



**City of Bayport**  
294 North Third Street  
Bayport, Minnesota 55003  
Phone 651-275-4404  
Fax 651-275-4411  
www.ci.bayport.mn.us

**City of Bayport**  
**PARK RESERVATION REQUEST**  
**GAME FIELD OR COURT**

<b>Applicant Information</b>	
Applicant Name:	
Phone Number:	Alternate Phone Number:
Address:	
City/State/Zip:	
Email Address:	
Business or Organization Name (if applicable):	

<b>Reservation Request</b>	
Ball Fields:	<input type="checkbox"/> Barker's Alps #1 ( <i>north</i> ) <input type="checkbox"/> Barker's Alps #2 ( <i>south</i> ) <input type="checkbox"/> Lakeside <input type="checkbox"/> Perro Creek
Soccer Fields:	<input type="checkbox"/> Barker's Alps #1 ( <i>north</i> ) <input type="checkbox"/> Barker's Alps #2 ( <i>south</i> )
Tennis Courts:	<input type="checkbox"/> Perro #1 <input type="checkbox"/> Perro #2 <input type="checkbox"/> Perro #3
Volleyball Courts:	<input type="checkbox"/> Lakeside #1 <input type="checkbox"/> Lakeside #2 <input type="checkbox"/> Lakeside #3 ( <i>east</i> )
Other:	
Start Date:	End Date:
Days of the week:	<input type="checkbox"/> Mon. <input type="checkbox"/> Tues. <input type="checkbox"/> Wed. <input type="checkbox"/> Thurs. <input type="checkbox"/> Fri. <input type="checkbox"/> Sat. <input type="checkbox"/> Sun.
Hours:	( <i>Available between sunrise and sunset</i> )
Proposed use:	
Other special requests/notes:	

**SEE REVERSE FOR POLICIES, PAYMENT, AND FEE INFORMATION**

## Applicant Acknowledgement, Indemnification and Signature

In consideration for and as a condition of the use of the above-stated facility, the applicant hereby agrees to hold harmless the city, its officers, employees, and agents, against any and all claims, demands, causes of action, damages (including damages to city property), costs and liabilities, directly or proximately resulting from or caused by the use and occupation of the facility hereinabove described, whether such use is authorized or not or from any act of omission of the applicant or any of its officers, agents, employees, guests, patrons, or invitees.

The applicant shall at its own risk and expense, defend any and all suits, actions, or legal proceedings which may be brought against the city, its officers, and employees in which in any way arise from or related to applicant's use of the above facility. The applicant shall also pay for any and all damages to any city property including any damages for loss or theft of such property, done or caused by the applicant, its officers, agents, employees, guests, patrons and invitees.

The undersigned hereby acknowledges receipt of the park rules, regulations, and user responsibilities and agrees to abide by these regulations, take responsibility for all persons in attendance, and will be present or have a designated representative present for the duration of the reservation. The undersigned also understands that submittal of this form does not guarantee approval of the reservation request.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Reservation Policies and Payment

- Reservations will not be accepted without completion and submittal of this form to City Hall.
- A certificate of liability insurance may be required for the reservation.
- Full payment for the reservation is due upon submittal of this form (see below for fees).
- Acceptable forms of payment include cash or checks made payable to "City of Bayport."
- This form will serve as a confirmation and invoice for the reservation. Revisions to this form should be directed to City Hall at 651-275-4404.
- Problems securing a field or court on the reservation date should be directed to the Police Department at 651-439-9381. Please have a copy of this form with you to verify reservation.

Reservation Categories	Fees
<b>Ball Fields</b>	
Barker's Alps #1 or #2	\$10.71 per day / \$214.25 seasonal maximum (per field)
Lakeside or Perro	\$10.71 per day / \$107.13 seasonal maximum (per field)
<b>Soccer Fields</b>	
Barker's Alps #1 or #2	\$10.71 per day / \$107.13 seasonal maximum (per field)
<b>Tennis Courts</b>	
Perro #1, #2, or #3	\$10.71 per day (per court)
<b>Volleyball Courts</b>	
Lakeside #1, #2, or #3	\$10.71 per day (per court)
<b>Other</b>	

Office Use	Amount	Payment	Staff
Reservation fee	<input type="checkbox"/> \$ _____ / day x _____ days = \$ _____ <input type="checkbox"/> \$ _____ Seasonal maximum for field	<input type="checkbox"/> Cash <input type="checkbox"/> Check # _____	



## **CITY OF BAYPORT**

294 NORTH 3<sup>RD</sup> STREET  
BAYPORT, MN 55003

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### **CITY PARK RULES**

- ❖ **Dogs/pets must be leashed at all times and are not allowed in any park building or the Lakeside Park beach area. Please clean up after your pet.**
- ❖ **All trash must be placed in designated waste/recycling receptacles.**
- ❖ **Glass containers are not allowed.**
- ❖ **Recreational fires are not allowed.**
- ❖ **Picnic shelters are available for public use on a first come, first served basis, unless reserved in advance and posted.**
- ❖ **Charcoal within the satellite grills must be extinguished before leaving the park.**
- ❖ **Swimming is allowed at your own risk within the buoyed area at Lakeside Park (no lifeguard on duty).**
- ❖ **Children must be accompanied by an adult in the Lakeside Park beach area.**
- ❖ **Parking for vehicles is only allowed in the designated parking lots surrounding the park, during park hours.**
- ❖ **Parking for vehicles with attached boat trailers is only allowed in designated, posted areas in and adjacent to Lakeside Park.**
- ❖ **Ball fields, soccer fields, volleyball, and tennis courts are available for public use on a first come, first served basis, unless reserved in advance and posted.**

**PARK HOURS: SUNRISE TO SUNSET**

**~ PLEASE RESPECT THE PROPERTY AND ALL PARK USERS ~**