

**CITY OF BAYPORT  
CITY COUNCIL MEETING  
Council Chambers, 294 North 3<sup>rd</sup> Street  
August 1, 2016**

**REGULAR MEETING**

**6:00 P.M.**

**CALL TO ORDER**

**ROLL CALL (St. Ores, Carlson, Goldston, Hanson, McGann)**

**APPROVAL OF AGENDA**

**PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS**

1. The July recycling award recipient is Brad Hallett who will be awarded for his recycling efforts, with funding made possible by a grant from Washington County.
2. Night to Unite Proclamation
3. Presentation of *Bayport In Bloom* Front Entry Garden Contest awards

**OPEN FORUM**

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person).*

1. Reverend Linda Tossey, People's Congregational Church Centennial Celebration
2. Sally Anderson, Community Thread

**CONSENT AGENDA**

Consider a resolution adopting items 1 through 9

- |  | <u><b>TAB #</b></u> |
|--|---------------------|
| 1. July 11, 2016 City Council meeting minutes  | 1                   |
| 2. July payables and receipts ((check numbers 007310-007447)   | 2                   |
| 3. July building, plumbing and mechanical permits report   | 3                   |
| 4. Donation of \$25.00 to the Fire Department from Lawrence and Sharon Peterson  | 4                   |
| 5. Hiring of Brittany Lepowsky as a part-time police officer and PERA declaration<br><i>(Resolution 16-__)</i>                             | 5                   |
| 6. Letter of retirement from Building Official John Buckley  | 6                   |
| 7. Special event application from Anna Scheel, American Cancer Society, for a fundraiser at Barker's Alps Park on August 10, 2016          | 7                   |
| 8. Lawful Gambling Premises Permit from Bayport American Legion for Mallard's on the St. Croix located at 101 5 <sup>th</sup> Avenue South | 8                   |
| 9. Donation to the Bayport Community Action League for Derby Days fireworks display  | 9                   |

**SWEARING IN OF POLICE OFFICER BRITTANY LEPOWSKY**

**PUBLIC HEARINGS**

**TAB #**

**UNFINISHED BUSINESS**

1. Update on a potential community solar garden project opportunity

**NEW BUSINESS**

1. Consider an amendment to Chapter 38 – Offenses and Miscellaneous Provisions of the Bayport City Code of Ordinances regarding temporary family health care dwellings 10
2. Consider a building official/inspection services agreement 11

**CITY COUNCIL LIAISON REPORTS**

- STAFF/CITY ADMINISTRATOR REPORTS** 12

**CITY COUNCIL ITEMS AND ANNOUNCEMENTS**

- 1.
- 2.

**ADJOURNMENT**

**RESOLUTION NO. 16-**

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,  
WASHINGTON COUNTY, MINNESOTA HELD AUGUST 1, 2016**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 1<sup>st</sup> day of August 2016 at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember \_\_\_\_\_ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-9 FROM THE  
AUGUST 1, 2016 CITY COUNCIL AGENDA**

1. July 11, 2016 City Council meeting minutes
2. July payables and receipts (check numbers 007310-007447)
3. July building, plumbing and mechanical permits report
4. Donation of \$25.00 to the Fire Department from Lawrence and Sharon Peterson
5. Hiring of Brittany Lepowsky as a part-time police officer and PERA declaration  
(Resolution 16-\_\_\_)
6. Letter of retirement from Building Official John Buckley
7. Special event application from Anna Scheel, American Cancer Society, for a fundraiser at Barker's Alps Park on August 10, 2016
8. Lawful Gambling Premises Permit from Bayport American Legion for Mallard's on the St. Croix located at 101 5<sup>th</sup> Avenue South
9. Donation to the Bayport Community Action League for Derby Days fireworks display

The motion for adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –  
Connie Carlson –  
Michele Hanson –

Dan Goldston –  
Patrick McGann –

**WHEREUPON**, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, this 1<sup>st</sup> day of August 2016.

ATTEST:

\_\_\_\_\_  
Logan Martin, City Administrator

\_\_\_\_\_  
Susan St. Ores, Mayor

**CITY OF BAYPORT  
CITY COUNCIL MEETING MINUTES  
COUNCIL CHAMBERS  
JULY 11, 2016  
6:00 P.M.**

**CALL TO ORDER**

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of July 11, 2016 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

**ROLL CALL**

Members Present: Mayor Susan St. Ores, Councilmembers Connie Carlson, Dan Goldston, Michele Hanson and Patrick McGann

Members Absent: None

Staff Present: City Administrator Logan Martin, Police Chief Laura Eastman, Fire Chief Allen Eisinger, Public Works Supervisor Mel Horak, City Engineer John Parotti, City Attorney Andy Pratt, and Assistant City Administrator/Planner Sara Taylor

**APPROVAL OF AGENDA**

It was moved by Councilmember Carlson and seconded by Councilmember Goldston to approve the July 11, 2016 City Council agenda. Motion carried 5-0.

**PROCLAMATIONS/COMMENDATIONS/PETITIONS/ANNOUNCEMENTS**

1. The June recycling award recipient is Elizabeth Johnson who will be awarded for her recycling efforts, with funding made possible by a grant from Washington County.

**OPEN FORUM**

**CONSENT AGENDA**

Mayor St. Ores read items 1-11 on the consent agenda.

Councilmember McGann introduced the following resolution and moved its adoption:

**Resolution 16-07**

**RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-11 FROM THE  
JULY 11, 2016 CITY COUNCIL AGENDA**

1. June 6, 2016 City Council workshop meeting minutes
2. June 6, 2016 City Council regular meeting minutes
3. June payables and receipts (check numbers 007258-007356)
4. June building, plumbing and mechanical permits report
5. Appointment of Election Judges for 2016 primary and general elections
6. Renewal of 2:00 a.m. closing liquor license for Woody's Bar and Grill, 109 3<sup>rd</sup> Street North
7. Temporary on-sale liquor license for Stillwater Knights of Columbus on August 19, 2016, for Andersen Quarter Century Club Picnic
8. Special event application from Mary Ostertag for the Mark Ostertag Memorial 5K Walk/Run on August 20, 2016
9. Pay application #13 from Kraus Anderson and subcontractors for Fire Hall construction
10. Donation of air boat from Marty Seibert to the Fire Department
11. Joint Powers Agreement with State of Minnesota for use of the criminal justice data communications network

Administrator Martin noted the air boat donation is valued at approximately \$40,000. Councilmembers acknowledged the generosity of Marty Seibert's donation.

The motion for adopting the foregoing resolution was duly seconded by Councilmember Hanson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye

Dan Goldston – aye

Patrick McGann – aye

Connie Carlson – aye

Michele Hanson – aye

## **PUBLIC HEARINGS**

### **UNFINISHED BUSINESS**

#### Update on the recruitment and hiring process for the new Public Works Director/City Engineer:

Administrator Martin reported the city's initial candidate for the position declined the opportunity, and staff is currently vetting the second candidate. He anticipates a decision will be made soon whether to offer the position to this candidate or pursue other options. An update will be provided at the next meeting.

### **NEW BUSINESS**

Consider a bid award for the construction of a municipal parking lot at 169 3<sup>rd</sup> Street North and authorization to proceed with the project: City Engineer Parotti reviewed the final design that has a single entrance off Highway 95 and will accommodate 22 parking spaces, including one handicap space and a turnaround area. The landscape plan was reviewed and will include rain gardens around the perimeter and a cement walkway from the north side of the lot to the back patio of Not Justa Café, at the site of a current gate access. Councilmember Hanson questioned whether a turnaround area was needed and referenced the similar design of the City Hall parking lot that does not have a turnaround area. Engineer Parotti said it was a conservative judgment call on whether the turnaround is warranted; however, it was noted the area could easily be converted to a parking space. Councilmembers liked the option of having the space by the café walkway striped for the turnaround area. Administrator Martin said staff will continue discussions with the owner of the bar/restaurant on the south side of the lot regarding potential improvements and the possibility of adding a cement walkway to that business in the future. Mayor St. Ores noted there will be less parking spaces once the parking lot is completed; however, the lot will meet the standards for stormwater management and provide a visually appealing area with an improved parking surface.

Administrator Martin said three competitive bids were received for the project. Miller Excavating was the low bidder, with a base bid of \$199,382.50. The project was bid with two alternates for concrete sidewalk work (alternate #1) and electrical improvements for streetlights (alternate #2), bringing Miller's total low bid to \$236,442.50. Staff recommended awarding the base bid work and alternate #1 (\$6,980). There is funding in the streets department for the sidewalk work and it would not affect the city's overall funding contribution for the parking lot project. The 2015 estimate for the project was \$153,000.00, but it was based on a different design and did not incorporate all of the stormwater management requirements. Staff has been reviewing options to reduce the city's investment to close the gap between the project costs and remaining Tax Increment Finance (TIF) funds that must be spent by the end of 2016. It is estimated an investment of between \$60,000-\$80,000 in city funds will be needed to complete the project. Staff is recommending the bid be awarded, with staff pursuing options to reduce the overall project costs by removing items, rebidding items at a later date, pursuing grant opportunities with the Middle St. Croix Watershed Management Organization (MSCWMO) for planting the rain garden, and/or having city staff complete some of the items. To date, staff has identified

\$48,016 of potential cost reductions, which brings the project base bid down to \$151,356.50. Adding alternate #1 cost of \$6,980 brings a total recommended bid award to Miller Excavating in the amount of \$158,346.50. The amount of cost savings is fluid but staff estimates a city expenditure of \$70,000-\$75,000 to complete the project; originally the city estimated an out-of-pocket expenditure of \$30,000-\$40,000. The grant cycle for the MSCWMO would dictate that the rain garden plantings would be installed in 2017, and the need for erosion control in the interim was recognized. Engineer Parotti said alternate #2 is not directly related to the parking lot project but bids were solicited to hopefully benefit from economy of scale, since similar work is required for the parking lot project. Although awarding this work to replace two aging electrical service cabinets is not recommended at this time, the cost estimate will be useful for future capital improvement planning. There will be four lamp posts in the lot, similar to those at Lakeside Park. Councilmember McGann questioned whether four lights were necessary, and Engineer Parotti said luminary calculations confirmed the number, based on the height of the posts and trees in the area. If the project is awarded tonight, work would begin in early August and be completed by the end of October, however staff would work with the contractor to expedite completion.

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to award the 169 3<sup>rd</sup> Street North Parking Lot Project to Miller Excavating, Inc., Stillwater, Minnesota, as outlined in the tabulation of bids for the base bid and alternate #1, excluding the landscaping and other items as presented, in the amount of \$158,346.50. Motion carried 5-0.

#### **COUNCIL LIAISON REPORTS**

Councilmember Hanson reviewed the June 20, 2016 meeting of the Central St. Croix Valley Joint Cable Commission, noting budget modifications and new accounting software have streamlined processes and made financial information more accessible. Valley Access Channels has been expanding their coverage, including the Stillwater Area High School commencement and area sporting events.

Councilmember Goldston reported on the June 9, 2016 Middle St. Croix Watershed Management Organization meeting, where phosphorous management was discussed. Residents were reminded to bag leaves and grass clippings to prevent phosphorus from entering area waterways.

Councilmember Carlson reported on the June 21, 2016 Library Board meeting and encouraged parents to check out the multitude of summer programs available for children. The next meeting is scheduled for July 19, 2016, 6:00 p.m., at the library and the public is welcome to attend.

Mayor St. Ores attended the Dane's Place fundraiser on June 25.

#### **STAFF/CITY ADMINISTRATOR REPORTS**

Fire Chief Eisinger reported the department has responded to 635 calls year-to-date. He reviewed his written report, including training, meetings, station tours and community events. He recognized the generous donation of the airboat and trailer from retired department firefighter Marty Seibert. The department is in the process of retrofitting the equipment and setting up training and procedures, as well as identifying funding sources for the required work before it can be put into service later this year. The airboat will provide year-round access for water-related emergencies.

Police Chief Eastman reviewed her written report, including past and upcoming community events. She invited residents to attend Night to Unite at Lakeside Park on August 2, from 5-8 p.m. She reported the department had 3,360 reports for service in 2015, of which 199 were ordinance related. Year-to-date in 2016, there have been 1,774 reports for service, 88 of which were ordinance violations. She explained calls for service have gone up since the Police Department took over ordinance violations 1 ½ years ago.

She explained the process for addressing code and ordinance violations, which focuses on community policing whereby a resident is educated on the city code ordinance and given the opportunity to correct the violation before further action is taken. She reported Officer Cameron is now certified to complete commercial motor vehicle inspections, including certifying city vehicles. She thanked the Fred C. and Katherine B. Andersen Foundation for a \$30,000 grant used for the purchase of new pedestrian street signs, a portable speed sign and body-worn cameras. The department expects to have the body-worn cameras purchased and in use within the next six to nine months. She recognized the positive verbal and written support law enforcement has received recently.

Public Works Supervisor Horak provided a verbal update on June activity. He noted there are now approximately 900 utility meters that get read during the quarterly utility billing process. He requested that people refrain from feeding the ducks and geese at Lakeside Park. Feeding encourages fowl to stay in the area, which creates unhealthy conditions and a time-consuming cleanup effort. He said a new meter reading system is in the capital improvement plan and will be pursued when the new department head is hired. Discussion ensued on the next steps with the infrastructure feasibility study that was put on hold pending completion of other major projects that are now complete. Administrator Martin said the project is also pending a decision on a new Public Works Director/Engineer. Councilmembers encouraged staff to continue moving the project forward.

Assistant City Administrator/Planner Taylor reviewed her written report, including development of an administrative policy to allow temporary signage for Bayport Community Action League events that are co-sponsored by the city. Staff is working with Washington County on the potential acquisition of land along the St. Croix River, through the Washington County Land and Water Legacy Program. The county and city will be cost-sharing the appraisal for the parcels, on target for completion by September 15. She has been preparing for the 2016 election and reminded residents of the Primary Election on August 9 and General Election on November 8. All Bayport residents vote at City Hall; polls are open from 7 a.m. to 8 p.m. The Inspiration Nature Center is now available to rent and provides an option for year-round reservations. Nominations for the *Bayport in Bloom* Front Entry Garden Contest are being accepted through July 13.

Administrator Martin said the upcoming City Council workshops in August and September will focus on the 2017 budget. He provided an update on the city's exploration of participating in a community solar garden, as part of a Metropolitan Council initiative. He met with Geronimo Energy, a wind and solar energy developer, regarding participation in one of their approved solar gardens in Washington County. He will analyze the cost benefits to the city and provide a recommendation at a future meeting. He attended a meeting at Andersen Corporation with Mayor St. Ores that focused on recreational and connectivity opportunities for communities near the St. Croix Crossing Project. Washington County Commissioner Gary Kriesel spearheaded the discussion with community leaders to explore recreational activities from the Boom Site north of Stillwater to Bayport, as the new bridge nears completion. Items discussed were welcome centers, bike paths and shared transportation between Stillwater and Bayport.

## **CITY COUNCIL ITEMS AND ANNOUNCEMENTS**

1. Councilmember Hanson asked staff to explore providing recycling options at community events.

## **ADJOURNMENT**

It was moved by Councilmember Hanson and seconded by Councilmember Goldson to adjourn the meeting at 7:15 p.m. Motion carried 5-0.

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City Administrator/Clerk

**CITY OF BAYPORT**  
**\*Budget Control Summary**

Current Period: JULY 2016

Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance
<b>FUND 101 GENERAL</b>				
Revenue Accounts				
DEPT 00000 GENERAL GOVERNMENT	\$1,920,019.00	\$988,907.76	\$931,111.24	48.49%
DEPT 41200 MAYOR & COUNCIL	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41240 RECYCLING	\$6,000.00	\$6,520.00	-\$520.00	-8.67%
DEPT 41600 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41602 CURB & SIDEWALK PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$104,000.00	\$62,930.33	\$41,069.67	39.49%
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42000 PUBLIC SAFE CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42100 POLICE	\$94,900.00	\$56,410.59	\$38,489.41	40.56%
DEPT 42200 FIRE PROTECTION	\$434,242.00	\$188,310.42	\$245,931.58	56.63%
DEPT 42201 FIRE STATION	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 STREET MAINT	\$7,000.00	\$1,552.50	\$5,447.50	77.82%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 PARKS	\$32,150.00	\$18,747.03	\$13,402.97	41.69%
DEPT 43201 PERRO PARK PROJECT/PLAN	\$0.00	\$3,500.00	-\$3,500.00	0.00%
DEPT 43300 CEMETERY	\$12,000.00	\$11,405.00	\$595.00	4.96%
DEPT 44100 PROJECT	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Revenue Accounts</b>	<b>\$2,610,311.00</b>	<b>\$1,338,283.63</b>	<b>\$1,272,027.37</b>	<b>48.73%</b>
Expenditure Accounts				
DEPT 00000 GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41100 ELECTIONS	\$4,500.00	\$1,108.57	\$3,391.43	75.37%
DEPT 41200 MAYOR & COUNCIL	\$154,601.00	\$119,554.57	\$35,046.43	22.67%
DEPT 41240 RECYCLING	\$6,895.00	\$2,997.93	\$3,897.07	56.52%
DEPT 41400 ADMINISTRATION	\$161,041.00	\$73,137.19	\$87,903.81	54.58%
DEPT 41910 PLANNING & ZONING	\$252,853.00	\$117,709.99	\$135,143.01	53.45%
DEPT 41940 MUNICIPAL BUILDINGS	\$50,131.00	\$29,841.52	\$20,289.48	40.47%
DEPT 42100 POLICE	\$817,428.00	\$369,525.46	\$447,902.54	54.79%
DEPT 42200 FIRE PROTECTION	\$506,185.00	\$181,032.21	\$325,152.79	64.24%
DEPT 42201 FIRE STATION	\$0.00	\$55,398.22	-\$55,398.22	0.00%
DEPT 43100 STREET MAINT	\$312,784.00	\$85,031.82	\$227,752.18	72.81%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43135 56TH ST & PICKETT AVE TRAIL	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43140 HAYNER/2ND ST. S UTILITY PR	\$0.00	\$433.85	-\$433.85	0.00%
DEPT 43160 STREET LIGHTING	\$31,750.00	\$14,733.10	\$17,016.90	53.60%
DEPT 43200 PARKS	\$65,126.00	\$31,617.47	\$33,508.53	51.45%
DEPT 43300 CEMETERY	\$7,475.00	\$2,387.56	\$5,087.44	68.06%
DEPT 44100 PROJECT	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Expenditure Accounts</b>	<b>\$2,370,769.00</b>	<b>\$1,084,509.46</b>	<b>\$1,286,259.54</b>	<b>54.25%</b>

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CITY OF BAYPORT

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\*Fund Summary -  
Budget to Actual©

Page 1

JULY 2016

	2016 YTD Budget	JULY MTD Amount	2016 YTD Amount	2016 YTD Balance	2016 % YTD Budget
<b>FUND 101 GENERAL</b>					
Revenue	\$2,610,311.00	\$835,978.24	\$1,338,283.63	\$1,272,027.37	51.27%
Expenditure	\$2,370,769.00	\$52,084.23	\$1,084,509.46	\$1,286,259.54	45.75%
		\$783,894.01	\$253,774.17		
<b>FUND 102 STREET RECONSTRUCTION</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 103 G O TIF BD FUND 1990 CAP PROJ</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$480.00	-\$480.00	0.00%
		\$0.00	-\$480.00		
<b>FUND 106 TIF ECON DEV DIST 2</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 107 TIF REDEVELOPMENT DISTRICT 2-1</b>					
Revenue	\$0.00	\$22,520.93	\$22,520.93	-\$22,520.93	0.00%
Expenditure	\$0.00	\$20,268.84	\$20,268.84	-\$20,268.84	0.00%
		\$2,252.09	\$2,252.09		
<b>FUND 200 FIRE EQUIPMENT REPLACEMENT FUN</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 201 D.A.R.E.</b>					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 202 DRUG FORFEITURE</b>					
Revenue	\$0.00	\$0.00	\$1,600.00	-\$1,600.00	0.00%
Expenditure	\$0.00	\$0.00	\$442.50	-\$442.50	0.00%
		\$0.00	\$1,157.50		
<b>FUND 203 PUBLIC WORKS EQUIPMENT REPL</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 204 RECREATION CAP EQUIP &amp; MAINT</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 205 TAX STABILIZATION FUND</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT

07/28/16 6:46 AM

\*Fund Summary -  
Budget to Actual©

Page 2

JULY 2016

	2016 YTD Budget	JULY MTD Amount	2016 YTD Amount	2016 YTD Balance	2016 % YTD Budget
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 206 WATER/SEWER IMPROVEMENT FUND</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 207 PARK IMPROVEMENT FUND</b>					
Revenue	\$0.00	\$2,000.00	\$12,000.00	-\$12,000.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$2,000.00	\$12,000.00		
<b>FUND 208 PRISON SEWER PROJECT</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 209 DEVELOPER REIMBURSED PROJECTS</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 210 K-9 UNIT</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 211 LIBRARY</b>					
Revenue	\$295,800.00	\$131,836.34	\$138,350.99	\$157,449.01	46.77%
Expenditure	\$295,730.72	\$9,986.46	\$150,531.01	\$145,199.71	50.90%
		\$121,849.88	-\$12,180.02		
<b>FUND 300 ANDERSEN WINDOWS EQUIP GRANT</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 303 GO TIF BOND 1990 DEBT SERVICE</b>					
Revenue	\$0.00	\$44,380.10	\$44,380.10	-\$44,380.10	0.00%
Expenditure	\$0.00	\$4,338.22	\$279,423.15	-\$279,423.15	0.00%
		\$40,041.88	-\$235,043.05		
<b>FUND 306 DEBT GO BOND 2015A \$2,025,000</b>					
Expenditure	\$0.00	\$25,156.25	\$25,156.25	-\$25,156.25	0.00%
		-\$25,156.25	-\$25,156.25		
<b>FUND 311 GO IMPROV BONDS OF 1992 DEBT S</b>					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 400 NEW FIRE STATION</b>					

CITY OF BAYPORT

07/28/16 6:46 AM

\*Fund Summary -  
Budget to Actual©

Page 3

JULY 2016

	2016 YTD Budget	JULY MTD Amount	2016 YTD Amount	2016 YTD Balance	2016 % YTD Budget
Revenue	\$0.00	\$54,252.22	\$120,631.66	-\$120,631.66	0.00%
Expenditure	\$0.00	\$2,048.53	\$1,392,875.87	-\$1,392,875.87	0.00%
		\$52,203.69	-\$1,272,244.21		
<b>FUND 412 CEMETERY CAPITAL IMPROV</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 413 POLICE EQUIPMENT FUND</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 414 OFFICE AUTOMATION</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 415 MUNICIPAL BLDGS MAINT</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 416 PERRO CREEK OUTLET</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 601 WATER</b>					
Revenue	\$359,250.00	\$3,894.81	\$20,503.24	\$338,746.76	5.71%
Expenditure	\$526,458.00	\$28,485.72	\$208,544.60	\$317,913.40	39.61%
		-\$24,590.91	-\$188,041.36		
<b>FUND 602 SEWER</b>					
Revenue	\$640,000.00	\$1,600.00	\$3,956.94	\$636,043.06	0.62%
Expenditure	\$337,012.00	\$37,576.06	\$393,131.41	-\$56,119.41	116.65%
		-\$35,976.06	-\$389,174.47		
<b>FUND 800 INVESTMENTS-POOLED</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 803 P &amp; Z ESCROWS</b>					
Revenue	\$0.00	\$10,000.00	\$9,403.47	-\$9,403.47	0.00%
Expenditure	\$0.00	\$628.09	\$2,518.15	-\$2,518.15	0.00%
		\$9,371.91	\$6,885.32		
<b>FUND 851 NON EXP TRUST</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

**CITY OF BAYPORT**  
**\*Fund Summary -**  
**Budget to Actual©**  
 JULY 2016

07/28/16 6:46 AM  
 Page 4

	<del>2015</del> YTD Budget	JULY MTD Amount	2016 YTD Amount	<del>2016</del> YTD Balance	<del>2016</del> % YTD Budget
		\$0.00	\$0.00		
<b>Report Total</b>		\$925,890.24	-\$1,846,250.28		

**CITY OF BAYPORT**  
**REVENUE SUMMARY YTD THRU 07/31/2016**

FUND	FUND Descr	2016 Budget	2016 YTD Amt	2016 % of Budget	2016 % of Budget Remain
FUND 101	GENERAL	\$2,610,311.00	\$1,338,283.63	51.27%	48.73%
FUND 102	STREET RECONSTRUCTION	\$0.00	\$0.00	0.00%	0.00%
FUND 103	G O TIF BD FUND 1990 CAP PRO	\$0.00	\$0.00	0.00%	0.00%
FUND 106	TIF ECON DEV DIST 2	\$0.00	\$0.00	0.00%	0.00%
FUND 107	TIF REDEVELOPMENT DISTRICT	\$0.00	\$22,520.93	0.00%	0.00%
FUND 200	FIRE EQUIPMENT REPLACEMENT	\$0.00	\$0.00	0.00%	0.00%
FUND 202	DRUG FORFEITURE	\$0.00	\$1,600.00	0.00%	0.00%
FUND 203	PUBLIC WORKS EQUIPMENT REP	\$0.00	\$0.00	0.00%	0.00%
FUND 204	RECREATION CAP EQUIP & MAIN	\$0.00	\$0.00	0.00%	0.00%
FUND 205	TAX STABILIZATION FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 206	WATER/SEWER IMPROVEMENT F	\$0.00	\$0.00	0.00%	0.00%
FUND 207	PARK IMPROVEMENT FUND	\$0.00	\$12,000.00	0.00%	0.00%
FUND 208	PRISON SEWER PROJECT	\$0.00	\$0.00	0.00%	0.00%
FUND 209	DEVELOPER REIMBURSED PROJE	\$0.00	\$0.00	0.00%	0.00%
FUND 210	K-9 UNIT	\$0.00	\$0.00	0.00%	0.00%
FUND 211	LIBRARY	\$295,800.00	\$138,350.99	46.77%	53.23%
FUND 300	ANDERSEN WINDOWS EQUIP GR	\$0.00	\$0.00	0.00%	0.00%
FUND 303	GO TIF BOND 1990 DEBT SERVIC	\$0.00	\$44,380.10	0.00%	0.00%
FUND 400	NEW FIRE STATION	\$0.00	\$120,631.66	0.00%	0.00%
FUND 412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	0.00%	0.00%
FUND 413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 414	OFFICE AUTOMATION	\$0.00	\$0.00	0.00%	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	\$0.00	\$0.00	0.00%	0.00%
FUND 416	PERRO CREEK OUTLET	\$0.00	\$0.00	0.00%	0.00%
FUND 601	WATER	\$359,250.00	\$20,503.24	5.71%	94.29%
FUND 602	SEWER	\$640,000.00	\$3,956.94	0.62%	99.38%
FUND 800	INVESTMENTS-POOLED	\$0.00	\$0.00	0.00%	0.00%
FUND 803	P & Z ESCROWS	\$0.00	\$9,403.47	0.00%	0.00%
FUND 851	NON EXP TRUST	\$0.00	\$0.00	0.00%	0.00%
		\$3,905,361.00	\$1,711,630.96	43.83%	56.17%

**CITY OF BAYPORT**  
**MONTHLY RECEIPTS**

Period Name: JULY

FUN	Tran Date	Amount	Refer	Comments	Account Descr
<b>FUND 101 GENERAL</b>					
101	07/27/16	\$515,814.20	16929	TAX SETTLEMENT 7/1/2016	R 101-00000-31000 GENERAL
101	07/06/16	\$50.00	6175	LIQUOR - TEMP (PER DAY) Andersen Corp	R 101-00000-32100 BUSINES
101	07/20/16	\$212.23	6204	GAMBLING PROCEEDS ck # 11772	R 101-00000-32204 GAMBLIN
101	07/27/16	\$254,634.00	16925	2016 LGA & PERA AID	R 101-00000-33401 LOCAL G
101	07/27/16	\$1,330.00	16925	2016 LGA & PERA AID	R 101-00000-33402 PERA RA
101	07/13/16	\$30.00	6177	ASSESSMENT SEARCH CK # 2339	R 101-00000-34105 USER FEE
101	07/13/16	\$30.00	6177	ASSESSMENT SEARCH CK # 2339	R 101-00000-34105 USER FEE
101	07/13/16	\$15.00	6178	ASSESSMENT SEARCH CK # 2347	R 101-00000-34105 USER FEE
101	07/13/16	\$15.00	6178	ASSESSMENT SEARCH CK # 2346	R 101-00000-34105 USER FEE
101	07/13/16	\$30.00	6202	ASSESSMENT SEARCH CK # 2350	R 101-00000-34105 USER FEE
101	07/26/16	\$30.00	6245	ASSESSMENT SEARCH CK # 2390	R 101-00000-34105 USER FEE
101	07/26/16	\$30.00	6245	ASSESSMENT SEARCH CK # 2390	R 101-00000-34105 USER FEE
101	07/26/16	\$30.00	6246	ASSESSMENT SEARCH CK # 2402	R 101-00000-34105 USER FEE
101	07/27/16	\$8,779.60	16929	TAX SETTLEMENT 7/1/2016	R 101-00000-36101 SPECIAL
101	07/27/16	\$2,362.44	16929	TAX SETTLEMENT 7/1/2016	R 101-00000-36103 SPEC ASS
101	07/11/16	\$2,485.00	6188	SAC	G 101-20102 S A C CHARGES
101	07/19/16	\$2,485.00	6221	SAC	G 101-20102 S A C CHARGES
101	07/06/16	\$7.50	6172	BUILDING SURCHARGE Modern Home Buil	G 101-20104 STATE SURCHA
101	07/11/16	\$1.00	6187	STATE SURCHARGE - COMMERCIAL The	G 101-20104 STATE SURCHA
101	07/11/16	\$150.00	6188	BUILDING SURCHARGE Capstone Homes	G 101-20104 STATE SURCHA
101	07/19/16	\$162.50	6221	BUILDING SURCHARGE Norcutt Homes #1	G 101-20104 STATE SURCHA
101	07/25/16	\$4.00	6223	BUILDING SURCHARGE Carlson #1324	G 101-20104 STATE SURCHA
101	07/25/16	\$1.00	6237	PLUMBING SURCHARGE - RESIDENTIAL J	G 101-20104 STATE SURCHA
101	07/25/16	\$5.18	6240	BUILDING SURCHARGE WS&D Permit Serv	G 101-20104 STATE SURCHA
101	07/06/16	\$0.67	6093	State Sales Tax CK # 5739	G 101-20603 SALES TAX PAY
101	07/06/16	\$0.66	6093	State Sales Tax CK # 5740	G 101-20603 SALES TAX PAY
101	07/06/16	\$0.67	6093	State Sales Tax CK # 235	G 101-20603 SALES TAX PAY
101	07/06/16	\$0.66	6093	State Sales Tax CK # 6337	G 101-20603 SALES TAX PAY
101	07/06/16	\$45.83	6113	State Sales Tax CASH	G 101-20603 SALES TAX PAY
101	07/01/16	\$7.13	6157	State Sales Tax Zawislak #3266	G 101-20603 SALES TAX PAY
101	07/01/16	\$1.78	6166	State Sales Tax CASH - OSWALD	G 101-20603 SALES TAX PAY
101	07/05/16	\$1.78	6167	State Sales Tax cash - scheel	G 101-20603 SALES TAX PAY
101	07/05/16	\$5.34	6169	State Sales Tax	G 101-20603 SALES TAX PAY
101	07/05/16	\$14.25	6169	State Sales Tax Kemper #2111	G 101-20603 SALES TAX PAY
101	07/05/16	\$5.34	6169	State Sales Tax	G 101-20603 SALES TAX PAY
101	07/05/16	\$14.25	6170	State Sales Tax Bruneau #4206	G 101-20603 SALES TAX PAY
101	07/05/16	\$1.78	6171	State Sales Tax Kyndberg #2446	G 101-20603 SALES TAX PAY
101	07/07/16	\$5.34	6173	State Sales Tax Peaceful Living #7452	G 101-20603 SALES TAX PAY
101	07/06/16	\$5.34	6174	State Sales Tax Mau #7056	G 101-20603 SALES TAX PAY
101	07/06/16	\$1.78	6176	State Sales Tax Conroy - Cash	G 101-20603 SALES TAX PAY
101	07/11/16	\$1.78	6180	State Sales Tax Pony Preschool	G 101-20603 SALES TAX PAY
101	07/07/16	\$10.69	6181	State Sales Tax HarrisRebar #07877	G 101-20603 SALES TAX PAY
101	07/14/16	\$3.33	6182	State Sales Tax Sockness #7337	G 101-20603 SALES TAX PAY
101	07/07/16	\$1.78	6183	State Sales Tax American Legion #30150	G 101-20603 SALES TAX PAY
101	07/11/16	\$5.34	6184	State Sales Tax Madden #10071	G 101-20603 SALES TAX PAY
101	07/11/16	\$10.69	6185	State Sales Tax Jarvis #5035	G 101-20603 SALES TAX PAY
101	07/11/16	\$1.78	6186	State Sales Tax Swenson #4198	G 101-20603 SALES TAX PAY
101	07/11/16	\$3.33	6189	State Sales Tax Flom #9201	G 101-20603 SALES TAX PAY
101	07/11/16	\$3.33	6189	State Sales Tax Milbrandt #8061	G 101-20603 SALES TAX PAY
101	07/11/16	\$3.33	6189	State Sales Tax Walker #2344	G 101-20603 SALES TAX PAY
101	07/11/16	\$1.78	6191	State Sales Tax Sue Dahm #7186	G 101-20603 SALES TAX PAY
101	07/11/16	\$1.78	6191	State Sales Tax	G 101-20603 SALES TAX PAY

**CITY OF BAYPORT  
MONTHLY RECEIPTS**

Period Name: JULY

FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	07/14/16	\$1.79	6192	State Sales Tax	G 101-20603 SALES TAX PAY
101	07/14/16	\$0.71	6192	State Sales Tax Joe Reding - Cash	G 101-20603 SALES TAX PAY
101	07/11/16	\$5.34	6193	State Sales Tax Carlson #5067	G 101-20603 SALES TAX PAY
101	07/11/16	\$3.33	6194	State Sales Tax Bell #7125	G 101-20603 SALES TAX PAY
101	07/11/16	\$7.13	6196	State Sales Tax McGaffigan #11528	G 101-20603 SALES TAX PAY
101	07/11/16	\$1.78	6197	State Sales Tax CASH - Arneson	G 101-20603 SALES TAX PAY
101	07/11/16	\$5.34	6198	State Sales Tax Pederson #21151	G 101-20603 SALES TAX PAY
101	07/11/16	\$1.78	6199	State Sales Tax CASH - Fritsche	G 101-20603 SALES TAX PAY
101	07/19/16	\$14.25	6200	State Sales Tax Dresler/Versella #172	G 101-20603 SALES TAX PAY
101	07/14/16	\$3.33	6205	State Sales Tax BAUMAN #1145	G 101-20603 SALES TAX PAY
101	07/19/16	\$14.25	6209	State Sales Tax Moriarty #8795	G 101-20603 SALES TAX PAY
101	07/18/16	\$1.78	6210	State Sales Tax Okerstrom #3205	G 101-20603 SALES TAX PAY
101	07/18/16	\$14.25	6212	State Sales Tax McKinney #5058	G 101-20603 SALES TAX PAY
101	07/18/16	\$3.33	6213	State Sales Tax Mathre #1276	G 101-20603 SALES TAX PAY
101	07/18/16	\$3.33	6213	State Sales Tax Chad's Choppers #2979	G 101-20603 SALES TAX PAY
101	07/18/16	\$3.33	6214	State Sales Tax Buffalo, Jr. #16163	G 101-20603 SALES TAX PAY
101	07/18/16	\$3.33	6214	State Sales Tax	G 101-20603 SALES TAX PAY
101	07/18/16	\$3.33	6214	State Sales Tax	G 101-20603 SALES TAX PAY
101	07/18/16	\$1.78	6215	State Sales Tax Henningsgaard #1091	G 101-20603 SALES TAX PAY
101	07/18/16	\$3.33	6217	State Sales Tax Dickinson #5286	G 101-20603 SALES TAX PAY
101	07/19/16	\$10.69	6218	State Sales Tax UAW Local 722 #24424	G 101-20603 SALES TAX PAY
101	07/19/16	\$5.34	6222	State Sales Tax Schmidt #3039	G 101-20603 SALES TAX PAY
101	07/19/16	\$1.78	6224	State Sales Tax Cash - Iams	G 101-20603 SALES TAX PAY
101	07/26/16	\$14.25	6225	State Sales Tax Shikhlinski #2868	G 101-20603 SALES TAX PAY
101	07/26/16	\$5.99	6233	State Sales Tax CASH	G 101-20603 SALES TAX PAY
101	07/25/16	\$5.34	6241	State Sales Tax Miranda Gilbert #2121	G 101-20603 SALES TAX PAY
101	07/25/16	\$1.78	6242	State Sales Tax Kaske #9278	G 101-20603 SALES TAX PAY
101	07/26/16	\$3.33	6244	State Sales Tax CASH - Conroy-Schell	G 101-20603 SALES TAX PAY
101	07/26/16	\$3.33	6248	State Sales Tax CASH - ROBIN HETCHLER	G 101-20603 SALES TAX PAY
101	07/26/16	\$3.33	6248	State Sales Tax	G 101-20603 SALES TAX PAY
101	07/26/16	\$3.33	6249	State Sales Tax Murphy #5638	G 101-20603 SALES TAX PAY
101	07/26/16	\$0.41	6250	State Sales Tax CASH - CLEMENS	G 101-20603 SALES TAX PAY
101	07/26/16	\$7.13	6251	State Sales Tax Coakley #10014 (\$80.34)/	G 101-20603 SALES TAX PAY
101	07/06/16	\$69.89	6114	HEALTH PARTNERS CK # 0028542428	G 101-27109 HEALTH PARTN
101	07/06/16	\$75.00	6114	HEALTH SAVING ACCT. CK # 0028542428	G 101-27122 H S A
101	07/25/16	\$200.00	6239	REFUSE HAUL LICENSE Twin City Refuse	R 101-41240-32100 BUSINES
101	07/25/16	\$50.00	6236	CONTRACTOR LICENSE - SPECIALTY M&S	R 101-41910-32100 BUSINES
101	07/19/16	\$25.00	6206	DUMPSTER/BULK CONTAINER Ziemer #5	R 101-41910-32200 NONBUSI
101	07/18/16	\$15.00	6216	SPECIAL EVENT APP - NONPROFIT/PUBLI	R 101-41910-32200 NONBUSI
101	07/21/16	\$50.00	6220	VEGETATIVE CUT PERMIT Wyffels #3821	R 101-41910-32200 NONBUSI
101	07/20/16	\$25.00	6226	SIGN PERMIT - TEMPORARY CASH - JANE	R 101-41910-32200 NONBUSI
101	07/25/16	\$50.00	6236	VEGETATIVE CUT PERMIT	R 101-41910-32200 NONBUSI
101	07/27/16	\$25.00	6252	FENCE PERMIT Irlbeck #6711	R 101-41910-32200 NONBUSI
101	07/06/16	\$265.50	6172	BUILDING PERMIT Modern Home Builders	R 101-41910-32210 BUILDIN
101	07/11/16	\$184.00	6187	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	07/11/16	\$2,256.75	6188	BUILDING PERMIT Capstone Homes #673	R 101-41910-32210 BUILDIN
101	07/11/16	\$1,466.89	6188	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	07/19/16	\$2,406.75	6221	BUILDING PERMIT Norcutt Homes #1271	R 101-41910-32210 BUILDIN
101	07/19/16	\$1,564.39	6221	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	07/25/16	\$162.25	6223	BUILDING PERMIT Carlson #1324	R 101-41910-32210 BUILDIN
101	07/25/16	\$206.50	6240	BUILDING PERMIT WS&D Permit Service	R 101-41910-32210 BUILDIN
101	07/25/16	\$79.00	6237	PLUMBING PERMIT - RESIDENTIAL Johns	R 101-41910-32220 PLUMBIN
101	07/11/16	\$368.00	6187	MECHANICAL PERMIT - COMMERCIAL The	R 101-41910-32230 MECHANI
101	07/20/16	\$3,313.28	6228	BUILDING INSPECTIONS (LAKE ST. CROI	R 101-41910-34103 LAKELAN

**CITY OF BAYPORT**  
**MONTHLY RECEIPTS**

07/28/16 6:48 AM  
Page 3

Period Name: JULY

FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	07/14/16	\$46.67	6182	SAFETY CAMP REGISTRATION Sockness #	R 101-42100-34105 USER FEE
101	07/11/16	\$46.67	6189	SAFETY CAMP REGISTRATION Milbrandt	R 101-42100-34105 USER FEE
101	07/11/16	\$46.67	6189	SAFETY CAMP REGISTRATION Flom #920	R 101-42100-34105 USER FEE
101	07/11/16	\$46.67	6189	SAFETY CAMP REGISTRATION Walker #2	R 101-42100-34105 USER FEE
101	07/11/16	\$46.67	6194	SAFETY CAMP REGISTRATION Bell #7125	R 101-42100-34105 USER FEE
101	07/14/16	\$46.67	6205	SAFETY CAMP REGISTRATION BAUMAN #	R 101-42100-34105 USER FEE
101	07/18/16	\$46.67	6213	SAFETY CAMP REGISTRATION Mathre #1	R 101-42100-34105 USER FEE
101	07/18/16	\$46.67	6213	SAFETY CAMP REGISTRATION Chad's Cho	R 101-42100-34105 USER FEE
101	07/18/16	\$46.67	6214	SAFETY CAMP REGISTRATION Buffalo, Jr.	R 101-42100-34105 USER FEE
101	07/18/16	\$46.67	6214	SAFETY CAMP REGISTRATION	R 101-42100-34105 USER FEE
101	07/18/16	\$46.67	6214	SAFETY CAMP REGISTRATION	R 101-42100-34105 USER FEE
101	07/18/16	\$46.67	6217	SAFETY CAMP REGISTRATION Dickinson	R 101-42100-34105 USER FEE
101	07/26/16	\$46.67	6244	SAFETY CAMP REGISTRATION CASH - Co	R 101-42100-34105 USER FEE
101	07/26/16	\$46.67	6248	SAFETY CAMP REGISTRATION	R 101-42100-34105 USER FEE
101	07/26/16	\$46.67	6248	SAFETY CAMP REGISTRATION CASH - RO	R 101-42100-34105 USER FEE
101	07/26/16	\$46.67	6249	SAFETY CAMP REGISTRATION Murphy #5	R 101-42100-34105 USER FEE
101	07/26/16	\$5.75	6250	POLICE REPORTS CASH - CLEMENS	R 101-42100-34201 POLICE A
101	07/27/16	\$2,178.12	16927	JUN 2016 TRAIL COURT/POLICE DEPT.	R 101-42100-35101 COURT FI
101	07/20/16	\$150.00	6219	DONATIONS POLICE (U/N) 1st State Bank	R 101-42100-36231 DONATIO
101	07/27/16	\$40.00	16926	TOBACCO COM	R 101-42100-36241 REFUNDS
101	07/27/16	\$156.00	16928	BAYPORT FIRE REIMB TRAINING	E 101-42200-105 FIRE RUNS,
101	07/20/16	\$1,210.34	6231	FIRE PROTECTION PERMITS CK # 60206	R 101-42200-32200 NONBUSI
101	07/25/16	\$250.00	6238	FIRE INSPECTION Moroshek #6092	R 101-42200-34101 FIRE INS
101	07/14/16	\$8,786.97	6203	FIRE SERVICE CONTRACT CK # 12828	R 101-42200-34202 FIRE CON
101	07/27/16	\$11,260.75	6234	FIRE SERVICE CONTRACT CK # 10538	R 101-42200-34202 FIRE CON
101	07/27/16	\$11,260.75	6234	FIRE SERVICE CONTRACT CK # 10538	R 101-42200-34202 FIRE CON
101	07/18/16	\$25.00	6195	FIRE DONATIONS Peterson #734	R 101-42200-36232 DONATIO
101	07/06/16	\$9.33	6093	BOAT TRAILER PARKING PERMIT CK # 57	R 101-43200-34780 PARK FEE
101	07/06/16	\$9.34	6093	BOAT TRAILER PARKING PERMIT CK # 23	R 101-43200-34780 PARK FEE
101	07/06/16	\$9.33	6093	BOAT TRAILER PARKING PERMIT CK # 63	R 101-43200-34780 PARK FEE
101	07/06/16	\$9.34	6093	BOAT TRAILER PARKING PERMIT CK # 57	R 101-43200-34780 PARK FEE
101	07/06/16	\$643.17	6113	BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FEE
101	07/01/16	\$100.00	6157	BEACHHOUSE - RESIDENT(FRI-SUN) Zawi	R 101-43200-34780 PARK FEE
101	07/01/16	\$25.00	6166	BOAT TRAILER PARKING PERMIT CASH -	R 101-43200-34780 PARK FEE
101	07/05/16	\$25.00	6167	BOAT TRAILER PARKING PERMIT cash - s	R 101-43200-34780 PARK FEE
101	07/05/16	\$200.00	6169	BEACH HOUSE - NONRESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	07/05/16	\$75.00	6169	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	07/05/16	\$75.00	6169	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	07/05/16	\$200.00	6170	BEACH HOUSE - NONRESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	07/05/16	\$25.00	6171	BOAT TRAILER PARKING PERMIT Kyndber	R 101-43200-34780 PARK FEE
101	07/07/16	\$75.00	6173	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	07/06/16	\$75.00	6174	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	07/06/16	\$25.00	6176	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	07/11/16	\$25.00	6180	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	07/07/16	\$150.00	6181	BEACH HOUSE - NONRESIDENT(M-TH) Ha	R 101-43200-34780 PARK FEE
101	07/07/16	\$25.00	6183	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	07/11/16	\$75.00	6184	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	07/11/16	\$150.00	6185	BEACH HOUSE - NONRESIDENT(M-TH) Ja	R 101-43200-34780 PARK FEE
101	07/11/16	\$25.00	6186	BOAT TRAILER PARKING PERMIT Swenso	R 101-43200-34780 PARK FEE
101	07/11/16	\$25.00	6191	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	07/11/16	\$25.00	6191	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	07/14/16	\$25.00	6192	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	07/14/16	\$10.00	6192	PARK FIELD-COURT RENTAL FEE Joe Redi	R 101-43200-34780 PARK FEE
101	07/11/16	\$75.00	6193	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE

**CITY OF BAYPORT  
MONTHLY RECEIPTS**

07/28/16 6:48 AM  
Page 4

Period Name: JULY

FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	07/11/16	\$100.00	6196	BEACHHOUSE - RESIDENT(FRI-SUN) McG	R 101-43200-34780 PARK FEE
101	07/11/16	\$25.00	6197	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	07/11/16	\$75.00	6198	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	07/11/16	\$25.00	6199	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	07/19/16	\$200.00	6200	BEACH HOUSE - NONRESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	07/19/16	\$200.00	6209	BEACH HOUSE - NONRESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	07/18/16	\$25.00	6210	BOAT TRAILER PARKING PERMIT Okerstr	R 101-43200-34780 PARK FEE
101	07/18/16	\$200.00	6212	BEACH HOUSE - NONRESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	07/18/16	\$25.00	6215	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	07/19/16	\$150.00	6218	PICNIC SHELTER - RESIDENT (101-250)	R 101-43200-34780 PARK FEE
101	07/19/16	\$75.00	6222	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	07/19/16	\$25.00	6224	BOAT TRAILER PARKING PERMIT Cash - I	R 101-43200-34780 PARK FEE
101	07/26/16	\$200.00	6225	BEACH HOUSE - NONRESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	07/26/16	\$84.01	6233	BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FEE
101	07/25/16	\$75.00	6241	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	07/25/16	\$25.00	6242	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	07/26/16	\$100.00	6251	BEACHHOUSE - RESIDENT(FRI-SUN) Coak	R 101-43200-34780 PARK FEE
101	07/11/16	\$800.00	6190	CEMETERY - GRAVE Schwalm #3026	R 101-43300-34940 CEMETER
101	07/18/16	\$300.00	6211	CEMETERY - OPEN/CLOSE GRAVE - CREM	R 101-43300-34940 CEMETER
<b>FUND 101 GENER</b>		\$842,846.16			
<b>FUND 107 TIF REDEVELOPMENT DISTRICT 2-1</b>					
107	07/27/16	\$22,520.93	16929	TAX SETTLEMENT 7/1/2016	R 107-00000-31000 GENERAL
<b>FUND 107 TIF RE</b>		\$22,520.93			
<b>FUND 206 WATER/SEWER IMPROVEMENT FUND</b>					
206	07/18/16	\$66.10	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	07/12/16	\$313.26	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	07/12/16	\$1,200.33	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	07/12/16	\$736.67	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	07/12/16	\$2.77	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	07/12/16	\$7.12	0	UB Receipt Serv 41 TRUNK SEWER 1ST	G 206-12103 A/R GEN BILLIN
206	07/13/16	\$552.44	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	07/12/16	\$80.91	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	07/13/16	\$77.16	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	07/13/16	\$79.41	0	UB Receipt Serv 31 TRUNK/S COMB	G 206-12103 A/R GEN BILLIN
206	07/13/16	\$356.34	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	07/13/16	\$19.97	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	07/12/16	\$54.18	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	07/12/16	\$2.70	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	07/12/16	\$114.82	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	07/12/16	\$27.93	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	07/12/16	\$56.91	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	07/13/16	\$72.48	0	UB Receipt Serv 21 TRUNK/W COMB	G 206-12103 A/R GEN BILLIN
206	07/21/16	\$8.01	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	07/18/16	\$182.76	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	07/18/16	\$1,108.32	0	UB Receipt Serv 28 TRUNK W/IND	G 206-12103 A/R GEN BILLIN
206	07/18/16	\$849.37	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	07/18/16	\$263.51	0	UB Receipt Serv 38 TRUNK S/IND	G 206-12103 A/R GEN BILLIN
206	07/18/16	\$74.94	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	07/18/16	\$50.45	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	07/18/16	\$172.80	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	07/18/16	\$99.12	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	07/18/16	\$1,205.64	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN

**CITY OF BAYPORT  
MONTHLY RECEIPTS**

07/28/16 6:48 AM  
Page 5

Period Name: JULY

FUN	Tran Date	Amount	Refer	Comments	Account Descr
206	07/21/16	\$16.80	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	07/21/16	\$20.70	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	07/18/16	\$51.04	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	07/27/16	\$260.90	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	07/27/16	\$1.50	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	07/27/16	\$141.60	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	07/27/16	\$1.57	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	07/27/16	\$44.70	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	07/27/16	\$22.17	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	07/27/16	\$4.20	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	07/27/16	\$3.18	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	07/21/16	\$14.70	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	07/14/16	\$32.53	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	07/14/16	\$11.65	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	07/14/16	\$563.69	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	07/14/16	\$32.58	0	UB Receipt Serv 21 TRUNK/W COMB	G 206-12103 A/R GEN BILLIN
206	07/14/16	\$5.40	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	07/14/16	\$325.97	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
<b>FUND 206 WATE</b>		<b>\$9,391.30</b>			
<b>FUND 207 PARK IMPROVEMENT FUND</b>					
207	07/11/16	\$1,000.00	6188	PARK DEDICATION	R 207-00000-34780 PARK FEE
207	07/19/16	\$1,000.00	6221	PARK DEDICATION	R 207-00000-34780 PARK FEE
<b>FUND 207 PARK I</b>		<b>\$2,000.00</b>			
<b>FUND 211 LIBRARY</b>					
211	07/27/16	\$130,995.61	16929	TAX SETTLEMENT 7/1/2016	R 211-45500-31000 GENERAL
211	07/20/16	\$120.00	6227	LIBRARY SERVICE CHARGE CASH	R 211-45500-34760 LIBRARY
211	07/20/16	\$140.00	6208	LIBRARY RENT CK # 10960	R 211-45500-36220 RENTAL I
211	07/20/16	\$40.00	6208	LIBRARY RENT CK # 317309	R 211-45500-36220 RENTAL I
211	07/20/16	\$40.00	6208	LIBRARY RENT CK # 317653	R 211-45500-36220 RENTAL I
211	07/20/16	\$100.00	6207	LIBRARY DONATIONS CK # 00062841	R 211-45500-36230 DONATIO
211	07/20/16	\$400.73	6229	LIBRARY REFUNDS & REIMB. PROF FEES	R 211-45500-36240 REFUNDS
<b>FUND 211 LIBRA</b>		<b>\$131,836.34</b>			
<b>FUND 303 GO TIF BOND 1990 DEBT SERVICE</b>					
303	07/27/16	\$44,380.10	16929	TAX SETTLEMENT 7/1/2016	R 303-00000-31000 GENERAL
<b>FUND 303 GO TIF</b>		<b>\$44,380.10</b>			
<b>FUND 400 NEW FIRE STATION</b>					
400	07/14/16	\$22,546.75	6203	FIRE DEPT. SHARE BOND REIMBURSEME	R 400-00000-39310 COMPETI
400	07/20/16	\$23,205.37	6231	FIRE DEPT. SHARE BOND REIMBURSEME	R 400-00000-39310 COMPETI
400	07/27/16	\$4,250.05	6234	FIRE DEPT. SHARE BOND REIMBURSEME	R 400-00000-39310 COMPETI
400	07/27/16	\$4,250.05	6234	FIRE DEPT. SHARE BOND REIMBURSEME	R 400-00000-39310 COMPETI
<b>FUND 400 NEW F</b>		<b>\$54,252.22</b>			
<b>FUND 601 WATER</b>					
601	07/12/16	\$24.08	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	07/12/16	\$1,568.38	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	07/27/16	\$10.32	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	07/27/16	\$430.99	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	07/14/16	\$291.12	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	07/12/16	\$23.85	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	07/12/16	\$4,084.64	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	07/14/16	\$3.18	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING

**CITY OF BAYPORT  
MONTHLY RECEIPTS**

Period Name: JULY

FUN	Tran Date	Amount	Refer	Comments	Account Descr
601	07/14/16	\$381.28	0	UB Receipt Serv 6 WATER METER2	G 601-14601 WATER BILLING
601	07/27/16	\$46.03	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	07/27/16	\$2.50	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	07/13/16	\$12.72	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	07/13/16	\$107.92	0	UB Receipt Serv 6 WATER METER2	G 601-14601 WATER BILLING
601	07/13/16	\$1,901.12	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	07/13/16	\$7,176.31	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	07/27/16	\$2.27	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	07/14/16	\$122.00	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	07/14/16	\$7,495.08	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	07/12/16	\$3.18	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	07/21/16	\$256.24	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	07/18/16	\$25.44	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	07/18/16	\$2,296.68	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	07/12/16	\$15,650.22	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	07/18/16	\$12,526.60	0	UB Receipt Serv 3 INDUSTRIAL	G 601-14601 WATER BILLING
601	07/18/16	\$810.96	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	07/18/16	\$17,301.58	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	07/18/16	\$1,485.08	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	07/18/16	\$2,324.40	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	07/21/16	\$232.84	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	07/27/16	\$1.59	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	07/27/16	\$14.08	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	07/27/16	\$97.97	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	07/12/16	\$719.99	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	07/27/16	\$3,506.56	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	07/11/16	\$1,200.00	6188	WATER CONNECTION ; TO 1 IN	R 601-46120-34601 WATER H
601	07/19/16	\$1,200.00	6221	WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	07/11/16	\$350.00	6188	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	07/19/16	\$350.00	6221	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	07/12/16	\$54.99	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	07/13/16	\$150.92	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	07/18/16	\$5.00	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	07/27/16	\$95.00	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	07/18/16	\$84.94	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	07/14/16	\$48.82	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	07/12/16	\$350.14	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	07/21/16	\$5.00	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
<b>FUND 601 WATE</b>		<b>\$84,832.01</b>			

**FUND 602 SEWER**

602	07/12/16	\$84.40	0	UB Receipt Serv 15 1ST SEWER	G 602-14602 SEWER BILLING
602	07/12/16	\$953.55	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	07/27/16	\$21,685.52	0	UB Receipt Serv 19 PRISON SEWER	G 602-14602 SEWER BILLING
602	07/12/16	\$314.41	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	07/12/16	\$597.80	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	07/27/16	\$1,600.39	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	07/12/16	\$8,135.66	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	07/12/16	\$10.00	0	UB Receipt Serv 24 SEWER COMMER	G 602-14602 SEWER BILLING
602	07/12/16	\$24.65	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	07/21/16	\$88.85	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	07/14/16	\$3,660.72	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	07/14/16	\$136.25	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	07/14/16	\$271.10	0	UB Receipt Serv 29 INSTIT SEWER	G 602-14602 SEWER BILLING

**CITY OF BAYPORT  
MONTHLY RECEIPTS**

Period Name: JULY

<b>FUN</b>	<b>Tran Date</b>	<b>Amount</b>	<b>Refer</b>	<b>Comments</b>	<b>Account Descr</b>
602	07/18/16	\$11,370.07	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	07/18/16	\$3,165.05	0	UB Receipt Serv 23 INDUSTRI SEW	G 602-14602 SEWER BILLING
602	07/18/16	\$600.80	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	07/18/16	\$550.80	0	UB Receipt Serv 29 INSTTT SEWER	G 602-14602 SEWER BILLING
602	07/18/16	\$572.84	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	07/18/16	\$1.11	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	07/27/16	\$14.65	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	07/21/16	\$161.50	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	07/27/16	\$68.31	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	07/27/16	\$2.50	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	07/27/16	\$248.45	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	07/27/16	\$12.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	07/13/16	\$1,200.95	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	07/13/16	\$48.50	0	UB Receipt Serv 20 SEWER ONLY	G 602-14602 SEWER BILLING
602	07/13/16	\$256.43	0	UB Receipt Serv 14 SEWER METER	G 602-14602 SEWER BILLING
602	07/13/16	\$3,952.65	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	07/27/16	\$34.30	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	07/27/16	\$2.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	07/18/16	\$1,117.20	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	07/11/16	\$800.00	6188	SEWER CONNECTION (INCLUDES INSPEC	R 602-46200-34651 SEWER H
602	07/19/16	\$800.00	6221	SEWER CONNECTION (INCLUDES INSPEC	R 602-46200-34651 SEWER H
<b>FUND 602 SEWER</b>		<u>\$62,544.41</u>			
<b>FUND 803 P &amp; Z ESCROWS</b>					
803	07/13/16	\$10,000.00	6179	MATTAMY MN PARTNERSHIP ESCROW CK	R 803-80055-34100 P & Z PE
<b>FUND 803 P &amp; Z E</b>		<u>\$10,000.00</u>			
		<u>\$1,264,603.47</u>			

**CITY OF BAYPORT**  
**EXPENSE SUMMARY YTD THRU 07/31/2016**

7 Month = 58.38

DEPT	DEPT Descr	2016 Budget	2016 YTD Amt	Balance	2016 % of Budget Remain
<b>FUND 101 GENERAL</b>					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41100	ELECTIONS	\$4,500.00	\$1,108.57	\$3,391.43	75.37%
41200	MAYOR & COUNCIL	\$154,601.00	\$119,554.57	\$35,046.43	22.67%
41240	RECYCLING	\$6,895.00	\$2,997.93	\$3,897.07	56.52%
41400	ADMINISTRATION	\$161,041.00	\$73,137.19	\$87,903.81	54.58%
41910	PLANNING & ZONING	\$252,853.00	\$117,709.99	\$135,143.01	53.45%
41940	MUNICIPAL BUILDINGS	\$50,131.00	\$29,841.52	\$20,289.48	40.47%
42100	POLICE	\$817,428.00	\$369,525.46	\$447,902.54	54.79%
42200	FIRE PROTECTION	\$506,185.00	\$181,032.21	\$325,152.79	64.24%
42201	FIRE STATION	\$0.00	\$55,398.22	-\$55,398.22	0.00%
43100	STREET MAINT	\$312,784.00	\$85,031.82	\$227,752.18	72.81%
43130	STREET - FLOOD PREPARATION	\$0.00	\$0.00	\$0.00	0.00%
43135	56TH ST & PICKETT AVE TRAIL	\$0.00	\$0.00	\$0.00	0.00%
43140	HAYNER/2ND ST. S UTILITY PR	\$0.00	\$433.85	-\$433.85	0.00%
43160	STREET LIGHTING	\$31,750.00	\$14,733.10	\$17,016.90	53.60%
43200	PARKS	\$65,126.00	\$31,617.47	\$33,508.53	51.45%
43300	CEMETERY	\$7,475.00	\$2,387.56	\$5,087.44	68.06%
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 101 GENERAL</b>		<b>\$2,370,769.00</b>	<b>\$1,084,509.46</b>	<b>\$1,286,259.54</b>	<b>54.25%</b>
<b>FUND 208 PRISON SEWER PROJECT</b>					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 208 PRISON SEWER PROJECT</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>FUND 209 DEVELOPER REIMBURSED PROJECTS</b>					
41911	BAYTOWN DEVELOPMENTS	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
41913	EMERALD FALLS	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 209 DEVELOPER REIMBURSED PROJ</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>FUND 210 K-9 UNIT</b>					
42103	K - 9 UNIT	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 210 K-9 UNIT</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>FUND 211 LIBRARY</b>					
45500	LIBRARY	\$295,730.72	\$150,531.01	\$145,199.71	49.10%
<b>FUND 211 LIBRARY</b>		<b>\$295,730.72</b>	<b>\$150,531.01</b>	<b>\$145,199.71</b>	<b>49.10%</b>
<b>FUND 306 DEBT GO BOND 2015A \$2,025,000</b>					
41903	DEBT SERVICE	\$0.00	\$25,156.25	-\$25,156.25	0.00%
<b>FUND 306 DEBT GO BOND 2015A \$2,025,0</b>		<b>\$0.00</b>	<b>\$25,156.25</b>	<b>-\$25,156.25</b>	<b>0.00%</b>
<b>FUND 400 NEW FIRE STATION</b>					
42201	FIRE STATION	\$0.00	\$1,392,875.87	-\$1,392,875.87	0.00%
<b>FUND 400 NEW FIRE STATION</b>		<b>\$0.00</b>	<b>\$1,392,875.87</b>	<b>-\$1,392,875.87</b>	<b>0.00%</b>
<b>FUND 412 CEMETERY CAPITAL IMPROV</b>					

**CITY OF BAYPORT**  
**EXPENSE SUMMARY YTD THRU 07/31/2016**

07/28/16 6:48 AM  
Page 2

7 Month = 58.38

DEPT	DEPT Descr	2016 Budget	2016 YTD Amt	Balance	2016 % of Budget Remain
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43300	CEMETERY	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 CEMETERY CAPITAL IMPROV		\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND					
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND		\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41400	ADMINISTRATION	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
46120	WATER	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION		\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
41940	MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT		\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER					
41609	TCE EVAL GRANT	\$0.00	\$0.00	\$0.00	0.00%
41610	LYNN MOST PROJECT	\$0.00	\$0.00	\$0.00	0.00%
44151	TCE WATER MAIN IMPROVEME	\$0.00	\$0.00	\$0.00	0.00%
46110	WATER-PUMPHOUSE	\$52,650.00	\$43,128.79	\$9,521.21	18.08%
46120	WATER	\$473,808.00	\$165,415.81	\$308,392.19	65.09%
FUND 601 WATER		\$526,458.00	\$208,544.60	\$317,913.40	60.39%
FUND 602 SEWER					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$337,012.00	\$117,759.73	\$219,252.27	65.06%
46990	SEWER - NON-OPERATING	\$0.00	\$275,371.68	-\$275,371.68	0.00%
FUND 602 SEWER		\$337,012.00	\$393,131.41	-\$56,119.41	-16.65%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
80056	KYLE CARLSON	\$0.00	\$0.00	\$0.00	0.00%
FUND 800 INVESTMENTS-POOLED		\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%

**CITY OF BAYPORT**  
**EXPENSE SUMMARY YTD THRU 07/31/2016**

7 Month = 58.38

DEPT	DEPT Descr	2016 Budget	2016 YTD Amt	Balance	2016 % of Budget Remain
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
80001	ANDERSEN ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80003	BAYTOWN ANNEXATION	\$0.00	\$0.00	\$0.00	0.00%
80006	OSTERTAG VARIANCE	\$0.00	\$0.00	\$0.00	0.00%
80008	CHARLES LUTZ STREET VACATI	\$0.00	\$0.00	\$0.00	0.00%
80010	JERRY PETERSON ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80011	CAPTAINS CORNER	\$0.00	\$0.00	\$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP.	\$0.00	\$0.00	\$0.00	0.00%
80013	BAYPORT MARINA	\$0.00	\$0.00	\$0.00	0.00%
80014	GROUP 41	\$0.00	\$0.00	\$0.00	0.00%
80015	GARY SWAGER	\$0.00	\$0.00	\$0.00	0.00%
80016	PETE MILLER - PHASE 11/BAYT	\$0.00	\$0.00	\$0.00	0.00%
80017	AMERICAN LEGION POST 491	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	\$0.00	\$0.00	\$0.00	0.00%
80019	JG HAUSE CONSTRUCTION	\$0.00	\$360.02	-\$360.02	0.00%
80020	HYNNEK CUP APPLICATION	\$0.00	\$0.00	\$0.00	0.00%
80021	GORDON TELLINGHUISEN	\$0.00	\$0.00	\$0.00	0.00%
80022	DUANCE JOHNSON	\$0.00	\$0.00	\$0.00	0.00%
80023	MI-TECH SERVICES, INC.	\$0.00	\$0.00	\$0.00	0.00%
80024	RICK PARENT	\$0.00	\$0.00	\$0.00	0.00%
80025	JUDY SEEBERGER	\$0.00	\$0.00	\$0.00	0.00%
80026	MIDWEST PARA TRANSIT	\$0.00	\$0.00	\$0.00	0.00%
80027	CEMETARY - ST. MIKE S/ST. CH	\$0.00	\$0.00	\$0.00	0.00%
80028	ASPHALT SPEC - 111 CENTRAL	\$0.00	\$0.00	\$0.00	0.00%
80029	BRIAN ZELLER	\$0.00	\$0.00	\$0.00	0.00%
80030	LARKIN HOFFMAN & LUNDGREN	\$0.00	\$0.00	\$0.00	0.00%
80031	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80040	HEFTY	\$0.00	\$0.00	\$0.00	0.00%
80041	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80042	LANDFORM/VARDE GROUP	\$0.00	\$0.00	\$0.00	0.00%
80043	MAINSTREET HOLDING, LLC	\$0.00	\$0.00	\$0.00	0.00%
80044	HAYNER PROPERTY FEASIB STU	\$0.00	\$0.00	\$0.00	0.00%
80045	DRH-INSPIRATION PHASE II PL	\$0.00	\$0.00	\$0.00	0.00%
80046	JOE BUSH/DAVID KLINGER	\$0.00	\$0.00	\$0.00	0.00%
80047	JANE KEYES	\$0.00	\$0.00	\$0.00	0.00%
80048	KAEMMER/VRAMBOUT	\$0.00	\$0.00	\$0.00	0.00%
80049	AMERICAN LEGION	\$0.00	\$0.00	\$0.00	0.00%
80050	12 POINT ROAD	\$0.00	\$0.00	\$0.00	0.00%
80051	BERGSTROM/ ENG & GRADING	\$0.00	\$0.00	\$0.00	0.00%
80052	MILLER EXCAVATING WATER SE	\$0.00	\$0.00	\$0.00	0.00%
80053	CHRIS HAYNER	\$0.00	\$0.00	\$0.00	0.00%
80054	LYNN MOST	\$0.00	\$0.00	\$0.00	0.00%

**CITY OF BAYPORT**  
**EXPENSE SUMMARY YTD THRU 07/31/2016**

07/28/16 6:48 AM

Page 4

7 Month = 58.38

DEPT	DEPT Descr	2016 Budget	2016 YTD Amt	Balance	2016 % of Budget Remain
80055	MATTAMY MN PARTNERSHIP	\$0.00	\$2,158.13	-\$2,158.13	0.00%
80056	KYLE CARLSON	\$0.00	\$0.00	\$0.00	0.00%
80058	MILLER FARMS/DERRICK PHASE	\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS		\$0.00	\$2,518.15	-\$2,518.15	0.00%
		\$3,529,969.72	\$3,257,266.75	\$272,702.97	7.73%

**CITY OF BAYPORT**  
**MONTHLY EXPENSES 7310-7447**

07/28/16 6:50 AM

Page 1

Period Name: JULY

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr	
<b>FUND 101 GENERAL</b>										
<b>DEPT 41100 ELECTIONS</b>										
ECM PUBLISHERS, INC.	101	07/21/16	\$19.02	E	41100	350	CANDIDATE FILING POS	PRINTING & PUBL	007384	
ECM PUBLISHERS, INC.	101	07/27/16	\$12.68	E	41100	350	PUBLIC ACCURACY TEST	PRINTING & PUBL	007424	
			\$31.70							
<b>DEPT 41200 MAYOR &amp; COUNCIL</b>										
ECKBERG LAMMERS	101	07/26/16	\$500.00	E	41200	300	ATTEND CC MTGS	PROF SER-LEGAL	007423	
S E H	101	07/26/16	\$62.06	E	41200	301	ATTEND CC MTG	PROF SER-ENGIN	007437	
S E H	101	07/26/16	\$768.44	E	41200	301	ATTEND STAFF MTG	PROF SER-ENGIN	007437	
ECKBERG LAMMERS	101	07/26/16	\$1,030.75	E	41200	301	636 MINNEOSTA ST	PROF SER-ENGIN	007423	
S E H	101	07/26/16	\$84.00	E	41200	301	TARA JOHNSON EMAILS	PROF SER-ENGIN	007437	
ECKBERG LAMMERS	101	07/26/16	\$348.75	E	41200	301	GENERAL MATTERS	PROF SER-ENGIN	007423	
S E H	101	07/26/16	\$4,610.82	E	41200	301	MS4 PERMIT COORDINA	PROF SER-ENGIN	007437	
ADP, LLC	101	07/26/16	\$122.28	E	41200	302	BIWEEKLY & MTHLY PAY	CONTRACT SERVI	007412	
MUNICIPAL CODE CORPO	101	07/21/16	\$950.00	E	41200	302	7/2016-6/2017 ANNUAL	CONTRACT SERVI	007395	
ADP, LLC	101	07/26/16	\$15.11	E	41200	302	PAYROLL SERVICES	CONTRACT SERVI	007412	
SCHLENNER WENNER & C	101	07/12/16	\$13,455.00	E	41200	303	PREP FINANCIAL STATE	PROF SER-AUDIT	007368	
SCHLENNER WENNER & C	101	07/21/16	\$10,540.00	E	41200	303	PROFESSIONAL SERVICE	PROF SER-AUDIT	007398	
SCHLENNER WENNER & C	101	07/14/16	-\$13,455.00	E	41200	303	PREP FINANCIAL STATE	PROF SER-AUDIT	007368	
SCHLENNER WENNER & C	101	07/12/16	\$205.00	E	41200	303	ASSIST WITH YRLY PUBL	PROF SER-AUDIT	007368	
SCHLENNER WENNER & C	101	07/14/16	-\$205.00	E	41200	303	ASSIST WITH YRLY PUBL	PROF SER-AUDIT	007368	
SCHLENNER WENNER & C	101	07/21/16	\$205.00	E	41200	303	ASSISTANCE WITH YEAR	PROF SER-AUDIT	007398	
COMPLETE HEALTH ENVI	101	07/21/16	\$370.00	E	41200	306	JUNE 2016 MAINT PLAN	PROF SER-OTHER	007381	
ECM PUBLISHERS, INC.	101	07/21/16	\$259.94	E	41200	350	2015 FINANCIAL STATEM	PRINTING & PUBL	007384	
LEAGUE OF MN CITIES IN	101	07/26/16	\$555.55	E	41200	360	2013-2014 DEDUCTIBLE	INSURANCE/P&L	007428	
			\$20,422.70							
<b>DEPT 41240 RECYCLING</b>										
BAYPORT PRINTING HOU	101	07/21/16	\$917.27	E	41240	351	JUNE 2016 NEW LETTER	NEWS LETTER PRI	007378	
			\$917.27							
<b>DEPT 41400 ADMINISTRATION</b>										
ADP, LLC	101	07/26/16	\$122.28	E	41400	302	BIWEEKLY & MTHLY PAY	CONTRACT SERVI	007412	
ADP, LLC	101	07/26/16	\$15.11	E	41400	302	PAYROLL SERVICES	CONTRACT SERVI	007412	
POSTMASTER	101	07/26/16	\$43.00	E	41400	322	PERMIT # 9 FEE RENEW	POSTAGE	007436	
TAYLOR, SARA	101	07/21/16	\$397.98	E	41400	400	MILEAGE REIMBURSEME	USE OF PERSONA	007400	
TR COMPUTER SALES LLC	101	07/21/16	\$97.50	E	41400	416	DATTO LITE MTHLY STO	REPAIR/MAINT OF	007403	
U S BANK VISA	101	07/27/16	\$24.57	E	41400	416	JUL2016CC#4798175443	REPAIR/MAINT OF	007445	
BANYON DATA SYSTEMS	101	07/26/16	\$145.50	E	41400	416	POS SUPPORT RENEWAL	REPAIR/MAINT OF	007416	
TR COMPUTER SALES LLC	101	07/21/16	\$321.25	E	41400	416	COMPUTER CONSULTING	REPAIR/MAINT OF	007403	
			\$1,167.19							
<b>DEPT 41910 PLANNING &amp; ZONING</b>										
HOLIDAY FLEET	101	07/12/16	\$85.05	E	41910	212	JUNE 2016 FUEL SERVIC	MOTOR FUELS & L	007362	
S E H	101	07/26/16	\$125.98	E	41910	301	DRIVEWAY PERMIT APPL	PROF SER-ENGIN	007437	
S E H	101	07/26/16	\$419.93	E	41910	301	REVIEW CERT OF SURVE	PROF SER-ENGIN	007437	
ADP, LLC	101	07/26/16	\$122.28	E	41910	306	BIWEEKLY & MTHLY PAY	PROF SER-OTHER	007412	
ADP, LLC	101	07/26/16	\$15.11	E	41910	306	PAYROLL SERVICES	PROF SER-OTHER	007412	
POSTMASTER	101	07/26/16	\$21.50	E	41910	322	PERMIT # 9 FEE RENEW	POSTAGE	007436	
U S BANK VISA	101	07/27/16	\$20.48	E	41910	416	JUL2016CC#4798175443	REPAIR/MAINT OF	007445	
BANYON DATA SYSTEMS	101	07/26/16	\$121.25	E	41910	416	POS SUPPORT RENEWAL	REPAIR/MAINT OF	007416	
TR COMPUTER SALES LLC	101	07/21/16	\$321.25	E	41910	416	COMPUTER CONSULTING	REPAIR/MAINT OF	007403	
TR COMPUTER SALES LLC	101	07/21/16	\$81.25	E	41910	416	DATTO LITE MTHLY STO	REPAIR/MAINT OF	007403	
			\$1,334.08							

**CITY OF BAYPORT**  
**MONTHLY EXPENSES 7310-7447**

07/28/16 6:50 AM

Page 2

Period Name: JULY

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
<b>DEPT 41940 MUNICIPAL BUILDINGS</b>									
MN CLN SERVICES, INC.	101	07/27/16	\$238.80	E	41940	302	JUL 2016 MTHLY CLEANI	CONTRACT SERVI	007431
MN CLN SERVICES, INC.	101	07/21/16	\$39.00	E	41940	302	JUN 2016 JANITORIAL S	CONTRACT SERVI	007393
COMCAST	101	07/26/16	\$70.92	E	41940	321	AUG 2016 HIGHSPEED I	COMMUNICATION	007422
OFFICE OF ENT TECHNOL	101	07/26/16	\$550.30	E	41940	321	JUNE 2016 PHONES/CH	COMMUNICATION	007434
COMCAST	101	07/26/16	\$85.92	E	41940	321	JUNE 2016 LIBRARY HIG	COMMUNICATION	007422
COMCAST	101	07/26/16	\$5.00	E	41940	321	JUNE 2016 LIBRARY HIG	COMMUNICATION	007422
LEAGUE OF MN CITIES IN	101	07/26/16	\$0.00	E	41940	360	2013-2014 DEDUCTIBLE	INSURANCE/P&L	007428
XCEL	101	07/12/16	\$695.08	E	41940	380	MAY/JUNE 2016 GAS & E	ELECTRIC SERVIC	007376
XCEL	101	07/12/16	\$144.56	E	41940	381	MAY/JUNE 2016 GAS & E	FUEL FOR HEAT	007376
WASHINGTON COUNTY D	101	07/12/16	\$79.29	E	41940	415	11.029.20.23.0025	MUNICIPAL BUILD	007375
WASHINGTON COUNTY D	101	07/12/16	\$41.31	E	41940	415	10.029.20.34.0006	MUNICIPAL BUILD	007375
WASHINGTON COUNTY D	101	07/12/16	\$16.47	E	41940	415	10.029.20.31.0021	MUNICIPAL BUILD	007375
WASHINGTON COUNTY D	101	07/12/16	\$113.40	E	41940	415	11.029.20.23.0024	MUNICIPAL BUILD	007375
WASHINGTON COUNTY D	101	07/12/16	\$63.22	E	41940	415	15.029.20.21.0004	MUNICIPAL BUILD	007375
FIXMER, DON	101	07/21/16	\$10.69	E	41940	420	MATERIAL FOR CHAMBE	R & M BLDGS, ST	007386
FISCHER COMPANIES, INC	101	07/21/16	\$246.50	E	41940	420	CITY HALL ROOF LEAK	R & M BLDGS, ST	007385
<b>DEPT 41940 MUNICIPAL BUILDING</b>			\$2,400.46						
<b>DEPT 42100 POLICE</b>									
BAYPORT PRINTING HOU	101	07/21/16	\$665.00	E	42100	201	ROUTING RECORD ENVE	OFFICE SUPPLIES	007378
WILLMARTH, QUINN	101	07/21/16	\$50.94	E	42100	202	REFUND TOOL/POLICE D	UNIFORMS - MISC	007410
HOLIDAY FLEET	101	07/12/16	\$26.32	E	42100	212	JUNE 2016 FUEL SERVIC	MOTOR FUELS & L	007362
WASHINGTON COUNTY S	101	07/21/16	\$1,333.06	E	42100	212	JUNE FUEL/POLICE DEPT	MOTOR FUELS & L	007409
ECKBERG LAMMERS	101	07/12/16	\$2,510.12	E	42100	300	JUNE 2016 PROSECTIO	PROF SER-LEGAL	007359
BCA	101	07/18/16	-\$15.00	E	42100	306	BACKGROUND ROY/POLI	PROF SER-OTHER	007310
STILLWATER TOWING IN	101	07/12/16	\$150.00	E	42100	306	2013 DODGE CHARGER/	PROF SER-OTHER	007369
BCA	101	07/26/16	\$15.00	E	42100	306	BACKGROUND - GILSDO	PROF SER-OTHER	007417
STILLWATER MEDICAL GR	101	07/26/16	\$238.00	E	42100	306	NEW OFFICER - BRITTA	PROF SER-OTHER	007440
ADP, LLC	101	07/26/16	\$15.11	E	42100	306	PAYROLL SERVICES	PROF SER-OTHER	007412
ADP, LLC	101	07/26/16	\$122.28	E	42100	306	BIWEEKLY & MTHLY PAY	PROF SER-OTHER	007412
THOMAS REUTERS - WES	101	07/21/16	\$178.50	E	42100	321	JUNE 2016 MTHLY INFO	COMMUNICATION	007401
VERIZON WIRELESS	101	07/21/16	\$105.03	E	42100	321	PHONES/POLICE DEPT	COMMUNICATION	007407
VERIZON WIRELESS	101	07/21/16	\$132.81	E	42100	321	PHONES/POLICE DEPT.	COMMUNICATION	007407
POSTMASTER	101	07/26/16	\$53.75	E	42100	322	PERMIT # 9 FEE RENEW	POSTAGE	007436
LEAGUE OF MN CITIES IN	101	07/26/16	\$277.78	E	42100	360	2013-2014 DEDUCTIBLE	INSURANCE/P&L	007428
WASHINGTON COUNTY S	101	07/26/16	\$5,574.69	E	42100	391	Q2-16 RECORDS/POLICE	SHARED AUTOMA	007447
WASHINGTON COUNTY S	101	07/26/16	\$1,625.00	E	42100	391	Q2 - 16 ALERTS & MDC'S	SHARED AUTOMA	007447
BAYPORT TRANSMISSION	101	07/21/16	\$25.00	E	42100	412	2005 SATUM/POLICE DE	REP & MAINT VEH	007379
HEALTH EAST VEHICLE SE	101	07/12/16	\$46.64	E	42100	412	2015 DODGE CHARGER/	REP & MAINT VEH	007361
TR COMPUTER SALES LLC	101	07/21/16	\$81.25	E	42100	416	DATTO LITE MTHLY STO	REPAIR/MAINT OF	007403
BANYON DATA SYSTEMS	101	07/26/16	\$121.25	E	42100	416	POS SUPPORT RENEWAL	REPAIR/MAINT OF	007416
U S BANK VISA	101	07/27/16	\$20.48	E	42100	416	JUL2016CC#4798175443	REPAIR/MAINT OF	007445
TR COMPUTER SALES LLC	101	07/21/16	\$321.25	E	42100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	007403
<b>DEPT 42100 POLICE</b>			\$13,674.26						
<b>DEPT 42200 FIRE PROTECTION</b>									
HOLIDAY FLEET	101	07/12/16	\$641.31	E	42200	212	JUNE 2016 FUEL SERVIC	MOTOR FUELS & L	007362
POSTMASTER	101	07/26/16	\$64.50	E	42200	220	PERMIT # 9 FEE RENEW	OPERATING SUPP	007436
MUNICIPAL EMERGENCY	101	07/21/16	\$192.22	E	42200	240	SMALL TOOLS/FIRE DEP	SMALL TOOLS-EQ	007396
MUNICIPAL EMERGENCY	101	07/21/16	\$1,740.40	E	42200	240	FIRE DEPT.	SMALL TOOLS-EQ	007396
ADP, LLC	101	07/26/16	\$122.28	E	42200	306	BIWEEKLY & MTHLY PAY	PROF SER-OTHER	007412
ADP, LLC	101	07/26/16	\$15.11	E	42200	306	PAYROLL SERVICES	PROF SER-OTHER	007412
VERIZON WIRELESS	101	07/12/16	\$177.15	E	42200	321	PHONES MAY 24 - JUN 2	COMMUNICATION	007374

**CITY OF BAYPORT**  
**MONTHLY EXPENSES 7310-7447**

Period Name: JULY

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
VERIZON WIRELESS	101	07/12/16	\$80.04	E	42200	321	PHONES MAY 21 - JUN 2	COMMUNICATION	007374
LEAGUE OF MN CITIES IN	101	07/26/16	\$277.78	E	42200	360	2013-2014 DEDUCTIBLE	INSURANCE/P&L	007428
XCEL	101	07/12/16	\$86.27	E	42200	380	MAY/JUNE 2016 GAS & E	ELECTRIC SERVIC	007376
XCEL	101	07/12/16	\$40.53	E	42200	381	MAY/JUNE 2016 GAS & E	FUEL FOR HEAT	007376
MUNICIPAL EMERGENCY	101	07/21/16	\$1,695.00	E	42200	402	FLOW TEST/FIRE DEPT.	CONFERENCES &	007396
REGIONS HOSPITAL	101	07/12/16	\$300.00	E	42200	402	QTRLY CME APR 2016 -	CONFERENCES &	007367
BAYPORT TRANSMISSION	101	07/12/16	\$50.00	E	42200	412	2009 CHEV/FIRE DEPT.	REP & MAINT VEH	007357
CARQUEST OF STILLWAT	101	07/26/16	\$24.98	E	42200	412	VEH MAINT/FIRE DEPT.	REP & MAINT VEH	007420
PRO HYDRO-TESTING LLC	101	07/12/16	\$397.00	E	42200	419	HYDRO-TESTING/FIRE D	REPAIR & MAINT	007366
MENARDS-STILLWATER	101	07/21/16	\$8.75	E	42200	420	SUPPLIES/FIRE DEPT	R & M BLDGS, ST	007390
MENARDS-STILLWATER	101	07/12/16	\$20.83	E	42200	420	SUPPLIES/FIRE DEPT.	R & M BLDGS, ST	007365
<b>DEPT 42200 FIRE PROTECTION</b>			<b>\$5,934.15</b>						
<b>DEPT 43100 STREET MAINT</b>									
HOLIDAY FLEET	101	07/12/16	\$215.45	E	43100	212	JUNE 2016 FUEL SERVIC	MOTOR FUELS & L	007362
T. R. F. SUPPLY	101	07/26/16	\$878.60	E	43100	220	CAN LINERS/STREET DE	OPERATING SUPP	007443
U S BANK VISA	101	07/27/16	\$258.99	E	43100	240	JUL2016CC#4798175443	SMALL TOOLS-EQ	007445
ADP, LLC	101	07/26/16	\$15.11	E	43100	302	PAYROLL SERVICES	CONTRACT SERVI	007412
ADP, LLC	101	07/26/16	\$122.28	E	43100	302	BIWEEKLY & MTHLY PAY	CONTRACT SERVI	007412
STILLWATER MEDICAL GR	101	07/27/16	\$106.00	E	43100	306	TESTING/MEL - STREETS	PROF SER-OTHER	007440
POSTMASTER	101	07/26/16	\$10.75	E	43100	322	PERMIT # 9 FEE RENEW	POSTAGE	007436
LEAGUE OF MN CITIES IN	101	07/26/16	\$277.78	E	43100	360	2013-2014 DEDUCTIBLE	INSURANCE/P&L	007428
TR COMPUTER SALES LLC	101	07/21/16	\$64.25	E	43100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	007403
TR COMPUTER SALES LLC	101	07/21/16	\$16.25	E	43100	416	DATTO LITE MTHLY STO	REPAIR/MAINT OF	007403
TR COMPUTER SALES LLC	101	07/21/16	\$64.25	E	43100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	007403
BANYON DATA SYSTEMS	101	07/26/16	\$24.25	E	43100	416	POS SUPPORT RENEWAL	REPAIR/MAINT OF	007416
U S BANK VISA	101	07/27/16	\$4.09	E	43100	416	JUL2016CC#4798175443	REPAIR/MAINT OF	007445
T. A. SCHIFSKY & SONS I	101	07/27/16	\$275.04	E	43100	421	BITUMINOUS HOTMIX/S	REPAIR & MAINT	007442
ACTION RENTAL	101	07/26/16	\$92.00	E	43100	431	COMPACTOR RENTAL/ST	RENTAL OF EQUIP	007411
<b>DEPT 43100 STREET MAINT</b>			<b>\$2,425.09</b>						
<b>DEPT 43160 STREET LIGHTING</b>									
XCEL	101	07/12/16	\$2,153.09	E	43160	380	MAY/JUNE 2016 GAS & E	ELECTRIC SERVIC	007376
<b>DEPT 43160 STREET LIGHTING</b>			<b>\$2,153.09</b>						
<b>DEPT 43200 PARKS</b>									
HOLIDAY FLEET	101	07/12/16	\$234.98	E	43200	212	JUNE 2016 FUEL SERVIC	MOTOR FUELS & L	007362
POSTMASTER	101	07/26/16	\$0.00	E	43200	322	PERMIT # 9 FEE RENEW	POSTAGE	007436
LEAGUE OF MN CITIES IN	101	07/26/16	\$277.78	E	43200	360	2013-2014 DEDUCTIBLE	INSURANCE/P&L	007428
ACTION RENTAL	101	07/26/16	\$339.00	E	43200	410	BOB CAT RENTAL/PARK	REPAIR & MAINT	007411
CENTURY POWER EQUIP	101	07/26/16	\$28.68	E	43200	412	MIX OIL/PARKS DEPT.	REP & MAINT VEH	007421
CENTURY POWER EQUIP	101	07/26/16	\$145.75	E	43200	412	TRIMMER PARTS/PARKS	REP & MAINT VEH	007421
U S BANK VISA	101	07/27/16	\$4.09	E	43200	416	JUL2016CC#4798175443	REPAIR/MAINT OF	007445
BANYON DATA SYSTEMS	101	07/26/16	\$24.25	E	43200	416	POS SUPPORT RENEWAL	REPAIR/MAINT OF	007416
TR COMPUTER SALES LLC	101	07/21/16	\$16.25	E	43200	416	DATTO LITE MTHLY STO	REPAIR/MAINT OF	007403
TR COMPUTER SALES LLC	101	07/21/16	\$64.25	E	43200	416	COMPUTER CONSULTING	REPAIR/MAINT OF	007403
AMERICAN FLAGPOLE & F	101	07/26/16	\$209.00	E	43200	420	SOLAR FLAG POLE LIGHT	R & M BLDGS, ST	007414
MENARDS-STILLWATER	101	07/26/16	\$16.96	E	43200	420	HARDWARE/PARK DEPT.	R & M BLDGS, ST	007430
AIR FRESH PORTABLE TOI	101	07/26/16	\$78.75	E	43200	425	TENNIS CT 7/1/16-7/28/	SATILLITIES	007413
AIR FRESH PORTABLE TOI	101	07/26/16	\$78.75	E	43200	425	RIVERSIDE 6/29/16-7/26	SATILLITIES	007413
AIR FRESH PORTABLE TOI	101	07/26/16	\$157.50	E	43200	425	BARKERS 7/4/16-7/31/16	SATILLITIES	007413
<b>DEPT 43200 PARKS</b>			<b>\$1,675.99</b>						
<b>DEPT 43300 CEMETERY</b>									
HOLIDAY FLEET	101	07/12/16	\$104.25	E	43300	212	JUNE 2016 FUEL SERVIC	MOTOR FUELS & L	007362

**CITY OF BAYPORT**  
**MONTHLY EXPENSES 7310-7447**

Period Name: JULY

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
<b>DEPT 43300 CEMETERY</b>			\$104.25						
<b>FUND 101 GENERAL</b>			\$52,240.23						
<b>FUND 107 TIF REDEVELOPMENT DISTRICT 2-1</b>									
<b>DEPT 00000 GENERAL GOVERNMENT</b>									
PRESBYTERIAN HOMES	107	07/21/16	\$20,268.84	E	00000	306	1ST TAX SETTLEMENT	PROF SER-OTHER	007397
<b>DEPT 00000 GENERAL GOVERNMENT</b>			\$20,268.84						
<b>FUND 107 TIF REDEVELOPMENT DISTRICT</b>			\$20,268.84						
<b>FUND 211 LIBRARY</b>									
<b>DEPT 45500 LIBRARY</b>									
BAKER & TAYLOR	211	07/21/16	-\$3.00	E	45500	217	BOOKS	MATERIALS & PR	007377
BAKER & TAYLOR	211	07/21/16	\$245.38	E	45500	217	BOOKS	MATERIALS & PR	007377
BAKER & TAYLOR	211	07/21/16	\$274.03	E	45500	217	BOOKS	MATERIALS & PR	007377
BAKER & TAYLOR	211	07/21/16	\$251.34	E	45500	217	BOOKS	MATERIALS & PR	007377
BAKER & TAYLOR	211	07/21/16	\$44.86	E	45500	217	BOOKS	MATERIALS & PR	007377
BAKER & TAYLOR	211	07/21/16	\$400.71	E	45500	217	BOOKS	MATERIALS & PR	007377
BAKER & TAYLOR	211	07/21/16	\$459.79	E	45500	217	BOOKS	MATERIALS & PR	007377
BAKER & TAYLOR	211	07/21/16	\$279.04	E	45500	217	BOOKS	MATERIALS & PR	007377
BAKER & TAYLOR	211	07/21/16	\$97.98	E	45500	217	BOOKS	MATERIALS & PR	007377
BAKER & TAYLOR	211	07/21/16	\$57.94	E	45500	217	BOOKS	MATERIALS & PR	007377
BAKER & TAYLOR	211	07/21/16	\$109.26	E	45500	217	BOOKS	MATERIALS & PR	007377
BAKER & TAYLOR	211	07/21/16	\$566.13	E	45500	217	BOOKS	MATERIALS & PR	007377
BAKER & TAYLOR	211	07/21/16	\$75.89	E	45500	217	BOOKS	MATERIALS & PR	007377
BAKER & TAYLOR	211	07/21/16	\$435.38	E	45500	217	BOOKS	MATERIALS & PR	007377
INNOVATIVE OFFICE SOL	211	07/21/16	\$235.73	E	45500	220	SUPPLIES/LIBRARY	OPERATING SUPP	007388
DEMCO	211	07/21/16	\$80.19	E	45500	220	MATERIAL	OPERATING SUPP	007383
ADP, LLC	211	07/26/16	\$122.28	E	45500	302	BIWEEKLY & MTHLY PAY	CONTRACT SERVI	007412
SHARON SIPP	211	07/21/16	\$1,500.00	E	45500	302	JULY 2016 CLEANING SE	CONTRACT SERVI	007399
BIBLIOTHECA, LLC	211	07/21/16	\$2,680.00	E	45500	302	LIBRARY SELF CHECK MA	CONTRACT SERVI	007380
ADP, LLC	211	07/26/16	\$15.11	E	45500	302	PAYROLL SERVICES	CONTRACT SERVI	007412
TOSHIBA BUSINESS SOLU	211	07/21/16	\$246.92	E	45500	302	JULY 2016 CONTRACT/LI	CONTRACT SERVI	007402
OFFICE OF ENT TECHNOL	211	07/26/16	\$77.77	E	45500	321	PHONES/LIBRARY	COMMUNICATION	007434
LEAGUE OF MN CITIES IN	211	07/26/16	\$277.77	E	45500	360	2013-2014 DEDUCTIBLE	INSURANCE/P&L	007428
XCEL	211	07/12/16	\$1,174.86	E	45500	380	MAY/JUNE 2016 GAS & E	ELECTRIC SERVIC	007376
XCEL	211	07/12/16	\$38.84	E	45500	381	MAY/JUNE 2016 GAS & E	FUEL FOR HEAT	007376
WASHINGTON COUNTY LI	211	07/21/16	\$36.51	E	45500	391	2ND QTR 2016 OVERDUE	SHARED AUTOMA	007408
WASHINGTON COUNTY LI	211	07/21/16	\$64.00	E	45500	391	2ND QTR. 2016 LOST &	SHARED AUTOMA	007408
TRU GREEN CHEMLAWN	211	07/21/16	\$141.75	E	45500	420	LIBRARY	R & M BLDGS, ST	007404
<b>DEPT 45500 LIBRARY</b>			\$9,986.46						
<b>FUND 211 LIBRARY</b>			\$9,986.46						
<b>FUND 303 GO TIF BOND 1990 DEBT SERVICE</b>									
<b>DEPT 41903 DEBT SERVICE</b>									
S E H	303	07/26/16	\$4,338.22	E	41903	301	TIF BIDDING SERVICES	PROF SER-ENGIN	007437
<b>DEPT 41903 DEBT SERVICE</b>			\$4,338.22						
<b>FUND 303 GO TIF BOND 1990 DEBT SE</b>			\$4,338.22						
<b>FUND 306 DEBT GO BOND 2015A \$2,025,000</b>									
<b>DEPT 41903 DEBT SERVICE</b>									
U S BANK TRUST N.A.	306	07/12/16	\$25,156.25	E	41903	860	2015A GO BOND/INTERE	DEBT SERVICE - I	007370
<b>DEPT 41903 DEBT SERVICE</b>			\$25,156.25						

**CITY OF BAYPORT**  
**MONTHLY EXPENSES 7310-7447**

Period Name: JULY

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
<b>FUND 306 DEBT GO BOND 2015A</b>	<b>\$2,0</b>		<b>\$25,156.25</b>						
<b>FUND 400 NEW FIRE STATION</b>									
<b>DEPT 42201 FIRE STATION</b>									
S E H	400	07/26/16	\$758.50	E	42201	301	NEW FIRE STATION	PROF SER-ENGIN	007437
LEO A DALY	400	07/26/16	\$840.03	E	42201	302	NEW FIRE STATION	CONTRACT SERVI	007429
U. S. BANK	400	07/12/16	\$450.00	E	42201	306	2015 PAYING AGENT/RE	PROF SER-OTHER	007371
			<b>\$2,048.53</b>						
<b>FUND 400 NEW FIRE STATION</b>									
			<b>\$2,048.53</b>						
<b>FUND 601 WATER</b>									
<b>DEPT 46110 WATER-PUMPHOUSE</b>									
XCEL	601	07/12/16	\$2,299.82	E	46110	380	MAY/JUNE 2016 GAS & E	ELECTRIC SERVIC	007376
XCEL	601	07/12/16	\$71.71	E	46110	381	MAY/JUNE 2016 GAS & E	FUEL FOR HEAT	007376
CANNON ELECTRIC MOTO	601	07/26/16	\$1,500.00	E	46110	419	WELL # 2 MOTOR/WATE	REPAIR & MAINT	007419
IDEAL SERVICE, INC.	601	07/27/16	\$390.00	E	46110	419	FILTER FUSES - AIR STRI	REPAIR & MAINT	007426
J H LARSON CO	601	07/27/16	\$44.33	E	46110	419	SURGE PROTECTION-AIR	REPAIR & MAINT	007427
			<b>\$4,305.86</b>						
<b>DEPT 46120 WATER</b>									
HOLIDAY FLEET	601	07/12/16	\$277.58	E	46120	212	JUNE 2016 FUEL SERVIC	MOTOR FUELS & L	007362
MVTL	601	07/27/16	\$54.00	E	46120	216	WATER TESTING/WATER	CHEMICALS AND	007432
HAWKINS WATER	601	07/26/16	\$30.00	E	46120	216	WATER TREATMENT SUP	CHEMICALS AND	007425
HAWKINS WATER	601	07/26/16	\$4,423.44	E	46120	216	WATER TREATMENT SUP	CHEMICALS AND	007425
MENARDS-STILLWATER	601	07/26/16	\$110.54	E	46120	220	PAINT & SUPPLIES/WAT	OPERATING SUPP	007430
ADP, LLC	601	07/26/16	\$122.28	E	46120	302	BIWEEKLY & MTHLY PAY	CONTRACT SERVI	007412
TRU GREEN CHEMLAWN	601	07/26/16	\$465.00	E	46120	302	RESERVOIR WEED & FEE	CONTRACT SERVI	007444
ADP, LLC	601	07/26/16	\$15.11	E	46120	302	PAYROLL SERVICES	CONTRACT SERVI	007412
SENSUS METERING SYSTE	601	07/26/16	\$832.99	E	46120	302	ANNUAL WINDOWS REN	CONTRACT SERVI	007439
ONE CALL CONCEPTS	601	07/26/16	\$161.50	E	46120	307	JUN 2016 LOCATES/WAT	GOPHER STATE O	007435
POSTMASTER	601	07/26/16	\$10.75	E	46120	322	PERMIT # 9 FEE RENEW	POSTAGE	007436
ECM PUBLISHERS, INC.	601	07/26/16	\$168.01	E	46120	350	2015 WATER REPORT/W	PRINTING & PUBL	007424
LEAGUE OF MN CITIES IN	601	07/26/16	\$277.78	E	46120	360	2013-2014 DEDUCTIBLE	INSURANCE/P&L	007428
XCEL	601	07/12/16	\$3,606.34	E	46120	380	MAY/JUNE 2016 GAS & E	ELECTRIC SERVIC	007376
XCEL	601	07/12/16	\$151.98	E	46120	381	MAY/JUNE 2016 GAS & E	FUEL FOR HEAT	007376
U S BANK VISA	601	07/27/16	\$4.09	E	46120	416	JUL2016CC#4798175443	REPAIR/MAINT OF	007445
TR COMPUTER SALES LLC	601	07/21/16	\$64.25	E	46120	416	COMPUTER CONSULTING	REPAIR/MAINT OF	007403
BANYON DATA SYSTEMS	601	07/26/16	\$24.25	E	46120	416	POS SUPPORT RENEWAL	REPAIR/MAINT OF	007416
TR COMPUTER SALES LLC	601	07/21/16	\$16.25	E	46120	416	DATTO LITE MTHLY STO	REPAIR/MAINT OF	007403
AUTOMATIC SYSTEMS CO	601	07/26/16	\$12,747.00	E	46120	416	COMPUTER & SOFTWAR	REPAIR/MAINT OF	007415
CITY OF BAYPORT	601	07/12/16	\$28.72	E	46120	420	2ND QTR. 2016 1215 INS	R & M BLDGS, ST	007358
BUBERL BLACK DIRT	601	07/26/16	\$588.00	E	46120	421	BLACK DIRT/WATER DEP	REPAIR & MAINT	007418
			<b>\$24,179.86</b>						
<b>FUND 601 WATER</b>									
			<b>\$28,485.72</b>						
<b>FUND 602 SEWER</b>									
<b>DEPT 46200 SEWER - OPERATING</b>									
HOLIDAY FLEET	602	07/12/16	\$60.87	E	46200	212	JUNE 2016 FUEL SERVIC	MOTOR FUELS & L	007362
SENSUS METERING SYSTE	602	07/26/16	\$832.99	E	46200	302	ANNUAL WINDOWS REN	CONTRACT SERVI	007439
ADP, LLC	602	07/26/16	\$133.47	E	46200	302	BIWEEKLY & MTHLY PAY	CONTRACT SERVI	007412
ADP, LLC	602	07/26/16	\$16.50	E	46200	302	PAYROLL SERVICES	CONTRACT SERVI	007412
POSTMASTER	602	07/26/16	\$10.75	E	46200	322	PERMIT # 9 FEE RENEW	POSTAGE	007436
LEAGUE OF MN CITIES IN	602	07/26/16	\$277.78	E	46200	360	2013-2014 DEDUCTIBLE	INSURANCE/P&L	007428
TR COMPUTER SALES LLC	602	07/21/16	\$16.25	E	46200	416	DATTO LITE MTHLY STO	REPAIR/MAINT OF	007403

**CITY OF BAYPORT**  
**MONTHLY EXPENSES 7310-7447**

Period Name: JULY

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
TR COMPUTER SALES LLC	602	07/21/16	\$64.25	E	46200	416	COMPUTER CONSULTING	REPAIR/MAINT OF	007403
BANYON DATA SYSTEMS	602	07/26/16	\$24.25	E	46200	416	POS SUPPORT RENEWAL	REPAIR/MAINT OF	007416
U S BANK VISA	602	07/27/16	\$4.09	E	46200	416	JUL2016CC#4798175443	REPAIR/MAINT OF	007445
AUTOMATIC SYSTEMS CO	602	07/27/16	\$818.85	E	46200	419	UPS LAKE STREET STATI	REPAIR & MAINT	007415
SCHMIDT MECHANICAL	602	07/26/16	\$883.35	E	46200	420	REPAIR AIR COND/SEWE	R & M BLDGS, ST	007438
CITY OF BAYPORT	602	07/12/16	\$11.20	E	46200	420	2ND QTR. 2016 1215 INS	R & M BLDGS, ST	007358
<b>DEPT 46200 SEWER - OPERATING</b>					<b>\$3,154.60</b>				
<b>DEPT 46990 SEWER - NON-OPERATING</b>									
METROPOLITAN COUNCIL	602	07/21/16	\$34,421.46	E	46990	434	AUG 2016 MTHLY CHARG	STATE FEES FOR	007391
<b>DEPT 46990 SEWER - NON-OPERAT</b>					<b>\$34,421.46</b>				
<b>FUND 602 SEWER</b>					<b>\$37,576.06</b>				
<b>FUND 803 P &amp; Z ESCROWS</b>									
<b>DEPT 80055 MATTAMY MN PARTNERSHIP</b>									
SEH	803	07/26/16	\$493.85	E	80055	301	INSPIRATION IIIB/MATT	PROF SER-ENGIN	007437
SEH	803	07/26/16	\$134.24	E	80055	301	INSPIRATION III-MATTA	PROF SER-ENGIN	007437
<b>DEPT 80055 MATTAMY MN PARTNE</b>					<b>\$628.09</b>				
<b>FUND 803 P &amp; Z ESCROWS</b>					<b>\$628.09</b>				
					<b>\$180,728.40</b>				

# City of Bayport

294 North 3rd Street

Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

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## Building Permit Log

For: July, 2016

Printed: 7/27/2016

Page 1 of 3

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<b>Permit Number:</b> BP2016-39	<b>Filing Date:</b> 7/5/2016
<b>Parcel Address:</b> 244 6TH St. N.	BAYPORT, MN 55003
<b>Applicant:</b> MODERN HOME BUILDERS, LLC MODERN HOME BUILDERS, LLC RESIDENTIAL	<b>Applicant Phone:</b> 612-597-1645
<b>Construction Value:</b> \$15,000.00	<b>Total Fees:</b> \$273.00

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<b>Permit Number:</b> BP2016-40	<b>Filing Date:</b> 7/6/2016
<b>Parcel Address:</b> 1121 PIONEER TRAIL	BAYPORT, MN 55003
<b>Applicant:</b> CAPSTONE HOMES INC. CAPSTONE HOMES INC. RESIDENTIAL BUILDER	<b>Applicant Phone:</b> 612-282-1990
<b>Construction Value:</b> \$300,000.00	<b>Total Fees:</b> \$9,708.64

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<b>Permit Number:</b> BP2016-41	<b>Filing Date:</b> 7/14/2016
<b>Parcel Address:</b> 1008 INSPIRATION PARKWAY N.	BAYPORT, MN 55003
<b>Applicant:</b> NORCUTT HOMES INC. NORCUTT HOMES INC. RESIDENTIAL BUILDER	<b>Applicant Phone:</b> 651-458-8822
<b>Construction Value:</b> \$325,000.00	<b>Total Fees:</b> \$9,968.64

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<b>Permit Number:</b> BP2016-43	<b>Filing Date:</b> 7/18/2016
<b>Parcel Address:</b> 280 7TH St. N.	BAYPORT, MN 55003
<b>Applicant:</b> JOEL CARLSON	<b>Applicant Phone:</b> 6
<b>Construction Value:</b> \$8,000.00	<b>Total Fees:</b> \$166.25

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<b>Permit Number:</b> BP2016-46	<b>Filing Date:</b> 7/25/2016
<b>Parcel Address:</b> 296 5TH Ave. N.	BAYPORT, MN 55003
<b>Applicant:</b> RENEWAL BY ANDERSEN, INC. RENEWAL BY ANDERSEN, INC. RESIDENTIAL	<b>Applicant Phone:</b> 651-264-4777
<b>Construction Value:</b> \$10,350.00	<b>Total Fees:</b> \$211.67

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# Building Permit Log

For: July, 2016

Printed: 7/27/2016

Page 2 of 3

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<b>Permit Number:</b> BP2016-47	<b>Filing Date:</b> 7/25/2016
<b>Parcel Address:</b> 100 4TH Ave. N.	BAYPORT, MN 55003
<b>Applicant:</b> SIMPLEX/GRINNELL FIRE SIMPLEX/GRINNELL FIRE PROTECTION SYSTEMS	<b>Applicant Phone:</b> 763-367-5000
<b>Construction Value:</b>	<b>Total Fees:</b> \$250.00

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<b>Permit Number:</b> LSCB-16-18	<b>Filing Date:</b> 7/11/2016
<b>Parcel Address:</b> 1621 RACINE Ave. S.	LAKE ST. CROIX BEACH, MN 55043
<b>Applicant:</b> J. G. HAUSE CONSTRUCTION J. G. HAUSE CONSTRUCTION RESIDENTIAL	<b>Applicant Phone:</b> 651-439-0189
<b>Construction Value:</b> \$8,500.00	<b>Total Fees:</b> \$181.25

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<b>Permit Number:</b> LSCB-16-19	<b>Filing Date:</b> 7/11/2016
<b>Parcel Address:</b> 16275 22ND Street S.	LAKE ST. CROIX BEACH, MN 55043
<b>Applicant:</b> BUILT STRONG EXTERIOR LLC BUILT STRONG EXTERIOR LLC RESIDENTIAL	<b>Applicant Phone:</b> 651-707-5921
<b>Construction Value:</b> \$5,500.00	<b>Total Fees:</b> \$140.50

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<b>Permit Number:</b> LSCB-16-20	<b>Filing Date:</b> 7/18/2016
<b>Parcel Address:</b> 1970 QUENTIN Ave. S.	LAKE ST. CROIX BEACH, MN 55043
<b>Applicant:</b> LINCOLN PAUL OWNER OWNER	<b>Applicant Phone:</b>
<b>Construction Value:</b> \$4,000.00	<b>Total Fees:</b> \$172.36

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<b>Permit Number:</b> LSCB-16-21	<b>Filing Date:</b> 7/20/2016
<b>Parcel Address:</b> 1770 RIVIERA Ave. S.	LAKE ST. CROIX BEACH, MN 55043
<b>Applicant:</b> COLTER & MARARDA MANLEY OWNER OWNER	<b>Applicant Phone:</b>
<b>Construction Value:</b> \$11,500.00	<b>Total Fees:</b> \$370.81

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<b>Permit Number:</b> LSCB-16-22	<b>Filing Date:</b> 7/20/2016
<b>Parcel Address:</b> 1860 RIVIERA Ave. S.	LAKE ST. CROIX BEACH, MN 55043
<b>Applicant:</b> PELESKE CONSTRUCTION INC. PELESKE CONSTRUCTION INC. RESIDENTIAL	<b>Applicant Phone:</b> 651-337-1440
<b>Construction Value:</b> \$200,000.00	<b>Total Fees:</b> \$5,833.64

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## Building Permit Log

For: July, 2016

Printed: 7/27/2016

Page 3 of 3

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**Permit Number:** LSCB-16-23

**Parcel Address:** 16606 20th Street S.

**Applicant:** ELENA HERREID  
OWNER OWNER

**Construction Value:** \$150,000.00

**Filing Date:** 7/25/2016

LAKE ST. CROIX BEACH, MN 55043

**Applicant Phone:**

**Total Fees:** \$2,313.64

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**Permit Number:** MC2016-23

**Parcel Address:** 338 5TH Ave. N.

**Applicant:** COMFORT BY DESIGN, INC.  
COMFORT BY DESIGN, INC. MECHANICAL

**Construction Value:** \$36,800.00

**Filing Date:** 7/7/2016

BAYPORT, MN 55003

**Applicant Phone:** 715-273-3658

**Total Fees:** \$553.00

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**Permit Number:** PL2016-22

**Parcel Address:** 321 PRAIRIE WAY S.

**Applicant:** JOHNSON BROTHERS PLUMBING  
JOHNSON BROTHERS PLUMBING INC. Plumber

**Construction Value:** \$15,000.00

**Filing Date:** 7/25/2016

BAYPORT, MN 55003

**Applicant Phone:** 715-338-9111

**Total Fees:** \$80.00

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**Permit Number:** SG2016-5

**Parcel Address:** 750 Highway 95

**Applicant:** Croixdale  
OWNER OWNER

**Construction Value:**

**Filing Date:** 7/20/2016

BAYPORT, MN 55003

**Applicant Phone:**

**Total Fees:** \$25.00

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**City of Bayport**  
 294 North Third Street  
 Bayport, Minnesota 55003  
 Phone 651-275-4404  
 Fax 651-275-4411  
 www.ci.bayport.mn.us

**City of Bayport**  
**DONATION INFORMATION FORM**

<b>Donor Information</b>		<input type="checkbox"/> City Resident / Business	<input checked="" type="checkbox"/> Nonresident	<input type="checkbox"/> Other
Name: <u>Lawrence + Sharon Peterson</u>				
Main Phone Number:		Alternate Phone Number:		
Email Address:				
Address: <u>16550 - 154th Street No.</u>				
City/State/Zip: <u>Marine on the St. Croix, MN 55047</u>				
Organization Name (if applicable):				

<b>Donation Information</b>	
<input type="checkbox"/> Bench with dedication plaque - \$1,000.00	<input type="checkbox"/> Bike rack - \$500.00
<input type="checkbox"/> City newsletter - \$50.00 / \$100.00 / \$250.00	<input type="checkbox"/> Flag - \$150.00
<input type="checkbox"/> Picnic table - \$1,500.00	<input type="checkbox"/> Flower planter - \$500.00
<input type="checkbox"/> Tree - \$250.00	<input type="checkbox"/> Waste receptacle - \$500.00
<input checked="" type="checkbox"/> Monetary donation of \$ <u>25.00</u> for <input type="checkbox"/> Cemetery <input type="checkbox"/> General Fund <input type="checkbox"/> Parks <input checked="" type="checkbox"/> Fire Dept. <input type="checkbox"/> Police Dept.	
Engraved text on bench plaque shall read as follows: <i>(Please print and refer to examples on reverse)</i> <u>In memory of Don Wilmes</u>	

<b>Donor Acknowledgement and Signature</b>	
<p>I understand that as the designated donor, this donation will be designated for city department use or used toward the purchase of the item, as specified above. I also understand that depending on availability, lead time, and weather conditions; it could take up to one (1) year to install an item. However, the city will make every effort to complete the installation as soon as possible. I also understand that the city has been given only an approximate size for the dedication plaque. Hence, if I have selected to donate funds for a bench, the city has my permission to format and size the text above accordingly, in order to fit the text on the plaque. Should it be necessary to change any of the text content for any reason, I am aware that I will be contacted by the city.</p>	
Signature:	Date:

<b>Office Use</b>	
Staff notes: <i>(Include requested placement location)</i>	
Donation amount received: <u>\$25.00</u>	Date received: <u>7/10/16</u>
Payment method: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check # <u>1734</u>	Received by: <u>Kara Husted</u>



**CITY OF BAYPORT**  
**294 NORTH THIRD STREET**  
**BAYPORT, MINNESOTA 55003**  
**PHONE 651-275-4404 FAX 651-275-4411**

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**Date:** July 18, 2016  
**To:** Mayor and City Council  
City Administrator Logan Martin  
**From:** Chief of Police Laura Eastman  
**Subject:** Hiring of Brittany Lepowsky

***BACKGROUND***

Please consider this memorandum to appoint Brittany Lepowsky as a part-time Peace Officer.

As you are aware, part-time officers relieve our full-time officers by filling in during mandatory training and/or compensatory leave, such as vacation and sick leave for full-time staff. In addition, the part-time officers assist in augmenting our summer staffing levels, special events, and grant work.

Brittany has served as a reserve officer for the last few months with Bayport Police. She also served with the Wyoming, Minnesota Police Department for a year, and Chief Paul Hoppe highly recommends her ability to communicate with residents. Most importantly, Brittany understands and embraces the importance of community policing and will be a wonderful addition to our team!

***RECOMMENDATION***

Staff recommends the City Council approve the hiring of Brittany Lepowsky as a part-time Peace Officer with a starting rate of \$17.43 per hour.

**RESOLUTION NO. 16-**

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,  
WASHINGTON COUNTY, MINNESOTA HELD AUGUST 1, 2016**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 1<sup>st</sup> day of August 2016.

Members Present:

Members Absent:

Councilmember \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING PART-TIME POLICE OFFICER BRITTANY LEPOWSKY  
DECLARATION AS REQUIRED BY THE PUBLIC EMPLOYEES RETIREMENT ASSOCIATION  
(PERA)**

**WHEREAS**, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

**WHEREAS**, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire Plan for eligible employees of police departments whose position duties meet the requirements stated therein and listed below.

**BE IT RESOLVED** that the City Council, of the City of Bayport hereby declares that the position titled Part-Time Police Officer, currently held by **Brittany Lepowsky** meets all of the following Police and Fire membership requirements:

1. Said position requires a license by the Minnesota Peace Officer Standards and Training Board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

**BE IT FURTHER RESOLVED** that this governing body hereby requests that the above-name employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire salary deduction by the governmental subdivision.

**NOW, THEREFORE BE IT RESOLVED** that Logan Martin, City Administrator, is hereby authorized to execute such agreements as are necessary to implement the membership on behalf of the City of Bayport.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores -  
Connie Carlson -

Dan Goldston -  
Michele Hanson -

Patrick McGann -

**WHEREUPON**, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 1<sup>st</sup> day of August 2016.

ATTEST:

\_\_\_\_\_  
Logan Martin, City Administrator

\_\_\_\_\_  
Susan St. Ores, Mayor



**CITY OF BAYPORT**  
**294 NORTH THIRD STREET**  
**BAYPORT, MINNESOTA 55003**  
**PHONE 651-275-4404 FAX 651-275-4411**

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Date: July 26, 2016  
To: Mayor and City Council  
From: Logan Martin, City Administrator  
Subject: Terms of Retirement for Building Official John Buckley

***BACKGROUND***

On July 14, Building Official John Buckley submitted his voluntary notice of retirement from the City of Bayport, effective on July 28, 2016 (with employment for PERA calculations ceasing on July 31, 2016). The City's Personnel Policy requires a minimum 14-day notification of retirement to remain in good standing, and Mr. Buckley complied with that standard.

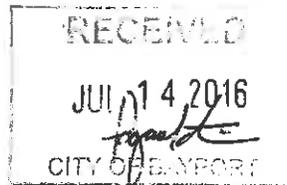
Per the Personnel Policy, Mr. Buckley will receive the remainder of his vacation accrual, along with the maximum of 400 hours of sick time upon his retirement.

The City of Bayport thanks John for his service to the City over the years, and we wish him the best in his future endeavors.

***RECOMMENDATION***

Staff recommends the City Council accept the voluntary retirement of Building Official John Buckley from the City of Bayport as of July 28, 2016 (with a last day of employment of July 31, 2016), with a payout of accrued benefits as presented.

July 14, 2016



Dear Logan Martin,

Please accept this letter as notice of my early retirement from the position of Building Official for the City of Bayport. My last day with the City of Bayport will be July 31, 2016. The last work day is July 28<sup>th</sup>, 2016 being the city is on four ten hour work days, Per the City Employee Policy, I must give notice of a minimum of 14 calendar days to be in good standing.

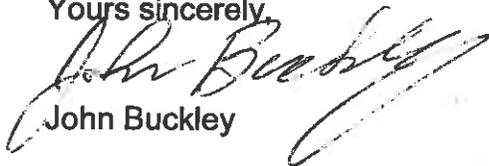
I have immensely enjoyed over ten years with the City of Bayport and have had great satisfaction in taking on the challenges given to me. I have learned many things, made many friends, and have many memories that will stay with me forever.

The decision to retire early has been a very difficult one that I have been looking at for quite a while and after meeting with PERA sometime ago, the timing is right to retire right now.

As per the terms of the Employees Policy, I would greatly appreciate the payout of my total vacation and the 400 hours of sick leave accrued. I would appreciate the same early retirement incentive that was given to Vern Thompson, where the City deposited \$10,000.00 dollars to max out the retiree's HSA account and the remainder went into a designated retirement account.

I am thankful for the opportunities you have given me during my time here. While thoroughly looking forward to my retirement, I will miss working with you a great deal and hope we can stay in touch. **I would hope you will respect my wishes of NOT having any type of party or any retirement activities.**

Yours sincerely,

  
John Buckley



City of Bayport  
 294 North Third Street  
 Bayport, Minnesota 55003  
 Phone 651-275-4404  
 Fax 651-275-4411  
 www.ci.bayport.mn.us

## City of Bayport SPECIAL EVENT APPLICATION

### Property Information

City property:  Lakeside Park  Barker's Alps Park  Perro Park  Village Green Park

Street, alley, or other city property description/address: \_\_\_\_\_

Private property description/address: \_\_\_\_\_

### Applicant Information

Private/Individual/For-profit organization  Public entity/Non-profit organization

Applicant/Contact Name: Anna Scheel

Organization/Business Name: American Cancer Association

Main Phone Number: 651-955-1368 Alternate Phone Number: \_\_\_\_\_

Email Address: annacscheel@gmail.com

Address: 104 North 5th Street

City/State/Zip: Bayport MN 55003

### Event Information

Name or title of event: Movie in the Park

Start Date: 8/10/16 (Wednesday) Time: 8pm

End Date: 8/10/16 Time: 11pm

Estimated attendance: 100  Private; invite only  Public; community festival

Type of event:

- Birthday/retirement/shower/reunion  Graduation party  Company/business gathering  Fundraiser  
 Wedding ceremony/reception  Recreation race/tournament  Concert/live entertainment  
 Auto/boat show  Art/craft show  Carnival/festival  Youth group/Scout activity  Religious/worship  
 If not listed, describe: \_\_\_\_\_

Type of equipment / activity: (Please check all that apply)

- Generator  Barricades/cones  Tables/chairs  Inflatable device/bouncy house  Arbor/trellis  
 Tent  Music/AV system  Stage/podium  Amusement rides/games  Vendor booths/vehicles  
 Satellite toilet(s)  Fireworks\*  Food sale/service\*  Charitable gambling\*  Alcohol sale/service\*  
 Other: \_\_\_\_\_ \* These activities require a separate license or permit and fee.

**Description of Additional City Services and/or Equipment Requested**

**Diagram of Event Premises**

A diagram or map of the event premises, including location of all proposed equipment and activities must be included below (or attached to this form).

*Attached*

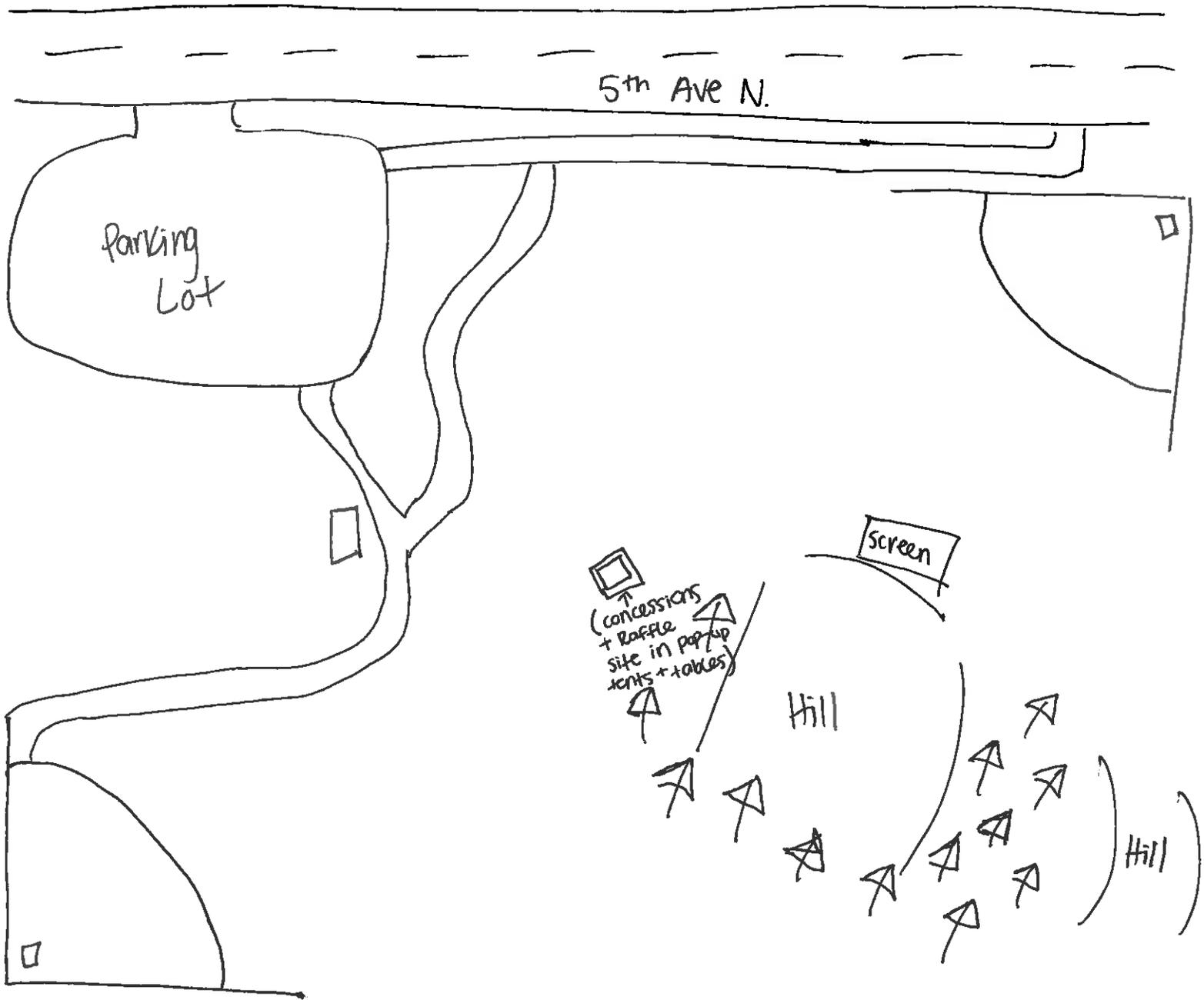
**Applicant Acknowledgement and Signature**

The undersigned hereby applies for a special event as stated in this application, declares that the information and materials submitted are complete to the best of their knowledge, and agrees to assume responsibility for all fees associated with the event. The undersigned understands that this application will be processed in accordance with city review procedures at such time as it is deemed complete. Failure to supply accurate and necessary information as requested by the city may be cause for denial of the application.

Signature: *Ana Schul*

Date: *7/11/16*

Office Use	Amount Due	Payment	Date	Staff
Required Application Fee: <input checked="" type="checkbox"/> Public entity/Non-profit <input type="checkbox"/> Individual/For-profit <i>ACS Fed ID: 13-1788491</i>	<input checked="" type="checkbox"/> \$15.00 <input type="checkbox"/> \$50.00	<input checked="" type="checkbox"/> Cash <i>A. Scheel</i> <input type="checkbox"/> Check No. _____	Received: <i>7/18/16</i>	<i>Kj</i>
Rental Fees: _____ Trash receptacle(s) \$ 10.00 + tax _____ Barricade(s) \$ 10.00 + tax _____ Picnic table(s) \$ 25.00 + tax _____ Satellite toilet(s) \$100.00+ tax	<input type="checkbox"/> \$ _____	<input type="checkbox"/> Cash <input type="checkbox"/> Check No. _____	Received: _____	
Damage Deposit Required: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<input checked="" type="checkbox"/> \$ <i>250.00</i> (Up to \$1,000.00)	<input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check No. <i>1635</i> <input type="checkbox"/> Deposit retained \$ _____	Received: <i>7/21/16</i>	<i>Kj</i>
Police Services and Fees Required: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input type="checkbox"/> \$ _____ (Down Payment)	<input type="checkbox"/> Cash <input type="checkbox"/> Check No. _____ Additional fees will be invoiced after event.	Received: _____	
Conditions/comments			Date	Staff
Special Event Approved: <input type="checkbox"/> YES <input type="checkbox"/> NO			City: _____	
Certificate of Insurance Required: <input type="checkbox"/> YES <input type="checkbox"/> NO			Received: _____	
Shelter/Beach House Reservation: <input checked="" type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Lakeside: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> Beach House Barker's: <input checked="" type="checkbox"/>	Received: _____		
Field or Court Reservation: <input checked="" type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Lakeside: <input type="checkbox"/> Ball field <input type="checkbox"/> Volleyball Barker's: <input type="checkbox"/> Ball field 1 <input type="checkbox"/> Ball field 2 <input type="checkbox"/> Soccer 1 <input type="checkbox"/> Soccer 2 Perro: <input type="checkbox"/> Ball field <input type="checkbox"/> Tennis 1 <input type="checkbox"/> Tennis 2	Received: _____		
Temporary Liquor License: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			City: _____	
		State: _____		
Temporary Food/Vendor License: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <i>Washington County</i>	<i>To be provided by 8.5.16</i>		County <i>Washington</i>	



Movie in the Park  
Layout

Hello Council Members,

I am Anna Scheel a senior at SAHS and a since birth Bayportian. Recently I became a captain of a relay team for the Relay For Life of Stillwater that is run through the American Cancer Society. My team consists of over 30 amazing students who are joining me in the fight against cancer. If you are unfamiliar with the relay, it is an 18 hour walk that is done in teams. The overall goal of the event is to fundraise and bring awareness to this deadly disease so that together we can find a way to end it.

My team has already done some fundraisers such selling popcorn at the high school and attending the Stillwater farmers market to raise awareness to our community, but now we are looking to take it a couple steps further.

Our vision is to throw an event in Barkers Alps park called Movie in the Park. Beginning at eight we invite our community to come join us on the hill to watch a family friendly movie, beginning promptly at nine, displayed on an outdoor screen and projector run by a generator. In the meantime, before the sunsets, there will be a raffle with baskets from local business and donated goods for the guests to win in the shelter. There will also be a small booth of basic concessions and merchandise where we will sell items such as water and relay items for everyone to enjoy located in a pop up tent, supplied by us, closer to the movie hill.

What we are asking of the city is to just let us use the facility by renting out the shelter and the hill to make this night successful, we will do the rest!

All proceeds of this event, ending around 10:30, will go directly to the American Cancer Society. Our purpose of this event is to not only raise money for this deadly disease but also bring our community together for a free movie in the park.

Thank you for your time and consideration! Please feel free to contact me with any further questions or concerns!

Anna Scheel



# Movie in the Park



**Come join us for a free showing of the family friendly movie *Zootopia!***

**When:** On August 10th come at eight to enter our raffle and get some concessions before settling in for the movie at nine.

**Where:** Bring a blanket or lawn chair & join us on the hills of Barkers Alps Park in Bayport!

**Why:** Support the Benevolent Bartlers Relay for Life team as we fundraise to end the fight against cancer!

All proceeds will go directly to the American Cancer Society

**August 10th**

**LG214 Premises Permit Application**

**Annual Fee \$150 (NON-REFUNDABLE)**

**REQUIRED ATTACHMENTS TO LG214**

1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity**.
2. \$150 annual premises permit fee, for each permit (non-refundable). Make check payable to "**State of Minnesota**."

**Mail the application and required attachments to:**  
 Minnesota Gambling Control Board  
 1711 West County Road B, Suite 300 South  
 Roseville, MN 55113

**Questions?** Call 651-539-1900 and ask for Licensing.

**ORGANIZATION INFORMATION**

Organization Name: American Legion Post 491 License Number: 00467  
 Chief Executive Officer (CEO) George Hild Daytime Phone: \_\_\_\_\_  
 Gambling Manager: Marion Coffman Daytime Phone: \_\_\_\_\_

**GAMBLING PREMISES INFORMATION**

Current name of site where gambling will be conducted: Mallards on the St. Croix  
 List any previous names for this location:  
The refuge  
 Street address where premises is located: 101 5th Ave So.  
(Do not use a P.O. box number or mailing address.)

City: <u>Bayport</u>	<b>OR</b> Township: _____	County: <u>Washington</u>	Zip Code: <u>55003</u>
----------------------	---------------------------	---------------------------	------------------------

Does your organization own the building where the gambling will be conducted?  
 Yes  No **If no, attach LG215 Lease for Lawful Gambling Activity.**

A lease is not required if only a raffle will be conducted.

Is any other organization conducting gambling at this site?  Yes  No  Don't know

Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site?  Yes  No  Don't know

**GAMBLING BANK ACCOUNT INFORMATION; MUST BE IN MINNESOTA**

Bank Name: 1st State Bank & Trust Bank Account Number: \_\_\_\_\_  
 Bank Street Address: 950 N. Hwy 95 City: Bayport State: MN Zip Code: 55003

**ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES**

Address (Do not use a P.O. box number):	City:	State:	Zip Code:
<u>350 N. St. Croix Trail</u>	<u>Lakeland</u>	<u>MN</u>	<u>55043</u>
<u>5710 Memorial Ave No.</u>	<u>Stillwater</u>	<u>MN</u>	<u>55082</u>
_____	_____	<u>MN</u>	_____

**ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION**

<p><b>CITY APPROVAL</b> for a gambling premises located within city limits</p>	<p><b>COUNTY APPROVAL</b> for a gambling premises located in a township</p>
City Name: _____	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
<p><b>Local unit of government must sign.</b></p>	<p><b>Complete below only if required by the county.</b> On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)</p> <p>TOWNSHIP NAME: _____</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date Signed: _____</p>

**ACKNOWLEDGMENT AND OATH**

- |  |   |
|--|---|
| <ol style="list-style-type: none"> <li>1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises.</li> <li>2. The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.</li> <li>3. I have read this application and all information submitted to the Board is true, accurate, and complete.</li> <li>4. All required information has been fully disclosed.</li> <li>5. I am the chief executive officer of the organization.</li> </ol> | <ol style="list-style-type: none"> <li>6. I assume full responsibility for the fair and lawful operation of all activities to be conducted.</li> <li>7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them.</li> <li>8. Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect.</li> <li>9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.</li> <li>10. I understand the fee is non-refundable regardless of license approval/denial.</li> </ol> |
|--|---|

*[Handwritten Signature]*

*7-19-16*

Signature of Chief Executive Officer (designee may not sign)

Date

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public

information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information;

Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format, i.e. large print, braille, upon request.

MINNESOTA LAWFUL GAMBLING  
**LG215 Lease for Lawful Gambling Activity**

**LEASE INFORMATION**

Organization: American Legion Post 491	License/Site Number: 00467	Daytime Phone: 651-491-2418
Address: 263 N. 3rd St	City: Bayport	State: Zip: MN 55003
Name of Leased Premises: Mallards On The St. Croix	Street Address: 101 5th Ave So.	
City: Bayport	State: Zip: MN 55003	Daytime Phone: 651-342-0903
Name of Legal Owner: <i>[Signature]</i>	Business/Street Address: Mallards LLC 101 5 <sup>th</sup> Ave So	
City: Bayport	State: Zip: Mn 55003	Daytime Phone: -1
Name of Lessor (if same as legal owner, write "SAME"): David Suddath	Address: SAME	
City: Bayport	State: Zip: Mn 55003	Daytime Phone:

Check applicable item:  
 **New or amended lease.** Effective date: 8/1/16. Submit changes at least ten days **before** the effective date of the change.  
 **New owner.** Effective date: \_\_\_\_\_. Submit new lease **within** ten days after new lessor assumes ownership.

**CHECK ALL ACTIVITY THAT WILL BE CONDUCTED (no lease required for raffles)**

<input type="checkbox"/> Pull-Tabs (paper)	<input checked="" type="checkbox"/> Electronic Pull-Tabs
<input checked="" type="checkbox"/> Pull-Tabs (paper) with dispensing device	<input type="checkbox"/> Electronic Linked Bingo
<input type="checkbox"/> Bar Bingo <input type="checkbox"/> Bingo	Electronic games may only be conducted: 1. at a premises licensed for the on-sale of intoxicating liquor or the on-sale of 3.2% malt beverages; or 2. at a premises where bingo is conducted as the primary business and has a seating capacity of at least 100.
<input type="checkbox"/> Tipboards	
<input type="checkbox"/> Paddlewheel <input type="checkbox"/> Paddlewheel with table	

**PULL-TAB, TIPBOARD, AND PADDLEWHEEL RENT (separate rent for booth and bar ops)**

**BOOTH OPERATION:** Some or all sales of gambling equipment are conducted by an employee/volunteer of a licensed organization at the leased premises.

**ALL GAMES, including electronic games:** Monthly rent to be paid: \_\_\_\_%, not to exceed **10%** of gross profits for that month.  
 • Total rent paid from all organizations for only booth operations at the leased premises **may not exceed \$1,750.**  
 • The rent cap does not include BAR OPERATION rent for electronic games conducted by the lessor.

**BAR OPERATION:** All sales of gambling equipment conducted by the lessor or lessor's employee.

**ELECTRONIC GAMES:** Monthly rent to be paid: 15%, not to exceed **15%** of the gross profits for that month from electronic pull-tab games and electronic linked bingo games.

**ALL OTHER GAMES:** Monthly rent to be paid: 20%, not to exceed **20%** of gross profits from all other forms of lawful gambling.  
 • If any booth sales conducted by a licensed organization at the premises, rent may not exceed **10%** of gross profits for that month and is subject to booth operation **\$1,750** cap.

**BINGO RENT (for leased premises where bingo is the primary business conducted, such as bingo hall)**

Bingo rent is limited to one of the following:  
 • Rent to be paid: \_\_\_\_\_%, not to exceed **10%** of the monthly gross profit from all lawful gambling activities held during bingo occasions, excluding bar bingo.  
 - OR -  
 • Rate to be paid: \$ \_\_\_\_\_ per square foot, not to exceed 110% of a comparable cost per square foot for leased space, as approved by the director of the Gambling Control Board. The lessor must attach documentation, verified by the organization, to confirm the comparable rate and all applicable costs to be paid by the organization to the lessor.  
 => **Rent may not be paid for bar bingo.**  
 => Bar bingo does not include bingo games linked to other permitted premises.

**LEASE TERMINATION CLAUSE (must be completed)**

The lease may be terminated by either party with a written 60 day notice. Other terms:

# LG215 Lease for Lawful Gambling Activity

**Lease Term:** The term of this agreement will be concurrent with the premises permit issued by the Gambling Control Board (Board).

**Management:** The owner of the premises or the lessor will not manage the conduct of lawful gambling at the premises. The organization may not conduct any activity on behalf of the lessor on the leased premises.

**Participation as Players Prohibited:** The lessor will not participate directly or indirectly as a player in any lawful gambling conducted on the premises. The lessor's immediate family and any agents or gambling employees of the lessor will not participate as players in the conduct of lawful gambling on the premises, except as authorized by Minnesota Statutes, Section 349.181.

**Illegal Gambling:** The lessor is aware of the prohibition against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7865.0220, Subpart 3. In addition, the Board may authorize the organization to withhold rent for a period of up to 90 days if the Board determines that illegal gambling occurred on the premises or that the lessor or its employees participated in the illegal gambling or knew of the gambling and did not take prompt action to stop the gambling. Continued tenancy of the organization is authorized without payment of rent during the time period determined by the Board for violations of this provision, as authorized by Minnesota Statutes, Section 349.18, Subd. 1(a).

To the best of the lessor's knowledge, the lessor affirms that any and all games or devices located on the premises are not being used, and are not capable of being used, in a manner that violates the prohibitions against illegal gambling in Minnesota Statutes, Section 609.75.

Notwithstanding Minnesota Rules 7865.0220, Subpart 3, an organization must continue making rent payments under the terms of this lease, if the organization or its agents are found to be solely responsible for any illegal gambling, conducted at this site, that is prohibited by Minnesota Rules 7861.0260, Subpart 1, Item H, or Minnesota Statutes, Section 609.75, unless the organization's agents responsible for the illegal gambling activity are also agents or employees of the lessor.

The lessor must not modify or terminate the lease in whole or in part because the organization reported, to a state or local law enforcement authority or to the Board, the conduct of illegal gambling activity at this site in which the organization did not participate.

**Other Prohibitions:** The lessor will not impose restrictions on the organization with respect to providers (distributor or linked bingo game provider) of gambling-related equipment and services or in the use of net profits for lawful purposes.

The lessor, the lessor's immediate family, any person residing in the same residence as the lessor, and any agents or employees of the lessor will not require the organization to perform any action that would violate statute or rule. The lessor must not modify or terminate this lease in whole or in part due to the lessor's violation of this provision. If there is a dispute as to whether a violation occurred, the lease will remain in effect pending a final determination by the Compliance Review Group (CRG) of the Board. The lessor agrees to arbitration when a violation of this provision is alleged. The arbitrator shall be the CRG.

**Access to Permitted Premises:** Consent is given to the Board and its agents, the commissioners of revenue and public safety and their agents, and law enforcement personnel to enter and inspect the permitted premises at any reasonable time during the business hours of the lessor. The organization has access to the premises during any time reasonable and when necessary for the conduct of lawful gambling.

**Lessor Records:** The lessor must maintain a record of all money received from the organization, and make the record available to the Board and its agents, and the commissioners of revenue and public safety and their agents upon demand. The record must be maintained for 3-1/2 years.

**Rent All-Inclusive:** Amounts paid as rent by the organization to the lessor are all-inclusive. No other services or expenses provided or contracted by the lessor may be paid by the organization, including but not limited to:

- trash removal
- electricity, heat
- snow removal
- storage
- janitorial and cleaning services
- other utilities or services
- lawn services
- security, security monitoring
- cost of any communication network or service required to conduct electronic pull-tabs games or electronic bingo
- in the case of bar operations, cash shortages.

Any other expenditures made by an organization that is related to a leased premises must be approved by the director of the Board. Rent payments may not be made to an individual.

## ACKNOWLEDGMENT OF LEASE TERMS

I affirm that this lease is the total and only agreement between the lessor and the organization, and that all obligations and agreements are contained in or attached to this lease and are subject to the approval of the director of the Gambling Control Board.

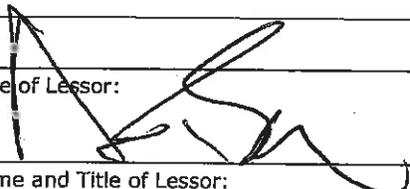
**Other terms of the lease:**

Signature of Lessor:

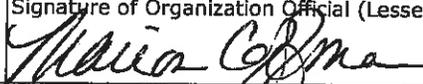
Date:

Signature of Organization Official (Lessee):

Date:



7/19/16



7/19/16

Print Name and Title of Lessor:

Print Name and Title of Lessee:

Dave Suddath owner

Marion Coffman Gambling Mgr.

**Questions?** Contact the Licensing Section, Gambling Control Board, at 651-539-1900. This publication will be made available in alternative format (i.e. large print, braille) upon request. **Data privacy notice:** The information requested on this form and any attachments will become public information when received by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

**Mail or fax lease to:**

Minnesota Gambling Control Board  
1711 W. County Road B, Suite 300 South  
Roseville, MN 55113

Fax: 651-639-4032



**CITY OF BAYPORT**  
**294 NORTH THIRD STREET**  
**BAYPORT, MINNESOTA 55003**  
**PHONE 651-275-4404 FAX 651-275-4411**

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Date: July 26, 2016

To: Mayor and City Council

From: Logan Martin, City Administrator

Re: Donation to the Bayport Community Action League for Derby Days fireworks display

***BACKGROUND***

The Bayport Community Action League (BCAL) has submitted a request for a monetary donation toward the cost of the fireworks display at Derby Days. Both the city and BCAL recognize that the fireworks display is a well-received attraction at Derby Days which we would like to continue, but it is also expensive, with a cost estimate of \$8,000-10,000 per year.

In 2015, the City Council approved a donation for the fireworks in the amount of \$1,000.00. Funds are available for special expenses/community projects of this nature in the City Council directed spending in the 2016 city budget. It should be noted that this request is similar to the monetary donation the city provides to the Bayport American Legion for the Memorial Day Parade.

***RECOMMENDATION***

Staff recommends the City Council adopt a motion approving a monetary donation to the BCAL in the amount of \$1,000.00 to contribute toward the cost of the fireworks display at Derby Days for 2016.



July 22, 2016

Dear Mayor & Council Members,

As you are aware, the Bayport Community Action Committee (BCAL) is again holding Derby Days in Bayport on September 17, 2016. We bring our community together with events like the Easter Egg Hunt, Ice Cream Social, Ecumenical Service, Derby Days, and December Lighting of the Green.

Our largest event and only fundraiser is Derby Days, which includes Breakfast at the Bayport Legion, Medallion Hunt, Book Sale at the Bayport Library, Perro Park Duck Race, Car Show, Bingo and Old Time Baseball Games at Lakeside Park. During the day and in the evening, food will be available and the fireworks as the finale. A copy of our schedule is attached.

Derby Days is known for its outstanding fireworks, the cost of which is increasing this year. Donations of any amount are always welcome (and necessary) to make this event possible.

We appreciate your donation last year and we are requesting your support this year. Please feel free to contact us with any questions.

Sincerely,

A handwritten signature in black ink that reads "Kathy Conley". The signature is written in a cursive style with a large initial "K".

Kathy Conley, Secretary  
Bayport Community Action League

**BAYPORT COMMUNITY ACTION LEAGUE  
2016 BAYPORT DERBY DAYS  
Schedule of Events**

9:00 – 11:00 AM	Breakfast	Bayport Legion
9:00 - 4:00	Book Sale	Bayport Library
10:00 AM - ?	Medallion Hunt	Bayport Legion
11:00 - 12:00	Register Duck Derby	Perro Park
12:00 - ?	Duck Derby	Perro Park
11:30 - 1:00	Car Show	Perro Park
2:00	Move to	Lakeside Park
2:00	Vintage Baseball	Lakeside Park
2:30 - 4:30	Activities	Lakeside Park
	Free Bingo-Face Painting-Jewelery Beading	
3:00 - 7:00	Food & Beverages	Lakeside Park
3:00 - 8:00	Mocking Birds Band	Lakeside Park
8:00 - 8:30	Bonfire & Ice Cream Social	Lakeside Park
8:30	Fireworks	Lakeside

**ECKBERG LAMMERS  
MEMORANDUM**

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**TO:** Bayport City Council  
Logan Martin, City Administrator  
Sara Taylor, Assistant City Administrator/City Planner

**FROM:** Andy Pratt, City Attorney

**DATE:** July 26, 2016

**RE:** Temporary Family Health Care Dwelling Legislation – Opt-Out

On the agenda for the City Council's August 1, 2016 meeting is an ordinance opting-out of the State's new temporary family health care dwelling legislation, which will be codified at Minnesota Statutes, Section 462.3593. This new legislation allows property owners to place a small (no larger than 300 square feet) dwelling on their property to serve as temporary/transitional housing for a family member with mental or physical disabilities. The temporary housing must have access to water and electric utilities, which would likely occur by connecting to the utilities serving the principal dwelling on the lot. The temporary dwelling also must be equipped with a backflow check valve to prevent sewer back-ups. A temporary dwelling is not subject to regulations governing accessory uses, recreational vehicle parking, or storage, although set-back requirements still must be met.

The legislation provides for an expedited application process and liberally allows for the placement of temporary dwellings. If an application for a temporary dwelling is received, a municipality only has 30 days to act upon the application, rather than the usual 60 days for most land-use applications. Additionally, municipalities may only charge a \$100 permit fee, are not able to request a survey from an applicant, are not able to have a structure removed in less than 60 days, and cannot charge an escrow deposit to cover staff time for permit administration, inspections or enforcement action. Some of the information required to complete the application is private, which creates HIPPA data handling concerns. Finally, if several applications are received, the City's neighborhoods may become higher density (i.e. two dwelling units allowed on lots zoned for only one unit) in a short period of time.<sup>1</sup>

The legislation takes effect September 1, 2016, so applications may be received after that date. The legislation also allows cities to opt-out of this framework by ordinance. It appears that many cities are opting-out, as they would prefer to either not allow the temporary dwellings at all, or allow them subject to a different regulatory framework. It should be noted that if Bayport opts-out of this legislation, it still may adopt its own regulations if, as a policy matter, it is decided that these temporary dwellings are beneficial.

I have drafted an opt-out ordinance for the Council's consideration. This ordinance will be codified in Chapter 38 – Offenses and Miscellaneous Provisions (Article IV) and discussed in further detail at the August 1 meeting. Please let me know if you have any questions on this matter (651.351.2125; apratt@eckberglammers.com).

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<sup>1</sup> A temporary dwelling permit is good for six months, and it may be renewed for one additional six-month term.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA, AMENDING CHAPTER 38 – OFFENSES AND MISCELLANEOUS PROVISIONS OF THE BAYPORT CITY CODE, OPTING-OUT OF THE REQUIREMENTS OF MINNESOTA STATUTES, SECTION 462.3593, RELATED TO TEMPORARY FAMILY HEALTH CARE DWELLINGS**

**WHEREAS**, the Minnesota Legislature passed and the Governor signed a law to be codified at Minnesota Statutes, Section 462.3593 (the “Act”), relating to the creation and regulation of temporary family health care dwellings; and

**WHEREAS**, the Act becomes effective on September 1, 2016; and

**WHEREAS**, the Act establishes a regulatory structure allowing homeowners to locate temporary family health care dwellings on residential lots, upon which the affected homeowner may care for a relative who is mentally or physically impaired; and

**WHEREAS**, the Act allows for the placement of a temporary dwelling of no more than 300 square feet on the caregiver’s property; and

**WHEREAS**, the Act’s laudatory goals nonetheless serve as undue restrictions on the City’s zoning authority, as density in any given residential neighborhood may quickly increase, and there are health and safety and environmental issues with these dwellings, through sewer collection and disposal and fire safety issues; and

**WHEREAS**, Subdivision 9 of the Act allows municipalities to “opt out” of the regulations, obligations and responsibilities imposed by the Act.

**THE CITY COUNCIL OF THE CITY OF BAYPORT, MINNESOTA, ORDAINS as follows:**

Chapter 38 – OFFENSES AND MISCELLANEOUS PROVISIONS, is hereby amended with the addition of “**Article IV. Opt-Out of Minnesota Statutes, Section 462.3593,**” as follows:

Section 1. Pursuant to the authority granted by Minnesota Statutes, Section 462.3593, Subdivision 9, the City of Bayport opts-outs of the requirements, obligations and responsibilities of Minnesota Statutes, Section 462.3593, which defines and regulates “Temporary Family Health Care Dwellings.”

Section 2. This ordinance shall be in full force and effect from and after its passage and publication according to law. Passed by the City Council for the City of Bayport this 1<sup>st</sup> day of August, 2016.

\_\_\_\_\_  
Susan St. Ores, Mayor

Attest:

\_\_\_\_\_  
Logan Martin, City Administrator



CITY OF BAYPORT  
294 NORTH THIRD STREET  
BAYPORT, MINNESOTA 55003  
PHONE 651-275-4404 FAX 651-275-4411

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Date: July 26, 2016  
To: Mayor and City Council  
From: Logan Martin, City Administrator  
Subject: Consider Building Official / Inspection Services Agreement

### ***BACKGROUND***

With the July 14 announcement of Building Official John Buckley's retirement, staff has been pursuing options to provide this service going forward. The State of Minnesota requires that a community have a designated Building Official at all times, so we had a truncated window of opportunity to research options and receive proposals from individuals / firms with the requisite licensure and training to provide this service.

Prior to 2006, the City of Bayport historically contracted with surrounding communities / individuals to provide building inspection services. In 2006, the City hired a full time Building Official to account for the quick growth anticipated in the Inspiration neighborhood and the demands that would place on the City to provide frequent inspections and a higher rate of service. The ebb and flow of that neighborhood is well documented, and the final third of the development was recently approved for construction.

Due to the slower pace of construction occurring as Inspiration nears completion, staff is confident that at this time it is now prudent to once again return to a contracted Building Official, rather than a full time employee. Also, the time required to advertise, recruit, and interview potential full time employees is unachievable due to the time sensitive nature of filling this position. As such, staff has been in contact with a number of individuals and firms over the last two weeks to gauge interest and availability in providing this service for the City. A total of 5 independent contractors and 1 professional firm currently working in the area were contacted about this opportunity. Two independent contractors and the professional firm expressed interest in the position, but as of the time of memo distribution only the professional firm (MNSPECT) has followed up with a formal proposal.

Because this situation has been very fluid and rapidly changing, staff will continue to pursue proposals from other interested parties until August 1. Please look for a full report to be provided, along with an updated memo showing revenues and expenditures for the new arrangement as compared to a full-time employee, for Monday's City Council meeting.



## **Bayport Fire Department**

284 N. 3rd Street • Bayport, MN. 55003 • Hall (850) 275-4401 • Fax (850) 275-4402

Date: July 26, 2016  
To: Mayor and City Council  
Logan Martin, City Administrator  
From: Allen Eisinger, Fire Chief  
Re: July Fire Chief's Memo

Through July 26, the monthly call volume is 95. Training consisted of ground ladder and aerial operations, as well as EMT and First Responder refresher modules (summer injuries scenarios and childbirth). Fire inspections are ongoing.

### **Meetings, Station Tours, Community Events**

- City of Newport Fire Department and City Administrator toured the station
- Met with a local resident who has volunteered to assist the department in grant writing/applications
- Met with Washington County Emergency Management staff to review Incident Action Planning (IAP) for the Washington County Fair
- Participated in the Stillwater Lumberjack Parade
- A committee has been formed to develop renovation and training plans for the newly acquired airboat. We anticipate that it will be in service within the next two to three months.

### **Upcoming Events**

- Bayport Youth Safety Camp, August 1 at Lakeside Park
- Night to Unite, August 2, Bayport, Oak Park Heights and other locations as requested
- Washington County Fair, August 3 – 7

### **Safety Tip**

Outdoor summer activities can be fun but also pose an increased risk for injury. Be sure to keep children a safe distance from camp fires so they do not get burned. Also when doing yard maintenance, use caution when using power tools and ladders.



**Bayport Police Department**  
294 North 3<sup>rd</sup> Street  
Bayport, Minnesota 55003  
Phone: 651-275-4400  
Fax: 651-275-4411

Laura Eastman  
Chief of Police

Jay Jackson  
Sergeant

Date: July 26, 2016  
To: Mayor and City Council  
City Administrator Martin  
From: Police Chief Laura Eastman  
Subject: Police Reports and Updates

### **Past Events**

July 14: Qualify shoot – Officers  
July 15–17: Girl Scout camp at Lakeside Park  
July 23: Lift Bridge race - Officers and Reserves with Public Works assist

### **Upcoming Events**

August 1 and 2: Safety Camp – Officers and Reserves  
August 2: Night to Unite – Officers and Reserves  
August 13: Andersen Corporation Quarter Century Picnic – Officers  
September 17: Derby Days – Reserves and Officers

### **MISCELLANEOUS**

The Bayport Police Department received an \$8,155.50 grant from OSHA for extra cameras outside City Hall and some updates to the Council Chambers.

### **June Log - (continued)**

23 – 31: Handgun permit, suspicious vehicle, property retrieval, public assist, DAR, fail to drive with due car, welfare check, DAR, speed 67/40/underage e-cig, park close, AOA expired reg./warrant small amount of MJ/drug para. Fail to change address (1 year), aud. Alarm, poss Burglary (AOA), driving complaint, fire alarm, phone call request, suspicious person, park close, business check x3, business checks x 8, traffic control event, detail, speed 63/40, park close, power outage/traffic assist, medical L1, business check x 8, parking issue, boat trailer parking violation, 1<sup>st</sup> degree CSC, parking complaint, medical L1 x 2, vehicle fire, w/w equipment violation, speed 61/40/NO MN DL, park close, no MN DL, w/w seat belt commercial, rental scam, suspicious vehicle, no proof of insurance, w/w speed, medical L1, speed 67/55, park close, boat trailer parking envelopes, vehicle lockout, veh. for sale city streets, 911 misdial, mental health issues, commercial vehicle inspection, poss. DK driver, medical L1, w/w speed, vehicle lockout, disorderly conduct, missing dog, w/w speed, intoxicated driver, w/w speed, park close, harassment, handgun permit, safety concerns/child custody issue/extra patrols, domestic, complaint/DOC, scam report, driving complaint, careless driving/poss. drug para., harassment, extra patrols, w/w speed, alarm, speed 72/55.

### **July Log**

01 – w/w speed/citizen assist, w/w commercial veh. parked on city streets, fail to display current regs. April 16, fail to display current reg. feb. 2016, fail to display current reg. may of 16, impound plates DVS flag for alcohol/impound, driving after cancelation/uninsured vehicle, fail to display current reg., harassment, property questions, flags at city hall, AOA, investigation, medical L1, park close  
02 – Fireworks, record check, handgun permit to purchase, parking questions, boat trailer parking, park where signs permit x 3, domestic (aoa), medical L1, reckless driver, park close, DAS/NO POI/W/W speed.

- 03 – suicidal female (aoa), w/w speed/drug para, boat trailer parking envelopes (15), property damage accident, parking complaint, medical l1, lost dog, park close, RR crossing malfunction, boat trailer parking, fire alarm, unattended boats, boat trailer parking park close.
- 04 – 2 vehicle crash, property damage/attempted theft/ possible vandalism, traffic arrest/ DAC/ motorcycle endorsement, medical L1, AOA/out of control female, domestic, fireworks complaint, speed 49/30, welfare
- 05 – Verbal domestic (aoa), dumping questions, medical L3, public assist, boat trailer parking questions, welfare concern/aoa, city ordinance violation (vehicle parked on grass), pay box collection, out of control male (aoa).
- 06 – Records request, found dog returned to owner, motorist assist/squad tour, park close, fight. vehicle blocking roadway, medical L1, park close, background public works, parking on grass complaint.
- 07 – council chambers, DAS/ AOA/suspicious person/possible burglary, parking enforcement, suspicious male, civil issue.
- 08 – Welfare check, records check, medical L1, accident, vehicle lock out, medical L1, vehicle lockout, medical alarm L1, damage to property, park close, injured deer.
- 09 – Medical L3/lift assist, medical L3, medical L1, lidar operation/ safe and sober shift, parking complaint, speed 60/40, speed 63/40, speed 65/40, unwanted male, park close.
- 10 – Prowler/aoa, park permits, business complaints, animal concern, public assist, unwanted party, park close, in park after hours, w/w speed.
- 11 – Medical L1, records request, driving complaint, road rage/aoa, alarm, noise complaint, public assist, lost keys, park close.
- 12 – tree blocking road, Check area, theft, intoxicated driver, found child, animal concern, extra patrol, vehicle lockout, boat trailer parking envelop pick-ups, planning packets, neighbor complaints, theft of hiking driving complaint, park close, handgun permit.
- 13 – Intoxicated driver, unruly customer, w/w speed, 911 open line, assist, vendor issue, extortion, lift assist Medical L2, medical L1, burg. Alarm, vehicle lockout.
- 14 – Lakeside park close, vehicle lockout, crash report/civil issue, shots heard, veh. lockout, AOA.DK male, park close, rollover/aoa, Traffic enforcement, records request, abandoned property, directed patrol, city ordinance boat in yard, medical L1, park close, AOA/domestic/overdose.
- 15 – *CSC REPORT*, information, small amount of MJ., driving complaint, park close, AOA/welfare concern, assist.
- 16 – accident/AOA, slumper, 911 open line, animal complaint, medical L1, w/w speed, park close, aoa/domestic assault.
- 17 – Park close, domestic (aoa), susp. vehicle, flooding concern, traffic arrest, stall blocking/accident, treats report, road rage incident, park close, veh. lock out.
- 18 – 911 abandoned, welfare check, fire alarm, parking questions, speed 75/55, lakeside park close, road debris.
- 19 – Medical L1, medical L1, commercial veh. inspection, medical L1, alarm, w/w fail to yield to peds., speed 51/40/DAR, accident/property damage/Not a drop/Reckless/distractive driving.
- 20 – Medical L3, car vs. tree, emergency DANCO order, suicidal female/pursuit (aoa), AOA/911 open line, handgun permit to purchase, park close. 911 hang up unknown situation (aoa).
- 21 – Found keys/returned to owner, w/w wrong way driver, no mn dl in poss., alarm, accident/state report, parking on Yellow, vehicle lockout, suspicious activity, park close, careless/small amount of MJ.
- 22 – AOA/medical L1, emergency repair, medical L1, burglary/theft, vehicle lockout, emergency locate, extra patrol/speed, medical L3, disturbance/AOA. park close.
- 23 - 31 NA

**Acronym/code:** W/W = Written warning, LOCK OUT = vehicle keys locked in car, DAR = Driving after revocation, DAS= Driving after suspension, NPI/ NO POI = No proof of insurance, DOC = Disorderly conduct, CSC = Criminal Sexual Conduct, NO MN/DL = No Minnesota driver's license, Medical Level = 1 (most severe) 2 (moderate) 3 (mild), Rec'vd OFF/DANCO = Received a fax for an order for protection (OFF) domestic abuse, no contact order (danco) for person in our city, Felony Intro. Of Narc. = Felony level of introduction of narcotics into the prison, uac = underage drinking, AOA/assist Other Agency, 10 -72 = deceased. FDCR- Fail to display current registration, UUMV = unauthorized use of mother vehicle, AOA= Assist other agency, POR= predatory offender verification, watch property protection TC= camera placement, FDCR= fail to display current registration.



**CITY OF BAYPORT**  
294 NORTH THIRD STREET  
BAYPORT, MINNESOTA 55003  
PHONE 651-275-4404 FAX 651-275-4411

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Date: July 26, 2016

To: Mayor and City Council  
Logan Martin, City Administrator

From: Mel Horak, Public Works Supervisor

**Re: Public Works Department Update – August City Council Meeting**

During the month of July, the full-time Public Works staff, with assistance from part-time staff, completed the following tasks:

1. Mowed and trimmed city property numerous times
2. Added sand to and graded Lakeside Park beach
3. Watered recently planted trees in parks, cemetery and boulevards
4. Completed bituminous street patching and repairs at numerous locations
5. Completed the daily park routine of opening and cleaning the beach house, picnic shelters, grills, beach and shoreline
6. Continued grading alleys and dirt roads
7. Adjusted the 4<sup>th</sup> Avenue North boarding dock numerous times
8. Completed ongoing maintenance and repairs to trucks and equipment
9. Installed multiple new water meters, repaired numerous nonfunctioning water meters, and read numerous water meters for final utility billings
10. Performed ongoing operation of water and sewer systems, which includes daily inspections of facilities, water tests, water reports, and attending to system malfunctions

***PUBLIC WORKS MESSAGE OF THE MONTH***

During the month of August, the Public Works team will be repainting crosswalks and yellow curb no parking areas. Please be aware of this operation and use extra caution while driving in these areas.

# Bayport Public Library

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582 NORTH FOURTH STREET  
BAYPORT, MINNESOTA 55003  
(651) 275-4416

**Date:** July 25, 2016

**To:** Mayor and City Council; Logan Martin, City Administrator

**From:** Jill Smith, Bayport Public Library Director

**Re:** Bayport Library Update

Our biggest news for July is that our self check machine is now installed and operational! Stop by the Library for a demonstration. The checkout process is very simple. Children love it, and they have been busy checking out materials! Library staff will continue to checkout any patron who wants to checkout at the desk and wants personalized service; the self check provides us an additional way to meet patron needs.

Summer Reading is continuing at the Library. Programming in July included the Mixed Nuts Variety Show, attended by 54 patrons, and movie showings of Kung Fu Panda 3 with an audience of 60, and Zootopia with an audience of 90. Duke Otherwise performed at Lakeside Park for an audience of 50, and even the parents and caregivers were participating and dancing! Our final summer performance was an interactive theater performance by CLIMB Theatre with an audience of 36. Weird Science Wednesday activities have included making kaleidoscopes, writing in invisible ink, and testing "mystery" substances. Book club will be wrapping up this week. Our remaining program is the ever popular cooking class. We will celebrate the end of summer reading with a party for all of our super summer readers on Thursday, August 4 at 1:00 pm.

We have had a busy three weeks with students visiting from the Summer Success program at Andersen Elementary school. Every grade made a least one visit to get library cards and have a chance to look at books. We were especially impressed with the sixth graders who were great at finding cozy spots in the Library to read, and they were reading so quietly we hardly knew they were here!

We were happy to partner with the Bayport Tuesday Reading Club as they installed a Little Free Library in Lakeside Park. We are also happy to hear there is another Little Free Library in Inspiration. Anything that gets books into the hands of readers and gets people reading is a good thing, and we are so excited that there are now Little Free Libraries in Bayport!

Our circulation continues to grow. For the year, our circulation is up 9.4% compared to 2015, and in June alone, our circulation increased 13.9%.

Goals for the fall include creating more family programming and continuing to upgrade technology. Thank you for your continued support of the Bayport Public Library!



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**Date:** July 26, 2016

**To:** Mayor and City Council  
Logan Martin, City Administrator

**From:** Sara Taylor, Assistant City Administrator/Planner

**Re:** **Department Update – August City Council meeting**

### **POTENTIAL PROJECT FOR WASHINGTON COUNTY LAND AND WATER LEGACY PROGRAM (LWLP)**

On July 12, I distributed a Request for Quotes to five appraisal firms in the Twin Cities area that specialize in preparing appraisals for LWLP projects. All five firms submitted a quote, ranging from \$5,000.00 - \$13,200.00. We will be meeting with the low-quote appraiser within the next week, in hopes of securing a service agreement to commence work by August 3. As a reminder, Washington County has agreed to a 50% cost share for the appraisal, which is anticipated to be completed by September 30. A tentative workshop to discuss appraisal outcomes and next steps for the project is anticipated for October.

### **ASIAN CARP AQUATIC INVASIVE SPECIES (AIS) SIGNS**

Last week, the Public Works Department posted an Asian carp AIS sign at the city's public boat launch on 4<sup>th</sup> Avenue North. With the help of the St. Croix River Association, I was able to secure the signs at no cost to the city, which will not only help people identify the different species of invasive carp but also how to report a catch. We are excited to report that the sign has received some attention by boaters, and additional signs will be posted at other popular fishing areas along the St. Croix River in the coming weeks!

### **ELECTION JUDGE TRAINING AND EQUIPMENT TESTING**

On July 26, I conducted the required training sessions for the Election Judges who will be assisting with voting procedures in the Primary Election on August 9. General Election Judges are required to receive two hours of training and Head Election Judges are required to receive three hours of training every two years. I also conducted the required Public Accuracy Test of the voting equipment, to ensure it is tallying ballots and vote totals correctly in preparation for election day. An additional training session will be scheduled sometime in October to train Election Judges who will be working in the General Election only. I am always seeking residents to serve as Election Judges, so if you know anyone who may be interested, please have them contact me directly. Judges are assigned a morning or evening shift depending on their preference and are paid \$10.00 per hour.



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**Date:** July 27, 2016  
**To:** Honorable Mayor and City Council  
**From:** Logan Martin, City Administrator  
**Re:** **Administration Department Update – August City Council meeting**

### **BUILDING OFFICIAL SUCCESSION PLANNING**

With the recent retirement announcement from the current Building Official, staff has been quickly working to find a replacement for this position, as the state requires that each municipality have a designated Building Official. A number of options have been explored, and we have discussed different arrangements with interested parties. To date, only one firm has replied to the City with a formal proposal, however we will continue to pursue service proposals up until the Council meeting. Final details will be presented at the meeting for Council direction, and we are hopeful that an individual or firm will be able to join the staff as soon as possible.

### **2017 BUDGET**

All department heads have submitted their 2017 Budget requests, and we will meet with the City Council in a workshop on Monday to receive direction and provide preliminary information on next year's budget. At this point, no major budget initiatives are proposed, and we are learning from the County that our proposed tax capacity is staying essentially flat next year, which will provide a minor budget constraint.

### **MUNICIPAL PARKING LOT PROJECT**

Progress continues on the municipal parking lot project at the redevelopment site of 169 3<sup>rd</sup> St. N. Staff has preliminary estimates on a number of cost-saving items, and we will continue to pursue those options going forward. Miller Excavating, the awarded contractor, is currently reviewing the project contract and we will arrange a project kick-off meeting soon to set the schedule. We remain on schedule to start the project in mid-August, with completion in the beginning of October.

### **COMMUNITY SOLAR GARDEN OPPORTUNITY**

The Council will receive an informational presentation from Geronimo Energy regarding an opportunity to access community solar gardens at the August 1 meeting. Much like a traditional shared community garden, a community solar garden allows subscribers to enjoy the benefits of solar gardens (i.e. acquiring electricity at a reduced rate), without the need to own, maintain, or operate the panels individually. If an initial favorable reaction is received from the City Council, we would look to formally consider this opportunity at an upcoming meeting.

### **UPCOMING MEETINGS AND EVENTS**

August 1	City Council budget workshop	5pm	City Hall
August 1	City Council meeting	6pm	City Hall
August 1-2	Safety Camp	8:15am – 3:30pm	Lakeside Park
August 2	Night to Unite	5pm	Lakeside Park
September 5	Labor Day	City Offices Closed	
September 6	City Council meeting (moved for holiday)	6pm	City Hall
September 17	Derby Days	all day	Lakeside Park