

**CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
May 6, 2013**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

ROLL CALL (St. Ores, Carlson, Goldston, Hanson, McGann)

APPROVAL OF AGENDA

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

1. Recognition of Matt Bell upon his retirement from the Bayport Fire Department
2. Library summer program schedule
3. April recycling award recipient is Holly Langworthy who will receive \$30.00 for her recycling efforts, with funding made possible by a grant from Washington County
4. Spring clean-up services offered by Allied Waste
5. Rain garden clean-up event on May 29

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person).*

1. Request from youth group "Roots and Shoots" to expand the habitat garden in Barker's Alps Park
2. John Chiglo, MnDOT – St. Croix River Crossing project update
3. Cory Slagle, Washington County - Pickett Avenue/56th Street reconstruction project update
4. Todd Streeter, Stillwater Chamber of Commerce

CONSENT AGENDA

TAB #

Consider a resolution adopting items 1 through 7

- | | |
|---|---|
| 1. April 1, 2013 City Council regular meeting minutes | 1 |
| 2. April payables and receipts (check numbers 1135720-1135823) | 2 |
| 3. April building, plumbing and mechanical permits reports | 3 |
| 4. Special event application from BCAL for ice cream social on June 12, 2013 at Lakeside Park Beach House | 4 |
| 5. Purchase of a replacement Toolcat utility work machine for the Public Works Department | 5 |
| 6. Agreement with The Planning Company for plan review services | 6 |
| 7. Modifications to the 2013 - 2015 labor agreement with Law Enforcement Labor Services, Inc., Local Public Employee Union #226 for the Police Department | 7 |

PUBLIC HEARINGS

CITY COUNCIL LIAISON REPORTS

STAFF/CITY ADMINISTRATOR REPORTS

8

UNFINISHED BUSINESS

NEW BUSINESS

1. Consider drainage and grounds improvement project at City Hall with a cost share grant from the Middle St. Croix Watershed Management Organization 9
2. Consider the 2013-2015 labor agreement with Minnesota Teamsters Public Employee Union #320 for the Public Works Department 10
3. Consider issuance of new on-sale, Sunday, 2:00 a.m., and off-sale liquor licenses for the tavern/restaurant establishment located at 101 5th Avenue South 11
4. Consider right-of-way improvements to provide access to Lots 10, 11, and 12 of Block 109 12
5. Consider authorization to prepare plans and specifications and to advertise for bids for the 2013 Sealcoating Improvement Project 13

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

ADJOURNMENT

**CITY OF BAYPORT
PROCLAMATION
Recognizing the Contributions of Matthew Bell**

WHEREAS, Matthew Bell has served the City of Bayport Fire Department from 1993 to 2013; and

WHEREAS, Matthew Bell has been a consistently friendly voice in working with his fellow firefighters within our fire service area and in answering a wide variety of calls from residents and businesses; and

WHEREAS, during this period Matthew Bell has served the Bayport Fire Department in the roles of Firefighter, Engineer, Captain, and Assistant Chief, and respectfully served all the citizens of Bayport, Oak Park Heights, and Baytown and West Lakeland Townships in an outstanding and professional manner; and

WHEREAS, Matthew Bell's professionalism and dedication to the responsibilities to the position of Assistant Chief have brought credit upon himself and the City of Bayport; and

WHEREAS, the City Council of the City of Bayport hereby recognizes the dedication and contributions of Matthew Bell in making this community a wonderful place to work and raise our families; and

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Bayport hereby expresses its sincere appreciation to Matthew Bell for 20 years of service and recognizes and commends his dedication to the Bayport Fire Department.

PROCLAIMED THIS 6TH DAY OF MAY 2013.

Signed: _____
Susan St. Ores, Mayor

Attest: _____
Sara Taylor, Acting City Administrator

Who we are?

We are the Saint Croix Valley Roots and Shoots Group. We are a youth group started with founding principles designed by Jane Goodall. Our goal is to help the community, animals, and environment, through community service.

What we have done:

Our group has been busy with a variety of projects in the local community. We have monitored bluebird populations for the MN state park system. We went to local nursing homes and interacted with residents. This winter our group knit over 25 hats for the Hats For the Homeless Program/ Our biggest endeavor thus far has been the "frogject" at Barker's Alps in Bayport. With city approval our group was successful in building a 3-foot diameter frog pond with a butterfly garden adjacent to it. We have been happy with the end result, as we have observed many frogs inhabiting our pond as well as butterflies feeding on the plants.

What we want to do:

Our group has already purchased a sign that we plan to put up when the ground thaws in the spring (ha ha ha). We plan on restocking the pond with aquatic plants as soon as weather permits. Mel Horak, parks director, has mentioned that he likes what we have done so far and would like to see an expansion of the current project. We would like city approval to expand the pond. The plan would be to have a small pond adjacent to the current one, connected with a small trench. The next pond would be approximately the same area and depth as the current pond. Please see attached map.

When we plan to start:

We are applying for a \$1,000 grant from the Pollination Project. We will start once our grant comes in. We think this will be close to June 2013.

Funding:

We plan to fund this from grants, donations, bake sales, and craft sales.

What we need from the city:

We would like help digging the hole if possible.

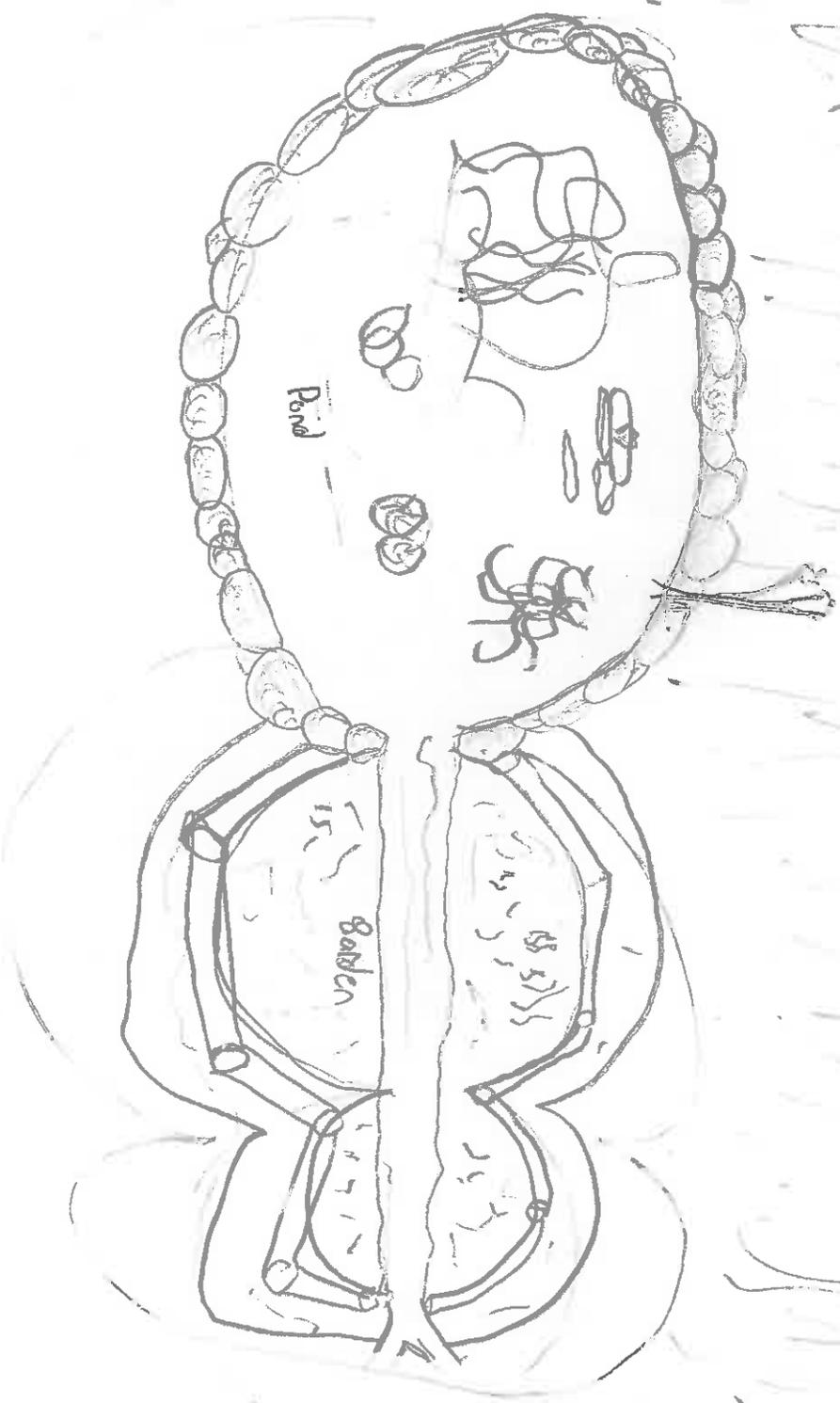
Contact information:

Paavo Downing 483 9th ST. N. Bayport MN 55003
E-Mail: pineconepickle@yahoo.com
Home Phone: 651-351-2809



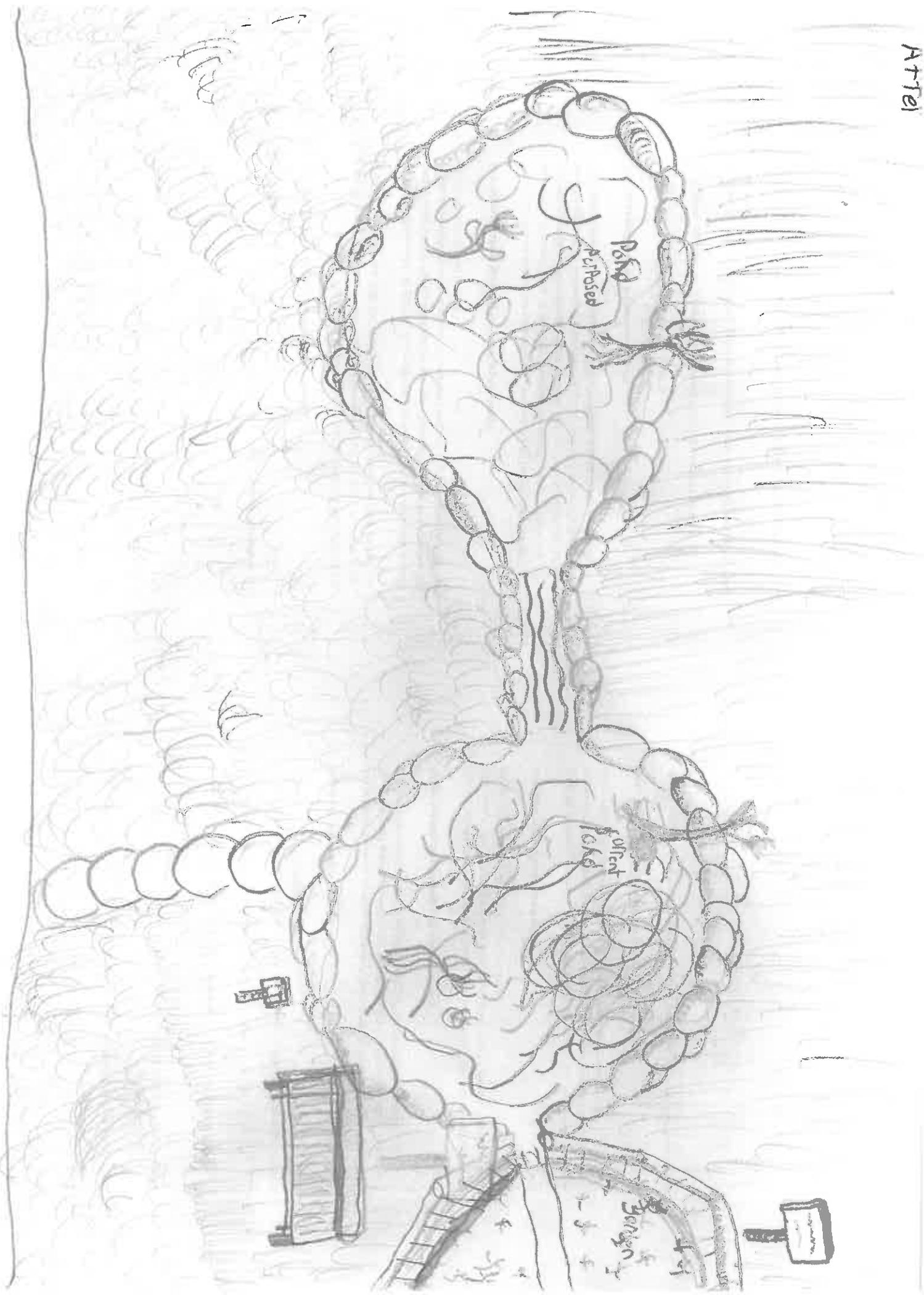
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RESOLUTION NO. 13-

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,
WASHINGTON COUNTY, MINNESOTA HELD MAY 6, 2013**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 6th day of May, 2013 at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-7 FROM THE
MAY 6, 2013 CITY COUNCIL AGENDA**

1. April 1, 2013 City Council regular meeting minutes
2. April payables and receipts (check numbers 1135720-1135823)
3. April building, plumbing and mechanical permits reports
4. Special event application from BCAL for ice cream social on June 12, 2013 at Lakeside Park Beach House
5. Purchase of a replacement Toolcat utility work machine for the Public Works Department
6. Agreement with The Planning Company for plan review services
7. Modifications to the 2013 - 2015 labor agreement with Law Enforcement Labor Services, Inc., Local Public Employee Union #226 for the Police Department

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –
Connie Carlson –
Michele Hanson –

Dan Goldston –
Patrick McGann –

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 6th day of May 2013.

ATTEST:

Sara Taylor, Acting City Administrator

Susan St. Ores, Mayor

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
APRIL 1, 2013
6:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of April 1, 2013 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

SWEARING IN OF NEW COUNCILMEMBER PATRICK MC GANN

Mayor St. Ores administered the Oath of Office to Patrick McGann. Patrick was welcomed to the City Council.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers Connie Carlson, Dan Goldston, Michele Hanson and Patrick McGann

Members Absent: None

Staff Present: Acting Administrator/City Planner Sara Taylor, Police Chief Laura Eastman, Public Works Supervisor Mel Horak, Finance Officer Wanda Madsen, Engineer Barry Peters, Attorney Andy Pratt, and Fire Chief Mark Swenson

APPROVAL OF AGENDA

It was moved by Councilmember Carlson and seconded by Councilmember Goldston to approve the April 1, 2013 City Council agenda. Motion carried 5-0.

PROCLAMATIONS/COMMENDATIONS/PETITIONS/ANNOUNCEMENTS

1. The March recycling award recipients are John and Leah Legato who will receive \$30.00 for their recycling efforts, with funding made possible by a grant from Washington County.

OPEN FORUM - None

CONSENT AGENDA

Mayor St. Ores read items 1-17 on the consent agenda.

Councilmember Carlson introduced the following resolution and moved its adoption:

**Resolution 13-08
RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-17 FROM THE
APRIL 1, 2013 CITY COUNCIL AGENDA**

1. February 28, 2013 City Council special meeting minutes
2. March 4, 2013 City Council workshop meeting minutes
3. March 4, 2013 City Council regular meeting minutes
4. March 18, 2013 City Council special meeting minutes
5. March payables and receipts (check numbers 1135616-1135708)
6. March building, plumbing and mechanical permits reports

7. Compensation disbursement request by city employee
8. Special event application from Anderson Race Management for relay event on Saturday, August 17, 2013 at Perro Park
9. Special event application from the Bayport American Legion for the Memorial Day Parade on Monday, May 27, 2013
10. Donation request from Bayport American Legion for the Memorial Day Parade
11. Special event application from BCAL for Dane's Place fundraiser on June 30, 2012 at Village Green Park
12. Temporary on-sale liquor license from BCAL for Dane's Place fundraiser
13. Lawful gambling applications from BCAL for Dane's Place fundraiser
14. Special event application from Greater Stillwater Chamber of Commerce for Rock'n Ribs on the River at Lakeside Park on Saturday, June 15, 2013
15. Temporary on-sale liquor license from Greater Stillwater Chamber of Commerce for Rock'n Ribs on the River
16. Donation of drinking water and supplies for Perro Park warming house from First State Bank and Trust
17. Donation of \$25.00 to the Police Department from Jeff and Donna Todd

The motion for adopting the foregoing resolution was duly seconded by Councilmember Hanson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye
 Connie Carlson – aye

Dan Goldston – aye
 Michele Hanson – aye

Patrick McGann – aye

PUBLIC HEARINGS – None

COUNCIL LIAISON REPORTS

Mayor St. Ores reported on the March Middle St. Croix Watershed Management Organization (MSCWMO) meeting, noting that meetings will now be held at the Bayport Public Library because the MSCWMO office is moving to Oakdale. She reported MnDOT is planning a series of meetings for businesses on the St. Croix River Crossing project and councilmembers will be asked to participate. She thanked the two residents not selected to fill the vacancy on the City Council and shared a positive comment she received on Public Works' snowplowing efforts this season. She attended a meeting at the Bayport Senior Center where Chief Eastman and Captain Hutchinson presented on fraud and identity theft, and she reported several attendees were pleased with the new benches along Highway 95.

STAFF/CITY ADMINISTRATOR REPORTS

Fire Chief Swenson reviewed his written report, reiterating that the department is working on a plan to effectively respond to the call volumes that continue to increase into 2013. He noted that Matt Bell retired from the department after 20+ years and will be recognized at the May City Council meeting. In addition, the department will be hosting its annual booya event this weekend.

Police Chief Eastman reviewed her written report. She stressed the importance of reporting suspicious activity related to fraud and identity theft. The 2012 K-9 report was summarized and Chief Eastman noted the city receives ongoing donations for Keylo's food and veterinary needs.

Mel Horak, Public Works Supervisor, reviewed his written report. He stated the inspection/service of the well #3 pump has been postponed until the threat of high water in the area of well #4 has passed. Active planning for rehabilitation of well house #3 will be delayed until a new city administrator is hired, but the work is anticipated for this fall/winter. Quotes were solicited for the purchase of bare root trees, in anticipation of a spring planting project.

Acting Administrator Taylor reviewed her written report. She noted the final concept plan for Perro Park will be presented later in the meeting, and a workshop to prioritize the improvements will be scheduled in the next few weeks if the master plan is adopted. New construction is progressing in Inspiration and currently there are approximately 80 single family homes in the development. Platting for the remaining lots in Phase 2 of the development is planned for this spring/summer. The city's auditing firm is expected to present the findings of the 2012 audit at the May City Council meeting, and a preliminary assessment indicates the city is in compliance with accounting requirements and state statutes. Staff is monitoring the threat for flooding this year; however the National Weather Service is not predicting major flooding of the St. Croix River, unless the area experiences unusually heavy rain in the next few months.

UNFINISHED BUSINESS

Consider a final master plan for Perro Park: Park consultant Larry Wacker reviewed the process to date for developing a master plan for Perro Park improvements/enhancements. A tabulation of responses to a survey to gauge interest in the two proposed concepts indicated a clear preference for Concept A. The master plan for this concept retains the hockey rink in its current location, develops an improved open space for picnicking, upgrades the playground and warming house, maintains two tennis courts, incorporates a practice wall and basketball goal into the tennis courts, develops a trail system in the park, including improved access points and creek crossings, provides seating throughout the park and includes a park identification feature. A preliminary cost estimate for the individual items was reviewed, and Mr. Wacker indicated the total of \$786,000.00 included lighting costs for the hockey rink only. If the master plan is approved, a workshop will be scheduled to set priorities and a budget, refine the cost figures and associate the dollar amounts with the phasing of the improvements over the next 5-10 years. Councilmember Carlson noted the current vehicular entrance for the farmer's market is blocked by trees on the current plan, and Mr. Wacker stated an upgraded access off 3rd Avenue may accommodate vehicles. Discussion followed on adding two basketball goals to allow for a full court game (east-west ends of court), providing electricity for farmer's market activities, adding security lighting, incorporating rain gardens, exploring the use of pervious materials for the trails, eliminating one of the access points off 3rd Avenue, and providing a less expensive clock option.

It was moved by Councilmember Hanson and seconded by Councilmember McGann to adopt Concept A as the Master Plan for Perro Park. Motion carried 5-0.

Consider financing options for the purchase of the new pumper truck for the Fire Department: Fire Chief Swenson reported that staff has further analyzed the financing options for the purchase of a \$520,000.00 pumper truck, including debt financing through a general obligation bond. This mode of financing would require \$10,000.00-\$15,000.00 in soft costs. The city auditor provided an informal opinion that the purchase be made using the city's general funds instead of financing. The city has approximately \$12.8 million in reserve funds, of which \$200,000.00 are expiring certificates of deposit. Staff is recommending purchasing the pumper truck with internal general funds. Delivery of the vehicle is expected in January 2014.

It was moved by Councilmember Carlson and seconded by Councilmember Goldston to internally finance the pumper truck purchase with the General Fire Equipment Capital Assets Outlay Fund 101-42200-530. Motion carried 5-0.

NEW BUSINESS

Consider authorization to complete a feasibility study for a water and sewer utility extension for the property located at 239 1st Avenue South: Engineer Peters explained the city was approached by the property owner at 239 1st Avenue South to explore the cost of bringing public utilities to serve property

along 2nd Street South, at 1st Avenue South. The owner is also exploring a possible subdivision of the parcel into multiple lots and would like the city to investigate the feasibility and costs for the extension of water and sewer utilities. He indicated there are currently two homes on 1st Avenue South on septic systems, as well as a business on 2nd Avenue South that could benefit from sewer extension. The applicant has submitted the required escrow and staff is recommending the City Council authorize preparation of a feasibility report to investigate the extension of public utilities to the area. Councilmember Goldston noted the property is in the floodplain and Engineer Peters stated the report would investigate a connection from either Central Avenue or 3rd Street South.

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to prepare a feasibility report to investigate the extension of public utilities to serve property along 2nd Street South, south of Central Avenue. Motion carried 5-0.

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

1. Councilmember Hanson recognized and thanked Jeff and Donna Todd and the First State Bank and Trust for their donations to the city.
2. Mayor St. Ores thanked retiring firefighter Matt Bell and his family for Matt's years of service to the fire department. She and Councilmember Carlson also thanked Library Director Mark Blando for helping the Easter Bunny with events and appearances this year.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to adjourn the meeting at 7:01 p.m. Motion carried 5-0.

Acting City Administrator/Clerk

CITY OF BAYPORT

*Budget Control Summary

Current Period: APRIL 2013

Account Descr	2013 Cumulative Budget	2013 Cumulative Actuals	2013 Cumulative Variance	2013 %
FUND 101 GENERAL				
Revenue Accounts				
DEPT 00000 GENERAL GOVERNMENT	\$1,663,419.00	\$195,173.40	\$1,468,245.60	88.27%
DEPT 41200 MAYOR & COUNCIL	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41240 RECYCLING	\$5,500.00	\$1,800.00	\$3,700.00	67.27%
DEPT 41600 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41602 CURB & SIDEWALK PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$96,750.00	\$54,158.60	\$42,591.40	44.02%
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42000 PUBLIC SAFE CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42100 POLICE	\$96,100.00	\$18,105.28	\$77,994.72	81.16%
DEPT 42200 FIRE PROTECTION	\$380,878.00	\$207,557.34	\$173,320.66	45.51%
DEPT 43100 STREET MAINT	\$5,000.00	\$0.00	\$5,000.00	100.00%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$704.25	-\$704.25	0.00%
DEPT 43200 PARKS	\$27,500.00	\$4,092.69	\$23,407.31	85.12%
DEPT 43300 CEMETERY	\$10,000.00	\$4,100.00	\$5,900.00	59.00%
DEPT 44100 PROJECT	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue Accounts	\$2,285,147.00	\$485,691.56	\$1,799,455.44	78.75%
Expenditure Accounts				
DEPT 00000 GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41100 ELECTIONS	\$470.00	\$0.00	\$470.00	100.00%
DEPT 41200 MAYOR & COUNCIL	\$141,451.00	\$56,989.19	\$84,461.81	59.71%
DEPT 41240 RECYCLING	\$7,200.00	\$810.04	\$6,389.96	88.75%
DEPT 41400 ADMINISTRATION	\$141,412.00	\$40,182.55	\$101,229.45	71.58%
DEPT 41601 ALLEY PAVING PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41603 SO MN STREET UTILITY PROJE	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41605 INFLOW/INFILTRATION	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41607 2011 STREET PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41900 CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41903 DEBT SERVICE	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$220,503.00	\$74,821.36	\$145,681.64	66.07%
DEPT 41940 MUNICIPAL BUILDINGS	\$39,050.00	\$16,105.56	\$22,944.44	58.76%
DEPT 42100 POLICE	\$719,313.00	\$229,794.51	\$489,518.49	68.05%
DEPT 42200 FIRE PROTECTION	\$438,919.00	\$254,539.39	\$184,379.61	42.01%
DEPT 43100 STREET MAINT	\$267,714.00	\$60,112.21	\$207,601.79	77.55%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43160 STREET LIGHTING	\$30,000.00	\$10,669.26	\$19,330.74	64.44%
DEPT 43200 PARKS	\$58,241.00	\$14,722.23	\$43,518.77	74.72%
DEPT 43300 CEMETERY	\$7,475.00	\$325.00	\$7,150.00	95.65%
DEPT 44100 PROJECT	\$79,600.00	\$0.00	\$79,600.00	100.00%
Total Expenditure Accounts	\$2,151,348.00	\$759,071.30	\$1,392,276.70	64.72%

CITY OF BAYPORT

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*Fund Summary -
Budget to Actual©

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APRIL 2013

	2013 YTD Budget	APRIL MTD Amount	2013 YTD Amount	2013 YTD Balance	2013 % YTD Budget
FUND 101 GENERAL					
Revenue	\$2,285,147.00	\$75,728.73	\$485,691.56	\$1,799,455.44	21.25%
Expenditure	\$2,151,348.00	\$249,050.05	\$759,071.30	\$1,392,276.70	35.28%
		<u>-\$173,321.32</u>	<u>-\$273,379.74</u>		
FUND 102 STREET RECONSTRUCTION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 103 G O TIF BD FUND 1990 CAP PROJ					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 106 TIF ECON DEV DIST 2					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 200 FIRE EQUIPMENT REPLACEMENT FUN					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 201 D.A.R.E.					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 202 DRUG FORFEITURE					
Revenue	\$0.00	\$774.59	\$1,174.59	-\$1,174.59	0.00%
Expenditure	\$0.00	\$240.00	-\$8,818.57	\$8,818.57	0.00%
		<u>\$534.59</u>	<u>\$9,993.16</u>		
FUND 203 PUBLIC WORKS EQUIPMENT REPL					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 204 RECREATION CAP EQUIP & MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 205 TAX STABILIZATION FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT

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*Fund Summary -
Budget to Actual©

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APRIL 2013

	2013 YTD Budget	APRIL MTD Amount	2013 YTD Amount	2013 YTD Balance	2013 % YTD Budget
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 206 WATER/SEWER IMPROVEMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$2,229.49	\$89,268.61	-\$89,268.61	0.00%
		-\$2,229.49	-\$89,268.61		
FUND 207 PARK IMPROVEMENT FUND					
Revenue	\$0.00	\$4,000.00	\$13,000.00	-\$13,000.00	0.00%
Expenditure	\$0.00	\$485.00	\$1,747.50	-\$1,747.50	0.00%
		\$3,515.00	\$11,252.50		
FUND 208 PRISON SEWER PROJECT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 209 DEVELOPER REIMBURSED PROJECTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 210 K-9 UNIT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 211 LIBRARY					
Revenue	\$287,230.00	\$986.00	\$3,554.08	\$283,675.92	1.24%
Expenditure	\$287,230.00	\$20,006.89	\$73,265.90	\$213,964.10	25.51%
		-\$19,020.89	-\$69,711.82		
FUND 303 GO TIF BOND 1990 DEBT SERVICE					
Revenue	\$0.00	\$0.00	\$1,033.96	-\$1,033.96	0.00%
Expenditure	\$0.00	\$12,520.00	\$12,520.00	-\$12,520.00	0.00%
		-\$12,520.00	-\$11,486.04		
FUND 311 GO IMPROV BONDS OF 1992 DEBT S					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 412 CEMETERY CAPITAL IMPROV					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 413 POLICE EQUIPMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT

05/01/13 9:48 AM

*Fund Summary -
Budget to Actual©

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APRIL 2013

	2013 YTD Budget	APRIL MTD Amount	2013 YTD Amount	2013 YTD Balance	2013 % YTD Budget
		\$0.00	\$0.00		
FUND 414 OFFICE AUTOMATION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 415 MUNICIPAL BLDGS MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 416 PERRO CREEK OUTLET					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 601 WATER					
Revenue	\$325,250.00	\$10,662.99	\$37,853.48	\$287,396.52	11.64%
Expenditure	\$491,628.76	\$22,731.26	\$116,936.65	\$374,692.11	23.79%
		-\$12,068.27	-\$79,083.17		
FUND 602 SEWER					
Revenue	\$0.00	\$3,200.00	\$10,450.00	-\$10,450.00	0.00%
Expenditure	\$773,754.76	\$42,273.29	\$204,618.94	\$569,135.82	26.44%
		-\$39,073.29	-\$194,168.94		
FUND 800 INVESTMENTS-POOLED					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 803 P & Z ESCROWS					
Revenue	\$0.00	\$33,200.00	\$34,200.00	-\$34,200.00	0.00%
Expenditure	\$0.00	-\$94.00	\$783.62	-\$783.62	0.00%
		\$33,294.00	\$33,416.38		
FUND 851 NON EXP TRUST					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 999 ACCRUED INT PAYABLE					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
Report Total		-\$220,889.67	-\$662,436.28		

CITY OF BAYPORT
REVENUE SUMMARY YTD THRU 04/30/2013

FUND	FUND Descr	2013 Budget	2013 YTD Amt	2013 % of Budget	2013 % of Budget Remain
FUND 101	GENERAL	\$2,285,147.00	\$485,691.56	21.25%	78.75%
FUND 102	STREET RECONSTRUCTION	\$0.00	\$0.00	0.00%	0.00%
FUND 103	G O TIF BD FUND 1990 CAP PRO	\$0.00	\$0.00	0.00%	0.00%
FUND 106	TIF ECON DEV DIST 2	\$0.00	\$0.00	0.00%	0.00%
FUND 107	TIF REDEVELOPMENT DISTRICT	\$0.00	\$0.00	0.00%	0.00%
FUND 200	FIRE EQUIPMENT REPLACEMENT	\$0.00	\$0.00	0.00%	0.00%
FUND 202	DRUG FORFEITURE	\$0.00	\$1,174.59	0.00%	0.00%
FUND 203	PUBLIC WORKS EQUIPMENT REP	\$0.00	\$0.00	0.00%	0.00%
FUND 204	RECREATION CAP EQUIP & MAIN	\$0.00	\$0.00	0.00%	0.00%
FUND 205	TAX STABILIZATION FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 206	WATER/SEWER IMPROVEMENT F	\$0.00	\$0.00	0.00%	0.00%
FUND 207	PARK IMPROVEMENT FUND	\$0.00	\$13,000.00	0.00%	0.00%
FUND 208	PRISON SEWER PROJECT	\$0.00	\$0.00	0.00%	0.00%
FUND 209	DEVELOPER REIMBURSED PROJE	\$0.00	\$0.00	0.00%	0.00%
FUND 210	K-9 UNIT	\$0.00	\$0.00	0.00%	0.00%
FUND 211	LIBRARY	\$287,230.00	\$3,554.08	1.24%	98.76%
FUND 303	GO TIF BOND 1990 DEBT SERVIC	\$0.00	\$1,033.96	0.00%	0.00%
FUND 412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	0.00%	0.00%
FUND 413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 414	OFFICE AUTOMATION	\$0.00	\$0.00	0.00%	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	\$0.00	\$0.00	0.00%	0.00%
FUND 416	PERRO CREEK OUTLET	\$0.00	\$0.00	0.00%	0.00%
FUND 601	WATER	\$325,250.00	\$37,853.48	11.64%	88.36%
FUND 602	SEWER	\$0.00	\$10,450.00	0.00%	0.00%
FUND 800	INVESTMENTS-POOLED	\$0.00	\$0.00	0.00%	0.00%
FUND 803	P & Z ESCROWS	\$0.00	\$34,200.00	0.00%	0.00%
FUND 851	NON EXP TRUST	\$0.00	\$0.00	0.00%	0.00%
		\$2,897,627.00	\$586,957.67	20.26%	79.74%

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CITY OF BAYPORT
MONTHLY RECEIPTS

Period Name: APRIL

FUN	Tran Date	Amount	Refer	Comments	Account Descr
FUND 101 GENERAL					
101	04/18/13	\$500.00	3342	LIQ,WINE,TAVERN INVESTIGATION-IN ST	R 101-00000-32100 BUSINES
101	04/18/13	\$127.13	3343	GAMBLING PROCEEDS CK # 9367	R 101-00000-32204 GAMBLIN
101	04/18/13	\$129.16	3346	GAMBLING PROCEEDS CK # 9395	R 101-00000-32204 GAMBLIN
101	04/18/13	\$1,094.76	3347	GAMBLING PROCEEDS CK # 9447	R 101-00000-32204 GAMBLIN
101	04/24/13	\$30.25	3357	GAMBLING PROCEEDS CK # 7391	R 101-00000-32204 GAMBLIN
101	04/16/13	\$35.00	3340	NSF FEE Stormy York - CASH	R 101-00000-33100 ADMINIS
101	04/24/13	\$56.96	3356	SPECIAL ASSESSMENT COL BY CITY CK #	R 101-00000-36102 SPECIAL
101	04/24/13	\$261.65	3355	REFUNDS & REIMEB CASH	R 101-00000-36240 REFUNDS
101	04/16/13	\$9,015.00	3336	REFUND - WORKERS COMP CK # 154971	R 101-00000-36251 REFUND -
101	04/03/13	\$2,435.00	3313	SAC	G 101-20102 S A C CHARGES
101	04/03/13	\$2,435.00	3314	SAC	G 101-20102 S A C CHARGES
101	04/16/13	\$2,435.00	3334	SAC	G 101-20102 S A C CHARGES
101	04/22/13	\$2,435.00	3349	SAC	G 101-20102 S A C CHARGES
101	03/28/13	\$5.00	3294	BUILDING SURCHARGE Presbyterian Hom	G 101-20104 STATE SURCHA
101	04/01/13	\$4.24	3301	BUILDING SURCHARGE Buege #11005	G 101-20104 STATE SURCHA
101	04/02/13	\$5.00	3311	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	04/02/13	\$5.00	3311	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	04/03/13	\$175.30	3313	BUILDING SURCHARGE DR Horton #5039	G 101-20104 STATE SURCHA
101	04/03/13	\$165.00	3314	BUILDING SURCHARGE DR Horton #5039	G 101-20104 STATE SURCHA
101	04/04/13	\$5.00	3317	PLUMBING SURCHARGE - RESIDENTIAL F	G 101-20104 STATE SURCHA
101	04/04/13	\$12.23	3323	BUILDING SURCHARGE Berwald Roofing	G 101-20104 STATE SURCHA
101	04/16/13	\$140.50	3334	BUILDING SURCHARGE DR Horton, #5075	G 101-20104 STATE SURCHA
101	04/18/13	\$5.00	3344	PLUMBING SURCHARGE - RESIDENTIAL S	G 101-20104 STATE SURCHA
101	04/22/13	\$166.00	3349	BUILDING SURCHARGE DR Horton #5098	G 101-20104 STATE SURCHA
101	04/23/13	\$5.00	3350	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	04/23/13	\$5.00	3350	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	04/23/13	\$5.00	3350	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	04/23/13	\$5.00	3351	PLUMBING SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	04/23/13	\$5.00	3351	PLUMBING SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	04/23/13	\$5.00	3351	PLUMBING SURCHARGE - RESIDENTIAL Si	G 101-20104 STATE SURCHA
101	04/23/13	\$5.00	3352	PLUMBING SURCHARGE - RESIDENTIAL D	G 101-20104 STATE SURCHA
101	04/29/13	\$4.73	3362	BUILDING SURCHARGE Donahue Roofing	G 101-20104 STATE SURCHA
101	04/04/13	\$3.56	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	04/17/13	\$31.72	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	04/30/13	\$5.34	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	04/04/13	\$84.86	3306	HEALTH PARTNERS CK # 1178431970	G 101-27109 HEALTH PARTN
101	04/30/13	\$84.86	3370	HEALTH PARTNERS CK # 1181503153	G 101-27109 HEALTH PARTN
101	04/04/13	\$58.34	3306	HEALTH SAVING ACCT. CK # 1178431970	G 101-27122 H S A
101	04/30/13	\$58.34	3370	HEALTH SAVING ACCT. CK # 1181503153	G 101-27122 H S A
101	04/03/13	\$50.00	3316	CONTRACTOR LICENSE - SPECIALTY Fuhr	R 101-41910-32100 BUSINES
101	04/24/13	\$50.00	3353	CONTRACTOR LICENSE - SPECIALTY Mast	R 101-41910-32100 BUSINES
101	04/03/13	\$25.00	3315	SIGN PERMIT - TEMPORARY McBride #65	R 101-41910-32200 NONBUSI
101	04/15/13	\$15.00	3332	SPECIAL EVENT APP - NONPROFIT/PUBLI	R 101-41910-32200 NONBUSI
101	04/25/13	\$38.25	3358	SIGN PERMIT - PERMANENT VALLEY GRE	R 101-41910-32200 NONBUSI
101	03/28/13	\$25.00	3294	BUILDING PERMIT Presbyterian Homes #	R 101-41910-32210 BUILDIN
101	04/01/13	\$177.00	3301	BUILDING PERMIT Buege #11005	R 101-41910-32210 BUILDIN
101	04/03/13	\$2,562.75	3313	BUILDING PERMIT DR Horton #503923	R 101-41910-32210 BUILDIN
101	04/03/13	\$1,665.79	3313	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	04/03/13	\$2,436.75	3314	BUILDING PERMIT DR Horton #503947	R 101-41910-32210 BUILDIN
101	04/03/13	\$1,583.89	3314	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	04/04/13	\$413.00	3323	BUILDING PERMIT Berwald Roofing #100	R 101-41910-32210 BUILDIN
101	04/04/13	\$103.25	3323	PLAN REVIEW	R 101-41910-32210 BUILDIN

**CITY OF BAYPORT
MONTHLY RECEIPTS**

Period Name: APRIL

FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	04/16/13	\$1,392.79	3334	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	04/16/13	\$2,142.75	3334	BUILDING PERMIT DR Horton, #507597	R 101-41910-32210 BUILDIN
101	04/22/13	\$1,591.69	3349	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	04/22/13	\$2,448.75	3349	BUILDING PERMIT DR Horton #509846	R 101-41910-32210 BUILDIN
101	04/29/13	\$191.75	3362	BUILDING PERMIT Donahue Roofing Co.	R 101-41910-32210 BUILDIN
101	04/29/13	\$5.00	3362	EPA	R 101-41910-32211 EPA
101	04/24/13	\$250.00	3354	ROW EXCAVATION PERMIT Mastec #2650	R 101-41910-32214 EXCAVAT
101	04/04/13	\$75.00	3317	PLUMBING PERMIT - RESIDENTIAL Fuhr E	R 101-41910-32220 PLUMBIN
101	04/18/13	\$75.00	3344	PLUMBING PERMIT - RESIDENTIAL Scher	R 101-41910-32220 PLUMBIN
101	04/23/13	\$75.00	3351	PLUMBING PERMIT - RESIDENTIAL	R 101-41910-32220 PLUMBIN
101	04/23/13	\$75.00	3351	PLUMBING PERMIT - RESIDENTIAL Silver	R 101-41910-32220 PLUMBIN
101	04/23/13	\$75.00	3351	PLUMBING PERMIT - RESIDENTIAL	R 101-41910-32220 PLUMBIN
101	04/23/13	\$75.00	3352	PLUMBING PERMIT - RESIDENTIAL DSM E	R 101-41910-32220 PLUMBIN
101	04/02/13	\$75.00	3311	MECHANICAL PERMIT - RESIDENTIAL Fire	R 101-41910-32230 MECHANI
101	04/02/13	\$75.00	3311	MECHANICAL PERMIT - RESIDENTIAL Sab	R 101-41910-32230 MECHANI
101	04/23/13	\$75.00	3350	MECHANICAL PERMIT - RESIDENTIAL Fire	R 101-41910-32230 MECHANI
101	04/23/13	\$75.00	3350	MECHANICAL PERMIT - RESIDENTIAL Sab	R 101-41910-32230 MECHANI
101	04/23/13	\$75.00	3350	MECHANICAL PERMIT - RESIDENTIAL Sab	R 101-41910-32230 MECHANI
101	04/24/13	\$1,229.25	3359	BUILDING INSPECTIONS (LAKELAND) CK	R 101-41910-34103 LAKELAN
101	03/28/13	\$20.00	3295	PET LICENSE - SPAY/NEUT FOLEY - CASH	R 101-42100-32240 ANIMAL F
101	04/01/13	\$10.00	3307	PET LICENSE - SPAY/NEUT SIRENO - CAS	R 101-42100-32240 ANIMAL F
101	04/01/13	\$10.00	3307	PET LICENSE - SPAY/NEUT REMUS - CASH	R 101-42100-32240 ANIMAL F
101	04/01/13	\$10.00	3308	PET LICENSE - SPAY/NEUT Wasmundt #5	R 101-42100-32240 ANIMAL F
101	04/01/13	\$10.00	3309	PET LICENSE - SPAY/NEUT MARTI #3120	R 101-42100-32240 ANIMAL F
101	04/02/13	\$10.00	3312	PET LICENSE - SPAY/NEUT J. Spencer CA	R 101-42100-32240 ANIMAL F
101	04/04/13	\$10.00	3318	PET LICENSE - SPAY/NEUT MARY TICKNE	R 101-42100-32240 ANIMAL F
101	04/04/13	\$10.00	3319	PET LICENSE - SPAY/NEUT J. MORARIE -	R 101-42100-32240 ANIMAL F
101	04/11/13	\$25.00	3325	SM BIRD/FOWL LICENSE Alex Hove, #546	R 101-42100-32240 ANIMAL F
101	04/18/13	\$10.00	3345	PET LICENSE - SPAY/NEUT N. Beck #301	R 101-42100-32240 ANIMAL F
101	04/29/13	\$10.00	3367	PET LICENSE - SPAY/NEUT J. Kyndberg #	R 101-42100-32240 ANIMAL F
101	04/16/13	\$30.00	3339	PEDDLER LICENSE Afton Hall - CASH	R 101-42100-33100 ADMINIS
101	04/09/13	\$1.00	3326	POLICE REPORTS CASH	R 101-42100-34201 POLICE A
101	04/30/13	\$4,542.97	16642	MARCH 2013 TRIAL CT FINES	R 101-42100-35101 COURT FI
101	04/16/13	\$1,760.74	3337	POLICE GRANT - SAFE & SOBER CK # 341	R 101-42100-36233 GRANTS
101	04/16/13	\$1,647.66	3337	POLICE GRANT - SAFE & SOBER CK # 341	R 101-42100-36233 GRANTS
101	04/12/13	\$60.00	3327	BURNING PERMIT Russ Smith for MN DNR	R 101-42200-32200 NONBUSI
101	04/16/13	\$47,348.50	3320	FIRE SERVICE CONTRACT CK # 55958	R 101-42200-34202 FIRE CON
101	04/02/13	\$1,380.00	16636	MN FIRE TRAINING-JANA	E 101-42200-402 CONFERENC
101	04/30/13	\$704.25	16641	FEMA (FLOOD) DISASTER GRANT	R 101-43130-36248 REFUND
101	04/01/13	\$50.00	3310	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	04/15/13	\$25.00	3329	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	04/15/13	\$200.00	3330	BEACH HOUSE - NONRESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	04/15/13	\$150.00	3331	PICNIC SHELTER - RESIDENT (101-250) B	R 101-43200-34780 PARK FEE
101	04/16/13	\$20.00	3335	PARK FIELD-COURT RENTAL FEE Sheila F	R 101-43200-34780 PARK FEE
101	04/17/13	\$50.00	3341	BEACHHOUSE - RESIDENT(M-TH) G. Ewig	R 101-43200-34780 PARK FEE
101	04/25/13	\$25.00	3361	BOAT TRAILER PARKING PERMIT BARRY	R 101-43200-34780 PARK FEE
101	04/29/13	\$26.78	3366	BEACHHOUSE - RESIDENT FIREPLACE US	R 101-43200-34780 PARK FEE
101	04/29/13	\$75.00	3366	BEACHHOUSE - RESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	04/29/13	\$25.00	3368	BOAT TRAILER PARKING PERMIT David F	R 101-43200-34780 PARK FEE
101	04/11/13	\$300.00	3328	CEMETERY - OPEN/CLOSE GRAVE - CREM	R 101-43300-34940 CEMETER
101	04/11/13	\$200.00	3328	CEMETERY - SATURDAY BURIAL	R 101-43300-34940 CEMETER
FUND 101 GENER		\$100,024.49			
FUND 202 DRUG FORFEITURE					

**CITY OF BAYPORT
MONTHLY RECEIPTS**

Period Name: APRIL

FUN	Tran Date	Amount	Refer	Comments	Account Descr
202	04/15/13	\$133.59	3333	DRUG FORFEITURE ANDERSON - CASH	R 202-00000-36249 DRUG FO
202	04/04/13	\$241.00	3324	DRUG FORFITURE PATRICK CONRAD - CA	R 202-42102-36249 DRUG FO
202	04/24/13	\$400.00	3348	DRUG FORFITURE CASH	R 202-42102-36249 DRUG FO
FUND 202 DRUG		\$774.59			
FUND 206 WATER/SEWER IMPROVEMENT FUND					
206	04/15/13	\$54.60	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	04/15/13	\$776.47	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/11/13	\$98.73	0	UB Receipt Serv 31 TRUNK/S COMB	G 206-12103 A/R GEN BILLIN
206	04/11/13	\$475.36	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	04/15/13	\$2,866.14	0	UB Receipt Serv 28 TRUNK W/IND	G 206-12103 A/R GEN BILLIN
206	04/09/13	\$3.87	0	UB Receipt Surc 3 TRUNK WATER	G 206-12103 A/R GEN BILLIN
206	04/09/13	\$4.08	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	04/02/13	\$7.80	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	04/02/13	\$7.20	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/30/13	\$93.27	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/11/13	\$5.27	0	UB Receipt Serv 41 TRUNK SEWER 1ST	G 206-12103 A/R GEN BILLIN
206	04/11/13	\$8.04	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	04/11/13	\$91.80	0	UB Receipt Serv 21 TRUNK/W COMB	G 206-12103 A/R GEN BILLIN
206	04/15/13	\$63.34	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	04/09/13	\$169.77	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	04/15/13	\$166.07	0	UB Receipt Serv 38 TRUNK S/IND	G 206-12103 A/R GEN BILLIN
206	04/15/13	\$10.50	0	UB Receipt Surc 3 TRUNK WATER	G 206-12103 A/R GEN BILLIN
206	04/16/13	\$39.63	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	04/16/13	\$39.90	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/16/13	\$121.11	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	04/16/13	\$134.45	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/09/13	\$15.90	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	04/09/13	\$3.00	0	UB Receipt Serv 21 TRUNK/W COMB	G 206-12103 A/R GEN BILLIN
206	04/11/13	\$22.50	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	04/30/13	\$93.49	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	04/11/13	\$437.67	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/15/13	\$745.27	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	04/24/13	\$149.58	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	04/08/13	\$433.32	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	04/08/13	\$69.60	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	04/15/13	\$11.80	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	04/24/13	\$34.92	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/24/13	\$37.70	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	04/03/13	\$406.75	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/09/13	\$10.80	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	04/24/13	\$84.45	0	UB Receipt Serv 41 TRUNK SEWER 1ST	G 206-12103 A/R GEN BILLIN
206	04/24/13	\$1.94	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	04/08/13	\$80.24	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	04/24/13	\$18.00	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	04/24/13	\$5,326.58	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	04/24/13	\$87.63	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	04/24/13	\$149.45	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/03/13	\$23.70	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	04/03/13	\$385.17	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	04/03/13	\$24.50	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	04/04/13	\$289.13	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/04/13	\$3.90	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	04/04/13	\$280.30	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN

**CITY OF BAYPORT
MONTHLY RECEIPTS**

Period Name: APRIL

FUN	Tran Date	Amount	Refer	Comments	Account Descr
206	04/04/13	\$4.25	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	04/24/13	\$17.10	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/18/13	\$14.12	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	04/08/13	\$9.26	0	UB Receipt Surc 3 TRUNK WATER	G 206-12103 A/R GEN BILLIN
206	04/18/13	\$104.30	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/18/13	\$84.72	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	04/09/13	\$176.87	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/08/13	\$447.08	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/18/13	\$17.13	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	04/08/13	\$67.11	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
FUND 206 WATER		\$15,406.63			
FUND 207 PARK IMPROVEMENT FUND					
207	04/03/13	\$1,000.00	3313	PARK DEDICATION	R 207-00000-34780 PARK FEE
207	04/03/13	\$1,000.00	3314	PARK DEDICATION	R 207-00000-34780 PARK FEE
207	04/16/13	\$1,000.00	3334	PARK DEDICATION	R 207-00000-34780 PARK FEE
207	04/22/13	\$1,000.00	3349	PARK DEDICATION	R 207-00000-34780 PARK FEE
FUND 207 PARK I		\$4,000.00			
FUND 211 LIBRARY					
211	04/25/13	\$16.00	3364	LIBRARY SERVICE CHARGE CK # 1558	R 211-45500-34760 LIBRARY
211	04/25/13	\$60.00	3364	LIBRARY SERVICE CHARGE CK # 6212	R 211-45500-34760 LIBRARY
211	04/25/13	\$32.00	3364	LIBRARY SERVICE CHARGE CK # 3243	R 211-45500-34760 LIBRARY
211	04/25/13	\$8.00	3364	LIBRARY SERVICE CHARGE CK # 6319	R 211-45500-34760 LIBRARY
211	04/25/13	\$580.00	3360	LIBRARY RENT CK # 293023	R 211-45500-36220 RENTAL I
211	04/25/13	\$40.00	3360	LIBRARY RENT CK # 6976	R 211-45500-36220 RENTAL I
211	04/25/13	\$250.00	3363	LIBRARY GRANTS CK # 0000118059	R 211-45500-36233 GRANTS
FUND 211 LIBRA		\$986.00			
FUND 601 WATER					
601	04/04/13	\$5.26	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	04/03/13	\$162.30	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/04/13	\$40.40	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	04/04/13	\$3,523.94	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	04/04/13	\$3.18	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	04/08/13	\$77.12	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	04/04/13	\$110.75	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/08/13	\$6.36	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	04/11/13	\$7,099.51	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	04/09/13	\$71.39	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/09/13	\$32.24	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	04/09/13	\$0.18	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	04/11/13	\$1.27	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	04/08/13	\$182.55	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/03/13	\$9.20	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	04/03/13	\$278.08	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	04/03/13	\$4,877.79	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	04/09/13	\$10.00	0	UB Receipt Serv 6 WATER METER2	G 601-14601 WATER BILLING
601	04/02/13	\$1.59	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/08/13	\$883.36	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	04/09/13	\$162.40	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	04/03/13	\$11.13	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	04/09/13	\$6.36	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	04/08/13	\$5,383.44	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING

**CITY OF BAYPORT
MONTHLY RECEIPTS**

Period Name: APRIL

FUN	Tran Date	Amount	Refer	Comments	Account Descr
601	04/08/13	\$3.03	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	04/08/13	\$58.96	0	UB Receipt Serv 2 WATER ONLY	G 601-14601 WATER BILLING
601	04/09/13	\$2,130.33	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	04/24/13	\$12.69	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	04/15/13	\$283.63	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/30/13	\$34.54	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/16/13	\$1,673.01	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	04/16/13	\$0.15	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	04/16/13	\$44.52	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/16/13	\$485.76	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	04/16/13	\$14.31	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/18/13	\$2.51	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	04/18/13	\$1.59	0	UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	04/11/13	\$1,364.36	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	04/18/13	\$1,322.37	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	04/18/13	\$51.12	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	04/02/13	\$91.60	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	04/24/13	\$467.73	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	04/18/13	\$23.85	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/24/13	\$7.95	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/24/13	\$6.36	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/24/13	\$201.54	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	04/24/13	\$10.02	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	04/24/13	\$1,827.30	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	04/24/13	\$81.85	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	04/24/13	\$1,008.03	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	04/24/13	\$10.22	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	04/24/13	\$3.18	0	UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	04/24/13	\$47.34	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/30/13	\$1,111.18	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	04/30/13	\$60.09	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	04/18/13	\$187.15	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	04/15/13	\$9,519.03	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	04/11/13	\$20.67	0	UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	04/15/13	\$9.76	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	04/15/13	\$87.52	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	04/15/13	\$25.44	0	UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	04/11/13	\$77.68	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/11/13	\$10.00	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	04/15/13	\$679.36	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	04/15/13	\$31,249.40	0	UB Receipt Serv 3 INDUSTRIAL	G 601-14601 WATER BILLING
601	04/18/13	\$14.32	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	04/03/13	\$22.08	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	04/15/13	\$2,486.40	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	04/11/13	\$106.60	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	04/24/13	\$2.33	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	04/08/13	\$20.97	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	04/04/13	\$3.38	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	04/09/13	\$13.75	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	04/03/13	\$1,200.00	3313	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H
601	04/03/13	\$1,200.00	3314	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H
601	04/16/13	\$1,200.00	3334	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H
601	04/18/13	\$1,200.00	3344	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H
601	04/22/13	\$1,200.00	3349	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H

**CITY OF BAYPORT
MONTHLY RECEIPTS**

Period Name: APRIL

FUN	Tran Date	Amount	Refer	Comments	Account Descr
601	04/23/13	\$1,200.00	3352	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H
601	04/03/13	\$350.00	3313	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	04/03/13	\$350.00	3314	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	04/16/13	\$350.00	3334	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	04/18/13	\$350.00	3344	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	04/22/13	\$350.00	3349	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	04/23/13	\$350.00	3352	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	04/11/13	\$7.30	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	04/04/13	\$0.94	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	04/09/13	\$0.61	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	04/08/13	\$817.29	0	UB UR Receipt Group 02 XCEL	R 601-46120-37110 WATER R
601	04/08/13	\$254.60	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	04/24/13	\$1.39	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	04/02/13	\$0.80	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	04/15/13	\$130.03	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	04/16/13	\$25.00	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	04/03/13	\$125.03	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
FUND 601 WATER		\$90,579.75			
FUND 602 SEWER					
602	04/11/13	\$1.27	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	04/11/13	\$61.15	0	UB Receipt Serv 15 1ST SEWER	G 602-14602 SEWER BILLING
602	04/29/13	\$19,067.53	0	UB Receipt Serv 19 PRISON SEWER	G 602-14602 SEWER BILLING
602	04/04/13	\$48.50	0	UB Receipt Serv 20 SEWER ONLY	G 602-14602 SEWER BILLING
602	04/30/13	\$1,033.02	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	04/30/13	\$54.87	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	04/02/13	\$91.00	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	04/11/13	\$10.00	0	UB Receipt Serv 24 SEWER COMMERC	G 602-14602 SEWER BILLING
602	04/04/13	\$43.25	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	04/04/13	\$5.26	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	04/04/13	\$3,129.41	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	04/03/13	\$4,267.43	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	04/24/13	\$1,674.16	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	04/24/13	\$77.03	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	04/03/13	\$9.20	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	04/03/13	\$282.50	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	04/24/13	\$2.50	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	04/24/13	\$1,028.44	0	UB Receipt Serv 15 1ST SEWER	G 602-14602 SEWER BILLING
602	04/24/13	\$19.30	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	04/24/13	\$44,388.10	0	UB Receipt Serv 17 PLANT	G 602-14602 SEWER BILLING
602	04/24/13	\$2.49	0	UB Receipt Serv Pen 15 1ST SEWER	G 602-14602 SEWER BILLING
602	04/11/13	\$7,268.89	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	04/18/13	\$41.25	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	04/15/13	\$750.30	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	04/15/13	\$98.35	0	UB Receipt Serv 29 INSTIT SEWER	G 602-14602 SEWER BILLING
602	04/15/13	\$15.09	0	UB Receipt Serv 14 SEWER METER	G 602-14602 SEWER BILLING
602	04/15/13	\$9.21	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	04/15/13	\$8,339.40	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	04/16/13	\$1,367.53	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	04/16/13	\$0.15	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	04/16/13	\$448.55	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	04/09/13	\$179.50	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	04/09/13	\$0.18	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	04/09/13	\$1,893.87	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING

CITY OF BAYPORT
MONTHLY RECEIPTS

Period Name: APRIL

FUN	Tran Date	Amount	Refer	Comments	Account Descr
602	04/24/13	\$197.80	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	04/18/13	\$962.32	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	04/18/13	\$211.74	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	04/08/13	\$2.79	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	04/24/13	\$10.00	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	04/09/13	\$33.95	0	UB Receipt Serv 29 INSTTT SEWER	G 602-14602 SEWER BILLING
602	04/15/13	\$2,016.70	0	UB Receipt Serv 23 INDUSTRI SEW	G 602-14602 SEWER BILLING
602	04/08/13	\$968.80	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	04/08/13	\$474.13	0	UB Receipt Serv 13 NSP SEWER	G 602-14602 SEWER BILLING
602	04/18/13	\$2.51	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	04/24/13	\$12.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	04/24/13	\$435.13	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	04/08/13	\$4,841.48	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	04/11/13	\$1,269.10	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	04/08/13	\$85.10	0	UB Receipt Serv 29 INSTTT SEWER	G 602-14602 SEWER BILLING
602	04/03/13	\$800.00	3313	SEWER CONNECTION (INCLUDES INSPEC	R 602-46200-34651 SEWER H
602	04/03/13	\$800.00	3314	SEWER CONNECTION (INCLUDES INSPEC	R 602-46200-34651 SEWER H
602	04/16/13	\$800.00	3334	SEWER CONNECTION (INCLUDES INSPEC	R 602-46200-34651 SEWER H
602	04/22/13	\$800.00	3349	SEWER CONNECTION (INCLUDES INSPEC	R 602-46200-34651 SEWER H
FUND 602 SEWER		\$110,432.73			
FUND 803 P & Z ESCROWS					
803	04/17/13	\$1,000.00	3338	MILLER FARMS PHASE II - BAYTOWN CK	E 803-80016-301 PROF SER-E
803	04/04/13	\$1,000.00	16640	J.G. HAUSE CONST/EXPLORE RUNNING U	R 803-80019-34100 P & Z PE
803	04/04/13	\$2,200.00	16639	VARDE MANAGEMENT/INSPIRATION RES	R 803-80043-34100 P & Z PE
803	04/30/13	\$30,000.00	3365	DRH - INSPIRATION PHASE II - ESCROW	R 803-80045-34100 P & Z PE
FUND 803 P & Z E		\$34,200.00			
		\$356,404.19			

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 04/30/2013

4 Month = 33.36

DEPT	DEPT Descr	2013 Budget	2013 YTD Amt	Balance	2013 % of Budget Remain
FUND 101 GENERAL					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41100	ELECTIONS	\$470.00	\$0.00	\$470.00	100.00%
41200	MAYOR & COUNCIL	\$141,451.00	\$56,989.19	\$84,461.81	59.71%
41240	RECYCLING	\$7,200.00	\$810.04	\$6,389.96	88.75%
41400	ADMINISTRATION	\$141,412.00	\$40,182.55	\$101,229.45	71.58%
41601	ALLEY PAVING PROJECT	\$0.00	\$0.00	\$0.00	0.00%
41603	SO MN STREET UTILITY PROJEC	\$0.00	\$0.00	\$0.00	0.00%
41605	INFLOW/INFILTRATION	\$0.00	\$0.00	\$0.00	0.00%
41607	2011 STREET PROJECT	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
41903	DEBT SERVICE	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$220,503.00	\$74,821.36	\$145,681.64	66.07%
41940	MUNICIPAL BUILDINGS	\$39,050.00	\$16,105.56	\$22,944.44	58.76%
42100	POLICE	\$719,313.00	\$229,794.51	\$489,518.49	68.05%
42200	FIRE PROTECTION	\$438,919.00	\$254,539.39	\$184,379.61	42.01%
43100	STREET MAINT	\$267,714.00	\$60,112.21	\$207,601.79	77.55%
43130	STREET - FLOOD PREPARATION	\$0.00	\$0.00	\$0.00	0.00%
43160	STREET LIGHTING	\$30,000.00	\$10,669.26	\$19,330.74	64.44%
43200	PARKS	\$58,241.00	\$14,722.23	\$43,518.77	74.72%
43300	CEMETERY	\$7,475.00	\$325.00	\$7,150.00	95.65%
44100	PROJECT	\$79,600.00	\$0.00	\$79,600.00	100.00%
FUND 101 GENERAL		\$2,151,348.00	\$759,071.30	\$1,392,276.70	64.72%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
FUND 208 PRISON SEWER PROJECT		\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMENTS	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
41913	EMERALD FALLS	\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJ		\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT					
42103	K - 9 UNIT	\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT		\$0.00	\$0.00	\$0.00	0.00%
FUND 211 LIBRARY					
45500	LIBRARY	\$287,230.00	\$73,265.90	\$213,964.10	74.49%
FUND 211 LIBRARY		\$287,230.00	\$73,265.90	\$213,964.10	74.49%
FUND 412 CEMETERY CAPITAL IMPROV					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43300	CEMETERY	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 CEMETERY CAPITAL IMPROV		\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 04/30/2013

4 Month = 33.36 .

DEPT	DEPT Descr	2013 Budget	2013 YTD Amt	Balance	2013 % of Budget Remain
FUND 413 POLICE EQUIPMENT FUND					
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND		\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41400	ADMINISTRATION	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
46120	WATER	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION		\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
41940	MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT		\$0.00	\$0.00	\$0.00	0.00%
FUND 416 PERRO CREEK OUTLET					
80016	PETE MILLER - PHASE 11/BAYT	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	\$0.00	\$0.00	\$0.00	0.00%
FUND 416 PERRO CREEK OUTLET		\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER					
41609	TCE EVAL GRANT	\$0.00	\$878.62	-\$878.62	0.00%
44151	TCE WATER MAIN IMPROVEMEN	\$0.00	\$29,905.87	-\$29,905.87	0.00%
46110	WATER-PUMPHOUSE	\$47,450.00	\$9,326.38	\$38,123.62	80.34%
46120	WATER	\$444,178.76	\$76,825.78	\$367,352.98	82.70%
FUND 601 WATER		\$491,628.76	\$116,936.65	\$374,692.11	76.21%
FUND 602 SEWER					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$373,754.76	\$53,289.39	\$320,465.37	85.74%
46990	SEWER - NON-OPERATING	\$400,000.00	\$151,329.55	\$248,670.45	62.17%
FUND 602 SEWER		\$773,754.76	\$204,618.94	\$569,135.82	73.56%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
FUND 800 INVESTMENTS-POOLED		\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 04/30/2013
4 Month = 33.36

DEPT	DEPT Descr	2013 Budget	2013 YTD Amt	Balance	2013 % of Budget Remain
80001	ANDERSEN ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80003	BAYTOWN ANNEXATION	\$0.00	\$0.00	\$0.00	0.00%
80006	OSTERTAG VARIANCE	\$0.00	\$0.00	\$0.00	0.00%
80008	CHARLES LUTZ STREET VACATI	\$0.00	\$0.00	\$0.00	0.00%
80010	JERRY PETERSON ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80011	CAPTAINS CORNER	\$0.00	\$0.00	\$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP.	\$0.00	\$0.00	\$0.00	0.00%
80013	BAYPORT MARINA	\$0.00	\$0.00	\$0.00	0.00%
80014	GROUP 41 (MIKE SCHALON	\$0.00	\$29.00	-\$29.00	0.00%
80015	GARY SWAGER	\$0.00	\$0.00	\$0.00	0.00%
80016	PETE MILLER - PHASE 11/BAYT	\$0.00	-\$1,000.00	\$1,000.00	0.00%
80017	AMERICAN LEGION POST 491	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	\$0.00	\$0.00	\$0.00	0.00%
80019	JG HAUSE CONSTRUCTION	\$0.00	\$0.00	\$0.00	0.00%
80020	HYNNEK CUP APPLICATION	\$0.00	\$0.00	\$0.00	0.00%
80021	GORDON TELLINGHUISEN	\$0.00	\$0.00	\$0.00	0.00%
80022	DUANCE JOHNSON	\$0.00	\$0.00	\$0.00	0.00%
80023	MI-TECH SERVICES, INC.	\$0.00	\$0.00	\$0.00	0.00%
80024	RICK PARENT	\$0.00	\$0.00	\$0.00	0.00%
80025	JUDY SEEBERGER	\$0.00	\$0.00	\$0.00	0.00%
80026	MIDWEST PARA TRANSIT	\$0.00	\$0.00	\$0.00	0.00%
80027	CEMETARY - ST. MIKE S/ST. CH	\$0.00	\$0.00	\$0.00	0.00%
80028	ASPHALT SPEC - 111 CENTRAL	\$0.00	\$0.00	\$0.00	0.00%
80029	BRIAN ZELLER	\$0.00	\$0.00	\$0.00	0.00%
80031	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80040	HEFTY	\$0.00	\$0.00	\$0.00	0.00%
80041	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80042	LANDFORM/VARDE GROUP	\$0.00	\$0.00	\$0.00	0.00%
80043	MAINSTREET HOLDING, LLC	\$0.00	\$913.87	-\$913.87	0.00%
80044	HAYNER PROPERTY FEASIB STU	\$0.00	\$0.00	\$0.00	0.00%
80045	DRH-INSPIRATION PHASE II PL	\$0.00	\$840.75	-\$840.75	0.00%
FUND 803 P & Z ESCROWS		\$0.00	\$783.62	-\$783.62	0.00%
FUND 999 ACCRUED INT PAYABLE					
41000	DEPRECIATION EXP - GEN GOV	\$0.00	\$0.00	\$0.00	0.00%
42000	PUBLIC SAFE CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43000	DEPRECIATION EXP - PUBLIC W	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
44000	DEPRECIATION EXP - LIBRARY	\$0.00	\$0.00	\$0.00	0.00%
45000	DEPRECIATION EXP - PARKS	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
FUND 999 ACCRUED INT PAYABLE		\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 04/30/2013
4 Month = 33.36

DEPT	DEPT Descr	2013 Budget	2013 YTD Amt	Balance	2013 % of Budget Remain
		\$3,703,961.52	\$1,154,676.41	\$2,549,285.11	68.83%

CITY OF BAYPORT
MONTHLY EXPENSES 1135720-1135823

Period Name: APRIL

Search Name	FU	Tran Date	Amount	A c	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
FUND 101 GENERAL									
DEPT 41100 ELECTIONS									
POSTMASTER	101	04/17/13	-\$878.62	E	41100	350	ISSUE 22 NEWLETTER	PRINTING & PUBL	1135753
POSTMASTER	101	04/17/13	\$878.62	E	41100	350	ISSUE 22 NEWLETTER	PRINTING & PUBL	1135753
DEPT 41100 ELECTIONS			\$0.00						
DEPT 41200 MAYOR & COUNCIL									
J.P. COOKIE COMPANY	101	04/24/13	\$0.84	E	41200	201	OPERATING SUPPLY/AD	OFFICE SUPPLIES	1135783
BAYPORT PRINTING HOU	101	04/29/13	\$7.21	E	41200	201	# 10 WINDOW ENVELOP	OFFICE SUPPLIES	1135767
ECKBERG, LAMMERS, BRI	101	04/24/13	\$400.00	E	41200	300	ATTEND CC MTGS	PROF SER-LEGAL	1135776
ECKBERG, LAMMERS, BRI	101	04/24/13	\$1,181.75	E	41200	300	GENERAL MATTERS	PROF SER-LEGAL	1135776
ECKBERG, LAMMERS, BRI	101	04/24/13	\$145.00	E	41200	300	COUNCIL MEMBER VACA	PROF SER-LEGAL	1135776
ECKBERG, LAMMERS, BRI	101	04/24/13	\$2,269.25	E	41200	300	CITY ADMINISTRATOR R	PROF SER-LEGAL	1135776
ECKBERG, LAMMERS, BRI	101	04/24/13	\$21.75	E	41200	300	DANGEROUS DOG	PROF SER-LEGAL	1135776
ECKBERG, LAMMERS, BRI	101	04/24/13	\$195.75	E	41200	300	LABOR NEGOTIATIONS	PROF SER-LEGAL	1135776
ECKBERG, LAMMERS, BRI	101	04/24/13	\$326.25	E	41200	300	PAYROLL BREAKDOWN/S	PROF SER-LEGAL	1135776
ECKBERG, LAMMERS, BRI	101	04/24/13	\$50.75	E	41200	300	CITY ADMINISTRATOR I	PROF SER-LEGAL	1135776
S E H	101	04/30/13	\$72.80	E	41200	301	ATTEND & PREPARE CC	PROF SER-ENGIN	1135804
S E H	101	04/30/13	\$732.05	E	41200	301	4TH AVE. N BOAT LAUNC	PROF SER-ENGIN	1135804
SCHLENNER WENNER & C	101	04/11/13	\$5,775.00	E	41200	303	ASSISTANCE WITH YR E	PROF SER-AUDIT	1135805
WASHINGTON COUNTY G	101	04/29/13	\$348.00	E	41200	304	2013 SPECIAL ASMT BILL	PROF SER-ASSESS	1135819
COMPLETE HEALTH ENVIR	101	04/24/13	\$350.00	E	41200	306	MARCH 2013 MAINT PLA	PROF SER-OTHER	1135772
BEARENCE MANAGEMENT	101	04/02/13	\$5,000.00	E	41200	306	2013 RENEW POLICY AG	PROF SER-OTHER	1135723
POSTMASTER	101	04/02/13	\$200.00	E	41200	350	2013 ANNUAL RENEWAL	PRINTING & PUBL	1135733
POSTMASTER	101	04/18/13	\$288.62	E	41200	351	POSTAGE FOR MAILING	NEWS LETTER PRI	1135757
AMERICAN LEGION	101	04/02/13	\$300.00	E	41200	444	2013 MEMORIAL DAY PA	COMMUNITY PRO	1135721
DEPT 41200 MAYOR & COUNCIL			\$17,665.02						
DEPT 41240 RECYCLING									
LANGWORTHY, HOLLY	101	04/11/13	\$30.00	E	41240	370	APRIL 2013 RECYCLING	RECYCLING INCE	1135786
DEPT 41240 RECYCLING			\$30.00						
DEPT 41400 ADMINISTRATION									
BAYPORT PRINTING HOU	101	04/29/13	\$43.28	E	41400	201	# 10 WINDOW ENVELOP	OFFICE SUPPLIES	1135767
J.P. COOKIE COMPANY	101	04/24/13	\$5.04	E	41400	201	OPERATING SUPPLY/AD	OFFICE SUPPLIES	1135783
TAYLOR, SARA	101	04/17/13	\$172.33	E	41400	400	MILEAGE REIMBURSEME	USE OF PERSONA	1135754
LEAGUE OF MINNESOTA C	101	04/24/13	\$20.00	E	41400	402	2013 SAFETY & LOSS W	CONFERENCES &	1135787
MAILFINANCE	101	04/11/13	\$69.02	E	41400	416	LEASE POSTAL MACHINE	REPAIR/MAINT OF	1135790
TR COMPUTER SALES LLC	101	04/24/13	\$310.66	E	41400	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	04/30/13	\$192.10	E	41400	416	DELL DESKTOP - ALLOCA	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	04/24/13	\$277.01	E	41400	416	COMPUTER/PLANNING D	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	05/01/13	\$75.00	E	41400	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1135813
DEPT 41400 ADMINISTRATION			\$1,164.44						
DEPT 41910 PLANNING & ZONING									
BAYPORT PRINTING HOU	101	04/29/13	\$36.07	E	41910	201	# 10 WINDOW ENVELOP	OFFICE SUPPLIES	1135767
J.P. COOKIE COMPANY	101	04/24/13	\$4.20	E	41910	201	OPERATING SUPPLY/AD	OFFICE SUPPLIES	1135783
HOLIDAY FLEET	101	04/03/13	\$217.97	E	41910	212	FUEL	MOTOR FUELS & L	1135725
S E H	101	04/30/13	\$672.61	E	41910	301	CERTIFICATE OF SURVE	PROF SER-ENGIN	1135804
TR COMPUTER SALES LLC	101	04/24/13	\$230.84	E	41910	416	COMPUTER/PLANNING D	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	04/24/13	\$258.88	E	41910	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	04/30/13	\$192.10	E	41910	416	DELL DESKTOP - ALLOCA	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	05/01/13	\$62.50	E	41910	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1135813
MAILFINANCE	101	04/11/13	\$57.51	E	41910	416	LEASE POSTAL MACHINE	REPAIR/MAINT OF	1135790
DEPT 41910 PLANNING & ZONING			\$1,732.68						

CITY OF BAYPORT
MONTHLY EXPENSES 1135720-1135823

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Period Name: APRIL

Search Name	FU	Tran Date	Amount	A c	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
DEPT 41940 MUNICIPAL BUILDINGS									
JOHNSON, CHAD	101	04/24/13	\$325.00	E	41940	302	CLEANING SERVICE FOR	CONTRACT SERVI	1135784
OFFICE OF ENT TECHNOL	101	04/18/13	\$458.69	E	41940	321	PHONES/CITY HALL	COMMUNICATION	1135800
COMCAST	101	04/25/13	\$79.90	E	41940	321	MAY 2013 HIGH-SPEED I	COMMUNICATION	1135771
XCEL	101	04/02/13	\$734.68	E	41940	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVIC	1135742
XCEL	101	04/02/13	\$233.91	E	41940	381	GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1135742
MINNESOTA ELEVATOR °	101	04/24/13	\$150.04	E	41940	420	MTYLY SERVICE/CITY HA	R & M BLDGS, ST	1135795
SCHMIDT MECHANICAL	101	04/30/13	\$212.50	E	41940	420	HEAT FOR CITY HALL/BL	R & M BLDGS, ST	1135806
DEPT 41940 MUNICIPAL BUILDING			\$2,194.72						
DEPT 42100 POLICE									
BAYPORT PRINTING HOU	101	04/29/13	\$36.07	E	42100	201	# 10 WINDOW ENVELOP	OFFICE SUPPLIES	1135767
J.P. COOKIE COMPANY	101	04/24/13	\$4.20	E	42100	201	OPERATING SUPPLY/AD	OFFICE SUPPLIES	1135783
UNIFORMS UNLIMITED	101	04/29/13	\$21.35	E	42100	202	UNIFORMS-MISC/POLICE	UNIFORMS - MISC	1135817
UNIFORMS UNLIMITED	101	04/24/13	\$774.50	E	42100	202	TASER AMMO/POLICE DE	UNIFORMS - MISC	1135817
UNIFORMS UNLIMITED	101	04/11/13	\$6.00	E	42100	207	UNIFORMS EASTMAN/PO	UNIFORMS - CHIE	1135817
U S BANK VISA	101	04/25/13	\$80.98	E	42100	207	STREICHER'S	UNIFORMS - CHIE	1135758
U S BANK VISA	101	04/25/13	\$117.83	E	42100	208	STREICHER'S	UNIFORMS - JAY	1135758
STREICHERS	101	04/11/13	\$21.36	E	42100	208	UNIFORMS-JACKSON/PO	UNIFORMS - JAY	1135810
STREICHERS	101	04/02/13	\$224.96	E	42100	208	UNIFORMS/JACKSON	UNIFORMS - JAY	1135734
UNIFORMS UNLIMITED	101	04/02/13	\$118.99	E	42100	209	UNIFORMS/WILLMARTH	UNIFORMS - WILL	1135736
UNIFORMS UNLIMITED	101	04/24/13	\$76.50	E	42100	209	UNIFORMS - WILLMARTH	UNIFORMS - WILL	1135817
UNIFORMS UNLIMITED	101	04/24/13	\$558.02	E	42100	209	UNIFORMS-WILLMARTH/	UNIFORMS - WILL	1135817
UNIFORMS UNLIMITED	101	04/24/13	\$63.34	E	42100	211	UNIFORMS - MILLER/POL	UNIFORMS - MILL	1135817
WASHINGTON COUNTY S	101	04/02/13	\$1,805.37	E	42100	212	MARCH 2013 FUEL/POLI	MOTOR FUELS & L	1135740
U S BANK VISA	101	04/25/13	\$84.07	E	42100	220	RADIOSHACK	OPERATING SUPP	1135758
U S BANK VISA	101	04/25/13	\$12.62	E	42100	220	TARGET	OPERATING SUPP	1135758
U S BANK VISA	101	04/25/13	\$33.21	E	42100	220	5 DOLLAR PIZZA	OPERATING SUPP	1135758
U S BANK VISA	101	04/25/13	\$59.99	E	42100	220	CHIPOTLE	OPERATING SUPP	1135758
U S BANK VISA	101	04/25/13	\$18.08	E	42100	220	WAL-MART	OPERATING SUPP	1135758
U S BANK VISA	101	04/25/13	\$11.47	E	42100	220	HOLIDAY	OPERATING SUPP	1135758
ECKBERG, LAMMERS, BRI	101	04/24/13	\$72.50	E	42100	300	STEP INCREASE/POLICE	PROF SER-LEGAL	1135776
ECKBERG, LAMMERS, BRI	101	04/11/13	\$2,366.18	E	42100	300	PROSECUTION MARCH 2	PROF SER-LEGAL	1135776
DIGITAL ALLY	101	04/11/13	\$74.99	E	42100	306	OPERATING SUPPLIES/P	PROF SER-OTHER	1135775
BCA	101	04/17/13	\$15.00	E	42100	306	SCOTT JORGENSON	PROF SER-OTHER	1135748
BCA	101	04/17/13	\$15.00	E	42100	306	DARRELL CATURIA	PROF SER-OTHER	1135748
WASHINGTON COUNTY S	101	04/29/13	\$200.00	E	42100	306	LIQUOR LICENSE - MALL	PROF SER-OTHER	1135821
STILLWATER TOWING IN	101	04/11/13	\$75.00	E	42100	306	CHEV THAHO/POLICE DE	PROF SER-OTHER	1135809
AMDAHL, CHRIS	101	04/11/13	\$250.00	E	42100	306	KEY MADE FOR FORT MU	PROF SER-OTHER	1135761
LAKEVIEW MEMORIAL HO	101	04/02/13	\$50.00	E	42100	306	BLOOD DRAW /POLICE D	PROF SER-OTHER	1135727
VERIZON WIRELESS	101	04/17/13	\$105.03	E	42100	321	PHONES/POLICE DEPT.	COMMUNICATION	1135756
THOMAS REUTERS - WES	101	04/17/13	\$130.90	E	42100	321	WEST INFORMATION CH	COMMUNICATION	1135755
VERIZON WIRELESS	101	04/17/13	\$54.14	E	42100	321	PHONES/POLICE DEPT.	COMMUNICATION	1135756
WASHINGTON COUNTY S	101	04/02/13	\$1,125.00	E	42100	391	1ST QTR. 2013 MDC'S/P	SHARED AUTOMA	1135740
WASHINGTON COUNTY S	101	04/02/13	\$5,882.26	E	42100	391	1ST QTR 2013 ALERTS &	SHARED AUTOMA	1135740
BAYPORT TRANSMISSION	101	04/29/13	\$37.50	E	42100	412	2004 FORD FISO - POLIC	REP & MAINT VEH	1135768
APPLE GLASS	101	04/25/13	\$307.31	E	42100	412	REPLACE WINDSHIELD/P	REP & MAINT VEH	1135763
TR COMPUTER SALES LLC	101	04/24/13	\$230.84	E	42100	416	COMPUTER/PLANNING D	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	04/24/13	\$258.88	E	42100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1135813
MAILFINANCE	101	04/11/13	\$57.51	E	42100	416	LEASE POSTAL MACHINE	REPAIR/MAINT OF	1135790
TR COMPUTER SALES LLC	101	05/01/13	\$593.75	E	42100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	05/01/13	\$12.89	E	42100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	05/01/13	\$62.50	E	42100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	04/30/13	\$384.21	E	42100	416	DELL DESKTOP - ALLOCA	REPAIR/MAINT OF	1135813

CITY OF BAYPORT

MONTHLY EXPENSES 1135720-1135823

Period Name: APRIL

Search Name	FU	Tran Date	Amount	A c	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
WASH CO CHIEF S OF POL	101	04/11/13	\$50.00	E	42100	433	EASTMAN MEMBERSHIP	DUES & MEMBERS	1135818
DEPT 42100 POLICE			\$16,540.30						
DEPT 42200 FIRE PROTECTION									
LEAGUE OF MN CITIES IN	101	04/17/13	\$73.85	E	42200	150	DEDUCTIBLE/CHARLES O	WORKER S COMP	1135752
LEAGUE OF MN CITIES IN	101	04/17/13	\$119.35	E	42200	150	DEDUCTIBLE/JACOB EISI	WORKER S COMP	1135752
MUNICIPAL EMERGENCY	101	04/11/13	\$53.68	E	42200	202	UNIFORMS/FIRE DEPT.	UNIFORMS - MISC	1135798
ASPEN MILLS INC	101	04/24/13	\$5.07	E	42200	202	OPERATING SUPPLIES -	UNIFORMS - MISC	1135765
HOLIDAY FLEET	101	04/03/13	\$1,126.20	E	42200	212	FUEL	MOTOR FUELS & L	1135725
HOLIDAY FLEET	101	04/03/13	\$31.03	E	42200	212	FUEL	MOTOR FUELS & L	1135725
U S BANK VISA	101	04/02/13	\$49.00	E	42200	220	PIZZA MAN	OPERATING SUPP	1135735
VALLEY TROPHY INC	101	04/02/13	\$108.91	E	42200	220	OPERATING MATERIAL/F	OPERATING SUPP	1135738
U S BANK VISA	101	04/02/13	\$70.81	E	42200	220	HAGBERGS COUNTRY MA	OPERATING SUPP	1135735
T. R. F. SUPPLY	101	04/24/13	\$124.83	E	42200	220	SUPPLIES/FIRE DEPT.	OPERATING SUPP	1135811
MUNICIPAL EMERGENCY	101	04/24/13	\$210.00	E	42200	240	OPERATING SUPPLIES/FI	SMALL TOOLS-EQ	1135798
MUNICIPAL EMERGENCY	101	04/24/13	\$132.79	E	42200	240	OPERATING SUPPLIES/FI	SMALL TOOLS-EQ	1135798
TR COMPUTER SALES LLC	101	05/01/13	\$125.00	E	42200	240	COMPUTER CONSULTING	SMALL TOOLS-EQ	1135813
ECKBERG, LAMMERS, BRI	101	04/24/13	\$181.25	E	42200	300	FIRE TRUCK PURCHASE	PROF SER-LEGAL	1135776
ECKBERG, LAMMERS, BRI	101	04/24/13	\$72.50	E	42200	300	MATTER INVOLVING FD	PROF SER-LEGAL	1135776
JOHNSON, CHAD	101	04/24/13	\$175.00	E	42200	306	CLEANING SERVICES AP	PROF SER-OTHER	1135784
VERIZON WIRELESS	101	04/17/13	\$184.62	E	42200	321	PHONES/FIRE DEPT.	COMMUNICATION	1135756
ANCOM COMMUNICATION	101	04/24/13	\$107.00	E	42200	323	OPERATING MATERIAL/F	RADIOS-REPAIR &	1135762
XCEL	101	04/02/13	\$385.80	E	42200	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVIC	1135742
XCEL	101	04/02/13	\$583.62	E	42200	381	GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1135742
WASHINGTON COUNTY P	101	04/02/13	\$3,502.68	E	42200	391	1ST QTR 2013 - MAR 201	SHARED AUTOMA	1135739
MNFIAM BOOK SALES	101	04/24/13	\$96.19	E	42200	402	PUMPING APPARATUS/FI	CONFERENCES &	1135797
CARQUEST OF STILLWATE	101	04/24/13	\$30.83	E	42200	412	PRESTONE DEXCOOL/FIR	REP & MAINT VEH	1135769
CARQUEST OF STILLWATE	101	04/24/13	-\$14.69	E	42200	412	PRESTONE DEXCOOL	REP & MAINT VEH	1135769
CARQUEST OF STILLWATE	101	04/24/13	\$10.22	E	42200	412	ANTIFREEZE GAL	REP & MAINT VEH	1135769
CARQUEST OF STILLWATE	101	04/24/13	\$8.45	E	42200	412	MOTOR TREATMENT/FIR	REP & MAINT VEH	1135769
AREAWIDE TRUCK & TRAI	101	04/24/13	\$97.83	E	42200	412	TOWING/FIRE DEPT.	REP & MAINT VEH	1135764
NARDINI FIRE EQUIPMEN	101	04/02/13	\$51.80	E	42200	419	RECHARGE FIRE EXT./FI	REPAIR & MAINT	1135731
LINNER ELECTRIC	101	04/11/13	\$0.00	E	42200	437	SUPPLY & INSTALL 3 PH	TRANSFER OUT/E	1135788
LINNER ELECTRIC	101	04/11/13	\$1,161.75	E	42200	437	WIRE FOR NEW 60AMP 3	TRANSFER OUT/E	1135788
LINNER ELECTRIC	101	04/11/13	\$5,600.00	E	42200	437	SUPPLY & INSTALL 3 PH	TRANSFER OUT/E	1135788
MUNICIPAL EMERGENCY	101	04/11/13	\$61,528.25	E	42200	530	OPERATING MATERIAL/F	CAPITAL ASSETS	1135798
EMERGENCY AUTOMOTIV	101	04/11/13	\$8,627.35	E	42200	530	VEHICLE SETUP/FIRE DE	CAPITAL ASSETS	1135777
DEPT 42200 FIRE PROTECTION			\$84,620.97						
DEPT 43100 STREET MAINT									
BAYPORT PRINTING HOU	101	04/29/13	\$7.21	E	43100	201	# 10 WINDOW ENVELOP	OFFICE SUPPLIES	1135767
J.P. COOKIE COMPANY	101	04/24/13	\$0.84	E	43100	201	OPERATING SUPPLY/AD	OFFICE SUPPLIES	1135783
CARQUEST OF STILLWATE	101	04/11/13	\$273.61	E	43100	212	FILTERS-SWEEPER/STRE	MOTOR FUELS & L	1135769
HOLIDAY FLEET	101	04/03/13	\$1,855.84	E	43100	212	FUEL	MOTOR FUELS & L	1135725
SHERWIN WILLIAMS LC	101	04/25/13	\$22.46	E	43100	220	PAINTING SUPPLIES/STR	OPERATING SUPP	1135808
SHERWIN WILLIAMS LC	101	04/25/13	\$168.55	E	43100	220	PAINT & SUPPLIES/STRE	OPERATING SUPP	1135808
AGGREGATE INDUSTRIES	101	04/11/13	\$70.28	E	43100	225	ROAD SAND/STREETS	SALT & SAND PUR	1135759
AGGREGATE INDUSTRIES	101	04/11/13	\$72.17	E	43100	225	ROAD SAND/STREETS	SALT & SAND PUR	1135759
NORTHERN ENGINE & SU	101	05/01/13	\$209.31	E	43100	240	CHAIN & RATCHET BIND	SMALL TOOLS-EQ	1135799
MEDTOX LABORATORIES	101	04/24/13	\$50.00	E	43100	306	PUBLIC WORKS DRUG TE	PROF SER-OTHER	1135791
MINNESOTA UC FUND/DE	101	04/18/13	\$1,051.00	E	43100	306	WILLIAM NESKA 856134	PROF SER-OTHER	1135796
TRI STATE BOBCAT INC	101	05/01/13	\$100.27	E	43100	412	BOBCAT OIL & FILTERS/	REP & MAINT VEH	1135814
CENTURY POWER EQUIP	101	04/11/13	\$9.58	E	43100	412	FILLER CAP/STREET DEP	REP & MAINT VEH	1135770
CARQUEST OF STILLWATE	101	04/11/13	\$58.75	E	43100	412	WIPER BLADES/STREETS	REP & MAINT VEH	1135769
CARQUEST OF STILLWATE	101	04/11/13	\$102.58	E	43100	412	PARTS - SWEEPER/STRE	REP & MAINT VEH	1135769

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CARQUEST OF STILLWATE	101	04/11/13	\$45.31	E	43100	412	PARTS-SWEEPER	REP & MAINT VEH	1135769
TRI STATE BOBCAT INC	101	04/11/13	\$21.10	E	43100	412	BOB CAT TIRE REPAIR/S	REP & MAINT VEH	1135814
CENTURY POWER EQUIP	101	05/01/13	-\$4.94	E	43100	412	PMT CREDIT # 113461	REP & MAINT VEH	1135770
MAILFINANCE	101	04/11/13	\$11.50	E	43100	416	LEASE POSTAL MACHINE	REPAIR/MAINT OF	1135790
TR COMPUTER SALES LLC	101	05/01/13	\$12.50	E	43100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	04/30/13	\$48.02	E	43100	416	DELL DESKTOP - ALLOCA	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	04/24/13	\$46.16	E	43100	416	COMPUTER/PLANNING D	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	04/24/13	\$51.77	E	43100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1135813
U S BANK VISA	101	05/01/13	\$56.74	E	43100	420	MENARDS	R & M BLDGS, ST	1135816
U S BANK VISA	101	05/01/13	\$573.12	E	43100	420	CMC-ROBERTS	R & M BLDGS, ST	1135816
ZIEGLER INC.	101	04/25/13	\$1,923.75	E	43100	421	MAN LIFT RENTAL/STRE	REPAIR & MAINT	1135823
U S BANK VISA	101	05/01/13	\$171.06	E	43100	421	MENARDS	REPAIR & MAINT	1135816
ZIEGLER INC.	101	05/01/13	-\$545.06	E	43100	421	LIFT RENTAL CREDIT/ST	REPAIR & MAINT	1135823
MENARDS-STILLWATER	101	05/01/13	\$55.68	E	43100	421	POT HOLE PATCH/STREE	REPAIR & MAINT	1135792
DEPT 43100 STREET MAINT			\$6,519.16						
DEPT 43160 STREET LIGHTING									
XCEL	101	04/02/13	\$2,489.97	E	43160	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVIC	1135742
LINNER ELECTRIC	101	04/11/13	\$552.50	E	43160	419	STREET LIGHT REPAIR/S	REPAIR & MAINT	1135788
DEPT 43160 STREET LIGHTING			\$3,042.47						
DEPT 43200 PARKS									
HOLIDAY FLEET	101	04/03/13	\$360.55	E	43200	212	FUEL	MOTOR FUELS & L	1135725
WILLMARTH, QUINN	101	04/02/13	\$297.00	E	43200	413	TREE CUTTING 3/18/13-	TREES	1135741
TR COMPUTER SALES LLC	101	04/24/13	\$51.77	E	43200	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	04/30/13	\$48.02	E	43200	416	DELL DESKTOP - ALLOCA	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	05/01/13	\$12.50	E	43200	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	04/24/13	\$46.16	E	43200	416	COMPUTER/PLANNING D	REPAIR/MAINT OF	1135813
MAILFINANCE	101	04/11/13	\$11.50	E	43200	416	LEASE POSTAL MACHINE	REPAIR/MAINT OF	1135790
MENARDS-STILLWATER	101	05/01/13	\$36.67	E	43200	420	BLG SUPPLIES/PARKS DE	R & M BLDGS, ST	1135792
LAKES GAS CO.	101	04/11/13	\$597.78	E	43200	420	BEACH HOUSE FIREPLAC	R & M BLDGS, ST	1135785
AIR FRESH PORTABLE TOI	101	04/25/13	\$78.75	E	43200	425	RIVER SIDE PARK 4/10/1	SATILLITIES	1135760
AIR FRESH PORTABLE TOI	101	04/25/13	\$78.75	E	43200	425	BARKERS ALPS 3/29/13-4	SATILLITIES	1135760
AIR FRESH PORTABLE TOI	101	04/25/13	\$78.75	E	43200	425	TENNIS CT 4/12/13-5/9/	SATILLITIES	1135760
AIR FRESH PORTABLE TOI	101	04/25/13	\$16.83	E	43200	425	SALES TAX	SATILLITIES	1135760
DEPT 43200 PARKS			\$1,715.03						
FUND 101 GENERAL			\$135,224.79						
FUND 202 DRUG FORFEITURE									
DEPT 42101 DARE EXPENDITURES									
WASHINGTON COUNTY AT	202	04/24/13	\$160.00	E	42101	449	FORFEITURE CASE # 11	DRUG FORFITURE	1135822
DEPARTMENT OF FINANC	202	04/24/13	\$80.00	E	42101	449	VEHICLE SEIZED/CASE #	DRUG FORFITURE	1135774
DEPT 42101 DARE EXPENDITURES			\$240.00						
FUND 202 DRUG FORFEITURE			\$240.00						
FUND 206 WATER/SEWER IMPROVEMENT FUND									
DEPT 41608 2012 I & I PROJECT									
S E H	206	04/24/13	\$2,229.49	E	41608	301	I/I IMPROVEMENT	PROF SER-ENGIN	1135804
DEPT 41608 2012 I & I PROJECT			\$2,229.49						
FUND 206 WATER/SEWER IMPROVEM			\$2,229.49						
FUND 207 PARK IMPROVEMENT FUND									
DEPT 44100 PROJECT									
LOUCKS ASSOCIATES	207	04/30/13	\$485.00	E	44100	306	PERRO PARK MASTER PL	PROF SER-OTHER	1135789

CITY OF BAYPORT
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DEPT 44100 PROJECT			\$485.00						
FUND 207 PARK IMPROVEMENT FUND			\$485.00						
FUND 211 LIBRARY									
DEPT 45500 LIBRARY									
BAKER & TAYLOR	211	04/25/13	\$192.70	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
BAKER & TAYLOR	211	04/25/13	\$109.30	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
BAKER & TAYLOR	211	04/25/13	\$118.49	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
BAKER & TAYLOR	211	04/25/13	\$57.00	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
BAKER & TAYLOR	211	04/25/13	\$236.56	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
BAKER & TAYLOR	211	04/25/13	\$19.24	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
BAKER & TAYLOR	211	04/25/13	\$89.90	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
BAKER & TAYLOR	211	04/25/13	\$246.88	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
BAKER & TAYLOR	211	04/25/13	\$191.68	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
BAKER & TAYLOR	211	04/25/13	\$43.64	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
BAKER & TAYLOR	211	04/25/13	\$107.39	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
BAKER & TAYLOR	211	04/25/13	\$19.49	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
BAKER & TAYLOR	211	04/25/13	\$69.34	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
BAKER & TAYLOR	211	04/25/13	\$85.85	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
DEMCO	211	04/25/13	\$107.40	E	45500	220	JACKET COVERS/LIBRAR	OPERATING SUPP	1135773
INNOVATIVE OFFICE SOL	211	04/25/13	\$145.43	E	45500	220	SUPPLIES/LIBRARY	OPERATING SUPP	1135782
SHARON SIPPEL	211	04/25/13	\$1,875.00	E	45500	302	CLEANING SERVICES/LIB	CONTRACT SERVI	1135807
PERRY, BRIAN	211	04/25/13	\$720.00	E	45500	302	WEB HOSTING & MAINT	CONTRACT SERVI	1135803
OFFICE OF ENT TECHNOL	211	04/25/13	\$72.37	E	45500	321	PHONES/LIBRARY	COMMUNICATION	1135800
OFFICE OF ENT TECHNOL	211	04/02/13	\$72.25	E	45500	321	PHONES/LIBRARY	COMMUNICATION	1135732
COMCAST	211	04/02/13	\$79.90	E	45500	321	APRIL HIGH-SPEED INTE	COMMUNICATION	1135724
XCEL	211	04/02/13	\$960.11	E	45500	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVIC	1135742
XCEL	211	04/02/13	\$903.52	E	45500	381	GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1135742
WASHINGTON COUNTY LI	211	04/25/13	\$40.69	E	45500	391	1ST QTR. 2013 POSTAGE	SHARED AUTOMA	1135820
TOSHIBA BUSINESS SOLU	211	04/25/13	\$36.29	E	45500	416	PARTS, LABOR, TONER/L	REPAIR/MAINT OF	1135812
MINNESOTA ELEVATOR	211	04/25/13	\$157.23	E	45500	420	MTHLY SERVICE/LIBRAR	R & M BLDGS, ST	1135795
DEPT 45500 LIBRARY			\$6,757.65						
FUND 211 LIBRARY			\$6,757.65						
FUND 303 GO TIF BOND 1990 DEBT SERVICE									
DEPT 41903 DEBT SERVICE									
U S BANK TRUST N.A.	303	04/18/13	\$12,520.00	E	41903	860	2001 GO BOND INTERES	DEBT SERVICE - I	1135815
DEPT 41903 DEBT SERVICE			\$12,520.00						
FUND 303 GO TIF BOND 1990 DEBT SE			\$12,520.00						
FUND 601 WATER									
DEPT 44151 TCE WATER MAIN IMPROVEMENTS									
S E H	601	04/24/13	\$2,967.33	E	44151	301	TCE WATER MAIN IMPRO	PROF SER-ENGIN	1135804
DEPT 44151 TCE WATER MAIN IMP			\$2,967.33						
DEPT 46110 WATER-PUMPHOUSE									
XCEL	601	04/02/13	\$2,002.43	E	46110	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVIC	1135742
XCEL	601	04/02/13	\$203.63	E	46110	381	GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1135742
DEPT 46110 WATER-PUMPHOUSE			\$2,206.06						
DEPT 46120 WATER									
J.P. COOKIE COMPANY	601	04/24/13	\$0.84	E	46120	201	OPERATING SUPPLY/AD	OFFICE SUPPLIES	1135783
BAYPORT PRINTING HOU	601	04/29/13	\$7.21	E	46120	201	# 10 WINDOW ENVELOP	OFFICE SUPPLIES	1135767
HOLIDAY FLEET	601	04/03/13	\$498.37	E	46120	212	FUEL	MOTOR FUELS & L	1135725

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DEPT 80043 MAINSTREET HOLDING, LLC									
ECKBERG, LAMMERS, BRI	803	04/24/13	\$65.25	E	80043	300	INSPIRATION DEVELOPM	PROF SER-LEGAL	1135776
DEPT 80043 MAINSTREET HOLDING			\$65.25						
DEPT 80045 DRH-INSPIRATION PHASE II PLAT									
S E H	803	04/30/13	\$840.75	E	80045	301	MISCELLANEOUS ENGIN	PROF SER-ENGIN	1135804
DEPT 80045 DRH-INSPIRATION PH			\$840.75						
FUND 803 P & Z ESCROWS			\$906.00						
			\$201,662.50						

City of Bayport

294 North 3rd Street

Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

Building Permit Log

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Permit Number: BP2013-15

Parcel Address: 516 9th St. N.

Applicant:STEPHEN & CONSTANCE BUEGE
OWNER OWNER

Construction Value:\$8,484.00

Filing Date: 4/1/2013

BAYPORT, MN 55003

Applicant Phone:

Total Fees: \$181.24

Permit Number: BP2013-17

Parcel Address: 994 INSPIRATION PARKWAY N.

Applicant:DR HORTON, INC MINNESOTA
DR HORTON, INC MINNESOTA RESIDENTIAL

Construction Value:\$330,000.00

Filing Date: 4/2/2013

BAYPORT, MN 55003

Applicant Phone: 952-985-7806

Total Fees: \$9,970.64

Permit Number: BP2013-18

Parcel Address: 950 HIGHWAY 95 N.

Applicant:BERWALD ROOFING COMPANY,
BERWALD ROOFING COMPANY, INC. General

Construction Value:\$24,461.00

Filing Date: 4/2/2013

BAYPORT, MN 55003

Applicant Phone: 651-777-7411

Total Fees: \$528.48

Permit Number: BP2013-19

Parcel Address: 223 PRAIRIE WAY S.

Applicant:DR HORTON, INC MINNESOTA
DR HORTON, INC MINNESOTA RESIDENTIAL

Construction Value:\$281,000.00

Filing Date: 4/9/2013

BAYPORT, MN 55003

Applicant Phone: 952-985-7806

Total Fees: \$9,461.04

Permit Number: BP2013-20

Parcel Address: 282 4TH Street N.

Applicant:ST CLAIR BUILDERS LLC
ST CLAIR BUILDERS LLC RESIDENTIAL BUILDER

Construction Value:\$25,000.00

Filing Date: 4/15/2013

BAYPORT, MN 55003

Applicant Phone: 612-810-4862

Total Fees: \$430.50

Building Permit Log

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Permit Number: BP2013-21	Filing Date: 4/25/2013
Parcel Address: 594 6TH St. N.	BAYPORT, MN 55003
Applicant: DONAHUE ROOFING CO. DONAHUE ROOFING CO. General Contractor	Applicant Phone: 715-688-2570
Construction Value: \$9,460.00	Total Fees: \$201.48

Permit Number: EG2013-3	Filing Date: 4/24/2013
Parcel Address: 955 INSPIRATION PARKWAY N.	BAYPORT, MN 55003
Applicant: MASTEC TEC NORTH AMERICA MASTEC TEC NORTH AMERICA INC UTILITIES	Applicant Phone: 651-426-2068
Construction Value:	Total Fees: \$250.00

Permit Number: ENG. REVIEW	Filing Date: 4/16/2013
Parcel Address: MILLER FARMS PHASE II	
Applicant: DCCI INVESTMENTS TOTAL EXCAVATING LLC EXCAVATION &	Applicant Phone: 612-599-4244
Construction Value:	Total Fees: \$1,000.00

Permit Number: MC2013-36	Filing Date: 4/2/2013
Parcel Address: 993 INSPIRATION PARKWAY N.	BAYPORT, MN 55003
Applicant: SABRE PLUMBING HEATING & AC SABRE PLUMBING HEATING & AC	Applicant Phone: 763-473-2267
Construction Value: \$9,298.00	Total Fees: \$80.00

Permit Number: MC2013-37	Filing Date: 4/2/2013
Parcel Address: 993 INSPIRATION PARKWAY N.	BAYPORT, MN 55003
Applicant: FIRESIDE HEARTH & HOME FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.	Applicant Phone: 651-633-1042
Construction Value: \$1,000.00	Total Fees: \$80.00

Permit Number: MC2013-38	Filing Date: 4/23/2013
Parcel Address: 816 INSPIRATION PARKWAY S.	BAYPORT, MN 55003
Applicant: FIRESIDE HEARTH & HOME FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.	Applicant Phone: 651-633-1042
Construction Value: \$2,500.00	Total Fees: \$80.00

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Permit Number: MC2013-39
Parcel Address: 994 INSPIRATION PARKWAY N. BAYPORT, MN 55003
Applicant: SABRE PLUMBING HEATING & AC
SABRE PLUMBING HEATING & AC
Construction Value: \$8,601.00
Filing Date: 4/23/2013
Applicant Phone: 763-473-2267
Total Fees: \$80.00

Permit Number: MC2013-40
Parcel Address: 816 INSPIRATION PARKWAY S. BAYPORT, MN 55003
Applicant: SABRE PLUMBING HEATING & AC
SABRE PLUMBING HEATING & AC
Construction Value: \$8,518.00
Filing Date: 4/23/2013
Applicant Phone: 763-473-2267
Total Fees: \$80.00

Permit Number: PL2013-23
Parcel Address: 409 4th Street S. BAYPORT, MN 55003
Applicant: FUHR TRENCHING
FUHR TRENCHING SEWER & WATER
Construction Value: \$1,000.00
Filing Date: 4/4/2013
Applicant Phone: 651-755-2782
Total Fees: \$80.00

Permit Number: PL2013-24
Parcel Address: 3826 Paradise Avenue N. Stillwater, MN 55082
Applicant: GONYEA HOMES
SCHERBER COMPANIES SEWER & WATER
Construction Value:
Filing Date: 4/18/2013
Applicant Phone: 651-245-0277
Total Fees: \$1,630.00

Permit Number: PL2013-26
Parcel Address: 978 INSPIRATION PARKWAY N. BAYPORT, MN 55003
Applicant: SILVER TREE PLUMBING &
SILVER TREE PLUMBING & HEATING, LLC
Construction Value: \$10,750.00
Filing Date: 4/23/2013
Applicant Phone: 651-319-4103
Total Fees: \$80.00

Permit Number: PL2013-27
Parcel Address: 959 INSPIRATION PARKWAY N. BAYPORT, MN 55003
Applicant: SILVER TREE PLUMBING &
SILVER TREE PLUMBING & HEATING, LLC
Construction Value: \$9,250.00
Filing Date: 4/23/2013
Applicant Phone: 651-319-4103
Total Fees: \$80.00

Building Permit Log

For: April, 2013

Printed:4/30/2013

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Permit Number: PL2013-28	Filing Date: 4/23/2013
Parcel Address: 822 INSPIRATION PARKWAY S.	BAYPORT, MN 55003
Applicant: SILVER TREE PLUMBING & SILVER TREE PLUMBING & HEATING, LLC	Applicant Phone: 651-319-4103
Construction Value: \$9,250.00	Total Fees: \$80.00

Permit Number: PL2013-30	Filing Date: 4/23/2013
Parcel Address: 3887 PARADISE COVE N.	STILLWATER, MN 55082
Applicant: GONYEA HOMES DSM EXCAVATING COMPANY, INC. SEWER &	Applicant Phone: 651-245-0277
Construction Value:	Total Fees: \$1,630.00

Permit Number: SG2013-3	Filing Date: 4/25/2013
Parcel Address: 204 2nd Avenue S.	Bayport, MN 55003
Applicant: VALLEY GREEN OWNER OWNER	Applicant Phone: 651-983-5618
Construction Value:	Total Fees: \$38.25

Permit Number: TS2013-3	Filing Date: 4/3/2013
Parcel Address: 309 4th Street N.	Bayport, MN 55003
Applicant: ANDERSEN ELEMENTARY OWNER OWNER	Applicant Phone:
Construction Value:	Total Fees: \$25.00

**CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
May 6, 2013**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

ROLL CALL (St. Ores, Carlson, Goldston, Hanson, McGann)

APPROVAL OF AGENDA

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

1. Recognition of Matt Bell upon his retirement from the Bayport Fire Department
2. Library summer program schedule
3. April recycling award recipient is Holly Langworthy who will receive \$30.00 for her recycling efforts, with funding made possible by a grant from Washington County
4. Spring clean-up services offered by Allied Waste
5. Rain garden clean-up event on May 29

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person).*

1. Request from youth group "Roots and Shoots" to expand the habitat garden in Barker's Alps Park
2. John Chiglo, MnDOT – St. Croix River Crossing project update
3. Cory Slagle, Washington County - Pickett Avenue/56th Street reconstruction project update
4. Todd Streeter, Stillwater Chamber of Commerce

CONSENT AGENDA

TAB #

Consider a resolution adopting items 1 through 7

- | | |
|---|---|
| 1. April 1, 2013 City Council regular meeting minutes | 1 |
| 2. April payables and receipts (check numbers 1135720-1135823) | 2 |
| 3. April building, plumbing and mechanical permits reports | 3 |
| 4. Special event application from BCAL for ice cream social on June 12, 2013 at Lakeside Park Beach House | 4 |
| 5. Purchase of a replacement Toolcat utility work machine for the Public Works Department | 5 |
| 6. Agreement with The Planning Company for plan review services | 6 |
| 7. Modifications to the 2013 - 2015 labor agreement with Law Enforcement Labor Services, Inc., Local Public Employee Union #226 for the Police Department | 7 |

PUBLIC HEARINGS

CITY COUNCIL LIAISON REPORTS

STAFF/CITY ADMINISTRATOR REPORTS

8

UNFINISHED BUSINESS

NEW BUSINESS

1. Consider drainage and grounds improvement project at City Hall with a cost share grant from the Middle St. Croix Watershed Management Organization 9
2. Consider the 2013-2015 labor agreement with Minnesota Teamsters Public Employee Union #320 for the Public Works Department 10
3. Consider issuance of new on-sale, Sunday, 2:00 a.m., and off-sale liquor licenses for the tavern/restaurant establishment located at 101 5th Avenue South 11
4. Consider right-of-way improvements to provide access to Lots 10, 11, and 12 of Block 109 12
5. Consider authorization to prepare plans and specifications and to advertise for bids for the 2013 Sealcoating Improvement Project 13

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

ADJOURNMENT

**CITY OF BAYPORT
PROCLAMATION
Recognizing the Contributions of Matthew Bell**

WHEREAS, Matthew Bell has served the City of Bayport Fire Department from 1993 to 2013; and

WHEREAS, Matthew Bell has been a consistently friendly voice in working with his fellow firefighters within our fire service area and in answering a wide variety of calls from residents and businesses; and

WHEREAS, during this period Matthew Bell has served the Bayport Fire Department in the roles of Firefighter, Engineer, Captain, and Assistant Chief, and respectfully served all the citizens of Bayport, Oak Park Heights, and Baytown and West Lakeland Townships in an outstanding and professional manner; and

WHEREAS, Matthew Bell's professionalism and dedication to the responsibilities to the position of Assistant Chief have brought credit upon himself and the City of Bayport; and

WHEREAS, the City Council of the City of Bayport hereby recognizes the dedication and contributions of Matthew Bell in making this community a wonderful place to work and raise our families; and

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Bayport hereby expresses its sincere appreciation to Matthew Bell for 20 years of service and recognizes and commends his dedication to the Bayport Fire Department.

PROCLAIMED THIS 6TH DAY OF MAY 2013

Signed: _____
Susan St. Ores, Mayor

Attest: _____
Sara Taylor, Acting City Administrator

Who we are?

We are the Saint Croix Valley Roots and Shoots Group. We are a youth group started with founding principles designed by Jane Goodall. Our goal is to help the community, animals, and environment, through community service.

What we have done:

Our group has been busy with a variety of projects in the local community. We have monitored bluebird populations for the MN state park system. We went to local nursing homes and interacted with residents. This winter our group knit over 25 hats for the Hats For the Homeless Program/ Our biggest endeavor thus far has been the "frogject" at Barker's Alps in Bayport. With city approval our group was successful in building a 3-foot diameter frog pond with a butterfly garden adjacent to it. We have been happy with the end result, as we have observed many frogs inhabiting our pond as well as butterflies feeding on the plants.

What we want to do:

Our group has already purchased a sign that we plan to put up when the ground thaws in the spring (ha ha ha). We plan on restocking the pond with aquatic plants as soon as weather permits. Mel Horak, parks director, has mentioned that he likes what we have done so far and would like to see an expansion of the current project. We would like city approval to expand the pond. The plan would be to have a small pond adjacent to the current one, connected with a small trench. The next pond would be approximately the same area and depth as the current pond. Please see attached map.

When we plan to start:

We are applying for a \$1,000 grant from the Pollination Project. We will start once our grant comes in. We think this will be close to June 2013.

Funding:

We plan to fund this from grants, donations, bake sales, and craft sales.

What we need from the city:

We would like help digging the hole if possible.

Contact information:

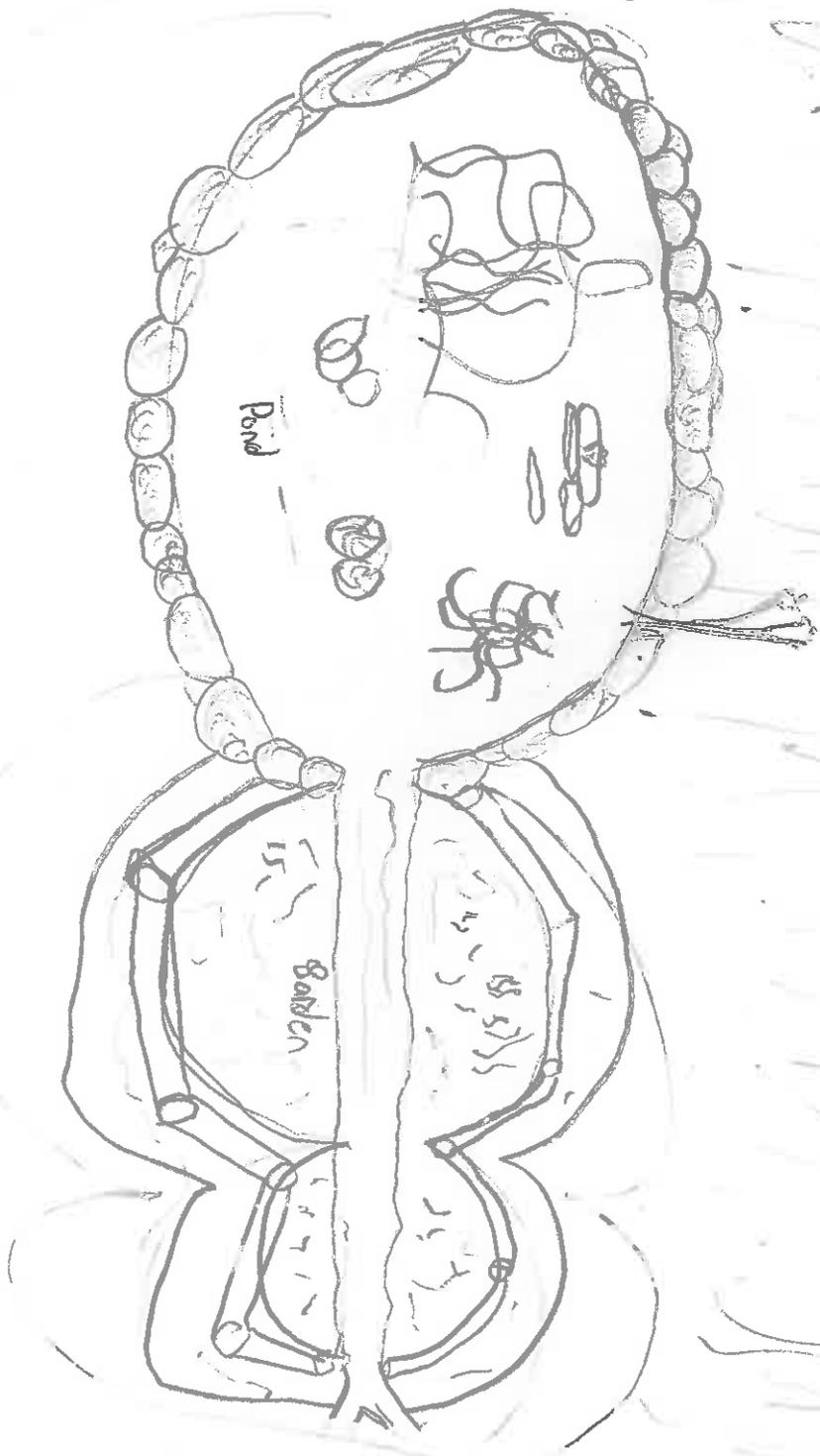
Paavo Downing 483 9th ST. N. Bayport MN 55003
E-Mail: pineconepickle@yahoo.com
Home Phone: 651-351-2809

RECEIVED

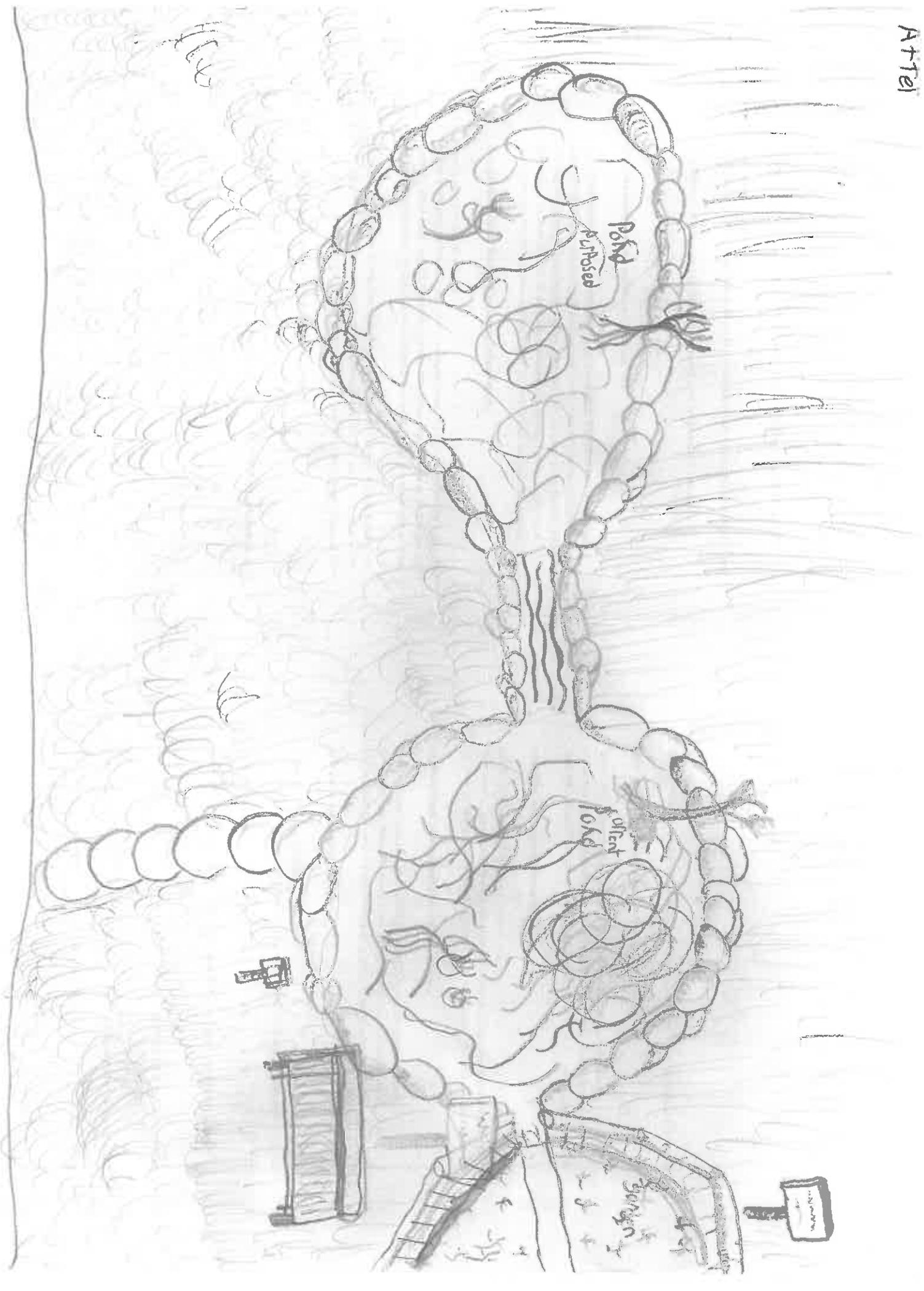
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CITY OF BAYPORT

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RESOLUTION NO. 13-

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,
WASHINGTON COUNTY, MINNESOTA HELD MAY 6, 2013**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 6th day of May, 2013 at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-7 FROM THE
MAY 6, 2013 CITY COUNCIL AGENDA**

1. April 1, 2013 City Council regular meeting minutes
2. April payables and receipts (check numbers 1135720-1135823)
3. April building, plumbing and mechanical permits reports
4. Special event application from BCAL for ice cream social on June 12, 2013 at Lakeside Park Beach House
5. Purchase of a replacement Toolcat utility work machine for the Public Works Department
6. Agreement with The Planning Company for plan review services
7. Modifications to the 2013 - 2015 labor agreement with Law Enforcement Labor Services, Inc., Local Public Employee Union #226 for the Police Department

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –	Dan Goldston –
Connie Carlson –	Patrick McGann –
Michele Hanson –	

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 6th day of May 2013.

ATTEST:

Sara Taylor, Acting City Administrator

Susan St. Ores, Mayor

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
APRIL 1, 2013
6:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of April 1, 2013 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

SWEARING IN OF NEW COUNCILMEMBER PATRICK MC GANN

Mayor St. Ores administered the Oath of Office to Patrick McGann. Patrick was welcomed to the City Council.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers Connie Carlson, Dan Goldston, Michele Hanson and Patrick McGann

Members Absent: None

Staff Present: Acting Administrator/City Planner Sara Taylor, Police Chief Laura Eastman, Public Works Supervisor Mel Horak, Finance Officer Wanda Madsen, Engineer Barry Peters, Attorney Andy Pratt, and Fire Chief Mark Swenson

APPROVAL OF AGENDA

It was moved by Councilmember Carlson and seconded by Councilmember Goldston to approve the April 1, 2013 City Council agenda. Motion carried 5-0.

PROCLAMATIONS/COMMENDATIONS/PETITIONS/ANNOUNCEMENTS

1. The March recycling award recipients are John and Leah Legato who will receive \$30.00 for their recycling efforts, with funding made possible by a grant from Washington County.

OPEN FORUM - None

CONSENT AGENDA

Mayor St. Ores read items 1-17 on the consent agenda.

Councilmember Carlson introduced the following resolution and moved its adoption:

Resolution 13-08

**RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-17 FROM THE
APRIL 1, 2013 CITY COUNCIL AGENDA**

1. February 28, 2013 City Council special meeting minutes
2. March 4, 2013 City Council workshop meeting minutes
3. March 4, 2013 City Council regular meeting minutes
4. March 18, 2013 City Council special meeting minutes
5. March payables and receipts (check numbers 1135616-1135708)
6. March building, plumbing and mechanical permits reports

7. Compensation disbursement request by city employee
8. Special event application from Anderson Race Management for relay event on Saturday, August 17, 2013 at Perro Park
9. Special event application from the Bayport American Legion for the Memorial Day Parade on Monday, May 27, 2013
10. Donation request from Bayport American Legion for the Memorial Day Parade
11. Special event application from BCAL for Dane's Place fundraiser on June 30, 2012 at Village Green Park
12. Temporary on-sale liquor license from BCAL for Dane's Place fundraiser
13. Lawful gambling applications from BCAL for Dane's Place fundraiser
14. Special event application from Greater Stillwater Chamber of Commerce for Rock'n Ribs on the River at Lakeside Park on Saturday, June 15, 2013
15. Temporary on-sale liquor license from Greater Stillwater Chamber of Commerce for Rock'n Ribs on the River
16. Donation of drinking water and supplies for Perro Park warming house from First State Bank and Trust
17. Donation of \$25.00 to the Police Department from Jeff and Donna Todd

The motion for adopting the foregoing resolution was duly seconded by Councilmember Hanson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye
 Connie Carlson – aye

Dan Goldston – aye
 Michele Hanson – aye

Patrick McGann – aye

PUBLIC HEARINGS – None

COUNCIL LIAISON REPORTS

Mayor St. Ores reported on the March Middle St. Croix Watershed Management Organization (MSCWMO) meeting, noting that meetings will now be held at the Bayport Public Library because the MSCWMO office is moving to Oakdale. She reported MnDOT is planning a series of meetings for businesses on the St. Croix River Crossing project and councilmembers will be asked to participate. She thanked the two residents not selected to fill the vacancy on the City Council and shared a positive comment she received on Public Works' snowplowing efforts this season. She attended a meeting at the Bayport Senior Center where Chief Eastman and Captain Hutchinson presented on fraud and identity theft, and she reported several attendees were pleased with the new benches along Highway 95.

STAFF/CITY ADMINISTRATOR REPORTS

Fire Chief Swenson reviewed his written report, reiterating that the department is working on a plan to effectively respond to the call volumes that continue to increase into 2013. He noted that Matt Bell retired from the department after 20+ years and will be recognized at the May City Council meeting. In addition, the department will be hosting its annual booya event this weekend.

Police Chief Eastman reviewed her written report. She stressed the importance of reporting suspicious activity related to fraud and identity theft. The 2012 K-9 report was summarized and Chief Eastman noted the city receives ongoing donations for Keylo's food and veterinary needs.

Mel Horak, Public Works Supervisor, reviewed his written report. He stated the inspection/service of the well #3 pump has been postponed until the threat of high water in the area of well #4 has passed. Active planning for rehabilitation of well house #3 will be delayed until a new city administrator is hired, but the work is anticipated for this fall/winter. Quotes were solicited for the purchase of bare root trees, in anticipation of a spring planting project.

Acting Administrator Taylor reviewed her written report. She noted the final concept plan for Perro Park will be presented later in the meeting, and a workshop to prioritize the improvements will be scheduled in the next few weeks if the master plan is adopted. New construction is progressing in Inspiration and currently there are approximately 80 single family homes in the development. Platting for the remaining lots in Phase 2 of the development is planned for this spring/summer. The city's auditing firm is expected to present the findings of the 2012 audit at the May City Council meeting, and a preliminary assessment indicates the city is in compliance with accounting requirements and state statutes. Staff is monitoring the threat for flooding this year; however the National Weather Service is not predicting major flooding of the St. Croix River, unless the area experiences unusually heavy rain in the next few months.

UNFINISHED BUSINESS

Consider a final master plan for Perro Park: Park consultant Larry Wacker reviewed the process to date for developing a master plan for Perro Park improvements/enhancements. A tabulation of responses to a survey to gauge interest in the two proposed concepts indicated a clear preference for Concept A. The master plan for this concept retains the hockey rink in its current location, develops an improved open space for picnicking, upgrades the playground and warming house, maintains two tennis courts, incorporates a practice wall and basketball goal into the tennis courts, develops a trail system in the park, including improved access points and creek crossings, provides seating throughout the park and includes a park identification feature. A preliminary cost estimate for the individual items was reviewed, and Mr. Wacker indicated the total of \$786,000.00 included lighting costs for the hockey rink only. If the master plan is approved, a workshop will be scheduled to set priorities and a budget, refine the cost figures and associate the dollar amounts with the phasing of the improvements over the next 5-10 years. Councilmember Carlson noted the current vehicular entrance for the farmer's market is blocked by trees on the current plan, and Mr. Wacker stated an upgraded access off 3rd Avenue may accommodate vehicles. Discussion followed on adding two basketball goals to allow for a full court game (east-west ends of court), providing electricity for farmer's market activities, adding security lighting, incorporating rain gardens, exploring the use of pervious materials for the trails, eliminating one of the access points off 3rd Avenue, and providing a less expensive clock option.

It was moved by Councilmember Hanson and seconded by Councilmember McGann to adopt Concept A as the Master Plan for Perro Park. Motion carried 5-0.

Consider financing options for the purchase of the new pumper truck for the Fire Department: Fire Chief Swenson reported that staff has further analyzed the financing options for the purchase of a \$520,000.00 pumper truck, including debt financing through a general obligation bond. This mode of financing would require \$10,000.00-\$15,000.00 in soft costs. The city auditor provided an informal opinion that the purchase be made using the city's general funds instead of financing. The city has approximately \$12.8 million in reserve funds, of which \$200,000.00 are expiring certificates of deposit. Staff is recommending purchasing the pumper truck with internal general funds. Delivery of the vehicle is expected in January 2014.

It was moved by Councilmember Carlson and seconded by Councilmember Goldston to internally finance the pumper truck purchase with the General Fire Equipment Capital Assets Outlay Fund 101-42200-530. Motion carried 5-0.

NEW BUSINESS

Consider authorization to complete a feasibility study for a water and sewer utility extension for the property located at 239 1st Avenue South: Engineer Peters explained the city was approached by the property owner at 239 1st Avenue South to explore the cost of bringing public utilities to serve property

along 2nd Street South, at 1st Avenue South. The owner is also exploring a possible subdivision of the parcel into multiple lots and would like the city to investigate the feasibility and costs for the extension of water and sewer utilities. He indicated there are currently two homes on 1st Avenue South on septic systems, as well as a business on 2nd Avenue South that could benefit from sewer extension. The applicant has submitted the required escrow and staff is recommending the City Council authorize preparation of a feasibility report to investigate the extension of public utilities to the area. Councilmember Goldston noted the property is in the floodplain and Engineer Peters stated the report would investigate a connection from either Central Avenue or 3rd Street South.

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to prepare a feasibility report to investigate the extension of public utilities to serve property along 2nd Street South, south of Central Avenue. Motion carried 5-0.

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

1. Councilmember Hanson recognized and thanked Jeff and Donna Todd and the First State Bank and Trust for their donations to the city.
2. Mayor St. Ores thanked retiring firefighter Matt Bell and his family for Matt's years of service to the fire department. She and Councilmember Carlson also thanked Library Director Mark Blando for helping the Easter Bunny with events and appearances this year.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to adjourn the meeting at 7:01 p.m. Motion carried 5-0.

Acting City Administrator/Clerk

CITY OF BAYPORT

*Budget Control Summary

Current Period: APRIL 2013

Account Descr	2013 Cumulative Budget	2013 Cumulative Actuals	2013 Cumulative Variance	2013 %
FUND 101 GENERAL				
Revenue Accounts				
DEPT 00000 GENERAL GOVERNMENT	\$1,663,419.00	\$195,173.40	\$1,468,245.60	88.27%
DEPT 41200 MAYOR & COUNCIL	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41240 RECYCLING	\$5,500.00	\$1,800.00	\$3,700.00	67.27%
DEPT 41600 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41602 CURB & SIDEWALK PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$96,750.00	\$54,158.60	\$42,591.40	44.02%
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42000 PUBLIC SAFE CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42100 POLICE	\$96,100.00	\$18,105.28	\$77,994.72	81.16%
DEPT 42200 FIRE PROTECTION	\$380,878.00	\$207,557.34	\$173,320.66	45.51%
DEPT 43100 STREET MAINT	\$5,000.00	\$0.00	\$5,000.00	100.00%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$704.25	-\$704.25	0.00%
DEPT 43200 PARKS	\$27,500.00	\$4,092.69	\$23,407.31	85.12%
DEPT 43300 CEMETERY	\$10,000.00	\$4,100.00	\$5,900.00	59.00%
DEPT 44100 PROJECT	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue Accounts	\$2,285,147.00	\$485,691.56	\$1,799,455.44	78.75%
Expenditure Accounts				
DEPT 00000 GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41100 ELECTIONS	\$470.00	\$0.00	\$470.00	100.00%
DEPT 41200 MAYOR & COUNCIL	\$141,451.00	\$56,989.19	\$84,461.81	59.71%
DEPT 41240 RECYCLING	\$7,200.00	\$810.04	\$6,389.96	88.75%
DEPT 41400 ADMINISTRATION	\$141,412.00	\$40,182.55	\$101,229.45	71.58%
DEPT 41601 ALLEY PAVING PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41603 SO MN STREET UTILITY PROJE	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41605 INFLOW/INFILTRATION	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41607 2011 STREET PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41900 CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41903 DEBT SERVICE	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$220,503.00	\$74,821.36	\$145,681.64	66.07%
DEPT 41940 MUNICIPAL BUILDINGS	\$39,050.00	\$16,105.56	\$22,944.44	58.76%
DEPT 42100 POLICE	\$719,313.00	\$229,794.51	\$489,518.49	68.05%
DEPT 42200 FIRE PROTECTION	\$438,919.00	\$254,539.39	\$184,379.61	42.01%
DEPT 43100 STREET MAINT	\$267,714.00	\$60,112.21	\$207,601.79	77.55%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43160 STREET LIGHTING	\$30,000.00	\$10,669.26	\$19,330.74	64.44%
DEPT 43200 PARKS	\$58,241.00	\$14,722.23	\$43,518.77	74.72%
DEPT 43300 CEMETERY	\$7,475.00	\$325.00	\$7,150.00	95.65%
DEPT 44100 PROJECT	\$79,600.00	\$0.00	\$79,600.00	100.00%
Total Expenditure Accounts	\$2,151,348.00	\$759,071.30	\$1,392,276.70	64.72%

CITY OF BAYPORT

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*Fund Summary -
Budget to Actual©

Page 1

APRIL 2013

	2013 YTD Budget	APRIL MTD Amount	2013 YTD Amount	2013 YTD Balance	2013 % YTD Budget
FUND 101 GENERAL					
Revenue	\$2,285,147.00	\$75,728.73	\$485,691.56	\$1,799,455.44	21.25%
Expenditure	\$2,151,348.00	\$249,050.05	\$759,071.30	\$1,392,276.70	35.28%
		<u>-\$173,321.32</u>	<u>-\$273,379.74</u>		
FUND 102 STREET RECONSTRUCTION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 103 G O TIF BD FUND 1990 CAP PROJ					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 106 TIF ECON DEV DIST 2					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 200 FIRE EQUIPMENT REPLACEMENT FUN					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 201 D.A.R.E.					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 202 DRUG FORFEITURE					
Revenue	\$0.00	\$774.59	\$1,174.59	-\$1,174.59	0.00%
Expenditure	\$0.00	\$240.00	-\$8,818.57	\$8,818.57	0.00%
		<u>\$534.59</u>	<u>\$9,993.16</u>		
FUND 203 PUBLIC WORKS EQUIPMENT REPL					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 204 RECREATION CAP EQUIP & MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 205 TAX STABILIZATION FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT

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*Fund Summary -
Budget to Actual©

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APRIL 2013

	2013 YTD Budget	APRIL MTD Amount	2013 YTD Amount	2013 YTD Balance	2013 % YTD Budget
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 206 WATER/SEWER IMPROVEMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$2,229.49	\$89,268.61	-\$89,268.61	0.00%
		-\$2,229.49	-\$89,268.61		
FUND 207 PARK IMPROVEMENT FUND					
Revenue	\$0.00	\$4,000.00	\$13,000.00	-\$13,000.00	0.00%
Expenditure	\$0.00	\$485.00	\$1,747.50	-\$1,747.50	0.00%
		\$3,515.00	\$11,252.50		
FUND 208 PRISON SEWER PROJECT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 209 DEVELOPER REIMBURSED PROJECTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 210 K-9 UNIT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 211 LIBRARY					
Revenue	\$287,230.00	\$986.00	\$3,554.08	\$283,675.92	1.24%
Expenditure	\$287,230.00	\$20,006.89	\$73,265.90	\$213,964.10	25.51%
		-\$19,020.89	-\$69,711.82		
FUND 303 GO TIF BOND 1990 DEBT SERVICE					
Revenue	\$0.00	\$0.00	\$1,033.96	-\$1,033.96	0.00%
Expenditure	\$0.00	\$12,520.00	\$12,520.00	-\$12,520.00	0.00%
		-\$12,520.00	-\$11,486.04		
FUND 311 GO IMPROV BONDS OF 1992 DEBT S					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 412 CEMETERY CAPITAL IMPROV					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 413 POLICE EQUIPMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT

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*Fund Summary -
Budget to Actual©

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APRIL 2013

	2013 YTD Budget	APRIL MTD Amount	2013 YTD Amount	2013 YTD Balance	2013 % YTD Budget
		\$0.00	\$0.00		
FUND 414 OFFICE AUTOMATION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 415 MUNICIPAL BLDGS MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 416 PERRO CREEK OUTLET					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 601 WATER					
Revenue	\$325,250.00	\$10,662.99	\$37,853.48	\$287,396.52	11.64%
Expenditure	\$491,628.76	\$22,731.26	\$116,936.65	\$374,692.11	23.79%
		-\$12,068.27	-\$79,083.17		
FUND 602 SEWER					
Revenue	\$0.00	\$3,200.00	\$10,450.00	-\$10,450.00	0.00%
Expenditure	\$773,754.76	\$42,273.29	\$204,618.94	\$569,135.82	26.44%
		-\$39,073.29	-\$194,168.94		
FUND 800 INVESTMENTS-POOLED					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 803 P & Z ESCROWS					
Revenue	\$0.00	\$33,200.00	\$34,200.00	-\$34,200.00	0.00%
Expenditure	\$0.00	-\$94.00	\$783.62	-\$783.62	0.00%
		\$33,294.00	\$33,416.38		
FUND 851 NON EXP TRUST					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 999 ACCRUED INT PAYABLE					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
Report Total		-\$220,889.67	-\$662,436.28		

CITY OF BAYPORT
REVENUE SUMMARY YTD THRU 04/30/2013

FUND	FUND Descr	2013 Budget	2013 YTD Amt	2013 % of Budget	2013 % of Budget Remain
FUND 101	GENERAL	\$2,285,147.00	\$485,691.56	21.25%	78.75%
FUND 102	STREET RECONSTRUCTION	\$0.00	\$0.00	0.00%	0.00%
FUND 103	G O TIF BD FUND 1990 CAP PRO	\$0.00	\$0.00	0.00%	0.00%
FUND 106	TIF ECON DEV DIST 2	\$0.00	\$0.00	0.00%	0.00%
FUND 107	TIF REDEVELOPMENT DISTRICT	\$0.00	\$0.00	0.00%	0.00%
FUND 200	FIRE EQUIPMENT REPLACEMENT	\$0.00	\$0.00	0.00%	0.00%
FUND 202	DRUG FORFEITURE	\$0.00	\$1,174.59	0.00%	0.00%
FUND 203	PUBLIC WORKS EQUIPMENT REP	\$0.00	\$0.00	0.00%	0.00%
FUND 204	RECREATION CAP EQUIP & MAIN	\$0.00	\$0.00	0.00%	0.00%
FUND 205	TAX STABILIZATION FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 206	WATER/SEWER IMPROVEMENT F	\$0.00	\$0.00	0.00%	0.00%
FUND 207	PARK IMPROVEMENT FUND	\$0.00	\$13,000.00	0.00%	0.00%
FUND 208	PRISON SEWER PROJECT	\$0.00	\$0.00	0.00%	0.00%
FUND 209	DEVELOPER REIMBURSED PROJE	\$0.00	\$0.00	0.00%	0.00%
FUND 210	K-9 UNIT	\$0.00	\$0.00	0.00%	0.00%
FUND 211	LIBRARY	\$287,230.00	\$3,554.08	1.24%	98.76%
FUND 303	GO TIF BOND 1990 DEBT SERVIC	\$0.00	\$1,033.96	0.00%	0.00%
FUND 412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	0.00%	0.00%
FUND 413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 414	OFFICE AUTOMATION	\$0.00	\$0.00	0.00%	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	\$0.00	\$0.00	0.00%	0.00%
FUND 416	PERRO CREEK OUTLET	\$0.00	\$0.00	0.00%	0.00%
FUND 601	WATER	\$325,250.00	\$37,853.48	11.64%	88.36%
FUND 602	SEWER	\$0.00	\$10,450.00	0.00%	0.00%
FUND 800	INVESTMENTS-POOLED	\$0.00	\$0.00	0.00%	0.00%
FUND 803	P & Z ESCROWS	\$0.00	\$34,200.00	0.00%	0.00%
FUND 851	NON EXP TRUST	\$0.00	\$0.00	0.00%	0.00%
		\$2,897,627.00	\$586,957.67	20.26%	79.74%

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Period Name: APRIL

FUN	Tran Date	Amount	Refer	Comments	Account Descr
FUND 101 GENERAL					
101	04/18/13	\$500.00	3342	LIQ,WINE,TAVERN INVESTIGATION-IN ST	R 101-00000-32100 BUSINES
101	04/18/13	\$127.13	3343	GAMBLING PROCEEDS CK # 9367	R 101-00000-32204 GAMBLIN
101	04/18/13	\$129.16	3346	GAMBLING PROCEEDS CK # 9395	R 101-00000-32204 GAMBLIN
101	04/18/13	\$1,094.76	3347	GAMBLING PROCEEDS CK # 9447	R 101-00000-32204 GAMBLIN
101	04/24/13	\$30.25	3357	GAMBLING PROCEEDS CK # 7391	R 101-00000-32204 GAMBLIN
101	04/16/13	\$35.00	3340	NSF FEE Stormy York - CASH	R 101-00000-33100 ADMINIS
101	04/24/13	\$56.96	3356	SPECIAL ASSESSMENT COL BY CITY CK #	R 101-00000-36102 SPECIAL
101	04/24/13	\$261.65	3355	REFUNDS & REIMEB CASH	R 101-00000-36240 REFUNDS
101	04/16/13	\$9,015.00	3336	REFUND - WORKERS COMP CK # 154971	R 101-00000-36251 REFUND -
101	04/03/13	\$2,435.00	3313	SAC	G 101-20102 S A C CHARGES
101	04/03/13	\$2,435.00	3314	SAC	G 101-20102 S A C CHARGES
101	04/16/13	\$2,435.00	3334	SAC	G 101-20102 S A C CHARGES
101	04/22/13	\$2,435.00	3349	SAC	G 101-20102 S A C CHARGES
101	03/28/13	\$5.00	3294	BUILDING SURCHARGE Presbyterian Horn	G 101-20104 STATE SURCHA
101	04/01/13	\$4.24	3301	BUILDING SURCHARGE Buege #11005	G 101-20104 STATE SURCHA
101	04/02/13	\$5.00	3311	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	04/02/13	\$5.00	3311	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	04/03/13	\$175.30	3313	BUILDING SURCHARGE DR Horton #5039	G 101-20104 STATE SURCHA
101	04/03/13	\$165.00	3314	BUILDING SURCHARGE DR Horton #5039	G 101-20104 STATE SURCHA
101	04/04/13	\$5.00	3317	PLUMBING SURCHARGE - RESIDENTIAL F	G 101-20104 STATE SURCHA
101	04/04/13	\$12.23	3323	BUILDING SURCHARGE Berwald Roofing	G 101-20104 STATE SURCHA
101	04/16/13	\$140.50	3334	BUILDING SURCHARGE DR Horton, #5075	G 101-20104 STATE SURCHA
101	04/18/13	\$5.00	3344	PLUMBING SURCHARGE - RESIDENTIAL S	G 101-20104 STATE SURCHA
101	04/22/13	\$166.00	3349	BUILDING SURCHARGE DR Horton #5098	G 101-20104 STATE SURCHA
101	04/23/13	\$5.00	3350	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	04/23/13	\$5.00	3350	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	04/23/13	\$5.00	3350	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	04/23/13	\$5.00	3351	PLUMBING SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	04/23/13	\$5.00	3351	PLUMBING SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	04/23/13	\$5.00	3351	PLUMBING SURCHARGE - RESIDENTIAL Si	G 101-20104 STATE SURCHA
101	04/23/13	\$5.00	3352	PLUMBING SURCHARGE - RESIDENTIAL D	G 101-20104 STATE SURCHA
101	04/29/13	\$4.73	3362	BUILDING SURCHARGE Donahue Roofing	G 101-20104 STATE SURCHA
101	04/04/13	\$3.56	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	04/17/13	\$31.72	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	04/30/13	\$5.34	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	04/04/13	\$84.86	3306	HEALTH PARTNERS CK # 1178431970	G 101-27109 HEALTH PARTN
101	04/30/13	\$84.86	3370	HEALTH PARTNERS CK # 1181503153	G 101-27109 HEALTH PARTN
101	04/04/13	\$58.34	3306	HEALTH SAVING ACCT. CK # 1178431970	G 101-27122 H S A
101	04/30/13	\$58.34	3370	HEALTH SAVING ACCT. CK # 1181503153	G 101-27122 H S A
101	04/03/13	\$50.00	3316	CONTRACTOR LICENSE - SPECIALTY Fuhr	R 101-41910-32100 BUSINES
101	04/24/13	\$50.00	3353	CONTRACTOR LICENSE - SPECIALTY Mast	R 101-41910-32100 BUSINES
101	04/03/13	\$25.00	3315	SIGN PERMIT - TEMPORARY McBride #65	R 101-41910-32200 NONBUSI
101	04/15/13	\$15.00	3332	SPECIAL EVENT APP - NONPROFIT/PUBLI	R 101-41910-32200 NONBUSI
101	04/25/13	\$38.25	3358	SIGN PERMIT - PERMANENT VALLEY GRE	R 101-41910-32200 NONBUSI
101	03/28/13	\$25.00	3294	BUILDING PERMIT Presbyterian Homes #	R 101-41910-32210 BUILDIN
101	04/01/13	\$177.00	3301	BUILDING PERMIT Buege #11005	R 101-41910-32210 BUILDIN
101	04/03/13	\$2,562.75	3313	BUILDING PERMIT DR Horton #503923	R 101-41910-32210 BUILDIN
101	04/03/13	\$1,665.79	3313	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	04/03/13	\$2,436.75	3314	BUILDING PERMIT DR Horton #503947	R 101-41910-32210 BUILDIN
101	04/03/13	\$1,583.89	3314	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	04/04/13	\$413.00	3323	BUILDING PERMIT Berwald Roofing #100	R 101-41910-32210 BUILDIN
101	04/04/13	\$103.25	3323	PLAN REVIEW	R 101-41910-32210 BUILDIN

**CITY OF BAYPORT
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Period Name: APRIL

FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	04/16/13	\$1,392.79	3334	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	04/16/13	\$2,142.75	3334	BUILDING PERMIT DR Horton, #507597	R 101-41910-32210 BUILDIN
101	04/22/13	\$1,591.69	3349	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	04/22/13	\$2,448.75	3349	BUILDING PERMIT DR Horton #509846	R 101-41910-32210 BUILDIN
101	04/29/13	\$191.75	3362	BUILDING PERMIT Donahue Roofing Co.	R 101-41910-32210 BUILDIN
101	04/29/13	\$5.00	3362	EPA	R 101-41910-32211 EPA
101	04/24/13	\$250.00	3354	ROW EXCAVATION PERMIT Mastec #2650	R 101-41910-32214 EXCAVAT
101	04/04/13	\$75.00	3317	PLUMBING PERMIT - RESIDENTIAL Fuhr E	R 101-41910-32220 PLUMBIN
101	04/18/13	\$75.00	3344	PLUMBING PERMIT - RESIDENTIAL Scher	R 101-41910-32220 PLUMBIN
101	04/23/13	\$75.00	3351	PLUMBING PERMIT - RESIDENTIAL	R 101-41910-32220 PLUMBIN
101	04/23/13	\$75.00	3351	PLUMBING PERMIT - RESIDENTIAL Silver	R 101-41910-32220 PLUMBIN
101	04/23/13	\$75.00	3351	PLUMBING PERMIT - RESIDENTIAL	R 101-41910-32220 PLUMBIN
101	04/23/13	\$75.00	3352	PLUMBING PERMIT - RESIDENTIAL DSM E	R 101-41910-32220 PLUMBIN
101	04/02/13	\$75.00	3311	MECHANICAL PERMIT - RESIDENTIAL Fire	R 101-41910-32230 MECHANI
101	04/02/13	\$75.00	3311	MECHANICAL PERMIT - RESIDENTIAL Sab	R 101-41910-32230 MECHANI
101	04/23/13	\$75.00	3350	MECHANICAL PERMIT - RESIDENTIAL Fire	R 101-41910-32230 MECHANI
101	04/23/13	\$75.00	3350	MECHANICAL PERMIT - RESIDENTIAL Sab	R 101-41910-32230 MECHANI
101	04/23/13	\$75.00	3350	MECHANICAL PERMIT - RESIDENTIAL Sab	R 101-41910-32230 MECHANI
101	04/23/13	\$75.00	3350	MECHANICAL PERMIT - RESIDENTIAL Sab	R 101-41910-32230 MECHANI
101	04/24/13	\$1,229.25	3359	BUILDING INSPECTIONS (LAKELAND) CK	R 101-41910-34103 LAKELAN
101	03/28/13	\$20.00	3295	PET LICENSE - SPAY/NEUT FOLEY - CASH	R 101-42100-32240 ANIMAL F
101	04/01/13	\$10.00	3307	PET LICENSE - SPAY/NEUT SIRENO - CAS	R 101-42100-32240 ANIMAL F
101	04/01/13	\$10.00	3307	PET LICENSE - SPAY/NEUT REMUS - CASH	R 101-42100-32240 ANIMAL F
101	04/01/13	\$10.00	3308	PET LICENSE - SPAY/NEUT Wasmundt #5	R 101-42100-32240 ANIMAL F
101	04/01/13	\$10.00	3309	PET LICENSE - SPAY/NEUT MARTI #3120	R 101-42100-32240 ANIMAL F
101	04/02/13	\$10.00	3312	PET LICENSE - SPAY/NEUT J. Spencer CA	R 101-42100-32240 ANIMAL F
101	04/04/13	\$10.00	3318	PET LICENSE - SPAY/NEUT MARY TICKNE	R 101-42100-32240 ANIMAL F
101	04/04/13	\$10.00	3319	PET LICENSE - SPAY/NEUT J. MORARIE -	R 101-42100-32240 ANIMAL F
101	04/11/13	\$25.00	3325	SM BIRD/FOWL LICENSE Alex Hove, #546	R 101-42100-32240 ANIMAL F
101	04/18/13	\$10.00	3345	PET LICENSE - SPAY/NEUT N. Beck #301	R 101-42100-32240 ANIMAL F
101	04/29/13	\$10.00	3367	PET LICENSE - SPAY/NEUT J. Kyndberg #	R 101-42100-32240 ANIMAL F
101	04/16/13	\$30.00	3339	PEDDLER LICENSE Afton Hall - CASH	R 101-42100-33100 ADMINIS
101	04/09/13	\$1.00	3326	POLICE REPORTS CASH	R 101-42100-34201 POLICE A
101	04/30/13	\$4,542.97	16642	MARCH 2013 TRIAL CT FINES	R 101-42100-35101 COURT FI
101	04/16/13	\$1,760.74	3337	POLICE GRANT - SAFE & SOBER CK # 341	R 101-42100-36233 GRANTS
101	04/16/13	\$1,647.66	3337	POLICE GRANT - SAFE & SOBER CK # 341	R 101-42100-36233 GRANTS
101	04/12/13	\$60.00	3327	BURNING PERMIT Russ Smith for MN DNR	R 101-42200-32200 NONBUSI
101	04/16/13	\$47,348.50	3320	FIRE SERVICE CONTRACT CK # 55958	R 101-42200-34202 FIRE CON
101	04/02/13	\$1,380.00	16636	MN FIRE TRAINING-JANA	E 101-42200-402 CONFERENC
101	04/30/13	\$704.25	16641	FEMA (FLOOD) DISASTER GRANT	R 101-43130-36248 REFUND
101	04/01/13	\$50.00	3310	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	04/15/13	\$25.00	3329	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	04/15/13	\$200.00	3330	BEACH HOUSE - NONRESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	04/15/13	\$150.00	3331	PICNIC SHELTER - RESIDENT (101-250) B	R 101-43200-34780 PARK FEE
101	04/16/13	\$20.00	3335	PARK FIELD-COURT RENTAL FEE Sheila F	R 101-43200-34780 PARK FEE
101	04/17/13	\$50.00	3341	BEACHHOUSE - RESIDENT(M-TH) G. Ewig	R 101-43200-34780 PARK FEE
101	04/25/13	\$25.00	3361	BOAT TRAILER PARKING PERMIT BARRY	R 101-43200-34780 PARK FEE
101	04/29/13	\$26.78	3366	BEACHHOUSE - RESIDENT FIREPLACE US	R 101-43200-34780 PARK FEE
101	04/29/13	\$75.00	3366	BEACHHOUSE - RESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	04/29/13	\$25.00	3368	BOAT TRAILER PARKING PERMIT David F	R 101-43200-34780 PARK FEE
101	04/11/13	\$300.00	3328	CEMETERY - OPEN/CLOSE GRAVE - CREM	R 101-43300-34940 CEMETER
101	04/11/13	\$200.00	3328	CEMETERY - SATURDAY BURIAL	R 101-43300-34940 CEMETER

FUND 101 GENER \$100,024.49

FUND 202 DRUG FORFEITURE

CITY OF BAYPORT
MONTHLY RECEIPTS

Period Name: APRIL

FUN	Tran Date	Amount	Refer	Comments	Account Descr
202	04/15/13	\$133.59	3333	DRUG FORFEITURE ANDERSON - CASH	R 202-00000-36249 DRUG FO
202	04/04/13	\$241.00	3324	DRUG FORFITURE PATRICK CONRAD - CA	R 202-42102-36249 DRUG FO
202	04/24/13	\$400.00	3348	DRUG FORFITURE CASH	R 202-42102-36249 DRUG FO
FUND 202 DRUG		\$774.59			
FUND 206 WATER/SEWER IMPROVEMENT FUND					
206	04/15/13	\$54.60	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	04/15/13	\$776.47	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/11/13	\$98.73	0	UB Receipt Serv 31 TRUNK/S COMB	G 206-12103 A/R GEN BILLIN
206	04/11/13	\$475.36	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	04/15/13	\$2,866.14	0	UB Receipt Serv 28 TRUNK W/IND	G 206-12103 A/R GEN BILLIN
206	04/09/13	\$3.87	0	UB Receipt Surc 3 TRUNK WATER	G 206-12103 A/R GEN BILLIN
206	04/09/13	\$4.08	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	04/02/13	\$7.80	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	04/02/13	\$7.20	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/30/13	\$93.27	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/11/13	\$5.27	0	UB Receipt Serv 41 TRUNK SEWER 1ST	G 206-12103 A/R GEN BILLIN
206	04/11/13	\$8.04	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	04/11/13	\$91.80	0	UB Receipt Serv 21 TRUNK/W COMB	G 206-12103 A/R GEN BILLIN
206	04/15/13	\$63.34	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	04/09/13	\$169.77	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	04/15/13	\$166.07	0	UB Receipt Serv 38 TRUNK S/IND	G 206-12103 A/R GEN BILLIN
206	04/15/13	\$10.50	0	UB Receipt Surc 3 TRUNK WATER	G 206-12103 A/R GEN BILLIN
206	04/16/13	\$39.63	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	04/16/13	\$39.90	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/16/13	\$121.11	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	04/16/13	\$134.45	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/09/13	\$15.90	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	04/09/13	\$3.00	0	UB Receipt Serv 21 TRUNK/W COMB	G 206-12103 A/R GEN BILLIN
206	04/11/13	\$22.50	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	04/30/13	\$93.49	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	04/11/13	\$437.67	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/15/13	\$745.27	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	04/24/13	\$149.58	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	04/08/13	\$433.32	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	04/08/13	\$69.60	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	04/15/13	\$11.80	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	04/24/13	\$34.92	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/24/13	\$37.70	0	UB Receipt Scrv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	04/03/13	\$406.75	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/09/13	\$10.80	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	04/24/13	\$84.45	0	UB Receipt Serv 41 TRUNK SEWER 1ST	G 206-12103 A/R GEN BILLIN
206	04/24/13	\$1.94	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	04/08/13	\$80.24	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	04/24/13	\$18.00	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	04/24/13	\$5,326.58	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	04/24/13	\$87.63	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	04/24/13	\$149.45	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/03/13	\$23.70	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	04/03/13	\$385.17	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	04/03/13	\$24.50	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	04/04/13	\$289.13	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/04/13	\$3.90	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	04/04/13	\$280.30	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN

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206	04/04/13	\$4.25	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	04/24/13	\$17.10	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/18/13	\$14.12	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	04/08/13	\$9.26	0	UB Receipt Surc 3 TRUNK WATER	G 206-12103 A/R GEN BILLIN
206	04/18/13	\$104.30	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/18/13	\$84.72	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	04/09/13	\$176.87	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/08/13	\$447.08	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	04/18/13	\$17.13	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	04/08/13	\$67.11	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
FUND 206 WATER		\$15,406.63			
FUND 207 PARK IMPROVEMENT FUND					
207	04/03/13	\$1,000.00	3313	PARK DEDICATION	R 207-00000-34780 PARK FEE
207	04/03/13	\$1,000.00	3314	PARK DEDICATION	R 207-00000-34780 PARK FEE
207	04/16/13	\$1,000.00	3334	PARK DEDICATION	R 207-00000-34780 PARK FEE
207	04/22/13	\$1,000.00	3349	PARK DEDICATION	R 207-00000-34780 PARK FEE
FUND 207 PARK I		\$4,000.00			
FUND 211 LIBRARY					
211	04/25/13	\$16.00	3364	LIBRARY SERVICE CHARGE CK # 1558	R 211-45500-34760 LIBRARY
211	04/25/13	\$60.00	3364	LIBRARY SERVICE CHARGE CK # 6212	R 211-45500-34760 LIBRARY
211	04/25/13	\$32.00	3364	LIBRARY SERVICE CHARGE CK # 3243	R 211-45500-34760 LIBRARY
211	04/25/13	\$8.00	3364	LIBRARY SERVICE CHARGE CK # 6319	R 211-45500-34760 LIBRARY
211	04/25/13	\$580.00	3360	LIBRARY RENT CK # 293023	R 211-45500-36220 RENTAL I
211	04/25/13	\$40.00	3360	LIBRARY RENT CK # 6976	R 211-45500-36220 RENTAL I
211	04/25/13	\$250.00	3363	LIBRARY GRANTS CK # 0000118059	R 211-45500-36233 GRANTS
FUND 211 LIBRA		\$986.00			
FUND 601 WATER					
601	04/04/13	\$5.26	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	04/03/13	\$162.30	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/04/13	\$40.40	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	04/04/13	\$3,523.94	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	04/04/13	\$3.18	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	04/08/13	\$77.12	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	04/04/13	\$110.75	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/08/13	\$6.36	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	04/11/13	\$7,099.51	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	04/09/13	\$71.39	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/09/13	\$32.24	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	04/09/13	\$0.18	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	04/11/13	\$1.27	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	04/08/13	\$182.55	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/03/13	\$9.20	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	04/03/13	\$278.08	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	04/03/13	\$4,877.79	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	04/09/13	\$10.00	0	UB Receipt Serv 6 WATER METER2	G 601-14601 WATER BILLING
601	04/02/13	\$1.59	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/08/13	\$883.36	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	04/09/13	\$162.40	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	04/03/13	\$11.13	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	04/09/13	\$6.36	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	04/08/13	\$5,383.44	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING

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601	04/08/13	\$3.03	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	04/08/13	\$58.96	0	UB Receipt Serv 2 WATER ONLY	G 601-14601 WATER BILLING
601	04/09/13	\$2,130.33	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	04/24/13	\$12.69	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	04/15/13	\$283.63	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/30/13	\$34.54	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/16/13	\$1,673.01	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	04/16/13	\$0.15	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	04/16/13	\$44.52	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/16/13	\$485.76	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	04/16/13	\$14.31	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/18/13	\$2.51	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	04/18/13	\$1.59	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	04/11/13	\$1,364.36	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	04/18/13	\$1,322.37	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	04/18/13	\$51.12	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	04/02/13	\$91.60	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	04/24/13	\$467.73	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	04/18/13	\$23.85	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/24/13	\$7.95	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/24/13	\$6.36	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/24/13	\$201.54	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	04/24/13	\$10.02	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	04/24/13	\$1,827.30	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	04/24/13	\$81.85	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	04/24/13	\$1,008.03	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	04/24/13	\$10.22	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	04/24/13	\$3.18	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	04/24/13	\$47.34	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/30/13	\$1,111.18	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	04/30/13	\$60.09	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	04/18/13	\$187.15	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	04/15/13	\$9,519.03	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	04/11/13	\$20.67	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	04/15/13	\$9.76	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	04/15/13	\$87.52	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	04/15/13	\$25.44	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	04/11/13	\$77.68	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	04/11/13	\$10.00	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	04/15/13	\$679.36	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	04/15/13	\$31,249.40	0	UB Receipt Serv 3 INDUSTRIAL	G 601-14601 WATER BILLING
601	04/18/13	\$14.32	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	04/03/13	\$22.08	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	04/15/13	\$2,486.40	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	04/11/13	\$106.60	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	04/24/13	\$2.33	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	04/08/13	\$20.97	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	04/04/13	\$3.38	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	04/09/13	\$13.75	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	04/03/13	\$1,200.00	3313	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H
601	04/03/13	\$1,200.00	3314	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H
601	04/16/13	\$1,200.00	3334	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H
601	04/18/13	\$1,200.00	3344	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H
601	04/22/13	\$1,200.00	3349	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H

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601	04/23/13	\$1,200.00	3352	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H
601	04/03/13	\$350.00	3313	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	04/03/13	\$350.00	3314	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	04/16/13	\$350.00	3334	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	04/18/13	\$350.00	3344	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	04/22/13	\$350.00	3349	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	04/23/13	\$350.00	3352	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	04/11/13	\$7.30	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	04/04/13	\$0.94	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	04/09/13	\$0.61	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	04/08/13	\$817.29	0	UB UR Receipt Group 02 XCEL	R 601-46120-37110 WATER R
601	04/08/13	\$254.60	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	04/24/13	\$1.39	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	04/02/13	\$0.80	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	04/15/13	\$130.03	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	04/16/13	\$25.00	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	04/03/13	\$125.03	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
FUND 601 WATER		\$90,579.75			
FUND 602 SEWER					
602	04/11/13	\$1.27	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	04/11/13	\$61.15	0	UB Receipt Serv 15 1ST SEWER	G 602-14602 SEWER BILLING
602	04/29/13	\$19,067.53	0	UB Receipt Serv 19 PRISON SEWER	G 602-14602 SEWER BILLING
602	04/04/13	\$48.50	0	UB Receipt Serv 20 SEWER ONLY	G 602-14602 SEWER BILLING
602	04/30/13	\$1,033.02	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	04/30/13	\$54.87	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	04/02/13	\$91.00	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	04/11/13	\$10.00	0	UB Receipt Serv 24 SEWER COMMER	G 602-14602 SEWER BILLING
602	04/04/13	\$43.25	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	04/04/13	\$5.26	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	04/04/13	\$3,129.41	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	04/03/13	\$4,267.43	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	04/24/13	\$1,674.16	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	04/24/13	\$77.03	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	04/03/13	\$9.20	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	04/03/13	\$282.50	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	04/24/13	\$2.50	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	04/24/13	\$1,028.44	0	UB Receipt Serv 15 1ST SEWER	G 602-14602 SEWER BILLING
602	04/24/13	\$19.30	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	04/24/13	\$44,388.10	0	UB Receipt Serv 17 PLANT	G 602-14602 SEWER BILLING
602	04/24/13	\$2.49	0	UB Receipt Serv Pen 15 1ST SEWER	G 602-14602 SEWER BILLING
602	04/11/13	\$7,268.89	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	04/18/13	\$41.25	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	04/15/13	\$750.30	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	04/15/13	\$98.35	0	UB Receipt Serv 29 INSTIT SEWER	G 602-14602 SEWER BILLING
602	04/15/13	\$15.09	0	UB Receipt Serv 14 SEWER METER	G 602-14602 SEWER BILLING
602	04/15/13	\$9.21	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	04/15/13	\$8,339.40	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	04/16/13	\$1,367.53	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	04/16/13	\$0.15	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	04/16/13	\$448.55	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	04/09/13	\$179.50	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	04/09/13	\$0.18	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	04/09/13	\$1,893.87	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING

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602	04/24/13	\$197.80	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	04/18/13	\$962.32	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	04/18/13	\$211.74	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	04/08/13	\$2.79	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	04/24/13	\$10.00	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	04/09/13	\$33.95	0	UB Receipt Serv 29 INSTIT SEWER	G 602-14602 SEWER BILLING
602	04/15/13	\$2,016.70	0	UB Receipt Serv 23 INDUSTRI SEW	G 602-14602 SEWER BILLING
602	04/08/13	\$968.80	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	04/08/13	\$474.13	0	UB Receipt Serv 13 NSP SEWER	G 602-14602 SEWER BILLING
602	04/18/13	\$2.51	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	04/24/13	\$12.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	04/24/13	\$435.13	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	04/08/13	\$4,841.48	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	04/11/13	\$1,269.10	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	04/08/13	\$85.10	0	UB Receipt Serv 29 INSTIT SEWER	G 602-14602 SEWER BILLING
602	04/03/13	\$800.00	3313	SEWER CONNECTION (INCLUDES INSPEC	R 602-46200-34651 SEWER H
602	04/03/13	\$800.00	3314	SEWER CONNECTION (INCLUDES INSPEC	R 602-46200-34651 SEWER H
602	04/16/13	\$800.00	3334	SEWER CONNECTION (INCLUDES INSPEC	R 602-46200-34651 SEWER H
602	04/22/13	\$800.00	3349	SEWER CONNECTION (INCLUDES INSPEC	R 602-46200-34651 SEWER H
FUND 602 SEWER		\$110,432.73			
FUND 803 P & Z ESCROWS					
803	04/17/13	\$1,000.00	3338	MILLER FARMS PHASE II - BAYTOWN CK	E 803-80016-301 PROF SER-E
803	04/04/13	\$1,000.00	16640	J.G. HAUSE CONST/EXPLORE RUNNING U	R 803-80019-34100 P & Z PE
803	04/04/13	\$2,200.00	16639	VARDE MANAGEMENT/INSPIRATION RES	R 803-80043-34100 P & Z PE
803	04/30/13	\$30,000.00	3365	DRH - INSPIRATION PHASE II - ESCROW	R 803-80045-34100 P & Z PE
FUND 803 P & Z E		\$34,200.00			
		\$356,404.19			

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 04/30/2013

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DEPT	DEPT Descr	2013 Budget	2013 YTD Amt	Balance	2013 % of Budget Remain
FUND 101 GENERAL					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41100	ELECTIONS	\$470.00	\$0.00	\$470.00	100.00%
41200	MAYOR & COUNCIL	\$141,451.00	\$56,989.19	\$84,461.81	59.71%
41240	RECYCLING	\$7,200.00	\$810.04	\$6,389.96	88.75%
41400	ADMINISTRATION	\$141,412.00	\$40,182.55	\$101,229.45	71.58%
41601	ALLEY PAVING PROJECT	\$0.00	\$0.00	\$0.00	0.00%
41603	SO MN STREET UTILITY PROJEC	\$0.00	\$0.00	\$0.00	0.00%
41605	INFLOW/INFILTRATION	\$0.00	\$0.00	\$0.00	0.00%
41607	2011 STREET PROJECT	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
41903	DEBT SERVICE	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$220,503.00	\$74,821.36	\$145,681.64	66.07%
41940	MUNICIPAL BUILDINGS	\$39,050.00	\$16,105.56	\$22,944.44	58.76%
42100	POLICE	\$719,313.00	\$229,794.51	\$489,518.49	68.05%
42200	FIRE PROTECTION	\$438,919.00	\$254,539.39	\$184,379.61	42.01%
43100	STREET MAINT	\$267,714.00	\$60,112.21	\$207,601.79	77.55%
43130	STREET - FLOOD PREPARATION	\$0.00	\$0.00	\$0.00	0.00%
43160	STREET LIGHTING	\$30,000.00	\$10,669.26	\$19,330.74	64.44%
43200	PARKS	\$58,241.00	\$14,722.23	\$43,518.77	74.72%
43300	CEMETERY	\$7,475.00	\$325.00	\$7,150.00	95.65%
44100	PROJECT	\$79,600.00	\$0.00	\$79,600.00	100.00%
FUND 101 GENERAL		\$2,151,348.00	\$759,071.30	\$1,392,276.70	64.72%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
FUND 208 PRISON SEWER PROJECT		\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMENTS	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
41913	EMERALD FALLS	\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJ		\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT					
42103	K - 9 UNIT	\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT		\$0.00	\$0.00	\$0.00	0.00%
FUND 211 LIBRARY					
45500	LIBRARY	\$287,230.00	\$73,265.90	\$213,964.10	74.49%
FUND 211 LIBRARY		\$287,230.00	\$73,265.90	\$213,964.10	74.49%
FUND 412 CEMETERY CAPITAL IMPROV					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43300	CEMETERY	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 CEMETERY CAPITAL IMPROV		\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 04/30/2013

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DEPT	DEPT Descr	2013 Budget	2013 YTD Amt	Balance	2013 % of Budget Remain
FUND 413 POLICE EQUIPMENT FUND					
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND		\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41400	ADMINISTRATION	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
46120	WATER	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION		\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
41940	MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT		\$0.00	\$0.00	\$0.00	0.00%
FUND 416 PERRO CREEK OUTLET					
80016	PETE MILLER - PHASE 11/BAYT	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	\$0.00	\$0.00	\$0.00	0.00%
FUND 416 PERRO CREEK OUTLET		\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER					
41609	TCE EVAL GRANT	\$0.00	\$878.62	-\$878.62	0.00%
44151	TCE WATER MAIN IMPROVEMEN	\$0.00	\$29,905.87	-\$29,905.87	0.00%
46110	WATER-PUMPHOUSE	\$47,450.00	\$9,326.38	\$38,123.62	80.34%
46120	WATER	\$444,178.76	\$76,825.78	\$367,352.98	82.70%
FUND 601 WATER		\$491,628.76	\$116,936.65	\$374,692.11	76.21%
FUND 602 SEWER					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$373,754.76	\$53,289.39	\$320,465.37	85.74%
46990	SEWER - NON-OPERATING	\$400,000.00	\$151,329.55	\$248,670.45	62.17%
FUND 602 SEWER		\$773,754.76	\$204,618.94	\$569,135.82	73.56%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
FUND 800 INVESTMENTS-POOLED		\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%

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EXPENSE SUMMARY YTD THRU 04/30/2013

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DEPT	DEPT Descr	2013 Budget	2013 YTD Amt	Balance	2013 % of Budget Remain
80001	ANDERSEN ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80003	BAYTOWN ANNEXATION	\$0.00	\$0.00	\$0.00	0.00%
80006	OSTERTAG VARIANCE	\$0.00	\$0.00	\$0.00	0.00%
80008	CHARLES LUTZ STREET VACATI	\$0.00	\$0.00	\$0.00	0.00%
80010	JERRY PETERSON ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80011	CAPTAINS CORNER	\$0.00	\$0.00	\$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP.	\$0.00	\$0.00	\$0.00	0.00%
80013	BAYPORT MARINA	\$0.00	\$0.00	\$0.00	0.00%
80014	GROUP 41 (MIKE SCHALON	\$0.00	\$29.00	-\$29.00	0.00%
80015	GARY SWAGER	\$0.00	\$0.00	\$0.00	0.00%
80016	PETE MILLER - PHASE 11/BAYT	\$0.00	-\$1,000.00	\$1,000.00	0.00%
80017	AMERICAN LEGION POST 491	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	\$0.00	\$0.00	\$0.00	0.00%
80019	JG HAUSE CONSTRUCTION	\$0.00	\$0.00	\$0.00	0.00%
80020	HYNNEK CUP APPLICATION	\$0.00	\$0.00	\$0.00	0.00%
80021	GORDON TELLINGHUISEN	\$0.00	\$0.00	\$0.00	0.00%
80022	DUANCE JOHNSON	\$0.00	\$0.00	\$0.00	0.00%
80023	MI-TECH SERVICES, INC.	\$0.00	\$0.00	\$0.00	0.00%
80024	RICK PARENT	\$0.00	\$0.00	\$0.00	0.00%
80025	JUDY SEEBERGER	\$0.00	\$0.00	\$0.00	0.00%
80026	MIDWEST PARA TRANSIT	\$0.00	\$0.00	\$0.00	0.00%
80027	CEMETARY - ST. MIKE S/ST. CH	\$0.00	\$0.00	\$0.00	0.00%
80028	ASPHALT SPEC - 111 CENTRAL	\$0.00	\$0.00	\$0.00	0.00%
80029	BRIAN ZELLER	\$0.00	\$0.00	\$0.00	0.00%
80031	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80040	HEFTY	\$0.00	\$0.00	\$0.00	0.00%
80041	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80042	LANDFORM/VARDE GROUP	\$0.00	\$0.00	\$0.00	0.00%
80043	MAINSTREET HOLDING, LLC	\$0.00	\$913.87	-\$913.87	0.00%
80044	HAYNER PROPERTY FEASIB STU	\$0.00	\$0.00	\$0.00	0.00%
80045	DRH-INSPIRATION PHASE II PL	\$0.00	\$840.75	-\$840.75	0.00%
FUND 803 P & Z ESCROWS		\$0.00	\$783.62	-\$783.62	0.00%
FUND 999 ACCRUED INT PAYABLE					
41000	DEPRECIATION EXP - GEN GOV	\$0.00	\$0.00	\$0.00	0.00%
42000	PUBLIC SAFE CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43000	DEPRECIATION EXP - PUBLIC W	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
44000	DEPRECIATION EXP - LIBRARY	\$0.00	\$0.00	\$0.00	0.00%
45000	DEPRECIATION EXP - PARKS	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
FUND 999 ACCRUED INT PAYABLE		\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 04/30/2013
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DEPT	DEPT Descr	2013 Budget	2013 YTD Amt	Balance	2013 % of Budget Remain
		\$3,703,961.52	\$1,154,676.41	\$2,549,285.11	68.83%

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FUND 101 GENERAL									
DEPT 41100 ELECTIONS									
POSTMASTER	101	04/17/13	-878.62	E	41100	350	ISSUE 22 NEWLETTER	PRINTING & PUBL	1135753
POSTMASTER	101	04/17/13	878.62	E	41100	350	ISSUE 22 NEWLETTER	PRINTING & PUBL	1135753
DEPT 41100 ELECTIONS			\$0.00						
DEPT 41200 MAYOR & COUNCIL									
J.P. COOKIE COMPANY	101	04/24/13	0.84	E	41200	201	OPERATING SUPPLY/AD	OFFICE SUPPLIES	1135783
BAYPORT PRINTING HOU	101	04/29/13	7.21	E	41200	201	# 10 WINDOW ENVELOP	OFFICE SUPPLIES	1135767
ECKBERG, LAMMERS, BRI	101	04/24/13	400.00	E	41200	300	ATTEND CC MTGS	PROF SER-LEGAL	1135776
ECKBERG, LAMMERS, BRI	101	04/24/13	1,181.75	E	41200	300	GENERAL MATTERS	PROF SER-LEGAL	1135776
ECKBERG, LAMMERS, BRI	101	04/24/13	145.00	E	41200	300	COUNCIL MEMBER VACA	PROF SER-LEGAL	1135776
ECKBERG, LAMMERS, BRI	101	04/24/13	2,269.25	E	41200	300	CITY ADMINISTRATOR R	PROF SER-LEGAL	1135776
ECKBERG, LAMMERS, BRI	101	04/24/13	21.75	E	41200	300	DANGEROUS DOG	PROF SER-LEGAL	1135776
ECKBERG, LAMMERS, BRI	101	04/24/13	195.75	E	41200	300	LABOR NEGOTIATIONS	PROF SER-LEGAL	1135776
ECKBERG, LAMMERS, BRI	101	04/24/13	326.25	E	41200	300	PAYROLL BREAKDOWN/S	PROF SER-LEGAL	1135776
ECKBERG, LAMMERS, BRI	101	04/24/13	50.75	E	41200	300	CITY ADMINISTRATOR I	PROF SER-LEGAL	1135776
S E H	101	04/30/13	72.80	E	41200	301	ATTEND & PREPARE CC	PROF SER-ENGIN	1135804
S E H	101	04/30/13	732.05	E	41200	301	4TH AVE. N BOAT LAUNC	PROF SER-ENGIN	1135804
SCHLENNER WENNER & C	101	04/11/13	5,775.00	E	41200	303	ASSISTANCE WITH YR E	PROF SER-AUDIT	1135805
WASHINGTON COUNTY G	101	04/29/13	348.00	E	41200	304	2013 SPECIAL ASMT BILL	PROF SER-ASSESS	1135819
COMPLETE HEALTH ENVIR	101	04/24/13	350.00	E	41200	306	MARCH 2013 MAINT PLA	PROF SER-OTHER	1135772
BEARENCE MANAGEMENT	101	04/02/13	5,000.00	E	41200	306	2013 RENEW POLICY AG	PROF SER-OTHER	1135723
POSTMASTER	101	04/02/13	200.00	E	41200	350	2013 ANNUAL RENEWAL	PRINTING & PUBL	1135733
POSTMASTER	101	04/18/13	288.62	E	41200	351	POSTAGE FOR MAILING	NEWS LETTER PRI	1135757
AMERICAN LEGION	101	04/02/13	300.00	E	41200	444	2013 MEMORIAL DAY PA	COMMUNITY PRO	1135721
DEPT 41200 MAYOR & COUNCIL			\$17,665.02						
DEPT 41240 RECYCLING									
LANGWORTHY, HOLLY	101	04/11/13	30.00	E	41240	370	APRIL 2013 RECYCLING	RECYCLING INCE	1135786
DEPT 41240 RECYCLING			\$30.00						
DEPT 41400 ADMINISTRATION									
BAYPORT PRINTING HOU	101	04/29/13	43.28	E	41400	201	# 10 WINDOW ENVELOP	OFFICE SUPPLIES	1135767
J.P. COOKIE COMPANY	101	04/24/13	5.04	E	41400	201	OPERATING SUPPLY/AD	OFFICE SUPPLIES	1135783
TAYLOR, SARA	101	04/17/13	172.33	E	41400	400	MILEAGE REIMBURSEME	USE OF PERSONA	1135754
LEAGUE OF MINNESOTA C	101	04/24/13	20.00	E	41400	402	2013 SAFETY & LOSS W	CONFERENCES &	1135787
MAILFINANCE	101	04/11/13	69.02	E	41400	416	LEASE POSTAL MACHINE	REPAIR/MAINT OF	1135790
TR COMPUTER SALES LLC	101	04/24/13	310.66	E	41400	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	04/30/13	192.10	E	41400	416	DELL DESKTOP - ALLOCA	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	04/24/13	277.01	E	41400	416	COMPUTER/PLANNING D	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	05/01/13	75.00	E	41400	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1135813
DEPT 41400 ADMINISTRATION			\$1,164.44						
DEPT 41910 PLANNING & ZONING									
BAYPORT PRINTING HOU	101	04/29/13	36.07	E	41910	201	# 10 WINDOW ENVELOP	OFFICE SUPPLIES	1135767
J.P. COOKIE COMPANY	101	04/24/13	4.20	E	41910	201	OPERATING SUPPLY/AD	OFFICE SUPPLIES	1135783
HOLIDAY FLEET	101	04/03/13	217.97	E	41910	212	FUEL	MOTOR FUELS & L	1135725
S E H	101	04/30/13	672.61	E	41910	301	CERTIFICATE OF SURVE	PROF SER-ENGIN	1135804
TR COMPUTER SALES LLC	101	04/24/13	230.84	E	41910	416	COMPUTER/PLANNING D	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	04/24/13	258.88	E	41910	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	04/30/13	192.10	E	41910	416	DELL DESKTOP - ALLOCA	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	05/01/13	62.50	E	41910	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1135813
MAILFINANCE	101	04/11/13	57.51	E	41910	416	LEASE POSTAL MACHINE	REPAIR/MAINT OF	1135790
DEPT 41910 PLANNING & ZONING			\$1,732.68						

CITY OF BAYPORT

MONTHLY EXPENSES 1135720-1135823

Period Name: APRIL

Search Name	FU	Tran Date	Amount	A c	DEPT	OBJ	Comments	OBJ Descr	Check Nbr	
DEPT 41940 MUNICIPAL BUILDINGS										
JOHNSON, CHAD	101	04/24/13	\$325.00	E	41940	302	CLEANING SERVICE FOR	CONTRACT SERVI	1135784	
OFFICE OF ENT TECHNOL	101	04/18/13	\$458.69	E	41940	321	PHONES/CITY HALL	COMMUNICATION	1135800	
COMCAST	101	04/25/13	\$79.90	E	41940	321	MAY 2013 HIGH-SPEED I	COMMUNICATION	1135771	
XCEL	101	04/02/13	\$734.68	E	41940	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVIC	1135742	
XCEL	101	04/02/13	\$233.91	E	41940	381	GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1135742	
MINNESOTA ELEVATOR	101	04/24/13	\$150.04	E	41940	420	MTYLY SERVICE/CITY HA	R & M BLDGS, ST	1135795	
SCHMIDT MECHANICAL	101	04/30/13	\$212.50	E	41940	420	HEAT FOR CITY HALL/BL	R & M BLDGS, ST	1135806	
			\$2,194.72							
DEPT 41940 MUNICIPAL BUILDING										
DEPT 42100 POLICE										
BAYPORT PRINTING HOU	101	04/29/13	\$36.07	E	42100	201	# 10 WINDOW ENVELOP	OFFICE SUPPLIES	1135767	
J.P. COOKIE COMPANY	101	04/24/13	\$4.20	E	42100	201	OPERATING SUPPLY/AD	OFFICE SUPPLIES	1135783	
UNIFORMS UNLIMITED	101	04/29/13	\$21.35	E	42100	202	UNIFORMS-MISC/POLICE	UNIFORMS - MISC	1135817	
UNIFORMS UNLIMITED	101	04/24/13	\$774.50	E	42100	202	TASER AMMO/POLICE DE	UNIFORMS - MISC	1135817	
UNIFORMS UNLIMITED	101	04/11/13	\$6.00	E	42100	207	UNIFORMS EASTMAN/PO	UNIFORMS - CHIE	1135817	
U S BANK VISA	101	04/25/13	\$80.98	E	42100	207	STREICHER'S	UNIFORMS - CHIE	1135758	
U S BANK VISA	101	04/25/13	\$117.83	E	42100	208	STREICHER'S	UNIFORMS - JAY	1135758	
STREICHERS	101	04/11/13	\$21.36	E	42100	208	UNIFORMS-JACKSON/PO	UNIFORMS - JAY	1135810	
STREICHERS	101	04/02/13	\$224.96	E	42100	208	UNIFORMS/JACKSON	UNIFORMS - JAY	1135734	
UNIFORMS UNLIMITED	101	04/02/13	\$118.99	E	42100	209	UNIFORMS/WILLMARTH	UNIFORMS - WILL	1135736	
UNIFORMS UNLIMITED	101	04/24/13	\$76.50	E	42100	209	UNIFORMS - WILLMARTH	UNIFORMS - WILL	1135817	
UNIFORMS UNLIMITED	101	04/24/13	\$558.02	E	42100	209	UNIFORMS-WILLMARTH/	UNIFORMS - WILL	1135817	
UNIFORMS UNLIMITED	101	04/24/13	\$63.34	E	42100	211	UNIFORMS - MILLER/POL	UNIFORMS - MILL	1135817	
WASHINGTON COUNTY S	101	04/02/13	\$1,805.37	E	42100	212	MARCH 2013 FUEL/POLI	MOTOR FUELS & L	1135740	
U S BANK VISA	101	04/25/13	\$84.07	E	42100	220	RADIOSHACK	OPERATING SUPP	1135758	
U S BANK VISA	101	04/25/13	\$12.62	E	42100	220	TARGET	OPERATING SUPP	1135758	
U S BANK VISA	101	04/25/13	\$33.21	E	42100	220	5 DOLLAR PIZZA	OPERATING SUPP	1135758	
U S BANK VISA	101	04/25/13	\$59.99	E	42100	220	CHIPOTLE	OPERATING SUPP	1135758	
U S BANK VISA	101	04/25/13	\$18.08	E	42100	220	WAL-MART	OPERATING SUPP	1135758	
U S BANK VISA	101	04/25/13	\$11.47	E	42100	220	HOLIDAY	OPERATING SUPP	1135758	
ECKBERG, LAMMERS, BRI	101	04/24/13	\$72.50	E	42100	300	STEP INCREASE/POLICE	PROF SER-LEGAL	1135776	
ECKBERG, LAMMERS, BRI	101	04/11/13	\$2,366.18	E	42100	300	PROSECUTION MARCH 2	PROF SER-LEGAL	1135776	
DIGITAL ALLY	101	04/11/13	\$74.99	E	42100	306	OPERATING SUPPLIES/P	PROF SER-OTHER	1135775	
BCA	101	04/17/13	\$15.00	E	42100	306	SCOTT JORGENSON	PROF SER-OTHER	1135748	
BCA	101	04/17/13	\$15.00	E	42100	306	DARRELL CATURIA	PROF SER-OTHER	1135748	
WASHINGTON COUNTY S	101	04/29/13	\$200.00	E	42100	306	LIQUOR LICENSE - MALL	PROF SER-OTHER	1135821	
STILLWATER TOWING IN	101	04/11/13	\$75.00	E	42100	306	CHEV THAHO/POLICE DE	PROF SER-OTHER	1135809	
AMDAHL, CHRIS	101	04/11/13	\$250.00	E	42100	306	KEY MADE FOR FORT MU	PROF SER-OTHER	1135761	
LAKEVIEW MEMORIAL HO	101	04/02/13	\$50.00	E	42100	306	BLOOD DRAW /POLICE D	PROF SER-OTHER	1135727	
VERIZON WIRELESS	101	04/17/13	\$105.03	E	42100	321	PHONES/POLICE DEPT.	COMMUNICATION	1135756	
THOMAS REUTERS - WES	101	04/17/13	\$130.90	E	42100	321	WEST INFORMATION CH	COMMUNICATION	1135755	
VERIZON WIRELESS	101	04/17/13	\$54.14	E	42100	321	PHONES/POLICE DEPT.	COMMUNICATION	1135756	
WASHINGTON COUNTY S	101	04/02/13	\$1,125.00	E	42100	391	1ST QTR. 2013 MDC'S/P	SHARED AUTOMA	1135740	
WASHINGTON COUNTY S	101	04/02/13	\$5,882.26	E	42100	391	1ST QTR 2013 ALERTS &	SHARED AUTOMA	1135740	
BAYPORT TRANSMISSION	101	04/29/13	\$37.50	E	42100	412	2004 FORD FISO - POLIC	REP & MAINT VEH	1135768	
APPLE GLASS	101	04/25/13	\$307.31	E	42100	412	REPLACE WINDSHIELD/P	REP & MAINT VEH	1135763	
TR COMPUTER SALES LLC	101	04/24/13	\$230.84	E	42100	416	COMPUTER/PLANNING D	REPAIR/MAINT OF	1135813	
TR COMPUTER SALES LLC	101	04/24/13	\$258.88	E	42100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1135813	
MAILFINANCE	101	04/11/13	\$57.51	E	42100	416	LEASE POSTAL MACHINE	REPAIR/MAINT OF	1135790	
TR COMPUTER SALES LLC	101	05/01/13	\$593.75	E	42100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1135813	
TR COMPUTER SALES LLC	101	05/01/13	\$12.89	E	42100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1135813	
TR COMPUTER SALES LLC	101	05/01/13	\$62.50	E	42100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1135813	
TR COMPUTER SALES LLC	101	04/30/13	\$384.21	E	42100	416	DELL DESKTOP - ALLOCA	REPAIR/MAINT OF	1135813	

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MONTHLY EXPENSES 1135720-1135823

Period Name: APRIL

Search Name	FU	Tran Date	Amount	A c	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
WASH CO CHIEF S OF POL	101	04/11/13	\$50.00	E	42100	433	EASTMAN MEMBERSHIP	DUES & MEMBERS	1135818
DEPT 42100 POLICE			\$16,540.30						
DEPT 42200 FIRE PROTECTION									
LEAGUE OF MN CITIES IN	101	04/17/13	\$73.85	E	42200	150	DEDUCTIBLE/CHARLES O	WORKER S COMP	1135752
LEAGUE OF MN CITIES IN	101	04/17/13	\$119.35	E	42200	150	DEDUCTIBLE/JACOB EISI	WORKER S COMP	1135752
MUNICIPAL EMERGENCY	101	04/11/13	\$53.68	E	42200	202	UNIFORMS/FIRE DEPT.	UNIFORMS - MISC	1135798
ASPEN MILLS INC	101	04/24/13	\$5.07	E	42200	202	OPERATING SUPPLIES -	UNIFORMS - MISC	1135765
HOLIDAY FLEET	101	04/03/13	\$1,126.20	E	42200	212	FUEL	MOTOR FUELS & L	1135725
HOLIDAY FLEET	101	04/03/13	\$31.03	E	42200	212	FUEL	MOTOR FUELS & L	1135725
U S BANK VISA	101	04/02/13	\$49.00	E	42200	220	PIZZA MAN	OPERATING SUPP	1135735
VALLEY TROPHY INC	101	04/02/13	\$108.91	E	42200	220	OPERATING MATERIAL/F	OPERATING SUPP	1135738
U S BANK VISA	101	04/02/13	\$70.81	E	42200	220	HAGBERGS COUNTRY MA	OPERATING SUPP	1135735
T. R. F. SUPPLY	101	04/24/13	\$124.83	E	42200	220	SUPPLIES/FIRE DEPT.	OPERATING SUPP	1135811
MUNICIPAL EMERGENCY	101	04/24/13	\$210.00	E	42200	240	OPERATING SUPPLIES/FI	SMALL TOOLS-EQ	1135798
MUNICIPAL EMERGENCY	101	04/24/13	\$132.79	E	42200	240	OPERATING SUPPLIES/FI	SMALL TOOLS-EQ	1135798
TR COMPUTER SALES LLC	101	05/01/13	\$125.00	E	42200	240	COMPUTER CONSULTING	SMALL TOOLS-EQ	1135813
ECKBERG, LAMMERS, BRI	101	04/24/13	\$181.25	E	42200	300	FIRE TRUCK PURCHASE	PROF SER-LEGAL	1135776
ECKBERG, LAMMERS, BRI	101	04/24/13	\$72.50	E	42200	300	MATTER INVOLVING FD	PROF SER-LEGAL	1135776
JOHNSON, CHAD	101	04/24/13	\$175.00	E	42200	306	CLEANING SERVICES AP	PROF SER-OTHER	1135784
VERIZON WIRELESS	101	04/17/13	\$184.62	E	42200	321	PHONES/FIRE DEPT.	COMMUNICATION	1135756
ANCOM COMMUNICATION	101	04/24/13	\$107.00	E	42200	323	OPERATING MATERIAL/F	RADIOS-REPAIR &	1135762
XCEL	101	04/02/13	\$385.80	E	42200	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVIC	1135742
XCEL	101	04/02/13	\$583.62	E	42200	381	GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1135742
WASHINGTON COUNTY P	101	04/02/13	\$3,502.68	E	42200	391	1ST QTR 2013 - MAR 201	SHARED AUTOMA	1135739
MNFIAM BOOK SALES	101	04/24/13	\$96.19	E	42200	402	PUMPING APPARATUS/FI	CONFERENCES &	1135797
CARQUEST OF STILLWATE	101	04/24/13	\$30.83	E	42200	412	PRESTONE DEXCOOL/FIR	REP & MAINT VEH	1135769
CARQUEST OF STILLWATE	101	04/24/13	-\$14.69	E	42200	412	PRESTONE DEXCOOL	REP & MAINT VEH	1135769
CARQUEST OF STILLWATE	101	04/24/13	\$10.22	E	42200	412	ANTIFREEZE GAL	REP & MAINT VEH	1135769
CARQUEST OF STILLWATE	101	04/24/13	\$8.45	E	42200	412	MOTOR TREATMENT/FIR	REP & MAINT VEH	1135769
AREAWIDE TRUCK & TRAI	101	04/24/13	\$97.83	E	42200	412	TOWING/FIRE DEPT.	REP & MAINT VEH	1135764
NARDINI FIRE EQUIPMEN	101	04/02/13	\$51.80	E	42200	419	RECHARGE FIRE EXT./FI	REPAIR & MAINT	1135731
LINNER ELECTRIC	101	04/11/13	\$0.00	E	42200	437	SUPPLY & INSTALL 3 PH	TRANSFER OUT/E	1135788
LINNER ELECTRIC	101	04/11/13	\$1,161.75	E	42200	437	WIRE FOR NEW 60AMP 3	TRANSFER OUT/E	1135788
LINNER ELECTRIC	101	04/11/13	\$5,600.00	E	42200	437	SUPPLY & INSTALL 3 PH	TRANSFER OUT/E	1135788
MUNICIPAL EMERGENCY	101	04/11/13	\$61,528.25	E	42200	530	OPERATING MATERIAL/F	CAPITAL ASSETS	1135798
EMERGENCY AUTOMOTIV	101	04/11/13	\$8,627.35	E	42200	530	VEHICLE SETUP/FIRE DE	CAPITAL ASSETS	1135777
DEPT 42200 FIRE PROTECTION			\$84,620.97						
DEPT 43100 STREET MAINT									
BAYPORT PRINTING HOU	101	04/29/13	\$7.21	E	43100	201	# 10 WINDOW ENVELOP	OFFICE SUPPLIES	1135767
J.P. COOKIE COMPANY	101	04/24/13	\$0.84	E	43100	201	OPERATING SUPPLY/AD	OFFICE SUPPLIES	1135783
CARQUEST OF STILLWATE	101	04/11/13	\$273.61	E	43100	212	FILTERS-SWEEPER/STRE	MOTOR FUELS & L	1135769
HOLIDAY FLEET	101	04/03/13	\$1,855.84	E	43100	212	FUEL	MOTOR FUELS & L	1135725
SHERWIN WILLIAMS LC	101	04/25/13	\$22.46	E	43100	220	PAINTING SUPPLIES/STR	OPERATING SUPP	1135808
SHERWIN WILLIAMS LC	101	04/25/13	\$168.55	E	43100	220	PAINT & SUPPLIES/STRE	OPERATING SUPP	1135808
AGGREGATE INDUSTRIES	101	04/11/13	\$70.28	E	43100	225	ROAD SAND/STREETS	SALT & SAND PUR	1135759
AGGREGATE INDUSTRIES	101	04/11/13	\$72.17	E	43100	225	ROAD SAND/STREETS	SALT & SAND PUR	1135759
NORTHERN ENGINE & SU	101	05/01/13	\$209.31	E	43100	240	CHAIN & RATCHET BIND	SMALL TOOLS-EQ	1135799
MEDTOX LABORATORIES	101	04/24/13	\$50.00	E	43100	306	PUBLIC WORKS DRUG TE	PROF SER-OTHER	1135791
MINNESOTA UC FUND/DE	101	04/18/13	\$1,051.00	E	43100	306	WILLIAM NESKA 856134	PROF SER-OTHER	1135796
TRI STATE BOBCAT INC	101	05/01/13	\$100.27	E	43100	412	BOBCAT OIL & FILTERS/	REP & MAINT VEH	1135814
CENTURY POWER EQUIP	101	04/11/13	\$9.58	E	43100	412	FILLER CAP/STREET DEP	REP & MAINT VEH	1135770
CARQUEST OF STILLWATE	101	04/11/13	\$58.75	E	43100	412	WIPER BLADES/STREETS	REP & MAINT VEH	1135769
CARQUEST OF STILLWATE	101	04/11/13	\$102.58	E	43100	412	PARTS - SWEEPER/STRE	REP & MAINT VEH	1135769

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CARQUEST OF STILLWATE	101	04/11/13	\$45.31	E	43100	412	PARTS-SWEEPER	REP & MAINT VEH	1135769
TRI STATE BOBCAT INC	101	04/11/13	\$21.10	E	43100	412	BOB CAT TIRE REPAIR/S	REP & MAINT VEH	1135814
CENTURY POWER EQUIP	101	05/01/13	-\$4.94	E	43100	412	PMT CREDIT # 113461	REP & MAINT VEH	1135770
MAILFINANCE	101	04/11/13	\$11.50	E	43100	416	LEASE POSTAL MACHINE	REPAIR/MAINT OF	1135790
TR COMPUTER SALES LLC	101	05/01/13	\$12.50	E	43100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	04/30/13	\$48.02	E	43100	416	DELL DESKTOP - ALLOCA	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	04/24/13	\$46.16	E	43100	416	COMPUTER/PLANNING D	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	04/24/13	\$51.77	E	43100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1135813
U S BANK VISA	101	05/01/13	\$56.74	E	43100	420	MENARDS	R & M BLDGS, ST	1135816
U S BANK VISA	101	05/01/13	\$573.12	E	43100	420	CMC-ROBERTS	R & M BLDGS, ST	1135816
ZIEGLER INC.	101	04/25/13	\$1,923.75	E	43100	421	MAN LIFT RENTAL/STRE	REPAIR & MAINT	1135823
U S BANK VISA	101	05/01/13	\$171.06	E	43100	421	MENARDS	REPAIR & MAINT	1135816
ZIEGLER INC.	101	05/01/13	-\$545.06	E	43100	421	LIFT RENTAL CREDIT/ST	REPAIR & MAINT	1135823
MENARDS-STILLWATER	101	05/01/13	\$55.68	E	43100	421	POT HOLE PATCH/STREE	REPAIR & MAINT	1135792
DEPT 43100 STREET MAINT			\$6,519.16						
DEPT 43160 STREET LIGHTING									
XCEL	101	04/02/13	\$2,489.97	E	43160	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVIC	1135742
LINNER ELECTRIC	101	04/11/13	\$552.50	E	43160	419	STREET LIGHT REPAIR/S	REPAIR & MAINT	1135788
DEPT 43160 STREET LIGHTING			\$3,042.47						
DEPT 43200 PARKS									
HOLIDAY FLEET	101	04/03/13	\$360.55	E	43200	212	FUEL	MOTOR FUELS & L	1135725
WILLMARTH, QUINN	101	04/02/13	\$297.00	E	43200	413	TREE CUTTING 3/18/13-	TREES	1135741
TR COMPUTER SALES LLC	101	04/24/13	\$51.77	E	43200	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	04/30/13	\$48.02	E	43200	416	DELL DESKTOP - ALLOCA	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	05/01/13	\$12.50	E	43200	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1135813
TR COMPUTER SALES LLC	101	04/24/13	\$46.16	E	43200	416	COMPUTER/PLANNING D	REPAIR/MAINT OF	1135813
MAILFINANCE	101	04/11/13	\$11.50	E	43200	416	LEASE POSTAL MACHINE	REPAIR/MAINT OF	1135790
MENARDS-STILLWATER	101	05/01/13	\$36.67	E	43200	420	BLG SUPPLIES/PARKS DE	R & M BLDGS, ST	1135792
LAKES GAS CO.	101	04/11/13	\$597.78	E	43200	420	BEACH HOUSE FIREPLAC	R & M BLDGS, ST	1135785
AIR FRESH PORTABLE TOI	101	04/25/13	\$78.75	E	43200	425	RIVER SIDE PARK 4/10/1	SATILLITIES	1135760
AIR FRESH PORTABLE TOI	101	04/25/13	\$78.75	E	43200	425	BARKERS ALPS 3/29/13-4	SATILLITIES	1135760
AIR FRESH PORTABLE TOI	101	04/25/13	\$78.75	E	43200	425	TENNIS CT 4/12/13-5/9/	SATILLITIES	1135760
AIR FRESH PORTABLE TOI	101	04/25/13	\$16.83	E	43200	425	SALES TAX	SATILLITIES	1135760
DEPT 43200 PARKS			\$1,715.03						
FUND 101 GENERAL			\$135,224.79						
FUND 202 DRUG FORFEITURE									
DEPT 42101 DARE EXPENDITURES									
WASHINTON COUNTY AT	202	04/24/13	\$160.00	E	42101	449	FORFEITURE CASE # 11	DRUG FORFITURE	1135822
DEPARTMENT OF FINANC	202	04/24/13	\$80.00	E	42101	449	VEHICLE SEIZED/CASE #	DRUG FORFITURE	1135774
DEPT 42101 DARE EXPENDITURES			\$240.00						
FUND 202 DRUG FORFEITURE			\$240.00						
FUND 206 WATER/SEWER IMPROVEMENT FUND									
DEPT 41608 2012 I & I PROJECT									
SEH	206	04/24/13	\$2,229.49	E	41608	301	I/I IMPROVEMENT	PROF SER-ENGIN	1135804
DEPT 41608 2012 I & I PROJECT			\$2,229.49						
FUND 206 WATER/SEWER IMPROVEM			\$2,229.49						
FUND 207 PARK IMPROVEMENT FUND									
DEPT 44100 PROJECT									
LOUCKS ASSOCIATES	207	04/30/13	\$485.00	E	44100	306	PERRO PARK MASTER PL	PROF SER-OTHER	1135789

CITY OF BAYPORT

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DEPT 44100 PROJECT			\$485.00						
FUND 207 PARK IMPROVEMENT FUND			\$485.00						
FUND 211 LIBRARY									
DEPT 45500 LIBRARY									
BAKER & TAYLOR	211	04/25/13	\$192.70	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
BAKER & TAYLOR	211	04/25/13	\$109.30	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
BAKER & TAYLOR	211	04/25/13	\$118.49	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
BAKER & TAYLOR	211	04/25/13	\$57.00	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
BAKER & TAYLOR	211	04/25/13	\$236.56	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
BAKER & TAYLOR	211	04/25/13	\$19.24	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
BAKER & TAYLOR	211	04/25/13	\$89.90	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
BAKER & TAYLOR	211	04/25/13	\$246.88	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
BAKER & TAYLOR	211	04/25/13	\$191.68	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
BAKER & TAYLOR	211	04/25/13	\$43.64	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
BAKER & TAYLOR	211	04/25/13	\$107.39	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
BAKER & TAYLOR	211	04/25/13	\$19.49	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
BAKER & TAYLOR	211	04/25/13	\$69.34	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
BAKER & TAYLOR	211	04/25/13	\$85.85	E	45500	217	MARCH BOOKS/LIBRARY	MATERIALS & PR	1135766
DEMCO	211	04/25/13	\$107.40	E	45500	220	JACKET COVERS/LIBRAR	OPERATING SUPP	1135773
INNOVATIVE OFFICE SOL	211	04/25/13	\$145.43	E	45500	220	SUPPLIES/LIBRARY	OPERATING SUPP	1135782
SHARON SIPPEL	211	04/25/13	\$1,875.00	E	45500	302	CLEANING SERVICES/LIB	CONTRACT SERVI	1135807
PERRY, BRIAN	211	04/25/13	\$720.00	E	45500	302	WEB HOSTING & MAINT	CONTRACT SERVI	1135803
OFFICE OF ENT TECHNOL	211	04/25/13	\$72.37	E	45500	321	PHONES/LIBRARY	COMMUNICATION	1135800
OFFICE OF ENT TECHNOL	211	04/02/13	\$72.25	E	45500	321	PHONES/LIBRARY	COMMUNICATION	1135732
COMCAST	211	04/02/13	\$79.90	E	45500	321	APRIL HIGH-SPEED INTE	COMMUNICATION	1135724
XCEL	211	04/02/13	\$960.11	E	45500	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVIC	1135742
XCEL	211	04/02/13	\$903.52	E	45500	381	GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1135742
WASHINGTON COUNTY LI	211	04/25/13	\$40.69	E	45500	391	1ST QTR. 2013 POSTAGE	SHARED AUTOMA	1135820
TOSHIBA BUSINESS SOLU	211	04/25/13	\$36.29	E	45500	416	PARTS, LABOR, TONER/L	REPAIR/MAINT OF	1135812
MINNESOTA ELEVATOR	211	04/25/13	\$157.23	E	45500	420	MTHLY SERVICE/LIBRAR	R & M BLDGS, ST	1135795
DEPT 45500 LIBRARY			\$6,757.65						
FUND 211 LIBRARY			\$6,757.65						
FUND 303 GO TIF BOND 1990 DEBT SERVICE									
DEPT 41903 DEBT SERVICE									
U S BANK TRUST N.A.	303	04/18/13	\$12,520.00	E	41903	860	2001 GO BOND INTERES	DEBT SERVICE - I	1135815
DEPT 41903 DEBT SERVICE			\$12,520.00						
FUND 303 GO TIF BOND 1990 DEBT SE			\$12,520.00						
FUND 601 WATER									
DEPT 44151 TCE WATER MAIN IMPROVEMENTS									
S E H	601	04/24/13	\$2,967.33	E	44151	301	TCE WATER MAIN IMPRO	PROF SER-ENGIN	1135804
DEPT 44151 TCE WATER MAIN IMP			\$2,967.33						
DEPT 46110 WATER-PUMPHOUSE									
XCEL	601	04/02/13	\$2,002.43	E	46110	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVIC	1135742
XCEL	601	04/02/13	\$203.63	E	46110	381	GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1135742
DEPT 46110 WATER-PUMPHOUSE			\$2,206.06						
DEPT 46120 WATER									
J.P. COOKIE COMPANY	601	04/24/13	\$0.84	E	46120	201	OPERATING SUPPLY/AD	OFFICE SUPPLIES	1135783
BAYPORT PRINTING HOU	601	04/29/13	\$7.21	E	46120	201	# 10 WINDOW ENVELOP	OFFICE SUPPLIES	1135767
HOLIDAY FLEET	601	04/03/13	\$498.37	E	46120	212	FUEL	MOTOR FUELS & L	1135725

CITY OF BAYPORT
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Period Name: APRIL

Search Name	FU	Tran Date	Amount	A c	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
DEPT 80043 MAINSTREET HOLDING, LLC									
ECKBERG, LAMMERS, BRI	803	04/24/13	\$65.25	E	80043	300	INSPIRATION DEVELOPM	PROF SER-LEGAL	1135776
DEPT 80043 MAINSTREET HOLDING			\$65.25						
DEPT 80045 DRH-INSPIRATION PHASE II PLAT									
S E H	803	04/30/13	\$840.75	E	80045	301	MISCELLANEOUS ENGIN	PROF SER-ENGIN	1135804
DEPT 80045 DRH-INSPIRATION PH			\$840.75						
FUND 803 P & Z ESCROWS			\$906.00						
			\$201,662.50						

City of Bayport

294 North 3rd Street

Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

Building Permit Log

For: April, 2013

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Permit Number: BP2013-15	Filing Date: 4/1/2013
Parcel Address: 516 9th St. N.	BAYPORT, MN 55003
Applicant: STEPHEN & CONSTANCE BUEGE OWNER OWNER	Applicant Phone:
Construction Value: \$8,484.00	Total Fees: \$181.24
<hr/>	
Permit Number: BP2013-17	Filing Date: 4/2/2013
Parcel Address: 994 INSPIRATION PARKWAY N.	BAYPORT, MN 55003
Applicant: DR HORTON, INC MINNESOTA DR HORTON, INC MINNESOTA RESIDENTIAL	Applicant Phone: 952-985-7806
Construction Value: \$330,000.00	Total Fees: \$9,970.64
<hr/>	
Permit Number: BP2013-18	Filing Date: 4/2/2013
Parcel Address: 950 HIGHWAY 95 N.	BAYPORT, MN 55003
Applicant: BERWALD ROOFING COMPANY, BERWALD ROOFING COMPANY, INC. General	Applicant Phone: 651-777-7411
Construction Value: \$24,461.00	Total Fees: \$528.48
<hr/>	
Permit Number: BP2013-19	Filing Date: 4/9/2013
Parcel Address: 223 PRAIRIE WAY S.	BAYPORT, MN 55003
Applicant: DR HORTON, INC MINNESOTA DR HORTON, INC MINNESOTA RESIDENTIAL	Applicant Phone: 952-985-7806
Construction Value: \$281,000.00	Total Fees: \$9,461.04
<hr/>	
Permit Number: BP2013-20	Filing Date: 4/15/2013
Parcel Address: 282 4TH Street N.	BAYPORT, MN 55003
Applicant: ST CLAIRE BUILDERS LLC ST CLAIRE BUILDERS LLC RESIDENTIAL BUILDER	Applicant Phone: 612-810-4862
Construction Value: \$25,000.00	Total Fees: \$430.50

Building Permit Log

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Permit Number: BP2013-21
Parcel Address: 594 6TH St. N.
Applicant:DONAHUE ROOFING CO.
DONAHUE ROOFING CO. General Contractor
Construction Value:\$9,460.00

Filing Date: 4/25/2013
BAYPORT, MN 55003
Applicant Phone: 715-688-2570
Total Fees: \$201.48

Permit Number: EG2013-3
Parcel Address: 955 INSPIRATION PARKWAY N.
Applicant:MASTEC TEC NORTH AMERICA
MASTEC TEC NORTH AMERICA INC UTILITIES
Construction Value:

Filing Date: 4/24/2013
BAYPORT, MN 55003
Applicant Phone: 651-426-2068
Total Fees: \$250.00

Permit Number: ENG. REVIEW
Parcel Address: MILLER FARMS PHASE II
Applicant:DCCI INVESTMENTS
TOTAL EXCAVATING LLC EXCAVATION &
Construction Value:

Filing Date: 4/16/2013
Applicant Phone: 612-599-4244
Total Fees: \$1,000.00

Permit Number: MC2013-36
Parcel Address: 993 INSPIRATION PARKWAY N.
Applicant:SABRE PLUMBING HEATING & AC
SABRE PLUMBING HEATING & AC
Construction Value:\$9,298.00

Filing Date: 4/2/2013
BAYPORT, MN 55003
Applicant Phone: 763-473-2267
Total Fees: \$80.00

Permit Number: MC2013-37
Parcel Address: 993 INSPIRATION PARKWAY N.
Applicant:FIRESIDE HEARTH & HOME
FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.
Construction Value:\$1,000.00

Filing Date: 4/2/2013
BAYPORT, MN 55003
Applicant Phone: 651-633-1042
Total Fees: \$80.00

Permit Number: MC2013-38
Parcel Address: 816 INSPIRATION PARKWAY S.
Applicant:FIRESIDE HEARTH & HOME
FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.
Construction Value:\$2,500.00

Filing Date: 4/23/2013
BAYPORT, MN 55003
Applicant Phone: 651-633-1042
Total Fees: \$80.00

Building Permit Log

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Permit Number: MC2013-39 **Filing Date:** 4/23/2013
Parcel Address: 994 INSPIRATION PARKWAY N. BAYPORT, MN 55003
Applicant: SABRE PLUMBING HEATING & AC **Applicant Phone:** 763-473-2267
SABRE PLUMBING HEATING & AC
Construction Value: \$8,601.00 **Total Fees:** \$80.00

Permit Number: MC2013-40 **Filing Date:** 4/23/2013
Parcel Address: 816 INSPIRATION PARKWAY S. BAYPORT, MN 55003
Applicant: SABRE PLUMBING HEATING & AC **Applicant Phone:** 763-473-2267
SABRE PLUMBING HEATING & AC
Construction Value: \$8,518.00 **Total Fees:** \$80.00

Permit Number: PL2013-23 **Filing Date:** 4/4/2013
Parcel Address: 409 4th Street S. BAYPORT, MN 55003
Applicant: FUHR TRENCHING **Applicant Phone:** 651-755-2782
FUHR TRENCHING SEWER & WATER
Construction Value: \$1,000.00 **Total Fees:** \$80.00

Permit Number: PL2013-24 **Filing Date:** 4/18/2013
Parcel Address: 3826 Paradise Avenue N. Stillwater, MN 55082
Applicant: GONYEA HOMES **Applicant Phone:** 651-245-0277
SCHERBER COMPANIES SEWER & WATER
Construction Value: **Total Fees:** \$1,630.00

Permit Number: PL2013-26 **Filing Date:** 4/23/2013
Parcel Address: 978 INSPIRATION PARKWAY N. BAYPORT, MN 55003
Applicant: SILVER TREE PLUMBING & **Applicant Phone:** 651-319-4103
SILVER TREE PLUMBING & HEATING, LLC
Construction Value: \$10,750.00 **Total Fees:** \$80.00

Permit Number: PL2013-27 **Filing Date:** 4/23/2013
Parcel Address: 959 INSPIRATION PARKWAY N. BAYPORT, MN 55003
Applicant: SILVER TREE PLUMBING & **Applicant Phone:** 651-319-4103
SILVER TREE PLUMBING & HEATING, LLC
Construction Value: \$9,250.00 **Total Fees:** \$80.00

Building Permit Log

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Permit Number: PL2013-28	Filing Date: 4/23/2013
Parcel Address: 822 INSPIRATION PARKWAY S.	BAYPORT, MN 55003
Applicant: SILVER TREE PLUMBING & SILVER TREE PLUMBING & HEATING, LLC	Applicant Phone: 651-319-4103
Construction Value: \$9,250.00	Total Fees: \$80.00

Permit Number: PL2013-30	Filing Date: 4/23/2013
Parcel Address: 3887 PARADISE COVE N.	STILLWATER, MN 55082
Applicant: GONYEA HOMES DSM EXCAVATING COMPANY, INC. SEWER &	Applicant Phone: 651-245-0277
Construction Value:	Total Fees: \$1,630.00

Permit Number: SG2013-3	Filing Date: 4/25/2013
Parcel Address: 204 2nd Avenue S.	Bayport, MN 55003
Applicant: VALLEY GREEN OWNER OWNER	Applicant Phone: 651-983-5618
Construction Value:	Total Fees: \$38.25

Permit Number: TS2013-3	Filing Date: 4/3/2013
Parcel Address: 309 4th Street N.	Bayport, MN 55003
Applicant: ANDERSEN ELEMENTARY OWNER OWNER	Applicant Phone:
Construction Value:	Total Fees: \$25.00



City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
<http://www.ci.bayport.mn.us>

City of Bayport
SPECIAL EVENT APPLICATION

A special event application form is required for individuals or organizations who wish to hold a public or private event in the city and require the use of city property and/or special city services. For most special events, City Council approval is required. Therefore, it is important to plan ahead and submit the application form to City Hall at least two weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. For example, if the proposed event is to be held on June 15, 2010, the special event application form and fee must be submitted by May 24, 2010 in order to be considered at the June 7, 2010 City Council meeting.

Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate special requests for city services associated with the event.

Property Information	
Address:	
City: Bayport	State: Minnesota Zip Code: 55003
Owner Name:	
Home Phone Number:	Work/Cell Phone Number:
Owner Address:	
City/State/Zip:	

Applicant Information	<input type="checkbox"/> Individual/For-profit organization	<input checked="" type="checkbox"/> Public entity/Non-profit organization
Applicant Name: <i>Bayport Community Action League</i>		
Home Phone Number:	Work/Cell Phone Number:	
<i>Cheryl Hansen 275-4800</i>		
Address: <i>P.O. Box 133</i>		
City/State/Zip: <i>Bayport, MN 55003</i>		
Email Address: <i>Chansenia@preshomes.org</i>		

Description of Request
<i>Bayport Community ice cream social Lakeside Park Beach House</i>

Event Information	Start Date: <i>6-12-13</i>	End Date: <i>6-12-13</i>
Days of Operation (check all that apply)		
<input type="checkbox"/> Sunday <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input checked="" type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday		
Hours of Operation:		
Weekdays: <i>6:30 - 8:30 PM</i>		
Weekends:		

Requested City Assistance and/or Services

- Access to beach house
- Trash receptacles
- Use of the ice cream freezer
- Power to beach house turned on
- Water to beach house turned on
- move additional picnic tables to grassy area between beach house, pavillions, playground & parking lot
- Waive Rental fee for beach house

Please Note: Ice cream is pre-packaged in sealed cups. All toppings are self serve from sealed squeeze/shaker containers

Application Process and Fees

The processing fee for the application and must be submitted with the application form to City Hall. Any additional fees and expenses associated with this request are the responsibility of the applicant/property owner, and will be billed to the applicant/property owner by the city.

Attachments to be submitted with application

- A diagram of the proposed premises
- If the request involves the sale of produce, uncooked meat, or dairy, etc., the applicant must provide a copy of all license applications required by the Department of Agriculture for City Council approval. For license information, please contact JoNeil O'Neil at 651-779-5015.
- If the request involves cooked/prepared food or beverages, the applicant must provide a copy of all license applications required by Washington County Public Health and Environment for City Council approval. For license information, please contact 651-430-6655.

The undersigned understand that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application.

The undersigned hereby apply for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete to the best of their knowledge.

Applicant: Cheryl Daudin - REAL member Date: 4/12/13

Property Owner: _____ Date: _____

City Fee - Other	City Fee	Date	Method of Payment	Staff Initial
Administration	<input type="checkbox"/> Site Inspection			
City Fee - Fees	Amount Received	Date Received	Method of Payment	Staff Initial
Processing Fee \$15.00-Public entity/Non-profit \$50.00-Individual/For-profit	<input checked="" type="checkbox"/> \$15.00 <input type="checkbox"/> \$50.00	4/15/13	CK # 2247	KH
Escrow or cost incurred				



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: April 29, 2013

To: Mayor and City Council
Sara Taylor, Acting City Administrator

From: Mel Horak, Public Works Supervisor

Re: Purchase of a replacement Toolcat utility work machine for the Public Works Department

BACKGROUND

The Public Works Department is requesting authorization to purchase a replacement Bobcat brand Toolcat utility work machine (see photos on reverse). The department purchased a new Toolcat in the fall of 2008 and has been using it on a year round, daily basis. In the summer, the Toolcat is used to grade alleys and other rough areas, patch streets, load and haul tree debris, black dirt and other landscape supplies, and handle materials with pallet forks. In the winter, it is used to snow plow, snow blow, and broom sidewalks, bike paths and skating rinks, load and haul tree debris, and clear snow from fire hydrants.

The current Toolcat has clocked more than 2,000 hours, which is substantial. Frequent repairs and reliability are becoming an issue. As such, staff feels it would be beneficial to trade-in the existing Toolcat for a new machine soon, while residual resale value still exists for the equipment.

Quotes for a moderately equipped new Toolcat utility work machine, with a trade-in allowance for the existing machine, were obtained from Tri State Bobcat and Farm Rite Equipment. The quotes are as follows:

- Farm Rite Equipment, Dassel, Minnesota \$22,187.67 + tax
- Tri State Bobcat, Hudson, Wisconsin \$21,600.00 + tax

Replacement of the Toolcat was approved as part of the city's 2013 Capital Improvement Plan, with funding from the Public Works Equipment Replacement Fund, which currently has a balance of \$1,175,697.00.

RECOMMENDATION

Staff recommends the City Council adopt a motion authorizing the purchase a 2013 Bobcat Toolcat utility work machine, Model 5600 F-Series, from Tri State Bobcat for a cost not to exceed \$23,139.00.

Bobcat Toolcat with grapple-bucket attachment



Bobcat Toolcat with brush attachment





CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: April 29, 2013

To: Mayor and City Council

From: Sara Taylor, Acting City Administrator

Re: Agreement with The Planning Company for plan review services

BACKGROUND

The city often utilizes the services of consulting firms with expertise and knowledge in specific areas, to assist city staff with large or specialty projects. For requests or projects that are initiated by a private contractor, developer, etc., the applicant is required to deposit a monetary escrow with the city, to ensure the cost of all engineering, planning, legal, and other services required for the project are paid for by the applicant and not the general public.

As you may know, the Inspiration developer intends to submit an application for a revised preliminary plat in the next month, for the remaining single-family lots in the north portion of the development, as well as completion of all grading, infrastructure, and utility improvements. Due to staff constraints and demands with overseeing a project of this magnitude within the timeframe designated by state statute, the city will need to secure the services of a consulting firm to assist with processing the plat submittals and plan review.

In anticipation of this application and need for services, I have met with Dan Licht, The Planning Company, to discuss the scope of the project and obtain a quote for services. Dan worked as a planner with Northwest Associated Consultants, the firm that assisted the city with the preliminary plat for Phase I of the development, so he is familiar with both the project and the city. He and his business partner have since started their own firm and have worked on several projects in the area. Although the primary purpose of this agreement would be to fulfill the immediate need for services related to the Inspiration project, this firm would also be willing to assist the city with services in the future, as needed.

Attached is a draft agreement from The Planning Company for their services and a cost estimate for the Inspiration project, including plan review, preparation of staff reports, attendance and presentations at city meetings, and general correspondence with city staff and other consultants for approximately \$5,000.00. It should be noted that this fee may decrease or increase, depending upon the complexity of the review and need for services. However, staff feels that their familiarity with the development will not only be beneficial to the city, but also eliminate the need for extensive background research on the project, which will provide a cost-savings to the developer. Again, it should be noted that fees incurred for this specific project, as well as attorney and engineering services, will be paid by the Inspiration developer.

RECOMMENDATION

Staff recommends the City Council adopt a motion approving an agreement with The Planning Company for plan review services.



3601 Thurston Avenue N, Suite 100
Anoka, MN 55303
Phone: 763.231.5840
Facsimile: 763.427.0520
TPC@PlanningCo.com

16 April 2013

Sara Taylor
Interim City Administrator/City Planner
City of Bayport
294 North Third Street
Bayport, MN 55003

RE: Bayport – Planning Services
TPC FILE: 002

Dear Ms. Taylor:

Thank you for contacting The Planning Company LLC (TPC) and for your time to meet with me today. We are excited about the opportunity of working on behalf of the City of Bayport to assist with the review of the pending application from D.R. Horton for Inspiration Phase 2.

FIRM BACKGROUND

TPC was established by Daniel Licht and Scott Richards to provide senior level planning services to local units of government. Mr. Licht and Mr. Richards have worked together since 1994 having been employed at another Twin Cities based planning consulting firm prior to separating with our existing client communities to start TPC. Elizabeth Stockman joined TPC as an associate partner in 2011 bringing a background in landscape architecture and site design as well as planning. Our services primarily include:

- Comprehensive land use and parks and trails planning
- Zoning ordinance, subdivision ordinance, city code and city policy development
- Site planning and design
- Economic development
- Zoning administration and code enforcement

TPC serves only municipal clients functioning as an extension of city staff for each of our communities meaning that we have needed perspective in reviewing proposed developments for consistency with the community's objectives and priorities and representing those values unique to each client. Several of our clients use our services specifically on an as-needed basis to review major development proposals or potentially controversial projects. This includes the City of Lakeville for a 640 acre mixed use planned unit development project known as Spirit of Brandtjen Farms, which we have been involved with on behalf of the City since its original approval in 2005 and subsequent phases and amendments, which would be similar to the type of project and scope of work for being requested for Bayport.

The partners of TPC have established long-term relationships with our current clients that transitioned with us from our previous employer and we continue to provide a full range of city planning services to each of these communities. We believe these relationships to be the best testimony as to the quality of services we provide.

- **Excelsior (1998):** City Manager Kristi Luger (952.474.5233)
- **Lakeville (1999):** Planning Director Daryl Morey (952.985.4422)
- **Nowthen (2008):** City Clerk Corrie LaDoucer (763.441.1347)
- **Oak Park Heights (1990):** City Administrator Eric Johnson (651.439.4439)
- **Otsego (1997):** City Administrator Lori Johnson (763.441.4414)
- **Rockford (1998):** City Administrator Nancy Carswell (763.477.6565)

TPC has established a standardized fee schedule applicable to all clients, which is attached for reference. We also typically establish an on-going services contract with our client communities that provides for a 20 percent discount for City related services and a flat rate of \$250 to attend public meetings. All of our clients establish provisions by which the costs of our services related to review of development proposals are passed through to the applicants such that the costs are borne by those creating the need for services. We would propose a similar arrangement with the City of Bayport.

INSPIRATION PHASE 2

The City of Bayport is seeking planning assistance to work with other City staff including the Interim City Administrator/City Planner, City Attorney and City Engineer to review the pending PUD amendment and preliminary plat application from D.R Horton for Inspiration Phase 2. Mr. Licht will participate in the project on behalf of the City from a planning perspective to undertake the following:

- Review past planning reports, PUD documents and the development contract to understand the City's intent with the original approvals for Inspiration and the extent of existing entitlements and requirements that will affect the current proposal.

- Coordinate with other City staff upon receipt of an application to determine if submitted plans are complete for review in regards to Minnesota Statutes 15.99. We will work closely with the Interim City Administrator/City Planner to ensure that the timelines for City review and decisions under Minnesota Statutes 15.99 are adhered to.
- Review the submitted plans for consistency with the intent of the Inspiration PUD as well as Zoning Ordinance and Subdivision Ordinance to identify preliminary issues and make recommendations as to how to resolve them.
- Participate in City staff level meetings with the developer to discuss preliminary issues that may be identified by City staff and how to resolve them.
- Prepare a formal report reviewing the application for planning related considerations in coordination with the reviews of other City staff (primarily the City Engineer).
- Attend meeting(s) of the Planning Commission at which the application is considered to present the planning report and address any comments and questions together with other City staff.
- Attend City Council meeting(s) at which the application is considered to present the planning report and Planning Commission recommendations and address any comments and questions together with other City staff.
- Work with other City staff on the drafting of PUD approval documents and provide input as requested as to the preparation of the development contract.
- Subsequent applications for final plat approval are anticipated to be handled by the Interim City Administrator/City Planner and other City staff (assuming approval of the PUD amendment and preliminary plat applications).
- The City will coordinate the administrative elements of the application review process and will make available to TPC for examination or use the following:
 - Agendas for all Planning Commission and/or City Council meetings when attendance is required.
 - All materials and documents applicable to consideration of the application including the Comprehensive Plan, Zoning Ordinance, Subdivision Ordinance and documents related to past approvals.
 - TPC will submit all correspondence electronically for distribution by City staff to all involved or interested parties.

TPC will provide the services outlined above on a time and materials basis consistent with our established rate schedule. This project will require time to review background information related to the project as well as reviewing plans for the current application and the likely need to attend more than one Planning Commission and one City Council meeting during the review process in response to public interest as well as potential questions about the application. Therefore, we estimate the total cost of our services may be up to \$5,000.00.

We would also note that TPC has worked with the specific individuals representing both D.R. Horton and their engineering consultant in reviewing development applications for other client communities. We believe this experience is an advantage that allows the parties an understanding of the professional approach that both the City and developer will follow in the process involved with consideration of the Inspiration Phase 2 application.

Again, TPC greatly appreciates you considering our firm to assist the City of Bayport with application review for Inspiration Phase 2. We consider reviewing development applications such as Inspiration Phase 2 together with a client's other City staff to be the core of our work and look forward to the process involved with each project. If there is any additional information regarding our firm that we may provide, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Daniel Licht', with a long horizontal flourish extending to the right.

D. Daniel Licht, AICP
THE PLANNING COMPANY LLC

Encl.

AGREEMENT FOR PROFESSIONAL PLANNING SERVICES

This Agreement, dated May 6, 2013, and entered into by and between the City of Bayport, Minnesota, hereinafter referred to as the "Municipality" and The Planning Company LLC, hereinafter referred to as the "Consultant".

WITNESSETH:

ARTICLE 1. AREA OF SERVICE

That the Municipality does hereby agree to employ the Consultant to render professional technical planning and development assistance services to the extent and kind described in Article 2 below.

ARTICLE 2. SERVICES OF THE CONSULTANT

The Consultant hereby agrees to render the professional services as follows after receipt of a written or verbal work authorization by the City Administrator or their designee.

- A. The Consultant will provide services as listed in the attached proposal dated April 16, 2013 for Inspiration Phase 2, as directed by the Municipality, including review past approvals, plans, and documents, review submitted application and related plans, attend plan review and staff meetings, prepare agenda and staff reports, attend and present reports to Planning Commission and City Council, and assist with drafting of approval documents and development contract.
- B. The Consultant may be requested to provide other general planning consultation services and assistance on an as needed basis, as determined by the Municipality.
- C. The Consultant shall maintain and store files, maps and graphics of projects in which it has or is currently involved in until such time as the Municipality requests the relinquishing of these materials. Upon request by the Municipality, the Consultant shall return all such files, maps and graphics, whether in paper form or stored on other media, to the Municipality at no cost to the Municipality.
- D. Any services performed under this Article will be billed on a monthly basis as per Article 4 of this Agreement.

ARTICLE 3. SERVICES OF THE MUNICIPALITY

The Municipality hereby agrees to furnish or make available for examination or use by the Consultant, without charge, the following:

- A. Agendas for all Planning Commission and/or City Council meetings when attendance of the Consultant is required within a reasonable time to allow for review of each item on the agenda.
- B. All materials and documents applicable to all Planning Commission and/or City Council agenda items, including those that are required by Ordinance for the consideration of various applications. These materials and documents shall be submitted to the Consultant within a reasonable period of time before any meeting at which time they are to be considered.
- C. Materials and documents, as determined by the Consultant, that are necessary for the services to be performed.

ARTICLE 4. PAYMENT

The Municipality hereby agrees to pay the Consultant for professional services included in Article 2 of this Agreement as follows:

- A. The work described in Article 2 of this Agreement will be charged to the Municipality on a time and materials basis and computed in accordance with the rate schedule included in Article 7 of this Agreement and the following specified hourly rates:
 - 1. Private initiated development projects shall be undertaken at the rate of \$120.00 per hour for Principals.
 - 2. City initiated projects related to official controls, zoning administration, special studies or other activities not identified in Section 4.A.1 and Section 4.A.3 shall be undertaken at the rate of \$100.00 per hour for Principals.
 - 3. Attendance at Planning Commission and City Council meetings shall be payable at a fixed rate of \$250.00 per meeting.

- B. The Consultant shall submit a statement of services rendered on a monthly basis payable by the Municipality upon receipt of an invoice showing work completed.
- C. If the Municipality finds it necessary to abandon requested work, the Municipality shall notify the Consultant in writing and the Consultant shall be compensated for all work completed and materials expended to the date of notification from the Municipality.

ARTICLE 5. OTHER PARTIES

- A. The Consultant shall refrain from undertaking projects for public or private clients that may represent a conflict with the scope of services identified in Article 2 of the Municipality's interests. Prior to the Consultant undertaking any work which holds such potential, the Municipality shall have the right to approve or veto this activity.
- B. It is mutually agreed that this Agreement is not transferable by either party to a third party without the written consent of the other.
- C. The Consultant's reports and other materials prepared in the performance of this Agreement are instruments of services and remain the property of the Municipality. However, any further distribution of these reports by the Municipality must note the Consultant as the source.
- D. In the case of lawsuits or legal actions by a third party brought against the Municipality in which the Consultant is named, the Municipality shall assume responsibility and expense for legal defense if such lawsuit or legal action is not due to the willful action or negligence of the Consultant.
- E. The Consultant shall maintain professional liability insurance at a minimum coverage level of \$1,500,000 per claim and \$3,000,000 annual aggregate.

ARTICLE 6. TERMINATION

- A. This Agreement may be terminated by either party with 30 days written notice or unless otherwise mutually agreed upon by both parties.
- B. In the event of termination by the Municipality, the Municipality shall pay the Consultant for work completed within 30 days after receipt of a final invoice.

ARTICLE 7. CONSULTANT RATE SCHEDULE (effective 1 January 2013)

<u>Staff Member</u>	<u>Rate Per Hour</u>
Principals (Directors)	\$100.00 to \$150.00
Outside Consultants	Per Job Basis
Supplies	Actual Cost + 15%
Mileage	Per Mile Rate as established by the IRS
Expert Testimony	\$200.00/hour + expenses

CONDITIONS HEREIN AGREED TO:

This Agreement shall be effective upon execution by both parties hereto and this Agreement shall supersede any previous agreement established between both parties.

THE PLANNING COMPANY LLC



D. Daniel Licht, Chief Manager

29 April 2013

CITY OF BAYPORT, MINNESOTA

Susan St. Ores, Mayor

Date

Sara Taylor, Interim City Administrator

Date

ECKBERG LAMMERS
MEMORANDUM

TO: Mayor and Councilmembers

FROM: Jennifer Nodes, Assistant City Attorney

DATE: April 30, 2013

RE: Modifications to LELS Contract
13467-23891

BACKGROUND

On December 3, 2012, the City Council authorized the City to enter into a labor agreement with Law Enforcement Labor Services, Inc., Local Public Employee Union #226, to be effective January 1, 2013 to December 31, 2015. The Council authorized such action based upon a memorandum submitted by then-Administrator Mitch Berg.

With the approval of the primary terms of the agreement, the City and LELS moved towards finalizing the written agreement. The parties focused on the language outlining health care coverage/contributions, as this was the area that saw the most significant change. *See Article 25.2.*

On February 5, 2013, Kim Sobieck, the Business Agent for LELS, met with Sara Taylor and me to facilitate final approval of the agreement. During the meeting, Ms. Sobieck expressed concern about the manner in which the contributions to an employee's health savings account (HSA) were being made- at the time of the meeting, the City was withholding income from employee's paycheck and submitting the earnings to the employee's health savings account. This was done without written approval or authorization from the employee. Furthermore, the amount was 15% of the employee's health care deductible, or the balance that remained after the City's contribution of 85%. The City explained to Ms. Sobieck that the 15% deduction from the employee's paycheck was required in order for the employee to obtain the benefit of the City's 85% contribution.

Ms. Sobieck argued that the City was not able to condition their contribution upon the employee's "match" of 15%, that the withholdings were illegal without prior authorization, and requested that the issue be investigated further.

Upon further review and research, it was determined that the City's prior operations were in violation of federal and state law. As such, the language in the agreement was altered to permit the employee the ability to contribute to their HSA at the level they desired, but no greater than the federal maximums. An authorization form was developed to assist employees and the Finance Department in determining the amount to be withheld from each paycheck and contributed towards the employee's HSA. Furthermore, the language made it clear that the City's contribution of 85% of the employee's deductible to their HSA would no longer be contingent upon their contribution to their HSA.

RECOMMENDATION

The alteration of this language in the agreement does nothing to alter the terms and conditions adopted by the City Council at the December 3rd meeting- rather, it alters internal practices and management. As such, it is my recommendation that the City Council approve the final written contract between the City and Law Enforcement Labor Services, Inc., Local Public Employee Union #226.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

LABOR AGREEMENT LANGUAGE ADOPTED DECEMBER 3, 2012

ARTICLE 25: INSURANCE

- 25.1 The employer shall provide and pay for a Forty Thousand Dollars (\$40,000.00) term life insurance coverage for each employee.
- 25.2 The Employer shall contribute the following monthly amounts to individual and dependent health insurance:

	Premium	H.S.A.
Individual	100%	85%
Dependent*	90%*	85%

*For years 2013, 2014 and 2015 if the City's aggregate health insurance premiums increase more than 8% over the prior year, the Employer contribution will decrease by 1%, for dependent coverage.

*90% shall be applied to the entire premium for dependent coverage, thereby ceasing the City's past practice of applying 90% to the net premium (net premium = Premium less amount equal to 100% single coverage).

- 25.3 False Arrest Insurance – the Employer will provide and pay for false arrest insurance in a plan chosen and offered by the employer.
- 25.4 The Employer shall pay for Dental Insurance for the employee. Dental Insurance shall only be provided to the Employee.

LABOR AGREEMENT LANGUAGE MODIFIED AND PROPOSED

ARTICLE 25: INSURANCE

- 25.1 The employer shall provide and pay for a Forty Thousand Dollars (\$40,000.00) term life insurance coverage for each employee.
- 25.2 Individual and dependent health care coverage will be made available for each employee and his/her dependents.

A. Individual Coverage

Employees who elect individual care coverage will not be responsible for contributing to the health care premiums. As an additional benefit, employees who elect individual care coverage will be provided access to a Health Savings Account, wherein the City will contribute 85% of the value of the individual coverage deductible. Employees may contribute to their HSA through automatic deductions from their paycheck. In order to do so, the employee must execute a standard authorization form.

	Health Care Premium	Health Savings Account
Employee's Contribution	0%	Elective
City's Contribution	100%	85%

B. Dependent Care Coverage

Employees who elect dependent care coverage will be required to pay a portion of the health care premiums for the dependent care plan. As an additional benefit, employees who elect dependent care coverage will be provided access to a Health Savings Account, wherein the City will contribute 85% of the value of the dependent care plan deductible. Employee may contribute to their HSA through automatic deductions from their paycheck. In order to do so, the employee must execute a standard authorization form.

	Health Care Premium	Health Savings Account
Employee's Contribution	10%	Elective
City's Contribution	90%	85%

In calculating the City's contribution towards dependent care premiums, the City shall apply the percentage delineated above to the premiums paid for both the individual and dependent(s). This will discontinue the practice of the percentage being solely applied to the dependent premium. This change is understood to result to result in a higher percentage of the premium payment being assumed by the employee.

C. Impact of Increase in Health Insurance Premiums

To balance the expecting rise in health care premiums reasonably anticipated during the term of this contract, employees electing dependent care coverage agree to contribute an additional 1% towards dependent care coverage in years where the aggregate health insurance premiums for the City of Bayport have increased at a rate of 8% over the same aggregate premiums for the year prior.

For purposes of calculating the aggregate health insurance premiums, the City agrees to lock the age based rates, so that fluctuations in premiums will not be impacted by the graduation of one or more employees into an alternate age bracket. Furthermore, the City and Union agree that if the plan design changes, the parties shall meet, in good faith, to re-negotiate the terms of this Article.

- 25.3 False Arrest Insurance – the Employer will provide and pay for false arrest insurance in a plan chosen and offered by the employer.
- 25.4 The Employer shall pay for Dental Insurance for the employee. Dental Insurance shall only be provided to the Employee.



Bayport Fire Department

284 N. 3rd Street • Bayport, MN. 55003 • Hall (651) 275-4401 • Fax (651) 275-4402

Date: April 22, 2013
To: Mayor and City Council
Sara Taylor, Acting City Administrator
From: Fire Chief Mark Swenson
Subject: Department Update - April Fire Activities

The new St. Croix River Crossing bridge work is starting, and with that will be many decisions regarding road closures and detours. I have been attending meetings with MNDOT senior staff on these issues. There have been roads selected to be closed that will adversely affect the emergency response from the Fire Department. I continue to work with MNDOT to ensure we have good access. The staging for the equipment will be occurring over the next few weeks. I will be working with Stillwater Fire and the Washington County Sheriff to ensure a good contingency plan is in place in the event of an emergency. Over the next month, we will see heavy equipment moving in and pedestrians and vehicle traffic should use caution in these areas. The Fire Department also has purchased a new thermal camera with funds raised at our annual dance at a cost of almost \$10,000.00. Thanks!

Mark Swenson
Fire Chief
Bayport Fire Department

294 North 3rd St.

Bayport, MN 55003

Office: 651-275-4401 fax: 651-275-4402 Mobile: 651-300-2101

E-Mail: Mark.Swenson@BayportFire.org



Proudly Serving the Communities of • Bayport • Baytown • Oak Park Heights • West Lakeland



Bayport Police Department
294 North 3rd Street
Bayport, Minnesota 55003
Phone: 651-275-4400
Fax: 651-275-4411

Laura Eastman
Chief of Police

Date: April 29, 2013
To: Mayor and City Council
Sara Taylor, Acting City Administrator
From: Chief Laura Eastman
Subject: Police Reports & Updates

UPCOMING EVENTS

- Memorial Day Parade Preparation: Flyers and signs distributed May 23-24, 2013
- **Memorial Day Parade: Monday, May 27, 2013, 8:30 a.m.**

PAST EVENTS

- Reserve Officer Academy, April 13 and 14, 2013: Two-day training of volunteer reserve officers (see attached academy training schedule)
- "Friendraiser" sponsored by the Youth Service Bureau: Meet local heroes, children's activities and games, hero vehicle tours. Bayport's K9 officer and reserve officers attended (see attached photo from the *Stillwater Gazette*).
- "Razzle Dazzle" Andersen Elementary Carnival, Friday, April 26, 2013: Reserves attended

End of March Call Load

03/25 – CROSSWALKS, PUBLIC ASSIST, W/W SPEED, ORDINANCE COMPLIANCE, PUBLIC ASSIST/ RECORDS CHECK, PUBLIC ASSIST/ QUESTIONS - UNLAWFUL DETAINER.

03/26 – CROSSWALKS, W/W SPEED, SPEED 67/55.

03/27 – DOG QUARANTINE ASSIST TO ST PAUL, 3RD DEG DUI (.25)

CIVIL QUESTIONS, COUNCIL PACKET, W/W SPEED & WINDOW TINT, W/W NO SEATBELT & NO PRF OF INS, SCHOOL CROSSING, W/W WINDOW TINT/ SPEED 50/30, NO POI.

03/28 – DAR/NO INSURANCE/FAIL TO YEILD, 4TH DEGREE DWI/SPEED, CHECK THE WELFARE, CROSSWALKS, FIRE CALL, HARRASSMENT, SPEED 55/40, FRAUD REPORT, ACATION CHECKS, AREA CHECKS.

03/29 – AOA CHECK THE WELFARE, HANDGUN PERMIT TO PURCHASE, NEIGHBOR COMPLAINT, DOMESTIC/AOA, FIRE.

03/30 – CAR ALARM, AOA/PHYSICAL ASSAULT, FIGHT/AOA, DAR/SPEED/55/40/NO POI, OFFICER ASSIST DELIVER WELCOME PACKET, MEDICAL LEVEL 1/3RD PARTY, ANIMAL CONCERN.

03/31 – VEH VS DEER, DAR/AOA, VEHICLE LOCK OUT, MOTORIST ASSIST, DOG AT LARGE.

April Call Load

04/01 – ASSIST TO CITY HALL RECYCLING AWARD, CITY ORD COMP/DOG VIOL., CHECK WELFARE, W/W PASS ON SHOULDER, W/W SPEED, W/W UNSAFE PASS, NEIGHBOR COMPLAINT, MEDICAL LEVEL 1 X 2, SPEED 52/30, UNWANTED MALE,

04/02 – SCHOOL CROSSING, CIVIL ASSIST, POSSIBLE POR VIOLATION, CITY ORD VIOLATIONS JUNK VEH.'S X 2.

04/03 –CROSSWALKS X2 , THEFT OF MEDICATION, EXTRA PATROLS, AOA/WB PD, AOA CHECK THE WELFARE, AOA MEDICAL LEVEL 1, 2ND DEG DWI-DAR,REV PLATES,CARELESS DRIVING,BASIC SPEED,FAIL TO CHG ADD ON DL FORFEITURE, CROSSWALKS.

04/04 – DAR, DOG AT LARGE, LOCK OUT, W/W SPEED, SUSP PEDDLER, MEDICAL LEVEL 1, DAR, SOLICITOR COMPLAINT.

04/05 – CITY ORD COMPLAINT, LOST DOG, ASSIST TO PUBLIC WORKS, CITY ORD VIOL, MEDICAL LEVEL , SPEED 45/30.

04/06 – TRAFFIC 51/30MPH, ALARM, WARRANT ARREST.

CROSSWALKS, MINOR CONSUMPTION, SEAT BELT X 4 (grant work click or ticket), W/W SPEED, DAS, NO SEATBELT, NO PRF INS. WELFARE CONCERN, AOA/NARC SNIFF DRUG PARA AND SM AMT MJ IN MV., SEATBELT, NO POI.

04/07 – AOA/ASSAULT, AOA/FIGHT, OPEN BOTTLE, FIRE ALARM, SUSP ACTIVITY, ORDINANCE COMPLIANCE.

04/08 – BURGLAR ALARM, FINGER PRINTING, W/W SPEED, ALARM, THEFT REPORT, INJURED RACCOON, CROSSWALKS.

04/09 – AOA/AUD BURG ALARM, MEDICAL LEVEL 1, CROSS WALKS , THEFT REPORT, ANIMAL CONCERN, RESERVE OFFICER BACKGROUND, SPEED 44/30, FOUND DRUGS, W/W SPEED, PUBLIC WORKS CALL-OUT,

04/10 –PUBLIC WORKS CALL-OUT, FOUND PROPERT Y, POR CHECK, CITY ORD VIOLATION -RV PARKING ON CITY STREET.

04/11 – SCHOOL CROSSING, VEHICLE CRASH, RECORDS REQUEST, CHICKEN COOP INSPECTION/CUP, SPEED 48/30.

04/12 – CROSSWALKS, ORDINANCE COMPLAINCE, NPI, MEDICAL LEVEL 1, SPEED 45/30, SEATBELT X3 (CLICK OR TICKET/GRANT SHIFT), NPOI X2, NPI, V/W SPEED 43/30.

04/13 – NPI, V/W STOPSIGN, SEATBEALT/NPI, W/W SPEED X2 , SPEED 60/40 4TH DEG DWI,SPEED 55/40.

04/14 – ORDINANCE COMPLIANCE X 3, 4TH DEG DWI,SPEED 51/40, VEHICLE LOCKOUT, RESERVE ACADEMY, AOA -- POSS DK DRIVER, MEDICAL LEVEL 1, SUSPICIOUS ACTIVITY, MOTORIST ASSIST, ACCIDENT REPORT.

04/15 –SCHOOL CROSSING, LOCKOUT, 911 ABANDON, SMALL AMOUNT/DRUG PARA.,

04/16 – RESERVE OFFICER BACK GROUND INV., SCHOOL CROSSING, CHECK WELFARE , IDENTIFY THEFT REPORT, W/W SPEED X 3.

04/17 –CROSSWALKS x 2, PEDDLER AND SOLICITOR APPLICATION, MEDICAL LEVEL 1, OFFICER BACKGROUND INFO. REQUEST, SUSPICIOUS ACTIVITY-COMP WANTS TO REMAIN ANON, ASSIST TO CITY HALL, NEW RESIDENT WELCOME PACKET X2, AOA-ALARM.

04/18 –INFORMATIONAL, HANDGUN PERMIT TO PURCHASE, CROSS WALKS, PUBLIC ASSIST, WARNING SIREN, VEH. IN DITCH.

04/19 –AUDIBLE ALARM, UNLICENSED VEHICLE LETTER SENT, WELCOME PACKET, RIDE ALONG, PUBLIC ASSIST, 911 ABANDONED/MEDICAL LEVEL 1, K 9 DEMO, SPEED 66/50,

04/20 – DOMESTIC/HARASSMENT, NO POI., ATTEMPT TO LOCATE/AOA, DOMESTIC, AOA/FIGHT, 4TH DEGREE DWI.

04/21 – AREA/VACATION CHECKS, 911 ABANDONED, .

04/22 – FINGER PRINTING x2. 10-50, VEHICLE LOCKOUT, THEFT, ABANDONED VEH., TREE IN ROADWAY.

04/23 –PUBLIC ASSIST, ASSIST EMS/RESCUE, TRAFFIC HAZARD, CROSSWALKS, PERMIT TO PURCHASE, DRIVING COMPLAINT , PUBLIC ASSIST, CROSSWALKS, CAR ACCIDENT, CAR VS. DEER,

04/24 –AUD ALARM, CROSSWALKS, POWER LINE DOWN, FAIL TO YIELD/SPEED 46/30/PASSING ON RIGHT, SPEED 49/30, CROSSWALKS, RUNAWAY JUVENILE, MEDICAL LEVEL 1.

04/25 – SUSPICIOUS ACTIVITY, MEDICAL ALARM- LIFT ASSIST ONLY, SPEED 70/55MPH, WELCOME PACKET, STATEMENT REGARDING CASE, MEDICAL LEVEL 1, POSSIBLE METH LAB INVESTIGATION.

04/26 – N/A

04/27 – N/A

04/28 – N/A

04/29 – N/A

04/30 – N/A

Acronym/code:

W/W = Written warning, LOCK OUT = vehicle keys locked in car, DAR = Driving after revocation, DAS= Driving after suspension, NPI/ NO POI = No proof of insurance, DOC = Disorderly conduct, NO MN/DL = No Minnesota driver's license, Medical Level = 1 (most severe) 2 (moderate) 3 (mild), Rec'vd OFP = Received a fax for an order for protection (OFP) for person in our city, Felony Intro. Of Narc.= Felony level of introduction of narcotics into the prison. 10-72 = deceased.

Honoring local heroes

By Avery Cropp on April 22, 2013 at 10:21 am

The Youth Service Bureau and the Beyond the Yellow Ribbon organization joined to honor local heroes at the Washington County Historic Courthouse Saturday. Representatives from the Bayport and Stillwater Police departments, Stillwater Fire Department, Lakeview emergency medical services, Washington County Sheriff's Office and the U.S. Marine Corps and U.S. Army were at the event during which children explored law enforcement vehicles and could make cards, have their faces painted and pet police dogs. To see more photos from the event check out our Facebook album. (Stillwater Gazette Photos by Avery Cropp)



Bayport P.D. K-9 Officer Jay Jackson talks with Aurora and Beth Tatroe during the 'Honoring our Local Heroes' event at the Historic Courthouse on Saturday.
(Stillwater Gazette Photo by Avery Cropp)



Clockwise from top right Theo Loehr, Ethan Kuetzer, Gabriel Thomas and Noah Sutter play on and in the Washington County Sheriff's Office air boat. (Stillwater Gazette Photo by Avery Cropp)



Bayport Police Department
294 North 3rd Street
Bayport, Minnesota 55003
Phone: 651-275-4400
Fax: 651-275-4411

Laura Eastman
Chief of Police

Bayport Reserve Academy 2013
April 13th & 14th

Day 1:

Officer Jackson

- ✓ Narcotics Investigations
- ✓ Narcotics Detection
- ✓ Types of Controlled Substances (Schedules)
- ✓ Forfeitures
- ✓ Mock Interviews/Interrogation Techniques
- ✓ K9-Kilo

Officer Miller

- Policy
- Dress Code
- Equipment
- Reserve Duties
- Mandatory Events
- Squad Set Up
- 10-Codes/Phonetics

Day 2:

Officer Miller

- Report Writing, Radio Procedure
- Geography, City Parks, Marinas
- MDC/Miss Piggy
- Use of Force, Defensive Tactics
- Driving Course, Mock Traffic Stops, Felony Stops
- Final Written Test

Mar-13	Speed	Seatbelt	Child seat	DAS,R,C	Underage D&D	UAC	Open Bottle	No Insurance	No POI	Warrants	W/W
501 Chief Eastman	1										
503 Aaron Slinger	2								1		1
504 Jared Deal	2										3
505 Quinn Willmarth				2							2
506 Chad Johnson	1										1
508 Capt Hutchinson											
509 Jay Jackson	1			2				1	0		10
510 John Miller	10			2				2	7		
512 Zach Lund	3								1	1	2
513 Keith Frank	9			1					1		
Monthly Total	29	0	0	7	0	0	0	3	11	1	19
Year Total	67	8	0	24	0	1	2	5	21	2	38
Officer	Drugs	MJ in MV	Dac-IPS	Stop Sign	Drug Para	DWI	Distracted	City Ord	Ted Foss	Careless	Other
501 Chief Eastman		1			1						
503 Aaron Slinger						1		1			
504 Jared Deal											
505 Quinn Willmarth											
506 Chad Johnson											
508 Capt Hutchinson											
509 Jay Jackson						1		1		1	1
510 John Miller						4		1			2
512 Zach Lund											
513 Keith Frank								1			1
Monthly Total	0	1	0	0	1	6	0	4	0	1	4
Year Total	4	6	0	2	3	13	1	5	0	1	10

Notes :



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: April 29, 2013

To: Mayor and City Council
Sara Taylor, Acting City Administrator

From: Mel Horak, Public Works Supervisor

Re: Public Works Department Update

During the month of April, the full-time Public Works staff, with assistance from part-time staff, has been busy completing the following tasks:

1. Plowing, scraping and/or treating icy roadways, sidewalks and bike paths during inclement weather events
2. Ongoing tree trimming with emphasis on low branches and resolving corner sightline issues
3. Starting the process to update the city's current tree ordinances
4. Performing ongoing vehicle and equipment servicing and repairs with focus on the street sweeper and grounds maintenance equipment
5. Installing several new water meters and completing several new sewer-water service inspections
6. Attending to numerous resident high water consumption issues, including meter repair and/or replacement
7. Performing ongoing operation of water and sewer systems, which includes daily inspections of facilities, water tests, water reports and attending to system malfunctions
8. Painting of wellhouse piping and floors at wellhouse #2



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: April 25, 2013
To: Mayor and City Council
Sara Taylor, Acting City Administrator
From: Wanda Madsen, Finance Officer
Re: Finance Department 1st Quarter 2013 Update

During January, February, and March 2013, the following undertakings were performed:

1. Water Department
 - A. Collections and processing of utility payments for 4th Quarter 2012 and 1st Quarter 2013, in the amount of \$452,869.
 - B. March administration of water/sewer billing for 1st Quarter 2013, which was sent out March 29, in the amount \$332,832.
 - C. Communication with Public Works regarding limited repair issues with malfunctioning water meters.
2. Processing of 10 payrolls, consisting of Monthly, Biweekly, and Quarterly, along with setting up six new employees. Completion of Federal and State paperwork, with benefits/deduction payments and reports submitted, as well as other miscellaneous payroll assignments.
3. Employer's Quarterly Federal Tax Return, Minnesota Unemployment Insurance, and Minnesota Withholdings process submitted for 1st Quarter 2013. Employee W2's, along with 1099's, completed for the year 2012.
4. Process financials for monthly City Council meeting packets.
5. Process audit work papers for the 2012 performance of actual audit.
6. Routine payables and receivables, along with other monthly financial duties.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: March 18, 2013

To: Mayor and City Council
Sara Taylor, Assistant City Administrator

From: John Buckley, Building Official

Re: Building Official 2012 Yearend Report

The city issued 187 total permits for the year of 2012. Listed below is a breakdown of the construction valuation and fees paid to the city for all City of Bayport permits issued for the year 2012, as well as the fees received from the City of Lakeland.

- Total City of Bayport construction valuation: \$9,788,304.00
- Total permit fees paid to the city: \$ 439,613.00
- Total fees from Lakeland contract: \$ 19,655.00

The construction trend for 2013 looks very good at this time. Please feel free to contact me if you have any questions about the Building Department or permits.

ECKBERG LAMMERS
MEMORANDUM

TO: Mayor Susan St. Ores and City Council
Sara Taylor, Acting City Administrator

FROM: Andy Pratt, City Attorney

DATE: April 29, 2013

RE: Report for May City Council Meeting

Please be advised our office is presently working on the following matters on behalf of the City of Bayport:

Inspiration Development

I have met with the Acting City Administrator and City Engineer to devise a plan and division of labor for handling future development submissions on the Inspiration property. I will be drafting the necessary development agreements and other legal documents covering this subdivision in the coming months, as well as participating at Planning Commission and City Council meetings related to this transaction. An escrow deposit has been secured from the developer for this work.

Building Attachment

I have advised the City's Building Official in recent weeks on the approval and inspection of an unorthodox deck attachment proposed to be submitted by a local contractor. The deck attachment is currently outside of Building Code guidelines, so I have been asked to submit the matter to the State's Department of Licensing and Inspections division for a formal opinion or decision that the attachment carries no significant life safety hazards and may be inspected by the Building Official upon completion. I have made contact with the State attorney responsible for this area and the issue will be submitted by the time of the Council meeting.

Labor Union Negotiations

Jennifer Nodes, the City's labor and employment law attorney, has been finalizing the Public Works union contract, as well as completing minor edits to the Police union contract, which was previously approved in December 2012, to clarify language related to insurance benefits. Jennifer has produced a separate Council memorandum relating to these items for the May 6 meeting.

Please call (351.2125) or email (apratt@eckberglammers.com) with any comments or questions.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: April 30, 2013
To: Mayor and City Council
From: Sara Taylor, Acting City Administrator
Re: **Department Update – May City Council meeting**

CITY COUNCIL LIAISON APPOINTMENTS

To facilitate scheduling and representation at various community meetings, please note that a few liaison appointments have been reassigned. Michele will continue serving out the remainder of the year as the liaison on the Cable Commission, with Connie as the alternate. Patrick will be the new liaison on the Planning Commission, with Susan as the alternate. Just a reminder that if you are unable to attend your assigned meeting, please contact your alternate directly.

CITY ADMINISTRATOR HIRING PROCESS

As of April 24, we have received 63 applications for the position. A special meeting to review the candidates and discuss the interview process has been scheduled for 4:30 p.m. on May 6. Please make sure to bring your calendar, so we can identify potential interview dates.

INSPIRATION PLAT AND TRAFFIC SIGNAL

The city has received an application from the developer to proceed with a final plat of 16 lots located in the southern portion of Inspiration. The submittal and request is consistent with the preliminary plat that was approved in 2004. Much of the infrastructure required for these lots was installed in conjunction with Phase I of Inspiration, so minimal site improvements are necessary to prepare this area for development. The final plat application will be presented to the Planning Commission on May 20 and City Council on June 3.

The developer is also proposing some modifications to the lot configuration in the north portion of the development, which would require approval of a new preliminary plat and final plat of this area. Due to staff constraints and demands with overseeing a project of this magnitude, the city will be seeking the services of a consulting firm to assist with processing the plat submittals and plan review, which will be on the May 6 agenda. Fees associated with this consultant, as well as attorney and engineering services, will be paid by the Inspiration developer. Submittal of the preliminary plat application is anticipated sometime in the next month.

Washington County has informed the city that a traffic signal will be installed at the Inspiration/St. Croix Preparatory Academy school intersection this summer. Increased traffic on Stagecoach Trail associated with new residential development, the school, and the new bridge construction have resulted in a need for traffic control in this area. The signal will be cost shared by Washington County, Baytown Township, and City of Bayport (the city's share will be offset by funds previously escrowed for the Inspiration development).

4TH AVENUE BOAT LAUNCH REPAIR AND DOCK INSTALLATION

The city has received approval from the Army Corp of Engineers to repair the boat launch ramp. However, we are still awaiting approval from the Minnesota Department of Natural Resources before repair work can

commence. City staff has been diligent with the DNR to expedite the approval process, so the ramp repairs can be completed prior to peak boating season.

We have also received notice that the boarding dock is complete and ready for delivery. Staff will coordinate installation of the dock as appropriate, to ensure it does not interfere with potential high water over the next few weeks and the ramp repairs. Staff is also working on installing new signage for boarding dock regulations and boat trailer parking area, per the city's agreement with Andersen Corporation.

CITY FINANCIAL AUDIT FOR 2012

Due to new auditing standards and reporting requirements, the city's auditing firm has requested additional time to complete the city's audited financial statements for 2012. As such, presentation of the audit has been tentatively rescheduled for the June 3 City Council meeting.

SPRING FLOOD PREDICTION

As of April 10, the National Weather Service (NWS) stated that the St. Croix River has been included in the normal risk of flooding list, but forecasters are not concerned about the potential for major flooding this spring. The average water level of the St. Croix River is 675 feet. The river is expected to reach 680.4 feet by April 29; however, this is still well below the designated flood stage elevation of 687 feet.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: April 30, 2013

To: Mayor and City Council

From: Sara Taylor, Acting City Administrator

Re: Consider drainage and grounds improvement project at City Hall with a cost-share grant from the Middle St. Croix Watershed Management Organization

BACKGROUND

Over the past few years, the city has experienced some water and drainage issues on the north side of City Hall. Because the grounds are sloped toward the building, snow melt and storm water runoff generated in this area pool near the building, which has compromised the foundation and occasionally caused water to infiltrate into the office area. Last year, the city made the necessary repairs to the foundation, to help prevent further deterioration and water infiltration. However, in order to fully correct the condition, substantial grading needs to be completed, to redirect the water runoff away from the building.

Recently, city staff met with Amy Carolan from the Middle St. Croix Water Management Organization (MSCWMO) to discuss a cost-share grant opportunity, which could be used to help fund the grading improvements at City Hall and improve the overall runoff directed to Perro Creek and the St. Croix River (see attached for project and grant detail). The cost to complete the improvements is estimated at approximately \$4,400.00, of which \$2,200.00 would be the responsibility of the city, through a combination of cash, in-kind labor, or materials. Exterior improvements to City Hall were included and approved as part of the city's 2013 Capital Improvement Plan, to be funded from the Municipal Buildings Maintenance Fund, and this project is well within budget.

The cost-share grant is a great opportunity to partner with the MSCWMO to provide not only technical assistance and construction oversight, but also help offset the city's cost for the necessary drainage improvements. As such, staff recommends proceeding with the project immediately, as it must be complete before the end of May to meet the grant requirements. A representative from the MSCWMO will be present at the May 6 meeting to review the improvements in detail.

RECOMMENDATION

Staff recommends the City Council adopt a motion approving a drainage and grounds improvement project at City Hall with a cost-share grant from the Middle St. Croix Watershed Management Organization.

MIDDLE ST. CROIX WATERSHED MANAGEMENT ORGANIZATION

1380 WEST FRONTAGE ROAD, HIGHWAY 36
STILLWATER, MINNESOTA 55082

Phone 651.275.1136 x22 fax 651.275.1254 www.mscwmo.org



MEMORANDUM

TO: Sara Taylor, City of Bayport
FROM: Amy Carolan, MSCWMO Administrator
RE: City Hall Raingarden/Swale Project
DATE: April 29th, 2013

As requested at our meeting on Thursday, April 4th (in attendance: Middle St. Croix Watershed Management Organization Administrator Amy Carolan, Mayor Susan St. Ores and Interim City Administrator Sara Taylor) I am submitting a draft concept and cost estimate for making drainage improvements on the north side of the Bayport City Hall for consideration by the Bayport City Council. The primary purpose of the project will be to improve the quality of stormwater runoff generated on the City Hall property before it enters the existing storm drain on the site and eventually Perro Creek and the St. Croix River. Secondary purposes of the project will be to continue to address moisture and drainage issues that occur on the north side of City Hall building and to promote water quality improvement projects through demonstration and education in the City of Bayport (signage can be created if requested by the City).

The proposed project will include regrading to effectively direct runoff (mainly from roof downspouts) from the west side of the City Hall around the northwest corner of the building and into a swale that will slow and filter runoff before overflowing into the existing storm drain near the northeast corner of the building. The regraded swale will be planted with flowering plants, grasses and shrubs and will also include boulders and rocks arranged to form an aesthetically pleasing dry creek bed. The project will capture approximately 0.25 lbs. /year of phosphorus, which causes algal blooms in surface water bodies. The project will also capture 30.20 lbs. /year of sediment which affects surface water clarity.

In 2010, the Middle St. Croix WMO received a grant from the St. Croix River Association to install stormwater treatment projects that improve runoff directed to Perro Creek and the St. Croix River in both Bayport and Stillwater. As part of this grant, the MSCWMO installed four raingardens in Bayport that capture runoff before it enters Perro Creek. The majority of the funding through the 2010 grant has been spent, however a small amount remains. The MSCWMO has proposed spending the majority of remaining funds on a stormwater improvement project at the Bayport City Hall - \$2,194.23 detailed in the attached cost estimate. The City of Bayport would be asked to match this dollar amount through in-kind labor (by city staff or volunteers), purchase of materials, or through cash contribution. The MSCWMO is providing design services for this project, time spent on the design will be put toward the City's match. Time spent on the project by volunteers can be tracked at \$10.00/hour while City Staff can be tracked at a higher rate, depending on their position. Technical assistance and construction oversight will be provided by the MSCWMO, the time spent on oversight can also be put toward the City's match. The project must be built before the end of May, 2013.

Grant dollars available: \$ 2,194.23

City match required: \$2,194.23 (can be cash, in-kind labor, or materials)

LABOR AGREEMENT

between

THE CITY OF BAYPORT

and

**MINNESOTA TEAMSTERS PUBLIC
AND LAW ENFORCEMENT
EMPLOYEES' UNION,
LOCAL NO. 320**



REPRESENTING
PUBLIC WORKS

EFFECTIVE JANUARY 1, 2013 THROUGH DECEMBER 31, 2015

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LABOR AGREEMENT
between
THE CITY OF BAYPORT
and
MINNESOTA TEAMSTERS PUBLIC AND LAW ENFORCEMENT
EMPLOYEES UNION, LOCAL NO. 320

ARTICLE I. PURPOSE OF AGREEMENT

This Agreement is entered into as of January 1, 2013 between the City of Bayport (hereinafter called the EMPLOYER) and the Minnesota Teamsters Public and Law Enforcement Employees Union Local #320 (hereinafter called the UNION).

It is the intent and purpose of this Agreement to:

- 1.1 Establish certain hours, wages and other conditions of employment.
- 1.2 Establish procedures for the resolution of disputes concerning this Agreement's interpretation and/or application.
- 1.3 Specify the full and complete understanding of the parties; and,
- 1.4 Place in written form, the parties agreement upon terms and conditions of employment, for the duration of this Agreement.

ARTICLE II. RECOGNITION

- 2.1 The Employer recognized the Union as the exclusive representative, under Minnesota Statutes, Section 179A.03, Subdivision 14, for all personnel in the following job classification:

Maintenance Worker
- 2.2 In the event the Employer and the Union are unable to agree as to the inclusion or exclusion of a new or modified job class, the issue shall be submitted to the Bureau of Mediation Services for determination.

ARTICLE III. DEFINITIONS

- 3.1 **UNION:** The Minnesota Teamsters Public and Law Enforcement Employees' Union Local No. 320.
- 3.2 **UNION MEMBER:** A member of the Minnesota Teamsters Public and Law Enforcement Employees Union Local 320.
- 3.3 **EMPLOYEE:** A member of the exclusively recognized bargaining unit.

- 3.4 EMPLOYER: The City of Bayport.
- 3.5 BASE PAY RATE: The employee's hourly pay rate exclusive of longevity or any other special allowances.
- 3.6 COMPENSATORY TIME: Time off the employee's regularly scheduled work schedule equal to overtime worked.
- 3.7 OVERTIME: Overtime is defined as all hours compensated in excess of forty (40) hours per week or eight (8) hours per day and for all hours worked on Sunday and holidays or days observed as holidays.

ARTICLE IV. EMPLOYER SECURITY

The Union agrees that during the life of this Agreement, it will not cause, encourage, participate in or support any strike, slowdown or other interruption of or interference with the normal functions of the Employer.

ARTICLE V. EMPLOYER AUTHORITY

- 5.1 The Employer retains the full and unrestricted right to operate and manage all manpower, facilities, and equipment; to establish functions and programs; to set and amend budgets; to determine the organizational structure; to select, direct and determine the number of personnel; and to perform any inherent managerial function not specifically limited by this Agreement.
- 5.2 Any term and condition of employment not specifically established or modified by this Agreement shall remain solely within the discretion of the Employer to modify, establish or eliminate.

ARTICLE VI. UNION SECURITY

- 6.1 The Employer shall deduct from the wages of employees who authorized such a deduction, in writing, an amount necessary to cover monthly Union dues, or a "fair share" deduction as provided in Minnesota State Statute 179.65, Subdivision 2, if the employee elects not to become a member of the Union. Such monies shall be remitted as directed by the Union.
- 6.2 The Union may designate employees from the bargaining unit to act as a steward and an alternate and shall inform the Employer, in writing, of such choice and changes in the position of steward and/or alternate.
- 6.3 The Employer shall make space available on the employee bulletin board for posting Union notice(s) and announcement(s). The Union shall limit its posting to official Union bulletins including internal union political literature and announcements and agrees that nothing of a political or inflammatory nature be posted.

- 6.4 The Union agrees to indemnify and hold the Employer harmless against any and all claims, suits, orders, or judgments brought or issued against the Employer as a result of any action taken or not taken by the Employer under the provisions of this Article.

ARTICLE VII. EMPLOYEE RIGHTS - GRIEVANCE PROCEDURE

- 7.1 Definition of a Grievance. A grievance is defined as a dispute or disagreement as to the interpretation or application of the specific terms and conditions of this Agreement.
- 7.2 Union Representatives. The Employer will recognize representatives designed by the Union as the grievance representatives of the bargaining unit having the duties and responsibilities established by this Article. The Union shall notify the Employer, in writing, of the names of such Union representatives and of their successors when so designated, as provided by Section 6.2 of this Agreement.
- 7.3 Processing of a Grievance. It is recognized and accepted by the Union and the Employer that the processing of grievances, as hereinafter provided, is limited by the job duties and responsibilities of the employees and shall, therefore, be accomplished during normal working hours when consistent with such employees' duties and responsibilities. The aggrieved employee and a Union representative, if an employee, shall be allowed a reasonable amount of time without loss in pay when a grievance is investigated and presented to the Employer during normal working hours, provided that the employee and the Union representative have notified and received the approval of the designated supervisor who has determined that such absence is reasonable and would not be detrimental to the work of the Employer.
- 7.4 Procedure. Grievances, as defined in Section 7.1, shall be resolved in conformance with the following procedure:

STEP 1. An Employee claiming a violation concerning the interpretation or application of this Agreement shall, within twenty-one (21) calendar days after such alleged violation has occurred, present such grievance to the employee's supervisor as designated by the Employer. The Employer-designated representative will discuss and give an answer to such Step 1 grievance within ten (10) calendar days after receipt. A grievance not resolved in Step 1 and appealed to Step 2 shall be placed in writing setting forth the nature of the grievance, the facts on which it is based, the provision or provisions of the Agreement allegedly violated, the remedy requested and shall be appealed to Step 2 within ten (10) calendar days after the Employer-designated representative's final answer in Step 1. Any grievance not appealed in writing to Step 2 by the Union within ten (10) calendar days shall be considered waived.

STEP 2. If appealed, the written grievance shall be presented by the Union and discussed with the Employer-designated Step 2 representative. The Employer-designated representative shall give the Union the Employer's Step 2 answer in writing within ten (10) calendar days after receipt of such Step 2 grievance. A grievance not resolved in Step 2 may be appealed to Step 3 within ten (10) calendar days following the Employer designated representative's final answer in Step 2. Any grievance not

appealed in writing to Step 3 within ten (10) calendar days shall be considered waived.

STEP 3. If appealed, the written grievance shall be presented by the Union and discussed with the Employer-designated Step 3 representative. The Employer-designated representative shall give the Union the Employer's answer in writing within ten (10) calendar days after receipt of such Step 3 grievance. A grievance not resolved in Step 3 may be appealed to Step 4 within ten (10) calendar days following the Employer-designated representative's final answer in Step 3. Any grievance not appealed in writing to Step 4 by the Union within ten (10) calendar days shall be considered waived.

STEP 4. A grievance unresolved in Step 3 and appealed to Step 4 by the Union shall be submitted to arbitration, subject to the provisions of the Public Employment Labor Relations Act of 1971, as amended. The selection of an arbitrator shall be made in accordance with the "Rules of Governing and Arbitration of Grievances," as established by the Bureau of Mediation Services.

7.5 Arbitrator's Authority.

- A. The arbitrator shall have no right to amend, modify, nullify, ignore, add to or subtract from the terms and conditions of this Agreement. The arbitrator shall consider conditions of this Agreement. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the Employer and the Union and shall have no authority to make a decision on any other issue not so submitted.
- B. The arbitrator shall be without power to make decisions contrary to, or inconsistent with, or modifying or varying in any ways the application of laws, rules, or regulations having the force and effect of law. The arbitrator's decision shall be submitted in writing within thirty (30) days following close of the hearing or the submission of briefs by the parties, whichever be later, unless the parties agree to an extension. The decision shall be binding on both the Employer and the Union and shall be based solely on the arbitrator's interpretation or application of the express terms of this Agreement and to the facts of the grievance presented.
- C. The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the Employer and the Union provided that each party shall be responsible for compensating its own representatives and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made, providing it pays for the record. If both parties desire a verbatim record of the proceedings, the cost shall be shared equally.

7.6 **Waiver.** If a grievance is not presented within the time limits set forth above, it shall be considered waived. If a grievance is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the Employer's last answer. If the Employer does not answer a grievance or an appeal thereof within the specified time limits, the Union may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step. The time

limit in each step may be extended by mutual written agreement of the Employer and the Union in each step.

- 7.7 Choice of Remedy. If, as a result of the written Employer response in Step 3, the grievance may be appealed either to Step 4 of Article VII or a procedure such as: Veterans' Preference or Fair Employment. If appealed to any procedure other than Step 4 of Article VII, the grievance is not subject to the arbitration procedure as provided in Step 4 of Article VII. The aggrieved employee shall indicate in writing, which procedure is to be utilized, Step 4 of Article VII or another appeal procedure, and shall sign a statement to the effect that the choice of any other hearing precludes the aggrieved employee from making a subsequent appeal through Step 4 of Article VII.

ARTICLE VIII. SAVINGS CLAUSE

This Agreement is subject to the law of the United States, the State of Minnesota and the City of Bayport. In the event any provision of this Agreement shall be held to be contrary to law by a court of competent jurisdiction from whose final judgment or decree no appeal has been taken within the time provided, such provisions shall be voided. All other provisions of this Agreement shall continue in full force and effect. The voided provision may be renegotiated at the written request of either party.

ARTICLE IX. SENIORITY

- 9.1 Seniority shall be determined by the employee's length of continuous employment within a specific department and may be posted in an appropriate location. Seniority rosters shall be maintained by the Employer on the basis of time in a specific job classification and department.
- 9.2 A reduction of workforce will be accomplished on the basis of seniority within the bargaining unit. The employee with the higher seniority must also meet the qualifications of any employee that he/she is replacing. An employee on layoff shall have an opportunity to return to work within two (2) years of the time of his/her layoff before any new employee in the same classification is hired.
- 9.3 Vacation periods shall be selected on the basis of seniority until May 15 of each calendar year.
- 9.4 Senior qualified employees shall have first preference on the job for promotion and/or advancement when qualification for the job are equal.
- 9.5 In the event a promoted employee re-enters the bargaining unit, that employee's seniority date for the purposes of lay-off under Section 9.2, 9.3 and 9.4 of this Article shall be the date of re-entry to the bargaining unit.

ARTICLE X. DISCIPLINE

- 10.1 The Employer will discipline employees for just cause only. Discipline may be in the form of:
- A. Oral reprimand;
 - B. Written reprimand;
 - C. Suspension;
 - D. Demotion; or
 - E. Discharge.
- 10.2 Suspensions, demotions and discharges shall be in written form.
- 10.3 Written reprimands, notices of suspension and notices of discharge which are to become part of an employee's personnel file shall be read and acknowledged by a signature of the employee. Employees and the Union shall receive a copy of such reprimands and/or notices.
- 10.4 Employees may examine their own individual personnel files at reasonable times under the direct supervision of the Employer.
- 10.5 Discharge shall be preceded by a five (5) day suspension without pay.
- 10.6 Employees will not be questioned concerning an investigation of disciplinary action unless the employee has been given an opportunity to have a Union representative present at such questioning.
- 10.7 Grievances relating to this Article may be initiated by the Union in Step 3 of the Grievance Procedure under Article VII.

ARTICLE XI. CONSTITUTIONAL PROTECTION

Employees shall have the rights granted to all citizens by the United States and Minnesota State Constitution.

ARTICLE XII. HOURS OF WORK

- 12.1 The normal work day shall be eight (8) hours.
- 12.2 The normal work week shall be forty (40) hours.
- 12.3 Nothing herein shall be construed as a guarantee of any work hours or of work availability.

ARTICLE XIII. OVERTIME

- 13.1 Overtime is defined as all hours compensated in excess of forty (40) hours per week or eight (8) hours per day and for all hours worked on Sunday and holidays or days observed as holidays.
- 13.2 Overtime shall be credited to compensatory time off, at the rate of one and one-half (1½) hours of compensatory time for each hour worked to a maximum of forty (40) hours. An employee who has accrued forty (40) hours of compensatory time and has approval for overtime, the overtime will be compensated at one and one-half (1½) times the employee's salary. Employees with accrued compensatory time not used by December 1 of each year will have the remainder of their compensatory time paid off monetarily by the City at a rate equal to the employee's regular hourly rate.
- 13.3 An employee must request the use of compensatory time off at least forty-eight (48) hours prior to its use. All compensatory time off must be approved by the Employer prior to its use.
- 13.4 An employee shall receive three (3) hours pay per day at the base rate for checking pumps and other equipment on weekends and holidays. Such payment shall be in lieu of any overtime or other premium payment and such hours shall not be counted in computing eligibility for overtime compensation. These hours shall be banked pursuant to Section 13.2.
- 13.5 For the purpose of computing overtime compensation, overtime hours shall not be pyramided, compounded or paid twice for the same hours worked.

ARTICLE XIV. WAGES

- 14.1 The wage rates for employees shall be established in accordance with Appendix A which is attached hereto.
- 14.2 An employee shall receive additional compensation for holding a valid sewer and/or water license if required by the City. An additional \$10.00 per month shall be paid for a water license and an additional \$10.00 per month shall be paid for a sewer license.

ARTICLE XV. INSURANCE

- 15.1 The Employer shall provide and pay for a forty thousand dollar (\$40,000.00) term life insurance coverage for each employee.
- 15.2 Individual and dependent health care coverage will be made available for each employee and his/her dependents.
 - A. Individual Coverage
Employees who elect individual care coverage will not be responsible for contributing to the health care premiums. As an additional benefit, employees who elect individual care coverage will be provided access to a Health Savings

Account, wherein the City will contribute 85% of the value of the individual coverage deductible. Employees may contribute up to 15% of the value of the individual coverage deductible to their HSA through automatic deductions from their paycheck. In order to do so, the employee must execute a standard authorization form.

	Health Care Premium	Health Savings Account
Employee's Contribution	0%	Elective- up to 15%
City's Contribution	100%	85%

B. Dependent Care Coverage

Employees who elect dependent care coverage will be required to pay a portion of the health care premiums for the dependent care plan. As an additional benefit, employees who elect dependent care coverage will be provided access to a Health Savings Account, wherein the City will contribute 85% of the value of the dependent care plan deductible. Employee may contribute up to 15% of the value of their dependent care plan deductible to their HSA through automatic deductions from their paycheck. In order to do so, the employee must execute a standard authorization form.

	Health Care Premium	Health Savings Account
Employee's Contribution	10%	Elective- up to 15%
City's Contribution	90%	85%

In calculating the City's contribution towards dependent care premiums, the City shall apply the percentage delineated above to the premiums paid for both the individual and dependent(s). This will discontinue the practice of the percentage being solely applied to the dependent premium. This change is understood to result in a higher percentage of the premium payment being assumed by the employee.

C. Impact of Increase in Health Insurance Premiums

To balance the expecting rise in health care premiums reasonably anticipated during the term of this contract, employees electing dependent care coverage agree to contribute an additional 1% towards dependent care coverage in years where the aggregate health insurance premiums for the City of Bayport have increased at a rate of 8% over the same aggregate premiums for the year prior.

For purposes of calculating the aggregate health insurance premiums, the City agrees to lock the age based rates, so that fluctuations in premiums will not be impacted by the graduation of one or more employees into an alternate age bracket. Furthermore, the City and Union agree that if the plan design changes, the parties shall meet, in good faith, to re-negotiate the terms of this Article.

15.3 The Employer shall pay for dental insurance for the employee. Dental Insurance shall only be provided for the employee.

ARTICLE XVI. COMFORT AND SAFETY

- 16.1 First aid kits shall be stocked and placed at each work location.
- 16.2 All Employees who are injured during the course of their employment shall file an accident report with the designated supervisor no matter how slight the injury, on a form furnished by the Employer.
- 16.3 The Employer shall comply with the provisions of Minn. Stat. Chap. 182 (1976), (OSHA). Maintenance of safe work areas and the prevention of accidents are the continuing responsibilities of the Employer and the employees.
- 16.4 The Employer shall provide each employee with up to one (1) pair of coveralls per year. Such coveralls shall be replaced only after a one (1) year period and only when the Employer determines that replacement is necessary. Coveralls may not be utilized for other than the work of the Employer.

ARTICLE XVII. PROBATIONARY PERIODS

- 17.1 All new hired or rehired employees will serve a one (1) year probationary period.
- 17.2 At any time during the probationary period referred to in Section 17.1, an employee may be terminated or reassigned at the sole discretion of the Employer.
- 17.3 All promotions and transfers shall be subject to a one (1) year probationary period. If the employee who has been promoted is found unsuited for work of the position to which he/she was promoted, the Employer will reinstate him/her to the position and rate of pay previously held, with no loss in seniority.
- 17.4 Employees serving an initial probationary period shall earn vacation and sick leave benefits, but may not use them until the successful completion of the probationary period. An employee leaving employment prior to the completion of the probationary period shall have no accumulated benefits for severance purposes.

ARTICLE XVIII. POSTING OF JOB VACANCIES

Notice of new jobs, job openings, vacancies, etc. will be posted where all employees will have ample opportunity to see same. Said notices will be posted for at least ten (10) working days. Employees who bid the posted job, but are not selected, will be given, in writing, reasons for their non-selection, if requested.

ARTICLE XIX. VACATIONS

- 19.1 The Employer shall grant a paid vacation to an employee in accordance with the following schedule:

0-5 years of service	10 days/year
6-10 years of service	15 days/year

11 - 15 years of service	20 days/year
16 years of service	21 days/year
17 years of service	22 days/year
18 years of service	23 days/year
19 years of service	24 days/year
20 - 29 years of service	25 days/year
30 years of service	26 days/year
31-34 years of service	27 days/year
35+ years of service	30 days/year

- 19.2 Vacation may be accumulated to a maximum of thirty (30) days.
- 19.3 Employees shall be allowed to take their vacation in accordance with their position on the seniority list according to classification, subject to the needs of the Employer and the Employer's approval.
- 19.4 Vacations - Employees shall earn vacation during the probationary period, but shall not use vacation leave without the approval of the Employer.
- 19.5 Vacation leave may be used as earned, provided that the Employer shall approve the requested time.
- 19.6 Any employee leaving the City employment shall receive unused accumulated vacation leave if said employee has given proper notice (fourteen (14) days).
- 19.7 In addition to the vacations set forth above, after two (2) years of service, permanent employees shall be granted one (1) day personal leave with pay to take care of personal business that can only be taken care of during normal working hours.

Said leave will be non-accumulative and subject to prior approval of the Employer.

ARTICLE XX. REST PERIODS

Employees covered by this Agreement shall be allowed two (2) paid fifteen (15) minute breaks and one (1) unpaid lunch period of at least thirty (30) minutes during a normal work day.

ARTICLE XXI. SICK LEAVE

All regular employees shall be credited with eight (8) hours of sick leave for each month worked. This accrual rate shall apply until the employee earns eight hundred (800) hours of sick leave. Thereinafter, sick leave shall accrue at a rate of four (4) hours for each month worked. Sick leave shall be granted for actual sickness, temporary physical disability, serious illness or death in the immediate family or quarantine. The Employer, at its discretion, may require a doctor's certificate showing the nature of any injury or illness.

ARTICLE XXII. INJURY ON DUTY

Injury on Duty - Any employee injured on duty shall receive up to six (6) months pay without loss to any accrued sick leave or vacation leave provided as follows:

- A. The employee reports the injury as soon as possible to the Employer.
- B. The injury is of a nature which is covered by Workers' Compensation.
- C. If requested and paid for by the Employer, the employee shall submit to an examination by a competent medical practitioner.
- D. The Employee shall report the amount of Workers Compensation to the Employer. The Employer shall pay the employee the difference between Workers Compensation and the employee's regular salary.

ARTICLE XXIII. SEVERANCE PAY

One-half (1/2) of unused sick leave benefits shall be granted as severance pay upon retirement due to age or physical disability to employees having not less than ten (10) years of service with the Employer. In the event of death while still employed, the surviving spouse, if any, or if no surviving spouse, minor children, if any, or other beneficiary or estate shall be entitled to such severance pay in the same amount as though such employee had retired due to age or physical disability, as provided above, but in no event shall such death benefit exceed fifty-five (55) days of full pay.

ARTICLE XXIV. HOLIDAYS

24.1 Employer grants to each employee eleven (11) paid holidays per year at their base pay rate. Paid holidays being as follows:

- | | |
|------------------------|---------------------------|
| New Years Day | Columbus Day |
| Martin Luther King Day | Veterans Day |
| President's Day | Labor Day |
| Memorial Day | Thanksgiving Day |
| Independence Day | Friday after Thanksgiving |
| Christmas Day | |

24.2 When the holiday falls upon a Saturday, the preceding Friday shall be observed as the holiday, and when a holiday falls on a Sunday, the following Monday shall be observed as a holiday.

24.3 An employee required to work on a holiday by the Employer (except pursuant to Section 13.4) shall be compensated at the rate of one and one-half (1 1/2) times their normal rate of pay, plus holiday pay for all hours worked.

ARTICLE XXV. CALL BACK

25.1 An employee called in for work at a time other than his/her normal scheduled shift shall be compensated for a minimum of two (2) hours time computed at one and one-half (1½) the number of hours involved. Extension of a shift or an early start shall not be considered a call back. Employees will be called in seniority order per the call list on file with the City.

ARTICLE XXVI. LEGAL DEFENSE

26.1 Employees involved in litigation because of negligence, ignorance of laws, non-observance of laws, or as a result of employee judgmental decision, may not receive legal defense by the Employer.

26.2 Any employee who is charged with a traffic violation, ordinance violation or criminal offense arising from acts performed within the scope of his employment, when such act is performed in good faith and under direct order of their supervisor, shall be reimbursed for reasonable attorney's fees and court costs actually incurred by such employee in defending against such charge.

ARTICLE XXVII. SUBCONTRACTING

The Employer retains the right to subcontract work performed by members of the bargaining unit. The Employer agrees to provide at least thirty (30) days notice to the Union and to meet and confer regarding the impacts of such subcontracting prior to its implementation.

ARTICLE XXVIII. UNIFORMS

28.1 The Employer shall contribute up to the following amounts per year toward uniforms.

2013	-	\$430
2014	-	\$440
2015	-	\$450

28.2 The Employees shall be required to wear neat, clean uniforms when at work.

ARTICLE XXIX. JURY DUTY

Jury Duty - In the event an employee covered by this Agreement is called for Jury Duty, the employee shall give the Employer any payment received (less any meal or mileage allowance) in exchange for full wages from the employer for any days the employee serves on Jury Duty.

ARTICLE XXX. NATIONAL TEAMSTERS D.R.I.V.E. (Democratic/Republican/Independent Voter Education)

Upon receipt of a properly executed voluntary authorization card from an employee, the City will deduct from the employee's salary such amounts as the employee authorizes to pay National Teamsters D.R.I.V.E. Any start-up costs will be reimbursed by the Union.

ARTICLE XXXI. EDUCATION INCENTIVE PLAN

Employees are eligible to participate in the City's Education Incentive Plan as detailed in the current City Policy.

ARTICLE XXXII. DURATION

This Agreement shall be effective as of January 1, 2013 and shall remain in full force and effect until December 31, 2015.

CITY OF BAYPORT

TEAMSTERS LOCAL #320

Mayor

Sami Gabriel, Business Agent

Dated: _____

Dated: _____

Dated: _____

Tim Gardner, Steward

Dated: _____

APPENDIX A

Employees shall be compensated in accordance with the following schedule:

		2013-3%	2014-3%	2015-3%
STEP	YEARS	HOURLY	HOURLY	HOURLY
1	START	19.50	20.09	20.69
2	1	20.57	21.19	21.83
3	2	21.71	22.36	23.03
4	3	22.92	23.61	24.32
5	4	24.01	24.73	25.47
6	5	25.14	25.89	26.67
7	6	26.36	27.15	27.96

SG;kzOPEIU12
k/Bayport/contract2013final



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: April 29, 2013

To: Mayor and City Council

From: Sara Taylor, Acting City Administrator
Laura Eastman, Police Chief
John Buckley, Building Official

Subject: Consider issuance of new on-sale, Sunday, 2:00 a.m., and off-sale liquor licenses for the tavern/restaurant establishment located at 101 5th Avenue South

BACKGROUND

A few weeks ago, the city received an application for on-sale, Sunday, 2:00 a.m., and off-sale liquor licenses from David Suddath, Mallards LLC, to lease and operate the tavern/restaurant previously known as "Clyde's," located adjacent to the Bayport Marina, at 101 5th Avenue South. The existing building will continue to be owned by Group 41. As part of the application process, a background investigation of the applicant is required, as well as a health, safety, and welfare inspection of the premises by the city. Any issues that arise out of the investigation and inspection must then be resolved prior to the issuance of the licenses, to ensure the premises are fit for occupancy and service.

As of the date of this memo, the following are comments from staff:

Administration/Zoning

The liquor license applications have been received and are complete. The property is zoned Residential-Planned Unit Development, which includes a conditional use permit to operate a restaurant with on-sale and off-sale liquor and outdoor seating. Once approved by the city, staff will forward the liquor license applications and certificate of insurance to the Minnesota Alcohol and Gambling Enforcement Division (AGE). AGE will notify the city when the licenses have been approved and when the sale of liquor is allowed. City staff will issue the appropriate license certificates to the applicant upon approval by the state and completion of any outstanding work orders.

From a zoning perspective, it should be noted that this property is located adjacent to a residential zoning district and the applicant is proposing outdoor seating and outdoor consumption of liquor. As part of the approval process for the liquor licenses, the city can stipulate hours of outdoor liquor consumption. Because the property is adjacent to a residential area and the city has received complaints in the past related to excessive noise in the outdoor seating area, staff recommends the City Council consider limiting the hours of outdoor liquor consumption to 10:00 p.m., Sunday – Thursday and 12:00 a.m. on Friday and Saturday. These hours are consistent or less restrictive than the outdoor liquor consumption regulations for "Hefty's Roadhouse" and "Woody's Bar and Grill," which are tavern/restaurant establishments also located adjacent to residential areas in the city.

Police

On April 24, 2013, Inspector David Heuer, Washington County Sheriff's Office, completed a background investigation on the applicant. This investigation did not reveal any negative information that would disqualify the applicant from obtaining or holding the requested liquor licenses (see attached.)

Building/Fire

The property owner and applicant are in the process of making improvements to the building, to address life safety issues and bring it into compliance with applicable building and fire codes. Once the building improvements are complete, staff will conduct a final inspection to ensure the building meets applicable codes and that the required food service licenses have been obtained, before the liquor licenses will be issued for the property.

RECOMMENDATION

Based on the information stated above, staff recommends the City Council adopt a motion approving the issuance of an on-sale, Sunday, 2:00 a.m., and off-sale liquor license for David Suddath, Mallards LLC, doing business as "Mallards," for the proposed tavern/restaurant to be located at 101 5th Avenue South, subject to approval of AGE, completion of all building improvements to meet applicable code requirements, and correction of any health, safety, and welfare issues that the city deems necessary, to ensure the establishment is fit for occupancy and service, for a license period to expire on December 31, 2013, with the requirement that the outdoor liquor consumption cease by 10:00 p.m., Sunday – Thursday and 12:00 a.m. on Friday and Saturday.



Office of the Sheriff

Commitment to Excellence



William M. Hutton
Sheriff

Daniel Starry
Chief Deputy

April 24, 2013

To: Chief Laura Eastman
From: David Heuer

Ref: New Liquor License Application
Business Name: Mallards
Applicants: David Scott Suddath

A liquor license background investigation has been conducted on the above individual. He has applied for an On Sale/Sunday Liquor License in the city of Bayport. During the course of the investigation the following agencies have been checked regarding the applicant.

Federal Bureau of Investigation
National Crime Information Center
Minnesota Liquor Control
Washington County Sheriff
Eagan Police Department
Dakota County Sheriff
Wisconsin Circuit Courts
Blue Springs, MO Police Department
Shawnee, KS Police Department
CrimNet

This investigation did not reveal any negative information or criminal arrests that would disqualify the applicant from obtaining or holding a liquor license.

David Heuer

Inspector



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Barry Peters

DATE: April 25, 2013

RE: Jeff Hause Feasibility Study
SEH No. BAYPO 122136 14.00

The City has received a request and escrow for the preparation of a Feasibility Report to investigate the extension of public utilities and access to serve property along Oakwood Street South, south of 6th Avenue South. The property owner is interested in building on existing platted lots. Oakwood Street in this area is an undeveloped, platted 20 foot alley. There is a narrow relatively flat area, 10 feet to 15 feet in width within the right of way from 6th Avenue South to the south. The ground rises steeply to the west and is wooded. The ground drops quickly toward an existing home to the east.

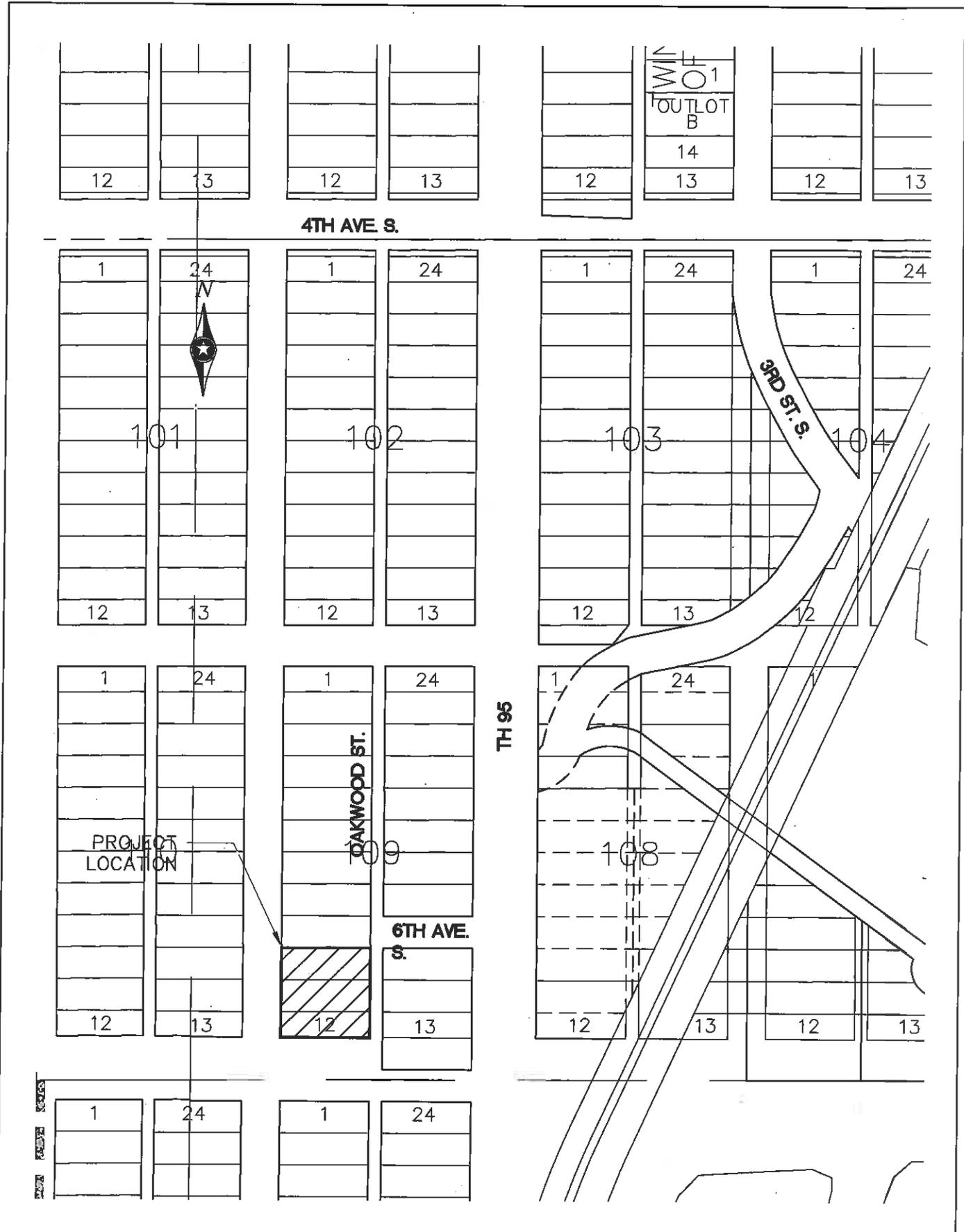
A review of City records indicate that City sewer and water are available to the property, installed in 2006. Two sewer stubs were provided, but water service will need to get tapped into the existing main. A hydrant is in place at the south end of the water main for fire protection and maintenance.

With the topography of the area, access will be difficult. The property owner requested that either a publicly installed access be provided or that they have the ability to install a private driveway within the platted right of way. With the narrow right of way, I would recommend that the City not install a public road/alley and that the property owner be allowed to install a private driveway. I would also recommend that the City review the design of the private driveway since there may be retaining walls required to stabilize the slopes.

bcp
Attachment

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PHONE: (651) 490-2000
3535 VADNAIS CENTER DR.
ST. PAUL, MN 55110

FILE NO.
BAYPO 122136

DATE:
4/25/13

PROJECT LOCATION
JEFF HAUSE
BAYPORT, MINNESOTA

EXHIBIT
NO. 1



J G Hause Construction, Inc

PO Box 206

Bayport, MN 55003

Office 651-439-0189 Fax 651-439-5085

TO: City of Bayport

FR: Jeff Hause

RE: Lots 10, 11, 12

DA: March 28, 2013

Dear City of Bayport,

Please explore running utilities, fire hydrants and extension of road to service lots 10, 11, & 12 in Bayport.

Sincerely,

**Jeffrey G. Hause
President**



April 24, 2013

RE: Bayport, Minnesota
2013 Seal Coat Improvements
SEH No. BAYPO 122136 14.00

Honorable Mayor and City Council
City of Bayport
294 North 3rd Street
Bayport, MN 55003

Attn: Sara Taylor:

The City of Bayport currently has approximately 14.2 miles of paved roads that are maintained by City Public Work crews. One of the maintenance methods utilized is seal coating, which is the application of oil and aggregate to extend the life of the bituminous surface. The City has typically completed a seal coat project every year and has budgeted \$40,000 for a project in 2013.

Like last year, we have discussed with other Valley communities that SEH serves, about a combined project which may lower costs based on a larger scale of quantities. Lake St. Croix Beach and St. Mary's Point appear to have an interest and have already authorized their projects. To minimize costs for preparing cooperative agreements setting up cost sharing and making payments, we are recommending that the Cities prepare separate bid packets, but combine the bidding on the same day, time and location. This gives each city the most flexibility, and allows each to control their costs. It's believed that combining the date and time should encourage contractors to bid more competitively on each since they can plan on a larger project area.

We would recommend that the City of Bayport at the May 6, 2013 Council meeting, authorize preparation of plans and specifications, and authorize bidding for a 2013 Seal Coat Improvement project. We would recommend that a bid opening be set for the second week of June, which would match schedules for all City's to consider award in either late June, or early July. Construction schedule would be flexible to meet the City's and the contractor's schedules, but would occur during the summer.

Sincerely,

A handwritten signature in black ink that reads "B.C. Peters".

Barry C. Peters,
City Engineer

bcp

Attachment

c: Mel Horak, Public Works

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