

**CITY OF BAYPORT  
CITY COUNCIL MEETING  
Council Chambers, 294 North 3<sup>rd</sup> Street  
October 7, 2013**

**REGULAR MEETING**

**6:00 P.M.**

**CALL TO ORDER**

**ROLL CALL (St. Ores, Carlson, Goldston, Hanson, McGann)**

**APPROVAL OF AGENDA**

**PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS**

1. September recycling award recipient is Wendy Jeanetta who will receive \$30.00 for her recycling efforts, with funding made possible by a grant from Washington County.
2. Recognition of Dan and Kit Ridgeway for maintaining flower gardens at Lakeside Park
3. Recognition to Dan and Ginny Peulen for maintaining plantings at City Hall
4. Recognition of Bethlehem Lutheran Church for Village Green planting/landscaping service project

**OPEN FORUM**

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person).*

- 1.
- 2.

**CONSENT AGENDA**

**TAB #**

Consider a resolution adopting items 1 through 10

- |   |    |
|---|----|
| 1. August 20, 2013 City Council workshop minutes  | 1  |
| 2. September 3, 2013 City Council workshop minutes  | 2  |
| 3. September 3, 2013 City Council regular meeting minutes   | 3  |
| 4. September payables and receipts (check numbers 1136266-1136371)  | 4  |
| 5. September building, plumbing and mechanical permits report   | 5  |
| 6. Special event application from Andersen Parent Group for Andersen Elementary Walkathon at Barker's Alps Park on Friday, October 25, 2013 | 6  |
| 7. Donation of equipment to the Fire Department from Ames Construction and Lowe's Home Improvement  | 7  |
| 8. Donation of \$25.00 to the Fire Department from Robert Mordick of Bayport, MN  | 8  |
| 9. Donation of \$20.00 to the Fire Department from Patsy and Fred Marty of Bayport, MN  | 9  |
| 10. Donation of a city bench from Bayport American Legion Post 491  | 10 |

**PUBLIC HEARINGS**

**CITY COUNCIL LIAISON REPORTS**

**TAB #**

**STAFF/CITY ADMINISTRATOR REPORTS**

11

**UNFINISHED BUSINESS**

1. Consider final pay application #4 from Infratech Infrastructure Technologies, Inc. for I/I improvements and manhole rehabilitation project

12

**NEW BUSINESS**

1. Consider installation of a new severe weather emergency notification siren
2. Consider authorization to complete a sewer pipe cleaning project
3. Consider authorization to complete a soil correction project at Hazelwood Cemetery

13

14

15

**CITY COUNCIL ITEMS AND ANNOUNCEMENTS**

- 1.
- 2.

**ADJOURNMENT**

**RESOLUTION NO. 13-**

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,  
WASHINGTON COUNTY, MINNESOTA HELD OCTOBER 7, 2013**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 7<sup>th</sup> day of October 2013 at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember \_\_\_\_\_ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-10 FROM THE  
OCTOBER 7, 2013 CITY COUNCIL AGENDA**

1. August 20, 2013 City Council workshop minutes
2. September 3, 2013 City Council workshop minutes
3. September 3, 2013 City Council regular meeting minutes
4. September payables and receipts (check numbers 1136266-1136371)
5. September building, plumbing and mechanical permits report
6. Special event application from Andersen Parent Group for Andersen Elementary Walkathon at Barker's Alps Park on Friday, October 25, 2013
7. Donation of equipment to the Fire Department from Ames Construction and Lowe's Home Improvement
8. Donation of \$25.00 to the Fire Department from Robert Mordick of Bayport, MN
9. Donation of \$20.00 to the Fire Department from Patsy and Fred Marty of Bayport, MN
10. Donation of a city bench from Bayport American Legion Post 491

The motion for adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –

Dan Goldston –

Connie Carlson –

Patrick McGann –

Michele Hanson –

**WHEREUPON**, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, this 7<sup>th</sup> day of October 2013.

ATTEST:

\_\_\_\_\_  
Logan Martin, City Administrator

\_\_\_\_\_  
Susan St. Ores, Mayor

**CITY OF BAYPORT  
CITY COUNCIL WORKSHOP MINUTES  
COUNCIL CHAMBERS  
August 20, 2013  
5:30 P.M.**

**CALL TO ORDER**

The workshop was called to order by Mayor St. Ores.

**ROLL CALL**

Members Present: Mayor St. Ores, Councilmembers Carlson, Goldston, Hanson, and McGann

Staff Present: City Administrator Logan Martin, Assistant City Administrator/Planner Sara Taylor, Finance Officer Wanda Madsen, Fire Chief Mark Swenson, Police Chief Laura Eastman, and Public Works Supervisor Mel Horak

**REVIEW PRELIMINARY BUDGET AND LEVY FOR 2014**

Administrator Martin explained that while the proposed 2014 tax levy remains nearly the same from last year, the overall budget has decreased due to a reduction in proposed capital expenditures. He provided an overview of each city department budget, noting significant increases and/or decreases. He also reviewed proposed capital improvements and projects. Discussion followed on the general budget expenditures and the overall impact this budget and levy would have on the average household, and it was noted that most property owners would see a decrease in their city taxes. The City Council commended city staff for their diligence in maintaining a fiscally responsible budget. The consensus was to convene a second budget workshop prior to the September 3, 2013 City Council meeting to review the final proposed budget and levy for 2014.

**ADJOURNMENT**

It was moved by Councilmember Carlson and seconded by Councilmember Goldston to adjourn the workshop at 7:27 p.m.

**CITY OF BAYPORT  
CITY COUNCIL WORKSHOP MINUTES  
COUNCIL CHAMBERS  
September 3, 2013  
5:00 P.M.**

**CALL TO ORDER**

The workshop was called to order by Mayor St. Ores.

**ROLL CALL**

Members Present: Mayor St. Ores, Councilmembers Carlson, Goldston, Hanson, and McGann

Staff Present: City Administrator Logan Martin and Assistant City Administrator/Planner Sara Taylor, joined by Finance Officer Wanda Madsen, City Attorney Andy Pratt, and Planning Consultant Dan Licht for portions of the workshop

**REVIEW PRELIMINARY BUDGET AND LEVY FOR 2014**

Administrator Martin noted that the City Council held a budget workshop on August 20, 2013 and explained that no significant changes were made to the levy, budget, or capital improvement plan as a result of that discussion. The City Council again reviewed the preliminary proposed numbers, which Administrator Martin noted would be presented and discussed in further detail at the regular meeting at 6:00 p.m. The city is required to certify the preliminary levy to Washington County no later than September 16, 2013.

**REVIEW THE PROPOSED PRELIMINARY PLAT APPLICATION FOR INSPIRATION PHASE III-B**

Administrator Martin reviewed the proposed preliminary plat for Inspiration Phase III-B and some of the public comments received regarding the application, noting that many of the comments were related to architecture. He also reviewed the list of conditions that the applicant has agreed to implement in Phase III-B of the development, which have addressed many of the comments/concerns expressed by residents and the public. General questions were answered and discussion followed on the format for presenting the application at the regular meeting at 6:00 p.m. It was noted that a portion of the meeting would include a presentation of the Planning Commission's recommendation on the application by Chairperson Jason Obler and a brief period for the general public to comment and/or ask questions related to application.

**ADJOURNMENT**

It was moved by Councilmember Goldston and seconded by Councilmember Carlson to adjourn the workshop at 5:57 p.m.

**CITY OF BAYPORT  
CITY COUNCIL MEETING MINUTES  
COUNCIL CHAMBERS  
SEPTEMBER 3, 2013  
6:00 P.M.**

**CALL TO ORDER**

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of September 3, 2013 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

**ROLL CALL**

Members Present: Mayor Susan St. Ores, Councilmembers Connie Carlson, Dan Goldston, Michele Hanson and Patrick McGann

Members Absent: None

Staff Present: City Administrator Logan Martin, Police Chief Laura Eastman, Public Works Supervisor Mel Horak, City Engineer Barry Peters, City Attorney Andy Pratt, Fire Chief Mark Swenson, and Assistant City Administrator/Planner Sara Taylor

**APPROVAL OF AGENDA**

It was moved by Councilmember Carlson and seconded by Councilmember Goldston to approve the September 3, 2013 City Council agenda. Motion carried 5-0.

**PROCLAMATIONS/COMMENDATIONS/PETITIONS/ANNOUNCEMENTS**

1. The August recycling award recipient is Michael Branch who will receive \$30.00 for his recycling efforts, with funding made possible by a grant from Washington County.

**OPEN FORUM** – None

**CONSENT AGENDA**

Mayor St. Ores read items 1-5 on the consent agenda.

Councilmember Hanson introduced the following resolution and moved its adoption:

**Resolution 13-15**

**RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-5 FROM THE  
SEPTEMBER 3, 2013 CITY COUNCIL AGENDA**

1. July 31, 2013 City Council workshop minutes
2. August 5, 2013 City Council regular meeting minutes
3. August payables and receipts (check numbers 1136171-1136265)
4. August building, plumbing and mechanical permits report
5. Police Department donations for Night to Unite and Youth Safety Camp

The motion for adopting the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye  
Connie Carlson – aye

Dan Goldston – aye  
Michele Hanson – aye

Patrick McGann – aye

**PUBLIC HEARINGS** – None

## **COUNCIL LIAISON REPORTS**

Councilmember Carlson reviewed the August 29, 2013 meeting of the Library Board. The youth summer programs were well received and will be expanded next year. The library will be holding a book sale at the library on September 21, 9:00 a.m.-2:00 p.m., in conjunction with Derby Days. The next meeting is scheduled for September 26, 2013 at the library.

Councilmember Hanson reviewed the August 21, 2013 meeting of the Central St. Croix Valley Joint Cable Communications Commission, noting the audit report was presented with no significant findings. Staff is designing a new space for relocation of the Valley Access Channels Studio and commission office to another area within the Valley Ridge Mall. She reported the commission would be cost sharing attorney representation with the Lower Valley Commission for the franchise renewal negotiations.

Mayor St. Ores attended the Middle St. Croix Watershed Management Organization meeting and reported the group is working on their master plan. She also participated in a Minnesota Department of Transportation (MnDOT) tour of the new bridge construction activity. She reviewed the schedule for the combined annual Derby Days event and 125<sup>th</sup> Fire Department anniversary celebration on Saturday, September 21 and encouraged residents to check out the many activities.

## **STAFF/CITY ADMINISTRATOR REPORTS**

Police Chief Eastman reviewed the department's monthly activity and acknowledged the many businesses and individuals who donated goods and time for the successful Youth Safety Camp and Night to Unite events. On September 25, Chief Eastman and Fire Chief Swenson will be presenting at the Senior Center. She reported an increase in speed warnings and citations, especially on 5<sup>th</sup> Avenue North, with traffic being rerouted through Bayport due to the bridge project. Administrator Logan added that MnDOT is exploring alternate options for rerouting traffic from Highway 36 to Highway 95, to help reduce the amount of traffic through Bayport, noting concerns with pedestrian safety near Andersen Elementary School.

Fire Chief Swenson reported department staff has been working with MnDOT and contractors on road closures and detours to ensure public safety and response time. Administrator Martin and Chief Swenson had a positive meeting with the Commissioner of Corrections about acquiring land for a new fire station and expect a response from the commissioner in the near future. Ames Construction and Lowe's recently donated equipment and supplies to the department and the donations will be formally accepted at the next meeting. Staff is working with the Lake Elmo Fire Department on an auto aid procedure in the event of a confirmed structure fire, whereby both departments would be called out at the same time.

Public Works Supervisor Horak reviewed his written report and asked that residents help water boulevard trees during this dry period. He noted Public Works is starting the process to contract for sewer cleaning this fall and there is money in the budget for this contracted work. He is also working on a soil correction project in the west portion of Hazelwood Cemetery to remove and replace unstable soil. Pictures of the newly installed boarding dock at the 4<sup>th</sup> Avenue North boat launch were displayed, and Mayor St. Ores noted boats may be tied temporarily to the dock for up to 15 minutes to allow time to park boat trailers.

Assistant City Administrator/Planner Taylor reviewed her written report, noting there will be a general election on November 5 to vote on a levy increase for the school district. Bayport residents vote at City Hall, with polls open from 7:00 a.m. to 8:00 p.m. The next issue of the city newsletter will be distributed soon, and residents were encouraged to participate in the second annual Focus on Bayport photo contest, with entries due October 15.

Administrator Martin stated his focus since the last meeting has been on preparing the 2014 budget and working on the preliminary plat application for Inspiration.

## **UNFINISHED BUSINESS – None**

### **NEW BUSINESS**

Consider a proposed Eagle Scout project for Barker's Alps Park: Bryan Rettner, a scout with Bayport Troop 113, reviewed his proposed Eagle Scout service project to build a wooden informational kiosk near the playground at the top of Barker's Alps Park. The double-sided kiosk would display a map of the Barker's Alps trail system and park history on one side, with a map of Barker's Alps and the Inspiration neighborhood trails on the other side. He stated the majority of the materials would be funded through donations; however, he requested \$710.00 from the city to cover the remaining construction materials. Councilmember Hanson inquired when the trail system maps would be added, and Bryan indicated the entire project would be completed this fall. Councilmember Hanson requested that city staff approve the written materials prior to placement in the kiosk.

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to approve the Eagle Scout Project proposed by Bryan Rettner to build an informational kiosk at the top of Barker's Alps Park, with the city reimbursing up to \$710.00 for construction costs. Motion carried 5-0.

Consider a preliminary plat for Phase III-B of the Inspiration development: Mayor St. Ores stated staff would summarize the discussions and actions to date, followed by a public comment segment and City Council discussion. Planning Consultant Dan Licht reviewed his written report. Bayport Mainstreet Holding, LLC, the current property owner, has entered into a purchase agreement with DR Horton, Inc., for the sale and development of the northwest portion of Inspiration. DR Horton's proposed changes to the 2004 approved site plan, that would reduce the number of approved lots from 116 to 109 and increase open space by 0.68 acres, were reviewed in detail. He reviewed the June 10 and July 22 Planning Commission meetings, noting there was considerable discussion on the architectural elements that were included as part of the original approvals in 2004. The original documents state that the architectural elements/guidelines were to be deferred to the Master Declarations as a function of the Homeowner's Association (HOA) and administered through an Architectural Review Committee (ARC), separate from any city involvement. He noted that DR Horton met with Inspiration residents following the June 10 Planning Commission meeting to address concerns raised at the public hearing and subsequently submitted changes to the architectural and landscaping requirements, agreed to resident involvement in the ARC process and revised the overall site plan for the development. The proposed changes to lot sizes and setbacks were reviewed, and it was noted Washington County is requiring that the new intersection at Inspiration Parkway North and Stagecoach Trail prohibit a left turn from the development to southbound Stagecoach Trail. Planner Licht stated that the architectural and HOA/ARC membership elements will be included in the Planned Unit Development (PUD) general development permit approval and enforceable by the city, which is a change from the original approvals. He said that DR Horton would sell Outlot M to the city for \$1.00, upon Phase III-B final plat approval by the city. On July 22, 2013, the Planning Commission recommended approval of the preliminary plat application, with staff's conditions of approval and four additional conditions. Planner Licht reviewed the 21 conditions of approval included in the resolution and noted the Planning Commission's conditions related to architectural requirements and design guidelines were not included because the ambiguous language was subjective and not enforceable. City staff recommended approval of the proposed PUD general development plan and preliminary plat application.

Attorney Pratt reviewed the legal requirements and obligations of the city in regards to the preliminary plat application, as well as the liability concerns associated with the city's deliberation.

He reviewed the options the City Council could take regarding this application, noting that state law, the city's zoning ordinance and comprehensive plan serve as the guiding documents for approval or denial of the application.

Planning Commission Chairperson Jason Obler was invited to address the City Council and present the recommendation made by the Planning Commission at the July 22 meeting. He noted that although the Planning Commission voted to approve the application, he urged the City Council to consider denial of the application because the recommendations cited by staff are based on incomplete information, there is a lack of compromise on several issues by DR Horton, the proposal does not meet all the conditions of the original PUD application and permit, does not comply with city code, and is not consistent with the comprehensive plan. Commissioner Obler detailed the reasoning behind his denial request and said the application is incomplete because it is missing the financial impact, marketing, landscape plan, subdivision and social and environmental components, as required by city ordinance. He stated that he believes a majority of Planning Commission members share his viewpoint and Commissioner Hallett voiced his agreement. Mayor St. Ores stated she has received conflicting information from individual commissioners and wanted to be sure the entire Planning Commission is represented as a whole. Commissioner Obler noted a motion was passed at the June 10 Planning Commission meeting to deny the application; however, it was withdrawn to allow staff time to work with the developer on reaching a compromise on the issues brought forth at the public hearing. Attorney Pratt reminded councilmembers that the conditions of approval should be not arbitrary or capricious and stated that staff worked extensively with DR Horton to make the 21 conditions finite and enforceable. He also reiterated that on July 22, the Planning Commission recommended approval of the application with conditions. Administrator Martin and Mayor St. Ores pointed out that DR Horton or another builder could choose to build out the remaining lots in Phase III following the 2004 original approvals; however with the revised plat application, the city has an opportunity to codify additional requirements that will enhance the original intent of the neighborhood.

Ron Mullenbach of DR Horton stated he has received positive comments about the revised plan and that his company had worked with the city to address staff and resident concerns and made special allowances regarding architectural guidelines.

Patrick McNeil, 921 Inspiration Parkway, expressed concerns that the rear elevations of some new homes would face Stagecoach Trail and about DR Horton's ability to remove residents from the ARC. He is not opposed to DR Horton as a builder but believes they need to make more changes. He also thanked DR Horton and the Bayport Fire and Police Departments for participating in the Inspiration neighborhood party last month.

Jennifer Schneider, 1 Lakeside Drive, noted she was the Planning Commission Chairperson when the original plan approvals were prepared and stated that the city worked very hard to create a development that met the goals of the city's comprehensive plan and was acceptable to Bayport as a whole. She believes there are standards from the original plan that are not being upheld and important components in the revised plan that are missing, e.g., the marketing component. She disagrees with staff's findings of fact for approval of this application and believes they do not meet the goals of the comprehensive plan. She would like to keep the alleys in the plan to encourage slower traffic patterns. She recommended the City Council consider denial of the application.

Cara Richter, 329 Periwinkle Place, was unhappy that the original concept of promoting a small town feel, with an emphasis on native plants, conservation and a variety of homes is not being adhered to and stated these elements were the reason she agreed to live within an HOA setting. She said the

alleys provide a safe environment for outdoor play and has concerns with traffic speed in the neighborhood. She dislikes the “beige box” style of homes being built and proposed by DR Horton.

Ben Lee, 908 Inspiration Parkway, stated there has been a breakdown in design guidelines and expressed concern that a similar style/color home was built near his home.

Gina Hennen, 993 Inspiration Parkway, stated that the open space, alleys and resident input concepts promoted by DR Horton influenced their decision to purchase a home from DR Horton four months ago. She believes the current plan does not promote the same sense of neighborhood and had concerns with a lack of say on the HOA Board/ARC. She would like to see custom homes in the development.

Dustin Vincent, 526 Prairie Way South, questioned whether there was any resident support for the proposed plan and requested the City Council do what is right for the community.

Jon Nowaczek, Woodbury, Minnesota, was a former councilmember and noted the original development plan was carefully constructed and worked well for many years. He encouraged councilmembers to take a holistic approach in deciding whether to approve deviations from the original plan.

Rick Schneider, 1 Lakeside Drive, was a former Mayor and indicated he served at the time Inspiration was originally approved and noted the hard work that went into the process. He stated he was opposed to approving the proposed application.

Jeff Todd, 467 Prairie Way South, believes the original standards for the development have decreased since inception and stated that Inspiration residents have realized an increased downturn in the value of their homes due to the downgrading of the standards and original concept. He challenged DR Horton’s position that the proposed plan is necessary because of the housing market and cited the development of custom-built homes in neighboring Baytown Township. He encouraged the City Council to uphold the original standards at a high level and stated that decreased property values in Inspiration could affect the tax base for the entire city.

Penny Samb, 1138 Pioneer Trail, noted that when her Rottlund home was built five years ago, the builder provided several choices of house color, style and lot style and stated that similar house styles and colors were restricted. She said the original look and feel of Inspiration is gone and would like it back.

Lisa Eldred, 1005 Planter’s Path, and Jeff Todd stated the downgrading of homes began when the Beard Group took over from the original developer in 2008 during the housing market downturn. She indicated a group of Inspiration residents sought legal counsel and addressed their concerns with former City Administrator Berg. The group felt they were powerless to affect any change and were intimidated by Beard Group representatives.

Administrator Martin reiterated that the proposed conditions of approval will codify specified standards for the revised plan, which will allow for enforcement of the standards going forward. Discussion followed on the developer’s ability to remove a resident from the ARC. Mr. Mullenbach explained that due to the original documents in place, the former and current developers have had exclusive control of the HOA Board and ARC, but DR Horton has offered to seat two Inspiration residents on the ARC immediately upon final approval of the plan. He indicated that DR Horton would consider building homes on lots along Prairie Way that already have the infrastructure in place, if the proposed application is denied. He acknowledged the concern residents have with the

backside of homes facing Stagecoach Trail and said the builder could provide additional architectural relief for those homes to make the view from Stagecoach Trail more pleasing. He questioned whether the current alley loaded system is working, noting the city has been maintaining the alleys to this point, although the governing documents for the development state it is an HOA responsibility. Discussion followed on whether the proposed application includes all the required information for a PUD permit. Planner Licht said staff reviewed the application to determine whether it was complete based on requirements of the subdivision and zoning ordinances and the application is complete. He explained why the financial component was not required and reviewed how the plan addresses the landscaping, marketing and conservation elements. Councilmembers noted the complexity of the decision before them and indicated they have also received positive feedback from residents on the proposed plan and DR Horton compromises. Attorney Pratt stated the application is guided correctly under the comprehensive plan and zoning ordinances. If the city denies the application, valid findings for the denial must be cited or the action could be challenged. Administrator Martin acknowledged the current residents' concern that they have lost control of the neighborhood and noted Inspiration residents will have input on the ARC with this approval. He stated staff has been working diligently to find a solution to homeowner concerns and the 21 conditions of approval, which include architectural requirements, would be enforceable. Councilmember Hanson requested that condition #3 be amended to state that colors would be retired once used on 18% of the overall site, not phase. It was suggested that city staff be given the opportunity to attend ARC meetings to participate in the process, and Mr. Mullenbach indicated most ARC approvals are done via email to ensure a quick turnaround.

Councilmember Hanson introduced the following resolution, revising condition #3 to state that colors will be retired and replaced once used on 18% of the overall site, and adding condition #22 that city staff will be included in ARC communication.

**RESOLUTION APPROVING A REVISED PUD GENERAL PLAN AND PRELIMINARY PLAT  
FOR PHASE III-B OF THE INSPIRATION DEVELOPMENT, CITY OF BAYPORT,  
WASHINGTON COUNTY, MINNESOTA**

The motion was withdrawn, due to lack of a second.

Discussion continued on the pros and cons of approving the application, the basis for denying the application, the desire to do what's best for all Bayport constituents, and following through with the original intent and design of the development. Administrator Martin recommended the City Council either proceed with a resolution for denial or request a two-week extension from DR Horton and consider the application at a special meeting on September 16, if councilmembers believe a positive recommendation could be achieved during the extension period. Mr. Mullenbach said his company would not be able to price out alley-loaded home designs in two weeks, nor does DR Horton have this home in any other marketplace. Planner Licht reviewed the resolution for denial that was distributed to the City Council and stated the city would need to provide a written copy of any action to the applicant by the September 13 deadline. Attorney Pratt stated that he would refine the findings for denial prior to signature to capture the discussion related to the proposed layout of the overall development not being consistent with the original plan.

It was moved by Councilmember Carlson and seconded by Councilmember McGann to deny a revised PUD general plan and preliminary plat for Phase III-B of the Inspiration development, City of Bayport, Washington County, Minnesota, noting staff would revise the draft resolution for formal adoption at the end of the agenda. Motion carried 3-2, with Councilmembers Goldston and Hanson voting nay.

A brief recess was taken and the meeting resumed at 11:15 p.m.

Consider bids for a new hockey rink system at Perro Park: Assistant City Administrator Taylor explained the project was bid in three categories, including site improvements, hockey boards/fencing and lighting, as well as alternates for optional side fencing and 3/8" hockey boards. The bids received on August 15 were higher than estimated primarily due to unexpected electrical work and new fixtures. A recent inspection of the existing electrical system showed that the system doesn't comply with current code and is a potential fire and safety hazard. Replacing the existing fixtures now will reduce the number needed from six to two because the new fixtures are 50% more efficient in light output. Staff recommended awarding the site improvements to Fitol Hinz; 1/4" hockey boards and optional side fencing to Rink Systems, and the lighting fixtures, with warranty, to Musco. The total for the recommended improvements is \$199,455.00; however the city received a \$97,500.00 grant for the hockey rink. The remaining costs would be funded by the recreational capital equipment fund and park dedication fund. Greg Johnson, Sanders Wacker Bergly/Loucks Associates, explained the hockey rink system and shared a photograph of a similar rink in Oakdale. The Public Works department and Andersen Elementary School personnel recommended the optional side fencing, which would add a 6 foot chain link fence around the rink. Assistant Administrator Taylor stated there wasn't a specific turf improvement component in the project budget.

It was moved by Councilmember Carlson and seconded by Councilmember McGann to award the bid for the hockey rink system site improvements to Fitol Hinz for \$81,250.00; hockey boards (1/4 inch) for \$67,400.00, plus optional side fencing for \$5,000.00 to Rink Systems; and lighting fixtures to Musco for \$40,910.00, with an optional warranty for \$4,885.00, to be funded by the recreational capital equipment fund and park dedication fund. Motion carried 5-0.

2014 Budget Presentation: Administrator Martin reviewed the proposed 2014 budget, levy and capital improvement plan. He noted the city's financial standing is strong, with the assessed value of city property projected to rise 11.5% in 2014. A budget of \$2,738,433.00 is proposed, which is an 11% decrease from last year. The general fund budget was detailed and specific department accomplishments were reviewed. He noted that due to conservative budgeting and increased outside revenue sources, the general fund levy remains nearly flat for 2014, increasing by \$3,200.00. The proposed property tax rate shows an overall 2.14% decrease in the city's tax rate.

Councilmember Carlson introduced the following resolution and moved its adoption:

**Resolution 13-17**

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,  
ESTABLISHING THE PRELIMINARY LEVY CERTIFICATION FOR THE CITY'S GENERAL  
FUND AND LIBRARY FUND AT \$1,163,252.64**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Hanson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye  
Connie Carlson – aye

Dan Goldston – aye  
Michele Hanson – aye

Patrick McGann – aye

Councilmember Hanson introduced the following resolution and moved its adoption:

**Resolution 13-18**

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,  
ADOPTING THE PRELIMINARY CITY BUDGET FOR 2014**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye                      Dan Goldston – aye                      Patrick McGann – aye  
Connie Carlson – aye                      Michele Hanson – aye

Councilmember Carlson introduced the following resolution and moved its adoption:

**Resolution 13-19**

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,  
ADOPTING THE PRELIMINARY CAPITAL IMPROVEMENT PLAN FOR 2014**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Goldston and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye                      Dan Goldston – aye                      Patrick McGann – aye  
Connie Carlson – aye                      Michele Hanson – aye

Mayor St. Ores stated that public input on the 2014 budget and levy will be heard at the December 2, 2013 City Council meeting.

**CITY COUNCIL ITEMS AND ANNOUNCEMENTS**

1. Councilmember Hanson thanked the many donors who helped with Safety Camp and Night to Unite, as well as Lowe’s for donating equipment to the Fire Department.
2. Mayor St. Ores and Councilmembers Carlson and Hanson participated in the inaugural 5K race in memory of former firefighter and Councilmember Mark Ostertag.

Consider a preliminary plat for Phase III-B of the Inspiration development (continued): Planner Licht explained that the resolution for denial of the Inspiration application had been revised, and state statute requires that the City Council review the document so it can be provided in writing to the applicant prior to the expiration of the 60-day deadline.

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to amend the September 3, 2013 City Council agenda to consider the revised resolution denying a preliminary plat and PUD general plan for Phase III-B of the Inspiration development. Motion carried 5-0.

Attorney Pratt summarized the revised language and the City Council reviewed the resolution.

It was moved by Councilmember Carlson and seconded by Councilmember McGann to accept the revised language in the resolution denying the preliminary plat and PUD general plan for Phase III-B of the Inspiration development. Motion carried 5-0.

The formal resolution was recorded as follows:

Councilmember Carlson introduced the following resolution and moved its adoption:

**Resolution 13-16**

**RESOLUTION DENYING A REVISED PUD GENERAL PLAN AND PRELIMINARY PLAT  
FOR PHASE III-B OF THE INSPIRATION DEVELOPMENT, CITY OF BAYPORT,  
WASHINGTON COUNTY, MINNESOTA**

The motion for adopting the foregoing resolution was duly seconded by Councilmember McGann and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye  
Connie Carlson – aye

Dan Goldston – nay  
Michele Hanson – nay

Patrick McGann – aye

**ADJOURNMENT**

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to adjourn the meeting at 11:39 p.m. Motion carried 5-0.

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City Administrator/Clerk

# CITY OF BAYPORT

## \*Budget Control Summary

Current Period: SEPTEMBER 2013

| Account Descr                         | 2013<br>Cumulative<br>Budget | 2013<br>Cumulative<br>Actuals | 2013<br>Cumulative<br>Variance | 2013<br>%     |
|---------------------------------------|------------------------------|-------------------------------|--------------------------------|---------------|
| <b>FUND 101 GENERAL</b>               |                              |                               |                                |               |
| <b>Revenue Accounts</b>               |                              |                               |                                |               |
| DEPT 00000 GENERAL GOVERNMENT         | \$1,663,419.00               | -\$182,907.40                 | \$1,846,326.40                 | 111.00%       |
| DEPT 41200 MAYOR & COUNCIL            | \$0.00                       | \$0.00                        | \$0.00                         | 0.00%         |
| DEPT 41240 RECYCLING                  | \$5,500.00                   | \$5,932.00                    | -\$432.00                      | -7.85%        |
| DEPT 41600 CAPITAL OUTLAY             | \$0.00                       | \$0.00                        | \$0.00                         | 0.00%         |
| DEPT 41602 CURB & SIDEWALK PROJECT    | \$0.00                       | \$0.00                        | \$0.00                         | 0.00%         |
| DEPT 41910 PLANNING & ZONING          | \$96,750.00                  | \$127,884.86                  | -\$31,134.86                   | -32.18%       |
| DEPT 41940 MUNICIPAL BUILDINGS        | \$0.00                       | \$0.00                        | \$0.00                         | 0.00%         |
| DEPT 42000 PUBLIC SAFE CAPITAL OUTLA  | \$0.00                       | \$0.00                        | \$0.00                         | 0.00%         |
| DEPT 42100 POLICE                     | \$96,100.00                  | \$35,777.65                   | \$60,322.35                    | 62.77%        |
| DEPT 42200 FIRE PROTECTION            | \$380,878.00                 | \$255,452.06                  | \$125,425.94                   | 32.93%        |
| DEPT 43100 STREET MAINT               | \$5,000.00                   | \$5,807.50                    | -\$807.50                      | -16.15%       |
| DEPT 43130 STREET - FLOOD PREPARATIO  | \$0.00                       | \$754.25                      | -\$754.25                      | 0.00%         |
| DEPT 43200 PARKS                      | \$27,500.00                  | \$10,090.87                   | \$17,409.13                    | 63.31%        |
| DEPT 43201 PERRO PARK PROJECT/PLAN    | \$0.00                       | \$97,500.00                   | -\$97,500.00                   | 0.00%         |
| DEPT 43300 CEMETERY                   | \$10,000.00                  | \$13,025.00                   | -\$3,025.00                    | -30.25%       |
| DEPT 44100 PROJECT                    | \$0.00                       | \$0.00                        | \$0.00                         | 0.00%         |
| <b>Total Revenue Accounts</b>         | <b>\$2,285,147.00</b>        | <b>\$369,316.79</b>           | <b>\$1,915,830.21</b>          | <b>83.84%</b> |
| <b>Expenditure Accounts</b>           |                              |                               |                                |               |
| DEPT 00000 GENERAL GOVERNMENT         | \$0.00                       | \$0.00                        | \$0.00                         | 0.00%         |
| DEPT 41100 ELECTIONS                  | \$470.00                     | \$470.00                      | \$0.00                         | 0.00%         |
| DEPT 41200 MAYOR & COUNCIL            | \$141,451.00                 | \$174,881.96                  | -\$33,430.96                   | -23.63%       |
| DEPT 41240 RECYCLING                  | \$7,200.00                   | \$1,456.16                    | \$5,743.84                     | 79.78%        |
| DEPT 41400 ADMINISTRATION             | \$141,412.00                 | \$92,075.62                   | \$49,336.38                    | 34.89%        |
| DEPT 41601 ALLEY PAVING PROJECT       | \$0.00                       | \$0.00                        | \$0.00                         | 0.00%         |
| DEPT 41603 SO MN STREET UTILITY PROJE | \$0.00                       | \$0.00                        | \$0.00                         | 0.00%         |
| DEPT 41605 INFLOW/INFILTRATION        | \$0.00                       | \$0.00                        | \$0.00                         | 0.00%         |
| DEPT 41607 2011 STREET PROJECT        | \$0.00                       | \$0.00                        | \$0.00                         | 0.00%         |
| DEPT 41900 CAPITAL IMPROVEMENTS       | \$0.00                       | \$0.00                        | \$0.00                         | 0.00%         |
| DEPT 41903 DEBT SERVICE               | \$0.00                       | \$0.00                        | \$0.00                         | 0.00%         |
| DEPT 41910 PLANNING & ZONING          | \$220,503.00                 | \$165,552.81                  | \$54,950.19                    | 24.92%        |
| DEPT 41940 MUNICIPAL BUILDINGS        | \$39,050.00                  | \$30,691.22                   | \$8,358.78                     | 21.41%        |
| DEPT 42100 POLICE                     | \$719,313.00                 | \$503,953.82                  | \$215,359.18                   | 29.94%        |
| DEPT 42200 FIRE PROTECTION            | \$438,919.00                 | \$591,925.33                  | -\$153,006.33                  | -34.86%       |
| DEPT 43100 STREET MAINT               | \$267,714.00                 | \$217,645.08                  | \$50,068.92                    | 18.70%        |
| DEPT 43130 STREET - FLOOD PREPARATIO  | \$0.00                       | \$0.00                        | \$0.00                         | 0.00%         |
| DEPT 43160 STREET LIGHTING            | \$30,000.00                  | \$25,917.05                   | \$4,082.95                     | 13.61%        |
| DEPT 43200 PARKS                      | \$58,241.00                  | \$48,037.21                   | \$10,203.79                    | 17.52%        |
| DEPT 43300 CEMETERY                   | \$7,475.00                   | \$2,234.94                    | \$5,240.06                     | 70.10%        |
| DEPT 44100 PROJECT                    | \$79,600.00                  | \$0.00                        | \$79,600.00                    | 100.00%       |
| <b>Total Expenditure Accounts</b>     | <b>\$2,151,348.00</b>        | <b>\$1,854,841.20</b>         | <b>-\$296,506.80</b>           | <b>13.78%</b> |

CITY OF BAYPORT

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\*Fund Summary -  
Budget to Actual©

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SEPTEMBER 2013

|  | 2013<br>YTD Budget | SEPTEMBER<br>MTD Amount | 2013<br>YTD Amount     | 2013<br>YTD Balance | 2013<br>% YTD<br>Budget |
|--|--------------------|-------------------------|------------------------|---------------------|-------------------------|
| <b>FUND 101 GENERAL</b>                          |                    |                         |                        |                     |                         |
| Revenue  | \$2,285,147.00     | \$29,597.36             | \$369,316.79           | \$1,915,830.21      | 16.16%                  |
| Expenditure                                      | \$2,151,348.00     | \$370,094.20            | \$1,854,841.20         | \$296,506.80        | 86.22%                  |
|  |                    | <u>-\$340,496.84</u>    | <u>-\$1,485,524.41</u> |                     |                         |
| <b>FUND 102 STREET RECONSTRUCTION</b>            |                    |                         |                        |                     |                         |
| Revenue  | \$0.00             | \$0.00                  | \$0.00                 | \$0.00              | 0.00%                   |
| Expenditure                                      | \$0.00             | \$0.00                  | \$0.00                 | \$0.00              | 0.00%                   |
|  |                    | <u>\$0.00</u>           | <u>\$0.00</u>          |                     |                         |
| <b>FUND 103 G O TIF BD FUND 1990 CAP PROJ</b>    |                    |                         |                        |                     |                         |
| Revenue  | \$0.00             | \$0.00                  | \$0.00                 | \$0.00              | 0.00%                   |
| Expenditure                                      | \$0.00             | \$0.00                  | \$480.00               | -\$480.00           | 0.00%                   |
|  |                    | <u>\$0.00</u>           | <u>-\$480.00</u>       |                     |                         |
| <b>FUND 106 TIF ECON DEV DIST 2</b>              |                    |                         |                        |                     |                         |
| Revenue  | \$0.00             | \$0.00                  | \$0.00                 | \$0.00              | 0.00%                   |
| Expenditure                                      | \$0.00             | \$0.00                  | \$0.00                 | \$0.00              | 0.00%                   |
|  |                    | <u>\$0.00</u>           | <u>\$0.00</u>          |                     |                         |
| <b>FUND 107 TIF REDEVELOPMENT DISTRICT 2-1</b>   |                    |                         |                        |                     |                         |
| Revenue  | \$0.00             | \$0.00                  | \$20,112.89            | -\$20,112.89        | 0.00%                   |
| Expenditure                                      | \$0.00             | \$0.00                  | \$18,378.07            | -\$18,378.07        | 0.00%                   |
|  |                    | <u>\$0.00</u>           | <u>\$1,734.82</u>      |                     |                         |
| <b>FUND 200 FIRE EQUIPMENT REPLACEMENT FUN</b>   |                    |                         |                        |                     |                         |
| Revenue  | \$0.00             | \$0.00                  | \$0.00                 | \$0.00              | 0.00%                   |
| Expenditure                                      | \$0.00             | \$0.00                  | \$0.00                 | \$0.00              | 0.00%                   |
|  |                    | <u>\$0.00</u>           | <u>\$0.00</u>          |                     |                         |
| <b>FUND 201 D.A.R.E.</b>                         |                    |                         |                        |                     |                         |
| Expenditure                                      | \$0.00             | \$0.00                  | \$0.00                 | \$0.00              | 0.00%                   |
|  |                    | <u>\$0.00</u>           | <u>\$0.00</u>          |                     |                         |
| <b>FUND 202 DRUG FORFEITURE</b>                  |                    |                         |                        |                     |                         |
| Revenue  | \$0.00             | \$0.00                  | \$2,674.59             | -\$2,674.59         | 0.00%                   |
| Expenditure                                      | \$0.00             | \$0.00                  | -\$7,869.57            | \$7,869.57          | 0.00%                   |
|  |                    | <u>\$0.00</u>           | <u>\$10,544.16</u>     |                     |                         |
| <b>FUND 203 PUBLIC WORKS EQUIPMENT REPL</b>      |                    |                         |                        |                     |                         |
| Revenue  | \$0.00             | \$0.00                  | \$0.00                 | \$0.00              | 0.00%                   |
| Expenditure                                      | \$0.00             | \$0.00                  | \$0.00                 | \$0.00              | 0.00%                   |
|  |                    | <u>\$0.00</u>           | <u>\$0.00</u>          |                     |                         |
| <b>FUND 204 RECREATION CAP EQUIP &amp; MAINT</b> |                    |                         |                        |                     |                         |
| Revenue  | \$0.00             | \$0.00                  | \$0.00                 | \$0.00              | 0.00%                   |
| Expenditure                                      | \$0.00             | \$0.00                  | \$0.00                 | \$0.00              | 0.00%                   |
|  |                    | <u>\$0.00</u>           | <u>\$0.00</u>          |                     |                         |
| <b>FUND 205 TAX STABILIZATION FUND</b>           |                    |                         |                        |                     |                         |
| Revenue  | \$0.00             | \$0.00                  | \$0.00                 | \$0.00              | 0.00%                   |

CITY OF BAYPORT

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\*Fund Summary -  
Budget to Actual©

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SEPTEMBER 2013

|  | 2013<br>YTD Budget | SEPTEMBER<br>MTD Amount | 2013<br>YTD Amount | 2013<br>YTD Balance | 2013<br>% YTD<br>Budget |
|--|--------------------|-------------------------|--------------------|---------------------|-------------------------|
| Expenditure                                    | \$0.00             | \$0.00                  | \$0.00             | \$0.00              | 0.00%                   |
|  |                    | \$0.00                  | \$0.00             |                     |                         |
| <b>FUND 206 WATER/SEWER IMPROVEMENT FUND</b>   |                    |                         |                    |                     |                         |
| Revenue  | \$0.00             | \$0.00                  | -\$6,837.21        | \$6,837.21          | 0.00%                   |
| Expenditure                                    | \$0.00             | \$9,499.33              | \$162,365.35       | -\$162,365.35       | 0.00%                   |
|  |                    | -\$9,499.33             | -\$169,202.56      |                     |                         |
| <b>FUND 207 PARK IMPROVEMENT FUND</b>          |                    |                         |                    |                     |                         |
| Revenue  | \$0.00             | \$13,693.50             | \$27,693.50        | -\$27,693.50        | 0.00%                   |
| Expenditure                                    | \$0.00             | \$18,972.13             | \$28,710.60        | -\$28,710.60        | 0.00%                   |
|  |                    | -\$5,278.63             | -\$1,017.10        |                     |                         |
| <b>FUND 208 PRISON SEWER PROJECT</b>           |                    |                         |                    |                     |                         |
| Revenue  | \$0.00             | \$0.00                  | \$0.00             | \$0.00              | 0.00%                   |
| Expenditure                                    | \$0.00             | \$0.00                  | \$0.00             | \$0.00              | 0.00%                   |
|  |                    | \$0.00                  | \$0.00             |                     |                         |
| <b>FUND 209 DEVELOPER REIMBURSED PROJECTS</b>  |                    |                         |                    |                     |                         |
| Revenue  | \$0.00             | \$0.00                  | \$0.00             | \$0.00              | 0.00%                   |
| Expenditure                                    | \$0.00             | \$0.00                  | \$0.00             | \$0.00              | 0.00%                   |
|  |                    | \$0.00                  | \$0.00             |                     |                         |
| <b>FUND 210 K-9 UNIT</b>                       |                    |                         |                    |                     |                         |
| Revenue  | \$0.00             | \$0.00                  | \$0.00             | \$0.00              | 0.00%                   |
| Expenditure                                    | \$0.00             | \$0.00                  | \$0.00             | \$0.00              | 0.00%                   |
|  |                    | \$0.00                  | \$0.00             |                     |                         |
| <b>FUND 211 LIBRARY</b>                        |                    |                         |                    |                     |                         |
| Revenue  | \$287,230.00       | \$95.00                 | \$202,163.80       | \$85,066.20         | 70.38%                  |
| Expenditure                                    | \$287,230.00       | \$19,756.12             | \$185,443.89       | \$101,786.11        | 64.56%                  |
|  |                    | -\$19,661.12            | \$16,719.91        |                     |                         |
| <b>FUND 303 GO TIF BOND 1990 DEBT SERVICE</b>  |                    |                         |                    |                     |                         |
| Revenue  | \$0.00             | \$0.00                  | \$55,169.01        | -\$55,169.01        | 0.00%                   |
| Expenditure                                    | \$0.00             | \$0.00                  | \$12,556.46        | -\$12,556.46        | 0.00%                   |
|  |                    | \$0.00                  | \$42,612.55        |                     |                         |
| <b>FUND 311 GO IMPROV BONDS OF 1992 DEBT S</b> |                    |                         |                    |                     |                         |
| Expenditure                                    | \$0.00             | \$0.00                  | \$0.00             | \$0.00              | 0.00%                   |
|  |                    | \$0.00                  | \$0.00             |                     |                         |
| <b>FUND 412 CEMETERY CAPITAL IMPROV</b>        |                    |                         |                    |                     |                         |
| Revenue  | \$0.00             | \$0.00                  | \$0.00             | \$0.00              | 0.00%                   |
| Expenditure                                    | \$0.00             | \$0.00                  | \$0.00             | \$0.00              | 0.00%                   |
|  |                    | \$0.00                  | \$0.00             |                     |                         |
| <b>FUND 413 POLICE EQUIPMENT FUND</b>          |                    |                         |                    |                     |                         |
| Revenue  | \$0.00             | \$0.00                  | \$0.00             | \$0.00              | 0.00%                   |
| Expenditure                                    | \$0.00             | \$0.00                  | \$0.00             | \$0.00              | 0.00%                   |

CITY OF BAYPORT

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\*Fund Summary -  
Budget to Actual©

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SEPTEMBER 2013

|                                       | 2012<br>YTD Budget | SEPTEMBER<br>MTD Amount | 2013<br>YTD Amount     | 2013<br>YTD Balance | 2013<br>% YTD<br>Budget |
|---------------------------------------|--------------------|-------------------------|------------------------|---------------------|-------------------------|
|                                       |                    | \$0.00                  | \$0.00                 |                     |                         |
| <b>FUND 414 OFFICE AUTOMATION</b>     |                    |                         |                        |                     |                         |
| Revenue                               | \$0.00             | \$0.00                  | \$0.00                 | \$0.00              | 0.00%                   |
| Expenditure                           | \$0.00             | \$0.00                  | \$0.00                 | \$0.00              | 0.00%                   |
|                                       |                    | \$0.00                  | \$0.00                 |                     |                         |
| <b>FUND 415 MUNICIPAL BLDGS MAINT</b> |                    |                         |                        |                     |                         |
| Revenue                               | \$0.00             | \$0.00                  | \$0.00                 | \$0.00              | 0.00%                   |
| Expenditure                           | \$0.00             | \$0.00                  | \$0.00                 | \$0.00              | 0.00%                   |
|                                       |                    | \$0.00                  | \$0.00                 |                     |                         |
| <b>FUND 416 PERRO CREEK OUTLET</b>    |                    |                         |                        |                     |                         |
| Revenue                               | \$0.00             | \$0.00                  | \$0.00                 | \$0.00              | 0.00%                   |
| Expenditure                           | \$0.00             | \$0.00                  | \$0.00                 | \$0.00              | 0.00%                   |
|                                       |                    | \$0.00                  | \$0.00                 |                     |                         |
| <b>FUND 601 WATER</b>                 |                    |                         |                        |                     |                         |
| Revenue                               | \$325,250.00       | \$9,403.00              | \$70,917.98            | \$254,332.02        | 21.80%                  |
| Expenditure                           | \$491,628.76       | \$42,098.04             | \$292,636.69           | \$198,992.07        | 59.52%                  |
|                                       |                    | -\$32,695.04            | -\$221,718.71          |                     |                         |
| <b>FUND 602 SEWER</b>                 |                    |                         |                        |                     |                         |
| Revenue                               | \$0.00             | \$10,380.00             | \$22,688.51            | -\$22,688.51        | 0.00%                   |
| Expenditure                           | \$773,754.76       | \$43,335.03             | \$393,568.18           | \$380,186.58        | 50.86%                  |
|                                       |                    | -\$32,955.03            | -\$370,879.67          |                     |                         |
| <b>FUND 800 INVESTMENTS-POOLED</b>    |                    |                         |                        |                     |                         |
| Revenue                               | \$0.00             | \$0.00                  | \$0.00                 | \$0.00              | 0.00%                   |
| Expenditure                           | \$0.00             | \$0.00                  | \$0.00                 | \$0.00              | 0.00%                   |
|                                       |                    | \$0.00                  | \$0.00                 |                     |                         |
| <b>FUND 803 P &amp; Z ESCROWS</b>     |                    |                         |                        |                     |                         |
| Revenue                               | \$0.00             | \$500.00                | \$50,500.00            | -\$50,500.00        | 0.00%                   |
| Expenditure                           | \$0.00             | \$9,257.68              | \$56,692.75            | -\$56,692.75        | 0.00%                   |
|                                       |                    | -\$8,757.68             | -\$6,192.75            |                     |                         |
| <b>FUND 851 NON EXP TRUST</b>         |                    |                         |                        |                     |                         |
| Revenue                               | \$0.00             | \$0.00                  | \$0.00                 | \$0.00              | 0.00%                   |
| Expenditure                           | \$0.00             | \$0.00                  | \$0.00                 | \$0.00              | 0.00%                   |
|                                       |                    | \$0.00                  | \$0.00                 |                     |                         |
| <b>FUND 999 ACCRUED INT PAYABLE</b>   |                    |                         |                        |                     |                         |
| Expenditure                           | \$0.00             | \$0.00                  | \$0.00                 | \$0.00              | 0.00%                   |
|                                       |                    | \$0.00                  | \$0.00                 |                     |                         |
| <b>Report Total</b>                   |                    | <b>-\$449,343.67</b>    | <b>-\$2,183,403.76</b> |                     |                         |

**CITY OF BAYPORT**  
**REVENUE SUMMARY YTD THRU 09/30/2013**

| FUND     | FUND Descr                   | 2013<br>Budget | 2013<br>YTD Amt | 2013<br>% of Budget | 2013 % of<br>Budget Remain |
|----------|------------------------------|----------------|-----------------|---------------------|----------------------------|
| FUND 101 | GENERAL                      | \$2,285,147.00 | \$369,316.79    | 16.16%              | 83.84%                     |
| FUND 102 | STREET RECONSTRUCTION        | \$0.00         | \$0.00          | 0.00%               | 0.00%                      |
| FUND 103 | G O TIF BD FUND 1990 CAP PRO | \$0.00         | \$0.00          | 0.00%               | 0.00%                      |
| FUND 106 | TIF ECON DEV DIST 2          | \$0.00         | \$0.00          | 0.00%               | 0.00%                      |
| FUND 107 | TIF REDEVELOPMENT DISTRICT   | \$0.00         | \$20,112.89     | 0.00%               | 0.00%                      |
| FUND 200 | FIRE EQUIPMENT REPLACEMENT   | \$0.00         | \$0.00          | 0.00%               | 0.00%                      |
| FUND 202 | DRUG FORFEITURE              | \$0.00         | \$2,674.59      | 0.00%               | 0.00%                      |
| FUND 203 | PUBLIC WORKS EQUIPMENT REP   | \$0.00         | \$0.00          | 0.00%               | 0.00%                      |
| FUND 204 | RECREATION CAP EQUIP & MAIN  | \$0.00         | \$0.00          | 0.00%               | 0.00%                      |
| FUND 205 | TAX STABILIZATION FUND       | \$0.00         | \$0.00          | 0.00%               | 0.00%                      |
| FUND 206 | WATER/SEWER IMPROVEMENT F    | \$0.00         | -\$6,837.21     | 0.00%               | 0.00%                      |
| FUND 207 | PARK IMPROVEMENT FUND        | \$0.00         | \$27,693.50     | 0.00%               | 0.00%                      |
| FUND 208 | PRISON SEWER PROJECT         | \$0.00         | \$0.00          | 0.00%               | 0.00%                      |
| FUND 209 | DEVELOPER REIMBURSED PROJE   | \$0.00         | \$0.00          | 0.00%               | 0.00%                      |
| FUND 210 | K-9 UNIT                     | \$0.00         | \$0.00          | 0.00%               | 0.00%                      |
| FUND 211 | LIBRARY                      | \$287,230.00   | \$202,163.80    | 70.38%              | 29.62%                     |
| FUND 303 | GO TIF BOND 1990 DEBT SERVIC | \$0.00         | \$55,169.01     | 0.00%               | 0.00%                      |
| FUND 412 | CEMETERY CAPITAL IMPROV      | \$0.00         | \$0.00          | 0.00%               | 0.00%                      |
| FUND 413 | POLICE EQUIPMENT FUND        | \$0.00         | \$0.00          | 0.00%               | 0.00%                      |
| FUND 414 | OFFICE AUTOMATION            | \$0.00         | \$0.00          | 0.00%               | 0.00%                      |
| FUND 415 | MUNICIPAL BLDGS MAINT        | \$0.00         | \$0.00          | 0.00%               | 0.00%                      |
| FUND 416 | PERRO CREEK OUTLET           | \$0.00         | \$0.00          | 0.00%               | 0.00%                      |
| FUND 601 | WATER                        | \$325,250.00   | \$70,917.98     | 21.80%              | 78.20%                     |
| FUND 602 | SEWER                        | \$0.00         | \$22,688.51     | 0.00%               | 0.00%                      |
| FUND 800 | INVESTMENTS-POOLED           | \$0.00         | \$0.00          | 0.00%               | 0.00%                      |
| FUND 803 | P & Z ESCROWS                | \$0.00         | \$50,500.00     | 0.00%               | 0.00%                      |
| FUND 851 | NON EXP TRUST                | \$0.00         | \$0.00          | 0.00%               | 0.00%                      |
|          |                              | \$2,897,627.00 | \$814,399.86    | 28.11%              | 71.89%                     |

**CITY OF BAYPORT**  
**MONTHLY RECEIPTS**  
 Period Name: SEPTEMBER

| FUN                     | Tran Date | Amount     | Refer | Comments                               | Account Descr              |
|-------------------------|-----------|------------|-------|--|----------------------------|
| <b>FUND 101 GENERAL</b> |           |            |       |  |                            |
| 101                     | 08/28/13  | \$714.79   | 3694  | GAMBLING PROCEEDS CK # 9689            | R 101-00000-32204 GAMBLIN  |
| 101                     | 09/18/13  | \$181.02   | 3739  | GAMBLING PROCEEDS CK # 7565            | R 101-00000-32204 GAMBLIN  |
| 101                     | 09/19/13  | \$365.53   | 3742  | GAMBLING PROCEEDS CK # 9716            | R 101-00000-32204 GAMBLIN  |
| 101                     | 09/03/13  | \$35.00    | 3704  | NSF FEE CASH - Stabnow                 | R 101-00000-33100 ADMINIS  |
| 101                     | 09/12/13  | \$75.00    | 3725  | ADMINISTRATIVE FEES LANDFORM #818      | R 101-00000-33100 ADMINIS  |
| 101                     | 09/09/13  | \$30.00    | 3698  | ASSESSMENT SEARCH CK # 2018            | R 101-00000-34105 USER FEE |
| 101                     | 09/10/13  | \$2.00     | 3716  | NOTARY-NOT CITY BUSINESS CASH          | R 101-00000-34105 USER FEE |
| 101                     | 09/12/13  | \$30.00    | 3728  | ASSESSMENT SEARCH CK # 9912            | R 101-00000-34105 USER FEE |
| 101                     | 09/17/13  | \$4.00     | 3736  | NOTARY-NOT CITY BUSINESS MARLYS BL     | R 101-00000-34105 USER FEE |
| 101                     | 09/24/13  | \$30.00    | 3762  | ASSESSMENT SEARCH CK # 9956            | R 101-00000-34105 USER FEE |
| 101                     | 09/23/13  | \$2,435.00 | 3753  | SAC                                    | G 101-20102 S A C CHARGES  |
| 101                     | 08/28/13  | \$5.00     | 3695  | MECHANICAL SURCHARGE - RESIDENTIA      | G 101-20104 STATE SURCHA   |
| 101                     | 08/28/13  | \$5.00     | 3696  | PLUMBING SURCHARGE - RESIDENTIAL F     | G 101-20104 STATE SURCHA   |
| 101                     | 09/03/13  | \$31.00    | 3705  | BUILDING SURCHARGE Finished Basemen    | G 101-20104 STATE SURCHA   |
| 101                     | 09/04/13  | \$5.00     | 3706  | MECHANICAL SURCHARGE - RESIDENTIA      | G 101-20104 STATE SURCHA   |
| 101                     | 09/04/13  | \$5.00     | 3706  | MECHANICAL SURCHARGE - RESIDENTIA      | G 101-20104 STATE SURCHA   |
| 101                     | 09/04/13  | \$5.00     | 3707  | PLUMBING SURCHARGE - RESIDENTIAL G     | G 101-20104 STATE SURCHA   |
| 101                     | 09/06/13  | \$16.85    | 3713  | BUILDING SURCHARGE Cold Creek Constr   | G 101-20104 STATE SURCHA   |
| 101                     | 09/09/13  | \$1.50     | 3714  | BUILDING SURCHARGE CASH - MARY TIC     | G 101-20104 STATE SURCHA   |
| 101                     | 09/09/13  | \$5.00     | 3715  | PLUMBING SURCHARGE - RESIDENTIAL K     | G 101-20104 STATE SURCHA   |
| 101                     | 09/10/13  | \$5.00     | 3719  | PLUMBING SURCHARGE - RESIDENTIAL K     | G 101-20104 STATE SURCHA   |
| 101                     | 09/11/13  | \$22.50    | 3721  | BUILDING SURCHARGE Zawislak #3487      | G 101-20104 STATE SURCHA   |
| 101                     | 09/16/13  | \$5.00     | 3730  | PLUMBING SURCHARGE - RESIDENTIAL D     | G 101-20104 STATE SURCHA   |
| 101                     | 09/16/13  | \$1.50     | 3733  | BUILDING SURCHARGE Odland Custom Ca    | G 101-20104 STATE SURCHA   |
| 101                     | 09/17/13  | \$5.00     | 3734  | MECHANICAL SURCHARGE - RESIDENTIA      | G 101-20104 STATE SURCHA   |
| 101                     | 09/18/13  | \$2.25     | 3741  | BUILDING SURCHARGE JG Hause #1694      | G 101-20104 STATE SURCHA   |
| 101                     | 09/19/13  | \$2.25     | 3748  | BUILDING SURCHARGE CASH                | G 101-20104 STATE SURCHA   |
| 101                     | 09/20/13  | \$1.00     | 3750  | BUILDING SURCHARGE JTR Roofing #157    | G 101-20104 STATE SURCHA   |
| 101                     | 09/23/13  | \$2.15     | 3751  | BUILDING SURCHARGE Randall's Home I    | G 101-20104 STATE SURCHA   |
| 101                     | 09/23/13  | \$218.79   | 3753  | BUILDING SURCHARGE DR Horton #5602     | G 101-20104 STATE SURCHA   |
| 101                     | 09/23/13  | \$231.11   | 3754  | BUILDING SURCHARGE Siegfried Construc  | G 101-20104 STATE SURCHA   |
| 101                     | 09/24/13  | \$5.00     | 3758  | PLUMBING SURCHARGE - RESIDENTIAL F     | G 101-20104 STATE SURCHA   |
| 101                     | 09/25/13  | \$13.00    | 3761  | BUILDING SURCHARGE Dean Otteson #63    | G 101-20104 STATE SURCHA   |
| 101                     | 09/25/13  | \$7.50     | 3764  | BUILDING SURCHARGE Antonsen Constru    | G 101-20104 STATE SURCHA   |
| 101                     | 09/26/13  | \$0.50     | 3766  | BUILDING SURCHARGE CASH - JUNKER       | G 101-20104 STATE SURCHA   |
| 101                     | 09/26/13  | \$1.50     | 16721 | NATHAN HILES - BP2013-78, 602 MINNES   | G 101-20104 STATE SURCHA   |
| 101                     | 09/26/13  | \$1.51     | 24    | State Sales Tax                        | G 101-20603 SALES TAX PAY  |
| 101                     | 09/12/13  | \$1.78     | 24    | State Sales Tax                        | G 101-20603 SALES TAX PAY  |
| 101                     | 09/09/13  | \$9.11     | 24    | State Sales Tax                        | G 101-20603 SALES TAX PAY  |
| 101                     | 09/19/13  | \$43.56    | 24    | State Sales Tax                        | G 101-20603 SALES TAX PAY  |
| 101                     | 09/09/13  | \$84.86    | 3717  | HEALTH PARTNERS CK # 1193709827        | G 101-27109 HEALTH PARTN   |
| 101                     | 09/23/13  | \$4,913.25 | 16718 | PEACE OFFICER BENEFIT/KENT FARNHAM     | G 101-27109 HEALTH PARTN   |
| 101                     | 09/09/13  | \$58.34    | 3717  | HEALTH SAVING ACCT. CK # 1193709827    | G 101-27122 H S A          |
| 101                     | 09/23/13  | \$247.00   | 16719 | NSF COLLECTION/M STABNOW               | E 101-41400-430 MISC       |
| 101                     | 08/28/13  | \$50.00    | 3695  | CONTRACTOR LICENSE - SPECIALTY Scha    | R 101-41910-32100 BUSINES  |
| 101                     | 09/10/13  | \$50.00    | 3719  | CONTRACTOR LICENSE - SPECIALTY K.B.    | R 101-41910-32100 BUSINES  |
| 101                     | 09/05/13  | \$47.00    | 3712  | SIGN PERMIT - PERMANENT Roadhouse      | R 101-41910-32200 NONBUSI  |
| 101                     | 09/23/13  | \$15.00    | 3755  | SPECIAL EVENT APP - NONPROFIT/PUBLI    | R 101-41910-32200 NONBUSI  |
| 101                     | 09/03/13  | \$501.64   | 3705  | PLAN REVIEW                            | R 101-41910-32210 BUILDIN  |
| 101                     | 09/03/13  | \$771.75   | 3705  | BUILDING PERMIT Finished Basement Co.  | R 101-41910-32210 BUILDIN  |
| 101                     | 09/06/13  | \$331.34   | 3713  | PLAN REVIEW                            | R 101-41910-32210 BUILDIN  |
| 101                     | 09/06/13  | \$509.75   | 3713  | BUILDING PERMIT Cold Creek Constructio | R 101-41910-32210 BUILDIN  |

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|-----|-----------|------------|-------|--|----------------------------|
| 101 | 09/09/13  | \$57.52    | 3714  | PLAN REVIEW                            | R 101-41910-32210 BUILDIN  |
| 101 | 09/09/13  | \$88.50    | 3714  | BUILDING PERMIT CASH - MARY TICKNE     | R 101-41910-32210 BUILDIN  |
| 101 | 09/11/13  | \$628.00   | 3721  | BUILDING PERMIT Zawislak #3487         | R 101-41910-32210 BUILDIN  |
| 101 | 09/16/13  | \$88.50    | 3733  | BUILDING PERMIT Odland Custom Carpen   | R 101-41910-32210 BUILDIN  |
| 101 | 09/18/13  | \$118.00   | 3741  | BUILDING PERMIT JG Hause #1694         | R 101-41910-32210 BUILDIN  |
| 101 | 09/19/13  | \$76.70    | 3748  | PLAN REVIEW CASH                       | R 101-41910-32210 BUILDIN  |
| 101 | 09/19/13  | \$118.00   | 3748  | BUILDING PERMIT CASH                   | R 101-41910-32210 BUILDIN  |
| 101 | 09/20/13  | \$73.75    | 3750  | BUILDING PERMIT JTR Roofing #15739     | R 101-41910-32210 BUILDIN  |
| 101 | 09/23/13  | \$118.00   | 3751  | BUILDING PERMIT Randall's Home Improv  | R 101-41910-32210 BUILDIN  |
| 101 | 09/23/13  | \$76.70    | 3751  | PLAN REVIEW                            | R 101-41910-32210 BUILDIN  |
| 101 | 09/23/13  | \$2,005.09 | 3753  | PLAN REVIEW                            | R 101-41910-32210 BUILDIN  |
| 101 | 09/23/13  | \$3,084.75 | 3753  | BUILDING PERMIT DR Horton #560232      | R 101-41910-32210 BUILDIN  |
| 101 | 09/23/13  | \$3,234.75 | 3754  | BUILDING PERMIT Siegfried Construction | R 101-41910-32210 BUILDIN  |
| 101 | 09/23/13  | \$2,102.59 | 3754  | PLAN REVIEW                            | R 101-41910-32210 BUILDIN  |
| 101 | 09/25/13  | \$423.75   | 3761  | BUILDING PERMIT Dean Otteson #6359     | R 101-41910-32210 BUILDIN  |
| 101 | 09/25/13  | \$275.44   | 3761  | PLAN REVIEW                            | R 101-41910-32210 BUILDIN  |
| 101 | 09/25/13  | \$265.50   | 3764  | BUILDING PERMIT Antonsen Construction  | R 101-41910-32210 BUILDIN  |
| 101 | 09/26/13  | \$41.25    | 3766  | BUILDING PERMIT CASH - JUNKER          | R 101-41910-32210 BUILDIN  |
| 101 | 09/26/13  | \$26.81    | 3766  | PLAN REVIEW                            | R 101-41910-32210 BUILDIN  |
| 101 | 09/26/13  | \$88.50    | 16721 | NATHAN HILES - BP2013-78, 602 MINNES   | R 101-41910-32210 BUILDIN  |
| 101 | 09/18/13  | \$5.00     | 3741  | EPA                                    | R 101-41910-32211 EPA      |
| 101 | 09/25/13  | \$5.00     | 3761  | EPA                                    | R 101-41910-32211 EPA      |
| 101 | 09/25/13  | \$5.00     | 3764  | EPA                                    | R 101-41910-32211 EPA      |
| 101 | 08/28/13  | \$50.00    | 3696  | ROW EXCAVATION INSPECTION Fuhr Tre     | R 101-41910-32214 EXCAVAT  |
| 101 | 08/28/13  | \$250.00   | 3696  | ROW EXCAVATION PERMIT Fuhr Trenchin    | R 101-41910-32214 EXCAVAT  |
| 101 | 09/11/13  | \$250.00   | 3724  | ROW EXCAVATION PERMIT                  | R 101-41910-32214 EXCAVAT  |
| 101 | 09/11/13  | \$50.00    | 3724  | ROW EXCAVATION INSPECTION              | R 101-41910-32214 EXCAVAT  |
| 101 | 09/11/13  | \$1,000.00 | 3724  | ROW EXCAVATION ESCROW Elverum/Cen      | R 101-41910-32214 EXCAVAT  |
| 101 | 09/17/13  | \$250.00   | 3737  | ROW EXCAVATION PERMIT B. Elverum/Ce    | R 101-41910-32214 EXCAVAT  |
| 101 | 09/17/13  | \$50.00    | 3737  | ROW EXCAVATION INSPECTION B. Elveru    | R 101-41910-32214 EXCAVAT  |
| 101 | 09/24/13  | \$50.00    | 3759  | ROW EXCAVATION INSPECTION Xcel Ener    | R 101-41910-32214 EXCAVAT  |
| 101 | 09/24/13  | \$250.00   | 3759  | ROW EXCAVATION PERMIT Xcel Energy #    | R 101-41910-32214 EXCAVAT  |
| 101 | 09/24/13  | \$50.00    | 3760  | ROW EXCAVATION INSPECTION KKRA, D      | R 101-41910-32214 EXCAVAT  |
| 101 | 09/24/13  | \$250.00   | 3760  | ROW EXCAVATION PERMIT KKRA, DBA D      | R 101-41910-32214 EXCAVAT  |
| 101 | 09/19/13  | \$60.75    | 16716 | GRADING/LAND DISTURBAN FEE2013-56      | R 101-41910-32214 EXCAVAT  |
| 101 | 08/28/13  | \$75.00    | 3696  | PLUMBING PERMIT - RESIDENTIAL Fuhr T   | R 101-41910-32220 PLUMBIN  |
| 101 | 09/04/13  | \$75.00    | 3707  | PLUMBING PERMIT - RESIDENTIAL Genz-    | R 101-41910-32220 PLUMBIN  |
| 101 | 09/09/13  | \$75.00    | 3715  | PLUMBING PERMIT - RESIDENTIAL KRG P    | R 101-41910-32220 PLUMBIN  |
| 101 | 09/10/13  | \$75.00    | 3719  | PLUMBING PERMIT - RESIDENTIAL K.B. S   | R 101-41910-32220 PLUMBIN  |
| 101 | 09/16/13  | \$75.00    | 3730  | PLUMBING PERMIT - RESIDENTIAL Derric   | R 101-41910-32220 PLUMBIN  |
| 101 | 09/24/13  | \$75.00    | 3758  | PLUMBING PERMIT - RESIDENTIAL Feath    | R 101-41910-32220 PLUMBIN  |
| 101 | 08/28/13  | \$75.00    | 3695  | MECHANICAL PERMIT - RESIDENTIAL Sab    | R 101-41910-32230 MECHANI  |
| 101 | 09/03/13  | \$80.00    | 3702  | MECHANICAL PERMIT - COMMERCIAL Sch     | R 101-41910-32230 MECHANI  |
| 101 | 09/04/13  | \$75.00    | 3706  | MECHANICAL PERMIT - RESIDENTIAL Fire   | R 101-41910-32230 MECHANI  |
| 101 | 09/04/13  | \$75.00    | 3706  | MECHANICAL PERMIT - RESIDENTIAL Fire   | R 101-41910-32230 MECHANI  |
| 101 | 09/17/13  | \$75.00    | 3734  | MECHANICAL PERMIT - RESIDENTIAL Fire   | R 101-41910-32230 MECHANI  |
| 101 | 09/19/13  | \$170.00   | 16716 | ENGINEERING REVIEW FEE2013-563         | R 101-41910-34100 P & Z PE |
| 101 | 09/26/13  | \$250.00   | 16720 | HAZ, LLC /CUP                          | R 101-41910-34100 P & Z PE |
| 101 | 09/19/13  | \$2,914.91 | 3746  | BUILDING INSPECTIONS (LAKELAND) CK     | R 101-41910-34103 LAKELAN  |
| 101 | 08/29/13  | \$10.00    | 3699  | PET LICENSE - SPAY/NEUT CASH - WINTE   | R 101-42100-32240 ANIMAL F |
| 101 | 09/20/13  | \$20.00    | 3745  | PET LICENSE - NO SPAY/NEUT Ellis #351  | R 101-42100-32240 ANIMAL F |
| 101 | 09/23/13  | \$20.00    | 3752  | PET LICENSE - NO SPAY/NEUT Blomer #1   | R 101-42100-32240 ANIMAL F |
| 101 | 09/23/13  | \$10.00    | 3752  | PET LICENSE - SPAY/NEUT                | R 101-42100-32240 ANIMAL F |
| 101 | 09/03/13  | \$4.67     | 3703  | POLICE REPORTS Hastings Mutual #3429   | R 101-42100-34201 POLICE A |

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|--|-----------|--------------------|-------|---------------------------------------|----------------------------|
| 101  | 09/23/13  | \$1.00             | 3756  | POLICE REPORTS CASH - KINGWOOD MG     | R 101-42100-34201 POLICE A |
| 101  | 09/23/13  | \$2,658.35         | 16717 | AUGUST 2013 REVENUE                   | R 101-42100-35101 COURT FI |
| 101  | 09/12/13  | \$2,500.00         | 3727  | LMC (VEH PMT.) CK # 0002009224        | E 101-42100-412 REP & MAIN |
| 101  | 09/16/13  | \$37.24            | 3731  | FIRE PROTECTION PERMITS CK # 56508    | R 101-42200-32200 NONBUSI  |
| 101  | 09/11/13  | \$25.00            | 3722  | FIRE DONATIONS Robert Mordick #2452   | R 101-42200-36232 DONATIO  |
| 101  | 09/23/13  | \$20.00            | 3757  | FIRE DONATIONS CASH - MARTY           | R 101-42200-36232 DONATIO  |
| 101  | 09/12/13  | \$17,970.56        | 3726  | WARNING SIREN CK # 552282             | E 101-42200-810 REFUNDS A  |
| 101  | 08/29/13  | \$25.00            | 3697  | STREET SIGNS (REFUNDS & REIMBURSE     | R 101-43130-36248 REFUND   |
| 101  | 08/29/13  | \$25.00            | 3700  | STREET SIGNS (REFUNDS & REIMBURSE     | R 101-43130-36248 REFUND   |
| 101  | 08/29/13  | \$23.34            | 3701  | BOAT TRAILER PARKING PERMIT Obler #   | R 101-43200-34780 PARK FEE |
| 101  | 09/04/13  | \$25.00            | 3708  | PICNIC SHELTER - RESIDENT (EACH-UP T  | R 101-43200-34780 PARK FEE |
| 101  | 09/05/13  | \$75.00            | 3711  | PICNIC SHELTER - NONRESIDENT(EACH-    | R 101-43200-34780 PARK FEE |
| 101  | 09/11/13  | \$25.00            | 3723  | PICNIC SHELTER - RESIDENT (EACH-UP T  | R 101-43200-34780 PARK FEE |
| 101  | 09/16/13  | \$23.34            | 3732  | BOAT TRAILER PARKING PERMIT CASH -    | R 101-43200-34780 PARK FEE |
| 101  | 09/19/13  | \$350.00           | 3743  | PICNIC SHELTER - NONRESIDENT (101-2   | R 101-43200-34780 PARK FEE |
| 101  | 09/19/13  | \$10.00            | 3744  | BOAT TRAILER PARKING PERMIT CK # 10   | R 101-43200-34780 PARK FEE |
| 101  | 09/19/13  | \$10.00            | 3744  | BOAT TRAILER PARKING PERMIT CK # 52   | R 101-43200-34780 PARK FEE |
| 101  | 09/19/13  | \$218.04           | 3744  | BOAT TRAILER PARKING PERMIT CASH      | R 101-43200-34780 PARK FEE |
| 101  | 09/23/13  | \$10.00            | 3755  | PARK FIELD-COURT RENTAL FEE Stabeno   | R 101-43200-34780 PARK FEE |
| 101  | 09/26/13  | \$10.27            | 3763  | BOAT TRAILER PARKING PERMIT CASH      | R 101-43200-34780 PARK FEE |
| 101  | 09/18/13  | \$1,000.00         | 3740  | PARK DONATIONS American Legion Post 4 | R 101-43200-36230 DONATIO  |
| 101  | 09/17/13  | \$193.73           | 3735  | STREETS REFUND & REIMBURSEMENTS C     | R 101-43200-36240 REFUNDS  |
| 101  | 09/05/13  | \$500.00           | 3709  | CEMETERY - GRAVE Jeanne Nelson #1002  | R 101-43300-34940 CEMETER  |
| 101  | 09/05/13  | \$75.00            | 3710  | CEMETERY - MARKING HEADSTONE LOCA     | R 101-43300-34940 CEMETER  |
| 101  | 09/10/13  | \$400.00           | 3720  | CEMETERY - HEADSTONE DEPOSIT          | R 101-43300-34940 CEMETER  |
| 101  | 09/10/13  | \$300.00           | 3720  | CEMETERY - OPEN/CLOSE GRAVE - CREM    | R 101-43300-34940 CEMETER  |
| 101  | 09/12/13  | \$75.00            | 3729  | CEMETERY - MARKING HEADSTONE LOCA     | R 101-43300-34940 CEMETER  |
| 101  | 09/12/13  | \$75.00            | 3729  | CEMETERY - MARKING HEADSTONE LOCA     | R 101-43300-34940 CEMETER  |
| 101  | 09/25/13  | \$300.00           | 3765  | CEMETERY - OPEN/CLOSE GRAVE - CREM    | R 101-43300-34940 CEMETER  |
| <b>FUND 101 GENER</b>                        |           | <b>\$58,899.93</b> |       |                                       |                            |
| <b>FUND 206 WATER/SEWER IMPROVEMENT FUND</b> |           |                    |       |                                       |                            |
| 206  | 09/19/13  | \$18.76            | 0     | UB Receipt Serv 37 TRUNK S/COMM       | G 206-12103 A/R GEN BILLIN |
| 206  | 09/19/13  | \$37.77            | 0     | UB Receipt Serv 36 TRUNK S/RESI       | G 206-12103 A/R GEN BILLIN |
| 206  | 09/19/13  | \$40.92            | 0     | UB Receipt Serv 26 TRUNK W/RESI       | G 206-12103 A/R GEN BILLIN |
| 206  | 09/19/13  | \$15.44            | 0     | UB Receipt Serv 27 TRUNK W/COMM       | G 206-12103 A/R GEN BILLIN |
| 206  | 09/23/13  | \$1.40             | 0     | UB Receipt Serv 26 TRUNK W/RESI       | G 206-12103 A/R GEN BILLIN |
| 206  | 09/23/13  | \$1.40             | 0     | UB Receipt Serv 36 TRUNK S/RESI       | G 206-12103 A/R GEN BILLIN |
| 206  | 09/09/13  | \$46.40            | 0     | UB Receipt Surc 23 TRUNK SEWER        | G 206-12103 A/R GEN BILLIN |
| 206  | 09/09/13  | \$50.21            | 0     | UB Receipt Serv 26 TRUNK W/RESI       | G 206-12103 A/R GEN BILLIN |
| 206  | 09/26/13  | \$48.02            | 0     | UB Receipt Serv 26 TRUNK W/RESI       | G 206-12103 A/R GEN BILLIN |
| 206  | 09/09/13  | \$2.85             | 0     | UB Receipt Serv 36 TRUNK S/RESI       | G 206-12103 A/R GEN BILLIN |
| 206  | 09/26/13  | \$19.35            | 0     | UB Receipt Serv 36 TRUNK S/RESI       | G 206-12103 A/R GEN BILLIN |
| 206  | 09/09/13  | \$5.70             | 0     | UB Receipt Serv 26 TRUNK W/RESI       | G 206-12103 A/R GEN BILLIN |
| 206  | 09/09/13  | \$35.99            | 0     | UB Receipt Serv 36 TRUNK S/RESI       | G 206-12103 A/R GEN BILLIN |
| <b>FUND 206 WATER</b>                        |           | <b>\$324.21</b>    |       |                                       |                            |
| <b>FUND 207 PARK IMPROVEMENT FUND</b>        |           |                    |       |                                       |                            |
| 207  | 09/12/13  | \$12,693.50        | 3726  | PARK DEDICATION CK # 552282           | R 207-00000-34780 PARK FEE |
| 207  | 09/23/13  | \$1,000.00         | 3753  | PARK DEDICATION                       | R 207-00000-34780 PARK FEE |
| <b>FUND 207 PARK I</b>                       |           | <b>\$13,693.50</b> |       |                                       |                            |
| <b>FUND 211 LIBRARY</b>                      |           |                    |       |                                       |                            |
| 211  | 09/23/13  | \$27.00            | 3749  | LIBRARY SERVICE CHARGE CK # 5210      | R 211-45500-34760 LIBRARY  |

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| 211                   | 09/23/13  | \$24.00            | 3749  | LIBRARY SERVICE CHARGE CK # 5206    | R 211-45500-34760 LIBRARY |
| 211                   | 09/23/13  | \$28.00            | 3749  | LIBRARY SERVICE CHARGE CK # 7944    | R 211-45500-34760 LIBRARY |
| 211                   | 09/23/13  | \$16.00            | 3749  | LIBRARY SERVICE CHARGE CK # 5030    | R 211-45500-34760 LIBRARY |
| <b>FUND 211 LIBRA</b> |           | <b>\$95.00</b>     |       |                                     |                           |
| <b>FUND 601 WATER</b> |           |                    |       |                                     |                           |
| 601                   | 09/12/13  | \$5,748.00         | 3726  | WATER TRUNK CHARGE CK # 552282      | R 601-00000-37106 TRUNK W |
| 601                   | 09/09/13  | \$2.50             | 0     | UB Receipt Serv Pen 1 WATER         | G 601-14601 WATER BILLING |
| 601                   | 09/23/13  | \$3.96             | 0     | UB Receipt Serv Pen 1 WATER         | G 601-14601 WATER BILLING |
| 601                   | 09/09/13  | \$1.59             | 0     | UB Receipt Surc 19 STATE SER CH     | G 601-14601 WATER BILLING |
| 601                   | 09/26/13  | \$668.79           | 0     | UB Receipt Serv 1 WATER             | G 601-14601 WATER BILLING |
| 601                   | 09/09/13  | \$618.50           | 0     | UB Receipt Serv 1 WATER             | G 601-14601 WATER BILLING |
| 601                   | 09/09/13  | \$13.72            | 0     | UB Receipt Surc 19 STATE SER CH     | G 601-14601 WATER BILLING |
| 601                   | 09/19/13  | \$9.67             | 0     | UB Receipt Surc 19 STATE SER CH     | G 601-14601 WATER BILLING |
| 601                   | 09/09/13  | \$21.27            | 0     | UB Receipt Serv Pen 1 WATER         | G 601-14601 WATER BILLING |
| 601                   | 09/23/13  | \$11.63            | 0     | UB Receipt Serv 1 WATER             | G 601-14601 WATER BILLING |
| 601                   | 09/26/13  | \$3.76             | 0     | UB Receipt Surc 19 STATE SER CH     | G 601-14601 WATER BILLING |
| 601                   | 09/19/13  | \$1.59             | 0     | UB Receipt Serv 8 SAFE WTR FE       | G 601-14601 WATER BILLING |
| 601                   | 09/19/13  | \$2.47             | 0     | UB Receipt Serv Pen 5 COMM WATER    | G 601-14601 WATER BILLING |
| 601                   | 09/19/13  | \$203.70           | 0     | UB Receipt Serv 5 COMM WATER        | G 601-14601 WATER BILLING |
| 601                   | 09/19/13  | \$485.74           | 0     | UB Receipt Serv 1 WATER             | G 601-14601 WATER BILLING |
| 601                   | 09/09/13  | \$71.20            | 0     | UB Receipt Serv 1 WATER             | G 601-14601 WATER BILLING |
| 601                   | 09/26/13  | \$7.28             | 0     | UB Receipt Serv Pen 1 WATER         | G 601-14601 WATER BILLING |
| 601                   | 09/19/13  | \$20.79            | 0     | UB Receipt Serv Pen 1 WATER         | G 601-14601 WATER BILLING |
| 601                   | 09/19/13  | \$17.24            | 0     | UB Receipt Surc 20 STATE TAX        | G 601-14605 SALES TAX REC |
| 601                   | 09/16/13  | \$1,200.00         | 3730  | WATER CONNECTION - OVER 1 IN        | R 601-46120-34601 WATER H |
| 601                   | 09/23/13  | \$1,200.00         | 3753  | WATER CONNECTION - OVER 1 IN        | R 601-46120-34601 WATER H |
| 601                   | 09/16/13  | \$350.00           | 3730  | WATER METER - TO 1 IN (INCLUDES INS | R 601-46120-34602 WATER M |
| 601                   | 09/23/13  | \$350.00           | 3753  | WATER METER - TO 1 IN (INCLUDES INS | R 601-46120-34602 WATER M |
| 601                   | 09/26/13  | \$249.16           | 0     | UB UR Receipt Group 01 CITY WIDE    | R 601-46120-37110 WATER R |
| 601                   | 09/09/13  | \$245.56           | 0     | UB UR Receipt Group 02 XCEL         | R 601-46120-37110 WATER R |
| 601                   | 09/09/13  | \$2.87             | 0     | UB UR Receipt Group 01 CITY WIDE    | R 601-46120-37110 WATER R |
| 601                   | 09/19/13  | \$57.41            | 0     | UB UR Receipt Group 01 CITY WIDE    | R 601-46120-37110 WATER R |
| <b>FUND 601 WATER</b> |           | <b>\$11,568.40</b> |       |                                     |                           |
| <b>FUND 602 SEWER</b> |           |                    |       |                                     |                           |
| 602                   | 09/12/13  | \$4,790.00         | 3726  | SANITARY SEWER TRUNK CHG CK # 5522  | R 602-00000-37206 TRUNK S |
| 602                   | 09/12/13  | \$4,790.00         | 3726  | STORM SEWER FEE CK # 552282         | R 602-00000-37250 STORM S |
| 602                   | 09/19/13  | \$2.47             | 0     | UB Receipt Serv Pen 25 COMM SEWER   | G 602-14602 SEWER BILLING |
| 602                   | 09/09/13  | \$30.25            | 0     | UB Receipt Serv 10 SEWER            | G 602-14602 SEWER BILLING |
| 602                   | 09/09/13  | \$2.50             | 0     | UB Receipt Serv Pen 10 SEWER        | G 602-14602 SEWER BILLING |
| 602                   | 09/19/13  | \$230.76           | 0     | UB Receipt Serv 25 COMM SEWER       | G 602-14602 SEWER BILLING |
| 602                   | 09/19/13  | \$20.79            | 0     | UB Receipt Serv Pen 10 SEWER        | G 602-14602 SEWER BILLING |
| 602                   | 09/09/13  | \$16.27            | 0     | UB Receipt Serv Pen 10 SEWER        | G 602-14602 SEWER BILLING |
| 602                   | 09/26/13  | \$219.78           | 0     | UB Receipt Serv 10 SEWER            | G 602-14602 SEWER BILLING |
| 602                   | 09/09/13  | \$386.65           | 0     | UB Receipt Serv 11 NSP SEWER        | G 602-14602 SEWER BILLING |
| 602                   | 09/23/13  | \$11.64            | 0     | UB Receipt Serv 10 SEWER            | G 602-14602 SEWER BILLING |
| 602                   | 09/23/13  | \$3.96             | 0     | UB Receipt Serv Pen 10 SEWER        | G 602-14602 SEWER BILLING |
| 602                   | 09/19/13  | \$419.13           | 0     | UB Receipt Serv 10 SEWER            | G 602-14602 SEWER BILLING |
| 602                   | 09/23/13  | \$19,067.53        | 0     | UB Receipt Serv 19 PRISON SEWER     | G 602-14602 SEWER BILLING |
| 602                   | 09/26/13  | \$7.28             | 0     | UB Receipt Serv Pen 10 SEWER        | G 602-14602 SEWER BILLING |
| 602                   | 09/09/13  | \$396.93           | 0     | UB Receipt Serv 10 SEWER            | G 602-14602 SEWER BILLING |
| 602                   | 09/23/13  | \$800.00           | 3753  | SEWER CONNECTION (INCLUDES INSPEC   | R 602-46200-34651 SEWER H |
| <b>FUND 602 SEWER</b> |           | <b>\$31,195.94</b> |       |                                     |                           |

**CITY OF BAYPORT**  
**MONTHLY RECEIPTS**  
 Period Name: SEPTEMBER

| FUN                               | Tran<br>Date | Amount       | Refer | Comments               | Account Descr              |
|-----------------------------------|--------------|--------------|-------|------------------------|----------------------------|
| <b>FUND 803 P &amp; Z ESCROWS</b> |              |              |       |                        |                            |
| 803                               | 09/26/13     | \$500.00     | 16720 | HAZ, LLC - ESCROW FEES | R 803-80019-34100 P & Z PE |
| <b>FUND 803 P &amp; Z E</b>       |              | \$500.00     |       |                        |                            |
|                                   |              | \$116,276.98 |       |                        |                            |

**CITY OF BAYPORT**  
**EXPENSE SUMMARY YTD THRU 09/30/2013**

9 Month = 75.06

| DEPT                                   | DEPT Descr                  | 2013<br>Budget | 2013<br>YTD Amt | Balance       | 2013 %<br>of Budget<br>Remain |
|--|-----------------------------|----------------|-----------------|---------------|-------------------------------|
| FUND 101 GENERAL                       |                             |                |                 |               |                               |
| 00000                                  | GENERAL GOVERNMENT          | \$0.00         | \$0.00          | \$0.00        | 0.00%                         |
| 41100                                  | ELECTIONS                   | \$470.00       | \$470.00        | \$0.00        | 0.00%                         |
| 41200                                  | MAYOR & COUNCIL             | \$141,451.00   | \$174,881.96    | -\$33,430.96  | -23.63%                       |
| 41240                                  | RECYCLING                   | \$7,200.00     | \$1,456.16      | \$5,743.84    | 79.78%                        |
| 41400                                  | ADMINISTRATION              | \$141,412.00   | \$92,075.62     | \$49,336.38   | 34.89%                        |
| 41601                                  | ALLEY PAVING PROJECT        | \$0.00         | \$0.00          | \$0.00        | 0.00%                         |
| 41603                                  | SO MN STREET UTILITY PROJEC | \$0.00         | \$0.00          | \$0.00        | 0.00%                         |
| 41605                                  | INFLOW/INFILTRATION         | \$0.00         | \$0.00          | \$0.00        | 0.00%                         |
| 41607                                  | 2011 STREET PROJECT         | \$0.00         | \$0.00          | \$0.00        | 0.00%                         |
| 41900                                  | CAPITAL IMPROVEMENTS        | \$0.00         | \$0.00          | \$0.00        | 0.00%                         |
| 41903                                  | DEBT SERVICE                | \$0.00         | \$0.00          | \$0.00        | 0.00%                         |
| 41910                                  | PLANNING & ZONING           | \$220,503.00   | \$165,552.81    | \$54,950.19   | 24.92%                        |
| 41940                                  | MUNICIPAL BUILDINGS         | \$39,050.00    | \$30,691.22     | \$8,358.78    | 21.41%                        |
| 42100                                  | POLICE                      | \$719,313.00   | \$503,953.82    | \$215,359.18  | 29.94%                        |
| 42200                                  | FIRE PROTECTION             | \$438,919.00   | \$591,925.33    | -\$153,006.33 | -34.86%                       |
| 43100                                  | STREET MAINT                | \$267,714.00   | \$217,645.08    | \$50,068.92   | 18.70%                        |
| 43130                                  | STREET - FLOOD PREPARATION  | \$0.00         | \$0.00          | \$0.00        | 0.00%                         |
| 43160                                  | STREET LIGHTING             | \$30,000.00    | \$25,917.05     | \$4,082.95    | 13.61%                        |
| 43200                                  | PARKS                       | \$58,241.00    | \$48,037.21     | \$10,203.79   | 17.52%                        |
| 43300                                  | CEMETERY                    | \$7,475.00     | \$2,234.94      | \$5,240.06    | 70.10%                        |
| 44100                                  | PROJECT                     | \$79,600.00    | \$0.00          | \$79,600.00   | 100.00%                       |
| FUND 101 GENERAL                       |                             | \$2,151,348.00 | \$1,854,841.20  | \$296,506.80  | 13.78%                        |
| FUND 208 PRISON SEWER PROJECT          |                             |                |                 |               |                               |
| 44100                                  | PROJECT                     | \$0.00         | \$0.00          | \$0.00        | 0.00%                         |
| FUND 208 PRISON SEWER PROJECT          |                             | \$0.00         | \$0.00          | \$0.00        | 0.00%                         |
| FUND 209 DEVELOPER REIMBURSED PROJECTS |                             |                |                 |               |                               |
| 41911                                  | BAYTOWN DEVELOPMENTS        | \$0.00         | \$0.00          | \$0.00        | 0.00%                         |
| 41912                                  | INSPIRATION                 | \$0.00         | \$0.00          | \$0.00        | 0.00%                         |
| 41913                                  | EMERALD FALLS               | \$0.00         | \$0.00          | \$0.00        | 0.00%                         |
| FUND 209 DEVELOPER REIMBURSED PROJ     |                             | \$0.00         | \$0.00          | \$0.00        | 0.00%                         |
| FUND 210 K-9 UNIT                      |                             |                |                 |               |                               |
| 42103                                  | K - 9 UNIT                  | \$0.00         | \$0.00          | \$0.00        | 0.00%                         |
| FUND 210 K-9 UNIT                      |                             | \$0.00         | \$0.00          | \$0.00        | 0.00%                         |
| FUND 211 LIBRARY                       |                             |                |                 |               |                               |
| 45500                                  | LIBRARY                     | \$287,230.00   | \$185,443.89    | \$101,786.11  | 35.44%                        |
| FUND 211 LIBRARY                       |                             | \$287,230.00   | \$185,443.89    | \$101,786.11  | 35.44%                        |
| FUND 412 CEMETERY CAPITAL IMPROV       |                             |                |                 |               |                               |
| 41600                                  | CAPITAL OUTLAY              | \$0.00         | \$0.00          | \$0.00        | 0.00%                         |
| 43300                                  | CEMETERY                    | \$0.00         | \$0.00          | \$0.00        | 0.00%                         |
| FUND 412 CEMETERY CAPITAL IMPROV       |                             | \$0.00         | \$0.00          | \$0.00        | 0.00%                         |

**CITY OF BAYPORT**  
**EXPENSE SUMMARY YTD THRU 09/30/2013**

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9 Month = 75.06

| DEPT                           | DEPT Descr                  | 2013<br>Budget | 2013<br>YTD Amt | Balance      | 2013 %<br>of Budget<br>Remain |
|--------------------------------|-----------------------------|----------------|-----------------|--------------|-------------------------------|
| FUND 413 POLICE EQUIPMENT FUND |                             |                |                 |              |                               |
| 41900                          | CAPITAL IMPROVEMENTS        | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |
| 42100                          | POLICE                      | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |
| FUND 413 POLICE EQUIPMENT FUND |                             | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |
| FUND 414 OFFICE AUTOMATION     |                             |                |                 |              |                               |
| 00000                          | GENERAL GOVERNMENT          | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |
| 41400                          | ADMINISTRATION              | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |
| 41910                          | PLANNING & ZONING           | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |
| 42100                          | POLICE                      | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |
| 43100                          | STREET MAINT                | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |
| 43200                          | PARKS                       | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |
| 46120                          | WATER                       | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |
| 46200                          | SEWER - OPERATING           | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |
| FUND 414 OFFICE AUTOMATION     |                             | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |
| FUND 415 MUNICIPAL BLDGS MAINT |                             |                |                 |              |                               |
| 41600                          | CAPITAL OUTLAY              | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |
| 41900                          | CAPITAL IMPROVEMENTS        | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |
| 41940                          | MUNICIPAL BUILDINGS         | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |
| FUND 415 MUNICIPAL BLDGS MAINT |                             | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |
| FUND 416 PERRO CREEK OUTLET    |                             |                |                 |              |                               |
| 80016                          | PETE MILLER - PHASE 11/BAYT | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |
| 80018                          | MSCWM PERRO CREEK OUTLET    | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |
| FUND 416 PERRO CREEK OUTLET    |                             | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |
| FUND 601 WATER                 |                             |                |                 |              |                               |
| 41609                          | TCE EVAL GRANT              | \$0.00         | \$878.62        | -\$878.62    | 0.00%                         |
| 44151                          | TCE WATER MAIN IMPROVEMEN   | \$0.00         | \$50,382.31     | -\$50,382.31 | 0.00%                         |
| 46110                          | WATER-PUMPHOUSE             | \$47,450.00    | \$36,673.16     | \$10,776.84  | 22.71%                        |
| 46120                          | WATER                       | \$444,178.76   | \$204,702.60    | \$239,476.16 | 53.91%                        |
| FUND 601 WATER                 |                             | \$491,628.76   | \$292,636.69    | \$198,992.07 | 40.48%                        |
| FUND 602 SEWER                 |                             |                |                 |              |                               |
| 44100                          | PROJECT                     | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |
| 46200                          | SEWER - OPERATING           | \$373,754.76   | \$121,174.99    | \$252,579.77 | 67.58%                        |
| 46990                          | SEWER - NON-OPERATING       | \$400,000.00   | \$272,393.19    | \$127,606.81 | 31.90%                        |
| FUND 602 SEWER                 |                             | \$773,754.76   | \$393,568.18    | \$380,186.58 | 49.14%                        |
| FUND 800 INVESTMENTS-POOLED    |                             |                |                 |              |                               |
| 00000                          | GENERAL GOVERNMENT          | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |
| 47000                          | INTEREST EXP                | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |
| FUND 800 INVESTMENTS-POOLED    |                             | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |
| FUND 803 P & Z ESCROWS         |                             |                |                 |              |                               |
| 41910                          | PLANNING & ZONING           | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |
| 41912                          | INSPIRATION                 | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |

**CITY OF BAYPORT**  
**EXPENSE SUMMARY YTD THRU 09/30/2013**

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9 Month = 75.06

| DEPT                                | DEPT Descr                   | 2013<br>Budget | 2013<br>YTD Amt    | Balance             | 2013 %<br>of Budget<br>Remain |
|-------------------------------------|------------------------------|----------------|--------------------|---------------------|-------------------------------|
| 80001                               | ANDERSEN ESCROW              | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 80003                               | BAYTOWN ANNEXATION           | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 80006                               | OSTERTAG VARIANCE            | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 80008                               | CHARLES LUTZ STREET VACATI   | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 80010                               | JERRY PETERSON ESCROW        | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 80011                               | CAPTAINS CORNER              | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 80012                               | FRIENDS OF ST. CROIX PREP.   | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 80013                               | BAYPORT MARINA               | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 80014                               | GROUP 41                     | \$0.00         | \$844.38           | -\$844.38           | 0.00%                         |
| 80015                               | GARY SWAGER                  | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 80016                               | PETE MILLER - PHASE 11/BAYT  | \$0.00         | \$4,942.15         | -\$4,942.15         | 0.00%                         |
| 80017                               | AMERICAN LEGION POST 491     | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 80018                               | MSCWM PERRO CREEK OUTLET     | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 80019                               | JG HAUSE CONSTRUCTION        | \$0.00         | \$672.64           | -\$672.64           | 0.00%                         |
| 80020                               | HYNNEK CUP APPLICATION       | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 80021                               | GORDON TELLINGHUISEN         | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 80022                               | DUANCE JOHNSON               | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 80023                               | MI-TECH SERVICES, INC.       | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 80024                               | RICK PARENT                  | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 80025                               | JUDY SEEBERGER               | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 80026                               | MIDWEST PARA TRANSIT         | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 80027                               | CEMETARY - ST. MIKE S/ST. CH | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 80028                               | ASPHALT SPEC - 111 CENTRAL   | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 80029                               | BRIAN ZELLER                 | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 80030                               | LARKIN HOFFMAN & LUNDGREN    | \$0.00         | \$1,228.07         | -\$1,228.07         | 0.00%                         |
| 80031                               | VALLEY GREEN                 | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 80040                               | HEFTY                        | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 80041                               | VALLEY GREEN                 | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 80042                               | LANDFORM/VARDE GROUP         | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 80043                               | MAINSTREET HOLDING, LLC      | \$0.00         | \$913.87           | -\$913.87           | 0.00%                         |
| 80044                               | HAYNER PROPERTY FEASIB STU   | \$0.00         | \$1,038.01         | -\$1,038.01         | 0.00%                         |
| 80045                               | DRH-INSPIRATION PHASE II PL  | \$0.00         | \$46,280.44        | -\$46,280.44        | 0.00%                         |
| 80046                               | JOE BUSH/DAVID KLINGER       | \$0.00         | \$773.19           | -\$773.19           | 0.00%                         |
| <b>FUND 803 P &amp; Z ESCROWS</b>   |                              | <b>\$0.00</b>  | <b>\$56,692.75</b> | <b>-\$56,692.75</b> | <b>0.00%</b>                  |
| <b>FUND 999 ACCRUED INT PAYABLE</b> |                              |                |                    |                     |                               |
| 41000                               | DEPRECIATION EXP - GEN GOV   | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 42000                               | PUBLIC SAFE CAPITAL OUTLAY   | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 43000                               | DEPRECIATION EXP - PUBLIC W  | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 43100                               | STREET MAINT                 | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 43200                               | PARKS                        | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 44000                               | DEPRECIATION EXP - LIBRARY   | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |
| 45000                               | DEPRECIATION EXP - PARKS     | \$0.00         | \$0.00             | \$0.00              | 0.00%                         |

**CITY OF BAYPORT**  
**EXPENSE SUMMARY YTD THRU 09/30/2013**

9 Month = 75.06

| DEPT     | DEPT Descr          | 2013<br>Budget | 2013<br>YTD Amt | Balance      | 2013 %<br>of Budget<br>Remain |
|----------|---------------------|----------------|-----------------|--------------|-------------------------------|
| 47000    | INTEREST EXP        | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |
| FUND 999 | ACCRUED INT PAYABLE | \$0.00         | \$0.00          | \$0.00       | 0.00%                         |
|          |                     | \$3,703,961.52 | \$2,783,182.71  | \$920,778.81 | 24.86%                        |

CITY OF BAYPORT

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MONTHLY EXPENSES 1136266-1136371

Period Name: SEPTEMBER

| Search Name                             | FU  | Tran Date | Amount      | A<br>c | DEPT  | OBJ | Comments               | OBJ Descr       | Check<br>Nbr |
|---|-----|-----------|-------------|--------|-------|-----|------------------------|-----------------|--------------|
| <b>FUND 101 GENERAL</b>                 |     |           |             |        |       |     |                        |                 |              |
| <b>DEPT 41200 MAYOR &amp; COUNCIL</b>   |     |           |             |        |       |     |                        |                 |              |
| U S BANK VISA                           | 101 | 09/04/13  | \$8.89      | E      | 41200 | 201 | ADM. CREDIT CARD       | OFFICE SUPPLIES | 1136289      |
| U S BANK VISA                           | 101 | 09/30/13  | \$94.70     | E      | 41200 | 201 | BRINE'S MARKET         | OFFICE SUPPLIES | 1136310      |
| LEAGUE OF MINNESOTA C                   | 101 | 09/19/13  | \$5,563.86  | E      | 41200 | 300 | GROUP 41 LITIGATIONS   | PROF SER-LEGAL  | 1136338      |
| ECKBERG, LAMMERS, BRI                   | 101 | 09/24/13  | \$65.25     | E      | 41200 | 300 | CEMETERY               | PROF SER-LEGAL  | 1136327      |
| ECKBERG, LAMMERS, BRI                   | 101 | 09/24/13  | \$200.00    | E      | 41200 | 300 | ATTEND CC MTG          | PROF SER-LEGAL  | 1136327      |
| ECKBERG, LAMMERS, BRI                   | 101 | 09/24/13  | \$326.25    | E      | 41200 | 300 | REVIEW AGENDA & 2 ST   | PROF SER-LEGAL  | 1136327      |
| S E H                                   | 101 | 09/24/13  | \$347.51    | E      | 41200 | 301 | MET COUNCIL SEWER G    | PROF SER-ENGIN  | 1136358      |
| S E H                                   | 101 | 09/24/13  | \$72.80     | E      | 41200 | 301 | PREP & ATTEND CC MTG   | PROF SER-ENGIN  | 1136358      |
| S E H                                   | 101 | 09/24/13  | \$1,021.99  | E      | 41200 | 301 | 4TH AVE. N BOAT RAMP   | PROF SER-ENGIN  | 1136358      |
| S E H                                   | 101 | 09/24/13  | \$285.83    | E      | 41200 | 301 | STAFF MTG              | PROF SER-ENGIN  | 1136358      |
| S E H                                   | 101 | 09/24/13  | \$252.23    | E      | 41200 | 301 | MET COUNCIL WINS REP   | PROF SER-ENGIN  | 1136358      |
| COMPLETE HEALTH ENVIR                   | 101 | 09/23/13  | \$350.00    | E      | 41200 | 306 | AUGUST 2013 MAINTENA   | PROF SER-OTHER  | 1136325      |
| U S BANK VISA                           | 101 | 09/04/13  | \$6.11      | E      | 41200 | 322 | ADM. CREDIT CARD       | POSTAGE         | 1136289      |
| US INTERNET                             | 101 | 09/23/13  | \$50.60     | E      | 41200 | 416 | SECURENCE SERVICE FO   | REPAIR/MAINT OF | 1136366      |
| MIDDLE ST CROIX WATER                   | 101 | 09/25/13  | \$6,607.25  | E      | 41200 | 433 | SECOND HALF 2014 BUD   | DUES & MEMBERS  | 1136344      |
| <b>DEPT 41200 MAYOR &amp; COUNCIL</b>   |     |           | \$15,253.27 |        |       |     |                        |                 |              |
| <b>DEPT 41240 RECYCLING</b>             |     |           |             |        |       |     |                        |                 |              |
| JEANETTA, WENDY                         | 101 | 09/19/13  | \$30.00     | E      | 41240 | 370 | SEPTEMBER 2013 MTHLY   | RECYCLING INCE  | 1136333      |
| <b>DEPT 41240 RECYCLING</b>             |     |           | \$30.00     |        |       |     |                        |                 |              |
| <b>DEPT 41400 ADMINISTRATION</b>        |     |           |             |        |       |     |                        |                 |              |
| U S BANK VISA                           | 101 | 09/04/13  | \$53.36     | E      | 41400 | 201 | ADM. CREDIT CARD       | OFFICE SUPPLIES | 1136289      |
| U S BANK VISA                           | 101 | 09/30/13  | \$15.62     | E      | 41400 | 201 | AUG/SEPT. 2013 ADM CR  | OFFICE SUPPLIES | 1136310      |
| POSTMASTER                              | 101 | 09/04/13  | \$288.62    | E      | 41400 | 351 | SEPT 2013 NEWLETTER    | NEWS LETTER PRI | 1136284      |
| TAYLOR, SARA                            | 101 | 09/04/13  | \$119.22    | E      | 41400 | 400 | MILEAGE REIMBURSEME    | USE OF PERSONA  | 1136288      |
| WANDA MADSEN                            | 101 | 09/04/13  | \$101.93    | E      | 41400 | 400 | MILEAGE REIMBURSEME    | USE OF PERSONA  | 1136292      |
| TR COMPUTER SALES LLC                   | 101 | 09/23/13  | \$131.25    | E      | 41400 | 416 | COMPUTER CONSULTING    | REPAIR/MAINT OF | 1136364      |
| TR COMPUTER SALES LLC                   | 101 | 09/25/13  | \$30.00     | E      | 41400 | 416 | OCT. LOOK @IT SERVER   | REPAIR/MAINT OF | 1136364      |
| FIRST STATE BANK OF BA                  | 101 | 09/23/13  | \$2.00      | E      | 41400 | 430 | PER CK FEE FOR DIRECT  | MISC            | 001420       |
| PAYMENT SERVICE NETW                    | 101 | 09/23/13  | \$6.50      | E      | 41400 | 430 | PER CARD FEE FOR MTH   | MISC            | 001422       |
| FIRST STATE BANK OF BA                  | 101 | 09/23/13  | \$10.00     | E      | 41400 | 430 | FILE FEE FOR DIRECT DE | MISC            | 001420       |
| FIRST STATE BANK OF BA                  | 101 | 09/23/13  | \$10.00     | E      | 41400 | 430 | FILE FEE - DIRECT DEPO | MISC            | 001419       |
| FIRST STATE BANK OF BA                  | 101 | 09/23/13  | \$5.30      | E      | 41400 | 430 | PER CK FEE - DIRECT DE | MISC            | 001419       |
| FIRST STATE BANK OF BA                  | 101 | 09/23/13  | \$5.00      | E      | 41400 | 430 | RETURNED (NSF) FEE/JE  | MISC            | 001417       |
| PAYMENT SERVICE NETW                    | 101 | 09/23/13  | \$60.88     | E      | 41400 | 430 | MTHLY CREDIT CARD SE   | MISC            | 001421       |
| FIRST STATE BANK OF BA                  | 101 | 09/23/13  | \$500.00    | E      | 41400 | 430 | RETURNED CK/JEANNIE    | MISC            | 001418       |
| <b>DEPT 41400 ADMINISTRATION</b>        |     |           | \$1,339.68  |        |       |     |                        |                 |              |
| <b>DEPT 41910 PLANNING &amp; ZONING</b> |     |           |             |        |       |     |                        |                 |              |
| U S BANK VISA                           | 101 | 09/04/13  | \$44.47     | E      | 41910 | 201 | ADM. CREDIT CARD       | OFFICE SUPPLIES | 1136289      |
| U S BANK VISA                           | 101 | 09/30/13  | \$13.04     | E      | 41910 | 201 | AUG/SEPT. 2013 ADM CR  | OFFICE SUPPLIES | 1136310      |
| HOLIDAY FLEET                           | 101 | 09/04/13  | \$155.17    | E      | 41910 | 212 | AUG. 2013 FUEL         | MOTOR FUELS & L | 1136277      |
| ECKBERG, LAMMERS, BRI                   | 101 | 09/24/13  | \$0.21      | E      | 41910 | 300 | AUG. 2013 PROFESSION   | PROF SER-LEGAL  | 1136327      |
| ECKBERG, LAMMERS, BRI                   | 101 | 09/24/13  | \$36.25     | E      | 41910 | 300 | 243 THIRD ST N - APLLE | PROF SER-LEGAL  | 1136327      |
| ECKBERG, LAMMERS, BRI                   | 101 | 09/24/13  | \$3.00      | E      | 41910 | 300 | BUILDING OFFICIAL APP  | PROF SER-LEGAL  | 1136327      |
| S E H                                   | 101 | 09/24/13  | \$168.15    | E      | 41910 | 301 | CERT SURVEY REVIEW L   | PROF SER-ENGIN  | 1136358      |
| TAYLOR, SARA                            | 101 | 09/04/13  | \$29.38     | E      | 41910 | 400 | MILEAGE REIMBURSEME    | USE OF PERSONA  | 1136288      |
| TR COMPUTER SALES LLC                   | 101 | 09/25/13  | \$25.00     | E      | 41910 | 416 | OCT. LOOK @IT SERVER   | REPAIR/MAINT OF | 1136364      |
| TR COMPUTER SALES LLC                   | 101 | 09/23/13  | \$109.37    | E      | 41910 | 416 | COMPUTER CONSULTING    | REPAIR/MAINT OF | 1136364      |
| MNAPA                                   | 101 | 09/04/13  | \$155.00    | E      | 41910 | 433 | REGISTRATION/SARA TA   | DUES & MEMBERS  | 1136283      |
| <b>DEPT 41910 PLANNING &amp; ZONING</b> |     |           | \$739.04    |        |       |     |                        |                 |              |

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|---------------------------------------|-----|-----------|-------------------|-----|-------|-----|------------------------|-----------------|-----------|
| <b>DEPT 41940 MUNICIPAL BUILDINGS</b> |     |           |                   |     |       |     |                        |                 |           |
| ZEP SALES & SERVICES                  | 101 | 09/30/13  | \$50.23           | E   | 41940 | 220 | CLEANNING SUPPLIES/CI  | OPERATING SUPP  | 1136371   |
| JOHNSON, CHAD                         | 101 | 09/23/13  | \$325.00          | E   | 41940 | 302 | SEPT. 2013 CITY HALL C | CONTRACT SERVI  | 1136334   |
| JOHNSON, CHAD                         | 101 | 09/04/13  | \$325.00          | E   | 41940 | 302 | CLEANING SERV FOR AU   | CONTRACT SERVI  | 1136279   |
| OFFICE OF ENT TECHNOL                 | 101 | 09/19/13  | \$438.32          | E   | 41940 | 321 | PHONES/CITY HALL       | COMMUNICATION   | 1136353   |
| COMCAST                               | 101 | 09/25/13  | \$49.90           | E   | 41940 | 321 | OCT. 2013 HIGH-SPEED I | COMMUNICATION   | 1136324   |
| XCEL                                  | 101 | 10/01/13  | \$858.72          | E   | 41940 | 380 | ELECTRIC & GAS SERVIC  | ELECTRIC SERVIC | 1136370   |
| XCEL                                  | 101 | 09/04/13  | \$792.27          | E   | 41940 | 380 | JUL/AUG 2013 GAS & EL  | ELECTRIC SERVIC | 1136293   |
| XCEL                                  | 101 | 10/01/13  | \$114.04          | E   | 41940 | 381 | ELECTRIC & GAS SERVIC  | FUEL FOR HEAT   | 1136370   |
| XCEL                                  | 101 | 09/04/13  | \$115.38          | E   | 41940 | 381 | JUL/AUG 2013 GAS & EL  | FUEL FOR HEAT   | 1136293   |
| U S BANK VISA                         | 101 | 09/30/13  | \$82.96           | E   | 41940 | 420 | MENARDS                | R & M BLDGS, ST | 1136310   |
| <b>DEPT 41940 MUNICIPAL BUILDING</b>  |     |           | <b>\$3,151.82</b> |     |       |     |                        |                 |           |
| <b>DEPT 42100 POLICE</b>              |     |           |                   |     |       |     |                        |                 |           |
| U S BANK VISA                         | 101 | 09/04/13  | \$44.47           | E   | 42100 | 201 | ADM. CREDIT CARD       | OFFICE SUPPLIES | 1136289   |
| U S BANK VISA                         | 101 | 09/30/13  | \$13.01           | E   | 42100 | 201 | AUG/SEPT. 2013 ADM CR  | OFFICE SUPPLIES | 1136310   |
| U S BANK VISA                         | 101 | 09/30/13  | \$2.60            | E   | 42100 | 201 | AUG/SEPT. 2013 ADM CR  | OFFICE SUPPLIES | 1136310   |
| UNIFORMS UNLIMITED                    | 101 | 09/04/13  | \$159.37          | E   | 42100 | 202 | OPERATING SUPPLIES/3   | UNIFORMS - MISC | 1136290   |
| U S BANK VISA                         | 101 | 09/30/13  | \$165.98          | E   | 42100 | 207 | DUNGARESS              | UNIFORMS - CHIE | 1136365   |
| U S BANK VISA                         | 101 | 09/04/13  | \$233.00          | E   | 42100 | 208 | HOLLOTEC               | UNIFORMS - JAY  | 1136266   |
| U S BANK VISA                         | 101 | 09/04/13  | \$35.13           | E   | 42100 | 208 | LOCKPICKS COM          | UNIFORMS - JAY  | 1136266   |
| U S BANK VISA                         | 101 | 09/04/13  | \$108.39          | E   | 42100 | 208 | LOCK PICKS R US LLC    | UNIFORMS - JAY  | 1136266   |
| WASHINGTON COUNTY S                   | 101 | 09/19/13  | \$1,792.55        | E   | 42100 | 212 | AUG 2013 FUEL/POLICE   | MOTOR FUELS & L | 1136368   |
| HOLIDAY FLEET                         | 101 | 09/04/13  | \$47.11           | E   | 42100 | 212 | AUG. 2013 FUEL         | MOTOR FUELS & L | 1136277   |
| U S BANK VISA                         | 101 | 09/30/13  | \$381.75          | E   | 42100 | 220 | PRO VISION, INC.       | OPERATING SUPP  | 1136365   |
| U S BANK VISA                         | 101 | 09/30/13  | \$21.39           | E   | 42100 | 220 | LOWES                  | OPERATING SUPP  | 1136365   |
| U S BANK VISA                         | 101 | 09/30/13  | \$12.35           | E   | 42100 | 220 | USPS                   | OPERATING SUPP  | 1136365   |
| U S BANK VISA                         | 101 | 09/04/13  | \$24.65           | E   | 42100 | 220 | USPS                   | OPERATING SUPP  | 1136266   |
| U S BANK VISA                         | 101 | 09/30/13  | -\$381.75         | E   | 42100 | 220 | PRO VISION             | OPERATING SUPP  | 1136365   |
| U S BANK VISA                         | 101 | 09/30/13  | -\$381.75         | E   | 42100 | 220 | PRO VISION             | OPERATING SUPP  | 1136365   |
| U S BANK VISA                         | 101 | 09/30/13  | \$381.75          | E   | 42100 | 220 | PRO VISION             | OPERATING SUPP  | 1136365   |
| U S BANK VISA                         | 101 | 09/30/13  | \$381.75          | E   | 42100 | 220 | PRO VISION, INC.       | OPERATING SUPP  | 1136365   |
| U S BANK VISA                         | 101 | 09/04/13  | \$6.74            | E   | 42100 | 220 | HOLIDAY                | OPERATING SUPP  | 1136266   |
| U S BANK VISA                         | 101 | 09/30/13  | \$66.40           | E   | 42100 | 220 | OFFICE MAX             | OPERATING SUPP  | 1136365   |
| ECKBERG, LAMMERS, BRI                 | 101 | 09/04/13  | \$2,386.53        | E   | 42100 | 300 | PROSECUTION/POLICE D   | PROF SER-LEGAL  | 1136274   |
| STILLWATER TOWING IN                  | 101 | 09/04/13  | \$133.59          | E   | 42100 | 306 | TOWING/POLICE DEPT.    | PROF SER-OTHER  | 1136287   |
| LAKEVIEW MEMORIAL HO                  | 101 | 09/25/13  | \$50.00           | E   | 42100 | 306 | LEGAL BLOOD DRAWS/P    | PROF SER-OTHER  | 1136336   |
| VERIZON WIRELESS                      | 101 | 09/16/13  | \$105.03          | E   | 42100 | 321 | PHONES/POLICE DEPT.    | COMMUNICATION   | 1136305   |
| VERIZON WIRELESS                      | 101 | 09/16/13  | \$66.22           | E   | 42100 | 321 | PHONES/POLICE DEPT.    | COMMUNICATION   | 1136305   |
| THOMAS REUTERS - WES                  | 101 | 09/16/13  | \$130.90          | E   | 42100 | 321 | INFORMATION CHGS/PO    | COMMUNICATION   | 1136301   |
| BAYPORT PRINTING HOU                  | 101 | 09/19/13  | \$224.44          | E   | 42100 | 350 | OPERATING MATERIAL/P   | PRINTING & PUBL | 1136318   |
| WASHINGTON COUNTY P                   | 101 | 09/25/13  | \$1,200.24        | E   | 42100 | 391 | 3RD QTR. JULY - SEPT 2 | SHARED AUTOMA   | 1136367   |
| WILLMARTH, QUINN                      | 101 | 09/30/13  | \$117.01          | E   | 42100 | 403 | MILEAGE REIMBURSEME    | POLICE TRAINING | 1136369   |
| JACKSON, JAY                          | 101 | 09/16/13  | \$325.00          | E   | 42100 | 403 | TRAINING REIMBURSEM    | POLICE TRAINING | 1136298   |
| U S BANK VISA                         | 101 | 09/30/13  | \$595.00          | E   | 42100 | 403 | STRATEGOS INTERNATI    | POLICE TRAINING | 1136365   |
| MILLER, JOHN                          | 101 | 09/30/13  | \$151.17          | E   | 42100 | 403 | TRAINING REIMBURSEM    | POLICE TRAINING | 1136346   |
| EASTMAN, LAURA                        | 101 | 09/04/13  | \$20.75           | E   | 42100 | 412 | TITLE FOFEITURE/POLIC  | REP & MAINT VEH | 1136273   |
| BAYPORT TRANSMISSION                  | 101 | 09/04/13  | \$266.21          | E   | 42100 | 412 | 2011 TAHOE CHEVE/POL   | REP & MAINT VEH | 1136269   |
| CHRIS AMDAHL LOCKSMI                  | 101 | 09/19/13  | \$60.00           | E   | 42100 | 416 | SERVICE CALL/POLICE D  | REPAIR/MAINT OF | 1136322   |
| TR COMPUTER SALES LLC                 | 101 | 09/23/13  | \$109.37          | E   | 42100 | 416 | COMPUTER CONSULTING    | REPAIR/MAINT OF | 1136364   |
| TR COMPUTER SALES LLC                 | 101 | 09/25/13  | \$25.00           | E   | 42100 | 416 | OCT. LOOK @IT SERVER   | REPAIR/MAINT OF | 1136364   |
| U S BANK VISA                         | 101 | 09/04/13  | \$229.75          | E   | 42100 | 437 | AED BRANDS             | TRANSFER OUT/E  | 1136266   |
| U S BANK VISA                         | 101 | 09/04/13  | \$359.72          | E   | 42100 | 437 | FOREMOST MEDICAL EQ    | TRANSFER OUT/E  | 1136266   |
| U S BANK VISA                         | 101 | 09/04/13  | \$373.07          | E   | 42100 | 444 | CARBONE'S PIZZA        | COMMUNITY PRO   | 1136266   |

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|-----------------------------------|-----|-----------|---------------------|-----|-------|-----|------------------------|-----------------|-----------|
| U S BANK VISA                     | 101 | 09/04/13  | \$105.14            | E   | 42100 | 444 | TARGET                 | COMMUNITY PRO   | 1136266   |
| U S BANK VISA                     | 101 | 09/04/13  | \$150.00            | E   | 42100 | 444 | OMNI GLOW              | COMMUNITY PRO   | 1136266   |
| U S BANK VISA                     | 101 | 09/04/13  | \$57.71             | E   | 42100 | 444 | TARGET                 | COMMUNITY PRO   | 1136266   |
| U S BANK VISA                     | 101 | 09/04/13  | \$62.46             | E   | 42100 | 444 | OFFICE MAC             | COMMUNITY PRO   | 1136266   |
| U S BANK VISA                     | 101 | 09/04/13  | \$23.52             | E   | 42100 | 444 | OFFICE MAX             | COMMUNITY PRO   | 1136266   |
| NATIONAL IMPRINT CORP             | 101 | 09/25/13  | \$184.60            | E   | 42100 | 444 | PROJECT SUPPLIES/POLI  | COMMUNITY PRO   | 1136352   |
| U S BANK VISA                     | 101 | 09/04/13  | \$58.28             | E   | 42100 | 444 | WAL-MART               | COMMUNITY PRO   | 1136266   |
| U S BANK VISA                     | 101 | 09/04/13  | \$64.80             | E   | 42100 | 444 | TAPERBROTHERS          | COMMUNITY PRO   | 1136266   |
| U S BANK VISA                     | 101 | 09/04/13  | \$297.95            | E   | 42100 | 444 | PAYPAL CREATIVE        | COMMUNITY PRO   | 1136266   |
| U S BANK VISA                     | 101 | 09/04/13  | \$143.33            | E   | 42100 | 444 | SUBWAY                 | COMMUNITY PRO   | 1136266   |
| U S BANK VISA                     | 101 | 09/04/13  | \$33.60             | E   | 42100 | 444 | CUB FOODS              | COMMUNITY PRO   | 1136266   |
| U S BANK VISA                     | 101 | 09/04/13  | \$31.03             | E   | 42100 | 444 | OFFICE MAX             | COMMUNITY PRO   | 1136266   |
| U S BANK VISA                     | 101 | 09/04/13  | \$53.53             | E   | 42100 | 444 | WAL-MART               | COMMUNITY PRO   | 1136266   |
| U S BANK VISA                     | 101 | 09/04/13  | \$74.96             | E   | 42100 | 444 | WAL-MART               | COMMUNITY PRO   | 1136266   |
| U S BANK VISA                     | 101 | 09/04/13  | -\$11.12            | E   | 42100 | 444 | OFFICE MAX             | COMMUNITY PRO   | 1136266   |
| U S BANK VISA                     | 101 | 09/04/13  | \$216.94            | E   | 42100 | 444 | WAL-MART               | COMMUNITY PRO   | 1136266   |
| NATIONAL IMPRINT CORP             | 101 | 09/25/13  | \$328.45            | E   | 42100 | 444 | PROJECT SUPPLIES/POLI  | COMMUNITY PRO   | 1136352   |
| TR COMPUTER SALES LLC             | 101 | 09/16/13  | \$898.75            | E   | 42100 | 570 | DELL OPTIPLEX 3010 DE  | OFFICE EQUIPME  | 1136302   |
| <b>DEPT 42100 POLICE</b>          |     |           | <b>\$12,817.82</b>  |     |       |     |                        |                 |           |
| <b>DEPT 42200 FIRE PROTECTION</b> |     |           |                     |     |       |     |                        |                 |           |
| ASPEN MILLS INC                   | 101 | 09/26/13  | \$2,285.90          | E   | 42200 | 202 | UNIFORMS SUPPLIES/FIR  | UNIFORMS - MISC | 1136315   |
| ASPEN MILLS INC                   | 101 | 09/26/13  | \$145.95            | E   | 42200 | 202 | UNIFORMS SUPPLIES/FIR  | UNIFORMS - MISC | 1136315   |
| ASPEN MILLS INC                   | 101 | 09/16/13  | \$159.99            | E   | 42200 | 202 | OPERATING MATERIAL/F   | UNIFORMS - MISC | 1136295   |
| HOLIDAY FLEET                     | 101 | 09/04/13  | \$1,138.20          | E   | 42200 | 212 | AUG. 2013 FUEL         | MOTOR FUELS & L | 1136277   |
| HOLIDAY FLEET                     | 101 | 09/04/13  | \$8.56              | E   | 42200 | 212 | AUG. 2013 FUEL         | MOTOR FUELS & L | 1136277   |
| U S BANK VISA                     | 101 | 09/16/13  | \$24.95             | E   | 42200 | 220 | BREAT ART              | OPERATING SUPP  | 1136303   |
| TR COMPUTER SALES LLC             | 101 | 09/16/13  | \$77.57             | E   | 42200 | 240 | TREND MICRO WORRY-F    | SMALL TOOLS-EQ  | 1136302   |
| JOHNSON, CHAD                     | 101 | 09/04/13  | \$175.00            | E   | 42200 | 306 | CLEANING SERV FOR AU   | PROF SER-OTHER  | 1136279   |
| PERFORMANCE PLUS LLC              | 101 | 09/26/13  | \$50.00             | E   | 42200 | 306 | MASK FIT/FIRE DEPT.    | PROF SER-OTHER  | 1136355   |
| STILLWATER MEDICAL GR             | 101 | 09/04/13  | \$32.00             | E   | 42200 | 306 | TEST/AARON PICHARD-F   | PROF SER-OTHER  | 1136286   |
| JOHNSON, CHAD                     | 101 | 09/26/13  | \$175.00            | E   | 42200 | 306 | SEPT. 2013 CLEANING S  | PROF SER-OTHER  | 1136334   |
| VERIZON WIRELESS                  | 101 | 09/16/13  | \$80.04             | E   | 42200 | 321 | PHONES/FIRE DEPT.      | COMMUNICATION   | 1136305   |
| VERIZON WIRELESS                  | 101 | 09/16/13  | \$369.29            | E   | 42200 | 321 | PHONES/FIRE DEPT.      | COMMUNICATION   | 1136305   |
| ANCOM COMMUNICATION               | 101 | 09/26/13  | \$12.83             | E   | 42200 | 323 | OPERATING MATERIAL/F   | RADIOS-REPAIR & | 1136314   |
| ANCOM COMMUNICATION               | 101 | 09/26/13  | \$69.25             | E   | 42200 | 323 | OPERATING MATERIAL/F   | RADIOS-REPAIR & | 1136314   |
| XCEL                              | 101 | 09/04/13  | \$549.38            | E   | 42200 | 380 | JUL/AUG 2013 GAS & EL  | ELECTRIC SERVIC | 1136293   |
| XCEL                              | 101 | 10/01/13  | \$623.76            | E   | 42200 | 380 | ELECTRIC & GAS SERVIC  | ELECTRIC SERVIC | 1136370   |
| XCEL                              | 101 | 09/04/13  | \$48.24             | E   | 42200 | 381 | JUL/AUG 2013 GAS & EL  | FUEL FOR HEAT   | 1136293   |
| XCEL                              | 101 | 10/01/13  | \$48.23             | E   | 42200 | 381 | ELECTRIC & GAS SERVIC  | FUEL FOR HEAT   | 1136370   |
| U S BANK VISA                     | 101 | 09/16/13  | \$61.47             | E   | 42200 | 391 | NATIONAL PRODUCTS      | SHARED AUTOMA   | 1136303   |
| WASHINGTON COUNTY P               | 101 | 09/26/13  | \$3,400.68          | E   | 42200 | 391 | 3RD QTR. 2013 RADIO/F  | SHARED AUTOMA   | 1136367   |
| U S BANK VISA                     | 101 | 09/16/13  | \$11.77             | E   | 42200 | 391 | DMS DELL CORP          | SHARED AUTOMA   | 1136303   |
| U S BANK VISA                     | 101 | 09/16/13  | \$418.64            | E   | 42200 | 391 | DMI DELL CORP          | SHARED AUTOMA   | 1136303   |
| RED POWER DIESEL SERV             | 101 | 09/26/13  | \$79.73             | E   | 42200 | 412 | VEH. REPAIR/FIRE DEPT. | REP & MAINT VEH | 1136356   |
| U S BANK VISA                     | 101 | 09/16/13  | \$21.42             | E   | 42200 | 412 | MISTER CAR WASH        | REP & MAINT VEH | 1136303   |
| BAYPORT TRANSMISSION              | 101 | 09/04/13  | \$50.00             | E   | 42200 | 412 | 2004 TAHOE CHEV/FIRE   | REP & MAINT VEH | 1136269   |
| BAUER BUILT                       | 101 | 09/19/13  | \$3,128.80          | E   | 42200 | 412 | VEH MAINT./FIRE DEPT.  | REP & MAINT VEH | 1136317   |
| CLOG UN-BOGGLER INC               | 101 | 09/26/13  | \$185.00            | E   | 42200 | 420 | BLG MAINT./FIRE DEPT.  | R & M BLDGS, ST | 1136323   |
| NFPA                              | 101 | 09/16/13  | \$165.00            | E   | 42200 | 433 | 1 YR. MEMBERSHIP/FIRE  | DUES & MEMBERS  | 1136299   |
| U S BANK VISA                     | 101 | 09/16/13  | \$9.00              | E   | 42200 | 433 | FLEETTT.COM            | DUES & MEMBERS  | 1136303   |
| ROSENBAUER MINNESOT               | 101 | 09/30/13  | \$204,758.00        | E   | 42200 | 530 | ROSENBAUER COMMAND     | CAPITAL ASSETS  | 1136357   |
| <b>DEPT 42200 FIRE PROTECTION</b> |     |           | <b>\$218,363.65</b> |     |       |     |                        |                 |           |
| <b>DEPT 43100 STREET MAINT</b>    |     |           |                     |     |       |     |                        |                 |           |

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|-----------------------------------|-----|-----------|--------------------|--------|-------|-----|------------------------|-----------------|--------------|
| CAMERON, RILEY                    | 101 | 09/04/13  | \$102.26           | E      | 43100 | 050 | 8/21/13-8/22/13 STREET | SEASONAL/PART   | 1136271      |
| U S BANK VISA                     | 101 | 09/04/13  | \$8.89             | E      | 43100 | 201 | ADM. CREDIT CARD       | OFFICE SUPPLIES | 1136289      |
| U S BANK VISA                     | 101 | 09/30/13  | \$2.60             | E      | 43100 | 201 | AUG/SEPT. 2013 ADM CR  | OFFICE SUPPLIES | 1136310      |
| EISINGER, JOSH                    | 101 | 09/30/13  | \$19.00            | E      | 43100 | 205 | UNIFORM REIMBURSEME    | UNIFORMS - JOSH | 1136328      |
| HOLIDAY FLEET                     | 101 | 09/04/13  | \$297.25           | E      | 43100 | 212 | AUG. 2013 FUEL         | MOTOR FUELS & L | 1136277      |
| T. R. F. SUPPLY                   | 101 | 09/19/13  | \$475.70           | E      | 43100 | 220 | OPERATING SUPPLIES     | OPERATING SUPP  | 1136362      |
| T. A. SCHIFSKY & SONS I           | 101 | 09/19/13  | \$150.03           | E      | 43100 | 220 | ASPHALT MIX/STRETT D   | OPERATING SUPP  | 1136361      |
| SHERWIN WILLIAMS LC               | 101 | 09/04/13  | \$32.34            | E      | 43100 | 220 | TRAFFIC PAINT SUPPLIE  | OPERATING SUPP  | 1136285      |
| SHERWIN WILLIAMS LC               | 101 | 09/04/13  | \$115.64           | E      | 43100 | 220 | TRAFFIC PAINT SUPPLIE  | OPERATING SUPP  | 1136285      |
| SHERWIN WILLIAMS LC               | 101 | 09/04/13  | \$32.34            | E      | 43100 | 220 | TRAFFIC PAINT SUPPLIE  | OPERATING SUPP  | 1136285      |
| MENARDS-STILLWATER                | 101 | 09/19/13  | \$102.80           | E      | 43100 | 220 | CEMENT PATCH/STREET    | OPERATING SUPP  | 1136342      |
| U S BANK VISA                     | 101 | 09/30/13  | \$120.00           | E      | 43100 | 412 | J.R. TRANSMISSIONS     | REP & MAINT VEH | 1136309      |
| BENICK, INC                       | 101 | 09/04/13  | \$900.00           | E      | 43100 | 413 | STORM DAMAGE TREE D    | TREES           | 1136270      |
| CROSS NURSERIES                   | 101 | 09/30/13  | \$936.94           | E      | 43100 | 413 | TREES & PLANTS/STREE   | TREES           | 1136326      |
| TR COMPUTER SALES LLC             | 101 | 09/23/13  | \$21.87            | E      | 43100 | 416 | COMPUTER CONSULTING    | REPAIR/MAINT OF | 1136364      |
| TR COMPUTER SALES LLC             | 101 | 09/25/13  | \$5.00             | E      | 43100 | 416 | OCT. LOOK @IT SERVER   | REPAIR/MAINT OF | 1136364      |
| LINNER ELECTRIC                   | 101 | 09/30/13  | \$216.37           | E      | 43100 | 420 | ELECTRICAL REPAIRS/ST  | R & M BLDGS, ST | 1136339      |
| MILLER EXCAVATING                 | 101 | 09/04/13  | \$372.99           | E      | 43100 | 421 | CULVERTS/STREETS DEP   | REPAIR & MAINT  | 1136281      |
| EARL F ANDERSEN, INC              | 101 | 09/04/13  | \$1,070.90         | E      | 43100 | 421 | STREET ID SIGNS/STREE  | REPAIR & MAINT  | 1136272      |
| S E H                             | 101 | 09/24/13  | \$1,841.80         | E      | 43100 | 422 | 2013 SEAL COAT IMPRO   | SEALCOATING     | 1136358      |
| ALLIED BLACKTOP CO                | 101 | 09/04/13  | \$36,158.33        | E      | 43100 | 422 | PMT 1 - 2013 SEAL COAT | SEALCOATING     | 1136268      |
| ACTION RENTAL                     | 101 | 09/19/13  | \$694.01           | E      | 43100 | 431 | EXCAVATOR RENTAL/ST    | RENTAL OF EQUIP | 1136311      |
| <b>DEPT 43100 STREET MAINT</b>    |     |           | <u>\$43,677.06</u> |        |       |     |                        |                 |              |
| <b>DEPT 43160 STREET LIGHTING</b> |     |           |                    |        |       |     |                        |                 |              |
| XCEL                              | 101 | 10/01/13  | \$2,493.08         | E      | 43160 | 380 | ELECTRIC & GAS SERVIC  | ELECTRIC SERVIC | 1136370      |
| XCEL                              | 101 | 09/04/13  | \$2,418.82         | E      | 43160 | 380 | JUL/AUG 2013 GAS & EL  | ELECTRIC SERVIC | 1136293      |
| LPD ELECTRIC, INC                 | 101 | 09/19/13  | \$250.00           | E      | 43160 | 419 | REINSTALL LIGHT POLE-  | REPAIR & MAINT  | 1136341      |
| <b>DEPT 43160 STREET LIGHTING</b> |     |           | <u>\$5,161.90</u>  |        |       |     |                        |                 |              |
| <b>DEPT 43200 PARKS</b>           |     |           |                    |        |       |     |                        |                 |              |
| SAFE-FAST, INC.                   | 101 | 09/19/13  | \$40.70            | E      | 43200 | 202 | TEMP EMPLOYEES SHIRT   | UNIFORMS - MISC | 1136359      |
| HOLIDAY FLEET                     | 101 | 09/04/13  | \$332.86           | E      | 43200 | 212 | AUG. 2013 FUEL         | MOTOR FUELS & L | 1136277      |
| T. R. F. SUPPLY                   | 101 | 09/19/13  | \$475.70           | E      | 43200 | 220 | OPERATING SUPPLIES     | OPERATING SUPP  | 1136362      |
| ZERO WASTE USA, INC.              | 101 | 09/16/13  | \$336.00           | E      | 43200 | 220 | PET WASTE BAGS/PARK    | OPERATING SUPP  | 1136307      |
| U S BANK VISA                     | 101 | 09/30/13  | \$62.35            | E      | 43200 | 220 | STILLWATER FARM STOR   | OPERATING SUPP  | 1136309      |
| BUBERL BLACK DIRT                 | 101 | 09/19/13  | \$179.55           | E      | 43200 | 410 | BLACK DIRT/STREET DEP  | REPAIR & MAINT  | 1136320      |
| MTI                               | 101 | 09/19/13  | \$148.10           | E      | 43200 | 412 | TORO MOWER PARTS/PA    | REP & MAINT VEH | 1136349      |
| CROSS NURSERIES                   | 101 | 09/30/13  | \$936.95           | E      | 43200 | 413 | TREES & PLANTS/STREE   | TREES           | 1136326      |
| WILLMARTH, QUINN                  | 101 | 09/16/13  | \$126.00           | E      | 43200 | 413 | TREE CUTTING 9/12/13   | TREES           | 1136306      |
| TR COMPUTER SALES LLC             | 101 | 09/23/13  | \$21.87            | E      | 43200 | 416 | COMPUTER CONSULTING    | REPAIR/MAINT OF | 1136364      |
| TR COMPUTER SALES LLC             | 101 | 09/25/13  | \$5.00             | E      | 43200 | 416 | OCT. LOOK @IT SERVER   | REPAIR/MAINT OF | 1136364      |
| MINNCOR INDUSTRIES                | 101 | 09/19/13  | \$76.95            | E      | 43200 | 420 | DOCK CLEATS/PARKS DE   | R & M BLDGS, ST | 1136347      |
| MINNCOR INDUSTRIES                | 101 | 09/19/13  | \$28.86            | E      | 43200 | 420 | DOCK REFLECTORS/PAR    | R & M BLDGS, ST | 1136347      |
| LINNER ELECTRIC                   | 101 | 09/30/13  | \$216.38           | E      | 43200 | 420 | ELECTRICAL REPAIRS/ST  | R & M BLDGS, ST | 1136339      |
| AIR FRESH PORTABLE TOI            | 101 | 09/16/13  | \$22.44            | E      | 43200 | 425 | SALES TAX              | SATILLITIES     | 1136294      |
| AIR FRESH PORTABLE TOI            | 101 | 09/16/13  | \$157.50           | E      | 43200 | 425 | BARKERS PARK 8/16/13-  | SATILLITIES     | 1136294      |
| AIR FRESH PORTABLE TOI            | 101 | 09/16/13  | \$78.75            | E      | 43200 | 425 | TENNIS CT 8/30/13-9/26 | SATILLITIES     | 1136294      |
| AIR FRESH PORTABLE TOI            | 101 | 09/16/13  | \$78.75            | E      | 43200 | 425 | RIVERSIDE PARK 8/28/1  | SATILLITIES     | 1136294      |
| <b>DEPT 43200 PARKS</b>           |     |           | <u>\$3,324.71</u>  |        |       |     |                        |                 |              |
| <b>DEPT 43300 CEMETERY</b>        |     |           |                    |        |       |     |                        |                 |              |
| HOLIDAY FLEET                     | 101 | 09/04/13  | \$49.01            | E      | 43300 | 212 | AUG. 2013 FUEL         | MOTOR FUELS & L | 1136277      |
| LANDMARK SURVEYING                | 101 | 10/01/13  | \$300.00           | E      | 43300 | 301 | CEMETERY SITE PLAN SU  | PROF SER-ENGIN  | 1136337      |
| LANDMARK SURVEYING                | 101 | 10/01/13  | \$400.00           | E      | 43300 | 410 | CEMETERY SITE PLAN SU  | REPAIR & MAINT  | 1136337      |

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|---|-----|-----------|--------------------|--------|-------|-----|------------------------|-----------------|-----------|
| LANDMARK SURVEYING                            | 101 | 10/01/13  | \$275.00           | E      | 43300 | 413 | CEMETERY SITE PLAN SU  | TREES           | 1136337   |
| <b>DEPT 43300 CEMETERY</b>                    |     |           | <u>\$1,024.01</u>  |        |       |     |                        |                 |           |
| <b>FUND 101 GENERAL</b>                       |     |           | \$304,882.96       |        |       |     |                        |                 |           |
| <b>FUND 206 WATER/SEWER IMPROVEMENT FUND</b>  |     |           |                    |        |       |     |                        |                 |           |
| <b>DEPT 41608 2012 I &amp; I PROJECT</b>      |     |           |                    |        |       |     |                        |                 |           |
| INFRASTRUCTURES TECH                          | 206 | 09/23/13  | \$9,499.33         | E      | 41608 | 305 | 2012-2013 I/I IMPROV   | PROF SER-CONTR  | 1136331   |
| <b>DEPT 41608 2012 I &amp; I PROJECT</b>      |     |           | <u>\$9,499.33</u>  |        |       |     |                        |                 |           |
| <b>FUND 206 WATER/SEWER IMPROVEM</b>          |     |           | \$9,499.33         |        |       |     |                        |                 |           |
| <b>FUND 207 PARK IMPROVEMENT FUND</b>         |     |           |                    |        |       |     |                        |                 |           |
| <b>DEPT 44100 PROJECT</b>                     |     |           |                    |        |       |     |                        |                 |           |
| BRAUN INTERTEC                                | 207 | 09/30/13  | \$2,500.00         | E      | 44100 | 444 | LIGHT POLES - PERRO C  | COMMUNITY PRO   | 1136319   |
| LOUCKS ASSOCIATES                             | 207 | 09/30/13  | \$3,467.13         | E      | 44100 | 444 | PERRO CREEK HOCKEY R   | COMMUNITY PRO   | 1136340   |
| MILLER EXCAVATING                             | 207 | 09/19/13  | \$13,005.00        | E      | 44100 | 530 | BOAT LAUNCH PROJECT    | CAPITAL ASSETS  | 1136345   |
| <b>DEPT 44100 PROJECT</b>                     |     |           | <u>\$18,972.13</u> |        |       |     |                        |                 |           |
| <b>FUND 207 PARK IMPROVEMENT FUND</b>         |     |           | \$18,972.13        |        |       |     |                        |                 |           |
| <b>FUND 211 LIBRARY</b>                       |     |           |                    |        |       |     |                        |                 |           |
| <b>DEPT 45500 LIBRARY</b>                     |     |           |                    |        |       |     |                        |                 |           |
| BAKER & TAYLOR                                | 211 | 09/23/13  | \$25.33            | E      | 45500 | 217 | BOOKS/LIBRARY          | MATERIALS & PR  | 1136316   |
| BAKER & TAYLOR                                | 211 | 09/23/13  | \$28.24            | E      | 45500 | 217 | BOOKS/LIBRARY          | MATERIALS & PR  | 1136316   |
| BAKER & TAYLOR                                | 211 | 09/23/13  | \$158.46           | E      | 45500 | 217 | BOOKS/LIBRARY          | MATERIALS & PR  | 1136316   |
| BAKER & TAYLOR                                | 211 | 09/23/13  | \$142.25           | E      | 45500 | 217 | BOOKS/LIBRARY          | MATERIALS & PR  | 1136316   |
| BAKER & TAYLOR                                | 211 | 09/23/13  | \$259.70           | E      | 45500 | 217 | BOOKS/LIBRARY          | MATERIALS & PR  | 1136316   |
| BAKER & TAYLOR                                | 211 | 09/23/13  | \$75.91            | E      | 45500 | 217 | BOOKS/LIBRARY          | MATERIALS & PR  | 1136316   |
| BAKER & TAYLOR                                | 211 | 09/23/13  | \$226.88           | E      | 45500 | 217 | BOOKS/LIBRARY          | MATERIALS & PR  | 1136316   |
| BAKER & TAYLOR                                | 211 | 09/23/13  | \$316.57           | E      | 45500 | 217 | BOOKS/LIBRARY          | MATERIALS & PR  | 1136316   |
| BAKER & TAYLOR                                | 211 | 09/23/13  | \$170.90           | E      | 45500 | 217 | BOOKS/LIBRARY          | MATERIALS & PR  | 1136316   |
| BAKER & TAYLOR                                | 211 | 09/23/13  | \$397.45           | E      | 45500 | 217 | BOOKS/LIBRARY          | MATERIALS & PR  | 1136316   |
| BAKER & TAYLOR                                | 211 | 09/23/13  | \$96.83            | E      | 45500 | 217 | BOOKS/LIBRARY          | MATERIALS & PR  | 1136316   |
| INNOVATIVE OFFICE SOL                         | 211 | 09/23/13  | \$98.32            | E      | 45500 | 220 | OPERATING SUPPLIES/LI  | OPERATING SUPP  | 1136332   |
| SHARON SIPPEL                                 | 211 | 09/23/13  | \$1,425.00         | E      | 45500 | 302 | CLEANING SERVICE/LIBR  | CONTRACT SERVI  | 1136360   |
| KINDER MELODIES                               | 211 | 09/23/13  | \$675.00           | E      | 45500 | 302 | JULY/AUG 2013 STORY T  | CONTRACT SERVI  | 1136335   |
| COMCAST                                       | 211 | 09/30/13  | \$79.90            | E      | 45500 | 321 | HIGH-SPEED INTERNET/   | COMMUNICATION   | 1136324   |
| OFFICE OF ENT TECHNOL                         | 211 | 09/23/13  | \$73.54            | E      | 45500 | 321 | PHONES/LIBRARY         | COMMUNICATION   | 1136353   |
| OFFICE OF ENT TECHNOL                         | 211 | 09/23/13  | \$72.82            | E      | 45500 | 321 | PHONES/LIBRARY         | COMMUNICATION   | 1136353   |
| OFFICE OF ENT TECHNOL                         | 211 | 09/23/13  | \$72.88            | E      | 45500 | 321 | PHONES/LIBRARY         | COMMUNICATION   | 1136353   |
| XCEL  | 211 | 10/01/13  | \$1,173.01         | E      | 45500 | 380 | ELECTRIC & GAS SERVIC  | ELECTRIC SERVIC | 1136370   |
| XCEL  | 211 | 09/04/13  | \$1,167.63         | E      | 45500 | 380 | JUL/AUG 2013 GAS & EL  | ELECTRIC SERVIC | 1136293   |
| XCEL  | 211 | 10/01/13  | \$42.31            | E      | 45500 | 381 | ELECTRIC & GAS SERVIC  | FUEL FOR HEAT   | 1136370   |
| XCEL  | 211 | 09/04/13  | \$40.95            | E      | 45500 | 381 | JUL/AUG 2013 GAS & EL  | FUEL FOR HEAT   | 1136293   |
| MINNESOTA LIBRARY ASS                         | 211 | 09/23/13  | \$225.00           | E      | 45500 | 402 | 2013 ANNUAL CONFERE    | CONFERENCES &   | 1136348   |
| TOSHIBA BUSINESS SOLU                         | 211 | 09/23/13  | \$41.38            | E      | 45500 | 416 | PARTS,LABOR,TONER/LI   | REPAIR/MAINT OF | 1136363   |
| NARDINI FIRE EQUIPMEN                         | 211 | 09/26/13  | \$46.50            | E      | 45500 | 420 | FIRE EXT. INSPECTION/L | R & M BLDGS, ST | 1136351   |
| <b>DEPT 45500 LIBRARY</b>                     |     |           | <u>\$7,132.76</u>  |        |       |     |                        |                 |           |
| <b>FUND 211 LIBRARY</b>                       |     |           | \$7,132.76         |        |       |     |                        |                 |           |
| <b>FUND 601 WATER</b>                         |     |           |                    |        |       |     |                        |                 |           |
| <b>DEPT 44151 TCE WATER MAIN IMPROVEMENTS</b> |     |           |                    |        |       |     |                        |                 |           |
| S E H   | 601 | 09/24/13  | \$5,187.78         | E      | 44151 | 301 | TCE WATER MAIN IMPRO   | PROF SER-ENGIN  | 1136358   |
| <b>DEPT 44151 TCE WATER MAIN IMP</b>          |     |           | <u>\$5,187.78</u>  |        |       |     |                        |                 |           |

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|-------------------------------------|-----|-----------|-------------|--------|-------|-----|------------------------|-----------------|-----------|
| <b>DEPT 46110 WATER-PUMPHOUSE</b>   |     |           |             |        |       |     |                        |                 |           |
| XCEL                                | 601 | 09/04/13  | \$2,509.90  | E      | 46110 | 380 | JUL/AUG 2013 GAS & EL  | ELECTRIC SERVIC | 1136293   |
| XCEL                                | 601 | 10/01/13  | \$2,736.19  | E      | 46110 | 380 | ELECTRIC & GAS SERVIC  | ELECTRIC SERVIC | 1136370   |
| XCEL                                | 601 | 09/04/13  | \$79.85     | E      | 46110 | 381 | JUL/AUG 2013 GAS & EL  | FUEL FOR HEAT   | 1136293   |
| XCEL                                | 601 | 10/01/13  | \$80.24     | E      | 46110 | 381 | ELECTRIC & GAS SERVIC  | FUEL FOR HEAT   | 1136370   |
| FEATHERSTONE EXCAVAT                | 601 | 10/01/13  | \$4,600.00  | E      | 46110 | 419 | 3/4 WATER LINE LATERA  | REPAIR & MAINT  | 1136329   |
| FEATHERSTONE EXCAVAT                | 601 | 10/01/13  | \$954.25    | E      | 46110 | 419 | WATERLINE WORK IN ST   | REPAIR & MAINT  | 1136329   |
| ADVANCE SHORING COMP                | 601 | 09/19/13  | \$56.18     | E      | 46110 | 419 | EQIP. RENTAL-AIR STRIP | REPAIR & MAINT  | 1136312   |
| <b>DEPT 46110 WATER-PUMPHOUSE</b>   |     |           | \$11,016.61 |        |       |     |                        |                 |           |
| <b>DEPT 46120 WATER</b>             |     |           |             |        |       |     |                        |                 |           |
| U S BANK VISA                       | 601 | 09/30/13  | \$2.60      | E      | 46120 | 201 | AUG/SEPT. 2013 ADM CR  | OFFICE SUPPLIES | 1136310   |
| U S BANK VISA                       | 601 | 09/04/13  | \$8.89      | E      | 46120 | 201 | ADM. CREDIT CARD       | OFFICE SUPPLIES | 1136289   |
| HOLIDAY FLEET                       | 601 | 09/04/13  | \$398.60    | E      | 46120 | 212 | AUG. 2013 FUEL         | MOTOR FUELS & L | 1136277   |
| U S BANK VISA                       | 601 | 09/30/13  | \$2.92      | E      | 46120 | 216 | USPS                   | CHEMICALS AND   | 1136309   |
| HAWKINS WATER                       | 601 | 09/04/13  | \$40.00     | E      | 46120 | 216 | WATER TREATMENT SUP    | CHEMICALS AND   | 1136275   |
| U S BANK VISA                       | 601 | 09/04/13  | \$13.63     | E      | 46120 | 216 | THE UPS STORE          | CHEMICALS AND   | 1136267   |
| MVTL                                | 601 | 09/19/13  | \$56.00     | E      | 46120 | 216 | BACTERIA TEST/WATER    | CHEMICALS AND   | 1136350   |
| U S BANK VISA                       | 601 | 09/30/13  | \$17.87     | E      | 46120 | 216 | THE UPS STORE          | CHEMICALS AND   | 1136309   |
| HAWKINS WATER                       | 601 | 09/04/13  | \$5,348.96  | E      | 46120 | 216 | WATER TREATMENT SUP    | CHEMICALS AND   | 1136275   |
| S E H                               | 601 | 09/24/13  | \$504.46    | E      | 46120 | 301 | WATER MAIN MAP UPDA    | PROF SER-ENGIN  | 1136358   |
| ONE CALL CONCEPTS                   | 601 | 09/19/13  | \$203.35    | E      | 46120 | 307 | LOCATES/WATER DEPT.    | GOPHER STATE O  | 1136354   |
| ONE CALL CONCEPTS                   | 601 | 10/01/13  | \$163.15    | E      | 46120 | 307 | SEPT. 2013 LOCATES     | GOPHER STATE O  | 1136354   |
| POSTMASTER                          | 601 | 09/30/13  | \$146.68    | E      | 46120 | 322 | 3RD QTR. 2013 UTILITY  | POSTAGE         | 1136308   |
| XCEL                                | 601 | 09/04/13  | \$3,204.10  | E      | 46120 | 380 | JUL/AUG 2013 GAS & EL  | ELECTRIC SERVIC | 1136293   |
| XCEL                                | 601 | 10/01/13  | \$3,495.59  | E      | 46120 | 380 | ELECTRIC & GAS SERVIC  | ELECTRIC SERVIC | 1136370   |
| XCEL                                | 601 | 09/04/13  | \$135.25    | E      | 46120 | 381 | JUL/AUG 2013 GAS & EL  | FUEL FOR HEAT   | 1136293   |
| XCEL                                | 601 | 10/01/13  | \$133.08    | E      | 46120 | 381 | ELECTRIC & GAS SERVIC  | FUEL FOR HEAT   | 1136370   |
| U S BANK VISA                       | 601 | 09/04/13  | \$80.35     | E      | 46120 | 412 | SHARP AUTO PARTS       | REP & MAINT VEH | 1136267   |
| TR COMPUTER SALES LLC               | 601 | 09/23/13  | \$21.87     | E      | 46120 | 416 | COMPUTER CONSULTING    | REPAIR/MAINT OF | 1136364   |
| TR COMPUTER SALES LLC               | 601 | 09/25/13  | \$5.00      | E      | 46120 | 416 | OCT. LOOK @IT SERVER   | REPAIR/MAINT OF | 1136364   |
| U S BANK VISA                       | 601 | 09/04/13  | -\$35.33    | E      | 46120 | 419 | MENARDS                | REPAIR & MAINT  | 1136267   |
| U S BANK VISA                       | 601 | 09/04/13  | \$60.83     | E      | 46120 | 419 | JOHN M. ELLSWORTH      | REPAIR & MAINT  | 1136267   |
| U S BANK VISA                       | 601 | 09/04/13  | \$62.09     | E      | 46120 | 419 | MENARDS                | REPAIR & MAINT  | 1136267   |
| MENARDS-STILLWATER                  | 601 | 09/19/13  | \$3.49      | E      | 46120 | 419 | TOGGLE SEITCH/WATER    | REPAIR & MAINT  | 1136342   |
| U S BANK VISA                       | 601 | 09/04/13  | \$19.24     | E      | 46120 | 419 | LOWES                  | REPAIR & MAINT  | 1136267   |
| U S BANK VISA                       | 601 | 09/04/13  | \$56.20     | E      | 46120 | 419 | JOHN M. ELLSWORTH      | REPAIR & MAINT  | 1136267   |
| <b>DEPT 46120 WATER</b>             |     |           | \$14,148.87 |        |       |     |                        |                 |           |
| <b>FUND 601 WATER</b>               |     |           | \$30,353.26 |        |       |     |                        |                 |           |
| <b>FUND 602 SEWER</b>               |     |           |             |        |       |     |                        |                 |           |
| <b>DEPT 46200 SEWER - OPERATING</b> |     |           |             |        |       |     |                        |                 |           |
| U S BANK VISA                       | 602 | 09/30/13  | \$2.60      | E      | 46200 | 201 | AUG/SEPT. 2013 ADM CR  | OFFICE SUPPLIES | 1136310   |
| U S BANK VISA                       | 602 | 09/04/13  | \$8.91      | E      | 46200 | 201 | ADM. CREDIT CARD       | OFFICE SUPPLIES | 1136289   |
| U S BANK VISA                       | 602 | 09/30/13  | \$262.50    | E      | 46200 | 206 | ROGANS SHOES           | UNIFORMS - PW S | 1136309   |
| CCP INDUSTRIES                      | 602 | 09/30/13  | \$95.61     | E      | 46200 | 220 | PROTECTIVE GLOVES/SE   | OPERATING SUPP  | 1136321   |
| U S BANK VISA                       | 602 | 09/30/13  | \$38.58     | E      | 46200 | 220 | USA BLUE BOOK          | OPERATING SUPP  | 1136309   |
| AIR FRESH PORTABLE TOI              | 602 | 09/19/13  | \$74.99     | E      | 46200 | 302 | LIFT STATION EXTRA P   | CONTRACT SERVI  | 1136313   |
| POSTMASTER                          | 602 | 09/30/13  | \$146.69    | E      | 46200 | 322 | 3RD QTR. 2013 UTILITY  | POSTAGE         | 1136308   |
| CULLIGAN                            | 602 | 09/16/13  | \$3.05      | E      | 46200 | 412 | VEHICLE COOLANT WAT    | REP & MAINT VEH | 1136296   |
| TR COMPUTER SALES LLC               | 602 | 09/25/13  | \$5.00      | E      | 46200 | 416 | OCT. LOOK @IT SERVER   | REPAIR/MAINT OF | 1136364   |
| TR COMPUTER SALES LLC               | 602 | 09/23/13  | \$21.90     | E      | 46200 | 416 | COMPUTER CONSULTING    | REPAIR/MAINT OF | 1136364   |
| HD SUPPLY FACILITIES M              | 602 | 09/30/13  | \$36.94     | E      | 46200 | 419 | PIPE CONNECTOR/SEWE    | REPAIR & MAINT  | 1136330   |
| MILLER EXCAVATING                   | 602 | 09/30/13  | \$689.71    | E      | 46200 | 419 | STROM SEWER REPAIR/S   | REPAIR & MAINT  | 1136345   |

CITY OF BAYPORT

MONTHLY EXPENSES 1136266-1136371

Period Name: SEPTEMBER

| Search Name                                      | FU  | Tran Date | Amount       | A<br>c | DEPT  | OBJ | Comments              | OBJ Descr       | Check Nbr |
|--|-----|-----------|--------------|--------|-------|-----|-----------------------|-----------------|-----------|
| HD SUPPLY FACILITIES M                           | 602 | 09/30/13  | \$232.10     | E      | 46200 | 419 | 20' PVC SEWER PIPE/SE | REPAIR & MAINT  | 1136330   |
| <b>DEPT 46200 SEWER - OPERATING</b>              |     |           | \$1,618.58   |        |       |     |                       |                 |           |
| <b>DEPT 46990 SEWER - NON-OPERATING</b>          |     |           |              |        |       |     |                       |                 |           |
| METROPOLITAN COUNCIL                             | 602 | 09/23/13  | \$30,265.91  | E      | 46990 | 434 | OCT. 2013 MTHLY ANNU  | STATE FEES FOR  | 1136343   |
| <b>DEPT 46990 SEWER - NON-OPERAT</b>             |     |           | \$30,265.91  |        |       |     |                       |                 |           |
| <b>FUND 602 SEWER</b>                            |     |           | \$31,884.49  |        |       |     |                       |                 |           |
| <b>FUND 803 P &amp; Z ESCROWS</b>                |     |           |              |        |       |     |                       |                 |           |
| <b>DEPT 80014 GROUP 41</b>                       |     |           |              |        |       |     |                       |                 |           |
| ECKBERG, LAMMERS, BRI                            | 803 | 09/24/13  | \$43.50      | E      | 80014 | 300 | AUG. 2013 PROFESSION  | PROF SER-LEGAL  | 1136327   |
| <b>DEPT 80014 GROUP 41</b>                       |     |           | \$43.50      |        |       |     |                       |                 |           |
| <b>DEPT 80016 PETE MILLER - PHASE 11/BAYTOWN</b> |     |           |              |        |       |     |                       |                 |           |
| S E H  | 803 | 09/24/13  | \$1,141.88   | E      | 80016 | 301 | MILLER FARMS WATER M  | PROF SER-ENGIN  | 1136358   |
| <b>DEPT 80016 PETE MILLER - PHASE</b>            |     |           | \$1,141.88   |        |       |     |                       |                 |           |
| <b>DEPT 80045 DRH-INSPIRATION PHASE II PLAT</b>  |     |           |              |        |       |     |                       |                 |           |
| ECKBERG, LAMMERS, BRI                            | 803 | 09/24/13  | \$87.00      | E      | 80045 | 300 | INSPIRATION DEV 3A    | PROF SER-LEGAL  | 1136327   |
| ECKBERG, LAMMERS, BRI                            | 803 | 09/24/13  | \$2,443.25   | E      | 80045 | 300 | INSPIRATION DEV 3A    | PROF SER-LEGAL  | 1136327   |
| S E H  | 803 | 09/24/13  | \$4,336.58   | E      | 80045 | 301 | INSPIRATION PHASE 3A  | PROF SER-ENGIN  | 1136358   |
| S E H  | 803 | 09/24/13  | \$1,199.36   | E      | 80045 | 301 | INSPIRATION DEVE 3B R | PROF SER-ENGIN  | 1136358   |
| U S BANK VISA                                    | 803 | 09/30/13  | \$6.11       | E      | 80045 | 350 | USPS                  | PRINTING & PUBL | 1136310   |
| <b>DEPT 80045 DRH-INSPIRATION PH</b>             |     |           | \$8,072.30   |        |       |     |                       |                 |           |
| <b>FUND 803 P &amp; Z ESCROWS</b>                |     |           | \$9,257.68   |        |       |     |                       |                 |           |
|  |     |           | \$411,982.61 |        |       |     |                       |                 |           |

## City of Bayport

294 North 3rd Street

Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

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### Building Permit Log

For: September, 2013

Printed:10/1/2013

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**Permit Number:** BP2013-66  
**Parcel Address:** 410 6TH Street N.  
**Applicant:**TODD RADKE

**Filing Date:** 9/5/2013  
BAYPORT, MN 55003  
**Applicant Phone:** 651-275-4404

**Construction Value:**\$3,000.00

**Total Fees:** \$147.52

---

**Permit Number:** BP2013-67  
**Parcel Address:** 473 2ND St. N.  
**Applicant:**ERIC ZAWISLAK  
OWNER OWNER

**Filing Date:** 9/9/2013  
BAYPORT, MN 55003  
**Applicant Phone:**

**Construction Value:**\$45,000.00

**Total Fees:** \$650.50

---

**Permit Number:** BP2013-68  
**Parcel Address:** 610 5TH Ave. N.  
**Applicant:**DOUGLAS ODLAND  
OWNER OWNER

**Filing Date:** 9/16/2013  
BAYPORT, MN 55003  
**Applicant Phone:**

**Construction Value:**\$3,000.00

**Total Fees:** \$90.00

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**Permit Number:** BP2013-69  
**Parcel Address:** 967 INSPIRATION PARKWAY N.  
**Applicant:**RANDALLS HOME IMPROVEMENT  
RANDALLS HOME IMPROVEMENT RESIDENTIAL

**Filing Date:** 9/17/2013  
BAYPORT, MN 55003  
**Applicant Phone:** 651-428-3301

**Construction Value:**\$4,300.00

**Total Fees:** \$196.85

---

**Permit Number:** BP2013-70  
**Parcel Address:** 461 PRAIRIE WAY S.  
**Applicant:**DR HORTON, INC MINNESOTA  
DR HORTON, INC MINNESOTA RESIDENTIAL

**Filing Date:** 9/17/2013  
BAYPORT, MN 55003  
**Applicant Phone:** 952-985-7806

**Construction Value:**\$437,578.00

**Total Fees:** \$11,093.63

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**Building Permit Log**

For: September, 2013

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**Permit Number:** BP2013-71  
**Parcel Address:** 998 INSPIRATION PARKWAY N. BAYPORT, MN 55003  
**Applicant:**BECK CONSTRUCTION  
BECK CONSTRUCTION COMPANY RESIDENTIAL  
**Applicant Phone:** 651-245-7070  
**Construction Value:**\$4,500.00  
**Total Fees:** \$196.95

---

**Permit Number:** BP2013-72  
**Parcel Address:** 950 HIGHWAY 95 N.  
**Applicant:**GEORGE SIEGFRIED  
GEORGE SIEGFRIED CONSTRUCTION General  
**Applicant Phone:** 651-275-1112  
**Construction Value:**\$462,214.00  
**Total Fees:** \$5,568.45

---

**Permit Number:** BP2013-73  
**Parcel Address:** 4 POINT Road  
**Applicant:**JTR ROOFING, INC.  
JTR ROOFING, INC. RESIDENTIAL BUILDER  
**Applicant Phone:** 651-777-7394  
**Construction Value:**\$2,000.00  
**Total Fees:** \$74.75

---

**Permit Number:** BP2013-74  
**Parcel Address:** 354 5th Street N.  
**Applicant:**ANTONSEN CONSTRUCTION  
ANTONSEN CONSTRUCTION RESIDENTIAL  
**Applicant Phone:** 651-325-5104  
**Construction Value:**\$15,000.00  
**Total Fees:** \$278.00

---

**Permit Number:** BP2013-75  
**Parcel Address:** 431 4TH Street S.  
**Applicant:**DEAN OTTESON  
DEAN OTTESON RESIDENTIAL BUILDER  
**Applicant Phone:** \\\n  
**Construction Value:**\$26,000.00  
**Total Fees:** \$717.19

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**Permit Number:** BP2013-76  
**Parcel Address:** 970 Pickett Street N.  
**Applicant:**RICE LAKE CONSTRUCTION  
RICE LAKE CONSTRUCTION GROUP General  
**Applicant Phone:** 218-545-2908  
**Construction Value:**\$3,900,000.00  
**Total Fees:** \$37,935.94

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# Building Permit Log

For: September, 2013

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|  |                                      |
|--|--------------------------------------|
| <b>Permit Number:</b> BP2013-77  | <b>Filing Date:</b> 9/25/2013        |
| <b>Parcel Address:</b> 434 PRAIRIE WAY S.  | BAYPORT, MN 55003                    |
| <b>Applicant:</b> DR HORTON, INC MINNESOTA<br>DR HORTON, INC MINNESOTA RESIDENTIAL | <b>Applicant Phone:</b> 952-985-7806 |
| <b>Construction Value:</b> \$337,630.00  | <b>Total Fees:</b> \$10,053.65       |

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|   |                               |
|---|-------------------------------|
| <b>Permit Number:</b> BP2013-78               | <b>Filing Date:</b> 9/25/2013 |
| <b>Parcel Address:</b> 602 MINNESOTA St. S.   | BAYPORT, MN 55003             |
| <b>Applicant:</b> NATHAN HILES<br>OWNER OWNER | <b>Applicant Phone:</b> (     |
| <b>Construction Value:</b> \$3,000.00         | <b>Total Fees:</b> \$90.00    |

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|  |                                      |
|--|--------------------------------------|
| <b>Permit Number:</b> BP2013-79  | <b>Filing Date:</b> 9/26/2013        |
| <b>Parcel Address:</b> 410 PRAIRIE WAY S.  | BAYPORT, MN 55003                    |
| <b>Applicant:</b> DR HORTON, INC MINNESOTA<br>DR HORTON, INC MINNESOTA RESIDENTIAL | <b>Applicant Phone:</b> 952-985-7806 |
| <b>Construction Value:</b> \$404,250.00  | <b>Total Fees:</b> \$10,750.26       |

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|  |                                      |
|--|--------------------------------------|
| <b>Permit Number:</b> BP2013-80  | <b>Filing Date:</b> 9/26/2013        |
| <b>Parcel Address:</b> 446 PRAIRIE WAY S.  | BAYPORT, MN 55003                    |
| <b>Applicant:</b> DR HORTON, INC MINNESOTA<br>DR HORTON, INC MINNESOTA RESIDENTIAL | <b>Applicant Phone:</b> 952-985-7806 |
| <b>Construction Value:</b> \$399,100.00  | <b>Total Fees:</b> \$10,698.19       |

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|  |                                      |
|--|--------------------------------------|
| <b>Permit Number:</b> EG2013-5   | <b>Filing Date:</b> 9/11/2013        |
| <b>Parcel Address:</b> CITY OF BAYPORT   | BAYPORT, MN 55003                    |
| <b>Applicant:</b> Qwest Corporation d/b/a/ Century<br>MASTEC TEC NORTH AMERICA INC UTILITIES | <b>Applicant Phone:</b> 651-714-6664 |
| <b>Construction Value:</b>   | <b>Total Fees:</b> \$1,300.00        |

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|  |                                      |
|--|--------------------------------------|
| <b>Permit Number:</b> EG2013-7                     | <b>Filing Date:</b> 9/12/2013        |
| <b>Parcel Address:</b> INSPIRATION                 |                                      |
| <b>Applicant:</b> COMCAST<br>XCEL ENERGY UTILITIES | <b>Applicant Phone:</b> 651-755-1907 |
| <b>Construction Value:</b>                         | <b>Total Fees:</b> \$300.00          |

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**Building Permit Log**

For: September, 2013

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**Permit Number:** EG2013-8  
**Parcel Address:** INSPIRATION  
**Applicant:**QWEST CORPORATION D/B/A  
XCEL ENERGY UTILITIES  
**Construction Value:**

**Filing Date:** 9/17/2013  
**Applicant Phone:** 651-714-7529  
**Total Fees:** \$300.00

---

**Permit Number:** EG2013-9  
**Parcel Address:** 555 LAKESIDE DRIVE S.  
**Applicant:**BERT & JANET PLASKETT  
MILLER EXCAVATING, INC. EXCAVATION &  
**Construction Value:**

**Filing Date:** 9/5/2013  
BAYPORT, MN 55003  
**Applicant Phone:**  
**Total Fees:** \$230.75

---

**Permit Number:** MC2013-60  
**Parcel Address:** 327 PRAIRIE WAY S.  
**Applicant:**FIRESIDE HEARTH & HOME  
FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.  
**Construction Value:**\$1,000.00

**Filing Date:** 9/4/2013  
**Applicant Phone:** 651-633-1042  
**Total Fees:** \$80.00

---

**Permit Number:** MC2013-61  
**Parcel Address:** 300 PERIWINKLE Place  
**Applicant:**FIRESIDE HEARTH & HOME  
FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.  
**Construction Value:**\$4,200.00

**Filing Date:** 9/4/2013  
BAYPORT, MN 55003  
**Applicant Phone:** 651-633-1042  
**Total Fees:** \$80.00

---

**Permit Number:** MC2013-62  
**Parcel Address:** 1017 PIONEER TRAIL  
**Applicant:**FIRESIDE HEARTH & HOME  
FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.  
**Construction Value:**\$1,000.00

**Filing Date:** 9/17/2013  
BAYPORT, MN 55003  
**Applicant Phone:** 651-633-1042  
**Total Fees:** \$80.00

---

**Permit Number:** MC2013-63  
**Parcel Address:** 970 Pickett Street N.  
**Applicant:**VOGEL SHEETMETAL, INC  
VOGEL SHEETMETAL, INC MECHANICAL  
**Construction Value:**\$100,000.00

**Filing Date:** 9/25/2013  
Bayport, MN 55003  
**Applicant Phone:** 651-430-9992  
**Total Fees:** \$1,255.00

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**Building Permit Log**

For: September, 2013

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**Permit Number:** PL2013-53  
**Parcel Address:** 455 MINNESOTA Street S.  
**Applicant:** GENZ-RYAN PLUMBING &  
GENZ-RYAN PLUMBING & HEATING  
**Construction Value:**\$3,497.00  
**Filing Date:** 9/4/2013  
BAYPORT, MN 55003  
**Applicant Phone:** 952-767-1870  
**Total Fees:** \$80.00

---

**Permit Number:** PL2013-54  
**Parcel Address:** 300 PERIWINKLE Place  
**Applicant:**KRG PLUMBING INC.  
KRG PLUMBING INC. Plumber  
**Construction Value:**\$2,200.00  
**Filing Date:** 9/9/2013  
BAYPORT, MN 55003  
**Applicant Phone:** 612-282-3041  
**Total Fees:** \$80.00

---

**Permit Number:** PL2013-55  
**Parcel Address:** 533 8 St. N.  
**Applicant:**K & B SERVICE COMPANY  
K & B SERVICE COMPANY Plumber  
**Construction Value:**\$1,000.00  
**Filing Date:** 9/9/2013  
BAYPORT, MN 55003  
**Applicant Phone:** 651-481-9155  
**Total Fees:** \$80.00

---

**Permit Number:** PL2013-56  
**Parcel Address:** 3474 PETE MILLER COURT N.  
**Applicant:**DERRICK CUSTOM HOMES, LLC  
DERRICK CUSTOM HOMES, LLC RESIDENTIAL  
**Construction Value:**  
**Filing Date:** 9/5/2013  
STILLWATER, MN 55082  
**Applicant Phone:** 715-246-2320  
**Total Fees:** \$1,630.00

---

**Permit Number:** PL2013-57  
**Parcel Address:** 190 6th Street So.  
**Applicant:**FEATHERSTONE EXCAVATING,  
FEATHERSTONE EXCAVATING, INC. SEWER &  
**Construction Value:**\$4,600.00  
**Filing Date:** 9/17/2013  
Bayport, MN 55003  
**Applicant Phone:** 612-366-4100  
**Total Fees:** \$80.00

---

**Permit Number:** SG2013-6  
**Parcel Address:** 174 3RD St. S.  
**Applicant:**ROADHOUSE MOTOR COMPANY  
J. G. HAUSE CONSTRUCTION RESIDENTIAL  
**Construction Value:**  
**Filing Date:** 9/5/2013  
BAYPORT, MN 55003  
**Applicant Phone:**  
**Total Fees:** \$47.00

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**City of Bayport**  
 294 North Third Street  
 Bayport, Minnesota 55003  
 Phone 651-275-4404  
 Fax 651-275-4411  
 www.ci.bayport.mn.us

**City of Bayport**  
**SPECIAL EVENT APPLICATION**

A special event application form is required for individuals or organizations who wish to hold a public or private event, which includes a request for special city services or use of equipment and/or alters the general use of city property, parks, buildings, or grounds. Examples of items that would prompt a special event application include music, inflatable devices, tents, generators, food/product vendors, arbors and/or chairs, barricades, and similar items. Special event applications require City Council approval. Therefore, it is important to plan ahead and submit the application form to City Hall at least three weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate requests for city services and/or equipment associated with the event.

|                                 |  |
|---------------------------------|--|
| <b>Property Information</b>     |  |
| City property:                  | <input type="checkbox"/> Lakeside Park <input checked="" type="checkbox"/> Barker's Alps Park <input type="checkbox"/> Perro Park <input type="checkbox"/> Village Green Park<br><input type="checkbox"/> Street, alley, or other city property description: _____ |
| Private property address: _____ |  |

|   |   |
|---|---|
| <b>Applicant Information</b>  | <input type="checkbox"/> Individual/For-profit organization <input checked="" type="checkbox"/> Public entity/Non-profit organization |
| Applicant/Contact Name: <i>Jennifer L. Stabenow / Andersen Parent Group</i> |   |
| Organization/Business Name: <i>Andersen Parent Group</i>                    |   |
| Main Phone Number: <i>651-436-8904</i>                                      | Alternate Phone Number: <i>651-492-9148</i>   |
| Address: <i>933 Oakgreen Ave No</i>   |   |
| City/State/Zip: <i>Stillwater, MN 55082</i>                                 |   |
| Email Address: <i>jstabenow@mac.com</i>                                     |   |

|   |  |
|---|--|
| <b>Event Information</b>  |  |
| Start Date: <i>October 25<sup>th</sup>, 2013 8:45 am</i>  | End Date: <i>Oct. 25<sup>th</sup>, 2013 11:45 am</i> |
| Day(s): <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input checked="" type="checkbox"/> Friday<br><input type="checkbox"/> Sunday <input type="checkbox"/> Saturday |  |
| Weekday Hours: <i>8:45 - 11:45 am</i>   | Weekend Hours: <i>Ø</i>                              |

Description of event, activities, location and proposed alteration of city property:  
*We are requesting a permit for use of Barker's Alps (ie. the north field, soccer and baseball field) for the morning of Oct 25<sup>th</sup>, 2013. Oct. 28<sup>th</sup>, 2013 is a rain date. We will be setting up 4 independent, athletic stations and a designated, circular walking path (via cones) in the field. The children will be walking w/ teachers west on 2nd street to access pathway into Barker's Alps. There will be a group of K-2 at*

**Description of Requested City Services and/or Equipment**

Police assistance on 2nd ~~Street~~<sup>avenue</sup> would be great, police schedule permitting.

**Application Requirements and Fees**

- A diagram of the premises, including proposed activities and equipment, as well as the application processing fee, must be submitted with this form to City Hall (see below for fees).
- If the event involves requested use of a park building, picnic shelter, field, or court, a separate park reservation request form and applicable fees are required to be submitted to City Hall (reservations are subject to availability).
- If the event involves cooked/prepared food or beverages, sale of produce, uncooked meat or dairy, additional licenses may be required by Washington County Public Health and/or Minnesota Department of Agriculture and must be submitted with this form. For assistance with licensing requirements, please contact 651-430-6655.
- Depending upon the event and related activities, a refundable park damage deposit fee of up to \$500.00 may be required, prior to the event. Additional charges for trash receptacles, barricades, and picnic tables may also apply (see below for fees).
- All fees and expenses associated with the request are the responsibility of the applicant and/or private property owner.

**Applicant Acknowledgement and Signature**

The undersigned understands that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application. The undersigned hereby applies for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete, to the best of their knowledge.

Signature:

Date:

| Service/Use - Fees   | Amount Due  | Date   | Payment   | Staff |
|--|---|--|---|-------|
| Processing Fee (required)<br>\$15.00 Public entity/Non-profit<br>\$50.00 Individual/For-profit   | <input checked="" type="checkbox"/> \$15.00<br><input type="checkbox"/> \$50.00 | Received: 9/23/13                                      | <input type="checkbox"/> Cash<br><input checked="" type="checkbox"/> Check<br>J. Stabenow                             | Kjh   |
| Rental Fees (as applicable, per applicant and/or city)<br>\$10.00 + tax Per trash receptacle/barricade<br>\$25.00 + tax Per picnic table | <input type="checkbox"/> \$ _____<br><input type="checkbox"/> \$ _____          | Invoiced: _____<br>Received: _____                     | <input type="checkbox"/> Cash<br><input type="checkbox"/> Check   |       |
| Damage Deposit (as applicable per city, up to \$500.00)<br>Payment must be on a separate check.<br>Notes:                                | <input type="checkbox"/> \$ _____   | Invoiced: _____<br>Received: _____<br>Inspected: _____ | <input type="checkbox"/> Destroyed check<br><input type="checkbox"/> Retained deposit<br>in the amount of<br>\$ _____ |       |



**CITY OF BAYPORT**  
**294 NORTH THIRD STREET**  
**BAYPORT, MINNESOTA 55003**  
**PHONE 651-275-4404 FAX 651-275-4411**

---

**Date:** September 16, 2013

**To:** Mayor and City Council  
City Administrator Logan Martin

**From:** Fire Chief Mark Swenson

**Re:** Donation of equipment to Bayport Fire Department from Ames Construction and Lowe's Home Improvement

***BACKGROUND***

In the month of August, the Bayport Fire Department was fortunate to receive two substantial donations of equipment. Ames Construction, the company working on the St. Croix River Crossing Project, donated two EMS bags to ensure the department has equipment on the north side of Highway 36 as the new bridge and Highway 36 approach are built. The value of these two bags is \$4,900.00. In addition, Lowes of Oak Park Heights donated \$1,400.00 worth of tools to help perform repairs of equipment.

***RECOMMENDATION***

Staff recommends the City Council accept the donations from Ames Construction and Lowe's Home Improvement.



**City of Bayport**  
 294 North Third Street  
 Bayport, Minnesota 55003  
 Phone 651-275-4404  
 Fax 651-275-4411  
 www.ci.bayport.mn.us

**City of Bayport**  
**DONATION INFORMATION FORM**

|  |  |                                      |                                |
|--|--|--------------------------------------|--------------------------------|
| <b>Donor Information</b>                 | <input checked="" type="checkbox"/> City Resident / Business | <input type="checkbox"/> Nonresident | <input type="checkbox"/> Other |
| Name: <u>Robert Mordick</u>              |  |                                      |                                |
| Main Phone Number:                       |  | Alternate Phone Number:              |                                |
| Address: <u>420 South 3rd Street</u>     |  |                                      |                                |
| City/State/Zip: <u>Bayport, MN 55003</u> |  |                                      |                                |
| Email Address:                           |  |                                      |                                |
| Organization Name (if applicable):       |  |                                      |                                |

|   |
|---|
| <b>Donation Information</b>   |
| <input type="checkbox"/> Bench with dedication plaque - \$1,000.00<br><input type="checkbox"/> City newsletter - \$50.00 / \$100.00 / \$250.00<br><input type="checkbox"/> Picnic table - \$1,500.00<br><input type="checkbox"/> Tree - \$250.00<br><input type="checkbox"/> Bike rack - \$500.00<br><input type="checkbox"/> Flag - \$100.00<br><input type="checkbox"/> Flower planter - \$500.00<br><input type="checkbox"/> Waste receptacle - \$500.00 |
| <input checked="" type="checkbox"/> Monetary donation of \$ <u>25.00</u> for <input type="checkbox"/> Cemetery<br><input checked="" type="checkbox"/> Fire Dept. <input type="checkbox"/> General Fund<br><input type="checkbox"/> Police Dept. <input type="checkbox"/> Parks  |
| Engraved text on bench plaque shall read as follows: <i>(Please print and refer to examples on reverse)</i>   |

|  |
|--|
| <b>Donor Acknowledgement and Signature</b>   |
| <p>I understand that as the designated donor, this donation will be designated for city department use or used toward the purchase of the item, as specified above. I also understand that depending on availability, lead time, and weather conditions, it could take up to one (1) year to install an item. However, the city will make every effort to complete the installation as soon as possible. I also understand that the city has been given only an approximate size for the dedication plaque. Hence, if I have selected to donate funds for a bench, the city has my permission to format and size the text above accordingly, in order to fit the text on the plaque. Should it be necessary to change any of the text content for any reason, I am aware that I will be contacted by the city.</p> |
| Signature: _____   |
| Date: _____  |

|   |                               |
|---|-------------------------------|
| <b>Office Use</b>   |                               |
| Staff notes: <i>(Include requested placement location)</i>  |                               |
| Donation amount received: <u>\$25.00</u>  | Date received: <u>9-11-13</u> |
| Payment method: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check <u>2452</u> | Received by: <u>K. Husted</u> |



**City of Bayport**  
 294 North Third Street  
 Bayport, Minnesota 55003  
 Phone 651-275-4404  
 Fax 651-275-4411  
 www.ci.bayport.mn.us

**City of Bayport**  
**DONATION INFORMATION FORM**

|  |  |                                      |                                |
|--|--|--------------------------------------|--------------------------------|
| <b>Donor Information</b>                         | <input checked="" type="checkbox"/> City Resident / Business | <input type="checkbox"/> Nonresident | <input type="checkbox"/> Other |
| Name: <u>Patsy + Fred Marty</u>                  |  |                                      |                                |
| Main Phone Number:                               |  | Alternate Phone Number:              |                                |
| Address:   |  |                                      |                                |
| City/State/Zip: <u>750 Hwy 95 N #120 Bayport</u> |  |                                      |                                |
| Email Address:                                   |  |                                      |                                |
| Organization Name (if applicable):               |  |                                      |                                |

|   |
|---|
| <b>Donation Information</b>   |
| <input type="checkbox"/> Bench with dedication plaque - \$1,000.00<br><input type="checkbox"/> City newsletter - \$50.00 / \$100.00 / \$250.00<br><input type="checkbox"/> Picnic table - \$1,500.00<br><input type="checkbox"/> Tree - \$250.00<br><input type="checkbox"/> Monetary donation of \$ <u>20,000</u> for <input type="checkbox"/> Cemetery<br><input checked="" type="checkbox"/> Fire Dept.<br><input type="checkbox"/> Bike rack - \$500.00<br><input type="checkbox"/> Flag - \$100.00<br><input type="checkbox"/> Flower planter - \$500.00<br><input type="checkbox"/> Waste receptacle - \$500.00<br><input type="checkbox"/> General Fund<br><input type="checkbox"/> Parks<br><input type="checkbox"/> Police Dept. |
| Engraved text on bench plaque shall read as follows: <i>(Please print and refer to examples on reverse)</i>   |

|  |                      |
|--|----------------------|
| <b>Donor Acknowledgement and Signature</b>   | <u>Patsy Marty</u>   |
| <p>I understand that as the designated donor, this donation will be designated for city department use or used toward the purchase of the item, as specified above. I also understand that depending on availability, lead time, and weather conditions, it could take up to one (1) year to install an item. However, the city will make every effort to complete the installation as soon as possible. I also understand that the city has been given only an approximate size for the dedication plaque. Hence, if I have selected to donate funds for a bench, the city has my permission to format and size the text above accordingly, in order to fit the text on the plaque. Should it be necessary to change any of the text content for any reason, I am aware that I will be contacted by the city.</p> |                      |
| Signature: <u>Patsy Marty</u>  | Date: <u>9-23-13</u> |

|   |                               |
|---|-------------------------------|
| <b>Office Use</b>   |                               |
| Staff notes: <i>(Include requested placement location)</i>                              |                               |
| Donation amount received: <u>\$20.00</u>  | Date received: <u>9/23/13</u> |
| Payment method: <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Check | Received by: <u>K. Huftel</u> |



**City of Bayport**  
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**City of Bayport**  
**DONATION INFORMATION FORM**

|                                    |  |                                      |                                |
|------------------------------------|--|--------------------------------------|--------------------------------|
| <b>Donor Information</b>           | <input checked="" type="checkbox"/> City Resident / Business | <input type="checkbox"/> Nonresident | <input type="checkbox"/> Other |
| Name:                              | American Legion Post 491                                     |                                      |                                |
| Main Phone Number:                 | 651-439-5463   | Alternate Phone Number:              | 651-491-2418 (marion)          |
| Address:                           | 263 N. 3rd St  |                                      |                                |
| City/State/Zip:                    | Bayport  |                                      |                                |
| Email Address:                     | albayport@guestoffice.net                                    |                                      |                                |
| Organization Name (if applicable): |  |                                      |                                |

|   |  |                                       |   |
|---|--|---------------------------------------|---|
| <b>Donation Information</b>   | → Bench by library if possible                       |                                       |   |
| <input checked="" type="checkbox"/> Bench with dedication plaque - \$1,000.00 | <input type="checkbox"/> Bike rack - \$500.00        |                                       |   |
| <input type="checkbox"/> City newsletter - \$50.00 / \$100.00 / \$250.00      | <input type="checkbox"/> Flag - \$100.00             |                                       |   |
| <input type="checkbox"/> Picnic table - \$1,500.00                            | <input type="checkbox"/> Flower planter - \$500.00   |                                       |   |
| <input type="checkbox"/> Tree - \$250.00                                      | <input type="checkbox"/> Waste receptacle - \$500.00 |                                       |   |
| <input type="checkbox"/> Monetary donation of \$ <u>1,000</u> for             | <input type="checkbox"/> Cemetery                    | <input type="checkbox"/> General Fund | <input checked="" type="checkbox"/> Parks |
|   | <input type="checkbox"/> Fire Dept.                  | <input type="checkbox"/> Police Dept. |   |

Engraved text on bench plaque shall read as follows: *(Please print and refer to examples on reverse)*

In honor of the those who ~~gave their lives~~ ~~for our freedom~~  
 sacrificed to preserve our freedom.  
 American Legion Post 491  
 BAYPORT

|   |                      |
|---|----------------------|
| <b>Donor Acknowledgement and Signature</b>  |                      |
| I understand that as the designated donor, this donation will be designated for city department use or used toward the purchase of the item, as specified above. I also understand that depending on availability, lead time, and weather conditions, it could take up to one (1) year to install an item. However, the city will make every effort to complete the installation as soon as possible. I also understand that the city has been given only an approximate size for the dedication plaque. Hence, if I have selected to donate funds for a bench, the city has my permission to format and size the text above accordingly, in order to fit the text on the plaque. Should it be necessary to change any of the text content for any reason, I am aware that I will be contacted by the city. |                      |
| Signature: <u>M. Coffman</u>  | Date: <u>9/18/13</u> |

|   |                                  |
|---|----------------------------------|
| <b>Office Use</b>   |                                  |
| Staff notes: <i>(Include requested placement location)</i> Bench between Boy Scout monument + library |                                  |
| Donation amount received: <u>\$1,000.00</u>   | Date received: <u>9-18-13</u>    |
| Payment method: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check <u>9724</u>   | Received by: <u>Karen Huftel</u> |

# LG555 Government Approval or Acknowledgment For Use of Gambling Funds

Keep this completed form attached to the Schedule C in your organization's records. You do not need to submit this form to the Gambling Control Board or the Department of Revenue.

## Organization and Expenditure Information (attach additional sheets if necessary)

Organization name POST 491  
263 3RD ST ND  
BAYPORT MN 55003 License number 00467  
 Address \_\_\_\_\_

1. \$ 1,000.- Amount of proposed lawful purpose expenditure

2. Check one expenditure category.

- A. Contribution to a unit of government** - United States, state of Minnesota, or any of its subdivisions, agencies, or instrumentalities. NOTE: A contribution may not be made directly to a law enforcement or prosecutorial agency, such as a police department, county sheriff, or county attorney.
- B. Wildlife management project or activity** that benefits the public at large, with approval by the DNR
- C. Grooming and maintaining snowmobile or all-terrain vehicle trails** established under Minnesota Statute 84.83 and 84.927, including purchase or lease of equipment, with approval by DNR. All trails must be open to public use.
- D. Supplies and materials for safety training and educational programs** coordinated by the DNR, including the Enforcement Division.
- E. Citizen monitoring of surface water quality testing** for public waters by individuals or nongovernmental organizations, with Minnesota Pollution Control Agency (MPCA) guidance on monitoring procedures, quality assurance protocols, and data management, providing that data is submitted to the PCA.

3. Describe the proposed expenditure, including vendors.

- **NO FINANCIAL OR OTHER BENEFIT:** I affirm that the contribution or expenditure does not result in any monetary, economic, financial, or material benefit to our organization, in compliance with Minnesota Rules 7861.0320, Subpart 17C.
- **FOR DNR-RELATED PROJECTS:** I affirm that when lawful gambling funds are used for grooming and maintaining snowmobile or all-terrain vehicle trails or for any wildlife management project for which reimbursement is received from a unit of government, the reimbursement funds must be deposited in our lawful gambling account and recorded on the Schedule C report.
- **FOR SURFACE WATER QUALITY TESTING:** I affirm that MPCA guidance has been consulted in developing the monitoring plan and that the data collected will be submitted to the MPCA. Send form for signature to: Manager, Water Monitoring Section, Minnesota Pollution Control Agency, 520 Lafayette Road North, St. Paul, MN 55155. Website is [www.pca.state.mn.us](http://www.pca.state.mn.us).

Chief executive officer's signature \_\_\_\_\_ Daytime phone number 651-439-5463 Date 9, 18, 13  
 Print name Wayne Peterson

## Government Approval/Acknowledgment

Check one. By signature below, the representative of the unit of government:

- Government** - acknowledges the contribution which will not be used for a pension or retirement fund.
- Wildlife DNR** - approves the wildlife management project or activity.
- Trails DNR** - approves the grooming/maintaining of snowmobile and/or all-terrain vehicle trails.
- Safety training DNR** - approves the supplies/materials for DNR safety training and educational programs.
- Water quality testing** - MPCA approves the surface water quality testing project.

Unit of Government City of Bayport Phone number 651-275-4404  
 Address 294 N. 3rd Street City Bayport State MN Zip 55003  
 Print Name SARA TAYLOR Title ASST. CITY ADMINISTRATOR  
 Signature Sara Taylor Date 9, 18, 13

Questions? Contact the Gambling Control Board at 651-639-4000. This form will be made available in alternative format (i.e. large print, Braille) upon request. The information requested on this form will become public information, when requested by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.



## ***Bayport Fire Department***

284 N. 3rd Street • Bayport, MN. 55003 • Hall (851) 275-4401 • Fax (851) 275-4402

September memo from the Chief;

The 125th celebration was a complete success and I would like to again thank all city staff and residents for the support of our department during this wonderful milestone. There continues to be meetings with MCF staff on the land availability for a new station. There is very good energy to have this move forward. The outdoor rotating siren for inspiration is also moving forward thanks to the donation from DR Horton towards its purchase.

MNDOT projects continue to take up time in road closures and traffic movement changes. We were recently awarded an OSHA matching grant that the City Administrator and I worked on, for purchasing new water rescue gear and equipment. The grant was approved because we had two prior injuries from ice rescue operations and worker compensation claims. The new equipment will allow us the ability to be safe and effective during a rescue.

Thanks,  
Mark

**Mark Swenson**  
**Fire Chief**  
**Bayport Fire Department**

294 North 3rd St.

Bayport, MN 55003

Office: 651-275-4401 fax: 651-275-4402 Mobile: 651-300-2101

E-Mail: [Mark.Swenson@BayportFire.org](mailto:Mark.Swenson@BayportFire.org)



Proudly Serving the Communities of • Bayport • Baytown • Oak Park Heights • West Lakeland



**Bayport Police Department**  
294 North 3<sup>rd</sup> Street  
Bayport, Minnesota 55003  
Phone: 651-275-4400  
Fax: 651-275-4411

Laura Eastman  
Chief of Police

Date: September 27, 2013  
To: Mayor and City Council  
City Administrator Logan Martin  
From: Chief Laura Eastman  
Subject: Police Reports & Updates

### **PAST EVENTS**

- Saturday, September 21 – Reserves helped out at Derby Days events/125<sup>th</sup> Fire Department Anniversary.
- Wednesday, September 25 – Senior Center presentation by Chief Eastman and Captain Hutchinson, Police Department, and Ray Valley, Fire Department, highlighting quarterly reports.

### **UPCOMING EVENTS**

Thursday, October 31, 4:00-8:00 p.m. – Public Safety Open House at the Fire Hall

### **End of August Call Load**

08/27 – W/W SPEED X3, SPEED 47/30, NOISE COMPLAINT, 46/30 SPEED, 2 HR. PARKING X3, NPI, SPEED 43/30, MEDICAL L1, VEH. LOCK OUT, PARK CLOSE/SHELTER RES. PLACED, VEH. VS. DOG.

08/28 – MEDICAL L1, SUSP. ACTIVITY, AOA/ACCIDENTS, VEH. LOCKOUT, SPEED 55/30 SPEED 50/30, LAND USE VIOL/ZONING COMPLAINT, MEDICAL L1, WARRANT ARREST, LAKESIDE PARK CLOSE.

08/29 – 3<sup>RD</sup> DEGREE DUI, SPEED 54/30, MEDICAL L1, FAILURE TO USE DUE CARE, Veh. LOCK OUT, COUNCIL PACKETS, AOA/FIGHT ONE PISTOL WHIPPED, LAKESIDE PARK CLOSE.

08/30 – NO INSURANCE, HRO REQUEST, W/W SPEED, PARK OPEN, W/W SPEED, W/W TRAFFIC, BOAT TRL. PICK UP ENV., VEH. LOCKOUT, W/W SPEED, VAC. CHECKS, PARK CLOSE, DAS/NO POI, SPEED 43/30, NO SEAT BELT.

08/31 – AOA/HANGUP, CITY ORD. VIOL. CRIME PREVENTION DAMAGED PED. CROSSING, PARK OPEN, W/W SPEED, W/W SPEED X 2, MEDICAL L1, 911 ABAN., W/W SPEED, PARK CLOSE.

### **September Call Load**

09/01 – 3<sup>RD</sup> DEGREE DUI SPEED 53/40, PARK OPEN, TRL ENV PICK UP, MEDICAL L 1, DOG BITE, THEFT REPORT, DRIVING COMP., OFFICER QUESTION, PUBLIC ASST., DAMAGE TO PROPERTY, DAMAGE TO PROPERTY, PARK CLOSE.

09/02 – BARKING DOG, LOUD MUSIC COMPLAINT / CITE-DAS, MEDICAL L 1, CIVIL ASSIST, SPEED 58/40,PARK CLOSE, W/W SPEEDX 2 .

09/03 – CRIME PREVENTION X2, SCHOOL X, ASSIST CITY HALL/RECYCLE AWARD, AOA/DOMESTIC, VIOLATION OF NCO, DOMESTIC VERBAL/CIVIL, LAKESIDE PARK CLOSE, ASSIST SUSP. ACTIVITY.

09/04 –AOA/911, MEDICAL L1, FIRE ALARM, GRASS FIRE, SCHOOL –X, FOUND DOG INFO. ONLY, PARK CLOSE.

09/05 –CHECK WELFARE, EXTRA PATROL, W/W STOP, W/W TRAFFIC, SCHOOL-X, FOUND DOG/INFORMATIONAL ONLY, PARK CLOSE, CHECK WELFARE, W/W STOP SIGN VIOL. EXTRA PATROL, W/W TRAFFIC, CROSSWALKS, INFO./ASSIST, PARK CLOSE/SHELTER PERMITS.

09/06 – ASSIST WITH A PROBATION SEARCH, VEH. LOCK OUT, PARK CLOSE, W/W SPEED.

09/07 –NPI, AOA/DOC, MEDICAL 1, BOAT TRL. PARK COMP., SUSP. SMELL, CODE ENFORCEMENT, PUBLIC ASST., ASST. CITY HALL, FOUND KEYS, K9 MEET AND GREET, MEDICAL OVERDOSE, SUICIDE, BOAT TRL PARK VIOL. X2, VEH. LOCK OUT, PARK ON GRASS, VEH. LOCK OUT, MEDICAL FEMALE CUTTING, MEDICAL L1, W/W SPEED.

09/08 – FIGHT/AOA, CRIME PREVENTION, HONOR BOX COLLECTION, DOMESTIC CANVAS HEALTH, DRIVING COMPLAINT, PARK CLOSE.

09/09 – LAKE SIDE PARK CLOSE, CROSSWALKS, DRIVING COMP X 2, NOISE COMP. CROSS WALKS, DRIVING COMPLAINT, FOUND PROPERTY, PARK CLOSE/SHELTER PERMITS X2, CROSS WALKS,W/W SPEED, .

09/10 – F. FIGHTER BACKGROUND INV. THEFT, FOUND DRUGS, CROSSWALKS, DAMAGE TO PROPERTY, CODE ENFORCEMENT, MEDICAL LEVEL 1, SUSP. VEH., PARK CLOSE, AOA/CHECK WELFARE.

09/11 – CRIME PREVENTION, K9 ASSIST FAMILY SEARCH, CODE ENFORCEMENT, ASST. CITY HALL, LOST CAT, PARK CLOSE, DIRECTED PATROL,

09/12 – STRUCTURE FIRE, LOST CAMERA, SCHOOL CROSSING X2, DAS, NPI, 911 HANGUP, VANDALISM, AARCUT.

09/13 –GAS DRIVE OFF, MEDICAL L 3, CROSSWALKS, W/W SPEED, W/W STOP SIGN, DOMESTIC/AOA, CHILD CUSTODY DISPUTE, COUNTERFEIT \$20, PARK CLOSE SHELTER PERMIT,

09/14 – 4<sup>TH</sup> DEGREE DUI SPEED, ROAD RAGE REPORT, MEDICAL L 1 X 3, PARK CLOSE.

09/15 – 3<sup>RD</sup> DEGREE DUI, VEH. LOCK OUT, NEW RESIDENT PACKET, GAS DRIVE OFF, DISTURBANCE, MEDICAL L 1, PARK CLOSE.

09/16 – SCHOOL CROSSING, MEDICAL L 1, THEFT, SCHOOL CROSSING, PARK CLOSE, CHECK WELFARE.

09/17 – W/W STOPSIGN VIOL. SCHOOL CROSSING X2, W/W SPEED X 2, NO DL IN POSS. LOST CAT, SUSPICIOUS ACTIVITY, PARK CLOSE.

09/18 – CROSS WALK, CODE VIOLATION, UNABLE TO PAY FOR GAS, HANDGUN PERMIT TO PURCHASE, PHONE SCAM INFO., W/W SPEED, FIREWORKS QUESTIONS,PARK CLOSE, VAC./VACANT BLDG. CHECKS

09/19 –CROSS WALKS, BOAT TRAILER PARKING ENVELOPES, W/W EQUIPMENT X 2, W/W SPEED, ASSIST CITY HALL, MEDICAL L 2, SHOOTING COMP., MEDICAL L 2, CIVIL ASSIST/THEFT, STOP SIGN VIOL.,

09/20 – BUSINESS CHECKS, OPEN DOOR, PUBLIC ASSIST/UNKNOWN SITUATION, AUDIBLE ALARM, FOUND DL., SCHOOL CROSSING X2, W/W SPEED 43/30, FIGHT,

09/21 – THEFT REPORT \*EXTRA PATROLS 2400-0300\*, DERBY DAY/FD ASSIST, DOMESTIC/3RD PARTY/AOA \*\*START FIRE FOR EVAL\*\*, FOUND PHONE, ACCIDENT.

09/22 - LAKESIDE PARK CLOSE, MEDICAL LEVEL 3, 4TH DEGREE DWI, AOA/ POSS BURG CALL, FIREWORKS COMPLAINT, SPEED 50/30, PHYSICALLY DISABLED HOMELESS

PERSON/TRANSPORTED, ASSIST W/ BEACH HOUSE CLOSE, PARK CLOSE SHELTER RESERVATION POSTED, PUBLIC WORKS CONCERN @ INSPIRATION AIR STRIPPER, NO CURRENT INSURANCE .

09/23 – PROPERTY DAMAGE ACCIDENT/AOA, CROSSWALKS, OFFICER INFO / POSSIBLE B CARD VIOLATION, ASSIST CITY HALL PACKETS, CROSSWALKS, SPEED 50/30MPH, PARK CLOSE, DK DRIVER.

09/24 – MEDICAL LEVEL -1 X 2, AUDIBLE ALARM, SPEED 50/30MPH, STOP SIGN VIOL., SPEED 47/30, 911 CALL, PARK CLOSE.

09/25 – PHYSICAL ALTERCATION, CRIME PREVENTION, DIRECTED PATROL, SUICIDIAL MALE, CROSS WALKS, ACCIDENT, PHONE SCAM X 2, SPEED-56/40, LAKESIDE PARK CLOSE.

09/26 –CROSS WALKS, OFFICER ASSIST/BOAT TRAILER HONOR BOX COLLECTION, VACANT HOME CHECKS, DIRECTED PATROL, DRIVING AFTER SUSPENSION, W/W SPEED X 2, NO POI, DOMESTIC, FOUND CAT, PARK CLOSE, SPEED 47/30. 09/27- NA

09/27- 911, HANG UP, CROSSWALKS, SPEED 51/30MPH, SPEED 46/30, AOA/MISSING CHILD, SPEED 45/30, DIRECTED PATROL, THREATING COMMUNICAITON, PARK CLOSE, 911 OPEN LINE, OKR EIN

09/28- PHYSICAL DOMESTIC, PARK OPEN, DAMAGE TO PROPERTY, TRAIN COMPLAINT, W/W SPEED X 2, PARK CLOSE, WARRANT ARREST,,

09/29- CRIME PREVENTION, AOA/TRAFFIC STOP W/MRIJUANNA 5 OCCUPANTS, CITY ORD. VIOLATION, CHECK AREA, SPEED 42/30, FAILURE TO TRANSFER TITLE, W/W SPEED X 2, W/W PASSING ON SHOULDER X 2, RECORDS CHECK X2, HANDGUN PERMIT TO PURCHASE, TRAIN HORN.

9/30- PARK CLOSE, CROSS WALKS, SUSPICIOUS MAIL, PARKING ORDINANCE QUESTIONS, BOAT TRAILER ENVELOPES, SPEED 50/30, ASSIST CITY HALL X 2, DRIVING AFTER REVOCATION, TERRORISTIC THREATS, DRIVING AFTER REVOCATION, CROSSWALKS, PROPERTY RETRIEVAL, PUBLIC WORKS CONCERN, DANCO, MEDICAL- L1, CAR VS. DEER, LAKESIDE PARK CLOSE.

**Acronym/code:**

W/W = Written warning, LOCK OUT = vehicle keys locked in car, DAR = Driving after revocation, DAS= Driving after suspension, NPI/ NO POI = No proof of insurance, DOC = Disorderly conduct, NO MN/DL = No Minnesota driver's license, Medical Level = 1 (most severe) 2 (moderate) 3 (mild), Rec'vd OFP/DANCO = Received a fax for an order for protection (OFP) domestic abuse, no contact order (danco) for person in our city, Felony Intro. Of Narc. = Felony level of introduction of narcotics into the prison, uac = underage drinking, crime prevention + open garage door (middle of night) car windows, bldg./doors open). 10 -72 = deceased.

| Aug-13              | Speed | Seatbelt | Child seat | DAS,R,C   | Underage D&D | UAC | Open Bottle | No Insurance | No POI  | Warrants | W/W   |
|---------------------|-------|----------|------------|-----------|--------------|-----|-------------|--------------|---------|----------|-------|
| 501 Aaron Slinger   | 7     |          |            |           |              |     |             |              |         |          | 9     |
| 503 Aaron Slinger   | 1     |          |            |           |              |     |             |              |         |          |       |
| 504 Jared Deal      | 5     |          |            |           |              | 3   |             | 1            | 1       |          | 7     |
| 505 Quinn Willmarth | 1     |          |            | 1         |              |     |             |              |         |          | 12    |
| 508 Capt Hutchinson | 2     |          |            |           |              |     |             |              |         |          | 3     |
| 509 Jay Jackson     | 4     |          |            | 1         |              |     |             |              | 1       |          | 7     |
| 510 John Miller     | 7     |          |            | 1         | 1            |     |             |              | 3       | 2        | 3     |
| 512 Zach Lund       | 2     | 1        |            | 3         |              |     |             |              | 2       |          | 12    |
| 513 Keith Frank     | 3     |          |            |           |              |     |             |              |         |          |       |
| Monthly Total       | 32    | 1        | 0          | 6         | 1            | 3   | 0           | 1            | 7       | 2        | 53    |
| Year Total          | 232   | 43       | 3          | 73        | 1            | 9   | 3           | 15           | 81      | 14       | 173   |
| Officer             | Drugs | MJ in MV | Dac-IPS    | Stop Sign | Drug Para    | DWI | Distracted  | City Ord     | Ted Fos | Careless | Other |
| 501 Chief Eastman   |       |          |            |           |              |     |             |              |         |          | 1     |
| 503 Aaron Slinger   |       |          |            |           |              |     |             |              |         |          |       |
| 504 Jared Deal      |       |          |            |           |              | 1   |             | 3            |         |          |       |
| 505 Quinn Willmarth |       |          |            |           |              |     |             |              |         |          | 1     |
| 508 Capt Hutchinson |       |          |            |           |              |     |             |              |         |          |       |
| 509 Jay Jackson     |       |          |            |           |              |     |             | 14           |         |          | 3     |
| 510 John Miller     | 1     |          |            |           | 1            | 2   |             | 1            |         |          |       |
| 512 Zach Lund       |       |          |            |           | 1            | 1   |             | 5            |         |          |       |
| 513 Keith Frank     |       |          |            |           |              |     |             |              |         |          | 1     |
| Monthly Total       | 1     | 0        | 0          | 0         | 2            | 4   | 0           | 23           | 0       | 0        | 6     |
| Year Total          | 10    | 10       | 1          | 5         | 13           | 34  | 1           | 88           | 0       | 3        | 39    |

Notes : Willmarth - A&D Arrest and Restraining Order Violation Arrest Jackson - Stolen ATV and Trailer report  
Willmarth / Lund - 72 Hour Mental Health Hold



CITY OF BAYPORT  
294 NORTH THIRD STREET  
BAYPORT, MINNESOTA 55003  
PHONE 651-275-4404 FAX 651-275-4411

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Date: September 30, 2013

To: Mayor and City Council  
Logan Martin, City Administrator

From: Mel Horak, Public Works Supervisor

Re: **Public Works Department Update**

During the month of September, the full-time Public Works staff, with assistance from part-time staff, has been busy completing the following tasks:

1. Mowing grass and related grounds maintenance, including daily cleaning of Lakeside Park and the beach house.
2. Watering of trees.
3. Performing ongoing tree trimming, tree removal and related stump removal, with clean up and restoration. Some efforts were storm related.
4. Replacing a failed water service at 190 6<sup>th</sup> Street South and repairing a water service in Lakeside Park.
5. Repairing two failing storm drain issues.
6. Providing assistance for Derby Days and the Fire Department 125<sup>th</sup> Anniversary celebration, which included a thorough cleaning of the beach house and detailing of Lakeside Park.
7. Reading water meters for 3<sup>rd</sup> quarter billing, with related re-reads and repair of faulty meters.
8. Installing multiple new water meters and completing several new sewer-water service inspections.
9. Performing ongoing operation of water and sewer systems, which includes daily inspections of facilities, water tests, water reports, attending to system malfunctions, assisting with the well #3 rehabilitation project, and resealing of the air stripper unit.
10. Removing the hockey rink structure at Perro Park.
11. Continuing the process to complete a soil correction project at Hazelwood Cemetery. Quotes were solicited for the preparation of a site plan, which was used as the construction document for the project. Upon completion of the construction document, a quote packet was prepared and quotes solicited for completion of the project.

**ECKBERG LAMMERS**  
**MEMORANDUM**

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**TO:** Mayor Susan St. Ores and City Council  
Logan Martin, City Administrator

**FROM:** Andy Pratt, City Attorney

**DATE:** October 1, 2013

**RE:** Report for October City Council Meeting

Please be advised our office is presently working on the following matters on behalf of the City of Bayport:

**Building Official Appeal**

An appeal has been filed with the State's Department of Licensing and Inspections division for a formal opinion or decision that an unorthodox deck attachment proposed to be constructed by a local contractor carries no significant life safety hazards and may be inspected by the Building Official upon completion. The Building Official initially required the opinion of a licensed design professional as to the safety of the deck attachment. This decision was appealed by the contractor to a special appeals board, consisting of state and local building officials. This appeals board found in favor of the contractor, but the decision itself created a new attachment system with no standards for how the attachment should be inspected. I therefore filed the appeal to clarify the Building Official's role of inspecting the work. The appeal is treated as a contested administrative law case, with an evidentiary hearing before an administrative law judge scheduled for Wednesday, October 16, 2013. The City has consistently maintained that it would be happy to accept any decision from the Department of Licensing and Inspections, as long as clear and articulated standards for inspection of the deck attachment are also provided, either through a state inspection or by a licensed structural engineer. Therefore, we will not be presenting voluminous exhibits or testimony at this hearing, and we are hoping for a negotiated settlement along these lines.

As always, please call (651.351.2125) or email (apratt@eckberglammers.com) with any comments or questions.



**CITY OF BAYPORT**  
294 NORTH THIRD STREET  
BAYPORT, MINNESOTA 55003  
PHONE 651-275-4404 FAX 651-275-4411

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**Date:** September 30, 2013

**To:** Mayor and City Council  
Logan Martin, City Administrator

**From:** Sara Taylor, Assistant City Administrator/Planner

**Re:** **Department Update – October City Council meeting**

### **PERRO PARK MASTER PLAN**

Removal of the existing lighting system, hockey rink boards, and rink fence will be completed this week. Park Consultant Larry Wacker is in the process of securing the necessary contracts and insurance from the contractors/vendors, and work is expected to begin later this week. Initial work will consist of installation of the new lights, followed by construction of the concrete ribbon on which the hockey boards will be mounted, and installation of the new culvert. The project is anticipated to be complete by early December.

### **INSPIRATION PLAT**

The final plat for the 16 single-family lots in Phase III-A of Inspiration has been recorded, which was approved by the city in June. Preliminary grading and infrastructure improvements are complete and home construction is anticipated to begin yet this year. Since denial of the revised preliminary plat application for Phase III-B in September, developer DR Horton has conveyed to city staff that they will not be pursuing purchase of additional lots and/or development within Inspiration at this time. However, they will continue to construct homes on lots they currently own in Phase I and Phase III-A, under the existing plat approvals.

### **PERRO CREEK TAVERN**

Perro Creek Tavern, located at 193 3<sup>rd</sup> Street North, has requested an amendment to their existing conditional use permit (CUP) for outdoor seating and liquor consumption, which will be heard by the Planning Commission in October. Recent improvements to the outdoor area in the rear of the building resulted in an increase in seating capacity, which does not comply with the conditions of the existing CUP. As such, the property owner and restaurant tenant are seeking city approval to retain the existing site conditions. The application is anticipated to be heard by the City Council in November.

### **L'ETOILE DU NORD CAFÉ**

City staff has been diligently working with the property owner and contractor on building and site improvements for the proposed restaurant/café called L'Etoile du Nord, located at 320 5<sup>th</sup> Avenue North (formerly Broken-in Sports). The interior of the building has been gutted, to allow for a reconfigured floor plan and new kitchen area. However, due to the limited square footage of the existing building footprint and the desire to roast coffee beans on site, the property owner is proposing a small addition to the rear of the building (approximately 100 square feet). Because the existing building is located on the property line with no setback, a variance will be required for the proposed building expansion. A request for a CUP to allow outdoor seating and liquor consumption in both the front and rear of the building is also anticipated. It is likely that both the variance and CUP applications will be heard by the Planning Commission in the next month.



**CITY OF BAYPORT**  
294 NORTH THIRD STREET  
BAYPORT, MINNESOTA 55003  
PHONE 651-275-4404 FAX 651-275-4411

---

**Date:** October 1, 2013  
**To:** Honorable Mayor and City Council  
**From:** Logan Martin, City Administrator  
**Re:** Administration Department Update – October City Council meeting

### **UPDATE ON SIGNAL LIGHT AT INSPIRATION**

Attached please find an update from Engineer Barry Peters on the installation of a signal light at Inspiration. Bids were received by Washington County for the project and they were significantly higher than estimated, thus increasing the cost of the city's share (25%) of the overall project. Fortunately, even with the higher than anticipated cost for the project, sufficient funds for this expenditure were paid by the original developer at Inspiration.

### **U of MN ECONOMIC DEVELOPMENT RESEARCH**

Staff is currently working with a group of graduate students from the U of MN Humphrey School to do an economic assessment of Bayport's downtown. This research will include an analysis of the City's economic strengths and weaknesses, including areas for growth and improvement in the retail / commercial corridors of Bayport. The project will be completed in the next few months and should assist the City as it makes decisions going forward in terms of economic development initiatives.

### **CODE ENFORCEMENT ANALYSIS**

Staff is in the process of researching avenues to improve the City's code enforcement processes as it relates to property maintenance. Specifically, we are seeking alternative options and improvements to city ordinances, while also establishing succinct response procedures. We anticipate discussing our recommendations at a forthcoming workshop.

### **PUBLIC SAFETY BUILDING PROCESS**

The due diligence process on a potential public safety building is progressing nicely, as location options for the project are currently being pursued. The consent agenda for tonight's meeting includes an expenditure approval to perform land survey work on a possible site. Completing this work as a first step in the process will lay the groundwork for initial project decisions. Staff anticipates discussing the major next steps for this project at the December workshop meeting.

### **UPCOMING MEETINGS AND EVENTS**

|            |                                       |        |               |
|------------|---------------------------------------|--------|---------------|
| October 21 | Joint workshop w/ Planning Commission | 6:00pm | City Hall     |
| October 31 | Fire Dept. Open House                 | 5:00pm | Fire Station  |
| November 4 | City Council workshop (tentative)     | 5:00pm | City Hall     |
| November 4 | City Council meeting                  | 6:00pm | City Hall     |
| December 2 | City Council workshop                 | 4:30pm | City Hall     |
| December 4 | Lighting of Village Green             | 6:30pm | Village Green |



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**MEMORANDUM**

TO: Honorable Mayor and City Council  
 FROM: Barry Peters  
 DATE: September 24, 2013  
 RE: Stagecoach Trail/Inspiration Parkway Traffic Signal  
 SEH No. BAYPO 122136 14.00

Traffic has been increasing on CSAH 21 (Stagecoach Trail) and Washington County has determined that the most effective means of traffic control is the installation of a traffic control signal at the intersection of Stagecoach Trail and Inspiration Parkway/entrance to St. Croix Preparatory Academy. Costs for typical County traffic signals is split between properties or government agencies based on the improvements for each leg of the intersection. In this case, the cost split is approximately one half (1/2) from Washington County, one quarter (1/4) from the City of Bayport and one quarter (1/4) from Baytown Township. The County prepared Cooperative Agreements for the Construction Cost Reimbursement and Signal Maintenance that were included in the July 1, 2013 Consent Agenda approved by the Council. The County prepared a cost estimate that was included in the Construction Cost Reimbursement agreement showing the City's share. Bids were received September 17, 2013 and bids were considerably higher than the original estimate. The following compares the costs.

|                   | Total         |               | Bayport       |               |
|-------------------|---------------|---------------|---------------|---------------|
|                   | Original Est. | Bids Received | Original Est. | Bids Received |
| Construction Cost | \$74,212.75   | \$133,028.70  | \$21,382.25   | \$40,064.16   |
| Engineering (8%)  |               |               | \$1,710.58    | \$3,205.13    |
| Total             |               |               | \$23,092.83   | \$43,269.29   |

I discussed the bid results and further actions involved with the County after being informed of the bid results. The County noted that the signal is needed based on the overall increase in traffic and the present increase in construction traffic. The temporary stop signs installed have so far helped, but they cannot remain over the winter with snow plowing and that there becomes a concern with traffic ignoring the signs if they don't always see traffic ("run-the-stop"). With the late bid and tight schedule to install the signal this fall, they only received one bid, contractors are busy. The County and SEH has been seeing increases in their bids, some substantial like this. There was discussion about rebidding with a spring construction but again the County indicated that the existing stop sign condition isn't recommended over the winter and there is no guarantee that prices will change if delayed until next year.

The County said that there is no more action required by the City or the Township. The original Construction Reimbursement Agreement indicated that the costs were estimated and that new cost shares would be prepared following bids and contract award. Public Works is recommending award of the

Stagecoach Trail/Inspiration Parkway Traffic Signal

September 24, 2013

Page 2

contract and will be bringing the cooperative agreements and contract award to the County Board at the October 1, 2013 meeting.

During the reviews of the Inspiration development, Washington County had indicated that a signal along Stagecoach Trail would be required in the future. Therefore, as a part of the Developers Agreement, CPDC, the original developer, was required to escrow funds for this future cost. There are sufficient funds in this escrow to cover the City's share of the signal costs.

bcp

c: Logan Martin, City Administrator

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for All of Us®

September 30, 2013

RE: City of Bayport, Minnesota  
2012/2013 I/I Improvements -  
Manhole Rehabilitation  
SEH No. BAYPO 121883 14.00

Honorable Mayor and City Council  
City of Bayport, Minnesota  
294 North Third Street  
Bayport, MN 55003

Attn: Logan Martin:

Attached are three copies of Application for Payment No. 4 and Final from Infratech Infrastructure Technologies, Inc. for the 2012/2012 I/I Improvements – Manhole Rehabilitation. This final application is in the amount of \$9,499.33.

The following is a summary of the construction costs:

|                         | Construction Cost |
|-------------------------|-------------------|
| Engineer Estimate       | \$236,300.00      |
| Low Bid/Contract Amount | \$190,725.00      |
| Final Construct         | \$151,903.00      |

We have reviewed the project with representatives of the City of Bayport and have found the project conforms to the intent of the plans and specifications. We are recommending approval of this final application to from Infratech Infrastructure Technologies, Inc. in the amount of \$9,499.33.

Sincerely,

Barry C. Peters, PE  
City Engineer

bcp

Attachments

c: Richard Quast – Infratech Infrastructure Technologies, Inc.

\\seh\baypo\121883\7-const-srvices.73-contr-app-pay\2013-09-03 final accept ltr rev.docx



**Application for Payment**

(Unit Price Contract)

No. 4 and Final

Eng. Project No.: BAYPO 121883

Location: City of Bayport

Contractor Infratech Infrastructure Technologies, Inc. Contract Date October 1, 2012  
21040 Commerce Boulevard  
Rogers, MN 55374 Contract Amount \$ 190,725.00

Contract for 2012/2013 I/I Improvements - Manhole Rehabilitation

Application Date 8/14/13 For Period Ending 6/30/13

| Item No.                     | Item                       | Unit | Est. Quantity | Quantity to Date | Unit Price | Total Price         |
|------------------------------|----------------------------|------|---------------|------------------|------------|---------------------|
| 1                            | MOBILIZATION               | LS   | 1             | 1                | \$5,000.00 | \$5,000.00          |
| 2                            | TRAFFIC CONTROL            | LS   | 1             | 1                | 4,000.00   | \$4,000.00          |
| 3                            | SALVAGE MH CASTING         | EACH | 59            | 48               | 450.00     | \$21,600.00         |
| 4                            | INSTALL MH CASTING         | EACH | 10            | 1                | 400.00     | \$400.00            |
| 5                            | F&I MH CASTING             | EACH | 49            | 49               | 700.00     | \$34,300.00         |
| 6                            | FULL DEPTH MANHOLE LINING  | LF   | 330           | 266.4            | 245.00     | \$65,268.00         |
| 7                            | WEARING COURSE MIXTURE     | TON  | 44            | 31.4             | 625.00     | \$19,625.00         |
| 8                            | NON-WEARING COURSE MIXTURE | TON  | 5             | 0                | 625.00     |                     |
| 9                            | AGGREGATE BASE             | TON  | 90            | 28.5             | 60.00      | \$1,710.00          |
| <b>Total Contract Amount</b> |                            |      |               |                  |            | <b>\$151,903.00</b> |

**Application for Payment (continued)**

|                                 |                      |  |                      |
|---------------------------------|----------------------|--|----------------------|
| Total Contract Amount           | \$ <u>190,725.00</u> | Total Amount Earned  | \$ <u>151,903.00</u> |
|                                 |                      | Material Suitably Stored on Site, Not Incorporated into Work | _____                |
| Contract Change Order No. _____ |                      | Percent Complete _____                                       | _____                |
| Contract Change Order No. _____ |                      | Percent Complete _____                                       | _____                |
| Contract Change Order No. _____ |                      | Percent Complete _____                                       | _____                |
| Less Previous Applications:     |                      | GROSS AMOUNT DUE   | \$ <u>151,903.00</u> |
| AFP No. 1: <u>71,981.03</u>     | AFP No. 6: _____     | LESS <u>0</u> % RETAINAGE                                    | \$ <u>0.00</u>       |
| AFP No. 2: <u>2,850.00</u>      | AFP No. 7: _____     | AMOUNT DUE TO DATE   | \$ <u>151,903.00</u> |
| AFP No. 3: <u>67,572.65</u>     | AFP No. 8: _____     | LESS PREVIOUS APPLICATIONS                                   | \$ <u>142,403.67</u> |
| AFP No. 4: _____                | AFP No. 9: _____     | AMOUNT DUE THIS APPLICATION                                  | \$ <u>9,499.33</u>   |
| AFP No. 5: _____                |                      |  |                      |

**CONTRACTOR'S AFFIDAVIT**

The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, 2012/2013 I/I Improvements - Manhole Rehabilitation, City of Bayport, and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

Date Aug. 14, 2013 Infratech Infrastructure Technologies, Inc.  
 COUNTY OF Oneida )  
 STATE OF Wisconsin ) SS By Richard Quast  
 (Contractor)  
 (Name and Title)

Before me on this 14th day of August, 2013, personally appeared \_\_\_\_\_  
Richard Quast known to be, who being duly sworn did depose and say that he  
 is the President (office) of the Contractor above mentioned that he executed the above Application for  
 Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

My Commission expires 1-24-16 W. M. O'Real  
 (Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

Short Elliott Hendrickson Inc.

B. C. Peters By Barry C. Peters  
 Date 9/3/13

City of Bayport

By \_\_\_\_\_  
 Date \_\_\_\_\_



CITY OF BAYPORT  
294 NORTH THIRD STREET  
BAYPORT, MINNESOTA 55003  
PHONE 651-275-4404 FAX 651-275-4411

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**DATE:** September 23, 2013

**TO:** Mayor and City Council  
City Administrator Logan Martin

**FROM:** Fire Chief Mark Swenson

**RE:** Consider installation of a new severe weather emergency notification siren

### ***BACKGROUND***

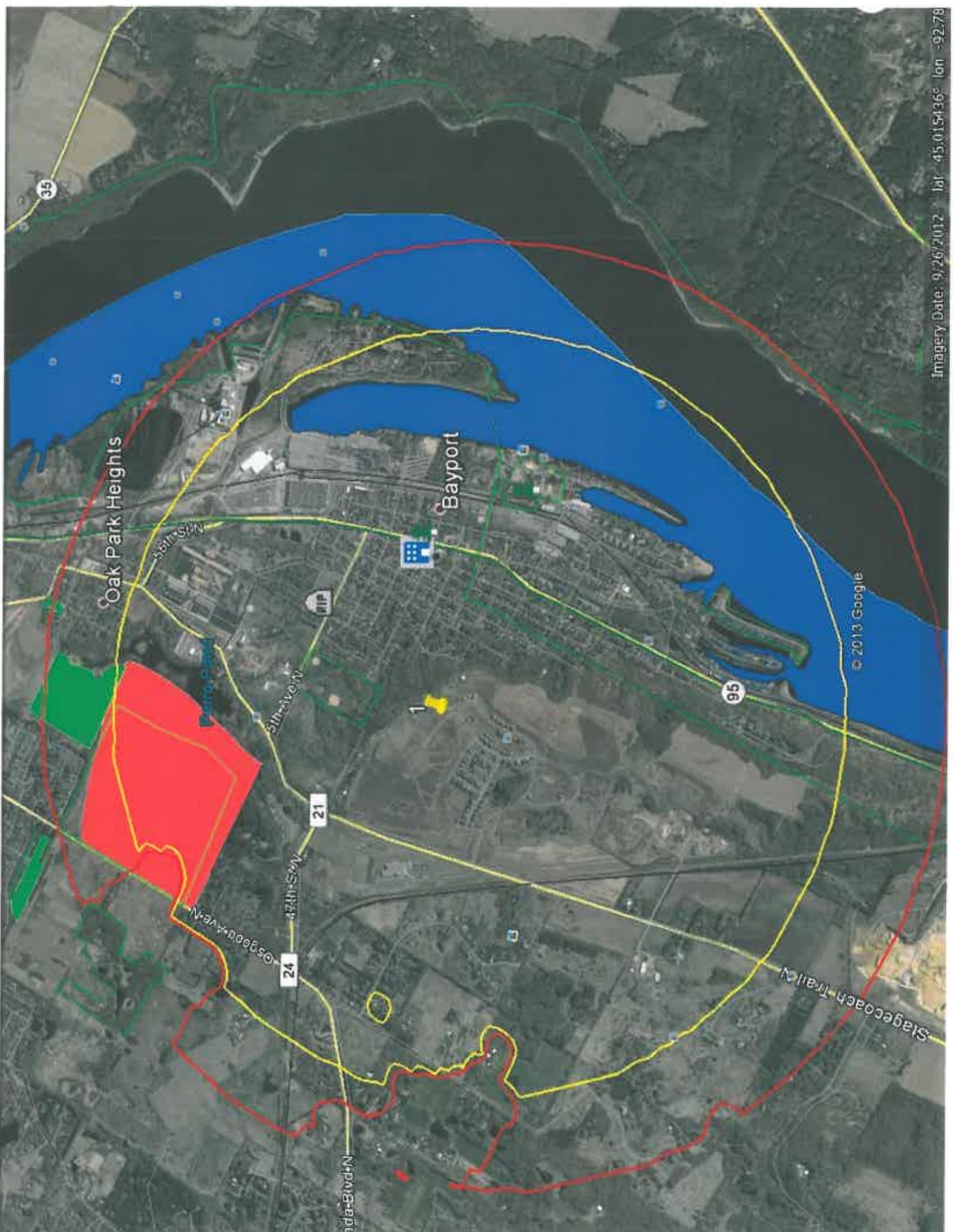
It has been determined that there is a need for a second outdoor notification siren in the city to keep residents informed and warned of severe weather and civil defense issues. Recently, a monthly siren check verified that the current siren was not audible near Stagecoach Trail and the entrance to Inspiration. As such, a second siren is needed.

The optimal location for the siren is beside the air stripper unit, which is most accessible to a power source (see attached map) and is surrounded by other municipal infrastructure. The preferred siren is a battery operated device with a 110v charging system to ensure there is consistent and constant power to the siren. The unit will be mounted on a 55 foot power pole.

To assist with the costs for the new siren, Inspiration developer DR Horton has provided the city with \$17,970 to cover purchase of the siren and installation. Staff has also received confirmation that Washington County Emergency Management will cover the remaining costs for the siren's radio communication features, totaling approximately \$6,700, thereby eliminating any need for an initial City expenditure on this project. The Woodbury Fire Department has agreed to monitor the siren remotely for \$100.00 per year to ensure the system is working daily, which will eliminate the need for city staff to dedicate time and resources to verify operation of the new siren.

### ***RECOMMENDATION***

Staff recommends the City Council adopt a motion to proceed with the purchase and installation of a new severe weather emergency notification siren as noted, with funds received by DR Horton and Washington County Emergency Management.





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September 30, 2013

RE: City of Bayport, Minnesota  
2013 Sanitary Sewer Cleaning Improvement  
SEH No. BAYPO 122136 14.00

Honorable Mayor and City Council  
City of Bayport, Minnesota  
294 North Third Street  
Bayport, MN 55003

Attn: Logan Martin:

Public Works is responsible for maintenance of approximately 66,600 feet (13 miles) of sanitary sewer mains throughout the City. One of the maintenance responsibilities is cleaning of the sewer mains by means of high pressure jetting. City crews have typically cleaned approximately one half (1/2) of the mains each year however they have not been able to complete this maintenance work. On Wednesday, September 25, 2013, Public Works solicited quotes for the cleaning work. The quotes were broken into a base bid for the main area proposed to be cleaned, and three (3) alternates that could be considered depending on the quotes received. Requested were quotes for:

- Base Bid – The proposed project area, sewers west of TH 95 (without Inspiration) and the area east of TH 95, north of 5th Avenue North.
- Alternate 1 – “Proofing” of the sanitary sewer mains in the Base Bid. Proofing is an operation where equipment is pulled through the cleaned pipe to ensure that jetting cleaned to full diameter.
- Alternate 2 – Cleaning of mains in the south area of Inspiration and the main from Inspiration to TH 95.
- Alternate 3 – Proofing of the mains in Alternate 2.

Three quotes were received for the 2013 Sanitary Sewer Cleaning Improvements. Below is a summary of the quotes received.

|                   | <b>Base Bid</b> | <b>Alternate 1</b> | <b>Alternate 2</b> | <b>Alternate 3</b> |
|-------------------|-----------------|--------------------|--------------------|--------------------|
| Visu-Sewer, Inc.  | \$21,985.30     | \$10,137.75        | No Bid             | No Bid             |
| Infratech         | \$31,206.40     | \$16,220.40        | \$5,197.10         | \$2,816.80         |
| Veit & Companies  | \$52,233.80     | \$4,344.75         | \$6,639.60         | \$754.50           |
| Engineer Estimate | \$30,851.50     | \$14,482.50        | \$6,871.50         | \$3,772.50         |

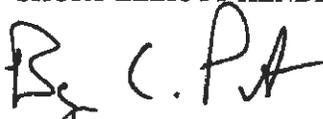
Public Works proposes to have the base bid area mains and the Alternate 2 mains cleaned, but not to award the proofing alternates (1 and 3). Since the low bidder for the Base Bid cleaning did not provide a quote for the Alternate 2 cleaning, we are recommending awarding two (2) projects. The City Attorney has determined that this is acceptable. Therefore, based on the quotes received, we would recommend awarding the Base Bid project cleaning to Visu-Sewer, Inc. out of Pewaukee, Wisconsin in the amount of \$21,985.30, and award the Alternate 2 cleaning to Infratech from Rogers, Minnesota in the amount of \$5,197.10. We have worked with both contractors on various projects in multiple communities. Both

Honorable Mayor and City Council  
September 30, 2013  
Page 2

companies have also successfully completed projects in the City of Bayport in recent years. We can conclude that both Visu-Sewer and Infratech have the experience and ability to complete these projects. Funding for this work will be from the Sewer Department Fund, 46200.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.

A handwritten signature in black ink, appearing to read "B. C. Peters". The signature is stylized and written in a cursive-like font.

Barry C. Peters, PE  
City Engineer

bcp

c: Mel Horak, Public Work Supervisor – City of Bayport, Minnesota

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**CITY OF BAYPORT**  
294 NORTH THIRD STREET  
BAYPORT, MINNESOTA 55003  
PHONE 651-275-4404 FAX 651-275-4411

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Date: October 2, 2013

To: Mayor and City Council  
City Administrator Logan Martin

From: Public Works Supervisor Mel Horak

Re: **Consider authorization to complete a soil correction project at Hazelwood Cemetery**

### ***BACKGROUND***

The Public Works department is requesting authorization to proceed with a soil correction project at Hazelwood Cemetery. Quotes were solicited for the development of a construction document to aid in the soliciting of quotes and completion of the soil correction project. The city accepted the low quote for the construction document from Landmark Surveying, Inc. Upon provision of this document, quotes were solicited for the soil correction project. Documents used to solicit both quotes are attached. The quote results for the soil correction project are as follows:

| <u>Company</u>                         | <u>Base Quote</u> | <u>Alternate Quote</u> | <u>Total</u> |
|--|-------------------|------------------------|--------------|
| Bell's Trucking, Stillwater, MN        | \$18,900.00       | \$1,500.00             | \$20,400.00  |
| Fitol Hintz Construction, St. Paul, MN | \$35,190.00       | \$4,500.00             | \$39,690.00  |
| Miller Excavating, Stillwater, MN      | \$34,840.00       | \$6,500.00             | \$41,340.00  |

### ***RECOMMENDATION***

Staff recommends the City Council adopt a motion authorizing the project and accepting the low base quote from Bell's Trucking, Stillwater, Minnesota, in the amount of \$18,900.00 and the alternate quote in the amount of \$1,500.00, for a total not to exceed \$20,400.00. Funding for this project was previously authorized in the 2013 Capital Improvement Plan budget.



CITY OF BAYPORT  
294 NORTH THIRD STREET  
BAYPORT, MINNESOTA 55003  
PHONE 651-275-4404 FAX 651-275-4411  
WWW.CI.BAYPORT.MN.US

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## REQUEST FOR QUOTATION – HAZELWOOD CEMETERY PROFESSIONAL SERVICES

The City of Bayport is soliciting quotes for professional services for the development and provision of a construction document for the completion of a soil correction project at Hazelwood Cemetery, located at 700 5<sup>th</sup> Avenue North. The project area is located in the southwest corner of cemetery, bordered by a black fence.

### Background

The City of Bayport has a little used portion of the cemetery that was brought up to the existing grade with unstable fill over 40 years ago. The city anticipates increased demand for graves in this area and desires to correct the unstable soils. The approximate 100 foot x 220 foot area is very uneven, rough and has poor drainage. Five test holes were dug recently to determine the cause of this condition. Unstable, rocky peat soil was encountered in the test holes to depths of .75 foot to 1 ½ feet below existing grade. Beneath this material was a granular subgrade.

Advice was solicited for correction of the problem and is follows:

- Strip the questionable soils in the area
- Compact the subgrade
- Process the removed soil to remove rock and blend it with imported sand
- Provide topsoil and finish grade the area for drainage
- Seed the entire area

The requested construction document will serve as the plan for the project.

### Plan Specifications

1. Size: 11" x 17" (4 copies)
2. Map out construction area.
3. Document existing elevations.
4. Establish proposed finished elevations to grade match the four sides of the project area, with drainage considerations.
5. Document approximate unstable soil depths.
6. Provide estimated quantities of imported granular fill and imported top soil (6 inches deep) needed to raise area to the final proposed grade. Unstable soil to be screened to one inch (1") minus, with an estimated 20% oversize to be removed from site.
7. Provide finished elevation grade stakes on 40 foot centers, along the north-south centerline.
8. Construction document project to be completed and delivered to the City of Bayport by Monday, September 30, 2013, at 3:00 p.m.

Quotes will be accepted until **Monday, September 23, 2013, at 3:00 p.m.**, and may be delivered to City Hall, 294 North 3<sup>rd</sup> Street, Bayport, Minnesota, 55003, submitted via facsimile to 651-275-4411, or via email to [khuftel@ci.bayport.mn.us](mailto:khuftel@ci.bayport.mn.us). Thank you for your interest.



CITY OF BAYPORT  
294 NORTH THIRD STREET  
BAYPORT, MINNESOTA 55003  
PHONE 651-275-4404 FAX 651-275-4411  
WWW.CI.BAYPORT.MN.US

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## REQUEST FOR QUOTATION 2013 HAZELWOOD CEMETERY SOIL CORRECTION PROJECT

The City of Bayport is soliciting quotes for excavating services and supplies for the completion of a soil correction project at Hazelwood Cemetery, located at 700 5<sup>th</sup> Avenue North. The project area is located in the southwest corner of cemetery.

### SPECIFICATIONS

1. Strip top soil, for reuse, and screen to one-half (1/2) inch minus.
2. Strip the questionable soils in the area.
  - 2.5. Excavate trench for a water line installation and backfill after city crews install the water line. Trench depth ranges from one foot to four feet (+ - ) deep. Trench length 160 feet (+ - ).
3. Lightly compact the subgrade.
4. Process the removed soil to remove rock (screen to 1 inch minus) and blend it with imported sand to bring the area within six (6) inches of final grade.
5. Lightly compact the fill areas.
6. Provide six (6) inches of top soil and finish grade the area for drainage.
7. Prep and seed the entire area with city-approved grass seed.
8. Remove and dispose of unusable materials.
9. Refer to the enclosed construction document for the before and after site plan with elevations.
10. Alternate Quote:

The city has a pile of low grade back dirt that it desires to have screened to remove rocks, roots and other debris. The pile is located approximately 500 feet south of the Public Works building, 98 2<sup>nd</sup> Avenue South, on the city's storage lot. The pile is marked with orange safety cones. The pile is approximately 250 cubic yards in volume. The lump sum quote is for contractor screening to one-half (1/2) inch minus of the dirt pile, with the finished product stockpiled adjacent to the existing pile and an oversize/reject pile.

### CONDITIONS

1. The contract is for a lump-sum project price. The city anticipates no extra costs. Contractor to thoroughly examine the project conditions and volumes, as the volumes shown on the construction document are **estimates**. Contractor may utilize the cemetery's excess black dirt pile, located 200 feet north of the north construction limits.
2. There are 15 burials (caskets and urn vaults) in this area. Contractor to use extreme care in minimizing damage and disturbance around these gravesites.
3. City crews will remove and reset grave markers and/or monuments as needed.
4. All work is to be performed in a safe, professional manner acceptable to the City of Bayport. Work can be stopped and the related contract can be terminated due to poor workmanship, unsafe practices or other circumstances deemed by the City of Bayport.
5. The majority of the contract work is to be completed by November 15, 2013.
6. Quoter shall contact the City of Bayport prior to quote opening if there are any concerns regarding this quote package relative to errors, conflicts, discrepancies or unclear text.

7. The completed quotation-agreement form signed by the contractor and City of Bayport representatives, along with a copy of the resolution accepting the quoter's proposal and ordering the project, will serve as the contract for this project.
8. The Bayport City Council will review quotes at its October 7, 2013 meeting and award the project to the successful quoter, if it chooses to do so.
9. The successful quoter will be notified by telephone on October 8, 2013. A city contractor's license and signed contract are due by October 15, 2013.
10. Payment in full will be made after successful completion of the project, based on a final inspection and acceptance by City of Bayport staff. Payment will be made by the 15<sup>th</sup> of the following month after receipt of invoice. Payment will be based on the quoted lump sum price.

Quotes will be accepted until **Wednesday, October 2, 2013, at 10:00 a.m.**, and may be delivered to City Hall, 294 North 3<sup>rd</sup> Street, Bayport, Minnesota, 55003, submitted via facsimile to 651-275-4411, or via email to [khuftel@ci.bayport.mn.us](mailto:khuftel@ci.bayport.mn.us). Please contact Public Works Supervisor Mel Horak at 651-275-4410 with questions regarding the project. Thank you for your interest.