



CITY OF BAYPORT

294 NORTH 3RD STREET
BAYPORT, MN 55003

NOTICE OF CITY COUNCIL WORKSHOP

NOTICE IS HEREBY GIVEN that the Bayport City Council will hold a workshop at 4:45 p.m. on Monday, February 6, 2012 at Bayport City Hall. The purpose of the workshop will be to discuss possible short and long term city projects, including but not limited to, recommendations made by the Riverfront Advisory Commission, a downtown improvement project, a dog park, and a lighting initiative. Please contact City Hall at (651) 275-4404 if you have any questions or need further information.

Mitch Berg, City Administrator

This notice was posted on January 31, 2012



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: January 31, 2012
TO: Mayor and City Council
FROM: Mitch Berg, City Administrator
RE: Discussion items for January 31, 2012 City Council workshop

DOWNTOWN IMPROVEMENTS

Background

Both past and present elected officials have mentioned a desire to beautify the Bayport business district. One of the biggest reasons why the city has been unable to implement this project is because of several restrictions MNDOT has on what can be placed within their right-of-way along Highway 95. The other major reason is a lack of funding.

Recently, staff met with MNDOT to discuss participation in their Community Roadside Landscaping Partnership reimbursement program, to provide some additional landscaping and planting in Bayport. Unfortunately, MNDOT stated that the city would not be eligible to receive funding for this type of project. The city also surveyed the business community to see if there would be any interest in participating in a low interest loan program to assist with exterior or interior improvements to their building. However, the city only received interest from 1 business owner out of the 46 that were surveyed.

Recommendation

Due to the limited availability of grant funding available, lack of interest by the local business community, and the high set up cost and risk to establish a low interest program, staff is not pursuing the low interest loan program any further. However, staff is continuing to explore other ideas to beautify the downtown and is in the process of developing another business survey to solicit additional interest and feedback.

OFF-LEASH DOG PARK

Background

The city has received a request from a resident and *Friends of Stillwater Area Dog Parks, Inc.* to pursue an off-leash dog park in the city. Both have offered to contribute time and funds to establish and maintain the dog park. As you may recall, this idea was considered by both the Park Advisory Committee and the City Council about five years ago during the development of the city's master park plan, and again last year briefly by the City Council. Due to lack of interest, funding, and maintenance concerns, as well as the fact that many residents feel that Barker's Alps Park already provides ample area for dog exercise and activity, a designated dog park was not included in the final master park plan.

Recommendation

For the reasons stated above, staff has not pursued this project any further. However, should the City Council want to pursue this, excluding any donated materials and labor, the estimated installation cost is approximately \$5,000-10,000, which includes fencing, a woodchip surface, signage and waste receptacles; but does not include ongoing maintenance costs. Furthermore, should the council support a

designated dog park, staff and public input has identified Barker's Alps Park as most suitable location, amongst the two other existing parks within the city.

DARK SKY INITIATIVE

Background

The city has received a resident request to reduce the amount of light pollution within the city. Some cities have achieved measurable results by adopting a "dark sky" ordinance, which would require all lighting to be retrofitted with low lighting or down lit fixtures.

While reducing light pollution is positive initiative, staff is concerned about the upfront costs and financial burden residents, businesses, and the city. I am in the process of obtaining some preliminary cost estimates to retrofit all city street lights to comply with such an ordinance, which I hope to have in time for our discussion at the workshop.

Recommendation

As an alternative to passing a dark sky ordinance, staff suggests when the city's street lights need to be replaced, on a light-by-light basis, that they be replaced with a type of light fixture that is designed to minimize light pollution.

BOARDING DOCK

Background

Last year, staff was asked to research the cost of a boarding dock for the 4th Avenue North boat launch. As such, staff met with representatives of the local state prison to discuss the feasibility and cost of using their labor division to construct such a dock. Per the city engineer's recommended specifications, a minimum 6' by 90' boarding dock would be needed to accommodate for the changing height of the river. The cost to purchase the system is \$12,000 for the dock, but additional labor and materials would ultimately bring the cost up to 17,000.00. The city would also need to budget on an on-going basis the cost of maintenance.

Recommendation

Due to the level of interest expressed by the Riverfront Advisory Commission and from discussions at prior council meetings, staff feels that this would facilitate additional use of the public boat launch. Furthermore, the city's strategic plan does encourage the development of more riverfront amenities and improved access to/from the river, two initiatives staff feels this project addresses.

COST BUDGET

OFF-LEASH DOG PARK	
Materials	
Fencing	\$ 6,000.00
Signage	\$ 150.00
Bag dispensers	\$ 125.00
Waste Receptacles	\$ 1,000.00
Contingency	\$ 1,072.50
Total	\$ 8,347.50
Labor	\$ 1,500.00
Grand Total	\$ 9,847.50

Annual Costs	
Labor	\$ 9,100.00
Vehicle	\$ 5,200.00
Bags	\$ 400.00
Maintenance	\$ 2,000.00
Insurance	\$ 250.00
Total	\$ 16,950.00

Boarding Dock	
Materials	
Dock	\$ 12,000.00
Poles	\$ 942.00
Spud puller	\$ 1,975.30
Contingency	\$ 2,237.60
Total	\$ 17,154.90
Labor	\$ 490.00
Grand Total	\$ 17,644.90

Annual Costs	
Labor	\$ 140.00
Vehicle	\$ 80.00
Maintenance	\$ 450.00
Insurance	\$ 120.00
Total	\$ 790.00

Dark Sky Initiative	
- est. cost to replace lighting hoods only	
Materials	
Replace street lights	\$ 29,400.00
Contingency	\$ 2,940.00
Total	\$ 32,340.00
Labor	\$ 14,700.00
Grand Total	\$ 47,040.00

Annual Costs	
Contract Maintenance	\$ 1,500.00
Electricity	\$ 26,000.00
Total	\$ 26,000.00