

**CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
November 7, 2016**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

ROLL CALL (St. Ores, Carlson, Goldston, Hanson, McGann)

APPROVAL OF AGENDA

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

1. The October recycling award recipient is Jim Reiter who will be awarded for his recycling efforts, with funding made possible by a grant from Washington County
2. General Election to be held November 8, 2016
3. 5th Annual *Focus on Bayport* Photo Contest through December 15, 2016
4. Public Works will be flushing fire hydrants November 8-18, weather dependent

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person).*

CONSENT AGENDA

TAB #

Consider a resolution adopting items 1 through 6

- | | |
|---|---|
| 1. October, 2016 City Council meeting minutes | 1 |
| 2. October payables and receipts (check numbers 007660-007783) | 2 |
| 3. October building, plumbing and mechanical permits report | 3 |
| 4. Snow removal agreement with MnDOT for Trunk Highway 95 | 4 |
| 5. Renewal of employee health and dental insurance policies | 5 |
| 6. Donation of \$500 from Loren Kalal for purchase of two trees in Hazelwood Cemetery | 6 |

PUBLIC HEARINGS

UNFINISHED BUSINESS

NEW BUSINESS

- | | |
|--|---|
| 1. Presentation by Julie Pangallo on the St. Croix Sculpture Tour project | 7 |
| 2. Consider an amendment to Appendix D – Fee Schedule of the Bayport City Code of Ordinances | 8 |
| 3. Update on the recruitment and hiring process for the new Public Works Director | 9 |

TAB #

4. Consider an amendment to Chapter 58 - Utilities of the Bayport City Code of Ordinances related to septic system regulations

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CITY COUNCIL LIAISON REPORTS

STAFF/CITY ADMINISTRATOR REPORTS

11

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

- 1.
- 2.

ADJOURNMENT

RESOLUTION NO. 16-

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,
WASHINGTON COUNTY, MINNESOTA HELD NOVEMBER 7, 2016**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 7th day of November 2016 at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-6 FROM THE
NOVEMBER 7, 2016 CITY COUNCIL AGENDA**

1. October, 2016 City Council meeting minutes
2. October payables and receipts (check numbers 007660-007783)
3. October building, plumbing and mechanical permits report
4. Snow removal agreement with MnDOT for Trunk Highway 95
5. Renewal of employee health and dental insurance policies
6. Donation of \$500 from Loren Kalal for purchase of two trees in Hazelwood Cemetery

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –
Connie Carlson –
Michele Hanson –

Dan Goldston –
Patrick McGann –

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, this 7th day of October 2016.

ATTEST:

Logan Martin, City Administrator

Susan St. Ores, Mayor

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
OCTOBER 3, 2016
6:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Deputy Mayor Carlson called the regular City Council meeting of October 3, 2016, 2016 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Councilmembers Connie Carlson, Dan Goldston, Michele Hanson and Patrick McGann

Members Absent: Mayor Susan St. Ores

Staff Present: City Administrator Logan Martin, Police Chief Laura Eastman, Fire Chief Allen Eisinger, Public Works Supervisor Mel Horak, City Attorney Andy Pratt, and Assistant City Administrator/Planner Sara Taylor

APPROVAL OF AGENDA

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to approve the October 3, 2016 City Council agenda. Motion carried 4-0.

PROCLAMATIONS/COMMENDATIONS/PETITIONS/ANNOUNCEMENTS

1. The September recycling award recipient is Gail Robertson who will be awarded for her recycling efforts, with funding made possible by a grant from Washington County.
2. Police Chief Eastman recognized Police Officer Quinn Willmarth with a Letter of Appreciation for his continued willingness and passion for assisting fellow Veterans who are facing a personal crisis. Deputy Mayor Carlson thanked Officer Willmarth on behalf of the City Council and residents.

OPEN FORUM

1. Kandis Hanson, MNSPECT Relationship Manager, said she will assist staff to address concerns and troubleshoot specific building inspection issues. She handed out a permits and valuation report for the two-month period since MNSPECT took over as the city's building inspections group, indicating permits valued at over \$1 million have been issued in the last two months. MNSPECT was recently authorized with the Municipal Delegation Agreement from the State of Minnesota to provide plan review and inspection of all public buildings and state-licensed facilities (schools, prisons). She noted MNSPECT also received one of the best ISO (Insurance Services Offices) scores in the state.
2. Torry Kraftson, 394 4th Street South, thanked the City Council for their service and hard work and recognized them for many accomplishments over the past several years. He added he was pleased with a final inspection for a major remodeling project at his home that was completed by MNSPECT.

CONSENT AGENDA

Deputy Mayor Carlson read items 1-11 on the consent agenda.

Councilmember Hanson introduced the following resolution and moved its adoption:

Resolution 16-13

RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-11 FROM THE OCTOBER 3, 2016 CITY COUNCIL AGENDA

1. September 6, 2016 City Council workshop minutes
2. September 6, 2016 City Council meeting minutes
3. September payables and receipts (check numbers 007573-007659)
4. September building, plumbing and mechanical permits report
5. Special event application from Andersen Corporation for Quarter Century Club Picnic on August 11 and 12, 2017 at Lakeside Park
6. Special event application from Andersen Parent Group for Diggy's Dash Walk-a-thon at Barker's Alps Park on Wednesday, October 19, 2016
7. Interim compensation increase for Office Support Specialist position
8. First amendment to lease agreement with Girl Scouts of River Valleys for use of Camp Sagata building in Lakeside Park
9. Letter of credit reduction request from Mattamy Homes for improvements within Inspiration
10. Memorial bench donation from John and Kerry Winderman
11. Pay application #15 from Kraus Anderson and subcontractors for Fire Hall construction

The motion for adopting the foregoing resolution was duly seconded by Councilmember Goldston and upon roll call being taken, the following voted via voice:

Connie Carlson – aye
Dan Goldston – aye

Michele Hanson – aye
Patrick McGann – aye

PUBLIC HEARINGS

UNFINISHED BUSINESS

Final budget update on Fire Hall project: Administrator Martin reported the Fire Hall project is substantially complete and came in under budget. He invited Kraus Anderson construction manager Gary Zifko to review the overall project budget and discuss the remaining punch list items. The remaining contingency funds are \$42,528, and the overall project balance is \$124,507 under budget, assuming the contingency funds are spent in full. Kraus Anderson continues to work with staff and subcontractors on completing punch list items, including fine-tuning the mechanical system to accommodate the sporadic use of the building.

NEW BUSINESS

Update on the municipal parking lot project at 169 3rd St. N. and revised drainage and utility easement: Administrator Martin said the storm sewer pipe was installed last week and was re-routed from the plan and easements originally approved by the City Council in May. The revised easement allowed for the pipe to be installed along the northern edge of the properties at 236 Central Avenue and 202 Central Avenue, terminating into Perro Creek. The revised drainage and utility easements agreements with the owners of the aforementioned properties were reviewed. The project is on target for substantial completion by the end of October. All planting will occur next spring, which is the desired planting season, and will allow staff to access 2017 grant funding from the Middle St. Croix Watershed Management Organization.

COUNCIL LIAISON REPORTS

Councilmember Hanson reported the Cable Commission moved their next meeting to October to accommodate negotiations for a new franchise agreement with Comcast.

Councilmember Goldston attended the St. Croix River Association celebration on September 11 and said he was pleased with the commitment of association members to promote river stewardship. He also attended the Andersen Community Advisory Committee (CAC) meeting on September 14 and said the CAC is looking for Bayport individuals to serve on the committee, representing the resident and business populations. He reported plant emissions are well below the allowable amounts of Volatile Organic Compounds (VOCs) as regulated by the XL Project, an EPA national pilot program that promotes reduction of VOC emissions.

Councilmember Carlson reported on the September 20 Library Board meeting. The Derby Days book sale and events were well attended and approximately \$900 was raised at the sale. The Library Foundation's "Books and Beer" fundraiser on September 24 was also well attended. The next Library Board meeting is scheduled for October 18, 2016, 6:00 p.m., at the library.

Councilmember McGann said he attended the 125th Anniversary Celebration of the Greater Stillwater Chamber of Commerce with Mayor St. Ores and Administrator Martin. He appreciated the opportunity to visit with other area elected officials and business leaders.

STAFF/CITY ADMINISTRATOR REPORTS

Fire Chief Eisinger reported the September call volume was 100, with a year-to-date total of 956. He reviewed the department's monthly activity, noting that Department of Corrections Commissioner Thomas Roy was very complimentary of the new Fire Hall during a recent tour. He said modifications to the new air boat are being completed and it will be used during an October 10 training exercise on the St. Croix River. During Fire Prevention Week, October 9-15, the department will be visiting numerous schools and day care centers and hosting an open house at the new Fire Hall on Saturday, October 15, 9:00 a.m.-12:00 p.m. The Fire Department will also participate in the Public Safety Open House at the former Fire Hall on October 31, 5-7 p.m. He reminded residents that burning leaves is not allowed in the seven county metropolitan area, and residents should check the city's website for recreational fire regulations.

Police Chief Eastman reviewed the department's past and upcoming events, including assistance with Derby Days events and the Public Safety Open House on Halloween. She recently attended the Bureau of Criminal Apprehension's (BCA) training in St. Cloud. Training sessions included expungement orders with the county attorney, data practices retention, and missing children/Amber Alerts. The Crystal, Minnesota Police Chief and BCA Agent assigned to a 2015 missing child case provided good background and information on handling this type of incident.

Public Works Supervisor Horak reviewed his written report, noting the department is now responsible for reading approximately 900 water meters each quarter. He said there were numerous high water usage accounts for the third quarter. The leading cause of high water consumption for homes without an irrigation system is leaky toilets. Toilet test strips are available at City Hall for residents wanting to check for possible leakage. The leading factor at residences in Inspiration and Baytown Township are irrigation systems that may be set incorrectly or are malfunctioning (broken line, sprinkler head, etc.).

Assistant City Administrator/Planner Taylor reviewed her written report, stating work continues on a potential land acquisition project with the Washington County Land and Water Legacy Program. The

appraisal for this project is anticipated to be complete by October 15, and a workshop to discuss the appraisal and next steps is tentatively planned for November. The next edition of the city newsletter will be distributed in the next few weeks, with the final 2016 edition issued in December. She recently attended the St. Croix River Association Workshop on the River where practices, policies, and ongoing projects aimed at protecting and restoring the St. Croix River were featured. Bayport was one of the communities recognized for adopting Minimal Impact Design Standards (MIDS) for stormwater management and water quality improvement efforts. The General Election will be held Tuesday, November 8. All residents vote at City Hall and polls will be open 7 a.m.-8 p.m. Sample ballots are posted at City Hall and on the city's website. Residents were invited to learn more about the plans for the Stagecoach Trail Improvement Project at an open house on October 4, 4:30-6:30 p.m. at the Bayport Library. Councilmember McGann inquired whether access from Stagecoach Trail to Interstate 94 is part of this project. Administrator Martin said Washington County is not considering on/off ramps as part of the project, due to the cost and Federal Department of Transportation spacing requirements for access points. The Highway 95 access is too close to a potential Stagecoach Trail access point. The project is focused mainly on pavement reclamation, with upgrades to dangerous intersections and some opportunity for expanded bike lanes.

Administrator Martin said the Public Works succession planning continues with staff refining the job description to remove some of the engineering duties originally included in the Public Works Director/City Engineer job description/posting presented earlier this year. Staff plans to post a Public Works Director position in the next few weeks and hopefully have a new director on staff by the end of the year.

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

1. Deputy Mayor Carlson thanked John and Kerry Winderman for their donation of a memorial bench. She also thanked everyone involved with Derby Days, including the Bayport Community Action League for coordinating the event, the Bayport Public Works, Police and Fire Departments, the Afton Bayport Lakeland Lion's Club, Bayport American Legion, and the teams who played in the vintage baseball game.
2. Residents were reminded of the Public Safety Open House at the new Fire Hall on Saturday, October 15, 9 a.m.-12 noon, noting this is a great opportunity to see the new fire station.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember McGann to adjourn the meeting at 6:45 p.m. Motion carried 4-0.

City Administrator/Clerk

CITY OF BAYPORT
***Budget Control Summary**

Current Period: OCTOBER 2016

Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance
FUND 101 GENERAL				
Revenue Accounts				
DEPT 00000 GENERAL GOVERNMENT	\$1,920,019.00	\$993,360.22	\$926,658.78	48.26%
DEPT 41200 MAYOR & COUNCIL	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41240 RECYCLING	\$6,000.00	\$6,520.00	-\$520.00	-8.67%
DEPT 41600 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41602 CURB & SIDEWALK PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$104,000.00	\$96,212.10	\$7,787.90	7.49%
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42000 PUBLIC SAFE CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42100 POLICE	\$94,900.00	\$63,032.68	\$31,867.32	33.58%
DEPT 42200 FIRE PROTECTION	\$434,242.00	\$169,611.47	\$264,630.53	60.94%
DEPT 42201 FIRE STATION	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 STREET MAINT	\$7,000.00	\$1,552.50	\$5,447.50	77.82%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43141 STILLWATER SCH - BUS FACILI	\$0.00	\$5,000.00	-\$5,000.00	0.00%
DEPT 43200 PARKS	\$32,150.00	\$38,250.90	-\$6,100.90	-18.98%
DEPT 43201 PERRO PARK PROJECT/PLAN	\$0.00	\$3,500.00	-\$3,500.00	0.00%
DEPT 43300 CEMETERY	\$12,000.00	\$12,443.00	-\$443.00	-3.69%
DEPT 44100 PROJECT	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue Accounts	\$2,610,311.00	\$1,389,482.87	\$1,220,828.13	46.77%
Expenditure Accounts				
DEPT 00000 GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41100 ELECTIONS	\$4,500.00	\$1,337.58	\$3,162.42	70.28%
DEPT 41200 MAYOR & COUNCIL	\$154,601.00	\$147,646.49	\$6,954.51	4.50%
DEPT 41240 RECYCLING	\$6,895.00	\$3,114.66	\$3,780.34	54.83%
DEPT 41400 ADMINISTRATION	\$161,041.00	\$76,248.35	\$84,792.65	52.65%
DEPT 41910 PLANNING & ZONING	\$252,853.00	\$136,365.72	\$116,467.28	46.06%
DEPT 41940 MUNICIPAL BUILDINGS	\$50,131.00	\$56,391.90	-\$6,260.90	-12.49%
DEPT 42100 POLICE	\$817,428.00	\$400,354.60	\$417,073.40	51.02%
DEPT 42200 FIRE PROTECTION	\$506,185.00	\$206,984.45	\$299,200.55	59.11%
DEPT 42201 FIRE STATION	\$0.00	\$55,398.22	-\$55,398.22	0.00%
DEPT 43100 STREET MAINT	\$312,784.00	\$112,180.53	\$200,603.47	64.13%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43135 56TH ST & PICKETT AVE TRAIL	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43140 HAYNER/2ND ST. S UTILITY PR	\$0.00	\$433.85	-\$433.85	0.00%
DEPT 43141 STILLWATER SCH - BUS FACILI	\$0.00	\$452.89	-\$452.89	0.00%
DEPT 43160 STREET LIGHTING	\$31,750.00	\$23,584.10	\$8,165.90	25.72%
DEPT 43200 PARKS	\$65,126.00	\$48,960.01	\$16,165.99	24.82%
DEPT 43300 CEMETERY	\$7,475.00	\$2,667.22	\$4,807.78	64.32%
DEPT 44100 PROJECT	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure Accounts	\$2,370,769.00	\$1,272,140.57	\$1,098,628.43	46.34%

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*Fund Summary -
Budget to Actual©

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OCTOBER 2016

	2016 YTD Budget	OCTOBER MTD Amount	2016 YTD Amount	2016 YTD Balance	2016 % YTD Budget
FUND 101 GENERAL					
Revenue	\$2,610,311.00	\$11,065.45	\$1,389,482.87	\$1,220,828.13	53.23%
Expenditure	\$2,370,769.00	\$82,694.01	\$1,272,140.57	\$1,098,628.43	53.66%
		<u>-\$71,628.56</u>	<u>\$117,342.30</u>		
FUND 102 STREET RECONSTRUCTION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 103 G O TIF BD FUND 1990 CAP PROJ					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$480.00	-\$480.00	0.00%
		<u>\$0.00</u>	<u>-\$480.00</u>		
FUND 106 TIF ECON DEV DIST 2					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1					
Revenue	\$0.00	\$0.00	\$22,520.93	-\$22,520.93	0.00%
Expenditure	\$0.00	\$0.00	\$20,268.84	-\$20,268.84	0.00%
		<u>\$0.00</u>	<u>\$2,252.09</u>		
FUND 200 FIRE EQUIPMENT REPLACEMENT FUN					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 201 D.A.R.E.					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 202 DRUG FORFEITURE					
Revenue	\$0.00	\$0.00	\$1,600.00	-\$1,600.00	0.00%
Expenditure	\$0.00	\$0.00	\$292.50	-\$292.50	0.00%
		<u>\$0.00</u>	<u>\$1,307.50</u>		
FUND 203 PUBLIC WORKS EQUIPMENT REPL					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 204 RECREATION CAP EQUIP & MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 205 TAX STABILIZATION FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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***Fund Summary -
Budget to Actual©**

OCTOBER 2016

	2016 YTD Budget	OCTOBER MTD Amount	2016 YTD Amount	2016 YTD Balance	2016 % YTD Budget
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 206 WATER/SEWER IMPROVEMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 207 PARK IMPROVEMENT FUND					
Revenue	\$0.00	\$3,000.00	\$17,000.00	-\$17,000.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$3,000.00	\$17,000.00		
FUND 208 PRISON SEWER PROJECT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 209 DEVELOPER REIMBURSED PROJECTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 210 K-9 UNIT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 211 LIBRARY					
Revenue	\$295,800.00	\$269.99	\$205,348.02	\$90,451.98	69.42%
Expenditure	\$295,730.72	\$9,898.74	\$174,397.59	\$121,333.13	58.97%
		-\$9,628.75	\$30,950.43		
FUND 300 ANDERSEN WINDOWS EQUIP GRANT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 303 GO TIF BOND 1990 DEBT SERVICE					
Revenue	\$0.00	\$0.00	\$44,380.10	-\$44,380.10	0.00%
Expenditure	\$0.00	\$157,808.32	\$441,806.05	-\$441,806.05	0.00%
		-\$157,808.32	-\$397,425.95		
FUND 306 DEBT GO BOND 2015A \$2,025,000					
Expenditure	\$0.00	\$0.00	\$25,156.25	-\$25,156.25	0.00%
		\$0.00	-\$25,156.25		
FUND 311 GO IMPROV BONDS OF 1992 DEBT S					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 400 NEW FIRE STATION					

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*Fund Summary -
Budget to Actual©

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OCTOBER 2016

	2016 YTD Budget	OCTOBER MTD Amount	2016 YTD Amount	2016 YTD Balance	2016 % YTD Budget
Revenue	\$0.00	\$31,992.34	\$152,624.00	-\$152,624.00	0.00%
Expenditure	\$0.00	\$1,156.25	\$1,467,227.90	-\$1,467,227.90	0.00%
		\$30,836.09	-\$1,314,603.90		
FUND 412 CEMETERY CAPITAL IMPROV					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 413 POLICE EQUIPMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 414 OFFICE AUTOMATION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 415 MUNICIPAL BLDGS MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 416 PERRO CREEK OUTLET					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 601 WATER					
Revenue	\$359,250.00	\$5,474.13	\$35,058.04	\$324,191.96	9.76%
Expenditure	\$526,458.00	\$25,962.96	\$259,269.09	\$267,188.91	49.25%
		-\$20,488.83	-\$224,211.05		
FUND 602 SEWER					
Revenue	\$640,000.00	\$2,400.00	\$7,956.94	\$632,043.06	1.24%
Expenditure	\$337,012.00	\$37,572.54	\$503,354.46	-\$166,342.46	149.36%
		-\$35,172.54	-\$495,397.52		
FUND 800 INVESTMENTS-POOLED					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 803 P & Z ESCROWS					
Revenue	\$0.00	\$0.00	\$9,403.47	-\$9,403.47	0.00%
Expenditure	\$0.00	\$2,355.74	\$9,901.65	-\$9,901.65	0.00%
		-\$2,355.74	-\$498.18		
FUND 851 NON EXP TRUST					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT

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***Fund Summary -
Budget to Actual©**

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OCTOBER 2016

	2016 YTD Budget	OCTOBER MTD Amount	2016 YTD Amount	2016 YTD Balance	2016 % YTD Budget
		\$0.00	\$0.00		
Report Total		-\$263,246.65	-\$2,288,920.53		

CITY OF BAYPORT
REVENUE SUMMARY YTD THRU 10/31/2016

FUND	FUND Descr	2016 Budget	2016 YTD Amt	2016 % of Budget	2016 % of Budget Remain
FUND 101	GENERAL	\$2,610,311.00	\$1,389,482.87	53.23%	46.77%
FUND 102	STREET RECONSTRUCTION	\$0.00	\$0.00	0.00%	0.00%
FUND 103	G O TIF BD FUND 1990 CAP PRO	\$0.00	\$0.00	0.00%	0.00%
FUND 106	TIF ECON DEV DIST 2	\$0.00	\$0.00	0.00%	0.00%
FUND 107	TIF REDEVELOPMENT DISTRICT	\$0.00	\$22,520.93	0.00%	0.00%
FUND 200	FIRE EQUIPMENT REPLACEMENT	\$0.00	\$0.00	0.00%	0.00%
FUND 202	DRUG FORFEITURE	\$0.00	\$1,600.00	0.00%	0.00%
FUND 203	PUBLIC WORKS EQUIPMENT REP	\$0.00	\$0.00	0.00%	0.00%
FUND 204	RECREATION CAP EQUIP & MAIN	\$0.00	\$0.00	0.00%	0.00%
FUND 205	TAX STABILIZATION FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 206	WATER/SEWER IMPROVEMENT F	\$0.00	\$0.00	0.00%	0.00%
FUND 207	PARK IMPROVEMENT FUND	\$0.00	\$17,000.00	0.00%	0.00%
FUND 208	PRISON SEWER PROJECT	\$0.00	\$0.00	0.00%	0.00%
FUND 209	DEVELOPER REIMBURSED PROJE	\$0.00	\$0.00	0.00%	0.00%
FUND 210	K-9 UNIT	\$0.00	\$0.00	0.00%	0.00%
FUND 211	LIBRARY	\$295,800.00	\$205,348.02	69.42%	30.58%
FUND 300	ANDERSEN WINDOWS EQUIP GR	\$0.00	\$0.00	0.00%	0.00%
FUND 303	GO TIF BOND 1990 DEBT SERVIC	\$0.00	\$44,380.10	0.00%	0.00%
FUND 400	NEW FIRE STATION	\$0.00	\$152,624.00	0.00%	0.00%
FUND 412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	0.00%	0.00%
FUND 413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 414	OFFICE AUTOMATION	\$0.00	\$0.00	0.00%	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	\$0.00	\$0.00	0.00%	0.00%
FUND 416	PERRO CREEK OUTLET	\$0.00	\$0.00	0.00%	0.00%
FUND 601	WATER	\$359,250.00	\$35,058.04	9.76%	90.24%
FUND 602	SEWER	\$640,000.00	\$7,956.94	1.24%	98.76%
FUND 800	INVESTMENTS-POOLED	\$0.00	\$0.00	0.00%	0.00%
FUND 803	P & Z ESCROWS	\$0.00	\$9,403.47	0.00%	0.00%
FUND 851	NON EXP TRUST	\$0.00	\$0.00	0.00%	0.00%
		\$3,905,361.00	\$1,885,374.37	48.28%	51.72%

CITY OF BAYPORT
MONTHLY RECEIPTS

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Period Name: OCTOBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
FUND 101 GENERAL					
101	10/27/16	\$560.84	6449	GAMBLING PROCEEDS CK # 12065	R 101-00000-32204 GAMBLIN
101	10/06/16	\$7.00	6419	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	10/19/16	\$4.00	6436	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	10/20/16	\$5.00	6437	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	10/27/16	\$60.00	6451	ADMINISTRATIVE FEES Site inspection fee	R 101-00000-33100 ADMINIS
101	09/27/16	\$30.00	6397	ASSESSMENT SEARCH CK # 2733	R 101-00000-34105 USER FEE
101	10/03/16	\$1.00	6409	NOTARY-NOT CITY BUSINESS CASH - O'N	R 101-00000-34105 USER FEE
101	10/07/16	\$30.00	6425	ASSESSMENT SEARCH CK # 2791	R 101-00000-34105 USER FEE
101	10/13/16	\$30.00	6430	ASSESSMENT SEARCH CK # 2872	R 101-00000-34105 USER FEE
101	10/13/16	\$30.00	6446	ASSESSMENT SEARCH CK # 2872	R 101-00000-34105 USER FEE
101	10/27/16	\$30.00	6448	ASSESSMENT SEARCH CK # 97211	R 101-00000-34105 USER FEE
101	10/27/16	\$1.00	6452	NOTARY-NOT CITY BUSINESS CASH - Ren	R 101-00000-34105 USER FEE
101	10/06/16	\$2,485.00	6419	SAC Mattamy #3927 (\$5,835.00)	G 101-20102 S A C CHARGES
101	10/19/16	\$2,485.00	6436	SAC	G 101-20102 S A C CHARGES
101	10/27/16	\$2,485.00	6451	SAC	G 101-20102 S A C CHARGES
101	10/26/16	\$1.90	6342	BUILDING SURCHARGE Goldston #12101	G 101-20104 STATE SURCHA
101	09/27/16	\$7.00	6406	STATE SURCHARGE - COMMERCIAL Schw	G 101-20104 STATE SURCHA
101	09/29/16	\$1.76	6407	BUILDING SURCHARGE Eckhoff #9770	G 101-20104 STATE SURCHA
101	10/03/16	\$1.00	6411	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	10/03/16	\$1.00	6411	PLUMBING SURCHARGE - RESIDENTIAL S	G 101-20104 STATE SURCHA
101	10/04/16	\$1.00	6412	PLUMBING SURCHARGE - RESIDENTIAL P	G 101-20104 STATE SURCHA
101	10/05/16	\$1.25	6418	BUILDING SURCHARGE Terry Miller Constr	G 101-20104 STATE SURCHA
101	10/06/16	\$126.18	6419	BUILDING SURCHARGE	G 101-20104 STATE SURCHA
101	10/06/16	\$3.75	6420	STATE SURCHARGE - COMMERCIAL Horwi	G 101-20104 STATE SURCHA
101	10/06/16	\$7.50	6420	PLUMBING SURCHARGE - COMMERCIAL H	G 101-20104 STATE SURCHA
101	10/11/16	\$1.00	6422	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	10/12/16	\$1.00	6424	PLUMBING SURCHARGE - RESIDENTIAL S	G 101-20104 STATE SURCHA
101	10/12/16	\$1.00	6424	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	10/12/16	\$1.00	6427	PLUMBING SURCHARGE - RESIDENTIAL S	G 101-20104 STATE SURCHA
101	10/12/16	\$1.00	6427	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	10/17/16	\$1.00	6431	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	10/17/16	\$1.00	6431	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	10/19/16	\$1.00	6432	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	10/19/16	\$2.00	6435	BUILDING SURCHARGE Buildtec Contracti	G 101-20104 STATE SURCHA
101	10/19/16	\$186.11	6436	BUILDING SURCHARGE Mattamy #3946	G 101-20104 STATE SURCHA
101	10/20/16	\$4.25	6437	BUILDING SURCHARGE St. Claire Builders	G 101-20104 STATE SURCHA
101	10/20/16	\$1.00	6438	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	10/24/16	\$3.39	6440	BUILDING SURCHARGE J.G.Hause #7632	G 101-20104 STATE SURCHA
101	10/24/16	\$1.00	6441	PLUMBING SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	10/24/16	\$1.00	6441	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	10/25/16	\$2.25	6443	BUILDING SURCHARGE Brewster & Sons	G 101-20104 STATE SURCHA
101	10/27/16	\$148.47	6451	BUILDING SURCHARGE Mattamy Mpls. Par	G 101-20104 STATE SURCHA
101	10/03/16	\$0.07	6409	State Sales Tax CASH - O'NEILL	G 101-20603 SALES TAX PAY
101	10/03/16	\$1.78	6410	State Sales Tax Parent #8460	G 101-20603 SALES TAX PAY
101	10/07/16	\$6.98	6415	State Sales Tax CASH	G 101-20603 SALES TAX PAY
101	10/05/16	\$0.27	6417	State Sales Tax Metropolitan Rept.Bureau	G 101-20603 SALES TAX PAY
101	10/05/16	\$0.27	6417	State Sales Tax Metropolitan Rept. Bureau	G 101-20603 SALES TAX PAY
101	10/06/16	\$9.98	6421	State Sales Tax Cook #2143	G 101-20603 SALES TAX PAY
101	10/27/16	\$0.07	6452	State Sales Tax CASH - Rensch	G 101-20603 SALES TAX PAY
101	10/27/16	\$1,068.75	6455	State Sales Tax CK # 10034028	G 101-20603 SALES TAX PAY
101	10/07/16	\$124.40	6413	DELTA DENTAL CK # 1171107	G 101-27107 DELTA DENTAL
101	09/27/16	\$69.89	6404	HEALTH PARTNERS CK # 0043218138	G 101-27109 HEALTH PARTN

CITY OF BAYPORT
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FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	10/07/16	\$1,351.25	6413	HEALTH PARTNERS CK # 1171107	G 101-27109 HEALTH PARTN
101	10/13/16	\$3,853.44	16932	2015-2016 KENT FARNHUM BENEFIT	G 101-27109 HEALTH PARTN
101	10/07/16	\$14.50	6413	LIFE INS. - CK # 1171107	G 101-27118 UNUM LIFE INS
101	09/27/16	\$75.00	6404	HEALTH SAVING ACCT. CK # 0043218138	G 101-27122 H S A
101	10/11/16	\$50.00	6422	CONTRACTOR LICENSE - SPECIALTY Twin	R 101-41910-32100 BUSINES
101	10/11/16	\$50.00	6423	CONTRACTOR LICENSE - SPECIALTY Opti	R 101-41910-32100 BUSINES
101	10/19/16	\$50.00	6432	CONTRACTOR LICENSE - SPECIALTY Hag	R 101-41910-32100 BUSINES
101	09/29/16	\$25.00	6408	SIGN PERMIT - TEMPORARY MALLARDS #	R 101-41910-32200 NONBUSI
101	10/05/16	\$25.00	6416	SIGN PERMIT - TEMPORARY Presbyterian	R 101-41910-32200 NONBUSI
101	10/24/16	\$25.00	6442	FENCE PERMIT Graham Pooley - CASH	R 101-41910-32200 NONBUSI
101	10/26/16	\$67.11	6342	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	10/26/16	\$103.25	6342	BUILDING PERMIT Goldston #12101	R 101-41910-32210 BUILDIN
101	09/27/16	\$162.99	6406	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	09/29/16	\$103.25	6407	BUILDING PERMIT Eckhoff #9770	R 101-41910-32210 BUILDIN
101	10/05/16	\$88.50	6418	BUILDING PERMIT Terry Miller Constructio	R 101-41910-32210 BUILDIN
101	10/05/16	\$57.53	6418	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	10/06/16	\$1,283.59	6419	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	10/06/16	\$151.41	6419	SEDIMENT & EROSION CONTROL	R 101-41910-32210 BUILDIN
101	10/06/16	\$1,974.75	6419	BUILDING PERMIT Mattamy #3926 (\$3,5	R 101-41910-32210 BUILDIN
101	10/06/16	\$52.00	6420	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	10/06/16	\$24.38	6420	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	10/19/16	\$103.25	6435	BUILDING PERMIT Buildtec Contracting Co	R 101-41910-32210 BUILDIN
101	10/19/16	\$2,694.75	6436	BUILDING PERMIT Mattamy #3946	R 101-41910-32210 BUILDIN
101	10/19/16	\$223.34	6436	SEDIMENT & EROSION CONTROL	R 101-41910-32210 BUILDIN
101	10/19/16	\$1,751.59	6436	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	10/20/16	\$177.00	6437	BUILDING PERMIT St. Claire Builders #69	R 101-41910-32210 BUILDIN
101	10/20/16	\$115.05	6437	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	10/24/16	\$147.50	6440	BUILDING PERMIT J.G.Hause #7632	R 101-41910-32210 BUILDIN
101	10/25/16	\$118.00	6443	BUILDING PERMIT Brewster & Sons #149	R 101-41910-32210 BUILDIN
101	10/25/16	\$76.70	6443	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	10/27/16	\$178.16	6451	SEDIMENT & EROSION CONTROL	R 101-41910-32210 BUILDIN
101	10/27/16	\$2,238.75	6451	BUILDING PERMIT Mattamy Mpls. Partner	R 101-41910-32210 BUILDIN
101	10/27/16	\$1,455.19	6451	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	10/05/16	\$5.00	6418	EPA	R 101-41910-32211 EPA
101	10/03/16	\$79.00	6411	PLUMBING PERMIT - RESIDENTIAL Sabre	R 101-41910-32220 PLUMBIN
101	10/04/16	\$79.00	6412	PLUMBING PERMIT - RESIDENTIAL Paul V	R 101-41910-32220 PLUMBIN
101	10/06/16	\$150.00	6420	PLUMBING PERMIT - COMMERCIAL Horwit	R 101-41910-32220 PLUMBIN
101	10/12/16	\$79.00	6424	PLUMBING PERMIT - RESIDENTIAL Sabre	R 101-41910-32220 PLUMBIN
101	10/12/16	\$79.00	6427	PLUMBING PERMIT - RESIDENTIAL Sabre	R 101-41910-32220 PLUMBIN
101	10/24/16	\$79.00	6441	PLUMBING PERMIT - RESIDENTIAL	R 101-41910-32220 PLUMBIN
101	09/27/16	\$140.00	6406	MECHANICAL PERMIT - COMMERCIAL Sch	R 101-41910-32230 MECHANI
101	10/03/16	\$79.00	6411	MECHANICAL PERMIT - RESIDENTIAL Sab	R 101-41910-32230 MECHANI
101	10/06/16	\$80.00	6420	MECHANICAL PERMIT - COMMERCIAL Hor	R 101-41910-32230 MECHANI
101	10/11/16	\$79.00	6422	MECHANICAL PERMIT - RESIDENTIAL	R 101-41910-32230 MECHANI
101	10/12/16	\$79.00	6424	MECHANICAL PERMIT - RESIDENTIAL Sab	R 101-41910-32230 MECHANI
101	10/12/16	\$79.00	6427	MECHANICAL PERMIT - RESIDENTIAL Sab	R 101-41910-32230 MECHANI
101	10/17/16	\$79.00	6431	MECHANICAL PERMIT - RESIDENTIAL Fire	R 101-41910-32230 MECHANI
101	10/17/16	\$79.00	6431	MECHANICAL PERMIT - RESIDENTIAL Fire	R 101-41910-32230 MECHANI
101	10/19/16	\$79.00	6432	MECHANICAL PERMIT - RESIDENTIAL Hag	R 101-41910-32230 MECHANI
101	10/20/16	\$79.00	6438	MECHANICAL PERMIT - RESIDENTIAL Fire	R 101-41910-32230 MECHANI
101	10/24/16	\$79.00	6441	MECHANICAL PERMIT - RESIDENTIAL Sab	R 101-41910-32230 MECHANI
101	10/13/16	\$1,374.25	6429	BUILDING INSPECTIONS (LAKE ST. CROI	R 101-41910-34103 LAKELAN
101	10/07/16	\$651.96	6414	POLICE SERVICES (OVERTIME) CK# 5824	E 101-42100-102 OVERTIME
101	10/05/16	\$3.73	6417	POLICE REPORTS Metropolitan Rept. Bure	R 101-42100-34201 POLICE A

CITY OF BAYPORT
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101	10/05/16	\$3.73	6417	POLICE REPORTS Metropolitan Rept.Burea	R 101-42100-34201 POLICE A
101	10/13/16	\$2,626.87	16933	SEPT 2016 TRIAL/POLICE DEPT.	R 101-42100-35101 COURT FI
101	09/27/16	\$57,592.75	6405	FIRE SERVICE CONTRACT CK # 60488	R 101-42200-34202 FIRE CON
101	10/13/16	\$22,546.75	6426	FIRE SERVICE CONTRACT CK # 12890	R 101-42200-34202 FIRE CON
101	10/03/16	\$25.00	6410	BEACHHOUSE - FIREPLACE USAGE Parent	R 101-43200-34780 PARK FEE
101	10/07/16	\$98.02	6415	BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FEE
101	10/06/16	\$140.00	6421	NATURE CENTER Cook #2143	R 101-43200-34780 PARK FEE
101	10/27/16	\$15,000.00	6455	ANDERSEN WINDOWS PARKING LEASE C	R 101-43200-36220 RENTAL I
101	10/17/16	\$75.00	6428	CEMETERY - MARKING HEADSTONE LOCA	R 101-43300-34940 CEMETER
101	10/17/16	\$300.00	6428	CEMETERY - OPEN/CLOSE GRAVE - CREM	R 101-43300-34940 CEMETER
101	10/19/16	\$300.00	6434	CEMETERY - OPEN/CLOSE GRAVE - CREM	R 101-43300-34940 CEMETER
101	10/19/16	\$200.00	6434	CEMETERY - SATURDAY BURIAL	R 101-43300-34940 CEMETER
FUND 101 GENER		\$131,322.40			

FUND 206 WATER/SEWER IMPROVEMENT FUND

206	10/31/16	\$259.99	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/27/16	\$58.08	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/05/16	\$76.08	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/05/16	\$1,471.70	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/13/16	\$81.09	0	UB Receipt Serv 31 TRUNK/S COMB	G 206-12103 A/R GEN BILLIN
206	10/13/16	\$1.94	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/13/16	\$93.96	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/31/16	\$89.47	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/13/16	\$244.59	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/13/16	\$141.45	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/27/16	\$120.60	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/13/16	\$48.21	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/31/16	\$166.32	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/31/16	\$1.23	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/13/16	\$1.80	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/13/16	\$74.16	0	UB Receipt Serv 21 TRUNK/W COMB	G 206-12103 A/R GEN BILLIN
206	10/17/16	\$489.85	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/17/16	\$78.81	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/27/16	\$187.28	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/11/16	\$210.96	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/11/16	\$1.26	0	UB Receipt Serv 28 TRUNK W/IND	G 206-12103 A/R GEN BILLIN
206	10/11/16	\$617.44	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/11/16	\$121.61	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/06/16	\$43.13	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	10/17/16	\$6,693.21	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	10/17/16	\$39.42	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/17/16	\$73.95	0	UB Receipt Serv 41 TRUNK SEWER 1ST	G 206-12103 A/R GEN BILLIN
206	10/13/16	\$740.14	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/17/16	\$1,295.34	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/17/16	\$323.04	0	UB Receipt Serv 38 TRUNK S/IND	G 206-12103 A/R GEN BILLIN
206	10/17/16	\$726.18	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/17/16	\$1,302.06	0	UB Receipt Serv 28 TRUNK W/IND	G 206-12103 A/R GEN BILLIN
206	10/17/16	\$49.93	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/11/16	\$38.59	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	10/11/16	\$6.01	0	UB Receipt Serv 41 TRUNK SEWER 1ST	G 206-12103 A/R GEN BILLIN
206	10/27/16	\$42.00	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/05/16	\$631.21	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/13/16	\$94.26	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/27/16	\$281.41	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN

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FUN	Tran Date	Amount	Refer	Comments	Account Descr
206	10/13/16	\$478.20	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/13/16	\$100.90	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/05/16	\$7.21	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/11/16	\$107.34	0	UB Receipt Serv 21 TRUNK/W COMB	G 206-12103 A/R GEN BILLIN
206	10/27/16	\$172.95	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/17/16	\$375.60	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/27/16	\$34.47	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/11/16	\$1,415.14	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/06/16	\$396.89	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/06/16	\$550.44	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/27/16	\$537.59	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/06/16	\$205.69	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/06/16	\$42.26	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/17/16	\$61.01	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
FUND 206 WATE		\$21,503.45			
FUND 207 PARK IMPROVEMENT FUND					
207	10/06/16	\$1,000.00	6419	PARK DEDICATION	R 207-00000-34780 PARK FEE
207	10/19/16	\$1,000.00	6436	PARK DEDICATION	R 207-00000-34780 PARK FEE
207	10/27/16	\$1,000.00	6451	PARK DEDICATION	R 207-00000-34780 PARK FEE
FUND 207 PARK I		\$3,000.00			
FUND 211 LIBRARY					
211	10/13/16	\$16.99	6445	LIBRARY SERVICE CHARGE CK # 5198	R 211-45500-34760 LIBRARY
211	10/13/16	\$8.00	6445	LIBRARY SERVICE CHARGE CK # 187	R 211-45500-34760 LIBRARY
211	10/13/16	\$40.00	6445	LIBRARY SERVICE CHARGE CASH	R 211-45500-34760 LIBRARY
211	10/13/16	\$110.00	6447	LIBRARY RENT CK # 10029544	R 211-45500-36220 RENTAL I
211	10/13/16	\$50.00	6433	LIBRARY DONATIONS CK # 9986	R 211-45500-36230 DONATIO
211	10/13/16	\$25.00	6433	LIBRARY DONATIONS CK # 6586	R 211-45500-36230 DONATIO
211	10/13/16	\$20.00	6433	LIBRARY DONATIONS CASH	R 211-45500-36230 DONATIO
FUND 211 LIBRA		\$269.99			
FUND 400 NEW FIRE STATION					
400	09/27/16	\$23,205.37	6405	FIRE DEPT. SHARE BOND REIMBURSEME	R 400-00000-39310 COMPETI
400	10/13/16	\$8,786.97	6426	FIRE DEPT. SHARE BOND REIMBURSEME	R 400-00000-39310 COMPETI
FUND 400 NEW F		\$31,992.34			
FUND 601 WATER					
601	10/06/16	\$7,029.68	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/05/16	\$20,741.52	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/06/16	\$3.73	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/06/16	\$222.16	0	UB Receipt Serv 6 WATER METER2	G 601-14601 WATER BILLING
601	10/06/16	\$5,527.27	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/11/16	\$17.49	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	10/13/16	\$0.10	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/11/16	\$283.36	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	10/05/16	\$29.47	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/05/16	\$959.48	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/05/16	\$6.36	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	10/05/16	\$10.00	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	10/31/16	\$3,814.82	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/11/16	\$1,257.20	0	UB Receipt Serv 6 WATER METER2	G 601-14601 WATER BILLING
601	10/06/16	\$317.84	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	10/06/16	\$23.85	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	10/31/16	\$60.61	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING

CITY OF BAYPORT
MONTHLY RECEIPTS

Period Name: OCTOBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
601	10/27/16	\$2,091.68	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/17/16	\$2.40	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/17/16	\$5,745.97	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/17/16	\$2.65	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/17/16	\$17.49	0	UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	10/17/16	\$64.88	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	10/17/16	\$5.34	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/17/16	\$8,073.11	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/17/16	\$0.94	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	10/17/16	\$873.43	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/27/16	\$182.88	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/17/16	\$18,515.54	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/27/16	\$12.45	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	10/27/16	\$4.77	0	UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	10/27/16	\$638.23	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/27/16	\$18.87	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/27/16	\$1,625.00	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/27/16	\$27.32	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/31/16	\$2,131.76	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/31/16	\$20.00	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	10/31/16	\$6.36	0	UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	10/27/16	\$7,453.33	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/11/16	\$20,835.73	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/13/16	\$1,581.07	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/11/16	\$2,783.52	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/11/16	\$2.50	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	10/13/16	\$3,190.66	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/13/16	\$2.73	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/17/16	\$14,609.44	0	UB Receipt Serv 3 INDUSTRIAL	G 601-14601 WATER BILLING
601	10/13/16	\$3,483.12	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	10/13/16	\$18.16	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/13/16	\$1.59	0	UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	10/11/16	\$3.80	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/13/16	\$11,590.00	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/13/16	\$5.11	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/13/16	\$6.36	0	UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	10/13/16	\$2,099.76	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/06/16	\$1,200.00	6419	WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	10/19/16	\$1,200.00	6436	WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	10/27/16	\$1,200.00	6451	WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	10/06/16	\$350.00	6419	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	10/19/16	\$350.00	6436	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	10/27/16	\$350.00	6451	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	10/17/16	\$216.90	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/05/16	\$59.97	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/31/16	\$1.22	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/17/16	\$9.34	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/27/16	\$0.48	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/17/16	\$69.11	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/27/16	\$130.57	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/13/16	\$235.66	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/11/16	\$70.02	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/13/16	\$30.86	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R

CITY OF BAYPORT
MONTHLY RECEIPTS
 Period Name: OCTOBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
FUND 601 WATE		\$153,507.02			
FUND 602 SEWER					
602	10/27/16	\$389.95	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/13/16	\$544.51	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/31/16	\$55.61	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/06/16	\$359.45	0	UB Receipt Serv 29 INSTIT SEWER	G 602-14602 SEWER BILLING
602	10/27/16	\$17.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/06/16	\$505.70	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/31/16	\$1,008.81	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/06/16	\$166.51	0	UB Receipt Serv 14 SEWER METER	G 602-14602 SEWER BILLING
602	10/06/16	\$3.73	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/06/16	\$2,301.81	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/11/16	\$70.45	0	UB Receipt Serv 15 1ST SEWER	G 602-14602 SEWER BILLING
602	10/27/16	\$660.80	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/27/16	\$27.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/05/16	\$80.45	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/05/16	\$26.25	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/05/16	\$6,970.84	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/31/16	\$21,685.52	0	UB Receipt Serv 19 PRISON SEWER	G 602-14602 SEWER BILLING
602	10/06/16	\$48.50	0	UB Receipt Serv 20 SEWER ONLY	G 602-14602 SEWER BILLING
602	10/17/16	\$600.14	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/13/16	\$7,198.96	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/13/16	\$5.11	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/13/16	\$2,212.95	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/13/16	\$21,685.52	0	UB Receipt Serv 19 PRISON SEWER	G 602-14602 SEWER BILLING
602	10/17/16	\$446.26	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/17/16	\$886.85	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/17/16	\$2.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/13/16	\$19.30	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/17/16	\$5,461.79	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/17/16	\$5.34	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/17/16	\$904.65	0	UB Receipt Serv 15 1ST SEWER	G 602-14602 SEWER BILLING
602	10/11/16	\$6,865.03	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/17/16	\$3,799.20	0	UB Receipt Serv 23 INDUSTRI SEW	G 602-14602 SEWER BILLING
602	10/27/16	\$12.45	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/11/16	\$1,402.00	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/27/16	\$2,201.31	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/27/16	\$154.16	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/27/16	\$3,157.12	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/13/16	\$2.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/17/16	\$55,705.55	0	UB Receipt Serv 17 PLANT	G 602-14602 SEWER BILLING
602	10/11/16	\$10.00	0	UB Receipt Serv 24 SEWER COMMER	G 602-14602 SEWER BILLING
602	10/17/16	\$0.94	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/11/16	\$2.50	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/13/16	\$1,058.60	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/11/16	\$321.55	0	UB Receipt Serv 29 INSTIT SEWER	G 602-14602 SEWER BILLING
602	10/13/16	\$2.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/17/16	\$71.15	0	UB Receipt Serv 29 INSTIT SEWER	G 602-14602 SEWER BILLING
602	10/11/16	\$2.91	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/06/16	\$800.00	6419	SEWER CONNECTION (INCLUDES INSPEC	R 602-46200-34651 SEWER H
602	10/19/16	\$800.00	6436	SEWER CONNECTION (INCLUDES INSPEC	R 602-46200-34651 SEWER H
602	10/27/16	\$800.00	6451	SEWER CONNECTION (INCLUDES INSPEC	R 602-46200-34651 SEWER H
FUND 602 SEWER		\$151,522.73			

CITY OF BAYPORT
MONTHLY RECEIPTS
Period Name: OCTOBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
		\$493,117.93			

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 10/31/2016

10 Month = 83.40

DEPT	DEPT Descr	2016 Budget	2016 YTD Amt	Balance	2016 % of Budget Remain
FUND 101 GENERAL					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41100	ELECTIONS	\$4,500.00	\$1,337.58	\$3,162.42	70.28%
41200	MAYOR & COUNCIL	\$154,601.00	\$147,646.49	\$6,954.51	4.50%
41240	RECYCLING	\$6,895.00	\$3,114.66	\$3,780.34	54.83%
41400	ADMINISTRATION	\$161,041.00	\$76,248.35	\$84,792.65	52.65%
41910	PLANNING & ZONING	\$252,853.00	\$136,385.72	\$116,467.28	46.06%
41940	MUNICIPAL BUILDINGS	\$50,131.00	\$56,391.90	-\$6,260.90	-12.49%
42100	POLICE	\$817,428.00	\$400,354.60	\$417,073.40	51.02%
42200	FIRE PROTECTION	\$506,185.00	\$206,984.45	\$299,200.55	59.11%
42201	FIRE STATION	\$0.00	\$55,398.22	-\$55,398.22	0.00%
43100	STREET MAINT	\$312,784.00	\$112,180.53	\$200,603.47	64.13%
43130	STREET - FLOOD PREPAR	\$0.00	\$0.00	\$0.00	0.00%
43135	56TH ST & PICKETT AVE	\$0.00	\$0.00	\$0.00	0.00%
43140	HAYNER/2ND ST. S UTIL	\$0.00	\$433.85	-\$433.85	0.00%
43141	STILLWATER SCH - BUS	\$0.00	\$452.89	-\$452.89	0.00%
43160	STREET LIGHTING	\$31,750.00	\$23,584.10	\$8,165.90	25.72%
43200	PARKS	\$65,126.00	\$48,960.01	\$16,165.99	24.82%
43300	CEMETERY	\$7,475.00	\$2,667.22	\$4,807.78	64.32%
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL		\$2,370,769.00	\$1,272,140.57	\$1,098,628.43	46.34%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
FUND 208 PRISON SEWER PROJECT		\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMEN	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
41913	EMERALD FALLS	\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSE		\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT					
42103	K - 9 UNIT	\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT		\$0.00	\$0.00	\$0.00	0.00%
FUND 211 LIBRARY					
45500	LIBRARY	\$295,730.72	\$174,397.59	\$121,333.13	41.03%
FUND 211 LIBRARY		\$295,730.72	\$174,397.59	\$121,333.13	41.03%
FUND 306 DEBT GO BOND 2015A \$2,025,000					
41903	DEBT SERVICE	\$0.00	\$25,156.25	-\$25,156.25	0.00%
FUND 306 DEBT GO BOND 2015A \$		\$0.00	\$25,156.25	-\$25,156.25	0.00%
FUND 400 NEW FIRE STATION					
42201	FIRE STATION	\$0.00	\$1,467,227.90	-\$1,467,227.90	0.00%
FUND 400 NEW FIRE STATION		\$0.00	\$1,467,227.90	-\$1,467,227.90	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 10/31/2016

10 Month = 83.40

DEPT	DEPT Descr	2016 Budget	2016 YTD Amt	Balance	2016 % of Budget Remain
FUND 412 CEMETERY CAPITAL IMPROV					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43300	CEMETERY	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 CEMETERY CAPITAL IMP		\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND					
41900	CAPITAL IMPROVEMENT	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUN		\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41400	ADMINISTRATION	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
46120	WATER	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION		\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENT	\$0.00	\$0.00	\$0.00	0.00%
41940	MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAIN		\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER					
41609	TCE EVAL GRANT	\$0.00	\$0.00	\$0.00	0.00%
41610	LYNN MOST PROJECT	\$0.00	\$0.00	\$0.00	0.00%
44151	TCE WATER MAIN IMPR	\$0.00	\$0.00	\$0.00	0.00%
46110	WATER-PUMPHOUSE	\$52,650.00	\$52,764.78	-\$114.78	-0.22%
46120	WATER	\$473,808.00	\$206,504.31	\$267,303.69	56.42%
FUND 601 WATER		\$526,458.00	\$259,269.09	\$267,188.91	50.75%
FUND 602 SEWER					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$337,012.00	\$124,718.70	\$212,293.30	62.99%
46990	SEWER - NON-OPERATIN	\$0.00	\$378,635.76	-\$378,635.76	0.00%
FUND 602 SEWER		\$337,012.00	\$503,354.46	-\$166,342.46	-49.36%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
80056	KYLE CARLSON	\$0.00	\$0.00	\$0.00	0.00%
FUND 800 INVESTMENTS-POOLED		\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS					

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 10/31/2016

10 Month = 83.40

DEPT	DEPT Descr	2016 Budget	2016 YTD Amt	Balance	2016 % of Budget Remain
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
80001	ANDERSEN ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80003	BAYTOWN ANNEXATION	\$0.00	\$0.00	\$0.00	0.00%
80006	OSTERTAG VARIANCE	\$0.00	\$0.00	\$0.00	0.00%
80008	CHARLES LUTZ STREET	\$0.00	\$0.00	\$0.00	0.00%
80010	JERRY PETERSON ESCRO	\$0.00	\$0.00	\$0.00	0.00%
80011	CAPTAINS CORNER	\$0.00	\$0.00	\$0.00	0.00%
80012	FRIENDS OF ST. CROIX P	\$0.00	\$0.00	\$0.00	0.00%
80013	BAYPORT MARINA	\$0.00	\$0.00	\$0.00	0.00%
80014	GROUP 41	\$0.00	\$0.00	\$0.00	0.00%
80015	GARY SWAGER	\$0.00	\$0.00	\$0.00	0.00%
80016	PETE MILLER - PHASE 11	\$0.00	\$0.00	\$0.00	0.00%
80017	AMERICAN LEGION POST	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK O	\$0.00	\$0.00	\$0.00	0.00%
80019	JG HAUSE CONSTRUCTI	\$0.00	\$360.02	-\$360.02	0.00%
80020	HYNNEK CUP APPLICATI	\$0.00	\$0.00	\$0.00	0.00%
80021	GORDON TELLINGHUISE	\$0.00	\$0.00	\$0.00	0.00%
80022	DUANCE JOHNSON	\$0.00	\$0.00	\$0.00	0.00%
80023	MI-TECH SERVICES, INC.	\$0.00	\$0.00	\$0.00	0.00%
80024	RICK PARENT	\$0.00	\$0.00	\$0.00	0.00%
80025	JUDY SEEBERGER	\$0.00	\$0.00	\$0.00	0.00%
80026	MIDWEST PARA TRANSI	\$0.00	\$0.00	\$0.00	0.00%
80027	CEMETARY - ST. MIKE S/	\$0.00	\$0.00	\$0.00	0.00%
80028	ASPHALT SPEC - 111 CE	\$0.00	\$0.00	\$0.00	0.00%
80029	BRIAN ZELLER	\$0.00	\$0.00	\$0.00	0.00%
80030	LARKIN HOFFMAN & LUN	\$0.00	\$0.00	\$0.00	0.00%
80031	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80040	HEFTY	\$0.00	\$0.00	\$0.00	0.00%
80041	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80042	LANDFORM/VARDE GRO	\$0.00	\$0.00	\$0.00	0.00%
80043	MAINSTREET HOLDING,	\$0.00	\$0.00	\$0.00	0.00%
80044	HAYNER PROPERTY FEAS	\$0.00	\$0.00	\$0.00	0.00%
80045	DRH-INSPIRATION PHAS	\$0.00	\$0.00	\$0.00	0.00%
80046	JOE BUSH/DAVID KLING	\$0.00	\$0.00	\$0.00	0.00%
80047	JANE KEYES	\$0.00	\$0.00	\$0.00	0.00%
80048	KAEMMER/VRAMBOUT	\$0.00	\$0.00	\$0.00	0.00%
80049	AMERICAN LEGION	\$0.00	\$0.00	\$0.00	0.00%
80050	12 POINT ROAD	\$0.00	\$0.00	\$0.00	0.00%
80051	BERGSTROM/ ENG & GR	\$0.00	\$0.00	\$0.00	0.00%
80052	MILLER EXCAVATING WA	\$0.00	\$0.00	\$0.00	0.00%
80053	CHRIS HAYNER	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 10/31/2016

10 Month = 83.40

DEPT	DEPT Descr	2016 Budget	2016 YTD Amt	Balance	2016 % of Budget Remain
80054	LYNN MOST	\$0.00	\$0.00	\$0.00	0.00%
80055	MATTAMY MN PARTNERS	\$0.00	\$9,541.63	-\$9,541.63	0.00%
80056	KYLE CARLSON	\$0.00	\$0.00	\$0.00	0.00%
80058	MILLER FARMS/DERRICK	\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS		\$0.00	\$9,901.65	-\$9,901.65	0.00%
		\$3,529,969.72	\$3,711,447.51	-\$181,477.79	-5.14%

CITY OF BAYPORT
MONTHLY EXPENSES 7660-7783

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Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr	
FUND 101 GENERAL										
DEPT 41100 ELECTIONS										
ECM PUBLISHERS, INC.	101	10/31/16	\$50.72	E	41100	350	ELECTION/SAMPLE BALL	PRINTING & PUBL	007757	
ECM PUBLISHERS, INC.	101	10/31/16	\$12.68	E	41100	350	PUBLIC ACCURACY VOTI	PRINTING & PUBL	007757	
			\$63.40							
DEPT 41200 MAYOR & COUNCIL										
RITeway	101	10/11/16	\$11.51	E	41200	201	LASER FUND ACCT CK G	OFFICE SUPPLIES	007705	
U S BANK VISA	101	10/05/16	\$12.51	E	41200	201	ADM # 47981754430020	OFFICE SUPPLIES	007688	
U S BANK VISA	101	11/01/16	\$13.69	E	41200	201	SEPT/OCT2016 ADM4798	OFFICE SUPPLIES	007779	
ECKBERG LAMMERS	101	10/31/16	\$62.00	E	41200	300	636 MN ST VARIOUS ZO	PROF SER-LEGAL	007756	
ECKBERG LAMMERS	101	10/31/16	\$953.25	E	41200	300	GENERAL MATTERS	PROF SER-LEGAL	007756	
ECKBERG LAMMERS	101	10/31/16	\$116.25	E	41200	300	TIF REPORTING	PROF SER-LEGAL	007756	
ECKBERG LAMMERS	101	10/31/16	\$250.00	E	41200	300	ATTEND CC MTG	PROF SER-LEGAL	007756	
S E H	101	10/31/16	\$282.00	E	41200	301	STAFF MTG	PROF SER-ENGIN	007773	
ADP, LLC	101	10/05/16	\$16.42	E	41200	302	PAYROLL SERVICES	CONTRACT SERVI	007661	
ADP, LLC	101	10/25/16	\$17.11	E	41200	302	10-QP7 PAYROLL	CONTRACT SERVI	007710	
ADP, LLC	101	10/25/16	\$17.11	E	41200	302	PAYROLL BUNDLE	CONTRACT SERVI	007710	
ADP, LLC	101	10/24/16	\$20.10	E	41200	302	PAYROLL BUNDLE	CONTRACT SERVI	007710	
SCHLENNER WENNER & C	101	10/24/16	\$750.00	E	41200	303	ASSISTANCE WITH TIF A	PROF SER-AUDIT	007736	
COMPLETE HEALTH ENVI	101	10/31/16	\$370.00	E	41200	306	SEPT 2016 MTHLY MAIN	PROF SER-OTHER	007755	
ADP, LLC	101	10/11/16	\$182.78	E	41200	306	WORKFORCE PAYROLL	PROF SER-OTHER	007695	
ADP, LLC	101	10/11/16	-\$155.92	E	41200	306	FED-FUTA ADJUSTMENT	PROF SER-OTHER	007695	
ADP, LLC	101	10/13/16	-\$182.78	E	41200	306	WORKFORCE PAYROLL	PROF SER-OTHER	007695	
ADP, LLC	101	10/13/16	\$155.92	E	41200	306	FED-FUTA ADJUSTMENT	PROF SER-OTHER	007695	
U S BANK VISA	101	11/01/16	\$27.39	E	41200	350	SEPT/OCT2016 ADM4798	PRINTING & PUBL	007779	
BAYPORT PRINTING HOU	101	11/01/16	\$439.55	E	41200	350	NEW LETTER	PRINTING & PUBL	007749	
ECM PUBLISHERS, INC.	101	10/06/16	\$31.70	E	41200	350	2015 ANNUAL DISCLOSU	PRINTING & PUBL	007669	
BAYPORT PRINTING HOU	101	11/01/16	\$360.99	E	41200	351	NEW LETTER	NEWS LETTER PRI	007749	
COMMUNITY VOLUNTEER	101	10/06/16	\$3,000.00	E	41200	433	2016 OPERATING SUPPO	DUES & MEMBERS	007668	
DEPT 41200 MAYOR & COUNCIL			\$6,751.58							
DEPT 41240 RECYCLING										
BAYPORT PRINTING HOU	101	11/01/16	\$116.73	E	41240	351	NEW LETTER	NEWS LETTER PRI	007749	
DEPT 41240 RECYCLING			\$116.73							
DEPT 41400 ADMINISTRATION										
RITeway	101	10/24/16	\$49.00	E	41400	201	1099 LASER FORMS	OFFICE SUPPLIES	007735	
RITeway	101	10/11/16	\$69.08	E	41400	201	LASER FUND ACCT CK G	OFFICE SUPPLIES	007705	
U S BANK VISA	101	10/05/16	\$75.08	E	41400	201	ADM # 47981754430020	OFFICE SUPPLIES	007688	
U S BANK VISA	101	11/01/16	\$82.15	E	41400	201	SEPT/OCT2016 ADM4798	OFFICE SUPPLIES	007779	
ADP, LLC	101	10/25/16	\$17.11	E	41400	302	10-QP7 PAYROLL	CONTRACT SERVI	007710	
ADP, LLC	101	10/25/16	\$17.11	E	41400	302	PAYROLL BUNDLE	CONTRACT SERVI	007710	
ADP, LLC	101	10/24/16	\$20.10	E	41400	302	PAYROLL BUNDLE	CONTRACT SERVI	007710	
ADP, LLC	101	10/05/16	\$16.42	E	41400	302	PAYROLL SERVICES	CONTRACT SERVI	007661	
U S BANK VISA	101	11/01/16	\$150.00	E	41400	402	SEPT/OCT2016 ADM4798	CONFERENCES &	007779	
U S BANK VISA	101	11/01/16	\$1,196.40	E	41400	416	SEPT/OCT2016 ADM4798	REPAIR/MAINT OF	007779	
TR COMPUTER SALES LLC	101	10/11/16	\$97.50	E	41400	416	OCT 2016 MTHLY DATTO	REPAIR/MAINT OF	007707	
TR COMPUTER SALES LLC	101	10/31/16	\$137.50	E	41400	416	COMPUTER CONSULTING	REPAIR/MAINT OF	007778	
DEPT 41400 ADMINISTRATION			\$1,927.45							
DEPT 41910 PLANNING & ZONING										
MNSPECT	101	10/06/16	\$8,675.75	E	41910	101	SEPT 2016 SERVICES	WAGES AND SALA	007678	
MNSPECT	101	10/06/16	\$4,215.92	E	41910	101	AUG 2016 SERVICES	WAGES AND SALA	007678	
MNSPECT	101	10/11/16	\$597.11	E	41910	101	AUG 2016 LAKE ST CROI	WAGES AND SALA	007703	

CITY OF BAYPORT
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Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
RITEWAY	101	10/11/16	\$57.57	E	41910	201	LASER FUND ACCT CK G	OFFICE SUPPLIES	007705
U S BANK VISA	101	10/05/16	\$62.56	E	41910	201	ADM # 47981754430020	OFFICE SUPPLIES	007688
U S BANK VISA	101	11/01/16	\$68.46	E	41910	201	SEPT/OCT2016 ADM4798	OFFICE SUPPLIES	007779
S E H	101	10/31/16	\$89.51	E	41910	301	201 2ND AVE S	PROF SER-ENGIN	007773
S E H	101	10/31/16	\$178.99	E	41910	301	INSPIRATION CERT OF S	PROF SER-ENGIN	007773
S E H	101	10/31/16	\$89.51	E	41910	301	INSPIRATION CERT OF S	PROF SER-ENGIN	007773
S E H	101	10/31/16	\$358.01	E	41910	301	INSPIRATION CERT OF S	PROF SER-ENGIN	007773
ADP, LLC	101	10/25/16	\$17.11	E	41910	306	10-QP7 PAYROLL	PROF SER-OTHER	007710
ADP, LLC	101	10/05/16	\$16.42	E	41910	306	PAYROLL SERVICES	PROF SER-OTHER	007661
ADP, LLC	101	10/24/16	\$20.10	E	41910	306	PAYROLL BUNDLE	PROF SER-OTHER	007710
ADP, LLC	101	10/25/16	\$17.11	E	41910	306	PAYROLL BUNDLE	PROF SER-OTHER	007710
U S BANK VISA	101	11/01/16	\$102.26	E	41910	402	SEPT/OCT2016 ADM4798	CONFERENCES &	007779
TR COMPUTER SALES LLC	101	10/11/16	\$81.25	E	41910	416	OCT 2016 MTHLY DATTO	REPAIR/MAINT OF	007707
DEPT 41910 PLANNING & ZONING			\$14,647.64						
DEPT 41940 MUNICIPAL BUILDINGS									
MN CLN SERVICES, INC.	101	10/31/16	\$238.80	E	41940	302	SEPT 2016 CLEANING SE	CONTRACT SERVI	007768
PLUNKETT S PEST CONTR	101	10/31/16	\$155.00	E	41940	302	PEST CONTROL QTRLY P	CONTRACT SERVI	007772
MN CLN SERVICES, INC.	101	10/31/16	\$238.80	E	41940	302	OCT 2016 CLEANING/CH	CONTRACT SERVI	007768
OFFICE OF ENT TECHNOL	101	10/25/16	\$587.33	E	41940	321	SEPT 2016 PHONES/CH	COMMUNICATION	007734
COMCAST	101	10/05/16	\$91.71	E	41940	321	OCT 2016 HIGH-SPEED I	COMMUNICATION	007667
COMCAST	101	10/25/16	\$70.92	E	41940	321	NOV 2016 HIGHSPEED/A	COMMUNICATION	007717
XCEL	101	10/05/16	\$897.23	E	41940	380	AUG/SEPT 2016 GAS & E	ELECTRIC SERVIC	007694
XCEL	101	11/01/16	\$681.33	E	41940	380	SEPT/OCT 2016 GAS & E	ELECTRIC SERVIC	007783
XCEL	101	11/01/16	\$150.21	E	41940	381	SEPT/OCT 2016 GAS & E	FUEL FOR HEAT	007783
XCEL	101	10/05/16	\$144.91	E	41940	381	AUG/SEPT 2016 GAS & E	FUEL FOR HEAT	007694
MINNESOTA ELEVATOR	101	10/05/16	\$154.36	E	41940	415	OCT 2016 BI MTHLY SER	MUNICIPAL BUILD	007676
U S BANK VISA	101	10/31/16	\$6,403.95	E	41940	415	RU2 SYSTEMS	MUNICIPAL BUILD	007779
ALWAYS SECURE ALARM P	101	10/24/16	\$3,556.71	E	41940	420	INSTALATION OF H.264	R & M BLDGS, ST	007711
NARDINI FIRE EQUIPMEN	101	10/11/16	\$283.43	E	41940	420	FIRE EXT INSPECTION	R & M BLDGS, ST	007704
DEPT 41940 MUNICIPAL BUILDING			\$13,654.69						
DEPT 42100 POLICE									
U S BANK VISA	101	10/05/16	\$62.56	E	42100	201	ADM # 47981754430020	OFFICE SUPPLIES	007688
U S BANK VISA	101	11/01/16	\$68.46	E	42100	201	SEPT/OCT2016 ADM4798	OFFICE SUPPLIES	007779
U S BANK VISA	101	10/05/16	\$99.97	E	42100	201	CHIEF SUPPLY	OFFICE SUPPLIES	007688
RITEWAY	101	10/11/16	\$57.57	E	42100	201	LASER FUND ACCT CK G	OFFICE SUPPLIES	007705
U S BANK VISA	101	10/31/16	\$312.94	E	42100	202	SP GUARDIAN SUPPLY	UNIFORMS - MISC	007779
U S BANK VISA	101	10/31/16	\$34.28	E	42100	202	OFFICEMAX	UNIFORMS - MISC	007779
U S BANK VISA	101	10/31/16	\$49.99	E	42100	202	OFFICEMAX	UNIFORMS - MISC	007779
U S BANK VISA	101	10/05/16	\$5.35	E	42100	212	HOLIDAY STN	MOTOR FUELS & L	007688
HOLIDAY FLEET	101	10/05/16	\$1.50	E	42100	212	SEPT 2016 FUEL SERVIC	MOTOR FUELS & L	007671
U S BANK VISA	101	10/31/16	\$392.00	E	42100	212	DISCOUNT TIRE	MOTOR FUELS & L	007779
BAYPORT TRANSMISSION	101	10/24/16	\$203.00	E	42100	212	2013 DODGE CHARGER/	MOTOR FUELS & L	007716
BAYPORT TRANSMISSION	101	10/24/16	\$97.42	E	42100	212	2010 TAHOE/POLICE DE	MOTOR FUELS & L	007716
WASHINGTON COUNTY S	101	10/06/16	\$1,016.01	E	42100	212	SEPT 2016 FUEL/POLICE	MOTOR FUELS & L	007693
BAYPORT TRANSMISSION	101	10/06/16	\$25.00	E	42100	212	2011 TAHOE/POLICE DE	MOTOR FUELS & L	007663
ECKBERG LAMMERS	101	10/11/16	\$2,567.01	E	42100	300	SEPT 2016 PROSECUTIO	PROF SER-LEGAL	007697
ADP, LLC	101	10/25/16	\$17.11	E	42100	306	10-QP7 PAYROLL	PROF SER-OTHER	007710
ADP, LLC	101	10/24/16	\$20.10	E	42100	306	PAYROLL BUNDLE	PROF SER-OTHER	007710
ADP, LLC	101	10/25/16	\$17.11	E	42100	306	PAYROLL BUNDLE	PROF SER-OTHER	007710
U S BANK VISA	101	10/31/16	\$18.64	E	42100	306	WAL-MART	PROF SER-OTHER	007779
U S BANK VISA	101	10/31/16	\$8.99	E	42100	306	OFFICEMAX	PROF SER-OTHER	007779
ADP, LLC	101	10/05/16	\$16.42	E	42100	306	PAYROLL SERVICES	PROF SER-OTHER	007661
DVS RENEWAL	101	10/25/16	\$80.00	E	42100	306	09 DODG PLATE 179-KPG	PROF SER-OTHER	007720

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Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
VERIZON WIRELESS	101	10/11/16	\$132.83	E	42100	321	AUG/SEPT 2016 PHONES	COMMUNICATION	007709
VERIZON WIRELESS	101	10/11/16	\$105.03	E	42100	321	SEPT/OCT 2016 PHONES	COMMUNICATION	007709
THOMAS REUTERS - WES	101	10/11/16	\$178.50	E	42100	321	SEPT 2016 INFORMATIO	COMMUNICATION	007706
WASHINGTON COUNTY S	101	10/24/16	\$1,625.00	E	42100	391	3RD QTR 2016 ALERTS &	SHARED AUTOMA	007747
WASHINGTON COUNTY P	101	10/05/16	\$1,339.26	E	42100	391	3 QTR 2016 RADIO	SHARED AUTOMA	007692
WASHINGTON COUNTY S	101	10/24/16	\$5,574.69	E	42100	391	3RD QTR. 2016 RECORD	SHARED AUTOMA	007747
U S BANK VISA	101	10/31/16	\$30.55	E	42100	403	COWBOY JACKS SALOON	POLICE TRAINING	007779
EASTMAN, LAURA	101	10/11/16	\$175.00	E	42100	403	REIMBURSEMENT RECER	POLICE TRAINING	007696
U S BANK VISA	101	10/05/16	\$37.48	E	42100	403	PETCO	POLICE TRAINING	007688
U S BANK VISA	101	10/05/16	\$46.00	E	42100	403	CHILKOTT CAFÉ	POLICE TRAINING	007688
U S BANK VISA	101	10/05/16	\$13.55	E	42100	403	HOLIDAY STN	POLICE TRAINING	007688
U S BANK VISA	101	10/31/16	\$111.25	E	42100	403	BEST WESTERN HOTELS	POLICE TRAINING	007779
U S BANK VISA	101	10/31/16	\$111.25	E	42100	403	BEST WESTERN HOTELS	POLICE TRAINING	007779
MINNESOTA BUREAU OF	101	10/31/16	\$75.00	E	42100	403	ZACH LUND DMT-G RECE	POLICE TRAINING	007767
SODERSTROM, PETE	101	10/05/16	\$46.05	E	42100	412	REIMBURSEMENT/POLIC	REP & MAINT VEH	007685
BAYPORT TRANSMISSION	101	10/06/16	\$60.70	E	42100	412	2015 CHARGER/POLICE	REP & MAINT VEH	007663
TR COMPUTER SALES LLC	101	10/11/16	\$81.25	E	42100	416	OCT 2016 MTHLY DATTO	REPAIR/MAINT OF	007707
U S BANK VISA	101	10/31/16	\$48.16	E	42100	444	TARGET	COMMUNITY PRO	007779
U S BANK VISA	101	11/01/16	\$375.00	E	42100	570	SEPT/OCT2016 ADM4798	OFFICE EQUIPME	007779
DEPT 42100 POLICE			\$15,337.98						
DEPT 42200 FIRE PROTECTION									
APPLIED IMAGES	101	10/24/16	\$31.00	E	42200	202	UNIFORMS SUPPLIES/FI	UNIFORMS - MISC	007713
HOLIDAY FLEET	101	10/05/16	\$756.16	E	42200	212	SEPT 2016 FUEL SERVIC	MOTOR FUELS & L	007671
FOREMOST PROMOTIONS	101	10/11/16	\$1,601.12	E	42200	217	MATERIALS/FIRE DEPT.	MATERIALS & PR	007699
MENARDS-STILLWATER	101	10/25/16	\$59.95	E	42200	217	SMOKE ALRMS/FIRE DEP	MATERIALS & PR	007728
BAYPORT PRINTING HOU	101	10/31/16	\$120.00	E	42200	217	OPEN HOUSE SIGNS/FIR	MATERIALS & PR	007749
ANCOM COMMUNICATION	101	10/24/16	\$219.20	E	42200	240	CLIP & EAR JACK/FIRE D	SMALL TOOLS-EQ	007712
U S BANK VISA	101	10/05/16	\$163.33	E	42200	240	AMAZON	SMALL TOOLS-EQ	007688
ADP, LLC	101	10/25/16	\$17.11	E	42200	306	10-QP7 PAYROLL	PROF SER-OTHER	007710
ADP, LLC	101	10/24/16	\$20.10	E	42200	306	PAYROLL BUNDLE	PROF SER-OTHER	007710
ADP, LLC	101	10/25/16	\$17.11	E	42200	306	PAYROLL BUNDLE	PROF SER-OTHER	007710
ADP, LLC	101	10/05/16	\$16.42	E	42200	306	PAYROLL SERVICES	PROF SER-OTHER	007661
VERIZON WIRELESS	101	10/05/16	\$80.04	E	42200	321	AUG/SEPT 2016 PHONES	COMMUNICATION	007690
VERIZON WIRELESS	101	10/11/16	\$869.05	E	42200	321	AUG/SEPT 2016 PHONES	COMMUNICATION	007709
XCEL	101	11/01/16	\$111.78	E	42200	380	SEPT/OCT 2016 GAS & E	ELECTRIC SERVIC	007783
XCEL	101	10/05/16	\$125.36	E	42200	380	AUG/SEPT 2016 GAS & E	ELECTRIC SERVIC	007694
XCEL	101	10/05/16	\$41.43	E	42200	381	AUG/SEPT 2016 GAS & E	FUEL FOR HEAT	007694
XCEL	101	11/01/16	\$44.14	E	42200	381	SEPT/OCT 2016 GAS & E	FUEL FOR HEAT	007783
WASHINGTON COUNTY P	101	10/05/16	\$3,502.68	E	42200	391	3RD QTR. 2016 RADIO/F	SHARED AUTOMA	007692
U S BANK VISA	101	10/05/16	\$100.00	E	42200	402	MINN FIRE SVC	CONFERENCES &	007688
CARQUEST OF STILLWAT	101	10/05/16	\$16.14	E	42200	412	VEHICLE MAINT/FIRE DE	REP & MAINT VEH	007664
U S BANK VISA	101	10/05/16	\$47.99	E	42200	412	ARROW BUILDING	REP & MAINT VEH	007688
BAYPORT TRANSMISSION	101	10/25/16	\$50.00	E	42200	412	2012 TAHOE/FIRE DEPT.	REP & MAINT VEH	007716
FIRE CATT, LLC	101	10/24/16	\$2,338.85	E	42200	412	FIRE HOSE TESTING/FIR	REP & MAINT VEH	007722
U S BANK VISA	101	10/05/16	\$21.42	E	42200	412	MISTER CAR WASH	REP & MAINT VEH	007688
U S BANK VISA	101	10/05/16	\$191.97	E	42200	412	ARROW BUILDING	REP & MAINT VEH	007688
U S BANK VISA	101	10/05/16	\$77.67	E	42200	412	HAGBERGS COUNTRY	REP & MAINT VEH	007688
U S BANK VISA	101	10/05/16	\$21.42	E	42200	412	MISTER CAR WASH	REP & MAINT VEH	007688
U S BANK VISA	101	10/05/16	\$17.70	E	42200	412	LOWES	REP & MAINT VEH	007688
MUNICIPAL EMERGENCY	101	10/25/16	-\$29.93	E	42200	419	CREDIT MEMO	REPAIR & MAINT	007733
MENARDS-STILLWATER	101	10/24/16	\$42.97	E	42200	419	MATERIAL - BOAT/FIRE	REPAIR & MAINT	007728
MUNICIPAL EMERGENCY	101	10/25/16	\$162.20	E	42200	419	OPERATING SUPPLIES/FI	REPAIR & MAINT	007733
NARDINI FIRE EQUIPMEN	101	10/11/16	\$283.43	E	42200	420	FIRE EXT INSPECTION	R & M BLDGS, ST	007704

CITY OF BAYPORT
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Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
MN CLN SERVICES, INC.	101	10/05/16	\$238.80	E	42200	420	SEPT 2016 SERVICES/FH	R & M BLDGS, ST	007677
MN CLN SERVICES, INC.	101	10/31/16	\$238.80	E	42200	420	OCT 2016 CLEANING/FIR	R & M BLDGS, ST	007768
TR COMPUTER SALES LLC	101	10/31/16	\$405.00	E	42200	570	COMPUTER CONSULTING	OFFICE EQUIPME	007778
DEPT 42200 FIRE PROTECTION			\$12,020.41						
DEPT 43100 STREET MAINT									
U S BANK VISA	101	10/05/16	\$12.51	E	43100	201	ADM # 47981754430020	OFFICE SUPPLIES	007688
U S BANK VISA	101	11/01/16	\$13.69	E	43100	201	SEPT/OCT2016 ADM4798	OFFICE SUPPLIES	007779
RITWAY	101	10/11/16	\$11.51	E	43100	201	LASER FUND ACCT CK G	OFFICE SUPPLIES	007705
EISINGER, JOSH	101	10/11/16	\$51.99	E	43100	205	REIMBURSEMENT UNIFO	UNIFORMS - JOSH	007698
EISINGER, JOSH	101	10/25/16	\$52.47	E	43100	205	UNIFORMS REIMBURSEM	UNIFORMS - JOSH	007721
SAFE-FAST, INC.	101	10/06/16	\$49.95	E	43100	205	UNIFORMS - JOSH/STRE	UNIFORMS - JOSH	007683
HOLIDAY FLEET	101	10/05/16	\$162.99	E	43100	212	SEPT 2016 FUEL SERVIC	MOTOR FUELS & L	007671
SHERWIN WILLIAMS LC	101	10/06/16	\$10.96	E	43100	220	SUPER STRIP/STREETS D	OPERATING SUPP	007684
ECONO SIGNS	101	10/31/16	\$417.69	E	43100	220	TRAFFIC SIGNS/STREET	OPERATING SUPP	007758
MTS SAFETY PRODUCTS,	101	10/31/16	\$38.70	E	43100	240	OPERATING SUPPLIES/S	SMALL TOOLS-EQ	007769
WARNING LITES OF MN, I	101	10/06/16	\$297.00	E	43100	240	WARNING SIGN/STREET	SMALL TOOLS-EQ	007691
S E H	101	10/31/16	\$684.71	E	43100	301	509 3RD ST. N.	PROF SER-ENGIN	007773
ADP, LLC	101	10/25/16	\$17.11	E	43100	302	10-QP7 PAYROLL	CONTRACT SERVI	007710
ADP, LLC	101	10/25/16	\$17.11	E	43100	302	PAYROLL BUNDLE	CONTRACT SERVI	007710
ADP, LLC	101	10/24/16	\$20.10	E	43100	302	PAYROLL BUNDLE	CONTRACT SERVI	007710
ADP, LLC	101	10/05/16	\$16.42	E	43100	302	PAYROLL SERVICES	CONTRACT SERVI	007661
STILLWATER MEDICAL GR	101	10/31/16	\$106.00	E	43100	306	ACH TESTING/STREET D	PROF SER-OTHER	007775
STILLWATER TOWING IN	101	10/06/16	\$479.09	E	43100	412	90 FORD REPAIR/STREE	REP & MAINT VEH	007687
OREILLY AUTO PARTS	101	10/06/16	\$13.17	E	43100	412	AIR FILTER/STREET DEP	REP & MAINT VEH	007682
MAC QUEEN EQUIPMENT	101	10/31/16	\$214.92	E	43100	412	SWEEPER PARTS/STREE	REP & MAINT VEH	007764
MAC QUEEN EQUIPMENT	101	10/31/16	\$158.99	E	43100	412	SWEEPER PARTS/STREE	REP & MAINT VEH	007764
TR COMPUTER SALES LLC	101	10/11/16	\$16.25	E	43100	416	OCT 2016 MTHLY DATTO	REPAIR/MAINT OF	007707
MILLER EXCAVATING	101	10/06/16	\$8.35	E	43100	421	DUMP FEE/STREETS DEP	REPAIR & MAINT	007675
S E H	101	10/31/16	\$89.51	E	43100	422	STREET SEAL COATING	SEALCOATING	007773
S E H	101	10/31/16	\$139.65	E	43100	422	STREET CRACK SEALING	SEALCOATING	007773
ACTION RENTAL	101	10/06/16	\$221.00	E	43100	431	BOOMLIFT RENTAL/STRE	RENTAL OF EQUIP	007660
ACTION RENTAL	101	10/06/16	\$233.00	E	43100	431	EXCAVATOR RENTAL/ST	RENTAL OF EQUIP	007660
DEPT 43100 STREET MAINT			\$3,554.84						
DEPT 43141 STILLWATER SCH - BUS FACILITY									
S E H	101	10/31/16	\$89.51	E	43141	301	BUS GARAGE	PROF SER-ENGIN	007773
DEPT 43141 STILLWATER SCH - BU			\$89.51						
DEPT 43160 STREET LIGHTING									
XCEL	101	11/01/16	\$2,234.52	E	43160	380	SEPT/OCT 2016 GAS & E	ELECTRIC SERVIC	007783
XCEL	101	10/05/16	\$2,213.15	E	43160	380	AUG/SEPT 2016 GAS & E	ELECTRIC SERVIC	007694
DEPT 43160 STREET LIGHTING			\$4,447.67						
DEPT 43200 PARKS									
HOLIDAY FLEET	101	10/05/16	\$191.40	E	43200	212	SEPT 2016 FUEL SERVIC	MOTOR FUELS & L	007671
STILLWATER FARM STOR	101	10/06/16	\$112.32	E	43200	216	WEED KILLER/PARKS DE	CHEMICALS AND	007686
U S BANK VISA	101	10/05/16	\$40.06	E	43200	220	PROTECTION PRODUCTS	OPERATING SUPP	007688
VAN PAPER CO	101	10/31/16	\$56.72	E	43200	220	TOILET TISSUE/PARKS D	OPERATING SUPP	007781
GOODIN COMPANY	101	10/31/16	\$57.60	E	43200	240	FAUCETT PARTS/PARKS	SMALL TOOLS-EQ	007759
VALLEY TROPHY INC	101	10/31/16	\$12.00	E	43200	302	PLAQUE ENGRAVING	CONTRACT SERVI	007780
VALLEY TROPHY INC	101	10/31/16	\$12.00	E	43200	302	PLAQUE ENGRA/PARKS D	CONTRACT SERVI	007780
CENTURY POWER EQUIP	101	10/31/16	\$478.74	E	43200	412	MOWER REPAIR/PARKS	REP & MAINT VEH	007753
FREDS TIRE	101	10/06/16	\$29.95	E	43200	412	TIRE REPAIR/PARK DEPT	REP & MAINT VEH	007670
FREDS TIRE	101	10/06/16	\$29.95	E	43200	412	TIRE REPAIR/PARKS DEP	REP & MAINT VEH	007670
CENTURY POWER EQUIP	101	10/31/16	\$4.42	E	43200	412	MOWER PARTS/PARKS D	REP & MAINT VEH	007753

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CENTURY POWER EQUIP	101	10/31/16	\$206.62	E	43200	412	MOWER REPAIR/PARKS	REP & MAINT VEH	007753
CENTURY POWER EQUIP	101	10/06/16	\$2.85	E	43200	412	STARTER ROPE/PARKS	REP & MAINT VEH	007665
CENTURY POWER EQUIP	101	10/31/16	\$15.91	E	43200	412	MOWER PARTS/PARK DE	REP & MAINT VEH	007753
CENTURY POWER EQUIP	101	10/31/16	\$18.79	E	43200	412	MOWER PARTS/PARK DE	REP & MAINT VEH	007753
CENTURY POWER EQUIP	101	10/06/16	\$101.23	E	43200	412	MOWER PARTS/PARKS	REP & MAINT VEH	007665
TR COMPUTER SALES LLC	101	10/11/16	\$16.25	E	43200	416	OCT 2016 MTHLY DATTO	REPAIR/MAINT OF	007707
TYCO INTEGRATED SECU	101	10/24/16	\$368.79	E	43200	420	ANNUAL SERVICE CHARG	R & M BLDGS, ST	007742
K. PEARSON MECHANICAL	101	10/06/16	\$1,448.31	E	43200	420	PLUMBING REPAIRS/PAR	R & M BLDGS, ST	007672
MENARDS-STILLWATER	101	10/06/16	\$5.29	E	43200	420	TOILET PARTS/PARKS DE	R & M BLDGS, ST	007674
MENARDS-STILLWATER	101	10/06/16	-\$15.98	E	43200	420	FLUSH VALVE/PARKS DE	R & M BLDGS, ST	007674
GOODIN COMPANY	101	10/31/16	\$103.90	E	43200	420	FAUCETT PARTS/PARKS	R & M BLDGS, ST	007759
LINNER ELECTRIC	101	10/06/16	\$794.62	E	43200	420	ELECTRICAL REPAIRS/PA	R & M BLDGS, ST	007673
MENARDS-STILLWATER	101	10/06/16	\$29.84	E	43200	420	TOILET REPAIR PARTS/P	R & M BLDGS, ST	007674
AIR FRESH PORTABLE TOI	101	10/06/16	\$78.75	E	43200	425	9/23/16-10/2016 TENNIS	SATILLITIES	007662
AIR FRESH PORTABLE TOI	101	10/06/16	\$78.75	E	43200	425	9/21/16-10/18/16 RIVER	SATILLITIES	007662
AIR FRESH PORTABLE TOI	101	10/06/16	\$157.50	E	43200	425	9/26/16-10/23/16 BARKE	SATILLITIES	007662
AIR FRESH PORTABLE TOI	101	10/31/16	\$78.75	E	43200	425	10/21/16-11/17/16 TENN	SATILLITIES	007748
AIR FRESH PORTABLE TOI	101	10/31/16	\$78.75	E	43200	425	10/19/16-11/15/16 RIVE	SATILLITIES	007748
AIR FRESH PORTABLE TOI	101	10/31/16	\$157.50	E	43200	425	10/24/16-11/20/16 BARK	SATILLITIES	007748
ST CROIX RECREATION C	101	10/31/16	\$5,969.60	E	43200	530	RECEPTACLE & BENCH	CAPITAL ASSETS	007774
DEPT 43200 PARKS			<u>\$10,721.18</u>						
DEPT 43300 CEMETERY									
HOLIDAY FLEET	101	10/05/16	\$12.89	E	43300	212	SEPT 2016 FUEL SERVIC	MOTOR FUELS & L	007671
DEPT 43300 CEMETERY			<u>\$12.89</u>						
FUND 101 GENERAL			<u>\$83,345.97</u>						
FUND 211 LIBRARY									
DEPT 45500 LIBRARY									
BAKER & TAYLOR	211	10/25/16	\$223.14	E	45500	217	SEPT 2016 BOOKS	MATERIALS & PR	007714
BAKER & TAYLOR	211	10/25/16	\$124.60	E	45500	217	SEPT 2016 BOOKS	MATERIALS & PR	007714
BAKER & TAYLOR	211	10/25/16	\$169.46	E	45500	217	SEPT 2016 BOOKS	MATERIALS & PR	007714
BAKER & TAYLOR	211	10/25/16	\$90.19	E	45500	217	SEPT 2016 BOOKS	MATERIALS & PR	007714
BAKER & TAYLOR	211	10/25/16	\$105.67	E	45500	217	SEPT 2016 BOOKS	MATERIALS & PR	007714
BAKER & TAYLOR	211	10/25/16	\$160.87	E	45500	217	SEPT 2016 BOOKS	MATERIALS & PR	007714
BAKER & TAYLOR	211	10/25/16	\$653.24	E	45500	217	SEPT 2016 BOOKS	MATERIALS & PR	007714
BAKER & TAYLOR	211	10/25/16	\$552.04	E	45500	217	SEPT 2016 BOOKS	MATERIALS & PR	007714
BAKER & TAYLOR	211	10/25/16	\$311.22	E	45500	217	SEPT 2016 BOOKS	MATERIALS & PR	007714
BAKER & TAYLOR	211	10/25/16	\$221.61	E	45500	217	SEPT 2016 BOOKS	MATERIALS & PR	007714
DEMCO	211	10/25/16	\$183.63	E	45500	220	OPERATING SUPPLIES/LI	OPERATING SUPP	007719
INNOVATIVE OFFICE SOL	211	10/25/16	\$100.20	E	45500	220	OPERATING SUPPLIES/LI	OPERATING SUPP	007724
MINITEX	211	10/25/16	\$211.00	E	45500	220	OPERATING SUPPLIES/LI	OPERATING SUPP	007730
SHARON SIPPEL	211	10/25/16	\$1,500.00	E	45500	302	OCT 2016 CLEANING/LIB	CONTRACT SERVI	007737
JODI OTTO	211	10/25/16	\$150.00	E	45500	302	3 CONTAINERS/LIBRARY	CONTRACT SERVI	007726
TOSHIBA BUSINESS SOLU	211	10/25/16	\$246.97	E	45500	302	OCT 2016 CONTRACT/LI	CONTRACT SERVI	007740
STORYARK	211	10/25/16	\$20.00	E	45500	302	LOCAL STUDENT NEWS/L	CONTRACT SERVI	007739
ADP, LLC	211	10/25/16	\$17.11	E	45500	302	10-QP7 PAYROLL	CONTRACT SERVI	007710
ADP, LLC	211	10/05/16	\$16.42	E	45500	302	PAYROLL SERVICES	CONTRACT SERVI	007661
ADP, LLC	211	10/24/16	\$20.10	E	45500	302	PAYROLL BUNDLE	CONTRACT SERVI	007710
ADP, LLC	211	10/25/16	\$17.11	E	45500	302	PAYROLL BUNDLE	CONTRACT SERVI	007710
OFFICE OF ENT TECHNOL	211	10/25/16	\$83.20	E	45500	321	SEPT 2016 PHONES/LIBR	COMMUNICATION	007734
COMCAST	211	10/25/16	\$85.92	E	45500	321	NOV2016 HIGHSPEED IN	COMMUNICATION	007717
XCEL	211	11/01/16	\$917.96	E	45500	380	SEPT/OCT 2016 GAS & E	ELECTRIC SERVIC	007783
XCEL	211	10/05/16	\$1,130.98	E	45500	380	AUG/SEPT 2016 GAS & E	ELECTRIC SERVIC	007694

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XCEL	211	10/05/16	\$39.46	E	45500	381	AUG/SEPT 2016 GAS & E	FUEL FOR HEAT	007694
XCEL	211	11/01/16	\$62.94	E	45500	381	SEPT/OCT 2016 GAS & E	FUEL FOR HEAT	007783
WASHINGTON COUNTY LI	211	10/25/16	\$59.90	E	45500	391	3RD QTR. 2016 OVERDU	SHARED AUTOMA	007746
WASHINGTON COUNTY LI	211	10/25/16	\$11.99	E	45500	391	3RD QTR. 2016 LOST &	SHARED AUTOMA	007746
WASHINGTON COUNTY LI	211	10/25/16	\$1,616.83	E	45500	391	2016-17 EBSCO RENEWA	SHARED AUTOMA	007746
SMITH, JILL	211	10/25/16	\$167.40	E	45500	400	HOTEL & MILEAGE REIM	USE OF PERSONA	007738
SMITH, JILL	211	10/25/16	\$293.82	E	45500	402	HOTEL & MILEAGE REIM	CONFERENCES &	007738
J H LARSON CO	211	10/25/16	\$71.07	E	45500	420	BLG MAINT./LIBRARY	R & M BLDGS, ST	007725
MINNESOTA ELEVATOR	211	10/25/16	\$166.44	E	45500	420	OCT SERVICES/LIBRARY	R & M BLDGS, ST	007731
J H LARSON CO	211	10/25/16	\$49.00	E	45500	420	BLG. MAINT./LIBRARY	R & M BLDGS, ST	007725
TRU GREEN CHEMLAWN	211	10/25/16	\$47.25	E	45500	420	LIBRARY	R & M BLDGS, ST	007741
DEPT 45500 LIBRARY			\$9,898.74						
FUND 211 LIBRARY			\$9,898.74						
FUND 303 GO TIF BOND 1990 DEBT SERVICE									
DEPT 00000 GENERAL GOVERNMENT									
ECKBERG LAMMERS	303	10/31/16	\$524.50	E	00000	300	169 3RD ST. N TIF DIST	PROF SER-LEGAL	007756
S E H	303	10/31/16	\$6,782.12	E	00000	301	169 3RD ST PKING LOT	PROF SER-ENGIN	007773
DEPT 00000 GENERAL GOVERNMEN			\$7,306.62						
DEPT 41903 DEBT SERVICE									
ECM PUBLISHERS, INC.	303	10/31/16	\$31.70	E	41903	306	2015 ANNUAL DISCLOSU	PROF SER-OTHER	007757
KASKE, RUBY	303	10/31/16	\$4,000.00	E	41903	306	EASEMENT AGREEMENT	PROF SER-OTHER	007763
BRAD SMITH	303	10/31/16	\$3,250.00	E	41903	306	EASEMENT AGREEMENT	PROF SER-OTHER	007750
U S BANK TRUST N.A.	303	10/25/16	\$140,000.00	E	41903	850	2001 GO BOND PRIN & I	DEBT SERVICE - P	007743
U S BANK TRUST N.A.	303	10/25/16	\$3,220.00	E	41903	860	2001 GO BOND PRIN & I	DEBT SERVICE - I	007743
DEPT 41903 DEBT SERVICE			\$150,501.70						
FUND 303 GO TIF BOND 1990 DEBT SE			\$157,808.32						
FUND 400 NEW FIRE STATION									
DEPT 42201 FIRE STATION									
S E H	400	10/31/16	\$223.75	E	42201	301	NEW FIRE STATION	PROF SER-ENGIN	007773
BRAUN INTERTEC	400	10/31/16	\$932.50	E	42201	302	FIRE STATION	CONTRACT SERVI	007751
DEPT 42201 FIRE STATION			\$1,156.25						
FUND 400 NEW FIRE STATION			\$1,156.25						
FUND 601 WATER									
DEPT 46110 WATER-PUMPHOUSE									
XCEL	601	11/01/16	\$2,133.08	E	46110	380	SEPT/OCT 2016 GAS & E	ELECTRIC SERVIC	007783
XCEL	601	10/05/16	\$2,398.32	E	46110	380	AUG/SEPT 2016 GAS & E	ELECTRIC SERVIC	007694
XCEL	601	10/05/16	\$71.98	E	46110	381	AUG/SEPT 2016 GAS & E	FUEL FOR HEAT	007694
XCEL	601	11/01/16	\$72.54	E	46110	381	SEPT/OCT 2016 GAS & E	FUEL FOR HEAT	007783
DEPT 46110 WATER-PUMPHOUSE			\$4,675.92						
DEPT 46120 WATER									
RITWAY	601	10/11/16	\$11.51	E	46120	201	LASER FUND ACCT CK G	OFFICE SUPPLIES	007705
U S BANK VISA	601	10/05/16	\$12.51	E	46120	201	ADM # 47981754430020	OFFICE SUPPLIES	007688
U S BANK VISA	601	11/01/16	\$13.69	E	46120	201	SEPT/OCT2016 ADM4798	OFFICE SUPPLIES	007779
RITWAY	601	10/11/16	\$238.64	E	46120	201	LASER UTILITY BILL	OFFICE SUPPLIES	007705
HOLIDAY FLEET	601	10/05/16	\$287.61	E	46120	212	SEPT 2016 FUEL SERVIC	MOTOR FUELS & L	007671
U S BANK VISA	601	10/05/16	\$22.61	E	46120	216	THE UPS STORE	CHEMICALS AND	007688
MVTL	601	10/06/16	\$54.00	E	46120	216	WATER TESTING/WATER	CHEMICALS AND	007679
HAWKINS WATER	601	10/31/16	\$40.00	E	46120	216	WATER TREATMENT SUP	CHEMICALS AND	007761
MVTL	601	10/31/16	\$54.00	E	46120	216	WATER TESTS/WATER D	CHEMICALS AND	007770

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S E H	803	10/31/16	\$2,355.74	E	80055	301	INSPIRATION III - MATT	PROF SER-ENGIN	007773
DEPT 80055 MATTAMY MN PARTNE			<u>\$2,355.74</u>						
FUND 803 P & Z ESCROWS			<u>\$2,355.74</u>						
			<u>\$318,100.52</u>						

City of Bayport

294 North 3rd Street

Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

Building Permit Log

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Permit Number: BP2016-78	Filing Date: 10/4/2016
Parcel Address: 472 MINNESOTA STREET	BAYPORT, MN 55003
Applicant: TERRY MILLER CONSTRUCTION TERRY MILLER CONSTRUCTION Builder	Applicant Phone:
Construction Value: \$2,500.00	Total Fees: \$152.27
<hr/>	
Permit Number: BP2016-79	Filing Date: 10/6/2016
Parcel Address: 672 2ND AVENUE NORTH	BAYPORT, MN 55003
Applicant: ST CLAIRE BUILDERS LLC ST CLAIRE BUILDERS LLC RESIDENTIAL BUILDER	Applicant Phone: 612-810-4862
Construction Value: \$8,500.00	Total Fees: \$301.30
<hr/>	
Permit Number: BP2016-80	Filing Date: 10/11/2016
Parcel Address: 283 PRIMROSE PATH NORTH	BAYPORT, MN 55003
Applicant: MATTAMY HOMES MATTAMY HOMES RESIDENTIAL BUILDER	Applicant Phone: 952-215-2008
Construction Value: \$296,930.00	Total Fees: \$9,915.57
<hr/>	
Permit Number: BP2016-81	Filing Date: 10/11/2016
Parcel Address: 274 PRIMROSE PATH NORTH	BAYPORT, MN 55003
Applicant: MATTAMY HOMES MATTAMY HOMES RESIDENTIAL BUILDER	Applicant Phone: 952-215-2008
Construction Value: \$296,192.00	Total Fees: \$9,914.76
<hr/>	
Permit Number: BP2016-82	Filing Date: 10/12/2016
Parcel Address: 4 Point Road	BAYPORT, MN 55003
Applicant: DAN GOLDSTON	Applicant Phone:
Construction Value: \$3,797.20	Total Fees: \$172.26

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Permit Number: BP2016-83
Parcel Address: 262 5TH AVENUE NORTH
Applicant: BUILDTEC CONTRACTING
BUILDTEC CONTRACTING COMPANY RESIDENTIAL
Construction Value: \$4,000.00

Filing Date: 10/19/2016
BAYPORT, MN 55003
Applicant Phone: 651-439-0002
Total Fees: \$105.25

Permit Number: BP2016-84
Parcel Address: 372 Minnesota Street So.
Applicant: BREWSTER & SONS
BREWSTER & SONS CONSTRUCTION RESIDENTIAL
Construction Value: \$4,500.00

Filing Date: 10/24/2016
Bayport, MN 55003
Applicant Phone: 651-998-0552
Total Fees: \$196.95

Permit Number: BP2016-85
Parcel Address: 256 5TH STREET SOUTH
Applicant: J. G. HAUSE CONSTRUCTION
J. G. HAUSE CONSTRUCTION RESIDENTIAL
Construction Value: \$6,785.00

Filing Date: 10/24/2016
BAYPORT, MN 55003
Applicant Phone: 651-439-0189
Total Fees: \$150.89

Permit Number: BP2016-86
Parcel Address: 193 3rd Street N.
Applicant: GERRY'S FIRE & SAFETY, INC.
GERRY'S FIRE & SAFETY, INC. FIRE SUPPRESSION
Construction Value: \$2,500.00

Filing Date: 10/24/2016
BAYPORT, MN 55003
Applicant Phone: 1-651-258-4818
Total Fees: \$0.00 *In process*

Permit Number: BP2016-88
Parcel Address: 303 PRIMROSE PATH NORTH
Applicant: MATTAMY HOMES
MATTAMY HOMES RESIDENTIAL BUILDER
Construction Value:

Filing Date: 10/27/2016
BAYPORT, MN 55003
Applicant Phone: 952-215-2008
Total Fees: \$0.00 *In process*

Permit Number: MC2016-37
Parcel Address: 277 PRIMROSE PATH NORTH
Applicant: SABRE PLUMBING HEATING & AC
SABRE PLUMBING HEATING & AC
Construction Value: \$10,023.80

Filing Date: 10/3/2016
BAYPORT, MN 55003
Applicant Phone: 763-473-2267
Total Fees: \$80.00

Building Permit Log

For: October, 2016

Printed: 11/1/2016

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Permit Number: MC2016-38
Parcel Address: 193 3rd Street N.
Applicant: OPTIMUM MECHANICAL
OPTIMUM MECHANICAL SYSTEMS MECHANICAL
Construction Value:

Filing Date: 10/6/2016
BAYPORT, MN 55003
Applicant Phone: 651-429-2302
Total Fees: \$0.00 *In process*

Permit Number: MC2016-39
Parcel Address: 1121 PIONEER TRAIL
Applicant: TWIN PEAKS HEATING & AIR
TWIN PEAKS HEATING & AIR CONDITIONING
Construction Value: \$8,500.00

Filing Date: 10/11/2016
BAYPORT, MN 55003
Applicant Phone: 763-286-8400
Total Fees: \$80.00

Permit Number: MC2016-40
Parcel Address: 283 PRIMROSE PATH NORTH
Applicant: SABRE PLUMBING HEATING & AC
SABRE PLUMBING HEATING & AC
Construction Value: \$11,488.00

Filing Date: 10/12/2016
BAYPORT, MN 55003
Applicant Phone: 763-473-2267
Total Fees: \$80.00

Permit Number: MC2016-41
Parcel Address: 285 PRIMROSE PATH NORTH
Applicant: SABRE PLUMBING HEATING & AC
SABRE PLUMBING HEATING & AC
Construction Value: \$14,939.50

Filing Date: 10/12/2016
BAYPORT, MN 55003
Applicant Phone: 763-473-2267
Total Fees: \$80.00

Permit Number: MC2016-42
Parcel Address: 321 PRAIRIE WAY S.
Applicant: FIRESIDE HEARTH & HOME
FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.
Construction Value: \$2,365.00

Filing Date: 10/17/2016
BAYPORT, MN 55003
Applicant Phone: 651-638-3306
Total Fees: \$80.00

Permit Number: MC2016-43
Parcel Address: 304 PRIMROSE PATH NORTH
Applicant: FIRESIDE HEARTH & HOME
FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.
Construction Value: \$979.45

Filing Date: 10/17/2016
BAYPORT, MN 55003
Applicant Phone: 651-638-3306
Total Fees: \$80.00

Building Permit Log

For: October, 2016

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Permit Number: MC2016-44
Parcel Address: 1121 PIONEER TRAIL
Applicant: HAGEN FIREPLACE SOLUTIONS
HAGEN FIREPLACE SOLUTIONS MECHANICAL
Construction Value: \$1,000.00
Filing Date: 10/19/2016
BAYPORT, MN 55003
Applicant Phone: 763-242-7194
Total Fees: \$80.00

Permit Number: MC2016-45
Parcel Address: 288 PRIMROSE PATH NORTH
Applicant: FIRESIDE HEARTH & HOME
FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.
Construction Value: \$979.45
Filing Date: 10/20/2016
BAYPORT, MN 55003
Applicant Phone: 651-638-3306
Total Fees: \$80.00

Permit Number: MC2016-46
Parcel Address: 274 PRIMROSE PATH NORTH
Applicant: SABRE PLUMBING HEATING & AC
SABRE PLUMBING HEATING & AC
Construction Value: \$11,848.50
Filing Date: 10/24/2016
BAYPORT, MN 55003
Applicant Phone: 763-473-2267
Total Fees: \$80.00

Permit Number: MC2016-47
Parcel Address: 461 7TH STREET NORTH
Applicant: KB SERVICE COMPANY
KB SERVICE COMPANY MECHANICAL/PLUMBER
Construction Value: \$3,000.00
Filing Date: 10/31/2016
BAYPORT, MN 55003
Applicant Phone: 651-481-9155
Total Fees: \$80.00

Permit Number: MC2016-48
Parcel Address: 660 1st Ave. S.
Applicant: KB SERVICE COMPANY
KB SERVICE COMPANY MECHANICAL/PLUMBER
Construction Value: \$3,000.00
Filing Date: 10/31/2016
BAYPORT, MN 55003
Applicant Phone: 651-481-9155
Total Fees: \$80.00

Permit Number: MC2016-49
Parcel Address: 303 PRIMROSE PATH NORTH
Applicant: SABRE PLUMBING HEATING & AC
SABRE PLUMBING HEATING & AC
Construction Value: \$14,553.00
Filing Date: 10/31/2016
BAYPORT, MN 55003
Applicant Phone: 763-473-2267
Total Fees: \$80.00

Building Permit Log

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Permit Number: PL2016-35
Parcel Address: 277 PRIMROSE PATH NORTH
Applicant: SABRE PLUMBING HEATING & AC
SABRE PLUMBING HEATING & AC
Construction Value: \$14,299.00

Filing Date: 10/3/2016
BAYPORT, MN 55003
Applicant Phone: 763-473-2267

Total Fees: \$80.00

Permit Number: PL2016-36
Parcel Address: 532 4TH St. N.
Applicant: PAUL VADNAIS PLUMBING &
PAUL VADNAIS PLUMBING & WELL, INC. Plumber
Construction Value: \$1,700.00

Filing Date: 10/4/2016
BAYPORT, MN 55003
Applicant Phone: 651429-8908

Total Fees: \$80.00

Permit Number: PL2016-37
Parcel Address: 283 PRIMROSE PATH NORTH
Applicant: SABRE PLUMBING HEATING & AC
SABRE PLUMBING HEATING & AC
Construction Value: \$13,136.00

Filing Date: 10/12/2016
BAYPORT, MN 55003
Applicant Phone: 763-473-2267

Total Fees: \$80.00

Permit Number: PL2016-38
Parcel Address: 285 PRIMROSE PATH NORTH
Applicant: SABRE PLUMBING HEATING & AC
SABRE PLUMBING HEATING & AC
Construction Value: \$13,320.50

Filing Date: 10/12/2016
BAYPORT, MN 55003
Applicant Phone: 763-473-2267

Total Fees: \$80.00

Permit Number: PL2016-39
Parcel Address: 274 PRIMROSE PATH NORTH
Applicant: SABRE PLUMBING HEATING & AC
SABRE PLUMBING HEATING & AC
Construction Value: \$14,337.00

Filing Date: 10/24/2016
BAYPORT, MN 55003
Applicant Phone: 763-473-2267

Total Fees: \$80.00

Permit Number: PL2016-40
Parcel Address: 303 PRIMROSE PATH NORTH
Applicant: SABRE PLUMBING HEATING & AC
SABRE PLUMBING HEATING & AC
Construction Value: \$12,156.00

Filing Date: 10/31/2016
BAYPORT, MN 55003
Applicant Phone: 763-473-2267

Total Fees: \$80.00

Building Permit Log

For: October, 2016

Printed: 11/1/2016

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Permit Number: TS2016-12

Parcel Address: 750 Highway 95 N.

Applicant: Croixdale

OWNER OWNER

Construction Value:

Filing Date: 10/3/2016

BAYPORT, MN 55003

Applicant Phone:

Total Fees: \$25.00



**Minnesota Department of Transportation
INFORMAL BID FOR SERVICES AND RENTALS**

INSTRUCTIONS: Prepare one copy for each unit bid. Send to the Area maintenance Office.*

THE UNDERSIGNED AGREES TO FURNISH THE FOLLOWING EQUIPMENT AT THE RATE BID AND ACCORDING TO THE FOLLOWING PROVISIONS:

For completion by Mn/DOT

1. The earnings under this bid are limited to \$15,000 for competitive bids (to bids where practical)
2. The rental rate shall include all supplies necessary, except as noted, to operate the equipment and maintain in proper order, and _____ Be vendor operated, or _____ Be Mn/DOT operated, with supplies noted in the description space below. (Check appropriate blank)
3. When owner provides the operator, she/he shall furnish to the Area Maintenance Office a Certification of Insurance for:
 - a. Public liability and Property Damage coverage to cover this equipment.
 - b. Workers compensation coverage as required by State law covering workers furnished by the owner.
 Payment will not be made for equipment rental until the insurance certificate has been furnished.
4. When Mn/DOT operated, physical damage insurance by _____ Vendor _____
 D.C.A. _____ (When D.C.A. is used, call State Equipment Engineer.)

For completion by Owner	
Description of Equipment	<u>2000 Caterpillar Model 924G (2.7 cubic yards)</u>
Type	<u>Front end loader</u>
Description	<u>Snow removal on State Highway 95</u>
Bid Rate Per Unit of Measure \$	<u>115.00</u> Unit of Measure <small>(Completed by Mn/DOT)</small> _____
MN Tax ID No. or Soc. Sec. No.	<small>(Name on Soc. Sec. Card if used for I.D. Number)</small> <u>8020401</u>
OWNER (fill in information below)	
Name/Company	<u>City of Bayport</u> Date <u>November 8, 2016</u>
Address (city, state, zip)	<u>294 3rd Street North, Bayport, MN 55003</u> Phone No. (<u>651</u>) <u>275-4404</u>
Authorized Signature _____	Title <u>City Administrator</u>

For Department Use ONLY

Name of Person Soliciting Bid	Title	Date
Location of Work Where Equipment Will Be Used		
Expiration Date	Accepted by	Date

* A copy will be returned to the successful bidder after approval.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/17/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Bearence Management Group 2010 Centre Pointe Blvd Mendota Heights MN 55120		CONTACT NAME: Tracy Haile, CISR PHONE (A/C No. Ext): (651) 379-7800 FAX (A/C No.): (651) 379-7801 E-MAIL ADDRESS: thaile@bearence.com																						
INSURED City of Bayport 294 North Third Street Bayport MN 55003		<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td colspan="2">League of Minnesota Cities</td> </tr> <tr> <td>INSURER B:</td> <td colspan="2"></td> </tr> <tr> <td>INSURER C:</td> <td colspan="2"></td> </tr> <tr> <td>INSURER D:</td> <td colspan="2"></td> </tr> <tr> <td>INSURER E:</td> <td colspan="2"></td> </tr> <tr> <td>INSURER F:</td> <td colspan="2"></td> </tr> </table>		INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	League of Minnesota Cities		INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURER D:																								
INSURER E:																								
INSURER F:																								

COVERAGES **CERTIFICATE NUMBER:** 2016-2017 ALL **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			CMC 38874	3/30/2016	3/30/2017	EACH OCCURRENCE \$ 2,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ Included MED EXP (Any one person) \$ 2,500 PERSONAL & ADV INJURY \$ Included GENERAL AGGREGATE \$ 0 PRODUCTS - COMP/OP AGG \$ 3,000,000
A	AUTOMOBILE LIABILITY			CMC 38874	3/30/2016	3/30/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000
	<input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist combined \$
A	UMBRELLA LIAB <input type="checkbox"/> OCCUR			MEL 8795	3/30/2016	3/30/2017	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE DED RETENTION \$ 0						AGGREGATE \$ 1,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			0200024934	4/1/2016	4/1/2017	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					E.L. EACH ACCIDENT \$ 1,500,000 E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ 1,500,000
A	Auto Physical Damage			CMC 38874	3/30/2016	3/30/2017	Comp. & Coll. Ded. \$2,500/\$10,000/\$1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 HWY 95 snow removal.

CERTIFICATE HOLDER**CANCELLATION**

State of Minnesota

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

T Haile, CISR/HAILE



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-439-2530 FAX 651-439-7188

Date: November 1, 2016
To: Mayor and City Council
From: Logan Martin, City Administrator
Wanda Madsen, Finance Officer
Subject: Renewal of employee health/dental insurance policy

BACKGROUND

The City provides health insurance for employees through Health Partners, paying 100% for an employee single plan, and 90% for a family plan, with an 85% contribution to the employee's health savings account. The proposed rates for 2017 represent a 1% decrease over the 2016 rates, thanks to an innovative plan found by the City's insurance broker that also reduces employee's deductibles. This policy would renew through December 1, 2017.

The city also provides dental insurance for all employees through Delta Dental, paying 100% for employee coverage (employee pays 100% for any dependents). The proposed rates for 2017 did not change as compared to 2016 rates. This policy would renew through December 31, 2017.

RECOMMENDATION

Staff recommends the City Council adopt a motion to renew health insurance coverage with Health Partners at a decrease of approximately 1%, and renew dental insurance coverage with Delta Dental at no increase for 2017.



City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
 www.ci.bayport.mn.us

City of Bayport
DONATION INFORMATION FORM

Donor Information		<input type="checkbox"/> City Resident / Business	<input checked="" type="checkbox"/> Nonresident	<input type="checkbox"/> Other
Name: <u>LOREN KACAL</u> 651-436-1331				
Main Phone Number:		Alternate Phone Number:		
Email Address:				
Address: <u>16021 22ND ST NO</u>				
City/State/Zip: <u>STILLWATER MN 55082</u>				
Organization Name (if applicable):				

Donation Information	
<input type="checkbox"/> Bench with dedication plaque - \$1,000.00	<input type="checkbox"/> Bike rack - \$500.00
<input type="checkbox"/> City newsletter - \$50.00 / \$100.00 / \$250.00	<input type="checkbox"/> Flag - \$150.00
<input type="checkbox"/> Picnic table - \$1,500.00	<input type="checkbox"/> Flower planter - \$500.00
<input checked="" type="checkbox"/> Tree - \$250.00	<input type="checkbox"/> Waste receptacle - \$500.00
<input checked="" type="checkbox"/> Monetary donation of \$ <u>500.00</u> for	<input checked="" type="checkbox"/> Cemetery <input type="checkbox"/> General Fund <input type="checkbox"/> Parks
	<input type="checkbox"/> Fire Dept. <input type="checkbox"/> Police Dept.
Engraved text on bench plaque shall read as follows: <i>(Please print and refer to examples on reverse)</i>	

Donor Acknowledgment and Signature	
<p>I understand that as the designated donor, this donation will be designated for city department use or used toward the purchase of the item, as specified above. I also understand that depending on availability, lead time, and weather conditions; it could take up to one (1) year to install an item. However, the city will make every effort to complete the installation as soon as possible. I also understand that the city has been given only an approximate size for the dedication plaque. Hence, if I have selected to donate funds for a bench, the city has my permission to format and size the text above accordingly, in order to fit the text on the plaque. Should it be necessary to change any of the text content for any reason, I am aware that I will be contacted by the city.</p>	
Signature: <u>Loren Kacal</u>	Date: <u>10/31/16</u>

Office Use	
Staff notes: <i>(Include requested placement location)</i> <u>two trees at family plot.</u>	
Donation amount received: <u>\$500.00</u>	Date received: <u>10/31/16</u>
Payment method: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check <u>6776</u>	Received by: <u>Karen J. Husted</u>



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: November 1, 2016
To: Honorable Mayor and City Council
From: Logan Martin, City Administrator
Re: **Presentation on the St. Croix Sculpture Tour opportunity**

BACKGROUND

Mayor St. Ores and I attended an informational meeting and tour of the St. Croix Sculpture Tour in downtown Stillwater this summer, and we have had a few discussions with the organization since then surrounding the opportunity to expand this program into Bayport. Julie Pangallo, the founder and organizer of this project will attend the November 7 City Council meeting to provide a full discussion of the opportunity, and her presentation is attached for review.

Briefly, the program involves the placement of large sculptures in strategic locations throughout business / recreation areas in order to draw in visitors and provide a neat amenity. The team at St. Croix Sculpture Tour would work with the City to identify potential sponsors to fund the rock pedestals upon which the sculptures are placed (\$2,400 per year), and would also raise funds to support a few awards for the artists. Sculptures would remain in place for one year, at which point they would be removed and replaced with new sculptures. The items are for sale during their placement in the City, but wouldn't be removed until the end of the term. In Stillwater, enough funds were raised to allow for a "Resident's Choice Award", whereby residents vote all year and the winning sculpture is purchased with these funds and remains in the city permanently. This may be replicated in Bayport based on sponsorship levels and overall interest.

This program aligns directly with the Council's desire to support economic development, a strong business climate, and tourism in the City, so we are excited at the opportunity. Based on the presentation received during the Council meeting, Ms. Pangallo will be looking for the go ahead to begin reaching out to sponsors and artists to make the Bayport project a reality in the spring of 2017.

RECOMMENDATION

Staff recommends that the City Council adopt a motion whether to proceed with soliciting interest and participating in the St. Croix Sculpture Tour.

Attachment

St. Croix Sculpture Tour presentation



2017



Presented to: Bayport

Submitted by: Julie Pangallo
ArtFarm LLC

What can art do for Bayport?

Improve the quality of life by promoting:

- Tourism
- Healthy Lifestyles
- Education
- Cultural Enrichment
- Economic Development
- Downtown Commerce
- Cooperation Between River Communities



What is a Sculpture Tour?



- A **FREE** ongoing exhibit of outdoor public art.
- Original Sculpture is on display May through the following April. Pedestals for the artwork are sponsored and remain permanent. The artwork changes every spring.
- All sculpture remains the property of the artist, and is for sale. Artists are paid a stipend for their work. If a piece is sold, the artist will pay a commission to ArtFarm, LLC and to the city's art program.
- Artists compete for Best in Show cash award, and for People's Choice.



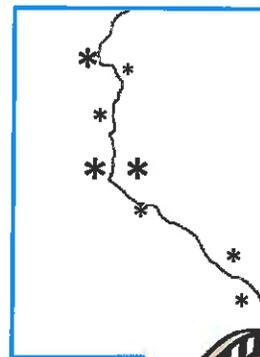
How is the River City Sculpture Tour different?

This program spans multiple cities along the St. Croix River.

It is a commerce-based program that builds synergy and cooperation between participating river communities:

Stillwater
Hastings
Prescott

The long term goal is to run from St. Croix Falls to LaCrosse!



The sculpture tour is driven and funded by sponsorships, and promotes the downtown areas of these river cities.



What does the River City Sculpture Tour do?



- **Encourages tourism** throughout the St. Croix Valley.
- **Promotes the art and artists of the region.**
- **Engages** visitors and residents alike.
- Creates **educational opportunities** for families and school groups.
- Creates a backdrop for **events and promotional partnerships.**
- Builds a **community asset and community pride.**
- Creates a common tourism program along the river.
- Gives guests a reason to **spend more time (& money)** in our scenic river valley (restaurants, shops, lodging).



Sponsorships



The role of sponsors is critical, as *sponsorship dollars* fund the tour.

- Pedestal Sponsors
 - Pedestals are permanent, with sponsors and signage changing every year. Sponsorship is \$2400/yr.
- Sponsorship Awards:
 - Best of Show- \$1000 Award to Artis
 - People's Choice—\$10,000-\$15,000

Visitors vote all summer for the People's Choice Award. **Winning sculpture is purchased and gifted to the city to build your permanent collection.** Note: This award must be sponsored for the purchase to happen.



Publicity

Media loves to cover the sculpture tour—it's family friendly and photogenic!



(Art Students making notes on the tour.)

Photo contests held on social media, with media partners.

Possible Public Relations events include:

Artist Reception at Installation

Walking Tour-Fitness Programming

Announcement of Peoples' Choice

Dedication & Installation of Peoples' Choice.

It also lends itself as a great backdrop for Ice/Snow Sculpture contests, etc.



What do I provide?

A Turn-Key FREE Public Arts Program!

Professional management of all aspects of the program.

All legal paperwork between artist and the program.

Experience and guidelines for easy implementation.

Sculptures that are safe, family friendly and durable.

Calendar—Time & Action Plan

Coordination between Agencies and Organizations

Sponsorship Sales

Facebook Page

Website

Brochure/Map

PR Materials and Media Management

Social Media and Online Presence

Links to Each Community Site



What do I ask of Bayport?



Insurance

While in your possession, the sculptures must be covered by the city's liability and property insurance. (As a rider to your insurance, the cost is \$76 per \$100,000 of value. If I were to buy a separate policy, base cost is \$3600.)

Pedestals

Pedestals for the sculptures may be the material of your choice. Natural stone is a popular choice. We have a source for purchasing at a discounted rate.

Sponsorships

Ultimately, ArtFarm LLC is responsible for securing sponsors. However, unsponsored pedestals undermine the viability of the program so direction and introductions are greatly appreciated.



Contact Me

Julie Pangallo

715.450.0399

riverscitysculptures@gmail.com

River City Sculpture Tour

N8080 State Hwy 25

Menomonie, WI 54751





CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: November 1, 2016
To: Mayor and City Council
From: Logan Martin, City Administrator
Sara Taylor, Assistant City Administrator/Planner
Subject: Consider an amendment to Appendix D – Fee Schedule of the Bayport City Code of Ordinances

BACKGROUND

Staff reviews the city's established fee schedule on an annual basis and provides a recommendation on any proposed revisions. Attached, please find a draft of the amendments proposed for 2016. Text deletions are indicated in ~~strike through~~ and additions are indicated in **red**.

Please note that this year's schedule has been substantially reorganized, so many fee descriptions have been reworded from previous years. However, actual fees remain the same, unless indicated in red. The new format will considerably improve usability for city staff.

It should be noted that MNSPECT is in the process of thoroughly reviewing and providing a recommendation on revisions to the city's fees for building permits, inspections, and plan review services. Therefore, the proposed draft fee schedule does not include building fees at this time. These revisions will be presented to the City Council for consideration at the December 5 City Council meeting.

Staff will provide a brief overview of the recommended revisions at the November 7 City Council meeting. However, please feel free to contact city staff prior to the meeting to discuss specific fees or questions.

RECOMMENDATION

Staff recommends the City Council consider the proposed amendments to Appendix D – Fee Schedule of the Bayport City Code of Ordinances and provide direction for final consideration and adoption at the December 5 City Council meeting, for implementation on January 1, 2017.

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
AMENDING APPENDIX D, FEE SCHEDULE, OF THE CITY CODE**

THE CITY COUNCIL OF THE CITY OF BAYPORT DOES HEREBY ORDAIN:

Section 1. Appendix D – Fee Schedule of the Bayport City Code is hereby deleted in its entirety and the following shall be substituted therefore:

Description	Fee
<i>Administration and Police</i>	
Adult use - investigation	\$1,500.00
Adult use - license	\$10,000.00 /yr
Animal – dangerous dog declaration appeal	up to \$1,000.00
Animal – dangerous dog registration	\$500.00/yr
Animal – dog or cat license (spayed/neutered)	\$10.00/yr
Animal – dog or cat license (unaltered)	\$20.00/yr
Animal – eradication	\$135.00
Animal – failure to license/late payment	50% of license fee
Animal – kennel license (commercial)	\$1,000.00/yr
Animal – kennel license investigation (commercial)	\$500.00
Animal – kennel license with up to 4 animals (private)	\$400.00/yr
Animal – kennel license with 5 or more animals (private)	\$400.00 + \$75.00 per animal/yr
Animal – impound	\$50.00
Animal - small bird/fowl permit	\$25.00/yr
Copy – audio/video	\$25.00
Copy – black and white 8.5” x 11” (4 or more pages)	\$0.25/page
Copy - black and white 11” x 17”	\$0.50/page
Copy – color 8.5” x 11”	\$0.50/page
Copy – color 11” x 17”	\$1.00/page
Copy – electronic scan (4 or more pages)	\$0.25/page
Copy – other	cost incurred
Election – candidate filing fee	\$2.00 \$10.00
Fingerprinting	\$20.00
Fireworks – public outdoor display permit	\$100.00/display
Fireworks – consumer sale	\$350.00/exclusive \$100.00/non-exclusive
Flag – City of Bayport logo	\$150.00
Forfeiture - junk/abandoned vehicle Administrative handling fee processing	\$250.00/vehicle
Forfeiture - junk/abandoned vehicle impound storage (1-30 days)	\$100.00/vehicle
Gambling – allocation of proceeds to city	10%/month

Gambling - investigation or renewing premises permit	\$100.00
Gambling – license for exempt activity under Minn. Stat. 349.166	\$100.00 /yr
Liquor – investigation within last 10 years (in state)	\$500.00
Liquor – investigation (out of state)	\$2,000.00 + cost incurred (\$10,000.00 max.)
Liquor – 3.2% malt liquor license (on or off sale)	\$100.00 /yr
Liquor – off sale license	\$240.00/yr
Liquor – on sale license	\$2,000.00 /yr
Liquor – on sale club license	\$300.00/ yr
Liquor – on sale temporary license (1-4 days)	\$50.00 /day
Liquor – on sale wine only license	\$1,000.00/yr
Liquor - Sunday license	\$200.00/yr
Liquor - violation (1st in 12 months)	\$500.00
Liquor - violation (2 nd in 12 months and subject to suspension or revocation by City Council)	\$1,000.00
Liquor – violation (3 rd in 12 months and subject to suspension or revocation by City Council)	\$2,000.00
Liquor – violation (4th in 12 months and subject to suspension or revocation by City Council)	discretion of City Council
Offense - misdemeanor	up to \$1,000.00
Offense - misdemeanor (petty)	up to \$300.00
Pawnbroker – investigation within last 10 years (in state)	\$3,000.00
Pawnbroker – investigation within last 10 years (out of state)	actual cost (\$10,000.00 max.)
Pawnbroker – investigation for new manager	\$500.00
Pawnbroker - transaction fee	\$2.00/transaction
Pawnbroker/secondhand dealer - license	\$100.00/yr
Peddler/solicitor – license and investigation	\$30.00/person
Refuse - commercial/multi-family residential hauler license	\$200.00/yr
Refuse – bulk container/dumpster permit	\$25.00
Service charge - certify or assess charges to a property (under Minn. Stat. 444 or 429 process)	\$25.00
Service charge - late payment of quarterly utility bill	\$5.00
Service charge - miscellaneous	cost incurred
Service charge - notary for non city business	\$1.00 \$5.00
Service charge - recording of documents	\$50.00 cost incurred
Service charge - returned check	\$35.00
Service charge - special assessment deferment application	\$50.00 + cost incurred
Service charge - special assessment search	\$30.00
Special event - private individual or for-profit organization	\$50.00/event

Special event - public entity or non-profit organization	\$15.00/event
Special event - damage deposit	maximum of up to \$1,000 per discretion of city staff
Tobacco – investigation	\$500.00
Tobacco - license (over the counter only)	\$250.00 /yr
Tobacco – violation (1 st in 12 months)	\$250.00
Tobacco – violation (2 nd in 12 months and subject to suspension or revocation by City Council)	\$500.00
Tobacco – violation (3 rd in 12 months and subject to suspension or revocation by City Council)	\$1,000.00
Tobacco – violation (4 th in 12 months and subject to suspension or revocation by City Council)	discretion of City Council
Police report (4 or more pages)	\$0.25 per page
State accident reports (4 or more pages)	\$0.25 per page
Vacant building - registration	\$500.00/yr
<i>Cemetery</i>	
Burial - open and close for casket	\$700.00 \$800.00
Burial - open and close for infant casket	\$400.00
Burial - open and close for cremains	\$300.00 \$400.00
Burial - additional charge for winter burial of casket	\$500.00
Burial - additional charge for winter burial of cremains	\$250.00
Burial - additional charge for Saturday burial	\$200.00
Gravesite - sale of single traditional	\$800.00
Gravesite - sale of single cremains only	\$400.00
Gravesite - transfer of title	\$15.00/gravesite
Headstone - deposit	\$500.00 \$600.00
Headstone - mark location (non-veteran)	\$75.00
Headstone - set single flat	\$100.00
Headstone - reset single flat	\$50.00
Headstone - set double flat	\$150.00
Headstone - reset double flat	\$75.00
<i>Fire</i>	
Inspection - basic/ongoing occurrence	\$25.00
Inspection - commercial (cooking) hood fire suppression system	\$75.00
Inspection - fire suppression system (includes up to 3 inspections)	\$250.00, + \$75.00/additional inspection
Permit - burning	\$25.00
Report - incident/fire	\$25.00

Service charge - Vehicle fires, accidents, mutual aid, and fire alarm malfunction/non-emergency (more than 4 times per year):	
Engine/tanker	\$ 250.00/hr
Fire chief	\$ 75.00/hr
Fire engine	\$ 250.00/hr
Grass fire vehicle	\$ 125.00/hr
Ladder truck	\$ 350.00/hr
Light rescue	\$ 125.00/hr
Special rescue	\$ 250.00/hr
Tanker	\$ 200.00/hr
Utility vehicle	\$ 75.00/hr
<i>Parks</i>	
Beach house - damage deposit	\$100.00/day
Beach house - resident (Monday – Thursday interior only)	\$75.00 for up to 8 hours
Beach house - resident (Friday – Sunday interior only)	\$100.00 for up to 8 hours
Beach house - non-resident (Monday – Thursday interior only)	\$150.00 for up to 8 hours
Beach house - non-resident (Friday – Sunday interior only)	\$200.00 for up to 8 hours
Beach house – fireplace usage	\$25.00/day
Court - Lakeside Park #1, #2, and #3 volleyball	\$10.00 each/day
Court – Perro Park #1 and #2 tennis	\$10.00 each/day
Court – Perro Park #1 and #2 pickle ball	\$10.00 each/day
Equipment - additional trash receptacles (up to 3 days)	\$10.00 each
Equipment - barricades (up to 3 days)	\$10.00 each
Equipment - additional picnic tables (up to 3 days)	\$25.00 each
Equipment - satellite toilet (up to 3 days)	\$100.00 each + any other costs incurred
Field - Barker’s Alps north #1 and south #2 ballfield	\$10.00/day, with a seasonal maximum of up to \$200.00
Field - Lakeside Park or Perro Park ballfield	\$10.00/day, with a seasonal maximum of up to \$100.00
Field - Barker’s Alps north #1 and south #2 soccer	\$10.00/day, with a seasonal maximum of up to \$100.00
Nature center – damage deposit	\$100.00/day
Nature center – resident/non-profit group (Monday – Thursday)	\$25.00/hr
Nature center – resident/non-profit group (Friday – Sunday)	\$35.00/hr
Nature center – non-resident/for profit group (Monday – Thursday)	\$40.00/hr
Nature center – non-resident/for profit group (Friday – Sunday)	\$50.00/hr
Parking – daily permit for boat trailer	\$10.00/day
Parking – resident annual permit for boat trailer	\$25.00 \$35.00/yr

Parking – non-resident annual permit for boat trailer	\$75.00/yr
Picnic shelter – resident (100 people or less for each shelter)	\$25.00 \$35.00/day
Picnic shelter – resident (101 - 250 people with all shelters)	\$150.00/day
Picnic shelter - resident (251 - 500 people with all shelters)	\$500.00/day
Picnic shelter – resident (501 people or more with all shelters)	\$1,000.00/day
Picnic shelter - non-resident (100 people or less for each shelter)	\$75.00 \$85.00 /day
Picnic shelter - non-resident (101 - 250 people with all shelters)	\$350.00/day
Picnic shelter - non-resident (251 - 500 people with all shelters)	\$700.00/day
Picnic shelter - non-resident (501 people or more with all shelters)	\$1,500.00/day
Special event – Barker’s Alps, Perro, and Village Green general park use (up to 250 people)	\$50.00/day
Warming house - during non-skating hours	\$25.00/hr
<i>Public Works</i>	
Inspection - right-of-way excavation or utility work	\$50.00
Permit - driveway/curb cut	\$25.00
Permit - grading/land disturbance	\$250.00 + \$1,000.00 escrow or bond
Permit - permitted encroachment	\$250.00
Permit - right-of-way excavation, obstruction, or utility work (includes inspections)	\$300.00 + state bond or \$1,000.00 escrow and any other costs incurred
Plan review – City Engineer	\$250.00
Service charge - equipment use	Per FEMA equipment schedule + labor costs incurred
Service charge – weed, tree, or debris removal	cost incurred, plus 10% for city administrative costs
<i>Utilities</i>	
Inflow/infiltration compliance surcharge (commercial)	\$500.00/month
Inflow/infiltration compliance surcharge (residential)	\$100.00/month
Sewer - connection/access (includes inspections)	\$800.00/unit
Sewer - commercial/industrial usage (up to 1,000 gallons)	\$10.00
Sewer - commercial/industrial usage (1,001 - 100,000 gallons)	\$4.65 per 1,000 gal
Sewer - commercial/industrial usage (100,001 - 300,000 gallons)	\$5.05 per 1,000 gal
Sewer - commercial/industrial (over 300,000 gallons)	\$7.55 per 1,000 gal
Sewer –residential usage (up to 1,000 gallons)	\$10.00
Sewer – residential usage (each additional 1,000 gallons)	\$4.05 per 1,000 gal
Sewer - trunk area charge	\$1,000.00/acre
Storm sewer - trunk area charge with on site ponding	\$1,000.00/acre
Storm sewer - trunk area charge without on site ponding	\$3,000.00/acre
Water - connection/access	

Up to 1 inch (plus cost of meter)	\$1,200.00/unit
1 inch meter (plus cost of meter)	\$2,000.00/unit
1 ½ inch meter (plus cost of meter)	\$4,000.00/unit
Water - commercial/industrial usage (up to 1,000 gallons)	\$10.00
Water - commercial/industrial usage (1,001 to 100,000 gallons)	\$4.08 per 1,000 gal
Water - commercial/industrial usage (100,001 to 300,000 gallons)	\$5.08 per 1,000 gal
Water - commercial/industrial usage (over 300,000 gallons)	\$7.08 per 1,000 gal
Water - residential usage (up to 1,000 gallons)	\$10.00
Water - residential usage (1,001 to 25,000 gallons)	\$4.08 per 1,000 gal
Water - residential usage (over 25,000 gallons)	\$5.08 per 1,000 gal
Water - hydrant access and water usage	\$35.00 + cost incurred for water
Water - meter up to 1 inch (includes inspections)	\$350.00 \$400.00
Water - meter greater than 1 inch	cost incurred
Water - meter remote button installation or reconnection	\$50.00
Water - tap charge	\$300.00
Water - trunk area charge	\$1,200.00/acre
Water - turn on or off service during city business hours	\$30.00
Water - turn on or off service during non-city business hours	\$100.00
Zoning	
Comprehensive plan / zoning code / subdivision ord. - copy	\$15.00
Comprehensive plan amendment	\$300.00 \$500.00 + \$500.00 escrow
Conditional use permit	\$250.00 \$500.00 + \$500.00 escrow
Conditional use permit (interim)	\$125.00 + \$500.00 escrow
Environmental assessment worksheet	\$200.00 + cost incurred
Map - City streets (11x17 max.) - black and white only	\$2.00
Map - Zoning (11x17 max.) - color	\$3.00
Map - Flood (11x17 max.) - color	\$3.00
Minor subdivision (lot division/combination)	\$250.00 \$500.00 + \$500.00 escrow
Park dedication - commercial/industrial	\$1,000.00/single family equivalent
Park dedication - residential	\$1,000.00/unit
Permit - fence	\$25.00
Permit - shed	\$25.00
Permit - sign (permanent)	\$30.00 + \$0.50/sq. ft.
Permit - sign (temporary)	\$25.00/week
Permit - vegetative cutting within River Bluffland and Shoreland Zoning District	\$50.00
Planned unit development (includes fees for rezoning, site plan	\$650.00 + \$2,500.00 escrow

review, variance)	
Plat	\$300.00 \$500.00 + \$50.00/lot over two
Rezoning	\$500.00 + 1,000.00 \$500.00 escrow
Site plan, concept, or engineering review	\$300.00 + escrow
Telecommunication tower	\$250.00 + \$500.00 escrow
Variance	\$250.00 + \$500.00 escrow
	\$250.00 \$500.00 + 300.00 \$500.00 escrow

Section 2. This ordinance shall be in full force and effect from and after its passage and publication according to law. Passed by the City Council for the City of Bayport this 5th day of December 2016.

Susan St. Ores, Mayor

Attest:

Logan Martin, City Administrator



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: November 1, 2016
To: Honorable Mayor and City Council
From: Logan Martin, City Administrator
Re: **Update on the recruitment and hiring process for the new Public Works Director**

BACKGROUND

The recruitment process for the City's new Public Works Director has begun, and a number of applications have already been submitted. After an unsuccessful attempt to recruit and fill a newly created Public Works Director/City Engineer position earlier this summer, the decision was made to restructure the position as purely a Public Works Director, in hopes that a broader pool of applicants exists with that type of training and experience.

The position was posted on the League of Minnesota Cities website last week, with an application deadline of November 15. Staff would anticipate reviewing applications the week of November 15, scheduling interviews for the following 2 weeks depending on candidates' schedules. An aggressive goal would be to have a candidate for Council approval at the December meeting, and we will continue to work toward that goal.

Attached is the updated job description, as advertised on the job posting for this position. As you will see, it is very similar to the document previously reviewed by Council during the first hiring process, with the noted difference being a reduced salary grade and the elimination of the engineering capacities / licensure. No action is requested of the Council at this time.

Attachment

Public Works Director Job Description



CITY OF BAYPORT

294 NORTH 3RD STREET
BAYPORT, MN 55003

POSITION TITLE: Public Works Director SALARY GRADE: 10
DEPARTMENT: Public Works POSITION STATUS: Regular, full-time
ACCOUNTABLE TO: City Administrator

JOB SUMMARY

This department head position directs all functions of the Public Works Department and related divisions, including municipal water and sewer, storm sewer, cemetery, streets, parks, infrastructure, and equipment. This position manages all full-time, part-time, and temporary/seasonal public works employees, and assists with overseeing contractors and consultants hired by the city related to divisions of the Public Works Department. This position also assists in the management of city engineering projects, including development of plans and specifications, soliciting proposals and bids, managing contracts, and providing field inspection and supervision. Essential job functions consist of both field and labor work, as well as office administration.

ESSENTIAL JOB FUNCTIONS

The examples listed below are intended to illustrate the general nature and various responsibilities of the position, but are not necessarily all inclusive. Employees may be required to perform other job-related duties, as requested. The job description is subject to change as the needs of the employer and requirements of the job change.

- Reports to City Administrator on all department activities.
- Coordinates department operations and assists with daily maintenance and manual labor work.
- Manages department personnel, including establishing and monitoring employee conduct/performance and implementing fair and effective discipline in conjunction with city personnel policies and labor union contracts.
- Develops annual operating budgets and manages expenditures for all department divisions.
- Develops a long-term repair and maintenance schedule for all infrastructure, equipment, and utility systems, recommends technological improvements to systems and service delivery, and oversees the implementation of capital improvement projects.
- Oversees the design, construction, and ongoing maintenance of infrastructure and utility systems,

such as streets, sidewalks, trails, water, sanitary sewer, storm sewer, and water treatment system.

- Prepares cost estimates and feasibility studies for department projects, in conjunction with consulting engineer (if necessary).
- Assists with the preparation of engineering plans and specifications for department projects, soliciting bids, and making recommendations for contractor selection, in conjunction with consulting engineer.
- Performs field inspections and supervision on infrastructure and utility work for compliance with design standards; works with contractors to address problems and recommend or implement field changes, as needed.
- Reviews plans and permit applications for infrastructure and utility related projects, including access drives, right-of-way excavation, water extension/connections, street vacations, and general development projects for compliance with city ordinances and engineering standards.
- Oversees the recruitment, hiring, and training process for department employees, and establishes a culture of accountability within the department.
- Responds to city staff, contractor, and resident requests and complaints regarding department activities and situations that involve safety (utility repair, snow/ice removal, tree trimming, etc.).
- Enforces all department safety and work rules and takes prompt, corrective action concerning potential safety hazards.
- Attends City Council meetings and delivers accurate and effective oral presentations at various meetings and city functions, as required.
- Performs other related duties, as assigned by supervisor.

MINIMUM QUALIFICATIONS

- Associate's Degree in Civil Engineering Technology or similar related field.
- Five (5) or more years of progressively responsible experience in operation, maintenance, equipment repair, surveying, engineering, and administration directly related to a municipal Public Works Department and related divisions.
- Three (3) years of progressively responsible and effective supervisory experience.
- Class C water license and Class D wastewater collection system license (or ability to obtain within one (1) year).
- Clean driving record with a minimum of a Minnesota CDL-Class B driver's license with air brake endorsement (or ability to obtain within six (6) months).
- Available for on-call status within a 30 minute response area.
- Knowledge of the occupational hazards and safety precautions related to performing maintenance work on utility systems and infrastructure and related equipment.
- Knowledge of a personal computer and skill using Windows based word processing programs such as Microsoft, as well as experience and skill using AutoCAD.

- Establish and maintain effective and respected working relationships with the Mayor and City Council, City Administrator, department heads, employees, and the public.
- Display a commitment to the organization, willingness to take initiative, and exhibit maturity and professionalism in relationships with others.
- Demonstrate exceptional customer service skills, a positive attitude, effective communication and listening skills, and a calm demeanor when working with angry or disgruntled customers, using patience and compassion.
- Ability to work on several projects simultaneously, set and meet deadlines with minimal supervision, and work under pressure with interruptions.

PREFERRED QUALIFICATIONS

- Bachelor's or Master's Degree in Civil Engineering, Public Administration, or related field.
- Ten (10) or more years of progressively responsible experience in operation, maintenance, equipment repair, and administration directly related to a municipal Public Works Department and related divisions, with five (5) years of effective supervisory experience.
- Professional Civil Engineer License with the State of Minnesota (or ability to obtain within six (6) months).
- Knowledge and skill using SCADA systems and proficient in GIS and CAD software.

PHYSICAL REQUIREMENTS

The physical skills/demands described below are representative of those that may be expected to successfully perform essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability to perform heavy manual labor for extended periods, sometimes under adverse conditions.
- Handle, feel, and operate objects, tools, or controls, and reach with hands and arms.
- Sit, climb, balance, kneel, crouch, stand, and walk.
- Lift and/or move up to 75 pounds individually and occasionally lift and/or move more than 75 pounds with assistance.
- Near and far vision, peripheral vision, depth perception, night vision, and the ability to adjust focus.
- Hear normal conversation with ease.

WORKING CONDITIONS

- Ability to work at heights up to 60 feet and in confined spaces.
- Ability to carry out duties in all weather conditions, as some of the essential job functions are performed outdoors.
- Ability to tolerate and perform job duties in potentially hazardous conditions, including exposure to

lawn chemicals, exhaust fumes, toxic or caustic chemicals, loud machinery, and vibrations.

- Ability to carry out administrative duties in an office environment, as required.

Position Description Approved:

Last updated: October 2016

By _____
City Administrator

Date

Receipt of Position Description:

By _____
Employee

Date



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: November 1, 2016

To: Honorable Mayor and City Council

From: Logan Martin, City Administrator
Sara Taylor, Assistant City Administrator / Planner

Re: **Consider an amendment to Chapter 58 – Utilities of the Bayport Code of Ordinances related to septic system regulations**

BACKGROUND

The City contracts with the Washington County Department of Public Health and Environment to administer inspection and permitting services for the City's Subsurface Sewage Treatment System (SSTS) program (i.e. septic systems). This contract is set to expire on December 31, 2016, and we have been notified by the County that action is needed by the City to continue this contract and address a redundancy issue in City Code.

MN Statute 115.55 establishes that counties must adopt and administer SSTS programs in all areas of their jurisdiction, unless cities or townships have adopted and administer their own local program. Currently, the City has a septic system ordinance (Chapter 58 – Utilities) which references the fact that the County does inspections for the City. The Washington County Attorney's office has reviewed the City's current ordinance and identified that it likely no longer meets the requirements of the statute. The County Attorney's office has also advised that all city SSTS ordinances should be in conformance with the statute, or deleted in its entirety, if the service contract is to be renewed.

Because the City intends to continue to partner with Washington County to provide septic system inspection services, it is necessary for us to correct this issue. The simplest fix is for the City to repeal its SSTS ordinance, at which point the County will perform the SSTS program in the City under its statutory mandate, and future situations involving septic systems will automatically default to County regulations. The City's current code language acknowledges this contractual arrangement and adopts the County regulations by reference, but because those regulations or standards may change over time, the County is suggesting a blanket deletion of all references to the County's code. As such, attached is a draft ordinance that repeals the City's reference to County regulations, and staff would request Council approval of this ordinance.

RECOMMENDATION

Staff recommends that the City Council adopt an ordinance amending Chapter 58 – Utilities of the Bayport Code of Ordinances and approving the ordinance summary for publication, as presented.

Attachment

Draft Ordinance & Summary

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY,
MINNESOTA, AMENDING CHAPTER 58 – UTILITIES OF THE CITY CODE**

THE CITY COUNCIL OF THE CITY OF BAYPORT DOES HEREBY ORDAIN:

Section 1. Chapter 58 – Utilities, Article IX. Individual Sewage Treatment Systems included herein, is deleted in its entirety

ARTICLE IX. - INDIVIDUAL SEWAGE TREATMENT SYSTEMS

Sec. 58-280. - Adoption of Washington County regulations.

The City of Bayport hereby adopts the Washington County Development Code, Chapter 4 - Subsurface Sewage Treatment System Regulations and other subsequent additions.

Section 2. This ordinance shall be in full force and effect from and after its passage and publication according to law. Passed by the City Council for the City of Bayport this 7th day of November 2016.

Susan St. Ores, Mayor

Attest:

Logan Martin, City Administrator

Ordinance Summary No. _____

**AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY,
MINNESOTA, AMENDING CHAPTER 58 – UTILITIES OF THE CITY CODE**

On November 7, 2016, the City of Bayport repealed Article IX. Individual Sewage Treatment Systems of Chapter 58 – Utilities regarding the adoption of the Washington County Development Code, Chapter 4 - Subsurface Sewage Treatment System Regulations. A printed copy of the ordinance is available for inspection during regular City Hall office hours or electronic mail.



Bayport Fire Department

1012 5th Avenue North • Bayport, MN 55003 • Hall (850) 276-4401 • Fax (850) 276-4402

Date: October 31, 2016

To: Mayor and City Council
Logan Martin, City Administrator

From: Allen Eisinger, Fire Chief

Re: October Fire Chief's Memo

The October monthly call volume was 107. Training consisted of air boat operations and the quarterly EMT/EMR module. Fire inspections are ongoing.

Meetings, Station Tours, Community Events

- Fire prevention visits to Pony Preschool, Andersen Elementary and St. Croix Preparatory Academy
- Fire prevention open house at the new station
- Continued to work with a local resident who volunteered to assist the department in grant writing/applications
- Captain Jake Eisinger, Assistant Chief Mike Galowitz, Assistant Chief Jason Severson and I attended the Minnesota State Fire Chief's Conference in St. Cloud
- Public safety open house in front of the former fire station on Halloween evening

Upcoming Events

- Working on getting fire equipment ready for winter operations
- The department will be providing Santa with a ride on the ladder truck on Friday, November 25. The truck will be leaving the new Fire Hall at 8:00 a.m., travel through Bayport and arrive at the First State Bank and Trust of Bayport between 8:45-9:00 a.m. Santa will then travel to Oak Park Heights, with a stop at Stillwater Motors, continuing to the City of Stillwater and finishing up at Ace Hardware. A map of Santa's route through Bayport is attached.

Safety Tip

If not properly maintained, furnaces and other heating devices can cause carbon monoxide (CO) gas to enter your home. Every house should have a CO detector, in addition to a smoke detector. Check the date on your detectors and replace if they are five years old. If you have a fireplace, make sure the chimney is inspected/cleaned before using it this heating season.

Bayport First Bank and Trust
8:45-9 a.m.

St Michael Cemetery
Leave New Station 8:00 a.m.



Prankie Wof 5

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Bayport Police Department
294 North 3rd Street
Bayport, Minnesota 55003
Phone: 651-275-4400
Fax: 651-275-4411

Laura Eastman
Chief of Police

Jay Jackson
Sergeant

Date: October 25, 2016
To: Mayor and City Council
City Administrator Martin
From: Police Chief Laura Eastman
Subject: Police Reports and Updates

Past Events

Oct. 25: Halloween event at Croixdale – Reserve Officers
Oct. 31: Public Safety Open House at former fire hall, 5 p.m. to 7 p.m. – Officers and Reserve Officers. Department members will walk the streets with the Trick or Treaters until 8 p.m.

Upcoming Events

Dec. 15: Cold Weather/Night Shoot – All Officers
December 7: Lighting of the Green – Officer and Reserve Officer
December: Annual Toys for Tots collection (dates to be determined)

MISCELLANEOUS

An OSHA safety grant was recently completed and submitted for reimbursement. The items purchased were general safety upgrades to the Council Chambers and new security cameras on the outside of City Hall and additional/upgraded cameras inside the building. Councilmembers will be briefed on the upgrades following the conclusion of the meeting.

The Police Department received a grant from the Fred C. and Katherine B. Andersen Foundation for the purchase of body worn cameras. As part of the grant, the department is currently testing a number of camera systems prior to a vendor being selected. The City Council will be briefed on the matter and will provide input on the program during a future workshop. Community involvement will also be solicited throughout the process.

September Log (continued)

23 – 31: AOA suspicious male, park close, public assist, school crossing, vehicle lockout, medical L1, fire call, records request, dead raccoon, park close, medical L1, community event, found property, assist with lock down drill, 911 harassment report, park close, assist city hall, school crosswalk, medical L3, neighbor complaint, parking violation, vacation/vacant bldg., checks, lakeside park close, school crossing, suspicious vehicle, vehicle lock out, AOA/out of control person, lakeside park close, directed patrol, child custody report, custody dispute, crosswalks, medical L1, walk up custody/issue, trespass notice, w/w NPOI/NO DL/fail to signal turn, council packets delivered, found cat, directed patrol, park close, handgun permit to purchase, school crossing, ord. violation, complaints about signs, speed 65/40, prosecution request, 911 open line, park close, records request x 2, directed patrol, AOA/fight, parks close, medical L1.

October Log

- 01 – Medical L1, fighting with ambulance, AOA/ Medical L1, squirrel in home, 911 open line, w/w speed, disturbance, park close, domestic unwanted male.
- 02 – Drive after revocation, AOA/trespass complaint, juvenile assist, speed 50/40, animal concern, possible vandalism, AOA/suicidal person.
- 03 – school crossing, records request x 4, CP referral 3rd degree CSC, school crossing, 911 abandoned/ GM 911 interference, 911 open line, child welfare, park close.
- 04 – Crime prevention/open garage door, city ord. parking on grass, directed patrol, gun pointing incident, vehicle lockout, park close.
- 05 – Medical L1, fire call, records request, 911 abandoned, operate with suspended/revoked plates, directed patrol, animal concern, lakeside park close.
- 06 – Traffic stop/ VW/welfare concern/Drivers eval, vacation/vacant bldg. checks, parking complaint/directed patrol, lock out, public assist, VW/stop sign, burg. alarm, park close, underage drinking, AOA/road hazard.
- 07 – AOA/pursuit, school crossing, information/missing cat, parking where signs prohibit x 5, susp. activity extra patrols, Assist/tow vehicle, public assist traffic control/marina event, complaint, medical, citation pass on shoulder, public assist, permit to purchase, park close.
- 08 – w/w speed x 2, driving complaint, mutual aid request.
- 09 – veh. lockout, disturbance, park close, school crosswalk, vehicle lockout x 2, driving complaint.
- 10 – School crossing, parking concerns, parking complaint chalk tires,
- 11 – Suspicious activity, Level 3 medical, suspicious vehicle, directed patrol/Andersen windows traffic, extra patrols/reckless driving, park close.
- 12 – Suicidal female, erratic driver, school crossing, medical L1, alarm, parking where signs prohibit x 4 /directed patrol, scam report, park close, crime prevention/open door.
- 13 – Handgun permit to purchase, vehicle lock out, burglar alarm, handgun permit to purchase, medical L1 unknown situation, pay box collection, w/w speed x 2, background PW seasonal, school crossing, suspicious activity, parking violations, property damage, suspicious vehicle/DAS/NPOI, warrant info./aoa, park close, ride along.
- 14 – Speed 45/30, panic alarm, w/w pass on shoulder, seat belt/TZD, w/w seat belt, watch property request, seat belt passenger/TZD, SOS signal received, welfare concern, fireworks complaint.
- 15 – DK male/check welfare/hit head, 3rd degree DUI, unknown situation, Possible abandon vehicle, burning complaint.
- 16 – Speed 70/55, driving complaint, disturbance, AOA/driving complaint, vehicle lockout, AOA/welfare check.
- 17 – Medical L1, background check, school crossing, park close, crime prevention, assist city hall/street light check, crime prevention open door.
- 18 – School crossing, fire, K-9 demo and Girl scout tour, assist city hall, suspicious boat, park close.
- 19 – Park close, unwanted male, AOA/armed robbery suspect taken into custody, vehicle lockout, fire call, suspicious vehicle, park close.
- 20 – AOA/medical L1, speed trailer, scam report, accident unknown injuries, unwanted female, park close, cancel-IPS driver, low temp alarm sounding.
- 21 – Suicidal male, AOA/alarm, medical L1, medical L3, abandon vehicle/towed, w/w stop sign/w/w window tint, park close.
- 22 – Hit and run, w/w operate motorcycle w/o headlight, park close, w/w speed, low temp alarm.
- 23 - 31 NA

Acronym/code: W/W = Written warning, LOCK OUT = vehicle keys locked in car, DAR = Driving after revocation, DAS= Driving after suspension, NPI/ NO POI = No proof of insurance, DOC = Disorderly conduct, CSC = Criminal Sexual Conduct, NO MN/DL = No Minnesota driver's license, Medical Level = 1 (most severe) 2 (moderate) 3 (mild), Rec'vd OFP/DANCO = Received a fax for an order for protection (OFP) domestic abuse, no contact order (danco) for person in our city, Felony Intro. Of Narc. = Felony level of introduction of narcotics into the prison, uac = underage drinking, AOA/assist Other Agency, 10 -72 = deceased. FDCR- Fail to display current registration, UUMV = unauthorized use of mother vehicle, AOA= Assist other agency, POR= predatory offender verification, watch property protection TC= camera placement, FDRC= fail to display current registration.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: November 1, 2016

To: Mayor and City Council
Logan Martin, City Administrator

From: Mel Horak, Public Works Supervisor

Re: Public Works Department Update – November City Council Meeting

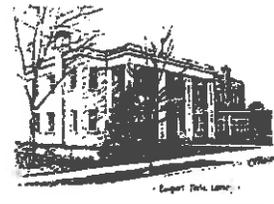
During the month of October, the full-time Public Works staff, with assistance from part-time staff, completed the following tasks:

1. Mowed and trimmed city property numerous times
2. Started fall leaf mulching on city property
3. Started fall street sweeping
4. Provided assistance on numerous occasions for the municipal parking lot project
5. Completed the winterization of summer-only water services, including city parks and cemetery
6. Continued grading alleys and dirt roads
7. Completed ongoing maintenance and repairs to trucks and equipment
8. Installed multiple new water meters, repaired numerous nonfunctioning water meters, and read numerous water meters for final utility billings
9. Performed ongoing operation of water and sewer systems, which includes daily inspections of facilities, water tests, water reports, and attending to system malfunctions

PUBLIC WORKS MESSAGE OF THE MONTH

Please do not deposit leaves and other yard debris on city streets, in Perro Creek, or drainage ditches. Options for fall leaves include bagging them and calling Republic Services for pickup, spreading them as a mulch around trees, shrubs, and in planting beds, and adding them to your compost pile. It is illegal to burn leaves and other yard debris in the City of Bayport.

Bayport Public Library



582 NORTH FOURTH STREET
BAYPORT, MINNESOTA 55003
(651) 275-4416

Date: October 31, 2016
To: Mayor and City Council; Logan Martin, City Administrator
From: Jill Smith, Bayport Public Library Director
Re: Bayport Library Update

The Library and the Foundation were honored to receive memorial donations from the families of Karen Lampi and Hap Jenson, both longtime library supporters. We will use the funds to purchase materials for the collection.

This past Saturday, we celebrated Halloween with the Spooky Basement a couple of days early. We had a total attendance of 140, very similar to last year's total. We added additional literacy activities and crafts upstairs, which were well received by the children and their parents. Thanks so much to our teen volunteers for setting up and running this event, and to the Foundation for Bayport Public Library for providing the treats.

At the beginning of the month, I presented two storytimes at the Nature Center. Both were well attended, especially the storytime on Saturday morning, and I was also able to issue new library cards on the spot to families that attended. Baby storytime has really grown in attendance on Thursday mornings, with attendance averaging 10 babies plus their caregivers each week. We had smaller crowds of 26 for each of our movies over the school break.

The Library sponsored October 8's edition of Local Student News, part of the Voices in the Valley podcast. This is put together by local students who work with the Shire Literary Center in Stillwater. A student wrote, recorded and edited our spot that promoted the Homework Rescue online tutoring program available through our website.

Upcoming events include an Elephant and Piggie Thank You Storytime on Saturday, November 19 and a special Polar Express Storytime in December.

At the end of September, I attended the Minnesota Library Association Annual Conference in Duluth. The sessions were informative and inspiring. I learned more about library advocacy and cultivating community support, making strong connections with schools, and more about community based program design.

Thank you for your continued support of the Bayport Public Library.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: October 31, 2016
To: Mayor and City Council
Logan Martin, City Administrator
From: Sara Taylor, Assistant City Administrator/Planner
Re: **Department Update – November City Council meeting**

METROPOLITAN COUNCIL COMPREHENSIVE PLAN GRANT

In September, the city applied for a grant from the Metropolitan Council for assistance to complete the mandated 2040 Comprehensive Land Use Plan update. On October 10, we were notified the city was awarded \$32,000 in grant funds! The grant will be used to fund administration, development, and implementation of the work plan to complete necessary plan updates, in accordance with Metropolitan Council policy. The 2040 plan update is due December 31, 2018. The city will begin work on this project in early 2017.

MINNESOTA PLANNERS ASSOCIATION CONFERENCE

I recently had the opportunity to attend the Minnesota Planners Association annual conference. The focus of the conference was “Bridging the Gaps” which highlighted ways planners and zoning administrators can play a vital role in addressing inequities in our communities through increased partnerships, collaboration, public engagement, and dedication. I was fortunate to have the opportunity to attend several sessions which will assist with ongoing and upcoming projects we are pursuing in Bayport. These include planning and partnerships for park legacy projects, water source reuse and reclamation, residential infill development in aging communities, licensing for vacation rental properties (VRBO), community solar, and model ordinances to support urban agriculture trends (bees, goats, chickens, etc.). I appreciate and value the education and professional development this conference continues to provide in my position...Thank you!

WASHINGTON COUNTY LAND AND WATER LEGACY PROGRAM (LWLP) PROJECT

An appraisal for each of the properties involved with the project has been completed. On October 25, city staff had the opportunity to review the appraisal information with June Mathiowetz and Kevin Corbid from Washington County and determine next steps for the project. At this meeting, county staff confirmed their commitment to partner with the city (and other potential agencies or foundations) to acquire the parcels as part of the LWLP. A closed session with the City Council to discuss the appraisals and potential funding for the project has been scheduled for November 7 at 5:00 p.m.

FOCUS ON BAYPORT PHOTO CONTEST

The 5th annual Focus on Bayport Photo Contest is on now! To help encourage additional participants this year, I created a collage of previous photo entries and put them on exhibit in the lobby display cases at the Library and at City Hall. I also connected with faculty at Andersen Elementary school, Croixdale, and several local businesses throughout the city to help promote and showcase the contest. Complete contest details and entry forms are available on the city's website, as well as the Library and City Hall. Entries must be received by December 15.

GENERAL ELECTION

All mandatory training and testing of equipment has been completed in preparation for the General Election on Tuesday, November 8. Polls will be open for voting at City Hall 7:00 a.m. to 8:00 p.m. A special City Council meeting will be scheduled the week of November 14 to canvass the results of the city election.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: November 1, 2016
To: Honorable Mayor and City Council
From: Logan Martin, City Administrator
Re: **Administration Department Update – November City Council meeting**

COUNTY ECONOMIC DEVELOPMENT WORK GROUP

The Washington County Economic Development work group continues to meet to discuss action steps required of the newly hired Economic Development Director. Specifically, the County has engaged a marketing firm to assist with rebranding efforts and improving the County's visibility amongst real estate developers and site selectors. The Economic Development Strategic Plan is also being modified and updated, with focused tasks and programs that the group believes should have a fairly immediate impact for our current and future businesses. Individuals have mentioned that the County hasn't made this concerted effort toward economic development and business retention in a very long time, so these proactive measures are very good to see.

MUNICIPAL PARKING LOT PROJECT

Progress continues on the municipal parking lot despite some scheduling difficulties with the team of contractors. At time of writing, excavation of the site is complete and specially engineered soils have been installed to facilitate stormwater drainage in the rain garden areas. Constructing staking is in place to indicate exact grade elevations for curbing and asphalt, and all electrical conduit is installed for placement of parking lot lighting. The project will be completed this construction season and we will continue to work with the contractor to require consistent progress on the project.

FIRE HALL REUSE

Staff continues to receive sporadic interest from tenants / users on the vacant Fire Hall building. One specific user is fairly serious about the space, and has engaged a commercial real estate consultant to further investigate this opportunity. We will continue to work with interested parties, and would look to discuss this project again in the next few months and as any new users or options present themselves to the City.

UPCOMING MEETINGS AND EVENTS

November 7	City Council workshop	5pm	City Hall
November 7	City Council meeting	6pm	City Hall
November 8	General Election Day	7am – 8pm	City Hall
Nov. 14/16	Special Mtg. to canvass election results	5pm (TBD)	City Hall
November 24	Thanksgiving Day (City Offices Closed)		
December 5	City Council meeting	6pm	City Hall
December 7	Lighting of the Village Green	6pm	Village Green