

**CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
November 13, 2012**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

ROLL CALL (St. Ores, Carlson, Goldston, Hanson, Ostertag)

APPROVAL OF AGENDA

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

1. October recycling award recipient is Jane Keyes who will receive \$30.00 for her recycling efforts, with funding made possible by a grant from Washington County
2. Recognition of Dan and Kit Ridgway and Dan and Ginny Peulen for volunteer efforts
3. Recognition of residents that served as Election Judges in the 2012 Primary and General Elections

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person).*

- 1.
- 2.

CONSENT AGENDA

Consider a resolution adopting items 1 through 12

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PUBLIC HEARING S

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CITY COUNCIL ITEMS AND ANNOUNCEMENTS

ADJOURNMENT

RESOLUTION NO. 12-

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,
WASHINGTON COUNTY, MINNESOTA HELD NOVEMBER 13, 2012**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 13th day of November 2012, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-12 FROM THE
NOVEMBER 13, 2012 CITY COUNCIL AGENDA**

1. October 1, 2012 City Council regular meeting minutes
2. October 1, 2012 City Council workshop meeting minutes
3. October payables and receipts (1135035-1135166)
4. October building, plumbing and mechanical permits report
5. City donation of excess, outdated fire gear and equipment
6. Special event application from the 5th Grade Girls Scouts for a camp out within the south portion of Lakeside Park, adjacent to the Girl Scout building on Friday, May 3 and Saturday, May 4, 2013
7. Special event application from BCAL for "Lighting of the Green" at Village Green Park on Wednesday, December 5, 2012
8. Adoption of Washington County All-Hazard Mitigation Plan (*Resolution 12-__*)
9. Fire mutual aid agreements with Somerset and St. Joseph, Wisconsin
10. Snow removal agreement with Mn/DOT for trunk highways within Bayport
11. Central St. Croix Valley Joint Cable Commission and Valley Access Channels budget for 2013
12. Canvassing the tabulation of votes and declaring the results from the 2012 General Election

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –	Michele Hanson –
Connie Carlson –	Mark Ostertag –
Dan Goldston –	

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 13th day of November 2012.

ATTEST:

Mitch Berg, City Administrator

Susan St. Ores, Mayor

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
OCTOBER 1, 2012
6:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of October 1, 2012 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers Connie Carlson, Dan Goldston, Michele Hanson and Mark Ostertag

Members Absent: None

Staff Present: Administrator Mitch Berg, Police Chief Laura Eastman, Public Works Supervisor Mel Horak, Engineer Barry Peters, Attorney Andy Pratt, Fire Chief Mark Swenson, and Assistant Administrator/Planner Sara Taylor

APPROVAL OF AGENDA

Administrator Berg requested the addition of *Consider appointment of citizen representative to Cable Commission* to new business.

It was moved by Councilmember Ostertag and seconded by Councilmember Carlson to approve the amended October 1, 2012 City Council agenda. Motion carried 5-0.

PROCLAMATIONS/COMMENDATIONS/PETITIONS/ANNOUNCEMENTS

1. The September recycling award recipient was Russell Morlando who will receive \$30.00 for his recycling efforts, with funding made possible by a grant from Washington County.

OPEN FORUM - None

CONSENT AGENDA

Mayor St. Ores read items 1-9 on the consent agenda.

Councilmember Carlson introduced the following resolution and moved its adoption:

Resolution 12-19

**RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-9 FROM THE
OCTOBER 1, 2012 CITY COUNCIL AGENDA**

1. September 4, 2012 City Council regular meeting minutes
2. August 27, 2012 City Council workshop meeting minutes
3. September payables and receipts (check numbers 1134942-1135034)
4. September building, plumbing and mechanical permits report
5. Special event application from Olivier Vrambout for a cyclocross event at Barker's Alps Park on November 10 and 11, 2012
6. Special event application from Andersen Corporation for Quarter Century Picnic at Lakeside Park on August 9 and 10, 2013

7. Special event application from Andersen Parent Group for use of Barker's Alps Park for a fundraising walk-a-thon on October 26, 2012
8. Final payment for 2012 Sealcoat Improvement Project
9. A \$40.00 donation to Fire Department from Bob Mordick

The motion for adopting the foregoing resolution was duly seconded by Councilmember Goldston and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Michele Hanson – aye
Connie Carlson – aye	Mark Ostertag – aye
Dan Goldston – aye	

PUBLIC HEARINGS - None

COUNCIL LIAISON REPORTS

Councilmember Hanson reviewed the Planning Commission meeting of September 17, 2012, noting that proposed modifications to the Inspiration development restoration and management open space were approved and will be acted upon later in tonight's meeting.

Councilmember Goldston reviewed the Andersen Community Advisory Commission (CAC) meeting of September 19, 2012, noting the measurements for particulates and volatile organic compound (VOC) emissions continue to show levels well below the allowed rates. The commission continues to seek a member from the Bayport business community and interested individuals should contact Councilmember Goldston or City Hall.

Mayor St. Ores provided updates on her attendance at the recent Youth Service Bureau open house, Middle St. Croix Alliance meeting, and Middle St. Croix Watershed Management Organization (MSCWMO) meeting. She reported MnDOT would be updating the MSCWMO on collaborative efforts to mitigate water runoff from the new bridge project.

Administrator Berg requested that new business item, *Consider a resolution for a Cooperative Construction Agreement with the Minnesota Department of Transportation for the St. Croix River Crossing project*, be addressed prior to old business.

Consider a resolution for a Cooperative Construction Agreement with the Minnesota Department of Transportation (MnDOT) for the St. Croix River Crossing project: Administrator Berg reviewed the terms of a cooperative construction agreement (CCR) that would formalize the terms and conditions that were outlined in the 2006-2007 Memorandum of Understanding (MOU) between the city and the state for the St. Croix River Crossing Project. He indicated that section 2 of the proposed agreement relating to design-build construction practices was not part of the original MOU, and city staff is concerned the proposed language may result in the city bearing unexpected construction and/or maintenance costs. Attorney Pratt recommended that MnDOT provide the City Council with specific language on city maintenance responsibility, prior to approval of the agreement.

Jon Chiglo, MnDOT project manager for the project, reviewed the three elements of the project that affect Bayport, specifically two stormwater drainage ponds off Pickett Avenue, a retaining wall between the ponds, and a portion of the loop trail. He stated approximately 30% of the design process has been completed, and MnDOT is working on reducing or possibly eliminating the retaining wall. He reported MnDOT utilizes similar language in its CCRs with all municipalities involved with the project, and reducing ongoing maintenance costs is a consideration during the design process. Discussion followed on alternate language that would provide the city more leverage in assuming maintenance costs, and Mr.

Chiglo stated the intent of the proposed language is to engage city participation and feedback during the design process, with the ultimate decisions made by MnDOT. The city requested the ability to sign off on work that would materially affect Bayport's maintenance costs, and Mr. Chiglo believes allowing the city to approve design contracts would impede the project management and reiterated MnDOT's desire to address Bayport's concerns during the design-build process. Councilmember Goldston questioned the city's maintenance costs for the stormwater ponds since the shared responsibility is based on water volume ratios and the current agreement does not define how the ratio will be gauged. Mr. Chiglo stated the ponds' sizing is not likely to change and MnDOT does not anticipate any large increases in water volume. Mayor St. Ores noted there is no quantification of Bayport's anticipated maintenance costs and suggested language be added that would provide the city with an opportunity to approve work that would significantly increase maintenance costs. Mr. Chiglo stated that the proposed agreement requires that any new work, beyond the parameters in the proposed agreement, would need to be approved by the City Council, via an amended CCR. He affirmed that as project manager, he represents the interests of all stakeholders, and MnDOT would provide updates to the City Council as requested. He said there is a warranty on materials and workmanship, which could impact Bayport's maintenance. The general consensus was to table further discussion to the next meeting, to allow time for staff and MnDOT personnel to finalize the agreement language, based on tonight's discussion.

UNFINISHED BUSINESS

Update on 1st Avenue North and 2nd Street North parking: Administrator Berg reported that a parking arrangement has been reached with a nearby business and the owner and tenants of the 1st Avenue North apartment buildings were notified of the city's actions.

Consider bids and awarding the contract for the 2012-2013 Inflow and Infiltration (I/I) Improvement/Manhole Rehabilitation Project: Engineer Peters reported that eight companies expressed interested in the manhole project and two bids were received on September 27, 2012. The apparent low bidder was Infratech Infrastructure Technology, Rogers, Minnesota, with a quote of \$190,725.00. The engineer's estimate was \$236,300.00. The city has worked with this company in the past and staff recommended awarding the project to Infratech. Administrator Berg estimates a total project of \$213,000.00, and indicated the project is eligible for a minimum grant award of \$50,000.00. He reported that the 2011 I/I surcharge was \$119,000.00. The project is scheduled to be completed by the end of the year.

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to award the contract for the 2012-2013 Inflow and Infiltration Improvement/Manhole Rehabilitation Project to Infratech Infrastructure Technology, Rogers, Minnesota, in the amount of \$190,725.00. Motion carried 5-0.

Consider final draft of Trichloroethylene (TCE) groundwater report: Engineer Peters reviewed the final draft of the Bayport TCE Groundwater Contamination Feasibility Study, including the changes requested by the City Council after presentation of the draft report in September, i.e., the hydrogeologic evaluation and improvements and costs for alternate 3. The report recommends pursuing alternative 3, connecting well 3 to the existing air stripper located at well 2. He indicated the TCE plume has most likely reached the St. Croix River, based on the current levels of contamination in well 4; however it dissipates quickly when hitting the water. Three private wells on Point Road were tested in 2011, indicating some TCE contamination, with the highest reading at .4 ug/L. Administrator Berg has contacted legislators to pursue state bonding funds for mitigating the TCE in the city's water supply. He is also in discussions with Minnesota Correctional Facility personnel about connecting to the prison water system to provide an emergency water supply source for the city. There is no grant money available for this type of project, but possible low interest loans, and staff will continue to pursue funding sources. Engineer Peters indicated the current water supply is safe to use and should not reach the maximum contaminant level prior to funding sources being approved and a mitigation plan implemented.

It was moved by Councilmember Carlson and seconded by Councilmember Ostertag to accept the SEH Feasibility Study on the Bayport TCE Groundwater Contamination, dated September 21, 2012. Motion carried 5-0.

Consider a request by Councilmember Carlson to review the Lakeside Park rental and operation policies: Councilmember Carlson requested a review of the rental policies, specifically to allow beach house reservations beyond the current May-September schedule, which could generate additional income and enjoyment of the beach house in the fall. She has also received comments from residents who would like to use the beach house during the winter, e.g., as a rest stop while cross country skiing. Staff explained that in addition to fluctuating weather conditions that may preclude the city from honoring a late fall reservation, the service hours required to clean and maintain the park facilities are limited as the Public Works department makes winter preparations. Public Works Supervisor Horak also noted the fireplace needs to be repaired, which is the only source of heat in the building. Mayor St. Ores indicated staff has discussed giving reservation priority to city residents at the beginning of the year by allowing them to make park reservations before opening reservations to the general public.

It was moved by Councilmember Carlson and seconded by Councilmember Hanson to allow residents to make park reservations from January 1-15 of each calendar year, prior to accepting non-resident reservations. Motion carried 5-0.

Consider improvement options for the hockey rink and developing a master plan for Perro Park: Administrator Berg estimates the cost of replacing the hockey rink with a similar wooden-board enclosure at \$36,000.00, plus engineering fees, and indicated the city is working with Andersen Elementary to pursue a \$5,000.00 grant to assist with the replacement. Staff reviewed a proposal to develop a master plan for Perro Park from Sanders, Wacker, Bergly, Inc., the firm who developed the master plans for Lakeside and Barker's Alps Parks. Staff recommended continuing the working relationship with this firm, since the landscape architect has already done some base mapping and inventory work in conjunction with the other master plans, and the proposed fee of \$5,580.00 reflects this cost savings. Councilmember Carlson recommended reviewing the comments provided by residents during the initial park planning in 2005, and discussion followed on the pros and cons of proceeding with development of a master park plan prior to replacing the hockey rink.

It was moved by Councilmember Ostertag and seconded by Councilmember Hanson to direct city staff to work with Andersen Elementary to apply for a \$5,000.00 grant for replacement of the hockey rink and proceed with a Perro Park master park plan, utilizing the services of Sanders, Wacker, Bergly, Inc., St. Paul, Minnesota, at a cost not to exceed \$6,000.00. Motion carried 5-0.

NEW BUSINESS

Consider a resolution for proposed modifications to the original restoration and management plan for the open space contained within the Inspiration development: Assistant Administrator/Planner Taylor reviewed a proposal to update the original prairie restoration and maintenance plan for the 145 acres of open space in the Inspiration development. The current owner of the development, Bayport Mainstreet Holding, LLC, has hired Landform Professional Services to oversee the completion of the prairie restoration. It was noted that some of the techniques and plants utilized by the original restoration plan were not conducive to the natural conditions on the property, and the owner is proposing modifications to the original plan in order to establish and sustain native plant species. The majority of the open space restoration is scheduled to be completed in 2012-2013. The Minnesota Land Trust, which holds the conservation easement for the open space and oversees management of the land, has indicated their support for the proposal. The Planning Commission recommended approval of the proposed modifications at the September 17, 2012 meeting. Staff believes the proposed modifications are consistent with the spirit and intent of the original plan and recommended approval. Councilmember

Hanson stated she attended the homeowner's association meeting where Landform presented their proposed plan and residents were receptive to the modifications.

Councilmember Hanson introduced the following resolution and moved its adoption:

Resolution 12-20

RESOLUTION APPROVING MODIFICATIONS TO THE ORIGINAL RESTORATION AND MANAGEMENT PLAN FOR THE OPEN SPACE CONTAINED WITHIN THE INSPIRATION DEVELOPMENT, BAYPORT, WASHINGTON COUNTY, MINNESOTA

The motion for adopting the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Michele Hanson – aye
Connie Carlson – aye	Mark Ostertag – aye
Dan Goldston – aye	

Consider installing railroad crossing gates at Central Avenue and 10th Avenue North (Point Road):

Administrator Berg reviewed the background of the city's 2009 request to MnDOT for funding to place gates at five railroad crossings, noting that MnDOT approved funding for only two gates (Central Avenue and 10th Avenue North). The city was unsuccessful in their efforts to apply the funding to alternate locations, and MnDOT informed the city that they would be proceeding with the installation of the crossing gates and bearing 100% of the installation costs. Mayor St. Ores further clarified that just today, the City Council learned that MnDOT and the Federal Railroad Authority have entered into an agreement for placement of the gates, despite concerns from the city that the gates may delay emergency response vehicles, especially on Point Road. Staff has requested that representatives from MnDOT, the railroad and the city engineer participate in a community meeting to educate residents on the impact of the new crossing gates.

Consider a clarification to the city's annual boat trailer parking permit program: Administrator Berg reviewed the current procedure for issuing boat trailer parking permits for the designated stalls in the Andersen Corporation lot and/or Lakeside Park and indicated the program is intended for use by residents with their own watercraft. Staff recently reviewed the program and discovered that 20% of the stickers issued this year had been given out or applied to boat trailers belonging to non-residents. The police department was directed to suspend enforcement until the City Council clarifies the intent of the program. Staff recommended continuing with the existing policy of allowing residents to purchase up to two annual permits for use with their own watercraft and requested direction from councilmembers on future permitting. The general consensus of the City Council was to allow residents to purchase up to two annual boat trailer permits, which may be placed on a non-resident trailer.

Consider authorization to obtain an appraisal for the properties located at 143 and 169 3rd Street North: Administrator Berg indicated staff has been exploring the possible purchase of the old Reliable Appliance building at 169 3rd Street North, the Greystone Bar building at 143 3rd Street North, and adjacent parking lot to possibly create additional off-street parking and improve the downtown area, utilizing excess Tax Increment Financing (TIF) funds being collected from TIF District 1. There is approximately \$680,000.00 in excess funds available until 2016, when TIF District 1 is decertified. Administrator Berg explained that if the excess funds are not used, the city would need to pay back a portion of the funds to Washington County and the school district. Washington County records indicate the market value of the three parcels is \$455,900.00, with city taxes of \$2,273.00 per year. The owner has expressed interest in selling the parcels as a group, and the city is exploring options for the Greystone Bar, including leasing the building back to the current owner. Staff recommended obtaining an appraisal to determine the fair market value at a cost of \$3,500.00. Mayor St. Ores and Attorney Pratt clarified that these excess TIF

funds are separate from the city's restricted permanent fund. Attorney Pratt explained there are restrictions with using the excess TIF funds, however funds can be expended for this type of economic development purpose. A public hearing would be required to amend the original TIF Plan if the city chooses to use the funds. Discussion followed on alternate uses for the excess funds, and Administrator Berg reiterated that funds can be used for economic development purposes only. Councilmember Hanson expressed concern with the estimated appraisal cost (\$3,500.00), and Administrator Berg noted the price reflects the difficulty in identifying comparable commercial properties. It was noted the city could also choose to use the excess funds to pay off the TIF debt three years early. Staff will work with the city attorney to verify projects that would meet the criteria for use of these funds.

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to authorize an appraisal for the properties located at 143 3rd Street North and 169 3rd Street North, at a cost not to exceed \$3,500.00. Motion carried 5-0.

Consider appointment of citizen representative to Cable Commission: Mayor St. Ores stated the city has been seeking a citizen to serve alongside City Council Liaison Ostertag on the Central St. Croix Valley Joint Cable Commission. She reviewed her application to fill this position for the remainder of 2012. Councilmember Ostertag noted an approved representative from each member city must be present in order to hold a meeting. Councilmember Hanson volunteered to serve as the citizen representative instead of Mayor St. Ores and offered her formal application for the position.

It was moved by Councilmember Carlson and seconded by Mayor St. Ores to appoint Michele Hanson to serve as the Bayport citizen representative on the Central St. Croix Valley Joint Cable Commission, effective immediately. Motion carried 5-0.

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

1. Councilmember Ostertag reminded residents to mark their calendars for the Halloween open house at the fire hall on October 31.
2. Councilmember Ostertag thanked the fire department and city for donating to the new memorial at the State Capital that honors firefighters that have fallen in the line of duty.
3. Mayor St. Ores thanked Bob Mordick for his donation to the fire department.
4. Mayor St. Ores recognized the outstanding efforts of the Bayport Community Action League, its members and volunteers for the successful Derby Days event on September 15.

CITY ADMINISTRATOR ITEMS AND ANNOUNCEMENTS

City Administrator's report: Administrator Berg summarized his written report, adding that the next city newsletter would be distributed within a few weeks. He requested that residents document the date and time of excessive train horn noise during quiet zone hours and provide this information to City Hall for tracking purposes. MnDOT has advised the city they have scheduled a stormwater improvement project next spring, which includes replacing the curb and gutter along Highway 95. Councilmembers were asked to review the colored bench pads at Lakeside Park and let Administrator Berg know their preference on adding color to the pads that will be poured for the downtown improvement project. The city engineer will be meeting with the property owner of 687 5th Street North to review a plan to mitigate drainage concerns in his yard.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to adjourn the meeting at 9:01 p.m. Motion carried 5-0.

City Administrator/Clerk

**CITY OF BAYPORT
CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS
October 1, 2012
4:30 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the workshop meeting to order at 4:36 p.m.

ROLL CALL

Members Present: Mayor St. Ores, Councilmembers Connie Carlson, Dan Goldston, Mark Ostertag, and Michele Hanson

Others Present: Administrator Mitch Berg, Assistant City Administrator Sara Taylor, Public Works Supervisor Mel Horak, Dave Mckenzie, SEH, and Rick VanWagner, MnDOT

BUSINESS

Discuss the installation of railroad crossing gates at Central Avenue and 10th Street North: Administrator Berg reviewed the events that have transpired to date on this matter, noting that in February 2010, these two crossings were selected to receive funding assistance from MnDOT to install crossing gates, due to potential train congestion and safety hazards associated with multiple tracks and blind spots in these areas. VanWagner noted they were able to secure additional funding, and therefore committed to funding 100% of the project cost, instead of 90%, as originally thought, with ongoing gate maintenance to be provided by the railroad. Discussion followed on the gate sensors and potential for further delay at the crossings, limiting access for emergency responders. Representatives from SEH and MnDOT stated that the new gate sensors can be programmed and adjusted to prevent unnecessary delays, and that the installation of the gates should not add more than 30-40 seconds to the waiting period to cross the tracks. VanWagner indicated because a city funding match is no longer required, the state and the railroad would be entering into a two party agreement to install the sign. As a result, MnDOT is mandating installation of the gates, which are anticipated to be installed in about 18 months. The City Council requested MnDOT conduct a public forum to inform residents about the project, as well as provide a general article summarizing the project for an upcoming city newsletter.

Discuss maintenance of city parks: Administrator Berg noted that discussion on this topic was requested by Mayor St. Ores and Councilmember Hanson, in order to gain a better understanding of how the city prioritizes and accomplishes park maintenance. Administrator Berg and Public Works Supervisor Horak explained that due to budget constraints, staffing shortages, organizational development issues, aging infrastructure, and increasing workload, the department has been compelled to take more of a reactive approach, rather than a proactive approach to maintenance of the city's parks, cemetery, streets, and utilities. Discussion followed on the department's budget and staffing levels and it was noted that in 2004, the Parks Department consisted of four full-time employees, with lawn mowing contracted out, and an annual budget of approximately \$90,000.00. Due to budget cuts, in 2013 the department will have three full-time employees, with a budget of \$58,000.00, with an increase in workload and responsibilities. The City Council directed staff to explore costs associated with hiring a private contractor to complete certain public works tasks, such as lawn mowing and snowplowing. Further discussion on this topic will resume at an upcoming budget workshop.

Discuss the addition of department head reports to the regular City Council meeting agenda: Mayor St. Ores noted that this was something she would like to implement, to better familiarize the City Council and public with staff and department activities. Administrator Berg noted that the city's personnel policy identifies the positions of city administrator, police chief, fire chief, public works supervisor, assistant city administrator/planner, and finance officer as department heads. Mayor St. Ores stated she would like a short update from regular staff attendees at monthly meetings, with a quarterly update from the finance officer and building official.

ADJOURNMENT

The workshop was adjourned at 5:58 p.m.

CITY OF BAYPORT

*Budget Control Summary

Current Period: OCTOBER 2012

Account Descr	OCTOBER	OCTOBER	OCTOBER	OCTOBER	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 %
	2012 Budget	2012 Actuals	2012 Variance	R 2012 %				
ND 101 GENERAL								
Revenue Accounts								
DEPT 00000 GENERAL GOVERNMENT	\$0.00	\$12,900.	-\$12,900.82	0.00%	\$1,643,032.30	\$1,014,228.42	\$628,803.88	38.27%
DEPT 41200 MAYOR & COUNCIL	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41240 RECYCLING	\$0.00	\$400.	-\$400.00	0.00%	\$6,500.00	\$4,732.00	\$1,768.00	27.20%
DEPT 41600 CAPITAL OUTLAY	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41602 CURB & SIDEWALK PROJECT	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$0.00	\$10,815.	-\$10,815.17	0.00%	\$90,750.00	\$88,703.52	\$2,046.48	2.26%
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42000 PUBLIC SAFE CAPITAL OUTLA	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42100 POLICE	\$0.00	\$42,569.	-\$42,569.48	0.00%	\$91,050.00	\$77,216.93	\$13,833.07	15.19%
DEPT 42200 FIRE PROTECTION	\$0.00	\$103,795.	-\$103,795.87	0.00%	\$309,580.90	\$321,432.66	-\$11,851.76	-3.83%
DEPT 43100 STREET MAINT	\$0.00	\$0.	\$0.00	0.00%	\$5,000.00	\$1,265.00	\$3,735.00	74.70%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$12,448.24	-\$12,448.24	0.00%
DEPT 43200 PARKS	\$0.00	\$15,050.	-\$15,050.00	0.00%	\$27,500.00	\$30,137.42	-\$2,637.42	-9.59%
DEPT 43300 CEMETERY	\$0.00	\$3,675.	-\$3,675.00	0.00%	\$5,500.00	\$12,050.00	-\$6,550.00	-119.09%
DEPT 44100 PROJECT	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue Accounts	\$0.00	\$189,206.34	-\$189,206.34	0.00%	\$2,178,913.20	\$1,562,214.19	\$616,699.01	28.30%
Expenditure Accounts								
DEPT 00000 GENERAL GOVERNMENT	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41100 ELECTIONS	\$0.00	\$24.	-\$24.68	0.00%	\$4,670.00	\$677.78	\$3,992.22	85.49%
DEPT 41200 MAYOR & COUNCIL	\$0.00	\$6,187.	-\$6,187.48	0.00%	\$136,401.10	\$138,876.73	-\$2,475.63	-1.81%
DEPT 41240 RECYCLING	\$0.00	\$446.	-\$446.58	0.00%	\$6,752.94	\$3,303.63	\$3,449.31	51.08%
DEPT 41400 ADMINISTRATION	\$0.00	\$14,969.	-\$14,969.33	0.00%	\$157,155.79	\$114,173.23	\$42,982.56	27.35%
DEPT 41601 ALLEY PAVING PROJECT	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41603 SO MN STREET UTILITY PROJE	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41605 INFLOW/INFILTRATION	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41607 2011 STREET PROJECT	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41900 CAPITAL IMPROVEMENTS	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$3,883.01	-\$3,883.01	0.00%
DEPT 41903 DEBT SERVICE	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$0.00	\$24,076.	-\$24,076.12	0.00%	\$222,683.69	\$176,161.31	\$46,522.38	20.89%
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$26,369.	-\$26,369.51	0.00%	\$112,293.80	\$80,533.39	\$31,760.41	28.28%
DEPT 42100 POLICE	\$0.00	\$66,961.	-\$66,961.07	0.00%	\$717,706.41	\$557,195.40	\$160,511.01	22.36%
DEPT 42200 FIRE PROTECTION	\$0.00	\$48,470.	-\$48,470.51	0.00%	\$419,466.29	\$251,381.00	\$168,085.29	40.07%
DEPT 43100 STREET MAINT	\$0.00	\$62,864.	-\$62,864.87	0.00%	\$428,533.52	\$208,633.59	\$219,899.93	51.31%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$7,270.00	-\$7,270.00	0.00%
DEPT 43160 STREET LIGHTING	\$0.00	\$3,481.	-\$3,481.89	0.00%	\$27,500.00	\$24,070.40	\$3,429.60	12.47%
DEPT 43200 PARKS	\$0.00	\$7,554.	-\$7,554.09	0.00%	\$63,699.47	\$59,876.81	\$3,822.66	6.00%
DEPT 43300 CEMETERY	\$0.00	\$716.	-\$716.20	0.00%	\$37,250.00	\$4,388.75	\$32,861.25	88.22%
DEPT 44100 PROJECT	\$0.00	\$0.	\$0.00	0.00%	\$50,000.00	\$0.00	\$50,000.00	100.00%
Total Expenditure Accounts	\$0.00	\$262,122.33	-\$262,122.33	0.00%	\$2,384,113.01	\$1,630,425.03	-\$753,687.98	31.61%

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*Fund Summary -
Budget to Actual©

OCTOBER 2012

	2012 YTD Budget	OCTOBER MTD Amount	2012 YTD Amount	2012 YTD Balance	2012 % YTD Budget
FUND 101 GENERAL					
Revenue	\$2,178,913.20	\$189,206.34	\$1,562,214.19	\$616,699.01	71.70%
Expenditure	\$2,384,113.01	\$262,122.33	\$1,630,425.03	\$753,687.98	68.39%
		<u>-\$72,915.99</u>	<u>-\$68,210.84</u>		
FUND 102 STREET RECONSTRUCTION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 103 G O TIF BD FUND 1990 CAP PROJ					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$480.00	-\$480.00	0.00%
		<u>\$0.00</u>	<u>-\$480.00</u>		
FUND 106 TIF ECON DEV DIST 2					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1					
Revenue	\$0.00	\$0.00	\$19,497.46	-\$19,497.46	0.00%
Expenditure	\$0.00	\$0.00	\$35,379.19	-\$35,379.19	0.00%
		<u>\$0.00</u>	<u>-\$15,881.73</u>		
FUND 200 FIRE EQUIPMENT REPLACEMENT FUN					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 201 D.A.R.E.					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 202 DRUG FORFEITURE					
Revenue	\$0.00	\$0.00	\$6,985.97	-\$6,985.97	0.00%
Expenditure	\$0.00	\$0.00	\$14,191.17	-\$14,191.17	0.00%
		<u>\$0.00</u>	<u>-\$7,205.20</u>		
FUND 203 PUBLIC WORKS EQUIPMENT REPL					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 204 RECREATION CAP EQUIP & MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 205 TAX STABILIZATION FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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*Fund Summary -
Budget to Actual©

OCTOBER 2012

	2012 YTD Budget	OCTOBER MTD Amount	2012 YTD Amount	2012 YTD Balance	2012 % YTD Budget
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 206 WATER/SEWER IMPROVEMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$5,696.29	\$24,842.76	-\$24,842.76	0.00%
		-\$5,696.29	-\$24,842.76		
FUND 207 PARK IMPROVEMENT FUND					
Revenue	\$0.00	\$2,000.00	\$12,000.00	-\$12,000.00	0.00%
Expenditure	\$0.00	\$0.00	\$14,905.68	-\$14,905.68	0.00%
		\$2,000.00	-\$2,905.68		
FUND 208 PRISON SEWER PROJECT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 209 DEVELOPER REIMBURSED PROJECTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$145.00	-\$145.00	0.00%
		\$0.00	-\$145.00		
FUND 210 K-9 UNIT					
Revenue	\$0.00	\$0.00	\$10.85	-\$10.85	0.00%
Expenditure	\$0.00	\$0.00	\$100.00	-\$100.00	0.00%
		\$0.00	-\$89.15		
FUND 211 LIBRARY					
Revenue	\$280,065.00	\$65,423.94	\$189,701.54	\$90,363.46	67.73%
Expenditure	\$280,065.00	\$29,418.15	\$213,229.57	\$66,835.43	76.14%
		\$36,005.79	-\$23,528.03		
FUND 303 GO TIF BOND 1990 DEBT SERVICE					
Revenue	\$0.00	\$0.00	\$51,925.79	-\$51,925.79	0.00%
Expenditure	\$0.00	\$140,082.50	\$155,204.63	-\$155,204.63	0.00%
		-\$140,082.50	-\$103,278.84		
FUND 311 GO IMPROV BONDS OF 1992 DEBT S					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 412 CEMETERY CAPITAL IMPROV					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 413 POLICE EQUIPMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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*Fund Summary -
Budget to Actual©

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OCTOBER 2012

	2012 YTD Budget	OCTOBER MTD Amount	2012 YTD Amount	2012 YTD Balance	2012 % YTD Budget
		\$0.00	\$0.00		
FUND 414 OFFICE AUTOMATION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 415 MUNICIPAL BLDGS MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 416 PERRO CREEK OUTLET					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 601 WATER					
Revenue	\$296,250.00	\$25,921.40	\$63,212.47	\$233,037.53	21.34%
Expenditure	\$474,988.09	\$32,662.36	\$287,564.63	\$187,423.46	60.54%
		-\$6,740.96	-\$224,352.16		
FUND 602 SEWER					
Revenue	\$607,250.00	\$1,600.00	\$9,650.00	\$597,600.00	1.59%
Expenditure	\$719,238.93	\$48,764.59	\$458,348.48	\$260,890.45	63.73%
		-\$47,164.59	-\$448,698.48		
FUND 800 INVESTMENTS-POOLED					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 803 P & Z ESCROWS					
Revenue	\$0.00	\$0.00	\$750.00	-\$750.00	0.00%
Expenditure	\$0.00	\$562.50	\$1,175.69	-\$1,175.69	0.00%
		-\$562.50	-\$425.69		
FUND 851 NON EXP TRUST					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 999 ACCRUED INT PAYABLE					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
Report Total		-\$235,157.04	-\$920,043.56		

CITY OF BAYPORT
REVENUE SUMMARY YTD THRU 10/31/2012

FUND	FUND Descr	2012 Budget	2012 YTD Amt	2012 % of Budget	2012 % of Budget Remain
FUND 101	GENERAL	\$2,178,913.20	\$1,562,214.19	71.70%	28.30%
FUND 102	STREET RECONSTRUCTION	\$0.00	\$0.00	0.00%	0.00%
FUND 103	G O TIF BD FUND 1990 CAP PRO	\$0.00	\$0.00	0.00%	0.00%
FUND 106	TIF ECON DEV DIST 2	\$0.00	\$0.00	0.00%	0.00%
FUND 107	TIF REDEVELOPMENT DISTRICT	\$0.00	\$19,497.46	0.00%	0.00%
FUND 200	FIRE EQUIPMENT REPLACEMENT	\$0.00	\$0.00	0.00%	0.00%
FUND 202	DRUG FORFEITURE	\$0.00	\$6,985.97	0.00%	0.00%
FUND 203	PUBLIC WORKS EQUIPMENT REP	\$0.00	\$0.00	0.00%	0.00%
FUND 204	RECREATION CAP EQUIP & MAIN	\$0.00	\$0.00	0.00%	0.00%
FUND 205	TAX STABILIZATION FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 206	WATER/SEWER IMPROVEMENT F	\$0.00	\$0.00	0.00%	0.00%
FUND 207	PARK IMPROVEMENT FUND	\$0.00	\$12,000.00	0.00%	0.00%
FUND 208	PRISON SEWER PROJECT	\$0.00	\$0.00	0.00%	0.00%
FUND 209	DEVELOPER REIMBURSED PROJE	\$0.00	\$0.00	0.00%	0.00%
FUND 210	K-9 UNIT	\$0.00	\$10.85	0.00%	0.00%
FUND 211	LIBRARY	\$280,065.00	\$189,701.54	67.73%	32.27%
FUND 303	GO TIF BOND 1990 DEBT SERVIC	\$0.00	\$51,925.79	0.00%	0.00%
FUND 412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	0.00%	0.00%
FUND 413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 414	OFFICE AUTOMATION	\$0.00	\$0.00	0.00%	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	\$0.00	\$0.00	0.00%	0.00%
FUND 416	PERRO CREEK OUTLET	\$0.00	\$0.00	0.00%	0.00%
FUND 601	WATER	\$296,250.00	\$63,212.47	21.34%	78.66%
FUND 602	SEWER	\$607,250.00	\$9,650.00	1.59%	98.41%
FUND 800	INVESTMENTS-POOLED	\$0.00	\$0.00	0.00%	0.00%
FUND 803	P & Z ESCROWS	\$0.00	\$750.00	0.00%	0.00%
FUND 851	NON EXP TRUST	\$0.00	\$0.00	0.00%	0.00%
		\$3,362,478.20	\$1,915,948.27	56.98%	43.02%

CITY OF BAYPORT
MONTHLY RECEIPTS

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Period Name: OCTOBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
FUND 101 GENERAL					
101	10/25/12	\$159.20	2977	GAMBLING PROCEEDS CK # 7134	R 101-00000-32204 GAMBLIN
101	10/31/12	\$12,711.62	16606	3RD QTR. 2012 FRANCHISE FEES	R 101-00000-32260 XCEL FRA
101	10/31/12	\$30.00	2995	ASSESSMENT SEARCH CK # 25482	R 101-00000-34105 USER FEE
101	10/30/12	\$100,000.00	16602	ICD FUNDS WIRE IN	G 101-11101 INVESTMENTS
101	10/03/12	\$35,475.00	2959	SAC CK # 051000	G 101-20102 S A C CHARGES
101	10/17/12	\$2,365.00	2979	SAC	G 101-20102 S A C CHARGES
101	10/24/12	\$2,365.00	2987	SAC	G 101-20102 S A C CHARGES
101	09/27/12	\$3.13	2947	BUILDING SURCHARGE Brulette Roofing,	G 101-20104 STATE SURCHA
101	09/26/12	\$5.00	2949	PLUMBING SURCHARGE - RESIDENTIAL D	G 101-20104 STATE SURCHA
101	09/26/12	\$5.00	2949	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	09/28/12	\$5.00	2951	PLUMBING SURCHARGE - RESIDENTIAL M	G 101-20104 STATE SURCHA
101	10/02/12	\$4.97	2955	BUILDING SURCHARGE Krech Exteriors, #	G 101-20104 STATE SURCHA
101	10/09/12	\$5.00	2957	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	10/09/12	\$5.00	2965	PLUMBING SURCHARGE - RESIDENTIAL K	G 101-20104 STATE SURCHA
101	10/09/12	\$5.00	2966	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	10/10/12	\$4.21	2967	BUILDING SURCHARGE J.G. Hause, #232	G 101-20104 STATE SURCHA
101	10/09/12	\$1.75	2968	BUILDING SURCHARGE P. Torkelson, #37	G 101-20104 STATE SURCHA
101	10/12/12	\$5.00	2970	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	10/15/12	\$2.00	2972	BUILDING SURCHARGE Pat Johnson, #66	G 101-20104 STATE SURCHA
101	10/15/12	\$5.00	2973	PLUMBING SURCHARGE - RESIDENTIAL G	G 101-20104 STATE SURCHA
101	10/16/12	\$0.50	2974	BUILDING SURCHARGE Marvin Friedrich,	G 101-20104 STATE SURCHA
101	10/17/12	\$180.00	2979	BUILDING SURCHARGE DR Horton, #4532	G 101-20104 STATE SURCHA
101	10/17/12	\$4.00	2981	BUILDING SURCHARGE Aries Construction	G 101-20104 STATE SURCHA
101	10/19/12	\$1.00	2983	BUILDING SURCHARGE Ryan Company, #	G 101-20104 STATE SURCHA
101	10/23/12	\$5.00	2984	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	10/23/12	\$5.00	2984	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	10/24/12	\$3.00	2986	BUILDING SURCHARGE St. Claire Builders,	G 101-20104 STATE SURCHA
101	10/24/12	\$170.00	2987	BUILDING SURCHARGE D.R. Horton, #45	G 101-20104 STATE SURCHA
101	10/25/12	\$5.00	2990	PLUMBING SURCHARGE - RESIDENTIAL D	G 101-20104 STATE SURCHA
101	10/29/12	\$4.00	2991	BUILDING SURCHARGE	G 101-20104 STATE SURCHA
101	10/30/12	\$0.85	2996	BUILDING SURCHARGE Window World #1	G 101-20104 STATE SURCHA
101	10/30/12	\$5.00	2998	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	10/30/12	\$5.00	2998	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	10/30/12	\$5.00	2998	PLUMBING SURCHARGE - RESIDENTIAL B	G 101-20104 STATE SURCHA
101	10/03/12	\$42.96	2958	HEALTH PARTNERS CK # 1159278629	G 101-27109 HEALTH PARTN
101	10/29/12	\$42.96	2992	HEALTH PARTNERS CK # 1162693451	G 101-27109 HEALTH PARTN
101	10/03/12	\$58.34	2958	HEALTH SAVING ACCT. CK # 1159278629	G 101-27122 H S A
101	10/29/12	\$58.34	2992	HEALTH SAVING ACCT. CK # 1162693451	G 101-27122 H S A
101	10/24/12	\$200.00	2988	REFUSE HAUL LICENSE RSI Recycling, Inc	R 101-41240-32100 BUSINES
101	10/24/12	\$200.00	2989	REFUSE HAUL LICENSE Maroney's Sanitati	R 101-41240-32100 BUSINES
101	09/26/12	\$100.00	2948	CONTRACTOR LICENSE - GENERAL Bruett	R 101-41910-32100 BUSINES
101	10/09/12	\$50.00	2957	CONTRACTOR LICENSE - SPECIALTY Cent	R 101-41910-32100 BUSINES
101	10/09/12	\$50.00	2966	CONTRACTOR LICENSE - SPECIALTY Sabr	R 101-41910-32100 BUSINES
101	10/19/12	\$100.00	2983	CONTRACTOR LICENSE - GENERAL Ryan	R 101-41910-32100 BUSINES
101	10/30/12	\$50.00	2993	CONTRACTOR LICENSE - SPECIALTY K.B.	R 101-41910-32100 BUSINES
101	09/26/12	\$25.00	2939	SIGN PERMIT - TEMPORARY	R 101-41910-32200 NONBUSI
101	09/26/12	\$25.00	2939	SIGN PERMIT - TEMPORARY	R 101-41910-32200 NONBUSI
101	09/26/12	\$25.00	2939	SIGN PERMIT - TEMPORARY Church of St.	R 101-41910-32200 NONBUSI
101	09/27/12	\$45.00	2953	SIGN PERMIT - PERMANENT Hefty Hause	R 101-41910-32200 NONBUSI
101	10/09/12	\$15.00	2963	SPECIAL EVENT APP - NONPROFIT/PUBLI	R 101-41910-32200 NONBUSI
101	10/23/12	\$15.00	2982	SPECIAL EVENT APP - NONPROFIT/PUBLI	R 101-41910-32200 NONBUSI
101	09/27/12	\$147.50	2947	BUILDING PERMIT Brulette Roofing, #106	R 101-41910-32210 BUILDIN

**CITY OF BAYPORT
MONTHLY RECEIPTS**

Period Name: OCTOBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	10/02/12	\$191.75	2955	BUILDING PERMIT Krech Exteriors, #1111	R 101-41910-32210 BUILDIN
101	10/10/12	\$177.00	2967	BUILDING PERMIT J.G. Hause, #23235	R 101-41910-32210 BUILDIN
101	10/09/12	\$103.25	2968	BUILDING PERMIT P. Torkelson, #3797	R 101-41910-32210 BUILDIN
101	10/15/12	\$103.25	2972	BUILDING PERMIT Pat Johnson, #6615	R 101-41910-32210 BUILDIN
101	10/16/12	\$41.25	2974	BUILDING PERMIT Marvin Friedrich, #153	R 101-41910-32210 BUILDIN
101	10/17/12	\$1,700.89	2979	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	10/17/12	\$2,616.75	2979	BUILDING PERMIT DR Horton, #453256	R 101-41910-32210 BUILDIN
101	10/17/12	\$162.25	2981	BUILDING PERMIT Aries Construction #10	R 101-41910-32210 BUILDIN
101	10/19/12	\$47.94	2983	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	10/19/12	\$73.75	2983	BUILDING PERMIT Ryan Company, #4743	R 101-41910-32210 BUILDIN
101	10/24/12	\$86.29	2986	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	10/24/12	\$132.75	2986	BUILDING PERMIT St. Claire Builders, #50	R 101-41910-32210 BUILDIN
101	10/24/12	\$2,496.75	2987	BUILDING PERMIT D.R. Horton, #455156	R 101-41910-32210 BUILDIN
101	10/24/12	\$1,622.89	2987	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	10/29/12	\$162.25	2991	BUILDING PERMIT JTR Roofing, #15329	R 101-41910-32210 BUILDIN
101	10/30/12	\$64.00	2996	BUILDING PERMIT Window World #19362	R 101-41910-32210 BUILDIN
101	10/02/12	\$5.00	2955	EPA	R 101-41910-32211 EPA
101	10/17/12	\$5.00	2981	EPA	R 101-41910-32211 EPA
101	10/29/12	\$5.00	2991	EPA	R 101-41910-32211 EPA
101	10/30/12	\$5.00	2996	EPA	R 101-41910-32211 EPA
101	09/26/12	\$75.00	2949	PLUMBING PERMIT - RESIDENTIAL David	R 101-41910-32220 PLUMBIN
101	09/28/12	\$75.00	2951	PLUMBING PERMIT - RESIDENTIAL McDo	R 101-41910-32220 PLUMBIN
101	10/09/12	\$75.00	2965	PLUMBING PERMIT - RESIDENTIAL K.B. S	R 101-41910-32220 PLUMBIN
101	10/15/12	\$75.00	2973	PLUMBING PERMIT - RESIDENTIAL Gonye	R 101-41910-32220 PLUMBIN
101	10/25/12	\$75.00	2990	PLUMBING PERMIT - RESIDENTIAL DERRI	R 101-41910-32220 PLUMBIN
101	10/30/12	\$75.00	2998	PLUMBING PERMIT - RESIDENTIAL Bruce	R 101-41910-32220 PLUMBIN
101	09/26/12	\$75.00	2949	MECHANICAL PERMIT - RESIDENTIAL Fire	R 101-41910-32230 MECHANI
101	10/09/12	\$75.00	2957	MECHANICAL PERMIT - RESIDENTIAL Cen	R 101-41910-32230 MECHANI
101	10/09/12	\$75.00	2966	MECHANICAL PERMIT - RESIDENTIAL Sab	R 101-41910-32230 MECHANI
101	10/12/12	\$75.00	2970	MECHANICAL PERMIT - RESIDENTIAL Fire	R 101-41910-32230 MECHANI
101	10/23/12	\$75.00	2984	MECHANICAL PERMIT - RESIDENTIAL Apo	R 101-41910-32230 MECHANI
101	10/23/12	\$75.00	2984	MECHANICAL PERMIT - RESIDENTIAL K.B.	R 101-41910-32230 MECHANI
101	10/30/12	\$75.00	2998	MECHANICAL PERMIT - RESIDENTIAL Fire	R 101-41910-32230 MECHANI
101	10/30/12	\$75.00	2998	MECHANICAL PERMIT - RESIDENTIAL Sab	R 101-41910-32230 MECHANI
101	10/19/12	\$500.00	2980	VACANT BUILDING REGISTRATION Laurie	R 101-41910-34100 P & Z PE
101	10/16/12	\$219.64	2976	POLICE SERVICES (OVERTIME) CK # 553	E 101-42100-102 OVERTIME
101	10/16/12	\$219.64	2976	POLICE SERVICES (OVERTIME) CK # 553	E 101-42100-102 OVERTIME
101	10/30/12	\$500.00	16604	VEST REIMB-POLICE/MILLER	E 101-42100-202 UNIFORMS -
101	10/09/12	\$45.00	2964	PHONE REIMBURSTMENT CK # 4282	E 101-42100-321 COMMUNIC
101	10/08/12	\$10.00	2962	PET LICENSE - SPAY/NEUT CASH	R 101-42100-32240 ANIMAL F
101	10/30/12	\$38,835.00	16601	POLICE STATE AID	R 101-42100-33420 POLICE S
101	09/28/12	\$2.75	2952	POLICE REPORTS CASH - J. CONROY	R 101-42100-34201 POLICE A
101	10/16/12	\$1.75	2975	POLICE REPORTS CASH - POLZIN	R 101-42100-34201 POLICE A
101	10/16/12	\$0.75	2978	POLICE REPORTS CASH - Gallatin	R 101-42100-34201 POLICE A
101	10/31/12	\$3,719.23	16603	SEPT. 2012 WASHINGTON CO. FINES	R 101-42100-35101 COURT FI
101	10/16/12	\$19.38	2976	BURNING PERMIT CK # 55319	R 101-42200-32200 NONBUSI
101	10/30/12	\$64,136.49	16601	FIRE STATE AID	R 101-42200-33421 FIRE STA
101	10/16/12	\$25.00	2969	FIRE REPORTS CK # 2077	R 101-42200-34105 USER FEE
101	10/16/12	\$39,595.00	2976	FIRE SERVICE CONTRACT CK # 55319	R 101-42200-34202 FIRE CON
101	10/03/12	\$20.00	2945	FIRE DONATIONS CK # 3086	R 101-42200-36232 DONATIO
101	10/31/12	\$664.95	16605	FIREFIGHTER BD TMG&EDUC REIMB	E 101-42200-402 CONFERENC
101	10/04/12	\$50.00	2961	BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FEE
101	10/29/12	\$15,000.00	2994	ANDERSEN WINDOWS PARKING LEASE C	R 101-43200-36220 RENTAL I
101	09/26/12	\$300.00	2950	CEMETERY - OPEN/CLOSE GRAVE - CREM	R 101-43300-34940 CEMETER

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101	09/25/12	\$100.00	2950	CEMETERY - SATURDAY BURIAL Medin Tr	R 101-43300-34940 CEMETER
101	10/01/12	\$700.00	2954	CEMETERY - GRAVE	R 101-43300-34940 CEMETER
101	10/01/12	\$700.00	2954	CEMETERY - GRAVE Loren Kalal, #7160	R 101-43300-34940 CEMETER
101	10/04/12	\$700.00	2956	CEMETERY - GRAVE Mary Pilquist, #4215	R 101-43300-34940 CEMETER
101	10/12/12	\$400.00	2971	CEMETERY - HEADSTONE DEPOSIT	R 101-43300-34940 CEMETER
101	10/12/12	\$75.00	2971	CEMETERY - MARKING HEADSTONE LOCA	R 101-43300-34940 CEMETER
101	10/12/12	\$700.00	2971	CEMETERY - OPEN/CLOSE GRAVE- CASKE	R 101-43300-34940 CEMETER
FUND 101 GENER		\$332,897.92			

FUND 206 WATER/SEWER IMPROVEMENT FUND

206	10/11/12	\$44.55	0	UB Receipt Serv 41 TRUNK SEWER 1ST	G 206-12103 A/R GEN BILLIN
206	10/11/12	\$52.19	0	UB Receipt Surc 3 TRUNK WATER	G 206-12103 A/R GEN BILLIN
206	10/11/12	\$61.23	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	10/09/12	\$172.88	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/09/12	\$1.57	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/15/12	\$1,963.03	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/15/12	\$99.88	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/11/12	\$220.91	0	UB Receipt Serv 38 TRUNK S/IND	G 206-12103 A/R GEN BILLIN
206	10/09/12	\$54.43	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	10/31/12	\$21.49	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/15/12	\$721.49	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/15/12	\$61.87	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/15/12	\$62.47	0	UB Receipt Surc 3 TRUNK WATER	G 206-12103 A/R GEN BILLIN
206	10/15/12	\$64.48	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	10/16/12	\$63.90	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/16/12	\$15.48	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/09/12	\$5.10	0	UB Receipt Surc 10 TRUNK WATER	G 206-12103 A/R GEN BILLIN
206	10/11/12	\$1,098.46	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/08/12	\$46.80	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/08/12	\$1,026.48	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/31/12	\$14.57	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/04/12	\$65.34	0	UB Receipt Serv 21 TRUNK/W COMB	G 206-12103 A/R GEN BILLIN
206	10/11/12	\$77.94	0	UB Receipt Serv 21 TRUNK/W COMB	G 206-12103 A/R GEN BILLIN
206	10/08/12	\$46.70	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/04/12	\$15.90	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/11/12	\$475.10	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/04/12	\$10.80	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/11/12	\$37.58	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/04/12	\$364.50	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/09/12	\$421.41	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/09/12	\$1.50	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/11/12	\$996.66	0	UB Receipt Serv 28 TRUNK W/IND	G 206-12103 A/R GEN BILLIN
206	10/08/12	\$333.09	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/11/12	\$84.87	0	UB Receipt Serv 31 TRUNK/S COMB	G 206-12103 A/R GEN BILLIN
206	10/11/12	\$726.20	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/04/12	\$181.19	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/17/12	\$129.58	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/03/12	\$1.50	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/03/12	\$1.53	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/25/12	\$216.33	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/17/12	\$6.75	0	UB Receipt Serv 41 TRUNK SEWER 1ST	G 206-12103 A/R GEN BILLIN
206	10/25/12	\$33.31	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/17/12	\$4.68	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/25/12	\$526.42	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN

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206	10/17/12	\$62.65	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/25/12	\$39.67	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/17/12	\$104.91	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/25/12	\$7,268.15	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	10/03/12	\$985.89	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/03/12	\$25.20	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/03/12	\$459.89	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/03/12	\$29.40	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/22/12	\$32.19	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/30/12	\$331.61	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/30/12	\$145.90	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/22/12	\$105.90	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/16/12	\$75.13	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/16/12	\$163.24	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
FUND 206 WATER		\$20,461.87			
FUND 207 PARK IMPROVEMENT FUND					
207	10/17/12	\$1,000.00	2979	PARK DEDICATION	R 207-00000-34780 PARK FEE
207	10/24/12	\$1,000.00	2987	PARK DEDICATION	R 207-00000-34780 PARK FEE
FUND 207 PARK I		\$2,000.00			
FUND 211 LIBRARY					
211	10/31/12	\$24.00	3001	LIBRARY SERVICE CHARGE CK # 5751	R 211-45500-34760 LIBRARY
211	10/31/12	\$8.00	3001	LIBRARY SERVICE CHARGE CK # 2222	R 211-45500-34760 LIBRARY
211	10/31/12	\$21.95	3001	LIBRARY SERVICE CHARGE CK # 9237	R 211-45500-34760 LIBRARY
211	10/31/12	\$25.99	3001	LIBRARY SERVICE CHARGE CK # 1251	R 211-45500-34760 LIBRARY
211	10/31/12	\$3.00	3001	LIBRARY SERVICE CHARGE CK # 6353	R 211-45500-34760 LIBRARY
211	10/31/12	\$5.00	3001	LIBRARY SERVICE CHARGE CK # 2024	R 211-45500-34760 LIBRARY
211	10/31/12	\$8.00	3001	LIBRARY SERVICE CHARGE CK # 3873	R 211-45500-34760 LIBRARY
211	10/31/12	\$48.00	3001	LIBRARY SERVICE CHARGE CK # 3223	R 211-45500-34760 LIBRARY
211	10/31/12	\$120.00	3002	LIBRARY RENT CK # 020407	R 211-45500-36220 RENTAL I
211	10/31/12	\$160.00	3002	LIBRARY RENT CK # 51889994	R 211-45500-36220 RENTAL I
211	10/31/12	\$65,000.00	3000	LIBRARY GRANTS CK # 8157	R 211-45500-36233 GRANTS
FUND 211 LIBRA		\$65,423.94			
FUND 601 WATER					
601	10/04/12	\$149.20	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/04/12	\$69.91	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	10/03/12	\$10.58	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/22/12	\$6.36	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	10/03/12	\$278.40	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/31/12	\$4.77	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	10/08/12	\$136.81	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	10/08/12	\$13,762.11	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/09/12	\$5,371.03	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/09/12	\$3.02	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/08/12	\$540.48	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/09/12	\$13.64	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/09/12	\$42.50	0	UB Receipt Serv 7 SUMMER WATER	G 601-14601 WATER BILLING
601	10/30/12	\$42.93	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	10/30/12	\$4,340.49	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/04/12	\$2.69	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/25/12	\$6,928.16	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/25/12	\$69.29	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING

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601	10/25/12	\$130.74	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/25/12	\$381.20	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/25/12	\$12.56	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	10/09/12	\$6.36	0	UB Receipt Surc 6 FEE-SAFE WAT	G 601-14601 WATER BILLING
601	10/09/12	\$78.35	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	10/04/12	\$4,665.60	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/03/12	\$9.54	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	10/11/12	\$10,507.22	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/25/12	\$7.95	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	10/30/12	\$91.47	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/17/12	\$1,217.04	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/03/12	\$202.75	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	10/15/12	\$8.89	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/22/12	\$8.75	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/15/12	\$1,174.92	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/15/12	\$0.50	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	10/15/12	\$197.98	0	UB Receipt Serv 6 WATER METER2	G 601-14601 WATER BILLING
601	10/15/12	\$0.02	0	UB Receipt Serv Pen 6 WATER METER2	G 601-14601 WATER BILLING
601	10/15/12	\$12.72	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	10/15/12	\$520.48	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	10/03/12	\$12,314.97	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/03/12	\$0.09	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	10/03/12	\$13.64	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/17/12	\$4.88	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	10/15/12	\$25,898.13	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/17/12	\$37.22	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/15/12	\$278.15	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	10/17/12	\$1,645.79	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/31/12	\$241.27	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/16/12	\$418.36	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/16/12	\$0.53	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/08/12	\$5.61	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/16/12	\$30.21	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	10/08/12	\$7.95	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	10/16/12	\$6.36	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	10/16/12	\$2,565.00	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/16/12	\$0.64	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/17/12	\$3.18	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	10/31/12	\$11.26	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/11/12	\$109.60	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	10/17/12	\$22.68	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	10/11/12	\$4,601.80	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	10/04/12	\$6.36	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	10/11/12	\$11,450.40	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/04/12	\$718.36	0	UB Receipt Serv 6 WATER METER2	G 601-14601 WATER BILLING
601	10/15/12	\$714.48	0	UB Receipt Serv 2 WATER ONLY	G 601-14601 WATER BILLING
601	10/22/12	\$1,258.47	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/11/12	\$0.62	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/11/12	\$20.67	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	10/11/12	\$0.11	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	10/11/12	\$10,427.92	0	UB Receipt Serv 3 INDUSTRIAL	G 601-14601 WATER BILLING
601	10/15/12	\$102.51	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	10/11/12	\$956.76	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	10/08/12	\$27.42	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC

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601	10/25/12	\$29.05	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	10/04/12	\$66.09	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	10/03/12	\$21.55	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	10/17/12	\$91.59	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	09/28/12	\$1,000.00	2951	WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	10/03/12	\$18,000.00	2960	WATER CONNECTION - OVER 1 IN CK # 6	R 601-46120-34601 WATER H
601	10/15/12	\$1,000.00	2973	WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	10/17/12	\$1,000.00	2979	WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	10/24/12	\$1,000.00	2987	WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	10/25/12	\$1,000.00	2990	WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	09/28/12	\$250.00	2951	WATER METER - TO 1 IN	R 601-46120-34602 WATER M
601	10/15/12	\$250.00	2973	WATER METER - TO 1 IN	R 601-46120-34602 WATER M
601	10/17/12	\$250.00	2979	WATER METER - TO 1 IN	R 601-46120-34602 WATER M
601	10/24/12	\$250.00	2987	WATER METER - TO 1 IN	R 601-46120-34602 WATER M
601	10/25/12	\$250.00	2990	WATER METER - TO 1 IN	R 601-46120-34602 WATER M
601	09/28/12	\$100.00	2951	WATER METER INSPECTION	R 601-46120-34603 WATER H
601	10/15/12	\$100.00	2973	WATER METER INSPECTION	R 601-46120-34603 WATER H
601	10/17/12	\$50.00	2979	WATER METER INSPECTION	R 601-46120-34603 WATER H
601	10/17/12	\$50.00	2979	WATER METER INSPECTION	R 601-46120-34603 WATER H
601	10/24/12	\$50.00	2987	WATER METER INSPECTION	R 601-46120-34603 WATER H
601	10/24/12	\$50.00	2987	WATER CONNECTION INSPECTION	R 601-46120-34603 WATER H
601	10/25/12	\$50.00	2990	WATER CONNECTION INSPECTION	R 601-46120-34603 WATER H
601	10/25/12	\$50.00	2990	WATER METER INSPECTION	R 601-46120-34603 WATER H
601	10/25/12	\$8.62	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/30/12	\$487.44	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/16/12	\$0.01	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/08/12	\$4.14	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/09/12	\$567.47	0	UB UR Receipt Group 02 XCEL	R 601-46120-37110 WATER R
601	10/09/12	\$5.00	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/15/12	\$10.24	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/11/12	\$40.41	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/03/12	\$46.28	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/17/12	\$1.79	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
FUND 601 WATER		\$151,038.49			
FUND 602 SEWER					
602	10/15/12	\$699.30	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/03/12	\$13.70	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/04/12	\$2.69	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/04/12	\$1,876.07	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/03/12	\$4,749.40	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/03/12	\$318.00	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/03/12	\$10.32	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/04/12	\$169.00	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/22/12	\$347.10	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/08/12	\$3,443.57	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/16/12	\$782.70	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/15/12	\$7,524.07	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/17/12	\$656.82	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/17/12	\$32.27	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/17/12	\$74.10	0	UB Receipt Serv 15 1ST SEWER	G 602-14602 SEWER BILLING
602	10/17/12	\$2.49	0	UB Receipt Serv Pen 15 1ST SEWER	G 602-14602 SEWER BILLING
602	10/15/12	\$537.40	0	UB Receipt Serv 29 INSTIT SEWER	G 602-14602 SEWER BILLING
602	10/17/12	\$2.39	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING

CITY OF BAYPORT
MONTHLY RECEIPTS
 Period Name: OCTOBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
602	10/16/12	\$163.20	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/22/12	\$10.00	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/25/12	\$2,273.97	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/25/12	\$105.76	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/25/12	\$60,567.90	0	UB Receipt Serv 17 PLANT	G 602-14602 SEWER BILLING
602	10/25/12	\$441.21	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/25/12	\$12.56	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/30/12	\$1,537.98	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/30/12	\$71.37	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/17/12	\$50.67	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/31/12	\$149.33	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/08/12	\$5.61	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/08/12	\$10.00	0	UB Receipt Serv 24 SEWER COMMER	G 602-14602 SEWER BILLING
602	10/08/12	\$371.10	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/09/12	\$1,765.08	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/09/12	\$3.02	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/09/12	\$453.56	0	UB Receipt Serv 13 NSP SEWER	G 602-14602 SEWER BILLING
602	10/09/12	\$48.50	0	UB Receipt Serv 20 SEWER ONLY	G 602-14602 SEWER BILLING
602	10/16/12	\$0.64	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/09/12	\$14.30	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/15/12	\$8.75	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/31/12	\$10.10	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/11/12	\$6,606.08	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/11/12	\$0.62	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/11/12	\$148.17	0	UB Receipt Serv 14 SEWER METER	G 602-14602 SEWER BILLING
602	10/11/12	\$510.90	0	UB Receipt Serv 15 1ST SEWER	G 602-14602 SEWER BILLING
602	10/11/12	\$2,465.90	0	UB Receipt Serv 23 INDUSTRI SEW	G 602-14602 SEWER BILLING
602	10/11/12	\$1,382.83	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/11/12	\$0.11	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/11/12	\$510.20	0	UB Receipt Serv 29 INSTIT SEWER	G 602-14602 SEWER BILLING
602	10/17/12	\$750.00	2979	SEWER CONNECTION	R 602-46200-34651 SEWER H
602	10/24/12	\$750.00	2987	SEWER CONNECTION	R 602-46200-34651 SEWER H
602	10/17/12	\$50.00	2979	SEWER CONNECTION INSPECTION	R 602-46200-34652 SEWER I
602	10/24/12	\$50.00	2987	SEWER CONNECTION INSPECTION	R 602-46200-34652 SEWER I
FUND 602 SEWER		<u>\$102,540.81</u>			
		<u>\$674,363.03</u>			

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 10/31/2012
10 Month = 83.40

DEPT	DEPT Descr	2012 Budget	2012 YTD Amt	Balance	2012 % of Budget Remain
FUND 101 GENERAL					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41100	ELECTIONS	\$4,670.00	\$677.78	\$3,992.22	85.49%
41200	MAYOR & COUNCIL	\$136,401.10	\$138,876.73	-\$2,475.63	-1.81%
41240	RECYCLING	\$6,752.94	\$3,303.63	\$3,449.31	51.08%
41400	ADMINISTRATION	\$157,155.79	\$114,200.14	\$42,955.65	27.33%
41601	ALLEY PAVING PROJECT	\$0.00	\$0.00	\$0.00	0.00%
41603	SO MN STREET UTILITY PROJEC	\$0.00	\$0.00	\$0.00	0.00%
41605	INFLOW/INFILTRATION	\$0.00	\$0.00	\$0.00	0.00%
41607	2011 STREET PROJECT	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$3,883.01	-\$3,883.01	0.00%
41903	DEBT SERVICE	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$222,683.69	\$176,161.31	\$46,522.38	20.89%
41940	MUNICIPAL BUILDINGS	\$112,293.80	\$80,533.39	\$31,760.41	28.28%
42100	POLICE	\$717,706.41	\$557,195.40	\$160,511.01	22.36%
42200	FIRE PROTECTION	\$419,466.29	\$251,381.00	\$168,085.29	40.07%
43100	STREET MAINT	\$428,533.52	\$208,633.59	\$219,899.93	51.31%
43130	STREET - FLOOD PREPARATION	\$0.00	\$7,270.00	-\$7,270.00	0.00%
43160	STREET LIGHTING	\$27,500.00	\$24,070.40	\$3,429.60	12.47%
43200	PARKS	\$63,699.47	\$59,876.81	\$3,822.66	6.00%
43300	CEMETERY	\$37,250.00	\$4,388.75	\$32,861.25	88.22%
44100	PROJECT	\$50,000.00	\$0.00	\$50,000.00	100.00%
FUND 101 GENERAL		\$2,384,113.01	\$1,630,451.94	\$753,661.07	31.61%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
FUND 208 PRISON SEWER PROJECT		\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMENTS	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$145.00	-\$145.00	0.00%
41913	EMERALD FALLS	\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJ		\$0.00	\$145.00	-\$145.00	0.00%
FUND 210 K-9 UNIT					
42103	K - 9 UNIT	\$0.00	\$100.00	-\$100.00	0.00%
FUND 210 K-9 UNIT		\$0.00	\$100.00	-\$100.00	0.00%
FUND 211 LIBRARY					
45500	LIBRARY	\$280,065.00	\$213,229.57	\$66,835.43	23.86%
FUND 211 LIBRARY		\$280,065.00	\$213,229.57	\$66,835.43	23.86%
FUND 412 CEMETERY CAPITAL IMPROV					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43300	CEMETERY	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 CEMETERY CAPITAL IMPROV		\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 10/31/2012

10 Month = 83.40

DEPT	DEPT Descr	2012 Budget	2012 YTD Amt	Balance	2012 % of Budget Remain
FUND 413 POLICE EQUIPMENT FUND					
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND		\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41400	ADMINISTRATION	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
46120	WATER	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION		\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
41940	MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT		\$0.00	\$0.00	\$0.00	0.00%
FUND 416 PERRO CREEK OUTLET					
80016	Pete Miller - Feasi Study	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	\$0.00	\$0.00	\$0.00	0.00%
FUND 416 PERRO CREEK OUTLET		\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER					
41609	TCE EVAL GRANT	\$0.00	\$10,700.04	-\$10,700.04	0.00%
46110	WATER-PUMPHOUSE	\$47,350.00	\$32,926.35	\$14,423.65	30.46%
46120	WATER	\$427,638.09	\$243,938.24	\$183,699.85	42.96%
FUND 601 WATER		\$474,988.09	\$287,564.63	\$187,423.46	39.46%
FUND 602 SEWER					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$374,238.93	\$150,028.88	\$224,210.05	59.91%
46990	SEWER - NON-OPERATING	\$345,000.00	\$308,319.60	\$36,680.40	10.63%
FUND 602 SEWER		\$719,238.93	\$458,348.48	\$260,890.45	36.27%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
FUND 800 INVESTMENTS-POOLED		\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
80001	ANDERSEN ESCROW	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 10/31/2012
10 Month = 83.40

DEPT	DEPT Descr	2012 Budget	2012 YTD Amt	Balance	2012 % of Budget Remain
80003	BAYTOWN ANNEXATION	\$0.00	\$0.00	\$0.00	0.00%
80006	OSTERTAG VARIANCE	\$0.00	\$0.00	\$0.00	0.00%
80008	CHARLES LUTZ STREET VACATI	\$0.00	\$0.00	\$0.00	0.00%
80010	JERRY PETERSON ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80011	CAPTAINS CORNER	\$0.00	\$0.00	\$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP.	\$0.00	-\$131.84	\$131.84	0.00%
80013	BAYPORT MARINA	\$0.00	\$0.00	\$0.00	0.00%
80014	GROUP 41 (MIKE SCHALON	\$0.00	\$0.00	\$0.00	0.00%
80015	GARY SWAGER	\$0.00	\$0.00	\$0.00	0.00%
80016	Pete Miller - Feasi Study	\$0.00	\$0.00	\$0.00	0.00%
80017	AMERICAN LEGION POST 491	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	\$0.00	\$0.00	\$0.00	0.00%
80019	JG HAUSE CONSTRUCTION	\$0.00	\$0.00	\$0.00	0.00%
80020	HYNNEK CUP APPLICATION	\$0.00	\$0.00	\$0.00	0.00%
80021	GORDON TELLINGHUISEN	\$0.00	\$0.00	\$0.00	0.00%
80022	DUANCE JOHNSON	\$0.00	\$0.00	\$0.00	0.00%
80023	MI-TECH SERVICES, INC.	\$0.00	\$0.00	\$0.00	0.00%
80024	RICK PARENT	\$0.00	\$0.00	\$0.00	0.00%
80025	JUDY SEEBERGER	\$0.00	\$0.00	\$0.00	0.00%
80026	MIDWEST PARA TRANSIT	\$0.00	\$0.00	\$0.00	0.00%
80027	CEMETARY - ST. MIKE S/ST. CH	\$0.00	\$0.00	\$0.00	0.00%
80028	ASPHALT SPEC - 111 CENTRAL	\$0.00	\$0.00	\$0.00	0.00%
80029	BRIAN ZELLER	\$0.00	\$0.00	\$0.00	0.00%
80031	VALLEY GREEN	\$0.00	\$267.00	-\$267.00	0.00%
80040	HEFTY	\$0.00	\$0.00	\$0.00	0.00%
80041	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80042	LANDFORM/VARDE GROUP	\$0.00	\$1,040.53	-\$1,040.53	0.00%
FUND 803 P & Z ESCROWS		\$0.00	\$1,175.69	-\$1,175.69	0.00%
FUND 999 ACCRUED INT PAYABLE					
41000	DEPRECIATION EXP - GEN GOV	\$0.00	\$0.00	\$0.00	0.00%
42000	PUBLIC SAFE CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43000	DEPRECIATION EXP - PUBLIC W	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
44000	DEPRECIATION EXP - LIBRARY	\$0.00	\$0.00	\$0.00	0.00%
45000	DEPRECIATION EXP - PARKS	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
FUND 999 ACCRUED INT PAYABLE		\$0.00	\$0.00	\$0.00	0.00%
		\$3,858,405.03	\$2,591,015.31	\$1,267,389.72	32.85%

CITY OF BAYPORT
MONTHLY EXPENSES 1135035-1135166

Period Name: OCTOBER

Search Name	FU	Tran Date	Amount	A c	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
FUND 101 GENERAL									
DEPT 41100 ELECTIONS									
PETTY CASH	101	10/16/12	\$5.00	E	41100	220	SARA - WASH CO. MTG	OPERATING SUPP	1135091
ELECTION SYSTEMS & SO	101	10/31/12	\$19.68	E	41100	220	OPERATING SUPPLIES/EL	OPERATING SUPP	1135129
STILLWATER GAZETTE	101	10/25/12	-\$12.68	E	41100	350	PUBLIC ACCURACY VOTI	PRINTING & PUBL	1135154
STILLWATER GAZETTE	101	10/31/12	-\$88.76	E	41100	350	2012 MUNICIPAL ELECTI	PRINTING & PUBL	1135154
STILLWATER GAZETTE	101	10/31/12	\$88.76	E	41100	350	2012 MUNICIPAL ELECTI	PRINTING & PUBL	1135154
STILLWATER GAZETTE	101	10/25/12	\$12.68	E	41100	350	PUBLIC ACCURACY VOTI	PRINTING & PUBL	1135154
DEPT 41100 ELECTIONS			\$24.68						
DEPT 41200 MAYOR & COUNCIL									
SCHWAAB, INC.	101	10/25/12	\$1.45	E	41200	201	NOTARY STAMP	OFFICE SUPPLIES	1135152
U S BANK VISA	101	10/02/12	\$6.49	E	41200	201	INNOVATIVE OFFICE SOL	OFFICE SUPPLIES	1135054
SCHWAAB, INC.	101	10/25/12	\$1.92	E	41200	201	OFFICE SUPPLIES/STAMP	OFFICE SUPPLIES	1135152
U S BANK VISA	101	10/31/12	\$7.59	E	41200	201	ADMIN 47981754430020	OFFICE SUPPLIES	1135102
ECKBERG, LAMMERS, BRI	101	10/31/12	\$200.00	E	41200	300	ATTEND CC MTG	PROF SER-LEGAL	1135126
ECKBERG, LAMMERS, BRI	101	10/31/12	\$282.75	E	41200	300	GROUP 41 LITIGATION	PROF SER-LEGAL	1135126
ECKBERG, LAMMERS, BRI	101	10/31/12	\$1,015.00	E	41200	300	PERSONNEL MATTERS	PROF SER-LEGAL	1135126
ECKBERG, LAMMERS, BRI	101	10/31/12	\$217.50	E	41200	300	LABOR NEGOTIATIONS	PROF SER-LEGAL	1135126
ECKBERG, LAMMERS, BRI	101	10/31/12	\$427.75	E	41200	300	2012 GENERAL MATTERS	PROF SER-LEGAL	1135126
ECKBERG, LAMMERS, BRI	101	10/31/12	\$145.00	E	41200	300	TIF - PUBLIC FINANCE	PROF SER-LEGAL	1135126
ECKBERG, LAMMERS, BRI	101	10/31/12	\$739.50	E	41200	300	CONSTRUCTION PLANS	PROF SER-LEGAL	1135126
S E H	101	10/31/12	\$671.12	E	41200	301	BOAT LAUNCH PERMIT	PROF SER-ENGIN	1135151
S E H	101	10/31/12	\$184.65	E	41200	301	STAFF MEETING	PROF SER-ENGIN	1135151
S E H	101	10/31/12	\$79.75	E	41200	301	ATTEND CC MTG	PROF SER-ENGIN	1135151
S E H	101	10/31/12	\$168.15	E	41200	301	MNDOT ST. CROIX BRID	PROF SER-ENGIN	1135151
SCHLENNER WENNER & C	101	10/16/12	\$215.00	E	41200	302	PROFESSIONAL SERVICE	CONTRACT SERVI	1135093
WASHINGTON COUNTY C	101	10/16/12	\$75.00	E	41200	306	STATEMENT OF CLAIM A	PROF SER-OTHER	1135100
COMPLETE HEALTH ENVIR	101	10/25/12	\$350.00	E	41200	306	SEPT. 2012 MAINTENAN	PROF SER-OTHER	1135125
POSTMASTER	101	10/22/12	\$165.20	E	41200	351	3RD QTR. 2012 NEWSLE	NEWS LETTER PRI	1135101
DEPT 41200 MAYOR & COUNCIL			\$4,953.82						
DEPT 41240 RECYCLING									
KEYES, JANE	101	10/24/12	\$30.00	E	41240	370	OCT. 2012 MTHLY RECYC	RECYCLING INCE	1135136
DEPT 41240 RECYCLING			\$30.00						
DEPT 41400 ADMINISTRATION									
SCHWAAB, INC.	101	10/25/12	\$11.54	E	41400	201	OFFICE SUPPLIES/STAMP	OFFICE SUPPLIES	1135152
U S BANK VISA	101	10/31/12	\$45.57	E	41400	201	ADMIN 47981754430020	OFFICE SUPPLIES	1135102
SCHWAAB, INC.	101	10/25/12	\$8.73	E	41400	201	NOTARY STAMP	OFFICE SUPPLIES	1135152
U S BANK VISA	101	10/02/12	\$38.97	E	41400	201	INNOVATIVE OFFICE SOL	OFFICE SUPPLIES	1135054
MITCH BERG	101	10/31/12	\$52.22	E	41400	400	MILEAGE REIMBURSEME	USE OF PERSONA	1135146
PETTY CASH	101	10/16/12	\$3.00	E	41400	402	SARA - PARKING MET CO	CONFERENCES &	1135091
PETTY CASH	101	10/16/12	\$25.00	E	41400	402	SARA - APMP MTG	CONFERENCES &	1135091
U S BANK VISA	101	10/02/12	-\$9.37	E	41400	416	INNOVATIVE OFFICE SOL	REPAIR/MAINT OF	1135054
TR COMPUTER SALES LLC	101	10/10/12	\$116.70	E	41400	416	TREND MICRO WORRY-	REPAIR/MAINT OF	1135074
MAILFINANCE	101	10/10/12	\$68.22	E	41400	416	LEASE PMT 10/30/12-1-2	REPAIR/MAINT OF	1135068
U S BANK VISA	101	10/02/12	\$120.00	E	41400	433	SECRETARY OF STATE	DUES & MEMBERS	1135054
DEPT 41400 ADMINISTRATION			\$480.58						
DEPT 41910 PLANNING & ZONING									
SCHWAAB, INC.	101	10/25/12	\$9.62	E	41910	201	OFFICE SUPPLIES/STAMP	OFFICE SUPPLIES	1135152
U S BANK VISA	101	10/31/12	\$37.97	E	41910	201	ADMIN 47981754430020	OFFICE SUPPLIES	1135102
SCHWAAB, INC.	101	10/25/12	\$7.27	E	41910	201	NOTARY STAMP	OFFICE SUPPLIES	1135152
U S BANK VISA	101	10/02/12	\$32.47	E	41910	201	INNOVATIVE OFFICE SOL	OFFICE SUPPLIES	1135054

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Search Name	FU	Tran Date	Amount	A c	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
HOLIDAY FLEET	101	10/03/12	\$71.00	E	41910	212	FUEL/CITY FLEET	MOTOR FUELS & L	1135061
BUCKLEY, JOHN	101	10/30/12	\$223.65	E	41910	400	MILEAGE/PLANNING DEP	USE OF PERSONA	1135107
TAYLOR, SARA	101	10/31/12	\$55.50	E	41910	400	MILEAGE REIMBURSEME	USE OF PERSONA	1135157
BUCKLEY, JOHN	101	10/16/12	\$199.25	E	41910	400	MILEAGE REIMBURSEME	USE OF PERSONA	1135080
TAYLOR, SARA	101	10/31/12	\$102.12	E	41910	400	MILEAGE REIMBURSEME	USE OF PERSONA	1135157
BUCKLEY, JOHN	101	10/03/12	\$123.21	E	41910	400	MILEAGE REIMBURSEME	USE OF PERSONA	1135059
MAILFINANCE	101	10/10/12	\$56.85	E	41910	416	LEASE PMT 10/30/12-1-2	REPAIR/MAINT OF	1135068
TR COMPUTER SALES LLC	101	10/10/12	\$97.25	E	41910	416	TREND MICRO WORRY-	REPAIR/MAINT OF	1135074
DEPT 41910 PLANNING & ZONING			\$1,016.16						
DEPT 41940 MUNICIPAL BUILDINGS									
PETTY CASH	101	10/16/12	\$17.65	E	41940	220	MITCH - HALL SUPPLIES	OPERATING SUPP	1135091
PETTY CASH	101	10/16/12	\$24.06	E	41940	220	MITCH - REIMBURSEMEN	OPERATING SUPP	1135091
PETTY CASH	101	10/16/12	\$12.55	E	41940	220	MITCH - USB STORAGE	OPERATING SUPP	1135091
PETTY CASH	101	10/16/12	\$37.99	E	41940	220	SARA - OFFICE SUPPLIES	OPERATING SUPP	1135091
JOHNSON, CHAD	101	10/25/12	\$325.00	E	41940	302	CLEANING SERVICE - OC	CONTRACT SERVI	1135135
COMCAST	101	10/02/12	\$6.61	E	41940	321	OCT. 2012 HIGHSPEED I	COMMUNICATION	1135044
OFFICE OF ENT TECHNOL	101	10/24/12	\$439.59	E	41940	321	PHONES/CITY HALL	COMMUNICATION	1135149
NOVA COMMUNICATIONS	101	10/25/12	\$111.47	E	41940	321	ADMIN BAK UP SERVER	COMMUNICATION	1135148
COMCAST	101	10/31/12	\$49.90	E	41940	321	HIGHSPEED INTERNET/A	COMMUNICATION	1135124
XCEL	101	10/02/12	\$526.55	E	41940	380	ELECTRIC/GAS SERVICE	ELECTRIC SERVIC	1135058
XCEL	101	10/31/12	\$699.49	E	41940	380	SEPT/OCT2012 GAS & EL	ELECTRIC SERVIC	1135114
XCEL	101	10/31/12	\$119.88	E	41940	381	SEPT/OCT2012 GAS & EL	FUEL FOR HEAT	1135114
XCEL	101	10/02/12	\$112.23	E	41940	381	ELECTRIC/GAS SERVICE	FUEL FOR HEAT	1135058
LINNER ELECTRIC	101	10/10/12	\$325.50	E	41940	420	REPAIR LIGHT ON BLDG./F	R & M BLDGS, ST	1135067
LINNER ELECTRIC	101	10/31/12	\$105.00	E	41940	420	INSTALL SWTCH FOR PA	R & M BLDGS, ST	1135140
MINNESOTA ELEVATOR	101	10/25/12	\$150.04	E	41940	420	MTHLY SERVICE/CITY HA	R & M BLDGS, ST	1135144
LINNER ELECTRIC	101	10/31/12	\$1,056.00	E	41940	420	OUTSIDE PARKING LOT	R & M BLDGS, ST	1135140
LINNER ELECTRIC	101	10/31/12	\$22,250.00	E	41940	530	REWIRE & INSTALL NEW	CAPITAL ASSETS	1135140
DEPT 41940 MUNICIPAL BUILDING			\$26,369.51						
DEPT 42100 POLICE									
SCHWAAB, INC.	101	10/25/12	\$7.27	E	42100	201	NOTARY STAMP	OFFICE SUPPLIES	1135152
U S BANK VISA	101	10/31/12	\$37.97	E	42100	201	ADMIN 47981754430020	OFFICE SUPPLIES	1135102
U S BANK VISA	101	10/02/12	\$32.47	E	42100	201	INNOVATIVE OFFICE	OFFICE SUPPLIES	1135054
SCHWAAB, INC.	101	10/25/12	\$9.62	E	42100	201	OFFICE SUPPLIES/STAMP	OFFICE SUPPLIES	1135152
U S BANK VISA	101	10/31/12	\$33.95	E	42100	202	PD - RAY ALLEN WEBSIT	UNIFORMS - MISC	1135105
UNITED STATES POLICE C	101	10/31/12	\$60.00	E	42100	202	2011 REGION 18 DETEC	UNIFORMS - MISC	1135115
UNITED STATES POLICE C	101	10/31/12	\$40.00	E	42100	202	MEMBERSHIP RENEWAL	UNIFORMS - MISC	1135162
UNIFORMS UNLIMITED	101	10/16/12	\$38.60	E	42100	208	UNIFORMS/ JACKSON PO	UNIFORMS - JAY	1135098
UNIFORMS UNLIMITED	101	10/16/12	\$129.99	E	42100	211	UNIFORMS OPERATING S	UNIFORMS - MILL	1135098
WASHINGTON COUNTY S	101	10/10/12	\$1,399.59	E	42100	212	SEPT FUEL 2012/POLICE	MOTOR FUELS & L	1135076
U S BANK VISA	101	10/02/12	\$40.71	E	42100	220	MINNESOTACO	OPERATING SUPP	1135036
U S BANK VISA	101	10/02/12	\$42.75	E	42100	220	INTOXIMETERS	OPERATING SUPP	1135036
U S BANK VISA	101	10/02/12	\$18.08	E	42100	220	WAL-MART	OPERATING SUPP	1135036
U S BANK VISA	101	10/02/12	\$77.80	E	42100	220	SMARTSIGN	OPERATING SUPP	1135036
U S BANK VISA	101	10/31/12	\$58.13	E	42100	220	PD - WALGREENS	OPERATING SUPP	1135105
U S BANK VISA	101	10/02/12	\$344.95	E	42100	220	RAY ALLEN WEBSITE	OPERATING SUPP	1135036
U S BANK VISA	101	10/31/12	\$7.79	E	42100	220	PD - WALGREENS	OPERATING SUPP	1135105
U S BANK VISA	101	10/02/12	\$89.95	E	42100	220	BUYDIG COM	OPERATING SUPP	1135036
MINNESOTA COUNTY ATT	101	10/16/12	\$160.69	E	42100	220	2012 FORFEITURE FORM	OPERATING SUPP	1135089
ECKBERG, LAMMERS, BRI	101	10/10/12	\$2,373.63	E	42100	300	PROSECUTION/POLICE D	PROF SER-LEGAL	1135065
VERIZON WIRELESS	101	10/10/12	\$145.47	E	42100	321	PHONES/POLICE DEPT.	COMMUNICATION	1135075
VERIZON WIRELESS	101	10/10/12	\$105.03	E	42100	321	PHONES/POLICE DEPT.	COMMUNICATION	1135075
PETTY CASH	101	10/16/12	\$0.65	E	42100	322	QUINN - POSTAGE	POSTAGE	1135091

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PETTY CASH	101	10/16/12	\$0.59	E	42100	322	QUINN - POSTAGE	POSTAGE	1135091
PETTY CASH	101	10/16/12	\$1.00	E	42100	322	POSTAL CARRIER - POST	POSTAGE	1135091
WASHINGTON COUNTY S	101	10/03/12	\$1,125.00	E	42100	391	QTR 3 2012 MDC/POLICE	SHARED AUTOMA	1135064
WASHINGTON COUNTY S	101	10/02/12	\$4,809.25	E	42100	391	3RD QTR. ALERTS & REC	SHARED AUTOMA	1135056
LEAGUE OF MINNESOTA C	101	10/02/12	\$15.00	E	42100	403	2012 LEADERSHIP IN TH	POLICE TRAINING	1135048
WILLMARTH, QUINN	101	10/02/12	\$100.68	E	42100	403	GAS REIMBURSEMENT/T	POLICE TRAINING	1135057
BAYPORT TRANSMISSION	101	10/24/12	\$26.78	E	42100	412	2004 FORD PU/POLICE D	REP & MAINT VEH	1135120
BAYPORT TRANSMISSION	101	10/02/12	\$26.78	E	42100	412	2009 DODGE CHARGER/	REP & MAINT VEH	1135042
BAYPORT TRANSMISSION	101	10/02/12	\$67.17	E	42100	412	2003 IMPALA NEW WIPE	REP & MAINT VEH	1135042
MAILFINANCE	101	10/10/12	\$56.85	E	42100	416	LEASE PMT 10/30/12-1-2	REPAIR/MAINT OF	1135068
TR COMPUTER SALES LLC	101	10/10/12	\$97.25	E	42100	416	TREND MICRO WORRY-	REPAIR/MAINT OF	1135074
ST PAUL STAMP WORKS, I	101	10/10/12	\$65.61	E	42100	427	ANIMAL TAGS/POLICE D	ANIMAL EXPENSE	1135071
U S BANK VISA	101	10/31/12	\$92.11	E	42100	444	PD - TARGET	COMMUNITY PRO	1135105
U S BANK VISA	101	10/31/12	\$300.69	E	42100	444	PD - WINDY CITY NOVEL	COMMUNITY PRO	1135105
U S BANK VISA	101	10/31/12	\$85.57	E	42100	444	PD - MENARDS	COMMUNITY PRO	1135105
DEPT 42100 POLICE			\$12,125.42						
DEPT 42200 FIRE PROTECTION									
U S BANK VISA	101	10/31/12	\$34.95	E	42200	202	FD-FS	UNIFORMS - MISC	1135104
MUNICIPAL EMERGENCY	101	10/02/12	\$54.72	E	42200	202	OPERATING MATERIAL/F	UNIFORMS - MISC	1135050
MUNICIPAL EMERGENCY	101	10/10/12	\$190.81	E	42200	202	OPERATING MATERIAL/F	UNIFORMS - MISC	1135069
MUNICIPAL EMERGENCY	101	10/02/12	\$2,009.07	E	42200	202	UNIFORMS SUPPLIES	UNIFORMS - MISC	1135050
MUNICIPAL EMERGENCY	101	10/10/12	\$50.89	E	42200	202	MAINT./FIRE DEPT.	UNIFORMS - MISC	1135069
MUNICIPAL EMERGENCY	101	10/24/12	\$320.47	E	42200	202	OPERATING MATERIAL/F	UNIFORMS - MISC	1135147
HOLIDAY FLEET	101	10/03/12	\$1,562.08	E	42200	212	FUEL/CITY FLEET	MOTOR FUELS & L	1135061
U S BANK VISA	101	10/02/12	\$15.00	E	42200	212	AUG. 2012 FIRE DEPT. C	MOTOR FUELS & L	1135037
FOREMOST PROMOTIONS	101	10/10/12	\$2,013.57	E	42200	217	OPERATING SUPPLIES/FI	MATERIALS & PR	1135066
JASON SEVERSON	101	10/31/12	\$25.05	E	42200	217	FOOD REIMBURSEMENT/	MATERIALS & PR	1135134
POSITIVE PROMOTIONS, I	101	10/10/12	\$162.50	E	42200	217	OPERATING SUPPLIES/FI	MATERIALS & PR	1135070
BOUND TREE MEDICAL, L	101	10/24/12	\$663.19	E	42200	220	OPERATING SUPPLIES/FI	OPERATING SUPP	1135121
U S BANK VISA	101	10/31/12	\$48.09	E	42200	220	FD - MENARDS	OPERATING SUPP	1135104
U S BANK VISA	101	10/31/12	\$5.86	E	42200	220	FD - WALMART	OPERATING SUPP	1135104
BAYPORT PRINTING HOU	101	10/02/12	\$128.25	E	42200	220	OPERATING SUPPLIES/FI	OPERATING SUPP	1135041
ANCOM COMMUNICATION	101	10/02/12	\$115.00	E	42200	220	OPERATING SUPPLIES/FI	OPERATING SUPP	1135040
BAYPORT PRINTING HOU	101	10/02/12	\$256.50	E	42200	220	OPERATING SUPPLIES/FI	OPERATING SUPP	1135041
U S BANK VISA	101	10/31/12	\$293.77	E	42200	240	FD-DORLOCKS DIRECT	SMALL TOOLS-EQ	1135104
STILLWATER MEDICAL GR	101	10/24/12	\$452.37	E	42200	306	MEDICAL EXAM FIREFIG	PROF SER-OTHER	1135155
VERIZON WIRELESS	101	10/10/12	\$196.90	E	42200	321	PHONES/FIRE DEPT.	COMMUNICATION	1135075
NOVA COMMUNICATIONS	101	10/25/12	\$500.00	E	42200	321	ADMIN BAK UP SERVER	COMMUNICATION	1135148
ANCOM COMMUNICATION	101	10/02/12	\$10.00	E	42200	323	OPERATING MATERIAL/F	RADIOS-REPAIR &	1135040
ANCOM COMMUNICATION	101	10/31/12	\$12.00	E	42200	323	TECHNICAL SERVICE/FIR	RADIOS-REPAIR &	1135117
XCEL	101	10/31/12	\$317.09	E	42200	380	SEPT/OCT2012 GAS & EL	ELECTRIC SERVIC	1135114
XCEL	101	10/02/12	\$310.18	E	42200	380	ELECTRIC/GAS SERVICE	ELECTRIC SERVIC	1135058
XCEL	101	10/02/12	\$46.21	E	42200	381	ELECTRIC/GAS SERVICE	FUEL FOR HEAT	1135058
XCEL	101	10/31/12	\$69.64	E	42200	381	SEPT/OCT2012 GAS & EL	FUEL FOR HEAT	1135114
EISINGER, ALLEN	101	10/23/12	\$191.48	E	42200	402	MILEAGE REIMBURSEME	CONFERENCES &	1135128
W.I.T.C.	101	10/02/12	\$75.12	E	42200	402	CLASS/FIRE DEPT.	CONFERENCES &	1135055
U S BANK VISA	101	10/31/12	\$224.50	E	42200	402	FD-FAIRFIELD INN	CONFERENCES &	1135104
U S BANK VISA	101	10/31/12	\$168.96	E	42200	402	FD-RED LOBSTER	CONFERENCES &	1135104
U S BANK VISA	101	10/31/12	\$336.75	E	42200	402	FD-FAIRFIELD INN	CONFERENCES &	1135104
U S BANK VISA	101	10/31/12	\$336.75	E	42200	402	FD-FAIRFIELD INN	CONFERENCES &	1135104
U S BANK VISA	101	10/31/12	\$108.04	E	42200	402	FD-OLD CHICAGO	CONFERENCES &	1135104
U S BANK VISA	101	10/31/12	\$45.37	E	42200	402	FD-RED LOBSTER	CONFERENCES &	1135104
SWANSON, MARK	101	10/23/12	\$30.00	E	42200	402	CAB FARE TO SCHOOL	CONFERENCES &	1135156

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U S BANK VISA	101	10/31/12	\$59.94	E	42200	402	FD-BUFFALO WILD WING	CONFERENCES &	1135104
GALOWITZ, MIKE	101	10/23/12	\$191.48	E	42200	402	MILE REIMBURSEMENT/F	CONFERENCES &	1135132
SWANSON, MARK	101	10/23/12	\$191.48	E	42200	402	MILEAGE 385 MILES	CONFERENCES &	1135156
SWANSON, MARK	101	10/23/12	\$10.00	E	42200	402	PARKING FEES	CONFERENCES &	1135156
CARQUEST OF STILLWATE	101	10/24/12	\$16.84	E	42200	412	VEHICLE MAINT/FIRE DE	REP & MAINT VEH	1135122
BAYPORT TRANSMISSION	101	10/16/12	\$53.57	E	42200	412	2004 TAHOE /FIRE DEPT	REP & MAINT VEH	1135079
CARQUEST OF STILLWATE	101	10/24/12	\$9.53	E	42200	412	VEHICLE MAINT/FIRE DE	REP & MAINT VEH	1135122
CARQUEST OF STILLWATE	101	10/24/12	\$31.15	E	42200	412	VEHICLE MAINT/FIRE DE	REP & MAINT VEH	1135122
CARQUEST OF STILLWATE	101	10/24/12	\$127.92	E	42200	412	VEHICLE MAINT./FIRE D	REP & MAINT VEH	1135122
STILLWATER TOWING IN	101	10/10/12	\$575.89	E	42200	412	VEHICLE MAINT./FIRE D	REP & MAINT VEH	1135072
STILLWATER TOWING IN	101	10/10/12	\$82.06	E	42200	412	VEHICLE MAINT./FIRE D	REP & MAINT VEH	1135072
EMERGENCY APPARATUS	101	10/02/12	\$987.00	E	42200	412	TANKER/PUMPER ENG 21	REP & MAINT VEH	1135045
MUNICIPAL EMERGENCY	101	10/31/12	\$193.50	E	42200	419	VEH. MAINT./FIRE DEPT.	REPAIR & MAINT	1135147
U S BANK VISA	101	10/31/12	\$7.47	E	42200	419	FD- ACE HARDWARD	REPAIR & MAINT	1135104
T. R. F. SUPPLY	101	10/10/12	\$145.02	E	42200	420	BLG. SUPPLIES/FIRE DEP	R & M BLDGS, ST	1135073
MINNESOTA STATE FIRE	101	10/31/12	\$288.00	E	42200	433	2013 MEMBERSHIP DUES	DUES & MEMBERS	1135145
DEPT 42200 FIRE PROTECTION			\$14,351.98						
DEPT 43100 STREET MAINT									
U S BANK VISA	101	10/31/12	\$7.59	E	43100	201	ADMIN 47981754430020	OFFICE SUPPLIES	1135102
SCHWAAB, INC.	101	10/25/12	\$1.45	E	43100	201	NOTARY STAMP	OFFICE SUPPLIES	1135152
U S BANK VISA	101	10/02/12	\$6.49	E	43100	201	INNOVATIVE OFFICE	OFFICE SUPPLIES	1135054
SCHWAAB, INC.	101	10/25/12	\$1.92	E	43100	201	OFFICE SUPPLIES/STAMP	OFFICE SUPPLIES	1135152
U S BANK VISA	101	10/02/12	\$135.99	E	43100	205	ROGANS MOBILE 1	UNIFORMS - JOSH	1135035
HOLIDAY FLEET	101	10/03/12	\$178.64	E	43100	212	FUEL/CITY FLEET	MOTOR FUELS & L	1135061
YOCUM OIL CO	101	10/31/12	\$58.64	E	43100	212	HYDRAULIC OIL-SWEEPE	MOTOR FUELS & L	1135166
PETTY CASH	101	10/16/12	\$3.50	E	43100	220	SARA - WASH CO AMP F	OPERATING SUPP	1135091
CARQUEST OF STILLWATE	101	10/31/12	\$23.40	E	43100	412	CARB KIT-TANKER/STRE	REP & MAINT VEH	1135122
FASTENAL	101	10/16/12	\$31.24	E	43100	412	BOLTS/STREET DEPT.	REP & MAINT VEH	1135084
ST CROIX TREE SERVICE	101	10/16/12	\$427.50	E	43100	413	2 TREES DOWN/STREET	TREES	1135094
TR COMPUTER SALES LLC	101	10/10/12	\$19.45	E	43100	416	TREND MICRO WORRY-	REPAIR/MAINT OF	1135074
MAILFINANCE	101	10/10/12	\$11.37	E	43100	416	LEASE PMT 10/30/12-1-2	REPAIR/MAINT OF	1135068
ECONO SIGNS	101	10/31/12	\$122.26	E	43100	421	TRAFFIC SIGNS	REPAIR & MAINT	1135127
T. A. SCHIFSKY & SONS I	101	10/16/12	\$376.33	E	43100	421	HOT MIX AND RELATED/	REPAIR & MAINT	1135095
S E H	101	10/16/12	\$43.46	E	43100	422	2012 SEAL COAT	SEALCOATING	1135092
ALLIED BLACKTOP CO	101	10/02/12	\$51,709.60	E	43100	422	FINAL PMT 2012 SEAL C	SEALCOATING	1135038
S E H	101	10/31/12	\$336.30	E	43100	423	5TH ST. NO SIDEWALK	SIDEWALKS, CUR	1135151
S E H	101	10/31/12	\$252.23	E	43100	423	101 STATE ST DRAINAGE	SIDEWALKS, CUR	1135151
DEPT 43100 STREET MAINT			\$53,747.36						
DEPT 43160 STREET LIGHTING									
XCEL	101	10/02/12	\$1,221.15	E	43160	380	ELECTRIC/GAS SERVICE	ELECTRIC SERVIC	1135058
XCEL	101	10/31/12	\$2,260.74	E	43160	380	SEPT/OCT2012 GAS & EL	ELECTRIC SERVIC	1135114
DEPT 43160 STREET LIGHTING			\$3,481.89						
DEPT 43200 PARKS									
HOLIDAY FLEET	101	10/03/12	\$194.82	E	43200	212	FUEL/CITY FLEET	MOTOR FUELS & L	1135061
U S BANK VISA	101	10/02/12	\$53.52	E	43200	240	MILLS FLEET FARM	SMALL TOOLS-EQ	1135035
U S BANK VISA	101	10/31/12	\$40.91	E	43200	240	FLANAGAN	SMALL TOOLS-EQ	1135103
MINNESOTA/WISCONSIN	101	10/16/12	\$1,859.63	E	43200	410	WOOD FIBER/PARKS	REPAIR & MAINT	1135090
TRU GREEN CHEMLAWN	101	10/31/12	\$857.00	E	43200	410	FALL WEED & FEED	REPAIR & MAINT	1135160
TRU GREEN CHEMLAWN	101	10/31/12	\$235.68	E	43200	410	FALL WEED & FEED	REPAIR & MAINT	1135160
TRU GREEN CHEMLAWN	101	10/31/12	\$61.79	E	43200	410	FALL WEED & SEED	REPAIR & MAINT	1135160
TRU GREEN CHEMLAWN	101	10/31/12	\$61.79	E	43200	410	FALL WEED & FEED	REPAIR & MAINT	1135160
TRU GREEN CHEMLAWN	101	10/31/12	\$599.90	E	43200	410	FALL WEED & SEED	REPAIR & MAINT	1135160

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MONTHLY EXPENSES 1135035-1135166

Period Name: OCTOBER

Search Name	FU	Tran Date	Amount	A c	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
TRU GREEN CHEMLAWN	101	10/31/12	\$16.07	E	43200	410	WEED & FEED	REPAIR & MAINT	1135160
TRU GREEN CHEMLAWN	101	10/31/12	\$16.07	E	43200	410	FALL WEED & FEED	REPAIR & MAINT	1135160
TRU GREEN CHEMLAWN	101	10/31/12	\$16.07	E	43200	410	FALL WEED & FEED	REPAIR & MAINT	1135160
FREDS TIRE	101	10/31/12	\$55.35	E	43200	412	TIRE REPAIR-BOBCAT/PA	REP & MAINT VEH	1135131
CENTURY POWER EQUIP	101	10/31/12	\$33.27	E	43200	412	EXMARK PULLEY	REP & MAINT VEH	1135123
CENTURY POWER EQUIP	101	10/16/12	\$204.18	E	43200	412	SERVICE EXMARK MOWE	REP & MAINT VEH	1135081
CENTURY POWER EQUIP	101	10/16/12	\$10.97	E	43200	412	MAINTENANCE/PARKS D	REP & MAINT VEH	1135081
TRI STATE BOBCAT INC	101	10/31/12	\$50.59	E	43200	412	PARTS- BOBCAT/PARKS	REP & MAINT VEH	1135159
TR COMPUTER SALES LLC	101	10/10/12	\$19.45	E	43200	416	TREND MICRO WORRY-	REPAIR/MAINT OF	1135074
MAILFINANCE	101	10/10/12	\$11.37	E	43200	416	LEASE PMT 10/30/12-1-2	REPAIR/MAINT OF	1135068
CHRIS AMDAHL LOCKSMI	101	10/02/12	\$379.00	E	43200	420	NEW DEAD BOLT LOCKS	R & M BLDGS, ST	1135043
TYCO INTEGRATED SECU	101	10/16/12	\$335.26	E	43200	420	BEACHHOUSE SECURITY	R & M BLDGS, ST	1135097
AIR FRESH PORTABLE TOI	101	10/16/12	\$16.83	E	43200	425	SALES TAX	SATILLITIES	1135077
AIR FRESH PORTABLE TOI	101	10/16/12	\$157.50	E	43200	425	BARKERS ALPS 10/2/12-1	SATILLITIES	1135077
AIR FRESH PORTABLE TOI	101	10/16/12	\$78.75	E	43200	425	TENNIS COURTS 9/28/12	SATILLITIES	1135077
DEPT 43200 PARKS			<u>\$5,365.77</u>						
DEPT 43300 CEMETERY									
LANDSCAPES BY MARK	101	10/31/12	\$325.00	E	43300	310	GRAVE CRIBBED/CEMET	GRAVE OPENINGS	1135138
MENARDS-STILLWATER	101	10/31/12	\$416.16	E	43300	410	PARTS - RAISE WATER P	REPAIR & MAINT	1135141
MENARDS-STILLWATER	101	10/31/12	-\$24.96	E	43300	410	WATER SPIGOTS REPAIR	REPAIR & MAINT	1135141
DEPT 43300 CEMETERY			<u>\$716.20</u>						
FUND 101 GENERAL			<u>\$122,663.37</u>						
FUND 206 WATER/SEWER IMPROVEMENT FUND									
DEPT 41608 2012 I & I PROJECT									
S E H	206	10/16/12	\$5,696.29	E	41608	301	2012/2013 I/I IMPROVE	PROF SER-ENGIN	1135092
STILLWATER GAZETTE	206	10/25/12	-\$117.29	E	41608	350	I&I IMPROVEMENTS-MA	PRINTING & PUBL	1135154
STILLWATER GAZETTE	206	10/25/12	\$117.29	E	41608	350	I&I IMPROVEMENTS-MA	PRINTING & PUBL	1135154
DEPT 41608 2012 I & I PROJECT			<u>\$5,696.29</u>						
FUND 206 WATER/SEWER IMPROVEM			<u>\$5,696.29</u>						
FUND 211 LIBRARY									
DEPT 45500 LIBRARY									
BAKER & TAYLOR	211	10/31/12	\$67.77	E	45500	217	BOOK/LIBRARY	MATERIALS & PR	1135119
BAKER & TAYLOR	211	10/31/12	\$157.17	E	45500	217	BOOK/LIBRARY	MATERIALS & PR	1135119
BAKER & TAYLOR	211	10/31/12	\$93.52	E	45500	217	BOOK/LIBRARY	MATERIALS & PR	1135119
BAKER & TAYLOR	211	10/31/12	\$91.30	E	45500	217	BOOK/LIBRARY	MATERIALS & PR	1135119
BAKER & TAYLOR	211	10/31/12	\$324.79	E	45500	217	BOOK/LIBRARY	MATERIALS & PR	1135119
BAKER & TAYLOR	211	10/31/12	\$127.65	E	45500	217	BOOK/LIBRARY	MATERIALS & PR	1135119
BAKER & TAYLOR	211	10/31/12	\$43.82	E	45500	217	BOOK/LIBRARY	MATERIALS & PR	1135119
BAKER & TAYLOR	211	10/31/12	\$74.17	E	45500	217	BOOK/LIBRARY	MATERIALS & PR	1135119
BAKER & TAYLOR	211	10/31/12	\$31.02	E	45500	217	BOOK/LIBRARY	MATERIALS & PR	1135119
BAKER & TAYLOR	211	10/31/12	\$101.47	E	45500	217	BOOK/LIBRARY	MATERIALS & PR	1135119
INNOVATIVE OFFICE SOL	211	10/31/12	\$90.85	E	45500	220	SUPPLIES/LIBRARY	OPERATING SUPP	1135133
ECKBERG, LAMMERS, BRI	211	10/31/12	\$543.75	E	45500	300	PUBLIC LIBRARY	PROF SER-LEGAL	1135126
LIBRARY STRATEGIES	211	10/31/12	\$3,000.00	E	45500	302	LIBRARY EVALUATION &	CONTRACT SERVI	1135139
KINDER MELODIES	211	10/31/12	\$675.00	E	45500	302	SEPT/OCT STORY TIME/L	CONTRACT SERVI	1135137
SHARON SIPPEL	211	10/31/12	\$1,800.00	E	45500	302	CLEANING SERVICES/LIB	CONTRACT SERVI	1135153
COMCAST	211	10/31/12	\$5.00	E	45500	321	HIGHSPEED INTERNET/L	COMMUNICATION	1135124
COMCAST	211	10/02/12	\$5.00	E	45500	321	ONE STATIC IP/LIBRARY	COMMUNICATION	1135044
COMCAST	211	10/02/12	\$79.90	E	45500	321	OCT2012 HIGHSPEED IN	COMMUNICATION	1135044
COMCAST	211	10/31/12	\$79.90	E	45500	321	HIGH-SPEED INTERNET/	COMMUNICATION	1135124
OFFICE OF ENT TECHNOL	211	10/31/12	\$72.33	E	45500	321	PHONES/LIBRARY	COMMUNICATION	1135149

CITY OF BAYPORT

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MONTHLY EXPENSES 1135035-1135166

Period Name: OCTOBER

Search Name	FU	Tran Date	Amount	A c	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
XCEL	211	10/31/12	\$798.66	E	45500	380	SEPT/OCT2012 GAS & EL	ELECTRIC SERVIC	1135114
XCEL	211	10/02/12	\$788.06	E	45500	380	ELECTRIC/GAS SERVICE	ELECTRIC SERVIC	1135058
XCEL	211	10/02/12	\$54.35	E	45500	381	ELECTRIC/GAS SERVICE	FUEL FOR HEAT	1135058
XCEL	211	10/31/12	\$242.09	E	45500	381	SEPT/OCT2012 GAS & EL	FUEL FOR HEAT	1135114
WASHINGTON COUNTY LI	211	10/31/12	\$230.28	E	45500	391	MICROSOFT LICENSE 3 Y	SHARED AUTOMA	1135164
WASHINGTON COUNTY LI	211	10/31/12	\$39.29	E	45500	391	3RD QTR. 2012 NOTICES	SHARED AUTOMA	1135164
TOSHIBA BUSINESS SOLU	211	10/31/12	\$42.59	E	45500	416	PARTS, LABOR, TONER/L	REPAIR/MAINT OF	1135158
MINNESOTA ELEVATOR	211	10/31/12	\$157.23	E	45500	420	SEPT. MTHLY SERVICE/L	R & M BLDGS, ST	1135144
LINNER ELECTRIC	211	10/31/12	\$188.00	E	45500	420	CHECKED RELAY FOR OF	R & M BLDGS, ST	1135140
ANDERSON HEATING	211	10/31/12	\$420.00	E	45500	420	FALL MAINT./LIBRARY	R & M BLDGS, ST	1135118
PLUNKETT S PEST CONTR	211	10/31/12	\$172.02	E	45500	420	CLUSTER FLY SERVICE/L	R & M BLDGS, ST	1135150
DEPT 45500 LIBRARY			<u>\$10,596.98</u>						
FUND 211 LIBRARY			\$10,596.98						
FUND 303 GO TIF BOND 1990 DEBT SERVICE									
DEPT 41903 DEBT SERVICE									
U S BANK TRUST N.A.	303	10/23/12	\$125,000.00	E	41903	850	2001 GO REFUNDING BO	DEBT SERVICE - P	1135161
U S BANK TRUST N.A.	303	10/23/12	\$15,082.50	E	41903	860	2001 GO REFUNDING BO	DEBT SERVICE - I	1135161
DEPT 41903 DEBT SERVICE			<u>\$140,082.50</u>						
FUND 303 GO TIF BOND 1990 DEBT SE			\$140,082.50						
FUND 601 WATER									
DEPT 41609 TCE EVAL GRANT									
S E H	601	10/31/12	\$888.75	E	41609	301	TCE EVAL GRANT	PROF SER-ENGIN	1135151
DEPT 41609 TCE EVAL GRANT			<u>\$888.75</u>						
DEPT 46110 WATER-PUMPHOUSE									
XCEL	601	10/31/12	\$2,207.78	E	46110	380	SEPT/OCT2012 GAS & EL	ELECTRIC SERVIC	1135114
XCEL	601	10/02/12	\$577.12	E	46110	380	ELECTRIC/GAS SERVICE	ELECTRIC SERVIC	1135058
XCEL	601	10/02/12	\$0.00	E	46110	381	ELECTRIC/GAS SERVICE	FUEL FOR HEAT	1135058
XCEL	601	10/31/12	\$94.48	E	46110	381	SEPT/OCT2012 GAS & EL	FUEL FOR HEAT	1135114
U S BANK VISA	601	10/02/12	\$490.00	E	46110	419	GENERAL RUBBER CORP	REPAIR & MAINT	1135035
U S BANK VISA	601	10/02/12	\$270.41	E	46110	419	GENERAL RUBBER CORP	REPAIR & MAINT	1135035
DEPT 46110 WATER-PUMPHOUSE			<u>\$3,639.79</u>						
DEPT 46120 WATER									
SCHWAAB, INC.	601	10/25/12	\$1.92	E	46120	201	OFFICE SUPPLIES/STAMP	OFFICE SUPPLIES	1135152
U S BANK VISA	601	10/31/12	\$7.59	E	46120	201	ADMIN 47981754430020	OFFICE SUPPLIES	1135102
SCHWAAB, INC.	601	10/25/12	\$1.45	E	46120	201	NOTARY STAMP	OFFICE SUPPLIES	1135152
U S BANK VISA	601	10/02/12	\$6.52	E	46120	201	INNOVATIVE OFFICE	OFFICE SUPPLIES	1135054
RED WING SHOE STORE	601	10/02/12	\$250.74	E	46120	203	UNIFORMS/T GARDNER	UNIFORMS - TIM	1135052
HOLIDAY FLEET	601	10/03/12	\$442.62	E	46120	212	FUEL/CITY FLEET	MOTOR FUELS & L	1135061
U S BANK VISA	601	10/31/12	\$13.75	E	46120	216	THE USP STORE	CHEMICALS AND	1135103
HAWKINS WATER	601	10/16/12	\$35.00	E	46120	216	WATER TREATMENT	CHEMICALS AND	1135085
HAWKINS WATER	601	10/16/12	\$78.86	E	46120	216	WATER TESTING	CHEMICALS AND	1135085
U S BANK VISA	601	10/02/12	\$13.63	E	46120	216	THE USPS STORE	CHEMICALS AND	1135035
MENARDS-STILLWATER	601	10/16/12	\$0.87	E	46120	220	REDUCING BUSHING/SE	OPERATING SUPP	1135088
MENARDS-STILLWATER	601	10/16/12	\$148.71	E	46120	220	BAGGED CONCRETE MIX	OPERATING SUPP	1135088
T. R. F. SUPPLY	601	10/02/12	\$492.13	E	46120	220	SHOP SUPPLIES/PUBLIC	OPERATING SUPP	1135053
USA BLUE BOOK	601	10/24/12	\$102.42	E	46120	220	WATER TREATMENT/WA	OPERATING SUPP	1135163
MENARDS-STILLWATER	601	10/31/12	\$12.96	E	46120	240	DRILL BITS/WATER DEPT	SMALL TOOLS-EQ	1135141
U S BANK VISA	601	10/31/12	\$43.16	E	46120	240	MENARDS	SMALL TOOLS-EQ	1135103
COMCAST	601	10/16/12	\$102.73	E	46120	321	PUBLIC WORKS HIGHSPE	COMMUNICATION	1135082
XCEL	601	10/31/12	\$1,783.30	E	46120	380	SEPT/OCT2012 GAS & EL	ELECTRIC SERVIC	1135114

CITY OF BAYPORT

MONTHLY EXPENSES 1135035-1135166

Period Name: OCTOBER

Search Name	FU	Tran Date	Amount	A c	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
XCEL	601	10/02/12	\$1,748.10	E	46120	380	ELECTRIC/GAS SERVICE	ELECTRIC SERVIC	1135058
XCEL	601	10/02/12	\$133.29	E	46120	381	ELECTRIC/GAS SERVICE	FUEL FOR HEAT	1135058
XCEL	601	10/31/12	\$206.37	E	46120	381	SEPT/OCT2012 GAS & EL	FUEL FOR HEAT	1135114
TR COMPUTER SALES LLC	601	10/10/12	\$19.45	E	46120	416	TREND MICRO WORRY-	REPAIR/MAINT OF	1135074
MAILFINANCE	601	10/10/12	\$11.37	E	46120	416	LEASE PMT 10/30/12-1-2	REPAIR/MAINT OF	1135068
MILLER EXCAVATING	601	10/31/12	\$2,173.78	E	46120	419	6TH ST. HYDRANT REPL	REPAIR & MAINT	1135143
WATER CONSERVATION S	601	10/31/12	\$356.52	E	46120	419	LEAK DETECTION SERVI	REPAIR & MAINT	1135165
MENARDS-STILLWATER	601	10/31/12	\$49.69	E	46120	419	PIPE FITTINGS	REPAIR & MAINT	1135141
U S BANK VISA	601	10/31/12	\$176.82	E	46120	419	CMC	REPAIR & MAINT	1135103
MENARDS-STILLWATER	601	10/31/12	\$48.71	E	46120	420	DOOR BOTTOM/WATER	R & M BLDGS, ST	1135141
MENARDS-STILLWATER	601	10/31/12	\$0.99	E	46120	420	SCREWS/WATER DEPT.	R & M BLDGS, ST	1135141
MENARDS-STILLWATER	601	10/31/12	-\$16.95	E	46120	420	DOOR BOTTOM/WATER	R & M BLDGS, ST	1135141
U S BANK VISA	601	10/31/12	\$21.34	E	46120	420	MENARDS	R & M BLDGS, ST	1135103
MENARDS-STILLWATER	601	10/31/12	\$38.69	E	46120	420	DOOR BOTTOM/WATER	R & M BLDGS, ST	1135141
THE TESSMAN COMPANY	601	10/16/12	\$457.84	E	46120	421	GRASS SEED/WATER DE	REPAIR & MAINT	1135096
ACTION RENTAL	601	10/31/12	\$44.89	E	46120	431	AIR COMPRESSOR RENT	RENTAL OF EQUIP	1135116
DEPT 46120 WATER			<u>\$9,009.26</u>						
FUND 601 WATER			<u>\$13,537.80</u>						
FUND 602 SEWER									
DEPT 46200 SEWER - OPERATING									
U S BANK VISA	602	10/02/12	\$6.49	E	46200	201	INNOVATIVE OFFICEM	OFFICE SUPPLIES	1135054
U S BANK VISA	602	10/31/12	\$7.62	E	46200	201	ADMIN 47981754430020	OFFICE SUPPLIES	1135102
SCHWAAB, INC.	602	10/25/12	\$1.95	E	46200	201	OFFICE SUPPLIES/STAMP	OFFICE SUPPLIES	1135152
SCHWAAB, INC.	602	10/25/12	\$1.48	E	46200	201	NOTARY STAMP	OFFICE SUPPLIES	1135152
HOLIDAY FLEET	602	10/03/12	\$115.47	E	46200	212	FUEL/CITY FLEET	MOTOR FUELS & L	1135061
FASTENAL	602	10/31/12	\$0.72	E	46200	240	BOLTS/SEWER DEPT.	SMALL TOOLS-EQ	1135130
U S BANK VISA	602	10/02/12	\$64.25	E	46200	240	MENARDS	SMALL TOOLS-EQ	1135035
FASTENAL	602	10/31/12	\$200.98	E	46200	240	HARDWARE ASSORTMEN	SMALL TOOLS-EQ	1135130
AIR FRESH PORTABLE TOI	602	10/16/12	\$74.99	E	46200	302	EXTRA PUMPING - LIFT S	CONTRACT SERVI	1135077
TR COMPUTER SALES LLC	602	10/10/12	\$19.48	E	46200	416	TREND MICRO WORRY-	REPAIR/MAINT OF	1135074
MAILFINANCE	602	10/10/12	\$11.37	E	46200	416	LEASE PMT 10/30/12-1-2	REPAIR/MAINT OF	1135068
LINNER ELECTRIC	602	10/31/12	\$96.00	E	46200	419	CK AMP & MOTOR LIFT S	REPAIR & MAINT	1135140
DEPT 46200 SEWER - OPERATING			<u>\$600.80</u>						
DEPT 46990 SEWER - NON-OPERATING									
METROPOLITAN COUNCIL	602	10/25/12	\$30,831.96	E	46990	434	MTHLY ANNUAL FLOW N	STATE FEES FOR	1135142
DEPT 46990 SEWER - NON-OPERAT			<u>\$30,831.96</u>						
FUND 602 SEWER			<u>\$31,432.76</u>						
FUND 803 P & Z ESCROWS									
DEPT 80042 LANDFORM/VARDE GROUP									
ECKBERG, LAMMERS, BRI	803	10/31/12	\$36.25	E	80042	300	VARDE ESCROW	PROF SER-LEGAL	1135126
ECKBERG, LAMMERS, BRI	803	10/31/12	\$200.00	E	80042	300	ATTEND PLANNING MTG	PROF SER-LEGAL	1135126
ECKBERG, LAMMERS, BRI	803	10/31/12	\$326.25	E	80042	300	LANDFORM/VARDE ESCR	PROF SER-LEGAL	1135126
DEPT 80042 LANDFORM/VARDE GR			<u>\$562.50</u>						
FUND 803 P & Z ESCROWS			<u>\$562.50</u>						
			<u>\$324,572.20</u>						

City of Bayport

294 North 3rd Street

Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

Building Permit Log

For: October, 2012

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Permit Number: BP2012-58	Filing Date: 10/1/2012
Parcel Address: 4260 STAGECOACH TRAIL N.	STILLWATER, MN 55082
Applicant: ADOLFSON & PETERSON ADOLFSON & PETERSON CONSTRUCTION	Applicant Phone: 952-544-1561
Construction Value:	Total Fees: \$53,475.00

Permit Number: BP2012-59	Filing Date: 10/2/2012
Parcel Address: 206 2ND St. N.	BAYPORT, MN 55003
Applicant: J. G. HAUSE CONSTRUCTION J. G. HAUSE CONSTRUCTION RESIDENTIAL	Applicant Phone: 651-439-0189
Construction Value: \$8,416.00	Total Fees: \$181.21

Permit Number: BP2012-60	Filing Date: 10/2/2012
Parcel Address: 316 9th Street N.	Bayport, MN 55003
Applicant: KRECH EXTERIORS INC KRECH EXTERIORS INC RESIDENTIAL BUILDER	Applicant Phone: 651-688-6368
Construction Value: \$9,939.00	Total Fees: \$201.72

Permit Number: BP2012-61	Filing Date: 10/3/2012
Parcel Address: 302 MINNESOTA St. S.	BAYPORT, MN 55003
Applicant: PAMELA TORKELOSON OWNER OWNER	Applicant Phone:
Construction Value: \$3,500.00	Total Fees: \$105.00

Permit Number: BP2012-62	Filing Date: 10/4/2012
Parcel Address: 972 INSPIRATION PARKWAY N.	BAYPORT, MN 55003
Applicant: DR HORTON, INC MINNESOTA DR HORTON, INC MINNESOTA RESIDENTIAL	Applicant Phone: 952-985-7806
Construction Value: \$360,000.00	Total Fees: \$10,012.64

Building Permit Log

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Permit Number: BP2012-63
Parcel Address: 324 4TH St. S.
Applicant:PAT JOHNSON
OWNER OWNER

Filing Date: 10/10/2012
BAYPORT, MN 55003
Applicant Phone:

Construction Value:\$4,000.00**Total Fees:** \$105.25

Permit Number: BP2012-64
Parcel Address: 201 2nd Avenue S.
Applicant:RYAN COMPANY INC
RYAN COMPANY INC General Contractor

Filing Date: 10/11/2012
Bayport, MN 55003
Applicant Phone: 612-750-4888

Construction Value:\$2,000.00**Total Fees:** \$122.69

Permit Number: BP2012-65
Parcel Address: 243 3rd Street N.
Applicant:HOME & BUSINESS HANDYWORK
HOME & BUSINESS HANDYWORK LLC General

Filing Date: 10/11/2012
Bayport, MN 55003
Applicant Phone: 651-398-0026

Construction Value:\$2,800.00**Total Fees:** \$147.42

Permit Number: BP2012-66
Parcel Address: 207 3rd St. So.
Applicant:ARIES CONSTRUCTION INC.
ARIES CONSTRUCTION INC. RESIDENTIAL

Filing Date: 10/15/2012
Bayport, MN 55003
Applicant Phone: 651-552-9017

Construction Value:\$8,000.00**Total Fees:** \$171.25

Permit Number: BP2012-67
Parcel Address: 437 5TH St. N.
Applicant:BETHLEHEM LUTHERAN
OWNER OWNER

Filing Date: 10/16/2012
BAYPORT, MN 55003
Applicant Phone: 651-439-3677

Construction Value:\$1,000.00**Total Fees:** \$41.75

Permit Number: BP2012-68
Parcel Address: 905 INSPIRATION PARKWAY S.
Applicant:DR HORTON, INC MINNESOTA
DR HORTON, INC MINNESOTA RESIDENTIAL

Filing Date: 10/22/2012
Applicant Phone: 952-985-7806

Construction Value:\$340,000.00**Total Fees:** \$9,804.64

Building Permit Log

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Permit Number: BP2012-69
Parcel Address: 135 7th Street N.
Applicant: ST CLAIRE BUILDERS LLC
ST CLAIRE BUILDERS LLC RESIDENTIAL BUILDER
Construction Value: \$6,000.00
Filing Date: 10/23/2012
Bayport, MN 55003
Applicant Phone: 612-810-4862
Total Fees: \$222.04

Permit Number: BP2012-70
Parcel Address: 243 3RD St. S.
Applicant: JTR ROOFING, INC.
JTR ROOFING, INC. RESIDENTIAL BUILDER
Construction Value: \$8,000.00
Filing Date: 10/23/2012
BAYPORT, MN 55003
Applicant Phone: 651-777-7394
Total Fees: \$171.25

Permit Number: BP2012-71
Parcel Address: 456 2ND St. N.
Applicant: WINDOW WORLD TWIN CITIES
WINDOW WORLD TWIN CITIES Windows
Construction Value: \$1,667.00
Filing Date: 10/30/2012
BAYPORT, MN 55003
Applicant Phone: 651-770-5570
Total Fees: \$69.83

Permit Number: MC2012-31
Parcel Address: 902 INSPIRATION PARKWAY S.
Applicant: SABRE PLUMBING HEATING & AC
SABRE PLUMBING HEATING & AC
Construction Value: \$8,951.00
Filing Date: 10/3/2012
BAYPORT, MN 55003
Applicant Phone: 763-473-2267
Total Fees: \$80.00

Permit Number: MC2012-32
Parcel Address: 800 2nd Avenue N.
Applicant: CENTERPOINT ENERGY
CENTERPOINT ENERGY MECHANICAL
Construction Value: \$3,000.00
Filing Date: 10/9/2012
Bayport, MN 55003
Applicant Phone: 763-785-5404
Total Fees: \$80.00

Permit Number: MC2012-33
Parcel Address: 502 PRAIRIE WAY S.
Applicant: FIRESIDE HEARTH & HOME
FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.
Construction Value: \$1,000.00
Filing Date: 10/11/2012
BAYPORT, MN 55003
Applicant Phone: 651-633-1042
Total Fees: \$80.00

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Permit Number: MC2012-34
Parcel Address: 821 5TH Ave. N.
Applicant: APOLLO HEATING & VENTILATING
APOLLO HEATING & VENTILATING CORPORATION
Construction Value: \$3,000.00

Filing Date: 10/23/2012
BAYPORT, MN 55003
Applicant Phone: 651-770-0603
Total Fees: \$80.00

Permit Number: MC2012-35
Parcel Address: 17 POINT Road
Applicant: K B SERVICE COMPANY
K B SERVICE COMPANY MECHANICAL
Construction Value: \$3,000.00

Filing Date: 10/23/2012
BAYPORT, MN 55003
Applicant Phone: 651-481-9155
Total Fees: \$80.00

Permit Number: MC2012-36
Parcel Address: 972 INSPIRATION PARKWAY N.
Applicant: SABRE PLUMBING HEATING & AC
SABRE PLUMBING HEATING & AC
Construction Value: \$9,071.00

Filing Date: 10/30/2012
BAYPORT, MN 55003
Applicant Phone: 763-473-2267
Total Fees: \$80.00

Permit Number: MC2012-37
Parcel Address: 8 Point Road
Applicant: FIRESIDE HEARTH & HOME
FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.
Construction Value: \$4,500.00

Filing Date: 10/30/2012
Bayport, MN 55003
Applicant Phone: 651-633-1042
Total Fees: \$80.00

Permit Number: PL2012-37
Parcel Address: 128 4TH St. S.
Applicant: K & B SERVICE COMPANY
K & B SERVICE COMPANY Plumber
Construction Value: \$1,000.00

Filing Date: 10/9/2012
BAYPORT, MN 55003
Applicant Phone: 651-481-9155
Total Fees: \$80.00

Permit Number: PL2012-38
Parcel Address: 3377 OSGOOD WAY N.
Applicant: SCHERBER COMPANIES
SCHERBER COMPANIES SEWER & WATER
Construction Value:

Filing Date: 10/15/2012
STILLWATER, MN 55082
Applicant Phone: 763-497-1100
Total Fees: \$1,430.00

Building Permit Log

For: October, 2012

Printed:10/30/2012

Page5 of 5

Permit Number: PL2012-39

Parcel Address: 15372 34th Street N.

Applicant:DERRICK CUSTOM HOMES, LLC
COUNTRYSIDE PLUMBING & HEATING

Construction Value:

Filing Date: 10/23/2012

STILLWATER, MN 55082

Applicant Phone: 715-246-2320

Total Fees: \$1,430.00



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: October 9, 2012
TO: Mayor and City Council
City Administrator Mitchell Berg
FROM: Fire Chief Mark Swenson
RE: City donation of excess, outdated fire gear and equipment

BACKGROUND

Earlier this year, the Minnesota Occupational Safety and Health Administration (OSHA) inspector toured the Fire Hall and documented excessive equipment storage. Over the past two months, the membership has worked hard to sort and remove excess equipment, which included six bunker gear sets (coats and pants) that exceeded the maximum usage date of seven years and seven VHF radioschargers, which have been replaced with the new 800 MHz radio system and are no longer functional.

Osceola Fire Chief Don Stark is willing to distribute the equipment to local communities in need or to Outreach for Gear, which collects and distributes fire gear to departments outside of the United States. At this time, I would like to proceed with donating the city's outdated equipment.

RECOMMENDATION

Staff recommends the City Council adopt a motion to donate six bunker gear sets and seven VHF radioschargers to the Osceola Fire Department.



City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
<http://www.ci.bayport.mn.us>

Girl Scout Camp/Tents
City of Bayport

SPECIAL EVENT APPLICATION

A special event application form is required for individuals or organizations who wish to hold a public or private event in the city and require the use of city property and/or special city services. For most special events, City Council approval is required. Therefore, it is important to plan ahead and submit the application form to City Hall at least two weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. For example, if the proposed event is to be held on June 15, 2010, the special event application form and fee must be submitted by May 24, 2010 in order to be considered at the June 7, 2010 City Council meeting.

Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate special requests for city services associated with the event.

Lakeside Park

Property Information	
Address:	
City: Bayport	State: Minnesota Zip Code: 55003
Owner Name:	
Home Phone Number:	Work/Cell Phone Number:
Owner Address:	
City/State/Zip:	

Applicant Information	<input type="checkbox"/> Individual/For-profit organization	<input checked="" type="checkbox"/> Public entity/Non-profit organization
Applicant Name: <i>AMY PARDO</i>		
Home Phone Number:	Work/Cell Phone Number:	
<i>651-755-1652</i>	<i>[Signature]</i>	
Address: BAYPORT <i>BAYPORT</i>		
City/State/Zip: <i>BAYPORT</i>		
Email Address: <i>AMYJPARDO@AOL.COM</i>		

Description of Request	
<i>We shall use southern 1/4 of Lakeside Park to set up tents for a Girl Scout Camp and the 2 Southern Picnic Shelters Friday 4pm - Saturday 3pm</i>	
Event Information	Start Date: <i>FRI MAY 3RD 4pm</i> End Date: <i>SAT MAY 4TH 3PM, 2013</i>
Days of Operation (check all that apply)	
<input type="checkbox"/> Sunday <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input checked="" type="checkbox"/> Friday <input checked="" type="checkbox"/> Saturday	
Hours of Operation:	
<i>Weekdays: 4pm - 3pm Sat</i>	
Weekends:	

Requested City Assistance and/or Services

Will rent Shelters #1 and #2

ENCOURAGE GIRL SCOUTS TO WORK WITH CHIEF EASTMAN TO IDENTIFY A BACKUP PLAN FOR SEVERE WEATHER, I.E. ANDERSEN ELEMENTARY?

Application Process and Fees

The processing fee for the application and must be submitted with the application form to City Hall. Any additional fees and expenses associated with this request are the responsibility of the applicant/property owner, and will be billed to the applicant/property owner by the city.

Attachments to be submitted with application

- A diagram of the proposed premises
- If the request involves the sale of produce, uncooked meat, or dairy, etc., the applicant must provide a copy of all license applications required by the Department of Agriculture for City Council approval. For license information, please contact JoNell O'Neil at 651-779-5015.
- If the request involves cooked/prepared food or beverages, the applicant must provide a copy of all license applications required by Washington County Public Health and Environment for City Council approval. For license information, please contact 651-430-6655.

The undersigned understand that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application.

The undersigned hereby apply for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete to the best of their knowledge.

Applicant: Amy Pardo

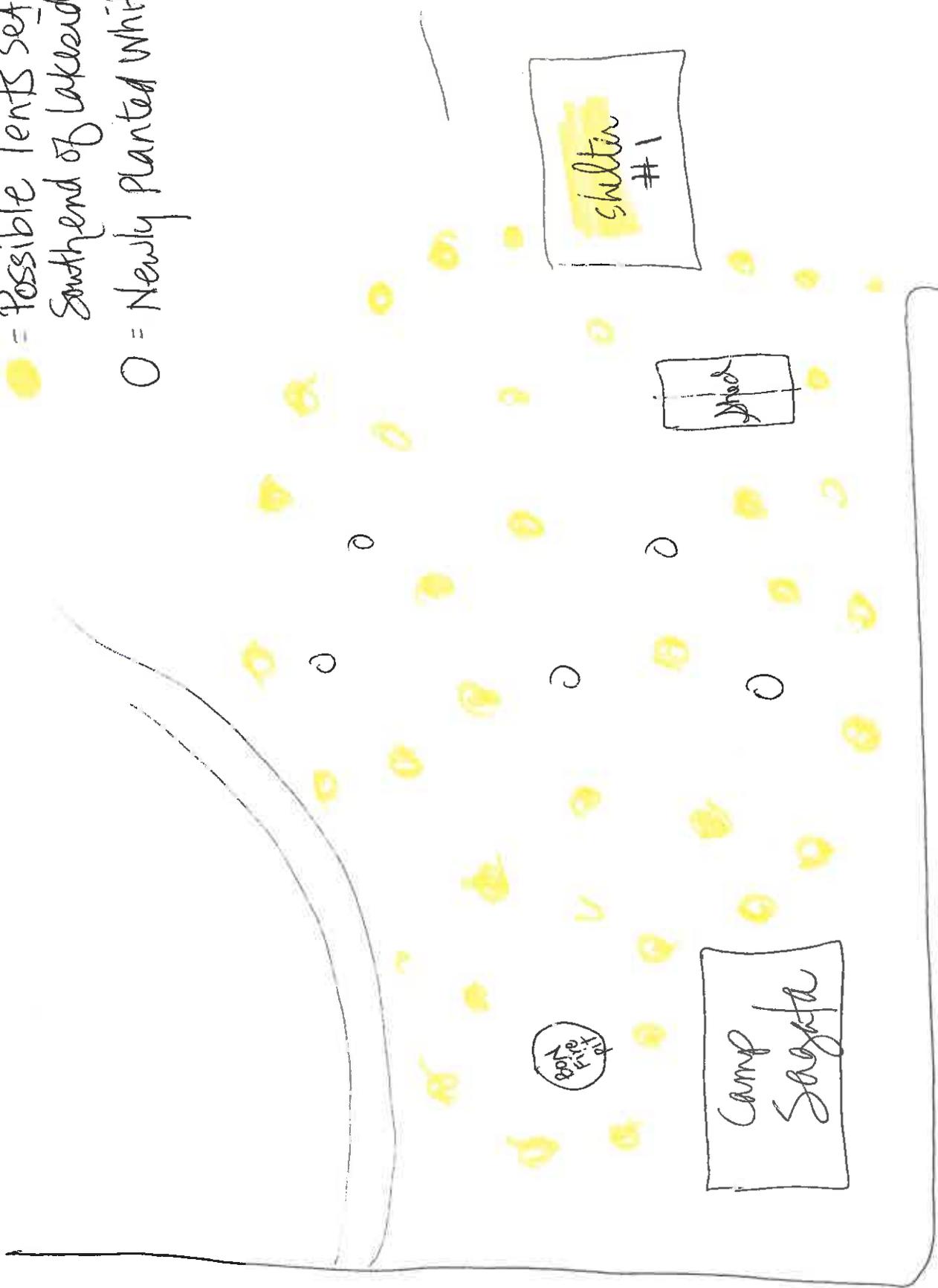
Date: 10-8-12

Property Owner: _____

Date: _____

Office Use - Dept. Review	Inspection	Date	Approved/Denied	Inspector
Administration	<input type="checkbox"/> Site Inspection			
Office Use - Fees	Amount Received	Date Received	Method of Payment	Staff Initials
Processing Fee \$15.00-Public entity/Non-profit \$50.00-Individual/For-profit	<input checked="" type="checkbox"/> \$15.00 <input type="checkbox"/> \$50.00	10/23/12	River Valley's Rainbow Gate Service Unit, #3609	Kjh
Escrow or cost incurred				

● = Possible Tents Set up at
South end of Lakeside Park
○ = Newly Planted White Pines





City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
<http://www.ci.bayport.mn.us>

City of Bayport SPECIAL EVENT APPLICATION

A special event application form is required for individuals or organizations who wish to hold a public or private event in the city and require the use of city property and/or special city services. For most special events, City Council approval is required. Therefore, it is important to plan ahead and submit the application form to City Hall at least two weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. For example; if the proposed event is to be held on June 15, 2010, the special event application form and fee must be submitted by May 24, 2010 in order to be considered at the June 7, 2010 City Council meeting.

Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate special requests for city services associated with the event.

Property Information	
Address:	
City: Bayport	State: Minnesota Zip Code: 55003
Owner Name:	
Home Phone Number:	Work/Cell Phone Number:
Owner Address:	
City/State/Zip:	
Applicant Information	<input type="checkbox"/> Individual/For-profit organization <input checked="" type="checkbox"/> Public entity/Non-profit organization
Applicant Name: <i>Bayport Community Action League</i>	
Home Phone Number: <i>(651) 439-8894</i>	Work/Cell Phone Number: <i>(651) 379-3212</i>
Address: <i>130 So. 6th St.</i>	
City/State/Zip: <i>Bayport, MN 55003</i>	
Email Address: <i>bob@cmtrinc.com</i>	
Description of Request	
<i>"Lighting of the Green" ceremony located on the Bayport Village Green</i>	
Event Information	Start Date: <i>12/5/12</i> End Date: <i>12/5/12</i>
Days of Operation (check all that apply)	
<input type="checkbox"/> Sunday <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input checked="" type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday	
Hours of Operation:	
Weekdays: <i>6:30 - 8:00 p.m.</i>	
Weekends:	

Requested City Assistance and/or Services

- Use of Village Green - 6:30 - 8:00 p.m.
- String Christmas lights on trees and shrubs on Village Green and those surrounding the Bayport "Welcome" sign
- All power turned on to Village Green
- "Large switch" to throw to turn on lights
- Fire ring and wood for burning by 6:15 p.m.
- "Santa" provided by Bayport Fire Dept. on Fire Truck
- Cones to block off fire truck parking on 4th St.
- Mayor James St. Ores to give short speech to audience
- Several trash cans for refuse

Application Process and Fees

The processing fee for the application and must be submitted with the application form to City Hall. Any additional fees and expenses associated with this request are the responsibility of the applicant/property owner, and will be billed to the applicant/property owner by the city.

Attachments to be submitted with application

- A diagram of the proposed premises
- If the request involves the sale of produce, uncooked meat, or dairy, etc., the applicant must provide a copy of all license applications required by the Department of Agriculture for City Council approval. For license information, please contact JoNeil O'Neil at 651-779-5015.
- If the request involves cooked/prepared food or beverages, the applicant must provide a copy of all license applications required by Washington County Public Health and Environment for City Council approval. For license information, please contact 651-430-6655.

The undersigned understand that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application.

The undersigned hereby apply for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete to the best of their knowledge.

Applicant:  Bob Johnson - BCAL Date: 9/25/12

Property Owner: _____ Date: _____

Office Use - Dept Review	Inspection	Date	Approved/Denied	Inspector
Administration	<input type="checkbox"/> Site Inspection			
Office Use - Fees	Amount Received	Date Received	Method of Payment	Staff Initials
Processing Fee \$15.00-Public entity/Non-profit \$50.00-Individual/For-profit	<input checked="" type="checkbox"/> \$15.00 <input type="checkbox"/> \$50.00	10-5-2012	cash	W. M
Escrow or cost incurred				

School Playground Fence

Service Bldg.

Light Switch for Turning on Lights

Fire Ring

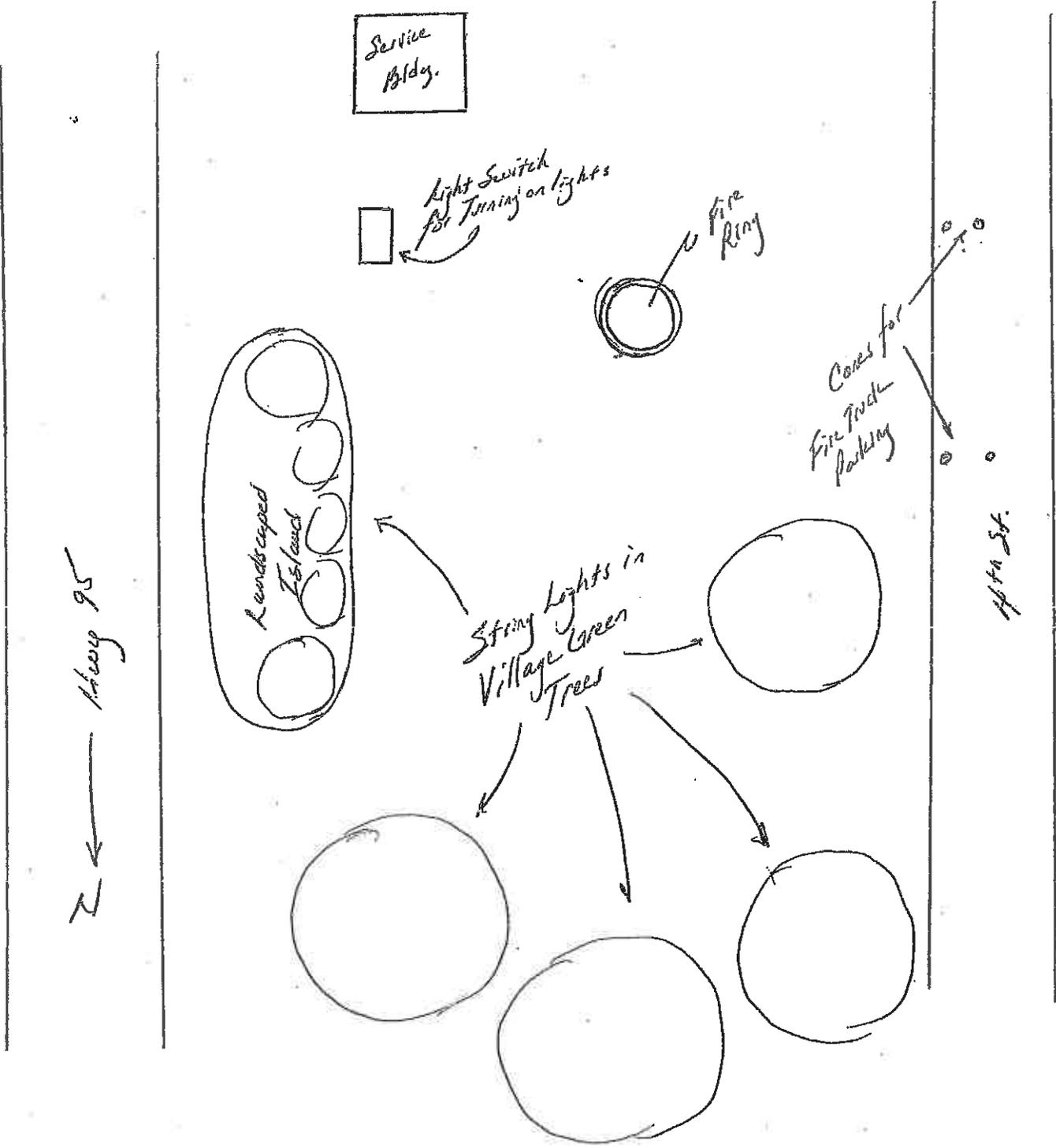
Cones for Fire Truck Parking

Highway 95

Remodeled Island

String Lights in Village Green Trees

4th St.





Office of the Sheriff

Commitment to Excellence



William M. Hutton
Sheriff

Daniel Starry
Chief Deputy

October 4, 2012

Mitch Berg
City Administrator
294 North Third Street
Bayport, MN 55003

Dear Mr. Berg:

Washington County's Emergency Management program is responsible for the development of emergency preparedness plans and resources necessary to protect the health and safety of Washington County citizens.

The Washington County All-Hazard Mitigation Plan has been developed in cooperation with all local government jurisdictions in the County. The purpose of this plan is to identify hazards that exist in our community and pre-determine strategies to minimize their impact if they were to occur. The Federal Emergency Management Agency and the Minnesota Division of Homeland Security and Emergency Management have approved Washington County's All-Hazard Mitigation Plan. **Please note that adoption of this plan by all Washington County jurisdictions, such as Bayport, will be necessary to qualify for Hazard Mitigation Grants.**

Attached you will also find a copy of a "Sample Resolution" for your jurisdiction to formally adopt the All-Hazard Mitigation Plan. When your City Council has adopted the All-Hazard Mitigation Plan, if you could, please fax or mail a copy of your resolution to:

Washington County Government Center
Sheriff's Office
Attn: Robin Shim
15015 62nd Street North
PO Box 3801
Stillwater, MN. 55082-3801
FAX: 651-430-7623
Robin.shim@co.washington.mn.us

Please know that we are happy to share this information with you so that planning and preparedness within our county can be collaborative. However, some emergency planning information may be non-public due to its security nature. We respectfully ask that you refer any requests for copies or information from these documents to us before releasing to the public.

Thank you and please feel free to contact us if you have questions or need further information.

Sincerely,

A handwritten signature in black ink that reads "Kelli Matzek". The signature is written in a cursive, flowing style.

Kelli Matzek
Emergency Management Specialist
Washington County, Minnesota

RESOLUTION NO. 12-

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,
WASHINGTON COUNTY, MINNESOTA HELD NOVEMBER 13, 2012**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 13th day of November 2012, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING ADOPTION OF THE
WASHINGTON COUNTY ALL-HAZARD MITIGATION PLAN**

WHEREAS, the City of Bayport has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000; and

WHEREAS, the Act establishes a framework for the development of a multi-jurisdictional County Hazard Mitigation Plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the Washington County Plan includes a risk assessment including past hazards, hazards that threaten the county, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the Washington County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects; and

WHEREAS, the Washington County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Washington County will maintain public participation and coordination; and

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency (FEMA) for review and comment; and

WHEREAS, the Washington County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS, this is a multi-jurisdictional plan and cities that participated in the planning processes may choose to also adopt the County Plan.

NOW THEREFORE BE IT RESOLVED, that the City of Bayport supports the hazard mitigation planning effort and wishes to adopt the Washington County All-Hazard Mitigation Plan.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –	Michele Hanson
Connie Carlson –	Mark Ostertag –
Dan Goldston –	

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 13th day of November 2012.

ATTEST:

Mitch Berg, City Administrator

Susan St. Ores, Mayor



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: November 5, 2012

TO: Mayor and City Council
City Administrator Mitchell Berg

FROM: Fire Chief Mark Swenson

RE: Fire mutual aid agreements with Somerset and St. Joseph, Wisconsin

BACKGROUND

The city has had a long-standing, informal fire mutual aid agreement with the municipalities of Somerset and St. Joseph, Wisconsin. However, to comply with new requirements imposed by the Minnesota Homeland Security Office, these agreements need to be formalized, signed by both state governors, and approved by Homeland Security.

Staff has prepared draft agreements for both Somerset and St. Joseph, modeled after the city's existing mutual aid agreement with the City of Hudson, Wisconsin, to meet the new requirements. It should be noted that because the new St. Croix River Crossing Bridge will fall under the jurisdiction of the Bayport Fire Department, mutual aid from these communities is crucial. It should also be noted that until these agreements are formalized and signed, the municipalities involved are unable to provide mutual aid. Therefore, staff is recommending the city expedite this process as quickly as possible, to restore fire mutual aid, and benefit all communities involved.

RECOMMENDATION

Staff recommends the City Council adopt a motion approving the proposed fire mutual aid agreements with Somerset and St. Joseph, Wisconsin.

MUTUAL AID AGREEMENT
INCLUSIVE OF: CITY OF BAYPORT, MINNESOTA AND VILLAGE OF
SOMERSET, WISCONSIN, AND TOWNS OF SOMERSET AND
ST. JOSEPH, WISCONSIN

This Agreement is made pursuant to Minnesota Statutes §471.59 and Minnesota Statutes §438.08 and Wisconsin Statutes §66.0303, Subd. (2) and (3) (b) which authorize the joint and cooperative exercise of powers common to contracting parties. The intent of this agreement is to make equipment, personnel and other resources available to political subdivisions from other political subdivisions during an emergency situation or for designated training activities.

Section 1. Definitions.

- a. “Party” means a political subdivision.
- b. “Requesting Official” means the person designated by a Party who is responsible for requesting Assistance from other Parties.
- c. “Requesting Party” means a party that requests assistance from other parties.
- d. “Responding Official” means the person designated by a party who is responsible to determine whether and to what extent that party should provide assistance to a Requesting Party.
- e. “Responding Party” means a party that provides assistance to a Requesting Party.
- f. “Assistance” means Fire and/or emergency medical services personnel and equipment, and any associated and related training necessary to further the purpose of this Agreement.

Section 2. Request for assistance.

Whenever, in the opinion of a Requesting Official, there is a need for assistance from other parties, the Requesting Official may call upon the Responding Official of any other party to furnish assistance.

Section 3. Response to request.

Upon the request for assistance from a Requesting Party, the Responding Official may authorize and direct his/her party’s personnel to provide assistance to the Requesting Party. This decision will be made after considering the needs of the responding party and the availability of resources.

Section 4. Recall of Assistance.

The Responding Official may at any time recall such assistance when in his or her best judgment or by an order from the governing body of the Responding Party, it is considered to be in the best interests of the Responding Party to do so.

Section 5. Command of Scene.

The Requesting Party shall be in command of the mutual aid scene. The personnel and equipment of the Responding Party shall be under the direction and control of the Requesting Party until the Responding Official withdraws assistance.

Section 6. Workers' compensation.

Each party shall be responsible for injuries or death of its own personnel. Each party will maintain workers' compensation insurance or self-insurance coverage, covering its own personnel while they are providing assistance pursuant to this agreement. Each party waives the right to sue any other party for any workers' compensation benefits paid to its own employee or volunteer or their dependants, even if the injuries were caused wholly or partially by the negligence of any other party or its officers, employees, or volunteers.

Section 7. Damage to equipment.

Each party shall be responsible for damages to or loss of its own equipment. Each party waives the right to sue any other party for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of any other party or its officers, employees, or volunteers.

Section 8. Liability.

- a. For the purposes of Tort Liability, the employees and officers of the Responding Party are deemed to be employees of the Requesting Party.
- b. The Requesting Party agrees to defend and indemnify the Responding Party against any claims brought or actions filed against the Responding Party or any officer, employee, or volunteer of the Responding Party for injury to, death of, or damage to the property of any third person or persons, arising from the performance and provision of assistance in responding to a request for assistance by the Requesting Party pursuant to this agreement.
- c. Under no circumstances, however, shall a party be required to pay on behalf of itself and other parties, any amounts in excess of the limits on liability established in its Home State applicable to any one party. The limits of liability for some or all of the parties may not be added together to determine the maximum amount of liability for any party.
- d. The intent of this subdivision is to impose on each Requesting Party a limited duty to defend and indemnify a Responding Party for claims arising within the Requesting Party's jurisdiction subject to the limits of liability under the laws of its Home State. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts among defendants, and to permit liability claims against multiple defendants from a single occurrence to be defended by a single attorney.

- e. No party to this agreement nor any officer of any Party shall be liable to any other Party or to any other person for failure of any party to furnish assistance to any other party, or for recalling assistance, both as described in this agreement.
- f. For the purposes of training, and other than Workers' compensation claims as described in Section 6, the laws of the State where the training takes place will control disputes based upon claims of one party against the other.

Section 9. Charges to the Requesting Party.

- a. No charges will be levied by a Responding Party to this agreement for assistance rendered to a Requesting Party under the terms of this agreement unless that assistance continues for a period of more than 12 hours. If assistance provided under this agreement continues for more than 12 hours, the Responding Party may submit to the Requesting Party an itemized bill for the actual cost of any assistance provided after the initial 12 hour period, including salaries, overtime, materials and supplies and other necessary expenses; and the Requesting Party will reimburse the party providing the assistance for that amount.
- b. Such charges are not contingent upon the availability of federal or state government funds.

Section 10. Duration.

This agreement will be in force from the date of execution and shall continue until terminated. Any party may withdraw from this agreement upon thirty (30) days written notice to the other party or parties to the agreement.

Section 11. Amendments.

Any amendments to this agreement shall be in writing and signed by all parties.

Section 12. Agreement.

This agreement contains the entire agreement of the City of Bayport, Minnesota, Village of Somerset, Wisconsin, and Towns of Somerset and St. Joseph, Wisconsin. Any prior correspondence, memoranda or agreements are replaced in total by this agreement.

Section 13. Execution.

Each party hereto has read, agreed to and executed this Mutual Aid Agreement on the date indicated. Each party to this agreement shall maintain a copy of an executed copy of this agreement.

IN WITNESS WHEREOF, the undersigned, on behalf of their political subdivision or their fire department corporation has executed this agreement pursuant to authorization by its governing body:

City of Bayport

Susan St. Ores, Mayor

Mitchell Berg, City Clerk

Dated: _____, 2012

Bayport Fire Department

Mark Swenson, Fire Chief

Dated: _____, 2012

St. Joseph Township

Dan Gavin, Town Chair

Marie Colbeth, Town Clerk

Dated: _____, 2012

St. Joseph Fire Department

Ron Burton, Fire Chief

Dated: _____, 2012

STATE OF MINNESOTA

Its _____

Dated: _____, 2012

Village of Somerset

Jeff Johnson, Village President

Pam Donohoe, Village Clerk

Dated: _____, 2012

Somerset Township

Ed Schachtner, Town Chair

Jeri Koester, Town Clerk

Dated: _____, 2012

Somerset Fire Department

Travis Belisle, Fire Chief

Dated: _____, 2012



Minnesota Department of Transportation

**Metro District
Waters Edge
1500 West County Road B-2
Roseville, MN 55113**

Date: October 9, 2012

City of Bayport
Attn: City Administrator
294 North 3rd Street
Bayport, MN 55003

RE: Snow Removal on Trunk Highways within Municipalities

To Whom It May Concern,

Joint snow removal by cities, municipalities and the Minnesota Department of Transportation (MnDOT) on trunk highways within cities and municipalities, primarily within business areas, has again been authorized for the upcoming winter season.

The basis of this joint agreement is that MnDOT pays for all loading costs and the city pays for all truck hauling costs. The operation of loading snow includes all necessary windrowing to facilitate the actual loading of the snow into city/municipality trucks. Loading, or a part thereof, may be done with MnDOT units if available.

The following practice has been established in connection with snow removal at all times:

Municipal authorities shall furnish MnDOT with a description and hourly rental rate of publicly-owned equipment available for that purpose and under their control on the enclosed forms: Informal Bid for Services and Rentals and Certificate of Insurance.

To expedite the renting of privately-owned local equipment customarily employed for this purpose by cities/municipalities, we would appreciate it if you will have the owner submit a Rental offer and equipment Insurance Certificate on these same forms. The MnDOT sub-area supervisor shall be notified by your Public Works Department of your intention to perform such work so as to enable him/her to determine if MnDOT loading equipment is available, or to record time for city/municipality controlled equipment furnished at MnDOT's request and expense.

Loading and hauling equipment should be kept in balance to eliminate costly unproductive waiting time for equipment furnished by both parties.

MnDOT owned equipment for this purpose will be available only when requirements of snow and ice removal on the Trunk Highway/Interstate system, as a whole, have been met.

An Equal Opportunity Employer



Requests, by the city/municipality for reimbursement of authorized snow removal should be submitted on agency letterhead and include the following information on a monthly basis. **Final reimbursements shall be submitted by May 13, 2013. Failure to meet deadline submittal may result in no reimbursement of services rendered.**

- Please submit your primary contact; name, number and email address on the reimbursement request.
- This 2012-2013 Snow and Ice season we would like all correspondence to and from cities and municipalities to be handled via email to Lynn Tschida at Lynn.Tschida@state.mn.us

If no loading equipment is available, please notify your MnDOT truck station contact from the enclosed list and we will work with your agency to make the best possible alternative arrangement.

Your cooperation in completing rental agreements by November 22, 2012 will be appreciated.

If you have any questions, please contact MnDOT Clear Roadways Assistant, Lynn Tschida at 651-234-7933.

Sincerely,



Beverly Ann B. Farragher, P.E.
MnDOT Metro District Maintenance Engineer
Beverly.Farragher@state.mn.us
Waters Edge Building
1500 West County Road B2
Roseville, MN 55113

Enclosures (3)

Cc: Greg Coughlin, MnDOT Metro - Director of Traffic and Maintenance
Mark Fischbach, MnDOT Metro - Clear Roadways Superintendent
Jim Michael, MnDOT Metro - Northeast Region Superintendent
Beryl Board, MnDOT Metro - Oakdale Truck Station Supervisor
(File)

An Equal Opportunity Employer





Minnesota Department of Transportation
INFORMAL BID FOR SERVICES AND RENTALS

INSTRUCTIONS: Prepare one copy for each unit bid. Send to the Area maintenance Office.*

THE UNDERSIGNED AGREES TO FURNISH THE FOLLOWING EQUIPMENT AT THE RATE BID AND ACCORDING TO THE FOLLOWING PROVISIONS:

For completion by Mn/DOT

1. The amounts under this bid are limited to \$15,000 for competitive bids (3 bids where practical)
2. The rental rate shall include all supplies necessary to operate the equipment and maintain it in proper order, and _____ \$6.00 per hour for _____ Mn/DOT operated supplies noted in the description space below. (Check appropriate boxes)
3. When owner provides the operator, she/he shall furnish to the Area Maintenance Office a certification of insurance for:
 - a. Public Liability and Property Damage coverage for the equipment.
 - b. Worker's Compensation coverage as required by state law. Licensed workers furnished by the owner.
 Payment will not be made for equipment rental until this insurance certificate has been furnished.
4. When Mn/DOT operated, physical damage insurance by _____

D.O.A. (When D.O.A. is used, call State Document Department)

For completion by Owner

Description of Equipment 2000 Caterpillar Model 924G (2.7 cubic yards)

Type Front End Loader

Description Snow removal on Highway 95

Bid Rate Per Unit of Measure \$ 115.00 Unit of Measure (Completed by Mn/DOT) Hour

MN Tax ID No. or Soc. Sec. No. (Name on Soc. Sec. Card-if used for I.D. Number) 8020401

OWNER (fill in information below)

Name/Company City of Bayport Date 10/22/12

Address (city, state, zip) 294 No. 3rd St., Bayport 55003 Phone No. (651) 275-4404

Authorized Signature  Title City Administrator

For Department Use ONLY

Name of Person Soliciting Bid _____ Title _____ Date _____

Location of Work Where Equipment Will Be Used _____

Expiration Date _____ Accepted by _____ Date _____

* A copy will be returned to the successful bidder after approval.

**Central St. Croix Valley
Joint Cable Communications Commission**

**Operating & Capital Expenditure Budget
Fiscal Year 2013
(February 1, 2013 – January 31, 2014)**

Revenue

Franchise Fees	296,000
PEG Fees	121,700
Interest Earnings	300
Expense Reimbursements	500
Lower Valley Funding	16,800
Reserve Funds for Franchise Renewal	23,700
Total Revenue	\$ 459,000

Expenses

Salary (includes employer's FICA & PERA)

Admin. Secretary (30 hr. week)	38,300
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Professional Services

Legal Fees	10,000
Accounting	3,500
FY 2012 Audit Expense	7,500
Franchise Renewal Expense	23,700

Other Expenses

Office Supplies	900
Telephone	1,200
Postage	300
Maintenance/Repairs	100
Conf/Mtgs/Dues	1,500
Print/Publish	125
Insurance/Bond	3,500
Medical Insurance	9,500
Dental Insurance	635
Office Rent	20,500
Gas & Electric	2,500
Security System Monitoring	200
Photocopier Expenses	600

Cable Commission FY 2013 Budget – Page 2

Access Center Support 332,640
(PEG Fees 121,700; Franchise Fees 179,940; Interest Earnings 200; Lower Valley Funds 16,800; Tape Dub Reimbursements 14,000)

Miscellaneous Expenses 1,500
Valley Ridge Mall Christmas Event 200
Premium Waters 100

Reserve Funds Accounts

Legal Contingency -0-
Leasehold/Facility/Relocation -0-
HVAC Maintenance/Repair -0-
Security Fund -0-
Capitol Revolving Fund -0-
Payroll Expense Reserves -0-

Total Expenses \$ 459,00

A 2% COLA was budgeted for this year.

**Valley Access Channels
Operating & Capital Expenditure Budget
Fiscal Year 2013
(February 1, 2013 – January 31, 2014)**

Revenue

Commission Subsidies: PEG Fees	121,700	
Franchise Fees	179,940	
Interest Earnings	200	
Lower Valley Funds	16,800	
Tape Dub Reimbursements	14,000	332,640
834 School Dist. Reimbursement		3,500
Miscellaneous Reimbursements		<u>500</u>
Total Revenue		\$ 336,640

Expenses

***Salaries** (includes employer's FICA & PERA where applicable)

Access Manager – 40 hours/wk	60,400
Lead Facilities Coordinator – 40 hours/wk	48,800
Facilities Coordinator– 40 hours/wk	43,470
Facilities Coordinator– 40 hours/wk	41,600
PT Access Associates– up to 20 hrs/wk.	16,985
Govt. Meetings & School Board Meetings	5,500
Freelance/Temp Employees	<u>15,000</u>
Total Salary Expense	\$231,755

Professional Services

Accounting	3,500
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Other Expenses

Office Supplies	1,000
Media Supplies *	7,000
Telephone	1,200
Rent & CAM	40,900
Gas & Electric	5,000
Premium Waters	200
Insurance/Bond	3,500
Medical Insurance	25,000
Dental insurance	2,535
Postage/Mtg/Conf/Dues	800
Maintenance/Repairs	4,000
Mileage, gas & car repairs	2,000

Valley Access Channels – FY 2013 Budget – Page 2

Publicity	600
Misc/Facility/Office Furniture	5,600
Security Monitoring	350
Copy Machine Expense	<u>700</u>
Total Expenses	\$ 336,640

A 2% COLA increase has been budgeted for this year.

* The tape dub revenues fund the Media Fund budget. I split the projected tape dub earnings between the Media Fund , the Miscellaneous Fund and freelance.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: November 7, 2012
TO: Mayor and City Council
FROM: Mitch Berg, City Administrator
Sara Taylor, Assistant City Administrator / Planner
RE: Canvassing the tabulation of votes and declaring the results from the 2012 General Election

BACKGROUND

The City Council is required to canvass the tabulation of votes and declare the results from the November 6, 2012 General Election for the city. The tabulation, as it relates to the Mayor and two City Council members, voted on by residents of Bayport, is as follows:

(1) Mayor

Susan St. Ores 912 votes

(2) City Council members

Connie Carlson 835 votes
Dan Goldston 637 votes

RECOMMENDATION

Based on the tabulation of votes, staff recommends the City Council adopt a motion to canvass and declare the winners of the following offices:

Susan St. Ores, Mayor (2 year term) – Term to commence January 1, 2013 and expire December 31, 2014.

Connie Carlson, City Council member (4 year term) – Term to commence January 1, 2013 and expire December 31, 2016.

Dan Goldston, City Council member (4 year term) – Term to commence January 1, 2013 and expire December 31, 2016.



Bayport Fire Department

284 N. 3rd Street • Bayport, MN. 55003 • Hall (651) 275-4401 • Fax (651) 275-4402

Administrator Berg, Mayor and Council members,

Re: Monthly report

The month of October was mainly planning for the open house. The mutual aid agreement with the City of Hudson was also signed by our Governor and is now in effect. The Township of St. Joseph and the City of Somerset are still waiting for approval. I have met with all of our townships and cities that we provide fire and rescue support to. My team shared call volumes and staffing needs for our department. The overall feeling was very positive and energetic toward the department growing and expanding our membership. We look forward to doing more with the respective municipal boards and councils. My three month plan is vehicle replacement and call volume data with hopes of having a plan by January to present to the City Administrator for review.

If you have further questions please do not hesitate to call.

Mark

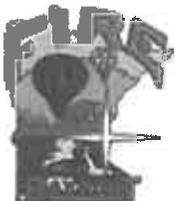
Mark Swenson
Fire Chief
Bayport Fire Department

294 North 3rd St.

Bayport, MN 55003

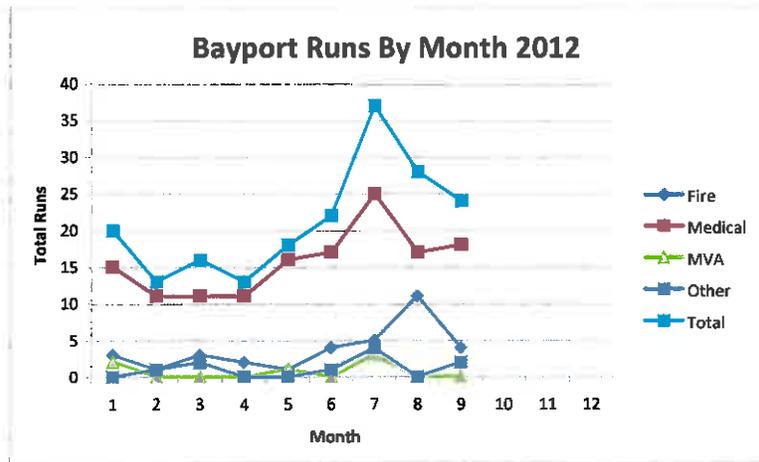
Office: 651-275-4401 fax: 651-275-4402 Mobile: 651-300-2101

E-Mail: Mark.Swenson@BayportFire.org



Proudly Serving the Communities of • Bayport • Baytown • Oak Park Heights • West Lakeland

District	Month	Call Type	# Calls
Bayport	1	Fire	3
Bayport	2	Fire	1
Bayport	3	Fire	3
Bayport	4	Fire	2
Bayport	5	Fire	1
Bayport	6	Fire	4
Bayport	7	Fire	5
Bayport	8	Fire	11
Bayport	9	Fire	4
Bayport	10	Fire	
Bayport	11	Fire	
Bayport	12	Fire	
Bayport	1	Medical	15
Bayport	2	Medical	11
Bayport	3	Medical	11
Bayport	4	Medical	11
Bayport	5	Medical	16
Bayport	6	Medical	17
Bayport	7	Medical	25
Bayport	8	Medical	17
Bayport	9	Medical	18
Bayport	10	Medical	
Bayport	11	Medical	
Bayport	12	Medical	
Bayport	1	MVA	2
Bayport	2	MVA	0
Bayport	3	MVA	0
Bayport	4	MVA	0
Bayport	5	MVA	1
Bayport	6	MVA	0
Bayport	7	MVA	3
Bayport	8	MVA	0
Bayport	9	MVA	0
Bayport	10	MVA	
Bayport	11	MVA	
Bayport	12	MVA	
Bayport	1	Other	0
Bayport	2	Other	1
Bayport	3	Other	2
Bayport	4	Other	0
Bayport	5	Other	0
Bayport	6	Other	1
Bayport	7	Other	4
Bayport	8	Other	0
Bayport	9	Other	2
Bayport	10	Other	
Bayport	11	Other	
Bayport	12	Other	
Bayport	1	Total	20
Bayport	2	Total	13
Bayport	3	Total	16
Bayport	4	Total	13
Bayport	5	Total	18
Bayport	6	Total	22
Bayport	7	Total	37
Bayport	8	Total	28
Bayport	9	Total	24
Bayport	10	Total	
Bayport	11	Total	
Bayport	12	Total	





Bayport Police Department
294 North 3rd Street
Bayport, Minnesota 55003
Phone: 651-275-4400
Fax: 651-275-4411

Laura Eastman
Chief of Police

Date: October 11, 2012
To: Mayor and City Council
City Administrator Berg
From: Chief Laura Eastman
Subject: Police Reports & Updates

Recent

Boy Scout Troop #126 Tour - Police Dept. - November 10th @ 9:00 am

Community Watch Meeting/K9 Meet & Greet - Croixdale - November 5th @ 6:00 pm

Community Watch Meeting/K9 Meet & Greet - Senior Center - October 31st @ 8:30 am

Public Safety Open House on Halloween night from 5:30 pm – 8:30 pm PD and FD to work together... Reserves will walk the streets of Bayport in effort to keep kids safe and hand out glow necklaces; Chief & K9 Officer will meet and greet residents at the fire hall. PD will purchase CO detectors for raffle at fire hall.

Laurel Avery's Andersen Elementary Kindergarten Class Tour & Greet - Police Dept.
October 17th @ 1:30 pm

Cop-On-Top – Reserves were perched on top of the Stillwater Cub Foods roof in order to raise funds/awareness for the Special Olympics – October 12th 1200 thru October 13th

Derby Days sponsored by BCAL - September 15th Lakeside Park 5:00 – 8:00 pm
Reserves provided area checks and assisted with monitoring the fireworks area.

Croixdale Community Policing & Senior Center Event - August 31st 6:00 pm – 7:00 pm
Quarterly Update on police reports/gun safety tips – Officer Willmarth & Chief Eastman

Safety Camp at Lakeside Park - August 6th & 7th 8:00 am – 3:30 pm
Reserves/Officers provided a learning experience covering areas of safety & fun.

Night to Unite (formerly National Night Out) Lakeside Park August 2nd 5:00 pm - 8:00 pm
Officers/Reserves provided an evening of celebration to strengthen neighborhood and community partnerships.

Special Olympics Torch Run – June 21, Reserve Officers participated in this event.

Memorial Day Parade - Reserves & Officers placed no parking signs, notified residents by placing flyers on vehicles and doors, directed traffic for the parade.

Ongoing Community Policing Activity

Since the Stillwater Lift Bridge closed on September 10, 2012, the city has seen a dramatic increase in traffic, especially around the end of the workday for Andersen Corporation, the Stillwater Prison, Xcel Energy, and the end of the day for Andersen Elementary students.

As a result, the police department is assisting with directing traffic in the area of Highway 95/7th Ave. N. to help alleviate traffic issues.

September Call Load

9/21/12 – No contact order violation, suicidal male, erratic driver, handgun permit
9/20/12 – No insurance, illegal dumping, traffic detail, missing cat, driving after revocation, DAS (driving after suspension)
9/19/12 – Traffic detail, parking complaint
9/18/12 – Traffic detail –direct traffic exiting from AW, suspicious activity
9/17/12 – Traffic detail, finger printing, medical
9/16/12 - Criminal damage to property, driving under the influence of drugs, DWI
9/15/12 – Speed, stop sign, driving after suspension, boat trailer and parking violations, DWI
9/14/12 – Crash/accident Hwy. 95 - citation issued
9/13/12 – Mental health issue, crash/accident, permit to purchase
9/12/12 – Mental health issues, theft, worthless check packet, traffic concerns due to Stillwater bridge shut down, driving after revocation and speed violation
9/11/12 – Welfare concern person on drugs at Holiday store/DWI arrest, potentially dangerous dog notification- 2nd bite
9/10/12 – Threats report, domestic, mental health issues, permit to purchase, ongoing vacation and vacant building checks
9/09/12 – Family issues/argument, welfare concern, phone scam, seatbelt violation
9/08/12 – 2nd Degree DWI
9/07/12 – Identity theft, found boat, driving after cancelation, speed violation
9/06/12 – Driving after suspension, speed violation
9/05/12 – Warrant arrest, check fraud, impaired driver report
9/04/12 – Business alarm/cleared
9/03/12 – Car vs. deer, B card driving violation
9/02/12 – Burning complaint, numerous boat trailer parking violations, assault/medical
9/01/12 – Domestic, shoplifting, small amount of drugs

August Call Load

8/31/12 - House alarm, dog at large, not licensed, shoplifting
8/30/12 – Terroristic threats, extra patrols/marina theft related, warrant arrest, dog compliance checks (leash, bag and flyer given)
8/29/12 – Speed violations, theft report
8/28/12 – Parking violations, driving after suspension, theft, speed
8/27/12 – Speeding complaint, child restraint, report of marijuana growing in the back yard
8/26/12 – AOA/DUI, lock out
8/25/12 - Driving after revocation, noise complaint, speed, no driver's license or insurance, OFP violation/domestic assault, DUI and drug paraphernalia, speed, DANCO violation, extra patrol request-resident
8/24/12 – Speed, no insurance, medical, harassment report, disturbance, break-in
8/23/12 – Driving after suspension, drug paraphernalia, speed violation, trespassers, car vs. deer, driving after revocation, car fire
8/22/12 – DK driver report, no driver's license, parking violations

8/21/12 - No driver's license, operating vehicle w/impounded plates, no insurance, property retrieval, business checks, open door
8/20/12 - Expired tabs, no insurance, speed, AOA/car vs. pedestrian - WCSO
8/19/12 - Driver allowing open bottle, speed violations, open bottle
8/18/12 - Warrant arrest, parking complaint, health concern, disorderly conduct, DWI
8/17/12 - DWI, no insurance x 2, speed violations, RV parking violation-expired tabs, accident, medical, business checks
8/16/12 - Junk vehicle citation issued, check welfare request, parking complaint
8/15/12 - Accident, AOA/juvenile runaway, DAS-expired tabs, speed violation, medical
8/14/12 - Stop sign violation, medical, lock out, out of control student, driving complaint, DAS, revoked plates, no insurance, theft report, driving after suspension, gunshot report
8/13/12 - speed & boat trailer park violation, attempted dog bite, suspicious activity and burglar alarm
8/12/12 - AOA/stolen vehicle, AOA/domestic, no insurance-speed, welfare check, no seat belt
8/11/12 - AOA/MC accident, property retrieval, medical
8/10/12 - Suspicious item report, speed violation, dumping complaint, suicidal report, gas leak, business checks
8/09/12 - Train complaint, AOA/hold, criminal sexual assault report, terroristic threats
8/08/12 - Accident, found credit card, found purse
8/07/12 - Suspicious male report, gas leak
8/06/12 - Permit to purchase, theft report, lock out
8/05/12 - Speed violation, boat trailer parking, leaving the scene of an accident, speed violations, seatbelt violations
8/04/12 - Noise complaint, loud party, speed violations, medical inmate, parking question, unlawful dumping of garbage, driving after suspension-drug paraphernalia, no insurance, off duty officer request, boat trailer parking, speed violation, medical overdose, tree on power line, tree on house
8/03/12 - Intoxicated driver, tree on fire, reckless driver, driving after revocation, speed x 2 violation, homeless male, suspicious person, extra patrol resident request, boat trailer parking issues, alarm, gas drive off
8/02/12 - Check welfare/deceased, speed, background request, occupied stolen
8/01/12 - Handgun permit to purchase, medical, warrant arrest, traffic hazard, AOA/fight in progress

July Call Load

7/31/12 - Missing child, several speed violations, suspicious vehicle/domestic, medical
7/30/12 - No insurance, speed violations, threats report, arrest for driving after revocation & no insurance, parking patrol, alarm
7/29/12 - DWI, custody issue, vacant building checks, child abuse, public assist
7/28/12 - 3rd Degree DUI, city ordinance, found dog, driving complaint, child restraint/speed, no insurance, driving complaint
7/27/12 - Noise complaint, driving after suspension, found dog, several speeds, welfare check
7/26/12 - Compliance checks, speed, unauthorized use of vehicle, family dispute, trespassing, fail to display handicapped, warrant info, threats report
7/25/12 - Medical, no seatbelt, suspicious vehicle, found dog
7/24/12 - Vacant building/vacation checks, compliance checks, public works background, RV parking issue
7/23/12 - No Minnesota driver's license, several speed violations, no proof of insurance
7/22/12 - Suspicious activity, display revoked plates/no insurance, no seatbelt, parking on grass, slumper, DWI, dog patrol
7/21/12 - Theft report, driving after suspension, dog welfare, theft, disturbance, 2nd degree DWI, DAS
7/20/12 - DWI, alarm, suspicious vehicle, alarm, warrant arrest, AOA/warrant BP, 2nd degree DWI

7/19/12 – Several speed violations, no Minnesota driver's license, ID fraud, marijuana in vehicle, driving after suspension, background investigation, dog patrol
7/18/12 – Dog compliance checks x2, watercraft on fire, DWI
7/17/12 – AOA/break into garage/domestic/underage drink party, speed violations, live trap loan
7/16/12 – City ordinance violation, suspicious activity, compliance check, no seatbelt, speed violation
7/15/12 – Accident with injuries, compliance check, DK driver
7/14/12 – DWI, extra patrols, no Minnesota driver's license
7/13/12 – Suspicious activity, CRV arrest
7/12/12 – Suicide note, speed, medical
7/11/12 – No proof of insurance, theft, fire, suspicious vehicle, dog abuse complaint
7/10/12 – Child dispute, suspicious activity, hit and run, gas drive off, check prison perimeter
7/09/12 – Solicitor complaint, property retrieval, unattended fire, possible DK driver, road debris
7/08/12 – Domestic, DAS, no seatbelt, distracted driving, parking violation
7/07/12 – Sinking boat, parking violation, DAS, 5th degree controlled substance, loose dog violation
7/06/12 – Fail to yield to pedestrian, felony introduction of drugs/prison, 911 interference
7/05/12 – Missing dog, handicapped/parking violation, suspicious activity, DWI
7/04/12 – Compliance check, argument, motor assist, dangerous dog paperwork, animal welfare.
7/03/14 – Cancelled driver, in park after hours, DAS
7/02/12 – Drug info, assist city hall, theft report, 911 call
7/01/12 – Drive off, animal concern, vehicle accident, child safety concern, burglary in process, vandalism, speed violation



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: October 30, 2012

To: Mayor and City Council
Mitch Berg, City Administrator

From: Mel Horak, Public Works Supervisor

Re: Public Works Department Update

During the month of October, the full-time Public Works staff has been busy completing the following tasks:

1. Winterizing summer water services, including Lakeside Park and the beach house, Barker's Alps Park and Hazelwood Cemetery
2. Cleaning sewers, with the high water pressure jetter truck, which is still ongoing and takes a two-person crew
3. Started sweeping streets and leaf removal
4. In addition to cleaning the streets and gutters, the sweeper operator (Tim Gardner) makes a list of low hanging branches which could damage plow trucks or other higher mobile equipment. Public Works will be trimming these trees on an ongoing basis.
5. Flushing fire hydrants
6. Replaced one fire hydrant on 6th Street North, with time spent on the logistics of replacing a second hydrant
7. Water spigots at Hazelwood Cemetery were raised in height after numerous citizen requests to do so
8. Equipment repair and maintenance was completed on inclement weather days

Part-time/temporary staff has been busy with leaf mulching and other grounds maintenance activity on city property, along with assisting the full-time staff with the previously listed tasks.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: November 7, 2012
To: Mayor and City Council
Mitch Berg, City Administrator
From: Sara Taylor, Assistant City Administrator/Planner
Re: **Department Update - November**

ELECTIONS

With the help of 17 residents that were trained to serve as Election Judges, I am pleased to say that we had a successful General Election on November 6. A total of 1,098 residents voted in person at the polling place (this total does not include the residents that voted by absentee ballot prior to the election) and 183 new voter registrants. Congratulations to Mayor Susan St. Ores and Councilmembers Connie Carlson and Dan Goldston who were elected to serve another term on the Bayport City Council. All election results can be found on the Washington County website.

A total of four precincts within Washington County will be selected at random to participate in a Post-Election Review, to verify accuracy of reported voting results. If selected, I will be required to work with the County Auditor to perform the review, which is conducted similarly to a recount, and tentatively scheduled for November 14 – 15.

PERRO PARK MASTER PLAN

On October 10, Public Works Supervisor Mel Horak and I met with Park Consultant Larry Wacker to begin the master planning process for Perro Park. As part of this meeting, we completed an assessment of the current facilities, discussed programmed and casual uses, reviewed adjacent land uses, identified potential upgrades and improvements, and prepared a tentative project schedule. Potential funding sources, partnerships, and grant opportunities were also discussed.

On October 29, Larry Wacker and I met with Andersen Elementary Physical Education Teacher Sheila Folden to gain input on how the school utilizes the park, as well as identify issues, needs, and suggestions for facility upgrades. As a primary user of the park, this input will help to guide the preliminary planning process and help identify priority improvements for the park.

PLANNING COMMISSION

The terms of members David Levy and Jason Obler will expire December 31, 2012. Jason has submitted a letter expressing his desire to continue serving on the Planning Commission for another term. However, David is not seeking reappointment. The vacancy has been posted on the city's website and at City Hall for the past month, and I am pleased to say that we have received two

applications. Staff plans to conduct interviews in the next few weeks and prepare a recommendation for appointment at the December City Council meeting.

COMMUNICATIONS

The latest edition of the city newsletter was distributed in mid October. I am in the process of writing articles and formatting the layout for the next edition, which is scheduled to be distributed in late December. I am also in the process of reviewing the city's website and identifying information, forms, and fees that will need to be updated for 2013, as well as certain pages and text that may benefit from a fresh look.

ORDINANCE AMENDMENTS

Over the past few weeks, staff has been in the process of completing the annual review of the city's fee schedule and preparing recommended revisions for City Council consideration. A majority of the revisions relate to an increase in administrative costs or correspond to newly adopted city policies, ordinances, and/or state statutes. A brief explanation of the revisions will be provided at the November City Council meeting, but please feel free to contact me or Mitch prior to the meeting to discuss specific fees or questions.

Public Works Supervisor Mel Horak, Secretary Karen Huftel, and I are also in the process of reviewing and preparing several updates to the city's cemetery ordinance, to comply with recommendations made by the League of Minnesota Cities, to clarify the process for conveying gravesites, and to refine the overall regulations for the cemetery. A draft ordinance is anticipated to be presented to the City Council for consideration at the December meeting.

HUMAN RESOURCES/STAFFING

The winter season is quickly approaching and I will begin the hiring process for temporary, seasonal warming house/ice rink attendants in the next few weeks. The position(s) will be posted on the city's website and at City Hall. The warming house is tentatively scheduled to be open by late December, depending upon weather and ice conditions. If you know of anyone over the age of 18 that may be interested or a good fit for the position, please encourage them to contact me directly.

No further correspondence or meetings have been conducted since the last meeting in late August regarding labor negotiations with the Public Works Teamsters Employee Union. The next tentative meeting has been scheduled for mid to late November.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: November 5, 2012

To: Mayor and City Council

From: Mitchell Berg, City Administrator

Re: **City Administrator's Report**

2012 BUDGET

So far, I am projecting the 2012 year-end expenditures to be within budget. However, I am projecting revenues to fall 2%, primarily due to:

- Property tax delinquency: The city is only collecting 95% of the revenue that was levied in 2011 for 2012. As a result, I am anticipating collecting \$50,000 less in revenue.
- Lower investment earnings: With interest rates at an all-time low, the city is anticipated to collect \$58,000 less in revenue for 2012 than 2011.

While overall the economy seems to be picking up, there are certain areas of the budget that remain weak. As a result, I have directed my department heads to be watchful of their spending. I remain cautiously optimistic that the city's General Fund will have a balanced budget at the end of the year.

2013 BUDGET

Employee health care insurance premiums for 2013 will not increase, which is the third year in a row that premium costs for the city have declined or remained flat. The result is approximately \$7,500 in cost savings to the city's General Fund budget. As a result, at the November 19, 2012 budget meeting, the City Council can choose to use this money to reduce the levy, shift to another area within the budget (e.g., park maintenance), or do a combination of both.

PARKING CONCERNS ALONG 1ST AVENUE NORTH

The city received a complaint from a resident frustrated with people parking longer than 15 minutes in the two designated "15 minute or less" parking stalls in front of the Post Office. The city contacted Post Office staff who concurred that this is a problem and suggested one additional "15 minute or less" be added to help resolve the situation. Therefore, the city ordered another sign and lowered the two existing signs to make them more visible.

ICE ROAD

I met with a contractor, hired by the gas company, who owns the pipeline easement across the ice road. They are planning to do some pruning and tree removal on the easement in November. In addition, Public Works will be working on the road to get it ready for winter travel. If you receive any phone calls from residents inquiring about the work, I encourage you to have them contact me.

TCE/WELL HOUSE #3 IMPROVEMENT PROJECT

Attached, please find a timeline outlining the sequence of steps the city will need to take in order to apply for various state and federal opportunities, should the City Council wish to have the

improvement completed by the summer of 2014.

TREE SURVEY

As part of the city's plan to address the Emerald Ash Borer issue, I authorized completion of a tree inventory of all city boulevard trees. In addition, a tree inventory was conducted on all of the high profile areas (only trees in mowed turf areas) within the city's three parks and Hazelwood Cemetery. The inventory results indicate:

- **Boulevard Trees**
 - Ash trees make up 37% of the boulevard trees (252 out of 676 trees).
 - Of the 676 boulevard trees, the forester recommends the city remove 8 trees, as they suffer from decay and are susceptible to falling down.
- **Park and Cemetery Trees**
 - Ash trees make up 31% of the high profile park and cemetery trees (131 of 434 trees).
 - Of the 434 trees, the forester recommends the city remove 26, as they suffer from decay and are susceptible to falling down.

PICKETT AVENUE/CSAH 21 - HIGHWAY 36 SHORT CUT

The 2014 Washington County CIP includes a plan to relocate Pickett Avenue/CSAH 21. The plan is to realign the road with 10th Avenue North (Point Road) and to put in a four way stop light. The goal is to have the project completed in 2014.

HIGHWAY 95 STORM SEWER AND CURB IMPROVEMENT PROJECT

The state has agreed to keep both lanes of traffic open during their reconstruction project of the storm sewer and curb along Highway 95, south of 7th Avenue South. The project is scheduled for next May, and MnDOT has assured the city the project will not interfere with the Memorial Day parade.

UPCOMING EVENTS/MEETINGS

November 19, 2012	Budget Workshop at City Hall	4:30 p.m.
December 3, 2012	City Council Workshop at City Hall	4:30 p.m.
December 3, 2012	Regular City Council meeting at City Hall	6:00 p.m.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: October 29, 2012

To: Mayor and City Council

From: Mitchell Berg, City Administrator

Re: Consider a resolution for a Cooperative Construction Agreement with the Minnesota Department of Transportation (MnDOT) for the St. Croix River Crossing project

BACKGROUND

MnDOT is requesting the city enter into a Cooperative Construction Agreement which will formalize the terms and conditions that were outlined in the 2006 Memorandum of Understanding (MOU) between the city and state for the St. Croix River Crossing Project. As a result of the discussion at the October 1, 2012 City Council meeting, staff has proposed the following change to Section 2.3(A) of the agreement. It should be noted that unless MnDOT is willing to accept the proposed language, staff does not recommend approval of the agreement.

2.3. A - The State District Engineer's Authorized Representative will coordinate with the City's Authorized Representative of any proposed addenda, change orders and supplemental agreements to the design-build contract that will affect the City maintenance responsibilities of applicable construction items covered under Sections 3.1, 3.2, 3.3, and Exhibit A of this Agreement. Any proposed addenda, change orders or supplemental agreements to the design-build contract that will affect the City maintenance responsibilities of any construction items not addressed under Sections 3.1, 3.2 and 3.3, and Exhibit A of this Agreement shall be agreed upon and authorized in advance by the City or the City's Authorized Representative before any such additional work may commence.

RECOMMENDATION

Staff recommends the City Council adopt a motion approving this agreement, subject to MnDOT accepting the proposed language, as presented above.

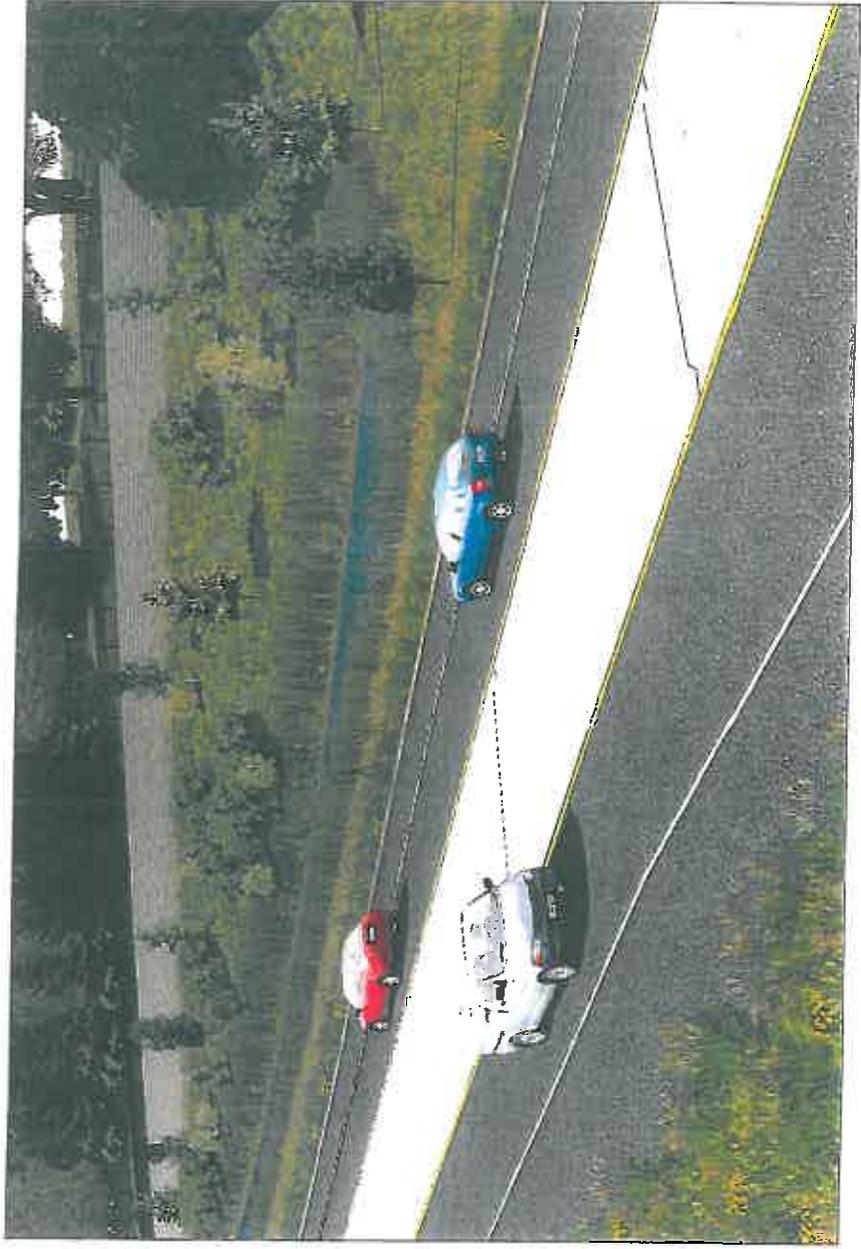


FIGURE 3-13
BAYPORT RETAINING WALL VISUALIZATION

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
And
CITY OF BAYPORT
COOPERATIVE CONSTRUCTION
AGREEMENT**

St. Croix Crossing Project

State Project Number (SP):	8214-114, et al	Amount Receivable
Trunk Highway Number (TH):	36=045	<u>\$0.00</u>
Federal Project Number:	HPPS-NHPP- STPM 0036(310) & HPPS S217(014)	

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and City of Bayport acting through its City Council ("City").

Recitals

1. The State will construct a new river crossing bridge, roadway, traffic signal, storm water treatment ponds, multi-use trail, retaining wall, and Bridge No. 82043 (Beach Road/County State Aid Highway No. 23) construction and other associated construction upon, along and adjacent to Trunk Highway No. 36 from just west of Northwestern Avenue to the state line and on Trunk Highway No. 95 from just south of 56th Street North to just north of Lookout Trail, in the cities of Oak Park Heights, Stillwater and Bayport according to State-prepared plans, specifications and special provisions designated by the State as State Project No. 8214-114 (T.H. 36=045) ("Project"); and
2. The City has approved the Project's layout and Memorandum of Understanding through Resolutions 07-05 and 07-06 on January 8, 2007; and
3. The City agrees to perform maintenance of certain storm treatment ponds, retaining wall and railing and the Bayport trail connection to the Loop Trail; and
4. Minnesota Statutes § 161.20, subdivision 2 authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining and improving the trunk highway system.

Agreement

1. Term of Agreement; Survival of Terms; Plans; Incorporation of Exhibits

- 1.1. **Effective date.** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.
- 1.2. **Expiration date.** This Agreement will expire when all obligations have been satisfactorily fulfilled.
- 1.3. **Survival of terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 3. Maintenance by the City; 7. Liability; Worker Compensation Claims; 9. State Audits; 10. Government Data Practices; 11. Governing Law; Jurisdiction; Venue; and 13. Force Majeure.
- 1.4. **Plans, Specifications, Special Provisions.** The St. Croix Crossing Project plans, specifications and special provisions designated by the State as State Project No. 8214-114 (T.H. 36=045), as such documents may be subsequently amended, modified, or revised, are on file in the office of the Commissioner of Transportation at St. Paul, Minnesota, and incorporated into this Agreement by reference. ("Project Plans")

1.5. **Exhibits.** The following exhibits are attached and incorporated into this Agreement.

- A. MAINTENANCE – CITY OF BAYPORT, dated 8/16/12
- B. DRAINAGE AREA MAP, dated 8/16/12
- C. MnDOT and City of Bayport Memorandum of Understanding (MOU) dated 10/26/06 and signed 1/17/07

2. Construction by the State

2.1. **Contract Award.** The State will advertise for technical and price proposals and award a design-build contract to the "Best Value Proposer" for State Project No. 8214-114 (T.H. 36) according to the State Request for Qualifications (RFQ) and Request for Proposal (RFP) documents, as such documents may be subsequently amended, modified, or revised which are on file in the office of the Commissioner of Transportation at St. Paul, Minnesota, and incorporated into this Agreement by reference.

2.2. **Direction and Supervision of Construction.** The State will direct and supervise all design-build activities performed under the design-build construction contract, and oversee all construction engineering and inspection functions in connection with the design-build construction. All design-build construction will be performed according to the State's Request for Proposals, the Contractor's technical proposal, and approved plans.

2.3. **Plan Changes, Additional Construction, Etc.**

- A. The State District Engineer's Authorized Representative will coordinate with the City's Authorized Representative of any proposed addenda, change orders and supplemental agreements to the design-build contract that will affect the City maintenance responsibilities of applicable construction items covered under Sections 3.1, 3.2, 3.3, and Exhibit A of this Agreement. Any proposed addenda, change orders or supplemental agreements to the design-build contract that will affect the City maintenance responsibilities of any construction items not addressed under Sections 3.1, 3.2 and 3.3, and Exhibit A of this Agreement shall be agreed upon and authorized in advance by the City or the City's Authorized Representative before any such additional work may commence.
- B. The City may request additional work or changes to the work in the plans as part of the design-build contract. Such request will be made by an exchange of letter(s) with the State. If the State determines that the requested additional work or plan changes are necessary or desirable and can be accommodated without undue disruption to the project, and the City approves the work and any associated costs, the State will cause the additional work or plan changes to be made. The requested additional work or changes will likely have City cost component.
- C. The State reserves the right to invoice the City for the cost of any additional City requested work and plan changes, design-build contract addenda, change orders and supplemental agreements, and associated design and construction engineering delivery costs before the completion of the contract construction. If the design and construction engineering delivery costs are not included in any change order or work order estimates, the amount will be added to the City's estimate of costs.

2.4. **Right-of-Way.** This Agreement does not grant any interest whatsoever in land, nor does it establish a permanent park, recreation area or wildlife or waterfowl refuge facility that would become subject to Section 4(f) of the Federal Aid Highway Act of 1968 for the multi-use trail for the Bayport Connector trail of the Loop Trail within the City limits.

2.5. **Satisfactory Completion of Contract.** The State will perform all other acts and functions necessary to cause the design-build contract to be completed in a satisfactory manner. Acceptance by the State of the completed design-build contract construction will be final, binding and conclusive upon the City as to the satisfactory completion of the design-build contract construction.

3. Maintenance by the City.

Upon completion of the Project, the City will provide the following without cost or expense to the State, the locations are identified in Exhibit A and documented in Exhibit C:

- 3.1. **Trails.** Maintain, operate and own the Bayport Connector trail of the Loop Trail within the City limits as specified in Exhibits A and C. Maintenance includes, but is not limited to, snow, ice and debris removal, patching, crack repair, mowing, trimming, signing, pavement markings, and any other maintenance activities necessary to perpetuate the trail in a safe and usable condition as specified in Exhibits A and C.
- 3.2. **Retaining Walls and Railings.** Maintenance of retaining wall and railing construction adjacent to the trail as specified in Exhibits A and C. Maintenance includes graffiti removal and any other maintenance activities necessary to perpetuate the wall and railings in a safe, usable and aesthetically acceptable condition as specified in Exhibits A and C. .
- 3.3. **North and South Picket Ponds:** Following construction of the drainage ponds on State right-of way, as specified in Exhibits A and C, the State will be the lead agency responsible for routine maintenance of the ponds at no cost to the City and also provide for non-routine pond sediment removal as needed to perpetuate pond capacity. Costs for non-routine maintenance pond sediment removal will be proportioned to the State and the local unit of government based on contributing flows to each pond.

The City shall share in the cost of future non-routine maintenance at a rate based on the ratio(s) of contributing water volume entering into the pond(s) at the time that the non-routine maintenance is required. The City's contributing water volume entering into the pond(s) at the time the pond(s) were designed is 20 percent for North Picket Pond and 50 percent for South Picket Pond as shown in Exhibit A and B. The State and the City may enter into a separate agreement to define additional responsibilities for maintenance of the pond(s).

The City shall share in all responsibilities, obligations and liabilities arising out of or by reason of the drainage collecting into and being discharged from the pond(s). The City shall share such responsibilities, obligations and liabilities at a rate based on the ratio(s) of contributing water volume entering into the pond(s) as referenced in the previous paragraph, however, contributing water volume ratios may change based on development and alteration of land use in the vicinity.

4. **City Cost. *At this time, there is no City Construction Cost.*** In accordance with Section 2.3 of this agreement, the City may request additional construction, and if so, the cost of such work, plus a 5% State contract construction engineering cost will be billed to the City.

5. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

5.1. The State's Authorized Representative will be:

Name/Title: Maryanne Kelly-Sonnek, Municipal Agreements Engineer (or successor)
 Address: 395 John Ireland Boulevard, Mailstop 682, St. Paul, MN 55155
 Telephone: (651) 366-4634
 Fax: (651) 366-4769
 E-Mail: maryanne.kellysonnek@state.mn.us

5.2. The City's Authorized Representative will be:

Name/Title: Mitch Berg, Administrator (or successor)
 Address: 294 North Third Street, Bayport, MN 55003
 Telephone: (651) 275-4404

6. Assignment; Amendments; Waiver; Contract Complete

- 6.1. *Assignment.*** Neither party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 6.2. *Amendments.*** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 6.3. *Waiver.*** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.
- 6.4. *Contract Complete.*** This Agreement contains all prior negotiations and agreements between the State and the City. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

7. Liability; Worker Compensation Claims

- 7.1.** Each party is responsible for its own acts, omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of others and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of the City.
- 7.2.** Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.

8. Nondiscrimination

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

9. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the City's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

10. Government Data Practices

The City and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the City under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the City or the State.

11. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

12. Termination; Suspension.

- 12.1. *By Mutual Agreement.*** This Agreement may be terminated by mutual agreement of the parties.
- 12.2. *Termination for Insufficient Funding.*** The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the performance of design-build contract construction under the Project. Termination must be by written or fax notice to the City.
- 12.3. *Suspension.*** In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities and performance of work authorized through this Agreement.

13. Force Majeure

Neither party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

[The remainder of this page has been intentionally left blank]

CITY OF BAYPORT

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Recommended for Approval:

By: _____
(District Engineer)

Date: _____

Approved:

By: _____
(State Design Engineer)

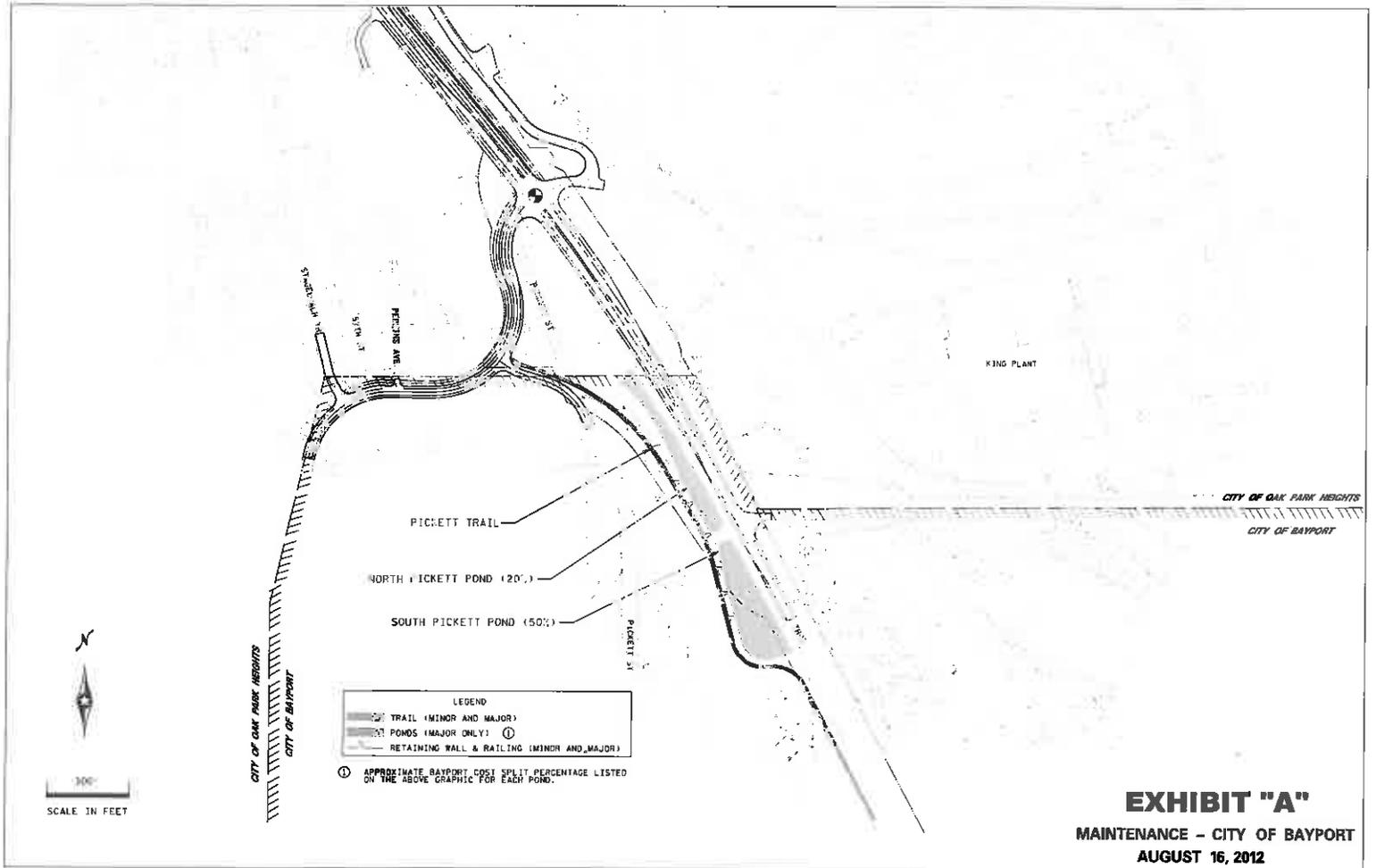
Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With delegated authority)

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.



LEGEND	
	BAYPORT FLOW
	STILLWATER FLOW
	OAK PARK HEIGHTS FLOW
	WASHINGTON CO FLOW
	MNDOT FLOW



300'
SCALE IN FEET

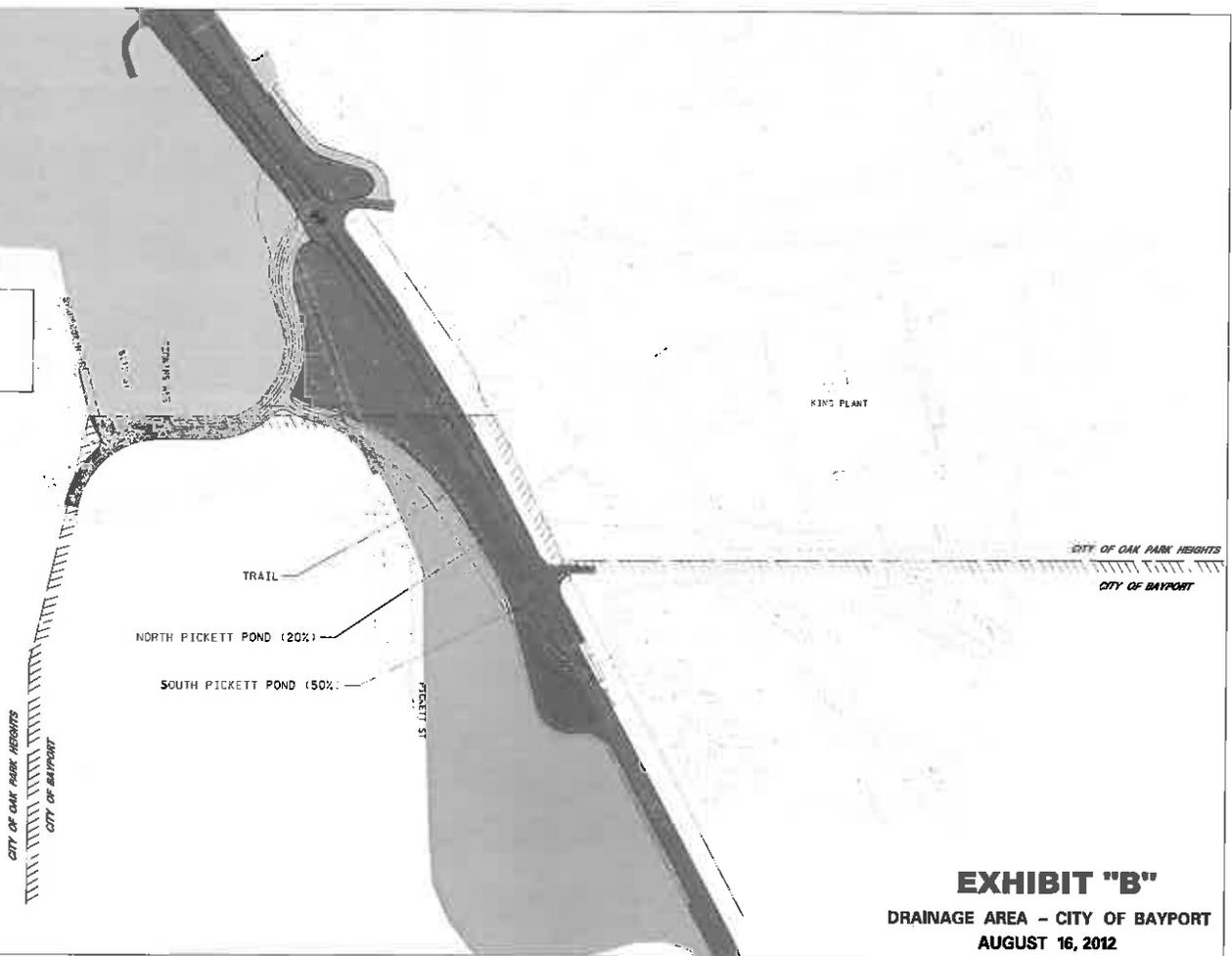
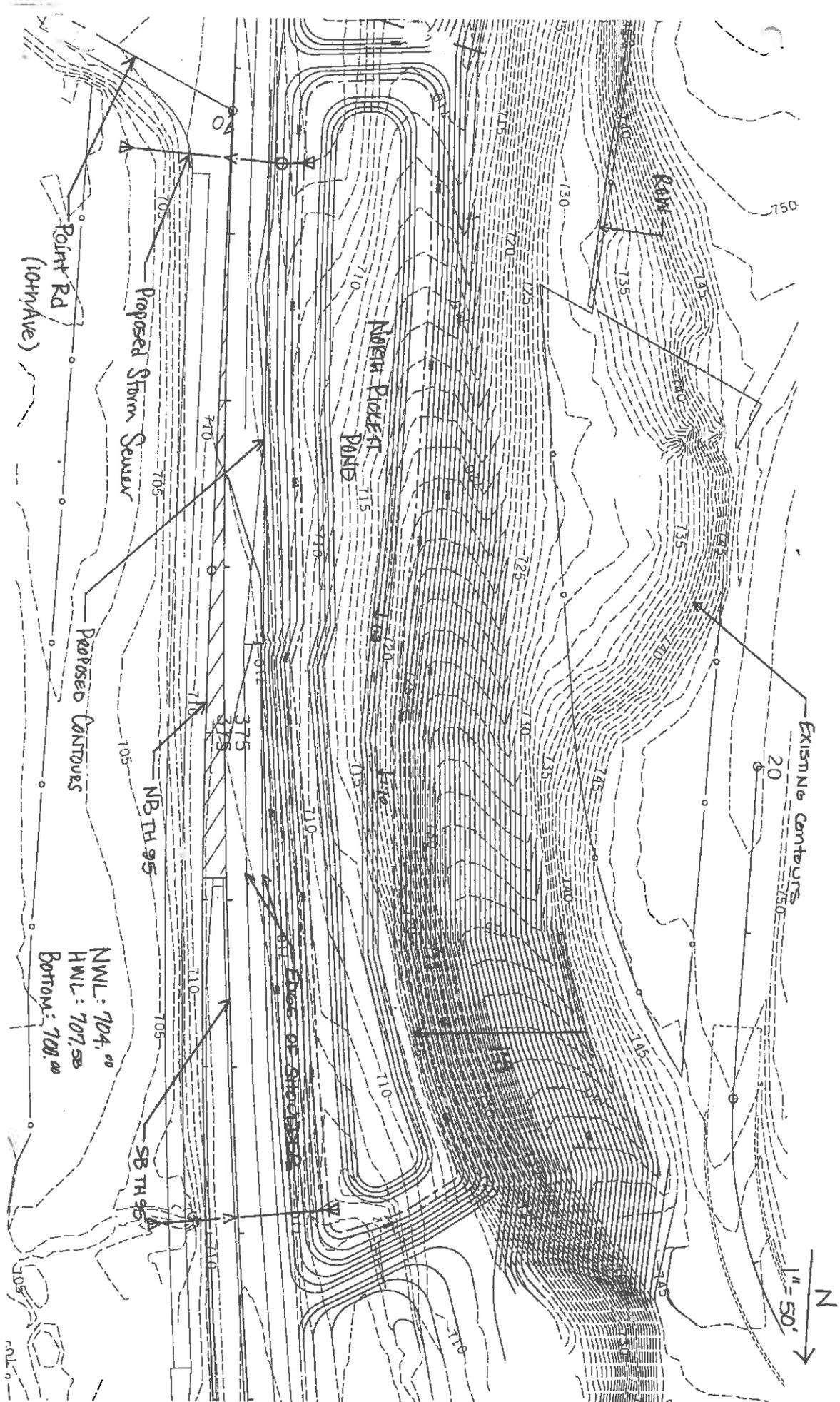


EXHIBIT "B"
DRAINAGE AREA - CITY OF BAYPORT
AUGUST 16, 2012



NWL: 704.00
 HWL: 707.50
 Bottom: 700.00

NB TH 95

SB TH 95

Edge of Shoreline

North Pocket Ponds

Existing Contours 20

Proposed Storm Sewer

Point Rd (10th Ave)

1" = 50'
N

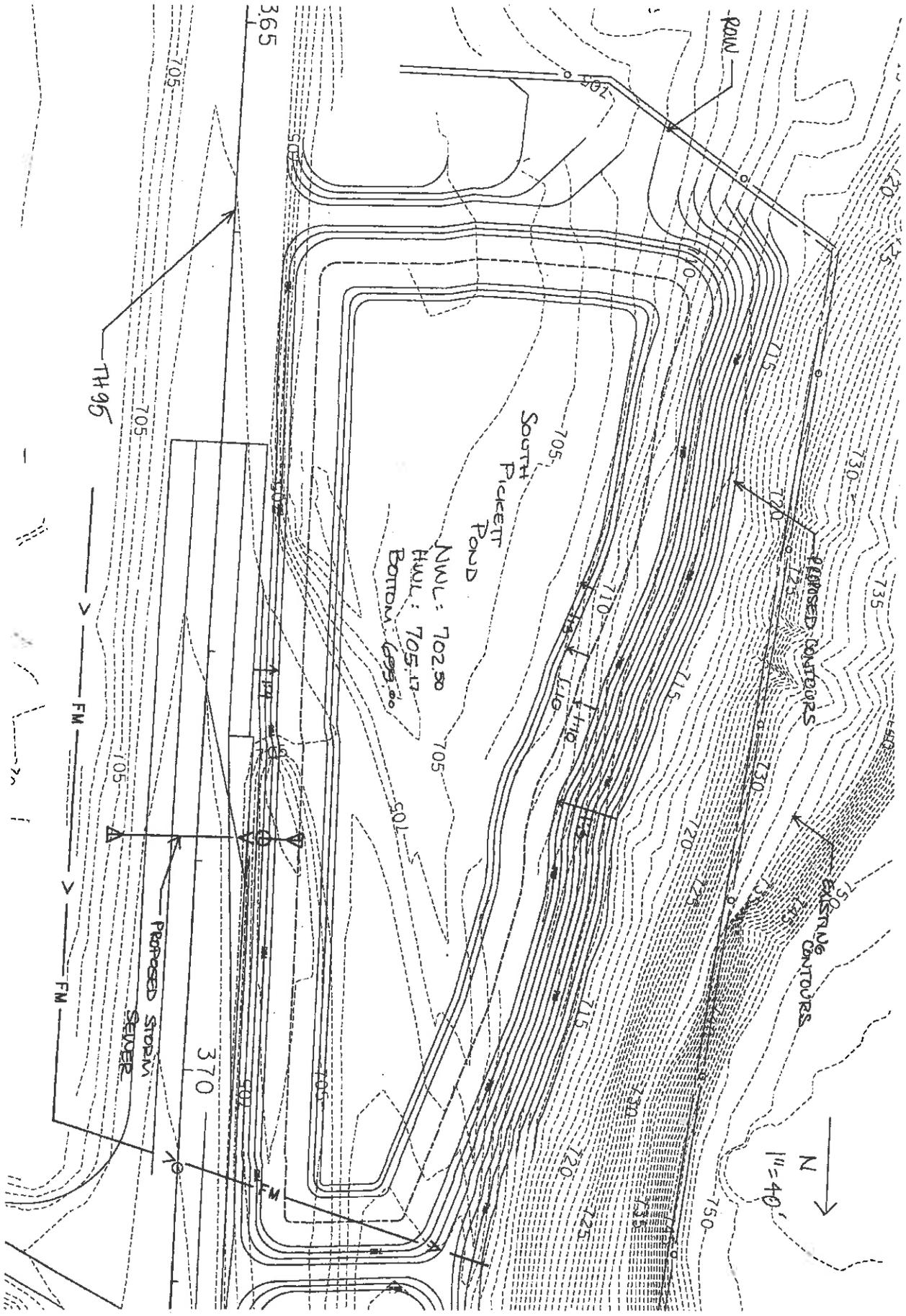


EXHIBIT "C"

MEMORANDUM OF UNDERSTANDING (MOU) STATE OF MINNESOTA DEPARTMENT OF TRANSPORTATION AND THE CITY OF BAYPORT

This MOU is for the St. Croix River Crossing Project, hereinafter "project" located between the City of Oak Park Heights in Washington County, Minnesota and the Town of St. Joseph in St. Croix County, Wisconsin. The project also includes construction in Stillwater and Bayport.

This MOU is made and entered into by and between the State of Minnesota, Department of Transportation (Mn/DOT), hereinafter referred to as "Mn/DOT" and the City of Bayport, hereinafter referred to as the "City";

WHEREAS, Mn/DOT has prepared and presented the project's layout plan, environmental documentation, Visual Quality Manual (anticipated December 2006 completion) and cost estimates to the City for the project.

WHEREAS, during the current project development process a number of issues have arisen which the parties hereto have discussed, and desire to resolve to writing; and,

WHEREAS, Minn. Stat. 161.20 Subd. 2 (2005) authorizes the Commissioner of Transportation to make agreements with and cooperate with a governmental authority for the purpose of preserving future trunk highway corridors or constructing, maintaining and improving the Trunk Highway System; and

WHEREAS, Mn/DOT is required to seek municipal consent from the City for the project because the project requires right of way within the City. This MOU will be part of the City's municipal approval for the project and become binding on the parties once the MOU and City's municipal approval are granted by council resolution and the MOU is signed by Mn/DOT and the City.

NOW, THEREFORE, the parties hereto state as follows:

1) **Municipal Approval of the project**

- a) Municipal approval is being requested in accordance with Minnesota Statutes, Chapter 161 (2005) - 161.162 to 161.167, which includes 161.164 "Final layout approval process".
- b) Timing – Mn/DOT will submit in the Fall of 2006, the "final layout" to the City for municipal approval once the issues outlined in this MOU are mutually agreed to.

- 2) **Design elements of the project** – the design details for the project are identified in the environmental documentation (including the 2006 Supplemental Final Environmental Impact Statement), the project's "Mn/DOT Staff Approved Layout" dated July 18, 2005 and in the Visual Quality Manual (VQM) (anticipated in December 2006). The environmental documentation describes the project and its social, economic, and environmental impacts and includes the determination of a Preferred Alternative Package. The layout includes details that define roadway geometrics, cross-sectional elements, trail locations, intersection treatments, traffic signal locations, bridges, roadway profiles, and other project details.

3) **Funding**

- a) **Project funding** – The project is currently included in Mn/DOT's 2008-2030 Transportation System Plan for construction in the year 2024. Mn/DOT plans to seek construction funding to allow for the commencement of the project construction as early as 2010. Currently, \$25 million of Federal SAFETEA-LU funding is available to the state DOT's for pre-construction phase related activities. As this funding allows, some project elements and mitigation items will be implemented sooner than 2024.
- b) **Local cost participation** – it is acknowledged that the City has limited resources available to cover the identified project's local cost participation.

- c) **Cost Exceptions** - Mn/DOT will pursue exceptions to its cost participation policy where justified to reduce the City's cost share.

- 4) **Identified local cost participation items** – local cost participation guidance for the project is defined by Mn/DOT's Guidelines for Cooperative Construction Projects, April 2004. For the project, the following items identify a local cost element.
 - a) **Aesthetics** – the cost of project aesthetics sometimes have a local project cost component; however aesthetics for this project are one of the identified mitigation items and a budgeted amount has been determined for project aesthetics. At this time no local cost participation for aesthetics, including a municipal entry sign, is anticipated. The aesthetics for the project will be based off of the VQM.
 - b) **Stormwater Ponds** – the design and maintenance of the project's ponds will be in accordance with US Corp of Engineers, MnDNR, and the MnPCA requirements. Local cost participation for construction and maintenance of storm water ponds are usually determined based off of contributing flows entering each pond. The City has contributing flows entering storm water ponds that will be constructed as part of this project. The City's estimated city storm water related cost is shown in the attached utilities cost table.

- 5) **Project Mitigation** – The 2006 Supplemental Final Environmental Impact Statement (SFEIS) contains the preferred alternative mitigation items in Table 15-2 that is attached to this MOU. Additional mitigation item details are provided in the SFEIS through the Amended Section 106 MOA (dated 5/15/06), the Riverway MOU (dated 4/11/06), the Growth Management MOU (dated 4/11/06), the Water Quality MOU (dated 3/9/06), and the Xcel Energy MOU (dated 10/11/05) and elsewhere in the SFEIS.

6) Bayport Trail Connection to Loop Trail

- a) The project will construct a trail connecting the existing trail along the west side of TH 95 to re-aligned Pickett Avenue. This will allow a pedestrian connection between Bayport and the Loop Trail, which is a 5.6mile trail that will connect the new bridge and the Stillwater Lift Bridge.

7) Traffic Study of TH 95 in Bayport

- a) The City has requested that a signal system be installed along TH 95 in the City. Therefore, Mn/DOT will undertake a traffic study of TH 95 in Bayport and at the intersection of TH 95/22nd Street North in West Lakeland Township. The study will evaluate recent crash type, occurrences, and frequency at each of the intersections between TH 95 and the local roads within the City and at 22nd Street North. Traffic volume information will also be reviewed. The study will determine if a new signal system is justified along TH 95 within the City or at 22nd Street North. The study will also recommend the appropriate location for a new signal system, if justified through the signal warrant analysis. This traffic study will be done independent of the project.

8) Construction Staging and Construction issues

- a) City involvement will be needed during the design of the project to work through local design issues.

9) Maintenance

- a) Trail: Following construction of the Bayport Trail Connection to the Loop Trail, ownership, operation and maintenance of that trail in the City will be the City's responsibility.
- b) Stormwater Ponds–North and South Picket Ponds (Routine Maintenance): Following construction of the drainage ponds on Mn/DOT right-of way, Mn/DOT will provide for routine maintenance and operation of the ponds located on Mn/DOT right-of-way without cost or expense to the City. Routine maintenance

will include but is not limited to inspection, cleaning, and minor repair of drainage structures and pipes; maintenance of the turf and erosion control measures around the pond perimeter; and maintenance of wetlands as needed.

- c) Stormwater Ponds–North and South Picket Ponds (Non-Routine Maintenance): Following construction of the drainage ponds on Mn/DOT right-of way, Mn/DOT will be the lead agency responsible for maintenance of pond inlets and outlets and provide for pond sediment removal as needed to perpetuate pond capacity and any other extraordinary maintenance that may be needed for these ponds. Costs for extraordinary (or “non-routine”) maintenance of ponds, including sediment control and dredging, will be proportioned to Mn/DOT and the local units of government based on contributing flows to each pond.

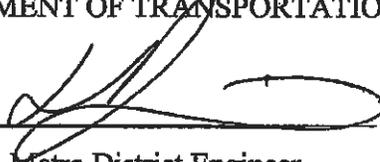
10) Agreements

- a) A Cooperative Construction Agreement between the city and Mn/DOT will be needed during the final design stage to define maintenance responsibilities and any cost sharing needs as described in this MOU.

Before this MOU will become affective, it must be approved along with the City’s municipal consent for the project and be signed and approved by Mn/DOT. Subsequent agreements between the City and Mn/DOT as defined in Item 10 are also required to cover some elements of this MOU.

DEPARTMENT OF TRANSPORTATION

CITY OF BAYPORT

By: 
Metro District Engineer
Khani Sahebjam

By: 
Mayor
Jon Nowaczek

Date: 1/17/07

Date: 1/17/07

By: 
Administrator
Mike McGuire

Date: 1/17/07

Attachments to MOU

- Preferred Alternative layout on aerial photo dated 4/24/06
- SFEIS Table 15-2 Summary of Preferred Alternative Mitigation Items dated June 2006
- Local Cost Participation Tables:
 - Utilities (Sanitary Sewer & , Storm Sewer & Ponds, Signal Systems) – Preliminary Cost Impacts dated 10/26/06

RESOLUTION NO. 12-

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE
CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA
HELD NOVEMBER 13, 2012**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 13th day of November 2012, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING MINNESOTA DEPARTMENT OF TRANSPORTATION
AGREEMENT NUMBER 01431**

WHEREAS, the City of Bayport wishes to enter into a with cooperative construction agreement with the State of Minnesota, Department of Transportation (MnDOT) for the St. Croix River Crossing project; and

WHEREAS, the agreement provides for maintenance by the City of certain storm treatment ponds, retaining wall and railing, and trail construction to be performed adjacent to Trunk Highway Number 95, from the northern City limits to approximately 1,100 feet south of the northern City limits under State Project Number 8214-114 (T.H. 36=045); and

NOW, THEREFORE BE IT RESOLVED, the City Council hereby authorizes and directs the City Administrator and Mayor to enter into Mn/DOT Agreement Number 01431 on behalf of the City of Bayport.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –	Mark Ostertag –
Connie Carlson –	Dan Goldston –
Michele Hanson –	

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 13th day of November 2012.

ATTEST:

Mitch Berg, City Administrator

Susan St. Ores, Mayor

**CITY OF BAYPORT
CABLE COMMISSION APPLICATION FORM**

Name: Brian. DeLisle
Address: 438 5th St. No
Email: briandelisle@comcast.net
Home Phone: 651-439-0658 **Cell Phone:** _____

Please describe your background and why you are interested in serving on the Central St. Croix Valley Joint Cable Commission.

I am interested in being the Bayports citizen representative /member
of the Cable Commission and ask that you consider me for the open seat.

I am no stranger to the Bayport having being raised here. As you
probably recall I volunteered on the fire department for 5years, until
an injury hindered my physical abilities. I am serious in my
commitment to the city of Bayport.

As an interested member of our community, I would again like to
volunteer my time, skills, and talents to assist our city.

I respectfully request your support in being appointed Citizen
Representative for Cable Commission.

I would be happy to answer any questions you may have.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: October 31, 2012
To: Mayor and City Council
From: Mitch Berg, City Administrator
Sara Taylor, Assistant City Administrator/Planner
Subject: Fee schedule updates for 2013

BACKGROUND

Staff reviews the city's established fee schedule on an annual basis, for changes and updates. Staff's proposed deletions are indicated in ~~strike through~~ and additions are indicated in red on the attached draft. Please be advised that a majority of the proposed changes are a result of an increase in administrative costs or correspond to newly adopted city policies, ordinances, and/or state statutes.

Staff will provide a brief explanation of the recommended changes to the fee schedule at the meeting. However, please feel free to contact Mitch or Sara prior to the meeting to discuss specific fees or questions.

RECOMMENDATION

Staff recommends the City Council adopt a motion to approve the updates to the city's fee schedule, for fees payable January 1, 2013.

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
AMENDING APPENDIX D, FEE SCHEDULE, OF THE CITY CODE**

Section 1. Appendix D of the Municipal Code of the City of Bayport is hereby amended to delete the same in its entirety and substitute the following therefore:

DELETIONS ARE INDICATED IN STRIKETHROUGH AND ADDITIONS IN RED.

Description	Fee
<i>Administration Department – License fees</i>	
Adult use license	\$10,000.00 /yr
Adult use investigation fee	\$1,500.00
Commercial / residential refuse hauler license	\$200.00/yr
Fireworks - sale of consumer fireworks	\$350.00 for exclusive license \$100.00 for non-exclusive license
Fireworks – public outdoor display permit	\$100.00
Gambling – license fee for gambling exempt under Minnesota Statutes 349.166	\$100.00 /yr
Gambling - investigation fee or renewing premises permit	\$100.00
Gambling proceeds	10%
Liquor - off-sale liquor	\$240.00
Liquor - on-sale liquor	\$2,000.00 /yr
Liquor - on-sale temporary (1-4 days)	\$50.00 /day
Liquor - Sunday	\$200.00 /yr
Liquor - on-sale club	\$300.00
Liquor – 3.2% malt liquor (on or off sale)	\$100.00 /yr
Liquor -- on sale wine only	\$1,000.00
Liquor, wine, tavern investigation - in state last 10 years	\$500.00
Liquor, wine, tavern investigation – out of state	\$2,000.00 + cost incurred (\$10,000.00 max.)
Pawnbroker / secondhand dealer license	\$100.00 /yr
Pawnbroker investigation - in state last 10 years	\$3,000.00
Pawnbroker investigation - out of state in last 10 years	actual cost (\$10,000.00 max.)
Pawnbroker investigation – new manager	\$500.00
Pawnbroker transaction fee	\$2.00 per transaction
Peddler / solicitor license	\$30.00/person
Tobacco (over the counter only)	\$250.00 /yr
<i>Administration Department - General fees</i>	
Admin. charge for tree removal	cost incurred, plus 10% for city overhead costs
Admin. charge for weed cutting / debris removal / etc.	cost incurred, plus 10% for city

	overhead costs
Admin. charge to certify or assess charges to a property (under the 444 or 429 process)	\$25.00
Admin. charge for late payment of quarterly utility bill	\$5.00
Admin. charge for special assessment deferment application	\$50.00 + cost incurred
Charges for miscellaneous city department services	cost incurred
Cemetery - sale of single grave	\$700.00 \$800.00
Cemetery - sale of single cremains grave	\$300.00 \$400.00
Cemetery - open and close grave (casket)	\$700.00
Cemetery - open and close grave (casket for infant)	\$400.00
Cemetery - open and close grave (cremains)	\$300.00
Cemetery - additional charge for winter burial of casket	\$500.00
Cemetery - additional charge for winter burial of cremains	\$250.00
Cemetery - additional charge for Saturday burial	\$100.00 \$200.00
Cemetery - set single flat headstone	\$100.00
Cemetery - reset single flat headstone	\$50.00
Cemetery - set double flat headstone	\$150.00
Cemetery - reset double flat headstone	\$75.00
Cemetery - set urn holder post in cement	\$75.00
Cemetery - transfer of title (per gravesite)	\$200.00 + cost incurred \$15.00 (per state statute)
Cemetery - marking headstone location (non-veteran)	\$75.00
Cemetery - headstone deposit	\$400.00
Comprehensive plan / zoning code / subdivision ord. - copy	\$15.00
Filing for election - affidavit of candidacy application	\$2.00
Fines - liquor violation-first in 12 months	\$500.00
Fines - liquor violation-second in 12 months (subject to suspension or revocation by City Council)	\$1,000.00
Fines - liquor violation-third in 12 months (subject to suspension or revocation by City Council)	\$2,000.00
Fines - liquor violation-fourth in 12 months (subject to suspension or revocation by City Council)	discretion of City Council
Fines - tobacco violations-first in 12 months	\$250.00
Fines - tobacco violations-second in 12 months (subject to suspension or revocation by City Council)	\$500.00
Fines - tobacco violations-third in 12 months (subject to suspension or revocation by City Council)	\$1,000.00
Fines - tobacco violations-fourth in 12 months (subject to suspension or revocation by City Council)	discretion of City Council
Map - City streets (11x17 max.) - black and white only	\$2.00

Map - Zoning (11x17 max.) - color	\$3.00
Map - Flood (11x17 max.) - color	\$3.00
Notary – Not city business related	\$1.00
Park usage fees for facilities, fields and courts (see below)	
Additional trash receptacles, barricades (includes city pick-up/delivery)	\$10.00 each
Additional picnic tables (includes city pick-up/delivery)	\$25.00 each
Barker's Alps ball field(s) – north #1 and south #2	\$5.00 per day, with a seasonal maximum of up to \$50.00
Lakeside Park / Perro Park ball field	\$3.00 \$5.00 per day, with a seasonal maximum of up to \$50.00
Lakeside Park volleyball court	\$10.00 per day
Perro Park tennis court(s)	\$10.00 per day
Barker's Alps soccer field	\$5.00 per day, with a seasonal maximum of up to \$50.00
Park usage / picnic shelter reservation fee for residents – 100 people or less	First shelter –no charge \$25.00 each additional shelter
Park usage fee / picnic shelter reservation for residents – 101 to 250 people (includes up to four shelters)	\$150.00
Park usage fee / picnic shelter reservation for residents – 251 to 500 people (includes all four shelters)	\$500.00
Park usage fee / picnic shelter reservation for residents – 501 people or more (includes all four shelters)	\$1,000.00
Park usage fee and picnic shelter reservation for non-residents – 100 people or less	\$75.00 per shelter
Park usage fee and picnic shelter reservation for non-residents – 101 to 250 people (includes up to four shelters)	\$350.00
Park usage fee and picnic shelter reservation for non-residents – 251 to 500 people (includes all four shelters)	\$700.00
Park usage fee and picnic shelter reservation for non-residents – 501 people or more (includes all four shelters)	\$1,500.00
Park usage fee and beach house interior reservation for residents – Any 6 hour block of time on Monday through Thursday	\$50.00 + \$100.00 deposit and \$25.00 optional fireplace usage fee
Park usage fee and beach house interior reservation for residents – Any 6 hour block of time on Friday through Sunday	\$75.00 + \$100.00 deposit and \$25.00 optional fireplace usage fee
Park usage fee and beach house interior reservation for non-residents – Any 6 hour block of time on Monday through Thursday	\$150.00 + \$100.00 deposit and \$25.00 optional fireplace usage fee
Park usage fee and beach house interior reservation for non-residents – Any 6 hour block of time on Friday through Sunday	\$200.00 + \$100.00 deposit and \$25.00 optional fireplace usage fee
Parking fee – daily rate for vehicles with boat trailers	\$10.00
Parking permit – annual resident sticker for vehicles with boat trailers	\$25.00
Photocopies (8.5 x 11) – black and white	\$0.25
Photocopies (11 x 17) – black and white	\$0.50
Photocopies (8.5 x 11) – color	\$0.50
Photocopies (11 x 17) – color	\$1.00

Photocopies – electronic scan	\$0.25 per page
Recording fee for official city documents	\$50.00
Returned checks	\$35.00
Small bird/fowl permit	\$25.00/yr
Special assessment search	\$30.00
Special event application – private individual or for-profit organization	\$50.00
Special event application – public entity or non-profit organization	\$15.00
Utility rate for commercial/industrial sewer – up to 1,000 gal	\$10.00
Utility rate for commercial/industrial sewer – 1,001 to 100,000 gal	\$4.30 per 1,000 gal
Utility rate for commercial/industrial sewer – 100,001 to 300,000 gal	\$4.70 per 1,000 gal
Utility rate for commercial/industrial sewer – over 300,000 gal	\$7.20 per 1,000 gal
Utility rate for residential sewer – up to 1,000 gal	\$10.00
Utility rate for residential sewer – each additional 1,000 gal	\$3.70 per 1,000 gal
Utility rate for commercial/industrial water – up to 1,000 gal	\$10.00
Utility rate for commercial/industrial water – 1,001 to 100,000 gal	\$3.64 per 1,000 gal
Utility rate for commercial/industrial water – 100,001 to 300,000 gal	\$4.64 per 1,000 gal
Utility rate for commercial/industrial water – over 300,000 gal	\$6.64 per 1,000 gal
Utility rate for residential water – up to 1,000 gal	\$10.00
Utility rate for residential water – 1,001 to 25,000 gal	\$3.64 per 1,000 gal
Utility rate for residential water – over 25,000 gal	\$4.64 per 1,000 gal
Warming house reservation	\$25.00 per hour
<u>Engineering/Public Works Department</u>	
Engineering plan review	cost incurred
Equipment usage	Per FEMA equipment schedule + labor costs incurred
Inflow / infiltration compliance surcharge - commercial	\$500.00 per month
Inflow / infiltration compliance surcharge - residential	\$100.00 per month
Permitted encroachment application	\$250.00
Right-of-way excavation, obstruction, or utility work permit	\$250.00 + state bond or \$1,000.00 escrow and any other costs incurred
Right-of-way permit inspection	\$50.00
Sewer inspection charge	\$50.00
Sewer connection/access charge (includes inspections)	\$750.00 \$800.00 per unit
Water Connection/access charge – with SAC Assessments (plus cost of meter)	\$1,200.00 per unit
up to 1 inch (plus cost of meter)	\$1,000.00 per unit

greater than 1 inch (plus cost of meter)	\$1,200.00 per unit
Water Connection/access charge – irrigation systems or without SAC assessment	
5/8 inch meter up to 1 inch (plus cost of meter)	\$1,000.00 \$1,200.00 per unit
1 inch meter (plus cost of meter)	\$2,000.00 per unit
1 ½ inch meter (plus cost of meter)	\$4,000.00 per unit
Water hydrant access charge and water usage	\$35.00 + cost incurred for water
Water meter – up to 1 inch (includes inspections)	\$250.00 \$350.00
Water meter – greater than 1 inch	cost incurred
Water turn off and on – during city business hours	\$30.00
Water turn off and on – during non-city business hours	\$100.00
Water - tap charge	\$300.00
Water / Sewer meter remote button installation or reconnection	\$50.00
Trunk area charge – sanitary sewer	\$1,000.00/acre
Trunk area charge – water system	\$1,200.00/acre
Trunk area charge – storm sewer with on site ponding	\$1,000.00/acre
Trunk area charge – storm sewer without on site ponding	\$3,000.00/acre
<i>Fire Department</i>	
Burning permit	\$ 20.00
Incident Fire Reports	\$ 25.00
Inspection fee – Fire suppression system (includes up to three inspections)	\$250.00, plus \$75.00 per additional inspection
Inspection fee – Commercial (cooking) hood fire suppression system	\$75.00
Rental of engine/tanker for mutual aid	\$ 250.00/hr
Rental of fire chief for mutual aid	\$ 75.00/hr
Rental of fire engine for mutual aid	\$ 250.00/hr
Rental of grass fire vehicle for mutual aid	\$ 125.00/hr
Rental of ladder truck for mutual aid	\$ 350.00/hr
Rental of light rescue for mutual aid	\$ 125.00/hr
Rental of special rescue for mutual aid	\$ 250.00/hr
Rental of tanker for mutual aid	\$ 200.00/hr
Rental of utility vehicle for mutual aid	\$ 75.00/hr
<i>Planning and Zoning Department</i>	
Conditional use	\$250.00 + 500.00 escrow
Interim conditional use	\$125.00 + 500.00 escrow
Minor subdivision (lot division/combination)	\$250.00 + 500.00 escrow

Planned unit development (includes fees for rezoning, site plan review, variance)	\$650.00 + 2,500.00 escrow
Plat	\$300.00 + 50.00 per lot over two
Rezoning	\$500.00 + 1,000.00 escrow
Variance	\$150.00 + 300.00 escrow
Comprehensive plan amendment	\$300.00 + 500.00 escrow
Environmental assessment worksheet	\$200.00 + cost incurred
Park dedication – commercial/industrial (per single family equivalent)	\$1,000.00
Park dedication – per residential unit	\$1,000.00
Site plan review/concept review	\$300.00 + escrow
Telecommunication towers-application fee	\$250.00 + 500.00 escrow
Vacations	\$250.00 + 500.00 escrow
<i>Police Department</i>	
Animal - dangerous dog registration	\$500.00
Animal - dog or cat license-spayed/neutered when rabies shot expires	\$10.00/yr
Animal - dog or cat license-unspayed when rabies shot expires	\$20.00/yr
Animal - kennel license-1-4 animals	\$400.00
Animal - kennel license-5+ animals	\$400.00 + 75.00 per animal
Animal impound or failure to license -first offense	\$50.00
Animal impound or failure to license -second offense	\$75.00
Animal impound or failure to license -third offense	\$100.00
Animal impound or failure to license -fourth or more offenses	\$125.00
Audio, video, photo, CD/DVD	\$25.00
Fingerprinting	\$20.00
Forfeiture/junk/abandoned vehicle – Administrative handling fee	\$250.00 per vehicle
Forfeiture/junk/abandoned vehicle – Impound storage fee (1-30 days)	\$100.00 per vehicle
Police report	\$0.25 per page
State accident reports	\$0.25 per page
<i>Building Department</i>	
Vacant building registration fee	\$500.00/yr
Building permit fees (based on total valuation):	
\$1.00 to \$500.00	\$25.00, plus state surcharge
\$501.00 to \$2,000.00	\$25.00 for the first \$500.00, plus \$3.25 for each additional \$100.00, including \$2,000.00, plus state surcharge

\$2,001.00 to \$25,000.00	\$73.75 for the first \$2,000.00, plus \$14.75 for each additional \$1,000.00, including \$25,000.00, plus state surcharge
\$25,001.00 to \$50,000.00	\$413.00 for the first \$25,000.00, plus \$10.75 for each additional \$1,000.00, including \$50,000.00, plus state surcharge
\$50,001.00 to \$100,000.00	\$681.75 for the first \$50,000.00, plus \$7.50 for each additional \$1,000.00, including \$100,000.00 plus state surcharge
\$100,001.00 to \$500,000.00	\$1,056.75 for the first \$100,000.00 plus \$6.00 for each additional \$1,000.00, including \$500,000.00 plus state surcharge
\$500,001.00 to \$1,000,000.00	\$3,456.75 for the first \$500,000.00, plus \$5.00 for each additional \$1,000.00, including \$1,000,000.00, plus state surcharge
\$1,000,001.00 and up	\$5,956.75 for the first \$1,000,000.00, plus \$4.00 for each additional \$1,000.00, plus state surcharge
<i>Determination of valuation: Determination of value or valuation under any provisions of the adopted building code(s) shall be made by the building official. The value to be used in computing permit and plan review fee shall be the total of all construction work for which the permit is issued.</i>	
EPA license verification fee	\$5.00
Other building inspections and fees:	
Inspections outside of normal business hours	\$63.75 per hour*
Reinspection fees	\$63.75 per hour*
Inspections for which no fee is specifically indicated (minimum charge – one-half hour)	\$63.75 per hour*
Additional plan review required by changes, additions or revisions to plans	\$63.75 per hour*
For use of outside consultants for plan checking and inspections or both	actual costs**
Plan review fee	65% of building permit fee
Additional plan review – similar plans	25% of building permit fee
Minor improvements per Minnesota Statutes 16B.655 (no modifications to electric/gas service, total cost of \$500.00 or less, excluding the fixture or appliance, and work is done by homeowner or licensed contractor)	5% of the cost of improvements, installation, or replacement, or \$15.00, whichever is greater, plus \$5.00 state surcharge

License fees: General contractor	\$100.00 commercial (residential require a state contractor license)
Specialty contractor	\$50.00
Excavation/grading permit fee:	Per building permit fee schedule, based on project valuation, plus state surcharge
Mechanical permit fees: Commercial/Industrial	1% of contract price***, with a minimum of \$75.00, plus \$5.00 state surcharge
Residential	\$75.00, plus \$5.00 state surcharge
Plumbing permit fees: Commercial/Industrial	1% of contract price***, with a minimum of \$75.00, plus \$5.00 state surcharge
Residential	\$75.00, plus \$5.00 state surcharge, and \$50.00 sewer/water repair inspection fee (if applicable)
Service availability charge (SAC) to Metropolitan Council to connect to the metropolitan wastewater system	\$2,365.00 \$2,435.00 per unit
Sign permit fees: Permanent	\$30.00 + 0.50 per sq. ft.
Temporary	\$25.00 per week
Vegetative cutting within River Bluffland and Shoreland Zoning District permit fee:	\$50.00
* Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.	
** Actual costs include administrative and overhead costs.	
*** Contract price shall be defined as the fair market value of all materials and labor reasonably incurred for the installation, repair or alteration of plumbing equipment or by building official using the May 2002 2011 Building Valuation Data as determined by the MN State Building Codes and Standards.	

This ordinance was adopted by the City Council on November 13, 2012 and shall become effective when it is published according to law, for fees payable for 2013.

Mitch Berg, City Administrator

Susan St. Ores, Mayor



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: October 22, 2012
TO: Mayor and City Council
FROM: Mitch Berg, City Administrator
RE: Consider 2013 - 2015 labor agreement with Law Enforcement Labor Services, Inc. Local Public Employee Union #226

BACKGROUND

In August of 2012, the city began negotiations on a union agreement for the four full-time police employees. Having met with their business officer twice over the past two months, I am pleased to announce that a tentative three year agreement has been reached.

The proposed changes to the agreement are as follows:

- A three year agreement to begin January 1, 2013 and terminate on December 31, 2015 (prior agreement was two years)
- A 3% cost of living increase for 2013, 2014, and 2015 (prior agreement was a 2% increase)
- A shift in the employee contribution for health care costs
 - Effective January 1, 2013, an employee with family coverage will now pay 10% of the total monthly premium, including the employee and any dependent(s), vs. paying only 10% of the dependent(s) premium
 - For each year of the agreement that health coverage premiums rise above 8%, the employee will contribute an additional 1% on a compounded annual basis, toward their health care costs. For example, if health care premiums rise over 8% during each year of the contract:
 - 2013 – the employee cost of insurance will be 11%
 - 2014 – the employee cost of insurance will be 12%
 - 2015 – the employee cost of insurance will be 13%
- The city will contribute an additional \$10.00 per year toward uniform purchases in 2013, 2014, and 2015 (prior agreement was the same)

While a 3% cost of living increase is slightly higher than what was approved in the previous labor agreement, the City Council should take into consideration that three of the four police employees have reached the maximum salary level, which means they are only eligible to receive a cost of living increase. In addition, by increasing the health care contribution for employees with family coverage, the net effect actually equates to a 2% cost of living increase.

RECOMMENDATION

Staff recommends the City Council adopt a motion authorizing the city to enter into a labor agreement with the Law Enforcement Labor Services, Inc. Local Public Employee Union #226 effective January 1, 2013 to December 31, 2015.



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Barry Peters

DATE: November 5, 2012

RE: TCE Water Main and Well Improvements Design Services
SEH No. BAYPO 122136 14.00

In anticipation of the City working with local elected officials on bonding money to make the water main and well improvements to address the TCE contamination, we have prepared an estimate for design services (plans and specifications). With many of the bonding improvements, projects are expected to be "Shovel Ready", meaning construction can start relatively quick. We are also looking to submit applications to the Public Facility Authority (PFA) to be included on their Intended Use Plan (IUP) and Project Priority List (PPL) for low interest loans which again Shovel Ready projects are desired. To be Shovel Ready, plans and specifications are normally completed and ready for bidding.

As discussed in the TCE Report presented to the Council, the proposed project includes the connection of Well No. 3 along TH 95 to the existing air stripper located near the Inspiration Development at the top of the bluffs. This connection will be with an eight inch (8") dedicated water main, directionally bored under City streets with limited "jacking pits" along the route to make bends. Improvements to Well No. 3 would include pulling the pump to determine improvements required, new electrical, new or revised process piping, meters, removal of the existing gasoline generator, and construction of a driveway access to the well from 4th Street North. There are additional improvements that could be made to the well building including the addition of a separate fluoride room or architectural enhancements. It is proposed to include in the design documents a base bid for the required water main and well improvements and alternate bids for various well enhancement improvements. The City would then have the option of adding enhancements depending on bids received.

The "Not to Exceed Cost" for design services to prepare plans and specifications for the TCE Water Main and Well Improvements is \$45,000. It is proposed that compensation will be on an hourly basis, based on the actual hours worked for SEH personnel assigned to the project, plus reimbursable costs. The total estimated fee will not be exceeded without prior authorization from the City. There would also be contractor costs of approximately \$5,000 to have the existing pump pulled for investigation of needed improvements.

I will be available to discuss this with the Council at the November Council Meeting.

bcp

c: Mitch Berg, City Administrator

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CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: October 25, 2012

To: Mayor and City Council

From: Mitchell Berg, City Administrator

Re: Consider authorization to hire a lobbyist to secure state funding for TCE treatment/
infrastructure improvements

BACKGROUND

At the October 1, 2012 meeting, the City Council approved the city's Trichloroethylene (TCE) Groundwater Report. The report recommends pursuing Alternative #3, which involves upgrades to the city's well 3 and a connection from well 3 to the existing air stripper at well 2. The engineers estimate for Alternative #3 is approximately \$482,000.00.

In researching methods to finance this project and to reduce the burden to the city's utility users, the city will be submitting a state bonding request for inclusion in the 2013-2014 legislative session. To assist the city with this process, staff has solicited a Request for Proposal (RFP) for a lobbyist. The city has utilized lobbyists in the past to seek bonding dollars to fund specific projects, such as the Perro Creek Improvement Project.

The city received two proposals, with the lowest proposal at \$20,000.00. To help reduce the city's upfront cost, I would recommend proceeding with a phased agreement for lobbyist services. Each phase would specify benchmarks/services and associated costs, and when met, the city would authorize the lobbyist to advance to the next phase of the agreement.

Staff also recommends forming an ad-hoc committee, consisting of the Mayor or a Councilmember and one city staff member to conduct interviews and to negotiate an agreement. Funding for the lobbyist would be obtained from the city's 206 Water/Sewer Improvement Fund.

RECOMMENDATION

Staff recommends the City Council appoint the Mayor, or her designee and the City Administrator, or his designee, to interview and negotiate an agreement with a lobbyist to assist the city in obtaining funding to finance TCE treatment/infrastructure improvements.

ECKBERG LAMMERS
MEMORANDUM

TO: Mayor Susan St. Ores
City Council

FROM: Andrew J. Pratt

DATE: November 1, 2012

RE: Group 41 Sign Violations

Back in 2008, Group 41, Ltd. (“Group 41”) brought a declaratory judgment action against the City of Bayport (the “City”) regarding the proper interpretation of a conditional use permit (CUP) applying to the area in the vicinity of 101 Fifth Avenue South. Bayport Marina Association, Inc. (the “Marina”) intervened in the case. The City settled its portion of the case in 2010, and the case continues between Group 41 and the Marina, and mainly focuses on disputes relating to cross-easements, boat storage, etc.

When the lawsuit was first filed, a survey of the subject property revealed that the sign leading into the marina area is located within platted Fifth Avenue right-of-way. No signs may be located within City right-of-way. City Code §727.09(2). Group 41 and the Marina each claimed ownership of the sign. Therefore, to rectify this Code violation, it was expected that each party would jointly petition the City to vacate that portion of the platted right-of-way, so the sign could remain. The District Court has since determined that Group 41 is the sole owner of the sign, but the Marina owns the underlying property. Jardine, Logan & O’Brien, the City’s special counsel for this litigation (appointed by the League of Minnesota Cities), corresponded with Group 41’s counsel on several occasions over the summer, indicating that both Group 41 and the Marina would need to jointly submit the petition to vacate. Neither party has approached the City to rectify this matter.

The City essentially has three options to deal with the sign, assuming the parties do not jointly file a petition to vacate the right-of-way (the City Council would still have to approve a joint petition):

- Leave the sign in the City right-of-way, despite the Code violation.
- Approve vacation of the right-of-way upon Council motion. This action may be done by 4/5 vote, after the holding of a public hearing.
- Enforce the Code violation and remove the sign. Section 727.09(2) of the Code further authorizes the City to remove the sign without notice to anyone.

At the direction of the City Administrator, I have drafted a letter to be delivered to Group 41, as the owner of the sign, advising that the sign must be removed by **November 30, 2012**. If the sign is not removed by Group 41 by that date, the City may enter the property and remove the sign. This letter would serve as informal courtesy notice to the sign owner, although such notice is not legally required under the City Code.

If the City removes the sign, the costs of doing so may be charged to Group 41, but there is no authority under state law to specially assess the costs against the property (and doing so would raise a quandary, as the Marina is the owner of the underlying property which would otherwise be assessed, but is not the owner of the sign). Instead, the City could send an invoice to Group 41, and if it is not paid, the City could go to small claims court (assuming the cost in dispute is less than \$10,000) to get an unsecured judgment against Group 41.

It also should be noted that a Conditional Use Permit governs the subject land. The sign's deteriorating condition violates Section 18 of the CUP, which requires that all structures, including signs, on the property be well-maintained and properly repaired. If the City removes the sign under the CUP violation, which is a violation independent of the sign's location in the right-of-way, it may specially assess all associated costs against the property owners (again, the City would have to tread carefully in this area, since the underlying property owner is not the sign owner). Such action would require prior notice to each party, unlike a removal action taken under the City Code.

If the City removes the sign, it must follow Code provisions regulating disposal of personal property. Section 2-1 of the City Code requires a 60-day waiting period before property may be disposed. The City could release the sign to Group 41 upon payment of the City's removal costs, plus accrued storage fees. If Group 41 does not claim the sign after 60 days, the City may dispose of the sign.

The City should understand that Group 41 and the Marina have been engaged in litigation for a long time, and they may be willing to drag the City back into more litigation if there is a perception the City has acted unjustly or arbitrarily with its actions regarding the sign. Therefore, the City should act cautiously, such as through the provision of additional notice, and should encourage Group 41 to voluntarily comply with City rules and regulations.

I am able to proceed however the Council desires. Please let me know if you have any questions regarding this memorandum.

Writers Email:
APratt@eckbergammers.com

Writer's Direct Dial:
(651) 351-2125

November 5, 2012

Rob A. Stefonowicz
Larkin Hoffman Daly & Lindgren Ltd.
1500 Wells Fargo Plaza
7900 Xerxes Avenue South
Minneapolis, Minnesota 55431

**Re: *Group 41, Ltd. v. City of Bayport and Bayport Marina Association, Inc.
Sign Maintenance***

Dear Mr. Stefonowicz:

Please be advised, this law firm represents the City of Bayport, Minnesota (the "City"). The City understands that you represent Group 41, Ltd. ("Group 41") the plaintiff in the above-referenced case. The purpose of this correspondence is to inform you of the non-compliance of the sign owned by Group 41, which sign is located in the Fifth Avenue right-of-way. The City's attorney for the underlying litigation action sent you correspondence dated July 24, 2012 (see enclosed correspondence), requesting that Group 41 and Bayport Marina Association, Inc. (the "Marina") jointly file a petition with the City to vacate that portion of Fifth Avenue, but no such petition has been received.

The present location of the sign within the City's right-of-way is a violation of City Code Section 727.09(2): "No sign, other than temporary directional or warning signs, shall be erected within the public right-of-way of any street of way or other public property." As you know, a property survey performed in October 2008 determined that the sign is located in the Fifth Avenue right-of-way. According to the Settlement Agreement, dated April 2010, between Group 41, the City, and the Marina, Group 41 and the Marina were to submit a joint request to the City to vacate the public right-of-way, and the City would consider and cooperate with the joint request. Since the District Court granted summary judgment to Group 41 regarding the ownership of the sign, and it is undisputed that the Marina is the underlying property owner, the City expected to receive a joint petition from Group 41.

The City has also observed the deterioration of the sign. Group 41, as the owner of the sign, is responsible for maintaining it, and the lack thereof is a violation of the Conditional Use Permit ("CUP") serving the underlying property. Section 18 of the CUP provides that "[a]ll structures, parking areas, buildings, sign, landscaping, waste storage areas, and other property features and improvements shall be well-maintained, properly repaired, and reasonably clean and orderly at all

times.” (Emphasis added).

The City Council has reviewed and discussed the aforementioned sign violations. The City has decided to require the removal of the sign by Group 41 by **November 30, 2012**. If the sign has not been removed by such date, the City will remove the same on or after December 1, 2012, without any further notice. The City may charge the costs of removal to Group 41, and will pursue to collection all such removal costs. Of course, the City would like to work with Group 41 to remedy this situation if at all possible. Group 41 may always contact Bayport City Administrator Mitchell Berg at 651.275.4404 at any time to make arrangements regarding the sign.

Please contact me if you have any questions or concerns. I appreciate your timely attention to this matter.

Sincerely,

Andrew J. Pratt

Cc: Mitchell Berg, Bayport City Administrator

Enclosure (letter dated July 24, 2012 from Jardine, Logan & O'Brien)



July 24, 2012

Suite 100
8519 Eagle Point Boulevard
Lake Elmo, MN 55042

Firm (651) 290-6500
Fax (651) 223-5070

E-Mail
jlolaw@jlolaw.com
Website
www.jlolaw.com

ROB A STEFONOWICZ, ESQ
LARKIN HOFFMAN DALY & LINDGREN LTD
1500 WELLS FARGO PLAZA
7900 XERXES AVE S
MINNEAPOLIS MN 55431-1194

Re: 36134(872)
Group 41, Ltd. v. City of Bayport

Dear Mr. Stefanowicz:

This is a follow to our phone conversation of July 23, 2012. You inquired as to whether the City would accept a Petition to Vacate strictly from Group 41 if the Marina Association was not willing to sign off on the petition. I indicated that I wanted to research that question and also then check with the City.

This Petition to Vacate would be pursuant to Minn. Stat. 412.851 since the other means of vacating under Minn. Stat. 505.14 is a Court ordered vacation as opposed to a city procedure.

The petition, pursuant to 412.851, must be signed by a majority of the owners of land abutting to the street sought to be vacated. While Group 41 owns land within the Bayport Marina plat, it is not the owner of property abutting platted, but unimproved Fifth Avenue South line within the Bayport Marina plat.

As you know, a previous petition was submitted to vacate Fifth Avenue by the Marina Association. In that file, as the Association indicated, it is the owner of the property abutting to and upon which the sign is located. Therefore, it appears from previous documents submitted to the City that the only owner of property that abuts the sign is the Marina Association.

The lawsuit that you are involved with involving the Marina Association does not appear to me to be a contest as to the ownership of the underlying or abutting land to where the sign is located. The dispute was over the ownership of the sign itself. The Court ruled that Group 41 is the owner of the sign. There is nothing in that Order regarding ownership of the underlying or abutting land. Therefore, the City has no evidence that anybody but the Marina Association owns land abutting the portion of Fifth Avenue and sought to be vacated.

John M. Kennedy, Jr.
Eugene J. Flick *
Charles E. Gillin *
Pierre N. Regnier
Mark A. Fonken *
George W. Kuehner
Patti J. Skoglund *
Timothy S. Crom *
Lawrence M. Rocheford *
James G. Golembeck *
Joseph E. Flynn *
Marlene S. Garvis *
Thomas L. Cummings
Leonard J. Schweich
Jessica E. Schwie

Thomas J. Misurek
Matthew P. Bandt *
Elisa M. Hatlevig *
Jason A. Koch
Darwin S. Williams
Mark K. Hellie *
Nancy M. Aboyan
Daniel M. Gallatin
Vicki A. Hruby
Michael P. Goodwin
Allison A. Walsh
Jamie L. Guderian
Brooke C. Swenson

Gerald M. Linnihan - Retired
Alan R. Vanasel: - Retired

Some members also admitted
to practice law in Wisconsin*,
North Dakota, South Dakota,
and Iowa

Shannon Banaszewski
Administrator

Donald M. Jardine (1915-2005)
Jerre F. Logan (1923-1983)
John R. O'Brien (1928-2012)

ROB A STEFONOWICZ, ESQ

July 24, 2012

Page 2

This is the reason why the Stipulation of Settlement called for a petition by both the Marina Association and Group 41 since the Marina Association owned the land and there was still a dispute as to the ownership of the sign.

Therefore, in order to comply with Minnesota Statute 412.851 and the Stipulation of Settlement, the Petition to Vacate that would be submitted to the City must comply with the statute and, therefore, must have the signatures of both the Marina Association and Group 41.

As I indicated to you, based upon a previous phone conversation I had with John Ekman, Mr. Ekman understood that his client would have no objection to signing the Petition to Vacate if that was part of the final resolution of the dispute between the Marina Association and Group 41.

Therefore, the City will await the Petition to Vacate and, in the meantime, continue with their demand that if this petition is not forthcoming that the sign be removed within 60 days of July 18, 2012.

I await any response from you or Mr. Ekman.

Very truly yours,

JARDINE, LOGAN & O'BRIEN, P.L.L.P.



Pierre N. Regnier

Direct Dial: (651) 290-6563

PNR;jam

c: John Ekman, Esq.
Lindquist & Vennum, PLLP
4200 IDS Center
80 S. Eighth St.
Minneapolis, MN 55402-2274



CITY OF BAYPORT

294 NORTH 3RD STREET
BAYPORT, MN 55003

CITY COUNCIL MEETING AGENDA REQUEST FORM

In order to provide adequate time to prepare and assemble agenda information for City Council meetings, this form and any supplemental information to be included in the meeting packet shall be submitted to City Hall by 12:00 p.m. on the third Monday of the month. City Council meetings are typically held at 6:00 p.m. on the first Monday of the month. Please note that many requests may be able to be handled administratively. Therefore, to expedite requests, the city encourages individuals to contact City Hall at 651-275-4404 prior to submitting this form.

Name: Susan St. Ores

Telephone: 651-275-1776

Address: 345 Lake Street S., Bayport, MN 55003

Email: sstores@ci.bayport.mn.us

- Affiliation:
- | | |
|---|--|
| <input type="checkbox"/> Resident | <input type="checkbox"/> Non-profit organization / community group |
| <input type="checkbox"/> General public | <input type="checkbox"/> Corporation / profit organization |
| <input checked="" type="checkbox"/> City official | <input type="checkbox"/> Governmental agency / representative |
- Request:
- | | |
|--|---|
| <input type="checkbox"/> General comment | <input type="checkbox"/> Informational presentation |
| <input type="checkbox"/> Donation / funding | <input checked="" type="checkbox"/> City project |
| <input type="checkbox"/> Concern / complaint | |

Please provide specific details of the request (*continue on reverse, if necessary*):

Request: To add an agenda item entitled, 'Consider approving boat launch repairs' under New Business at the November 13, 2012 Bayport City Council Meeting.

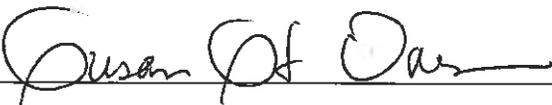
BOAT LAUNCH: City staff met with the DNR on October 17 to discuss participation in a DNR ramp plank program. The current concrete ramp is 12 feet wide and staff has received requests from councilmembers and residents to widen the ramp, if possible. As a result, DNR staff will be exploring options for acquiring wider planks. If the DNR can accommodate our needs, they anticipate the planks can be manufactured in early spring and delivered sometime next summer.

Because the delivery / installation dates of the new planks are uncertain and the current boat launch is in very poor condition, I'd like the Council to consider temporary repairs to the existing ramp to insure its use until such time as the new planks can be installed. Since the water is very low at this time, the repairs could be done yet this fall. This would also allow the new dock to be placed at the beginning of spring boating season.

Note: The ramp would need to be temporarily closed during the repairs - and during the new installation.

Please contact me to discuss request: Yes No

I would like to appear at the meeting: Yes No Tentative meeting date: November 13, 2012

Signature: 

Date: October 30, 2012



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Barry Peters

DATE: October 31, 2012

RE: Boat Launch Ramp Repairs
SEH No. BAYPO 122136 14.00

The existing boat ramp at 4th Avenue North is showing signs of distress and is need of repairs. Wash outs have occurred under several planks creating voids. Several planks can no longer bridge the void and have cracked or settled creating holes in the ramp.

The Council has authorized the preparation of plans and specifications for the replacement of the existing concrete planks. City Staff and I met with the DNR about a program that they have related to boat ramps. They will supply at no cost, a standard size plank that is similar in size as existing, but the community is responsible for the installation. They have three size planks available.

- 1' by 12' by 5" – existing plank size
- 5' by 12' by 5"
- 6' by 15' by 6"/7"

The City has expressed a desire to construct a wider plank so the DNR is looking into whether they can supply the 15' plank at no cost or whether they will need to bill some cost. Regardless of plank size, the DNR cannot get the planks until late spring or early summer, so the project cannot be constructed this fall as hoped.

There is a concern about safety with the existing condition of the ramp. The best option available for a temporary improvement to the ramp would be the placement of larger size rocks or rip-rap in the voids. The rocks could be dumped by the shore and placed with a small backhoe, with the backhoe tamping the rocks to provide some compaction. However, any work done on the ramp in the St. Croix will require a permit from the Corp of Engineers (COE). The COE will require the 30 day review and comment process, so any work including a temporary fix, at the earliest would not be able to start until mid-December. I would estimate that the cost to permit, design and construct the temporary fix at \$2,500 to \$3,000.

I don't believe that the ramp usage would be significant in December so I would recommend that the ramp be closed and barricaded at this time. I would also recommend that we now submit the permit application to the COE that includes a temporary fix and the ultimate permanent plank replacement project. That would leave the City with some options. If the weather holds, the temporary improvement could be done late this year so the ramp may be available for use first thing in the spring. I'm saying may be available because there is the risk that the higher river elevation and flows in the spring could dislodge some or all of the temporary fix again leaving holes. We could also wait until spring to make the temporary fix. The water elevation may affect when a spring fix could be made and also when the ramp could be opened. With either option, the permanent plank replacement would occur as soon as the planks are available from the DNR.

bcp
Mitch Berg, City Administrator
Sara Taylor, Assistant City Administrator

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CITY OF BAYPORT

294 NORTH 3RD STREET
BAYPORT, MN 55003

CITY COUNCIL MEETING AGENDA REQUEST FORM

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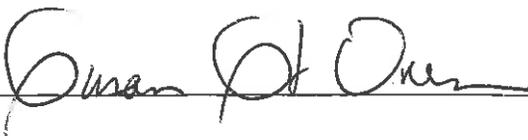
Please provide specific details of the request (*continue on reverse, if necessary*):

Request: To add an agenda item entitled, 'Consider approving funding for satellite bathroom at Lakeside Park' under New Business at the November 13, 2012 Bayport City Council Meeting.

The Lakeside Park bathroom facilities are locked for the winter months; therefore, I'd like to request the addition of a satellite bathroom at the south end of Lakeside Park beginning the third week of November 2012 for public use by all those who enjoy the park and river during the winter months.

Please contact me to discuss request: Yes No

I would like to appear at the meeting: Yes No Tentative meeting date: November 13, 2012

Signature: 

Date: November 1, 2012



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: November 5, 2012

To: Mayor and City Council

From: Mitchell Berg, City Administrator

Re: Consider an agenda request from Mayor St. Ores to fund a winter satellite toilet for Lakeside Park

BACKGROUND

After the 2012 budget was adopted, a request was made to add a satellite toilet to Lakeside Park for use during February through April, 2012. Again, this request was made for this upcoming winter, but because no funding was budgeted for additional restrooms in Lakeside Park, City Council approval will be necessary to approve the added expenditure. The approximate cost for a winter satellite toilet is \$200.00.

RECOMMENDATION

Staff recommends the City Council adopt a motion to approve placement of a winter satellite toilet in Lakeside Park at a cost not to exceed \$200.00.