

**CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
September 8, 2014**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

ROLL CALL (St. Ores, Carlson, Goldston, Hanson, McGann)

APPROVAL OF AGENDA

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

1. August recycling award recipient is Jim Selmecki who will receive \$30.00 for his recycling efforts, with funding made possible by a grant from Washington County.
- 2.

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person)*

- 1.
- 2.

CONSENT AGENDA

TAB #

Consider a resolution adopting items 1 through 10

- | | |
|--|----|
| 1. August 4, 2014 City Council workshop meeting minutes | 1 |
| 2. August 4, 2014 City Council regular meeting minutes | 2 |
| 3. August 25, 2014 City Council workshop meeting minutes | 3 |
| 4. August payables and receipts (check numbers 1137465-1137557) | 4 |
| 5. August building, plumbing and mechanical permits report | 5 |
| 6. Pay application #3 from Fitol Hintz for Phase I Perro Park site improvements | 6 |
| 7. Police Department donations for Night to Unite and Youth Safety Camp | 7 |
| 8. Award quote to provide services for city sewer cleaning | 8 |
| 9. Replacement of roof mounted HVAC unit for City Hall | 9 |
| 10. Special event application from Sue Baldwin/Kris Scheel for Bark for Life fundraising event at Barker's Alps Park on Saturday, May 16, 2015 | 10 |

PUBLIC HEARINGS

CITY COUNCIL LIAISON REPORTS

STAFF/CITY ADMINISTRATOR REPORTS

11

UNFINISHED BUSINESS

- | | |
|--|----|
| 1. Consider the bid for the 1 st Avenue South Sanitary Sewer Service Project to install new sanitary sewer services to 220 and 239 1 st Avenue South | 12 |
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NEW BUSINESS

- | | |
|---|----|
| 1. Consider designating a professional architectural firm to assist the city with a design for the proposed new fire hall | 13 |
|---|----|

2015 BUDGET PRESENTATION

- | | |
|---|----|
| 1. Consider a resolution adopting the preliminary levy for 2015 | 14 |
| 2. Consider a resolution adopting the preliminary budget for 2015 | |
| 3. Consider a resolution adopting the proposed 2015 Capital Improvement Plan | |
| 4. Announce public input on the 2015 budget and levy to be heard at the December 1, 2014 City Council meeting | |

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

- 1.
- 2.

ADJOURNMENT

RESOLUTION NO. 14-

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,
WASHINGTON COUNTY, MINNESOTA HELD SEPTEMBER 8, 2014**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 8th day of September 2014 at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-10 FROM THE
SEPTEMBER 8, 2014 CITY COUNCIL AGENDA**

1. August 4, 2014 City Council workshop meeting minutes
2. August 4, 2014 City Council regular meeting minutes
3. August 25, 2014 City Council workshop meeting minutes
4. August payables and receipts (check numbers 1137465-1137557)
5. August building, plumbing and mechanical permits report
6. Pay application #3 from Fitol Hintz for Phase I Perro Park site improvements
7. Police Department donations for Night to Unite and Youth Safety Camp
8. Award quote to provide services for city sewer cleaning
9. Replacement of roof mounted HVAC unit for City Hall
10. Special event application from Sue Baldwin/Kris Scheel for Bark for Life fundraising event at Barker's Alps Park on Saturday, May 16, 2015

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –
Connie Carlson –
Michele Hanson –

Dan Goldston –
Patrick McGann –

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, this 8th day of September 2014.

ATTEST:

Logan Martin, City Administrator

Susan St. Ores, Mayor

**CITY OF BAYPORT
CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS
August 4, 2014
5:00 P.M.**

CALL TO ORDER

The workshop was called to order by Mayor St. Ores.

ROLL CALL

Members Present: Mayor St. Ores, Councilmembers Goldston, Hanson, and McGann

Members Absent: Councilmember Carlson

Staff Present: City Administrator Logan Martin, Assistant City Administrator/Planner Sara Taylor, Fire Chief Mark Swenson, Police Chief Laura Eastman, and Finance Officer Wanda Madsen

DISCUSS PRELIMINARY CITY BUDGET FOR 2015

Administrator Martin reviewed the projected tax rate and preliminary budget for 2015. Departments with special project proposals or budget requests were discussed, which included opening the library 4-6 additional hours per week, increasing street sealcoating efforts, completing a comprehensive study of the city's utility infrastructure, reestablishing a staff police sergeant position, and implementing a consistent cost of living adjustment for union and non-union employee wages. Including these proposals, a 2.8% or \$103,000 increase is proposed for the preliminary 2015 budget. The City Council was receptive to increasing the budget for sealcoating efforts and completing a utility infrastructure study. The City Council was also receptive to reestablishing the police sergeant position, which will have a neutral effect on the 2015 budget, due to less reliance on part-time officers. However, they expressed a desire to see more detail on the overall budget before committing to increasing library hours and establishing a cost of living adjustment. Administrator Martin noted that other significant projects, including the proposed new fire hall and connecting well #3 to the air stripping facility would be paid for with bonds, grants, or other funding sources, so these projects would not have a significant impact on the overall city budget and levy for 2015.

The City Council acknowledged that a minimal increase in the budget may be needed to sustain ongoing city services, as well as accomplish priority projects, but their goal was to keep the budget as flat as possible. The preliminary 2015 budget will formally be presented to the City Council on September 8, with final approval on December 1, 2014.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember McGann to adjourn the workshop at 5:58 p.m.

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
AUGUST 4, 2014
6:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of August 4, 2014 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers Dan Goldston, Michele Hanson and Patrick McGann

Members Absent: Councilmember Connie Carlson

Staff Present: City Administrator Logan Martin, Police Chief Laura Eastman, Public Works Supervisor Mel Horak, City Engineer John Parotti, City Attorney Andy Pratt, Fire Chief Mark Swenson and Assistant City Administrator/Planner Sara Taylor

APPROVAL OF AGENDA

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to approve the August 4, 2014 City Council agenda. Motion carried 4-0.

PROCLAMATIONS/COMMENDATIONS/PETITIONS/ANNOUNCEMENTS

1. The July recycling award recipients are Jim and Pam Koller who will receive \$30.00 for their recycling efforts, with funding made possible by a grant from Washington County.
2. Mayor St. Ores proclaimed Tuesday, August 5, 2014 as Night to Unite in Bayport and encouraged residents to attend the free event at Lakeside Park from 5:00-8:00 p.m.

OPEN FORUM

1. Diane McGann, representing the Master Gardeners of Washington County, reviewed the first annual "Bayport in Bloom" front entry garden contest and indicated 23 nominations were received. The winners were: Residential – Tammy Jorgenson, 102 State Street North; Commercial – Inspired Chiropractic, 125 3rd Street South; Public – American Legion Post 491, 263 3rd Street North; Planters/Pots – 1st State Bank and Trust, 950 Highway 95. Honorable mention residential awards went to 261 4th Avenue North and 315 Prairie Way South.

CONSENT AGENDA

Mayor St. Ores read items 1-9 on the consent agenda.

Councilmember McGann introduced the following resolution and moved its adoption:

Resolution 14-14

**RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-9 FROM THE
AUGUST 4, 2014 CITY COUNCIL AGENDA**

1. July 7, 2014 City Council workshop meeting minutes
2. July 7, 2014 City Council regular meeting minutes
3. July payables and receipts (check numbers 1137360-1137464)

4. July building, plumbing and mechanical permits report
5. Special event application from Mary Ostertag for a 5K memorial walk/run on August 24, 2014
6. Special event application for Nicole Anderson wedding at Lakeside Park on July 8, 2015
7. Renewal of 2:00 a.m. closing liquor license for Woody's Bar and Grill, 109 3rd St. N.
8. Pay application #2 from Fitol Hintz for Phase I Perro Park site improvements
9. Solicitation of quotes to provide services for city sewer cleaning

The motion for adopting the foregoing resolution was duly seconded by Councilmember Hanson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Michele Hanson – aye
Dan Goldston – aye	Patrick McGann – aye

PUBLIC HEARINGS

COUNCIL LIAISON REPORTS

Mayor St. Ores attended the St. Croix Workshop on the Water, sponsored by the St. Croix River Association. The focus of the workshop was protecting and improving the St. Croix Valley's water resources. She reviewed the Middle St. Croix Watershed Management Organization's July meeting and an exchange meeting with the Greater Stillwater Area Chamber of Commerce Board and representatives from Chambers of Commerce visiting from Folsom, California and Eldorado County, California.

STAFF/CITY ADMINISTRATOR REPORTS

Fire Chief Swenson reviewed his written report, adding the department continues its high level rescue and confinement training with the contractor for the St. Croix River Crossing Project. The new fire truck will be on display at Night to Unite.

Police Chief Eastman noted her department assisted with the July 12 Stillwater Run foot race through Bayport, with an estimated 300-400 runners participating. She reviewed the Youth Safety Camp activities underway at Lakeside Park on August 4 and 5, as well as Night to Unite activities August 5.

Public Works Supervisor Horak reviewed his written report, adding the department anticipates completing its portion of the removal/demolition activity for the Perro Park Improvement Project this week. Materials will be recycled, sold, or reused, as appropriate. He stated city crews removed two ash trees in the 5th Avenue North business district that were in severe decline and staff is investigating the best replacement option. The trees were not affected by the Emerald Ash Borer and he is unaware of any documented cases of the disease in Washington County. Mayor St. Ores conveyed the importance of residents trimming overgrown trees and shrubs and new city regulations related to vegetation put in place to ensure public safety.

Assistant City Administrator/Planner Taylor reviewed the Perro Park improvements beginning this week and encouraged people to use caution in the area during the construction project, especially at the Farmer's Market on Mondays, which will continue at the park into October. Residents may vote in the Primary Election for federal and state offices at City Hall on Tuesday, August 12. Local offices will be elected at the General Election on November 4. She provided an update on a project to improve pedestrian and overall safety at Andersen Elementary by adding new stop signs and relocating the bus stop to 2nd Avenue North and student drop off/pickup to 4th Street North. She thanked the Master Gardeners for their efforts in coordinating a very successful "Bayport in Bloom" contest.

UNFINISHED BUSINESS

Update related to water concern on 5th Street North: Administrator Martin reported city staff worked with a dewatering contractor and sewer televising crew to investigate residential concerns of water issues in their homes and yards and requested direction from the City Council on next steps. Engineer Parotti provided an engineering update on the problem, including potential causes and opportunities for further investigation, along with long-term possible solutions. Investigation confirmed the problem is mainly caused by groundwater coming up in a variety of places, including basements, through sanitary sewer service connections, and the ground surface. He speculated the heavy spring and summer rains exacerbated the groundwater issue; however a high groundwater table or a pocket of perched groundwater is likely the main cause. Additional conditions, including a sanitary sewer lining project a few years ago, have also been considered. City staff is exploring the city's liability, since this is most likely a groundwater issue, and preliminary indications are that the city has limited liability because it is an issue out of the city's control and not caused by an action the city directly undertook. Administrator Martin said that lining sanitary sewer mains is a recognized best management practice, as the city was paying an annual surcharge to the Metropolitan Council prior to undertaking the lining project because clear groundwater was flowing into the sanitary sewer main, causing excessive inflow/infiltration into the Metropolitan Wastewater Disposal System. Potential next steps include continuing to collect more detailed data via monitoring wells or soil borings, going directly to a solution phase in cooperation with residents, or having the residents mitigate the problem on their own. Discussion followed on the benefits of collecting more data and Engineer Parotti recommended collecting soil borings to identify the types of soil in the immediate area to help identify a potential solution. Peter and Lynda Rask, 538 5th Street North, and Jeff and Judy Johnson, 503 5th Street North, stated they were able to manage the groundwater issue in their basements and yards until the sanitary sewer mains were lined. Administrator Martin said the city may choose to partner with the affected residents on a special assessment project (e.g., adding drain tile to the east side of 5th Street North to direct groundwater to the storm sewer system). Engineer Parotti explained that installing drain tile would help the water issue in the yards, but not completely solve the problem because drain tile is typically installed 2-4 feet below the surface and basements are much lower than that. He estimated it would cost \$6,000.00-\$10,000.00 for soil borings and an engineering report on the findings and possible solutions. He clarified that soil borings would not identify the source of the groundwater but will help identify a solution. The general consensus of the City Council was to direct staff to proceed with the soil borings investigation and creation of preliminary plans for possible solutions.

NEW BUSINESS

Consider accepting a City of Bayport monument sign donation from Bayport First State Bank and Trust: Peter Clements, President of First State Bank and Trust, explained that as part of the bank's 100th Anniversary, the bank would like to donate a "Welcome to Bayport" identification sign adjacent to the bank within the MnDOT Highway 95 corridor. The bank has been working with Loucks Associates to design a stone sign similar to the sign at Lakeside Park and the new sign proposed for Perro Park. Greg Johnson of Loucks Associates reviewed the sign detail and placement and explained he would coordinate a permit application to MnDOT to allow placement of the sign. Councilmembers congratulated First State Bank and Trust on its anniversary, recognized the generosity of the donation, and thanked the bank for its ongoing civic support.

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to accept the proposed Bayport identification sign from First State Bank and Trust. Motion carried 4-0.

Consider authorization to proceed with deer culling efforts: Administrator Martin reviewed the city's efforts to control the deer population, noting the Point Road area appears to be the epicenter of the problem. River Valley Deer Management (RVDM) is willing to assist the city in culling a certain

number of deer via a bow hunting event, most likely on the vacant parcels on the north side of the access road, to eliminate exposure to private residences. The nonprofit group of professional hunters provides the service at no cost and offers the harvested meat to Bayport residents, uses it personally, or donates it to locate food shelves. Administrator Martin reviewed the results of a survey of Point Road residents, noting a general consensus that deer pose a problem in the area and cause landscaping damage, safety hazards to vehicles and pedestrians, and health concerns. RVDM anticipates culling approximately 15 deer, based on information provided by city staff; however the exact number will be determined based on their analysis once they are onsite. Staff recommended moving forward with the culling event.

Sean Coffey, a member of RVDM, said the group includes 16-20 hunters that provide their services at no cost and has been managing the deer populations in Hudson and North Hudson, Wisconsin, over the past 4-5 years. They work closely with city administrative and police staff and the hunts have been successful, with very few complaints. He said the group's website offers a secure section for city staff to track the group's progress during a hunt and emphasized their goal is to help manage the deer population, not eradicate it. Bayport residents would have the first opportunity to purchase meat harvested in Bayport through a request section that would be set up on the group's website. Chief Eastman was supportive of working with the group and indicated members of the Bayport Police Department may be interested in participating. Mr. Coffey said the group is fully insured and has not experienced any liability issues. Attorney Pratt cautioned that hunting on private property would require another level of permission and documentation, and Mr. Coffey indicated RVDM has a waiver form that private land owners complete prior to hunting on their property.

It was moved by Councilmember Goldston and seconded by Councilmember McGann to authorize culling of the deer herd in the Point Road neighborhood and as requested by private property owners. Motion carried 4-0.

Attorney Pratt said staff would clarify the technicalities of allowing bow hunting on private property.

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

1. Mayor St. Ores reminded residents to attend Night to Unite tomorrow evening at Lakeside Park and noted that the Mark Ostertag Memorial 5K Walk/Run will be held on Sunday, August 24.
2. Councilmember Goldston showed a new City of Bayport shirt that city staff had the opportunity to purchase.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to adjourn the meeting at 7:47 p.m. Motion carried 4-0.

City Administrator/Clerk

**CITY OF BAYPORT
CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS**

August 25, 2014

5:00 P.M.

CALL TO ORDER

The workshop was called to order by Mayor St. Ores.

ROLL CALL

Members Present: Mayor St. Ores, Councilmembers Goldston, Hanson, and McGann

Members Absent: Councilmember Carlson

Staff Present: City Administrator Logan Martin, Assistant City Administrator/Planner Sara Taylor, Library Director Mark Blando, and Finance Officer Wanda Madsen

DISCUSS CITY BUDGET FOR 2015

Administrator Martin reviewed the proposed 2015 revenues and expenditures for each city department, noting these figures have been refined based on feedback received from the City Council at the budget workshop held on August 4. The general fund revenues and expenditures are proposed at \$2,823,957.00, which is an increase of \$68,514.00 from 2014. He explained that much of the proposed increase is due to escalating insurance costs and miscellaneous fees from agencies that provide mandated services to the city, which unfortunately are beyond the city's control. Tentative capital outlay projects were also discussed, as well as restoring/expanding hours at the library on Wednesdays and Saturdays, to better serve the community.

Administrator Martin reviewed the city's tax levy for 2015, which is proposed at an increase of 0.38%. He provided several examples of how the levy would impact taxes for different residential property values, assuming the property realized a 4% increase in value, as forecasted by Washington County. It was noted that the average property owner would see a very minimal impact to their city taxes, as compared to 2014. The City Council acknowledged that a minimal increase is needed to sustain ongoing city services, as well as accomplish priority projects. The preliminary 2015 budget will formally be presented to the City Council on September 8, with final approval on December 1, 2014.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to adjourn the workshop at 6:39 p.m.

CITY OF BAYPORT

*Budget Control Summary

Current Period: AUGUST 2014

Account Descr	2014 Cumulative Budget	2014 Cumulative Actuals	2014 Cumulative Variance	2014 % Varianc
FUND 101 GENERAL				
Revenue Accounts				
DEPT 0000 GENERAL GOVERNMENT	\$2,099,823.00	\$1,250,709.46	\$849,113.54	40.44%
DEPT 41200 MAYOR & COUNCIL	\$0.00	-\$10,947.00	\$10,947.00	0.00%
DEPT 41240 RECYCLING	\$5,500.00	\$6,868.00	-\$1,368.00	-24.87%
DEPT 41600 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41602 CURB & SIDEWALK PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$119,800.00	\$89,210.65	\$30,589.35	25.53%
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42000 PUBLIC SAFE CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42100 POLICE	\$91,720.00	\$39,660.13	\$52,059.87	56.76%
DEPT 42200 FIRE PROTECTION	\$395,450.00	\$569,598.25	-\$174,148.25	-44.04%
DEPT 42201 FIRE STATION	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 STREET MAINT	\$5,000.00	\$9,870.14	-\$4,870.14	-97.40%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 PARKS	\$28,150.00	\$14,740.80	\$13,409.20	47.63%
DEPT 43201 PERRO PARK PROJECT/PLAN	\$0.00	\$5,000.00	-\$5,000.00	0.00%
DEPT 43300 CEMETERY	\$10,000.00	\$7,925.00	\$2,075.00	20.75%
DEPT 44100 PROJECT	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue Accounts	\$2,755,443.00	\$1,982,635.43	\$772,807.57	28.05%
Expenditure Accounts				
DEPT 0000 GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41100 ELECTIONS	\$4,800.00	\$734.34	\$4,065.66	84.70%
DEPT 41200 MAYOR & COUNCIL	\$190,462.00	\$124,452.78	\$66,009.22	34.66%
DEPT 41240 RECYCLING	\$7,176.00	\$1,965.42	\$5,210.58	72.61%
DEPT 41400 ADMINISTRATION	\$158,118.00	\$83,688.85	\$74,429.15	47.07%
DEPT 41601 ALLEY PAVING PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41603 SO MN STREET UTILITY PROJ	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41605 INFLOW/INFILTRATION	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41607 2011 STREET PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41900 CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41903 DEBT SERVICE	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$231,305.00	\$130,007.02	\$101,297.98	43.79%
DEPT 41940 MUNICIPAL BUILDINGS	\$139,050.00	\$23,160.65	\$115,889.35	83.34%
DEPT 42100 POLICE	\$758,692.00	\$404,820.14	\$353,871.86	46.64%
DEPT 42200 FIRE PROTECTION	\$521,831.00	\$474,047.35	\$47,783.65	9.16%
DEPT 42201 FIRE STATION	\$0.00	\$8,723.99	-\$8,723.99	0.00%
DEPT 43100 STREET MAINT	\$552,703.00	\$123,023.59	\$429,679.41	77.74%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$1,783.42	-\$1,783.42	0.00%
DEPT 43135 56TH ST & PICKETT AVE TRAIL	\$0.00	\$235.60	-\$235.60	0.00%
DEPT 43140 HAYNER/2ND ST. S UTILITY PR	\$0.00	\$12,673.52	-\$12,673.52	0.00%
DEPT 43160 STREET LIGHTING	\$30,000.00	\$16,076.32	\$13,923.68	46.41%
DEPT 43200 PARKS	\$73,831.00	\$102,196.71	-\$28,365.71	-38.42%
DEPT 43300 CEMETERY	\$37,475.00	\$2,109.05	\$35,365.95	94.37%
DEPT 44100 PROJECT	\$50,000.00	\$0.00	\$50,000.00	100.00%
Total Expenditure Accounts	\$2,755,443.00	\$1,509,698.75	\$1,245,744.2	45.21%

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CITY OF BAYPORT

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*Fund Summary -
Budget to Actual©

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AUGUST 2014

	2014 YTD Budget	AUGUST MTD Amount	2014 YTD Amount	2014 YTD Balance	2014 % YTD Budget
FUND 101 GENERAL					
Revenue	\$2,755,443.00	\$34,312.41	\$1,982,635.43	\$772,807.57	71.95%
Expenditure	\$2,755,443.00	\$33,751.08	\$1,509,698.75	\$1,245,744.25	54.79%
		\$561.33	\$472,936.68		
FUND 102 STREET RECONSTRUCTION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 103 G O TIF BD FUND 1990 CAP PROJ					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 106 TIF ECON DEV DIST 2					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1					
Revenue	\$0.00	\$0.00	\$24,972.56	-\$24,972.56	0.00%
Expenditure	\$0.00	\$262.50	\$23,093.31	-\$23,093.31	0.00%
		-\$262.50	\$1,879.25		
FUND 200 FIRE EQUIPMENT REPLACEMENT FUN					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 201 D.A.R.E.					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 202 DRUG FORFEITURE					
Revenue	\$0.00	\$100.00	\$9,499.51	-\$9,499.51	0.00%
Expenditure	\$0.00	\$689.92	\$3,816.45	-\$3,816.45	0.00%
		-\$589.92	\$5,683.06		
FUND 203 PUBLIC WORKS EQUIPMENT REPL					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 204 RECREATION CAP EQUIP & MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 205 TAX STABILIZATION FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT

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***Fund Summary -
Budget to Actual©**

AUGUST 2014

	2014 YTD Budget	AUGUST MTD Amount	2014 YTD Amount	2014 YTD Balance	2014 % YTD Budget
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 206 WATER/SEWER IMPROVEMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$2,439.69	-\$2,439.69	0.00%
		\$0.00	-\$2,439.69		
FUND 207 PARK IMPROVEMENT FUND					
Revenue	\$0.00	\$1,000.00	\$6,000.00	-\$6,000.00	0.00%
Expenditure	\$0.00	\$11,341.60	\$22,883.96	-\$22,883.96	0.00%
		-\$10,341.60	-\$16,883.96		
FUND 208 PRISON SEWER PROJECT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 209 DEVELOPER REIMBURSED PROJECTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 210 K-9 UNIT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$491.28	-\$491.28	0.00%
		\$0.00	-\$491.28		
FUND 211 LIBRARY					
Revenue	\$294,950.00	\$65,278.19	\$199,740.97	\$95,209.03	67.72%
Expenditure	\$294,740.00	\$6,873.92	\$159,079.89	\$135,660.11	53.97%
		\$58,404.27	\$40,661.08		
FUND 303 GO TIF BOND 1990 DEBT SERVICE					
Revenue	\$0.00	\$0.00	\$54,508.26	-\$54,508.26	0.00%
Expenditure	\$0.00	\$262.50	\$10,513.00	-\$10,513.00	0.00%
		-\$262.50	\$43,995.26		
FUND 311 GO IMPROV BONDS OF 1992 DEBT S					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 412 CEMETERY CAPITAL IMPROV					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 413 POLICE EQUIPMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
***Fund Summary -**
Budget to Actual©
AUGUST 2014

	2014 YTD Budget	AUGUST MTD Amount	2014 YTD Amount	2014 YTD Balance	2014 % YTD Budget
		\$0.00	\$0.00		
FUND 414 OFFICE AUTOMATION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 415 MUNICIPAL BLDGS MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 416 PERRO CREEK OUTLET					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 601 WATER					
Revenue	\$332,750.00	\$5,533.64	\$36,045.05	\$296,704.95	10.83%
Expenditure	\$495,764.00	\$7,941.08	\$345,842.26	\$149,921.74	69.76%
		-\$2,407.44	-\$309,797.21		
FUND 602 SEWER					
Revenue	\$618,000.00	\$800.00	\$78,370.00	\$539,630.00	12.68%
Expenditure	\$691,889.00	\$31,618.77	\$345,687.28	\$346,201.72	49.96%
		-\$30,818.77	-\$267,317.28		
FUND 800 INVESTMENTS-POOLED					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 803 P & Z ESCROWS					
Revenue	\$0.00	\$0.00	\$15,180.88	-\$15,180.88	0.00%
Expenditure	\$0.00	\$0.00	\$8,111.74	-\$8,111.74	0.00%
		\$0.00	\$7,069.14		
FUND 851 NON EXP TRUST					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
Report Total		\$14,282.87	-\$24,704.95		

CITY OF BAYPORT
REVENUE SUMMARY YTD THRU 08/31/2014

FUND	FUND Descr	2014 Budget	2014 YTD Amt	2014 % of Budget	2014 % of Budget Remain
FUND 101	GENERAL	\$2,755,443.00	\$1,982,635.43	71.95%	28.05%
FUND 102	STREET RECONSTRUCTION	\$0.00	\$0.00	0.00%	0.00%
FUND 103	G O TIF BD FUND 1990 CAP PRO	\$0.00	\$0.00	0.00%	0.00%
FUND 106	TIF ECON DEV DIST 2	\$0.00	\$0.00	0.00%	0.00%
FUND 107	TIF REDEVELOPMENT DISTRICT	\$0.00	\$24,972.56	0.00%	0.00%
FUND 200	FIRE EQUIPMENT REPLACEMENT	\$0.00	\$0.00	0.00%	0.00%
FUND 202	DRUG FORFEITURE	\$0.00	\$9,499.51	0.00%	0.00%
FUND 203	PUBLIC WORKS EQUIPMENT REP	\$0.00	\$0.00	0.00%	0.00%
FUND 204	RECREATION CAP EQUIP & MAIN	\$0.00	\$0.00	0.00%	0.00%
FUND 205	TAX STABILIZATION FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 206	WATER/SEWER IMPROVEMENT F	\$0.00	\$0.00	0.00%	0.00%
FUND 207	PARK IMPROVEMENT FUND	\$0.00	\$6,000.00	0.00%	0.00%
FUND 208	PRISON SEWER PROJECT	\$0.00	\$0.00	0.00%	0.00%
FUND 209	DEVELOPER REIMBURSED PROJE	\$0.00	\$0.00	0.00%	0.00%
FUND 210	K-9 UNIT	\$0.00	\$0.00	0.00%	0.00%
FUND 211	LIBRARY	\$294,950.00	\$199,740.97	67.72%	32.28%
FUND 303	GO TIF BOND 1990 DEBT SERVIC	\$0.00	\$54,508.26	0.00%	0.00%
FUND 412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	0.00%	0.00%
FUND 413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 414	OFFICE AUTOMATION	\$0.00	\$0.00	0.00%	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	\$0.00	\$0.00	0.00%	0.00%
FUND 416	PERRO CREEK OUTLET	\$0.00	\$0.00	0.00%	0.00%
FUND 601	WATER	\$332,750.00	\$36,045.05	10.83%	89.17%
FUND 602	SEWER	\$618,000.00	\$78,370.00	12.68%	87.32%
FUND 800	INVESTMENTS-POOLED	\$0.00	\$0.00	0.00%	0.00%
FUND 803	P & Z ESCROWS	\$0.00	\$15,180.88	0.00%	0.00%
FUND 851	NON EXP TRUST	\$0.00	\$0.00	0.00%	0.00%
		\$4,001,143.00	\$2,406,952.66	60.16%	39.84%

CITY OF BAYPORT
MONTHLY RECEIPTS

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FUN	Tran Date	Amount	Refer	Comments	Account Descr
FUND 101 GENERAL					
101	08/27/14	\$1,068.38	4528	GAMBLING PROCEEDS CK # 10290	R 101-00000-32204 GAMBLIN
101	08/04/14	\$2.00	4475	ELECTION - CANDIDATE FILE CASH - HAN	R 101-00000-33100 ADMINIS
101	08/04/14	\$2.00	4475	ELECTION - CANDIDATE FILE CASH - MC	R 101-00000-33100 ADMINIS
101	08/13/14	\$2.00	4492	ELECTION - CANDIDATE FILE CASH - Bria	R 101-00000-33100 ADMINIS
101	08/06/14	\$1.00	4482	NOTARY-NOT CITY BUSINESS C. Siegfried	R 101-00000-34105 USER FEE
101	08/14/14	\$28.00	4493	ASSESSMENT SEARCH CK # 488	R 101-00000-34105 USER FEE
101	08/20/14	\$28.00	4501	ASSESSMENT SEARCH CK # 2698	R 101-00000-34105 USER FEE
101	08/18/14	\$1.00	4504	NOTARY-NOT CITY BUSINESS CASH	R 101-00000-34105 USER FEE
101	08/25/14	\$28.00	4515	ASSESSMENT SEARCH CK# 495	R 101-00000-34105 USER FEE
101	08/26/14	\$1.00	4518	NOTARY-NOT CITY BUSINESS CASH	R 101-00000-34105 USER FEE
101	08/25/14	\$28.00	4519	ASSESSMENT SEARCH CK # 2710	R 101-00000-34105 USER FEE
101	08/11/14	\$85.80	4488	SPECIAL ASSESSMENT COL BY CITY ck #	R 101-00000-36102 SPECIAL
101	08/04/14	\$2,485.00	4474	SAC-2014	G 101-20102 S A C CHARGES
101	08/04/14	\$2.00	4468	BUILDING SURCHARGE Junker #2003	G 101-20104 STATE SURCHA
101	08/04/14	\$5.00	4469	MECHANICAL SURCHARGE - COMMERCIA	G 101-20104 STATE SURCHA
101	08/04/14	\$208.50	4474	BUILDING SURCHARGE Gopher State Con	G 101-20104 STATE SURCHA
101	08/14/14	\$5.00	4476	PLUMBING SURCHARGE - RESIDENTIAL S	G 101-20104 STATE SURCHA
101	08/14/14	\$8.00	4480	BUILDING SURCHARGE James Milleon Det	G 101-20104 STATE SURCHA
101	08/14/14	\$3.00	4483	BUILDING SURCHARGE Goetzke #3448	G 101-20104 STATE SURCHA
101	08/12/14	\$4.80	4489	BUILDING SURCHARGE Action Roofing #1	G 101-20104 STATE SURCHA
101	08/19/14	\$0.75	4502	BUILDING SURCHARGE Buckley #5625	G 101-20104 STATE SURCHA
101	08/18/14	\$19.46	4503	BUILDING SURCHARGE Artisan Design #4	G 101-20104 STATE SURCHA
101	08/19/14	\$3.35	4506	BUILDING SURCHARGE JG Hause #2520,	G 101-20104 STATE SURCHA
101	08/20/14	\$3.50	4509	BUILDING SURCHARGE Hennen #6367	G 101-20104 STATE SURCHA
101	08/22/14	\$5.00	4511	PLUMBING SURCHARGE - RESIDENTIAL D	G 101-20104 STATE SURCHA
101	08/22/14	\$3.25	4516	BUILDING SURCHARGE All Seasons Buildin	G 101-20104 STATE SURCHA
101	08/25/14	\$5.00	4517	PLUMBING SURCHARGE - COMMERCIAL S	G 101-20104 STATE SURCHA
101	08/27/14	\$5.00	4529	PLUMBING SURCHARGE - RESIDENTIAL S	G 101-20104 STATE SURCHA
101	08/28/14	\$27.41	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	08/21/14	\$12.68	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	08/14/14	\$39.36	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	08/05/14	\$28.85	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	08/05/14	\$88.02	4461	HEALTH PARTNERS CK # 24110794	G 101-27109 HEALTH PARTN
101	08/05/14	\$58.34	4461	HEALTH SAVING ACCT. CK # 24110794	G 101-27122 H S A
101	08/04/14	\$200.00	4472	REFUSE HAUL LICENSE Atomic Recycling, L	R 101-41240-32100 BUSINES
101	08/20/14	\$4,268.00	4510	RECYCLING GRANT CK # 364798	R 101-41240-36233 GRANTS
101	08/21/14	\$34.00	4514	STAFF CLOTHING REFUND & REIMBURSE	E 101-41400-430 MISC
101	08/21/14	\$34.00	4514	STAFF CLOTHING REFUND & REIMBURSE	E 101-41400-430 MISC
101	08/21/14	\$17.00	4514	STAFF CLOTHING REFUND & REIMBURSE	E 101-41400-430 MISC
101	08/21/14	\$34.00	4514	STAFF CLOTHING REFUND & REIMBURSE	E 101-41400-430 MISC
101	08/21/14	\$34.00	4514	STAFF CLOTHING REFUND & REIMBURSE	E 101-41400-430 MISC
101	07/31/14	\$25.00	4463	SIGN PERMIT - TEMPORARY Bayport Mari	R 101-41910-32200 NONBUSI
101	08/19/14	\$25.00	4507	FENCE PERMIT Brent Thoreson #7147	R 101-41910-32200 NONBUSI
101	08/04/14	\$103.25	4468	BUILDING PERMIT Junker #2003	R 101-41910-32210 BUILDIN
101	08/04/14	\$350.00	4469	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	08/04/14	\$1,923.19	4474	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	08/04/14	\$2,958.75	4474	BUILDING PERMIT Gopher State Concrete	R 101-41910-32210 BUILDIN
101	08/14/14	\$280.25	4480	BUILDING PERMIT James Milleon Details	R 101-41910-32210 BUILDIN
101	08/14/14	\$182.16	4480	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	08/14/14	\$132.75	4483	BUILDING PERMIT Goetzke #3448	R 101-41910-32210 BUILDIN
101	08/14/14	\$86.29	4483	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	08/12/14	\$191.75	4489	BUILDING PERMIT Action Roofing #17698	R 101-41910-32210 BUILDIN

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MONTHLY RECEIPTS**

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FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	08/19/14	\$57.50	4502	BUILDING PERMIT Buckley #5625	R 101-41910-32210 BUILDIN
101	08/18/14	\$366.28	4503	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	08/18/14	\$563.50	4503	BUILDING PERMIT Artisan Design #4114	R 101-41910-32210 BUILDIN
101	08/19/14	\$147.50	4506	BUILDING PERMIT JG Hause #2520, plus	R 101-41910-32210 BUILDIN
101	08/20/14	\$95.88	4509	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	08/20/14	\$147.50	4509	BUILDING PERMIT Hennen #6367	R 101-41910-32210 BUILDIN
101	08/22/14	\$95.88	4516	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	08/22/14	\$147.50	4516	BUILDING PERMIT All Seasons Building Co	R 101-41910-32210 BUILDIN
101	08/12/14	\$5.00	4489	EPA	R 101-41910-32211 EPA
101	08/19/14	\$5.00	4506	EPA	R 101-41910-32211 EPA
101	08/14/14	\$75.00	4476	PLUMBING PERMIT - RESIDENTIAL Scher	R 101-41910-32220 PLUMBIN
101	08/22/14	\$75.00	4511	PLUMBING PERMIT - RESIDENTIAL Derric	R 101-41910-32220 PLUMBIN
101	08/25/14	\$75.00	4517	PLUMBING PERMIT - COMMERCIAL St. Pa	R 101-41910-32220 PLUMBIN
101	08/27/14	\$75.00	4529	PLUMBING PERMIT - RESIDENTIAL Stillwa	R 101-41910-32220 PLUMBIN
101	08/04/14	\$1,400.00	4469	MECHANICAL PERMIT - COMMERCIAL Ge	R 101-41910-32230 MECHANI
101	08/25/14	\$6,090.80	4521	BUILDING INSPECTIONS (LAKELAND) CK	R 101-41910-34103 LAKELAN
101	08/14/14	\$626.58	4498	POLICE - SPECIAL DUTIES CK # 5279	E 101-42100-103 SPECIAL DU
101	07/31/14	\$10.00	4460	PET LICENSE - SPAY/NEUT Martinez #322	R 101-42100-32240 ANIMAL F
101	08/01/14	\$10.00	4465	PET LICENSE - SPAY/NEUT Moslemi #404	R 101-42100-32240 ANIMAL F
101	07/31/14	\$40.00	4462	SAFETY CAMP REGISTRATION	R 101-42100-34105 USER FEE
101	07/31/14	\$40.00	4462	SAFETY CAMP REGISTRATION Madsen #5	R 101-42100-34105 USER FEE
101	08/01/14	\$40.00	4467	SAFETY CAMP REGISTRATION D. Watrud	R 101-42100-34105 USER FEE
101	08/05/14	\$160.00	4477	SAFETY CAMP REGISTRATION Coleman #	R 101-42100-34105 USER FEE
101	08/11/14	\$42.01	4486	SAFETY CAMP REGISTRATION Tickner #5	R 101-42100-34105 USER FEE
101	08/11/14	\$3.73	4484	POLICE REPORTS Lexis Nexis#488149761	R 101-42100-34201 POLICE A
101	08/11/14	\$3.73	4484	POLICE REPORTS Lexis Nexis#487983571	R 101-42100-34201 POLICE A
101	08/27/14	\$3.73	4524	POLICE REPORTS LexisNexis #490280721	R 101-42100-34201 POLICE A
101	08/28/14	\$3,692.37	16788	JULY 2014 TRAIL COURT	R 101-42100-35101 COURT FI
101	08/04/14	\$40.00	4470	NITE TO UNITE (DONATIONS) Greystone	R 101-42100-36231 DONATIO
101	08/05/14	\$109.99	4471	NITE TO UNITE (DONATIONS) Not Justa	R 101-42100-36231 DONATIO
101	08/11/14	\$75.00	4479	DONATIONS POLICE (U/N) CASH	R 101-42100-36231 DONATIO
101	08/14/14	\$1,709.79	4500	POLICE GRANT - SAFE & SOBER CK # 36	R 101-42100-36233 GRANTS
101	08/28/14	\$2,896.29	16789	LAW ENFORMENT TRAINING/POLICE DEP	R 101-42100-36242 POST TR
101	08/26/14	\$250.00	4520	FIRE INSPECTION Breth-Zenzen Fire Prote	R 101-42200-34101 FIRE INS
101	08/28/14	\$2,177.00	16790	MN FIRE TRAINING/FIRE DEPT.	R 101-42200-36242 POST TR
101	08/01/14	\$75.00	4464	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	08/01/14	\$25.00	4466	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	08/04/14	\$25.00	4473	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	08/11/14	\$25.00	4478	BOAT TRAILER PARKING PERMIT Dupont	R 101-43200-34780 PARK FEE
101	08/06/14	\$75.00	4481	BEACHHOUSE - RESIDENT(FRI-SUN) McCl	R 101-43200-34780 PARK FEE
101	08/14/14	\$75.00	4485	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	08/11/14	\$200.00	4491	BEACH HOUSE - NONRESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	08/12/14	\$75.00	4494	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	08/14/14	\$25.00	4495	BOAT TRAILER PARKING PERMIT Horak #	R 101-43200-34780 PARK FEE
101	08/18/14	\$75.00	4497	BEACHHOUSE - RESIDENT(FRI-SUN) Goss	R 101-43200-34780 PARK FEE
101	08/19/14	\$75.00	4505	BEACHHOUSE - RESIDENT(FRI-SUN) J. W	R 101-43200-34780 PARK FEE
101	08/28/14	\$9.33	4530	BOAT TRAILER PARKING PERMIT CK # 62	R 101-43200-34780 PARK FEE
101	08/28/14	\$9.34	4530	BOAT TRAILER PARKING PERMIT CK # 54	R 101-43200-34780 PARK FEE
101	08/28/14	\$212.84	4530	BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FEE
101	08/28/14	\$9.34	4530	BOAT TRAILER PARKING PERMIT CK # 31	R 101-43200-34780 PARK FEE
101	08/28/14	\$9.33	4530	BOAT TRAILER PARKING PERMIT CK # 67	R 101-43200-34780 PARK FEE
101	08/28/14	\$65.35	4532	BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FEE
101	08/28/14	\$9.33	4532	BOAT TRAILER PARKING PERMIT CK # 52	R 101-43200-34780 PARK FEE
101	08/21/14	\$90.00	4512	STREETS REFUND & REIMBURSEMENTS C	R 101-43200-36240 REFUNDS

**CITY OF BAYPORT
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FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	08/14/14	\$500.00	4496	CEMETERY - HEADSTONE DEPOSIT	R 101-43300-34940 CEMETER
101	08/14/14	\$300.00	4496	CEMETERY - OPEN/CLOSE GRAVE - CREM	R 101-43300-34940 CEMETER
101	08/14/14	\$75.00	4496	CEMETERY - MARKING HEADSTONE LOCA	R 101-43300-34940 CEMETER
101	08/25/14	\$45.00	4513	CEMETERY - TRANSFER TITLE Linda New	R 101-43300-34940 CEMETER
FUND 101 GENER		\$38,613.26			
FUND 202 DRUG FORFEITURE					
202	08/26/14	\$100.00	4522	DRUG FORFEITURE CASH	R 202-42102-36249 DRUG FO
FUND 202 DRUG		\$100.00			
FUND 206 WATER/SEWER IMPROVEMENT FUND					
206	08/05/14	\$4.55	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	08/28/14	\$5.37	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	08/28/14	\$65.53	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	08/28/14	\$20.10	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	08/05/14	\$4.14	0	UB Receipt Surc 3 TRUNK WATER	G 206-12103 A/R GEN BILLIN
206	08/14/14	\$16.81	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	08/21/14	\$35.73	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	08/14/14	\$18.09	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	08/14/14	\$20.76	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	08/05/14	\$29.49	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	08/14/14	\$27.60	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	08/21/14	\$26.18	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	08/14/14	\$98.91	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	08/14/14	\$18.54	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	08/14/14	\$121.87	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	08/05/14	\$128.83	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	08/05/14	\$24.14	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	08/05/14	\$103.56	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	08/14/14	\$19.88	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
FUND 206 WATE		\$790.08			
FUND 207 PARK IMPROVEMENT FUND					
207	08/04/14	\$1,000.00	4474	PARK DEDICATION	R 207-00000-34780 PARK FEE
FUND 207 PARK I		\$1,000.00			
FUND 211 LIBRARY					
211	08/26/14	\$25.99	4523	LIBRARY SERVICE CHARGE CK # 5052	R 211-45500-34760 LIBRARY
211	08/26/14	\$11.00	4523	LIBRARY SERVICE CHARGE CK # 5053	R 211-45500-34760 LIBRARY
211	08/26/14	\$12.00	4523	LIBRARY SERVICE CHARGE CK # 7484	R 211-45500-34760 LIBRARY
211	08/26/14	\$8.00	4523	LIBRARY SERVICE CHARGE CK # 5452	R 211-45500-34760 LIBRARY
211	08/26/14	\$3.00	4523	LIBRARY SERVICE CHARGE CK # 3021	R 211-45500-34760 LIBRARY
211	08/26/14	\$40.00	4523	LIBRARY SERVICE CHARGE CK # 4860	R 211-45500-34760 LIBRARY
211	08/26/14	\$8.00	4523	LIBRARY SERVICE CHARGE CK # 4443	R 211-45500-34760 LIBRARY
211	08/26/14	\$4.30	4523	LIBRARY SERVICE CHARGE CK # 2282	R 211-45500-34760 LIBRARY
211	08/26/14	\$65,000.00	4527	LIBRARY GRANTS CK # 8752	R 211-45500-36233 GRANTS
211	08/26/14	\$165.90	4526	LIBRARY REFUNDS & REIMB. PROF FEES	R 211-45500-36240 REFUNDS
FUND 211 LIBRA		\$65,278.19			
FUND 601 WATER					
601	08/05/14	\$1,595.25	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	08/05/14	\$73.89	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	08/05/14	\$322.01	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	08/05/14	\$2.48	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	08/05/14	\$1.59	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING

**CITY OF BAYPORT
MONTHLY RECEIPTS**

Period Name: AUGUST

FUN	Tran Date	Amount	Refer	Comments	Account Descr
601	08/05/14	\$16.22	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	08/05/14	\$2.79	0	UB Receipt Serv Pen 9 INSTITUTION	G 601-14601 WATER BILLING
601	08/05/14	\$48.09	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	08/21/14	\$12.75	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	08/21/14	\$5.57	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	08/14/14	\$7.50	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	08/14/14	\$190.12	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	08/14/14	\$22.50	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	08/14/14	\$331.12	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	08/14/14	\$41.99	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	08/14/14	\$4.77	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	08/21/14	\$474.84	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	08/14/14	\$11.12	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	08/14/14	\$4.77	0	UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	08/28/14	\$287.72	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	08/28/14	\$5.00	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	08/14/14	\$7.54	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	08/14/14	\$209.49	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	08/28/14	\$3.18	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	08/14/14	\$56.61	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	08/14/14	\$1,535.12	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	08/05/14	\$27.06	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	08/14/14	\$16.24	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	08/04/14	\$1,200.00	4474	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H
601	08/14/14	\$1,200.00	4476	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H
601	08/22/14	\$1,200.00	4511	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H
601	08/04/14	\$350.00	4474	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	08/14/14	\$350.00	4476	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	08/22/14	\$350.00	4511	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	08/11/14	\$385.52	4487	WATER REFUNDS & REIMBURSEMENTS C	R 601-46120-36240 REFUNDS
601	08/14/14	\$2.08	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	08/28/14	\$174.71	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	08/14/14	\$14.43	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	08/21/14	\$65.00	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	08/05/14	\$274.98	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	08/11/14	\$30.00	4490	WATER SHUTOFF - BUS HRS Bruce Nelson	R 601-46120-37110 WATER R
FUND 601 WATE		\$10,914.05			
FUND 602 SEWER					
602	08/28/14	\$56.45	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	08/28/14	\$546.10	0	UB Receipt Serv 11 NSP SEWER	G 602-14602 SEWER BILLING
602	08/21/14	\$294.61	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	08/28/14	\$19,259.47	0	UB Receipt Serv 19 PRISON SEWER	G 602-14602 SEWER BILLING
602	08/28/14	\$5.00	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	08/14/14	\$51.61	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	08/05/14	\$2.80	0	UB Receipt Serv Pen 29 INSTIT SEWER	G 602-14602 SEWER BILLING
602	08/05/14	\$16.92	0	UB Receipt Serv 29 INSTIT SEWER	G 602-14602 SEWER BILLING
602	08/05/14	\$2.48	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	08/05/14	\$365.60	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	08/05/14	\$64.13	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	08/14/14	\$12.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	08/14/14	\$1,096.78	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	08/21/14	\$12.75	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	08/14/14	\$234.54	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING

**CITY OF BAYPORT
MONTHLY RECEIPTS**

Period Name: AUGUST

FUN	Tran Date	Amount	Refer	Comments	Account Descr
602	08/14/14	\$7.54	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	08/14/14	\$203.90	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	08/14/14	\$204.01	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	08/14/14	\$9.52	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	08/05/14	\$1,151.90	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	08/04/14	\$800.00	4474	SEWER CONNECTION (INCLUDES INSPEC	R 602-46200-34651 SEWER H
FUND 602 SEWER		\$24,398.61			
		\$141,094.19			

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 08/31/2014

8 Month = 66.72

DEPT	DEPT Descr	2014 Budget	2014 YTD Amt	Balance	2014 % of Budget Remain
FUND 101 GENERAL					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41100	ELECTIONS	\$4,800.00	\$734.34	\$4,065.66	84.70%
41200	MAYOR & COUNCIL	\$190,462.00	\$124,452.78	\$66,009.22	34.66%
41240	RECYCLING	\$7,176.00	\$1,965.42	\$5,210.58	72.61%
41400	ADMINISTRATION	\$158,118.00	\$83,688.85	\$74,429.15	47.07%
41601	ALLEY PAVING PROJECT	\$0.00	\$0.00	\$0.00	0.00%
41603	SO MN STREET UTILITY PROJEC	\$0.00	\$0.00	\$0.00	0.00%
41605	INFLOW/INFILTRATION	\$0.00	\$0.00	\$0.00	0.00%
41607	2011 STREET PROJECT	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
41903	DEBT SERVICE	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$231,305.00	\$130,007.02	\$101,297.98	43.79%
41940	MUNICIPAL BUILDINGS	\$139,050.00	\$23,160.65	\$115,889.35	83.34%
42100	POLICE	\$758,692.00	\$404,820.14	\$353,871.86	46.64%
42200	FIRE PROTECTION	\$521,831.00	\$474,047.35	\$47,783.65	9.16%
42201	FIRE STATION	\$0.00	\$8,723.99	-\$8,723.99	0.00%
43100	STREET MAINT	\$552,703.00	\$123,023.59	\$429,679.41	77.74%
43130	STREET - FLOOD PREPARATION	\$0.00	\$1,783.42	-\$1,783.42	0.00%
43135	56TH ST & PICKETT AVE TRAIL	\$0.00	\$235.60	-\$235.60	0.00%
43140	HAYNER/2ND ST. S UTILITY PR	\$0.00	\$12,673.52	-\$12,673.52	0.00%
43160	STREET LIGHTING	\$30,000.00	\$16,076.32	\$13,923.68	46.41%
43200	PARKS	\$73,831.00	\$102,196.71	-\$28,365.71	-38.42%
43300	CEMETERY	\$37,475.00	\$2,109.05	\$35,365.95	94.37%
44100	PROJECT	\$50,000.00	\$0.00	\$50,000.00	100.00%
FUND 101 GENERAL		\$2,755,443.00	\$1,509,698.75	\$1,245,744.25	45.21%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
FUND 208 PRISON SEWER PROJECT		\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMENTS	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
41913	EMERALD FALLS	\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJ		\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT					
42103	K - 9 UNIT	\$0.00	\$491.28	-\$491.28	0.00%
FUND 210 K-9 UNIT		\$0.00	\$491.28	-\$491.28	0.00%
FUND 211 LIBRARY					
45500	LIBRARY	\$294,740.00	\$159,079.89	\$135,660.11	46.03%
FUND 211 LIBRARY		\$294,740.00	\$159,079.89	\$135,660.11	46.03%
FUND 412 CEMETERY CAPITAL IMPROV					

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 08/31/2014

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8 Month = 66.72

DEPT	DEPT Descr	2014 Budget	2014 YTD Amt	Balance	2014 % of Budget Remain
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43300	CEMETERY	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 CEMETERY CAPITAL IMPROV		\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND					
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND		\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41400	ADMINISTRATION	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
46120	WATER	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION		\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
41940	MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT		\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER					
41609	TCE EVAL GRANT	\$0.00	\$0.00	\$0.00	0.00%
44151	TCE WATER MAIN IMPROVEME	\$0.00	\$4,921.06	-\$4,921.06	0.00%
46110	WATER-PUMPHOUSE	\$47,450.00	\$34,519.79	\$12,930.21	27.25%
46120	WATER	\$448,314.00	\$306,401.41	\$141,912.59	31.65%
FUND 601 WATER		\$495,764.00	\$345,842.26	\$149,921.74	30.24%
FUND 602 SEWER					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$291,889.00	\$101,122.64	\$190,766.36	65.36%
46990	SEWER - NON-OPERATING	\$400,000.00	\$244,564.64	\$155,435.36	38.86%
FUND 602 SEWER		\$691,889.00	\$345,687.28	\$346,201.72	50.04%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
FUND 800 INVESTMENTS-POOLED		\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
80001	ANDERSEN ESCROW	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 08/31/2014

8 Month = 66.72

DEPT	DEPT Descr	2014 Budget	2014 YTD Amt	Balance	2014 % of Budget Remain
80003	BAYTOWN ANNEXATION	\$0.00	\$0.00	\$0.00	0.00%
80006	OSTERTAG VARIANCE	\$0.00	\$0.00	\$0.00	0.00%
80008	CHARLES LUTZ STREET VACATI	\$0.00	\$0.00	\$0.00	0.00%
80010	JERRY PETERSON ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80011	CAPTAINS CORNER	\$0.00	\$0.00	\$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP	\$0.00	\$0.00	\$0.00	0.00%
80013	BAYPORT MARINA	\$0.00	\$0.00	\$0.00	0.00%
80014	GROUP 41	\$0.00	\$0.00	\$0.00	0.00%
80015	GARY SWAGER	\$0.00	\$0.00	\$0.00	0.00%
80016	PETE MILLER - PHASE 11/BAYT	\$0.00	\$0.00	\$0.00	0.00%
80017	AMERICAN LEGION POST 491	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	\$0.00	\$0.00	\$0.00	0.00%
80019	JG HAUSE CONSTRUCTION	\$0.00	\$46.00	-\$46.00	0.00%
80020	HYNNEK CUP APPLICATION	\$0.00	\$0.00	\$0.00	0.00%
80021	GORDON TELLINGHUISEN	\$0.00	\$0.00	\$0.00	0.00%
80022	DUANCE JOHNSON	\$0.00	\$0.00	\$0.00	0.00%
80023	MI-TECH SERVICES, INC.	\$0.00	\$0.00	\$0.00	0.00%
80024	RICK PARENT	\$0.00	\$0.00	\$0.00	0.00%
80025	JUDY SEEBERGER	\$0.00	\$0.00	\$0.00	0.00%
80026	MIDWEST PARA TRANSIT	\$0.00	\$0.00	\$0.00	0.00%
80027	CEMETARY - ST. MIKE S/ST. CH	\$0.00	\$0.00	\$0.00	0.00%
80028	ASPHALT SPEC - 111 CENTRAL	\$0.00	\$0.00	\$0.00	0.00%
80029	BRIAN ZELLER	\$0.00	\$0.00	\$0.00	0.00%
80030	LARKIN HOFFMAN & LUNDGREN	\$0.00	\$0.00	\$0.00	0.00%
80031	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80040	HEFTY	\$0.00	\$0.00	\$0.00	0.00%
80041	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80042	LANDFORM/VARDE GROUP	\$0.00	\$0.00	\$0.00	0.00%
80043	MAINSTREET HOLDING, LLC	\$0.00	\$0.00	\$0.00	0.00%
80044	HAYNER PROPERTY FEASIB STU	\$0.00	\$1,128.13	-\$1,128.13	0.00%
80045	DRH-INSPIRATION PHASE II PL	\$0.00	\$4,597.85	-\$4,597.85	0.00%
80046	JOE BUSH/DAVID KLINGER	\$0.00	\$0.00	\$0.00	0.00%
80047	JANE KEYES	\$0.00	\$0.00	\$0.00	0.00%
80048	KAEMMER/VRAMBOUT	\$0.00	\$46.00	-\$46.00	0.00%
80049	AMERICAN LEGION	\$0.00	\$93.40	-\$93.40	0.00%
80050	12 POINT ROAD	\$0.00	\$2,200.36	-\$2,200.36	0.00%
FUND 803 P & Z ESCROWS		\$0.00	\$8,111.74	-\$8,111.74	0.00%
		\$4,237,836.00	\$2,368,911.20	\$1,868,924.80	44.10%

CITY OF BAYPORT
MONTHLY EXPENSES 1137465-1137557

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Period Name: AUGUST

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
FUND 101 GENERAL									
DEPT 41100 ELECTIONS									
ELECTION SYSTEMS & SO	101	08/26/14	\$35.72	E	41100	220	ELECTION OPERTING SU	OPERATING SUPP	1137515
U S BANK VISA	101	08/27/14	\$7.36	E	41100	220	ADM CC 4798175443002	OPERATING SUPP	1137554
U S BANK VISA	101	08/27/14	\$7.95	E	41100	220	ADM CC 4798175443002	OPERATING SUPP	1137554
U S BANK VISA	101	08/27/14	\$22.09	E	41100	220	ADM CC 4798175443002	OPERATING SUPP	1137554
U S BANK VISA	101	08/27/14	\$41.51	E	41100	220	ADM CC 4798175443002	OPERATING SUPP	1137554
U S BANK VISA	101	08/27/14	\$42.01	E	41100	220	ADM CC 4798175443002	OPERATING SUPP	1137554
U S BANK VISA	101	08/27/14	\$6.70	E	41100	220	ADM CC 4798175443002	OPERATING SUPP	1137554
ECM PUBLISHERS, INC.	101	08/19/14	\$53.60	E	41100	350	PUBLIC ACCURACY TEST	PRINTING & PUBL	1137485
DEPT 41100 ELECTIONS			<u>\$216.94</u>						
DEPT 41200 MAYOR & COUNCIL									
BERKLEY RISK SERVICES	101	08/19/14	\$256.95	E	41200	150	MADSEN/CLAIM #C0031	WORKER S COMP	1137480
BERKLEY RISK SERVICES	101	08/19/14	\$525.01	E	41200	150	MADSEN CLAIM #C00314	WORKER S COMP	1137480
U S BANK VISA	101	08/27/14	\$10.83	E	41200	201	ADM CC 4798175443002	OFFICE SUPPLIES	1137554
ECKBERG LAMMERS	101	08/19/14	\$87.00	E	41200	300	243 3RD ST NORTH	PROF SER-LEGAL	1137484
ECKBERG LAMMERS	101	08/19/14	\$652.50	E	41200	300	GENERAL MATTERS	PROF SER-LEGAL	1137484
ECKBERG LAMMERS	101	08/19/14	\$50.75	E	41200	300	206 5TH ST ZONING VIO	PROF SER-LEGAL	1137484
ECKBERG LAMMERS	101	08/19/14	\$200.00	E	41200	300	ATTEND CC WORKSHOP	PROF SER-LEGAL	1137484
ECKBERG LAMMERS	101	08/19/14	\$36.25	E	41200	300	CODE ENFORCEMENT	PROF SER-LEGAL	1137484
S E H	101	08/28/14	\$2,365.25	E	41200	301	SARAH THOMPSON GRA	PROF SER-ENGIN	1137543
S E H	101	08/28/14	\$65.34	E	41200	301	CC MTG & ATTENDANCE	PROF SER-ENGIN	1137543
S E H	101	08/28/14	\$244.69	E	41200	301	PREPARE CITY REPORT F	PROF SER-ENGIN	1137543
S E H	101	08/28/14	\$334.07	E	41200	301	STAFF MTG	PROF SER-ENGIN	1137543
S E H	101	08/28/14	\$367.01	E	41200	301	REVIEW COUNCIL MTG	PROF SER-ENGIN	1137543
S E H	101	08/28/14	\$342.20	E	41200	301	REVIEW SIGNING & SCH	PROF SER-ENGIN	1137543
COMPLETE HEALTH ENVI	101	08/19/14	\$350.00	E	41200	306	JULY 2014 MAINTENANC	PROF SER-OTHER	1137481
BAYPORT PRINTING HOU	101	08/26/14	\$914.58	E	41200	351	JUNE 2014 BAYPORT NE	NEWS LETTER PRI	1137506
S E H	101	08/28/14	\$1,141.79	E	41200	540	NO 5TH ST GROUNDWAT	CONTINGENCY	1137543
DEPT 41200 MAYOR & COUNCIL			<u>\$7,944.22</u>						
DEPT 41240 RECYCLING									
SELMECKI, JIM	101	08/26/14	\$30.00	E	41240	370	AUGUST 2014 RECYCLIN	RECYCLING INCE	1137545
DEPT 41240 RECYCLING			<u>\$30.00</u>						
DEPT 41400 ADMINISTRATION									
U S BANK VISA	101	08/27/14	\$65.01	E	41400	201	ADM CC 4798175443002	OFFICE SUPPLIES	1137554
WELLS FARGO HBS	101	08/05/14	\$174.25	E	41400	306	2ND QTR. 2014 ADMINIS	PROF SER-OTHER	1137476
LOFFLER BUSINESS SYST	101	08/26/14	\$191.94	E	41400	416	COPIER CONTRACT CHA	REPAIR/MAINT OF	1137528
TR COMPUTER SALES LLC	101	08/26/14	\$30.00	E	41400	416	LOOK@IT SERVER MONI	REPAIR/MAINT OF	1137552
NEOPOST	101	08/26/14	\$50.70	E	41400	416	OPERATING SUPPLY	REPAIR/MAINT OF	1137539
TR COMPUTER SALES LLC	101	08/19/14	\$75.00	E	41400	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1137497
TR COMPUTER SALES LLC	101	08/19/14	\$67.50	E	41400	416	MTHLY STORAGE CHARG	REPAIR/MAINT OF	1137497
U S BANK VISA	101	08/27/14	\$226.00	E	41400	430	ADM CC 4798175443002	MISC	1137554
DEPT 41400 ADMINISTRATION			<u>\$880.40</u>						
DEPT 41910 PLANNING & ZONING									
U S BANK VISA	101	08/27/14	\$54.18	E	41910	201	ADM CC 4798175443002	OFFICE SUPPLIES	1137554
HOLIDAY FLEET	101	08/05/14	\$220.86	E	41910	212	JULY 2014 FUEL CHARGE	MOTOR FUELS & L	1137466
S E H	101	08/28/14	\$530.13	E	41910	301	INSPIRATION SUBDIVSI	PROF SER-ENGIN	1137543
S E H	101	08/28/14	\$570.92	E	41910	301	INSPIRATION SUBDIV RE	PROF SER-ENGIN	1137543
U S BANK VISA	101	08/27/14	\$110.00	E	41910	402	ADM CC 4798175443002	CONFERENCES &	1137554
NEOPOST	101	08/26/14	\$42.25	E	41910	416	OPERATING SUPPLY	REPAIR/MAINT OF	1137539
TR COMPUTER SALES LLC	101	08/19/14	\$62.50	E	41910	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1137497

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LOFFLER BUSINESS SYST	101	08/26/14	\$159.95	E	41910	416	COPIER CONTRACT CHA	REPAIR/MAINT OF	1137528
TR COMPUTER SALES LLC	101	08/19/14	\$56.25	E	41910	416	MTHLY STORAGE CHARG	REPAIR/MAINT OF	1137497
TR COMPUTER SALES LLC	101	08/26/14	\$25.00	E	41910	416	LOOK@IT SERVER MONI	REPAIR/MAINT OF	1137552
DEPT 41910 PLANNING & ZONING			\$1,832.04						
DEPT 41940 MUNICIPAL BUILDINGS									
OFFICE OF ENT TECHNOL	101	08/26/14	\$454.19	E	41940	321	PHONES	COMMUNICATION	1137540
COMCAST	101	08/27/14	\$60.55	E	41940	321	SEPT. 2014 HIGH-SPEED	COMMUNICATION	1137511
XCEL	101	08/05/14	\$502.52	E	41940	380	JULY 2014 GAS & ELECT	ELECTRIC SERVIC	1137477
XCEL	101	08/05/14	\$83.94	E	41940	381	JULY 2014 GAS & ELECT	FUEL FOR HEAT	1137477
ELECTRO WATCHMAN, IN	101	08/26/14	\$60.00	E	41940	420	CITY HALL	R & M BLDGS, ST	1137516
MINNESOTA ELEVATOR	101	08/26/14	\$150.04	E	41940	420	AUG 2014 MTHLY SERVI	R & M BLDGS, ST	1137533
DEPT 41940 MUNICIPAL BUILDING			\$1,311.24						
DEPT 42100 POLICE									
U S BANK VISA	101	08/27/14	\$54.18	E	42100	201	ADM CC 4798175443002	OFFICE SUPPLIES	1137554
HUTCHINSON, JEROME	101	08/19/14	\$24.21	E	42100	202	WORK SHIRTS/POLICE D	UNIFORMS - MISC	1137487
WASHINGTON COUNTY S	101	08/19/14	\$2,071.75	E	42100	212	JULY 2014 FUEL CHGS/P	MOTOR FUELS & L	1137500
HOLIDAY FLEET	101	08/05/14	\$13.38	E	42100	212	JULY 2014 FUEL CHARGE	MOTOR FUELS & L	1137466
ECKBERG LAMMERS	101	08/19/14	\$2,365.67	E	42100	300	JULY 2014 PROSECUTIO	PROF SER-LEGAL	1137484
WI DEPT OF JUSTICE	101	08/19/14	\$7.00	E	42100	306	DOJ CHARGES/POLICE D	PROF SER-OTHER	1137501
THOMAS REUTERS - WES	101	08/19/14	\$134.83	E	42100	321	INFORMATION CHGS/PO	COMMUNICATION	1137496
VERIZON WIRELESS	101	08/19/14	\$105.03	E	42100	321	PHONES/POLICE DEPT.	COMMUNICATION	1137499
VERIZON WIRELESS	101	08/05/14	\$132.78	E	42100	321	PHONES/POLICE DEPT.	COMMUNICATION	1137475
LEAGUE OF MINNESOTA C	101	08/26/14	\$15.00	E	42100	403	WILLMART TRAINING 20	POLICE TRAINING	1137526
BAYPORT TRANSMISSION	101	08/26/14	\$312.28	E	42100	412	2013 DODGE CHARGER/	REP & MAINT VEH	1137507
DISCOUNT TIRE CO	101	08/19/14	\$189.50	E	42100	412	GDY WRANGLER ARMOR	REP & MAINT VEH	1137483
BAYPORT TRANSMISSION	101	08/19/14	\$192.94	E	42100	412	2013 DODGE CHARGER/	REP & MAINT VEH	1137479
DISCOUNT TIRE CO	101	08/19/14	-\$136.05	E	42100	412	GDY WRANGLER ARMOR	REP & MAINT VEH	1137483
STILLWATER TOWING IN	101	08/05/14	\$85.00	E	42100	412	CHEV TAHOE	REP & MAINT VEH	1137471
APPLE GLASS	101	08/19/14	\$277.98	E	42100	412	2005 DODGE DURANGO/	REP & MAINT VEH	1137478
LOFFLER BUSINESS SYST	101	08/26/14	\$159.95	E	42100	416	COPIER CONTRACT CHA	REPAIR/MAINT OF	1137528
TR COMPUTER SALES LLC	101	08/19/14	\$56.25	E	42100	416	MTHLY STORAGE CHARG	REPAIR/MAINT OF	1137497
NEOPOST	101	08/26/14	\$42.25	E	42100	416	OPERATING SUPPLY	REPAIR/MAINT OF	1137539
TR COMPUTER SALES LLC	101	08/19/14	\$62.50	E	42100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1137497
TR COMPUTER SALES LLC	101	08/26/14	\$25.00	E	42100	416	LOOK@IT SERVER MONI	REPAIR/MAINT OF	1137552
PURPUR, DUSTIN	101	08/19/14	\$174.27	E	42100	444	SUPPLIES - SAFETY CAM	COMMUNITY PRO	1137493
HERITAGE EMBROIDERY	101	08/05/14	\$707.00	E	42100	444	S.C AND N.T.U MATERIA	COMMUNITY PRO	1137465
MIDWEST CENTER FOR M	101	08/19/14	\$200.00	E	42100	444	SELF-DEFENSE COURSE/	COMMUNITY PRO	1137492
LETS GO FISHING - SCVC	101	08/27/14	\$200.00	E	42100	444	LFSGCV CHAPTER OPERA	COMMUNITY PRO	1137527
WOODY S BAR & GRILL	101	08/19/14	\$60.00	E	42100	444	2014 SAFETY CAMP	COMMUNITY PRO	1137502
DEPT 42100 POLICE			\$7,532.70						
DEPT 42200 FIRE PROTECTION									
U S BANK VISA	101	08/05/14	\$11.76	E	42200	201	OFFICE MAX	OFFICE SUPPLIES	1137472
U S BANK VISA	101	08/27/14	\$21.00	E	42200	201	ADM CC 4798175443002	OFFICE SUPPLIES	1137554
U S BANK VISA	101	08/05/14	-\$11.76	E	42200	201	OFFICE MAX	OFFICE SUPPLIES	1137472
U S BANK VISA	101	08/05/14	\$27.67	E	42200	201	WAL-MART	OFFICE SUPPLIES	1137472
MUNICIPAL EMERGENCY	101	08/26/14	\$68.51	E	42200	202	UNIFORMS SUPPLIES/FI	UNIFORMS - MISC	1137536
HOLIDAY FLEET	101	08/05/14	\$1,356.60	E	42200	212	JULY 2014 FUEL CHARGE	MOTOR FUELS & L	1137466
MN DEPT OF LABOR AND	101	08/26/14	\$10.00	E	42200	220	PRESSURE VESSEL/FIRE	OPERATING SUPP	1137535
U S BANK VISA	101	08/05/14	\$100.00	E	42200	220	GRAND PIZZA	OPERATING SUPP	1137472
U S BANK VISA	101	08/05/14	\$63.52	E	42200	220	HAGBERGS COUNTRY MA	OPERATING SUPP	1137472
VERIZON WIRELESS	101	08/05/14	\$80.04	E	42200	321	PHONES/FIRE DEPT.	COMMUNICATION	1137475
VERIZON WIRELESS	101	08/19/14	\$176.23	E	42200	321	PHONES/FIRE DEPT.	COMMUNICATION	1137499

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XCEL	101	08/05/14	\$102.09	E	42200	380	JULY 2014 GAS & ELECT	ELECTRIC SERVIC	1137477
XCEL	101	08/05/14	\$48.99	E	42200	381	JULY 2014 GAS & ELECT	FUEL FOR HEAT	1137477
U S BANK VISA	101	08/05/14	\$21.42	E	42200	412	MISTER CAR WASH	REP & MAINT VEH	1137472
RED POWER DIESEL SERV	101	08/26/14	\$276.00	E	42200	412	VEH REPAIR 2007 PIERC	REP & MAINT VEH	1137542
RED POWER DIESEL SERV	101	08/19/14	\$29.82	E	42200	412	OPERATING MATERIAL/F	REP & MAINT VEH	1137494
CARQUEST OF STILLWAT	101	08/26/14	\$14.73	E	42200	412	FIRE DEPT.	REP & MAINT VEH	1137510
CARQUEST OF STILLWAT	101	08/26/14	\$524.69	E	42200	412	FIRE DEPT.	REP & MAINT VEH	1137510
U S BANK VISA	101	08/05/14	\$21.42	E	42200	412	MISTER CAR WASH	REP & MAINT VEH	1137472
RED POWER DIESEL SERV	101	08/19/14	\$255.40	E	42200	412	VEH MAINT./FIRE DEPT.	REP & MAINT VEH	1137494
U S BANK VISA	101	08/05/14	\$21.42	E	42200	412	MISTER CAR WASH	REP & MAINT VEH	1137472
CARQUEST OF STILLWAT	101	08/26/14	\$9.28	E	42200	412	FIRE DEPT.	REP & MAINT VEH	1137510
MENARDS-STILLWATER	101	08/05/14	\$19.46	E	42200	412	OPERATING SUPPLIES/FI	REP & MAINT VEH	1137469
MUNICIPAL EMERGENCY	101	08/26/14	\$1,382.59	E	42200	420	OPERATING MATERIAL/F	R & M BLDGS, ST	1137536
ELECTRO WATCHMAN, IN	101	08/26/14	\$60.00	E	42200	420	FIRE HALL	R & M BLDGS, ST	1137516
DEPT 42200 FIRE PROTECTION			\$4,690.88						
DEPT 42201 FIRE STATION									
ECKBERG LAMMERS	101	08/19/14	\$72.50	E	42201	300	FIRE CONTRACTS	PROF SER-LEGAL	1137484
ECKBERG LAMMERS	101	08/19/14	\$181.25	E	42201	300	FIRE STATION LAND	PROF SER-LEGAL	1137484
DEPT 42201 FIRE STATION			\$253.75						
DEPT 43100 STREET MAINT									
U S BANK VISA	101	08/27/14	\$10.83	E	43100	201	ADM CC 4798175443002	OFFICE SUPPLIES	1137554
U S BANK VISA	101	08/27/14	\$17.00	E	43100	205	ADM CC 4798175443002	UNIFORMS - JOSH	1137554
HOLIDAY FLEET	101	08/05/14	\$763.30	E	43100	212	JULY 2014 FUEL CHARGE	MOTOR FUELS & L	1137466
T. R. F. SUPPLY	101	08/26/14	\$406.00	E	43100	220	CLEANING SUPPLIES/ST	OPERATING SUPP	1137550
MN DEPT OF LABOR AND	101	08/26/14	\$10.00	E	43100	302	PRESSURE VESSEL INSPE	CONTRACT SERVI	1137535
STALOCH, DEB	101	08/19/14	\$64.25	E	43100	410	REPLACEMENT COST BLK	REPAIR & MAINT	1137495
MAC QUEEN EQUIPMENT	101	08/26/14	\$132.24	E	43100	412	STROBE LIGHT-SWEEPE	REP & MAINT VEH	1137530
CARQUEST OF STILLWAT	101	08/26/14	\$2.71	E	43100	412	SPARK PLUG/STREET DE	REP & MAINT VEH	1137510
TR COMPUTER SALES LLC	101	08/19/14	\$11.25	E	43100	416	MTHLY STORAGE CHARG	REPAIR/MAINT OF	1137497
LOFFLER BUSINESS SYST	101	08/26/14	\$31.99	E	43100	416	COPIER CONTRACT CHA	REPAIR/MAINT OF	1137528
TR COMPUTER SALES LLC	101	08/26/14	\$5.00	E	43100	416	LOOK@IT SERVER MONI	REPAIR/MAINT OF	1137552
NEOPOST	101	08/26/14	\$8.45	E	43100	416	OPERATING SUPPLY	REPAIR/MAINT OF	1137539
TR COMPUTER SALES LLC	101	08/19/14	\$12.50	E	43100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1137497
T. A. SCHIFSKY & SONS I	101	08/26/14	\$299.08	E	43100	421	BIT HOT MIX/STREET DE	REPAIR & MAINT	1137549
DEPT 43100 STREET MAINT			\$1,774.60						
DEPT 43140 HAYNER/2ND ST. S UTILITY PROJE									
ECKBERG LAMMERS	101	08/19/14	\$36.25	E	43140	300	2ND ST UTILITY EXTENS	PROF SER-LEGAL	1137484
S E H	101	08/28/14	\$2,546.55	E	43140	301	2ND ST.UTILITY EXTEN/	PROF SER-ENGIN	1137543
ECM PUBLISHERS, INC.	101	08/27/14	\$245.70	E	43140	350	BIDS 1ST AVE SO SANIT	PRINTING & PUBL	1137514
FINANCE AND COMMERCE	101	08/26/14	\$219.75	E	43140	350	BIDS/CONST - HAYNER S	PRINTING & PUBL	1137518
DEPT 43140 HAYNER/2ND ST. S UT			\$3,048.25						
DEPT 43160 STREET LIGHTING									
XCEL	101	08/05/14	\$2,128.22	E	43160	380	JULY 2014 GAS & ELECT	ELECTRIC SERVIC	1137477
DEPT 43160 STREET LIGHTING			\$2,128.22						
DEPT 43200 PARKS									
HOLIDAY FLEET	101	08/05/14	\$441.32	E	43200	212	JULY 2014 FUEL CHARGE	MOTOR FUELS & L	1137466
MENARDS-STILLWATER	101	08/26/14	\$123.82	E	43200	220	REPAIR FITTINGS & TOO	OPERATING SUPP	1137531
CANADA GOOSE MANAGE	101	08/26/14	\$1,900.00	E	43200	302	GOOSE DISPOSAL/PARKS	CONTRACT SERVI	1137509
TRI STATE BOBCAT INC	101	08/26/14	\$33.09	E	43200	412	PARTS FOR PULL MOWE	REP & MAINT VEH	1137553
TR COMPUTER SALES LLC	101	08/19/14	\$12.50	E	43200	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1137497
TR COMPUTER SALES LLC	101	08/19/14	\$11.25	E	43200	416	MTHLY STORAGE CHARG	REPAIR/MAINT OF	1137497

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TR COMPUTER SALES LLC	101	08/26/14	\$5.00	E	43200	416	LOOK@IT SERVER MONI	REPAIR/MAINT OF	1137552
LOFFLER BUSINESS SYST	101	08/26/14	\$31.99	E	43200	416	COPIER CONTRACT CHA	REPAIR/MAINT OF	1137528
NEOPOST	101	08/26/14	\$8.45	E	43200	416	OPERATING SUPPLY	REPAIR/MAINT OF	1137539
AIR FRESH PORTABLE TOI	101	08/26/14	\$157.50	E	43200	425	BARKERS ALP 8/1/14-8/2	SATILLITIES	1137503
AIR FRESH PORTABLE TOI	101	08/26/14	\$78.75	E	43200	425	TENNIS CT 8/1/14-8/28/	SATILLITIES	1137503
AIR FRESH PORTABLE TOI	101	08/26/14	\$78.75	E	43200	425	RIVERSIDE PARK 7/30/1	SATILLITIES	1137503
DEPT 43200 PARKS			<u>\$2,882.42</u>						
DEPT 43300 CEMETERY									
WASHINGTON COUNTY S	101	08/27/14	\$5.00	E	43300	220	CEMETARY MAP	OPERATING SUPP	1137556
DEPT 43300 CEMETERY			<u>\$5.00</u>						
FUND 101 GENERAL			<u>\$34,530.66</u>						
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1									
DEPT 00000 GENERAL GOVERNMENT									
SCHLENNER WENNER & C	107	08/26/14	\$262.50	E	00000	306	TIF REPORTING	PROF SER-OTHER	1137544
DEPT 00000 GENERAL GOVERNMENT			<u>\$262.50</u>						
FUND 107 TIF REDEVELOPMENT DISTR			<u>\$262.50</u>						
FUND 202 DRUG FORFEITURE									
DEPT 42101 DARE EXPENDITURES									
MATCO TOOLS	202	08/19/14	\$659.92	E	42101	449	TOOLS/POLICE DEPT.	DRUG FORFITURE	1137490
WASHINTON COUNTY AT	202	08/28/14	\$20.00	E	42101	449	CASE#113502875 - PATR	DRUG FORFITURE	1137557
DEPARTMENT OF FINANC	202	08/28/14	\$10.00	E	42101	449	CASE # 113502875/POLI	DRUG FORFITURE	1137513
DEPT 42101 DARE EXPENDITURES			<u>\$689.92</u>						
FUND 202 DRUG FORFEITURE			<u>\$689.92</u>						
FUND 207 PARK IMPROVEMENT FUND									
DEPT 44100 PROJECT									
FITOL-HINTZ CONSTRUCT	207	08/27/14	\$4,062.50	E	44100	306	APPLICATION NO. 3 PER	PROF SER-OTHER	1137519
LOUCKS ASSOCIATES	207	08/26/14	\$1,104.10	E	44100	306	PERRO PARK PHASE 2	PROF SER-OTHER	1137529
FITOL-HINTZ CONSTRUCT	207	08/26/14	\$6,175.00	E	44100	306	SITE IMPROVEMENT PRO	PROF SER-OTHER	1137519
DEPT 44100 PROJECT			<u>\$11,341.60</u>						
FUND 207 PARK IMPROVEMENT FUND			<u>\$11,341.60</u>						
FUND 211 LIBRARY									
DEPT 45500 LIBRARY									
BAKER & TAYLOR	211	08/26/14	\$103.80	E	45500	217	BOOKS	MATERIALS & PR	1137504
BAKER & TAYLOR	211	08/26/14	\$62.01	E	45500	217	BOOKS	MATERIALS & PR	1137504
BAKER & TAYLOR	211	08/26/14	\$269.38	E	45500	217	BOOKS	MATERIALS & PR	1137504
BAKER & TAYLOR	211	08/26/14	\$265.33	E	45500	217	BOOKS	MATERIALS & PR	1137504
BAKER & TAYLOR	211	08/26/14	\$339.79	E	45500	217	BOOKS	MATERIALS & PR	1137504
BAKER & TAYLOR	211	08/26/14	\$105.47	E	45500	217	BOOKS	MATERIALS & PR	1137504
BAKER & TAYLOR	211	08/26/14	\$32.68	E	45500	217	BOOKS	MATERIALS & PR	1137504
BAKER & TAYLOR	211	08/26/14	\$265.97	E	45500	217	BOOKS	MATERIALS & PR	1137504
INNOVATIVE OFFICE SOL	211	08/26/14	\$71.92	E	45500	220	OFFICE SUPPLIES/LIBRA	OPERATING SUPP	1137524
DEMCO	211	08/26/14	\$170.12	E	45500	220	OPERATING SUPPLIES/LI	OPERATING SUPP	1137512
KINDER MELODIES	211	08/26/14	\$675.00	E	45500	302	JULY & AUGUST 2014 ST	CONTRACT SERVI	1137525
KINDER MELODIES	211	08/26/14	\$375.00	E	45500	302	JULY BOOK & CHESS CLU	CONTRACT SERVI	1137525
SHARON SIPPEL	211	08/26/14	\$1,875.00	E	45500	302	AUGUST 2014 CLEANING	CONTRACT SERVI	1137546
COMCAST	211	08/26/14	\$90.55	E	45500	321	SEPT. 2014 HIGHSPEED I	COMMUNICATION	1137511
COMCAST	211	08/26/14	\$10.00	E	45500	321	SEPT. 2014 HIGH-SPEED	COMMUNICATION	1137511
OFFICE OF ENT TECHNOL	211	08/26/14	\$74.55	E	45500	321	PHONES/LIBRARY	COMMUNICATION	1137540

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XCEL	211	08/05/14	\$1,113.33	E	45500	380	JULY 2014 GAS & ELECT	ELECTRIC SERVIC	1137477
XCEL	211	08/05/14	\$41.01	E	45500	381	JULY 2014 GAS & ELECT	FUEL FOR HEAT	1137477
WASHINGTON COUNTY LI	211	08/26/14	\$88.84	E	45500	391	LITFINDER REFERENCE	SHARED AUTOMA	1137555
MINNESOTA LIBRARY ASS	211	08/26/14	\$175.00	E	45500	402	INDIVIDUAL/LIBRARY DE	CONFERENCES &	1137534
MINNESOTA LIBRARY ASS	211	08/26/14	\$175.00	E	45500	402	MLA FULL CONFERENCE	CONFERENCES &	1137534
TOSHIBA BUSINESS SOLU	211	08/26/14	\$246.94	E	45500	416	AUG 2014 CONTRACT PM	REPAIR/MAINT OF	1137551
ELECTRO WATCHMAN, IN	211	08/26/14	\$90.00	E	45500	420	ALARM LEASE WITH ANN	R & M BLDGS, ST	1137516
MINNESOTA ELEVATOR	211	08/26/14	\$157.23	E	45500	420	AUG MTHLY SERVICE/LIB	R & M BLDGS, ST	1137533
DEPT 45500 LIBRARY			\$6,873.92						
FUND 211 LIBRARY			\$6,873.92						
FUND 303 GO TIF BOND 1990 DEBT SERVICE									
DEPT 41903 DEBT SERVICE									
SCHLENNER WENNER & C	303	08/26/14	\$262.50	E	41903	306	TIF REPORTING	PROF SER-OTHER	1137544
DEPT 41903 DEBT SERVICE			\$262.50						
FUND 303 GO TIF BOND 1990 DEBT SE			\$262.50						
FUND 601 WATER									
DEPT 46110 WATER-PUMPHOUSE									
XCEL	601	08/05/14	\$1,996.74	E	46110	380	JULY 2014 GAS & ELECT	ELECTRIC SERVIC	1137477
XCEL	601	08/05/14	\$76.00	E	46110	381	JULY 2014 GAS & ELECT	FUEL FOR HEAT	1137477
DEPT 46110 WATER-PUMPHOUSE			\$2,072.74						
DEPT 46120 WATER									
U S BANK VISA	601	08/27/14	\$10.83	E	46120	201	ADM CC 4798175443002	OFFICE SUPPLIES	1137554
HOLIDAY FLEET	601	08/05/14	\$642.31	E	46120	212	JULY 2014 FUEL CHARGE	MOTOR FUELS & L	1137466
HAWKINS WATER	601	08/26/14	\$35.00	E	46120	216	WATER TREATMENT - CH	CHEMICALS AND	1137521
MVTL	601	08/26/14	\$54.00	E	46120	216	WATER TESTING/WATER	CHEMICALS AND	1137537
HAWKINS WATER	601	08/26/14	\$36.03	E	46120	216	WATER TEST SUPPLIES/	CHEMICALS AND	1137521
GRAINGER	601	08/26/14	\$115.58	E	46120	220	EAR PLUG - SUPPLIES/W	OPERATING SUPP	1137520
S E H	601	08/28/14	\$1,112.24	E	46120	301	ST. PATCHING OVER WA	PROF SER-ENGIN	1137543
BANYON DATA SYSTEMS	601	08/26/14	\$147.50	E	46120	302	WINUB METER DEVICE S	CONTRACT SERVI	1137505
ONE CALL CONCEPTS	601	08/26/14	\$203.35	E	46120	307	GOPHER STATE LOCATES	GOPHER STATE O	1137541
COMCAST	601	08/26/14	\$59.95	E	46120	321	PUBLIC WORKS HIGHSPE	COMMUNICATION	1137511
XCEL	601	08/05/14	\$1,639.63	E	46120	380	JULY 2014 GAS & ELECT	ELECTRIC SERVIC	1137477
XCEL	601	08/05/14	\$79.67	E	46120	381	JULY 2014 GAS & ELECT	FUEL FOR HEAT	1137477
HORAK, MILAN	601	08/26/14	\$145.00	E	46120	402	MNAWWA SE DIST WATE	CONFERENCES &	1137523
LOFFLER BUSINESS SYST	601	08/26/14	\$31.99	E	46120	416	COPIER CONTRACT CHA	REPAIR/MAINT OF	1137528
TR COMPUTER SALES LLC	601	08/26/14	\$5.00	E	46120	416	LOOK@IT SERVER MONI	REPAIR/MAINT OF	1137552
TR COMPUTER SALES LLC	601	08/19/14	\$12.50	E	46120	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1137497
TR COMPUTER SALES LLC	601	08/19/14	\$11.25	E	46120	416	MTHLY STORAGE CHARG	REPAIR/MAINT OF	1137497
NEOPOST	601	08/26/14	\$8.45	E	46120	416	OPERATING SUPPLY	REPAIR/MAINT OF	1137539
HD SUPPLY WATERWORK	601	08/26/14	\$134.06	E	46120	419	VALVE STEM/WATER DEP	REPAIR & MAINT	1137522
ELECTRO WATCHMAN, IN	601	08/26/14	\$90.00	E	46120	420	ALARM LEASE WITH ANN	R & M BLDGS, ST	1137516
MINNESOTA DEPT OF HEA	601	08/26/14	\$1,294.00	E	46120	434	3RD QTR. 2014 SERVICE	STATE FEES FOR	1137532
DEPT 46120 WATER			\$5,868.34						
FUND 601 WATER			\$7,941.08						
FUND 602 SEWER									
DEPT 46200 SEWER - OPERATING									
U S BANK VISA	602	08/27/14	\$10.87	E	46200	201	ADM CC 4798175443002	OFFICE SUPPLIES	1137554
U S BANK VISA	602	08/27/14	\$34.00	E	46200	206	ADM CC 4798175443002	UNIFORMS - PW S	1137554
T. R. F. SUPPLY	602	08/26/14	\$499.40	E	46200	220	LIFT STATION TREATME	OPERATING SUPP	1137550

CITY OF BAYPORT
MONTHLY EXPENSES 1137465-1137557

Period Name: AUGUST

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
MENARDS-STILLWATER	602	08/26/14	\$39.87	E	46200	220	PAINT & TAPE/SEWER D	OPERATING SUPP	1137531
FASTENAL	602	08/26/14	\$177.36	E	46200	240	CABLE PULLER/SEWER D	SMALL TOOLS-EQ	1137517
BANYON DATA SYSTEMS	602	08/26/14	\$147.50	E	46200	302	WINUB METER DEVICE S	CONTRACT SERVI	1137505
AIR FRESH PORTABLE TOI	602	08/26/14	\$70.00	E	46200	302	LIFT STATION PUMPING/	CONTRACT SERVI	1137503
TR COMPUTER SALES LLC	602	08/19/14	\$11.25	E	46200	416	MTHLY STORAGE CHARG	REPAIR/MAINT OF	1137497
NEOPOST	602	08/26/14	\$8.45	E	46200	416	OPERATING SUPPLY	REPAIR/MAINT OF	1137539
TR COMPUTER SALES LLC	602	08/19/14	\$12.50	E	46200	416	COMPUTER CONSULTING	REPAIR/MAINT OF	1137497
LOFFLER BUSINESS SYST	602	08/26/14	\$31.99	E	46200	416	COPIER CONTRACT CHA	REPAIR/MAINT OF	1137528
TR COMPUTER SALES LLC	602	08/26/14	\$5.00	E	46200	416	LOOK@IT SERVER MONI	REPAIR/MAINT OF	1137552
DEPT 46200 SEWER - OPERATING			\$1,048.19						
DEPT 46990 SEWER - NON-OPERATING									
METROPOLITAN COUNCIL	602	08/19/14	\$30,570.58	E	46990	434	SEPT. 2014 MTHLY ANN	STATE FEES FOR	1137491
DEPT 46990 SEWER - NON-OPERAT			\$30,570.58						
FUND 602 SEWER			\$31,618.77						
			\$93,520.95						

City of Bayport

294 North 3rd Street

Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

Building Permit Log

For: August, 2014

Printed:8/28/2014

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Permit Number: BP2014-57	Filing Date: 8/4/2014
Parcel Address: 703 5th St. N.	BAYPORT, MN 55003
Applicant: ACTION ROOFING & SIDING	Applicant Phone: 651-457-0351
ACTION ROOFING & SIDING RESIDENTIAL BUILDER	
Construction Value: \$9,600.00	Total Fees: \$201.55

Permit Number: BP2014-58	Filing Date: 8/4/2014
Parcel Address: 419 5TH Street S.	BAYPORT, MN 55003
Applicant: J. G. HAUSE CONSTRUCTION	Applicant Phone: 651-439-0189
J. G. HAUSE CONSTRUCTION RESIDENTIAL	
Construction Value: \$6,700.00	Total Fees: \$155.85

Permit Number: BP2014-59	Filing Date: 8/4/2014
Parcel Address: 325 PERIWINKLE Place	BAYPORT, MN 55003
Applicant: ARTISAN DESIGN AND	Applicant Phone: 715-646-1300
ARTISAN DESIGN AND CONSTRUCTION	
Construction Value: \$38,925.00	Total Fees: \$949.24

Permit Number: BP2014-60	Filing Date: 8/5/2014
Parcel Address: 455 PRAIRIE WAY S.	BAYPORT, MN 55003
Applicant: ALL AROUND ROOFING	Applicant Phone: 715-338-7270
ALL AROUND ROOFING RESIDENTIAL BUILDER	
Construction Value: \$16,000.00	Total Fees: \$470.41

Permit Number: BP2014-61	Filing Date: 8/6/2014
Parcel Address: 461 PRAIRIE WAY S.	BAYPORT, MN 55003
Applicant: JEFF & HEATHER GOETZKE	Applicant Phone:
OWNER OWNER	
Construction Value: \$6,000.00	Total Fees: \$222.04

Building Permit Log

For: August, 2014

Printed:8/28/2014

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Permit Number: BP2014-62
Parcel Address: 933 INSPIRATION PARKWAY S. BAYPORT, MN 55003
Applicant: ALL SEASONS BUILDING CO.
ALL SEASONS BUILDING CO. RESIDENTIAL
Construction Value: \$6,500.00
Filing Date: 8/18/2014
Applicant Phone: 952-736-3308
Total Fees: \$246.63

Permit Number: BP2014-63
Parcel Address: 687 5th St. N.
Applicant: BREWSTER & SONS
BREWSTER & SONS CONSTRUCTION RESIDENTIAL
Construction Value: \$1,500.00
Filing Date: 8/19/2014
Applicant Phone: 651-998-0552
Total Fees: \$58.25

Permit Number: BP2014-64
Parcel Address: 993 INSPIRATION PARKWAY N. BAYPORT, MN 55003
Applicant: ADAM & GINA HENNEN
OWNER OWNER
Construction Value: \$7,000.00
Filing Date: 8/19/2014
Applicant Phone:
Total Fees: \$246.88

Permit Number: BP2014-65
Parcel Address: 309 4th Street N.
Applicant: BERTH ZENZEN FIRE
BERTH ZENZEN FIRE PROTECTION FIRE
Construction Value: \$9,550.00
Filing Date: 8/26/2014
Applicant Phone: 763-301-0730
Total Fees: \$250.00

Permit Number: BP2014-66
Parcel Address: 340 PERIWINKLE Place
Applicant: MERIDIAN HOMES LLC
MERIDIAN HOMES LLC RESIDENTIAL BUILDER
Construction Value: \$404,000.00
Filing Date: 8/27/2014
Applicant Phone: 651-583-4479
Total Fees: \$10,790.24

Permit Number: MC2014-38
Parcel Address: 12 POINT Road
Applicant: BILL BERGSTRUM
OWNER OWNER
Construction Value: \$600.00
Filing Date: 8/26/2014
Applicant Phone:
Total Fees: \$80.00

Building Permit Log

For: August, 2014

Printed:8/28/2014

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Permit Number: PL2014-32
Parcel Address: 3447 OSGOOD LANE N.
Applicant: SCHERBER COMPANIES
SCHERBER COMPANIES SEWER & WATER
Construction Value:

Filing Date: 8/4/2014
STILLWATER, MN 55082
Applicant Phone: 763-497-1100
Total Fees: \$1,630.00

Permit Number: PL2014-33
Parcel Address: 15386 34th Street N.
Applicant: DERRICK CUSTOM HOMES, LLC
COUNTRYSIDE PLUMBING & HEATING
Construction Value:

Filing Date: 8/21/2014
Stillwater, MN 55082
Applicant Phone: 715-246-2320
Total Fees: \$1,630.00

Permit Number: PL2014-34
Parcel Address: 309 4th Street N.
Applicant: MODERN PIPING INC
MODERN PIPING INC MECHANICAL/PLUMBER
Construction Value: \$3,000.00

Filing Date: 8/25/2014
Bayport, MN 55003
Applicant Phone: 763-786-7800
Total Fees: \$80.00

Permit Number: PL2014-35
Parcel Address: 325 PERIWINKLE Place
Applicant: STILLWATER PLUMBING
STILLWATER PLUMBING Plumber
Construction Value: \$3,200.00

Filing Date: 8/27/2014
BAYPORT, MN 55003
Applicant Phone: 612-242-5425
Total Fees: \$80.00

Sanders Wacker Bergly, Inc. – A Loucks Company
planning . engineering . land surveying . landscape architecture . environmental

MEMORANDUM

To: Sara Taylor
From: Larry Wacker
Subject: Fitol Hintz Payment Application #3 (Final) – Perro Park Site Improvements
Date: August 13, 2014
CC:

All work on the Perro Park Site Improvement project (refer to the list of work items on the second page of the attached payment application) is complete and satisfactory. The attached payment application includes a request for payment of the retainage held on the contract.

The attached files contain the following:

- Pay Application #3
- Fitol Hintz Lien Waiver
- IC-134 Forms
- Consent of Surety Form

I recommend approval of final payment in the amount of the attached application - \$4,062.50.

Please call if you have any questions.

APPLICATION and CERTIFICATE for PAYMENT

To: City of Bayport Project: Perro Park Site Improvements Application No: 3 Distribution to:

From: Fitol Hintz Construction Inc 817 Vandalia St Ste 4 St Paul Mn 55114 App. Date: August 8, 2014 Period to: August 8, 2014 Project Nos: Contract Date: September 19, 2013

Via Architect: Larry Wacker

- OWNER
- CONSTRUCTION MGR.
- ARCHITECT
- CONTRACTOR
- OTHER

Contract For: Site Work

CONTRACTOR'S APPLICATION FOR PAYMENT
 Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, G703, is attached.

1. ORIGINAL CONTRACT SUM	81,250.00
2. Net Change By Change Orders	0.00
3. CONTRACT SUM TO DATE	81,250.00
4. TOTAL COMPLETED AND STORED TO DATE	81,250.00

5. RETAINAGE:

a. 05% of Completed Work	0.00
b. of Stored Material	0.00

Total Retainage	0.00
6. TOTAL EARNED LESS RETAINAGE	81,250.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	77,187.50
8. CURRENT PAYMENT DUE	4,062.50
9. BALANCE TO FINISH, INCLUDING RETAINAGE	0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approval this Month	0.00	0.00
TOTALS	\$ 0.00	\$ 0.00
NET CHANGES by Change Order	\$ 0.00	

AMOUNT CERTIFIED 4,062.50

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: Loucks Associates Date: 8/13/14
 By: [Signature]

CONTRACTOR: Fitol Hintz Construction Inc
 By: [Signature] Date: August 8, 2014
 State of: Minnesota County of: Ramsey

Subscribed and sworn before me this 8th day of August 2014

Rudolph C Fitol personally appeared before me, the undersigned notary public, and provided satisfactory evidence of identification to be the person who signed the document in my presence and affirmed to me that the contents of this document are true and accurate to the best of his/her knowledge and belief.

Notary Public: [Signature] My Commission Expires Jan 31, 2015

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: August 23, 2014
To: Mayor and City Council
 Logan Martin, City Administrator
From: Laura Eastman, Chief of Police
Subject: **Police Department donations for Night to Unite and Safety Camp**

The Bayport Police Department would like to acknowledge the following businesses and individuals for their donation of funds, goods, services and/or time in support of the annual Night to Unite (NTU) and Safety Camp held on August 5 and 6, 2014. The department received numerous donations and the city is fortunate to have this level of support for these important events.

Bayport Fire Department, Bayport, MN – Staff time and equipment	Midwest Center for Movement, Hudson, WI – Karate demonstrations
Bayport Marina, Bayport, MN – Raffle items (\$794 value) and NTU food preparation assistance	Miller Excavating, Stillwater, MN – \$100 monetary donation
Bayport Transmission, Bayport, MN – Raffle items (\$100 value)	Minnesota Bureau of Criminal Apprehension, St. Paul, MN – Loan of mascot costumes
Bread Art, Bayport, MN – Baked goods (\$210 value)	MN Department of Corrections, Bayport, MN – Staff time at NTU
Carbone’s, Stillwater, MN – Food discount on pizzas	MN Department of Public Safety, St. Paul, MN – Helicopter fly-in
Community Thread, Stillwater, MN – Use of chairs for NTU	Minnesota Timberwolves, Minneapolis, MN – Raffle item (signed poster valued at \$125)
Cub Foods, Stillwater, MN - \$40 monetary donation	Not Justa Café – Bayport, MN – Bicycle (\$110 value) and raffle items (\$42 value)
Greystone Bar, Bayport, MN - \$40 monetary donation	Regions Hospital, St. Paul, MN – Safety Camp demonstrations, bike helmets and ice packs (\$230 value)
Holiday Store, Bayport MN – Raffle items (\$500 value)	Don Slinger, Safety Camp presentations on gun safety (\$200 value)
Hudson Fire Department, Hudson, WI – Loan of mascot costumes	Stillwater Police Department, K9 Officer David Wulfing and Buzz - Demonstration
J. G. Hause Construction, Bayport, MN – \$300 monetary donation and a bicycle (\$80 value)	Subway, Stillwater, MN – Lunch for Safety Camp youth (\$117 value)
Kowalski’s, Oak Park Heights, MN – Fruit and bottled water (\$30 value)	Target Store, Stillwater, MN - \$150 monetary donation
Let’s Go Fishing, Stillwater, MN – Boat rides/gas (\$200 value)	Woody’s Bar and Grill, Bayport, MN – Food donation (\$415 value) and staff assistance serving/preparing food
Mallard’s Restaurant, Bayport, MN – Food donation at NTU (\$100 value)	Youth Service Bureau, Stillwater, MN – Safety Camp presentations

In addition to the support provided by area businesses, Safety Camp and Night to Unite would not have been possible without the assistance of the Police Department Reserve Officers, the Public Works Department and Bayport residents Sue and Madison Davis.

RECOMMENDATION

Staff recommends the City Council accept the above-listed donations for the 2014 Night to Unite and Safety Camp.



Building a Better World
for All of Us®

September 2, 2014

RE: City of Bayport, Minnesota
2014 Sanitary Sewer Cleaning Project
SEH No. BAYPO 122136 14.00

Honorable Mayor and City Council
City of Bayport, Minnesota
294 North Third Street
Bayport, MN 55003

Attn: Logan Martin:

Public Works is responsible for maintenance of approximately 66,600 feet (13 miles) of sanitary sewer mains throughout the City. One of the maintenance responsibilities is cleaning of the sewer mains by means of high pressure jetting. City crews have typically cleaned approximately one half (1/2) of the mains each year, however they have not completed this maintenance work internally in recent years. On Tuesday, August 19, 2014, Public Works solicited quotes for the sewer cleaning work.

Two quotes were received for the 2014 Sanitary Sewer Cleaning Project. Below is a summary of the quotes received.

<u>Contractor</u>	<u>Bid</u>
Visu-Sewer, Inc.	\$18,845.45 (amount revised to reflect \$.01 mathematical error in bid)
Infrastructure Technologies, Inc.	\$29,002.36
<hr/>	
Engineer Estimate	\$34,799.00

Based on the quotes received, we would recommend awarding the project to Visu-Sewer, Inc. of Blaine, Minnesota in the amount of \$18,845.45. We have worked with this contractor on various projects in multiple communities including projects in the City of Bayport in recent years. We can conclude that the low bidder has the experience and ability to complete this project. Funding for this work will be from the Sewer Department Fund.

Sincerely,

John D. Parotti, PE
City Engineer

bcp
c: Mel Horak, Public Work Supervisor – City of Bayport, Minnesota

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PROPOSAL FOR
2014 SANITARY SEWER CLEANING PROJECT
BAYPORT, MINNESOTA

SEH NO. BAYPO 122136

PROPOSAL DUE: BY 10:00 a.m., TUESDAY, SEPTEMBER 2, 2014

DATE: August 29, 2014

PROPOSAL TO: Logan Martin
City Administrator
City of Bayport
294 North Third Street
Bayport, MN 55003-1027

We propose to complete the work as specified for the following unit prices:

<u>Item</u>	<u>Unit</u>	<u>Est. Qty.</u>	<u>Unit Price</u>	<u>Total Est. Price</u>
BASE Bid				
Mobilization	LS	1	\$ <u>1000.00</u>	\$ <u>1000.00</u>
Traffic Control	LS	1	\$ <u>1000.00</u>	\$ <u>1000.00</u>
Clean 8" Sanitary Sewer	LF	19,827	\$ <u>0.60</u>	\$ <u>11,896.20</u>
Clean 10" Sanitary Sewer	LF	716	\$ <u>0.75</u>	\$ <u>537.00</u>
Clean 12" Sanitary Sewer	LF	367	\$ <u>0.75</u>	\$ <u>275.25</u>
Clean 18" Sanitary Sewer	LF	5,516	\$ <u>0.75</u>	\$ <u>4,137.00</u>
Total Bid				\$ <u>18,845.44</u>

In submitting this Proposal, Bidder represents, as set forth in this Proposal, that:

Bidder has examined and carefully studied the Proposal and the following Addenda, receipt of all which is hereby acknowledged.

Addendum No.	Addendum Date
<u>None</u>	_____
_____	_____

VISU -SEWER, INC.

PROPOSAL FOR
2014 SANITARY SEWER CLEANING PROJECT
BAYPORT, MINNESOTA

SEH NO. BAYPO 122136

PROPOSAL DUE: BY 10:00 a.m., TUESDAY, SEPTEMBER 2, 2014

DATE: 8/29/14

PROPOSAL TO: Logan Martin
City Administrator
City of Bayport
294 North Third Street
Bayport, MN 55003-1027

We propose to complete the work as specified for the following unit prices:

<u>Item</u>	<u>Unit</u>	<u>Est. Qty.</u>	<u>Unit Price</u>	<u>Total Est. Price</u>
BASE Bid				
Mobilization	LS	1	\$ <u>2,000.00</u>	\$ <u>2,000.00</u>
Traffic Control	LS	1	\$ <u>1,500.00</u>	\$ <u>1,500.00</u>
Clean 8" Sanitary Sewer	LF	19,827	\$ <u>0.94</u>	\$ <u>18,637.38</u>
Clean 10" Sanitary Sewer	LF	716	\$ <u>0.94</u>	\$ <u>673.04</u>
Clean 12" Sanitary Sewer	LF	367	\$ <u>0.94</u>	\$ <u>344.98</u>
Clean 18" Sanitary Sewer	LF	5,516	\$ <u>1.06</u>	\$ <u>5,846.96</u>
			Total Bid	\$ <u>29,002.36</u>

Does not include proofing all the sewer

In submitting this Proposal, Bidder represents, as set forth in this Proposal, that:

Bidder has examined and carefully studied the Proposal and the following Addenda, receipt of all which is hereby acknowledged.

Addendum No. <u>NONE</u>	Addendum Date _____
-----------------------------	------------------------

INFRASTRUCTURE TECHNOLOGIES INC.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: August 26, 2014

To: Mayor and City Council

From: Logan Martin, City Administrator

Re: Replacement of roof mounted HVAC unit for City Hall

BACKGROUND

In March of this year, one of the three heating, ventilation, and air conditioning (HVAC) units at City Hall ceased operation. The city's HVAC maintenance contractor was able to restore temporary operation of the unit. However, they identified a crack in the steel heat exchanger, which is causing the unit to fail beyond repair. This unit, along with one of the other units, is 23 years old and has exceeded its life expectancy of 18-20 years. The third unit was replaced in 2010.

City staff solicited quotes for a Bryant 5 ton HVAC roof mounted unit and received the following:

Anderson Heating, Inc.	\$7,810.00	(after \$800.00 Xcel Energy rebate)
Schmidt Mechanical Services	\$7,975.00	(after \$800.00 Xcel Energy rebate)

Adequate funds exist in the Municipal Buildings Maintenance Fund, and staff proposes to use a portion of these funds for this project.

RECOMMENDATION

Staff recommends the City Council adopt a motion authorizing the purchase of a new HVAC roof mounted unit for City Hall, as quoted by Anderson Heating, Inc.

PROPOSAL

ANDERSON HEATING, INC.

1446 SEVENTH STREET
HOULTON WISCONSIN 54082
WI (715) 549-8297 MN (651) 430-0685 FAX (715) 549-5718

Proposal Submitted to: City of Bayport	Phone 651-275-4404	Date 8-18-14
Street 294 N. 3rd Street	Job Name City of Bayport	
City, State, and Zip Code Bayport, MN 55003	Job Location Bayport, MN 55003	

Rooftop Replacement

BASE BID

- 580JJ06A115 Bryant 5-ton 13-SEER, 11-EER single phase Rooftop unit, 5-tons cooling, 115,000 Btu/h heating
- Economizer
- Curb adaptor
- Crane service
- Electrical & gas connection
- Labor to install

**Complete For \$7,730.00
Plus permit**

OPTION

- 581JJ06A115 Bryant 5-ton 15.2-SEER, single phase Rooftop unit, 5-tons cooling, 115,000 Btu/h heating
- Economizer, curb adaptor, crane service, labor to install
- Electric & gas connections

Complete For \$8,610.00
Qualifies for Xcel Energy rebate **(-\$800.00)**
Total after rebate \$7,810.00

Thank you for the opportunity to quote your project!

Propose hereby to furnish material and labor – complete in accordance with above specifications, for the sum of: **(\$7,730.00)**
Any alteration from above specifications involving extra costs will be executed only upon written orders, and will be an extra charge over the estimate.
Payment to be made as follows: 50% ON ROUGH-IN, MONTHLY PROGRESSIVE BILLING, BALANCE ON COMPLETION

AUTHORIZED SIGNATURE DON ANDERSON

You are hereby notified that Anderson Heating, Inc., as a subcontractor furnishing labor or materials for the construction of your property listed above, may hold lien rights on your land and buildings if this contract is not paid. Please give your mortgage lender a copy of this notice within ten (10) days after you accept this contract, so that your lender, too, will know that Anderson Heating, Inc. is included in the work. This notice is given for purposes of identification, and is not a claim to you or your lender for payment at this time. Terms: due upon receipt. A service charge of 1.5% is added to amounts 30 or more days past due, which is an annual rate of 18%.

ACCEPTANCE OF PROPOSAL -The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.
Payment will be as outlined above. Prices valid for 30 days.

Signature _____

Date _____

Schmidt Mechanical Service

3245 Winpark Drive, New Hope, Minnesota 55427
Office: 763-541-0150 Fax: 952-831-1164 Mobile: 612-363-1007

August 1, 2014

Proposal #20140801

Logan Martin, City Administrator
City of Bayport
Fax: 651-275-4411

Subject: Heating and Air Conditioner for Administration Area

On a no heat service call in March of this year we were able to restore the heater operation but noticed the beginning of a crack failure in the unit's steel heat exchanger. It may operate OK for some time and it may get worse to the point it fails beyond repair requiring an emergency replacement. The unit is 23 years old. The industry-wide average life of these units is 18-20 years.

We propose to furnish and install a good solution with a new roof mounted HVAC unit including the following:

- 1 Bryant 5 ton cooling (with the new refrigerant 410-A) 125,000BTU gas heating unit
- 1 Cooling Economizer unit
- 1 Adapter to fit new the unit to the existing roof curb without disturbing the roof
- Gas and electric connections to existing services
- Crane service
- Haul away and recycle old unit materials
- Labor and miscellaneous materials

Complete for the sum of.....	\$7,728.00
Alternate: For all the above with a Carrier brand unit.....	\$8,228.00

Please see page 2

City of Bayport
Page 2

A utility company rebate of \$800.00 is available direct to you if you purchase a High Efficiency model.

The Bryant High Efficiency model unit cost is	\$8,775.00
Rebate.....	(800.00)
Net cost with rebate.....	\$7,975.00

We offer a proposal for the repair of the existing unit for your consideration:

One new steel heat exchanger for the existing HVAC unit	
Labor and miscellaneous materials.....	\$1,306.00

Thank you for using us for your mechanical service needs.



Ed Schmidt

Schmidt Mechanical Services

ACCEPTANCE OF PROPOSAL: The above proposal is hereby accepted. You are authorized to proceed with the work choice as indicated above for the total of \$ _____

TERMS: Cash upon completion and invoiced.

Authorized signature (Full Name) _____ Date _____



City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
 www.ci.bayport.mn.us

City of Bayport
SPECIAL EVENT APPLICATION

A special event application form is required for individuals or organizations who wish to hold a public or private event, which includes a request for special city services or use of equipment and/or alters the general use of city property, parks, buildings, or grounds. Examples of items that would prompt a special event application include music, inflatable devices, tents, generators, food/product vendors, arbors and/or chairs, barricades, and similar items. Special event applications require City Council approval. Therefore, it is important to plan ahead and submit the application form to City Hall at least three weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate requests for city services and/or equipment associated with the event.

Property Information	
City property: <input type="checkbox"/> Lakeside Park <input checked="" type="checkbox"/> Barker's Alps Park <input type="checkbox"/> Perro Park <input type="checkbox"/> Village Green Park	
<input type="checkbox"/> Street, alley, or other city property description: _____	
Private property address: _____	

Applicant Information	<input type="checkbox"/> Individual/For-profit organization	<input checked="" type="checkbox"/> Public entity/Non-profit organization
Applicant/Contact Name: <i>Sae Baldwin/Kris Scheel</i>		
Organization/Business Name: <i>American Cancer Society Relay for Life</i>		
Main Phone Number: <i>651-402-7256</i> Alternate Phone Number: <i>651-303-7308</i>		
Address: <i>104 No. 5th St.</i>		
City/State/Zip: <i>Bayport, MN 55003</i>		
Email Address: <i>baldwin@visi.com</i>		

Event Information	
Start Date: <i>Sat., May 16, 2015</i>	End Date: <i>May 16, 2015</i>
Day(s): <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday	
<input type="checkbox"/> Sunday <input checked="" type="checkbox"/> Saturday	
Weekday Hours:	Weekend Hours: <i>6:00 AM - 2:00 PM</i>
Description of event, activities, location and proposed alteration of city property: <i>Bark for Life. No alteration of city property Barker's Alps Park</i>	

Description of Requested City Services and/or Equipment

Will reserve shelter

Application Requirements and Fees

- A diagram of the premises, including proposed activities and equipment, as well as the application processing fee, must be submitted with this form to City Hall (see below for fees).
- If the event involves requested use of a park building, picnic shelter, field, or court, a separate park reservation request form and applicable fees are required to be submitted to City Hall (reservations are subject to availability).
- If the event involves cooked/prepared food or beverages, sale of produce, uncooked meat or dairy, additional licenses may be required by Washington County Public Health and/or Minnesota Department of Agriculture and must be submitted with this form. For assistance with licensing requirements, please contact 651-430-6655.
- Depending upon the event and related activities, a refundable park damage deposit fee of up to \$500.00 and a certificate of liability insurance may be required, prior to the event. Additional charges for trash receptacles, barricades, and picnic tables may also apply (see below for fees).
- All fees and expenses associated with the request are the responsibility of the applicant and/or private property owner.

Applicant Acknowledgement and Signature

The undersigned understands that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application. The undersigned hereby applies for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete, to the best of their knowledge.

Signature: *Ane Baedwin*

Date: *8/28/2014*

Office Use - Fees	Amount Due	Date	Payment	Staff
Processing Fee (required) \$15.00 Public entity/Non-profit \$50.00 Individual/For-profit	<input checked="" type="checkbox"/> \$15.00 <input type="checkbox"/> \$50.00	Received: <i>8/28/14</i>	<input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check # <i>7586</i> <i>Baedwin</i>	<i>KH</i>
Rental Fees (as applicable, per applicant and/or city) \$10.00 + tax Per trash receptacle/barricade \$25.00 + tax Per picnic table	<input type="checkbox"/> \$ _____ <input type="checkbox"/> \$ _____	Invoiced: _____ Received: _____	<input type="checkbox"/> Cash <input type="checkbox"/> Check	
Damage Deposit (as applicable per city, up to \$500.00) Payment must be on a separate check. Notes: <i>Due April 1, 2015</i>	<input checked="" type="checkbox"/> \$ <i>250.00</i>	Invoiced: _____ Received: _____ Inspected: _____	<input type="checkbox"/> Destroyed check <input type="checkbox"/> Retained deposit in the amount of \$ _____	
Certificate of Liability Insurance Required: <i>In 2015</i> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Date Received: _____				

**BARK FOR LIFE
SPONSORED BY
THE BALDWIN BUNCH (A.C.S. Relay for Life)**

The American Cancer Society Bark For Life is a fundraising event honoring the life-long contributions of our Canine Caregivers. It presents an opportunity for people to be empowered through their canine companion partnerships and to contribute to cancer cures through the mission of the American Cancer Society.

The Baldwin Bunch (part of the Stillwater Relay for Life) is hosting this event to honor survivors and people lost to cancer; and to fundraise in support of the American Cancer Society mission of eliminating cancer through research, education, advocacy and service.

Families and their dogs will come together on **Saturday, May 16th** at **Barker's Alps** from **9:00 -- noon**. At our event there will be:

- Doggie games
- A one mile walk through the park to honor the care giving qualities of their canine "Best Friends" and cancer survivors
- Special dog guest demonstrations by groups such as: therapy, police or rescue dogs
- Dog behaviorist offering tips on nutrition and dog/owner relationships
- Poster boards recognizing cancer patients and their dogs
- Vendor (8) tents featuring local services for dogs/owners

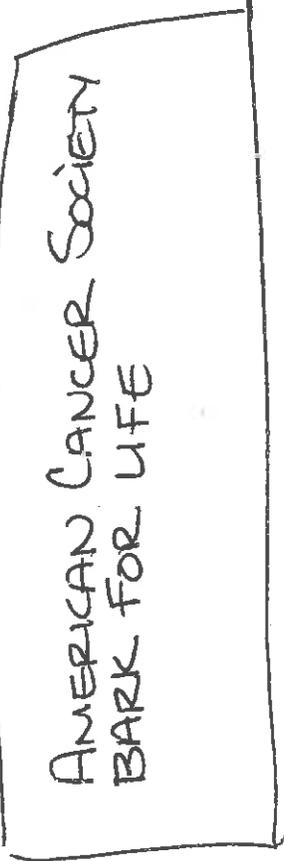
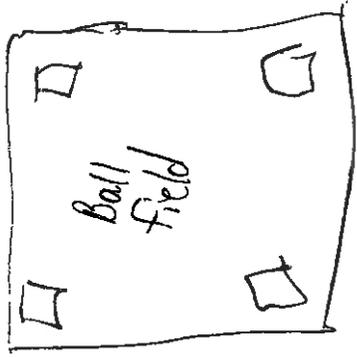
Families and dogs bring the warm hearted feelings of wagging tails to the ACS Bark For Life to make the Bark a happy and meaningful community event to support the mission of the American Cancer Society. The advantage of the Bark for Life is that we have fun fundraising for the American Cancer Society while participating with our best buddies – our dogs!

ADDITIONAL NOTES:

- There will be stakes in the ground marking off the one mile walk
- There is a "poop patrol" committee that will make sure all dog excrement removed.
- For safety reasons, no retractable leashes will be allowed and all participating dogs will be given a BARK FOR LIFE leash.
- The tents will all be in 9x9 spaces.
- A Certificate of Insurance from the American Cancer Society is available if requested

BARKERS ALPS 5TH AVE.

(N)



(E)

Start



Bark for Life activities will take place here including shelter



(S)

End

Possibility of some small pop up shelters if weather is poor.

- Dogs will walk along bike trail heading north
- along backstop of ball field
- along tree line to snowmobile trail that connects to trail off 2nd Ave.
- follow trail west, take right at split
- end near shelter



Bayport Fire Department

284 N. 3rd Street • Bayport, MN. 55003 • Hall (651) 275-4401
• Fax (651) 275-4402

August Memo from the Chief:

The Fire Department had a busy month with community events. We provided support to the Washington County Fair each day and held multiple demonstrations. We also gave the final ride in a fire truck that was auctioned off at the Andersen Elementary fundraiser earlier this year. This is a much supported tradition as it raises hundreds of dollars for the school.

The training on the St. Croix River Crossing piers continues. We simulated an injury where a worker fell 20 feet and needed to be extricated from one of the piers in the middle of the river. This exercise included all police agencies in the area, the Minnesota and Wisconsin Departments of Natural Resources, the Town of St. Joseph, Wisconsin and Stillwater Fire Departments, and the Washington County Sheriff's Office. This drill was very crucial as it required us to attempt to communicate with outside agencies.

The department had its first hose testing done by an outside firm, which is a huge safety improvement as we currently do not load or high pressure test the hoses. We also are interviewing new potential firefighters.

The Building Committee met and interviewed architectural firms for the new station and had the opportunity to meet and ask questions. A recommendation to engage an architect will be discussed at the September 8 meeting.

Mark Swenson
Fire Chief
Bayport Fire Department

294 North 3rd St.

Bayport, MN 55003

Office: 651-275-4401 fax: 651-275-4402 Mobile: 651-300-2101

E-Mail: Mark.Swenson@BayportFire.org



Proudly Serving the Communities of • Bayport • Baytown • Oak Park Heights • West Lakeland



Bayport Police Department
294 North 3rd Street
Bayport, Minnesota 55003
Phone: 651-275-4400
Fax: 651-275-4411

Laura Eastman
Chief of Police

Date: August 28, 2014
To: Mayor and City Council
City Administrator Logan Martin
From: Police Chief Laura Eastman
Subject: **Police Reports and Updates**

UPCOMING EVENTS

Beginning Tuesday, September 2: Traffic assist at Andersen Elementary during first weeks of school
September 20, 2014: Derby Days – Police and Reserve Officers

PAST EVENTS

August 4 and 5: Safety Camp at Lakeside Park, 8:30 a.m. – 3:30 p.m.
August 5: Night To Unite at Lakeside Park, 5:00 p.m. – 8:00 p.m.
August 8-9: Andersen Corporation Quarter Century Picnic at Lakeside Park – Police and Reserve Officers
August 24: Mark Ostertag Memorial 5K Run – officer to assist as needed, 10:00 a.m. – 1:00 p.m.
July 12: Stillwater Run Race, Police and Reserve Officers

July Call Load (continued)

07/29 – Park close, NPI/w/w equipment/Exp. DL, AOA/juv. On top of SW school roof, medical L1, handgun permit, open door, w/w speed, located runaway in BP out of SW, burg. Alarm, DAR/NPI, council packet, w/w speed, veh. lockout, AOA/sw prison parking issue.
07/30 – 7/31 – medical L1, civil issue, officer info/safety concern, squad tire change, theft x 2, damage to property, no seatbelt, park close and reservations.

August Call Load

08/01 – Unwanted male, AOA/recovered stolen, code enforcement, speed 42/30, driving complaint, new resident packet x 2, shelter permits, parking complaint.
08/02 – AOA/roll over, new resident packet, boat trailer violations x9, pick up envelopes x 15, park close, stop sign violation, speed 54/40, w/w speed.
08/03 – Civil issue, handgun permit to purchase, child custody issue, park close/permits posted.
08/04 – Safety camp, Assist Danes place/dog found/transported to shelter, medical L1, vehicle lockout.
08/05 – Safety camp/Night To Unite, lakeside park close, DAS, susp. activity request extra patrols, lock out, k9 Demo safety camp, fire alarm pulled, K9 meet and greet, gas drive off, car vs. car accident, no seat belt, DK driver, AOA/domestic, aoa, check address, noise complaint/construction, liquor license, request report, medical L3.
08/06 – suicidal male, driving complaint, park close, city ord. violation cite, medical l3, burg. Alarm, w/w fail to yield.
08/07 – speed complaint, parking complaint, shoplifting in progress, AOA/medical/warrant, DWI/speed 56/40, check welfare poss. Medical, pay box collected x 4.
08/08 – Public assist, speed 62/40, park close, noise complaint, unwanted male.
08/09 – no insurance, warrant arrest w/w speed, k9 demo / mens breakfast, vehicle lock out, susp. male, theft/recovered ipad, pay box collection x 10, drug activity, park close, w/w speed, 4th degree dui, sp-eed 59/40, 911 situation, burg. Alarm.

08/10 – Boat trailer parking violation, susp. person, theft/welfare check, theft inactive; officer safety info/welfare check, no seatbelt, intoxicated male, DAS, park close.

08/11 – Harassing text messages, susp. activity, check welfare, veh. lock out, w/w speed, lock out, extra patrols/veh. not stopping for PEDS, HRO, officer information, harassment report, park close/shelter permits.

08/12 – speed 42/30, MC's for sale blocking sidewalk, found SS card, medical L1/ drug para, possible child neglect, DK driver/4th degree dui/DAS/NPI, Medical L1, w/w speed, park close.

08/13 – HRO, alarm, directed patrol/ped Xing, fail to yield to PED, medical L1, A & D order/detox transport, w/w speed, DAR/NPI, medical L1.

08/14 – Break into vehicle, fire alarm, stolen bike, city ord. trash, medical/death investigation, aud. Alarm, missing person report, Aud. Alarm, drug para/MJ in MV.

08/15 – Lakeside park close, speed 51/30, fail to display current tabs, crime prevention, speed 53/30, medical L1, w/w pass on shoulder, w/w speed, crash x3, park close/park permits.

08/16 –intox. Male/DOC arrest, crosswalks, train blocking, traffic assist, vehicle lock out, medical L3, speed 49/30, speed 49/30, medical L1, extra patrol/vac. checks, public assist.

08/17 – new resident packet, custody issue, park close, dept. info., speed 57/40/ interlock violation.

08/18 –H.R.O., threats/mental health, w/w speed, loose dog, intox. Male, w/w speed, medical L1, crime prevention.

08/19 –911 call, medical L1, 911 open line, w/w speed, theft report, lift assist, lakeside park close.

08/20 – crime prevention, aoa/fight, new resident packet, records check, alarm sounding, fail to yield to PEDS cit., new resident packet, park close.

08/21 – AOA/susp. activity, wrong way on a one way, 911 open line, welfare concern, aoa/medical, check vehicle, GM/no ins. DAR, impaired driver, park close.

08/22 – accident/driver eval, susp. vehicle, lockout, public assist, 911 abandon, medical L3, park close, w/w speed/v/w NPI.

08/23 – Aud. Alarm, noise complaint/BP marina, suicidal male, found property, w/w speed, susp. impaired driver, v/w headlights, accident 3rd party, park close/shelter permits.

08/24 –medical L3, medical L1, warrant arrest, found dog, Lakeside park close.

08/25 – 2 gas drive offs, found ring, 911 open line, vehicle lockout, park close, w/w speed.

08/26- fire alarm, 911 call, burning comp. construction comp., speed 45/30, handgun permit to purchase, Found property, 911 abandoned, park close.

08/27 – 08/31 NA

Acronym/code: W/W = Written warning, LOCK OUT = vehicle keys locked in car, DAR = Driving after revocation, DAS= Driving after suspension, NPI/ NO POI = No proof of insurance, DOC = Disorderly conduct, CSC = Criminal Sexual Conduct, NO MN/DL = No Minnesota driver's license, Medical Level = 1 (most severe) 2 (moderate) 3 (mild), Rec'vd OFP/DANCO = Received a fax for an order for protection (OFP) domestic abuse, no contact order (danco) for person in our city, Felony Intro. Of Narc. = Felony level of introduction of narcotics into the prison, uac = underage drinking, 10-72 = deceased.

Jul-14	Speed	Seatbelt	Child seat	DAS,R,C	Underage D&D	JAC	Open Bottle	No Insurance	No POI	Warrants	WW
503 Aaron Slinger									1		
506 Chad Johnson	1			1							4
507 Dustin Purpur	2			1					1		8
508 Capt Hutchinson											
509 Jay Jackson	1										
510 John Miller	18	3			1				2		10
512 Zach Lund	2			2				1			4
513 Keith Frank	5										
Monthly Total	32	3	0	4	1	0	1	1	5	0	33
Year Total	215	21	1	41	1	0	12	9	38	8	236
Officer	Drugs	MJ in MV	Dac-IPS	Stop Sign	Drug Para	DWI	Distracted	City Ord	Ted Foss	Careless	Other
501 Chief Easman											
503 Aaron Slinger											
505 Quinn Winmarth								2			1
506 Chad Johnson											
507 Dustin Purpur								1			
508 Capt Hutchinson											
509 Jay Jackson	1				1			3			
510 John Miller	1				1	2					
512 Zach Lund											1
513 Keith Frank											
Monthly Total	0	2	0	0	2	2	0	6	0	0	2
Year Total	0	15	1	0	13	31	2	59	0	0	29

Notes :



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: September 2, 2014

To: Mayor and City Council
Logan Martin, City Administrator

From: Mel Horak, Public Works Supervisor

Re: Public Works Department Update

During the month of August, the full-time Public Works staff, with assistance from part-time staff, has been busy completing the following tasks:

1. Provided assistance for the completion of the seal coat project
2. Performed ongoing tree trimming on city boulevard trees and alley rights-of-way
3. Performed ongoing grass mowing, trimming and plant watering
4. Prepped and painted crosswalk striping and re-striped numerous parking lots
5. Completed Perro Park Improvement Project removals and demolition
6. Completed partial graveling and grading of alleys
7. Completed ongoing maintenance and repairs to equipment
8. Installed multiple new water meters and completed several new sewer-water service inspections
9. Performed ongoing operation of water and sewer systems, which includes daily inspections of facilities, water tests, water reports, and attending to system malfunctions

Bayport Public Library



582 NORTH FOURTH STREET
BAYPORT, MINNESOTA 55003
(651) 275-4416

Date: August 29, 2014

To: Mayor and City Council; Logan Martin, City Administrator

From: Mark Blando, Bayport Public Library Director

Re: Bayport Library Update

We had a terrific finish to our Summer Reading Program. Nearly 1,000 people attended our events over the summer and over 100 entries were received in our reading incentive program. The library gave out prizes consisting of State Fair tickets, Minnesota Zoo passes and Twins tickets. A big thank you to all of those that participated in our events and reading program.

The month of September brings two huge events to the library. First, on Saturday, September 20, the library will be hosting its annual Derby Days Book Sale. This year's event will run from 9am to 5pm. Secondly, bestselling author David Housewright will be doing a talk at the library on Monday, September 22 at 7pm.

I had the pleasure of representing the library at the Andersen Elementary Open House event on Thursday, August 28. I met some wonderful students and parents who were new to the area and let them know what a wonderful library we have. Principal Hugh Roberts and I are pushing for every elementary student to have a library card.

Thanks to you all,

Mark Blando

Director

Bayport Public Library



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: August 28, 2014

To: Mayor and City Council
Logan Martin, City Administrator

From: Wanda Madsen, Finance Officer

Re: **Finance Department year-to-date update**

For April through August 2014, the following undertakings were performed:

1. Water Department
 - A. Administration of 2nd quarter water/sewer billing sent out June 30, including processing and collections
 - B. Communication with Public Works regarding numerous repair issues regarding malfunctioning meters and setting up several new residential meters
2. Processed 15 payrolls, consisting of Monthly and Biweekly, along with setting up three new seasonal employees. Completion of Federal, State, with benefits/deduction payments and reports submitted. Other assorted payroll assignments.
3. Employer's Quarterly Federal Tax Return, Minnesota Unemployment Insurance, and Minnesota Withholdings process submitted for 2nd Quarter 2014
4. Processed financials for monthly City Council meeting packets
5. Assisted with the 2015 budget
6. Routine payables and receivables, along with other monthly financial duties



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: September 3, 2014

To: Mayor and City Council
Logan Martin, City Administrator

From: John Buckley, Building Official

Re: Building Department 2014 Year-to-Date Report

The city issued seven building permits for new single family homes through August as the final approved stage of construction winds down in Inspiration. In addition, multiple permits were issued for extensive commercial building projects at the Minnesota Correctional Facility, Andersen Corporation and Andersen Elementary School.

Listed below is a breakdown of the construction valuation and fees paid for all City of Bayport permits issued year-to-date, as well as the fees received from the City of Lakeland.

- Total construction valuation: \$9,690,747
- Total permit fees paid to the city: \$144,742
- Total fees from Lakeland contract: \$7,986

In addition, 10 residential properties in Baytown Township were permitted to connect to Bayport's municipal water supply through a joint powers agreement between Baytown Township and the City of Bayport. A total of \$16,300 in fees was collected for these new connections to the water supply.

The construction trend for the remainder of this year looks very good at this time. Please feel free to contact me if you have any questions about the Building Department or permits.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: September 2, 2014
To: Mayor and City Council
Logan Martin, City Administrator
From: Sara Taylor, Assistant City Administrator/Planner
Re: **Department Update – September City Council meeting**

PERRO PARK IMPROVEMENTS

Siegfried Construction has begun construction on the second phase of improvements at Perro Park. To prevent disruption of work in the ball field area and restoration of turf, we have worked with the Bayport Community Action League to temporarily relocate the farmer's market to 3rd Ave. N. (side street between the park and St. Charles Church) for the remainder of the season. We have also coordinated with the church and the one affected property owner regarding this change.

GENERAL ELECTION ON NOVEMBER 4

The Bayport Mayor and two Councilmember seats will stand for election on November 4. Susan St. Ores is running unopposed for her third term as Mayor. Councilmembers Michele Hanson and Patrick McGann are both seeking re-election for another term on the City Council. New candidate Brian DeLisle is also seeking election for a Councilmember seat. The designated polling place for all Bayport residents to vote is City Hall. Polls will be open for voting from 7:00 a.m. to 8:00 p.m. For information regarding absentee voting or sample ballots, visit the Washington County website at www.co.washington.mn.us

NEW TRAFFIC CONTROL AT ANDERSEN ELEMENTARY SCHOOL

The new stop signs at the intersection of 2nd Ave. N. and 4th St. N. and relocation of the student and bus drop-off/pick-up areas near Andersen Elementary were put to the test on September 2 and seem to be working effectively. These changes will not only have a positive impact on the overall circulation of traffic near the school, but improve safety for students, parents, faculty, bus operators, property owners, and public safety personnel in this area. City staff will continue to work closely with the school to help educate parents and students on the new traffic patterns.

CITY COMMUNICATIONS

The next edition of the city newsletter is expected to be printed and distributed in the next few weeks. Highlights of this edition include articles on the strategic plan for the library, St. Croix Crossing bridge project, deer culling event, improvements at Perro Park, and the *Bayport in Bloom* garden contest winners. Information on no-interest home improvement loan programs, *Focus on Bayport* photo contest, and the 2015 city budget are also featured in this edition. Staff has also been developing additional informational brochures to help educate residents on several of the new ordinances that have been adopted this year. Newly completed brochures and door hangers include information on yard maintenance, on-street/winter parking, dumpster/temporary bulk storage containers, and sidewalk maintenance. We hope these will be an effective, yet informal tool to help achieve compliance with city ordinances.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: September 2, 2014
To: Honorable Mayor and City Council
From: Logan Martin, City Administrator
Re: **Administration Department Update – September City Council meeting**

HWY. 36 / ST. CROIX CROSSING CONSTRUCTION

Significant construction continues on the St. Croix Crossing project, with the pier system and approaches to the bridge truly taking shape. Closures along the South Frontage Road and Osgood continued through the end of August and early September, with temporary access existing on the eastbound lane of Hwy. 36. In Bayport, the Pickett Avenue realignment and trail connection project is progressing on schedule, with completion anticipated in the end of October. Detours are still in place around the correctional facility, with 5th Avenue and Stagecoach being the primary routes. Please be sure to check dot.state.mn.us/stcroixcrossing for more info.

5th ST. GROUNDWATER INVESTIGATION

The investigation into the groundwater situation in the area of 5th St. N. and 5th Ave. continues, as soil borings were recently conducted in the area. A total of five soil borings ranging from 15' to 30' in depth were taken, which will now be analyzed to determine the status of the soils and bedrock situation in the area. A monitoring well was also placed in the 30' boring, which will provide a consistent baseline of data to track the groundwater level in the area. Engineer Parotti will partner with groundwater experts at SEH to review the data from the soil borings to develop some possible projects (both public and private) to address the situation. A full report is anticipated to be delivered at the October meeting.

FIRE STATION PROGRESS

We continue to work with the State of Minnesota to finalize the land transfer that was authorized during the 2014 Legislative Session. Recently, we received the restrictive covenants required by the state to be registered against the property. These regulations cover use limitations, safety and security measures for the prison operation, and long-term property ownership standards. As those have been registered, we have now received the land deed from the State and will register that at the County once it's reviewed, finalizing the process and formally establishing our ownership of the land.

The Fire Hall Building Committee and staff completed the request for architectural proposals recently, culminating with interviews of the top four candidate firms. All firms were well qualified and had significant relevant experience, so the interview process was beneficial in selecting a firm that best aligned with the group's desires and strategy for completing the design. Approval of an architect will be considered separately at the September 8 meeting.

UPCOMING MEETINGS AND EVENTS

September 8	City Council closed meeting	5:00pm	City Hall
September 8	City Council meeting	6:00pm	City Hall
September 20	Derby Days / Taste of Bayport	all day	City-wide
October 6	City Council meeting	6:00pm	City Hall
October 31	Public Safety Open House	5:00 -8:00pm	Fire Hall



Building a Better World
for All of Us®

August 28, 2014

RE: Bayport, MN
1st Avenue South Sanitary Sewer Service
SEH No. BAYPO 128349

Logan Martin
City of Bayport
294 North Third St.
Bayport, MN 55003

On Tuesday, August 26, 2014 at 10:00 a.m., one (1) bid was received for the above-referenced project. The only bid received was submitted by Miller Excavating, Inc. of Stillwater, MN in the amount of \$103,410.00.

Based on unit prices for similar work completed in two other south Washington County communities in 2013, the Engineer is of the opinion that the project should cost in the \$50,000 - \$60,000 range. The one bid received is nearly double the Engineer's opinion of probable cost.

We have reached out to the low bidder as well as the other contractors who purchased bidding documents for this project. Based on our discussions, the higher than expected bid is likely due to two primary factors. First, our region has experienced two late winters, followed by a wet spring, which has resulted in a late start for heavy construction and compressed completion schedules. The second has to do with the timing and completion schedule of this project. Summer bidding often yields the highest bid prices for heavy construction because most contractors are very busy and 2014 has been a particularly busy year for contractors. In other words, the contractors generally don't need the work right now and they are concerned that they won't have the time to complete this project before winter freeze-up.

For these reasons, it is our recommendation that the City reject the bid submitted at this time. City staff has contacted the two benefiting property owners and they are in support of this recommendation. Staff is in the process of reviewing alternative options for this project with the property owners, such as rebidding the work for completion next spring or possibly allowing the work to be completed by a private contractor, hired by the property owners. An update will be provided to the City Council at a future meeting.

If you have any questions, please don't hesitate to contact me.

Sincerely,



John Parotti, PE
Project Manager

ah

\\sehn\projects\ae\b\baypo\128349\bidding documents\recommendation of award.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 156 High Street, Suite 300, New Richmond, WI 54017-1128

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CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: September 2, 2014

To: Mayor and City Council

From: Logan Martin, City Administrator

Re: Consider designating an architectural firm to assist the City with designing the proposed Fire Hall

BACKGROUND

In order to continue pursuing the proposed Fire Hall project, it is necessary to begin the process of designing a building and establishing budget estimations for financial planning purposes. As such, staff partnered with the Construction Manager to advertise a request for proposals to professional architectural firms. A total of 5 proposals were received, and after an initial vetting and ranking process, the Building Committee and City staff interviewed the top four firms. Each firm provided a detailed proposal of their qualifications, experience, and preferred method for designing buildings, along with a quote for their fee to complete the task. The firms interviewed were as follows:

1. Short Elliot.Hendrickson (SEH)
2. Buetow II Architects
3. Leo A. Daly Architects
4. Brunton Architects

The interview process gave each firm an opportunity to introduce themselves to the Committee and staff, explain their skill set and relevant experience, and respond to questions of the panel surrounding issues of project schedule, preferred design method, typical process for receiving input, and more. Ultimately, the interview process gave the Committee and staff an opportunity to gauge the best “fit” in terms of style and methodology with what the Committee and City is looking to accomplish.

Members of the Building Committee were asked to select their top two candidates and submit a sealed ballot, which were tabulated by the Department’s secretary. Leo Daly was selected as the first choice, and Brunton Architects was selected as a second choice.

Chief Swenson and members of the Building Committee have called fire colleagues that have worked with Leo Daly in the past and have received positive feedback on their professionalism, work product, and project management. Specifically, the City of Forest Lake is currently designing a new City Hall / Fire Hall with Leo Daly, and they have been very pleased with their performance. The firm has also completed Fire Hall projects in Woodbury, Richfield, Mounds View, and Maple Grove, among others. Kraus Anderson has also worked with Leo Daly in the past and provided a positive review of their past performance. The professional resumes of Leo Daly’s project team are attached per the Council’s request.

Because Leo Daly is one of the larger firms in Minneapolis, all design services are completed “in-house”, including mechanical, electrical, civil engineering, and interior design, which is seen as a benefit in terms of timeliness and cost-savings. Further, Leo Daly’s representatives indicated during the interview process that the City’s anticipated schedule, budget, and site layout seemed reasonable and could be achieved.

Staff also investigated Brunton Architects’ relevant experience and we were able to confirm that they are a reputable and capable firm, having completed similar projects throughout the region. Kraus Anderson

also indicated having worked positively with Brunton in the past, and raised no issues with their qualifications. Ultimately, a majority of the Building Committee felt confident in Leo Daly's abilities and is recommending them for approval.

FINANCIAL IMPLICATIONS

All firms provided a preliminary fee proposal as a part of their interview package. This fee is calculated on the cost of construction, and would not be charged against any utility connections or ancillary work. The architects' fee will be included in the overall project budget, and would thus be partially shared across the four service communities via the proposed cost-share model. The fee breakdown for the top two firms is below.

1. Leo A. Daly – 6.75%
2. Brunton Architects – 8%

Both firms indicated that their fees are negotiable, and we intend to negotiate with the selected architect during the contract creation process.

RECOMMENDATION

Staff recommends the City Council adopt a motion authorizing staff to negotiate a contract with Leo A. Daly Architects to provide professional design services for the proposed Fire Hall project.

Attachments:

Leo Daly Project Team resumes

Brunton Architects Project Team resumes



Cindy McCleary,
AIA, NCARB,
LEED AP
Local Government
Market Sector Lead
LEO A DALY
Minneapolis
Years Experience: 15

Role: Principal/Project Manager: team management/coordination, coordination and communication with owner team, schedule and budget adherence.

Registration: Architect MN#46490, NCARB, LEED@AP

Experience: Cindy's expertise is in the management of state/government projects, fire and public safety facility planning and consulting. She will establish a clear and logical framework for a project process, based upon her experience of client vision and the government regulations, procedures, funding milestones, and community/user groups needs within a project process. Her strengths are in working with and integrating diverse participants groups into effective teams and her ability to sensitively listen to participants and negotiate mutually beneficial solutions.

- City of Forest Lake Public Safety Facility - Police, Fire, City Hall, EOC, Detention, Training, Forest Lake, MN
- City of Richfield MN Fire Station #2 - Master Plan & Renovation, Penn Avenue, Richfield, MN
- MCTC-MSU, Law Enforcement & EMS Training Center, Brooklyn Park, MN*
- MWAA Washington Dulles International Airport, Emergency Response Training Facility & Range, Dulles, VA

**Experience prior to joining LEO A DALY*



City of Richfield Fire Station #2 Renovation



Joe Bower, AIA
Architect

LEO A DALY
Minneapolis
Years Experience: 17

Role: Project architecture

Registration: Architect MN#42605

Experience: Joe's 17 years of experience have focused on design and project leadership. He also has project experience with municipal, fire, fire training, emergency operations centers and feasibility studies for public safety.

- City of Forest Lake Public Safety Facility - Police, Fire, City Hall, EOC, Dispatch, Training, Forest Lake, MN
- MCTC-MSU - MnSCU, Law Enforcement Training Center/EMS/Rappelling Tower, Brooklyn Park, MN*
- City of Richfield, Fire Station #2 - Master Plan & Renovation, Richfield, MN



Todd LaVold, AIA
Project Architect

LEO A DALY
Minneapolis
Years Experience: 14

Role: Project architecture

Registration: Architect MN#48181

Experience: Todd's experience is in providing predesign, design and construction documentation as well as owner and consultant coordination as a design lead and project architect. His project experience includes fire, public safety facilities, municipal spaces, community centers, performance spaces, and athletic facilities.

- City of Richfield, Fire Station No. 2 Renovation, Richfield, MN
- Sauk Rapids Fire Station*, Sauk Rapids, MN
- City of Forest Lake Public Safety Facility - Police, Fire, City Hall, EOC, Dispatch, Training, Forest Lake, MN
- Sterling City Hall and Police Station, Renovation, Sterling, IL
- Allina Emergency Transportation, EMS Facility, Minneapolis, MN

**Project completed prior to joining LEO A DALY*



Sauk Rapids Fire Station*



Bill Baxley, AIA
Design Director

LEO A DALY
Minneapolis
Years Experience: 25

Role: Leadership of project design, design charrette, site/context design

Registration: Architect MN#23866

Experience: Bill has over 25 years of experience in working with community and municipal groups on projects that provide meaning in the pursuit and support of civic and social life. Bill possesses an exceptional ability to articulate his clients ideas, and to refine broad set of community goals into a collective, and refined set of core guiding principles and a clear architectural expression. He most enjoys working with engaged groups with the goals to provide impactful and meaningful places where communities can thrive. His work has been awarded both locally and nationally, receiving over 32 design awards for his projects and clients. Bill's approach is collaborative and interactive creating meaningful enduring facilities.

- City of Forest Lake Public Safety (Fire, Police, City Hall) Facility, Forest Lake, MN
- City of Richfield MN, Fire Station #2 - Master plan & Renovation, Penn Avenue, Richfield, MN
- City of Ramsey Fire Station #2*, Ramsey, MN
- City of Shakopee, Fire Station*, Shakopee, MN
- Long Lake Fire Station #2 (Navarre*), Wayzata, MN
- City of Woodbury Fox Run Fire Station*, Woodbury, MN
- City of Woodbury, Afton Road Fire Station*, Woodbury, MN
- City of Maple Grove Fire Station #5*, Maple Grove, MN
- City of Maple Grove Hemlock Station*, Maple Grove, MN
- Public Safety Addition and City Hall Remodel, Inver Grove Heights, MN*
- Minnesota State Fallen Firefighters Memorial, St. Paul, MN

**Project completed prior to joining LEO A DALY*



City of Woodbury Fox Run Fire Station

PROJECT TEAM



Virginia Pappas, CID
Interior Designer
LEO A DALY
Years Experience 17

Role: Lead Interior Designer

Registration: CID MN#C02127, LEED Green Associate

Experience: Interior design for civic, corporate, government and judicial projects.

- City of Forest Lake Public Safety Facility - Police, Fire, City Hall, EOC, Dispatch, Training, Forest Lake, MN
- City of Richfield, Fire Station #2 - Master Plan & Renovation, Richfield, MN



Dean Smith, PE
Electrical Engineer
LEO A DALY
Years Experience 16

Role: Lead Structural Engineer

Registration: Structural MN#42362

Experience: Structural engineering design for governmental facilities including fire, public safety and emergency operations centers.

- City of Forest Lake Public Safety Facility - Police, Fire, City Hall, EOC, Dispatch, Training, Forest Lake, MN
- City of Richfield, Fire Station #2 - Master Plan & Renovation, Richfield, MN



Steve Nelson, PE, RCDD
Electrical Engineer
LEO A DALY
Years Experience 38

Role: Lead Electrical Engineer/Low Voltage

Registration: Electrical MN#14186

Experience: Electrical engineering, low voltage, and communication system design on governmental facilities including emergency and dispatch facilities.

- City of Forest Lake Public Safety Facility - Police, Fire, City Hall, EOC, Dispatch, Training, Forest Lake, MN
- City of Richfield, Fire Station #2 - Master Plan & Renovation, Richfield, MN
- Ellsworth AFB, Fire/Crash Rescue Facility, Ellsworth AFB, SD



Brian Benson, PE, LEED@AP
Mechanical Engineer
LEO A DALY
Years Experience 23

Role: Lead Mechanical Engineer

Registration: Mechanical MN#20397

Experience: Mechanical engineering and plumbing design for governmental facilities including fire, public safety and emergency operations centers.

- City of Forest Lake Public Safety Facility - Police, Fire, City Hall, EOC, Dispatch, Training, Forest Lake, MN
- City of Richfield, Fire Station #2 - Master Plan & Renovation, Richfield, MN



Eric Jeppsen, PE
Civil Engineer
LEO A DALY
Years Experience 15

Role: Lead Civil Engineer

Registration: Civil MN#45140

Experience: Experienced in construction inspection, paving, grading, water main, sanitary sewer, storm sewer, storm detention pond, and erosion control design.

- City of Forest Lake Public Safety Facility - Police, Fire, City Hall, EOC, Dispatch, Training, Forest Lake, MN
- City of Richfield, Fire Station #2 - Master Plan & Renovation, Richfield, MN



Matt Swenson, RLA
Landscape Design
LEO A DALY
Years Experience 14

Role: Landscape Architect

Registration: Landscape Architect MN#46575

Experience: Experienced in stormwater management, soils issues, retaining walls, rain gardens, holding ponds, and erosion control design.

- City of Forest Lake Public Safety Facility - Police, Fire, City Hall, EOC, Dispatch, Training, Forest Lake, MN
- City of Richfield, Fire Station #2 - Master Plan & Renovation, Richfield, MN

**Experience prior to joining LEO A DALY*

KEY PERSONNEL

BRUNTON ARCHITECTS & ENGINEERS



Corey Brunton, AIA, NCARB, CID

Architect, CEO/Owner

Brunton Architects & Engineers

PROJECT RESPONSIBILITY

Corey will be the lead architectural designer and will be responsible for the coordination of his staff, as well as each consultant included in the design team. He will work closely with City staff in the conceptual design and subsequent phases.

BACKGROUND

27 years design experience, 7 years with Brunton
Bachelor of Architecture

North Dakota State University (1993)

Bachelor of Science in Environmental Design

North Dakota State University (1992)

North Mankato Volunteer Fireman

North Mankato Planning & Zoning Commissioner

Registered Architect in Minnesota, Iowa, Wisconsin,

North Dakota, South Dakota

RECENT OR RELEVANT DESIGN EXPERIENCE

City of Jackson Fire & Ambulance

Jackson, Minnesota

This project was just recently completed and features a 15,187 s.f. new fire and ambulance station for the City of Jackson, MN. The building is precast concrete and was designed to provide a durable, low maintenance structure that blends with the historic downtown district in Jackson.

Pine City Fire Station

Pine City, MN

The new Pine City Fire Station is located downtown, on the existing fire station site. It was important that the new structure be durable and storm resistant, and includes precast concrete walls with decorative brick, stone form liner, and sandblasted finishes. A state of the art hose drying tower, complete with clerestory windows, drain pit, electric hoist, and hose drying studs were custom designed for drying various diameter hoses.



OTHER RELEVANT PROJECTS

Elgin Firestation, Elgin, MN

Hinckley Fire & Ambulance, Hinckley, MN

Morristown Firestation, Morristown, MN

Darfur Firestation, Darfur, MN

Lewisville Firestation, Lewisville, MN

Cottonwood Firestation, Cottonwood, MN

Open Door Health Center Renovation and Additions,
Mankato, MN

Minnesota Valley Action Council, Mankato, MN

Lafayette City Hall Renovation, Lafayette, MN

Tri-County Implement, Jackson, MN

Victoria City Hall, Victoria, MN

Jackson Fire & Police Feasibility Study, Jackson, MN

Prior Lake Fire Station #2, Prior Lake, MN*

Annandale Fire Station, Annandale, MN*

Adrian City Hall, Adrian, MN*

*Designed while in prior association

CLIENT REFERENCES

Mike Muchlinski, EMS Manager

Jackson, MN

(507) 847-5306

Wendy Meyer, City Administrator

Mountain Lake, MN

(507) 427-2999

Tom Miller, Fire Chief

Pine City, MN

(320) 980-5797

KEY PERSONNEL

BRUNTON ARCHITECTS & ENGINEERS **ba**

Ted Clavel, PE, LEED AP

Mechanical Engineer

Brunton Architects & Engineers

PROJECT RESPONSIBILITY

Ted is the lead mechanical engineer and he will be responsible for the design of the new plumbing and HVAC systems.

BACKGROUND

Bachelor of Science, Mechanical Engineering

South Dakota State University, Brookings, SD [1979]

Licensed Professional Engineer in Minnesota, North Dakota, South Dakota

34 Years experience

Member of ASHRAE

Member of the Mankato YMCA Buildings and Grounds Committee

RECENT OR RELEVANT DESIGN EXPERIENCE

Fire Station #1 Renovation

Sioux Falls, SD

Project consisted of remodeling and updating an existing fire station originally constructed in the early 1900's. This project was mainly concerning with providing an updated HVAC system including central air conditioning for the living quarters and also installing a vehicle exhaust system for the apparatus floor.

Fire Station #7

Sioux Falls, SD

Project consisted of remodeling an existing building from a funeral home into a fire station. The project consisted of gutting the existing building and adding the necessary plumbing and HVAC systems for office areas, crew quarters and apparatus floor.



OTHER RELEVANT PROJECTS

Elgin Firestation, Elgin, MN

Morristown Firestation, Morristown, MN

Hinckley Fire & Ambulance, Hinckley, MN

Mankato YMCA Remodel, Mankato, MN*

School Sisters of Notre Dame Remodel, Mankato, MN*

St. Clair School Retro Commissioning, St. Clair, MN*

Numerous Energy Audits and Building Evaluations

*Designed while in prior association

KEY PERSONNEL

ALBERTSON ENGINEERING, INC.

Michael D. Albertson, PE, LEED AP BD+C
President
Albertson Engineering, Inc.

PROJECT RESPONSIBILITY

Mike's expertise is the structural design and analysis of new buildings, additions, and renovations to all types of structures. He works closely with architects, clients, and contractors to provide innovative structural design solutions for many premier projects. Mike has earned a highly regarded reputation for his attention to cost reduction, simplified procedures, and accelerated construction.

BACKGROUND

Masters of Science, Civil Engineering
Iowa State University, Ames, Iowa (1992)
Bachelor of Science, Civil Engineering
South Dakota State University, Brookings, SD (1989)
Registered Professional Engineer in Minnesota, Colorado, Iowa, Kansas, Montana, Nebraska, North Dakota, South Dakota, and Wyoming
Member of: American Society of Civil Engineers, American Concrete Institute, American Institute of Steel Construction, Prestressed/Precast Concrete Institute, South Dakota Engineering Society

RECENT OR RELEVANT DESIGN EXPERIENCE

Fire Station #7, Rapid City, SD

The Rapid City Fire Station #7 is a new fire station on the north side of Rapid City that replaces a former fire station that physically could no longer support the mission of the north side station. The station has a 2,650 s.f. living area that provides sleeping quarters for up to 16 fireman along with the supporting kitchen and living spaces that accommodate the 24/7 use of the facility. The building also has 5,180 s.f. of vehicle area with four apparatus bays.

Johnson Siding Volunteer Fire Department

The Johnson Siding Volunteer Fire Department is a new 8,800 s.f. fire station that includes (6) truck bays, offices, kitchen, and training areas with a storage mezzanine. The building is constructed using a concrete form masonry unit wall and wood trusses and was designed and constructed in 2005 and 2006.



OTHER RELEVANT PROJECTS

Elgin Fire Station, Elgin, MN
Hinckley Fire & Ambulance, Hinckley, MN
Canyon Lake Maintenance Shop, Rapid City, SD
Rapid Valley Fire Station, Rapid Valley, SD
Game, Fish, and Parks & SDDOT Centers
Chamberlain, SD
Game, Fish, and Parks Outdoor Campus & Office
Rapid City, SD
SDDOT Maintenance & Storage, Mission, SD
Elsworth Air Force Base Replace Family Housing,
EAFB, SD

REFERENCES

Vern Osterloo, Director Of Construction Services,
Rapid City Regional Hospital, Rapid City, SD
(605) 719-8915

Mike Kenton, Director of Construction Services,
Rapid City Area School District, Rapid City, SD
(605) 394-4031

Steve Williams, President, Williams and Associates
Architecture, Spearfish, SD
(605) 642-2009

KEY PERSONNEL

BARK.L CONSULTING ENGINEERS

Kaeko Leitch, PE, LEED AP
Mechanical & Electrical Engineer, President
BARK.L Consulting Engineers

PROJECT RESPONSIBILITY

Kaeko is the lead electrical engineer and will be responsible for the design of electrical systems, including lighting, power, fire alarms and communications.

BACKGROUND

Bachelor of Science, Mechanical Engineering (1994)

University of Illinois, Urbana Champaign

Interior Design & Construction Management (1999)

Minnesota State University, Mankato

Graphic Design (1985)

Pratt Institute, New York

Registered Professional Engineer (Mechanical & Electrical) in Minnesota, Wisconsin, Iowa, South Dakota, North Dakota, Kansas, and Ohio

13 years of experience in mechanical and electrical engineering, project management, cost estimating and energy analysis.

RECENT OR RELEVANT DESIGN EXPERIENCE

Kaeko's extensive HVAC design experience ranges from simple furnace systems to large commercial/industrial air handling systems. Heating designs include gas fired, steam, hot water, electric resistance and geothermal systems. Cooling designs include direct expansion, chilled water, and geothermal systems. She performs all the calculations necessary for steam and hydronic system designs, including pressure loss for hydronic pump sizing, water content determination for air elimination systems, steam and condensate pressure loss for the pipe sizing and layout. Kaeko has also designed many garages, fire stations and assembly buildings with in-floor heating and ice-melt systems.



OTHER RELEVANT PROJECTS

Waseca Firestation, Waseca, MN

Elgin Fire Station, Elgin, MN

Pine City Firestation, Pine City, MN

Jackson Firestation, Jackson, MN

Hinckley Fire Station, Hinckley, MN

Mankato Public Safety Campus, Mankato, MN

City of Blue Earth Public Works, Blue Earth, MN

Tri-County Implement, Jackson, MN

Martin County Sheriff's Office Renovation,
Fairmont, MN

Lakefield Maintenance, Lakefield, MN

City of Hopkins Community Center, Hopkins, MN

REFERENCES

Norbert Kerber, Superintendent Building &
Equipment Service, City of Hopkins,
(952) 538-6378

Mike Muchlinski, EMS Manager, Jackson, MN
(507) 847-5306

KEY PERSONNEL

BOLTEN & MENK

Jason Femrite, P.E.
Project Manager
Bolten & Menk

PROJECT RESPONSIBILITY

Mr. Femrite is a registered professional engineer with over 16 years of service with Bolton & Menk, Inc., including project administration, planning, project conception, preliminary reports and financing of capital improvements. Mr. Femrite has extensive experience as a municipal engineer and private site development.

BACKGROUND

Bachelor of Science, Civil Engineering
University of Minnesota

Registered Professional Engineer in Minnesota, Iowa, Kansas, Illinois

Member of: American Society of Civil Engineers, Minnesota Society of Professional Engineers, National Society of Professional Engineers, Greater Mankato Growth

RECENT OR RELEVANT DESIGN EXPERIENCE

The majority of Mr. Femrite's work history has included project management, project conception, preliminary engineering reports, storm water modeling, pond design, state aid projects, watershed modeling, municipal street and utility reconstruction, earthwork balances, utility sizing and larger retail site development.

City of Janesville, Minnesota - Consultant City Engineer
since 2005

City of Waterville, Minnesota - Consultant City Engineer
since 2008

City of Cleveland, Minnesota - Consultant City Engineer
since 2012

City of Arlington, Minnesota - Consultant City Engineer
since 2012



RESOLUTION NO. 14-

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE
CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA
HELD SEPTEMBER 8, 2014**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at the Bayport City Hall in said municipality on the 8th day of September, 2014, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY,
MINNESOTA, ESTABLISHING THE PRELIMINARY LEVY CERTIFICATION FOR
THE CITY'S GENERAL FUND AND LIBRARY FUND AT \$1,184,783.00**

WHEREAS, The State of Minnesota requires the City to adopt a proposed preliminary levy certification for its General and Library Fund; and

WHEREAS, The City Council is required to adopt its 2015 preliminary levy certification on or before September 30, 2014; and

WHEREAS, The City Council of the City of Bayport wishes to comply with the State law effective in this area.

NOW THEREFORE BE IT RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota as follows:

1. Establish the 2015 General Fund preliminary levy certification at \$ 1,019,783.00
2. Establish the 2015 Library Fund preliminary levy certification at \$ 165,000.00
3. Establish the 2015 total preliminary levy certification at \$ 1,184,783.00
4. Authorize and direct the City Administrator to certify the proposed General Fund and Library Fund preliminary levies for the year 2015 to the Washington County Auditor/Treasurer's Office on or before September 30, 2014.

The motion for adopting the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon the following voted via voice:

Susan St. Ores –	Michele Hanson –
Connie Carlson –	Patrick McGann –
Dan Goldston –	

Thereupon said resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, on this 8th day of September, 2014.

ATTEST:

Logan Martin, City Administrator

Susan St. Ores, Mayor

RESOLUTION NO. 14-

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE
CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA
HELD SEPTEMBER 8, 2014**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at the Bayport City Hall in said municipality on the 8th day of September, 2014 at 6:00 p.m..

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY,
MINNESOTA, ADOPTING THE PRELIMINARY CITY BUDGET FOR 2015**

WHEREAS, The City of Bayport established a preliminary certification of the City of Bayport's levy at its September 8, 2014 meeting; and

WHEREAS, The City Council of the City of Bayport wishes to establish its preliminary 2015 budget which must be certified to the Washington County Auditor/Treasurer by September 30, 2014.

NOW THEREFORE BE IT RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota as follows:

1. Be it resolved that the City Council of the City of Bayport, Washington County, Minnesota, hereby adopts the preliminary city budget for 2015, as presented.

The motion for adopting the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon the following voted via voice:

Susan St. Ores -	Michele Hanson -
Connie Carlson -	Patrick McGann -
Dan Goldston -	

Thereupon said resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, on this 8th day of September, 2014.

ATTEST:

Logan Martin, City Administrator

Susan St. Ores, Mayor

RESOLUTION NO. 14-

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE
CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA
HELD SEPTEMBER 8, 2014**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at the Bayport City Hall in said municipality on the 8th day of September, 2014, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY,
MINNESOTA, ADOPTING THE PRELIMINARY
CAPITAL IMPROVEMENT PLAN FOR 2015**

WHEREAS, The City of Bayport established a preliminary certification of the City of Bayport's levy at its September 8, 2014 meeting; and

WHEREAS, The City Council of the City of Bayport wishes to establish its Capital Improvement Plan for 2015.

NOW THEREFORE BE IT RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota as follows:

1. Be it resolved that the City Council of the City of Bayport, Washington County, Minnesota, hereby adopts the preliminary Capital Improvement Plan for 2015, as distributed.

The motion for adopting the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon the following voted via voice:

Susan St. Ores -	Michele Hanson -
Connie Carlson -	Patrick McGann -
Dan Goldston -	

Thereupon said resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, on this 8th day of September, 2014.

ATTEST:

Logan Martin, City Administrator

Susan St. Ores, Mayor