



CITY OF BAYPORT

294 NORTH 3RD STREET
BAYPORT, MN 55003

CITY COUNCIL WORKSHOP
City Hall - Council Chambers
June 6, 2016
5:00 p.m.

***** Please note: There will be no public comment taken at the workshop. *****

CALL TO ORDER

BUSINESS

Discuss potential project for Washington County's Land and Water Legacy Program

Discuss temporary sign policy for Bayport Community Action League community events

ADJOURN



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: May 26, 2016
TO: Mayor and City Council
FROM: Logan Martin, City Administrator
RE: Discuss preliminary opportunity to acquire land via Washington County's Land & Water Legacy Program

BACKGROUND

In recent months the City has been approached by landowners near Beach House Marina regarding the potential sale of their properties to the City. In anticipation of this opportunity, City staff worked with Washington County to investigate whether the project could comply with the standards of a land acquisition grant program known as the Land and Water Legacy Program. Approved via a ballot referendum in 2006, the Land and Water Legacy Program allowed Washington County to sell bonds to raise funds for the purpose of acquiring open space to preserve it in its natural state for the long term. The grant typically funds up to 50% of land or easement acquisition costs, with the remainder of the funding coming from state grants, non-profit partners, and city resources. Thus far, the program has been utilized to acquire numerous of acres of land to be protected as passive open space throughout Washington County, including the recent acquisition of the Aiple estate in Stillwater.

City and County staff met with landowners in this area in May to further gauge their intent and inform them of the general parameters of the program. The landowners expressed interest in working with the City to preserve this land as open space, and the County sees it as a great fit for the Land and Water Legacy Program due to its proximity to the St. Croix River and its connectedness with Lakeside Park. A significant amount of work and discussions would need to take place in the future regarding this opportunity, as this is truly a preliminary proposal that needed to come forward now due to the timely nature of real estate transactions. Attached for discussion at the workshop is a spreadsheet showing the tax values and annual taxes paid to the City.

Following City Council discussion, the Washington County Board would receive a presentation on the preliminary opportunity and would consider ordering a real estate appraisal on the properties. Receiving this information would allow City and County staff to begin considering necessary budgets for the project, and would inform future Council and County Board discussions on how to proceed.

RECOMMENDATION

Staff recommends the City Council provide general feedback and direction on this opportunity to allow the Washington County Board to consider next steps.

Attachments

Aerial Map of Parcels
Summary of Tax Values



CITY BOAT LAUNCH

ANDERSEN WINDOWS

SCHNEIDER FAMILY

SCHNEIDER FAMILY

RICK SCHNEIDER

ROBERT MCPHERSON

SHELTON FAMILY

BOB MCPHERSON

SHELTON BEACHHOUSE MARINA

LAKESIDE PARK

1

2

3

4

5

6

MAINE ST

LAND AND WATER LEGACY PROGRAM

PARCEL	PROPERTY OWNER	DESCRIPTION	STRUCTURES	TAX LAND VALUE	TOTAL VALUE	TOTAL TAX BILL	CITY TAX
1	SCHNEIDER FAMILY	MILL LOT 9	NONE	\$335,000.00	\$335,000.00	\$4,446.00	\$1,554.03
2	SCHNEIDER FAMILY	PART MILL LOT 10	SHED - \$3500	\$125,000.00	\$128,500.00	\$1,418.00	\$476.82
3	RICK/JENNY SCHNEIDER	1 LAKESIDE DRIVE N	HOUSE - \$136,900	\$436,600.00	\$573,500.00	\$6,608.00	\$2,235.69
4	ROBERT MCPHERSON	105 LAKE CIRCLE N	HOUSE - \$63,700	\$473,300.00	\$537,000.00	\$6,080.00	\$2,051.27
5	SHELTON FAMILY	104 LAKE CIRCLE N	HOUSE - \$67,900	\$400,200.00	\$468,100.00	\$5,250.00	\$1,764.44
6	BOB MCPHERSON	103 LAKE CIRCLE N	HOUSE - \$77,400	\$232,000.00	\$309,400.00	\$3,412.00	\$1,140.30
				\$2,002,100.00	\$2,351,500.00	\$27,214.00	\$9,222.55



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: May 31, 2016
To: Mayor and City Council
From: Logan Martin, City Administrator
Sara Taylor, Assistant City Administrator/Planner
Re: Discuss temporary sign policy for Bayport Community Action League community events

BACKGROUND

In 2012, the city adopted a resolution establishing a partnership with the Bayport Community Action League (BCAL) for specific community events (see attached). The purpose of this resolution was to acknowledge that the city would be unable to expend funding and/or resources to solely provide such events, and therefore is committed to assisting the BCAL with in-kind donations of city services, equipment, and/or park facility rental and use, when possible, to ensure these community events continue. The events designated per the resolution include the Ice Skating Party (February), Easter Egg Hunt (March-April), Farmer's Market (June-October), Ice Cream Social (June), Derby Days (September), and Lighting of the Village Green (December).

Recently, staff was approached by the BCAL to discuss ways the city could offer some additional help with community events, specifically promotion via temporary signs and/or banners. On April 26, Logan, Sara, and Councilmember Michele Hanson had a conference call with Bob Johnson to discuss limitations with the city's temporary sign ordinance and offer some solutions on how the city could offer some flexibility to promote BCAL community events, in which the city is considered a partner/co-sponsor. After some good discussion, staff prepared the following draft list of parameters that would help promote community events via temporary signs, consistent with the city's resolution of partnership with the BCAL:

- Location:** *Off-site signs allowed at designated city-owned parcels/entrance points into Bayport (see attached map - near Bayport Marina, Barker's Alps, and Argus Square);
On-site signs allowed at event (with approval of property owner if other than city)*
- Quantity:** *Up to 3 off-site signs
Up to 2 on-site signs*
- Duration:** *Off-site signs may be posted up to 7 days prior to event; removed within 2 days after event
On-site signs may be posted during event hours only*
- Placement:** *By BCAL*
- Size:** *Up to a maximum of 32 square feet (4 feet x 8 feet) per sign*
- Text:** *Name, date, time, and location of event with logo or graphic (subject to city approval)*
- Process:** *Applied for in conjunction with special event application*
- Material:** *Weather resistant; no lighting or illumination*
- Cost:** *Included in special event application fee; BCAL responsible for cost of sign*
- Exceptions:** *Farmer's Market is allowed to post up to 2 on-site signs at Village Green Park 1 day prior to scheduled market dates; removed immediately after market*

Because of the city's unique partnership with the BCAL, staff feels this may be a good compromise to provide some additional promotion for these events. By identifying clear standards and expectations, we will avoid unnecessary sign clutter, which could potentially result in complaints and/or negative impacts to our neighborhoods. It should be noted that unlike businesses, campaigns, fundraisers, charities, etc. that use temporary signs to advertise items for profit/sale or personal gain, these BCAL events are solely aimed at promoting and supporting non-profit community sponsored activities. For this reason, a special temporary sign policy for BCAL/city partner events may be appropriate.

RECOMMENDATION

Staff recommends the City Council provide direction on the draft temporary sign policy for Bayport Community Action League community events.

RESOLUTION NO. 12-10

EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA HELD JUNE 4, 2012

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 4th day of June 2012, at 6:00 p.m.

The following members were present: Mayor St. Ores, Councilmembers Carlson, Goldston, Hanson and Ostertag

The following members were absent: None

Councilmember Hanson introduced the following resolution and moved its adoption:

A RESOLUTION ESTABLISHING A PARTNERSHIP WITH THE BAYPORT COMMUNITY ACTION LEAGUE FOR COMMUNITY EVENTS

WHEREAS, the city values, supports, and appreciates the efforts of the Bayport Community Action League (BCAL); and

WHEREAS, the city feels that the BCAL organizes and funds special events that engage the residents and community for the good of the city; and

WHEREAS, the city is unable to expend funding and/or resources to solely provide such community events as the BCAL provides; and

WHEREAS, a goal of the city's strategic plan is to assist the BCAL, with an in-kind donation of city services, equipment, and/or park facility rental and use, when possible, to ensure these community events continue; and

WHEREAS, the city has designated the Ice Skating Party, Easter Egg Hunt, Farmer's Market, Ice Cream Social, Derby Days and Taste of Bayport, and Lighting of the Village Green as community events in which the city may provide an in-kind donation of city services and/or park facility rental, when possible;

NOW, THEREFORE BE IT RESOLVED that the city hereby establishes said partnership with the Bayport Community Action League, as stated herein, under the condition that the BCAL shall continue to request city assistance with said community events by way of a special event application, and any other required permits and fees, as well as provide a certificate of insurance in accordance with Minnesota State Statutes for such events, which shall be subject to the review of city staff and approval by the City Council and shall agree to indemnify the city for any damage or injury that may result from said community events.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken thereon, the following vote via voice:

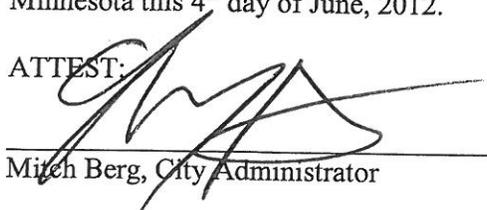
Susan St. Ores - aye
Connie Carlson - aye

Mark Ostertag - aye
Dan Goldston - aye

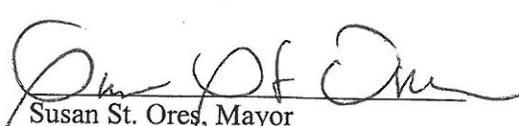
Michele Hanson - aye

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 4th day of June, 2012.

ATTEST:



Mitch Berg, City Administrator



Susan St. Ores, Mayor