

**CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
February 1, 2016**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

ROLL CALL (St. Ores, Carlson, Goldston, Hanson, McGann)

APPROVAL OF AGENDA

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

1. The January recycling award recipient is Allen Mishek who will be awarded for his recycling efforts, with funding made possible by a grant from Washington County.
- 2.

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person)*

- 1.
- 2.

CONSENT AGENDA

Consider a resolution adopting items 1 through 8

- | | <u>TAB #</u> |
|--|---------------------|
| 1. January 4, 2016 City Council regular meeting minutes | 1 |
| 2. January payables and receipts (check numbers 006672-006781) | 2 |
| 3. January building, plumbing and mechanical permits report | 3 |
| 4. Mutual Aid Agreement between Fire Departments of Washington County, MN and St. Croix County, WI | 4 |
| 5. Donation of an automatic external defibrillator from the Shakopee Mdewakanton Sioux Public Safety LIFE Program to the Bayport Police Department | 5 |
| 6. Donation of a portable gas grill from Phil and Susan St. Ores for the new Bayport Fire Hall | 6 |
| 7. Special event application from the Kinnicroix Girl Scouts for a day camp at Lakeside Park on July 14-17, 2016 | 7 |
| 8. Pay application #8 from Kraus Anderson and subcontractors for Fire Hall construction | 8 |

PUBLIC HEARINGS

UNFINISHED BUSINESS

1. Discuss potential reuse options and cost estimates for the existing Fire Hall building 9
2. Update on redevelopment of the property located at 169 3rd Street North 10

TAB #

NEW BUSINESS

CITY COUNCIL LIAISON REPORTS

STAFF/CITY ADMINISTRATOR REPORTS

11

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

- 1.
- 2.

ADJOURNMENT

RESOLUTION NO. 16-

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,
WASHINGTON COUNTY, MINNESOTA HELD FEBRUARY 1, 2016**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 1st day of February 2016 at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-8 FROM THE
FEBRUARY 1, 2016 CITY COUNCIL AGENDA**

1. January 4, 2016 City Council regular meeting minutes
2. January payables and receipts (check numbers 006672-006781)
3. January building, plumbing and mechanical permits report
4. Mutual Aid Agreement between Fire Departments of Washington County, MN and St. Croix County, WI
5. Donation of an automatic external defibrillator from the Shakopee Mdewakanton Sioux Public Safety LIFE Program to the Bayport Police Department
6. Donation of a portable gas grill from Phil and Susan St. Ores for the new Bayport Fire Hall
7. Special event application from the Kinnicroix Girl Scouts for a day camp at Lakeside Park on July 14-17, 2016
8. Pay application #8 from Kraus Anderson and subcontractors for Fire Hall construction

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –
Connie Carlson –
Michele Hanson –

Dan Goldston –
Patrick McGann –

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, this 1st day of February 2016.

ATTEST:

Logan Martin, City Administrator

Susan St. Ores, Mayor

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
JANUARY 4, 2016
6:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of January 4, 2016 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers Connie Carlson, Dan Goldston, Michele Hanson and Patrick McGann

Members Absent: None

Staff Present: City Administrator Logan Martin, Police Chief Laura Eastman, Fire Chief Allen Eisinger, Public Works Supervisor Mel Horak, City Engineer John Parotti, Assistant City Administrator/Planner Sara Taylor and City Attorney Tom Lehmann

APPROVAL OF AGENDA

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to approve the January 4, 2016 City Council agenda. Motion carried 5-0.

PROCLAMATIONS/COMMENDATIONS/PETITIONS/ANNOUNCEMENTS

1. The December recycling award recipient is Warren Lamb who will be awarded for his recycling efforts, with funding made possible by a grant from Washington County.
2. Mayor St. Ores acknowledged Police Chief Laura Eastman with a Letter of Recognition upon achieving the designation of a Master Level Certified Chief Law Enforcement Officer, by the Minnesota Chiefs of Police Association.

OPEN FORUM

1. Blake Anderson, 795 2nd Avenue North, shared his suggestions for reuse of the current Fire Hall, creating a parking lot at Village Green Park for school and church parking, and asking the adjacent business owners to pay for a portion of any new parking lot that may be constructed at 169 3rd Street North.

CONSENT AGENDA

Mayor St. Ores read items 1-10 on the consent agenda.

Councilmember Carlson introduced the following resolution and moved its adoption:

Resolution 16-01

**RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-10 FROM THE
JANUARY 4, 2016 CITY COUNCIL AGENDA**

1. December 7, 2015 City Council regular meeting minutes
2. December 7, 2015 City Council workshop minutes
3. December payables and receipts (check numbers 6559-6671)
4. December building, plumbing and mechanical permits report

5. Summary of Ordinance #847 amending Chapter 14 – Animals of the Bayport City Code for publication
6. Commercial refuse hauling license renewals for 2016
7. Pay application #6 and #7 from Kraus Anderson and subcontractors for Fire Hall construction
8. Renewal of the city’s auditing contract with Schlenner Wenner & Co. for 2016-2018
9. Pay application #4 (final) from Miller Excavating for Fire Hall utility extension and turn lanes
10. Accept city bench donation from Mary Williams

The motion for adopting the foregoing resolution was duly seconded by Councilmember McGann and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Dan Goldston – aye	Patrick McGann – aye
Connie Carlson – aye	Michele Hanson – aye	

PUBLIC HEARINGS

UNFINISHED BUSINESS

Consider amending Appendix D – Fee Schedule of the Bayport City Code of Ordinances for park field rental fees and summary of ordinance for publication: Administrator Martin reported staff compared Bayport’s park field rental fees with those of surrounding communities, as directed at the last City Council meeting. Comparable rental fees from Hudson, Wisconsin, and Lake Elmo, Oak Park Heights and Stillwater were reviewed. Based on this review, staff recommended the daily rental fee for all ball and soccer field rentals be increased to \$10.00 per day, with the seasonal maximum for Barker’s Alps Park fields increased to \$200.00 for ball fields and remain at \$100.00 for soccer fields. The seasonal maximum for Lakeside Park and Perro Park ball fields would increase to \$100.00. The three main park field users, St. Croix Valley Athletic Association, St. Croix Preparatory Academy and the Lake Elmo Baseball Association, assist the city with routine maintenance of the ball fields, which factored into staff’s recommended rate adjustments. The general consensus of the City Council was that the increases were reasonable, and the rates should be re-examined next year.

Councilmember Hanson introduced the following ordinance and summary and moved their adoption:

Ordinance #849 and #849S

**AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
AMENDING APPENDIX D, FEE SCHEDULE, OF THE CITY CODE**

The motion for adopting the foregoing ordinance and summary was duly seconded by Councilmember Goldston and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Dan Goldston – aye	Patrick McGann – aye
Connie Carlson – aye	Michele Hanson – aye	

Consider authorization to solicit quotes and select a professional services firm to pursue potential reuse options for the existing Fire Hall building: Administrator Martin reviewed the city’s discussions to date for potential reuse options for the current Fire Hall. The general direction received from the City Council during the December workshop was to retain public ownership of the building, with a combination of public/community and city uses. Discussion followed on engaging a firm to assist the city with a broad-based design for reuse options. Staff recommended a do-not-exceed amount of \$7,000.00 for this work, with a firm to be selected by the end of January, and preliminary designs to be reviewed in March or April. Councilmember Hanson recommended the city utilize the services of a commercial broker to gauge the potential leasing options prior to spending money on a firm to design

reuse options. She believes more information is needed on the cost to operate and maintain the building, with and without a leasing partner. Councilmember Goldston suggested pursuing quotes to survey the condition of the building's existing infrastructure and estimate the cost of required repairs to bring the building up to code for various uses/occupancies. Administrator Martin noted that Building Official John Buckley provided an estimate of \$84,000.00 to \$131,000.00 for baseline repairs and/or upgrades, after inspecting the building with various contractors. The city also received input from a firm that looked at the potential reuse of the building, and the general recommendation was for some type of flexible community space versus any commercial reuse. Mayor St. Ores reiterated the need for financial guidelines to help the city make qualified decisions for the building. She said the general consensus of the City Council at the December workshop was to retain ownership of the building, if possible. Discussion continued on the Council's desire to see a cost estimate on completing the necessary repairs and converting the interior structure to a blank, shell space. Administrator Martin said there would most likely be a per-hour fee to obtain this type of cost estimate, but it would be a less expensive first step than proceeding with a design project. He added that a firm may provide the work at no charge, with the prospect of getting the design project contract. The city will also pursue discussions with commercial brokers to determine potential leasing opportunities. Staff was directed to work with a firm to develop an estimate to convert the Fire Hall to a shell space for future development, for a fee not to exceed \$2,500.00, and report back at a future meeting.

NEW BUSINESS

Update on redevelopment of the property located at 169 3rd Street North: Administrator Martin reported staff continues to work with the city attorney on the final purchase of this property. During the closing procedures, issues with the property's title were discovered, which has postponed the process to mid-January. A new parking lot project is tentatively proposed for this spring, which would allow construction by the end of the year, before the available tax increment financing dollars would be rescinded. Additional updates will be provided at upcoming meetings.

COUNCIL LIAISON REPORTS

Councilmember Carlson reported on the December 2015 Library Board meeting, where the new Library Director provided an update on plans for the library's website. The next meeting of the Library Board is scheduled for January 21, 2016, 6:00 p.m., at the library.

STAFF/CITY ADMINISTRATOR REPORTS

Fire Chief Eisinger reported the department's 2015 call volume was 1,234, up 20 calls from 2014. The department currently has 23 members, with one member on medical leave, and continues to be the busiest volunteer department in the state. The department will be implementing a program this year that will allow members to "opt-in" to calls to seven specific, high-volume locations, thus decreasing the number of calls the firefighters are alerted to. This will assist members in meeting the required percentage of calls they need to respond to, as well as decrease the number of callouts during the overnight hours. He reviewed monthly drills and meetings and reminded everyone of winter safety tips. He said the department is very appreciative of the donation of a new gas grill for the new Fire Hall.

Police Chief Eastman reviewed her written report and thanked everyone for the generous response to the annual Toys for Tots collection. She said four new reserve officers successfully completed training, which brings the total count of the department's volunteer reserves to 15. With the recent resignation of two part-time officers, staff will be interviewing reserve officers at the end of January to fill the open positions. The Police Department responded to 3,359 calls in 2015, approximately 100 more than 2014. She reminded pedestrians to wear reflective clothing when walking after dark.

Public Works Supervisor Horak reviewed his written report and reminded residents to help clear snow away from fire hydrants. He noted a new blue fire hydrant was installed as part of the project to connect well #3 to the water treatment system. It is for the raw water line and not intended for fire suppression. He said the majority of fire hydrants are yellow and the department plans on repainting many of the hydrants this summer.

Assistant City Administrator/Planner Taylor reported the next edition of the city newsletter should be mailed in the new week or two, and the library has been awarded an OSHA grant to help improve security at the facility. Public Works will be preparing the ice rinks when the weather gets colder and the warming house and rinks will be open as soon as possible. She reminded residents they can make park reservations now, prior to the city opening up reservations to non-residents on January 15. Pet licenses are due February 1.

Administrator Martin recognized the city's engineering firm, SEH, for their efficient and stringent management of the Miller Excavating contract for the new Fire Hall utility extension and turn lanes project, which resulted in a final payment of approximately \$27,000.00 less than the original bid. He reported that staff continues discussions on the required one side, on street parking in the Inspiration development with the homeowner's association management company and hopes to finalize a plan in the near future. Winter conditions may delay installation of the no parking signs until spring.

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

1. Mayor St. Ores thanked Mary Williams for the donation of a city bench and noted there are continued opportunities for bench donations throughout the city.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to adjourn the meeting at 7:21 p.m. Motion carried 5-0.

City Administrator/Clerk

CITY OF BAYPORT

*Budget Control Summary

Current Period: JANUARY 2016

Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance
FUND 101 GENERAL				
Revenue Accounts				
DEPT 00000 GENERAL GOVERNMENT	\$1,920,019.00	\$24,076.72	\$1,895,942.28	98.75%
DEPT 41200 MAYOR & COUNCIL	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41240 RECYCLING	\$6,000.00	\$2,000.00	\$4,000.00	66.67%
DEPT 41600 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41602 CURB & SIDEWALK PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$104,000.00	\$8,193.82	\$95,806.18	92.12%
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42000 PUBLIC SAFE CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42100 POLICE	\$94,900.00	\$5,258.59	\$89,641.41	94.46%
DEPT 42200 FIRE PROTECTION	\$434,242.00	\$46,573.33	\$387,668.67	89.27%
DEPT 42201 FIRE STATION	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 STREET MAINT	\$7,000.00	\$0.00	\$7,000.00	100.00%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 PARKS	\$32,150.00	\$975.00	\$31,175.00	96.97%
DEPT 43201 PERRO PARK PROJECT/PLAN	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43300 CEMETERY	\$12,000.00	\$3,405.00	\$8,595.00	71.63%
DEPT 44100 PROJECT	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue Accounts	\$2,610,311.00	\$90,482.46	\$2,519,828.54	96.53%
Expenditure Accounts				
DEPT 41100 ELECTIONS	\$4,500.00	\$0.00	\$4,500.00	100.00%
DEPT 41200 MAYOR & COUNCIL	\$154,601.00	\$16,449.07	\$138,151.93	89.36%
DEPT 41240 RECYCLING	\$6,895.00	\$135.80	\$6,759.20	98.03%
DEPT 41400 ADMINISTRATION	\$161,041.00	\$5,759.75	\$155,281.25	96.42%
DEPT 41910 PLANNING & ZONING	\$252,853.00	\$15,474.95	\$237,378.05	93.88%
DEPT 41940 MUNICIPAL BUILDINGS	\$50,131.00	\$1,986.30	\$48,144.70	96.04%
DEPT 42100 POLICE	\$817,428.00	\$35,467.18	\$781,960.82	95.66%
DEPT 42200 FIRE PROTECTION	\$506,185.00	\$9,858.80	\$496,326.20	98.05%
DEPT 42201 FIRE STATION	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 STREET MAINT	\$312,784.00	\$10,273.66	\$302,510.34	96.72%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43135 56TH ST & PICKETT AVE TRAIL	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43140 HAYNER/2ND ST. S UTILITY PR	\$0.00	\$433.85	-\$433.85	0.00%
DEPT 43160 STREET LIGHTING	\$31,750.00	\$1,814.32	\$29,935.68	94.29%
DEPT 43200 PARKS	\$65,126.00	\$1,569.92	\$63,556.08	97.59%
DEPT 43300 CEMETERY	\$7,475.00	\$500.00	\$6,975.00	93.31%
DEPT 44100 PROJECT	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure Accounts	\$2,370,769.00	\$99,723.60	\$2,271,045.40	95.79%

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CITY OF BAYPORT

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*Fund Summary -
Budget to Actual©

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JANUARY 2016

	2016 YTD Budget	JANUARY MTD Amount	2016 YTD Amount	2016 YTD Balance	2016 % YTD Budget
FUND 101 GENERAL					
Revenue	\$2,610,311.00	\$90,482.46	\$90,482.46	\$2,519,828.54	3.47%
Expenditure	\$2,370,769.00	\$99,723.60	\$99,723.60	\$2,271,045.40	4.21%
		<u>-\$9,241.14</u>	<u>-\$9,241.14</u>		
FUND 102 STREET RECONSTRUCTION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 103 G O TIF BD FUND 1990 CAP PROJ					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 106 TIF ECON DEV DIST 2					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 200 FIRE EQUIPMENT REPLACEMENT FUN					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 201 D.A.R.E.					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 202 DRUG FORFEITURE					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 203 PUBLIC WORKS EQUIPMENT REPL					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 204 RECREATION CAP EQUIP & MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 205 TAX STABILIZATION FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
***Fund Summary -**
Budget to Actual©

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JANUARY 2016

	2016 YTD Budget	JANUARY MTD Amount	2016 YTD Amount	2016 YTD Balance	2016 % YTD Budget
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 206 WATER/SEWER IMPROVEMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 207 PARK IMPROVEMENT FUND					
Revenue	\$0.00	\$1,000.00	\$1,000.00	-\$1,000.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$1,000.00	\$1,000.00		
FUND 208 PRISON SEWER PROJECT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 209 DEVELOPER REIMBURSED PROJECTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 210 K-9 UNIT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 211 LIBRARY					
Revenue	\$295,800.00	\$920.90	\$920.90	\$294,879.10	0.31%
Expenditure	\$295,730.72	\$12,294.07	\$12,294.07	\$283,436.65	4.16%
		-\$11,373.17	-\$11,373.17		
FUND 300 ANDERSEN WINDOWS EQUIP GRANT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 303 GO TIF BOND 1990 DEBT SERVICE					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$1,440.80	\$1,440.80	-\$1,440.80	0.00%
		-\$1,440.80	-\$1,440.80		
FUND 311 GO IMPROV BONDS OF 1992 DEBT S					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 400 NEW FIRE STATION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$470,527.47	\$470,527.47	-\$470,527.47	0.00%
		-\$470,527.47	-\$470,527.47		

CITY OF BAYPORT
***Fund Summary -**
Budget to Actual©
JANUARY 2016

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	2016 YTD Budget	JANUARY MTD Amount	2016 YTD Amount	2016 YTD Balance	2016 % YTD Budget
FUND 412 CEMETERY CAPITAL IMPROV					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 413 POLICE EQUIPMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 414 OFFICE AUTOMATION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 415 MUNICIPAL BLDGS MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 416 PERRO CREEK OUTLET					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 601 WATER					
Revenue	\$359,250.00	\$2,106.77	\$2,106.77	\$357,143.23	0.59%
Expenditure	\$526,458.00	\$18,739.87	\$18,739.87	\$507,718.13	3.56%
		-\$16,633.10	-\$16,633.10		
FUND 602 SEWER					
Revenue	\$640,000.00	\$756.94	\$756.94	\$639,243.06	0.12%
Expenditure	\$337,012.00	\$76,363.18	\$76,363.18	\$260,648.82	22.66%
		-\$75,606.24	-\$75,606.24		
FUND 800 INVESTMENTS-POOLED					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 803 P & Z ESCROWS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$179.89	\$179.89	-\$179.89	0.00%
		-\$179.89	-\$179.89		
FUND 851 NON EXP TRUST					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
Report Total		-\$584,001.81	-\$584,001.81		

CITY OF BAYPORT
REVENUE SUMMARY YTD THRU 01/31/2016

FUND	FUND Descr	2016 Budget	2016 YTD Amt	2016 % of Budget	2016 % of Budget Remain
FUND 101	GENERAL	\$2,610,311.00	\$90,482.46	3.47%	96.53%
FUND 102	STREET RECONSTRUCTION	\$0.00	\$0.00	0.00%	0.00%
FUND 103	G O TIF BD FUND 1990 CAP PRO	\$0.00	\$0.00	0.00%	0.00%
FUND 106	TIF ECON DEV DIST 2	\$0.00	\$0.00	0.00%	0.00%
FUND 107	TIF REDEVELOPMENT DISTRICT	\$0.00	\$0.00	0.00%	0.00%
FUND 200	FIRE EQUIPMENT REPLACEMENT	\$0.00	\$0.00	0.00%	0.00%
FUND 202	DRUG FORFEITURE	\$0.00	\$0.00	0.00%	0.00%
FUND 203	PUBLIC WORKS EQUIPMENT REP	\$0.00	\$0.00	0.00%	0.00%
FUND 204	RECREATION CAP EQUIP & MAIN	\$0.00	\$0.00	0.00%	0.00%
FUND 205	TAX STABILIZATION FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 206	WATER/SEWER IMPROVEMENT F	\$0.00	\$0.00	0.00%	0.00%
FUND 207	PARK IMPROVEMENT FUND	\$0.00	\$1,000.00	0.00%	0.00%
FUND 208	PRISON SEWER PROJECT	\$0.00	\$0.00	0.00%	0.00%
FUND 209	DEVELOPER REIMBURSED PROJE	\$0.00	\$0.00	0.00%	0.00%
FUND 210	K-9 UNIT	\$0.00	\$0.00	0.00%	0.00%
FUND 211	LIBRARY	\$295,800.00	\$920.90	0.31%	99.69%
FUND 300	ANDERSEN WINDOWS EQUIP GR	\$0.00	\$0.00	0.00%	0.00%
FUND 303	GO TIF BOND 1990 DEBT SERVIC	\$0.00	\$0.00	0.00%	0.00%
FUND 400	NEW FIRE STATION	\$0.00	\$0.00	0.00%	0.00%
FUND 412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	0.00%	0.00%
FUND 413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 414	OFFICE AUTOMATION	\$0.00	\$0.00	0.00%	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	\$0.00	\$0.00	0.00%	0.00%
FUND 416	PERRO CREEK OUTLET	\$0.00	\$0.00	0.00%	0.00%
FUND 601	WATER	\$359,250.00	\$2,106.77	0.59%	99.41%
FUND 602	SEWER	\$640,000.00	\$756.94	0.12%	99.88%
FUND 800	INVESTMENTS-POOLED	\$0.00	\$0.00	0.00%	0.00%
FUND 803	P & Z ESCROWS	\$0.00	\$0.00	0.00%	0.00%
FUND 851	NON EXP TRUST	\$0.00	\$0.00	0.00%	0.00%
		\$3,905,361.00	\$95,267.07	2.44%	97.56%

CITY OF BAYPORT
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FUN	Tran Date	Amount	Refer	Comments	Account Descr
FUND 101 GENERAL					
101	01/26/16	\$10,696.92	16892	2015 YR END TAX SETTLEMENT	R 101-00000-31000 GENERAL
101	01/06/16	\$200.00	5571	LIQUOR - SUNDAY CK # 13501	R 101-00000-32100 BUSINES
101	01/06/16	\$2,000.00	5571	LIQUOR - ON SALE CK # 13501	R 101-00000-32100 BUSINES
101	01/06/16	\$200.00	5576	LIQUOR - SUNDAY CK # 5096	R 101-00000-32100 BUSINES
101	01/06/16	\$2,000.00	5576	LIQUOR - ON SALE CK # 5096	R 101-00000-32100 BUSINES
101	01/06/16	\$240.00	5577	LIQUOR - OFF SALE CK # 1240	R 101-00000-32100 BUSINES
101	01/06/16	\$2,000.00	5577	LIQUOR - ON SALE CK # 1240	R 101-00000-32100 BUSINES
101	01/06/16	\$200.00	5577	LIQUOR - SUNDAY CK # 1240	R 101-00000-32100 BUSINES
101	01/06/16	\$240.00	5578	LIQUOR - OFF SALE CK # 5639	R 101-00000-32100 BUSINES
101	01/06/16	\$200.00	5579	LIQUOR - SUNDAY CK # 29827	R 101-00000-32100 BUSINES
101	01/06/16	\$300.00	5579	LIQUOR - CLUB CK # 29827	R 101-00000-32100 BUSINES
101	01/06/16	\$2,000.00	5580	LIQUOR - ON SALE CK # 7404	R 101-00000-32100 BUSINES
101	01/06/16	\$200.00	5580	LIQUOR - SUNDAY CK # 7404	R 101-00000-32100 BUSINES
101	01/06/16	\$240.00	5580	LIQUOR - OFF SALE CK # 7404	R 101-00000-32100 BUSINES
101	01/06/16	\$240.00	5581	LIQUOR - OFF SALE CK # 18978	R 101-00000-32100 BUSINES
101	01/06/16	\$2,000.00	5581	LIQUOR - ON SALE CK # 18978	R 101-00000-32100 BUSINES
101	01/06/16	\$200.00	5581	LIQUOR - SUNDAY CK # 18978	R 101-00000-32100 BUSINES
101	01/06/16	\$250.00	5582	TOBACCO CK # 0000998996	R 101-00000-32100 BUSINES
101	01/06/16	\$28.00	5549	ASSESSMENT SEARCH CK # 1680	R 101-00000-34105 USER FEE
101	01/14/16	\$28.00	5587	ASSESSMENT SEARCH CK # 1692	R 101-00000-34105 USER FEE
101	01/25/16	\$13.75	5632	COPIES (\$0.25/PAGE) CASH	R 101-00000-34105 USER FEE
101	01/26/16	\$352.65	16892	2015 YR END TAX SETTLEMENT	R 101-00000-36101 SPECIAL
101	01/26/16	\$72.40	16892	2015 YR END TAX SETTLEMENT	R 101-00000-36103 SPEC ASS
101	01/25/16	\$175.00	5638	REFUND - WORKERS COMPENSATION CK	R 101-00000-36251 REFUND
101	01/12/16	\$2,485.00	5588	SAC	G 101-20102 S A C CHARGES
101	01/06/16	\$18.50	5569	BUILDING SURCHARGE All Exteriors #898	G 101-20104 STATE SURCHA
101	01/12/16	\$160.00	5588	BUILDING SURCHARGE Mattamy Partners	G 101-20104 STATE SURCHA
101	01/19/16	\$1.00	5606	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	01/19/16	\$1.00	5607	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	01/19/16	\$1.00	5612	PLUMBING SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	01/19/16	\$1.00	5612	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	01/20/16	\$1.00	5614	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	01/20/16	\$1.00	5614	PLUMBING SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	01/06/16	\$2.00	5549	State Sales Tax CK # 1680	G 101-20603 SALES TAX PAY
101	01/05/16	\$0.14	5565	State Sales Tax	G 101-20603 SALES TAX PAY
101	01/05/16	\$1.78	5565	State Sales Tax McDowell Agency #20016	G 101-20603 SALES TAX PAY
101	01/14/16	\$2.00	5587	State Sales Tax CK # 1692	G 101-20603 SALES TAX PAY
101	01/12/16	\$3.58	5589	State Sales Tax Keller #126	G 101-20603 SALES TAX PAY
101	01/14/16	\$7.13	5598	State Sales Tax Walters #7641	G 101-20603 SALES TAX PAY
101	01/19/16	\$7.13	5603	State Sales Tax Bieber #2131	G 101-20603 SALES TAX PAY
101	01/19/16	\$5.34	5604	State Sales Tax Payette #12062	G 101-20603 SALES TAX PAY
101	01/19/16	\$14.25	5609	State Sales Tax	G 101-20603 SALES TAX PAY
101	01/19/16	\$14.25	5609	State Sales Tax	G 101-20603 SALES TAX PAY
101	01/19/16	\$7.13	5609	State Sales Tax Valley Athletic Assn. #168	G 101-20603 SALES TAX PAY
101	01/21/16	\$1.78	5628	State Sales Tax Krumm #12045	G 101-20603 SALES TAX PAY
101	01/21/16	\$7.13	5629	State Sales Tax CASH - CAROL SMITH	G 101-20603 SALES TAX PAY
101	01/21/16	\$1.78	5629	State Sales Tax CASH - CAROL SMITH	G 101-20603 SALES TAX PAY
101	01/25/16	\$0.98	5632	State Sales Tax CASH	G 101-20603 SALES TAX PAY
101	01/25/16	\$69.89	5624	HEALTH PARTNERS CK # 0002976494	G 101-27109 HEALTH PARTN
101	01/25/16	\$75.00	5624	HEALTH SAVING ACCT. CK # 0002976494	G 101-27122 H S A
101	01/04/16	\$200.00	5553	REFUSE HAUL LICENSE Atomic Recycling	R 101-41240-32100 BUSINES
101	01/04/16	\$200.00	5553	REFUSE HAUL LICENSE Maroney's #3659	R 101-41240-32100 BUSINES

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101	01/04/16	\$200.00	5553	REFUSE HAUL LICENSE Republic Services	R 101-41240-32100 BUSINES
101	01/04/16	\$200.00	5553	REFUSE HAUL LICENSE Shamrock Dispos	R 101-41240-32100 BUSINES
101	01/04/16	\$200.00	5553	REFUSE HAUL LICENSE PPJ Enterprises #	R 101-41240-32100 BUSINES
101	01/04/16	\$200.00	5553	REFUSE HAUL LICENSE Lightning Disposal	R 101-41240-32100 BUSINES
101	01/04/16	\$200.00	5553	REFUSE HAUL LICENSE Waste Manageme	R 101-41240-32100 BUSINES
101	01/07/16	\$200.00	5575	REFUSE HAUL LICENSE Tennis Roll Off #2	R 101-41240-32100 BUSINES
101	01/12/16	\$200.00	5591	REFUSE HAUL LICENSE Advanced Disposal	R 101-41240-32100 BUSINES
101	01/12/16	\$200.00	5592	REFUSE HAUL LICENSE Ray Anderson & S	R 101-41240-32100 BUSINES
101	01/04/16	\$100.00	5554	CONTRACTOR LICENSE - GENERAL Kraus-	R 101-41910-32100 BUSINES
101	01/04/16	\$50.00	5554	CONTRACTOR LICENSE - SPECIALTY Ande	R 101-41910-32100 BUSINES
101	01/04/16	\$50.00	5554	CONTRACTOR LICENSE - SPECIALTY Sabr	R 101-41910-32100 BUSINES
101	01/04/16	\$50.00	5554	CONTRACTOR LICENSE - SPECIALTY Genz	R 101-41910-32100 BUSINES
101	01/04/16	\$100.00	5554	CONTRACTOR LICENSE - GENERAL Siegfri	R 101-41910-32100 BUSINES
101	01/04/16	\$50.00	5554	CONTRACTOR LICENSE - SPECIALTY TLT	R 101-41910-32100 BUSINES
101	01/04/16	\$50.00	5554	CONTRACTOR LICENSE - SPECIALTY Harri	R 101-41910-32100 BUSINES
101	01/04/16	\$50.00	5554	CONTRACTOR LICENSE - SPECIALTY Apoll	R 101-41910-32100 BUSINES
101	01/04/16	\$50.00	5554	CONTRACTOR LICENSE - SPECIALTY Broc	R 101-41910-32100 BUSINES
101	01/04/16	\$50.00	5554	CONTRACTOR LICENSE - SPECIALTY Natu	R 101-41910-32100 BUSINES
101	01/04/16	\$50.00	5554	CONTRACTOR LICENSE - SPECIALTY Asph	R 101-41910-32100 BUSINES
101	01/04/16	\$50.00	5554	CONTRACTOR LICENSE - SPECIALTY Air	R 101-41910-32100 BUSINES
101	01/04/16	\$50.00	5554	CONTRACTOR LICENSE - SPECIALTY Asso	R 101-41910-32100 BUSINES
101	01/04/16	\$50.00	5554	CONTRACTOR LICENSE - SPECIALTY Telc	R 101-41910-32100 BUSINES
101	01/04/16	\$50.00	5554	CONTRACTOR LICENSE - SPECIALTY Fires	R 101-41910-32100 BUSINES
101	01/04/16	\$100.00	5554	CONTRACTOR LICENSE - GENERAL Moser	R 101-41910-32100 BUSINES
101	01/04/16	\$50.00	5554	CONTRACTOR LICENSE - SPECIALTY Hor	R 101-41910-32100 BUSINES
101	01/04/16	\$50.00	5554	CONTRACTOR LICENSE - SPECIALTY Corv	R 101-41910-32100 BUSINES
101	01/07/16	\$100.00	5584	CONTRACTOR LICENSE - GENERAL TNC I	R 101-41910-32100 BUSINES
101	01/19/16	\$50.00	5606	CONTRACTOR LICENSE - SPECIALTY Inno	R 101-41910-32100 BUSINES
101	01/20/16	\$50.00	5617	CONTRACTOR LICENSE - SPECIALTY Q3 C	R 101-41910-32100 BUSINES
101	01/21/16	\$50.00	5627	CONTRACTOR LICENSE - SPECIALTY Mille	R 101-41910-32100 BUSINES
101	01/06/16	\$46.00	5567	SIGN PERMIT - PERMANENT Peterson's Pa	R 101-41910-32200 NONBUSI
101	01/21/16	\$15.00	5626	SPECIAL EVENT APP - NONPROFIT/PUBLI	R 101-41910-32200 NONBUSI
101	01/06/16	\$352.30	5569	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	01/06/16	\$542.00	5569	BUILDING PERMIT All Exteriors #8987	R 101-41910-32210 BUILDIN
101	01/12/16	\$2,376.75	5588	BUILDING PERMIT Mattamy Partnership #	R 101-41910-32210 BUILDIN
101	01/12/16	\$1,544.89	5588	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	01/25/16	\$321.39	16889	2016 LAUNDRY KITCHEN PERMIT	R 101-41910-32210 BUILDIN
101	01/06/16	\$5.00	5569	EPA	R 101-41910-32211 EPA
101	01/19/16	\$79.00	5612	PLUMBING PERMIT - RESIDENTIAL	R 101-41910-32220 PLUMBIN
101	01/20/16	\$79.00	5614	PLUMBING PERMIT - RESIDENTIAL	R 101-41910-32220 PLUMBIN
101	01/19/16	\$79.00	5606	MECHANICAL PERMIT - RESIDENTIAL	R 101-41910-32230 MECHANI
101	01/19/16	\$79.00	5607	MECHANICAL PERMIT - RESIDENTIAL Fire	R 101-41910-32230 MECHANI
101	01/19/16	\$79.00	5612	MECHANICAL PERMIT - RESIDENTIAL SAB	R 101-41910-32230 MECHANI
101	01/20/16	\$79.00	5614	MECHANICAL PERMIT - RESIDENTIAL Sab	R 101-41910-32230 MECHANI
101	01/21/16	\$1,216.49	5623	BUILDING INSPECTIONS (LAKE ST. CROI	R 101-41910-34103 LAKELAN
101	01/26/16	\$766.92	16894	NARC 2015 - PP27 ZACK LUND	E 101-42100-103 SPECIAL DU
101	01/04/16	\$10.00	5551	PET LICENSE - SPAY/NEUT COMBROVSKI	R 101-42100-32240 ANIMAL F
101	01/04/16	\$10.00	5551	PET LICENSE - SPAY/NEUT HOGBERG - #	R 101-42100-32240 ANIMAL F
101	01/04/16	\$10.00	5551	PET LICENSE - SPAY/NEUT ABRAHAMSON	R 101-42100-32240 ANIMAL F
101	01/04/16	\$20.00	5551	PET LICENSE - NO SPAY/NEUT SEIM - CA	R 101-42100-32240 ANIMAL F
101	01/04/16	\$10.00	5551	PET LICENSE - SPAY/NEUT PIEPER - #77	R 101-42100-32240 ANIMAL F
101	01/04/16	\$10.00	5551	PET LICENSE - SPAY/NEUT HARVIEUX - C	R 101-42100-32240 ANIMAL F
101	01/04/16	\$10.00	5551	PET LICENSE - SPAY/NEUT WILLIAMS - #	R 101-42100-32240 ANIMAL F
101	01/04/16	\$10.00	5551	PET LICENSE - SPAY/NEUT WARNER - CA	R 101-42100-32240 ANIMAL F

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101	01/04/16	\$10.00	5551	PET LICENSE - SPAY/NEUT LAKE - CASH	R 101-42100-32240 ANIMAL F
101	01/04/16	\$20.00	5551	PET LICENSE - SPAY/NEUT BRAUN - CASH	R 101-42100-32240 ANIMAL F
101	01/04/16	\$10.00	5551	PET LICENSE - SPAY/NEUT GOLDSTON -	R 101-42100-32240 ANIMAL F
101	01/04/16	\$25.00	5552	SM BIRD/FOWL LICENSE Lisa Schulte - CA	R 101-42100-32240 ANIMAL F
101	01/04/16	\$10.00	5555	PET LICENSE - SPAY/NEUT Cynthia Utecht	R 101-42100-32240 ANIMAL F
101	01/04/16	\$10.00	5557	PET LICENSE - SPAY/NEUT Cash - Volz	R 101-42100-32240 ANIMAL F
101	01/04/16	\$10.00	5558	PET LICENSE - SPAY/NEUT Gilles #3730	R 101-42100-32240 ANIMAL F
101	01/04/16	\$10.00	5559	PET LICENSE - SPAY/NEUT Brooker #106	R 101-42100-32240 ANIMAL F
101	01/04/16	\$20.00	5559	PET LICENSE - SPAY/NEUT Langlois - Cas	R 101-42100-32240 ANIMAL F
101	01/04/16	\$20.00	5560	PET LICENSE - SPAY/NEUT Andersen - CA	R 101-42100-32240 ANIMAL F
101	01/04/16	\$10.00	5561	PET LICENSE - SPAY/NEUT Vincent #339	R 101-42100-32240 ANIMAL F
101	01/05/16	\$20.00	5562	PET LICENSE - SPAY/NEUT St. Ores #997	R 101-42100-32240 ANIMAL F
101	01/05/16	\$10.00	5563	PET LICENSE - SPAY/NEUT Heitkamp #30	R 101-42100-32240 ANIMAL F
101	01/05/16	\$10.00	5564	PET LICENSE - SPAY/NEUT cash - Reed	R 101-42100-32240 ANIMAL F
101	01/05/16	\$20.00	5566	PET LICENSE - SPAY/NEUT DeLorme #29	R 101-42100-32240 ANIMAL F
101	01/06/16	\$20.00	5568	PET LICENSE - SPAY/NEUT cash - Rothe	R 101-42100-32240 ANIMAL F
101	01/06/16	\$20.00	5572	PET LICENSE - SPAY/NEUT GRAB - CASH	R 101-42100-32240 ANIMAL F
101	01/06/16	\$10.00	5573	PET LICENSE - SPAY/NEUT Marty #3550	R 101-42100-32240 ANIMAL F
101	01/06/16	\$10.00	5574	PET LICENSE - SPAY/NEUT NOVAK - CASH	R 101-42100-32240 ANIMAL F
101	01/12/16	\$10.00	5585	PET LICENSE - SPAY/NEUT KAEMMER - #	R 101-42100-32240 ANIMAL F
101	01/12/16	\$10.00	5585	PET LICENSE - SPAY/NEUT CASH - HORA	R 101-42100-32240 ANIMAL F
101	01/12/16	\$10.00	5590	PET LICENSE - SPAY/NEUT Moslemi #418	R 101-42100-32240 ANIMAL F
101	01/13/16	\$20.00	5594	PET LICENSE - SPAY/NEUT CASH - HOFF	R 101-42100-32240 ANIMAL F
101	01/13/16	\$10.00	5595	PET LICENSE - SPAY/NEUT CASH - BECK	R 101-42100-32240 ANIMAL F
101	01/13/16	\$10.00	5597	PET LICENSE - SPAY/NEUT CASH - ELLER	R 101-42100-32240 ANIMAL F
101	01/14/16	\$10.00	5599	PET LICENSE - SPAY/NEUT Geiger #5877	R 101-42100-32240 ANIMAL F
101	01/14/16	\$10.00	5601	PET LICENSE - SPAY/NEUT CASH - RIDG	R 101-42100-32240 ANIMAL F
101	01/19/16	\$10.00	5602	PET LICENSE - SPAY/NEUT Loehrer #700	R 101-42100-32240 ANIMAL F
101	01/19/16	\$10.00	5605	PET LICENSE - SPAY/NEUT GAZDA - CASH	R 101-42100-32240 ANIMAL F
101	01/19/16	\$10.00	5608	PET LICENSE - SPAY/NEUT Lesicka #1494	R 101-42100-32240 ANIMAL F
101	01/19/16	\$20.00	5611	PET LICENSE - SPAY/NEUT CASH - OSWA	R 101-42100-32240 ANIMAL F
101	01/20/16	\$10.00	5613	PET LICENSE - SPAY/NEUT GILMORE - #3	R 101-42100-32240 ANIMAL F
101	01/20/16	\$10.00	5615	PET LICENSE - SPAY/NEUT CASH - FRIED	R 101-42100-32240 ANIMAL F
101	01/20/16	\$10.00	5616	PET LICENSE - SPAY/NEUT CASH - SIEGF	R 101-42100-32240 ANIMAL F
101	01/20/16	\$10.00	5618	PET LICENSE - SPAY/NEUT CASH - QUAST	R 101-42100-32240 ANIMAL F
101	01/20/16	\$10.00	5619	PET LICENSE - SPAY/NEUT HALLSTROM #	R 101-42100-32240 ANIMAL F
101	01/21/16	\$10.00	5625	PET LICENSE - SPAY/NEUT HUDSON #30	R 101-42100-32240 ANIMAL F
101	01/22/16	\$10.00	5630	PET LICENSE - SPAY/NEUT Dahl #5680	R 101-42100-32240 ANIMAL F
101	01/22/16	\$10.00	5630	PET LICENSE - SPAY/NEUT	R 101-42100-32240 ANIMAL F
101	01/05/16	\$25.00	5565	POLICE AUDIO/DVD/CD McDowell Agency	R 101-42100-34201 POLICE A
101	01/05/16	\$1.93	5565	POLICE REPORTS	R 101-42100-34201 POLICE A
101	01/25/16	\$4,486.66	16891	2015 DEC. TRAIL CT	R 101-42100-35101 COURT FI
101	01/11/16	\$20.00	5586	ANIMAL CONTROL CK # 5017	R 101-42100-37000 MISCELL
101	01/11/16	\$10.00	5586	ANIMAL CONTROL CK # 6381	R 101-42100-37000 MISCELL
101	01/11/16	\$10.00	5586	ANIMAL CONTROL CASH	R 101-42100-37000 MISCELL
101	01/11/16	\$10.00	5586	ANIMAL CONTROL CK # 15461	R 101-42100-37000 MISCELL
101	01/25/16	\$20.00	5633	ANIMAL CONTROL CK # 3827	R 101-42100-37000 MISCELL
101	01/25/16	\$20.00	5634	ANIMAL CONTROL CK # 2766	R 101-42100-37000 MISCELL
101	01/25/16	\$10.00	5635	ANIMAL CONTROL CK # 9837	R 101-42100-37000 MISCELL
101	01/25/16	\$20.00	5636	ANIMAL CONTROL CASH	R 101-42100-37000 MISCELL
101	01/25/16	\$40.00	5637	ANIMAL CONTROL CK # 7105	R 101-42100-37000 MISCELL
101	01/21/16	\$103.33	5622	FIRE PROTECTION PERMITS CK # 59547	R 101-42200-32200 NONBUSI
101	01/06/16	\$42,630.00	5570	FIRE SERVICE CONTRACT CK # 12649	R 101-42200-34202 FIRE CON
101	01/25/16	\$3,840.00	16890	FIREFIGHTER TRNG & ED REIMB	R 101-42200-36242 POST TR

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101	01/06/16	\$3,000.00	5583	STREETS (POLE REPLACEMENT) CK # 300	E 101-43160-419 REPAIR & M
101	01/12/16	\$50.00	5589	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	01/14/16	\$100.00	5598	BEACHHOUSE - RESIDENT(FRI-SUN) Walt	R 101-43200-34780 PARK FEE
101	01/19/16	\$100.00	5603	BEACHHOUSE - RESIDENT(FRI-SUN) Bieb	R 101-43200-34780 PARK FEE
101	01/19/16	\$75.00	5604	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	01/19/16	\$100.00	5609	PARK FIELD-COURT RENTAL FEE Valley At	R 101-43200-34780 PARK FEE
101	01/19/16	\$200.00	5609	PARK FIELD-COURT RENTAL FEE	R 101-43200-34780 PARK FEE
101	01/19/16	\$200.00	5609	PARK FIELD-COURT RENTAL FEE	R 101-43200-34780 PARK FEE
101	01/21/16	\$25.00	5628	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	01/21/16	\$25.00	5629	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	01/21/16	\$100.00	5629	BEACHHOUSE - RESIDENT(FRI-SUN) CAS	R 101-43200-34780 PARK FEE
101	01/12/16	\$700.00	5593	CEMETERY - OPEN/CLOSE GRAVE- CASKE	R 101-43300-34940 CEMETER
101	01/12/16	\$500.00	5593	CEMETERY - WINTER CASKET BURIAL	R 101-43300-34940 CEMETER
101	01/12/16	\$75.00	5593	CEMETERY - MARKING HEADSTONE LOCA	R 101-43300-34940 CEMETER
101	01/12/16	\$500.00	5593	CEMETERY - HEADSTONE DEPOSIT	R 101-43300-34940 CEMETER
101	01/12/16	\$1,600.00	5593	CEMETERY - GRAVE Nitardy #9145	R 101-43300-34940 CEMETER
101	01/13/16	\$30.00	5596	CEMETERY - TRANSFER TITLE Nancy Den	R 101-43300-34940 CEMETER

FUND 101 GENER \$97,140.17

FUND 206 WATER/SEWER IMPROVEMENT FUND

206	01/11/16	\$25.75	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	01/07/16	\$276.19	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	01/07/16	\$26.10	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	01/07/16	\$198.60	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	01/07/16	\$3.52	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	01/11/16	\$32.16	0	UB Receipt Serv 21 TRUNK/W COMB	G 206-12103 A/R GEN BILLIN
206	01/11/16	\$541.36	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	01/11/16	\$152.70	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	01/11/16	\$341.72	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	01/07/16	\$17.38	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	01/11/16	\$5.27	0	UB Receipt Serv 41 TRUNK SEWER 1ST	G 206-12103 A/R GEN BILLIN
206	01/21/16	\$91.82	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	01/11/16	\$28.20	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	01/11/16	\$23.04	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	01/11/16	\$56.22	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	01/11/16	\$3.30	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	01/11/16	\$43.33	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	01/11/16	\$3.51	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	01/21/16	\$90.32	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	01/21/16	\$84.90	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	01/21/16	\$70.23	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	01/11/16	\$84.65	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	01/19/16	\$456.97	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	01/19/16	\$72.88	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	01/19/16	\$53.13	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	01/19/16	\$171.38	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	01/19/16	\$116.10	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	01/19/16	\$10.50	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	01/19/16	\$1,071.60	0	UB Receipt Serv 28 TRUNK W/IND	G 206-12103 A/R GEN BILLIN
206	01/19/16	\$647.20	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	01/19/16	\$10.63	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	01/19/16	\$281.39	0	UB Receipt Serv 38 TRUNK S/IND	G 206-12103 A/R GEN BILLIN
206	01/19/16	\$4,125.21	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	01/06/16	\$28.76	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN

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206	01/06/16	\$433.83	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	01/14/16	\$49.92	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	01/19/16	\$205.68	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	01/19/16	\$701.91	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	01/19/16	\$146.50	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	01/19/16	\$36.30	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	01/19/16	\$124.71	0	UB Receipt Serv 41 TRUNK SEWER 1ST	G 206-12103 A/R GEN BILLIN
206	01/06/16	\$544.81	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	01/25/16	\$152.13	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	01/25/16	\$39.14	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	01/25/16	\$118.73	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	01/25/16	\$44.32	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	01/26/16	\$51.60	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	01/26/16	\$43.80	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	01/26/16	\$45.90	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	01/26/16	\$45.36	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	01/06/16	\$26.70	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	01/14/16	\$50.22	0	UB Receipt Serv 21 TRUNK/W COMB	G 206-12103 A/R GEN BILLIN
206	01/14/16	\$370.97	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	01/14/16	\$2.70	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	01/14/16	\$57.15	0	UB Receipt Serv 31 TRUNK/S COMB	G 206-12103 A/R GEN BILLIN
206	01/13/16	\$3.79	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	01/13/16	\$192.95	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	01/13/16	\$3.30	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	01/14/16	\$2.77	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	01/14/16	\$267.37	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	01/13/16	\$260.89	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
FUND 206 WATE		\$13,269.47			
FUND 207 PARK IMPROVEMENT FUND					
207	01/12/16	\$1,000.00	5588	PARK DEDICATION	R 207-00000-34780 PARK FEE
FUND 207 PARK I		\$1,000.00			
FUND 211 LIBRARY					
211	01/25/16	\$20.00	5639	LIBRARY SERVICE CHARGE CK # 2122	R 211-45500-34760 LIBRARY
211	01/25/16	\$57.00	5639	LIBRARY SERVICE CHARGE CK # 2334	R 211-45500-34760 LIBRARY
211	01/25/16	\$96.00	5639	LIBRARY SERVICE CHARGE CASH	R 211-45500-34760 LIBRARY
211	01/25/16	\$8.00	5639	LIBRARY SERVICE CHARGE CK # 2060	R 211-45500-34760 LIBRARY
211	01/25/16	\$340.00	5640	LIBRARY RENT CK # 699407	R 211-45500-36220 RENTAL I
211	01/25/16	\$80.00	5640	LIBRARY RENT CK # 90083	R 211-45500-36220 RENTAL I
211	01/25/16	\$200.00	5640	LIBRARY RENT CK # 313368	R 211-45500-36220 RENTAL I
211	01/25/16	\$119.90	5641	LIBRARY REFUNDS & REIMB. PROF FEES	R 211-45500-36240 REFUNDS
FUND 211 LIBRA		\$920.90			
FUND 400 NEW FIRE STATION					
400	01/26/16	\$336,124.43	16893	CALL IN BOND/ANDERSEN WINDOWS	G 400-11101 INVESTMENTS
FUND 400 NEW F		\$336,124.43			
FUND 601 WATER					
601	01/19/16	\$5,172.64	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	01/19/16	\$10.00	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	01/26/16	\$536.85	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	01/14/16	\$126.08	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	01/14/16	\$4.77	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	01/13/16	\$5.13	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING

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601	01/13/16	\$38.56	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	01/06/16	\$6,778.11	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	01/14/16	\$671.68	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	01/14/16	\$1.73	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	01/14/16	\$4,724.20	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	01/26/16	\$14.98	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	01/25/16	\$3.42	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	01/06/16	\$337.84	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	01/26/16	\$19.71	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	01/06/16	\$6.36	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	01/25/16	\$1,929.01	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	01/25/16	\$72.43	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	01/25/16	\$500.74	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	01/19/16	\$2,620.38	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	01/26/16	\$481.98	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	01/19/16	\$2.80	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	01/25/16	\$3.18	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	01/13/16	\$1.59	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	01/06/16	\$7.75	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	01/19/16	\$2,184.39	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	01/11/16	\$189.52	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	01/19/16	\$15.90	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	01/19/16	\$107.52	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	01/07/16	\$3,413.03	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	01/19/16	\$79.36	0	UB Receipt Serv 2 WATER ONLY	G 601-14601 WATER BILLING
601	01/19/16	\$10,116.72	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	01/11/16	\$20.67	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	01/19/16	\$2.50	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	01/19/16	\$12,118.56	0	UB Receipt Serv 3 INDUSTRIAL	G 601-14601 WATER BILLING
601	01/11/16	\$339.28	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	01/11/16	\$2.50	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	01/19/16	\$2.37	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	01/19/16	\$927.10	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	01/11/16	\$687.00	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	01/11/16	\$32.24	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	01/11/16	\$3.18	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	01/21/16	\$1,114.14	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	01/07/16	\$9.54	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	01/11/16	\$2,095.88	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	01/11/16	\$10.00	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	01/11/16	\$6,724.15	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	01/13/16	\$3,223.28	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	01/21/16	\$52.37	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	01/07/16	\$10.16	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	01/07/16	\$317.04	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	01/19/16	\$2.54	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	01/21/16	\$2.49	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	01/21/16	\$1,066.99	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	01/07/16	\$28.16	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	01/11/16	\$283.36	0	UB Receipt Serv 6 WATER METER2	G 601-14601 WATER BILLING
601	01/12/16	\$1,200.00	5588	WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	01/12/16	\$350.00	5588	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	01/19/16	\$11.30	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	01/07/16	\$0.10	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R

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601	01/11/16	\$148.68	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	01/21/16	\$206.60	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	01/14/16	\$37.04	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	01/19/16	\$4.66	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	01/13/16	\$0.52	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	01/06/16	\$143.33	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	01/19/16	\$17.52	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	01/25/16	\$0.08	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	01/04/16	\$30.00	5556	WATER SHUTOFF - BUS HRS April Torzew	R 601-46120-37110 WATER R
FUND 601 WATE		\$71,403.69			
FUND 602 SEWER					
602	01/06/16	\$4,725.63	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	01/06/16	\$5.46	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	01/06/16	\$48.50	0	UB Receipt Serv 20 SEWER ONLY	G 602-14602 SEWER BILLING
602	01/06/16	\$346.20	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	01/13/16	\$42.55	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	01/19/16	\$1,510.55	0	UB Receipt Serv 15 1ST SEWER	G 602-14602 SEWER BILLING
602	01/13/16	\$2,136.71	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	01/19/16	\$2.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	01/19/16	\$1,302.15	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	01/19/16	\$2.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	01/19/16	\$8,928.20	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	01/19/16	\$2.54	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	01/19/16	\$34,376.80	0	UB Receipt Serv 17 PLANT	G 602-14602 SEWER BILLING
602	01/19/16	\$3,343.60	0	UB Receipt Serv 23 INDUSTRI SEW	G 602-14602 SEWER BILLING
602	01/19/16	\$118.35	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	01/19/16	\$599.96	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	01/19/16	\$2.73	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	01/14/16	\$140.90	0	UB Receipt Serv 29 INSTIT SEWER	G 602-14602 SEWER BILLING
602	01/19/16	\$446.12	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	01/25/16	\$1,346.16	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	01/25/16	\$57.82	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	01/25/16	\$541.97	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	01/25/16	\$3.42	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	01/25/16	\$21,685.52	0	UB Receipt Serv 19 PRISON SEWER	G 602-14602 SEWER BILLING
602	01/26/16	\$495.00	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	01/26/16	\$22.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	01/26/16	\$523.60	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	01/26/16	\$17.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	01/19/16	\$1,646.31	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	01/11/16	\$478.45	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	01/07/16	\$5.16	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	01/07/16	\$198.10	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	01/07/16	\$29.30	0	UB Receipt Serv 29 INSTIT SEWER	G 602-14602 SEWER BILLING
602	01/11/16	\$3,753.89	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	01/11/16	\$10.00	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	01/11/16	\$61.15	0	UB Receipt Serv 15 1ST SEWER	G 602-14602 SEWER BILLING
602	01/11/16	\$10.00	0	UB Receipt Serv 24 SEWER COMMER	G 602-14602 SEWER BILLING
602	01/11/16	\$1,008.00	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	01/11/16	\$214.60	0	UB Receipt Serv 29 INSTIT SEWER	G 602-14602 SEWER BILLING
602	01/11/16	\$2.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	01/07/16	\$2,167.60	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	01/11/16	\$33.95	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING

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602	01/21/16	\$782.35	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	01/21/16	\$39.37	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	01/21/16	\$1,119.44	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	01/21/16	\$2.49	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	01/13/16	\$5.08	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	01/14/16	\$2,971.15	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	01/14/16	\$1.64	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	01/14/16	\$275.05	0	UB Receipt Serv 11 NSP SEWER	G 602-14602 SEWER BILLING
602	01/14/16	\$727.30	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	01/11/16	\$254.40	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	01/12/16	\$800.00	5588	SEWER CONNECTION (INCLUDES INSPEC	R 602-46200-34651 SEWER H
FUND 602 SEWER		<u>\$99,372.72</u>			
		\$619,231.38			

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 01/31/2016

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DEPT	DEPT Descr	2016 Budget	2016 YTD Amt	Balance	2016 % of Budget Remain
FUND 101 GENERAL					
41100	ELECTIONS	\$4,500.00	\$0.00	\$4,500.00	100.00%
41200	MAYOR & COUNCIL	\$154,601.00	\$16,449.07	\$138,151.93	89.36%
41240	RECYCLING	\$6,895.00	\$135.80	\$6,759.20	98.03%
41400	ADMINISTRATION	\$161,041.00	\$5,759.75	\$155,281.25	96.42%
41910	PLANNING & ZONING	\$252,853.00	\$15,474.95	\$237,378.05	93.88%
41940	MUNICIPAL BUILDINGS	\$50,131.00	\$1,986.30	\$48,144.70	96.04%
42100	POLICE	\$817,428.00	\$35,467.18	\$781,960.82	95.66%
42200	FIRE PROTECTION	\$506,185.00	\$9,858.80	\$496,326.20	98.05%
42201	FIRE STATION	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$312,784.00	\$10,273.66	\$302,510.34	96.72%
43130	STREET - FLOOD PREPARATION	\$0.00	\$0.00	\$0.00	0.00%
43135	56TH ST & PICKETT AVE TRAIL	\$0.00	\$0.00	\$0.00	0.00%
43140	HAYNER/2ND ST. S UTILITY PR	\$0.00	\$433.85	-\$433.85	0.00%
43160	STREET LIGHTING	\$31,750.00	\$1,814.32	\$29,935.68	94.29%
43200	PARKS	\$65,126.00	\$1,569.92	\$63,556.08	97.59%
43300	CEMETERY	\$7,475.00	\$500.00	\$6,975.00	93.31%
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL		\$2,370,769.00	\$99,723.60	\$2,271,045.40	95.79%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
FUND 208 PRISON SEWER PROJECT		\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMENTS	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
41913	EMERALD FALLS	\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJ		\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT					
42103	K - 9 UNIT	\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT		\$0.00	\$0.00	\$0.00	0.00%
FUND 211 LIBRARY					
45500	LIBRARY	\$295,730.72	\$12,294.07	\$283,436.65	95.84%
FUND 211 LIBRARY		\$295,730.72	\$12,294.07	\$283,436.65	95.84%
FUND 400 NEW FIRE STATION					
42201	FIRE STATION	\$0.00	\$470,527.47	-\$470,527.47	0.00%
FUND 400 NEW FIRE STATION		\$0.00	\$470,527.47	-\$470,527.47	0.00%
FUND 412 CEMETERY CAPITAL IMPROV					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43300	CEMETERY	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 CEMETERY CAPITAL IMPROV		\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND					

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DEPT	DEPT Descr	2016 Budget	2016 YTD Amt	Balance	2016 % of Budget Remain
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND		\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41400	ADMINISTRATION	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
46120	WATER	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION		\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
41940	MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT		\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER					
41609	TCE EVAL GRANT	\$0.00	\$0.00	\$0.00	0.00%
41610	LYNN MOST PROJECT	\$0.00	\$0.00	\$0.00	0.00%
44151	TCE WATER MAIN IMPROVEME	\$0.00	\$0.00	\$0.00	0.00%
46110	WATER-PUMPHOUSE	\$52,650.00	\$3,787.98	\$48,862.02	92.81%
46120	WATER	\$473,808.00	\$14,951.89	\$458,856.11	96.84%
FUND 601 WATER		\$526,458.00	\$18,739.87	\$507,718.13	96.44%
FUND 602 SEWER					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$337,012.00	\$7,520.26	\$329,491.74	97.77%
46990	SEWER - NON-OPERATING	\$0.00	\$68,842.92	-\$68,842.92	0.00%
FUND 602 SEWER		\$337,012.00	\$76,363.18	\$260,648.82	77.34%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
80056	KYLE CARLSON	\$0.00	\$0.00	\$0.00	0.00%
FUND 800 INVESTMENTS-POOLED		\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
80001	ANDERSEN ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80003	BAYTOWN ANNEXATION	\$0.00	\$0.00	\$0.00	0.00%
80006	OSTERTAG VARIANCE	\$0.00	\$0.00	\$0.00	0.00%

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DEPT	DEPT Descr	2016 Budget	2016 YTD Amt	Balance	2016 % of Budget Remain
80008	CHARLES LUTZ STREET VACATI	\$0.00	\$0.00	\$0.00	0.00%
80010	JERRY PETERSON ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80011	CAPTAINS CORNER	\$0.00	\$0.00	\$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP.	\$0.00	\$0.00	\$0.00	0.00%
80013	BAYPORT MARINA	\$0.00	\$0.00	\$0.00	0.00%
80014	GROUP 41	\$0.00	\$0.00	\$0.00	0.00%
80015	GARY SWAGER	\$0.00	\$0.00	\$0.00	0.00%
80016	PETE MILLER - PHASE 11/BAYT	\$0.00	\$0.00	\$0.00	0.00%
80017	AMERICAN LEGION POST 491	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	\$0.00	\$0.00	\$0.00	0.00%
80019	JG HAUSE CONSTRUCTION	\$0.00	\$0.00	\$0.00	0.00%
80020	HYNNEK CUP APPLICATION	\$0.00	\$0.00	\$0.00	0.00%
80021	GORDON TELLINGHUISEN	\$0.00	\$0.00	\$0.00	0.00%
80022	DUANCE JOHNSON	\$0.00	\$0.00	\$0.00	0.00%
80023	MI-TECH SERVICES, INC.	\$0.00	\$0.00	\$0.00	0.00%
80024	RICK PARENT	\$0.00	\$0.00	\$0.00	0.00%
80025	JUDY SEEBERGER	\$0.00	\$0.00	\$0.00	0.00%
80026	MIDWEST PARA TRANSIT	\$0.00	\$0.00	\$0.00	0.00%
80027	CEMETARY - ST. MIKE S/ST. CH	\$0.00	\$0.00	\$0.00	0.00%
80028	ASPHALT SPEC - 111 CENTRAL	\$0.00	\$0.00	\$0.00	0.00%
80029	BRIAN ZELLER	\$0.00	\$0.00	\$0.00	0.00%
80030	LARKIN HOFFMAN & LUNDGREN	\$0.00	\$0.00	\$0.00	0.00%
80031	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80040	HEFTY	\$0.00	\$0.00	\$0.00	0.00%
80041	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80042	LANDFORM/VARDE GROUP	\$0.00	\$0.00	\$0.00	0.00%
80043	MAINSTREET HOLDING, LLC	\$0.00	\$0.00	\$0.00	0.00%
80044	HAYNER PROPERTY FEASIB STU	\$0.00	\$0.00	\$0.00	0.00%
80045	DRH-INSPIRATION PHASE II PL	\$0.00	\$0.00	\$0.00	0.00%
80046	JOE BUSH/DAVID KLINGER	\$0.00	\$0.00	\$0.00	0.00%
80047	JANE KEYES	\$0.00	\$0.00	\$0.00	0.00%
80048	KAEMMER/VRAMBOUT	\$0.00	\$0.00	\$0.00	0.00%
80049	AMERICAN LEGION	\$0.00	\$0.00	\$0.00	0.00%
80050	12 POINT ROAD	\$0.00	\$0.00	\$0.00	0.00%
80051	BERGSTROM/ ENG & GRADING	\$0.00	\$0.00	\$0.00	0.00%
80052	MILLER EXCAVATING WATER SE	\$0.00	\$0.00	\$0.00	0.00%
80053	CHRIS HAYNER	\$0.00	\$0.00	\$0.00	0.00%
80054	LYNN MOST	\$0.00	\$0.00	\$0.00	0.00%
80055	MATTAMY MN PARTNERSHIP	\$0.00	\$179.89	-\$179.89	0.00%
80056	KYLE CARLSON	\$0.00	\$0.00	\$0.00	0.00%
80058	MILLER FARMS/DERRICK PHASE	\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS		\$0.00	\$179.89	-\$179.89	0.00%

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		\$3,529,969.72	\$677,828.08	\$2,852,141.64	80.80%

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FUND 101 GENERAL									
DEPT 41200 MAYOR & COUNCIL									
ECKBERG LAMMERS	101	01/25/16	\$1,515.00	E	41200	300	GENERAL MATTERS	PROF SER-LEGAL	006696
ECKBERG LAMMERS	101	01/25/16	\$250.00	E	41200	300	ATTEND CC MTG	PROF SER-LEGAL	006696
ECKBERG LAMMERS	101	01/25/16	\$517.50	E	41200	300	INSPIRATION DEVELOPM	PROF SER-LEGAL	006696
S E H	101	01/25/16	\$68.48	E	41200	301	ATTEND CC MTG	PROF SER-ENGIN	006709
S E H	101	01/25/16	\$753.77	E	41200	301	ATTEND STAFF MTG	PROF SER-ENGIN	006709
S E H	101	01/25/16	\$881.84	E	41200	301	INSPIRATION PHASE 1	PROF SER-ENGIN	006709
S E H	101	01/25/16	\$593.47	E	41200	301	INSPIRATION 1 & 2 NO P	PROF SER-ENGIN	006709
S E H	101	01/25/16	\$167.97	E	41200	301	PRISION WATER INTERC	PROF SER-ENGIN	006709
WASHINGTON COUNTY R	101	01/25/16	\$238.44	E	41200	350	2016 TRUTH IN TAXATIO	PRINTING & PUBL	006779
ECM PUBLISHERS, INC.	101	01/25/16	\$12.68	E	41200	350	ORDINANCE NO 848 & 8	PRINTING & PUBL	006737
ECM PUBLISHERS, INC.	101	01/25/16	\$12.68	E	41200	350	ORDINANCE NO 847	PRINTING & PUBL	006737
METRO CITIES	101	01/26/16	\$1,713.00	E	41200	433	2016 MEMBERSHIP DUES	DUES & MEMBERS	006755
MIDDLE ST CROIX WATER	101	01/26/16	\$8,048.12	E	41200	433	1ST HALF JOINT POWER	DUES & MEMBERS	006757
DEPT 41200 MAYOR & COUNCIL			\$14,772.95						
DEPT 41400 ADMINISTRATION									
TR COMPUTER SALES LLC	101	01/25/16	\$121.87	E	41400	416	2015 DEC COMPUTER CO	REPAIR/MAINT OF	006715
DEPT 41400 ADMINISTRATION			\$121.87						
DEPT 41910 PLANNING & ZONING									
HOLIDAY COMPANIES	101	01/06/16	\$66.26	E	41910	212	2015 DECEMBER FUEL C	MOTOR FUELS & L	006680
S E H	101	01/25/16	\$503.90	E	41910	301	INSPIRATION SURVEY	PROF SER-ENGIN	006709
S E H	101	01/25/16	\$168.00	E	41910	301	6TH ST. S/JOHNSON	PROF SER-ENGIN	006709
S E H	101	01/25/16	\$168.00	E	41910	301	6TH ST. S/JOHNSON	PROF SER-ENGIN	006709
BUCKLEY, JOHN	101	01/07/16	\$98.00	E	41910	402	2015 PLUMBLING CODE	CONFERENCES &	006676
TR COMPUTER SALES LLC	101	01/25/16	\$101.56	E	41910	416	2015 DEC COMPUTER CO	REPAIR/MAINT OF	006715
BANYON DATA SYSTEMS	101	01/26/16	\$5,560.00	E	41910	438	PROP RECORDS MGMT S	TRANSFER OUT/O	006729
DEPT 41910 PLANNING & ZONING			\$6,665.72						
DEPT 41940 MUNICIPAL BUILDINGS									
JOHNSON, CHAD	101	01/25/16	\$130.00	E	41940	302	JAN 2016 CLEANING/C	CONTRACT SERVI	006747
COMCAST	101	01/06/16	\$68.77	E	41940	321	JAN 2016 HIGH-SPEED I	COMMUNICATION	006677
OFFICE OF ENT TECHNOL	101	01/25/16	\$591.70	E	41940	321	DEC 2015 PHONES/CH	COMMUNICATION	006707
COMCAST	101	01/26/16	\$70.92	E	41940	321	FEB 2016 HIGH-SPEED I	COMMUNICATION	006735
XCEL	101	01/06/16	\$644.18	E	41940	380	2015 DEC BILLING GAS/	ELECTRIC SERVIC	006691
XCEL	101	01/06/16	\$200.73	E	41940	381	2015 DEC BILLING GAS/	FUEL FOR HEAT	006691
SUMMIT FIRE PROTECTIO	101	01/25/16	\$280.00	E	41940	420	ANNUAL SPRINKLER INS	R & M BLDGS, ST	006772
DEPT 41940 MUNICIPAL BUILDING			\$1,986.30						
DEPT 42100 POLICE									
CITY OF WOODBURY	101	01/26/16	\$2,069.66	E	42100	107	2016 SRT - 1 MEMBER/P	TACTICAL TEAM S	006734
BERKLEY RISK SERVICES	101	01/06/16	\$517.35	E	42100	150	Z LUND C0040602	WORKER S COMP	006675
KUSTOM SIGNALS, INC	101	01/26/16	\$109.23	E	42100	201	WIRED REMOTE/POLICE	OFFICE SUPPLIES	006749
HOLIDAY COMPANIES	101	01/06/16	\$252.17	E	42100	212	2015 DECEMBER FUEL C	MOTOR FUELS & L	006680
BAYPORT TRANSMISSION	101	01/26/16	\$25.00	E	42100	212	2015 DODGE CHARGER/	MOTOR FUELS & L	006730
BAYPORT TRANSMISSION	101	01/26/16	\$25.00	E	42100	212	2013 DODGE CHARGER/	MOTOR FUELS & L	006730
WASHINGTON COUNTY S	101	01/25/16	\$1,319.39	E	42100	212	2015 DEC FUEL CHGS/PO	MOTOR FUELS & L	006721
ECKBERG LAMMERS	101	01/25/16	\$2,436.47	E	42100	300	2015 DEC PROSECUTION	PROF SER-LEGAL	006696
STILLWATER TOWING IN	101	01/06/16	\$325.00	E	42100	306	CASE # 115503108/POLI	PROF SER-OTHER	006688
BCA	101	01/06/16	\$15.00	E	42100	306	BACKGROUND - ANTHON	PROF SER-OTHER	006674
VERIZON WIRELESS	101	01/26/16	\$105.03	E	42100	321	PHONES/POLICE DEPT.	COMMUNICATION	006775
THOMAS REUTERS - WES	101	01/25/16	\$170.00	E	42100	321	2015 DEC INFORMATION	COMMUNICATION	006714
VERIZON WIRELESS	101	01/25/16	\$132.01	E	42100	321	DEC 2015 PHONES/POLI	COMMUNICATION	006719

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WASHINGTON COUNTY S	101	01/26/16	\$136.41	E	42100	391	2016 ANNUAL CODE RED	SHARED AUTOMA	006780
WASHINGTON COUNTY P	101	01/26/16	\$160.00	E	42100	391	LICENSE FEE 5/1/16-4/3	SHARED AUTOMA	006778
LEAGUE OF MINNESOTA C	101	01/26/16	\$850.00	E	42100	403	PATROL SUBSCRIPTION/	POLICE TRAINING	006752
BAYPORT TRANSMISSION	101	01/26/16	\$90.00	E	42100	412	2003 HONDA/POLICE DE	REP & MAINT VEH	006730
BAYPORT TRANSMISSION	101	01/06/16	\$50.00	E	42100	412	2014 TAHOE MAINT/FIR	REP & MAINT VEH	006673
BAYPORT TRANSMISSION	101	01/06/16	\$25.00	E	42100	412	2005 SATURN MAINT/PO	REP & MAINT VEH	006673
TR COMPUTER SALES LLC	101	01/25/16	\$101.56	E	42100	416	2015 DEC COMPUTER CO	REPAIR/MAINT OF	006715
HUMANE SOCIETY	101	01/25/16	\$135.00	E	42100	427	2015 4TH QTR CHARGES	ANIMAL EXPENSE	006700
DEPT 42100 POLICE			\$9,049.28						
DEPT 42200 FIRE PROTECTION									
BERKLEY RISK SERVICES	101	01/06/16	\$110.19	E	42200	150	C VON DONOP C0041448	WORKER S COMP	006675
HOLIDAY COMPANIES	101	01/06/16	\$480.82	E	42200	212	2015 DECEMBER FUEL C	MOTOR FUELS & L	006680
LEXIPOL LLC	101	01/06/16	\$1,623.00	E	42200	217	2016 FIRE POLICY MANU	MATERIALS & PR	006682
HENNEPIN TECHNICAL CO	101	01/26/16	\$5,075.38	E	42200	217	TRAINING JAKE EISINGE	MATERIALS & PR	006742
EMERGENCY RESPONSE S	101	01/26/16	\$510.00	E	42200	220	CHEMGUARD CLASS A PL	OPERATING SUPP	006739
ANCOM COMMUNICATION	101	01/26/16	\$21.50	E	42200	321	BATTERY PACK/FIRE DEP	COMMUNICATION	006725
VERIZON WIRELESS	101	01/06/16	\$176.28	E	42200	321	NOV - DEC 2015 PHONES	COMMUNICATION	006690
VERIZON WIRELESS	101	01/06/16	\$80.04	E	42200	321	NOV - DEC 2015 PHONES	COMMUNICATION	006690
ANCOM COMMUNICATION	101	01/26/16	\$244.25	E	42200	323	CHARGER'S/FIRE DEPT.	RADIOS-REPAIR &	006725
XCEL	101	01/06/16	\$338.33	E	42200	380	2015 DEC BILLING GAS/	ELECTRIC SERVIC	006691
XCEL	101	01/06/16	\$401.60	E	42200	381	2015 DEC BILLING GAS/	FUEL FOR HEAT	006691
WASHINGTON COUNTY S	101	01/26/16	\$136.41	E	42200	391	2016 ANNUAL CODE RED	SHARED AUTOMA	006780
MUNICIPAL EMERGENCY	101	01/06/16	\$156.00	E	42200	419	2015 REPAIR/FIRE DEPT.	REPAIR & MAINT	006686
JOHNSON, CHAD	101	01/26/16	\$70.00	E	42200	420	JAN 2016 CLEANING/FIR	R & M BLDGS, ST	006747
SUMMIT FIRE PROTECTIO	101	01/26/16	\$285.00	E	42200	420	ANNUAL SPRINKLER INS	R & M BLDGS, ST	006772
WASHINGTON CO FIRE C	101	01/26/16	\$50.00	E	42200	433	2016 ANNUAL DUES/FIR	DUES & MEMBERS	006776
CAPITOL CITY	101	01/26/16	\$50.00	E	42200	433	2016 DUES	DUES & MEMBERS	006732
CAPITOL CITY	101	01/26/16	\$50.00	E	42200	433	2015 DUES	DUES & MEMBERS	006732
DEPT 42200 FIRE PROTECTION			\$9,858.80						
DEPT 43100 STREET MAINT									
HOLIDAY COMPANIES	101	01/06/16	\$430.08	E	43100	212	2015 DECEMBER FUEL C	MOTOR FUELS & L	006680
DVS RENEWAL	101	01/26/16	\$16.00	E	43100	220	92 FORD - 160837	OPERATING SUPP	006736
DVS RENEWAL	101	01/26/16	\$16.00	E	43100	220	93 FORD - 904341	OPERATING SUPP	006736
DVS RENEWAL	101	01/26/16	\$16.00	E	43100	220	97 CHEV - 165323	OPERATING SUPP	006736
DVS RENEWAL	101	01/26/16	\$16.00	E	43100	220	07 STRG - 927329	OPERATING SUPP	006736
MENARDS-STILLWATER	101	01/26/16	\$79.60	E	43100	220	DRIVEWAY MARKERS/ST	OPERATING SUPP	006754
DVS RENEWAL	101	01/26/16	\$16.00	E	43100	220	90 FORD - 152976	OPERATING SUPP	006736
T. R. F. SUPPLY	101	01/26/16	\$152.00	E	43100	220	TRUCK SOAP/STREET DE	OPERATING SUPP	006773
AGGREGATE INDUSTRIES	101	01/25/16	\$229.18	E	43100	225	2015 WINTER ROAD SAN	SALT & SAND PUR	006693
S E H	101	01/25/16	\$168.00	E	43100	301	HWY 95 REHAB PROJECT	PROF SER-ENGIN	006709
STILLWATER MEDICAL GR	101	01/25/16	\$106.00	E	43100	306	2015 SERVICES-MEL HO	PROF SER-OTHER	006711
ROETTGER WELDING	101	01/26/16	\$425.00	E	43100	412	REPAIR PLOW & FLOOR	REP & MAINT VEH	006766
H&L MESABI	101	01/26/16	\$1,581.99	E	43100	412	SNOW PLOW WEAR PAR	REP & MAINT VEH	006741
STONEBROOKE EQUIPME	101	01/26/16	\$557.30	E	43100	412	2015 EQUIP REPAIR MAT	REP & MAINT VEH	006771
CARQUEST OF STILLWAT	101	01/26/16	\$12.18	E	43100	412	THERMOSTATS/STREET	REP & MAINT VEH	006733
CARQUEST OF STILLWAT	101	01/26/16	\$20.51	E	43100	412	THERMOSTATS/STREET	REP & MAINT VEH	006733
ZIEGLER INC.	101	01/26/16	\$66.50	E	43100	412	PARTS - CAT LOADER/ST	REP & MAINT VEH	006781
SAVATREE	101	01/25/16	\$246.60	E	43100	413	2015 COMMERCIAL TREE	TREES	006710
SAVATREE	101	01/25/16	\$422.71	E	43100	413	2015 STUMP GRINDING/	TREES	006710
TR COMPUTER SALES LLC	101	01/25/16	\$20.31	E	43100	416	2015 DEC COMPUTER CO	REPAIR/MAINT OF	006715
ACTION RENTAL	101	01/25/16	\$361.50	E	43100	431	BOBCAT RENTAL/STREET	RENTAL OF EQUIP	006692
DEPT 43100 STREET MAINT			\$4,959.46						

CITY OF BAYPORT
MONTHLY EXPENSES 6672-6781

Period Name: JANUARY

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
DEPT 43140 HAYNER/2ND ST. S UTILITY PROJE									
S E H	101	01/25/16	\$433.85	E	43140	301	2ND ST HAYNER SEWER	PROF SER-ENGIN	006709
DEPT 43140 HAYNER/2ND ST. S UT			\$433.85						
DEPT 43160 STREET LIGHTING									
XCEL	101	01/06/16	\$2,174.32	E	43160	380	2015 DEC BILLING GAS/	ELECTRIC SERVIC	006691
SAFETY SIGNS	101	01/26/16	\$2,640.00	E	43160	419	NO PARKING SIGNS-INS	REPAIR & MAINT	006767
DEPT 43160 STREET LIGHTING			\$4,814.32						
DEPT 43200 PARKS									
ACTION RENTAL	101	01/26/16	\$168.30	E	43200	212	LP GAS TANKER/PARKS	MOTOR FUELS & L	006723
HOLIDAY COMPANIES	101	01/06/16	\$22.96	E	43200	212	2015 DECEMBER FUEL C	MOTOR FUELS & L	006680
FREDS TIRE	101	01/26/16	\$31.99	E	43200	412	TIRE REPAIR - TOOLCAT	REP & MAINT VEH	006740
FREDS TIRE	101	01/26/16	\$12.53	E	43200	412	INVOICE/TOOLCAT/PARK	REP & MAINT VEH	006740
TR COMPUTER SALES LLC	101	01/25/16	\$20.31	E	43200	416	2015 DEC COMPUTER CO	REPAIR/MAINT OF	006715
LANGNESS CONST	101	01/26/16	\$945.00	E	43200	420	INSTALLED WINDOWS/P	R & M BLDGS, ST	006751
AIR FRESH PORTABLE TOI	101	01/06/16	\$78.75	E	43200	425	RIVERSIDE PARK	SATILLITIES	006672
AIR FRESH PORTABLE TOI	101	01/06/16	\$78.75	E	43200	425	TENNIS CT	SATILLITIES	006672
AIR FRESH PORTABLE TOI	101	01/26/16	\$78.75	E	43200	425	1/13/16-2/9/16 RIVERSI	SATILLITIES	006724
AIR FRESH PORTABLE TOI	101	01/26/16	\$78.75	E	43200	425	1/15/16-2/11/16 TENNIS	SATILLITIES	006724
DEPT 43200 PARKS			\$1,516.09						
DEPT 43300 CEMETERY									
LANDSCAPES BY MARK	101	01/26/16	\$500.00	E	43300	310	GRAVE OPENING-NITAR	GRAVE OPENINGS	006750
DEPT 43300 CEMETERY			\$500.00						
FUND 101 GENERAL			\$54,678.64						
FUND 211 LIBRARY									
DEPT 45500 LIBRARY									
BAKER & TAYLOR	211	01/25/16	\$63.43	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006694
BAKER & TAYLOR	211	01/25/16	\$28.51	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006694
BAKER & TAYLOR	211	01/25/16	\$4.98	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006694
BAKER & TAYLOR	211	01/25/16	\$52.00	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006694
BAKER & TAYLOR	211	01/25/16	\$63.03	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006694
BAKER & TAYLOR	211	01/25/16	\$27.24	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006694
BAKER & TAYLOR	211	01/25/16	\$53.23	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006694
INNOVATIVE OFFICE SOL	211	01/25/16	\$196.98	E	45500	220	SUPPLIES/LIBRARY DEPT	OPERATING SUPP	006746
TOSHIBA BUSINESS SOLU	211	01/25/16	\$257.19	E	45500	302	MTHLY CONTRACT PMT/	CONTRACT SERVI	006774
JODI OTTO	211	01/25/16	\$150.00	E	45500	302	2015 WINTER CONTAIN	CONTRACT SERVI	006702
PERRY, BRIAN	211	01/25/16	\$180.00	E	45500	302	2016 WEB HOSTING/LIB	CONTRACT SERVI	006761
SHARON SIPPEL	211	01/25/16	\$1,575.00	E	45500	302	JAN 2016 CLEANING SER	CONTRACT SERVI	006768
OFFICE OF ENT TECHNOL	211	01/25/16	\$83.93	E	45500	321	2015 DEC PHONES/LIBR	COMMUNICATION	006707
COMCAST	211	01/06/16	\$81.05	E	45500	321	JAN 2016 HIGH-SPEED I	COMMUNICATION	006677
XCEL	211	01/06/16	\$937.89	E	45500	380	2015 DEC BILLING GAS/	ELECTRIC SERVIC	006691
XCEL	211	01/06/16	\$449.18	E	45500	381	2015 DEC BILLING GAS/	FUEL FOR HEAT	006691
WASHINGTON COUNTY LI	211	01/25/16	\$137.70	E	45500	391	2016 EBSCO/LIBRARY	SHARED AUTOMA	006777
STILLWATER PUBLIC LIBR	211	01/25/16	\$118.00	E	45500	391	2015 APR-DEC PROCESSI	SHARED AUTOMA	006712
WASHINGTON COUNTY LI	211	01/25/16	\$40.00	E	45500	391	2015 4TH QTR. LOST &	SHARED AUTOMA	006720
WASHINGTON COUNTY LI	211	01/25/16	\$38.22	E	45500	391	2015 4TH QTR. OVERDU	SHARED AUTOMA	006720
WASHINGTON COUNTY LI	211	01/25/16	\$68.79	E	45500	391	2016 ANTIQUES & COLLE	SHARED AUTOMA	006777
LINNER ELECTRIC	211	01/26/16	\$108.45	E	45500	420	ELECTRICAL SERVICES/L	R & M BLDGS, ST	006753
DEPT 45500 LIBRARY			\$4,714.80						
FUND 211 LIBRARY			\$4,714.80						
FUND 303 GO TIF BOND 1990 DEBT SERVICE									

CITY OF BAYPORT
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Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
DEPT 00000 GENERAL GOVERNMENT									
ECKBERG LAMMERS	303	01/25/16	\$307.50	E	00000	300	ACQUISITION 169 3RD S	PROF SER-LEGAL	006696
ECKBERG LAMMERS	303	01/25/16	\$670.00	E	00000	300	2015 TIF CHGS/STANTO	PROF SER-LEGAL	006696
S E H	303	01/25/16	\$463.30	E	00000	301	2015 DEC MISC. ENGINE	PROF SER-ENGIN	006709
DEPT 00000 GENERAL GOVERNMENT			<u>\$1,440.80</u>						
FUND 303 GO TIF BOND 1990 DEBT SE			\$1,440.80						
FUND 400 NEW FIRE STATION									
DEPT 42201 FIRE STATION									
S E H	400	01/25/16	\$1,189.73	E	42201	301	2015 FIRE STATION SUR	PROF SER-ENGIN	006709
BRETH-ZENZEN FIRE PRO	400	01/26/16	\$4,318.70	E	42201	302	PMT 4 - FIRE STATION	CONTRACT SERVI	006731
EGAN COMPANIES, INC.	400	01/26/16	\$70,593.55	E	42201	302	PMT 5 - FIRE STATION	CONTRACT SERVI	006738
ATOMIC ARCHITECTURAL	400	01/26/16	\$76,000.00	E	42201	302	PMT 2 - FIRE STATION	CONTRACT SERVI	006726
HORWITZ, INC.	400	01/26/16	\$75,920.44	E	42201	302	PMT 5 - FIRE STATION	CONTRACT SERVI	006745
QUALITY DRYWALL MIDW	400	01/26/16	\$2,850.00	E	42201	302	PMT 6 INVOICE # 15464	CONTRACT SERVI	006762
KENDELL DOORS & HARD	400	01/26/16	\$52,545.63	E	42201	302	PMT 3 - FIRE STATION	CONTRACT SERVI	006748
KRAUS-ANDERSON CONST	400	01/25/16	\$48,537.63	E	42201	302	2015 DEC/BAYPORT FIRE	CONTRACT SERVI	006703
LEO A DALY	400	01/25/16	\$8,718.14	E	42201	302	2015 DEC SERVICE/FIRE	CONTRACT SERVI	006704
B & B SHEETMETAL & RFG	400	01/26/16	\$14,136.53	E	42201	302	PMT 3 - FIRE STATION	CONTRACT SERVI	006728
RIGHT-WAY CAULKING, I	400	01/26/16	\$9,804.00	E	42201	302	PMT 1 - FIRE STATION	CONTRACT SERVI	006765
STEINBRECHER PAINTING	400	01/26/16	\$3,990.00	E	42201	302	PMT 3 - FIRE STATION	CONTRACT SERVI	006770
OVERHEAD DOOR COMPA	400	01/26/16	\$12,812.50	E	42201	302	PMT 2 - FIRE STATION	CONTRACT SERVI	006760
REILING CONSTRUCTION,	400	01/26/16	\$38,861.65	E	42201	302	PMT 5 - FIRE STATION	CONTRACT SERVI	006764
RED CEDAR STEEL ERECT	400	01/26/16	\$20,900.00	E	42201	302	PMT 5 - FIRE STATION	CONTRACT SERVI	006763
US BANK	400	01/25/16	\$29,348.97	E	42201	860	GO BOND SERIES 2015A/	DEBT SERVICE - I	006716
DEPT 42201 FIRE STATION			<u>\$470,527.47</u>						
FUND 400 NEW FIRE STATION			\$470,527.47						
FUND 601 WATER									
DEPT 46110 WATER-PUMPHOUSE									
XCEL	601	01/06/16	\$1,816.97	E	46110	380	2015 DEC BILLING GAS/	ELECTRIC SERVIC	006691
XCEL	601	01/06/16	\$162.44	E	46110	381	2015 DEC BILLING GAS/	FUEL FOR HEAT	006691
MN DEPT OF NATURAL RE	601	01/25/16	\$140.52	E	46110	382	2015 WATER USE PERMI	PUMPAGE FEES	006705
AUTOMATIC SYSTEMS CO	601	01/26/16	\$352.40	E	46110	419	SCADA COMPUTER REPA	REPAIR & MAINT	006727
AUTOMATIC SYSTEMS CO	601	01/26/16	\$1,315.65	E	46110	419	SCADA REPAIRS/WATER	REPAIR & MAINT	006727
DEPT 46110 WATER-PUMPHOUSE			<u>\$3,787.98</u>						
DEPT 46120 WATER									
HOLIDAY COMPANIES	601	01/06/16	\$136.73	E	46120	212	2015 DECEMBER FUEL C	MOTOR FUELS & L	006680
HAWKINS WATER	601	01/25/16	\$40.00	E	46120	216	2015 CHLORINE WATER	CHEMICALS AND	006697
MVTL	601	01/26/16	\$54.00	E	46120	216	WATER TESTING/WATER	CHEMICALS AND	006758
USA BLUE BOOK	601	01/25/16	\$75.25	E	46120	216	2015 WATER TESTING/W	CHEMICALS AND	006717
MVTL	601	01/25/16	\$54.00	E	46120	216	2015 WATER TESTING/W	CHEMICALS AND	006706
DVS RENEWAL	601	01/26/16	\$16.00	E	46120	220	11 CHEV - 937704	OPERATING SUPP	006736
DVS RENEWAL	601	01/26/16	\$16.00	E	46120	220	08 CHEV - 923725	OPERATING SUPP	006736
DVS RENEWAL	601	01/26/16	\$16.00	E	46120	220	03 GMC - 949323	OPERATING SUPP	006736
DVS RENEWAL	601	01/26/16	\$16.00	E	46120	220	10 CHEV - 935523	OPERATING SUPP	006736
MENARDS-STILLWATER	601	01/26/16	\$3.97	E	46120	220	ELECTRIC TAPE/WATER	OPERATING SUPP	006754
MENARDS-STILLWATER	601	01/26/16	\$30.94	E	46120	220	BATTERIES & BROOM/W	OPERATING SUPP	006754
CARQUEST OF STILLWAT	601	01/26/16	\$21.96	E	46120	220	MOTOR OIL/WATER DEP	OPERATING SUPP	006733
HENRYS WATERWORKS, I	601	01/26/16	\$103.96	E	46120	240	CLEAN OUT AUGER/WAT	SMALL TOOLS-EQ	006743
HORAK, MILAN	601	01/26/16	\$41.10	E	46120	240	SAW BLADES REIMBURS	SMALL TOOLS-EQ	006744
S E H	601	01/25/16	\$587.90	E	46120	301	TCE PROJECT	PROF SER-ENGIN	006709

CITY OF BAYPORT
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Period Name: JANUARY

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
SUMMIT FIRE PROTECTIO	601	01/26/16	\$295.00	E	46120	302	ANNUAL SPINKLER INSP	CONTRACT SERVI	006772
ONE CALL CONCEPTS	601	01/25/16	\$65.35	E	46120	307	2015 GOPHER STATE LO	GOPHER STATE O	006708
ONE CALL CONCEPTS	601	01/26/16	\$100.00	E	46120	307	2016 ANNUAL FEE/WATE	GOPHER STATE O	006759
COMCAST	601	01/26/16	\$40.95	E	46120	321	JAN-FEB2016 HIGHSPEE	COMMUNICATION	006735
XCEL	601	01/06/16	\$1,597.10	E	46120	380	2015 DEC BILLING GAS/	ELECTRIC SERVIC	006691
XCEL	601	01/06/16	\$896.82	E	46120	381	2015 DEC BILLING GAS/	FUEL FOR HEAT	006691
FREDS TIRE	601	01/26/16	\$29.99	E	46120	412	TIRE REPAIR/WATER DE	REP & MAINT VEH	006740
ABLE HOSE & RUBBER IN	601	01/26/16	\$26.48	E	46120	412	HOSE CLAMPS-TANKER/	REP & MAINT VEH	006722
ST CROIX SIGNWORKS	601	01/26/16	\$275.00	E	46120	412	GRAPHIES TANK TRK/WA	REP & MAINT VEH	006769
TR COMPUTER SALES LLC	601	01/25/16	\$20.31	E	46120	416	2015 DEC COMPUTER CO	REPAIR/MAINT OF	006715
HD SUPPLY WATERWORK	601	01/25/16	\$3,056.01	E	46120	419	2015 IPEARL WATER ME	REPAIR & MAINT	006698
ROETTGER WELDING	601	01/26/16	\$425.00	E	46120	420	REPAIR PLOW & FLOOR	R & M BLDGS, ST	006766
MINNESOTA RURAL WATE	601	01/06/16	\$275.00	E	46120	433	2016 MEMBERSHIP/WAT	DUES & MEMBERS	006684
DEPT 46120 WATER			\$8,316.82						
FUND 601 WATER			\$12,104.80						
FUND 602 SEWER									
DEPT 46200 SEWER - OPERATING									
HOLIDAY COMPANIES	602	01/06/16	\$122.12	E	46200	212	2015 DECEMBER FUEL C	MOTOR FUELS & L	006680
DVS RENEWAL	602	01/26/16	\$16.00	E	46200	220	94 FORD - 919624	OPERATING SUPP	006736
S E H	602	01/25/16	\$587.42	E	46200	301	CITY WIDE DRAINAGE IS	PROF SER-ENGIN	006709
AIR FRESH PORTABLE TOI	602	01/06/16	\$35.00	E	46200	302	1/1/2016 - EXTRA PUMPI	CONTRACT SERVI	006672
AIR FRESH PORTABLE TOI	602	01/06/16	\$35.00	E	46200	302	1/15/2016 - EXTRA PUM	CONTRACT SERVI	006672
AIR FRESH PORTABLE TOI	602	01/06/16	\$35.00	E	46200	302	1/29/2016 - EXTRA PUM	CONTRACT SERVI	006672
AIR FRESH PORTABLE TOI	602	01/06/16	\$35.00	E	46200	302	2/12/16 EXTRA PUMPING	CONTRACT SERVI	006672
AIR FRESH PORTABLE TOI	602	01/26/16	\$35.00	E	46200	302	3/11/16 INSPIRATION	CONTRACT SERVI	006724
AIR FRESH PORTABLE TOI	602	01/26/16	\$35.00	E	46200	302	3/25/16 INSPIRATION	CONTRACT SERVI	006724
AIR FRESH PORTABLE TOI	602	01/06/16	\$35.00	E	46200	302	2/26/16 EXTRA PUMPING	CONTRACT SERVI	006672
TR COMPUTER SALES LLC	602	01/25/16	\$20.33	E	46200	416	2015 DEC COMPUTER CO	REPAIR/MAINT OF	006715
DEPT 46200 SEWER - OPERATING			\$990.87						
DEPT 46990 SEWER - NON-OPERATING									
METROPOLITAN COUNCIL	602	01/06/16	\$34,421.46	E	46990	434	JAN 2016 MTHLY ANNUA	STATE FEES FOR	006683
METROPOLITAN COUNCIL	602	01/25/16	\$34,421.46	E	46990	434	FEB 2016 MTHLY ANNUA	STATE FEES FOR	006756
DEPT 46990 SEWER - NON-OPERAT			\$68,842.92						
FUND 602 SEWER			\$69,833.79						
FUND 803 P & Z ESCROWS									
DEPT 80055 MATTAMY MN PARTNERSHIP									
S E H	803	01/25/16	\$179.89	E	80055	301	INSPIRATION IIIB/MATT	PROF SER-ENGIN	006709
DEPT 80055 MATTAMY MN PARTNE			\$179.89						
FUND 803 P & Z ESCROWS			\$179.89						
			\$613,480.19						

City of Bayport

294 North 3rd Street
Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

Building Permit Log

For: January, 2016

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Permit Number: BP2016-1	Filing Date: 1/4/2016
Parcel Address: 262 PRIMROSE Path N.	BAYPORT, MN 55003
Applicant: MATTAMY HOMES	Applicant Phone: 952-215-2008
MATTAMY HOMES RESIDENTIAL BUILDER	
Construction Value: \$320,000.00	Total Fees: \$9,916.64
<hr/>	
Permit Number: LSCB-16-001	Filing Date: 1/7/2016
Parcel Address: 16625 20TH Street S.	LAKE ST. CROIX BEACH, MN 55043
Applicant: SUNRISE CORP.	Applicant Phone: 651-455-6323
OWNER OWNER	
Construction Value: \$3,300.00	Total Fees: \$109.90
<hr/>	
Permit Number: MC2016-1	Filing Date: 1/19/2016
Parcel Address: 1213 INSPIRATION PARKWAY	BAYPORT, MN 55003
Applicant: FIRESIDE HEARTH & HOME	Applicant Phone: 651-633-1042
FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.	
Construction Value: \$1,100.00	Total Fees: \$80.00
<hr/>	
Permit Number: MC2016-2	Filing Date: 1/19/2016
Parcel Address: 264 PRIMROSE Path N.	BAYPORT, MN 55003
Applicant: SABRE PLUMBING HEATING & AC	Applicant Phone: 763-473-2267
SABRE PLUMBING HEATING & AC	
Construction Value: \$12,550.00	Total Fees: \$80.00
<hr/>	
Permit Number: MC2016-3	Filing Date: 1/19/2016
Parcel Address: 239 North 2nd Street	Bayport, MN 55003
Applicant: INNOVATIVE MECHANICAL LLC.	Applicant Phone: 612-817-0487
INNOVATIVE MECHANICAL LLC. MECHANICAL	
Construction Value: \$21,300.00	Total Fees: \$80.00

Building Permit Log

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Permit Number: MC2016-4
Parcel Address: 262 PRIMROSE Path N.
Applicant: SABRE PLUMBING HEATING & AC
SABRE PLUMBING HEATING & AC
Construction Value:\$13,300.00

Filing Date: 1/19/2016
BAYPORT, MN 55003
Applicant Phone: 763-473-2267
Total Fees: \$80.00

Permit Number: PL2016-1
Parcel Address: 264 PRIMROSE Path N.
Applicant: SABRE PLUMBING HEATING & AC
SABRE PLUMBING HEATING & AC
Construction Value:\$12,200.00

Filing Date: 1/19/2016
BAYPORT, MN 55003
Applicant Phone: 763-473-2267
Total Fees: \$80.00

Permit Number: PL2016-2
Parcel Address: 262 PRIMROSE Path N.
Applicant: SABRE PLUMBING HEATING & AC
SABRE PLUMBING HEATING & AC
Construction Value:\$13,600.00

Filing Date: 1/19/2016
BAYPORT, MN 55003
Applicant Phone: 763-473-2267
Total Fees: \$80.00

MUTUAL AID AGREEMENT
INCLUSIVE OF: THE FIRE DEPARTMENTS OF WASHINGTON
COUNTY, MINNESOTA (will list each dept) AND THE FIRE DEPARTMENTS OF
ST. CROIX COUNTY, WISCONSIN (will list each dept)

This Agreement is made pursuant to Minnesota Statutes §471.59 and Minnesota Statutes §438.08 and Wisconsin Statutes §66.0303, Subd. (2) and (3)(b), which authorize the joint and cooperative exercise of powers common to contracting parties. The intent of this agreement is to make equipment, personnel and other resources available to political subdivisions from other political subdivisions during an emergency situation or for designated training activities.

Section 1. Definitions.

- a. "Party" means a political subdivision.
- b. "Requesting Official" means the person designated by a Party who is responsible for requesting Assistance from other Parties.
- c. "Requesting Party" means a party that requests assistance from other parties.
- d. "Responding Official" means the person designated by a party who is responsible to determine whether and to what extent that party should provide assistance to a Requesting Party.
- e. "Responding Party" means a party that provides assistance to a Requesting Party.
- f. "Assistance" means Fire and/or emergency medical services personnel and equipment, and any associated and related training necessary to further the purpose of this agreement.

Section 2. Request for assistance.

Whenever, in the opinion of a Requesting Official, there is a need for assistance from other parties, the Requesting Official may call upon the Responding Official of any other party to furnish assistance.

Section 3. Response to request.

Upon the request for assistance from a Requesting Party, the Responding Official may authorize and direct his/her party's personnel to provide assistance to the Requesting Party. This decision will be made after considering the needs of the responding party and the availability of resources.

Section 4. Recall of Assistance.

The Responding Official may at any time recall such assistance when in his or her best judgment or by an order from the governing body of the Responding Party, it is considered to be in the best interests of the Responding Party to do so.

Section 5. Command of Scene.

The Requesting Party shall be in command of the mutual aid scene. The personnel and equipment of the Responding Party shall be under the direction and control of the Requesting Party until the Responding Official withdraws assistance.

Section 6. Workers' compensation.

Each party shall be responsible for injuries or death of its own personnel. Each party will maintain workers' compensation insurance or self-insurance coverage, covering its own personnel while they are providing assistance pursuant to this agreement. Each party waives the right to sue any other party for any workers' compensation benefits paid to its own employee or volunteer or their dependants, even if the injuries were caused wholly or partially by the negligence of any other party or its officers, employees, or volunteers.

Section 7. Damage to equipment.

Each party shall be responsible for damages to or loss of its own equipment. Each party waives the right to sue any other party for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of any other party or its officers, employees, or volunteers.

Section 8. Liability.

- a. For the purposes of Tort Liability, the employees and officers of the Responding party are deemed to be employees of the Requesting Party.
- b. The Requesting Party agrees to defend and indemnify the Responding Party against any claims brought or actions filed against the Responding Party or any officer, employee, or volunteer of the Responding Party for injury to, death of, or damage to the property of any third person or persons, arising from the performance and provision of assistance in responding to a request for assistance by the Requesting Party pursuant to this agreement.
- c. Under no circumstances, however, shall a party be required to pay on behalf of itself and other parties, any amounts in excess of the limits on liability established in its Home State applicable to any one party. The limits of liability for some or all of the parties may not be added together to determine the maximum amount of liability for any party.
- d. The intent of this subdivision is to impose on each Requesting Party a limited duty to defend and indemnify a Responding Party for claims arising within the Requesting Party's jurisdiction subject to the limits of liability under the laws of its Home State. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts among defendants, and to permit liability claims against multiple defendants from a single occurrence to be defended by a single attorney.

- e. No party of this agreement nor any officer of any Party shall be liable to any other Party or to any other person for failure of any party to furnish assistance to any other party, or for recalling assistance, both as described in this agreement.
- f. For the purposes of training, and other than Workers' compensation claims as described in Section 6, the laws of the State where the training takes place will control disputes based upon claims of one party against the other.

Section 9. Charges to the Requesting Party.

- a. No charges will be levied by a Responding Party to this agreement for assistance rendered to a Requesting Party under the terms of this agreement unless that assistance continues for a period of more than 12 hours. If assistance provided under this agreement continues for more than 12 hours, the Responding Party may submit to the Requesting Party an itemized bill for the actual cost of any assistance provided after the initial 12 hour period, including salaries, overtime, materials and supplies and other necessary expenses; and the Requesting Party will reimburse the party providing the assistance for that amount.
- b. Such charges are not contingent upon the availability of federal or state government funds.

Section 10. Duration.

This agreement will be in force from the date of execution and shall continue until terminated. Any party may withdraw from this agreement upon thirty (30) days written notice to the other party or parties to the agreement.

Section 11. Amendments.

Any amendments to this agreement shall be in writing and signed by all parties.

Section 12. Agreement.

This agreement contains the entire agreement of the Fire Departments of Washington County Minnesota and the Fire Departments of St. Croix County Wisconsin. Any prior correspondence, memoranda or agreements are replaced in total by this agreement.

Section 13. Execution.

Each party hereto has read, agreed to and executed this Mutual Aid Agreement on the date indicated. Each party to this agreement shall maintain a copy of an executed copy of this agreement.

IN WITNESS WHEREOF, the undersigned, on behalf of their political subdivision or their fire department corporation has executed this agreement pursuant to authorization by its governing body:

CITY OF BAYPORT

Susan St. Ores, Mayor

Logan Martin, City Administrator

Allen Eisinger, Fire Chief

DATE: _____



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: January 25, 2016

To: Mayor and City Council
Logan Martin, City Administrator

From: Laura Eastman, Police Chief

Subject: Donation of an automatic external defibrillator from the Shakopee Mdewakanton Sioux Public Safety LIFE Program to the Bayport Police Department

BACKGROUND

The Bayport Police Department recently received the donation of an automatic external defibrillator (AED) from the Shakopee Mdewakanton Sioux Community through the Mdewakanton LIFE Program. The LIFE Program is an outreach of Mdewakanton Public Safety to train first responders and place AED units throughout the area. The Bayport Fire Department received a similar donation in 2013.

RECOMMENDATION

Staff recommends the City Council adopt a motion accepting the donation of an automatic external defibrillator for the Bayport Police Department from Shakopee Mdewakanton Sioux Public Safety, valued at \$2,479.00.



City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
 www.ci.bayport.mn.us

City of Bayport
DONATION INFORMATION FORM

Donor Information	<input checked="" type="checkbox"/> City Resident / Business	<input type="checkbox"/> Nonresident	<input type="checkbox"/> Other
Name: PHIL AND SUSAN ST. ORES			
Main Phone Number:		Alternate Phone Number:	
Email Address:			
Address: 345 LAKE ST.			
City/State/Zip: BAYPORT, MN 55003			
Organization Name (if applicable):			

Donation Information	
<input type="checkbox"/> Bench with dedication plaque - \$1,000.00	<input type="checkbox"/> Bike rack - \$500.00
<input type="checkbox"/> City newsletter - \$50.00 / \$100.00 / \$250.00	<input type="checkbox"/> Flag - \$150.00
<input type="checkbox"/> Picnic table - \$1,500.00	<input type="checkbox"/> Flower planter - \$500.00
<input type="checkbox"/> Tree - \$250.00	<input type="checkbox"/> Waste receptacle - \$500.00
<input type="checkbox"/> Monetary donation of \$ _____ for	<input type="checkbox"/> Cemetery <input type="checkbox"/> General Fund <input type="checkbox"/> Parks
PORTABLE GAS GRILL	<input checked="" type="checkbox"/> Fire Dept. <input type="checkbox"/> Police Dept.
Engraved text on bench plaque shall read as follows: <i>(Please print and refer to examples on reverse)</i>	

Donor Acknowledgement and Signature	
<p>I understand that as the designated donor, this donation will be designated for city department use or used toward the purchase of the item, as specified above. I also understand that depending on availability, lead time, and weather conditions; it could take up to one (1) year to install an item. However, the city will make every effort to complete the installation as soon as possible. I also understand that the city has been given only an approximate size for the dedication plaque. Hence, if I have selected to donate funds for a bench, the city has my permission to format and size the text above accordingly, in order to fit the text on the plaque. Should it be necessary to change any of the text content for any reason, I am aware that I will be contacted by the city.</p>	
Signature: Phil St. Ores	Date: 12-31-2015

Office Use	
Staff notes: <i>(Include requested placement location)</i>	
Donation amount received:	Date received: 12/31/2015
Payment method: <input type="checkbox"/> Cash <input type="checkbox"/> Check	Received by: LM



City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
 www.ci.bayport.mn.us

City of Bayport
SPECIAL EVENT APPLICATION

Property Information

City property: Lakeside Park Barker's Alps Park Perro Park Village Green Park

Street, alley, or other city property description/address: _____

Private property description/address: SAGATA House / Lakeside Park

Applicant Information

Private/Individual/For-profit organization Public entity/Non-profit organization

Applicant/Contact Name: Kinnicroix Girl Scouts

Organization/Business Name: Kelly Dorr

Main Phone Number: 715 381 0209 Alternate Phone Number: _____

Email Address: kinnicroixgs@gmail.com

Address: 737 Evergreen Circle

City/State/Zip: Hudson, WI 54016

Event Information

Name or title of event: Kinnicroix Day Camp

Start Date: July 14/15, 2016 Time: 4:00-9

End Date: July 16 9AM - July 17 NOON Time: _____

Estimated attendance: 80 Private; invite only Public; community festival

Type of event:

- Birthday/retirement/shower/reunion Graduation party Company/business gathering Fundraiser
- Wedding ceremony/reception Recreation race/tournament Concert/live entertainment
- Auto/boat show Art/craft show Carnival/festival Youth group/Scout activity Religious/worship
- If not listed, describe: _____

Type of equipment / activity: (Please check all that apply)

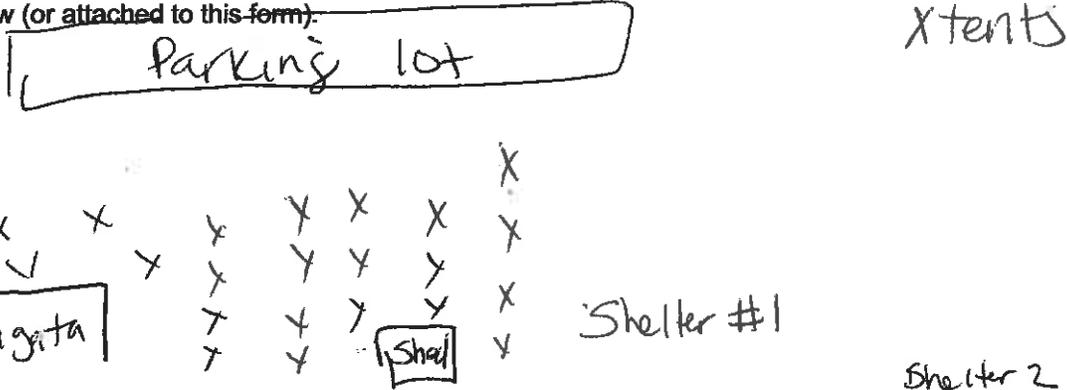
- Generator Barricades/cones Tables/chairs Inflatable device/bouncy house Arbor/trellis
- Tent Music/AV system Stage/podium Amusement rides/games Vendor booths/vehicles
- Satellite toilet(s) Fireworks* Food sale/service* Charitable gambling* Alcohol sale/service*
- Other: _____ * These activities require a separate license or permit and fee.

Description of Additional City Services and/or Equipment Requested

Anderson School for bad weather
Police Awareness on Saturday Night

Diagram of Event Premises

A diagram or map of the event premises, including location of all proposed equipment and activities must be included below (or attached to this form):



Applicant Acknowledgement and Signature

The undersigned hereby applies for a special event as stated in this application, declares that the information and materials submitted are complete to the best of their knowledge, and agrees to assume responsibility for all fees associated with the event. The undersigned understands that this application will be processed in accordance with city review procedures at such time as it is deemed complete. Failure to supply accurate and necessary information as requested by the city may be cause for denial of the application.

Signature:

Kelly Dorr

Date: 1/20/16

Office Use	Amount Due	Payment	Date	Staff
Required Application Fee: Public entity/Non-profit Individual/For-profit	<input checked="" type="checkbox"/> \$15.00 <input type="checkbox"/> \$50.00	<input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check No. 12046 Kelly Dorr	Received: 1/21/16	Kjh
Rental Fees: Trash receptacle(s) \$ 10.00 + tax Barricade(s) \$ 10.00 + tax Picnic table(s) \$ 25.00 + tax Satellite toilet(s) \$100.00+ tax	<input type="checkbox"/> \$ _____	<input type="checkbox"/> Cash <input type="checkbox"/> Check No. _____	Received: _____	
Damage Deposit Required: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input type="checkbox"/> \$ _____ (Up to \$1,000.00)	<input type="checkbox"/> Cash <input type="checkbox"/> Check No. _____ <input type="checkbox"/> Deposit retained \$ _____	Received: _____ Destroyed: _____	
Police Services and Fees Required: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input type="checkbox"/> \$ _____ (Down Payment)	<input type="checkbox"/> Cash <input type="checkbox"/> Check No. _____ Additional fees will be invoiced after event.	Received: _____	
	Conditions/comments		Date	Staff
Special Event Approved: <input type="checkbox"/> YES <input type="checkbox"/> NO			City: _____	
Certificate of Insurance Required: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	ON file through 9/30/16		Received: ✓	Kjh
Shelter/Beach House Reservation: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Lakeside: <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> Beach House Barker's: <input type="checkbox"/>		Received: 1/21/16	Kjh
Field or Court Reservation: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Lakeside: <input type="checkbox"/> Ball field <input type="checkbox"/> Volleyball Barker's: <input type="checkbox"/> Ball field 1 <input type="checkbox"/> Ball field 2 <input type="checkbox"/> Soccer 1 <input type="checkbox"/> Soccer 2 Perro: <input type="checkbox"/> Ball field <input type="checkbox"/> Tennis 1 <input type="checkbox"/> Tennis 2		Received: _____	
Temporary Liquor License: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			City: _____ State: _____	
Temporary Food/Vendor License: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			County: _____	

PROJECT APPLICATION AND PROJECT CERTIFICATE FOR PAYMENT

AIA DOCUMENT G722/CMA

PAGE ONE OF SEVEN PAGES

TO OWNER:

City of Bayport
 294 North Third Street
 Bayport, MN 55003

PROJECT:

City of Bayport
 New Fire Station
 1012 5th Ave North
 Bayport, MN 55003

APPLICATION NO: 8

PERIOD TO: 12/31/15

PROJECT NO: 1521030-02

Distribution to:

OWNER	
CONSTRUCTION MANAGER	
ARCHITECT	

ATTENTION:

PROJECT APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Project. Project Application Summary, AIA Document G723/CMA, is attached.

1. TOTAL CONTRACT SUMS (Item A Totals)	\$ 3,791,641.00
2. Total Net Changes by Change Orders (Item B Totals)	\$ 201,960.51
3. TOTAL CONTRACT SUM TO DATE (Item C Totals)	\$ 3,993,601.51
4. TOTAL COMPLETED & STORED TO DATE (Item F Totals)	\$ 3,449,337.08
5. RETAINAGE (Item H Totals)	\$ 172,466.85 177,466.85
6. LESS PREVIOUS TOTAL PAYMENTS (Item I Totals)	\$ 2,889,137.23
7. CURRENT PAYMENT DUE (Item J Totals)	\$ 382,733.48 387,733.00

PROJECT CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this Application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractors are entitled to payment of the AMOUNT CERTIFIED.



TOTAL OF AMOUNTS CERTIFIED \$ 387,733.00

The undersigned Construction Manager certifies that to the best of the Construction Manager's knowledge, information and belief of this Project Application for Payment is an accurate compilation of the Contractors' Applications for Payment, attached hereto.

CONSTRUCTION MANAGER: Kraus-Anderson Construction Company

By: *[Signature]*

Date: 01/11/16

CONSTRUCTION MANAGER:

By: *[Signature]*

ARCHITECT: Leo A. Daly

Date: 1/25/16

State of: Minnesota
 County of: Anoka
 Subscribed and sworn to before me this 11th day of January, 2016



Notary Public: *Karen Melander*
 My Commission expires: January 31, 2019

This Certificate is not negotiable. The AMOUNTS CERTIFIED are payable only to the Contractors named in AIA Document G723/CMA, attached. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or the Contractors under their Contracts.

PROJECT APPLICATION SUMMARY

AIA Document G723/C/Ma

PAGE TWO OF SEVEN PAGES

A separate AIA Document G702/C/Ma, APPLICATION AND CERTIFICATE FOR PAYMENT, for each Contractor's signed Certification is attached.

APPLICATION NO: 8
 APPLICATION DATE: 1/1/2016
 PERIOD FROM: 12/1/2015
 TO: 12/31/2015
 PROJECT NOS: 1521030

City of Bayport New Fire Station

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	Acoustic Associates, Inc.	Amery Welding	Arrow Building Center	Atomic Architectural		TOTALS THIS PAGE	PROJECT TOTALS
				Sheet Metal, Inc.	Metal Panels		
PORTION OF WORK	Flooring WS 09-D	Structural Steel Material WS 05-A	Wood Windows WS 08-F	WS 07-A	WS 07-A		
A ORIGINAL CONTRACT SUM	\$14,583.00	\$252,000.00	\$37,415.00	\$165,880.00	\$165,880.00	\$469,878.00	\$3,791,641.00
B NET CHANGE ORDERS TO DATE	\$0.00	\$0.00	\$1,687.00	\$0.00	\$0.00	\$1,687.00	\$201,960.51
C CONTRACT SUM TO DATE	\$14,583.00	\$252,000.00	\$39,102.00	\$165,880.00	\$165,880.00	\$471,565.00	\$3,993,601.51
D WORK IN PLACE TO DATE	\$0.00	\$204,290.00	\$39,102.00	\$85,000.00	\$85,000.00	\$328,392.00	\$3,449,337.08
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$0.00	\$204,290.00	\$39,102.00	\$85,000.00	\$85,000.00	\$328,392.00	\$3,449,337.08
G RETAINAGE PERCENTAGE	5%	5%	5%	5%	5%	5%	5%
H RETAINAGE AMOUNT	\$0.00	\$10,214.50	\$1,955.10	\$4,250.00	\$4,250.00	\$16,419.60	\$172,466.85
I PREVIOUS PAYMENTS	\$0.00	\$194,075.50	\$37,146.90	\$4,750.00	\$4,750.00	\$235,972.40	\$2,889,137.23
J CURRENT PAYMENT DUE (F-H-I)	\$0.00	\$0.00	\$0.00	\$76,000.00	\$76,000.00	\$76,000.00	\$387,733.00
K BALANCE TO FINISH (C-F)	\$14,583.00	\$47,710.00	\$0.00	\$80,880.00	\$80,880.00	\$143,173.00	\$544,264.43
L PERCENT COMPLETE (F+C)	0%	81%	100%	51%	51%	70%	86%

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PROJECT APPLICATION SUMMARY

AIA Document G723/CMa

PAGE THREE OF SEVEN PAGES

A separate AIA Document G702/CMa, APPLICATION AND CERTIFICATE FOR PAYMENT, for each Contractor's signed Certification is attached.

APPLICATION NO: 8
 APPLICATION DATE: 1/1/2016
 PERIOD FROM: 12/1/2015
 TO: 12/31/2015
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	B & B Sheet Metal & Roofing, Inc.	Breth-Zenzen Fire Protection, LLC	CE LLC Custom Expressions	Egan Company	Hollenback & Nelson	TOTALS THIS PAGE
PORTION OF WORK	Roofing WS 07-B	Fire Suppression WS 21-A	Window Treatments WS 12-A	Electrical WS 26-A	Concrete/Masonry WS 03-A	
A ORIGINAL CONTRACT SUM	\$142,000.00	\$36,500.00	\$6,053.00	\$469,600.00	\$853,800.00	\$1,507,953.00
B NET CHANGE ORDERS TO DATE	\$12,636.00	\$2,088.00	\$0.00	\$36,133.26	\$2,798.00	\$53,655.26
C CONTRACT SUM TO DATE	\$154,636.00	\$38,588.00	\$6,053.00	\$505,733.26	\$856,598.00	\$1,561,608.26
D WORK IN PLACE TO DATE	\$148,809.10	\$37,467.00	\$0.00	\$430,046.26	\$846,998.00	\$1,463,320.36
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$148,809.10	\$37,467.00	\$0.00	\$430,046.26	\$846,998.00	\$1,463,320.36
G RETAINAGE PERCENTAGE	5%	5%	5%	5%	5%	5%
H RETAINAGE AMOUNT	\$7,440.46	\$1,873.35	\$0.00	\$21,502.31	\$42,349.90	\$73,166.02
I PREVIOUS PAYMENTS	\$127,232.11	\$31,274.95	\$0.00	\$337,950.40	\$804,648.10	\$1,301,105.56
J CURRENT PAYMENT DUE (F-H-I)	\$14,136.53	\$4,318.70	\$0.00	\$70,593.55	\$0.00	\$89,048.78
K BALANCE TO FINISH (C-F)	\$5,826.90	\$1,121.00	\$6,053.00	\$75,687.00	\$9,600.00	\$98,287.90
L PERCENT COMPLETE (F-C)	96%	97%	0%	85%	99%	94%

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PROJECT APPLICATION SUMMARY

AIA Document G723/CMa

PAGE FOUR OF SEVEN PAGES

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APPLICATION NO: 8
 APPLICATION DATE: 1/1/2016
 PERIOD FROM: 12/1/2015
 TO: 12/31/2015
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	Horwitz, Inc	Kendell Doors, Inc	Miller Excavating, Inc.	Molin Concrete Products Company	Northland Paving	TOTALS THIS PAGE
PORTION OF WORK	Mechanical WS 22-A	Doors, Frames, Hdwr WS 08-A	Earthwork & Utilities WS 31-A	Structural Precast WS 03-B	Asphalt Paving WS 32-A	
A ORIGINAL CONTRACT SUM	\$588,900.00	\$62,577.00	\$248,649.00	\$21,834.00	\$90,000.00	\$1,011,960.00
B NET CHANGE	\$107,732.00	\$6,304.47	\$9,955.20	\$0.00	\$7,300.00	\$131,291.67
C CONTRACT SUM TO DATE	\$696,632.00	\$68,881.47	\$258,604.20	\$21,834.00	\$97,300.00	\$1,143,251.67
D WORK IN PLACE TO DATE	\$656,246.25	\$68,881.47	\$226,440.00	\$21,834.00	\$97,300.00	\$1,070,701.72
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$656,246.25	\$68,881.47	\$226,440.00	\$21,834.00	\$97,300.00	\$1,070,701.72
G RETAINAGE PERCENTAGE	5%	5%	5%	5%	5%	5%
H RETAINAGE AMOUNT	\$32,812.31	\$3,444.07	\$11,322.00	\$1,091.70	\$4,865.00	\$53,535.08
I PREVIOUS PAYMENTS	\$547,513.50	\$12,891.77	\$215,118.00	\$20,742.30	\$92,435.00	\$888,700.57
J CURRENT PAYMENT DUE (F-H-I)	\$75,920.44	\$52,545.63	\$0.00	\$0.00	\$0.00	\$128,466.07
K BALANCE TO FINISH (C-F)	\$40,385.75	\$0.00	\$32,164.20	\$0.00	\$0.00	\$72,549.95
L PERCENT COMPLETE (F+C)	94%	100%	88%	100%	100%	94%

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PROJECT APPLICATION SUMMARY

ALA Document G723/CMa

PAGE FIVE OF SEVEN PAGES

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APPLICATION NO: 8
 APPLICATION DATE: 1/1/2016
 PERIOD FROM: 12/1/2015
 TO: 12/31/2015
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME PORTION OF WORK	Overhead Door Company of the Northland Special Doors WS 08-C	Peterson Companies, Inc. Fencing WS 32-C	Quality Drywall Midwest Drywall WS 09-A	Red Cedar Steel Erectors Structural Steel Erection WS 05-A	Reiling Construction Company Inc. Carpentry WS 06-A	TOTALS
						THIS PAGE
A ORIGINAL CONTRACT SUM	\$72,207.00	\$14,000.00	\$163,000.00	\$122,700.00	\$244,742.00	\$616,649.00
B NET CHANGE ORDERS TO DATE	\$0.00	\$0.00	\$0.00	\$1,130.00	\$11,888.58	\$13,018.58
C CONTRACT SUM TO DATE	\$72,207.00	\$14,000.00	\$163,000.00	\$123,830.00	\$256,630.58	\$629,667.58
D WORK IN PLACE TO DATE	\$72,207.00	\$14,000.00	\$151,000.00	\$117,750.00	\$159,476.00	\$514,433.00
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$72,207.00	\$14,000.00	\$151,000.00	\$117,750.00	\$159,476.00	\$514,433.00
G RETAINAGE PERCENTAGE	5%	5%	5%	5%	5%	5%
H RETAINAGE AMOUNT	3610.35 -\$3,610.35	\$700.00	\$7,550.00	\$5,887.50	\$7,973.80	\$25,721.65
I PREVIOUS PAYMENTS	\$50,784.15	\$13,300.00	\$140,600.00	\$90,962.50	\$112,640.55	\$408,287.20
J CURRENT PAYMENT DUE (F-H-I)	12,412.50 -\$12,412.50	\$0.00	\$2,850.00	\$20,900.00	\$38,861.65	\$80,424.15
K BALANCE TO FINISH (C-F)	\$0.00	\$0.00	\$12,000.00	\$6,080.00	\$97,154.58	\$115,234.58
L PERCENT COMPLETE (F+C)	100%	100%	93%	95%	62%	82%

G723/CMa-1991

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PROJECT APPLICATION SUMMARY

AIA Document G723/CMa

PAGE SIX OF SEVEN PAGES

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APPLICATION NO: 8
 APPLICATION DATE: 1/1/2016
 PERIOD FROM: 12/1/2015
 TO: 12/31/2015
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	Right Way Caulking, Inc. Sealants WS 07-C	S & J Contracting Entrances, Storefront WS 08-B	Steinbrecher Painting, Inc. Painting WS 09-H	Superior Tile & Terrazzo, Inc. Tile WS 09-B	Twin City Acoustics, Inc. Ceiling & Acoustical WS 09-C	TOTALS THIS PAGE
A ORIGINAL CONTRACT SUM	\$17,200.00	\$22,606.00	\$53,500.00	\$16,575.00	\$9,920.00	\$119,801.00
B NET CHANGE	\$568.00	\$0.00	\$1,740.00	\$0.00	\$0.00	\$2,308.00
C CONTRACT SUM TO DATE	\$17,768.00	\$22,606.00	\$55,240.00	\$16,575.00	\$9,920.00	\$122,109.00
D WORK IN PLACE TO DATE	\$10,320.00	\$0.00	\$10,770.00	\$7,000.00	\$0.00	\$28,090.00
E STORED MATERIALS (Not in D or F)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$10,320.00	\$0.00	\$10,770.00	\$7,000.00	\$0.00	\$28,090.00
G RETAINAGE PERCENTAGE	5%	5%	5%	5%	5%	5%
H RETAINAGE AMOUNT	\$516.00	\$0.00	\$338.50	\$350.00	\$0.00	\$1,404.50
I PREVIOUS PAYMENTS	\$0.00	\$0.00	\$6,241.50	\$6,650.00	\$0.00	\$12,891.50
J CURRENT PAYMENT DUE (F-H-I)	\$9,804.00	\$0.00	\$3,990.00	\$0.00	\$0.00	\$13,794.00
K BALANCE TO FINISH (C-F)	\$7,448.00	\$22,606.00	\$44,470.00	\$9,575.00	\$9,920.00	\$94,019.00
L PERCENT COMPLETE (F+C)	58%	0%	19%	42%	0%	23%

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 THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, D.C. 20006-6209

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G723/CMa-1991

PROJECT APPLICATION SUMMARY

AIA Document G723/CMa

PAGE SEVEN OF SEVEN PAGES

A separate AIA Document G702/CMa, APPLICATION AND CERTIFICATE FOR PAYMENT, for each Contractor's signed Certification is attached.

APPLICATION NO: 8
 APPLICATION DATE: 1/1/2016
 PERIOD FROM: 12/1/2015
 TO: 12/31/2015
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	TMI Coatings, Inc.	Urban Companies, LLC			TOTALS THIS PAGE
PORTION OF WORK	Fluid Applied Flooring WS 09-G	Landscaping WS 32-B			
A ORIGINAL CONTRACT SUM	\$21,000.00	\$44,400.00	\$0.00	\$0.00	\$65,400.00
B NET CHANGE ORDERS TO DATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C CONTRACT SUM TO DATE	\$21,000.00	\$44,400.00	\$0.00	\$0.00	\$65,400.00
D WORK IN PLACE TO DATE	\$0.00	\$44,400.00	\$0.00	\$0.00	\$44,400.00
E STORED MATERIALS (Net in D or I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$0.00	\$44,400.00	\$0.00	\$0.00	\$44,400.00
G RETAINAGE PERCENTAGE	5%	5%	5%	5%	5%
H RETAINAGE AMOUNT	\$0.00	\$2,220.00	\$0.00	\$0.00	\$2,220.00
I PREVIOUS PAYMENTS	\$0.00	\$42,180.00	\$0.00	\$0.00	\$42,180.00
J CURRENT PAYMENT DUE (F-H-I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
K BALANCE TO FINISH (C-F)	\$21,000.00	\$0.00	\$0.00	\$0.00	\$21,000.00
L PERCENT COMPLETE (F-C)	0%	100%			68%

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CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: January 26, 2016
TO: Honorable Mayor and City Council
FROM: Logan Martin, City Administrator
RE: Discuss potential reuse options and cost estimates for the existing Fire Hall building

BACKGROUND

The City Council provided direction at its January 4 meeting to work with a construction / architectural firm to develop preliminary estimated project costs to convert the existing Fire Hall space into an open shell area. Staff utilized the City's pre-existing relationship with Kraus Anderson to request their (pro-bono) assistance in developing estimated project costs for this work. Kraus Anderson staff performed a visual inspection of the building in mid-January, and are currently in the process of developing a scope of work and cost estimate. Staff anticipates being able to provide Kraus Anderson's initial estimate at the February 2 City Council meeting for discussion purposes. This will be a very preliminary estimate and list of what *could* be done to the facility to prepare the building for occupation. Kraus Anderson's estimate will be used in conjunction with Building Official John Buckley's previous estimate for needed system repairs to provide the Council a broad picture into the overall project scope.

The City Council also discussed its desire to continue to pursue partnership opportunities for end users of the renovated space. Some conversations have been had with different organizations, including the Stillwater School District and Stillwater Community Education, and those options can be discussed in further detail at the meeting.

No action is requested of the City Council at this time. The purpose of Monday evening's discussion is simply to provide a very preliminary cost estimate for the rehab work on the building, and to provide any updates or further discussion on potential end users for the space.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: January 26, 2016
TO: Mayor and City Council
FROM: Logan Martin, City Administrator
RE: Update on demolition and redevelopment of the property located at 169 3rd St. N.

BACKGROUND

Based on Council direction received at the August 3 meeting, staff has been working with the property owner of 169 3rd Street North to acquire the property for future redevelopment into a proposed municipal parking lot. Since that time, a number of due diligence and site preparation tasks have been completed to make continued progress on the project. A Phase 1 Environmental Site Assessment was completed to investigate any evidence of potential contamination on the site. This report raised no major issues to cause the project to be slowed. After this was completed, a number of soil borings were taken to test the soil for its geotechnical make-up and its ability to support any future development. Again, this investigation noted a few soil corrections to be made but did not raise any major issues to threaten the viability of the project. Lastly, the City received quotes and selected Veit, Inc. to demolish the structure and remove the building's footings and foundation.

As this site work was occurring, staff concurrently worked with our partners at Eckberg Lammers to complete the legal requirements necessary for acquiring the property from the owners. A few unexpected items were discovered and addressed, which ultimately delayed closing by approximately two months. However, on Friday, January 22, the City closed on the property and became its official owners.

With the acquisition and due diligence process completed, the City can now move in to the final phase of formalizing the design of the municipal parking lot. A preliminary design was created by Loucks Associates last year, and staff intends to work with City Engineer Parotti and his team at S.E.H. to finalize the design into construction documents to be used for bidding. The intent is to present a final design to the Council in the coming months, with the goal of maximizing the favorable spring bidding timeframe. Construction could then occur this spring or summer, which is well within the timeframe of expending the Tax Increment Finance funds prior to their expiration in December 2016.



Bayport Fire Department

284 N. 3rd Street • Bayport, MN. 55003 • Hall (651) 275-4401 • Fax (651) 275-4402

January 2016 Memo from the Chief;

Call Volume: December call volume was 88, with a total of 1,234 calls for 2015. The breakdown of calls is 71% Medical, 12% Fire, 9% Cancelled in route, 6% False Alarms, and 2% Vehicle Accidents. The department responded to a fire in Baytown on January 18. The first fire unit (CV1) was on scene in 3 minutes and the first engine in 11 minutes. Over 60,000 gallons of water and 50 gallons of foam were used. A total of 7 Fire Departments, Lakeview EMS, Washington County Sherriff and Baytown Public Works assisted in the incident.

2015 Training Summary: Total training hours by all members was 2,192. In addition to our regular training on Mondays and Saturdays, 12 members attended outside training courses, Firefighter I & II, Officer Development, and FDIC International in Indianapolis. So far, 11 members have already committed to outside training courses for 2016.

Department drills for January: We performed ice rescue hands on skills next to the St. Croix Crossing bridge construction site. An article on the drill was published in the January 15, 2016 Stillwater Gazette, which include a picture on the front page as well as a full color page of pictures and an excellent article on our training session. We conducted a Quarterly First Responder module for Continuing Education.

Meetings: Attended Washington County Fire Chiefs in Oakdale and city department head meetings. Appeared in District Court for Ramsey County testifying on a past call in our service area. Conducted driving test of our ladder unit in Inspiration. Department members attended Capital City Region 1 annual meeting in Scandia, Lower St. Croix Valley Fire District recognition dinner, and Bayport Fire annual appreciation dinner (Stillwater Fire provided coverage for us during this event).

Safety tip: Carbon monoxide alarms should be installed inside or within 10 feet of each sleeping room. Alarms should be tested monthly. If an alarm sounds and you feel ill, call 911 immediately. If you feel fine, open windows and doors and call your utility company. Also, clear snow and debris from furnace, dryer, fireplace or oven vents around your home to prevent a buildup of carbon monoxide.

Allen Eisinger
Fire Chief

Bayport Fire Department Runs by Month

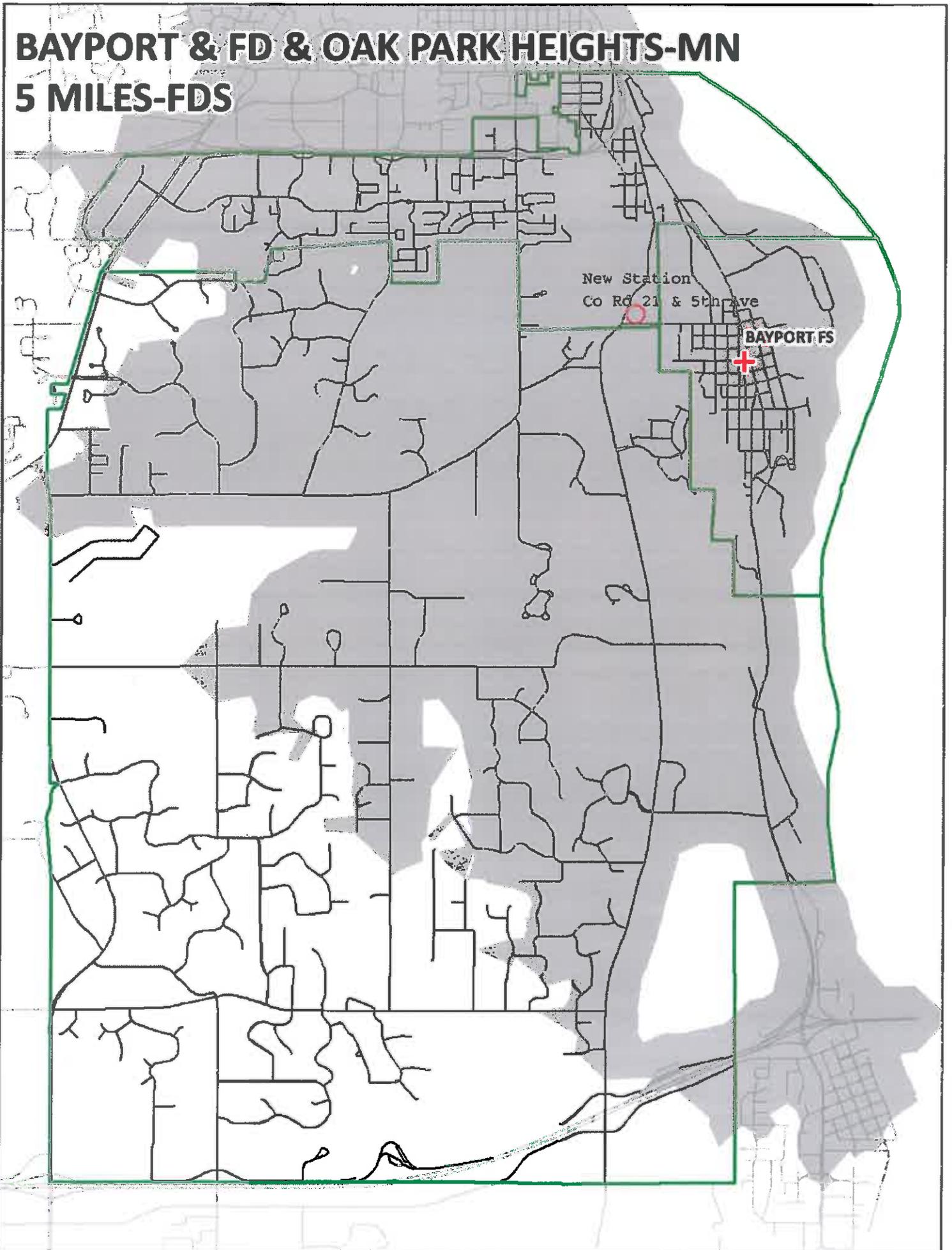
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2015	98	93	102	123	93	101	107	119	105	112	93	88	1234
2014	112	80	89	98	119	105	99	97	91	106	95	123	1214
2013	108	88	76	93	104	119	109	111	91	94	87	122	1202
2012	63	45	56	70	87	94	102	100	95	96	104	94	1006
2011	64	70	58	51	48	66	80	65	46	64	60	65	737
2010	52	63	59	45	67	66	65	50	47	59	61	63	697
2009	61	42	56	47	54	63	70	66	41	70	43	64	677
2008	61	49	54	68	78	64	50	55	64	49	42	55	689
2007	61	47	52	63	58	56	57	65	48	57	67	53	684
2006	44	49	60	57	61	57	76	55	65	62	58	71	715
2005	58	59	53	51	40	63	63	74	57	64	49	62	693
2004	47	35	46	66	50	46	55	57	50	47	47	51	597
2003	62	60	53	70	49	59	48	51	45	60	49	46	652
2002	52	41	40	55	60	61	53	63	50	79	57	54	665
2001	38	34	36	42	38	45	55	54	42	33	42	49	508
2000	27	41	33	30	39	30	28	55	34	39	47	29	432

Bayport Fire Department Call Volume Summary



BAYPORT & FD & OAK PARK HEIGHTS-MN

5 MILES-FDS

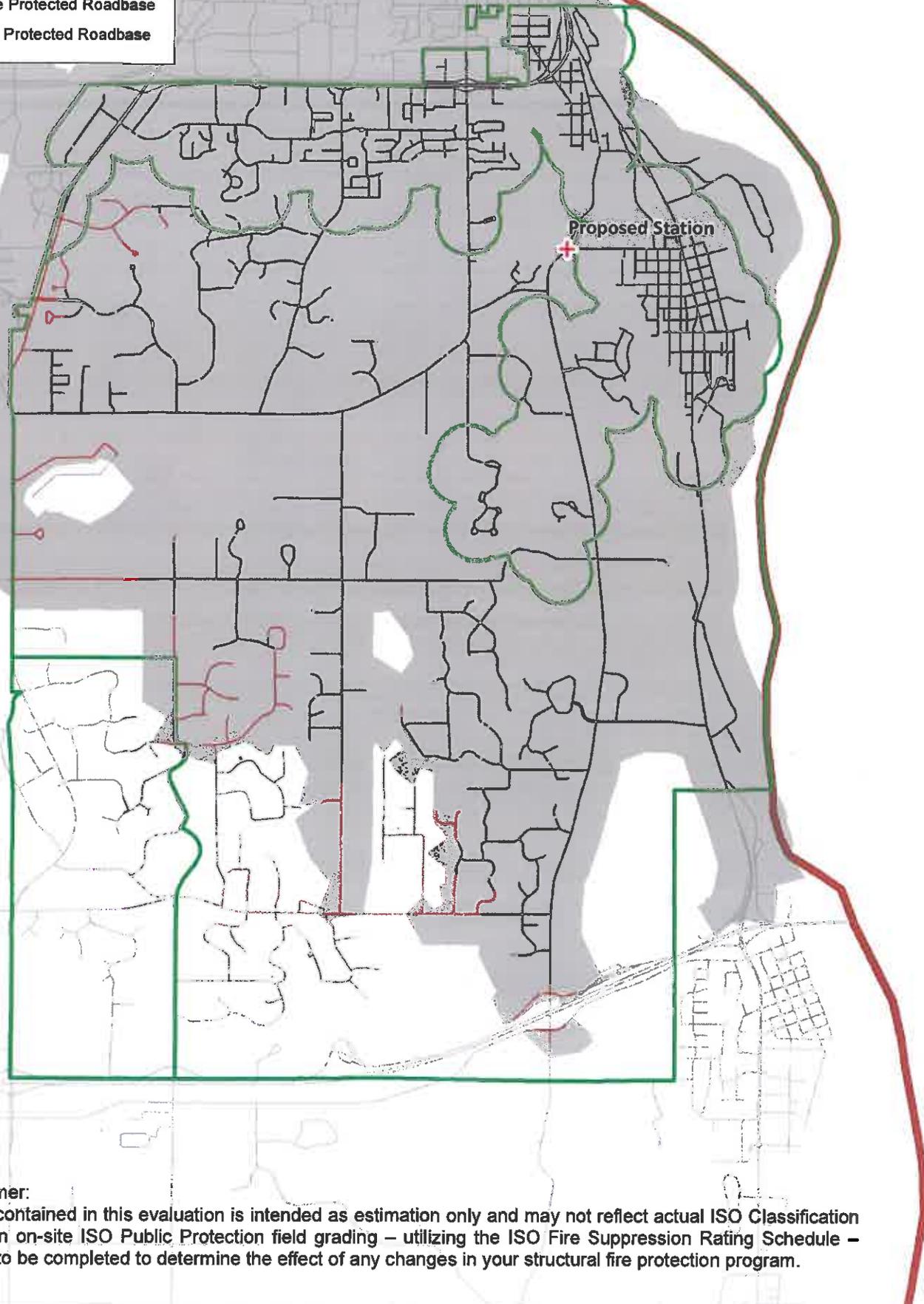




Bayport FDS & FPSA-MN

Legend

- + Proposed Station
- 5 Mile Station Response
- BOUNDARY
- Previous 5 Mile Protected Roadbase
- Addition 5 Mile Protected Roadbase



Map Disclaimer:
Information contained in this evaluation is intended as estimation only and may not reflect actual ISO Classification changes. An on-site ISO Public Protection field grading – utilizing the ISO Fire Suppression Rating Schedule – would need to be completed to determine the effect of any changes in your structural fire protection program.



Bayport Police Department
294 North 3rd Street
Bayport, Minnesota 55003
Phone: 651-275-4400
Fax: 651-275-4411

Laura Eastman
Chief of Police

Jay Jackson
Sergeant

Date: January 26, 2016
To: Mayor and City Council
City Administrator Martin
From: Police Chief Laura Eastman
Subject: Police Reports and Updates

Past Events

January 25: Part-time Officer Interviews – Administrator Martin, Chief Eastman and Sergeant Jackson

Upcoming Events

February 4: Community Watch Meeting at Croixdale (open to the public) – Minnesota Correctional Facility Warden Steve Hammer, Sergeant Jackson and Chief Eastman

Miscellaneous

Applied for and received an automatic external defibrillator (AED) from Shakopee Mdewakanton Sioux Public Safety LIFE program

December Call Load (continued)

21 – 31: medical L1, open door, permit to purchase, w/w equipment, medical L3, train complaint, records request, theft of hunting gear, liq. License delivery x 8, ordinance violation, medical L1, tobacco license, Delivery, vacation checks, winter parking notice x 6, out of control male, medical L1, winter parking notices x 4, public works issue, animal concern, medical L1, records request, w/w speed, alarm x2, medical L1,2 vehicle accident, exp. Registration, suspicious activity, intoxicated driver, out of control male, speed 61/40, w/w speed, medical L1.

January Call Load

01 – W/W speed, 4th degree dui, 911 call, DUI x 2, suspicious vehicle, motorist assist, medical L1, w/w speed x 2, NPI, susp. person, disorderly conduct/detox, medical L1/suicidal male.
02 – DAR/careless driving/NPI, burning smell, medical L1, public assist, AOA/domestic, vacation/vacant bldg. checks, accident no injuries, property damage report, minor in poss. Of alcohol/fake ID/speed 50/40, medical L1, w/w speed, NPI x2, gas drive off, DAS.
03 – Medical L1, civil issue, suspicious male, UUMV, trail camera placed, officer information.
04 – Medical L1, passing on shoulder x 3, vehicle lock out, medical L1, welfare concern.
05 – Background public works/ice rink att., Vul. Adult financial exploitation, medical L3, Suspicious activity, civil assist, w/w speed.
06 – w/w speed, school crossing, vacation/vacant Bldg. checks, medical L1, lost dog, watch property protection TC, POR verification.
07 – PM Theft, lurking/trespassing, AOA/medical L1/suicidal male, w/w speed, AOA/alarm.
08 – Suicidal male, school crossing, medical L2, school crossing.
09 – Open garage door, medical alarm, parking complaint.
10 – Welfare check, out of control male, phone call request.

- 11 – School crossing, permit to purchase x2, city ord. complaint, open door, vacation checks, public assist, property damage/street light down.
- 12 – Civil assist, watch property protection TC, road debris, permit to purchase, vacation/vacant bldg. checks, school crossing, w/w speed, careless driving/speed/pass prohibited/follow to close
- 13 – DAS, road rage incident, found lic. Plate, NCO.
- 14 – w/w speed, w/w speed/NPI, 3rd degree refusal/NMNDL, speed 60/40, speed 59/40.
- 15 – School crossing, w/w speed.
- 16 – Speed 60/40, No insurance, w/w speed,
- 17 – DAS, officer info., intox, driver, NMNDL, medical L1.
- 18 – Expired reg. public assist, suicidal Male, medical L3.
- 19 – Medical L1, vacation/vacant bldg. checks, damage to property, w/w speed x2, medical L1, intoxicated male/bar.
- 20 – overnight parking violation, open garage door x 2, trail camera placement, death, disturbance, harassment report, neighbor complaint, abandon vehicle.
- 21 - 31 NA

Acronym/code: W/W = Written warning, LOCK OUT = vehicle keys locked in car, DAR = Driving after revocation, DAS= Driving after suspension, NPI/ NO POI = No proof of insurance, DOC = Disorderly conduct, CSC = Criminal Sexual Conduct, NO MN/DL = No Minnesota driver's license, Medical Level = 1 (most severe) 2 (moderate) 3 (mild), Rec'vd OFP/DANCO = Received a fax for an order for protection (OFP) domestic abuse, no contact order (danco) for person in our city, Felony Intro. Of Narc. = Felony level of introduction of narcotics into the prison, uac = underage drinking, AOA/assist Other Agency, 10 -72 = deceased. FDCR- Fail to display current registration, UUMV = unauthorized use of mother vehicle, AOA= Assist other agency, POR= predatory offender verification, watch property protection TC= camera placement.

2015 Totals	Speed	Seatbelt	Child seat	DAS,R,C	Underage D&D	UAC	Open Bottle	No Insurance	No POI	Warrants	W/W
501 Chief Eastman	6	0	0	0	0	0	0	0	1	2	21
503 Aaron Slinger	0	0	0	0	0	0	0	0	1	0	0
505 Quinn Wilmarth	13	0	0	7	0	0	1	0	0	1	74
506 Chad Johnson	4	0	0	2	0	0	0	0	2	0	5
507 Dustin Purpur	10	0	0	5	0	0	0	0	3	0	45
508 Capt Hutchinson	0	0	0	0	0	0	0	0	0	0	0
509 Jay Jackson	11	10	0	6	0	2	0	2	5	0	81
510 John Miller	33	8	0	19	0	2	4	4	10	2	69
512 Zach Lund	13	0	0	16	0	0	2	2	5	2	22
513 Keith Frank	50	0	0	0	0	1	3	0	3	0	12
524 Riley Cameron	0	0	0	0	0	0	0	0	0	0	0
511 Nick Schipp	20	2	0	32	0	1	4	17	23	4	67
Year Total	160	20	0	87	0	4	9	26	53	11	396

Officer	Drugs	MJ in MV	Dac-IPS	Stop Sigr	Drug Para	DWI	Distracted	Crime Prev	City Ord	Careless	Other
501 Chief Eastman	0	0	0	0	0	0	0	0	1	0	3
503 Aaron Slinger	0	0	0	0	0	0	0	0	0	0	0
505 Quinn Wilmarth	0	1	0	1	5	0	0	177	3	0	1
506 Chad Johnson	0	0	0	0	0	1	0	0	1	0	0
507 Dustin Purpur	0	0	0	0	0	1	0	7	7	0	2
508 Capt Hutchinson	0	0	0	0	0	0	0	0	0	0	0
509 Jay Jackson	0	2	0	0	2	2	0	0	55	1	4
510 John Miller	3	2	0	2	6	21	0	0	5	1	5
512 Zach Lund	0	0	0	0	0	2	0	0	1	1	0
513 Keith Frank	0	0	0	0	0	4	0	0	11	1	7
524 Riley Cameron	0	0	0	0	0	0	0	1	3	0	8
511 Nick Schipp	3	6	0	2	9	7	0	1	34	0	1
Year Total	6	11	0	5	22	38	0	188	133	3	77

Notes :



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: January 21, 2016

To: Mayor and City Council
Logan Martin, City Administrator

From: Mel Horak, Public Works Supervisor

Re: Public Works Department Update – February City Council Meeting

During the month of January, the full-time Public Works staff, with assistance from part-time staff, completed the following tasks:

1. Cleaned warming house and flooded Perro Park ice rinks numerous times
2. Removed holiday decorations on Highway 95 and 5th Avenue North and placed in storage
3. Broomed city sidewalks and bike paths after light snowfalls
4. Plowed snow and or salted/sanded city streets on numerous occasions
5. Completed ongoing maintenance and repairs to trucks and equipment
6. Installed multiple new water meters, repaired numerous nonfunctioning water meters, and read numerous water meters for final utility billings
7. Performed ongoing operation of water and sewer systems, which includes daily inspections of facilities, water tests, water reports, and attending to system malfunctions

PUBLIC WORKS MESSAGE OF THE MONTH

Winter Driving Tip

Reduce your speed and anticipate longer stopping distances due to icy road conditions.
Slow down in curves, corners and intersections.

Bayport Public Library



582 NORTH FOURTH STREET
BAYPORT, MINNESOTA 55003
(651) 439-7454

Date: January 25, 2016

To: Mayor and City Council; Logan Martin, City Administrator

From: Jill Smith, Bayport Public Library Director

Re: Bayport Library Update

2016 started out with great news – the Library has been awarded a matching grant of \$4083.89 from the state that will allow for security cameras and a panic button to be installed at the Library. With our small staff and large building, this will bring added safety and security to the building for both patrons and staff. The Bayport Police Department was a key partner in preparing the grant and will assist in the placement of the security cameras.

Programming at the end of December included a great event that I hope will become an annual tradition! We had 58 people join us for our Noon Year's Eve countdown and celebration. A smaller crowd of 17 attended the movie showing of *Inside Out*. Many thanks to the teen volunteers who helped with staffing the movie event and the preparation work for the Noon Year's Eve event.

There are several programs planned for February, including a performance by Mu Daiko, a Japanese taiko drumming group, on Saturday, February 20 at 1:00 p.m. We are adding a monthly evening and Saturday storytimes, the first Monday of the month at 6:00 p.m. and the first Saturday of the month at 10:30 a.m. Baby storytime, for children birth to 2 and their caregivers, will be offered on Thursday mornings at 10:30 a.m.

We are encouraging adults to participate in the metro area wide Winter Reads program during January and February. Submitting a review will enter patrons in a drawing for a book pack prize at the end of February. We are also promoting a year-long Bayport Reading Challenge, with a different type of book to read each month. January's Challenge is to read a book of short stories. The Challenge is open to readers of all ages.

Washington County Information Technology staff upgraded the Library's computer network January 19-21. We are still waiting to upgrade staff computers, but patrons should notice improved internet access. Work continues to proceed for the new website, with an anticipated launch date in early March.

We continue to work to welcome everyone to the Library, enrich the community with programming and nurture lifelong learning. Thank you for your support as we work to offer Bayport residents a place to connect and learn.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: January 27, 2016

To: Mayor and City Council
Logan Martin, City Administrator

From: Sara Taylor, Assistant City Administrator/Planner

Re: **Department Update – February City Council meeting**

MNDOT REVIEW OF HIGHWAY 95 CORRIDOR PROJECTS

Recently, city staff met with representatives of MNDOT to discuss their planned upgrades for the Highway 95 corridor over the next few years. As part of the discussion, we reviewed the city's planned redevelopment and parking lot improvement project for 169 3rd Street North. Since this meeting, MNDOT has completed a preliminary review of the concept parking lot plans developed last year by Loucks Associates and provided comments for consideration. Overall, MNDOT is supportive of the concept in regards to traffic circulation and access to Highway 95 and proposed water infiltration/drainage patterns. SEH will be working on refining the concept plans for consideration by the City Council at an upcoming meeting. Once construction plans are complete, a formal MNDOT review will be required, as well as a permit application for work within or affecting MNDOT right-of-way. The project is anticipated to be bid in April, with construction to begin in May.

RFP FOR CITY BUILDING CLEANING SERVICES

To ensure value and efficiency, the city solicits quotes from vendors every few years to provide professional cleaning services for our main buildings. Currently, we contract with two separate vendors to provide cleaning services for City Hall, Fire Hall, and the Library. Over the past few months, staff has discussed the benefits of soliciting proposals for one vendor to supply regular cleaning services for the three main buildings, as well as service for other city buildings/facilities on an as-needed basis. I have been developing a comprehensive Request for Proposals (RFP) to solicit quotes for each city building, which specifically details square footage, interior finishes/furnishings, as well as frequency and level of cleaning service required. Last week, the vendor that provides service to City Hall and Fire Hall submitted a notice of resignation, which makes timing for this project both ideal, but also critical. We hope to distribute the RFP within the next two weeks and secure a contract with a vendor by March 1.

SCVRTA 2016 TOURISM GUIDEBOOK DISTRIBUTION

For the last several years, the city has partnered with the St. Croix Valley Regional Tourism Alliance to feature Bayport in their annual tourism guidebook, focused on promoting WI and MN communities and activities. Circulation for this guidebook is over 25,000, which will be distributed in the coming weeks. It is not only a great way to promote community attributes and commerce, but also showcase the Bayport Community Action League's calendar of events, as well as resident photos from the *Focus on Bayport* Photo Contest. A copy of Bayport's feature page for 2016 is attached and includes a nice photo taken by resident Don Hoye!

BCAL 2016 CALENDAR OF EVENTS

March 26	Easter Egg Hunt @ Barker's Alps Park	June 27	Dane's Place Pig Roast @ Village Green
June 3-4	Citywide Garage Sale	September 17	Derby Days
June 4	Craft Fair @ Village Green	December 7	Holiday Lighting @ Village Green
June 8	Ice Cream Social @ Lakeside Park	June-October	Farmer's Market @ Village Green

scenic river valley

Bayport offers small town hospitality



Welcome
 Located on the St. Croix River, between the cities of Alton and Stillwater, Bayport is known for its scenic charm and warm, small town hospitality. Whether you are a nature lover, recreation enthusiast, or a foodie in search of a great new place to eat, Bayport provides visitors with a variety of ways to enjoy the river valley!

Natural Beauty
 At the south end of the city, photographers and birders come to enjoy the St. Croix Savanna Scientific and Natural Area (SNA). This area is considered to be the best hill prairie and oak savannas along the Lower St. Croix National Scenic Riverway. In addition to stunning views of the river valley that span this 148 acres of open space, the SNA offers high bird diversity, with 115 bird species sighted and several varieties of native vegetation. Hiking trails can also be found throughout the SNA.

Waterfront Amenities
 Visitors looking to explore the St. Croix River Valley by water will be pleased to know that Bayport offers multiple boat launches, boat rental, transient boat slips, waterside dining, and a full-service gas dock at the area marinas. Lakeside Park, located on the shores of the St. Croix River, is also a valued community asset and the perfect destination to take a swim, have a picnic, or take a leisurely stroll along the river's shore.

Dining and Hospitality
 Bayport offers a variety of unique, independent restaurant and dining options, which definitely enhance the character and charm of this historic town. Fresh fish and seafood, acclaimed southern



Bayport Marina Association

The Marina That Thinks It's A Resort!

MEMBERSHIP OPPORTUNITIES NOW AVAILABLE -- YOUR BOAT COULD BE HERE IN 2016!
 Boat on the beautiful and historic St. Croix River—one of the cleanest rivers in the world! Dock your boat in our deep, protected harbor for a calm and peaceful stay.
 Dine at Mallards on the St. Croix, the world-class, on-site restaurant with dockable delivery!
 Relax at our family and pet friendly, private marina and resort, while you enjoy our heated pool, tennis courts, clubhouse, patio and picnic spaces, gas grills throughout, baiter pits, restrooms with showers, "Puff Dock" and "Boutique", free WiFi, and many other amenities!
 Membership opportunities also available—ask about our Limited Membership Card!

Located on the Beautiful & Historic St. Croix River—Mile Marker 19.1 | 651-439-2440
 WWW.BAYPORTMARINA.COM | 400 Fifth Avenue South, Bayport, MN 55009

Drinking Art

Handcrafted Artisanal Wines & Spirits

Join us on **May 9** in Bayport, MN
 Meet us on **Facebook**

100 1st St NE, Bayport, MN 55009 | 651-439-2440 | www.drinkingart.com

Troy Burne

GOLF • WEDDINGS • EVENTS

GOLF CLUB & EVENT CENTER

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CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: January 25, 2016
To: Honorable Mayor and City Council
From: Logan Martin, City Administrator
Re: Administration Department Update – February City Council meeting

NEW FIRE HALL UPDATE

February is likely the last full month of construction activity occurring at the Fire Hall, which is a very exciting milestone! Exterior signage and steel ladders are being installed this week, which will largely complete all exterior work. Inside the building, finish work has been occurring in earnest over the last few weeks. Painting of the garage bay and office areas, installation of cabinetry, appliances, and furniture, and final treatments on flooring will all continue through February. The Fire Department will operate out of both stations for approximately one week prior to moving in as any final adjustments are made at the new station. At this point, it appears the new station will be fully operational in early March. Discussions have begun on a ribbon-cutting for Council and our partners, along with a public open house for the larger community, and those details will be provided as they become available.

PUBLIC WORKS SUCCESSION PLANNING

As discussed during 2016 Budget preparations, the City intends to recruit and hire a candidate for the new Public Works Director position in the spring. This position would work alongside current staff to familiarize themselves with City operations, and would serve as the department head for the public works department. Staff has compiled job descriptions from a few comparable cities to develop a position profile that ensures we recruit the best candidates, and we intend to have a job description developed in the next two months. Recruitment would begin shortly thereafter, with the goal of having a new employee onboard in May – June.

DOWNTOWN REDEVELOPMENT PROJECT

After working through a few unexpected legal requirements, the City was able to complete acquisition of the former Lyle's Grocery property late last week. This allows the project to enter the next phase of finalizing the design of the municipal parking lot, which staff intends to complete with the assistance of City Engineer Parotti and his team at S.E.H. The goal is to bring a design back for Council consideration as early as next month, to take advantage of the more aggressive bidding climate in early spring.

UPCOMING MEETINGS AND EVENTS

February 1	City Council meeting	6pm	City Hall
February 15	Presidents' Day		(city offices closed)
February 20	Fire Dept. Fundraiser	7pm – midnight	Eagles 94 Club in Oak Park
March 7	City Council workshop (tentative)	5pm	City Hall
March 7	City Council meeting	6pm	City Hall