

**CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
August 1, 2011**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

ROLL CALL (Mayor St. Ores and City Councilmembers Carlson, Goldston, Hanson, and Ostertag)

APPROVAL OF AGENDA

PROCLAMATIONS, COMMENDATIONS, PETITIONS, AND ANNOUNCEMENTS

1. July recycling award recipients are Bill and Kathy Conley who will receive \$30.00 for their recycling efforts, with funding made possible by a grant from Washington County.
2. Proclaiming Night to Unite on Tuesday, August 2, 2011, 5:00 p.m. at Lakeside Park
- 3.

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person).*

- 1.
- 2.

CONSENT AGENDA

TAB #

Consider a resolution adopting items 1 through 7

- | | |
|--|------|
| 1. July 11, 2011 City Council regular meeting minutes | 1 |
| 2. July payables and receipts (check numbers 1133456-1133535) | 2 |
| 3. July building, plumbing and mechanical permit report | 3 |
| 4. Accept a traffic sign donation from Traffic Control Corporation for the Police Department | 4 |
| 5. Joint powers agreement with Washington County Sheriff's Office for Code Red notification and messaging system for the Police Department | 5 |
| 6. Temporary on-sale liquor license for Bayport Marina on August 14, 2011 | 6 |
| 7. Accept \$200.00 donation to Police Department from Harold Radke | none |

RIVERFRONT ADVISORY COMMISSION REPORT

7

COUNCIL LIAISON REPORTS

PUBLIC HEARINGS

none

UNFINISHED BUSINESS

none

TAB #

NEW BUSINESS

- | | |
|--|----|
| 1. Consider an on-sale, Sunday, and 2:00 a.m. liquor license for an establishment to be located at 193 3 rd Street North | 8 |
| 2. Consider receiving a feasibility report, approving plans, specifications, and quotes, and calling for a public improvement hearing on the 2011 Sidewalk, Curb, and Gutter Improvement Project | 9 |
| 3. Consider an appointment to the Library Board | 10 |
| 4. Consider installation of a surveillance camera system at the Lakeside Park Beach House and accept \$1,000.00 anonymous donation for the system | 11 |
| 5. Consider amending Chapter 22 – Businesses, Article IV. - Cigarettes of the Bayport City Code to comply with the state’s Tobacco Modernization and Compliance Act | 12 |

COUNCIL ITEMS AND ANNOUNCEMENTS

- 1.
- 2.

CITY ADMINISTRATOR ITEMS AND ANNOUNCEMENTS

- | | |
|------------------------------|----|
| 1. City Administrator update | 13 |
|------------------------------|----|

ADJOURNMENT

Night to Unite 2011 Proclamation

WHEREAS, the Minnesota Crime Prevention Association, along with AAA of Minnesota/Iowa, and local law enforcement agencies are sponsoring a statewide program called Night to Unite on August 2, 1011; and

WHEREAS, Night to Unite is designed to get to know one another in your neighborhood, build neighborhood involvement by bringing police and communities together; and to bring an awareness to crime prevention and local law enforcement efforts; and

WHEREAS, Night to Unite supports the idea that crime prevention is an inexpensive, effective tool in strengthening police and community partnerships; and

WHEREAS, Night to Unite provides opportunities to celebrate the ongoing work of law enforcement and neighborhoods in Bayport by working together to fight crime and victimization and increase public safety for all citizens; and

WHEREAS, the citizens of Bayport play an important role in assisting the Bayport Police Department through joint crime, drug and violence prevention efforts;

NOW, THEREFORE, I Susan St. Ores do hereby call upon all citizens in Bayport to participate in Night to Unite on August 2, 2011.

FURTHER, LET IT BE RESOLVED THAT I Susan St. Ores hereby proclaim Tuesday, August 2, 2011, Night to Unite in Bayport.

Proclaimed this 1st day of August 2011.

Signed _____
Mayor Susan St. Ores

ATTEST:

Mitch Berg, City Administrator

RESOLUTION NO. 11-

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF
BAYPORT, WASHINGTON COUNTY, MINNESOTA HELD
AUGUST 1, 2011**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 1st day of August 2011, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-7 FROM THE
AUGUST 1, 2011 CITY COUNCIL AGENDA**

1. July 11, 2011 City Council regular meeting minutes
2. July payables and receipts (check numbers 1133456-1133535)
3. July building, plumbing and mechanical permit report
4. Accept a traffic sign donation from Traffic Control Corporation for the Police Department
5. Joint powers agreement with Washington County Sheriff's Office for Code Red notification and messaging system for the Police Department
6. Temporary on-sale liquor license for Bayport Marina on August 14, 2011
7. Accept \$200.00 donation to Police Department from Harold Radke

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –	Michele Hanson –
Connie Carlson –	Mark Ostertag –
Dan Goldston –	

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 1st day of August 2011.

ATTEST:

Mitch Berg, City Administrator

Susan St. Ores, Mayor

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
JULY 11, 2011
6:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of July 11, 2011 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers Connie Carlson, Dan Goldston, Michele Hanson and Mark Ostertag

Members Absent: None

Others Present: Administrator Mitch Berg, Public Works Supervisor Mel Horak, Finance Officer Wanda Madsen, Attorney Jennifer Nodes, Engineer Barry Peters, City of Stillwater Engineer Ryan Smith

APPROVAL OF AGENDA

Administrator Berg requested adding *Consider authorization to solicit and enter into electrical inspection services contract* to New Business.

It was moved by Councilmember Carlson and seconded by Councilmember Goldston to approve the July 11, 2011 agenda, with the addition noted above. Motion carried 5-0.

PROCLAMATIONS/COMMENDATIONS/PETITIONS

1. The June recycling award recipient is John Hering who will receive \$30.00 for his recycling efforts, with funding made possible by a grant from Washington County.

OPEN FORUM

1. Mary Planten-Kell, Executive Director of the Youth Service Bureau (YSB), explained the programs offered by YSB and requested continued funding support.
2. Valerie Jones, Executive Director of Community Thread, reviewed the organization's programs, including the Bayport Senior Center, and requested \$1,500.00 in continued financial support. She noted Community Thread is planning renovations to the Bayport Senior Center/American Legion this year.
3. Al Schultz, 580 6th Avenue North, commented on a garage addition at 748 Argus Square and wanted to make city staff and the City Council are aware of the project.

Councilmembers recommended adding consideration of the YSB and Community Thread donation requests to New Business.

CONSENT AGENDA

Mayor St. Ores read items 1-14 on the consent agenda. Councilmember Goldston requested that item #11, *Purchase of replacement pick-up truck for the Public Works Department*, be moved to New Business.

Councilmember Ostertag introduced the following revised resolution, removing item #11, and moved its adoption:

Resolution 11-21

**RESOLUTION, CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
APPROVING CONSENT AGENDA ITEMS 1-13 FROM THE
JULY 11, 2011 CITY COUNCIL AGENDA**

1. June 6, 2011 City Council regular meeting minutes
2. June 7, 2011 City Council workshop minutes
3. June 27, 2011 City Council workshop minutes
4. June payables and receipts (check numbers 1133348-1133455)
5. June building, plumbing and mechanical permit report
6. Accept \$100.00 donation from Marcie Lantz for the Police Department
7. Temporary on-sale liquor license for Bayport Marina on July 23, 2011
8. Special event application for Derby Days on Saturday, September 17, 2011
9. Fireworks display permit for Derby Days on Saturday, September 17, 2011
10. Revision to city's purchasing policy
11. Consolidation of city fund accounts to comply with audit standards
12. Joint Powers Agreement with Bureau of Criminal Apprehension to access the criminal justice data network (*Resolution 11-21A*)
13. Accept \$4,132.00 recycling grant from Washington County for 2011

The motion for adopting the foregoing revised resolution was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Michele Hanson – aye
Connie Carlson – aye	Mark Ostertag – aye
Dan Goldston – aye	

PRESENTATION OF THE 2010 AUDIT

Molly Thompson of the city's audit firm, Schlenner Wenner & Company, presented the 2010 audited financial statements, noting a clean opinion on the financials. A compliance test with Minnesota legal statutes revealed two small areas of improvement related to investments, and recommendations have been discussed with staff. She reviewed two internal control findings, which are similar to past years' findings, due to the limited staff size. A summary of the financial statements was presented, including net assets, revenues and expenses, general funds and enterprise funds. The report to members of governance was reviewed and Ms. Thompson reported no significant findings were noted with required communications. The management letter was reviewed and recommendations to staff were discussed. Councilmember Hanson noted incorrect dates on the reports, and Ms. Thompson indicated these would be corrected and revised copies provided to the city. Finance Officer Madsen and Administrator Berg were recognized for their assistance in completing the audit.

It was moved by Councilmember Carlson and seconded by Councilmember Hanson to accept the 2010 audited financial statements for the City of Bayport. Motion carried 5-0.

RIVERFRONT ADVISORY COMMISSION REPORT

Commission facilitator Mark Nagel thanked the members of the Riverfront Advisory Commission and summarized the work process and findings of the commission. Developing funding sources may dictate the timeframe for accomplishing specific goals and objectives, and Mr. Nagel recommended identifying possible key funding sources for strategy implementation as a next step. Discussion followed on public input, implementing the master plan goals and objectives, fiscal responsibility, and funding sources. Councilmembers requested more information and time to review the recommendations, and Mr. Nagel

indicated he will provide a written summation for review. Councilmembers thanked the commission members for their participation in developing the Riverfront Master Plan.

It was moved by Councilmember Carlson and seconded by Councilmember Goldston to acknowledge the findings of the Riverfront Advisory Commission and direct staff to provide additional information prior to further discussion at the August meeting. Motion carried 5-0.

COUNCIL LIAISON REPORTS

Councilmember Hanson stated the Planning Commission did not meet in June.

Councilmember Goldston reported the regular meeting of the Lower St. Croix Partnership was cancelled due to the June 29, 2011 St. Croix River cruise/workshop. Several staff and board/commission members attended the workshop. The next meeting is scheduled for Wednesday, August 31, 2011, 7:00 p.m., at the St. Croix County Government Center.

Mayor St. Ores reviewed the June 9, 2011 meeting of the Middle St. Croix Watershed Management Organization (MSCWMO). Three cost-share projects were approved and the annual performance review assessment was discussed. The next meeting is scheduled for Thursday, July 14, 2011, 7:00 p.m., at the Valley Ridge Mall.

Councilmember Carlson was unable to attend the June 23, 2011 Library Board meeting, but reported the meeting focused on the hiring process for a new library director. The next meeting is scheduled for Thursday, July 28, 2011, at 6:00 p.m. at the library.

Councilmember Ostertag reviewed the June 15, 2011 Cable Commission meeting, which included a budget workshop. Commission staff is investigating the City of Bayport being charged for internet service. The next meeting is scheduled for Wednesday, August 17, 2011, at 7:00 p.m. at the Valley Ridge Mall.

PUBLIC HEARINGS – None

UNFINISHED BUSINESS

Consider quotes for the second phase of inspection and cleaning of the city's sewer lines: Engineer Peters reviewed the project and the three quotes that were received, ranging from a high of \$46,230.00 to a low of \$28,065.10, submitted by Visu-Sewer, Inc. Staff has worked with Visu-Sewer in the past and recommends awarding the project to them. Administrator Berg noted the 2010 CIP budget allotted \$50,000.00 for the project.

It was moved by Councilmember Hanson and seconded by Councilmember Ostertag to award the 2011 cleaning and televising inspection of sanitary sewers project to Visu-Sewer, Inc., Fridley, Minnesota, in the amount of \$28,065.10.

Consider quotes for the 1st Avenue North and 2nd Avenue North Stormwater Improvement Project: Stillwater Engineer Smith reviewed the quotes, noting the bid was broken into three categories and not all contractors bid each component. Staff recommends awarding construction to the contractors with the lowest quote in each category: Grading/Storm Sewer/Removals – Bell Trucking, \$8,490.00; Concrete Work – Curbmasters, \$18,327.60; and Bituminous Paving – T.A. Schifsky & Sons, \$11,920.00. The Bayport Public Works department would assist with saw cutting of bituminous and restoration work (topsoil and reseeding).

Councilmember Carlson introduced the following resolution and moved its adoption:

Resolution 11-22

RESOLUTION ACCEPTING A QUOTE TO COMPLETE THE 1ST AVENUE AND 2ND AVENUE NORTH STORMWATER IMPROVEMENT PROJECT

The motion for adopting the foregoing resolution was duly seconded by Councilmember Hanson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Michele Hanson – aye
Connie Carlson – aye	Mark Ostertag – aye
Dan Goldston – aye	

NEW BUSINESS

Consider completing an inventory of the city's sidewalks: Administrator Berg presented a proposal to complete an inventory of the city's sidewalks and apron approaches. He proposed utilizing the City of Stillwater Engineering department to realize economy of scale pricing, since their staff has been contracted to perform a sign inventory and could evaluate sidewalks at the same time. This is an unbudgeted item; however Administrator Berg indicated funding is available through the street construction fund. Staff recommended awarding the project to the City of Stillwater for a fee not to exceed \$2,800.00.

It was moved by Councilmember Carlson and seconded by Councilmember Ostertag to award a sidewalk inventory project to the City of Stillwater for a fee not to exceed \$2,800.00. Motion carried 5-0.

Consider an off-sale liquor license and tobacco license for an establishment to be located at 102 3rd Street North: Administrator Berg stated the city received off-sale liquor and tobacco license applications from Jilleen Keil, On the Banks of the St. Croix, Inc., DBA Bayport Liquor, located at 102 3rd Street North. He noted state licensing approval would be affected by the government shutdown. Staff recommended approval of the licenses, subject to approval by the Minnesota Alcohol and Gambling Enforcement (AGE) Division and correction of any work orders noted by the Building Official.

It was moved by Councilmember Ostertag and seconded by Councilmember Carlson to approve the issuance of an off-sale liquor license and tobacco license for Jilleen Keil, On the Banks of the St. Croix, Inc., for the proposed retail establishment "Bayport Liquor" located at 102 3rd Street North, subject to approval of AGE and correction of any health, safety, and welfare issues that the city deems necessary, to ensure the establishment is fit for occupancy and service, for a license period to expire on December 31, 2011. Motion carried 5-0.

Consideration of the Youth Service Bureau (YSB) and Community Thread donation requests: Administrator Berg noted the City of Bayport has financially supported both organizations since 1998. In 2010, the YSB received \$1,350.00, and Community Thread received \$1,500.00. The 2011 budget line item for donations is \$3,000.00, with \$300.00 expended to-date, and no further donation requests anticipated. Discussion followed on the merits of supporting both nonprofit organizations and meeting the criteria for donation requests.

It was moved by Councilmember Goldston and seconded by Councilmember Carlson to donate \$1,300.00 to the Youth Service Bureau and \$1,400.00 to Community Thread. Motion carried 5-0.

Consider an extension of the city's civil and criminal prosecution legal service contracts: Administrator Berg reviewed the city's contract history with Eckberg, Lammers, Briggs, Wolff & Vierling, noting the last time a request for proposal for legal services was completed was in 2005. In comparing the proposed fees with those of surrounding cities, he believes the proposed rates are fair and appropriate for the proposed three-year contract. The proposed increase for civil and criminal prosecution services is five percent for 2012, and the law firm would hold this pricing for 2013 and 2014. Staff recommended approval of the contract, pending correction of the dates to reflect the accurate three-year period.

It was moved by Councilmember Ostertag and seconded by Councilmember Goldston to enter into a three-year contract with Eckberg, Lammers, Briggs, Wolff & Vierling, PLLP, for civil and criminal prosecution legal services, for the period of January 1, 2012 – December 31, 2014. Motion carried 5-0.

Consider authorization to initiate a 2011 sidewalk improvement project: Administrator Berg detailed a proposed sidewalk improvement project that would replace the majority of the east sidewalk and related curb and gutter areas along 6th Street North, beginning in front of 725 6th Street North to 8th Avenue North (approximately 1,100 feet). The sidewalks are deteriorating and there are drainage issues in the area. Two quotes were received for engineering services, with a price of \$7,500.00 from the City of Stillwater and \$7,900.00 from SEH; however, Administrator Berg questioned whether the scope of work was the same in both quotes. Stillwater Engineer Smith indicated Stillwater's quote included all items quoted in the SEH proposal.

Councilmember Hanson introduced the following resolution, awarding the contract to the City of Stillwater, with a fee not to exceed \$7,500.00, and moved its adoption:

Resolution 11-23

RESOLUTION ORDERING PREPARATION OF A FEASIBILITY REPORT, ASSESSMENT ROLL, PLANS AND SPECIFICATIONS, AND QUOTES TO COMPLETE THE 2011 SIDEWALK, CURB, AND GUTTER IMPROVEMENT PROJECT

The motion for adopting the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Michele Hanson – aye
Connie Carlson – aye	Mark Ostertag – aye
Dan Goldston – aye	

Consider 2011-2012 labor agreement with Minnesota Teamsters Public Employee Union #320: Administrator Berg stated the tentative agreement is the same as the contract negotiated with the police department union, except for an additional day of vacation for an employee with 31 years of service.

It was moved by Councilmember Carlson and seconded by Councilmember Ostertag to authorize the City Administrator to enter into a Labor Agreement between the City of Bayport and Minnesota Teamsters Public and Law Enforcement Employee's Union, Local #320 effective January 1, 2011 to December 31, 2012. Motion carried 5-0.

Consider authorization to solicit and enter into electrical inspection services contract: Administrator Berg stated the state shutdown has impacted building projects needing electrical and commercial plumbing permits. He requested permission to solicit and contract the services of a licensed electrical contractor to perform electrical inspections for the City of Bayport, during the state shutdown. The inspection fees would be paid by the applicant, with the city receiving a small administrative handling fee.

It was moved by Councilmember Goldston and seconded by Councilmember Hanson to authorize the city administrator to solicit proposals and enter into an inspection services agreement for the City of Bayport to be able to process electrical permits during the state shutdown. Motion carried 5-0.

Purchase of replacement pick-up truck for the Public Works Department: Councilmember Goldston questioned the expenditures for a two-way radio system and tool boxes for the new truck and asked whether the equipment from the current truck could be used. Public Works Supervisor Horak explained the old truck did not have a radio system, and the figures listed for the accessories were the lowest of two quotes and do include installation.

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to authorize the Public Works Department to purchase a 2011 Chevrolet 1500 Silverado pickup truck, Model #CC 10903, from Polar Chevrolet, White Bear Lake, Minnesota, including other vehicle expenses and equipment, as noted in the July 5, 2011 memorandum, to be funded by the Public Works Equipment Replacement Fund. Motion carried 5-0.

COUNCIL ITEMS AND ANNOUNCEMENTS

1. Mayor St. Ores invited Todd Streeter, Executive Director of the Greater Stillwater Chamber of Commerce, to explain the Community Symposium, an initiative created to leverage the various community assets available in Bayport, Lake Elmo, Oak Park Heights and Stillwater, and bring the communities together long-term. Residents and business owners were invited to attend various town hall meetings, with the first meeting scheduled for August 10, 2011, 7:00 p.m., at the Bayport Public Library. Additional information can be found at www.communitysymposium.com. Administrator Berg added that the Chamber sent information to Bayport businesses regarding the meetings and encouraged business owners and residents to participate. Councilmembers voiced their support for continued participation with the initiative.

CITY ADMINISTRATOR STAFF ITEMS AND ANNOUNCEMENTS

1. City Administrator update: Administrator Berg noted he continues to work on the ice road easement issue and provided a summation of his written report. He requested direction on whether to pursue options for deer control within the city, including authorization to handle the overpopulation via bow hunting this fall. Discussion followed on the pros and cons of pursuing an authorized bow hunt. The consensus of the City Council was to direct the City Administrator to continue to research the matter and table further discussion to the next meeting. Berg provided an update on the new variance law, noting the city may need to amend its zoning code to conform to the change in state law. He also gave a brief summary of the pavement rating findings that showed that 92% of the city's roadways were rated excellent to very good.
2. Consider a City Council workshop for the 2012 budget on August 8, 2011, at 4:30 p.m.: The City Council will meet at City Hall at the above-noted time to discuss the 2012 budget.

ADJOURNMENT

It was moved by Councilmember Carlson and seconded by Councilmember Goldston to adjourn the meeting at 8:20 p.m. Motion carried 5-0.

City Administrator/Clerk

CITY OF BAYPORT

*Budget Control Summary

Current Period: JULY 2011

Account Descr	JULY 2011		JULY 2011		JULY 2011		2011		2011		2011	
	Budget	Actuals	Variance	%	Budget	Actuals	Cumulative Budget	Cumulative Actuals	Cumulative Variance	Cumulative %	Variance	%
FUND 101 GENERAL												
Revenue Accounts												
DEPT 00000 GENERAL GOVERNMENT	\$0.00	\$451,641	-\$451,641.24	0.00%	\$1,570,874.00	\$477,556.79	\$1,093,317.21	\$69,600%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41200 MAYOR & COUNCIL	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41240 RECYCLING	\$0.00	\$0.	\$0.00	0.00%	\$4,284.00	\$6,715.00	-\$2,431.00	-\$56.75%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$0.00	\$5,347	-\$5,347.71	0.00%	\$73,750.00	\$56,245.20	\$17,504.80	23.74%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42000 PUBLIC SAFE CAPITAL OUTLAY	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42100 POLICE	\$0.00	\$5,695	-\$5,695.83	0.00%	\$76,075.00	\$30,236.44	\$45,838.56	60.25%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42200 FIRE PROTECTION	\$0.00	\$37,922	-\$37,922.14	0.00%	\$299,582.00	\$209,402.34	\$90,179.66	30.10%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 STREET MAINT	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 PARKS	\$0.00	\$4,579	-\$4,579.25	0.00%	\$25,000.00	\$10,870.90	\$14,129.10	56.52%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43300 CEMETERY	\$0.00	\$1,100	-\$1,100.00	0.00%	\$5,000.00	\$6,275.00	-\$1,275.00	-25.50%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44100 PROJECT	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue Accounts	\$0.00	\$506,286.17	-\$506,286.17	0.00%	\$2,054,565.00	\$807,002.67	\$1,247,562.33	60.72%	\$0.00	\$0.00	\$0.00	0.00%
Expenditure Accounts												
DEPT 00000 GENERAL GOVERNMENT	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41100 ELECTIONS	\$0.00	\$0.	\$0.00	0.00%	\$470.00	\$470.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41200 MAYOR & COUNCIL	\$0.00	\$15,291	-\$15,291.28	0.00%	\$144,226.21	\$81,713.98	\$62,512.23	43.34%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41240 RECYCLING	\$0.00	\$1,612	-\$1,612.39	0.00%	\$5,415.02	\$3,496.52	\$1,918.50	35.43%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41400 ADMINISTRATION	\$0.00	\$10,350	-\$10,350.18	0.00%	\$137,497.18	\$74,944.50	\$62,552.68	45.49%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41601 ALLEY PAVING PROJECT	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41603 SO MN STREET UTILITY PROJE	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41605 INFLOW/INFILTRATION	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41903 DEBT SERVICE	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$0.00	\$15,286	-\$15,286.25	0.00%	\$207,073.39	\$112,018.53	\$95,054.86	45.90%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$1,658	-\$1,658.45	0.00%	\$137,368.00	\$18,497.82	\$118,870.18	86.53%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42100 POLICE	\$0.00	\$50,799	-\$50,799.26	0.00%	\$667,761.70	\$361,461.75	\$306,299.95	45.87%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42200 FIRE PROTECTION	\$0.00	\$31,635	-\$31,635.26	0.00%	\$355,637.00	\$144,349.40	\$211,287.60	59.41%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 STREET MAINT	\$0.00	\$11,512	-\$11,512.36	0.00%	\$255,720.77	\$78,981.97	\$176,738.80	69.11%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$106.	-\$106.00	0.00%	\$0.00	\$13,691.79	-\$13,691.79	0.00%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43160 STREET LIGHTING	\$0.00	\$2,277	-\$2,277.53	0.00%	\$22,021.00	\$13,923.24	\$8,097.76	36.77%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 PARKS	\$0.00	\$2,779	-\$2,779.51	0.00%	\$63,847.70	\$28,384.12	\$35,463.58	55.54%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43300 CEMETERY	\$0.00	\$1,270	-\$1,270.53	0.00%	\$7,527.00	\$2,716.12	\$4,810.88	63.91%	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44100 PROJECT	\$0.00	\$0.	\$0.00	0.00%	\$50,000.00	\$0.00	\$50,000.00	100.00%	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure Accounts	\$0.00	\$144,579.00	-\$144,579.00	0.00%	\$2,054,564.97	\$934,649.74	\$1,119,915.23	54.51%	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT

07/26/11 2:24 PM

Page 1

***Fund Summary -
Budget to Actual©**

JULY 2011

	2011 YTD Budget	JULY MTD Amount	2011 YTD Amount	2011 YTD Balance	2011 % YTD Budget
FUND 101 GENERAL					
Revenue	\$2,054,565.00	\$506,286.17	\$807,002.67	\$1,247,562.33	39.28%
Expenditure	\$2,054,564.97	\$144,579.00	\$934,649.74	\$1,119,915.23	45.49%
		\$361,707.17	-\$127,647.07		
FUND 102 STREET RECONSTRUCTION					
Revenue	\$80,000.00	\$0.00	\$0.00	\$80,000.00	0.00%
Expenditure	\$70,000.00	\$5,500.00	\$14,467.05	\$55,532.95	20.67%
		-\$5,500.00	-\$14,467.05		
FUND 103 G O TIF BD FUND 1990 CAP PROJ					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$480.00	-\$480.00	0.00%
		\$0.00	-\$480.00		
FUND 106 TIF ECON DEV DIST 2					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1					
Revenue	\$0.00	\$17,591.47	\$17,591.47	-\$17,591.47	0.00%
Expenditure	\$0.00	\$0.00	\$240.00	-\$240.00	0.00%
		\$17,591.47	\$17,351.47		
FUND 200 FIRE EQUIPMENT REPLACEMENT FUN					
Revenue	\$80,000.00	\$0.00	\$125.00	\$79,875.00	0.16%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$125.00		
FUND 201 D.A.R.E.					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 202 DRUG FORFEITURE					
Revenue	\$0.00	\$0.00	\$2,446.96	-\$2,446.96	0.00%
Expenditure	\$0.00	\$0.00	\$4,969.08	-\$4,969.08	0.00%
		\$0.00	-\$2,522.12		
FUND 203 PUBLIC WORKS EQUIPMENT REPL					
Revenue	\$182,200.00	\$0.00	\$0.00	\$182,200.00	0.00%
Expenditure	\$35,000.00	\$0.00	\$11,508.64	\$23,491.36	32.88%
		\$0.00	-\$11,508.64		
FUND 204 RECREATION CAP EQUIP & MAINT					
Revenue	\$5,000.00	\$0.00	\$640.43	\$4,359.57	12.81%
Expenditure	\$0.00	\$0.00	\$463.29	-\$463.29	0.00%
		\$0.00	\$177.14		
FUND 205 TAX STABILIZATION FUND					
Revenue	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%

CITY OF BAYPORT

07/26/11 2:24 PM

*Fund Summary -
Budget to Actual©

Page 2

JULY 2011

	2011 YTD Budget	JULY MTD Amount	2011 YTD Amount	2011 YTD Balance	2011 % YTD Budget
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 206 WATER/SEWER IMPROVEMENT FUND					
Revenue	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
Expenditure	\$435,000.00	\$6,721.26	\$169,604.65	\$265,395.35	38.99%
		-\$6,721.26	-\$169,604.65		
FUND 207 PARK IMPROVEMENT FUND					
Revenue	\$5,000.00	\$0.00	\$10,000.00	-\$5,000.00	200.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$10,000.00		
FUND 208 PRISON SEWER PROJECT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 209 DEVELOPER REIMBURSED PROJECTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$273.01	-\$273.01	0.00%
		\$0.00	-\$273.01		
FUND 210 K-9 UNIT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$627.90	-\$627.90	0.00%
		\$0.00	-\$627.90		
FUND 211 LIBRARY					
Revenue	\$297,247.98	\$104,766.52	\$109,009.67	\$188,238.31	36.67%
Expenditure	\$297,248.00	\$18,044.66	\$141,870.35	\$155,377.65	47.73%
		\$86,721.86	-\$32,860.68		
FUND 303 GO TIF BOND 1990 DEBT SERVICE					
Revenue	\$0.00	\$48,878.86	\$48,878.86	-\$48,878.86	0.00%
Expenditure	\$0.00	\$0.00	\$17,182.50	-\$17,182.50	0.00%
		\$48,878.86	\$31,696.36		
FUND 311 GO IMPROV BONDS OF 1992 DEBT S					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 412 CEMETERY CAPITAL IMPROV					
Revenue	\$3,750.00	\$0.00	\$0.00	\$3,750.00	0.00%
Expenditure	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
		\$0.00	\$0.00		
FUND 413 POLICE EQUIPMENT FUND					
Revenue	\$16,200.00	\$0.00	\$0.00	\$16,200.00	0.00%
Expenditure	\$30,000.00	\$0.00	\$35,927.66	-\$5,927.66	119.76%

CITY OF BAYPORT

07/26/11 2:24 PM

Page 3

***Fund Summary -
Budget to Actual©**

JULY 2011

	2011 YTD Budget	JULY MTD Amount	2011 YTD Amount	2011 YTD Balance	2011 % YTD Budget
		\$0.00	-\$35,927.66		
FUND 414 OFFICE AUTOMATION					
Revenue	\$8,920.00	\$0.00	\$0.00	\$8,920.00	0.00%
Expenditure	\$4,500.00	\$0.00	\$4,211.83	\$288.17	93.60%
		\$0.00	-\$4,211.83		
FUND 415 MUNICIPAL BLDGS MAINT					
Revenue	\$117,350.00	\$0.00	\$99.00	\$117,251.00	0.08%
Expenditure	\$121,000.00	\$0.00	\$17,098.41	\$103,901.59	14.13%
		\$0.00	-\$16,999.41		
FUND 416 PERRO CREEK OUTLET					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 601 WATER					
Revenue	\$290,000.00	\$1,433.63	\$24,451.98	\$265,548.02	8.43%
Expenditure	\$451,946.59	\$24,943.19	\$163,705.68	\$288,240.91	36.22%
		-\$23,509.56	-\$139,253.70		
FUND 602 SEWER					
Revenue	\$596,750.00	\$0.00	\$8,050.00	\$588,700.00	1.35%
Expenditure	\$702,147.41	\$49,402.02	\$345,593.52	\$356,553.89	49.22%
		-\$49,402.02	-\$337,543.52		
FUND 800 INVESTMENTS-POOLED					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 803 P & Z ESCROWS					
Revenue	\$0.00	\$0.00	\$1,000.00	-\$1,000.00	0.00%
Expenditure	\$0.00	\$0.00	\$1,380.83	-\$1,380.83	0.00%
		\$0.00	-\$380.83		
FUND 851 NON EXP TRUST					
Revenue	\$16,500.00	\$0.00	\$0.00	\$16,500.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 999 ACCRUED INT PAYABLE					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
Report Total		\$429,766.52	-\$834,958.10		

CITY OF BAYPORT

REVENUE SUMMARY YTD THRU 07/31/11

FUND	FUND Descr	2011 Budget	2011 YTD Amt	2011 % of Budget	2011 % of Budget Remain
101	GENERAL	\$2,054,565.00	\$807,002.67	39.28%	60.72%
102	STREET RECONSTRUCTION	\$80,000.00	\$0.00	0.00%	100.00%
103	GO TIF BD FUND 1990 CAP PROJ	\$0.00	\$0.00	0.00%	0.00%
106	TIF ECON DEV DIST 2	\$0.00	\$0.00	0.00%	0.00%
107	TIF REDEVELOPMENT DISTRICT 2-1	\$0.00	\$17,591.47	0.00%	0.00%
200	FIRE EQUIPMENT REPLACEMENT FUN	\$80,000.00	\$125.00	0.16%	99.84%
202	DRUG FORFEITURE	\$0.00	\$2,446.96	0.00%	0.00%
203	PUBLIC WORKS EQUIPMENT REPL	\$182,200.00	\$0.00	0.00%	100.00%
204	RECREATION CAP EQUIP & MAINT	\$5,000.00	\$640.43	12.81%	87.19%
205	TAX STABILIZATION FUND	\$30,000.00	\$0.00	0.00%	100.00%
206	WATER/SEWER IMPROVEMENT FUND	\$100,000.00	\$0.00	0.00%	100.00%
207	PARK IMPROVEMENT FUND	\$5,000.00	\$10,000.00	200.00%	-100.00%
208	PRISON SEWER PROJECT	\$0.00	\$0.00	0.00%	0.00%
209	DEVELOPER REIMBURSED PROJECTS	\$0.00	\$0.00	0.00%	0.00%
210	K-9 UNIT	\$0.00	\$0.00	0.00%	0.00%
211	LIBRARY	\$297,247.98	\$109,009.67	36.67%	63.33%
303	GO TIF BOND 1990 DEBT SERVICE	\$0.00	\$48,878.86	0.00%	0.00%
412	CEMETERY CAPITAL IMPROV	\$3,750.00	\$0.00	0.00%	100.00%
413	POLICE EQUIPMENT FUND	\$16,200.00	\$0.00	0.00%	100.00%
414	OFFICE AUTOMATION	\$8,920.00	\$0.00	0.00%	100.00%
415	MUNICIPAL BLDGS MAINT	\$117,350.00	\$99.00	0.08%	99.92%
416	PERRO CREEK OUTLET	\$0.00	\$0.00	0.00%	0.00%
601	WATER	\$290,000.00	\$24,451.98	8.43%	91.57%
602	SEWER	\$596,750.00	\$8,050.00	1.35%	98.65%
800	INVESTMENTS-POOLED	\$0.00	\$0.00	0.00%	0.00%
803	P & Z ESCROWS	\$0.00	\$1,000.00	0.00%	0.00%
851	NON EXP TRUST	\$16,500.00	\$0.00	0.00%	100.00%
		\$3,883,482.98	\$1,029,296.04	26.50%	73.50%

CITY OF BAYPORT

MONTHLY REVENUE

Period Name: JULY

FUND	FUND Descr	Act Code	Ac t	SO UR	Tran Date	Amount	Refer	Comments
FUND 101 GENERAL								
101	GENERAL	101-00000-310	R	GE	7/26/2011	\$436,129.26	16506	COUNTY TAX SETTLEMENT
101	GENERAL	101-00000-321	R	BU	7/7/2011	\$500.00	1862	LIQ, WINE, TAVERN INVEST -
101	GENERAL	101-00000-321	R	BU	7/6/2011	\$100.00	1858	BUSINESS LICENSE (FIREW
101	GENERAL	101-00000-321	R	BU	7/12/2011	\$240.00	1882	LIQUOR - OFF SALE Jilleen Ke
101	GENERAL	101-00000-321	R	BU	7/12/2011	\$50.00	1879	LIQUOR - TEMP (PER DAY) B
101	GENERAL	101-00000-321	R	BU	7/7/2011	\$2,000.00	1862	LIQUOR - ON SALE CK # 6314
101	GENERAL	101-00000-321	R	BU	7/7/2011	\$200.00	1862	LIQUOR - SUNDAY CK # 6314
101	GENERAL	101-00000-341	R	US	7/11/2011	\$12.00	1864	COPIES (\$0.25/PAGE) CASH
101	GENERAL	101-00000-361	R	SP	7/26/2011	\$11,592.65	16506	COUNTY TAX SETTLEMENT
101	GENERAL	101-00000-361	R	SP	7/26/2011	\$217.95	16506	COUNTY TAX SETTLEMENT
101	GENERAL	101-00000-362	R	RE	7/22/2011	\$599.38	16504	REFUND- GOVEROR RECOU
101	GENERAL	101-20104	G		7/12/2011	\$5.00	1877	MECHANICAL SURCHARGE -
101	GENERAL	101-20104	G		7/12/2011	\$5.00	1878	PLUMBING SURCHARGE - RE
101	GENERAL	101-20104	G		7/12/2011	\$5.25	1886	BUILDING SURCHARGE Dan
101	GENERAL	101-20104	G		7/13/2011	\$1.90	1883	BUILDING SURCHARGE ck #
101	GENERAL	101-20104	G		7/5/2011	\$5.00	1851	PLUMBING SURCHARGE - RE
101	GENERAL	101-20104	G		7/6/2011	\$18.00	1860	BUILDING SURCHARGE SUR
101	GENERAL	101-20104	G		7/21/2011	\$1.50	1922	BUILDING SURCHARGE Spur
101	GENERAL	101-20603	G		7/22/2011	\$158.13	24	State Sales Tax
101	GENERAL	101-20603	G		7/19/2011	\$30.95	24	State Sales Tax
101	GENERAL	101-20603	G		7/14/2011	\$37.81	24	State Sales Tax
101	GENERAL	101-20603	G		7/6/2011	\$24.07	24	State Sales Tax
101	GENERAL	101-27109	G		7/12/2011	\$79.28	1863	HEALTH PARTNERS CK # 111
101	GENERAL	101-27122	G		7/12/2011	\$58.34	1863	HEALTH SAVING ACCT. CK #
101	GENERAL	101-41910-321	R	BU	7/12/2011	\$50.00	1889	CONTRACTOR LICENSE - SP
101	GENERAL	101-41910-321	R	BU	7/12/2011	\$50.00	1876	CONTRACTOR LICENSE - SP
101	GENERAL	101-41910-322	R	NO	7/20/2011	\$100.00	1915	SIGN PERMIT - TEMPORARY
101	GENERAL	101-41910-322	R	BUI	7/12/2011	\$206.50	1886	BUILDING PERMIT Dan Tache
101	GENERAL	101-41910-322	R	BUI	7/21/2011	\$88.50	1922	BUILDING PERMIT Spurgeon-
101	GENERAL	101-41910-322	R	BUI	7/6/2011	\$531.25	1860	BUILDING PERMIT BUILDING
101	GENERAL	101-41910-322	R	BUI	7/13/2011	\$103.25	1883	BUILDING PERMIT ck # 10355
101	GENERAL	101-41910-322	R	BUI	7/6/2011	\$345.31	1860	PLAN REVIEW PLAN REVIEW
101	GENERAL	101-41910-322	R	PL	7/12/2011	\$75.00	1878	PLUMBING PERMIT - RESIDE
101	GENERAL	101-41910-322	R	PL	7/5/2011	\$75.00	1851	PLUMBING PERMIT - RESIDE
101	GENERAL	101-41910-322	R	ME	7/12/2011	\$75.00	1877	MECHANICAL PERMIT - RESI
101	GENERAL	101-41910-341	R	P &	7/20/2011	\$500.00	1917	CONDITIONAL USE PERMIT E
101	GENERAL	101-41910-341	R	P &	7/20/2011	\$250.00	1917	CONDITIONAL USE PERMIT A
101	GENERAL	101-42100-321	E		7/6/2011	\$45.00	1859	PHONE REIMBURSTMENT CK
101	GENERAL	101-42100-322	R	ANI	7/20/2011	\$10.00	1911	PET LICENSE - SPAY/NEUT H
101	GENERAL	101-42100-322	R	ANI	7/20/2011	\$20.00	1911	PET LICENSE - NO SPAY/NEU
101	GENERAL	101-42100-322	R	ANI	7/12/2011	\$10.00	1888	PET LICENSE - SPAY/NEUT K
101	GENERAL	101-42100-322	R	ANI	7/11/2011	\$10.00	1871	PET LICENSE - SPAY/NEUT S
101	GENERAL	101-42100-341	R	US	6/30/2011	\$40.00	1840	SAFETY CAMP REGISTRATIO
101	GENERAL	101-42100-341	R	US	6/30/2011	\$40.00	1843	SAFETY CAMP REGISTRATIO
101	GENERAL	101-42100-341	R	US	6/30/2011	\$40.00	1840	SAFETY CAMP REGISTRATIO
101	GENERAL	101-42100-341	R	US	7/13/2011	\$40.00	1892	SAFETY CAMP REGISTRATIO
101	GENERAL	101-42100-341	R	US	6/30/2011	\$80.00	1846	SAFETY CAMP REGISTRATIO
101	GENERAL	101-42100-341	R	US	6/30/2011	\$40.00	1839	SAFETY CAMP REGISTRATIO
101	GENERAL	101-42100-341	R	US	7/11/2011	\$40.00	1874	SAFETY CAMP REGISTRATIO
101	GENERAL	101-42100-341	R	US	7/20/2011	\$40.00	1916	SAFETY CAMP REGISTRATIO
101	GENERAL	101-42100-342	R	PO	7/11/2011	\$1.25	1866	POLICE REPORTS cash
101	GENERAL	101-42100-342	R	PO	7/14/2011	\$1.00	1896	POLICE REPORTS CASH
101	GENERAL	101-42100-351	R	CO	7/26/2011	\$4,383.58	16507	WASH FINE/FEE DISB JUNE
101	GENERAL	101-42100-362	R	DO	7/12/2011	\$50.00	1884	NITE TO UNITE (DONATIONS)
101	GENERAL	101-42100-362	R	DO	7/20/2011	\$100.00	1909	NITE TO UNITE (DONATIONS)
101	GENERAL	101-42100-362	R	DO	7/20/2011	\$50.00	1909	NITE TO UNITE (DONATIONS)
101	GENERAL	101-42100-362	R	DO	7/12/2011	\$50.00	1885	NITE TO UNITE (DONATIONS)
101	GENERAL	101-42100-362	R	DO	7/20/2011	\$250.00	1910	NITE TO UNITE (DONATIONS)
101	GENERAL	101-42100-362	R	DO	7/12/2011	\$20.00	1884	NITE TO UNITE (DONATIONS)
101	GENERAL	101-42100-362	R	DO	7/12/2011	\$250.00	1884	NITE TO UNITE (DONATIONS)

CITY OF BAYPORT
MONTHLY REVENUE

07/26/11 1:54 PM

Page 2

Period Name: JULY

FUND	FUND Descr	Act Code	Ac t	SO UR	Tran Date	Amount	Refer	Comments
101 GENERAL	101-42100-362	R	DO		7/12/2011	\$50.00	1885	NITE TO UNITE (DONATIONS)
101 GENERAL	101-42100-370	R	MIS		7/7/2011	\$10.00	1861	ANIMAL CONTROL CASH - PE
101 GENERAL	101-42100-370	R	MIS		7/14/2011	\$70.00	1891	ANIMAL CONTROL CK # 3723
101 GENERAL	101-42200-322	R	NO		7/19/2011	\$88.14	1898	BURNING PERMIT CK # 05374
101 GENERAL	101-42200-342	R	FIR		7/19/2011	\$37,834.00	1898	FIRE SERVICE CONTRACT C
101 GENERAL	101-43200-347	R	PA		7/11/2011	\$50.00	1870	BEACHHOUSE - RESIDENT (4
101 GENERAL	101-43200-347	R	PA		7/11/2011	\$150.00	1870	PICNIC SHELTER - RESIDENT
101 GENERAL	101-43200-347	R	PA		7/6/2011	\$10.00	1833	BOAT TRAILER PARKING PE
101 GENERAL	101-43200-347	R	PA		7/11/2011	\$150.00	1869	BEACHHOUSE - NONRESIDE
101 GENERAL	101-43200-347	R	PA		7/15/2011	\$150.00	1899	PICNIC SHELTER - NONRESI
101 GENERAL	101-43200-347	R	PA		7/12/2011	\$150.00	1881	BEACHHOUSE - NONRESIDE
101 GENERAL	101-43200-347	R	PA		7/19/2011	\$1.25	1907	BOAT TRAILER PARKING PE
101 GENERAL	101-43200-347	R	PA		7/18/2011	\$100.00	1901	BEACHHOUSE - RESIDENT (4
101 GENERAL	101-43200-347	R	PA		7/18/2011	\$50.00	1902	BEACHHOUSE - RESIDENT (4
101 GENERAL	101-43200-347	R	PA		7/5/2011	\$50.00	1848	BEACHHOUSE - RESIDENT (4
101 GENERAL	101-43200-347	R	PA		7/5/2011	\$150.00	1849	PICNIC SHELTER - NONRESI
101 GENERAL	101-43200-347	R	PA		7/18/2011	\$150.00	1905	PICNIC SHELTER - NONRESI
101 GENERAL	101-43200-347	R	PA		7/19/2011	\$200.00	1907	BOAT TRAILER PARKING PE
101 GENERAL	101-43200-347	R	PA		7/21/2011	\$2,000.00	1920	PICNIC SHELTER - RESIDENT
101 GENERAL	101-43200-347	R	PA		7/11/2011	\$50.00	1867	BEACHHOUSE - RESIDENT (4
101 GENERAL	101-43200-347	R	PA		7/6/2011	\$10.00	1833	BOAT TRAILER PARKING PE
101 GENERAL	101-43200-347	R	PA		7/21/2011	\$100.00	1923	PICNIC SHELTER - RESIDENT
101 GENERAL	101-43200-347	R	PA		7/20/2011	\$150.00	1918	PICNIC SHELTER - NONRESI
101 GENERAL	101-43200-347	R	PA		7/6/2011	\$683.00	1833	BOAT TRAILER PARKING PE
101 GENERAL	101-43200-347	R	PA		6/30/2011	\$100.00	1845	PICNIC SHELTER - RESIDENT
101 GENERAL	101-43200-347	R	PA		6/30/2011	\$50.00	1841	BEACHHOUSE - RESIDENT (4
101 GENERAL	101-43200-347	R	PA		7/20/2011	\$50.00	1913	BEACHHOUSE - RESIDENT (4
101 GENERAL	101-43200-347	R	PA		7/5/2011	\$25.00	1853	BOAT TRAILER PARKING PE
101 GENERAL	101-43300-349	R	CE		7/5/2011	\$50.00	1855	CEMETERY - SET DOUBLE M
101 GENERAL	101-43300-349	R	CE		7/11/2011	\$100.00	1872	CEMETERY - SET SINGLE MA
101 GENERAL	101-43300-349	R	CE		7/5/2011	\$75.00	1856	CEMETERY - MARK HEADST
101 GENERAL	101-43300-349	R	CE		7/5/2011	\$100.00	1855	CEMETERY - SET SINGLE MA
101 GENERAL	101-43300-349	R	CE		7/5/2011	\$700.00	1855	CEMETERY - OPEN/CLOSE G
101 GENERAL	101-43300-349	R	CE		7/14/2011	\$300.00	1894	CEMETERY - OPEN/CLOSE G
101 GENERAL	101-43300-349	R	CE		7/14/2011	\$75.00	1894	CEMETERY - MARK HEADST
FUND 101 GENERAL						\$504,163.50		
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1								
107 TIF REDE	107-00000-310	R	GE		7/26/2011	\$17,591.47	16506	COUNTY TAX SETTLEMENT
FUND 206 WATER/SEWER IMPROVEMENT FUND								
206 WATER/S	206-12103	G			7/11/2011	\$233.53	0	UB Receipt Serv 36 TRUNK S/
206 WATER/S	206-12103	G			7/11/2011	\$1,262.64	0	UB Receipt Serv 28 TRUNK W/
206 WATER/S	206-12103	G			7/11/2011	\$25.50	0	UB Receipt Serv 27 TRUNK W/
206 WATER/S	206-12103	G			7/11/2011	\$354.20	0	UB Receipt Serv 26 TRUNK W/
206 WATER/S	206-12103	G			7/21/2011	\$145.99	0	UB Receipt Serv 26 TRUNK W/
206 WATER/S	206-12103	G			7/6/2011	\$11.00	0	UB Receipt Serv 37 TRUNK S/
206 WATER/S	206-12103	G			7/11/2011	\$206.46	0	UB Receipt Serv 36 TRUNK S/
206 WATER/S	206-12103	G			7/6/2011	\$18.03	0	UB Receipt Serv 37 TRUNK S/
206 WATER/S	206-12103	G			7/11/2011	\$8.10	0	UB Receipt Serv 21 TRUNK/W
206 WATER/S	206-12103	G			7/6/2011	\$188.99	0	UB Receipt Serv 36 TRUNK S/
206 WATER/S	206-12103	G			7/6/2011	\$9.60	0	UB Receipt Serv 27 TRUNK W/
206 WATER/S	206-12103	G			7/11/2011	\$5.10	0	UB Receipt Serv 27 TRUNK W/
206 WATER/S	206-12103	G			7/11/2011	\$317.24	0	UB Receipt Serv 26 TRUNK W/
206 WATER/S	206-12103	G			7/6/2011	\$411.68	0	UB Receipt Serv 26 TRUNK W/
206 WATER/S	206-12103	G			7/6/2011	\$20.37	0	UB Receipt Surc 23 TRUNK SE
206 WATER/S	206-12103	G			7/6/2011	\$333.51	0	UB Receipt Serv 36 TRUNK S/
206 WATER/S	206-12103	G			7/21/2011	\$3.04	0	UB Receipt Serv 37 TRUNK S/
206 WATER/S	206-12103	G			7/6/2011	\$15.30	0	UB Receipt Serv 27 TRUNK W/

CITY OF BAYPORT

MONTHLY REVENUE

Period Name: JULY

FUND	FUND Descr	Act Code	Ac t	SO UR	Tran Date	Amount	Refer Comments
206	WATER/S	206-12103	G		7/6/2011	\$275.36	0 UB Receipt Serv 26 TRUNK W/
206	WATER/S	206-12103	G		7/21/2011	\$105.03	0 UB Receipt Serv 41 TRUNK SE
206	WATER/S	206-12103	G		7/14/2011	\$127.50	0 UB Receipt Serv 27 TRUNK W/
206	WATER/S	206-12103	G		7/12/2011	\$27.37	0 UB Receipt Serv 37 TRUNK S/
206	WATER/S	206-12103	G		7/18/2011	\$5.59	0 UB Receipt Serv 37 TRUNK S/
206	WATER/S	206-12103	G		7/11/2011	\$27.37	0 UB Receipt Serv 37 TRUNK S/
206	WATER/S	206-12103	G		7/18/2011	\$278.91	0 UB Receipt Serv 27 TRUNK W/
206	WATER/S	206-12103	G		7/18/2011	\$958.54	0 UB Receipt Serv 26 TRUNK W/
206	WATER/S	206-12103	G		7/11/2011	\$9.89	0 UB Receipt Serv 37 TRUNK S/
206	WATER/S	206-12103	G		7/19/2011	-\$162.86	16502 UB Receipt Serv 36 TRUNK S/
206	WATER/S	206-12103	G		7/12/2011	\$217.40	0 UB Receipt Serv 36 TRUNK S/
206	WATER/S	206-12103	G		7/14/2011	\$324.61	0 UB Receipt Serv 26 TRUNK W/
206	WATER/S	206-12103	G		7/18/2011	\$752.88	0 UB Receipt Serv 36 TRUNK S/
206	WATER/S	206-12103	G		7/18/2011	\$7,115.31	0 UB Receipt Surc 23 TRUNK SE
206	WATER/S	206-12103	G		7/14/2011	\$91.17	0 UB Receipt Serv 31 TRUNK/S
206	WATER/S	206-12103	G		7/14/2011	\$234.93	0 UB Receipt Serv 36 TRUNK S/
206	WATER/S	206-12103	G		7/14/2011	\$78.40	0 UB Receipt Serv 37 TRUNK S/
206	WATER/S	206-12103	G		7/14/2011	\$13.32	0 UB Receipt Surc 3 TRUNK WA
206	WATER/S	206-12103	G		7/18/2011	\$29.34	0 UB Receipt Surc 3 TRUNK WA
206	WATER/S	206-12103	G		7/18/2011	\$6.75	0 UB Receipt Serv 41 TRUNK SE
206	WATER/S	206-12103	G		7/14/2011	\$15.67	0 UB Receipt Surc 23 TRUNK SE
206	WATER/S	206-12103	G		7/14/2011	\$84.24	0 UB Receipt Serv 21 TRUNK/W
206	WATER/S	206-12103	G		7/19/2011	-\$236.63	16502 UB Receipt Serv 26 TRUNK W/
206	WATER/S	206-12103	G		7/12/2011	\$264.84	0 UB Receipt Serv 26 TRUNK W/
206	WATER/S	206-12103	G		7/11/2011	\$511.47	0 UB Receipt Serv 38 TRUNK S/I
206	WATER/S	206-12103	G		7/19/2011	-\$10.57	16502 UB Receipt Serv 27 TRUNK W/
206	WATER/S	206-12103	G		7/21/2011	\$304.41	0 UB Receipt Serv 27 TRUNK W/
206	WATER/S	206-12103	G		7/12/2011	\$22.91	0 UB Receipt Serv 27 TRUNK W/
206	WATER/S	206-12103	G		7/21/2011	\$110.19	0 UB Receipt Serv 36 TRUNK S/
FUND 206 WATER/SEWER IMPROVEMENT FUND						\$15,153.62	
FUND 211 LIBRARY							
211	LIBRARY	211-45500-310	R	GE	7/26/2011	\$104,766.52	16506 COUNTY TAX SETTLEMENT
FUND 303 GO TIF BOND 1990 DEBT SERVICE							
303	GO TIF B	303-00000-310	R	GE	7/26/2011	\$48,878.86	16506 COUNTY TAX SETTLEMENT
FUND 601 WATER							
601	WATER	601-14601	G		7/14/2011	\$574.00	0 UB Receipt Serv 4 COMM W/C
601	WATER	601-14601	G		7/14/2011	\$0.95	0 UB Receipt Serv Pen 1 WATER
601	WATER	601-14601	G		7/14/2011	\$3,432.67	0 UB Receipt Serv 1 WATER
601	WATER	601-14601	G		7/14/2011	\$1,324.25	0 UB Receipt Serv 5 COMM WAT
601	WATER	601-14601	G		7/19/2011	-\$1.59	16502 UB Receipt Serv 8 SAFE WTR
601	WATER	601-14601	G		7/21/2011	\$56.07	0 UB Receipt Serv Pen 1 WATER
601	WATER	601-14601	G		7/19/2011	-\$1.54	16502 UB Receipt Serv Pen 5 COMM
601	WATER	601-14601	G		7/6/2011	\$152.64	0 UB Receipt Surc 19 STATE SE
601	WATER	601-14601	G		7/6/2011	\$4,264.19	0 UB Receipt Serv 1 WATER
601	WATER	601-14601	G		7/21/2011	\$1,603.02	0 UB Receipt Serv 1 WATER
601	WATER	601-14601	G		7/19/2011	-\$54.06	16502 UB Receipt Surc 19 STATE SE
601	WATER	601-14601	G		7/19/2011	-\$3.98	16502 UB Receipt Serv Pen 1 WATER
601	WATER	601-14601	G		7/19/2011	-\$2,578.65	16502 UB Receipt Serv 1 WATER
601	WATER	601-14601	G		7/6/2011	\$6.74	0 UB Receipt Serv Pen 1 WATER
601	WATER	601-14601	G		7/6/2011	\$156.75	0 UB Receipt Serv 5 COMM WAT
601	WATER	601-14601	G		7/21/2011	\$1.59	0 UB Receipt Serv 8 SAFE WTR
601	WATER	601-14601	G		7/6/2011	\$4.77	0 UB Receipt Serv 8 SAFE WTR
601	WATER	601-14601	G		7/21/2011	\$5.07	0 UB Receipt Serv Pen 5 COMM
601	WATER	601-14601	G		7/21/2011	\$2,769.40	0 UB Receipt Serv 5 COMM WAT
601	WATER	601-14601	G		7/19/2011	-\$110.59	16502 UB Receipt Serv 5 COMM WAT

CITY OF BAYPORT

MONTHLY REVENUE

Period Name: JULY

FUND	FUND Descr	Act Code	Ac t	SO UR	Tran Date	Amount	Refer Comments
601	WATER	601-14601	G		7/12/2011	\$0.52	0 UB Receipt Serv Pen 5 COMM
601	WATER	601-14601	G		7/11/2011	\$3,824.99	0 UB Receipt Serv 1 WATER
601	WATER	601-14601	G		7/11/2011	\$2.62	0 UB Receipt Serv Pen 1 WATER
601	WATER	601-14601	G		7/11/2011	\$12,440.25	0 UB Receipt Serv 3 INDUSTRIA
601	WATER	601-14601	G		7/11/2011	\$258.25	0 UB Receipt Serv 5 COMM WAT
601	WATER	601-14601	G		7/11/2011	\$19.08	0 UB Receipt Serv 8 SAFE WTR
601	WATER	601-14601	G		7/18/2011	\$18.73	0 UB Receipt Serv 8 SAFE WTR
601	WATER	601-14601	G		7/11/2011	\$85.53	0 UB Receipt Surc 19 STATE SE
601	WATER	601-14601	G		7/18/2011	\$0.25	0 UB Receipt Serv Pen 5 COMM
601	WATER	601-14601	G		7/18/2011	\$2,949.67	0 UB Receipt Serv 5 COMM WAT
601	WATER	601-14601	G		7/11/2011	\$100.15	0 UB Receipt Surc 19 STATE SE
601	WATER	601-14601	G		7/12/2011	\$238.60	0 UB Receipt Serv 5 COMM WAT
601	WATER	601-14601	G		7/18/2011	\$1,720.00	0 UB Receipt Serv 9 INSTITUTIO
601	WATER	601-14601	G		7/18/2011	\$10.43	0 UB Receipt Serv Pen 1 WATER
601	WATER	601-14601	G		7/18/2011	\$11,656.06	0 UB Receipt Serv 1 WATER
601	WATER	601-14601	G		7/6/2011	\$2,885.77	0 UB Receipt Serv 1 WATER
601	WATER	601-14601	G		7/12/2011	\$4.77	0 UB Receipt Serv 8 SAFE WTR
601	WATER	601-14601	G		7/18/2011	\$209.91	0 UB Receipt Surc 19 STATE SE
601	WATER	601-14601	G		7/12/2011	\$82.03	0 UB Receipt Surc 19 STATE SE
601	WATER	601-14601	G		7/14/2011	\$9.54	0 UB Receipt Serv 8 SAFE WTR
601	WATER	601-14601	G		7/14/2011	\$111.00	0 UB Receipt Serv 9 INSTITUTIO
601	WATER	601-14601	G		7/14/2011	\$103.04	0 UB Receipt Surc 19 STATE SE
601	WATER	601-14601	G		7/12/2011	\$2,742.39	0 UB Receipt Serv 1 WATER
601	WATER	601-14601	G		7/21/2011	\$36.75	0 UB Receipt Surc 19 STATE SE
601	WATER	601-14601	G		7/6/2011	\$10.18	0 UB Receipt Serv Pen 1 WATER
601	WATER	601-14601	G		7/11/2011	\$6.12	0 UB Receipt Serv Pen 1 WATER
601	WATER	601-14601	G		7/6/2011	\$95.00	0 UB Receipt Serv 5 COMM WAT
601	WATER	601-14601	G		7/6/2011	\$4.77	0 UB Receipt Serv 8 SAFE WTR
601	WATER	601-14601	G		7/11/2011	\$55.50	0 UB Receipt Serv 6 WATER ME
601	WATER	601-14601	G		7/18/2011	\$153.00	0 UB Receipt Serv 6 WATER ME
601	WATER	601-14601	G		7/11/2011	\$3,320.86	0 UB Receipt Serv 1 WATER
601	WATER	601-14601	G		7/11/2011	\$4.77	0 UB Receipt Serv 8 SAFE WTR
601	WATER	601-14601	G		7/11/2011	\$85.25	0 UB Receipt Serv 5 COMM WAT
601	WATER	601-14601	G		7/6/2011	\$84.27	0 UB Receipt Surc 19 STATE SE
601	WATER	601-14605	G		7/6/2011	\$8.28	0 UB Receipt Surc 20 STATE TA
601	WATER	601-14605	G		7/18/2011	\$233.46	0 UB Receipt Surc 20 STATE TA
601	WATER	601-14605	G		7/21/2011	\$2.10	0 UB Receipt Surc 20 STATE TA
601	WATER	601-14605	G		7/12/2011	\$18.02	0 UB Receipt Surc 20 STATE TA
601	WATER	601-14605	G		7/14/2011	\$0.39	0 UB Receipt Surc 21 SALES TA
601	WATER	601-14605	G		7/14/2011	\$56.87	0 UB Receipt Surc 20 STATE TA
601	WATER	601-14605	G		7/11/2011	\$10.93	0 UB Receipt Surc 20 STATE TA
601	WATER	601-14605	G		7/19/2011	-\$8.09	16502 UB Receipt Surc 20 STATE TA
601	WATER	601-14605	G		7/11/2011	\$962.68	0 UB Receipt Surc 20 STATE TA
601	WATER	601-14605	G		7/6/2011	\$12.21	0 UB Receipt Surc 20 STATE TA
601	WATER	601-46120-346	R	WA	7/5/2011	\$1,000.00	1851 WATER CONNECTION - TO 1
601	WATER	601-46120-346	R	WA	7/5/2011	\$250.00	1851 WATER METER - TO 1 IN
601	WATER	601-46120-346	R	WA	7/5/2011	\$100.00	1851 WATER METER INSPECTION
601	WATER	601-46120-371	R	WA	7/18/2011	\$5.00	0 UB UR Receipt Group 04 ANDE
601	WATER	601-46120-371	R	WA	7/11/2011	\$8.52	0 UB UR Receipt Group 01 CITY
601	WATER	601-46120-371	R	WA	7/19/2011	-\$101.14	16502 UB UR Receipt Group 01 CITY
601	WATER	601-46120-371	R	WA	7/6/2011	\$0.72	0 UB UR Receipt Group 01 CITY
601	WATER	601-46120-371	R	WA	7/12/2011	\$30.00	1880 WATER SHUTOFF - BUS HRS
601	WATER	601-46120-371	R	WA	7/12/2011	\$1.40	0 UB UR Receipt Group 01 CITY
601	WATER	601-46120-371	R	WA	7/14/2011	\$33.77	0 UB UR Receipt Group 01 CITY
601	WATER	601-46120-371	R	WA	7/11/2011	\$5.00	0 UB UR Receipt Group 00 FINA
601	WATER	601-46120-371	R	WA	7/11/2011	\$53.88	0 UB UR Receipt Group 01 CITY
601	WATER	601-46120-371	R	WA	7/18/2011	\$30.00	1904 WATER SHUTOFF - BUS HRS
601	WATER	601-46120-371	R	WA	7/18/2011	\$16.48	0 UB UR Receipt Group 01 CITY

FUND 601 WATER

\$57,662.23

FUND 602 SEWER

CITY OF BAYPORT

MONTHLY REVENUE

Period Name: JULY

FUND	FUND Descr	Act Code	Ac SO t UR	Tran Date	Amount	Refer Comments
602 SEWER	602-14602	G		7/18/2011	\$10.43	0 UB Receipt Serv Pen 10 SEWE
602 SEWER	602-14602	G		7/18/2011	\$8,737.45	0 UB Receipt Serv 10 SEWER
602 SEWER	602-14602	G		7/18/2011	\$53.74	0 UB Receipt Serv 25 COMM SE
602 SEWER	602-14602	G		7/21/2011	\$1,098.22	0 UB Receipt Serv 15 1ST SEWE
602 SEWER	602-14602	G		7/18/2011	\$59,003.60	0 UB Receipt Serv 17 PLANT
602 SEWER	602-14602	G		7/18/2011	\$290.70	0 UB Receipt Serv 29 INSTIT SE
602 SEWER	602-14602	G		7/14/2011	\$130.60	0 UB Receipt Serv 29 INSTIT SE
602 SEWER	602-14602	G		7/18/2011	\$69.25	0 UB Receipt Serv 15 1ST SEWE
602 SEWER	602-14602	G		7/18/2011	\$0.25	0 UB Receipt Serv Pen 25 COMM
602 SEWER	602-14602	G		7/11/2011	\$280.95	0 UB Receipt Serv 25 COMM SE
602 SEWER	602-14602	G		7/6/2011	\$1,812.21	0 UB Receipt Serv 10 SEWER
602 SEWER	602-14602	G		7/6/2011	\$5.18	0 UB Receipt Serv Pen 10 SEWE
602 SEWER	602-14602	G		7/6/2011	\$109.00	0 UB Receipt Serv 25 COMM SE
602 SEWER	602-14602	G		7/11/2011	\$2,242.88	0 UB Receipt Serv 10 SEWER
602 SEWER	602-14602	G		7/11/2011	\$6.14	0 UB Receipt Serv Pen 10 SEWE
602 SEWER	602-14602	G		7/11/2011	\$97.15	0 UB Receipt Serv 25 COMM SE
602 SEWER	602-14602	G		7/6/2011	\$184.05	0 UB Receipt Serv 25 COMM SE
602 SEWER	602-14602	G		7/6/2011	\$48.50	0 UB Receipt Serv 20 SEWER O
602 SEWER	602-14602	G		7/6/2011	\$169.76	0 UB Receipt Serv 13 NSP SEW
602 SEWER	602-14602	G		7/6/2011	\$6.74	0 UB Receipt Serv Pen 10 SEWE
602 SEWER	602-14602	G		7/6/2011	\$3,167.89	0 UB Receipt Serv 10 SEWER
602 SEWER	602-14602	G		7/11/2011	\$1,983.16	0 UB Receipt Serv 10 SEWER
602 SEWER	602-14602	G		7/21/2011	\$1,074.54	0 UB Receipt Serv 10 SEWER
602 SEWER	602-14602	G		7/11/2011	\$5,045.10	0 UB Receipt Serv 23 INDUSTRI
602 SEWER	602-14602	G		7/14/2011	\$172.45	0 UB Receipt Serv 25 COMM SE
602 SEWER	602-14602	G		7/19/2011	-\$3.98	16502 UB Receipt Serv Pen 10 SEWE
602 SEWER	602-14602	G		7/19/2011	-\$1,582.41	16502 UB Receipt Serv 10 SEWER
602 SEWER	602-14602	G		7/21/2011	\$2.56	0 UB Receipt Serv Pen 25 COMM
602 SEWER	602-14602	G		7/21/2011	\$29.67	0 UB Receipt Serv 25 COMM SE
602 SEWER	602-14602	G		7/21/2011	\$2.51	0 UB Receipt Serv Pen 15 1ST S
602 SEWER	602-14602	G		7/21/2011	\$47.71	0 UB Receipt Serv Pen 10 SEWE
602 SEWER	602-14602	G		7/12/2011	\$2,092.26	0 UB Receipt Serv 10 SEWER
602 SEWER	602-14602	G		7/12/2011	\$283.09	0 UB Receipt Serv 25 COMM SE
602 SEWER	602-14602	G		7/12/2011	\$0.52	0 UB Receipt Serv Pen 25 COMM
602 SEWER	602-14602	G		7/14/2011	\$2,265.87	0 UB Receipt Serv 10 SEWER
602 SEWER	602-14602	G		7/14/2011	\$0.34	0 UB Receipt Serv Pen 10 SEWE
602 SEWER	602-14602	G		7/14/2011	\$140.91	0 UB Receipt Serv 14 SEWER M
602 SEWER	602-14602	G		7/14/2011	\$649.00	0 UB Receipt Serv 24 SEWER C
602 SEWER	602-14602	G		7/11/2011	\$2.62	0 UB Receipt Serv Pen 10 SEWE

FUND 602 SEWER

\$89,730.61

\$837,946.81

CITY OF BAYPORT

EXPENSE SUMMARY YTD THRU 07/31/11

7 Month = 58.8

DEPT	DEPT Descr	2011 Budget	2011 YTD Amt	Balance	2011 % of Budget Remain
FUND 101 GENERAL					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41100	ELECTIONS	\$470.00	\$470.00	\$0.00	0.00%
41200	MAYOR & COUNCIL	\$144,226.21	\$81,713.98	\$62,512.23	43.34%
41240	RECYCLING	\$5,415.02	\$3,496.52	\$1,918.50	35.43%
41400	ADMINISTRATION	\$137,497.18	\$74,944.50	\$62,552.68	45.49%
41601	ALLEY PAVING PROJECT	\$0.00	\$0.00	\$0.00	0.00%
41603	SO MN STREET UTILITY PROJ	\$0.00	\$0.00	\$0.00	0.00%
41605	INFLOW/INFILTRATION	\$0.00	\$0.00	\$0.00	0.00%
41903	DEBT SERVICE	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$207,073.39	\$112,018.53	\$95,054.86	45.90%
41940	MUNICIPAL BUILDINGS	\$137,368.00	\$18,497.82	\$118,870.18	86.53%
42100	POLICE	\$667,761.70	\$361,461.75	\$306,299.95	45.87%
42200	FIRE PROTECTION	\$355,637.00	\$144,349.40	\$211,287.60	59.41%
43100	STREET MAINT	\$255,720.77	\$78,981.97	\$176,738.80	69.11%
43130	STREET - FLOOD PREPARATI	\$0.00	\$13,691.79	-\$13,691.79	0.00%
43160	STREET LIGHTING	\$22,021.00	\$13,923.24	\$8,097.76	36.77%
43200	PARKS	\$63,847.70	\$28,384.12	\$35,463.58	55.54%
43300	CEMETERY	\$7,527.00	\$2,716.12	\$4,810.88	63.91%
44100	PROJECT	\$50,000.00	\$0.00	\$50,000.00	100.00%
FUND 101 GENERAL		\$2,054,564.97	\$934,649.74	\$1,119,915.23	54.51%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMENTS	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$273.01	-\$273.01	0.00%
41913	EMERALD FALLS	\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED P		\$0.00	\$273.01	-\$273.01	0.00%
FUND 210 K-9 UNIT					
42103	K - 9 UNIT	\$0.00	\$627.90	-\$627.90	0.00%
FUND 210 K-9 UNIT		\$0.00	\$627.90	-\$627.90	0.00%
FUND 211 LIBRARY					
45500	LIBRARY	\$297,248.00	\$141,870.35	\$155,377.65	52.27%
FUND 211 LIBRARY		\$297,248.00	\$141,870.35	\$155,377.65	52.27%
FUND 412 CEMETERY CAPITAL IMPROV					
41600	CAPITAL OUTLAY	\$20,000.00	\$0.00	\$20,000.00	100.00%
43300	CEMETERY	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 CEMETERY CAPITAL IMPROV		\$20,000.00	\$0.00	\$20,000.00	100.00%
FUND 413 POLICE EQUIPMENT FUND					
41900	CAPITAL IMPROVEMENTS	\$0.00	\$4,579.12	-\$4,579.12	0.00%
42100	POLICE	\$30,000.00	\$31,348.54	-\$1,348.54	-4.50%
FUND 413 POLICE EQUIPMENT FUND		\$30,000.00	\$35,927.66	-\$5,927.66	-19.76%
FUND 414 OFFICE AUTOMATION					
00000	GENERAL GOVERNMENT	\$4,500.00	\$4,211.83	\$288.17	6.40%
41400	ADMINISTRATION	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
46120	WATER	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT

EXPENSE SUMMARY YTD THRU 07/31/11

7 Month = 58.8

DEPT	DEPT Descr	2011 Budget	2011 YTD Amt	Balance	2011 % of Budget Remain
46200	SEWER - OPERATING	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	OFFICE AUTOMATION	\$4,500.00	\$4,211.83	\$288.17	6.40%
FUND 415	MUNICIPAL BLDGS MAINT				
41600	CAPITAL OUTLAY	\$0.00	\$3,265.00	-\$3,265.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$121,000.00	\$0.00	\$121,000.00	100.00%
41940	MUNICIPAL BUILDINGS	\$0.00	\$13,833.41	-\$13,833.41	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	\$121,000.00	\$17,098.41	\$103,901.59	85.87%
FUND 416	PERRO CREEK OUTLET				
80018	MSCWM PERRO CREEK OUTL	\$0.00	\$0.00	\$0.00	0.00%
FUND 416	PERRO CREEK OUTLET	\$0.00	\$0.00	\$0.00	0.00%
FUND 601	WATER				
46110	WATER-PUMPHOUSE	\$45,600.00	\$17,480.34	\$28,119.66	61.67%
46120	WATER	\$406,346.59	\$146,225.34	\$260,121.25	64.01%
FUND 601	WATER	\$451,946.59	\$163,705.68	\$288,240.91	63.78%
FUND 602	SEWER				
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$372,147.41	\$97,506.16	\$274,641.25	73.80%
46990	SEWER - NON-OPERATING	\$330,000.00	\$248,087.36	\$81,912.64	24.82%
FUND 602	SEWER	\$702,147.41	\$345,593.52	\$356,553.89	50.78%
FUND 800	INVESTMENTS-POOLED				
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
FUND 800	INVESTMENTS-POOLED	\$0.00	\$0.00	\$0.00	0.00%
FUND 803	P & Z ESCROWS				
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$98.00	-\$98.00	0.00%
80001	ANDERSEN ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80003	BAYTOWN ANNEXATION	\$0.00	\$0.00	\$0.00	0.00%
80006	OSTERTAG VARIANCE	\$0.00	\$0.00	\$0.00	0.00%
80008	CHARLES LUTZ STREET VACA	\$0.00	\$0.00	\$0.00	0.00%
80010	JERRY PETERSON ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80011	CAPTAINS CORNER	\$0.00	\$0.00	\$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP.	\$0.00	\$0.00	\$0.00	0.00%
80013	BAYPORT MARINA	\$0.00	\$0.00	\$0.00	0.00%
80014	GROUP 41 (MIKE SCHALON	\$0.00	\$469.00	-\$469.00	0.00%
80015	GARY SWAGER	\$0.00	\$0.00	\$0.00	0.00%
80016	Pete Miller - Feasi Study	\$0.00	\$0.00	\$0.00	0.00%
80017	AMERICAN LEGION POST 491	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTL	\$0.00	\$0.00	\$0.00	0.00%
80019	JG HAUSE CONSTRUCTION	\$0.00	\$0.00	\$0.00	0.00%
80020	HYNNEK CUP APPLICATION	\$0.00	\$0.00	\$0.00	0.00%
80021	GORDON TELLINGHUISEN	\$0.00	\$0.00	\$0.00	0.00%
80022	DUANCE JOHNSON	\$0.00	\$0.00	\$0.00	0.00%
80023	MI-TECH SERVICES, INC.	\$0.00	\$0.00	\$0.00	0.00%
80024	RICK PARENT	\$0.00	\$142.96	-\$142.96	0.00%
80025	JUDY SEEBERGER	\$0.00	\$0.00	\$0.00	0.00%
80026	MIDWEST PARA TRANSIT	\$0.00	\$0.00	\$0.00	0.00%
80027	CEMETARY - ST. MIKE'S/ST. C	\$0.00	\$0.00	\$0.00	0.00%
80028	ASPHALT SPEC - 111 CENTRA	\$0.00	\$0.00	\$0.00	0.00%
80029	BRIAN ZELLER	\$0.00	\$670.87	-\$670.87	0.00%
FUND 803	P & Z ESCROWS	\$0.00	\$1,380.83	-\$1,380.83	0.00%

CITY OF BAYPORT

07/26/11 1:55 PM

Page 3

EXPENSE SUMMARY YTD THRU 07/31/11

7 Month = 58.8

DEPT	DEPT Descr	2011 Budget	2011 YTD Amt	Balance	2011 % of Budget Remain
FUND 999 ACCRUED INT PAYABLE					
:41000	DEPRECIATION EXP - GEN GO	\$0.00	\$0.00	\$0.00	0.00%
:42000	PUBLIC SAFE CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	0.00%
43000	DEPRECIATION EXP - PUBLIC	\$0.00	\$0.00	\$0.00	0.00%
:43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
:43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
:44000	DEPRECIATION EXP - LIBRAR	\$0.00	\$0.00	\$0.00	0.00%
:45000	DEPRECIATION EXP - PARKS	\$0.00	\$0.00	\$0.00	0.00%
:47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
FUND 999 ACCRUED INT PAYABLE		\$0.00	\$0.00	\$0.00	0.00%
		\$3,681,406.97	\$1,645,338.93	\$2,036,068.04	55.31%

CITY OF BAYPORT

07/26/11 1:59 PM

Page 1

MONTHLY EXPENSES 1133456-1133535

Period Name: JULY

Search Name	FUN	Tran Date	Amount	ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
FUND 101 GENERAL									
DEPT 41200 MAYOR & COUNCIL									
	101	7/20/2011	\$1,074.15	E	41200	101	Labor Distribution	WAGES AND SAL	
	101	7/20/2011	\$17.90	E	41200	121	Labor Distribution	P E R A	
	101	7/20/2011	\$66.60	E	41200	122	Labor Distribution	CONT TO RET., S	
	101	7/20/2011	\$15.57	E	41200	170	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLUTI	101	7/18/2011	\$9.02	E	41200	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1133501
ECKBERG, LAMMERS, BRIG	101	7/18/2011	\$84.00	E	41200	300	ICE ROAD EASEMENT	PROF SER-LEGAL	1133496
ECKBERG, LAMMERS, BRIG	101	7/18/2011	\$140.00	E	41200	300	ATTEND CC MTG	PROF SER-LEGAL	1133496
ECKBERG, LAMMERS, BRIG	101	7/18/2011	\$140.00	E	41200	300	PREPARE CC MTG.	PROF SER-LEGAL	1133496
S E H	101	7/18/2011	\$357.43	E	41200	301	ICE ROAD SKETCH	PROF SER-ENGIN	1133517
S E H	101	7/18/2011	\$75.35	E	41200	301	CC MTG	PROF SER-ENGIN	1133517
STILLWATER GAZETTE	101	7/18/2011	\$256.77	E	41200	303	YEARLY BUDGET STATE	PROF SER-AUDIT	1133522
COMPLETE HEALTH ENVIRO	101	7/18/2011	\$350.00	E	41200	306	JUNE 2011 MAINTENANC	PROF SER-OTHE	1133493
WASHINGTON COUNTY SUR	101	7/18/2011	\$5.34	E	41200	350	JILL KEIL - LIQ. LICENSE	PRINTING & PUBL	1133535
MUNICIPAL CODE CORPORA	101	7/18/2011	\$3,735.31	E	41200	350	16 COPIES OF SUPPLEM	PRINTING & PUBL	1133511
US INTERNET	101	7/18/2011	\$50.60	E	41200	416	MTHLY SECURENCE 7/12	REPAIR/MAINT O	1133531
MIDDLE ST CROIX WATERS	101	7/21/2011	\$6,213.24	E	41200	433	SECOND HALF CONTRIB	DUES & MEMBER	1133509
YOUTH SERVICE BUREAU	101	7/12/2011	\$1,300.00	E	41200	444	2011 CONTRIBUTION	COMMUNITY PRO	1133472
COMMUNITY VOLUNTEER S	101	7/12/2011	\$1,400.00	E	41200	444	2011 CONTRIBUTIONS	COMMUNITY PRO	1133466
DEPT 41200 MAYOR & COUNCIL							\$15,291.28		
DEPT 41240 RECYCLING									
	101	7/25/2011	\$107.19	E	41240	101	Labor Distribution	WAGES AND SAL	
	101	7/11/2011	\$107.19	E	41240	101	Labor Distribution	WAGES AND SAL	
	101	7/11/2011	\$7.77	E	41240	121	Labor Distribution	P E R A	
	101	7/25/2011	\$7.77	E	41240	121	Labor Distribution	P E R A	
	101	7/11/2011	\$6.60	E	41240	122	Labor Distribution	CONT TO RET., S	
	101	7/25/2011	\$6.60	E	41240	122	Labor Distribution	CONT TO RET., S	
	101	7/11/2011	\$4.96	E	41240	126	Labor Distribution	H S A	
	101	7/25/2011	\$4.96	E	41240	126	Labor Distribution	H S A	
	101	7/11/2011	\$9.08	E	41240	131	Labor Distribution	CONT TO EMPLO	
	101	7/25/2011	\$6.92	E	41240	131	Labor Distribution	CONT TO EMPLO	
	101	7/25/2011	\$1.54	E	41240	170	Labor Distribution	MEDICARE	
	101	7/11/2011	\$1.54	E	41240	170	Labor Distribution	MEDICARE	
ALLIED WASTE SYSTEMS	101	7/18/2011	\$1,310.27	E	41240	306	CLEANUP DAY	PROF SER-OTHE	1133484
BILL & KATHY CONLEY	101	7/13/2011	\$30.00	E	41240	370	JULY 2011 RECYCLING R	RECYCLING INCE	1133490
DEPT 41240 RECYCLING							\$1,612.39		
DEPT 41400 ADMINISTRATION									
	101	7/25/2011	\$3,493.90	E	41400	101	Labor Distribution	WAGES AND SAL	
	101	7/11/2011	\$3,504.17	E	41400	101	Labor Distribution	WAGES AND SAL	
	101	7/11/2011	\$254.05	E	41400	121	Labor Distribution	P E R A	
	101	7/25/2011	\$253.31	E	41400	121	Labor Distribution	P E R A	
	101	7/25/2011	\$214.66	E	41400	122	Labor Distribution	CONT TO RET., S	
	101	7/11/2011	\$215.30	E	41400	122	Labor Distribution	CONT TO RET., S	
	101	7/25/2011	\$195.15	E	41400	126	Labor Distribution	H S A	
	101	7/11/2011	\$195.15	E	41400	126	Labor Distribution	H S A	
	101	7/11/2011	\$491.23	E	41400	131	Labor Distribution	CONT TO EMPLO	
	101	7/25/2011	\$411.35	E	41400	131	Labor Distribution	CONT TO EMPLO	
	101	7/25/2011	\$50.21	E	41400	170	Labor Distribution	MEDICARE	
	101	7/11/2011	\$50.36	E	41400	170	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLUTI	101	7/18/2011	\$54.12	E	41400	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1133501
WASHINGTON COUNTY SHE	101	7/21/2011	\$400.00	E	41400	306	BACKGROUND Hefty's/unk	PROF SER-OTHE	1133534
BAYPORT PRINTING HOUSE,	101	7/18/2011	-\$100.00	E	41400	351	NEWS LETTER	NEWS LETTER P	1133489
BAYPORT PRINTING HOUSE,	101	7/18/2011	\$590.00	E	41400	351	NEWS LETTER	NEWS LETTER P	1133489
MAILFINANCE	101	7/7/2011	\$68.22	E	41400	416	LEASE PMT 7/11-10/11	REPAIR/MAINT O	1133459
TR COMPUTER SALES LLC	101	7/18/2011	\$9.00	E	41400	416	COMPUTER CONSULTING	REPAIR/MAINT O	1133527
DEPT 41400 ADMINISTRATION							\$10,350.18		

CITY OF BAYPORT

07/26/11 1:59 PM

Page 2

MONTHLY EXPENSES 1133456-1133535

Period Name: JULY

Search Name	FUN	Tran Date	Amount	A ct	DEPT OBJ	Comments	OBJ Descr	Check Nbr
DEPT 41910 PLANNING & ZONING								
	101	7/11/2011	\$5,527.52	E	41910	101 Labor Distribution	WAGES AND SAL	
	101	7/25/2011	\$5,510.39	E	41910	101 Labor Distribution	WAGES AND SAL	
	101	7/11/2011	\$400.77	E	41910	121 Labor Distribution	P E R A	
	101	7/25/2011	\$399.53	E	41910	121 Labor Distribution	P E R A	
	101	7/11/2011	\$339.38	E	41910	122 Labor Distribution	CONT TO RET., S	
	101	7/25/2011	\$338.32	E	41910	122 Labor Distribution	CONT TO RET., S	
	101	7/11/2011	\$330.77	E	41910	126 Labor Distribution	H S A	
	101	7/25/2011	\$330.77	E	41910	126 Labor Distribution	H S A	
	101	7/25/2011	\$678.37	E	41910	131 Labor Distribution	CONT TO EMPLO	
	101	7/11/2011	\$798.49	E	41910	131 Labor Distribution	CONT TO EMPLO	
	101	7/25/2011	\$79.13	E	41910	170 Labor Distribution	MEDICARE	
	101	7/11/2011	\$79.38	E	41910	170 Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLUTI	101	7/18/2011	\$45.10	E	41910	201 OFFICE SUPPLIES	OFFICE SUPPLIE	1133501
HOLIDAY FLEET	101	7/12/2011	\$195.83	E	41910	212 VEHICLE FUEL	MOTOR FUELS &	1133467
S E H	101	7/18/2011	\$168.15	E	41910	301 SURVEY REVIEW LOT 2,	PROF SER-ENGIN	1133517
MAILFINANCE	101	7/7/2011	\$56.85	E	41910	416 LEASE PMT 7/11-10/11	REPAIR/MAINT O	1133459
TR COMPUTER SALES LLC	101	7/18/2011	\$7.50	E	41910	416 COMPUTER CONSULTING	REPAIR/MAINT O	1133527
DEPT 41910 PLANNING & ZONING			\$15,286.25					
DEPT 41940 MUNICIPAL BUILDINGS								
SERVICEMASTER	101	7/18/2011	\$300.00	E	41940	302 CLEANING SERVICE FOR	CONTRACT SERV	1133519
OFFICE OF ENT TECHNOLO	101	7/22/2011	\$439.50	E	41940	321 PHONE	COMMUNICATION	1133514
XCEL	101	7/7/2011	\$681.38	E	41940	380 05-23-11/06-23-11 GAS &	ELECTRIC SERVI	1133464
XCEL	101	7/7/2011	\$103.57	E	41940	381 05-23-11/06-23-11 GAS &	FUEL FOR HEAT	1133464
SCHMIDT MECHANICAL	101	7/26/2011	\$134.00	E	41940	420 CITY HALL ROOF UNIT	R & M BLDGS, ST	1133518
DEPT 41940 MUNICIPAL BUILDINGS			\$1,658.45					
DEPT 42100 POLICE								
	101	7/11/2011	\$1,047.52	E	42100	050 Labor Distribution	SEASONAL/PART	
	101	7/25/2011	\$1,781.54	E	42100	050 Labor Distribution	SEASONAL/PART	
	101	7/11/2011	\$13,446.62	E	42100	101 Labor Distribution	WAGES AND SAL	
	101	7/25/2011	\$13,075.18	E	42100	101 Labor Distribution	WAGES AND SAL	
	101	7/11/2011	\$600.24	E	42100	102 Labor Distribution	OVERTIME	
	101	7/25/2011	\$948.77	E	42100	102 Labor Distribution	OVERTIME	
	101	7/11/2011	\$2,139.56	E	42100	121 Labor Distribution	P E R A	
	101	7/25/2011	\$2,208.83	E	42100	121 Labor Distribution	P E R A	
	101	7/11/2011	\$19.80	E	42100	122 Labor Distribution	CONT TO RET., S	
	101	7/25/2011	\$34.06	E	42100	122 Labor Distribution	CONT TO RET., S	
	101	7/25/2011	\$504.41	E	42100	126 Labor Distribution	H S A	
	101	7/11/2011	\$504.41	E	42100	126 Labor Distribution	H S A	
	101	7/11/2011	\$1,287.21	E	42100	131 Labor Distribution	CONT TO EMPLO	
	101	7/25/2011	\$1,026.82	E	42100	131 Labor Distribution	CONT TO EMPLO	
	101	7/25/2011	\$228.00	E	42100	170 Labor Distribution	MEDICARE	
	101	7/11/2011	\$217.68	E	42100	170 Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLUTI	101	7/18/2011	\$45.10	E	42100	201 OFFICE SUPPLIES	OFFICE SUPPLIE	1133501
WASHINGTON COUNTY SHE	101	7/18/2011	\$1,748.17	E	42100	212 POLICE VEHICLE FUEL J	MOTOR FUELS &	1133534
ECKBERG, LAMMERS, BRIG	101	7/18/2011	\$0.08	E	42100	300 SALES TAX	PROF SER-LEGAL	1133496
ECKBERG, LAMMERS, BRIG	101	7/18/2011	\$20.00	E	42100	300 DRAFT LETER FOR POLIC	PROF SER-LEGAL	1133496
ECKBERG, LAMMERS, BRIG	101	7/7/2011	\$2,257.20	E	42100	300 PROSECUTION	PROF SER-LEGAL	1133458
ECKBERG, LAMMERS, BRIG	101	7/18/2011	\$51.84	E	42100	300 DOMINIQUE/COPIES-POS	PROF SER-LEGAL	1133496
UNIVERSITY OF MINNESOTA	101	7/18/2011	\$25.00	E	42100	306 RABIES VIRUS-HUMAN E	PROF SER-OTHE	1133530
STILLWATER TOWING INC	101	7/7/2011	\$106.88	E	42100	306 98 STRATUS 111501744 -	PROF SER-OTHE	1133460
MINNESOTA COUNTY ATTO	101	7/12/2011	\$30.00	E	42100	306 OPERATING SUPPLIES/P	PROF SER-OTHE	1133471
STILLWATER TOWING INC	101	7/7/2011	\$261.00	E	42100	306 POLICE	PROF SER-OTHE	1133460
VERIZON WIRELESS	101	7/18/2011	\$78.06	E	42100	321 AIR CARDS/POLICE DEPT	COMMUNICATION	1133475
VERIZON WIRELESS	101	7/7/2011	\$159.64	E	42100	321 PHONES/POLICE DEPT.	COMMUNICATION	1133463
BAYPORT PRINTING HOUSE,	101	7/18/2011	\$158.07	E	42100	350 VEHICLE TOW-IN/RELEAS	PRINTING & PUBL	1133489
WASHINGTON COUNTY SHE	101	7/25/2011	\$1,125.00	E	42100	391 QTR 2 2011 MDC/POLICE	SHARED AUTOM	1133534
WASHINGTON COUNTY SHE	101	7/25/2011	\$4,809.25	E	42100	391 QTR 2 2011 ALERTS/QTR	SHARED AUTOM	1133534

CITY OF BAYPORT

07/26/11 1:59 PM

Page 3

MONTHLY EXPENSES 1133456-1133535

Period Name: JULY

Search Name	FUN	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
DAKOTA COUNTY TECHNICA	101	7/18/2011	\$225.00	E	42100	403	WILMES/ADVANCED POS	POLICE TRAININ	1133494
CENTURY AVENUE COLLISI	101	7/7/2011	\$543.61	E	42100	412	EQUIPMENT MAINT. / POL	REP & MAINT VE	1133456
CASPERSON MOTORS	101	7/25/2011	\$32.68	E	42100	412	2902 - OIL/FILTER - POLIC	REP & MAINT VE	1133492
CASPERSON MOTORS	101	7/25/2011	\$32.68	E	42100	412	2101 - OIL/FILTER - POLIC	REP & MAINT VE	1133492
MAILFINANCE	101	7/7/2011	\$56.85	E	42100	416	LEASE PMT 7/11-10/11	REPAIR/MAINT O	1133459
TR COMPUTER SALES LLC	101	7/18/2011	\$7.50	E	42100	416	COMPUTER CONSULTING	REPAIR/MAINT O	1133527
DEPT 42100 POLICE			\$50,844.26						
DEPT 42200 FIRE PROTECTION									
	101	7/20/2011	\$983.33	E	42200	101	Labor Distribution	WAGES AND SAL	
	101	9/19/2011	\$688.00	E	42200	101	Labor Distribution	WAGES AND SAL	
	101	9/19/2011	\$21,044.00	E	42200	105	Labor Distribution	FIRE RUNS,DRILL	
	101	9/19/2011	\$1,347.39	E	42200	122	Labor Distribution	CONT TO RET., S	
	101	7/20/2011	\$60.97	E	42200	122	Labor Distribution	CONT TO RET., S	
	101	7/20/2011	\$14.26	E	42200	170	Labor Distribution	MEDICARE	
	101	9/19/2011	\$315.12	E	42200	170	Labor Distribution	MEDICARE	
HOLIDAY FLEET	101	7/12/2011	\$804.53	E	42200	212	VEHICLE FUEL	MOTOR FUELS &	1133467
EISINGER, ALLEN	101	7/26/2011	\$32.06	E	42200	220	REHAB SUPPLIES/FIRE D	OPERATING SUP	1133497
NEXTEL COMMUNICATIONS	101	7/26/2011	\$193.54	E	42200	321	PHONES/FIRE DEPT.	COMMUNICATION	1133512
XCEL	101	7/7/2011	\$321.50	E	42200	380	05-23-11/06-23-11 GAS &	ELECTRIC SERVI	1133464
XCEL	101	7/7/2011	\$52.46	E	42200	381	05-23-11/06-23-11 GAS &	FUEL FOR HEAT	1133464
WASHINGTON COUNTY PUB	101	7/26/2011	\$3,400.68	E	42200	391	FIRE DEPT. 2 QTR APR-J	SHARED AUTOM	1133533
STILLWATER TOWING INC	101	7/26/2011	\$2,136.27	E	42200	412	FIRE DEPT.	REP & MAINT VE	1133523
MENARDS-STILLWATER	101	7/26/2011	\$91.15	E	42200	420	SUPPLIES/FIRE DEPT.	R & M BLDGS, ST	1133507
NFPA	101	7/26/2011	\$150.00	E	42200	433	ONE YR. MEMBERSHIP N	DUES & MEMBER	1133513
DEPT 42200 FIRE PROTECTION			\$31,635.26						
DEPT 43100 STREET MAINT									
	101	7/25/2011	\$912.00	E	43100	050	Labor Distribution	SEASONAL/PART	
	101	7/11/2011	\$948.00	E	43100	050	Labor Distribution	SEASONAL/PART	
	101	7/25/2011	\$1,960.80	E	43100	101	Labor Distribution	WAGES AND SAL	
	101	7/11/2011	\$2,421.60	E	43100	101	Labor Distribution	WAGES AND SAL	
	101	7/25/2011	\$1,223.14	E	43100	102	Labor Distribution	OVERTIME	
	101	7/11/2011	\$100.82	E	43100	102	Labor Distribution	OVERTIME	
	101	7/11/2011	\$182.89	E	43100	121	Labor Distribution	P E R A	
	101	7/25/2011	\$230.84	E	43100	121	Labor Distribution	P E R A	
	101	7/11/2011	\$213.90	E	43100	122	Labor Distribution	CONT TO RET., S	
	101	7/25/2011	\$252.54	E	43100	122	Labor Distribution	CONT TO RET., S	
	101	7/11/2011	\$125.97	E	43100	126	Labor Distribution	H S A	
	101	7/25/2011	\$139.68	E	43100	126	Labor Distribution	H S A	
	101	7/25/2011	\$250.65	E	43100	131	Labor Distribution	CONT TO EMPLO	
	101	7/11/2011	\$259.71	E	43100	131	Labor Distribution	CONT TO EMPLO	
	101	7/25/2011	\$59.05	E	43100	170	Labor Distribution	MEDICARE	
	101	7/11/2011	\$50.04	E	43100	170	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLUTI	101	7/18/2011	\$9.02	E	43100	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1133501
HOLIDAY FLEET	101	7/12/2011	\$196.10	E	43100	212	VEHICLE FUEL	MOTOR FUELS &	1133467
SHERWIN WILLIAMS LC	101	7/25/2011	\$112.43	E	43100	220	TRAFFIC PAINT	OPERATING SUP	1133521
U S BANK VISA	101	7/14/2011	\$165.34	E	43100	412	JR TRANSMISSION	REP & MAINT VE	1133474
AREAWIDE TRUCK & TRAIL	101	7/14/2011	\$261.00	E	43100	412	TRUCK INSPECTION	REP & MAINT VE	1133486
TRI STATE BOBCAT INC	101	7/25/2011	\$655.41	E	43100	412	TOOL CAT PARTS	REP & MAINT VE	1133528
TRI STATE BOBCAT INC	101	7/25/2011	\$29.29	E	43100	412	BOBCAT BRACKET	REP & MAINT VE	1133528
TR COMPUTER SALES LLC	101	7/18/2011	\$1.50	E	43100	416	COMPUTER CONSULTING	REPAIR/MAINT O	1133527
MAILFINANCE	101	7/7/2011	\$11.37	E	43100	416	LEASE PMT 7/11-10/11	REPAIR/MAINT O	1133459
U S BANK VISA	101	7/14/2011	\$64.28	E	43100	420	WINROCK CORPMIDWES	R & M BLDGS, ST	1133474
U S BANK VISA	101	7/14/2011	\$89.99	E	43100	420	WINROC CORPMIDWEST	R & M BLDGS, ST	1133474
MILLER EXCAVATING	101	7/14/2011	\$585.00	E	43100	421	TRUCKING - STREET SW	REPAIR & MAINT	1133510
DEPT 43100 STREET MAINT			\$11,512.36						
DEPT 43130 STREET - FLOOD PREPARATION									
MANTYLA WELL DRILLING, I	101	7/14/2011	\$106.00	E	43130	224	PUMP PARTS/FLOOD	FLOOD EXPENSE	1133506

CITY OF BAYPORT

07/26/11 1:59 PM

Page 4

MONTHLY EXPENSES 1133456-1133535

Period Name: JULY

Search Name	FUN	Tran Date	Amount	A ct	DEPT OBJ	Comments	OBJ Descr	Check Nbr
DEPT 43160 STREET LIGHTING								
XCEL	101	7/7/2011	\$2,277.53	E	43160	380 05-23-11/06-23-11 GAS &	ELECTRIC SERVI	1133464
DEPT 43200 PARKS								
ARAMARK	101	7/25/2011	\$176.71	E	43200	202 UNIFORMS-SUMMER HEL	UNIFORMS - MIS	1133485
HOLIDAY FLEET	101	7/12/2011	\$386.85	E	43200	212 VEHICLE FUEL	MOTOR FUELS &	1133467
T. R. F. SUPPLY	101	7/25/2011	\$123.54	E	43200	220 CLEANING SUPPLIES	OPERATING SUP	1133524
T. R. F. SUPPLY	101	7/25/2011	\$996.28	E	43200	220 CAN LINERS	OPERATING SUP	1133524
U S BANK VISA	101	7/14/2011	\$149.76	E	43200	410 GERTENS	REPAIR & MAINT	1133474
TRI STATE BOBCAT INC	101	7/25/2011	\$655.41	E	43200	412 TOOL CAT PARTS	REP & MAINT VE	1133528
MAILFINANCE	101	7/7/2011	\$11.37	E	43200	416 LEASE PMT 7/11-10/11	REPAIR/MAINT O	1133459
TR COMPUTER SALES LLC	101	7/18/2011	\$1.50	E	43200	416 COMPUTER CONSULTING	REPAIR/MAINT O	1133527
LINNER ELECTRIC	101	7/14/2011	\$118.00	E	43200	420 VILLAGE GREEN ELECTR	R & M BLDGS, ST	1133504
U S BANK VISA	101	7/14/2011	-\$112.73	E	43200	420 GOODIN COMPANY	R & M BLDGS, ST	1133474
U S BANK VISA	101	7/14/2011	\$19.74	E	43200	420 GOODIN COMPANY	R & M BLDGS, ST	1133474
AIR FRESH PORTABLE TOIL	101	7/25/2011	\$253.08	E	43200	425 MTHLY RENTAL	SATILLITIES	1133483
			<u>\$2,779.51</u>					
DEPT 43300 CEMETERY								
HOLIDAY FLEET	101	7/12/2011	\$620.53	E	43300	212 VEHICLE FUEL	MOTOR FUELS &	1133467
LANDSCAPES BY MARK	101	7/14/2011	\$325.00	E	43300	310 GRAVE OPENING/TED MA	GRAVE OPENING	1133503
LANDSCAPES BY MARK	101	7/25/2011	\$325.00	E	43300	310 GRAVE CRIBBED/LAWRE	GRAVE OPENING	1133503
			<u>\$1,270.53</u>					
FUND 101 GENERAL			<u>\$144,624.00</u>					
FUND 102 STREET RECONSTRUCTION								
DEPT 41601 ALLEY PAVING PROJECT								
I & S GROUP	102	7/18/2011	\$5,500.00	E	41601	301 PAVEMENT MANAGEMEN	PROF SER-ENGIN	1133500
FUND 206 WATER/SEWER IMPROVEMENT FUND								
DEPT 41603 SO MN STREET UTILITY PROJECT								
S E H	206	7/18/2011	\$6,721.26	E	41603	305 2011 SAN TV AND MH INS	PROF SER-CONT	1133517
FUND 211 LIBRARY								
DEPT 45500 LIBRARY								
	211	7/11/2011	\$2,439.19	E	45500	050 Labor Distribution	SEASONAL/PART	
	211	7/25/2011	\$2,415.45	E	45500	050 Labor Distribution	SEASONAL/PART	
	211	7/25/2011	\$3,013.30	E	45500	101 Labor Distribution	WAGES AND SAL	
	211	7/11/2011	\$3,013.30	E	45500	101 Labor Distribution	WAGES AND SAL	
	211	7/11/2011	\$377.22	E	45500	121 Labor Distribution	P E R A	
	211	7/25/2011	\$369.90	E	45500	121 Labor Distribution	P E R A	
	211	7/11/2011	\$331.84	E	45500	122 Labor Distribution	CONT TO RET., S	
	211	7/25/2011	\$330.37	E	45500	122 Labor Distribution	CONT TO RET., S	
	211	7/25/2011	\$39.55	E	45500	131 Labor Distribution	CONT TO EMPLO	
	211	7/11/2011	\$97.58	E	45500	131 Labor Distribution	CONT TO EMPLO	
	211	7/25/2011	\$77.26	E	45500	170 Labor Distribution	MEDICARE	
	211	7/11/2011	\$77.61	E	45500	170 Labor Distribution	MEDICARE	

CITY OF BAYPORT

MONTHLY EXPENSES 1133456-1133535

Period Name: JULY

Search Name	FUN	Tran Date	Amount	A	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
BAKER & TAYLOR	211	7/25/2011	-\$14.40	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133488
BAKER & TAYLOR	211	7/25/2011	-\$16.43	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133488
BAKER & TAYLOR	211	7/25/2011	\$86.60	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133488
BAKER & TAYLOR	211	7/25/2011	\$112.70	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133488
BAKER & TAYLOR	211	7/25/2011	\$83.05	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133488
BAKER & TAYLOR	211	7/25/2011	\$243.01	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133488
BAKER & TAYLOR	211	7/25/2011	\$8.86	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133488
BAKER & TAYLOR	211	7/25/2011	\$115.65	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133488
BAKER & TAYLOR	211	7/25/2011	\$27.70	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133488
BAKER & TAYLOR	211	7/25/2011	\$127.76	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133488
BAKER & TAYLOR	211	7/25/2011	\$213.21	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133488
BAKER & TAYLOR	211	7/25/2011	\$47.04	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133488
BAKER & TAYLOR	211	7/25/2011	\$71.55	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133488
BAKER & TAYLOR	211	7/25/2011	\$95.82	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1133488
INNOVATIVE OFFICE SOLUTI	211	7/25/2011	\$57.59	E	45500	220	SUPPLIES - LIBRARY	OPERATING SUP	1133501
DEMCO	211	7/25/2011	\$53.02	E	45500	220	SUPPLIES/LIBRARY	OPERATING SUP	1133495
SHARON SIPPEL	211	7/25/2011	\$1,800.00	E	45500	302	CLEANING SERVICE/LIBR	CONTRACT SERV	1133520
KINDER MELODIES	211	7/25/2011	\$675.00	E	45500	302	STORYTIME/LIBRARY DE	CONTRACT SERV	1133502
OFFICE OF ENT TECHNOLO	211	7/25/2011	\$72.56	E	45500	321	PHONE/LIBRARY DEPT.	COMMUNICATION	1133514
WASHINGTON COUNTY LIBR	211	7/25/2011	\$140.70	E	45500	321	DATA LINE-JULY2011/LIB	COMMUNICATION	1133532
XCEL	211	7/7/2011	\$1,130.42	E	45500	380	05-23-11/06-23-11 GAS &	ELECTRIC SERVI	1133464
XCEL	211	7/7/2011	\$40.77	E	45500	381	05-23-11/06-23-11 GAS &	FUEL FOR HEAT	1133464
WASHINGTON COUNTY LIBR	211	7/25/2011	\$123.66	E	45500	391	REFERENCE DATABASE	SHARED AUTOM	1133532
TOSHIBA BUSINESS SOLUTI	211	7/25/2011	\$26.16	E	45500	416	BANK/LIBRARY DEPT.	REPAIR/MAINT O	1133526
MENARDS-STILLWATER	211	7/25/2011	\$36.82	E	45500	420	MAINT. SUPPLIES/LIBRAR	R & M BLDGS, ST	1133507
PLUNKETT'S PEST CONTRO	211	7/25/2011	\$103.27	E	45500	420	CRAWLING INSECTS & MI	R & M BLDGS, ST	1133516
DEPT 45500 LIBRARY			\$18,044.66						
FUND 211 LIBRARY			\$18,044.66						
FUND 601 WATER									
DEPT 46110 WATER-PUMPHOUSE									
XCEL	601	7/7/2011	\$1,948.78	E	46110	380	05-23-11/06-23-11 GAS &	ELECTRIC SERVI	1133464
XCEL	601	7/7/2011	\$80.99	E	46110	381	05-23-11/06-23-11 GAS &	FUEL FOR HEAT	1133464
AUTOMATIC SYSTEMS CO	601	7/25/2011	\$626.62	E	46110	419	WELL CONTROL REPAIR	REPAIR & MAINT	1133487
DEPT 46110 WATER-PUMPHOUSE			\$2,656.39						
DEPT 46120 WATER									
	601	7/11/2011	\$627.17	E	46120	050	Labor Distribution	SEASONAL/PART	
	601	7/25/2011	\$925.93	E	46120	050	Labor Distribution	SEASONAL/PART	
	601	7/11/2011	\$4,511.94	E	46120	101	Labor Distribution	WAGES AND SAL	
	601	7/25/2011	\$4,268.11	E	46120	101	Labor Distribution	WAGES AND SAL	
	601	7/11/2011	\$372.60	E	46120	121	Labor Distribution	P E R A	
	601	7/25/2011	\$334.73	E	46120	121	Labor Distribution	P E R A	
	601	7/11/2011	\$310.35	E	46120	122	Labor Distribution	CONT TO RET., S	
	601	7/25/2011	\$313.84	E	46120	122	Labor Distribution	CONT TO RET., S	
	601	7/25/2011	\$198.09	E	46120	126	Labor Distribution	H S A	
	601	7/11/2011	\$205.10	E	46120	126	Labor Distribution	H S A	
	601	7/25/2011	\$409.18	E	46120	131	Labor Distribution	CONT TO EMPLO	
	601	7/11/2011	\$521.11	E	46120	131	Labor Distribution	CONT TO EMPLO	
	601	7/25/2011	\$73.40	E	46120	170	Labor Distribution	MEDICARE	
	601	7/11/2011	\$72.58	E	46120	170	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLUTI	601	7/18/2011	\$9.02	E	46120	201	OFFICE SUPPLIES	OFFICE SUPPLIE	1133501
HAWKINS WATER	601	7/14/2011	\$30.00	E	46120	216	WATER TREATMENT	CHEMICALS AND	1133498
U S BANK VISA	601	7/14/2011	\$12.72	E	46120	216	THE UPS STORE	CHEMICALS AND	1133474
HAWKINS WATER	601	7/25/2011	\$78.86	E	46120	216	WATER TEST/WATER DE	CHEMICALS AND	1133498
S E H	601	7/18/2011	\$1,416.34	E	46120	301	PROJECT #116593 WPP	PROF SER-ENGIN	1133517
ONE CALL CONCEPTS	601	7/14/2011	\$90.65	E	46120	307	G.S. LOCATES	GOPHER STATE	1133515
XCEL	601	7/7/2011	\$1,422.98	E	46120	380	05-23-11/06-23-11 GAS &	ELECTRIC SERVI	1133464
XCEL	601	7/7/2011	\$126.43	E	46120	381	05-23-11/06-23-11 GAS &	FUEL FOR HEAT	1133464

CITY OF BAYPORT

07/26/11 1:59 PM

Page 6

MONTHLY EXPENSES 1133456-1133535

Period Name: JULY

Search Name	FUN	Tran Date	Amount	A ct	DEPT OBJ	Comments	OBJ Descr	Check Nbr
TIREPROZ	601	7/25/2011	\$30.48	E	46120 412	TIRE REPAIR	REP & MAINT VE	1133525
TR COMPUTER SALES LLC	601	7/18/2011	\$1.50	E	46120 416	COMPUTER CONSULTING	REPAIR/MAINT O	1133527
MAILFINANCE	601	7/7/2011	\$11.37	E	46120 416	LEASE PMT 7/11-10/11	REPAIR/MAINT O	1133459
MILLER EXCAVATING	601	7/25/2011	\$722.50	E	46120 419	MOW WEEDS	REPAIR & MAINT	1133510
HD SUPPLY WATERWORKS	601	7/25/2011	\$2,166.73	E	46120 419	16 WATER METERS	REPAIR & MAINT	1133499
MILLER EXCAVATING	601	7/25/2011	\$2,389.58	E	46120 419	WATER MAIN REPAIR	REPAIR & MAINT	1133510
HD SUPPLY WATERWORKS	601	7/14/2011	\$633.51	E	46120 419	PIPE FITTINGS	REPAIR & MAINT	1133499
DEPT 46120 WATER			\$22,286.80					
FUND 601 WATER			\$24,943.19					
FUND 602 SEWER								
DEPT 46200 SEWER - OPERATING								
	602	7/11/2011	\$4,501.94	E	46200 101	Labor Distribution	WAGES AND SAL	
	602	7/25/2011	\$4,268.11	E	46200 101	Labor Distribution	WAGES AND SAL	
	602	7/25/2011	\$309.37	E	46200 121	Labor Distribution	P E R A	
	602	7/11/2011	\$326.34	E	46200 121	Labor Distribution	P E R A	
	602	7/11/2011	\$270.82	E	46200 122	Labor Distribution	CONT TO RET., S	
	602	7/25/2011	\$256.39	E	46200 122	Labor Distribution	CONT TO RET., S	
	602	7/11/2011	\$204.75	E	46200 126	Labor Distribution	H S A	
	602	7/25/2011	\$198.05	E	46200 126	Labor Distribution	H S A	
	602	7/11/2011	\$520.00	E	46200 131	Labor Distribution	CONT TO EMPLO	
	602	7/25/2011	\$409.09	E	46200 131	Labor Distribution	CONT TO EMPLO	
	602	7/25/2011	\$59.96	E	46200 170	Labor Distribution	MEDICARE	
	602	7/11/2011	\$63.32	E	46200 170	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLUTI	602	7/18/2011	\$9.03	E	46200 201	OFFICE SUPPLIES	OFFICE SUPPLIE	1133501
BRULIN & COMPANY, INC	602	7/14/2011	\$142.48	E	46200 220	LIFT STATION DEGREAS	OPERATING SUP	1133491
M/A ASSOCIATES INC	602	7/25/2011	\$202.93	E	46200 220	PAPER GOODS/SHOP DE	OPERATING SUP	1133505
TR COMPUTER SALES LLC	602	7/18/2011	\$1.50	E	46200 416	COMPUTER CONSULTING	REPAIR/MAINT O	1133527
MAILFINANCE	602	7/7/2011	\$11.37	E	46200 416	LEASE PMT 7/11-10/11	REPAIR/MAINT O	1133459
TRI-STATE PUMP & CONTRO	602	7/14/2011	\$975.00	E	46200 419	LIFT STATION SERVICE	REPAIR & MAINT	1133529
MILLER EXCAVATING	602	7/14/2011	\$4,225.97	E	46200 419	SEWER MAIN REPAIR	REPAIR & MAINT	1133510
TRI-STATE PUMP & CONTRO	602	7/25/2011	\$1,037.85	E	46200 419	PUMP REPAIR	REPAIR & MAINT	1133529
BRULIN & COMPANY, INC	602	7/14/2011	\$396.83	E	46200 419	LIFT STATION DEGREAS	REPAIR & MAINT	1133491
DEPT 46200 SEWER - OPERATING			\$18,391.10					
DEPT 46990 SEWER - NON-OPERATING								
METROPOLITAN COUNCIL (S	602	7/18/2011	\$31,010.92	E	46990 434	MTHLY ANNUAL FLOW - A	STATE FEES FOR	1133508
FUND 602 SEWER			\$49,402.02					
			\$249,235.13					

City of Bayport

294 North 3rd Street
Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

Building Permit Log

For: July, 2011

Printed: 7/26/2011

Page 1 of 3

Permit Number: BP2011-39	Filing Date: 7/12/2011
Parcel Address: 190 6th Street So.	Bayport, MN 55003
Applicant: BRUETTE ROOFING, INC. BRUETTE ROOFING, INC. RESIDENTIAL BUILDER	Applicant Phone: 651-439-5746
Construction Value: \$3,800.00	Total Fees: \$105.15

Permit Number: BP2011-40	Filing Date: 7/12/2011
Parcel Address: 195 6TH St. S.	BAYPORT, MN 55003
Applicant: TACHENY ROOFING, INC. TACHENY ROOFING, INC. RESIDENTIAL BUILDER	Applicant Phone: 651-484-1466
Construction Value: \$10,500.00	Total Fees: \$211.75

Permit Number: BP2011-41	Filing Date: 7/21/2011
Parcel Address: 354 5th Street N.	Bayport, MN 55003
Applicant: CHRISTINA COOK OWNER OWNER	Applicant Phone: 715-307-0626
Construction Value: \$3,000.00	Total Fees: \$90.00

Permit Number: BP2011-42	Filing Date: 7/25/2011
Parcel Address: 569 9TH St. N.	BAYPORT, MN 55003
Applicant: DAN ROETTGER HOME DAN ROETTGER HOME IMPROVEMENTS	Applicant Phone: 651-260-7033
Construction Value: \$5,500.00	Total Fees: \$135.50

Permit Number: BP2011-43	Filing Date: 7/25/2011
Parcel Address: 939 INSPIRATION PARKWAY N.	BAYPORT, MN 55003
Applicant: DR HORTON, INC MINNESOTA DR HORTON, INC MINNESOTA RESIDENTIAL	Applicant Phone: 952-985-7806
Construction Value: \$1,600.00	Total Fees: \$101.04

Building Permit Log

For: July, 2011

Printed:7/26/2011

Page2 of 3

Permit Number: BP2011-44
Parcel Address: 308 PERIWINKLE Place
Applicant: COLD CREEK CONSTRUCTION
COLD CREEK CONSTRUCTION LLC RESIDENTIAL
Construction Value: \$24,970.00

Filing Date: 7/26/2011
BAYPORT, MN 55003
Applicant Phone: 952-292-9508
Total Fees: \$693.93

Permit Number: BP2011-45
Parcel Address: 193 3rd Street N.
Applicant: J. G. HAUSE CONSTRUCTION
J. G. HAUSE CONSTRUCTION RESIDENTIAL
Construction Value: \$60,000.00

Filing Date: 7/26/2011
BAYPORT, MN 55003
Applicant Phone: 651-439-0189
Total Fees: \$1,278.64

Permit Number: MC2011-34
Parcel Address: 193 3rd Street N.
Applicant: ANDERSON HEATING, INC.
ANDERSON HEATING, INC. MECHANICAL
Construction Value: \$9,250.00

Filing Date: 7/11/2011
BAYPORT, MN 55003
Applicant Phone: 715-549-6297
Total Fees: \$80.00

Permit Number: PL2011-22
Parcel Address: 3358 PETE MILLER LANE
Applicant: HARTMAN HOMES, INC.
MILLER EXCAVATING, INC. EXCAVATION &
Construction Value:

Filing Date: 7/5/2011
STILLWATER, MN 55082
Applicant Phone: 612-685-0075
Total Fees: \$1,430.00

Permit Number: PL2011-23
Parcel Address: 130 6th St. S.
Applicant: HOLST PLUMBING COMPANY
HOLST PLUMBING COMPANY Plumber
Construction Value: \$2,500.00

Filing Date: 7/11/2011
BAYPORT, MN 55003
Applicant Phone: 651-439-1101
Total Fees: \$80.00

Permit Number: PL2011-24
Parcel Address: 193 3rd Street N.
Applicant: JG HAUSE
OWNER OWNER
Construction Value: \$600.00

Filing Date: 7/12/2011
BAYPORT, MN 55003
Applicant Phone: 651-439-0189
Total Fees: \$80.00

Building Permit Log

For: July, 2011

Printed:7/26/2011

Page3 of 3

Permit Number: PL2011-25**Filing Date:** 7/26/2011**Parcel Address:** 1029 PLANTERS Path

BAYPORT, MN 55003

Applicant: SABRE PLUMBING HEATING & AC
SABRE PLUMBING HEATING & AC**Applicant Phone:** 763-473-2267**Construction Value:**\$10,150.00**Total Fees:** \$80.00

Permit Number: TS2011-7,8,9,10**Filing Date:** 7/19/2011**Parcel Address:** 174 3rd Street N.

Bayport, MN 55003

Applicant: HOLIDAY STATIONSTORES
OWNER OWNER**Applicant Phone:** 952-830-8891**Construction Value:****Total Fees:** \$100.00



**CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411**

Date: July 25, 2011

To: Mayor and City Council Members
City Administrator Mitch Berg

From: Police Chief Laura Eastman

Subject: Traffic Control Corporation Donation

Please consider this memorandum as a request to accept the donation of a Traffic Calming Device – Driver Feedback Sign, valued at \$7,000.00, from Traffic Control Corporation, Oak Park Heights, Minnesota. Allen Eisinger, Traffic Control Corporation, was instrumental in securing this equipment that will assist the department in slowing traffic down through our city. This device will be used in special areas of concern within the city and particularly where children play.



Office of the Sheriff



William M. Hutton
Sheriff

Daniel Starry
Chief Deputy

Commitment to Excellence

Mitch Berg
294 North Third Street
Bayport, MN 55003

Dear Mr. Berg:

The Washington County Sheriff's Office was approached by a number of our city partners asking us to spearhead the purchase and implementation of a Mass Notification System. These systems allow public entities the ability to quickly communicate to the public through phone and web based messages.

We are happy to announce that the Washington County Sheriff's Office in cooperation with Washington County Public Health has entered into contract with Emergency Communications Network for a Mass Notification System known as Code Red. The Code Red System will allow Public Safety and other government agencies the ability to send mass messages to a specific area or jurisdiction that can be selected by the user. Messages sent by the Code Red System can be received by a home phone, cell phone as a message or text or by an email. Messages are sent by using the Code Red web based program that utilizes the Code Red infrastructure. The system has the ability to send a very high number of calls in a short period of time. In one recent situation in Dakota County, the Code Red system was activated to assist in the search for a missing vulnerable adult. Because of the Code Red message a local citizen located the missing person and was able to notify authorities.

What does the Code Red System offer the citizens of Washington County? The intention of purchasing the Code Red System is to provide emergency notification to the citizens in a timely fashion utilizing the latest mass notification technology. In 2012 there will be 150,000 minutes available for emergency notifications as proposed in the financial model (see below). Code Red can be used for non emergency applications, however, those notifications would be paid for by the entity that sends the message. The goal is to ensure there are adequate amount of minutes in the case of an emergency. Code Red does allow free text messaging capabilities within the System, making it available to use as a staff notification resource for participants.

The cost of the the Code Red System for Washington County is \$33,750.00 per year. The Sheriff's Office and Public Health have both dedicated money to pay for the Code Red System for the rest of 2011. In 2012, the County is paying \$15,000 or nearly half of the cost, however, we are asking for help from the cities/townships to assist in paying for the remainder. The fee structure that has been presented to the city administrators during a recent meeting is to have each city/township pay \$.07860 x the population of the city/township. This fee structure appears to be the most equitable solution for raising the necessary funds to provide this valuable tool to the citizens of Washington County. As an example, the City of Pine Springs would pay \$32.06 a year while the City of Woodbury would pay \$4,870.13 a year.

We are hoping all of the cities and townships will be interested partnering with us in the Code Red System. Please let me know if your city/township is interested in using and helping fund the program in 2012. I have attached a spreadsheet with the cost by city/township for your review. We have developed a policy for the use of the system in addition to a joint powers agreement. Those documents have been included for your review as well. In an effort to ensure that the Code Red system is available for use by all as soon as possible, I am asking that you notify the Sheriff's Office if you will be or not be participating by August 1st 2011. Those that are going to participate in the system will need to have a copy of the Joint Powers Agreement signed and returned to the Sheriff's Office no later than August 18th 2011. Please contact Commander Anschutz at 651-430-7846 with any questions about the system.

Sincerely,

William M. Hutton
Sheriff

Enclosed: Mass Telephone Notification System Policy
Cost by population worksheet
Joint Powers Agreement

CC: Chief Eastman
Chief Bell

**JOINT POWERS AGREEMENT BETWEEN THE WASHINGTON COUNTY SHERIFF'S
OFFICE AND THE CITY OF BAYPORT**

THIS AGREEMENT is made by and between political subdivisions organized and existing under the Constitution and laws of the State of Minnesota. Washington County a political subdivision by and through its Sheriff's Office (hereinafter "Provider") and the City of Bayport Minnesota, a municipal corporation, (hereinafter referred to as the "City") are the parties to this agreement.

WHEREAS, both political subdivisions through their law enforcement agencies manage threats to public health and safety.

WHEREAS, Minnesota Statutes Section 471.59 provides that two or more governmental units may by Agreement jointly exercise any power common to the contracting parties.

WHEREAS, The Provider has entered into a contract with Emergency Communications Network for the purpose of providing a Mass Emergency Notification System also known as Code Red.

WHEREAS, The provider has agreed to purchase 150,000 minutes from Emergency Communications Network for the purpose of sending Mass Emergency Notifications to home, business or cell phones.

WHEREAS, the Provider has agreed to purchase the Mass Emergency Communication system to assist agencies within Washington County provide necessary emergency and non emergency mass notifications.

WHEREAS, The City is in need of having the ability to communicate with the public in a timely fashion during both emergency and non emergency situations.

WHEREAS, At the request of the City, the Provider is willing to provide a Mass Emergency Notification System.

NOW THEREFORE, Pursuant to the authority contained in Minnesota Statute Section 471.59. commonly known as the Joint Powers Act which authorizes two or more governmental units to jointly exercise any power common to them and /or Minnesota Statutes Sections 626.76 and in consideration of the mutual covenant herein contain and the benefits that each party hereto shall derive hereby the Provider and City agree to the following terms and conditions.

PURPOSE

The purpose of this joint powers agreement is set forth in the recitals contained in the above whereas clauses which are incorporated by references if fully set forth herein.

CITY'S RESPONSIBILITIES

1. When needed, the City's representative shall be able to utilize the Mass Emergency Notification Communication System by notifying the Washington County Sheriff's Office 911 PSAP for Emergency Notifications. Emergency Notifications are those that are related to public safety as defined in the Code Red Policy. The 150,000 minutes purchased by the provider will be used for all Emergency Notifications at no additional cost to the City.
2. The City agrees to pay the Provider \$272.82 for the purpose of purchasing its proportionate share of 150,000 Emergency Notification minutes per year.
3. The City will conform to any Policy developed by Provider related to the use and maintenance of Code Red.
4. The City's representative shall be responsible for determining the content of any Emergency Notification message in addition to the geographic area the message is to be sent.
5. The Washington County 911 PSAP Center personnel will assist in preparing Emergency Notifications as defined in the Code Red Policy and will be responsible for initiating the call procedures through Code Red at the direction of the City's authorized representative.
6. The City's representative will be responsible for sending any General Notifications, as defined in the Code Red Policy, through a web based server. General Notification minutes used will be paid by the City to the Provider at an additional contracted rate of .25 per minute. Those funds will be retained by the provider for the sole purpose of purchasing minutes on the Code Red System.
7. For every additional year this agreement is extended the Provider will invoice the City at a rate of \$ 272.82 per year for emergency notification minutes.

8. City will be responsible for the payment of additional year(s) extension upon receipt of the invoice from the Provider.

PROVIDER'S RESPONSIBILITIES

1. Provider agrees to enter into a contract with Emergency Communications Network for the purchase of 150,000 minutes of the Code Red Mass Notification System in 2012.
2. Provider will develop a policy related to the use and maintenance of the Code Red System.
3. Provider will assign a 911 PSAP employee as the Code Red System administrator.
4. Provider agrees to train the 911 PSAP personnel in the operation of the Code Red System.
5. Provider agrees to train the City representative in the use of the Code Red System.
6. The Provider will test the Code Red System to ensure the system is operating properly.
7. The Provider will monitor the number of minutes used by all agencies to ensure there is sufficient number of minutes available in the event of an emergency.

TERM OF AGREEMENT

The initial Term of this Agreement shall be from January 01, 2012 and ends December 31, 2012, the date of the signature of the parties notwithstanding, unless earlier terminated in accordance with the termination clause. After the initial Term, this Agreement will automatically renew for two additional one year periods with the final termination date of December 31st 2014, unless the automatic extension is cancelled by the City in accordance with the termination clause.

PAYMENT

The City shall pay the Provider within 30 days of being invoiced for the City's annual portion of the Code Red System or for any General Message minute usage.

INDEPENDENT CONTRACTOR

It will be agreed that nothing within the contract is intended or should be construed in any manner as creating or establishing the relationship of co-partners between the parties or as constituting the City as the agent, representative, or employee of the Provider for any purpose or in any manner whatsoever.

ASSIGNMENT

The City shall not assign any services contemplated under this agreement.

RECORD DISCLOSURES/MONITORING

Pursuant to Minn. Statute 16C.05 SUBD. 5, the books, records, documents and accounting procedures and practices of the contractor relevant to the contract are subject to examination by the County and either the legislative auditor or the state auditor, as appropriate. The contractor agrees to maintain and make available these records for a period of six years from the date of termination of this agreement.

INDEMNIFICATION

- a. The City agrees it will defend, indemnify and hold harmless the Provider, its officers and employees against any and all liability, loss, costs, damages, and expenses which the Provider, its officers, or employees may hereafter sustain, incur, or be required to pay arising out of the negligent or willful acts or omissions of the City in the performance of this agreement.
- b. The liability of the parties under this agreement shall be governed by Minnesota Statutes section 471.59 subdivision 1a. Each party to this agreement shall be liable for its own acts or omissions and shall not be liable for the acts or omissions of any other party to this agreement.

INSURANCE REQUIREMENTS

The City agrees that in order to protect itself, as well as the Provider, under the indemnity provisions set forth above, it will at all times during the term of this Agreement, keep in force the following insurance protection in the limits specified:

1. Maintain membership and participation in the Minnesota League of Cities Trust or Commercial General liability Insurance with contractual liability coverage in the amount of the City's and Provider's tort liability limits set forth in Minnesota Statute Section 466.04 and as amended from time to time.
2. Automobile coverage in the amount of the City's and Provider's tort liability limits set forth in Minnesota Statute Section 466.04 and as amended from time to time.
3. Worker's Compensation in statutory amount.

Prior to the effective date of this Agreement, the City will furnish the Provider, with certificates of insurance as proof of insurance. This provision shall be set as a condition subsequent; failure to abide by this provision shall be deemed a substantial breach of contract.

Any policy obtained and maintained under this clause shall provide that it shall not be cancelled, materially changed, or not renewed without thirty days notice thereof to the Provider.

DATA PRACTICES

All data collected, created, received, maintained, or disseminated for any purposes by the activities of the contractor, because of this agreement, is governed by the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as amended, the Minnesota Rules implementing such Act now in force or as adopted, as well as federal regulations on data privacy.

TERMINATION

- a. Provider may cancel this Agreement with or without cause at any time upon giving a 30 days written notice to the City Administrator or designee. The City may cancel this Agreement with or without cause at anytime upon giving a 30 days notice to the Washington County Sheriff or designee. No monies paid will be refunded to the City upon termination of this contract.
- b. During the initial or subsequent term if the City does not want to exercise the automatic one year renewal, it must provide written notice of such to Provider at least 90 days prior to December 31st of the current year.
- c. If Provider does not renew its contract with Emergency Communication Network for 150,000 minutes of the Code Red Mass Notification System for years 2013 and or 2014, the Provider will notify the City 30 days prior to December 31st 2012 or December 31st 2013 respectively.

WASHINGTON COUNTY

BAYPORT

BY: _____ DATE: _____
County Board Chair

BY: _____ DATE: _____

BY: _____ DATE: _____
County Administrator

BY: _____ DATE: _____
Sheriff

Approved to as form:

Asst County Attorney



Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
 444 Cedar Street Suite 222, St. Paul MN 55101-5133
 (651) 201-7507 Fax (651) 297-5259 TTY (651) 282-6555
 WWW.DPS.STATE.MN.US



**APPLICATION AND PERMIT
 FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION <i>Bayport Marina Assoc</i>		DATE ORGANIZED <i>1988</i>	TAX EXEMPT NUMBER <i>250-59-25</i>	
STREET ADDRESS <i>200 Fifth Ave So</i>		CITY <i>Bayport</i>	STATE <i>MN</i>	ZIP CODE <i>55003</i>
NAME OF PERSON MAKING APPLICATION <i>Kathy Curtis</i>		BUSINESS PHONE <i>651 439-2040</i>	HOME PHONE ()	
DATES LIQUOR WILL BE SOLD <i>Aug 13 14</i>		TYPE OF ORGANIZATION <input type="checkbox"/> CLUB <input type="checkbox"/> CHARITABLE <input type="checkbox"/> RELIGIOUS <input checked="" type="checkbox"/> OTHER NONPROFIT		
ORGANIZATION OFFICER'S NAME <i>Russell Sheaffer, Pres.</i>		ADDRESS <i>917 Pineridge Ct, Mahtomedi, MN 55115</i>		
ORGANIZATION OFFICER'S NAME <i>Michelle Lemanski, Treas</i>		ADDRESS <i>7340 Manning Ave, No, Grant, MN</i>		
ORGANIZATION OFFICER'S NAME <i>Cliff Lewis, Gm</i>		ADDRESS <i>Hastings, MN</i>		
Location license will be used. If an outdoor area, describe <i>Clubhouse/patio at marina.</i>				
Will the applicant contract for intoxicating liquor service? If so, give the name and address of the liquor licensee providing the service. <i>no</i>				
Will the applicant carry liquor liability insurance? If so, please provide the carrier's name and amount of coverage.				
APPROVAL				
APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL & GAMBLING ENFORCEMENT				
CITY/COUNTY <i>BAYPORT</i>		DATE APPROVED _____		
CITY FEE AMOUNT <i>\$50.00 CK 19155</i>		LICENSE DATES _____		
DATE FEE PAID <i>7/26/11</i>		_____		
SIGNATURE CITY CLERK OR COUNTY OFFICIAL _____		APPROVED DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT _____		

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the License for the event



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: July 26, 2011
To: Mayor and City Council
From: Mitchell Berg, City Administrator
Re: Overview of the Riverfront Advisory High Priority Objectives

BACKGROUND

To help breakdown the 19+ goals and objectives of the Riverfront Advisory Commission's work to the City Council, I felt it may be easier to review them in segments. Therefore, the priorities will be discussed over the next three months, as follows:

<u>City Council meeting</u>	<u>To be discussed</u>
August	Nine high priority goals and objectives to be completed within the next year
September	Five high priority goals and objectives to be completed within two to five years
October	Five medium priority goals and objectives

At each meeting, the City Council will have the opportunity to ask additional questions, as well as provide direction to staff as to what goals and objections to proceed with, if any.

To help current City Councilmembers understand the visions and desires for Lakeside Park and the city's riverfront by the previous City Council, as well as evaluate the Riverfront Commission's recommendations, I thought it may be helpful to identify the improvements adopted as part of city's Lakeside Park Master Plan in 2006:

- Improve beach area (completed as part of Phase I)
- Remodel bath/beach house (completed as part of Phase I)
- Improve playground (completed as part of Phase I)
- Relocate volleyball court (completed in 2010)
- Relocate and expand parking lots
- Improve trails
- Install an amphitheater
- Install a transient boat dock and offer boat rental
- Install a fishing pier
- Install a new park shelter
- Relocate horseshoe courts

In November of 2006, the City Council authorized the completion of Phase I improvements. The remaining improvements were scheduled to be completed as additional funding became available.

RIVERFRONT ADVISORY COMMISSION'S RECOMMENDATIONS

The following summarizes the commission's high priority goals and objectives, to be completed within the next year:

1. Construct a transient boat dock

While developing the Lakeside Master Park Plan, the city ranked the need of a transient boat dock, with individual dock slips, as a low priority. However, the Riverfront Advisory Commission has ranked the completion of a transient boat dock as a high priority, especially due to increased interest in attracting visitors and providing an amenity for residents. There was consensus from the commission that priority should be given to an ADA compliant transient dock facility. However, should the city be unable to secure the necessary funding or there proves to be challenges, which would otherwise make the project not feasible, the city should still nevertheless proceed, while constructing it in a manner that is as close to being ADA accessible as possible.

Construction costs

A few months ago, the commission met with Area Hydrologist Molly Shodeen, who indicated that a transient dock was less complicated to install than a permanent dock. Based on direction from the commission, staff analyzed the cost of a new transient boat dock with individual slips to be approximately \$60,000 to \$80,000. Staff also analyzed the cost of a general boarding dock without individual slips to cost approximately \$15,000 to \$35,000.

	Transient dock	Boarding dock
Economic	Costs involved with conducting an engineering study; engineering, permits, and construction estimated at \$60,000 - \$80,000, plus ongoing maintenance, depreciation, and labor costs	Costs involved with conducting an engineering study; engineering, permits, and construction estimated at \$15,000 - \$35,000 plus ongoing maintenance, depreciation, and labor costs
Political	Several agencies involved in process prior to approval and improvements	Several agencies involved in process prior to approval and improvements
Environmental	Engineering study will determine feasibility	Engineering study will determine feasibility

Operating costs

Ongoing maintenance and depreciation of either dock would be an additional cost and would vary based on actual design. However, I have contacted two different cities, one with a transient dock and the other with a boarding dock. The City of Afton has entered into a contract with the Afton House Inn to maintain and operate the city's transient dock. The City of Prescott, Wisconsin has a boarding dock which, according to their Public Works Director, requires "little on-going maintenance" but is labor intensive requiring "about 4 hours of labor each day during the spring and fall."

Potential outside funding

The United States Fish and Wildlife Services (USFWS) has a grant program which requires a 25% local match. Grants are awarded on a competitive point system on an annual basis.

Alternative options

Another alternative option to building a transient boat dock might be to see if it is at all feasible to work with one of the two existing private marinas to provide transient boat slips for public use.

Staff recommendation

Should the City Council decide to proceed with the construction of a transient dock, staff recommends the city conduct a feasibility study, as neither the Park Advisory Committee nor the Riverfront Advisory

Committee conducted any research on the feasibility or placement of a transient dock in Lakeside Park. The feasibility study should also examine what type of dock system would be the most practical, given the location and hydrology of the river and provide a full cost estimate of the dock, including on-going maintenance costs.

2. Improve the 4th Avenue North public boat access

The Riverfront Advisory Commission had at one time considered improving the 4th Avenue North boat access by increasing the angle of the approach to allow for larger boats. Staff has consulted the Department of Natural Resources (DNR) and the original engineer for their input on improving the access. While potentially feasible, both felt the cost to upgrade the existing access (and to maintain it) would not be cost beneficial. Based on this feedback, the commission is recommending:

- Installing a removable portable dock along the boat access
- Establishing a long term agreement with Andersen Corporation for boat trailer parking
- Promoting the existing launch, access, and parking to increase usage among Bayport residents

Construction and operation costs for a portable dock

Staff has calculated that a 30 foot by 5 foot roll-off dock, produced by MNCOR with prisoner labor, would cost approximately \$4,100.00. However, staff recommends a feasibility and engineering study be conducted to determine if this type of dock is suitable for this location. There is little to no maintenance cost to purchasing this type of a dock.

Staff recommendation

Should the City Council want to acquire a portable dock, the city could fund the study and dock through donations and/or the city's General Fund.

The remaining two recommended items are considered relatively "low hanging fruit" and can be handled administratively.

3. Ice road access to be left in current state

In making this recommendation, the Riverfront Advisory Commission basically wanted to let the City Council know that they do not want to see the access to the ice road vacated (abandoned) or expanded, beyond that of its current use, which is currently a road access to the river.

4. Implement / improve city activities

The Riverfront Advisory Commission would like to implement the following:

- Explore cooperative relationships and programs with various organizations to educate residents on stewardship of the river, river ecology, and preservation
- Partner with existing local marinas to promote boat launch access opportunities to residents at a reduced fee
- Develop an ongoing funding source for implementing the vision, goals, and objectives of the Riverfront Advisory Commission
- Implement sustainable practices, such as rain gardens, pervious pavement, and refrain from use of chemicals on permeable soils

Staff recommendation

Should the City Council want to pursue the activities, they could be handled by staff administratively and with little funding. However, staff recommends the City Council address the request for ongoing funding for the implementation of the vision, goals, and objectives after the conclusion of reviewing all of the other high to medium priorities.



LAKESIDE PARK

BAYPORT, MINNESOTA
 MASTER PLAN
 AUGUST 2006





CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: July 25, 2011

To: Mayor and City Council

From: Mitch Berg, City Administrator
Sara Taylor, Assistant City Administrator/Planner
Laura Eastman, Police Chief
John Buckley, Building Official
Mike Bell, Fire Chief

Subject: Consideration of an on-sale, Sunday, and 2:00 a.m. liquor license for a tavern/restaurant to be located at 193 3rd Street North

BACKGROUND

The city has received on-sale, Sunday, and 2:00 a.m. closing liquor license applications from Jeffrey Hause, Hefty Hause, Inc., with an interest in opening a new tavern/restaurant in the building previously owned and occupied by "Captain's Corner." As part of the application process, a background investigation of the applicant is required, as well as a health, safety, and welfare inspection of the premises by the city. Any issues that arise out of the investigation and inspection must then be resolved prior to the issuance of the licenses, to ensure the premises is fit for occupancy and service.

As of the date of this memo, the following are comments from staff:

Administration/Zoning

The liquor license applications have been received and are complete. The property is zoned B-2 Central Business and allows liquor sales as a permitted use. Once approved by the city, staff will forward the liquor license applications and certificate of insurance to the Minnesota Alcohol and Gambling Enforcement Division (AGE). AGE will notify the city when the licenses have been approved and when the sale of liquor is allowed. City staff will issue the appropriate license certificates to the applicant upon approval by the state and completion of any outstanding work orders.

From a zoning perspective, it should be noted that this property is located adjacent to a residential zoning district and the applicant is proposing outdoor seating and outdoor consumption of liquor. In order to conduct outdoor seating and consumption, the applicant will first need to obtain a conditional use permit (CUP) from the city. As part of the review process for the CUP, the city can stipulate conditions under which the use must operate. However, limitations on the hours of outdoor liquor consumption must be a condition of the liquor license, not the CUP. For the reasons stated above, staff recommends the City Council consider limiting the hours of outdoor liquor consumption to 10:00 p.m., Sunday – Thursday and 12:00 a.m. on Friday and Saturday. Outdoor liquor consumption will not be allowed until a CUP is approved by the city.

Police

On July 20, 2011, Inspector David Heuer, Washington County Sheriff's Office completed a background investigation on the applicant. This investigation did not reveal any negative information that would disqualify the applicant from obtaining or holding a liquor license (see attached.)

Building/Fire

The applicant is in the process of remodeling the entire building, which will bring the building into compliance with applicable building and fire codes. Once the remodeling and building improvements are complete, staff will conduct a final inspection to ensure the building meets applicable codes before the liquor licenses will be issued for the property.

RECOMMENDATION

Based on the information stated above, staff recommends the City Council adopt a motion approving the issuance of an on-sale, Sunday, and 2:00 a.m. liquor license for Jeffrey Hause, Hefty Hause, Inc. for the proposed tavern/restaurant to be located at 193 3rd Street North, subject to approval of AGE, completion of all building remodeling to meet applicable code requirements, and correction of any health, safety, and welfare issues that the city deems necessary, to ensure the establishment is fit for occupancy and service, for a license period to expire on December 31, 2011. In addition, outdoor liquor consumption will not be allowed at the property without a CUP issued by the city and outdoor liquor consumption will be required to cease by 10:00 p.m., Sunday – Thursday and 12:00 a.m. on Friday and Saturday.



Office of the Sheriff

Commitment to Excellence



William M. Hutton
Sheriff

Daniel Starry
Chief Deputy

July 20, 2011

To: Chief Laura Eastman
From: David Heuer

Ref: New Liquor License Application
Business Name: Hefty's Bar & Grill
Applicants: Jeffrey Hause

A liquor license background investigation has been conducted on the above individual. They have applied for an On Sale Liquor License and Sunday Liquor License in the city of Bayport. During the course of the investigation the following agencies have been checked regarding the applicant.

Federal Bureau of Investigation
National Crime Information Center
Minnesota Liquor Control
Washington County Sheriff
Dakota County Sheriff
Wisconsin Circuit Courts
CriMNet

This investigation did not reveal any negative information that would disqualify the applicant from obtaining or holding a liquor license.

David Heuer

Inspector

MEMORANDUM

TO: Mayor and City Council

FROM: Torry Kraftson, Project Engineer

DATE: July 22, 2011

SUBJECT: Feasibility Report for 6th Street North Sidewalk Rehabilitation Project

DISCUSSION

A sidewalk rehabilitation project is proposed for the 2011 construction season. The area identified for sidewalk replacement is 1,015 feet long and extends from the south property line of 741 6th Street North and extends to the north property line of 868 6th Street North. There are 9 property owners adjacent to the identified sidewalk area. The sidewalk conditions are a hazard for pedestrians and a potential liability for the city and adjacent residents.

The existing sidewalk is 5 feet wide yielding a replacement area of 5,075 square feet. The City assessment policy indicates that 50% of the cost a sidewalk improvement project shall be assessed to adjacent property owners. The policy indicates that a lot area assessment method be used for street, sidewalk, and curb improvements. The sidewalk policy indicates that unique or unusual circumstances may at times justify special considerations.

Several of the lots along the project have irregular shapes and several contain steep wooded slopes. It is recommended that the sidewalk assessments be based on the linear feet of sidewalk replaced adjacent to each property with adjustments made for two triangular shaped parcels. It is recommended that the assessed length of sidewalk replaced adjacent to these two parcels be based on the buildable lot width at the mid-point of the lot. The linear feet of sidewalk replaced for each lot would be equated to area by multiplying by the 5-foot sidewalk width.

Quotes have been obtained for the removal and replacement of the existing sidewalk. The low quote was provided by Curbmasters, Inc., in the amount of \$46,800. Schmidt Curb submitted a quote of \$33,448.75 but did not include railing installation. The removal costs in both quotes were substantially high than the removal price provided by Bell Trucking for the 1st and 2nd Avenue North curb project. Bell Trucking is willing to do removals for the sidewalk project for the same price they provided on the 1st and 2nd Avenue project and Curbmasters is willing to remove that from their scope. This reduces the project cost to \$37,706.25.

The engineering costs for the project are \$7,500 for a total project cost of \$45,206.25. This results in a cost of \$8.91 per square foot and a 50% assessment rate of \$4.45 per square foot. It is recommended that Council approve the feasibility study and order a public improvement hearing to be held at the September 6th City Council meeting. If the project is authorized at the improvement hearing, the sidewalk would be constructed in September and a final assessment hearing would be held on or after October 3rd.

RECOMMENDATION

Since the project is feasible from an engineering standpoint and the project is cost effective, it is recommended that Council accept the feasibility report for the 6th Street North Sidewalk Replacement Project, approve plans and specifications, approve the quotes for the project, and order a public hearing to be held on September 6th.

ACTION REQUIRED

If council concurs with the recommendation, they should pass a motion adopting **RESOLUTION NO. 2011-_____ RECEIVING REPORT, APPROVING PLANS AND SPECIFICATIONS, APPROVING QUOTES, AND CALLING FOR A PUBLIC IMPROVEMENT HEARING ON THE 6TH STREET NORTH SIDEWALK REPLACEMENT PROJECT.**



City of Bayport
6th Street North Sidewalk Project
Bid Abstract

Item No.	Item	Unit	Quantity	Curbmasters			Schmidt Curb			Curbmasters and Bell Trucking for items 1,3,4		
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount			
1	Remove Concrete Sidewalk	SF	5075	\$ 1.75	\$ 8,881.25	\$ 1.65	\$ 8,373.75	\$ 0.50	\$ 2,537.50			
2	5" Thick Concrete Sidewalk, 5' wide	SF	5075	\$ 4.25	\$ 21,568.75	\$ 4.50	\$ 22,837.50	\$ 4.25	\$ 21,568.75			
3	Granular Material (LV)	CY	50	\$ 55.00	\$ 2,750.00	\$ 8.25	\$ 412.50	\$ 13.00	\$ 650.00			
4	Saw Cut Bituminous or Concrete	LF	200	\$ 4.50	\$ 900.00	\$ 5.50	\$ 1,100.00	\$ 1.25	\$ 250.00			
5	Remove existing railing (100 feet)	LS	1	\$ 750.00	\$ 750.00	\$ 725.00	\$ 725.00	\$ 750.00	\$ 750.00			
6	Railing (3 segments, 124 feet total length)	LS	1	\$ 11,950.00	\$ 11,950.00			\$ 11,950.00	\$ 11,950.00			
Total					\$ 46,800.00		\$ 33,448.75		\$ 37,706.25			

(railing not included)

RESOLUTION NO. 11-_____

EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESTA HELD AUGUST 1, 2011

Pursuant to due call and notice therefore, a regular meeting of the City Council of Bayport Minnesota was duly held at Bayport City Hall in said municipality on August 1, 2011, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

RESOLUTION RECEIVING A FEASIBILITY REPORT, APPROVING PLANS, SPECIFICATIONS, AND QUOTES, AND CALLING FOR A PUBLIC IMPROVEMENT HEARING ON THE 2011 SIDEWALK, CURB, AND GUTTER IMPROVEMENT PROJECT

WHEREAS, pursuant to a resolution of the Bayport City Council adopted July 11, 2011, a feasibility study has been prepared by the City of Stillwater for the 2011 Sidewalk, Curb, and Gutter Improvement Project and the report was received by the City Council on August 1, 2011; and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should be made; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels; and

WHEREAS, the resolution called for the inclusion of a completed set of plans and specifications; and

WHEREAS, the resolution called for the solicitation of quotes, of which the following quotes were received:

	Curbmasters	Schmidt Curb	Curbmasters and Bell Trucking
Removal of concrete sidewalk	\$ 8,881.25	\$ 8,373.75	\$ 2,537.35
New Concrete	\$ 21,567.75	\$ 22,837.58	\$ 21,568.75
Granular Material	\$ 2,750.00	\$ 412.50	\$ 650.00
Cutting	\$ 900.00	\$ 1,100.00	\$ 250.00
Removing existing railing	\$ 750.00	\$ 725.00	\$ 750.00
New Railing	\$ 11,950.00	N/A	\$ 11,950.00
Total	\$ 46,799.00	\$ 33,448.83	\$ 37,706.10

WHEREAS, it appears that Curbmasters and Bell Trucking were the lowest responsible quotes;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BAYPORT, MINNESOTA:

1. The Bayport City Council will consider the improvement with the feasibility study and the assessment of abutting properties, for all or a portion of the cost of the improvement, in accordance with Minnesota Statutes, Chapter 429, at an estimated cost of \$54,247.50.
2. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
3. Such improvement is hereby ordered as proposed in this City Council resolution to be adopted.
4. Such improvement has no relationship to the comprehensive municipal plan.
5. Plans and specifications prepared by the City of Stillwater for such improvement pursuant to City Council resolution, a copy of which plans and specifications is attached hereto, and made a part hereof, are hereby approved and shall be filed with the City Administrator.
6. The Mayor and City Administrator are hereby authorized and directed to enter into contracts with Curbmasters and Bell Trucking for the improvements, according to the plans and specifications attached hereto, and made part hereof of this resolution.
7. The City Administrator is hereby authorized and directed to return to all quoters, any applicable deposits made with their quotes, except that the deposits of the successful quoters and the next lowest quoters shall be retained until a contract has been signed.
8. A public improvement hearing shall be held on such proposed improvement on September 6, 2011, in the City Council chambers of the City Hall at 6:00 p.m., and the City Administrator shall give mailed and published notice of such hearing and improvement as required by law.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –
Connie Carlson –

Michele Hanson –
Mark Ostertag –

Dan Goldston –

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 1st day of August, 2011.

ATTEST:

Mitch Berg, City Administrator

Susan St. Ores, Mayor

Bayport Public Library

July 28, 2011



582 NORTH FOURTH STREET
BAYPORT, MINNESOTA 55003
(651) 439-7454

Mayor Susan St. Ores
City of Bayport
294 N 3rd Street
Bayport, MN 55003

Dear Mayor St. Ores:

The Bayport Public Library Board of Trustees is requesting Karen Lampi be appointed to the library board filling the vacancy left by Mary-Clare Holst.

Karen has an impressive background as a former Communications Director for the Stillwater Area Schools bringing experience and professionalism to the library board. Karen has also served on The Foundation for Bayport Public Library Board for nearly a decade, responsible for the foundation newsletter. Karen is passionate about the Bayport Public Library and is committed to maintaining the services of the library and to ensure ongoing community interest. Karen will be a valuable asset to the library board.

We would like to thank you for your consideration.

Sincerely,

Joe Reding
Library Board President

pc: Mitch Berg, City Administrator

Attachment: Library Board Application

**CITY OF BAYPORT
PUBLIC LIBRARY BOARD APPLICATION FORM**

Name: Karen Lampi
Address: 261 6th Street South
Bayport, MN 55003
Home Phone: 651-439-2846

Please describe your background and why you are interested in serving on the Library Board.

The Bayport Public Library is unique. I cannot recall ever going there without enjoying a feeling of happy anticipation, nor have I ever left the library without smiling because it has been another wonderful encounter with the director, the staff and my neighbors. Oh, and I always get an answer to my questions, help with my book searches and often as not, a piece of chocolate or a cookie or whatever may be on hand in the workroom.

*I served on the Board of Directors for the Foundation for Bayport Public Library for eight or nine years and produced the Foundation's newsletter, *The Library Log*, for much of that time. During my tenure, the Board went through a lengthy strategic planning process and worked hard to meet the challenges of change facing non-profits in a time of dwindling resources. The library will face another challenge with the retirement of Library Director Kathy MacDonald, whose energetic and visionary leadership has created, in my humble opinion, the best library in the universe.*

This library is a precious resource for residents of Bayport and many surrounding communities. Without people who care passionately about preserving and enhancing this oasis of knowledge and service, we risk losing it. We live in the age of shrinking civic resources—there is never enough money to cover all the demands placed on public funds. Those of us who use and value the Bayport Public Library must get involved. I would consider it an honor to serve on the Bayport Public Library Board of Trustees.

Karen Lampi

Signature

July 12, 2011

Date

Please return to: Bayport City Hall, 294 North 3rd Street, Bayport, MN 55003



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: July 25, 2011
To: Mayor and City Council
From: Mitchell Berg, City Administrator
Re: Consider installation of a surveillance camera system at the Lakeside Park Beach House

BACKGROUND

According to the Bayport Police Department, since April of 2010, there has been eight reported incidents of vandalism to the Lakeside Beach House. In response to the incidents of vandalism in 2010, the city installed two interior "still" cameras. However, these cameras are limited to what they can capture.

Recently, the city was fortunate to receive a \$1,000 anonymous donation to purchase a closed circuit television (CCTV) system for the Lakeside Beach House. As a result, the city solicited two quotes for a four camera CCTV system, which includes an eight channel digital video recorder with professional installation. The quotes are as follows:

Creative Technologies	\$3,000.00
ADT	\$2,420.25

The purchase and installation of the CCTV system will be funded by the donation and the city's general park maintenance fund.

RECOMMENDATION

Staff recommends the City Council adopt a motion authorizing the purchase of a four camera CCTV system from ADT for a price not to exceed \$2,420.25, excluding tax and shipping, and to accept the \$1,000 anonymous donation for the purchase of the system.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: July 19, 2011

To: Mayor and City Council

From: Mitch Berg, City Administrator
Sara Taylor, Assistant City Administrator / Planner
Laura Eastman, Police Chief

Subject: Consider amending Chapter 22 – Businesses, Article IV. - Cigarettes of the Bayport City Code to comply with the state’s Tobacco Modernization and Compliance Act

BACKGROUND

Last year, the State of Minnesota implemented the Tobacco Modernization and Compliance Act. The new act limits youth access by requiring that all tobacco and tobacco related devices be placed behind the counter at licensed retail locations, restricts giveaways of novel tobacco products, and prevents youth under the age of 18 from buying new nicotine delivery products. The act includes restrictions on all current tobacco products, as well as the addition of new products. The purpose of this act is to further protect youth from all tobacco products.

Chapter 22 of the Bayport City Code currently identifies general requirements for licensing, prohibited acts, and penalties related to cigarettes and tobacco products. However, a few minor amendments are necessary in order to bring the city into compliance and be consistent with the new act.

After reviewing several model ordinances recently adopted by the state and Washington County, which incorporate the conditions of the new act, staff has prepared a draft ordinance for City Council consideration. Additions to the city’s existing ordinance are indicated in **bold underline** and deletions are indicated in ~~striketrough~~. It should be noted that although many of the recommended changes are to bring the ordinance into compliance with the new tobacco act, staff is also recommending a few minor amendments to simplify the text of the ordinance, and eliminate inconsistencies with other city ordinances and/or current fines and enforcement procedures.

RECOMMENDATION

Staff recommends the City Council adopt a motion amending Chapter 22 – Cigarettes of the Bayport City Code to comply with the state’s Tobacco Modernization and Compliance Act, simplify the text of the ordinance, and eliminate inconsistencies with other city ordinances and/or current fines and enforcement procedures.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY,
MINNESOTA, AMENDING CHAPTER 22 – BUSINESSES, ARTICLE IV. -
CIGARETTES OF THE BAYPORT CITY CODE

Section 1. The Bayport City Code is hereby amended by deleting the text indicated in ~~strikethrough~~ and adding text indicated in **bold underline** as follows:

ARTICLE IV. CIGARETTES **AND TOBACCO**

Sec. 22-101. Purpose.

The city recognizes that many persons under the age of 18 years purchase or otherwise obtain, possess, and use tobacco, tobacco products, tobacco related devices, **nicotine delivery products** and such sales, possession, and use are violations of state **and federal** laws; **and because studies, which the city hereby accepts and adopts, have shown that most smokers begin smoking before they have reached the age of 18 years and those persons who reach the age of 18 years without having started smoking are significantly less likely to begin smoking;** and because smoking has been shown to be the cause of several serious health problems which subsequently place a financial burden on all levels of government; this article shall be intended to regulate the sale, possession, and use of tobacco, tobacco products, tobacco related devices, **and nicotine delivery products** for the purpose of enforcing and furthering existing laws, to protect minors against the serious effects associated with the illegal use of tobacco, tobacco products, tobacco related devices, **and nicotine delivery products** and to further the official public policy of the state in regard to preventing young people from starting to smoke as stated in Minn. Stat. 144.391.

Sec. 22-102. Definitions and interpretations.

Except as may otherwise be provided or clearly implied by context, all terms shall be given their commonly accepted definitions. ~~The singular shall include the plural and the plural shall include the singular. The masculine shall include the feminine and neuter, and vice-versa.~~ The term "shall" means mandatory and the term "may" means permissive. The following terms shall have the definitions given to them:

Tobacco or tobacco products.

"Tobacco" or "tobacco products" shall mean any **product, substance or item containing tobacco leaf or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested.** **Tobacco or tobacco products shall** includinge but **are** not limited to, cigarettes, cigars, pipe tobacco, snuff, fine cut or other chewing tobacco, cheroots, stogies, periques, granulated, plug cut, crimp cut, ready-rubbed, and other smoking tobacco, snuff flowers, **snuff flour,** cavendish, shorts, plug and twist

tobaccos, dipping tobaccos, refuse scraps, clippings, cuttings, and sweepings of tobacco, and other kinds and forms of tobacco leaf ~~prepared in such manner as to be suitable for chewing, sniffing, or smoking.~~ **Tobacco products excludes any tobacco product that has been approved by the United States Food and Drug Administration for legal sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose.**

Tobacco related devices.

"Tobacco related devices" shall mean any tobacco product as well as a pipe, rolling papers, or other device used in a manner which enables the chewing, sniffing, or smoking of tobacco or tobacco products.

Self-service merchandising.

"Self-service merchandising" shall mean open displays of tobacco, tobacco products, tobacco related devices, **or nicotine delivery products** in any way where any person shall have access to the product without the assistance or intervention of **the licensee or** an employee of the premise maintaining the self-service merchandising. Self-service merchandising shall not include vending machines.

Vending machine.

"Vending machine" shall mean any mechanical, electric or electronic, or other type of device which dispenses tobacco, tobacco products, tobacco related devices, **or nicotine delivery products** upon the insertion of money, tokens, or other form of payment directly into the machine by the person seeking to purchase the tobacco, tobacco product, tobacco related device, **or nicotine delivery product.** **Vending machine includes, but is not limited to those machines equipped with manual, electric or electronic locking devices which may only be activated by the licensee for each individual sale.**

Individually packaged.

"Individually packaged" shall mean the practice of selling any tobacco, tobacco product, **or nicotine delivery product** wrapped individually for sale. Individually wrapped tobacco and tobacco products shall include, but not be limited to, single cigarette packs, single bags or cans of loose tobacco in any form, and single cans or other packaging of snuff or chewing tobacco. Cartons or other packaging containing more than a single pack or other container as described in this subdivision shall not be considered individually packagesd.

Loosies.

"Loosies" shall mean the common term used to refer to a single or individually packaged cigarette.

- Minor. "Minor" shall mean any natural person who has not yet reached the age of 18 years.
- Retail establishment. "Retail establishment" shall mean any place of business where tobacco, tobacco products, tobacco related devices, or **nicotine delivery products** are available for sale to the general public. Retail establishments shall include, but not limited to, grocery stores, convenience stores, and restaurants.
- Moveable place of business. "Moveable place of business" shall refer to any form of business operated out of a truck, van, automobile, or other type of vehicle or transportable shelter and not a fixed address store front or other permanent type of structure authorized for sales transactions.
- Sale. A "sale" shall mean any transfer of goods for money, trade, barter, or other consideration.
- Compliance checks. "Compliance checks" shall mean the system the city uses to investigate and ensure that those authorized to sell tobacco, tobacco products, tobacco related devices, **and nicotine delivery products** are following and complying with the requirements of this article. Compliance checks may involve the use of minors as authorized by this article. **Compliance checks shall also mean the use of minors who attempt to purchase tobacco, tobacco products, tobacco related devices, and nicotine delivery products for educational, research, and training purposes as authorized by state and federal laws. Compliance checks may also be conducted by other units of government for the purpose of enforcing appropriate federal, state, or local laws and regulations relating to tobacco, tobacco products, tobacco related devices, and nicotine delivery products.**
- Nicotine delivery products.** **"Nicotine delivery products" shall mean a product containing or delivering nicotine or lobelia intended for human consumption, or any part of such a product, that is not tobacco as defined by Minn. Stat. 609.685.**

Sec. 22-103. License.

No person shall sell or offer to sell any tobacco, tobacco products, tobacco related device, **or nicotine delivery products** without first having obtained a license to do so from the city.

- (1) Application. An application for a license to sell tobacco, tobacco products, tobacco related devices, **or nicotine delivery products** shall be made on a form provided by the city. The application shall contain the full name of the applicant, the applicant's residential and business addresses and telephone numbers, the name **and location** of the business for which the license is sought, and any additional information the city deems necessary. Upon receipt of a completed application, the city administrator shall forward the application to the council for action at its next regularly scheduled council meeting. If the city administrator shall determine that an application is incomplete, he or she shall return the application to the applicant with notice of the information necessary to make the application complete.
- (2) Action. The council may either approve or deny the license, or it may delay action for such reasonable period of time as necessary to complete any investigation of the application or the applicant it deems necessary. If the council shall approve the license, the city administrator shall issue the license to the applicant. If the council denies the license, notice of the denial shall be given to the applicant along with notice of the applicant's right to appeal the council's decision.
- (3) Term. All licenses issued under this article shall be valid for one calendar year running from January 1 through December 31.
- (4) Revocation or suspension. Any license issued under this article may be revoked or suspended as provided in the violations and penalties section of this article.
- (5) Transfers. All licenses issued under this article shall be valid only on the premises for which the license was issued and only for the person to whom the license was issued. No transfer of any license to another location or person shall be valid without the prior approval of the council.
- (6) Moveable place of business. No license shall be issued to a moveable place of business. Only fixed location businesses shall be eligible to be licensed under this article.
- (7) Display. All licenses shall be posted and displayed in plain view of the general public on the licensed premise.
- (8) Renewals. The renewal of a license issued under this section shall be handled in the same manner as the original application. The request for a renewal shall be made at least

60 days but no more than 90 days before the expiration of the current license. The issuance of a license issued under this article shall be considered a privilege and not an absolute right of the applicant and shall not entitle the holder to an automatic renewal of the license.

Sec. 22-104. Fees.

No license shall be issued under this article until the appropriate license fee shall be paid in full. The annual fee for a license under this article shall be \$250.00 **established in Appendix D, Fee Schedule, of the Bayport City Code.**

Sec. 22-105. Basis for denial of license.

The following shall be grounds for denying the issuance or renewal of a license under this article; however, except as may otherwise be provided by law, the existence of any particular ground for denial does not mean that the city must deny the license. If a license is mistakenly issued or renewed to a person, it shall be revoked upon the discovery that the person was ineligible for the license under this section.

- A. The applicant is under the age of 18 years.
- B. The applicant has been convicted within the past five years of any violation of a federal, state, or local law, ordinance provision, or other regulation relating to tobacco or tobacco products, tobacco related devices, **or nicotine delivery products.**
- C. The applicant has had a license to sell tobacco, tobacco products, tobacco related devices, **or nicotine delivery products** revoked within the preceding 12 months of the date of application.
- D. The applicant fails to provide any information required on the application, or provides false or misleading information.
- E. ~~The applicant fails to provide any information required on the application, or provides false or misleading information.~~ **The applicant is prohibited by federal, state, or other local law, ordinance, or other regulation from holding such a license.**

Sec. 22-106. Prohibited sales.

It shall be a violation of this article for any person to sell or offer to sell any tobacco, tobacco product, tobacco related device, **or nicotine delivery products:**

- A. To any person under the age of 18 years.
- B. By means of any type of vending machine, **as limited according to Minn. Stat.461.18.**
- C. By means of self-service methods whereby the customer does not need to make a verbal or written request to an employee of the licensed premise in order to receive the tobacco, tobacco product, tobacco related device, **or nicotine delivery products and whereby there is not a**

physical exchange of tobacco, tobacco products, tobacco related devices, and nicotine delivery products between the licensee or the licensee's employee and the customer.

D. By means of loosies as defined in section 22-102 of this article.

E. Containing opium, morphine, jimson weed, bella donna, strychnos, cocaine, marijuana, or other type of deleterious, hallucinogenic, or toxic or controlled substance except nicotine and not naturally found in tobacco or tobacco products.

F. By any other means or to any other person, prohibited by federal, state, or other local law, ordinance provision, or other regulation.

G. Without first having obtained a license to do so from the city.

H. To sell tobacco use cessation products as described in Minn. Stat. 609.685 to any person under the age of 18 except as legally allowed by the United States Food and Drug Administration with a prescription.

Sec. 22-107. Vending machines prohibited.

It shall be unlawful for any person licensed under this article to allow the sale of tobacco, tobacco products, tobacco related devices, **or nicotine delivery products** by the means of a vending machine.

Sec. 22-108. Self-service sales.

It shall be unlawful for a licensee under this article to, allow the sale of tobacco, tobacco products, tobacco related devices, **or nicotine delivery products** by any means where by the customer may have access to such items without having to request the item from the licensee or the licensee's employee. All tobacco, tobacco products, tobacco related devices, **and nicotine delivery products** shall either be stored behind a counter or other area not accessible to customers, or in a case or other storage unit not left open and accessible to the general public. ~~Any retailer selling tobacco, tobacco products, or tobacco related devices at the time this article is adopted shall comply with this section within 90 days.~~

Sec. 22-109. Responsibility.

All licensees under this article shall be responsible for the actions of their employees in regard to their sale of tobacco, tobacco products, tobacco related devices, **or nicotine delivery products** on the licensed premises, and the sale of such an item by an employee shall be considered a sale by the license holder. Nothing in this section shall be construed as prohibiting the city from also subjecting the clerk to whatever penalties are appropriate under this article, **state or federal law, or other appropriate law or regulation.**

Sec. 22-110. Compliance checks and inspections.

All licensed premises shall be open to inspection by the city police or other authorized city official during regular business hours. From time to time, but at least ~~once~~ **twice** per year, the city shall conduct compliance checks by engaging minors, **over the age of 15 and under the**

age of 18, with a written consent from their parent or guardian, to enter the licensed premise to attempt to purchase tobacco, tobacco products, tobacco related devices, **or nicotine delivery products.** Minors used for the purpose of compliance checks shall **be supervised by designated city personnel and** not be guilty of unlawful possession **or purchase** of tobacco, tobacco products, tobacco related devices, **or nicotine delivery products** when such items are obtained as a part of the compliance check. No minor used in compliance checks shall attempt to use a false identification misrepresenting the minor's age, and all minors lawfully engaged in a compliance check shall answer all questions about the minors age asked by the licensee or his or her employee and shall produce any identification for which he or she is asked. **Nothing in this section shall prohibit compliance checks authorized by state or federal laws for educational, research, or training purposes, or required for the enforcement of a particular state or federal law.**

Sec. 22-111. Other illegal acts.

Unless otherwise provided, the following acts shall be a violation of this article:

- (1) Illegal possession. It shall be a violation of this article for any minor to have in his or her possession any tobacco, tobacco product, tobacco related device, **or nicotine delivery products.** This subdivision shall not apply to a person under the age of 18 years who purchases or attempts to purchase tobacco, tobacco products, tobacco related devices, **or nicotine delivery products** while under the direct supervision of a responsible adult for training, education, research or enforcement purposes.
- (2) Illegal use. It shall be a violation of this article for any minor to smoke, chew, sniff, **inhale, snort, absorb, dissolve, ingest** or otherwise use any tobacco, tobacco product, tobacco related device, **or nicotine delivery products.**
- (3) Illegal procurement. It shall be a violation of this article for any minor to purchase or attempt to purchase or otherwise obtain any tobacco, tobacco product, tobacco related device, **or nicotine delivery products;** ~~and it shall be a violation of this article for any person to purchase or otherwise obtain such items on behalf of a minor; It shall also be violation of this article for,~~ any person to sell or otherwise provide any tobacco, tobacco product, or tobacco related device, **or nicotine delivery products** to any minor; ~~and it shall further be a violation for~~ any person to coerce or attempt to coerce a minor to illegally purchase or otherwise obtain or use any tobacco, tobacco product, tobacco related device, **or nicotine delivery products.** This subdivision shall not apply to a person under the age of 18 years who purchases or attempts to purchase tobacco, tobacco products, tobacco related devices, **or nicotine delivery products** while under the direct supervision of a responsible adult for training,

education, research, or enforcement purposes and/or lawfully involved in a compliance check.

(4) Use of false identification.

It shall be a violation of this article for any minor to attempt to disguise his or her true age by the use of a false form of identification, whether the identification is that of another person or one on which the age of the person has been modified or tampered with to represent an age older than the actual age of the person.

(5) Illegal sales.

It shall be a violation of this article for any minor under the age of 16 to sell tobacco, tobacco products, tobacco related devices, or nicotine delivery products or for a licensee to cause or permit a minor under the age of 16 to sell tobacco, tobacco products, tobacco related devices, or nicotine delivery products.

Sec. 22-112. Violations and penalties.

A licensee found to be in violation of this ordinance is subject to fines as established in Appendix D, Fee Schedule, of the Bayport City Code, may be subject to suspension or revocation of the license by the city council, and may be subject to misdemeanor prosecution. Other persons or employees of a licensed premises found to be in violation of this ordinance may be subject to prosecution for a misdemeanor.

~~Upon discovery of a suspected violation, the violator shall be issued a citation by the city police and given notice of his or her right to be heard on the accusation. Each violation, and every day in which a violation occurs or continues, shall constitute a separate offense. Any person found to be in violation of this article shall be guilty of a misdemeanor and shall be subject to the maximum penalty authorized by state law for a misdemeanor.~~

~~Any retail license or permit issued or approved under this chapter shall either be suspended for up to sixty days or revoked or a civil fine not exceed \$500.00 for each violation imposed upon finding by the city council that the licensee or permit holder has failed to comply with the applicable statutes, rule or ordinance relating to the sale, possession and use of tobacco, tobacco products, or tobacco related devices. Any retail license or permit issued or approved under this chapter shall be suspended for a minimum of one year upon finding that within one calendar year, the retail licensee is responsible for four violations which fail to comply with applicable statutes, rule or ordinance related to the sale, possession and use of tobacco, tobacco products and tobacco retail devices. No suspension or revocation shall take affect until the licensee or permit holder has received proper notice and has been afforded an opportunity for a hearing before the city council. This section does not require the city council to conduct a hearing before an employee of the office of administrative hearing. The city council may impose penalties provided in this section on the retail licensee who sells tobacco, tobacco products or tobacco related devices as defined in this article to any persons under the age of 18 years.~~

Sec. 22-113. Exceptions and defenses.

Nothing in this article shall prevent the providing of tobacco, tobacco products, tobacco related devices, **or nicotine delivery products** to a minor as part of a lawfully recognized religious, spiritual or cultural ceremony. It shall be an affirmative defense to the violation of this article for a person to have reasonably relied on proof of age as described by state law.

Sec. 22-114. Severability and savings clause.

If any section or portion of this ordinance shall be found unconstitutional or otherwise invalid or unenforceable by a court of competent jurisdiction, that finding shall not serve as an invalidation or effect the validity and enforceability of any other section or provision of this ordinance.

Secs. 22-115--22-130. Reserved.

Section 2. This ordinance shall be in full force and effect from and after its passage and publication according to law. Passed by the City Council for the City of Bayport this 1st day of August, 2011.

Susan St. Ores, Mayor

Attest:

Mitch Berg, City Administrator



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: July 25, 2011
To: Mayor and City Council
From: Mitchell Berg, City Administrator
RE: **City Administrator's Report**

STATE GOVERNMENT SHUTDOWN

With state government open and back to business, staff did not pursue an Electrical Inspection Service agreement with state's contract electrical services inspector.

2011 BUDGET UPDATE

The state cut 23.81% of the city's Local Government Aid and cut 100% of its Market Value Credits (MVC) for 2011. Altogether the City of Bayport was cut \$148,812 in revenue. However, I anticipated a reduction of LGA and a complete elimination of MVC for 2011, late 2010. As a result, I was able to make cuts to the budget, which should not result in any further cuts. The City Council should be advised that this does not prevent the legislature from making further cuts, as the state balanced the 2012-2013 budget with nearly \$600 million in borrowed money and \$700 million of additional accounting shifts.

2012 BUDGET UPDATE

The state has calculated the same amount of LGA for the City of Bayport for 2012, as what will be received in 2011. Therefore, I will be better positioned to present a draft of the 2012 General Fund budget to the City Council at the August 8, 2011 budget workshop.

FIRE RELIEF ASSOCIATION REPORT CARD

Each year, the state provides each of the fire relief associations a report card on their investments. According to the report, the one-year rate of return for the City of Bayport's relief association is 13%, while the state's benchmark is 13.3%. This is encouraging news, given the city's fire relief association handles its own investments. Altogether, the relief association is funded at a ratio of 118.3%, which means the fund's assets exceed its liabilities by \$238,853.

POLICE UPDATE

This past month has been extremely busy for the Police Department. In addition to numerous police calls, in June and July they attended a senior center breakfast and participated in a Special Olympics' Torch run. The Police Department would also like to highlight two very popular upcoming community policing events:

- **Safety Camp** which is a two-day program for youths entering grades 3-5. Safety Camp is designed to teach various safety topics to youth, while having fun at the same time. Activities, include but are not limited to:
 - Boating and Water Safety – Bayport Police Reserves
 - Drug Canine Demonstration – Officer Jackson and K9 Keylo
 - Fire Safety – Bayport Fire Department
 - Smokehouse Interactive Demonstration – Bayport Fire Department
 - Internet Safety – Minnesota Bureau of Criminal Apprehension
 - Physical Fitness/Exercise – Martial Arts & Fitness
 - Gun Safety: A talk about not playing with guns – Officer Willmarth
 - Bike Safety – Chief Eastman

- **Night to Unite (National Night Out) which will be held at Lakeside Park, August 2nd from 5:00 p.m.- 8:00 p.m.**

SPECIAL THANK YOU TO ANDERSEN CORPORATION

City Hall was not immune to the weather, as HVAC problems plagued the city with the high temperatures and high humidity. Thankfully, Andersen Corporation donated the use of one of their commercial dehumidifiers to help dry out City Hall during the week of July 18-July 25.

DEER CULLING

Attached is a copy of the Minnesota DNR Urban Deer Population Control Policies and Procedures. Unfortunately, because of the government shutdown, staff was unable to contact the DNR to initiate a deer population survey. As a result, the city informed the Metro Bow Hunters Resource Group that it would not be able to participate in a deer culling program for 2011. However, this will allow staff to work with the DNR to develop a deer population survey, receive public input on the matter, and assemble an action plan for the City Council to consider.

UPCOMING MEETINGS:

- | | | |
|-------------------|-----------|--|
| ▪ August 1, 2011 | 6:00 p.m. | Regular City Council meeting |
| ▪ August 2, 2011 | 5:00 p.m. | Night to Unite |
| ▪ August 8, 2011 | 4:30 p.m. | City Council budget workshop |
| ▪ August 15, 2011 | 6:00 p.m. | Planning Commission meeting |
| ▪ August 31, 2011 | 6:00 p.m. | Community policing event at Croixdale |

If you have any additional questions, please call me at work or on my personal cell 218-261-1299.

Attachment: Investment Report Card
 Urban Deer Population Control Policies and Procedures



STATE OF MINNESOTA
OFFICE OF THE STATE AUDITOR

SUITE 500
 525 PARK STREET
 SAINT PAUL, MN 55103-2139

REBECCA OTTO
 STATE AUDITOR

(651) 296-2551 (Voice)
 (651) 296-4755 (Fax)
state.auditor@state.mn.us (E-mail)
 1-800-627-3529 (Relay Service)

Investment Report Card

Bayport Fire Relief Association
 For the Year Ended December 31, 2010

One-Year	13.0%
Three-Year	1.8%
Five-Year	4.3%
Ten-Year	2.3%
Custom Benchmark (One-Year)	13.3%

Rates of Return

	<u>Asset Allocations</u>		
	Domestic Stock	International Stock	Bonds
As of 01/01/10	68.2%	2.3%	21.6%
As of 12/31/10	66.1%	2.1%	19.6%
	Cash	Other	Other
	7.7%	0.2%	0.2%
	12.0%		

Benchmark Information

<u>2010 Index Returns</u>	<u>2010 State Board of Investment Returns</u>
Russell 3000 (Domestic Stock)	SBI Bond Market 9.0%
MSCI ACWI ex. U.S. (International Stock)	SBI Common Stock 17.3%
Barclays Capital Aggregate (Bonds)	SBI Growth Share 16.9%
90-Day U.S. Treasury Bill (Cash)	SBI Income Share 13.4%
Russell 3000 (Other)	SBI International Share 12.3%
	SBI Money Market 0.2%

This Investment Report Card is provided for informational purposes and should not be construed as containing investment or legal advice, and its contents are subject to revision.

URBAN DEER POPULATION CONTROL
POLICIES AND PROCEDURES

Minnesota Department of Natural Resources

February 2, 2007

POLICY

1. Wildlife is owned by the State (MS 97A.025), however the State is not liable for damages caused by wildlife (MS 3.736).
2. The Minnesota Department of Natural Resources (DNR) manages deer populations primarily through regulated hunting seasons. When a local governmental unit (LGU) precludes hunting through weapons discharge or other ordinances, responsibility for deer population management reverts substantially to the LGU.
3. DNR provides technical assistance and coordination to LGU's for controlling deer populations.

PROCEDURES

1. DNR Area Wildlife Managers maintain a Wildlife Complaint Inquiry Log, detailing locations and nature of deer damage, which is provided to local governments on request.
2. When citizens request deer population control, they are referred to the LGU.
3. When the LGU decides to address deer population control the Area Wildlife Manager provides the following assistance:
 - A. Assist with the development of deer population surveys.
 - B. Provide estimates of probable population growth and deer removal needs to meet desired population density goals.
 - C. Meet with the LGU, citizens and committees/task forces to discuss possible control options and make recommendations.
4. If the LGU decides to pursue deer population control, DNR requires the following:
 - A. Deer population estimate.
 - B. Deer population goal.
 - C. Public involvement: an open process to allow citizen discussion/input, such as public

meetings, hearings or committees.

MN URBAN DEER CONTROL

Page 2

- D. A written plan to achieve and maintain the population goal, including information on non-lethal damage abatement techniques.
 - E. Keep and maintain accurate records of deer-vehicle collisions.
 - F. Institute and maintain a standardized system to record citizen complaints.
5. DNR strongly recommends that the LGU also do the following, so that results of deer control can be measured.
- A. Survey public opinion and experiences in the area/community, preferably with a statistically valid mail and/or interview instrument.
 - B. Survey deer damage to vegetation in natural areas.
6. Upon completion of a deer management plan, if deer removal outside of normal hunting is proposed, the LGU must apply in writing for a DNR deer removal permit annually to remove a specific number of deer. Population control methods which may be approved are shooting with firearms or archery equipment, including trapping deer and dispatching them in the trap, and experimental immunocontraception (see Minnesota Rule 6212.1750 PERMITS FOR USE OF CONTRACEPTIVE CHEMICALS). Trap and transfer of deer will not be allowed.
7. The LGU must provide DNR with data on sex, age and location of deer taken, as well as number and sex of fetus' present in females.
8. All deer taken must be field dressed and donated to charitable organizations, conservation organizations or otherwise need individuals.