

**CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
August 3, 2015**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

ROLL CALL (St. Ores, Carlson, Goldston, Hanson, McGann)

APPROVAL OF AGENDA

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

1. July recycling award recipient is Suzanne Hill who will be awarded for her recycling efforts, with funding made possible by a grant from Washington County
2. Night to Unite Proclamation

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person)*

1. Presentation of "Bayport in Bloom" front entry garden contest winners
2. Police Department action/recognition

CONSENT AGENDA

TAB #

Consider a resolution adopting items 1 through 13

- | | |
|--|----|
| 1. July 6, 2015 City Council workshop meeting minutes | 1 |
| 2. July 6, 2015 City Council regular meeting minutes | 2 |
| 3. July payables and receipts (check numbers 005837-006088) | 3 |
| 4. July building, plumbing and mechanical permits report | 4 |
| 5. Donation of \$25.00 from Jane Keyes for flower baskets | 5 |
| 6. Donation of \$50.00 to Police Department from Jeff and Donna Todd | 6 |
| 7. Retirement of Mark Swenson from the Bayport Fire Department effective August 3, 2015 | 7 |
| 8. Agreement with Library Strategies to complete hiring search for Library Director position | 8 |
| 9. Purchase of replacement fire hydrants and related equipment for the city's water department | 9 |
| 10. Pay application #2 from Miller Excavating for Fire Hall utility extension and turn lanes | 10 |
| 11. Pay application #2 from Kraus Anderson and subcontractors for Fire Hall grading and excavation | 11 |
| 12. Change order #1 to contract with Miller Excavating for Fire Hall site work | 12 |
| 13. Change order #1 to contract with Northland Paving LLC for Fire Hall site work | 13 |

PUBLIC HEARINGS

- | | |
|---|----|
| 1. Consider a resolution adopting a modification to the Tax Increment Finance Plan for Tax Increment Finance District No. 1 | 14 |
|---|----|

UNFINISHED BUSINESS

NEW BUSINESS

1. Consider certification of Bayport Fire Department Fire Chief election results and swearing in new Fire Chief 15
2. Consider adoption of Inspiration Stewardship Foundation Bylaws, Conflict of Interest Policy, Articles of Incorporation, and Board Resolution 16
3. Consider authorization to solicit quotes and proceed with 2015 Street Sealcoat Project 17

CITY COUNCIL LIAISON REPORTS

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CITY COUNCIL ITEMS AND ANNOUNCEMENTS

1. Adjourn to closed session pursuant to Minnesota Statutes, Section 13D.05, Subdivision 3(c)(3)(c) to develop or consider offers or counteroffers for the purchase or sale of real or personal property
2. Return to open session to summarize and consider action on items discussed in closed session

ADJOURNMENT

RESOLUTION NO. 15-

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,
WASHINGTON COUNTY, MINNESOTA HELD AUGUST 3, 2015**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 3rd day of August 2015 at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-13 FROM THE
AUGUST 3, 2015 CITY COUNCIL AGENDA**

1. July 6, 2015 City Council workshop meeting minutes
2. July 6, 2015 City Council regular meeting minutes
3. July payables and receipts (check numbers 005837-006088)
4. July building, plumbing and mechanical permits report
5. Donation of \$25.00 from Jane Keyes for flower baskets
6. Donation of \$50.00 to Police Department from Jeff and Donna Todd
7. Retirement of Mark Swenson from the Bayport Fire Department effective August 3, 2015
8. Agreement with Library Strategies to complete hiring search for Library Director position
9. Purchase of replacement fire hydrants and related equipment for the city's water department
10. Pay application #2 from Miller Excavating for Fire Hall utility extension and turn lanes
11. Pay application #2 from Kraus Anderson and subcontractors for Fire Hall grading and excavation
12. Change order #1 to contract with Miller Excavating for Fire Hall site work
13. Change order #1 to contract with Northland Paving LLC for Fire Hall site work

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –
Connie Carlson –
Michele Hanson –

Dan Goldston –
Patrick McGann –

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, this 3rd day of August 2015.

ATTEST:

Logan Martin, City Administrator

Susan St. Ores, Mayor

**CITY OF BAYPORT
CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS
July 6, 2015
5:00 P.M.**

CALL TO ORDER

The workshop was called to order by Mayor St. Ores.

ROLL CALL

Members Present: Mayor St. Ores, Councilmembers Goldston, Hanson, McGann, and Carlson

Staff Present: City Administrator Logan Martin, Assistant City Administrator/Planner Sara Taylor, and City Attorney Andy Pratt

DISCUSS POTENTIAL OPPORTUNITIES FOR ECONOMIC DEVELOPMENT PROJECTS IN 2015

Administrator Martin stated that city staff has been investigating potential economic development projects that could be funded with a portion of the city's tax increment finance (TIF) funds. At the April 6, 2015 workshop, he noted that the City Council expressed interest in potential redevelopment of the vacant and blighted properties at 169 3rd St. N. using TIF funds. Two conceptual redevelopment plans for a municipal parking lot were reviewed and preliminary cost estimates for the project are estimated at \$400,000. Discussion followed on the status of available TIF funds. It was the consensus of the City Council to pursue discussions with the property owner for a potential purchase offer for the property for consideration at a future workshop or meeting.

Administrator Martin noted that city staff recently attended a presentation on community solar gardens where the city could participate in purchasing solar power through a consortium of other local government entities to offset city utility costs for energy currently provided by Xcel Energy. Following the presentation, staff arranged for a meeting with a representative from the company Sunshare to further learn about and discuss options for purchasing community solar power in Washington County. In order to be considered for participation in the consortium, the city would need to submit a letter of interest and support for the consortium solar program in the next few weeks. If selected, the City Council could then discuss community solar in further depth and consider whether it would be beneficial for the city to participate in the program. It was the consensus of the City Council to submit a letter of support and reconvene to discuss solar options at an upcoming workshop or meeting.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to adjourn the workshop at 5:57 p.m.

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
JULY 6, 2015
6:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of July 6, 2015 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers Connie Carlson, Dan Goldston, Michele Hanson and Patrick McGann

Members Absent: None

Staff Present: City Administrator Logan Martin, Police Chief Laura Eastman, City Engineer John Parotti, City Attorney Andy Pratt, Fire Chief Mark Swenson, and Assistant City Administrator/Planner Sara Taylor

APPROVAL OF AGENDA

It was moved by Councilmember Carlson and seconded by Councilmember McGann to approve the July 6, 2015 City Council agenda. Motion carried 5-0.

PROCLAMATIONS/COMMENDATIONS/PETITIONS/ANNOUNCEMENTS

1. The June recycling award recipient is Sandy Fennern who will receive \$30.00 for her recycling efforts, with funding made possible by a grant from Washington County.
2. Sergeant Jackson recognized Police Officer Quinn Willmarth with a Letter of Appreciation for his response to a situation involving a veteran suffering from Post Traumatic Stress Disorder and threatening suicide. Due to his experience and training, Officer Willmarth was able to diffuse the situation and the veteran was provided assistance through the Veteran's Hospital. On behalf of the City Council, Mayor St. Ores added thanks for Officer Willmarth's service to our country and city.

OPEN FORUM

Sally Anderson, Executive Director of Community Thread, provided an update on the nonprofit organization that connects volunteers to community needs, including Bayport's Senior Center. In 2014, the number of people attending Senior Center functions doubled from the previous year. The center recently celebrated 15 years in Bayport and moved to a site in the former Red Cross building on 5th Avenue North at the beginning of July. As a standalone nonprofit, Ms. Anderson requested continued financial support from the City of Bayport in the amount of \$2,000.00 for 2016. Sue Elmer, the new director of the Bayport Senior Center, was introduced, and she welcomed residents to visit the new Senior Center location.

CONSENT AGENDA

Mayor St. Ores read items 1-14 on the consent agenda.

Councilmember Carlson introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-14 FROM THE
JULY 6, 2015 CITY COUNCIL AGENDA**

1. June 1, 2015 City Council regular meeting minutes
2. June payables and receipts (check numbers 5812-5973)
3. June building, plumbing and mechanical permits report
4. Donation of \$200.00 from Amy Stelling and Mark Litchfield to the Fire Department
5. Pay application #4 from Siegfried Construction for Perro Park Phase 2 site improvements
6. Hiring of Nicholas Schipp as a part-time police officer and PERA declaration (*Resolution 15-19A*)
7. Special event application from Mary Ostertag for the Mark Ostertag Memorial 5K Walk/Run on August 23, 2015
8. Special event application from Red Line Bass Trail/Sportek LLC for a bass fishing contest at Lakeside Park on July 11 and 12, 2015
9. Renewal of 2:00 a.m. closing liquor license for Woody's Bar and Grill, 109 3rd Street North
10. Pay application #1 from Miller Excavating for Fire Hall Utility Extension and Turn Lane Construction
11. Authorization to access Minnesota Government Access Accounts for electronic court records and documents (*Resolution 15-19B*)
12. Pay application #1 from Miller Excavating for Fire Hall Grading and Excavation activities
13. Removal of Outlot P from the definition of protected property under a conservation easement with the Minnesota Land Trust (*Resolution 15-19C*)
14. Resignation of Library Director Mark Blando effective July 20, 2015 and authorization to initiate hiring process for the position

The motion for adopting the foregoing resolution was duly seconded by Councilmember Goldston and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye
Connie Carlson – aye

Dan Goldston – aye
Michele Hanson – aye

Patrick McGann – aye

Outgoing Library Director Mark Blando thanked the City Council for their support of the library under his direction and said he enjoyed his time in Bayport. Mayor St. Ores recognized his efforts and wished him well as he takes another position to be closer to his extended family.

SWEARING IN OF POLICE OFFICER NICHOLAS SCHIPP

Police Chief Eastman introduced Nicholas Schipp as the department's newest part-time officer, and Mayor St. Ores administered the Oath of Office to Officer Schipp.

PUBLIC HEARINGS

Consider a resolution adopting a modification to the Tax Increment Finance Plan for Tax Increment Finance District No. 1: Administrator Martin summarized an opportunity for the city to acquire and repurpose a blighted property at 169 3rd Street North by leveraging tax increment finance (TIF) revenue from TIF District No.1 established in 1990, before the district decertifies December 1, 2016. The city is exploring options to add a municipal parking lot at the location. City Attorney Pratt explained the TIF Plan for TIF District No. 1 must be amended to include the proposed project and tonight's public hearing is required as part of the amendment process. Staff recommended the public hearing be kept open until the August 3 City Council meeting to provide time for comments from the Washington County Board and the Stillwater Area District School Board.

Mayor St. Ores opened the public hearing and no comments were received.

Administrator Martin said residents may submit comments to the city prior to the August 3 meeting.

UNFINISHED BUSINESS

Consider additional building options for the new Fire Hall: Upon finalization of the bond sale and foundation appeals, Administrator Martin reported the total revenue available for the project is \$5,419,950. The current construction cost is \$5,366,912, leaving a budget surplus of \$53,038. He said two additional building options for the Fire Hall have been discussed since the favorable bid results were received in May. The first option of adding approximately 500 square feet for a dormitory is estimated to cost \$152,000, and the second option of adding in-floor heat in the apparatus bay area is estimated at \$42,807. Adding both options would result in a project shortfall of \$141,769. Additional grant and fundraising opportunities may be available to cover this shortfall, as well as a portion of the contingency budget, but it should not be relied on. Administrator Martin said the city would fund a shortfall from the city's investments, and could consider a line item for repayment in the city's capital improvement plan for a number of years. He also said the city would have the option of paying the bonds off early during the 15-year term to save interest costs, thus reducing the overall budget shortfall.

Lead architect Cindy McCleary, Leo Daly, said the project is at the point where a decision needs to be made to expand the scope of the project. Installation of the in-floor heat is necessary at the time of initial construction and the concrete slab is anticipated to be laid soon. The general consensus of the City Council was to proceed with the installation of the in-floor heat to enhance firefighter safety in the bay area and improve maintenance and longevity of the vehicles, due to this more effective heating method.

Mayor St. Ores inquired about adding the dormitory at this time versus waiting until it is needed if/when the department becomes full-time. Ms. McCleary explained the site plan can accommodate a dormitory, and the mechanical and plumbing systems were sized accordingly for the additional load. There would be a cost premium for adding the dormitory space at a later date, as well as the loss of some original construction materials, but a future expansion is feasible. The space will be designed with four individual sleeping rooms. Fire Captain Josh Eisinger said the Fire Hall Building Committee supports adding the dorms during the initial build and stated it would be much more expensive in 5-10 years. Councilmember Goldston agreed the dorms should be added now, if needed, and inquired how the space would be utilized until full-time sleeping quarters are needed. Captain Eisinger indicated the space could be used for standby personnel during a severe weather or mutual aid event. Additionally, the Fire Hall is designed to be used as an emergency operations center and the dorms would be utilized during a major event, as well as possibly housing an ambulance crew on site. Police Chief Eastman said her department would utilize the sleeping quarters, if available. Mayor St. Ores recognized the efforts of the department's volunteer firefighters and the challenges they face while working full-time jobs and responding to fire calls with limited rest. The dorms would provide an opportunity for the current firefighters to sleep after a long callout, prior to driving home or to work. The general consensus of the City Council was that the dorms would be a valuable feature for assisting the current firefighters in balancing their work and fire department duties, would be the most economically feasible to construct during the initial build, and that the space should not be used for storage purposes. Councilmember McGann noted the importance of providing a place for police officers to rest, when needed.

Fire Chief Swenson said the department would require the financial assistance of grants to pay for full-time staff, and that a study by an outside firm will be needed in the future to determine when a transition to full-time staffing would be feasible. Discussion followed on how full-time staffing would be funded since grants will not cover the entire cost. Administrator Martin noted the 15-year contract with the partner communities limits yearly budget increases to 3% which would not be adequate to fund a full-time department., and the staffing grants Chief Swenson referenced are set up to help communities

transition to full-time staffing. The city would be responsible for funding a full-time department at some point, and a financial decision would be required at that time in terms of how to share those costs.

It was moved by Councilmember Goldston and seconded by Councilmember Carlson to authorize Kraus Anderson and Leo Daly to design and accept bids for the addition of the in-floor heat in the apparatus bay area and the dormitory addition, with the option to cancel the project based on bid results. Motion carried 5-0.

NEW BUSINESS

Consider a resolution approving a final plat for Phase III-B of the Inspiration development: Assistant City Administrator/Planner Taylor reviewed the final plat application for Phase III-B submitted by Mattamy Homes, noting it is the same as the preliminary plat application approved by the City Council on May 4, 2015. Phase III-B consists of 115 lots that will be final platted and developed in phases. The application being considered is for the first portion, known as Inspiration 3rd Addition, consisting of 76 lots and related street and utility infrastructure. She noted the plan is consistent with the city's R-2 single-family residential zoning district, the comprehensive land use plan, and is consistent with approvals for a planned unit development (PUD). All grading, utility, street plans and related infrastructure have been reviewed and approved by the city engineer. As required at the time of final plat approval, Mattamy Homes must enter into a developer's agreement and PUD permit that specify obligations and expectations for this phase of the development. The city attorney will finalize the draft versions of these documents and execute them once the final plat is approved by the City Council. The Planning Commission did not have a quorum at their June 15, 2015 meeting when the final plat application was considered; however all commissioners expressed their support during or in writing after the meeting. No comments were received on the application at the public hearing. Staff recommended approval of the application, subject to the conditions listed in the June 16, 2015 staff report. City Attorney Pratt said the draft developer's agreement and PUD permit are similar to those executed for Phase III-A in 2013. He reviewed non-major changes that will be made to the draft developer's agreement and PUD permit to reflect some legal description and title changes for the property. Mattamy Homes will be providing a Letter of Credit to the city to cover the total cost of the required minimum improvements, as determined by the city engineer and the developer. Once the improvement costs are finalized, they will be detailed in the final developer's agreement.

Brian Theis, Mattamy Homes, said they are finalizing the initial grading for the project and hope to begin utility improvements next week. They plan on starting construction of a model home in October and have it ready for the spring preview and plan on building three homes per month thereafter.

Councilmember Hanson introduced the following resolution and moved its adoption:

Resolution 15-20

RESOLUTION APPROVING A FINAL PLAT FOR INSPIRATION 3RD ADDITION, CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA

The motion for adopting the foregoing resolution was duly seconded by Councilmember Goldston and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye
Connie Carlson – aye

Dan Goldston – aye
Michele Hanson – aye

Patrick McGann – aye

Consider adopting a tax exempt governmental bond post issuance compliance policy: City Attorney Pratt reviewed the basic requirements and purposes of the Post-Issuance Compliance Procedure and Policy for Tax-Exempt Governmental Bonds that is recommended for adoption as a best practice for the

city. Prior to issuing the general obligation bonds to finance a portion of the Fire Hall project, the city last issued bonds in 2001, and Internal Revenue Service reporting requirements have changed since that time. The proposed policy outlines the procedures that will apply to all currently outstanding and future tax-exempt bond issues of the city.

It was moved by Councilmember Carlson and seconded by Councilmember McGann to adopt the Post-Issuance Compliance Procedure and Policy for Tax-Exempt Governmental Bonds. Motion carried 5-0.

COUNCIL LIAISON REPORTS

Councilmember Hanson reported on the June Cable Commission workshop meeting. Discussion centered on upgrading broadcasting equipment used to cover city meetings, with the City of Bayport having the greatest need. The goal is to have the same equipment (cameras, monitors, etc.) in all city halls.

Councilmember Carlson reported on the June 25 meeting of the Library Board and noted the summer programs are going well. With the resignation of Library Director Mark Blando, there is no definite date for the next meeting.

Councilmember McGann stated the Planning Commission did not have a quorum at the June 15 meeting, but the members present made an informal recommendation to approve the final plat application for Phase III-B of the Inspiration development.

Mayor St. Ores helped organize a meeting of local appointed and elected officials to learn more about the Department of Natural Resource (DNR) plan to monitor/manage the bighead invasive carp that were recently found in the St. Croix River. People should turn over any bighead carp they catch to the DNR or the Bayport Police Department for tracking. They should not be released back into the river, and everyone is asked to do whatever they can to keep the river's ecosystem healthy and free of contaminants. She reported on the recent meeting of the Middle St. Croix Watershed Management Organization where invasive carp and next year's budgets were discussed. She also attended the Bayport Senior Center's 15 Year Anniversary Celebration.

STAFF/CITY ADMINISTRATOR REPORTS

Fire Chief Swenson thanked the City Council for their ongoing support of the department and especially the new Fire Hall. He reported this month's training focused on drafting and shuttling water from an alternate source, e.g., swimming pool, when hydrants aren't available. Chief Swenson's three-year term is up and department members will vote on the position next week. He will be running for a second term and Assistant Chief Allen Eisinger and Captain Jacob Eisinger are also running for the office. The winner of the election will be brought to the August City Council meeting for approval. The July safety message focuses on safe grill use this summer. He stressed that charcoal grills should never be used on a wooden deck unless there is a fireproof material underneath.

Police Chief Eastman echoed Chief Swenson's gratitude for department support. She reviewed the department's events and call load and provided a recap of the June 12 minimum security prisoner walk-away from the facility. An emergency operations center was set up and Sergeant Jackson did an excellent job commanding and coordinating efforts to set up a perimeter with local law enforcement agencies, enlisting the aid of the State Patrol helicopter, and clearing homes near the escape site and subsequently checking multiple additional residences, to help residents feel safe returning to their homes. She encouraged residents to sign up for Washington County's Code Red program that will alert subscribers to emergency situations via telephone or text messaging.

Assistant City Administrator/Planner Taylor reviewed her written report and encouraged residents to submit nominations for the “Bayport in Bloom” front entry contest by July 14, with judging the following weekend. Entries are also being accepted for the annual “Focus on Bayport” photo contest through October 15. More information and forms can be found on the city’s website or at City Hall.

Administrator Martin said he will be working with staff and the City Council to prepare the 2016 budget over the coming weeks. He reported the TCE water treatment upgrade project was considered as part of a larger bill during the State Legislature Special Session, and the project will be fully funded (approximately \$550,000) by the state and possibly constructed yet this year. He recognized the efforts of Representative Kathy Lohmer and Senator Karin Housley for their leadership on this mitigation project.

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

1. Councilmember Hanson reported she has joined a new charter chapter of the Lion’s Club that will serve the communities of Afton, Bayport and Lakeland. She encouraged residents interested in helping others to consider joining. Meetings are held the second Monday of the month at Not Justa Café in Bayport.
2. Mayor St. Ores thanked Amy Stelling and Mark Litchfield for their donation to the Fire Department and recognized the Bayport Community Action League and Greater Stillwater Chamber of Commerce for hosting recent events in Bayport.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to adjourn the meeting at 8:07 p.m. Motion carried 5-0.

City Administrator/Clerk

CITY OF BAYPORT

*Budget Control Summary

Current Period: JULY 2015

| Account Descr | 2015 Cumulative Budget | 2015 Cumulative Actuals | 2015 Cumulative Variance | 2015 % Variance |
|--|------------------------------|-------------------------------|--------------------------------|-----------------------|
| FUND 101 GENERAL | | | | |
| Revenue Accounts | | | | |
| DEPT 00000 GENERAL GOVERNMENT | \$1,860,364.00 | \$994,923.65 | \$865,440.35 | 46.52% |
| DEPT 41200 MAYOR & COUNCIL | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| DEPT 41240 RECYCLING | \$6,000.00 | \$2,200.00 | \$3,800.00 | 63.33% |
| DEPT 41600 CAPITAL OUTLAY | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| DEPT 41602 CURB & SIDEWALK PROJECT | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| DEPT 41910 PLANNING & ZONING | \$108,000.00 | \$51,442.62 | \$56,557.38 | 52.37% |
| DEPT 41940 MUNICIPAL BUILDINGS | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| DEPT 42000 PUBLIC SAFE CAPITAL OUTLA | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| DEPT 42100 POLICE | \$93,400.00 | \$29,220.85 | \$64,179.15 | 68.71% |
| DEPT 42200 FIRE PROTECTION | \$426,631.00 | \$32,075.60 | \$394,555.40 | 92.48% |
| DEPT 42201 FIRE STATION | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| DEPT 43100 STREET MAINT | \$7,000.00 | \$22,960.50 | -\$15,960.50 | -228.01% |
| DEPT 43130 STREET - FLOOD PREPARATIO | \$0.00 | \$30.00 | -\$30.00 | 0.00% |
| DEPT 43200 PARKS | \$30,150.00 | \$11,965.38 | \$18,184.62 | 60.31% |
| DEPT 43201 PERRO PARK PROJECT/PLAN | \$0.00 | \$10,000.00 | -\$10,000.00 | 0.00% |
| DEPT 43300 CEMETERY | \$12,000.00 | \$8,590.00 | \$3,410.00 | 28.42% |
| DEPT 44100 PROJECT | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Total Revenue Accounts | \$2,543,545.00 | \$1,163,408.60 | \$1,380,136.40 | 54.26% |
| Expenditure Accounts | | | | |
| DEPT 41100 ELECTIONS | \$1,000.00 | \$100.77 | \$899.23 | 89.92% |
| DEPT 41200 MAYOR & COUNCIL | \$194,540.00 | \$104,549.32 | \$89,990.68 | 46.26% |
| DEPT 41240 RECYCLING | \$7,115.00 | \$2,079.35 | \$5,035.65 | 70.78% |
| DEPT 41400 ADMINISTRATION | \$155,337.00 | \$84,955.17 | \$70,381.83 | 45.31% |
| DEPT 41910 PLANNING & ZONING | \$240,697.00 | \$128,879.68 | \$112,017.32 | 46.54% |
| DEPT 41940 MUNICIPAL BUILDINGS | \$49,050.00 | \$22,751.71 | \$26,298.29 | 53.62% |
| DEPT 42100 POLICE | \$788,668.00 | \$440,771.69 | \$347,896.31 | 44.11% |
| DEPT 42200 FIRE PROTECTION | \$491,432.00 | \$198,680.79 | \$292,751.21 | 59.57% |
| DEPT 42201 FIRE STATION | \$0.00 | \$247,712.04 | -\$247,712.04 | 0.00% |
| DEPT 43100 STREET MAINT | \$308,003.00 | \$96,058.29 | \$211,944.71 | 68.81% |
| DEPT 43130 STREET - FLOOD PREPARATIO | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| DEPT 43135 56TH ST & PICKETT AVE TRAIL | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| DEPT 43140 HAYNER/2ND ST. S UTILITY PR | \$0.00 | \$4,672.10 | -\$4,672.10 | 0.00% |
| DEPT 43160 STREET LIGHTING | \$31,750.00 | \$15,175.86 | \$16,574.14 | 52.20% |
| DEPT 43200 PARKS | \$64,928.00 | \$42,861.69 | \$22,066.31 | 33.99% |
| DEPT 43300 CEMETERY | \$7,475.00 | \$963.06 | \$6,511.94 | 87.12% |
| DEPT 44100 PROJECT | \$50,000.00 | \$0.00 | \$50,000.00 | 100.00% |
| Total Expenditure Accounts | \$2,389,995.00 | \$1,390,011.52 | -\$999,983.48 | 41.84% |

LM

CITY OF BAYPORT

07/29/15 8:06 AM

*Fund Summary -
Budget to Actual©

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JULY 2015

| | 2015 YTD Budget | JULY MTD Amount | 2015 YTD Amount | 2015 YTD Balance | 2015 % YTD Budget |
|--|--------------------|--------------------|--------------------|---------------------|-------------------------|
| FUND 101 GENERAL | | | | | |
| Revenue | \$2,543,545.00 | \$729,931.17 | \$1,163,408.60 | \$1,380,136.40 | 45.74% |
| Expenditure | \$2,389,995.00 | \$336,081.69 | \$1,390,011.52 | \$999,983.48 | 58.16% |
| | | \$393,849.48 | -\$226,602.92 | | |
| FUND 102 STREET RECONSTRUCTION | | | | | |
| Revenue | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Expenditure | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | | \$0.00 | \$0.00 | | |
| FUND 103 G O TIF BD FUND 1990 CAP PROJ | | | | | |
| Revenue | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Expenditure | \$0.00 | \$0.00 | \$480.00 | -\$480.00 | 0.00% |
| | | \$0.00 | -\$480.00 | | |
| FUND 106 TIF ECON DEV DIST 2 | | | | | |
| Revenue | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Expenditure | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | | \$0.00 | \$0.00 | | |
| FUND 107 TIF REDEVELOPMENT DISTRICT 2-1 | | | | | |
| Revenue | \$0.00 | \$23,376.17 | \$23,376.17 | -\$23,376.17 | 0.00% |
| Expenditure | \$0.00 | \$21,038.56 | \$43,753.87 | -\$43,753.87 | 0.00% |
| | | \$2,337.61 | -\$20,377.70 | | |
| FUND 200 FIRE EQUIPMENT REPLACEMENT FUN | | | | | |
| Revenue | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Expenditure | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | | \$0.00 | \$0.00 | | |
| FUND 201 D.A.R.E. | | | | | |
| Expenditure | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | | \$0.00 | \$0.00 | | |
| FUND 202 DRUG FORFEITURE | | | | | |
| Revenue | \$0.00 | \$421.34 | \$1,460.34 | -\$1,460.34 | 0.00% |
| Expenditure | \$0.00 | \$0.00 | \$1,971.77 | -\$1,971.77 | 0.00% |
| | | \$421.34 | -\$511.43 | | |
| FUND 203 PUBLIC WORKS EQUIPMENT REPL | | | | | |
| Revenue | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Expenditure | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | | \$0.00 | \$0.00 | | |
| FUND 204 RECREATION CAP EQUIP & MAINT | | | | | |
| Revenue | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Expenditure | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | | \$0.00 | \$0.00 | | |
| FUND 205 TAX STABILIZATION FUND | | | | | |
| Revenue | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |

CITY OF BAYPORT

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*Fund Summary -
Budget to Actual©

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JULY 2015

| | 2015 YTD Budget | JULY MTD Amount | 2015 YTD Amount | 2015 YTD Balance | 2015 % YTD Budget |
|--|--------------------|--------------------|--------------------|---------------------|-------------------------|
| Expenditure | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | | \$0.00 | \$0.00 | | |
| FUND 206 WATER/SEWER IMPROVEMENT FUND | | | | | |
| Revenue | \$0.00 | \$0.00 | \$14,700.00 | -\$14,700.00 | 0.00% |
| Expenditure | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | | \$0.00 | \$14,700.00 | | |
| FUND 207 PARK IMPROVEMENT FUND | | | | | |
| Revenue | \$0.00 | \$115,076.00 | \$116,076.00 | -\$116,076.00 | 0.00% |
| Expenditure | \$0.00 | \$19,950.04 | \$19,987.00 | -\$19,987.00 | 0.00% |
| | | \$95,125.96 | \$96,089.00 | | |
| FUND 208 PRISON SEWER PROJECT | | | | | |
| Revenue | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Expenditure | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | | \$0.00 | \$0.00 | | |
| FUND 209 DEVELOPER REIMBURSED PROJECTS | | | | | |
| Revenue | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Expenditure | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | | \$0.00 | \$0.00 | | |
| FUND 210 K-9 UNIT | | | | | |
| Revenue | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Expenditure | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | | \$0.00 | \$0.00 | | |
| FUND 211 LIBRARY | | | | | |
| Revenue | \$295,300.00 | \$143,437.60 | \$147,353.69 | \$147,946.31 | 49.90% |
| Expenditure | \$295,300.00 | \$18,693.26 | \$156,696.80 | \$138,603.20 | 53.06% |
| | | \$124,744.34 | -\$9,343.11 | | |
| FUND 303 GO TIF BOND 1990 DEBT SERVICE | | | | | |
| Revenue | \$0.00 | \$45,729.86 | \$45,729.86 | -\$45,729.86 | 0.00% |
| Expenditure | \$0.00 | \$300.00 | \$7,120.00 | -\$7,120.00 | 0.00% |
| | | \$45,429.86 | \$38,609.86 | | |
| FUND 311 GO IMPROV BONDS OF 1992 DEBT S | | | | | |
| Expenditure | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | | \$0.00 | \$0.00 | | |
| FUND 400 NEW FIRE STATION | | | | | |
| Revenue | \$0.00 | \$2,024,047.63 | \$2,451,997.63 | -\$2,451,997.63 | 0.00% |
| Expenditure | \$0.00 | \$362,904.60 | \$630,306.91 | -\$630,306.91 | 0.00% |
| | | \$1,661,143.03 | \$1,821,690.72 | | |
| FUND 412 CEMETERY CAPITAL IMPROV | | | | | |
| Revenue | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Expenditure | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |

CITY OF BAYPORT

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*Fund Summary -
Budget to Actual©

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JULY 2015

| | 2015 YTD Budget | JULY MTD Amount | 2015 YTD Amount | 2015 YTD Balance | 2015 % YTD Budget |
|---------------------------------------|--------------------|--------------------|--------------------|---------------------|-------------------------|
| | | \$0.00 | \$0.00 | | |
| FUND 413 POLICE EQUIPMENT FUND | | | | | |
| Revenue | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Expenditure | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | | \$0.00 | \$0.00 | | |
| FUND 414 OFFICE AUTOMATION | | | | | |
| Revenue | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Expenditure | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | | \$0.00 | \$0.00 | | |
| FUND 415 MUNICIPAL BLDGS MAINT | | | | | |
| Revenue | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Expenditure | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | | \$0.00 | \$0.00 | | |
| FUND 416 PERRO CREEK OUTLET | | | | | |
| Revenue | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | | \$0.00 | \$0.00 | | |
| FUND 601 WATER | | | | | |
| Revenue | \$348,950.00 | \$26,830.84 | \$39,750.84 | \$309,199.16 | 11.39% |
| Expenditure | \$504,548.00 | \$29,046.05 | \$257,464.08 | \$247,083.92 | 51.03% |
| | | -\$2,215.21 | -\$217,713.24 | | |
| FUND 602 SEWER | | | | | |
| Revenue | \$633,500.00 | \$42,580.00 | \$46,580.00 | \$586,920.00 | 7.35% |
| Expenditure | \$308,687.00 | \$52,683.20 | \$376,905.98 | -\$68,218.98 | 122.10% |
| | | -\$10,103.20 | -\$330,325.98 | | |
| FUND 800 INVESTMENTS-POOLED | | | | | |
| Revenue | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Expenditure | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | | \$0.00 | \$0.00 | | |
| FUND 803 P & Z ESCROWS | | | | | |
| Revenue | \$0.00 | \$0.00 | \$27,461.74 | -\$27,461.74 | 0.00% |
| Expenditure | \$0.00 | \$11,726.98 | \$38,459.50 | -\$38,459.50 | 0.00% |
| | | -\$11,726.98 | -\$10,997.76 | | |
| FUND 851 NON EXP TRUST | | | | | |
| Revenue | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Expenditure | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | | \$0.00 | \$0.00 | | |
| Report Total | | \$2,299,006.23 | \$1,154,737.44 | | |

CITY OF BAYPORT
REVENUE SUMMARY YTD THRU 07/31/2015

| FUND | FUND Descr | 2015 Budget | 2015 YTD Amt | 2015 % of Budget | 2015 % of Budget Remain |
|----------|------------------------------|----------------|-----------------|---------------------|----------------------------|
| FUND 101 | GENERAL | \$2,543,545.00 | \$1,163,408.60 | 45.74% | 54.26% |
| FUND 102 | STREET RECONSTRUCTION | \$0.00 | \$0.00 | 0.00% | 0.00% |
| FUND 103 | G O TIF BD FUND 1990 CAP PRO | \$0.00 | \$0.00 | 0.00% | 0.00% |
| FUND 106 | TIF ECON DEV DIST 2 | \$0.00 | \$0.00 | 0.00% | 0.00% |
| FUND 107 | TIF REDEVELOPMENT DISTRICT | \$0.00 | \$23,376.17 | 0.00% | 0.00% |
| FUND 200 | FIRE EQUIPMENT REPLACEMENT | \$0.00 | \$0.00 | 0.00% | 0.00% |
| FUND 202 | DRUG FORFEITURE | \$0.00 | \$1,460.34 | 0.00% | 0.00% |
| FUND 203 | PUBLIC WORKS EQUIPMENT REP | \$0.00 | \$0.00 | 0.00% | 0.00% |
| FUND 204 | RECREATION CAP EQUIP & MAIN | \$0.00 | \$0.00 | 0.00% | 0.00% |
| FUND 205 | TAX STABILIZATION FUND | \$0.00 | \$0.00 | 0.00% | 0.00% |
| FUND 206 | WATER/SEWER IMPROVEMENT F | \$0.00 | \$14,700.00 | 0.00% | 0.00% |
| FUND 207 | PARK IMPROVEMENT FUND | \$0.00 | \$116,076.00 | 0.00% | 0.00% |
| FUND 208 | PRISON SEWER PROJECT | \$0.00 | \$0.00 | 0.00% | 0.00% |
| FUND 209 | DEVELOPER REIMBURSED PROJE | \$0.00 | \$0.00 | 0.00% | 0.00% |
| FUND 210 | K-9 UNIT | \$0.00 | \$0.00 | 0.00% | 0.00% |
| FUND 211 | LIBRARY | \$295,300.00 | \$147,353.69 | 49.90% | 50.10% |
| FUND 303 | GO TIF BOND 1990 DEBT SERVIC | \$0.00 | \$45,729.86 | 0.00% | 0.00% |
| FUND 400 | NEW FIRE STATION | \$0.00 | \$2,451,997.63 | 0.00% | 0.00% |
| FUND 412 | CEMETERY CAPITAL IMPROV | \$0.00 | \$0.00 | 0.00% | 0.00% |
| FUND 413 | POLICE EQUIPMENT FUND | \$0.00 | \$0.00 | 0.00% | 0.00% |
| FUND 414 | OFFICE AUTOMATION | \$0.00 | \$0.00 | 0.00% | 0.00% |
| FUND 415 | MUNICIPAL BLDGS MAINT | \$0.00 | \$0.00 | 0.00% | 0.00% |
| FUND 416 | PERRO CREEK OUTLET | \$0.00 | \$0.00 | 0.00% | 0.00% |
| FUND 601 | WATER | \$348,950.00 | \$39,750.84 | 11.39% | 88.61% |
| FUND 602 | SEWER | \$633,500.00 | \$46,580.00 | 7.35% | 92.65% |
| FUND 800 | INVESTMENTS-POOLED | \$0.00 | \$0.00 | 0.00% | 0.00% |
| FUND 803 | P & Z ESCROWS | \$0.00 | \$27,461.74 | 0.00% | 0.00% |
| FUND 851 | NON EXP TRUST | \$0.00 | \$0.00 | 0.00% | 0.00% |
| | | \$3,821,295.00 | \$4,077,894.87 | 106.72% | -6.72% |

**CITY OF BAYPORT
MONTHLY RECEIPTS**

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Period Name: JULY

| FUN | Tran Date | Amount | Refer | Comments | Account Descr |
|-------------------------|-----------|--------------|-------|---|----------------------------|
| FUND 101 GENERAL | | | | | |
| 101 | 07/27/15 | \$468,773.74 | 16841 | TAX SETTLEMENT OF JULY 2015 | R 101-00000-31000 GENERAL |
| 101 | 07/28/15 | \$493.06 | 5255 | GAMBLING PROCEEDS CK # 10998 | R 101-00000-32204 GAMBLIN |
| 101 | 07/28/15 | \$250,975.50 | 16843 | LOCAL GOVERNMENT AID | R 101-00000-33401 LOCAL G |
| 101 | 07/28/15 | \$1,330.00 | 16843 | PERA RATE INCREASE AID | R 101-00000-33402 PERA RA |
| 101 | 07/01/15 | \$10.00 | 5182 | COPIES (\$0.25/PAGE) CASH - Taylor | R 101-00000-34105 USER FEE |
| 101 | 07/27/15 | \$6,319.91 | 16841 | TAX SETTLEMENT OF JULY 2015 | R 101-00000-36101 SPECIAL |
| 101 | 07/27/15 | \$866.48 | 16841 | TAX SETTLEMENT OF JULY 2015 | R 101-00000-36103 SPEC ASS |
| 101 | 07/02/15 | \$2,485.00 | 5189 | SAC | G 101-20102 S A C CHARGES |
| 101 | 07/01/15 | \$5.00 | 5181 | BUILDING SURCHARGE Haster #190 | G 101-20104 STATE SURCHA |
| 101 | 07/01/15 | \$5.00 | 5186 | MECHANICAL SURCHARGE - RESIDENTIA | G 101-20104 STATE SURCHA |
| 101 | 07/02/15 | \$176.50 | 5189 | BUILDING SURCHARGE Meridian Homes # | G 101-20104 STATE SURCHA |
| 101 | 07/07/15 | \$3.60 | 5193 | BUILDING SURCHARGE J.G. Hause #3474 | G 101-20104 STATE SURCHA |
| 101 | 07/08/15 | \$1.00 | 5198 | MECHANICAL SURCHARGE - RESIDENTIA | G 101-20104 STATE SURCHA |
| 101 | 07/08/15 | \$1.00 | 5199 | PLUMBING SURCHARGE - RESIDENTIAL C | G 101-20104 STATE SURCHA |
| 101 | 07/08/15 | \$1.00 | 5201 | MECHANICAL SURCHARGE - RESIDENTIA | G 101-20104 STATE SURCHA |
| 101 | 07/13/15 | \$2.80 | 5208 | BUILDING SURCHARGE JG Hause #3479 | G 101-20104 STATE SURCHA |
| 101 | 07/14/15 | \$1.00 | 5217 | PLUMBING SURCHARGE - RESIDENTIAL K | G 101-20104 STATE SURCHA |
| 101 | 07/14/15 | \$1.00 | 5223 | MECHANICAL SURCHARGE - RESIDENTIA | G 101-20104 STATE SURCHA |
| 101 | 07/15/15 | \$3.55 | 5224 | BUILDING SURCHARGE JTR Roofing #161 | G 101-20104 STATE SURCHA |
| 101 | 07/15/15 | \$2.86 | 5226 | BUILDING SURCHARGE Beissel Window & | G 101-20104 STATE SURCHA |
| 101 | 07/28/15 | \$2.00 | 5265 | BUILDING SURCHARGE Shelter Craft #76 | G 101-20104 STATE SURCHA |
| 101 | 07/28/15 | \$15.00 | 5267 | MECHANICAL SURCHARGE - COMMERCIA | G 101-20104 STATE SURCHA |
| 101 | 07/28/15 | \$15.00 | 5267 | PLUMBING SURCHARGE - COMMERCIAL H | G 101-20104 STATE SURCHA |
| 101 | 07/14/15 | \$25.56 | 24 | State Sales Tax | G 101-20603 SALES TAX PAY |
| 101 | 07/13/15 | \$97.77 | 24 | State Sales Tax | G 101-20603 SALES TAX PAY |
| 101 | 07/15/15 | \$2.85 | 5225 | State Sales Tax Mitchell #511 | G 101-20603 SALES TAX PAY |
| 101 | 07/15/15 | \$2.85 | 5227 | State Sales Tax | G 101-20603 SALES TAX PAY |
| 101 | 07/15/15 | \$2.85 | 5227 | State Sales Tax Noah's Ark Child Care #57 | G 101-20603 SALES TAX PAY |
| 101 | 07/15/15 | \$1.78 | 5229 | State Sales Tax Scheidler | G 101-20603 SALES TAX PAY |
| 101 | 07/15/15 | \$5.34 | 5231 | State Sales Tax Shaleen #6037 | G 101-20603 SALES TAX PAY |
| 101 | 07/15/15 | \$2.85 | 5232 | State Sales Tax | G 101-20603 SALES TAX PAY |
| 101 | 07/15/15 | \$2.85 | 5232 | State Sales Tax Frank #1269 | G 101-20603 SALES TAX PAY |
| 101 | 07/15/15 | \$5.34 | 5233 | State Sales Tax Cox #5564 | G 101-20603 SALES TAX PAY |
| 101 | 07/15/15 | \$2.85 | 5234 | State Sales Tax Charisen #1117 | G 101-20603 SALES TAX PAY |
| 101 | 07/16/15 | \$2.85 | 5235 | State Sales Tax Hickey #1985 | G 101-20603 SALES TAX PAY |
| 101 | 07/16/15 | \$2.85 | 5236 | State Sales Tax Rosenbaum #3275 | G 101-20603 SALES TAX PAY |
| 101 | 07/16/15 | \$29.10 | 5237 | State Sales Tax CASH - SPORTEK/VICTOR | G 101-20603 SALES TAX PAY |
| 101 | 07/16/15 | \$1.78 | 5239 | State Sales Tax CASH - Kyle Spree | G 101-20603 SALES TAX PAY |
| 101 | 07/16/15 | \$1.78 | 5241 | State Sales Tax Good Samaritan #025689 | G 101-20603 SALES TAX PAY |
| 101 | 07/20/15 | \$2.85 | 5242 | State Sales Tax Flom #9078 | G 101-20603 SALES TAX PAY |
| 101 | 07/20/15 | \$10.69 | 5244 | State Sales Tax UAW Local 722 #24174 | G 101-20603 SALES TAX PAY |
| 101 | 07/20/15 | \$3.56 | 5245 | State Sales Tax Andersen Corp. #671735 | G 101-20603 SALES TAX PAY |
| 101 | 07/20/15 | \$5.34 | 5246 | State Sales Tax Berget #11541 | G 101-20603 SALES TAX PAY |
| 101 | 07/20/15 | \$0.33 | 5248 | State Sales Tax S.B.Baker & Associates #1 | G 101-20603 SALES TAX PAY |
| 101 | 07/21/15 | \$16.36 | 5253 | State Sales Tax CASH | G 101-20603 SALES TAX PAY |
| 101 | 07/21/15 | \$0.71 | 5254 | State Sales Tax CK # 10010 | G 101-20603 SALES TAX PAY |
| 101 | 07/21/15 | \$0.64 | 5254 | State Sales Tax CK # 13760 | G 101-20603 SALES TAX PAY |
| 101 | 07/21/15 | \$0.64 | 5254 | State Sales Tax CK # 10477 | G 101-20603 SALES TAX PAY |
| 101 | 07/21/15 | \$5.34 | 5256 | State Sales Tax LaCrosse #1076 | G 101-20603 SALES TAX PAY |
| 101 | 07/22/15 | \$0.27 | 5257 | State Sales Tax LexisNexis #535438052 | G 101-20603 SALES TAX PAY |
| 101 | 07/22/15 | \$2.85 | 5258 | State Sales Tax Hodgson #1126 | G 101-20603 SALES TAX PAY |
| 101 | 07/22/15 | \$14.25 | 5260 | State Sales Tax Beebe #7425 | G 101-20603 SALES TAX PAY |

**CITY OF BAYPORT
MONTHLY RECEIPTS**

Period Name: JULY

| FUN | Tran Date | Amount | Refer | Comments | Account Descr |
|-----|-----------|------------|-------|--|----------------------------|
| 101 | 07/23/15 | \$2.85 | 5261 | State Sales Tax Shah #7361 | G 101-20603 SALES TAX PAY |
| 101 | 07/28/15 | \$16.63 | 5269 | State Sales Tax CASH | G 101-20603 SALES TAX PAY |
| 101 | 07/08/15 | \$87.50 | 5185 | HEALTH PARTNERS CK # 0018904788 | G 101-27109 HEALTH PARTN |
| 101 | 07/08/15 | \$75.00 | 5185 | HEALTH SAVING ACCT. CK # 0018904788 | G 101-27122 H S A |
| 101 | 07/01/15 | \$50.00 | 5186 | CONTRACTOR LICENSE - SPECIALTY Klev | R 101-41910-32100 BUSINES |
| 101 | 07/14/15 | \$50.00 | 5215 | CONTRACTOR LICENSE - SPECIALTY Nort | R 101-41910-32100 BUSINES |
| 101 | 07/14/15 | \$50.00 | 5218 | CONTRACTOR LICENSE - SPECIALTY Thei | R 101-41910-32100 BUSINES |
| 101 | 07/14/15 | \$50.00 | 5223 | CONTRACTOR LICENSE - SPECIALTY Koho | R 101-41910-32100 BUSINES |
| 101 | 07/15/15 | \$36.25 | 5228 | SIGN PERMIT - PERMANENT Image 360 | R 101-41910-32200 NONBUSI |
| 101 | 07/01/15 | \$191.75 | 5181 | BUILDING PERMIT Haster #190 | R 101-41910-32210 BUILDIN |
| 101 | 07/01/15 | \$124.64 | 5181 | PLAN REVIEW | R 101-41910-32210 BUILDIN |
| 101 | 07/02/15 | \$1,673.59 | 5189 | PLAN REVIEW | R 101-41910-32210 BUILDIN |
| 101 | 07/02/15 | \$2,574.75 | 5189 | BUILDING PERMIT Meridian Homes #114 | R 101-41910-32210 BUILDIN |
| 101 | 07/07/15 | \$162.25 | 5193 | BUILDING PERMIT J.G. Hause #3474 | R 101-41910-32210 BUILDIN |
| 101 | 07/13/15 | \$86.29 | 5208 | PLAN REVIEW | R 101-41910-32210 BUILDIN |
| 101 | 07/13/15 | \$132.75 | 5208 | BUILDING PERMIT JG Hause #3479 | R 101-41910-32210 BUILDIN |
| 101 | 07/15/15 | \$162.25 | 5224 | BUILDING PERMIT JTR Roofing #161322 | R 101-41910-32210 BUILDIN |
| 101 | 07/15/15 | \$132.75 | 5226 | BUILDING PERMIT Beissel Window & Sidin | R 101-41910-32210 BUILDIN |
| 101 | 07/28/15 | \$103.25 | 5265 | BUILDING PERMIT Shelter Craft #7695 | R 101-41910-32210 BUILDIN |
| 101 | 07/07/15 | \$5.00 | 5193 | EPA | R 101-41910-32211 EPA |
| 101 | 07/13/15 | \$5.00 | 5208 | EPA | R 101-41910-32211 EPA |
| 101 | 07/15/15 | \$5.00 | 5224 | EPA | R 101-41910-32211 EPA |
| 101 | 07/15/15 | \$5.00 | 5226 | EPA | R 101-41910-32211 EPA |
| 101 | 07/28/15 | \$5.00 | 5265 | EPA | R 101-41910-32211 EPA |
| 101 | 07/08/15 | \$300.00 | 5202 | ROW EXCAVATION PERMIT TELCOM CON | R 101-41910-32214 EXCAVAT |
| 101 | 07/08/15 | \$50.00 | 5202 | ROW EXCAVATION INSPECTION TELCOM | R 101-41910-32214 EXCAVAT |
| 101 | 07/08/15 | \$79.00 | 5199 | PLUMBING PERMIT - RESIDENTIAL Capra | R 101-41910-32220 PLUMBIN |
| 101 | 07/14/15 | \$79.00 | 5217 | PLUMBING PERMIT - RESIDENTIAL Krafts | R 101-41910-32220 PLUMBIN |
| 101 | 07/01/15 | \$75.00 | 5186 | MECHANICAL PERMIT - RESIDENTIAL | R 101-41910-32230 MECHANI |
| 101 | 07/08/15 | \$79.00 | 5198 | MECHANICAL PERMIT - RESIDENTIAL And | R 101-41910-32230 MECHANI |
| 101 | 07/08/15 | \$79.00 | 5201 | MECHANICAL PERMIT - RESIDENTIAL Sed | R 101-41910-32230 MECHANI |
| 101 | 07/14/15 | \$79.00 | 5223 | MECHANICAL PERMIT - RESIDENTIAL Koh | R 101-41910-32230 MECHANI |
| 101 | 07/28/15 | \$167.24 | 5270 | BUILDING INSPECTIONS (LAKELAND) CK | R 101-41910-34103 LAKELAN |
| 101 | 07/28/15 | \$4,688.52 | 5271 | BUILDING INSPECTIONS (LAKELAND) CK | R 101-41910-34103 LAKELAN |
| 101 | 07/22/15 | \$10.00 | 5259 | PET LICENSE - SPAY/NEUT Papke #12504 | R 101-42100-32240 ANIMAL F |
| 101 | 07/01/15 | \$40.00 | 5179 | SAFETY CAMP REGISTRATION Kaeding # | R 101-42100-34105 USER FEE |
| 101 | 07/01/15 | \$40.00 | 5184 | SAFETY CAMP REGISTRATION Lowe #575 | R 101-42100-34105 USER FEE |
| 101 | 07/02/15 | \$40.00 | 5188 | SAFETY CAMP REGISTRATION Stoerzinger | R 101-42100-34105 USER FEE |
| 101 | 07/07/15 | \$40.00 | 5195 | SAFETY CAMP REGISTRATION Jorgensen | R 101-42100-34105 USER FEE |
| 101 | 07/07/15 | \$40.00 | 5196 | SAFETY CAMP REGISTRATION Murphy #5 | R 101-42100-34105 USER FEE |
| 101 | 07/10/15 | \$40.00 | 5207 | SAFETY CAMP REGISTRATION Harms/For | R 101-42100-34105 USER FEE |
| 101 | 07/14/15 | \$40.00 | 5212 | SAFETY CAMP REGISTRATION Otto #485 | R 101-42100-34105 USER FEE |
| 101 | 07/14/15 | \$40.00 | 5213 | SAFETY CAMP REGISTRATION O'Donnell | R 101-42100-34105 USER FEE |
| 101 | 07/15/15 | \$40.00 | 5225 | SAFETY CAMP REGISTRATION Mitchell #5 | R 101-42100-34105 USER FEE |
| 101 | 07/15/15 | \$40.00 | 5227 | SAFETY CAMP REGISTRATION | R 101-42100-34105 USER FEE |
| 101 | 07/15/15 | \$40.00 | 5227 | SAFETY CAMP REGISTRATION Noah's Ark | R 101-42100-34105 USER FEE |
| 101 | 07/15/15 | \$40.00 | 5232 | SAFETY CAMP REGISTRATION Frank #12 | R 101-42100-34105 USER FEE |
| 101 | 07/15/15 | \$40.00 | 5232 | SAFETY CAMP REGISTRATION | R 101-42100-34105 USER FEE |
| 101 | 07/15/15 | \$40.00 | 5234 | SAFETY CAMP REGISTRATION Charlsen # | R 101-42100-34105 USER FEE |
| 101 | 07/16/15 | \$40.00 | 5235 | SAFETY CAMP REGISTRATION Hickey #19 | R 101-42100-34105 USER FEE |
| 101 | 07/16/15 | \$40.00 | 5236 | SAFETY CAMP REGISTRATION Rosenbau | R 101-42100-34105 USER FEE |
| 101 | 07/20/15 | \$40.00 | 5242 | SAFETY CAMP REGISTRATION Flom #907 | R 101-42100-34105 USER FEE |
| 101 | 07/22/15 | \$40.00 | 5258 | SAFETY CAMP REGISTRATION Hodgon #1 | R 101-42100-34105 USER FEE |
| 101 | 07/23/15 | \$40.00 | 5261 | SAFETY CAMP REGISTRATION Shah #736 | R 101-42100-34105 USER FEE |

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| 101 | 07/14/15 | \$3.73 | 5216 | POLICE REPORTS American Family #2720 | R 101-42100-34201 POLICE A |
| 101 | 07/20/15 | \$4.67 | 5248 | POLICE REPORTS S.B.Baker & Associates | R 101-42100-34201 POLICE A |
| 101 | 07/22/15 | \$3.73 | 5257 | POLICE REPORTS LexisNexis #535438052 | R 101-42100-34201 POLICE A |
| 101 | 07/28/15 | \$2,921.44 | 16844 | JUNE 2015 TRAIL COURT | R 101-42100-35101 COURT FI |
| 101 | 07/20/15 | \$50.00 | 5247 | DONATIONS POLICE (U/N) Todd #5741 | R 101-42100-36231 DONATIO |
| 101 | 07/28/15 | \$455.00 | 16845 | FIREFIGHTERS TRNG & ED REIMBURSEM | E 101-42200-105 FIRE RUNS, |
| 101 | 07/28/15 | \$21,580.50 | 16842 | SMALL CITIES ASSISTANCE | R 101-43100-36233 GRANTS |
| 101 | 07/01/15 | \$177.36 | 5172 | BOAT TRAILER PARKING PERMIT CASH | R 101-43200-34780 PARK FEE |
| 101 | 07/01/15 | \$75.00 | 5180 | PICNIC SHELTER - NONRESIDENT(EACH- | R 101-43200-34780 PARK FEE |
| 101 | 07/01/15 | \$25.00 | 5183 | PICNIC SHELTER - RESIDENT (EACH-UP T | R 101-43200-34780 PARK FEE |
| 101 | 07/02/15 | \$75.00 | 5187 | PICNIC SHELTER - NONRESIDENT(EACH- | R 101-43200-34780 PARK FEE |
| 101 | 07/02/15 | \$25.00 | 5190 | BOAT TRAILER PARKING PERMIT Scheel | R 101-43200-34780 PARK FEE |
| 101 | 07/06/15 | \$75.00 | 5192 | BEACHHOUSE - RESIDENT(FRI-SUN) McG | R 101-43200-34780 PARK FEE |
| 101 | 07/07/15 | \$75.00 | 5194 | PICNIC SHELTER - NONRESIDENT(EACH- | R 101-43200-34780 PARK FEE |
| 101 | 07/08/15 | \$5.00 | 5200 | PARK FIELD-COURT RENTAL FEE KASKE - | R 101-43200-34780 PARK FEE |
| 101 | 07/13/15 | \$355.85 | 5203 | BOAT TRAILER PARKING PERMIT CASH | R 101-43200-34780 PARK FEE |
| 101 | 07/08/15 | \$25.00 | 5204 | BOAT TRAILER PARKING PERMIT Farr #3 | R 101-43200-34780 PARK FEE |
| 101 | 07/09/15 | \$25.00 | 5205 | BOAT TRAILER PARKING PERMIT Huber # | R 101-43200-34780 PARK FEE |
| 101 | 07/10/15 | \$25.00 | 5206 | PICNIC SHELTER - RESIDENT (EACH-UP T | R 101-43200-34780 PARK FEE |
| 101 | 07/13/15 | \$150.00 | 5209 | PICNIC SHELTER - RESIDENT (101-250) B | R 101-43200-34780 PARK FEE |
| 101 | 07/13/15 | \$9.34 | 5210 | BOAT TRAILER PARKING PERMIT CK # 10 | R 101-43200-34780 PARK FEE |
| 101 | 07/14/15 | \$100.00 | 5214 | BEACH HOUSE - NONRESIDENT(M-TH) St | R 101-43200-34780 PARK FEE |
| 101 | 07/14/15 | \$75.00 | 5221 | BEACHHOUSE - RESIDENT(FRI-SUN) Carls | R 101-43200-34780 PARK FEE |
| 101 | 07/14/15 | \$150.00 | 5222 | PICNIC SHELTER - RESIDENT (101-250) | R 101-43200-34780 PARK FEE |
| 101 | 07/14/15 | \$50.00 | 5222 | BEACHHOUSE - RESIDENT(M-TH) Caroline | R 101-43200-34780 PARK FEE |
| 101 | 07/15/15 | \$25.00 | 5229 | BOAT TRAILER PARKING PERMIT Scheidle | R 101-43200-34780 PARK FEE |
| 101 | 07/15/15 | \$75.00 | 5231 | BEACHHOUSE - RESIDENT(FRI-SUN) Shal | R 101-43200-34780 PARK FEE |
| 101 | 07/15/15 | \$75.00 | 5233 | PICNIC SHELTER - NONRESIDENT(EACH- | R 101-43200-34780 PARK FEE |
| 101 | 07/16/15 | \$408.40 | 5237 | BOAT TRAILER PARKING PERMIT CASH - | R 101-43200-34780 PARK FEE |
| 101 | 07/16/15 | \$25.00 | 5239 | BOAT TRAILER PARKING PERMIT CASH - | R 101-43200-34780 PARK FEE |
| 101 | 07/16/15 | \$25.00 | 5241 | PICNIC SHELTER - RESIDENT (EACH-UP T | R 101-43200-34780 PARK FEE |
| 101 | 07/20/15 | \$150.00 | 5244 | PICNIC SHELTER - NONRESIDENT(EACH- | R 101-43200-34780 PARK FEE |
| 101 | 07/20/15 | \$50.00 | 5245 | PICNIC SHELTER - RESIDENT (EACH-UP T | R 101-43200-34780 PARK FEE |
| 101 | 07/20/15 | \$75.00 | 5246 | PICNIC SHELTER - NONRESIDENT(EACH- | R 101-43200-34780 PARK FEE |
| 101 | 07/21/15 | \$229.64 | 5253 | BOAT TRAILER PARKING PERMIT CASH | R 101-43200-34780 PARK FEE |
| 101 | 07/21/15 | \$9.03 | 5254 | BOAT TRAILER PARKING PERMIT CK # 10 | R 101-43200-34780 PARK FEE |
| 101 | 07/21/15 | \$9.03 | 5254 | BOAT TRAILER PARKING PERMIT CK # 13 | R 101-43200-34780 PARK FEE |
| 101 | 07/21/15 | \$9.95 | 5254 | BOAT TRAILER PARKING PERMIT CK # 10 | R 101-43200-34780 PARK FEE |
| 101 | 07/21/15 | \$75.00 | 5256 | PICNIC SHELTER - NONRESIDENT(EACH- | R 101-43200-34780 PARK FEE |
| 101 | 07/22/15 | \$200.00 | 5260 | BEACH HOUSE - NONRESIDENT(FRI-SUN) | R 101-43200-34780 PARK FEE |
| 101 | 07/28/15 | \$233.37 | 5269 | BOAT TRAILER PARKING PERMIT CASH | R 101-43200-34780 PARK FEE |
| 101 | 07/06/15 | \$25.00 | 5191 | PARK DONATIONS Jane Keyes #19032 | R 101-43200-36230 DONATIO |
| 101 | 07/20/15 | \$700.00 | 5249 | CEMETERY - OPEN/CLOSE GRAVE- CASKE | R 101-43300-34940 CEMETER |
| 101 | 07/20/15 | \$200.00 | 5249 | CEMETERY - SATURDAY BURIAL | R 101-43300-34940 CEMETER |
| 101 | 07/23/15 | \$75.00 | 5262 | CEMETERY - TRANSFER TITLE Amy/Kim R | R 101-43300-34940 CEMETER |
| 101 | 07/27/15 | \$500.00 | 5263 | CEMETERY - HEADSTONE DEPOSIT | R 101-43300-34940 CEMETER |
| 101 | 07/27/15 | \$200.00 | 5263 | CEMETERY - SATURDAY BURIAL | R 101-43300-34940 CEMETER |
| 101 | 07/27/15 | \$300.00 | 5263 | CEMETERY - OPEN/CLOSE GRAVE - CREM | R 101-43300-34940 CEMETER |

FUND 101 GENER \$774,169.38

FUND 107 TIF REDEVELOPMENT DISTRICT 2-1

| | | | | | |
|-----|----------|-------------|-------|-----------------------------|---------------------------|
| 107 | 07/27/15 | \$23,376.17 | 16841 | TAX SETTLEMENT OF JULY 2015 | R 107-00000-31000 GENERAL |
|-----|----------|-------------|-------|-----------------------------|---------------------------|

FUND 107 TIF RE \$23,376.17

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| FUND 202 DRUG FORFEITURE | | | | | |
| 202 | 07/07/15 | \$421.34 | 5197 | DRUG FORFEITURE Ohmann #5001 | R 202-00000-36249 DRUG FO |
| FUND 202 DRUG | | \$421.34 | | | |
| FUND 206 WATER/SEWER IMPROVEMENT FUND | | | | | |
| 206 | 07/16/15 | \$185.81 | 0 | UB Receipt Serv 26 TRUNK W/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/16/15 | \$91.10 | 0 | UB Receipt Serv 36 TRUNK S/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/28/15 | \$16.80 | 0 | UB Receipt Serv 26 TRUNK W/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/28/15 | \$6.15 | 0 | UB Receipt Serv 36 TRUNK S/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/16/15 | \$716.48 | 0 | UB Receipt Serv 26 TRUNK W/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/13/15 | \$174.92 | 0 | UB Receipt Serv 37 TRUNK S/COMM | G 206-12103 A/R GEN BILLIN |
| 206 | 07/13/15 | \$456.47 | 0 | UB Receipt Serv 36 TRUNK S/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/22/15 | \$5.40 | 0 | UB Receipt Serv 26 TRUNK W/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/16/15 | \$578.29 | 0 | UB Receipt Serv 27 TRUNK W/COMM | G 206-12103 A/R GEN BILLIN |
| 206 | 07/14/15 | \$204.15 | 0 | UB Receipt Serv 36 TRUNK S/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/13/15 | \$682.47 | 0 | UB Receipt Serv 26 TRUNK W/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/16/15 | \$1,116.89 | 0 | UB Receipt Serv 28 TRUNK W/IND | G 206-12103 A/R GEN BILLIN |
| 206 | 07/16/15 | \$478.10 | 0 | UB Receipt Serv 36 TRUNK S/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/13/15 | \$147.42 | 0 | UB Receipt Serv 21 TRUNK/W COMB | G 206-12103 A/R GEN BILLIN |
| 206 | 07/08/15 | \$166.68 | 0 | UB Receipt Serv 26 TRUNK W/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/16/15 | \$74.14 | 0 | UB Receipt Serv 36 TRUNK S/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/28/15 | \$12.44 | 0 | UB Receipt Serv 27 TRUNK W/COMM | G 206-12103 A/R GEN BILLIN |
| 206 | 07/28/15 | \$145.77 | 0 | UB Receipt Serv 26 TRUNK W/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/22/15 | \$301.20 | 0 | UB Receipt Serv 26 TRUNK W/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/22/15 | \$16.55 | 0 | UB Receipt Serv 27 TRUNK W/COMM | G 206-12103 A/R GEN BILLIN |
| 206 | 07/22/15 | \$176.48 | 0 | UB Receipt Serv 36 TRUNK S/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/22/15 | \$15.69 | 0 | UB Receipt Serv 37 TRUNK S/COMM | G 206-12103 A/R GEN BILLIN |
| 206 | 07/28/15 | \$12.00 | 0 | UB Receipt Serv 26 TRUNK W/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/16/15 | \$128.78 | 0 | UB Receipt Serv 26 TRUNK W/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/22/15 | \$3.84 | 0 | UB Receipt Serv 36 TRUNK S/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/28/15 | \$44.72 | 0 | UB Receipt Surc 23 TRUNK SEWER | G 206-12103 A/R GEN BILLIN |
| 206 | 07/28/15 | \$15.06 | 0 | UB Receipt Serv 37 TRUNK S/COMM | G 206-12103 A/R GEN BILLIN |
| 206 | 07/28/15 | \$91.72 | 0 | UB Receipt Serv 36 TRUNK S/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/13/15 | \$722.41 | 0 | UB Receipt Serv 27 TRUNK W/COMM | G 206-12103 A/R GEN BILLIN |
| 206 | 07/28/15 | \$10.65 | 0 | UB Receipt Serv 36 TRUNK S/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/16/15 | \$26.17 | 0 | UB Receipt Serv 37 TRUNK S/COMM | G 206-12103 A/R GEN BILLIN |
| 206 | 07/22/15 | \$36.43 | 0 | UB Receipt Surc 23 TRUNK SEWER | G 206-12103 A/R GEN BILLIN |
| 206 | 07/08/15 | \$31.04 | 0 | UB Receipt Serv 36 TRUNK S/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/13/15 | \$130.47 | 0 | UB Receipt Serv 31 TRUNK/S COMB | G 206-12103 A/R GEN BILLIN |
| 206 | 07/08/15 | \$738.10 | 0 | UB Receipt Serv 26 TRUNK W/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/16/15 | \$244.44 | 0 | UB Receipt Serv 38 TRUNK S/IND | G 206-12103 A/R GEN BILLIN |
| 206 | 07/08/15 | \$10.20 | 0 | UB Receipt Serv 27 TRUNK W/COMM | G 206-12103 A/R GEN BILLIN |
| 206 | 07/08/15 | \$529.58 | 0 | UB Receipt Serv 36 TRUNK S/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/08/15 | \$55.62 | 0 | UB Receipt Serv 27 TRUNK W/COMM | G 206-12103 A/R GEN BILLIN |
| 206 | 07/08/15 | \$9.43 | 0 | UB Receipt Serv 37 TRUNK S/COMM | G 206-12103 A/R GEN BILLIN |
| 206 | 07/22/15 | \$38.89 | 0 | UB Receipt Serv 36 TRUNK S/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/08/15 | \$152.95 | 0 | UB Receipt Serv 36 TRUNK S/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/08/15 | \$15.90 | 0 | UB Receipt Serv 37 TRUNK S/COMM | G 206-12103 A/R GEN BILLIN |
| 206 | 07/08/15 | \$20.68 | 0 | UB Receipt Serv 26 TRUNK W/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/08/15 | \$8.52 | 0 | UB Receipt Serv 36 TRUNK S/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/08/15 | \$3.30 | 0 | UB Receipt Serv 27 TRUNK W/COMM | G 206-12103 A/R GEN BILLIN |
| 206 | 07/13/15 | \$765.42 | 0 | UB Receipt Serv 26 TRUNK W/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/16/15 | \$116.79 | 0 | UB Receipt Serv 41 TRUNK SEWER 1ST | G 206-12103 A/R GEN BILLIN |

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| 206 | 07/16/15 | \$2.96 | 0 | UB Receipt Surc 23 TRUNK SEWER | G 206-12103 A/R GEN BILLIN |
| 206 | 07/14/15 | \$235.42 | 0 | UB Receipt Serv 26 TRUNK W/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/13/15 | \$50.49 | 0 | UB Receipt Serv 37 TRUNK S/COMM | G 206-12103 A/R GEN BILLIN |
| 206 | 07/08/15 | \$60.23 | 0 | UB Receipt Serv 26 TRUNK W/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/13/15 | \$50.10 | 0 | UB Receipt Serv 27 TRUNK W/COMM | G 206-12103 A/R GEN BILLIN |
| 206 | 07/13/15 | \$11.24 | 0 | UB Receipt Surc 23 TRUNK SEWER | G 206-12103 A/R GEN BILLIN |
| 206 | 07/13/15 | \$7.12 | 0 | UB Receipt Serv 41 TRUNK SEWER 1ST | G 206-12103 A/R GEN BILLIN |
| 206 | 07/22/15 | \$39.38 | 0 | UB Receipt Serv 26 TRUNK W/RESI | G 206-12103 A/R GEN BILLIN |
| 206 | 07/08/15 | \$3.51 | 0 | UB Receipt Serv 37 TRUNK S/COMM | G 206-12103 A/R GEN BILLIN |
| 206 | 07/13/15 | \$464.80 | 0 | UB Receipt Serv 36 TRUNK S/RESI | G 206-12103 A/R GEN BILLIN |
| FUND 206 WATE | | \$10,657.76 | | | |
| FUND 207 PARK IMPROVEMENT FUND | | | | | |
| 207 | 07/02/15 | \$1,000.00 | 5189 | PARK DEDICATION | R 207-00000-34780 PARK FEE |
| 207 | 07/14/15 | \$114,076.00 | 5211 | PARK DEDICATION CK # 3270 | R 207-00000-34780 PARK FEE |
| FUND 207 PARK I | | \$115,076.00 | | | |
| FUND 211 LIBRARY | | | | | |
| 211 | 07/27/15 | \$142,865.65 | 16841 | TAX SETTLEMENT OF JULY 2015 | R 211-45500-31000 GENERAL |
| 211 | 07/21/15 | \$32.00 | 5220 | LIBRARY SERVICE CHARGE CK # 4663 | R 211-45500-34760 LIBRARY |
| 211 | 07/21/15 | \$8.00 | 5220 | LIBRARY SERVICE CHARGE CK # 2731 | R 211-45500-34760 LIBRARY |
| 211 | 07/21/15 | \$26.95 | 5220 | LIBRARY SERVICE CHARGE CK # 8413 | R 211-45500-34760 LIBRARY |
| 211 | 07/21/15 | \$125.00 | 5220 | LIBRARY SERVICE CHARGE CASH | R 211-45500-34760 LIBRARY |
| 211 | 07/21/15 | \$330.00 | 5252 | LIBRARY RENT CK # 310135 | R 211-45500-36220 RENTAL I |
| 211 | 07/21/15 | \$50.00 | 5251 | LIBRARY DONATIONS CK # 1150 | R 211-45500-36230 DONATIO |
| FUND 211 LIBRA | | \$143,437.60 | | | |
| FUND 303 GO TIF BOND 1990 DEBT SERVICE | | | | | |
| 303 | 07/27/15 | \$45,729.86 | 16841 | TAX SETTLEMENT OF JULY 2015 | R 303-00000-31000 GENERAL |
| FUND 303 GO TIF | | \$45,729.86 | | | |
| FUND 400 NEW FIRE STATION | | | | | |
| 400 | 07/28/15 | \$2,024,047.63 | 16847 | BOND SERIES 2015A REVENUE | R 400-00000-39310 COMPETI |
| FUND 400 NEW F | | \$2,024,047.63 | | | |
| FUND 601 WATER | | | | | |
| 601 | 07/14/15 | \$25,068.00 | 5219 | TRUNK WATER-RESIDENTIAL CK # 3269 | R 601-00000-37106 TRUNK W |
| 601 | 07/16/15 | \$9,267.79 | 0 | UB Receipt Serv 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/16/15 | \$20.78 | 0 | UB Receipt Serv Pen 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/22/15 | \$3,923.00 | 0 | UB Receipt Serv 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/22/15 | \$161.15 | 0 | UB Receipt Serv Pen 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/16/15 | \$12,525.28 | 0 | UB Receipt Serv 3 INDUSTRIAL | G 601-14601 WATER BILLING |
| 601 | 07/16/15 | \$0.82 | 0 | UB Receipt Serv Pen 3 INDUSTRIAL | G 601-14601 WATER BILLING |
| 601 | 07/16/15 | \$6,483.57 | 0 | UB Receipt Serv 5 COMM WATER | G 601-14601 WATER BILLING |
| 601 | 07/16/15 | \$2,563.23 | 0 | UB Receipt Serv 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/22/15 | \$194.88 | 0 | UB Receipt Serv 5 COMM WATER | G 601-14601 WATER BILLING |
| 601 | 07/16/15 | \$116.08 | 0 | UB Receipt Serv 6 WATER METER2 | G 601-14601 WATER BILLING |
| 601 | 07/16/15 | \$15.90 | 0 | UB Receipt Serv 8 SAFE WT'R FE | G 601-14601 WATER BILLING |
| 601 | 07/16/15 | \$7.50 | 0 | UB Receipt Serv Pen 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/14/15 | \$2.93 | 0 | UB Receipt Serv Pen 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/16/15 | \$28.37 | 0 | UB Receipt Serv 9 INSTITUTION | G 601-14601 WATER BILLING |
| 601 | 07/16/15 | \$0.57 | 0 | UB Receipt Serv Pen 9 INSTITUTION | G 601-14601 WATER BILLING |
| 601 | 07/16/15 | \$0.01 | 0 | UB Receipt Serv Pen 5 COMM WATER | G 601-14601 WATER BILLING |
| 601 | 07/13/15 | \$10,658.68 | 0 | UB Receipt Serv 5 COMM WATER | G 601-14601 WATER BILLING |
| 601 | 07/08/15 | \$708.40 | 0 | UB Receipt Serv 5 COMM WATER | G 601-14601 WATER BILLING |

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| 601 | 07/14/15 | \$2,898.96 | 0 | UB Receipt Serv 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/16/15 | \$1,670.93 | 0 | UB Receipt Serv 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/16/15 | \$0.36 | 0 | UB Receipt Serv Pen 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/13/15 | \$27.03 | 0 | UB Receipt Serv 8 SAFE WTR FE | G 601-14601 WATER BILLING |
| 601 | 07/08/15 | \$9,261.78 | 0 | UB Receipt Serv 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/08/15 | \$9.23 | 0 | UB Receipt Serv Pen 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/08/15 | \$119.76 | 0 | UB Receipt Serv 5 COMM WATER | G 601-14601 WATER BILLING |
| 601 | 07/08/15 | \$4.77 | 0 | UB Receipt Serv 8 SAFE WTR FE | G 601-14601 WATER BILLING |
| 601 | 07/13/15 | \$11.13 | 0 | UB Receipt Serv 8 SAFE WTR FE | G 601-14601 WATER BILLING |
| 601 | 07/13/15 | \$5.00 | 0 | UB Receipt Serv Pen 5 COMM WATER | G 601-14601 WATER BILLING |
| 601 | 07/13/15 | \$637.12 | 0 | UB Receipt Serv 5 COMM WATER | G 601-14601 WATER BILLING |
| 601 | 07/13/15 | \$9.53 | 0 | UB Receipt Serv Pen 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/13/15 | \$10,431.84 | 0 | UB Receipt Serv 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/08/15 | \$2,049.79 | 0 | UB Receipt Serv 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/08/15 | \$0.09 | 0 | UB Receipt Serv Pen 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/08/15 | \$3.18 | 0 | UB Receipt Serv 8 SAFE WTR FE | G 601-14601 WATER BILLING |
| 601 | 07/08/15 | \$32.24 | 0 | UB Receipt Serv 5 COMM WATER | G 601-14601 WATER BILLING |
| 601 | 07/08/15 | \$814.57 | 0 | UB Receipt Serv 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/22/15 | \$14.20 | 0 | UB Receipt Serv Pen 5 COMM WATER | G 601-14601 WATER BILLING |
| 601 | 07/08/15 | \$7.95 | 0 | UB Receipt Serv 8 SAFE WTR FE | G 601-14601 WATER BILLING |
| 601 | 07/22/15 | \$67.12 | 0 | UB Receipt Serv 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/13/15 | \$275.20 | 0 | UB Receipt Serv 6 WATER METER2 | G 601-14601 WATER BILLING |
| 601 | 07/22/15 | \$2.50 | 0 | UB Receipt Serv Pen 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/22/15 | \$7.95 | 0 | UB Receipt Serv 8 SAFE WTR FE | G 601-14601 WATER BILLING |
| 601 | 07/22/15 | \$290.50 | 0 | UB Receipt Serv 9 INSTITUTION | G 601-14601 WATER BILLING |
| 601 | 07/22/15 | \$9.03 | 0 | UB Receipt Serv Pen 9 INSTITUTION | G 601-14601 WATER BILLING |
| 601 | 07/28/15 | \$1.59 | 0 | UB Receipt Serv 8 SAFE WTR FE | G 601-14601 WATER BILLING |
| 601 | 07/28/15 | \$2.47 | 0 | UB Receipt Serv Pen 5 COMM WATER | G 601-14601 WATER BILLING |
| 601 | 07/28/15 | \$162.89 | 0 | UB Receipt Serv 5 COMM WATER | G 601-14601 WATER BILLING |
| 601 | 07/28/15 | \$60.39 | 0 | UB Receipt Serv Pen 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/28/15 | \$1,929.93 | 0 | UB Receipt Serv 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/16/15 | \$42.64 | 0 | UB Receipt Serv 2 WATER ONLY | G 601-14601 WATER BILLING |
| 601 | 07/22/15 | \$17.15 | 0 | UB Receipt Serv Pen 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/08/15 | \$259.43 | 0 | UB Receipt Serv 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/28/15 | \$223.84 | 0 | UB Receipt Serv 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/28/15 | \$7.50 | 0 | UB Receipt Serv Pen 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/13/15 | \$1.54 | 0 | UB Receipt Serv Pen 9 INSTITUTION | G 601-14601 WATER BILLING |
| 601 | 07/28/15 | \$150.56 | 0 | UB Receipt Serv 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/28/15 | \$5.00 | 0 | UB Receipt Serv Pen 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/13/15 | \$1,394.53 | 0 | UB Receipt Serv 9 INSTITUTION | G 601-14601 WATER BILLING |
| 601 | 07/13/15 | \$10,023.92 | 0 | UB Receipt Serv 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/13/15 | \$12.74 | 0 | UB Receipt Serv Pen 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/22/15 | \$485.21 | 0 | UB Receipt Serv 1 WATER | G 601-14601 WATER BILLING |
| 601 | 07/02/15 | \$1,200.00 | 5189 | WATER CONNECTION - OVER 1 IN | R 601-46120-34601 WATER H |
| 601 | 07/02/15 | \$350.00 | 5189 | WATER METER - TO 1 IN (INCLUDES INS | R 601-46120-34602 WATER M |
| 601 | 07/28/15 | \$5.00 | 0 | UB UR Receipt Group 02 XCEL | R 601-46120-37110 WATER R |
| 601 | 07/16/15 | \$9.69 | 0 | UB UR Receipt Group 01 CITY WIDE | R 601-46120-37110 WATER R |
| 601 | 07/13/15 | \$145.84 | 0 | UB UR Receipt Group 01 CITY WIDE | R 601-46120-37110 WATER R |
| 601 | 07/08/15 | \$0.84 | 0 | UB UR Receipt Group 01 CITY WIDE | R 601-46120-37110 WATER R |
| 601 | 07/13/15 | \$38.88 | 0 | UB UR Receipt Group 01 CITY WIDE | R 601-46120-37110 WATER R |
| 601 | 07/08/15 | \$10.79 | 0 | UB UR Receipt Group 01 CITY WIDE | R 601-46120-37110 WATER R |
| 601 | 07/14/15 | \$1.80 | 0 | UB UR Receipt Group 01 CITY WIDE | R 601-46120-37110 WATER R |
| FUND 601 WATE | | \$116,952.87 | | | |

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Period Name: JULY

| FUN | Tran Date | Amount | Refer | Comments | Account Descr |
|-----------------------|-----------|-------------|-------|-------------------------------------|---------------------------|
| FUND 602 SEWER | | | | | |
| 602 | 07/14/15 | \$20,890.00 | 5219 | TRUNK SANITARY SEWER - RESIDENDIAL | R 602-00000-37206 TRUNK S |
| 602 | 07/14/15 | \$20,890.00 | 5219 | STORM SEWER CK # 3269 | R 602-00000-37250 STORM S |
| 602 | 07/28/15 | \$2.47 | 0 | UB Receipt Serv Pen 25 COMM SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/13/15 | \$93.70 | 0 | UB Receipt Serv 29 INSTIT SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/22/15 | \$42.40 | 0 | UB Receipt Serv 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/22/15 | \$2.50 | 0 | UB Receipt Serv Pen 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/16/15 | \$2.50 | 0 | UB Receipt Serv Pen 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/16/15 | \$1,030.82 | 0 | UB Receipt Serv 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/28/15 | \$5.00 | 0 | UB Receipt Serv Pen 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/22/15 | \$4.72 | 0 | UB Receipt Serv Pen 29 INSTIT SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/22/15 | \$298.68 | 0 | UB Receipt Serv 29 INSTIT SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/22/15 | \$9.73 | 0 | UB Receipt Serv Pen 25 COMM SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/16/15 | \$0.05 | 0 | UB Receipt Serv Pen 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/16/15 | \$313.65 | 0 | UB Receipt Serv 25 COMM SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/16/15 | \$0.59 | 0 | UB Receipt Serv Pen 23 INDUSTRI SEW | G 602-14602 SEWER BILLING |
| 602 | 07/16/15 | \$0.01 | 0 | UB Receipt Serv Pen 15 1ST SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/13/15 | \$3,675.40 | 0 | UB Receipt Serv 25 COMM SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/28/15 | \$689.25 | 0 | UB Receipt Serv 11 NSP SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/13/15 | \$10.00 | 0 | UB Receipt Serv 24 SEWER COMMER | G 602-14602 SEWER BILLING |
| 602 | 07/16/15 | \$1,422.21 | 0 | UB Receipt Serv 15 1ST SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/16/15 | \$14.77 | 0 | UB Receipt Serv Pen 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/16/15 | \$5,353.32 | 0 | UB Receipt Serv 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/22/15 | \$177.41 | 0 | UB Receipt Serv 25 COMM SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/22/15 | \$107.00 | 0 | UB Receipt Serv Pen 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/22/15 | \$1,974.92 | 0 | UB Receipt Serv 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/28/15 | \$1,028.81 | 0 | UB Receipt Serv 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/28/15 | \$184.27 | 0 | UB Receipt Serv 25 COMM SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/28/15 | \$50.39 | 0 | UB Receipt Serv Pen 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/16/15 | \$2,864.86 | 0 | UB Receipt Serv 23 INDUSTRI SEW | G 602-14602 SEWER BILLING |
| 602 | 07/08/15 | \$48.50 | 0 | UB Receipt Serv 20 SEWER ONLY | G 602-14602 SEWER BILLING |
| 602 | 07/08/15 | \$1,706.82 | 0 | UB Receipt Serv 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/08/15 | \$0.09 | 0 | UB Receipt Serv Pen 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/22/15 | \$446.21 | 0 | UB Receipt Serv 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/08/15 | \$90.48 | 0 | UB Receipt Serv 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/14/15 | \$2.93 | 0 | UB Receipt Serv Pen 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/14/15 | \$2,268.01 | 0 | UB Receipt Serv 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/08/15 | \$340.72 | 0 | UB Receipt Serv 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/08/15 | \$33.95 | 0 | UB Receipt Serv 25 COMM SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/13/15 | \$5,160.84 | 0 | UB Receipt Serv 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/13/15 | \$7.74 | 0 | UB Receipt Serv Pen 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/16/15 | \$29.22 | 0 | UB Receipt Serv 29 INSTIT SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/08/15 | \$108.35 | 0 | UB Receipt Serv 25 COMM SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/08/15 | \$179.50 | 0 | UB Receipt Serv 25 COMM SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/08/15 | \$9.23 | 0 | UB Receipt Serv Pen 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/08/15 | \$5,775.80 | 0 | UB Receipt Serv 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/16/15 | \$839.39 | 0 | UB Receipt Serv 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/28/15 | \$121.25 | 0 | UB Receipt Serv 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/28/15 | \$2.50 | 0 | UB Receipt Serv Pen 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/28/15 | \$70.75 | 0 | UB Receipt Serv 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/13/15 | \$6,882.03 | 0 | UB Receipt Serv 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/13/15 | \$4.53 | 0 | UB Receipt Serv Pen 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/13/15 | \$84.40 | 0 | UB Receipt Serv 15 1ST SEWER | G 602-14602 SEWER BILLING |

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MONTHLY RECEIPTS**

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Period Name: JULY

| FUN | Tran Date | Amount | Refer | Comments | Account Descr |
|-----------------------|------------------|-----------------------|--------------|-------------------------------------|---------------------------|
| 602 | 07/22/15 | \$17.50 | 0 | UB Receipt Serv Pen 10 SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/16/15 | \$0.57 | 0 | UB Receipt Serv Pen 29 INSTTT SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/13/15 | \$604.05 | 0 | UB Receipt Serv 25 COMM SEWER | G 602-14602 SEWER BILLING |
| 602 | 07/28/15 | \$19,795.86 | 16846 | PRISON SEWER MTLY PMT 6/16/15-7/15/ | G 602-14602 SEWER BILLING |
| 602 | 07/02/15 | \$800.00 | 5189 | SEWER CONNECTION (INCLUDES INSPEC | R 602-46200-34651 SEWER H |
| FUND 602 SEWER | | \$106,570.65 | | | |
| | | \$3,360,439.26 | | | |

CITY OF BAYPORT
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7 Month = 58.38

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| DEPT | DEPT Descr | 2015 Budget | 2015 YTD Amt | Balance | 2015 % of Budget Remain |
|--|-----------------------------|----------------|-----------------|---------------|-------------------------------|
| FUND 101 GENERAL | | | | | |
| 41100 | ELECTIONS | \$1,000.00 | \$100.77 | \$899.23 | 89.92% |
| 41200 | MAYOR & COUNCIL | \$194,540.00 | \$104,549.32 | \$89,990.68 | 46.26% |
| 41240 | RECYCLING | \$7,115.00 | \$2,079.35 | \$5,035.65 | 70.78% |
| 41400 | ADMINISTRATION | \$155,337.00 | \$84,955.17 | \$70,381.83 | 45.31% |
| 41910 | PLANNING & ZONING | \$240,697.00 | \$128,679.68 | \$112,017.32 | 46.54% |
| 41940 | MUNICIPAL BUILDINGS | \$49,050.00 | \$22,751.71 | \$26,298.29 | 53.62% |
| 42100 | POLICE | \$788,668.00 | \$440,771.69 | \$347,896.31 | 44.11% |
| 42200 | FIRE PROTECTION | \$491,432.00 | \$198,680.79 | \$292,751.21 | 59.57% |
| 42201 | FIRE STATION | \$0.00 | \$247,712.04 | -\$247,712.04 | 0.00% |
| 43100 | STREET MAINT | \$308,003.00 | \$96,058.29 | \$211,944.71 | 68.81% |
| 43130 | STREET - FLOOD PREPARATION | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 43135 | 56TH ST & PICKETT AVE TRAIL | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 43140 | HAYNER/2ND ST. S UTILITY PR | \$0.00 | \$4,672.10 | -\$4,672.10 | 0.00% |
| 43160 | STREET LIGHTING | \$31,750.00 | \$15,175.86 | \$16,574.14 | 52.20% |
| 43200 | PARKS | \$64,928.00 | \$42,861.69 | \$22,066.31 | 33.99% |
| 43300 | CEMETERY | \$7,475.00 | \$963.06 | \$6,511.94 | 87.12% |
| 44100 | PROJECT | \$50,000.00 | \$0.00 | \$50,000.00 | 100.00% |
| FUND 101 GENERAL | | \$2,389,995.00 | \$1,390,011.52 | \$999,983.48 | 41.84% |
| FUND 208 PRISON SEWER PROJECT | | | | | |
| 44100 | PROJECT | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| FUND 208 PRISON SEWER PROJECT | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| FUND 209 DEVELOPER REIMBURSED PROJECTS | | | | | |
| 41911 | BAYTOWN DEVELOPMENTS | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 41912 | INSPIRATION | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 41913 | EMERALD FALLS | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| FUND 209 DEVELOPER REIMBURSED PROJ | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| FUND 210 K-9 UNIT | | | | | |
| 42103 | K - 9 UNIT | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| FUND 210 K-9 UNIT | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| FUND 211 LIBRARY | | | | | |
| 45500 | LIBRARY | \$295,300.00 | \$156,696.80 | \$138,603.20 | 46.94% |
| FUND 211 LIBRARY | | \$295,300.00 | \$156,696.80 | \$138,603.20 | 46.94% |
| FUND 400 NEW FIRE STATION | | | | | |
| 42201 | FIRE STATION | \$0.00 | \$630,306.91 | -\$630,306.91 | 0.00% |
| FUND 400 NEW FIRE STATION | | \$0.00 | \$630,306.91 | -\$630,306.91 | 0.00% |
| FUND 412 CEMETERY CAPITAL IMPROV | | | | | |
| 41600 | CAPITAL OUTLAY | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 43300 | CEMETERY | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| FUND 412 CEMETERY CAPITAL IMPROV | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| FUND 413 POLICE EQUIPMENT FUND | | | | | |

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EXPENSE SUMMARY YTD THRU 07/31/2015
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| DEPT | DEPT Descr | 2015 Budget | 2015 YTD Amt | Balance | 2015 % of Budget Remain |
|--------------------------------|--------------------------|----------------|-----------------|---------------|-------------------------------|
| 41900 | CAPITAL IMPROVEMENTS | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 42100 | POLICE | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| FUND 413 POLICE EQUIPMENT FUND | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| FUND 414 OFFICE AUTOMATION | | | | | |
| 00000 | GENERAL GOVERNMENT | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 41400 | ADMINISTRATION | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 41910 | PLANNING & ZONING | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 42100 | POLICE | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 43100 | STREET MAINT | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 43200 | PARKS | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 46120 | WATER | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 46200 | SEWER - OPERATING | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| FUND 414 OFFICE AUTOMATION | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| FUND 415 MUNICIPAL BLDGS MAINT | | | | | |
| 41600 | CAPITAL OUTLAY | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 41900 | CAPITAL IMPROVEMENTS | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 41940 | MUNICIPAL BUILDINGS | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| FUND 415 MUNICIPAL BLDGS MAINT | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| FUND 601 WATER | | | | | |
| 41609 | TCE EVAL GRANT | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 41610 | LYNN MOST PROJECT | \$0.00 | \$42,200.00 | -\$42,200.00 | 0.00% |
| 44151 | TCE WATER MAIN IMPROVEME | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 46110 | WATER-PUMPHOUSE | \$47,450.00 | \$23,072.29 | \$24,377.71 | 51.38% |
| 46120 | WATER | \$457,098.00 | \$192,191.79 | \$264,906.21 | 57.95% |
| FUND 601 WATER | | \$504,548.00 | \$257,464.08 | \$247,083.92 | 48.97% |
| FUND 602 SEWER | | | | | |
| 44100 | PROJECT | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 46200 | SEWER - OPERATING | \$308,687.00 | \$125,529.98 | \$183,157.02 | 59.33% |
| 46990 | SEWER - NON-OPERATING | \$0.00 | \$251,376.00 | -\$251,376.00 | 0.00% |
| FUND 602 SEWER | | \$308,687.00 | \$376,905.98 | -\$68,218.98 | -22.10% |
| FUND 800 INVESTMENTS-POOLED | | | | | |
| 00000 | GENERAL GOVERNMENT | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 47000 | INTEREST EXP | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80056 | KYLE CARLSON | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| FUND 800 INVESTMENTS-POOLED | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| FUND 803 P & Z ESCROWS | | | | | |
| 41910 | PLANNING & ZONING | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 41912 | INSPIRATION | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80001 | ANDERSEN ESCROW | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80003 | BAYTOWN ANNEXATION | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80006 | OSTERTAG VARIANCE | \$0.00 | \$0.00 | \$0.00 | 0.00% |

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| DEPT | DEPT Descr | 2015 Budget | 2015 YTD Amt | Balance | 2015 % of Budget Remain |
|-----------------------------------|------------------------------|----------------|--------------------|---------------------|-------------------------------|
| 80008 | CHARLES LUTZ STREET VACATI | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80010 | JERRY PETERSON ESCROW | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80011 | CAPTAINS CORNER | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80012 | FRIENDS OF ST. CROIX PREP. | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80013 | BAYPORT MARINA | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80014 | GROUP 41 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80015 | GARY SWAGER | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80016 | PETE MILLER - PHASE 11/BAYT | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80017 | AMERICAN LEGION POST 491 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80018 | MSCWM PERRO CREEK OUTLET | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80019 | JG HAUSE CONSTRUCTION | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80020 | HYNNEK CUP APPLICATION | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80021 | GORDON TELLINGHUISEN | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80022 | DUANCE JOHNSON | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80023 | MI-TECH SERVICES, INC. | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80024 | RICK PARENT | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80025 | JUDY SEEBERGER | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80026 | MIDWEST PARA TRANSIT | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80027 | CEMETARY - ST. MIKE S/ST. CH | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80028 | ASPHALT SPEC - 111 CENTRAL | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80029 | BRIAN ZELLER | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80030 | LARKIN HOFFMAN & LUNDGREN | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80031 | VALLEY GREEN | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80040 | HEFTY | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80041 | VALLEY GREEN | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80042 | LANDFORM/VARDE GROUP | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80043 | MAINSTREET HOLDING, LLC | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80044 | HAYNER PROPERTY FEASIB STU | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80045 | DRH-INSPIRATION PHASE II PL | \$0.00 | \$190.60 | -\$190.60 | 0.00% |
| 80046 | JOE BUSH/DAVID KLINGER | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80047 | JANE KEYES | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80048 | KAEMMER/VRAMBOUT | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80049 | AMERICAN LEGION | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80050 | 12 POINT ROAD | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80051 | BERGSTROM/ ENG & GRADING | \$0.00 | \$693.31 | -\$693.31 | 0.00% |
| 80052 | MILLER EXCAVATING WATER SE | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80053 | CHRIS HAYNER | \$0.00 | \$46.00 | -\$46.00 | 0.00% |
| 80054 | LYNN MOST | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 80055 | MATTAMY MN PARTNERSHIP | \$0.00 | \$36,794.98 | -\$36,794.98 | 0.00% |
| 80056 | KYLE CARLSON | \$0.00 | \$146.59 | -\$146.59 | 0.00% |
| 80058 | MILLER FARMS/DERRICK PHASE | \$0.00 | \$588.02 | -\$588.02 | 0.00% |
| FUND 803 P & Z ESCROWS | | \$0.00 | \$38,459.50 | -\$38,459.50 | 0.00% |

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7 Month = 58.38

| DEPT | DEPT Descr | 2015 Budget | 2015 YTD Amt | Balance | 2015 % of Budget Remain |
|------|------------|----------------|-----------------|--------------|-------------------------------|
| | | \$3,498,530.00 | \$2,849,844.79 | \$648,685.21 | 18.54% |

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| FUND 101 GENERAL | | | | | | | | | |
| DEPT 41200 MAYOR & COUNCIL | | | | | | | | | |
| ECKBERG LAMMERS | 101 | 07/21/15 | \$250.00 | E | 41200 | 300 | MTGS | PROF SER-LEGAL | 006013 |
| ECKBERG LAMMERS | 101 | 07/21/15 | \$367.50 | E | 41200 | 300 | STAFF MTGS | PROF SER-LEGAL | 006013 |
| ECKBERG LAMMERS | 101 | 07/21/15 | \$225.00 | E | 41200 | 300 | JUNE 2015 PROFESSION | PROF SER-LEGAL | 006013 |
| ECKBERG LAMMERS | 101 | 07/21/15 | \$150.00 | E | 41200 | 300 | TAX EXEMPT BOND POLI | PROF SER-LEGAL | 006013 |
| S E H | 101 | 07/27/15 | \$249.54 | E | 41200 | 301 | N 5TH ST GROUNDWATE | PROF SER-ENGIN | 006071 |
| S E H | 101 | 07/27/15 | \$525.15 | E | 41200 | 301 | ATTEND STAFF MTG. | PROF SER-ENGIN | 006071 |
| S E H | 101 | 07/27/15 | \$61.73 | E | 41200 | 301 | CC MTG. | PROF SER-ENGIN | 006071 |
| MUNICIPAL CODE CORPO | 101 | 07/28/15 | \$700.00 | E | 41200 | 302 | ON LINE CODE HOSTING | CONTRACT SERVI | 006061 |
| SCHLENNER WENNER & C | 101 | 07/21/15 | \$440.00 | E | 41200 | 303 | PRFESSIONAL SERVICES | PROF SER-AUDIT | 006021 |
| COMPLETE HEALTH ENVI | 101 | 07/21/15 | \$360.00 | E | 41200 | 306 | JUN 2015 MAINTENANCE | PROF SER-OTHER | 006010 |
| BAYPORT PRINTING HOU | 101 | 07/21/15 | \$911.81 | E | 41200 | 351 | NEW LETTER APR 2015 | NEWS LETTER PRI | 006006 |
| COMMUNITY VOLUNTEER | 101 | 07/21/15 | \$2,000.00 | E | 41200 | 444 | 2015 SUPPORT | COMMUNITY PRO | 006009 |
| DEPT 41200 MAYOR & COUNCIL | | | \$6,240.73 | | | | | | |
| DEPT 41400 ADMINISTRATION | | | | | | | | | |
| MINNESOTA UC FUND/DE | 101 | 07/27/15 | \$143.55 | E | 41400 | 140 | MITCH BERG # 9639 | UNEMPLOYMENT | 001884 |
| BANYON DATA SYSTEMS | 101 | 07/28/15 | \$145.50 | E | 41400 | 416 | POS SUPPORT | REPAIR/MAINT OF | 006036 |
| TR COMPUTER SALES LLC | 101 | 07/21/15 | \$97.50 | E | 41400 | 416 | JUL 2015 MTHY STORAG | REPAIR/MAINT OF | 006023 |
| U S BANK VISA | 101 | 07/28/15 | \$101.60 | E | 41400 | 416 | CC#4798175443002082 | REPAIR/MAINT OF | 006083 |
| TR COMPUTER SALES LLC | 101 | 07/21/15 | \$103.12 | E | 41400 | 416 | COMPURTER CONSULTIN | REPAIR/MAINT OF | 006023 |
| DEPT 41400 ADMINISTRATION | | | \$591.27 | | | | | | |
| DEPT 41910 PLANNING & ZONING | | | | | | | | | |
| HOLIDAY FLEET | 101 | 07/07/15 | \$114.13 | E | 41910 | 212 | JUNE 2015 MTHLY SERVI | MOTOR FUELS & L | 005991 |
| S E H | 101 | 07/27/15 | \$163.14 | E | 41910 | 301 | REVIEW CERTIF INSPIRA | PROF SER-ENGIN | 006071 |
| BAYPORT TRANSMISSION | 101 | 07/27/15 | \$831.67 | E | 41910 | 412 | 2004 FORD EXPIDITION/ | REP & MAINT VEH | 006038 |
| BANYON DATA SYSTEMS | 101 | 07/28/15 | \$121.25 | E | 41910 | 416 | POS SUPPORT | REPAIR/MAINT OF | 006036 |
| TR COMPUTER SALES LLC | 101 | 07/21/15 | \$81.25 | E | 41910 | 416 | JUL 2015 MTHY STORAG | REPAIR/MAINT OF | 006023 |
| U S BANK VISA | 101 | 07/28/15 | \$84.67 | E | 41910 | 416 | CC#4798175443002082 | REPAIR/MAINT OF | 006083 |
| TR COMPUTER SALES LLC | 101 | 07/21/15 | \$85.93 | E | 41910 | 416 | COMPURTER CONSULTIN | REPAIR/MAINT OF | 006023 |
| DEPT 41910 PLANNING & ZONING | | | \$1,482.04 | | | | | | |
| DEPT 41940 MUNICIPAL BUILDINGS | | | | | | | | | |
| COMCAST | 101 | 07/28/15 | \$68.77 | E | 41940 | 321 | AUG 2015 HIGH-SPEED I | COMMUNICATION | 006042 |
| OFFICE OF ENT TECHNOL | 101 | 07/27/15 | \$454.89 | E | 41940 | 321 | PHONES/CITY HALL | COMMUNICATION | 006065 |
| XCEL | 101 | 07/07/15 | \$610.30 | E | 41940 | 380 | GAS & ELECTRIC SERVIC | ELECTRIC SERVIC | 006005 |
| XCEL | 101 | 07/07/15 | \$114.53 | E | 41940 | 381 | GAS & ELECTRIC SERVIC | FUEL FOR HEAT | 006005 |
| FROGGY S CARPET SHOP | 101 | 07/02/15 | \$690.50 | E | 41940 | 420 | 18" X 13" CARPET/CITY | R & M BLDGS, ST | 005976 |
| FROGGY S CARPET SHOP | 101 | 07/28/15 | \$691.00 | E | 41940 | 420 | REMAINING SARA OFFIC | R & M BLDGS, ST | 006048 |
| DEPT 41940 MUNICIPAL BUILDING | | | \$2,629.99 | | | | | | |
| DEPT 42100 POLICE | | | | | | | | | |
| LEAGUE OF MN CITIES IN | 101 | 07/07/15 | \$777.26 | E | 42100 | 150 | J MILLER DEDUCTIBLE/P | WORKER S COMP | 005994 |
| UNIFORMS UNLIMITED | 101 | 07/27/15 | \$116.99 | E | 42100 | 202 | UNIFORM SUPPLIES/POL | UNIFORMS - MISC | 006085 |
| BAYPORT TRANSMISSION | 101 | 07/27/15 | \$43.49 | E | 42100 | 212 | 2009 DODGE CHARGER/ | MOTOR FUELS & L | 006038 |
| BAYPORT TRANSMISSION | 101 | 07/27/15 | \$25.00 | E | 42100 | 212 | 2005 SATURN/POLICE D | MOTOR FUELS & L | 006038 |
| BAYPORT TRANSMISSION | 101 | 07/27/15 | \$55.00 | E | 42100 | 212 | DODGE/POLICE DEPT. | MOTOR FUELS & L | 006038 |
| BAYPORT TRANSMISSION | 101 | 07/07/15 | \$25.00 | E | 42100 | 212 | 2013 CHARGER/POLICE | MOTOR FUELS & L | 005988 |
| HOLIDAY FLEET | 101 | 07/07/15 | \$43.55 | E | 42100 | 212 | JUNE 2015 MTHLY SERVI | MOTOR FUELS & L | 005991 |
| HOLIDAY FLEET | 101 | 07/07/15 | \$9.95 | E | 42100 | 212 | JUNE 2015 MTHLY SERVI | MOTOR FUELS & L | 005991 |
| WASHINGTON COUNTY S | 101 | 07/07/15 | \$1,240.91 | E | 42100 | 212 | JUNE 2015 FUEL/POLICE | MOTOR FUELS & L | 006004 |
| BAYPORT TRANSMISSION | 101 | 07/07/15 | \$25.00 | E | 42100 | 212 | 2015 CHARGER/POLICE | MOTOR FUELS & L | 005988 |
| U S BANK VISA | 101 | 07/28/15 | \$18.72 | E | 42100 | 220 | AMAZON | OPERATING SUPP | 006083 |

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| U S BANK VISA | 101 | 07/28/15 | \$4.79 | E | 42100 | 220 | ACE HARDWARE | OPERATING SUPP | 006083 |
| EASTMAN, LAURA | 101 | 07/21/15 | \$20.75 | E | 42100 | 220 | CHEV SUBURBAN TITLE/ | OPERATING SUPP | 006012 |
| ECKBERG LAMMERS | 101 | 07/07/15 | \$2,440.42 | E | 42100 | 300 | JUNE 2015 PROSECUTIO | PROF SER-LEGAL | 005989 |
| MINNESOTA UC FUND/DE | 101 | 07/27/15 | \$224.53 | E | 42100 | 306 | DUSTIN PURPUR #1399 | PROF SER-OTHER | 001884 |
| THOMAS REUTERS - WES | 101 | 07/21/15 | \$170.00 | E | 42100 | 321 | JUNE 2015 INFORMATIO | COMMUNICATION | 006022 |
| VERIZON WIRELESS | 101 | 07/21/15 | \$105.03 | E | 42100 | 321 | JUNE 2015 CHGS/POLICE | COMMUNICATION | 006025 |
| VERIZON WIRELESS | 101 | 07/07/15 | \$325.17 | E | 42100 | 321 | PHONES/POLICE DEPT. | COMMUNICATION | 006002 |
| BAYPORT PRINTING HOU | 101 | 07/28/15 | \$85.00 | E | 42100 | 350 | ONE COLOR ORANGE/PO | PRINTING & PUBL | 006037 |
| WASHINGTON COUNTY S | 101 | 07/07/15 | \$5,863.03 | E | 42100 | 391 | Q2-15 RECORDS/POLICE | SHARED AUTOMA | 006004 |
| WASHINGTON COUNTY P | 101 | 07/07/15 | \$1,339.26 | E | 42100 | 391 | 2ND QTR APR-JUNE 201 | SHARED AUTOMA | 006003 |
| WASHINGTON COUNTY S | 101 | 07/07/15 | \$1,125.00 | E | 42100 | 391 | Q2-15 MDC'S/POLICE DE | SHARED AUTOMA | 006004 |
| WASHINGTON COUNTY S | 101 | 07/07/15 | \$500.00 | E | 42100 | 391 | Q2-15 ALERTS/POLICE D | SHARED AUTOMA | 006004 |
| LEAGUE OF MINNESOTA C | 101 | 07/27/15 | \$49.58 | E | 42100 | 403 | SUBSCRIPTION/POLICE | POLICE TRAINING | 006056 |
| U S BANK VISA | 101 | 07/28/15 | \$135.05 | E | 42100 | 403 | KEEPRS, INC | POLICE TRAINING | 006083 |
| U S BANK VISA | 101 | 07/28/15 | \$845.00 | E | 42100 | 403 | KEEPRS, INC | POLICE TRAINING | 006083 |
| EMERGENCY AUTOMOTIV | 101 | 07/27/15 | \$170.00 | E | 42100 | 412 | CHEVY TAHOE REPAIR & | REP & MAINT VEH | 006045 |
| BAYPORT TRANSMISSION | 101 | 07/07/15 | \$490.00 | E | 42100 | 412 | 2009 CHARGER VEH REP | REP & MAINT VEH | 005988 |
| BAYPORT TRANSMISSION | 101 | 07/21/15 | \$354.43 | E | 42100 | 412 | 2011 CHEV TAHOE/POLI | REP & MAINT VEH | 006007 |
| TR COMPUTER SALES LLC | 101 | 07/21/15 | \$85.93 | E | 42100 | 416 | COMPURTER CONSULTIN | REPAIR/MAINT OF | 006023 |
| TR COMPUTER SALES LLC | 101 | 07/21/15 | \$81.25 | E | 42100 | 416 | JUL 2015 MTHY STORAG | REPAIR/MAINT OF | 006023 |
| BANYON DATA SYSTEMS | 101 | 07/28/15 | \$121.25 | E | 42100 | 416 | POS SUPPORT | REPAIR/MAINT OF | 006036 |
| U S BANK VISA | 101 | 07/28/15 | \$84.67 | E | 42100 | 416 | CC#4798175443002082 | REPAIR/MAINT OF | 006083 |
| HUMANE SOCIETY | 101 | 07/28/15 | \$10.00 | E | 42100 | 427 | ANIMAL CONTROL/POLIC | ANIMAL EXPENSE | 006053 |
| U S BANK VISA | 101 | 07/28/15 | \$8.56 | E | 42100 | 444 | OFFICEMAX | COMMUNITY PRO | 006083 |
| SNAKE DISCOVERY, LLC | 101 | 07/27/15 | \$200.00 | E | 42100 | 444 | SAFETY CAMP PROGRAM | COMMUNITY PRO | 006072 |
| REGENTS OF THE UNIVER | 101 | 07/07/15 | \$285.00 | E | 42100 | 444 | RAPTOR EDUC PROGRAM | COMMUNITY PRO | 006000 |
| U S BANK VISA | 101 | 07/28/15 | \$27.26 | E | 42100 | 444 | WAL-MART | COMMUNITY PRO | 006083 |
| POSITIVE PROMOTIONS, I | 101 | 07/07/15 | \$53.55 | E | 42100 | 444 | SAFETY CAMP MATERIAL | COMMUNITY PRO | 005999 |
| 4IMPRINT | 101 | 07/07/15 | \$25.95 | E | 42100 | 444 | MATERIAL - SAFETY CAM | COMMUNITY PRO | 005986 |
| DEPT 42100 POLICE | | | \$17,611.33 | | | | | | |
| DEPT 42200 FIRE PROTECTION | | | | | | | | | |
| ASPEN MILLS INC | 101 | 07/27/15 | \$194.50 | E | 42200 | 202 | UNIFORM SUPPLIES/FIR | UNIFORMS - MISC | 006033 |
| MUNICIPAL EMERGENCY | 101 | 07/28/15 | \$2,005.98 | E | 42200 | 202 | UNIFORMS SUPPLIES/FI | UNIFORMS - MISC | 006062 |
| HOLIDAY FLEET | 101 | 07/07/15 | \$883.78 | E | 42200 | 212 | JUNE 2015 MTHLY SERVI | MOTOR FUELS & L | 005991 |
| U S BANK VISA | 101 | 07/28/15 | \$22.39 | E | 42200 | 220 | ALDI | OPERATING SUPP | 006083 |
| EISINGER, ALLEN | 101 | 07/27/15 | \$53.45 | E | 42200 | 220 | CUB FOODS REIMBURSE | OPERATING SUPP | 006044 |
| MUNICIPAL EMERGENCY | 101 | 07/28/15 | \$358.75 | E | 42200 | 240 | MAINT SUPPLIES/FIRE D | SMALL TOOLS-EQ | 006062 |
| REGIONS HOSPITAL | 101 | 07/21/15 | \$300.00 | E | 42200 | 306 | QTRLY CME 2015/FIRE D | PROF SER-OTHER | 006019 |
| VERIZON WIRELESS | 101 | 07/07/15 | \$80.04 | E | 42200 | 321 | PHONES/FIRE DEPT. | COMMUNICATION | 006002 |
| ANCOM COMMUNICATION | 101 | 07/27/15 | \$95.00 | E | 42200 | 323 | BATTERY/FIRE DEPT. | RADIOS-REPAIR & | 006031 |
| ANCOM COMMUNICATION | 101 | 07/07/15 | \$163.00 | E | 42200 | 323 | OPERATING MATERIAL/F | RADIOS-REPAIR & | 005987 |
| XCEL | 101 | 07/07/15 | \$340.78 | E | 42200 | 380 | GAS & ELECTRIC SERVIC | ELECTRIC SERVIC | 006005 |
| XCEL | 101 | 07/07/15 | \$45.38 | E | 42200 | 381 | GAS & ELECTRIC SERVIC | FUEL FOR HEAT | 006005 |
| VERIZON WIRELESS | 101 | 07/07/15 | \$175.46 | E | 42200 | 391 | PHONES - FIRE DEPT. | SHARED AUTOMA | 006002 |
| WASHINGTON COUNTY P | 101 | 07/07/15 | \$3,399.66 | E | 42200 | 391 | 2 QTR APR-JUNE 2015/FI | SHARED AUTOMA | 006003 |
| VINCENT, DUSTIN | 101 | 07/28/15 | \$124.20 | E | 42200 | 402 | MILEAGE REIMBURSEME | CONFERENCES & | 006086 |
| RED POWER DIESEL SERV | 101 | 07/14/15 | -\$950.38 | E | 42200 | 412 | INSPECTION/FIRE DEPT. | REP & MAINT VEH | 005837 |
| RED POWER DIESEL SERV | 101 | 07/27/15 | \$30.10 | E | 42200 | 412 | PIERCE JOB # 11708/FIR | REP & MAINT VEH | 006069 |
| RED POWER DIESEL SERV | 101 | 07/14/15 | -\$978.78 | E | 42200 | 412 | INSPECTION/FIRE DEPT. | REP & MAINT VEH | 005837 |
| RED POWER DIESEL SERV | 101 | 07/14/15 | -\$580.60 | E | 42200 | 412 | 2013 ROSENBAUER D.O. | REP & MAINT VEH | 005837 |
| RED POWER DIESEL SERV | 101 | 07/21/15 | \$950.38 | E | 42200 | 412 | 2000 KENWORTH JOB#1 | REP & MAINT VEH | 006018 |
| RED POWER DIESEL SERV | 101 | 07/21/15 | \$985.17 | E | 42200 | 412 | 1994 PIERCE/SABER JOB | REP & MAINT VEH | 006018 |
| RED POWER DIESEL SERV | 101 | 07/21/15 | \$978.78 | E | 42200 | 412 | 2007 PIERCE JOB #1973 | REP & MAINT VEH | 006018 |

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| RED POWER DIESEL SERV | 101 | 07/21/15 | \$5,204.94 | E | 42200 | 412 | 2001 PIERCE/DASH JOB | REP & MAINT VEH | 006018 |
| RIHM KENWORTH | 101 | 07/21/15 | \$1,216.95 | E | 42200 | 412 | FIRE DEPT. | REP & MAINT VEH | 006020 |
| TSCHIDA, JAKE | 101 | 07/28/15 | \$280.00 | E | 42200 | 412 | REPAIRS/FIRE DEPT. | REP & MAINT VEH | 006082 |
| U S BANK VISA | 101 | 07/28/15 | \$21.42 | E | 42200 | 412 | MISTER CAR WASH | REP & MAINT VEH | 006083 |
| U S BANK VISA | 101 | 07/28/15 | \$21.42 | E | 42200 | 412 | MISTER CAR WASH | REP & MAINT VEH | 006083 |
| RED POWER DIESEL SERV | 101 | 07/14/15 | -\$5,204.94 | E | 42200 | 412 | 2001 PIERCE INSPECTIO | REP & MAINT VEH | 005837 |
| RED POWER DIESEL SERV | 101 | 07/14/15 | -\$985.17 | E | 42200 | 412 | 1994 PIERCE INSPECTIO | REP & MAINT VEH | 005837 |
| RED POWER DIESEL SERV | 101 | 07/21/15 | \$580.60 | E | 42200 | 412 | 2013 ROSENBAUER JOB | REP & MAINT VEH | 006018 |
| ALLIED GENERATORS | 101 | 07/27/15 | \$500.00 | E | 42200 | 419 | ANNUAL SERVICE/FIRE D | REPAIR & MAINT | 006029 |
| DEPT 42200 FIRE PROTECTION | | | \$10,312.26 | | | | | | |
| DEPT 42201 FIRE STATION | | | | | | | | | |
| S E H | 101 | 07/27/15 | \$10,853.13 | E | 42201 | 301 | FIRE STATION CERTIFIC | PROF SER-ENGIN | 006071 |
| KRAUS-ANDERSON CONST | 101 | 07/27/15 | \$65,142.09 | E | 42201 | 302 | CONST MANGT FIRE STA | CONTRACT SERVI | 006055 |
| U. S. BANK | 101 | 07/27/15 | \$350.00 | E | 42201 | 302 | ACCEPTANCE FEE | CONTRACT SERVI | 006084 |
| U. S. BANK | 101 | 07/27/15 | \$450.00 | E | 42201 | 302 | PAYRING AGENT/REGIST | CONTRACT SERVI | 006084 |
| SPRINGSTED INCORPORA | 101 | 07/27/15 | \$18,602.89 | E | 42201 | 302 | SERVICES GO BONDS SE | CONTRACT SERVI | 006073 |
| MILLER EXCAVATING | 101 | 07/27/15 | \$79,328.06 | E | 42201 | 302 | FIRE STATION UTILITY E | CONTRACT SERVI | 006060 |
| DEPT 42201 FIRE STATION | | | \$174,726.17 | | | | | | |
| DEPT 43100 STREET MAINT | | | | | | | | | |
| HOLIDAY FLEET | 101 | 07/07/15 | \$292.33 | E | 43100 | 212 | JUNE 2015 MTHLY SERVI | MOTOR FUELS & L | 005991 |
| TEAM LABORATORY CHEM | 101 | 07/28/15 | \$509.50 | E | 43100 | 220 | HERBACIDE/STREET DEP | OPERATING SUPP | 006078 |
| J H LARSON CO | 101 | 07/28/15 | \$85.28 | E | 43100 | 220 | LIGHT BULBS/STREET DE | OPERATING SUPP | 006054 |
| U S BANK VISA | 101 | 07/02/15 | \$126.17 | E | 43100 | 240 | PW CC #4798175443002 | SMALL TOOLS-EQ | 005984 |
| STILLWATER MEDICAL GR | 101 | 07/28/15 | \$174.00 | E | 43100 | 306 | OCH TESTING/GARDNER | PROF SER-OTHER | 006075 |
| GEORGE SIEGFRIED CON | 101 | 07/02/15 | \$1,046.52 | E | 43100 | 410 | PRIME & PAINT RAILING | REPAIR & MAINT | 005977 |
| FREDS TIRE | 101 | 07/28/15 | \$29.95 | E | 43100 | 412 | TIRE REPAIR/STREET DE | REP & MAINT VEH | 006047 |
| CARQUEST OF STILLWAT | 101 | 07/28/15 | \$34.58 | E | 43100 | 412 | SUPPLIES/STREET DEPT. | REP & MAINT VEH | 006039 |
| STILLWATER MOTORS | 101 | 07/02/15 | \$33.74 | E | 43100 | 412 | SERVICE 210 CHEV/STRE | REP & MAINT VEH | 005980 |
| CARQUEST OF STILLWAT | 101 | 07/28/15 | \$76.12 | E | 43100 | 412 | OIL FILTER/STREET DEP | REP & MAINT VEH | 006039 |
| CARQUEST OF STILLWAT | 101 | 07/28/15 | \$42.98 | E | 43100 | 412 | HYD HOSE /STREET DEP | REP & MAINT VEH | 006039 |
| AREAWIDE TRUCK & TRAI | 101 | 07/28/15 | \$2.00 | E | 43100 | 412 | DOT DECAL/STREET DEP | REP & MAINT VEH | 006032 |
| CARQUEST OF STILLWAT | 101 | 07/28/15 | -\$34.58 | E | 43100 | 412 | SUPPLIES/STREET DEPT. | REP & MAINT VEH | 006039 |
| U S BANK VISA | 101 | 07/02/15 | \$132.56 | E | 43100 | 412 | PW CC #4798175443002 | REP & MAINT VEH | 005984 |
| U S BANK VISA | 101 | 07/02/15 | \$7.37 | E | 43100 | 412 | PW CC #4798175443002 | REP & MAINT VEH | 005984 |
| FREDS TIRE | 101 | 07/28/15 | \$24.99 | E | 43100 | 412 | TIRE REPAIR/STREET DE | REP & MAINT VEH | 006047 |
| STILLWATER MOTORS | 101 | 07/02/15 | \$33.74 | E | 43100 | 412 | SERVICE 2008 CHEV/STR | REP & MAINT VEH | 005980 |
| U S BANK VISA | 101 | 07/02/15 | \$20.55 | E | 43100 | 412 | PW CC #4798175443002 | REP & MAINT VEH | 005984 |
| SAVATREE | 101 | 07/02/15 | \$490.00 | E | 43100 | 413 | TREE DEBRIS DISPOSAL/ | TREES | 005979 |
| U S BANK VISA | 101 | 07/28/15 | \$16.93 | E | 43100 | 416 | CC#4798175443002082 | REPAIR/MAINT OF | 006083 |
| TR COMPUTER SALES LLC | 101 | 07/21/15 | \$17.18 | E | 43100 | 416 | COMPURTER CONSULTIN | REPAIR/MAINT OF | 006023 |
| TR COMPUTER SALES LLC | 101 | 07/21/15 | \$16.25 | E | 43100 | 416 | JUL 2015 MTHY STORAG | REPAIR/MAINT OF | 006023 |
| BANYON DATA SYSTEMS | 101 | 07/28/15 | \$24.25 | E | 43100 | 416 | POS SUPPORT | REPAIR/MAINT OF | 006036 |
| U S BANK VISA | 101 | 07/02/15 | \$29.58 | E | 43100 | 420 | PW CC #4798175443002 | R & M BLDGS, ST | 005984 |
| T. A. SCHIFSKY & SONS I | 101 | 07/28/15 | \$141.36 | E | 43100 | 421 | ASPHALT/STREET DEPT. | REPAIR & MAINT | 006077 |
| T. A. SCHIFSKY & SONS I | 101 | 07/02/15 | \$154.13 | E | 43100 | 421 | BIT HOT MIX & OIL/STR | REPAIR & MAINT | 005981 |
| U S BANK VISA | 101 | 07/02/15 | \$306.37 | E | 43100 | 421 | PW CC #4798175443002 | REPAIR & MAINT | 005984 |
| S E H | 101 | 07/27/15 | \$873.87 | E | 43100 | 422 | SEAL COAT | SEALCOATING | 006071 |
| ACTION RENTAL | 101 | 07/28/15 | \$235.50 | E | 43100 | 424 | EXCAVATOR - PERRO PO | CREEK | 006027 |
| DEPT 43100 STREET MAINT | | | \$4,943.22 | | | | | | |
| DEPT 43140 HAYNER/2ND ST. S UTILITY PROJE | | | | | | | | | |
| S E H | 101 | 07/27/15 | \$3,424.18 | E | 43140 | 301 | 2ND ST S UTILITY EXTE | PROF SER-ENGIN | 006071 |
| DEPT 43140 HAYNER/2ND ST. S UT | | | \$3,424.18 | | | | | | |

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| DEPT 43160 STREET LIGHTING | | | | | | | | | |
| XCEL | 101 | 07/07/15 | \$2,112.53 | E | 43160 | 380 | GAS & ELECTRIC SERVIC | ELECTRIC SERVIC | 006005 |
| | | | <u>\$2,112.53</u> | | | | | | |
| DEPT 43160 STREET LIGHTING | | | | | | | | | |
| DEPT 43200 PARKS | | | | | | | | | |
| HOLIDAY FLEET | 101 | 07/07/15 | \$343.36 | E | 43200 | 212 | JUNE 2015 MTHLY SERVI | MOTOR FUELS & L | 005991 |
| M/A ASSOCIATES INC | 101 | 07/28/15 | \$322.77 | E | 43200 | 220 | SUPPLIES/PARK DEPT. | OPERATING SUPP | 006057 |
| U S BANK VISA | 101 | 07/02/15 | \$106.86 | E | 43200 | 220 | PW CC #4798175443002 | OPERATING SUPP | 005984 |
| T. R. F. SUPPLY | 101 | 07/02/15 | \$642.11 | E | 43200 | 220 | CAN LINERS & SUPPLIES | OPERATING SUPP | 005982 |
| CENTURY POWER EQUIP | 101 | 07/28/15 | \$41.27 | E | 43200 | 410 | MOWER PARTS/PARK DE | REPAIR & MAINT | 006041 |
| CENTURY POWER EQUIP | 101 | 07/28/15 | \$75.78 | E | 43200 | 410 | OPERATING MATERIAL/P | REPAIR & MAINT | 006041 |
| ACTION RENTAL | 101 | 07/28/15 | \$120.00 | E | 43200 | 410 | EQUIP RENTAL/PARK DE | REPAIR & MAINT | 006027 |
| GEORGE SIEGFRIED CON | 101 | 07/02/15 | \$300.00 | E | 43200 | 410 | PAINT BENCHES/PARK D | REPAIR & MAINT | 005977 |
| U S BANK VISA | 101 | 07/02/15 | \$200.07 | E | 43200 | 413 | PW CC #4798175443002 | TREES | 005984 |
| BANYON DATA SYSTEMS | 101 | 07/28/15 | \$24.25 | E | 43200 | 416 | POS SUPPORT | REPAIR/MAINT OF | 006036 |
| TR COMPUTER SALES LLC | 101 | 07/21/15 | \$17.18 | E | 43200 | 416 | COMPURTER CONSULTIN | REPAIR/MAINT OF | 006023 |
| TR COMPUTER SALES LLC | 101 | 07/21/15 | \$16.25 | E | 43200 | 416 | JUL 2015 MTHY STORAG | REPAIR/MAINT OF | 006023 |
| U S BANK VISA | 101 | 07/28/15 | \$16.93 | E | 43200 | 416 | CC#4798175443002082 | REPAIR/MAINT OF | 006083 |
| ST CROIX RECREATION C | 101 | 07/28/15 | \$1,285.85 | E | 43200 | 420 | REPLACEMENT GRILLS/P | R & M BLDGS, ST | 006074 |
| AIR FRESH PORTABLE TOI | 101 | 07/28/15 | \$157.50 | E | 43200 | 425 | BARKERS ALP 6/25/15-7/ | SATILLITIES | 006028 |
| AIR FRESH PORTABLE TOI | 101 | 07/28/15 | \$78.75 | E | 43200 | 425 | TENNIS CT 7/3/15-7/30/ | SATILLITIES | 006028 |
| AIR FRESH PORTABLE TOI | 101 | 07/28/15 | \$78.75 | E | 43200 | 425 | RIVERSIDE PARK 7/1/15- | SATILLITIES | 006028 |
| | | | <u>\$3,827.68</u> | | | | | | |
| DEPT 43200 PARKS | | | | | | | | | |
| FUND 101 GENERAL | | | <u>\$227,901.40</u> | | | | | | |
| FUND 107 TIF REDEVELOPMENT DISTRICT 2-1 | | | | | | | | | |
| DEPT 00000 GENERAL GOVERNMENT | | | | | | | | | |
| PRESBYTERIAN HOMES | 107 | 07/21/15 | \$21,038.56 | E | 00000 | 306 | JULY 2015 TIF TAX SETT | PROF SER-OTHER | 006017 |
| | | | <u>\$21,038.56</u> | | | | | | |
| DEPT 00000 GENERAL GOVERNMENT | | | | | | | | | |
| FUND 107 TIF REDEVELOPMENT DISTR | | | <u>\$21,038.56</u> | | | | | | |
| FUND 207 PARK IMPROVEMENT FUND | | | | | | | | | |
| DEPT 44100 PROJECT | | | | | | | | | |
| GEORGE SIEGFRIED CON | 207 | 07/02/15 | \$19,950.04 | E | 44100 | 306 | PERRO CREEK PHASE 2 I | PROF SER-OTHER | 005977 |
| | | | <u>\$19,950.04</u> | | | | | | |
| DEPT 44100 PROJECT | | | | | | | | | |
| FUND 207 PARK IMPROVEMENT FUND | | | <u>\$19,950.04</u> | | | | | | |
| FUND 211 LIBRARY | | | | | | | | | |
| DEPT 45500 LIBRARY | | | | | | | | | |
| BAKER & TAYLOR | 211 | 07/27/15 | \$0.00 | E | 45500 | 217 | BOOKS/FIRE DEPT. | MATERIALS & PR | 006035 |
| GALE/CENGAGE LEARING | 211 | 07/28/15 | \$55.74 | E | 45500 | 217 | BOOKS/LIBRARY | MATERIALS & PR | 006049 |
| BAKER & TAYLOR | 211 | 07/27/15 | \$59.76 | E | 45500 | 217 | BOOKS/FIRE DEPT. | MATERIALS & PR | 006035 |
| BAKER & TAYLOR | 211 | 07/27/15 | \$51.96 | E | 45500 | 217 | BOOKS/FIRE DEPT. | MATERIALS & PR | 006035 |
| BAKER & TAYLOR | 211 | 07/27/15 | \$49.64 | E | 45500 | 217 | BOOKS/FIRE DEPT. | MATERIALS & PR | 006035 |
| BAKER & TAYLOR | 211 | 07/27/15 | \$87.80 | E | 45500 | 217 | BOOKS/FIRE DEPT. | MATERIALS & PR | 006035 |
| BAKER & TAYLOR | 211 | 07/27/15 | \$318.21 | E | 45500 | 217 | BOOKS/FIRE DEPT. | MATERIALS & PR | 006035 |
| BAKER & TAYLOR | 211 | 07/27/15 | \$229.02 | E | 45500 | 217 | BOOKS/FIRE DEPT. | MATERIALS & PR | 006035 |
| MIDWEST TAPE | 211 | 07/28/15 | \$39.99 | E | 45500 | 217 | DVD/LIBRARY | MATERIALS & PR | 006059 |
| BAKER & TAYLOR | 211 | 07/27/15 | \$252.56 | E | 45500 | 217 | BOOKS/FIRE DEPT. | MATERIALS & PR | 006035 |
| BAKER & TAYLOR | 211 | 07/27/15 | \$400.08 | E | 45500 | 217 | BOOKS/FIRE DEPT. | MATERIALS & PR | 006035 |
| MIDWEST TAPE | 211 | 07/28/15 | \$21.99 | E | 45500 | 217 | DVD/LIBRARY | MATERIALS & PR | 006059 |
| MIDWEST TAPE | 211 | 07/28/15 | \$24.14 | E | 45500 | 217 | DVD/LIBRARY | MATERIALS & PR | 006059 |
| BAKER & TAYLOR | 211 | 07/27/15 | \$126.58 | E | 45500 | 217 | BOOKS/FIRE DEPT. | MATERIALS & PR | 006035 |

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|---|-----|-----------|---------------------|------|-------|-----|-----------------------|-----------------|-----------|
| PERRY, BRIAN | 211 | 07/27/15 | \$120.00 | E | 45500 | 302 | WEB HOSTING & MAINT/ | CONTRACT SERVI | 006067 |
| TOSHIBA BUSINESS SOLU | 211 | 07/27/15 | \$246.94 | E | 45500 | 302 | JULY 2015 CONTRACT/LI | CONTRACT SERVI | 006080 |
| OFFICE OF ENT TECHNOL | 211 | 07/27/15 | \$75.13 | E | 45500 | 321 | PHONES/LIBRARY | COMMUNICATION | 006065 |
| XCEL | 211 | 07/07/15 | \$1,034.91 | E | 45500 | 380 | GAS & ELECTRIC SERVIC | ELECTRIC SERVIC | 006005 |
| XCEL | 211 | 07/07/15 | \$43.75 | E | 45500 | 381 | GAS & ELECTRIC SERVIC | FUEL FOR HEAT | 006005 |
| WASHINGTON COUNTY LI | 211 | 07/27/15 | \$81.89 | E | 45500 | 391 | 2ND QTR. 2015 LOST & | SHARED AUTOMA | 006087 |
| WASHINGTON COUNTY LI | 211 | 07/27/15 | \$25.10 | E | 45500 | 391 | POSTAGE-OVERDUE NOT | SHARED AUTOMA | 006087 |
| CLEMENTS, PAMELA | 211 | 07/21/15 | \$29.33 | E | 45500 | 400 | MILEAGE REIMBURSEME | USE OF PERSONA | 006008 |
| TRU GREEN CHEMLAWN | 211 | 07/27/15 | \$47.25 | E | 45500 | 420 | LAWN SERVICE/LIBRARY | R & M BLDGS, ST | 006081 |
| PLUNKETT S PEST CONTR | 211 | 07/27/15 | \$2.00 | E | 45500 | 420 | PAPER INVOICE/LIBRARY | R & M BLDGS, ST | 006068 |
| PLUNKETT S PEST CONTR | 211 | 07/27/15 | \$111.70 | E | 45500 | 420 | CRAWLING INSECTS & M | R & M BLDGS, ST | 006068 |
| DEPT 45500 LIBRARY | | | \$3,535.47 | | | | | | |
| FUND 211 LIBRARY | | | \$3,535.47 | | | | | | |
| FUND 303 GO TIF BOND 1990 DEBT SERVICE | | | | | | | | | |
| DEPT 00000 GENERAL GOVERNMENT | | | | | | | | | |
| ECKBERG LAMMERS | 303 | 07/21/15 | \$300.00 | E | 00000 | 300 | TIF #1 | PROF SER-LEGAL | 006013 |
| DEPT 00000 GENERAL GOVERNMEN | | | \$300.00 | | | | | | |
| FUND 303 GO TIF BOND 1990 DEBT SE | | | \$300.00 | | | | | | |
| FUND 400 NEW FIRE STATION | | | | | | | | | |
| DEPT 42201 FIRE STATION | | | | | | | | | |
| ECKBERG LAMMERS | 400 | 07/02/15 | \$7,000.00 | E | 42201 | 300 | GO BONDS SERIES 2015 | PROF SER-LEGAL | 005975 |
| MILLER EXCAVATING | 400 | 07/28/15 | \$14,383.00 | E | 42201 | 302 | EARTHWORK & UTILITIE | CONTRACT SERVI | 006060 |
| MILLER EXCAVATING | 400 | 07/02/15 | \$134,290.10 | E | 42201 | 302 | FIRE STATION UTILITY | CONTRACT SERVI | 005978 |
| AMERY WELDING | 400 | 07/28/15 | \$84,825.50 | E | 42201 | 302 | FIRE STATION PROJECT | CONTRACT SERVI | 006030 |
| HOLLENBACK & NELSON, | 400 | 07/28/15 | \$122,360.00 | E | 42201 | 302 | FIRE STATION PROJECT | CONTRACT SERVI | 006052 |
| WASHINGTON COUNTY R | 400 | 07/21/15 | \$46.00 | E | 42201 | 350 | CUP FIRE HALL | PRINTING & PUBL | 006026 |
| DEPT 42201 FIRE STATION | | | \$362,904.60 | | | | | | |
| FUND 400 NEW FIRE STATION | | | \$362,904.60 | | | | | | |
| FUND 601 WATER | | | | | | | | | |
| DEPT 46110 WATER-PUMPHOUSE | | | | | | | | | |
| XCEL | 601 | 07/07/15 | \$2,379.49 | E | 46110 | 380 | GAS & ELECTRIC SERVIC | ELECTRIC SERVIC | 006005 |
| XCEL | 601 | 07/07/15 | \$72.20 | E | 46110 | 381 | GAS & ELECTRIC SERVIC | FUEL FOR HEAT | 006005 |
| AUTOMATIC SYSTEMS CO | 601 | 07/28/15 | \$352.40 | E | 46110 | 419 | MAINT STRIPPER BLDG/ | REPAIR & MAINT | 006034 |
| HAWKINS WATER | 601 | 07/28/15 | \$57.77 | E | 46110 | 419 | CHL REGULATOR REPAIR | REPAIR & MAINT | 006051 |
| AUTOMATIC SYSTEMS CO | 601 | 07/28/15 | \$190.45 | E | 46110 | 419 | WATER DEPT. | REPAIR & MAINT | 006034 |
| DEPT 46110 WATER-PUMPHOUSE | | | \$3,052.31 | | | | | | |
| DEPT 46120 WATER | | | | | | | | | |
| U S BANK VISA | 601 | 07/02/15 | \$21.41 | E | 46120 | 201 | PW CC #4798175443002 | OFFICE SUPPLIES | 005984 |
| CCP INDUSTRIES | 601 | 07/28/15 | \$385.79 | E | 46120 | 203 | UNIFORM ALLOWANCE/ | UNIFORMS - TIM | 006040 |
| HOLIDAY FLEET | 601 | 07/07/15 | \$475.84 | E | 46120 | 212 | JUNE 2015 MTHLY SERVI | MOTOR FUELS & L | 005991 |
| HOLIDAY FLEET | 601 | 07/07/15 | \$12.82 | E | 46120 | 212 | JUNE 2015 MTHLY SERVI | MOTOR FUELS & L | 005991 |
| HAWKINS WATER | 601 | 07/28/15 | \$40.00 | E | 46120 | 216 | CHORINE/WATER DEPT. | CHEMICALS AND | 006051 |
| U S BANK VISA | 601 | 07/02/15 | \$54.11 | E | 46120 | 216 | PW CC #4798175443002 | CHEMICALS AND | 005984 |
| MVTL | 601 | 07/28/15 | \$54.00 | E | 46120 | 216 | WATER TESTING/WATER | CHEMICALS AND | 006063 |
| HAWKINS WATER | 601 | 07/28/15 | \$5,263.85 | E | 46120 | 216 | WATER TREATMENT SUP | CHEMICALS AND | 006051 |
| U S BANK VISA | 601 | 07/02/15 | \$16.44 | E | 46120 | 216 | PW CC #4798175443002 | CHEMICALS AND | 005984 |
| U S BANK VISA | 601 | 07/02/15 | \$6.41 | E | 46120 | 220 | PW CC #4798175443002 | OPERATING SUPP | 005984 |
| S E H | 601 | 07/27/15 | \$2,030.08 | E | 46120 | 301 | TCE REMOVAL PROJECT | PROF SER-ENGIN | 006071 |
| WASHINGTON COUNTY P | 601 | 07/28/15 | \$205.00 | E | 46120 | 302 | HAZARDOUS WASTE DIS | CONTRACT SERVI | 006088 |

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Period Name: JULY

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|--|-----|-----------|--------------------|------|-------|-----|--------------------------|-----------------|-----------|
| ONE CALL CONCEPTS | 601 | 07/28/15 | \$152.90 | E | 46120 | 307 | LOCATES/WATER DEPT. | GOPHER STATE O | 006066 |
| COMCAST | 601 | 07/28/15 | \$59.95 | E | 46120 | 321 | JUL/AUG2015 HIGH-SPEE | COMMUNICATION | 006042 |
| ECM PUBLISHERS, INC. | 601 | 07/21/15 | \$161.67 | E | 46120 | 350 | 2014 DRINKING WATER | PRINTING & PUBL | 006014 |
| XCEL | 601 | 07/07/15 | \$2,259.47 | E | 46120 | 380 | GAS & ELECTRIC SERVIC | ELECTRIC SERVIC | 006005 |
| XCEL | 601 | 07/07/15 | \$124.38 | E | 46120 | 381 | GAS & ELECTRIC SERVIC | FUEL FOR HEAT | 006005 |
| FASTENAL | 601 | 07/28/15 | \$15.52 | E | 46120 | 412 | NUTS & BOLTS/WATER D | REP & MAINT VEH | 006046 |
| GRAINGER | 601 | 07/28/15 | \$69.92 | E | 46120 | 412 | TANKER RUBBER MATS/ | REP & MAINT VEH | 006050 |
| U S BANK VISA | 601 | 07/02/15 | \$39.74 | E | 46120 | 412 | PW CC #4798175443002 | REP & MAINT VEH | 005984 |
| GRAINGER | 601 | 07/28/15 | \$74.60 | E | 46120 | 412 | TANKER PIPE CLAMPS/W | REP & MAINT VEH | 006050 |
| U S BANK VISA | 601 | 07/02/15 | \$491.46 | E | 46120 | 412 | PW CC #4798175443002 | REP & MAINT VEH | 005984 |
| U S BANK VISA | 601 | 07/02/15 | \$73.14 | E | 46120 | 412 | PW CC #4798175443002 | REP & MAINT VEH | 005984 |
| U S BANK VISA | 601 | 07/02/15 | \$273.69 | E | 46120 | 412 | PW CC #4798175443002 | REP & MAINT VEH | 005984 |
| CARQUEST OF STILLWAT | 601 | 07/02/15 | \$15.73 | E | 46120 | 412 | HOSE CLAMPS/WATER D | REP & MAINT VEH | 005974 |
| BANYON DATA SYSTEMS | 601 | 07/28/15 | \$24.25 | E | 46120 | 416 | POS SUPPORT | REPAIR/MAINT OF | 006036 |
| U S BANK VISA | 601 | 07/28/15 | \$16.93 | E | 46120 | 416 | CC#4798175443002082 | REPAIR/MAINT OF | 006083 |
| TR COMPUTER SALES LLC | 601 | 07/21/15 | \$17.18 | E | 46120 | 416 | COMPURTER CONSULTIN | REPAIR/MAINT OF | 006023 |
| TR COMPUTER SALES LLC | 601 | 07/21/15 | \$16.25 | E | 46120 | 416 | JUL 2015 MTHY STORAG | REPAIR/MAINT OF | 006023 |
| U S BANK VISA | 601 | 07/02/15 | \$184.53 | E | 46120 | 416 | PW CC #4798175443002 | REPAIR/MAINT OF | 005984 |
| MENARDS-STILLWATER | 601 | 07/28/15 | \$30.77 | E | 46120 | 420 | PLYWOOD/WATER DEPT. | R & M BLDGS, ST | 006058 |
| U S BANK VISA | 601 | 07/02/15 | \$475.46 | E | 46120 | 421 | PW CC #4798175443002 | REPAIR & MAINT | 005984 |
| DEPT 46120 WATER | | | \$13,143.29 | | | | | | |
| FUND 601 WATER | | | \$16,195.60 | | | | | | |
| FUND 602 SEWER | | | | | | | | | |
| DEPT 46200 SEWER - OPERATING | | | | | | | | | |
| HOLIDAY FLEET | 602 | 07/07/15 | \$74.74 | E | 46200 | 212 | JUNE 2015 MTHLY SERVI | MOTOR FUELS & L | 005991 |
| J H LARSON CO | 602 | 07/28/15 | \$60.27 | E | 46200 | 220 | BULBS/SEWER DEPT. | OPERATING SUPP | 006054 |
| J H LARSON CO | 602 | 07/28/15 | \$75.95 | E | 46200 | 220 | BULBS/SEWER DEPT. | OPERATING SUPP | 006054 |
| FASTENAL | 602 | 07/28/15 | \$4.35 | E | 46200 | 220 | KIT/SEWER DEPT. | OPERATING SUPP | 006046 |
| MENARDS-STILLWATER | 602 | 07/28/15 | \$50.83 | E | 46200 | 220 | CLEANING SUPPLIES/SE | OPERATING SUPP | 006058 |
| CARQUEST OF STILLWAT | 602 | 07/28/15 | \$32.13 | E | 46200 | 240 | AIR HOSE COIL/SEWER | SMALL TOOLS-EQ | 006039 |
| S E H | 602 | 07/27/15 | \$84.00 | E | 46200 | 301 | SEWER TELEVISIONING & CL | PROF SER-ENGIN | 006071 |
| S E H | 602 | 07/27/15 | \$106.41 | E | 46200 | 301 | SEWER I/I PROJECT | PROF SER-ENGIN | 006071 |
| AIR FRESH PORTABLE TOI | 602 | 07/28/15 | \$70.00 | E | 46200 | 302 | EXTRA PUMPING INSPIR | CONTRACT SERVI | 006028 |
| DUKES ROOT CONTROL I | 602 | 07/28/15 | \$4,556.33 | E | 46200 | 302 | SEWER ROOT CONTROL/ | CONTRACT SERVI | 006043 |
| BANYON DATA SYSTEMS | 602 | 07/28/15 | \$24.25 | E | 46200 | 416 | POS SUPPORT | REPAIR/MAINT OF | 006036 |
| U S BANK VISA | 602 | 07/28/15 | \$16.93 | E | 46200 | 416 | CC#4798175443002082 | REPAIR/MAINT OF | 006083 |
| TR COMPUTER SALES LLC | 602 | 07/21/15 | \$17.23 | E | 46200 | 416 | COMPURTER CONSULTIN | REPAIR/MAINT OF | 006023 |
| TR COMPUTER SALES LLC | 602 | 07/21/15 | \$16.25 | E | 46200 | 416 | JUL 2015 MTHY STORAG | REPAIR/MAINT OF | 006023 |
| U S BANK VISA | 602 | 07/28/15 | \$0.03 | E | 46200 | 416 | CC#4798175443002082 | REPAIR/MAINT OF | 006083 |
| TRI-STATE PUMP & CONT | 602 | 07/02/15 | \$383.00 | E | 46200 | 419 | PUMP REPAIR-INSPIRATI | REPAIR & MAINT | 005983 |
| TRI-STATE PUMP & CONT | 602 | 07/02/15 | \$910.00 | E | 46200 | 419 | LIFT STATION MAINT./S | REPAIR & MAINT | 005983 |
| DEPT 46200 SEWER - OPERATING | | | \$6,482.70 | | | | | | |
| DEPT 46990 SEWER - NON-OPERATING | | | | | | | | | |
| METROPOLITAN COUNCIL | 602 | 07/21/15 | \$31,422.00 | E | 46990 | 434 | AUG 2015 MTHLY ANNUA | STATE FEES FOR | 006016 |
| DEPT 46990 SEWER - NON-OPERAT | | | \$31,422.00 | | | | | | |
| FUND 602 SEWER | | | \$37,904.70 | | | | | | |
| FUND 803 P & Z ESCROWS | | | | | | | | | |
| DEPT 80055 MATTAMY MN PARTNERSHIP | | | | | | | | | |
| ECKBERG LAMMERS | 803 | 07/21/15 | \$3,600.00 | E | 80055 | 300 | INSPIRATION III-B MATT | PROF SER-LEGAL | 006013 |
| ECKBERG LAMMERS | 803 | 07/21/15 | \$510.00 | E | 80055 | 300 | INSPIRATION MATTAMY | PROF SER-LEGAL | 006013 |
| S E H | 803 | 07/27/15 | \$5,179.48 | E | 80055 | 301 | INSPIRATION IIIB - MAT | PROF SER-ENGIN | 006071 |

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| Search Name | FU | Tran Date | Amount | A ct | DEPT | OBJ | Comments | OBJ Descr | Check Nbr |
|-------------------------------------|-----|-----------|---------------------|------|-------|-----|------------------------|----------------|-----------|
| THE PLANNING COMPANY | 803 | 07/28/15 | \$250.00 | E | 80055 | 306 | ATTEND PLANNING MTG | PROF SER-OTHER | 006079 |
| THE PLANNING COMPANY | 803 | 07/28/15 | \$2,187.50 | E | 80055 | 306 | INSPIRATION III-B/MATT | PROF SER-OTHER | 006079 |
| DEPT 80055 MATTAMY MN PARTNE | | | <u>\$11,726.98</u> | | | | | | |
| FUND 803 P & Z ESCROWS | | | <u>\$11,726.98</u> | | | | | | |
| | | | <u>\$701,457.35</u> | | | | | | |

City of Bayport

294 North 3rd Street

Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

Building Permit Log

For: July, 2015

Printed:7/28/2015

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| | |
|--|--------------------------------------|
| Permit Number: BP2015-54 | Filing Date: 7/2/2015 |
| Parcel Address: 367 9th Street N. | BAYPORT, MN 55003 |
| Applicant: J. G. HAUSE CONSTRUCTION J. G. HAUSE CONSTRUCTION RESIDENTIAL | Applicant Phone: 651-439-0189 |
| Construction Value: \$7,200.00 | Total Fees: \$170.85 |

| | |
|--|--------------------------------------|
| Permit Number: BP2015-55 | Filing Date: 7/8/2015 |
| Parcel Address: 645 3RD Ave. N. | BAYPORT, MN 55003 |
| Applicant: J. G. HAUSE CONSTRUCTION J. G. HAUSE CONSTRUCTION RESIDENTIAL | Applicant Phone: 651-439-0189 |
| Construction Value: \$5,600.00 | Total Fees: \$226.84 |

| | |
|--|--------------------------------------|
| Permit Number: BP2015-56 | Filing Date: 7/9/2015 |
| Parcel Address: 543 7TH St. N. | BAYPORT, MN 55003 |
| Applicant: CHEETAH ROOFING CHEETAH ROOFING RESIDENTIAL BUILDER | Applicant Phone: 952-412-0094 |
| Construction Value: \$9,500.00 | Total Fees: \$201.50 |

| | |
|--|--------------------------------------|
| Permit Number: BP2015-57 | Filing Date: 7/14/2015 |
| Parcel Address: 432 9TH Street N. | BAYPORT, MN 55003 |
| Applicant: BEISSEL WINDOW & SIDING CO BEISSEL WINDOW & SIDING CO RESIDENTIAL | Applicant Phone: 651-451-6835 |
| Construction Value: \$5,720.00 | Total Fees: \$140.61 |

| | |
|--|--------------------------------------|
| Permit Number: BP2015-58 | Filing Date: 7/14/2015 |
| Parcel Address: 832 Minnesota Street So. | Bayport, MN 55003 |
| Applicant: JTR ROOFING, INC. JTR ROOFING, INC. RESIDENTIAL BUILDER | Applicant Phone: 651-777-7394 |
| Construction Value: \$7,100.00 | Total Fees: \$170.80 |

Building Permit Log

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Permit Number: BP2015-59
Parcel Address: 551 9TH St. N.
Applicant:KYLE DETERT
OWNER OWNER
Construction Value:\$4,000.00

Filing Date: 7/28/2015
BAYPORT, MN 55003
Applicant Phone: :
Total Fees: \$105.25

Permit Number: BP2015-60
Parcel Address: 424 4TH Street S.
Applicant:SHELTER CRAFT INC
SHELTER CRAFT INC RESIDENTIAL BUILDER
Construction Value:\$4,000.00

Filing Date: 7/28/2015
Applicant Phone: 651-389-2965
Total Fees: \$110.25

Permit Number: MC2015-13
Parcel Address: 435 LAKESIDE DRIVE S.
Applicant:KLEVE HEATING & AIR
KLEVE HEATING & AIR CONDITIONING, INC.
Construction Value:\$6,100.00

Filing Date: 7/1/2015
BAYPORT, MN 55003
Applicant Phone: 952-941-4211
Total Fees: \$80.00

Permit Number: MC2015-14
Parcel Address: 817 5TH Ave. N.
Applicant:ANDERSON HEATING, INC.
ANDERSON HEATING, INC. MECHANICAL
Construction Value:\$4,000.00

Filing Date: 7/8/2015
BAYPORT, MN 55003
Applicant Phone: 715-549-6297
Total Fees: \$80.00

Permit Number: MC2015-15
Parcel Address: 108 MARINER WAY
Applicant:SEDGWICK HEATING & AIR
SEDGWICK HEATING & AIR CONDITIONING
Construction Value:\$8,921.00

Filing Date: 7/8/2015
BAYPORT, MN 55003
Applicant Phone: 952-881-9000
Total Fees: \$80.00

Permit Number: MC2015-16
Parcel Address: 413 MAINE STREET SOUTH
Applicant:KOHOUT SELECT, LLC
KOHOUT SELECT, LLC MECHANICAL
Construction Value:\$300.00

Filing Date: 7/14/2015
BAYPORT, MN 55003
Applicant Phone: 651-210-1987
Total Fees: \$80.00

Building Permit Log

For: July, 2015

Printed:7/28/2015

Page3 of 3

Permit Number: MC2015-17
Parcel Address: 413 MAINE STREET SOUTH
Applicant: JUSTEN PLUMBING, INC.
JUSTEN PLUMBING, INC. MECHANICAL/PLUMBER
Construction Value:\$450.00
Filing Date: 7/14/2015
BAYPORT, MN 55003
Applicant Phone: 651-605-5025
Total Fees: \$80.00

Permit Number: MC2015-18
Parcel Address: 1032 PIONEER TRAIL
Applicant: LOFGREN HEATING & AC
LOFGREN HEATING & AC MECHANICAL
Construction Value:\$10,000.00
Filing Date: 7/28/2015
BAYPORT, MN 55003
Applicant Phone: 952-431-5811
Total Fees: \$80.00

Permit Number: PL2015-17
Parcel Address: 226 1ST Ave. S.
Applicant: CAPRA UTILITIES INC.
CAPRA UTILITIES INC. EXCAVATION &
Construction Value:\$5,000.00
Filing Date: 7/8/2015
BAYPORT, MN 55003
Applicant Phone: 651-762-2500
Total Fees: \$80.00

Permit Number: PL2015-18
Parcel Address: 394 4th Street S.
Applicant: TORRY KRAFTSON
OWNER OWNER
Construction Value:\$4,000.00
Filing Date: 7/14/2015
Bayport, MN 55003
Applicant Phone:
Total Fees: \$80.00

Permit Number: PL2015-19
Parcel Address: 304 PRAIRIE WAY S.
Applicant: METROWIDE PLUMBING
METROWIDE PLUMBING Plumber
Construction Value:\$8,500.00
Filing Date: 7/28/2015
BAYPORT, MN 55003
Applicant Phone: 651-328-4896
Total Fees: \$80.00



City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
 www.ci.bayport.mn.us

City of Bayport
DONATION INFORMATION FORM

| | | | |
|--|--|--------------------------------------|--------------------------------|
| Donor Information | <input checked="" type="checkbox"/> City Resident / Business | <input type="checkbox"/> Nonresident | <input type="checkbox"/> Other |
| Name: <u>Jane Keyes</u> | | | |
| Main Phone Number: | | Alternate Phone Number: | |
| Address: <u>385 Lake Street South</u> | | | |
| City/State/Zip: <u>Bayport, MN 55003</u> | | | |
| Email Address: | | | |
| Organization Name (if applicable): | | | |

| |
|---|
| Donation Information |
| <input type="checkbox"/> Bench with dedication plaque - \$1,000.00 <input type="checkbox"/> City newsletter - \$50.00 / \$100.00 / \$250.00 <input type="checkbox"/> Picnic table - \$1,500.00 <input type="checkbox"/> Tree - \$250.00 <input type="checkbox"/> Bike rack - \$500.00 <input type="checkbox"/> Flag - \$100.00 <input type="checkbox"/> Flower planter - \$500.00 <input type="checkbox"/> Waste receptacle - \$500.00 |
| <input checked="" type="checkbox"/> Monetary donation of \$ <u>25.00</u> for <input type="checkbox"/> Cemetery <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Parks <input type="checkbox"/> Fire Dept. <input type="checkbox"/> Police Dept. <u>Flower Baskets</u> |
| Engraved text on bench plaque shall read as follows: <i>(Please print and refer to examples on reverse)</i> |

| | |
|--|-------------|
| Donor Acknowledgement and Signature | |
| <p>I understand that as the designated donor, this donation will be designated for city department use or used toward the purchase of the item, as specified above. I also understand that depending on availability, lead time, and weather conditions, it could take up to one (1) year to install an item. However, the city will make every effort to complete the installation as soon as possible. I also understand that the city has been given only an approximate size for the dedication plaque. Hence, if I have selected to donate funds for a bench, the city has my permission to format and size the text above accordingly, in order to fit the text on the plaque. Should it be necessary to change any of the text content for any reason, I am aware that I will be contacted by the city.</p> | |
| Signature: _____ | Date: _____ |

| | |
|--|----------------------------------|
| Office Use | |
| Staff notes: <i>(Include requested placement location)</i> | |
| Donation amount received: <u>\$25.00</u> | Date received: <u>7-6-15</u> |
| Payment method: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check <u>19032</u> | Received by: <u>Karen Huftel</u> |



City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
 www.ci.bayport.mn.us

City of Bayport
DONATION INFORMATION FORM

| | | | |
|------------------------------------|--|--------------------------------------|--------------------------------|
| Donor Information | <input checked="" type="checkbox"/> City Resident / Business | <input type="checkbox"/> Nonresident | <input type="checkbox"/> Other |
| Name: | Jeff and Donna Jodd | | |
| Main Phone Number | Alternate Phone Number | | |
| Address: | 467 Prairie ways | | |
| City/State/Zip: | Bayport, MN 55003 | | |
| Email Address: | [Handwritten] | | |
| Organization Name (if applicable): | [Handwritten] | | |

| | |
|--|--|
| Donation Information | |
| <input type="checkbox"/> Bench with dedication plaque - \$1,000.00 | <input type="checkbox"/> Bike rack - \$500.00 |
| <input type="checkbox"/> City newsletter - \$50.00 / \$100.00 / \$250.00 | <input type="checkbox"/> Flag - \$100.00 |
| <input type="checkbox"/> Picnic table - \$1,500.00 | <input type="checkbox"/> Flower planter - \$500.00 |
| <input type="checkbox"/> Tree - \$250.00 | <input type="checkbox"/> Waste receptacle - \$500.00 |
| <input type="checkbox"/> Monetary donation of \$50.00 for <input type="checkbox"/> Cemetery <input type="checkbox"/> General Fund <input type="checkbox"/> Parks | <input type="checkbox"/> Fire Dept. <input checked="" type="checkbox"/> Police Dept. |
| <i>Thank you so much for response to alarm</i> | |
| Engraved text on bench plaque shall read as follows: (Please print and refer to examples on reverse) | |

| |
|--|
| Donor Acknowledgement and Signature |
| <p>I understand that as the designated donor, this donation will be designated for city department use or used toward the purchase of the item, as specified above. I also understand that depending on availability, lead time, and weather conditions, it could take up to one (1) year to install an item. However, the city will make every effort to complete the installation as soon as possible. I also understand that the city has been given only an approximate size for the dedication plaque. Hence, if I have selected to donate funds for a bench, the city has my permission to format and size the text above accordingly, in order to fit the text on the plaque. Should it be necessary to change any of the text content for any reason, I am aware that I will be contacted by the city.</p> |
| Signature: <i>Donna Jodd</i> Date: <i>7/20/15</i> |

| |
|--|
| Office Use |
| Staff notes: (Include requested placement location) |
| Donation amount received: \$50.00 Date received: 7/20/15 |
| Payment method: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check #5741 Received by: <i>Karen Husted</i> |



Bayport Fire Department

284 N. 3rd Street • Bayport, MN. 55003 • Hall (851) 276-4401 • Fax (851) 276-4402

Date: July 14, 2015

To: Logan Martin
City Administrator

From: Mark Swenson
Fire Department

Logan,

At the fire department meeting on Monday, July 13, 2015, the election of the Fire Chief was conducted. I was not the recipient of a majority of the votes. Assistant Chief Allen Eisinger was elected as the new Fire Chief. With that, I will be retiring from the Bayport Fire Department as of August 3, 2015. I have enjoyed the 25 years on the department and working with the City Council for many of those years. Thanks to all of you for all your support and dedication to the communities we support.

Thank you,

Mark



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: July 27, 2015
To: Honorable Mayor and City Council
From: Logan Martin, City Administrator
Re: **Consider approval of an agreement with Library Strategies to complete the hiring search for the Library Director position**

BACKGROUND

Library Director Mark Blando resigned his position effective July 20 in order to take a similar position closer to his family network in Sioux Falls, SD. Since that time, the Library Board has initiated a process to fill the vacant position. Because this is a specialized position with a concentrated field of candidates, past practice has been to utilize an executive search firm that specializes in the library field.

The Bayport Library has often worked with a firm called Library Strategies to assist with hiring searches as well as the recently completed Library Strategic Plan. Library Strategies is a consulting arm of the "Friends of the St Paul Public Library", which operates as a non-profit entity.

As shown in the attached proposal, Library Strategies proposes to conduct the executive search for the next Library Director for a fee not to exceed \$9,000. This fee will be paid out of the contract services fund in the Library's current budget.

The position has already been posted on numerous avenues that focus specifically on the library field, and Library Strategies plans to move quickly to find a replacement, with interviews potentially occurring in late August.

RECOMMENDATION

Staff recommends the City Council approve an agreement with Library Strategies to complete the hiring search for the Library Director position.

Attachments

Library Strategies Proposal



325 Cedar Street, Suite 555
Saint Paul, MN 55101-1055

**Memorandum of Agreement
Between the
City of Bayport
&
Library Strategies, a Consulting Group of
The Friends of the Saint Paul Public Library**

This Memorandum will serve as an Agreement between the City of Bayport and Library Strategies, a consulting group of The Friends of the Saint Paul Public Library. The Friends of the Saint Paul Public Library is a 501(c)(3) organization.

Scope of the Agreement

Library Strategies will conduct an executive search for a library director for the Bayport Public Library.

Terms of the Agreement

Library Strategies will provide the following services:

- Draft a proposed and final position description.
- Advertise or post the position with appropriate local, state, regional and national venues.
- Review and screen all submitted resumes.
- Conduct phone interviews with five to seven appropriate candidates.
- Present final candidates to the Library Board for interviews and facilitate the interview process, if requested.

- Conduct reference checks of final candidates.
- Work with the Library Board to create an appropriate salary and benefits package based on final candidate's experience and skills.

Fees for Services

Consulting fees will not exceed \$9,000, plus expenses which will not exceed \$750. Library Strategies requires a \$1,500 retainer to be paid within thirty (30) days of signing of the Memorandum of Agreement. The remainder of fees will be invoiced upon hiring of the Bayport Library Director.

Confidentiality

Library Strategies consultants agree to respect the privacy of all individuals involved in the execution of the project described in this Agreement. Our consultants agree to maintain the confidentiality of any personal or financial information gleaned from individuals or organizations who participate in the activities described above.

Dissolution of this Agreement

Either party reserves the right to dissolve this Agreement by giving thirty (30) days notice of dissolution.

The terms of this Agreement may be negotiated by either party and this Agreement will be revised accordingly.

Logan Martin
City of Bayport

Sue Hall
Library Strategies

Date

Date



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: July 27, 2015

To: Mayor and City Council

From: Logan Martin, City Administrator
Mel Horak, Public Works Supervisor

Subject: Purchase replacement fire hydrants and related equipment for the city's Water Department

BACKGROUND

As part of ongoing efforts to maintain the city's Water Department infrastructure, the Public Works Department is planning to replace obsolete fire hydrants this year. Some of these leaky hydrants are 70+ years old and repair parts are no longer available.

The typical cost to replace one fire hydrant is approximately \$6,000, which consists of:

- Hydrant - \$2,800
- Isolation valve including riser and hardware - \$900
- Excavation - \$1,000
- Restoration and employee overhead - \$1,300 (or more depending on the amount of street patching and/or curbing replacement needed)

Quotes were solicited from four vendors for miscellaneous Water Department supplies, including five complete hydrant assemblies and one hydrant head assembly. Quotes were submitted by three companies, and the following is a tabulation of the submitted quote sheets. The low quoter is Minnesota Pipe and Equipment and their quote sheet is attached. A total of \$25,000 was budgeted for this activity in the 2015 Capital Improvement Plan (CIP).

| Company | Quoted Price |
|--|---------------------|
| Minnesota Pipe and Equipment, Farmington, MN | \$22,938.15 |
| Ferguson Waterworks, Blaine, MN | \$23,350.59 |
| HD Supply, Eden Prairie, MN | \$23,987.36 |
| Prevailing Waters, Hudson, WI | No quote |

RECOMMENDATION

Staff recommends the City Council adopt a motion authorizing the Public Works Department to purchase fire hydrants and other related supplies from Minnesota Pipe and Equipment, for a do-not-exceed amount of \$22,938.15. This is a 2015 CIP budgeted expenditure for the Water and Sewer Improvement Fund 206.



CITY OF BAYPORT
 294 NORTH THIRD STREET
 BAYPORT, MINNESOTA 55003
 PHONE 651-275-4404 FAX 651-275-4411

RECEIVED
 JUL 22 2015
 CITY OF BAYPORT

K. Nystel

**Request for Quotation
 Water Department Supplies**

The City of Bayport is soliciting quotes for 2015 miscellaneous water department supplies. Please supply quotes, with menu type pricing, for any or all of the following items:

| | <u>Price Per Unit</u> | <u>Quantity</u> | <u>Line Total</u> |
|--|---------------------------|-----------------|---------------------|
| 1. Fire Hydrants – Common Specs: Waterous WB-67 Traffic Model with 16" break off, 6" M.J. connection, (2) 2.5" NST hose connections, (1) 5" Storz steamer connection, yellow in color, standard operating nut | | | |
| A. Bury depth of 7 feet | \$ <u>2728.95</u> | 2 | \$ <u>5457.90</u> |
| B. Bury depth of 7.5 feet | \$ <u>2807.00</u> | 2 | \$ <u>5614.00</u> |
| C. Bury depth of 8 feet | \$ <u>2874.00</u> | 1 | \$ <u>2874.00</u> |
| D. Hydrant head only, as specified above, less barrel and valve <i>(1'-6" Hydrant COMPLETE OR CAN SUPPLY LESS BARREL AND SHOE IF PREFERRED)</i> | \$ <u>2368.00</u> | 1 | \$ <u>2368.00</u> |
| 2. Valves 6" M.J., R/W, open left, Waterous 2500 | | | |
| | \$ <u>612.00</u> | 8 | \$ <u>4896.00</u> |
| 3. 5 1/4" – G valve box with #6 valve box adapter | | | |
| | \$ <u>189.00</u> | 8 | \$ <u>1512.00</u> |
| 4. 3/4" x 3 1/2" T- head epoxy coated bolt and nut | | | |
| | \$ <u>1.75</u> | 125 (1 pail) | \$ <u>216.25</u> |
| 5. Delivery to 98 2nd Avenue South, Bayport, Minnesota | | | |
| | | | \$ <u>N/A</u> |
| Grand Total | | | \$ <u>22,938.15</u> |

Quotes will be received until 10:00 a.m., Friday, July 24, 2015.
 Fax and email quotes are acceptable.

Submitted by: WADE BAUMBERGER Date: 7-22-15

Address: 5145 211TH ST. WEST FARMINGTON, MN 55024

Telephone: 651-463-6090 Contact Name: WADE BAUMBERGER

Contact E-mail Address: WADEB@MNPipe.com

The City of Bayport retains the right to accept or reject any or all quotes as it deems is in the best interests of the city. If you have any questions, please contact Mel Horak, City of Bayport Public Works Supervisor, at 651-275-4410. 651-755-5730



Building a Better World
for All of Us®

MEMORANDUM

TO: Logan Martin | Bayport City Administrator

FROM: John Parotti, PE | City Engineer

DATE: July 27, 2015

RE: Bayport Fire Station Utility Extensions and Turn Lanes
Contractor Pay Application No. 2
SEH No. BAYPO 130226 14.00

Attached with this memo you will find a copy of Application for Payment No. 2 (AFP No. 2) from the City's contractor Miller Excavating for work completed on the above project through July 24, 2015. As of that date, all work was complete except for seeding and site restoration.

We have reviewed this application and find it to be consistent with our records of work completed through this date. As a result, we recommend payment in the amount of \$79,328.06 as requested. This payment will result in a total of \$213,618.16 paid to contractor which represents approximately 82% of the total contract amount of \$259,876.35.

Below is a summary of approved construction funding and payments made to date:

Construction Funding Summary

| Item | Total |
|--|---------------------|
| Original Contract | \$259,876.35 |
| Change Order No. | \$0.00 |
| Total Construction Funding Approved | \$259,876.35 |

Contractor Payment History

| Application for Payment No. | Total |
|--|---------------------|
| 1 - June 26, 2015 - Approved | \$134,290.10 |
| 2 - July 24, 2015 - Pending Approval | \$79,328.06 |
| 3 - | |
| 4 - | |
| Total Contractor Payments to Date | \$213,618.16 |

Please present this memo and attached AFP No. 2 for consideration at the August 3, 2015 City Council meeting. Feel free to contact me with any questions.

Attachment

p:\ae\b\baypoi130226\construction services\contractor afp\afp 2 memo 2015_07_27.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 156 High Street, Suite 300, New Richmond, WI 54017-1128
SEH is 100% employee-owned | sehinc.com | 715.246.9906 | 888.881.4281 | 888.908.8166 fax



Application for Payment
(Unit Price Contract)
No. 2__

Eng. Project No.: BAYPO 130226

Location: Bayport, Minnesota

| | |
|--|--------------------------------------|
| Contractor <u>Miller Excavating Inc.</u> | Contract Date <u>June 10, 2015</u> |
| <u>3636 Stagecoach Trail North</u> | |
| <u>Stillwater, MN 55082</u> | Contract Amount <u>\$ 259,876.35</u> |

Contract for Fire Station Utility Extension and Turn Lanes

| | |
|---------------------------------|----------------------------------|
| Application Date <u>7/24/15</u> | For Period Ending <u>7/24/15</u> |
|---------------------------------|----------------------------------|

| Item No. | Item | Unit | Est. Quantity | Quantity to Date | Unit Price | Total Price |
|----------|---|------|---------------|------------------|------------|-------------|
| 2021.501 | MOBILIZATION | LS | 1 | 0.75 | \$6,945.00 | \$5,208.75 |
| 2104.501 | REMOVE CURB & GUTTER | LF | 202 | 170 | 3.00 | \$510.00 |
| 2104.509 | REMOVE SIGN TYPE C | EA | 4 | 4 | 25.00 | \$100.00 |
| 2104.513 | SAWING BITUMINOUS PAVEMENT (FULL DEPTH) | LF | 1360 | 1389 | 1.75 | \$2,430.75 |
| 2104.521 | SALVAGE CONCRETE PIPE CULVERT | LF | 24 | 0 | 10.00 | |
| 2104.521 | SALVAGE METAL CULVERTS | LF | 32 | 0 | 10.00 | |
| 2104.523 | SALVAGE SIGN TYPE C | EA | 3 | 3 | 25.00 | \$75.00 |
| 2104.523 | SALVAGE CONCRETE APRON | EA | 1 | 1 | 250.00 | \$250.00 |
| 2104.523 | SALVAGE METAL APRON | EA | 2 | 0 | 125.00 | |
| 2105.501 | COMMON EXCAVATION (EV) | CY | 781 | 761 | 10.00 | \$7,610.00 |
| 2105.526 | SELECT TOPSOIL BORROW (CV) | CY | 660 | 250 | 20.00 | \$5,000.00 |
| 2111.501 | TEST ROLLING | RS | 11 | 11 | 150.00 | \$1,650.00 |
| 2123.501 | COMMON LABORERS | HOUR | 6 | 0 | 85.00 | |
| 2123.610 | SKID LOADER | HOUR | 6 | 0 | 95.00 | |
| 2130.501 | WATER | MGAL | 15 | 0 | 45.00 | |
| 2211.501 | AGGREGATE BASE, CLASS 2 | TON | 129 | 144.68 | 30.00 | \$4,340.40 |
| 2211.501 | AGGREGATE BASE, CLASS 5 | TON | 1426 | 1052.85 | 11.00 | \$11,581.35 |
| 2357.502 | BITUMINOUS MATERIAL FOR TACK COAT | GAL | 217 | 170 | 2.00 | \$340.00 |
| 2360.501 | TYPE SP 12.5 WEARING COURSE MIXTURE (4,F) | TON | 490 | 427.1 | 85.00 | \$36,303.50 |
| 2380.502 | TYPE SP 12.5 NON-WEARING COURSE MIXTURE (4,B) | TON | 218 | 207.36 | 77.00 | \$15,966.72 |
| 2380.503 | TYPE SP 9.5 WEAR CRS MIX (2,B) 2.5-INCH THICK (TRAIL) | SY | 35 | 24 | 22.80 | \$547.20 |
| 2501.511 | 15-INCH CS PIPE CULVERT | LF | 8 | 0 | 55.00 | |
| 2501.511 | 18-INCH RC PIPE CULVERT | LF | 8 | 8 | 55.00 | \$440.00 |
| 2501.571 | INSTALL CONCRETE CULVERT | LF | 24 | 0 | 30.00 | |
| 2501.573 | INSTALL CONCRETE APRON | EA | 1 | 1 | 400.00 | \$400.00 |
| 2503.602 | CONNECT TO EXISTING SANITARY SEWER | EA | 1 | 1 | 1,950.00 | \$1,950.00 |
| 2503.602 | CONNECT TO EXISTING STORM SEWER | EA | 2 | 1 | 750.00 | \$750.00 |
| 2503.603 | 8-INCH PVC PIPE SEWER (SDR 35) | LF | 1295 | 1283 | 29.85 | \$38,297.55 |
| 2504.602 | CONNECT TO EXISTING WATER MAIN | EA | 1 | 1 | 2,500.00 | \$2,500.00 |
| 2504.602 | ADJUST VALVE BOX-WATER | EA | 2 | 0 | 400.00 | |
| 2504.602 | HYDRANT | EA | 2 | 2 | 3,995.00 | \$7,990.00 |
| 2504.602 | 6-INCH GATE VALVE & BOX | EA | 4 | 2 | 1,875.00 | \$3,750.00 |
| 2504.602 | 8-INCH GATE VALVE & BOX | EA | 1 | 3 | 2,365.00 | \$7,095.00 |
| 2504.603 | 6-INCH WATERMAIN DUCTILE IRON CL 52 | LF | 93 | 32 | 40.00 | \$1,280.00 |
| 2504.603 | 8-INCH WATERMAIN DUCTILE IRON CL 52 | LF | 688 | 741 | 40.75 | \$30,195.75 |
| 2504.604 | 2-INCH INSULATION | SY | 15 | 10.5 | 30.00 | \$315.00 |

| Item No. | Item | Unit | Est. Quantity | Quantity to Date | Unit Price | Total Price |
|----------|--|------|---------------|------------------|------------|---------------------|
| 2504.608 | DUCTILE IRON FITTINGS | LB | 530 | 635 | 3.00 | \$1,905.00 |
| 2506.516 | CASTING ASSEMBLY | EA | 5 | 5 | 675.00 | \$3,375.00 |
| 2506.522 | ADJUST FRAME & RING CASTING | EA | 2 | 1 | 400.00 | \$400.00 |
| 2506.603 | CONSTRUCT SANITARY MANHOLE | LF | 67.2 | 67.2 | 190.00 | \$12,768.00 |
| 2506.603 | CONSTRUCT OUTSIDE DROP | LF | 5.4 | 5.4 | 500.00 | \$2,700.00 |
| 2531.501 | CONCRETE CURB & GUTTER DESIGN B618 | LF | 164 | 150 | 23.80 | \$3,570.00 |
| 2563.601 | TRAFFIC CONTROL | LS | 1 | 0.75 | 7,500.00 | \$5,625.00 |
| 2573.502 | SILT FENCE, TYPE PREASSEMBLED | LF | 169 | 140 | 5.00 | \$700.00 |
| 2573.530 | STORM DRAIN INLET PROTECTION | EA | 2 | 3 | 175.00 | \$525.00 |
| 2573.540 | FILTER LOG TYPE STRAW BIOROLL | LF | 200 | 0 | 3.50 | |
| 2123.610 | STREET SWEEPER (WITH PICKUP BROOM) | HOUR | 6 | 6 | 100.00 | \$600.00 |
| 2564.531 | SIGN PANELS TYPE C | SF | 31 | 31 | 40.00 | \$1,240.00 |
| 2564.536 | INSTALL SIGN PANEL TYPE C | EA | 3 | 3 | 80.00 | \$240.00 |
| 2575.523 | EROSION CONTROL BLANKET CATEGORY 3B | SY | 550 | 0 | 2.00 | |
| 2575.604 | HYDROSEEDING | SY | 5911 | 0 | 0.90 | |
| 2582.501 | PAVT MSSG (RT ARROW) - EPOXY | EA | 4 | 5 | 175.00 | \$875.00 |
| 2582.502 | 24-INCH STOP LINE WHITE - POLY PREFORM | LF | 25 | 27 | 29.00 | \$783.00 |
| 2582.502 | 4-INCH SOLID LINE WHITE - EPOXY | LF | 2246 | 2358 | 0.75 | \$1,768.50 |
| 2582.502 | 12-INCH SOLID LINE WHITE - EPOXY | LF | 184 | 114 | 7.50 | \$855.00 |
| 2582.502 | 4-INCH SOLID LINE YELLOW - EPOXY | LF | 112 | 73 | 0.75 | \$54.75 |
| | | | | | | \$224,861.22 |

| | |
|----------------|-------------|
| ACCOUNT NUMBER | 42201-302 |
| AMOUNT | \$79,328.06 |
| AUTHORIZATION | UM |

Application for Payment (continued)

| | | | |
|---------------------------------|----------------------|--|----------------------|
| Total Contract Amount | \$ <u>259,876.35</u> | Total Amount Earned | \$ <u>224,861.22</u> |
| Contract Change Order No. _____ | | Material Suitably Stored on Site, Not Incorporated into Work | _____ |
| Contract Change Order No. _____ | | Percent Complete | _____ |
| Contract Change Order No. _____ | | Percent Complete | _____ |
| Less Previous Applications: | | GROSS AMOUNT DUE | \$ <u>224,861.22</u> |
| AFP No. 1: <u>134,290.10</u> | AFP No. 6: _____ | LESS <u>5</u> % RETAINAGE | \$ <u>11,243.06</u> |
| AFP No. 2: _____ | AFP No. 7: _____ | AMOUNT DUE TO DATE | \$ <u>213,618.16</u> |
| AFP No. 3: _____ | AFP No. 8: _____ | LESS PREVIOUS APPLICATIONS | \$ <u>134,290.10</u> |
| AFP No. 4: _____ | AFP No. 9: _____ | AMOUNT DUE THIS APPLICATION | \$ <u>79,328.06</u> |
| AFP No. 5: _____ | | | |

CONTRACTOR'S AFFIDAVIT

The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, , , and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

Date 24-Jul, 2015 Miller Excavating Inc.
(Contractor)

COUNTY OF Washington)
STATE OF Minnesota) SS By [Signature] VP
(Name and Title)

Before me on this 24 day of JULY, 2015, personally appeared

STEPHEN ST. LAIRE known to be, who being duly sworn did depose and say that he is the VILE PRESIDENT (office) of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein

My Commission expires _____

Mary C. O'Brien
(Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

[Signature] Short Elliott Hendrickson Inc.
By John D. Parotti, PE

Date July 27, 2015

[Signature] City of Bayport

By Lorgan Martin
Date July 27, 2015

PROJECT APPLICATION AND PROJECT CERTIFICATE FOR PAYMENT
AIA DOCUMENT G722/CMa

TO OWNER:

City of Bayport
 294 North Third Street
 Bayport, MN 55003

PROJECT:

City of Bayport
 New Fire Station
 1012 5th Ave North
 Bayport, MN 55003

APPLICATION NO: 2

PERIOD TO: 06/30/15

PROJECT NO: 1521030-02

Distribution to:
 OWNER
 CONSTRUCTION
 MANAGER
 ARCHITECT

ATTENTION:

PROJECT APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Project.
 Project Application Summary, AIA Document G723/CMa, is attached.

| | |
|---|-----------------|
| 1. TOTAL CONTRACT SUMS (Item A Totals) | \$ 3,777,641.00 |
| 2. Total Net Changes by Change Orders (Item B Totals) | \$ 0.00 |
| 3. TOTAL CONTRACT SUM TO DATE (Item C Totals) | \$ 3,777,641.00 |
| 4. TOTAL COMPLETED & STORED TO DATE (Item F Totals) | \$ 297,580.00 |
| 5. RETAINAGE (Item H Totals) | \$ 14,879.00 |
| 6. LESS PREVIOUS TOTAL PAYMENTS (Item I Totals) | \$ 61,132.50 |
| 7. CURRENT PAYMENT DUE (Item J Totals) | \$ 221,568.50 |

PROJECT CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this Application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractors are entitled to payment of the AMOUNT CERTIFIED.

TOTAL OF AMOUNTS CERTIFIED \$ 221,568.50

The undersigned Construction Manager certifies that to the best of the Construction Manager's knowledge, information and belief of this Project Application for Payment is an accurate compilation of the Contractors' Applications for Payment, attached hereto.

CONSTRUCTION MANAGER:

By: Leo A. Daly Date: 07/15/15

State of: Minnesota
 County of: Anoka

Subscribed and sworn to before me this 15th day of July, 2015



Notary Public: Karen A. Melander
 My Commission expires: January 31, 2018

CONSTRUCTION MANAGER: Krjus-Anderson Construction Company

By: Leo A. Daly Date: 07/15/15

ARCHITECT: Leo A. Daly

By: Leo A. Daly Date: 7/15/15

This Certificate is not negotiable. The AMOUNTS CERTIFIED are payable only to the Contractors named in AIA Document G723/CMa, attached. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or the Contractors under their Contracts.

RECEIVED

JUN 25 2015



Document G732™ - 2009

Application and Certificate for Payment, Construction Manager as Adviser Edition

KRAUS-ANDERSON®
CIRCLE PINES

TO OWNER: City Of Bayport
294 3rd Street
Bayport, Mn. 54082

FROM: Bayport Firehall
1004 5th ave Bayport mn

CONTRACTOR: Amery Welding
455 Griffin Blvd
Amery, WI. 54001

CONTRACT FOR: VIA ARCHITECT: Leo Daily

PROJECT: Bayport Firehall
1004 5th ave Bayport mn

VIA CONSTRUCTION MANAGER: Kraus - Anderson

APPLICATION NO: 001

PERIOD TO: 6/30/2015

CONTRACT DATE: / /

PROJECT NOS: / /

DISTRIBUTION TO:

| | |
|----------------------|--------------------------|
| OWNER | <input type="checkbox"/> |
| CONSTRUCTION MANAGER | <input type="checkbox"/> |
| ARCHITECT | <input type="checkbox"/> |
| CONTRACTOR | <input type="checkbox"/> |
| FIELD | <input type="checkbox"/> |
| OTHER | <input type="checkbox"/> |

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

- 1. ORIGINAL CONTRACT SUM.....\$ 252000.00
- 2. NET CHANGES IN THE WORK.....\$ 0
- 3. CONTRACT SUM TO DATE (Line 1 + 2).....\$ 252000.00
- 4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703).....\$ 89290.00
- 5. RETAINAGE:

- a. 5 % of Completed Work
(Column D + E on G703)
- b. 44641.50 % of Stored Material
(Column F on G703)

- 6. TOTAL Retainage (Lines 5a + 5b, or Total in Column I on G703).....\$ 44641.50
- 7. TOTAL EARNED LESS RETAINAGE.....\$ 84825.50
(Line 4 minus Line 5 Total)
- 8. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....\$ 0
(Line 6 from prior Certificate)
- 9. CURRENT PAYMENT DUE.....\$ 84825.50

9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 minus Line 6)
\$ 167174.50

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$ 84,825.50
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER:

By: [Signature] Date: 7.10.15
ARCHITECT: (NOTE: If Multiple Prime Contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)

By: _____ Date: _____
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

| SUMMARY OF CHANGES IN THE WORK | ADDITIONS | DEDUCTIONS |
|---|-----------|------------|
| Total changes approved in previous months by Owner | \$ | \$ |
| Total approved this month, including Construction Change Directives | \$ | \$ |
| TOTALS | \$ | \$ |
| NET CHANGES IN THE WORK | \$ | \$ |

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Continuation Sheet

APPLICATION NO: 001
 APPLICATION DATE: 6/25/2015
 PERIOD TO: 6/30/2015
 ARCHITECT'S PROJECT NO:

AIA Document G702™-1992, Application and Certification for Payment, or G736™-2009,
 Project Application and Project Certificate for Payment, Construction Manager as Adviser Edition,
 containing Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | E THIS PERIOD | F MATERIALS PRESENTLY STORED (Not in D or E) | G TOTAL COMPLETED AND STORED TO DATE (D + E + F) | H BALANCE TO FINISH (C - G) | I RETAINAGE (if variable rate) |
|------------------|--------------------------|-------------------------|---|-------------|------------------|--|---|---|--------------------------------------|
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | | | | |
| 1 | BOND | 6290.00 | | 6290.00 | | | 6290.00 | 0 | 314.50 |
| 2 | BAR JOIST | 60000.00 | | 60000.00 | | | 60000.00 | 0 | 3000.00 |
| 3 | DECK | 23000.00 | | 23000.00 | | | 23000.00 | 0 | 1150.00 |
| 4 | STRUCTURAL | 115000.00 | | 0 | | | | | |
| 5 | MISC. METALS | 47710.00 | | 0 | | | | | |
| GRAND TOTAL | | 252000.00 | | 89290.00 | | | 89290.00 | | 4464.50 |

ACCOUNT NUMBER 42201-302
 AMOUNT \$84,825.50
 AUTHORIZATION LM

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JUN 19 2015



Document G732™ - 2009

KRAUS-ANDERSON®
CONSTRUCTION SERVICES

Invoice # 10717

Application and Certificate for Payment, Construction Manager as Adviser

TO OWNER: KRAUS ANDERSON CONSTRUCTION CO PROJECT: BAYPORT FIRE STATION
 PO 158 294 NORTH 3RD STREET
 8625 RENDOVA ST. N.E. BAYPORT MN 55003-1027
 CIRCLE PINES MN 55014
CONTRACTOR: Hollenback & Nelson, Inc. 1206 - 114th Lane N.W. Moon Rapids, MN 55448

VIA ARCHITECT: KRAUS ANDERSON CONSTRUCTION CO

VIA CONSTRUCTION MANAGER:

APPLICATION NO: 1 **DISTRIBUTION TO:** OWNER, CONSTRUCTION MANAGER, ARCHITECT, CONTRACTOR, FIELD, OTHER

PERIOD TO: 06/25/15

CONTRACT DATE: 04/15/15

PROJECT NOS: / /

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM \$ 853,800.00
2. NET CHANGES IN THE WORK..... \$.00
3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 853,800.00
4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703) \$ 128,800.00
5. RETAINAGE:

- a. 5.00% of Completed Work (Column D + E on G703) \$ 5,440.00
- b. 5.00% of Stored Material (Column F on G703) \$.00

Total Retainage (Lines 5a + 5b, or Total in Column I on G703) \$ 5,440.00

6. TOTAL EARNED LESS RETAINAGE..... \$ 122,360.00
 (Line 4 minus Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT..... \$.00
 (Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE..... \$ 122,360.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE
 (Line 3 minus Line 6) \$ 731,440.00

CONTRACTOR: Theresa R. Jensen
 By: Theresa R. Jensen Date: 6/19/15
 State of: Minnesota
 County of: Anoka

Subscribed and sworn to before me this 19th day of June, 2015.
 Notary Public: Jacqueline M. Janowski
 My Commission expires: 4/3/2020



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 122,360.00
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER: _____ Date: 7.10.15
ARCHITECT: (NOTE: If Multiple Prime Contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)
 By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

| SUMMARY OF CHANGES IN THE WORK | ADDITIONS | DEDUCTIONS |
|---|---------------|---------------|
| Total changes approved in previous months by Owner | \$.00 | \$.00 |
| Total approved this month, including Construction Change Directives | \$.00 | \$.00 |
| TOTALS | \$.00 | \$.00 |
| NET CHANGES IN THE WORK | \$.00 | \$.00 |

CAUTION: You should sign an original AIA Contract Document on which this text appears in RED. An original assures that changes will not be obscured.

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AIA Document G703™ - 1992

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 In tabulations below, amounts are in US dollars.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 1
 APPLICATION DATE: 06/18/15
 PERIOD TO: 06/25/15
 ARCHITECT'S PROJECT NO:

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | E THIS PERIOD | F MATERIALS PRESENTLY STORED (Not in D or E) | G TOTAL COMPLETED AND STORED TO DATE (D+E+F) | H BALANCE TO FINISH (C-G) | I RETAINAGE (if variable rate) |
|---------------|--------------------------|----------------------|-----------------------------------|------------|------------------|---|---|------------------------------|-----------------------------------|
| | | | FROM PREVIOUS APPLICATION (D + E) | | | | | | |
| 1 | BOND | 7,800.00 | .00 | 7,800.00 | .00 | .00 | 7,800.00 | .00 | 390.00 |
| | BOND | 7,800.00 | .00 | 7,800.00 | .00 | .00 | 7,800.00 | .00 | 390.00 |
| 2 | FOOTINGS | 44,000.00 | .00 | 44,000.00 | .00 | .00 | 44,000.00 | .00 | 2,200.00 |
| | MATERIAL | 42,000.00 | .00 | 42,000.00 | .00 | .00 | 42,000.00 | .00 | 2,100.00 |
| | LABOR | 86,000.00 | .00 | 86,000.00 | .00 | .00 | 86,000.00 | .00 | 4,300.00 |
| 3 | FOUNDATION WALLS | 52,100.00 | .00 | 15,000.00 | .00 | .00 | 15,000.00 | 37,100.00 | 750.00 |
| | MATERIAL | 52,000.00 | .00 | 20,000.00 | .00 | .00 | 20,000.00 | 42,000.00 | 1,000.00 |
| | LABOR | 114,100.00 | .00 | 35,000.00 | .00 | .00 | 35,000.00 | 79,100.00 | 1,750.00 |
| 4 | SLAB ON GRADE | 70,600.00 | .00 | .00 | .00 | .00 | .00 | 70,600.00 | .00 |
| | MATERIAL | 60,000.00 | .00 | .00 | .00 | .00 | .00 | 60,000.00 | .00 |
| | LABOR | 130,600.00 | .00 | .00 | .00 | .00 | .00 | 130,600.00 | .00 |
| 5 | TOPPING | 5,800.00 | .00 | .00 | .00 | .00 | .00 | 5,800.00 | .00 |
| | MATERIAL | 9,500.00 | .00 | .00 | .00 | .00 | .00 | 9,500.00 | .00 |
| | LABOR | 15,300.00 | .00 | .00 | .00 | .00 | .00 | 15,300.00 | .00 |
| GRAND TOTAL | | 353,800.00 | .00 | 128,800.00 | .00 | .00 | 128,800.00 | 225,000.00 | 6,440.00 |

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AIA Document G703™ - 1992

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 In tabulations below, amounts are in US dollars.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 1
 APPLICATION DATE: 06/18/15
 PERIOD TO: 06/25/15
 ARCHITECT'S PROJECT NO:

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | E THIS PERIOD | F MATERIALS PRESENTLY STORED (Not in D or E) | G TOTAL COMPLETED AND STORED TO DATE (D+E+F) | H BALANCE TO FINISH (C-G) | I RETAINAGE (if variable rate) |
|---------------|--------------------------|----------------------|-----------------------------------|------------|------------------|---|---|------------------------------|-----------------------------------|
| | | | FROM PREVIOUS APPLICATION (D + E) | | | | | | |
| 6 | EXTERIOR CONCRETE | | | | | | | | |
| 1 | MATERIAL | 25,000.00 | .00 | .00 | .00 | .00 | .00 | 25,000.00 | .00 |
| 2 | LABOR | 40,000.00 | .00 | .00 | .00 | .00 | .00 | 40,000.00 | .00 |
| | | 65,000.00 | .00 | .00 | .00 | .00 | .00 | 65,000.00 | .00 |
| 7 | BLOCK | | | | | | | | |
| 1 | MATERIAL | 85,000.00 | .00 | .00 | .00 | .00 | .00 | 85,000.00 | .00 |
| 2 | LABOR | 135,000.00 | .00 | .00 | .00 | .00 | .00 | 135,000.00 | .00 |
| | | 220,000.00 | .00 | .00 | .00 | .00 | .00 | 220,000.00 | .00 |
| 8 | BRICK | | | | | | | | |
| 1 | MATERIAL | 90,000.00 | .00 | .00 | .00 | .00 | .00 | 90,000.00 | .00 |
| 2 | LABOR | 125,000.00 | .00 | .00 | .00 | .00 | .00 | 125,000.00 | .00 |
| | | 215,000.00 | .00 | .00 | .00 | .00 | .00 | 215,000.00 | .00 |
| GRAND TOTAL | | 553,000.00 | .00 | 128,800.00 | 128,800.00 | .00 | 128,800.00 | 725,000.00 | 6,440.00 |

ACCOUNT NUMBER 42201-302
 AMOUNT \$122,360.00
 AUTHORIZATION UM

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AIA Document G732™ - 2009

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JUN 25 2015

Application and Certificate for Payment, Construction Manager as Adviser Edition

KRAUS-ANDERSON®

TO OWNER: City of Bayport, 294 3rd St N, Bayport, MN 55003
PROJECT: New Fire Station, 1012 5th Ave N, Bayport, MN 55003
APPLICATION NO: 002
Distribution to: CIRCLE PINES

FROM CONTRACTOR: 6/1/2015 thru 6/30/2015, Miller Excavating, Inc., 3636 Stagecoach Trail, North Stillwater, MN 55082
VIA CONSTRUCTION MANAGER: Kraus Anderson Construction Co
PERIOD TO: June 30, 2015
CONTRACT DATE: April 22, 2015
PROJECT NOS: 023 / 01215 / 000

CONTRACT FOR: BP31A Earthwork & Utilities
VIA ARCHITECT: Leo A Daly

OWNER:
CONSTRUCTION MANAGER:
ARCHITECT:
CONTRACTOR:
FIELD:
OTHER:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

- 1. ORIGINAL CONTRACT SUM** \$248,649.00
- 2. NET CHANGE BY CHANGE ORDERS** \$0.00
- 3. CONTRACT SUM TO DATE (Line 1 ± 2)** \$248,649.00
- 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)** \$79,490.00
- 5. RETAINAGE:**
 - a. 5.00 % of Completed Work (Column D + E on G703) \$3,974.50
 - b. 0 % of Stored Material (Column F on G703) \$0.00

- 6. TOTAL RETAINAGE (Lines 5a + 5b or Total in Column I of G703)** \$3,974.50
- TOTAL EARNED LESS RETAINAGE** \$75,515.50
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT** \$61,132.50

(Line 6 from prior Certificate)

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

MARY C. O'BRIEN
 NOTARY PUBLIC - MINNESOTA
 My Commission Expires January 31, 2019

County of: Washington
 Subscribed and sworn to before me this 25 day of JUNE
 Notary Public: Mary C O'Brien
 My Commission expires: January 31, 2019

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8. CURRENT PAYMENT DUE \$14,383.00 AMOUNT CERTIFIED \$14,383.00 ✓
 9. BALANCE TO FINISH, INCLUDING RETAINAGE \$173,133.50
 (Line 3 less Line 6)

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER:

By:  Date: 7.10.15

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
|--|---------------|---------------|
| Total changes approved in previous months by Owner | \$0.00 | \$0.00 |
| Total approved this month including Construction Change Directives | \$0.00 | \$0.00 |
| TOTALS | \$0.00 | \$0.00 |
| NET CHANGES IN THE WORK | | \$0.00 |

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G732, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

APPLICATION NO: 2

APPLICATION DATE: 6/22/2015

PERIOD TO: 6/30/2015

ARCHITECT'S PROJECT NO: 023-10215-000

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | E THIS PERIOD | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G TOTAL COMPLETED AND STORED TO DATE (D+E+F) | H % (G+C) | I BALANCE TO FINISH (C-G) | J RETAINAGE (IF VARIABLE RATE) |
|---------------------|--------------------------|-------------------------|---|-------------|------------------|---|---|-----------------|------------------------------------|---|
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | | | | | |
| 1 | Erosion Control | \$18,550.00 | \$4,460.00 | \$0.00 | \$0.00 | | \$4,460.00 | 24.04% | \$14,090.00 | \$223.00 |
| 2 | Demolition & Removals | \$4,450.00 | \$0.00 | \$0.00 | \$0.00 | | \$59,890.00 | 89.73% | \$6,855.00 | \$2,994.50 |
| 3 | Site Grading | \$66,745.00 | \$0.00 | \$0.00 | \$0.00 | | \$8,790.00 | 42.61% | \$11,840.00 | \$439.50 |
| 4 | Building Excavation | \$20,630.00 | \$0.00 | \$8,790.00 | \$8,790.00 | | \$1,550.00 | 28.41% | \$3,905.00 | \$77.50 |
| 5 | Sanitary Sewer | \$5,455.00 | \$0.00 | \$1,550.00 | \$1,550.00 | | \$4,800.00 | 14.16% | \$29,090.00 | \$240.00 |
| 6 | Watermain | \$33,890.00 | \$0.00 | \$4,800.00 | \$4,800.00 | | \$0.00 | | | |
| 7 | Storm Sewer | \$52,029.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | | | |
| 8 | Aggregate Base | \$26,900.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | | | |
| 9 | Project Allowance | \$20,000.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | | | |
| GRAND TOTALS | | \$248,649.00 | \$64,350.00 | \$15,140.00 | \$15,140.00 | \$0.00 | \$79,490.00 | 32% | \$65,780.00 | \$3,974.50 |

ACCOUNT NUMBER 42201-302
 AMOUNT \$14,383.00
 AUTHORIZATION LM

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: July 27, 2015
To: Honorable Mayor and City Council
From: Logan Martin, City Administrator
Re: **Consider approval of Change Order #1 to contract with Miller Excavating for Fire Hall site work**

BACKGROUND

In completing the excavation and preparation for the installation of the parking lot / driveway at the site of the new Fire Hall, Miller Excavating discovered some unsuitable soils that required removal. This discovery also altered the overall pavement thickness design in the area, increasing the pavement to 3" thick rather than the 2" thickness that was previously called for. A geotechnical mesh will also be installed in this area to ensure long-term viability of this pavement. Miller Excavating will install the additional mesh, and Northland Paving will install the additional pavement.

Because this work was not previously planned for or included in the bid package, a \$9,995.20 increase to the overall contract price with Miller Excavating is necessary. This cost will come out of the contingency built into Miller's original contract, and will likely not impact the overall project contingency amount.

RECOMMENDATION

Staff recommends approval of Change Order #1 with Miller Excavating for Fire Hall site work, in the amount of \$9,955.20.

Attachments

Change Order #1 with Miller Excavating



KRAUS-ANDERSON.
CONSTRUCTION COMPANY

8625 Rendova Street NE PO Box 158
 Circle Pines MN 55014

Contract Change Order

Project: 1521030-0: Bayport Fire Station
 1012 5th Ave. North
 Bayport, MN 55003

Contract #: 1521030-WS 31-A
Contract Change Order #: 1
Change Order Date: 6/5/15

To Contractor : Miller Excavating, Inc.
 3636 Stagecoach Trail North
 Stillwater, MN 55082

THE CONTRACT IS CHANGED AS FOLLOWS:

| PCO | Item | Description | Amount |
|--------------|------|--------------------|-------------------|
| 1 | 1 | Leo A. Daly PR 001 | \$9,955.20 |
| Total | | | \$9,955.20 |

| | |
|---|--------------|
| The original Contract Sum was | \$248,649.00 |
| The net change by previously authorized Change Orders was | \$0.00 |
| The Contract Sum prior to this Change Order was | \$248,649.00 |
| The Contract Sum will be increased by this Change Order | \$9,955.20 |
| The new Contract Sum will be | \$258,604.20 |

NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR

Kraus-Anderson Construction Company

CONSTRUCTION MANAGER (Firm name)

8625 Rendova Street NE PO Box 158
 Circle Pines MN 55014

ADDRESS


 BY (Signature)

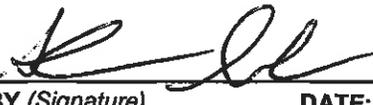
Gary Zifko 7.6.15
 (Typed name) DATE:

Miller Excavating, Inc.

CONTRACTOR (Firm name)

3636 Stagecoach Trail North
 Stillwater, MN 55082

ADDRESS

 6/22/15
 BY (Signature) DATE:

STEVE ST. CLAIRE 6/22/15
 (Typed name) DATE:

Leo A Daly

ARCHITECT (Firm name)

730 2Nd Ave So Ste 1100
 Minneapolis, MN 554022455

ADDRESS


 BY (Signature)

Jessie Bauldry
 (Typed name) DATE:

City of Bayport

OWNER (Firm name)

294 North Third Street
 Bayport, MN 55003

ADDRESS

 BY (Signature)

Logan Martin
 (Typed name) DATE:

Kraus Anderson Construction Company

8625 Rendova Street
PO Box 158
Circle Pines, MN 55014
Phone: 763-786-7711
Email: gary.zifko@krausanderson.com
Attn: Gary Zifko

Miller Excavating, Inc.

3636 Stagecoach Trail North
Stillwater, MN 55802
Phone 651-439-1637
Fax: 651-351-7210
Email: pmillerexc@aol.com

Project: Fire Station #1521030-02
5th Ave. N. & Stagecoach Trail North
Bayport, MN

Date: May 26, 2015
Estimator: Steve St. Claire

PCO #1

| ITEM | DESCRIPTION | UNIT | QTY | U.P. | AMOUNT |
|--------------------------------------|---------------------------|------|------|--------|-------------------|
| SITE GRADING & EXCAVATION | | | | | |
| E. AGGREGATE BASE | | | | | |
| 27A | Geotextile Fabric, Type 5 | SY | 5185 | \$1.92 | \$9,955.20 |
| TOTAL INCREASE | | | | | \$9,955.20 |

PROJECT NOTES

1. Payment due within 30 days of initial invoice.
2. Bond is included.
3. Retainage as withheld by Owner. Not to exceed 5%.
4. Per PCO #1 dated 5/20/15.

RECEIVED

JUN 22 2015

KRAUS-ANDERSON®
CIRCLE PINES

RECEIVED

JUL 16 2015

KRAUS-ANDERSON®
CIRCLE PINES

PROPOSAL REQUEST
LEO A DALY

PLANNING ARCHITECTURE ENGINEERING INTERIORS

730 Second Avenue South, Suite 1100
Minneapolis, Minnesota 55402

PR NO. 001

DATE - 05/19/2015

PROJECT NAME - Bayport Fire Station

DALY PROJECT NO. - 023-10215-000

CONTRACTOR - Kraus-Anderson Construction Co.

Please submit an itemized proposal for changes in the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. Submit proposal within seven (7) days, or notify Architect in writing of the date on which you anticipate submitting your proposal.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

Description: **Changes to civil drawings, see attachments.**

CHANGES TO DRAWINGS

1 Sheet C700 (Reissued)

A. See attachments for description of changes and for sheet C700.

Attachments: PR 001 description from Pierce Pini & Associates. Documents listed as (Reissued) in description above.

LEO A DALY

By: JLB

Date: 5/19/2015

PIERCE PINI & ASSOCIATES, INC.

9298 Central Avenue NE, Suite 312

Blaine, MN 55434

Tel. 763.537.1311

PR #01

Project Name: Bayport Fire Station
Project Location: Bayport, MN
Project No: 14-076
Date: May 12, 2015
To: Jessie Bauldry, Leo A Daly

REVISIONS TO DOCUMENTS, CONTRACT DRAWINGS AND PROJECT MANUAL:

The additions, revisions, corrections, and clarifications contained herein shall become a part of the Contract Documents for the Project and shall be included in the Scope of Work to be completed. References made below to Specifications and Contract Drawings shall be used as a general guide only. Contractor shall determine for themselves the full scope of work affected by revision items.

CHANGES TO THE CIVIL DRAWINGS:

1. Drawing C700 – Civil Details
 - a. Revise bituminous pavement thickness and add geotextile fabric on detail 1.
 - b. Revise concrete pavement thickness and add geotextile fabric on detail 2.

END OF PR #01



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: July 27, 2015
To: Honorable Mayor and City Council
From: Logan Martin, City Administrator
Re: **Consider approval of Change Order #1 to contract with Northland Paving for Fire Hall site work**

BACKGROUND

In completing the excavation and preparation for the installation of the parking lot / driveway at the new Fire Hall site, Miller Excavating discovered some unsuitable soils that required removal. This discovery also altered the overall pavement thickness design in the area, increasing the pavement to 3" thick rather than the 2" thickness that was previously called for. A geotechnical mesh will also be installed in this area to ensure long-term viability of this pavement. Miller Excavating will install the additional mesh, and Northland Paving will install the additional pavement.

Because this work was not previously planned for or included in the bid package, a \$7,150 increase to the overall contract price with Northland Paving is necessary. The additional cost needed to cover this change order will be transferred from the project's contingency budget.

RECOMMENDATION

Staff recommends approval of Change Order #1 with Northland Paving for Fire Hall site work, in the amount of \$7,150.

Attachments

Change Order #1 with Northland Paving



KRAUS-ANDERSON.
CONSTRUCTION COMPANY

8625 Rendova Street NE PO Box 158
Circle Pines MN 55014

Contract Change Order

Project: 1521030-0: Bayport Fire Station
1012 5th Ave. North
Bayport, MN 55003

Contract #: 1 521030-WS 32-A
Contract Change Order #: 1
Change Order Date: 6/5/15

To Contractor : Northland Paving, LLC
21716 Kenrick Avenue, Suite A
Lakeville, MN 55044

THE CONTRACT IS CHANGED AS FOLLOWS:

| PCO | Item | Description | Amount |
|--------------|------|--------------------|-------------------|
| 1 | 2 | Leo A. Daly PR 001 | \$7,150.00 |
| Total | | | \$7,150.00 |

| | |
|---|-------------|
| The original Contract Sum was | \$90,000.00 |
| The net change by previously authorized Change Orders was | \$0.00 |
| The Contract Sum prior to this Change Order was | \$90,000.00 |
| The Contract Sum will be increased by this Change Order | \$7,150.00 |
| The new Contract Sum will be | \$97,150.00 |

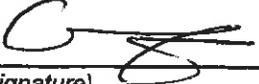
NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR

Kraus-Anderson Construction Company

CONSTRUCTION MANAGER (Firm name)

8625 Rendova Street NE PO Box 158
Circle Pines MN 55014

ADDRESS



BY (Signature)

Gary Zifko

6-26-15

(Typed name)

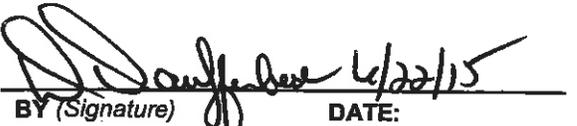
DATE:

Northland Paving, LLC

CONTRACTOR (Firm name)

21716 Kenrick Avenue, Suite A
Lakeville, MN 55044

ADDRESS



BY (Signature)

DATE:

Dan Nauffenbach 6/22/15

(Typed name)

DATE:

Leo A Daly

ARCHITECT (Firm name)

730 2Nd Ave So Ste 1100
Minneapolis, MN 554022455

ADDRESS



BY (Signature)

Jessie Bauldry

7/6/15

(Typed name)

DATE:

City of Bayport

OWNER (Firm name)

294 North Third Street
Bayport, MN 55003

ADDRESS

BY (Signature)

Logan Martin

(Typed name)

DATE:

NORTHLAND PAVING

May 29, 2015

Kristy Casper
Kraus-Anderson Construction Company
8625 Rendova Street NE
PO Box 158
Circle Pines, Mn. 55014

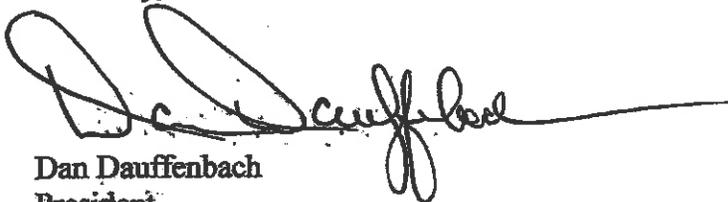
Re: Bayport Fire Station

As per the PCO # 1, I submit the following information.

This revision changes the original 2" & 2" asphalt pavement design to a 3" & 1 1/2". This change would add \$7,150.00 to the contract.

If you require additional information, please feel free to contact me at anytime.

Sincerely,



Dan Dauffenbach
President

RECEIVED

JUL 08 2015

KRAUS-ANDERSON@
CIRCLE PINES

RECEIVED

JUN 25 2015

KRAUS-ANDERSON@
CIRCLE PINES

21716 Kenrick Avenue, Ste. A Lakeville, MN 55044
Tel: (952) 469-1044 Fax: (952) 469-2126



May 29, 2015

Kristy Casper
Kraus-Anderson Construction Company
8625 Rendova Street NE
PO Box 158
Circle Pines, Mn. 55014

Re: Bayport Fire Station

As per the PCO # 1, I submit the following information.

This revision changes the original 2" & 2" asphalt pavement design to a 3" & 1 1/2". This change would add \$7,150.00 to the contract. Breakout would be: Material \$4,790.00. Labor & Equipment \$2,360.00. *update 7/1/15*

If you require additional information, please feel free to contact me at anytime.

Sincerely,

Dan Dauffenbach
President

PROPOSAL REQUEST
LEO A DALY

PR NO. 001

PLANNING ARCHITECTURE ENGINEERING INTERIORS

DATE - 05/19/2015

PROJECT NAME - Bayport Fire Station

730 Second Avenue South, Suite 1100
Minneapolis, Minnesota 55402

DALY PROJECT NO. - 023-10215-000

CONTRACTOR - Kraus-Anderson Construction Co.

Please submit an itemized proposal for changes in the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. Submit proposal within seven (7) days, or notify Architect in writing of the date on which you anticipate submitting your proposal.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

Description: **Changes to civil drawings, see attachments.**

CHANGES TO DRAWINGS

1 Sheet C700 (Reissued)

A. See attachments for description of changes and for sheet C700.

Attachments: PR 001 description from Pierce Pini & Associates. Documents listed as (Reissued) in description above.

LEO A DALY

By: JLB

Date: 5/19/2015

PIERCE PINI & ASSOCIATES, INC.

9298 Central Avenue NE, Suite 312
Blaine, MN 55434
Tel. 763.537.1311

PR #01

Project Name: Bayport Fire Station
Project Location: Bayport, MN
Project No: 14-076
Date: May 12, 2015
To: Jessie Bauldry, Leo A Daly

REVISIONS TO DOCUMENTS, CONTRACT DRAWINGS AND PROJECT MANUAL:

The additions, revisions, corrections, and clarifications contained herein shall become a part of the Contract Documents for the Project and shall be included in the Scope of Work to be completed. References made below to Specifications and Contract Drawings shall be used as a general guide only. Contractor shall determine for themselves the full scope of work affected by revision items.

CHANGES TO THE CIVIL DRAWINGS:

1. Drawing C700 – Civil Details
 - a. Revise bituminous pavement thickness and add geotextile fabric on detail 1.
 - b. Revise concrete pavement thickness and add geotextile fabric on detail 2.

END OF PR #01

BAYPORT FIRE STATION
Bayport, MN

City of Bayport
294 North 3rd Street,
Bayport, MN 55805

ISO ADAM
INC.
270 Second Avenue South, Suite 1100
Minneapolis, MN 55402
Tel: 612-338-2111 Fax: 612-338-9490

PIERCE PINI & ASSOCIATES
INC.
10000 Hennepin Avenue, Suite 310
Minneapolis, MN 55412
Tel: 612-781-7121

NET PLAN

REVISIONS

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CONSTRUCTION DOCUMENTS

Project No. 14-076

CIVIL DETAILS

C-700



1. BITUMINOUS PAVEMENT DETAIL
NO SCALE



2. CONCRETE PAVEMENT
NO SCALE



3. CONCRETE CURB & GUTTER (B612)
NO SCALE



4. JOINT AT BUILDING
NO SCALE



5. CONCRETE WALK & JOINT DETAILS
NO SCALE



6. CONCRETE WALK & JOINT DETAILS
NO SCALE



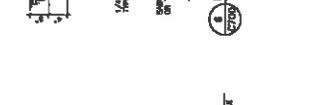
7. ACCESSIBLE PARKING SIGN DETAIL
NO SCALE



8. RIPRAP @ RCP OUTLET
NO SCALE



9. COIL LOG
NO SCALE



10. PARALLEL STYLE RAMP
NO SCALE



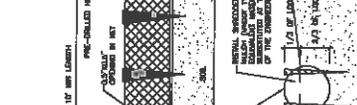
11. GRAVEL CONSTRUCTION ENTRANCE
NO SCALE



12. CB INLET EROSION CONTROL
NO SCALE



13. EROSION CONTROL BLANKET
NO SCALE



14. INFILTRATION AREA
NO SCALE



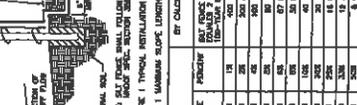
15. SHALLOW CATCH BASIN
NO SCALE



16. HEAVY DUTY SILT FENCE DETAIL
NO SCALE



17. SIGN DETAIL
NO SCALE



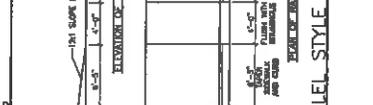
18. RIPRAP @ RCP OUTLET
NO SCALE



19. COIL LOG
NO SCALE



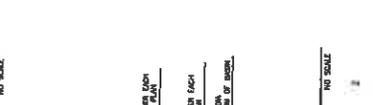
20. PARALLEL STYLE RAMP
NO SCALE



21. GRAVEL CONSTRUCTION ENTRANCE
NO SCALE



22. SHALLOW CATCH BASIN
NO SCALE



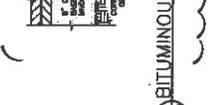
23. HEAVY DUTY SILT FENCE DETAIL
NO SCALE



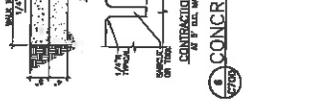
24. INFILTRATION AREA
NO SCALE



1. BITUMINOUS PAVEMENT DETAIL
NO SCALE



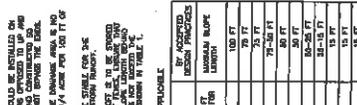
2. CONCRETE PAVEMENT
NO SCALE



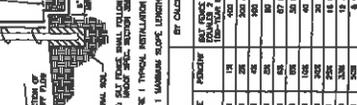
3. CONCRETE CURB & GUTTER (B612)
NO SCALE



4. JOINT AT BUILDING
NO SCALE



5. CONCRETE WALK & JOINT DETAILS
NO SCALE



6. CONCRETE WALK & JOINT DETAILS
NO SCALE



7. ACCESSIBLE PARKING SIGN DETAIL
NO SCALE



8. RIPRAP @ RCP OUTLET
NO SCALE



9. COIL LOG
NO SCALE



10. PARALLEL STYLE RAMP
NO SCALE



11. GRAVEL CONSTRUCTION ENTRANCE
NO SCALE



12. SHALLOW CATCH BASIN
NO SCALE



13. HEAVY DUTY SILT FENCE DETAIL
NO SCALE



14. INFILTRATION AREA
NO SCALE

DESIGN RECOMMENDATIONS

- SILT FENCES SHOULD BE INSTALLED ON ALL SLOPES GREATER THAN 3% AND ON ALL SLOPES GREATER THAN 10% THAT CANNOT BE STABILIZED WITH VEGETATION.
- CONSTRUCTION ENTRANCES SHOULD BE INSTALLED ON ALL SLOPES GREATER THAN 3% AND ON ALL SLOPES GREATER THAN 10% THAT CANNOT BE STABILIZED WITH VEGETATION.
- CONSTRUCTION ENTRANCES SHOULD BE INSTALLED ON ALL SLOPES GREATER THAN 3% AND ON ALL SLOPES GREATER THAN 10% THAT CANNOT BE STABILIZED WITH VEGETATION.
- CONSTRUCTION ENTRANCES SHOULD BE INSTALLED ON ALL SLOPES GREATER THAN 3% AND ON ALL SLOPES GREATER THAN 10% THAT CANNOT BE STABILIZED WITH VEGETATION.

TABLE 1. TYPICAL INSTALLATION FOR SILT FENCE

| SLOPE | BY CALCULATION | | BY PROPORTIONS | |
|--------|----------------------|---------------------|----------------------|---------------------|
| | MINIMUM SLOPE LENGTH | MINIMUM SLOPE WIDTH | MINIMUM SLOPE LENGTH | MINIMUM SLOPE WIDTH |
| 1:1 | 100 FT | 100 FT | 100 FT | 100 FT |
| 1.25:1 | 100 FT | 100 FT | 100 FT | 100 FT |
| 1.5:1 | 100 FT | 100 FT | 100 FT | 100 FT |
| 2:1 | 100 FT | 100 FT | 100 FT | 100 FT |
| 2.5:1 | 100 FT | 100 FT | 100 FT | 100 FT |
| 3:1 | 100 FT | 100 FT | 100 FT | 100 FT |
| 4:1 | 100 FT | 100 FT | 100 FT | 100 FT |
| 5:1 | 100 FT | 100 FT | 100 FT | 100 FT |
| 6:1 | 100 FT | 100 FT | 100 FT | 100 FT |
| 7:1 | 100 FT | 100 FT | 100 FT | 100 FT |
| 8:1 | 100 FT | 100 FT | 100 FT | 100 FT |
| 9:1 | 100 FT | 100 FT | 100 FT | 100 FT |
| 10:1 | 100 FT | 100 FT | 100 FT | 100 FT |

ECKBERG LAMMERS
MEMORANDUM

TO: Mayor St. Ores and Bayport City Council

FROM: Andy Pratt, City Attorney

DATE: July 29, 2015

RE: TIF District No. 1 Modification Public Hearing Continuance

On the agenda for the Council's August 3, 2015 meeting is a continued public hearing on a proposed modification to the Tax Increment Financing Plan for Tax Increment Financing District No. 1. This proposed modification is needed to authorize some new downtown improvement projects financed by available revenues derived from TIF District No. 1 (specifically a potential project located at 169 Third Street North). The public hearing was opened at the July 6, 2015 meeting, but was held open to receive any additional comments, specifically comments from Independent School District No. 834 and Washington County.

The purpose of the TIF Plan modification is to make it clear the City may acquire 169 Third Street North to conduct its redevelopment/parking lot project. Once this Modification is approved and complete, the City will be able to use available TIF revenues from the TIF District to pay for all or a portion of this project. Due to the timing of the potential acquisition, the City Council could authorize the up-front usage of general City funds, with a repayment from available TIF revenues.

I am not aware of any comments received on the TIF Plan modification from the School District or the County. If I receive any after the date of this memorandum, I will share those at the City Council meeting. If the TIF Plan modification is approved by the City Council, I will work with City staff to file the necessary paperwork with Washington County and the Minnesota State Auditor (the Auditor has jurisdiction over TIF Districts in Minnesota).

**MODIFICATION TO THE
TAX INCREMENT FINANCING PLAN
for
TAX INCREMENT FINANCING DISTRICT NO. 1
a
REDEVELOPMENT TIF DISTRICT
CITY OF BAYPORT, MINNESOTA**

Approved: August 3, 2015

This document was drafted by:

Eckberg, Lammers, Briggs, Wolff & Vierling, P.L.L.P. (AJP)
1809 Northwestern Avenue
Stillwater, Minnesota 55082
651.439.2878

RESOLUTION NO. 15-

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,
WASHINGTON COUNTY, MINNESOTA HELD AUGUST 3, 2015**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 3rd day of August 2015 at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING A MODIFICATION TO THE TAX INCREMENT FINANCING
PLAN TAX INCREMENT FINANCING DISTRICT NO. 1
(A REDEVELOPMENT TIF DISTRICT)**

THIS MODIFICATION TO THE TAX INCREMENT FINANCING PLAN FOR TAX INCREMENT FINANCING DISTRICT NO. 1 (A REDEVELOPMENT TIF DISTRICT) is approved by the City Council of the City of Bayport, Minnesota, this 3rd day of August, 2015 (referred to herein as the "Modification").

RECITALS

WHEREAS, the City of Bayport, Minnesota (the "City"), has undertaken a program to promote the redevelopment of underutilized and structurally substandard land, buildings and improvements located in the City, and in connection therewith created Municipal Development District No. 1 (the "Development District") on April 27, 1990; and

WHEREAS, also on April 27, 1990, the City created Tax Increment Financing District No. 1, a redevelopment district (the "TIF District"), pursuant to Minnesota Statutes, Sections 469.174 through 469.1794, as amended (the "TIF Act"), by approving a Tax Increment Financing Plan therefor (the "TIF Plan"), which TIF District is located within the Development District, approximately bounded by Central Avenue and Fourth Street on the north and south, and Main Street and Third Streets on the east and west; and

WHEREAS, the TIF District was additionally certified to the Washington County Auditor/Treasurer on April 27, 1990; and

WHEREAS, the TIF District is a redevelopment district, and pursuant to Section 469.176, Subdivision 4j of the TIF Act, for all TIF districts certified after May 1, 1988, at least 90% of tax increment revenues must be used to finance the costs of correcting conditions that allow designation of a redevelopment district, such as acquiring properties containing structurally substandard buildings or improvements or hazardous substances, acquiring adjacent parcels necessary to provide a size of sufficient size to permit development, demolition and rehabilitation of structures, clearing of the land, the removal of hazardous substances or remediation necessary to the development of the land, and installation of utilities, roads, sidewalks and parking facilities for the site; and

WHEREAS, the TIF District is not subject to the requirement of Section 469.1763, Subdivision 2 of the TIF Act, which requires all districts certified after April 30, 1990 to spend at least 75% of total tax increment revenues derived from the district within the boundaries of the district; and

WHEREAS, the TIF District is also not subject to the “five-year rule” of Section 469.1763, Subdivision 3 of the TIF Act, which requires all districts certified after April 30, 1990 to spend TIF revenues on certain qualifying activities within five years after certification of the district; and

WHEREAS, the TIF Plan was first amended on August 20, 1990, to reallocate funds between the budgetary categories in the TIF Plan; and

WHEREAS, the TIF Plan was amended again on January 30, 1991, to provide for a further reallocation of funds between the budgetary categories in the TIF Plan; and

WHEREAS, the TIF Plan was amended again on June 17, 1991, to provide for a further reallocation of funds between the budgetary categories in the TIF Plan, as well as to increase the total project costs identified in the TIF Plan; and

WHEREAS, the TIF Plan was amended again on November 7, 1994, to provide for an increase in area of the Development District and a further reallocation of funds between the budgetary categories in the TIF Plan; and

WHEREAS, the TIF Plan was amended again on April 17, 1995, to provide for a further reallocation of funds between the budgetary categories in the TIF Plan; and

WHEREAS, on October 1, 2001, the City issued its General Obligation Refunding Bonds of 2001, in the total aggregate principal amount of \$1,535,000 (the “TIF Bonds”), to refinance a series of general obligation bonds that paid off obligations originally incurred to finance activities within the TIF District; and

WHEREAS, the TIF Bonds are primarily payable from tax increment revenues derived from the TIF District, and carry a final maturity (without possibility of optional redemption) of December 1, 2016; and

WHEREAS, the TIF District reaches its maximum statutory duration and must be decertified on or before December 31, 2016; and

WHEREAS, the City has identified leftover unencumbered revenues in the TIF District funding account that may be used for eligible projects under the TIF Act; and

WHEREAS, one such project is the acquisition and redevelopment of vacant and blighted properties located at 169 Third Street North in the City (vacuum store and parking lot, collectively the “Property”), with the City redeveloping the Property into a new municipal parking lot to provide 20 to 21 parking stalls (the “Project”); and

WHEREAS, in order to use unencumbered funds derived from the TIF District, it is necessary to amend the TIF Plan to reallocate funds between the budgetary categories in the TIF Plan, which will authorize use of available funds for the Project, but without increasing the overall budget in the TIF Plan.

MODIFICATION

Section 7 of the Tax Increment Financing Plan for Tax Increment Financing District No. 1, a redevelopment district, as amended by amendments adopted on August 20, 1990, January 30, 1991, June 17, 1991, November 7, 1994, and April 17, 1995, shall be amended to include the following costs:

Estimated Eligible Costs

| | |
|--|------------------|
| 1. Public Water Storage/Water Distribution System/Sanitary Sewer System/Storm Sewer and Street | \$1,374,716.00 |
| 2. Downtown Redevelopment Project/Parking Lot (169 Third Street North) | 416,450.00 |
| 3. Administration, Legal and Bonding | <u>58,834.00</u> |
| Total | \$1,850,000.00 |

This Modification is in substitution for the project costs previously identified in Section 7 of the Tax Increment Financing Plan for Tax Increment Financing District No. 1, a redevelopment district, and previous amendments thereto. It also supplies authorization for the City to use revenues derived from TIF District No. 1 to acquire and redevelop vacant and blighted properties located at 169 Third Street North in the City. Therefore, the funds allocated above will be used to finance the cost of correcting conditions that allowed for the designation of TIF District No. 1 initially, including acquiring properties containing structurally substandard buildings or improvements, acquiring adjacent parcels necessary to provide a site of sufficient size to permit development, demolition and rehabilitation of structures, clearing of the land, and the installation of sidewalks and parking facilities for the site.

No other amendments to the TIF Plan for the TIF District are contemplated as a result of this Modification.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Bayport, County of Washington, State of Minnesota, hereby approves a modification to the tax increment financing plan, as noted.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

| | |
|------------------|------------------|
| Susan St. Ores – | Michele Hanson – |
| Connie Carlson – | Patrick McGann – |
| Dan Goldston – | |

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, this 3rd day of August 2015.

ATTEST:

Logan Martin, City Administrator

Susan St. Ores, Mayor



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: July 27, 2015
To: Honorable Mayor and City Council
From: Logan Martin, City Administrator
Re: **Certification of Bayport Fire Department Chief Election results and swearing in of new Chief**

BACKGROUND

The Bayport Fire Department Fire Chief is elected via popular vote by the membership to three-year terms. Fire Chief Mark Swenson was elected in August 2012, thus the position was up for election in July 2015. Three candidates were on the ballot for consideration; Fire Chief Mark Swenson, Assistant Chief Allen Eisinger, and Captain Jake Eisinger.

All 21 eligible voting members in good standing voted in the election, and Assistant Chief Eisinger was elected as the new Fire Chief. Because this is an appointed position that serves as a department head for the City, it is necessary for the City Council to certify these election results. Chief-elect Eisinger will also be sworn in at the August 3 meeting, with an appointment term of August 3, 2015 – July 31, 2018.

RECOMMENDATION

Staff recommends the City Council certify the results of the Bayport Fire Department Fire Chief election and appoint Allen Eisinger as Fire Chief for a term expiring July 31, 2018.

ECKBERG LAMMERS
MEMORANDUM

TO: Mayor St. Ores and City Council Members

FROM: Andy Pratt, City Attorney

DATE: July 29, 2015

RE: Inspiration Stewardship Foundation Governing Documents

Under the original Developer's Agreement for the Inspiration property, adopted in 2005, an independent stewardship foundation was to be formed to assist the Minnesota Land Trust and the City in managing certain open space property to be protected by a conservation easement. Now that the Inspiration land is finally being fully developed, the owner of the protected property, Inspiration Holdings, LLC, is taking steps to form the Inspiration Stewardship Foundation (the "Foundation"). Pursuant to Section 1(Q) of the 2005 Developer's Agreement, the City must first approve all organizational and governing documents of the Foundation.

The Foundation's legal counsel has drafted the following organizational and governance documents: (i) Articles of Incorporation; (ii) Bylaws; (iii) Written Consent of the Board of Directors in Lieu of an Organizational Meeting; and (iv) Conflict of Interest Policy. I have reviewed and submitted comments to all of these documents, and the final versions are being presented to the City Council for approval at the August 3, 2015 meeting. My comments were very minor in nature and were all acted upon by the Foundation's counsel.

The Foundation will be a non-profit entity in charge of managing the protected open space area identified in the Conservation Easement with the Minnesota Land Trust. The Foundation will finance these activities primarily through the collection of assessments levied by the Inspiration Community Association, which is the homeowners' association for the Inspiration housing units. The City is not responsible for financing these open space activities.

If the City Council approves these documents, the Foundation will continue the process to organize. It should be noted that, pursuant to Section 5.1 of the Bylaws, the Foundation Board will eventually consist of six individuals. One of the Board members will be a City staff member or a Council member, and two others are to be appointed by the City Council. These actions will likely be on a later agenda this year.

I recommend approval of the above-referenced organizational and governance documents of the Inspiration Stewardship Foundation. I am able to address any questions at the City Council meeting.

**BYLAWS
OF
INSPIRATION STEWARDSHIP FOUNDATION**

ARTICLE I – SCOPE; INTERPRETATION

1.1 Scope. These Bylaws shall govern the conduct of the affairs of Inspiration Stewardship Foundation (“Foundation”), its Board of Directors and officers, to the extent stated below. These Bylaws are subordinate to the Articles of Incorporation of the Foundation; if these Bylaws are inconsistent with those Articles of Incorporation, the Articles of Incorporation shall govern to the extent of the inconsistency. The Board of Directors may at any time, except as may be prohibited by law, adopt policies, rules and/or regulations for conducting the affairs of the Foundation, its Board of Directors and officers, and any committees that are supplemental to these Bylaws, but such policies, rules and/or regulations cannot be inconsistent with these Bylaws or with the Articles of Incorporation of the Foundation.

ARTICLE II –PURPOSE AND LOCATION OF THE FOUNDATION

2.1 Purpose. The Foundation was founded and shall be operated for the following purposes: (i) to preserve, protect, manage and maintain certain unimproved scenic and natural habitat land (the “Protected Property”) located in the City of Bayport (the “City”), County of Washington, State of Minnesota, described in that certain Conservation Easement granted to the Minnesota Land Trust and recorded in the Office of the County Recorder in and for Washington County, Minnesota as Document No. 3526937 (the “Conservation Easement”); (ii) to accept the Master Land Preservation Assessments levied by the Inspiration Community Association pursuant to the Inspiration Master Declaration of Covenants, Conditions, Restrictions and Easements recorded in the Office of the County Recorder in and for Washington County, Minnesota, as Document No. 3526939, as amended (the “Master Declaration”), in order to provide funding necessary to preserve, protect, manage and maintain the Protected Property consistent with the Conservation Easement and to perform the other stated purposes of the Foundation; (iii) to use the Protected Property as a tool to educate the general public regarding principles of land stewardship; (iv) to perform and support science-based research regarding land stewardship methodologies; and (v) to support other land stewardship activities within the St. Croix River Valley area. The Protected Property has been or will be conveyed to the City, subject to the Conservation Easement, for use and enjoyment by members of the general public.

2.2 Principal Office. The principal office of the Foundation shall be located at 7100 Madison Avenue West, Golden Valley, MN 55427.

2.3 Other Offices. Other offices for the transaction of the Foundation’s business shall be located at such places as the Board of Directors may from time to time determine.

ARTICLE III – NONDISCRIMINATION POLICY

3.1 Nondiscrimination Policy. The Foundation shall not discriminate in its activities, practices or decisions on the basis of race, creed, color, religion, sex, natural origin, age, disability or any other characteristic protected by federal, state or local law.

ARTICLE IV – MEMBERS

4.1 No Members. There are no members of the Foundation.

ARTICLE V – BOARD OF DIRECTORS

5.1 Directors. The affairs of the Foundation be governed by its Board of Directors consisting of six (6) persons, five (5) of whom shall be voting directors and one (1) of whom shall be a non-voting director. Of the voting directors, one (1) shall be a City staff person or City Council member appointed by the City Council; two (2) shall be residents of the City appointed at large by the City Council; and two (2) shall be members of the Inspiration Community Association appointed by the Board of Directors of the Inspiration Community Association. The non-voting director shall be appointed by the Minnesota Land Trust. Directors may be removed and vacancies filled by the entity authorized to originally appoint the director to the position. The City Council, the Minnesota Land Trust and the Inspiration Community Association’s Board of Directors shall each hereinafter be referred to as an “Appointing Entity.”

5.2 Term. The terms of office of the directors shall be three (3) years; provided, that a director shall continue in office until a successor is appointed. A director appointed to fill an uncompleted term shall serve until the natural termination of that term, unless removed in accordance with these Bylaws.

5.3 General Powers. The Foundation’s Board of Directors shall have charge, control and management of the property, affairs and funds of the Foundation, and shall have the power and authority to do and perform all acts and functions not inconsistent with these Bylaws. The powers shall include, but are not limited to, the power to:

- a. Consult with the City and the Minnesota Land Trust regarding maintenance and restoration of the Protected Property;
- b. Consult with the City, the Minnesota Land Trust and the Inspiration Community Association’s Board of Directors regarding costs and expenses of maintaining and restoring the Protected Property and regarding funding of those costs and expenses;
- c. Enter into contracts to maintain, restore or preserve the Protected Property;

- d. Receive monies, or if necessary enforce payment of monies, collected or collectable by Inspiration Community Association as Master Land Preservation Assessments pursuant to the Master Declaration;
- e. Together with the City and the Minnesota Land Trust, enforce the covenants, conditions, restrictions, easements and other rights and obligations set forth in the Conservation Easement;
- f. Propose, promote, support and perform programs to educate the general public regarding principles of land stewardship;
- g. Perform, provide and support science-based research regarding land stewardship methodologies;
- h. Promote, perform and support other land stewardship activities within the St. Croix River Valley area;
- i. Adopt and amend budgets for revenues and expenditures in fulfillment of the Foundation's purposes;
- j. Hire and discharge managing agents, contractors, subcontractors, employees, agents, and independent contractors for performance of the Foundation's obligations and furtherance of the Foundation's purposes;
- k. Make contracts and incur liabilities;
- l. Reimburse the Minnesota Land Trust or the City for its costs and expenditures incurred in enforcing the covenants, conditions, restrictions, easements and other rights set forth in the Conservation Easement;
- m. Approve expenditures consistent with its purposes and objectives stated herein;
- n. Obtain and provide insurance coverage and in the amounts determined by the Board of Directors;
- o. Prepare an annual report, a copy of which shall be provided to the Inspiration Community Association's Board of Directors, the City and the Minnesota Land Trust. The annual report shall contain at a minimum a statement of revenues and expenses for the Foundation, a balance sheet, a statement of the balance of any reserve funds and any portion of the fund designated for any specified project, a statement of the status of any pending litigation or judgments, a statement of the insurance coverage provided, and a statement of any past due payments owed to the Foundation by the Inspiration Community Association; and

p. Exercise any other powers conferred by law or by these Bylaws, which are necessary or beneficial for the governance and operation of the Foundation.

5.4 Vacancies. A vacancy on the Board due to resignation, or death or some other involuntary event which renders a director physically or mentally unable to serve shall be filled within ten (10) days following the occurrence of the vacancy by the appointment of a replacement director by the applicable Appointing Entity that appointed the departed director. Each person so appointed shall serve out the term vacated. If the City is the Appointing Entity under this Section, the City Council shall appoint a replacement director at its next regularly scheduled meeting, as long as the vacancy occurs not earlier than fourteen (14) days before such meeting.

5.5 Removal. Any director may be removed at any time, with or without cause, by the applicable Appointing Entity that appointed the director being removed, and the same Appointing Entity shall appoint a director to fill the vacancy created by the removal of the former director.

5.6 Regular Meetings. Regular meetings of the Board of Directors shall be held from time to time at such time and place as the Board of Directors may designate. A schedule, or any amended schedule, of the regular meetings shall be provided to the directors in writing or by electronic communication in the form consented to by the applicable director in accordance with Minnesota Statutes Section 317A.231.

5.7 Special Meetings. Special meetings of the Board of Directors shall be held when called (i) by the President or Treasurer at any time, or (ii) by the Secretary within ten (10) days following a request, delivered in writing or by authenticated electronic communication, signed or consented to by any three directors of the Foundation. Notice to a director shall be deemed to be given when deposited in the United States mail postage prepaid to the address of such director, when personally delivered, orally or in writing, by a representative of the Board, or when sent by electronic communication in the form consented to by the applicable director in accordance with Minnesota Statutes Section 317A.231.

5.8 Waiver of Notice. Any director may waive notice of any meeting of the Board of Directors. A waiver of notice shall be effective whether given before, at, or after the meeting, and whether given in writing, orally, by attendance or by authenticated electronic communication. Attendance by a director at a meeting is a waiver of notice of that meeting, except where the director objects at the beginning of the meeting to the transaction of business because the meeting was not lawfully called or convened, or objects before a vote on an item of business because the item may not lawfully be considered at that meeting, if the director then does not participate in the consideration of the item at that meeting. If all the directors are present at a meeting of the Board, no notice shall be required, and any business may be transacted at such meeting.

5.9 Meetings Solely by Means of Remote Communication, and Participation in Meetings by Means of Remote Communication.

(a) Any meeting of the Board of Directors may be conducted solely by one or more means of remote communication through which all of the directors may participate in the meeting, if due notice is given and a quorum participates. Participation in a meeting by means of remote communication constitutes presence at the meeting.

(b) A director may participate in a board meeting by means of conference telephone or, if authorized by the Board of Directors, by other means of remote communication through which that director, other directors so participating, and all directors physically present at the meeting may participate with each other during the meeting. Participation in a meeting pursuant to this Section constitutes presence at the meeting.

5.10 Absent Directors. A voting director may give advance written consent or opposition to a proposal to be acted on at a meeting of the Board of Directors. If the director is not present at the meeting with respect to which advance written consent or opposition was given, his or her consent or opposition to a proposal does not constitute presence for purposes of determining the existence of a quorum, but such consent or opposition shall be counted as a vote in favor of or against the proposal, and shall be entered in the minutes or other record of action at the meeting, if the proposal acted on at the meeting is substantially the same or has substantially the same effect as the proposal to which the director consented or objected.

5.11 Quorum. A majority of the voting directors currently holding office is a quorum for the transaction of business at any meeting. In the absence of a quorum, a majority of the voting directors actually present at the meeting may adjourn the meeting from time to time until a quorum is present. If a quorum of the Board of Directors is present when a duly called or held meeting is convened, the directors present may continue to transact business until adjournment, even though the withdrawal of director(s) originally present leaves less than a majority of the voting directors.

5.12 Voting. Each voting director has one vote. The vote of a majority of the voting directors present at any meeting at which a quorum is present is sufficient to adopt any action, except as otherwise provided herein.

5.13 Action Without a Meeting. Any action required or permitted to be taken at a meeting of the Board of Directors may be taken by written action signed, or consented to by authenticated electronic communication, by the number of voting directors that would be required to take the same action at a meeting at which all voting directors were present.

5.14 Standard of Conduct. A director of the Foundation shall discharge the duties of the position of director in good faith, in a manner the director reasonably believes to be in the best interests of the Foundation, and with the care an ordinarily prudent person in a like position would exercise under similar circumstances.

5.15 Compensation. The directors of the Foundation shall receive no compensation for their services in such capacity. Directors may be reimbursed for out-of-pocket expenses incurred in the performance of their duties. A director or an entity in which the director has an interest may,

upon approval by the Board, be reasonably compensated under a contract for goods and services furnished to the Foundation in a capacity other than as a director; provided (i) that the contract is approved by a majority vote of the voting directors, excluding the interested director, and (ii) that the director's interest is disclosed to the Board prior to approval.

5.16 Conflict of Interest Policy. The Board of Directors shall adopt, and may from time to time amend, a conflict of interest policy that imposes, among other things, disclosure, nonparticipation and other requirements for directors, and may provide sanctions (up to and including removal) for violation of the policy.

5.17 Committees. The Board of Directors may establish such committee or committees as the Board deems necessary or appropriate to assist it in conducting the affairs of the Foundation. The resolution shall delegate to the committee or committees so formed such authority as the Board deems appropriate. A committee shall consist of one or more natural persons, who may or may not be directors. Except as otherwise approved by the Board, all of the foregoing provisions of these Bylaws governing the conduct of meetings of the Board, required notices, quorum, voting, and related matters shall apply with equal effect to the meetings and operations of any committee established by the Board.

ARTICLE VI – OFFICERS

6.1 Principal Officers. The principal officers of the Foundation shall be a President, a Vice President, a Secretary and a Treasurer, all of whom shall be elected by the directors. The Board may from time to time elect such other officers and designate their duties as in their judgment may be necessary to manage the affairs of the Foundation. A person may hold more than one office simultaneously, except those of President and Vice President. Only the President and Vice President must be members of the Board.

6.2 Election. The officers of the Foundation shall be elected annually by the Board at its annual meeting and shall hold office at the pleasure of the Board.

6.3 Removal. Upon an affirmative vote of a majority of the voting directors, any officer may be removed, with or without cause, and a successor elected, at any regular meeting of the Board, or at any special meeting of the Board called for that purpose.

6.4 President. The President shall be the chief executive officer of the Foundation, and shall preside at all meetings of the Board and the Foundation. The President shall have all of the powers and duties which are customarily vested in the office of president of a corporation, including without limitation the duty to supervise all other officers and to execute all contracts and similar obligations on behalf of the Foundation. The President shall have such other duties as may from time to time be prescribed by the Board.

6.5 Vice President. The Vice President shall take the place of the President and perform the duties of the office whenever the President shall be absent or unable to act. The Vice President shall also perform such other duties as shall from time to time be prescribed by the Board.

6.6 Secretary. The Secretary is responsible for recording the minutes of all meetings of the Board. The Secretary shall be responsible for keeping the books and records of the Foundation, and shall give all notices required by these Bylaws. The Board may delegate the Secretary's administrative functions to a managing agent; provided, that such delegation shall not relieve the Secretary of the ultimate responsibility for the Secretary's duties.

6.7 Treasurer. The Treasurer is responsible for all financial assets of the Foundation, and shall be covered by a bond or insurance in such sum and with such companies as the Board may require. The Treasurer shall (i) be responsible for keeping the Foundation's financial books and accounts; (ii) cause an annual financial report to be prepared, subject to review by the Foundation's accountants; (iii) cause the books of the Foundation to be kept in accordance with generally accepted accounting practices and shall submit them to the Board for its examination upon request; (iv) cause all moneys and other monetary assets of the Foundation to be deposited in the name of or to the credit of the Foundation in depositories designated by the Board; (v) cause the proper obligations of the Foundation to be paid when due; and (vi) perform all other duties incident to the office of Treasurer. The Board may delegate the Treasurer's administrative functions to a managing agent; provided, that such delegation shall not relieve the Treasurer of the ultimate responsibility for the Treasurer's duties.

ARTICLE VII - INDEMNIFICATION

7.1 The Foundation shall, to the extent the alleged liability is not covered by insurance, indemnify every individual acting in any official capacity on behalf of the Foundation, pursuant to the provisions of Minnesota Statutes Section 317A.521.

ARTICLE VIII – AMENDMENTS

8.1 Amendments. These Bylaws may be amended, restated or repealed upon the approval by a majority of the voting directors.

ARTICLE IX – MISCELLANEOUS

9.1 Notices. Unless specifically provided otherwise in Minnesota Statutes Chapter 317A or these Bylaws, all notices required to be given by or to the Foundation, the Board, or the officers of the Foundation shall be (i) in writing and shall be effective upon hand delivery, or upon mailing if properly addressed with postage prepaid and deposited in the United States mail, or (ii) by electronic communication and shall be effective when sent, as and if authorized by the applicable Section of these Bylaws and Minnesota Statutes Chapter 317A.

9.2 Severability. The invalidity or unenforceability of any part of these Bylaws shall not impair or affect in any manner the validity, enforceability or effect of the balance of these Bylaws.

9.3 Captions and Section References. The captions herein are inserted only as a matter of convenience and for reference and in no way limit or proscribe the scope of these Bylaws or the intent of any provision hereof. References to Section numbers shall refer to sections of these Bylaws, unless expressly otherwise indicated.

9.5 Waiver. No restriction, condition, obligation or provision contained in these Bylaws shall be deemed to have been abrogated or waived by reason of any failure to enforce the same, irrespective of the number of violations or breaches thereof which may occur.

9.6 No Corporate Seal. The Foundation shall have no corporate seal.

9.7 Fiscal Year. The fiscal year of the Foundation shall be as determined by the Board of Directors.

The undersigned hereby certifies that these Bylaws were duly adopted by the Board of Directors on _____, 2015.

_____, Secretary of
Inspiration Stewardship Foundation

**INSPIRATION STEWARDSHIP FOUNDATION
CONFLICT OF INTEREST POLICY**

Article I
Purpose

The purpose of the conflict of interest policy is to protect the interest of Inspiration Stewardship Foundation (“Foundation”) when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the Foundation or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

Article II
Definitions

Section 1. Interested Person. Any member of the Board of Directors of the Foundation (the “Board”), principal officer, or member of a committee with Board delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.

Section 2. Financial Interest. A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:

- a. An ownership or investment interest in any entity with which the Foundation has a transaction or arrangement,
- b. A compensation arrangement with the Foundation or with any entity or individual with which the Foundation has a transaction or arrangement, or
- c. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Foundation is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

A financial interest is not necessarily a conflict of interest. Under Article III, Section 2 hereof, a person who has a financial interest may have a conflict of interest only if the Board or committee decides that a conflict of interest exists.

Article III
Procedures

Section 1. Duty to Disclose. In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors or members of a committee with Board delegated powers considering the proposed transaction or arrangement.

Section 2. Determining Whether a Conflict of Interest Exists. After disclosure of the financial interest and all material facts, and after any discussion with the interested person, the interested person shall leave the Board or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining Board or committee members shall decide if a conflict of interest exists.

Section 3. Procedures for Addressing the Conflict of Interest.

a. An interested person may make a presentation at the Board or committee meeting, but after the presentation, the interested person shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.

b. The chairperson of the Board or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.

c. After exercising due diligence, the Board or committee shall determine whether the Foundation can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.

d. If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the Board or committee shall determine by a majority vote of the disinterested voting directors or committee members whether the transaction or arrangement is in the Foundation's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination, the Board or committee shall make its decision as to whether to enter into the transaction or arrangement.

Section 4. Violations of the Conflict of Interest Policy.

a. If the Board or committee has reasonable cause to believe an interested person has failed to disclose an actual or possible conflict of interest, the Board or committee shall inform such individual of the basis for such belief and afford such individual an opportunity to explain the alleged failure to disclose.

b. If, after hearing the individual's response and after making further investigation as warranted by the circumstances, the Board or committee determines the individual has failed to disclose an actual or possible conflict of interest, it shall take appropriate corrective action.

Article IV
Records of Proceedings

The minutes of the Board and all committees with Board delegated powers shall contain:

a. The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial

interest, any action taken to determine whether a conflict of interest was present, and the Board's or committee's decision as to whether a conflict of interest in fact existed.

b. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

Article V **Voting**

The following shall govern voting rights of an interested person:

a. A voting member of the Board who receives compensation, directly or indirectly, from the Foundation for services is precluded from voting on matters pertaining to that member's compensation.

b. A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Foundation for services is precluded from voting on matters pertaining to that member's compensation.

c. No voting member of the Board or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Foundation, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

Article VI **Annual Statements**

Each director, principal officer and member of a committee with Board delegated powers shall annually sign a statement which affirms such person:

a. Has received a copy of this Conflict of Interest Policy;

b. Has read and understands this Conflict of Interest Policy;

c. Has agreed to comply with this Conflict of Interest Policy; and

d. Understands the Foundation is formed for charitable, educational and scientific purposes and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

Article VII
Periodic Reviews

To ensure the Foundation operates in a manner consistent with its charitable, educational and scientific purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

a. Whether compensation arrangements and benefits are reasonable, based on competent survey information, and the result of arm's length bargaining.

b. Whether partnerships, joint ventures, and arrangements with management organizations conform to the Foundation's written policies, are properly recorded, reflect reasonable investment or payments for goods and services, further charitable, educational and/or scientific purposes and do not result in inurement, impermissible private benefit or in an excess benefit transaction.

Article VIII
Use of Outside Experts

When conducting the periodic reviews as provided for in Article VII, the Foundation may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the Board of its responsibility for ensuring periodic reviews are conducted.

The undersigned hereby certifies that this Conflict of Interest Policy was duly adopted by the Board of Directors on _____, 2015.

_____, Secretary of
Inspiration Stewardship Foundation

**ARTICLES OF INCORPORATION
OF
INSPIRATION STEWARDSHIP FOUNDATION**

The undersigned, for the purpose of forming a corporation pursuant to the provisions of the Minnesota Nonprofit Corporation Act, Minnesota Statutes, Chapter 317A, and statutes amendatory thereof, hereby adopts the following Articles of Incorporation:

Article 1: The name of this corporation shall be “Inspiration Stewardship Foundation” (the “Foundation”).

Article 2: The address of the registered office of the Foundation is 7100 Madison Avenue West, Golden Valley, MN 55427.

Article 3: The name and address of the incorporator of the Foundation is Mark S. Radke, Felhaber Larson, 220 South Sixth Street, Suite 2200, Minneapolis, MN 55402.

Article 4: The period of duration of the Foundation is perpetual.

Article 5: The Foundation is organized exclusively for charitable, educational and scientific purposes, and said purposes and activities shall conform to the provisions of Section 501(c)(4) of the Internal Revenue Code. The mission of the Foundation is to promote and enhance the quality of life in the community it serves, primarily through the maintenance and conservation of certain land located in the City of Bayport, County of Washington, State of Minnesota dedicated for the use of and enjoyment by members of the general public, and to engage in all other activities in support of the same, so long as and to the extent that the activities are consistent with the Foundation’s general charitable, educational and scientific purposes.

Article 6: The first Board of Directors of the Foundation shall, at its first meeting, adopt Bylaws for the regulation of the business of the Foundation. Thereafter, the Bylaws may be amended or revoked only as provided in the Bylaws.

Article 7: The Foundation shall have no members. The property, affairs and business of the Foundation shall be vested in a Board of Directors. The exact number, terms, qualifications and manner of election of the Board of Directors shall be as set forth in the Bylaws of the Foundation.

Article 8: No director, officer, or agent of the Foundation shall be subject to any personal liability for corporate obligations of the Foundation. In addition, no person who serves without compensation as a director, officer, or agent of the Foundation shall be held civilly liable for an act or omission by that person if the act or omission was in good faith, was within the scope of the person’s responsibilities as director, officer, or agent of the Foundation, and did not constitute willful or reckless misconduct, except as follows:

- a. an action or proceeding brought by the attorney general for a breach of a fiduciary duty as a director;

- b. a cause of action to the extent it is based on federal law;
- c. a cause of action based on the person's express contractual obligation; or
- d. an act or proceeding based on a breach of public pension plan fiduciary responsibility.

Nothing in this Article limits an individual's liability for physical injury to another person or for wrongful death which is personally and directly caused by that individual.

Article 9: An action by the Board of the Directors may be taken by written action signed, or consented to by "authenticated electronic communication" (as those terms are defined in Minnesota Statutes Chapter 317A), by the number of directors of the Foundation that would be required to take the same action at a meeting of the Board at which all directors were present.

Article 10: The Foundation shall not afford pecuniary gain, incidentally or otherwise, to its directors, officers, agents, or other private persons, except that the Foundation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article 5 hereof.

Article 11: Amendment of these Articles of Incorporation requires the prior approval of a majority of the voting members of the Board of Directors

Article 12: Upon the dissolution of the Foundation, assets shall be distributed for one or more exempt purposes within the meaning of IRC Section 501(c)(3) or Section 501(c)(4), or the corresponding sections of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a court of competent jurisdiction of the county in which the principal office of the Foundation is then located, exclusively for such purposes or to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes.

IN WITNESS WHEREOF, I have subscribed my name on this _____ day of _____, 2015.

Mark S. Radke

INSPIRATION STEWARDSHIP FOUNDATION
a Minnesota nonprofit corporation

UNANIMOUS WRITTEN CONSENT OF DIRECTORS
IN LIEU OF AN ORGANIZATIONAL MEETING

The undersigned, being all of the members of the Board of Directors of Inspiration Stewardship Foundation, a Minnesota nonprofit corporation ("Foundation"), acting pursuant to Minn. Stat. Sec. 317A.239, and waiving all notice of time, place or purpose pursuant to Minn. Stat. Sec. 317A.231, Subd. 5, approve and adopt the following Recitals and Resolutions for the organization of the Foundation:

SECTION I

WHEREAS, the following individuals have been elected to serve as the initial directors of the Foundation:

| <u>Name</u> | <u>Voting/Non-Voting</u> | <u>Appointing Entity</u> |
|-------------|--------------------------|--|
| 1. _____ | Voting | Bayport City Council |
| 2. _____ | Voting | Bayport City Council |
| 3. _____ | Voting | Bayport City Council |
| 4. _____ | Voting | Board of Directors of Inspiration Community Association |
| 5. _____ | Voting | Board of Directors of Inspiration Community Association |
| 6. _____ | Non-Voting | Minnesota Land Trust |

SECTION II

WHEREAS, this Board of Directors desires to ratify the acts of the incorporator taken on behalf of the Foundation and to adopt the Articles of Incorporation and Bylaws of the Corporation;

RESOLVED, the Articles of Incorporation of the Foundation are ratified.

FURTHER, RESOLVED, the Bylaws of the Foundation in the form presented to us are approved and adopted. The Secretary is authorized, empowered and directed to certify to the due adoption of the Bylaws.

FURTHER, RESOLVED, the Conflict of Interest Policy of the Foundation in the form presented to us is approved and adopted. The Secretary is authorized, empowered and directed to certify to the due adoption of the Conflict of Interest Policy.

FURTHER, RESOLVED, the acts of Mark S. Radke as incorporator of the Foundation, in the name of and on behalf of the Foundation to the date hereof, including any acts prior to the formal incorporation of the Foundation, all such acts being fully known to us, are hereby ratified and approved as acts of the Foundation.

SECTION III.

WHEREAS, the Board of Directors desires to appoint the officers of the Foundation,

RESOLVED, the officers of the Foundation shall be:

| | |
|-------|----------------|
| _____ | President |
| _____ | Vice President |
| _____ | Treasurer |
| _____ | Secretary |

The officers shall serve until removed by the directors of the Foundation, or until their successors are elected, or until such other time as specified in the Bylaws of the Foundation. The officers shall have such powers and duties as are accorded these offices by the Bylaws of the Foundation.

SECTION IV.

WHEREAS, the Board of Directors deems it is in the best interest of the Foundation to empower the officers of the Foundation to retain professional advisors, establish bank accounts and to take such other actions on behalf of the Foundation as they deem necessary or advisable;

RESOLVED, the officers of the Foundation are authorized and directed, in addition to the authority and direction conferred above, to:

- a. Establish bank accounts and banking relationships as determined by the officers of the Foundation, and any standard resolution form required by a bank and needed to establish bank accounts is hereby incorporated in this resolution and adopted by the Board of Directors;
- b. Take any and all other action which the officers in their discretion deem necessary or appropriate to conduct the normal affairs of the business of the Foundation, to obtain identification numbers from appropriate taxing authorities for purposes of such reporting as the Foundation may be obligated to make, to secure adequate insurance of all types they deem necessary from time to time, to protect the Foundation and its assets, to purchase assets for and on behalf of the Foundation to enable it to undertake its affairs and business, and to carry out the intent of the foregoing directions and resolutions;

- c. Prepare, cause to be prepared and submit Form 1024, *Application for Recognition of Exemption*, and other documents, and take or authorize all actions, necessary or appropriate to seek IRS recognition of exemption from federal income tax;
- d. Prepare, cause to be prepared and submit any and all documents, and take or authorize all actions, necessary or appropriate to register as a charitable organization with the Minnesota Attorney General, and/or to seek sales and use tax exemption; and
- e. Take any and all other action that the officers, or any of them, deem necessary, appropriate or helpful in connection with any of the foregoing matters, or otherwise in connection with the organization of the Foundation and/or pursuit of its purposes.

SECTION V.

WHEREAS, the preceding Resolutions approve certain instruments, and authorize and direct execution and delivery of those instruments in the name of and on behalf of the Foundation; and

WHEREAS, as part of each and every such authorization, now and in the future, the Board of Directors deems it appropriate and in the best interests of the Foundation to approve the following general authorizing resolutions specifically authorizing, empowering and directing officers of the Foundation, jointly and singly, to exercise certain discretion and to take steps to assure due and proper performance by the Foundation of its commitments and undertakings;

RESOLVED, that whenever officers of the Foundation are authorized in any of the foregoing resolutions to act, and whenever in the future officers of the Foundation are authorized to act (unless we specifically state otherwise), each officer is authorized to act singly, and two or more are authorized to act jointly, and whenever in any of the foregoing resolutions or in the future (unless we specifically state otherwise) the officers are authorized and empowered to execute and deliver any agreement, instrument or other document (an "Instrument"), the officers are also by that authorization further authorized, empowered and directed to negotiate and approve final terms of such Instrument, even if the same varies somewhat from the form presented to us, and the officer(s) who actually execute(s) and deliver(s) such Instrument in the name of and on behalf of the Foundation is specifically authorized to accept and agree to such changes in the Instrument as such officer(s) shall approve as necessary, appropriate or helpful. Acceptance and agreement to changes in an Instrument by such officer(s) shall be conclusively established by his, her or their execution of the Instrument in question. Moreover, each approval of any Instrument in any of the foregoing resolutions (or in the future, unless we specifically state otherwise) further includes authorization to the Foundation and its officers to perform obligations of the Foundation under and pursuant to the Instrument, to consummate the transactions contemplated thereby, and to draw upon funds of the Foundation to the extent necessary, appropriate or desirable to enable the Foundation to do so, and otherwise to take such action in the name of and on behalf of the Foundation as the officer(s) deems necessary, appropriate or helpful to realize for the Foundation the full intent and benefit from the Instrument or any or all of the transactions contemplated by it or by any of the foregoing resolutions (or future authorizing resolutions, as the case may be).

Dated and effective this _____ day of _____, 2015.

_____, Director

_____, Director

_____, Director

_____, Director

_____, Director

_____, Director



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: July 28, 2015

To: Mayor and City Council
Logan Martin, City Administrator

From: Mel Horak, Public Works Supervisor

Subject: Consider authorization to solicit quotes and proceed with 2015 Street Sealcoat Project

BACKGROUND

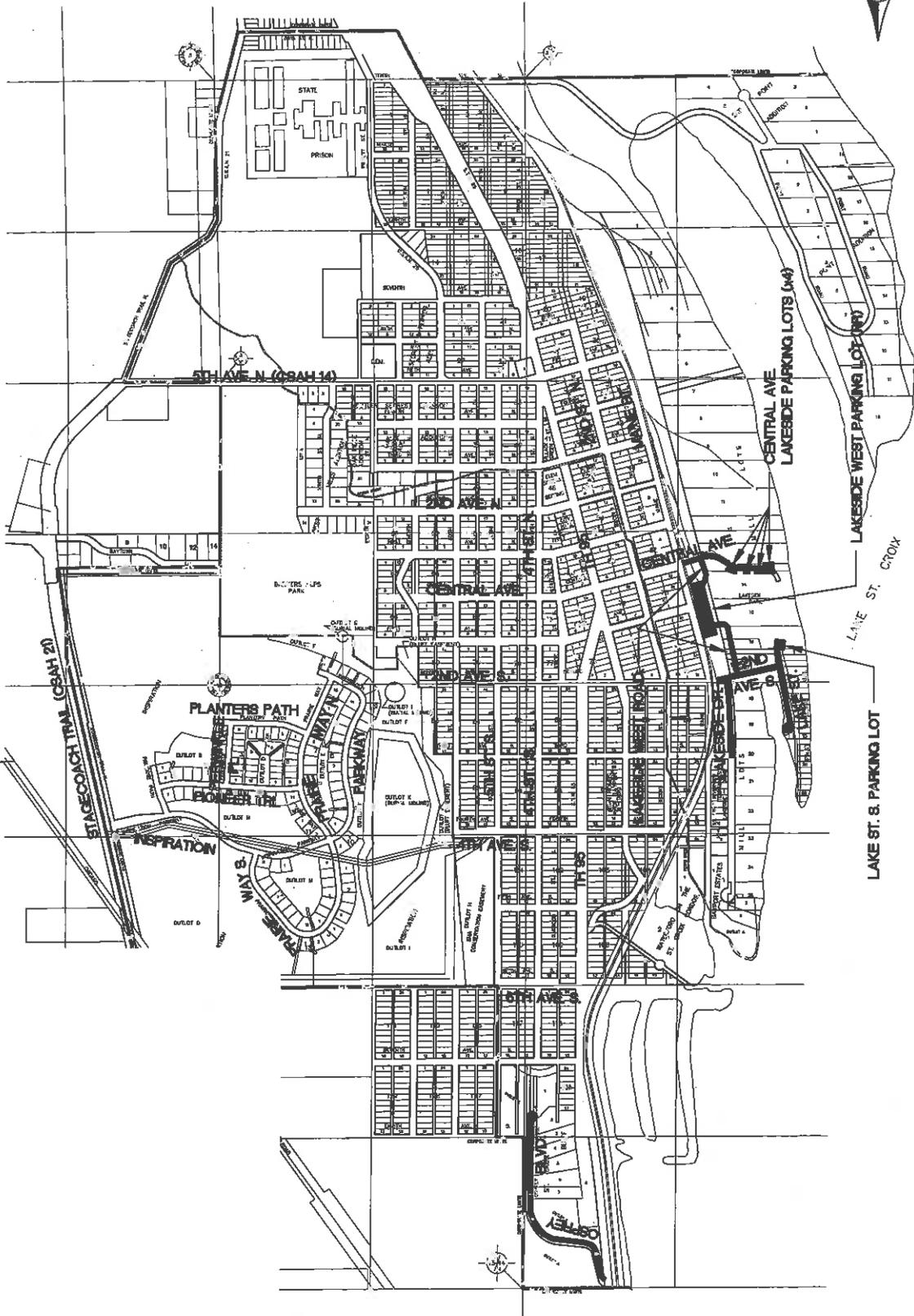
Staff has determined the pavement areas to be sealcoated, prepared plans and specifications and would like authorization to solicit quotes for sealcoating services and proceed with the project. The streets to be sealcoated are in the East Central part of the city, including the Lakeside Park parking lot and Osprey Boulevard. Prior to sealcoating, pavement crack routing and filling will be completed as required. Additional crack sealing may be added in other areas of the city based on budget availability.

This annual project is a Street Department line item expenditure previously authorized by the City Council as part of the annual budgeting process. The 2015 sealcoating budget is \$70,000, which includes the costs for sealcoating, crack filling and engineering services. The projected completion date is September 15, 2015.

RECOMMENDATION

Staff recommends the City Council adopt a motion authorizing city staff to solicit quotes and proceed with the 2015 Street Sealcoat Project.

Attachment – Street Locations Map



FILE NO.
BAYPORT2338
DATE
07/24/2015

STREET LOCATIONS
2015 SEAL COAT IMPROVEMENTS

BAYPORT
MINNESOTA

PHONE: (612) 460-2000
3330 VANDYKE CENTER DR
ST. PAUL, MN 55110



John A. Pankaj, P.E.
Professional Engineer
No. 07/24/2015
Exp. No. 248272

SEAL COAT IMPROVEMENTS. ANY USE OR REUSE OF THIS PLAN OR ANY PART THEREOF WITHOUT THE WRITTEN CONSENT OF THE ENGINEER IS PROHIBITED. THE ENGINEER SHALL NOT BE RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION OR DATA PROVIDED BY OTHERS. THE ENGINEER'S LIABILITY IS LIMITED TO THE PROFESSIONAL SERVICES PROVIDED BY HIMSELF OR HIS FIRM.

| NO. | BY | DATE | REVISIONS |
|-----|----|------|-----------|
| | | | |
| | | | |
| | | | |
| | | | |

DRAWN BY: JSP
DESIGNED BY: JSP
CHECKED BY: JSP
DESIGN TEAM



Bayport Police Department
294 North 3rd Street
Bayport, Minnesota 55003
Phone: 651-275-4400
Fax: 651-275-4411

Laura Eastman
Chief of Police

Jay Jackson
Sergeant

Date: July 28, 2015
To: Mayor and City Council
City Administrator Martin
From: Police Chief Laura Eastman
Subject: **Police Reports and Updates**

Past Events

July 11-12, 2015: Bass fishing tournament at Lakeside Park, Reserve Officer directed parking
July 25, 2015: Run Stillwater foot races, beginning/ending at Lakeside Park, Police and Reserve Officers directed traffic
July 16, 2015: Annual qualification shoot, Glock, MP5, Less Lethal
August 3- 4, 2015: Youth Safety Camp at Lakeside Park, Police and Reserve Officers, Sergeant and Chief

Upcoming Events

August 4, 2015: Night To Unite at Lakeside Park, 5-8PM, department-wide event – all residents and business owners invited

June Call Load (continued)

25 – 31: Domestic, w/w speed, 911 open line, DANCO rec'vd, handgun permit to purchase x2, hold up alarm, park close, 911 abandoned, medical L1, w/w equipment, susp male/lurking intent, boat trl parking, w/w speed, citation FDCR, medical L1, unwanted patron, unwanted male/domestic, w/w speed, motorist assist, w/w speed, noise complaint, 4th degree dui, boat trl. parking, veh. Lockout, traffic control for classic car run, road closed violation, trespassing, lurking intent, underage tobacco, medical L1, boat trl. Parking x 6, vacation checks, w/w fail to yield, w/w speed, medical L1, park close, veh. lockout, city ord. grass, disturbance, park close, w/w speed, duress alarm, susp. males, loose dogs, medical L1 and Medical L3, park close, cit. fail to stop at sign, speed 49/30, vehicle lockout, intox. female, verbal domestic, medical L3, ord. complaint, officer assist city hall, accident, new resident packet, park close.

July Call Load

01 – open door, crime prevention x 3, welcome packet x 2, open door, vacation checks, vendor complaint, open door, lurking with intent, fire, DAR/no POI, verbal domestic, w/w speed/no POI, park close.
02 – Medical L1, animal complaint, violation of limited DL, council packets, NPI, AOA/poss. Rolling domestic, medical L3, public assist, park close.
03 – Parking complaint, animal complaint, medical L1, child welfare concern, medical L1, fraud report, fire in trees, park close, noise complaint.

- 04 – Crime prevention x 3, ord. cit. 12 overnight parking, parking complaint, medical L1, DAR, felony criminal damage to property, check welfare, aoa/domestic, boat trailer parking complaint, accident /4th degree DUI, medical L1, missing cat, w/w speed, w/w equipment, w/w basic speed, crime prevention, park close.
- 05 – Fight, AOA/check address, burg. 1st degree/AOA, dogs in vehicle, lost cat, welfare concern, gfight, park close.
- 06 – Crime prevention, found keys, no seatbelt, large tree down, park close
- 07 – Unknown situation, dogs locked in vehicle, FDCR,NPI, speed 60/40, w/w speed, speed 59/40, fireworks complaint, park close.
- 08 – Property damage, found property/returned, park close, crime preventions, susp. acts, crime prevention x2, aoa/poss. Burglary.
- 09 – Medical L1, traffic concern, officer assist, check the welfare/aoa, erratic driver, 911 open line, medical L1.
- 10 – Suspicious vehicle, aoa/pss domestic, w/w speed x 6, vehicle lockout, NPI/revoked plates, veh. lockout, vacation check, unwanted male, lakeside park close, medical L1.
- 11 – Abandoned vehicle, speed 60/40, no insurance/exp. Tabs, bass fishing tournament/parking assist, public assist/veh. jump start, rolling domestic/DOC issued, susp. activity, dog at large, public assist, lakeside park close
- 12 – Warrant arrest, fight in progress/aoa, bass tournament/parking assist, city ord. complaint, aud. Alarm, GM false info./DAR/NPI. Motorist assist, 911 call, w/w speed, burg. Alarm.
- 13 – Medical L1, child welfare concern, AOA/pursuit/scene safety, unknown alarm, check welfare, suicidal female, intox. Driver, park close.
- 14 – duress alarm crime prevention, AOA/underage drinking,m w/w speed, accident, officer info. ord. questions, cit. no passing zone, speed 55/40, medical L3, weight Restriction complaint, medical suicidal female, disturbance, park close.
- 15 – Crime prevention x 4, handgun permit to purchase, vehicle jump start, w/w speed, domestic assault, park permits, no MNDL, open bottle, fireworks. Medical L1, park close, speed 50/30, boat trl collection 7.
- 16 – w/w speed, lost cat, DAR/NPI/exp. Reg., warrant arrest/NO MNDL, w/w speed, medical L3.
- 17 – motorist assist, vacation checks, medical L1, gas drive off, co alarm sounding. w/w equipment, park close, w/w equipment.
- 18 – Power line down, medical intoxicated female, fire alarm, w/w speed x 4, speed 63/40, NPI, medical L3, w/w speed x5, park close. Speed 55/40.
- 19 – DAS/NPI, alarm, 4th degree DUI, medical L1, low hanging wire, noise complaint, public assist, park close.
- 20 – Suspicious vehicle, crime prevention, AOA/public assist, found property, unwanted male, lakeside park.
- 21 – walk up harassment report, no MNL, sight line issue, assist PW, susp. activity, vacations checks, Internet scam, animal concern, stop sign violation, park close.
- 22 – Verbal dispute, found cat, speed 59/40, Medical L1, speed 56/40, parking complaint, park close. .
- 23 – Alarm, suspicious vehicles, medical L2, IRS scam, community policing event/pony preschool, 911 call, AOA/hold up alarm, officer assist placard posting, officer assist newsletters, found cell phone, AOA/Huber check, harassment, officer information motorcycle group ride, w/w speed x2, parking info, ,missing person report, park close.
- 24 – Narc. Audit, w/w speed, 911 open line, dk driver, intoxicated male.
- 25 – Speed55/40, Stillwater lift race, dog at large, boat trailer parking x8, lost property, physical domestic.
- 26 – 31 N/A

Acronym/code: W/W = Written warning, LOCK OUT = vehicle keys locked in car, DAR = Driving after revocation, DAS= Driving after suspension, NPI/ NO POI = No proof of insurance, DOC = Disorderly conduct, CSC = Criminal Sexual Conduct, NO MN/DL = No Minnesota driver's license, Medical Level = 1 (most severe) 2 (moderate) 3 (mild), Rec'vd OFP/DANCO = Received a fax for an order for protection (OFP) domestic abuse, no contact order (danco) for person in our city, Felony Intro. Of Narc. = Felony level of introduction of narcotics into the prison, uac = underage drinking, 10 -72 = deceased.

| Jun-15 | Speed | Seatbelt | Child seat | DAS,R,C | Underage D&D | UAC | Open Bottle | No Insurance | No POI | Warrants | W/W |
|----------------------|-----------|-----------|------------|-----------|--------------|-----------|-------------|--------------|-----------|----------|------------|
| 501 Chief Eastman | | | | | | | | | | | 3 |
| 503 Aaron Slinger | | | | | | | | | | | |
| 505 Quinn Winmarth | 2 | | | | | | | | | | 6 |
| 506 Chad Johnson | | | | | | | | | | | |
| 507 Dustin Purpur | | | | | | | | | | | |
| 508 Capt Hutchinson | | | | | | | | | | | |
| 509 Jay Jackson | | | | | | | | | | | |
| 510 John Miller | 4 | 1 | | 2 | | | | 1 | 1 | | 10 |
| 512 Zach Lund | | | | | | | | | | | 1 |
| 513 Keith Frank | 6 | | | | | | | | | | |
| 524 Foley Cameron | | | | | | | | | | | |
| 511 Nick Schipp | 1 | | | | | | | | | | 1 |
| Monthly Total | 13 | 1 | 0 | 2 | 0 | 1 | 0 | 1 | 1 | 0 | 22 |
| Year Total | 82 | 17 | 0 | 41 | 0 | 2 | 0 | 4 | 21 | 3 | 199 |
| Officer | Drugs | MJ in MV | Dac-IPS | Stop Sign | Drug Para | DWI | Distracted | Crime Prev | City Ord | Careless | Other |
| 501 Chief Eastman | | | | | | | | | | | |
| 503 Aaron Slinger | | | | | | | | | | | |
| 505 Quinn Winmarth | | | | 1 | | | | 33 | | | |
| 506 Chad Johnson | | | | | | | | | | | |
| 507 Dustin Purpur | | | | | | | | | | | |
| 508 Capt Hutchinson | | | | | | | | | | | |
| 509 Jay Jackson | | | | | | | | | 3 | | |
| 510 John Miller | 1 | | | | 2 | 3 | | | 1 | | |
| 512 Zach Lund | | | | | | | | | | | |
| 513 Keith Frank | | | | | | | | | | | |
| 524 Foley Cameron | | | | | | | | | | | |
| 511 Nick Schipp | | | | | | | | 0 | 8 | | 1 |
| Monthly Total | 1 | 0 | 0 | 1 | 2 | 3 | 0 | 33 | 12 | 0 | 1 |
| Year Total | 2 | 3 | 0 | 2 | 9 | 16 | 0 | 101 | 83 | 3 | 16 |

Notes :



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: July 28, 2015

To: Mayor and City Council
Logan Martin, City Administrator

From: Mel Horak, Public Works Supervisor

Re: Public Works Department Update – August City Council meeting

During the month of July, the full-time Public Works staff, with assistance from part-time staff, completed the following tasks:

1. Cleaned Lakeside Park facilities on a daily basis
2. Completed numerous burials and other related tasks at Hazelwood Cemetery
3. Completed numerous repairs to park buildings and equipment
4. Mowed and trimmed grass on numerous city properties
5. Placed 100 yards of playground wood cushion in Lakeside and Perro Parks
6. Performed bituminous street patching at various locations in the city
7. Graveled and graded alleys and other dirt roads
8. Cleaned storm drains, catch basins and various ditch areas after major rainstorms
9. Thoroughly cleaned the Public Works building
10. Completed ongoing maintenance and repairs to trucks and equipment
11. Installed multiple new water meters and repaired numerous nonfunctioning water meters
12. Performed ongoing operation of water and sewer systems, which includes daily inspections of facilities, water tests, water reports, and attending to system malfunctions

PUBLIC WORKS MESSAGE OF THE MONTH

City ordinances require all turf grass/weeds to be maintained to a maximum height of 6 inches, and it is the responsibility of private property owners to maintain turf grass on boulevards abutting their property. Please do not deposit grass clippings and yard waste in the street.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: July 28, 2015

To: Mayor and City Council
Logan Martin, City Administrator

From: John Buckley, Building Official

Re: Building Department Second Quarter Report for 2015

A summary of Building Department activity during the second quarter report is provided below. The city issued four building permits for new single family homes year-to-date, as well as all of the required permits for construction of the new Fire Hall. The construction trend for the remainder of the year looks very good with the recent final plat approval of 76 new homes in Phase III of Inspiration.

Listed below is a breakdown of the construction valuation and fees paid for all City of Bayport permits issued year-to-date, as well as the fees received from the City of Lakeland.

- Total construction valuation: \$5,796,698
- Total permit fees paid to the city: \$99,938
- Total fees from Lakeland contract: \$6,586

In addition, five residential properties in Baytown Township were permitted to connect to Bayport's municipal water supply through a joint powers agreement between Baytown Township and the City of Bayport. A total of \$8,150 in fees was collected for these new connections to the water supply.

Please feel free to contact me if you have any questions about the Building Department or permits.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: July 22, 2015
To: Mayor and City Council
Logan Martin, City Administrator
From: Wanda Madsen, Finance Officer
Re: **Finance Department year-to-date update**

For January through July 2015, the following undertakings were performed:

1. Water Department
 - A. Calculate, collect, and record bills for water/sewer utility billing and maintain updated customer account information. Handle all questions and complaints regarding utility billing.
 - B. Generate a list of delinquent accounts on a quarterly basis, notify customers with delinquent accounts, and arrange payment agreements, in accordance with city policies.
 - C. Communication with Public Works regarding numerous repair issues regarding malfunctioning meters and setting up several new residential meters.
2. Payroll Department
 - A. Maintain a record of all employee benefits, including employee vacation, overtime, and compensatory time, holiday, and sick leave balances.
 - B. Calculate, record, and create reports for all payroll information, including federal, state, FICA, PERA, Medicare and deferred retirement withholdings and send remittance to appropriate agencies.
 - C. Prepare and monitor one workers compensation claim for one employee year-to-date.
3. Maintain the cash receipt drawer, including opening and closing out receipt drawer, adding and verifying receipts, entering receipts into the computer system and preparing deposits.
4. Reconcile monthly bank statements.
5. Prepare monthly summary for the City Council to authorize payment of payables and generate checks for payment, following approval.
6. Prepare and distribute monthly financials reports, budget summaries, and expense and revenue summaries for the City Council and Administrator.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: July 27, 2015
To: Mayor and City Council
Logan Martin, City Administrator
From: Sara Taylor, Assistant City Administrator/Planner
Re: **Department Update – August City Council meeting**

BAYPORT IN BLOOM GARDEN CONTEST

Entries in the second annual “Bayport in Bloom” contest were judged by the Master Gardeners of Washington County on Saturday, July 18. A total of 26 entries were received this year. Winners were selected in 3 categories and will be announced at the August 3 City Council meeting. Many thanks to all the participants and to the Master Gardeners for organizing the contest!

CITY NEWSLETTER

The latest edition of *Bayport News* was distributed last week. Highlights of this edition include articles on the invasive aquatic species of Bighead Carp, construction update on the new Fire Hall and Inspiration, upcoming community programs and events, water quality monitoring efforts by the Washington Conservation District, and resident reminders regarding posting of address numbers, watering regulations, and yard maintenance. The next edition will be distributed in September/October.

PLANNING COMMISSION

Currently, we have vacant seats on the Planning Commission. Multiple applications have been received and interviews will be scheduled over the next few weeks. A recommendation for appointment(s) will most likely be presented to the City Council for consideration at the September 8, 2015 meeting. Due to a lack of business, there will not be a Planning Commission meeting in August.

INSPIRATION

The developer’s agreement and planned unit development permit for 76 of the remaining 115 single-family lots in Phase III-B of Inspiration were signed and executed last week, which enables Mattamy Homes to move forward with complete grading and infrastructure improvements. Per city ordinance, construction activity will be allowed 7:00 a.m. – 8:00 p.m. weekdays, 8:00 a.m. – 9:00 p.m. Saturdays, and 9:00 a.m. – 9:00 p.m. Sundays. Mattamy anticipates that model home construction will begin in October, with completion by the Parade of Homes spring preview. Mattamy plans to tentatively build three homes per month.

Recently, the master developer of Inspiration, Inspiration Holdings LLC, transitioned control of the homeowner’s association to the “Inspiration Community Association” (ICA) board of directors compiled of resident homeowners in the development. At the August 3 meeting, the City Council will consider accepting various documents formalizing the transition, which have been reviewed by Attorney Pratt. It should be noted that the city is not a party to the documents, but is authorized to take action to accept and certify their approval, which was requested by the master developer. The firm of Community Development Inc. will be assisting the ICA with conducting regular meetings and managing the obligations of the homeowner’s association.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: July 28, 2015
To: Honorable Mayor and City Council
From: Logan Martin, City Administrator
Re: **Administration Department Update – August City Council meeting**

FIRE HALL UPDATE

The fire hall project remains on schedule, with no major changes or issues discovered to date. The utility extension and installation project is complete, and the subsequent addition of the required turn-lanes has also been finished. Work on the structure continues to progress, as concrete block walls are rising up to the second story of the building in some areas. The foundation for the recently-added dormitory wing has been installed and was able to be completed prior to the contractors leaving the site, which was a cost savings.

COORDINATED DEER HARVESTING

We are beginning the conversation with River Valley Deer Management, the group that performed the deer culling efforts last fall on the Point, to discuss implementing a similar plan for this fall. It is imperative that we get an early start on this process this year, as last year some delays in approvals forced the hunt to start later in the season and reduced its overall effectiveness. We anticipate having a proposal for Council consideration at the September meeting.

COUNCIL CHAMBERS CAMERA & MONITOR UPGRADE

The Valley Access Cable Commission has approved funding and authorized the upgrade of the camera system in the City Council chambers. This project will include the installation of three new ceiling-mounted cameras to produce a higher quality image and replace an outdated system that was installed when City Hall was constructed in 1992. Also included in this project is the installation of two flat-screen monitors for audience viewing, installed in the upper corners of the Chambers. Thanks to the Cable Commission for their leadership on this project, it will have a direct impact on viewer enjoyment of our meetings.

UPCOMING MEETINGS AND EVENTS

| | | | |
|--------------|------------------------------|--------------|---------------|
| August 3 | City Council budget workshop | 5pm | City Hall |
| August 3 | City Council meeting | 6pm | City Hall |
| August 3-4 | Safety Camp | 8:30am – 3pm | Lakeside Park |
| August 4 | Night to Unite | 5pm | Lakeside Park |
| September 8 | City Council budget workshop | 5pm | City Hall |
| September 8 | City Council meeting | 6pm | City Hall |
| September 19 | Derby Days | all day | City-wide |