

**CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
June 1, 2015**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

ROLL CALL (St. Ores, Carlson, Goldston, Hanson, McGann)

APPROVAL OF AGENDA

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

1. May recycling award recipient is Richard O'Brien who will receive \$30.00 for his recycling efforts, with funding made possible by a grant from Washington County

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person)*

1. Update on *Bayport in Bloom* Front Entry Garden Contest
- 2.

CONSENT AGENDA

Consider a resolution adopting items 1 through 8

- | | <u>TAB #</u> |
|--|---------------------|
| 1. May 4, 2015 City Council regular meeting minutes | 1 |
| 2. May payables and receipts (check numbers 005752-005852) | 2 |
| 3. May building, plumbing and mechanical permits report | 3 |
| 4. Renewal of 2:00 a.m. closing liquor license for Mallards LLC at 101 5 th Avenue South | 4 |
| 5. Central St. Croix Valley Joint Cable Communications Commission operating and capital expenditure budget for 2015 | 5 |
| 6. Special event application from Bayport American Legion for flag disposal event at Perro Park on June 14, 2015 | 6 |
| 7. Donation of \$100.00 from Mary and Paul Goulette for hanging flower basket program | 7 |
| 8. Reschedule a public hearing for the proposed adoption of a modification to the Tax Increment Finance Plan for Tax Increment Finance District No. 1 to the July 6, 2015 City Council meeting | 8 |

PUBLIC HEARINGS

UNFINISHED BUSINESS

1. Consider proposals and adopting a resolution on the sale of General Obligation Capital Improvement Plan Bonds, Series 2015A 9

TAB #

NEW BUSINESS

1. Consider a conditional use permit for government use and construction of a new Bayport Fire Hall on the property located at 1012 5th Avenue North 10

CITY COUNCIL LIAISON REPORTS

STAFF/CITY ADMINISTRATOR REPORTS 11

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

- 1.
- 2.

ADJOURNMENT

RESOLUTION NO. 15-

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,
WASHINGTON COUNTY, MINNESOTA HELD JUNE 1, 2015**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 1st day of June 2015 at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-8 FROM THE
JUNE 1, 2015 CITY COUNCIL AGENDA**

1. May 4, 2015 City Council regular meeting minutes
2. May payables and receipts (check numbers 005752-005852)
3. May building, plumbing and mechanical permits report
4. Renewal of 2:00 a.m. closing liquor license for Mallards LLC at 101^{5th} Avenue South
5. Central St. Croix Valley Joint Cable Communications Commission operating and capital expenditure budget for 2015
6. Special event application from Bayport American Legion for flag disposal event at Perro Park on June 14, 2015
7. Donation of \$100.00 from Mary and Paul Goulette for hanging flower basket program
8. Reschedule a public hearing for the proposed adoption of a modification to the Tax Increment Finance Plan for Tax Increment Finance District No. 1 to the July 6, 2015 City Council meeting

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –
Connie Carlson –
Michele Hanson –

Dan Goldston –
Patrick McGann –

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, this 1st day of June 2015.

ATTEST:

Logan Martin, City Administrator

Susan St. Ores, Mayor

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
MAY 4, 2015
6:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of May 4, 2015 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers Connie Carlson, Dan Goldston, Michele Hanson and Patrick McGann

Members Absent: None

Staff Present: City Administrator Logan Martin, Police Chief Laura Eastman, Public Works Supervisor Mel Horak, Finance Officer Wanda Madsen, City Engineer John Parotti, City Attorney Andy Pratt, Fire Chief Mark Swenson, and Assistant City Administrator/Planner Sara Taylor

APPROVAL OF AGENDA

It was moved by Councilmember Goldston and seconded by Councilmember McGann to approve the May 4, 2015 City Council agenda. Motion carried 5-0.

PROCLAMATIONS/COMMENDATIONS/PETITIONS/ANNOUNCEMENTS

1. The April recycling award recipient is Mark Hilde who will receive \$30.00 for his recycling efforts, with funding made possible by a grant from Washington County.

OPEN FORUM

Michael Beer introduced himself and said he has been the Project Manager for the St. Croix Crossing bridge project since December 2014. He provided an update on the construction progress and said the project is on schedule to have two lanes of traffic in each direction open by the fall of 2016. His team is working with the St. Croix Boat and Packet Company to offer public river tours again this year.

CONSENT AGENDA

Mayor St. Ores read items 1-9 on the consent agenda.

1. April 6, 2015 City Council workshop minutes
2. April 6, 2015 City Council regular meeting minutes
3. April 20, 2015 City Council special meeting minutes
4. April payables and receipts (check numbers 005615-005751)
5. April building, plumbing and mechanical permits report
6. Special Event Application from Bayport American Legion Post 491 for Memorial Day Parade on May 25, 2015
7. Monetary donation request from Bayport American Legion Post 491 for Memorial Day Parade
8. Special event application from Run Stillwater, Inc. for running race on Saturday, July 25, 2015
9. Off-site gambling application from Bayport American Legion Post 491 for Dane's Place fundraiser at Village Green Park on June 27, 2015

Councilmember Carlson introduced the following resolution and moved its adoption:

Resolution 15-12

**RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-9 FROM THE
MAY 4, 2015 CITY COUNCIL AGENDA**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Goldston and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye
Connie Carlson – aye

Dan Goldston – aye
Michele Hanson – aye

Patrick McGann – aye

PRESENTATION OF THE 2014 AUDIT

Jon Archer, Schlenner Wenner and Company, explained the audit process and reported the city received an unmodified/clean opinion on its 2014 financial statements, which is the highest opinion that can be received. The governmental funds were reviewed, with the general fund and enterprise funds examined in detail. He noted the water and sewer funds experienced a net operating loss; however from a cash flow standpoint, the water fund is close to a positive cash flow and the sewer fund is at a break even point. Mayor St. Ores reaffirmed that the 2013 investment income loss noted in the presentation was unrealized and clarified the city did not realize an actual loss because its investments were not cashed in when the market was down. The city has a policy of holding its investments until maturity, ensuring that the full value of the investment can be realized. Mr. Archer added that in 2014 the investments regained the majority of their market value. Mayor St. Ores recognized Finance Officer Wanda Madsen for her assistance in completing the audit and in day-to-day operations.

PUBLIC HEARINGS

UNFINISHED BUSINESS

Consider a resolution authorizing the issuance and sale of General Obligation Capital Improvement Plan Bonds, Series 2015A: Administrator Martin said that staff has been working with Springsted, Inc., to issue General Obligation Capital Improvement Bonds to fund a portion of the new Fire Hall project and allow the project to borrow funds upfront to pay for construction costs. Paul Steinman, Springsted, Inc., reviewed the process to issue the bonds. The competitively bid bonds will be offered at 10:00 a.m., June 1, 2015, and Springsted hopes to receive 5-7 offers for the bonds. The City Council would consider awarding the bonds at their regularly scheduled meeting later that evening. The city plans to issue approximately \$1,995,000 in bonds and expects the bonds to be paid with the \$173,334 received annually through its service contracts with partner communities. The size of the bonds will be adjusted on the day of the sale to accommodate the matching of the debt service and in response to the status of the financial market at the time of issuance. Administrator Martin said the City Council may potentially need to decide whether to expand the project to include the apparatus bay in-floor heating and the dormitories prior to June 1, in order for Springsted and staff to have a complete picture of the project funds needed. Attorney Pratt mentioned that the proposed resolution merely authorizes the sale of the Series 2015A Bonds, which is scheduled for June 1, 2015. This resolution sets the terms of that sale and authorizes Springsted to take bids on the bonds. Additionally, this will be a capital improvement bond sale, which was authorized under the City's 2015-2020 Capital Improvement Plan, as recently amended and approved to include this project. The city held a public hearing for that plan at its March 2, 2015 meeting and received no adverse feedback from the public.

Councilmember Carlson introduced the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING THE ISSUANCE AND SALE
OF GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS,
SERIES 2015A**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Hanson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Dan Goldston – aye	Patrick McGann – aye
Connie Carlson – aye	Michele Hanson – aye	

Consider awarding remaining bids for the new Fire Hall construction project: Administrator Martin reviewed the project to date and explained an initial portion of the bids was approved at a City Council meeting on April 20, 2015, which allowed contractors performing the preliminary work to plan their schedules, as well as allow certain contractors to begin acquiring needed product. The remaining bids are being considered at this time, and the low bidders have been vetted by construction manager Kraus Anderson. He noted the architect and construction manager are working to refine the actual cost of adding the apparatus bay in-floor heat and dormitories back into the project, and staff is working with the city’s grant partners to solidify the grant amounts available. There may be a need for a special City Council meeting in May to discuss the possibility of acquiring additional capital via the upcoming bond sale to approve including one or both of the items into the project.

Councilmember Goldston introduced the following resolution and moved its adoption:

**A RESOLUTION AWARDED BIDS FOR THE NEW BAYPORT FIRE HALL
CONSTRUCTION PROJECT**

The motion for adopting the foregoing resolution was duly seconded by Councilmember McGann and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Dan Goldston – aye	Patrick McGann – aye
Connie Carlson – aye	Michele Hanson – aye	

NEW BUSINESS

Consider a Planned Unit Development (PUD) General Development Plan and a Preliminary Plat for Inspiration Phase III-B: City planning consultant Dan Licht reviewed the PUD General Development Plan and Preliminary Plat application for the final single family phase in the Inspiration development, as submitted by the developer, Mattamy Homes, Inc., and owner, Inspiration Holdings, LLC. The application is an amendment of the initial PUD and plat approval in 2004, which incorporates changes to the lot and site designs, to reflect current market conditions. He noted there has been no negative comment received from the current Inspiration residents and the Planning Commission recommended approval of the application at their March 16, 2015 meeting. Following this meeting, Mattamy Homes notified the city that changes to the site plan were necessary to meet current engineering design requirements for the proposed roundabout at Inspiration Parkway North and Primrose Path. Upon review, city staff recommended a traditional four way intersection, and the Planning Commission approved a revised site plan to include the traditional intersection at their April 20, 2015 meeting. The changes from the original 2004 preliminary plat were detailed, including lot requirements, setbacks, open space, landscaping, access, streets, trails/sidewalks, grading plan, utility plan, and easements. Following approval of the proposed preliminary plat, the developer would then finalize their plans and submit a final plat application to establish the lots of record. In conjunction with final plat approval, city staff is requiring a phasing plan for development of the lots and construction of streets and utilities. The

city attorney will also draft a development agreement and PUD permit memorializing the approvals included with the Phase III-B application. City staff recommended approval of the application with the suggested findings of fact and conditions of approval listed in the planning report.

Planner Licht clarified that the cost of constructing parallel (bump out) parking stalls off Inspiration Parkway North, abutting Barker's Alps Park, would be reduced from the total park dedication fees required to be paid by the developer to the city with the final plat approval. The original development plan included a parking area in this location, and city staff believes a bump out for parallel parking is more appropriate. Mayor St. Ores recognized the significant outreach to the current Inspiration residents by the property owner and developer, which fostered a positive relationship to move the project forward. Councilmember Carlson expressed concern about emergency vehicles being able to navigate through the development if parking is allowed on both sides of the street, which is currently occurring. Planner Licht said the developer will be required to post the streets for parking on one side only. Administrator Martin added this was the intent of the original approval and staff will be addressing the current double-sided street parking to ensure adequate width for public safety vehicles. Rick Packer, Mattamy Homes, said he is working with staff to finalize agreements and begin grading in a few weeks and hopes to have model homes ready by the end of the year. The Inspiration Architectural Review Committee has approved specific architectural plans to date, and Mattamy Homes estimates final approval will be given for approximately 23 different models, with varying elevations.

Councilmember Hanson introduced the following resolution and moved its adoption:

Resolution 15-15

RESOLUTION APPROVING A REVISED PUD GENERAL PLAN AND PRELIMINARY PLAT FOR PHASE III-B OF THE INSPIRATION DEVELOPMENT, CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA

The motion for adopting the foregoing resolution was duly seconded by Councilmember Goldston and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye
Connie Carlson – aye

Dan Goldston – aye
Michele Hanson – aye

Patrick McGann – aye

Terry Forbord, Inspiration Holdings, LLC, thanked everyone involved in the process to gain approval for the project, and Mayor St. Ores recognized the work of the Planning Commission.

COUNCIL LIAISON REPORTS

Councilmember Hanson reported on the April 16, 2015 Cable Commission meeting and noted she was elected Vice Chairperson for the group. Work on the franchise renewal continues, with the news that the proposed merger between Comcast and Time Warner has fallen through. She also attended a meeting of the Community Education Advisory Council and reminded residents of the special election on May 12 to vote on a bond request to improve Stillwater Area School District facilities.

Councilmember Goldston attended the April 28, 2015 meeting of the Lower St. Croix Partnership and said meetings are being changed to the last Tuesday of meeting months.

Mayor St. Ores said the Middle St. Croix Watershed Management Organization did not meet last month and she will report on the May meeting next month.

Councilmember Carlson attended the April 30, 2015 Library Board meeting and reported people can find information on the summer reading program on the library's website. She recognized the

Foundation for the Bayport Public Library for hosting a luncheon with New York Times bestselling author Nickolas Butler on May 2, 2015. The next Library Board meeting is scheduled for Thursday, May 28, 2015, 6:00 p.m. at the library.

Councilmember McGann stated the Planning Commission met on April 20, 2015, and recommended approval of revisions to the Inspiration III-B application, as noted by Planner Licht in the previous agenda item.

STAFF/CITY ADMINISTRATOR REPORTS

Fire Chief Swenson reviewed his written report and said the department experienced a number of calls in the last week, bringing the April call volume to approximately 40 more than last year. He reported there were a number of grass fires and Bayport assisted with several mutual aid responses. Homeowners were cautioned to follow city ordinances regarding recreational fires and noted many grass fires started with homeowners burning during high wind conditions.

Police Chief Eastman reviewed her written report and mentioned staff will assist with the Memorial Day Parade and required Highway 95 detour on May 25, 2015. She summarized information she received at the Minnesota Chief's Executive Training last month and said it was very useful and pertinent. Until the part-time positions are filled, she will be working more on call duty shifts. Councilmember McGann inquired about the status of train blockages on Point Road. Chief Eastman said the department continues to track complaints and she had the opportunity to meet a Union Pacific (UP) police manager at her recent chief's training. Along with Administrator Martin, she has been in contact with the UP manager to discuss possible solutions for the railroad blocking issue.

Public Works Supervisor Horak reviewed his written report and noted the boarding dock at the 4th Avenue North boat launch has been installed. He cautioned residents to avoid flushing disposable items, e.g., diapers, wipes, etc., down the toilet. These items have caused multiple sewer backups that damage the system and lead to costly repairs. Staff has not identified any repeat blockages in the older part of the city. There were problems in the Inspiration development in the past, and homeowners responded favorably to the city's written request to avoid flushing undesirable objects into the municipal sewer system. He reported there was minimal reported damage during the recent wind/hail storm.

Assistant City Administrator/Planner Taylor reported the Planning Commission will meet on May 11, 2015, to consider a conditional use permit (CUP) for the new Fire Hall. The CUP is needed to allow this type of government use of the property that is zoned R-3 Multiple Family Residential. Bayport residents will vote at City Hall for the May 12 special election and polls will be open 7:00 a.m.-8:00 p.m. With increased resident donations, the city will be expanding the hanging flower basket program to 20 baskets this year, and the baskets will be hung in time for the Memorial Day Parade. She reviewed the articles highlighted in the latest edition of the city newsletter that was recently delivered.

Administrator Martin reported the city is making progress on the possibility of redeveloping the property at 169 3rd Street North into a municipal parking lot, and the project to install sanitary sewer service to properties along 2nd Street South will be starting soon. City staff continues to work with the State of Minnesota on adding well #3 to the air stripper, and the project design should be completed by the end of June. Funding for construction of the project is included in the Omnibus Capital Improvements Bill currently being considered by the legislature, and the city hopes the project can be completed yet this year.

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

1. Councilmember Goldston announced that the American Cancer Society's "Bark for Life" fundraiser will be held on Saturday, May 16, 2015, 8:30 a.m. at Barker's Alps Park. People can enjoy a morning in the park with their dogs; food trucks and other vendors will be participating.

ADJOURNMENT

It was moved by Councilmember Carlson and seconded by Councilmember Goldston to adjourn the meeting at 7:47 p.m. Motion carried 5-0.

City Administrator/Clerk

CITY OF BAYPORT
***Budget Control Summary**

Current Period: MAY 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance
FUND 101 GENERAL				
Revenue Accounts				
DEPT 00000 GENERAL GOVERNMENT	\$1,860,364.00	\$271,593.65	\$1,588,770.35	85.40%
DEPT 41200 MAYOR & COUNCIL	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41240 RECYCLING	\$6,000.00	\$2,200.00	\$3,800.00	63.33%
DEPT 41600 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41602 CURB & SIDEWALK PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$108,000.00	\$53,062.68	\$54,937.32	50.87%
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42000 PUBLIC SAFE CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42100 POLICE	\$93,400.00	\$19,815.78	\$73,584.22	78.78%
DEPT 42200 FIRE PROTECTION	\$426,631.00	\$31,875.60	\$394,755.40	92.53%
DEPT 42201 FIRE STATION	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 STREET MAINT	\$7,000.00	\$0.00	\$7,000.00	100.00%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$30.00	-\$30.00	0.00%
DEPT 43200 PARKS	\$30,150.00	\$3,129.03	\$27,020.97	89.62%
DEPT 43201 PERRO PARK PROJECT/PLAN	\$0.00	\$10,000.00	-\$10,000.00	0.00%
DEPT 43300 CEMETERY	\$12,000.00	\$6,100.00	\$5,900.00	49.17%
DEPT 44100 PROJECT	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue Accounts	\$2,543,545.00	\$397,806.74	\$2,145,738.26	84.36%
Expenditure Accounts				
DEPT 41100 ELECTIONS	\$1,000.00	\$336.10	\$663.90	66.39%
DEPT 41200 MAYOR & COUNCIL	\$194,540.00	\$89,882.23	\$104,657.77	53.80%
DEPT 41240 RECYCLING	\$7,115.00	\$1,548.94	\$5,566.06	78.23%
DEPT 41400 ADMINISTRATION	\$155,337.00	\$61,408.44	\$93,928.56	60.47%
DEPT 41910 PLANNING & ZONING	\$240,697.00	\$90,972.20	\$149,724.80	62.20%
DEPT 41940 MUNICIPAL BUILDINGS	\$49,050.00	\$18,200.10	\$30,849.90	62.89%
DEPT 42100 POLICE	\$788,668.00	\$323,972.43	\$464,695.57	58.92%
DEPT 42200 FIRE PROTECTION	\$491,432.00	\$151,586.86	\$339,845.14	69.15%
DEPT 42201 FIRE STATION	\$0.00	\$72,985.87	-\$72,985.87	0.00%
DEPT 43100 STREET MAINT	\$308,003.00	\$66,724.79	\$241,278.21	78.34%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43135 56TH ST & PICKETT AVE TRAIL	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43140 HAYNER/2ND ST. S UTILITY PR	\$0.00	\$1,084.81	-\$1,084.81	0.00%
DEPT 43160 STREET LIGHTING	\$31,750.00	\$10,934.58	\$20,815.42	65.56%
DEPT 43200 PARKS	\$64,928.00	\$24,844.36	\$40,083.64	61.74%
DEPT 43300 CEMETERY	\$7,475.00	\$785.00	\$6,690.00	89.50%
DEPT 44100 PROJECT	\$50,000.00	\$0.00	\$50,000.00	100.00%
Total Expenditure Accounts	\$2,389,995.00	\$915,266.71	\$1,474,728.29	61.70%

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CITY OF BAYPORT

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*Fund Summary -
Budget to Actual©

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MAY 2015

	2015 YTD Budget	MAY MTD Amount	2015 YTD Amount	2015 YTD Balance	2016 % YTD Budget
FUND 101 GENERAL					
Revenue	\$2,543,545.00	\$13,454.82	\$397,806.74	\$2,145,738.26	15.64%
Expenditure	\$2,389,995.00	\$192,623.61	\$915,266.71	\$1,474,728.29	38.30%
		<u>-\$179,168.79</u>	<u>-\$517,459.97</u>		
FUND 102 STREET RECONSTRUCTION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 103 G O TIF BD FUND 1990 CAP PROJ					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$480.00	\$480.00	-\$480.00	0.00%
		<u>-\$480.00</u>	<u>-\$480.00</u>		
FUND 106 TIF ECON DEV DIST 2					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$240.00	\$22,715.31	-\$22,715.31	0.00%
		<u>-\$240.00</u>	<u>-\$22,715.31</u>		
FUND 200 FIRE EQUIPMENT REPLACEMENT FUN					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 201 D.A.R.E.					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 202 DRUG FORFEITURE					
Revenue	\$0.00	\$0.00	\$1,039.00	-\$1,039.00	0.00%
Expenditure	\$0.00	\$0.00	\$1,728.77	-\$1,728.77	0.00%
		<u>\$0.00</u>	<u>-\$689.77</u>		
FUND 203 PUBLIC WORKS EQUIPMENT REPL					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 204 RECREATION CAP EQUIP & MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 205 TAX STABILIZATION FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
***Fund Summary -**
Budget to Actual©
MAY 2015

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	2015 YTD Budget	MAY MTD Amount	2015 YTD Amount	2015 YTD Balance	2015 % YTD Budget
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 206 WATER/SEWER IMPROVEMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 207 PARK IMPROVEMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$36.96	-\$36.96	0.00%
		\$0.00	-\$36.96		
FUND 208 PRISON SEWER PROJECT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 209 DEVELOPER REIMBURSED PROJECTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 210 K-9 UNIT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 211 LIBRARY					
Revenue	\$295,300.00	\$544.78	\$3,750.09	\$291,549.91	1.27%
Expenditure	\$295,300.00	\$19,968.05	\$115,173.27	\$180,126.73	39.00%
		-\$19,423.27	-\$111,423.18		
FUND 303 GO TIF BOND 1990 DEBT SERVICE					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$6,670.00	-\$6,670.00	0.00%
		\$0.00	-\$6,670.00		
FUND 311 GO IMPROV BONDS OF 1992 DEBT S					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 400 NEW FIRE STATION					
Revenue	\$0.00	\$383,000.00	\$383,000.00	-\$383,000.00	0.00%
Expenditure	\$0.00	\$15,165.30	\$152,586.64	-\$152,586.64	0.00%
		\$367,834.70	\$230,413.36		
FUND 412 CEMETERY CAPITAL IMPROV					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT

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*Fund Summary -
Budget to Actual©

MAY 2015

	2015 YTD Budget	MAY MTD Amount	2015 YTD Amount	2015 YTD Balance	2015 % YTD Budget
		\$0.00	\$0.00		
FUND 413 POLICE EQUIPMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 414 OFFICE AUTOMATION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 415 MUNICIPAL BLDGS MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 416 PERRO CREEK OUTLET					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 601 WATER					
Revenue	\$348,950.00	\$1,703.59	\$6,426.53	\$342,523.47	1.84%
Expenditure	\$504,548.00	\$27,779.79	\$199,147.99	\$305,400.01	39.47%
		-\$26,076.20	-\$192,721.46		
FUND 602 SEWER					
Revenue	\$633,500.00	\$800.00	\$800.00	\$632,700.00	0.13%
Expenditure	\$308,687.00	\$48,224.56	\$276,422.15	\$32,264.85	89.55%
		-\$47,424.56	-\$275,622.15		
FUND 800 INVESTMENTS-POOLED					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 803 P & Z ESCROWS					
Revenue	\$0.00	\$0.00	\$12,461.74	-\$12,461.74	0.00%
Expenditure	\$0.00	\$9,301.69	\$22,124.13	-\$22,124.13	0.00%
		-\$9,301.69	-\$9,662.39		
FUND 851 NON EXP TRUST					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
Report Total		\$85,720.19	-\$907,067.83		

CITY OF BAYPORT
REVENUE SUMMARY YTD THRU 05/31/2015

FUND	FUND Descr	2015 Budget	2015 YTD Amt	2015 % of Budget	2015 % of Budget Remain
FUND 101	GENERAL	\$2,543,545.00	\$397,806.74	15.64%	84.36%
FUND 102	STREET RECONSTRUCTION	\$0.00	\$0.00	0.00%	0.00%
FUND 103	G O TIF BD FUND 1990 CAP PRO	\$0.00	\$0.00	0.00%	0.00%
FUND 106	TIF ECON DEV DIST 2	\$0.00	\$0.00	0.00%	0.00%
FUND 107	TIF REDEVELOPMENT DISTRICT	\$0.00	\$0.00	0.00%	0.00%
FUND 200	FIRE EQUIPMENT REPLACEMENT	\$0.00	\$0.00	0.00%	0.00%
FUND 202	DRUG FORFEITURE	\$0.00	\$1,039.00	0.00%	0.00%
FUND 203	PUBLIC WORKS EQUIPMENT REP	\$0.00	\$0.00	0.00%	0.00%
FUND 204	RECREATION CAP EQUIP & MAIN	\$0.00	\$0.00	0.00%	0.00%
FUND 205	TAX STABILIZATION FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 206	WATER/SEWER IMPROVEMENT F	\$0.00	\$0.00	0.00%	0.00%
FUND 207	PARK IMPROVEMENT FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 208	PRISON SEWER PROJECT	\$0.00	\$0.00	0.00%	0.00%
FUND 209	DEVELOPER REIMBURSED PROJE	\$0.00	\$0.00	0.00%	0.00%
FUND 210	K-9 UNIT	\$0.00	\$0.00	0.00%	0.00%
FUND 211	LIBRARY	\$295,300.00	\$3,750.09	1.27%	98.73%
FUND 303	GO TIF BOND 1990 DEBT SERVIC	\$0.00	\$0.00	0.00%	0.00%
FUND 400	NEW FIRE STATION	\$0.00	\$383,000.00	0.00%	0.00%
FUND 412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	0.00%	0.00%
FUND 413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 414	OFFICE AUTOMATION	\$0.00	\$0.00	0.00%	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	\$0.00	\$0.00	0.00%	0.00%
FUND 416	PERRO CREEK OUTLET	\$0.00	\$0.00	0.00%	0.00%
FUND 601	WATER	\$348,950.00	\$6,426.53	1.84%	98.16%
FUND 602	SEWER	\$633,500.00	\$800.00	0.13%	99.87%
FUND 800	INVESTMENTS-POOLED	\$0.00	\$0.00	0.00%	0.00%
FUND 803	P & Z ESCROWS	\$0.00	\$12,461.74	0.00%	0.00%
FUND 851	NON EXP TRUST	\$0.00	\$0.00	0.00%	0.00%
		\$3,821,295.00	\$805,284.10	21.07%	78.93%

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MONTHLY RECEIPTS**

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Period Name: MAY

FUN	Tran Date	Amount	Refer	Comments	Account Descr
FUND 101 GENERAL					
101	04/30/15	\$35.00	4993	NSF FEE CASH - BRISTOL	R 101-00000-33100 ADMINIS
101	05/04/15	\$28.00	5002	ASSESSMENT SEARCH CK # 1142	R 101-00000-34105 USER FEE
101	05/12/15	\$865.86	5028	REFUND - WORKERS COMP CK # 776706	R 101-00000-36251 REFUND
101	05/26/15	\$2,485.00	5069	SAC-2014 Deborah/Phil Jackson #9468	G 101-20102 S A C CHARGES
101	04/30/15	\$7.50	4998	BUILDING SURCHARGE Braden Constructi	G 101-20104 STATE SURCHA
101	05/06/15	\$2.90	5007	BUILDING SURCHARGE Brulette Roofing #	G 101-20104 STATE SURCHA
101	05/07/15	\$0.90	5012	BUILDING SURCHARGE	G 101-20104 STATE SURCHA
101	05/07/15	\$2.50	5013	BUILDING SURCHARGE Advanced Design	G 101-20104 STATE SURCHA
101	05/12/15	\$8.00	5020	BUILDING SURCHARGE CK # 5811	G 101-20104 STATE SURCHA
101	05/12/15	\$4.80	5031	BUILDING SURCHARGE Behrens #1013	G 101-20104 STATE SURCHA
101	05/13/15	\$3.65	5033	BUILDING SURCHARGE The Construction	G 101-20104 STATE SURCHA
101	05/14/15	\$0.75	5037	BUILDING SURCHARGE Johnson #8775	G 101-20104 STATE SURCHA
101	05/14/15	\$4.08	5040	BUILDING SURCHARGE Brulette Roofing #	G 101-20104 STATE SURCHA
101	05/19/15	\$2.50	5048	BUILDING SURCHARGE J.G. HAUSE #330	G 101-20104 STATE SURCHA
101	05/21/15	\$1.50	5059	BUILDING SURCHARGE Matel #1392	G 101-20104 STATE SURCHA
101	05/26/15	\$5.00	5069	PLUMBING SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	05/27/15	\$0.75	5070	BUILDING SURCHARGE CASH - DAVID BE	G 101-20104 STATE SURCHA
101	05/14/15	\$128.24	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	05/11/15	\$62.34	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	05/27/15	\$74.80	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	05/04/15	\$87.50	4995	HEALTH PARTNERS CK # 8834225	G 101-27109 HEALTH PARTN
101	05/04/15	\$75.00	4995	HEALTH SAVING ACCT. CK # 8834225	G 101-27122 H S A
101	05/26/15	\$50.00	5062	CONTRACTOR LICENSE - SPECIALTY Nyen	R 101-41910-32100 BUSINES
101	05/07/15	\$25.00	5012	DUMPSTER/BULK CONTAINER M. Bell #11	R 101-41910-32200 NONBUST
101	04/30/15	\$265.50	4998	BUILDING PERMIT Braden Construction #	R 101-41910-32210 BUILDIN
101	05/06/15	\$132.75	5007	BUILDING PERMIT Brulette Roofing #1135	R 101-41910-32210 BUILDIN
101	05/07/15	\$68.80	5012	BUILDING PERMIT	R 101-41910-32210 BUILDIN
101	05/07/15	\$118.00	5013	BUILDING PERMIT Advanced Design Contr	R 101-41910-32210 BUILDIN
101	05/12/15	\$70.06	5020	PLAN REVIEW CK 5811	R 101-41910-32210 BUILDIN
101	05/12/15	\$280.31	5020	BUILDING PERMIT CK # 5811	R 101-41910-32210 BUILDIN
101	05/12/15	\$191.75	5031	BUILDING PERMIT Behrens #1013	R 101-41910-32210 BUILDIN
101	05/12/15	\$124.64	5031	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	05/13/15	\$162.25	5033	BUILDING PERMIT The Construction Grou	R 101-41910-32210 BUILDIN
101	05/14/15	\$57.50	5037	BUILDING PERMIT Johnson #8775	R 101-41910-32210 BUILDIN
101	05/14/15	\$177.00	5040	BUILDING PERMIT Brulette Roofing #1135	R 101-41910-32210 BUILDIN
101	05/19/15	\$118.00	5048	BUILDING PERMIT J.G. HAUSE #3301	R 101-41910-32210 BUILDIN
101	05/21/15	\$88.50	5059	BUILDING PERMIT Matel #1392	R 101-41910-32210 BUILDIN
101	05/21/15	\$57.52	5059	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	05/27/15	\$57.50	5070	BUILDING PERMIT CASH - DAVID BEER	R 101-41910-32210 BUILDIN
101	05/06/15	\$5.00	5007	EPA	R 101-41910-32211 EPA
101	05/07/15	\$5.00	5013	EPA	R 101-41910-32211 EPA
101	05/12/15	\$5.00	5020	EPA CK 5811	R 101-41910-32211 EPA
101	05/13/15	\$5.00	5033	EPA	R 101-41910-32211 EPA
101	05/14/15	\$5.00	5040	EPA	R 101-41910-32211 EPA
101	05/19/15	\$5.00	5048	EPA	R 101-41910-32211 EPA
101	05/04/15	\$50.00	5001	ROW EXCAVATION INSPECTION Xcel Ener	R 101-41910-32214 EXCAVAT
101	05/04/15	\$300.00	5001	ROW EXCAVATION PERMIT Xcel Energy #	R 101-41910-32214 EXCAVAT
101	05/26/15	\$75.00	5069	PLUMBING PERMIT - RESIDENTIAL	R 101-41910-32220 PLUMBIN
101	05/19/15	\$4,050.00	5049	P & Z PERMITS & VAR REQUESTS Mattam	R 101-41910-34100 P & Z PE
101	05/27/15	\$620.25	5066	BUILDING INSPECTIONS (LAKELAND) CK	R 101-41910-34103 LAKELAN
101	05/27/15	\$80.00	5071	BUILDING INSPECTIONS (LAKELAND) CK	R 101-41910-34103 LAKELAN
101	05/07/15	\$10.00	5015	PET LICENSE - SPAY/NEUT Kyndberg #22	R 101-42100-32240 ANIMAL F

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MONTHLY RECEIPTS**

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Period Name: MAY

FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	05/12/15	\$10.00	5032	PET LICENSE - SPAY/NEUT CASH - Wolf	R 101-42100-32240 ANIMAL F
101	05/18/15	\$10.00	5045	PET LICENSE - SPAY/NEUT Finnes #6890	R 101-42100-32240 ANIMAL F
101	05/21/15	\$20.00	5056	PET LICENSE - NO SPAY/NEUT CASH - Sei	R 101-42100-32240 ANIMAL F
101	05/26/15	\$20.00	5060	PET LICENSE - NO SPAY/NEUT CASH - Lar	R 101-42100-32240 ANIMAL F
101	05/06/15	\$7.00	5010	POLICE REPORTS Leah Barr - CASH	R 101-42100-34201 POLICE A
101	05/27/15	\$1,947.76	16836	APRIL 2015 WASHINGTON TRIAL CT	R 101-42100-35101 COURT FI
101	05/18/15	\$10.00	5042	ANIMAL CONTROL CK # 5583	R 101-42100-37000 MISCELL
101	05/12/15	\$11.00	5029	FIRE - OPERATING SUPPLIES REFUND &	E 101-42200-220 OPERATING
101	05/14/15	\$30.00	5030	STREET SIGNS (REFUNDS & REIMBURSE	R 101-43130-36248 REFUND
101	04/30/15	\$25.00	4991	BOAT TRAILER PARKING PERMIT CASH -	R 101-43200-34780 PARK FEE
101	04/30/15	\$25.00	4994	BOAT TRAILER PARKING PERMIT CASH -	R 101-43200-34780 PARK FEE
101	04/30/15	\$50.00	4996	BOAT TRAILER PARKING PERMIT CASH -	R 101-43200-34780 PARK FEE
101	04/30/15	\$25.00	4997	BOAT TRAILER PARKING PERMIT CASH -	R 101-43200-34780 PARK FEE
101	04/30/15	\$25.00	4999	BOAT TRAILER PARKING PERMIT CASH -	R 101-43200-34780 PARK FEE
101	05/04/15	\$25.00	5000	BOAT TRAILER PARKING PERMIT Rybicki	R 101-43200-34780 PARK FEE
101	05/06/15	\$260.44	5003	BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FEE
101	05/04/15	\$25.00	5004	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	05/04/15	\$75.00	5005	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	05/04/15	\$50.00	5006	BEACHHOUSE - RESIDENT(M-TH) Kristin S	R 101-43200-34780 PARK FEE
101	05/06/15	\$9.33	5008	BOAT TRAILER PARKING PERMIT CK # 55	R 101-43200-34780 PARK FEE
101	05/07/15	\$20.00	5011	PARK FIELD-COURT RENTAL FEE CASH -	R 101-43200-34780 PARK FEE
101	05/07/15	\$25.00	5014	BOAT TRAILER PARKING PERMIT McKean	R 101-43200-34780 PARK FEE
101	05/11/15	\$25.00	5016	BOAT TRAILER PARKING PERMIT Carlson	R 101-43200-34780 PARK FEE
101	04/30/15	\$25.00	5017	BOAT TRAILER PARKING PERMIT CASH -	R 101-43200-34780 PARK FEE
101	05/11/15	\$75.00	5018	BEACHHOUSE - RESIDENT(FRI-SUN) Gree	R 101-43200-34780 PARK FEE
101	05/11/15	\$75.00	5019	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	05/12/15	\$25.00	5023	BOAT TRAILER PARKING PERMIT	R 101-43200-34780 PARK FEE
101	05/12/15	\$75.00	5023	BEACHHOUSE - RESIDENT(FRI-SUN) Hans	R 101-43200-34780 PARK FEE
101	05/12/15	\$75.00	5024	BEACHHOUSE - RESIDENT(FRI-SUN) Blue	R 101-43200-34780 PARK FEE
101	05/12/15	\$75.00	5025	BEACHHOUSE - RESIDENT(FRI-SUN) Eldre	R 101-43200-34780 PARK FEE
101	05/12/15	\$25.00	5026	BOAT TRAILER PARKING PERMIT CASH -	R 101-43200-34780 PARK FEE
101	05/13/15	\$75.00	5034	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	05/13/15	\$350.00	5035	PICNIC SHELTER - NONRESIDENT (101-2	R 101-43200-34780 PARK FEE
101	05/13/15	\$700.00	5035	PICNIC SHELTER - NONRESIDENT (251-5	R 101-43200-34780 PARK FEE
101	05/13/15	\$50.00	5036	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	05/13/15	\$150.00	5036	BEACHHOUSE - RESIDENT(FRI-SUN) June	R 101-43200-34780 PARK FEE
101	05/13/15	\$150.00	5036	PICNIC SHELTER - RESIDENT (101-250) J	R 101-43200-34780 PARK FEE
101	05/14/15	\$50.00	5038	BEACHHOUSE - RESIDENT(M-TH) Zolldan	R 101-43200-34780 PARK FEE
101	05/18/15	\$25.00	5041	BOAT TRAILER PARKING PERMIT Obler #	R 101-43200-34780 PARK FEE
101	05/18/15	\$25.00	5042	BOAT TRAILER PARKING PERMIT CK # 55	R 101-43200-34780 PARK FEE
101	05/18/15	\$75.00	5043	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	05/19/15	\$75.00	5046	BEACHHOUSE - RESIDENT(FRI-SUN) CAS	R 101-43200-34780 PARK FEE
101	05/19/15	\$25.00	5047	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	05/20/15	\$75.00	5050	BEACHHOUSE - RESIDENT(FRI-SUN) Bart	R 101-43200-34780 PARK FEE
101	05/20/15	\$150.00	5051	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	05/20/15	\$25.00	5052	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	05/20/15	\$25.00	5053	BOAT TRAILER PARKING PERMIT CASH -	R 101-43200-34780 PARK FEE
101	05/21/15	\$25.00	5054	BOAT TRAILER PARKING PERMIT CASH -	R 101-43200-34780 PARK FEE
101	05/21/15	\$25.00	5054	BOAT TRAILER PARKING PERMIT CASH -	R 101-43200-34780 PARK FEE
101	05/21/15	\$25.00	5055	BOAT TRAILER PARKING PERMIT Ritzer #	R 101-43200-34780 PARK FEE
101	05/21/15	\$150.00	5057	BEACH HOUSE - NONRESIDENT(M-TH) Int	R 101-43200-34780 PARK FEE
101	05/21/15	\$25.00	5058	BOAT TRAILER PARKING PERMIT CASH -	R 101-43200-34780 PARK FEE
101	05/26/15	\$25.00	5061	BOAT TRAILER PARKING PERMIT CASH -	R 101-43200-34780 PARK FEE
101	05/26/15	\$100.00	5063	PARK FIELD-COURT RENTAL FEE Valley At	R 101-43200-34780 PARK FEE

**CITY OF BAYPORT
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Period Name: MAY

FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	05/26/15	\$100.00	5063	PARK FIELD-COURT RENTAL FEE	R 101-43200-34780 PARK FEE
101	05/26/15	\$75.00	5067	BEACHHOUSE - RESIDENT(FRI-SUN) Chec	R 101-43200-34780 PARK FEE
101	05/11/15	\$4.66	5018	PARK DONATIONS	R 101-43200-36230 DONATIO
101	05/21/15	\$100.00	5044	PARK DONATIONS CASH - MARY & PAUL	R 101-43200-36230 DONATIO
FUND 101 GENER		\$17,007.09			
FUND 206 WATER/SEWER IMPROVEMENT FUND					
206	05/11/15	\$191.49	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	05/11/15	\$223.71	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	05/14/15	\$31.02	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	05/14/15	\$26.63	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	05/27/15	\$40.04	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	05/27/15	\$44.43	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	05/14/15	\$7,079.68	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	05/14/15	\$25.21	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	05/14/15	\$24.99	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	05/14/15	\$12.67	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	05/14/15	\$10.50	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	05/14/15	\$29.68	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	05/14/15	\$28.68	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
FUND 206 WATE		\$7,768.73			
FUND 211 LIBRARY					
211	05/26/15	\$9.00	5064	LIBRARY SERVICE CHARGE CK # 1520	R 211-45500-34760 LIBRARY
211	05/26/15	\$8.00	5064	LIBRARY SERVICE CHARGE CK # 8294	R 211-45500-34760 LIBRARY
211	05/26/15	\$26.95	5064	LIBRARY SERVICE CHARGE CK # 9451	R 211-45500-34760 LIBRARY
211	05/26/15	\$450.84	5065	LIBRARY REFUNDS & REIMB. PROF FEES	R 211-45500-36240 REFUNDS
211	05/26/15	\$49.99	5065	LIBRARY REFUNDS & REIMB. PROF FEES	R 211-45500-36240 REFUNDS
FUND 211 LIBRA		\$544.78			
FUND 400 NEW FIRE STATION					
400	05/11/15	\$50,000.00	5021	FIRE HALL CAPITAL SUPPORT CK # 0091	R 400-00000-36210 INVESTM
400	05/12/15	\$333,000.00	5022	FIRE HALL CAPITAL SUPPORT CK # 9012	R 400-42201-36233 GRANTS
FUND 400 NEW F		\$383,000.00			
FUND 601 WATER					
601	05/14/15	\$347.47	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	05/14/15	\$14.76	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	05/11/15	\$2,880.36	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	05/11/15	\$139.20	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	05/14/15	\$1.59	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	05/14/15	\$2.50	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	05/27/15	\$550.71	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	05/27/15	\$21.28	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	05/14/15	\$11.99	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	05/14/15	\$340.73	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	05/14/15	\$13.36	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	05/14/15	\$136.48	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	05/14/15	\$550.85	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	05/26/15	\$1,200.00	5069	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H
601	05/26/15	\$350.00	5069	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	05/11/15	\$27.91	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	05/27/15	\$1.05	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	05/14/15	\$0.87	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	05/14/15	\$123.76	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R

**CITY OF BAYPORT
MONTHLY RECEIPTS**

Period Name: MAY

FUN	Tran Date	Amount	Refer	Comments	Account Descr
601	05/26/15	\$538.86	5039	WATER METER REFUND & REM CK # 491	E 601-46120-419 REPAIR & M
FUND 601 WATE		\$7,253.73			
FUND 602 SEWER					
602	05/27/15	\$19,795.86	0	UB Receipt Serv 19 PRISON SEWER	G 602-14602 SEWER BILLING
602	05/14/15	\$288.33	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	05/27/15	\$16.28	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	05/27/15	\$456.27	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	05/14/15	\$9.69	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	05/14/15	\$154.15	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	05/14/15	\$58,997.35	0	UB Receipt Serv 17 PLANT	G 602-14602 SEWER BILLING
602	05/14/15	\$14.76	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	05/14/15	\$340.89	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	05/11/15	\$103.96	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	05/11/15	\$2,154.94	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	05/14/15	\$327.71	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	05/14/15	\$12.81	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	05/14/15	\$2.50	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	05/26/15	\$800.00	5069	SEWER CONNECTION (INCLUDES INSPEC	R 602-46200-34651 SEWER H
FUND 602 SEWER		\$83,475.50			
		\$499,049.83			

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 05/31/2015

5 Month = 41.70

DEPT	DEPT Descr	2015 Budget	2015 YTD Amt	Balance	2015 % of Budget Remain
FUND 101 GENERAL					
41100	ELECTIONS	\$1,000.00	\$336.10	\$663.90	66.39%
41200	MAYOR & COUNCIL	\$194,540.00	\$89,882.23	\$104,657.77	53.80%
41240	RECYCLING	\$7,115.00	\$1,548.94	\$5,566.06	78.23%
41400	ADMINISTRATION	\$155,337.00	\$61,408.44	\$93,928.56	60.47%
41910	PLANNING & ZONING	\$240,697.00	\$90,972.20	\$149,724.80	62.20%
41940	MUNICIPAL BUILDINGS	\$49,050.00	\$18,200.10	\$30,849.90	62.89%
42100	POLICE	\$788,668.00	\$323,972.43	\$464,695.57	58.92%
42200	FIRE PROTECTION	\$491,432.00	\$151,586.86	\$339,845.14	69.15%
42201	FIRE STATION	\$0.00	\$72,985.87	-\$72,985.87	0.00%
43100	STREET MAINT	\$308,003.00	\$66,724.79	\$241,278.21	78.34%
43130	STREET - FLOOD PREPARATION	\$0.00	\$0.00	\$0.00	0.00%
43135	56TH ST & PICKETT AVE TRAIL	\$0.00	\$0.00	\$0.00	0.00%
43140	HAYNER/2ND ST. S UTILITY PR	\$0.00	\$1,084.81	-\$1,084.81	0.00%
43160	STREET LIGHTING	\$31,750.00	\$10,934.58	\$20,815.42	65.56%
43200	PARKS	\$64,928.00	\$24,844.36	\$40,083.64	61.74%
43300	CEMETERY	\$7,475.00	\$785.00	\$6,690.00	89.50%
44100	PROJECT	\$50,000.00	\$0.00	\$50,000.00	100.00%
FUND 101 GENERAL		\$2,389,995.00	\$915,266.71	\$1,474,728.29	61.70%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
FUND 208 PRISON SEWER PROJECT		\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMENTS	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
41913	EMERALD FALLS	\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJ		\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT					
42103	K - 9 UNIT	\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT		\$0.00	\$0.00	\$0.00	0.00%
FUND 211 LIBRARY					
45500	LIBRARY	\$295,300.00	\$115,173.27	\$180,126.73	61.00%
FUND 211 LIBRARY		\$295,300.00	\$115,173.27	\$180,126.73	61.00%
FUND 400 NEW FIRE STATION					
42201	FIRE STATION	\$0.00	\$152,586.64	-\$152,586.64	0.00%
FUND 400 NEW FIRE STATION		\$0.00	\$152,586.64	-\$152,586.64	0.00%
FUND 412 CEMETERY CAPITAL IMPROV					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43300	CEMETERY	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 CEMETERY CAPITAL IMPROV		\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND					

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 05/31/2015

5 Month = 41.70

DEPT	DEPT Desc	2015 Budget	2015 YTD Amt	Balance	2015 % of Budget Remain
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND		\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41400	ADMINISTRATION	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
46120	WATER	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION		\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
41940	MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT		\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER					
41609	TCE EVAL GRANT	\$0.00	\$0.00	\$0.00	0.00%
41610	LYNN MOST PROJECT	\$0.00	\$42,200.00	-\$42,200.00	0.00%
44151	TCE WATER MAIN IMPROVEME	\$0.00	\$0.00	\$0.00	0.00%
46110	WATER-PUMPHOUSE	\$47,450.00	\$16,822.68	\$30,627.32	64.55%
46120	WATER	\$457,098.00	\$140,125.31	\$316,972.69	69.34%
FUND 601 WATER		\$504,548.00	\$199,147.99	\$305,400.01	60.53%
FUND 602 SEWER					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$308,687.00	\$87,890.15	\$220,796.85	71.53%
46990	SEWER - NON-OPERATING	\$0.00	\$188,532.00	-\$188,532.00	0.00%
FUND 602 SEWER		\$308,687.00	\$276,422.15	\$32,264.85	10.45%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
80056	KYLE CARLSON	\$0.00	\$0.00	\$0.00	0.00%
FUND 800 INVESTMENTS-POOLED		\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
80001	ANDERSEN ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80003	BAYTOWN ANNEXATION	\$0.00	\$0.00	\$0.00	0.00%
80006	OSTERTAG VARIANCE	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 05/31/2015

5 Month = 41.70

DEPT	DEPT Descr	2015 Budget	2015 YTD Amt	Balance	2015 % of Budget Remain
80008	CHARLES LUTZ STREET VACATI	\$0.00	\$0.00	\$0.00	0.00%
80010	JERRY PETERSON ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80011	CAPTAINS CORNER	\$0.00	\$0.00	\$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP.	\$0.00	\$0.00	\$0.00	0.00%
80013	BAYPORT MARINA	\$0.00	\$0.00	\$0.00	0.00%
80014	GROUP 41	\$0.00	\$0.00	\$0.00	0.00%
80015	GARY SWAGER	\$0.00	\$0.00	\$0.00	0.00%
80016	PETE MILLER - PHASE 11/BAYT	\$0.00	\$0.00	\$0.00	0.00%
80017	AMERICAN LEGION POST 491	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	\$0.00	\$0.00	\$0.00	0.00%
80019	JG HAUSE CONSTRUCTION	\$0.00	\$0.00	\$0.00	0.00%
80020	HYNNEK CUP APPLICATION	\$0.00	\$0.00	\$0.00	0.00%
80021	GORDON TELLINGHUISEN	\$0.00	\$0.00	\$0.00	0.00%
80022	DUANCE JOHNSON	\$0.00	\$0.00	\$0.00	0.00%
80023	MI-TECH SERVICES, INC.	\$0.00	\$0.00	\$0.00	0.00%
80024	RICK PARENT	\$0.00	\$0.00	\$0.00	0.00%
80025	JUDY SEEBERGER	\$0.00	\$0.00	\$0.00	0.00%
80026	MIDWEST PARA TRANSIT	\$0.00	\$0.00	\$0.00	0.00%
80027	CEMETARY - ST. MIKE S/ST. CH	\$0.00	\$0.00	\$0.00	0.00%
80028	ASPHALT SPEC - 111 CENTRAL	\$0.00	\$0.00	\$0.00	0.00%
80029	BRIAN ZELLER	\$0.00	\$0.00	\$0.00	0.00%
80030	LARKIN HOFFMAN & LUNDGREN	\$0.00	\$0.00	\$0.00	0.00%
80031	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80040	HEFTY	\$0.00	\$0.00	\$0.00	0.00%
80041	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80042	LANDFORM/VARDE GROUP	\$0.00	\$0.00	\$0.00	0.00%
80043	MAINSTREET HOLDING, LLC	\$0.00	\$0.00	\$0.00	0.00%
80044	HAYNER PROPERTY FEASIB STU	\$0.00	\$0.00	\$0.00	0.00%
80045	DRH-INSPIRATION PHASE II PL	\$0.00	\$190.60	-\$190.60	0.00%
80046	JOE BUSH/DAVID KLINGER	\$0.00	\$0.00	\$0.00	0.00%
80047	JANE KEYES	\$0.00	\$0.00	\$0.00	0.00%
80048	KAEMMER/VRAMBOUT	\$0.00	\$0.00	\$0.00	0.00%
80049	AMERICAN LEGION	\$0.00	\$0.00	\$0.00	0.00%
80050	12 POINT ROAD	\$0.00	\$0.00	\$0.00	0.00%
80051	BERGSTROM/ ENG & GRADING	\$0.00	\$693.31	-\$693.31	0.00%
80052	MILLER EXCAVATING WATER SE	\$0.00	\$0.00	\$0.00	0.00%
80053	CHRIS HAYNER	\$0.00	\$46.00	-\$46.00	0.00%
80054	LYNN MOST	\$0.00	\$0.00	\$0.00	0.00%
80055	MATTAMY MN PARTNERSHIP	\$0.00	\$21,047.63	-\$21,047.63	0.00%
80056	KYLE CARLSON	\$0.00	\$146.59	-\$146.59	0.00%
FUND 803 P & Z ESCROWS		\$0.00	\$22,124.13	-\$22,124.13	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 05/31/2015

5 Month = 41.70

DEPT	DEPT Descr	2015 Budget	2015 YTD Amt	Balance	2015 % of Budget Remain
		\$3,498,530.00	\$1,680,720.89	\$1,817,809.11	51.96%

CITY OF BAYPORT
MONTHLY EXPENSES 5752-5614

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Period Name: MAY

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
FUND 101 GENERAL									
DEPT 41100 ELECTIONS									
ELECTION SYSTEMS & SO	101	05/19/15	\$36.10	E	41100	220	TRANSFER CASES/ELECT	OPERATING SUPP	005808
			\$36.10						
DEPT 41200 MAYOR & COUNCIL									
TR COMPUTER SALES LLC	101	05/19/15	\$16.25	E	41200	201	MAY 2015 MTHLY STORA	OFFICE SUPPLIES	005846
ECKBERG LAMMERS	101	05/26/15	\$1,522.50	E	41200	300	GENERAL MATTERS	PROF SER-LEGAL	005805
ECKBERG LAMMERS	101	05/26/15	\$135.00	E	41200	300	TIF	PROF SER-LEGAL	005805
S E H	101	05/26/15	\$146.30	E	41200	300	CC MTG	PROF SER-LEGAL	005839
ECKBERG LAMMERS	101	05/26/15	\$500.00	E	41200	300	ATTEND WORKSHOP & C	PROF SER-LEGAL	005805
S E H	101	05/26/15	\$852.62	E	41200	301	ATTEND STAFF MTGS	PROF SER-ENGIN	005839
S E H	101	05/26/15	\$211.88	E	41200	301	ATTEND SPECIAL CC MT	PROF SER-ENGIN	005839
SCHLENNER WENNER & C	101	05/13/15	\$12,805.00	E	41200	303	FINANCIAL STATEMENTS	PROF SER-AUDIT	005774
SCHLENNER WENNER & C	101	05/13/15	\$255.00	E	41200	303	PROFESSIONAL SERVICE	PROF SER-AUDIT	005774
WASHINGTON COUNTY R	101	05/26/15	\$13,514.92	E	41200	304	2015 ASSESSING SERVIC	PROF SER-ASSESS	005851
COMPLETE HEALTH ENVI	101	05/19/15	\$360.00	E	41200	306	MAY 2015 MAINT. PLAN	PROF SER-OTHER	005801
WASHINGTON COUNTY R	101	05/26/15	\$183.00	E	41200	306	2015 SA BILLING	PROF SER-OTHER	005851
ECM PUBLISHERS, INC.	101	05/26/15	\$228.24	E	41200	350	2014 REVENUES & EXPE	PRINTING & PUBL	005806
			\$30,730.71						
DEPT 41240 RECYCLING									
TAYLOR, SARA	101	05/27/15	\$64.40	E	41240	306	MILEAGE REIMBURSEME	PROF SER-OTHER	005787
OBRIEN, RICHARD	101	05/19/15	\$30.00	E	41240	370	MAY 2015 RECYCLING R	RECYCLING INCE	005833
			\$94.40						
DEPT 41400 ADMINISTRATION									
TR COMPUTER SALES LLC	101	05/19/15	\$97.50	E	41400	201	MAY 2015 MTHLY STORA	OFFICE SUPPLIES	005846
WELLS FARGO HBS	101	05/04/15	\$173.75	E	41400	306	ADMINISTRATION 1/1/1	PROF SER-OTHER	005759
TAYLOR, SARA	101	05/27/15	\$81.65	E	41400	400	MILEAGE REIMBURSEME	USE OF PERSONA	005787
TAYLOR, SARA	101	05/27/15	\$87.40	E	41400	402	MILEAGE REIMBURSEME	CONFERENCES &	005787
MARTIN, LOGAN	101	05/27/15	\$221.96	E	41400	402	REIMBURSEMENT LMC C	CONFERENCES &	005785
MINNESOTA CLERKS FINA	101	05/13/15	\$35.00	E	41400	402	2015-2016 MEMBERSHIP	CONFERENCES &	005772
LOFFLER BUSINESS SYST	101	05/19/15	\$230.10	E	41400	416	CONTRACT BASE RATE/C	REPAIR/MAINT OF	005818
TR COMPUTER SALES LLC	101	05/19/15	\$18.75	E	41400	416	HELP DESK	REPAIR/MAINT OF	005846
MUNICIPAL CLERKS AND	101	05/19/15	\$35.00	E	41400	433	2015 MEMBERSHIP/S TA	DUES & MEMBERS	005829
MCMA	101	05/26/15	\$30.00	E	41400	433	2015 MEMBERSHIP/SARA	DUES & MEMBERS	005820
			\$1,011.11						
DEPT 41910 PLANNING & ZONING									
TR COMPUTER SALES LLC	101	05/19/15	\$81.25	E	41910	201	MAY 2015 MTHLY STORA	OFFICE SUPPLIES	005846
HOLIDAY FLEET	101	05/13/15	\$105.39	E	41910	212	APRIL 2015 FUEL	MOTOR FUELS & L	005767
S E H	101	05/26/15	\$203.90	E	41910	301	COMCAST	PROF SER-ENGIN	005839
TAYLOR, SARA	101	05/27/15	\$79.93	E	41910	400	MILEAGE REIMBURSEME	USE OF PERSONA	005787
LOFFLER BUSINESS SYST	101	05/19/15	\$191.75	E	41910	416	CONTRACT BASE RATE/C	REPAIR/MAINT OF	005818
TR COMPUTER SALES LLC	101	05/19/15	\$15.62	E	41910	416	HELP DESK	REPAIR/MAINT OF	005846
			\$677.84						
DEPT 41940 MUNICIPAL BUILDINGS									
JOHNSON, CHAD	101	05/26/15	\$325.00	E	41940	302	MAY 2015 CLEANING SE	CONTRACT SERVI	005815
OFFICE OF ENT TECHNOL	101	05/26/15	\$463.41	E	41940	321	APR 2015 PHONES	COMMUNICATION	005834
XCEL	101	05/04/15	\$567.47	E	41940	380	APRIL 2015 GAS & ELECT	ELECTRIC SERVIC	005760
XCEL	101	05/04/15	\$158.30	E	41940	381	APRIL 2015 GAS & ELECT	FUEL FOR HEAT	005760
CHRIS AMDAHL LOCKSMI	101	05/19/15	\$680.99	E	41940	420	SERVICE CALL/CITY HAL	R & M BLDGS, ST	005800
MINNESOTA ELEVATOR	101	05/19/15	\$150.04	E	41940	420	APRIL 2015 BI-MONTHLY	R & M BLDGS, ST	005826

CITY OF BAYPORT
MONTHLY EXPENSES 5752-5614

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Period Name: MAY

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
ELECTRO WATCHMAN, IN	101	05/19/15	\$60.00	E	41940	420	ANNUAL FIRE ALARM SY	R & M BLDGS, ST	005809
DEPT 41940 MUNICIPAL BUILDING			\$2,405.21						
DEPT 42100 POLICE									
TR COMPUTER SALES LLC	101	05/19/15	\$81.25	E	42100	201	MAY 2015 MTHLY STORA	OFFICE SUPPLIES	005846
WASHINGTON COUNTY S	101	05/13/15	\$773.00	E	42100	212	APRIL 2015 FUEL/POLICE	MOTOR FUELS & L	005779
HOLIDAY FLEET	101	05/13/15	\$478.07	E	42100	212	APRIL 2015 FUEL	MOTOR FUELS & L	005767
S E H	101	05/26/15	\$480.51	E	42100	300	BIKE SAFETY WITH POLI	PROF SER-LEGAL	005839
ECKBERG LAMMERS	101	05/13/15	\$2,436.38	E	42100	300	APRIL 2015 PROSECUTIO	PROF SER-LEGAL	005764
TACTICAL SOLUTIONS	101	05/19/15	\$172.00	E	42100	306	CERTIFICATION OF RAD	PROF SER-OTHER	005843
JACKSON, JAY	101	05/27/15	\$52.00	E	42100	306	REIMBURSEMENT TAGS	PROF SER-OTHER	005783
STILLWATER TOWING IN	101	05/04/15	\$125.00	E	42100	306	03 CHEVY IMPALA/POLIC	PROF SER-OTHER	005756
STILLWATER TOWING IN	101	05/04/15	\$250.00	E	42100	306	03 HONDA ACCORD/POLI	PROF SER-OTHER	005756
THOMAS REUTERS - WES	101	05/13/15	\$170.00	E	42100	321	APRIL 2015 INFORMATI	COMMUNICATION	005775
VERIZON WIRELESS	101	05/13/15	\$105.03	E	42100	321	APRIL PHONES/POLICE D	COMMUNICATION	005777
VERIZON WIRELESS	101	05/13/15	\$216.88	E	42100	321	MAY 2015 PHONES/POLI	COMMUNICATION	005777
LEAGUE OF MN CITIES IN	101	05/04/15	\$1,131.00	E	42100	360	AMEND AUTO PREMIUM/	INSURANCE/P&L	005755
LUND, ZACH	101	05/27/15	\$150.00	E	42100	403	NARCOTICS TRAINING R	POLICE TRAINING	005784
JACKSON, JAY	101	05/13/15	\$1,752.36	E	42100	403	TUITION REIMBURSEME	POLICE TRAINING	005769
DAKOTA COUNTY TECHN	101	05/19/15	\$225.00	E	42100	403	PURSUIT REFRESHER-K	POLICE TRAINING	005803
BAYPORT TRANSMISSION	101	05/19/15	\$25.00	E	42100	412	2015 DODGE CHARGER/	REP & MAINT VEH	005796
DISCOUNT TIRE CO	101	05/19/15	\$588.00	E	42100	412	2013 DODGE CHARGER/	REP & MAINT VEH	005804
BAYPORT TRANSMISSION	101	05/04/15	\$100.10	E	42100	412	2013 DODGE CHARGER/	REP & MAINT VEH	005752
FURY DODGE CHRYSLER	101	05/04/15	\$394.13	E	42100	412	2013 DODGE CHARGER E	REP & MAINT VEH	005754
EMERGENCY AUTOMOTIV	101	05/27/15	\$42.50	E	42100	412	DODGE CHARGER VEH M	REP & MAINT VEH	005810
APPLE GLASS	101	05/13/15	\$205.50	E	42100	412	REPLACE WINDHIELD/PO	REP & MAINT VEH	005761
BAYPORT TRANSMISSION	101	05/19/15	\$220.00	E	42100	412	2003 HONDA/POLICE DE	REP & MAINT VEH	005796
TR COMPUTER SALES LLC	101	05/19/15	\$15.62	E	42100	416	HELP DESK	REPAIR/MAINT OF	005846
LOFFLER BUSINESS SYST	101	05/19/15	\$191.75	E	42100	416	CONTRACT BASE RATE/C	REPAIR/MAINT OF	005818
EMERGENCY AUTOMOTIV	101	05/27/15	\$8,078.48	E	42100	530	2015 DODGE CHARGER	CAPITAL ASSETS	005810
DEPT 42100 POLICE			\$18,459.56						
DEPT 42200 FIRE PROTECTION									
ELDRED, MIKE	101	05/19/15	\$11.71	E	42200	202	UNIFORMS/FIRE DEPT.	UNIFORMS - MISC	005807
APPLIED IMAGES	101	05/19/15	\$37.76	E	42200	202	LOCKER PLATE, TAGS/FI	UNIFORMS - MISC	005794
MUNICIPAL EMERGENCY	101	05/19/15	\$495.66	E	42200	202	OPERATING SUPPLIES/FI	UNIFORMS - MISC	005830
HOLIDAY FLEET	101	05/13/15	\$841.64	E	42200	212	APRIL 2015 FUEL	MOTOR FUELS & L	005767
JOHNSON, CHAD	101	05/27/15	\$175.00	E	42200	306	MAY 2015 CLEANNING S	PROF SER-OTHER	005815
VERIZON WIRELESS	101	05/04/15	\$80.04	E	42200	321	PHONES/FIRE DEPT.	COMMUNICATION	005758
ANCOM COMMUNICATION	101	05/27/15	\$12.00	E	42200	323	OPERATING SUPPLIES/FI	RADIOS-REPAIR &	005792
XCEL	101	05/04/15	\$284.33	E	42200	380	APRIL 2015 GAS & ELECT	ELECTRIC SERVIC	005760
XCEL	101	05/04/15	\$199.49	E	42200	381	APRIL 2015 GAS & ELECT	FUEL FOR HEAT	005760
EISINGER, JAKE	101	05/04/15	\$40.25	E	42200	402	FDIC REIMBURSEMENT	CONFERENCES &	005753
MINNESOTA FIRE SERVIC	101	05/27/15	\$110.00	E	42200	402	1 FIRE INSPECTOR CERT	CONFERENCES &	005827
CENTURY COLLEGE	101	05/19/15	\$25.00	E	42200	402	FIRE GROUP - MIKE GAL	CONFERENCES &	005798
CARQUEST OF STILLWAT	101	05/19/15	\$13.38	E	42200	412	VEH MAINT. / FIRE DEPT	REP & MAINT VEH	005797
RED POWER DIESEL SERV	101	05/19/15	\$985.17	E	42200	412	1994 PIERCE INSPECTIO	REP & MAINT VEH	005837
CARQUEST OF STILLWAT	101	05/19/15	\$56.82	E	42200	412	VEH MAINT. / FIRE DEPT	REP & MAINT VEH	005797
RED POWER DIESEL SERV	101	05/19/15	\$580.60	E	42200	412	2013 ROSENBAUER D.O.	REP & MAINT VEH	005837
RED POWER DIESEL SERV	101	05/19/15	\$978.78	E	42200	412	INSPECTION/FIRE DEPT.	REP & MAINT VEH	005837
RED POWER DIESEL SERV	101	05/19/15	\$950.38	E	42200	412	INSPECTION/FIRE DEPT.	REP & MAINT VEH	005837
RED POWER DIESEL SERV	101	05/19/15	\$5,204.94	E	42200	412	2001 PIERCE INSPECTIO	REP & MAINT VEH	005837
CARQUEST OF STILLWAT	101	05/19/15	\$8.20	E	42200	412	VEH MAINT. / FIRE DEPT	REP & MAINT VEH	005797
MUNICIPAL EMERGENCY	101	05/27/15	\$2,396.50	E	42200	412	OPERATING SUPPLIES/FI	REP & MAINT VEH	005830
CARQUEST OF STILLWAT	101	05/19/15	\$53.65	E	42200	412	VEH MAINT - FIRE DEPT.	REP & MAINT VEH	005797

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MUNICIPAL EMERGENCY	101	05/19/15	\$843.50	E	42200	419	OPERATING SUPPLIES/FI	REPAIR & MAINT	005830
ELECTRO WATCHMAN, IN	101	05/19/15	\$60.00	E	42200	420	ANNUAL FIRE ALARM SY	R & M BLDGS, ST	005809
MINNESOTA FIRE SERVIC	101	05/27/15	\$40.00	E	42200	433	2 RECERTIFICATION/FIR	DUES & MEMBERS	005827
DEPT 42200 FIRE PROTECTION			\$14,484.80						
DEPT 42201 FIRE STATION									
S E H	101	05/26/15	\$122.33	E	42201	301	FIRE STATION DRIVEWA	PROF SER-ENGIN	005839
DEPT 42201 FIRE STATION			\$122.33						
DEPT 43100 STREET MAINT									
TR COMPUTER SALES LLC	101	05/19/15	\$16.25	E	43100	201	MAY 2015 MTHLY STORA	OFFICE SUPPLIES	005846
HOLIDAY FLEET	101	05/13/15	\$205.55	E	43100	212	APRIL 2015 FUEL	MOTOR FUELS & L	005767
ECM PUBLISHERS, INC.	101	05/19/15	\$87.00	E	43100	220	TEMP/SEASONAL GROUN	OPERATING SUPP	005806
S E H	101	05/26/15	\$40.79	E	43100	301	SPRING LOAD RESTRICT	PROF SER-ENGIN	005839
SAVATREE	101	05/26/15	\$240.00	E	43100	302	TREE STORM DAMAGE/S	CONTRACT SERVI	005840
TRI STATE BOBCAT INC	101	05/26/15	\$1,773.89	E	43100	412	TOOL REPAIRS/STREET	REP & MAINT VEH	005847
NORTHERN ENGINE & SU	101	05/26/15	\$228.16	E	43100	412	HYD HOSE/STREET DEPT	REP & MAINT VEH	005832
CROSS NURSERIES	101	05/27/15	\$1,099.50	E	43100	413	B & B TRESS & SHRUBS	TREES	005802
TR COMPUTER SALES LLC	101	05/19/15	\$3.12	E	43100	416	HELP DESK	REPAIR/MAINT OF	005846
LOFFLER BUSINESS SYST	101	05/19/15	\$38.35	E	43100	416	CONTRACT BASE RATE/C	REPAIR/MAINT OF	005818
LINNER ELECTRIC	101	05/26/15	\$448.48	E	43100	420	ELECTRICAL REPAIR/ST.	R & M BLDGS, ST	005817
MENARDS-STILLWATER	101	05/26/15	\$2.39	E	43100	420	SUPPLIES/STREET DEPT.	R & M BLDGS, ST	005821
MENARDS-STILLWATER	101	05/26/15	\$6.49	E	43100	420	SUPPLIES/STREET DEPT.	R & M BLDGS, ST	005821
ACTION RENTAL	101	05/26/15	\$225.00	E	43100	424	EXCACATOR - CLEAN PO	CREEK	005789
MILLER EXCAVATING	101	05/26/15	\$165.00	E	43100	424	CLEAN OUT CREEK/ST D	CREEK	005823
DEPT 43100 STREET MAINT			\$4,579.97						
DEPT 43140 HAYNER/2ND ST. S UTILITY PROJE									
S E H	101	05/26/15	\$774.81	E	43140	301	2ND ST SANITARY SEWE	PROF SER-ENGIN	005839
DEPT 43140 HAYNER/2ND ST. S UT			\$774.81						
DEPT 43160 STREET LIGHTING									
XCEL	101	05/04/15	\$2,154.40	E	43160	380	APRIL 2015 GAS & ELECT	ELECTRIC SERVIC	005760
DEPT 43160 STREET LIGHTING			\$2,154.40						
DEPT 43200 PARKS									
HOLIDAY FLEET	101	05/13/15	\$10.14	E	43200	212	APRIL 2015 FUEL	MOTOR FUELS & L	005767
AMERICAN FLAGPOLE & F	101	05/26/15	\$503.20	E	43200	220	FLAGS/PARKS DEPT.	OPERATING SUPP	005791
M/A ASSOCIATES INC	101	05/26/15	\$213.02	E	43200	220	REST ROOMS SUPPLIES/	OPERATING SUPP	005819
T. R. F. SUPPLY	101	05/27/15	\$734.00	E	43200	220	CAN LINERS/PARKS DEP	OPERATING SUPP	005842
TRU GREEN CHEMLAWN	101	05/26/15	\$45.42	E	43200	302	SPRING WEED & FEED/P	CONTRACT SERVI	005849
TRU GREEN CHEMLAWN	101	05/26/15	\$37.85	E	43200	302	SPRING WEED & FEED	CONTRACT SERVI	005849
TRU GREEN CHEMLAWN	101	05/26/15	\$41.10	E	43200	302	SPRING WEED & FEED/P	CONTRACT SERVI	005849
TRU GREEN CHEMLAWN	101	05/26/15	\$31.50	E	43200	302	SPRING WEED & FEED/P	CONTRACT SERVI	005849
TRU GREEN CHEMLAWN	101	05/26/15	\$144.92	E	43200	302	SPRING WEED & FEED/P	CONTRACT SERVI	005849
TRU GREEN CHEMLAWN	101	05/26/15	\$31.50	E	43200	302	SPRING WEED & FEED/P	CONTRACT SERVI	005849
TRU GREEN CHEMLAWN	101	05/26/15	\$15.14	E	43200	302	SPRING WEED & FEED/P	CONTRACT SERVI	005849
TRU GREEN CHEMLAWN	101	05/26/15	\$58.40	E	43200	302	SPRING WEED & FEED/P	CONTRACT SERVI	005849
TRU GREEN CHEMLAWN	101	05/26/15	\$1,045.95	E	43200	302	SPRING WEED & FEED/P	CONTRACT SERVI	005849
TRU GREEN CHEMLAWN	101	05/26/15	\$33.53	E	43200	302	SPRING WEED & FEED/P	CONTRACT SERVI	005849
TRU GREEN CHEMLAWN	101	05/26/15	\$30.28	E	43200	302	SPRING WEED \$ FEED/P	CONTRACT SERVI	005849
TRU GREEN CHEMLAWN	101	05/26/15	\$144.92	E	43200	302	SPRING WEED & FEED/P	CONTRACT SERVI	005849
TRU GREEN CHEMLAWN	101	05/26/15	\$23.79	E	43200	302	SPRING WEED & FEED/P	CONTRACT SERVI	005849
TRU GREEN CHEMLAWN	101	05/26/15	\$31.50	E	43200	302	SPRING WEED & FEED/P	CONTRACT SERVI	005849
TRU GREEN CHEMLAWN	101	05/26/15	\$399.07	E	43200	302	SPRING WEED & FEED/P	CONTRACT SERVI	005849
TRU GREEN CHEMLAWN	101	05/26/15	\$72.46	E	43200	302	SPRING WEED & FEED/P	CONTRACT SERVI	005849

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TRU GREEN CHEMLAWN	101	05/26/15	\$1,449.21	E	43200	302	SPRING WEED & FEED/P	CONTRACT SERVI	005849
RETTNER, BRYAN	101	05/13/15	\$619.39	E	43200	410	REIMBURSEMENT BOY S	REPAIR & MAINT	005773
CARQUEST OF STILLWAT	101	05/27/15	\$11.50	E	43200	412	AIR FILTER/PARK DEPT.	REP & MAINT VEH	005797
CARQUEST OF STILLWAT	101	05/27/15	\$15.66	E	43200	412	HOSE/PARK DEPT.	REP & MAINT VEH	005797
CENTURY POWER EQUIP	101	05/26/15	\$9.38	E	43200	412	MOWER PARTS/PARK DE	REP & MAINT VEH	005799
TRI STATE BOBCAT INC	101	05/26/15	\$1,773.89	E	43200	412	TOOL REPAIRS/STREET	REP & MAINT VEH	005847
TRI STATE BOBCAT INC	101	05/26/15	\$163.77	E	43200	412	BOBCAT REPAIR/PARK D	REP & MAINT VEH	005847
MINNESOTA DEPT OF PUB	101	05/26/15	\$822.75	E	43200	412	2003 GMC PLATES/PARK	REP & MAINT VEH	005825
CROSS NURSERIES	101	05/27/15	\$1,099.50	E	43200	413	B & B TRESS & SHRUBS	TREES	005802
LOFFLER BUSINESS SYST	101	05/19/15	\$38.35	E	43200	416	CONTRACT BASE RATE/C	REPAIR/MAINT OF	005818
TR COMPUTER SALES LLC	101	05/19/15	\$3.12	E	43200	416	HELP DESK	REPAIR/MAINT OF	005846
PETERSON COMPANIES, I	101	05/27/15	\$900.00	E	43200	420	HYDROSEEDING PERO P	R & M BLDGS, ST	005836
ACTION RENTAL	101	05/26/15	\$235.00	E	43200	420	EXCAVATOR - BEACH HO	R & M BLDGS, ST	005789
ACTION RENTAL	101	05/26/15	\$242.00	E	43200	420	EXCAVATOR - BEACH HO	R & M BLDGS, ST	005789
AIR FRESH PORTABLE TOI	101	05/26/15	\$157.50	E	43200	425	BARKERS ALPS 4/30/15-	SATILLITIES	005790
AIR FRESH PORTABLE TOI	101	05/26/15	\$78.75	E	43200	425	RIVERSIDE 5/6/15-6/2/1	SATILLITIES	005790
AIR FRESH PORTABLE TOI	101	05/26/15	\$78.75	E	43200	425	TENNIS CT 5/8/15-6/4/1	SATILLITIES	005790
DEPT 43200 PARKS			<u>\$11,346.21</u>						
FUND 101 GENERAL			<u>\$86,877.45</u>						
FUND 103 G O TIF BD FUND 1990 CAP PROJ									
DEPT 0000 GENERAL GOVERNMENT									
WASHINGTON COUNTY R	103	05/13/15	\$480.00	E	00000	306	TIF MAINT/ADM FEE # 3	PROF SER-OTHER	005778
DEPT 0000 GENERAL GOVERNMENT			<u>\$480.00</u>						
FUND 103 G O TIF BD FUND 1990 CAP			<u>\$480.00</u>						
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1									
DEPT 0000 GENERAL GOVERNMENT									
WASHINGTON COUNTY R	107	05/13/15	\$240.00	E	00000	306	TIF MAINT/ADM FEE # 7	PROF SER-OTHER	005778
DEPT 0000 GENERAL GOVERNMENT			<u>\$240.00</u>						
FUND 107 TIF REDEVELOPMENT DISTR			<u>\$240.00</u>						
FUND 211 LIBRARY									
DEPT 45500 LIBRARY									
BAKER & TAYLOR	211	05/26/15	\$84.11	E	45500	217	2015 APRIL BOOKS/LIBR	MATERIALS & PR	005795
BAKER & TAYLOR	211	05/26/15	\$121.82	E	45500	217	2015 APRIL BOOKS/LIBR	MATERIALS & PR	005795
BAKER & TAYLOR	211	05/26/15	\$49.39	E	45500	217	2015 APRIL BOOKS/LIBR	MATERIALS & PR	005795
BAKER & TAYLOR	211	05/26/15	\$316.65	E	45500	217	2015 APRIL BOOKS/LIBR	MATERIALS & PR	005795
BAKER & TAYLOR	211	05/26/15	\$333.34	E	45500	217	2015 APRIL BOOKS/LIBR	MATERIALS & PR	005795
BAKER & TAYLOR	211	05/26/15	\$180.84	E	45500	217	2015 APRIL BOOKS/LIBR	MATERIALS & PR	005795
BAKER & TAYLOR	211	05/26/15	\$93.68	E	45500	217	2015 APRIL BOOKS/LIBR	MATERIALS & PR	005795
BAKER & TAYLOR	211	05/26/15	\$451.53	E	45500	217	2015 APRIL BOOKS/LIBR	MATERIALS & PR	005795
BAKER & TAYLOR	211	05/26/15	\$228.94	E	45500	217	2015 APRIL BOOKS/LIBR	MATERIALS & PR	005795
BAKER & TAYLOR	211	05/26/15	\$302.09	E	45500	217	2015 APRIL BOOKS/LIBR	MATERIALS & PR	005795
INNOVATIVE OFFICE SOL	211	05/26/15	\$87.30	E	45500	220	SUPPLIES/LIBRARY DEPT	OPERATING SUPP	005814
KINDER MELODIES	211	05/26/15	\$675.00	E	45500	302	MAR/APR 2015 STORY TI	CONTRACT SERVI	005816
TOSHIBA BUSINESS SOLU	211	05/26/15	\$246.94	E	45500	302	MTHLY CONTRACT/LIBR	CONTRACT SERVI	005845
OFFICE OF ENT TECHNOL	211	05/26/15	\$76.72	E	45500	321	PHONES/LIBRARY	COMMUNICATION	005834
XCEL	211	05/04/15	\$844.09	E	45500	380	APRIL 2015 GAS & ELECT	ELECTRIC SERVIC	005760
XCEL	211	05/04/15	\$206.17	E	45500	381	APRIL 2015 GAS & ELECT	FUEL FOR HEAT	005760
ELECTRO WATCHMAN, IN	211	05/19/15	\$90.00	E	45500	420	ANNUAL FIRE ALARM SY	R & M BLDGS, ST	005809
TRU GREEN CHEMLAWN	211	05/26/15	\$47.25	E	45500	420	SPRING WEED & FEED/LI	R & M BLDGS, ST	005849
ANDERSON HEATING	211	05/26/15	\$538.00	E	45500	420	2015 SPRING MAINT./LI	R & M BLDGS, ST	005793

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DEPT 45500 LIBRARY			\$4,973.86						
FUND 211 LIBRARY			\$4,973.86						
FUND 400 NEW FIRE STATION									
DEPT 42201 FIRE STATION									
LEO A DALY	400	05/13/15	\$14,046.28	E	42201	302	FIRE STATION HEADQTR	CONTRACT SERVI	005770
LEO A DALY	400	05/13/15	\$1,100.00	E	42201	302	FIRE STATION DORM RO	CONTRACT SERVI	005770
ECM PUBLISHERS, INC.	400	05/13/15	\$19.02	E	42201	350	FIRE HALL STATION CO	PRINTING & PUBL	005765
DEPT 42201 FIRE STATION			\$15,165.30						
FUND 400 NEW FIRE STATION			\$15,165.30						
FUND 601 WATER									
DEPT 46110 WATER-PUMPHOUSE									
XCEL	601	05/04/15	\$1,956.77	E	46110	380	APRIL 2015 GAS & ELECT	ELECTRIC SERVIC	005760
XCEL	601	05/04/15	\$116.36	E	46110	381	APRIL 2015 GAS & ELECT	FUEL FOR HEAT	005760
DEPT 46110 WATER-PUMPHOUSE			\$2,073.13						
DEPT 46120 WATER									
TR COMPUTER SALES LLC	601	05/19/15	\$16.25	E	46120	201	MAY 2015 MTHLY STORA	OFFICE SUPPLIES	005846
HOLIDAY FLEET	601	05/13/15	\$277.47	E	46120	212	APRIL 2015 FUEL	MOTOR FUELS & L	005767
HAWKINS WATER	601	05/26/15	\$5,630.52	E	46120	216	WATER TREATMENT SUP	CHEMICALS AND	005811
HAWKINS WATER	601	05/26/15	\$40.00	E	46120	216	WATER TREATMENT/WA	CHEMICALS AND	005811
MVTL	601	05/26/15	\$54.00	E	46120	216	WATER TESTING/WATER	CHEMICALS AND	005831
INDELCO PLASTICS CORP	601	05/19/15	\$2,061.41	E	46120	240	WATER TANK FOR TANK	SMALL TOOLS-EQ	005813
S E H	601	05/26/15	\$1,299.20	E	46120	301	TCE WASTER SYSTEM RE	PROF SER-ENGIN	005839
ONE CALL CONCEPTS	601	05/26/15	\$81.85	E	46120	307	LOCATES/WATER DEPT.	GOPHER STATE O	005835
COMCAST	601	05/13/15	\$129.40	E	46120	321	MAY/JUNE HIGH-SPEED I	COMMUNICATION	005762
XCEL	601	05/04/15	\$1,568.18	E	46120	380	APRIL 2015 GAS & ELECT	ELECTRIC SERVIC	005760
XCEL	601	05/04/15	\$426.43	E	46120	381	APRIL 2015 GAS & ELECT	FUEL FOR HEAT	005760
MINNESOTA DEPT OF HEA	601	05/26/15	\$23.00	E	46120	402	CLAS D LICENSE/TIM GA	CONFERENCES &	005824
CARQUEST OF STILLWAT	601	05/26/15	\$33.37	E	46120	412	PRIMER/WATER DEPT.	REP & MAINT VEH	005797
ROETTGER WELDING	601	05/27/15	\$194.25	E	46120	412	STEEL/WATER DEPT.	REP & MAINT VEH	005838
TR COMPUTER SALES LLC	601	05/19/15	\$3.12	E	46120	416	HELP DESK	REPAIR/MAINT OF	005846
LOFFLER BUSINESS SYST	601	05/19/15	\$38.35	E	46120	416	CONTRACT BASE RATE/C	REPAIR/MAINT OF	005818
CARQUEST OF STILLWAT	601	05/26/15	\$124.60	E	46120	419	BATTERY-GENERATOR/W	REPAIR & MAINT	005797
ELECTRO WATCHMAN, IN	601	05/19/15	\$90.00	E	46120	420	ANNUAL FIRE ALARM SY	R & M BLDGS, ST	005809
WATSON S MAYTAG HOM	601	05/27/15	\$213.43	E	46120	420	CLOTHES WASHER MACH	R & M BLDGS, ST	005852
MINNESOTA DEPT OF HEA	601	05/26/15	\$1,294.00	E	46120	434	4/1/15-6/30/15 WATER S	STATE FEES FOR	005824
DEPT 46120 WATER			\$13,598.83						
FUND 601 WATER			\$15,671.96						
FUND 602 SEWER									
DEPT 46200 SEWER - OPERATING									
TR COMPUTER SALES LLC	602	05/19/15	\$16.25	E	46200	201	MAY 2015 MTHLY STORA	OFFICE SUPPLIES	005846
HOLIDAY FLEET	602	05/13/15	\$53.64	E	46200	212	APRIL 2015 FUEL	MOTOR FUELS & L	005767
VAN PAPER CO	602	05/26/15	\$153.96	E	46200	220	SUPPLIES/SEWER DEPT.	OPERATING SUPP	005850
S E H	602	05/26/15	\$163.11	E	46200	301	LIFT STATION CAPACITY	PROF SER-ENGIN	005839
AIR FRESH PORTABLE TOI	602	05/26/15	\$105.00	E	46200	302	EXTRA PUMPING INSPIR	CONTRACT SERVI	005790
MINNESOTA POLLUTION	602	05/26/15	\$23.00	E	46200	402	CLASS C CERT RENEWAL	CONFERENCES &	005828
LOFFLER BUSINESS SYST	602	05/19/15	\$38.36	E	46200	416	CONTRACT BASE RATE/C	REPAIR/MAINT OF	005818
TR COMPUTER SALES LLC	602	05/19/15	\$3.15	E	46200	416	HELP DESK	REPAIR/MAINT OF	005846
HD SUPPLY WATERWORK	602	05/26/15	\$54.32	E	46200	419	SUPPLIES/SEWER DEPT.	REPAIR & MAINT	005812
TRI-STATE PUMP & CONT	602	05/26/15	\$1,689.00	E	46200	419	LIFT STATION PUMP PAR	REPAIR & MAINT	005848

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Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
DEPT 46200 SEWER - OPERATING			<u>\$2,299.79</u>						
DEPT 46990 SEWER - NON-OPERATING									
METROPOLITAN COUNCIL	802	05/19/15	\$31,422.00	E	46990	434	JUNE 2015 MTHLY ANNU	STATE FEES FOR	005822
DEPT 46990 SEWER - NON-OPERAT			<u>\$31,422.00</u>						
FUND 602 SEWER			<u>\$33,721.79</u>						
FUND 803 P & Z ESCROWS									
DEPT 80055 MATTAMY MN PARTNERSHIP									
ECKBERG LAMMERS	803	05/26/15	\$720.00	E	80055	300	INSPIRATION PHASE III-	PROF SER-LEGAL	005805
S E H	803	05/26/15	\$3,160.69	E	80055	301	INSPIRATION PHASE III	PROF SER-ENGIN	005839
THE PLANNING COMPANY	803	05/26/15	\$750.00	E	80055	306	ATTEND PLANNING COM	PROF SER-OTHER	005844
THE PLANNING COMPANY	803	05/26/15	\$4,625.00	E	80055	306	INSPIRATION III B - MAT	PROF SER-OTHER	005844
DEPT 80055 MATTAMY MN PARTNE			<u>\$9,255.69</u>						
DEPT 80056 KYLE CARLSON									
WASHINGTON COUNTY R	803	05/19/15	\$46.00	E	80056	350	VAR KYLE CARLSON	PRINTING & PUBL	005851
DEPT 80056 KYLE CARLSON			<u>\$46.00</u>						
FUND 803 P & Z ESCROWS			<u>\$9,301.69</u>						
			<u>\$166,432.05</u>						

City of Bayport

294 North 3rd Street
Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

Building Permit Log

For: May, 2015

Printed:5/27/2015

Page1 of 3

Permit Number: BP2015-21
Parcel Address: 459 3RD St. S.
Applicant: BRUETTE ROOFING, INC.
BRUETTE ROOFING, INC. RESIDENTIAL BUILDER
Construction Value: \$5,800.00
Filing Date: 5/5/2015
BAYPORT, MN 55003
Applicant Phone: 651-439-5746
Total Fees: \$140.65

Permit Number: BP2015-22
Parcel Address: 9 POINT Road
Applicant: ZEPHYR SERVICES INC.
ZEPHYR SERVICES INC. RESIDENTIAL BUILDER
Construction Value: \$16,000.00
Filing Date: 5/6/2015
BAYPORT, MN 55003
Applicant Phone: 651-767-2600
Total Fees: \$363.31

Permit Number: BP2015-23
Parcel Address: 218 STATE St. S.
Applicant: ADVANCED DESIGN
ADVANCED DESIGN CONTRACTING RESIDENTIAL
Construction Value: \$5,000.00
Filing Date: 5/6/2015
BAYPORT, MN 55003
Applicant Phone: 651-340-1164
Total Fees: \$125.50

Permit Number: BP2015-24
Parcel Address: 578 6th Street N.
Applicant: MIKE BELL
Construction Value: \$1,799.75
Filing Date: 5/7/2015
Bayport, MN 55003
Applicant Phone:
Total Fees: \$69.70

Permit Number: BP2015-25
Parcel Address: 301 Minnesota Street So.
Applicant: THE CONSTRUCTION GROUP
THE CONSTRUCTION GROUP RESIDENTIAL
Construction Value: \$7,300.00
Filing Date: 5/11/2015
Bayport, MN 55003
Applicant Phone: 651-731-5857
Total Fees: \$170.90

Building Permit Log

For: May, 2015

Printed:5/27/2015

Page2 of 3

Permit Number: BP2015-26
Parcel Address: 130 6th St. S.
Applicant: BOB & ADRIENNE JOHNSON
OWNER OWNER
Construction Value: \$1,500.00

Filing Date: 5/13/2015
BAYPORT, MN 55003
Applicant Phone:
Total Fees: \$58.25

Permit Number: BP2015-27
Parcel Address: 393 4th St. So.
Applicant: BRUETTE ROOFING, INC.
BRUETTE ROOFING, INC. RESIDENTIAL BUILDER
Construction Value: \$8,162.00

Filing Date: 5/14/2015
Bayport, MN 55003
Applicant Phone: 651-439-5746
Total Fees: \$186.08

Permit Number: BP2015-28
Parcel Address: 240 2ND St. N.
Applicant: JULIE FILLMORE
OWNER OWNER
Construction Value: \$4,000.00

Filing Date: 5/19/2015
BAYPORT, MN 55003
Applicant Phone:
Total Fees: \$105.25

Permit Number: BP2015-29
Parcel Address: 360 MINNESOTA Street S.
Applicant: J. G. HAUSE CONSTRUCTION
J. G. HAUSE CONSTRUCTION RESIDENTIAL
Construction Value: \$5,000.00

Filing Date: 5/19/2015
BAYPORT, MN 55003
Applicant Phone: 651-439-0189
Total Fees: \$125.50

Permit Number: BP2015-30
Parcel Address: 431 PRAIRIE WAY S.
Applicant: HIGH CALIBER BUILDERS LLC
HIGH CALIBER BUILDERS LLC RESIDENTIAL
Construction Value: \$5,000.00

Filing Date: 5/20/2015
BAYPORT, MN 55003
Applicant Phone: 651-214-9858
Total Fees: \$197.20

Permit Number: BP2015-31
Parcel Address: 546 7TH Street N.
Applicant: DAVID BEER
OWNER OWNER
Construction Value: \$1,500.00

Filing Date: 5/21/2015
BAYPORT, MN 55003
Applicant Phone:
Total Fees: \$58.25

Building Permit Log

For: May, 2015

Printed:5/27/2015

Page3 of 3

Permit Number: BP2015-32
Parcel Address: 786 2ND Ave. N.
Applicant: JOHN & JESSICA MATEL
OWNER OWNER

Filing Date: 5/21/2015
BAYPORT, MN 55003
Applicant Phone.

Construction Value:\$3,000.00**Total Fees:** \$147.52

Permit Number: BP2015-33
Parcel Address: 563 Minnesota Street So.
Applicant: PHILLIP JACKSON

Filing Date: 5/26/2015
Bayport, MN 55003
Applicant Phone: 651-425-1234

Construction Value:\$4,000.00**Total Fees:** \$4,915.00

Permit Number: EG2015-3
Parcel Address: INSPIRATION PHASE III-B
Applicant: MATTAMY (MINNEAPOLIS)
NYEN COMPANIES, LLC Grading & Excavation

Filing Date: 5/13/2015
BAYPORT, MN 55003
Applicant Phone: 952-898-6108

Construction Value:**Total Fees:** \$.00

Permit Number: EG2015-4
Parcel Address: 1012 5th Avenue N.
Applicant: CITY OF BAYPORT
MILLER EXCAVATING, INC. EXCAVATION &

Filing Date: 5/14/2015
Bayport, MN 55003
Applicant Phone: 651-275-4404

Construction Value:**Total Fees:** \$.00



Renewal Application for Optional Liquor 2AM License

License Type: 2AM-YR

Expires On: May 6, 2015

ID Number: 37945

DBA

Mallards LLC
Mallards
101 S 5th Ave
Bayport MN 55003

Business Phone: 6513530251

If any of the above licensee information is not correct, please make corrections as necessary.

Licensee must report previous 12 month on sale alcoholic beverage gross receipts by checking one of the boxes below. Next to the box you check is your 2 AM license fee. Make check payable to: Alcohol and Gambling Enforcement Division (AGED). Mail this application and check to: AGED, 445 Minnesota St., Suite 222, St. Paul, MN 55101-5133.

- \$300 2 AM license fee - Up to \$100,000 in on sale gross receipts for alcoholic beverages
- \$750 2 AM license fee - Over \$100,000, but not over \$500,000 in on sale gross receipts for alcoholic beverages
- \$1000 2 AM license fee - Over \$500,000 in on sale gross receipts for alcoholic beverages
- \$200 2 AM license fee - 3.2% On Sale Malt Liquor licensees or Set Up license holders
- \$200 2 AM license fee - Did not sell alcoholic beverages for a full 12 months prior to this application

Yes No Does the city or county that issues your liquor license allow the sale of alcoholic beverages until 2 AM?

City Clerk/County Auditor Signature *[Signature]* Date 9-30-15

(I certify that the city or county of WASHINGTON approves the sale of alcoholic beverages until 2AM)

Licensee Signature _____ Date _____
(I certify that I have answered the above questions truthfully and correctly)

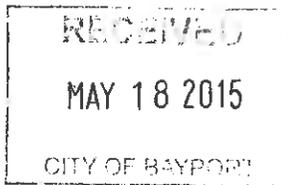
Licensee Minnesota Tax ID Number (Required): 3016874

Licensee: Prior to submitting this application to the Alcohol & Gambling Enforcement Division you must have this form signed by your local city or county licensing official

Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division (AGED)
445 Minnesota Street, Suite 222, St. Paul, MN 55101-5133
Telephone 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
dps.mn.gov

CENTRAL SAINT CROIX VALLEY
JOINT CABLE COMMUNICATIONS COMMISSION

1492 Frontage Road West
Stillwater, MN 55082
Phone (651) 439-8803
Fax (651) 275-1766



MEMO

To: Tom McCarty, City of Stillwater
Eric Johnson, City of Oak Park Heights
Logan Martin, City of Bayport

Enclosed you will find the 2015 budgets for the Central St. Croix Valley Cable Commission and Valley Access Channels. Sorry I've gotten these to you much later than normal! We ask you to put them on an upcoming agenda for approval by your City. Please notify me (email is ok) that your City has approved them (I guess you'd call that a formality!) The Commission approved them at an earlier meeting but we like our Cities to approve them also. Thanks!

Also find our current roster.

Looking forward to meeting you, Tom & Logan! Hope all is well with you Eric!

A handwritten signature in cursive script that reads "Kathy Cinnamon".

Kathy Cinnamon, Administrator
Central St. Croix Valley Cable Commission

centralstcroix@comcast.net

Central St. Croix Valley
Joint Cable Communications Commission

Operating & Capital Expenditure Budget
Fiscal Year 2015
(February 1, 2015 – January 31, 2016)

Revenue

Franchise Fees	331,300
PEG Fees	131,030
Interest Earnings	500
Expense Reimbursements	1,000
Total Revenue	\$ 463,830

Expenses

Salary (includes employer's FICA & PERA)

Admin. Secretary (30 hr. week) 40,290

Professional Services

Legal Fees/Franchise Renewal 20,000
Accounting 4,500
FY 2014 Audit Expense 10,900

Other Expenses

Office Supplies 21,000
Telephone 1,200
Postage 300
Maintenance/Repairs 100
Conf/Mtgs/Dues 1,500
Print/Publish 500
Insurance/Bond 5,000
Medical Insurance 11,000
Dental Insurance 415
Office Rent 24,300
Gas & Electric 3,000
Security System Monitoring 200
Photocopier Expenses 800
Possible Internet Expense, 6 months
(split with Valley Access Channels) 225

Cable Commission FY 2015 Budget – Page 2

Access Center Support 325,300
(PEG Fees 131,030; Franchise Fees 193,770; Interest Earnings 500)

Miscellaneous Expenses 1,000
Valley Ridge Mall Christmas Event 200
Premium Waters 100

Reserve Funds Accounts

Legal Contingency -0-
Leasehold/Facility/Relocation -0-
HVAC Maintenance/Repair -0-
Security Fund -0-
Capitol Revolving Fund -0-
Payroll Expense Reserves 3,000
Office Equipment Fund 8,000

Total Expenses \$ 463,830

A 2.75% COLA was budgeted for this year.

Valley Access Channels
Operating & Capital Expenditure Budget
Fiscal Year 2015
(February 1, 2015 – January 31, 2016)

Revenue

Commission Subsidies: PEG Fees	131,030	
Franchise Fees	193,770	
Interest Earnings	500	325,300
Lower Valley Funds		16,800
Tape Dub Reimbursements		10,000
834 School Dist. Reimbursement		3,500
Miscellaneous Reimbursements		<u>1,000</u>
Total Revenue		\$ 365,600

Expenses

***Salaries** (includes employer's FICA & PERA where applicable)

Access Manager – 40 hours/wk	63,490
Lead Facilities Coordinator – 40 hours/wk	51,310
Facilities Coordinator– 40 hours/wk	41,250
Facilities Coordinator– 40 hours/wk	43,700
PT-Access Associates– up to 20 hrs/wk.	17,550
Govt. Meetings & School Board Meetings	8,650
Freelance/Temp Employees	<u>17,500</u>
Total Salary Expense	\$243,450

Professional Services

Accounting	4,500
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Other Expenses

Office Supplies	1,000
Media Supplies *	3,000
Telephone	1,200
Rent & CAM	48,600
Gas & Electric	3,000
Premium Waters	150
Insurance/Bond	5,000
Medical Insurance	23,000
Dental insurance	1,650
Postage/Mtg/Conf/Dues	800
Maintenance/Repairs	6,500
Mileage, gas & car repairs	2,000
Internet for 6 months (split w/Commission)	225

Valley Access Channels – FY 2015 Budget – Page 2

Publicity	1,000
Misc/Facility/Office Furniture	7,000
Security Monitoring	350
Copy Machine Expense	800

Reserve Funds for Cities/VAC (Repair/Replace Equipment)	12,375
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Total Expenses	\$ 365,600
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A 2.75% COLA increase has been budgeted for this year.

Description of Requested City Services and/or Equipment

Electricity
Fire Department

Application Requirements and Fees

- A diagram of the premises, including proposed activities and equipment, as well as the application processing fee, must be submitted with this form to City Hall (see below for fees).
- If the event involves requested use of a park building, picnic shelter, field, or court, a separate park reservation request form and applicable fees are required to be submitted to City Hall (reservations are subject to availability).
- If the event involves cooked/prepared food or beverages, sale of produce, uncooked meat or dairy, additional licenses may be required by Washington County Public Health and/or Minnesota Department of Agriculture and must be submitted with this form. For assistance with licensing requirements, please contact 651-430-6655.
- Depending upon the event and related activities, a refundable park damage deposit fee of up to \$500.00 and a certificate of liability insurance may be required, prior to the event. Additional charges for trash receptacles, barricades, and picnic tables may also apply (see below for fees).
- All fees and expenses associated with the request are the responsibility of the applicant and/or private property owner.

Applicant Acknowledgement and Signature

The undersigned understands that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application. The undersigned hereby applies for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete, to the best of their knowledge.

Signature: Joseph R Helget

Date: 5/12/15

Office Use - Fees	Amount Due	Date	Payment	Staff
Processing Fee (required) \$15.00 Public entity/Non-profit \$50.00 Individual/For-profit	<input type="checkbox"/> \$15.00 <input type="checkbox"/> \$50.00	Received: _____	<input type="checkbox"/> Cash <input type="checkbox"/> Check	
Rental Fees (as applicable, per applicant and/or city) \$10.00 + tax Per trash receptacle/barricade \$25.00 + tax Per picnic table	<input type="checkbox"/> \$ _____ <input type="checkbox"/> \$ _____	Invoiced: _____ Received: _____	<input type="checkbox"/> Cash <input type="checkbox"/> Check	
Damage Deposit (as applicable per city, up to \$500.00) Payment must be on a separate check. Notes:	<input type="checkbox"/> \$ _____	Invoiced: _____ Received: _____ Inspected: _____	<input type="checkbox"/> Destroyed check <input type="checkbox"/> Retained deposit in the amount of \$ _____	
Certificate of Liability Insurance Required: <input type="checkbox"/> YES <input type="checkbox"/> NO Date Received:				

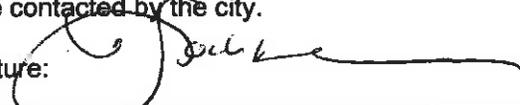


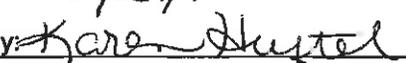
City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
 www.ci.bayport.mn.us

City of Bayport
DONATION INFORMATION FORM

Donor Information	<input checked="" type="checkbox"/> City Resident / Business	<input type="checkbox"/> Nonresident	<input type="checkbox"/> Other
Name:	Mary Boulette		
Main Phone Number:	651-260-6665	Alternate Phone Number:	
Address:	204 N 5th Street		
City/State/Zip:			
Email Address:	maryboulette@gmail.com		
Organization Name (if applicable):			

Donation Information	
<input type="checkbox"/> Bench with dedication plaque - \$1,000.00	<input type="checkbox"/> Bike rack - \$500.00
<input type="checkbox"/> City newsletter - \$50.00 / \$100.00 / \$250.00	<input type="checkbox"/> Flag - \$100.00
<input type="checkbox"/> Picnic table - \$1,500.00	<input type="checkbox"/> Flower planter - \$500.00
<input type="checkbox"/> Tree - \$250.00	<input type="checkbox"/> Waste receptacle - \$500.00
<input checked="" type="checkbox"/> Monetary donation of \$ <u>100</u> for	<input type="checkbox"/> Cemetery <input type="checkbox"/> Fire Dept. <input type="checkbox"/> General Fund <input type="checkbox"/> Police Dept. <input checked="" type="checkbox"/> Parks
Engraved text on bench plaque shall read as follows: <i>(Please print and refer to examples on reverse)</i>	
In memory Carolyn Boulette Et Olsen	

Donor Acknowledgement and Signature	
<p>I understand that as the designated donor, this donation will be designated for city department use or used toward the purchase of the item, as specified above. I also understand that depending on availability, lead time, and weather conditions, it could take up to one (1) year to install an item. However, the city will make every effort to complete the installation as soon as possible. I also understand that the city has been given only an approximate size for the dedication plaque. Hence, if I have selected to donate funds for a bench, the city has my permission to format and size the text above accordingly, in order to fit the text on the plaque. Should it be necessary to change any of the text content for any reason, I am aware that I will be contacted by the city.</p>	
Signature: 	Date: 5/21/15

Office Use	
Staff notes: <i>(Include requested placement location)</i> For flower baskets	
Donation amount received: \$100.00	Date received: 5/21/15
Payment method: <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Check	Received by: 

ECKBERG LAMMERS
MEMORANDUM

TO: Bayport City Council

FROM: Andy Pratt, City Attorney

DATE: May 27, 2015

RE: Rescheduling of TIF District No. 1 Modification Public Hearing

At the Council's April 6, 2015 meeting, a resolution was adopted calling for a public hearing on a proposed modification to the Tax Increment Financing Plan for Tax Increment Financing District No. 1. This proposed modification is needed to authorize some new downtown improvement projects financed by available revenues derived from TIF District No. 1. The public hearing was scheduled for the June 1, 2015 Council meeting.

After discussing this process with the City Administrator, it was determined that the public hearing should be rescheduled to the Council's July 6, 2015 meeting, for several reasons: (i) the Fire Hall bond financing and work related to Inspiration Phase III-B have been fairly time consuming; (ii) drafting the modification to the TIF Plan for TIF District No. 1 must be very precise to follow statutory guidelines and ensure the new potential projects are sufficiently described, so more deliberation is necessary; and (iii) only 3/5 of the Council is available for the June 1 meeting, so a full public input process on the modification is not possible at this meeting.

During the month of June, we will be busy drafting the TIF Plan modification, distributing the draft modification to the School Board of Independent School District No. 834 and the Board of Commissioners of Washington County for review and comment, as required by statute, and publishing a notice of the public hearing in the *Stillwater Gazette*. I also plan to meet with City staff so I can more concisely draft the contents of the modification.

Since the Council did approve a public hearing to be held on June 1, the purpose of this memorandum is merely to request the rescheduling of this public hearing. If the Council approves the contents of this memorandum, we will undertake all necessary steps to hold the public hearing on July 6, 2015.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: May 27, 2015

To: Honorable Mayor and City Council

From: Logan Martin, City Administrator
Andrew Pratt, City Attorney

Re: **Consider proposals on the sale of General Obligation Capital Improvement Plan Bonds, Series 2015A**

BACKGROUND

At its May 4 meeting, the City Council authorized the sale of General Obligation Capital Improvement Bonds to fund a portion of the Fire Hall project. The sale of bonds will occur on the morning of Monday, June 1, at which time Springsted will tabulate the results and determine the low bidder (based primarily on interest rate offered). These results will be shared with the City Council at its meeting that evening, at which time the Council will consider sale of the bonds.

The financial implications of the proposal received by the low bidder will be discussed in full detail by Springsted at the June 1 meeting. Ultimately, the result of this bid will determine the amount of capital funds available to the project, which will impact the ability to complete any desired additions to the building. Because the City's annual debt payment is being funded largely via the contractual arrangement with the partner communities, Springsted and staff have worked diligently to determine the maximum amount of revenue available annually in order to size the bond amount accordingly.

Attached is a resolution crafted by City Attorney Pratt that establishes the legal framework and finalizes this bond sale. Many areas in the attached resolution are left blank due to the fact that figures will not be finalized until the bond sale occurs on Monday morning. City Attorney Pratt will have an updated version of the resolution available for the Council at the meeting, and Springsted will be present at the June 1 meeting to discuss bid results and explain this process in full detail.

RECOMMENDATION

Staff recommends the City Council approve a resolution awarding the sale of \$_____ General Obligation Capital Improvement Plan Bonds, Series 2015A; fixing their form and specifications; directing their execution and delivery; and providing for their payment.

Attachments

Resolution No. 2015 - _____ (awarding bond sale)

RESOLUTION NO. _____

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,
WASHINGTON COUNTY, MINNESOTA HELD MAY 4, 2015**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 1st day of June 2015 at 6:00 p.m.

The following members were present:

The following members were absent:

The City Administrator presented a tabulation of the proposals which have been received in the manner specified in the Terms of Proposal for the Bonds. The proposals are as shown in Exhibit A. After due consideration of the proposals, Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION AWARDED THE SALE OF \$ _____
GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS, SERIES 2015A;
FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND
DELIVERY; AND PROVIDING FOR THEIR PAYMENT**

BE IT RESOLVED By the City Council (the "Council") of the City of Bayport, Minnesota (the "City") as follows:

Section 1. Sale of Bonds.

1.01. 2015-2020 Capital Improvement Plan.

(a) On March 2, 2015, this Council held a public hearing (the "Public Hearing") and approved that certain "2015-2020 Five-Year Capital Improvement Plan" (the "CIP") and the preliminary issuance of general obligation capital improvement bonds thereunder in the maximum principal amount of \$2,700,000 to finance the construction and equipping of a new Fire Hall facility (the "Improvements"), in accordance with the CIP and Minnesota Statutes, Section 475.521, as amended (the "CIP Act") and Minnesota Statutes, Chapter 475, as amended (the "Municipal Bond Act").

(b) This Council determines that, within 30 days after the Public Hearing, no petition for a referendum on the issuance of general obligation capital improvement bonds pursuant to the CIP was received by the City in accordance with the CIP Act.

(c) As required by the CIP Act, the Council determines that:

- (i) the expected useful life of the Improvements will be at least five years; and
- (ii) the amount of principal and interest due in any year on all outstanding general obligation capital improvement bonds issued by the City under the CIP Act, including the Bonds (hereinafter defined), will not exceed 0.16% of the taxable market value of property in the City for taxes payable in 2015.

1.02. Series 2015A Bonds. Pursuant to Resolution No. 15-13, adopted by this Council on May 4, 2015, this Council determined the issuance of its General Obligation Bonds, Series 2015A, in the approximate aggregate principal amount of \$1,995,000 (the "Bonds"), to finance the Improvements is necessary and expedient and in the sound financial management of the City.

1.03. Award to the Purchaser and Interest Rates. The proposal of _____ (the "Purchaser"), to purchase the Bonds as described in the Terms of Proposal thereof is found and determined to be a reasonable offer and is accepted, the proposal being to purchase the Bonds at a price of \$ _____ (par amount of \$ _____, plus original issue premium of \$ _____, less underwriter's discount of \$ _____), for Bonds bearing interest as follows:

Year	Interest Rate	Year	Interest Rate
2017		2025	
2018		2026	
2019		2027	
2020		2028	
2021		2029	
2022		2030	
2023		2031	
2024			

1.04. Purchase Contract. The sum of \$ _____, being the amount proposed by the Purchaser in excess of \$ _____, shall be deposited in the Debt Service Fund or the Construction Fund each created under Section 4.01 hereof, or used to reduce the principal amount of the Bonds, all in the discretion of the City's financial advisor. The City Administrator is directed to retain the good faith check of the Purchaser, pending completion of the sale of the Bonds, and to return the good faith checks of the unsuccessful proposers. The Acting Mayor and the Administrator are directed to execute a contract with the Purchaser on behalf of the City.

1.05. Terms and Principal Amounts of the Bonds. The City will forthwith issue and sell the Bonds pursuant to the Municipal Bond Act and the CIP Act in the total aggregate principal amount of \$ _____, originally dated July 1, 2015, in the denomination of \$5,000 each or any integral multiple thereof, numbered No. R-1, upward, bearing interest as above set forth, and maturing serially on February 1 in the years and amounts as follows:

Year	Amount	Year	Amount
2017		2025	
2018		2026	
2019		2027	
2020		2028	
2021		2029	
2022		2030	
2023		2031	
2024			

1.06. Optional Redemption. The City may elect on February 1, 2023, and on any date thereafter to prepay Bonds due on or after February 1, 2024. Redemption may be in whole or in part and if in part, at

the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify DTC (as defined in Section 7 hereof) of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

Section 2. Registration and Payment.

2.01. Registered Form. The Bonds will be issued only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof, is payable by check or draft issued by the Registrar described herein.

2.02. Dates; Interest Payment Dates. Each Bond will be dated as of the last interest payment date preceding the date of authentication to which interest on the Bond has been paid or made available for payment, unless (i) the date of authentication is an interest payment date to which interest has been paid or made available for payment, in which case the Bond will be dated as of the date of authentication, or (ii) the date of authentication is prior to the first interest payment date, in which case the Bond will be dated as of the date of original issue. The interest on the Bonds will be payable on February 1 and August 1 of each year, commencing February 1, 2016, to the registered owners of record thereof as of the close of business on the fifteenth day of the immediately preceding month, whether or not that day is a business day.

2.03. Registration. The City will appoint a bond registrar, transfer agent, authenticating agent and paying agent (the "Registrar"). The effect of registration and the rights and duties of the City and the Registrar with respect thereto are as follows:

(a) *Register.* The Registrar must keep at its principal corporate trust office a bond register in which the Registrar provides for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged.

(b) *Transfer of Bonds.* Upon surrender for transfer of a Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar will authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until that interest payment date.

(c) *Exchange of Bonds.* When Bonds are surrendered by the registered owner for exchange the Registrar will authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity as requested by the registered owner or the owner's attorney in writing.

(d) *Cancellation.* Bonds surrendered upon transfer or exchange will be promptly cancelled by the Registrar and thereafter disposed of as directed by the City.

(e) *Improper or Unauthorized Transfer.* When a Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the Bond until the Registrar is satisfied that the endorsement on the Bond or separate instrument of transfer is valid and genuine and that the

requested transfer is legally authorized. The Registrar will incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) *Persons Deemed Owners.* The City and the Registrar may treat the person in whose name a Bond is registered in the bond register as the absolute owner of the Bond, whether the Bond is overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Bond and for all other purposes, and payments so made to a registered owner or upon the owner's order will be valid and effectual to satisfy and discharge the liability upon the Bond to the extent of the sum or sums so paid.

(g) *Taxes, Fees and Charges.* The Registrar may impose a charge upon the owner thereof for a transfer or exchange of Bonds sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to the transfer or exchange.

(h) *Mutilated, Lost, Stolen or Destroyed Bonds.* If a Bond becomes mutilated or is destroyed, stolen or lost, the Registrar will deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for a Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to it and as provided by law, in which both the City and the Registrar must be named as obligees. Bonds so surrendered to the Registrar will be cancelled by the Registrar and evidence of such cancellation must be given to the City. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it is not necessary to issue a new Bond prior to payment.

(i) *Redemption.* In the event any of the Bonds are called for redemption, notice thereof identifying the Bonds to be redeemed will be given by the Registrar by mailing a copy of the redemption notice by first class mail (postage prepaid) to the registered owner of each Bond to be redeemed at the address shown on the registration books kept by the Registrar and by publishing the notice if required by law. Failure to give notice by publication or by mail to any registered owner, or any defect therein, will not affect the validity of the proceedings for the redemption of Bonds. Bonds so called for redemption will cease to bear interest after the specified redemption date, provided that the funds for the redemption are on deposit with the place of payment at that time.

2.04. Appointment of Initial Registrar. The City appoints U.S. Bank National Association, Saint Paul, Minnesota, as the initial Registrar for the Bonds. The Mayor and the City Administrator are authorized to execute and deliver, on behalf of the City, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, the resulting corporation is authorized to act as successor Registrar. The City agrees to pay the reasonable and customary charges of the Registrar for the services performed. The City reserves the right to remove the Registrar upon 30 days' notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar must deliver all cash and Bonds in its possession to the successor Registrar and must deliver the bond register to the successor Registrar. On or before each principal or interest due date on the Bonds, without further order of this Council, the City Administrator must transmit to the Registrar money sufficient for the payment of all principal and interest then due.

2.05. Execution, Authentication and Delivery. The Bonds will be prepared under the direction of the City Administrator and executed on behalf of the City by the signatures of the Mayor and the City Administrator, provided that all signatures may be printed, engraved or lithographed facsimiles of the originals. If an officer whose signature or a facsimile of whose signature appears on the Bonds ceases to be such officer before the delivery of any Bond, that signature or facsimile will nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. Notwithstanding such execution, a Bond will not be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on the Bond has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on a Bond is conclusive evidence that it has been authenticated and delivered under this Resolution. When the Bonds have been so prepared, executed and authenticated, the City Administrator will deliver the same to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser is not obligated to see to the application of the purchase price.

2.06. Temporary Bonds. The City may elect to deliver in lieu of printed definitive Bonds one or more typewritten temporary Bonds in substantially the form set forth in Section 3 hereof with such changes as may be necessary to reflect more than one maturity in a single temporary bond. Upon the execution and delivery of definitive Bonds the temporary Bonds will be exchanged therefore and cancelled.

Section 3. Form of Bond.

3.01. Execution of the Bonds. The Bonds will be printed or typewritten in substantially the form as attached hereto as Exhibit B hereto.

3.02. Approving Legal Opinion. The City Administrator will obtain a copy of the proposed approving legal opinion of Eckberg, Lammers, Briggs, Wolff & Vierling, P.L.L.P., Stillwater, Minnesota, Bond Counsel to the City, which will be complete except as to dating thereof and will cause the opinion to be printed on or accompany each Bond.

Section 4. Payment; Security; Pledges and Covenants.

4.01. Funds and Accounts. (a) *Debt Service Fund.* The Bonds are payable from the General Obligation Capital Improvement Bonds, Series 2015A Debt Service Fund (the "Debt Service Fund") created herein. The Debt Service Fund shall be administered and maintained by the City Administrator as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. Together with any amounts allocable to the Debt Service Fund under Section 1.04 hereof, the City Administrator will timely deposit in the Debt Service Fund the proceeds of ad valorem taxes (the "Taxes") levied or to be levied for the financing of the Improvements, which taxes are pledged to the Debt Service Fund. If any payment of principal or interest on the Bonds will become due when there is not sufficient money in the Debt Service Fund to pay the same, the City Administrator is directed to pay such principal or interest from the general fund of the City, and the general fund will be reimbursed for such advances out of the proceeds of the Taxes, when received.

(b) *Construction Fund.* The proceeds of the Bonds, together with any other funds appropriated during the construction and equipping of the Improvements and any amounts allocable to the Construction Fund under Section 1.04 hereof, will be deposited and allocated to a Construction Fund, to be administered and maintained by the City Administrator as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The proceeds of the Bonds are to be deposited into the Construction Fund and used solely to defray expenses of the Improvements. When the Improvements are

completed and the cost thereof paid, the Construction Fund is to be closed and any balance therein is to be deposited in the Debt Service Fund.

4.02. Pledge of Tax Levies. For the purpose of paying the principal of and interest on the Bonds there is levied a direct annual irrevocable ad valorem tax upon all of the taxable property in the City, which will be spread upon the tax rolls and collected with and as part of other general taxes of the City. The Taxes will be credited to the Debt Service Fund created above and will be in the years and amounts as provided for on Exhibit C attached hereto.

4.03. Debt Service Coverage. It is determined that the estimated collections of Taxes will produce at least five percent (5%) in excess of the amount needed to meet when due the principal and interest payments on the Bonds. The tax levy herein provided is irrevocable until all of the Bonds are paid, provided that at the time the City makes its annual tax levies, the City Administrator may certify to the Washington County Auditor-Treasurer the amount available in the Debt Service Fund to pay principal and interest due during the ensuing year, and the County Auditor-Treasurer will thereupon reduce the levy collectible during such year by the amount so certified.

4.04. Certificate as to Registration. The City Administrator is directed to file a certified copy of this Resolution with the Washington County Auditor-Treasurer and obtain the certificate required by Section 475.63 of the Municipal Bond Act.

Section 5. Authentication of Transcript.

5.01. City Proceedings and Records. The officers of the City are authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Bonds certified copies of proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other certificates, affidavits and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to the validity and marketability of the Bonds, and such instruments, including any heretofore furnished, may be deemed representations of the City as to the facts stated therein. The Mayor and the City Administrator are additionally authorized and directed to furnish to the Purchaser at closing on the Bonds such certificates as are required as a condition of sale. Unless litigation shall have been commenced and be pending questioning the Bonds or the organization of the City or incumbency of its officers, at the closing on the Bonds the Mayor and the City Administrator shall execute and deliver to the Purchaser a suitable certificate as to the absence of material litigation, and the City Administrator shall also execute and deliver a certificate as to payment for and delivery of the Bonds.

5.02. Certification as to Official Statement. The Mayor and the City Administrator are authorized and directed to certify that they have examined the Official Statement prepared and circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the Official Statement is a complete and accurate representation of the facts and representations made therein as of the date of the Official Statement.

Section 6. Tax Covenants.

6.01. Tax-Exempt Bonds. The City covenants and agrees with the holders from time to time of the Bonds that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Bonds to become subject to taxation under the Internal Revenue Code of 1986, as amended (the "Code"), and the Treasury Regulations promulgated thereunder, in effect at the time of such actions, and that it will take or cause its officers, employees or agents to take, all affirmative action

within its power that may be necessary to ensure that such interest will not become subject to taxation under the Code and applicable Treasury Regulations, as presently existing or as hereafter amended and made applicable to the Bonds. To that end, the City will comply with all requirements necessary under the Code to establish and maintain the exclusion from gross income of the interest on the Bonds under Section 103 of the Code, including without limitation requirements relating to temporary periods for investments and limitations on amounts invested at a yield greater than the yield on the Bonds.

6.02. No Rebate Required. For purposes of qualifying for the small issuer exception to the federal arbitrage rebate requirements, the City finds, determines and declares that the aggregate face amount of all tax-exempt bonds (other than private activity bonds) issued by the City (and all subordinate entities of the City) during the calendar year in which the Bonds are issued and outstanding at one time is not reasonably expected to exceed \$5,000,000, all within the meaning of Section 148(f)(4)(D) of the Code.

6.03. Not Private Activity Bonds. The City further covenants not to use the proceeds of the Bonds or to cause or permit them or any of them to be used, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

6.04. Qualified Tax-Exempt Obligations. In order to qualify the Bonds as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the City makes the following factual statements and representations:

- (a) the Bonds are not "private activity bonds" as defined in Section 141 of the Code;
- (b) the City designates the Bonds as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code;
- (c) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds that are not qualified 501(c)(3) bonds) which will be issued by the City (and all subordinate entities of the City) during 2015 will not exceed \$10,000,000; and
- (d) not more than \$10,000,000 of obligations issued by the City during 2015 have been designated for purposes of Section 265(b)(3) of the Code.

6.05. Procedural Requirements. The City will use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designations made by this Section.

Section 7. Book-Entry System; Limited Obligation of City.

7.01. DTC. The Bonds will be initially issued in the form of a separate single typewritten or printed fully registered Bond for each of the maturities set forth in Section 1.05 hereof. Upon initial issuance, the ownership of each Bond will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York, and its successors and assigns ("DTC"). Except as provided in this Section, all of the outstanding Bonds will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC.

7.02. Participants. With respect to Bonds registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC, the City and the Registrar will have no responsibility or obligation to any broker dealers, banks and other financial institutions from time to time for which DTC holds Bonds as securities depository (the "Participants") or to any other person on behalf of which a Participant holds an interest in the Bonds, including but not limited to any responsibility or obligation with

respect to (i) the accuracy of the records of DTC, Cede & Co. or any Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any Participant or any other person (other than a registered owner of Bonds, as shown by the registration books kept by the Registrar) of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any Participant or any other person, other than a registered owner of Bonds, of any amount with respect to principal of, premium, if any, or interest on the Bonds. The City and the Registrar may treat and consider the person in whose name each Bond is registered in the registration books kept by the Registrar as the holder and absolute owner of such Bond for the purpose of payment of principal, premium, if any, and interest with respect to such Bond, for the purpose of registering transfers with respect to such Bond, and for all other purposes. The Registrar will pay all principal of, premium, if any, and interest on the Bonds only to or on the order of the respective registered owners, as shown in the registration books kept by the Registrar, and all such payments will be valid and effectual to fully satisfy and discharge the City's obligations with respect to payment of principal of, premium, if any, or interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of Bonds, as shown in the registration books kept by the Registrar, will receive a certificated Bond evidencing the obligation of this Resolution. Upon delivery by DTC to the City Administrator of a written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the words "Cede & Co.," will refer to such new nominee of DTC; and upon receipt of such a notice, the City Administrator will promptly deliver a copy of the same to the Registrar.

7.03. Representation Letter. The City has heretofore executed and delivered to DTC a Blanket Issuer Letter of Representations (the "Representation Letter") which will govern payment of principal of, premium, if any, and interest on the Bonds and notices with respect to the Bonds. Any Registrar subsequently appointed by the City with respect to the Bonds will agree to take all action necessary for all representations of the City in the Representation Letter with respect to the Registrar to be complied with at all times.

7.04. Transfers Outside Book-Entry System. In the event the City, by resolution of this Council, determines that it is in the best interests of the persons having beneficial interests in the Bonds that they be able to obtain Bond certificates, the City will notify DTC, whereupon DTC will notify the Participants, of the availability through DTC of Bond certificates. In such event the City will issue, transfer and exchange Bond certificates as requested by DTC and any other registered owner in accordance with the provisions of this Resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the City and discharging its responsibilities with respect thereto under applicable law. In such event, if no successor securities depository is appointed, the City will issue and the Registrar will authenticate Bond certificates in accordance with this Resolution and the provisions hereof will apply to the transfer, exchange and method of payment thereof.

7.05. Payments to Cede & Co. Notwithstanding any other provision of this Resolution to the contrary, so long as a Bond is registered in the name of Cede & Co., as nominee of DTC, payments with respect to principal of, premium, if any, and interest on the Bonds and all notices with respect to the Bonds will be made and given, respectively, in the manner provided in DTC's Operational Arrangements, as set forth in the Representation Letter.

Section 8. Continuing Disclosure.

8.01. Execution of Continuing Disclosure Certificate. "Continuing Disclosure Certificate" means that certain Continuing Disclosure Certificate executed by the Mayor and the City Administrator and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

8.02. City Compliance with Provisions of Continuing Disclosure Certificate. The City covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this Resolution, failure of the City to comply with the Continuing Disclosure Certificate will not be considered an event of default with respect to the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the City to comply with its obligations under this Section.

Section 9. Defeasance. When all Bonds have been discharged as provided in this Section, all pledges, covenants and other rights granted by this Resolution to holders of the Bonds will cease, except that the pledge of the full faith and credit of the City for the prompt and full payment of the principal of and interest on the Bonds will remain in full force and effect. The City may discharge all Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full. If any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –
Connie Carlson –
Michele Hanson –

Dan Goldston –
Patrick McGann –

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, this 1st day of June 2015.

ATTEST:

Logan Martin, City Administrator

Connie Carlson, Deputy Mayor

STATE OF MINNESOTA)
)
COUNTY OF WASHINGTON) SS.
)
CITY OF BAYPORT)

I, the undersigned, being the duly qualified and acting Administrator of the City of Bayport, Minnesota, do certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the City Council of the City held on June 1, 2015 with the original minutes on file in my office and the extract is a full, true and correct copy of the minutes insofar as they relate to the issuance and sale of \$ _____ General Obligation Capital Improvement Plan Bonds, Series 2015A, of the City.

WITNESS My hand officially as such City Administrator and the corporate seal of the City this _____ day of June, 2015.

(SEAL)

City Administrator
City of Bayport, Minnesota

EXHIBIT A
PROPOSALS

[to be provided by Springsted Incorporated]

EXHIBIT B

FORM OF BOND

No. R- _____ UNITED STATES OF AMERICA \$ _____
STATE OF MINNESOTA
COUNTY OF WASHINGTON
CITY OF BAYPORT

GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BOND, SERIES 2015A

<u>Rate</u>	<u>Maturity</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	February 1, 20__	July 1, 2015	_____

Registered Owner: Cede & Co.

The City of Bayport, Minnesota, a duly organized and existing municipal corporation and political subdivision located in Washington County, Minnesota (the "City"), acknowledges itself to be indebted and for value received promises to pay to the Registered Owner specified above or registered assigns, the principal sum of \$ _____ on the Maturity date specified above, with interest thereon from the date hereof at the annual rate specified above, payable February 1 and August 1 in each year, commencing February 1, 2016, to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. The interest hereon and, upon presentation and surrender hereof, the principal hereof are payable in lawful money of the United States of America by check or draft by U.S. Bank National Association, Saint Paul, Minnesota, as Registrar, Paying Agent, Transfer Agent and Authenticating Agent, or its designated successor under the Resolution described herein. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the City have been and are irrevocably pledged.

The City may elect on February 1, 2023, and on any date thereafter to prepay Bonds due on or after February 1, 2024. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify The Depository Trust Company, New York, New York ("DTC") of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

The City Council of the City has designated the issue of Bonds of which this Bond forms a part as "qualified tax exempt obligations" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code") relating to disallowance of interest expense for financial institutions and within the \$10 million limit allowed by the Code for the calendar year of issue.

This Bond is one of an issue in the aggregate principal amount of \$ _____, all of like original issue date and tenor, except as to number, maturity date, redemption privilege, and interest rate, all issued pursuant to a resolution adopted by the City Council of the City on June 1, 2015 (the "Resolution"), for the

purpose of providing money to aid in financing the construction and equipping of a new fire hall, pursuant to and in full conformity with the Constitution and laws of the State of Minnesota, including Minnesota Statutes, Chapter 475, and Section 475.521, as amended. The principal hereof and interest hereon are payable from ad valorem taxes imposed on all taxable property in the City, as set forth in the Resolution to which reference is made for a full statement of rights and powers thereby conferred. The full faith and credit of the City is irrevocably pledged for payment of this Bond and the City Council of the City has obligated itself to levy additional ad valorem taxes on all taxable property in the City, which taxes may be levied without limitation as to rate or amount. The Bonds of this series are issued only as fully registered Bonds in denominations of \$5,000 or any integral multiple thereof of single maturities.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the City at the principal office of the Registrar, by the registered owner hereof in person or by the owner's attorney duly authorized in writing upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or the owner's attorney; and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the City will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The City and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Registrar will be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Bond in order to make it a valid and binding general obligation of the City in accordance with its terms, have been done, do exist, have happened and have been performed as so required, and that the issuance of this Bond does not cause the indebtedness of the City to exceed any constitutional or statutory limitation of indebtedness.

This Bond is not valid or obligatory for any purpose or entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon has been executed by the Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City of Bayport, Minnesota, by its City Council, has caused this Bond to be executed on its behalf by the facsimile or manual signatures of the Mayor and the City Administrator and has caused this Bond to be dated as of the date set forth below.

Dated: July 1, 2015.

CITY OF BAYPORT, MINNESOTA

(Facsimile)
City Administrator

(Facsimile)
Mayor

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

U.S. BANK NATIONAL ASSOCIATION

By _____
Authorized Representative

PROVISIONS AS TO REGISTRATION

The ownership of the principal of and interest on the within Bond has been registered on the books of the Registrar in the name of the person last noted below.

<u>Date of Registration</u>	<u>Registered Owner</u>	<u>Signature of Officer of Registrar</u>
July 1, 2015	Cede & Co. Federal ID #13-2555119	_____

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

Signature(s) must be guaranteed by a financial institution that is a member of the Securities Transfer Agent Medallion Program ("STAMP"), the Stock Exchange Medallion Program ("SEMP"), the New York Stock Exchange, Inc. Medallion Signatures Program ("MSP") or other such "signature guarantee program" as may be determined by the Registrar in addition to, or in substitution for, STAMP, SEMP or MSP, all in accordance with the Securities Exchange Act of 1934, as amended.

The Registrar will not effect transfer of this Bond unless the information concerning the assignee requested below is provided.

Name and Address: _____

(Include information for all joint owners if this Bond is held by joint account.)

Please insert social security or other identifying number of assignee

EXHIBIT C
TAX LEVY SCHEDULE

[to be inserted after the bond sale]

MEMORANDUM

DATE: May 19, 2015

TO: City Council (June 1, 2015 meeting)

FROM: Sara Taylor, Assistant City Administrator/City Planner

SUBJECT: Consider a conditional use permit for government use and construction of a new Bayport Fire Hall on the property located at 1012 5th Avenue North

A. BACKGROUND

The property is located at the northeast quadrant of Stagecoach Trail and 5th Avenue North, addressed as 1012 5th Avenue North. The parcel was previously part of the Minnesota Department of Corrections campus in Bayport and consists of a total lot area of approximately 4 acres or 181,000 square feet. The property is currently vacant and is now owned by the City of Bayport. It is zoned R-3 Multiple Family Residential and is surrounded by a mixture of zoning districts and residential, public, and institutional uses.

Over the past several years, the city has been evaluating the Bayport Fire Department's activity and space needs, including investigating alternate locations for a new building, more central to the service area. In 2014, the subject parcel was deeded to the city at no cost, through legislation from the Minnesota Department of Corrections to be used as a potential site for a new Fire Hall. After much site surveying, soil testing, and preliminary utility work, the city has determined the parcel is suitable and would like to proceed with development of the site for a new Fire Hall building and related improvements. However, because governmental uses and structures are a conditional use in the R-3 Multiple Family zoning district, a conditional use permit (CUP) is required to allow development and use of the site for a Fire Hall.

The following informational items are attached:

- Proposed site plan
- Restrictive deed covenants
- Middle St. Croix Watershed Management Organization (MSCWMO) comments
- Washington County Department of Transportation review comments
- Architectural renderings of the new Fire Hall

B. STAFF COMMENTS

In 2010, the city completed a comprehensive study of the Bayport Fire Department's activity and space needs. The study revealed that the current Fire Hall, which is located at 301 2nd Avenue North and consists of 6,630 square feet, would not be able to sustain the storage and equipment needs of the service area long-term. In addition, increasing maintenance demands on the existing building, which was built in the 1940's, along with growing safety concerns related to the building's proximity to Andersen Elementary School, prompted the city to recognize that a new location for the Fire Department would soon be necessary.

Due to accessibility and proximity to other communities served by the Bayport Fire Department (Oak Park Heights, Baytown, West Lakeland), the subject parcel has been considered the most desirable location for a new Fire Hall building. In 2014, the city approached the Department of Corrections to discuss an opportunity and/or partnership in which the city could acquire the parcel. Through legislation, the parcel was eventually deeded by the Minnesota Department of Corrections to the City of Bayport to be used as a potential site for a new Fire Hall.

Over the past year, the city assembled a Fire Hall Building Committee, comprised of Fire Department personnel, to work with the construction management firm Kraus Anderson and architecture firm Leo A. Daly to develop a concept plan and create a preliminary design for a new Fire Hall within a \$5,650,000 construction budget established by the City Council. After several workshops and meetings, the City Council recently decided to move forward with the project and awarded construction bids on May 4, 2015.

In order to allow the proposed government use and Fire Hall building on this parcel, a CUP that establishes performance standards and a review of the site plan is necessary. As proposed, the parcel meets minimum lot dimension and area requirements for the R-3 Multiple Family zoning district. The building will consist of approximately 15,670 square feet and includes five apparatus bays, offices, storage, training, and common areas, as well as a potential future expansion area for a dormitory. The building footprint, drive aisles, and parking stalls all meet setback requirements. The building height and impervious coverage also comply with city code requirements.

	CITY CODE	PROPOSED
Lot area	Min. 10,000 square feet	181,121 square feet
Lot frontage	Min. 75 feet	359 feet
Lot depth	Min. 130 feet	493 feet (Avg.)
Impervious lot coverage	Max. 35%	34.36%
Maximum building height	Max. 45 feet	24 feet
Front (south) setback	Min. 30 feet	30 + feet
Side (east) setback	Min. 10 feet	30 + feet
Side (west) setback	Min. 20 feet (corner lot)	30 + feet
Rear (north) setback	Min. 30 feet	30 + feet

Overall, the proposed site plan meets design and performance standards required by city code. A combination of fencing and landscaping will buffer the building and parking areas from adjacent properties. The transformer, generator, and refuse containers located on the northwest side of the building will also be screened from public view with a metal screen enclosure. Safety lighting will be installed throughout the property with shielded fixtures, directed downward and away from public rights-of-way and adjoining properties. Drive aisles and parking areas will be surfaced with a combination of concrete and asphalt and have been designed to accommodate large fire apparatus and vehicles. A total of 34 off-street parking stalls, including 1 handicap accessible stall, have been provided and are adequate to accommodate both fire personnel and visitors. Access will be provided on both 5th Avenue North and on Stagecoach Trail and access points have been spaced according to Washington County's specifications. Municipal water and sewer utilities will be extended along 5th Avenue North to serve the site.

It should be noted that certain restrictive deed covenants have been placed on this parcel, due to its proximity to the Correctional Facility and potential safety concerns. Some of these deed restrictions conflict with city code, specifically fence and landscape height. Because these restrictions were implemented to protect the health, safety, and welfare of the general public, and strict enforcement of code requirements over the deed restrictions would create a negative impact, some flexibility in these design standards is warranted. As a result, the fence on the east property line will be 6 feet in height (two feet greater in height than allowed by city code) and landscaping will be minimized in type, quantity, and height, especially along the property lines, to promote less of a solid buffer/screen from adjacent properties for security reasons.

C. *SUGGESTED FINDINGS OF FACT AND CONDITIONS OF APPROVAL*

The purpose of a CUP is to regulate uses that are not permitted by right in a zoning district. As part of the application process for a CUP, the property should be reviewed for compliance with the performance standards set forth by city code, impacts and overall compatibility with the surrounding neighborhood, and whether the proposed use would be beneficial to the community. If the use is determined to be compatible with city code and not have a negative impact on the neighborhood, a request for the CUP should be granted.

This property is surrounded by a variety of zoning districts and uses which will complement the Fire Hall and related services. The proposed use also conforms to the city's comprehensive land use plan. As such, staff recommends approval of the conditional use permit, subject to the following conditions:

1. Restrictive deed covenants have been recorded against the parcel for the general health, safety, and welfare of the community and shall be implemented accordingly. Should these restrictions conflict with city code, including those mentioned within this report, the deed restrictions shall prevail.
2. Upon a recommendation for approval of the CUP by the Planning Commission, preliminary grading and site development may commence, but no infrastructure improvements shall be completed until the CUP has been approved by the City Council.
3. Grading, drainage, erosion control, traffic circulation, and utility improvements shall be subject to the review and approval of the City Engineer.
4. Building, plumbing, and mechanical improvements shall be subject to review and approval of the City Building Official or designee.
5. Design and performance standards delineated within this report shall be completed prior to issuance of a certificate of occupancy and use of the Fire Hall building, in accordance with the site plan, restrictive deed covenants, and city code.
6. This CUP is granted to allow development and use of the site specifically for a new Fire Hall. Any change to the proposed use within this zoning district shall require an amendment or new CUP, as deemed necessary.
7. Site improvements shall comply with MSCWMO and Washington County Department of Transportation review comments.

8. The CUP may be reviewed for compliance on an annual basis, or as the City Council deems necessary, to ensure compliance with the conditions of the CUP.

D. PLANNING COMMISSION ACTION

At its meeting on May 11, 2015, the Planning Commission discussed and held a public hearing on the application. No public comment was received. Following discussion, the Planning Commission voted 3-0 to recommend approval of the application to the City Council, subject to the findings of fact and conditions of approval recommended by staff.

E. RECOMMENDATION

Staff recommends approval of a conditional use permit for government use and construction of a new Bayport Fire Hall on the property located at 1012 5th Avenue North. Suggested findings of fact and conditions of approval are stated in the staff report. City Council action on the application is requested.

BAYPORT FIRE STATION
Bayport, MN

City of Bayport
201 North 3rd Street
Bayport, MN 55822

LEO A DAY

201 North 3rd Street, Suite 100
Bayport, MN 55822
763.281.1100
www.leoday.com

PERCE PINI & ASSOCIATES
1000 North 1st Street
Bayport, MN 55822
763.281.1100

SITE PLAN

NO.	REVISIONS	DATE
1	ISSUE FOR PERMITS	08/14/14
2	REVISED PERMITS	08/14/14
3	REVISED PERMITS	08/14/14
4	REVISED PERMITS	08/14/14
5	REVISED PERMITS	08/14/14
6	REVISED PERMITS	08/14/14
7	REVISED PERMITS	08/14/14
8	REVISED PERMITS	08/14/14
9	REVISED PERMITS	08/14/14
10	REVISED PERMITS	08/14/14
11	REVISED PERMITS	08/14/14
12	REVISED PERMITS	08/14/14
13	REVISED PERMITS	08/14/14
14	REVISED PERMITS	08/14/14
15	REVISED PERMITS	08/14/14
16	REVISED PERMITS	08/14/14
17	REVISED PERMITS	08/14/14
18	REVISED PERMITS	08/14/14
19	REVISED PERMITS	08/14/14
20	REVISED PERMITS	08/14/14

SITE PLAN

CONSTRUCTION DOCUMENTS

Project No. 14-076

SITE PLAN

C-001

CSAF 14 (5th AVENUE)

PROPOSED FIRE STATION
14,000 sq. ft.

STAGECOACH TRAIL

- 14,000 sq. ft. PROPOSED FIRE STATION
- 1,000 sq. ft. PROPOSED GARAGE
- 1,000 sq. ft. PROPOSED OFFICE
- 1,000 sq. ft. PROPOSED STORAGE
- 1,000 sq. ft. PROPOSED MECHANICAL
- 1,000 sq. ft. PROPOSED ELECTRICAL
- 1,000 sq. ft. PROPOSED PLUMBING
- 1,000 sq. ft. PROPOSED HVAC
- 1,000 sq. ft. PROPOSED ROOFING
- 1,000 sq. ft. PROPOSED EXTERIOR FINISHES
- 1,000 sq. ft. PROPOSED INTERIOR FINISHES
- 1,000 sq. ft. PROPOSED LANDSCAPING
- 1,000 sq. ft. PROPOSED PAVEMENT
- 1,000 sq. ft. PROPOSED UTILITY
- 1,000 sq. ft. PROPOSED SIGNAGE
- 1,000 sq. ft. PROPOSED FENCE
- 1,000 sq. ft. PROPOSED LIGHTING
- 1,000 sq. ft. PROPOSED SECURITY
- 1,000 sq. ft. PROPOSED ACCESSIBILITY
- 1,000 sq. ft. PROPOSED ENERGY EFFICIENCY
- 1,000 sq. ft. PROPOSED SUSTAINABILITY
- 1,000 sq. ft. PROPOSED WELL-BEING
- 1,000 sq. ft. PROPOSED COMMUNITY ENGAGEMENT
- 1,000 sq. ft. PROPOSED TRANSPORTATION
- 1,000 sq. ft. PROPOSED INFRASTRUCTURE
- 1,000 sq. ft. PROPOSED RESILIENCE
- 1,000 sq. ft. PROPOSED ADAPTABILITY
- 1,000 sq. ft. PROPOSED FLEXIBILITY
- 1,000 sq. ft. PROPOSED SCALABILITY
- 1,000 sq. ft. PROPOSED GROWTH
- 1,000 sq. ft. PROPOSED INNOVATION
- 1,000 sq. ft. PROPOSED LEADERSHIP
- 1,000 sq. ft. PROPOSED EXCELLENCE
- 1,000 sq. ft. PROPOSED INTEGRITY
- 1,000 sq. ft. PROPOSED HONESTY
- 1,000 sq. ft. PROPOSED RESPECT
- 1,000 sq. ft. PROPOSED RESPONSIBILITY
- 1,000 sq. ft. PROPOSED ETHICS
- 1,000 sq. ft. PROPOSED COMPLIANCE
- 1,000 sq. ft. PROPOSED RISK MANAGEMENT
- 1,000 sq. ft. PROPOSED QUALITY MANAGEMENT
- 1,000 sq. ft. PROPOSED PROJECT MANAGEMENT
- 1,000 sq. ft. PROPOSED COMMUNICATIONS
- 1,000 sq. ft. PROPOSED DOCUMENTATION
- 1,000 sq. ft. PROPOSED REPORTING
- 1,000 sq. ft. PROPOSED ANALYSIS
- 1,000 sq. ft. PROPOSED EVALUATION
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- 1,000 sq. ft. PROPOSED REPORTING
- 1,000 sq. ft. PROPOSED ANALYSIS
- 1,000 sq. ft. PROPOSED EVALUATION
- 1,000 sq. ft. PROPOSED IMPROVEMENT



RESTRICTIVE COVENANTS

THIS DECLARATION OF RESTRICTIVE COVENANTS ("Agreement") is made as of June 5, 2014, by the State of Minnesota, Department of Administration ("Declarant").

RECITALS:

- A. Pursuant to Laws of Minnesota 2014, Chapter 294, Article 2, Section 21, notwithstanding Minnesota Statutes, Sections 16A.695 and 16B.281 to 16B.296, the Commissioner of Administration of the State of Minnesota may convey to the City of Bayport for no consideration that certain parcel of land more particularly described on Exhibit A attached hereto and made a part hereof by reference (hereinafter "Restricted Parcel"), provided that the Restricted Parcel revert to the state if the City of Bayport stops using the Restricted Parcel for a public purpose as a fire station.
- B. As a condition of said conveyance, the City of Bayport has agreed and consented to Declarant establishing certain restrictions on the Restricted Parcel described below.

NOW, THEREFORE, in consideration of the conveyance of the Restricted Parcel to Buyer by Declarant, and for other consideration, the receipt and sufficiency of which is hereby acknowledged, Declarant states:

1. Recitals. The Recitals above are hereby incorporated herein and made a part hereof.
2. Restricted Parcel Restrictions. Declarant hereby declares and imposes the following restrictions ("Restrictions") on the Restricted Parcel:
 - (a) The Restricted Parcel shall only be used as a city fire station for fire station purposes including without limitation office space for the officers and the storage of firefighting apparatus such as fire engines and related vehicles, personal protective equipment, fire hoses and other specialized equipment. In the event the Restricted Parcel is not used as a city fire station for fire station purposes (i) for twelve (12) consecutive months or (ii) for less than twelve (12) months on three (3) separate occasions over a three (3) year period, the Restricted Parcel shall automatically revert to Grantor unless Grantor specifically grants Buyer, or its successors and assigns, an exception to these time periods in writing. Upon reversion to Grantor, Buyer, or its successors and assigns, shall demolish and remove all portions of such structure and its improvements, including the debris resulting therefrom, and otherwise clean and restore the area affected by such demolition to a level, graded condition.
 - (b) Buyer, its successors and assigns, of the Restricted Parcel shall follow all zoning requirements in place on the date Buyer first acquires the Restricted Parcel, including without limitation setback minimums and building height maximums.

- (c) Only one building or structure may be erected on the Restricted Parcel. The improvements on the Restricted Parcel shall conform to the attached site plan attached hereto as Exhibit B ("Site Plan").
- (d) All equipment, supplies, materials and vehicles at the Restrictive Parcel shall be stored so that they are not visible from the Minnesota Correctional Facility in Bayport, Minnesota.
- (e) Buyer, its successors and assigns, of the Restricted Parcel shall maintain, at its sole cost and expense, the same in a clean and neat condition and shall take such measures as are necessary to control grass, weeds, blowing dust, dirt, litter or debris. Buyer, its successors and assigns, of the Restricted Parcel covenants to keep and maintain, at its sole cost and expense, the building located on the Restrictive Parcel in good order, condition and repair.
- (f) Buyer, its successors and assigns, of the Restricted Parcel shall fence all improvements located from time to time on the Restrictive Parcel, including without limitation the improvements shown on the Site Plan, so that public access to the site is blocked after normal business hours.
- (g) All lighting at the Restrictive Parcel, including without limitation, the perimeter lighting of the improvements located from time to time on the Restrictive Parcel, shall be designed so it does not encroach or invade the residential living units of the Minnesota Correctional Facility in Bayport, Minnesota. In the event the lighting at the Restrictive Parcel interferes with, causes a nuisance to, encroaches, or invades the residential living units of the Minnesota Correctional Facility in Bayport, Minnesota, Declarant shall have the right to require Buyer, its successors and assigns, at Buyer's (or its successors and assigns') expense, to modify the lighting so that the interference, nuisance, encroachment or invasion is eliminated.
- (h) The improvements, building, and structures on the Restricted Parcel shall be no taller than the shorter of two (2) stories or twenty (24) feet in height.
- (i) Buyer, its successors and assigns, of the Restricted Parcel shall install within sixty (60) days of the date of this Agreement and subsequently maintain a nuisance fence along the border of the Restricted Parcel and any property owned by Grantor. The nuisance fence shall be made of galvanized steel, six (6) foot high chain link with no visual obstructions, such as, for example, slats, within the fence fabric.
- (j) Only deciduous trees shall be allowed on the Restricted Parcel and no trees, shrubs, bushes or landscaping of any kind shall be within thirty (30) feet of the fence required and described in Section 2(i) above.

3. Default

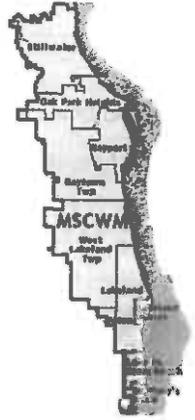
- (a) All Legal and Equitable Remedies Available. In the event of a breach or threatened breach by any owner of the Restricted Parcel or its permittees of any of the terms, covenants, restrictions or conditions hereof, Declarant shall be entitled forthwith to full and adequate relief by injunction and/or all such other available legal and equitable remedies from the consequences of such breach, including payment of any amounts due and/or specific performance.
- (b) Demolition Remedy. Notwithstanding anything to the contrary in this Agreement, in the event that the structure on the Site Plan is not used as a fire station in accordance with Section 2(a) above, then Buyer, its successors and assigns, of the Restricted Parcel shall, within ninety (90) days after receiving written notice from Declarant, demolish and remove all portions of such structure and its improvements, including the debris resulting therefrom, and otherwise clean and restore the area affected by such demolition to a level, graded condition.
- (c) Additional Remedies. In addition to all other remedies available at law or in equity, upon the failure of the owner of the Restricted Parcel to cure a breach of this Declaration within thirty (30) days following written notice thereof by Declarant, the Declarant shall have the right to, but shall not be obligated or required to, perform such obligation contained in this Declaration on behalf of the owner of the Restricted Parcel and be reimbursed by the owner of the Restricted Parcel upon demand for the reasonable costs thereof.
- (d) Lien Rights. Any claim for reimbursement, including interest as aforesaid, and all costs and expenses including reasonable attorneys' fees awarded to Declarant in enforcing any payment in any suit or proceeding under this Agreement shall be assessed against the Restricted Parcel in favor of Declarant and shall constitute a lien against the Restricted Parcel until paid, effective upon the recording of a notice of lien with respect thereto in the Office of the of the County Recorder of Washington County.

4. Miscellaneous.

- (a) No Waiver. The failure of the Declarant to enforce the covenants herein shall not be deemed to be a waiver of the right to do so thereafter nor of the right to enforce any other restriction.
- (b) No Third Party Beneficiaries. This Declaration is for the benefit of Declarant, its successors and assigns, and for no other person or entity and there shall be no third party beneficiaries of the terms of this covenant.
- (c) Run With the Land. This covenant shall run with the land and be binding upon the executors, administrators, heirs, assigns of the covenantor, and their successors in title.

MIDDLE ST. CROIX WATERSHED MANAGEMENT ORGANIZATION

455 HAYWARD AVENUE OAKDALE, MINNESOTA 55128
Phone 651.330.8220 x22 fax 651.330.7747 www.mscwmo.org



March 30, 2015

Logan Martin, Administrator
City of Bayport
294 North Third St.
Bayport, MN 55003

RE: Bayport Fire Station

Dear Mr. Martin,

The Middle St. Croix Watershed Management Organization (MSCWMO) received a submittal of items on February 13, 2015 and a re-submittal on March 30, 2015 for the proposed Bayport Fire Station, located within MSCWMO boundaries and in the City of Bayport. The proposed project qualifies for full review under the MSCWMO 2006 Watershed Management Plan (WMP).

The project, as revised, meets all applicable standards contained within Section 5.0 of the MSCWMO Watershed Management Plan.

Please contact me at 651-330-8220 x22 or misensee@mnwcd.org if you have any questions regarding these comments.

Sincerely,

A handwritten signature in black ink that reads "Mikael Isensee".

Mikael Isensee
Administrator
Middle St. Croix Watershed Management Organization

Cc: Susan St. Ores, MSCWMO Board Manager
Kevin Gardner, Pierce Pini & Associates, 9298 Central Avenue, Suite 312, Blaine, MN 55003
Sara Taylor, City of Bayport



Public Works Department

Donald J. Theisen, P.E.
Director

Wayne H. Sandberg, P.E.
Deputy Director/County Engineer

April 28, 2015

Sara Taylor
City Planner
City of Bayport
294 North Third Street
Bayport, MN 55003

RE: Washington County comments on the Conditional Use Permit application for the Bayport Fire Station

Dear Ms. Taylor

Washington County has reviewed the application and plans for the new fire station in the City of Bayport. We appreciate your coordination and collaboration with county traffic during plan development. Based on these efforts, access locations and improvements to the county right of way along CSAH 14 and CSAH 21 have been prepared and will be approved by county staff. The following are the brief comments to the overall plan:

- Access and Right-of Way permits have been submitted for the work to access the county road, infrastructure, and turn lane improvements in the county right-of way.
- A traffic control plan shall be submitted for review and approval by the county.
- The developer or the city must submit the drainage report and calculations to our office for review of any downstream impacts to the county drainage system. Along with the drainage calculations, we will request written conclusions that the volume and rate of stormwater run-off into the county right-of way will not increase as part of the project.

If you have any questions or comments to the responses on fire station plan, please contact me at Ann.Pung-Terwedo@co.washington.mn.us.

Sincerely,

A handwritten signature in black ink that reads "Ann Pung-Terwedo".

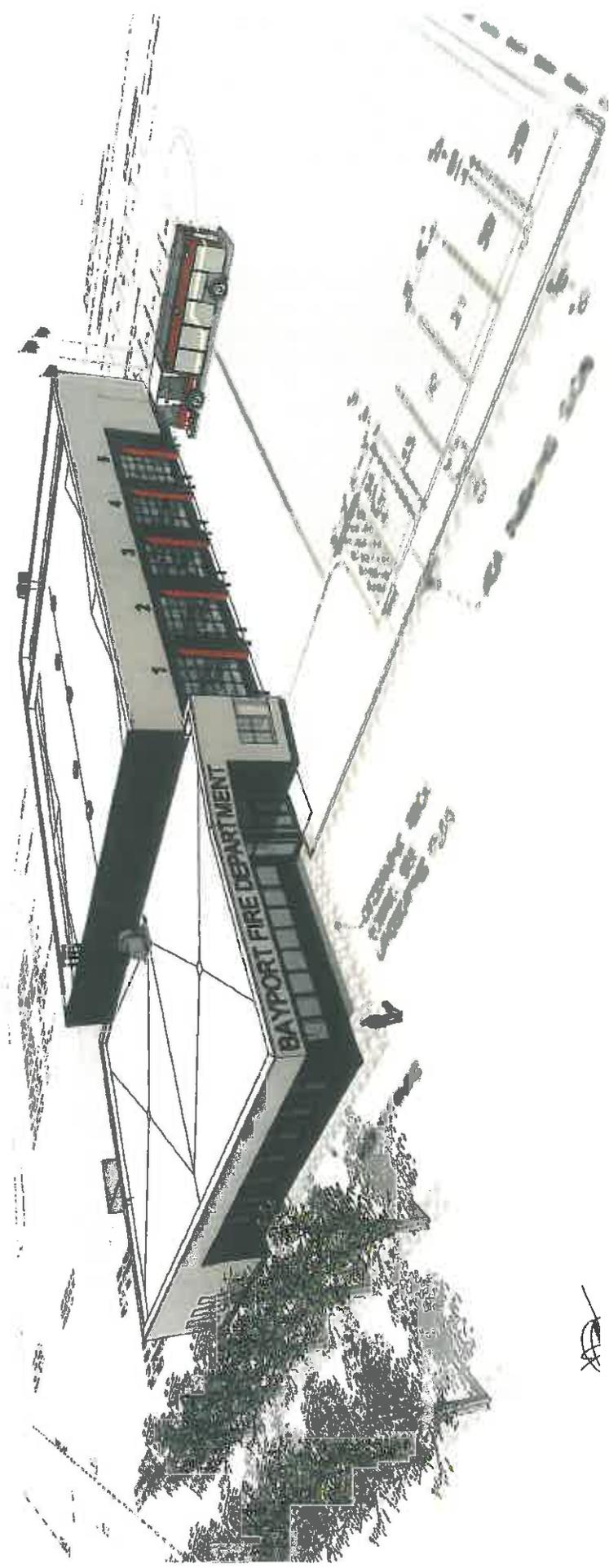
Ann Pung-Terwedo
Senior Planner

Cc: Joe Gustafson, Traffic Engineer
Wayne Sandberg, County Engineer



BAYPORT FIRE DEPARTMENT, BAYPORT, MN

LEO A DAILY

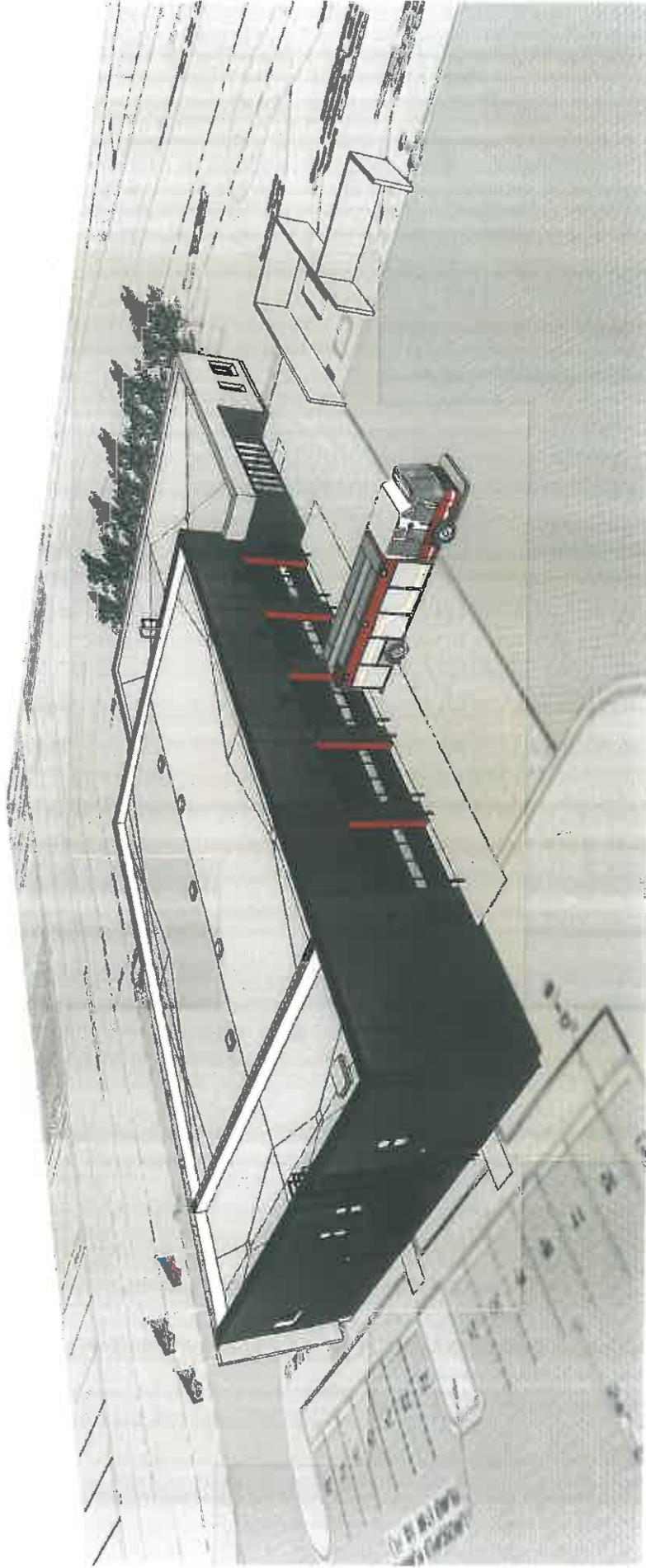


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BAYPORT FIRE DEPARTMENT, BAYPORT, MN

LEO A DALY



LEO A DALY

BAYPORT FIRE DEPARTMENT, BAYPORT, MN



RESOLUTION NO. 15-_____

**EXTRACT OF THE MINUTES OF THE CITY COUNCIL MEETING
CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA HELD JUNE 1, 2015**

Pursuant to due call and notice therefore, the regular meeting of the City Council of the City of Bayport, Minnesota was duly held at the Bayport City Hall in said municipality on the 1st day of June, 2015.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING A CONDITIONAL USE PERMIT (CUP) FOR GOVERNMENT
USE AND CONSTRUCTION OF A NEW BAYPORT FIRE HALL ON THE PROPERTY
LOCATED AT 1012 5TH AVENUE NORTH, CITY OF BAYPORT, WASHINGTON COUNTY,
MINNESOTA, AS LEGALLY DESCRIBED ON THE ATTACHED DESCRIPTION**

WHEREAS, The Planning Commission held a public hearing on May 11, 2015 for the purpose of obtaining public comment on a CUP for government use and construction of a new Bayport Fire Hall on the property located at 1012 5th Avenue North. At the close of the public hearing, the Planning Commission unanimously recommended approval of the CUP to the City Council, with conditions; and

WHEREAS, The City Council considered and approved the application on June 1, 2015 at its regular meeting; and

WHEREAS, The City Council has made the following findings of fact:

FINDINGS OF FACT

- A. The subject property is zoned R-3 Multiple Family Residential. Government uses and structures are a conditional use in this district, which requires that a CUP be issued to allow development and use of the property for a Fire Hall.
- B. The subject property is surrounded by a mixture of zoning districts and residential, public, and institutional uses, which will complement and be compatible with a Fire Hall and related services.
- C. The proposed use and structure comply with the design and performance standards set forth by the city's zoning ordinance and conform to the city's comprehensive land use plan.
- D. Due to accessibility and proximity to other communities served by the Bayport Fire Department (Oak Park Heights, Baytown, West Lakeland), the subject property is considered the most desirable location for a new Fire Hall building within the city, increasing the safety and welfare of the general public.
- E. The Planning Commission held a public hearing on the application and unanimously recommended approval of the request to the City Council, subject to the conditions recommended by staff.
- F. Based on paragraphs (A)-(E) above, the City Council finds it in the best interest of the city to approve the requested CUP.

NOW THEREFORE BE IT RESOLVED: The City Council of the City of Bayport, Washington County, Minnesota, does hereby ordain that the application for the CUP is approved, subject to the conditions below and based on findings of fact above:

1. Restrictive deed covenants have been recorded against the parcel for the general health, safety, and welfare of the community and shall be implemented accordingly. Should these restrictions conflict with city code, including those mentioned within this report, the deed restrictions shall prevail.
2. Upon a recommendation for approval of the CUP by the Planning Commission, preliminary grading and site development may commence, but no infrastructure improvements shall be completed until the CUP has been approved by the City Council.
3. Grading, drainage, erosion control, traffic circulation, and utility improvements shall be subject to the review and approval of the City Engineer.
4. Building, plumbing, and mechanical improvements shall be subject to review and approval of the City Building Official or designee.
5. Design and performance standards delineated within this report shall be completed prior to issuance of a certificate of occupancy and use of the Fire Hall building, in accordance with the site plan, restrictive deed covenants, and city code.
6. This CUP is granted to allow development and use of the site specifically for a new Fire Hall. Any change to the proposed use within this zoning district shall require an amendment or new CUP, as deemed necessary.
7. Site improvements shall comply with MSCWMO and Washington County Department of Transportation review comments.
8. The CUP may be reviewed for compliance on an annual basis, or as the City Council deems necessary, to ensure compliance with the conditions of the CUP.

The record of the hearing before the Planning Commission, including without limitation, the testimony and exhibits presented, together with the discussion of the City Council regarding the matters described herein, are made a part of the record of these proceedings.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –	Patrick McGann –	Michele Hanson –
Connie Carlson –	Dan Goldston –	

WHEREUPON, said Resolution was declared duly passed, adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 1st day of June, 2015.

ATTEST:

Logan Martin, City Administrator

Susan St. Ores, Mayor

**BAYPORT FIRE HALL
1012 5TH AVENUE NORTH
LEGAL DESCRIPTION**

That part of the Southeast Quarter of the Southwest Quarter, Section 3, Township 29 North, Range 20 West, Washington County, Minnesota described as follows:

COMMENCING at the southeast corner of said Southeast Quarter of the Southwest Quarter; thence South 89 degrees 28 minutes 13 seconds West, assigned bearing, along the south line of said Southeast Quarter of the Southwest Quarter, a distance of 665.22 feet to the easterly right of way line of Stagecoach Trail North (A.K.A. County State Aid Highway Number 21); thence North 00 degrees 31 minutes 47 seconds West, along said easterly right of way line, 60.00 feet to the point of beginning of the tract to be herein described; thence North 34 degrees 35 minutes 03 seconds West, along said right of way line, 112.00 feet; thence North 21 degrees 21 minutes 41 seconds East, along said right of way line, 508.03 feet; thence South 70 degrees 24 minutes 54 seconds East 250.49 feet; thence South 00 degrees 08 minutes 49 seconds East 478.06 feet to the northerly right of way line of County State Aid Highway Number 14 (A.K.A. 5th Avenue North); thence South 89 degrees 28 minutes 13 seconds West, along said northerly right of way line, 358.72 feet to the point of beginning.

Subject to easements, restrictions and reservations of record.



Bayport Fire Department

294 N. 3rd Street • Bayport, MN. 55003 • Hall (651) 275-4401 • Fax (651) 275-4402

June Memo from the Chief:

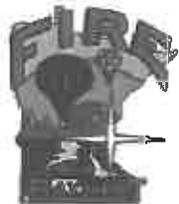
Department training in May consisted of training in a live LP fire tank burn trailer provided by a technical college. Our firefighters were trained in the proper cooling and methods of eliminating the threat of a 500 pound LP tank fire in the trailer. The department will also be co-sponsoring an awareness level training on railroad and pipeline safety on Saturday, June 6, 8:00 a.m.-12:00 p.m., at Stillwater Area High School. The class is paid for through the Minnesota Department of Public Safety Homeland Security and Emergency Management and the State Fire Marshal's Office and is open to all county police, fire and public works departments.

We had the honor to break ground for the new Fire Hall on May 18, and the ceremony was a success and well attended. Administrator Martin and I also met with our partner communities for our quarterly update meeting. The meeting went very well and all the communities enjoy the opportunity to get information and provide feedback.

The safety message this month deals with 911 calls. If you ever need to make a 911 call, stay on the line until the dispatcher advises you it is okay to disconnect the call. Too often, people hang up on the dispatcher and vital information is not able to be given. The dispatcher can also "ping" the phone to see where you are, if you are unable to provide verbal information.

Thanks,
Mark

Mark Swenson
Fire Chief
Bayport Fire Department
294 North 3rd St.
Bayport, MN 55003
Office: 651-275-4401 Fax: 651-275-4402 Mobile: 651-300-2101
E-Mail: Mark.Swenson@BayportFire.org



Proudly Serving the Communities of • Bayport • Baytown • Oak Park Heights • West Lakeland

Bayport Fire Department

2015 Call Statistics

Jan - April

TOTAL CALLS	JAN	FEB	MAR	APR	TOTAL
2015	98	93	102	123	416
2014	112	80	89	98	379
2013	108	88	76	93	365

YTD by CALL TYPE	JAN	FEB	MAR	APR	TOTAL
Fire	4	3	5	5	17
Overpressure, Rupture, Explosion, Overheat		1		1	2
Rescue/EMS	70	71	78	79	298
Hazardous Condition	1	1		3	5
Service Call	3	1	3	6	13
Good Intent Call	17	5	13	17	52
False Alarm/False Call	3	11	3	12	29
TOTAL	98	93	102	123	416

YTD by DISTRICT	Bayport	OPH	Baytown	West Lakeland	Mutual Aid	TOTAL
Fire	4	4	1	1	7	17
Overpressure, Rupture, Explosion, Overheat	2					2
Rescue/EMS	78	193	4	21	1	298
Hazardous Condition	1	2		2		5
Service Call	1	6	2	3	1	13
Good Intent Call	3	37	2	9	1	52
False Alarm/False Call	6	18	3	2		29
TOTAL	95	260	12	38	10	416



Bayport Police Department
294 North 3rd Street
Bayport, Minnesota 55003
Phone: 651-275-4400
Fax: 651-275-4411/

Laura Eastman
Chief of Police

Date: May 27, 2015
To: Mayor and City Council
City Administrator Martin
From: Police Chief Laura Eastman
Subject: **Police Reports and Updates**

Past Events

May 5-6, 2015: The Bayport Police and Fire Departments teamed up with Andersen Elementary and resident Shonette Doggett to promote Bike Safety Awareness Month. Principal Roberts, City Administrator Martin, Ms. Doggett and Chief Eastman assisted the students with fitting their new helmets provided by Regions Hospital and discussed bike safety measures and intersection crossing.

May 9-10, 2015: Reserve Academy was attended by six new volunteer Reserve Officers. The academy was presented by Officer John Miller, Sergeant Jackson and Reserve Sergeant Cameron.

May 16, 2015: Bark for Life Fundraiser – Sergeant K9 Officer Jay Jackson and partner Keylo attended the event at Barker’s Alps Park.

May 25, 2015: Memorial Day Parade – Reserve Officers, Police Officers, and Public Works staff worked together to coordinate a very successful parade. A very BIG thank you to all who assisted and attended!

Upcoming Events

June 10, 2015: Ice Cream Social at Lakeside Park, 6:30-8:30 p.m. – Reserve Officers

June 19-20, 2015: Rockin’ Ribs – Reserve Officer and Officer on Duty

June 27, 2015: Dane’s Place Fundraiser at Village Green Park – Reserve Officers

April Call Load (continued)

26 – 31: school crossing, medical L1, written warning speed, speed 62/40, silent alarm, no mn dl, GM no insurance, DAC, 46/30, broken guardrail, AOAL/ felony narcotics, crime prevention/ open garage door, medical L1, school crossing, city ord. violation debris, medical L1 x 2, possible domestic, medical L1, w/w stop sign violation, bar customer complaint, w/w equipment violation, public assist, found credit card, medical L1, city ord. debris x 2, 911 abandoned, school crossing, smoke scene, medical L1, w/w speed, DAR, Fail to obtain MN DL, noise complaint, aoa/accident, school crossing, check welfare, loose dog, lost wallet, child custody issue, council packets, w/w speed, No proof of insurance, unwanted person, extra patrol/school crossing, speed 45/30, w/w crosswalks, w/w speed, noise complaint, speed 54/40, medical L1, public works issue,

May Call Load

01 – speed 59/40 v/w fail to change DL, pay box collection, school crossing, extra patrol /welfare concern, suspicious activity, written warning speed, boat trailer parking x 6, trespassing/ 4th degree DUI, felony domestic assault by strangulation, GM domestic assault, f pr.w/w

tint/communication device used, speed 50/40, school crossing, expected death, speed 50/30, city ordinance violation x 3, school crossing, stop light broken, noise complaint, school crossing, found dog, council packets, domestic.

02 – Boat trailer parking x 4, dept. Info. Suicidal male, written warning speed x 3, check address.

03 – written warning speed, 4th degree dui, suspicious activity, medical, speed 59/40, written warning speed/citation no proof of insurance, K-9 meet and greet youth service bureau, damage to property, aoa/medical L1, school crossing/extra patrols.

04 – follow up noise complaint, written warning speed, lock out, K-9 meet and greet/demo crash/accident, medical L3, school crossing extra patrol, written warning passing on shoulder, danco order/surrender weapons, lost bike.

05 – Park close, school crossing/extra patrols, family assist/ delinquent behavior, written warning speed, boat fire, criminal sexual conduct/introduction of contraband, community policing event/Andersen elementary school, extra patrols, unwanted male/trespass from Not Just a bar, trespass from Woody's Bar and Grill, speed 47/30, trespass notification, lakeside park closed, medical L1, speed.

06 – School crossing, medical L1, boat trl. paybox collection x 18, records request, minor injury crash, train blocking for 29 minutes, cold domestic/child welfare, public assist, planning . commission packet, missing child, medical suicide, medical L1.

07 – Lakeside Park close, school crossing, non-payment demand letter sent, alarm, lakeside park close.

08 – DAS, suspicious activity, school crossing/extra patrol, written warning speed, extra patrol request, boat trailer parking, park shelter posting, department info. fire call, city ordinance no permit for bag, speed 62/40, no proof of insurance, speed 53/40, small amount of MJ, drug para., park close, no proof of insurance x 2, w/w speed, Juvies throwing oranges at vehicles.

09 – crime prevention garage door open, possible person with a gun, no MN drivers license, park open, parking complaint, reserve academy, driving complaint, boat trailer parking x 4, walk up report susp. person, written warning speed, park close, AOA/domestic, public assist, medical L1, burglary alarm.

10 – Domestic, signage complaint, assist other agency, unregistered MV, violation of 24 hour parking, medical L1, erratic driver, park close.

11 – crime prevention x 3, park open, DAS, school crossing, assist city hall, loose dogs, found cat, business lock out, train blocking, suspicious activity, lakeside park close, w/w speed, no proof of insurance.

12 – city ordinance complaint, open door, school crossing, vacation check, dumping complaint, school crossing, lock out, community policing contact, lakeside park close.

13 – written warning speed, 3rd degree dui, school crossing, lost dog, traffic, dumping complaint/check welfare, park close, AOA/possible domestic, AOA/susp. activity.

14 – crime prevention x 7, park open suspicious activity, crosswalks, oven fire, dept. information, 2 vehicle accident, park close.

15 – written warning speed, paybox collection, school crossing, trespassing complaint letter served, OFP violation, vehicle lockout, x 3, written warning speed.

16 – Suspicious vehicle, K9 meet and greet Bark for life, driving complaint/speeding the alley, motorcycle vs. car, speed 59/40, no seatbelt, alarm, community contact.

17 – welfare check, medical L3, theft, school crossing, medical L1, Speed 57/40.

18 – welfare concern, officer assist questions, school crossing, park close.

19 – Burglary alarm, driving complaint, crime prevention, park open, crosswalks, fail to yield to pedestrian, hit and run, fraud report, park close, road rage, poss. Domestic.

20 – AOA/break in, suicidal male, aoa/traffic, park open, school crossing, medical L1, vacation check, child protection intake, employment background, written warning speed.

21 – small amount of drugs, medical L1 x 2, medical, ord. violation, medical L1, ordinance violation no seat belt x 2, community contact x 2 (certificates), park close, speed 59/40.

22 – crosswalks, written warning speed, suspicious male/disorderly, no mnd dl/w/w speed/fail to obtain mn dl, possible intoxicated party, parking question, bon fire concern, m park closed shelter permits, civil issue, suicidal female, unwanted male.

23 – Park open, DAS / no insurance, medical L1, burglary alarm, found keys, parking question, w/warning speed x 2, information only rec. fire, seatbelt, DAC, possible domestic, Park close, juveniles complaint, crime prevention x 4.

24 – Park open, dog at large, attempted fraud, animal concern, found property, no proof of insurance, seatbelt x 3, DAS/no proof of insurance, seatbelt x 3, warrant arrest aoa/ seatbelt passenger x 2, seatbelt,

25 – welfare concern, DK male, theft of services, park close, written warning speed.

26 - 31 NA

Acronym/code: W/W = Written warning, LOCK OUT = vehicle keys locked in car, DAR = Driving after revocation, DAS= Driving after suspension, NPI/ NO POI = No proof of insurance, DOC = Disorderly conduct, CSC = Criminal Sexual Conduct, NO MN/DL = No Minnesota driver's license, Medical Level = 1 (most severe) 2 (moderate) 3 (mild), Rec'vd OFP/DANCO = Received a fax for an order for protection (OFP) domestic abuse, no contact order (danco) for person in our city, Felony Intro. Of Narc. = Felony level of introduction of narcotics into the prison, uac = underage drinking, 10 -72 = deceased.

Apr-15	Speed	Seatbelt	Child seat	DAS,R,C	Underage D&D	UAC	Open Bottle	No Insurance	No POI	Warrants	W/W
501 Chad Eastman	1										1
503 Aaron Slinger											
505 Quinn Withmarth	1			1						1	1
506 Chad Johnson	2										2
507 Dustin Purpur	2										3
508 Capt Hutchinson											
509 Jay Jackson											7
510 John Miller	4			2					2		13
512 Zach Lund	4			4					1		3
513 Keith Frank	2										
Riley Cameron											
Monthly Total	16	0	0	7	0	0	0	1	4	1	33
Year Total	55	0	0	30	0	0	0	2	16	3	154
Officer	Drugs	MJ in MV	Dac-IPS	Stop Sign	Drug Para	DWI	Distracted	Crime Prev	City Ord	Careless	Other
501 Chad Eastman											
503 Aaron Slinger											
505 Quinn Withmarth								12			1
506 Chad Johnson									3		
507 Dustin Purpur						1					
508 Capt Hutchinson											
509 Jay Jackson									5		
510 John Miller						3					1
512 Zach Lund											1
513 Keith Frank											
Riley Cameron											
Monthly Total	0	0	0	0	0	4	0	12	8	0	3
Year Total	1	1	0	0	5	9	0	41	41	3	12

Notes :



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: May 27, 2015

To: Mayor and City Council
Logan Martin, City Administrator

From: Mel Horak, Public Works Supervisor

Re: Public Works Department Update – June City Council meeting

During the month of May, the full-time Public Works staff, with assistance from part-time staff, completed the following tasks:

1. Cleaned Lakeside Park facilities on a daily basis
2. Prepared the city for the Memorial Day Parade and service at Hazelwood Cemetery, which included tree trimming, timely grass cutting and sweeping of the parade route
3. Moved the city boarding dock
4. Mowed and trimmed grass on numerous city properties
5. Planted numerous nursery stock trees in various locations
6. Replanted the landscape beds at Barker's Alps parking lot
7. Completed tree stump removal and restoration at various locations in the city
8. Completed ongoing maintenance and repairs to trucks and equipment
9. Installed multiple new water meters and repaired numerous nonfunctioning water meters
10. Performed ongoing operation of water and sewer systems, which includes daily inspections of facilities, water tests, water reports, and attending to system malfunctions

PUBLIC WORKS MESSAGE OF THE MONTH

Please do not blow yard waste – grass clippings or leaves – out in the city's roadways.
Yard waste clogs the storm sewer drain system and impacts water quality.

Bayport Public Library



582 NORTH FOURTH STREET
BAYPORT, MINNESOTA 55003
(651) 275-4416

Date: May 21, 2015

To: Mayor and City Council; Logan Martin, City Administrator

From: Mark Blando, Bayport Public Library Director

Re: Bayport Library Update

The library and the Foundation for Bayport Library hosted a wonderful author luncheon with New York Times bestselling writer Nickolas Butler. Nickolas was on hand to read from his works, answer several questions and even sign books. We would like to thank Nickolas and the Foundation for Bayport Library for putting on such a memorable event.

June marks the beginning of our Summer Reading program. We have a great lineup of programs and performers. A complete listing of activities can be found on our website, www.bayportlibrary.org, our library's Facebook page or in person at the front desk of the library. Our events for June are:

The Spongebob Movie: Sponge Out of Water (Rated PG, 92min) Thursday, June 11, 1:00pm

Strange Magic (Rated PG, 99min) Thursday, June 18th, 1:00pm

The Teddy Bear Band-Thursday, June 25, 1:00pm at Lakeside Park (rain location: Bayport Library)

Bruce the Bug Guy-Monday, June 29, 1:00pm at Bayport Public Library

We also have a K-6 book club as well as a chess club going on all summer. It's going to be a great summer at the library!

Thanks to you all,



Mark Blando

Director

Bayport Public Library



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: May 26, 2015

To: Mayor and City Council
Logan Martin, City Administrator

From: Sara Taylor, Assistant City Administrator/Planner

Re: **Department Update – June City Council meeting**

ST. CROIX SUMMIT SCHOLARSHIP

Last month, I was fortunate to receive a scholarship to attend the annual “St. Croix Summit” workshop hosted by the St. Croix River Association. The workshop provides an opportunity to convene public and private agencies and promote their mission to protect, restore, and celebrate the St. Croix River and its watershed through collaboration and partnerships. The workshop featured a variety of speakers and topics throughout the day, highlighting current research and projects geared toward protecting and restoring the St. Croix River, and how climate change and development/land use is impacting these efforts. Afternoon sessions focused specifically on principles and strategies that local government and staff can apply to our work, to ensure outdoor parks and natural areas, especially along the river, continue to be vital community assets. Several education and outreach projects were also featured, to help demonstrate ways communities can engage new audiences, specifically youth groups, in promoting and understanding the importance of protecting the St. Croix River.

PLANNING COMMISSION APPLICATIONS

The Planning Commission held a public hearing on May 11 to consider a conditional use permit (CUP) application for government use and construction of a new Bayport Fire Hall at 1012 5th Avenue North. No public comment was received and the Planning Commission unanimously recommended approval of the application. The City Council will consider the application at the June 1 meeting.

Last week, Mattamy Homes submitted their final plat application for Phase III-B of Inspiration. The Planning Commission will convene on June 15 to consider the application. The City Council is expected to consider the final plat at the July 6 meeting.

WASHINGTON COUNTY RECYCLING GRANT WORK PLAN

Over the past few months, I have been working with the recycling grant coordinator at Washington County to develop a two-year work plan, in order for the city to continue to be eligible for a grant to fund administration costs and special projects related to community recycling efforts. The format for the recycling grant program was completely overhauled within the past year, which has resulted in changes to the grant application process, annual reporting requirements, and types of projects that are eligible for funding. Our current draft city work plan will continue to include the curbside recycling incentive/reward program and promoting recycling efforts and activities via the city newsletter and website. New projects will focus on pursuing efforts to increase recycling efforts for multi-family dwelling units in the city, as well as purchasing multi-compartment recycling/waste containers for city buildings and grounds.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: May 27, 2015
To: Honorable Mayor and City Council
From: Logan Martin, City Administrator
Re: **Administration Department Update – June City Council meeting**

FIRE HALL PROGRESS

On Monday, May 18 the Bayport City Council was joined by project partners from Oak Park Heights, Baytown, West Lakeland, Washington County, the Department of Corrections, Representative Betty McCollum's office, and many more to officially break ground on the new Fire Hall site! This event formally kicked off the approximately 6-month process of building the new Fire Hall. Excavation and grading of the site will be completed by Miller Excavating over the next few weeks, followed by the installation of the building's footings and foundation. Work will begin in early June along 5th Avenue to extend sewer and water utilities from the east side of Barker's Alps Park over to the site. This work will require the temporary (approximately 5 day) closure of 5th Avenue, with a detour route posted.

ECONOMIC DEVELOPMENT OPPORTUNITIES

As addressed separately on the June 1 agenda, the modification to the Tax Increment Finance (TIF) Plan has been postponed to the July 6 meeting due to a variety of factors. Prior to that meeting, staff will continue to formalize the financial capacity within this TIF plan to determine if sufficient funds exist to consider the redevelopment opportunity at 169 3rd St. N. A few due diligence items, including an environmental analysis and title work, will also be completed in the interim as they are needed prior to the City purchasing any property. At this time, staff anticipates holding a workshop with the Council on July 6 to further discuss this opportunity.

UPCOMING MEETINGS AND EVENTS

June 1	City Council meeting	6:00pm	City Hall
June 5-6	Citywide Garage Sale		Various locations
June 10	BCAL Ice Cream Social	6:30pm – 8:30pm	Lakeside Park
June 15	Planning Commission meeting	6:00pm	City Hall
June 19-20	Rockin' Ribs Fest	5pm-10pm Fri, 11am-10pm Sat	Lakeside Park
June 22	Farmer's Market begins	2:30pm – 6:30pm	Village Green
July 6	City Council workshop (tentative)	5pm	City Hall
July 6	City Council meeting	6pm	City Hall