J Totals)	\$ 376,603.22

PROJECT CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this Application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractors are entitled to payment of the AMOUNT CERTIFIED.

Revised by architect

1,082,969.24
54,148.46

376,603.78

TOTAL OF AMOUNTS CERTIFIED

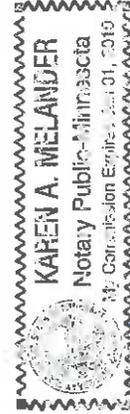
\$ 376,603.22

78
376,603.78

The undersigned Construction Manager certifies that to the best of the Construction Manager's knowledge, information and belief of this Project Application for Payment is an accurate compilation of the Contractors' Applications for Payment, attached hereto.

CONSTRUCTION MANAGER:

By: *[Signature]* Date: 09/09/15



State of: Minnesota
County of: Anoka
Subscribed and sworn to before me this 9th day of September, 2015

Karen Melander
Notary Public

My Commission expires: **January 31, 2019**

CONSTRUCTION MANAGER: Kraus-Anderson Construction Company

By: *[Signature]* Date: 09/09/15

ARCHITECT: Leo A. Daly

By: *[Signature]* Date: *9/14/15*

This Certificate is not negotiable. The AMOUNTS CERTIFIED are payable only to the Contractors named in AIA Document G723/CMa, attached. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or the Contractors under their Contracts.

PROJECT APPLICATION SUMMARY

AIA Document G723/CMa

PAGE TWO OF SEVEN PAGES

A separate AIA Document G702/CMa, APPLICATION AND CERTIFICATE FOR PAYMENT, for each Contractor's signed Certification is attached.

APPLICATION NO: 4
 APPLICATION DATE: 9/1/2015
 PERIOD FROM: 8/1/2015
 TO: 8/31/2015
 PROJECT NOS: 1521030

City of Bayport New Fire Station

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME PORTION OF WORK	Acoustic Associates, Inc.		Amery Welding		Arrow Building Center		Atomic Architectural		TOTALS THIS PAGE	PROJECT TOTALS
	Flooring WS 09-D		Structural Steel Material WS 05-A		Wood Windows WS 08-F		Sheet Metal, Inc. Metal Panels WS 07-A			
A ORIGINAL CONTRACT SUM	\$14,583.00		\$252,000.00		\$37,415.00		\$165,880.00		\$469,878.00	\$3,791,641.00
B NET CHANGE										
C CONTRACT SUM TO DATE	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$9,955.20
D WORK IN PLACE TO DATE	\$14,583.00		\$252,000.00		\$37,415.00		\$165,880.00		\$469,878.00	\$3,801,596.20
E STORED MATERIALS (Not in D or I)	\$0.00		\$169,290.00		\$0.00		\$0.00		\$169,290.00	\$1,082,969.24
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$0.00		\$169,290.00		\$0.00		\$0.00		\$169,290.00	\$1,082,969.24
G RETAINAGE PERCENTAGE	5%		5%		5%		5%		5%	5%
H RETAINAGE AMOUNT	\$0.00		\$8,464.50		\$0.00		\$0.00		\$8,464.50	\$54,148.46
I PREVIOUS PAYMENTS	\$0.00		\$160,825.50		\$0.00		\$0.00		\$160,825.50	\$663,765.00
J CURRENT PAYMENT DUE (F-H-I)	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$365,055.78
K BALANCE TO FINISH (C-F)	\$14,583.00		\$82,710.00		\$37,415.00		\$165,880.00		\$300,588.00	\$2,718,626.96
L PERCENT COMPLETE (F+C)	0%		67%		0%		0%		36%	28%

PROJECT APPLICATION SUMMARY

AIA Document G723/CMa

PAGE THREE OF SEVEN PAGES

A separate AIA Document G702/CMa, APPLICATION AND CERTIFICATE FOR PAYMENT, for each Contractor's signed Certification is attached.

APPLICATION NO: 4
 APPLICATION DATE: 9/1/2015
 PERIOD FROM: 8/1/2015
 TO: 8/31/2015
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME PORTION OF WORK	B & B Sheet Metal & Roofing, Inc. Roofing WS 07-B	Breth-Zenzen Fire Protection, LLC Fire Suppression WS 21-A	CE LLC Custom Expressions Window Treatments WS 12-A	Egan Company Electrical WS 26-A	Hollenback & Nelson Concrete/Masonry WS 03-A	TOTALS THIS PAGE
A ORIGINAL CONTRACT SUM	\$142,000.00	\$36,500.00	\$6,053.00	\$469,600.00	\$853,800.00	\$1,507,953.00
B NET CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C CONTRACT SUM TO DATE	\$142,000.00	\$36,500.00	\$6,053.00	\$469,600.00	\$853,800.00	\$1,507,953.00
D WORK IN PLACE TO DATE	\$0.00	\$0.00	\$0.00	\$0.00	\$452,900.00	\$452,900.00
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$0.00	\$0.00	\$0.00	\$0.00	\$452,900.00	\$452,900.00
G RETAINAGE PERCENTAGE	5%	5%	5%	5%	5%	5%
H RETAINAGE AMOUNT	\$0.00	\$0.00	\$0.00	\$0.00	\$22,645.00	\$22,645.00
I PREVIOUS PAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$264,005.00	\$264,005.00
J CURRENT PAYMENT DUE (F-H-I)	\$0.00	\$0.00	\$0.00	\$0.00	\$166,250.00	\$166,250.00
K BALANCE TO FINISH (C-F)	\$142,000.00	\$36,500.00	\$6,053.00	\$469,600.00	\$400,900.00	\$1,055,053.00
L PERCENT COMPLETE (F+C)	0%	0%	0%	0%	53%	30%

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PROJECT APPLICATION SUMMARY

AIA Document G723/CMa

PAGE FOUR OF SEVEN PAGES

A separate AIA Document G702/CMa, APPLICATION AND CERTIFICATE FOR PAYMENT, for each Contractor's signed Certification is attached.

APPLICATION NO: 4
 APPLICATION DATE: 9/1/2015
 PERIOD FROM: 8/1/2015
 TO: 8/31/2015
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	Horowitz, Inc	Kendell Doors, Inc	Miller Excavating, Inc.	Molin Concrete Products Company	Northland Paving		TOTALS THIS PAGE
					Mechanical WS 22-A	Doors, Frames, Hdwr WS 08-A	
A ORIGINAL CONTRACT SUM	\$588,900.00	\$62,577.00	\$248,649.00	\$21,834.00	\$90,000.00	\$1,011,960.00	
B NET CHANGE ORDERS TO DATE	\$0.00	\$0.00	\$9,955.20	\$0.00	\$0.00	\$9,955.20	
C CONTRACT SUM TO DATE	\$588,900.00	\$62,577.00	\$258,604.20	\$21,834.00	\$90,000.00	\$1,021,915.20	
D WORK IN PLACE TO DATE	\$45,820.00	\$3,943.24	\$226,440.00	\$0.00	\$25,000.00	\$301,203.24	
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$45,820.00	\$3,943.24	\$226,440.00	\$0.00	\$25,000.00	\$301,203.24	
G RETAINAGE PERCENTAGE	5%	5%	5%	5%	5%	5%	
H RETAINAGE AMOUNT	\$2,291.00	\$197.16	\$11,322.00	\$0.00	\$1,250.00	\$15,060.16	
I PREVIOUS PAYMENTS	\$0.00	\$0.00	\$215,118.00	\$0.00	\$2,375.00	\$217,493.00	
J CURRENT PAYMENT DUE (F-H-I)	\$43,529.00	\$3,746.08	\$0.00	\$0.00	\$21,375.00	\$68,650.08	
K BALANCE TO FINISH (C-F)	\$543,080.00	\$58,633.76	\$32,164.20	\$21,834.00	\$65,000.00	\$720,711.96	
L PERCENT COMPLETE (F+C)	8%	6%	88%	0%	28%	29%	

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 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME PORTION OF WORK	Overhead Door Company of the Northland Special Doors WS 08-C	Peterson Companies, Inc. Fencing WS 32-C	Quality Drywall Midwest Drywall WS 09-A	Red Cedar Steel Erectors Structural Steel Erection WS 05-A	Reiling Construction Company Inc. Carpentry WS 06-A	TOTALS THIS PAGE					
							A ORIGINAL CONTRACT SUM	B NET CHANGE	C CONTRACT SUM TO DATE	D WORK IN PLACE TO DATE	E STORED MATERIALS (Not in D or I)
A ORIGINAL CONTRACT SUM	\$72,207.00	\$14,000.00	\$163,000.00	\$122,700.00	\$244,742.00	\$616,649.00					
B NET CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
C CONTRACT SUM TO DATE	\$72,207.00	\$14,000.00	\$163,000.00	\$122,700.00	\$244,742.00	\$616,649.00					
D WORK IN PLACE TO DATE	\$0.00	\$14,000.00	\$78,050.00	\$60,000.00	\$5,346.00	\$157,396.00					
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$0.00	\$14,000.00	\$78,050.00	\$60,000.00	\$5,346.00	\$157,396.00					
G RETAINAGE PERCENTAGE	5%	5%	5%	5%	5%	5%					
H RETAINAGE AMOUNT	\$0.00	\$700.00	\$3,902.50	\$3,000.00	\$267.30	\$7,869.80					
I PREVIOUS PAYMENTS	\$0.00	\$13,300.00	\$7,125.00	\$0.00	\$0.00	\$20,425.00					
J CURRENT PAYMENT DUE (F-H-I)	\$0.00	\$0.00	\$67,022.50	\$57,000.00	\$5,078.70	\$129,101.20					
K BALANCE TO FINISH (C-F)	\$72,207.00	\$0.00	\$84,950.00	\$62,700.00	\$239,396.00	\$459,253.00					
L PERCENT COMPLETE (F+C)	0%	100%	48%	49%	2%	26%					

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 TO: 8/31/2015
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME PORTION OF WORK	Right Way Caulking, Inc. Sealants WS 07-C	S & J Contracting Entrances, Storefront WS 08-B	Steinbrecher Painting, Inc. Painting WS 09-H	Superior Tile & Terrazzo, Inc. Tile WS 09-B	Twin City Acoustics, Inc. Ceiling & Acoustical WS 09-C	TOTALS THIS PAGE
A ORIGINAL CONTRACT SUM	\$17,200.00	\$22,606.00	\$53,500.00	\$16,575.00	\$9,920.00	\$119,801.00
B NET CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C CONTRACT SUM TO DATE	\$17,200.00	\$22,606.00	\$53,500.00	\$16,575.00	\$9,920.00	\$119,801.00
D WORK IN PLACE TO DATE	\$0.00	\$0.00	\$1,070.00	\$0.00	\$0.00	\$1,070.00
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$0.00	\$0.00	\$1,070.00	\$0.00	\$0.00	\$1,070.00
G RETAINAGE PERCENTAGE	5%	5%	5%	5%	5%	5%
H RETAINAGE AMOUNT	\$0.00	\$0.00	\$33.50	\$0.00	\$0.00	\$33.50
I PREVIOUS PAYMENTS	\$0.00	\$0.00	\$1,016.50	\$0.00	\$0.00	\$1,016.50
J CURRENT PAYMENT DUE (F-H-I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
K BALANCE TO FINISH (C-F)	\$17,200.00	\$22,606.00	\$52,430.00	\$16,575.00	\$9,920.00	\$118,731.00
L PERCENT COMPLETE (F+C)	0%	0%	2%	0%	0%	1%

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APPLICATION NO: 4
 APPLICATION DATE: 9/1/2015
 PERIOD FROM: 8/1/2015
 TO: 8/31/2015
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTORS NAME	Urban Companies, LLC	TOTALS THIS PAGE
CONTRACTORS NAME	Urban Companies, LLC	TOTALS THIS PAGE
PORTION OF WORK	Landscaping WS 32-B	
A ORIGINAL CONTRACT SUM	\$21,000.00	\$0.00
B NET CHANGE ORDERS TO DATE	\$0.00	\$0.00
C CONTRACT SUM TO DATE	\$21,000.00	\$0.00
D WORK IN PLACE TO DATE	\$0.00	\$0.00
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$0.00	\$0.00
G RETAINAGE PERCENTAGE	5%	5%
H RETAINAGE AMOUNT	\$0.00	\$0.00
I PREVIOUS PAYMENTS	\$0.00	\$0.00
J CURRENT PAYMENT DUE (F-H-I)	\$0.00	\$0.00
K BALANCE TO FINISH (C-F)	\$21,000.00	\$0.00
L PERCENT COMPLETE (F+C)	0%	3%
		\$65,400.00
		\$0.00
		\$0.00
		\$65,400.00
		\$1,110.00
		\$0.00
		\$0.00
		\$1,110.00
		5%
		\$55.50
		\$0.00
		\$0.00
		\$1,054.50
		\$43,290.00
		3%
		\$64,290.00
		2%



Building a Better World
for All of Us[®]

September 29, 2015

RE: City of Bayport, Minnesota
2015 Sanitary Sewer Cleaning Project
SEH No. BAYPO 122136 14.00

Honorable Mayor and City Council
City of Bayport, Minnesota
294 North Third Street
Bayport, MN 55003

Attn: Logan Martin:

Public Works is responsible for maintenance of approximately 66,600 feet (13 miles) of sanitary sewer mains throughout the City. One of the maintenance responsibilities is cleaning of the sewer mains by means of high pressure jetting. City crews have typically cleaned approximately one half (1/2) of the mains each year however they have not been able to complete this maintenance work. On Wednesday, September 16, 2015, Public Works solicited quotes for the sewer cleaning work.

Two quotes were received for the 2015 Sanitary Sewer Cleaning Project. Below is a summary of the quotes received.

<u>Contractor</u>	<u>Bid</u>
Visu-Sewer, Inc.	\$19,943.75
Hydro-Klean LLC	\$38,437.30
Engineer Estimate	\$22,800.00

Based on the quotes received, we would recommend awarding the project to Visu-Sewer, Inc. of Blaine, Minnesota in the amount of \$19,943.75. We have worked with this contractor on various projects in multiple communities including projects in the City of Bayport in recent years. We can conclude that the low bidder has the experience and ability to complete this project. Funding for this work will be from the Sewer Department Fund, 46200.

Sincerely,

John D. Parotti, PE
City Engineer

bcp

c: Mel Horak, Public Work Supervisor – City of Bayport, Minnesota

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TABULATION OF BIDS

2015 Sanitary Sewer Cleaning Project City of Bayport SEH No.: BAYPO 122136 Bid Date: Thursday, September 17, 2015 at 10:00 a.m.				Visu-Sewer 3155 104th Lane NE Blaine, MN 55449 \$19,943.75		Hydo-Klean LLC 333 NW 49th Place Des Moines, IA 50313 \$38,437.30	
Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price
1	Mobilization	LS	1	\$1,000.00	\$1,000.00	\$1,600.00	\$1,600.00
2	Traffic Control	LS	1	1,000.00	1,000.00	1,500.00	1,500.00
3	Clean 6" Sanitary Sewer	LF	196	0.60	117.60	1.22	239.12
4	Clean 8" Sanitary Sewer	LF	25004	0.60	15,002.40	1.22	30,504.88
5	Clean 10" Sanitary Sewer	LF	1095	0.75	821.25	1.22	1,335.90
6	Clean 12" Sanitary Sewer	LF	2320	0.75	1,740.00	1.22	2,830.40
7	Clean 15" Sanitary Sewer	LF	350	0.75	262.50	1.22	427.00
TOTAL BID PRICE					\$19,943.75		\$38,437.30



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: September 29, 2015

To: Mayor and City Council

From: Logan Martin, City Administrator

Re: Consider adopting a resolution to participate, support, and increase local pollinator efforts within the St. Croix River Watershed

BACKGROUND

The National Park Service and the St. Croix Scenic Riverway started an initiative this summer that aims at increasing natural habitat for pollinators (such as bees, butterflies, bats, and birds) in support of the region's ecosystem. These agencies report that the natural habitat for pollinators has been dwindling in recent years, and their ability to survive could be compromised. Nearly 75% of flowering plants and 35% of crops depend on pollinators for growth and production, so many environmental agencies are recommending that more focus be placed on supporting pollinator habitats.

An event was held in August announcing the roll-out of this initiative. At that time, nearly 60 corporations, small business, and other agencies had signed on to a "Pollinator Pledge" to support this work, including Andersen Corporation and Xcel Energy. Other agencies are invited to participate and sign the Pollinator Pledge at this time, with the goal of 100 St. Croix Valley organizations on board by year's end.

The Pollinator Pledge (attached) signifies an organization's commitment to plant and maintain property in a pollinator friendly manner when possible, to foster public-private partnerships on this topic, and to provide educational opportunities to share the message of pollinators via City publications and outlets. A practical example of this pledge is the recently-installed rain garden at City Hall, which features many pollinator friendly species. Other publicly owned areas throughout Bayport could be targeted for modification or change when replanting or improvements occur. No formal financial commitment is required by signing the pledge, it simply serves as the City's indication that it recognizes the importance of this effort along the St. Croix Riverway.

RECOMMENDATION

Staff recommends the City Council adopt a resolution to participate, support, and increase local pollinator efforts within the St. Croix River Watershed

Attachments:

Draft Pollinator Resolution

RESOLUTION NO. 15-_____

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,
WASHINGTON COUNTY, MINNESOTA HELD OCTOBER 5, 2015**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 5th day of October 2015 at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION TO PARTICIPATE, SUPPORT, AND INCREASE LOCAL POLLINATOR
EFFORTS WITHIN THE ST. CROIX RIVER WATERSHED**

WHEREAS, The undersigned recognize the critical importance of pollinator habitat both restored and maintained on public and private lands, particularly found within the St. Croix River Watershed and adjacent counties within Minnesota and Wisconsin; and

WHEREAS, Through collaboration and outreach resulting from this resolution an interconnected mosaic of pollinator habitat with large core areas will be developed to stabilize and/or increase populations of pollinator species throughout this project area; and

WHEREAS, Pollinators include butterflies, bees, some birds, bats, and other insects that play a crucial role in flowering plant reproduction and given the breadth, severity and persistence of pollinator losses, it is critical to expand efforts to take new steps to reverse pollinator losses and help restore populations to healthy levels; and

WHEREAS, Monarch butterfly populations declined to the lowest recorded level in 2013-14, and there is an imminent risk of failed migration; and

WHEREAS, Three-fourths of the world's flowering plants and about 35 percent of the world's food crops depend on animal pollination to reproduce; and

WHEREAS, The endangered Karner Blue Butterfly population blinked out in eastern Minnesota and Canada, and the western edge of the national population is currently anchored within the St. Croix River Watershed; and

WHEREAS, For migratory pollinators, such as bats, hummingbirds, and the monarch butterfly, we recognize the importance of identification and protection of our nectar corridor.

NOW, THEREFORE BE IT RESOLVED that the city hereby declares that it is our goal to collaboratively and strategically protect and enhance pollinator species and their habitat on public and private lands throughout the St. Croix River Watershed and adjacent counties within northwest Wisconsin and northeastern Minnesota by encouraging:

- ***Increase and Improve Pollinator Habitat:*** Identify existing pockets of pollinator habitat, and then develop a network of habitat on public and private lands to develop a nectar corridor for migratory and non-migratory pollinator species;
- ***Public-Private Partnerships:*** Develop strategic partnerships to improve or create habitat for pollinators as well as provide educational opportunities within the scope of the resolution;
- ***Education:*** Encourage voluntary, collaborative and locally-led conservation that has proven to be effective in maintaining and enhancing working landscapes, this may include but is not limited to planting pollinator gardens, building bee blocks and avoiding or limiting pesticide use, as well as providing educational opportunities (both government and non-government) to those interested in enhancing pollinators and pollinator habitat opportunities;
- ***Research:*** Develop and/or promote citizen science opportunities for tracking key populations of pollinator species and habitat.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –
 Connie Carlson –
 Michele Hanson –

Dan Goldston –
 Patrick McGann –

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, this 5th day of October 2015.

ATTEST:

 Logan Martin, City Administrator

 Susan St. Ores, Mayor



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: September 30, 2015
TO: Mayor and City Council
FROM: Logan Martin, City Administrator
RE: Consider authorization to solicit quotes and complete the demolition of the property located at 169 3rd St N

BACKGROUND

The City Council authorized the acquisition of the vacant property located at 169 3rd St. N. at its August meeting. Since that time, staff has been working with the property owner to complete a purchase agreement, which has since been accomplished. Prior to closing on the property, the City has completed a number of due diligence tasks to ensure that the property is developable and to understand the level at which any contamination may exist at the site. Those two investigations are currently being finalized and will be analyzed prior to the demolition of the structure.

While the concept plan for the reuse of this property is still in draft form, it is evident that the building is in disrepair and must be removed from the site. The Washington County Historical Society has investigated this property on two separate occasions and confirmed that it is not on the historic register and can be demolished. In order to remain on schedule of finalizing a concept design this winter for construction next spring, it is necessary to remove the building and perform initial site preparation work this fall.

Staff would anticipate receiving quotes for demolition by mid-October, with work to occur shortly thereafter prior to significant weather changes. As such, staff is requesting that the Council authorize the solicitation of quotes and the authorization to complete the demolition so long as the quotes are within the preliminary budget of \$15,000. Demolition costs will be fully covered by available Tax Increment Finance funds, as this is an eligible expense.

RECOMMENDATION

Staff recommends the City Council authorize the solicitation of quotes and completion of the demolition of the property located at 169 3rd St N.



Bayport Fire Department

294 N. 3rd Street • Bayport, MN. 55003 • Hall (651) 275-4401 • Fax (651) 275-4402

September 2015 memo from the Chief;

The department participated in Patriot Day events with Mutual Aid Companies along I-94 and at the home football game at the Stillwater Area High School.

Some members attended the funeral service of St. Paul Firefighter Shane Clifton.

The department completed drills for auto extrication, using cars provided by Sharp Auto in West Lakeland. Members reviewed scene size up, safety concerns and utilized the various extrication tools the department has for extricating an entrapped victim.

The quarterly SCBA drill was conducted at a drill house in Oak Park Heights. Members reviewed the SCBA safety operations and check list and participated in a simulated firefighter down scenario. This training is required by NFPA to comply with ongoing training hours to satisfy FFI & FFII recertification.

Fire inspections in Oak Park Heights were conducted.

We will be conducting fire prevention demonstrations in October and have been busy setting up the schedule for the two schools, preschools and other requests for Fire Prevention week, October 4 - 10.

- Practice your family escape plan and make sure everyone knows where to meet following a fire.
- Have working smoke alarms in your home. Test them monthly; change the batteries twice a year.

The Fire Department Open House will be Saturday, October 31, 5:00 - 8:00 p.m., including demonstrations, handouts, treats, and hot dogs.

Allen Eisinger

Fire Chief

Bayport Fire Department

294 North 3rd St.

Bayport, MN 55003

Office: 651-275-4401 **fax:** 651-275-4402 **Mobile:** 651-300-2101

E-Mail: aeisinger@ci-bayport.mn.us

Proudly Serving the Communities of • Bayport • Baytown • Oak Park Heights • West Lakeland



Bayport Police Department
294 North 3rd Street
Bayport, Minnesota 55003
Phone: 651-275-4400
Fax: 651-275-4411

Laura Eastman
Chief of Police

Jay Jackson
Sergeant

Date: September 24, 2015
To: Mayor and City Council
City Administrator Martin
From: Police Chief Laura Eastman
Subject: Police Reports and Updates

Past Events

August 26: Community Watch Meeting at Croixdale – Sergeant Jackson and Chief Eastman

September 10: Department shoot – All Officers

September 19: Derby Days – Reserves and Officer on Duty

Upcoming Events

October 8: Department taser training

October 31: Halloween Public Safety Open House - All Reserve Officers, Sergeant Jackson and Chief Eastman

August Call Load (continued)

25 – 31: AOA/suicidal male, crime prevention, records check, DANCO violation, AOA/pedestrian concern, medical L1 x2, medical L3, trespassing complaint, aoa/medical/suicidal person, park close, crime prevention x3, traffic hazard, background check, medical L1, 10-72, aoa/harassment, lakeside park close, w/w speed, city ord. violation, assist w/high risk termination, DK male/detox transport, grandparent phone scam, community watch meeting, found bike, open door, park close, w/w speed, vacation checks, trespass questions, w/w speed, fireworks complaint, 3rd degree dui, noise complaint, medical L1 x2, traffic/ loud muffler, motorist assist, boat trailer parking, medical L1, lakeside park close, medical L1, boat trailer parking, suspicious activity, vehicle lock out, park close, aoa/disturbance, aoa/domestic, squad damage/flat tire, w/w speed x 2, complaint letter/prison, vehicle lock out x3, speed 70/55, susp. male.

September Call Load

01 – school crossing, small bird fowl/application, DAR, unregistered vehicle, pay box x3, records request, extra patrols, public assist, check welfare, welfare concern, extra patrols speed enforcement.

02 – 4th degree DUI, trespassing, crosswalks, medical L1 x 2, speed 57/40, DAS/no POI, assist AW w/ 10-50, aoa/domestic, aoa/burg, welfare check/suicidal person, POR change of information, park close.

03 – Crime prevention x4, w/w speed, on street parking question, speed enforcement/inspiration, aoa/crash, speed 54/30, susp. activity, welfare check, w/w speed, accident, accident/AOA 10-54, aoa/interrupted burg.

04 – park close, driving complaint, alarm, speed trailer posted, abandoned vehicle, aoa/shoplifter in progress, speed 63/40, neighbor complaint, domestic, medical L1.

05 – medical L1, boat trailer parking, civil issue, disable vehicle info., speed 54/30, 3rd degree dui/speed 54/30, open bottle.

- 06 – Park close, accident, aoa/parking complaint, 3rd degree DUI/child endangerment, open container, speed 53/40.
- 07 – Speed 62/40, w/w speed, child custody question, speed 52/40, directed patrol, trespassing, susp. activity, park close, aoa/civil, accident, suspicious activity.
- 08 – Unwanted male, crime prevention, 911 call, POR change, disorderly conduct, fail to transfer title, parking violation, medical, domestic, welfare check, park close.
- 09 – shoplifting in progress, fire, parking assist, school crossing, w/w speed, forgery/theft, medical L1.
- 10 – w/w speed x 2, medical L1, school crossing, funeral detail, w/w traffic.
- 11 – Medical L1, speed 65/40, domestic/sounds physical, parking violation, vehicle lockout, w/w speed, medical L1, I94/detail w/fire, SW football game 9/11 detail, park close.
- 12 – aoa/fire alarm, crime prevention, violation of limited DL, aoa/erratic driver, trespassing, civil assist, alarm, public assist, park close.
- 13 – w/w equipment, disturbance/3rd party, aoa/DWI, no MN DL/info. only, w/w speed, w/w equipment, park close.
- 14 – crime prevention, business complaint, driving complaint, recycle award check, JV complaint, accident, school crossing, aoa/residential lockout, criminal damage to property, car alarm sounding.
- 15 – School crossing, pay box collection x2, medical L1, stolen bike, aoa/break-in 3rd party, school crossing, level 1 medical, park close..
- 16 – Level 1 medical, no PIO, property retrial, warrant attempt, medical L1, RR complaint, FDCR, no insurance, vehicle lockout, POR verification x2, park close.
- 17 – Handgun permit to purchase, 911 open line disconnected, DAR, audible alarm, speed 58/40, 911 hang up, park closed.
- 18 – AOA/Burglary in progress, crime prevention x2, business complaint, permit to purchase, speed 86/55, school crossing, vehicle lockout, RR complaint, DAS/no insurance, w/w speed, hit and run report.
- 19 – Lakeside park close, DOC, welfare check, medical L1, recovered stolen bike, Derby Days event, AOA/check address for house arrest, medical L1 x2, AOA/suicidal Male, medical L1, fireworks complaint, move over law citation issued.
- 20 – Car alarm going off, 4th degree DUI, AOA/missing female, w/w speed/stop sign violation, harassment report, Lakeside park close.
- 21 – Domestic, FDCR, No insurance, GM / no insurance/speed 58/40, violate DL restrictions, unknown situation/DOC.
- 22 – Park close, unwanted female, crime prevention x2, unwanted female, AOA found property, medical L3, park close.
- 23 – Crime prevention x 3, W/W speed x3, welcome packet x 3, medical L2, assault/DANCO violation/obstruction/warrants arrest, accident, illegal use of plates, crime prevention park close.
- 24 – Silent panic alarm, bear sighting, crosswalks, public works seasonal background check, reserve background x3, speed, accident, lift assist.
- 25 - 31 NA

Acronym/code: W/W = Written warning, LOCK OUT = vehicle keys locked in car, DAR = Driving after revocation, DAS= Driving after suspension, NPI/ NO POI = No proof of insurance, DOC = Disorderly conduct, CSC = Criminal Sexual Conduct, NO MN/DL = No Minnesota driver's license, Medical Level = 1 (most severe) 2 (moderate) 3 (mild), Rec'vd OFP/DANCO = Received a fax for an order for protection (OFP) domestic abuse, no contact order (danco) for person in our city, Felony Intro. Of Narc. = Felony level of introduction of narcotics into the prison, uac = underage drinking, AOA/assist Other Agency, 10 -72 = deceased. FDCR- Fail to display current registration, AOA= Assist other agency.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: September 30, 2015

To: Mayor and City Council
Logan Martin, City Administrator

From: Mel Horak, Public Works Supervisor

Re: Public Works Department Update – October City Council Meeting

During the month of September, the full-time Public Works staff, with assistance from part-time staff, completed the following tasks:

1. Cleaned Lakeside Park facilities on a daily basis
2. Finished annual painting of crosswalks and yellow no parking areas
3. Completed numerous repairs to park buildings and equipment
4. Mowed and trimmed grass on numerous city properties
5. Read meters for third quarter utility billing
6. Responded to request for utility assistance by contractors at Inspiration and Miller Farms developments
7. Organized and assisted with the painting of the warming house and tree planting at Perro Park
8. Cleaned storm drains, catch basins and various ditch areas after major rainstorms
9. Provided assistance with Derby Days festival
10. Completed ongoing maintenance and repairs to trucks and equipment
11. Installed multiple new water meters, repaired numerous nonfunctioning water meters, and read numerous water meters for final utility billings
12. Performed ongoing operation of water and sewer systems, which includes daily inspections of facilities, water tests, water reports, and attending to system malfunctions

PUBLIC WORKS MESSAGE OF THE MONTH

- The city will be flushing fire hydrants October 6-16, weather permitting.
- The city boarding dock at 4th Avenue North will be removed from the river for winter storage the week of October 5th.

Bayport Public Library



582 NORTH FOURTH STREET
BAYPORT, MINNESOTA 55003
(651) 439-7454

Date: September 25, 2015

To: Mayor and City Council; Logan Martin, City Administrator

From: Maureen Bell, Bayport Public Library Interim Director

Re: Bayport Library Update

The biggest news of this month is that Jill Smith was hired as the new, permanent director of the Bayport Public Library. She will start on September 28, 2015. We eagerly await her arrival. You will meet her on October 5 when she attends the City Council meeting.

The Derby Days book sale at the library was a success with a steady stream of browsers throughout the day. The book sale was capably organized the Susie Danielson, the library's Volunteer Coordinator, who enlisted aid from volunteers and a Sentence to Serve crew to help move books to the large meeting room in advance of the sale. People enjoyed looking at the thousands of books on offer, and many filled a bag for the special price of \$10. Total proceeds for the Bayport Public Library Foundations were \$730.

First and second grade classes from Andersen Elementary School have begun their weekly visits to the library for this school year. It is a pleasure to see the enthusiasm of these young readers and to help them find books that meet their interests.

In last month's report, I introduced myself as the interim library director. Now I am starting my last week at the library. Although my tenure here has been brief, just two months, I have thoroughly enjoyed working at the Bayport Public Library. The library is a community treasure, well used and well loved. Thank you for the opportunity.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: September 28, 2015

To: Mayor and City Council
Logan Martin, City Administrator

From: Sara Taylor, Assistant City Administrator/Planner

Re: **Department Update – October City Council meeting**

PERRO PARK IMPROVEMENTS

Improvements keep happening at Perro Park! Thanks to a group of volunteers from Bethlehem Lutheran Church, the warming house received a new coat of paint and several trees were planted around the playground area on September 13, which really showcase the center of the park! In addition, a dedication event took place on September 19 to officially name the ball field as *Legion Field* and recognize the Bayport American Legion's pledge of \$15,000 for new benches, backstop, *Legion Field* sign and dedication plaque, which were installed in August. The city would not have been able to complete these projects without the generosity of volunteers and donors and we appreciate their mission to give back to the community!

Staff is currently working with Andersen Windows on a grant to receive new windows for the warming house, to improve visibility, safety, and security for staff and park users. We will also be pursuing opportunities to partner with the Bayport Senior Center to secure grants and/or donations for pickle ball equipment and possibly organize intergenerational pickle ball play on the new tennis courts next year. Stay tuned for updates!

CITY NEWSLETTER

The next edition of the city newsletter is expected to be printed and distributed in the next few weeks. Highlights of this edition include articles on the 2016 budget and levy, new Fire Department and Library staff members, economic development projects in the downtown business corridor, *Bayport in Bloom* garden contest winners, upcoming community programs/events, and the city's annual drinking water report. The final 2015 newsletter edition will be distributed in late December.

“WELCOME TO BAYPORT” SIGN EVENT

On September 28, several elected and appointed city officials participated in a ribbon cutting event to celebrate installation of the new “Welcome to Bayport” sign located at the north entrance to the city, adjacent to the Bayport First State Bank and Trust. The stone monument sign was generously donated by the bank in celebration of their 100 year anniversary and provides a friendly greeting to residents and visitors. The sign was designed to complement the stone monument signs recently installed in Lakeside and Perro Park, to create a cohesive and appealing appearance throughout the city. Many thanks to the bank for their ongoing civic engagement and support in the community!

NEW VIDEO EQUIPMENT FOR COUNCIL CHAMBERS

Thanks to the Central St. Croix Valley Cable Commission, new cameras and monitors are in the process of being installed in the City Hall Council Chambers, and should be complete in the next few weeks. The existing equipment is approximately 25 years old and has shown increasing signs of failure over the past few years. The new equipment will drastically improve the visual quality for not only individuals attending and presenting at city meetings, but also for viewers watching the meetings on television. The cable commission also hopes to update the broadcasting control room in the near future, which would further improve video quality. The city is very grateful for the new equipment and upgrades, which are estimated at \$12,000, with funding made possible by the Central St. Croix Valley Cable Commission!



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: September 30, 2015
To: Honorable Mayor and City Council
From: Logan Martin, City Administrator
Re: **Administration Department Update – October City Council meeting**

FIRE HALL UPDATE

Construction at the Fire Hall remains on schedule, as a number of items are being completed to prepare the project for the upcoming change in weather. Specifically, the finished grading of the property is being completed at this time, in order to allow the grass seed, trees, and other landscaping to be installed this fall. The structure of the building is nearly complete, which will allow for door installation and a fully encapsulated building to work inside of over the winter months. Kraus Anderson is still hopeful that the Fire Department could occupy the building by late February, pending any major changes.

INSPIRATION OUTLOT P

In July, the City Council adopted a resolution removing Inspiration Outlot P from the definition of “protected property” under a Conservation Easement with the Minnesota Land Trust. It was originally thought that removal of Outlot P from the regulations and restrictions of the Conservation Easement was necessary to legally facilitate future, potential building rights by the City on this parcel. However, after further review with the City Attorney and with Inspiration’s legal counsel, it was discovered that removal of the parcel from the Conservation Easement has no effect on whether the parcel may be built on in the future. While the Conservation Easement establishes and restricts 145 acres surrounding the Inspiration development as native prairie open space, there is a specific provision within the Master Developer's Agreement and Conservation Easement that allows for building rights on a portion (up to 2 acres) of Outlot P (formerly referred to as Outlot M and M-1) if obtained by the city for public purpose/use. Again, these “building rights” may be used regardless of whether Outlot P is considered “protected property” in the Conservation Easement. Therefore the resolution presented to the City Council proposing to remove Outlot P from the Conservation Easement will not be executed.

DOWNTOWN ECONOMIC DEVELOPMENT

In response to Council direction received at the September meeting, a purchase agreement with the owner to acquire 169 3rd St N has been finalized. A number of due diligence investigation items have been underway since that time, including the analysis of the property’s status for reuse, along with testing to ascertain the level of any contamination within the structure. Separately on the agenda the Council will consider the demolition of the structure, which could occur by the end of the month at the earliest. The concept plan for this area’s reuse will be completed over the winter, with the goal being redevelopment of the parcel in the spring.

UPCOMING MEETINGS AND EVENTS

October 5	City Council meeting	6pm	City Hall
October 15	Photo Contest deadline	4pm	City Hall
October 31	Public Safety Open House	5pm	Fire Hall
November 2	City Council meeting	6pm	City Hall