

**CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
October 6, 2014**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

ROLL CALL (St. Ores, Carlson, Goldston, Hanson, McGann)

APPROVAL OF AGENDA

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

1. September recycling award recipient is Karen Lampi who will receive \$30.00 for her recycling efforts, with funding made possible by a grant from Washington County.
- 2.

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person)*

- 1.
- 2.

CONSENT AGENDA

TAB #

Consider a resolution adopting items 1 through 9

- | | |
|---|---|
| 1. September 8, 2014 City Council special closed meeting minutes | 1 |
| 2. September 8, 2014 City Council regular meeting minutes | 2 |
| 3. September payables and receipts (check numbers 1137558-1137674) | 3 |
| 4. September building, plumbing and mechanical permits report | 4 |
| 5. Pay application #1 from Siegfried Construction for Phase II Perro Park site improvements | 5 |
| 6. Hiring of Paul Eaton as a paid on-call, volunteer firefighter for the Bayport Fire Department | 6 |
| 7. Acceptance of a surplus parcel of real property from the Minnesota Department of Administration and certification of the legal description and parcel boundary (<i>Resolution 14-__</i>) | 7 |
| 8. Special event application from Andersen Corporation for Quarter Century Club picnic at Lakeside Park on August 7 and 8, 2015 | 8 |
| 9. Special event application from Andersen Elementary Parent Group for school walkathon at Barker's Alps Park on October 24, 2014 | 9 |

PUBLIC HEARINGS

CITY COUNCIL LIAISON REPORTS

STAFF/CITY ADMINISTRATOR REPORTS

10

UNFINISHED BUSINESS

NEW BUSINESS

1. Consider Addendum No. 4 to the Baytown Water Extension Joint Powers Agreement to allow access to municipal water service for Miller Excavating, 3741 Stagecoach Trail in Baytown 11
2. Consider a petition for a special assessment project at 243 3rd St. N. for a water service expansion and private fire suppression system 12
3. Consider a concept plan for a multi-family residential building for Phase II of the Inspiration Development 13

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

- 1.
- 2.

ADJOURNMENT

RESOLUTION NO. 14-

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,
WASHINGTON COUNTY, MINNESOTA HELD OCTOBER 6, 2014**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 6th day of October 2014 at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-9 FROM THE
OCTOBER 6, 2014 CITY COUNCIL AGENDA**

1. September 8, 2014 City Council special closed meeting minutes
2. September 8, 2014 City Council regular meeting minutes
3. September payables and receipts (check numbers 1137558-1137674)
4. September building, plumbing and mechanical permits report
5. Pay application #1 from Siegfried Construction for Phase II Perro Park site improvements
6. Hiring of Paul Eaton as a paid on-call, volunteer firefighter for the Bayport Fire Department
7. Acceptance of a surplus parcel of real property from the Minnesota Department of Administration and certification of the legal description and parcel boundary (*Resolution 14-__*)
8. Special event application from Andersen Corporation for Quarter Century Club picnic at Lakeside Park on August 7 and 8, 2015
9. Special event application from Andersen Elementary Parent Group for school walkathon at Barker's Alps Park on October 24, 2014

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –
Connie Carlson –
Michele Hanson –

Dan Goldston –
Patrick McGann –

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, this 6th day of October 2014.

ATTEST:

Logan Martin, City Administrator

Susan St. Ores, Mayor

**CITY OF BAYPORT
CITY COUNCIL SPECIAL MEETING SUMMARY
BAYPORT CITY HALL
September 8, 2014**

CALL TO ORDER

The meeting was called to order by Mayor St. Ores at 5:00 p.m.

ROLL CALL

Members Present: Mayor St. Ores, Councilmembers Hanson, Goldston, McGann, and Carlson

Staff Present: City Administrator Logan Martin

BUSINESS

Mayor St. Ores indicated the purpose of the special meeting was to conduct a one year performance evaluation on Administrator Martin and the meeting will now move into a closed session, pursuant to Minnesota Statutes, Section 13D.05, Subdivision 3(a).

[Portion of meeting conducted in closed session pursuant to the Minnesota Open Meeting Law.]

ADJOURNMENT

Councilmember Carlson moved for adjournment of the closed session, which was seconded by Councilmember Hanson. Motion carried 5-0. Mayor St. Ores indicated that the City Council's conclusions regarding the evaluation of Administrator Martin will be summarized at the City Council's next open meeting.

Councilmember McGann moved and Councilmember Carlson seconded to adjourn the special meeting at 5:55pm. Motion carried 5-0.

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
SEPTEMBER 8, 2014
6:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of September 8, 2014 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers Connie Carlson, Dan Goldston, Michele Hanson and Patrick McGann

Members Absent: None

Staff Present: City Administrator Logan Martin, Public Works Supervisor Mel Horak, City Engineer John Parotti, City Attorney Kevin Sandstrom, Fire Chief Mark Swenson and Assistant City Administrator/ Planner Sara Taylor

APPROVAL OF AGENDA

It was moved by Councilmember Carlson and seconded by Councilmember Goldston to approve the September 8, 2014 City Council agenda. Motion carried 5-0.

PROCLAMATIONS/COMMENDATIONS/PETITIONS/ANNOUNCEMENTS

1. The September recycling award recipients are Jim and Vicki Selmecki who will receive \$30.00 for their recycling efforts, with funding made possible by a grant from Washington County.

OPEN FORUM

1. Bob Johnson, representing the Bayport Community Action League (BCAL), reviewed the schedule of events planned for the annual Derby Days celebration on Saturday, September 20. Mayor St. Ores recognized the BCAL members for their efforts in putting on this community event, as well as many others throughout the year.

CONSENT AGENDA

Mayor St. Ores read items 1-10 on the consent agenda.

Councilmember Carlson introduced the following resolution and moved its adoption:

Resolution 14-15

**RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-10 FROM THE
SEPTEMBER 8, 2014 CITY COUNCIL AGENDA**

1. August 4, 2014 City Council workshop meeting minutes
2. August 4, 2014 City Council regular meeting minutes
3. August 25, 2014 City Council workshop meeting minutes
4. August payables and receipts (check numbers 1137465-1137557)
5. August building, plumbing and mechanical permits report
6. Pay application #3 from Fitol Hintz for Phase I Perro Park site improvements

7. Police Department donations for Night to Unite and Youth Safety Camp
8. Award quote to provide services for city sewer cleaning
9. Replacement of roof mounted HVAC unit for City Hall
10. Special event application from Sue Baldwin/Kris Scheel for Bark for Life fundraising event at Barker's Alps Park on Saturday, May 16, 2015

The motion for adopting the foregoing resolution was duly seconded by Councilmember McGann and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Dan Goldston – aye	Patrick McGann – aye
Connie Carlson – aye	Michele Hanson – aye	

PUBLIC HEARINGS

COUNCIL LIAISON REPORTS

Councilmember Hanson noted the August Cable Commission meeting has been rescheduled to September 18 and will provide an update at the October City Council meeting.

Councilmember Carlson noted the library will be holding a book sale on Saturday, September 20, from 9:00 a.m.-5:00 p.m., in conjunction with Derby Days. In addition, on Monday, September 22, at 7:00 p.m., bestselling author David Housewright will be giving a talk at the library. The next meeting of the Library Board is scheduled for Thursday, September 19, 6:00 p.m., at the library.

Mayor St. Ores stated there was a good deal of discussion at the August meeting of the Middle St. Croix Watershed Management Organization (MSCWMO) on potential new water quality standards and how they may impact communities. She attended the First State Bank and Trust's 100th Anniversary celebration and congratulated the bank on this successful milestone.

STAFF/CITY ADMINISTRATOR REPORTS

Fire Chief Swenson reviewed his written report and highlighted a recent multi-agency water rescue training drill for the St. Croix River Crossing Project. The exercise revealed the need for improved radio equipment capabilities between Minnesota and Wisconsin agencies. The Lower St. Croix Valley Fire Department has been assisting the department on billing back costs to insurance companies for certain expenses associated with unauthorized gas line repair accidents and motor vehicle accidents.

Public Works Supervisor Horak reviewed his written report, and Mayor St. Ores commented on the exceptional work of the contractor who completed the street seal coating project. Mayor St. Ores also encouraged city staff to remove as many of the existing, unnecessary utility poles as possible during the Perro Park Improvement Project.

Assistant City Administrator/Planner Taylor noted that due to the Perro Park improvements, the Farmer's Market has been relocated to 3rd Avenue North for the remainder of the season. City Hall is the designated polling place for all Bayport residents to vote at the November 4 General Election. New stop signs have been added at the intersection of 2nd Avenue North and 4th Street North, to facilitate the relocation of the student and bus drop off/pick-up areas for Andersen Elementary students. Residents are encouraged to use caution when traveling through the area. The next city newsletter should be mailed within the next few weeks, and entries for the *Focus on Bayport* photo contest are due by October 15.

Administrator Martin stated staff continues to monitor the groundwater issue in the area of 5th Street North and 5th Avenue North, noting five soil borings were completed last week to determine the types of soil present in the area. A permanent monitoring well was also installed in the 30-foot boring to track the groundwater level in the area. Administrator Martin said the city has received the land deed from the State of Minnesota for the proposed fire station property, finalizing the land transfer from the Department of Corrections to the City of Bayport.

City attorney Kevin Sandstrom stated the City Council adjourned to a closed meeting at 5:00 p.m. today, pursuant to Section 13.d.05, subd. 3A, to evaluate the city administrator's performance. He summarized the findings of the closed meeting, stating the City Council was pleased overall with the city administrator's performance during his first year of employment. There was no binding action taken during the closed meeting.

UNFINISHED BUSINESS

Consider the bid for the 1st Avenue South Sanitary Sewer Service Project to install new sanitary sewer services to 220 and 239 1st Avenue South: City engineer Parotti said the city received only one bid for the proposed project from Miller Excavating of \$103,410.00, which was nearly double the engineer's estimated cost. The lack of quantity and high bid is most likely related to the late start of this year's construction season and the aggressive timing and completion schedule of the project. Staff recommended the city reject the bid at this time. Staff is working with the affected property owners to explore options to install sanitary sewer to the two properties, including allowing the property owners to complete the project by a private contractor, under city permit. He said it is a fairly common practice for cities to allow private parties to connect to the city main, upon satisfaction of city requirements. Another option is to rebid the work for completion at a later date.

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to reject the bid submitted by Miller Excavating for the 1st Avenue South Sanitary Sewer Service Project. Motion carried 5-0.

NEW BUSINESS

Consider designating a professional architectural firm to assist the city with a design for the proposed new fire hall: Administrator Martin said the next step in pursuing construction of a new fire hall is engaging an architectural firm. Five architectural firms submitted proposals for consideration. The Building Committee and city staff interviewed four firms and identified the top two candidates as Leo A. Daly Architects (#1) and Brunton Architects (#2). He added this is a professional services contract and the proposal is not required to be awarded to the lowest bidder. The preliminary fee proposals, calculated on the cost of construction, ranged from 6.75% to 8%. The overall construction cost will be determined by the price per square foot and would be dependent upon many factors such as building size and finishes. He noted Leo A. Daly submitted the lowest fee proposal; however the firm is being recommended because they were considered to be the best fit and had the best connection with the selection committee members. Bill Baxley, Director of Design with Leo A. Daly Architects in Minneapolis, was introduced and provided an overview of his company and the services they will provide for the project. Mayor St. Ores requested that the selected design team keep the project budget in line with the funding available from the City of Bayport and the three municipalities served by the Bayport Fire Department.

It was moved by Councilmember Goldston and seconded by Councilmember Carlson to authorize staff to negotiate a contract with Leo A. Daly Architects to provide professional design services for the proposed fire hall project. Motion carried 5-0.

2015 BUDGET PRESENTATION

Administrator Martin presented the preliminary 2015 City of Bayport budget, levy, and capital improvement plan (CIP). The city's tax base is estimated to realize a 5% growth in taxable market value, with \$9,405,500 in new residential and commercial construction value added for the 2015 tax year. The city's revenue streams continue to increase, including Local Government Aid, fire service contracts due to increased call volumes, and investment income averaging \$250,000 per year. The expenditure increases in the budget are due to rising benefits and insurance costs, with approximately a 7% increase in health care premiums; a 3% increase in property and liability insurance costs; and increases to state mandated Worker's Compensation and Public Employees Retirement Association (PERA) allocation rates. The proposed 2015 budget is \$2,822,495, which is a 2.43% increase from 2014. The Public Safety, Public Works, City Hall, Library, and Water and Sewer budgets were reviewed in detail. He stated the Police Department is proposing to re-establish the sergeant position, which would result in a \$4,000 increase, offset by a decrease in the part-time officer wages next year. The general fund levy allocated to the library would be increased by \$5,000, which will allow for expanded Wednesday and Saturday hours. Administrator Martin stated there is no proposed increase to water and sewer rates in 2015. The proposed components of the 2015 CIP were detailed, including a comprehensive investigation of the city's utility infrastructure to gather information on the long-term health of the components and develop a plan to strategically fund for repairs and upgrades going forward. The 2015 budget is achievable through an increase of \$24,802 to the proposed general fund levy, which would result in a .38% increase in the city's tax rate. The proposed 2015 city tax rate is 44.33%. In conclusion, Administrator Martin stated the city continues to have a positive financial standing, due to an emphasis on a long-term saving plan and strong stewardship of public finance by staff and councilmembers. Councilmember McGann reiterated the city is required to set the maximum levy for the general and library funds at this meeting, and the levy can be decreased, but not increased, when the final budget is adopted in December. Mayor St. Ores clarified that the addition of the police sergeant position will result in a net neutral change in 2015 because of reduced part-time hours; however there will be a slight increase in subsequent years. The City Council, however, acknowledges the value of reinstating the sergeant position, as well as restoring library hours. She said the City Council strives to keep the budget as flat as possible recognizing there may be special assessments needed to address the city's aging utility infrastructure. She encouraged property owners to examine their property tax statements to differentiate the many taxing entities that impact the total tax bill, i.e., city, county, and school district.

Councilmember Carlson introduced and amended the following resolution and moved its adoption:

Resolution 14-16

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
ESTABLISHING THE PRELIMINARY LEVY CERTIFICATION FOR THE CITY'S
GENERAL FUND AND LIBRARY FUND AT \$1,184,783.00**

The motion for adopting the foregoing resolution was duly seconded by Councilmember McGann and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye
Connie Carlson – aye

Dan Goldston – aye
Michele Hanson – aye

Patrick McGann – aye

Councilmember McGann introduced the following resolution and moved its adoption:

Resolution 14-17

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
ADOPTING THE PRELIMINARY CITY BUDGET FOR 2015**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye Dan Goldston – aye Patrick McGann – aye
Connie Carlson – aye Michele Hanson – aye

Councilmember Carlson introduced the following resolution and moved its adoption:

Resolution 14-18

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
ADOPTING THE PRELIMINARY CAPITAL IMPROVEMENT PLAN FOR 2015**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Goldston and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye Dan Goldston – aye Patrick McGann – aye
Connie Carlson – aye Michele Hanson – aye

Mayor St. Ores stated that public input on the 2015 budget and levy will be heard at the December 1, 2014 City Council meeting.

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

1. Councilmember Carlson thanked the city’s public safety personnel for their assistance with the Mark Ostertag Memorial Walk/Run on August 24. Approximately 85 people took part in the event.
2. Councilmember Hanson thanked Eagle Scouts Bryan Rettner and Nick Scheel for constructing the informational kiosks along the pathways in Barker’s Alps Park.
3. Councilmember Hanson thanked the Police Department for another successful Night to Unite event on August 5 and reminded residents to enjoy the Derby Days activities on September 20.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to adjourn the meeting at 7:27 p.m. Motion carried 5-0.

City Administrator/Clerk

CITY OF BAYPORT

*Budget Control Summary

Current Period: SEPTEMBER 2014

Account Descr	2014 Cumulative Budget	2014 Cumulative Actuals	2014 Cumulative Variance	2014 %	
				Variance	
FUND 101 GENERAL					
Revenue Accounts					
DEPT 00000 GENERAL GOVERNMENT	\$2,099,823.00	\$1,390,794.13	\$709,028.87	33.77%	\$
DEPT 41200 MAYOR & COUNCIL	\$0.00	-\$10,947.00	\$10,947.00	0.00%	
DEPT 41240 RECYCLING	\$5,500.00	\$6,868.00	-\$1,368.00	-24.87%	
DEPT 41600 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%	
DEPT 41602 CURB & SIDEWALK PROJECT	\$0.00	\$0.00	\$0.00	0.00%	
DEPT 41910 PLANNING & ZONING	\$119,800.00	\$107,819.02	\$11,980.98	10.00%	
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%	
DEPT 42000 PUBLIC SAFE CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	0.00%	
DEPT 42100 POLICE	\$91,720.00	\$80,852.83	\$10,867.17	11.85%	
DEPT 42200 FIRE PROTECTION	\$395,450.00	\$661,489.77	-\$266,039.77	-67.28%	
DEPT 42201 FIRE STATION	\$0.00	\$0.00	\$0.00	0.00%	
DEPT 43100 STREET MAINT	\$5,000.00	\$9,870.14	-\$4,870.14	-97.40%	
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.00	\$0.00	0.00%	
DEPT 43200 PARKS	\$28,150.00	\$15,567.78	\$12,582.22	44.70%	
DEPT 43201 PERRO PARK PROJECT/PLAN	\$0.00	\$5,000.00	-\$5,000.00	0.00%	
DEPT 43300 CEMETERY	\$10,000.00	\$9,030.00	\$970.00	9.70%	
DEPT 44100 PROJECT	\$0.00	\$0.00	\$0.00	0.00%	
Total Revenue Accounts	\$2,755,443.00	\$2,276,344.67	\$479,098.33	17.39%	\$
Expenditure Accounts :					
DEPT 00000 GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%	
DEPT 41100 ELECTIONS	\$4,800.00	\$768.50	\$4,031.50	83.99%	
DEPT 41200 MAYOR & COUNCIL	\$190,462.00	\$131,484.52	\$58,977.48	30.97%	
DEPT 41240 RECYCLING	\$7,176.00	\$2,505.37	\$4,670.63	65.09%	
DEPT 41400 ADMINISTRATION	\$158,118.00	\$104,626.68	\$53,491.32	33.83%	
DEPT 41601 ALLEY PAVING PROJECT	\$0.00	\$0.00	\$0.00	0.00%	
DEPT 41603 SO MN STREET UTILITY PROJ	\$0.00	\$0.00	\$0.00	0.00%	
DEPT 41605 INFLOW/INFILTRATION	\$0.00	\$0.00	\$0.00	0.00%	
DEPT 41607 2011 STREET PROJECT	\$0.00	\$0.00	\$0.00	0.00%	
DEPT 41900 CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%	
DEPT 41903 DEBT SERVICE	\$0.00	\$0.00	\$0.00	0.00%	
DEPT 41910 PLANNING & ZONING	\$231,305.00	\$164,112.19	\$67,192.81	29.05%	
DEPT 41940 MUNICIPAL BUILDINGS	\$139,050.00	\$25,252.88	\$113,797.12	81.84%	
DEPT 42100 POLICE	\$758,692.00	\$500,249.13	\$258,442.87	34.06%	
DEPT 42200 FIRE PROTECTION	\$521,831.00	\$521,558.76	\$272.24	0.05%	
DEPT 42201 FIRE STATION	\$0.00	\$8,815.99	-\$8,815.99	0.00%	
DEPT 43100 STREET MAINT	\$552,703.00	\$206,132.59	\$346,570.41	62.70%	
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$1,783.42	-\$1,783.42	0.00%	
DEPT 43135 56TH ST & PICKETT AVE TRAIL	\$0.00	\$235.60	-\$235.60	0.00%	
DEPT 43140 HAYNER/2ND ST. S UTILITY PR	\$0.00	\$17,079.77	-\$17,079.77	0.00%	
DEPT 43160 STREET LIGHTING	\$30,000.00	\$18,204.83	\$11,795.17	39.32%	
DEPT 43200 PARKS	\$73,831.00	\$107,456.89	-\$33,625.89	-45.54%	
DEPT 43300 CEMETERY	\$37,475.00	\$2,162.84	\$35,312.16	94.23%	
DEPT 44100 PROJECT	\$50,000.00	\$0.00	\$50,000.00	100.00%	
Total Expenditure Accounts	\$2,755,443.00	\$1,812,429.96	-\$943,013.04	34.22%	

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CITY OF BAYPORT

09/30/14 11:50 AM

*Fund Summary -
Budget to Actual©

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SEPTEMBER 2014

	2014 YTD Budget	SEPTEMBER MTD Amount	2014 YTD Amount	2014 YTD Balance	2014 % YTD Budget
FUND 101 GENERAL					
Revenue	\$2,755,443.00	\$156,785.23	\$2,276,344.67	\$479,098.33	82.61%
Expenditure	\$2,755,443.00	\$204,990.34	\$1,812,429.96	\$943,013.04	65.78%
		<u>-\$48,205.11</u>	<u>\$463,914.71</u>		
FUND 102 STREET RECONSTRUCTION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 103 G O TIF BD FUND 1990 CAP PROJ					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 106 TIF ECON DEV DIST 2					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1					
Revenue	\$0.00	\$0.00	\$24,972.56	-\$24,972.56	0.00%
Expenditure	\$0.00	\$0.00	\$23,093.31	-\$23,093.31	0.00%
		<u>\$0.00</u>	<u>\$1,879.25</u>		
FUND 200 FIRE EQUIPMENT REPLACEMENT FUN					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 201 D.A.R.E.					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 202 DRUG FORFEITURE					
Revenue	\$0.00	\$0.00	\$9,499.51	-\$9,499.51	0.00%
Expenditure	\$0.00	\$0.00	\$3,816.45	-\$3,816.45	0.00%
		<u>\$0.00</u>	<u>\$5,683.06</u>		
FUND 203 PUBLIC WORKS EQUIPMENT REPL					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 204 RECREATION CAP EQUIP & MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 205 TAX STABILIZATION FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT

09/30/14 11:50 AM

*Fund Summary -
Budget to Actual©

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SEPTEMBER 2014

	2014 YTD Budget	SEPTEMBER MTD Amount	2014 YTD Amount	2014 YTD Balance	2014 % YTD Budget
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 206 WATER/SEWER IMPROVEMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$2,439.69	-\$2,439.69	0.00%
		\$0.00	-\$2,439.69		
FUND 207 PARK IMPROVEMENT FUND					
Revenue	\$0.00	\$1,000.00	\$7,000.00	-\$7,000.00	0.00%
Expenditure	\$0.00	\$15,683.30	\$38,567.26	-\$38,567.26	0.00%
		-\$14,683.30	-\$31,567.26		
FUND 208 PRISON SEWER PROJECT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 209 DEVELOPER REIMBURSED PROJECTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 210 K-9 UNIT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$491.28	-\$491.28	0.00%
		\$0.00	-\$491.28		
FUND 211 LIBRARY					
Revenue	\$294,950.00	\$449.96	\$200,190.93	\$94,759.07	67.87%
Expenditure	\$294,740.00	\$21,773.49	\$194,223.68	\$100,516.32	65.90%
		-\$21,323.53	\$5,967.25		
FUND 303 GO TIF BOND 1990 DEBT SERVICE					
Revenue	\$0.00	\$0.00	\$54,508.26	-\$54,508.26	0.00%
Expenditure	\$0.00	\$0.00	\$10,513.00	-\$10,513.00	0.00%
		\$0.00	\$43,995.26		
FUND 311 GO IMPROV BONDS OF 1992 DEBT S					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 412 CEMETERY CAPITAL IMPROV					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 413 POLICE EQUIPMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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*Fund Summary -
Budget to Actual©

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SEPTEMBER 2014

	2014 YTD Budget	SEPTEMBER MTD Amount	2014 YTD Amount	2014 YTD Balance	2014 % YTD Budget
		\$0.00	\$0.00		
FUND 414 OFFICE AUTOMATION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 415 MUNICIPAL BLDGS MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 416 PERRO CREEK OUTLET					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 801 WATER					
Revenue	\$332,750.00	\$1,589.80	\$37,684.08	\$295,065.92	11.33%
Expenditure	\$495,764.00	\$22,006.39	\$380,061.96	\$115,702.04	76.66%
		-\$20,416.59	-\$342,377.88		
FUND 602 SEWER					
Revenue	\$618,000.00	\$800.00	\$79,170.00	\$538,830.00	12.81%
Expenditure	\$691,889.00	\$49,263.36	\$407,111.24	\$284,777.76	58.84%
		-\$48,463.36	-\$327,941.24		
FUND 800 INVESTMENTS-POOLED					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 803 P & Z ESCROWS					
Revenue	\$0.00	\$0.00	\$15,180.88	-\$15,180.88	0.00%
Expenditure	\$0.00	\$1,045.76	\$9,157.50	-\$9,157.50	0.00%
		-\$1,045.76	\$6,023.38		
FUND 851 NON EXP TRUST					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
Report Total		-\$154,137.65	-\$177,354.44		

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REVENUE SUMMARY YTD THRU 09/30/2014

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FUND	FUND Descr	2014 Budget	2014 YTD Amt	2014 % of Budget	2014 % of Budget Remain
FUND 101	GENERAL	\$2,755,443.00	\$2,276,344.67	82.61%	17.39%
FUND 102	STREET RECONSTRUCTION	\$0.00	\$0.00	0.00%	0.00%
FUND 103	G O TIF BD FUND 1990 CAP PRO	\$0.00	\$0.00	0.00%	0.00%
FUND 106	TIF ECON DEV DIST 2	\$0.00	\$0.00	0.00%	0.00%
FUND 107	TIF REDEVELOPMENT DISTRICT	\$0.00	\$24,972.56	0.00%	0.00%
FUND 200	FIRE EQUIPMENT REPLACEMENT	\$0.00	\$0.00	0.00%	0.00%
FUND 202	DRUG FORFEITURE	\$0.00	\$9,499.51	0.00%	0.00%
FUND 203	PUBLIC WORKS EQUIPMENT REP	\$0.00	\$0.00	0.00%	0.00%
FUND 204	RECREATION CAP EQUIP & MAIN	\$0.00	\$0.00	0.00%	0.00%
FUND 205	TAX STABILIZATION FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 206	WATER/SEWER IMPROVEMENT F	\$0.00	\$0.00	0.00%	0.00%
FUND 207	PARK IMPROVEMENT FUND	\$0.00	\$7,000.00	0.00%	0.00%
FUND 208	PRISON SEWER PROJECT	\$0.00	\$0.00	0.00%	0.00%
FUND 209	DEVELOPER REIMBURSED PROJE	\$0.00	\$0.00	0.00%	0.00%
FUND 210	K-9 UNIT	\$0.00	\$0.00	0.00%	0.00%
FUND 211	LIBRARY	\$294,950.00	\$200,190.93	67.87%	32.13%
FUND 303	GO TIF BOND 1990 DEBT SERVIC	\$0.00	\$54,508.26	0.00%	0.00%
FUND 412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	0.00%	0.00%
FUND 413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 414	OFFICE AUTOMATION	\$0.00	\$0.00	0.00%	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	\$0.00	\$0.00	0.00%	0.00%
FUND 416	PERRO CREEK OUTLET	\$0.00	\$0.00	0.00%	0.00%
FUND 601	WATER	\$332,750.00	\$37,684.08	11.33%	88.67%
FUND 602	SEWER	\$618,000.00	\$79,170.00	12.81%	87.19%
FUND 800	INVESTMENTS-POOLED	\$0.00	\$0.00	0.00%	0.00%
FUND 803	P & Z ESCROWS	\$0.00	\$15,180.88	0.00%	0.00%
FUND 851	NON EXP TRUST	\$0.00	\$0.00	0.00%	0.00%
		\$4,001,143.00	\$2,704,550.89	67.59%	32.41%

CITY OF BAYPORT
MONTHLY RECEIPTS

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Period Name: SEPTEMBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
FUND 101 GENERAL					
101	09/25/14	\$200.00	4578	LIQUOR - SUNDAY	R 101-00000-32100 BUSINES
101	09/25/14	\$2,000.00	4578	LIQUOR - ON SALE	R 101-00000-32100 BUSINES
101	09/25/14	\$240.00	4578	LIQUOR - OFF SALE Julie L. Kaemmer #19	R 101-00000-32100 BUSINES
101	09/24/14	\$683.66	4573	GAMBLING PROCEEDS CK # 10340	R 101-00000-32204 GAMBLIN
101	09/02/14	\$35.00	4534	NSF FEE Barthol #4579	R 101-00000-33100 ADMINIS
101	09/17/14	\$1.00	4565	NOTARY-NOT CITY BUSINESS Cash - Piep	R 101-00000-34105 USER FEE
101	09/23/14	\$1.00	4569	NOTARY-NOT CITY BUSINESS CASH	R 101-00000-34105 USER FEE
101	09/02/14	\$2,485.00	4536	SAC-2014	G 101-20102 S A C CHARGES
101	09/02/14	\$202.00	4536	BUILDING SURCHARGE Meridian Homes #	G 101-20104 STATE SURCHA
101	09/03/14	\$5.00	4538	MECHANICAL SURCHARGE - COMMERCIA	G 101-20104 STATE SURCHA
101	09/04/14	\$5.00	4542	MECHANICAL SURCHARGE - COMMERCIA	G 101-20104 STATE SURCHA
101	09/09/14	\$3.14	4549	BUILDING SURCHARGE Lynn Building #50	G 101-20104 STATE SURCHA
101	09/10/14	\$5.00	4550	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	09/12/14	\$0.75	4554	BUILDING SURCHARGE Halsten #1799	G 101-20104 STATE SURCHA
101	09/15/14	\$3.40	4559	BUILDING SURCHARGE JG Hause #2679	G 101-20104 STATE SURCHA
101	09/16/14	\$1.50	4560	BUILDING SURCHARGE Wolf #3468	G 101-20104 STATE SURCHA
101	09/18/14	\$3.25	4564	BUILDING SURCHARGE Dan Roettger #11	G 101-20104 STATE SURCHA
101	09/25/14	\$2.12	4567	BUILDING SURCHARGE CASH - ENDLESS	G 101-20104 STATE SURCHA
101	09/23/14	\$2.84	4568	BUILDING SURCHARGE WS&D Permit Serv	G 101-20104 STATE SURCHA
101	09/29/14	\$5.00	4582	PLUMBING SURCHARGE - RESIDENTIAL D	G 101-20104 STATE SURCHA
101	09/17/14	\$5.34	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	09/29/14	\$11.22	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	09/11/14	\$36.08	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	09/04/14	\$5.34	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	09/03/14	\$88.02	4533	HEALTH PARTNERS CK # 0028833128	G 101-27109 HEALTH PARTN
101	09/17/14	\$200.00	16792	CK RETURN FOR NEW PLAN	G 101-27113 ICMA RETIREME
101	09/03/14	\$58.34	4533	HEALTH SAVING ACCT. CK # 0028833128	G 101-27122 H S A
101	09/04/14	\$50.00	4542	CONTRACTOR LICENSE - SPECIALTY	R 101-41910-32100 BUSINES
101	08/29/14	\$15.00	4525	SPECIAL EVENT APP - NONPROFIT/PUBLI	R 101-41910-32200 NONBUST
101	09/08/14	\$25.00	4543	DUMPSTER/BULK CONTAINER Cash - Druc	R 101-41910-32200 NONBUST
101	09/08/14	\$25.00	4546	DUMPSTER/BULK CONTAINER L. Winslow	R 101-41910-32200 NONBUST
101	09/11/14	\$25.00	4553	DUMPSTER/BULK CONTAINER C. HUHNE	R 101-41910-32200 NONBUST
101	09/15/14	\$25.00	4561	DUMPSTER/BULK CONTAINER Graham #3	R 101-41910-32200 NONBUST
101	09/16/14	\$25.00	4562	SIGN PERMIT - TEMPORARY Rick Wondra	R 101-41910-32200 NONBUST
101	09/25/14	\$50.00	4571	SPECIAL EVENT APP - PROFIT AGENCIES	R 101-41910-32200 NONBUST
101	09/25/14	\$25.00	4577	FENCE PERMIT Richard O'Brien #6733	R 101-41910-32200 NONBUST
101	09/29/14	\$25.00	4579	FENCE PERMIT Janice Ellis #3603	R 101-41910-32200 NONBUST
101	09/25/14	\$15.00	4580	SPECIAL EVENT APP - NONPROFIT/PUBLI	R 101-41910-32200 NONBUST
101	09/25/14	\$45.15	4581	SIGN PERMIT - PERMANENT J. Kaemmer	R 101-41910-32200 NONBUST
101	09/02/14	\$1,872.49	4536	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	09/02/14	\$2,880.75	4536	BUILDING PERMIT Meridian Homes #122	R 101-41910-32210 BUILDIN
101	09/03/14	\$18.75	4538	PLAN REVIEW (25% plumbing plan review	R 101-41910-32210 BUILDIN
101	09/04/14	\$165.00	4542	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	09/09/14	\$147.50	4549	BUILDING PERMIT Lynn Building #5089	R 101-41910-32210 BUILDIN
101	09/12/14	\$57.50	4554	BUILDING PERMIT Halsten #1799	R 101-41910-32210 BUILDIN
101	09/15/14	\$147.50	4559	BUILDING PERMIT JG Hause #2679	R 101-41910-32210 BUILDIN
101	09/16/14	\$88.50	4560	BUILDING PERMIT Wolf #3468	R 101-41910-32210 BUILDIN
101	09/18/14	\$147.50	4564	BUILDING PERMIT Dan Roettger #11671	R 101-41910-32210 BUILDIN
101	09/25/14	\$118.00	4567	BUILDING PERMIT CASH - ENDLESS MAS	R 101-41910-32210 BUILDIN
101	09/23/14	\$132.75	4568	BUILDING PERMIT WS&D Permit Service	R 101-41910-32210 BUILDIN
101	09/15/14	\$5.00	4559	EPA	R 101-41910-32211 EPA
101	09/18/14	\$5.00	4564	EPA	R 101-41910-32211 EPA

CITY OF BAYPORT
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Period Name: SEPTEMBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	09/29/14	\$75.00	4582	PLUMBING PERMIT - RESIDENTIAL Dusty'	R 101-41910-32220 PLUMBIN
101	09/03/14	\$75.00	4538	MECHANICAL PERMIT - COMMERCIAL Mid	R 101-41910-32230 MECHANI
101	09/04/14	\$330.00	4542	MECHANICAL PERMIT - COMMERCIAL Ben	R 101-41910-32230 MECHANI
101	09/10/14	\$75.00	4550	MECHANICAL PERMIT - RESIDENTIAL Fire	R 101-41910-32230 MECHANI
101	09/25/14	\$300.00	4576	PLANNING CONCEPT/SITE REVIEW JAM F	R 101-41910-34100 P & Z PE
101	09/24/14	\$736.94	4574	BUILDING INSPECTIONS (LAKELAND) CK	R 101-41910-34103 LAKELAN
101	09/24/14	\$10,965.19	4574	BUILDING INSPECTIONS (LAKELAND) CK	R 101-41910-34103 LAKELAN
101	09/24/14	\$259.00	4572	REFUND - TOWING REIMBURSEMENT/PO	E 101-42100-220 OPERATING
101	09/08/14	\$10.00	4544	PET LICENSE - SPAY/NEUT CASH - KASCH	R 101-42100-32240 ANIMAL F
101	09/08/14	\$5.05	4548	POLICE ADMINISTRATIVE FEES Postage	R 101-42100-33100 ADMINIS
101	09/10/14	\$50.00	4552	POLICE ADMINISTRATIVE FEES Risa Hoge	R 101-42100-33100 ADMINIS
101	09/23/14	\$20.00	4570	POLICE ADMINISTRATIVE FEES CASH - BI	R 101-42100-33100 ADMINIS
101	09/30/14	\$38,079.92	16793	2014 POLICE STATE AID	R 101-42100-33420 POLICE S
101	09/08/14	\$23.00	4548	POLICE REPORTS Copies, Rischmiller & Kn	R 101-42100-34201 POLICE A
101	09/23/14	\$2.80	4566	POLICE REPORTS CASH - Stephen Ohman	R 101-42100-34201 POLICE A
101	09/30/14	\$3,001.93	16794	AUGUST 2014 TRAIL COURT/POLICE	R 101-42100-35101 COURT FI
101	09/15/14	\$220.49	4558	FIRE PROTECTION PERMITS CK # 57765	R 101-42200-32200 NONBUSI
101	09/30/14	\$17,858.37	16793	SUPPLEMENTAL FIRE AID	R 101-42200-33421 FIRE STA
101	09/30/14	\$73,812.66	16793	2014 FIRE STATE AID	R 101-42200-33421 FIRE STA
101	08/29/14	\$25.00	4531	BOAT TRAILER PARKING PERMIT Thueso	R 101-43200-34780 PARK FEE
101	09/03/14	\$50.00	4535	BEACHHOUSE - RESIDENT(M-TH) Michael	R 101-43200-34780 PARK FEE
101	09/08/14	\$25.00	4545	BEACH HOUSE - NONRESIDENT FIREPLAC	R 101-43200-34780 PARK FEE
101	09/08/14	\$150.00	4545	BEACH HOUSE - NONRESIDENT(M-TH) Li	R 101-43200-34780 PARK FEE
101	09/10/14	\$200.00	4551	BEACH HOUSE - NONRESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	09/15/14	\$75.00	4555	BEACHHOUSE - RESIDENT(FRI-SUN) Sigr	R 101-43200-34780 PARK FEE
101	09/11/14	\$9.34	4556	BOAT TRAILER PARKING PERMIT CK # 54	R 101-43200-34780 PARK FEE
101	09/11/14	\$98.95	4557	BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FEE
101	09/29/14	\$10.00	4584	BOAT TRAILER PARKING PERMIT CK # 54	R 101-43200-34780 PARK FEE
101	09/29/14	\$143.69	4584	BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FEE
101	09/04/14	\$40.00	4539	STREETS REFUND & REIMBURSEMENTS C	R 101-43200-36240 REFUNDS
101	09/04/14	\$75.00	4537	CEMETERY - MARKING HEADSTONE LOCA	R 101-43300-34940 CEMETER
101	09/04/14	\$300.00	4537	CEMETERY - OPEN/CLOSE GRAVE - CREM	R 101-43300-34940 CEMETER
101	09/04/14	\$500.00	4537	CEMETERY - HEADSTONE DEPOSIT	R 101-43300-34940 CEMETER
101	09/04/14	\$200.00	4537	CEMETERY - SATURDAY BURIAL	R 101-43300-34940 CEMETER
101	09/08/14	\$15.00	4547	CEMETERY - TRANSFER TITLE Carmichael	R 101-43300-34940 CEMETER
101	09/08/14	\$15.00	4547	CEMETERY - TRANSFER TITLE Carmichael	R 101-43300-34940 CEMETER

FUND 101 GENER \$160,257.72

FUND 206 WATER/SEWER IMPROVEMENT FUND

206	09/25/14	\$32.00	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/24/14	\$3.51	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/29/14	\$8.49	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/29/14	\$11.82	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/25/14	\$30.09	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/29/14	\$22.25	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	09/04/14	\$30.39	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/11/14	\$6.40	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/17/14	\$3.60	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/29/14	\$12.15	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	09/04/14	\$4.17	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/17/14	\$78.28	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/04/14	\$40.17	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/17/14	\$3.84	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/24/14	\$5.40	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN

CITY OF BAYPORT
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Period Name: SEPTEMBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
206	09/24/14	\$5.16	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/29/14	\$55.33	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	09/24/14	\$3.97	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/04/14	\$7.50	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/11/14	\$1.32	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/17/14	\$46.07	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
FUND 206 WATE		\$411.91			
FUND 207 PARK IMPROVEMENT FUND					
207	09/02/14	\$1,000.00	4536	PARK DEDICATION	R 207-00000-34780 PARK FEE
FUND 207 PARK I		\$1,000.00			
FUND 211 LIBRARY					
211	09/29/14	\$140.00	4575	LIBRARY SERVICE CHARGE CASH	R 211-45500-34760 LIBRARY
211	09/29/14	\$8.00	4575	LIBRARY SERVICE CHARGE CK # 6989	R 211-45500-34760 LIBRARY
211	09/29/14	\$89.98	4583	LIBRARY REFUNDS & REIMB. PROF FEES	R 211-45500-36240 REFUNDS
211	09/29/14	\$211.98	4583	LIBRARY REFUNDS & REIMB. PROF FEES	R 211-45500-36240 REFUNDS
FUND 211 LIBRA		\$449.96			
FUND 601 WATER					
601	09/04/14	\$2.50	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	09/29/14	\$6.36	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	09/04/14	\$1.59	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	09/04/14	\$14.25	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	09/04/14	\$8.27	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	09/29/14	\$0.93	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	09/29/14	\$4.46	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	09/04/14	\$503.53	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/25/14	\$383.20	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/11/14	\$6.88	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	09/11/14	\$75.71	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/29/14	\$1.41	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	09/17/14	\$1,068.80	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/29/14	\$146.62	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/04/14	\$95.68	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/24/14	\$0.01	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/29/14	\$288.42	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	09/24/14	\$1.22	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	09/11/14	\$3.18	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	09/25/14	\$10.97	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	09/24/14	\$2.50	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	09/17/14	\$14.98	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	09/25/14	\$7.74	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	09/17/14	\$42.64	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/17/14	\$2.50	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	09/17/14	\$1.59	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	09/24/14	\$67.12	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/17/14	\$18.86	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	09/24/14	\$1.59	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	09/29/14	\$20.85	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	09/02/14	\$1,200.00	4536	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H
601	09/02/14	\$350.00	4536	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	09/17/14	\$5.93	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	09/29/14	\$31.98	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R

**CITY OF BAYPORT
MONTHLY RECEIPTS**

Period Name: SEPTEMBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
601	09/25/14	\$1.89	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	09/03/14	\$4,819.82	4540	WATER METER REFUND & REM CK # 627	E 601-46120-419 REPAIR & M
FUND 601 WATE		\$9,213.98			
FUND 602 SEWER					
602	09/24/14	\$2.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	09/04/14	\$46.45	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/04/14	\$2.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	09/17/14	\$518.59	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/17/14	\$2.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	09/17/14	\$42.40	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/17/14	\$17.85	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	09/04/14	\$331.97	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/04/14	\$14.25	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	09/25/14	\$10.97	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	09/24/14	\$58.60	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/11/14	\$2.15	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	09/29/14	\$96.33	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/29/14	\$1.41	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	09/24/14	\$39.35	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/29/14	\$461.05	0	UB Receipt Serv 11 NSP SEWER	G 602-14602 SEWER BILLING
602	09/24/14	\$1.94	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	09/29/14	\$147.79	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	09/29/14	\$1.25	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	09/11/14	\$12.11	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/25/14	\$367.22	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/02/14	\$800.00	4536	SEWER CONNECTION (INCLUDES INSPEC	R 602-46200-34651 SEWER H
FUND 602 SEWER		\$2,979.18			
		\$174,312.75			

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 09/30/2014

9 Month = 75.06

DEPT	DEPT Descr	2014 Budget	2014 YTD Amt	Balance	2014 % of Budget Remain
FUND 101 GENERAL					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41100	ELECTIONS	\$4,800.00	\$768.50	\$4,031.50	83.99%
41200	MAYOR & COUNCIL	\$190,462.00	\$131,484.52	\$58,977.48	30.97%
41240	RECYCLING	\$7,176.00	\$2,505.37	\$4,670.63	65.09%
41400	ADMINISTRATION	\$158,118.00	\$104,626.68	\$53,491.32	33.83%
41601	ALLEY PAVING PROJECT	\$0.00	\$0.00	\$0.00	0.00%
41603	SO MN STREET UTILITY PROJEC	\$0.00	\$0.00	\$0.00	0.00%
41605	INFLOW/INFILTRATION	\$0.00	\$0.00	\$0.00	0.00%
41607	2011 STREET PROJECT	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
41903	DEBT SERVICE	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$231,305.00	\$164,112.19	\$67,192.81	29.05%
41940	MUNICIPAL BUILDINGS	\$139,050.00	\$25,252.88	\$113,797.12	81.84%
42100	POLICE	\$758,692.00	\$500,249.13	\$258,442.87	34.06%
42200	FIRE PROTECTION	\$521,831.00	\$521,558.76	\$272.24	0.05%
42201	FIRE STATION	\$0.00	\$8,815.99	-\$8,815.99	0.00%
43100	STREET MAINT	\$552,703.00	\$206,132.59	\$346,570.41	62.70%
43130	STREET - FLOOD PREPARATION	\$0.00	\$1,783.42	-\$1,783.42	0.00%
43135	56TH ST & PICKETT AVE TRAIL	\$0.00	\$235.60	-\$235.60	0.00%
43140	HAYNER/2ND ST. S UTILITY PR	\$0.00	\$17,079.77	-\$17,079.77	0.00%
43160	STREET LIGHTING	\$30,000.00	\$18,204.83	\$11,795.17	39.32%
43200	PARKS	\$73,831.00	\$107,456.89	-\$33,625.89	-45.54%
43300	CEMETERY	\$37,475.00	\$2,162.84	\$35,312.16	94.23%
44100	PROJECT	\$50,000.00	\$0.00	\$50,000.00	100.00%
FUND 101 GENERAL		\$2,755,443.00	\$1,812,429.96	\$943,013.04	34.22%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
FUND 208 PRISON SEWER PROJECT		\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMENTS	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
41913	EMERALD FALLS	\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJ		\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT					
42103	K - 9 UNIT	\$0.00	\$491.28	-\$491.28	0.00%
FUND 210 K-9 UNIT		\$0.00	\$491.28	-\$491.28	0.00%
FUND 211 LIBRARY					
45500	LIBRARY	\$294,740.00	\$194,223.68	\$100,516.32	34.10%
FUND 211 LIBRARY		\$294,740.00	\$194,223.68	\$100,516.32	34.10%
FUND 412 CEMETERY CAPITAL IMPROV					

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 09/30/2014

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9 Month = 75.06

DEPT	DEPT Descr	2014 Budget	2014 YTD Amt	Balance	2014 % of Budget Remain
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43300	CEMETERY	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 CEMETERY CAPITAL IMPROV		\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND					
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND		\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41400	ADMINISTRATION	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
46120	WATER	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION		\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
41940	MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT		\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER					
41609	TCE EVAL GRANT	\$0.00	\$0.00	\$0.00	0.00%
44151	TCE WATER MAIN IMPROVEME	\$0.00	\$4,921.06	-\$4,921.06	0.00%
46110	WATER-PUMPHOUSE	\$47,450.00	\$38,747.86	\$8,702.14	18.34%
46120	WATER	\$448,314.00	\$336,393.04	\$111,920.96	24.96%
FUND 601 WATER		\$495,764.00	\$380,061.96	\$115,702.04	23.34%
FUND 602 SEWER					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$291,889.00	\$131,976.02	\$159,912.98	54.79%
46990	SEWER - NON-OPERATING	\$400,000.00	\$275,135.22	\$124,864.78	31.22%
FUND 602 SEWER		\$691,889.00	\$407,111.24	\$284,777.76	41.16%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
FUND 800 INVESTMENTS-POOLED		\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
80001	ANDERSEN ESCROW	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 09/30/2014

9 Month = 75.06

DEPT	DEPT Descr	2014 Budget	2014 YTD Amt	Balance	2014 % of Budget Remain
80003	BAYTOWN ANNEXATION	\$0.00	\$0.00	\$0.00	0.00%
80006	OSTERTAG VARIANCE	\$0.00	\$0.00	\$0.00	0.00%
80008	CHARLES LUTZ STREET VACATI	\$0.00	\$0.00	\$0.00	0.00%
80010	JERRY PETERSON ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80011	CAPTAINS CORNER	\$0.00	\$0.00	\$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP.	\$0.00	\$0.00	\$0.00	0.00%
80013	BAYPORT MARINA	\$0.00	\$0.00	\$0.00	0.00%
80014	GROUP 41	\$0.00	\$0.00	\$0.00	0.00%
80015	GARY SWAGER	\$0.00	\$0.00	\$0.00	0.00%
80016	PETE MILLER - PHASE 11/BAYT	\$0.00	\$0.00	\$0.00	0.00%
80017	AMERICAN LEGION POST 491	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	\$0.00	\$0.00	\$0.00	0.00%
80019	JG HAUSE CONSTRUCTION	\$0.00	\$46.00	-\$46.00	0.00%
80020	HYNNEK CUP APPLICATION	\$0.00	\$0.00	\$0.00	0.00%
80021	GORDON TELLINGHUISEN	\$0.00	\$0.00	\$0.00	0.00%
80022	DUANCE JOHNSON	\$0.00	\$0.00	\$0.00	0.00%
80023	MI-TECH SERVICES, INC.	\$0.00	\$0.00	\$0.00	0.00%
80024	RICK PARENT	\$0.00	\$0.00	\$0.00	0.00%
80025	JUDY SEEBERGER	\$0.00	\$0.00	\$0.00	0.00%
80026	MIDWEST PARA TRANSIT	\$0.00	\$0.00	\$0.00	0.00%
80027	CEMETARY - ST. MIKE S/ST. CH	\$0.00	\$0.00	\$0.00	0.00%
80028	ASPHALT SPEC - 111 CENTRAL	\$0.00	\$0.00	\$0.00	0.00%
80029	BRIAN ZELLER.	\$0.00	\$0.00	\$0.00	0.00%
80030	LARKIN HOFFMAN & LUNDGREN	\$0.00	\$0.00	\$0.00	0.00%
80031	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80040	HEFTY	\$0.00	\$0.00	\$0.00	0.00%
80041	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80042	LANDFORM/VARDE GROUP	\$0.00	\$0.00	\$0.00	0.00%
80043	MAINSTREET HOLDING, LLC	\$0.00	\$0.00	\$0.00	0.00%
80044	HAYNER PROPERTY FEASIB STU	\$0.00	\$1,128.13	-\$1,128.13	0.00%
80045	DRH-INSPIRATION PHASE II PL	\$0.00	\$4,597.85	-\$4,597.85	0.00%
80046	JOE BUSH/DAVID KLINGER	\$0.00	\$0.00	\$0.00	0.00%
80047	JANE KEYES	\$0.00	\$0.00	\$0.00	0.00%
80048	KAEMMER/VRAMBOUT	\$0.00	\$46.00	-\$46.00	0.00%
80049	AMERICAN LEGION	\$0.00	\$93.40	-\$93.40	0.00%
80050	12 POINT ROAD	\$0.00	\$2,200.36	-\$2,200.36	0.00%
80052	MILLER EXCAVATING WATER SE	\$0.00	\$1,045.76	-\$1,045.76	0.00%
FUND 803 P & Z ESCROWS		\$0.00	\$9,157.50	-\$9,157.50	0.00%
		\$4,237,836.00	\$2,803,475.62	\$1,434,360.38	33.85%

CITY OF BAYPORT

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MONTHLY EXPENSES 1137558-1137674

Period Name: SEPTEMBER

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
FUND 101 GENERAL									
DEPT 41100 ELECTIONS									
TAYLOR, SARA	101	09/03/14	\$34.16	E	41100	220	MILEAGE REIMBURSEME	OPERATING SUPP	1137579
DEPT 41100 ELECTIONS			\$34.16						
DEPT 41200 MAYOR & COUNCIL									
BUSINESS FORMS & ACCO	101	09/17/14	\$11.52	E	41200	201	RENEWAL LASER A/P CH	OFFICE SUPPLIES	1137624
U S BANK VISA	101	09/25/14	\$5.00	E	41200	201	ADM#479817544300208	OFFICE SUPPLIES	1137669
ECKBERG LAMMERS	101	09/29/14	\$275.50	E	41200	300	REVIEW CC AGENDA & A	PROF SER-LEGAL	1137631
ECKBERG LAMMERS	101	09/29/14	\$200.00	E	41200	300	ATTEND REGULAR COUN	PROF SER-LEGAL	1137631
S E H	101	09/30/14	\$65.34	E	41200	301	CC MTG ATTENDANCE	PROF SER-ENGIN	1137657
S E H	101	09/30/14	\$337.43	E	41200	301	STAFF MTG ATTENDANC	PROF SER-ENGIN	1137657
S E H	101	09/30/14	\$22.40	E	41200	301	SARAH THOMPSON	PROF SER-ENGIN	1137657
S E H	101	09/30/14	\$2,244.58	E	41200	301	NO 5TH ST GROUNDWAT	PROF SER-ENGIN	1137657
S E H	101	09/30/14	\$211.88	E	41200	301	REVIEW SIGNING & SCH	PROF SER-ENGIN	1137657
S E H	101	09/30/14	\$87.17	E	41200	301	INSPIRATION SUBD GRA	PROF SER-ENGIN	1137657
COMPLETE HEALTH ENVI	101	09/29/14	\$350.00	E	41200	306	AUGUST 2014 MAINTENA	PROF SER-OTHER	1137628
LEAGUE OF MINNESOTA C	101	09/16/14	\$30.00	E	41200	433	ANNUAL DUES MAYORS	DUES & MEMBERS	1137602
DEPT 41200 MAYOR & COUNCIL			\$3,840.82						
DEPT 41240 RECYCLING									
LAMPI, KAREN	101	09/17/14	\$30.00	E	41240	370	SEPT. 2014 RECYCLING	RECYCLING INCE	1137639
DEPT 41240 RECYCLING			\$30.00						
DEPT 41400 ADMINISTRATION									
BUSINESS FORMS & ACCO	101	09/17/14	\$69.12	E	41400	201	RENEWAL LASER A/P CH	OFFICE SUPPLIES	1137624
U S BANK VISA	101	09/25/14	\$30.04	E	41400	201	ADM#479817544300208	OFFICE SUPPLIES	1137669
TAYLOR, SARA	101	09/03/14	\$45.92	E	41400	400	MILEAGE REIMBURSEME	USE OF PERSONA	1137579
PETTY CASH	101	09/03/14	\$5.50	E	41400	402	REMEMBURSEMT JUNE, J	CONFERENCES &	1137575
TR COMPUTER SALES LLC	101	09/29/14	\$30.00	E	41400	416	LOOK@IT SERVER MONI	REPAIR/MAINT OF	1137667
TR COMPUTER SALES LLC	101	09/29/14	\$67.50	E	41400	416	DATTO LITE MTHLY STO	REPAIR/MAINT OF	1137667
TR COMPUTER SALES LLC	101	09/29/14	\$93.75	E	41400	416	CONSULTANT COMPUTE	REPAIR/MAINT OF	1137667
MUNICIPAL CLERKS AND	101	09/16/14	\$35.00	E	41400	433	2014/2015 MEMBERSHIP	DUES & MEMBERS	1137606
DEPT 41400 ADMINISTRATION			\$376.83						
DEPT 41910 PLANNING & ZONING									
BUSINESS FORMS & ACCO	101	09/17/14	\$57.60	E	41910	201	RENEWAL LASER A/P CH	OFFICE SUPPLIES	1137624
PETTY CASH	101	09/03/14	\$3.50	E	41910	201	REMEMBURSEMT JUNE, J	OFFICE SUPPLIES	1137575
U S BANK VISA	101	09/25/14	\$25.03	E	41910	201	ADM#479817544300208	OFFICE SUPPLIES	1137669
HOLIDAY FLEET	101	09/16/14	\$149.70	E	41910	212	AUGUST 2014 FUEL PUR	MOTOR FUELS & L	1137599
S E H	101	09/30/14	\$81.56	E	41910	301	473 2ND ST. NO DRIVEW	PROF SER-ENGIN	1137657
S E H	101	09/30/14	\$534.08	E	41910	301	INSPIRATION SUBDIVISI	PROF SER-ENGIN	1137657
TAYLOR, SARA	101	09/03/14	\$73.36	E	41910	400	MILEAGE REIMBURSEME	USE OF PERSONA	1137579
PETTY CASH	101	09/03/14	\$6.00	E	41910	400	REMEMBURSEMT JUNE, J	USE OF PERSONA	1137575
PETTY CASH	101	09/03/14	\$24.28	E	41910	402	REMEMBURSEMT JUNE, J	CONFERENCES &	1137575
PETTY CASH	101	09/03/14	\$50.00	E	41910	402	REMEMBURSEMT JUNE, J	CONFERENCES &	1137575
U S BANK VISA	101	09/25/14	\$50.00	E	41910	402	ADM#479817544300208	CONFERENCES &	1137669
APMP	101	09/03/14	\$275.00	E	41910	402	DULUTH CONFERENCE/S	CONFERENCES &	1137560
TR COMPUTER SALES LLC	101	09/29/14	\$56.25	E	41910	416	DATTO LITE MTHLY STO	REPAIR/MAINT OF	1137667
TR COMPUTER SALES LLC	101	09/29/14	\$25.00	E	41910	416	LOOK@IT SERVER MONI	REPAIR/MAINT OF	1137667
TR COMPUTER SALES LLC	101	09/29/14	\$78.12	E	41910	416	CONSULTANT COMPUTE	REPAIR/MAINT OF	1137667
DEPT 41910 PLANNING & ZONING			\$1,489.48						
DEPT 41940 MUNICIPAL BUILDINGS									
PETTY CASH	101	09/03/14	\$9.17	E	41940	220	REMEMBURSEMT JUNE, J	OPERATING SUPP	1137575

CITY OF BAYPORT

MONTHLY EXPENSES 1137558-1137674

Period Name: SEPTEMBER

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
PETTY CASH	101	09/03/14	\$69.76	E	41940	220	REMEMBURSEMT JUNE, J	OPERATING SUPP	1137575
JOHNSON, CHAD	101	09/03/14	\$325.00	E	41940	302	AUG 2014 CITY HALL CL	CONTRACT SERVI	1137571
JOHNSON, CHAD	101	09/29/14	\$325.00	E	41940	302	SEPT. 2014 CLEANING S	CONTRACT SERVI	1137638
COMCAST	101	09/29/14	\$60.55	E	41940	321	OCT. 2014 HIGH-SPEED I	COMMUNICATION	1137627
OFFICE OF ENT TECHNOL	101	09/23/14	\$451.09	E	41940	321	AUG 2014 PHONE/CH	COMMUNICATION	1137650
XCEL	101	09/03/14	\$746.66	E	41940	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVIC	1137584
XCEL	101	09/03/14	\$105.00	E	41940	381	GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1137584
DEPT 41940 MUNICIPAL BUILDING			\$2,092.23						
DEPT 42100 POLICE									
U S BANK VISA	101	09/25/14	\$25.03	E	42100	201	ADM#479817544300208	OFFICE SUPPLIES	1137669
BUSINESS FORMS & ACCO	101	09/17/14	\$57.60	E	42100	201	RENEWAL LASER A/P CH	OFFICE SUPPLIES	1137624
U S BANK VISA	101	09/29/14	\$100.97	E	42100	202	AMAZON MKTPLACE	UNIFORMS - MISC	1137669
U S BANK VISA	101	09/29/14	\$1.00	E	42100	202	EXPERIAN	UNIFORMS - MISC	1137669
BAYPORT TRANSMISSION	101	09/17/14	\$161.76	E	42100	212	2009 DODGE CHARGER/	MOTOR FUELS & L	1137622
BAYPORT TRANSMISSION	101	09/29/14	\$71.43	E	42100	212	2013 DODGE CHARGER/	MOTOR FUELS & L	1137622
WASHINGTON COUNTY S	101	09/17/14	\$1,565.80	E	42100	212	AUGUST 2014 FUEL CHG	MOTOR FUELS & L	1137673
HOLIDAY FLEET	101	09/16/14	\$35.54	E	42100	212	AUGUST 2014 FUEL PUR	MOTOR FUELS & L	1137599
BAYPORT TRANSMISSION	101	09/17/14	\$67.00	E	42100	212	2002 VW PASSOT/POLIC	MOTOR FUELS & L	1137622
BAYPORT TRANSMISSION	101	09/17/14	\$38.70	E	42100	212	2011 TAHOE CHEV/POLI	MOTOR FUELS & L	1137622
U S BANK VISA	101	09/29/14	\$126.49	E	42100	220	WAL-MART	OPERATING SUPP	1137669
STILLWATER MOTORS	101	09/17/14	\$43.18	E	42100	220	KEY FORF/POLICE DEPT.	OPERATING SUPP	1137661
STILLWATER TOWING IN	101	09/17/14	\$125.00	E	42100	220	99 HONDA CRV/POLICE	OPERATING SUPP	1137662
MINNESOTA BUREAU OF	101	09/17/14	\$115.00	E	42100	220	CE COURSES/POLICE DE	OPERATING SUPP	1137643
ECKBERG LAMMERS	101	09/17/14	\$2,362.22	E	42100	300	AUGUST 2014 PROSECU	PROF SER-LEGAL	1137631
CHRIS AMDAHL LOCKSMI	101	09/17/14	\$259.00	E	42100	306	SERVICE CALL/POLICE D	PROF SER-OTHER	1137626
THOMAS REUTERS - WES	101	09/17/14	\$134.83	E	42100	321	INFORMATION CHARGES	COMMUNICATION	1137665
DIGITAL ALLY	101	09/17/14	\$70.00	E	42100	321	BATTERY PACK/POLICE	COMMUNICATION	1137630
VERIZON WIRELESS	101	09/17/14	\$1.25	E	42100	321	PHONES/POLICE DEPT	COMMUNICATION	1137670
VERIZON WIRELESS	101	09/17/14	\$105.03	E	42100	321	PHONES/POLICE DEPT.	COMMUNICATION	1137670
ANCOM COMMUNICATION	101	09/17/14	\$113.00	E	42100	323	RADIO/POLICE DEPT.	RADIOS-REPAIR &	1137618
WASHINGTON COUNTY P	101	09/29/14	\$1,200.24	E	42100	391	3RD QTR JUL-SEPT RADI	SHARED AUTOMA	1137672
U S BANK VISA	101	09/03/14	\$21.53	E	42100	412	NAPA STORE	REP & MAINT VEH	1137580
BAYPORT TRANSMISSION	101	09/23/14	\$266.76	E	42100	412	2009 DODGE CHARGER/	REP & MAINT VEH	1137622
TR COMPUTER SALES LLC	101	09/29/14	\$56.25	E	42100	416	DATTO LITE MTHLY STO	REPAIR/MAINT OF	1137667
TR COMPUTER SALES LLC	101	09/29/14	\$78.12	E	42100	416	CONSULTANT COMPUTE	REPAIR/MAINT OF	1137667
TR COMPUTER SALES LLC	101	09/29/14	\$437.50	E	42100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1137667
TR COMPUTER SALES LLC	101	09/29/14	\$25.00	E	42100	416	LOOK@IT. SERVER MONI	REPAIR/MAINT OF	1137667
U S BANK VISA	101	09/03/14	\$350.00	E	42100	444	CARBONES PIZZERIA	COMMUNITY PRO	1137580
U S BANK VISA	101	09/03/14	\$73.35	E	42100	444	CARBONES PIZZERIA	COMMUNITY PRO	1137580
U S BANK VISA	101	09/03/14	\$10.70	E	42100	444	CUB FOODS	COMMUNITY PRO	1137580
U S BANK VISA	101	09/03/14	\$10.70	E	42100	444	CUB FOODS	COMMUNITY PRO	1137580
U S BANK VISA	101	09/03/14	\$58.18	E	42100	444	CUB FOODS	COMMUNITY PRO	1137580
NATIONAL IMPRINT CORP	101	09/17/14	\$330.40	E	42100	444	POLICE BADGES/POLICE	COMMUNITY PRO	1137647
U S BANK VISA	101	09/03/14	\$199.10	E	42100	444	WM SUPERCENTER	COMMUNITY PRO	1137580
U S BANK VISA	101	09/03/14	\$26.35	E	42100	444	SUBWAY	COMMUNITY PRO	1137580
NATIONAL IMPRINT CORP	101	09/17/14	\$158.60	E	42100	444	PENCILS/POLICE DEPT.	COMMUNITY PRO	1137647
U S BANK VISA	101	09/03/14	\$264.96	E	42100	444	TARGET	COMMUNITY PRO	1137580
U S BANK VISA	101	09/03/14	\$21.00	E	42100	444	CARBONES PIZZERIA	COMMUNITY PRO	1137580
DEPT 42100 POLICE			\$9,168.57						
DEPT 42200 FIRE PROTECTION									
U S BANK VISA	101	09/16/14	\$21.92	E	42200	202	THE UPS STORE	UNIFORMS - MISC	1137611
HOLIDAY FLEET	101	09/16/14	\$1,137.12	E	42200	212	AUGUST 2014 FUEL PUR	MOTOR FUELS & L	1137599
HOLIDAY FLEET	101	09/16/14	\$15.91	E	42200	212	AUGUST 2014 FUEL PUR	MOTOR FUELS & L	1137599

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FOREMOST PROMOTIONS	101	09/16/14	\$506.63	E	42200	217	SAFETY FUN KIT/FIRE D	MATERIALS & PR	1137596
FOREMOST PROMOTIONS	101	09/23/14	\$2,567.60	E	42200	217	PROJECT SUPPLIES/FIRE	MATERIALS & PR	1137634
MUNICIPAL EMERGENCY	101	09/29/14	\$669.52	E	42200	220	UNIFORMS OPERATING	OPERATING SUPP	1137645
U S BANK VISA	101	09/29/14	\$439.21	E	42200	220	LOWES	OPERATING SUPP	1137669
U S BANK VISA	101	09/29/14	\$125.00	E	42200	220	PIZZA MAN	OPERATING SUPP	1137669
STILLWATER MEDICAL GR	101	09/16/14	\$35.00	E	42200	220	TESTING - PRICHARD/FI	OPERATING SUPP	1137609
U S BANK VISA	101	09/16/14	\$19.33	E	42200	220	BOUND TREE MEDICAL	OPERATING SUPP	1137611
EMERGENCY SERVICES M	101	09/23/14	\$146.33	E	42200	220	PHONE CHARGES FOR 20	OPERATING SUPP	1137633
U S BANK VISA	101	09/16/14	\$162.42	E	42200	220	BOUND TREE MEDICAL	OPERATING SUPP	1137611
FIRE CATT, LLC	101	09/16/14	\$2,080.75	E	42200	306	FIRE HOSE TESTING/FIR	PROF SER-OTHER	1137595
JOHNSON, CHAD	101	09/03/14	\$175.00	E	42200	306	AUG 2014 FIRE HALL CLE	PROF SER-OTHER	1137571
JOHNSON, CHAD	101	09/29/14	\$175.00	E	42200	306	SEPT. 2014 CLEANING S	PROF SER-OTHER	1137638
VERIZON WIRELESS	101	09/16/14	\$80.04	E	42200	321	PHONES/FIRE DEPT.	COMMUNICATION	1137613
VERIZON WIRELESS	101	09/29/14	\$160.08	E	42200	321	PHONES/FIRE DEPT.	COMMUNICATION	1137670
ANCOM COMMUNICATION	101	09/16/14	\$26.00	E	42200	323	BATTERY PACK/FIRE DEP	RADIOS-REPAIR &	1137587
ANCOM COMMUNICATION	101	09/16/14	\$12.00	E	42200	323	BATTERY CLIP/FIRE DEP	RADIOS-REPAIR &	1137587
XCEL	101	09/03/14	\$390.67	E	42200	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVIC	1137584
XCEL	101	09/03/14	\$45.46	E	42200	381	GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1137584
VERIZON WIRELESS	101	09/16/14	\$352.37	E	42200	391	PHONES/FIRE DEPT.	SHARED AUTOMA	1137613
WASHINGTON COUNTY P	101	09/29/14	\$3,300.66	E	42200	391	3RD JUL-SEPT 2014 RAD	SHARED AUTOMA	1137672
U S BANK VISA	101	09/29/14	\$21.42	E	42200	412	MISTER CAR WASH	REP & MAINT VEH	1137669
U S BANK VISA	101	09/29/14	\$6.69	E	42200	412	INTEREST LATE FEE	REP & MAINT VEH	1137669
BAYPORT TRANSMISSION	101	09/16/14	\$181.73	E	42200	412	2004 GMC/FIRE DEPT.	REP & MAINT VEH	1137589
U S BANK VISA	101	09/16/14	\$21.42	E	42200	412	MISTER CAR WASH	REP & MAINT VEH	1137611
U S BANK VISA	101	09/16/14	\$65.26	E	42200	412	VALVOLINE INSTA	REP & MAINT VEH	1137611
U S BANK VISA	101	09/29/14	\$21.42	E	42200	412	MISTER CAR WASH	REP & MAINT VEH	1137669
RED POWER DIESEL SERV	101	09/16/14	\$946.40	E	42200	412	CHANGE AEIAL HYDRAUL	REP & MAINT VEH	1137607
U S BANK VISA	101	09/29/14	\$39.00	E	42200	412	LATE FEE	REP & MAINT VEH	1137669
RED POWER DIESEL SERV	101	09/23/14	\$244.00	E	42200	412	1994 PIERCE REPAIR/FIR	REP & MAINT VEH	1137654
NFPA	101	09/23/14	\$165.00	E	42200	433	2014/2015 MEMBERSHIP	DUES & MEMBERS	1137649
MINNESOTA STATE FIRE	101	09/29/14	\$315.00	E	42200	433	2015 MSFDA MEMBERSH	DUES & MEMBERS	1137644
ROSENBAUER MINNESOT	101	09/29/14	\$2,590.00	E	42200	530	MAINT. INSTALL ADDION	CAPITAL ASSETS	1137656
DEPT 42200 FIRE PROTECTION			\$17,261.36						
DEPT 42201 FIRE STATION									
WASHINGTON COUNTY R	101	09/16/14	\$46.00	E	42201	350	FIRE HALL REGISTER	PRINTING & PUBL	1137615
WASHINGTON COUNTY R	101	09/16/14	\$46.00	E	42201	350	FIRE HALL REGISTER	PRINTING & PUBL	1137615
DEPT 42201 FIRE STATION			\$92.00						
DEPT 43100 STREET MAINT									
U S BANK VISA	101	09/25/14	\$5.00	E	43100	201	ADM#479817544300208	OFFICE SUPPLIES	1137669
BUSINESS FORMS & ACCO	101	09/17/14	\$11.52	E	43100	201	RENEWAL LASER A/P CH	OFFICE SUPPLIES	1137624
EISINGER, JOSH	101	09/30/14	\$66.00	E	43100	205	UNIFORM REIMBURSEME	UNIFORMS - JOSH	1137632
HOLIDAY FLEET	101	09/16/14	\$400.32	E	43100	212	AUGUST 2014 FUEL PUR	MOTOR FUELS & L	1137599
SHERWIN WILLIAMS LC	101	09/03/14	\$33.63	E	43100	220	TRAFFIC PAINT/STREET	OPERATING SUPP	1137577
ROETTGER WELDING	101	09/30/14	\$21.00	E	43100	220	STEEL/STREET DEPT.	OPERATING SUPP	1137655
SHERWIN WILLIAMS LC	101	09/03/14	\$41.97	E	43100	220	TRAFFIC PAINT/STREET	OPERATING SUPP	1137577
SHERWIN WILLIAMS LC	101	09/16/14	\$8.46	E	43100	220	PAINT SUPPLIES/STREET	OPERATING SUPP	1137608
SHERWIN WILLIAMS LC	101	09/17/14	\$121.00	E	43100	220	TRAFFIC PAINT/STREET	OPERATING SUPP	1137659
SHERWIN WILLIAMS LC	101	09/17/14	\$5.14	E	43100	220	PAINT SUPPLIES/STREET	OPERATING SUPP	1137659
SHERWIN WILLIAMS LC	101	09/03/14	\$67.25	E	43100	220	TRAFFIC PAINT/STREET	OPERATING SUPP	1137577
SHERWIN WILLIAMS LC	101	09/24/14	\$274.03	E	43100	220	TRAFFIC PAINT/STREET	OPERATING SUPP	1137659
SHERWIN WILLIAMS LC	101	09/03/14	\$131.59	E	43100	220	TRAFFIC PAINT/STREET	OPERATING SUPP	1137577
S E H	101	09/29/14	\$637.30	E	43100	301	2014 SEAL COAT	PROF SER-ENGIN	1137657
STILLWATER MEDICAL GR	101	09/24/14	\$106.00	E	43100	302	DOT SUBSTANCE SCREE	CONTRACT SERVI	1137660

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WASHINGTON CO TRANS	101	09/16/14	\$1,814.85	E	43100	302	2014 STRIPING SERVICE	CONTRACT SERVI	1137614
CARQUEST OF STILLWAT	101	09/30/14	\$21.62	E	43100	412	BELT/STREET DEPT.	REP & MAINT VEH	1137625
CARQUEST OF STILLWAT	101	09/30/14	-\$10.81	E	43100	412	BELT RETURNED/STREET	REP & MAINT VEH	1137625
TRI STATE BOBCAT INC	101	09/16/14	\$64.41	E	43100	412	PARTS - CLUB CAR/STRE	REP & MAINT VEH	1137610
CARQUEST OF STILLWAT	101	09/24/14	\$113.87	E	43100	412	PARTS - CREDIT/STREET	REP & MAINT VEH	1137625
CARQUEST OF STILLWAT	101	09/03/14	\$34.45	E	43100	412	FILTER & V BELT/STREE	REP & MAINT VEH	1137563
CARQUEST OF STILLWAT	101	09/24/14	-\$113.87	E	43100	412	PARTS/STREET DEPT.	REP & MAINT VEH	1137625
CARQUEST OF STILLWAT	101	09/24/14	\$9.69	E	43100	412	ADAPTER/STREET DEPT.	REP & MAINT VEH	1137625
FREDS TIRE	101	09/24/14	\$29.96	E	43100	412	TIRE REPAIR/STREET DE	REP & MAINT VEH	1137635
ZIEGLER INC.	101	09/24/14	\$5.96	E	43100	412	ADAPTER/STREET DEPT.	REP & MAINT VEH	1137674
ZIEGLER INC.	101	09/24/14	\$241.65	E	43100	412	LIFT TRAY/STREET DEPT	REP & MAINT VEH	1137674
HORAK, MILAN	101	09/30/14	\$48.83	E	43100	412	EQUIPMENT REIMBURSE	REP & MAINT VEH	1137637
ZIEGLER INC.	101	09/24/14	\$164.79	E	43100	412	PARTS - CAT LOADER/ST	REP & MAINT VEH	1137674
CARQUEST OF STILLWAT	101	09/30/14	-\$10.81	E	43100	412	BELT RETURNED/STREET	REP & MAINT VEH	1137625
WILLMARTH, QUINN	101	09/03/14	\$252.00	E	43100	413	TREE CUTTING 8/20/14-	TREES	1137583
TR COMPUTER SALES LLC	101	09/29/14	\$11.25	E	43100	416	DATTO LITE MTHLY STO	REPAIR/MAINT OF	1137667
TR COMPUTER SALES LLC	101	09/29/14	\$5.00	E	43100	416	LOOK@IT SERVER MONI	REPAIR/MAINT OF	1137667
TR COMPUTER SALES LLC	101	09/29/14	\$15.62	E	43100	416	CONSULTANT COMPUTE	REPAIR/MAINT OF	1137667
BRYAN ROCK PRODUCTS I	101	09/03/14	\$136.62	E	43100	421	LIMEROCK GRAVEL/STRE	REPAIR & MAINT	1137562
ECONO SIGNS	101	09/16/14	\$1,278.86	E	43100	421	TRAFFIC SIGNS/STREET	REPAIR & MAINT	1137594
EARL F ANDERSEN, INC	101	09/16/14	\$952.59	E	43100	421	STEET SIGN POST/STRE	REPAIR & MAINT	1137593
ALLIED BLACKTOP CO	101	09/16/14	\$56,003.82	E	43100	422	2014 SEAL COATING/STR	SEALCOATING	1137586
ACTION RENTAL	101	09/24/14	\$246.00	E	43100	424	RENTAL-CLEAR POND ST	CREEK	1137616
ACTION RENTAL	101	09/24/14	\$35.00	E	43100	431	TRAILER RENTAL/STREE	RENTAL OF EQUIP	1137616
ZIEGLER INC.	101	09/03/14	\$600.00	E	43100	431	MANLIFT RENTAL/STREE	RENTAL OF EQUIP	1137585
DEPT 43100 STREET MAINT			\$63,881.56						
DEPT 43140 HAYNER/2ND ST. S UTILITY PROJE									
ECKBERG LAMMERS	101	09/29/14	\$21.75	E	43140	300	2ND ST S UTILITY EXTE	PROF SER-LEGAL	1137631
S E H	101	09/29/14	\$4,384.50	E	43140	301	2ND ST SO UTILITY EXT	PROF SER-ENGIN	1137657
DEPT 43140 HAYNER/2ND ST. S UT			\$4,406.25						
DEPT 43160 STREET LIGHTING									
XCEL	101	09/03/14	\$2,128.51	E	43160	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVIC	1137584
DEPT 43160 STREET LIGHTING			\$2,128.51						
DEPT 43200 PARKS									
HOLIDAY FLEET	101	09/16/14	\$97.83	E	43200	212	AUGUST 2014 FUEL PUR	MOTOR FUELS & L	1137599
U S BANK VISA	101	09/03/14	\$52.86	E	43200	216	STILLWATER FARM STOR	CHEMICALS AND	1137580
U S BANK VISA	101	09/03/14	\$27.79	E	43200	220	LOWES	OPERATING SUPP	1137580
T. R. F. SUPPLY	101	09/24/14	\$718.40	E	43200	220	CAN LINERS/PARKS DEP	OPERATING SUPP	1137664
J H LARSON CO	101	09/16/14	\$78.20	E	43200	220	BEACH HOUSE LIGHT BU	OPERATING SUPP	1137601
CENTURY POWER EQUIP	101	09/16/14	\$169.09	E	43200	412	TIRE 52" EXMARK/PARK	REP & MAINT VEH	1137590
CENTURY POWER EQUIP	101	09/03/14	\$150.79	E	43200	412	MOWER BLADES/PARKS	REP & MAINT VEH	1137565
FREDS TIRE	101	09/03/14	\$24.99	E	43200	412	TIRE REPAIR/PARKS DEP	REP & MAINT VEH	1137566
CENTURY POWER EQUIP	101	09/03/14	\$1.06	E	43200	412	MOWER BLADES/PARKS	REP & MAINT VEH	1137565
CENTURY POWER EQUIP	101	09/03/14	\$39.96	E	43200	412	MOWER BLADES/PARK D	REP & MAINT VEH	1137565
CENTURY POWER EQUIP	101	09/03/14	-\$1.06	E	43200	412	MOWER BLADES/PARKS	REP & MAINT VEH	1137565
LINNER ELECTRIC	101	09/03/14	\$591.35	E	43200	414	ELECTRIC REPAIRS/PARK	REPAIR & MAINT	1137573
ACTION RENTAL	101	09/30/14	\$669.26	E	43200	414	EXCAVATOR RENTAL/PA	REPAIR & MAINT	1137616
GEORGE SIEGFRIED CON	101	09/30/14	\$244.45	E	43200	414	LOCATE ELECTRICAL LIN	REPAIR & MAINT	1137636
TR COMPUTER SALES LLC	101	09/29/14	\$11.25	E	43200	416	DATTO LITE MTHLY STO	REPAIR/MAINT OF	1137667
TR COMPUTER SALES LLC	101	09/29/14	\$15.62	E	43200	416	CONSULTANT COMPUTE	REPAIR/MAINT OF	1137667
TR COMPUTER SALES LLC	101	09/29/14	\$5.00	E	43200	416	LOOK@IT SERVER MONI	REPAIR/MAINT OF	1137667
AIR FRESH PORTABLE TOI	101	09/03/14	\$78.75	E	43200	425	TENNIS CT 8/29/14-9/25	SATILLITIES	1137558

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AIR FRESH PORTABLE TOI	101	09/03/14	\$78.75	E	43200	425	RIVER SIDE 8/27/14-9/2	SATILLITIES	1137558
AIR FRESH PORTABLE TOI	101	09/30/14	\$157.50	E	43200	425	BARKERS 9/26/14-10/23/	SATILLITIES	1137617
AIR FRESH PORTABLE TOI	101	09/30/14	\$78.75	E	43200	425	RIVERSIDE 9/24/14-10/2	SATILLITIES	1137617
AIR FRESH PORTABLE TOI	101	09/30/14	\$78.75	E	43200	425	TENNIS CTS 9/26/14-10/	SATILLITIES	1137617
AIR FRESH PORTABLE TOI	101	09/03/14	\$197.50	E	43200	425	BARKERS 8/29/14-9/25/1	SATILLITIES	1137558
DEPT 43200 PARKS			\$3,566.84						
DEPT 43300 CEMETERY									
U S BANK VISA	101	09/30/14	\$20.00	E	43300	212	HOLIDAY STNSTORE	MOTOR FUELS & L	1137669
PETTY CASH	101	09/03/14	\$7.48	E	43300	220	REMEMBURSEMT JUNE, J	OPERATING SUPP	1137575
PETTY CASH	101	09/03/14	\$26.31	E	43300	220	REMEMBURSEMT JUNE, J	OPERATING SUPP	1137575
DEPT 43300 CEMETERY			\$53.79						
FUND 101 GENERAL			\$108,422.40						
FUND 207 PARK IMPROVEMENT FUND									
DEPT 44100 PROJECT									
GEORGE SIEGFRIED CON	207	09/17/14	\$14,962.50	E	44100	306	PERRO PARK PHASE 2	PROF SER-OTHER	1137636
LOUCKS ASSOCIATES	207	09/29/14	\$720.80	E	44100	306	PERRO PARK PHASE 2	PROF SER-OTHER	1137640
DEPT 44100 PROJECT			\$15,683.30						
FUND 207 PARK IMPROVEMENT FUND			\$15,683.30						
FUND 211 LIBRARY									
DEPT 45500 LIBRARY									
BAKER & TAYLOR	211	09/29/14	\$207.71	E	45500	217	BOOKS	MATERIALS & PR	1137621
BAKER & TAYLOR	211	09/29/14	\$104.56	E	45500	217	BOOKS	MATERIALS & PR	1137621
BAKER & TAYLOR	211	09/29/14	\$103.88	E	45500	217	BOOKS	MATERIALS & PR	1137621
BAKER & TAYLOR	211	09/29/14	\$100.51	E	45500	217	BOOKS	MATERIALS & PR	1137621
BAKER & TAYLOR	211	09/29/14	\$412.06	E	45500	217	BOOKS	MATERIALS & PR	1137621
BAKER & TAYLOR	211	09/29/14	\$482.97	E	45500	217	BOOKS	MATERIALS & PR	1137621
BAKER & TAYLOR	211	09/29/14	\$109.59	E	45500	217	BOOKS	MATERIALS & PR	1137621
BAKER & TAYLOR	211	09/29/14	\$291.38	E	45500	217	BOOKS	MATERIALS & PR	1137621
BAKER & TAYLOR	211	09/29/14	\$186.79	E	45500	217	BOOKS	MATERIALS & PR	1137621
DEMCO	211	09/29/14	\$206.86	E	45500	220	SUPPLIES/LIBRARY DEPT	OPERATING SUPP	1137629
MINNESOTA ELEVATOR	211	09/16/14	\$2,048.00	E	45500	302	CODE UPGRADE/LIBRAR	CONTRACT SERVI	1137605
SHARON SIPPEL	211	09/29/14	\$1,500.00	E	45500	302	SEPT. 2014 CLEANNING	CONTRACT SERVI	1137658
COMCAST	211	09/29/14	\$5.00	E	45500	321	LIBRARY HIGH-SPEED IN	COMMUNICATION	1137627
COMCAST	211	09/29/14	\$90.55	E	45500	321	LIBRARY HIGH-SPEED IN	COMMUNICATION	1137627
XCEL	211	09/03/14	\$1,067.58	E	45500	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVIC	1137584
XCEL	211	09/03/14	\$39.93	E	45500	381	GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1137584
WASHINGTON COUNTY LI	211	09/29/14	\$230.28	E	45500	391	3YR MICROSOFT LICENS	SHARED AUTOMA	1137671
TOSHIBA BUSINESS SOLU	211	09/29/14	\$246.94	E	45500	416	CONTRACT SERVICES/LI	REPAIR/MAINT OF	1137666
TRU GREEN CHEMLAWN	211	09/29/14	\$50.61	E	45500	420	LAWN SERVICE/LIBRARY	R & M BLDGS, ST	1137668
PLUNKETT S PEST CONTR	211	09/29/14	\$178.90	E	45500	420	CLUSTER FLY SERVICE/L	R & M BLDGS, ST	1137651
ANDERSON HEATING	211	09/29/14	\$420.00	E	45500	420	FALL MAINTENANCE/LIB	R & M BLDGS, ST	1137619
DEPT 45500 LIBRARY			\$8,084.10						
FUND 211 LIBRARY			\$8,084.10						
FUND 601 WATER									
DEPT 46110 WATER-PUMPHOUSE									
XCEL	601	09/03/14	\$2,914.90	E	46110	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVIC	1137584
XCEL	601	09/03/14	\$74.33	E	46110	381	GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1137584
AUTOMATIC GARAGE DO	601	09/03/14	\$36.45	E	46110	419	CONTROL PANEL BULBS/	REPAIR & MAINT	1137561
MCCARTHY WELL COMPA	601	09/30/14	\$1,170.00	E	46110	419	WELL HOUSE PERFORMA	REPAIR & MAINT	1137641

CITY OF BAYPORT

MONTHLY EXPENSES 1137558-1137674

Period Name: SEPTEMBER

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
AUTOMATIC GARAGE DO	601	09/04/14	-36.45	E	46110	419	CONTROL PANEL BULBS/	REPAIR & MAINT	1137561
U S BANK VISA	601	09/30/14	\$32.39	E	46110	419	BATTERIES PLUS	REPAIR & MAINT	1137669
AUTOMATIC SYSTEMS CO	601	09/16/14	\$36.45	E	46110	419	CONTROL PANEL BULBS/	REPAIR & MAINT	1137588
DEPT 46110 WATER-PUMPHOUSE			\$4,228.07						
DEPT 46120 WATER									
U S BANK VISA	601	09/25/14	\$5.00	E	46120	201	ADM#479817544300208	OFFICE SUPPLIES	1137669
BUSINESS FORMS & ACCO	601	09/17/14	\$11.52	E	46120	201	RENEWAL LASER A/P CH	OFFICE SUPPLIES	1137624
HOLIDAY FLEET	601	09/16/14	\$417.95	E	46120	212	AUGUST 2014 FUEL PUR	MOTOR FUELS & L	1137599
U S BANK VISA	601	09/03/14	\$105.48	E	46120	216	SUA BLUE BOOK	CHEMICALS AND	1137580
MVTL	601	09/24/14	\$54.00	E	46120	216	WATER TESTING/WATER	CHEMICALS AND	1137646
U S BANK VISA	601	09/03/14	\$21.20	E	46120	216	USPS	CHEMICALS AND	1137580
HAWKINS WATER	601	09/16/14	\$35.00	E	46120	216	WATER TREATMENT - CH	CHEMICALS AND	1137597
U S BANK VISA	601	09/03/14	\$13.63	E	46120	216	THE UPS STORE	CHEMICALS AND	1137580
U S BANK VISA	601	09/30/14	\$13.63	E	46120	216	THE USPS STORE	CHEMICALS AND	1137669
U S BANK VISA	601	09/03/14	\$3.04	E	46120	216	USPS	CHEMICALS AND	1137580
CENTURY POWER EQUIP	601	09/03/14	\$564.02	E	46120	240	CHAIN SAW/WATER DEP	SMALL TOOLS-EQ	1137565
U S BANK VISA	601	09/03/14	\$42.84	E	46120	240	NAPA STORE	SMALL TOOLS-EQ	1137580
COMCAST	601	09/16/14	\$59.95	E	46120	321	SEPT./OCT. 2014 HIGH-S	COMMUNICATION	1137591
POSTMASTER	601	09/25/14	\$158.61	E	46120	322	3RD QTR. 2014 UTILITY	POSTAGE	1137652
XCEL	601	09/03/14	\$123.09	E	46120	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVIC	1137584
XCEL	601	09/03/14	\$2,756.92	E	46120	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVIC	1137584
STILLWATER MOTORS	601	09/03/14	\$43.18	E	46120	412	SERVICE 2011 CHEV/WA	REP & MAINT VEH	1137578
U S BANK VISA	601	09/03/14	\$9.87	E	46120	412	NAPA STORE	REP & MAINT VEH	1137580
STILLWATER MOTORS	601	09/30/14	\$35.06	E	46120	412	SERVICE 2008 CHEV/WA	REP & MAINT VEH	1137661
TR COMPUTER SALES LLC	601	09/29/14	\$15.62	E	46120	416	CONSULTANT COMPUTE	REPAIR/MAINT OF	1137667
TR COMPUTER SALES LLC	601	09/29/14	\$11.25	E	46120	416	DATTO LITE MTHLY STO	REPAIR/MAINT OF	1137667
TR COMPUTER SALES LLC	601	09/29/14	\$5.00	E	46120	416	LOOK@IT SERVER MONI	REPAIR/MAINT OF	1137667
HD SUPPLY FACILITIES M	601	09/03/14	\$80.00	E	46120	419	METER FLANGE KIT/WAT	REPAIR & MAINT	1137568
PREVAILING WATERS, LLC	601	09/24/14	\$1,201.00	E	46120	419	CROIXDALE HYDRANT PA	REPAIR & MAINT	1137653
HD SUPPLY WATERWORK	601	09/03/14	\$2,601.80	E	46120	419	WATER METERS/WATER	REPAIR & MAINT	1137569
U S BANK VISA	601	09/03/14	\$75.49	E	46120	419	MENARDS	REPAIR & MAINT	1137580
BRYAN ROCK PRODUCTS I	601	09/24/14	\$623.49	E	46120	421	GRAVEL - BAYTOWN RES	REPAIR & MAINT	1137623
GEORGE SIEGFRIED CON	601	09/03/14	\$1,308.16	E	46120	421	3RD ST. CURB REPLACE	REPAIR & MAINT	1137567
DEPT 46120 WATER			\$10,395.80						
FUND 601 WATER			\$14,623.87						
FUND 602 SEWER									
DEPT 46200 SEWER - OPERATING									
BUSINESS FORMS & ACCO	602	09/17/14	\$11.54	E	46200	201	RENEWAL LASER A/P CH	OFFICE SUPPLIES	1137624
U S BANK VISA	602	09/25/14	\$5.05	E	46200	201	ADM#479817544300208	OFFICE SUPPLIES	1137669
SAFE-FAST, INC.	602	09/03/14	\$76.29	E	46200	220	OPERATING SUPPLIES/S	OPERATING SUPP	1137576
CCP INDUSTRIES	602	09/03/14	\$89.89	E	46200	220	BULK PAPER WIPES/SEW	OPERATING SUPP	1137564
U S BANK VISA	602	09/03/14	\$76.02	E	46200	240	NORTHERN TOOL	SMALL TOOLS-EQ	1137580
U S BANK VISA	602	09/03/14	\$26.44	E	46200	240	ACE HARDWARE	SMALL TOOLS-EQ	1137580
CARQUEST OF STILLWAT	602	09/17/14	\$8.24	E	46200	240	IMPACT SOCKET MATERI	SMALL TOOLS-EQ	1137625
CARQUEST OF STILLWAT	602	09/17/14	\$9.63	E	46200	240	IMPACT SOCKET MATERI	SMALL TOOLS-EQ	1137625
S E H	602	09/30/14	\$3,072.94	E	46200	301	SEWER CLEANING PROJE	PROF SER-ENGIN	1137657
S E H	602	09/30/14	\$756.43	E	46200	301	STORM SEWER INVENTO	PROF SER-ENGIN	1137657
AIR FRESH PORTABLE TOI	602	09/30/14	\$70.00	E	46200	302	EXTRA PUMPING ENSPIR	CONTRACT SERVI	1137617
AIR FRESH PORTABLE TOI	602	09/03/14	\$105.00	E	46200	302	EXTRA INSPIRATION LIF	CONTRACT SERVI	1137558
POSTMASTER	602	09/25/14	\$158.61	E	46200	322	3RD QTR. 2014 UTILITY	POSTAGE	1137652
TR COMPUTER SALES LLC	602	09/29/14	\$5.00	E	46200	416	LOOK@IT SERVER MONI	REPAIR/MAINT OF	1137667
TR COMPUTER SALES LLC	602	09/29/14	\$15.65	E	46200	416	CONSULTANT COMPUTE	REPAIR/MAINT OF	1137667

CITY OF BAYPORT
MONTHLY EXPENSES 1137558-1137674

Period Name: SEPTEMBER

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
TR COMPUTER SALES LLC	602	09/29/14	\$11.25	E	46200	416	DATTO LITE MTHLY STO	REPAIR/MAINT OF	1137667
AUTOMATIC SYSTEMS CO	602	09/30/14	\$724.40	E	46200	419	RADIO ISSUE-LIFT STATI	REPAIR & MAINT	1137620
CHRIS AMDAHL LOCKSMI	602	09/24/14	\$916.20	E	46200	420	DOOR LOCK/SEWER DEP	R & M BLDGS, ST	1137626
DEPT 46200 SEWER - OPERATING			\$6,138.58						
DEPT 46990 SEWER - NON-OPERATING									
METROPOLITAN COUNCIL	602	09/29/14	\$30,570.58	E	46990	434	OCT. 2014 ANNUAL FLO	STATE FEES FOR	1137642
DEPT 46990 SEWER - NON-OPERAT			\$30,570.58						
FUND 602 SEWER			\$36,709.16						
FUND 803 P & Z ESCROWS									
DEPT 80052 MILLER EXCAVATING WATER SERVIC									
S E H	803	09/30/14	\$1,045.76	E	80052	301	MISCELLANEOUS ENGIN	PROF SER-ENGIN	1137657
DEPT 80052 MILLER EXCAVATING			\$1,045.76						
FUND 803 P & Z ESCROWS			\$1,045.76						
			\$184,568.59						

City of Bayport

294 North 3rd Street

Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

Building Permit Log

For: September, 2014

Printed:9/30/2014

Page1 of 3

Permit Number: BP2014-67	Filing Date: 9/8/2014
Parcel Address: 325 6th Street N.	Bayport, MN 55003
Applicant: LYNN BUILDING/REMODELING LYNN BUILDING/REMODELING INC. RESIDENTIAL	Applicant Phone: 651-271-4588
Construction Value: \$6,275.00	Total Fees: \$150.64

Permit Number: BP2014-68	Filing Date: 9/11/2014
Parcel Address: 495 7TH Street N.	BAYPORT, MN 55003
Applicant: MARGARET HALSTEN OWNER OWNER	Applicant Phone:
Construction Value: \$1,500.00	Total Fees: \$58.25

Permit Number: BP2014-69	Filing Date: 9/15/2014
Parcel Address: 431 9TH Street N.	BAYPORT, MN 55003
Applicant: J. G. HAUSE CONSTRUCTION J. G. HAUSE CONSTRUCTION RESIDENTIAL	Applicant Phone: 651-439-0189
Construction Value: \$6,800.00	Total Fees: \$155.90

Permit Number: BP2014-70	Filing Date: 9/16/2014
Parcel Address: 473 2nd Avenue So.	Bayport, MN 55003
Applicant: CHRIS WOLF OWNER OWNER	Applicant Phone:
Construction Value: \$3,000.00	Total Fees: \$90.00

Permit Number: BP2014-71	Filing Date: 9/16/2014
Parcel Address: 348 Minnesota Street So.	Bayport, MN 55003
Applicant: DAVID LEVY & BARBARA OWNER OWNER	Applicant Phone:
Construction Value: \$9,900.00	Total Fees: \$201.70

Building Permit Log

For: September, 2014

Printed:9/30/2014

Page2 of 3

Permit Number: BP2014-72
Parcel Address: 393 1st Avenue So.
Applicant:DAN ROETTGER HOME
DAN ROETTGER HOME IMPROVEMENTS
Construction Value:\$10,500.00

Filing Date: 9/22/2014
Bayport, MN 55003
Applicant Phone: 651-260-7033

Total Fees: \$280.50

Permit Number: BP2014-73
Parcel Address: 247 5TH Ave. N.
Applicant:ENDLESS MASONRY
ENDLESS MASONRY Concrete & Masonry
Construction Value:\$4,250.00

Filing Date: 9/22/2014
BAYPORT, MN 55003
Applicant Phone: 612-978-0682

Total Fees: \$120.12

Permit Number: BP2014-74
Parcel Address: 533 8 St. N.
Applicant:RENEWAL BY ANDERSEN, INC.
RENEWAL BY ANDERSEN, INC. RESIDENTIAL
Construction Value:\$5,686.00

Filing Date: 9/23/2014
BAYPORT, MN 55003
Applicant Phone: 651-264-4777

Total Fees: \$135.59

Permit Number: BP2014-75
Parcel Address: 393 1st Avenue So.
Applicant:DAILEY PROPERTIES
OWNER OWNER
Construction Value:\$2,000.00

Filing Date: 9/30/2014
Bayport, MN 55003
Applicant Phone:

Total Fees: \$126.69

Permit Number: BP2014-76
Parcel Address: 4 POINT Road
Applicant:JTR ROOFING, INC.
JTR ROOFING, INC. RESIDENTIAL BUILDER
Construction Value:\$10,500.00

Filing Date: 9/30/2014
BAYPORT, MN 55003
Applicant Phone: 651-777-7394

Total Fees: \$216.75

Permit Number: MC2014-39
Parcel Address: 320 5TH Ave. N.
Applicant:BENCK MECHANICAL
BENCK MECHANICAL MECHANICAL
Construction Value:\$33,000.00

Filing Date: 9/3/2014
BAYPORT, MN 55003
Applicant Phone: 715-247-5653

Total Fees: \$500.00

Building Permit Log

For: September, 2014

Printed:9/30/2014

Page3 of 3

Permit Number: MC2014-40	Filing Date: 9/9/2014
Parcel Address: 455 PRAIRIE WAY S.	BAYPORT, MN 55003
Applicant: FIRESIDE HEARTH & HOME FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.	Applicant Phone: 651-633-1042
Construction Value: \$3,800.00	Total Fees: \$80.00

Permit Number: PL2014-36	Filing Date: 9/3/2014
Parcel Address: 174 3rd Street N.	Bayport, MN 55003
Applicant: MID-CITY MECHANICAL CORP. MID-CITY MECHANICAL CORP. Plumber	Applicant Phone: 763-786-8617
Construction Value: \$6,200.00	Total Fees: \$98.75

Permit Number: PL2014-37	Filing Date: 9/25/2014
Parcel Address: 1002 INSPIRATION PARKWAY	BAYPORT, MN 55003
Applicant: DUSTY'S DRAIN CLEANING DUSTY'S DRAIN CLEANING Plumber	Applicant Phone: 763-286-8741
Construction Value: \$10,000.00	Total Fees: \$80.00

Permit Number: SG2014-4	Filing Date: 9/16/2014
Parcel Address: 320 5TH Ave. N.	BAYPORT, MN 55003
Applicant: JULIA KAEMMER TO BE DETERMINED	Applicant Phone:
Construction Value:	Total Fees: \$45.15

Permit Number: TS2014-5	Filing Date: 9/16/2014
Parcel Address: 200 5th Avenue So.	Bayport, MN 55003
Applicant: MARINE MAX OWNER OWNER	Applicant Phone: 612-718-7935
Construction Value:	Total Fees: \$25.00

LOUCKS ASSOCIATES

planning . engineering . land surveying . landscape architecture . environmental

MEMORANDUM

To: Sara Taylor
From: Larry Wacker
Subject: Siegfried Payment Application – Perro Park Phase 2 Site Improvements
Date: September 12, 2014
CC:

Attached please find Siegfried Payment Application #1 for work on Perro Park Phase 2 Site Improvements. An original will be sent by mail.

I recommend approval of payment in the amount of the attached application - \$14,962.50.



AIA Document G702™ - 1992

Application and Certificate for Payment

TO OWNER: City of Bayport
294 N 3rd Street
MN 55003

PROJECT: Perro Park Phase 2 Site Improvements
3rd St N and 3rd Ave N, Bayport, MN

FROM: George Siegfried Construction
510 Perro Creek Drive
Box 84
MN 55003

VIA ARCHITECT: Loucks Associates
365 E Kellogg Blvd
St Paul, MN 55101

Distribution to: OWNER: _____ ARCHITECT: _____ CONTRACTOR: _____ FIELD: _____ OTHER: _____

APPLICATION NO: 001
PERIOD TO: August 31, 2014
CONTRACT FOR: General Construction
CONTRACT DATE: July 16, 2014
PROJECT NOS: / /

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

- 1. ORIGINAL CONTRACT SUM \$ 126,787.00
- 2. NET CHANGE BY CHANGE ORDERS \$ 0.00
- 3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 126,787.00
- 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 15,750.00

5. RETAINAGE:

- a. 5% of Completed Work (Column D + E on G703) \$ 687.50
- b. 5% of Stored Material (Column F on G703) \$ 100.00

Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 787.50

6. TOTAL EARNED LESS RETAINAGE \$ 14,962.50
(Line 4 Less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 0.00
(Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE \$ 14,962.50

9. BALANCE TO FINISH, INCLUDING RETAINAGE

(Line 3 less Line 6) \$ 111,824.50

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 0.00	\$ 0.00
Total approved this Month	\$ 0.00	\$ 0.00
TOTALS	\$ 0.00	\$ 0.00
NET CHANGES by Change Order	\$	0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: George Siegfried Const.

By: Loucks Associates Date: September 02, 2014

State of: Minnesota

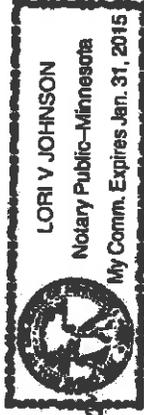
County of: Washington

Subscribed and sworn to before

me this 2nd day of September, 2014

Notary Public for Jan 31, 2015

My Commission expires Jan 31, 2015



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 14,962.50

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Loucks Associates, Inc.

By: Loucks Associates, Inc. Date: 9/12/14

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



AIA Document G703™ - 1992

Continuation Sheet

AIA Document G702™ - 1992, Application and Certification for Payment, or G736™ - 2009, Project Application and Project Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.

In tabulations below, amounts are in US dollars.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 001

APPLICATION DATE: 09/02/2014

PERIOD TO: 08/31/2014

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
1	Survey & Staking	3,150.00	0.00	500.00	500.00	0.00	500.00	15.87 %	2,650.00	0.00
2	Supervision	5,000.00	0.00	500.00	500.00	0.00	500.00	10.00 %	4,500.00	0.00
3	Bid Bond	1,750.00	0.00	1,750.00	1,750.00	0.00	1,750.00	100.00 %	0.00	0.00
4	Excavation & Grading	28,900.00	0.00	10,000.00	10,000.00	0.00	10,000.00	34.60 %	18,900.00	0.00
5	Concrete Paving	8,337.00	0.00	0.00	0.00	0.00	0.00	0.00 %	8,337.00	0.00
6	Tennis Practice Board	6,388.00	0.00	0.00	0.00	0.00	0.00	0.00 %	6,388.00	0.00
7	Fencing	10,050.00	0.00	0.00	0.00	0.00	0.00	0.00 %	10,050.00	0.00
8	Color Coating at Tennis Courts	11,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %	11,000.00	0.00
9	Sports Equipment	10,000.00	0.00	0.00	0.00	2,000.00	2,000.00	20.00 %	8,000.00	0.00
10	Asphalt Paving	7,500.00	0.00	0.00	0.00	0.00	0.00	0.00 %	7,500.00	0.00
11	Turf Establishment	7,050.00	0.00	0.00	0.00	0.00	0.00	0.00 %	7,050.00	0.00
12	Alt 1	8,954.00	0.00	0.00	0.00	0.00	0.00	0.00 %	8,954.00	0.00
13	Alt 2	8,833.00	0.00	0.00	0.00	0.00	0.00	0.00 %	8,833.00	0.00
14	Profit & Overhead	9,875.00	0.00	1,000.00	1,000.00	0.00	1,000.00	10.13 %	8,875.00	0.00
	GRAND TOTAL	\$126,787.00	\$0.00	\$13,750.00	\$13,750.00	\$2,000.00	\$15,750.00	12.42 %	\$111,037.00	\$0.00



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: October 6, 2014

To: Mayor and City Council
City Administrator Logan Martin

From: Fire Chief Mark Swenson

Re: Hiring of Paul Eaton as a paid on-call, volunteer firefighter for the Bayport Fire Department

BACKGROUND

We currently have a Bayport resident that wishes to join the Bayport Fire Department and I am requesting approval to add one additional member. Paul Eaton passed the required background investigations by the Police Department and comes with many years of fire and leadership experience in surrounding communities. He is currently trained and licensed as a firefighter. If approved, I will move to the next level of getting the necessary physicals on the new member.

The department is budgeted to operate at a level of 26 members and we currently are at 22. We are getting inquiries from Bayport residents interested in serving on the department, which is exciting news.

RECOMMENDATION

Staff recommends approval of hiring Paul Eaton as a new member of the Bayport Fire Department, effective October 6, 2014.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: September 24, 2014

To: Mayor and City Council

From: Logan Martin, City Administrator
Sara Taylor, Assistant City Administrator/City Planner

Re: Acceptance of a surplus parcel of real property from the Minnesota Department of Administration and certification of the legal description and parcel boundary

BACKGROUND

In May of this year, the city was notified that a surplus parcel of real property would be dedicated from the Minnesota Department of Administration to the city at no cost, to serve as a potential site for a new proposed Fire Hall. The parcel is located at the intersection of Stagecoach Trail and 5th Avenue North.

As with any donation, the City Council is bound by state auditing requirements to formally accept this parcel of land, which has been dedicated to the city. In addition, because this parcel was previously part of a larger parcel of land which contains the Minnesota Correctional Facility, the city is required to certify a new legal description and parcel boundary change and record this documentation with the Washington County Recorder, to accurately reflect the new parcel and ownership. As such, a draft resolution accepting and certifying this parcel is attached for consideration.

RECOMMENDATION

Staff recommends the City Council adopt a motion accepting a surplus parcel of real property from the Minnesota Department of Administration and certifying the legal description and parcel boundary.

RESOLUTION NO. 14-_____

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,
WASHINGTON COUNTY, MINNESOTA HELD OCTOBER 6, 2014**

Pursuant to due call and notice therefore, the regular meeting of the City Council of the City of Bayport, Minnesota was duly held at the Bayport City Hall in said municipality on the 6th day of October, 2014.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION ACCEPTING A SURPLUS PARCEL OF REAL PROPERTY
LOCATED AT STAGECOACH TRAIL AND 5TH AVENUE NORTH, BAYPORT, MINNESOTA, FROM
THE MINNESOTA DEPARTMENT OF ADMINISTRATION
AND CERTIFYING THE LEGAL DESCRIPTION AND PARCEL BOUNDARY, AS INDICATED ON
THE ATTACHED EXHIBIT A**

WHEREAS, The city was notified on March 12, 2014 that the Department of Corrections and the Commissioner of the Department of Administration determined that the subject parcel of real property, which consists of approximately 4.158 acres, is no longer needed for state purposes and therefore the state desires to dispose of the land in accordance with Minnesota Statute 16B.281-16B.296; and

WHEREAS, The city proceeded with legislation to acquire the parcel and was notified on May 16, 2014 that House File 2490 and Senate File 2605 were approved by the Minnesota Legislature and signed into law by the Governor, which dedicated the parcel of land to the city at no cost; and

WHEREAS, The city received restrictive covenants for the parcel from the Minnesota Department of Administration on July 11, 2014, which were recorded at the Washington County Registrar of Titles on August 6, 2014; and

WHEREAS, The city received the deed for the parcel from the Minnesota Department of Administration on August 21, 2014, which was recorded at the Washington County Registrar of Titles on September 16, 2014; and

WHEREAS, The City Council formally adopted a resolution accepting the surplus parcel of real property and certifying the legal description and parcel boundary at its regular meeting on October 6, 2014;

NOW, THEREFORE BE IT RESOLVED that the Mayor and City Administrator are hereby authorized to execute this resolution and related documents to accept the surplus parcel of real property and certify the legal description and parcel boundary, as necessary.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following voted via voice:

Susan St. Ores -
Dan Goldston -

Connie Carlson -
Patrick McGann -

Michele Hanson -

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. **Passed** by the City Council, City of Bayport, Washington County, Minnesota, this 6th day of October 2014.

ATTEST:

Logan Martin, City Administrator

Susan St. Ores, Mayor

EXISTING LEGAL DESCRIPTION (FROM COUNTY GIS WEBSITE)

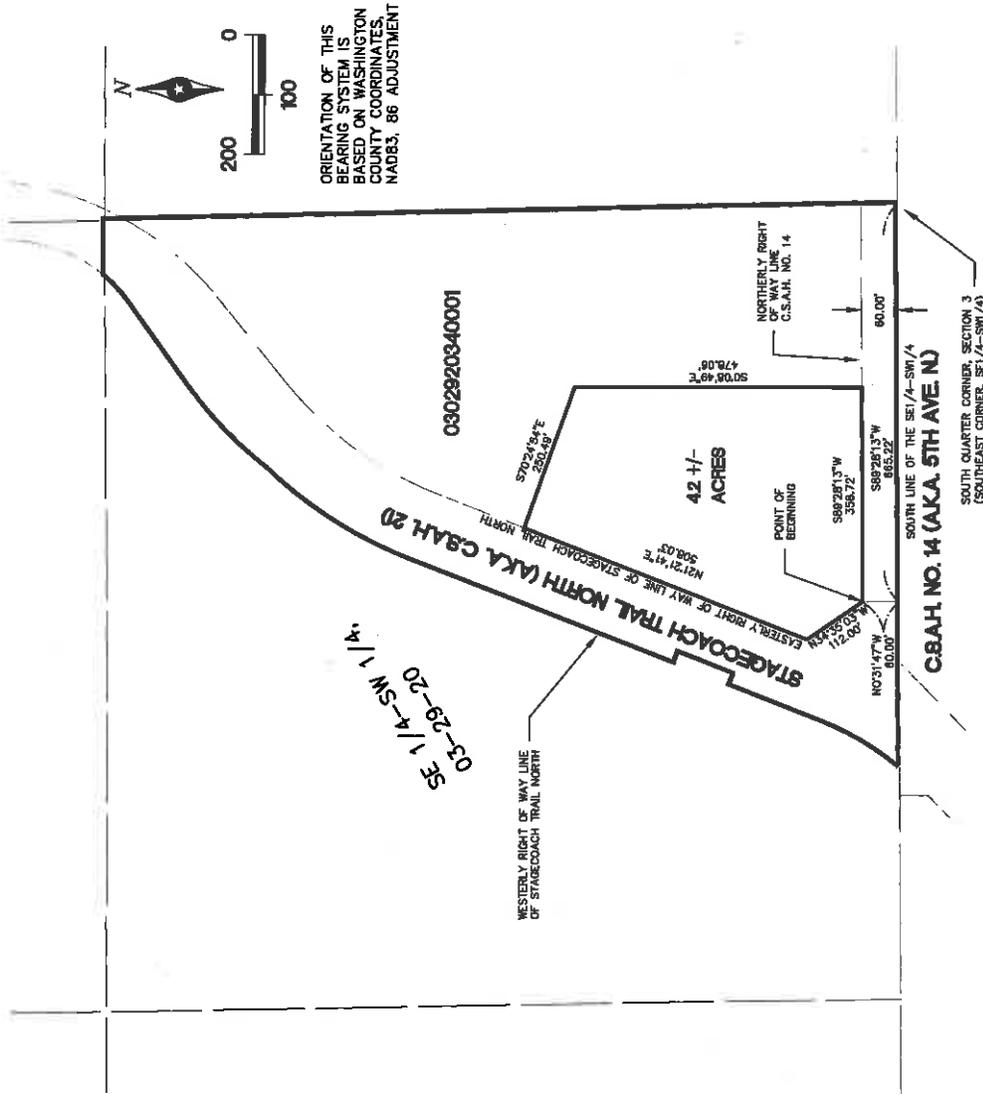
THAT PART OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER, SECTION 3, TOWNSHIP 29 NORTH, RANGE 20 WEST, WASHINGTON COUNTY, MINNESOTA LYING EASTERLY OF THE WESTERLY RIGHT OF WAY LINE OF STAGECOACH TRAIL NORTH.

PROPOSED LEGAL DESCRIPTION (FIRE STATION TRACT)

THAT PART OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER, SECTION 3, TOWNSHIP 29 NORTH, RANGE 20 WEST, WASHINGTON COUNTY, MINNESOTA DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER; THENCE SOUTH 89 DEGREES 28 MINUTES 13 SECONDS WEST, ASSIGNED BEARING, ALONG THE SOUTH LINE OF SAID SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER, A DISTANCE OF 685.22 FEET TO THE EASTERLY RIGHT OF WAY LINE OF STAGECOACH TRAIL NORTH (A.K.A COUNTY STATE AID HIGHWAY NUMBER 21); THENCE NORTHERLY RIGHT OF WAY LINE, 60.00 FEET TO THE POINT OF BEGINNING OF THE TRACT TO BE HEREIN DESCRIBED; THENCE NORTH 34 DEGREES 35 MINUTES 03 SECONDS WEST, ALONG SAID RIGHT OF WAY LINE, 112.00 FEET; THENCE NORTH 21 DEGREES 21 MINUTES 41 SECONDS EAST, ALONG SAID RIGHT OF WAY LINE, 508.03 FEET; THENCE SOUTH 24 DEGREES 08 MINUTES 54 SECONDS EAST, 478.08 FEET TO THE NORTHERLY RIGHT OF WAY LINE OF COUNTY STATE AID HIGHWAY NUMBER 14 (A.K.A 5TH AVENUE NORTH); THENCE SOUTH 89 DEGREES 28 MINUTES 13 SECONDS WEST, ALONG SAID NORTHERLY RIGHT OF WAY LINE, 358.72 FEET TO THE POINT OF BEGINNING.

SUBJECT TO EASEMENTS, RESTRICTIONS AND RESERVATIONS OF RECORD.



 ENGINEERING & SURVEYING 301 W. 14TH ST. SUITE 100 ST. PAUL, MN 55102	BAYPORT MINNESOTA	5TH AVENUE NORTH FIRE STATION	LEGAL EXHIBIT	FILE NO. BAYPO 122158	DRAWING NO. 1
				DATE 11/25/13	



City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
 www.ci.bayport.mn.us

City of Bayport
SPECIAL EVENT APPLICATION

A special event application form is required for individuals or organizations who wish to hold a public or private event, which includes a request for special city services or use of equipment and/or alters the general use of city property, parks, buildings, or grounds. Examples of items that would prompt a special event application include music, inflatable devices, tents, generators, food/product vendors, arbors and/or chairs, barricades, and similar items. Special event applications require City Council approval. Therefore, it is important to plan ahead and submit the application form to City Hall at least three weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate requests for city services and/or equipment associated with the event.

Property Information

City property: Lakeside Park Barker's Alps Park Perro Park Village Green Park
 Street, alley, or other city property description:

Private property address:

Applicant Information Individual/For-profit organization Public entity/Non-profit organization

Applicant/Contact Name: Lisa Sicard

Organization/Business Name: Andersen Corporation

Main Phone Number: 651-264-2659 Alternate Phone Number: 715-338-9887

Address: 100 4th Ave N.
 City/State/Zip: Bayport, MN 55003

Email Address: lisa.sicard@andersencorp.com

Event Information

Start Date: 8/7/15 End Date: 8/8/15

Day(s): Monday Tuesday Wednesday Thursday Friday
 Sunday Saturday

Weekday Hours: 9am-3pm Weekend Hours: 8am-6pm

Description of event, activities, location and proposed alteration of city property:
Quarter Century Picnic

Description of Requested City Services and/or Equipment

we will once again hold the picnic near the ball field and use that corner of the park to set-up tents to serve, lunch, play games and music. Approx 700 people attend.

Application Requirements and Fees

- A diagram of the premises, including proposed activities and equipment, as well as the application processing fee, must be submitted with this form to City Hall (see below for fees).
- If the event involves requested use of a park building, picnic shelter, field, or court, a separate park reservation request form and applicable fees are required to be submitted to City Hall (reservations are subject to availability).
- If the event involves cooked/prepared food or beverages, sale of produce, uncooked meat or dairy, additional licenses may be required by Washington County Public Health and/or Minnesota Department of Agriculture and must be submitted with this form. For assistance with licensing requirements, please contact 651-430-6655.
- Depending upon the event and related activities, a refundable park damage deposit fee of up to \$500.00 and a certificate of liability insurance may be required, prior to the event. Additional charges for trash receptacles, barricades, and picnic tables may also apply (see below for fees).
- All fees and expenses associated with the request are the responsibility of the applicant and/or private property owner.

Applicant Acknowledgement and Signature

The undersigned understands that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application. The undersigned hereby applies for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete, to the best of their knowledge.

Signature:

Date:

Office Use - Fees	Amount Due	Date	Payment	Staff
Processing Fee (required) \$15.00 Public entity/Non-profit \$50.00 Individual/For-profit	<input type="checkbox"/> \$15.00 <input checked="" type="checkbox"/> \$50.00	Received: 9/25/14	<input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check 629923	Kjh
Rental Fees (as applicable, per applicant and/or city) \$10.00 + tax Per trash receptacle/barricade \$25.00 + tax Per picnic table	<input type="checkbox"/> \$ _____ <input type="checkbox"/> \$ _____	Invoiced: _____ Received: _____	<input type="checkbox"/> Cash <input type="checkbox"/> Check	
Damage Deposit (as applicable per city, up to \$500.00) Payment must be on a separate check. Notes: Due by 6/1/15	<input checked="" type="checkbox"/> \$ 500.00	Invoiced: _____ Received: _____ Inspected: _____	<input type="checkbox"/> Destroyed check <input type="checkbox"/> Retained deposit in the amount of \$ _____	
Certificate of Liability Insurance Required: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Date Received: In 2015				



City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
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City of Bayport
SPECIAL EVENT APPLICATION

A special event application form is required for individuals or organizations who wish to hold a public or private event, which includes a request for special city services or use of equipment and/or alters the general use of city property, parks, buildings, or grounds. Examples of items that would prompt a special event application include music, inflatable devices, tents, generators, food/product vendors, arbors and/or chairs, barricades, and similar items. Special event applications require City Council approval. Therefore, it is important to plan ahead and submit the application form to City Hall at least three weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate requests for city services and/or equipment associated with the event.

Property Information

City property: Lakeside Park Barker's Alps Park Perro Park Village Green Park

Street, alley, or other city property description: _____

Private property address: _____

Applicant Information Individual/For-profit organization Public entity/Non-profit organization

Applicant/Contact Name: *Jennifer Stabenow, Anderson Elem. Parent Group*

Organization/Business Name: *Anderson Parent Group*

Main Phone Number: _____ Alternate Phone Number: _____

Address: *309 North 4th Street,*

City/State/Zip: *Bayport, MN 55003*

Email Address: *jstabenow@mac.com*

Event Information *Rain date: Oct 27th, 2014*

Start Date: *October 24th, 2014* ^{8:00 am} End Date: *Oct. 24th, 2014* ^{11:45 am}

Day(s): Monday Tuesday Wednesday Thursday Friday
 Sunday Saturday

Weekday Hours: *8 - 11:45 am* Weekend Hours: *Ø*

Description of event, activities, location and proposed alteration of city property:
We are requesting a permit to use Barker's Alps (ie. the east portion) Soccer / baseball field for the morning of Oct 24th, 2014 for a school walkathon. We will be walking around the field, setting up various athletic stations along the way. We have 2 different groups, going back to back, walking for an hour around the field. We hang up a vinyl sign, use cones and hay bales, and rope. There should be no alteration

of perimeter

Description of Requested City Services and/or Equipment

Nothing.

Application Requirements and Fees

- A diagram of the premises, including proposed activities and equipment, as well as the application processing fee, must be submitted with this form to City Hall (see below for fees).
- If the event involves requested use of a park building, picnic shelter, field, or court, a separate park reservation request form and applicable fees are required to be submitted to City Hall (reservations are subject to availability).
- If the event involves cooked/prepared food or beverages, sale of produce, uncooked meat or dairy, additional licenses may be required by Washington County Public Health and/or Minnesota Department of Agriculture and must be submitted with this form. For assistance with licensing requirements, please contact 651-430-6655.
- Depending upon the event and related activities, a refundable park damage deposit fee of up to \$500.00 and a certificate of liability insurance may be required, prior to the event. Additional charges for trash receptacles, barricades, and picnic tables may also apply (see below for fees).
- All fees and expenses associated with the request are the responsibility of the applicant and/or private property owner.

Applicant Acknowledgement and Signature

The undersigned understands that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application. The undersigned hereby applies for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete, to the best of their knowledge.

Signature: *Jennifer Stabenow* Date: *9/25/14*

Amount Due	Date	Payment	Star
Processing Fee (required) \$15.00 Public entity/Non-profit \$50.00 Individual/For-profit <input checked="" type="checkbox"/> \$15.00 <input type="checkbox"/> \$50.00	Received: _____ <i>J. Stabenow</i>	<input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check 4040	<i>gh</i>
Rental Fees (as applicable, per applicant and/or city) \$10.00 + tax Per trash receptacle/barricade \$25.00 + tax Per picnic table <input type="checkbox"/> \$ _____ <input type="checkbox"/> \$ _____	Invoiced: _____ Received: _____	<input type="checkbox"/> Cash <input type="checkbox"/> Check	
Damage Deposit (as applicable per city, up to \$500.00) Payment must be on a separate check. Notes: <i>N/A</i> <input type="checkbox"/> \$ _____	Invoiced: _____ Received: _____ Inspected: _____	<input type="checkbox"/> Destroyed check <input type="checkbox"/> Retained deposit in the amount of \$ _____	
Certificate of Liability Insurance Required: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Date Received: _____			



Bayport Fire Department

**294 N. 3rd Street • Bayport, MN. 55003 • Hall (651) 275-4401
• Fax (651) 275-4402**

September Memo from the Chief:

The annual Public Safety Open House at the Fire Hall is always one of our favorite times of the year, and department staff is busy planning for the October 31 event that runs from 5:00-8:00 p.m. Department training has focused on auto extrication and smoke drills and we are fortunate to be able to utilize two vacant homes on Osgood Avenue for training purposes. I will also be training on natural gas emergencies, as there now is a priority to make citizens aware of the aging iron pipe that supplies gas to our area. We received notification that our department will receive \$91,671.03 in State Fire Aid for 2014, to help with our retirement benefits.

The Building Committee is moving forward with design choice options for the proposed new Fire Hall, with input from the entire department.

**Mark Swenson
Fire Chief**

Bayport Fire Department

294 North 3rd Street
Bayport, MN 55003

Office: 651-275-4401 fax: 651-275-4402 Mobile: 651-300-2101

E-Mail: Mark.Swenson@BayportFire.org



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Bayport Police Department
294 North 3rd Street
Bayport, Minnesota 55003
Phone: 651-275-4400
Fax: 651-275-4411

Laura Eastman
Chief of Police

Date: September 29, 2014
To: Mayor and City Council
City Administrator Logan Martin
From: Police Chief Laura Eastman
Subject: **Police Reports and Updates**

UPCOMING EVENTS

October 31: Halloween Public Safety Open House at Fire Hall. Meet and greet opportunity and Police and Reserve Officers will be walking city streets to assist with increased pedestrian activity.

PAST EVENTS

September 20: Derby Days – Reserves and Police Officers
September 24: Senior Center Breakfast – Chief Eastman

August Call Load (continued)

08/27 – w/w speed x2, damage to property, search warrant, AOA check welfare, AOA/suicidal female, w/w driving w/out lights, lakeside park close/permits, crime prevention, extra patrols.
08/28 – no MPDL/POI, 911 call, pay box collection boats, w/w traffic, noise question, park close.
08/29 – Vehicle lock out, park close/shelter permits, AOA/traffic, 911 open line.
08/30 – 8/31/14 - Intoxicated male/3rd degree dui/w/w speed, park close, assist WCSO/narc. unit, medical alarm x2, speed 54/40, medical L1, domestic, medical L1 x2, suspicious activity.

September Call Load

09/01 – Domestic report/3rd degree dui/B card violation, NPI, found dog. Lakeside park close/shelter permits.
09/02 – AOA/male out of control, AOA/WCSO suspicious person located, accident report, school crossing, narcotics audit, school crossing, AOA/swat call out, officer info/drug use, w/w traffic, vehicle. Lock out, drug para, NPI, lakeside park close.
09/03 – handgun permit to purchase, hold up alarm/false, lockout v/w no MN PDL, school crossing, animal concern, welfare concern, park close/permits posted.
09/04 – alarm sounding, school crossing, ex parte order, property retrieval, lost dog, parking complaint/w speed, exp. Reg./no PIO, park close, animal concern.
09/05 – Loose dog, alarm, public assist, fire hydrant ord. violation, city ord. fence issue, property retrieval, tenant landlord issue, vehicle lock out, NPI, driving complaint, park close, no seatbelt, public assist.
09/06 – speed 59/40, AOA/medical, reckless driver, 1st degree dui, medical L3, speed 59/40, park permits posted.
09/07 – w/w speed x 2, vehicle lockout, 4th degree dui/obstruct legal process w/force, w/w exhaust.

09/08 – Lakeside park close, DOC/arrest, crosswalks, poss. ID theft, medical level 1, found evidence, AOA/hold up alarm, warrant information, loud music, city hall secured, AOA/unwanted male.

09/09 – Crosswalks, extra patrol, 911 open lines, w/w speed, medical L1, reckless driving, Accident no injuries.

09/10 – park close, suspicious male, directed patrol, school crossing, 911 hang up, lakeside park close, medical L1.

09/11 – school crossing, pay box pickup x 13, crosswalks, suspicious activity, DAS, civil question, aoa/domestic, threats report, light disturbance, AOA/suspicious person, lakeside park close, directed patrol, down power lines, 911 misdial, crosswalks, handgun permit to purchase, assist us marshal/warrant arrest.

09/12 – crosswalks, extra patrol, suspicious activity/extra patrol requested, park close, speed 70/40.

09/13 – w/w speed, speed 56/40 /DAS/drug para./directed patrol, medical L1, stop sign, lost dog, park close.

09/14 – Medical L1, 2nd degree dui/obstruct w/force, unwanted male, 4th degree dui. Dk female, public assist, parking complaint x 2, JUV. Train complaint/unfounded, medical L2, animal complaint, DAC/no PIO, DAR/false info to Police/NPI.

09/15 – Medical L3, school crossing, assist to city hall, welfare check probation violation/unfounded, ex parte HRO, school crossing, DAR, medical L1.

09/16 – w/w speed, city ord. violation, school crossing, DAR/NPI, poss. HRO violation, Domestic/arrest.

09/17 – speed 69/40, crosswalks, medical L1, fire dept. background. IRS scam, veh. lockout, poss. Dk driver, juv. Concern, medical L1, w/w speed, park close/permits.

09/18 – crosswalks, medical L1, w/w pass on right x2, old H & R, family assist/HRO info. medical L1, park close.

09/19 – school crossing, medical L1 x 2, 4th degree dui, 911 call, school crossing, DAR.

09/20 – 4th degree test refusal, lakeside park close, found wallet, no md/pdl, lakeside park close.

09/21 – speed/poss. Drug para, small amount of drugs, check welfare/3rd degree dui/open bottle, civil assist extra patrols, railroad crossing malfunction, suspicious male.

09/22 – park close, w/w speed, medical L1, crosswalks, new resident, check welfare, crosswalks, new medical L3, VA fraud, lost wallet, park close.

09/23 – 09/31 NA

Acronym/code: W/W = Written warning, LOCK OUT = vehicle keys locked in car, DAR = Driving after revocation, DAS= Driving after suspension, NPI/ NO POI = No proof of insurance, DOC = Disorderly conduct, CSC = Criminal Sexual Conduct, NO MN/DL = No Minnesota driver's license, Medical Level = 1 (most severe) 2 (moderate) 3 (mild), Rec'vd OFF/DANCO = Received a fax for an order for protection (OFF) domestic abuse, no contact order (danco) for person in our city, Felony Intro. Of Narc. = Felony level of introduction of narcotics into the prison, uac = underage drinking, 10 -72 = deceased.

Aug-14	Speed	Seatbelt	Child seat	DAS,R,C	Underage D&D	UAC	Open Bottle	No Insurance	No POI	Warrants	WW
501 Chief Eastman											
503 Aaron Slinger	2										
505 Quinn Wymarh	4			1							
506 Chad Johnson	3										
507 Dustin Purpur											
508 Capt Hutchinson											
509 Jay Jackson										1	
510 John Miller	3	2		4				1	2	1	6
512 Zach Lund	2			1				1			4
513 Keith Frank											
Monthly Total	14	2	0	7	0	0	0	2	4	2	21
Year Total	229	23	1	48	1	0	12	11	42	10	257
Officer	Drugs	MJ in MV	Dac-IPS	Stop Sign	Drug Para	DWI	Distracted	City Ord	Ted Foss	Careless	Other
501 Chief Eastman	1	1			1	1					
503 Aaron Slinger		1			1						1
505 Quinn Wymarh						2		11			2
506 Chad Johnson						1					
507 Dustin Purpur											1
508 Capt Hutchinson											
509 Jay Jackson	1							2			1
510 John Miller						1					
512 Zach Lund				1				1			3
513 Keith Frank											
Monthly Total	2	2	0	1	2	5	0	14	0	0	8
Year Total	2	17	1	1	15	36	2	73	0	0	37

Notes :



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: September 30, 2014

To: Mayor and City Council
Logan Martin, City Administrator

From: Mel Horak, Public Works Supervisor

Re: Public Works Department Update

During the month of September, the full-time Public Works staff, with assistance from part-time staff, has been busy completing the following tasks:

1. Read water meters for third quarter billing
2. Performed ongoing tree trimming on city boulevard trees and alley rights-of-way
3. Performed ongoing grass mowing, trimming and plant watering
4. Painted yellow "no parking" areas throughout the city
5. Started the moving process of the Perro Park playground equipment
6. Completed partial graveling and grading of alleys
7. Completed ongoing maintenance and repairs to equipment
8. Installed multiple new water meters and completed several new sewer-water service inspections
9. Performed ongoing operation of water and sewer systems, which includes daily inspections of facilities, water tests, water reports, and attending to system malfunctions
10. Adjusted the city boarding dock
11. Provided assistance with the Bethlehem Lutheran Church community volunteer group for tree planting and landscaping projects at Lakeside and Village Green Parks

Bayport Public Library



582 NORTH FOURTH STREET
BAYPORT, MINNESOTA 55003
(651) 275-4416

Date: September 29, 2014

To: Mayor and City Council; Logan Martin, City Administrator

From: Mark Blando, Bayport Public Library Director

Re: Bayport Library Update

September was a great month for events here at the library. We had another very successful Derby Days Book Sale. We were able to bring in over \$730 for the Foundation for Bayport Library. Thanks to all of those that help to set up the sale and for those that bought books. We also had the pleasure to welcome author David Housewright this past month. David is a multiple Minnesota Book Award winner. He was an extremely entreating speaker who told the crowd about his writing experiences and where he draws his inspiration from.

October will be another busy month for programs. We will be hosting an Astronomy for Everyone event on Wednesday, October 15 at 6:30pm. Noted astronomer Kevin Manning will be putting on the all ages event. We will also be showing the movie "Mr. Peabody and Sherman" on Thursday, October 16 at 1pm. Finally, we will be bringing back the very popular Spooky Basement of Friday, October 31 from 5pm-7pm. Come...if you dare!

I will be attending the Minnesota Library Conference in Mankato, MN from Wednesday, October 8 to Thursday, October 9. It is a great chance to meet other professionals in the library field and to learn what is new in the library world.

Thanks to you all,

Mark Blando

Director

Bayport Public Library



Building a Better World
for All of Us®

MEMORANDUM

TO: Honorable Mayor and City Council of Bayport
FROM: John Parotti, PE | City Engineer
DATE: September 30, 2014
RE: North 5th Street Groundwater
SEH No. BAYPO 122136 14.00

This memo is to serve as an update on the status of the geotechnical investigation and groundwater level monitoring approved by Council and currently underway.

PRELIMINARY OBSERVATIONS

The geotechnical investigation phase of the project is now complete. During this phase, the City conducted 5 soil borings on North 5th Street between 4th Avenue North and 6th Avenue North to determine the general nature of the subsurface soils in the immediate area of where residents have reported groundwater issues. A piezometer was installed near the intersection of North 5th Street and 4th Avenue to allow long-term groundwater level monitoring.

The preliminary results indicate that the subsurface soils are variable in nature and range from poorly graded sand to sandy clay. Groundwater levels at the time of boring varied from 4 feet below the surface to a depth beyond the bottom of the boring (deeper than 15 feet). Subsequent measurement was taken in the piezometer which indicated a groundwater level approximately 2 feet below the surface.

NEXT STEPS

Engineers will review the technical data (soil boring results), local topographic information, and existing storm sewer information and develop a summary report for presentation at a future City Council meeting. Once the report has been presented, the Engineer will receive direction from the City if additional engineering is desired or if the City would like to initiate a project to alleviate the groundwater issue.

p:\ael\bbaypo\122136\2014\drainage\5th st groundwater\memo 2014_09_30.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 156 High Street, Suite 300, New Richmond, WI 54017-1128

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CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: September 24, 2014

To: Mayor and City Council
Logan Martin, City Administrator

From: Sara Taylor, Assistant City Administrator/Planner

Re: **Department Update – October City Council meeting**

220 AND 239 1ST AVENUE SOUTH SEWER EXTENSION PROJECT

Staff has been working diligently with the property owners and their private contractor over the past few weeks to determine the most feasible and timely way to complete a municipal sewer extension to serve these two existing homes. It has been decided that it will be a private project, involving no city financing, meaning the property owners will hire a private contractor to complete the work under the direction of the city engineer with city approved plans and specifications. The property owners have yet to confirm whether the project will commence this year, which will most likely depend on contractor availability and weather. The property owners of 220 1st Ave. N. have recently expressed an interest in pursuing a minor subdivision of their parcel to create a second single-family lot and are currently in the process of obtaining a land survey to determine feasibility. If feasible, the owners would most likely proceed with a subdivision application to the city in the next few months. Therefore, work would likely be postponed until spring, to facilitate an extension of a third sewer service to the newly created lot as part of the project.

INSPIRATION

Recently, the city was approached by local contractor/builder Jeff Hause, J.G. Hause Construction, Inc. and his investment group about developing Phase II of Inspiration. The preliminary plat approved by the city in 2006 designates Phase II for 75 multi-family/condominium units. A final plat for Phase II, which included a 62 unit, multi-family building for individuals age 55 or older, (referred to as “Gramercy Club”) was also approved by the city in 2006, but due to a decline in the housing market was never constructed.

To determine whether to proceed with the purchase and potential development of the parcel, the investment group has requested the City Council review and provide input on a proposed concept plan for the property. Based on this input, they will decide whether to submit a final plat application to the city for Phase II. The concept plan is virtually identical to the “Gramercy Club” building in relationship to the overall site plan, as well as traffic circulation, impervious coverage, building elevation, size, and architectural style. The concept is proposed to include 75 multi-family units for individuals age 55 or older and offer a diversity of unit types for multiple stages of life. The concept will be presented to the City Council at the October 6 meeting.

LEGISLATIVE LAW UPDATES

This week, I attended a work session presented by the League of Minnesota Cities and the Minnesota City Clerk Association, which provided a comprehensive summary of the new laws that were enacted during the 2014 legislative session. The session focused on how these new laws may impact city operations, as well as require updates to city ordinances and policies. Subjects on which new laws have been adopted include sales tax, employment, pension, elections, data practices, and public safety. Staff will be reviewing our city ordinances and policies over the next few months to make sure we are in compliance with these new laws and will bring any necessary amendments to the City Council for consideration at an upcoming meeting.

GENERAL ELECTION

Absentee ballots are now available for the General Election. Voters can absentee vote in person or by mail via the Washington County Election Division. In the next few weeks, I will be training the remaining individuals who will be assisting with election procedures, commonly referred to as "Election Judges," in preparation for the election on Tuesday, November 4, as well as assisting new residents with voter registration. I will also be administering a series of required accuracy tests on the city's voting equipment and tabulator, prior to the election. As a reminder, the polling place for all Bayport residents to vote is City Hall and polls will be open 7:00 a.m. – 8:00 p.m.

PERRO PARK IMPROVEMENTS

The second phase of improvements for Perro Park is quickly nearing completion. The tennis courts have been reconfigured to allow two full-size courts, with a north-south orientation, and a practice board. The courts will soon be resurfaced and striped for both regulation tennis and pickle ball. Tennis court fencing, paths, playground curbing, and concrete steps are complete. The ball field re-grading, playground relocation, and fencing along the 1st and 3rd base lines with two new player benches will be complete in the next week. Finally, the stone monument park identification sign is in the process of being manufactured and will be installed upon completion.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: September 29, 2014
To: Honorable Mayor and City Council
From: Logan Martin, City Administrator
Re: **Administration Department Update – October City Council meeting**

ECONOMIC DEVELOPMENT OPPORTUNITIES

We have been engaged in preliminary conversations with business owners in the Hwy 95 corridor surrounding opportunities to continually advance and improve the area. One project is the partnership with the property owner of 243 3rd Ave. N. to install a fire suppression system that would bring the property up to code and able to be utilized. Preliminarily, the property has attracted the interest of a grocery store / meat market proprietor, so we hope to see that project to fruition. The special assessment project for the fire suppression system will be discussed separately on the October 6 agenda, but it certainly presents a nice opportunity to make the property functional, and fills a needed business niche in the community.

Separately, we've been in initial conversations with business owners surrounding the vacant building next to NJ Café. There is potential interest in a partnership between these business owners and the City to acquire and improve that property, which would present a marked improvement along the corridor. We will continue these conversations and will update and engage the Council as soon as possible.

DEER CULLING BEGINS SOON

River Valley Deer Management (RVDM) has completed much of its site investigation and preparation, and is prepared to begin the deer culling activity in the next few weeks. As you will recall, RVDM plans to have three tree stands in the vacant, wooded area north of Point Road, with up to three bow hunters at a time during the early morning and late dusk hours. RVDM intends to focus on the antlerless population on the Point, as that is the most effective strategy in reducing the population. Direct communication has been provided to the affected neighborhood with additional information, and residents are welcome to call City Hall with additional questions.

FIRE STATION PROGRESS

The Fire Hall Building Committee continues to work with the architect to develop and refine design options for the Fire Hall. This group has put in a significant amount of hours surveying the membership to assess building needs, and working through the design process with the architect. We remain on schedule and hope to reconvene with the City Council in the next month to introduce design options and preliminary budget figures.

UPCOMING MEETINGS AND EVENTS

October 6	City Council meeting	6:00pm	City Hall
October 20	Planning Commission	6:00pm	City Hall
October 31	Public Safety Open House	5:00 - 8:00pm	Fire Hall
November 4	General Election	7:00am – 8:00pm	City Hall
November 10	City Council meeting	6:00pm	City Hall
November 11	Veteran's Day Holiday	City Offices Closed	



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: September 29, 2014

To: Mayor and City Council

From: Logan Martin, City Administrator

Re: Consider Addendum No. 4 to the Baytown Water Extension Joint Powers Agreement to allow access to municipal water service for Miller Excavating, 3741 Stagecoach Trail in Baytown

BACKGROUND

In October of 2005, the City of Bayport and the Town of Baytown entered into a joint powers agreement to allow Bayport's municipal water service to be expanded to support residential development in Baytown Township. At that time, the parameters of the project were to provide water service to specific residential developments, and it was specified that any future expansion of the service network would require an amendment to the joint powers agreement.

The agreement has been amended three times to extend service to various developments, including Emerald Falls in 2006, St. Croix Preparatory Academy in 2008, and the Keefer subdivision that was proposed in 2008 but not completed. Recently, the City has been approached by Miller Excavating with a request to access the existing water main in Stagecoach Trail for a proposed office relocation project. Due to continued residential development of Miller Farms, the corporate headquarters of Miller Excavating is proposed to relocate to the east side of Stagecoach, at which time they desire to access municipal water service from the Bayport extension that exists under Stagecoach Trail. Attached is a narrative from Miller Excavating that provides further detail on the project. As this property was not previously accounted for in the joint powers agreement, an addendum is required to provide water service to this site.

City Engineer Parotti has reviewed the proposed use and is comfortable with the proposal and the system's capacity to support the project. Further, Public Works Supervisor Horak is supportive of the project and its impact on the system. The Washington County Planning Commission has approved this project from a land use standpoint, and the Baytown Township Board will consider this addendum at an upcoming meeting.

FINANCIAL IMPLICATIONS

This is a private water service connection, and all fees for the project will be borne by the property owner.

RECOMMENDATION

Staff recommends the City Council adopt a motion to approve Addendum No. 4 to the Baytown Water Extension Joint Powers Agreement to allow access to municipal water service for Miller Excavating, 3741 Stagecoach Trail in Baytown.

Attachments:

Miller Excavating Project Narrative
Addendum No. 4 to Baytown Water Service JPA

MILLER EXCAVATING, INC.
3636 Stagecoach Trail North
Stillwater, MN 55082

July 30, 2014

Mr. Logan Martin
City of Bayport
294 North Third Street
Bayport, MN 55003

Dear Mr. Martin:

During the fall of 2014, Miller Excavating will be relocating to 3741 Stagecoach Trail North, a parcel directly east of our present location and adjacent to our gravel mining operation parcels. Our current shop and office parcel will become part of the Miller Farms residential subdivision, an arrangement agreed to in 2005.

We will be moving our 60' x 120' truck shop to the new location and erecting a new 72' x 165' steel building. The existing home at 3741 Stagecoach Trail North will become the new office facility. Internal roadways, employee/visitor parking, the fueling station, communications, security and lighting, utilities and alterations to CSAH 21 are also part of the extensive plans approved through the public hearing process with Baytown and Washington County earlier this summer.

We would like to utilize the adjacent waterline established through the Joint Powers Agreement with Baytown Township. The main line and two hydrant locations are directly across CSAH 21 from our relocation site. Our water use is not extensive and only used for our office staff bathroom (3 to 5 employees) and our main storage building employee washroom, breakroom, and some equipment washing. At some point, water will be extended to the proposed office and relocated truck shop.

We would like to begin the permitting process with Bayport and will simultaneously seek the Baytown Board's approval as well on August 4th. Please advise as to the next steps to begin this installation for our fall 2014 relocation.

Sincerely,

Peter J. Miller, President

ADDENDUM NO. 4
TO
JOINT POWERS AGREEMENT

This is Addendum No. 4 to the Joint Powers Agreement dated October 3, 2005, (the "Agreement") by and between the City of Bayport, Washington County, Minnesota ("Bayport") and the Town of Baytown, Washington County, Minnesota ("Baytown"), as previously addended by Addendum No. 1 (Emerald Falls) dated October 10, 2006, Addendum No. 2 (St. Croix Preparatory Academy) dated March 18, 2008, and Addendum No. 3 (Keefer) dated April 7, 2008.

RECITALS

1. Miller Excavating, Inc. (Petitioner) has been granted permits and zoning approval by Washington County and the Town of Baytown for the relocation of the shop and related operations to 3741 Stagecoach Trail North described in Exhibit "A" (the "Development").
2. In order to facilitate the Development, Baytown has requested Bayport to consider the extension of its municipal water service to provide the advantage of municipal water service to the Development.
3. The Agreement requires the express written consent of both Baytown and Bayport before the water service, already extended into Baytown, can be enlarged or extended.
4. The parties therefore agree that the Agreement, as amended by Addendum No. 1, Addendum No. 2, and Addendum No. 3 be further amended to include the following conditions:
 - a. That the design of the water service to serve the Development will be subject to the approval of the Bayport City Engineer; and
 - b. That Bayport and Petitioner will work cooperatively to design and construct the necessary connections with Bayport in order to extend the water service to the boundary of the Development, provided that a deposit is made by the Petitioner in an amount equal to the estimated costs of the work. If the actual costs of the work exceeds the estimate deposited by the Petitioner with Bayport, the Petitioner shall

STATE OF MINNESOTA)
) ss.
COUNTY OF WASHINGTON)

The foregoing instrument was acknowledged before me on the ____ day of _____, 2014, by Kent Grandlienard and Constance M. Fredkove, respectively the Chairperson and Clerk for the Town of Baytown.

NOTARIAL STAMP OR SEAL
(or other title or rank)

Signature of Person Taking Acknowledgment

This Instrument Drafted By:
David T. Magnuson
Magnuson Law Firm
333 North Main Street, Suite 303
Stillwater, MN 55083
651-439-9464 main
651-439-5641 fax



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: September 29, 2014

To: Mayor and City Council

From: Logan Martin, City Administrator

Re: Consider a petition for a special assessment project at 243 3rd St. N. for a water service expansion and private fire suppression system

BACKGROUND

Staff has been consistently working with Mr. Lynn Most on a remodel / upgrade project at the vacant office space at 243 3rd St. N. to bring the property into compliance with current fire codes and to prepare it for future use. Mr. Most is in continued conversation with a grocery-store proprietor with an interest in remodeling the space to establish a local grocery store and meat market. In considering this use and inspecting the existing space, it was determined that a fire suppression system is required in the building due to the proposed use as a grocery store and the occupancy classification that use requires.

As such, staff has worked with Mr. Most to develop a plan to install a fire suppression system to allow this property to be utilized. Upon inspection, the existing water service into the property is not adequately sized to support the necessary system, so the proposed special assessment project also includes costs to increase the size of the service line. Building Official Buckley has reviewed the preliminary plans, specifications, and report from the fire suppression company and did not have any issues with the system upon preliminary review.

MN State Statutes Ch. 429 allows municipalities to consider special assessment requests from private property owners to complete fire suppression systems within private businesses. City Attorney Pratt has reviewed this proposal and drafted the attached petition and resolution to initiate the process. Total project costs are shown below.

Water Service improvement	\$42,000
Fire Suppression System	\$18,000
Total	\$60,000

FINANCIAL IMPLICATIONS

The special assessment is proposed to be placed on the property's annual taxes over a 10 year period at an interest rate of 4.5%. All legal, engineering, and permit fees required for this project will be borne by the property owner.

RECOMMENDATION

Staff recommends the City Council adopt a motion to accept the petition from Jan and Lynn Most for a special assessment at 243 3rd St. N, in the amount of \$60,000.

Attachments:

Special Assessment petition
Jan and Lynn Most project narrative
Resolution Accepting Petition and Ordering Project

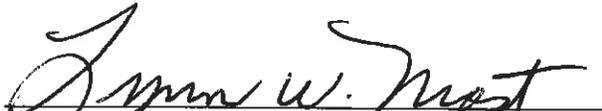
PETITION FOR LOCAL IMPROVEMENTS

To the City Council of the City of Bayport, Minnesota:

Dated: Oct. 1, 2014.

We, all owners of real property located at 243 Third Street North in the City, hereby petition that such area be improved by the construction of a privately owned fire suppression system, which includes the construction of a 4" waterline and an interior fire sprinkler system, as authorized by Minnesota Statutes, Chapter 429. We have received bids according to the necessary specifications for these improvements, and these bids are included along with this Petition for consideration and approval by the City Council. We are engaging private contractors to construct the improvements. The estimated cost of the improvement, based on these final bids, is \$60,000. We further ask that the City specially assess all costs of the above-mentioned improvements against our property, and we hereby agree to pay said principal and accrued interest according to repayment schedules established by the City.

Signatures of Owners:


Lynn W. Most


Janis R. Most

Examined, checked, and found to be in proper form and signed by the required number of owners of property affected by the making of the improvements petitioned for, this 1st day of October, 2014.


Logan Martin, City Administrator
City of Bayport, Minnesota

(SEAL)

September 17, 2014

To: Logan Martin, City Administrator
City of Bayport
294 No. Third St.
Bayport, MN 55003

Subject: SPRINKLER SYSTEM - 243 NO. THIRD STREET

Logan, in regard to our recent discussions I am attaching bids to complete installation and hook up for the above address.

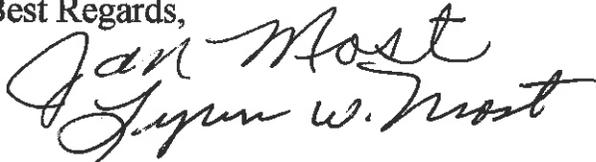
Connecting the waterline from the city water source to our building has been provided through Industrial Utilities Inc of Hugo, MN for the total amount of \$42,200.00.

We received a bid from Summit Fire Protection of St. Paul , MN for the sprinkler system totaling \$17,800.00 for a grand total of both bids of \$60,000.00.

You indicated that you would be meeting with the City Attorney to arrange the paper work that could be presented for approval at the October City Council Meeting.

Thank you for the opportunity of presenting this information and we look forward to working with the City of Bayport to complete this project. If I can be of further assistance, please let me know.

Best Regards,

A handwritten signature in cursive script that reads "Jan Most". Below the signature, the name "Lynn W. Most" is also written in a similar cursive style, though it is less legible.

Jan and Lynn Most, Owners

RESOLUTION NO. _____

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE
CITY OF BAYPORT, MINNESOTA
HELD OCTOBER 6, 2014**

Pursuant to due call and notice therefor, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 6th day of October, 2014, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**RESOLUTION DECLARING ADEQUACY OF PETITION REQUESTING THE
CONSTRUCTION OF A PRIVATELY OWNED FIRE PROTECTION SYSTEM TO SERVE 243
THIRD STREET NORTH WITHIN THE CITY OF BAYPORT, MINNESOTA,
AND ORDERING SAID IMPROVEMENT**

BE IT RESOLVED by the City Council (the "Council") of the City of Bayport, Minnesota (the "City"), as follows:

WHEREAS, the City has been approached by Lynn and Jan Most (the "Owners"), the owners of 243 Third Street North in the City (the "Property"), to assist with the financing of a fire protection system (the "System") to serve the Property, which System will be privately owned by the Owners;

WHEREAS, the Owners have executed a Petition addressed to the Council requesting the construction of the System, specifically the construction of a 4" water line and an interior fire sprinkler system, which construction may be financed through special assessments imposed under the authority of Minnesota Statutes, Chapter 429, as amended (the "Act");

WHEREAS, as required by Section 429.031, Subdivision 3 of the Act, in all petitions for the construction of a privately owned fire protection system, the estimated cost of the improvement and the bids and specifications for the improvement must be approved by the Council before the project may be commenced;

WHEREAS, the Petition indicates that the Owners will engage private contractors to construct the System, the estimated cost of the System is \$60,000, and the bids and specifications for the 4" water line and the interior fire sprinkler are included with the Petition;

WHEREAS, City staff has reviewed the Petition, the bids and specifications, and the estimated cost of the System, and finds the proposal submitted by the Owners to be reasonable and a public benefit, as the Property cannot be further developed without the System, as it is necessary to bring the Property in compliance with current building and fire codes; and

WHEREAS, because the Petition was executed by all owners of the Property, and all costs of the System will be specially assessed to the Property, this Council may approve the Petition and the bids and specifications, and order the construction of the System under the Act without a public hearing.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bayport, Minnesota, as follows:

1. Construction of the System is necessary, cost-effective and feasible as detailed in the bids and specifications therefor. Copies of the bids and specifications are on file in City Hall. This Council hereby approves the bids and specifications for the System, as well as the cost estimate for the System.
2. Construction of the System is hereby ordered and may proceed on the reasonable availability and scheduling of the retained private contractors and the Owners.
3. City staff shall conduct all necessary inspections and is authorized to approve the final installation of the System, pursuant to the City's customary contracting requirements for similar capital improvements.

This Resolution is adopted by the City Council of the City of Bayport, Minnesota, this 6th day of October, 2014.

Susan St. Ores, Mayor

ATTEST:

Logan Martin, City Administrator

MEMORANDUM

DATE: September 22, 2014

TO: City Council (October 6, 2014 meeting)

FROM: Sara Taylor, Assistant City Administrator/City Planner

SUBJECT: Consider a concept plan for a multi-family residential building for Phase II of the Inspiration development

A. BACKGROUND

The Inspiration development was preliminary platted and approved by the city in 2004 as a Residential Planned Unit Development (R-PUD), which includes 328 residential housing units and 145 acres of restored native prairie open space. The purpose of a R-PUD is to allow mixed density and diversity of residential housing, as well as flexibility and deviation from the city's zoning code for certain elements of the development, such as lot dimensions, impervious surface, parking, and setback requirements.

Inspiration was designed to be developed in three phases. Phase I consists of 121 single-family lots, Phase II consists of 75 multi-family/condominium units, and Phase III consists of the remaining 132 single-family lots. A final plat for Phase I was approved by the city in 2005 and build out of this phase is nearly complete. A final plat for Phase II including 62 multi-family units ("Gramercy Club") was approved by the city in 2006, but due to a decline in the housing market, this phase was never constructed. A final plat for 16 of the single-family lots included in Phase III (referred to as Phase III A) was approved by the city in 2013 and build out will be complete in the next few months. The remaining single-family lots in Phase III have yet to be final platted.

Recently, the city was approached by local contractor/builder Jeff Hause, J.G. Hause Construction, Inc., and his investment group about developing Phase II of Inspiration. The parcel has been listed for sale for several years, and applicant Jeff Hause is currently engaged in a due diligence procedure to determine whether to proceed with the development of the parcel. As such, the applicant has requested the City Council review and provide input on a proposed concept plan for the property. Based on this input, he will then decide whether to proceed with a formal application to the city to final plat Phase II of the development.

The following informational items are attached:

- Preliminary plat map of Inspiration Phases I, II, III
- Narrative by applicant
- Building/traffic circulation layout for "Gramercy Club" (applicant's general concept)
- Building elevations for "Gramercy Club" (applicant's general concept)
- Building elevations for multi-family/commercial projects previously completed by applicant

B. STAFF COMMENTS

As stated above, a preliminary plat for all phases of Inspiration was approved in 2004, which is a master plan for the overall development. The preliminary plat specifically for Phase II includes city approval for up to 75 multi-family/condominium units. In 2006, the city approved a final plat for Phase II, which included a 3-story multi-family building known as "Gramercy Club," consisting of 62 market rate cooperative units, for individuals age 55 or older. As mentioned, the developer did not proceed with construction of the building at that time, due to a decline in the housing market.

The current applicant has spent a significant time reviewing both the preliminary and final plat approved by the city for Phase II, as well as the specific building design and site plan for “Gramercy Club,” to ensure their proposal meets the general requirements of the preliminary plat and R-PUD. With the exception of the unit count and makeup, the applicant’s concept is virtually identical to “Gramercy Club” in relationship to the overall site plan, as well as parking, traffic circulation, building elevation, size, and architectural style. Efforts have been made to minimize impervious surface by including a majority of the parking stalls underground and beneath the building, reducing the need for outdoor surface parking and access drives. The building would contain a total of 75 multi-family units, which complies with the preliminary plat, and would consist of a combination of independent, assisted, and memory care living units for lease by individuals age 55 or older. By offering a diversity of housing units within the Inspiration development, residents would be provided with the opportunity to remain in the neighborhood through multiple stages of life. Similar to “Gramercy Club,” the building would also contain common spaces and amenities for the residents, as well as personnel to oversee building operations and maintenance.

C. CONCEPT PLAN ANALYSIS

It should be noted that this concept plan review is not required by the city, but rather was requested by the applicant to gain helpful input from the city regarding the proposed concept plan. The applicant believes that it is in his best interest to seek input on the proposed concept for Phase II, prior to proceeding with the land purchase and incurring engineering and architectural costs to submit a formal final plat application to the city.

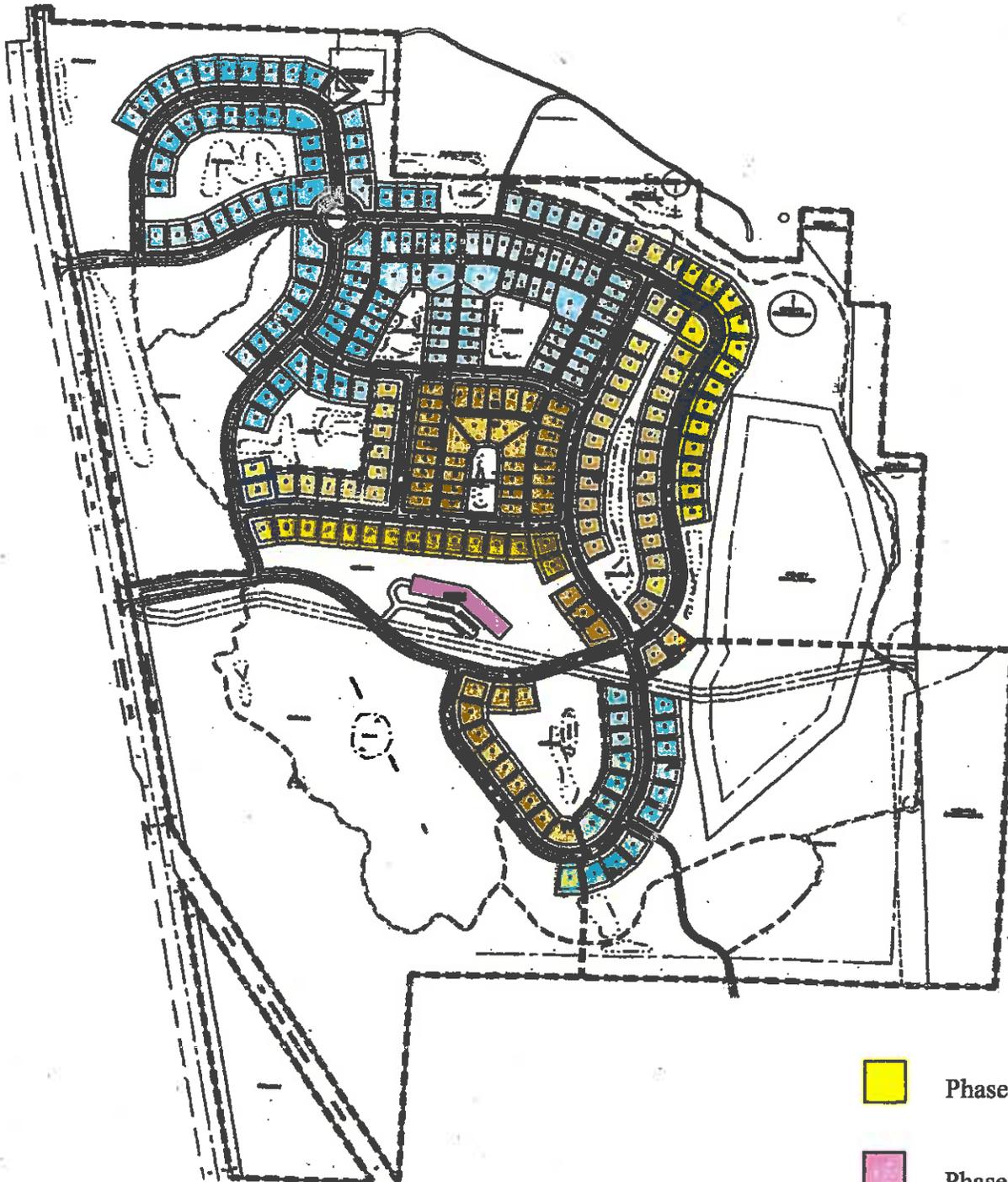
Based on the concept information provided, staff finds the proposal to be generally consistent with the preliminary plat and site plan, building, and architectural components approved by the city for the final plat for “Gramercy Club” and therefore is supportive of the concept. Besides specifying a maximum count of 75 units, the governing documents for Inspiration do not include specific site plan or design standards for Phase II, other than to capture and complement the architecture of the single-family homes in Inspiration and be consistent with the overall conservation theme of the development. As proposed, this concept plan complies with these criteria, which is demonstrated by the applicant’s desire to work within the building footprint and replicate the design previously approved by the city for the “Gramercy Club” building. In addition, the proposed compilation of units is consistent with the preliminary plat for Phase II, which is designated for multi-family/condominium units. The concept is also consistent with the city’s comprehensive plan, which encourages “the development of diverse and affordable housing for persons of all ages” and promotes “mixed housing and clustering by planned unit development.”

Assuming the applicant decides to proceed with the project, a final plat application will need to be submitted to the city. City staff will complete a detailed review of the proposed activities, site plan, and infrastructure as part of this application, to ensure compliance with the preliminary plat, as well as general development standards and ordinances. The proposed drive aisles, location of parking stalls, and traffic circulation may need to be modified, depending upon the unit makeup and associated activities, and to allow access for emergency vehicles. The application will require consideration by the Planning Commission, followed by consideration and action by the City Council.

D. RECOMMENDATION

Staff recommends the City Council provide input on the overall concept plan for a multi-family residential building for Phase II of the Inspiration development submitted by applicant Jeff Hause, J.G. Hause Construction, Inc., et al.

INSPIRATION OF BAYPORT



-  Phase I Single-family
-  Phase II Multi-family
-  Phase III Single-family



Inspiration Senior Living

Proposed Senior Housing Community

The following is a narrative for a residential project seeking concept approval from the Bayport City Council. Through the developer's own experience, as well as a third party study, it has been determined that there is a need for another independent living, assisted living and memory care facility in the Bayport region of the St. Croix Valley. The third party study was conducted by Maxfield Research, a firm providing the twin cities with development related research for more than 25 years. That study indicated a significant and increasing demand for additional senior housing for years to come. Croix Dale has served the community well for many years and has been basically full with a waiting list for at least 3 years. There is a continuous need for senior housing with and without services in the community. The Baby Boomer population over 65 years of age continues to increase by 10,000 people every day. With supply trailing demand, many more seniors want to stay close to the community they lived in most of their lives. Staying close to children and familiar surroundings is a vital part of the aging population. As we have witnessed in other senior housing facilities, many elderly find that social interaction and 24 hour access to staff extends their active years and the quality of their life. Bayport is a community that offers many amenities for all age ranges. A community bus to take these seniors to appointments and activities in the area will be an integral service to all those involved.

The proposed Inspiration Senior Living community would be a 75-unit assisted living, independent living and memory care facility for individuals age 55 and better. This will be a 3-story wood frame structure with an approximate building height of 46 feet from grade to the midpoint of the main roof slope.

The building will be designed to complement the surrounding residential neighborhood. The façade throughout the entire building perimeter is broken up into large bays that simulate the look of a single family home. Each "home" has a sturdy rock face masonry base, with a story and one half of brick above ending in a shingle style gable with brackets, conveying the essence of the Green and Green architecture of the arts and crafts movement. This arts and crafts theme will play out through the whole building from gracious front entry to corridor lighting and color selections, both interior and exterior.

In addition to the living units within the building, there will be ample and attractive common space that will include a great room, library, guest suite, craft/fine arts, game room, and more. While the exact size and final bedroom mix of the building will be dependent upon the needs of the residents,

our initial layout for a 75-unit building will be broken down as follows:

Assisted Living	30 Units
Independent Living	25 Units
Memory Care	20 Units

There will also be an underground parking garage, fully encased in block and concrete that will contain approximately 65 parking stalls with the majority being 9 feet-6 inches in width and none being less than 9 feet-0 inches and all being 18 feet in length. In addition to the underground parking, 15 surface parking stalls will be available outside the building.

Senior living community features will include:

- 24-Hour Security with Video Surveillance
- 24-Hour Home Health Care Services
- 24-Hour On-Call Nursing Care
- Controlled Front Entry
- On-site Management
- Exterior and Interior Maintenance
- Planned Social Activities
- Commercial Kitchen & Dining Room
- Library & Media Center
- Guest Room
- Underground Parking
- Cafe/Soda Fountain
- Transportation for Scheduled Outings
- Outdoor Patios & Walking Paths
- Beauty/Barber Shop
- Community Room/Activity Center

Unit Types

Assisted Living

- Assisted living will offer a diverse mix of personal services and healthcare options. There will be 30 units. Each apartment will have a full bathroom and kitchen.
- The monthly service fee will include a flexible dining plan with two meals a day, weekly housekeeping, emergency response system, and all utilities.

Independent Living

- 25 units on three floors will offer a diverse mix of one, one-bedroom/den and two-bedroom floor plans. All floors are reachable by central elevator and stairs.
- Each residence features a full kitchen, including a range, refrigerator and dishwasher, living room, bedroom, private bath with a shower unit, washer and dryer, ample closet space, telephone hook-ups and a 24-hour response system.
- Tenants select their residence, bring their own furnishings, and choose the number of meals per day they desire to eat.
- Emergency Response System, housekeeping services twice a month, all utilities and a flexible dining program will be included in the monthly service fee.

Memory Care

- The memory care unit is a separate, supportive environment with 20 studio apartments

specially designed and staffed for the distinctive needs of adults with dementia and memory loss. Specialized services, amenities and programs support each person's dignity and uniqueness and give families peace of mind.

Project Timeline

Pending project approval, the project will break ground in May, 2015, with a 10-12 month completion schedule. Occupancy should begin on or before May, 2016.

Community Management

Inspiration Senior Living will be managed by Integrity Senior Housing Management, Inc. Integrity (controlled by Mr. David H. Hesley) has been in existence since 2005 and will provide centralized management, management support and corporate administrative services to the Company. The Managing Agent currently manages three other senior housing facilities with a combined 233 units.

Development Team

Jeff Hause

Jeff Hause, together with his wife Missy, are owners of J. G. Hause Construction, Inc., a commercial and residential building and development firm in operation since 1985. With offices in Bayport, MN, J. G. Hause Construction provides development and construction services in Minnesota, Wisconsin and Florida.

William Henderson

Mr. Henderson has more than twenty years of experience in the development and ownership of commercial and residential properties, including senior living facilities, condominiums, townhomes, retail and office space.

David Hesley

Mr. Hesley is a founder and partner in the CPA firm of Hesley Shoquist & Company, Ltd, providing business and individuals with their accounting and financial needs since 1986. Mr. Hesley has been involved in the development and ownership of assisted care services for the past nine years and has been an active property developer for more than twenty years.

Previous Related Experience

Oak Ridge Place Senior Living Community

- Oak Park Heights, MN
- 83 one and two-bedroom units
- Independent and Assisted Living

5

6

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9

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11

12

13

2

see over
Lot 6, Block 2

SEPTUAGINT

south line Lot 6, Block 2

INSPIRATION

OUTLOT

N

202.02
S17°29'13"E

INSPIRATION
PARKWAY



Westwood Professional Services, Inc.
10000 Lake Park, Minneapolis, MN 55426
Phone: 763-438-0000
Fax: 763-438-0000
www.westwoodpro.com



Westwood

Prepared for:

**Contractor Property
Developers Company**

Drawn: _____
Checked: _____
Survey: _____
Scale: _____

Inspiration
Bryant, Minnesota







J.G. Hause Construction Multi-family/Commercial Projects

