

**CITY OF BAYPORT  
CITY COUNCIL MEETING  
Council Chambers, 294 North 3<sup>rd</sup> Street  
July 2, 2012**

**REGULAR MEETING**

**6:00 P.M.**

**CALL TO ORDER**

**ROLL CALL (St. Ores, Carlson, Goldston, Hanson, Ostertag)**

**APPROVAL OF AGENDA**

**PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS**

1. June recycling award recipient is Lisa Okerstrom who will receive \$30.00 for her recycling efforts, with funding made possible by a grant from Washington County
2. Announcement of *Focus on Bayport* Photo Contest

**OPEN FORUM**

**TAB #**

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person).*

- 1.
- 2.

**CONSENT AGENDA**

Consider a resolution adopting items 1 through 12

- |  |        |
|--|--------|
| 1. June 4, 2012 City Council regular meeting minutes   | 1      |
| 2. May 21, 2012 special meeting minutes  | 2      |
| 3. June payables and receipts ( <i>check numbers 1134615-1134717</i> )                                 | 3      |
| 4. June building, plumbing and mechanical permits report   | 4      |
| 5. Appointment of election judges for 2012 primary and general elections                               | 5      |
| 6. Grant agreement with Minnesota Department of Public Safety for "Toward Zero Deaths" project         | 6      |
| 7. Replacement of Police Department squad vehicle  | 7      |
| 8. Lawful gambling premises permit application for Hefty's located at 193 3 <sup>rd</sup> Street North | 8      |
| 9. Off-sale liquor license application for Hefty's located at 193 3 <sup>rd</sup> Street North         | 9      |
| 10. Temporary on-sale liquor license application for Bayport Marina Association on August 4, 2012      | 10     |
| 11. Donation of \$200.00 from Harold Radke for Fire Department training                                | no tab |
| 12. Donation of \$200.00 from Harold Radke for Police Department training                              | no tab |

**PUBLIC HEARINGS**

**CITY COUNCIL LIAISON REPORTS**

**UNFINISHED BUSINESS**

**TAB #**

1. Consider a request for a concept off-leash dog park to be located at Barker's Alps Park 11
2. Consider authorization to purchase fire hydrants and related equipment for the city's Water Department 12

**NEW BUSINESS**

1. Consider the placement of fixtures and installation of landscaping in the city's central business district 13
2. Update on boat trailer parking agreement with Andersen Corporation 14
3. Consider an amendment to Chapter 42, Parks and Recreation, of the Bayport City Code of Ordinances 15

**CITY COUNCIL ITEMS AND ANNOUNCEMENTS**

**CITY ADMINISTRATOR ITEMS AND ANNOUNCEMENTS**

1. City Administrator's report 16

**ADJOURNMENT**

**RESOLUTION NO. 12-**

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,  
WASHINGTON COUNTY, MINNESOTA HELD JULY 2, 2012**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 2<sup>nd</sup> day of July 2012, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember \_\_\_\_\_ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-12 FROM THE  
JULY 2, 2012 CITY COUNCIL AGENDA**

1. June 4, 2012 City Council regular meeting minutes
2. May 21, 2012 special meeting minutes
3. June payables and receipts (*check numbers 1134615-1134717*)
4. June building, plumbing and mechanical permits report
5. Appointment of election judges for 2012 primary and general elections
6. Grant agreement with Minnesota Department of Public Safety for "Toward Zero Deaths" project
7. Replacement of Police Department squad vehicle
8. Lawful gambling premises permit application for Hefty's located at 193 3<sup>rd</sup> Street North
9. Off-sale liquor license application for Hefty's located at 193 3<sup>rd</sup> Street North
10. Temporary on-sale liquor license application for Bayport Marina Association on August 4, 2012
11. Donation of \$200.00 from Harold Radke for Fire Department training
12. Donation of \$200.00 from Harold Radke for Police Department training

The motion for adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –	Michele Hanson –
Connie Carlson –	Mark Ostertag –
Dan Goldston –	

**WHEREUPON**, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 2<sup>nd</sup> day of July 2012.

ATTEST:

\_\_\_\_\_  
Mitch Berg, City Administrator

\_\_\_\_\_  
Susan St. Ores, Mayor

**CITY OF BAYPORT  
CITY COUNCIL MEETING MINUTES  
COUNCIL CHAMBERS  
JUNE 4, 2012  
6:00 P.M.**

**CALL TO ORDER**

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of June 4, 2012 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

**ROLL CALL**

Members Present: Mayor Susan St. Ores, Councilmembers Connie Carlson, Dan Goldston, Michele Hanson and Mark Ostertag

Members Absent: None

Staff Present: Administrator Mitch Berg, Fire Chief Mike Bell, Police Chief Laura Eastman, Public Works Supervisor Mel Horak, Engineer Barry Peters, Attorney Andy Pratt, and Assistant Administrator/Planner Sara Taylor

**APPROVAL OF AGENDA**

Administrator Berg requested moving consent agenda items #6 *Special event application from BCAL for Derby Days on Saturday, September 15, 2012* and #7 *Fireworks display permit for Derby Days on Saturday, September 15, 2012* to new business, and to reorder new business items as follows:

(1) Consider a resolution establishing a partnership with the Bayport Community Action League for community events; (2) Special event application from BCAL for Derby Days on Saturday, September 15, 2012, (3) Fireworks display permit for Derby Days on Saturday, September 15, 2012; (4) Presentation by *Friends of Stillwater Area Dog Park* on a request for a concept off-leash dog park to be located in Barker's Alps Park and public forum to provide input or comment on the concept; (5) Consider authorization to purchase fire hydrants and related equipment for the city's Water Department

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to approve the amended June 4, 2012 City Council agenda. Motion carried 5-0.

**PROCLAMATIONS/COMMENDATIONS/PETITIONS/ANNOUNCEMENTS**

1. The May recycling award recipient was Charlotte Robledo who will receive \$30.00 for her recycling efforts, with funding made possible by a grant from Washington County.
2. Fire Chief Mike Bell recognized and thanked Jeff Hafeman for over 30 years of service to the Bayport Fire Department, upon his retirement from the department.
3. Mayor St. Ores recognized and thanked resident Ginny Peulen for her efforts in organizing the annual citywide garage sales that were held this past weekend.

**OPEN FORUM**

Mayor St. Ores announced that persons wishing to comment on the proposed dog park at Barker's Alps Park could do so when the topic is discussed under new business.

1. Mark Blando, Library Director, introduced himself and reviewed the library's summer programs, including an open house for the new Teen Center on June 12, 2012, 6:00-8:30 p.m. Details on all programs and events are available on the library's website and Facebook page.
2. Chris LeClair, a senior environmental specialist with the Washington County Public Health and Environment department, reviewed the county's septic system inspection and maintenance program.

He stated that septic systems must be inspected every three years and when a property is sold to ensure the system is working properly. He noted that 18 of the city's 47 systems are not up-to-date with their maintenance and encouraged homeowners to comply.

## **CONSENT AGENDA**

Mayor St. Ores read items 1-5 on the amended consent agenda.

1. May 7, 2012 City Council regular meeting minutes
2. April 16, 2012 City Council workshop minutes
3. May payables and receipts (*check numbers 1134510-1134614*)
4. May building, plumbing and mechanical permits report
5. Special event application from Bethlehem Lutheran Church for Second Sunday Suppers

Administrator Berg noted a text error in the May 7, 2012 meeting minutes and indicated staff would change the date of Councilmember Ostertag's Cable Commission report to April 19, 2012.

Councilmember Carlson introduced the following resolution and moved its adoption:

**Resolution 12-09**

### **RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-5 FROM THE JUNE 4, 2012 CITY COUNCIL AGENDA**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Goldston and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Michele Hanson – aye
Connie Carlson – aye	Mark Ostertag – aye
Dan Goldston – aye	

**PUBLIC HEARINGS** - None

## **COUNCIL LIAISON REPORTS**

Councilmember Carlson had no further report on the May 24, 2012 Library Board meeting, but she did encourage residents to stop by the library and meet Library Director Mark Blando.

Mayor St. Ores provided updates on meetings she attended in the last month, including the St. Croix River Foundation regarding the dangers of Asian carp, a collaborative initiative with the school district, and Community Thread. She also thanked the Bayport American Legion for sponsoring the Memorial Day parade.

Councilmember Goldston reviewed the May 30, 2012 meeting of the Lower St. Croix Partnership, which included election of officers.

**UNFINISHED BUSINESS** - None

## **NEW BUSINESS**

Consider a resolution establishing a partnership with the Bayport Community Action League for community events: Administrator Berg reviewed staff's recommendation to establish a partnership with the Bayport Community Action League (BCAL) for specific community events. The proposed resolution recognizes the value of BCAL efforts on behalf of the city and would allow support in providing in-kind donations of city services and/or park facility rental and use. Councilmember Hanson inquired about fees, and Administrator Berg clarified the BCAL would continue to pay administrative fees associated with community events, such as special event applications, fireworks permits, and temporary liquor licenses. Kathy Mott, President of the BCAL, expressed her support for the resolution

defining a partnership with the city. Councilmembers voiced their appreciation for the many BCAL activities that enhance the community, including Derby Days.

Councilmember Hanson introduced the following resolution and moved its adoption:

**Resolution 12-10**

**A RESOLUTION ESTABLISHING A PARTNERSHIP WITH THE BAYPORT  
COMMUNITY ACTION LEAGUE FOR COMMUNITY EVENTS**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Michele Hanson – aye
Connie Carlson – aye	Mark Ostertag – aye
Dan Goldston – aye	

Special event application from BCAL for Derby Days on Saturday, September 15, 2012: Administrator Berg indicated the BCAL would be responsible for paying the \$15.00 application fee, per the partnership agreement approved previously.

It was moved by Councilmember Ostertag and seconded by Councilmember Goldston to approve the special event application from the Bayport Community Action League for Derby Days on Saturday, September 15, 2012. Motion carried 5-0.

Fireworks display permit for Derby Days on Saturday, September 15, 2012: Administrator Berg indicated the BCAL would be responsible for paying the \$100.00 application fee, per the partnership agreement approved previously.

It was moved by Councilmember Carlson and seconded by Councilmember Ostertag to approve the fireworks display permit for Derby Days on Saturday, September 15, 2012. Motion carried 5-0.

Presentation by Friends of Stillwater Area Dog Park on a request for a concept off-leash dog park to be located in Barker's Alps Park and public forum to provide input or comment on the concept: Mayor St. Ores reviewed the notification process for this agenda item and indicated the City Council would be accepting public comment for an additional month prior to further discussion at the July meeting. Joanna Tom, secretary for the nonprofit Friends of Stillwater Area Dog Park (FSADP), presented a proposal to install a 1.6 acre, fenced off-leash dog park at Barker's Alps. All dogs would be licensed through the city in order to be eligible to use the park, which will help increase the number of pets licensed in the city and ensure required vaccinations. FSADP would have a role in park maintenance and management; however dog parks are typically self-policed. Proposed park hours are 8:00 a.m. to sunset and rules will be posted at the site. She reviewed FSADP's ongoing commitment to the dog park, including maintenance, funding, monitoring and basic repairs. As proposed, the city would be responsible for snow removal, trail/path maintenance, sanitation, trash removal, enforcement of city laws and codes, and processing of permits and licenses. The positive aspects of the selected site were reviewed, along with the challenges of adding handicapped parking spaces, removal of hazardous trees and buckthorn and maintaining low-lying areas. She addressed additional concerns of sufficient patron parking, the small size of the area, and barking, noting there are homes on only one side of the area. The presentation was concluded noting that a sunset clause can be included in the use agreement so the land could be repurposed if the dog park is not properly managed or utilized.

Daniel Butler, a river valley resident, stated he supports the project and indicated FSADP intends to fully support the dog park with volunteer efforts and financial contributions. His experience with dog parks is positive and believes users do a good job of self-policing the areas.

Chris Hayner, 11 Point Road, Bayport, is in favor of the proposal. He questioned whether the site would interfere with the sliding hill, and staff indicated it would not.

Tom Jackson, 111 Central Avenue, Bayport, opposes the proposal due to his negative experience with the Como Park dog park. He noted parking concerns on residential streets, vandalism of unattended cars, lack of ground cover that promotes muddy conditions, unattended dogs, aggressive dogs, ineffective self-policing, and maintenance issues.

Corey Magle, 316 9<sup>th</sup> Street North, Bayport, is opposed to the proposal due to the possibility of his children being bitten if a dog gets loose, as well as parking concerns. He stated the area is already congested with park users' vehicles, and at times he is unable to find a place to park on his residential street.

Kit Ridgway, 337 5<sup>th</sup> Street North, Bayport, would like to know why the Cities of Oak Park Heights and Stillwater rejected proposals from FSADP. She has observed dog owners leaving their animals alone in a dog park and has personal knowledge of an elderly man injured at a dog park that had to pay his own medical bills.

Chuck Carlson, Inver Grove Heights, opposes the proposal as he believes it will have a negative effect on the beauty of the park grounds and enjoyment by park users.

Lorna Wille, 819 Sycamore Street, Stillwater, is in favor of the proposal. She acknowledged vehicle vandalism has been an issue at the 35-acre Battle Creek dog park she utilizes but doesn't believe it would be a factor in Bayport. She believes there would be adequate parking, that odors would not be an issue, and having a fenced-in area for dogs to run would be very beneficial.

Mary Beth Gedatus, 332 9<sup>th</sup> Street North, Bayport, opposes the dog park and has concerns with added traffic, parking on residential streets, proposed location near the trail system, barking, potential for residential break-ins with increased exposure, and spoiling enjoyment of the park in general. She presented a petition signed by 78 people opposing the dog park and expressed concern that many Bayport residents may not be aware of the proposal.

Dan Ridgway, 337 5<sup>th</sup> Street North, opposes the proposal and questioned the city's liability for injuries occurring in a city park. He had concerns with parking on residential streets, potential for odors, and barking dogs disturbing residents and others enjoying the park.

Sandy Ness, 461 7<sup>th</sup> Street North, opposes the proposal. She has experienced uncollected waste in a dog park and believes there would be a need for substantial monitoring of the area. She believes dog parks are a good idea but need to be at least 3 ½ to 4 acres. The location is also low-lying and will get wet.

Karen Lampi, 261 6<sup>th</sup> Street South, is in favor of the proposal. She believes dog parks are beneficial to pets and owners and there won't be a barking issue.

Deb Staloch, 223 5<sup>th</sup> Street North, opposes the proposal. She expressed concerns that supporters of the proposed park were contacted prior to notification to Bayport residents. She believes all Bayport residents should receive written notification of the proposal so they have an opportunity to comment.

She believes a dog park will destroy the pristine nature of the park that was recently renovated and that vehicle vandalism will be an issue.

Cary Preuss, 923 2<sup>nd</sup> Avenue North, opposes the dog park as it will have a negative impact on his property. He had concerns with increased traffic and parking resulting in safety concerns for his family.

John Sturtz, 3411 Osgood Path North, Baytown Township, is a practicing veterinarian and believes an off-leash dog park is beneficial to properly exercise dogs. He also disputed an earlier comment that a dog park would destroy the "people's park" because dog owners are people.

Becky Dawson-Cox, Stillwater resident and Chair of People's Congregational Church Operations Board, stated church members were in attendance to gather information about the proposal. People's Church holds their summer services at the labyrinth area adjacent to Barker's Alps and she inquired what recourse the church would have if there was a problem with dogs on their land or during the service.

Eugene Bell, 510 6<sup>th</sup> Street North, opposes a dog park at Barker's Alps and recommended pursuing a site on the DNR land adjacent to the prison or Xcel Energy's fly ash disposal site in Oak Park Heights.

Lisa Swan, 111 Central Avenue, expressed concerns about safety, parking, park size, self-policing, and unattended and aggressive dogs. She favors a fee and license process if the proposal is approved. She questioned why the proposal was not approved in neighboring communities.

Doug Menikhiem, Stillwater City Councilmember, explained Stillwater's dealings with establishing a dog park in the city. He stated he is in favor of the proposal and sees it as part of a collaborative effort with cities in the region. He encouraged councilmembers to consider facts and not anecdotal evidence or speculation and suggested a "maybe" vote, which would provide a one-year trial period for the dog park.

Kathy Mott, chairman of the annual BCAL Easter Egg Hunt, had concerns with dogs and pet waste in the area and how it would affect the Easter Egg Hunt.

David Levy, 348 Minnesota Street South, favors the proposal and believes the city can deal with the issues of code enforcement, parking and unlicensed pets. He says the park is currently used by people walking their dogs and that a dog park would contain the pet waste in a specific area. He believes the key is people being responsible for their pets and self-policing of dog parks can work. He mentioned he liked the idea of a user fee.

Jason Obler, 1137 Pioneer Trail, would appreciate having the area roped off so residents have a clear idea of the proposed site. He also requested more information about the nonprofit FSADP, why they chose the proposed site, pros and cons of alternate sites, estimated usage, and estimated cost for city services and/or new revenue. He stated he is a "maybe" on the proposed dog park.

Mary Hanf, 340 4<sup>th</sup> Street South, expressed concern with the environmental impact on the site and does not believe it can be returned to its natural state. She does not agree with a "maybe" decision and would like information on how FSADP would return the site to its present state, should the dog park not be a good fit for the area.

Upon no additional comments, Mayor St. Ores closed the public forum and requested FSADP representatives to respond to questions raised by the public and councilmembers.

Allison McGinnis, FSADP representative and Stillwater resident, explained that the group contacted Bayport registered pet owners in an effort to reach out to prospective users of a dog park, indicating that 20 Bayport residents had previous involvement with FSADP prior to the mailing. She stated the group has been in discussions with the city for approximately two years. She believes it would not take long to return the area to its natural state if needed.

Councilmember Hanson questioned several aspects of the proposal, noting concerns with maintenance, hours, parking, liability, permit/licensing process (user fees), and possible lack of restrooms in Barker's Alps to accommodate additional users. FSADP stated they would work with the PW Department to initially prepare the grounds for the dog park area and perform routine maintenance (consistent with the rest of Barker's Alps), but that a volunteer coordinator and volunteers would be responsible for the equipment and ongoing maintenance of the area. It was noted that parking permits and/or signage on 2<sup>nd</sup> Avenue and 9<sup>th</sup> Street North may be necessary to prevent an influx of parking in the adjacent residential neighborhood and encourage use of the parking lot in Barker's Alps. Administrator Berg stated that the city would not need to have additional insurance for the dog park and clarified that although the dog park will promote a designated area for owners and pets to congregate, dogs would still be allowed in other areas of the park, provided they are under the owner's control via electronic collar or leash.

Councilmember Ostertag questioned how FSADP would ensure only licensed pets/owners would have access to the dog park area and reiterated Councilmember Hanson's concerns about parking in adjacent residential areas. FSADP stated that a volunteer would occasionally be present at the dog park to verify users are licensed, but would rely primarily on the users themselves to be responsible for enforcing the license regulations. A key card or similar system could be implemented to limit access to licensed pet owners only. Councilmember Ostertag questioned whether Barker's Alps was the best location for a dog park in this area and suggested working with other communities via the Community Symposium initiative to identify possible alternative locations that may be a better fit for such a facility.

Councilmember Carlson stated she would like more information on how FSADP would effectively monitor the dog park area and also reiterated concern for increased parking in the adjacent residential areas and the need to make sure this would not have a negative impact on the neighborhood.

Councilmember Goldston noted that as part of the dog park, a use agreement would be created between the city and FSADP, which would delineate all responsibilities, expectations, and processes to be followed to manage and maintain the dog park and remarked that if certain issues could not be resolved, the agreement could be cancelled. He expressed concern for the number of pets within the city that do not have current city licenses and stated he would like to see a hefty fine for owners who do not pick-up their pet's waste, and requiring a special lead or leash that would identify potentially dangerous dogs. He acknowledged comments made regarding the parking situation, but noted that parking can be an issue anywhere.

Mayor St. Ores recognized FSADP for their efforts and encouraged residents to keep an open mind on the matter. She acknowledged that many pet owners do not pick up after their dogs and many pets are unlicensed and urged the community to take responsibility for these issues. FSADP reviewed the response from surrounding communities that were approached for a dog park, noting they are still pursuing other opportunities with Oak Park Heights, Stillwater, and Stillwater Township, as they would like to see multiple dog parks in the area. Mayor St. Ores stated she would like to see an estimate on the staff time required to initially prepare the grounds area for the dog park, for budgeting purposes. She also requested FSADP rope off the dog park area so that individuals could have a visual perspective of the location and size of the proposed park.

Councilmember Goldston encouraged residents to provide written comments for councilmember consideration on the issue, pro or con. He would also welcome speaking with residents.

Councilmember Carlson questioned redacting the names and addresses of residents who provided written comments prior to the meeting, and Administrator Berg explained it was done to comply with Minnesota Statutes regarding public information requests, to keep their information confidential, so residents could freely comment on the issue. Attorney Pratt further explained the city must conform with the Data Practices Act when a public information request is submitted, which includes emails to the City Council and city staff.

Prior to the July meeting, staff will work with group to have the area roped off as soon as possible, provide a cost estimate for the park, and provide an outline of enforcement measures for pet owners who violate city ordinances related to licensing and leash requirements.

It was moved by Councilmember Carlson and seconded by Councilmember Goldston to continue the discussion on the proposed dog park to the July City Council meeting. Motion carried 5-0.

Consider authorization to purchase fire hydrants and related equipment for the city's Water Department: Administrator Berg reviewed a request to replace three to four fire hydrants this year, noting some of the hydrants are 60-70 years old and can no longer be repaired. Recognizing the need to update the obsolete equipment, staff budgeted \$17,000.00 in 2012 for replacement of up to five fire hydrants. Staff solicited quotes from four vendors for the hydrants and related equipment utilizing menu-type pricing and recommended awarding the purchase to the low quoter, Ferguson Water Works, Blaine, Minnesota. Councilmember Hanson requested additional information on the quotes that were received and the number of hydrants that would be replaced. Administrator Berg recommended continuing further discussion to the next meeting, so that staff could research and provide additional information.

It was moved by Councilmember Carlson and seconded by Councilmember Hanson to table this item to the July meeting. Motion carried 5-0.

#### **CITY COUNCIL ITEMS AND ANNOUNCEMENTS**

1. Councilmember Carlson encouraged residents to attend the library open house on Tuesday, June 12, 2012, beginning at 6:00 p.m.
2. Mayor St. Ores reminded residents of a Beyond the Yellow Ribbon spaghetti dinner fundraiser at the Bayport American Legion on Saturday, June 16, 2012, and an ice cream social sponsored by the BCAL at Lakeside Park on Wednesday, June 13, 2012, from 6:30-8:30 p.m.
3. Mayor St. Ores shared an email from a resident who complimented the Public Works staff for the courtesy and consideration displayed during a recent walk with his young daughter.
4. Councilmember Ostertag thanked residents for attending the Memorial Day parade.

#### **CITY ADMINISTRATOR ITEMS AND ANNOUNCEMENTS**

1. Administrator Berg reviewed a map indicating the city streets that will be seal coated beginning Monday, June 11, 2012. No parking signs will be posted on affected streets and alleys on Sunday, June 10, 2012. Affected residents are to be asked to refrain from watering their lawns to prevent chemicals/oil entering the storm sewers. The seal coating quotes exceeded the budgeted amount and additional funding was obtained from the street repair budget, which resulted in the city reducing the amount of crack filling on city streets. Staff worked with the City of Oak Park Heights to piggyback on their scheduled crack filling project for work to be completed in Inspiration. The work will be done the week of June 18, 2012. The cost of the project is \$3,848.00, which is below the city engineer's estimate.
2. The Fire Department has installed a vending machine on the west side of the beach house at Lakeside Park, with 90% of the profits benefitting the department and 10% to the city.

3. City businesses along Highway 95 have been surveyed regarding the placement and design of new benches and garbage receptacles. Administrator Berg requested the participation of two councilmembers to meet with city staff to decide on the specifics for this beautification project, which would be brought to the City Council for approval.
4. The city has received tax petitions from Andersen Corporation and the owner of the Inspiration development, which may impact property tax revenues for 2013.
5. The city continues to seek a resident to serve on the Cable Commission. City Council liaison Ostertag reviewed the commission's duties, noting a focus on the upcoming franchise renewal with Comcast. Residents can find more detail on the volunteer position in the next city newsletter that will be delivered this week.
6. The city continues to work with Andersen Corporation on an agreement for boat trailer parking at the 4<sup>th</sup> Avenue North boat launch. Discussion items include regulating public behavior at the launch site and ownership of the underlying land along 4th Avenue North. Administrator Berg believes Andersen Corporation is negotiating in good faith and an agreement will be reached in the near future.

#### **ADJOURNMENT**

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to adjourn the meeting at 8:58 p.m. Motion carried 5-0.

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City Administrator/Clerk

**CITY OF BAYPORT  
CITY COUNCIL SPECIAL MEETING MINUTES  
BAYPORT PUBLIC LIBRARY  
May 21, 2012  
5:00 P.M.**

**CALL TO ORDER**

The meeting was called to order by Mayor St. Ores.

**ROLL CALL**

Members Present: Mayor St. Ores, Councilmembers Carlson, Hanson, Goldston, and Ostertag

Staff Present: Administrator Berg and City Attorney Jennifer Nodes and Andrew Pratt

Administrator Berg indicated the purpose of the special City Council meeting was to discuss labor negotiations and strategies pursuant to Minnesota State Statute 13D.03. It was moved by Councilmember Carlson and seconded by Councilmember Goldston to go into closed session pursuant to Minnesota State Statute 13D.03 to discuss labor negotiation strategies. Motion carried 5-0. It was moved by Councilmember Carlson and seconded by Councilmember Hanson to reopen the meeting at 7:25 p.m. Motion carried 5-0.

Pursuant to Minnesota State Statutes a summary of the closed session proceedings are as follows: All members of the City Council, as well as Bayport City Attorney Andrew Pratt and Jennifer Nodes, attended the closed portion of the special City Council meeting. City Administrator Mitchell Berg was present for a portion of the meeting. The City Council received an update on the current status of labor negotiations between the city and the Public Works Department labor union, Teamsters Local 320, including timelines and action items for additional negotiations. No formal motions or actions were taken by the City Council.

**ADJOURNMENT**

It was moved by Councilmember Carlson and seconded by Councilmember Hanson to adjourn the meeting at 7:26 p.m. Motion carried 5-0.

CITY OF BAYPORT

\*Budget Control Summary

Current Period: JUNE 2012

Account Descr	JUNE 2012 Budget	JUNE 2012 Actuals	JUNE 2012 Variance	JUNE 2012 % Variance	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Variance
FUND 101 GENERAL								
Revenue Accounts								
DEPT 00000 GENERAL GOVERNMENT	\$0.00	\$407.	-\$407.32	0.00%	\$1,643,032.30	\$157,196.45	\$1,485,835.85	90.43
DEPT 41200 MAYOR & COUNCIL	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00
DEPT 41240 RECYCLING	\$0.00	\$0.	\$0.00	0.00%	\$6,500.00	\$200.00	\$6,300.00	96.92
DEPT 41600 CAPITAL OUTLAY	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00
DEPT 41602 CURB & SIDEWALK PROJECT	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00
DEPT 41910 PLANNING & ZONING	\$0.00	\$5,149.	-\$5,149.19	0.00%	\$90,750.00	\$45,351.01	\$45,398.99	50.03
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00
DEPT 42000 PUBLIC SAFE CAPITAL OUTLA	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00
DEPT 42100 POLICE	\$0.00	\$4,160.	-\$4,160.68	0.00%	\$91,050.00	\$21,159.72	\$69,890.28	76.76
DEPT 42200 FIRE PROTECTION	\$0.00	\$314.	-\$314.88	0.00%	\$309,580.90	\$175,496.67	\$134,084.23	43.31
DEPT 43100 STREET MAINT	\$0.00	\$1,265.	-\$1,265.00	0.00%	\$5,000.00	\$1,265.00	\$3,735.00	74.70
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$12,448.24	-\$12,448.24	0.00
DEPT 43200 PARKS	\$0.00	\$2,000.	-\$2,000.00	0.00%	\$27,500.00	\$8,657.92	\$18,842.08	68.52
DEPT 43300 CEMETERY	\$0.00	\$5,000.	-\$5,000.00	0.00%	\$5,500.00	\$6,600.00	-\$1,100.00	-20.00
DEPT 44100 PROJECT	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00
<b>Total Revenue Accounts</b>	<b>\$0.00</b>	<b>\$18,297.07</b>	<b>-\$18,297.07</b>	<b>0.00%</b>	<b>\$2,178,913.20</b>	<b>\$428,375.01</b>	<b>\$1,750,538.19</b>	<b>80.34</b>
Expenditure Accounts								
DEPT 00000 GENERAL GOVERNMENT	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00
DEPT 41100 ELECTIONS	\$0.00	\$0.	\$0.00	0.00%	\$4,670.00	\$470.00	\$4,200.00	89.94
DEPT 41200 MAYOR & COUNCIL	\$0.00	\$27,249.	-\$27,249.04	0.00%	\$136,401.10	\$104,754.82	\$31,646.28	23.20
DEPT 41240 RECYCLING	\$0.00	\$322.	-\$322.42	0.00%	\$6,752.94	\$1,976.97	\$4,775.97	70.72
DEPT 41400 ADMINISTRATION	\$0.00	\$10,750.	-\$10,750.72	0.00%	\$157,155.79	\$68,862.74	\$88,293.05	56.18
DEPT 41601 ALLEY PAVING PROJECT	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00
DEPT 41603 SO MN STREET UTILITY PROJE	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00
DEPT 41605 INFLOW/INFILTRATION	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00
DEPT 41607 2011 STREET PROJECT	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00
DEPT 41900 CAPITAL IMPROVEMENTS	\$0.00	\$3,883.	-\$3,883.01	0.00%	\$0.00	\$3,883.01	-\$3,883.01	0.00
DEPT 41903 DEBT SERVICE	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00
DEPT 41910 PLANNING & ZONING	\$0.00	\$16,871.	-\$16,871.06	0.00%	\$222,683.69	\$103,401.00	\$119,282.69	53.57
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$3,836.	-\$3,836.31	0.00%	\$112,293.80	\$46,596.64	\$65,697.16	58.50
DEPT 42100 POLICE	\$0.00	\$53,100.	-\$53,100.55	0.00%	\$717,706.41	\$337,577.31	\$380,129.10	52.96
DEPT 42200 FIRE PROTECTION	\$0.00	\$31,678.	-\$31,678.53	0.00%	\$419,466.29	\$132,553.26	\$286,913.03	68.40
DEPT 43100 STREET MAINT	\$0.00	\$18,546.	-\$18,546.84	0.00%	\$428,533.52	\$104,656.29	\$323,877.23	75.58
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$7,270.00	-\$7,270.00	0.00
DEPT 43160 STREET LIGHTING	\$0.00	\$2,244.	-\$2,244.66	0.00%	\$27,500.00	\$18,389.30	\$9,110.70	33.13
DEPT 43200 PARKS	\$0.00	\$7,178.	-\$7,178.89	0.00%	\$63,699.47	\$35,475.14	\$28,224.33	44.31
DEPT 43300 CEMETERY	\$0.00	\$987.	-\$987.03	0.00%	\$37,250.00	\$2,462.86	\$34,787.14	93.39
DEPT 44100 PROJECT	\$0.00	\$0.	\$0.00	0.00%	\$50,000.00	\$50,000.00	\$0.00	100.00
<b>Total Expenditure Accounts</b>	<b>\$0.00</b>	<b>\$176,649.06</b>	<b>-\$176,649.06</b>	<b>0.00%</b>	<b>\$2,384,113.01</b>	<b>\$968,329.34</b>	<b>\$1,415,783.67</b>	<b>59.38</b>

CITY OF BAYPORT

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\*Fund Summary -  
Budget to Actual©

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JUNE 2012

	2012 YTD Budget	JUNE MTD Amount	2012 YTD Amount	2012 YTD Balance	2012 % YTD Budget
<b>FUND 101 GENERAL</b>					
Revenue	\$2,178,913.20	\$18,297.07	\$428,375.01	\$1,750,538.19	19.66%
Expenditure	\$2,384,113.01	\$176,649.06	\$968,329.34	\$1,415,783.67	40.62%
		<u>-\$158,351.99</u>	<u>-\$539,954.33</u>		
<b>FUND 102 STREET RECONSTRUCTION</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
<b>FUND 103 G O TIF BD FUND 1990 CAP PROJ</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$480.00	-\$480.00	0.00%
		<u>\$0.00</u>	<u>-\$480.00</u>		
<b>FUND 106 TIF ECON DEV DIST 2</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
<b>FUND 107 TIF REDEVELOPMENT DISTRICT 2-1</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$17,831.47	-\$17,831.47	0.00%
		<u>\$0.00</u>	<u>-\$17,831.47</u>		
<b>FUND 200 FIRE EQUIPMENT REPLACEMENT FUN</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
<b>FUND 201 D.A.R.E.</b>					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
<b>FUND 202 DRUG FORFEITURE</b>					
Revenue	\$0.00	\$0.00	\$6,985.97	-\$6,985.97	0.00%
Expenditure	\$0.00	\$1,904.40	\$2,330.40	-\$2,330.40	0.00%
		<u>-\$1,904.40</u>	<u>\$4,655.57</u>		
<b>FUND 203 PUBLIC WORKS EQUIPMENT REPL</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
<b>FUND 204 RECREATION CAP EQUIP &amp; MAINT</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
<b>FUND 205 TAX STABILIZATION FUND</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

**CITY OF BAYPORT**  
**\*Fund Summary -**  
**Budget to Actual©**

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JUNE 2012

	2012 YTD Budget	JUNE MTD Amount	2012 YTD Amount	2012 YTD Balance	2012 % YTD Budget
		\$0.00	\$0.00		
<b>FUND 414 OFFICE AUTOMATION</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 415 MUNICIPAL BLDGS MAINT</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 416 PERRO CREEK OUTLET</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 601 WATER</b>					
Revenue	\$296,250.00	\$12,419.68	\$22,985.20	\$273,264.80	7.76%
Expenditure	\$474,988.09	\$23,474.36	\$149,435.50	\$325,552.59	31.46%
		-\$11,054.68	-\$126,450.30		
<b>FUND 602 SEWER</b>					
Revenue	\$607,250.00	\$0.00	\$4,000.00	\$603,250.00	0.66%
Expenditure	\$719,238.93	\$48,676.84	\$279,374.97	\$439,863.96	38.84%
		-\$48,676.84	-\$275,374.97		
<b>FUND 800 INVESTMENTS-POOLED</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 803 P &amp; Z ESCROWS</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$135.16	-\$135.16	0.00%
		\$0.00	-\$135.16		
<b>FUND 851 NON EXP TRUST</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 999 ACCRUED INT PAYABLE</b>					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>Report Total</b>		-\$245,868.66	-\$1,089,232.75		

**CITY OF BAYPORT**  
**REVENUE SUMMARY YTD THRU 06/30/2012**

FUND	FUND Descr	2012 Budget	2012 YTD Amt	2012 % of Budget	2012 % of Budget Remain
FUND 101	GENERAL	\$2,178,913.20	\$428,375.01	19.66%	80.34%
FUND 102	STREET RECONSTRUCTION	\$0.00	\$0.00	0.00%	0.00%
FUND 103	G O TIF BD FUND 1990 CAP PRO	\$0.00	\$0.00	0.00%	0.00%
FUND 106	TIF ECON DEV DIST 2	\$0.00	\$0.00	0.00%	0.00%
FUND 107	TIF REDEVELOPMENT DISTRICT	\$0.00	\$0.00	0.00%	0.00%
FUND 200	FIRE EQUIPMENT REPLACEMENT	\$0.00	\$0.00	0.00%	0.00%
FUND 202	DRUG FORFEITURE	\$0.00	\$6,985.97	0.00%	0.00%
FUND 203	PUBLIC WORKS EQUIPMENT REP	\$0.00	\$0.00	0.00%	0.00%
FUND 204	RECREATION CAP EQUIP & MAIN	\$0.00	\$0.00	0.00%	0.00%
FUND 205	TAX STABILIZATION FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 206	WATER/SEWER IMPROVEMENT F	\$0.00	\$0.00	0.00%	0.00%
FUND 207	PARK IMPROVEMENT FUND	\$0.00	\$5,000.00	0.00%	0.00%
FUND 208	PRISON SEWER PROJECT	\$0.00	\$0.00	0.00%	0.00%
FUND 209	DEVELOPER REIMBURSED PROJE	\$0.00	\$0.00	0.00%	0.00%
FUND 210	K-9 UNIT	\$0.00	\$10.85	0.00%	0.00%
FUND 211	LIBRARY	\$280,065.00	\$5,320.05	1.90%	98.10%
FUND 303	GO TIF BOND 1990 DEBT SERVIC	\$0.00	\$0.00	0.00%	0.00%
FUND 412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	0.00%	0.00%
FUND 413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 414	OFFICE AUTOMATION	\$0.00	\$0.00	0.00%	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	\$0.00	\$0.00	0.00%	0.00%
FUND 416	PERRO CREEK OUTLET	\$0.00	\$0.00	0.00%	0.00%
FUND 601	WATER	\$296,250.00	\$22,985.20	7.76%	92.24%
FUND 602	SEWER	\$607,250.00	\$4,000.00	0.66%	99.34%
FUND 800	INVESTMENTS-POOLED	\$0.00	\$0.00	0.00%	0.00%
FUND 803	P & Z ESCROWS	\$0.00	\$0.00	0.00%	0.00%
FUND 851	NON EXP TRUST	\$0.00	\$0.00	0.00%	0.00%
		\$3,362,478.20	\$472,677.08	14.06%	85.94%

**CITY OF BAYPORT**  
**MONTHLY RECEIPTS**

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Period Name: JUNE

FUN	Tran Date	Amount	Refer	Comments	Account Descr
<b>FUND 101 GENERAL</b>					
101	6/21/2012	\$240.00	2720	LIQUOR - OFF SALE Hause, #5229	R 101-00000-32100 BUSINES
101	6/18/2012	\$72.60	2706	GAMBLING PROCEEDS CK# 6997	R 101-00000-32204 GAMBLIN
101	6/22/2012	\$55.47	2716	GAMBLING PROCEEDS CK # 8910	R 101-00000-32204 GAMBLIN
101	6/7/2012	\$3.00	2678	COPIES (\$0.25/PAGE) CASH - D. STALOC	R 101-00000-34105 USER FEE
101	6/6/2012	\$30.00	2680	ASSESSMENT SEARCH CK #25451	R 101-00000-34105 USER FEE
101	6/13/2012	\$3.00	2699	COPIES (\$0.25/PAGE) Rob Stefanowicz, C	R 101-00000-34105 USER FEE
101	6/18/2012	\$2.25	2711	COPIES (\$0.25/PAGE) Cash - Mel Horak	R 101-00000-34105 USER FEE
101	6/19/2012	\$1.00	2714	NOTARY-NOT CITY BUSINESS CASH	R 101-00000-34105 USER FEE
101	6/5/2012	\$0.60	2671	BUILDING SURCHARGE Kyle Detert, #186	G 101-20104 STATE SURCHA
101	6/6/2012	\$4.75	2672	BUILDING SURCHARGE Jinks, #6479	G 101-20104 STATE SURCHA
101	6/7/2012	\$2.98	2682	BUILDING SURCHARGE JG Hause Constru	G 101-20104 STATE SURCHA
101	6/11/2012	\$5.00	2687	PLUMBING SURCHARGE - RESIDENTIAL Si	G 101-20104 STATE SURCHA
101	6/11/2012	\$6.67	2687	BUILDING SURCHARGE WS&D Permit Serv	G 101-20104 STATE SURCHA
101	6/11/2012	\$3.61	2687	BUILDING SURCHARGE WS&D Permit Serv	G 101-20104 STATE SURCHA
101	6/11/2012	\$5.00	2689	PLUMBING SURCHARGE - RESIDENTIAL B	G 101-20104 STATE SURCHA
101	6/11/2012	\$5.00	2689	PLUMBING SURCHARGE - RESIDENTIAL B	G 101-20104 STATE SURCHA
101	6/12/2012	\$5.00	2695	PLUMBING SURCHARGE - RESIDENTIAL M	G 101-20104 STATE SURCHA
101	6/12/2012	\$5.00	2697	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	6/14/2012	\$5.00	2703	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	6/18/2012	\$10.40	2705	BUILDING SURCHARGE Biessel Window &	G 101-20104 STATE SURCHA
101	6/19/2012	\$5.00	2713	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	6/19/2012	\$5.00	2715	PLUMBING SURCHARGE - RESIDENTIAL D	G 101-20104 STATE SURCHA
101	6/19/2012	\$1.40	2717	BUILDING SURCHARGE MN Conway Fire &	G 101-20104 STATE SURCHA
101	6/20/2012	\$2.40	2719	BUILDING SURCHARGE Modern Home Ext	G 101-20104 STATE SURCHA
101	6/22/2012	\$5.00	2724	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	6/22/2012	\$5.00	2724	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	6/21/2012	\$5.16	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	6/14/2012	\$39.75	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	6/26/2012	\$8.60	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	6/6/2012	\$48.16	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	6/12/2012	\$50.00	2697	CONTRACTOR LICENSE - SPECIALTY Mull	R 101-41910-32100 BUSINES
101	6/25/2012	\$50.00	2731	CONTRACTOR LICENSE - SPECIALTY Bohn	R 101-41910-32100 BUSINES
101	6/5/2012	\$30.00	2668	SPECIAL EVENT APP - NONPROFIT/PUBLI	R 101-41910-32200 NONBUSI
101	6/26/2012	\$64.00	2732	SIGN PERMIT - PERMANENT HEFTY HAUS	R 101-41910-32200 NONBUSI
101	6/26/2012	\$50.00	2735	SPECIAL EVENT APP - PROFIT AGENCIES	R 101-41910-32200 NONBUSI
101	6/5/2012	\$31.04	2671	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	6/5/2012	\$47.75	2671	BUILDING PERMIT Kyle Detert, #186	R 101-41910-32210 BUILDIN
101	6/6/2012	\$124.64	2672	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	6/6/2012	\$191.75	2672	BUILDING PERMIT Jinks, #6479	R 101-41910-32210 BUILDIN
101	6/7/2012	\$132.75	2682	BUILDING PERMIT JG Hause Construction,	R 101-41910-32210 BUILDIN
101	6/11/2012	\$162.25	2687	BUILDING PERMIT WS&D Permit Service,	R 101-41910-32210 BUILDIN
101	6/11/2012	\$250.75	2687	BUILDING PERMIT WS&D Permit Service,	R 101-41910-32210 BUILDIN
101	6/18/2012	\$354.00	2705	BUILDING PERMIT Biessel Window & Sidin	R 101-41910-32210 BUILDIN
101	6/19/2012	\$57.52	2717	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	6/19/2012	\$88.50	2717	BUILDING PERMIT MN Conway Fire & Saf	R 101-41910-32210 BUILDIN
101	6/20/2012	\$118.00	2719	BUILDING PERMIT Modern Home Exterior	R 101-41910-32210 BUILDIN
101	6/18/2012	\$5.00	2705	EPA	R 101-41910-32211 EPA
101	6/20/2012	\$5.00	2719	EPA	R 101-41910-32211 EPA
101	6/11/2012	\$75.00	2687	PLUMBING PERMIT - RESIDENTIAL Silver	R 101-41910-32220 PLUMBIN
101	6/11/2012	\$75.00	2689	PLUMBING PERMIT - RESIDENTIAL Bell's	R 101-41910-32220 PLUMBIN
101	6/11/2012	\$75.00	2689	PLUMBING PERMIT - RESIDENTIAL Bell's	R 101-41910-32220 PLUMBIN
101	6/12/2012	\$75.00	2695	PLUMBING PERMIT - RESIDENTIAL McDo	R 101-41910-32220 PLUMBIN

**CITY OF BAYPORT**  
**MONTHLY RECEIPTS**

Period Name: JUNE

FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	6/19/2012	\$75.00	2715	PLUMBING PERMIT - RESIDENTIAL Derric	R 101-41910-32220 PLUMBIN
101	6/12/2012	\$75.00	2697	MECHANICAL PERMIT - RESIDENTIAL Mul	R 101-41910-32230 MECHANI
101	6/14/2012	\$75.00	2703	MECHANICAL PERMIT - RESIDENTIAL Fire	R 101-41910-32230 MECHANI
101	6/19/2012	\$75.00	2713	MECHANICAL PERMIT - RESIDENTIAL Fire	R 101-41910-32230 MECHANI
101	6/22/2012	\$75.00	2724	MECHANICAL PERMIT - RESIDENTIAL Gen	R 101-41910-32230 MECHANI
101	6/22/2012	\$75.00	2724	MECHANICAL PERMIT - RESIDENTIAL Gen	R 101-41910-32230 MECHANI
101	6/26/2012	\$2,586.24	2737	BUILDING INSPECTIONS (LAKELAND) ck	R 101-41910-34103 LAKELAN
101	6/12/2012	\$45.00	2681	PHONE REIMBURSTMENT CK#4242	E 101-42100-321 COMMUNIC
101	6/6/2012	\$10.00	2661	PET LICENSE - SPAY/NEUT CASH	R 101-42100-32240 ANIMAL F
101	6/4/2012	\$10.00	2667	PET LICENSE - SPAY/NEUT Siegfried, #64	R 101-42100-32240 ANIMAL F
101	6/4/2012	\$20.00	2667	PET LICENSE - SPAY/NEUT Ness, #14961	R 101-42100-32240 ANIMAL F
101	6/5/2012	\$10.00	2670	PET LICENSE - SPAY/NEUT CASH - AMY J	R 101-42100-32240 ANIMAL F
101	6/6/2012	\$10.00	2673	PET LICENSE - SPAY/NEUT Hanf, #5117	R 101-42100-32240 ANIMAL F
101	6/12/2012	\$10.00	2693	PET LICENSE - SPAY/NEUT Dahl, #5322	R 101-42100-32240 ANIMAL F
101	6/12/2012	\$10.00	2693	PET LICENSE - SPAY/NEUT Dahl, #5322	R 101-42100-32240 ANIMAL F
101	6/20/2012	\$30.00	2718	PET LICENSE - SPAY/NEUT Andree Aronso	R 101-42100-32240 ANIMAL F
101	6/25/2012	\$20.00	2727	PET LICENSE - SPAY/NEUT Andrea Fay, #	R 101-42100-32240 ANIMAL F
101	6/26/2012	\$20.00	2733	PET LICENSE - SPAY/NEUT Brittany Foley,	R 101-42100-32240 ANIMAL F
101	6/22/2012	\$20.00	2722	POLICE ADMINISTRATIVE FEES James Lar	R 101-42100-33100 ADMINIS
101	5/31/2012	\$80.00	2662	SAFETY CAMP REGISTRATION Riniker, #7	R 101-42100-34105 USER FEE
101	5/31/2012	\$40.00	2662	SAFETY CAMP REGISTRATION Sweetland,	R 101-42100-34105 USER FEE
101	6/4/2012	\$40.00	2666	SAFETY CAMP REGISTRATION Kane, #37	R 101-42100-34105 USER FEE
101	6/6/2012	\$40.00	2674	SAFETY CAMP REGISTRATION Bailey-Sch	R 101-42100-34105 USER FEE
101	6/6/2012	\$40.00	2674	SAFETY CAMP REGISTRATION Otto, #443	R 101-42100-34105 USER FEE
101	6/6/2012	\$40.00	2674	SAFETY CAMP REGISTRATION Koslowski,	R 101-42100-34105 USER FEE
101	6/6/2012	\$40.00	2676	SAFETY CAMP REGISTRATION Hatzenbell	R 101-42100-34105 USER FEE
101	6/8/2012	\$40.00	2683	SAFETY CAMP REGISTRATION Peterson,	R 101-42100-34105 USER FEE
101	6/11/2012	\$80.00	2692	SAFETY CAMP REGISTRATION Gergen, #	R 101-42100-34105 USER FEE
101	6/11/2012	\$40.00	2692	SAFETY CAMP REGISTRATION Lange, #3	R 101-42100-34105 USER FEE
101	6/12/2012	\$40.00	2696	SAFETY CAMP REGISTRATION Kelly Ander	R 101-42100-34105 USER FEE
101	6/13/2012	\$40.00	2700	SAFETY CAMP REGISTRATION Rymal, #5	R 101-42100-34105 USER FEE
101	6/18/2012	\$80.00	2707	SAFETY CAMP REGISTRATION Pam Hoye,	R 101-42100-34105 USER FEE
101	6/22/2012	\$40.00	2721	SAFETY CAMP REGISTRATION Cran, #325	R 101-42100-34105 USER FEE
101	6/25/2012	\$40.00	2730	SAFETY CAMP REGISTRATION Berg, #647	R 101-42100-34105 USER FEE
101	5/30/2012	\$4.00	2657	POLICE REPORTS Metropolitan Reporting,	R 101-42100-34201 POLICE A
101	6/7/2012	\$1.00	2677	POLICE REPORTS Conlin - cash	R 101-42100-34201 POLICE A
101	6/11/2012	\$0.75	2685	POLICE REPORTS CASH - McDonald	R 101-42100-34201 POLICE A
101	6/11/2012	\$6.25	2690	POLICE REPORTS CASH - DEE RAEBEL	R 101-42100-34201 POLICE A
101	6/22/2012	\$2.00	2726	POLICE REPORTS CASH - Tom Rusk	R 101-42100-34201 POLICE A
101	6/26/2012	\$2,956.68	16583	M AY 2012 TRAIL COURT FINES WASHIN	R 101-42100-35101 COURT FI
101	6/6/2012	\$200.00	2679	DONATIONS POLICE (U/N) CK#3565	R 101-42100-36231 DONATIO
101	5/30/2012	\$100.00	2655	REFUNDS - POLICE DEPT. CK # 2119	R 101-42100-36241 REFUNDS
101	6/18/2012	\$114.88	2708	BURNING PERMIT CK # 54866	R 101-42200-32200 NONBUSI
101	6/6/2012	\$200.00	2675	FIRE DONATIONS CK#3566	R 101-42200-36232 DONATIO
101	6/26/2012	\$1,265.00	16582	2011/2012 HWY 95 SNOW PLOWING	R 101-43100-36240 REFUNDS
101	5/31/2012	\$75.00	2658	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	5/31/2012	\$50.00	2659	PARK FIELD-COURT RENTAL FEE St. Croix	R 101-43200-34780 PARK FEE
101	5/31/2012	\$50.00	2659	PARK FIELD-COURT RENTAL FEE St. Croix	R 101-43200-34780 PARK FEE
101	6/1/2012	\$75.00	2664	BEACHHOUSE - RESIDENT(FRI-SUN) T. H	R 101-43200-34780 PARK FEE
101	6/4/2012	\$75.00	2665	BEACHHOUSE - RESIDENT(FRI-SUN) Lang	R 101-43200-34780 PARK FEE
101	6/5/2012	\$75.00	2669	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	6/6/2012	\$75.00	2673	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	6/6/2012	\$75.00	2673	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	6/6/2012	\$75.00	2673	BEACHHOUSE - RESIDENT(FRI-SUN) Millik	R 101-43200-34780 PARK FEE

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FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	6/6/2012	\$75.00	2673	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	6/7/2012	\$3.00	2684	PARK FIELD-COURT RENTAL FEE Barritt-S	R 101-43200-34780 PARK FEE
101	6/11/2012	\$200.00	2686	BEACH HOUSE - NONRESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	6/11/2012	\$75.00	2686	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	6/11/2012	\$25.00	2688	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	6/11/2012	\$75.00	2691	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	6/12/2012	\$50.00	2694	BEACHHOUSE - RESIDENT(M-TH) Bydzovs	R 101-43200-34780 PARK FEE
101	6/14/2012	\$150.00	2702	BEACH HOUSE - NONRESIDENT(M-TH) Do	R 101-43200-34780 PARK FEE
101	6/18/2012	\$75.00	2709	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	6/19/2012	\$10.00	2712	BOAT TRAILER PARKING PERMIT CK # 50	R 101-43200-34780 PARK FEE
101	6/19/2012	\$392.00	2712	BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FEE
101	6/19/2012	\$10.00	2712	BOAT TRAILER PARKING PERMIT CK # 48	R 101-43200-34780 PARK FEE
101	6/19/2012	\$10.00	2712	BOAT TRAILER PARKING PERMIT CK # 50	R 101-43200-34780 PARK FEE
101	6/22/2012	\$75.00	2721	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	6/25/2012	\$25.00	2728	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	6/26/2012	\$25.00	2734	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	6/14/2012	\$100.00	2698	STREETS REFUND & REIMBURSEMENTS C	R 101-43200-36240 REFUNDS
101	5/31/2012	\$400.00	2663	CEMETERY - HEADSTONE DEPOSIT	R 101-43300-34940 CEMETER
101	5/31/2012	\$300.00	2663	CEMETERY - CREMAINS GRAVE Simonet's	R 101-43300-34940 CEMETER
101	5/31/2012	\$100.00	2663	CEMETERY - SATURDAY BURIAL	R 101-43300-34940 CEMETER
101	5/31/2012	\$75.00	2663	CEMETERY - MARKING HEADSTONE LOCA	R 101-43300-34940 CEMETER
101	6/14/2012	\$400.00	2704	CEMETERY - HEADSTONE DEPOSIT	R 101-43300-34940 CEMETER
101	6/14/2012	\$75.00	2704	CEMETERY - MARKING HEADSTONE LOCA	R 101-43300-34940 CEMETER
101	6/14/2012	\$700.00	2704	CEMETERY - OPEN/CLOSE GRAVE- CASKE	R 101-43300-34940 CEMETER
101	6/18/2012	\$300.00	2710	CEMETERY - OPEN/CLOSE GRAVE - CREM	R 101-43300-34940 CEMETER
101	6/22/2012	\$75.00	2725	CEMETERY - MARKING HEADSTONE LOCA	R 101-43300-34940 CEMETER
101	6/22/2012	\$1,400.00	2725	CEMETERY - GRAVE Janet Conway, #126	R 101-43300-34940 CEMETER
101	6/25/2012	\$400.00	2729	CEMETERY - HEADSTONE DEPOSIT	R 101-43300-34940 CEMETER
101	6/25/2012	\$75.00	2729	CEMETERY - MARKING HEADSTONE LOCA	R 101-43300-34940 CEMETER
101	6/25/2012	\$700.00	2729	CEMETERY - OPEN/CLOSE GRAVE- CASKE	R 101-43300-34940 CEMETER
<b>FUND 101 GENE</b>		<b>\$18,526.55</b>			
<b>FUND 206 WATER/SEWER IMPROVEMENT FUND</b>					
206	6/6/2012	\$49.76	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	6/14/2012	\$20.80	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	6/14/2012	\$19.35	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	6/6/2012	\$57.97	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	6/26/2012	\$8.93	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	6/26/2012	\$14.35	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
<b>FUND 206 WATE</b>		<b>\$171.16</b>			
<b>FUND 211 LIBRARY</b>					
211	6/26/2012	\$8.00	2740	LIBRARY SERVICE CHARGE CK # 7690	R 211-45500-34760 LIBRARY
211	6/26/2012	\$8.00	2740	LIBRARY SERVICE CHARGE CK # 7989	R 211-45500-34760 LIBRARY
211	6/26/2012	\$8.00	2740	LIBRARY SERVICE CHARGE CK # 10480	R 211-45500-34760 LIBRARY
211	6/26/2012	\$60.00	2740	LIBRARY SERVICE CHARGE CK # 8642	R 211-45500-34760 LIBRARY
211	6/26/2012	\$60.00	2740	LIBRARY SERVICE CHARGE CK # 4523	R 211-45500-34760 LIBRARY
211	6/26/2012	\$53.24	2738	LIBRARY REFUNDS & REIMB. PROF FEES	R 211-45500-36240 REFUNDS
<b>FUND 211 LIBR</b>		<b>\$197.24</b>			
<b>FUND 601 WATER</b>					
601	6/6/2012	\$901.47	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	6/14/2012	\$216.27	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	6/26/2012	\$162.57	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING

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<b>FUN</b>	<b>Tran Date</b>	<b>Amount</b>	<b>Refer</b>	<b>Comments</b>	<b>Account Descr</b>
601	6/26/2012	\$4.77	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	6/14/2012	\$10.11	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	6/6/2012	\$24.46	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	6/26/2012	\$0.39	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	6/6/2012	\$13.66	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	6/14/2012	\$6.36	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	6/12/2012	\$1,000.00	2695	WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	6/19/2012	\$1,000.00	2715	WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	6/12/2012	\$250.00	2695	WATER METER - TO 1 IN	R 601-46120-34602 WATER M
601	6/19/2012	\$250.00	2715	WATER METER - TO 1 IN	R 601-46120-34602 WATER M
601	6/12/2012	\$100.00	2695	WATER METER INSPECTION	R 601-46120-34603 WATER H
601	6/19/2012	\$100.00	2715	WATER METER INSPECTION	R 601-46120-34603 WATER H
601	6/26/2012	\$9,526.51	16581	WATER PROTECTION GRANT	R 601-46120-36233 GRANTS
601	6/6/2012	\$0.57	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	6/14/2012	\$9.11	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	6/26/2012	\$153.49	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	5/31/2012	\$30.00	2660	WATER SHUTOFF - BUS HRS ck # 12378	R 601-46120-37110 WATER R
<b>FUND 601 WATE</b>		<b>\$13,759.74</b>			
<b>FUND 602 SEWER</b>					
602	6/6/2012	\$533.09	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	6/6/2012	\$24.46	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	6/14/2012	\$10.11	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	6/26/2012	\$0.39	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	6/26/2012	\$92.41	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	6/14/2012	\$219.18	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
<b>FUND 602 SEWE</b>		<b>\$879.64</b>			
		<b>\$33,534.33</b>			

**CITY OF BAYPORT**  
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6 Month = 50.04

DEPT	DEPT Descr	2012 Budget	2012 YTD Amt	Balance	2012 % of Budget Remain
<b>FUND 101 GENERAL</b>					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41100	ELECTIONS	\$4,670.00	\$470.00	\$4,200.00	89.94%
41200	MAYOR & COUNCIL	\$136,401.10	\$104,754.82	\$31,646.28	23.20%
41240	RECYCLING	\$6,752.94	\$1,976.97	\$4,775.97	70.72%
41400	ADMINISTRATION	\$157,155.79	\$68,862.74	\$88,293.05	56.18%
41601	ALLEY PAVING PROJECT	\$0.00	\$0.00	\$0.00	0.00%
41603	SO MN STREET UTILITY PROJEC	\$0.00	\$0.00	\$0.00	0.00%
41605	INFLOW/INFILTRATION	\$0.00	\$0.00	\$0.00	0.00%
41607	2011 STREET PROJECT	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$3,883.01	-\$3,883.01	0.00%
41903	DEBT SERVICE	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$222,683.69	\$103,401.00	\$119,282.69	53.57%
41940	MUNICIPAL BUILDINGS	\$112,293.80	\$46,596.64	\$65,697.16	58.50%
42100	POLICE	\$717,706.41	\$337,577.31	\$380,129.10	52.96%
42200	FIRE PROTECTION	\$419,466.29	\$132,553.26	\$286,913.03	68.40%
43100	STREET MAINT	\$428,533.52	\$104,656.29	\$323,877.23	75.58%
43130	STREET - FLOOD PREPARATION	\$0.00	\$7,270.00	-\$7,270.00	0.00%
43160	STREET LIGHTING	\$27,500.00	\$18,389.30	\$9,110.70	33.13%
43200	PARKS	\$63,699.47	\$35,475.14	\$28,224.33	44.31%
43300	CEMETERY	\$37,250.00	\$2,462.86	\$34,787.14	93.39%
44100	PROJECT	\$50,000.00	\$0.00	\$50,000.00	100.00%
<b>FUND 101 GENERAL</b>		<b>\$2,384,113.01</b>	<b>\$968,329.34</b>	<b>\$1,415,783.67</b>	<b>59.38%</b>
<b>FUND 208 PRISON SEWER PROJECT</b>					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 208 PRISON SEWER PROJECT</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>FUND 209 DEVELOPER REIMBURSED PROJECTS</b>					
41911	BAYTOWN DEVELOPMENTS	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$145.00	-\$145.00	0.00%
41913	EMERALD FALLS	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 209 DEVELOPER REIMBURSED PROJ</b>		<b>\$0.00</b>	<b>\$145.00</b>	<b>-\$145.00</b>	<b>0.00%</b>
<b>FUND 210 K-9 UNIT</b>					
42103	K - 9 UNIT	\$0.00	\$100.00	-\$100.00	0.00%
<b>FUND 210 K-9 UNIT</b>		<b>\$0.00</b>	<b>\$100.00</b>	<b>-\$100.00</b>	<b>0.00%</b>
<b>FUND 211 LIBRARY</b>					
45500	LIBRARY	\$280,065.00	\$126,179.05	\$153,885.95	54.95%
<b>FUND 211 LIBRARY</b>		<b>\$280,065.00</b>	<b>\$126,179.05</b>	<b>\$153,885.95</b>	<b>54.95%</b>
<b>FUND 412 CEMETERY CAPITAL IMPROV</b>					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43300	CEMETERY	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 412 CEMETERY CAPITAL IMPROV</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

**CITY OF BAYPORT**  
**EXPENSE SUMMARY YTD THRU 06/30/2012**

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DEPT	DEPT Descr	2012 Budget	2012 YTD Amt	Balance	2012 % of Budget Remain
FUND 413 POLICE EQUIPMENT FUND					
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND		\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41400	ADMINISTRATION	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
46120	WATER	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION		\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
41940	MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT		\$0.00	\$0.00	\$0.00	0.00%
FUND 416 PERRO CREEK OUTLET					
80016	Pete Miller - Feasi Study	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	\$0.00	\$0.00	\$0.00	0.00%
FUND 416 PERRO CREEK OUTLET		\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER					
46110	WATER-PUMPHOUSE	\$47,350.00	\$14,135.70	\$33,214.30	70.15%
46120	WATER	\$427,638.09	\$135,299.80	\$292,338.29	68.36%
FUND 601 WATER		\$474,988.09	\$149,435.50	\$325,552.59	68.54%
FUND 602 SEWER					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$374,238.93	\$94,383.21	\$279,855.72	74.78%
46990	SEWER - NON-OPERATING	\$345,000.00	\$184,991.76	\$160,008.24	46.38%
FUND 602 SEWER		\$719,238.93	\$279,374.97	\$439,863.96	61.16%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
FUND 800 INVESTMENTS-POOLED		\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
80001	ANDERSEN ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80003	BAYTOWN ANNEXATION	\$0.00	\$0.00	\$0.00	0.00%

**CITY OF BAYPORT**  
**EXPENSE SUMMARY YTD THRU 06/30/2012**

6 Month = 50.04

DEPT	DEPT Descr	2012 Budget	2012 YTD Amt	Balance	2012 % of Budget Remain
80006	OSTERTAG VARIANCE	\$0.00	\$0.00	\$0.00	0.00%
80008	CHARLES LUTZ STREET VACATI	\$0.00	\$0.00	\$0.00	0.00%
80010	JERRY PETERSON ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80011	CAPTAINS CORNER	\$0.00	\$0.00	\$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP.	\$0.00	-\$131.84	\$131.84	0.00%
80013	BAYPORT MARINA	\$0.00	\$0.00	\$0.00	0.00%
80014	GROUP 41 (MIKE SCHALON	\$0.00	\$0.00	\$0.00	0.00%
80015	GARY SWAGER	\$0.00	\$0.00	\$0.00	0.00%
80016	Pete Miller - Feasi Study	\$0.00	\$0.00	\$0.00	0.00%
80017	AMERICAN LEGION POST 491	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	\$0.00	\$0.00	\$0.00	0.00%
80019	JG HAUSE CONSTRUCTION	\$0.00	\$0.00	\$0.00	0.00%
80020	HYNNEK CUP APPLICATION	\$0.00	\$0.00	\$0.00	0.00%
80021	GORDON TELLINGHUISEN	\$0.00	\$0.00	\$0.00	0.00%
80022	DUANCE JOHNSON	\$0.00	\$0.00	\$0.00	0.00%
80023	MI-TECH SERVICES, INC.	\$0.00	\$0.00	\$0.00	0.00%
80024	RICK PARENT	\$0.00	\$0.00	\$0.00	0.00%
80025	JUDY SEEBERGER	\$0.00	\$0.00	\$0.00	0.00%
80026	MIDWEST PARA TRANSIT	\$0.00	\$0.00	\$0.00	0.00%
80027	CEMETARY - ST. MIKE S/ST. CH	\$0.00	\$0.00	\$0.00	0.00%
80028	ASPHALT SPEC - 111 CENTRAL	\$0.00	\$0.00	\$0.00	0.00%
80029	BRIAN ZELLER	\$0.00	\$0.00	\$0.00	0.00%
80031	VALLEY GREEN	\$0.00	\$267.00	-\$267.00	0.00%
80040	HEFTY	\$0.00	\$0.00	\$0.00	0.00%
80041	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS		\$0.00	\$135.16	-\$135.16	0.00%
FUND 999 ACCRUED INT PAYABLE					
41000	DEPRECIATION EXP - GEN GOV	\$0.00	\$0.00	\$0.00	0.00%
42000	PUBLIC SAFE CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43000	DEPRECIATION EXP - PUBLIC W	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
44000	DEPRECIATION EXP - LIBRARY	\$0.00	\$0.00	\$0.00	0.00%
45000	DEPRECIATION EXP - PARKS	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
FUND 999 ACCRUED INT PAYABLE		\$0.00	\$0.00	\$0.00	0.00%
		\$3,858,405.03	\$1,523,699.02	\$2,334,706.01	60.51%

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MONTHLY EXPENSES 1134615-1134717

Period Name: JUNE

Search Name	FU	Tran Date	Amount	A c	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
<b>FUND 101 GENERAL</b>									
<b>DEPT 41200 MAYOR &amp; COUNCIL</b>									
	101	06/19/12	\$1,128.51	E	41200	101	Labor Distribution	WAGES AND SA	
	101	06/19/12	\$18.81	E	41200	121	Labor Distribution	P E R A	
	101	06/19/12	\$69.97	E	41200	122	Labor Distribution	CONT TO RET.,	
LEAGUE OF MN CITIES IN	101	06/20/12	\$23.87	E	41200	150	WORKERS COMP AUDI	WORKER S COM	1134697
	101	06/19/12	\$16.37	E	41200	170	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOL	101	06/12/12	\$5.44	E	41200	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1134636
BAYPORT PRINTING HOU	101	06/26/12	\$7.90	E	41200	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1134686
ECKBERG, LAMMERS, BRI	101	06/14/12	\$94.25	E	41200	300	354 5TH ST. N	PROF SER-LEGA	1134652
ECKBERG, LAMMERS, BRI	101	06/14/12	\$1,950.25	E	41200	300	LABOR NEGOTIATIONS	PROF SER-LEGA	1134652
ECKBERG, LAMMERS, BRI	101	06/14/12	\$253.75	E	41200	300	PERSONNEL MATTERS	PROF SER-LEGA	1134652
ECKBERG, LAMMERS, BRI	101	06/14/12	\$94.25	E	41200	300	RADKE ZONING VIOLAT	PROF SER-LEGA	1134652
ECKBERG, LAMMERS, BRI	101	06/14/12	\$400.00	E	41200	300	ATTEND CC MTG & SPE	PROF SER-LEGA	1134652
ECKBERG, LAMMERS, BRI	101	06/14/12	\$108.75	E	41200	300	DATA PRACTICES	PROF SER-LEGA	1134652
ECKBERG, LAMMERS, BRI	101	06/14/12	\$145.00	E	41200	300	PREPARE FOR CC MEET	PROF SER-LEGA	1134652
ECKBERG, LAMMERS, BRI	101	06/14/12	\$290.00	E	41200	300	ZINING ENFORCEMENT	PROF SER-LEGA	1134652
ECKBERG, LAMMERS, BRI	101	06/14/12	\$72.50	E	41200	300	DATA PRACTICES UNIO	PROF SER-LEGA	1134652
ECKBERG, LAMMERS, BRI	101	06/14/12	\$29.00	E	41200	300	SUMMARY OF CLOSED	PROF SER-LEGA	1134652
ECKBERG, LAMMERS, BRI	101	06/14/12	\$42.95	E	41200	300	PHOTOCOPIES/POSTAG	PROF SER-LEGA	1134652
ECKBERG, LAMMERS, BRI	101	06/14/12	\$2,167.30	E	41200	300	FORTH AVENUE DOCK	PROF SER-LEGA	1134652
ECKBERG, LAMMERS, BRI	101	06/14/12	\$72.50	E	41200	300	DATA PRACTICES POLI	PROF SER-LEGA	1134652
ECKBERG, LAMMERS, BRI	101	06/14/12	\$123.25	E	41200	300	18 POINT ROAD ABATE	PROF SER-LEGA	1134652
ECKBERG, LAMMERS, BRI	101	06/14/12	\$145.13	E	41200	300	POSTAGE, TAX, PHOTO	PROF SER-LEGA	1134652
ECKBERG, LAMMERS, BRI	101	06/14/12	\$739.50	E	41200	300	206 5TH ST. S ZONING	PROF SER-LEGA	1134652
S E H	101	06/26/12	\$633.74	E	41200	301	687 N 5TH ST DRAINA	PROF SER-ENGI	1134705
S E H	101	06/26/12	\$75.25	E	41200	301	PREPARE & ATTENDEN	PROF SER-ENGI	1134705
SCHLENNER WENNER & C	101	06/14/12	\$3.00	E	41200	303	ASSIST. YR END ADJUS	PROF SER-AUDI	1134656
SCHLENNER WENNER & C	101	06/26/12	\$297.00	E	41200	303	ASSIST. YR. END ADJU	PROF SER-AUDI	1134678
RIVER CITY SERVICES	101	06/26/12	\$55.00	E	41200	306	MATTRESS/BOXSPRING	PROF SER-OTHE	1134704
COMPLETE HEALTH ENVIR	101	06/12/12	\$350.00	E	41200	306	MAINT PLAN - MAY 201	PROF SER-OTHE	1134633
POSTMASTER	101	06/05/12	\$165.20	E	41200	351	POSTAGE 2ND QTR. 20	NEWS LETTER P	1134621
POSTMASTER	101	06/06/12	\$165.20	E	41200	351	2ND QTR. 2012 NEW L	NEWS LETTER P	1134627
BAYPORT PRINTING HOU	101	06/26/12	\$165.20	E	41200	351	2ND QTR. 2012 NEWLE	NEWS LETTER P	1134664
LEAGUE OF MN CITIES IN	101	06/04/12	\$3,722.00	E	41200	360	EXCESS LIABILITY/PRO	INSURANCE/P&	1134619
LEAGUE OF MN CITIES IN	101	06/04/12	\$13,452.00	E	41200	360	PROPERTY-LIABILITY	INSURANCE/P&	1134619
US INTERNET	101	06/12/12	\$101.20	E	41200	416	MTHLY SECURENCE 6/1	REPAIR/MAINT	1134643
APMP	101	06/12/12	\$30.00	E	41200	433	2012 MEMBERSHIP RE	DUES & MEMBE	1134632
MINNESOTA CLERKS FINA	101	06/12/12	\$35.00	E	41200	433	2012 MEMBERSHIP/S T	DUES & MEMBE	1134639
<b>DEPT 41200 MAYOR &amp; COUNCIL</b>			<b>\$27,249.04</b>						
<b>DEPT 41240 RECYCLING</b>									
	101	06/11/12	\$114.52	E	41240	101	Labor Distribution	WAGES AND SA	
	101	06/26/12	\$114.52	E	41240	101	Labor Distribution	WAGES AND SA	
	101	06/11/12	\$8.29	E	41240	121	Labor Distribution	P E R A	
	101	06/26/12	\$8.29	E	41240	121	Labor Distribution	P E R A	
	101	06/26/12	\$7.04	E	41240	122	Labor Distribution	CONT TO RET.,	
	101	06/11/12	\$7.04	E	41240	122	Labor Distribution	CONT TO RET.,	
	101	06/26/12	\$5.16	E	41240	126	Labor Distribution	H S A	
	101	06/11/12	\$5.16	E	41240	126	Labor Distribution	H S A	
	101	06/26/12	\$9.56	E	41240	131	Labor Distribution	CONT TO EMPL	
	101	06/11/12	\$9.56	E	41240	131	Labor Distribution	CONT TO EMPL	
	101	06/11/12	\$1.64	E	41240	170	Labor Distribution	MEDICARE	

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	101	06/26/12	\$1.64	E	41240	170	Labor Distribution	MEDICARE	
OKERSTROM, LISA	101	06/20/12	\$30.00	E	41240	370	MONTHLY RECYCLING	RECYCLING INC	1134701
<b>DEPT 41240 RECYCLING</b>			<b>\$322.42</b>						
<b>DEPT 41400 ADMINISTRATION</b>									
	101	06/11/12	\$3,675.98	E	41400	101	Labor Distribution	WAGES AND SA	
	101	06/26/12	\$3,675.98	E	41400	101	Labor Distribution	WAGES AND SA	
	101	06/11/12	\$266.52	E	41400	121	Labor Distribution	P E R A	
	101	06/26/12	\$266.52	E	41400	121	Labor Distribution	P E R A	
	101	06/11/12	\$225.87	E	41400	122	Labor Distribution	CONT TO RET.,	
	101	06/26/12	\$225.87	E	41400	122	Labor Distribution	CONT TO RET.,	
	101	06/26/12	\$202.96	E	41400	126	Labor Distribution	H S A	
	101	06/11/12	\$202.96	E	41400	126	Labor Distribution	H S A	
	101	06/11/12	\$542.84	E	41400	131	Labor Distribution	CONT TO EMPL	
	101	06/26/12	\$542.84	E	41400	131	Labor Distribution	CONT TO EMPL	
LEAGUE OF MN CITIES IN	101	06/20/12	\$108.32	E	41400	150	WORKERS COMP AUDI	WORKER S COM	1134697
	101	06/11/12	\$52.83	E	41400	170	Labor Distribution	MEDICARE	
	101	06/26/12	\$52.83	E	41400	170	Labor Distribution	MEDICARE	
PETTY CASH	101	06/06/12	\$30.27	E	41400	201	SARA - SAM'S CLUB	OFFICE SUPPLIE	1134629
INNOVATIVE OFFICE SOL	101	06/12/12	\$32.65	E	41400	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1134636
PETTY CASH	101	06/06/12	\$4.22	E	41400	201	KAREN - KLEENEX	OFFICE SUPPLIE	1134629
BAYPORT PRINTING HOU	101	06/26/12	\$47.45	E	41400	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1134686
PETTY CASH	101	06/06/12	\$33.44	E	41400	201	MITCH - OFFICE SUPPL	OFFICE SUPPLIE	1134629
PETTY CASH	101	06/06/12	\$5.00	E	41400	201	SARA - OFFICE SUPPLI	OFFICE SUPPLIE	1134629
PETTY CASH	101	06/06/12	\$3.44	E	41400	322	MITCH - USPS	POSTAGE	1134629
PETTY CASH	101	06/06/12	\$10.76	E	41400	322	LAURA MCCLEMANS - P	POSTAGE	1134629
MITCH BERG	101	06/26/12	\$260.85	E	41400	400	MILEAGE/FOOD REIMB	USE OF PERSON	1134676
TAYLOR, SARA	101	06/26/12	\$124.32	E	41400	400	MILEAGE REIMBURSEM	USE OF PERSON	1134680
MITCH BERG	101	06/26/12	\$14.00	E	41400	402	MILEAGE/FOOD REIMB	CONFERENCES	1134676
TR COMPUTER SALES LLC	101	06/26/12	\$117.00	E	41400	416	COMPUTER CONSULTI	REPAIR/MAINT	1134715
PETTY CASH	101	06/06/12	\$25.00	E	41400	430	SHRED RIGHT - ADMIN	MISC	1134629
<b>DEPT 41400 ADMINISTRATION</b>			<b>\$10,750.72</b>						
<b>DEPT 41900 CAPITAL IMPROVEMENTS</b>									
TRI STATE BOBCAT INC	101	06/26/12	\$2,384.30	E	41900	530	TOOLCAT GRAPPLE BU	CAPITAL ASSET	1134681
TRI STATE BOBCAT INC	101	06/26/12	\$1,498.71	E	41900	530	ROUGH CUT MOWER	CAPITAL ASSET	1134681
<b>DEPT 41900 CAPITAL IMPROVEMEN</b>			<b>\$3,883.01</b>						
<b>DEPT 41910 PLANNING &amp; ZONING</b>									
	101	06/11/12	\$5,751.25	E	41910	101	Labor Distribution	WAGES AND SA	
	101	06/26/12	\$5,751.25	E	41910	101	Labor Distribution	WAGES AND SA	
	101	06/11/12	\$416.97	E	41910	121	Labor Distribution	P E R A	
	101	06/26/12	\$416.97	E	41910	121	Labor Distribution	P E R A	
	101	06/11/12	\$353.12	E	41910	122	Labor Distribution	CONT TO RET.,	
	101	06/26/12	\$353.12	E	41910	122	Labor Distribution	CONT TO RET.,	
	101	06/26/12	\$344.00	E	41910	126	Labor Distribution	H S A	
	101	06/11/12	\$344.00	E	41910	126	Labor Distribution	H S A	
	101	06/11/12	\$902.20	E	41910	131	Labor Distribution	CONT TO EMPL	
	101	06/26/12	\$902.20	E	41910	131	Labor Distribution	CONT TO EMPL	
	101	06/26/12	\$82.59	E	41910	170	Labor Distribution	MEDICARE	
	101	06/11/12	\$82.59	E	41910	170	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOL	101	06/12/12	\$27.21	E	41910	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1134636
BAYPORT PRINTING HOU	101	06/26/12	\$39.54	E	41910	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1134686
HOLIDAY FLEET	101	06/06/12	\$132.52	E	41910	212	FUEL	MOTOR FUELS	1134628
S E H	101	06/26/12	\$462.58	E	41910	301	RETAINING WALL REVI	PROF SER-ENGI	1134705

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S E H	101	06/26/12	\$336.30	E	41910	301	CERTIFICATE OF SURV	PROF SER-ENGI	1134705
PETTY CASH	101	06/06/12	\$3.00	E	41910	400	SARA - PARKING	USE OF PERSON	1134629
TAYLOR, SARA	101	06/26/12	\$72.15	E	41910	400	MILEAGE REIMBURSEM	USE OF PERSON	1134680
TR COMPUTER SALES LLC	101	06/26/12	\$97.50	E	41910	416	COMPUTER CONSULTI	REPAIR/MAINT	1134715
<b>DEPT 41910 PLANNING &amp; ZONING</b>			\$16,871.06						
<b>DEPT 41940 MUNICIPAL BUILDINGS</b>									
JOHNSON, CHAD	101	06/26/12	\$325.00	E	41940	302	JUNE CLEANING SERVI	CONTRACT SER	1134693
SERVICEMASTER	101	06/26/12	\$310.00	E	41940	302	PRETREAT & EXTRACT	CONTRACT SER	1134707
JOHNSON, CHAD	101	06/12/12	\$325.00	E	41940	302	CLEANING SERVICE MA	CONTRACT SER	1134637
NOVA COMMUNICATIONS	101	06/26/12	\$160.00	E	41940	321	MAINT. OF EQUIPMENT	COMMUNICATI	1134700
NOVA COMMUNICATIONS	101	06/26/12	-\$80.00	E	41940	321	LABOR CREDIT	COMMUNICATI	1134700
COMCAST	101	06/26/12	\$57.40	E	41940	321	ADMIN HIGH-SPEED IN	COMMUNICATI	1134689
LEAGUE OF MN CITIES IN	101	06/04/12	\$1,760.00	E	41940	360	PROPERTY-LIABILITY	INSURANCE/P&	1134619
XCEL	101	06/06/12	\$556.17	E	41940	380	GAS & ELECTRIC SERVI	ELECTRIC SERV	1134630
XCEL	101	06/06/12	\$112.70	E	41940	381	GAS & ELECTRIC SERVI	FUEL FOR HEAT	1134630
MINNESOTA ELEVATOR	101	06/12/12	\$150.04	E	41940	420	JUNE 2012 MTHLY SER	R & M BLDGS, S	1134640
HOGBERG DECORATING	101	06/26/12	\$160.00	E	41940	420	POLICE GARAGE DOOR	R & M BLDGS, S	1134671
<b>DEPT 41940 MUNICIPAL BUILDING</b>			\$3,836.31						
<b>DEPT 42100 POLICE</b>									
	101	06/26/12	\$4,249.09	E	42100	050	Labor Distribution	SEASONAL/PAR	
	101	06/11/12	\$3,652.18	E	42100	050	Labor Distribution	SEASONAL/PAR	
	101	06/11/12	\$10,930.42	E	42100	101	Labor Distribution	WAGES AND SA	
	101	06/26/12	\$11,584.35	E	42100	101	Labor Distribution	WAGES AND SA	
	101	06/11/12	\$3,306.25	E	42100	102	Labor Distribution	OVERTIME	
	101	06/26/12	\$379.20	E	42100	102	Labor Distribution	OVERTIME	
	101	06/11/12	\$61.32	E	42100	103	Labor Distribution	SPECIAL DUTIE	
	101	06/26/12	\$2,272.73	E	42100	121	Labor Distribution	P E R A	
	101	06/11/12	\$2,552.74	E	42100	121	Labor Distribution	P E R A	
	101	06/26/12	\$31.90	E	42100	122	Labor Distribution	CONT TO RET.,	
	101	06/11/12	\$19.06	E	42100	122	Labor Distribution	CONT TO RET.,	
	101	06/11/12	\$438.60	E	42100	126	Labor Distribution	H S A	
	101	06/26/12	\$438.60	E	42100	126	Labor Distribution	H S A	
	101	06/26/12	\$1,014.21	E	42100	131	Labor Distribution	CONT TO EMPL	
	101	06/11/12	\$1,044.21	E	42100	131	Labor Distribution	CONT TO EMPL	
LEAGUE OF MN CITIES IN	101	06/20/12	\$728.42	E	42100	150	WORKERS COMP AUDI	WORKER S COM	1134697
	101	06/11/12	\$259.24	E	42100	170	Labor Distribution	MEDICARE	
	101	06/26/12	\$234.04	E	42100	170	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOL	101	06/12/12	\$27.21	E	42100	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1134636
BAYPORT PRINTING HOU	101	06/26/12	\$39.54	E	42100	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1134686
WASHINGTON COUNTY S	101	06/05/12	\$78.20	E	42100	201	2 FIBER DRUMS/POLIC	OFFICE SUPPLIE	1134626
UNIFORMS UNLIMITED	101	06/05/12	\$10.68	E	42100	211	UNIFORMS/MILLER-PO	UNIFORMS - MI	1134624
HOLIDAY FLEET	101	06/06/12	\$210.29	E	42100	212	FUEL	MOTOR FUELS	1134628
MINNESOTA DEPT OF PUB	101	06/13/12	\$35.00	E	42100	220	4 SIGNS, SHIPPING &	OPERATING SU	1134647
MINNESOTA DEPT OF PUB	101	06/13/12	\$6.00	E	42100	220	ONE TAG, SHIPPING &	OPERATING SU	1134647
ECKBERG, LAMMERS, BRI	101	06/14/12	\$268.25	E	42100	300	BAYPORT MARINA SEC	PROF SER-LEGA	1134652
ECKBERG, LAMMERS, BRI	101	06/05/12	\$2,519.13	E	42100	300	PROSECUTION SERVIC	PROF SER-LEGA	1134617
VERIZON WIRELESS	101	06/12/12	\$392.39	E	42100	321	PHONES - POLICE DEP	COMMUNICATI	1134644
VERIZON WIRELESS	101	06/12/12	\$78.06	E	42100	321	MDS CARDS/POLICE DE	COMMUNICATI	1134644
LEAGUE OF MN CITIES IN	101	06/04/12	\$749.00	E	42100	360	EXCESS LIABILITY/PRO	INSURANCE/P&	1134619
LEAGUE OF MN CITIES IN	101	06/04/12	\$4,055.00	E	42100	360	PROPERTY-LIABILITY	INSURANCE/P&	1134619
WASHINGTON COUNTY P	101	06/14/12	\$1,236.24	E	42100	391	2ND QTR. APR-JUN201	SHARED AUTOM	1134660
BAYPORT TRANSMISSION	101	06/05/12	\$26.78	E	42100	412	DODGE CHARGER/POLI	REP & MAINT V	1134615
BAYPORT TRANSMISSION	101	06/14/12	\$26.78	E	42100	412	2009 DODGE CHARGER	REP & MAINT V	1134650

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TR COMPUTER SALES LLC	101	06/26/12	\$97.50	E	42100	416	COMPUTER CONSULTI	REPAIR/MAINT	1134715
TR COMPUTER SALES LLC	101	06/26/12	\$30.00	E	42100	416	COMPUTER CONSULTI	REPAIR/MAINT	1134715
ST PAUL STAMP WORKS, I	101	06/26/12	\$62.94	E	42100	427	STAMPED PLAIN ALUMI	ANIMAL EXPENS	1134710
<b>DEPT 42100 POLICE</b>			\$53,145.55						
<b>DEPT 42200 FIRE PROTECTION</b>									
	101	06/19/12	\$983.33	E	42200	101	Labor Distribution	WAGES AND SA	
	101	06/19/12	\$60.97	E	42200	122	Labor Distribution	CONT TO RET.,	
LEAGUE OF MN CITIES IN	101	06/20/12	\$793.90	E	42200	150	WORKERS COMP AUDI	WORKER S COM	1134697
	101	06/19/12	\$14.26	E	42200	170	Labor Distribution	MEDICARE	
MUNICIPAL EMERGENCY	101	06/14/12	\$22.82	E	42200	202	OPERATING SUPPLIES/	UNIFORMS - MI	1134655
VALLEY TROPHY INC	101	06/14/12	\$76.90	E	42200	202	FIRE DEPARTMENT	UNIFORMS - MI	1134658
MITCH BERG	101	06/26/12	\$68.82	E	42200	212	MILEAGE/FOOD REIMB	MOTOR FUELS	1134676
HOLIDAY FLEET	101	06/06/12	\$1,009.83	E	42200	212	FUEL	MOTOR FUELS	1134628
MUNICIPAL EMERGENCY	101	06/14/12	\$950.52	E	42200	220	VEH/FIRE REPAIR & MA	OPERATING SU	1134655
ELDRED, MIKE	101	06/14/12	\$7.00	E	42200	220	PARKING/FIRE - REIMB	OPERATING SU	1134653
W.S.DARLEY & CO	101	06/14/12	\$92.93	E	42200	220	OPERATING SUPPLIES/	OPERATING SU	1134659
ECKBERG, LAMMERS, BRI	101	06/14/12	\$58.00	E	42200	300	FIRE CONTRACTS	PROF SER-LEGA	1134652
ECKBERG, LAMMERS, BRI	101	06/14/12	\$36.25	E	42200	300	CONTRACT STILLWATE	PROF SER-LEGA	1134652
ECKBERG, LAMMERS, BRI	101	06/14/12	\$36.25	E	42200	300	TRANSFER/HECKER CAR	PROF SER-LEGA	1134652
ECKBERG, LAMMERS, BRI	101	06/14/12	\$36.25	E	42200	300	ABANDONMENT OF HE	PROF SER-LEGA	1134652
ECKBERG, LAMMERS, BRI	101	06/14/12	\$29.00	E	42200	300	POTENTIAL BUYER/HE	PROF SER-LEGA	1134652
ECKBERG, LAMMERS, BRI	101	06/14/12	\$29.00	E	42200	300	TRANSFER OF HECKER	PROF SER-LEGA	1134652
ANCOM COMMUNICATION	101	06/14/12	\$140.50	E	42200	323	OPERATING MATERIAL/	RADIOS-REPAIR	1134648
LEAGUE OF MN CITIES IN	101	06/04/12	\$15,720.00	E	42200	360	PROPERTY-LIABILITY	INSURANCE/P&	1134619
XCEL	101	06/06/12	\$289.92	E	42200	380	GAS & ELECTRIC SERVI	ELECTRIC SERV	1134630
XCEL	101	06/06/12	\$53.48	E	42200	381	GAS & ELECTRIC SERVI	FUEL FOR HEAT	1134630
CARQUEST OF STILLWATE	101	06/14/12	\$65.66	E	42200	412	VEH/FIRE MAINT.	REP & MAINT V	1134651
EMERGENCY APPARATUS	101	06/14/12	\$1,501.88	E	42200	412	61341 TANKER/PUMPE	REP & MAINT V	1134654
BAUER BUILT	101	06/14/12	\$2,359.80	E	42200	412	FIRE DEPT.	REP & MAINT V	1134649
STILLWATER TOWING IN	101	06/14/12	\$456.98	E	42200	412	VEH/FIRE REPAIR & MA	REP & MAINT V	1134657
EMERGENCY APPARATUS	101	06/14/12	\$3,637.15	E	42200	412	61339 LADDER 2103	REP & MAINT V	1134654
EMERGENCY APPARATUS	101	06/14/12	\$1,140.31	E	42200	412	61338 ENGINE 2105	REP & MAINT V	1134654
EMERGENCY APPARATUS	101	06/14/12	\$679.12	E	42200	412	61340 RESCUE 2107	REP & MAINT V	1134654
EMERGENCY APPARATUS	101	06/14/12	\$1,315.98	E	42200	412	61342 TANKER/PUMPE	REP & MAINT V	1134654
U S BANK VISA	101	06/12/12	\$11.72	E	42200	420	FIRE DEPT. CREDIT CA	R & M BLDGS, S	1134642
<b>DEPT 42200 FIRE PROTECTION</b>			\$31,678.53						
<b>DEPT 43100 STREET MAINT</b>									
	101	06/26/12	\$731.50	E	43100	050	Labor Distribution	SEASONAL/PAR	
	101	06/11/12	\$919.97	E	43100	050	Labor Distribution	SEASONAL/PAR	
	101	06/11/12	\$2,047.20	E	43100	101	Labor Distribution	WAGES AND SA	
	101	06/26/12	\$2,047.20	E	43100	101	Labor Distribution	WAGES AND SA	
	101	06/11/12	\$1,516.21	E	43100	102	Labor Distribution	OVERTIME	
	101	06/11/12	\$258.34	E	43100	121	Labor Distribution	P E R A	
	101	06/26/12	\$148.44	E	43100	121	Labor Distribution	P E R A	
	101	06/26/12	\$170.98	E	43100	122	Labor Distribution	CONT TO RET.,	
	101	06/11/12	\$276.47	E	43100	122	Labor Distribution	CONT TO RET.,	
	101	06/26/12	\$129.00	E	43100	126	Labor Distribution	H S A	
	101	06/11/12	\$146.70	E	43100	126	Labor Distribution	H S A	
	101	06/26/12	\$288.55	E	43100	131	Labor Distribution	CONT TO EMPL	
	101	06/11/12	\$354.91	E	43100	131	Labor Distribution	CONT TO EMPL	
LEAGUE OF MN CITIES IN	101	06/20/12	\$404.04	E	43100	150	WORKERS COMP AUDI	WORKER S COM	1134697
	101	06/11/12	\$64.67	E	43100	170	Labor Distribution	MEDICARE	
	101	06/26/12	\$39.99	E	43100	170	Labor Distribution	MEDICARE	

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MONTHLY EXPENSES 1134615-1134717

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Search Name	FU	Tran Date	Amount	A c	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
BAYPORT PRINTING HOU	101	06/26/12	\$7.90	E	43100	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1134686
INNOVATIVE OFFICE SOL	101	06/12/12	\$5.44	E	43100	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1134636
HOLIDAY FLEET	101	06/06/12	\$380.07	E	43100	212	FUEL	MOTOR FUELS	1134628
U S BANK VISA	101	06/05/12	\$22.30	E	43100	220	MENARDS	OPERATING SU	1134623
U S BANK VISA	101	06/05/12	\$24.52	E	43100	220	MENARDS	OPERATING SU	1134623
AMERICAN FLAGPOLE & F	101	06/26/12	\$303.85	E	43100	220	U.S. FLAG SUPPLIES	OPERATING SU	1134662
LEAGUE OF MN CITIES IN	101	06/04/12	\$3,267.00	E	43100	360	PROPERTY-LIABILITY	INSURANCE/P&	1134619
LEAGUE OF MN CITIES IN	101	06/04/12	\$84.00	E	43100	360	EXCESS LIABILITY/PRO	INSURANCE/P&	1134619
BOYER TRUCKS	101	06/26/12	\$1,136.28	E	43100	412	REPAIRS 2007 STERLIN	REP & MAINT V	1134665
U S BANK VISA	101	06/05/12	\$771.03	E	43100	413	GERTEN'S	TREES	1134623
ST CROIX TREE SERVICE	101	06/04/12	\$570.00	E	43100	413	TREE DEBRIS DISPOSA	TREES	1134622
TR COMPUTER SALES LLC	101	06/26/12	\$19.50	E	43100	416	COMPUTER CONSULTI	REPAIR/MAINT	1134715
T. A. SCHIFSKY & SONS I	101	06/20/12	\$229.25	E	43100	421	STREET PATCHING	REPAIR & MAIN	1134712
S E H	101	06/26/12	\$352.80	E	43100	421	CRACK FILLING REVIE	REPAIR & MAIN	1134705
BUBERL BLACK DIRT	101	06/20/12	\$538.65	E	43100	421	BLACK DIRT	REPAIR & MAIN	1134688
S E H	101	06/26/12	\$769.13	E	43100	422	2012 SEAL COAT	SEALCOATING	1134705
S E H	101	06/26/12	\$520.95	E	43100	423	PEDESTRAIN RAMP RE	SIDEWALKS, CU	1134705
<b>DEPT 43100 STREET MAINT</b>			<b>\$18,546.84</b>						
<b>DEPT 43160 STREET LIGHTING</b>									
XCEL	101	06/06/12	\$2,244.66	E	43160	380	GAS & ELECTRIC SERVI	ELECTRIC SERV	1134630
<b>DEPT 43160 STREET LIGHTING</b>			<b>\$2,244.66</b>						
<b>DEPT 43200 PARKS</b>									
	101	06/11/12	\$500.00	E	43200	050	Labor Distribution	SEASONAL/PAR	
	101	06/26/12	\$545.00	E	43200	050	Labor Distribution	SEASONAL/PAR	
	101	06/11/12	\$31.00	E	43200	122	Labor Distribution	CONT TO RET.,	
	101	06/26/12	\$33.79	E	43200	122	Labor Distribution	CONT TO RET.,	
LEAGUE OF MN CITIES IN	101	06/20/12	\$110.22	E	43200	150	WORKERS COMP AUDI	WORKER S COM	1134697
	101	06/11/12	\$7.25	E	43200	170	Labor Distribution	MEDICARE	
	101	06/26/12	\$7.90	E	43200	170	Labor Distribution	MEDICARE	
HOLIDAY FLEET	101	06/06/12	\$516.89	E	43200	212	FUEL	MOTOR FUELS	1134628
U S BANK VISA	101	06/05/12	\$27.26	E	43200	220	MILLS FLEET FARM	OPERATING SU	1134623
ABRAHAMSON NURSERIE	101	06/26/12	\$131.81	E	43200	220	FLOWERS - LAKESIDE	OPERATING SU	1134661
ST CROIX RECREATION C	101	06/20/12	\$69.47	E	43200	220	END CAPS	OPERATING SU	1134709
LEAGUE OF MN CITIES IN	101	06/04/12	\$3,826.00	E	43200	360	PROPERTY-LIABILITY	INSURANCE/P&	1134619
LEAGUE OF MN CITIES IN	101	06/04/12	\$149.00	E	43200	360	EXCESS LIABILITY/PRO	INSURANCE/P&	1134619
CENTURY POWER EQUIP	101	06/05/12	\$326.99	E	43200	412	MOWER MAINT.	REP & MAINT V	1134616
CENTURY POWER EQUIP	101	06/05/12	\$21.22	E	43200	412	LAWN MOWER MAINT.	REP & MAINT V	1134616
CENTURY POWER EQUIP	101	06/04/12	\$4.94	E	43200	412	MOWER MAINT.	REP & MAINT V	1134616
CENTURY POWER EQUIP	101	06/04/12	\$70.92	E	43200	412	MOWER MAINT.	REP & MAINT V	1134616
CENTURY POWER EQUIP	101	06/04/12	\$41.98	E	43200	412	MOWER MAINT.	REP & MAINT V	1134616
CENTURY POWER EQUIP	101	06/05/12	\$14.71	E	43200	412	LAWN MOWER SUPPLIE	REP & MAINT V	1134616
TRI STATE BOBCAT INC	101	06/20/12	\$120.85	E	43200	412	SHIFTER & CABLE	REP & MAINT V	1134716
TR COMPUTER SALES LLC	101	06/26/12	\$19.50	E	43200	416	COMPUTER CONSULTI	REPAIR/MAINT	1134715
MENARDS-STILLWATER	101	06/20/12	\$29.42	E	43200	420	POLESANDER-VANDALI	R & M BLDGS, S	1134698
MOST DEPENDABLE FOUN	101	06/04/12	\$129.00	E	43200	420	FOUNTAIN PARTS	R & M BLDGS, S	1134620
U S BANK VISA	101	06/05/12	\$35.35	E	43200	420	PLAY POWER LT	R & M BLDGS, S	1134623
PETERSON COMPANIES, I	101	06/20/12	\$75.00	E	43200	420	IRRIGATION - START U	R & M BLDGS, S	1134703
AIR FRESH PORTABLE TOI	101	06/20/12	\$253.08	E	43200	425	TENNIS CRT & BARKER	SATILLITIES	1134683
AIR FRESH PORTABLE TOI	101	06/20/12	\$80.34	E	43200	425	WEEKEND RENTAL 5/2	SATILLITIES	1134683
<b>DEPT 43200 PARKS</b>			<b>\$7,178.89</b>						
<b>DEPT 43300 CEMETERY</b>									
STILLWATER GAZETTE	101	06/12/12	\$266.28	E	43300	220	RESOLUTION NO. 12-0	OPERATING SU	1134641

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ECKBERG, LAMMERS, BRI	101	06/14/12	\$29.00	E	43300	300	CEMETERY	PROF SER-LEGA	1134652
LANDSCAPES BY MARK	101	06/20/12	\$650.00	E	43300	310	GRAVE OPENINGS - RA	GRAVE OPENIN	1134695
MENARDS-STILLWATER	101	06/20/12	\$41.75	E	43300	410	RAKES & BLADES	REPAIR & MAIN	1134698
<b>DEPT 43300 CEMETERY</b>			<u>\$987.03</u>						
<b>FUND 101 GENERAL</b>			\$176,694.06						
<b>FUND 202 DRUG FORFEITURE</b>									
<b>DEPT 42101 DARE EXPENDITURES</b>									
ECKBERG, LAMMERS, BRI	202	06/12/12	\$1,904.40	E	42101	449	CASE#110501360/DET	DRUG FORFITU	1134634
<b>DEPT 42101 DARE EXPENDITURES</b>			<u>\$1,904.40</u>						
<b>FUND 202 DRUG FORFEITURE</b>			\$1,904.40						
<b>FUND 206 WATER/SEWER IMPROVEMENT FUND</b>									
<b>DEPT 41603 SO MN STREET UTILITY PROJECT</b>									
MITCH BERG	206	06/26/12	\$22.20	E	41603	400	MILEAGE/FOOD REIMB	USE OF PERSON	1134676
<b>DEPT 41603 SO MN STREET UTILIT</b>			<u>\$22.20</u>						
<b>DEPT 46121 WATER - HYDROGEOLOGIC EVAL GRA</b>									
S E H	206	06/26/12	\$679.02	E	46121	301	SWP TCE EVAL GRANT	PROF SER-ENGI	1134705
<b>DEPT 46121 WATER - HYDROGEOL</b>			<u>\$679.02</u>						
<b>FUND 206 WATER/SEWER IMPROVEM</b>			\$701.22						
<b>FUND 209 DEVELOPER REIMBURSED PROJECTS</b>									
<b>DEPT 41912 INSPIRATION</b>									
ECKBERG, LAMMERS, BRI	209	06/14/12	\$145.00	E	41912	300	INSPIRATION DEVELOP	PROF SER-LEGA	1134652
<b>DEPT 41912 INSPIRATION</b>			<u>\$145.00</u>						
<b>FUND 209 DEVELOPER REIMBURSED P</b>			\$145.00						
<b>FUND 211 LIBRARY</b>									
<b>DEPT 45500 LIBRARY</b>									
	211	06/26/12	\$2,368.01	E	45500	050	Labor Distribution	SEASONAL/PAR	
	211	06/11/12	\$2,361.75	E	45500	050	Labor Distribution	SEASONAL/PAR	
	211	06/11/12	\$2,412.69	E	45500	101	Labor Distribution	WAGES AND SA	
	211	06/26/12	\$2,412.69	E	45500	101	Labor Distribution	WAGES AND SA	
	211	06/11/12	\$328.14	E	45500	121	Labor Distribution	P E R A	
	211	06/26/12	\$331.01	E	45500	121	Labor Distribution	P E R A	
	211	06/26/12	\$294.66	E	45500	122	Labor Distribution	CONT TO RET.,	
	211	06/11/12	\$294.28	E	45500	122	Labor Distribution	CONT TO RET.,	
	211	06/26/12	\$172.00	E	45500	126	Labor Distribution	H S A	
	211	06/11/12	\$172.00	E	45500	126	Labor Distribution	H S A	
	211	06/11/12	\$465.14	E	45500	131	Labor Distribution	CONT TO EMPL	
	211	06/26/12	\$465.14	E	45500	131	Labor Distribution	CONT TO EMPL	
LEAGUE OF MN CITIES IN	211	06/20/12	\$71.34	E	45500	150	WORKERS COMP AUDI	WORKER S COM	1134697
	211	06/11/12	\$68.83	E	45500	170	Labor Distribution	MEDICARE	
	211	06/26/12	\$68.91	E	45500	170	Labor Distribution	MEDICARE	
BAKER & TAYLOR	211	06/26/12	\$72.50	E	45500	217	BOOKS	MATERIALS & P	1134685
BAKER & TAYLOR	211	06/26/12	\$314.37	E	45500	217	BOOKS	MATERIALS & P	1134685
BAKER & TAYLOR	211	06/26/12	\$90.63	E	45500	217	BOOKS	MATERIALS & P	1134685
BAKER & TAYLOR	211	06/26/12	\$85.78	E	45500	217	BOOKS	MATERIALS & P	1134685
BAKER & TAYLOR	211	06/26/12	\$277.51	E	45500	217	BOOKS	MATERIALS & P	1134685
BAKER & TAYLOR	211	06/26/12	\$13.85	E	45500	217	BOOKS	MATERIALS & P	1134685
BAKER & TAYLOR	211	06/26/12	\$33.22	E	45500	217	BOOKS	MATERIALS & P	1134685
BAKER & TAYLOR	211	06/26/12	\$40.39	E	45500	217	BOOKS	MATERIALS & P	1134685

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BAKER & TAYLOR	211	06/26/12	\$19.04	E	45500	217	BOOKS	MATERIALS & P	1134685
BAKER & TAYLOR	211	06/26/12	\$251.41	E	45500	217	BOOKS	MATERIALS & P	1134685
BAKER & TAYLOR	211	06/26/12	\$109.08	E	45500	217	BOOKS	MATERIALS & P	1134685
BAKER & TAYLOR	211	06/26/12	\$101.89	E	45500	217	BOOKS	MATERIALS & P	1134685
BAKER & TAYLOR	211	06/26/12	\$14.40	E	45500	217	BOOKS	MATERIALS & P	1134685
MINNESOTA ELEVATOR	211	06/26/12	\$157.23	E	45500	217	MTHLY SERVICE BILLIN	MATERIALS & P	1134699
DEMCO	211	06/26/12	\$61.47	E	45500	220	SUPPLIES/LIBRARY	OPERATING SU	1134690
DEMCO	211	06/26/12	\$123.55	E	45500	220	SUPPLIES/LIBRARY	OPERATING SU	1134690
KINDER MELODIES	211	06/27/12	\$675.00	E	45500	302	STORY TIME/LIBRARY	CONTRACT SER	1134694
SHARON SIPPEL	211	06/27/12	\$1,800.00	E	45500	302	CLEANING SERVICE/LIB	CONTRACT SER	1134708
LEAGUE OF MN CITIES IN	211	06/04/12	\$496.00	E	45500	360	EXCESS LIABILITY/PRO	INSURANCE/P&	1134619
LEAGUE OF MN CITIES IN	211	06/04/12	\$6,701.00	E	45500	360	PROPERTY-LIABILITY	INSURANCE/P&	1134619
XCEL	211	06/06/12	\$792.58	E	45500	380	GAS & ELECTRIC SERVI	ELECTRIC SERV	1134630
XCEL	211	06/06/12	\$101.07	E	45500	381	GAS & ELECTRIC SERVI	FUEL FOR HEAT	1134630
TOSHIBA BUSINESS SOLU	211	06/26/12	\$43.96	E	45500	416	PARTS, LABOR, TONER	REPAIR/MAINT	1134714
TRU GREEN CHEMLAWN	211	06/26/12	\$47.25	E	45500	420	LAWN SERVICE/LIBRAR	R & M BLDGS, S	1134717
ANDERSON HEATING	211	06/26/12	\$522.00	E	45500	420	REPAIR & MAINT. SERV	R & M BLDGS, S	1134684
<b>DEPT 45500 LIBRARY</b>			<u>\$25,231.77</u>						
<b>FUND 211 LIBRARY</b>			<u>\$25,231.77</u>						
<b>FUND 601 WATER</b>									
<b>DEPT 46110 WATER-PUMPHOUSE</b>									
XCEL	601	06/06/12	\$1,660.41	E	46110	380	GAS & ELECTRIC SERVI	ELECTRIC SERV	1134630
U S BANK VISA	601	06/05/12	\$18.43	E	46110	419	ACE HARDWARE	REPAIR & MAIN	1134623
U S BANK VISA	601	06/05/12	\$18.20	E	46110	419	WALGREENS	REPAIR & MAIN	1134623
<b>DEPT 46110 WATER-PUMPHOUSE</b>			<u>\$1,697.04</u>						
<b>DEPT 46120 WATER</b>									
	601	06/11/12	\$4,475.16	E	46120	101	Labor Distribution	WAGES AND SA	
	601	06/26/12	\$4,455.16	E	46120	101	Labor Distribution	WAGES AND SA	
	601	06/11/12	\$324.46	E	46120	121	Labor Distribution	P E R A	
	601	06/26/12	\$323.02	E	46120	121	Labor Distribution	P E R A	
	601	06/11/12	\$269.20	E	46120	122	Labor Distribution	CONT TO RET.,	
	601	06/26/12	\$267.88	E	46120	122	Labor Distribution	CONT TO RET.,	
	601	06/11/12	\$205.83	E	46120	126	Labor Distribution	H S A	
	601	06/26/12	\$214.14	E	46120	126	Labor Distribution	H S A	
	601	06/26/12	\$586.32	E	46120	131	Labor Distribution	CONT TO EMPL	
	601	06/11/12	\$554.19	E	46120	131	Labor Distribution	CONT TO EMPL	
LEAGUE OF MN CITIES IN	601	06/20/12	\$57.44	E	46120	150	WORKERS COMP AUDI	WORKER S COM	1134697
	601	06/26/12	\$62.65	E	46120	170	Labor Distribution	MEDICARE	
	601	06/11/12	\$62.95	E	46120	170	Labor Distribution	MEDICARE	
BAYPORT PRINTING HOU	601	06/26/12	\$7.90	E	46120	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1134686
INNOVATIVE OFFICE SOL	601	06/12/12	\$5.44	E	46120	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1134636
HOLIDAY FLEET	601	06/06/12	\$643.91	E	46120	212	FUEL	MOTOR FUELS	1134628
HOLIDAY FLEET	601	06/06/12	\$6.42	E	46120	212	FUEL	MOTOR FUELS	1134628
U S BANK VISA	601	06/05/12	\$13.82	E	46120	216	THE USPS STORE	CHEMICALS AN	1134623
U S BANK VISA	601	06/05/12	\$2.80	E	46120	216	USPS	CHEMICALS AN	1134623
U S BANK VISA	601	06/05/12	\$14.25	E	46120	216	USPS	CHEMICALS AN	1134623
U S BANK VISA	601	06/05/12	\$6.95	E	46120	216	USPS	CHEMICALS AN	1134623
HAWKINS WATER	601	06/20/12	\$78.86	E	46120	216	WATER TEST	CHEMICALS AN	1134691
HAWKINS WATER	601	06/20/12	\$81.60	E	46120	216	WATER TEST	CHEMICALS AN	1134691
HAWKINS WATER	601	06/26/12	\$35.00	E	46120	216	CHORINE CYLINDER RE	CHEMICALS AN	1134669
GRAINGER	601	06/04/12	\$82.53	E	46120	220	EAR PLUGS/OPERATIN	OPERATING SU	1134618
STILLWATER MEDICAL GR	601	06/20/12	\$74.00	E	46120	302	MEDICAL SERVICES/EI	CONTRACT SER	1134711

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SENSUS METERING SYSTE	601	06/20/12	\$1,524.60	E	46120	302	ANNUAL SOFTWARE SU	CONTRACT SER	1134706
ONE CALL CONCEPTS	601	06/27/12	\$114.70	E	46120	307	GOPHER STATE LOCAT	GOPHER STATE	1134702
COMCAST	601	06/26/12	\$151.76	E	46120	321	PUBLIC WORKS HIGH S	COMMUNICATI	1134666
PETTY CASH	601	06/06/12	\$5.04	E	46120	322	UPS STORE MEL - PW	POSTAGE	1134629
LEAGUE OF MN CITIES IN	601	06/04/12	\$4,638.00	E	46120	360	PROPERTY-LIABILITY	INSURANCE/P&	1134619
LEAGUE OF MN CITIES IN	601	06/04/12	\$519.00	E	46120	360	EXCESS LIABILITY/PRO	INSURANCE/P&	1134619
XCEL	601	06/06/12	\$1,126.63	E	46120	380	GAS & ELECTRIC SERVI	ELECTRIC SERV	1134630
XCEL	601	06/06/12	\$174.75	E	46120	381	GAS & ELECTRIC SERVI	FUEL FOR HEAT	1134630
XCEL	601	06/06/12	\$83.65	E	46120	381	GAS & ELECTRIC SERVI	FUEL FOR HEAT	1134630
PETTY CASH	601	06/06/12	\$5.00	E	46120	402	JOSH - WATER CLASS P	CONFERENCES	1134629
TR COMPUTER SALES LLC	601	06/26/12	\$19.50	E	46120	416	COMPUTER CONSULTI	REPAIR/MAINT	1134715
U S BANK VISA	601	06/05/12	\$14.91	E	46120	419	FASTENAL COMPANY	REPAIR & MAIN	1134623
HENRYS WATERWORKS, I	601	06/20/12	\$373.35	E	46120	419	LARGE VALVE WRENCH	REPAIR & MAIN	1134692
MENARDS-STILLWATER	601	06/20/12	\$6.92	E	46120	419	STICK ON LETTERS	REPAIR & MAIN	1134698
MENARDS-STILLWATER	601	06/20/12	\$6.98	E	46120	419	TANK SPAYER	REPAIR & MAIN	1134698
GRAINGER	601	06/26/12	\$100.65	E	46120	420	BACKUP BATTERIES	R & M BLDGS, S	1134668
<b>DEPT 46120 WATER</b>			<u>\$21,777.32</u>						
<b>FUND 601 WATER</b>			<u>\$23,474.36</u>						
<b>FUND 602 SEWER</b>									
<b>DEPT 46200 SEWER - OPERATING</b>									
	602	06/11/12	\$4,455.16	E	46200	101	Labor Distribution	WAGES AND SA	
	602	06/26/12	\$4,455.16	E	46200	101	Labor Distribution	WAGES AND SA	
	602	06/26/12	\$322.96	E	46200	121	Labor Distribution	P E R A	
	602	06/11/12	\$323.00	E	46200	121	Labor Distribution	P E R A	
	602	06/26/12	\$267.82	E	46200	122	Labor Distribution	CONT TO RET.,	
	602	06/11/12	\$267.93	E	46200	122	Labor Distribution	CONT TO RET.,	
	602	06/26/12	\$214.14	E	46200	126	Labor Distribution	H S A	
	602	06/11/12	\$204.75	E	46200	126	Labor Distribution	H S A	
	602	06/11/12	\$551.98	E	46200	131	Labor Distribution	CONT TO EMPL	
	602	06/26/12	\$586.21	E	46200	131	Labor Distribution	CONT TO EMPL	
LEAGUE OF MN CITIES IN	602	06/20/12	\$57.45	E	46200	150	WORKERS COMP AUDI	WORKER S COM	1134697
	602	06/11/12	\$62.64	E	46200	170	Labor Distribution	MEDICARE	
	602	06/26/12	\$62.62	E	46200	170	Labor Distribution	MEDICARE	
BAYPORT PRINTING HOU	602	06/26/12	\$7.95	E	46200	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1134686
INNOVATIVE OFFICE SOL	602	06/12/12	\$5.47	E	46200	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1134636
T. R. F. SUPPLY	602	06/20/12	\$249.01	E	46200	220	ODOR CONTROL	OPERATING SU	1134713
BRULIN & COMPANY, INC	602	06/20/12	\$113.20	E	46200	220	GREASE CONTROL	OPERATING SU	1134687
U S BANK VISA	602	06/05/12	\$97.02	E	46200	220	MENARDS	OPERATING SU	1134623
LEAGUE OF MN CITIES IN	602	06/04/12	\$2,008.00	E	46200	360	PROPERTY-LIABILITY	INSURANCE/P&	1134619
LARSON DIESEL SERVICE	602	06/20/12	\$2,490.43	E	46200	412	REPLACE CLUTCH & RE	REP & MAINT V	1134696
TR COMPUTER SALES LLC	602	06/26/12	\$19.50	E	46200	416	COMPUTER CONSULTI	REPAIR/MAINT	1134715
AIR FRESH PORTABLE TOI	602	06/20/12	\$112.48	E	46200	419	PUMPING - INSPIRATIO	REPAIR & MAIN	1134683
TRI-STATE PUMP & CONT	602	06/26/12	\$910.00	E	46200	419	PERFORMED ANNUAL I	REPAIR & MAIN	1134682
<b>DEPT 46200 SEWER - OPERATING</b>			<u>\$17,844.88</u>						
<b>DEPT 46990 SEWER - NON-OPERATING</b>									
METROPOLITAN COUNCIL	602	06/12/12	\$30,831.96	E	46990	434	JULY 2012 MTHLY FLO	STATE FEES FO	1134638
<b>DEPT 46990 SEWER - NON-OPERAT</b>			<u>\$30,831.96</u>						
<b>FUND 602 SEWER</b>			<u>\$48,676.84</u>						
			<u>\$276,827.65</u>						

# City of Bayport

294 North 3rd Street

Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

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## Building Permit Log

For: June, 2012

Printed:6/26/2012

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**Permit Number:** BP2012-33

**Parcel Address:** 551 9TH St. N.

**Applicant:**KYLE DETERT  
OWNER OWNER

**Construction Value:**\$1,200.00

**Filing Date:** 6/4/2012

BAYPORT, MN 55003

**Applicant Phone:**

**Total Fees:** \$79.39

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**Permit Number:** BP2012-34

**Parcel Address:** 628 OAKWOOD St.

**Applicant:**Tim & Tina Jinks  
OWNER OWNER

**Construction Value:**\$9,500.00

**Filing Date:** 6/5/2012

BAYPORT, MN 55003

**Applicant Phone:**

**Total Fees:** \$321.14

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**Permit Number:** BP2012-35

**Parcel Address:** 661 1ST Ave. S.

**Applicant:**J. G. HAUSE CONSTRUCTION  
J. G. HAUSE CONSTRUCTION RESIDENTIAL

**Construction Value:**\$5,962.00

**Filing Date:** 6/6/2012

BAYPORT, MN 55003

**Applicant Phone:**

**Total Fees:** \$135.73

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**Permit Number:** BP2012-36

**Parcel Address:** 540 2nd Ave. S.

**Applicant:**RENEWAL BY ANDERSEN, INC.  
RENEWAL BY ANDERSEN, INC. RESIDENTIAL

**Construction Value:**\$13,331.00

**Filing Date:** 6/11/2012

BAYPORT, MN 55003

**Applicant Phone:**

**Total Fees:** \$257.42

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**Permit Number:** BP2012-37

**Parcel Address:** 319 CENTRAL Ave.

**Applicant:**RENEWAL BY ANDERSEN, INC.  
RENEWAL BY ANDERSEN, INC. RESIDENTIAL

**Construction Value:**\$7,228.00

**Filing Date:** 6/11/2012

BAYPORT, MN 55003

**Applicant Phone:**

**Total Fees:** \$165.86

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**Building Permit Log**

For: June, 2012

Printed:6/26/2012

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**Permit Number:** BP2012-38  
**Parcel Address:** 432 9TH Street N.  
**Applicant:**BEISSEL WINDOW & SIDING CO  
BEISSEL WINDOW & SIDING CO RESIDENTIAL  
**Construction Value:**\$20,800.00  
**Filing Date:** 6/13/2012  
BAYPORT, MN 55003  
**Applicant Phone:**  
**Total Fees:** \$369.40

---

**Permit Number:** BP2012-39  
**Parcel Address:** 193 3rd Street N.  
**Applicant:**SUMMIT FIRE PROTECTION  
SUMMIT FIRE PROTECTION FIRE SYSTEMS  
**Construction Value:**\$2,800.00  
**Filing Date:** 6/14/2012  
BAYPORT, MN 55003  
**Applicant Phone:**  
**Total Fees:** \$147.42

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**Permit Number:** BP2012-40  
**Parcel Address:** 470 1ST Ave. S.  
**Applicant:**MODERN HOME BUILDERS, LLC  
MODERN HOME BUILDERS, LLC RESIDENTIAL  
**Construction Value:**\$4,800.00  
**Filing Date:** 6/20/2012  
BAYPORT, MN 55003  
**Applicant Phone:**  
**Total Fees:** \$125.40

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**Permit Number:** BP2012-41  
**Parcel Address:** 960 INSPIRATION PARKWAY N.  
**Applicant:**DR HORTON, INC MINNESOTA  
DR HORTON, INC MINNESOTA RESIDENTIAL  
**Construction Value:**\$350,000.00  
**Filing Date:** 6/26/2012  
**Applicant Phone:**  
**Total Fees:** \$9,908.64

---

**Permit Number:** MC2012-10  
**Parcel Address:** 942 INSPIRATION PARKWAY S.  
**Applicant:**FIRESIDE HEARTH & HOME  
FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.  
**Construction Value:**\$875.00  
**Filing Date:** 6/14/2012  
BAYPORT, MN 55003  
**Applicant Phone:**  
**Total Fees:** \$80.00

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**Permit Number:** MC2012-11  
**Parcel Address:** 945 INSPIRATION PARKWAY S.  
**Applicant:**FIRESIDE HEARTH & HOME  
FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.  
**Construction Value:**\$1,000.00  
**Filing Date:** 6/19/2012  
BAYPORT, MN 55003  
**Applicant Phone:**  
**Total Fees:** \$80.00

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**Building Permit Log**

For: June, 2012

Printed:6/26/2012

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**Permit Number:** MC2012-12  
**Parcel Address:** 908 INSPIRATION PARKWAY S. BAYPORT, MN 55003  
**Applicant:** GENZ-RYAN PLUMBING & GENZ-RYAN PLUMBING & HEATING  
**Construction Value:** \$8,000.00  
**Filing Date:** 6/21/2012  
**Applicant Phone:**  
**Total Fees:** \$80.00

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**Permit Number:** MC2012-13  
**Parcel Address:** 945 INSPIRATION PARKWAY S. BAYPORT, MN 55003  
**Applicant:** GENZ-RYAN PLUMBING & GENZ-RYAN PLUMBING & HEATING  
**Construction Value:** \$8,500.00  
**Filing Date:** 6/21/2012  
**Applicant Phone:**  
**Total Fees:** \$80.00

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**Permit Number:** MC2012-9  
**Parcel Address:** 12 POINT Road BAYPORT, MN 55003  
**Applicant:** MULLER MECHANICAL SERVICES, MULLER MECHANICAL SERVICES, INC.  
**Construction Value:** \$5,000.00  
**Filing Date:** 6/13/2012  
**Applicant Phone:**  
**Total Fees:** \$80.00

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**Permit Number:** PL2012-12  
**Parcel Address:** 945 INSPIRATION PARKWAY S. BAYPORT, MN 55003  
**Applicant:** SILVER TREE PLUMBING & SILVER TREE PLUMBING & HEATING, LLC  
**Construction Value:** \$8,000.00  
**Filing Date:** 6/7/2012  
**Applicant Phone:**  
**Total Fees:** \$80.00

---

**Permit Number:** PL2012-14  
**Parcel Address:** 318 MAINE St. N. BAYPORT, MN 55003  
**Applicant:** BELL'S TRUCKING, INC. BELL'S TRUCKING, INC. SEWER & WATER  
**Construction Value:** \$2,500.00  
**Filing Date:** 6/11/2012  
**Applicant Phone:**  
**Total Fees:** \$80.00

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**Permit Number:** PL2012-15  
**Parcel Address:** 302 Maine Street N. Bayport, MN 55003  
**Applicant:** BELL'S TRUCKING, INC. BELL'S TRUCKING, INC. SEWER & WATER  
**Construction Value:** \$3,500.00  
**Filing Date:** 6/11/2012  
**Applicant Phone:**  
**Total Fees:** \$80.00

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## Building Permit Log

For: June, 2012

Printed:6/26/2012

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**Permit Number:** PL2012-16  
**Parcel Address:** 945 INSPIRATION PARKWAY S. BAYPORT, MN 55003  
**Applicant:** SILVER TREE PLUMBING & HEATING, LLC  
**Construction Value:** \$8,000.00  
**Filing Date:** 6/11/2012  
**Applicant Phone:**  
**Total Fees:** \$80.00

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**Permit Number:** PL2012-17  
**Parcel Address:** 3877 PARADISE COVE NORTH STILLWATER, MN 55082  
**Applicant:** MC DONALD CONSTRUCTION  
**BOHN WELL DRILLING COMPANY SEWER & WATER**  
**Construction Value:**  
**Filing Date:** 6/11/2012  
**Applicant Phone:**  
**Total Fees:** \$1,430.00

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**Permit Number:** PL2012-18  
**Parcel Address:** 3320 PETE MILLER LANE STILLWATER, MN 55082  
**Applicant:** DERRICK CUSTOM HOMES, LLC  
**COUNTRYSIDE PLUMBING & HEATING**  
**Construction Value:**  
**Filing Date:** 6/8/2012  
**Applicant Phone:**  
**Total Fees:** \$1,430.00

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**Permit Number:** SG2012-3  
**Parcel Address:** 193 3rd Street N. BAYPORT, MN 55003  
**Applicant:** HAZ, LLC & JEFF HAUSE  
**J. G. HAUSE CONSTRUCTION RESIDENTIAL**  
**Construction Value:**  
**Filing Date:** 6/25/2012  
**Applicant Phone:**  
**Total Fees:** \$64.00

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CITY OF BAYPORT  
294 NORTH THIRD STREET  
BAYPORT, MINNESOTA 55003  
PHONE 651-275-4404 FAX 651-275-4411

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Date: June 26, 2012  
To: City Council  
Mitch Berg, City Administrator  
From: Sara Taylor, Assistant City Administrator/Planner  
Subject: Appointment of election judges for 2012 primary and general elections

### ***BACKGROUND***

The city is required to appoint citizens of Washington County to serve as election judges to assist with the upcoming primary and general elections. Election judges are compensated at \$10.00 per hour for their services, and head election judges are compensated at \$12.00 per hour. The following individuals are willing to serve as election judges for the upcoming elections:

Elizabeth Orne	Renee Tolonen	Lee Stoerzinger
Karen Lampi	Coleen Siegfried	Elizabeth Utecht
Beverly Schultz	Tim MacDonald	Nancy McPherson
Audrey Kelly	Pamela Hoye	

City staff is still waiting for a response from a few individuals that may be willing to serve as alternate election judges, if necessary. Staff requests that City Administrator Berg be designated to appoint these individuals to serve as election judges for the 2012 primary and general elections.

### ***RECOMMENDATION***

It is recommended that the City Council appoint the individuals listed above to serve as election judges for the 2012 primary and general elections and designate City Administrator Berg to appoint alternate election judges, if necessary.



CITY OF BAYPORT  
294 NORTH THIRD STREET  
BAYPORT, MINNESOTA 55003  
PHONE 651-275-4404 FAX 651-275-4411

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DATE: May 29, 2012

TO: Mayor and City Council  
Mitchell Berg, City Administrator

FROM: Laura Eastman, Chief of Police

RE: Grant agreement with Minnesota Department of Public Safety for "Toward Zero Deaths" project

***BACKGROUND***

Annually, the Bayport Police Department participates in a grant agreement with the Minnesota Department of Public Safety, Office of Traffic Safety, for the "Toward Zero Deaths" project. The project focuses on enforcement of seat belt/child restraint, impaired driving, speed, distracted driving, and attempts to minimize the impact that these issues have on our city and surrounding communities. The duration of the project is October 1, 2012 through September 30, 2013.

***RECOMMENDATION***

Staff recommends the City Council adopt a motion authorizing the execution of this agreement.



CITY OF BAYPORT  
294 NORTH THIRD STREET  
BAYPORT, MINNESOTA 55003  
PHONE 651-275-4404 FAX 651-275-4411

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Date: June 8, 2012  
To: Mayor and City Council  
City Administrator Mitchell Berg  
From: Police Chief Laura Eastman  
Re: Replacement of Police Department Squad Vehicle

***BACKGROUND***

As part of the department's ongoing budgeting process, funds are dedicated to a Capital Improvement Fund (CIP) in order to replace items that wear out over time. The 2009 Dodge Charger is nearing the end of its reliability as a full-time squad vehicle and I am requesting permission to order a replacement vehicle.

I am recommending placing an order for a 2013 Dodge Charger four-door sedan police squad at this time, for delivery after January 1, 2013. The department currently utilizes Dodge Chargers in our fleet and officers are pleased with the vehicle's performance. The 2013 squad model is considered a new generation vehicle, which will be even more user friendly for patrol and officer use. The Washington County Sheriff's Office will also be purchasing these vehicles due to the upgrades being made.

I received the state bid amount of \$25,790.00 for the replacement vehicle. There will be approximately \$6,000.00 in additional costs to transfer equipment from the old vehicle and add graphics. The total amount requested from the CIP fund would not exceed \$33,000.00.

***RECOMMENDATION***

Staff recommends the City Council adopt a motion approving the order and purchase of a 2013 Dodge Charger police squad for an amount not to exceed \$33,000.00.

**LG214 Premises Permit Application Annual Fee \$150**

FOR BOARD USE ONLY

Check # \_\_\_\_\_

\$ \_\_\_\_\_

**Required Attachments to LG214**

1. If the premises is leased, attach a copy of your lease. **Use LG215 Lease for Lawful Gambling Activity.** **Mail the application and required attachments to:**  
 Gambling Control Board  
 1711 West County Road B, Suite 300 South  
 Roseville, MN 55113
2. \$150 annual premises permit fee, for each permit.  
 Make check payable to "State of Minnesota."

**Questions?** Call 651-639-4000 and ask for Licensing.

**Organization Information**

1. Organization name Stillwater Elks #179 License number 01058
2. Chief executive officer (CEO) James Joslin Daytime phone 651-230-3136
3. Gambling manager J Scott Clarey Daytime phone 651-439-2919

**Gambling Premises Information**

4. Current name of site where gambling will be conducted Hefty's Road House
5. List any previous names for this location Captains Corner
6. Street address where premises is located 193 3rd Street N  
 (Do not use a P.O. box number or mailing address)

- |                           |    |          |                             |                          |
|---------------------------|----|----------|-----------------------------|--------------------------|
| 7. City<br><u>Bayport</u> | OR | Township | County<br><u>Washington</u> | Zip code<br><u>55003</u> |
|---------------------------|----|----------|-----------------------------|--------------------------|

8. Does your organization own the building where the gambling will be conducted?  
 Yes  No **If no, attach LG215 Lease for Lawful Gambling Activity.**  
 Yes  No **Raffle only.** No lease is required if only a raffle will be conducted.
9. Is any other organization conducting gambling at this site?  Yes  No  Don't know
10. Has your organization previously conducted gambling at this site?  Yes  No

**Gambling Bank Account Information (must be in Minnesota)**

11. Bank name Lake Elmo Bank Bank account number 091910196
12. Bank street address 11465 39th St N. City Lake Elmo State MN Zip code 55042-0857

**All Temporary and Permanent Off-site Storage Spaces**

(for gambling equipment and records related to this site - must be stored in Minnesota)

13. Address (Do not use a P.O. box number) 1905 Greeley St S. City Stillwater State MN Zip code 55082
- 12870 Otchipwe Ave N Stillwater MN 55082

**Acknowledgment by Local Unit of Government: Approval by Resolution**

<p><b>CITY APPROVAL</b> for a gambling premises located within city limits</p> <p>City name _____</p> <p>Date approved by city _____</p> <p>Resolution number if any _____</p> <p>Signature of city personnel _____</p> <p>Title _____ Date ____/____/____</p>	<p><b>COUNTY APPROVAL</b> for a gambling premises located in a township</p> <p>County name _____</p> <p>Date approved by county _____</p> <p>Resolution number if any _____</p> <p>Signature of county personnel _____</p> <p>Title _____ Date ____/____/____</p>
--	---

**Acknowledgment and Oath**

- |   |   |
|---|---|
| <ol style="list-style-type: none"> <li>1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises.</li> <li>2. The Board and its agents, and the commissioners of revenue and public safety and their agents are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.</li> <li>3. I have read this application and all information submitted to the Board is true, accurate, and complete.</li> <li>4. All required information has been fully disclosed.</li> </ol> | <ol style="list-style-type: none"> <li>5. I am the chief executive officer of the organization.</li> <li>6. I assume full responsibility for the fair and lawful operation of all activities to be conducted.</li> <li>7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them.</li> <li>8. Any changes in application information will be submitted to the Board no later than 10 days after the change has taken effect.</li> <li>9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.</li> </ol> |
|---|---|

Signature of Chief Executive Officer (designee may not sign) \_\_\_\_\_ Date 6-15-12  
 Print name John Joslin

Reset Form
Print form and have CEO sign

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.</p>	<p>Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.</p>	<p>Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management &amp; Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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CITY OF BAYPORT  
294 NORTH THIRD STREET  
BAYPORT, MINNESOTA 55003  
PHONE 651-275-4404 FAX 651-275-4411

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Date: June 21, 2012  
To: Mayor and City Council  
From: Mitch Berg, City Administrator  
Sara Taylor, Assistant City Administrator/Planner  
Subject: Consider approval of an off-sale liquor license for "Hefty's" located at 193 3<sup>rd</sup> Street North

### ***BACKGROUND***

The city has received a new off-sale liquor license application from property owners Jeffrey and Michelle Hause. It should be noted that the city has already completed the required background investigation and approved on-sale, Sunday, and 2:00 a.m. closing liquor licenses for the establishment for 2012, which will be released when a certificate of occupancy has been issued for the building, to declare that it is suitable for use.

At the time the on-sale, Sunday, and 2:00 a.m. closing applications were submitted to the city, the property owners were unsure whether they wanted to engage in the off-sale of liquor, but have since decided to pursue this license. As such, they have now submitted the necessary application form and fee to obtain the off-sale license. Once approved by the city, the license application will be sent to the Minnesota Alcohol and Gambling Enforcement Division for final approval and issuance.

### ***RECOMMENDATION***

Staff recommends the City Council adopt a motion approving an off-sale liquor license for the establishment located at 193 3<sup>rd</sup> Street North, which shall be released upon approval by the state and issuance of certificate of occupancy for the building.



Minnesota Department of Public Safety  
**ALCOHOL AND GAMBLING ENFORCEMENT DIVISION**  
 444 Cedar St., Suite 133, St. Paul, MN 55101-5133  
 (651) 201-7507 FAX (651)297-5259 TTY(651)282-6555  
 WWW.DPS.STATE.MN.US



**APPLICATION FOR OFF SALE INTOXICATING LIQUOR LICENSE**

**No license will be approved or released until the \$20 Retailer ID Card fee is received**

Workers compensation insurance company. Name SFM Policy # 52981201  
 Licensee's MN Sales and Use Tax ID # 2149359 To apply for a MN sales and use tax ID #, call (651) 296-6181  
 Licensee's Federal Tax ID # 45-2423663

**If a corporation, an officer shall execute this application. If a partnership, a partner shall execute this application.**

Licensee Name (Individual, Corporation, Partnership, LLC) <u>Hefty House Inc.</u>	Social Security #	Trade Name or DBA <u>Hefty's</u>
License Location (Street Address & Block No.) <u>193 3rd St. N.</u>	License Period From <u>1/1/2012</u> To <u>1/31/2012</u>	Applicant's Home Phone #
City <u>Bayport</u>	County <u>Washington</u>	State <u>MN</u>
Name of Store Manager <u>Michelle Hause</u>	Business Phone Number <u>(651) 439-0189</u>	Zip Code <u>55003</u>
		DOB (Individual Applicant)

**If a corporation or LLC state name, date of birth, Social Security # address, title, and shares held by each officer. If a partnership, state names, address and date of birth of each partner.**

Partner Officer (First, middle, last)	DOB	SS#	Title	Shares	Address, City, State, Zip Code
<u>Jeffrey Gene Hause</u>			<u>President</u> <u>Treasurer</u>	<u>50%</u>	<u>2400 Oakgreen Ave N</u> <u>Stillwater MN 55082</u>
<u>Michelle Louise Hause</u>			<u>Vice President</u> <u>Secretary</u>	<u>50%</u>	<u>2400 Oakgreen Ave N</u> <u>Stillwater MN 55082</u>
Partner Officer (First, middle, last)	DOB	SS#	Title	Shares	Address, City, State, Zip Code
Partner Officer (First, middle, last)	DOB	SS#	Title	Shares	Address, City, State, Zip Code

- If a corporation, date of incorporation 5/27/2011, state incorporated in Minnesota, amount paid in capital \$1000. If a subsidiary of any other corporation, so state \_\_\_\_\_ and give purpose of corporation \_\_\_\_\_. If incorporated under the laws of another state, is corporation authorized to do business in the state of Minnesota?  Yes  No
- Describe premises to which license applies; such as (first floor, second floor, basement, etc.) or if entire building, so state.  
First floor
- Is establishment located near any state university, state hospital, training school, reformatory or prison?  Yes  No If yes state approximate distance. Quarter mile - Anderson Elementary School  
One mile - Bayport Prison
- Name and address of building owner: Haz LLC (Jeffrey + Michelle Hause)  
PO Box 206, 193 3rd St. N, Bayport, MN 55003  
Has owner of building any connection, directly or indirectly, with applicant?  Yes  No
- Is applicant or any of the associates in this application, a member of the governing body of the municipality in which this license is to be issued?  Yes  No If yes, in what capacity? \_\_\_\_\_
- State whether any person other than applicants has any right, title or interest in the furniture, fixtures or equipment for which license is applied and if so, give name and details. Bonnie + Roger Traska - Contract for Deed  
for building
- Have applicants any interest whatsoever, directly or indirectly, in any other liquor establishment in the state of Minnesota?  
 Yes  No If yes, give name and address of establishment. \_\_\_\_\_

8. Are the premises ~~now~~ occupied or to be occupied by the applicant entirely separate and exclusive from any other business establishment?  Yes  No
9. State whether applicant ~~has~~ or will be granted, an On sale Liquor License in conjunction with this Off Sale Liquor License and for the same premises.  Yes  No  Will be granted
10. State whether applicant ~~has~~ or will be granted a Sunday On Sale Liquor License in conjunction with the regular On Sale Liquor License.  Yes  No  Will be granted
11. If this application is for a County Board Off Sale License, state the distance in miles to the nearest municipality. Quarter mile
12. State Number of Employees 25
13. If this license is being issued by a County Board, has a public hearing been held as per MN Statute 340A.405 sub2(d)? N/A
14. If this license is being issued by a County Board, is it located in an organized township? **If so, attach township approval.**

1. State whether applicant or any of the associates in this application, have ever had an application for a liquor license rejected by any municipality or state authority; if so, give dates and details. N/A
2. Has the applicant or any of the associates in this application, during the five years immediately preceding this application ever had a license under the Minnesota Liquor Control Act revoked for any violation of such laws or local ordinances; if so, give dates and details. N/A
3. Has applicant, partners, officers, or employees ever had any liquor law violations or felony convictions in Minnesota or elsewhere, including State Liquor Control penalties?  Yes  No If yes, give dates, charges and final outcome.
4. During the ~~past~~ license year, has a summons been issued under the Liquor Civil Liability Law (Dram Shop) M.S. 340A.802.  Yes  No If yes, attach a copy of the summons.

This licensee must have one of the following:

(ATTACH CERTIFICATE OF INSURANCE TO THIS FORM.)

Check one

- A. Liquor Liability Insurance (Dram Shop) - \$50,000 per person, \$100,000 more than one person; \$10,000 property destruction; \$50,000 and \$100,000 for loss of means of support.
- or
- B. A surety bond from a surety company with minimum coverage as specified in A.
- or
- C. A certificate from the State Treasurer that the licensee has deposited with the state, trust funds having market value of \$100,000 or \$100,000 in cash or securities.

**I certify that I have read the above questions and that the answers are true and correct of my own knowledge.**

Print name of applicant & title

Signature of Applicant

Date

*Michelle Louise Hause*

*Michelle Louise Hause*

*6/20/2012*

**REPORT BY POLICE/SHERIFF'S DEPARTMENT**

This is to certify that the applicant and the associates named herein have not been convicted within the past five years for any violation of laws of the State of Minnesota or municipal ordinances relating to intoxicating liquor except as follows:

Police/Sheriff's Department

Title

Signature

PS 9136-(2006)

County Attorney's Signature

**IMPORTANT NOTICE**

All retail liquor licensees must have a current Federal Special Occupational Stamp. This stamp is issued by the Bureau of Alcohol, Tobacco, and Firearms. For information call (651)726-0220

PD \$240.00 6/20/12

CI 5229



Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
444 Cedar Street, Suite 222, St. Paul, MN 55101  
651-201-7500 Fax 651-297-5259 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax exempt number	
Bayport Manna Assoc., Inc	6/1988	250-59-25	
Address	City	State	Zip Code
200 Fifth Ave So	Bayport	Minnesota	55003
Name of person making application	Business phone	Home phone	
Kathy Curtis			
Date set ups will be sold	Type of organization		
Aug 4, 2012	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip
X Marcus Bernes, President	Lake Elmo	Minnesota	55042
Add New Officer			

Location where permit will be used. If an outdoor area, describe.

Setup on D Dock road, Clubhouse parking lot

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

Minnesota School of Bartending  
2426 University Ave West, St Paul, MN 55114

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Bayport  
City/County  
\$50.00  
City Fee Amount  
June 19, 2012  
Date Fee Paid

Date Approved  
Permit Date

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the permit for the event.



**CITY OF BAYPORT**  
**294 NORTH THIRD STREET**  
**BAYPORT, MINNESOTA 55003**  
**PHONE 651-275-4404 FAX 651-275-4411**

Date: June 11, 2012

To: Mayor and City Council

From: Mitchell Berg, City Administrator

Re: Consider a request for a concept off-leash dog park to be located at Barker's Alps Park

***BACKGROUND***

As requested, staff has prepared the following estimate for the initial construction and annual maintenance costs for the proposed dog park to be shared by Friends of Stillwater Dog Park (FSADP) and the city, based on the proposal presented to the City Council at the June 4, 2012 meeting (see attached).

<b>FSADP initial construction costs:</b>		
Fencing	\$ 4,300	5'x 1060' galvanized chain link fence and double entry gate
Signage	\$1,000	Bulletin board, rules and regulation sign, and handicap parking signs
Bag dispenser	\$125	
Landscaping	\$1,500	Landscaping along fence and wood chip surface
Benches	\$3,000	2 benches and concrete pads
Waste Receptacles	\$1,000	2 waste receptacles
Contingency	\$1,639	15% contingency
<b>Total</b>	<b>\$12,564</b>	
<b>FSADP annual maintenance costs:</b>		
Labor	\$2,000	
Materials and supplies	\$3,500	Fencing, landscaping, and waste bags
Satellite Toilet	\$1,000	
<b>Total</b>	<b>\$6,500</b>	

<b>City initial construction costs:</b>		
Labor and vehicles (in-kind)	\$7,500	Prepare site for a dog park and donate wood chips for ground surface
<b>Total</b>	<b>\$7,500</b>	
<b>City annual maintenance costs:</b>		
Labor, equipment (in-kind)	\$14,300	Remove garbage and invasive species, shovel path
Garbage bags	\$400	
Insurance	\$250	
Contingency	\$2,243	15% contingency
<b>Total</b>	<b>\$17,193</b>	

***RECOMMENDATION***

Staff recommends the City Council adopt a motion on whether to proceed with the proposed dog park in Barker's Alps Park.

## Proposal

With the collaboration between the city and FSADP and utilizing funds donated to FSADP, we would like to:

- Install a five foot chain link fence (or other suitable fence) with a double/triple gated entry around the OLRA
- Provide at least one waste receptacle near gate. Add an additional container if warranted.
- Provide bag dispenser with recycled bags.
- Provide OLRA signage with rules
- Provide 2 benches within the OLRA
- Install small bulletin board for notices
- Clear buckthorn and any hazardous trees and shrubbery
- Lay wood chips/gravel at gate entrance and low spots
- Create 2 handi-cap parking spaces at 2<sup>nd</sup> street trail entrance
- Plant vines such as Virginia creeper or hopsvine along fence

### **In conclusion...**

It is our vision that we will maintain and promote a natural, clean, recreational site, that can be enjoyed by patrons and their pets.

FSADP is dedicated to making an OLRA a reality for area residents and their dogs. Therefore, we ask the city for a commitment to the Barker's Alp's Site so that we may focus our efforts and support on an attainable goal.

**“Supervised free-roaming dogs aren’t a threat to public safety; unsocialized ones are”**

Ted Kerasote, author of *Merle's Door – Lessons from a*

*Freethinking Dog*



CITY OF BAYPORT  
294 NORTH THIRD STREET  
BAYPORT, MINNESOTA 55003  
PHONE 651-275-4404 FAX 651-275-4411

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Date: June 25, 2012

To: Mayor and City Council

From: Mitchell Berg, City Administrator  
Mel Horak, Public Works Supervisor

Subject: Consider authorization to purchase fire hydrants and related equipment for the city's Water Department

### **BACKGROUND**

As part of ongoing efforts to maintain the city's Water Department infrastructure, the Public Works Department is planning to replace four obsolete fire hydrants this year. Some of these leaky hydrants are 60-70 years old and repair parts are no longer available.

The typical cost to replace one fire hydrant is approximately \$5,350.00, which consists of:

- Hydrant - \$2,500.00
- Isolation valve including riser and hardware - \$850.00
- Excavation - \$1,000.00
- Restoration and employee overhead - \$1,000.00 (or more depending on the amount of street patching and/or curbing replacement needed)

Quotes were solicited from five vendors for miscellaneous Water Department supplies, including four complete hydrant assemblies and one hydrant head assembly. The following tabulation is a breakout for the hydrant portion of the quote sheet. The low quoter is Ferguson Enterprises, Inc., d/b/a/ Ferguson Water Works, Blaine, Minnesota.

<b>Company</b>	<b>Hydrant Pricing</b>
Ferguson Enterprises	\$13,646.34
Henry's Waterworks	No quote on hydrants
Minnesota Pipe and Equipment	\$14,257.05
HD Supply	\$14,563.00
Miller Excavating	\$16,019.30

### **RECOMMENDATION**

Staff recommends the City Council adopt a motion authorizing the Public Works Department to purchase fire hydrants and other related supplies from Ferguson Water Works, Blaine, Minnesota, for a do-not-exceed amount of \$20,015.27. This is a budgeted expenditure for 2012 and funding will be obtained from Water and Sewer Improvement Fund 206.



CITY OF BAYPORT  
294 NORTH THIRD STREET  
BAYPORT, MINNESOTA 55003  
PHONE 651-275-4404 FAX 651-275-4411

Date: June 11, 2012

To: Mayor and Council

From: Mitchell Berg, City Administrator  
Sara Taylor, Assistant City Administrator/Planner  
Mel Horak, Public Works Supervisor

Subject: Consider the placement of fixtures and installation of landscaping in the city's central business district

### **BACKGROUND**

Based on direction from the City Council at the April 2, 2012 workshop, staff met with several business owners to solicit interest in participating in a project to beautify and improve the city's downtown area. A total of 14 businesses along Hwy 95 (from Central Avenue to 5<sup>th</sup> Avenue North) expressed interest in the city installing fixtures, such as benches, waste receptacles and/or planters on their property.

On June 11, 2012, Assistant City Administrator/Planner Sara Taylor, Mayor Susan St. Ores, Councilmember Michele Hanson, and I met to evaluate potential locations and make a suggestion on the placement of fixtures and/or installation of landscaping for City Council consideration. The consensus was to retain the Wabash Valley product line and dark green color palette, originally selected by the Citizen Park Advisory Committee, for comfort and design, as well as to create a uniform and consistent look for the fixtures located in city parks and other city property. Below, please find a list of suggested locations, as well as an estimated cost for the fixture/improvement and installation. A map of the locations is also attached, for reference.

<i>Business / Location</i>	<i>Fixture / Improvement</i>	<i>Estimated Cost</i>
1. Valley Agencies	Install 1 bench	\$1,500.00
2. Bread Art / Bayport Liquor	Replace 2 trash cans, install 1 planter	\$1,500.00
3. Holiday Station	Replace 1 trash can, install 1 planter	\$1,000.00
4. Post Office	Install 1 bench and 1 planter, replace trash can	\$2,500.00
5. People's Church Office	Install 1 bench	\$1,500.00
6. Andersen Elementary	Install 1 bench	\$3,000.00
7. City Hall	Install a rain garden, remove diseased trees/plants	\$5,000.00
8. Village Green	Replace 2 benches, 1 picnic table, and 1 trash can	\$5,500.00
9. Perro Park	Replace 2 trash cans, install 2 benches, 1 bike rack, and 1 planter	\$7,000.00

### **STAFF COMMENTS**

Items 1-6: Staff feels that these items would be relatively easy, and could accomplish installation of the fixtures in the next few months.

Item 7: With the help of the University of Minnesota and Washington County Master Gardeners and the Middle St. Croix Water Management Organization (MSCWMO), staff would like to make this project a priority, as the landscaping will not only be an aesthetic improvement, but the rain garden will also help direct water away from the foundation at City Hall and prevent additional water problems.

- Item 8: Two mature, diseased trees in the north portion of Village Green Park are scheduled to be removed this year. In addition, well house #3 is scheduled for rehabilitation in the near future, which may alter the footprint of the existing building. As such, staff recommends waiting on the replacement of the existing picnic table at the Village Green and instead, using this money (approximately \$2,000.00) to plant replacement trees.
- Item 9: Substantial excavation work will be required to install the two benches in the proposed location at Perro Park, which was not included in the estimate above, and could be quite costly. Before pursuing the bench installation and placement of other fixtures, staff recommends revisiting the preliminary master park plan for Perro Park and evaluating other potential improvements, to ensure the placement of these fixtures will not encroach or interfere with other park projects/improvements planned for the future.

In addition to monetary donations from the businesses, the Master Gardeners and the MSCWMO have offered technical assistance and volunteer labor, which will help offset costs associated with the improvements. Additional funding would be allocated from the city's Recreational Capital Equipment Maintenance Fund and/or the city's undesignated General Fund at an amount not to exceed \$20,000.00. Should the City Council wish to move forward, staff will prepare the necessary easement agreements with the business owners for placement of the fixtures and coordinate with the Master Gardeners and the MSCWMO on the landscaping improvements at City Hall.

### ***RECOMMENDATION***

Staff recommends the City Council adopt a motion to specify fixtures and an expenditure amount for the improvements to the city's central business district.



VILLAGE GREEN  
Benches, trash can,  
picnic table



ANDERSEN SCHOOL  
Bench



CITY HALL  
North side rain garden  
and landscaping

HOLIDAY  
Trash can, planter



BREAD ART AND  
BAYPORT LIQUOR  
Trash cans, planter



North ↑



PERRO PARK  
Benches, trash cans,  
planter, bike rack



PEOPLE'S CHURCH  
Bench

HWY 95



POST OFFICE  
Bench, planter



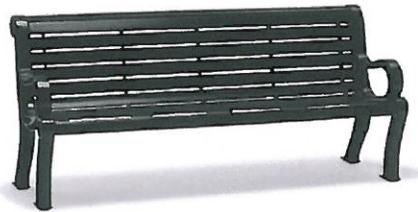
VALLEY AGENCIES  
Bench

# Wabash Valley Park Products

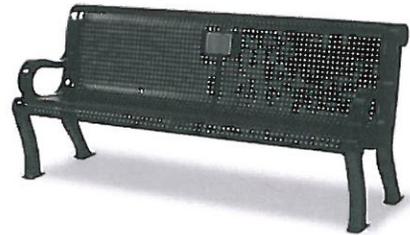
Color:



Surface:



Standard 6 foot park bench



Memorial 6 foot park bench with plaque



Rectangular 7 foot ADA picnic table



Round 46 inch picnic table



55-gallon trash receptacle



Dome-top trash receptacle lid



24 inch square x 30 inch high planter



5 foot saddleback bike rack



CITY OF BAYPORT  
294 NORTH THIRD STREET  
BAYPORT, MINNESOTA 55003  
PHONE 651-275-4404 FAX 651-275-4411

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Date: June 27, 2012

To: Mayor and City Council

From: Mitchell Berg, City Administrator

Re: Update on boat trailer parking agreement with Andersen Corporation

### ***BACKGROUND***

On June 11, 2012, Andersen Corporation submitted a draft copy of the revised Parking License Agreement to the city. After conferring with the City Attorney on the revised agreement, I informed Andersen Corporation the city had concerns regarding the following conditions:

- Andersen desires not to be held liable for any injury to property or persons, if Andersen was determined to be negligent.
- Andersen desires the city to indemnify and defend them in a lawsuit, if Andersen was determined to be negligent.
- Andersen wishes to constrain the city's ability to fully utilize the boat launch, boarding dock, and 4<sup>th</sup> Avenue (parking) in perpetuity, regardless if this agreement remains in force.

I met with Andersen on June 26, 2012, to review these concerns and they are in the process of reviewing it with their legal counsel. Both parties have agreed as part of the agreement, that a separate ordinance be included to regulate activities related to the boat launch area. Because staff is also recommending some general updates to the city's park and recreation ordinance, this will be listed as a separate item on the July 2, 2012 City Council agenda for consideration.

It should be noted that Andersen wanted to review the draft ordinance prior to adoption by the City Council. To date, I have yet to receive comments on the text of the proposed boat launch ordinance. If Andersen requests changes to the proposed ordinance, I will provide the revised text at the meeting. If I do not hear back from Andersen Corporation on the boat trailer parking agreement by the July 2, 2012 meeting, I would like to explore some alternative solutions to accommodate parking for vehicles with boat trailers, including the possibility of amending the ordinance to allow parking along 4<sup>th</sup> Avenue North.

### ***RECOMMENDATION***

Assuming a consensus can be reached by the city and Andersen Corporation, staff will proceed with finalizing the Parking License Agreement, as directed previously by the City Council at the April 2, 2012 meeting. If a consensus cannot be reached by the meeting, staff recommends the City Council direct staff to research and present alternative boat trailer parking options at the August 6, 2012 City Council meeting.



CITY OF BAYPORT  
294 NORTH THIRD STREET  
BAYPORT, MINNESOTA 55003  
PHONE 651-275-4404 FAX 651-275-4411

---

Date: June 27, 2012  
To: Mayor and City Council  
From: Mitch Berg, City Administrator  
Sara Taylor, Assistant City Administrator/Planner  
Subject: Consider an amendment to Chapter 42, Parks and Recreation, of the Bayport City Code of Ordinances

**BACKGROUND**

As a condition of approval of the boat trailer parking agreement, Andersen Corporation requested the city adopt an ordinance that would assist in regulating the activities related to the boat launch area. In preparing this draft ordinance, staff recognized that several other sections of Chapter 42, Parks and Recreation, could benefit from some amendments and updates. Below, please find a summary of the proposed ordinance amendments and reason for the suggested amendments. It should be noted that in the attached draft ordinance, deletions are indicated in ~~strike through~~ and additions are indicated in **bold underline**.

- Section 42-1 through 42-5. General edits, as well as the acknowledgement of Lakeside Park, Village Green Park, and the public boat launch, and their legal descriptions as city park and recreation facilities, which did not previously exist in the ordinance.
- Section 42-26. Deletion of this specific language related to certain prohibited acts on tennis courts, as these acts are considered misuse of a recreation facility and acknowledged and enforceable under Section 42-52.
- Section 42-51. General edits to acknowledge hours for all parks and recreation facilities, and current exemptions to these hours.
- Section 42-52. General edits to specify rules, regulations, and user responsibilities for parks and recreation facilities.
- Section 42-53. Additional language to acknowledge current use, rental, and special event policies and fees.
- Section 42-54. Deletion of alternate parking hours for Sunday-Thursday, to simplify regulations and be consistent with current enforcement.
- Section 42-55. Deletion of this specific language related to picnic shelters, as this is acknowledged under Section 42-53. Additional language to acknowledge existence, intended use, and dates/hours for the boat launch area and proposed boarding dock. Unauthorized activities/misuse are enforceable under Section 42-52.
- Section 42-56. Deletion of specific language related to ice skating rinks, as this is acknowledged under Section 42-51 and 42-53.

**RECOMMENDATION**

Staff recommends the City Council adopt a motion approving the amendments to Chapter 42, Parks and Recreation, of the Bayport City Code of Ordinances, as well as the ordinance summary for publication purposes.

ORDINANCE NO. \_\_\_\_

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA  
AMENDING CHAPTER 42, PARKS AND RECREATION OF THE BAYPORT CITY CODE

Section 1. The Bayport City Code is hereby amended as follows (additions are indicated in **bold underline** and deletions are indicated in ~~strikethrough~~):

Article I. IN GENERAL.

Sec. 42-1. Barker's Alps Park.

(a) The tract described in this section is hereby dedicated and set aside for park and recreational purposes and shall be and become a public park: All that part of the Northwest Quarter (NW¼) of the Northeast Quarter (NE¼) of Section 10, Township 29, Range 20, Washington County, Minnesota, lying west of the west line of West Hills Addition to Bayport, Minnesota, according to the plat thereof on file and of record in the office of the register of deeds in and for said Washington County; and The north 900 feet of the Southwest Quarter (SW¼) of the Northeast Quarter (NE¼) of said Section 10, as measured at right angles to the north line of the Southwest Quarter (SW¼) of the Northeast Quarter (NE¼) of said Section 10.

(b) The name of the park described in subsection (a) shall be Barker's Alps **Park**.

Sec. 42-2. Perro Park.

(a) The tract described in this section is hereby dedicated, declared and set aside for park and recreational purposes and shall be and become a public park: Lots 1, 2, 3, 4, 7, 8, 9, 10, 11 and 12, block 45.

(b) The name of the park described in subsection (a) shall be Perro Park.

~~Secs. 42-3—42-25. Reserved.~~

**Section 42-3. Lakeside Park.**

**(a) The tract described in this section is hereby dedicated, declared and set aside for park and recreational purposes and shall be and become a public park: All that part of Mill Lots 13 – 17 and the Railroad Reserve Lot, Bayport, Minnesota, according to the plat on file and of record in the office of the county recorder, Washington County, Minnesota;**

**(b) The name of the park described in subsection (a) shall be Lakeside Park.**

**Section 42-4. Village Green Park.**

**(a) The tract described in this section is hereby dedicated, declared and set aside for park and recreational purposes and shall be and become a public park: Lots numbered One (1), Two (2), Three (3), Four (4), Five (5), and Six (6), in Block Number Forty-one (41) of South Stillwater, as surveyed and platted and now on file and of record in the office of the Register of Deeds in and for the County of Washington and State of Minnesota.**

**(b) The name of the park described in subsection (a) shall be Village Green Park.**

Section 42-5. Boat Launch.

(a) The tract described in this section is hereby dedicated, declared, and set aside for recreational purposes as a public boat launch: All that part of Mill Lots number six (6) and seven (7) of South Stillwater, as surveyed, platted and now of record in the office of the Register of Deeds of said Washington County, bounded as follows, to-wit: On the north by a line drawn parallel with and ten (10) feet southerly from a prolongation easterly of the southern line of Block number thirty-one (31) of said South Stillwater; on the east by the shore of Lake St. Croix; on the south by a line drawn parallel with and ten (10) feet northerly from a prolongation easterly of the northern line of Block number forty-three (43) of said South Stillwater and on the west by the eastern line of the right of way of the Chicago, St. Paul, Minneapolis and Omaha Railroad Company.

Section 42-6 – 42-50. Reserved.

Article II. USE OF TENNIS COURTS.

~~Sec. 42-26. Bicycles, in-line skating and skateboards on tennis courts prohibited. It is unlawful for any person to ride a bicycle, or use in-line skates or a skateboard on any public tennis courts in the city.~~

~~Secs. 42-27 – 42-50. Reserved.~~

Article III. USE OF PARKS AND RECREATION FACILITIES.

Sec. 42-51. – Hours.

Lakeside, Barker's Alps, **Village Green** and Perro Parks shall be open to the public for general use between sunrise and sunset each day, which hours shall be posted in a conspicuous manner at each park. It is unlawful for any unauthorized person to be within the park limits or utilize city recreation facilities before or after designated park hours, without prior consent of the Bayport City Council, or as expressly permitted for the ice skating rinks and tennis courts in Perro Park between the hours of 7:00 a.m. and 9:00 p.m. and as noted in section 42-54 and 42-56 42-55.

Sec. 42-52. - ~~Acts prohibited.~~ Rules, regulations, and user responsibilities.

The city council has adopted certain rules, regulations, and user responsibilities to maintain parks and recreational facilities for public use, which are posted at each park and/or facility. Users of city parks and recreation facilities shall abide by these rules and be respectful of the property and other users, at all times. Any person who, within the limits of any public park within the city, shall willfully cut, injure or destroy any live tree, shrub, timber or ornamental plant of any kind; or who shall willfully injure, remove, destroy, deface, misuse, or mutilate any sign, ~~guideboard, bench, table, fixture,~~ equipment, building, facility, improvement or other property of the city; or who shall willfully throw or deposit upon park lands any substance which would destroy the cleanliness or safety of the park or would be likely to injure any person or vehicle within such park, shall, upon conviction, be punished pursuant to section 1-14.

Sec. 42-53. - Park usage, rental, and special events. fees.

Park and recreation facilities are open to the public for general use during designated hours on a first come, first served basis, unless reserved and posted otherwise. Requests to reserve park facilities such as a picnic shelter, beach house, field, or court must be submitted to city

**hall on the applicable form and will be accepted January 1 for the calendar year. Requests involving the use of park facilities for weddings, festivals, or large similar events may be accepted and approved further in advance, at the discretion of the city council.** Park usage fees have been adopted and are designated in Appendix D, Fee Schedule. Fees are required to be paid in full at city hall, prior to the date of the event. For certain events **or activities that will alter the general use of a park or city property, including music, inflatable devices, tents, generators, food/product vendors, arbors and/or chairs, and similar items,** a special event application form ~~may be~~ **is** required to be submitted to city hall for approval by the city council. Fees associated with **park and recreational facility usage, rental, and** a special events application form have been adopted and are designated in Appendix D, Fee Schedule. **Fees are required to be paid in full at city hall, prior to the date of the event.**

Sec. 42-54. – Parking **areas.**

Parking lots located within Lakeside and Barker's Alps Parks are open to the public for general parking use between sunrise and sunset each day. Parking for vehicles with attached boat trailers is only allowed in designated parking stalls within Lakeside Park. These designated parking stalls are open to the public for parking use ~~during park hours or between the hours of 6:00 a.m. and 9:00 p.m. Sunday through Thursday and 6:00 a.m. and 11:30 p.m. Friday and Saturday,~~ **whichever is less restrictive.** Fees associated with the use of the designated parking stalls for vehicles with attached boat trailers have been adopted and are designated in Appendix D, Fee Schedule. Residents have the option of purchasing an annual parking sticker for vehicles with boat trailers from city hall at a reduced rate, rather than paying the daily rate. Annual stickers will be limited to two stickers per household and must be visibly attached to the front lower left side of the boat trailer in order to be valid. Daily parking fees are required to be paid upon parking of the vehicle, utilizing the municipal honor box posted within the Lakeside Park parking lot. Any person found loitering or parked in violation of this ordinance shall be punished pursuant to section 1-14.

Sec. 42-55. – Picnic shelters.

~~Picnic shelters are located within Lakeside and Barker's Alps Parks and are open to the public for general use between sunrise and sunset each day. Picnic shelters are available on a first come, first served basis, unless reserved and posted for a special event. Fees associated with reserving the use of a picnic shelter have been adopted and are designated in Appendix D, Fee Schedule. Fees are required to be paid in full prior to the date of the reservation at city hall.~~

**Sec. 42-55. – Boat launch.**

**The city maintains a seasonal, public boat launch on the St. Croix River for the sole use of launching recreational, non-commercial watercraft. When possible, a boarding dock may be provided for temporary use to assist only with the loading and unloading of passengers and watercraft, beginning April 1 through November 1. Use of the boarding dock shall be limited to 20 minutes between the hours of 6:00 a.m. and 11:30 p.m. Parking for vehicles with attached boat trailers is only allowed in designated areas within the city, during posted hours. Any person found loitering or in violation of this ordinance or posted regulations shall be punished pursuant to section 1-14.**

Sec. 42-56. – Ice skating rinks.

~~During the winter months, a pleasure ice skating rink and hockey ice skating rink are located within Perro Park and are open to the public for general use between the hours of 7:00 a.m. and 9:00 p.m. each day. General use of the ice skating rinks is permitted on a first come, first served~~

~~basis, unless reserved and posted for a special event. Fees associated with reserving the use of an ice skating rink have been adopted and are designated in Appendix D, Fee Schedule. Fees are required to be paid in full prior to the date of the reservation at city hall.~~

Section 2. This ordinance shall be in full force and effect from and after its passage and publication according to law. Passed by the City Council for the City of Bayport this 2<sup>nd</sup> day of July, 2012.

\_\_\_\_\_  
Susan St. Ores, Mayor

Attest:

\_\_\_\_\_  
Mitch Berg, City Administrator

**Ordinance Summary No. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA  
AMENDING CHAPTER 42, PARKS AND RECREATION OF THE BAYPORT CITY CODE**

On July 2, 2012, the City of Bayport adopted an ordinance amending Chapter 42 of its Code of Ordinances to acknowledge city park and recreation facilities and related hours, rules, regulations, user responsibilities, and punishment for misuse and/or non-compliance with this ordinance. A printed copy of the ordinance is available for inspection during regular City Hall office hours or electronic mail.



CITY OF BAYPORT  
294 NORTH THIRD STREET  
BAYPORT, MINNESOTA 55003  
PHONE 651-275-4404 FAX 651-275-4411

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Date: June 26, 2012  
To: Mayor and City Council  
CC: Department Heads and Contract Staff  
From: Mitchell Berg, City Administrator  
Re: **City Administrator's Report**

### **TAX PETITIONS FILED**

The city received notification from Washington County that Bayport Main Street Holdings, LLC (Inspiration) and Andersen Corporation have filed a petition for review of their property taxes, challenging that their property valuations are too high. Bayport Main Street Holdings is contesting their valuation of \$6,270,500.00 and Andersen Corporation is contesting their valuation of \$19,573,500.00.

The significance of these two tax petitions is that combined, they represent nearly 10% of the city's entire market value. If a judge were to significantly reduce their market value, this could have a tremendous impact to the city's taxing ability. In 2010, the city saw its tax collections reduced by nearly \$100,000.00, just on the 2008 tax petition from Andersen Corporation.

Due to the backlog in the tax court system, the state has yet to rule on Bayport Main Street Holdings first tax petition, dating back to 2009, and Andersen's which dates back to 2010. In all, this equals approximately \$79,295,200.00 in estimated market value. Again, any ruling to reduce the market values has the potential of having a significant negative ripple effect on the city's ability to collect tax revenues not just in 2012, but beyond.

### **BAYPORT FIRE RELIEF ASSOCIATION**

The Bayport Fire Relief Association has completed and submitted their 2011 audit to the State Auditor's office. Some of the highlights include:

- The funded ratio, ending 12/31/2011, which represents assets over liabilities, was at 112.7%
- The general fund had a positive balance of \$8,157.00 at the end of the year
- Net assets decreased by \$91,297.00, primarily as a result of pension payouts
- The rate of return for 2011 on investments was -.5%

### **NUISANCE PROPERTY – 206 5<sup>TH</sup> STREET SOUTH**

The property owner had a pretrial hearing on Tuesday, May 29, 2012. A continuance was ordered through August 7, 2012, as a result of some progress that was made and the need to verify the relevant information provided by the property owner.

### **ST. CROIX RIVER ELEVATION**

The city sent out a CODE RED announcement late last month to warn residents in low lying areas of potential flooding. This past week, the level of the river at the Stillwater gauge has been around 683 feet.

This has been attributed to both rain and the high river level of the Mississippi, which causes the St. Croix River to back up. The city encourages property owners to sign up to receive CODE RED notifications via the city's website, as the service is free and you can choose how you want to receive important notifications (voice, text, and/or email message.)

### **WASHINGTON COUNTY HOME LOAN PROGRAM**

The Greater Metropolitan Housing Corporation and Washington County have partnered together to assist income eligible residents with a 0% interest and no monthly payment loan program. The loan can be used to finance home improvements relating to health and safety deficiencies, code compliance, accessibility, and energy efficiency. Residents interested in learning more about this program can contact 651-486-7401.

### **POWER OUTAGE AND CITY GENERATOR OPERATION**

A squirrel caused a power outage at City Hall and the surrounding area a few weeks ago. The generator that is to supply back up power to City Hall, Police Department, and Fire Department did not kick-in. As a result, the city is in the process of having the generator either repaired or replaced.

### **ST. CROIX RIVER CROSSING BRIDGE**

Load testing began on June 20, 2012. Staff will be meeting soon with MNDOT to formalize the Memorandum of Understanding (MOU) which was adopted by the City Council back in 2007. In the MOU, the city agreed to provide on-going maintenance of two storm water retention ponds and the portion of trail that will run through the city, connecting to Oak Park Heights and Stillwater.

### **ADDITIONAL UPDATES**

- Mark Drommerhausen, Andersen Elementary School Principal, will be leaving at the end of June to go to Lily Lake Elementary. Malinda Lansfeldt, the current principal at Lily Lake, will be replacing Mark.
- The city is still seeking a citizen representative to serve on the cable commission. Please direct persons that may be interested to contact City Hall or visit the city's website.

### **UPCOMING MEETING DATES**

July 2, 2012	Special City Council meeting at City Hall	4:30 p.m.
July 2, 2012	City Council meeting at City Hall	6:00 p.m.