CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
July 7, 2014

REGULAR MEETING **6:00 P.M.**

CALL TO ORDER

ROLL CALL (St. Ores, Carlson, Goldston, Hanson, McGann)

APPROVAL OF AGENDA

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

1. June recycling award recipient is Dave Goulette who will receive $30.00 for his recycling efforts, with funding made possible by a grant from Washington County.

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed.
A total of 15 minutes is allotted for the public comment period (not 15 minutes per person)

1.
2.

CONSENT AGENDA **TAB #**

Consider a resolution adopting items 1 through 8

1. June 9, 2014 City Council regular meeting minutes 1
2. June payables and receipts (check numbers 1137273-1137359) 2
3. June building, plumbing and mechanical permits report 3
4. Appointment of individuals to serve as city election judges 4
5. Donation from Mary and Paul Goulette for hanging flower baskets 5
6. Purchase of lawn maintenance equipment for the Public Works Department 6
7. Approval of Minnesota Lawful Gambling Premises Permit Application submitted by Bayport American Legion for Perro Creek Tavern, 193 3rd Street North, Bayport, MN 7
8. Special event application from Bayport First State Bank and Trust for a company picnic at Lakeside Park on Saturday, August 23, 2014 8

PUBLIC HEARINGS

1. Consider the 1st Avenue South Sanitary Sewer Service Project to install new sanitary sewer services to 220 and 239 1st Avenue South 9

CITY COUNCIL LIAISON REPORTS

STAFF/CITY ADMINISTRATOR REPORTS 10

TAB #

UNFINISHED BUSINESS

1. Consider bids and awarding the contract for construction of Phase II improvements at Perro Park 11

NEW BUSINESS

1. Consider issuance of new on-sale, Sunday, and off-sale liquor licenses for the proposed tavern/ restaurant establishment to be located at 320 5th Avenue North 12

2. Consider issuance of new on-sale and Sunday liquor licenses for the tavern/restaurant establishment located at 193 3rd Street North 13

3. Consider an amendment to Chapter 26 – Environment of the Bayport Code of Ordinances 14

3. Consider designating a professional services firm to serve as the construction manager for the proposed new fire hall 15

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

1.
2.

ADJOURNMENT

RESOLUTION NO. 14-

EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA HELD JULY 7, 2014

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 7th day of July 2014 at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-8 FROM THE JULY 7, 2014 CITY COUNCIL AGENDA

1. June 9, 2014 City Council regular meeting minutes
2. June payables and receipts (check numbers 1137273-1137359)
3. June building, plumbing and mechanical permits report
4. Appointment of individuals to serve as city election judges
5. Donation from Mary and Paul Goulette for hanging flower baskets
6. Purchase of lawn maintenance equipment for the Public Works Department
7. Approval of Minnesota Lawful Gambling Premises Permit Application submitted by Bayport American Legion for Perro Creek Tavern, 193 3rd Street North, Bayport, MN
8. Special event application from Bayport First State Bank and Trust for a company picnic at Lakeside Park on Saturday, August 23, 2014

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –	Dan Goldston –
Connie Carlson –	Patrick McGann –
Michele Hanson –	

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, this 7th day of July 2014.

ATTEST:

_____ _____

Logan Martin, City Administrator Susan St. Ores, Mayor

CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
JUNE 9, 2014
6:00 P.M.

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of June 9, 2014 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers Connie Carlson, Dan Goldston, Michele Hanson and Patrick McGann

Members Absent: None

Staff Present: City Administrator Logan Martin, Police Chief Laura Eastman, Public Works Supervisor Mel Horak, City Engineer John Parotti, Assistant City Administrator/Planner Sara Taylor and City Attorney Mark Vierling

APPROVAL OF AGENDA

It was moved by Councilmember Carlson and seconded by Councilmember Goldston to approve the June 9, 2014 City Council agenda. Motion carried 5-0.

PROCLAMATIONS/COMMENDATIONS/PETITIONS/ANNOUNCEMENTS

1. The May recycling award recipient is Deb Staloch who will receive $30.00 for her recycling efforts, with funding made possible by a grant from Washington County.
2. Police Chief Eastman recognized Officer Jay Jackson for his efforts in subduing an out-of-control individual on April 15, 2014, and ensuring the safety of the general public.

OPEN FORUM

1. Sally Anderson with Community Thread, provided an overview of the organization's programs that help keep seniors connected to their community, including activities at the Bayport Senior Center. In 2013, 111 seniors participated in over 70 hours of monthly programming at Bayport's center. She requested financial support of $2,000.00 in 2015 from the City of Bayport to support the programs and services provided by Community Thread.

CONSENT AGENDA

Mayor St. Ores read items 1-7 on the consent agenda.

Councilmember Hanson introduced the following resolution and moved its adoption:

Resolution 14-11

RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-7 FROM THE JUNE 9, 2014 CITY COUNCIL AGENDA

1. May 5, 2014 City Council workshop meeting minutes
2. May 5, 2014 City Council regular meeting minutes
3. May payables and receipts (check numbers 1137107-1137272)
4. May building, plumbing and mechanical permits report

5. Special event application from Anderson Race Management for relay event on Saturday, August 16, 2014 at Perro Park
6. Renewal of on-sale 2:00 a.m. liquor license for Mallards restaurant/tavern located at 101 5th Avenue South
7. Installation of northbound and southbound stop signs at the intersection of 2nd Avenue North and 4th Street North near Andersen Elementary School

The motion for adopting the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Dan Goldston – aye	Patrick McGann – aye
Connie Carlson – aye	Michele Hanson – aye	

PUBLIC HEARINGS – None

COUNCIL LIAISON REPORTS

Councilmember Carlson reported the library's first summer event, the Okee Dokee Brothers performing at Lakeside Park on June 9, was well attended. The full summer schedule is available on the library's website. The next Library Board meeting is scheduled for Thursday, June 19, 2014, 6:00 p.m. at the library.

Councilmember Hanson reviewed the May 15, 2014 Cable Commission meeting. Work continues on the franchise agreement with Comcast, which may be impacted by the proposed merger of Comcast and Time Warner. Comcast will be renting space for some of their cable-related equipment at the expanded Valley Access Channels location in Valley Ridge Mall. The next meeting will be scheduled in July.

Councilmember Goldston attended the May 7, 2014 meeting of the Anderson Community Advisory Committee where the plant's expansion plans were reviewed. He also attended the May 17 American Cancer Society "Bark for Life" fund raising event at Barker's Alps Park that was enjoyed by many participants.

During the month of May, Mayor St. Ores attended a Greater Stillwater Chamber of Commerce gathering at Mallard's Restaurant that brought together businesses and local officials. Mayor St. Ores has been appointed to the Chamber's Board of Directors and noted the Chamber's Rockin' Ribs event will be held at Lakeside Park on June 20 and 21. She attended the Great River Gathering in St. Paul with Administrator Martin, as guests of Andersen Corporation, and a recent Rotary Club meeting, as a guest of former Bayport Mayor Jim Kosmo. She recognized the Bayport American Legion and Bayport city staff for their efforts with another successful Memorial Day Parade and reminded everyone to enjoy the Bayport Community Action League's (BCAL) ice cream social on Wednesday, June 11, 6:30-8:30 p.m., at Lakeside Park.

STAFF/CITY ADMINISTRATOR REPORTS

Police Chief Eastman reviewed her written report and recognized the department's reserve officers and the Public Works staff for their help with the Memorial Day Parade. Registrations are now open for the annual Youth Safety Camp for children entering grades 3-5 that will be held at Lakeside Park on August 4 and 5. Mayor St. Ores inquired about the increase in speeding violations and Chief Eastman indicated the increase is due primarily to additional traffic associated with the new bridge construction and people traveling to and from work. She added the department issues multiple verbal warnings that are not reflected in the monthly statistics. Mayor St. Ores suggested adding marked crosswalk areas at busy intersections on Highway 95, which would need approval by the Minnesota Department of

Transportation. Chief Eastman will assess the number of crossing flags and portable pedestrian signs available for Highway 95 traffic, as well as the possibility of adding an electronic speed sign on the south end of Bayport. The current process for handling code violations was reviewed. The Police Department is now in charge of tracking/resolving property complaints and following up with a citation, if necessary.

Public Works Supervisor Mel Horak reviewed his written report, adding that 10 hanging flower baskets were installed on utility poles along Highway 95 and 5th Avenue North business corridor today. Public Works is coordinating the repair of a faulty water line and fire hydrant on 3rd Street South, noting the city's aging infrastructure has hampered repair efforts. He added that the rain gardens installed at City Hall by the Middle St. Croix Watershed Management Organization/Washington Conservation District have functioned well during the recent heavy rain falls.

Assistant City Administrator/Planner Taylor said that as part of the ongoing review of city ordinances the City Council will be considering revisions to the vegetation and fee schedule ordinances later in tonight's meeting. The bid opening for Perro Park improvements is set for June 25, with the bid award to be considered at the July 7 City Council meeting. The next issue of the city newsletter will be mailed within the next few weeks, and she reminded residents interested in entering the "Bayport in Bloom" contest that nominations should be submitted to City Hall by July 16. Additional information on community events is available on the city's website.

Administrator Martin reviewed Fire Chief Swenson's written report, noting that the department is recruiting new members. He highlighted the passage of special legislation conveying surplus land from the Minnesota Department of Corrections to the city, for the proposed construction of a new fire station that will save the city approximately $200,000.00 in land acquisition costs. He thanked everyone involved in accomplishing passage of this bill in the 2014 legislative session. Staff is working with the Minnesota Pollution Control Agency and Minnesota Department of Health to secure funding for advancements to the city's water treatment system, to continue treating trichloroethylene (TCE) levels in the municipal water supply. The 2015 budgeting process has begun and staff will be soliciting input from councilmembers at a workshop on July 7, prior to the regular City Council meeting. Mayor St. Ores added that the 2014 budget is in line with expenses, except for the unexpected water line repairs experienced due to last winter's severe cold. She added these expenses were covered by funds available in the current budget. Administrator Martin said the city hopes to add more hanging flower baskets along the city's business district next year.

UNFINISHED BUSINESS – None

NEW BUSINESS

Consider a business subsidy policy in accordance with Minnesota Investment Fund loan requirements: Administrator Martin reviewed the city's involvement with Andersen Corporation's application to the Minnesota Department of Employment and Economic Development (DEED) to participate in the Minnesota Investment Fund (MIF) for a $500,000.00 forgivable loan, to facilitate expansion of their plant. The program requires the funds to be held by the city until reimbursement is requested by Andersen Corporation, which requires the city to adopt a business subsidy policy to establish guidelines that are acceptable to the state, in order to participate in the program. He indicated the policy lays out broad standards for city participation in business subsidy ventures and does not bind the city to participate in any current business subsidy or other subsidy in the future. The proposed policy will be revised on a staff level to add a wage rate standard, relative to the state and federal minimum wage requirements. The public hearing to discuss the MIF loan and this policy was held on May 5, 2014; however, additional public comments regarding the policy will be taken at this meeting.

Mayor St. Ores opened the public hearing and no comment was heard.

It was moved by Councilmember Carlson and seconded by Councilmember Goldston to close the public hearing. Motion carried 5-0.

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to approve a business subsidy policy in accordance with guidelines established by the Minnesota Department of Employment and Economic Development for participation in the Minnesota Investment Fund. Motion carried 5-0.

Consider authorization to complete a feasibility study, prepare engineer bidding documents, and call for a public improvement hearing to initiate the extension of municipal water and sewer utilities to a portion of 2nd Street South and 1st Avenue South: Engineer Parotti stated a preliminary study was completed in 2013 that determined it was feasible to extend municipal water and sewer to a portion of 2nd Street South and 1st and 2nd Avenues South. The project did not move forward last year due to estimated costs and lack of interest. Recently, the property owners at 239 1st Avenue South have renewed their interest in the project in order to replace a non-compliant septic system, to prepare the property for sale. The property at 220 1st Avenue South has also expressed preliminary interest in connecting to city sewer, in conjunction with the extension to the project area. The recommended next steps to comply with Minnesota Statute 429 special assessment requirements were reviewed. Councilmember Hanson questioned the interest of other property owners that would be affected and Engineer Parotti said the city has several options; however the Public Works department is recommending a full project to extend sanitary sewer and municipal water and bring the street up to current city standards.

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to complete a feasibility study, prepare engineer bidding documents, and call for a public improvement hearing to initiate the extension of municipal water and sewer utilities to a portion of 2nd Street South and 1st Avenue South. Motion carried 5-0.

Consider an amendment to Chapter 62 – Vegetation of the Bayport City Code of Ordinances: Administrator Martin reviewed proposed changes to the maintenance regulations for turf grass, shrubs and trees within the city that will improve the safety and overall appearance of city neighborhoods. The proposed ordinance defines a maximum height for turf grass and weeds of 6 inches and identifies hazardous and diseased trees as public nuisances, permitting abatement by the city. It also sets an abatement timeframe of 7 days for tall grass and 20 days for other public nuisances, e.g., diseased trees. A maximum height of 6 inches for grass is consistent with other cities, and staff will use a common sense approach when enforcing this requirement. Mayor St. Ores recommended the changes be highlighted in the next city newsletter.

Councilmember Carlson introduced the following ordinance and moved its adoption:

Ordinance #843

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA AMENDING CHAPTER 62 - VEGETATION OF THE BAYPORT CITY CODE

The motion for adopting the foregoing ordinance was duly seconded by Councilmember Goldston and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Dan Goldston – aye	Patrick McGann – aye
Connie Carlson – aye	Michele Hanson – aye	

Consider an amendment to Appendix D – Fee Schedule of the Bayport City Code of Ordinances: Administrator Martin reviewed the proposed mid-year changes to the fee schedule that identify a fee for misdemeanor offenses and a bulk container/dumpster permit, due to recent ordinance amendments. Nominal fees for fence and driveway permits are also proposed because of the staff time involved in issuing these permits, as well as specifying a satellite toilet rental fee for special events. Residents will still be required to obtain approval from the adjoining property owner(s) if they want to construct a fence closer than two feet from the applicable property line. Administrator Martin clarified that the fee for a satellite toilet rental includes coordination of the rental with the vendor and placement of one satellite for up to three days. In response to a question about city costs to accommodate special events, he stated the city requires a damage deposit/escrow for special events that require extra city services.

Councilmember Goldston introduced the following ordinance and moved its adoption:

Ordinance #844

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA, AMENDING APPENDIX D, FEE SCHEDULE, OF THE CITY CODE

The motion for adopting the foregoing ordinance was duly seconded by Councilmember Hanson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Dan Goldston – aye	Patrick McGann – aye
Connie Carlson – aye	Michele Hanson – aye	

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

1. Councilmember Carlson asked staff to verify that the Community Thread donation for 2014 has been made since it was previously approved as part of this year's budget.
2. Councilmember Carlson inquired on the city's rental policy for picnic tables, specifically for the Dane's Place pig roast fundraiser. Assistant City Administrator Taylor said the city formalized a partnership via resolution in 2012 with the BCAL for several events, for which we do not charge for city services, e.g., renting picnic tables, trash cans and barricades. Although the BCAL assists with the Dane's Place event, it is not included in the partnership because the funds raised are not specifically used to support other BCAL events.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to adjourn the meeting at 7:32 p.m. Motion carried 5-0.

_____

City Administrator/Clerk

CITY OF BAYPORT

*Budget Control Summary

Current Period: JUNE 2014

Account Descr	2014 Cumulative Budget	2014 Cumulative Actuals	2014 Cumulative Variance	2014 % Variance
FUND 101 GENERAL				
Revenue Accounts				
DEPT 00000 GENERAL GOVERNMENT	$2,099,823.00	$507,107.94	$1,592,715.06	75.85%
DEPT 41200 MAYOR & COUNCIL	$0.00	-$10,947.00	$10,947.00	0.00%
DEPT 41240 RECYCLING	$5,500.00	$2,400.00	$3,100.00	56.36%
DEPT 41600 CAPITAL OUTLAY	$0.00	$0.00	$0.00	0.00%
DEPT 41602 CURB & SIDEWALK PROJECT	$0.00	$0.00	$0.00	0.00%
DEPT 41910 PLANNING & ZONING	$119,800.00	$68,101.27	$51,698.73	43.15%
DEPT 41940 MUNICIPAL BUILDINGS	$0.00	$0.00	$0.00	0.00%
DEPT 42000 PUBLIC SAFE CAPITAL OUTLA	$0.00	$0.00	$0.00	0.00%
DEPT 42100 POLICE	$91,720.00	$24,197.30	$67,522.70	73.62%
DEPT 42200 FIRE PROTECTION	$395,450.00	$492,990.75	-$97,540.75	-24.67%
DEPT 43100 STREET MAINT	$5,000.00	$9,870.14	-$4,870.14	-97.40%
DEPT 43130 STREET - FLOOD PREPARATIO	$0.00	$0.00	$0.00	0.00%
DEPT 43200 PARKS	$28,150.00	$11,773.97	$16,376.03	58.17%
DEPT 43201 PERRO PARK PROJECT/PLAN	$0.00	$5,000.00	-$5,000.00	0.00%
DEPT 43300 CEMETERY	$10,000.00	$6,705.00	$3,295.00	32.95%
DEPT 44100 PROJECT	$0.00	$0.00	$0.00	0.00%
Total Revenue Accounts	$2,755,443.00	$1,117,199.37	$1,638,243.63	59.45%
Expenditure Accounts				
DEPT 00000 GENERAL GOVERNMENT	$0.00	$0.00	$0.00	0.00%
DEPT 41100 ELECTIONS	$4,800.00	$470.00	$4,330.00	90.21%
DEPT 41200 MAYOR & COUNCIL	$190,462.00	$102,844.98	$87,617.02	46.00%
DEPT 41240 RECYCLING	$7,176.00	$1,664.98	$5,511.02	76.80%
DEPT 41400 ADMINISTRATION	$158,118.00	$72,674.80	$85,443.20	54.04%
DEPT 41601 ALLEY PAVING PROJECT	$0.00	$0.00	$0.00	0.00%
DEPT 41603 SO MN STREET UTILITY PROJ	$0.00	$0.00	$0.00	0.00%
DEPT 41605 INFLOW/INFILTRATION	$0.00	$0.00	$0.00	0.00%
DEPT 41607 2011 STREET PROJECT	$0.00	$0.00	$0.00	0.00%
DEPT 41900 CAPITAL IMPROVEMENTS	$0.00	$0.00	$0.00	0.00%
DEPT 41903 DEBT SERVICE	$0.00	$0.00	$0.00	0.00%
DEPT 41910 PLANNING & ZONING	$231,305.00	$111,424.53	$119,880.47	51.83%
DEPT 41940 MUNICIPAL BUILDINGS	$139,050.00	$20,174.83	$118,875.17	85.49%
DEPT 42100 POLICE	$758,692.00	$337,530.10	$421,161.90	55.51%
DEPT 42200 FIRE PROTECTION	$521,831.00	$446,807.78	$75,023.22	14.38%
DEPT 42201 FIRE STATION	$0.00	$7,861.24	-$7,861.24	0.00%
DEPT 43100 STREET MAINT	$552,703.00	$95,278.21	$457,424.79	82.76%
DEPT 43130 STREET - FLOOD PREPARATIO	$0.00	$0.00	$0.00	0.00%
DEPT 43135 56TH ST & PICKETT AVE TRAIL	$0.00	$235.60	-$235.60	0.00%
DEPT 43140 HAYNER/2ND ST. S UTILITY PR	$0.00	$3,846.69	-$3,846.69	0.00%
DEPT 43160 STREET LIGHTING	$30,000.00	$11,793.32	$18,206.68	60.69%
DEPT 43200 PARKS	$73,831.00	$96,203.64	-$22,372.64	-30.30%
DEPT 43300 CEMETERY	$37,475.00	$1,966.36	$35,508.64	94.75%
DEPT 44100 PROJECT	$50,000.00	$0.00	$50,000.00	100.00%
Total Expenditure Accounts	$2,755,443.00	$1,310,777.06	-$1,444,665.9	52.43%

CITY OF BAYPORT

*Fund Summary - Budget to Actual©

JUNE 2014

	2014 YTD Budget	JUNE MTD Amount	2014 YTD Amount	2014 YTD Balance	2014 % YTD Budget
FUND 101 GENERAL					
Revenue	$2,755,443.00	$25,813.66	$1,117,199.37	$1,638,243.63	40.55%
Expenditure	$2,755,443.00	$140,730.56	$1,310,777.06	$1,444,665.94	47.57%
		-$114,916.90	-$193,577.69		
FUND 102 STREET RECONSTRUCTION					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 103 G O TIF BD FUND 1990 CAP PROJ					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 106 TIF ECON DEV DIST 2					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 200 FIRE EQUIPMENT REPLACEMENT FUN					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 201 D.A.R.E.					
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 202 DRUG FORFEITURE					
Revenue	$0.00	$0.00	$9,399.51	-$9,399.51	0.00%
Expenditure	$0.00	$1,278.30	$3,126.53	-$3,126.53	0.00%
		-$1,278.30	$6,272.98		
FUND 203 PUBLIC WORKS EQUIPMENT REPL					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 204 RECREATION CAP EQUIP & MAINT					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 205 TAX STABILIZATION FUND					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%

CITY OF BAYPORT
*Fund Summary - Budget to Actual©
JUNE 2014

	2014 YTD Budget	JUNE MTD Amount	2014 YTD Amount	2014 YTD Balance	2014 % YTD Budget
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 206 WATER/SEWER IMPROVEMENT FUND					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$1,375.75	$2,439.69	-$2,439.69	0.00%
		-$1,375.75	-$2,439.69		
FUND 207 PARK IMPROVEMENT FUND					
Revenue	$0.00	$0.00	$5,000.00	-$5,000.00	0.00%
Expenditure	$0.00	$6,155.00	$7,232.36	-$7,232.36	0.00%
		-$6,155.00	-$2,232.36		
FUND 208 PRISON SEWER PROJECT					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 209 DEVELOPER REIMBURSED PROJECTS					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 210 K-9 UNIT					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$491.28	-$491.28	0.00%
		$0.00	-$491.28		
FUND 211 LIBRARY					
Revenue	$294,950.00	$2,025.00	$4,610.96	$290,339.04	1.56%
Expenditure	$294,740.00	$19,234.23	$129,416.94	$165,323.06	43.91%
		-$17,209.23	-$124,805.98		
FUND 303 GO TIF BOND 1990 DEBT SERVICE					
Revenue	$0.00	$0.00	$556.04	-$556.04	0.00%
Expenditure	$0.00	$0.00	$9,895.00	-$9,895.00	0.00%
		$0.00	-$9,338.96		
FUND 311 GO IMPROV BONDS OF 1992 DEBT S					
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 412 CEMETERY CAPITAL IMPROV					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 413 POLICE EQUIPMENT FUND					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%

CITY OF BAYPORT

*Fund Summary - Budget to Actual©

JUNE 2014

	2014 YTD Budget	JUNE MTD Amount	2014 YTD Amount	2014 YTD Balance	2014 % YTD Budget
		$0.00	$0.00		
FUND 414 OFFICE AUTOMATION					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 415 MUNICIPAL BLDGS MAINT					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 416 PERRO CREEK OUTLET					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 601 WATER					
Revenue	$332,750.00	$5,578.62	$26,345.27	$306,404.73	7.92%
Expenditure	$495,764.00	$50,033.98	$301,313.14	$194,450.86	60.78%
		-$44,455.36	-$274,967.87		
FUND 602 SEWER					
Revenue	$618,000.00	$0.00	$77,570.00	$540,430.00	12.55%
Expenditure	$691,889.00	$44,321.22	$270,000.34	$421,888.66	39.02%
		-$44,321.22	-$192,430.34		
FUND 800 INVESTMENTS-POOLED					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 803 P & Z ESCROWS					
Revenue	$0.00	$0.00	$2,180.88	-$2,180.88	0.00%
Expenditure	$0.00	$759.78	$6,399.76	-$6,399.76	0.00%
		-$759.78	-$4,218.88		
FUND 851 NON EXP TRUST					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
Report Total		-$230,471.54	-$798,230.07		

CITY OF BAYPORT
REVENUE SUMMARY YTD THRU 06/30/2014

FUND	FUND Descr	2014 Budget	2014 YTD Amt	2014 % of Budget	2014 % of Budget Remain
FUND 101	GENERAL	$2,755,443.00	$1,117,199.37	40.55%	59.45%
FUND 102	STREET RECONSTRUCTION	$0.00	$0.00	0.00%	0.00%
FUND 103	G O TIF BD FUND 1990 CAP PRO	$0.00	$0.00	0.00%	0.00%
FUND 106	TIF ECON DEV DIST 2	$0.00	$0.00	0.00%	0.00%
FUND 107	TIF REDEVELOPMENT DISTRICT	$0.00	$0.00	0.00%	0.00%
FUND 200	FIRE EQUIPMENT REPLACEMENT	$0.00	$0.00	0.00%	0.00%
FUND 202	DRUG FORFEITURE	$0.00	$9,399.51	0.00%	0.00%
FUND 203	PUBLIC WORKS EQUIPMENT REP	$0.00	$0.00	0.00%	0.00%
FUND 204	RECREATION CAP EQUIP & MAIN	$0.00	$0.00	0.00%	0.00%
FUND 205	TAX STABILIZATION FUND	$0.00	$0.00	0.00%	0.00%
FUND 206	WATER/SEWER IMPROVEMENT F	$0.00	$0.00	0.00%	0.00%
FUND 207	PARK IMPROVEMENT FUND	$0.00	$5,000.00	0.00%	0.00%
FUND 208	PRISON SEWER PROJECT	$0.00	$0.00	0.00%	0.00%
FUND 209	DEVELOPER REIMBURSED PROJE	$0.00	$0.00	0.00%	0.00%
FUND 210	K-9 UNIT	$0.00	$0.00	0.00%	0.00%
FUND 211	LIBRARY	$294,950.00	$4,610.96	1.56%	98.44%
FUND 303	GO TIF BOND 1990 DEBT SERVIC	$0.00	$556.04	0.00%	0.00%
FUND 412	CEMETERY CAPITAL IMPROV	$0.00	$0.00	0.00%	0.00%
FUND 413	POLICE EQUIPMENT FUND	$0.00	$0.00	0.00%	0.00%
FUND 414	OFFICE AUTOMATION	$0.00	$0.00	0.00%	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	$0.00	$0.00	0.00%	0.00%
FUND 416	PERRO CREEK OUTLET	$0.00	$0.00	0.00%	0.00%
FUND 601	WATER	$332,750.00	$26,345.27	7.92%	92.08%
FUND 602	SEWER	$618,000.00	$77,570.00	12.55%	87.45%
FUND 800	INVESTMENTS-POOLED	$0.00	$0.00	0.00%	0.00%
FUND 803	P & Z ESCROWS	$0.00	$2,180.88	0.00%	0.00%
FUND 851	NON EXP TRUST	$0.00	$0.00	0.00%	0.00%
		$4,001,143.00	$1,242,862.03	31.06%	68.94%

CITY OF BAYPORT
MONTHLY RECEIPTS
Period Name: JUNE

FUN	Tran Date	Amount	Refer	Comments	Account Descr
FUND 101 GENERAL					
101	06/05/14	$500.00	4300	LIQ, WINE, TAVERN INVEST - IN STAT LA	R 101-00000-32100 BUSINES
101	06/16/14	$500.00	4327	LIQ,WINE,TAVERN INVESTIGATION-IN ST	R 101-00000-32100 BUSINES
101	06/09/14	$449.76	4284	GAMBLING PROCEEDS CK # 10151	R 101-00000-32204 GAMBLIN
101	06/26/14	$513.05	4363	GAMBLING PROCEEDS CK # 10202	R 101-00000-32204 GAMBLIN
101	06/30/14	$100.00	4367	GAMBLING PROCEEDS CK # 10207	R 101-00000-32204 GAMBLIN
101	06/19/14	$35.00	4349	NSF FEE Skaret #5573	R 101-00000-33100 ADMINIS
101	06/02/14	$6.50	4249	COPIES ($0.25/PAGE) CASH - Kathy Mado	R 101-00000-34105 USER FEE
101	06/03/14	$28.00	4259	ASSESSMENT SEARCH CK # 2539	R 101-00000-34105 USER FEE
101	06/02/14	$22.00	4265	COPIES ($0.25/PAGE) Madore #8319	R 101-00000-34105 USER FEE
101	06/23/14	$1.00	4352	NOTARY-NOT CITY BUSINESS CASH	R 101-00000-34105 USER FEE
101	06/26/14	$28.00	4366	ASSESSMENT SEARCH CK # 388	R 101-00000-34105 USER FEE
101	06/10/14	$738.10	4303	REFUND - WORKERS COMPENSATION CK	R 101-00000-36251 REFUND
101	06/10/14	$4,970.00	4313	SAC-2014	G 101-20102 S A C CHARGES
101	06/02/14	$5.00	4275	PLUMBING SURCHARGE - RESIDENTIAL C	G 101-20104 STATE SURCHA
101	06/05/14	$75.50	4293	BUILDING SURCHARGE Siegfried Construc	G 101-20104 STATE SURCHA
101	06/05/14	$10.00	4298	BUILDING SURCHARGE Bear Roofing & Ex	G 101-20104 STATE SURCHA
101	06/05/14	$1.69	4299	BUILDING SURCHARGE Window World #2	G 101-20104 STATE SURCHA
101	06/09/14	$5.00	4307	PLUMBING SURCHARGE - RESIDENTIAL Si	G 101-20104 STATE SURCHA
101	06/09/14	$2.12	4308	BUILDING SURCHARGE Nardini #83280	G 101-20104 STATE SURCHA
101	06/10/14	$400.00	4313	BUILDING SURCHARGE Kraus-Anderson #	G 101-20104 STATE SURCHA
101	06/11/14	$5.70	4316	BUILDING SURCHARGE Lamkin #10721	G 101-20104 STATE SURCHA
101	06/12/14	$1.25	4325	BUILDING SURCHARGE CK # 5002	G 101-20104 STATE SURCHA
101	06/16/14	$20.69	4332	BUILDING SURCHARGE Holiday Stationsto	G 101-20104 STATE SURCHA
101	06/16/14	$5.00	4333	MECHANICAL SURCHARGE - COMMERCIA	G 101-20104 STATE SURCHA
101	06/17/14	$5.00	4334	PLUMBING SURCHARGE - RESIDENTIAL S	G 101-20104 STATE SURCHA
101	06/17/14	$5.00	4336	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	06/18/14	$4.00	4342	BUILDING SURCHARGE SHAIN HENRY #5	G 101-20104 STATE SURCHA
101	06/19/14	$2.10	4350	BUILDING SURCHARGE Dickhausen #148	G 101-20104 STATE SURCHA
101	06/30/14	$134.73	4370	BUILDING SURCHARGE Berwald Roofing	G 101-20104 STATE SURCHA
101	06/30/14	$5.00	4371	PLUMBING SURCHARGE - RESIDENTIAL C	G 101-20104 STATE SURCHA
101	06/30/14	$5.00	4382	PLUMBING SURCHARGE - RESIDENTIAL J.	G 101-20104 STATE SURCHA
101	06/30/14	$0.35	4383	BUILDING SURCHARGE Otteson #5760	G 101-20104 STATE SURCHA
101	06/10/14	$177.37	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	06/30/14	$30.90	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	06/18/14	$128.68	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	06/26/14	$55.04	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	06/03/14	$88.02	4262	HEALTH PARTNERS CK # 0013939079	G 101-27109 HEALTH PARTN
101	06/30/14	$88.02	4375	HEALTH PARTNERS CK # 0019189086	G 101-27109 HEALTH PARTN
101	06/03/14	$58.34	4262	HEALTH SAVING ACCT. CK # 0013939079	G 101-27122 H S A
101	06/30/14	$58.34	4375	HEALTH SAVING ACCT. CK # 0019189086	G 101-27122 H S A
101	06/02/14	$50.00	4276	CONTRACTOR LICENSE - SPECIALTY	R 101-41910-32100 BUSINES
101	06/03/14	$100.00	4279	CONTRACTOR LICENSE - GENERAL HOLID	R 101-41910-32100 BUSINES
101	06/03/14	$50.00	4280	CONTRACTOR LICENSE - SPECIALTY GEN	R 101-41910-32100 BUSINES
101	06/05/14	$100.00	4294	CONTRACTOR LICENSE - GENERAL Kraus-	R 101-41910-32100 BUSINES
101	06/10/14	$50.00	4314	CONTRACTOR LICENSE - SPECIALTY C.W.	R 101-41910-32100 BUSINES
101	06/16/14	$50.00	4333	CONTRACTOR LICENSE - SPECIALTY	R 101-41910-32100 BUSINES
101	06/30/14	$100.00	4370	CONTRACTOR LICENSE - GENERAL	R 101-41910-32100 BUSINES
101	06/02/14	$50.00	4266	SPECIAL EVENT APP - PROFIT AGENCIES	R 101-41910-32200 NONBUSI
101	06/02/14	$55.00	4276	SIGN PERMIT - PERMANENT Big Print #75	R 101-41910-32200 NONBUSI
101	06/02/14	$50.00	4277	SPECIAL EVENT APP - PROFIT AGENCIES	R 101-41910-32200 NONBUSI
101	06/04/14	$50.00	4292	SPECIAL EVENT APP - PROFIT AGENCIES	R 101-41910-32200 NONBUSI
101	06/19/14	$25.00	4346	SIGN PERMIT - TEMPORARY Tom Buerma	R 101-41910-32200 NONBUSI

CITY OF BAYPORT
MONTHLY RECEIPTS
Period Name: JUNE

FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	06/05/14	$1,362.75	4293	BUILDING PERMIT Siegfried Construction	R 101-41910-32210 BUILDIN
101	06/05/14	$885.79	4293	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	06/05/14	$658.00	4298	BUILDING PERMIT Bear Roofing & Exterio	R 101-41910-32210 BUILDIN
101	06/05/14	$103.25	4299	BUILDING PERMIT Window World #20764	R 101-41910-32210 BUILDIN
101	06/09/14	$118.00	4308	BUILDING PERMIT Nardini #83280	R 101-41910-32210 BUILDIN
101	06/09/14	$76.70	4308	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	06/10/14	$1,239.19	4313	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	06/10/14	$4,966.75	4313	BUILDING PERMIT Kraus-Anderson #6789	R 101-41910-32210 BUILDIN
101	06/11/14	$143.81	4316	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	06/11/14	$221.25	4316	BUILDING PERMIT Lamkin #10721	R 101-41910-32210 BUILDIN
101	06/12/14	$57.52	4325	PLAN REVIEW CK # 5002	R 101-41910-32210 BUILDIN
101	06/12/14	$88.50	4325	BUILDING PERMIT CK # 5002	R 101-41910-32210 BUILDIN
101	06/16/14	$595.75	4332	BUILDING PERMIT Holiday Stationstores	R 101-41910-32210 BUILDIN
101	06/16/14	$206.93	4332	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	06/16/14	$86.97	4333	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	06/18/14	$162.25	4342	BUILDING PERMIT SHAIN HENRY #5995	R 101-41910-32210 BUILDIN
101	06/19/14	$118.00	4350	BUILDING PERMIT Dickhausen #1483	R 101-41910-32210 BUILDIN
101	06/19/14	$76.70	4350	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	06/30/14	$519.19	4370	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	06/30/14	$2,076.75	4370	BUILDING PERMIT Berwald Roofing #103	R 101-41910-32210 BUILDIN
101	06/30/14	$31.50	4383	BUILDING PERMIT Otteson #5760	R 101-41910-32210 BUILDIN
101	06/05/14	$5.00	4298	EPA	R 101-41910-32211 EPA
101	06/05/14	$5.00	4299	EPA	R 101-41910-32211 EPA
101	06/02/14	$75.00	4275	PLUMBING PERMIT - RESIDENTIAL C.W.'S	R 101-41910-32220 PLUMBIN
101	06/09/14	$75.00	4307	PLUMBING PERMIT - RESIDENTIAL Silver	R 101-41910-32220 PLUMBIN
101	06/17/14	$75.00	4334	PLUMBING PERMIT - RESIDENTIAL Scher	R 101-41910-32220 PLUMBIN
101	06/30/14	$75.00	4371	PLUMBING PERMIT - RESIDENTIAL CASH	R 101-41910-32220 PLUMBIN
101	06/30/14	$75.00	4382	PLUMBING PERMIT - RESIDENTIAL J. Scot	R 101-41910-32220 PLUMBIN
101	06/16/14	$347.87	4333	MECHANICAL PERMIT - COMMERCIAL Mo	R 101-41910-32230 MECHANI
101	06/17/14	$75.00	4336	MECHANICAL PERMIT - RESIDENTIAL Apo	R 101-41910-32230 MECHANI
101	06/19/14	$753.93	4345	BUILDING INSPECTIONS (LAKELAND) CK	R 101-41910-34103 LAKELAN
101	06/30/14	$68.00	16773	TIRE REFUND/PLANNING DEPT.	E 101-41910-412 REP & MAIN
101	06/03/14	$10.00	4285	PET LICENSE - SPAY/NEUT CASH - KYNDB	R 101-42100-32240 ANIMAL F
101	06/04/14	$20.00	4286	PET LICENSE - SPAY/NEUT N. Schmidt #1	R 101-42100-32240 ANIMAL F
101	06/04/14	$10.00	4290	PET LICENSE - SPAY/NEUT CASH - SKARE	R 101-42100-32240 ANIMAL F
101	06/05/14	$10.00	4296	PET LICENSE - SPAY/NEUT Hechter #960	R 101-42100-32240 ANIMAL F
101	06/09/14	$10.00	4302	PET LICENSE - SPAY/NEUT Fischer - CASH	R 101-42100-32240 ANIMAL F
101	06/19/14	$10.00	4344	PET LICENSE - SPAY/NEUT CASH - MILO	R 101-42100-32240 ANIMAL F
101	06/24/14	$10.00	4360	PET LICENSE - SPAY/NEUT Pechmann #3	R 101-42100-32240 ANIMAL F
101	06/30/14	$10.00	4374	PET LICENSE - SPAY/NEUT	R 101-42100-32240 ANIMAL F
101	06/30/14	$10.00	4374	PET LICENSE - SPAY/NEUT Hesse-Withbro	R 101-42100-32240 ANIMAL F
101	06/02/14	$46.67	4264	POLICE ADMINISTRATIVE FEES Skaret #5	R 101-42100-33100 ADMINIS
101	06/16/14	$500.00	4329	POLICE ADMINISTRATIVE FEES Run Stillw	R 101-42100-33100 ADMINIS
101	06/17/14	$40.00	4339	SAFETY CAMP REGISTRATION Stella #76	R 101-42100-34105 USER FEE
101	06/17/14	$40.00	4339	SAFETY CAMP REGISTRATION Roberts/Ro	R 101-42100-34105 USER FEE
101	06/17/14	$40.00	4339	SAFETY CAMP REGISTRATION Pitulla #31	R 101-42100-34105 USER FEE
101	06/17/14	$40.00	4339	SAFETY CAMP REGISTRATION Warner #6	R 101-42100-34105 USER FEE
101	06/17/14	$80.00	4339	SAFETY CAMP REGISTRATION Suro #773	R 101-42100-34105 USER FEE
101	06/17/14	$80.00	4339	SAFETY CAMP REGISTRATION Richter #1	R 101-42100-34105 USER FEE
101	06/17/14	$80.00	4339	SAFETY CAMP REGISTRATION Montgomer	R 101-42100-34105 USER FEE
101	06/17/14	$40.00	4339	SAFETY CAMP REGISTRATION Harms #78	R 101-42100-34105 USER FEE
101	06/17/14	$40.14	4339	SAFETY CAMP REGISTRATION Peleske/Mc	R 101-42100-34105 USER FEE
101	06/17/14	$40.00	4339	SAFETY CAMP REGISTRATION Mankowski	R 101-42100-34105 USER FEE
101	06/17/14	$80.00	4339	SAFETY CAMP REGISTRATION Hoye #727	R 101-42100-34105 USER FEE

CITY OF BAYPORT
MONTHLY RECEIPTS
Period Name: JUNE

FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	06/17/14	$40.00	4339	SAFETY CAMP REGISTRATION Larson #66	R 101-42100-34105 USER FEE
101	06/17/14	$40.00	4339	SAFETY CAMP REGISTRATION Kockelman	R 101-42100-34105 USER FEE
101	06/17/14	$40.00	4339	SAFETY CAMP REGISTRATION Gilles #358	R 101-42100-34105 USER FEE
101	06/17/14	$40.00	4339	SAFETY CAMP REGISTRATION Flaherty #	R 101-42100-34105 USER FEE
101	06/17/14	$40.00	4339	SAFETY CAMP REGISTRATION Pitulla #31	R 101-42100-34105 USER FEE
101	06/17/14	$40.00	4339	SAFETY CAMP REGISTRATION MacDonald	R 101-42100-34105 USER FEE
101	06/18/14	$40.00	4343	SAFETY CAMP REGISTRATION Cody #445	R 101-42100-34105 USER FEE
101	06/19/14	$40.00	4347	SAFETY CAMP REGISTRATION Picht #609	R 101-42100-34105 USER FEE
101	06/19/14	$40.00	4348	SAFETY CAMP REGISTRATION CASH - GA	R 101-42100-34105 USER FEE
101	06/23/14	$40.00	4355	SAFETY CAMP REGISTRATION Otto #476	R 101-42100-34105 USER FEE
101	06/24/14	$40.00	4359	SAFETY CAMP REGISTRATION Hanlon #2	R 101-42100-34105 USER FEE
101	06/27/14	$40.00	4368	SAFETY CAMP REGISTRATION	R 101-42100-34105 USER FEE
101	06/27/14	$40.00	4368	SAFETY CAMP REGISTRATION Longway #	R 101-42100-34105 USER FEE
101	06/10/14	$3.73	4310	POLICE REPORTS Metropolitan Reporting	R 101-42100-34201 POLICE A
101	06/11/14	$1.25	4321	POLICE REPORTS	R 101-42100-34201 POLICE A
101	06/24/14	$3.73	4362	POLICE REPORTS Metro Reptg. Bureau #1	R 101-42100-34201 POLICE A
101	06/27/14	$3.73	4365	POLICE REPORTS American Family #1551	R 101-42100-34201 POLICE A
101	06/30/14	$300.00	16775	SAFETY CAMP DONATION/POLICE DEPT.	R 101-42100-36231 DONATIO
101	06/16/14	$10.00	4317	ANIMAL CONTROL ck # 5670	R 101-42100-37000 MISCELL
101	06/04/14	$700.00	4283	FIRE DEPT. WAGES (REFUND & REIMBUR	E 101-42200-105 FIRE RUNS,
101	06/03/14	$1,200.00	4282	FIRE - OPERATING SUPPLIES REFUND &	E 101-42200-220 OPERATING
101	06/30/14	$11,000.00	16772	COLFAX FIRE DEPT.1990 PIERCE FIRE EN	E 101-42200-240 SMALL TOO
101	06/05/14	$20.00	4295	BURNING PERMIT Prairie Restorations #3	R 101-42200-32200 NONBUSI
101	06/04/14	$75.00	4291	FIRE INSPECTION Frontier Fire Protection	R 101-42200-34101 FIRE INS
101	06/30/14	$2.64	16774	OFFICE OF CT ADM/PUBLIC WORKS REST	R 101-43100-36240 REFUNDS
101	06/02/14	$25.00	4263	BOAT TRAILER PARKING PERMIT Scott Lo	R 101-43200-34780 PARK FEE
101	06/02/14	$200.00	4267	BEACH HOUSE - NONRESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	06/02/14	$75.00	4268	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	06/02/14	$75.00	4269	BEACHHOUSE - RESIDENT(FRI-SUN) Heffr	R 101-43200-34780 PARK FEE
101	06/02/14	$25.00	4270	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	06/02/14	$150.00	4271	BEACH HOUSE - NONRESIDENT(M-TH) De	R 101-43200-34780 PARK FEE
101	06/02/14	$75.00	4272	BEACHHOUSE - RESIDENT(FRI-SUN) Amy	R 101-43200-34780 PARK FEE
101	06/02/14	$25.00	4273	BOAT TRAILER PARKING PERMIT Anderso	R 101-43200-34780 PARK FEE
101	06/02/14	$350.00	4278	PICNIC SHELTER - NONRESIDENT (101-2	R 101-43200-34780 PARK FEE
101	06/03/14	$25.00	4281	BOAT TRAILER PARKING PERMIT Joel Carl	R 101-43200-34780 PARK FEE
101	06/04/14	$25.00	4286	BOAT TRAILER PARKING PERMIT CASH -	R 101-43200-34780 PARK FEE
101	06/04/14	$75.00	4289	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	06/05/14	$5.00	4297	PARK FIELD-COURT RENTAL FEE Anderso	R 101-43200-34780 PARK FEE
101	06/05/14	$25.00	4301	BOAT TRAILER PARKING PERMIT Brandon	R 101-43200-34780 PARK FEE
101	06/09/14	$25.00	4302	BOAT TRAILER PARKING PERMIT Wm. Co	R 101-43200-34780 PARK FEE
101	06/09/14	$25.00	4304	BOAT TRAILER PARKING PERMIT Siegfrie	R 101-43200-34780 PARK FEE
101	06/09/14	$200.00	4305	BEACH HOUSE - NONRESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	06/09/14	$75.00	4306	BEACHHOUSE - RESIDENT(FRI-SUN) Darr	R 101-43200-34780 PARK FEE
101	06/09/14	$700.00	4309	PICNIC SHELTER - NONRESIDENT (251-5	R 101-43200-34780 PARK FEE
101	06/10/14	$75.00	4310	BEACHHOUSE - RESIDENT(FRI-SUN) Millik	R 101-43200-34780 PARK FEE
101	06/10/14	$50.00	4312	BEACHHOUSE - RESIDENT(M-TH) Most #	R 101-43200-34780 PARK FEE
101	06/10/14	$75.00	4315	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	06/11/14	$75.00	4318	BEACHHOUSE - RESIDENT(FRI-SUN) First	R 101-43200-34780 PARK FEE
101	06/11/14	$150.00	4318	PICNIC SHELTER - RESIDENT (101-250) F	R 101-43200-34780 PARK FEE
101	06/11/14	$75.00	4320	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	06/11/14	$75.00	4322	BEACHHOUSE - RESIDENT(FRI-SUN) Dian	R 101-43200-34780 PARK FEE
101	06/12/14	$25.00	4323	BOAT TRAILER PARKING PERMIT Cash - S	R 101-43200-34780 PARK FEE
101	06/16/14	$75.00	4326	BEACHHOUSE - RESIDENT(FRI-SUN) Sche	R 101-43200-34780 PARK FEE
101	06/16/14	$200.00	4330	BEACH HOUSE - NONRESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE

CITY OF BAYPORT
MONTHLY RECEIPTS
Period Name: JUNE

FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	06/16/14	$75.00	4331	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	06/17/14	$25.00	4335	BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FEE
101	06/19/14	$9.35	4337	BOAT TRAILER PARKING PERMIT CK # 12	R 101-43200-34780 PARK FEE
101	06/19/14	$46.66	4337	BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FEE
101	06/18/14	$75.00	4340	BEACHHOUSE - RESIDENT(FRI-SUN) Fulle	R 101-43200-34780 PARK FEE
101	06/18/14	$75.00	4341	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	06/23/14	$75.00	4353	BEACHHOUSE - RESIDENT(FRI-SUN) Tele	R 101-43200-34780 PARK FEE
101	06/23/14	$75.00	4354	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	06/23/14	$75.00	4354	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	06/24/14	$75.00	4356	BEACHHOUSE - RESIDENT(FRI-SUN) Ged	R 101-43200-34780 PARK FEE
101	06/24/14	$75.00	4357	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	06/24/14	$75.00	4358	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	06/24/14	$75.01	4358	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	06/30/14	$200.00	4372	BEACH HOUSE - NONRESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	06/30/14	$75.00	4372	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	06/30/14	$75.00	4373	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	06/25/14	$100.00	4364	PARK DONATIONS Goulette #6456	R 101-43200-36230 DONATIO
101	06/24/14	$58.77	4351	STREETS REFUND & REIMBURSEMENTS C	R 101-43200-36240 REFUNDS
101	06/04/14	$300.00	4287	CEMETERY - OPEN/CLOSE GRAVE - CREM	R 101-43300-34940 CEMETER
101	06/10/14	$800.00	4311	CEMETERY - GRAVE David Peterka #1926	R 101-43300-34940 CEMETER
101	06/24/14	$300.00	4361	CEMETERY - OPEN/CLOSE GRAVE - CREM	R 101-43300-34940 CEMETER
101	06/27/14	$300.00	4369	CEMETERY - OPEN/CLOSE GRAVE - CREM	R 101-43300-34940 CEMETER
FUND 101 GENER		$46,606.28			
FUND 206 WATER/SEWER IMPROVEMENT FUND					
206	06/26/14	$18.10	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	06/26/14	$21.40	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	06/11/14	$35.31	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	06/11/14	$29.23	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	06/06/14	$8.10	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	06/11/14	$6.00	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	06/11/14	$6.48	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	06/18/14	$27.40	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	06/06/14	$8.67	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	06/18/14	$28.24	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
FUND 206 WATE		$188.93			
FUND 211 LIBRARY					
211	06/30/14	$16.00	4380	LIBRARY SERVICE CHARGE CK # 1028	R 211-45500-34760 LIBRARY
211	06/30/14	$46.00	4380	LIBRARY SERVICE CHARGE CK # 3205	R 211-45500-34760 LIBRARY
211	06/30/14	$175.00	4380	LIBRARY SERVICE CHARGE CASH	R 211-45500-34760 LIBRARY
211	06/30/14	$88.00	4380	LIBRARY SERVICE CHARGE CK # 3028	R 211-45500-34760 LIBRARY
211	06/30/14	$550.00	4378	LIBRARY RENT CK # 302443	R 211-45500-36220 RENTAL I
211	06/30/14	$150.00	4379	LIBRARY DONATIONS CK # 1132	R 211-45500-36230 DONATIO
211	06/30/14	$1,000.00	4377	LIBRARY GRANTS CK # 007750	R 211-45500-36233 GRANTS
FUND 211 LIBRA		$2,025.00			
FUND 601 WATER					
601	06/18/14	$6.39	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	06/26/14	$6.42	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	06/11/14	$0.38	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	06/11/14	$418.12	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	06/11/14	$15.81	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	06/06/14	$5.00	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING

CITY OF BAYPORT
MONTHLY RECEIPTS
Period Name: JUNE

FUN	Tran Date	Amount	Refer	Comments	Account Descr
601	06/18/14	$12.05	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	06/06/14	$97.52	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	06/26/14	$251.90	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	06/11/14	$4.62	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	06/06/14	$3.18	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	06/11/14	$75.28	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	06/11/14	$2.50	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	06/11/14	$1.59	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	06/11/14	$22.26	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	06/18/14	$333.77	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	06/26/14	$8.54	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	06/02/14	$1,200.00	4275	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H
601	06/10/14	$2,400.00	4313	WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	06/17/14	$1,200.00	4334	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H
601	06/02/14	$350.00	4275	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	06/17/14	$350.00	4334	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	06/26/14	$78.62	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
FUND 601 WATE		$6,843.95			
FUND 602 SEWER					
602	06/06/14	$96.95	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	06/06/14	$5.00	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	06/26/14	$202.16	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	06/18/14	$12.05	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	06/18/14	$317.28	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	06/11/14	$2.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	06/11/14	$74.80	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	06/11/14	$17.43	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	06/11/14	$319.80	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	06/26/14	$8.54	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
FUND 602 SEWER		$1,056.51			
		$56,720.67			

CITY OF BAYPORT

EXPENSE SUMMARY YTD THRU 06/30/2014

5 Month = 50.04

DEPT	DEPT Descr	2014 Budget	2014 YTD Amt	Balance	2014 % of Budget Remain
FUND 101 GENERAL					
00000	GENERAL GOVERNMENT	$0.00	$0.00	$0.00	0.00%
41100	ELECTIONS	$4,800.00	$470.00	$4,330.00	90.21%
41200	MAYOR & COUNCIL	$190,462.00	$102,844.98	$87,617.02	46.00%
41240	RECYCLING	$7,176.00	$1,664.98	$5,511.02	76.80%
41400	ADMINISTRATION	$158,118.00	$72,674.80	$85,443.20	54.04%
41601	ALLEY PAVING PROJECT	$0.00	$0.00	$0.00	0.00%
41603	SO MN STREET UTILITY PROJEC	$0.00	$0.00	$0.00	0.00%
41605	INFLOW/INFILTRATION	$0.00	$0.00	$0.00	0.00%
41607	2011 STREET PROJECT	$0.00	$0.00	$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	$0.00	$0.00	$0.00	0.00%
41903	DEBT SERVICE	$0.00	$0.00	$0.00	0.00%
41910	PLANNING & ZONING	$231,305.00	$111,424.53	$119,880.47	51.83%
41940	MUNICIPAL BUILDINGS	$139,050.00	$20,174.83	$118,875.17	85.49%
42100	POLICE	$758,692.00	$337,530.10	$421,161.90	55.51%
42200	FIRE PROTECTION	$521,831.00	$446,807.78	$75,023.22	14.38%
42201	FIRE STATION	$0.00	$7,861.24	-$7,861.24	0.00%
43100	STREET MAINT	$552,703.00	$95,278.21	$457,424.79	82.76%
43130	STREET - FLOOD PREPARATION	$0.00	$0.00	$0.00	0.00%
43135	56TH ST & PICKETT AVE TRAIL	$0.00	$235.60	-$235.60	0.00%
43140	HAYNER/2ND ST. S UTILITY PR	$0.00	$3,846.69	-$3,846.69	0.00%
43160	STREET LIGHTING	$30,000.00	$11,793.32	$18,206.68	60.69%
43200	PARKS	$73,831.00	$96,203.64	-$22,372.64	-30.30%
43300	CEMETERY	$37,475.00	$1,966.36	$35,508.64	94.75%
44100	PROJECT	$50,000.00	$0.00	$50,000.00	100.00%
FUND 101 GENERAL		$2,755,443.00	$1,310,777.06	$1,444,665.94	52.43%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	$0.00	$0.00	$0.00	0.00%
FUND 208 PRISON SEWER PROJECT		$0.00	$0.00	$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMENTS	$0.00	$0.00	$0.00	0.00%
41912	INSPIRATION	$0.00	$0.00	$0.00	0.00%
41913	EMERALD FALLS	$0.00	$0.00	$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJ		$0.00	$0.00	$0.00	0.00%
FUND 210 K-9 UNIT					
42103	K - 9 UNIT	$0.00	$491.28	-$491.28	0.00%
FUND 210 K-9 UNIT		$0.00	$491.28	-$491.28	0.00%
FUND 211 LIBRARY					
45500	LIBRARY	$294,740.00	$129,416.94	$165,323.06	56.09%
FUND 211 LIBRARY		$294,740.00	$129,416.94	$165,323.06	56.09%
FUND 412 CEMETERY CAPITAL IMPROV					

CITY OF BAYPORT

EXPENSE SUMMARY YTD THRU 06/30/2014

5 Month = 50.04

DEPT	DEPT Descr	2014 Budget	2014 YTD Amt	Balance	2014 % of Budget Remain
41600	CAPITAL OUTLAY	$0.00	$0.00	$0.00	0.00%
43300	CEMETERY	$0.00	$0.00	$0.00	0.00%
FUND 412 CEMETERY CAPITAL IMPROV		**$0.00**	**$0.00**	**$0.00**	**0.00%**
FUND 413 POLICE EQUIPMENT FUND					
41900	CAPITAL IMPROVEMENTS	$0.00	$0.00	$0.00	0.00%
42100	POLICE	$0.00	$0.00	$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND		**$0.00**	**$0.00**	**$0.00**	0.00%
FUND 414 OFFICE AUTOMATION					
00000	GENERAL GOVERNMENT	$0.00	$0.00	$0.00	0.00%
41400	ADMINISTRATION	$0.00	$0.00	$0.00	0.00%
41910	PLANNING & ZONING	$0.00	$0.00	$0.00	0.00%
42100	POLICE	$0.00	$0.00	$0.00	0.00%
43100	STREET MAINT	$0.00	$0.00	$0.00	0.00%
43200	PARKS	$0.00	$0.00	$0.00	0.00%
46120	WATER	$0.00	$0.00	$0.00	0.00%
46200	SEWER - OPERATING	$0.00	$0.00	$0.00	0.00%
FUND 414 OFFICE AUTOMATION		**$0.00**	**$0.00**	**$0.00**	**0.00%**
FUND 415 MUNICIPAL BLDGS MAINT					
41600	CAPITAL OUTLAY	$0.00	$0.00	$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	$0.00	$0.00	$0.00	0.00%
41940	MUNICIPAL BUILDINGS	$0.00	$0.00	$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT		$0.00	$0.00	$0.00	0.00%
FUND 601 WATER					
41609	TCE EVAL GRANT	$0.00	$0.00	$0.00	0.00%
44151	TCE WATER MAIN IMPROVEME	$0.00	$4,921.06	-$4,921.06	0.00%
46110	WATER-PUMPHOUSE	$47,450.00	$29,727.62	$17,722.38	37.35%
46120	WATER	$448,314.00	$266,664.46	$181,649.54	40.52%
FUND 601 WATER		$495,764.00	$301,313.14	$194,450.86	39.22%
FUND 602 SEWER					
44100	PROJECT	$0.00	$0.00	$0.00	0.00%
46200	SEWER - OPERATING	$291,889.00	$86,576.86	$205,312.14	70.34%
46990	SEWER - NON-OPERATING	$400,000.00	$183,423.48	$216,576.52	54.14%
FUND 602 SEWER		$691,889.00	$270,000.34	$421,888.66	60.98%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	$0.00	$0.00	$0.00	0.00%
47000	INTEREST EXP	$0.00	$0.00	$0.00	0.00%
FUND 800 INVESTMENTS-POOLED		$0.00	$0.00	$0.00	0.00%
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	$0.00	$0.00	$0.00	0.00%
41912	INSPIRATION	$0.00	$0.00	$0.00	0.00%
80001	ANDERSEN ESCROW	$0.00	$0.00	$0.00	0.00%

CITY OF BAYPORT

EXPENSE SUMMARY YTD THRU 06/30/2014

5 Month = 50.04

DEPT	DEPT Descr	2014 Budget	2014 YTD Amt	Balance	2014 % of Budget Remain
80003	BAYTOWN ANNEXATION	$0.00	$0.00	$0.00	0.00%
80006	OSTERTAG VARIANCE	$0.00	$0.00	$0.00	0.00%
80008	CHARLES LUTZ STREET VACATI	$0.00	$0.00	$0.00	0.00%
80010	JERRY PETERSON ESCROW	$0.00	$0.00	$0.00	0.00%
80011	CAPTAINS CORNER	$0.00	$0.00	$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP.	$0.00	$0.00	$0.00	0.00%
80013	BAYPORT MARINA	$0.00	$0.00	$0.00	0.00%
80014	GROUP 41	$0.00	$0.00	$0.00	0.00%
80015	GARY SWAGER	$0.00	$0.00	$0.00	0.00%
80016	PETE MILLER - PHASE 11/BAYT	$0.00	$0.00	$0.00	0.00%
80017	AMERICAN LEGION POST 491	$0.00	$0.00	$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	$0.00	$0.00	$0.00	0.00%
80019	JG HAUSE CONSTRUCTION	$0.00	$46.00	-$46.00	0.00%
80020	HYNNEK CUP APPLICATION	$0.00	$0.00	$0.00	0.00%
80021	GORDON TELLINGHUISEN	$0.00	$0.00	$0.00	0.00%
80022	DUANCE JOHNSON	$0.00	$0.00	$0.00	0.00%
80023	MI-TECH SERVICES, INC.	$0.00	$0.00	$0.00	0.00%
80024	RICK PARENT	$0.00	$0.00	$0.00	0.00%
80025	JUDY SEEBERGER	$0.00	$0.00	$0.00	0.00%
80026	MIDWEST PARA TRANSIT	$0.00	$0.00	$0.00	0.00%
80027	CEMETARY - ST. MIKE S/ST. CH	$0.00	$0.00	$0.00	0.00%
80028	ASPHALT SPEC - 111 CENTRAL	$0.00	$0.00	$0.00	0.00%
80029	BRIAN ZELLER	$0.00	$0.00	$0.00	0.00%
80030	LARKIN HOFFMAN & LUNDGREN	$0.00	$0.00	$0.00	0.00%
80031	VALLEY GREEN	$0.00	$0.00	$0.00	0.00%
80040	HEFTY	$0.00	$0.00	$0.00	0.00%
80041	VALLEY GREEN	$0.00	$0.00	$0.00	0.00%
80042	LANDFORM/VARDE GROUP	$0.00	$0.00	$0.00	0.00%
80043	MAINSTREET HOLDING, LLC	$0.00	$0.00	$0.00	0.00%
80044	HAYNER PROPERTY FEASIB STU	$0.00	$1,128.13	-$1,128.13	0.00%
80045	DRH-INSPIRATION PHASE II PL	$0.00	$4,175.05	-$4,175.05	0.00%
80046	JOE BUSH/DAVID KLINGER	$0.00	$0.00	$0.00	0.00%
80047	JANE KEYES	$0.00	$0.00	$0.00	0.00%
80048	KAEMMER/VRAMBOUT	$0.00	$46.00	-$46.00	0.00%
80049	AMERICAN LEGION	$0.00	$93.40	-$93.40	0.00%
80050	12 POINT ROAD	$0.00	$911.18	-$911.18	0.00%
FUND 803 P & Z ESCROWS		$0.00	$6,399.76	-$6,399.76	0.00%
		$4,237,836.00	$2,018,398.52	$2,219,437.48	52.37%

CITY OF BAYPORT

MONTHLY EXPENSES 1137273-1137359

Period Name: JUNE

Search Name	FU	Tran Date	Amount	Act	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
FUND 101 GENERAL									
DEPT 41200 MAYOR & COUNCIL									
U S BANK VISA	**101**	06/30/14	$8.15	E	**41200**	201	ADM CC #479817544300	OFFICE SUPPLIES	1137354
ECKBERG LAMMERS	**101**	07/01/14	$435.00	E	**41200**	300	GENERAL MATTERS	PROF SER-LEGAL	1137320
ECKBERG LAMMERS	**101**	07/01/14	$87.00	E	**41200**	300	CITY ADMINISTRATOR R	PROF SER-LEGAL	1137320
ECKBERG LAMMERS	**101**	07/01/14	$21.75	E	**41200**	300	DISCUSS AVAILABILITY	PROF SER-LEGAL	1137320
ECKBERG LAMMERS	**101**	07/01/14	$200.00	E	**41200**	300	ATTEND CC WORKSHOP	PROF SER-LEGAL	1137320
S E H	**101**	07/01/14	$1,132.65	E	**41200**	301	ANDERSEN ELEMENTARY	PROF SER-ENGIN	1137342
S E H	**101**	07/01/14	$198.48	E	**41200**	301	INSPIRATION SUBDIVISI	PROF SER-ENGIN	1137342
S E H	**101**	07/01/14	$146.98	E	**41200**	301	STOP SIGN AT 2ND AVE	PROF SER-ENGIN	1137342
S E H	**101**	07/01/14	$258.49	E	**41200**	301	STOP SIGNS & STAFF MT	PROF SER-ENGIN	1137342
S E H	**101**	07/01/14	$238.17	E	**41200**	301	REVIEW FOR CC MTG	PROF SER-ENGIN	1137342
S E H	**101**	07/01/14	$419.33	E	**41200**	301	STAFF MTG ATTENDANC	PROF SER-ENGIN	1137342
S E H	**101**	07/01/14	$79.40	E	**41200**	301	INSPIRATION SUBDIVISI	PROF SER-ENGIN	1137342
S E H	**101**	07/01/14	$79.40	E	**41200**	301	PREPARE XCEL REBATE F	PROF SER-ENGIN	1137342
S E H	**101**	07/01/14	$66.65	E	**41200**	301	CC MTG ATTENDANCE	PROF SER-ENGIN	1137342
SCHLENNER WENNER & C	**101**	06/23/14	$12,180.00	E	**41200**	303	2013 AUDITED FINANCIA	PROF SER-AUDIT	1137309
SCHLENNER WENNER & C	**101**	06/23/14	$765.00	E	**41200**	350	YEARLY PUBLICATION	PRINTING & PUBL	1137309
ECM PUBLISHERS, INC.	**101**	06/30/14	$31.60	E	**41200**	350	ORDINANCE # 844	PRINTING & PUBL	1137321
ECM PUBLISHERS, INC.	**101**	06/30/14	$31.60	E	**41200**	350	ORDINANCE # 843	PRINTING & PUBL	1137321
ST. CROIX RIVER ASSOCI	**101**	06/30/14	$20.00	E	**41200**	402	7/29/14 WORKSHOP/SAR	CONFERENCES &	1137346
MCMA	**101**	06/30/14	$30.00	E	**41200**	433	2014-2015 MEMBERSHIP	DUES & MEMBERS	1137328
ROSE FLORAL & GREENH	**101**	07/01/14	$610.61	E	**41200**	540	10 FLOWER BASKETS	CONTINGENCY	1137341
DEPT 41200 MAYOR & COUNCIL			$17,040.26						
DEPT 41240 RECYCLING									
GOULETTE, DAVE	**101**	06/26/14	$30.00	E	**41240**	370	JUNE 2014 MTHLY RECY	RECYCLING INCE	1137322
DEPT 41240 RECYCLING			$30.00						
DEPT 41400 ADMINISTRATION									
U S BANK VISA	**101**	06/30/14	$48.95	E	**41400**	201	ADM CC #479817544300	OFFICE SUPPLIES	1137354
TR COMPUTER SALES LLC	**101**	06/26/14	$30.00	E	**41400**	416	LOAT@IT SERVER MONI	REPAIR/MAINT OF	1137352
MCMA	**101**	06/23/14	$100.00	E	**41400**	433	MEMBERSHIP 2014-2015	DUES & MEMBERS	1137302
DEPT 41400 ADMINISTRATION			$178.95						
DEPT 41910 PLANNING & ZONING									
U S BANK VISA	**101**	06/30/14	$40.79	E	**41910**	201	ADM CC #479817544300	OFFICE SUPPLIES	1137354
HOLIDAY FLEET	**101**	06/10/14	$215.80	E	**41910**	212	FUEL CHARGES	MOTOR FUELS & L	1137279
U S BANK VISA	**101**	06/30/14	$74.50	E	**41910**	402	ADM CC #479817544300	CONFERENCES &	1137354
DISCOUNT TIRE CO	**101**	06/04/14	$760.00	E	**41910**	412	2004 FORD EXPENDITIO	REP & MAINT VEH	1137275
TR COMPUTER SALES LLC	**101**	06/26/14	$25.00	E	**41910**	416	LOAT@IT SERVER MONI	REPAIR/MAINT OF	1137352
U S BANK VISA	**101**	06/30/14	$125.00	E	**41910**	433	ADM CC #479817544300	DUES & MEMBERS	1137354
DEPT 41910 PLANNING & ZONING			$1,241.09						
DEPT 41940 MUNICIPAL BUILDINGS									
COMMERCIAL STEAM TEA	**101**	06/30/14	$416.25	E	**41940**	302	CITY HALL CARPET CLEA	CONTRACT SERVI	1137319
JOHNSON, CHAD	**101**	06/30/14	$275.00	E	**41940**	302	JUNE 2014 CLEANING SE	CONTRACT SERVI	1137325
COMCAST	**101**	07/01/14	$60.55	E	**41940**	321	JUL 2014 HIGH-SPEED I	COMMUNICATION	1137318
COMCAST	**101**	06/23/14	$59.95	E	**41940**	321	PUBLIC WORKS HIGH SP	COMMUNICATION	1137295
OFFICE OF ENT TECHNOL	**101**	06/26/14	$457.61	E	**41940**	321	MAY 2014 PHONES	COMMUNICATION	1137336
XCEL	**101**	06/04/14	$626.21	E	**41940**	380	GAS AND ELECTRIC SER	ELECTRIC SERVIC	1137289
XCEL	**101**	06/04/14	$129.08	E	**41940**	381	GAS AND ELECTRIC SER	FUEL FOR HEAT	1137289
MINNESOTA ELEVATOR	**101**	06/25/14	$150.04	E	**41940**	420	JUNE MTHLY SERVICE BI	R & M BLDGS, ST	1137332
ZEP SALES & SERVICES	**101**	06/25/14	$26.00	E	**41940**	420	BLG MAINT. SUPPLIES	R & M BLDGS, ST	1137359
DEPT 41940 MUNICIPAL BUILDING			$2,200.69						

CITY OF BAYPORT

MONTHLY EXPENSES 1137273-1137359

Period Name: JUNE

Search Name	FU	Tran Date	Amount	Act	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
DEPT 42100 POLICE									
U S BANK VISA	**101**	06/30/14	$40.79	E	**42100**	201	ADM CC #479817544300	OFFICE SUPPLIES	1137354
STREICHERS	**101**	06/26/14	$111.96	E	**42100**	202	UNIFORMS SUPPLIES-MI	UNIFORMS - MISC	1137349
STREICHERS	**101**	06/26/14	$99.98	E	**42100**	202	SWAT SUPPLIES/POLICE	UNIFORMS - MISC	1137349
U S BANK VISA	**101**	06/30/14	$67.57	E	**42100**	202	PD CC #4798175443002	UNIFORMS - MISC	1137354
U S BANK VISA	**101**	06/30/14	$3.74	E	**42100**	202	PD CC #4798175443002	UNIFORMS - MISC	1137354
U S BANK VISA	**101**	06/30/14	$34.88	E	**42100**	202	PD CC #4798175443002	UNIFORMS - MISC	1137354
STREICHERS	**101**	06/26/14	$329.95	E	**42100**	202	SWAT MATERIAL/POLICE	UNIFORMS - MISC	1137349
UNIFORMS UNLIMITED	**101**	06/10/14	$49.99	E	**42100**	207	UNIFORM-EASTMAN/POL	UNIFORMS - CHIE	1137284
BAYPORT TRANSMISSION	**101**	06/26/14	$25.00	E	**42100**	212	2013 DODGE CHARGER/	MOTOR FUELS & L	1137315
WASHINGTON COUNTY S	**101**	06/26/14	$1,738.90	E	**42100**	212	MAY 2014 MTLY FUEL CH	MOTOR FUELS & L	1137357
EASTMAN, LAURA	**101**	06/23/14	$20.75	E	**42100**	300	TITLE REFUND/REIMBUR	PROF SER-LEGAL	1137298
ECKBERG, LAMMERS, BRI	**101**	06/10/14	$2,366.38	E	**42100**	300	MAY 2014 PROSECUTION	PROF SER-LEGAL	1137277
VERIZON WIRELESS	**101**	06/10/14	$66.42	E	**42100**	321	PHONES/POLICE DEPT.	COMMUNICATION	1137287
THOMAS REUTERS - WES	**101**	06/10/14	$134.83	E	**42100**	321	WEST INFORMATION CH	COMMUNICATION	1137283
VERIZON WIRELESS	**101**	06/10/14	$105.03	E	**42100**	321	PHONES/POLICE DEPT.	COMMUNICATION	1137287
WASHINGTON COUNTY P	**101**	06/26/14	$1,200.24	E	**42100**	391	2 QTR. APR-JUNE2014/P	SHARED AUTOMA	1137356
MINNESOTA BOARD OF P	**101**	06/24/14	$90.00	E	**42100**	403	RENEWAL LICENSE #201	POLICE TRAINING	1137304
U S BANK VISA	**101**	06/30/14	$74.50	E	**42100**	403	ADM CC #479817544300	POLICE TRAINING	1137354
MINNESOTA BOARD OF P	**101**	06/24/14	$90.00	E	**42100**	403	RENEWAL LICENSE #250	POLICE TRAINING	1137304
MINNESOTA BOARD OF P	**101**	06/24/14	$90.00	E	**42100**	403	RENEWAL LICENSE # 19	POLICE TRAINING	1137304
MINNESOTA BOARD OF P	**101**	06/24/14	$90.00	E	**42100**	403	RENEWAL LICENSE # 15	POLICE TRAINING	1137304
MINNESOTA BOARD OF P	**101**	06/24/14	$90.00	E	**42100**	403	RENEWAL LICENSE # 20	POLICE TRAINING	1137304
BAYPORT TRANSMISSION	**101**	06/26/14	$452.60	E	**42100**	412	2009 DODGE CHARGER/	REP & MAINT VEH	1137315
DISCOUNT TIRE CO	**101**	06/04/14	$722.00	E	**42100**	412	2013 DODGE CHARGER	REP & MAINT VEH	1137275
TR COMPUTER SALES LLC	**101**	06/26/14	$25.00	E	**42100**	416	LOAT@IT SERVER MONI	REPAIR/MAINT OF	1137352
DEPT 42100 POLICE			$8,120.51						
DEPT 42200 FIRE PROTECTION									
ASPEN MILLS INC	**101**	06/23/14	$389.00	E	**42200**	202	UNFORMS/FIRE DEPT.	UNIFORMS - MISC	1137292
HOLIDAY FLEET	**101**	06/10/14	$7.49	E	**42200**	212	FUEL CHARGES	MOTOR FUELS & L	1137279
HOLIDAY FLEET	**101**	06/10/14	$1,288.27	E	**42200**	212	FUEL CHARGES	MOTOR FUELS & L	1137279
STILLWATER MEDICAL GR	**101**	06/26/14	$35.00	E	**42200**	220	TEST-J ESINGER/FIRE D	OPERATING SUPP	1137347
STILLWATER MEDICAL GR	**101**	06/26/14	$35.00	E	**42200**	220	TEST J. EISINGER/FIRE	OPERATING SUPP	1137347
U S BANK VISA	**101**	07/01/14	$278.42	E	**42200**	220	ULINE SUPPLIES	OPERATING SUPP	1137354
MENARDS-STILLWATER	**101**	07/01/14	$32.59	E	**42200**	240	OPERATING EQUIP SUPP	SMALL TOOLS-EQ	1137329
MENARDS-STILLWATER	**101**	07/01/14	$162.44	E	**42200**	240	OPERATING EQUIP./FIRE	SMALL TOOLS-EQ	1137329
U S BANK VISA	**101**	07/01/14	$211.95	E	**42200**	240	END OF THE ROAD INC	SMALL TOOLS-EQ	1137354
JOHNSON, CHAD	**101**	07/01/14	$175.00	E	**42200**	306	JUNE 2014 CLEANING SE	PROF SER-OTHER	1137325
ALLIED GENERATORS	**101**	06/23/14	$400.00	E	**42200**	306	ANNUAL SERVICE/FIRE D	PROF SER-OTHER	1137291
XCEL	**101**	06/04/14	$294.18	E	**42200**	380	GAS AND ELECTRIC SER	ELECTRIC SERVIC	1137289
XCEL	**101**	06/04/14	$162.73	E	**42200**	381	GAS AND ELECTRIC SER	FUEL FOR HEAT	1137289
WASHINGTON COUNTY P	**101**	06/26/14	$3,300.66	E	**42200**	391	2 QTR APR-JUNE 2014/FI	SHARED AUTOMA	1137356
U S BANK VISA	**101**	07/01/14	$21.42	E	**42200**	412	MISTER CAR WASH	REP & MAINT VEH	1137354
RED POWER DIESEL SERV	**101**	06/26/14	$1,610.38	E	**42200**	412	VEH MAINT./FIRE DEPT.	REP & MAINT VEH	1137340
EISINGER, ALLEN	**101**	06/23/14	$47.04	E	**42200**	412	MILEAGE REIMBURSEME	REP & MAINT VEH	1137299
DEPT 42200 FIRE PROTECTION			$8,451.57						
DEPT 42201 FIRE STATION									
ECKBERG LAMMERS	**101**	07/01/14	$319.00	E	**42201**	300	FIRE STATION LAND	PROF SER-LEGAL	1137320
S E H	**101**	07/01/14	$158.77	E	**42201**	301	FIRE STATION	PROF SER-ENGIN	1137342
DEPT 42201 FIRE STATION			$477.77						
DEPT 43100 STREET MAINT									
U S BANK VISA	**101**	06/30/14	$8.15	E	**43100**	201	ADM CC #479817544300	OFFICE SUPPLIES	1137354

CITY OF BAYPORT

MONTHLY EXPENSES 1137273-1137359

Period Name: JUNE

Search Name	FU	Tran Date	Amount	Act	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
HOLIDAY FLEET	101	06/10/14	$418.93	E	43100	212	FUEL CHARGES	MOTOR FUELS & L	1137279
TEAM LABORATORY CHEM	101	06/30/14	$210.50	E	43100	220	HERBACIDE/STREET DEP	OPERATING SUPP	1137351
T. R. F. SUPPLY	101	06/26/14	$629.00	E	43100	220	TRASH BAGS/STREET DE	OPERATING SUPP	1137350
S E H	101	07/01/14	$476.30	E	43100	301	STREET PATCHING	PROF SER-ENGIN	1137342
S E H	101	07/01/14	$674.76	E	43100	301	473 2ND ST N - REVIEW	PROF SER-ENGIN	1137342
U S BANK VISA	101	06/26/14	$207.80	E	43100	412	CARPENTERS SMALL	REP & MAINT VEH	1137354
CARQUEST OF STILLWAT	101	06/30/14	$4.79	E	43100	412	FUEL TUBE & FITTINGS/	REP & MAINT VEH	1137316
CARQUEST OF STILLWAT	101	06/30/14	$21.99	E	43100	412	AIR FILTER/STREET DEP	REP & MAINT VEH	1137316
SAVATREE	101	06/30/14	$160.69	E	43100	413	STUMP GRINDING/STRE	TREES	1137343
SAVATREE	101	06/26/14	$850.00	E	43100	413	TREE DEBRIS DISPOSAL/	TREES	1137343
WILLMARTH, QUINN	101	06/10/14	$396.00	E	43100	413	TREE CUTTING 5/16/14-	TREES	1137288
TR COMPUTER SALES LLC	101	06/26/14	$5.00	E	43100	416	LOAT@IT SERVER MONI	REPAIR/MAINT OF	1137352
LINNER ELECTRIC	101	06/10/14	$252.75	E	43100	420	STREET LIGHT REPAIR-H	R & M BLDGS, ST	1137282
MILLER EXCAVATING	101	06/26/14	$1,856.80	E	43100	421	STREET DEBRIS DISPOS	REPAIR & MAINT	1137331
S E H	101	07/01/14	$726.08	E	43100	422	2014 SEAL COAT	SEALCOATING	1137342
DEPT 43100 STREET MAINT			$6,899.54						
DEPT 43135 56TH ST & PICKETT AVE TRAIL									
WACO PUBLIC WORKS DE	101	07/01/14	$235.60	E	43135	306	56TH ST. & PICKETT AVE	PROF SER-OTHER	1137355
DEPT 43135 56TH ST & PICKETT AV			$235.60						
DEPT 43140 HAYNER/2ND ST. S UTILITY PROJE									
ECKBERG LAMMERS	101	07/01/14	$116.00	E	43140	300	2ND ST S UTILITY/HAYN	PROF SER-LEGAL	1137320
S E H	101	07/01/14	$3,730.69	E	43140	301	HAYNER PROPERTY 2ND	PROF SER-ENGIN	1137342
DEPT 43140 HAYNER/2ND ST. S UT			$3,846.69						
DEPT 43160 STREET LIGHTING									
XCEL	101	06/04/14	$2,143.34	E	43160	380	GAS AND ELECTRIC SER	ELECTRIC SERVIC	1137289
DEPT 43160 STREET LIGHTING			$2,143.34						
DEPT 43200 PARKS									
HOLIDAY FLEET	101	06/10/14	$174.90	E	43200	212	FUEL CHARGES	MOTOR FUELS & L	1137279
U S BANK VISA	101	06/26/14	$41.93	E	43200	220	ACE HARDWARE	OPERATING SUPP	1137354
U S BANK VISA	101	06/26/14	$160.68	E	43200	240	NORTHERN TOOL	SMALL TOOLS-EQ	1137354
TRU GREEN CHEMLAWN	101	06/30/14	$41.10	E	43200	302	LAWN SERVICE/PARK DE	CONTRACT SERVI	1137353
TRU GREEN CHEMLAWN	101	06/30/14	$31.50	E	43200	302	LAWN SERVICE/PARKS D	CONTRACT SERVI	1137353
TRU GREEN CHEMLAWN	101	06/30/14	$37.85	E	43200	302	LAWN SERVICE/PARKS D	CONTRACT SERVI	1137353
TRU GREEN CHEMLAWN	101	06/30/14	$1,449.21	E	43200	302	LAWN SERVICE/PARKS D	CONTRACT SERVI	1137353
TRU GREEN CHEMLAWN	101	06/30/14	$45.42	E	43200	302	LAWN SERVICE/PARK DE	CONTRACT SERVI	1137353
TRU GREEN CHEMLAWN	101	06/30/14	$31.50	E	43200	302	LAWN SERVICE/PARK DE	CONTRACT SERVI	1137353
TRU GREEN CHEMLAWN	101	06/30/14	$144.92	E	43200	302	LAWN SERVICE/PARKS D	CONTRACT SERVI	1137353
TRU GREEN CHEMLAWN	101	06/30/14	$15.14	E	43200	302	LAWN SERVICE/PARK DE	CONTRACT SERVI	1137353
TRU GREEN CHEMLAWN	101	06/30/14	$33.53	E	43200	302	LAWN SERVICE/PARKS D	CONTRACT SERVI	1137353
TRU GREEN CHEMLAWN	101	06/30/14	$1,045.95	E	43200	302	LAWN SERVICE/PARK DE	CONTRACT SERVI	1137353
TRU GREEN CHEMLAWN	101	06/30/14	$399.07	E	43200	302	LAWN SERVICE/PARK DE	CONTRACT SERVI	1137353
TRU GREEN CHEMLAWN	101	06/30/14	$30.28	E	43200	302	LAWN SERVICE/PARK DE	CONTRACT SERVI	1137353
TRU GREEN CHEMLAWN	101	06/30/14	$58.40	E	43200	302	LAWN SERVICE/PARKS D	CONTRACT SERVI	1137353
TRU GREEN CHEMLAWN	101	06/30/14	$31.50	E	43200	302	LAWN SERVICE/PARK DE	CONTRACT SERVI	1137353
TRU GREEN CHEMLAWN	101	06/30/14	$23.79	E	43200	302	LAWN SERVICE/PARK DE	CONTRACT SERVI	1137353
TRU GREEN CHEMLAWN	101	06/30/14	$72.46	E	43200	302	LAWN SERVICE/PARK DE	CONTRACT SERVI	1137353
TRU GREEN CHEMLAWN	101	06/30/14	$144.92	E	43200	302	LAWN SERVICE/PARK DE	CONTRACT SERVI	1137353
MENARDS-STILLWATER	101	06/26/14	$30.31	E	43200	410	PARK SUPPLIES/PARK DE	REPAIR & MAINT	1137329
U S BANK VISA	101	06/26/14	$39.93	E	43200	410	NORTHERN TOOL	REPAIR & MAINT	1137354
CARQUEST OF STILLWAT	101	06/26/14	$20.94	E	43200	412	TRUCK DOOR HANDLE/P	REP & MAINT VEH	1137316
U S BANK VISA	101	06/26/14	$23.77	E	43200	412	CARLIN SALES	REP & MAINT VEH	1137354
TR COMPUTER SALES LLC	101	06/26/14	$5.00	E	43200	416	LOAT@IT SERVER MONI	REPAIR/MAINT OF	1137352

CITY OF BAYPORT

MONTHLY EXPENSES 1137273-1137359

Period Name: JUNE

Search Name	FU	Tran Date	Amount	Act	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
MENARDS-STILLWATER	101	06/23/14	$58.65	E	43200	420	OPERATING SUPPLIES/P	R & M BLDGS, ST	1137303
AIR FRESH PORTABLE TOI	101	06/10/14	$157.50	E	43200	425	BARKERS ALPS	SATILLITIES	1137273
AIR FRESH PORTABLE TOI	101	06/10/14	$78.75	E	43200	425	RIVERSIDE PARK	SATILLITIES	1137273
AIR FRESH PORTABLE TOI	101	06/10/14	$78.75	E	43200	425	TENNIS COURT	SATILLITIES	1137273
DEPT 43200 PARKS			$4,507.65						
DEPT 43300 CEMETERY									
AIR FRESH PORTABLE TOI	101	06/10/14	$160.69	E	43300	410	SATELITES-MEMORIAL D	REPAIR & MAINT	1137273
CENTURY POWER EQUIP	101	06/26/14	$9.72	E	43300	412	TRIMMER PARTS/CEMET	REP & MAINT VEH	1137317
CENTURY POWER EQUIP	101	06/10/14	$91.55	E	43300	412	MOWER PARTS/CEMETA	REP & MAINT VEH	1137274
CENTURY POWER EQUIP	101	06/26/14	$24.18	E	43300	412	TRIMMER PARTS/CEMET	REP & MAINT VEH	1137317
DEPT 43300 CEMETERY			$286.14						
FUND 101 GENERAL			$55,659.80						
FUND 202 DRUG FORFEITURE									
DEPT 42101 DARE EXPENDITURES									
WASHINGTON COUNTY S	202	06/23/14	$270.00	E	42101	449	CASE # 113501293/HON	DRUG FORFITURE	1137312
DEPARTMENT OF FINANC	202	06/23/14	$135.00	E	42101	449	CASE # 113501293/HON	DRUG FORFITURE	1137297
DEPARTMENT OF FINANC	202	06/23/14	$216.10	E	42101	449	CASE # 113502854/1996	DRUG FORFITURE	1137297
WASHINGTON COUNTY S	202	06/23/14	$432.20	E	42101	449	CASE # 113502854/1996	DRUG FORFITURE	1137312
ECKBERG LAMMERS	202	06/10/14	$225.00	E	42101	449	CASE # 113502987 - 201	DRUG FORFITURE	1137276
DEPT 42101 DARE EXPENDITURES			$1,278.30						
FUND 202 DRUG FORFEITURE			$1,278.30						
FUND 206 WATER/SEWER IMPROVEMENT FUND									
DEPT 41603 SO MN STREET UTILITY PROJECT									
S E H	206	06/23/14	$1,058.18	E	41603	305	2011 TELEVISING & MH I	PROF SER-CONTR	1137307
DEPT 41603 SO MN STREET UTILIT			$1,058.18						
DEPT 41608 2012 I & I PROJECT									
S E H	206	07/01/14	$317.57	E	41608	301	I/I PROJECT REIMBURSE	PROF SER-ENGIN	1137342
DEPT 41608 2012 I & I PROJECT			$317.57						
FUND 206 WATER/SEWER IMPROVEM			$1,375.75						
FUND 207 PARK IMPROVEMENT FUND									
DEPT 44100 PROJECT									
LOUCKS ASSOCIATES	207	06/25/14	$5,967.40	E	44100	306	PERRO PARK PHASE 2	PROF SER-OTHER	1137327
ECM PUBLISHERS, INC.	207	07/01/14	$187.60	E	44100	350	PERRO PARK PHASE 2	PRINTING & PUBL	1137321
DEPT 44100 PROJECT			$6,155.00						
FUND 207 PARK IMPROVEMENT FUND			$6,155.00						
FUND 211 LIBRARY									
DEPT 45500 LIBRARY									
BAKER & TAYLOR	211	06/30/14	$58.83	E	45500	217	BOOKS/LIBRARY DEPT.	MATERIALS & PR	1137314
BAKER & TAYLOR	211	06/30/14	$364.34	E	45500	217	BOOKS/LIBRARY DEPT.	MATERIALS & PR	1137314
BAKER & TAYLOR	211	06/30/14	$145.07	E	45500	217	BOOKS/LIBRARY DEPT.	MATERIALS & PR	1137314
BAKER & TAYLOR	211	06/30/14	$388.53	E	45500	217	BOOKS/LIBRARY DEPT.	MATERIALS & PR	1137314
BAKER & TAYLOR	211	06/30/14	$98.50	E	45500	217	BOOKS/LIBRARY DEPT.	MATERIALS & PR	1137314
BAKER & TAYLOR	211	06/30/14	$121.89	E	45500	217	BOOKS/LIBRARY DEPT.	MATERIALS & PR	1137314
BAKER & TAYLOR	211	06/30/14	$139.93	E	45500	217	BOOKS/LIBRARY DEPT.	MATERIALS & PR	1137314
BAKER & TAYLOR	211	06/30/14	$336.14	E	45500	217	BOOKS/LIBRARY DEPT.	MATERIALS & PR	1137314
BAKER & TAYLOR	211	06/30/14	$393.14	E	45500	217	BOOKS/LIBRARY DEPT.	MATERIALS & PR	1137314
BAKER & TAYLOR	211	06/30/14	$24.92	E	45500	217	BOOKS/LIBRARY DEPT.	MATERIALS & PR	1137314
INNOVATIVE OFFICE SOL	211	06/30/14	$179.05	E	45500	220	OFFICE SUPPLIES/LIBRA	OPERATING SUPP	1137324

CITY OF BAYPORT

MONTHLY EXPENSES 1137273-1137359

Period Name: JUNE

Search Name	FU	Tran Date	Amount	Act	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
SHARON SIPPEL	211	06/30/14	$1,500.00	E	45500	302	JUNE 2014 CLEANING SE	CONTRACT SERVI	1137345
COMCAST	211	06/30/14	$90.45	E	45500	321	JULY 2014 HIGH-SPEED I	COMMUNICATION	1137318
COMCAST	211	06/30/14	$15.10	E	45500	321	JULY 2014 HIGH-SPEED I	COMMUNICATION	1137318
OFFICE OF ENT TECHNOL	211	06/30/14	$75.77	E	45500	321	PHONES/LIBRARY DEPT.	COMMUNICATION	1137336
XCEL	211	06/04/14	$822.81	E	45500	380	GAS AND ELECTRIC SER	ELECTRIC SERVIC	1137289
XCEL	211	06/04/14	$162.08	E	45500	381	GAS AND ELECTRIC SER	FUEL FOR HEAT	1137289
MINNESOTA ELEVATOR	211	06/30/14	$157.23	E	45500	420	JUNE 2014 MTHLY BILLI	R & M BLDGS, ST	1137332
TRU GREEN CHEMLAWN	211	06/30/14	$50.61	E	45500	420	LAWN SERVICE/LIBRARY	R & M BLDGS, ST	1137353
LINNER ELECTRIC	211	06/30/14	$642.00	E	45500	420	OUT SIDE MAINT./LIBRA	R & M BLDGS, ST	1137326
DEPT 45500 LIBRARY			$5,766.39						
FUND 211 LIBRARY			$5,766.39						
FUND 601 WATER									
DEPT 46110 WATER-PUMPHOUSE									
XCEL	601	06/04/14	$2,032.47	E	46110	380	GAS AND ELECTRIC SER	ELECTRIC SERVIC	1137289
XCEL	601	06/04/14	$110.13	E	46110	381	GAS AND ELECTRIC SER	FUEL FOR HEAT	1137289
LINNER ELECTRIC	601	06/10/14	$685.25	E	46110	419	WELLHOUSE #2&3 OUTL	REPAIR & MAINT	1137282
ALDEN POOL AND MUNICI	601	06/23/14	$3,900.00	E	46110	419	DEHIMIDIFERS/WATER D	REPAIR & MAINT	1137290
MENARDS-STILLWATER	601	06/23/14	$20.96	E	46110	419	TOOL BOX/WATER DEPT.	REPAIR & MAINT	1137303
AUTOMATIC SYSTEMS CO	601	06/23/14	$11,799.00	E	46110	419	WELL HOUSE # 2 MOTO	REPAIR & MAINT	1137293
DEPT 46110 WATER-PUMPHOUSE			$18,547.81						
DEPT 46120 WATER									
U S BANK VISA	601	06/30/14	$8.15	E	46120	201	ADM CC #479817544300	OFFICE SUPPLIES	1137354
HOLIDAY FLEET	601	06/10/14	$535.65	E	46120	212	FUEL CHARGES	MOTOR FUELS & L	1137279
MVTL	601	06/23/14	$54.00	E	46120	216	WATER TESTING/WATER	CHEMICALS AND	1137305
U S BANK VISA	601	06/26/14	$13.98	E	46120	216	THE UPS STORE	CHEMICALS AND	1137354
SAFE-FAST, INC.	601	06/24/14	$100.00	E	46120	220	SAFETY VESTS/WATER D	OPERATING SUPP	1137308
S E H	601	07/01/14	$2,809.22	E	46120	301	T C E WATER MAIN IMPR	PROF SER-ENGIN	1137342
SENSUS METERING SYSTE	601	06/26/14	$1,570.34	E	46120	302	SOFTWARE SUPPORT/W	CONTRACT SERVI	1137344
WATER CONSERVATION S	601	06/26/14	$275.20	E	46120	302	LEAK LOCATION/WATER	CONTRACT SERVI	1137358
POSTMASTER	601	06/30/14	$156.06	E	46120	322	2ND QTR. 2014 BILLING	POSTAGE	1137313
ECM PUBLISHERS, INC.	601	06/25/14	$426.60	E	46120	350	2013 DRINKING WATER	PRINTING & PUBL	1137321
XCEL	601	06/04/14	$1,606.77	E	46120	380	GAS AND ELECTRIC SER	ELECTRIC SERVIC	1137289
XCEL	601	06/04/14	$375.45	E	46120	381	GAS AND ELECTRIC SER	FUEL FOR HEAT	1137289
STILLWATER MOTORS	601	06/26/14	$79.96	E	46120	412	SERVICE 2011 PICKUP/W	REP & MAINT VEH	1137348
STILLWATER MOTORS	601	06/26/14	$35.06	E	46120	412	STILLWATER MOTORS/PI	REP & MAINT VEH	1137348
TR COMPUTER SALES LLC	601	06/26/14	$5.00	E	46120	416	LOAT@IT SERVER MONI	REPAIR/MAINT OF	1137352
MILLER EXCAVATING	601	06/26/14	$4,121.89	E	46120	419	HYDRANT REPLACEMENT	REPAIR & MAINT	1137331
MILLER EXCAVATING	601	06/26/14	$1,808.86	E	46120	419	WATER MAIN LEAK/WAT	REPAIR & MAINT	1137331
HD SUPPLY WATERWORK	601	06/30/14	$4,590.30	E	46120	419	3 WATER METERS FOR A	REPAIR & MAINT	1137323
PREVAILING WATERS, LLC	601	06/26/14	$843.25	E	46120	419	HYDRANT REPAIR/WATE	REPAIR & MAINT	1137339
DEPT 46120 WATER			$19,415.74						
FUND 601 WATER			$37,963.55						
FUND 602 SEWER									
DEPT 46200 SEWER - OPERATING									
U S BANK VISA	602	06/30/14	$8.21	E	46200	201	ADM CC #479817544300	OFFICE SUPPLIES	1137354
T. R. F. SUPPLY	602	06/26/14	$578.50	E	46200	220	LIFT STATION DEGREAS	OPERATING SUPP	1137350
FASTENAL	602	06/23/14	$165.57	E	46200	240	HARWARE/SEWER DEPT.	SMALL TOOLS-EQ	1137300
FASTENAL	602	06/23/14	$123.63	E	46200	240	HARDWARE/SEWER DEP	SMALL TOOLS-EQ	1137300
S E H	602	07/01/14	$79.40	E	46200	301	STORM SEWER INVENTO	PROF SER-ENGIN	1137342
AIR FRESH PORTABLE TOI	602	06/10/14	$70.00	E	46200	302	PUMPING INSPIRATION	CONTRACT SERVI	1137273
POSTMASTER	602	06/30/14	$156.06	E	46200	322	2ND QTR. 2014 BILLING	POSTAGE	1137313

CITY OF BAYPORT

MONTHLY EXPENSES 1137273-1137359

Period Name: JUNE

Search Name	FU	Tran Date	Amount	Act	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
NORTHERN SAFETY TECH	602	06/26/14	$118.42	E	46200	412	WARNING LIGHT/SEWER	REP & MAINT VEH	1137335
TR COMPUTER SALES LLC	602	06/26/14	$5.00	E	46200	416	LOAT@IT SERVER MONI	REPAIR/MAINT OF	1137352
NEENAH FOUNDRY COMP	602	06/26/14	$376.00	E	46200	419	MANHOLE GRATES/SEWE	REPAIR & MAINT	1137334
DEPT 46200 SEWER - OPERATING			$1,680.79						
DEPT 46990 SEWER - NON-OPERATING									
METROPOLITAN COUNCIL	602	06/25/14	$30,570.58	E	46990	434	JULY 2014 MTHLY ANNU	STATE FEES FOR	1137330
DEPT 46990 SEWER - NON-OPERAT			$30,570.58						
FUND 602 SEWER			$32,251.37						
FUND 803 P & Z ESCROWS									
DEPT 80050 12 POINT ROAD									
S E H	803	07/01/14	$759.78	E	80050	301	12 POINT ROAD GRADIN	PROF SER-ENGIN	1137342
DEPT 80050 12 POINT ROAD			$759.78						
FUND 803 P & Z ESCROWS			$759.78						
			$141,209.94						

City of Bayport
294 North 3rd Street
Bayport, MN 55003
Phone: 651-275-4404
Fax: 651-275-4411

Building Permit Log

For: June, 2014

Permit Number: BP2014-30 **Filing Date:** 6/3/2014
Parcel Address: 100 4TH Ave. N. BAYPORT, MN 55003
Applicant: GEORGE SIEGFRIED **Applicant Phone:** 651-275-1112
GEORGE SIEGFRIED CONSTRUCTION General
Construction Value: $151,000.00 **Total Fees:** $2,324.04

Permit Number: BP2014-31 **Filing Date:** 6/4/2014
Parcel Address: 970 Pickett Street N. Bayport, MN 55003
Applicant: NARDINI FIRE EQUIPMENT **Applicant Phone:** 651-483-6631
NARDINI FIRE EQUIPMENT FIRE SYSTEMS
Construction Value: $4,237.00 **Total Fees:** $196.82

Permit Number: BP2014-32 **Filing Date:** 6/4/2014
Parcel Address: 970 Pickett Street N. Bayport, MN 55003
Applicant: FRONTIER FIRE PROTECTION **Applicant Phone:** 651-489-1200
FRONTIER FIRE PROTECTION INC FIRE
Construction Value: **Total Fees:** $75.00

Permit Number: BP2014-33 **Filing Date:** 6/5/2014
Parcel Address: 297 LAKE Street S. BAYPORT, MN 55003
Applicant: BEAR ROOFING & EXTERIORS **Applicant Phone:** 651-407-1552
BEAR ROOFING & EXTERIORS INC RESIDENTIAL
Construction Value: $20,000.00 **Total Fees:** $673.00

Permit Number: BP2014-34 **Filing Date:** 6/5/2014
Parcel Address: 473 2ND St. N. BAYPORT, MN 55003
Applicant: WINDOW WORLD TWIN CITIES **Applicant Phone:** 651-770-5570
WINDOW WORLD TWIN CITIES Windows
Construction Value: $3,375.00 **Total Fees:** $109.94

Building Permit Log

For: June, 2014

Permit Number: BP2014-35
Parcel Address: 174 3rd Street N.
Applicant: HOLIDAY STATIONSTORES, INC.
HOLIDAY STATIONSTORES, INC. General
Construction Value: $41,385.00

Filing Date: 6/9/2014
Bayport, MN 55003
Applicant Phone: 952-830-8888
Total Fees: $823.37

Permit Number: BP2014-36
Parcel Address: 902 INSPIRATION PARKWAY S.
Applicant: PROSPERITY COMPANIES LLC
PROSPERITY COMPANIES LLC RESIDENTIAL
Construction Value: $2,500.00

Filing Date: 6/11/2014
BAYPORT, MN 55003
Applicant Phone: 651-356-2479
Total Fees: $147.27

Permit Number: BP2014-37
Parcel Address: 252 Maine Street N.
Applicant: MARVIN HENRY
Construction Value: $8,000.00

Filing Date: 6/16/2014
Bayport, MN 55003
Applicant Phone:
Total Fees: $166.25

Permit Number: BP2014-38
Parcel Address: 464 PRAIRIE WAY S.
Applicant: JON & KRISTI DICKHAUSEN
OWNER OWNER
Construction Value: $4,200.00

Filing Date: 6/18/2014
BAYPORT, MN 55003
Applicant Phone:
Total Fees: $196.80

Permit Number: BP2014-39
Parcel Address: 959 INSPIRATION PARKWAY N.
Applicant: JENNIFER WALSTAD
Construction Value: $5,000.00

Filing Date: 6/25/2014
BAYPORT, MN 55003
Applicant Phone:
Total Fees: $197.20

Permit Number: BP2014-40
Parcel Address: 309 4th Street N.
Applicant: BERWALD ROOFING COMPANY,
BERWALD ROOFING COMPANY, INC. General
Construction Value: $269,464.00

Filing Date: 6/25/2014
Bayport, MN 55003
Applicant Phone: 651-777-7411
Total Fees: $2,730.67

Building Permit Log

For: June, 2014

Permit Number: BP2014-41 **Filing Date:** 6/26/2014
Parcel Address: 332 4TH St. N. BAYPORT, MN 55003
Applicant: J CARVER CONSTRUCTION INC. **Applicant Phone:** 651-470-6566
J CARVER CONSTRUCTION INC. RESIDENTIAL
Construction Value: $6,770.00 **Total Fees:** $155.89

Permit Number: BP2014-43 **Filing Date:** 6/30/2014
Parcel Address: 206 5th Street So. Bayport, MN 55003
Applicant: GLEN OTTESON **Applicant Phone:**
OWNER OWNER
Construction Value: $700.00 **Total Fees:** $31.85

Permit Number: BP2014-44 **Filing Date:** 6/30/2014
Parcel Address: 437 CENTRAL Ave. BAYPORT, MN 55003
Applicant: ANDY JUNKER **Applicant Phone:**
OWNER OWNER
Construction Value: $4,000.00 **Total Fees:** $105.25

Permit Number: BP2014-45 **Filing Date:** 6/30/2014
Parcel Address: 948 INSPIRATION PARKWAY N. BAYPORT, MN 55003
Applicant: JUSTIN WESTBROCK **Applicant Phone:**
OWNER OWNER
Construction Value: $7,500.00 **Total Fees:** $271.46

Permit Number: BP2014-46 **Filing Date:** 6/30/2014
Parcel Address: 223 PRAIRIE WAY N. BAYPORT, MN 55003
Applicant: BENSON ROOFING & **Applicant Phone:** 612-237-9614
BENSON ROOFING & RESTORATION LLC
Construction Value: $16,020.00 **Total Fees:** $494.76

Permit Number: MC2014-33 **Filing Date:** 6/9/2014
Parcel Address: 309 4th Street N. Bayport, MN 55003
Applicant: GENERAL SHEET METAL **Applicant Phone:** 763-544-8747
GENERAL SHEET METAL COMPANY MECHANICAL
Construction Value: $140,000.00 **Total Fees:** $1,755.00

Building Permit Log

For: June, 2014

Permit Number: MC2014-34 **Filing Date:** 6/11/2014
Parcel Address: 309 4th Street N. Bayport, MN 55003
Applicant: MODERN PIPING INC **Applicant Phone:** 763-786-7800
MODERN PIPING INC MECHANICAL/PLUMBER
Construction Value: $34,787.00 **Total Fees:** $439.84

Permit Number: MC2014-35 **Filing Date:** 6/17/2014
Parcel Address: 431 4TH Street S. BAYPORT, MN 55003
Applicant: APOLLO HEATING & VENTILATING **Applicant Phone:** 651-770-0603
APOLLO HEATING & VENTILATING CORPORATION
Construction Value: $8,796.00 **Total Fees:** $80.00

Permit Number: PL2014-25 **Filing Date:** 6/9/2014
Parcel Address: 413 PRAIRIE WAY S.
Applicant: SILVER TREE PLUMBING & **Applicant Phone:** 651-319-4103
SILVER TREE PLUMBING & HEATING, LLC
Construction Value: $13,750.00 **Total Fees:** $80.00

Permit Number: PL2014-26 **Filing Date:** 6/17/2014
Parcel Address: 3391 OSGOOD LANE N. STILLWATER, MN 55082
Applicant: SCHERBER COMPANIES **Applicant Phone:** 763-497-1100
SCHERBER COMPANIES SEWER & WATER
Construction Value: **Total Fees:** $1,630.00

Permit Number: PL2014-27 **Filing Date:** 6/17/2014
Parcel Address: 309 4th Street N. Bayport, MN 55003
Applicant: ST PAUL UTILITIES **Applicant Phone:** 612-369-3056
ST PAUL UTILITIES PIPELAYING-PLUMBING
Construction Value: $6,000.00 **Total Fees:** $80.00

Permit Number: PL2014-28 **Filing Date:** 6/26/2014
Parcel Address: 305 1ST Ave. S. BAYPORT, MN 55003
Applicant: PETE'S WATER & SEWER **Applicant Phone:** 763-477-2299
PETE'S WATER & SEWER PIPELAYING-PLUMBING
Construction Value: $2,900.00 **Total Fees:** $80.00

Building Permit Log

For: June, 2014

Permit Number: PL2014-29
Parcel Address: 135 STATE St. S.
Applicant: J. SCOTT PLUMBING, INC.
J. SCOTT PLUMBING, INC. Plumber-Gasfitting
Construction Value: $5,400.00

Filing Date: 6/30/2014
BAYPORT, MN 55003
Applicant Phone: 651-433-5422
Total Fees: $80.00

Permit Number: TS2014-3
Parcel Address: 193 3rd Street N.
Applicant: PERRO CREEK TAVERN
PERRO CREEK TAVERN - TOM BUERMANN
Construction Value:

Filing Date: 6/19/2014
BAYPORT, MN 55003
Applicant Phone:
Total Fees: $25.00

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: July 2, 2014

To: Mayor and City Council
Logan Martin, City Administrator

From: Sara Taylor, Assistant City Administrator/Planner

Subject: Appointment of election judges for 2014 primary and general elections

BACKGROUND

The city is required to appoint citizens of Washington County to serve as election judges to assist with the upcoming elections. The following individuals may be willing to serve as election judges in either the primary or general elections for 2014:

Coleen Siegfried	Karen Lampi	Meredeth Lake
Tim MacDonald	Jeanine Richert	Connie Paulson
Paul Goulette	Judy Klos	Elizabeth Kelly
Mary Goulette	Mary Williams	Riley Cameron
Mary Ostertag	Lee Stoerzinger	Sandra Potter

City staff is still waiting for a response from a few individuals that may be willing to serve as alternate election judges, if necessary. If alternates are necessary, staff is able to appoint these individuals administratively to serve as election judges.

RECOMMENDATION

It is recommended that the City Council appoint the individuals listed above to serve as election judges for the 2014 primary and general elections.

City of Bayport
294 North Third Street
Bayport, Minnesota 55003
Phone 651-275-4404
Fax 651-275-4411
www.ci.bayport.mn.us

City of Bayport
DONATION INFORMATION FORM

Donor Information

☑ City Resident / Business ☐ Nonresident ☐ Other

Name: MARY AND PAUL GOULETTE

Main Phone Number: 204 5TH ST N Alternate Phone Number:

Address: BAYPORT, MN

City/State/Zip:

Email Address:

Organization Name (if applicable):

Donation Information

☐ Bench with dedication plaque - $1,000.00
☐ City newsletter - $50.00 / $100.00 / $250.00
☐ Picnic table - $1,500.00
☐ Tree - $250.00
☐ Bike rack - $500.00
☐ Flag - $100.00
☐ Flower planter - $500.00
☐ Waste receptacle - $500.00

☑ Monetary donation of $ 100.00 for ☐ Cemetery ☐ General Fund ☐ Parks ☐ Fire Dept. ☐ Police Dept. FLOWER BASKETS (2)

Engraved text on bench plaque shall read as follows: *(Please print and refer to examples on reverse)*

DONATED IN HONOR OF CAROLYN GOULETTE AND ETHEL (ET) OLSEN FOR THE PURCHASE OF TWO HANGING FLOWER BASKETS

Donor Acknowledgement and Signature

I understand that as the designated donor, this donation will be designated for city department use or used toward the purchase of the item, as specified above. I also understand that depending on availability, lead time, and weather conditions, it could take up to one (1) year to install an item. However, the city will make every effort to complete the installation as soon as possible. I also understand that the city has been given only an approximate size for the dedication plaque. Hence, if I have selected to donate funds for a bench, the city has my permission to format and size the text above accordingly, in order to fit the text on the plaque. Should it be necessary to change any of the text content for any reason, I am aware that I will be contacted by the city.

Signature: [signature] Date: 6-25-14

Office Use

Staff notes: *(Include requested placement location)*

Donation amount received: $100.00 Date received: 6/25/14

Payment method: ☐ Cash ☑ Check Received by: ST

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: June 30, 2014

To: Mayor and City Council
Logan Martin, City Administrator

From: Mel Horak, Public Works Supervisor

Subject: Authorization to purchase/upgrade grounds mowers

BACKGROUND

The Public Works Department is requesting authorization to trade in existing grounds mowing equipment and replace with new. The department is currently using a 1997 Toro 72", a 2009 Exmark 52" and a 2011 Exmark 72". Public Works staff is proposing to trade in the 1997 Toro and 2011 Exmark and replace the units with two new Exmark zero-turn 72" width cut mowers. The new machines have a newly designed mowing deck which will produce a better cut in less time. Another reason to upgrade is to get equipment that is covered under a three-year warranty.

Quotes were solicited for the proposed equipment upgrade, with trade-ins, and are as follows:

Century Power Equipment – Stillwater, MN	$10,067.20
Gerlach Outdoor Power Equipment – Hastings, MN	$11,466.40

Purchase of the mowers will be funded by the Public Works Equipment Replacement Fund, which currently has a fund balance of $1,387,812.00. The 2014 Capital Improvement Plan allocates $100,000.00 for new Public Works equipment, of which the lawnmowers were included.

Additionally, Public Works operates a 1997 riding mower used exclusively at the cemetery that will need replacing in the near future.

RECOMMENDATION

Staff recommends the City Council adopt a motion authorizing the purchase of two 2014 Exmark 72" zero turn mowers and accessories, with trade ins, as quoted by Century Power Equipment, Stillwater, Minnesota, for the grand total of $10,067.20, with funding from the Public Works Equipment Replacement Fund.

Attachments – quotes received

CENTURY POWER EQUIPMENT

5920 Memorial Ave N
Stillwater MN 55082
651-439-2035
FAX 651-439-3105

PRICE QUOTE

NAME: CITY OF BAYPORT / MEL HORAK PHONE: 651 755-5730
ADDRESS: 294 3RD ST N EMAIL:
CITY: BAYPORT STATE: MINN
DATE: 6/9/2014 ZIPCODE: 55003

QTY	PRODUCT NUMBER	PRODUCT DESCRIPTION	RETAIL	EXTENDED
2		LZS749EKC72RS EXMARK 72" DECK		
		REAR DISCHARGE WITH SEAT		
		SUSPENSION. BID ASSIST DISCOUNT	$25,198.00	$20,158.00
2	TC26	TRASH CONTAINER	$112.00	$95.20
2	116-9730	ANTI SCALP AND WEAR BAR KIT	$492.00	$423.00
2	116-8548	FINISH CUT BAFFLES	$1,198.00	$1,018.00
		TRADE IN		
		2011 LZX980KC726 EXMARK $ 8,627.00		
		1997 TORO GROUNDS MASTER $3,000.00		

	SUB TOTAL	$27,000.00	$21,694.20
	DISCOUNT	$5,305.80	
COMMENTS:		TRADE-IN	$11,627.00
		SUB TOTAL	$10,067.20
		TAX	$0.00
		SUB TOTAL	$10,067.20
		PREP	
Quote by: MICHAEL COOK		FREIGHT	
REV.		TOTAL SETUP AND DELIVERED	$10,067.20

Q U O T A T I O N

GERLACH OUTDOOR POWER EQT. INC.
11827 PT DOUGLAS DRIVE SO
HASTINGS, MN 55033
Phone #: (651)437-4401
Fax #: (651)437-6699

PHONE #: **(651)275-4404**
CELL #:
ALT. #:
P.O.#:
TERMS: **Net 10TH EOM**
SALES TYPE: **Quote**

DATE: **6/24/2014**
ORDER #: **1055003**
CUSTOMER #: **102401**
CP: **Ron G**
LOCATION: **1**
STATUS: **Active**

BILL TO 102401

CITY OF BAYPORT
294 N 3RD ST
BAYPORT, MN 55003

SHIP TO

CITY OF BAYPORT
294 N 3RD ST
BAYPORT, MN 55003

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
EXM	LZS749EKC72RS	LAZER S SERIES ECV749 EFI KOH W/72"	2	$13,985.00	$12,599.00	$25,198.00
****	DISC	BID ASSISTANCE	-2	$2,519.80	$2,519.80	($5,039.60)
EXM	TC26	KIT TRASH HOLDER	2	$60.48	$56.00	$112.00
EXM	116-9730	RD ANTISCALP ROLLER AND WEAR BAR	2	$249.00	$249.00	$498.00
EXM	116-8548	FINISH CUT BAFFLES	2	$599.00	$599.00	$1,198.00
****	TRADE-IN	11' LZX980KC726 EXMARK ZERO TURN	1	$0.00	($8,000.00)	($8,000.00)
****	TRADE-IN	97' TORO GROUNDS MASTER	1	$0.00	($2,500.00)	($2,500.00)

Prices reflected on this quote are valid for 30 days and while supplies last. If the manufacturer's program the above prices were quoted under has ended, prices may be subject to change.

SUBTOTAL:	**$11,466.40**
TAX:	**$0.00**
ORDER TOTAL:	**$11,466.40**

Authorized By: _____

MINNESOTA LAWFUL GAMBLING

LG214 Premises Permit Application

Annual Fee $150 (NON REFUNDABLE)

Required Attachments to LG214

1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity.**
2. $150 annual premises permit fee, for each permit (non refundable). Make check payable to "*State of Minnesota.*"

Mail the application and required attachments to:
Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions? Call 651-539-1900 and ask for Licensing.

Organization Information

1. Organization name: Bayport American Legion — License number: 00467-01
2. Chief executive officer (CEO): Wayne Peterson — Daytime phone: (
3. Gambling manager: Marion Coffman — Daytime phone: (

Gambling Premises Information

4. Current name of site where gambling will be conducted: Perro Creek Tavern
5. List any previous names for this location: Hefty's; Captains Corner; Rascals
6. Street address where premises is located: 193 3rd Street North
   Do not use a P.O. box number or mailing address.

7. City	OR Township	County	Zip code
Bayport		Washington	55003

8. Does your organization own the building where the gambling will be conducted?
   ☐ **Yes** ☑ **No** **If no,** attach LG215 Lease for Lawful Gambling Activity.
   A lease is not required if only a raffle will be conducted.
9. Is any other organization conducting gambling at this site? ☐ Yes ☑ No ☐ Don't know
10. Has your organization previously conducted gambling at this site? ☑ Yes ☐ No ☐ Don't know

Gambling Bank Account Information. Must be in Minnesota.

11. Bank name	Bank account number
1st State Bank & Trust	49700477 4824701

12. Bank street address	City	State	Zip code
950 N. Hwy 95	Bayport	MN	55003

All Temporary and Permanent Off-site Storage Spaces

13. Address (Do not use a P.O. box number)	City	State	Zip code
		MN	

14. Address (Do not use a P.O. box number)	City	State	Zip code
350 St. Croix Trail North	Lakeland	MN	55043

LG214 Premises Permit Application

Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits

Local unit of government must sign

City name _____

Date approved by city council _____

Resolution number _____

Signature of city personnel

_____

Title _____ Date signed _____

COUNTY APPROVAL for a gambling premises located in a township

County name _____

Date approved by county board _____

Resolution number _____

Signature of county personnel

_____

Title _____ Date signed _____

TOWNSHIP NAME _____

Complete below only if required by the county.
On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. [A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.]

Print township name _____

Signature of township officer _____

Title _____ Date _____

Acknowledgment and Oath

1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises.
2. The Board and its agents, and the commissioners of revenue and public safety and their agents are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.
3. I have read this application and all information submitted to the Board is true, accurate, and complete.
4. All required information has been fully disclosed.
5. I am the chief executive officer of the organization.
6. I assume full responsibility for the fair and lawful operation of all activities to be conducted.
7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them.
8. Any changes in application information will be submitted to the Board no later than 10 days after the change has taken effect.
9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.
10. I understand the fee is nonrefundable regardless of license approval/denial.

Wayne Peterson 6/25/14

Signature of Chief Executive Officer (designee may not sign) Date

Print name WAYNE PETERSON

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format, i.e. large print, Braille, upon request.

MINNESOTA LAWFUL GAMBLING

LG215 Lease for Lawful Gambling Activity

Organization	Address	License/site number	Daytime phone
Bayport American Legion	263 North 3rd Street., Bayport, MN 55003	00467-01	651-439-5463

Name of leased premises	Street address	City	State	Zip	Daytime phone
Perro Creek Tavern	193 North 3rd Street	Bayport	MN	55003	651 342-2286

Name of legal owner	Business/street address	City	State	Zip	Daytime phone
Buermann Investments LLC	193 N 3rd St	Bayport	MN	55003	[illegible]

Name of lessor [if same as legal owner, write in "SAME"					
Jeff Hauer	193 N 3rd St up	Bayport	MN	55003	[illegible]

Check applicable item:

- [x] 1. **New lease. Do not submit existing lease with amended changes.**
  _____Date that the changes will be effective. Submit changes at least 10 days **before** the effective date of the change.
- [x] 2. **New owner.** Effective date 6/2/14 Submit new lease **within** 10 days after new lessor assumes ownership.

Check all activity that will be conducted (No lease required for raffles)

- [ ] Pull-tabs [paper]
- [x] Pull-tabs [paper] with dispensing device
- [ ] Bar bingo
- [ ] Bingo
- [ ] Tipboards
- [ ] Paddlewheel
- [ ] Paddlewheel with table
- [ ] Electronic pull-tabs [must also sell paper pull-tabs]
- [ ] Linked electronic bingo

Electronic games may only be conducted at:
(1) *a premises licensed for the on-sale or off-sale of intoxicating liquor or 3.2 percent malt beverages [but does not include a general food store or drug store permitted to sell alcoholic beverages under Minn. Stat. 340A.405, subdivision 1]; or*
(2) a premises where bingo is conducted as the primary business and has a seating capacity of at least 100.

PULL-TAB, TIPBOARD, AND PADDLEWHEEL RENT
Separate rent for booth and bar ops.

BOOTH OPERATION - Some or all sales of gambling equipment are conducted by an employee/volunteer of a licensed organization at the leased premises.

ALL GAMES, including electronic games - Monthly rent to be paid, ___%, not to exceed **10%** of gross profits for that month.
- Total rent paid from all organizations for only booth operations at the leased premises **may not exceed $1,750.**
- The rent cap does not include BAR OPERATION rent for electronic games conducted by the lessor.

BAR OPERATION - All sales of gambling equipment conducted by the lessor or lessor's employee.

ELECTRONIC GAMES - Monthly rent to be paid, _____%, not to exceed **15%** of the gross profits for that month from electronic pull-tab games and electronic linked bingo games.

ALL OTHER GAMES - Monthly rent to be paid, 20 %, not to exceed **20%** of gross profits from all other forms of lawful gambling.
- If any booth sales conducted by a licensed organization at the premises rent may not exceed **10%** of gross profits for that month and is subject to booth operation **$1750** cap.

BINGO RENT for leased premises where bingo is the primary business conducted, such as bingo hall.

Bingo rent is limited to one of the following:
- Rent to be paid, _____ %, not to exceed **10%** of the monthly gross profit from all lawful gambling activities held during bingo occasions, excluding bar bingo.
  - OR -
- Rate to be paid $ _____ per square foot, not to exceed 110% of a comparable cost per square foot for leased space, as approved by the director of the Gambling Control Board. The lessor must attach documentation, verified by the organization, to confirm the comparable rate and all applicable costs to be paid by the organization to the lessor.
  - Rent may not be paid for bar bingo.
  - Bar bingo does not include bingo games linked to other permitted premises.

LEASE TERMINATION CLAUSE. Must be completed.

The lease may be terminated by either party with a written 30 day notice.

Other terms _____

LG215 Lease for Lawful Gambling Activity

Lease Term - The term of this agreement will be concurrent with the premises permit issued by the Gambling Control Board (Board).

Management - The owner of the premises or the lessor will not manage the conduct of lawful gambling at the premises.

The organization may not conduct any activity on behalf of the lessor on the leased premises.

Participation as Players Prohibited - The lessor will not participate directly or indirectly as a player in any lawful gambling conducted on the premises. The lessor's immediate family and any agents or gambling employees of the lessor will not participate as players in the conduct of lawful gambling on the premises, except as authorized by Minnesota Statutes 349.181.

Illegal Gambling - The lessor is aware of the prohibition against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7865.0220, Subpart 3. In addition, the Board may authorize the organization to withhold rent for a period of up to 90 days if the Board determines that illegal gambling occurred on the premises or that the lessor or its employees participated in the illegal gambling or knew of the gambling and did not take prompt action to stop the gambling. Continued tenancy of the organization is authorized without payment of rent during the time period determined by the Board for violations of this provision, as authorized by Minnesota Statutes 349.18, Subdivision 1(a).

To the best of the lessor's knowledge, the lessor affirms that any and all games or devices located on the premises are not being used, and are not capable of being used, in a manner that violates the prohibitions against illegal gambling in Minnesota Statutes 609.75.

Notwithstanding Minnesota Rules 7865.0220, Subpart 3, an organization must continue making rent payments under the terms of this lease, if the organization or its agents are found to be solely responsible for any illegal gambling, conducted at this site, that is prohibited by Minnesota Rules 7861.0260, Subpart 1, item H or Minnesota Statutes 609.75, unless the organization's agents responsible for the illegal gambling activity are also agents or employees of the lessor.

The lessor must not modify or terminate the lease in whole or in part because the organization reported, to a state or local law enforcement authority or the Board, the conduct of illegal gambling activity at this site in which the organization did not participate.

Other Prohibitions - The lessor will not impose restrictions on the organization with respect to providers (distributor or linked bingo game provider) of gambling-related equipment and services or in the use of net profits for lawful purposes.

The lessor, the lessor's immediate family, any person residing in the same residence as the lessor, and any agents or employees of the lessor will not require the organization to perform any action that would violate statute or rule. The lessor must not modify or terminate this lease in whole or in part due to the lessor's violation of this provision. If there is a dispute as to whether a violation occurred, the lease will remain in effect pending a final determination by the Compliance Review Group (CRG) of the Gambling Control Board. The lessor agrees to arbitration when a violation of this provision is alleged. The arbitrator shall be the CRG.

Access to permitted premises -Consent is given to the Board and its agents, the commissioners of revenue and public safety and their agents, and law enforcement personnel to enter and inspect the permitted premises at any reasonable time during the business hours of the lessor. The organization has access to the premises during any time reasonable and when necessary for the conduct of lawful gambling.

Lessor records -The lessor must maintain a record of all money received from the organization, and make the record available to the Board and its agents, and the commissioners of revenue and public safety and their agents upon demand. The record must be maintained for 3-1/2 years.

Rent all-inclusive - Amounts paid as rent by the organization to the lessor are all-inclusive. No other services or expenses provided or contracted by the lessor may be paid by the organization, including but not limited to:

- trash removal
- janitorial and cleaning services
- electricity, heat
- other utilities or services
- snow removal
- lawn services
- storage
- security, security monitoring
- cost of any communication network or service required to conduct electronic pull-tabs games or electronic bingo
- in the case of bar operations, cash shortages.

Any other expenditures made by an organization that is related to a leased premises must be approved by the director of the Gambling Control Board. Rent payments may not be made to an individual.

Acknowledgment of Lease Terms

I affirm that this lease is the total and only agreement between the lessor and the organization, and that all obligations and agreements are contained in or attached to this lease and are subject to the approval of the director of the Gambling Control Board.

Other terms of the lease

Signature of lessor	Date	Signature of organization official [lessee]	Date
Thomas J Buermann	6-25-14	Marion Coffman	6/25/14
Print name and title of lessor		Print name and title of lessee	
Thomas J Buermann		MARION COFFMAN	

Questions? Contact the Licensing Section, Gambling Control Board, at 651-539-1900. This publication will be made available in alternative format (i.e. large print, Braille) upon request. **Data privacy notice:** The information requested on this form and any attachments will become public information when received by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

Reset Form Print Form

City of Bayport
294 North Third Street
Bayport, Minnesota 55003
Phone 651-275-4404
Fax 651-275-4411
www.ci.bayport.mn.us

City of Bayport
SPECIAL EVENT APPLICATION

A special event application form is required for individuals or organizations who wish to hold a public or private event, which includes a request for special city services or use of equipment and/or alters the general use of city property, parks, buildings, or grounds. Examples of items that would prompt a special event application include music, inflatable devices, tents, generators, food/product vendors, arbors and/or chairs, barricades, and similar items. Special event applications require City Council approval. Therefore, it is important to plan ahead and submit the application form to City Hall at least three weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate requests for city services and/or equipment associated with the event.

Property Information

City property: ☑ Lakeside Park ☐ Barker's Alps Park ☐ Perro Park ☐ Village Green Park

☐ Street, alley, or other city property description:

Private property address:

Applicant Information

☑ Individual/For-profit organization ☐ Public entity/Non-profit organization

Applicant/Contact Name: Lisa Johnson

Organization/Business Name: First State Bank & Trust

Main Phone Number: 651-439-5195 Alternate Phone Number: 651-261-5901

Address: 950 N. Hwy 95

City/State/Zip: Bayport MN 55003

Email Address: lisa.johnson@bayportbank.com

Event Information

Start Date: 8/23/14 End Date: 8/23/14

Day(s): ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐ Sunday ☑ Saturday

Weekday Hours: Weekend Hours: 1:00-8:00pm

Description of event, activities, location and proposed alteration of city property:

tent
games
tables
chairs

Company Picnic
Beach House, 3+4 Shelters

(Approximately 150 people)

Description of Requested City Services and/or Equipment

Application Requirements and Fees

- A diagram of the premises, including proposed activities and equipment, as well as the application processing fee, must be submitted with this form to City Hall (see below for fees).
- If the event involves requested use of a park building, picnic shelter, field, or court, a separate park reservation request form and applicable fees are required to be submitted to City Hall (reservations are subject to availability).
- If the event involves cooked/prepared food or beverages, sale of produce, uncooked meat or dairy, additional licenses may be required by Washington County Public Health and/or Minnesota Department of Agriculture and must be submitted with this form. For assistance with licensing requirements, please contact 651-430-6655.
- Depending upon the event and related activities, a refundable park damage deposit fee of up to $500.00 and a certificate of liability insurance may be required, prior to the event. Additional charges for trash receptacles, barricades, and picnic tables may also apply (see below for fees).
- All fees and expenses associated with the request are the responsibility of the applicant and/or private property owner.

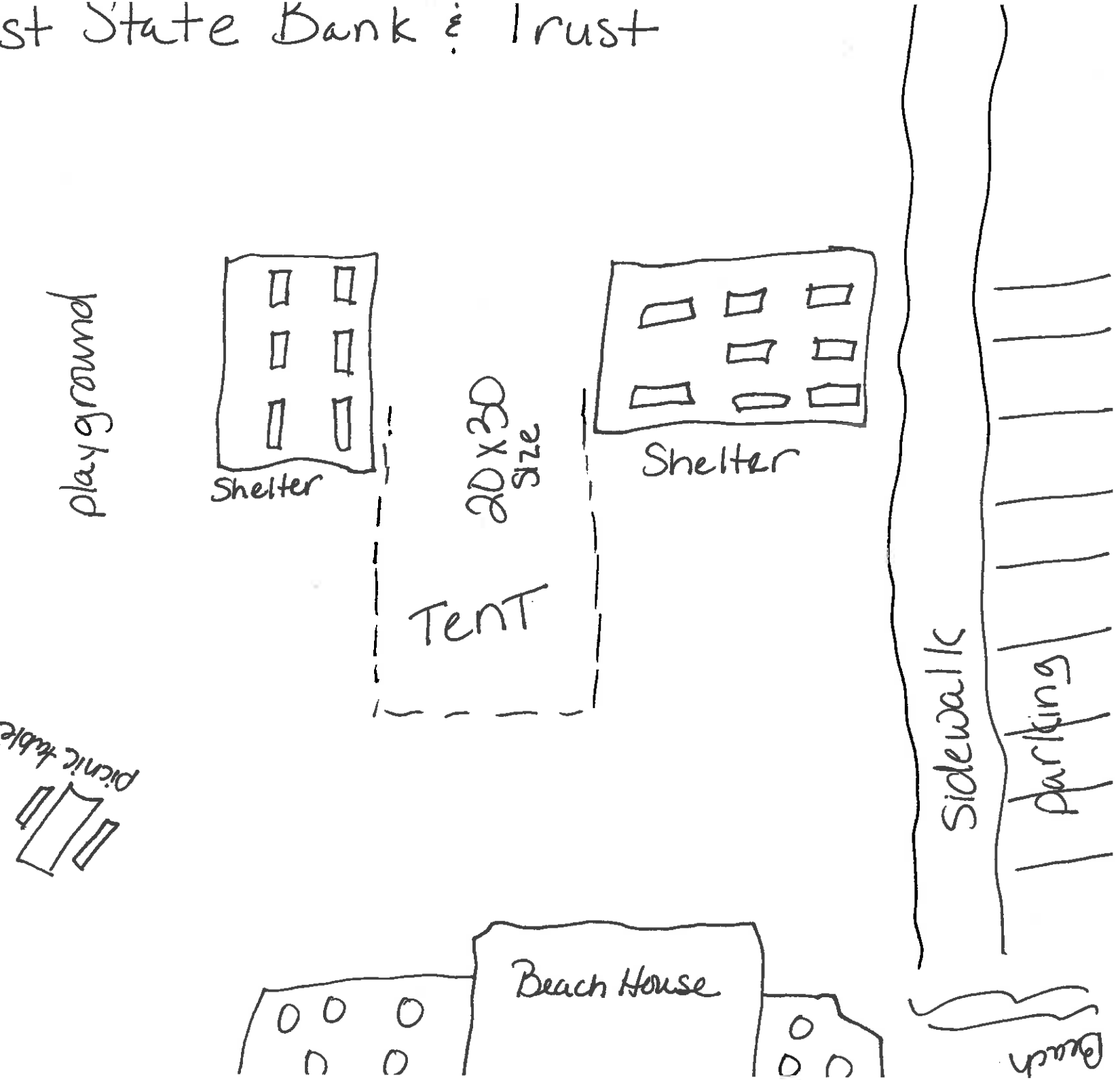
Applicant Acknowledgement and Signature

The undersigned understands that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application. The undersigned hereby applies for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete, to the best of their knowledge.

Signature: Lisa A Johnson Date: 5/30/14

Office Use – Fees	Amount Due	Date	Payment	Staff
Processing Fee (required) $15.00 Public entity/Non-profit $50.00 Individual/For-profit	☐ $15.00 ☒ $50.00	Received: 6/3/14	☐ Cash ☒ Check 41863	KJh
Rental Fees (as applicable, per applicant and/or city) $10.00 + tax Per trash receptacle/barricade $25.00 + tax Per picnic table	☐ $_____ ☐ $_____	Invoiced:_____ Received:_____	☐ Cash ☐ Check	
Damage Deposit (as applicable per city, up to $500.00) *Payment must be on a separate check.* *Notes:*	☒ $500.00 CK# 41868	Invoiced:_____ Received: 6/19/14 Inspected:_____	☐ Destroyed check ☐ Retained deposit in the amount of $_____	
Certificate of Liability Insurance Required: ☒ YES ☐ NO Date Received: 6/5/14				

First State Bank & Trust



SEH

Building a Better World
for All of Us™

July 7, 2014

RE: Bayport, Minnesota
220 and 239 1st Avenue South Sanitary
Sewer Service Feasibility Report
SEH No. BAYPO 128349 14.00

Honorable Mayor and City Council
City of Bayport
294 North Third Street
Bayport, MN 55003

Attn: Sara Taylor:

As requested, the City Engineer has investigated the feasibility and costs to provide sanitary sewer service to properties at 220 and 239 1st Avenue South which are presently served with City water but have private septic systems.

Background

In 2013, the City was approached by the property owner (Hayner family) of 239 1st Avenue South, to explore the feasibility and cost of extending city sanitary sewer service to his property. The existing residential house on the parcel is presently served by city water, but still has a private septic system. SEH completed a preliminary study, which determined that the project was feasible. The preliminary study included options for extending utilities not only to this property, but also to other properties in this area along 1st Avenue South, 2nd Street South, and 2nd Avenue South which are not currently served by city water and/or sewer. The study was presented to the City Council in June of 2013. Due to concerns over the estimated project costs and disinterest by a few of the affected property owners, the City Council decided not to proceed with the project at that time.

In April of this year, the City was again approached by the administrator for the Hayner family estate and the property located at 239 1st Avenue South regarding extension of City sewer. In preparation for the sale of the property, the family recently completed an inspection of the existing septic system, which revealed that the system was not code compliant. As a result, Washington County Public Health is requiring the family to replace the septic system or connect to city sewer before the property can be sold. The city's comprehensive plan prohibits the construction of new on-site sewage disposal (septic) systems if city sewer is available. Because it has been determined by the City Attorney and Engineer that sewer is available and within close vicinity of this property, the City has notified the family, and they have acknowledged that connection to City sewer will be required.

The City Council ordered this Feasibility Report at its June 9, 2014 regular meeting.

Existing Conditions

2nd Street South is a gravel road located in the westerly side of the right of way. Perro Creek runs southerly within the easterly side of the right of way of 2nd Street South adjacent to the gravel road. Generally 2nd Street South slopes down from Central Avenue to the south. 1st Avenue South slopes down from 3rd Street South to the east. The residential properties at 220 and 239 1st Avenue South are lower than 2nd Street South.

Sanitary sewer exists in Central Avenue to the north, in 3rd Street South to the west and within the platted right of way of 2nd Street South, south of 2nd Avenue South. Sanitary sewer is approximately 11 feet deep in Central Avenue and 3rd Street South. Water mains exist in Central Avenue and 3rd Street South. Water main stubs exist in 1st Avenue South from 3rd Street South to approximately 230 feet to the east and in 2nd Avenue South. Both 2nd Street South and 1st Avenue South are gravel roads which range from 18 feet to 21 feet in width.

Proposed Improvements

Alternates to provide sanitary sewer service from several locations were investigated and the most cost effective solution to providing sanitary sewer service to these properties is to install individual lift stations with grinder pumps that would discharge to low pressure force mains. The force mains would then connect to the existing sanitary sewer in 3rd Street South. This method would require work on the affected private properties and in the city right-of-way. Streets would be restored to current conditions (i.e. gravel would stay gravel and paved surfaces would be repaved).

Opinion of Probable Cost

The Engineer's opinion of probable cost for the proposed improvements is $50,231.50. These costs include 10% for construction contingencies and 25% for associated miscellaneous costs such as engineering, legal and administrative costs.

Cost Recovery

Recovery of project costs will occur with assessments against benefitted properties. To enable the City to assess any portion of the project costs, the City must follow Minnesota Statue 429 procedures. According to current City assessment policy, assessments are established as follows:

Proposed Improvement	Assessment	City Share
Sanitary Sewer	100%	0%

City Assessment Policy allows 3 methods of assessing improvement costs: per unit (1 unit equals 7,000 square feet), adjusted front foot and per lot. It is proposed that sanitary sewer improvements be assessed on a per lot basis as each lot benefits from the project equally. The proposed cost recovery is shown below. Exhibit No. 3 shows the properties proposed to be assessed for improvements.

Assessment Basis

	Sanitary Sewer
Estimated Project Cost	$50,231.50
City Participation	$0.00
Assessable Cost	$50,231.50
Number Assess. Units	2 lots
Assess Rate	$25,115.75 /lot

Summary

This report only addresses the feasibility and costs for public improvements as described above. The proposed improvements are necessary to provide sanitary sewer service to existing un-sewered properties. The improvements are feasible from an engineering standpoint and are cost effective. It is recommended that the City hold a public improvement hearing as required under Minnesota Statute Chapter 429.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.

John D. Parotti, PE
City Engineer

Attachments
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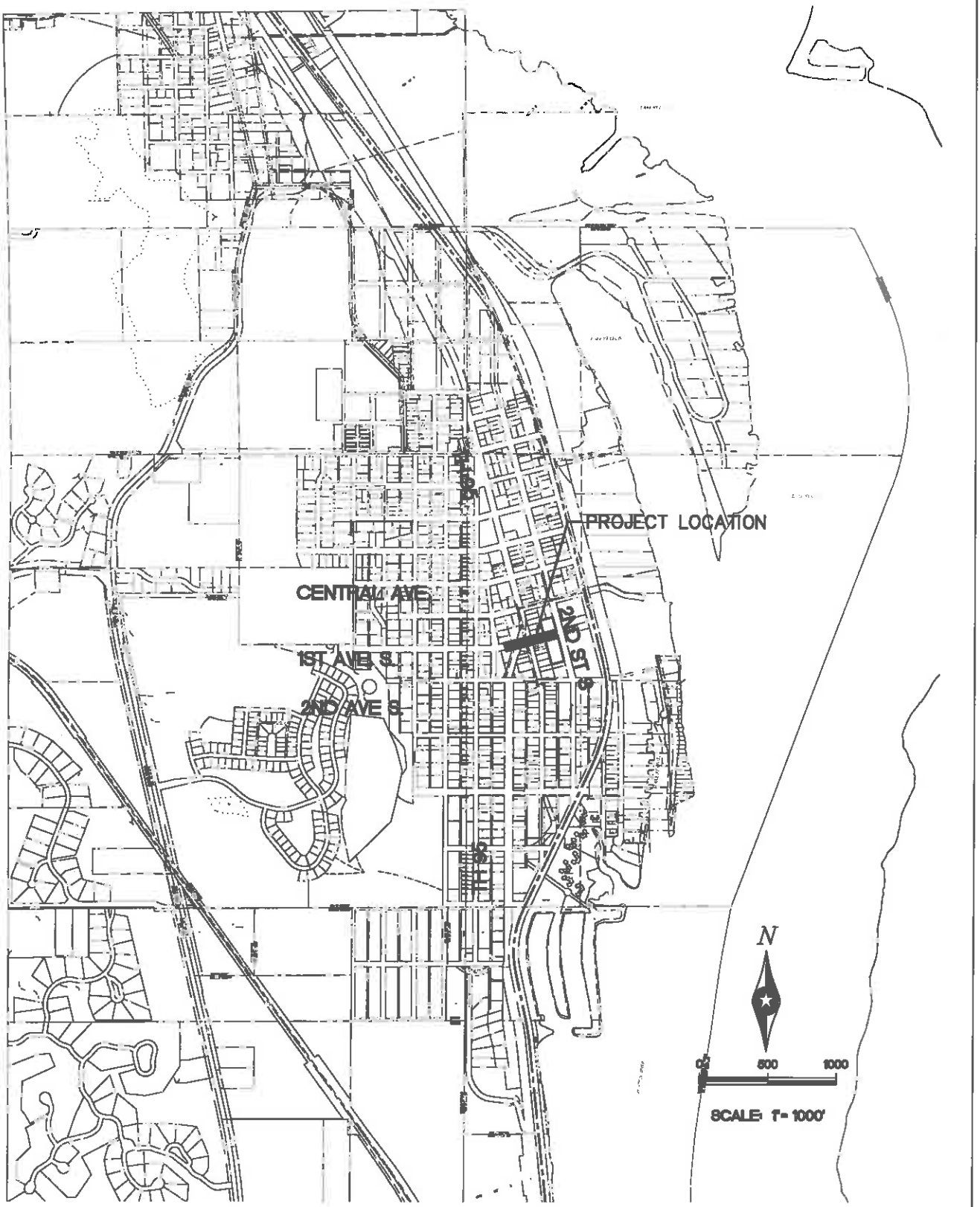

SEH PHONE: (715) 246-9906 156 HIGH STREET, STE 300 NEW RICHMOND, WI 54017	FILE NO. BAYP0128349 DATE: 06/23/14	2ND ST. SOUTH PROJECT LOCATION BAYPORT, MINNESOTA	EXHIBIT NO. 1

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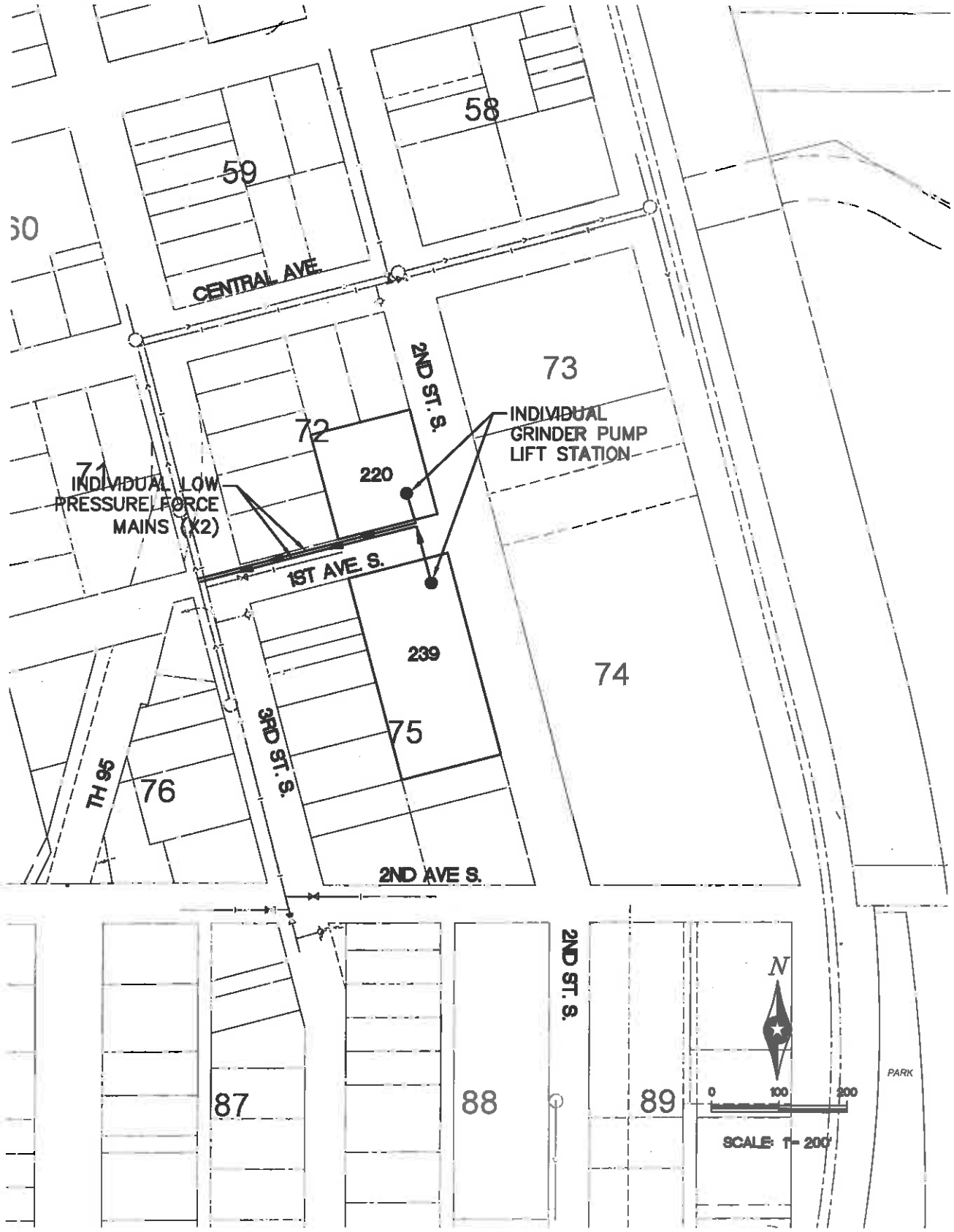

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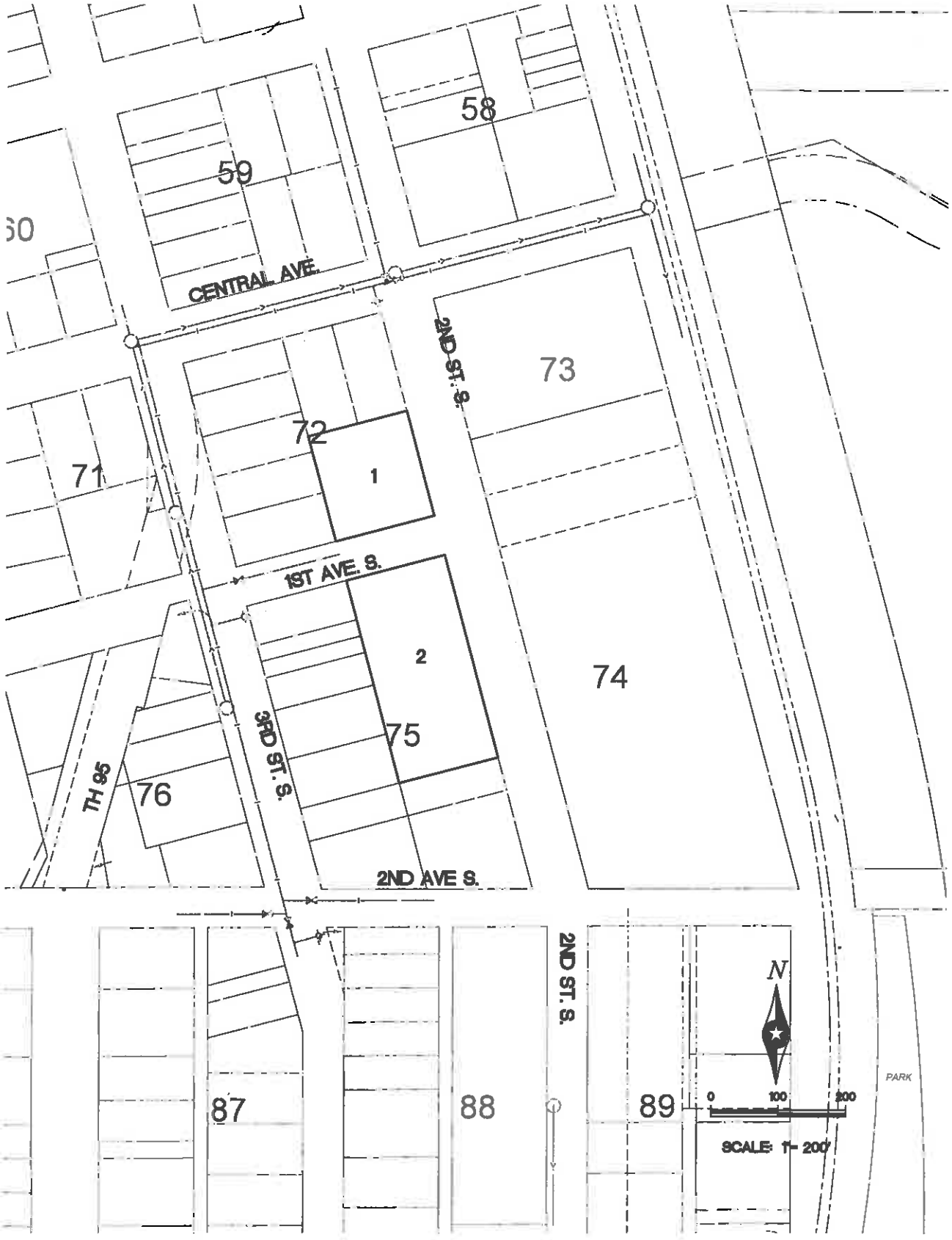
SEH
PHONE: (715) 246-9906
156 HIGH STREET, STE 300
NEW RICHMOND, WI 54017

FILE NO.
BAYP0128349

DATE:
06/23/14

2ND ST. SOUTH
PROPOSED UTILITIES
BAYPORT, MINNESOTA

EXHIBIT
NO. 2



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SEH
PHONE: (715) 246-9906
156 HIGH STREET, STE 300
NEW RICHMOND, WI 54017

FILE NO.
BAYP0128349

DATE:
06/23/14

2ND ST. SOUTH
PROPOSED ASSESSMENT
BAYPORT, MINNESOTA

EXHIBIT
NO. 3

Bayport Minnesota
220 and 239 1st Avenue South Sanitary Sewer Service
Estimated Cost-Revised 06/19/2014 - Grinder Pumps

Item	Unit	Est. Quant.	Est. Unit Price	Total
Sanitary Sewer				
Mobilization	LS	1	$2,000.00	$2,000.00
Traffic Control	LS	1	$1,000.00	$1,000.00
Home Grinder Station	Each	2	$9,000.00	$18,000.00
Saddle Tap	Each	2	$800.00	$1,600.00
1 1/4" PVC Pressure Sewer	LF	820	$12.00	$9,840.00
Remove Bituminous Pavement	SF	625	$0.50	$312.50
Class 5 Aggregate Base (Patch 3rd St)	Ton	30	$16.00	$480.00
Class 5 Aggregate Base (Patch 1st Ave)	Ton	125	$16.00	$2,000.00
Bituminous (Patch 3red St)	Ton	20	$65.00	$1,300.00
Sub Total				**$36,532.50**
10% Contingencies				$3,653.00
Est. Sanitary Sewer Construction Cost				**$40,185.50**
25% Misc. Costs				$10,046.00
Est. Sanitary Sewer Project Cost				**$50,231.50**

Bayport Minnesota
220 and 239 1st Avenue South Sanitary Sewer Service
Mock Assessment Roll

Parcel	Address	Property ID	Sanitary Sewer	
			No. Lots	Assessment
			Assess/lot	$25,115.75
1	220 1st Ave. S.	1102920230114	1	$25,115.75
2	239 1st Ave. S.	1102920230113	1	$25,115.75
			2	$50,231.50

Basis of Assessment	Est. Project Cost	$50,231.50
	City Participation	$0.00
	Balance to Assess	$50,231.50
	No. Units	2
	Per Unit Assess Rate	$25,115.75

Sara Taylor

From: sandy.beaudry@yahoo.com
Sent: Monday, June 30, 2014 11:09 PM
To: Sara Taylor
Subject: Re: RE: Meeting

As per our conference this morning, to address the city council that we have reviewed the feasibility study and as a family we support the project and give the o.k. to continue to move forward on the project. If you need anything else from us, please let us know. Thank you.

Sandy

Sent from Yahoo Mail on Android

RESOLUTION NO. _____

EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF BAYPORT, MINNESOTA HELD JULY 7, 2014

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 7th day of July 2014 at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

RESOLUTION RECEIVING A FEASIBILITY REPORT AND ORDERING SANITARY SEWER IMPROVEMENTS TO 220 1ST AVENUE SOUTH AND 239 1ST AVENUE SOUTH WITHIN THE CITY OF BAYPORT, MINNESOTA

BE IT RESOLVED by the City Council (the "Council") of the City of Bayport, Minnesota (the "City"), as follows:

WHEREAS, on June 9, 2014, the City Council authorized the following actions: (i) preparation of a feasibility report (the "Feasibility Report") related to the extension of sanitary sewer service (the "Improvements") to properties located at 220 1st Avenue South and 239 1st Avenue South within the City (the "Properties"); (ii) holding of a public hearing (the "Hearing") under Minnesota Statutes, Chapter 429, as amended (the "Act"), to discuss and consider ordering the Improvements; and (iii) preparation of bids and specifications for the Improvements; and

WHEREAS, the City Engineer has prepared and presented the Feasibility Report to the City Council on the date hereof, which report explored the feasibility and estimated costs to provide the Improvements under the Act; and

WHEREAS, the estimated costs of the Improvements, as detailed in the Feasibility Report, is $50,231.50, which includes all construction costs, contingency, and miscellaneous costs (i.e. engineering, legal and administrative), and will be ultimately paid 100% from the Properties; and

WHEREAS, ten days' mailed notice and two weeks' published notice of the Hearing was given, as required by the Act, and the Hearing was held by the City Council on the date hereof, at which time all persons desiring to be heard were given an opportunity to be heard thereon; and

WHEREAS, City staff has informed the Properties with respect to the scope of the Improvements; and

WHEREAS, a reasonable estimate of the total amount to be assessed, and a description of the methodology used to calculate individual assessments for the Properties, is described in the Feasibility Report and has been repeated at the Hearing.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bayport, Minnesota, as follows:

1. The Improvements are necessary, cost-effective and feasible as detailed in the Feasibility Report. Specifically, the Improvements are necessary to bring the Properties' current on-site

septic systems into compliance, as it has been determined that City sanitary sewer service is available. The Improvements are additionally feasible from an engineering standpoint.

2. The Feasibility Report is hereby received and the Improvements, as described in the Feasibility Report, are hereby ordered.

3. SEH, Inc., the City's engineering firm, is hereby designated as the engineer for the Improvements. If not available on the date of this Resolution, the City Engineer shall prepare plans and specifications for the making of such Improvements, which plans and specifications shall be placed on file at the City upon completion.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –	Dan Goldston –
Connie Carlson –	Patrick McGann –
Michele Hanson –	

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, this 7th day of July 2014.

_____
Susan St. Ores, Mayor

ATTEST:

_____
Logan Martin, City Administrator

Bayport Fire Department

294 N. 3rd Street • Bayport, MN. 55003 • Hall (651) 275-4401
• Fax (651) 275-4402

June Memo from the Chief:

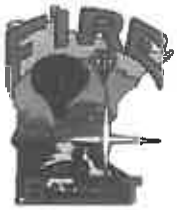
This was an exciting month for us! We took possession of our new engine and put it in service. It was late in delivery by three months, but it is a very well designed and built piece of equipment that will serve us for many years to come. We were able to sell our former truck to another department that had a definite need for it; shortly after the Colfax, Wisconsin Fire Department picked up the truck, the town suffered a minor tornado.

The department spent considerable time on community events, such as the Dane's Place Pig Roast, Father's Day breakfast at the Lake Elmo Civil Patrol hanger, and providing rides and tours to 12 children as part of an Andersen Elementary School fund raising event.

Meetings with construction management firms and Xcel Energy also took place as part of the planning for our new fire station. With that the department elected the committee to design the building and its functionality, and we appreciate Councilmember Goldston's willingness to serve on the committee.

We continue to train with the Super Structure portion of the St. Croix River Crossing Project. High level rescue, collapse, and entrapment are some of the risks associated with the new bridge construction.

Mark Swenson
Fire Chief
Bayport Fire Department
294 North 3rd St.
Bayport, MN 55003
Office: 651-275-4401 **fax:** 651-275-4402 Mobile: 651-300-2101
E-Mail: Mark.Swenson@BayportFire.org



Bayport Police Department
294 North 3rd Street
Bayport, Minnesota 55003
Phone: 651-275-4400
Fax: 651-275-4411

Laura Eastman
Chief of Police

Date: June 30, 2014
To: Mayor and City Council
City Administrator Logan Martin
From: Police Chief Laura Eastman
Subject: Police Reports and Updates

PAST EVENTS
June 20-21: Rockin' Ribs on the River – Lakeside Park– Reserve Officers
June 28: Dane's Place Pig Roast – Village Green from 1-5PM – Reserve Officers

UPCOMING EVENTS
July 12: Run Stillwater 5K and 10K races from 8AM-1PM – start/finish at Lakeside Park – Police and Reserve Officers

June Call Load
06/01 – Crime prevention x 2, alarm, DK driver, driving complaint AOA.
06/02 – School Crossing, Danco, records check, Animal issue, speed 40/30, civil issue, property damage accident/DWI, 911 abandoned, park close, unwanted male/terminated employee, noise complaint.
06/03 – Crosswalks, w/w speed, NSP check to the city, crosswalks, speed 45/30, seatbelt, DAS, park close.
06/04 – Cross walks, death report, city ordinance violation x 2, PD Tour/K9 demonstration, presentation for safety camp, parking complaint, council packets, alarm sounding, w/w speed x 2.
06/05 – Lakeside park open, w/w speed, reservations posted, school crossing, council packet to city attorney, city ord. complaint, no seatbelt, ordinance question, speed 56/40, medical L1, park close.
06/06 – Crosswalk, park open, speed 47/30, new resident packet, 911 abandoned, dumping complaint, w/w speed, crosswalks, medical L1, park close, aoa/driving complaint.
06/07 – w/w speed x 3/v/w expired DL, speed 53/40, no mn DL, poss. of small amount of MJ, water main break, park close/shelter permits.
06/08 – Speed 59/40, medical L3, w/w speed, AOA-speed, park close shelter permits, Juvenile runaway, driving compliant.
06/09 – DAR no POI, AOA/possible domestic, recycle award, AOA/verbal domestic, City Ord. dog, public assist, city ord. violation, 3rd degree dui, medical L1.
06/10 – Lakeside Park, Fraud, No seatbelt, speed 44/30, speed 59/40, Lakeside Park, 4th degree dui.
06/11 – Informational, theft floor, fraud, veh. fraud phone scam, mallards liquor license delivered, public works concern, pw concern x 2, utility concern x 5 no water, park close, medical L1.
06/12 – Medical L1, handgun permit to purchase, speed 42/30, medical L1, w/w semaphore violation, speed **72/55**, 911 abandoned, inattentive driving, injured deer, assist lock out of house, speed 56/40, park close.
06/13 – Business checks, crime prevention, w/w speed x 3, pick up property, medical L1, no dog license, veh. lockout, speed 72/55, warrant arrest, lift assist, DAS, park close.
06/14 – 4th Degree DUI, car accident, suspicious person, Medical L1, check area, road rage incident, damage to property, disturbance, vehicle fire.
06/15 – Lost/missing plate, Burg. Report, out of control 14 year old, medical L1, PW concern, Medical L1, speed 62/40, w/w speed, w/w equipment violation, AOA/check welfare, park close.

06/16 – Domestic, suspicious activity, crime prevention, speed 66/40, speed 62/40 & NPI, speed 61/40, NPI x 3, speed 60/40, w/w speed, noise complaint/possible CUP violation, dog complaint, w/w speed, damage to vehicle, speed 60/40, park close.
06/17 – AOA/open door/tampered gate, Medical L1, 911 open line, unknown situation/verbal domestic, speed 75/55 x 2, speed 72/55, speed 82/55, missing juvenile (located) park close.
06/18 – Noise complaint/train/train whistle, AOA/suspicious activity, assist with opening safe, AOA/Anoka co. check welfare in BP, noise complaint/train whistle, resident assist, boat trl. Paybox x 7, check welfare/probation assist, public assist, medical L1, w/w speed, missing water craft, speed 67/55, park close speed 76/55.
06/19 – DAS, CUP violation, city ordinance violation, PW background check, medical L1, PW background check, medical L1, warrant arrest, alarm, park close.
06/20 – Park open, hold up alarm, abandoned veh., AOA/unwanted male, speed 57/40, speed 60/40, AOA/struck gasline, NPI x4, medical L3, speed 56/40,speed 60/40, speed 56/40, speed 57/40, AOA/veh. accident, Theft of MC/recovered, speed 53/30, speed 52/40, extra patrol- event, park close, speed 71/55.
06/21 –speed 59/40, AOA/suicidal male, stuck veh. damage to property, water leak, public assist, medical L3, park close.
06/22 – Public assist, lost cat, w/w passing on right, park close.
06/23 – Lock out, city ordinance violation, check welfare, medical L2, medical L1, assist city hall, slow children sign request, possible counterfeit bill, suspicious veh., suspicious activity, w/w exp. Registration, speed 68/40, park close, driving complaint/intox.driver.
06/24 – medical L1, AOA/open door, business checks, electrical wire down/3rd party, Medical L1, found wallet, A& D order, new resident packet x 2, w/w speed, speed 56/40, park close/permits posted
06/25 – AOA/veh. theft, harassment, drug use/transport treatment/UOF report, park shelter permits posted/park close.
06/26 – Tree cutting question/complaint, lockout, AOA/suicide, park close/permits posted.
06/27 – Neighbor complaint, walk up report, assist city hall, welfare concern/obstruction/disorderly, theft report, vac.check/request, special use permit request, noise complaint, w/w speed, park close shelter permits posted.
06/28 – speed 40/30, speed 44/30, w/w speed, speed 51/40,crime prevention, aoa/welfare check, medical alarm, found property x 2, medical L1, no seat belt, w/w speed.
06/29 – AOA/ shoplifters, park close park shelter permits posted, w/w speed, crime prevention, city ord. grass **x3**, DOC trespassing, AOA/house fire, extra patrol, medical L1.
06/30 – Medical L1, fire alarm, sinking boat, tree down, open garage door, ID theft, susp. vehicle 15 minute delay, report request, aoa/juv. with knife, warrant arrest.

Acronym/code: W/W = Written warning, LOCK OUT = vehicle keys locked in car, DAR = Driving after revocation, **DAS=** Driving after suspension, NPI/ NO POI = No proof of insurance, DOC = Disorderly conduct, CSC = Criminal Sexual Conduct, NO MN/DL = No Minnesota driver's license, Medical Level = 1 (most severe) 2 (moderate) 3 (mild), Rec'vd OFP/DANCO = Received a fax for an order for protection (OFP) domestic abuse, no contact order (danco) for person in our city, Felony Intro. Of Narc. = Felony level of introduction of narcotics into the prison, uac = underage drinking, 10 -72 = deceased.

	May-13	Speed	Seatbelt	Child seat	DAS,R,C	Underage D&D	UAC	Open Bottle	No Insurance	No POI	Warrants	W/W
501	Chief Eastman											1
503	Aaron Slinger	1										1
505	Quinn Willmarth	1									3	5
506	Chad Johnson											3
507	Dustin Purpur	1										7
508	Capt Hutchinson											
509	Jay Jackson	6			2				1	1		23
510	John Miller	12	6		3			2			1	13
512	Zach Lund	4	1		3				1	1		5
513	Keith Frank	8										
	Monthly Total	33	7	0	8	0	0	2	2	2	4	58
	Year Total	141	14	1	33	0	0	9	8	24	5	177

	Officer	Drugs	MJ in MV	Dac-iPS	Stop Sign	Drug Para	DWI	Distracted	City Ord	Ted Foss	Careless	Other
501	Chief Eastman								1			
503	Aaron Slinger						1					
505	Quinn Willmarth								1			
506	Chad Johnson											
507	Dustin Purpur						1					
508	Capt Hutchinson											
509	Jay Jackson								8			1
510	John Miller		1			1	2		1			
512	Zach Lund		1			1	1	1	6			2
513	Keith Frank											
	Monthly Total	0	2	0	0	2	5	1	17	0	0	3
	Year Total	0	12	1	0	10	24	1	44	0	0	26

Notes : **Slinger - Forfeiture DWI (2nd Degree)** **Willmarth - Felony Warrant Arrest**
Lund - DOC Arrest X2 **Jackson - GM False Info/DAR/No Ins**

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: June 30, 2014

To: Mayor and City Council
Logan Martin, City Administrator

From: Mel Horak, Public Works Supervisor

Re: Public Works Department Update

During the month of June, the full-time Public Works staff, with assistance from part-time staff, has been busy completing the following tasks:

1. Installed hanging baskets in the city's business district
2. Read utility meters and responded to related follow-up issues
3. Repaired two water system leaks that involved one hydrant replacement and one water service replacement
4. Provided response to the St. Croix River flooding, including stockpiling sandbags, closing roads and alleys and deploying temporary signage
5. Provided assistance for numerous civic events, e.g., Rockin' Rib Fest, Dane's Place Pig Roast and Farmer's Market
6. Moved the city boarding dock numerous times in response to the fluctuating river levels
7. Performed ongoing grass mowing, trimming and flower basket watering
8. Completed partial graveling and grading of alleys
9. Completed ongoing maintenance and repairs to equipment, focusing on the asphalt patching and turf maintenance equipment
10. Installed multiple new water meters and completing several new sewer-water service inspections
11. Performed ongoing operation of water and sewer systems, which includes daily inspections of facilities, water tests, water reports, and attending to system malfunctions

Bayport Public Library

582 NORTH FOURTH STREET
BAYPORT, MINNESOTA 55003
(651) 275-4416

Date: June 30, 2014

To: Mayor and City Council; Logan Martin, City Administrator

From: Mark Blando, Bayport Public Library Director

Re: Bayport Library Update

We have had a terrific kick off to our Summer Reading Program. Our Okee Dokee Brothers concert was a huge success, bringing in over 350 people to Lakeside Park. Our movies have been very well attended as well and kids continue to read at a furious pace. We have many great activities coming up in July, including the popular comedy act Mixed Nuts on July 29 and the return of yo-yo master Dazzling Dave on July 18. Both shows are at 1pm.

We had an good turnout for our Garage Sale Days Book Sale. A big thank you to Susie Danielson and all of the volunteers who helped put it together.

The implementation phase of our Strategic Plan is underway. We hope some great things come out of this process and we look forward to making the best library in the state even better. A copy of our Strategic Plan is available to view on our website.

Thanks to you all,

Mark Blando

Director

Bayport Public Library

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: July 1, 2014

To: Mayor and City Council
Logan Martin, City Administrator

From: Sara Taylor, Assistant City Administrator/Planner

Re: Department Update – July City Council meeting

CODE ENFORCEMENT PROCESS AND ORDINANCE REVISIONS

Per the City Council's direction, staff is continuing to review and develop revisions to various city ordinances, to better address ongoing complaints and frequent code violations. At the July 7 meeting, staff will present a proposed amendment to Chapter 26 - Environment of the Bayport City Code of Ordinances, in order to be consistent with language recently adopted in Chapter 62 – Vegetation of city code, which requires vegetation to be maintained 15 feet above the surface of a street, alley, and public rights-of-way. Staff will continue reviewing other ordinances over the next few months.

PERRO PARK IMPROVEMENTS

Bids for Phase II improvements at Perro Park were received from five contractors on June 27, 2014. Park Consultant Larry Wacker will be at the July 7 City Council meeting to review the bids and provide a recommendation on the bid award for the improvement work. Assuming work commences in the next few weeks, completion of the improvements is anticipated for mid September.

ELECTIONS

Election season is here! Absentee ballots are now available for the Primary Election, which will be held on Tuesday, August 12. Washington County administers all new voter registration and requests for absentee ballots, so please direct residents to the Washington County Government Center or *www.co.washington.mn.us* for more information. The Primary Election ballot includes federal and state offices only. Local offices will be elected at the General Election, which will be held on Tuesday, November 4. As a reminder, the polling place for all Bayport residents is City Hall. Staff will provide more information on candidate filing in the coming weeks. Individuals who will be assisting the city with administering voting procedures on election days, commonly referred to as "Election Judges," will be appointed by the City Council at the July 7 meeting.

CEMETERY RECORDS

I am excited to report that with the help of Office Specialist Karen Huftel, we have completed cross-referencing archived paper cemetery records with the city's electronic database for Hazelwood Cemetery, to make sure we have the most accurate and up-to-date information on file. In the next few weeks, we will use the database information to complete a site assessment of the cemetery and begin to develop a comprehensive map of occupied and unoccupied gravesites. Not only will the updated database and map better assist staff and potential purchasers with locating family members buried within the cemetery, it will also assist with identifying gravesites available for purchase.

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: July 1, 2014

To: Honorable Mayor and City Council

From: Logan Martin, City Administrator

Re: Administration Department Update – July City Council meeting

FLOOD RESPONSE EFFORTS

Staff has been busy addressing the rising (and now falling) St. Croix River over the past few weeks. A number of areas throughout town are affected by the high river levels, and a few roads have been closed or seen reduced access due to inaccessibility. Sandbags have been made available at the Public Works building for residents to utilize as needed, and a number of homeowners did take advantage of that service. More sandbags are still available if needed, and staff has confirmed that a crew from the Correctional Facility is available to assist with filling if necessary.

Fortunately, the river has crested and the forecast continues to indicate a significant reduction (over 3' down) in the river elevation over the next week. Staff has also been in contact with Washington County Emergency Management regarding our coordinated efforts, and the appropriate paperwork has been submitted to be considered for possible reimbursement for damage that may be incurred to any public infrastructure, utilities, parks, etc.

FIRE STATION EFFORTS

At its July meeting, the City Council will consider engaging a construction management firm to partner with the City as it continues to pursue construction of a Fire Station. These firms provide a wide array of support for projects of this magnitude, including public bidding facilitation, budget tracking, and on-site labor management. Staff has interviewed three different firms that specialize in this activity and will be providing a recommendation at the July meeting. City Attorney Pratt has completed an initial draft of a joint agreement for the cost-share component of the project, and we can begin reviewing that document with our partner communities shortly.

2015 BUDGET PREPARATIONS

Department heads have begun the process of crafting preliminary requests for the 2015 Budget. Staff will respond to Council direction received at upcoming workshops and meetings to craft a budget that both accomplishes City initiatives while also remaining fiscally responsible. We anticipate holding additional budget workshops in August and September, prior to approval of the preliminary budget in September.

UPCOMING MEETINGS AND EVENTS

July 7	City Council budget workshop	5:00pm	City Hall
July 7	City Council meeting	6:00pm	City Hall
July 16	Bayport in Bloom nominations end		
August 4	City Council budget workshop	5:00pm	City Hall
August 4	City Council meeting	6:00pm	City Hall

LOUCKS ASSOCIATES

planning . engineering . land surveying . landscape architecture . environmental

MEMORANDUM

To:	Mayor and City Council
From:	Larry Wacker, Loucks Associates
	Logan Martin, City Administrator
	Sara Taylor, Assistant City Administrator
Subject:	Bid Award – Perro Park Phase 2 Site Improvements
Date:	July 1, 2014

Phase 2 Bid Information

Loucks Associates and city staff recommend that the contract for Perro Park Phase 2 Site Improvements be awarded to Siegfried Construction, 510 Perro Creek Dr., Bayport, MN for the amount of their Base Bid plus Bid Alternates 1 & 2.

We recommend award of the contract based on the following observations:

1. The bid was low among 5 qualified bids.
2. City staff has indicated that funds are available to cover the bid amount.
3. The bid is 15% greater than the designer's cost estimate for project but is within a reasonable margin.
4. Tim Siegfried of Siegfried Construction has been notified that the City of Bayport proposes to award the project to his firm and he has agreed to complete the work for the amount submitted.
5. Siegfried has completed numerous projects for the City of Bayport and for others in the City and their performance is considered to be satisfactory.

A copy of the bid tally including a summary of all bids and detailed summaries of the bids are shown on the following table:

PERRO PARK PHASE 2 SITE IMPROVEMENTS - BID TAB				
Bidder	**Base Bid**	**Alternate #1 (Sign)**	**Alternate #2 (Steps)**	**Total**
Peterson Companies	$ 141,600.00	$ 11,100.00	$ 19,000.00	$ 171,700.00
Blackstone Contractors	$ 136,320.00	$ 10,800.00	$ 19,920.00	$ 167,040.00
Urban Companies	$ 136,000.00	$ 8,500.00	$ 14,900.00	$ 159,400.00
Fitol Hintz Construction	$ 105,750.00	$ 11,220.00	$ 16,994.00	$ 133,964.00
Siegfried Construction	$ 109,000.00	$ 8,954.00	$ 8,833.00	$ 126,787.00

365 EAST KELLOGG BOULEVARD - SAINT PAUL MINNESOTA 55101-1411
PHONE: 651-221-0401 FAX: 651-297-6817
VISIT OUR WEBSITE: WWW.SWBINC.COM

Phase 2 Cost Estimates

In May, Loucks Associates worked with city staff to provide a preliminary cost estimate for the Phase 2 improvements, which was authorized by the City Council. The following is a summary of the preliminary cost estimates and revised costs, now that bids have been received.

Scope of work	Preliminary cost estimate	Revised cost estimate
Site improvements	$107,190.00	$126,787.00
Design and engineering	$9,640.00	$13,640.00
Subtotal	$116,830.00	$140,427.00
Donations		
Monetary donation for ball field improvements		$15,000.00
Potential in-kind donation for excavation work		$5,000.00
Total		**$120,427.00**

It should be noted that although the cost estimate has increased slightly from our discussions in May, it is still within a reasonable margin given the time and season of the bid and the upward price trends for labor and materials. In 2014, the city budgeted $100,000 in the capital improvement plan specifically for improvements to Perro Park. The city also has the opportunity for end of year transfers to the Park Dedication fund to offset the overage associated with this project.

Recommendation

Staff recommends the City Council award the contract for Phase 2 Site Improvements at Perro Park to Siegfried Construction in the amount of $126,787.00, with additional costs as delineated in the staff report.

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: July 1, 2014

To: Mayor and City Council

From: Logan Martin, City Administrator
Sara Taylor, Assistant City Administrator/Planner
Laura Eastman, Police Chief

Subject: Consider issuance of new on-sale, Sunday, and off-sale liquor licenses for the proposed tavern/restaurant establishment to be located at 320 5th Avenue North

BACKGROUND

The city has received an application for on-sale, Sunday, and off-sale liquor licenses from Julia Kaemmer, Flanons LLC, to operate the proposed tavern/restaurant named "L'Etoile du Nord" to be located at 320 5th Avenue North. As part of the application process, a background investigation of the applicant is required, as well as a health, safety, and welfare inspection of the premises by the city. Any issues that arise out of the investigation and inspection must then be resolved prior to the issuance of the licenses, to ensure the premises are fit for occupancy and service. As of the date of this memo, the following are comments from staff:

Administration/Zoning
The liquor license applications have been received and are complete. The property is zoned B-2 Central Business and is in the process of being extensively remodeled, to facilitate a new restaurant, tentatively scheduled to open this fall. The property also includes a conditional use permit that was recently issued by the city to allow outdoor liquor consumption and outdoor seating. To be consistent with the conditional use permit and other tavern/restaurant establishments in the city, staff recommends that the liquor licenses require outdoor liquor consumption to cease at 10:00 p.m., Sunday – Thursday and 12:00 a.m. on Friday and Saturday. Once the liquor license applications have been approved by the city, staff will forward the applications and certificate of insurance to the Minnesota Alcohol and Gambling Enforcement Division (AGE). AGE will notify the city when the licenses have been approved and when the sale of liquor is allowed. City staff will issue the appropriate license certificates to the applicant once the building improvements are complete and the establishment is fit for occupancy and service.

Police
On June 19, 2014, Inspector James Fure, Washington County Sherriff's Office, completed a background investigation on the applicant. This investigation did not reveal any negative information that would disqualify the applicant from obtaining or holding the requested liquor licenses (see attached).

Building/Fire
As stated above, the property owner is in the process of making improvements to the building to address life safety issues and bring it into compliance with applicable building codes, fire codes, and conditional use permit. Once the building improvements are complete, staff will conduct a final inspection to ensure the building meets applicable codes and that the required food service licenses have been obtained, before the liquor licenses will be issued for the property.

RECOMMENDATION

Staff recommends the City Council adopt a motion approving the issuance of an on-sale, Sunday, and off-sale liquor license for Julia Kaemmer, Flanons LLC doing business as "L'Etoile du Nord," for the proposed tavern/restaurant to be located at 320 5th Avenue North, subject to approval of AGE, completion of all building improvements to meet applicable code requirements, and correction of any health, safety, and welfare issues that the city deems necessary, to ensure the establishment is fit for occupancy and service, for a license period to expire on December 31, 2014, with the requirement that the outdoor liquor consumption cease by 10:00 p.m., Sunday – Thursday and 12:00 a.m. on Friday and Saturday.

Washington County

Office of the Sheriff

Commitment to Excellence

William M. Hutton
Sheriff

Daniel Starry
Chief Deputy

June 19, 2014

To: Chief Laura Eastman
From: James Fure

Ref: New Liquor License Application
Business Name: L' Etoile Du Nord Cafe
Applicants: Julia Kaemmer

A liquor license background investigation has been conducted on the above individual. They have applied for a Liquor License in the city of Bayport. During the course of the investigation the following agencies have been checked regarding the applicants.

Federal Bureau of Investigation
National Crime Information Center
Minnesota Liquor Control
Washington County Sheriff
Minnesota Courts
Wisconsin Circuit Courts
C.L.E.A.R. A social security number was issued to the license holder in 1977.
Department of Homeland Security/ ICE
The license holder was born in Cumberland Main and is a registered voter.

This investigation failed to reveal any negative information or criminal arrests records that would disqualify the applicant from obtaining or holding a liquor license.

James Fure

Inspector

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: July 1, 2014

To: Mayor and City Council

From: Logan Martin, City Administrator
Sara Taylor, Assistant City Administrator/Planner
Laura Eastman, Police Chief

Subject: Consider issuance of new on-sale and Sunday liquor licenses for the tavern/restaurant establishment located at 193 3rd Street North

BACKGROUND

Recently, the city received an application for new on-sale and Sunday liquor licenses from Leah Buermann, Buermann Investments LLC, to lease and operate the existing tavern/restaurant named "Perro Creek Tavern" located at 193 3rd Street North. As part of the application process, a background investigation of the applicant is required, as well as a health, safety, and welfare inspection of the premises by the city. Any issues that arise out of the investigation and inspection must then be resolved prior to the issuance of the licenses, to ensure the premises are fit for occupancy and service.

As of the date of this memo, the following are comments from staff:

Administration/Zoning
The liquor license applications have been received and are complete. The property is zoned B-2 Central Business, which includes a conditional use permit to operate a restaurant with outdoor seating and liquor consumption. To be consistent with the conditional use permit and past liquor licenses, staff recommends that the new licenses require outdoor liquor consumption to cease at 10:00 p.m., Sunday – Thursday and 12:00 a.m. on Friday and Saturday. Once the liquor license applications have been approved by the city, staff will forward the applications and certificate of insurance to the Minnesota Alcohol and Gambling Enforcement Division (AGE). AGE will notify the city when the licenses have been approved and when the sale of liquor is allowed. City staff will then issue the appropriate license certificates to the applicant.

Police
On June 23, 2014, Inspector James Fure, Washington County Sherriff's Office, completed a background investigation on the applicant. This investigation did not reveal any negative information that would disqualify the applicant from obtaining or holding the requested liquor licenses (see attached).

Building/Fire
Upon recent inspection, it has been determined that the building meets applicable codes.

RECOMMENDATION

Staff recommends the City Council adopt a motion approving the issuance of an on-sale and Sunday liquor license for Leah Buermann, Buermann Investments LLC, doing business as "Perro Creek Tavern," for the tavern/restaurant located at 193 3rd Street North, subject to approval of AGE, and correction of any health, safety, and welfare issues that the city deems necessary, for a license period to expire on December 31, 2014, with the requirement that the outdoor liquor consumption cease by 10:00 p.m., Sunday – Thursday and 12:00 a.m. on Friday and Saturday.

Washington County

Office of the Sheriff

Commitment to Excellence

William M. Hutton
Sheriff

Daniel Starry
Chief Deputy

June 23, 2014

To: Chief Laura Eastman
From: James Fure

Ref: New Liquor License Application
Business Name: Perro Creek Tavern
Applicants: Leah Jane Buermann

A liquor license background investigation has been conducted on the above individual. They have applied for a Liquor License in the city of Bayport. During the course of the investigation the following agencies have been checked regarding the applicants.

Federal Bureau of Investigation
National Crime Information Center
Minnesota Liquor Control
Washington County Sheriff
Minneapolis Police Department
Winona Police Department
Winona County Sheriff
St. Louis Park Police Department
Minnesota Courts
Wisconsin Circuit Courts
C.L.E.A.R. A social security number was issued to the license holder in 1986
The license holder is a registered voter in the state of Minnesota.

This investigation failed to reveal any negative information or criminal arrests records that would disqualify the applicant from obtaining or holding a liquor license.

James Fure

Inspector

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: June 25, 2014

To: Mayor and City Council

From: Logan Martin, City Administrator
Sara Taylor, Assistant City Administrator/Planner
Mel Horak, Public Works Supervisor

Re: Consider an amendment to Chapter 26 – Environment of the Bayport City Code of Ordinances

BACKGROUND

Over the past few months, the city has been revising various ordinances, to help address some of the city's ongoing complaints and/or frequent code violations. At the June 9 meeting, the City Council approved amendments to Chapter 62-Vegetation of city code. The amended language includes a requirement that limbs of trees and other vegetation be maintained at a minimum height of **15 feet** above the surface of a street, alley, or other public right-of-way and establishes a penalty for violation of this provision.

Chapter 26 – Environment of the city code currently includes similar language regarding maintenance requirements for vegetation overhanging streets. However, this section of code requires all limbs of trees to be maintained at a minimum height of **9 feet** above the surface of a street, which conflicts with the recently adopted language in Chapter 62 of 15 feet. Because this language is duplicative and conflicts with Chapter 62, it is appropriate to eliminate the language from Chapter 26 of code, as proposed on the attached draft ordinance.

RECOMMENDATION

Staff recommends the City Council adopt a motion approving an amendment to Chapter 26 – Environment of the Bayport City Code of Ordinances, with the ordinance summary for publication, as proposed.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA AMENDING CHAPTER 26 – ENVIRONMENT, ARTICLE II. NUISANCES OF THE BAYPORT CITY CODE

THE CITY COUNCIL OF THE CITY OF BAYPORT DOES HEREBY ORDAIN:

Section 1. The Bayport City Code is hereby amended to delete the same in its entirety: (Deletions are indicated in ~~strikethrough.~~)

ARTICLE II. - NUISANCES, Division I.- Generally

Section 26-28. Public nuisances affecting peace and safety.

The following are declared to be public nuisances affecting the public peace and safety:

(1) All snow and ice not removed from public sidewalks 24 hours after the snow and ice have ceased to be deposited thereon. It shall be the responsibility of the property owner adjacent to or abutting the public sidewalk to clear the sidewalk of snow and ice.

(2) All trees, hedges, billboards or other obstructions which prevent persons driving vehicles approaching an intersection of public highways from having a clear view of traffic approaching such intersection from cross streets for 100 feet along such cross streets, measured from the property line, when 100 feet from such intersection, measured from the property line.

~~(3) All limbs of trees which project over a public sidewalk or street and are less than eight feet above the surface of such public sidewalk and nine feet above the surface of such street.~~

(4) All wires which are strung less than 15 feet above the surface of the ground.

(5) All buildings, walls and other structures which have been damaged by fire, decay or otherwise, and which are so situated as to endanger the safety of the public.

(6) All explosives, inflammable liquids and other dangerous substances stored in any manner or in any amount other than as permitted by law.

(7) All use or display of fireworks except as permitted by law.

(8) All loud or unusual noises and annoying vibrations which offend the peace and quiet of persons of ordinary sensibilities, including violations of the Highway Traffic Regulation Act, Minn. Stat. Chapter 169 and the Minnesota Pollution Control Agency Noise Pollution Control Section, NPC-4 Motor Vehicle Noise Limits.

(9) Obstructions and excavations affecting the ordinary use by the public of streets, alleys and sidewalks, or public grounds, except under such conditions as may be prescribed by the city council.

(10) Radio aerials strung or erected in any manner so as to interfere with the rights of others or the public.

(11) Any use of the public streets or sidewalks which causes large crowds of people to gather, obstructing traffic and the free use of the streets or sidewalks.

(12) All hanging signs, awnings, and other similar structures over the streets or sidewalks, so situated or constructed as to endanger public safety.

(13) The allowing of rainwater, ice or snow to fall from any building or structure upon any street or sidewalk or to flow across any sidewalk.

(14) All barbed wire fences which are located within three feet of any public sidewalk.

(15) All dangerous, unguarded machinery in any public place, or so situated or operated on private property as to attract the public.

(16) The consumption or possession of an open container of intoxicating liquor, as defined in M.S.A. § 340.07, subd. 2, and non-intoxicating malt liquor as defined in M.S.A. § 340.001, subd. 2, in all public places, including public streets, sidewalks, and parking areas, except in a place where such is sold or served under the authority of a license lawfully issued or except in a designated picnic area within a public park. Glass containers are not allowed in a public park.

(17) The starting or unnecessary accelerating of a motor vehicle on any public or private way within the city, in a manner so as to cause squealing or screeching sounds from its tires or the throwing of dirt or gravel there from.

(18) Any person who commits "harassment", which is considered a willful repeated course of conduct consisting of acts, words, or gestures which will alarm, anger, or disturb the intended target of harassment, after being notified not to do so by the intended target of the harassment, or by the city's law enforcement agency.

(19) Any person engaging in offensive, obscene or abusive language or conduct which reasonably tends to arouse alarm or anger in others.

(20) Any person loitering or lurking in any public or private place with the intent to commit an unlawful act, or begging from strangers for money or property in any public or private place.

(21) Defacement of public or private buildings or property with ink, paint, chalk or other substances.

(22) Any person possessing a knife, razor blade, needle, blow dart, blow gun, metal knuckle or star, a volatile gas, flammable liquid, cigarette lighter, matches, club chain, BB gun, starter gun, spray or liquid paint container on any public property with the intent to use the devices in an unlawful manner.

Section 2. This ordinance shall be in full force and effect from and after its passage and publication according to law. Passed by the City Council for the City of Bayport this 7th day of July, 2014.

_____
Susan St. Ores, Mayor

Attest:

_____
Logan Martin, City Administrator

Ordinance Summary No. _____

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA AMENDING CHAPTER 26 – ENVIRONMENT, ARTICLE II. NUISANCES OF THE BAYPORT CITY CODE

On July 7, 2014, the City of Bayport adopted an ordinance amending Chapter 26 – Environment, Article II. Nuisances of the City's Code of Ordinances related to the regulation of tree limbs projecting over a street, alley, or public right-of-way. A printed copy of the ordinance is available for inspection during regular City Hall office hours or by electronic mail.

CITY OF BAYPORT
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PHONE 651-275-4404 FAX 651-275-4411

Date: July 1, 2014

To: Honorable Mayor and City Council

From: Logan Martin, City Administrator
Mark Swenson, Fire Chief

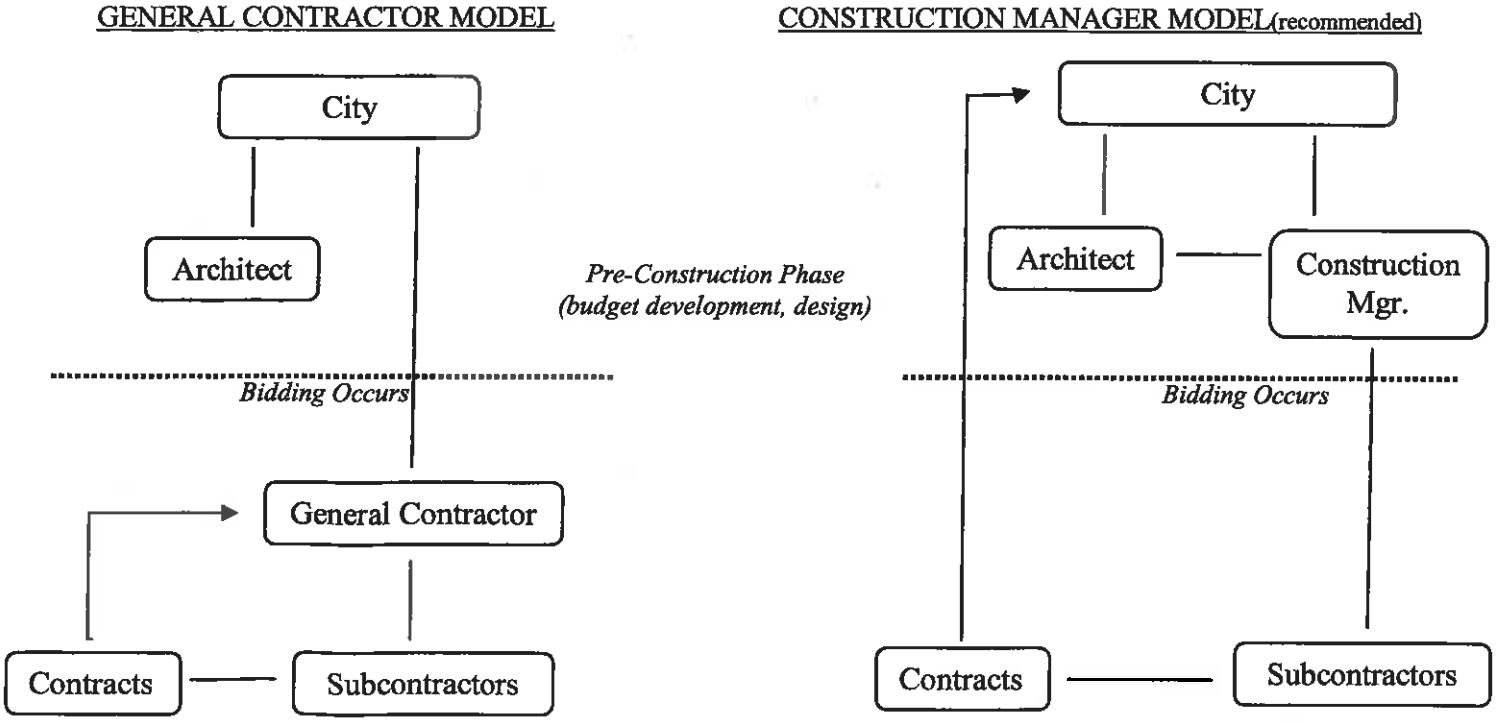
Re: Designating a firm to serve as the Construction Manager for the proposed fire hall

BACKGROUND

As a number of logistical and due diligence items have been accomplished in connection with the fire hall project, it is now appropriate to begin the next phase in the pursuit of the project. Specifically, it is necessary to begin pre-design and pre-construction activities, including public bidding of architectural and engineering firms, and development of an overall project budget. In order to guide the City through that process, it is highly recommended that the City engage a construction management firm to act as the City's agent throughout the project.

A construction manager (CM) serves as the City's advisor throughout the entire construction process. Specifically, the CM partners with the City to create an accurate budget estimation based on market conditions and is responsible for budget monitoring throughout the entire project. Further, the CM develops all public bidding documents and manages the solicitation of bids for architects, engineers, subcontractors, etc. for the construction project. The CM is also responsible for on-site management of deliveries, subcontractors, site safety, and project scheduling during the construction process.

The alternative to engaging a construction manager is to utilize a general contractor. A comparison of the differences in process between these two options is found below.



Ultimately, the CM is able to serve as the City's partner early on in the process, whereas the general contractor does not enter until after all budgets have been developed and bidding documents have been received. Further, the general contractor controls the contracts for all subcontractors, whereas the CM and City are in control of all contracts.

Engaging a CM at this phase in the process would ensure that the project stays on schedule and would allow the development of a more refined budget. Establishing a concrete budget number is becoming necessary as we begin conversations with our service partners regarding their cost-share responsibilities. It will also provide the Bayport City Council the opportunity to fully assess the extent of the project in order to consider continued support of the project. Lastly, a community of Bayport's size does not have the internal staffing capacity to fully manage a project of this magnitude.

Potential Firms

Chief Swenson, Assistant Chief Gallowitz, and City Administrator Martin interviewed three firms with experience in construction management, specifically related to fire hall projects. Adolfson & Peterson, Stiglich Construction, and Kraus Anderson were all interviewed and would be capable of successfully performing the task. Based on staff interviews and recommendations from previous experience, staff is recommending Kraus Anderson be engaged as the construction manager for this project. Kraus Anderson has significant experience in this area, and is currently engaged as the construction manager for the fire station project in Stillwater. This experience ensures that they are directly connected with the current budgeting and bidding climate for a fire station project, thus establishing an accurate budget. Further, this direct experience provides the City the opportunity to benefit from connections made at the Stillwater project in terms of contractors and potential bidders.

FININCIAL IMPLICATIONS

All firms quoted providing this service for 3% - 3.5% of the building construction cost. Kraus Anderson's quoted fee is 3% for complete construction management services, beginning immediately. The fee is calculated only off the cost of building construction, and does not include the cost for site preparation or utility connections. Preliminary construction cost estimates are in the range of $3-$4 million, which would generate a fee of $90,000 - $120,000 to the CM. No general contractor would be hired in this model, which eliminates a significant cost from the project. This fee would be included in the overall project budget, and would thus be included in the cost-share figure provided to partner communities. No fees are due until construction begins.

RECOMMENDATION

Staff recommends the City Council engage Kraus Anderson as a construction manager for the proposed Fire Hall project, at a fee of 3% of the building construction cost.