

**CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
September 4, 2012**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

ROLL CALL (St. Ores, Carlson, Goldston, Hanson, Ostertag)

APPROVAL OF AGENDA

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

1. August recycling award recipient is Vern Thompson who will receive \$30.00 for his recycling efforts, with funding made possible by a grant from Washington County
2. Thank you to Night to Unite and Safety Camp donors
3. Recognition of *Focus on Bayport* Photo Contest Winners

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person).*

- 1.
- 2.

CONSENT AGENDA

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- 1. Consider a resolution adopting the preliminary levy for 2013
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ADJOURNMENT

RESOLUTION NO. 12-

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,
WASHINGTON COUNTY, MINNESOTA HELD SEPTEMBER 4, 2012**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 4th day of September 2012, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-8 FROM THE
SEPTEMBER 4, 2012 CITY COUNCIL AGENDA**

1. August 6, 2012 City Council regular meeting minutes
2. August 15, 2012 City Council special meeting minutes
3. August payables and receipts (check numbers 1134845-1134941)
4. August building, plumbing and mechanical permits report
5. Police Department donations for Night to Unite and Youth Safety Camp
6. Special event application from Girl Scouts of River Valley for inflatable obstacle course at Lakeside Park on Friday, September 7, 2012
7. Purchase of a replacement command vehicle for the Fire Department
8. Authorization to hire two personnel for the Fire Department

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –	Michele Hanson –
Connie Carlson –	Mark Ostertag –
Dan Goldston –	

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 4th day of September 2012.

ATTEST:

Mitch Berg, City Administrator

Susan St. Ores, Mayor

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
AUGUST 6, 2012
6:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of August 6, 2012 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers Connie Carlson, Dan Goldston, Michele Hanson and Mark Ostertag

Members Absent: None

Staff Present: Administrator Mitch Berg, Outgoing Fire Chief Mike Bell, Police Chief Laura Eastman, Assistant Fire Chief Mike Galowitz, Engineer Barry Peters, Attorney Andy Pratt, Incoming Fire Chief Mark Swenson, and Assistant Administrator/ Planner Sara Taylor

APPROVAL OF AGENDA

Administrator Berg requested the addition of *Consideration of expenditure of funds for the Perro Park hockey rink* to New Business.

It was moved by Councilmember Ostertag and seconded by Councilmember Carlson to approve the amended August 6, 2012 City Council agenda. Motion carried 5-0.

PROCLAMATIONS/COMMENDATIONS/PETITIONS/ANNOUNCEMENTS

1. The July recycling award recipient was Chad Wasmundt who will receive \$30.00 for his recycling efforts, with funding made possible by a grant from Washington County.
2. Mayor St. Ores proclaimed Tuesday, August 7, 2012, as Night to Unite in Bayport, and encouraged residents to participate in the event at Lakeside Park beginning at 6:00 p.m.
3. Residents were reminded to submit their photo entries by August 23, 2012, for the first Focus on Bayport photo contest.
4. The primary election will be held Tuesday, August 14, 2012, at City Hall. Polls will be open 7:00 a.m. to 8:00 p.m.

OPEN FORUM

1. Barry Torgerson, manager for the apartment buildings at 205 and 221 1st Avenue North, inquired whether any action had been taken since the last meeting regarding resident parking and stated commercial vehicles continue to park in front of the apartments. He requested consideration of "resident only" parking signs in front of the apartment buildings. Administrator Berg indicated the employees of Hefty's were asked to park in an alternate location. He also stated he would be addressing a second petition from 2nd Street North residents during his administrator's report. Mayor St. Ores directed staff to seek a resolution and report back at the next meeting.
2. Dave Ofert, 221 1st Avenue North, shared photos of a commercial vehicle parked in front of the apartments utilizing multiple parking spaces and asked for consideration for residential parking. He stated his vehicle was damaged when an unknown vehicle backed into it while parked on 1st Avenue North and also vandalized on a separate occasion.

CONSENT AGENDA

Mayor St. Ores read items 1-10 on the consent agenda.

1. July 2, 2012 City Council regular meeting minutes
2. June 25, 2012 and July 2, 2012 special meeting minutes
3. July payables and receipts (*check numbers to be given at meeting (#1134718-1134844)*)
4. July building, plumbing and mechanical permits report
5. Recycling Grant Agreement with Washington County
6. Renewal of 2:00 a.m. on-sale liquor license for Woody's Bar and Grill
7. Special event application from Olivier Vrambout for cyclocross event at Barker's Alps Park on Saturday, September 1 and Sunday, September 2, 2012
8. Special event application from Jessica Williams for a bouncy house and petting zoo at Lakeside Park on August 25, 2012
9. Special event application for youth cyclocross workshop at Barker's Alps Park on Sunday, October 7, 2012
10. Purchase of Service Agreement with Youth Service Bureau

Councilmember Hanson introduced the following resolution and moved its adoption:

Resolution 12-13

RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-10 FROM THE AUGUST 6, 2012 CITY COUNCIL AGENDA

The motion for adopting the foregoing resolution was duly seconded by Councilmember Goldston and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Michele Hanson – aye
Connie Carlson – aye	Mark Ostertag – aye
Dan Goldston – aye	

PUBLIC HEARINGS - None

COUNCIL LIAISON REPORTS

Councilmember Ostertag reviewed the July 26, 2012 Cable Commission meeting/workshop, noting that the commission continues to seek a Bayport resident to serve on the commission. Meetings are typically held on the third Thursday of the month.

Councilmember Carlson reviewed the July 26, 2012 meeting of the Library Board. The library will be hosting story time sessions for youth at Night to Unite on August 7. The next meeting of the Library Board is scheduled for August 16, 2012, 6:00 p.m., at the library.

Mayor St. Ores stated the next meeting of the Middle St. Croix Watershed Management Organization (MSCWMO) is scheduled for August 9, 2012. She attended the July 23, 2012 Middle St. Croix Alliance meeting and noted the focus was on fire safety, recognizing the need to have house numbers prominently displayed and trees trimmed back to ensure quick and easy access to a home in the event of a fire. She also thanked staff at the Minnesota Correctional Facility in Bayport for a recent tour.

Councilmember Hanson attended a meeting of the Inspiration Community Homeowner's Association on July 17, 2012. The first phase of the development is 65% developed and is anticipated to be fully built out by 2015.

UNFINISHED BUSINESS

Consider revesting the city with title to apparent abandoned plots in Hazelwood Cemetery: Attorney Platt reviewed the background of the city's efforts to revest plots in Hazelwood Cemetery that were

originally deeded to L. Burns in the 19th Century and unused for approximately 130 years. After meeting the legal publication regulations and waiting period, the city is now proposing adoption of a resolution that would revest its ownership interests in the plots, to allow the plots to be resold. Attorney Pratt recommends that future transactions utilize a license agreement instead of conveying a deed to the plots, which would eliminate the need for the revesting process.

Councilmember Hanson introduced the following resolution and moved its adoption:

Resolution 12-14

**A RESOLUTION REVESTING THE CITY OF BAYPORT WITH TITLE TO
CERTAIN PLOTS IN HAZELWOOD CEMETERY**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Michele Hanson – aye
Connie Carlson – aye	Mark Ostertag – aye
Dan Goldston – aye	

NEW BUSINESS

Consider appointment and swearing in of an individual to serve as Fire Chief: Fire Chief Mike Bell stated that Mark Swenson was being recommended by the department as the new Fire Chief, noting that he was not seeking reelection as Chief. Mark has served in a variety of positions with the department for 23 years and is well qualified for the position. Mike Bell will remain a member of the Fire Department and was thanked for his commitment and service during his eight-year tenure as Fire Chief. Mayor St. Ores administered the Oath of Office to Mark Swenson, and State Representative Kathy Lohmer read a Minnesota House of Representative's resolution honoring Mark for his service to the Bayport Fire Department and on his appointment as Fire Chief. State Senator Ted Lilly added his congratulations and thanked the entire Fire Department for their service.

It was moved by Councilmember Carlson and seconded by Councilmember Goldston to appoint Mark Swenson to the position of Chief of the Bayport Fire Department, effective August 6, 2012. Motion carried 5-0.

Consider a request from residents of the Inspiration to pursue a quiet zone for the railway adjacent to the development: Administrator Berg reviewed a request from Inspiration resident Steve Roberts to establish a quiet zone between 10:00 p.m. and 7:00 a.m. for the railroad crossing on Stagecoach Trail, just west of the Inspiration development. Federal rules require a quiet zone to be at least ½ mile in length, and the affected railroad crossings are located on Washington County and Baytown Township roadways, in addition to Bayport. Staff estimates it would cost \$6,000.00 to prepare a feasibility study to compile the information requested by the Federal Railway Authority (FRA) to begin the process to establish a quiet zone from the private crossing at Miller Excavating to Osgood Avenue. Staff approached Baytown Township to gauge interest in paying for a portion of the study since the quiet zone area impacts the township; however, they were not interested in pursuing a quiet zone because the township has received no noise complaints. Due to the expense of adding a median and possibly new gates at the crossing on Stagecoach Trail, staff estimates it would cost between \$200,000.00-\$500,000.00 to upgrade the crossing to comply with FRA regulations. Staff is exploring cost-sharing options with the county and Baytown Township to upgrade the crossing, as well as grant opportunities to help pay for construction. Engineer Peters reviewed the initial steps to pursue the quiet zone and noted there are two additional Baytown Township private crossings in the proposed ½ mile quiet zone. He stated SEH would investigate funding sources as part of the proposed study. Administrator Berg expressed concern that a ½ mile quiet zone may not resolve the train horn noise for Inspiration residents,

adding the financial burden may fall entirely on the City of Bayport. He also noted a feasibility study would be an unbudgeted expense. Councilmember Hanson and Mayor St. Ores commented on the lack of adherence to the current quiet zone along Maine Street, and Engineer Peters explained the horn must be sounded if the conductor notes any activity in the right-of-way.

Steve Roberts, 508 Prairie Way South, addressed the City Council on the negative impact the nightly train horns have on the quality of life for residents in the Inspiration development. He encouraged the City Council to approve funding for the feasibility study.

Staff noted the city is under no obligation to proceed with the project if the cost estimates identified in the study are cost prohibitive. Engineer Peters added there would be an additional \$4,000.00 needed to prepare the final construction documents necessary to request the quiet zone, if the city decides to pursue the project. Councilmember Ostertag expressed concern with the City of Bayport paying to upgrade railroad crossings outside of its city limits and whether the quiet zone would be effective. Councilmembers Hanson and Goldston were in favor of approving the feasibility study, recognizing the quality of life concerns voiced by residents. Councilmember Carlson acknowledged the quality of life issue, however she expressed concern whether the proposed quiet zone area would alleviate the residents' concerns. Mayor St. Ores was in favor of proceeding with the initial steps to study the feasibility of a quiet zone; however she noted that construction costs may be prohibitive. Administrator Berg added that it could take 1-5 years to fully implement a quiet zone.

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to authorize SEH to proceed with the initial steps to study the feasibility of a quiet zone at a cost not to exceed \$6,000.00. Motion carried 3-2, with Councilmembers Carlson and Ostertag voting nay.

In response to a comment by resident Steve Roberts regarding assessment of fines for trains that violate the quiet zone, Police Chief Eastman stated the city has been dealing with trains in violation of blocking Point Road and found that the city has little recourse in citing the railroad, despite detailed documentation.

Consider the purchase of a new generator to service the City Hall and Fire Department: Administrator Berg recommended the purchase of a new backup generator that would provide adequate power to maintain necessary city functions at City Hall and the Fire Department in the event of a power outage. The current 8 kilowatt generator is in need of major repairs and is undersized to meet the demands of both buildings. The city solicited quotes for a new 36 kilowatt Eton generator that would have the capacity to maintain necessary city functions, including the heating and cooling systems. The low quote of \$22,250.00, which includes installation and a 3-year warranty, was received from Linner Electric Company. Staff recommended postponing the budgeted expense of replacing an HVAC unit at City Hall to assist with the generator purchase, which is an unbudgeted expense. Councilmember Goldston inquired whether the price includes maintenance on the unit, and staff will follow-up with the vendor. Councilmember Ostertag noted several critical components in the Fire Hall that are served by the backup generator.

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to approve the purchase of a new 36 kilowatt generator through Linner Electric Company, Inc., for a price not to exceed \$22,250.00, with funding from the city's #101 Municipal Building and Grounds Fund.

Consider authorization to complete an inflow and infiltration (I/I) project for 2012-2013: Engineer Peters reviewed the city's inflow and infiltration (I/I) issues that have resulted in a billing surcharge from the Metropolitan Council Environmental Services (MCES), as well as the city's past efforts to mitigate I/I issues. In 2009 and 2011, the city performed inspections of the sewer manholes and

televising of the sanitary sewer mains. Based on these inspections, several of the recommended projects to reduce I/I have been completed; however the cost to complete all of the remaining I/I projects identified in 2009 and 2011 totals \$1,168,940.00, which includes manhole repairs and pipe lining. At this time, staff is recommending an I/I improvement project to repair all of the manholes located east of Highway 95, which are in the lower area of the city and prone to the impact of flooding. The engineer's estimated project cost is \$333,190.00. The city is eligible for a MCES matching grant for I/I reduction improvements for a minimum of \$50,000.00 in construction costs. Discussion followed on additional funding sources, and Administrator Berg stated he is hopeful the city would receive more than \$50,000.00 in MCES grants. He stated there is approximately \$1.5 million in the #206 water and sewer improvement fund for this type of repair and the city would budget the project over a two-year period. Engineer Peters explained that a portion of the MCES surcharge assessment would be subtracted by mitigating I/I sources and indicated that the previous lining projects of the clay sanitary sewer lines have provided structural support to extend the useful life of the infrastructure. Engineer Peters estimates the cost to prepare the plans and specifications for the project at between \$5,000.00 and \$10,000.00. Councilmember Goldston recommended getting more than two bids for a project of this scale. Engineer Peters reported that recent projects of this scope have generated five to six bids; however it is unknown how many qualified contractors would submit bids.

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to authorize SEH to prepare plans and specifications for a manhole repair inflow and infiltration improvement project for manholes east of Highway 95, as identified in the 2009 inspection, at a cost not to exceed \$10,000.00, and to direct staff to apply for a Metropolitan Council Environmental Services inflow and infiltration improvement matching grant. Motion carried 5-0.

Consideration of expenditure of funds for the Perro Park hockey rink: Administrator Berg explained that a recent painting project of the hockey rink revealed several posts that need to be repaired, and that due to budgetary constraints, only the interior boards were painted. The city worked with Andersen Elementary last year on a grant to replace the hockey rink fence but was unsuccessful in attaining the grant. City staff is seeking direction from the City Council at this time to determine whether additional funds should be expended for completing the painting project this year or reconstructing the rink in 2013. Staff estimates a cost of \$1,000.00 to complete the painting or \$10,000.00 plus to replace the rink. Administrator Berg added that the City Council may wish to consider completing a master plan for Perro Park, prior to deciding whether to upgrade the hockey rink. Mayor St. Ores summarized her request to rehabilitate the hockey rink due to its prominence in the city landscape. Discussion followed on the importance of maintaining/repairing the rink fence and the value the rink provides to local youth. Staff was directed to provide improvement options and cost estimates for the hockey rink for discussion at the next meeting.

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

1. Consider a request from Mayor St. Ores to discuss placing a protective grate over Perro Creek adjacent to Andersen Elementary and Perro Park: Mayor St. Ores explained her request to revisit placement of a protective grate over the Perro Creek box culvert by Andersen Elementary School, in light of a recent incident in Duluth where a child was swept into an open culvert. A warning sign was added to the area approximately two years ago. Engineer Peters reviewed his assessment memo on the placement of protective grates at the inlet on the west side of 4th Street North and the outlet at the northwest corner of Perro Park. He indicated that grates should help keep children out of the culvert; however the openings needed to provide the required flow capacity may be large enough for a small child to get through. This could create the safety issues of a child becoming trapped inside the culvert during a flood or being pushed up against the grate. He stated a hydraulic analysis, at a cost of \$2,000.00 to \$2,500.00, should be completed prior to installing an inlet grate to determine the effect of grates on culvert capacity and possible impact on flooding of adjacent homes. Grates

would also create additional work for Public Works staff to keep them clear of debris. Engineer Peters believes the conditions of the Duluth event and Bayport are not the same and does not believe a similar incident would occur in Bayport. Councilmember Goldston suggested placement of a fence around the upper end of the 4th Street North inlet and councilmembers agreed it would be difficult to completely fence off the area. Councilmember Goldston stated he would like to review the box culvert prior to making a decision.

It was moved by Councilmember Carlson and seconded by Councilmember Goldston to table further discussion to the next meeting. Motion carried 5-0.

2. Councilmember Carlson encouraged residents to attend Night to Unite on August 7, 2012, at Lakeside Park and reminded parents to bring their children to the special story time during the event.

CITY ADMINISTRATOR ITEMS AND ANNOUNCEMENTS

- Video footage from the beach house surveillance cameras is being used to identify vandals who damaged one of the exterior bathrooms. Repairs have been completed in preparation for Night to Unite.
- A 99-year lease agreement has been drafted for use with downtown business owners who have agreed to allow the city to place benches on their property, and staff has finalized the placement plans for the benches, planters and waste receptacles along Highway 95. Bids are being solicited for the concrete pads and fixtures, with a goal of having the fixtures in place this fall. Mayor St. Ores thanked the private property owners for their participation in this beautification project.
- A 2012 budget update indicated yearend revenues are forecasted on budget and expenditures forecasted on or below budget. Unexpected expenses and capital expenses were reviewed, as well as 2013 budget projections and challenges. Administrator Berg anticipates a 1-2% increase in expenditures next year and a 3-4% increase in revenues. A City Council budget workshop will be scheduled in the next couple of weeks, prior to presentation of the preliminary budget at the September meeting.
- A petition from homeowners on 2nd Street North requesting “resident only” parking signs on the south side of 1st Avenue North and on 2nd Street North will be discussed at the next meeting in conjunction with the petition from the owner of the apartment buildings at 205 and 221 1st Avenue North.

ADJOURNMENT

It was moved by Councilmember Goldston and seconded by Councilmember Hanson to adjourn the meeting at 8:22 p.m. Motion carried 5-0.

City Administrator/Clerk

**CITY OF BAYPORT
CITY COUNCIL SPECIAL MEETING MINUTES
BAYPORT PUBLIC LIBRARY
August 15, 2012
6:08 P.M.**

CALL TO ORDER

The meeting was called to order by Mayor St. Ores.

ROLL CALL

Members Present: Mayor St. Ores, Councilmembers Hanson, Goldston, and Ostertag

Members Absent: Councilmember Carlson

Staff Present: City Administrator Berg and City Attorney Jennifer Nodes

Attorney Jennifer Nodes indicated the purpose of the special City Council meeting was to discuss personnel matters of the City Administrator Mitch Berg pursuant to Minnesota State Statute 13D.05, Subdivision 3. It was moved by Councilmember Hanson and seconded by Councilmember Goldston to go into closed session pursuant to Minnesota Statutes, Section 13D.05, Subdivision 3 to evaluate the performance of the City Administrator. Motion carried 4-0.

Councilmember Hanson moved for adjournment of the closed session, which was seconded by Councilmember Goldston. Motion carried 4-0 and the City Council returned to open session. In accordance with Minnesota Statutes, Section 13D.05, Subdivision 3, Attorney Nodes summarized the events of the closed session, stating that the City Council reviewed City Administrator Berg's performance and directed Attorney Nodes to provide a summary of the evaluation to City Administrator Berg, along with recommendations for future action. Councilmember Hanson moved for adjournment of the special meeting, which was seconded by Councilmember Goldston. Motion carried 4-0.

CITY OF BAYPORT
***Budget Control Summary**

Current Period: AUGUST 2012

Account Descr	AUGUST	AUGUST	AUGUST	AUGUST	2012	2012	2012	2012	2012
	2012	2012	2012	2012	%	Cumulative	Cumulative	Cumulative	Cumulative
	Budget	Actuals	Variance	Variance		Budget	Actuals	Variance	Variance
UND 101 GENERAL									
Revenue Accounts									
DEPT 00000 GENERAL GOVERNMENT	\$0.00	\$276.	-\$276.72	0.00%		\$1,643,032.30	\$940,882.94	\$702,149.36	42.73%
DEPT 41200 MAYOR & COUNCIL	\$0.00	\$0.	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00%
DEPT 41240 RECYCLING	\$0.00	\$0.	\$0.00	0.00%		\$6,500.00	\$200.00	\$6,300.00	96.92%
DEPT 41600 CAPITAL OUTLAY	\$0.00	\$0.	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00%
DEPT 41602 CURB & SIDEWALK PROJECT	\$0.00	\$0.	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$0.00	\$16,784.	-\$16,784.65	0.00%		\$90,750.00	\$74,609.14	\$16,140.86	17.79%
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$0.	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00%
DEPT 42000 PUBLIC SAFE CAPITAL OUTLA	\$0.00	\$0.	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00%
DEPT 42100 POLICE	\$0.00	\$7,333.	-\$7,333.39	0.00%		\$91,050.00	\$31,315.70	\$59,734.30	65.61%
DEPT 42200 FIRE PROTECTION	\$0.00	\$2,435.	-\$2,435.52	0.00%		\$309,580.90	\$217,547.19	\$92,033.71	29.73%
DEPT 43100 STREET MAINT	\$0.00	\$0.	\$0.00	0.00%		\$5,000.00	\$1,265.00	\$3,735.00	74.70%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.	\$0.00	0.00%		\$0.00	\$12,448.24	-\$12,448.24	0.00%
DEPT 43200 PARKS	\$0.00	\$1,039.	-\$1,039.75	0.00%		\$27,500.00	\$14,397.42	\$13,102.58	47.65%
DEPT 43300 CEMETERY	\$0.00	\$2,875.	-\$2,875.00	0.00%		\$5,500.00	\$9,075.00	-\$3,575.00	-65.00%
DEPT 44100 PROJECT	\$0.00	\$0.	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00%
Total Revenue Accounts	\$0.00	\$30,745.03	-\$30,745.03	0.00%		\$2,178,913.20	\$1,301,740.63	\$877,172.57	40.26%
Expenditure Accounts									
DEPT 00000 GENERAL GOVERNMENT	\$0.00	\$0.	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00%
DEPT 41100 ELECTIONS	\$0.00	\$0.	\$0.00	0.00%		\$4,670.00	\$501.70	\$4,168.30	89.26%
DEPT 41200 MAYOR & COUNCIL	\$0.00	\$5,416.	-\$5,416.74	0.00%		\$136,401.10	\$122,974.89	\$13,426.21	9.84%
DEPT 41240 RECYCLING	\$0.00	\$322.	-\$322.42	0.00%		\$6,752.94	\$2,591.81	\$4,161.13	61.62%
DEPT 41400 ADMINISTRATION	\$0.00	\$10,216.	-\$10,216.32	0.00%		\$157,155.79	\$89,484.86	\$67,670.93	43.06%
DEPT 41601 ALLEY PAVING PROJECT	\$0.00	\$0.	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00%
DEPT 41603 SO MN STREET UTILITY PROJE	\$0.00	\$0.	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00%
DEPT 41605 INFLOW/INFILTRATION	\$0.00	\$0.	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00%
DEPT 41607 2011 STREET PROJECT	\$0.00	\$0.	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00%
DEPT 41900 CAPITAL IMPROVEMENTS	\$0.00	\$0.	\$0.00	0.00%		\$0.00	\$3,883.01	-\$3,883.01	0.00%
DEPT 41903 DEBT SERVICE	\$0.00	\$0.	\$0.00	0.00%		\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$0.00	\$16,559.	-\$16,559.40	0.00%		\$222,683.69	\$136,652.93	\$86,030.76	38.63%
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$1,511.	-\$1,511.07	0.00%		\$112,293.80	\$52,533.18	\$59,760.62	53.22%
DEPT 42100 POLICE	\$0.00	\$47,966.	-\$47,966.15	0.00%		\$717,706.41	\$442,878.37	\$274,828.04	38.29%
DEPT 42200 FIRE PROTECTION	\$0.00	\$12,348.	-\$12,348.46	0.00%		\$419,466.29	\$189,023.83	\$230,442.46	54.94%
DEPT 43100 STREET MAINT	\$0.00	\$10,051.	-\$10,051.23	0.00%		\$428,533.52	\$132,884.15	\$295,649.37	68.99%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.	\$0.00	0.00%		\$0.00	\$7,270.00	-\$7,270.00	0.00%
DEPT 43160 STREET LIGHTING	\$0.00	\$0.	\$0.00	0.00%		\$27,500.00	\$18,321.91	\$9,178.09	33.37%
DEPT 43200 PARKS	\$0.00	\$2,129.	-\$2,129.92	0.00%		\$63,699.47	\$43,642.85	\$20,056.62	31.49%
DEPT 43300 CEMETERY	\$0.00	\$894.	-\$894.25	0.00%		\$37,250.00	\$3,558.12	\$33,691.88	90.45%
DEPT 44100 PROJECT	\$0.00	\$0.	\$0.00	0.00%		\$50,000.00	\$0.00	\$50,000.00	100.00%
Total Expenditure Accounts	\$0.00	\$107,415.9	-\$107,415.96	0.00%		\$2,384,113.01	\$1,246,201.61	\$1,137,911.4	47.73%

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*Fund Summary -
Budget to Actual©

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AUGUST 2012

	2012 YTD Budget	AUGUST MTD Amount	2012 YTD Amount	2012 YTD Balance	2012 % YTD Budget
FUND 101 GENERAL					
Revenue	\$2,178,913.20	\$30,745.03	\$1,301,740.63	\$877,172.57	59.74%
Expenditure	\$2,384,113.01	\$107,415.96	\$1,246,201.61	\$1,137,911.40	52.27%
		<u>-\$76,670.93</u>	<u>\$55,539.02</u>		
FUND 102 STREET RECONSTRUCTION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 103 G O TIF BD FUND 1990 CAP PROJ					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$480.00	-\$480.00	0.00%
		<u>\$0.00</u>	<u>-\$480.00</u>		
FUND 106 TIF ECON DEV DIST 2					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1					
Revenue	\$0.00	\$0.00	\$19,497.46	-\$19,497.46	0.00%
Expenditure	\$0.00	\$0.00	\$35,379.19	-\$35,379.19	0.00%
		<u>\$0.00</u>	<u>-\$15,881.73</u>		
FUND 200 FIRE EQUIPMENT REPLACEMENT FUN					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 201 D.A.R.E.					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 202 DRUG FORFEITURE					
Revenue	\$0.00	\$0.00	\$6,985.97	-\$6,985.97	0.00%
Expenditure	\$0.00	\$0.00	\$5,132.60	-\$5,132.60	0.00%
		<u>\$0.00</u>	<u>\$1,853.37</u>		
FUND 203 PUBLIC WORKS EQUIPMENT REPL					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 204 RECREATION CAP EQUIP & MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 205 TAX STABILIZATION FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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*Fund Summary -
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AUGUST 2012

	2012 YTD Budget	AUGUST MTD Amount	2012 YTD Amount	2012 YTD Balance	2012 % YTD Budget
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 206 WATER/SEWER IMPROVEMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$336.30	\$2,918.39	-\$2,918.39	0.00%
		-\$336.30	-\$2,918.39		
FUND 207 PARK IMPROVEMENT FUND					
Revenue	\$0.00	\$3,000.00	\$10,000.00	-\$10,000.00	0.00%
Expenditure	\$0.00	\$0.00	\$14,905.68	-\$14,905.68	0.00%
		\$3,000.00	-\$4,905.68		
FUND 208 PRISON SEWER PROJECT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 209 DEVELOPER REIMBURSED PROJECTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$145.00	-\$145.00	0.00%
		\$0.00	-\$145.00		
FUND 210 K-9 UNIT					
Revenue	\$0.00	\$0.00	\$10.85	-\$10.85	0.00%
Expenditure	\$0.00	\$0.00	\$100.00	-\$100.00	0.00%
		\$0.00	-\$89.15		
FUND 211 LIBRARY					
Revenue	\$280,065.00	\$133.00	\$124,213.40	\$155,851.60	44.35%
Expenditure	\$280,065.00	\$16,910.20	\$166,160.95	\$113,904.05	59.33%
		-\$16,777.20	-\$41,947.55		
FUND 303 GO TIF BOND 1990 DEBT SERVICE					
Revenue	\$0.00	\$0.00	\$51,925.79	-\$51,925.79	0.00%
Expenditure	\$0.00	\$39.63	\$15,122.13	-\$15,122.13	0.00%
		-\$39.63	\$36,803.66		
FUND 311 GO IMPROV BONDS OF 1992 DEBT S					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 412 CEMETERY CAPITAL IMPROV					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 413 POLICE EQUIPMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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***Fund Summary -
Budget to Actual©**

AUGUST 2012

	2012 YTD Budget	AUGUST MTD Amount	2012 YTD Amount	2012 YTD Balance	2012 % YTD Budget
		\$0.00	\$0.00		
FUND 414 OFFICE AUTOMATION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 415 MUNICIPAL BLDGS MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 416 PERRO CREEK OUTLET					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 601 WATER					
Revenue	\$296,250.00	\$4,206.15	\$35,878.33	\$260,371.67	12.11%
Expenditure	\$474,988.09	\$23,867.81	\$211,849.61	\$263,138.48	44.60%
		-\$19,661.66	-\$175,971.28		
FUND 602 SEWER					
Revenue	\$607,250.00	\$2,450.00	\$8,050.00	\$599,200.00	1.33%
Expenditure	\$719,238.93	\$43,004.68	\$367,305.04	\$351,933.89	51.07%
		-\$40,554.68	-\$359,255.04		
FUND 800 INVESTMENTS-POOLED					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 803 P & Z ESCROWS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$449.50	\$584.66	-\$584.66	0.00%
		-\$449.50	-\$584.66		
FUND 851 NON EXP TRUST					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 999 ACCRUED INT PAYABLE					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
Report Total		-\$151,489.90	-\$507,982.43		

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REVENUE SUMMARY YTD THRU 08/31/2012

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FUND	FUND Descr	2012 Budget	2012 YTD Amt	2012 % of Budget	2012 % of Budget Remain
FUND 101	GENERAL	\$2,178,913.20	\$1,301,740.63	59.74%	40.26%
FUND 102	STREET RECONSTRUCTION	\$0.00	\$0.00	0.00%	0.00%
FUND 103	G O TIF BD FUND 1990 CAP PRO	\$0.00	\$0.00	0.00%	0.00%
FUND 106	TIF ECON DEV DIST 2	\$0.00	\$0.00	0.00%	0.00%
FUND 107	TIF REDEVELOPMENT DISTRICT	\$0.00	\$19,497.46	0.00%	0.00%
FUND 200	FIRE EQUIPMENT REPLACEMENT	\$0.00	\$0.00	0.00%	0.00%
FUND 202	DRUG FORFEITURE	\$0.00	\$6,985.97	0.00%	0.00%
FUND 203	PUBLIC WORKS EQUIPMENT REP	\$0.00	\$0.00	0.00%	0.00%
FUND 204	RECREATION CAP EQUIP & MAIN	\$0.00	\$0.00	0.00%	0.00%
FUND 205	TAX STABILIZATION FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 206	WATER/SEWER IMPROVEMENT F	\$0.00	\$0.00	0.00%	0.00%
FUND 207	PARK IMPROVEMENT FUND	\$0.00	\$10,000.00	0.00%	0.00%
FUND 208	PRISON SEWER PROJECT	\$0.00	\$0.00	0.00%	0.00%
FUND 209	DEVELOPER REIMBURSED PROJE	\$0.00	\$0.00	0.00%	0.00%
FUND 210	K-9 UNIT	\$0.00	\$10.85	0.00%	0.00%
FUND 211	LIBRARY	\$280,065.00	\$124,213.40	44.35%	55.65%
FUND 303	GO TIF BOND 1990 DEBT SERVIC	\$0.00	\$51,925.79	0.00%	0.00%
FUND 412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	0.00%	0.00%
FUND 413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 414	OFFICE AUTOMATION	\$0.00	\$0.00	0.00%	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	\$0.00	\$0.00	0.00%	0.00%
FUND 416	PERRO CREEK OUTLET	\$0.00	\$0.00	0.00%	0.00%
FUND 601	WATER	\$296,250.00	\$35,878.33	12.11%	87.89%
FUND 602	SEWER	\$607,250.00	\$8,050.00	1.33%	98.67%
FUND 800	INVESTMENTS-POOLED	\$0.00	\$0.00	0.00%	0.00%
FUND 803	P & Z ESCROWS	\$0.00	\$0.00	0.00%	0.00%
FUND 851	NON EXP TRUST	\$0.00	\$0.00	0.00%	0.00%
		\$3,362,478.20	\$1,558,302.43	46.34%	53.66%

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Period Name: AUGUST

FUN	Tran Date	Amount	Refer	Comments	Account Descr
FUND 101 GENERAL					
101	08/16/12	\$165.72	2870	GAMBLING PROCEEDS CK # 7063	R 101-00000-32204 GAMBLIN
101	07/31/12	\$2.00	2836	ELECTION - CANDIDATE FILE Susan St. O	R 101-00000-33100 ADMINIS
101	08/13/12	\$2.00	2843	ADMINISTRATIVE FEES CASH	R 101-00000-33100 ADMINIS
101	08/13/12	\$2.00	2864	ADMINISTRATIVE FEES cash	R 101-00000-33100 ADMINIS
101	08/16/12	\$35.00	2873	NSF FEE Taverna, MoneyGram Money Ord	R 101-00000-33100 ADMINIS
101	08/07/12	\$1.00	2847	COPIES (\$0.25/PAGE) cash	R 101-00000-34105 USER FEE
101	08/13/12	\$30.00	2860	ASSESSMENT SEARCH CK # 87544	R 101-00000-34105 USER FEE
101	08/13/12	\$30.00	2866	ASSESSMENT SEARCH CK # 87597	R 101-00000-34105 USER FEE
101	08/15/12	\$7.00	2872	COPIES (\$0.25/PAGE) CASH - S. Taylor	R 101-00000-34105 USER FEE
101	08/27/12	\$2.00	2885	NOTARY-NOT CITY BUSINESS Cash - Lisa	R 101-00000-34105 USER FEE
101	08/06/12	\$2,365.00	2842	SAC	G 101-20102 S A C CHARGES
101	08/13/12	\$2,365.00	2857	SAC CK # 434350	G 101-20102 S A C CHARGES
101	08/20/12	\$2,365.00	2876	SAC	G 101-20102 S A C CHARGES
101	08/06/12	\$163.00	2842	BUILDING SURCHARGE DR Horton, #4320	G 101-20104 STATE SURCHA
101	08/06/12	\$5.00	2845	PLUMBING SURCHARGE - RESIDENTIAL S	G 101-20104 STATE SURCHA
101	08/06/12	\$5.00	2846	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	08/13/12	\$161.50	2857	BUILDING SURCHARGE CK # 434350	G 101-20104 STATE SURCHA
101	08/13/12	\$5.00	2862	PLUMBING SURCHARGE - RESIDENTIAL C	G 101-20104 STATE SURCHA
101	08/14/12	\$5.00	2871	PLUMBING SURCHARGE - RESIDENTIAL O	G 101-20104 STATE SURCHA
101	08/16/12	\$2.75	2875	BUILDING SURCHARGE Dean Otteson, #6	G 101-20104 STATE SURCHA
101	08/20/12	\$180.00	2876	BUILDING SURCHARGE DR Horton, #4361	G 101-20104 STATE SURCHA
101	08/21/12	\$5.00	2881	PLUMBING SURCHARGE - RESIDENTIAL SI	G 101-20104 STATE SURCHA
101	08/21/12	\$5.00	2881	PLUMBING SURCHARGE - RESIDENTIAL SI	G 101-20104 STATE SURCHA
101	08/20/12	\$5.00	2882	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	08/27/12	\$5.00	2888	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	08/21/12	\$5.00	16593	BP 2012-52 & PL 2012 - 28	G 101-20104 STATE SURCHA
101	08/21/12	\$25.00	16593	BP 2012-52 & PL 2012 - 28	G 101-20104 STATE SURCHA
101	08/03/12	\$10.32	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	08/23/12	\$24.07	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	08/14/12	\$13.76	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	08/13/12	\$42.96	2859	HEALTH PARTNERS CK # 1153554214	G 101-27109 HEALTH PARTN
101	08/14/12	\$42.96	2869	HEALTH PARTNERS CK # 1153554214	G 101-27109 HEALTH PARTN
101	08/13/12	\$58.34	2859	HEALTH SAVING ACCT. CK # 1153554214	G 101-27122 H S A
101	08/14/12	\$58.34	2869	HEALTH SAVING ACCT. CK # 1153554214	G 101-27122 H S A
101	08/27/12	\$50.00	2888	CONTRACTOR LICENSE - SPECIALTY Resi	R 101-41910-32100 BUSINES
101	08/20/12	\$15.00	2879	SPECIAL EVENT APP - NONPROFIT/PUBLI	R 101-41910-32200 NONBUSI
101	08/06/12	\$1,568.29	2842	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	08/06/12	\$2,412.75	2842	BUILDING PERMIT DR Horton, #432038	R 101-41910-32210 BUILDIN
101	08/13/12	\$1,556.59	2857	PLAN REVIEW CK # 434350	R 101-41910-32210 BUILDIN
101	08/13/12	\$2,394.75	2857	BUILDING PERMIT CK # 434350	R 101-41910-32210 BUILDIN
101	08/16/12	\$86.29	2875	PLAN REVIEW (Original)	R 101-41910-32210 BUILDIN
101	08/16/12	\$940.00	2875	PLAN REVIEW (Additional)	R 101-41910-32210 BUILDIN
101	08/16/12	\$132.75	2875	BUILDING PERMIT Dean Otteson, #6239	R 101-41910-32210 BUILDIN
101	08/20/12	\$1,700.89	2876	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	08/20/12	\$2,616.75	2876	BUILDING PERMIT DR Horton, #436134	R 101-41910-32210 BUILDIN
101	08/21/12	\$852.19	16593	BP 2012-52 & PL 2012 - 28	R 101-41910-32210 BUILDIN
101	08/14/12	\$5.00	2871	EPA	R 101-41910-32211 EPA
101	08/06/12	\$75.00	2845	PLUMBING PERMIT - RESIDENTIAL SILVE	R 101-41910-32220 PLUMBIN
101	08/13/12	\$75.00	2862	PLUMBING PERMIT - RESIDENTIAL CK #	R 101-41910-32220 PLUMBIN
101	08/14/12	\$75.00	2871	PLUMBING PERMIT - RESIDENTIAL O'Con	R 101-41910-32220 PLUMBIN
101	08/21/12	\$75.00	2881	PLUMBING PERMIT - RESIDENTIAL Silver	R 101-41910-32220 PLUMBIN
101	08/21/12	\$75.00	2881	PLUMBING PERMIT - RESIDENTIAL Silver	R 101-41910-32220 PLUMBIN
101	08/21/12	\$75.00	16593	BP 2012-52 & PL 2012 - 28	R 101-41910-32220 PLUMBIN
101	08/06/12	\$75.00	2846	MECHANICAL PERMIT - RESIDENTIAL Gen	R 101-41910-32230 MECHANI
101	08/20/12	\$75.00	2882	MECHANICAL PERMIT - RESIDENTIAL Fire	R 101-41910-32230 MECHANI

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Period Name: AUGUST

FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	08/27/12	\$75.00	2888	MECHANICAL PERMIT - RESIDENTIAL Res	R 101-41910-32230 MECHANI
101	08/27/12	\$1,778.40	2886	BUILDING INSPECTIONS (LAKELAND) CK	R 101-41910-34103 LAKELAN
101	07/31/12	\$106.88	2830	REFUND - TOWING REIMBURSEMENT/PO	E 101-42100-220 OPERATING
101	08/03/12	\$210.00	2833	REFUND - TOWING REIMBURSEMENT/PO	E 101-42100-220 OPERATING
101	07/31/12	\$20.00	2834	PET LICENSE - SPAY/NEUT Joel & Heidi Pe	R 101-42100-32240 ANIMAL F
101	08/07/12	\$10.00	2848	PET LICENSE - SPAY/NEUT Marty, #2001	R 101-42100-32240 ANIMAL F
101	08/21/12	\$10.00	2884	PET LICENSE - SPAY/NEUT Tara Johnson,	R 101-42100-32240 ANIMAL F
101	08/06/12	\$40.00	2844	SAFETY CAMP REGISTRATION McKean, #	R 101-42100-34105 USER FEE
101	08/08/12	\$0.75	2851	POLICE REPORTS cash	R 101-42100-34201 POLICE A
101	08/09/12	\$1.00	2853	POLICE REPORTS CASH	R 101-42100-34201 POLICE A
101	08/14/12	\$74.75	2863	POLICE REPORTS CK # 203935	R 101-42100-34201 POLICE A
101	08/28/12	\$2,689.04	16594	JULY 2012 TRAIL COURT WASHINGTON C	R 101-42100-35101 COURT FI
101	07/31/12	\$40.00	2835	NITE TO UNITE (DONATIONS) Greystone	R 101-42100-36231 DONATIO
101	08/02/12	\$250.00	2841	NITE TO UNITE (DONATIONS) JG Hause	R 101-42100-36231 DONATIO
101	08/08/12	\$13.00	2850	NITE TO UNITE (DONATIONS) CASH	R 101-42100-36231 DONATIO
101	08/14/12	\$500.00	2865	NITE TO UNITE (DONATIONS) Andersen	R 101-42100-36231 DONATIO
101	08/22/12	\$363.95	2874	POLICE GRANT - SAFE & SOBER CK # 003	R 101-42100-36233 GRANTS
101	08/15/12	\$3,320.90	16592	FY 12 LAW ENF TRAIN REIMB	E 101-42100-403 POLICE TRA
101	08/14/12	\$23.56	16591	EXPENSE REFUND FOR NTU	E 101-42100-444 COMMUNIT
101	08/22/12	\$2,435.52	2878	FIRE GRANTS CK # 00330884	R 101-42200-36233 GRANTS
101	07/31/12	\$129.75	2829	BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FEE
101	08/01/12	\$75.00	2837	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	08/01/12	\$75.00	2840	BEACHHOUSE - RESIDENT(FRI-SUN) Shar	R 101-43200-34780 PARK FEE
101	08/08/12	\$75.00	2852	BEACHHOUSE - RESIDENT(FRI-SUN) Pony	R 101-43200-34780 PARK FEE
101	08/09/12	\$50.00	2854	BEACHHOUSE - RESIDENT(M-TH) Marvin	R 101-43200-34780 PARK FEE
101	08/14/12	\$75.00	2861	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	08/14/12	\$120.00	2867	BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FEE
101	08/14/12	\$10.00	2867	BOAT TRAILER PARKING PERMIT CK # 40	R 101-43200-34780 PARK FEE
101	08/20/12	\$75.00	2877	BEACHHOUSE - RESIDENT(FRI-SUN) Dahl	R 101-43200-34780 PARK FEE
101	08/20/12	\$75.00	2880	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	08/21/12	\$200.00	2884	BEACH HOUSE - NONRESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	08/28/12	\$80.00	2891	BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FEE
101	08/01/12	\$75.00	2838	CEMETERY-RESET DOUBLE HEADSTONE	R 101-43300-34940 CEMETER
101	08/27/12	\$700.00	2883	CEMETERY - GRAVE Loren Kalal, #7150	R 101-43300-34940 CEMETER
101	08/27/12	\$700.00	2883	CEMETERY - GRAVE	R 101-43300-34940 CEMETER
101	08/27/12	\$700.00	2883	CEMETERY - GRAVE	R 101-43300-34940 CEMETER
101	08/27/12	\$700.00	2883	CEMETERY - GRAVE	R 101-43300-34940 CEMETER

FUND 101 GENER \$39,008.47

FUND 206 WATER/SEWER IMPROVEMENT FUND

206	08/14/12	\$275.59	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	08/14/12	\$3.30	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	08/14/12	\$217.93	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	08/27/12	\$4.17	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	08/27/12	\$4.80	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	08/23/12	\$37.95	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	08/21/12	\$19.76	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	08/03/12	\$120.71	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	08/03/12	\$1.20	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	08/03/12	\$147.31	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	08/14/12	\$3.51	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	08/23/12	\$36.43	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	08/21/12	\$21.12	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN

FUND 206 WATER \$893.78

FUND 207 PARK IMPROVEMENT FUND

207	08/06/12	\$1,000.00	2842	PARK DEDICATION	R 207-00000-34780 PARK FEE
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CITY OF BAYPORT
MONTHLY RECEIPTS

Period Name: AUGUST

FUN	Tran Date	Amount	Refer	Comments	Account Descr
207	08/13/12	\$1,000.00	2857	PARK DEDICATION CK # 434350	R 207-00000-34780 PARK FEE
207	08/20/12	\$1,000.00	2876	PARK DEDICATION	R 207-00000-34780 PARK FEE
FUND 207 PARK I		\$3,000.00			
FUND 211 LIBRARY					
211	08/27/12	\$8.00	2887	LIBRARY SERVICE CHARGE CK # 5092	R 211-45500-34760 LIBRARY
211	08/27/12	\$25.00	2887	LIBRARY SERVICE CHARGE CK # 3913	R 211-45500-34760 LIBRARY
211	08/27/12	\$16.00	2887	LIBRARY SERVICE CHARGE CK # 4324	R 211-45500-34760 LIBRARY
211	08/27/12	\$8.00	2887	LIBRARY SERVICE CHARGE CK # 2674	R 211-45500-34760 LIBRARY
211	08/27/12	\$60.00	2887	LIBRARY SERVICE CHARGE CK # 6849	R 211-45500-34760 LIBRARY
211	08/27/12	\$16.00	2887	LIBRARY SERVICE CHARGE CK # 1123	R 211-45500-34760 LIBRARY
FUND 211 LIBRA		\$133.00			
FUND 601 WATER					
601	08/14/12	\$5.00	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	08/14/12	\$3,384.10	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	08/14/12	\$3.18	0	UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	08/23/12	\$16.76	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	08/14/12	\$30.92	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	08/23/12	\$7.95	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	08/14/12	\$98.73	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	08/27/12	\$53.68	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	08/14/12	\$55.27	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	08/27/12	\$1.59	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	08/23/12	\$431.72	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	08/03/12	\$42.92	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	08/03/12	\$1.59	0	UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	08/03/12	\$5.00	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	08/03/12	\$10.00	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	08/03/12	\$77.39	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	08/27/12	\$2.50	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	08/03/12	\$1,693.88	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	08/21/12	\$6.68	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	08/21/12	\$226.54	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	08/21/12	\$3.18	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	08/03/12	\$0.88	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	08/14/12	\$2.35	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	08/06/12	\$1,000.00	2842	WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	08/13/12	\$1,000.00	2857	WATER CONNECTION - TO 1 IN CK # 434	R 601-46120-34601 WATER H
601	08/20/12	\$1,000.00	2876	WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	08/06/12	\$250.00	2842	WATER METER - TO 1 IN	R 601-46120-34602 WATER M
601	08/13/12	\$250.00	2857	WATER METER - TO 1 IN CK # 434350	R 601-46120-34602 WATER M
601	08/20/12	\$250.00	2876	WATER METER - TO 1 IN	R 601-46120-34602 WATER M
601	08/06/12	\$50.00	2842	WATER METER INSPECTION	R 601-46120-34603 WATER H
601	08/13/12	\$50.00	2857	WATER CONNECTION INSPECTION CK #	R 601-46120-34603 WATER H
601	08/13/12	\$50.00	2857	WATER METER INSPECTION CK # 43435	R 601-46120-34603 WATER H
601	08/20/12	\$50.00	2876	WATER METER INSPECTION	R 601-46120-34603 WATER H
601	08/20/12	\$50.00	2876	WATER METER INSPECTION	R 601-46120-34603 WATER H
601	08/23/12	\$126.20	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	08/03/12	\$7.74	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	08/14/12	\$12.21	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	08/13/12	\$30.00	2839	WATER SHUTOFF - BUS HRS CASH	R 601-46120-37110 WATER R
601	08/07/12	\$30.00	2849	WATER SHUTOFF - BUS HRS Christianson,	R 601-46120-37110 WATER R
FUND 601 WATER		\$10,367.96			
FUND 602 SEWER					
602	08/21/12	\$226.90	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING

**CITY OF BAYPORT
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Period Name: AUGUST

FUN	Tran Date	Amount	Refer	Comments	Account Descr
602	08/15/12	\$19,424.14	0	July 2012	G 602-14602 SEWER BILLING
602	08/03/12	\$1,260.21	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	08/03/12	\$67.65	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	08/21/12	\$6.68	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	08/27/12	\$2.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	08/14/12	\$5.00	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	08/27/12	\$43.30	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	08/23/12	\$16.76	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	08/23/12	\$385.74	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	08/28/12	\$19,424.14	0	AUG. 2012 SEWER MCF STILLWATER	G 602-14602 SEWER BILLING
602	08/14/12	\$32.90	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	08/14/12	\$2,318.36	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	08/14/12	\$88.34	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	08/06/12	\$750.00	2842	SEWER CONNECTION	R 602-46200-34651 SEWER H
602	08/13/12	\$750.00	2857	SEWER CONNECTION CK # 434350	R 602-46200-34651 SEWER H
602	08/20/12	\$750.00	2876	SEWER CONNECTION	R 602-46200-34651 SEWER H
602	08/06/12	\$100.00	2842	SEWER CONNECTION INSPECTION	R 602-46200-34652 SEWER I
602	08/13/12	\$50.00	2857	SEWER CONNECTION INSPECTION CK #	R 602-46200-34652 SEWER I
602	08/20/12	\$50.00	2876	SEWER CONNECTION INSPECTION	R 602-46200-34652 SEWER I
FUND 602 SEWER		<u>\$45,752.62</u>			
		\$99,155.83			

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 08/31/2012

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DEPT	DEPT Descr	2012 Budget	2012 YTD Amt	Balance	2012 % of Budget Remain
FUND 101 GENERAL					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41100	ELECTIONS	\$4,670.00	\$501.70	\$4,168.30	89.26%
41200	MAYOR & COUNCIL	\$136,401.10	\$122,974.89	\$13,426.21	9.84%
41240	RECYCLING	\$6,752.94	\$2,591.81	\$4,161.13	61.62%
41400	ADMINISTRATION	\$157,155.79	\$89,484.86	\$67,670.93	43.06%
41601	ALLEY PAVING PROJECT	\$0.00	\$0.00	\$0.00	0.00%
41603	SO MN STREET UTILITY PROJEC	\$0.00	\$0.00	\$0.00	0.00%
41605	INFLOW/INFILTRATION	\$0.00	\$0.00	\$0.00	0.00%
41607	2011 STREET PROJECT	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$3,883.01	-\$3,883.01	0.00%
41903	DEBT SERVICE	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$222,683.69	\$136,652.93	\$86,030.76	38.63%
41940	MUNICIPAL BUILDINGS	\$112,293.80	\$52,533.18	\$59,760.62	53.22%
42100	POLICE	\$717,706.41	\$442,878.37	\$274,828.04	38.29%
42200	FIRE PROTECTION	\$419,466.29	\$189,023.83	\$230,442.46	54.94%
43100	STREET MAINT	\$428,533.52	\$132,884.15	\$295,649.37	68.99%
43130	STREET - FLOOD PREPARATION	\$0.00	\$7,270.00	-\$7,270.00	0.00%
43160	STREET LIGHTING	\$27,500.00	\$18,321.91	\$9,178.09	33.37%
43200	PARKS	\$63,699.47	\$43,642.85	\$20,056.62	31.49%
43300	CEMETERY	\$37,250.00	\$3,558.12	\$33,691.88	90.45%
44100	PROJECT	\$50,000.00	\$0.00	\$50,000.00	100.00%
FUND 101 GENERAL		\$2,384,113.01	\$1,246,201.61	\$1,137,911.40	47.73%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
FUND 208 PRISON SEWER PROJECT		\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMENTS	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$145.00	-\$145.00	0.00%
41913	EMERALD FALLS	\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJ		\$0.00	\$145.00	-\$145.00	0.00%
FUND 210 K-9 UNIT					
42103	K - 9 UNIT	\$0.00	\$100.00	-\$100.00	0.00%
FUND 210 K-9 UNIT		\$0.00	\$100.00	-\$100.00	0.00%
FUND 211 LIBRARY					
45500	LIBRARY	\$280,065.00	\$166,160.95	\$113,904.05	40.67%
FUND 211 LIBRARY		\$280,065.00	\$166,160.95	\$113,904.05	40.67%
FUND 412 CEMETERY CAPITAL IMPROV					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43300	CEMETERY	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 CEMETERY CAPITAL IMPROV		\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND					
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 08/31/2012

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DEPT	DEPT Descr	2012 Budget	2012 YTD Amt	Balance	2012 % of Budget Remain
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND		\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41400	ADMINISTRATION	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
46120	WATER	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION		\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
41940	MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT		\$0.00	\$0.00	\$0.00	0.00%
FUND 416 PERRO CREEK OUTLET					
80016	Pete Miller - Feasi Study	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	\$0.00	\$0.00	\$0.00	0.00%
FUND 416 PERRO CREEK OUTLET		\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER					
41609	TCE EVAL GRANT	\$0.00	\$4,185.84	-\$4,185.84	0.00%
46110	WATER-PUMPHOUSE	\$47,350.00	\$19,517.36	\$27,832.64	58.78%
46120	WATER	\$427,638.09	\$188,146.41	\$239,491.68	56.00%
FUND 601 WATER		\$474,988.09	\$211,849.61	\$263,138.48	55.40%
FUND 602 SEWER					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$374,238.93	\$120,649.36	\$253,589.57	67.76%
46990	SEWER - NON-OPERATING	\$345,000.00	\$246,655.68	\$98,344.32	28.51%
FUND 602 SEWER		\$719,238.93	\$367,305.04	\$351,933.89	48.93%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
FUND 800 INVESTMENTS-POOLED		\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
80001	ANDERSEN ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80003	BAYTOWN ANNEXATION	\$0.00	\$0.00	\$0.00	0.00%
80006	OSTERTAG VARIANCE	\$0.00	\$0.00	\$0.00	0.00%
80008	CHARLES LUTZ STREET VACATI	\$0.00	\$0.00	\$0.00	0.00%
80010	JERRY PETERSON ESCROW	\$0.00	\$0.00	\$0.00	0.00%

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EXPENSE SUMMARY YTD THRU 08/31/2012

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DEPT	DEPT Descr	2012 Budget	2012 YTD Amt	Balance	2012 % of Budget Remain
80011	CAPTAINS CORNER	\$0.00	\$0.00	\$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP.	\$0.00	-\$131.84	\$131.84	0.00%
80013	BAYPORT MARINA	\$0.00	\$0.00	\$0.00	0.00%
80014	GROUP 41 (MIKE SCHALON	\$0.00	\$0.00	\$0.00	0.00%
80015	GARY SWAGER	\$0.00	\$0.00	\$0.00	0.00%
80016	Pete Miller - Feasi Study	\$0.00	\$0.00	\$0.00	0.00%
80017	AMERICAN LEGION POST 491	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	\$0.00	\$0.00	\$0.00	0.00%
80019	JG HAUSE CONSTRUCTION	\$0.00	\$0.00	\$0.00	0.00%
80020	HYNNEK CUP APPLICATION	\$0.00	\$0.00	\$0.00	0.00%
80021	GORDON TELLINGHUISEN	\$0.00	\$0.00	\$0.00	0.00%
80022	DUANCE JOHNSON	\$0.00	\$0.00	\$0.00	0.00%
80023	MI-TECH SERVICES, INC.	\$0.00	\$0.00	\$0.00	0.00%
80024	RICK PARENT	\$0.00	\$0.00	\$0.00	0.00%
80025	JUDY SEEBERGER	\$0.00	\$0.00	\$0.00	0.00%
80026	MIDWEST PARA TRANSIT	\$0.00	\$0.00	\$0.00	0.00%
80027	CEMETARY - ST. MIKE S/ST. CH	\$0.00	\$0.00	\$0.00	0.00%
80028	ASPHALT SPEC - 111 CENTRAL	\$0.00	\$0.00	\$0.00	0.00%
80029	BRIAN ZELLER	\$0.00	\$0.00	\$0.00	0.00%
80031	VALLEY GREEN	\$0.00	\$267.00	-\$267.00	0.00%
80040	HEFTY	\$0.00	\$0.00	\$0.00	0.00%
80041	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80042	LANDFORM/VARDE GROUP	\$0.00	\$449.50	-\$449.50	0.00%
FUND 803 P & Z ESCROWS		\$0.00	\$584.66	-\$584.66	0.00%
FUND 999 ACCRUED INT PAYABLE					
41000	DEPRECIATION EXP - GEN GOV	\$0.00	\$0.00	\$0.00	0.00%
42000	PUBLIC SAFE CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43000	DEPRECIATION EXP - PUBLIC W	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
44000	DEPRECIATION EXP - LIBRARY	\$0.00	\$0.00	\$0.00	0.00%
45000	DEPRECIATION EXP - PARKS	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
FUND 999 ACCRUED INT PAYABLE		\$0.00	\$0.00	\$0.00	0.00%
		\$3,858,405.03	\$1,992,346.87	\$1,866,058.16	48.36%

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Period Name: AUGUST

Search Name	FU	Tran Date	Amount	A c	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
FUND 101 GENERAL									
DEPT 41200 MAYOR & COUNCIL									
U S BANK VISA	101	08/03/12	\$9.04	E	41200	201	ADM. JUN/JUL 2012 CRE	OFFICE SUPPLIES	1134847
U S BANK VISA	101	08/03/12	-\$0.28	E	41200	201	ADM. JUN/JUL 2012 CRE	OFFICE SUPPLIES	1134847
ECKBERG, LAMMERS, BRI	101	08/22/12	\$217.50	E	41200	300	BCAL INDEMNIFICATION	PROF SER-LEGAL	1134899
ECKBERG, LAMMERS, BRI	101	08/22/12	\$200.00	E	41200	300	ATTEND SPECIAL MEETI	PROF SER-LEGAL	1134899
ECKBERG, LAMMERS, BRI	101	08/22/12	\$200.00	E	41200	300	ATTEND CC MTG	PROF SER-LEGAL	1134899
ECKBERG, LAMMERS, BRI	101	08/22/12	\$181.25	E	41200	300	PERSONNEL MATTERS	PROF SER-LEGAL	1134899
ECKBERG, LAMMERS, BRI	101	08/22/12	\$108.75	E	41200	300	LABOR NEGOTIATIONS	PROF SER-LEGAL	1134899
ECKBERG, LAMMERS, BRI	101	08/22/12	\$152.25	E	41200	300	206 5TH ST. ZONING VI	PROF SER-LEGAL	1134899
ECKBERG, LAMMERS, BRI	101	08/22/12	\$232.00	E	41200	300	FOURTH AVENUE DOCK	PROF SER-LEGAL	1134899
ECKBERG, LAMMERS, BRI	101	08/22/12	\$232.00	E	41200	300	18 POINT ROAD ABATEM	PROF SER-LEGAL	1134899
ECKBERG, LAMMERS, BRI	101	08/22/12	\$667.20	E	41200	300	DANGEROUS DOG	PROF SER-LEGAL	1134899
ECKBERG, LAMMERS, BRI	101	08/22/12	\$0.04	E	41200	300	SALES TAX	PROF SER-LEGAL	1134899
ECKBERG, LAMMERS, BRI	101	08/22/12	\$29.00	E	41200	300	354 5TH ST. N. NUISANC	PROF SER-LEGAL	1134899
S E H	101	08/28/12	\$75.25	E	41200	301	PREPARE & ATTEND CC	PROF SER-ENGIN	1134923
S E H	101	08/28/12	\$336.30	E	41200	301	RR QUIET ZONE	PROF SER-ENGIN	1134923
S E H	101	08/28/12	\$336.30	E	41200	301	ANDERSEN ELEMENTRY	PROF SER-ENGIN	1134923
SCHLENNER WENNER & C	101	08/13/12	\$750.00	E	41200	303	PREPARATION OF TIF RE	PROF SER-AUDIT	1134864
COMPLETE HEALTH ENVIR	101	08/13/12	\$350.00	E	41200	306	MAINTENANCE PLAN - JU	PROF SER-OTHER	1134854
WASHINGTON COUNTY S	101	08/13/12	\$16.25	E	41200	321	CODE RED 65 MIN USED/	COMMUNICATION	1134870
WASHINGTON COUNTY S	101	08/13/12	\$0.00	E	41200	321	CODE RED 65 MIN USED/	COMMUNICATION	1134870
STILLWATER GAZETTE	101	08/13/12	\$39.63	E	41200	350	TIF 2011 ANNUAL REPOR	PRINTING & PUBL	1134866
US INTERNET	101	08/16/12	\$50.60	E	41200	416	MTHLY SECURENCE 8/19	REPAIR/MAINT OF	1134938
DEPT 41200 MAYOR & COUNCIL			\$4,183.08						
DEPT 41240 RECYCLING									
THOMPSON, VERN	101	08/16/12	\$30.00	E	41240	370	RECYCLING RECIPIENT	RECYCLING INCE	1134932
DEPT 41240 RECYCLING			\$30.00						
DEPT 41400 ADMINISTRATION									
WELLS FARGO HBS	101	08/03/12	\$161.50	E	41400	131	2ND QTR 2012 ADMININ	CONT TO EMPLOY	1134850
U S BANK VISA	101	08/03/12	\$54.27	E	41400	201	ADM. JUN/JUL 2012 CRE	OFFICE SUPPLIES	1134847
U S BANK VISA	101	08/03/12	-\$13.68	E	41400	201	ADM. JUN/JUL 2012 CRE	OFFICE SUPPLIES	1134847
U S BANK VISA	101	08/03/12	-\$79.00	E	41400	402	ADM. JUN/JUL 2012 CRE	CONFERENCES &	1134847
LEAGUE OF MINNESOTA C	101	08/16/12	\$20.00	E	41400	402	2012 SAFETY & LOSS CO	CONFERENCES &	1134910
TR COMPUTER SALES LLC	101	08/16/12	\$36.00	E	41400	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1134934
LOFFLER BUSINESS SYST	101	08/13/12	\$103.23	E	41400	416	B/W & COLOR METER BI	REPAIR/MAINT OF	1134860
DEPT 41400 ADMINISTRATION			\$282.32						
DEPT 41910 PLANNING & ZONING									
U S BANK VISA	101	08/03/12	\$45.23	E	41910	201	ADM. JUN/JUL 2012 CRE	OFFICE SUPPLIES	1134847
U S BANK VISA	101	08/03/12	-\$11.40	E	41910	201	ADM. JUN/JUL 2012 CRE	OFFICE SUPPLIES	1134847
HOLIDAY FLEET	101	08/13/12	\$183.07	E	41910	212	FUEL	MOTOR FUELS & L	1134858
S E H	101	08/28/12	\$526.21	E	41910	301	CERTIFICATE OF SURVE	PROF SER-ENGIN	1134923
LOFFLER BUSINESS SYST	101	08/13/12	\$86.03	E	41910	416	B/W & COLOR METER BI	REPAIR/MAINT OF	1134860
TR COMPUTER SALES LLC	101	08/16/12	\$30.00	E	41910	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1134934
DEPT 41910 PLANNING & ZONING			\$859.14						
DEPT 41940 MUNICIPAL BUILDINGS									
ZEP SALES & SERVICES	101	08/28/12	\$41.16	E	41940	220	CITY HALL SUPPLIES	OPERATING SUPP	1134941
JOHNSON, CHAD	101	08/16/12	\$243.75	E	41940	302	CLEANING SERVICE FOR	CONTRACT SERVI	1134907
JOHNSON, CHAD	101	08/16/12	\$260.00	E	41940	302	CLEANING SERVICE FOR	CONTRACT SERVI	1134907
OFFICE OF ENT TECHNOL	101	08/28/12	\$447.10	E	41940	321	PHONES	COMMUNICATION	1134919
COMCAST	101	08/27/12	\$44.11	E	41940	321	CITY HALL HIGH SPEED I	COMMUNICATION	1134896

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LEAGUE OF MN CITIES IN	101	08/13/12	\$53.00	E	41940	360	ADDITIONAL PREMIUM /	INSURANCE/P&L	1134859
MINNESOTA ELEVATOR	101	08/13/12	\$150.04	E	41940	420	BI-MTHLY SERVICE BILLI	R & M BLDGS, ST	1134862
SCHMIDT MECHANICAL	101	08/16/12	\$223.81	E	41940	420	BLG. MAINT.	R & M BLDGS, ST	1134924
ELECTRO WATCHMAN, IN	101	08/28/12	\$48.10	E	41940	420	SECURITY 9/1/12-11/30/	R & M BLDGS, ST	1134901
DEPT 41940 MUNICIPAL BUILDING			\$1,511.07						
DEPT 42100 POLICE									
U S BANK VISA	101	08/03/12	-\$11.40	E	42100	201	ADM. JUN/JUL 2012 CRE	OFFICE SUPPLIES	1134847
U S BANK VISA	101	08/03/12	\$45.23	E	42100	201	ADM. JUN/JUL 2012 CRE	OFFICE SUPPLIES	1134847
HERITAGE EMBROIDERY	101	08/23/12	\$172.48	E	42100	202	OPERATING SUPPLIES/P	UNIFORMS - MISC	1134905
UNIFORMS UNLIMITED	101	08/16/12	\$27.78	E	42100	202	UNIFORMS/POLICE DEPT	UNIFORMS - MISC	1134937
UNIFORMS UNLIMITED	101	08/03/12	\$41.27	E	42100	202	MPS WEAPONS/POLICE D	UNIFORMS - MISC	1134848
HOLIDAY FLEET	101	08/13/12	\$46.06	E	42100	212	FUEL	MOTOR FUELS & L	1134858
WASHINGTON COUNTY S	101	08/13/12	\$2,036.99	E	42100	212	JULY 2012 FUEL/POLICE	MOTOR FUELS & L	1134870
STILLWATER TOWING IN	101	08/13/12	\$133.59	E	42100	220	2011 BUICK REGAL/POLI	OPERATING SUPP	1134867
STILLWATER TOWING IN	101	08/13/12	\$125.00	E	42100	220	STORAGE OF BOAT JULY	OPERATING SUPP	1134867
ECKBERG, LAMMERS, BRI	101	08/13/12	\$2,362.86	E	42100	300	PROSECUTION/POLICE D	PROF SER-LEGAL	1134856
ECKBERG, LAMMERS, BRI	101	08/22/12	\$1,111.65	E	42100	300	ABANDONED BOAT & TR	PROF SER-LEGAL	1134899
VERIZON WIRELESS	101	08/20/12	\$201.96	E	42100	321	PHONES/POLICE DEPT.	COMMUNICATION	1134882
VERIZON WIRELESS	101	08/13/12	\$147.90	E	42100	321	PHONES/POLICE DEPT.	COMMUNICATION	1134869
DISCOUNT TIRE CO	101	08/22/12	\$199.04	E	42100	412	2101/2010 CHEV TAHOE/	REP & MAINT VEH	1134898
BAYPORT TRANSMISSION	101	08/16/12	\$26.78	E	42100	412	2009 CHARGER/POLICE	REP & MAINT VEH	1134891
BAYPORT TRANSMISSION	101	08/13/12	\$373.54	E	42100	412	2004 FORD/POLICE DEPT	REP & MAINT VEH	1134851
BAYPORT TRANSMISSION	101	08/13/12	\$26.78	E	42100	412	2009 CHARGER/POLICE	REP & MAINT VEH	1134851
BAYPORT TRANSMISSION	101	08/27/12	\$485.36	E	42100	412	VEH. MAINT./POLICE DE	REP & MAINT VEH	1134891
DISCOUNT TIRE CO	101	08/23/12	\$666.00	E	42100	412	2009 DODGE CHARGER/	REP & MAINT VEH	1134898
TR COMPUTER SALES LLC	101	08/16/12	\$30.00	E	42100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1134934
LOFFLER BUSINESS SYST	101	08/13/12	\$86.03	E	42100	416	B/W & COLOR METER BI	REPAIR/MAINT OF	1134860
WOODY S BAR & GRILL	101	08/13/12	\$188.53	E	42100	444	SAFETY CAMP & NTV SU	COMMUNITY PRO	1134871
BEARSON, SAM	101	08/13/12	\$23.56	E	42100	444	GAS/ERRANDS/POLICE D	COMMUNITY PRO	1134852
EASTMAN, LAURA	101	08/13/12	\$85.83	E	42100	444	PIZZA/NTV-GAS/ERRAND	COMMUNITY PRO	1134855
SLINGER, AARON	101	08/13/12	\$9.90	E	42100	444	WATER SAFETY CAMP RE	COMMUNITY PRO	1134865
BEARSON, SAM	101	08/13/12	\$26.00	E	42100	444	GAS - SAFETY CAMP REI	COMMUNITY PRO	1134852
DEPT 42100 POLICE			\$8,668.72						
DEPT 42200 FIRE PROTECTION									
LEAGUE OF MN CITIES IN	101	08/13/12	\$1,065.49	E	42200	150	ELDRED, MICHAEL/FIRE	WORKER S COMP	1134859
MUNICIPAL EMERGENCY	101	08/27/12	\$461.28	E	42200	202	OPERATING SUPPLIES/FI	UNIFORMS - MISC	1134916
MUNICIPAL EMERGENCY	101	08/27/12	\$801.56	E	42200	202	OPERATING SUPPLIES/FI	UNIFORMS - MISC	1134916
MUNICIPAL EMERGENCY	101	08/27/12	\$190.81	E	42200	202	OPERATING SUPPLIES/FI	UNIFORMS - MISC	1134916
APPLIED IMAGES	101	08/16/12	\$89.99	E	42200	202	UNIFORMS/FIRE DEPT.	UNIFORMS - MISC	1134888
MUNICIPAL EMERGENCY	101	08/27/12	\$232.64	E	42200	202	OPERATING SUPPLIES/FI	UNIFORMS - MISC	1134916
MUNICIPAL EMERGENCY	101	08/13/12	-\$310.00	E	42200	202	UNIFORMS SUPPLIES/FIR	UNIFORMS - MISC	1134863
MUNICIPAL EMERGENCY	101	08/13/12	\$367.00	E	42200	202	UNIFORMS SUPPLIES/FIR	UNIFORMS - MISC	1134863
MUNICIPAL EMERGENCY	101	08/13/12	\$379.12	E	42200	202	UNIFORMS SUPPLIES/FIR	UNIFORMS - MISC	1134863
MUNICIPAL EMERGENCY	101	08/13/12	\$1,017.10	E	42200	202	UNIFORMS SUPPLIES/FIR	UNIFORMS - MISC	1134863
MUNICIPAL EMERGENCY	101	08/13/12	\$1,486.63	E	42200	202	UNIFORMS SUPPLIES/FIR	UNIFORMS - MISC	1134863
EISINGER, JOSH	101	08/27/12	\$13.47	E	42200	202	OPERATING MATERIAL R	UNIFORMS - MISC	1134900
HOLIDAY FLEET	101	08/13/12	\$1,366.68	E	42200	212	FUEL	MOTOR FUELS & L	1134858
BOUND TREE MEDICAL, L	101	08/13/12	\$229.55	E	42200	220	OPERATING SUPPLIES/FI	OPERATING SUPP	1134853
EISINGER, ALLEN	101	08/13/12	\$12.51	E	42200	220	BLG MAINT. REIMBURSE	OPERATING SUPP	1134857
MUNICIPAL EMERGENCY	101	08/13/12	\$242.21	E	42200	220	OPERATING SUPPLIES/FI	OPERATING SUPP	1134863
U S BANK VISA	101	08/13/12	\$15.80	E	42200	220	THE UPS STORE	OPERATING SUPP	1134868
U S BANK VISA	101	08/13/12	\$93.11	E	42200	220	CARBONE'S PIZZERIA	OPERATING SUPP	1134868
NEXTEL COMMUNICATION	101	08/27/12	\$184.39	E	42200	321	PHONES/FIRE DEPT.	COMMUNICATION	1134918

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ANCOM COMMUNICATION	101	08/16/12	\$12.83	E	42200	321	TECHNICAL SERVICE PER	COMMUNICATION	1134887
ANCOM COMMUNICATION	101	08/16/12	\$152.75	E	42200	321	OPERATING/FIRE DEPT.,	COMMUNICATION	1134887
MINNESOTA STATE FIRE	101	08/27/12	\$210.00	E	42200	402	2012 ANNUAL CONFERE	CONFERENCES &	1134914
MINNESOTA STATE FIRE	101	08/27/12	\$210.00	E	42200	402	2012 ANNUAL CONFERE	CONFERENCES &	1134914
W.I.T.C.	101	08/27/12	\$2,047.00	E	42200	402	CONFINED SPACE REFRE	CONFERENCES &	1134939
MINNESOTA STATE FIRE	101	08/27/12	\$210.00	E	42200	402	2012 ANNUAL CONFERE	CONFERENCES &	1134914
CARQUEST OF STILLWATE	101	08/16/12	\$41.76	E	42200	412	VEH. MAINT./FIRE DEPT.	REP & MAINT VEH	1134894
CARQUEST OF STILLWATE	101	08/16/12	\$26.87	E	42200	412	VEH. MAINT/FIRE DEPT.	REP & MAINT VEH	1134894
EMERGENCY AUTOMOTIV	101	08/27/12	\$54.51	E	42200	412	2004 TAHOE/FIRE DEPT.	REP & MAINT VEH	1134902
CARQUEST OF STILLWATE	101	08/16/12	\$49.10	E	42200	412	VEH. MAINT/FIRE DEPT.	REP & MAINT VEH	1134894
CARQUEST OF STILLWATE	101	08/16/12	\$69.49	E	42200	412	VEH. MAINT./FIRE DEPT.	REP & MAINT VEH	1134894
CARQUEST OF STILLWATE	101	08/16/12	-\$24.97	E	42200	412	VEH. MAINT./FIRE DEPT.	REP & MAINT VEH	1134894
CARQUEST OF STILLWATE	101	08/16/12	\$16.21	E	42200	412	VEH. MAINT./FIRE DEPT.	REP & MAINT VEH	1134894
ALEX AIR APPARATUS, IN	101	08/27/12	\$216.92	E	42200	419	VEH REPAIR & MAINT./FI	REPAIR & MAINT	1134886
ELECTRO WATCHMAN, IN	101	08/28/12	\$48.09	E	42200	420	SECURITY 9/1/12-11/30/	R & M BLDGS, ST	1134901
MN DEPT OF LABOR AND	101	08/27/12	\$10.00	E	42200	420	PRESSURE VESSEL/FIRE	R & M BLDGS, ST	1134915
DEPT 42200 FIRE PROTECTION			\$11,289.90						
DEPT 43100 STREET MAINT									
U S BANK VISA	101	08/03/12	\$9.04	E	43100	201	ADM. JUN/JUL 2012 CRE	OFFICE SUPPLIES	1134847
U S BANK VISA	101	08/03/12	-\$0.28	E	43100	201	ADM. JUN/JUL 2012 CRE	OFFICE SUPPLIES	1134847
HOLIDAY FLEET	101	08/13/12	\$80.16	E	43100	212	FUEL	MOTOR FUELS & L	1134858
CENTURY POWER EQUIP	101	08/27/12	\$25.14	E	43100	212	MIX OIL/PUBLIC WORKS	MOTOR FUELS & L	1134895
SHERWIN WILLIAMS LC	101	08/22/12	\$4.70	E	43100	220	TRAFFIC PAINT SUPPLIE	OPERATING SUPP	1134926
STILLWATER FARM STOR	101	08/27/12	\$106.70	E	43100	220	HERBACIDE/PUBLIC WO	OPERATING SUPP	1134927
TEAM LABORATORY CHEM	101	08/22/12	\$208.41	E	43100	220	WEED KILLER/PW DEPT.	OPERATING SUPP	1134931
T. R. F. SUPPLY	101	08/22/12	\$199.85	E	43100	220	BEE KILLER/PW DEPT.	OPERATING SUPP	1134930
SHERWIN WILLIAMS LC	101	08/22/12	\$97.02	E	43100	220	TRAFFIC PAINT SUPPLIE	OPERATING SUPP	1134926
SHERWIN WILLIAMS LC	101	08/22/12	\$189.32	E	43100	220	TRAFFIC PAINT SUPPLIE	OPERATING SUPP	1134926
SHERWIN WILLIAMS LC	101	08/27/12	\$253.78	E	43100	220	TRAFFIC PAINT/STREETS	OPERATING SUPP	1134926
PLANT HEALTH ASSOCIAT	101	08/23/12	\$367.00	E	43100	306	TREE INVENTORY AND M	PROF SER-OTHER	1134920
CARQUEST OF STILLWATE	101	08/27/12	\$4.98	E	43100	412	SPRAY UNDERCOAT/PUB	REP & MAINT VEH	1134894
CARQUEST OF STILLWATE	101	08/22/12	\$9.00	E	43100	412	TRAIL LIGHT BULBS/PW	REP & MAINT VEH	1134894
FRED S TIRE COMPANY	101	08/22/12	\$24.99	E	43100	412	TIRE REPAIR/PW DEPT.	REP & MAINT VEH	1134903
TR COMPUTER SALES LLC	101	08/16/12	\$6.00	E	43100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1134934
LOFFLER BUSINESS SYST	101	08/13/12	\$17.20	E	43100	416	B/W & COLOR METER BI	REPAIR/MAINT OF	1134860
BRYAN ROCK PRODUCTS I	101	08/27/12	\$396.41	E	43100	421	LIMEROCK GRAVEL/PUBL	REPAIR & MAINT	1134893
BRYAN ROCK PRODUCTS I	101	08/27/12	\$132.61	E	43100	421	LIMEROCK GRAVEL/PUBL	REPAIR & MAINT	1134893
ACTION RENTAL	101	08/27/12	\$197.72	E	43100	421	U-CART CONCRETE/PUBL	REPAIR & MAINT	1134884
MENARDS-STILLWATER	101	08/22/12	\$131.23	E	43100	421	LUMBER/PW DEPT.	REPAIR & MAINT	1134911
S E H	101	08/22/12	\$632.04	E	43100	422	2012 SEAL COAT/STREET	SEALCOATING	1134923
DEPT 43100 STREET MAINT			\$3,093.02						
DEPT 43200 PARKS									
HOLIDAY FLEET	101	08/13/12	\$264.17	E	43200	212	FUEL	MOTOR FUELS & L	1134858
U S BANK VISA	101	08/03/12	\$32.33	E	43200	220	ADM. JUN/JUL 2012 CRE	OPERATING SUPP	1134847
MENARDS-STILLWATER	101	08/27/12	\$9.12	E	43200	220	WASP KILLER/PUBLIC W	OPERATING SUPP	1134911
PLANT HEALTH ASSOCIAT	101	08/23/12	\$366.00	E	43200	306	TREE INVENTORY AND M	PROF SER-OTHER	1134920
TRI STATE BOBCAT INC	101	08/27/12	\$21.52	E	43200	412	AIR FILTERS/PUBLIC WO	REP & MAINT VEH	1134935
WILLMARTH, QUINN	101	08/20/12	\$495.00	E	43200	413	TREES 8/6/12-8/19/12 -	TREES	1134883
LOFFLER BUSINESS SYST	101	08/13/12	\$17.20	E	43200	416	B/W & COLOR METER BI	REPAIR/MAINT OF	1134860
TR COMPUTER SALES LLC	101	08/16/12	\$6.00	E	43200	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1134934
LINNER ELECTRIC	101	08/20/12	\$665.50	E	43200	420	BEACH HOUSE BATH HA	R & M BLDGS, ST	1134879
AIR FRESH PORTABLE TOI	101	08/22/12	\$253.08	E	43200	425	MTHLY RENTAL/TENNIS	SATILLITIES	1134885

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DEPT 43200 PARKS			\$2,129.92						
DEPT 43300 CEMETERY									
ECKBERG, LAMMERS, BRI	101	08/22/12	\$152.25	E	43300	300	CEMETERY	PROF SER-LEGAL	1134899
PLANT HEALTH ASSOCIAT	101	08/23/12	\$367.00	E	43300	306	TREE INVENTORY AND M	PROF SER-OTHER	1134920
LANDSCAPES BY MARK	101	08/27/12	\$375.00	E	43300	310	MOVE CASKET/HUBBARD	GRAVE OPENINGS	1134909
DEPT 43300 CEMETERY			\$894.25						
FUND 101 GENERAL			\$32,941.42						
FUND 206 WATER/SEWER IMPROVEMENT FUND									
DEPT 41608 2012 I & I PROJECT									
S E H	206	08/28/12	\$336.30	E	41608	301	2012 I & I PROJECT	PROF SER-ENGIN	1134923
DEPT 41608 2012 I & I PROJECT			\$336.30						
FUND 206 WATER/SEWER IMPROVEM			\$336.30						
FUND 211 LIBRARY									
DEPT 45500 LIBRARY									
BAKER & TAYLOR	211	08/27/12	\$97.83	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134889
BAKER & TAYLOR	211	08/27/12	\$44.86	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134889
BAKER & TAYLOR	211	08/27/12	\$39.32	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134889
BAKER & TAYLOR	211	08/27/12	\$46.28	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134889
BAKER & TAYLOR	211	08/27/12	\$289.57	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134889
BAKER & TAYLOR	211	08/27/12	\$59.77	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134889
BAKER & TAYLOR	211	08/27/12	\$78.82	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134889
BAKER & TAYLOR	211	08/27/12	\$160.01	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134889
BAKER & TAYLOR	211	08/27/12	\$59.13	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134889
BAKER & TAYLOR	211	08/27/12	\$418.10	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134889
BAKER & TAYLOR	211	08/27/12	\$15.48	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134889
BAKER & TAYLOR	211	08/27/12	\$29.91	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134889
BAKER & TAYLOR	211	08/27/12	\$30.41	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134889
BAKER & TAYLOR	211	08/27/12	\$62.23	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134889
BAKER & TAYLOR	211	08/27/12	\$80.05	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134889
DEMCO	211	08/27/12	\$71.98	E	45500	220	OPERATING SUPPLIES/LI	OPERATING SUPP	1134897
INNOVATIVE OFFICE SOL	211	08/27/12	\$61.15	E	45500	220	OPERATING SUPPLIES/LI	OPERATING SUPP	1134906
DEMCO	211	08/27/12	\$21.94	E	45500	220	OPERATING SUPPLIES/LI	OPERATING SUPP	1134897
KINDER MELODIES	211	08/28/12	\$675.00	E	45500	302	STORY TIME/LIBRARY	CONTRACT SERVI	1134908
SHARON SIPPEL	211	08/27/12	\$1,500.00	E	45500	302	CLEANING SERVICE/LIBR	CONTRACT SERVI	1134925
COMCAST	211	08/28/12	\$30.07	E	45500	321	LIBRARY HIGHSPEED IN	COMMUNICATION	1134896
COMCAST	211	08/28/12	\$5.00	E	45500	321	LIBRARY HIGH SPEED IN	COMMUNICATION	1134896
WASHINGTON COUNTY LI	211	08/27/12	\$80.62	E	45500	391	DATA BASE 8/12/12-8/11	SHARED AUTOMA	1134940
R. J. IRRIGATION	211	08/27/12	\$273.50	E	45500	420	SPRING OPEN UP/LIBRA	R & M BLDGS, ST	1134922
MINNESOTA ELEVATOR	211	08/27/12	\$157.23	E	45500	420	BI-MTHLY SER/LIBRARY	R & M BLDGS, ST	1134913
PLUNKETT S PEST CONTR	211	08/27/12	\$103.27	E	45500	420	INSECTS & MICE CONTR	R & M BLDGS, ST	1134921
ELECTRO WATCHMAN, IN	211	08/28/12	\$60.00	E	45500	420	SECURITY 9/1/12-11/30/	R & M BLDGS, ST	1134901
DEPT 45500 LIBRARY			\$4,551.53						
FUND 211 LIBRARY			\$4,551.53						
FUND 303 GO TIF BOND 1990 DEBT SERVICE									
DEPT 41903 DEBT SERVICE									
STILLWATER GAZETTE	303	08/13/12	\$39.63	E	41903	306	TIF 2 - 1 CROIXDALE 201	PROF SER-OTHER	1134866
DEPT 41903 DEBT SERVICE			\$39.63						
FUND 303 GO TIF BOND 1990 DEBT SE			\$39.63						

CITY OF BAYPORT

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MONTHLY EXPENSES 1134845-1134941

Period Name: AUGUST

Search Name	FU	Tran Date	Amount	A c	DEPT	OBJ	Comments	OBJ Desc	Check Nbr
FUND 601 WATER									
DEPT 41609 TCE EVAL GRANT									
S E H	601	08/28/12	\$4,185.84	E	41609	301	TCE EVAL GRANT	PROF SER-ENGIN	1134923
DEPT 41609 TCE EVAL GRANT			\$4,185.84						
DEPT 46120 WATER									
U S BANK VISA	601	08/03/12	\$9.04	E	46120	201	ADM. JUN/JUL 2012 CRE	OFFICE SUPPLIES	1134847
U S BANK VISA	601	08/03/12	-\$0.28	E	46120	201	ADM. JUN/JUL 2012 CRE	OFFICE SUPPLIES	1134847
HOLIDAY FLEET	601	08/13/12	\$598.28	E	46120	212	FUEL	MOTOR FUELS & L	1134858
HAWKINS WATER	601	08/22/12	\$10.00	E	46120	216	WATER TREATMENT	CHEMICALS AND	1134904
HAWKINS WATER	601	08/22/12	\$78.86	E	46120	216	WATER TREATMENT	CHEMICALS AND	1134904
HAWKINS WATER	601	08/22/12	\$323.00	E	46120	216	WATER TREATMENT	CHEMICALS AND	1134904
TKDA	601	08/22/12	\$738.40	E	46120	302	LEAK SURVEY/WATER DE	CONTRACT SERVI	1134933
STILLWATER MEDICAL GR	601	08/22/12	\$20.00	E	46120	302	PRE EMPLOYEE SCREEN/	CONTRACT SERVI	1134928
MN DEPT OF LABOR AND	601	08/22/12	\$10.00	E	46120	302	VESSEL INSPECTION	CONTRACT SERVI	1134915
ONE CALL CONCEPTS	601	08/20/12	\$99.00	E	46120	307	LOCATES/WATER DEPT.	GOPHER STATE O	1134881
CARQUEST OF STILLWATE	601	08/20/12	\$11.53	E	46120	412	2102 TRUCK	REP & MAINT VEH	1134873
LOFFLER BUSINESS SYST	601	08/13/12	\$17.20	E	46120	416	B/W & COLOR METER BI	REPAIR/MAINT OF	1134860
TR COMPUTER SALES LLC	601	08/16/12	\$6.00	E	46120	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1134934
MENARDS-STILLWATER	601	08/22/12	\$21.83	E	46120	419	HARWARE/WATER DEPT.	REPAIR & MAINT	1134911
TRI-STATE PUMP & CONT	601	08/22/12	\$1,371.14	E	46120	419	LIFT PUMP PARTS	REPAIR & MAINT	1134936
MENARDS-STILLWATER	601	08/22/12	\$30.76	E	46120	419	CONCRETE/WATER DEPT	REPAIR & MAINT	1134911
ELECTRO WATCHMAN, IN	601	08/28/12	\$64.12	E	46120	420	SECURITY 9/1/12-11/30/	R & M BLDGS, ST	1134901
ACTION RENTAL	601	08/27/12	\$84.43	E	46120	431	LADDER RENTAL/AIR ST	RENTAL OF EQUIP	1134884
ACTION RENTAL	601	08/22/12	\$247.95	E	46120	431	BOBCAT RENTAL	RENTAL OF EQUIP	1134884
MINNESOTA DEPT OF HEA	601	08/22/12	\$1,165.00	E	46120	434	3RD QTR. 2012 SERVICE	STATE FEES FOR	1134912
DEPT 46120 WATER			\$4,906.26						
FUND 601 WATER			\$9,092.10						
FUND 602 SEWER									
DEPT 46200 SEWER - OPERATING									
U S BANK VISA	602	08/03/12	-\$0.28	E	46200	201	ADM. JUN/JUL 2012 CRE	OFFICE SUPPLIES	1134847
U S BANK VISA	602	08/03/12	\$9.04	E	46200	201	ADM. JUN/JUL 2012 CRE	OFFICE SUPPLIES	1134847
BRULIN & COMPANY, INC	602	08/27/12	\$142.48	E	46200	220	LIFT STATION TREATME	OPERATING SUPP	1134892
BANYON DATA SYSTEMS	602	08/22/12	\$98.84	E	46200	302	WINUB METER DEVICE S	CONTRACT SERVI	1134890
BANYON DATA SYSTEMS	602	08/22/12	\$98.84	E	46200	302	WINUB METER DEVICE S	CONTRACT SERVI	1134890
TR COMPUTER SALES LLC	602	08/16/12	\$6.00	E	46200	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1134934
LOFFLER BUSINESS SYST	602	08/13/12	\$17.23	E	46200	416	B/W & COLOR METER BI	REPAIR/MAINT OF	1134860
DEPT 46200 SEWER - OPERATING			\$372.15						
DEPT 46990 SEWER - NON-OPERATING									
METROPOLITAN COUNCIL	602	08/13/12	\$30,831.96	E	46990	434	MTHLY ANNUAL FLOW S	STATE FEES FOR	1134861
DEPT 46990 SEWER - NON-OPERAT			\$30,831.96						
FUND 602 SEWER			\$31,204.11						
FUND 803 P & Z ESCROWS									
DEPT 80042 LANDFORM/VARDE GROUP									
ECKBERG, LAMMERS, BRI	803	08/22/12	\$449.50	E	80042	300	PROFESSIONAL SERVICE	PROF SER-LEGAL	1134899
DEPT 80042 LANDFORM/VARDE GR			\$449.50						
FUND 803 P & Z ESCROWS			\$449.50						

CITY OF BAYPORT

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MONTHLY EXPENSES 1134845-1134941

Period Name: AUGUST

Search Name	FU	Tran Date	Amount	A c	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
			\$78,614.59						

City of Bayport

294 North 3rd Street

Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

Building Permit Log

For: August, 2012

Printed:8/28/2012

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Permit Number: BP2012-50	Filing Date: 8/1/2012
Parcel Address: 206 5th Street So.	Bayport, MN 55003
Applicant: GLEN OTTESON OWNER OWNER	Applicant Phone:
Construction Value: \$5,500.00	Total Fees: \$1,161.79

Permit Number: BP2012-51	Filing Date: 8/7/2012
Parcel Address: 502 PRAIRIE WAY S.	BAYPORT, MN 55003
Applicant: DR HORTON, INC MINNESOTA DR HORTON, INC MINNESOTA RESIDENTIAL	Applicant Phone: 952-985-7806
Construction Value: \$323,000.00	Total Fees: \$9,627.84

Permit Number: BP2012-52	Filing Date: 8/8/2012
Parcel Address: 970 Pickett Street N.	Bayport, MN 55003
Applicant: STATE OF MINNESOTA OWNER OWNER	Applicant Phone:
Construction Value: \$50,000.00	Total Fees: \$877.19

Permit Number: BP2012-53	Filing Date: 8/8/2012
Parcel Address: 966 INSPIRATION PARKWAY N.	BAYPORT, MN 55003
Applicant: DR HORTON, INC MINNESOTA DR HORTON, INC MINNESOTA RESIDENTIAL	Applicant Phone: 952-985-7806
Construction Value: \$360,000.00	Total Fees: \$10,012.64

Permit Number: MC2012-21	Filing Date: 8/6/2012
Parcel Address: 909 INSPIRATION PARKWAY S.	
Applicant: GENZ-RYAN PLUMBING & GENZ-RYAN PLUMBING & HEATING	Applicant Phone: 952-767-1870
Construction Value: \$7,190.00	Total Fees: \$80.00

Building Permit Log

For: August, 2012

Printed:8/28/2012

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Permit Number: MC2012-22 **Filing Date:** 8/20/2012
Parcel Address: 960 INSPIRATION PARKWAY N.
Applicant:FIRESIDE HEARTH & HOME **Applicant Phone:** 651-633-1042
FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.
Construction Value:\$1,000.00 **Total Fees:** \$80.00

Permit Number: MC2012-23 **Filing Date:** 8/27/2012
Parcel Address: 218 STATE St. S. BAYPORT, MN 55003
Applicant:RESIDENTAL HEATING & AC **Applicant Phone:** 612-724-1899
RESIDENTAL HEATING & AC MECHANICAL
Construction Value:\$2,950.00 **Total Fees:** \$80.00

Permit Number: PL2012-27 **Filing Date:** 8/6/2012
Parcel Address: 960 INSPIRATION PARKWAY N.
Applicant:SILVER TREE PLUMBING & **Applicant Phone:** 651-319-4103
SILVER TREE PLUMBING & HEATING, LLC
Construction Value:\$9,000.00 **Total Fees:** \$80.00

Permit Number: PL2012-28 **Filing Date:** 8/8/2012
Parcel Address: 970 Pickett Street N. Bayport, MN 55003
Applicant:STATE OF MINNESOTA **Applicant Phone:**
Construction Value:\$5,500.00 **Total Fees:** \$80.00

Permit Number: PL2012-29 **Filing Date:** 8/13/2012
Parcel Address: 909 INSPIRATION PARKWAY S.
Applicant:SILVER TREE PLUMBING & **Applicant Phone:** 651-319-4103
SILVER TREE PLUMBING & HEATING, LLC
Construction Value:\$9,000.00 **Total Fees:** \$80.00

Permit Number: PL2012-30 **Filing Date:** 8/14/2012
Parcel Address: 486 Minnesota St. S. BAYPORT, MN 55003
Applicant:O'CONNOR PLUMBING HEATING **Applicant Phone:** 651-437-4177
O'CONNOR PLUMBING HEATING & COOLING
Construction Value:\$1,268.00 **Total Fees:** \$85.00

Building Permit Log

For: August, 2012

Printed:8/28/2012

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Permit Number: PL2012-31**Filing Date:** 8/21/2012**Parcel Address:** 902 INSPIRATION PARKWAY S. BAYPORT, MN 55003**Applicant:** SILVER TREE PLUMBING &
SILVER TREE PLUMBING & HEATING, LLC**Applicant Phone:** 651-319-4103**Construction Value:**\$9,000.00**Total Fees:** \$80.00

Permit Number: PL2012-32**Filing Date:** 8/21/2012**Parcel Address:** 502 PRAIRIE WAY S.

BAYPORT, MN 55003

Applicant: SILVER TREE PLUMBING &
SILVER TREE PLUMBING & HEATING, LLC**Applicant Phone:** 651-319-4103**Construction Value:**\$9,000.00**Total Fees:** \$80.00



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: August 17, 2012

To: Mayor and City Council
Mitch Berg, City Administrator

From: Laura Eastman, Chief of Police

Subject: Police Department donations for Night to Unite and Youth Safety Camp

The Bayport Police Department would like to acknowledge the following businesses and individuals for their donation of funds, goods, services and/or time in support of the annual Night to Unite and Youth Safety Camp held on August 6 and 7, 2012. The department received over \$4,100.00 in donations and the city is fortunate to have this level of support for these important events.

- Andersen Corporation, Bayport, MN
- Bayport BBQ, Bayport, MN
- Bayport Fire Department
- Bayport Marina, Bayport, MN
- Bayport Police Department Reserve Officers
- BELFOR Property Restoration, Savage, MN
- Bread Art, Bayport, MN
- Burger King, Oak Park Heights, MN
- Cub Foods, Stillwater, MN
- Madison and Sue Davis, Bayport, MN
- First State Bank & Trust, Bayport, MN
- Greystone Bar, Bayport, MN
- Hefty's Roadhouse, Bayport, MN
- Hesley Jensen American Legion Post #491, Bayport, MN
- High Five Archery, Stillwater, MN
- Holiday Stationstore, Bayport, MN
- J. G. Hause Construction, Bayport, MN
- Kowalski's Market, Oak Park Heights, MN
- McDonald's, Oak Park Heights, MN
- Midwest Center for Movement, Hudson, WI
- Miller Excavating, Stillwater, MN
- Minnesota Department of Corrections
- Minnesota Department of Public Safety, Flight Section and State Patrol Divisions
- Minnesota Timberwolves FastBreak Foundation, Minneapolis, MN
- Not Justa Café, Bayport, MN
- Old Dutch Foods, Roseville, MN
- Frank Peterson
- Regions Hospital EMS Education and Injury Prevention, St. Paul, MN
- Don Slinger, Lake Elmo, MN
- Stillwater Police Department, K9 Officer David Wulfing and Buzz
- Target, Stillwater, MN
- Valley Agencies, Bayport, MN
- Walmart, Oak Park Heights, MN
- Washington County Sheriff's Office, Water Patrol Division
- Woody's Bar & Grill, Bayport, MN



Walmart
Save money. Live better.

Not Just a

Café



FIRST STATE
BANK AND TRUST

McDonald's Restaurant

Minnesota
Department of Corrections



Old Dutch



NIGHT to UNITE!
Neighbors Joining Together



CORPORATION
Andersen

THANK YOU

SPONSORS!



Miller Excavating

MN Department of

Public Safety



Susan & Madison Davis

Officer Wulffing & Buzz
Stillwater IPD

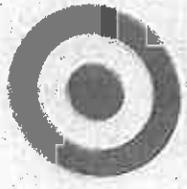
Kowalski's Markets

Don Slinger

BELFORT Property Restoration

SAFETY CAMP

bayport bbq
a cheap bbq with more
flavor



TARGET

HEETYS
ROADHOUSE
RESTAURANT

Frank Peterson

Greystone Bar



JG Haver Construction, Inc.
651-439-0189
jghause.com



Guido
FOODS





City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
<http://www.ci.bayport.mn.us>

City of Bayport
SPECIAL EVENT APPLICATION

A special event application form is required for individuals or organizations who wish to hold a public or private event in the city and require the use of city property and/or special city services. For most special events, City Council approval is required. Therefore, it is important to plan ahead and submit the application form to City Hall at least two weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. For example, if the proposed event is to be held on June 15, 2010, the special event application form and fee must be submitted by May 24, 2010 in order to be considered at the June 7, 2010 City Council meeting.

Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate special requests for city services associated with the event.

Property Information		
Address:		
City: Bayport	State: Minnesota	Zip Code: 55003
Owner Name: <i>Amy Pardo</i>		
Home Phone Number:	Work/Cell Phone Number:	
<i>651-278-2073</i>	<i>651-665-5314</i>	
Owner Address:		
City/State/Zip: <i>796 2nd Ave. N. Bayport, MN 55003</i>		

Applicant Information	<input type="checkbox"/> Individual/For-profit organization,	<input checked="" type="checkbox"/> Public entity/Non-profit organization
Applicant Name: <i>Girl Scouts of River Valley</i>		
Home Phone Number:	Work/Cell Phone Number:	
<i>Same as above -</i>		
Address:		
City/State/Zip:		
Email Address:		

Description of Request		
<i>I would like to put up an inflatable obstacle course on park grounds next to Pavilion #1</i>		
Event Information	Start Date: <i>9/7/12</i>	End Date: <i>9/7/12</i>
Days of Operation (check all that apply)		
<input type="checkbox"/> Sunday <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input checked="" type="checkbox"/> Friday <input type="checkbox"/> Saturday		
Hours of Operation:		
Weekdays: <i>2:30-8:00pm</i>		
Weekends:		

Requested City Assistance and/or Services

N/A

Application Process and Fees

The processing fee for the application and must be submitted with the application form to City Hall. Any additional fees and expenses associated with this request are the responsibility of the applicant/property owner, and will be billed to the applicant/property owner by the city.

Attachments to be submitted with application

- A diagram of the proposed premises
- If the request involves the sale of produce, uncooked meat, or dairy, etc., the applicant must provide a copy of all license applications required by the Department of Agriculture for City Council approval. For license information, please contact JoNell O'Neil at 651-779-5015.
- If the request involves cooked/prepared food or beverages, the applicant must provide a copy of all license applications required by Washington County Public Health and Environment for City Council approval. For license information, please contact 651-430-6655.

The undersigned understand that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application.

The undersigned hereby apply for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete to the best of their knowledge.

Applicant: *Amy Jo Parde* Date: _____

Property Owner: _____ Date: _____

Office Use - Dept. Review	Inspection	Date	Approved/Denied	Inspector
Administration	<input type="checkbox"/> Site Inspection			
Office Use - Fees	Amount Received	Date Received	Method of Payment	Staff Initials
Processing Fee \$15.00-Public entity/Non-profit \$50.00-Individual/For-profit	<input checked="" type="checkbox"/> \$15.00 <input type="checkbox"/> \$50.00	8/20/20	Girl Scout GST# 2020	Kjh
Escrow or cost incurred				



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: September 4, 2012

TO: Mayor and City Council
City Administrator Mitchell Berg

FROM: Fire Chief Mark Swenson

RE: Purchase of a replacement command vehicle for the Fire Department

BACKGROUND

As you may know, the Fire Department allocates monies to a Capital Improvement Fund, to fund the replacement of equipment, vehicles, and items that eventually wear out over time. This fund not only assists the department in identifying and planning for equipment replacement needs, but also helps reduce the stress on the annual budget.

At this time, I am requesting to purchase a 2013 Chevrolet Tahoe 4-door command vehicle for the state bid amount of \$31,344.00. This vehicle will replace the current 2003 Ford Expedition, which is in need of major repairs. In addition, I am requesting funding to transfer equipment and add graphics to the new vehicle for approximately \$9,298.15. The total vehicle price is not to exceed \$ 40,643.00.

It should be noted there are enough unspent dollars within the fire equipment replacement portion of the budget to cover this expense for 2012. The new vehicle will be delivered sometime after November 1, 2012.

RECOMMENDATION

Staff recommends the City Council adopt a motion authorizing the purchase of a replacement command vehicle for the Fire Department, including outfitting the vehicle with necessary equipment and graphics, at a cost not to exceed \$40,643.00.



Bayport Fire Department

284 N. 3rd Street • Bayport, MN. 55003 • Hall (651) 275-4401 • Fax (651) 275-4402

08/23/2012

To: Honorable Mayor and City Council
Mitch Berg, City Administrator
City Staff

Re: Fire Department new membership

Due to recent resignations, we are requesting the addition of two personnel to the Fire Department. Our target staffing level is 25 members and we currently have 18 members on our roster. We have two very good candidates at this time that have passed their preliminary background check and have been approved by the officers of the fire department.

We are asking the council to appoint the following persons to the Bayport Fire Department pending approval of the general membership as well as successful completion of their firefighter medical assessment and pre-employment drug screen:

Bernard Sax
Riley Cameron

Respectfully submitted,

Mark Swenson
Fire Chief



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: September 4, 2012
TO: Mayor and City Council
FROM: Mitchell Berg, City Administrator
RE: Consider requests for residential parking only on 1st Avenue North and 2nd Street North

BACKGROUND

The city has received petitions from residents living on 1st Avenue North and 2nd Street North requesting the placement of "resident only" parking signs along their streets, due to the increase of on-street parking in the area, as a result of increased business activity in the adjacent commercial zoning district along Highway 95. At the last meeting, staff was directed to explore this request and provide direction to the City Council.

Over the course of the past several weeks, staff has walked along 1st Avenue North and 2nd Street North on multiple occasions, during the day and evening, to gauge the extent of the parking concerns. Staff observed an unusually high number of parked cars along 1st Avenue North on weekend evenings; however, there was still available parking along the avenue. There also appeared to be space to accommodate additional vehicles in the designated off-street parking area in the back of the two apartment buildings.

Staff observed few, if any vehicles parked on 2nd Street North that appeared to be a result of the business district. However, in follow-up conversation with the residents who submitted the 2nd Street North petition, they indicated they are only concerned about the potential for increased parking on their street if the city were to declare 1st Avenue North parking for residents only. Parking of construction vehicles with trailers for extended periods continues to be an issue, as well as cars parking in a manner which prohibits other vehicles from parking adjacent to them on the same side of the street.

Based on the above findings, I am recommending that city staff continue to work with the businesses along Highway 95 to encourage on-street parking within the commercial district, and in nearby off-street public parking lots. Further, I am recommending the city expend funds to delineate parking spaces for both sides of 1st Avenue North, in an effort to maximize parking for both visitors and residents. Although this would be an unbudgeted expense, the cost for the paint and supplies is estimated to be approximately \$100.00-\$300.00. The city would anticipate having the striping of the parking spaces done by the end of October.

RECOMMENDATION

Staff recommends the City Council adopt a motion authorizing staff to delineate striped, parallel parking stalls along 1st Avenue North, from 3rd Street North to 2nd Avenue North.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: September 4, 2012

TO: Mayor and City Council

FROM: Mitchell Berg, City Administrator
Sara Taylor, Assistant City Administrator/Planner
Mel Horak, Public Works Supervisor

RE: Consider improvement options for Perro Park

BACKGROUND

Over the past few years, staff has noticed significant deterioration of the hockey boards and posts which surround the hockey rink area in Perro Park. It is estimated that these materials are approximately 30 years old. Prior to painting the interior side of the boards and posts, which was completed this year, the last maintenance repairs were completed about 10 years ago at a cost of approximately \$3,000.00. The cost to complete the exterior painting of the existing boards is estimated at \$1,000.00. However, because of the existing condition of the materials and need of replacement, it may not be worth expending the additional funds to paint the exterior at this time. The cost to replace all of the posts, boards, and fence is estimated at \$7,500 - \$10,000.00. Some additional amenities the city may want to consider in the future for the hockey area are a new entrance gate, signage and a concrete or gravel base surface.

The City Council has mentioned that the multi-use field and open space areas in Perro Park could also benefit from some maintenance, i.e. either extensive patching/reseeding of the existing turf, including soil augmentation, and/or installing a mesh reinforcement system to help the turf better withstand intense use and vehicle traffic, but also accommodate recreation field games. Because of the existing soil conditions and the variety of uses this area is expected to accommodate during both the winter and summer months, unfortunately it is labor intensive and costly to keep this turf in really good condition. The cost of the soil augmentation and reseeding of turf is estimated at \$4,000.00. The cost to install a mesh reinforcement system for the turf is estimated at \$30,000-\$50,000.00.

As you know, the city has yet to create a master park plan for Perro Park, which has been identified as an important goal by the City Council and Park Advisory Commission. The master park plans created for Lakeside and Barker's Alps Parks have been a valuable tool to help identify and prioritize both short and long-term park needs and goals for the city and establish a timeline to accomplish the plan in phases. Due to the age of the Perro Park amenities and looming maintenance needs, staff feels it may be best to refrain from making any major improvements at this time, but proceed with the master plan in the next year, to help identify and develop an overall vision for the park, moving forward. The cost to complete a master plan for Perro Park is estimated at \$15,000.00.

RECOMMENDATION

Staff recommends the City Council adopt a motion directing staff to solicit proposals to develop a master plan for Perro Park, to be completed in 2013.



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Barry Peters

DATE: July 23, 2012

RE: Grate on Box Culvert at Andersen Elementary School
SEH No. ABAYPO0801.00 14.00

I received the Agenda Request Form regarding the installation of a grate on the Perro Creek box culvert at Andersen Elementary School. The request was submitted following the incident in Duluth where an 8 year old boy was injured after being pulled into an open culvert and washed downstream.

The area in question includes the large box culverts in Perro Creek along 3rd Avenue North. The culvert system crosses under 4th Street North, the Andersen Elementary School playground and TH 95. The box culverts under 4th Street and TH 95 were replaced in 1992 as a part of a large street reconstruction project, the new box sections being reconnected to the existing culvert that remained under the playground. The inlet end (west side of 4th Street) is an 8'x4' box, the outlet (northwest corner of Perro Park) a 6'x4' box. Grates at the time of construction, and even today, are typically not installed on box culverts of this size. I checked in house and we have not recently installed grates on any large box culverts. I also looked at a collection of average bid prices for MnDOT projects constructed in 2011 and I could not find any MnDOT projects that included grates for box culverts of this size.

Safety is always a concern and these large pipes can be an attraction to kids. Grates should keep kids out of the culvert, but the openings needed to provide the required flow capacity may be large enough for small children to get through. I do have other concerns about installing grate(s).

With an inlet grate, issues that can occur include:

- Installing a grate on an existing inlet will reduce the culvert capacity by reducing the open area of the inlet. Upstream flooding may impact adjacent homes. A hydraulic analysis would need to be made to determine the effects.
- Debris will collect at the inlet grate, further creating backups and possible flooding.
- Additional maintenance for Public Works to clean debris.

With an outlet grate additional issues would include:

- Additional safety concern if someone small were to get by the inlet grate and be trapped inside the culvert during a flood.
- Any debris that bypasses the inlet grate, may collect at the outlet grate, creating backups and possible flooding.
- Maintenance increased for cleaning inside the culvert at the grate.

The conditions between the Duluth event and Bayport are different and I do not believe that what occurred in Duluth would occur at this culvert. The Duluth pipe was 30 inch in size and with the large volume of water, a suction effect pulled the boy into the pipe. I don't believe that would occur with the large 8'x4' box culvert. The Duluth event included a closed storm sewer pipe noted at 1 mile long

Grate on Box Culvert at Andersen Elementary School

July 23, 2012

Page 2

compared to the 250 feet of a large culvert at the school. If someone were to be in the box culvert during a large rain event, or washed into the culvert, they would quickly be washed out into Perro Park. The estimate 20 mile per hour velocity noted in Duluth would not occur at this culvert. If these extreme velocities would occur in Perro Creek, there would likely be more injuries to someone being washed or pinned against a grate.

From the engineering standpoint, I would definitely not recommend installing a grate on the outlet end of the culvert in Perro Park because of the possibility of kids being trapped inside, flooding, and maintenance. Without the outlet grate, the effectiveness of the inlet grate is reduced since kids would have free access from the outlet side. The installation of the inlet grate only to minimize children from being swept into the culvert to me has more drawbacks than benefits. Kids could be injured being pushed against or pinned against the grate. If someone is pushed through the grate, the time in the culvert and injuries I believe would be less than what occurred in Duluth. Adding a grate could lead to possible property damage from flooding and additional maintenance costs. Therefore, from the engineering standpoint, I would not recommend installing the inlet grate.

I will be available to discuss with the City Council at the August meeting.

bcp

c: Mitch Berg, City Administrator

Sara Taylor, Assistant City Administrator

s:\ac\b\baypo\080100\2012 andersen elem school box culvert\2012-07-23 memo.docx



August 28, 2012

RE: Bayport, Minnesota
TCE Groundwater Contamination
Summary Letter
SEH No. BAYPO 120818 14.00

Honorable Mayor and City Council
City of Bayport
294 North 3rd Street
Bayport, MN 55003

Attn: Mitch Berg, City Administrator

As you are aware, the levels of trichloroethylene (TCE) in the public water supply for the City of Bayport have been steadily increasing over the past five years. The source of contamination is assumed to be the Baytown Township Groundwater Contamination Superfund Site in Lake Elmo, Minnesota.

The United States Environmental Protection Agency (US EPA) Maximum Contaminant Level (MCL) for TCE in Public Water Supplies is 5 micrograms per liter ($\mu\text{g/L}$, equivalent to parts per billion). The Minnesota Department of Health (MDH) Health Risk Limit (HRL) is also $5\mu\text{g/L}$. TCE concentrations at Bayport Well No. 2 are above $5\mu\text{g/L}$, so an air stripping treatment system is in place at this well to remove TCE to acceptable levels. TCE levels in the other two Bayport municipal wells (No. 3 and No. 4) are currently below $5\mu\text{g/L}$, although concentrations have been increasing over the past five years.

It is apparent that there may be downward revisions to the federal MCL and state HRL for TCE. Wells No. 3 and No. 4 may require treatment even sooner than anticipated. The Hydrogeologic Evaluation (SEH 2012) predicted that concentrations of TCE in Well No. 3 could reach 5 ug/L by 2016.

Due to the TCE contamination extending to Wells No. 3 and 4, the City of Bayport will need to discontinue use of these wells, add treatment at these wells, or find a new water source. The following alternatives are offered for consideration.

Alternative 1 - Rely Solely on Well No. 2

Since Well No. 2 is already being treated for TCE contamination, Bayport could rely solely on Well No. 2 and only use Well No. 3 or Well No. 4 as emergency backup wells. No modifications or expenditures would be required.

The risk of relying solely on Well No. 2 is that the capacity of the well is very close to Bayport's maximum day water demand. It is possible that on high demand days, the well could not keep up with water demand. In addition, this alternative does not offer any redundancy. If Well No. 2 or the air stripper fails, or they need to be serviced, there is no backup supply of potable water. Due to concerns with the lack of redundancy and since this well alone may not meet current or future water demands; therefore, this alternative was not considered further.

Alternative 2 – New Air Stripper at Well 4

A new air stripper similar to the one at Well No. 2 could be constructed at Well No. 3 or Well No. 4. Due to its location in a City park near a school, an air stripper at Well No. 3 is not being considered.

An air stripper at Well No. 4 would provide redundancy for both the well and the air stripping equipment. In addition, it would provide an additional 500 gpm of potable water capacity that is free of TCE. An air stripper at Well No. 4 would operate very similar to the one at Well No. 2.

MDH does not allow drinking water tanks to be constructed below floodplain level. Because Well No. 4 is located on the floodplain of the St. Croix River (as is Well No. 3), the air stripping facility and pumping chamber would need to be constructed above grade.

A report level estimated project cost to construct an air stripping facility at Well No. 4 is \$1,312,000.

Alternative 3 – Connect Well 3 to Existing Air Stripper

To provide added capacity and some redundancy, Well No. 3 could be connected to the air stripper at Well No. 2 using a new 8" water line. The air stripper has a hydraulic capacity of 1,000 gpm. This capacity could accommodate both Well No. 2 and Well No. 3.

A report level estimated project cost to connect Well No. 3 to the existing air stripper is \$450,000. This cost estimate assumes that the 8" water main is directionally drilled HDPE.

In addition to connecting Well No. 3 to the existing air stripper, Bayport should consider adding a pressure reducing valve which would allow water from the high pressure zone from the ground reservoir located in Baytown Township to supply water to the low pressure zone. This would provide redundancy and could be included with any of the alternatives being considered. A pressure reducing valve and associated structure would cost approximately \$75,000.

Alternative 4 – Emergency Connection to MCF Stillwater Water System

An option to provide an emergency backup source of water would be to connect to the Minnesota Correction Facility (MCF) Stillwater water system. The MCF Stillwater facility is located within the Bayport city limits, but has a separate water system. The MCF Stillwater facility is in the planning stages of drilling a new well and constructing a water treatment plant. The design of the new water infrastructure has not yet begun.

It is assumed that a connection to MCF Stillwater would be for emergency purposes only and would not be a primary source of Bayport's water. If Bayport wanted to utilize MCF Stillwater as a primary source of potable water, Bayport would likely need to pay for the upsizing of the well and water treatment plant and buy the water from MCF Stillwater. It also assumes that MCF Stillwater would be willing to be a primary provider of Bayport's potable water and that a cooperative agreement could be reached.

Alternative 4 provides an emergency source of potable water, but does not add additional everyday capacity to supplement Well No. 2. Alternative 4 is not recommended to resolve the current TCE issue, but it should be considered as an emergency backup measure independent of the TCE contamination. An emergency water interconnect with a neighboring community is recommended regardless of the outcome of the TCE issue.

Alternative 5 – New Well

Another option to provide an additional source of potable water would be to drill a new well outside of the TCE contamination or in a different aquifer.

The two aquifers available to Bayport are the Franconia/Ironton/Galesville (FIG) and the Mt. Simon aquifers. The FIG aquifer in the Bayport area is contaminated with TCE. It is possible that areas could be found that are not currently contaminated with TCE, however, drawing water from the FIG aquifer would tend to pull the TCE contaminated water toward the new well.

Honorable Mayor and City Council
August 28, 2012
Page 3

The other aquifer available to Bayport is the Mt. Simon aquifer. The Mt. Simon aquifer is deeper than the FIG and hydraulically separated by a confining layer (Eau Claire Formation). The Mt. Simon aquifer commonly contains the naturally occurring radioactive element radium. The federal MCL for radium 226/228 is 5 picocuries per liter (pCi/L). It is likely that a Mt. Simon well drilled in the Bayport area would contain radium above the MCL and a water treatment plant would be necessary

Alternative 5 does not provide a reliable source of water that is not, or may not become contaminated with TCE or radium; therefore, this alternative is not being considered further.

Alternatives Evaluation and Conclusion

The five alternatives to deal with the TCE contamination in Bayport's water are as follows:

- Alternative 1 - Rely Solely on Well No. 2
- Alternative 2 - New Air Stripper at Well No. 4
- Alternative 3 - Connect Well No. 3 to Existing Air Stripper
- Alternative 4 - Emergency Connection to MCF Stillwater System
- Alternative 5 - New Well

Alternates 1, 4 and 5 are not preferred means of addressing the TCE issue. Alternative 1 does not provide any redundancy and may not meet current or future water demands. Alternative 4 provides an emergency source of potable water, but does not add additional everyday capacity to supplement Well No. 2. Alternative 5 does not provide a reliable source of water that is not, or may not become contaminated with TCE or radium'

Alternative 2 and Alternative 3 provide similar advantages. Both alternatives add an additional non-contaminated water and both offer some redundancy. However, the estimated cost of Alternative 2 is \$1,312,000 whereas Alternative 3 is \$450,000. Because Alternative 2 is significantly more expensive, Alternative 3, connecting Well No. 3 to the existing air stripper, is the recommended alternative to provide Bayport with additional clean drinking water. Adding a pressure reducing valve to connect the high and low zone pressure systems should also be considered.

The previous air stripping project at Well No. 2 was primarily funded by the US EPA through the Minnesota Pollution Control Agency (MPCA). Since the TCE contamination at Wells No. 3 and No. 4 is a result of the same source, Bayport should contact the MPCA and inquire about funding for this project.

If you have any questions, please call me at 651.765.2961.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Christopher T. Larson, P.E.
Project Manager

ctl

c: Sara Taylor, Assistant Administrator

s:\c:\b\baypo\120818\4-prelim-dsgn-rpts-bayport tce summary letter_20120828.docx



August 28, 2012

RE: Bayport, Minnesota
2012/13 I/I Improvements - Manhole
Rehabilitation
SEH No. BAYPO 121883 14.00

Honorable Mayor and City Council
City of Bayport
294 North Third Street
Bayport, MN 55003

Atten: Mitch Berg:

At the August Council Meeting, SEH was authorized to complete plans and specifications for a manhole rehabilitation project to address Inflow and Infiltration (I/I) issues the City has during peak flood events. The project was to line existing deficient manholes and to replace sub-standard castings on sanitary sewer manholes in the east area of the City. There are 58 manhole structures in the project area east of TH 95. Forty eight of these manholes have substandard castings (open pick holes). Thirty two of the manholes are in need of lining to correct deficiencies.

Plans will be presented to the Council at the September 4, 2012 meeting. The engineers estimate to rehabilitate the manholes is \$260,000. We are recommending that the Council approve plans and specifications and authorize advertisement for bids. It is proposed that bids be received at 10:00 am on Thursday September 27th. Council would consider award at the October 1, 2012 meeting. The completion date for the work is set for mid November of 2012.

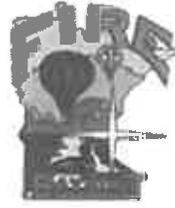
Sincerely,

A handwritten signature in black ink that reads "Barry Peters".

Barry Peters
City Engineer

bcp

c: Sara Taylor, Assistant Administrator
s:\del\bayport\0801002012\I-I improvement project\p_s approval ltr.docx



Proudly Serving the Communities of • Bayport • Baytown • Oak Park Heights • West Lakeland

August 20, 2012

City Administrator Mitch Berg,

As discussed, I am in the process of reviewing the infrastructure of the Fire Department, including staff positions and membership needs. As part of this process, I have identified a few adjustments that I feel would benefit the department itself, as well as the communities we serve, and would appreciate your consideration.

I would like to request that the department alter staffing to allow for two Assistant Chief positions. The current department structure allows for five Captains, which is a mid-level management position. Moving forward, I would like to staff the department with four Captains and allocate the remaining position to serve as an additional Assistant Chief. I believe this staffing adjustment will better balance the work load of the department and help to avoid burnout amongst staff.

Mike Galowitz is currently serving as the department's Assistant Chief and is doing an excellent job in this position. In addition, I would like to promote Allan Eisinger to the position of Assistant Chief. Allan has an extensive background in fire service and will help the department grow.

I would appreciate your consideration and would like to request this matter be heard by the City Council at the September 4, 2012 meeting. If you have any questions, please feel free to contact me.

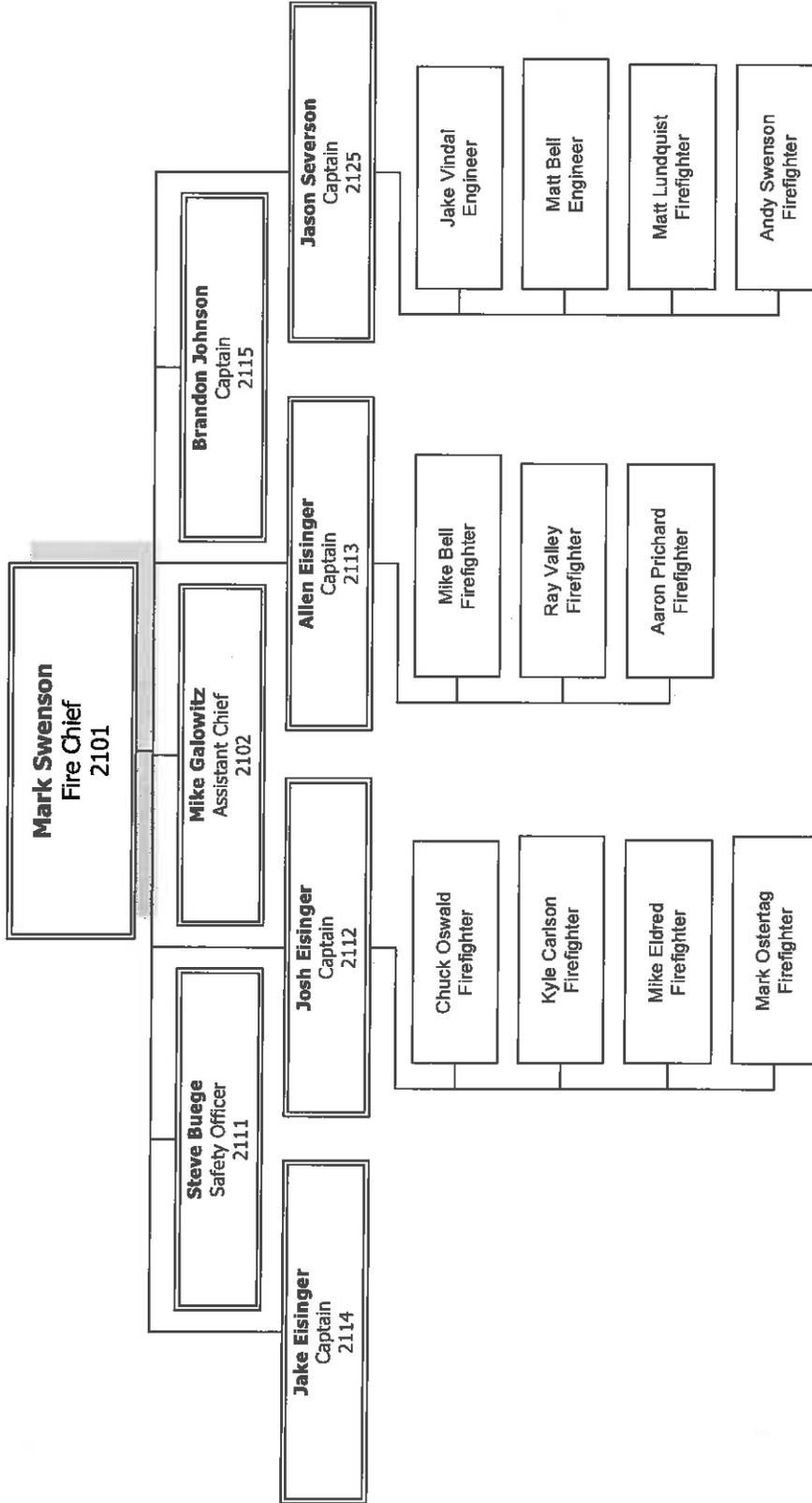
Thank You,

Mark

**Mark Swenson
Fire Chief 2101
Bayport Fire Department
294 North 3rd St.
Bayport, MN 55003
Office: 651-275-4401 fax: 651-275-4402
E-Mail: Mark.Swenson@BayportFire.org**

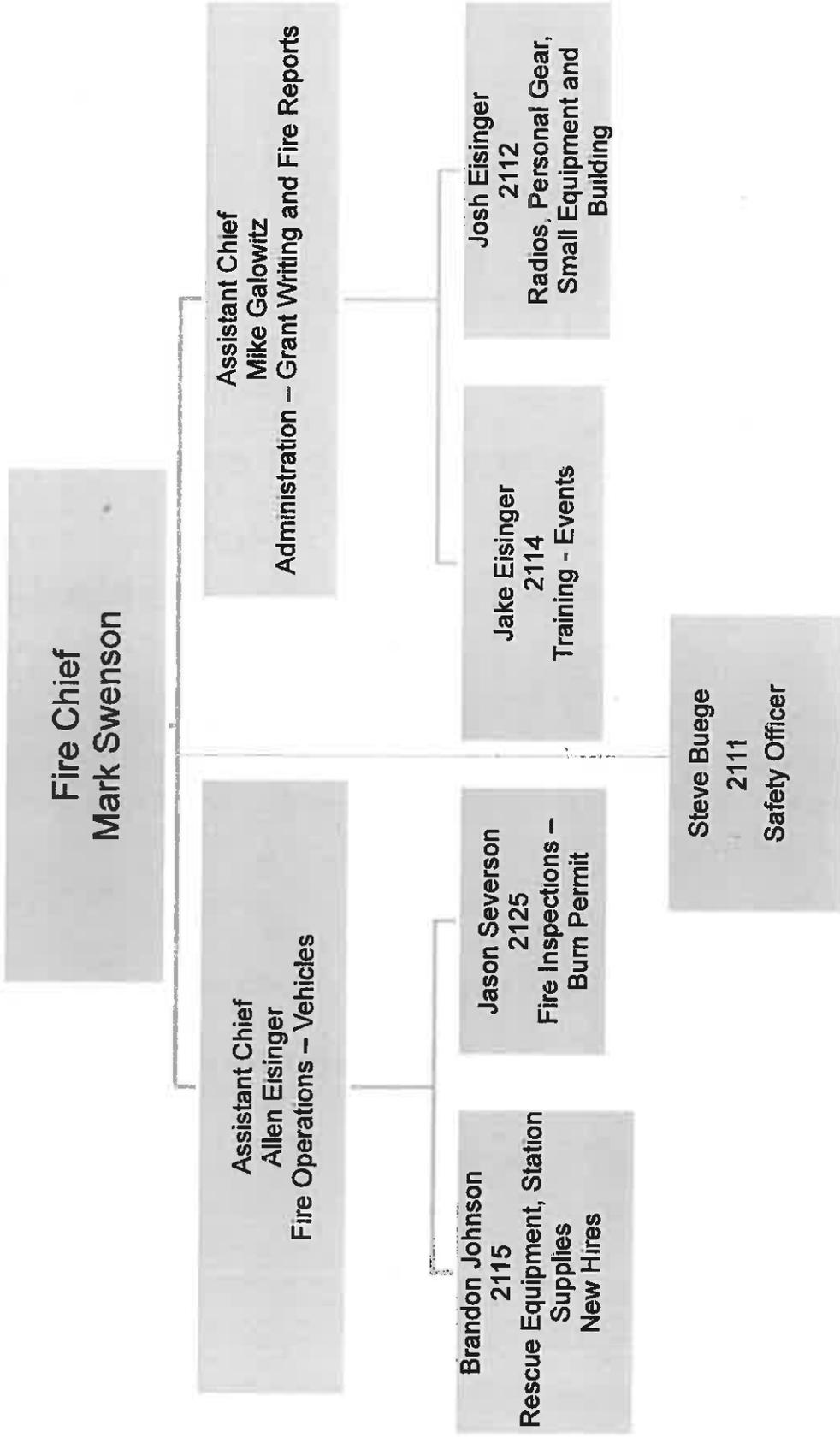
Bayport Fire Department

CURRENT



PROPOSED

Bayport Fire Department





CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: September 4, 2012
TO: Mayor and City Council
FROM: Mitchell Berg, City Administrator
RE: Consider a resident request to regrade and replace the sidewalk and pedestrian ramp along a portion of 5th Street North

BACKGROUND

In 2009, the city completed a sidewalk and pedestrian ramp project, and assessed a portion of the project cost to the abutting property owners. As a result of raising the sidewalk during the project, the property owner at 687 North 5th Street indicated the surface water from the property can no longer flow out onto the street. The water flows back toward the house and into the basement. In addition, the pedestrian ramp that was installed was not constructed to meet the Americans with Disabilities Act (ADA) standards. The contractor who completed the sidewalk project went out of business shortly after completing the project, and the city's attempts to file a claim against the contractor's insurance company have proven futile to date.

The city engineer reviewed the situation and recommended a drain system that would allow surface water from the property to empty out onto the street. However, the property owner expressed concern that the system might not work, especially in the spring with the frost in the ground. Therefore, to alleviate any potential further hardship to the property owner, I am recommending the city remove the concrete sidewalk panel and ramp, regrade the boulevard to allow the runoff to flow back onto the street, and re-pour the sidewalk and pedestrian ramp to comply with ADA code. The engineer's estimate for this work is \$5,000.00. This is an unbudgeted expenditure; however there are funds in the General Fund sidewalk line item to pay for this improvement. Additionally, the property owner stated the existing boulevard maple tree was to be removed as part of the project, because the roots were buckling the existing sidewalk panels. The Public Works Department will remove the tree and the project is expected to be completed by the fall of 2012.

RECOMMENDATION

Staff recommends the City Council adopt a motion to solicit quotes and to proceed with the regrading, removal and replacement of the sidewalk and pedestrian ramp, as well as the removal of the maple tree, and restoration of the boulevard in front of 687 North 5th Street at a cost not to exceed \$5,000.00.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: August 28, 2012
To: Mayor and City Council
From: Mitchell Berg, City Administrator
Subject: 2013 Preliminary Budget

BACKGROUND

As a supplement to your City Council packet, please find a preliminary budget booklet for your review, which will be summarized at the September 4, 2012 City Council meeting. Below are some of the highlights of the proposed budget, presented at the August 27, 2012 City Council workshop:

- The overall levy is proposed to increase 2.2%, which is comprised of a 2.59% increase to the Library levy and a 2.08% increase to the General Fund levy.
- Based on the proposed levy, the average property owner in Bayport will actually see a 6-8% decrease in their city property taxes, according to the preliminary tax impact worksheet.
- The overall General Fund (non-capital outlay) expenditures are proposed to increase by 1.6%.

The following revisions have been included in the preliminary budget, after discussion at the budget workshop:

- Addition of \$2,000.00 for Fire Department motor fuel, due to increased call volumes and higher fuel costs
- Addition of \$15,000.00 for Fire Department drill, fire, and medical runs, due to the increased number of calls
- Addition of \$9,365.00 for employee insurance within various departments to account for an error in how the benefits were calculated in the initial budget worksheets

The following additional expenditures were mentioned as items to consider, but were not voted on at the budget workshop:

- Donation of \$2,000.00 to the Great Stillwater Chamber of Commerce to support the continuing efforts of the Community Symposium (Mayor and Council budget - Community Projects)
- Addition of \$800.00 for a year round portable toilet at Lakeside Park (Parks budget - Satellite Rental)
- Addition of \$4,500.00 to enhance the citywide clean-up event (Recycling budget – Professional Services)

The City Council shall be advised that the city is required to adopt a preliminary levy by September 15, 2012 for 2013. Once this preliminary levy is adopted, it can be decreased, but not increased. The City Council will be asked to adopt the final 2013 levy and budget at the December 3, 2012 meeting.

RECOMMENDATION

Staff recommends the City Council adopt the 2013 preliminary levy, budget, and Capital Improvement Plan (CIP), as delineated in the corresponding draft resolutions.

RESOLUTION NO. 12-__

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE
CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA
HELD SEPTEMBER 4, 2012**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at the Bayport City Hall in said municipality on the 4th day of September, 2012, at 6:00 P.M.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY,
MINNESOTA, ESTABLISHING THE PRELIMINARY LEVY CERTIFICATION FOR
THE CITY'S GENERAL FUND AND LIBRARY FUND AT
\$1,159,981.00**

WHEREAS, The State of Minnesota requires the City to adopt a proposed preliminary levy certification for its General and Library Fund; and

WHEREAS, The City Council is required to adopt its 2013 preliminary levy certification on or before September 15, 2012; and

WHEREAS, The City Council of the City of Bayport wishes to comply with the State law effective in this area.

NOW THEREFORE BE IT RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota as follows:

- | | | |
|--|----|--------------|
| 1. Establish the 2013 General Fund preliminary levy certification at | \$ | 999,981.00 |
| 2. Establish the 2013 Library Fund preliminary levy certification at | \$ | 160,000.00 |
| 3. Establish the 2013 total preliminary levy certification at | \$ | 1,159,981.00 |

4. Authorize and direct the City Administrator to certify the proposed General Fund and Library Fund preliminary levies for the year 2013 to the Washington County Auditor/Treasurer's Office on or before September 15, 2012.

The motion for adopting the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon the following voted via voice:

Susan St. Ores –
Connie Carlson –
Dan Goldston –

Michele Hanson –
Mark Ostertag –

Thereupon said resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, on this 4th day of September, 2012.

ATTEST:

Mitchell Berg
City Administrator

Susan St. Ores
Mayor

RESOLUTION NO. 12-___

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE
CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA
HELD SEPTEMBER 4, 2012**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at the Bayport City Hall in said municipality on the 4th day of September, 2012 at 6:00 PM.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY,
MINNESOTA, ADOPTING THE PRELIMINARY CITY BUDGET FOR 2013**

WHEREAS, The City of Bayport established a preliminary certification of the City of Bayport's levy at its September 4, 2012 meeting; and

WHEREAS, The City Council of the City of Bayport wishes to establish its preliminary 2013 budget which must be certified to the Washington County Auditor/Treasurer by September 15, 2012.

NOW THEREFORE BE IT RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota as follows:

1. Be it resolved that the City Council of the City of Bayport, Washington County, Minnesota, hereby adopts the preliminary city budget for 2013, as presented.

The motion for adopting the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon the following voted via voice:

Susan St. Ores -	Michele Hanson -
Connie Carlson -	Mark Ostertag -
Dan Goldston -	

Thereupon said resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, on this 4th day of September, 2012.

ATTEST:

Mitchell Berg
City Administrator

Susan St. Ores
Mayor

RESOLUTION NO. 12-___

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE
CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA
HELD SEPTEMBER 4, 2012**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at the Bayport City Hall in said municipality on the 4th day of September, 2012, at 6:00 P.M.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY,
MINNESOTA, ADOPTING THE PRELIMINARY CAPITAL IMPROVEMENT PLAN
FOR 2013**

WHEREAS, The City of Bayport established a preliminary certification of the City of Bayport's levy at its September 4, 2012 meeting; and

WHEREAS, The City Council of the City of Bayport wishes to establish its Capital Improvement Plan for 2013.

NOW THEREFORE BE IT RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota as follows:

1. Be it resolved that the City Council of the City of Bayport, Washington County, Minnesota, hereby adopts the preliminary Capital Improvement Plan for 2013, as distributed.

The motion for adopting the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon the following voted via voice:

Susan St. Ores -
Connie Carlson -
Dan Goldston -

Michele Hanson -
Mark Ostertag -

Thereupon said resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, on this 4th day of September, 2012.

ATTEST:

Mitchell Berg
City Administrator

Susan St. Ores
Mayor

**CITY OF BAYPORT
CAPITAL IMPROVEMENT PROJECTS PLAN
2013**

FUND	101-203	206	101-102	101-412	207	100-200	100-413	100-414	100-415
	Public Works Equipment Fund	Water/ Sewer Improvement Fund	Street Reconstruction Fund	Cemetery Capital Improvement Fund	Park Dedication Fund	Fire Equipment Fund	Police Equipment Fund	Office Automation Fund	Municipal Bldgs Maintenance Fund
Police patrol vehicle (one every other year)							\$ 33,000		
Radio utility meter reading system		\$ 70,000							
Property acquisition for storm water treatment ponds			\$ 50,000						
3rd Avenue South reconstruction project		\$ 100,000	\$ 50,000						
Well house #3 rehabilitation project		\$							
Offices furniture								\$ 1,000	
Lakeside Park improvements					\$			\$	
Computers (two per year)							\$	\$ 3,000	
Public Works vehicle	\$ 200,000								
Misc. grading and seeding		\$		\$ 30,000					
Utility rate study		\$ 11,500							
Public Works garage door/parking lot resurfacing									\$ 50,000
I&I project		\$ 300,000							
City Hall HVAC/ exterior brick repair									\$ 20,000
Fire hydrants		\$ 20,000							
Fire truck						\$ 475,000			
Fire SCBA/personal protective equipment						\$ 25,000			
Fire Hall Garage Doors								\$	\$ 10,000
Petrol Park master park plan				\$ 15,000					
2013 Total	\$ 200,000	\$ 501,500	\$ 100,000	\$ 30,000	\$ 15,000	\$ 500,000	\$ 33,000	\$ 4,000	\$ 80,000

RECEIVED
AUG 08 2012
CITY OF BAYPORT



CITY OF BAYPORT

294 NORTH 3RD STREET
BAYPORT, MN 55003

CITY COUNCIL MEETING AGENDA REQUEST FORM

In order to provide adequate time to prepare and assemble agenda information for City Council meetings, this form and any supplemental information to be included in the meeting packet shall be submitted to City Hall by 12:00 p.m. on the third Monday of the month. City Council meetings are typically held at 6:00 p.m. on the first Monday of the month. Please note that many requests may be able to be handled administratively. Therefore, to expedite requests, the city encourages individuals to contact City Hall at 651-275-4404 prior to submitting this form.

Name: Connie Carlson Telephone: 651-351-9528 OR

Address: 103 No 5th Street 651-430-1117

Email: ponypreschool@yahoo.com

- Affiliation: Resident Non-profit organization / community group
 General public Corporation / profit organization
 City official Governmental agency / representative
- Request: General comment Informational presentation
 Donation / funding City project
 Concern / complaint

Please provide specific details of the request (continue on reverse, if necessary):

Would like to revisit time, days and hours of operation for the rental of beach house etc.

Please contact me to discuss request: Yes No

I would like to appear at the meeting: Yes No Tentative meeting date: Sept or Oct Council Mtg.

Signature: Connie J Carlson Date: 8/8/2012



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: September 4, 2012
TO: Mayor and City Council
FROM: Mitchell Berg, City Administrator
RE: Consider a request by Councilmember Carlson to review the Lakeside Park rental and operation policies

BACKGROUND

Councilmember Carlson has submitted a request to review the Lakeside Park rental and operation policies. To assist the City Council with discussion on this topic, staff has compiled some background information and a summary of current policies for reference. Park ordinances are also listed in Chapter 42 of the Bayport City Code of Ordinances.

Lakeside Park is open daily, sunrise to sunset. Amenities are open to the public for use on a first-come, first-served basis, unless reserved and posted otherwise. By ordinance, reservations for the beach house and picnic shelters are accepted January 1 for the calendar year for seasonal use between May 1 and September 30. These facilities may be open for public use prior to May and after October, but due to several factors, including fluctuating weather and flood conditions, as well as lack of or limited availability of water, restrooms, heat, electricity, and janitorial/park staff, the city is unable to guarantee reservations or use of the facility beyond these dates.

Because of the increased popularity and use of the park over the past few years, reservations are highly sought by both residents and non-residents. To better serve city residents, both staff and multiple councilmembers have suggested adopting a policy that would give priority to residents by allowing them to make park reservations between January 1 and January 15 for the upcoming year, before accepting non-resident reservations. If adopted, this new procedure could be included in the upcoming September and December city newsletters. In addition, multiple councilmembers have also suggested that the park reservation fees be reviewed and possibly increased for 2013, which will be considered as part of the fee schedule ordinance at the November City Council meeting.

In talking with staff, we feel that the current policies work well from an administrative and staffing standpoint. To further increase availability for residents and potential revenue, staff feels there may be an opportunity to accommodate more than one reservation for each picnic shelter per day, which we intend to implement on a trial basis, when possible, for the upcoming year.

RECOMMENDATION

Staff recommends the City Council adopt a motion giving priority to residents by allowing them to make park reservations between January 1 and January 15 for the upcoming year, before accepting non-resident reservations.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: August 28, 2012

To: Mayor and City Council

From: Mitchell Berg, City Administrator

Re: **City Administrator's Report**

ST. CROIX RIVER CROSSING BRIDGE AND STILLWATER LIFT BRIDGE UPDATE

- The boring tests have revealed that the bridge can be built with one less pier in the water. As a result, there will be five piers in the river instead of six, and the pier towers will be two feet higher and two feet wider.
- The Oak Park Heights City Council voted 4-1 on August 27, 2012 to grant mutual consent for the new bridge.
- Last month, MnDOT informed me of a potential conflict with a 36-inch storm sewer pipe that was built as part of the Prison/Perro Creek Project. The pipe may interfere with the location of a trail and retention pond in Bayport. While it is still yet to be determined if all or any portion of the pipe needs to be relocated, I have made it clear that the city and/or the Middle St. Croix Watershed Organization (MSCWMO) shall **NOT** be held accountable to relocate the pipe. In a recent meeting with MnDOT, they informed me they are working on a plan to build around the pipe.
- The bridge is still on schedule to close beginning September 10, 2012 for repairs.

BEACH HOUSE UPDATE

Last month, one of the exterior beach house restrooms was vandalized. The cost was \$664.00, but the surveillance camera system was beneficial in apprehending a suspect. Therefore, the city is in the process of filing for restitution.

NUISANCE PROPERTIES AND LEGAL ISSUES

The property owner of 206 5th Street South asked the court for a continuation of the pre-trial hearing which was originally scheduled for August 7, 2012. In the meantime, the property owner has paid for his building permit. As a result, after consultation with staff and the city attorney, I am recommending the city dismiss the case. Since the city filed the case with the courts in March, the city has incurred over \$3,800.00 in legal fees relative to this issue.

GRANTS AND REIMBURSEMENTS

The Fire Department received a grant of \$2,423.52 in the form of a reimbursement from Washington County to narrowband the civil defense siren. The narrow banding of the siren was a result of a federal mandate.

RECOGNITION OF CITY STAFF

I would like to recognize Chief Eastman for her hard work in putting together this year's Night to Unite and youth safety camp. All together, we had over 70 safety camp participants. I also want to acknowledge the efforts of the rest of the police department, including the part-time and reserve officers, for their hard work and dedication in pulling off such successful events. In addition, I would like to thank both Karen Huftel for her administrative assistance, and the entire Public Works department for getting the Public Works building and Lakeside Park cleaned up for both events.

I would also like to acknowledge Sara Taylor for her hard work and dedication in running the August primary election. Although voter turnout was low for the primary (146 voters), this November's election will be quite different, given it is a presidential election year and the state has put two constitutional questions on the ballot.

UPCOMING MEETINGS

Tuesday, September 4, 2012	6:00 p.m.	City Council meeting at City Hall
Monday, September 17, 2012	6:00 p.m.	Planning Commission meeting at City Hall