CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
June 9, 2014

REGULAR MEETING **6:00 P.M.**

CALL TO ORDER

ROLL CALL (St. Ores, Carlson, Goldston, Hanson, McGann)

APPROVAL OF AGENDA

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

1. May recycling award recipient is Deb Staloch who will receive $30.00 for her recycling efforts, with funding made possible by a grant from Washington County.
2. Letter of recognition for Officer Jay Jackson

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed.
A total of 15 minutes is allotted for the public comment period (not 15 minutes per person)

1. Sally Johnson, Community Thread
2.

CONSENT AGENDA **TAB #**

Consider a resolution adopting items 1 through 7

1. May 5, 2014 City Council workshop meeting minutes — 1
2. May 5, 2014 City Council regular meeting minutes — 2
3. May payables and receipts (check numbers 1137107-1137272) — 3
4. May building, plumbing and mechanical permits report — 4
5. Special event application from Anderson Race Management for relay event on Saturday, August 16, 2014 at Perro Park — 5
6. Renewal of on-sale 2:00 a.m. liquor license for Mallards restaurant/tavern located at 101 5th Avenue South — 6
7. Installation of northbound and southbound stop signs at the intersection of 2nd Avenue North and 4th Street North near Andersen Elementary School — 7

PUBLIC HEARINGS

CITY COUNCIL LIAISON REPORTS

STAFF/CITY ADMINISTRATOR REPORTS 8

UNFINISHED BUSINESS

TAB #

NEW BUSINESS

1. Consider a business subsidy policy in accordance with Minnesota Investment Fund loan Requirements (*Note: The public hearing to discuss the Minnesota Investment Fund loan and this policy was held on May 5, 2014. However, additional public comments regarding the policy will be taken at this meeting.)* 9

2. Consider authorization to complete a feasibility study, prepare engineer bidding documents, and call for a public improvement hearing to initiate the extension of municipal water and sewer utilities to a portion of 2nd Street South and 1st Avenue South 10

3. Consider an amendment to Chapter 62 – Vegetation of the Bayport City Code of Ordinances 11

4. Consider an amendment to Appendix D – Fee Schedule of the Bayport City Code of Ordinances 12

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

1.
2.

ADJOURNMENT

RESOLUTION NO. 14-

EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA HELD JUNE 9, 2014

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 9th day of June 2014 at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-7 FROM THE JUNE 9, 2014 CITY COUNCIL AGENDA

1. May 5, 2014 City Council workshop meeting minutes
2. May 5, 2014 City Council regular meeting minutes
3. May payables and receipts (check numbers 1137107-1137272)
4. May building, plumbing and mechanical permits report
5. Special event application from Anderson Race Management for relay event on Saturday, August 16, 2014 at Perro Park
6. Renewal of on-sale 2:00 a.m. liquor license for Mallards restaurant/tavern located at 101 5th Avenue South
7. Installation of northbound and southbound stop signs at the intersection of 2nd Avenue North and 4th Street North near Andersen Elementary School

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –	Dan Goldston –
Connie Carlson –	Patrick McGann –
Michele Hanson –	

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, this 9th day of June 2014.

ATTEST:

_____ _____

Logan Martin, City Administrator Susan St. Ores, Mayor

CITY OF BAYPORT
CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS
May 5, 2014
5:00 P.M.

CALL TO ORDER

The workshop was called to order by Mayor St. Ores.

ROLL CALL

Members Present: Mayor St. Ores, Councilmembers Carlson, Goldston, Hanson, and McGann

Staff Present: City Administrator Logan Martin, Assistant City Administrator/Planner Sara Taylor, and City Attorney Andy Pratt

REVIEW FINDINGS FROM UNIVERSITY OF MINNESOTA ECONOMIC DEVELOPMENT STUDY

Administrator Martin reviewed a summary of the study that was completed by students at the University of Minnesota, as part of their curriculum for a class related to economic development. The study focused on a "Hometown" approach to capitalize on economic development opportunities in Bayport's existing, traditional downtown commercial corridor. Components of the study included a city site visit, inventory of existing properties, market analysis, niche business research, and strategies to encourage economic development. Suggested niche businesses that may add benefit to the city included food and beverage, home furnishing/remodeling, and grocery. Suggested strategies for economic development included business recruitment, revitalization of the downtown corridor, and promotion of the community through special events. The City Council noted their appreciation for the students' work on the project and was pleased that the study offered some suggestions that may be helpful as the city considers potential short and long-term economic development projects in the coming years.

DISCUSS POTENTIAL SHORT AND LONG-TERM ECONOMIC DEVELOPMENT PROJECTS FOR 2014

Administrator Martin reviewed the staff memo included in the workshop packet, focusing primarily on suggested short-term projects, which included the implementation of a business visit program and downtown beautification. He noted that staff contacted MnDOT and they did not object to placing hanging baskets on the city's utility poles within the business district, which was mentioned by the City Council at a previous workshop as a desired project for 2014. Per the City of Hudson, their downtown hanging baskets are 18" in diameter and cost approximately $50.00 each. Brackets would also need to be installed on the poles for the baskets, which are estimated at a cost of $30.00 each. Administrator Martin also reviewed options for decorative directional signage for the business district, to help direct motorists and visitors to businesses, parks, and city facilities that are less visible or not located along Highway 95. The consensus of the City Council was to add an item to the May 5, 2014 regular City Council meeting agenda to consider a 2014 expenditure for the hanging baskets and pole hardware. The City Council directed staff to obtain a cost estimate for directional signage within the business district, for consideration at a future workshop or meeting. The City Council also expressed interest in implementing a business visit program at some point in the future.

REVIEW DRAFT BUSINESS SUBSIDY POLICY IN ACCORDANCE WITH MINNESOTA INVESTMENT FUND LOAN REQUIREMENTS

Administrator Martin reviewed a proposed business subsidy policy, which was drafted by Attorney Pratt. He explained that the city is required by the Minnesota Department of Employment and Economic Development (DEED) to adopt this policy, in conjunction with the Minnesota Investment Fund Loan recently requested by Andersen Corporation for a proposed expansion project. The purpose of the policy is to provide broad parameters when providing public assistance to commercial and housing development projects. Attorney Pratt noted that several other municipalities have similar policies, especially those engaged in recurrent economic development.

The City Council was asked to review the draft policy over the next few weeks. The policy will be discussed at the June 9, 2014 City Council meeting.

ADJOURNMENT

It was moved by Councilmember Goldston and seconded by Councilmember Carlson to adjourn the workshop at 5:54 p.m.

CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
MAY 5, 2014
6:00 P.M.

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of May 5, 2014 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers Connie Carlson, Dan Goldston, Michele Hanson and Patrick McGann

Members Absent: None

Staff Present: City Administrator Logan Martin, Police Chief Laura Eastman, Public Works Supervisor Mel Horak, City Engineer John Parotti, City Attorney Andy Pratt, Fire Chief Mark Swenson, and Assistant City Administrator/Planner Sara Taylor

APPROVAL OF AGENDA

Councilmember Carlson requested adding consent agenda item #7, *Reschedule June 2, 2014 regular City Council meeting to June 9, 2014*, and new business item, *Consider the addition of hanging baskets to utility poles in the city's business district.*

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to approve the May 5, 2014 City Council agenda as revised. Motion carried 5-0.

PROCLAMATIONS/COMMENDATIONS/PETITIONS/ANNOUNCEMENTS

1. The April recycling award recipient is Dustin Vincent who will receive $30.00 for his recycling efforts, with funding made possible by a grant from Washington County.

OPEN FORUM

1. Sue Baldwin announced the first Bark for Life fund raising event for the American Cancer Society (ACS) will be held at Barker's Alps Park on Saturday, May 17 from 9:00 a.m. to noon. Participants may preregister at the ACS website or on the day of the event ($20.00 registration fee).
2. Mayor St. Ores asked Attorney Pratt to review city zoning and state fire codes related to single and multi-family housing, due to recent concerns expressed by residents. Attorney Pratt stated the city has ordinances to deal with non-compliant properties. He also noted that individual properties recently brought to the city's attention in regard to their multi-family housing status are compliant with city code. Residents were directed to contact Administrator Martin if they have questions regarding this information.

CONSENT AGENDA

Mayor St. Ores read items 1-7 on the revised consent agenda.

Councilmember Carlson introduced the following resolution and moved its adoption:

Resolution 14-07

RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-7 FROM THE MAY 5, 2014 CITY COUNCIL AGENDA

1. April 7, 2014 City Council regular meeting minutes
2. April payables and receipts (check numbers 1137047-1137147)
3. April building, plumbing and mechanical permits report
4. Temporary on-sale liquor license application from Greater Stillwater Chamber of Commerce for Rockin' Ribs event on June 20-21 at Lakeside Park
5. Temporary on-sale liquor license application from Bethlehem Lutheran Church for Dane's Place event on June 29, 2014 at Village Green Park
6. Application for Minnesota Lawful Gambling Exempt Permit from Bethlehem Lutheran Church for Dane's Place event on June 29, 2014
7. Reschedule June 2, 2014 regular City Council meeting to June 9, 2014

Mayor St. Ores noted the June 9 meeting would likely not be broadcast live due to the schedule change, but the meeting will be rebroadcast several times on Valley Access Channels.

The motion for adopting the foregoing resolution was duly seconded by Councilmember McGann and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Dan Goldston – aye	Patrick McGann – aye
Connie Carlson – aye	Michele Hanson – aye	

PRESENTATION OF THE 2013 CITY AUDIT

Molly Thompson, Schlenner Wenner & Company, presented the city's audited financial statements for the year ending December 31, 2013. The audit results, financial highlights and Report to the Members of Governance were reviewed in detail. She explained the book entry value of the city's investments, and Mayor St. Ores emphasized the city's strong financial standing. Ms. Thompson confirmed this fact and applauded the city for its financial management practices.

COUNCIL LIAISON REPORTS

Councilmember Carlson reviewed the April 26 Library Board meeting, noting the strategic planning session was beneficial and the library will be implementing strategies once the plan is formally accepted by the board. She reviewed upcoming events and reported the next meeting is scheduled for May 22, 2014, 6:00 p.m., at the library.

Councilmember McGann reported on the April 21 meeting of the Planning Commission. New commissioners Brad Abrahamson and Elizabeth Kelly were sworn in and the Planning Commission recommended approval of two applications that will be discussed at tonight's meeting.

Mayor St. Ores reported that Administrator Martin, Police Chief Eastman and herself met with the Union Pacific to discuss city and resident concerns with trains blocking roadways, trains idling for lengthy periods, and horn blowing during whistle ban quiet hours. She said new signs have been posted at each railroad crossing listing a toll free number to report trains blocking a crossing, and the city now has a designated Union Pacific representative that will deal with concerns as they arise. She also reviewed the April Middle St. Croix Watershed Management Organization meeting and reported that she attended the 100th Anniversary celebration for the Minnesota Correctional Facility in Bayport on May 3.

STAFF/CITY ADMINISTRATOR REPORTS

Fire Chief Swenson and Mayor St. Ores reported that the Fred C. and Katherine B. Andersen Foundation has granted the city $1 million for the proposed new fire station. Mayor St. Ores thanked the foundation for this award, as well as their longstanding commitment to the City of Bayport. Chief Swenson reviewed his written report and stated the new fire truck should be ready within the next three weeks. He anticipates completing a service agreement and cost-share contract for the proposed new fire station with the City of Oak Park Heights in June, and other communities served by the department within the coming months.

Police Chief Eastman reminded everyone that a detour will be in place for Highway 95 on Memorial Day for the parade that starts at 8:30 a.m. She reviewed her written report and noted that four people recently completed the Reserve Officer Academy. She clarified that the multiple train complaints noted in the activity log primarily related to a single train idling situation and have been addressed with the Union Pacific.

Public Works Supervisor Mel Horak reviewed his written report. He stated the city's fleet of water meters is reaching its life expectancy, which has resulted in increased time spent on maintenance and repairs. He reported city crews will be flushing fire hydrants beginning May 6 for the next two weeks.

Assistant City Administrator/Planner Taylor reviewed the Planning Commission activity from the April meeting. She reported that staff continues to review city ordinances and noted proposed revisions to the city's solid waste ordinance will be considered at tonight's meeting. Staff has been cross-referencing and updating its electronic database for Hazelwood Cemetery, with the intent to develop a comprehensive map of gravesites in the cemetery. She reminded residents that boat trailer parking permits are now available, the citywide garage sale is scheduled for June 6 and 7, and judging for the Bayport in Bloom contest will take place in late July. More information is available on the city's website.

PUBLIC HEARINGS

Consider a Minnesota Investment Fund loan from the Minnesota Department of Employment and Economic Development to the city to offset the cost for equipment and infrastructure improvements proposed by Andersen Corporation: Administrator Martin explained that the City of Bayport will be partnering with Andersen Corporation to submit a state loan application to the Minnesota Investment Fund for an expansion project at their Bayport plant. The city will act as the fiduciary agent for a $500,000.00 forgivable loan through the loan program and the guidelines require a public hearing on the loan, as well as a resolution of support from the city. In addition, a business subsidy policy will be considered by the City Council in June. Susan Roeder, Director of Public Affairs for Andersen Corporation, reviewed the expansion project that features the creation of 100 new jobs in Bayport and an $18 million investment in facility upgrades to support the new product line.

Mayor St. Ores opened the public hearing and no comment was heard.

It was moved by Councilmember Carlson and seconded by Councilmember Goldston to close the public hearing. Motion carried 5-0.

NEW BUSINESS

Consider a Minnesota Investment Fund loan from the Minnesota Department of Employment and Economic Development to Andersen Corporation: Administrator Martin summarized the city's required action to partner with Andersen Corporation to enable the company to access state grant funding for the expansion project. Staff recommended approval of the resolution supporting Andersen Corporation's

application to the Minnesota Department of Employment and Economic Development for the Minnesota Investment Fund loan.

Councilmember Hanson introduced the following resolution and moved its adoption:

Resolution 14-08

RESOLUTION OF SUPPORT FOR AN APPLICATION TO THE MINNESOTA DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT FOR THE MINNESOTA INVESTMENT FUND

The motion for adopting the foregoing resolution was duly seconded by Councilmember Goldston and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Dan Goldston – aye	Patrick McGann – aye
Connie Carlson – aye	Michele Hanson – aye	

Consider a request for an amendment to an existing conditional use permit to allow expanded hours for outdoor seating and consumption of food and beverages within the uncovered front porch area at the Hesley Jensen American Legion Post 491, located at 263 3rd Street North: Assistant City Administrator/ Planner Taylor reviewed an application from the American Legion to amend the 2008 conditional use permit (CUP) which allows outdoor seating on the existing front porch. The Legion would like to expand the hours for outdoor seating, consumption of food and beverages, and smoking to 12:00 a.m. on Friday and Saturday evenings to accommodate community and special events. The current CUP limits these activities from 10:00 am. - 10:00 p.m. daily. She stated the majority of parcels in the immediate vicinity are zoned and used for commercial purposes, some of which include outdoor patio or porch areas, which have not had a negative impact on the neighborhood. The Planning Commission held a public hearing on the CUP on April 21 and recommended approval of the amendment. Staff confirmed that the requested hours are consistent with CUPs for other establishments in the city that have outdoor seating. Staff recommended approval of the resolution allowing the expanded outdoor hours, subject to the conditions of approval.

Councilmember Hanson introduced the following resolution and moved its adoption:

Resolution 14-09

RESOLUTION AMENDING A CONDITIONAL USE PERMIT TO ALLOW EXPANDED HOURS FOR OUTDOOR SEATING AND CONSUMPTION OF FOOD AND BEVERAGES WITHIN THE UNCOVERED FRONT PORCH AREA AT 263 3RD STREET NORTH, LEGALLY DESCRIBED AS LOT 3, BLOCK 56, OF BAYPORT, WASHINGTON COUNTY, MINNESOTA

The motion for adopting the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Dan Goldston – aye	Patrick McGann – aye
Connie Carlson – aye	Michele Hanson – aye	

Consider a request for a variance to exceed the maximum square footage allowed for accessory structures in the R-1 Single-family Estate zoning district for the residential property located at 12 Point Road: Assistant City Administrator/Planner Taylor reviewed a variance application for 12 Point Road to allow the property to exceed the maximum square footage for accessory structures. The property currently contains a single-family home with an attached garage, a detached garage/storage building and a detached pool house, and the existing and proposed square footage of all accessory structures exceeds the 2,000 square foot maximum allowed for these structures. She stated the property sustained

substantial flood damage in 2001, which led to the demolition of the residential dwelling and construction of a new single-family home with attached garage and a new detached garage. As a condition of approval for the new house and garages in 2002, the city required the structures to be constructed at a minimum elevation of 693 feet and meet all setback, impervious coverage, and fill requirements, to ensure compliance with the floodplain ordinance and prevent future flood damage. Construction was completed in 2003 and the current owners purchased the property in 2012. When the applicant contacted the city about constructing an addition to the detached garage, it was discovered that the total number and area of accessory structures exceeds city code requirements and the elevation and fill around the existing structures do not comply with city code. Limited city records do not explain why the discrepancies exist. Staff and the applicant have been working to address these discrepancies and increase compliance with city ordinances, and the applicant is agreeable to several improvements. These include demolishing the non-conforming pool house, which will bring the property into compliance with one accessory structure per parcel; bringing in the necessary fill and re-grading the property to comply with the required 693 feet elevation a minimum of 15 feet around the existing house and garages; and converting a portion of the existing attached garage into living space, which will reduce the net accessory structure area on the property. In light of the proposed improvements, the applicant is requesting a variance to allow an addition to the existing garage. The addition would result in more accessory structure area than allowed by city code; however the outcome of the total impervious area and accessory structure area will actually result in a net decrease from the existing site conditions and increase compliance with city ordinances. Staff stated that the owners are willing to make a substantial investment to bring the property into compliance with city codes, which will result in a significant improvement over the present conditions, and were not created by the current owner. The Planning Commission held a public hearing on the variance application on April 21, and recommended approval. Staff finds that the criteria for the variance has been met and recommended approval of the resolution approving the variance, subject to the conditions of approval stated in the staff report.

Mayor St. Ores questioned construction activity on the property, and Planner Taylor stated there was some preliminary groundwork completed last fall before the discrepancies were identified, at which time work ceased. Planner Taylor said the Minnesota Department of Natural Resources (DNR) has reviewed the application and is supportive of the variance conditions of approval that will protect the structures from future flood damage, with the addition of the necessary fill to comply with elevations to 693 feet. She added that although the variance would allow 1,047 square feet above that allowed by city code for accessory structures on the property, the lot is approximately 102,000 square feet, which is substantially greater than other properties in the city and the required minimum lot size for this zoning district.

Councilmember Carlson introduced the following resolution and moved its adoption:

Resolution 14-10

RESOLUTION FOR A VARIANCE TO EXCEED THE MAXIMUM SQUARE FOOTAGE ALLOWED FOR ACCESSORY STRUCTURES IN THE R-1 SINGLE-FAMILY ESTATE ZONING DISTRICT BY PERMITTING A 1,010 SQUARE FOOT ADDITION TO THE EXISTING DETACHED GARAGE AT THE PROPERTY LOCATED AT 12 POINT ROAD, LEGALLY DESCRIBED AS LOT 12, POINT ADDITION, OF BAYPORT, WASHINGTON COUNTY, MINNESOTA

The motion for adopting the foregoing resolution was duly seconded by Councilmember Goldston and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Dan Goldston – aye	Patrick McGann – aye
Connie Carlson – aye	Michele Hanson – aye	

Consider awarding the 2014 Sealcoating Project: Engineer Parotti summarized the bid opening for the 2014 Sealcoating Project. The three bids ranged from $58,141.00 to $65,178.00, with the low bid submitted by Allied Blacktop Company, Maple Grove, Minnesota. Staff recommended awarding the project to Allied Blacktop Company in the amount of $58,141.00. Public Works Supervisor Horak said the city's goal is to sealcoat approximately one-fifth of the city streets annually, and he stressed the value of this work to extend the life of city streets. Administrator Martin stated $60,000.00 was budgeted for the project.

It was moved by Councilmember Goldston and seconded by Councilmember Carlson to award the 2014 Sealcoating Project to Allied Blacktop Company, Maple Grove, Minnesota, in the amount of $58,141.00. Motion carried 5-0.

Consider an amendment to Chapter 46 – Solid Waste, Article III. of the Bayport City Code of Ordinances related to storage, collection and disposal: Administrator Martin reviewed the proposed amendments to the solid waste ordinance that pertain generally to the storage and disposal of bulk materials, such as dumpsters, bagsters and PODS on residential properties. The amendment states that temporary storage containers can be placed five feet from a property line, which is consistent with the setback for sheds and other accessory structures. Additionally, the revisions limit temporary containers to one per property, for up to 30 days. A city permit process for the placement of temporary storage containers will also be established. Administrator Martin noted staff added language to Sec. 46-54 related to hazardous waste, after conferring with Washington County Public Health. The language, *in accordance with all applicable county and state regulations,* will be added to the last sentence. Discussion followed on the flexibility to allow both a POD and a dumpster to accommodate certain construction projects, and it was recommended Sec. 46-58 be revised to state bulk containers are limited to one container per property, *unless otherwise approved by the city.*

Councilmember Carlson introduced the following ordinance, as presented, and moved its adoption:

Ordinance #842

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA AMENDING CHAPTER 46 – SOLID WASTE, ARTICLE III. COLLECTION AND DISPOSAL, OF THE BAYPORT CITY CODE

The motion for adopting the foregoing ordinance was duly seconded by Councilmember McGann and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Dan Goldston – aye	Patrick McGann – aye
Connie Carlson – aye	Michele Hanson – aye	

Consider the addition of hanging baskets to utility poles in the city's business district: Administrator Martin reported staff has been working with the Minnesota Department of Transportation (MnDOT) on a potential beautification project in the downtown retail corridors along Highway 95 and 5th Avenue North, to add decorative flower baskets to the city-owned utility poles. MnDOT did not have any objections to the project, which would be maintained by the Public Works staff. He reviewed options for adding approximately 15 baskets to light poles, at a cost of approximately $46.00 per 18-inch flower basket, plus the required brackets/supports. Staff requested City Council approval for a do-not-exceed expenditure of $1,500.00 for the project. Public Works Supervisor Horak said his department could maintain the baskets without additional staff. He stated staff will need to verify that the light poles are rated for the extra load created by the brackets and baskets. Mayor St. Ores recommended the city delay the project until next year if the project cannot be implemented quickly. Discussion followed on utilizing a combination of standing planters/hanging baskets and it was noted MnDOT has specific guidelines for placement of items along the

state highway within the right-of-way. Planner Taylor stated that when the city benches were added along Highway 95, the majority were placed on private property and agreements secured with property owners. Administrator Martin noted the requested expenditure would cover the cost for flower baskets only, and funding for standalone planters could be considered in the 2015 budget. Further discussion centered on the proposed expenditure and value of the beautification project.

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to authorize up to $1,500.00 for a beautification project to add hanging baskets to light poles in the business districts along Highway 95 and 5th Avenue North. Motion carried 5-0.

Mayor St. Ores added the project would be evaluated prior to adding the line item to future budgets.

UNFINISHED BUSINESS

Consider plans and specifications for the next phase of improvements for Perro Park: Park consultant Larry Wacker reviewed the revised scope of improvements and budget plans for Phase II of the park improvements in detail. If the plans are approved, specifications and construction documents would be finalized and the work put out for public bid, with work to begin in June. Mr. Wacker recommended having one basketball goal versus two, to avoid conflict with tennis activity and stated the existing basketball goal on the west side could be refurbished. Administrator Martin said that a security project at Andersen Elementary may eliminate two basketball goals on the school property, thus increasing the importance of retaining this goal. Mr. Wacker stated that decisions are needed on installation of the basketball goals, sign selection/location, and the stair concept in the northwest corner of the park. Factoring in the American Legion's donation of $15,000.00 for the ball field improvements, the city's estimated cost for the proposed work is $101,830.00, and $100,000.00 has been budgeted. Administrator Martin and Councilmember Carlson are working on securing a donation for the work to excavate the tennis court surface, which would reduce the total project costs by $5,400.00. Councilmember Carlson shared resident comments in favor of keeping at least one basketball goal in the plan. She inquired about adding striping to the tennis courts to facilitate playing pickleball, a new sport that is gaining popularity, and Mr. Wacker will check on the compatibility for this type of play on a traditional tennis court. Discussion followed on the benefits of keeping one basketball goal in the plan and reusing the existing pole which would decrease the line item to approximately $1,000.00; the use of concrete curbing to contain the wood chips in the playground area; and the decision to remove the tennis court lights to be in line with park hours. Mayor St. Ores expressed her preference to devote funds for additional play equipment versus a park identification sign; however the general consensus of the City Council favored an identification feature for the park. Administrator Martin noted the city can explore grant opportunities to purchase play equipment and budget accordingly next year. Councilmember Hanson recommended also pursuing grant opportunities for new play equipment for Barker's Alps Park. It was noted the American Legion funds will be used for commemorative benches by the play area, and Councilmembers expressed their desire that any reused equipment should be consistent with the new look for the park. Discussion ensued on saving money by decreasing the stair width from 12 feet to 8 feet, and Mr. Wacker estimates this would save approximately $2,000.00. Due to limited space, the baselines for the ball field will be 50 feet instead of 60 feet, which would be sufficient for typical field use by younger children or for practice.

The City Council recommended the following changes to the presented plans:

- Upgrade one basketball goal for approximately $1,000.00 ($2,500.00 savings)
- Decrease size of stairs to 8 feet for a savings of approximately $2,000.00
- Select sign concept A, a 4 foot by 6 foot stone sign

It was moved by Councilmember Carlson and seconded by Councilmember Goldston to proceed with the preparation of plans and specifications and the solicitation of bids for Phase II improvements for Perro Park, with the recommended changes as outlined above. Motion carried 5-0.

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

1. Councilmember Carlson reminded residents to contact City Hall if they wish to sign up for the citywide garage sales on Friday, June 6 and Saturday, June 7.
2. Mayor St. Ores encouraged residents to attend the Memorial Day Parade on Monday, May 26, beginning at 8:30 a.m., and noted the June City Council meeting has been rescheduled to Monday, June 9 at 6:00 p.m.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to adjourn the meeting at 8:15 p.m. Motion carried 5-0.

_____

City Administrator/Clerk

CITY OF BAYPORT

*Budget Control Summary

Current Period: MAY 2014

Account Descr	2014 Cumulative Budget	2014 Cumulative Actuals	2014 Cumulative Variance	2014 % Variance	
FUND 101 GENERAL					
Revenue Accounts					
DEPT 00000 GENERAL GOVERNMENT	$2,099,823.00	$389,816.18	$1,710,006.82	81.44%	$
DEPT 41200 MAYOR & COUNCIL	$0.00	-$10,947.00	$10,947.00	0.00%	
DEPT 41240 RECYCLING	$5,500.00	$2,400.00	$3,100.00	56.36%	
DEPT 41600 CAPITAL OUTLAY	$0.00	$0.00	$0.00	0.00%	
DEPT 41602 CURB & SIDEWALK PROJECT	$0.00	$0.00	$0.00	0.00%	
DEPT 41910 PLANNING & ZONING	$119,800.00	$52,013.92	$67,786.08	56.58%	
DEPT 41940 MUNICIPAL BUILDINGS	$0.00	$0.00	$0.00	0.00%	
DEPT 42000 PUBLIC SAFE CAPITAL OUTLA	$0.00	$0.00	$0.00	0.00%	
DEPT 42100 POLICE	$91,720.00	$22,108.05	$69,611.95	75.90%	
DEPT 42200 FIRE PROTECTION	$395,450.00	$492,895.75	-$97,445.75	-24.64%	
DEPT 43100 STREET MAINT	$5,000.00	$9,867.50	-$4,867.50	-97.35%	
DEPT 43130 STREET - FLOOD PREPARATIO	$0.00	$0.00	$0.00	0.00%	
DEPT 43200 PARKS	$28,150.00	$7,555.96	$20,594.04	73.16%	
DEPT 43201 PERRO PARK PROJECT/PLAN	$0.00	$5,000.00	-$5,000.00	0.00%	
DEPT 43300 CEMETERY	$10,000.00	$5,905.00	$4,095.00	40.95%	
DEPT 44100 PROJECT	$0.00	$0.00	$0.00	0.00%	
Total Revenue Accounts	$2,755,443.00	$976,615.36	$1,778,827.64	64.56%	$
Expenditure Accounts					
DEPT 00000 GENERAL GOVERNMENT	$0.00	$0.00	$0.00	0.00%	
DEPT 41100 ELECTIONS	$4,800.00	$470.00	$4,330.00	90.21%	
DEPT 41200 MAYOR & COUNCIL	$190,462.00	$84,209.26	$106,252.74	55 79%	
DEPT 41240 RECYCLING	$7,176.00	$1,152.11	$6,023.89	83.94%	
DEPT 41400 ADMINISTRATION	$158,118.00	$52,333.44	$105,784.56	66.90%	
DEPT 41601 ALLEY PAVING PROJECT	$0.00	$0.00	$0.00	0.00%	
DEPT 41603 SO MN STREET UTILITY PROJ	$0.00	$0.00	$0.00	0.00%	
DEPT 41605 INFLOW/INFILTRATION	$0.00	$0.00	$0.00	0.00%	
DEPT 41607 2011 STREET PROJECT	$0.00	$0.00	$0.00	0.00%	
DEPT 41900 CAPITAL IMPROVEMENTS	$0.00	$0.00	$0.00	0.00%	
DEPT 41903 DEBT SERVICE	$0.00	$0.00	$0.00	0.00%	
DEPT 41910 PLANNING & ZONING	$231,305.00	$78,048.09	$153,256.91	66.26%	
DEPT 41940 MUNICIPAL BUILDINGS	$139,050.00	$17,974.14	$121,075.86	87.07%	
DEPT 42100 POLICE	$758,692.00	$246,042.40	$512,649.60	67.57%	
DEPT 42200 FIRE PROTECTION	$521,831.00	$432,576.46	$89,254.54	17.10%	
DEPT 42201 FIRE STATION	$0.00	$7,383.47	-$7,383.47	0.00%	
DEPT 43100 STREET MAINT	$552,703.00	$69,994.37	$482,708.63	87 34%	
DEPT 43130 STREET - FLOOD PREPARATIO	$0.00	$0.00	$0.00	0.00%	
DEPT 43160 STREET LIGHTING	$30,000.00	$9,649.98	$20,350.02	67.83%	
DEPT 43200 PARKS	$73,831.00	$91,695.99	-$17,864.99	-24.20%	
DEPT 43300 CEMETERY	$37,475.00	$1,680.22	$35,794.78	95.52%	
DEPT 44100 PROJECT	$50,000.00	$0.00	$50,000.00	100.00%	
Total Expenditure Accounts	$2,755,443.00	$1,093,209.93	- $1,662,233.0	60.33%	

CITY OF BAYPORT

*Fund Summary - Budget to Actual©

MAY 2014

	2014 YTD Budget	MAY MTD Amount	2014 YTD Amount	2014 YTD Balance	2014 % YTD Budget
FUND 101 GENERAL					
Revenue	$2,755,443.00	$362,573.54	$976,615.36	$1,778,827.64	35.44%
Expenditure	$2,755,443.00	$398,100.65	$1,093,209.93	$1,662,233.07	39.67%
		-$35,527.11	-$116,594.57		
FUND 102 STREET RECONSTRUCTION					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 103 G O TIF BD FUND 1990 CAP PROJ					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 106 TIF ECON DEV DIST 2					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 200 FIRE EQUIPMENT REPLACEMENT FUN					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 201 D.A.R.E.					
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 202 DRUG FORFEITURE					
Revenue	$0.00	$4,393.51	$9,399.51	-$9,399.51	0.00%
Expenditure	$0.00	$0.00	$1,848.23	-$1,848.23	0.00%
		$4,393.51	$7,551.28		
FUND 203 PUBLIC WORKS EQUIPMENT REPL					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 204 RECREATION CAP EQUIP & MAINT					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 205 TAX STABILIZATION FUND					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%

CITY OF BAYPORT

*Fund Summary - Budget to Actual©

MAY 2014

	2014 YTD Budget	MAY MTD Amount	2014 YTD Amount	2014 YTD Balance	2014 % YTD Budget
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 206 WATER/SEWER IMPROVEMENT FUND					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$1,063.94	$1,063.94	-$1,063.94	0.00%
		-$1,063.94	-$1,063.94		
FUND 207 PARK IMPROVEMENT FUND					
Revenue	$0.00	$0.00	$5,000.00	-$5,000.00	0.00%
Expenditure	$0.00	$1,077.36	$1,077.36	-$1,077.36	0.00%
		-$1,077.36	$3,922.64		
FUND 208 PRISON SEWER PROJECT					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 209 DEVELOPER REIMBURSED PROJECTS					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 210 K-9 UNIT					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$491.28	-$491.28	0.00%
		$0.00	-$491.28		
FUND 211 LIBRARY					
Revenue	$294,950.00	$201.45	$2,585.96	$292,364.04	0.88%
Expenditure	$294,740.00	$12,687.52	$96,525.77	$198,214.23	32.75%
		-$12,486.07	-$93,939.81		
FUND 303 GO TIF BOND 1990 DEBT SERVICE					
Revenue	$0.00	$0.00	$556.04	-$556.04	0.00%
Expenditure	$0.00	$0.00	$9,895.00	-$9,895.00	0.00%
		$0.00	-$9,338.96		
FUND 311 GO IMPROV BONDS OF 1992 DEBT S					
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 412 CEMETERY CAPITAL IMPROV					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 413 POLICE EQUIPMENT FUND					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%

CITY OF BAYPORT

*Fund Summary - Budget to Actual©

MAY 2014

	2014 YTD Budget	MAY MTD Amount	2014 YTD Amount	2014 YTD Balance	2014 % YTD Budget
		$0.00	$0.00		
FUND 414 OFFICE AUTOMATION					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 415 MUNICIPAL BLDGS MAINT					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 416 PERRO CREEK OUTLET					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 601 WATER					
Revenue	$332,750.00	$2,221.13	$20,766.65	$311,983.35	6.24%
Expenditure	$495,764.00	$35,101.94	$239,227.97	$256,536.03	48.25%
		-$32,880.81	-$218,461.32		
FUND 602 SEWER					
Revenue	$618,000.00	$73,570.00	$77,570.00	$540,430.00	12.55%
Expenditure	$691,889.00	$37,771.15	$213,680.82	$478,208.18	30.88%
		$35,798.85	-$136,110.82		
FUND 800 INVESTMENTS-POOLED					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 803 P & Z ESCROWS					
Revenue	$0.00	$371.97	$2,180.88	-$2,180.88	0.00%
Expenditure	$0.00	$1,278.13	$5,639.98	-$5,639.98	0.00%
		-$906.16	-$3,459.10		
FUND 851 NON EXP TRUST					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
Report Total		-$43,749.09	-$567,985.88		

CITY OF BAYPORT
REVENUE SUMMARY YTD THRU 05/31/2014

FUND	FUND Descr	2014 Budget	2014 YTD Amt	2014 % of Budget	2014 % of Budget Remain
FUND 101	GENERAL	$2,755,443.00	$976,615.36	35.44%	64.56%
FUND 102	STREET RECONSTRUCTION	$0.00	$0.00	0.00%	0.00%
FUND 103	G O TIF BD FUND 1990 CAP PRO	$0.00	$0.00	0.00%	0.00%
FUND 106	TIF ECON DEV DIST 2	$0.00	$0.00	0.00%	0.00%
FUND 107	TIF REDEVELOPMENT DISTRICT	$0.00	$0.00	0.00%	0.00%
FUND 200	FIRE EQUIPMENT REPLACEMENT	$0.00	$0.00	0.00%	0.00%
FUND 202	DRUG FORFEITURE	$0.00	$9,399.51	0.00%	0.00%
FUND 203	PUBLIC WORKS EQUIPMENT REP	$0.00	$0.00	0.00%	0.00%
FUND 204	RECREATION CAP EQUIP & MAIN	$0.00	$0.00	0.00%	0.00%
FUND 205	TAX STABILIZATION FUND	$0.00	$0.00	0.00%	0.00%
FUND 206	WATER/SEWER IMPROVEMENT F	$0.00	$0.00	0.00%	0.00%
FUND 207	PARK IMPROVEMENT FUND	$0.00	$5,000.00	0.00%	0.00%
FUND 208	PRISON SEWER PROJECT	$0.00	$0.00	0.00%	0.00%
FUND 209	DEVELOPER REIMBURSED PROJE	$0.00	$0.00	0.00%	0.00%
FUND 210	K-9 UNIT	$0.00	$0.00	0.00%	0.00%
FUND 211	LIBRARY	$294,950.00	$2,585.96	0.88%	99.12%
FUND 303	GO TIF BOND 1990 DEBT SERVIC	$0.00	$556.04	0.00%	0.00%
FUND 412	CEMETERY CAPITAL IMPROV	$0.00	$0.00	0.00%	0.00%
FUND 413	POLICE EQUIPMENT FUND	$0.00	$0.00	0.00%	0.00%
FUND 414	OFFICE AUTOMATION	$0.00	$0.00	0.00%	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	$0.00	$0.00	0.00%	0.00%
FUND 416	PERRO CREEK OUTLET	$0.00	$0.00	0.00%	0.00%
FUND 601	WATER	$332,750.00	$20,766.65	6.24%	93.76%
FUND 602	SEWER	$618,000.00	$77,570.00	12.55%	87.45%
FUND 800	INVESTMENTS-POOLED	$0.00	$0.00	0.00%	0.00%
FUND 803	P & Z ESCROWS	$0.00	$2,180.88	0.00%	0.00%
FUND 851	NON EXP TRUST	$0.00	$0.00	0.00%	0.00%
		$4,001,143.00	$1,094,674.40	27.36%	72.64%

CITY OF BAYPORT
MONTHLY RECEIPTS
Period Name: MAY

FUN	Tran Date	Amount	Refer	Comments	Account Descr
FUND 101 GENERAL					
101	04/30/14	$500.00	4183	LIQ, WINE, TAVERN INVEST - IN STAT LA	R 101-00000-32100 BUSINES
101	05/28/14	$133.27	4261	GAMBLING PROCEEDS CK # 7798	R 101-00000-32204 GAMBLIN
101	05/06/14	$0.93	4196	COPIES ($0.25/PAGE) CASH	R 101-00000-34105 USER FEE
101	05/14/14	$28.00	4201	ASSESSMENT SEARCH CHECK # 329	R 101-00000-34105 USER FEE
101	05/14/14	$28.00	4217	ASSESSMENT SEARCH CK # 18523	R 101-00000-34105 USER FEE
101	05/06/14	$297.90	4190	BUILDING SURCHARGE ck # 21430	G 101-20104 STATE SURCHA
101	05/05/14	$5.00	4191	PLUMBING SURCHARGE - RESIDENTIAL Si	G 101-20104 STATE SURCHA
101	05/05/14	$5.00	4191	PLUMBING SURCHARGE - RESIDENTIAL C	G 101-20104 STATE SURCHA
101	05/07/14	$0.75	4199	BUILDING SURCHARGE Fritsche #5664	G 101-20104 STATE SURCHA
101	05/12/14	$4.35	4207	BUILDING SURCHARGE Randall's Home I	G 101-20104 STATE SURCHA
101	05/14/14	$3.00	4214	BUILDING SURCHARGE Rooster Exteriors	G 101-20104 STATE SURCHA
101	05/16/14	$8.50	4216	BUILDING SURCHARGE River Valley Resto	G 101-20104 STATE SURCHA
101	05/19/14	$5.00	4227	PLUMBING SURCHARGE - RESIDENTIAL B	G 101-20104 STATE SURCHA
101	05/20/14	$5.00	4235	PLUMBING SURCHARGE - COMMERCIAL	G 101-20104 STATE SURCHA
101	05/22/14	$6.00	4241	BUILDING SURCHARGE A. Carter - CASH	G 101-20104 STATE SURCHA
101	05/22/14	$5.00	4241	PLUMBING SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	05/22/14	$4.00	4243	BUILDING SURCHARGE Krumm Siding #1	G 101-20104 STATE SURCHA
101	05/22/14	$5.00	4244	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	05/22/14	$5.00	4245	PLUMBING SURCHARGE - RESIDENTIAL D	G 101-20104 STATE SURCHA
101	05/22/14	$1.50	4246	BUILDING SURCHARGE Bruce Lenzen Desi	G 101-20104 STATE SURCHA
101	05/28/14	$3.75	4257	BUILDING SURCHARGE CK # 6152	G 101-20104 STATE SURCHA
101	05/08/14	$58.34	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	05/28/14	$251.37	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	05/15/14	$47.45	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	05/05/14	$88.02	4185	HEALTH PARTNERS CK # 0009380141	G 101-27109 HEALTH PARTN
101	05/05/14	$58.34	4185	HEALTH SAVING ACCT. CK # 0009380141	G 101-27122 H S A
101	05/31/14	-$45.88	16770	REFUND AND REIMBURSEMENT OF CC	E 101-41400-430 MISC
101	05/06/14	$100.00	4190	CONTRACTOR LICENSE	R 101-41910-32100 BUSINES
101	05/06/14	$3,936.75	4190	BUILDING PERMIT ck # 21430	R 101-41910-32210 BUILDIN
101	05/06/14	$984.19	4190	PLAN REVIEW ck # 21430	R 101-41910-32210 BUILDIN
101	05/07/14	$57.50	4199	BUILDING PERMIT Fritsche #5664	R 101-41910-32210 BUILDIN
101	05/12/14	$115.05	4207	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	05/12/14	$177.00	4207	BUILDING PERMIT Randall's Home Improv	R 101-41910-32210 BUILDIN
101	05/14/14	$132.75	4214	BUILDING PERMIT Rooster Exteriors #102	R 101-41910-32210 BUILDIN
101	05/16/14	$295.00	4216	BUILDING PERMIT River Valley Restoratio	R 101-41910-32210 BUILDIN
101	05/16/14	$85.00	4216	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	05/20/14	$30.00	4235	PLAN REVIEW Dad's Plumbing #5860	R 101-41910-32210 BUILDIN
101	05/22/14	$221.25	4241	BUILDING PERMIT A. Carter - CASH	R 101-41910-32210 BUILDIN
101	05/22/14	$55.31	4241	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	05/22/14	$162.25	4243	BUILDING PERMIT Krumm Siding #19070	R 101-41910-32210 BUILDIN
101	05/22/14	$88.50	4246	BUILDING PERMIT Bruce Lenzen Designs	R 101-41910-32210 BUILDIN
101	05/28/14	$162.25	4257	BUILDING PERMIT CK # 6152	R 101-41910-32210 BUILDIN
101	05/28/14	$105.46	4257	PLAN REVIEW CK # 6152	R 101-41910-32210 BUILDIN
101	05/14/14	$5.00	4214	EPA	R 101-41910-32211 EPA
101	05/22/14	$5.00	4243	EPA	R 101-41910-32211 EPA
101	05/22/14	$5.00	4246	EPA	R 101-41910-32211 EPA
101	05/05/14	$75.00	4191	PLUMBING PERMIT - RESIDENTIAL Silver	R 101-41910-32220 PLUMBIN
101	05/05/14	$75.00	4191	PLUMBING PERMIT - RESIDENTIAL Cody	R 101-41910-32220 PLUMBIN
101	05/19/14	$75.00	4227	PLUMBING PERMIT - RESIDENTIAL Brant	R 101-41910-32220 PLUMBIN
101	05/20/14	$120.00	4235	PLUMBING PERMIT - COMMERCIAL	R 101-41910-32220 PLUMBIN
101	05/22/14	$75.00	4241	PLUMBING PERMIT - RESIDENTIAL	R 101-41910-32220 PLUMBIN
101	05/22/14	$75.00	4245	PLUMBING PERMIT - RESIDENTIAL Derric	R 101-41910-32220 PLUMBIN

CITY OF BAYPORT
MONTHLY RECEIPTS
Period Name: MAY

FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	05/22/14	$75.00	4244	MECHANICAL PERMIT - RESIDENTIAL And	R 101-41910-32230 MECHANI
101	05/31/14	$555.75	16769	POLICE VEST REIMBURSEMENT	E 101-42100-202 UNIFORMS
101	05/09/14	$10.00	4205	PET LICENSE - SPAY/NEUT CASH - THOM	R 101-42100-32240 ANIMAL F
101	05/13/14	$10.00	4212	PET LICENSE - SPAY/NEUT Gilles #3560	R 101-42100-32240 ANIMAL F
101	05/20/14	$10.00	4234	PET LICENSE - SPAY/NEUT Reed #2487	R 101-42100-32240 ANIMAL F
101	05/21/14	$10.00	4238	PET LICENSE - SPAY/NEUT CASH - Mishek	R 101-42100-32240 ANIMAL F
101	05/22/14	$10.00	4248	PET LICENSE - SPAY/NEUT Halverson #71	R 101-42100-32240 ANIMAL F
101	04/30/14	$3.73	4176	POLICE REPORTS LexisNexis #476054311	R 101-42100-34201 POLICE A
101	05/31/14	$5,465.43	16766	APRIL 2014 TRIAL COURT	R 101-42100-35101 COURT FI
101	05/27/14	$812.82	4255	POLICE GRANT - SAFE & SOBER CK # 360	R 101-42100-36233 GRANTS
101	05/27/14	$463.97	4255	POLICE GRANT - SAFE & SOBER CK # 360	R 101-42100-36233 GRANTS
101	05/06/14	$1,034.00	4198	FIRE DEPT. WAGES (REFUND & REIMBUR	E 101-42200-105 FIRE RUNS,
101	05/15/14	$517.00	4218	FIRE DEPT. WAGES (REFUND & REIMBUR	E 101-42200-105 FIRE RUNS,
101	05/15/14	$334,000.00	4223	FIRE GRANTS CK # 8688	R 101-42200-36233 GRANTS
101	05/31/14	$9,832.50	16765	HWY 95 SNOW REMOVAL-WINTER 2013-	R 101-43100-36240 REFUNDS
101	05/01/14	$25.00	4182	BOAT TRAILER PARKING PERMIT Beedle	R 101-43200-34780 PARK FEE
101	05/01/14	$25.00	4184	BOAT TRAILER PARKING PERMIT Skaret	R 101-43200-34780 PARK FEE
101	04/30/14	$200.00	4186	BEACH HOUSE - NONRESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	05/05/14	$50.00	4187	BEACHHOUSE - RESIDENT(M-TH) Potter	R 101-43200-34780 PARK FEE
101	05/05/14	$25.00	4187	BEACHHOUSE - RESIDENT FIREPLACE US	R 101-43200-34780 PARK FEE
101	05/01/14	$75.00	4188	BEACHHOUSE - RESIDENT(FRI-SUN) Joe	R 101-43200-34780 PARK FEE
101	05/05/14	$25.00	4189	BOAT TRAILER PARKING PERMIT Arregui	R 101-43200-34780 PARK FEE
101	05/07/14	$75.00	4197	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	05/07/14	$25.00	4200	BOAT TRAILER PARKING PERMIT	R 101-43200-34780 PARK FEE
101	05/07/14	$25.00	4200	BOAT TRAILER PARKING PERMIT CASH -	R 101-43200-34780 PARK FEE
101	05/09/14	$150.00	4202	PICNIC SHELTER - RESIDENT (101-250) S	R 101-43200-34780 PARK FEE
101	05/12/14	$200.00	4203	BEACH HOUSE - NONRESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	05/14/14	$25.00	4204	BOAT TRAILER PARKING PERMIT Obler #	R 101-43200-34780 PARK FEE
101	05/09/14	$25.00	4206	BOAT TRAILER PARKING PERMIT McKean	R 101-43200-34780 PARK FEE
101	05/13/14	$25.00	4208	BOAT TRAILER PARKING PERMIT	R 101-43200-34780 PARK FEE
101	05/13/14	$25.00	4208	BOAT TRAILER PARKING PERMIT Experie	R 101-43200-34780 PARK FEE
101	05/12/14	$25.00	4209	BOAT TRAILER PARKING PERMIT David F	R 101-43200-34780 PARK FEE
101	05/14/14	$25.00	4210	BOAT TRAILER PARKING PERMIT POLZIN	R 101-43200-34780 PARK FEE
101	05/13/14	$10.00	4211	PARK FIELD-COURT RENTAL FEE Ryan #8	R 101-43200-34780 PARK FEE
101	05/19/14	$25.00	4213	BOAT TRAILER PARKING PERMIT Lauenst	R 101-43200-34780 PARK FEE
101	05/14/14	$75.00	4215	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	05/14/14	$25.00	4219	BOAT TRAILER PARKING PERMIT Robert	R 101-43200-34780 PARK FEE
101	05/16/14	$75.00	4225	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	05/27/14	$25.00	4226	BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FEE
101	05/19/14	$25.00	4228	BOAT TRAILER PARKING PERMIT CASH -	R 101-43200-34780 PARK FEE
101	05/19/14	$150.00	4229	BEACH HOUSE - NONRESIDENT(M-TH) Oa	R 101-43200-34780 PARK FEE
101	05/19/14	$75.00	4230	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	05/19/14	$200.00	4230	BEACH HOUSE - NONRESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	05/19/14	$2,000.00	4231	PICNIC SHELTER - RESIDENT (OVER 500)	R 101-43200-34780 PARK FEE
101	05/19/14	$69.99	4231	PARK FIELD-COURT RENTAL FEE	R 101-43200-34780 PARK FEE
101	05/19/14	$75.00	4231	BEACHHOUSE - RESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	05/19/14	$75.00	4231	BEACHHOUSE - RESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	05/19/14	$200.00	4232	BEACH HOUSE - NONRESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	05/20/14	$10.00	4233	PARK FIELD-COURT RENTAL FEE Pam Sta	R 101-43200-34780 PARK FEE
101	05/20/14	$25.00	4236	BOAT TRAILER PARKING PERMIT Ritzer #	R 101-43200-34780 PARK FEE
101	05/21/14	$150.00	4237	PICNIC SHELTER - RESIDENT (101-250) P	R 101-43200-34780 PARK FEE
101	05/21/14	$25.00	4239	BOAT TRAILER PARKING PERMIT CASH -	R 101-43200-34780 PARK FEE
101	05/22/14	$25.00	4240	BOAT TRAILER PARKING PERMIT	R 101-43200-34780 PARK FEE
101	05/22/14	$25.00	4240	BOAT TRAILER PARKING PERMIT Kyle Car	R 101-43200-34780 PARK FEE

CITY OF BAYPORT
MONTHLY RECEIPTS
Period Name: MAY

FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	05/22/14	$75.00	4242	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	05/22/14	$25.00	4247	BOAT TRAILER PARKING PERMIT CASH -	R 101-43200-34780 PARK FEE
101	05/28/14	$25.00	4256	BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FEE
101	05/28/14	$139.09	4258	BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FEE
101	05/28/14	$9.33	4260	BOAT TRAILER PARKING PERMIT CHECK	R 101-43200-34780 PARK FEE
101	05/05/14	$600.00	4192	CEMETERY - GRAVE CK # 095	R 101-43300-34940 CEMETER
FUND 101 GENER		$366,829.46			
FUND 202 DRUG FORFEITURE					
202	05/14/14	$750.00	4220	DRUG FORFEITURE USBank Cashier Check	R 202-00000-36249 DRUG FO
202	05/27/14	$132.61	4252	DRUG FORFEITURE CK # 360963	R 202-42102-36249 DRUG FO
202	05/31/14	$2,160.90	16767	ADMIN SURPLUS OPERATIONS/POLICE D	R 202-42102-36249 DRUG FO
202	05/31/14	$1,350.00	16768	ADMIN SURPLUS OPERATIONS-1996 HON	R 202-42102-36249 DRUG FO
FUND 202 DRUG		$4,393.51			
FUND 206 WATER/SEWER IMPROVEMENT FUND					
206	05/08/14	$19.39	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	05/08/14	$33.59	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	05/05/14	$2.40	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	05/05/14	$160.09	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	05/08/14	$73.33	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	05/08/14	$25.20	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	05/08/14	$74.44	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	05/05/14	$2.40	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	05/05/14	$313.54	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	05/08/14	$30.21	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	05/15/14	$3.90	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	05/28/14	$63.78	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	05/28/14	$48.88	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	05/15/14	$14.93	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	05/15/14	$4.17	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	05/05/14	$168.45	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	05/08/14	$16.80	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	05/08/14	$18.00	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	05/15/14	$15.37	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
FUND 206 WATE		$1,088.87			
FUND 211 LIBRARY					
211	05/27/14	$15.50	4251	LIBRARY SERVICE CHARGE CK # 3242	R 211-45500-34760 LIBRARY
211	05/27/14	$10.00	4251	LIBRARY SERVICE CHARGE CK # 18236	R 211-45500-34760 LIBRARY
211	05/27/14	$20.00	4251	LIBRARY SERVICE CHARGE CK # 095	R 211-45500-34760 LIBRARY
211	05/27/14	$16.00	4251	LIBRARY SERVICE CHARGE CK# 1405	R 211-45500-34760 LIBRARY
211	05/27/14	$8.00	4251	LIBRARY SERVICE CHARGE CK # 4502	R 211-45500-34760 LIBRARY
211	05/27/14	$28.00	4251	LIBRARY SERVICE CHARGE CK # 5429	R 211-45500-34760 LIBRARY
211	05/27/14	$20.00	4251	LIBRARY SERVICE CHARGE CK # 8575	R 211-45500-34760 LIBRARY
211	05/27/14	$4.00	4251	LIBRARY SERVICE CHARGE CK # 9446	R 211-45500-34760 LIBRARY
211	05/27/14	$29.95	4251	LIBRARY SERVICE CHARGE CK # 5085	R 211-45500-34760 LIBRARY
211	05/27/14	$50.00	4250	LIBRARY DONATIONS CK # 1135	R 211-45500-36230 DONATIO
FUND 211 LIBRA		$201.45			
FUND 601 WATER					
601	05/08/14	$46.64	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	05/08/14	$20.33	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	05/08/14	$900.72	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	05/05/14	$94.84	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING

CITY OF BAYPORT
MONTHLY RECEIPTS
Period Name: MAY

FUN	Tran Date	Amount	Refer	Comments	Account Descr
601	05/05/14	$3.18	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	05/05/14	$2,090.42	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	05/15/14	$2.50	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	05/15/14	$46.72	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	05/15/14	$8.75	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	05/05/14	$5.00	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	05/28/14	$21.27	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	05/05/14	$20.00	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	05/08/14	$323.06	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	05/15/14	$9.87	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	05/15/14	$1.59	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	05/08/14	$6.35	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	05/08/14	$10.00	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	05/08/14	$203.20	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	05/08/14	$8.09	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	05/28/14	$35.21	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	05/28/14	$759.76	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	05/08/14	$552.16	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	05/08/14	$27.03	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	05/05/14	$52.34	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	05/08/14	$6.36	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	05/08/14	$7.75	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	05/15/14	$165.43	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	05/08/14	$44.20	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	05/05/14	$3.42	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	05/22/14	$1,200.00	4245	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H
601	05/22/14	$350.00	4245	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	05/05/14	$264.25	4194	WATER SOLD/HYDRANT USAGE CK # 126	R 601-46120-36240 REFUNDS
601	05/28/14	$227.77	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	05/08/14	$83.02	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	05/05/14	$66.09	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	04/30/14	$30.00	4177	WATER SHUTOFF - BUS HRS Farkas Prope	R 601-46120-37110 WATER R
FUND 601 WATE		$7,697.32			
FUND 602 SEWER					
602	05/05/14	$1,818.26	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	05/05/14	$74.84	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	05/05/14	$2,612.85	0	UB Receipt Serv 11 NSP SEWER	G 602-14602 SEWER BILLING
602	05/05/14	$5.00	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	05/08/14	$7.75	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	05/05/14	$20.00	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	05/08/14	$10.00	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	05/28/14	$537.66	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	05/28/14	$25.94	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	05/31/14	$19,259.47	0	UB Receipt Serv 19 PRISON SEWER	G 602-14602 SEWER BILLING
602	05/15/14	$2.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	05/15/14	$46.45	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	05/08/14	$41.64	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	05/15/14	$160.49	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	05/08/14	$202.00	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	05/08/14	$13.05	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	05/08/14	$213.15	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	05/08/14	$363.86	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	05/08/14	$821.45	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING

CITY OF BAYPORT
MONTHLY RECEIPTS
Period Name: MAY

FUN	Tran Date	Amount	Refer	Comments	Account Descr
602	05/15/14	$9.87	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	05/15/14	$73,570.00	4222	I & I GRANT CK # 0001823744	R 602-46200-36233 GRANTS
FUND 602 SEWER		$99,816.23			
FUND 803 P & Z ESCROWS					
803	05/16/14	$245.91	4221	JANE KEYES Jane Keyes, #18758	R 803-80047-32210 BUILDIN
803	05/19/14	$1.06	4224	JANE KEYES CK # 18759	R 803-80047-32210 BUILDIN
803	05/07/14	$125.00	4195	JANE KEYES CK # 5206	R 803-80047-34100 P & Z PE
FUND 803 P & Z E		$371.97			
		$480,398.81			

CITY OF BAYPORT

EXPENSE SUMMARY YTD THRU 05/31/2014

5 Month = 41.70

DEPT	DEPT Descr	2014 Budget	2014 YTD Amt	Balance	2014 % of Budget Remain
FUND 101 GENERAL					
00000	GENERAL GOVERNMENT	$0.00	$0.00	$0.00	0.00%
41100	ELECTIONS	$4,800.00	$470.00	$4,330.00	90.21%
41200	MAYOR & COUNCIL	$190,462.00	$84,209.26	$106,252.74	55.79%
41240	RECYCLING	$7,176.00	$1,152.11	$6,023.89	83.94%
41400	ADMINISTRATION	$158,118.00	$52,333.44	$105,784.56	66.90%
41601	ALLEY PAVING PROJECT	$0.00	$0.00	$0.00	0.00%
41603	SO MN STREET UTILITY PROJEC	$0.00	$0.00	$0.00	0.00%
41605	INFLOW/INFILTRATION	$0.00	$0.00	$0.00	0.00%
41607	2011 STREET PROJECT	$0.00	$0.00	$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	$0.00	$0.00	$0.00	0.00%
41903	DEBT SERVICE	$0.00	$0.00	$0.00	0.00%
41910	PLANNING & ZONING	$231,305.00	$78,048.09	$153,256.91	66.26%
41940	MUNICIPAL BUILDINGS	$139,050.00	$17,974.14	$121,075.86	87.07%
42100	POLICE	$758,692.00	$246,042.40	$512,649.60	67.57%
42200	FIRE PROTECTION	$521,831.00	$432,576.46	$89,254.54	17.10%
42201	FIRE STATION	$0.00	$7,383.47	-$7,383.47	0.00%
43100	STREET MAINT	$552,703.00	$69,994.37	$482,708.63	87.34%
43130	STREET - FLOOD PREPARATION	$0.00	$0.00	$0.00	0.00%
43160	STREET LIGHTING	$30,000.00	$9,649.98	$20,350.02	67.83%
43200	PARKS	$73,831.00	$91,695.99	-$17,864.99	-24.20%
43300	CEMETERY	$37,475.00	$1,680.22	$35,794.78	95.52%
44100	PROJECT	$50,000.00	$0.00	$50,000.00	100.00%
FUND 101 GENERAL		$2,755,443.00	$1,093,209.93	$1,662,233.07	60.33%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	$0.00	$0.00	$0.00	0.00%
FUND 208 PRISON SEWER PROJECT		$0.00	$0.00	$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMENTS	$0.00	$0.00	$0.00	0.00%
41912	INSPIRATION	$0.00	$0.00	$0.00	0.00%
41913	EMERALD FALLS	$0.00	$0.00	$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJ		$0.00	$0.00	$0.00	0.00%
FUND 210 K-9 UNIT					
42103	K - 9 UNIT	$0.00	$491.28	-$491.28	0.00%
FUND 210 K-9 UNIT		$0.00	$491.28	-$491.28	0.00%
FUND 211 LIBRARY					
45500	LIBRARY	$294,740.00	$96,525.77	$198,214.23	67.25%
FUND 211 LIBRARY		$294,740.00	$96,525.77	$198,214.23	67.25%
FUND 412 CEMETERY CAPITAL IMPROV					
41600	CAPITAL OUTLAY	$0.00	$0.00	$0.00	0.00%
43300	CEMETERY	$0.00	$0.00	$0.00	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 05/31/2014
5 Month = 41.70

DEPT	DEPT Descr	2014 Budget	2014 YTD Amt	Balance	2014 % of Budget Remain
FUND 412 CEMETERY CAPITAL IMPROV		$0.00	$0.00	$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND					
41900	CAPITAL IMPROVEMENTS	$0.00	$0.00	$0.00	0.00%
42100	POLICE	$0.00	$0.00	$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND		$0.00	$0.00	$0.00	0.00%
FUND 414 OFFICE AUTOMATION					
00000	GENERAL GOVERNMENT	$0.00	$0.00	$0.00	0.00%
41400	ADMINISTRATION	$0.00	$0.00	$0.00	0.00%
41910	PLANNING & ZONING	$0.00	$0.00	$0.00	0.00%
42100	POLICE	$0.00	$0.00	$0.00	0.00%
43100	STREET MAINT	$0.00	$0.00	$0.00	0.00%
43200	PARKS	$0.00	$0.00	$0.00	0.00%
46120	WATER	$0.00	$0.00	$0.00	0.00%
46200	SEWER - OPERATING	$0.00	$0.00	$0.00	0.00%
FUND 414 OFFICE AUTOMATION		$0.00	$0.00	$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT					
41600	CAPITAL OUTLAY	$0.00	$0.00	$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	$0.00	$0.00	$0.00	0.00%
41940	MUNICIPAL BUILDINGS	$0.00	$0.00	$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT		$0.00	$0.00	$0.00	0.00%
FUND 601 WATER					
41609	TCE EVAL GRANT	$0.00	$0.00	$0.00	0.00%
44151	TCE WATER MAIN IMPROVEME	$0.00	$4,921.06	-$4,921.06	0.00%
46110	WATER-PUMPHOUSE	$47,450.00	$11,179.81	$36,270.19	76.44%
46120	WATER	$448,314.00	$223,127.10	$225,186.90	50.23%
FUND 601 WATER		$495,764.00	$239,227.97	$256,536.03	51.75%
FUND 602 SEWER					
44100	PROJECT	$0.00	$0.00	$0.00	0.00%
46200	SEWER - OPERATING	$291,889.00	$60,827.92	$231,061.08	79.16%
46990	SEWER - NON-OPERATING	$400,000.00	$152,852.90	$247,147.10	61.79%
FUND 602 SEWER		$691,889.00	$213,680.82	$478,208.18	69.12%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	$0.00	$0.00	$0.00	0.00%
47000	INTEREST EXP	$0.00	$0.00	$0.00	0.00%
FUND 800 INVESTMENTS-POOLED		$0.00	$0.00	$0.00	0.00%
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	$0.00	$0.00	$0.00	0.00%
41912	INSPIRATION	$0.00	$0.00	$0.00	0.00%
80001	ANDERSEN ESCROW	$0.00	$0.00	$0.00	0.00%
80003	BAYTOWN ANNEXATION	$0.00	$0.00	$0.00	0.00%
80006	OSTERTAG VARIANCE	$0.00	$0.00	$0.00	0.00%

CITY OF BAYPORT

EXPENSE SUMMARY YTD THRU 05/31/2014

5 Month = 41.70

DEPT	DEPT Descr	2014 Budget	2014 YTD Amt	Balance	2014 % of Budget Remain
80008	CHARLES LUTZ STREET VACATI	$0.00	$0.00	$0.00	0.00%
80010	JERRY PETERSON ESCROW	$0.00	$0.00	$0.00	0.00%
80011	CAPTAINS CORNER	$0.00	$0.00	$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP	$0.00	$0.00	$0.00	0.00%
80013	BAYPORT MARINA	$0.00	$0.00	$0.00	0.00%
80014	GROUP 41	$0.00	$0.00	$0.00	0.00%
80015	GARY SWAGER	$0.00	$0.00	$0.00	0.00%
80016	PETE MILLER - PHASE 11/BAYT	$0.00	$0.00	$0.00	0.00%
80017	AMERICAN LEGION POST 491	$0.00	$0.00	$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	$0.00	$0.00	$0.00	0.00%
80019	JG HAUSE CONSTRUCTION	$0.00	$46.00	-$46.00	0.00%
80020	HYNNEK CUP APPLICATION	$0.00	$0.00	$0.00	0.00%
80021	GORDON TELLINGHUISEN	$0.00	$0.00	$0.00	0.00%
80022	DUANCE JOHNSON	$0.00	$0.00	$0.00	0.00%
80023	MI-TECH SERVICES, INC.	$0.00	$0.00	$0.00	0.00%
80024	RICK PARENT	$0.00	$0.00	$0.00	0.00%
80025	JUDY SEEBERGER	$0.00	$0.00	$0.00	0.00%
80026	MIDWEST PARA TRANSIT	$0.00	$0.00	$0.00	0.00%
80027	CEMETARY - ST. MIKE S/ST. CH	$0.00	$0.00	$0.00	0.00%
80028	ASPHALT SPEC - 111 CENTRAL	$0.00	$0.00	$0.00	0.00%
80029	BRIAN ZELLER	$0.00	$0.00	$0.00	0.00%
80030	LARKIN HOFFMAN & LUNDGREN	$0.00	$0.00	$0.00	0.00%
80031	VALLEY GREEN	$0.00	$0.00	$0.00	0.00%
80040	HEFTY	$0.00	$0.00	$0.00	0.00%
80041	VALLEY GREEN	$0.00	$0.00	$0.00	0.00%
80042	LANDFORM/VARDE GROUP	$0.00	$0.00	$0.00	0.00%
80043	MAINSTREET HOLDING, LLC	$0.00	$0.00	$0.00	0.00%
80044	HAYNER PROPERTY FEASIB STU	$0.00	$1,128.13	-$1,128.13	0.00%
80045	DRH-INSPIRATION PHASE II PL	$0.00	$4,175.05	-$4,175.05	0.00%
80046	JOE BUSH/DAVID KLINGER	$0.00	$0.00	$0.00	0.00%
80047	JANE KEYES	$0.00	$0.00	$0.00	0.00%
80048	KAEMMER/VRAMBOUT	$0.00	$46.00	-$46.00	0.00%
80049	AMERICAN LEGION	$0.00	$93.40	-$93.40	0.00%
80050	12 POINT ROAD	$0.00	$151.40	-$151.40	0.00%
FUND 803 P & Z ESCROWS		$0.00	$5,639.98	-$5,639.98	0.00%
		$4,237,836.00	$1,648,775.75	$2,589,060.25	61.09%

CITY OF BAYPORT

MONTHLY EXPENSES 1137107-1137272

Period Name: MAY

Search Name	FU	Tran Date	Amount	Act	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
FUND 101 GENERAL									
DEPT 41200 MAYOR & COUNCIL									
U S BANK VISA	**101**	06/03/14	$9.24	E	**41200**	201	ADM CC #479817544300	OFFICE SUPPLIES	1137263
U S BANK VISA	**101**	05/01/14	$6.90	E	**41200**	201	ADM CC #479817544300	OFFICE SUPPLIES	1137156
ECKBERG, LAMMERS, BRI	**101**	06/03/14	$246.50	E	**41200**	300	PREPARE PLANNING CO	PROF SER-LEGAL	1137220
ECKBERG, LAMMERS, BRI	**101**	06/03/14	$377.00	E	**41200**	300	CODE ENFORCEMENT	PROF SER-LEGAL	1137220
ECKBERG, LAMMERS, BRI	**101**	06/03/14	$200.00	E	**41200**	300	ATTEND APRIL CC MTG	PROF SER-LEGAL	1137220
ECKBERG, LAMMERS, BRI	**101**	06/03/14	$1,007.75	E	**41200**	300	GENERAL MATTERS	PROF SER-LEGAL	1137220
ECKBERG, LAMMERS, BRI	**101**	06/03/14	$29.00	E	**41200**	300	MINNESOTA INVESTMEN	PROF SER-LEGAL	1137220
S E H	**101**	06/04/14	$754.16	E	**41200**	301	LOT 1 BLK 3 INSPIRATIO	PROF SER-ENGIN	1137253
S E H	**101**	06/04/14	$889.56	E	**41200**	301	STAFF MGT ATTENDANC	PROF SER-ENGIN	1137253
S E H	**101**	06/04/14	$63.10	E	**41200**	301	CITY COUNCIL MTG ATT	PROF SER-ENGIN	1137253
S E H	**101**	06/04/14	$644.27	E	**41200**	301	INSPIRATION PARKWAY	PROF SER-ENGIN	1137253
SCHLENNER WENNER & C	**101**	05/12/14	$6,380.00	E	**41200**	303	ASSISTANCE WITH YEAR	PROF SER-AUDIT	1137189
WASHINGTON COUNTY	**101**	05/22/14	$255.00	E	**41200**	304	PAY 2014 SA BILLING	PROF SER-ASSESS	1137267
WASHINGTON COUNTY G	**101**	06/03/14	$13,405.87	E	**41200**	304	2014 ASSESSING SERVIC	PROF SER-ASSESS	1137268
COMPLETE HEALTH ENVI	**101**	05/21/14	$350.00	E	**41200**	306	APRIL 2014 MAINT. PLA	PROF SER-OTHER	1137217
COMPLETE HEALTH ENVI	**101**	06/03/14	$350.00	E	**41200**	306	MAY 2014 MAINTENANC	PROF SER-OTHER	1137217
ECM PUBLISHERS, INC.	**101**	05/21/14	$197.50	E	**41200**	350	ORD 841 ARTIFICIAL FEE	PRINTING & PUBL	1137221
ECM PUBLISHERS, INC.	**101**	05/22/14	$260.70	E	**41200**	350	ORDINANCE 842 SOLID	PRINTING & PUBL	1137221
POSTMASTER	**101**	05/22/14	$220.00	E	**41200**	350	2014 RENEWAL PERMIT	PRINTING & PUBL	1137246
ECM PUBLISHERS, INC.	**101**	05/22/14	$410.80	E	**41200**	350	2013 REVENUES & EXPE	PRINTING & PUBL	1137221
BAYPORT PRINTING HOU	**101**	06/03/14	$914.58	E	**41200**	351	BAYPORT NEWS LETTER	NEWS LETTER PRI	1137211
US INTERNET	**101**	05/22/14	$50.60	E	**41200**	416	ANTI-VIRUS SERVICE	REPAIR/MAINT OF	1137264
DISPLAY SALES COMPANY	**101**	06/03/14	$37.70	E	**41200**	540	HANGING BASKETS PROJ	CONTINGENCY	1137219
DISPLAY SALES COMPANY	**101**	06/03/14	$235.80	E	**41200**	540	HANGING BASKETS PROJ	CONTINGENCY	1137219
DEPT 41200 MAYOR & COUNCIL			$27,296.03						
DEPT 41240 RECYCLING									
STALOCH, DEB	**101**	05/20/14	$30.00	E	**41240**	370	MAY 2014 RECYCLING R	RECYCLING INCE	1137256
DEPT 41240 RECYCLING			$30.00						
DEPT 41400 ADMINISTRATION									
U S BANK VISA	**101**	05/01/14	$41.45	E	**41400**	201	ADM CC #479817544300	OFFICE SUPPLIES	1137156
U S BANK VISA	**101**	06/03/14	$55.46	E	**41400**	201	ADM CC #479817544300	OFFICE SUPPLIES	1137263
WELLS FARGO HBS	**101**	05/07/14	$165.75	E	**41400**	302	ADMINISTRATION HAS 1	CONTRACT SERVI	1137169
TAYLOR, SARA	**101**	06/04/14	$71.68	E	**41400**	400	MILEAGE REIMBURSEME	USE OF PERSONA	1137261
U S BANK VISA	**101**	06/03/14	$225.00	E	**41400**	402	ACT/GTS EDUCATIONAL	CONFERENCES &	1137263
PETTY CASH	**101**	06/03/14	$5.50	E	**41400**	402	WASH CO ADMIN MTG/L	CONFERENCES &	1137245
PETTY CASH	**101**	06/03/14	$2.95	E	**41400**	402	PARKING/ADMIN MTG/S	CONFERENCES &	1137245
PETTY CASH	**101**	06/03/14	$5.50	E	**41400**	402	WASH CO MTG/LOGAN	CONFERENCES &	1137245
TAYLOR, SARA	**101**	06/04/14	$115.92	E	**41400**	402	MILEAGE REIMBURSEME	CONFERENCES &	1137261
U S BANK VISA	**101**	05/01/14	$403.56	E	**41400**	402	ADM CC #479817544300	CONFERENCES &	1137156
PETTY CASH	**101**	06/03/14	$20.00	E	**41400**	402	APMP MTG/SARA & LOGA	CONFERENCES &	1137245
LOFFLER BUSINESS SYST	**101**	05/21/14	$181.62	E	**41400**	416	COLOR & BLK/WHITE CO	REPAIR/MAINT OF	1137232
TR COMPUTER SALES LLC	**101**	05/21/14	$67.50	E	**41400**	416		REPAIR/MAINT OF	1137262
TR COMPUTER SALES LLC	**101**	06/03/14	$67.50	E	**41400**	416	JUNE 2014 DATTO LITE	REPAIR/MAINT OF	1137262
TR COMPUTER SALES LLC	**101**	06/03/14	$271.87	E	**41400**	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1137262
TR COMPUTER SALES LLC	**101**	06/03/14	$30.00	E	**41400**	416	JUNE 2014 LOOK@IT SE	REPAIR/MAINT OF	1137262
U S BANK VISA	**101**	05/01/14	$932.40	E	**41400**	416	ADM CC #479817544300	REPAIR/MAINT OF	1137156
FIRST STATE BANK OF BA	**101**	05/31/14	$5.10	E	**41400**	430	PER CHECK FEE DD	MISC	001583
FIRST STATE BANK OF BA	**101**	05/31/14	$10.00	E	**41400**	430	FILE FEE DD	MISC	001583
PAYMENT SERVICE NETW	**101**	05/31/14	$4.45	E	**41400**	430	BANKCARD DEPOSIT CC	MISC	001584
FIRST STATE BANK OF BA	**101**	05/31/14	$10.00	E	**41400**	430	FILE FEE FOR DD	MISC	001591

CITY OF BAYPORT

MONTHLY EXPENSES 1137107-1137272

Period Name: MAY

Search Name	FU	Tran Date	Amount	Act	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
FIRST STATE BANK OF BA	101	05/31/14	$5.00	E	41400	430	NSF CHARGE - JEANNIE	MISC	001587
PAYMENT SERVICE NETW	101	05/31/14	$150.58	E	41400	430	PAYMENT SERVICE INVO	MISC	001585
JEANNE NELSON	101	05/31/14	$600.00	E	41400	430	JEANNE NELSON - NSF C	MISC	001588
FIRST STATE BANK OF BA	101	05/31/14	$2.30	E	41400	430	PER CK FEE FOR DD	MISC	001591
FIRST STATE BANK OF BA	101	05/31/14	$10.00	E	41400	430	FILE FEE FOR DD	MISC	001589
FIRST STATE BANK OF BA	101	05/31/14	$2.10	E	41400	430	PER CK FEE FOR DD	MISC	001589
DEPT 41400 ADMINISTRATION			$3,463.19						
DEPT 41910 PLANNING & ZONING									
CITY OF STILLWATER	101	05/21/14	$75.70	E	41910	201	6 PLAN REVIEW STAMPS	OFFICE SUPPLIES	1137215
U S BANK VISA	101	05/01/14	$34.54	E	41910	201	ADM CC #479817544300	OFFICE SUPPLIES	1137156
U S BANK VISA	101	06/03/14	$46.21	E	41910	201	ADM CC #479817544300	OFFICE SUPPLIES	1137263
HOLIDAY FLEET	101	05/07/14	$137.46	E	41910	212	APRIL 2014 FUEL	MOTOR FUELS & L	1137164
S E H	101	06/04/14	$522.57	E	41910	301	ANDERSEN ELEMENTARY	PROF SER-ENGIN	1137253
PETTY CASH	101	06/03/14	$12.59	E	41910	402	PLANNING LUNCH MTG/J	CONFERENCES &	1137245
PETTY CASH	101	06/03/14	$5.00	E	41910	402	PARKING/SARA	CONFERENCES &	1137245
AMBO	101	05/12/14	$100.00	E	41910	402	2013 MEMBERSHIP/PLAN	CONFERENCES &	1137173
TR COMPUTER SALES LLC	101	06/03/14	$226.56	E	41910	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1137262
U S BANK VISA	101	05/01/14	$777.00	E	41910	416	ADM CC #479817544300	REPAIR/MAINT OF	1137156
TR COMPUTER SALES LLC	101	05/21/14	$56.25	E	41910	416	MAY MTHLY DATTO LITE	REPAIR/MAINT OF	1137262
TR COMPUTER SALES LLC	101	06/03/14	$25.00	E	41910	416	JUNE 2014 LOOK@IT SE	REPAIR/MAINT OF	1137262
TR COMPUTER SALES LLC	101	06/03/14	$56.25	E	41910	416	JUNE 2014 DATTO LITE	REPAIR/MAINT OF	1137262
LOFFLER BUSINESS SYST	101	05/21/14	$151.35	E	41910	416	COLOR & BLK/WHITE CO	REPAIR/MAINT OF	1137232
DEPT 41910 PLANNING & ZONING			$2,226.48						
DEPT 41940 MUNICIPAL BUILDINGS									
JOHNSON, CHAD	101	06/03/14	$325.00	E	41940	302	MAY 2014 CLEANING SE	CONTRACT SERVI	1137230
OFFICE OF ENT TECHNOL	101	05/27/14	$466.66	E	41940	321	PHONES/CITY HALL	COMMUNICATION	1137242
COMCAST	101	05/27/14	$60.55	E	41940	321	JUNE 2014 HIGH-SPEED	COMMUNICATION	1137216
XCEL	101	05/07/14	$596.21	E	41940	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVIC	1137170
XCEL	101	05/07/14	$173.01	E	41940	381	GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1137170
U S BANK VISA	101	06/03/14	$200.40	E	41940	415	ADM CC #479817544300	MUNICIPAL BUILD	1137263
ELECTRO WATCHMAN, IN	101	05/22/14	$120.00	E	41940	420	CITY HALL/FIRE DEPT.	R & M BLDGS, ST	1137222
HOGBERG DECORATING	101	05/21/14	$525.00	E	41940	420	CITY HALL PAINTING/C	R & M BLDGS, ST	1137225
PETTY CASH	101	06/03/14	$6.06	E	41940	420	CITY HALL SUPPLIES/KA	R & M BLDGS, ST	1137245
PETTY CASH	101	06/03/14	$35.41	E	41940	420	CITY HALL SUPPLIES	R & M BLDGS, ST	1137245
PETTY CASH	101	06/03/14	$2.65	E	41940	420	CITY HALL SUPPLIES/KA	R & M BLDGS, ST	1137245
PETTY CASH	101	06/03/14	$67.65	E	41940	420	SAM'S CLUB-CITY HALL S	R & M BLDGS, ST	1137245
PETTY CASH	101	06/03/14	$2.57	E	41940	420	CITY HALL SUPPLIES/KA	R & M BLDGS, ST	1137245
DEPT 41940 MUNICIPAL BUILDING			$2,581.17						
DEPT 42100 POLICE									
ARROWHEAD SCIENTIFIC,	101	06/03/14	$56.43	E	42100	201	OPERATING SUPPLIES/P	OFFICE SUPPLIES	1137209
U S BANK VISA	101	06/03/14	$46.21	E	42100	201	ADM CC #479817544300	OFFICE SUPPLIES	1137263
U S BANK VISA	101	05/01/14	$34.54	E	42100	201	ADM CC #479817544300	OFFICE SUPPLIES	1137156
KEEPRS, INC	101	05/21/14	$264.80	E	42100	202	DUTY AMMO/POLICE DE	UNIFORMS - MISC	1137231
MILLER, JOHN	101	05/14/14	$170.00	E	42100	202	SWAT BADGE UNIFORMS	UNIFORMS - MISC	1137186
UNIFORMS UNLIMITED	101	05/14/14	$107.25	E	42100	202	TASER BATTERIES/POLIC	UNIFORMS - MISC	1137192
U S BANK VISA	101	06/03/14	$21.40	E	42100	202	PAYPAL	UNIFORMS - MISC	1137263
U S BANK VISA	101	06/03/14	$27.83	E	42100	202	OFFICE MAX	UNIFORMS - MISC	1137263
STREICHERS	101	05/27/14	$79.98	E	42100	202	UNIFORM/POLICE DEPT.	UNIFORMS - MISC	1137259
U S BANK VISA	101	06/03/14	$23.99	E	42100	202	BAFX PRODUCTS	UNIFORMS - MISC	1137263
U S BANK VISA	101	06/03/14	$53.55	E	42100	202	OREILLY AUTO	UNIFORMS - MISC	1137263
U S BANK VISA	101	06/03/14	$89.34	E	42100	202	COPS PLUS, INC.	UNIFORMS - MISC	1137263
U S BANK VISA	101	06/03/14	$98.03	E	42100	202	LEATHER LUSTER	UNIFORMS - MISC	1137263

CITY OF BAYPORT

MONTHLY EXPENSES 1137107-1137272

Period Name: MAY

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U S BANK VISA	101	06/03/14	$6.42	E	42100	202	OREILLY AUTO	UNIFORMS - MISC	1137263
BAYPORT TRANSMISSION	101	05/07/14	$237.06	E	42100	212	2009 DODGE CHARGER/	MOTOR FUELS & L	1137161
BAYPORT TRANSMISSION	101	05/07/14	$25.00	E	42100	212	2013 DODGE CHARGER/	MOTOR FUELS & L	1137161
HOLIDAY FLEET	101	05/07/14	$3.20	E	42100	212	APRIL 2014 FUEL	MOTOR FUELS & L	1137164
WASHINGTON COUNTY S	101	05/13/14	$2,157.01	E	42100	212	APRIL 2014 FUEL/POLICE	MOTOR FUELS & L	1137195
BAYPORT TRANSMISSION	101	04/30/14	$25.00	E	42100	212	2011 CHEV TAHOE/POLI	MOTOR FUELS & L	1137148
BAYPORT TRANSMISSION	101	05/07/14	$25.00	E	42100	212	2001 V.W. PASSOT/POLI	MOTOR FUELS & L	1137161
CARDIAC SCIENCE CORP	101	04/30/14	-$225.00	E	42100	220	OPERATING SUPPLIES/P	OPERATING SUPP	1137107
PRIMARY PRODUCTS COM	101	05/21/14	$187.50	E	42100	220	OPERATING SUPPLIES/P	OPERATING SUPP	1137248
TACTICAL SOLUTIONS	101	05/21/14	$172.00	E	42100	220	RADAR CALIBRATION/PO	OPERATING SUPP	1137260
ECKBERG, LAMMERS, BRI	101	05/07/14	$2,370.94	E	42100	300	PROSECUTION/POLICE D	PROF SER-LEGAL	1137163
STILLWATER TOWING IN	101	06/04/14	$160.00	E	42100	300	TOWING SLIVER KIA SP	PROF SER-LEGAL	1137258
STILLWATER TOWING IN	101	05/07/14	$225.00	E	42100	300	CASE#114500916/POLIC	PROF SER-LEGAL	1137167
DAKOTA COUNTY TECHNI	101	05/27/14	$450.00	E	42100	306	PURSUIT REFRESHER - E	PROF SER-OTHER	1137218
STILLWATER MEDICAL GR	101	05/27/14	$87.00	E	42100	306	SERVICE-ROETTGER/POL	PROF SER-OTHER	1137257
EASTMAN, LAURA	101	05/12/14	$5.25	E	42100	306	FORFIETURE VEH GAS T	PROF SER-OTHER	1137176
VERIZON WIRELESS	101	05/12/14	$105.03	E	42100	321	PHONES/POLICE DEPT.	COMMUNICATION	1137194
VERIZON WIRELESS	101	05/07/14	$66.42	E	42100	321	PHONES/POLICE DEPT.	COMMUNICATION	1137168
THOMAS REUTERS - WES	101	05/13/14	$134.83	E	42100	321	WEST INFORMATION CH	COMMUNICATION	1137191
PETTY CASH	101	06/03/14	$0.29	E	42100	322	POSTAGE DUE(NOT ENO	POSTAGE	1137245
DAKOTA COUNTY TECHNI	101	05/07/14	$225.00	E	42100	403	PURSUIT REFRESHER/PO	POLICE TRAINING	1137162
JACKSON, JAY	101	05/21/14	$2,084.42	E	42100	403	BACHLORS PROGRAM/PO	POLICE TRAINING	1137229
U S BANK VISA	101	05/01/14	$777.00	E	42100	416	ADM CC #479817544300	REPAIR/MAINT OF	1137156
TR COMPUTER SALES LLC	101	05/21/14	$56.25	E	42100	416	MAY MTHLY DATTO LITE	REPAIR/MAINT OF	1137262
TR COMPUTER SALES LLC	101	06/03/14	$226.56	E	42100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1137262
TR COMPUTER SALES LLC	101	06/03/14	$25.00	E	42100	416	JUNE 2014 LOOK@IT SE	REPAIR/MAINT OF	1137262
LOFFLER BUSINESS SYST	101	05/21/14	$151.35	E	42100	416	COLOR & BLK/WHITE CO	REPAIR/MAINT OF	1137232
TR COMPUTER SALES LLC	101	06/03/14	$56.25	E	42100	416	JUNE 2014 DATTO LITE	REPAIR/MAINT OF	1137262
HUMANE SOCIETY	101	05/12/14	$135.00	E	42100	427	ADMIN FEE & HOLDING/	ANIMAL EXPENSE	1137182
DEPT 42100 POLICE			$11,028.13						
DEPT 42200 FIRE PROTECTION									
MUNICIPAL EMERGENCY	101	05/20/14	$188.36	E	42200	202	UNFORMS SUPPLIES/FIR	UNIFORMS - MISC	1137239
ASPEN MILLS INC	101	05/07/14	$357.00	E	42200	202	UNIFORMS-OPERATING/	UNIFORMS - MISC	1137160
HOLIDAY FLEET	101	05/07/14	$70.67	E	42200	212	APRIL 2014 FUEL	MOTOR FUELS & L	1137164
HOLIDAY FLEET	101	05/07/14	$1,100.73	E	42200	212	APRIL 2014 FUEL	MOTOR FUELS & L	1137164
U S BANK VISA	101	06/04/14	$91.03	E	42200	220	OFFICE MAX	OPERATING SUPP	1137263
U S BANK VISA	101	06/04/14	$64.95	E	42200	220	FACTORY OUTLET STOR	OPERATING SUPP	1137263
MENARDS-STILLWATER	101	05/07/14	$80.77	E	42200	220	OPERATING SUPPLIES/FI	OPERATING SUPP	1137166
U S BANK VISA	101	06/04/14	$149.96	E	42200	220	OFFICE MAX	OPERATING SUPP	1137263
U S BANK VISA	101	06/04/14	$155.40	E	42200	220	BOUND TREE	OPERATING SUPP	1137263
U S BANK VISA	101	06/04/14	$73.25	E	42200	220	OFFICE MAX	OPERATING SUPP	1137263
ANCOM COMMUNICATION	101	05/20/14	$1,178.00	E	42200	240	EQUIPMENT/FIRE DEPT.	SMALL TOOLS-EQ	1137205
MUNICIPAL EMERGENCY	101	05/21/14	$351.88	E	42200	240	EQUIP MATERIAL/FIRE D	SMALL TOOLS-EQ	1137239
U S BANK VISA	101	06/04/14	$875.00	E	42200	240	GRUBERS POWER EQUIP	SMALL TOOLS-EQ	1137263
U S BANK VISA	101	06/04/14	$179.88	E	42200	306	GODADDY.COM	PROF SER-OTHER	1137263
JOHNSON, CHAD	101	05/29/14	$175.00	E	42200	306	MAY 2014 CLEANING SE	PROF SER-OTHER	1137230
VERIZON WIRELESS	101	06/04/14	$176.31	E	42200	321	PHONES/FIRE DEPT.	COMMUNICATION	1137266
VERIZON WIRELESS	101	05/07/14	$0.07	E	42200	321	PHONES/FIRE DEPT.	COMMUNICATION	1137168
VERIZON WIRELESS	101	06/04/14	$80.04	E	42200	321	PHONES/FIRE DEPT.	COMMUNICATION	1137266
XCEL	101	05/07/14	$306.68	E	42200	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVIC	1137170
XCEL	101	05/07/14	$438.48	E	42200	381	GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1137170
VERIZON WIRELESS	101	05/07/14	$80.04	E	42200	391	PHONES/POLICE DEPT.	SHARED AUTOMA	1137168
RED POWER DIESEL SERV	101	06/02/14	$876.41	E	42200	412	TRUCK 2107 PREVENTIV	REP & MAINT VEH	1137249

CITY OF BAYPORT

MONTHLY EXPENSES 1137107-1137272

Period Name: MAY

Search Name	FU	Tran Date	Amount	Act	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
RED POWER DIESEL SERV	101	05/21/14	$1,012.90	E	42200	412	VEH MAINT/FIRE DEPT.	REP & MAINT VEH	1137249
RED POWER DIESEL SERV	101	06/02/14	$4,796.00	E	42200	412	BATOR F.D. FLUID LEAK/	REP & MAINT VEH	1137249
RED POWER DIESEL SERV	101	06/02/14	$6,298.95	E	42200	412	TRUCK 2104 PREVENTIV	REP & MAINT VEH	1137249
RED POWER DIESEL SERV	101	06/02/14	$1,459.94	E	42200	412	TRUCK 2110 PREVENTIV	REP & MAINT VEH	1137249
RED POWER DIESEL SERV	101	05/29/14	$4,463.66	E	42200	412	EQUIP SERVICE MAINT./	REP & MAINT VEH	1137249
U S BANK VISA	101	06/04/14	$21.42	E	42200	419	MISTER CAR WASH	REPAIR & MAINT	1137263
U S BANK VISA	101	06/04/14	$21.42	E	42200	419	MISTER CAR WASH	REPAIR & MAINT	1137263
U S BANK VISA	101	06/04/14	$21.42	E	42200	419	MISTER CAR WASH	REPAIR & MAINT	1137263
MINNESOTA FIRE SERVIC	101	05/21/14	$140.00	E	42200	433	7 RECERTIFICATION/FIR	DUES & MEMBERS	1137237
ROSENBAUER MINNESOT	101	05/21/14	$256,376.00	E	42200	530	2013 ROSENBAUER PUM	CAPITAL ASSETS	1137252
DEPT 42200 FIRE PROTECTION			$281,661.62						
DEPT 43100 STREET MAINT									
U S BANK VISA	101	06/03/14	$9.24	E	43100	201	ADM CC #479817544300	OFFICE SUPPLIES	1137263
U S BANK VISA	101	05/01/14	$6.90	E	43100	201	ADM CC #479817544300	OFFICE SUPPLIES	1137156
SAFE-FAST, INC.	101	05/27/14	$49.95	E	43100	205	UNIFORMS-JOSH EISING	UNIFORMS - JOSH	1137254
HOLIDAY FLEET	101	05/07/14	$457.62	E	43100	212	APRIL 2014 FUEL	MOTOR FUELS & L	1137164
ZERO WASTE USA, INC.	101	05/20/14	$864.00	E	43100	220	PET WASTE BAGS/PARKS	OPERATING SUPP	1137272
U S BANK VISA	101	06/03/14	$438.00	E	43100	220	CMC - ROBERTS	OPERATING SUPP	1137263
FASTENAL	101	05/14/14	$8.58	E	43100	220	BOLTS/STREET DEPT.	OPERATING SUPP	1137177
FASTENAL	101	05/14/14	$3.49	E	43100	220	BOLTS/STREET DEPTS.	OPERATING SUPP	1137177
CENTURY POWER EQUIP	101	05/27/14	$479.94	E	43100	240	PACKPACK BLOWER/PAR	SMALL TOOLS-EQ	1137214
S E H	101	06/04/14	$119.08	E	43100	301	DRAFT ST OPENING FOR	PROF SER-ENGIN	1137253
S E H	101	06/04/14	$79.40	E	43100	301	ST. OPENING PERMIT RE	PROF SER-ENGIN	1137253
STILLWATER MEDICAL GR	101	06/02/14	$106.00	E	43100	302	EISINGER TEST SCREENI	CONTRACT SERVI	1137257
AREAWIDE TRUCK & TRAI	101	06/04/14	$174.00	E	43100	302	TRUCK INSPECTION 94 F	CONTRACT SERVI	1137208
MILLER EXCAVATING	101	05/14/14	$462.50	E	43100	302	STREET SWEEPING/STRE	CONTRACT SERVI	1137185
CARQUEST OF STILLWAT	101	05/20/14	$21.65	E	43100	412	POWER STEERING FLUID	REP & MAINT VEH	1137213
BOYER TRUCKS	101	05/27/14	$212.79	E	43100	412	TRUCK PARTS/STREET D	REP & MAINT VEH	1137212
NORTHERN ENGINE & SU	101	06/02/14	$13.30	E	43100	412	EXHAUST PIPE/STREET	REP & MAINT VEH	1137241
CARQUEST OF STILLWAT	101	05/27/14	$31.59	E	43100	412	VEH MAINT. SUPPLIES/S	REP & MAINT VEH	1137213
CARQUEST OF STILLWAT	101	05/27/14	$4.01	E	43100	412	VEH SUPPLIES/STREET D	REP & MAINT VEH	1137213
BOYER TRUCKS	101	05/27/14	$30.77	E	43100	412	TRUCK PARTS/STREETS	REP & MAINT VEH	1137212
WILLMARTH, QUINN	101	04/30/14	$198.00	E	43100	413	TREE CUTTING 4/23/14	TREES	1137159
TR COMPUTER SALES LLC	101	05/21/14	$11.25	E	43100	416	MAY MTHLY DATTO LITE	REPAIR/MAINT OF	1137262
TR COMPUTER SALES LLC	101	06/03/14	$45.31	E	43100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1137262
TR COMPUTER SALES LLC	101	06/03/14	$11.25	E	43100	416	JUNE 2014 DATTO LITE	REPAIR/MAINT OF	1137262
LOFFLER BUSINESS SYST	101	05/21/14	$30.27	E	43100	416	COLOR & BLK/WHITE CO	REPAIR/MAINT OF	1137232
U S BANK VISA	101	05/01/14	$155.40	E	43100	416	ADM CC #479817544300	REPAIR/MAINT OF	1137156
TR COMPUTER SALES LLC	101	06/03/14	$5.00	E	43100	416	JUNE 2014 LOOK@IT SE	REPAIR/MAINT OF	1137262
MILLER EXCAVATING	101	06/04/14	$890.44	E	43100	421	LIME ROCK ALLEYS/STRE	REPAIR & MAINT	1137236
FINANCE AND COMMERCE	101	05/01/14	$152.48	E	43100	422	2014 SEAL COAT IMPRO	SEALCOATING	1137150
S E H	101	06/03/14	$3,054.35	E	43100	422	2014 SEAL COAT	SEALCOATING	1137253
DEPT 43100 STREET MAINT			$8,126.56						
DEPT 43160 STREET LIGHTING									
XCEL	101	05/07/14	$2,206.33	E	43160	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVIC	1137170
DEPT 43160 STREET LIGHTING			$2,206.33						
DEPT 43200 PARKS									
M/A ASSOCIATES INC	101	05/27/14	$330.63	E	43200	220	CLEANING SUPPLIES/PA	OPERATING SUPP	1137234
VAN PAPER CO	101	05/27/14	$233.52	E	43200	220	PAPER PRODUCTS - BEA	OPERATING SUPP	1137265
PETTY CASH	101	06/03/14	$15.98	E	43200	220	JOANN FABRIC & OFFICE	OPERATING SUPP	1137245
MENARDS-STILLWATER	101	05/14/14	$25.43	E	43200	240	BOLTS-PICNIC TABLES/P	SMALL TOOLS-EQ	1137184
PETERSON COMPANIES, I	101	06/04/14	$189.28	E	43200	410	BEACH HOUSE IRRIGATI	REPAIR & MAINT	1137244

CITY OF BAYPORT

MONTHLY EXPENSES 1137107-1137272

Period Name: MAY

Search Name	FU	Tran Date	Amount	Act	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
RIDGWAY, KIT	**101**	05/21/14	$75.59	E	**43200**	410	FLOWER REIMBURSEME	REPAIR & MAINT	1137250
MINNESOTA/WISCONSIN	**101**	06/04/14	$1,740.00	E	**43200**	410	PLAYGROUND MATERIAL	REPAIR & MAINT	1137238
FREDS TIRE	**101**	05/14/14	$24.99	E	**43200**	412	TIRE REPAIR/PARK DEPT	REP & MAINT VEH	1137178
CENTURY POWER EQUIP	**101**	06/04/14	$110.50	E	**43200**	412	MOWER REPAIR/PARK D	REP & MAINT VEH	1137214
CENTURY POWER EQUIP	**101**	06/02/14	$72.85	E	**43200**	412	MOWER PARTS/PARK DE	REP & MAINT VEH	1137214
CENTURY POWER EQUIP	**101**	06/02/14	$12.67	E	**43200**	412	SAW PARTS/PARK DEPT.	REP & MAINT VEH	1137214
CARQUEST OF STILLWAT	**101**	05/14/14	$10.17	E	**43200**	412	HOSE & CLAMPS/PARK D	REP & MAINT VEH	1137174
CENTURY POWER EQUIP	**101**	05/27/14	$14.11	E	**43200**	412	PARTS/PARK DEPT.	REP & MAINT VEH	1137214
LOFFLER BUSINESS SYST	**101**	05/21/14	$30.27	E	**43200**	416	COLOR & BLK/WHITE CO	REPAIR/MAINT OF	1137232
TR COMPUTER SALES LLC	**101**	06/03/14	$45.31	E	**43200**	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1137262
TR COMPUTER SALES LLC	**101**	05/21/14	$11.25	E	**43200**	416	MAY MTHLY DATTO LITE	REPAIR/MAINT OF	1137262
U S BANK VISA	**101**	05/01/14	$155.40	E	**43200**	416	ADM CC #479817544300	REPAIR/MAINT OF	1137156
TR COMPUTER SALES LLC	**101**	06/03/14	$5.00	E	**43200**	416	JUNE 2014 LOOK@IT SE	REPAIR/MAINT OF	1137262
TR COMPUTER SALES LLC	**101**	06/03/14	$11.25	E	**43200**	416	JUNE 2014 DATTO LITE	REPAIR/MAINT OF	1137262
MENARDS-STILLWATER	**101**	05/14/14	$126.30	E	**43200**	420	SUPPLIES BEACH HOUSE	R & M BLDGS, ST	1137184
U S BANK VISA	**101**	06/03/14	$191.37	E	**43200**	420	MENARDS - HUDSON	R & M BLDGS, ST	1137263
U S BANK VISA	**101**	06/03/14	$2.10	E	**43200**	420	MENARDS - HUDSON	R & M BLDGS, ST	1137263
AMDAHL, CHRIS	**101**	05/27/14	$99.00	E	**43200**	420	BEACH HOUSE/PARK DEP	R & M BLDGS, ST	1137203
U S BANK VISA	**101**	06/03/14	$376.00	E	**43200**	420	AAA CLUB INSUR	R & M BLDGS, ST	1137263
AMERICAN FLAGPOLE & F	**101**	06/04/14	$185.50	E	**43200**	420	LAKESIDE FLAG POLE SU	R & M BLDGS, ST	1137204
MENARDS-STILLWATER	**101**	05/14/14	$1,119.41	E	**43200**	420	CEDAR PICNIC TABLES/P	R & M BLDGS, ST	1137184
MENARDS-STILLWATER	**101**	05/14/14	$108.68	E	**43200**	420	PICNIC TABLES/STREET	R & M BLDGS, ST	1137184
U S BANK VISA	**101**	06/03/14	$34.06	E	**43200**	420	THE USPS STORE	R & M BLDGS, ST	1137263
AIR FRESH PORTABLE TOI	**101**	05/14/14	$275.63	E	**43200**	425	BARKERS	SATILLITIES	1137171
AIR FRESH PORTABLE TOI	**101**	05/14/14	$78.75	E	**43200**	425	RIVERSIDE PARK	SATILLITIES	1137171
AIR FRESH PORTABLE TOI	**101**	05/14/14	$78.75	E	**43200**	425	TENNIS CT	SATILLITIES	1137171
DEPT 43200 PARKS			$5,789.75						
FUND 101 GENERAL			$344,409.26						
FUND 206 WATER/SEWER IMPROVEMENT FUND									
DEPT 41608 2012 I & I PROJECT									
S E H	**206**	06/04/14	$1,063.94	E	**41608**	301	I/I PROJECT REIMBURSE	PROF SER-ENGIN	1137253
DEPT 41608 2012 I & I PROJECT			$1,063.94						
FUND 206 WATER/SEWER IMPROVEM			$1,063.94						
FUND 207 PARK IMPROVEMENT FUND									
DEPT 44100 PROJECT									
LOUCKS ASSOCIATES	**207**	06/03/14	$286.56	E	**44100**	306	PERRO PARK- HOCKEY R	PROF SER-OTHER	1137233
LOUCKS ASSOCIATES	**207**	06/03/14	$790.80	E	**44100**	306	PERRO PARK-PHASE 2	PROF SER-OTHER	1137233
DEPT 44100 PROJECT			$1,077.36						
FUND 207 PARK IMPROVEMENT FUND			$1,077.36						
FUND 211 LIBRARY									
DEPT 45500 LIBRARY									
BAKER & TAYLOR	**211**	05/27/14	$69.77	E	**45500**	217	BOOKS/LIBRARY	MATERIALS & PR	1137210
BAKER & TAYLOR	**211**	05/27/14	$144.80	E	**45500**	217	BOOKS/LIBRARY	MATERIALS & PR	1137210
BAKER & TAYLOR	**211**	05/27/14	$395.67	E	**45500**	217	BOOKS/LIBRARY	MATERIALS & PR	1137210
BAKER & TAYLOR	**211**	05/27/14	$177.93	E	**45500**	217	BOOKS/LIBRARY	MATERIALS & PR	1137210
BAKER & TAYLOR	**211**	05/27/14	$94.39	E	**45500**	217	BOOKS/LIBRARY	MATERIALS & PR	1137210
BAKER & TAYLOR	**211**	05/27/14	$91.46	E	**45500**	217	BOOKS/LIBRARY	MATERIALS & PR	1137210
BAKER & TAYLOR	**211**	05/27/14	$44.82	E	**45500**	217	BOOKS/LIBRARY	MATERIALS & PR	1137210
BAKER & TAYLOR	**211**	05/27/14	$318.05	E	**45500**	217	BOOKS/LIBRARY	MATERIALS & PR	1137210
INNOVATIVE OFFICE SOL	**211**	05/27/14	$398.87	E	**45500**	220	OFFICE SUPPLIES/LIBRA	OPERATING SUPP	1137227

CITY OF BAYPORT

MONTHLY EXPENSES 1137107-1137272

Period Name: MAY

Search Name	FU	Tran Date	Amount	Act	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
SHARON SIPPEL	211	05/27/14	$1,875.00	E	45500	302	MAY 2014 CLEANING SE	CONTRACT SERVI	1137255
COMCAST	211	05/28/14	$90.55	E	45500	321	JUNE 2014 HIGH-SPEED	COMMUNICATION	1137216
OFFICE OF ENT TECHNOL	211	05/27/14	$79.59	E	45500	321	PHONES/LIBRARY	COMMUNICATION	1137242
XCEL	211	05/07/14	$897.94	E	45500	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVIC	1137170
XCEL	211	05/07/14	$347.55	E	45500	381	GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1137170
ANDERSON HEATING	211	05/27/14	$504.00	E	45500	402	SPRING MAINT./LIBRARY	CONFERENCES &	1137206
ELECTRO WATCHMAN, IN	211	05/22/14	$90.00	E	45500	420	LIBRARY	R & M BLDGS, ST	1137222
DEPT 45500 LIBRARY			$5,620.39						
FUND 211 LIBRARY			$5,620.39						
FUND 601 WATER									
DEPT 46110 WATER-PUMPHOUSE									
XCEL	601	05/07/14	$2,237.51	E	46110	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVIC	1137170
XCEL	601	05/07/14	$154.21	E	46110	381	GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1137170
DEPT 46110 WATER-PUMPHOUSE			$2,391.72						
DEPT 46120 WATER									
U S BANK VISA	601	06/03/14	$9.24	E	46120	201	ADM CC #479817544300	OFFICE SUPPLIES	1137263
U S BANK VISA	601	05/01/14	$6.90	E	46120	201	ADM CC #479817544300	OFFICE SUPPLIES	1137156
HOLIDAY FLEET	601	05/07/14	$373.07	E	46120	212	APRIL 2014 FUEL	MOTOR FUELS & L	1137164
U S BANK VISA	601	06/03/14	$13.69	E	46120	216	FERGUSON ENT	CHEMICALS AND	1137263
HAWKINS WATER	601	06/04/14	$205.38	E	46120	216	WATER TREATMENT/WA	CHEMICALS AND	1137224
HAWKINS WATER	601	06/04/14	$25.00	E	46120	216	WATER TREATMENT/WA	CHEMICALS AND	1137224
HAWKINS WATER	601	06/02/14	$6,058.30	E	46120	216	WATER TREATMENT/WA	CHEMICALS AND	1137224
MVTL	601	05/20/14	$63.00	E	46120	216	WATER TESTING/WATER	CHEMICALS AND	1137240
HAWKINS WATER	601	06/02/14	$332.82	E	46120	216	WATER TREATMENT/WA	CHEMICALS AND	1137224
HAWKINS WATER	601	05/14/14	$35.00	E	46120	216	WATER TREATMENT SUP	CHEMICALS AND	1137179
HD SUPPLY FACILITIES M	601	05/14/14	$366.93	E	46120	220	ANGLE METER VALVES/	OPERATING SUPP	1137180
SAFE-FAST, INC.	601	06/04/14	$243.15	E	46120	220	SAFETY VESTS/WATER D	OPERATING SUPP	1137254
HD SUPPLY FACILITIES M	601	05/14/14	$426.68	E	46120	220	METER COUPLINGS/WAT	OPERATING SUPP	1137180
HD SUPPLY FACILITIES M	601	05/14/14	$45.62	E	46120	220	TAPPING SADDLE/WATE	OPERATING SUPP	1137180
FASTENAL	601	05/20/14	$61.40	E	46120	220	HARDWARE/WATER DEP	OPERATING SUPP	1137223
FASTENAL	601	05/20/14	$5.76	E	46120	220	HARDWARE/WATER DEP	OPERATING SUPP	1137223
HD SUPPLY FACILITIES M	601	05/14/14	$45.46	E	46120	220	TAPPING SLEEVE/WATER	OPERATING SUPP	1137180
HD SUPPLY FACILITIES M	601	05/14/14	$833.48	E	46120	220	WATER SERVICE FITTIN	OPERATING SUPP	1137180
U S BANK VISA	601	06/03/14	$69.44	E	46120	240	MOST DEPENDABLE	SMALL TOOLS-EQ	1137263
U S BANK VISA	601	06/03/14	$94.99	E	46120	240	MISSISSIPPI WELDERS	SMALL TOOLS-EQ	1137263
U S BANK VISA	601	06/03/14	$253.15	E	46120	240	MISSISSIPPI WELDERS	SMALL TOOLS-EQ	1137263
CARQUEST OF STILLWAT	601	05/14/14	$18.39	E	46120	240	TORZ BLX SET/WATER D	SMALL TOOLS-EQ	1137174
S E H	601	06/03/14	$1,349.55	E	46120	301	TCE WATER MAIN IMPR	PROF SER-ENGIN	1137253
ONE CALL CONCEPTS	601	06/04/14	$204.90	E	46120	307	GOPHER STATE LOCATES	GOPHER STATE O	1137243
ONE CALL CONCEPTS	601	05/14/14	$52.20	E	46120	307	GOPHER STATE LOCATES	GOPHER STATE O	1137188
COMCAST	601	05/14/14	$51.51	E	46120	321	MAY/JUNE 2014 HIGH-SP	COMMUNICATION	1137175
XCEL	601	05/07/14	$1,642.76	E	46120	380	GAS & ELECTRIC SERVIC	ELECTRIC SERVIC	1137170
XCEL	601	05/07/14	$778.56	E	46120	381	GAS & ELECTRIC SERVIC	FUEL FOR HEAT	1137170
TR COMPUTER SALES LLC	601	05/21/14	$11.25	E	46120	416	MAY MTHLY DATTO LITE	REPAIR/MAINT OF	1137262
TR COMPUTER SALES LLC	601	06/03/14	$45.31	E	46120	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1137262
TR COMPUTER SALES LLC	601	06/03/14	$11.25	E	46120	416	JUNE 2014 DATTO LITE	REPAIR/MAINT OF	1137262
U S BANK VISA	601	05/01/14	$155.40	E	46120	416	ADM CC #479817544300	REPAIR/MAINT OF	1137156
LOFFLER BUSINESS SYST	601	05/21/14	$30.27	E	46120	416	COLOR & BLK/WHITE CO	REPAIR/MAINT OF	1137232
TR COMPUTER SALES LLC	601	06/03/14	$5.00	E	46120	416	JUNE 2014 LOOK@IT SE	REPAIR/MAINT OF	1137262
MENARDS-STILLWATER	601	05/14/14	$87.96	E	46120	419	ROAD INSULATION/WAT	REPAIR & MAINT	1137184
WATER CONSERVATION S	601	05/20/14	$283.60	E	46120	419	LEAK LOCATING/WATER	REPAIR & MAINT	1137271
U S BANK VISA	601	06/03/14	$113.52	E	46120	419	PW CC 47981754430020	REPAIR & MAINT	1137263

CITY OF BAYPORT

MONTHLY EXPENSES 1137107-1137272

Period Name: MAY

Search Name	FU	Tran Date	Amount	Act	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
PREVAILING WATERS, LLC	601	06/04/14	$1,498.00	E	46120	419	HYDRANT REPAIR/WATE	REPAIR & MAINT	1137247
MILLER EXCAVATING	601	05/14/14	$4,501.58	E	46120	419	WATER SERVICE REPAIR	REPAIR & MAINT	1137185
ELECTRO WATCHMAN, IN	601	05/22/14	$90.00	E	46120	420	PUBLIC WORKS	R & M BLDGS, ST	1137222
MILLER EXCAVATING	601	05/14/14	$4,501.59	E	46120	421	WATER SERVICE REPAIR	REPAIR & MAINT	1137185
MINNESOTA DEPT OF HEA	601	05/14/14	$1,294.00	E	46120	434	2ND QTR 2014 SERVICE	STATE FEES FOR	1137187
DEPT 46120 WATER			$26,295.06						
FUND 601 WATER			$28,686.78						
FUND 602 SEWER									
DEPT 46200 SEWER - OPERATING									
U S BANK VISA	602	06/03/14	$9.27	E	46200	201	ADM CC #479817544300	OFFICE SUPPLIES	1137263
U S BANK VISA	602	05/01/14	$6.96	E	46200	201	ADM CC #479817544300	OFFICE SUPPLIES	1137156
J H LARSON CO	602	05/27/14	$5.00	E	46200	220	FREIGHT	OPERATING SUPP	1137228
J H LARSON CO	602	05/27/14	$106.80	E	46200	220	LIGHT BULBS/SEWER DE	OPERATING SUPP	1137228
FASTENAL	602	05/27/14	$94.92	E	46200	240	SMALL TOOLS/SEWER DE	SMALL TOOLS-EQ	1137223
FASTENAL	602	05/20/14	$224.08	E	46200	240	TOLL CABINET/SEWER D	SMALL TOOLS-EQ	1137223
S E H	602	06/04/14	$319.78	E	46200	301	INSPIRATION SUBDIVISI	PROF SER-ENGIN	1137253
AIR FRESH PORTABLE TOI	602	05/20/14	$70.00	E	46200	302	EXTRA PUMPING INSPIR	CONTRACT SERVI	1137202
TR COMPUTER SALES LLC	602	06/03/14	$45.33	E	46200	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1137262
LOFFLER BUSINESS SYST	602	05/21/14	$30.30	E	46200	416	COLOR & BLK/WHITE CO	REPAIR/MAINT OF	1137232
U S BANK VISA	602	05/01/14	$155.40	E	46200	416	ADM CC #479817544300	REPAIR/MAINT OF	1137156
TR COMPUTER SALES LLC	602	05/21/14	$11.25	E	46200	416	MAY MTHLY DATTO LITE	REPAIR/MAINT OF	1137262
TR COMPUTER SALES LLC	602	06/03/14	$11.25	E	46200	416	JUNE 2014 DATTO LITE	REPAIR/MAINT OF	1137262
TR COMPUTER SALES LLC	602	06/03/14	$5.00	E	46200	416	JUNE 2014 LOOK@IT SE	REPAIR/MAINT OF	1137262
DEPT 46200 SEWER - OPERATING			$1,095.34						
DEPT 46990 SEWER - NON-OPERATING									
METROPOLITAN COUNCIL	602	05/21/14	$30,570.58	E	46990	434	JUNE 2014 ANNUAL FLO	STATE FEES FOR	1137235
DEPT 46990 SEWER - NON-OPERAT			$30,570.58						
FUND 602 SEWER			$31,665.92						
FUND 803 P & Z ESCROWS									
DEPT 80044 HAYNER PROPERTY FEASIB STUDY									
S E H	803	06/04/14	$1,128.13	E	80044	301	239 1ST AVE/HAYER SEP	PROF SER-ENGIN	1137253
DEPT 80044 HAYNER PROPERTY FE			$1,128.13						
DEPT 80049 AMERICAN LEGION									
WASHINGTON COUNTY R	803	06/04/14	$46.00	E	80049	350	VARIANCE FOR NORTH P	PRINTING & PUBL	1137269
DEPT 80049 AMERICAN LEGION			$46.00						
DEPT 80050 12 POINT ROAD									
ECKBERG, LAMMERS, BRI	803	06/03/14	$58.00	E	80050	300	12 POINT ROAD ESCRO	PROF SER-LEGAL	1137220
WASHINGTON COUNTY R	803	06/04/14	$46.00	E	80050	350	RES NO 14-10 VARIANCE	PRINTING & PUBL	1137269
DEPT 80050 12 POINT ROAD			$104.00						
FUND 803 P & Z ESCROWS			$1,278.13						
			$413,801.78						

City of Bayport
294 North 3rd Street
Bayport, MN 55003
Phone: 651-275-4404
Fax: 651-275-4411

Building Permit Log

For: May, 2014

Permit Number: BP2014-21
Parcel Address: 100 4TH Ave. N.
Applicant: Peterson Bros. Roofing &
Peterson Bros. Roofing & Construction General
Construction Value: $595,800.00

Filing Date: 5/5/2014
BAYPORT, MN 55003
Applicant Phone: 651-488-5630

Total Fees: $5,218.84

Permit Number: BP2014-22
Parcel Address: 569 9TH St. N.
Applicant: CRAIG FRITSCHE
OWNER OWNER
Construction Value: $1,500.00

Filing Date: 5/7/2014
BAYPORT, MN 55003
Applicant Phone:

Total Fees: $58.25

Permit Number: BP2014-23
Parcel Address: 309 4th Street N.
Applicant:

Construction Value: $800,000.00

Filing Date: 5/13/2014
Bayport, MN 55003
Applicant Phone:

Total Fees: $13,965.94

Permit Number: BP2014-24
Parcel Address: 135 STATE St. S.
Applicant: RIVER VALLEY RESTORATION
RIVER VALLEY RESTORATION RESIDENTIAL
Construction Value: $17,000.00

Filing Date: 5/14/2014
BAYPORT, MN 55003
Applicant Phone: 651-343-2255

Total Fees: $388.50

Permit Number: BP2014-25
Parcel Address: 764 3RD St. N.
Applicant: ROOSTER EXTERIORS INC.
ROOSTER EXTERIORS INC. RESIDENTIAL
Construction Value: $6,000.00

Filing Date: 5/14/2014
BAYPORT, MN 55003
Applicant Phone: 651-739-0009

Total Fees: $140.75

Building Permit Log

For: May, 2014

Permit Number: BP2014-26
Parcel Address: 239 PRAIRIE WAY S.
Applicant: AARON CARTER
Filing Date: 5/21/2014
BAYPORT, MN 55003
Applicant Phone:
Construction Value: $12,000.00
Total Fees: $282.56

Permit Number: BP2014-27
Parcel Address: 672 5TH Street N.
Applicant: KRUMM SIDING & WINDOWS INC.
KRUMM SIDING & WINDOWS INC. RESIDENTIAL
Filing Date: 5/21/2014
Applicant Phone: 715-246-6090
Construction Value: $8,000.00
Total Fees: $171.25

Permit Number: BP2014-28
Parcel Address: 12 POINT Road
Applicant: Bruce Lenzen Design Build LLC
Bruce Lenzen Design Build LLC RESIDENTIAL
Filing Date: 5/21/2014
BAYPORT, MN 55003
Applicant Phone: 715-760-0122
Construction Value: $3,000.00
Total Fees: $95.00

Permit Number: BP2014-29
Parcel Address: 160 6TH Street N.
Applicant: MIKE LAMKIN
OWNER OWNER
Filing Date: 5/28/2014
BAYPORT, MN 55003
Applicant Phone:
Construction Value: $11,400.00
Total Fees: $370.76

Permit Number: MC2014-32
Parcel Address: 10 Point Road
Applicant: ANDERSON HEATING, INC.
ANDERSON HEATING, INC. MECHANICAL
Filing Date: 5/22/2014
BAYPORT, MN 55003
Applicant Phone: 715-549-6297
Construction Value: $46,000.00
Total Fees: $80.00

Permit Number: PL2014-19
Parcel Address: 445 LAKESIDE DRIVE
Applicant: CODY PLUMBING, INC.
CODY PLUMBING, INC. Plumber
Filing Date: 5/5/2014
BAYPORT, MN 55003
Applicant Phone: 715-749-3354
Construction Value: $2,500.00
Total Fees: $80.00

Building Permit Log

For: May, 2014

Permit Number: PL2014-20
Parcel Address: 428 PRAIRIE WAY S.
Applicant: SILVER TREE PLUMBING &
SILVER TREE PLUMBING & HEATING, LLC
Construction Value: $10,000.00

Filing Date: 5/5/2014
BAYPORT, MN 55003
Applicant Phone: 651-319-4103
Total Fees: $80.00

Permit Number: PL2014-21
Parcel Address: 320 5TH Ave. N.
Applicant: DAD'S PLUMBING & HEATING CO
DAD'S PLUMBING & HEATING CO Plumber-Gasfitting
Construction Value: $12,000.00

Filing Date: 5/19/2014
BAYPORT, MN 55003
Applicant Phone: 651-433-2095
Total Fees: $155.00

Permit Number: PL2014-22
Parcel Address: 239 PRAIRIE WAY S.
Applicant: AARON CARTER
OWNER OWNER
Construction Value: $2,000.00

Filing Date: 5/21/2014
BAYPORT, MN 55003
Applicant Phone:
Total Fees: $80.00

Permit Number: PL2014-23
Parcel Address: 3490 PETE MILLER COURT N.
Applicant: DERRICK CUSTOM HOMES, LLC
COUNTRYSIDE PLUMBING & HEATING
Construction Value:

Filing Date: 5/22/2014
STILLWATER, MN 55082
Applicant Phone: 715-246-2320
Total Fees: $1,630.00

Permit Number: PL2014-24
Parcel Address: 3565 Osgood Avenue N.
Applicant: C.W.'S EXCAVATING, INC.
C.W.'S EXCAVATING, INC. SEWER & WATER
Construction Value:

Filing Date: 5/29/2014
Stillwater, MN 55082
Applicant Phone: 612-366-5606
Total Fees: $1,630.00

Permit Number: SG2014-3
Parcel Address: 950 HIGHWAY 95 N.
Applicant: BIG PRINT, INC.
BIG PRINT, INC. Sign
Construction Value:

Filing Date: 5/5/2014
BAYPORT, MN 55003
Applicant Phone: 612-331-9797
Total Fees: $105.00

City of Bayport
294 North Third Street
Bayport, Minnesota 55003
Phone 651-275-4404
Fax 651-275-4411
www.ci.bayport.mn.us

RECEIVED
MAY 27 2014
CITY OF BAYPORT

ARM Pd. 5-22-14
50.00

City of Bayport SPECIAL EVENT APPLICATION

Emailed / Mailed 5-22-14

A special event application form is required for individuals or organizations who wish to hold a public or private event, which includes a request for special city services or use of equipment and/or alters the general use of city property, parks, buildings, or grounds. Examples of items that would prompt a special event application include music, inflatable devices, tents, generators, food/product vendors, arbors and/or chairs, barricades, and similar items. Special event applications require City Council approval. Therefore, it is important to plan ahead and submit the application form to City Hall at least three weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate requests for city services and/or equipment associated with the event.

Property Information

City property: ☐ Lakeside Park ☐ Barker's Alps Park ☒ Perro Park ☐ Village Green Park

☐ Street, alley, or other city property description:

Private property address:

Applicant Information

☒ Individual/For-profit organization ☐ Public entity/Non-profit organization

Applicant/Contact Name: Mary Anderson

Organization/Business Name: Anderson Race Management on behalf of Ragnar Events

Main Phone Number: 651-688-9143 Alternate Phone Number: 612-202-2616

Address: 4047 Camberwell Dr N

City/State/Zip: Eagan, MN 55123

Email Address: mary@andersonraces.com

Event Information

Start Date: 08/16/14 End Date: 08/16/14

Day(s): ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐ Sunday ☒ Saturday

Weekday Hours: Weekend Hours: 3:30am -12:30pm

Description of event, activities, location and proposed alteration of city property:

Description of Requested City Services and/or Equipment

We need parking spaces and a place to place portable restrooms to accommodate our relay exchange point as we run through the city.

Application Requirements and Fees

- *A diagram of the premises, including proposed activities and equipment, as well as the application processing fee, must be submitted with this form to City Hall (see below for fees).*
- *If the event involves requested use of a park building, picnic shelter, field, or court, a separate park reservation request form and applicable fees are required to be submitted to City Hall (reservations are subject to availability).*
- *If the event involves cooked/prepared food or beverages, sale of produce, uncooked meat or dairy, additional licenses may be required by Washington County Public Health and/or Minnesota Department of Agriculture and must be submitted with this form. For assistance with licensing requirements, please contact 651-430-6655.*
- *Depending upon the event and related activities, a refundable park damage deposit fee of up to $500.00 and a certificate of liability insurance may be required, prior to the event. Additional charges for trash receptacles, barricades, and picnic tables may also apply (see below for fees).*
- *All fees and expenses associated with the request are the responsibility of the applicant and/or private property owner.*

Applicant Acknowledgement and Signature

The undersigned understands that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application. The undersigned hereby applies for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete, to the best of their knowledge.

Signature: [signature] *Date:* 5-22-14

Office Use – Fees	*Amount Due*	*Date*	*Payment*	*Staff*
Processing Fee (required) *$15.00 Public entity/Non-profit* *$50.00 Individual/For-profit*	☐ *$15.00* ☒ *$50.00*	*Received:* 6/12/14	☐ *Cash* ☒ *Check* 1614	PSH
Rental Fees (as applicable, per applicant and/or city) *$10.00 + tax Per trash receptacle/barricade* *$25.00 + tax Per picnic table*	☐ *$*_____ ☐ *$*_____	*Invoiced:*_____ *Received:*_____	☐ *Cash* ☐ *Check*	
Damage Deposit (as applicable per city, up to $500.00) *Payment must be on a separate check.* *Notes:* N/A	☐ *$*_____	*Invoiced:*_____ *Received:*_____ *Inspected:*_____	☐ *Destroyed check* ☐ *Retained deposit in the amount of* *$*_____	
Certificate of Liability Insurance Required: ☒ *YES* ☐ *NO* *Date Received:* 5/22/14				

VENUE:	Park	LOCATION:	Perro Park	CONTACT:		Night Time Hours:
EXCHANGE:	25		3rd Ave N/3rd Street N Bayport MN			7:15pm - 6:45am

KEY:

- A — Volunteer
- Van's Path
- Runner's Path
- Exchange Chute
- Parking
- Toilets
- Trash Box

Number of parking spaces available onsite:	40
Number of pking spaces needed at peak:	32
Peak time runners come thru:	7:46am

Inventory:		IMPORTANT NOTES:
Cones	6	Place exchange chute on sidewalk. Keep runners on grass side of sidewalk (not road side)
Caution Tape	EXCHANGE	Street parking around park.
Portable Toilets	7	Toilets placed on back side of skating rink
Trash Boxes	2	
Exchange Boxes	1	

Volunteer Jobs:		# of Volunteers
A	Monitoring exchange chute. Baton exchange must be between double orange tape. Crossing team off team's list. Announcing approaching runners race numbers, when slow manage toilets and change garbage bags	1
B	Volunteer announcing over radio approaching runners race number to volunteer A This volunteer will be stationed further up the road, then layout shows.	1
C	Directing/managine parking. Directing runner/ van crossing to exchange chute. When slow change garbage bags	2
	TOTAL	4

Revision Dates:		Exchange Open:	Exchange Close:

Renewal Application for Optional Liquor 2AM

License Type: 2AM-YR Expires On: May 6, 2014 ID Number: 37945

DBA

Mallards LLC
Mallards
101 S 5th Ave
Bayport MN 55003

Business Phone: 6513530251

If any of the above licensee information is not correct, please make corrections as necessary.

Licensee must report previous 12 month on sale alcoholic beverage gross receipts by checking one of the boxes below. Next to the box you check is your 2 AM license fee. Make check payable to: Alcohol and Gambling Enforcement Division (AGED). **Mail this application and check to : AGED, 444 Cedar St., Suite 133, St. Paul, MN 55101-5133.**

__ $300 2 AM license fee - Up to $100,000 in on sale gross receipts for alcoholic beverages
__ $750 2 AM license fee - Over $100,000, but not over $500,000 in on sale gross receipts for alcoholic beverages
__ $1000 2 AM license fee - Over $500,000 in on sale gross receipts for alcoholic beverages
__ $200 2 AM license fee - 3.2% On Sale Malt Liquor licensees or Set Up license holders
✓ $200 2 AM license fee - Did not sell alcoholic beverages for a full 12 months prior to this application

✓ Yes __ No Does the city or county that issues your liquor license allow the sale of alcoholic beverages until 2 AM?

City Clerk/County Auditor Signature _____ Date 5/6/2014
(I certify that the city or county of BAYPORT approves the sale of alcoholic beverages until 2AM)

Licensee Signature _____ Date 5/1/2014
(I certify that I have answered the above questions truthfully and correctly)

Licensee Minnesota Tax ID Number (**Required**): 3016874

Licensee: Prior to submitting this application to the Alcohol & Gambling Enfocement Division you must have this form signed by your local city or county licensing official

Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division (AGED)
444 Cedar Street, Suite 133, St. Paul, MN 55101-5133
Telephone 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
www.dps.state.mn.us

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: June 2, 2014

To: Mayor and City Council

From: Logan Martin, City Administrator
Sara Taylor, Assistant City Administrator/Planner
John Parotti, City Engineer
Laura Eastman, Police Chief

Subject: Installation of northbound and southbound stop signs at the intersection of 2nd Avenue North and 4th Street North near Andersen Elementary School

BACKGROUND

Recently, the city was approached by representatives of the Stillwater Area Public School District regarding proposed modifications to the Andersen Elementary School site in Bayport, to improve security and safety for students and faculty. The improvements include a secured addition to the northwest corner of the building, as well as the addition of two handicap parking stalls and landscaping on the southwest portion of the site. Construction is planned to begin mid June, with completion in late August, prior to the start of the new school year. The project is currently progressing through the building permit process.

City staff has spent significant time working with school representatives to not only ensure the proposed plan meets the requirements of city code, but also improves circulation for pedestrians and vehicles on site and within the immediate vicinity of the school. In conjunction with the building and site improvements, the school is proposing to rearrange the bus pick-up area to 2nd Avenue North and the parent drop-off/pick-up to 4th Street North. This change will improve overall pedestrian safety and traffic movement at the school. The ongoing congestion at the 2nd Avenue North and Highway 95 intersection associated with drop-off/pick-up by parent vehicles backing up into the intersection or waiting along Highway 95 will be eliminated, as will the conflict with the arrival/departure of emergency responders and fire department vehicles.

To facilitate this new arrangement and provide additional safety measures, city staff is recommending the installation of northbound and southbound stop signs at the intersection of 2nd Avenue North and 4th Street North. Currently, this intersection does not have any type of traffic control. The city engineer and staff have reviewed the criteria in the Manual on Uniform Traffic Control Devices (referenced in State Statutes), which provides standards and guidelines for installation of signs, pavement markings, and intersection controls. In reviewing this particular intersection for a stop sign, staff has determined that Section 2B.4 of the manual applies in that "the ability to see conflicting traffic on an approach is not sufficient to allow a road user to stop or yield in compliance with the normal right-of-way rule if such stopping or yielding is necessary." As such, Section 2B.4 suggests that a stop sign where two roadways with relatively equal volumes and/or characteristics intersect shall be installed to "control the direction that conflicts the most with established pedestrian crossing activity or school walking routes." Based on engineering judgment, staff is recommending the installation of a northbound and southbound stop sign at this intersection.

RECOMMENDATION

Staff recommends the City Council adopt a motion authorizing the installation of northbound and southbound stop signs at the intersection of 2nd Avenue North and 4th Street North near Andersen Elementary School.

Bayport Fire Department

294 N. 3rd Street • Bayport, MN. 55003 • Hall (651) 275-4401
• Fax (651) 275-4402

May Memo from the Chief:

The Fire Department could not have received any better news than we received lately! The surplus Department of Corrections land is now the property of the City of Bayport, for the proposed future expansion of our fire station. Thanks to all involved in making this legislation a reality. Many hours of meetings and planning are taking place behind the scenes to ensure this project moves forward. Securing the funds and getting the contracted communities signed on are the primary focus of our efforts at this time, and that process is moving forward nicely. The department has also established a building committee, headed up by Assistant Fire Chief Mike Galowitz, to establish preliminary concepts for a future station. It will be comprised of two captains and three members of the fire department, and I would like to have one member from the City Council to represent the city on the committee. Please let me know if you are interested.

The department is currently focusing our training on high angle rescue operations and confined space to ensure an appropriate response, if needed, for the St Croix Crossing Project. We will be having mutual aid drills with Stillwater to ensure our departments are executing the same procedures.

As we have done in the past, the department sponsored fire truck rides to Andersen Elementary students as a fund raiser for the school. We will be giving six children rides home from school in a fire truck. (The parents have more fun than the kids!) Our new truck will be here the week of June 16, and I'll be preparing my 2015 budget over the next few weeks.

We also are recruiting new members again. If you are at least 18 years of age and live or work in the area, please pick up an application at City Hall if you are interested in this opportunity.

Thanks,
Mark

Mark Swenson
Fire Chief
Bayport Fire Department
294 North 3rd St.
Bayport, MN 55003
Office: 651-275-4401 fax: 651-275-4402 Mobile: 651-300-2101
E-Mail: Mark.Swenson@BayportFire.org

Bayport Police Department
294 North 3rd Street
Bayport, Minnesota 55003
Phone: 651-275-4400
Fax: 651-275-4411

Laura Eastman
Chief of Police

Date: June 4, 2014
To: Mayor and City Council
City Administrator Martin
From: Police Chief Laura Eastman
Subject: Police Reports and Updates

UPCOMING EVENTS

June 20 and 21, 2014 – Rockin' Ribs on the River at Lakeside Park – Reserve Officers
June 28, 2014 – Dane's Place Pig Roast at the Village Green, 1–5 p.m. – Reserve Officers

PAST EVENTS

May 26, 2014 – Memorial Day Parade – Bayport Police Officers and Reserves, Chief Eastman and Public Works
June 4, 2014 – Andersen Elementary "Bayport Buddies" – follow-up interview event with Chief Eastman and Administrator Martin
June 4, 2014 – Andersen Elementary kindergarten classes (48 children) – meet and greet/tour with Officer Jackson and Chief Eastman
June 4, 2014 – Andersen Elementary Safety Camp presentation

End of April Call Load

04/28 – crosswalks, civil complaint/extra patrols, driving complaint/driver eval completed, school bus stop arm bar violation, speed 55/40, CSC investigation, 4th Degree DUI .
04/29 – Car vs. Deer 10/50 no injuries, verbal domestic, welcome packet, panic alarm, noise complaint, customer issue, medical level 3.
04/30 – Handgun Permit to purchase x 2, parking complaint truck parked in yellow, crosswalks, dog at large, assist city hall, city ordinance violation,

May Call load

05/01 – Alarm, school crossing, loose dog, old ammunition turned in, medical L3, loose dog, handgun permit to purchase x 1, medical L1.
05/02 – Medical L1 x2, lakeside park close, check welfare.
05/03 – 4th degree dui, parking issue, medical L3, DAS, lakeside park close, speed 55/30.
05/04 – Speed 60/40, AOA/unsecured door, lift assist no injury, disturbance/DOC, K9 meet and greet/youth service bureau, medical L3, motorist assist, found property, city ord. violation, lakeside park close.
05/05 – AOA/theft, speed/open bottle x 2, medical L1, 911 hang up, crosswalks, ww/speed x 2, park close.
05/06 – Extra Patrol, crosswalk, texting while driving, 911 open line, traffic questions/extra patrols, 10-50, theft report, speed 56/40/poss. of M.J/ drug para.
05/07 – Ordinance complaint assist, medical L1,extra patrols, school crossing, w/w speed, speed 48/30, welfare check, lost property, DUI, loose dog, fire, AOA/st. croix co. locating domestic assault suspect, suicide info., lakeside park close, w/w loud exhaust, w/w speed, AOA/fight.
05/08 – AOA/susp. vehicle, w/w equipment violation, assist ord. violation, school crossing, civil assist, lock out, susp. activity/solicitor, public assist, speed 62/40, park close, w/w driving w/out headlights.
05/09 – speed 59/30, w/w speed x 2, fight, speed 62/40 x 2, speed , DAS, POR violation/day care issues, child endangerment, speed 52/40.

05/10 – Speed/drugs, drug para, park close, speed 64/40, shelter permits, medical L1, park close.
05/11 – w/w speed, lock out, medical L1, new resident packet, damage to property, park closed, 10/50.
05/12 – 911 misdial, school crossing, assist city hall, officer info./theft report, medical L3, w/w no front plate/loud exhaust, lakeside park, warrant arrest/SWAT/AOA.
05/13 – School crossing, w/w speed x 3, w/w speed, school crossing, public info., Medical L1 x 2, veh. lockout, city ord.,w/w equipment, lakeside park close.
05/14 – w/w equipment violation, disturbance, crosswalks, ord. violation, parking complaint, speed 452/30, background PW, officer information, burg. Alarm.
05/15 – School crossing, medical L1, parking comp., w/w fail to yield, civil assist, medical L1, w/w speed.
05/16 – School crossing, medical L1, AOA/unknown situation, dead deer, Speed 41/30,AOA, PW background check, daycare safety concern unlicensed, parking complaint, w/w stop sign violation, park close, w/w speed, noise complaint, sped 54/40, speed 55/40, w/w equipment violation.
05/17 – Loud exhaust, 4th degree dui, AOA/unwanted party, driving conduct/driver eval, animal concern, w/w boat trailer parking, pay box collected x 3, theft report, w/w speed x 3, speed 62/40, AOA/medical 1, road debris, park close shelter 3/ beach house permit, w/w stop sign viol.
05/18 – AOA/assault, 3rd degree DUI, Kids on roof of businesses, w/w speed x4, speed 62/40, NPI x2, speed 60/40, GM – false info., DAR/NPI/,speed 52/40. AOA/susp. person, crosswalks.
05/19 – Medical L1/suicidal male, NCO violation, driving complaint, NCO/conditional release violation, park close, 911 O/L.
05/20 – Park open, crosswalks, driving complaint, city ord. violation, DAS, Exp. Registration, NPI, AOA/PW, park close, susp. veh./business check, w/w speed.
05/21 – School crossing, gas smell in residence, theft x 3 inspiration, medical L3, erratic driver, dui 3rd degree, lakeside park close, speed 61/40, w/w speed, extra patrols.
05/22 – Speed sign request, DAS, AOA/check address for warrant, lakeside park close.
05/23 – Handgun permit to purchase, crosswalks, medical L1, AOA/accident, AOA/domestic, speed 56/40, Accident/w/injuries, no seatbelt, public assist, no seatbelt x 4, crosswalks, veh. lockout, AOA/Dunn Co. Medical L2, child custody issue, burn concern, parking complaint, park close.
05/24 – In park after hours, w/w speed, extra patrols, crime prevention x 4, boat trailer parking env. Pick ups, juvenile runaway/foster care placement, park close.
05/25 – 3rd degree dui, w/w speed, no DL/speed 56/40, susp. activity, city ord. violation, crime prevention x 2, new residence packet, warrant arrest/felony theft/domestic assault/NI, w/w parking, theft report, park close, speed 61/40.
05/26 – Public assist, found drugs, city ord. violation x 2, sink hole, w/w speed, w/w exhaust, paybox collection x7, boat trailer parking x2, w/w speed x 4, DAR., w/w speed x 6. Park close.
05/27 – City Ord. 24 parking violation, parking questions, city ord. violation buildings, check welfare, parking complaint, public assist, medical L1, hold up alarm, park closed.
05/28 – cross walks, trespasser, medical L1, requested to take report from inmate at prison, AOA/unwanted male, w/w speed, crosswalks,911 call, dispute over property line, park close, no MN DL.
05/29- Crime prevention, new resident packet, crosswalks, medical L1, AOA/suicidal juv. Walk away,w/w seat belt, fight/DOC x 2, medical L3, inattentive driving, audible alarm, NPI, No seat belt, working muffler req., speed 54/40, w/w speed x 2.
05/30 – park close, aoa/unknown situation, school crossing, w/w speed, stuck gas line, 911 abond. Call, school crossing, crash report, parking complaint/cit. issued, no seatbelt.
05/31 - AOA/SWAT call out, AOA/domestic, found dog/city ord. violation/fail to register, medical L1, public assist, w/w speed, found dog, lakeside park close

Acronym/code: W/W = Written warning, LOCK OUT = vehicle keys locked in car, DAR = Driving after revocation, DAS= Driving after suspension, NPI/ NO POI = No proof of insurance, DOC = Disorderly conduct, CSC = Criminal Sexual Conduct, NO MN/DL = No Minnesota driver's license, Medical Level = 1 (most severe) 2 (moderate) 3 (mild), Rec'vd OFP/DANCO = Received a fax for an order for protection (OFP) domestic abuse, no contact order (danco) for person in our city, Felony Intro. Of Narc. = Felony level of introduction of narcotics into the prison, uac = underage drinking, 10 -72 = deceased.

	Apr-13	Speed	Seatbelt	Child seat	DAS,R,C	Underage D&D	UAC	Open Bottle	No Insurance	No POI	Warrants	W/W
501	Chief Eastman	1										
503	Aaron Slinger	5			2					1		2
505	Quinn Willmarth											3
506	Chad Johnson											2
507	Dustin Purpur	9			1			2		1		19
508	Capt Hutchinson											
509	Jay Jackson											1
510	John Miller	7	1		4			2		2		6
512	Zach Lund	4										6
513	Keith Frank	13			2			1	2	1		
	Monthly Total	39	1	0	9	0	0	5	2	5	0	39
	Year Total	108	7	1	25	0	0	7	6	22	1	119

	Officer	Drugs	MJ in MV	Dac-iPS	Stop Sign	Drug Para	DWI	Distracted	City Ord	Ted Foss	Careless	Other
501	Chief Eastman											
503	Aaron Slinger								4			2
505	Quinn Willmarth								3			
506	Chad Johnson											
507	Dustin Purpur		2			1	2					5
508	Capt Hutchinson											
509	Jay Jackson											
510	John Miller						3					2
512	Zach Lund						3					
513	Keith Frank								1			
	Monthly Total	0	2	0	0	1	8	0	8	0	0	9
	Year Total	0	10	1	0	8	19	0	27	0	0	23

Notes : Chief Eastman - Driver Eval

Jackson/509 - 4th Degree Assault, Terroristic Threats, GM Obstruct w/ force

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: June 4, 2014

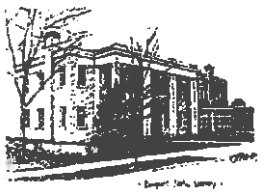
To: Mayor and City Council
Logan Martin, City Administrator

From: Mel Horak, Public Works Supervisor

Re: Public Works Department Update

During the month of May, the full-time Public Works staff, with assistance from part-time staff, has been busy completing the following tasks:

1. Finished spring street sweeping
2. Performing tree trimming of boulevard trees
3. Raking/spring cleaning of Hazelwood Cemetery, with assistance from Sentence to Serve crews
4. Flushing city fire hydrants
5. Assisting with Memorial Day Parade activities
6. Completing ongoing maintenance and repairs to equipment, focusing on the blacktop patching and turf maintenance equipment
7. Installing multiple new water meters and completing several new sewer-water service inspections
8. Performing ongoing operation of water and sewer systems, which includes daily inspections of facilities, water tests, water reports, and attending to system malfunctions



Bayport Public Library

582 NORTH FOURTH STREET
BAYPORT, MINNESOTA 55003
(651) 275-4416

Date: May 30, 2014

To: Mayor and City Council; Logan Martin, City Administrator

From: Mark Blando, Bayport Public Library Director

Re: Bayport Library Update

We had a wonderful author talk with Patrick Hicks on Friday, May 16. We had a good turnout and a very informative discussion. I would like to thank Patrick and all those that attended.

The library also hosted a Volunteer Appreciation Event on Thursday, May 15. I would like to give a big thank you to our volunteer coordinator Susie Danielson for all of her help in planning the event.

We are also excited to be having our Bayport Library Book Sale next weekend in conjunction with Garage Sale Days. The sale will take place on Friday, June 6 form 10am-5pm and on Saturday, June 7 from 9am-1pm.

June marks the beginning or our Summer Reading Program as well as all of our wonderful summer events. Our reading program begins on Monday, June 9th. See the library's website, our Facebook page, or stop in the library for details. Also on Monday we will be having our Okee Dokee Brothers concert in Lakeside Park. Concert time is 1pm.

Thanks to you all,

Mark Blando

Director

Bayport Public Library

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: June 3, 2014

To: Mayor and City Council
Logan Martin, City Administrator

From: Sara Taylor, Assistant City Administrator/Planner

Re: Department Update – June City Council meeting

CODE ENFORCEMENT PROCESS AND ORDINANCE REVISIONS

Per the City Council's direction at the March 3 workshop, staff has been continuing to review and develop revisions to various city ordinances, to better address ongoing complaints and frequent code violations. At the June 9 meeting, staff will present proposed revisions to Chapter 62 - Vegetation of the Bayport City Code of Ordinances, which will enhance maintenance regulations related to all types of vegetation in the city. Staff will continue reviewing other ordinances over the next few months and draft proposed revisions for consideration at an upcoming meeting.

PERRO PARK IMPROVEMENTS

Since the May City Council meeting, staff has been working with Park Consultant Larry Wacker to prepare plans and specifications to solicit bids for the next phase of improvements to Perro Park. Park areas to be improved include the playground, ball field, and tennis courts, as well as the addition of concrete steps and a park sign in the northwest corner of the park. The schedule for improvements is as follows:

June 5	Bid advertisement
June 25	Bid opening
July 7	Bid award by City Council
September 15	Construction completion

DOWNTOWN HANGING FLOWER BASKETS

Per the City Council's direction at the May 5 meeting, staff has been busy coordinating the purchase of brackets to place on the city's utility poles, to accommodate hanging flower baskets along Highway 95 and 5th Avenue North. Because the city first began pursuing this project in May, staff found several vendors had only a small quantity of brackets left in stock for this year (special order was estimated at 6-8 weeks). However, we were able to identify one vendor with 10 brackets in stock, which have been delivered and will be installed this week. Rose Floral in Stillwater is in the process of preparing 10 hanging flower baskets, which are 20 inches in diameter, and will be delivered and hung by June 9. Staff will work to secure additional brackets for installation next year.

UPCOMING COMMUNITY EVENTS

June 6	Citywide Garage Sale	8:00 a.m. – 5:00 p.m.	
June 7	Citywide Garage Sale	8:00 a.m. – 1:00 p.m.	
June 9	Music by Okee Dokee Brothers	1:00 p.m.	Lakeside Park
June 11	BCAL Ice Cream Social	6:30 – 8:30 p.m.	Lakeside Park
June 20	Rockin' Ribs on the River BBQ	5:00 – 10:00 p.m.	Lakeside Park
June 21	Rockin' Ribs on the River BBQ	11:00 a.m. – 10:00 p.m.	Lakeside Park
June 28	Dane's Place fundraiser	1:00 – 5:00 p.m.	Village Green

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: June 2, 2014

To: Honorable Mayor and City Council

From: Logan Martin, City Administrator

Re: Administration Department Update – June City Council meeting

FIRE STATION LAND TRANSFER SUCCESSFUL

The 2014 Legislative Session ended on May 13 with a flurry of activity, not the least of which included the passage of the City's special legislation conveying surplus land at the prison to the City. This conveyance is a great accomplishment, as it signifies a positive and continued partnership between the City and the Department of Corrections, while saving the City $200,000 in land acquisition costs. This legislation would not have been successful without the support of the City Council, including the testimony provided at Senate and House committees by Mayor St. Ores and Councilmember McGann. We also received continued support from Representative Kathy Lohmer and Senator Karin Housley, who worked hard on the City's behalf to ensure that this legislation stayed on the radar screen throughout the Session. Lastly, the Department of Corrections advocated for the City from the very beginning, with great support from Commissioner Tom Roy and Warden Michelle Smith. Thanks to all for this great achievement!

Chief Swenson and I are continuing to pursue the next steps on this project, including researching and interviewing potential Construction Management Firms that would guide the acquisition of bids and the preparation of budgets for this project. We anticipate presenting a proposed firm to the Council in July, which would then formally begin the budget preparation and bid acquisition process.

WATER TREATMENT PROJECT

An updated feasibility report for the groundwater treatment project has been completed by SEH, as we continue to pursue a number of water treatment options. We are in discussions with staff at the Pollution Control Agency and the Department of Health to secure funding for this project, which will directly impact its timeline for completion. We will continue to share informational updates as this project develops.

2015 BUDGET PREPARATIONS

It is time to begin crafting the budget for the 2015 calendar year. As such, we would like to hold a preliminary budget workshop with the Council prior to the July 7 meeting to receive general direction for the establishment of the 2015 budget. Staff will begin initial budget preparation over the next few weeks, and will be prepared to respond to Council direction received at the July 7 workshop. Preliminary adoption of the budget will occur in September, with formal adoption required in December.

UPCOMING MEETINGS AND EVENTS

June 20	Rockin' Ribs on the River BBQ	5:00 – 10:00 p.m.	Lakeside Park
June 21	Rockin' Ribs on the River BBQ	11:00 a.m. – 10:00 p.m.	Lakeside Park
July 7	City Council budget workshop	5:00pm	City Hall
July 7	City Council meeting	6:00pm	City Hall
July 16	Bayport in Bloom nominations end		

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: June 2, 2014

To: Mayor and City Council

From: Logan Martin, City Administrator

Re: Consider a business subsidy policy in accordance with Minnesota Investment Fund loan requirements

BACKGROUND

At its May 5 meeting, the City Council approved Resolution 14-8 in support of Andersen Corporation's application to the MN Department of Employment and Economic Development (DEED) to participate in the Minnesota Investment Fund (MIF). The MIF program provides loan funding to businesses that chose to create new jobs and make business investments to expand within the State of Minnesota. As a part of Andersen Corporation's recently announced $18 million expansion, Andersen has been awarded a $500,000 forgivable loan through the Minnesota Investment Fund.

MIF guidelines require that funding flows from the State to the City, where it is held until reimbursement is requested by the company. As such, MN DEED requires the City to adopt a "Business Subsidy Policy" in order to establish guidelines that are acceptable to the State before participating in the program. This policy lays out broad standards for City participation in loans, grants, tax abatements, Tax Increment Financing, and other forms of business subsidy by establishing criteria and procedures prior to City participation or approval.

This policy does not require the City's participation in any business subsidy in the future, and clearly establishes that the City has the sole authority to amend the policy. The City also retains the full ability to decide when or if it desires to participate in any form of business subsidy as future projects are presented.

A public hearing related to this policy and the City's participation in the MIF program was held at the May 5 meeting, during which no comments were received. A period of public comment regarding the policy will also be held at the June 9 meeting.

RECOMMENDATION

Staff recommends approval of a business subsidy policy in accordance with guidelines established by the Minnesota Department of Employment and Economic Development for participation in the Minnesota Investment Fund.

ATTACHMENTS

Proposed Business Subsidy Policy

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411
WWW.CI.BAYPORT.MN.US

Business Subsidy Policy
Public Hearing: May 5, 2014
Effective Date: June 9, 2014

Purpose

The purpose of this Business Subsidy Policy (the "Policy") is to provide guidance for the City of Bayport, Minnesota (the "City") in its provision of assistance for commercial and housing development and redevelopment projects. As a matter of adopted policy, the City will consider using public assistance to aid private development only in those circumstances in which the proposed private project shows a demonstrated financing gap, meets the City's formal or informal development goals, and is consistent with the City's Comprehensive Plan.

This Policy shall be used as a guide in processing and reviewing applications requesting public assistance. The City shall have the option of amending or waiving sections of this Policy when determined to be necessary or appropriate.

Statutory Limitations

All forms of business assistance provided by the City must comply with applicable state law and regulations, including Minnesota Statutes, Sections 116J.993 through 116J.995, as amended (the "Act"). Section 116J.993, Subdivision 3 of the Act defines a "business subsidy" as a "state or local government agency grant, contribution of personal property, real property, infrastructure, the principal amount of a loan at rates below those commercially available to the recipient, any reduction or deferral of any tax or any fee, any guarantee of any payment under any loan, lease, or other obligation, or any preferential use of government facilities given to a business." Exhibit A lists the current forms of financial assistance that the Act does not consider subsidies, as of the effective date of this Policy.

A business subsidy may not be granted until the municipal grantor has adopted criteria after a public hearing for awarding business subsidies. A grantor may deviate from its criteria by documenting in writing the reason for the deviation and attaching a copy of the document to its next annual report to the Department of Employment and Economic Development (DEED). A copy of the criteria must be submitted by the City to DEED along with its first annual report following the enactment of this Policy or with the first annual report after it has adopted criteria, whichever is earlier. Notwithstanding Section 116J.993, Subdivision 3, clauses (1) and (21) of the Act, "business subsidies" as defined under Section 116J.993 includes the following forms of

assistance: (i) a business subsidy of $25,000 or more, and (ii) business loans and guarantees of $75,000 or more.

Goals

The City's primary development priority is to encourage high-value commercial development, including but not limited to manufacturing, warehousing, distribution, office and retail uses, of both existing and new business entities. Single-family residential and multi-family housing proposals may be considered for assistance on a case-by-case basis. In all instances, the terms and conditions of any business assistance are to be decided at the discretion of the City Council.

Public Assistance Tools

The following is not an exhaustive list, and it does not prevent the City from using a public assistance tool not listed to aid a particular project, or amending this Policy to include subsequent public assistance tools.

Tax Increment Financing

Tax increment revenues may be spent only for specified purposes permitted in the underlying development statutes. Relevant state law in this area is codified at Minnesota Statutes, Sections 469.174 through 469.1799, as amended (the "TIF Act"). In addition, the TIF Act specifies the qualifying conditions and/or development purposes for several types of TIF districts, and the required process for establishing and reporting on a TIF district.

The City is statutorily required to find that the increased market value of the site that could reasonably be expected to occur without the use of TIF would be less than the increase in the market value of the proposed development after subtracting the present value of the projected tax increments for the maximum duration of the district permitted by the TIF Plan according to Section 469.175, Subdivision 3(d) of the TIF Act. This market value-based "but for" analysis is required only for non-housing TIF projects. To allow for this evaluation, the developer must provide a complete development budget and operating pro forma, and an accompanying statement explaining the need for TIF assistance.

Tax Abatement

Tax abatement may be spent only for specified purposes permitted in the underlying development statutes. Relevant state law in this area is codified at Minnesota Statutes, Sections 469.1812 through 469.1815, as amended (the "Abatement Act").

City Fees

The City may consider deferring the assessment of various City fees for purposes permitted in the underlying development statutes and the City Code. Whether a particular fee is eligible to be deferred or assessed over time may depend on the City's ability to support the deferment.

Revolving Loan Fund

The City may make a loan to a business, a for-profit or non-profit organization, or an individual for any purpose that the City is otherwise authorized to carry out under various state statutes related to redevelopment, housing, economic development, or any special law.

Grant Agreements and Forgivable Loans

The City may assist with applications to various State of Minnesota agencies for grants and forgivable loans, such as the Minnesota Department of Employment and Economic Development's Minnesota Investment Fund (MIF) Grant program, and the City is authorized to work with eligible businesses to qualify for such assistance. The City is additionally authorized to serve as the "conduit lender" for such grants and forgivable loans, as may be required by state law and agency guidelines.

Financing Terms

The City will consider "pay as you go" financing arrangements with developers. With pay as you go financing, the developer pays for various project costs initially, and the City promises to reimburse the developer from tax increment revenues, tax abatements, or other identified economic development and redevelopment tools over time as the development is completed and an increased market value is generated. This arrangement may be structured as a revenue note or bond issued to the developer, with an interest component to compensate the developer for costs of financing the improvements up front.

Interfund loans and/or bonds secured by tax increment revenues or tax abatements may be used when there is an extraordinary capital requirement that cannot be met through conventional private debt and/or equity, and to benefit a project of high priority and interest to the City. The bonds may be general obligation bonds backed by the full faith and credit of the City, but this Policy indicates a preference for "pay as you go" developer financing.

Duration of Assistance

The City retains the ability to provide a shorter term for the tax increment or tax abatement assistance than the TIF Act and the Abatement Act, respectively, authorize.

Business Subsidy Approval Criteria

All new projects with a public assistance component must be approved by the City and must meet the following mandatory minimum approval criteria. It should not be presumed that the business assistance request of a project meeting these criteria will automatically be approved. Meeting these criteria creates no contractual rights accruing to any potential developer.

- The assistance shall be provided within applicable state law restrictions, State Auditor interpretation, debt limits, and other appropriate financial requirements and policies.

- The project should meet one or more of the goals referenced in the City's Comprehensive Plan.

- The project must be in accord with the City's zoning ordinances, or required changes to the zoning ordinances must be under active consideration by the Planning Commission or the City Council at the time of action on the project.

- Prior to approval of business assistance, the developer shall provide any required market and financial feasibility studies, appraisals, soil boring, information provided to private lenders for the project, and other information or data that the City or its financial consultants may require in order to proceed with an independent underwriting.

- Any developer requesting business assistance should be able to demonstrate past successful general development capability as well as specific capability in the type and size of development proposed.

- The developer must retain ownership of the project at least long enough to complete it, to stabilize its occupancy, to establish the project management, and to initiate repayment of the business assistance (if required).

- The level of business assistance funding should be reduced to the lowest possible level and least amount of time by maximizing the use of private debt and equity financing first, and then using other funding sources or income producing vehicles that can be structured into the project financing, prior to using additional business assistance funding.

Business Assistance Project Evaluation Criteria

If a business meets the criteria in this Policy and is eligible for public assistance, the following criteria will be used to determine the amount of assistance and type of assistance that may be provided. All projects will be evaluated by the Bayport City Council (and if necessary, any standing or created sub-committees) on the following criteria for comparison with other proposed business assistance projects reviewed by the City, and for comparison with other subsidy standards where appropriate. The City understand that changes in local markets, costs of construction, and interest rates may cause changes in the amounts of business assistance subsidies that a given project may require at any given time. In applying the criteria to a specific project, the following will apply:

- The City may consider the requirements and benefits of any other business subsidy received, or to be received, by a developer from a grantor other than the City.

- If the business subsidy is a guaranty, the amount of the business subsidy may be valued at the principal amount plus interest of the guarantee payment obligation.

- If the business subsidy is received over time, the City may initially value the subsidy as it determines is fair and reasonable under the circumstances.

- As used herein, "Benefit Date" means the date the business subsidy is received. If the business subsidy involves the purchase, lease, or donation of physical equipment, then the Benefit Date occurs when the recipient puts the equipment into service. IF the business subsidy is for improvements to property, then the Benefit Date refers to the earliest date of either when the improvements are finished for the entire project or when a business occupies the property.

- All business assistance projects will need to meet a "reasonable rate of return." Assistance will not be used unless the need for the City's economic participation is sufficient that, without that assistance the project could not proceed in the manner as proposed. The "reasonable rate of return" will be based on market standards at the time of the application for assistance.

- Business assistance funding would not be provided to those projects that fail to meet good public policy criteria as determined by the City Council, including: poor project quality; projects not in accord with the City's Comprehensive Plan, zoning, redevelopment plans, and general City policies; projects that provide no significant improvement to surrounding land uses, the neighborhood, or the City, projects that do not meet financial feasibility criteria established by the City; and projects that do not provide the highest and best desired use for the property.

- All projects receiving business assistance under the criteria listed in Section 116J.994, Subdivision 2 of the Act must meet, at a minimum, the job and wage goals described below. Section 116J.994, Subdivision 2 of the Act allows the City to deviate from its criteria by documenting in writing the reason for the deviation and attaching a copy of the document to its next annual business subsidy report to the Minnesota Department of Employment and Economic Development. .

- The amount of assistance available to a project will be limited by the amount of proceeds that TIF, tax abatement, or other financing tools may support.

- Job creation or retention is not required for business subsidies as long as the grantor identifies an alternate public purpose in addition to tax base increase. If, after City Council consideration of the alternate public purpose(s), the creation or retention of jobs is determined not to be a goal (after a public hearing required by Section 116J.994, Subdivision 4 of the Act), the wage and job goals may be set at zero.

- In lieu of job creation or retention, other measurable, specific, and tangible goals shall be established. Examples of tangible goals may include tax base diversification, property redevelopment, enhanced economic diversity, community stabilization, investment in the community and other goals identified in City policies and the City's Comprehensive Plan.

- Business assistance will normally be used for projects that address the following land use issues: (i) high-value development consistent with the City's Comprehensive Plan; (ii) location on property which needs but is not likely to be developed or redeveloped

because of blight or other adverse conditions of the property, and (iii) the inclusion of design or amenity features not otherwise required by law.

- Business assistance will be evaluated on the project's impact on existing and future public investment: (i) whether and to what extent the project will utilize existent public infrastructure capacity and the extent it requires additional publicly funded infrastructure improvements; and (ii) arrangements for the City to receive a direct monetary return on its investment in the project.

- Business assistance will normally be used for projects that demonstrate to the satisfaction of the City adequate financing for the project is available and that the project will be completed in a timely fashion.

- Business assistance from the City must satisfy all requirements of the Act, and all other applicable laws and regulations.

Look-Back Provision

The City reserves the ability to include a "Look-Back Provision" in a development agreement for a publicly assisted project. Under a Look-Back Provision, the City has the ability to review the developer's pro forma and grant assistance based on the estimates for the project. After completion of the project, the City has the ability to compare the actual project costs and performance with the estimates and adjust the assistance provided so a "reasonable rate of return" is achieved. This adjustment will be made only in circumstances when the business subsidy can be reduced to achieve a "reasonable rate of return." The adjustment will not be made to increase the amount of the business subsidy.

At the time a development agreement is being negotiated, the City will consider if and how any assistance above the "reasonable rate of return" may be shared.

Some criteria, by their very nature, must remain subjective. However, wherever possible "benchmark" criteria have been established for review purposes. The fact that a given proposal meets one or more "benchmark" criteria does not mean that it is entitled to funding under this Policy, but rather that the City is in a position to proceed with evaluations of, and comparisons between, various business assistance proposals, using uniform standards whenever possible.

EXHIBIT A

BUSINESS SUBSIDY EXCEPTIONS

- A business subsidy of less than $150,000.
- Assistance that is generally available to all businesses or to a general class of similar businesses, such as a line of business, size, location, or similar general criteria.
- Public improvements to buildings or land owned by the State of Minnesota or local government that serve a public purpose and do not principally benefit a single business or defined group of businesses at the time the improvements are made.
- Redevelopment property polluted by contaminants as defined in Minnesota Statutes, Section 116J.552, Subdivision 3.
- Assistance provided for the sole purpose of renovating old or decaying building stock or bringing it up to code and assistance provided for designated historic preservation districts, provided that the assistance is equal to or less than 50 percent of the total cost.
- Assistance to provide job readiness and training services if the sole purpose of the assistance is to provide those services.
- Assistance for housing.
- Assistance for pollution control or abatement, including assistance for a tax increment financing hazardous substance subdistrict as defined under Section 469.174, Subdivision 23 of the TIF Act.
- Assistance for energy conservation.
- Tax reductions resulting from conformity with federal tax law.
- Workers' compensation and unemployment insurance.
- Benefits derived from regulation.
- Indirect benefits derived from assistance to educational institutions.
- Funds from bonds allocated under Minnesota Statutes, Chapter 474A, bonds issued to refund outstanding bonds, and bonds issued for the benefit of an organization described in section 501(c)(3) of the Internal Revenue Code of 1986, as amended through December 31, 1999.
- Assistance for a collaboration between a Minnesota higher education institution and a business.

- Assistance for a tax increment financing soils condition district as defined under Section 469.174, Subdivision 19 of the TIF Act.

- Redevelopment when the recipient's investment in the purchase of the site and in site preparation is 70 percent or more of the assessor's current year's estimated market value.

- General changes in tax increment financing law and other general tax law changes of a principally technical nature.

- Federal assistance until the assistance has been repaid to, and reinvested by, the State of Minnesota or local government agency.

- Funds from dock and wharf bonds issued by a seaway port authority.

- Business loans and loan guarantees of $150,000 or less.

- Federal loan funds provided through the United States Department of Commerce, Economic Development Administration.

- Property tax abatements granted under Section 469.1813 of the Abatement Act to property that is subject to valuation under Minnesota Rules, chapter 8100.

SEH

Building a Better World for All of Us®

MEMORANDUM

TO: Honorable Mayor and City Council of Bayport, Minnesota

FROM: John D. Parotti, PE

DATE: June 2, 2014

RE: Second Street South Utility Extensions
SEH No. BAYPO 128349 14.00

BACKGROUND

In 2013, the City was approached by the property owner (Hayner family) of 239 1st Avenue South, to explore the feasibility and cost of extending city sanitary sewer service to this property. The existing residential house on the parcel is presently served by city water, but still has a private septic system. SEH completed a preliminary study, which determined that the project was feasible. The preliminary study included options for extending utilities not only to this property, but also to other properties in this area along 1st Avenue South, 2nd Street South, and 2nd Avenue South which are not currently served by city water and/or sewer. The study was presented to the City Council in June of 2013. Due to concerns over the estimated project costs and disinterest by a few of the affected property owners, the City Council decided not to proceed with the project at that time.

In April of this year, the City was again approached by the administrator for the Hayner family estate and the property located at 239 1st Avenue South regarding extension of City sewer. In preparation for the sale of the property, the family recently completed an inspection of the existing septic system, which revealed that the system was not code compliant. As a result, Washington County Public Health is requiring the family to replace the septic system or connect to city sewer before the property can be sold. The city's comprehensive plan prohibits the new construction of on-site sewage disposal (septic) systems if city sewer is available. Because it has been determined by the City Attorney and Engineer that sewer is available and within close vicinity of this property, the City has notified the family, and they have acknowledged that connection to City sewer will be required. The City has also since received correspondence from an adjacent property owner who interested in connecting to City sewer in conjunction with the extension of sewer to the Hayner family property.

(A project area map is attached for reference.)

RECOMMENDED NEXT STEPS

For the City to proceed with a project to extend utilities to the affected properties, a feasibility report must be prepared and presented to the City Council for consideration. Minnesota Statute Chapter 429 dictates the processes and procedures that must be followed for any projects where special assessments will provide a portion of the project funding. Special assessment project typically begin at least 9 months prior to construction due to the number of procedural steps that must be followed and the time for design and agency permitting. In this case, however, the City may wish to consider an abbreviated schedule, allowed by the Statute, in order to construct the improvements prior to the end of the construction season.

If the City Council authorizes the project, the recommended steps are as follows:

Step 1 – June 9, 2014
- City Council to order the feasibility report
- City Council to direct the City Engineer to prepare bidding documents
- City Council to call for the improvement hearing

Step 2 – July 7, 2014
- Feasibility report presented to the City Council
- City Council to receive the report by resolution
- Hold the improvement hearing

Step 3 – August 4, 2014
- City Council to order improvements by resolution (requires super-majority)

Step 4 – September 8, 2014
- City Council to award contract

Step 5 – September – November 2014
- Construct improvements

Step 6 – December 2, 2014
- Hold assessment hearing

The above schedule could be delayed by a one or more factors outside the City's control (i.e. agency permit review or weather). Any such delays would likely result in project completion in 2015 rather than in 2014.

Attachment
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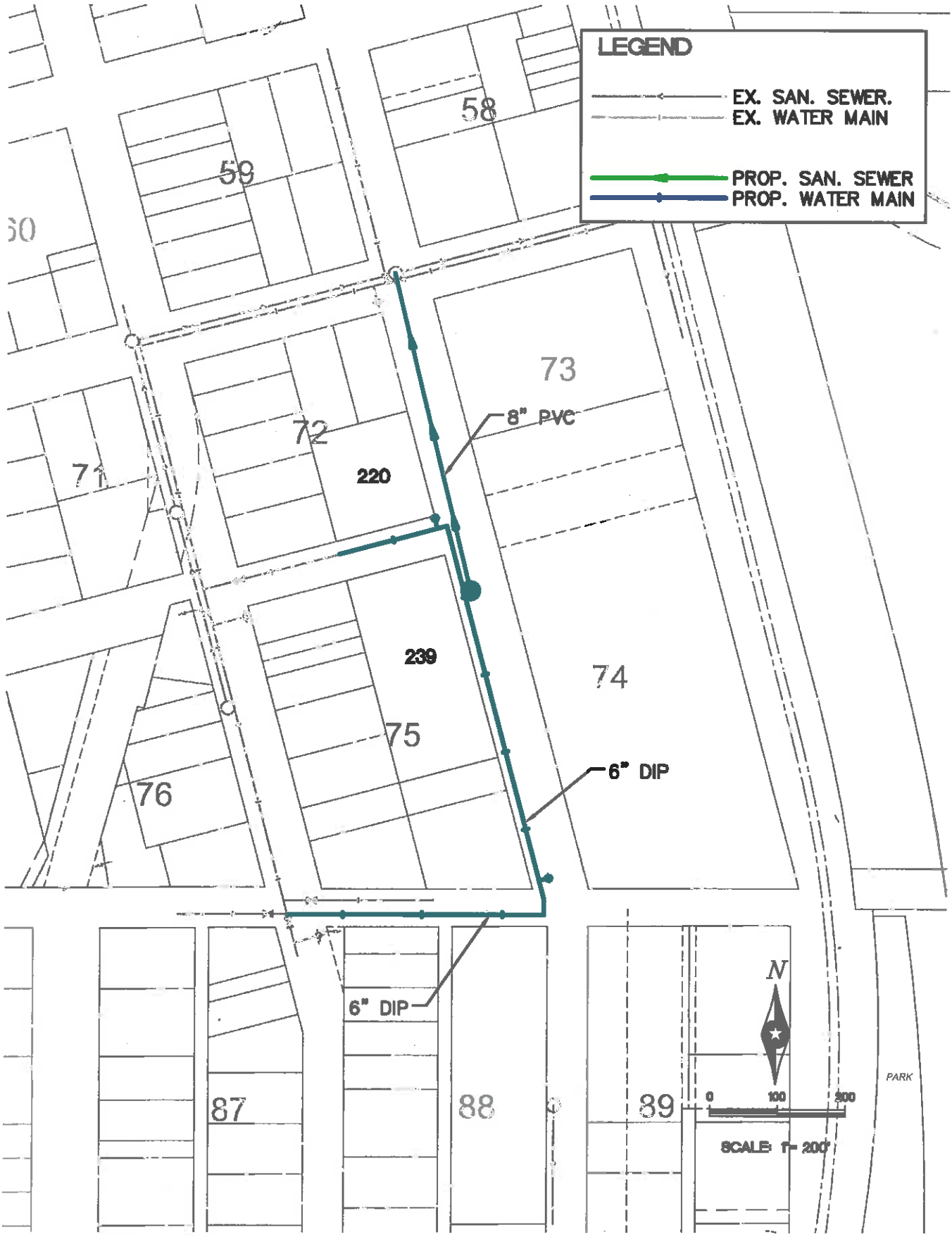

SEH
PHONE: (715) 246-9906
156 HIGH STREET, STE 300
NEW RICHMOND, WI 54017

FILE NO.
BAYP0128349

DATE:
06/04/14

2ND ST. SOUTH
PROPOSED ASSESSMENT
BAYPORT, MINNESOTA

EXHIBIT
NO. 2

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: June 2, 2014

To: Mayor and City Council

From: Logan Martin, City Administrator
Sara Taylor, Assistant City Administrator/Planner
Mel Horak, Public Works Supervisor
Andy Pratt, City Attorney

Re: Consider an amendment to Chapter 62 – Vegetation of the Bayport City Code of Ordinances

BACKGROUND

At the March 3 workshop, the City Council discussed potential revisions to our current ordinances, to help address some of the city's ongoing complaints and/or frequent code violations. A portion of the discussion focused on the need to regulate the height of vegetation and requiring reasonable yard maintenance to improve the safety and overall appearance of our neighborhoods.

Based on feedback from the workshop, staff has drafted amendments to the city's ordinance to enhance the maintenance regulations related to all types of vegetation, yard waste, and trees. As proposed, the ordinance also reorganizes and/or eliminates duplicative text from other sections of city code and identifies a penalty process for violation of the ordinance, which will assist the city with addressing nuisances and/or ongoing complaints.

Attached, please find a draft ordinance that reflects the proposed deletions in strikethrough and additions in red text. To help clarify the text changes, a summary of the revisions is as follows:

ARTICLE I. – IN GENERAL

62-1. Definitions.
- Defines types of individuals designated to inspect, regulate, and enforce vegetation ordinances
- Defines types of vegetation
- Defines types of yard waste *(Reference: Ch. 46-Solid Waste)*

62-2. Vegetation maintenance and height.
- Defines a maximum height for turf grass/weeds of 6 inches
- Defines a maximum height for vegetation on corner lots of 2.5 feet within 15 feet in intersecting right-of-way lines *(Reference: Zoning Section 714)*
- Defines a maximum height for trees above sidewalks and streets *(Reference: Ch. 26-Environment)*

62-3. Vegetation on boulevards and rights-of-way.
- Defines types of vegetation permitted on boulevards and rights-of-way *(Reference: Zoning Section 709)*
- Defines maintenance responsibilities for boulevards and rights-of-way

ARTICLE II. – PUBLIC NUISANCES

62-26. Declaration of public nuisance.
- Defines types of nuisances *(Reference: Ch. 26 – Environment)*

62-27. Inspection.
- Defines inspection procedures

62-28. Abatement on public and private property.
- Defines abatement procedures

62-29. Assessment of costs.
- Defines procedures for assessing costs for abating nuisances

62-30. Violations and penalties.
- Defines penalty for a violation
- Allows city to abate a violation

RECOMMENDATION

Staff recommends the City Council adopt a motion approving an amendment to Chapter 62 – Vegetation of the Bayport City Code of Ordinances, with the ordinance summary for publication, as proposed.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA AMENDING CHAPTER 62 - VEGETATION OF THE BAYPORT CITY CODE

THE CITY COUNCIL OF THE CITY OF BAYPORT DOES HEREBY ORDAIN:

Section 1. The Bayport City Code is hereby amended as follows: (Additions are indicated in red and deletions are indicated in ~~strikethrough.~~)

ARTICLE I. - IN GENERAL

62-1. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Inspector: any licensed forester, arborist, or other person designated by the city to carry out activities authorized in this section.

Vegetation: soil retention cover consisting of living trees, shrubs, plantings, grasses, weeds, turf, or similar material.

Yard waste: materials that are considered to be dead or decaying waste from plants or vegetation and include tree branches and limbs, leaves, brush, grass clippings, wood chips, and mulch that shall be stored and disposed of in accordance with Chapter 46 – Solid Waste of the city's code.

62-2. Vegetation maintenance and height.

Vegetation shall be reasonably maintained so as to avoid health and safety hazards and prevent degradation in the value of adjacent property, as follows:

(1) Turf grass and weeds shall be maintained on all properties to a maximum height of 6 inches.

(2) On corner lots, trees, shrubs, and plantings shall be maintained to a maximum height of 2.5 feet within 15 feet of intersecting street right-of-way lines, with the exception of trees less than 6 inches in diameter, which have been determined not to impede visibility, and have a canopy that is maintained at minimum height of 10 feet above grade.

(3) Limbs of trees and other vegetation shall be maintained at a minimum height of 8 feet above the surface of a public sidewalk and 15 feet above the surface of a street, alley, or other public right-of-way.

62-3. Vegetation on boulevards and rights-of-way.

Public boulevards and rights-of-way may only consist of turf grass and/or trees, unless otherwise approved by the city. It is the responsibility of a private property owner to provide reasonable maintenance of turf grass within or abutting a public boulevard or right-of-way, with the exception of tree planting and trimming, which shall be the responsibility of the city.

Sec. 62-4-62-25. Reserved.

ARTICLE II. ~~TREES~~ PUBLIC NUISANCES

Sec. 62-26. Declaration of public nuisance.

~~The council hereby declares any dead tree or part thereof, including logs, branches, or stumps, in jeopardy of falling on a structure or on the property of another, to be a safety hazard constituting a public nuisance.~~ The following are declared to be a public nuisance affecting health and/or public safety:

(1) All noxious weeds, hazardous or diseased trees, accumulations of yard waste, and other rank growths of vegetation on public or private property.

(2) Bark-bearing elm and/or ash wood logs or firewood, whether in the open or within a building or other enclosure, stored on public or private property between April 1 and September 15.

(3) Any dead, hazardous or diseased tree, vegetation or part thereof, including logs, branches, or stumps, in jeopardy of falling on a structure or on the property of another.

~~Sec. 62-26.1. Prohibited acts.~~

~~No person shall permit any public nuisance as defined in section 62-26 to remain on any premises owned or controlled by that person within the city.~~

Sec. 62-27. Inspection.

~~The public works department shall engage a licensed forester or arborist to inspect all premises within the city suspected to constitute a public nuisance as defined in section 62-26 exists thereon~~. The city shall appoint an inspector to coordinate and enforce all activities relating to this chapter of the Bayport City Code of Ordinances. The inspector will inspect all properties within the city as necessary, and recommend the details of any program for the declaration, control and prevention of nuisances. The inspector is authorized to enforce or cause to be enforced the tasks incident to such a program adopted by the city. If an inspection by a licensed forester or arborist is requested and/or necessary for a particular property, the consulting costs are to be shared equally by the city and the requesting party/property owner.

Sec. 62.~~27.1.~~ -28. Abatement on public and private property.

~~(a)~~ If the public works department, upon inspection and examination by a city inspector, licensed forester or arborist, determines that any public nuisance as herein defined exists in or upon any public street, alley, park or other public place within the city and that the danger to other ~~trees~~ vegetation within the city is imminent, the public works department shall immediately cause the public nuisance to be removed.

~~(b)~~If the public works department, upon inspection and examination by a city inspector, licensed forester or arborist, determines with reasonable certainty that any public nuisance as herein defined exists in or upon private premises, the public works department shall serve upon the owner of such property, if the owner can be found, or upon the occupant thereof, a written notice to abate such nuisance. Turf grass and/or weeds shall be abated within 7 days of the service of such notice. Other public nuisances described within this chapter shall be abated within 20 days of the service of such notice. If such owner or occupant does not remove such nuisance within the time limit, the public works department shall cause the same to be removed. No damage shall be awarded to the owner for destruction of any ~~trees~~ vegetation pursuant to this section.

Sec. 62.~~27.2~~. -29. Assessment of costs.

~~(a)~~ The entire cost of abating any public nuisance as herein defined shall be chargeable to and assessed against the parcel or lot upon or in which such public nuisance is located, as allowed by Minnesota

Statutes, Chapter 429, as amended. The cost of abating any such nuisance which is located in or upon any park, parkway, street, alley, boulevard or city-owned grounds shall be borne by the city.

~~(b)~~ The public works department shall record the costs of abatement work done under this section and shall report monthly to the finance officer all work done for which assessments are to be made, stating and certifying the description of the land, lots, parts of lots or parcels of land and the amounts chargeable to each. The finance officer shall include in the report to the city council the aggregate amounts chargeable to each lot of parcel so reported and such amounts shall be levied and assessed against such parcels or lots in the same manner as other special taxes.

Sec. 62-~~28~~ -30. Violations and penalties.

~~Any person who is in violation of any provision of this chapter or who shall cause or maintain or permit to be maintained a public nuisance shall be subject to a penalty as provided in section 1-14, of the city's code.~~

(a) The violation of any section of this article shall be subject to a misdemeanor citation, an administrative citation or a civil penalty as defined in Chapter 25 – Prohibited Acts and Penalties of the Bayport City Code of Ordinances.

(b) The city may bring an action to restrain, enjoin or abate violations of this article.

~~Sec. 62-29. Storage of bark-bearing elm wood; penalty.~~

~~(a)No person shall store or stockpile or permit to be stored or stockpiled on any land or premises in the city, whether in the open or within a building or other enclosure, any bark-bearing elm wood logs or firewood, except between the date of September 15 of any year and the date of April 1 of the following year.~~

~~(b)Any violation of subsection (a) of this section shall be punishable as provided in section 1-14~~

Section 2. This ordinance shall be in full force and effect from and after its passage and publication according to law. Passed by the City Council for the City of Bayport this 9th day of June, 2014.

_____

Susan St. Ores, Mayor

Attest:

_____

Logan Martin, City Administrator

Ordinance Summary No. _____

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA AMENDING CHAPTER 62 - VEGETATION OF THE BAYPORT CITY CODE

On June 9, 2014, the City of Bayport adopted an ordinance amending Chapter 62 - Vegetation of the City's Code of Ordinances in order to define types and maintenance regulations for vegetation in the city, as well as inspection and abatement procedures and penalties for vegetation nuisances. A printed copy of the ordinance is available for inspection during regular City Hall office hours or by electronic mail.

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: June 2, 2014

To: Mayor and City Council

From: Logan Martin, City Administrator
Sara Taylor, Assistant City Administrator/Planner

Subject: Consider an amendment to Appendix D – Fee Schedule of the Bayport City Code of Ordinances

BACKGROUND

Periodically, staff reviews the city's established fee schedule to recommend updates, as well as ensure any new fees are accurately reflected in the schedule. To be consistent with recent amendments made to several other chapters in the Bayport City Code of Ordinances, additions and updates to the current fee schedule are warranted, specifically to identify a fee for misdemeanor offenses and a bulk container/dumpster permit.

Staff is also recommending a few additional fees, specifically for satellite toilet rental for special events and for review of fence and driveway permits. We do not currently charge a fee for these permits, but they do require review by city staff and/or city engineer to ensure compliance with city code. The remaining changes relate primarily to simplifying fee descriptions or listing fees under a different city department.

Proposed deletions are indicated in ~~strikethrough~~ and additions are indicated in red on the attached draft. A brief explanation of the recommended changes will be provided at the meeting.

RECOMMENDATION

Staff recommends the City Council adopt a motion approving an amendment to Appendix D – Fee Schedule of the Bayport City Code of Ordinances, with the ordinance summary for publication, as proposed.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA, AMENDING APPENDIX D, FEE SCHEDULE, OF THE CITY CODE

THE CITY COUNCIL OF THE CITY OF BAYPORT DOES HEREBY ORDAIN:

Section 1. The Bayport City Code is hereby amended as follows: (Additions are indicated in red and deletions are indicated in ~~strikethrough.~~)

Description	Fee
Engineering/Public Works Department	
Driveway/curb cut permit	**$25.00**
Grading/land disturbance permit	**$250.00 + 1,000.00 escrow**
Satellite toilet rental for special events (up to 3 days)	**$100.00 + any other costs incurred**
Fire Department	
Inspection ~~fee~~ – Fire suppression system (includes up to three inspections)	$250.00, plus $75.00 per additional inspection
Inspection ~~fee~~ – Commercial (cooking) hood fire suppression system	$75.00
Planning and Zoning Department	
Fence permit	**$25.00**
Sign permit - Permanent	**$30.00 + 0.50 per sq. ft.**
Sign permit - Temporary	**$25.00 per week**
Vegetative cutting permit - River Bluffland and Shoreland Zoning District	**$50.00**
Police Department	
Misdemeanor offense	**up to $1,000.00**
Petty misdemeanor offense	**up to $300.00**
Vacant building registration ~~fee~~	$500.00/yr
Building Department	
~~Building permit fees (based on total valuation):~~	
Building permit - $1.00 to $500.00 **valuation**	$25.00, plus state surcharge
Building permit - $501.00 to $2,000.00 **valuation**	$25.00 for the first $500.00, plus $3.25 for each additional $100.00, including $2,000.00, plus state surcharge
Building permit - $2,001.00 to $25,000.00 **valuation**	$73.75 for the first $2,000.00, plus $14.75 for each additional $1,000.00, including $25,000.00, plus state surcharge
Building permit - $25,001.00 to $50,000.00 **valuation**	$413.00 for the first $25,000.00, plus $10.75 for each additional $1,000.00, including $50,000.00, plus state surcharge
Building permit - $50,001.00 to $100,000.00 **valuation**	$681.75 for the first $50,000.00, plus $7.50 for each additional $1,000.00, including $100,000.00 plus state surcharge

Building permit - $100,001.00 to $500,000.00 **valuation**	$1,056.75 for the first $100,000.00 plus $6.00 for each additional $1,000.00, including $500,000.00 plus state surcharge
Building permit - $500,001.00 to $1,000,000.00 **valuation**	$3,456.75 for the first $500,000.00, plus $5.00 for each additional $1,000.00,including $1,000,000.00, plus state surcharge
Building permit - $1,000,001.00 and up **valuation**	$5,956.75 for the first $1,000,000.00, plus $4.00 for each additional $1,000.00, plus state surcharge
Bulk container/dumpster permit	**$25.00**
~~Other building inspections and fees:~~	
Inspection - outside of normal business hours or reinspection	**$63.75 per hour***
~~Reinspection~~	~~$63.75 per hour*~~
Inspections ~~for which~~ **if** no fee is specifically indicated (minimum charge – one-half hour)	$63.75 per hour*
Inspection – outside consultant	**actual costs****
Plan review ~~fee~~	65% of building permit fee
Plan review - outside consultant	**actual costs****
~~For use of outside consultants for plan checking and inspections or both~~	~~actual costs**~~
Plan review – additional review required by changes, additions, or revisions to plans	**$63.75 per hour***
~~Additional plan review required by changes, additions or revisions to plans~~	~~$63.75 per hour*~~
~~Additional plan review – similar plans~~	~~25% of building permit fee~~
~~License fees:~~	
Contractor license - General ~~contractor~~	$100.00 commercial (residential require a state contractor license)
Contractor license - Specialty ~~contractor~~	$50.00
~~Grading/land disturbance permit~~	~~Per building permit fee schedule, based on project valuation, plus state surcharge~~
~~Mechanical permit fees:~~	
Mechanical permit - Commercial/Industrial	1% of contract price***, with a minimum of $75.00, plus $5.00 state surcharge
Mechanical permit - Residential	$75.00, plus $5.00 state surcharge
~~Plumbing permit fees:~~	
Plumbing permit - Commercial/Industrial	1% of contract price***, with a minimum of $75.00, plus $5.00 state surcharge

Plumbing permit - Residential	$75.00, plus $5.00 state surcharge, and $50.00 sewer/water repair inspection fee (if applicable)
SAC - Service availability charge ~~(SAC)~~ to Metropolitan Council to connect to the metropolitan wastewater system	$2,485.00 per unit
~~Sign permit fees:~~	
~~Permanent~~	~~$30.00 + 0.50 per sq. ft.~~
~~Temporary~~	~~$25.00 per week~~
~~Vegetative cutting - within River Bluffland and Shoreland Zoning District permit fee:~~	~~$50.00~~

This ordinance was adopted by the City Council on June 9, 2014 and shall become effective when it is published according to law.

_____
Susan St. Ores, Mayor

ATTEST:

_____
Logan Martin, City Administrator

Ordinance Summary No. _____

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA, AMENDING APPENDIX D, FEE SCHEDULE, OF THE BAYPORT CITY CODE

On June 9, 2014, the City of Bayport adopted an ordinance amending Appendix D of the City's Code of Ordinances in order to update fees, rates, and charges the city may impose for specific materials, licenses, permits, and services provided by the city. A printed copy of the ordinance is available for inspection during regular City Hall office hours or by electronic mail.