

**CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
September 8, 2015**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

ROLL CALL (St. Ores, Carlson, Goldston, Hanson, McGann)

APPROVAL OF AGENDA

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

1. August recycling award recipients are Nathan and Kirsten Hiles who will be awarded for their recycling efforts, with funding made possible by a grant from Washington County.

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person)*

- 1.
- 2.

CONSENT AGENDA

TAB #

Consider a resolution adopting items 1 through 12

- | | |
|---|----|
| 1. August 3, 2015 City Council workshop meeting minutes | 1 |
| 2. August 3, 2015 City Council regular meeting minutes | 2 |
| 3. August 3, 2015 City Council closed session summary | 3 |
| 4. August payables and receipts (check numbers 006089-006219) | 4 |
| 5. August building, plumbing and mechanical permits report | 5 |
| 6. Donations to the Police Department for Night to Unite and Youth Safety Camp | 6 |
| 7. Appointment of Assistant Chiefs to the Bayport Fire Department | 7 |
| 8. Authorization to solicit quotes to perform the 2015 Sanitary Sewer Cleaning Project | 8 |
| 9. Contract with the City of Lake St. Croix Beach to provide Building Official services | 9 |
| 10. Pay application #3 from Kraus Anderson and subcontractors for Fire Hall construction | 10 |
| 11. Pay application #3 from Miller Excavating for Fire Hall utility extension and turn lanes | 11 |
| 12. Special event application from L'Etoile du Nord for a bike race at Barker's Alps Park on Sunday, November 1, 2015 | 12 |

PUBLIC HEARINGS

UNFINISHED BUSINESS

NEW BUSINESS

1. Consider a monetary donation to the Bayport Community Action League for the Derby Days fireworks display 13

TAB #

2. Consider approval of a new Library Director with terms as negotiated in the hiring process 14

3. Consider appointments to the Planning Commission 15

2016 BUDGET PRESENTATION 16

1. Consider a resolution adopting the preliminary levy for 2016

2. Consider a resolution adopting the preliminary budget for 2016

3. Consider a resolution adopting the proposed 2016 Capital Improvement Plan

4. Announce public input on the 2016 budget and levy to be heard at the December 7, 2015 City Council meeting

CITY COUNCIL LIAISON REPORTS

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CITY COUNCIL ITEMS AND ANNOUNCEMENTS

ADJOURNMENT

RESOLUTION NO. 15-

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,
WASHINGTON COUNTY, MINNESOTA HELD SEPTEMBER 8, 2015**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 8th day of September 2015 at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-12 FROM THE
SEPTEMBER 8, 2015 CITY COUNCIL AGENDA**

1. August 3, 2015 City Council workshop meeting minutes
2. August 3, 2015 City Council regular meeting minutes
3. August 3, 2015 City Council closed session summary
4. August payables and receipts (check numbers 006089-006219)
5. August building, plumbing and mechanical permits report
6. Donations to the Police Department for Night to Unite and Youth Safety Camp
7. Appointment of Assistant Chiefs to the Bayport Fire Department
8. Authorization to solicit quotes to perform the 2015 Sanitary Sewer Cleaning Project
9. Contract with the City of Lake St. Croix Beach to provide Building Official services
10. Pay application #3 from Kraus Anderson and subcontractors for Fire Hall construction
11. Pay application #3 from Miller Excavating for Fire Hall utility extension and turn lanes
12. Special event application from L'Etoile du Nord for a bike race at Barker's Alps Park on Sunday, November 1, 2015

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –

Connie Carlson –

Michele Hanson –

Dan Goldston –

Patrick McGann –

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, this 8th day of September 2015.

ATTEST:

Logan Martin, City Administrator

Susan St. Ores, Mayor

**CITY OF BAYPORT
CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS
August 3, 2015
5:00 P.M.**

CALL TO ORDER

The workshop was called to order by Mayor St. Ores at 5:12 p.m.

ROLL CALL

Members Present: Mayor St. Ores, Councilmembers Goldston, Hanson, Carlson, and McGann

Staff Present: City Administrator Logan Martin, Assistant City Administrator/Planner Sara Taylor, Fire Chief Elect Allen Eisinger, Police Chief Laura Eastman, Public Works Supervisor Mel Horak, and Finance Officer Wanda Madsen

DISCUSS PRELIMINARY CITY BUDGET FOR 2016

Administrator Martin reviewed various projects and preliminary budget figures for 2016. An overview of each department budget was provided and specific reductions and/or increases from the 2015 budget were noted. Discussion focused on projected increases to Police Department salaries per preliminary negotiations with the employee union, including an annual cost of living increase, an increase based on years of service with the city, and a bonus if able to achieve a physical fitness standard. Discussion also focused on succession planning for the Public Works Department and the proposed addition of a new full-time employee beginning mid 2016 to allow the current department supervisor to mentor staff on current systems, prior to his retirement. Costs for non-union employee wages, insurance coverage, and health benefits were also discussed. Administrator Martin acknowledged that a minimal increase in the budget may be needed to sustain ongoing city services, as well as accomplish priority projects, but staff's goal was to keep the budget as flat as possible. Further detail on proposed expenditures and revenues for the 2016 budget will be presented to the City Council in September.

ADJOURNMENT

It was moved by Councilmember McGann and seconded by Councilmember Carlson to adjourn the workshop at 5:54 p.m.

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
AUGUST 3, 2015
6:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of August 3, 2015 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers Connie Carlson, Dan Goldston, Michele Hanson and Patrick McGann

Members Absent: None

Staff Present: City Administrator Logan Martin, Police Chief Laura Eastman, Fire Chief-elect Allen Eisinger, Public Works Supervisor Mel Horak, City Engineer John Parotti, City Attorney Andy Pratt, Fire Chief Mark Swenson, and Assistant City Administrator/Planner Sara Taylor

APPROVAL OF AGENDA

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to approve the August 3, 2015 City Council agenda. Motion carried 5-0.

PROCLAMATIONS/COMMENDATIONS/PETITIONS/ANNOUNCEMENTS

1. The July recycling award recipient is Suzanne Hill who will receive a recycling award her efforts, with funding made possible by a grant from Washington County.
2. Mayor St. Ores proclaimed Tuesday evening, August 4, 2015 as Night to Unite in Bayport, and encouraged everyone to stop by Lakeside Park from 5:00-8:00 p.m.

OPEN FORUM

1. Diane McGann and Lynn Vernon, representing the Master Gardeners of Washington County, presented awards to the winners of this year's "Bayport in Bloom" front entry contest. Winners were 915 Inspiration Parkway South (Shannon and Michele Pieper), 294 3rd Street North (Bayport City Hall), and 750 Highway 95 (Croixdale). The following received honorable mention certificates: 790 2nd Avenue North (Nancy Edwards), 1137 Pioneer Trail (Jason and Allissa Obler), and 490 4th Avenue North (Bethlehem Lutheran Church). Winners received a "Bayport in Bloom" watering can and \$25.00 Rose Floral certificate. Mayor St. Ores thanked the multitude of partnerships with individuals and organizations for their assistance in creating and maintaining the landscaping features at City Hall.
2. Police Chief Eastman introduced an individual who shared an email he wrote to Officer John Miller after an arrest last year that helped him turn his life around and achieve 11 months of sobriety.

CONSENT AGENDA

Mayor St. Ores read items 1-13 on the consent agenda.

Councilmember Carlson introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-13 FROM THE
AUGUST 3, 2015 CITY COUNCIL AGENDA**

1. July 6, 2015 City Council workshop meeting minutes
2. July 6, 2015 City Council regular meeting minutes
3. July payables and receipts (check numbers 005837-006088)
4. July building, plumbing and mechanical permits report
5. Donation of \$25.00 from Jane Keyes for flower baskets
6. Donation of \$50.00 to Police Department from Jeff and Donna Todd
7. Retirement of Mark Swenson from the Bayport Fire Department effective August 3, 2015
8. Agreement with Library Strategies to complete hiring search for Library Director position
9. Purchase of replacement fire hydrants and related equipment for the city's water department
10. Pay application #2 from Miller Excavating for Fire Hall utility extension and turn lanes
11. Pay application #2 from Kraus Anderson and subcontractors for Fire Hall grading and excavation
12. Change order #1 to contract with Miller Excavating for Fire Hall site work
13. Change order #1 to contract with Northland Paving LLC for Fire Hall site work

The motion for adopting the foregoing resolution was duly seconded by Councilmember McGann and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Dan Goldston – aye	Patrick McGann – aye
Connie Carlson – aye	Michele Hanson – aye	

Mayor St. Ores thanked outgoing Fire Chief Mark Swenson for his dedication and service to the Bayport Fire Department for the past 25 years and recognized his efforts to bring a new Fire Hall to the community.

PUBLIC HEARINGS

Consider a resolution adopting a modification to the Tax Increment Finance Plan for Tax Increment Finance District No. 1: Administrator Martin and Attorney Pratt explained the public hearing for a proposed modification to the Tax Increment Finance (TIF) Plan was left open after the July 6, 2015 meeting to provide time for additional input, specifically from Washington County and the Stillwater Area School District. No comments were received on the TIF Plan modification, which allows the city to use revenues from TIF District No. 1 to redevelop the property at 169 3rd Street North into a proposed municipal parking lot. Attorney Pratt explained the resolution would modify the budget of the TIF District to allow use of the funds for the proposed redevelopment project.

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to close the public hearing. Motion carried 5-0.

Councilmember Carlson introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING A MODIFICATION TO THE TAX INCREMENT FINANCING
PLAN TAX INCREMENT FINANCING DISTRICT NO. 1
(A REDEVELOPMENT TIF DISTRICT)**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Hanson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye
Connie Carlson – aye

Dan Goldston – aye
Michele Hanson – aye

Patrick McGann – aye

UNFINISHED BUSINESS

NEW BUSINESS

Consider certification of Bayport Fire Department Fire Chief election results and swearing in new Fire Chief: Administrator Martin said the Fire Chief is elected every three years by the department membership and a total of 21 votes were cast in the July 2015 election. Fire Chief Mark Swenson, Assistant Chief Allen Eisinger and Captain Jake Eisinger ran for the position, and Assistant Chief Eisinger was elected as the new Fire Chief. His term will be August 3, 2015-July 31, 2018.

It was moved by Councilmember McGann and seconded by Councilmember Carlson to certify the results of the Bayport Fire Department Fire Chief election and appoint Allen Eisinger as Fire Chief for a term expiring July 31, 2018. Motion carried 5-0.

Mayor St. Ores administered the Oath of Office to Fire Chief Allen Eisinger. Chief Eisinger thanked outgoing Chief Swenson for his years of service and recognized the department's firefighters for their dedication and performance.

Consider adoption of Inspiration Stewardship Foundation Bylaws, Conflict of Interest Policy, Articles of Incorporation, and Board Resolution: Attorney Pratt reviewed his memorandum explaining the formation of an independent stewardship foundation to assist the Minnesota Land Trust and the City of Bayport in managing the protected open space area in the Inspiration development. Per the original 2005 developer's agreement, the city must first approve the governing documents as prepared by the legal counsel for the owner of the protected property, Inspiration Holdings, LLC. He noted that the Foundation Board will eventually consist of six people, one of whom will be a city staff member or City Councilmember, and two others who will be appointed by the City Council. Councilmember Goldston questioned whether this is a typical process, and Attorney Pratt noted this is a unique property with multiple open space requirements built into the developer's agreement. Councilmember Carlson added that setting up a system to manage the protected open space was an integral part of the process in approving the Inspiration development in 2005.

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to adopt the Inspiration Stewardship Foundation Bylaws, Conflict of Interest Policy, Articles of Incorporation, and Board Resolution, as presented. Motion carried 5-0.

Consider authorization to solicit quotes and proceed with 2015 Street Sealcoat Project: Administrator Martin reviewed the 2015 Street Sealcoat Project in the east central part of the city, including the Lakeside Park parking areas, Central Avenue through Lakeside Park, Lake Street South, Lakeside Drive, a portion of 2nd Avenue South near Lakeside Park, and Osprey Boulevard on the south end. A total of \$70,000 has been budgeted for the project, which includes sealcoating, crack filling and engineering services. Staff is requesting authorization to solicit quotes and proceed with the budgeted project before the asphalt companies close for the season. Bayport is not combining its project with other cities this year because the partner cities are not soliciting bids at this time. Staff anticipates having a report on the condition of the city's aging infrastructure available early next year.

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to authorize city staff to solicit quotes and proceed with the 2015 Street Sealcoat Project. Motion carried 5-0.

COUNCIL LIAISON REPORTS

Councilmember Hanson said the St. Croix Valley Joint Cable Commission is updating the equipment in the council chambers at City Hall. New television monitors have been installed and updated camera equipment will be installed soon. When the new broadcasting systems are in place, the Cable Commission plans to offer online viewing of city meetings.

Councilmember Carlson reported the Library Board is accepting applications for the open library director position, with the interview process anticipated to begin next week. An interim library director may be hired until the new director is on staff.

Councilmember McGann stated the Planning Commission did not meet in July, and staff is interviewing candidates to fill the open seats on the commission. He said the new railroad crossings arms on Point Road are operational and the city is working with the railroad to address resident concerns. He will provide updates as necessary. Motorists can report blocking issues directly to the railroad at the telephone number listed on the signs posted at the crossing.

STAFF/CITY ADMINISTRATOR REPORTS

Police Chief Eastman reviewed her written report and said the recent special events at Lakeside Park went well. The Police Department is holding the annual Youth Safety Camp at Lakeside Park on August 3 and 4, followed by Night to Unite on August 4, from 5:00-8:00 p.m. She commented on the successful working relationship between the Police and Fire Departments under Fire Chief Swenson's leadership and thanked him for his service.

Public Works Supervisor Horak reviewed his written report and reminded residents that grass needs to be maintained to a maximum height of six inches. Grass clippings should not be blown into the street.

Assistant City Administrator/Planner Taylor said the city newsletter was recently distributed and the next *Bayport News* is scheduled for late September/early October. Residents were asked to report any postal delays in receiving the newsletter to City Hall. Interviews have been scheduled for the vacant seats on the Planning Commission and a recommendation for appointment(s) is anticipated at the September City Council meeting. She is working with Mattamy Homes to execute the final documents to develop 76 single-family homes in Inspiration. A model home is expected to be ready in time for the spring Parade of Homes tour. Staff has also been working with Inspiration Holdings, LLC, to transition control of the homeowner's association to a resident-based board of directors. She thanked the participants in the "Bayport in Bloom" front entry contest and the Washington County Master Gardeners for coordinating the contest.

Administrator Martin provided an update on the Fire Hall construction and said the project is on schedule. He is in discussions with River Valley Deer Management and Xcel Energy to coordinate another deer culling event in the Point Road area this fall. The goal is to secure the necessary approvals as soon as possible so the bow hunting can begin earlier in the season to be more effective.

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

1. Councilmember Hanson thanked First State Bank and Trust for installing the welcome sign at the north end of Bayport as part of their 100 Year Anniversary celebration.
2. Councilmember Hanson reminded residents to mark their calendars for the annual Derby Days celebration on September 19. Instead of the "Taste of Bayport," the Lion's Club will be providing a food component for the event.

3. Mayor St. Ores thanked Jane Keyes for her donation to the flower basket program and Donna and Jeff Todd for their donation to the Police Department.
4. Councilmember Hanson recognized Fire Chief Swenson's commitment to the city and Fire Department and thanked him for his service.
5. Mayor St. Ores stated the City Council would be adjourning into closed session pursuant to Minnesota Statutes, Section 13D.05, Subdivision 3(c)(3) to develop or consider offers or counteroffers for the purchase of the property at 169 3rd Street North.

It was moved by Councilmember Carlson and seconded by Councilmember Hanson to move into closed session at 7:02 p.m. Motion carried 5-0.

Mayor St. Ores reconvened the regular open meeting at 7:55 p.m. Attorney Pratt said the City Council considered a potential purchase offer for the property at 169 3rd Street North in Bayport during the closed session. No binding decisions were made and Administrator Martin stated the City Council could now act on the purchase agreement presented during the closed session.

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to authorize staff to move forward with a purchase agreement to acquire the property at 169 3rd Street North, Bayport, Minnesota. Motion carried 5-0.

ADJOURNMENT

It was moved by Councilmember Goldston and seconded by Councilmember Carlson to adjourn the meeting at 7:55 p.m. Motion carried 5-0.

City Administrator/Clerk

**CITY OF BAYPORT
CITY COUNCIL CLOSED SESSION SUMMARY
BAYPORT CITY HALL
August 3, 2015**

CALL TO ORDER

The session was called to order by Mayor St. Ores.

ROLL CALL

Members Present: Mayor St. Ores, Councilmembers Hanson, Goldston, Carlson, and McGann

Staff Present: City Administrator Logan Martin, Assistant City Administrator/Planner Sara Taylor, and City Attorney Andrew Pratt

BUSINESS

City Attorney Pratt announced that the purpose of the closed session was to develop or consider offers or counteroffers for the purchase or sale of real property pursuant to Minnesota Statute 13D.05 Subdivision (3)(c)(3).

[Discussion ensued on the matter, related to confidential or protected nonpublic data. This portion of the meeting is an exception to the Minnesota Open Meeting Law and therefore confidential.]

The closed session was tape recorded, and the recording will be preserved for eight years and will be made available to the public after all real property discussed has been purchased or the City Council has abandoned said purchase. The real property at issue was also identified by Attorney Pratt as 169 3rd Street North in the closed session on the recording.

ADJOURNMENT

Councilmember Hanson moved for adjournment of the closed session at 7:49 p.m., which was seconded by Councilmember Goldston. Motion carried 5-0. City Attorney Pratt indicated that the City Council's conclusions regarding the discussion would be summarized in the open meeting following the closed session. The City Council resumed the August 3, 2015 regular open meeting at 7:55 p.m.

CITY OF BAYPORT
***Budget Control Summary**

Current Period: AUGUST 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance	A
FUND 101 GENERAL					
Revenue Accounts					
DEPT 00000 GENERAL GOVERNMENT	\$1,860,364.00	\$1,008,265.66	\$852,098.34	45.80%	
DEPT 41200 MAYOR & COUNCIL	\$0.00	\$0.00	\$0.00	0.00%	
DEPT 41240 RECYCLING	\$6,000.00	\$2,200.00	\$3,800.00	63.33%	
DEPT 41600 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%	
DEPT 41602 CURB & SIDEWALK PROJECT	\$0.00	\$0.00	\$0.00	0.00%	
DEPT 41910 PLANNING & ZONING	\$108,000.00	\$55,919.15	\$52,080.85	48.22%	
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%	
DEPT 42000 PUBLIC SAFE CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	0.00%	
DEPT 42100 POLICE	\$93,400.00	\$33,871.29	\$59,528.71	63.74%	
DEPT 42200 FIRE PROTECTION	\$426,631.00	\$207,650.42	\$218,980.58	51.33%	
DEPT 42201 FIRE STATION	\$0.00	\$0.00	\$0.00	0.00%	
DEPT 43100 STREET MAINT	\$7,000.00	\$23,230.50	-\$16,230.50	-231.86%	
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$30.00	-\$30.00	0.00%	
DEPT 43200 PARKS	\$30,150.00	\$12,570.72	\$17,579.28	58.31%	
DEPT 43201 PERRO PARK PROJECT/PLAN	\$0.00	\$10,000.00	-\$10,000.00	0.00%	
DEPT 43300 CEMETERY	\$12,000.00	\$11,265.00	\$735.00	6.13%	
DEPT 44100 PROJECT	\$0.00	\$0.00	\$0.00	0.00%	
Total Revenue Accounts	\$2,543,545.00	\$1,365,002.74	\$1,178,542.26	46.33%	
Expenditure Accounts					
DEPT 41100 ELECTIONS	\$1,000.00	\$102.77	\$897.23	89.72%	
DEPT 41200 MAYOR & COUNCIL	\$194,540.00	\$116,418.75	\$78,121.25	40.16%	
DEPT 41240 RECYCLING	\$7,115.00	\$2,343.56	\$4,771.44	67.06%	
DEPT 41400 ADMINISTRATION	\$155,337.00	\$96,506.65	\$58,830.35	37.87%	
DEPT 41910 PLANNING & ZONING	\$240,697.00	\$146,461.78	\$94,235.22	39.15%	
DEPT 41940 MUNICIPAL BUILDINGS	\$49,050.00	\$25,580.09	\$23,469.91	47.85%	
DEPT 42100 POLICE	\$788,668.00	\$493,583.26	\$295,084.74	37.42%	
DEPT 42200 FIRE PROTECTION	\$491,432.00	\$219,395.62	\$272,036.38	55.36%	
DEPT 42201 FIRE STATION	\$0.00	\$247,712.04	-\$247,712.04	0.00%	
DEPT 43100 STREET MAINT	\$308,003.00	\$110,039.77	\$197,963.23	64.27%	
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.00	\$0.00	0.00%	
DEPT 43135 56TH ST & PICKETT AVE TRAIL	\$0.00	\$0.00	\$0.00	0.00%	
DEPT 43140 HAYNER/2ND ST. S UTILITY PR	\$0.00	\$4,672.10	-\$4,672.10	0.00%	
DEPT 43160 STREET LIGHTING	\$31,750.00	\$17,265.52	\$14,484.48	45.62%	
DEPT 43200 PARKS	\$64,928.00	\$52,345.08	\$12,582.92	19.38%	
DEPT 43300 CEMETERY	\$7,475.00	\$2,077.35	\$5,397.65	72.21%	
DEPT 44100 PROJECT	\$50,000.00	\$0.00	\$50,000.00	100.00%	
Total Expenditure Accounts	\$2,389,995.00	\$1,534,504.34	-\$855,490.66	35.79%	

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CITY OF BAYPORT

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*Fund Summary -
Budget to Actual©

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AUGUST 2015

	2015 YTD Budget	AUGUST MTD Amount	2015 YTD Amount	2015 YTD Balance	2015 % YTD Budget
FUND 101 GENERAL					
Revenue	\$2,543,545.00	\$188,043.13	\$1,365,002.74	\$1,178,542.26	53.67%
Expenditure	\$2,389,995.00	\$144,730.19	\$1,534,504.34	\$855,490.66	64.21%
		\$43,312.94	-\$169,501.60		
FUND 102 STREET RECONSTRUCTION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 103 G O TIF BD FUND 1990 CAP PROJ					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$480.00	-\$480.00	0.00%
		\$0.00	-\$480.00		
FUND 106 TIF ECON DEV DIST 2					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1					
Revenue	\$0.00	\$0.00	\$23,376.17	-\$23,376.17	0.00%
Expenditure	\$0.00	\$355.12	\$44,108.99	-\$44,108.99	0.00%
		-\$355.12	-\$20,732.82		
FUND 200 FIRE EQUIPMENT REPLACEMENT FUN					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 201 D.A.R.E.					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 202 DRUG FORFEITURE					
Revenue	\$0.00	\$1,313.10	\$2,773.44	-\$2,773.44	0.00%
Expenditure	\$0.00	\$378.00	\$2,349.77	-\$2,349.77	0.00%
		\$935.10	\$423.67		
FUND 203 PUBLIC WORKS EQUIPMENT REPL					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 204 RECREATION CAP EQUIP & MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 205 TAX STABILIZATION FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT

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*Fund Summary -
Budget to Actual©

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AUGUST 2015

	2015 YTD Budget	AUGUST MTD Amount	2015 YTD Amount	2015 YTD Balance	2015 % YTD Budget
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 206 WATER/SEWER IMPROVEMENT FUND					
Revenue	\$0.00	\$0.00	\$14,700.00	-\$14,700.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$14,700.00		
FUND 207 PARK IMPROVEMENT FUND					
Revenue	\$0.00	\$0.00	\$116,076.00	-\$116,076.00	0.00%
Expenditure	\$0.00	\$0.00	\$19,987.00	-\$19,987.00	0.00%
		\$0.00	\$96,089.00		
FUND 208 PRISON SEWER PROJECT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 209 DEVELOPER REIMBURSED PROJECTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 210 K-9 UNIT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 211 LIBRARY					
Revenue	\$295,300.00	\$346.98	\$147,700.67	\$147,599.33	50.02%
Expenditure	\$295,300.00	\$24,338.21	\$180,893.15	\$114,406.85	61.26%
		-\$23,991.23	-\$33,192.48		
FUND 303 GO TIF BOND 1990 DEBT SERVICE					
Revenue	\$0.00	\$0.00	\$45,729.86	-\$45,729.86	0.00%
Expenditure	\$0.00	\$1,810.11	\$8,930.11	-\$8,930.11	0.00%
		-\$1,810.11	\$36,799.75		
FUND 311 GO IMPROV BONDS OF 1992 DEBT S					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 400 NEW FIRE STATION					
Revenue	\$0.00	\$0.00	\$2,451,997.63	-\$2,451,997.63	0.00%
Expenditure	\$0.00	\$500,198.20	\$1,130,505.11	-\$1,130,505.11	0.00%
		-\$500,198.20	\$1,321,492.52		
FUND 412 CEMETERY CAPITAL IMPROV					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT

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*Fund Summary -
Budget to Actual©

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AUGUST 2015

	2015 YTD Budget	AUGUST MTD Amount	2015 YTD Amount	2015 YTD Balance	2015 % YTD Budget
		\$0.00	\$0.00		
FUND 413 POLICE EQUIPMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 414 OFFICE AUTOMATION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 415 MUNICIPAL BLDGS MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 416 PERRO CREEK OUTLET					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 601 WATER					
Revenue	\$348,950.00	\$4,913.86	\$44,664.70	\$304,285.30	12.80%
Expenditure	\$504,548.00	\$49,458.67	\$306,922.75	\$197,625.25	60.83%
		-\$44,544.81	-\$262,258.05		
FUND 602 SEWER					
Revenue	\$633,500.00	\$0.00	\$46,580.00	\$586,920.00	7.35%
Expenditure	\$308,687.00	\$56,235.44	\$433,141.42	-\$124,454.42	140.32%
		-\$56,235.44	-\$386,561.42		
FUND 800 INVESTMENTS-POOLED					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 803 P & Z ESCROWS					
Revenue	\$0.00	\$0.00	\$27,461.74	-\$27,461.74	0.00%
Expenditure	\$0.00	\$6,236.77	\$44,696.27	-\$44,696.27	0.00%
		-\$6,236.77	-\$17,234.53		
FUND 851 NON EXP TRUST					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
Report Total		-\$589,123.64	\$579,544.04		

CITY OF BAYPORT
REVENUE SUMMARY YTD THRU 08/31/2015

FUND	FUND Descr	2015 Budget	2015 YTD Amt	2015 % of Budget	2015 % of Budget Remain
FUND 101	GENERAL	\$2,543,545.00	\$1,365,002.74	53.67%	46.33%
FUND 102	STREET RECONSTRUCTION	\$0.00	\$0.00	0.00%	0.00%
FUND 103	G O TIF BD FUND 1990 CAP PRO	\$0.00	\$0.00	0.00%	0.00%
FUND 106	TIF ECON DEV DIST 2	\$0.00	\$0.00	0.00%	0.00%
FUND 107	TIF REDEVELOPMENT DISTRICT	\$0.00	\$23,376.17	0.00%	0.00%
FUND 200	FIRE EQUIPMENT REPLACEMENT	\$0.00	\$0.00	0.00%	0.00%
FUND 202	DRUG FORFEITURE	\$0.00	\$2,773.44	0.00%	0.00%
FUND 203	PUBLIC WORKS EQUIPMENT REP	\$0.00	\$0.00	0.00%	0.00%
FUND 204	RECREATION CAP EQUIP & MAIN	\$0.00	\$0.00	0.00%	0.00%
FUND 205	TAX STABILIZATION FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 206	WATER/SEWER IMPROVEMENT F	\$0.00	\$14,700.00	0.00%	0.00%
FUND 207	PARK IMPROVEMENT FUND	\$0.00	\$116,076.00	0.00%	0.00%
FUND 208	PRISON SEWER PROJECT	\$0.00	\$0.00	0.00%	0.00%
FUND 209	DEVELOPER REIMBURSED PROJE	\$0.00	\$0.00	0.00%	0.00%
FUND 210	K-9 UNIT	\$0.00	\$0.00	0.00%	0.00%
FUND 211	LIBRARY	\$295,300.00	\$147,700.67	50.02%	49.98%
FUND 303	GO TIF BOND 1990 DEBT SERVIC	\$0.00	\$45,729.86	0.00%	0.00%
FUND 400	NEW FIRE STATION	\$0.00	\$2,451,997.63	0.00%	0.00%
FUND 412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	0.00%	0.00%
FUND 413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 414	OFFICE AUTOMATION	\$0.00	\$0.00	0.00%	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	\$0.00	\$0.00	0.00%	0.00%
FUND 416	PERRO CREEK OUTLET	\$0.00	\$0.00	0.00%	0.00%
FUND 601	WATER	\$348,950.00	\$44,664.70	12.80%	87.20%
FUND 602	SEWER	\$633,500.00	\$46,580.00	7.35%	92.65%
FUND 800	INVESTMENTS-POOLED	\$0.00	\$0.00	0.00%	0.00%
FUND 803	P & Z ESCROWS	\$0.00	\$27,461.74	0.00%	0.00%
FUND 851	NON EXP TRUST	\$0.00	\$0.00	0.00%	0.00%
		\$3,821,295.00	\$4,286,062.95	112.16%	-12.16%

**CITY OF BAYPORT
MONTHLY RECEIPTS**

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Period Name: AUGUST

FUN	Tran Date	Amount	Refer	Comments	Account Descr
FUND 101 GENERAL					
101	07/29/15	\$5.00	5274	COPIES (\$0.25/PAGE) CASH - TAYLOR	R 101-00000-34105 USER FEE
101	08/06/15	\$28.00	5291	ASSESSMENT SEARCH CK # 3126	R 101-00000-34105 USER FEE
101	08/19/15	\$28.00	5336	ASSESSMENT SEARCH CK # 1292	R 101-00000-34105 USER FEE
101	07/29/15	\$2.00	5275	BUILDING SURCHARGE Detert #293	G 101-20104 STATE SURCHA
101	07/29/15	\$1.00	5276	PLUMBING SURCHARGE - RESIDENTIAL M	G 101-20104 STATE SURCHA
101	07/29/15	\$1.00	5277	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	07/30/15	\$1.00	5278	PLUMBING SURCHARGE - RESIDENTIAL D	G 101-20104 STATE SURCHA
101	08/03/15	\$1.00	5280	MECHANICAL SURCHARGE - COMMERCIA	G 101-20104 STATE SURCHA
101	08/04/15	\$1.00	5281	PLUMBING SURCHARGE - RESIDENTIAL C	G 101-20104 STATE SURCHA
101	08/04/15	\$1.00	5287	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	08/05/15	\$3.50	5294	BUILDING SURCHARGE Doane - #3390	G 101-20104 STATE SURCHA
101	08/10/15	\$5.00	5300	MECHANICAL SURCHARGE - COMMERCIA	G 101-20104 STATE SURCHA
101	08/10/15	\$1.00	5301	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	08/12/15	\$10.00	5309	BUILDING SURCHARGE M. Katterhagen C	G 101-20104 STATE SURCHA
101	08/12/15	\$29.90	5312	BUILDING SURCHARGE Kyle Carlson #305	G 101-20104 STATE SURCHA
101	08/14/15	\$3.50	5320	BUILDING SURCHARGE J.G. Hause #3578	G 101-20104 STATE SURCHA
101	08/17/15	\$1.00	5323	PLUMBING SURCHARGE - RESIDENTIAL H	G 101-20104 STATE SURCHA
101	08/17/15	\$1.00	5324	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	08/17/15	\$1.00	5324	PLUMBING SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	08/19/15	\$1.00	5334	PLUMBING SURCHARGE - RESIDENTIAL C	G 101-20104 STATE SURCHA
101	07/29/15	\$0.36	5274	State Sales Tax CASH - TAYLOR	G 101-20603 SALES TAX PAY
101	07/30/15	\$1.78	5279	State Sales Tax CASH - JOE REDING	G 101-20603 SALES TAX PAY
101	08/03/15	\$5.34	5282	State Sales Tax Obler #3559	G 101-20603 SALES TAX PAY
101	08/04/15	\$2.86	5286	State Sales Tax CASH - HINDS	G 101-20603 SALES TAX PAY
101	08/06/15	\$2.00	5291	State Sales Tax CK # 3126	G 101-20603 SALES TAX PAY
101	08/05/15	\$0.07	5292	State Sales Tax CASH	G 101-20603 SALES TAX PAY
101	08/13/15	\$1.66	5298	State Sales Tax	G 101-20603 SALES TAX PAY
101	08/17/15	\$5.39	5321	State Sales Tax Lacher #1620	G 101-20603 SALES TAX PAY
101	08/19/15	\$25.27	5332	State Sales Tax CASH	G 101-20603 SALES TAX PAY
101	08/19/15	\$2.00	5336	State Sales Tax CK # 1292	G 101-20603 SALES TAX PAY
101	08/19/15	\$5.34	5337	State Sales Tax Snyder #310	G 101-20603 SALES TAX PAY
101	08/13/15	\$87.50	5314	HEALTH PARTNERS CK # 0024694557	G 101-27109 HEALTH PARTN
101	08/13/15	\$75.00	5314	HEALTH SAVING ACCT. CK # 0024694557	G 101-27122 H S A
101	07/29/15	\$50.00	5277	CONTRACTOR LICENSE - SPECIALTY Lofg	R 101-41910-32100 BUSINES
101	08/03/15	\$50.00	5280	CONTRACTOR LICENSE - SPECIALTY CK #	R 101-41910-32100 BUSINES
101	08/03/15	\$50.00	5283	CONTRACTOR LICENSE - SPECIALTY Nort	R 101-41910-32100 BUSINES
101	08/17/15	\$50.00	5324	CONTRACTOR LICENSE - SPECIALTY Metr	R 101-41910-32100 BUSINES
101	08/05/15	\$25.00	5295	SIGN PERMIT - TEMPORARY Bayport Mari	R 101-41910-32200 NONBUSI
101	08/11/15	\$25.00	5307	DRIVEWAY PERMIT Gerry Komnik - CASH	R 101-41910-32200 NONBUSI
101	08/12/15	\$25.00	5311	SIGN PERMIT - TEMPORARY MALLARDS #	R 101-41910-32200 NONBUSI
101	07/29/15	\$103.25	5275	BUILDING PERMIT Detert #293	R 101-41910-32210 BUILDIN
101	08/05/15	\$147.50	5294	BUILDING PERMIT Doane - #3390	R 101-41910-32210 BUILDIN
101	08/05/15	\$95.88	5294	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	08/10/15	\$205.00	5300	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	08/12/15	\$339.25	5309	BUILDING PERMIT M. Katterhagen Constr	R 101-41910-32210 BUILDIN
101	08/12/15	\$220.51	5309	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	08/12/15	\$756.75	5312	BUILDING PERMIT Kyle Carlson #3058	R 101-41910-32210 BUILDIN
101	08/12/15	\$491.89	5312	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	08/14/15	\$147.50	5320	BUILDING PERMIT J.G. Hause #3578	R 101-41910-32210 BUILDIN
101	08/12/15	\$5.00	5309	EPA	R 101-41910-32211 EPA
101	07/29/15	\$79.00	5276	PLUMBING PERMIT - RESIDENTIAL Metro	R 101-41910-32220 PLUMBIN
101	07/30/15	\$79.00	5278	PLUMBING PERMIT - RESIDENTIAL Derric	R 101-41910-32220 PLUMBIN

CITY OF BAYPORT
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FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	08/04/15	\$79.00	5281	PLUMBING PERMIT - RESIDENTIAL Creati	R 101-41910-32220 PLUMBIN
101	08/17/15	\$79.00	5323	PLUMBING PERMIT - RESIDENTIAL Hugo	R 101-41910-32220 PLUMBIN
101	08/17/15	\$79.00	5324	PLUMBING PERMIT - RESIDENTIAL	R 101-41910-32220 PLUMBIN
101	08/19/15	\$79.00	5334	PLUMBING PERMIT - RESIDENTIAL Creati	R 101-41910-32220 PLUMBIN
101	07/29/15	\$79.00	5277	MECHANICAL PERMIT - RESIDENTIAL	R 101-41910-32230 MECHANI
101	08/03/15	\$79.00	5280	MECHANICAL PERMIT - COMMERCIAL CK	R 101-41910-32230 MECHANI
101	08/04/15	\$79.00	5287	MECHANICAL PERMIT - RESIDENTIAL Just	R 101-41910-32230 MECHANI
101	08/10/15	\$820.00	5300	MECHANICAL PERMIT - COMMERCIAL And	R 101-41910-32230 MECHANI
101	08/10/15	\$79.00	5301	MECHANICAL PERMIT - RESIDENTIAL And	R 101-41910-32230 MECHANI
101	08/17/15	\$79.00	5324	MECHANICAL PERMIT - RESIDENTIAL	R 101-41910-32230 MECHANI
101	08/19/15	\$9,008.00	5340	MUNICIPAL BUILDINGS R & M BLDGS, ST	E 101-41940-420 R & M BLDG
101	08/17/15	\$240.76	5330	POLICE SERVICES (OVERTIME) CK # 413	E 101-42100-102 OVERTIME
101	08/31/15	\$1,499.31	16853	NICK SCHIPP VEST REIM	E 101-42100-202 UNIFORMS
101	08/31/15	\$1,499.31	16853	LAURA EASTMAN VEST REIM	E 101-42100-202 UNIFORMS
101	08/17/15	\$175.00	5318	REFUND - TOWING REIMBURSEMENT/PO	E 101-42100-220 OPERATING
101	08/10/15	\$10.00	5305	PET LICENSE - SPAY/NEUT Vincent - CAS	R 101-42100-32240 ANIMAL F
101	08/19/15	\$10.00	5333	PET LICENSE - SPAY/NEUT EB Salon #158	R 101-42100-32240 ANIMAL F
101	08/04/15	\$40.14	5286	SAFETY CAMP REGISTRATION CASH - HI	R 101-42100-34105 USER FEE
101	08/05/15	\$1.00	5292	POLICE REPORTS CASH	R 101-42100-34201 POLICE A
101	08/31/15	\$3,060.99	16854	JULY 2015 WASHINGTON COUNTY TRAIL	R 101-42100-35101 COURT FI
101	07/29/15	\$100.00	5273	NITE TO UNITE (DONATIONS) Stillwater	R 101-42100-36231 DONATIO
101	08/06/15	\$300.00	5296	NITE TO UNITE (DONATIONS) J.G. Hause	R 101-42100-36231 DONATIO
101	08/06/15	\$100.00	5297	NITE TO UNITE (DONATIONS) Miller Exca	R 101-42100-36231 DONATIO
101	08/17/15	\$1,028.31	5331	POLICE GRANT - SAFE & SOBER CK # 413	R 101-42100-36233 GRANTS
101	08/19/15	\$2,000.00	5339	FIRE - PREVENTION MATERIALS CK # 59	E 101-42200-217 MATERIALS
101	08/17/15	\$25.48	5328	FIRE INSPECTION CK # 59013	R 101-42200-34101 FIRE INS
101	08/13/15	\$23.34	5298	FIRE REPORTS	R 101-42200-34105 USER FEE
101	08/04/15	\$111,748.50	5272	FIRE SERVICE CONTRACT CK # 58941	R 101-42200-34202 FIRE CON
101	08/13/15	\$21,315.00	5315	FIRE SERVICE CONTRACT CK # 12538	R 101-42200-34202 FIRE CON
101	08/13/15	\$21,315.00	5315	FIRE SERVICE CONTRACT CK # 12538	R 101-42200-34202 FIRE CON
101	08/13/15	\$10,415.25	5317	FIRE SERVICE CONTRACT CK # 10366	R 101-42200-34202 FIRE CON
101	08/13/15	\$10,415.25	5317	FIRE SERVICE CONTRACT CK # 10366	R 101-42200-34202 FIRE CON
101	08/31/15	\$317.00	16852	FIREFIGHTER TRNG & ED REIMB	R 101-42200-36242 POST TR
101	08/04/15	\$1,000.00	5290	PARK REFUND REIMBURSEMENT (TRASH R	E 101-43200-240 SMALL TOO
101	07/30/15	\$25.00	5279	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	08/03/15	\$75.00	5282	BEACHHOUSE - RESIDENT(FRI-SUN) Oble	R 101-43200-34780 PARK FEE
101	08/17/15	\$75.61	5321	BEACHHOUSE - RESIDENT(FRI-SUN) Lach	R 101-43200-34780 PARK FEE
101	08/19/15	\$354.73	5332	BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FEE
101	08/19/15	\$75.00	5337	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	08/04/15	\$700.00	5285	CEMETERY - OPEN/CLOSE GRAVE- CASKE	R 101-43300-34940 CEMETER
101	08/04/15	\$200.00	5285	CEMETERY - SATURDAY BURIAL	R 101-43300-34940 CEMETER
101	08/10/15	\$300.00	5302	CEMETERY - OPEN/CLOSE GRAVE - CREM	R 101-43300-34940 CEMETER
101	08/10/15	\$200.00	5303	CEMETERY - SATURDAY BURIAL	R 101-43300-34940 CEMETER
101	08/10/15	\$75.00	5303	CEMETERY - MARKING HEADSTONE LOCA	R 101-43300-34940 CEMETER
101	08/10/15	\$700.00	5303	CEMETERY - OPEN/CLOSE GRAVE- CASKE	R 101-43300-34940 CEMETER
101	08/10/15	\$500.00	5304	CEMETERY - HEADSTONE DEPOSIT Micha	R 101-43300-34940 CEMETER
FUND 101 GENER		\$203,744.98			
FUND 202 DRUG FORFEITURE					
202	08/31/15	\$1,313.10	16851	AUCTION A15-06 SURPLUS	R 202-42102-36249 DRUG FO
FUND 202 DRUG		\$1,313.10			
FUND 206 WATER/SEWER IMPROVEMENT FUND					
206	08/04/15	\$27.02	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN

CITY OF BAYPORT
MONTHLY RECEIPTS
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FUN	Tran Date	Amount	Refer	Comments	Account Descr
206	08/06/15	\$4.19	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	08/06/15	\$3.89	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	08/04/15	\$12.96	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	08/06/15	\$79.04	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	08/06/15	\$3.90	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	08/04/15	\$26.76	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	08/20/15	\$11.09	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	08/04/15	\$14.70	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	08/20/15	\$18.07	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	08/20/15	\$9.51	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	08/20/15	\$8.82	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	08/20/15	\$26.51	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	08/20/15	\$71.86	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	08/13/15	\$6.60	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	08/06/15	\$99.29	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	08/13/15	\$6.15	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	08/13/15	\$65.66	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	08/06/15	\$3.97	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	08/04/15	\$247.08	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	08/04/15	\$23.54	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	08/04/15	\$203.61	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	08/13/15	\$5.70	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	08/13/15	\$68.34	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	08/04/15	\$6,129.29	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	08/06/15	\$32.80	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	08/06/15	\$44.24	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	08/04/15	\$28.47	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
FUND 206 WATE		\$7,283.06			
FUND 211 LIBRARY					
211	08/17/15	\$111.00	5327	LIBRARY SERVICE CHARGE CASH	R 211-45500-34760 LIBRARY
211	08/17/15	\$16.00	5327	LIBRARY SERVICE CHARGE CK # 4958	R 211-45500-34760 LIBRARY
211	08/17/15	\$28.00	5327	LIBRARY SERVICE CHARGE CK # 16206	R 211-45500-34760 LIBRARY
211	08/17/15	\$191.98	5326	LIBRARY REFUNDS & REIMB. PROF FEES	R 211-45500-36240 REFUNDS
FUND 211 LIBRA		\$346.98			
FUND 400 NEW FIRE STATION					
400	08/04/15	\$200,000.00	5289	FIRE HALL INVESTMENTS CK # 641101	G 400-20101 A/P GEN
FUND 400 NEW F		\$200,000.00			
FUND 601 WATER					
601	08/20/15	\$15.08	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	08/04/15	\$4.98	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	08/04/15	\$108.06	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	08/04/15	\$307.53	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	08/04/15	\$3.18	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	08/20/15	\$133.67	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	08/20/15	\$4.24	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	08/20/15	\$2.50	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	08/04/15	\$12.60	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	08/13/15	\$836.26	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	08/20/15	\$1,058.90	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	08/04/15	\$5.00	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	08/04/15	\$187.28	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING

CITY OF BAYPORT
MONTHLY RECEIPTS
 Period Name: AUGUST

FUN	Tran Date	Amount	Refer	Comments	Account Descr
601	08/04/15	\$235.83	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	08/20/15	\$204.44	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	08/06/15	\$34.08	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	08/13/15	\$2.50	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	08/13/15	\$71.20	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	08/06/15	\$603.96	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	08/06/15	\$0.01	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	08/06/15	\$7.50	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	08/06/15	\$18.28	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	08/04/15	\$3,162.52	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	08/06/15	\$50.42	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	08/13/15	\$83.44	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	08/13/15	\$5.00	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	08/06/15	\$4.77	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	08/13/15	\$25.68	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	08/06/15	\$1,274.84	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	07/30/15	\$1,200.00	5278	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H
601	08/04/15	\$1,200.00	5281	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H
601	08/19/15	\$1,200.00	5334	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H
601	07/30/15	\$350.00	5278	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	08/04/15	\$350.00	5281	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	08/19/15	\$350.00	5334	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	08/04/15	\$0.09	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	08/13/15	\$200.00	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	08/06/15	\$12.97	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	08/06/15	\$50.80	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
FUND 601 WATE		\$13,377.61			
FUND 602 SEWER					
602	08/13/15	\$2.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	08/13/15	\$70.75	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	08/04/15	\$4.98	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	08/04/15	\$347.70	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	08/04/15	\$51,077.40	0	UB Receipt Serv 17 PLANT	G 602-14602 SEWER BILLING
602	08/06/15	\$19.98	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	08/04/15	\$2,319.91	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	08/13/15	\$25.68	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	08/13/15	\$791.54	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	08/04/15	\$98.15	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	08/06/15	\$34.65	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	08/20/15	\$296.79	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	08/20/15	\$15.08	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	08/20/15	\$110.75	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	08/20/15	\$3.13	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	08/06/15	\$892.08	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	08/20/15	\$127.00	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	08/04/15	\$149.60	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	08/06/15	\$40.04	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	08/06/15	\$370.96	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	08/31/15	\$19,795.86	0	UB Receipt Serv 19 PRISON SEWER	G 602-14602 SEWER BILLING
602	08/06/15	\$7.50	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	08/04/15	\$5.00	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	08/06/15	\$48.16	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	08/06/15	\$1.75	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING

CITY OF BAYPORT
MONTHLY RECEIPTS
Period Name: AUGUST

FUN	Tran Date	Amount	Refer	Comments	Account Descr
602	08/04/15	\$16.97	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	08/04/15	\$299.50	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	08/20/15	\$4.86	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
FUND 602 SEWER		<u>\$76,978.27</u>			
		<u>\$503,044.00</u>			

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 08/31/2015
8 Month = 66.72

DEPT	DEPT Descr	2015 Budget	2015 YTD Amt	Balance	2015 % of Budget Remain
FUND 101 GENERAL					
41100	ELECTIONS	\$1,000.00	\$102.77	\$897.23	89.72%
41200	MAYOR & COUNCIL	\$194,540.00	\$116,418.75	\$78,121.25	40.16%
41240	RECYCLING	\$7,115.00	\$2,343.56	\$4,771.44	67.06%
41400	ADMINISTRATION	\$155,337.00	\$96,506.65	\$58,830.35	37.87%
41910	PLANNING & ZONING	\$240,697.00	\$146,461.78	\$94,235.22	39.15%
41940	MUNICIPAL BUILDINGS	\$49,050.00	\$25,580.09	\$23,469.91	47.85%
42100	POLICE	\$788,668.00	\$493,583.26	\$295,084.74	37.42%
42200	FIRE PROTECTION	\$491,432.00	\$219,395.62	\$272,036.38	55.36%
42201	FIRE STATION	\$0.00	\$247,712.04	-\$247,712.04	0.00%
43100	STREET MAINT	\$308,003.00	\$110,039.77	\$197,963.23	64.27%
43130	STREET - FLOOD PREPARATION	\$0.00	\$0.00	\$0.00	0.00%
43135	56TH ST & PICKETT AVE TRAIL	\$0.00	\$0.00	\$0.00	0.00%
43140	HAYNER/2ND ST. S UTILITY PR	\$0.00	\$4,672.10	-\$4,672.10	0.00%
43160	STREET LIGHTING	\$31,750.00	\$17,265.52	\$14,484.48	45.62%
43200	PARKS	\$64,928.00	\$52,345.08	\$12,582.92	19.38%
43300	CEMETERY	\$7,475.00	\$2,077.35	\$5,397.65	72.21%
44100	PROJECT	\$50,000.00	\$0.00	\$50,000.00	100.00%
FUND 101 GENERAL		\$2,389,995.00	\$1,534,504.34	\$855,490.66	35.79%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
FUND 208 PRISON SEWER PROJECT		\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMENTS	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
41913	EMERALD FALLS	\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJ		\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT					
42103	K - 9 UNIT	\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT		\$0.00	\$0.00	\$0.00	0.00%
FUND 211 LIBRARY					
45500	LIBRARY	\$295,300.00	\$180,893.15	\$114,406.85	38.74%
FUND 211 LIBRARY		\$295,300.00	\$180,893.15	\$114,406.85	38.74%
FUND 400 NEW FIRE STATION					
42201	FIRE STATION	\$0.00	\$1,130,505.11	-\$1,130,505.11	0.00%
FUND 400 NEW FIRE STATION		\$0.00	\$1,130,505.11	-\$1,130,505.11	0.00%
FUND 412 CEMETERY CAPITAL IMPROV					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43300	CEMETERY	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 CEMETERY CAPITAL IMPROV		\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND					

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 08/31/2015

8 Month = 66.72

DEPT	DEPT Descr	2015 Budget	2015 YTD Amt	Balance	2015 % of Budget Remain
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND		\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41400	ADMINISTRATION	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
46120	WATER	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION		\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
41940	MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT		\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER					
41609	TCE EVAL GRANT	\$0.00	\$0.00	\$0.00	0.00%
41610	LYNN MOST PROJECT	\$0.00	\$42,200.00	-\$42,200.00	0.00%
44151	TCE WATER MAIN IMPROVEME	\$0.00	\$0.00	\$0.00	0.00%
46110	WATER-PUMPHOUSE	\$47,450.00	\$28,138.95	\$19,311.05	40.70%
46120	WATER	\$457,098.00	\$236,583.80	\$220,514.20	48.24%
FUND 601 WATER		\$504,548.00	\$306,922.75	\$197,625.25	39.17%
FUND 602 SEWER					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$308,687.00	\$150,343.42	\$158,343.58	51.30%
46990	SEWER - NON-OPERATING	\$0.00	\$282,798.00	-\$282,798.00	0.00%
FUND 602 SEWER		\$308,687.00	\$433,141.42	-\$124,454.42	-40.32%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
80056	KYLE CARLSON	\$0.00	\$0.00	\$0.00	0.00%
FUND 800 INVESTMENTS-POOLED		\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
80001	ANDERSEN ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80003	BAYTOWN ANNEXATION	\$0.00	\$0.00	\$0.00	0.00%
80006	OSTERTAG VARIANCE	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 08/31/2015

8 Month = 66.72

DEPT	DEPT Descr	2015 Budget	2015 YTD Amt	Balance	2015 % of Budget Remain
80008	CHARLES LUTZ STREET VACATI	\$0.00	\$0.00	\$0.00	0.00%
80010	JERRY PETERSON ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80011	CAPTAINS CORNER	\$0.00	\$0.00	\$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP.	\$0.00	\$0.00	\$0.00	0.00%
80013	BAYPORT MARINA	\$0.00	\$0.00	\$0.00	0.00%
80014	GROUP 41	\$0.00	\$0.00	\$0.00	0.00%
80015	GARY SWAGER	\$0.00	\$0.00	\$0.00	0.00%
80016	PETE MILLER - PHASE 11/BAYT	\$0.00	\$0.00	\$0.00	0.00%
80017	AMERICAN LEGION POST 491	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	\$0.00	\$0.00	\$0.00	0.00%
80019	JG HAUSE CONSTRUCTION	\$0.00	\$0.00	\$0.00	0.00%
80020	HYNNEK CUP APPLICATION	\$0.00	\$0.00	\$0.00	0.00%
80021	GORDON TELLINGHUISEN	\$0.00	\$0.00	\$0.00	0.00%
80022	DUANCE JOHNSON	\$0.00	\$0.00	\$0.00	0.00%
80023	MI-TECH SERVICES, INC.	\$0.00	\$0.00	\$0.00	0.00%
80024	RICK PARENT	\$0.00	\$0.00	\$0.00	0.00%
80025	JUDY SEEBERGER	\$0.00	\$0.00	\$0.00	0.00%
80026	MIDWEST PARA TRANSIT	\$0.00	\$0.00	\$0.00	0.00%
80027	CEMETARY - ST. MIKE S/ST. CH	\$0.00	\$0.00	\$0.00	0.00%
80028	ASPHALT SPEC - 111 CENTRAL	\$0.00	\$0.00	\$0.00	0.00%
80029	BRIAN ZELLER	\$0.00	\$0.00	\$0.00	0.00%
80030	LARKIN HOFFMAN & LUNDGREN	\$0.00	\$0.00	\$0.00	0.00%
80031	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80040	HEFTY	\$0.00	\$0.00	\$0.00	0.00%
80041	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80042	LANDFORM/VARDE GROUP	\$0.00	\$0.00	\$0.00	0.00%
80043	MAINSTREET HOLDING, LLC	\$0.00	\$0.00	\$0.00	0.00%
80044	HAYNER PROPERTY FEASIB STU	\$0.00	\$0.00	\$0.00	0.00%
80045	DRH-INSPIRATION PHASE II PL	\$0.00	\$190.60	-\$190.60	0.00%
80046	JOE BUSH/DAVID KLINGER	\$0.00	\$0.00	\$0.00	0.00%
80047	JANE KEYES	\$0.00	\$0.00	\$0.00	0.00%
80048	KAEMMER/VRAMBOUT	\$0.00	\$0.00	\$0.00	0.00%
80049	AMERICAN LEGION	\$0.00	\$0.00	\$0.00	0.00%
80050	12 POINT ROAD	\$0.00	\$0.00	\$0.00	0.00%
80051	BERGSTROM/ ENG & GRADING	\$0.00	\$693.31	-\$693.31	0.00%
80052	MILLER EXCAVATING WATER SE	\$0.00	\$0.00	\$0.00	0.00%
80053	CHRIS HAYNER	\$0.00	\$46.00	-\$46.00	0.00%
80054	LYNN MOST	\$0.00	\$0.00	\$0.00	0.00%
80055	MATTAMY MN PARTNERSHIP	\$0.00	\$42,695.81	-\$42,695.81	0.00%
80056	KYLE CARLSON	\$0.00	\$146.59	-\$146.59	0.00%
80058	MILLER FARMS/DERRICK PHASE	\$0.00	\$923.96	-\$923.96	0.00%
FUND 803 P & Z ESCROWS		\$0.00	\$44,696.27	-\$44,696.27	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 08/31/2015
8 Month = 66.72

DEPT	DEPT Descr	2015 Budget	2015 YTD Amt	Balance	2015 % of Budget Remain
		\$3,498,530.00	\$3,630,663.04	-\$132,133.04	-3.78%

CITY OF BAYPORT
MONTHLY EXPENSES 6089-6219

Period Name: AUGUST

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
FUND 101 GENERAL									
DEPT 41100 ELECTIONS									
PETTY CASH	101	08/19/15	\$2.00	E	41100	220	PETTY CASH REPLENISH	OPERATING SUPP	006136
DEPT 41100 ELECTIONS			\$2.00						
DEPT 41200 MAYOR & COUNCIL									
PETTY CASH	101	08/19/15	\$3.29	E	41200	201	PETTY CASH REPLENISH	OFFICE SUPPLIES	006136
ECKBERG LAMMERS	101	09/01/15	\$562.50	E	41200	300	GENERAL MATTERS	PROF SER-LEGAL	006164
ECKBERG LAMMERS	101	09/01/15	\$120.40	E	41200	300	PUBLIC FINANCE	PROF SER-LEGAL	006164
ECKBERG LAMMERS	101	09/01/15	\$500.00	E	41200	300	ATTEND WORKSHOP & C	PROF SER-LEGAL	006164
S E H	101	09/01/15	\$442.68	E	41200	301	REVIEW MIDDLE WWO D	PROF SER-ENGIN	006201
S E H	101	09/01/15	\$318.19	E	41200	301	REVIEW & ATTEND CC M	PROF SER-ENGIN	006201
S E H	101	09/01/15	\$683.26	E	41200	301	ATTEND STAFF MTG	PROF SER-ENGIN	006201
BAYPORT PRINTING HOU	101	09/01/15	\$915.10	E	41200	350	JULY 2015 NEWS LETTE	PRINTING & PUBL	006155
PETTY CASH	101	08/19/15	\$15.00	E	41200	402	PETTY CASH REPLENISH	CONFERENCES &	006136
FIXMER, DON	101	08/05/15	\$11.29	E	41200	416	LOWES	REPAIR/MAINT OF	006093
FIXMER, DON	101	08/05/15	\$47.21	E	41200	416	MENARDS	REPAIR/MAINT OF	006093
MIDDLE ST CROIX WATER	101	08/31/15	\$6,607.25	E	41200	433	2ND HALF CONTRIBUTIO	DUES & MEMBERS	006184
DEPT 41200 MAYOR & COUNCIL			\$10,226.17						
DEPT 41400 ADMINISTRATION									
PETTY CASH	101	08/19/15	\$19.75	E	41400	201	PETTY CASH REPLENISH	OFFICE SUPPLIES	006136
U S BANK VISA	101	08/31/15	\$34.56	E	41400	201	ADM CC# 479817544300	OFFICE SUPPLIES	006212
WELLS FARGO HBS	101	08/05/15	\$169.50	E	41400	306	2ND QTR 2015 ADMINIS	PROF SER-OTHER	006110
TR COMPUTER SALES LLC	101	08/19/15	\$309.37	E	41400	416	COMPUTER CONSULTING	REPAIR/MAINT OF	006141
LOFFLER BUSINESS SYST	101	09/01/15	\$211.59	E	41400	416	CONTRACT RATE CHARG	REPAIR/MAINT OF	006181
TR COMPUTER SALES LLC	101	08/19/15	\$97.50	E	41400	416	AUG 2015 MTLY STORAG	REPAIR/MAINT OF	006141
DEPT 41400 ADMINISTRATION			\$842.27						
DEPT 41910 PLANNING & ZONING									
U S BANK VISA	101	08/31/15	\$28.80	E	41910	201	ADM CC# 479817544300	OFFICE SUPPLIES	006212
PETTY CASH	101	08/19/15	\$16.46	E	41910	201	PETTY CASH REPLENISH	OFFICE SUPPLIES	006136
HOLIDAY FLEET	101	08/05/15	\$102.71	E	41910	212	JULY 2015 FUEL	MOTOR FUELS & L	006095
PETTY CASH	101	08/19/15	\$13.80	E	41910	402	PETTY CASH REPLENISH	CONFERENCES &	006136
PETTY CASH	101	08/19/15	\$16.39	E	41910	402	PETTY CASH REPLENISH	CONFERENCES &	006136
LOFFLER BUSINESS SYST	101	09/01/15	\$176.32	E	41910	416	CONTRACT RATE CHARG	REPAIR/MAINT OF	006181
TR COMPUTER SALES LLC	101	08/19/15	\$257.81	E	41910	416	COMPUTER CONSULTING	REPAIR/MAINT OF	006141
TR COMPUTER SALES LLC	101	08/19/15	\$81.25	E	41910	416	AUG 2015 MTLY STORAG	REPAIR/MAINT OF	006141
DEPT 41910 PLANNING & ZONING			\$693.54						
DEPT 41940 MUNICIPAL BUILDINGS									
CHRIS AMDAHL LOCKSMI	101	08/19/15	\$10.60	E	41940	220	KEY CUTS/CITY HALL	OPERATING SUPP	006121
JOHNSON, CHAD	101	09/01/15	\$325.00	E	41940	302	AUG 2015 CLEANING SE	CONTRACT SERVI	006174
JOHNSON, CHAD	101	08/19/15	\$325.00	E	41940	302	JULY 2015 CLEANING SE	CONTRACT SERVI	006130
COMCAST	101	08/31/15	\$68.77	E	41940	321	SEPT 2015 HIGH-SPEED	COMMUNICATION	006162
OFFICE OF ENT TECHNOL	101	08/31/15	\$455.40	E	41940	321	PHONES/CITY HALL	COMMUNICATION	006196
XCEL	101	08/05/15	\$652.34	E	41940	380	GAS & ELECTRIC	ELECTRIC SERVIC	006112
XCEL	101	08/05/15	\$112.49	E	41940	381	GAS & ELECTRIC	FUEL FOR HEAT	006112
PETTY CASH	101	08/19/15	\$25.00	E	41940	415	PETTY CASH REPLENISH	MUNICIPAL BUILD	006136
JOHNNY S TV	101	08/19/15	\$9,008.00	E	41940	420	4 CAMERA, CONTROL/CO	R & M BLDGS, ST	006129
ELECTRO WATCHMAN, IN	101	09/01/15	\$60.00	E	41940	420	ANNUAL FIRE INSPECTIO	R & M BLDGS, ST	006166
MINNESOTA ELEVATOR	101	09/01/15	\$150.04	E	41940	420	AUG MTHLY SERV/CITY	R & M BLDGS, ST	006188
JOHNNY S TV	101	08/19/15	\$643.74	E	41940	420	MATERIAL FOR CAMERA	R & M BLDGS, ST	006129
DEPT 41940 MUNICIPAL BUILDING			\$11,836.38						

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DEPT 42100 POLICE									
BEVENS, RYAN	101	08/31/15	\$200.80	E	42100	050	REFUND SECURITY DETA	SEASONAL/PART	006157
REARDON, COLIN	101	08/05/15	\$45.00	E	42100	103	STILLWATER RUN 7/25/1	SPECIAL DUTIES	006102
MYERS, KYLE	101	08/05/15	\$45.00	E	42100	103	STILLWATER RUN 7/25/1	SPECIAL DUTIES	006101
PETTY CASH	101	08/19/15	\$16.46	E	42100	201	PETTY CASH REPLENISH	OFFICE SUPPLIES	006136
U S BANK VISA	101	08/31/15	\$28.80	E	42100	201	ADM CC# 479817544300	OFFICE SUPPLIES	006212
U S BANK VISA	101	08/31/15	\$5.76	E	42100	201	ADM CC# 479817544300	OFFICE SUPPLIES	006212
U S BANK VISA	101	08/31/15	\$6.79	E	42100	202	WM SUPERCENTER	UNIFORMS - MISC	006212
WILLMARTH, QUINN	101	08/05/15	\$74.99	E	42100	202	MISC UNIFORM REFUND/	UNIFORMS - MISC	006111
U S BANK VISA	101	08/31/15	\$129.49	E	42100	202	GANDER MOUNTAIN	UNIFORMS - MISC	006212
U S BANK VISA	101	08/31/15	\$700.59	E	42100	202	B&H PHOTO	UNIFORMS - MISC	006212
WASHINGTON COUNTY S	101	08/19/15	\$1,948.47	E	42100	212	JULY 2015 FUEL/POLICE	MOTOR FUELS & L	006145
U S BANK VISA	101	08/31/15	\$5.74	E	42100	220	WM SUPERCENTER	OPERATING SUPP	006212
U S BANK VISA	101	08/31/15	\$55.94	E	42100	220	ACE HARDWARE	OPERATING SUPP	006212
U S BANK VISA	101	08/31/15	\$9.63	E	42100	220	OFFICEMAX	OPERATING SUPP	006212
U S BANK VISA	101	08/31/15	\$6.42	E	42100	220	OFFICEMAX/OFFICE DEP	OPERATING SUPP	006212
U S BANK VISA	101	08/31/15	\$13.80	E	42100	220	WM SUPERCENTER	OPERATING SUPP	006212
ECKBERG LAMMERS	101	09/01/15	\$2,438.16	E	42100	300	JULY 2015 PROSECUTIO	PROF SER-LEGAL	006164
STILLWATER TOWING IN	101	08/19/15	\$150.00	E	42100	306	05 CHEV TAHOE/POLICE	PROF SER-OTHER	006139
VERIZON WIRELESS	101	08/19/15	\$119.26	E	42100	321	JULY 2015 PHONES/POLI	COMMUNICATION	006144
VERIZON WIRELESS	101	08/19/15	\$105.03	E	42100	321	JULY 2015 PHONES/POLI	COMMUNICATION	006144
THOMAS REUTERS - WES	101	08/19/15	\$170.00	E	42100	321	JULY 2015 INFORMATIO	COMMUNICATION	006140
U S BANK VISA	101	08/31/15	\$6.74	E	42100	322	US SUPERCENTER	POSTAGE	006212
PETTY CASH	101	08/19/15	\$20.00	E	42100	350	PETTY CASH REPLENISH	PRINTING & PUBL	006136
UPPER MIDWEST COMMU	101	08/19/15	\$179.00	E	42100	403	INTERNAL AFFAIRS CLAS	POLICE TRAINING	006142
BAYPORT TRANSMISSION	101	08/19/15	\$25.00	E	42100	412	2015 DODGE CHARGER/	REP & MAINT VEH	006116
CARQUEST OF STILLWAT	101	08/31/15	\$104.99	E	42100	412	VEH MAINT./FIRE DEPT.	REP & MAINT VEH	006160
BAYPORT TRANSMISSION	101	08/19/15	\$50.00	E	42100	412	2013 TAHOE CHEV/POLI	REP & MAINT VEH	006116
BAYPORT TRANSMISSION	101	08/05/15	\$117.26	E	42100	412	2002 CHEV SUBURBAN/P	REP & MAINT VEH	006089
TR COMPUTER SALES LLC	101	08/19/15	\$81.25	E	42100	416	AUG 2015 MTLY STORAG	REPAIR/MAINT OF	006141
TR COMPUTER SALES LLC	101	08/19/15	\$257.81	E	42100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	006141
LOFFLER BUSINESS SYST	101	09/01/15	\$176.32	E	42100	416	CONTRACT RATE CHARG	REPAIR/MAINT OF	006181
U S BANK VISA	101	08/31/15	\$482.06	E	42100	444	CARBONES PIZZERIA	COMMUNITY PRO	006212
YOUTH SERVICE BUREAU	101	08/31/15	\$200.00	E	42100	444	INTERNET SAFETY & CY	COMMUNITY PRO	006219
U S BANK VISA	101	08/31/15	\$80.17	E	42100	444	MILLS FLEET FARM	COMMUNITY PRO	006212
U S BANK VISA	101	08/31/15	\$79.96	E	42100	444	GLOWUNIVERSE	COMMUNITY PRO	006212
U S BANK VISA	101	08/31/15	\$45.84	E	42100	444	KOWALSKI	COMMUNITY PRO	006212
LETS GO FISHING - SCVC	101	08/19/15	\$200.00	E	42100	444	2015 SAFETY CAMP/POLI	COMMUNITY PRO	006132
EASTMAN, LAURA	101	08/19/15	\$51.05	E	42100	444	SAFETY CAMP REIMBURS	COMMUNITY PRO	006123
U S BANK VISA	101	08/31/15	\$87.04	E	42100	444	US SUPERCENTER	COMMUNITY PRO	006212
U S BANK VISA	101	08/31/15	\$47.11	E	42100	444	HOLIDAY	COMMUNITY PRO	006212
WOODY S BAR & GRILL	101	08/31/15	\$400.00	E	42100	444	FOOD REIMBURSEMENT	COMMUNITY PRO	006218
DEPT 42100 POLICE			\$8,967.73						
DEPT 42200 FIRE PROTECTION									
U S BANK VISA	101	08/31/15	\$605.76	E	42200	201	DMI DELL CORP BUS	OFFICE SUPPLIES	006212
EISINGER, ALLEN	101	08/05/15	\$90.93	E	42200	201	OPERATING SUPPLIES/FI	OFFICE SUPPLIES	006092
MUNICIPAL EMERGENCY	101	08/31/15	\$209.24	E	42200	202	OPERATING SUPPLIES/FI	UNIFORMS - MISC	006192
APPLIED IMAGES	101	08/31/15	\$19.29	E	42200	202	OPERATING SUPPLIES/FI	UNIFORMS - MISC	006151
MUNICIPAL EMERGENCY	101	08/19/15	\$25.95	E	42200	202	OPERATING MATERIAL/F	UNIFORMS - MISC	006135
MUNICIPAL EMERGENCY	101	08/19/15	\$84.49	E	42200	202	OPERATING MATERIAL/F	UNIFORMS - MISC	006135
HOLIDAY FLEET	101	08/05/15	\$9.72	E	42200	212	JULY 2015 FUEL	MOTOR FUELS & L	006095
HOLIDAY FLEET	101	08/05/15	\$838.07	E	42200	212	JULY 2015 FUEL	MOTOR FUELS & L	006095
U S BANK VISA	101	08/31/15	\$42.62	E	42200	220	CUB FOODS	OPERATING SUPP	006212

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GRUBERS POWER EQUIP	101	08/31/15	\$875.00	E	42200	240	PORTABLE GENERATOR/	SMALL TOOLS-EQ	006171
BOUND TREE MEDICAL, L	101	08/19/15	\$147.54	E	42200	240	OPERATING SUPPLIES/FI	SMALL TOOLS-EQ	006118
JOHNSON, CHAD	101	08/05/15	\$175.00	E	42200	306	JULY 2015 CLEANING SE	PROF SER-OTHER	006097
VERIZON WIRELESS	101	09/01/15	\$80.04	E	42200	321	PHONE/FIRE DEPT.	COMMUNICATION	006214
VERIZON WIRELESS	101	08/05/15	\$185.29	E	42200	321	PHONES/FIRE DEPT.	COMMUNICATION	006109
VERIZON WIRELESS	101	08/05/15	\$80.04	E	42200	321	PHONES/FIRE DEPT.	COMMUNICATION	006109
ANCOM COMMUNICATION	101	08/19/15	\$21.50	E	42200	323	PAGER BATTERY CLIP/FI	RADIOS-REPAIR &	006114
ANCOM COMMUNICATION	101	08/31/15	\$128.50	E	42200	323	PAGER BATTERY PACK/FI	RADIOS-REPAIR &	006150
XCEL	101	08/05/15	\$375.17	E	42200	380	GAS & ELECTRIC	ELECTRIC SERVIC	006112
XCEL	101	08/05/15	\$48.21	E	42200	381	GAS & ELECTRIC	FUEL FOR HEAT	006112
LAKEVIEW MEMORIAL HO	101	08/31/15	\$300.00	E	42200	402	CERTIFICATION/FIRE DE	CONFERENCES &	006177
CARQUEST OF STILLWAT	101	08/19/15	\$56.84	E	42200	412	OPERATING SUPPLIES/FI	REP & MAINT VEH	006120
U S BANK VISA	101	08/31/15	\$21.42	E	42200	412	MISTER CAR WASH	REP & MAINT VEH	006212
U S BANK VISA	101	08/31/15	\$21.42	E	42200	412	MISTER CAR WASH	REP & MAINT VEH	006212
AUTO GLASS	101	08/19/15	\$25.00	E	42200	412	REPAIR MAINT./FIRE DE	REP & MAINT VEH	006115
MUNICIPAL EMERGENCY	101	09/01/15	\$485.00	E	42200	412	OPERATING SUPPLIES/FI	REP & MAINT VEH	006192
CARQUEST OF STILLWAT	101	08/19/15	\$33.98	E	42200	412	OPERATING SUPPLIES/FI	REP & MAINT VEH	006120
ALLIED GENERATORS	101	08/19/15	\$1,380.00	E	42200	420	MAINT. REPAIR /FIRE DE	R & M BLDGS, ST	006113
JOHNSON, CHAD	101	09/01/15	\$175.00	E	42200	420	AUG CLEANING SERVICE	R & M BLDGS, ST	006174
MN DEPT OF LABOR AND	101	09/01/15	\$10.00	E	42200	420	INSPECTION FEE/FIRE D	R & M BLDGS, ST	006191
LINNER ELECTRIC	101	08/05/15	\$102.00	E	42200	420	TRANSFORMER/FIRE DE	R & M BLDGS, ST	006099
ELECTRO WATCHMAN, IN	101	09/01/15	\$60.00	E	42200	420	ANNUAL FIRE INSPECTIO	R & M BLDGS, ST	006166
DEPT 42200 FIRE PROTECTION			\$6,713.02						
DEPT 43100 STREET MAINT									
U S BANK VISA	101	08/31/15	\$5.76	E	43100	201	ADM CC# 479817544300	OFFICE SUPPLIES	006212
PETTY CASH	101	08/19/15	\$3.29	E	43100	201	PETTY CASH REPLENISH	OFFICE SUPPLIES	006136
EISINGER, JOSH	101	08/19/15	\$65.97	E	43100	205	CLOTHING REIMBURSEM	UNIFORMS - JOSH	006126
HOLIDAY FLEET	101	08/05/15	\$162.13	E	43100	212	JULY 2015 FUEL	MOTOR FUELS & L	006095
SHERWIN WILLIAMS LC	101	09/01/15	\$39.29	E	43100	220	TRAFFIC PAINT BEADS/S	OPERATING SUPP	006203
ECONO SIGNS	101	09/01/15	\$189.91	E	43100	220	TRAFFIC SIGNS/STREET	OPERATING SUPP	006165
SHERWIN WILLIAMS LC	101	09/01/15	\$36.09	E	43100	220	TRAFFIC PAINT BEADS/S	OPERATING SUPP	006203
SHERWIN WILLIAMS LC	101	08/31/15	\$112.95	E	43100	220	TRAFFIC PAINT/STREET	OPERATING SUPP	006203
S E H	101	09/01/15	\$3,017.92	E	43100	301	SEAL COATING PROJECT	PROF SER-ENGIN	006201
STILLWATER MEDICAL GR	101	09/01/15	\$62.00	E	43100	306	EMPL SCREENING-TG	PROF SER-OTHER	006206
U S BANK VISA	101	09/01/15	\$112.35	E	43100	412	MILLS FLEET FARM	REP & MAINT VEH	006212
SHERWIN WILLIAMS LC	101	09/01/15	\$282.25	E	43100	412	LINE STRIPER PARTS/ST	REP & MAINT VEH	006203
CARQUEST OF STILLWAT	101	08/31/15	\$2.31	E	43100	412	H.D. TERMINAL/STREET	REP & MAINT VEH	006160
U S BANK VISA	101	09/01/15	\$145.48	E	43100	412	MINNESOTA WANNER C	REP & MAINT VEH	006212
GOODYEAR AUTO SERVIC	101	08/05/15	\$109.01	E	43100	412	TIRE REPAIR/STREET DE	REP & MAINT VEH	006094
FREDS TIRE	101	09/01/15	\$31.73	E	43100	412	TIRE REPAIR/STREET DE	REP & MAINT VEH	006168
TR COMPUTER SALES LLC	101	08/19/15	\$51.56	E	43100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	006141
TR COMPUTER SALES LLC	101	08/19/15	\$16.25	E	43100	416	AUG 2015 MTLY STORAG	REPAIR/MAINT OF	006141
LOFFLER BUSINESS SYST	101	09/01/15	\$35.26	E	43100	416	CONTRACT RATE CHARG	REPAIR/MAINT OF	006181
U S BANK VISA	101	09/01/15	\$67.44	E	43100	420	MENARDS	R & M BLDGS, ST	006212
ACTION RENTAL	101	08/31/15	\$314.23	E	43100	420	BOBCAT AT LAKESIDE BE	R & M BLDGS, ST	006146
T. A. SCHIFSKY & SONS I	101	08/31/15	\$261.68	E	43100	421	HOTMIX/STREET DEPT.	REPAIR & MAINT	006207
DEPT 43100 STREET MAINT			\$5,124.86						
DEPT 43160 STREET LIGHTING									
XCEL	101	08/05/15	\$2,089.66	E	43160	380	GAS & ELECTRIC	ELECTRIC SERVIC	006112
DEPT 43160 STREET LIGHTING			\$2,089.66						
DEPT 43200 PARKS									
HOLIDAY FLEET	101	08/05/15	\$301.03	E	43200	212	JULY 2015 FUEL	MOTOR FUELS & L	006095

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U S BANK VISA	101	09/01/15	\$24.90	E	43200	220	NOR NORTHERN TOOL	OPERATING SUPP	006212
T. R. F. SUPPLY	101	09/01/15	\$677.00	E	43200	220	CAN LINERS/PARK DEPT.	OPERATING SUPP	006208
VAN PAPER CO	101	09/01/15	\$409.63	E	43200	220	OPERATING SUPPLIES/P	OPERATING SUPP	006213
U S BANK VISA	101	08/05/15	\$70.54	E	43200	410	STILLWATER FARM STOR	REPAIR & MAINT	006106
GERTENS	101	09/01/15	-\$135.00	E	43200	410	LANDSCAPE SUPPLIES/P	REPAIR & MAINT	006169
MINNESOTA/WISCONSIN	101	08/31/15	\$1,750.00	E	43200	410	PLAYGROUND CUSHION/	REPAIR & MAINT	006190
AGGREGATE INDUSTRIES	101	09/01/15	\$223.77	E	43200	410	BEACH SAND/PARK DEPT	REPAIR & MAINT	006147
MENARDS-STILLWATER	101	08/31/15	\$175.14	E	43200	410	IRRIGATION SUPPLIES/P	REPAIR & MAINT	006182
GERTENS	101	09/01/15	\$509.99	E	43200	410	LANDSCAPE SUPPLIES/P	REPAIR & MAINT	006169
ST. CLAIRE DESIGN STUD	101	08/05/15	\$978.00	E	43200	410	LEGION SIGN/PERRO PA	REPAIR & MAINT	006105
U S BANK VISA	101	09/01/15	\$36.15	E	43200	412	ARROW MOWER	REP & MAINT VEH	006212
TR COMPUTER SALES LLC	101	08/19/15	\$51.56	E	43200	416	COMPUTER CONSULTING	REPAIR/MAINT OF	006141
LOFFLER BUSINESS SYST	101	09/01/15	\$35.26	E	43200	416	CONTRACT RATE CHARG	REPAIR/MAINT OF	006181
TR COMPUTER SALES LLC	101	08/19/15	\$16.25	E	43200	416	AUG 2015 MTLY STORAG	REPAIR/MAINT OF	006141
U S BANK VISA	101	09/01/15	\$84.40	E	43200	420	CMC - ROBERTS	R & M BLDGS, ST	006212
VAN PAPER CO	101	09/01/15	\$221.44	E	43200	420	OPERATING SUPPLIES/P	R & M BLDGS, ST	006213
AIR FRESH PORTABLE TOI	101	09/01/15	\$78.75	E	43200	425	TENNIS CT 8/28/15-9/24	SATILLITIES	006148
AIR FRESH PORTABLE TOI	101	08/31/15	\$78.75	E	43200	425	RIVERSIDE 7/29/15-8/25	SATILLITIES	006148
AIR FRESH PORTABLE TOI	101	09/01/15	\$157.50	E	43200	425	BARKERS 8/20/15-9/16/1	SATILLITIES	006148
AIR FRESH PORTABLE TOI	101	08/31/15	\$78.75	E	43200	425	TENNIS CT 7/31/15-8/27	SATILLITIES	006148
AIR FRESH PORTABLE TOI	101	08/31/15	\$157.50	E	43200	425	BARKERS ALPS 7/23/15-	SATILLITIES	006148
AIR FRESH PORTABLE TOI	101	09/01/15	\$78.75	E	43200	425	RIVERSIDE 8/26/15-9/22	SATILLITIES	006148
ST CROIX RECREATION C	101	09/01/15	\$1,317.10	E	43200	530	2 TRASH RECEPTACLES	CAPITAL ASSETS	006204
DEPT 43200 PARKS			\$7,377.16						
DEPT 43300 CEMETERY									
HOLIDAY FLEET	101	08/05/15	\$16.27	E	43300	212	JULY 2015 FUEL	MOTOR FUELS & L	006095
LANDSCAPES BY MARK	101	09/01/15	\$325.00	E	43300	310	GRAVE OPENING - BRAN	GRAVE OPENINGS	006178
LANDSCAPES BY MARK	101	09/01/15	\$650.00	E	43300	310	GRAVE OPENINGS - AND	GRAVE OPENINGS	006178
MENARDS-STILLWATER	101	08/31/15	\$90.39	E	43300	410	WATER HOSE/CEMETARY	REPAIR & MAINT	006182
U S BANK VISA	101	09/01/15	\$27.75	E	43300	410	STILLWATER FARM STOR	REPAIR & MAINT	006212
U S BANK VISA	101	09/01/15	\$4.88	E	43300	412	CARQUEST	REP & MAINT VEH	006212
DEPT 43300 CEMETERY			\$1,114.29						
FUND 101 GENERAL			\$54,987.08						
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1									
DEPT 00000 GENERAL GOVERNMENT									
ECM PUBLISHERS, INC.	107	08/19/15	\$40.12	E	00000	306	BAYPORT TIF PUBLIC	PROF SER-OTHER	006125
SCHLENNER WENNER & C	107	08/19/15	\$315.00	E	00000	306	PROFESSIONAL SERVICE	PROF SER-OTHER	006138
DEPT 00000 GENERAL GOVERNMEN			\$355.12						
FUND 107 TIF REDEVELOPMENT DISTR			\$355.12						
FUND 202 DRUG FORFEITURE									
DEPT 42101 DARE EXPENDITURES									
ECKBERG LAMMERS	202	08/19/15	\$378.00	E	42101	449	CASE # 114500648/POLI	DRUG FORFITURE	006124
DEPT 42101 DARE EXPENDITURES			\$378.00						
FUND 202 DRUG FORFEITURE			\$378.00						
FUND 211 LIBRARY									
DEPT 45500 LIBRARY									
BELL, MAUREEN	211	08/19/15	\$600.00	E	45500	101	LIBRARY SERVICES	WAGES AND SALA	006117
BELL, MAUREEN	211	08/31/15	\$1,200.00	E	45500	101	8/17/2015-8/28/2015 LI	WAGES AND SALA	006156
BAKER & TAYLOR	211	08/31/15	\$61.44	E	45500	217	BOOKS/LIBRARY DEPT.	MATERIALS & PR	006153

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BAKER & TAYLOR	211	08/31/15	\$49.27	E	45500	217	BOOKS/LIBRARY DEPT.	MATERIALS & PR	006153
BAKER & TAYLOR	211	08/31/15	\$284.26	E	45500	217	BOOKS/LIBRARY DEPT.	MATERIALS & PR	006153
BAKER & TAYLOR	211	08/31/15	\$371.86	E	45500	217	BOOKS/LIBRARY DEPT.	MATERIALS & PR	006153
BAKER & TAYLOR	211	08/31/15	\$77.95	E	45500	217	BOOKS/LIBRARY DEPT.	MATERIALS & PR	006153
BAKER & TAYLOR	211	08/31/15	\$150.90	E	45500	217	BOOKS/LIBRARY DEPT.	MATERIALS & PR	006153
BAKER & TAYLOR	211	08/31/15	\$124.58	E	45500	217	BOOKS/LIBRARY DEPT.	MATERIALS & PR	006153
BAKER & TAYLOR	211	08/31/15	\$243.90	E	45500	217	BOOKS/LIBRARY DEPT.	MATERIALS & PR	006153
BAKER & TAYLOR	211	08/31/15	\$158.16	E	45500	217	BOOKS/LIBRARY DEPT.	MATERIALS & PR	006153
BAKER & TAYLOR	211	08/31/15	\$327.34	E	45500	217	BOOKS/LIBRARY DEPT.	MATERIALS & PR	006153
DEMCO	211	08/05/15	\$30.89	E	45500	220	OPERATING SUPPLIES/LI	OPERATING SUPP	006091
DEMCO	211	08/31/15	\$4,352.52	E	45500	220	SUPPLIES/LIBRARY DEPT	OPERATING SUPP	006163
MINITEX	211	08/31/15	\$111.00	E	45500	220	BARCODE LABELS/LIBRA	OPERATING SUPP	006186
DEMCO	211	08/05/15	\$41.53	E	45500	220	OPERATING SUPPLIES/LI	OPERATING SUPP	006091
WAGNER, LISA	211	08/31/15	\$150.00	E	45500	302	COOKING CLASS/LIBRAR	CONTRACT SERVI	006215
KINDER MELODIES	211	08/31/15	\$675.00	E	45500	302	STORY TIME/LIBRARY D	CONTRACT SERVI	006175
KINDER MELODIES	211	08/31/15	\$525.00	E	45500	302	STORY TIME/LIBRARY D	CONTRACT SERVI	006175
SHARON SIPPEL	211	08/05/15	\$1,875.00	E	45500	302	JULY 2015 CLEANING SE	CONTRACT SERVI	006104
TOSHIBA BUSINESS SOLU	211	08/31/15	\$306.30	E	45500	302	CONTRACT 9/1/15-10/1/	CONTRACT SERVI	006210
SHARON SIPPEL	211	08/31/15	\$1,500.00	E	45500	302	AUG 2015 CLEANING SE	CONTRACT SERVI	006202
KINDER MELODIES	211	08/31/15	\$400.00	E	45500	302	STORY TIME/LIBRARY D	CONTRACT SERVI	006175
COMCAST	211	08/05/15	\$90.55	E	45500	321	AUG 2015 HIGHSPEED I	COMMUNICATION	006090
XCEL	211	08/05/15	\$1,146.40	E	45500	380	GAS & ELECTRIC	ELECTRIC SERVIC	006112
XCEL	211	08/05/15	\$39.59	E	45500	381	GAS & ELECTRIC	FUEL FOR HEAT	006112
WASHINGTON COUNTY LI	211	08/31/15	\$93.38	E	45500	391	LITFINDER REFERENCE/L	SHARED AUTOMA	006216
ELECTRO WATCHMAN, IN	211	09/01/15	\$90.00	E	45500	420	ANNUAL FIRE INSPECTIO	R & M BLDGS, ST	006166
MINNESOTA ELEVATOR	211	08/31/15	\$161.77	E	45500	420	AUG BI-MTHLY SERVICE/	R & M BLDGS, ST	006188
TRU GREEN CHEMLAWN	211	08/31/15	\$47.25	E	45500	420	LAWN SERVICES/LIBRAR	R & M BLDGS, ST	006211
DEPT 45500 LIBRARY			\$15,285.84						
FUND 211 LIBRARY			\$15,285.84						
FUND 303 GO TIF BOND 1990 DEBT SERVICE									
DEPT 00000 GENERAL GOVERNMENT									
ECKBERG LAMMERS	303	09/01/15	\$742.50	E	00000	300	TIF REIMBURSEABLE	PROF SER-LEGAL	006164
ECKBERG LAMMERS	303	09/01/15	\$712.50	E	00000	300	TIF REIMBURSEABLE	PROF SER-LEGAL	006164
DEPT 00000 GENERAL GOVERNMENT			\$1,455.00						
DEPT 41903 DEBT SERVICE									
ECM PUBLISHERS, INC.	303	08/19/15	\$40.11	E	41903	306	BAYPORT TIF PUBLIC	PROF SER-OTHER	006125
SCHLENNER WENNER & C	303	08/19/15	\$315.00	E	41903	306	PROFESSIONAL SERVICE	PROF SER-OTHER	006138
DEPT 41903 DEBT SERVICE			\$355.11						
FUND 303 GO TIF BOND 1990 DEBT SE			\$1,810.11						
FUND 400 NEW FIRE STATION									
DEPT 42201 FIRE STATION									
S E H	400	08/19/15	\$13,251.44	E	42201	301	FIRE STATION	PROF SER-ENGIN	006137
BRAUN INTERTEC	400	08/31/15	\$7,451.50	E	42201	302	BAYPORT FIRE STATION	CONTRACT SERVI	006158
QUALITY DRYWALL MIDW	400	09/01/15	\$7,125.00	E	42201	302	NEW FIRE STATION	CONTRACT SERVI	006200
KRAUS-ANDERSON CONST	400	08/31/15	\$63,036.15	E	42201	302	FIRE STATION	CONTRACT SERVI	006176
HOLLENBACK & NELSON,	400	09/01/15	\$141,645.00	E	42201	302	FIRE HALL	CONTRACT SERVI	006173
LEO A DALY	400	08/19/15	\$20,535.18	E	42201	302	PROFESSIONAL SERV JU	CONTRACT SERVI	006131
BRAUN INTERTEC	400	08/19/15	\$7,085.50	E	42201	302	SPECIAL INSP/FIRE DEPT	CONTRACT SERVI	006119
STEINBRECHER PAINTING	400	09/01/15	\$1,016.50	E	42201	302	NEW FIRE STATION	CONTRACT SERVI	006205
MILLER EXCAVATING	400	09/01/15	\$139,602.50	E	42201	302	FIRE HALL	CONTRACT SERVI	006185
AMERY WELDING	400	09/01/15	\$76,000.00	E	42201	302	FIRE HALL	CONTRACT SERVI	006149

CITY OF BAYPORT
MONTHLY EXPENSES 6089-6219

Period Name: AUGUST

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
PETERSON COMPANIES, I	400	09/01/15	\$13,300.00	E	42201	302	NEW FIRE STATION	CONTRACT SERVI	006198
BRAUN INTERTEC	400	08/31/15	\$953.00	E	42201	302	BAYPORT FIRE STATION	CONTRACT SERVI	006158
NORTHLAND PAVING, LLC	400	09/01/15	\$2,375.00	E	42201	302	NEW FIRE STATION	CONTRACT SERVI	006195
MILLER EXCAVATING	400	09/01/15	\$6,821.43	E	42201	302	FIRE STATION UTILITY E	CONTRACT SERVI	006185
DEPT 42201 FIRE STATION			\$500,198.20						
FUND 400 NEW FIRE STATION			\$500,198.20						
FUND 601 WATER									
DEPT 46110 WATER-PUMPHOUSE									
XCEL	601	08/05/15	\$2,666.76	E	46110	380	GAS & ELECTRIC	ELECTRIC SERVIC	006112
XCEL	601	08/05/15	\$72.30	E	46110	381	GAS & ELECTRIC	FUEL FOR HEAT	006112
LINNER ELECTRIC	601	08/31/15	\$1,291.35	E	46110	419	MISC. WELLHOUSE REPA	REPAIR & MAINT	006180
AUTOMATIC SYSTEMS CO	601	09/01/15	\$1,036.25	E	46110	419	CONTROL SYTEM REPAI	REPAIR & MAINT	006152
DEPT 46110 WATER-PUMPHOUSE			\$5,066.66						
DEPT 46120 WATER									
PETTY CASH	601	08/19/15	\$3.29	E	46120	201	PETTY CASH REPLENISH	OFFICE SUPPLIES	006136
U S BANK VISA	601	08/31/15	\$5.76	E	46120	201	ADM CC# 479817544300	OFFICE SUPPLIES	006212
HOLIDAY FLEET	601	08/05/15	\$345.09	E	46120	212	JULY 2015 FUEL	MOTOR FUELS & L	006095
HOLIDAY FLEET	601	08/05/15	\$12.82	E	46120	212	JULY 2015 FUEL	MOTOR FUELS & L	006095
MVTL	601	09/01/15	\$54.00	E	46120	216	WATER TESTING/WATER	CHEMICALS AND	006193
HAWKINS WATER	601	09/01/15	\$56.20	E	46120	216	WATER TESTING/WATER	CHEMICALS AND	006172
U S BANK VISA	601	08/05/15	\$13.67	E	46120	216	THE UPS STORE	CHEMICALS AND	006106
HAWKINS WATER	601	09/01/15	\$30.00	E	46120	216	WATER TREATMENT-CHL	CHEMICALS AND	006172
U S BANK VISA	601	09/01/15	\$13.67	E	46120	216	THE UPS STORE	CHEMICALS AND	006212
U S BANK VISA	601	08/05/15	\$20.86	E	46120	220	ACE HARDWARE	OPERATING SUPP	006106
MENARDS-STILLWATER	601	08/31/15	\$43.53	E	46120	220	BROOM SET/WATER DEP	OPERATING SUPP	006182
U S BANK VISA	601	09/01/15	\$32.52	E	46120	220	ACE HARDWARE	OPERATING SUPP	006212
U S BANK VISA	601	08/05/15	\$6.33	E	46120	220	LOWES	OPERATING SUPP	006106
WATER CONSERVATION S	601	09/01/15	\$401.45	E	46120	302	LEAK DETECTION/WATE	CONTRACT SERVI	006217
MN DEPT OF LABOR AND	601	09/01/15	\$10.00	E	46120	302	INSPECTION FEE/WATER	CONTRACT SERVI	006191
BANYON DATA SYSTEMS	601	08/31/15	\$147.50	E	46120	302	UB METER DEVICE SUPP	CONTRACT SERVI	006154
ONE CALL CONCEPTS	601	08/31/15	\$136.75	E	46120	307	GOPHER STATE LOCATES	GOPHER STATE O	006197
COMCAST	601	09/01/15	\$129.40	E	46120	321	AUG/SEPT2015 HIGHSPE	COMMUNICATION	006162
XCEL	601	08/05/15	\$2,372.50	E	46120	380	GAS & ELECTRIC	ELECTRIC SERVIC	006112
XCEL	601	08/05/15	\$122.87	E	46120	381	GAS & ELECTRIC	FUEL FOR HEAT	006112
NORTHERN ENGINE & SU	601	09/01/15	\$163.06	E	46120	412	LIGHTS-TANK TRUCK/WA	REP & MAINT VEH	006194
U S BANK VISA	601	08/05/15	\$151.14	E	46120	412	WINNICK SUPPLY	REP & MAINT VEH	006106
U S BANK VISA	601	09/01/15	\$41.12	E	46120	412	WAYTEK	REP & MAINT VEH	006212
U S BANK VISA	601	08/05/15	\$243.85	E	46120	412	SOLENOID VALVES	REP & MAINT VEH	006106
U S BANK VISA	601	08/05/15	\$157.60	E	46120	412	MENARDS	REP & MAINT VEH	006106
U S BANK VISA	601	08/05/15	\$476.73	E	46120	412	S & K AUTOMATION LLC	REP & MAINT VEH	006106
U S BANK VISA	601	08/05/15	\$52.74	E	46120	412	MILLS FLEET FARM	REP & MAINT VEH	006106
U S BANK VISA	601	09/01/15	\$74.11	E	46120	412	EXPRESS AUTO PARTS	REP & MAINT VEH	006212
U S BANK VISA	601	08/05/15	\$34.63	E	46120	412	MENARDS	REP & MAINT VEH	006106
TR COMPUTER SALES LLC	601	08/19/15	\$16.25	E	46120	416	AUG 2015 MTLY STORAG	REPAIR/MAINT OF	006141
TR COMPUTER SALES LLC	601	08/19/15	\$51.56	E	46120	416	COMPUTER CONSULTING	REPAIR/MAINT OF	006141
LOFFLER BUSINESS SYST	601	09/01/15	\$35.26	E	46120	416	CONTRACT RATE CHARG	REPAIR/MAINT OF	006181
PREVAILING WATERS, LLC	601	09/01/15	\$542.00	E	46120	419	HYDRANT REPAIR/WATE	REPAIR & MAINT	006199
U S BANK VISA	601	08/05/15	\$1.09	E	46120	419	ACE HARDWARE	REPAIR & MAINT	006106
U S BANK VISA	601	08/05/15	\$30.21	E	46120	419	ACE HARDWARE	REPAIR & MAINT	006106
U S BANK VISA	601	09/01/15	\$12.92	E	46120	419	LOWES	REPAIR & MAINT	006212
U S BANK VISA	601	09/01/15	\$13.28	E	46120	419	MENARDS	REPAIR & MAINT	006212
GRAINGER	601	08/31/15	\$57.96	E	46120	420	VOLTAGE MARKERS/WAT	R & M BLDGS, ST	006170

CITY OF BAYPORT
MONTHLY EXPENSES 6089-6219

Period Name: AUGUST

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
U S BANK VISA	601	09/01/15	\$88.49	E	46120	420	WESTERN HOIST	R & M BLDGS, ST	006212
U S BANK VISA	601	08/05/15	\$37.43	E	46120	420	GIH GLOBALINDUSTRIAL	R & M BLDGS, ST	006106
U S BANK VISA	601	08/05/15	\$77.95	E	46120	420	GIH GLOBALINDUSTRIAL	R & M BLDGS, ST	006106
U S BANK VISA	601	08/05/15	\$137.66	E	46120	420	MENARDS STILLWATER	R & M BLDGS, ST	006106
ELECTRO WATCHMAN, IN	601	09/01/15	\$90.00	E	46120	420	ANNUAL FIRE INSPECTIO	R & M BLDGS, ST	006166
MILLER EXCAVATING	601	09/01/15	\$303.57	E	46120	421	BLACK DIRT/WATER DEP	REPAIR & MAINT	006185
MINNESOTA DEPT OF HEA	601	08/31/15	\$1,294.00	E	46120	434	3RD QTR. 2015 SERVICE	STATE FEES FOR	006187
MINNESOTA PIPE & EQUI	601	09/01/15	\$23,200.65	E	46120	530	FIRE HYDRANTS/WATER	CAPITAL ASSETS	006189
DEPT 46120 WATER			\$31,343.47						
FUND 601 WATER			\$36,410.13						
FUND 602 SEWER									
DEPT 46200 SEWER - OPERATING									
U S BANK VISA	602	08/31/15	\$5.77	E	46200	201	ADM CC# 479817544300	OFFICE SUPPLIES	006212
PETTY CASH	602	08/19/15	\$3.30	E	46200	201	PETTY CASH REPLENISH	OFFICE SUPPLIES	006136
U S BANK VISA	602	09/01/15	\$131.44	E	46200	206	WEARGUARD	UNIFORMS - PW S	006212
U S BANK VISA	602	09/01/15	\$105.30	E	46200	206	ARAMARK	UNIFORMS - PW S	006212
HOLIDAY FLEET	602	08/05/15	\$93.30	E	46200	212	JULY 2015 FUEL	MOTOR FUELS & L	006095
FASTENAL	602	08/31/15	\$81.68	E	46200	220	ELECTRICAL TERMINALS	OPERATING SUPP	006167
CCP INDUSTRIES	602	09/01/15	\$105.03	E	46200	220	OPERATING SUPPLIES/S	OPERATING SUPP	006161
U S BANK VISA	602	09/01/15	\$9.78	E	46200	240	MENARDS	SMALL TOOLS-EQ	006212
FASTENAL	602	09/01/15	\$36.14	E	46200	240	SMALL TOOLS/SEWER DE	SMALL TOOLS-EQ	006167
U S BANK VISA	602	09/01/15	-\$16.06	E	46200	240	MENARDS	SMALL TOOLS-EQ	006212
AIR FRESH PORTABLE TOI	602	08/31/15	\$70.00	E	46200	302	EXTRA PUMPING/INSPIR	CONTRACT SERVI	006148
BANYON DATA SYSTEMS	602	08/31/15	\$147.50	E	46200	302	UB METER DEVICE SUPP	CONTRACT SERVI	006154
AIR FRESH PORTABLE TOI	602	09/01/15	\$70.00	E	46200	302	EXTRA PUMPING/INSPIR	CONTRACT SERVI	006148
TR COMPUTER SALES LLC	602	08/19/15	\$51.58	E	46200	416	COMPUTER CONSULTING	REPAIR/MAINT OF	006141
TR COMPUTER SALES LLC	602	08/19/15	\$16.25	E	46200	416	AUG 2015 MTLY STORAG	REPAIR/MAINT OF	006141
LOFFLER BUSINESS SYST	602	09/01/15	\$35.29	E	46200	416	CONTRACT RATE CHARG	REPAIR/MAINT OF	006181
TEAM LABORATORY CHEM	602	09/01/15	\$722.75	E	46200	419	LIFT STATION TREATME	REPAIR & MAINT	006209
MILLER EXCAVATING	602	09/01/15	\$4,869.06	E	46200	419	383 CENTRAL AVE/SEWE	REPAIR & MAINT	006185
MI - TECH SERVICES, INC.	602	09/01/15	\$410.00	E	46200	419	TELEVISING SERVICES/S	REPAIR & MAINT	006183
LEHMICKE CONSTRUCTIO	602	09/01/15	\$1,468.00	E	46200	419	383 CENTRAL AVE./SEW	REPAIR & MAINT	006179
BROCHMAN BLACKTOPPIN	602	09/01/15	\$2,100.00	E	46200	419	383 CENTRAL AVE./SEW	REPAIR & MAINT	006159
U S BANK VISA	602	09/01/15	\$170.80	E	46200	420	BRAZIX COM	R & M BLDGS, ST	006212
U S BANK VISA	602	09/01/15	\$42.81	E	46200	420	MENARDS	R & M BLDGS, ST	006212
MENARDS-STILLWATER	602	08/31/15	\$37.71	E	46200	420	TOILET KIT/SEWER DEP	R & M BLDGS, ST	006182
GRAINGER	602	08/31/15	\$33.20	E	46200	420	SIGNS/SEWER DEPT.	R & M BLDGS, ST	006170
DEPT 46200 SEWER - OPERATING			\$10,800.63						
DEPT 46990 SEWER - NON-OPERATING									
METROPOLITAN COUNCIL	602	08/19/15	\$31,422.00	E	46990	434	JULY 2015 MAINT. PLAN	STATE FEES FOR	006134
DEPT 46990 SEWER - NON-OPERAT			\$31,422.00						
FUND 602 SEWER			\$42,222.63						
FUND 803 P & Z ESCROWS									
DEPT 80055 MATTAMY MN PARTNERSHIP									
ECKBERG LAMMERS	803	09/01/15	\$300.00	E	80055	300	INSPIRATION 11B-MATT	PROF SER-LEGAL	006164
ECKBERG LAMMERS	803	09/01/15	\$3,190.00	E	80055	300	INSPIRATION 111B-MAT	PROF SER-LEGAL	006164
S E H	803	09/01/15	\$2,410.83	E	80055	301	INSPIRATION 111B	PROF SER-ENGIN	006201
DEPT 80055 MATTAMY MN PARTNE			\$5,900.83						
DEPT 80058 MILLER FARMS/DERRICK PHASE 4									
S E H	803	09/01/15	\$335.94	E	80058	301	MILLER FARMS	PROF SER-ENGIN	006201

CITY OF BAYPORT
MONTHLY EXPENSES 6089-6219

Period Name: AUGUST

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
DEPT 80058 MILLER FARMS/DERRI			\$335.94						
FUND 803 P & Z ESCROWS			\$6,236.77						
			<u>\$657,883.88</u>						

City of Bayport

294 North 3rd Street

Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

Building Permit Log

For: August, 2015

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Permit Number: BP2015-62	Filing Date: 8/5/2015
Parcel Address: 786 2ND Ave. N.	BAYPORT, MN 55003
Applicant: M. KATTERHAGEN	Applicant Phone: 320-761-7120
M. KATTERHAGEN CONSTRUCTION RESIDENTIAL	
Construction Value: \$20,000.00	Total Fees: \$574.76

Permit Number: BP2015-63	Filing Date: 8/5/2015
Parcel Address: 416 PRAIRIE WAY S.	BAYPORT, MN 55003
Applicant: BEN DOANE	Applicant Phone: 651-275-4411
OWNER OWNER	
Construction Value: \$7,000.00	Total Fees: \$246.88

Permit Number: BP2015-64	Filing Date: 8/5/2015
Parcel Address: 207 6th St. N.	Bayport, MN 55003
Applicant: KYLE CARLSON	Applicant Phone: 651-275-4411
Construction Value: \$59,800.00	Total Fees: \$1,278.54

Permit Number: BP2015-65	Filing Date: 8/6/2015
Parcel Address: 269 3rd Street S.	BAYPORT, MN 55003
Applicant: Robert Dahl	Applicant Phone: 651-275-4411
OWNER OWNER	
Construction Value: \$5,500.00	Total Fees: \$135.50

Permit Number: BP2015-66	Filing Date: 8/12/2015
Parcel Address: 239 North 2nd Street	Bayport, MN 55003
Applicant: J. G. HAUSE CONSTRUCTION	Applicant Phone: 651-439-0189
J. G. HAUSE CONSTRUCTION RESIDENTIAL	
Construction Value: \$7,000.00	Total Fees: \$151.00

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Permit Number: BP2015-67
Parcel Address: 970 Pickett Street N.
Applicant: JOHN A. DAL SIN & SON INC.
JOHN A. DAL SIN & SON INC. COMMERCIAL
Construction Value: \$936,600.00
Filing Date: 8/19/2015
Bayport, MN 55003
Applicant Phone: 612-729-9334
Total Fees: \$7,520.49

Permit Number: BP2015-68
Parcel Address: 384 9TH Street N.
Applicant: TACHENY ROOFING, INC.
TACHENY ROOFING, INC. RESIDENTIAL BUILDER
Construction Value: \$11,500.00
Filing Date: 8/25/2015
BAYPORT, MN 55003
Applicant Phone: 651-484-1466
Total Fees: \$232.00

Permit Number: BP2015-69
Parcel Address: 212 7TH Street N.
Applicant: HARVIEUX CONSTRUCTION INC.
HARVIEUX CONSTRUCTION INC. RESIDENTIAL
Construction Value: \$27,000.00
Filing Date: 8/26/2015
BAYPORT, MN 55003
Applicant Phone: 651-775-2228
Total Fees: \$730.43

Permit Number: EG2015-11
Parcel Address: ALLEY/5TH STREET NORTH TO
Applicant: CENTURY LINK
TelCom Construction, Inc. UTILITIES
Construction Value:
Filing Date: 8/10/2015
BAYPORT, MN 55003
Applicant Phone: 651-714-7529
Total Fees: \$350.00

Permit Number: MC2015-19
Parcel Address: 206 5th Street So.
Applicant: JUSTEN PLUMBING, INC.
JUSTEN PLUMBING, INC. MECHANICAL/PLUMBER
Construction Value: \$650.00
Filing Date: 8/4/2015
Bayport, MN 55003
Applicant Phone: 651-605-5025
Total Fees: \$80.00

Permit Number: MC2015-20
Parcel Address: 458 PERRO CREEK DRIVE
Applicant: ANDERSON HEATING, INC.
ANDERSON HEATING, INC. MECHANICAL
Construction Value: \$538.00
Filing Date: 8/11/2015
BAYPORT, MN 55003
Applicant Phone: 715-549-6297
Total Fees: \$80.00

Building Permit Log

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Permit Number: MC2015-21	Filing Date: 8/17/2015
Parcel Address: 165 4th Ave. N.	BAYPORT, MN 55003
Applicant: METRO HEATING & COOLING, LLC MECHANICAL	Applicant Phone:
Construction Value: \$1,500.00	Total Fees: \$80.00

Permit Number: MC2015-22	Filing Date: 8/25/2015
Parcel Address: 394 4th Street S.	Bayport, MN 55003
Applicant: SPRINGBORN HEATING & AIR SPRINGBORN HEATING & AIR CONDITIONING, INC.	Applicant Phone: 651-439-1519
Construction Value: \$3,500.00	Total Fees: \$80.00

Permit Number: PL2015-21	Filing Date: 8/3/2015
Parcel Address: 3315 OSGOOD COVE N.	STILLWATER, MN 55082
Applicant: CREATIVE HOME C.W.'S EXCAVATING, INC. SEWER & WATER	Applicant Phone: 651-289-6800
Construction Value:	Total Fees: \$1,630.00

Permit Number: PL2015-22	Filing Date: 8/17/2015
Parcel Address: 165 4th Ave. N.	BAYPORT, MN 55003
Applicant: METRO HEATING & COOLING, METRO HEATING & COOLING, LLC MECHANICAL	Applicant Phone: 651-294-7798
Construction Value: \$700.00	Total Fees: \$80.00

Permit Number: PL2015-23	Filing Date: 8/17/2015
Parcel Address: 269 3rd Street S.	BAYPORT, MN 55003
Applicant: HUGO PLUMBING AND PUMP HUGO PLUMBING AND PUMP SERVICE Plumber	Applicant Phone: 651-248-9976
Construction Value: \$600.00	Total Fees: \$80.00

Permit Number: PL2015-24	Filing Date: 8/10/2015
Parcel Address: 3334 OSGOOD AVENUE	STILLWATER, MN 55082
Applicant: CREATIVE HOME C.W.'S EXCAVATING, INC. SEWER & WATER	Applicant Phone: 651-289-6800
Construction Value:	Total Fees: \$1,630.00

Building Permit Log

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Permit Number: TS2015-3**Parcel Address:** 200 5th Avenue So.**Applicant:** BAYPORT MARINA**Filing Date:** 8/3/2015

Bayport, MN 55003

Applicant Phone: 651-439-2040**Construction Value:****Total Fees:** \$25.00

Permit Number: TS2015-4**Parcel Address:** 101 5th Avenue So.**Applicant:** MALLARD'S RESTAURANT
OWNER OWNER**Filing Date:** 8/11/2015

Bayport, MN 55003

Applicant Phone: 651-342-0903**Construction Value:****Total Fees:** \$25.00



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: August 27, 2015
To: Mayor and City Council
Logan Martin, City Administrator
From: Laura Eastman, Chief of Police
Subject: **Police Department donations for Night to Unite and Safety Camp**

The Bayport Police Department would like to acknowledge the following businesses and individuals for their donation of funds, goods, services and/or time in support of the annual Night to Unite (NTU) and Safety Camp held on August 3 and 4, 2015. The department received numerous donations and the city is fortunate to have this level of support for these important events.

Bayport American Legion, Bayport, MN – Use of tables for NTU	Miller Excavating, Stillwater, MN – \$100 monetary donation
Bayport Fire Department, Bayport, MN – Staff time and equipment	MN Department of Corrections, Bayport, MN – Staff time at NTU
Bayport Marina, Bayport, MN – Raffle items (\$420 value) and NTU food preparation assistance	Not Justa Bar and Café – Bayport, MN – Raffle items (\$320 value)
Bayport Transmission, Bayport, MN – Raffle items (\$76 value)	Regions Hospital, St. Paul, MN – Safety Camp demonstrations, bike helmets, and bags (\$320 value)
Bread Art, Bayport, MN – Baked goods (\$210 value)	Don Slinger, Lake Elmo, MN – Safety Camp presentations on gun safety (\$200 value)
Carbone's, Stillwater, MN – Food discount on pizzas (\$209.40)	Stillwater Motors, Stillwater, MN - \$100 monetary donation
Community Thread, Stillwater, MN – Use of chairs for NTU	Stillwater Police Department, K9 Officer David Wulfing and Buzz – Safety Camp demonstrations
Holiday Store, Bayport MN – Raffle items (\$375 value)	Target Store, Stillwater, MN - \$100 gift card
J. G. Hause Construction, Bayport, MN – \$300 monetary donation	Minnesota Twins, Minneapolis, MN – Raffle items (\$150 value)
Kowalski's, Oak Park Heights, MN – \$50 gift card	Wal-Mart, Oak Park Heights, MN - \$200 gift card
Let's Go Fishing, Stillwater, MN – Pontoon boat rides during Safety Camp	Woody's Bar and Grill, Bayport, MN – Food donation (\$50 value) and staff assistance serving/preparing food at Safety Camp and Night to Unite
Mallard's Restaurant, Bayport, MN – Raffle items (\$84 value)	

In addition to the support provided by area businesses, Safety Camp and Night to Unite would not have been possible without the assistance of the Police Department Reserve Officers and the Public Works Department. Bayport residents Sue and Madison Davis volunteer their time to serve as Safety Camp group leaders, and resident Shonette Doggett, Injury Prevention Coordinator with Regions EMS, is instrumental in coordinating the personal safety instruction. We are also appreciative that the Minnesota Department of Public Safety scheduled a helicopter fly-in as part of Night to Unite; however, due to a public safety incident it was needed elsewhere.

RECOMMENDATION

Staff recommends the City Council accept the above-listed donations for the 2015 Night to Unite and Safety Camp.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: August 31, 2015
To: Mayor and City Council
From: Logan Martin, City Administrator
Subject: Appointment of Assistant Chiefs to the Bayport Fire Department

BACKGROUND

The City Council recently certified the appointment of new Fire Chief Allen Eisinger, who was elected by the Fire Department membership to a three-year term, which expires July 31, 2018. The department also has two Assistant Fire Chief positions, which are recommended by city staff to the City Council for appointment to a three-year term, to assist the Fire Chief with day-to-day operations and administrative functions for the department.

Since his appointment, I have been working with Chief Eisinger to solicit applicants and develop a hiring committee to evaluate and interview candidates for the Assistant Chief positions. To avoid any conflict of interest, Chief Eisinger requested he be a liaison to the hiring committee, but not an active participant in interviewing/selecting the applicants.

A total of three applications were received for the two positions. The hiring committee, consisting of myself, Police Chief Laura Eastman, and Oakdale Fire Chief Jeff Anderson evaluated and interviewed all applicants and are recommending Mike Galowitz and Jason Severson for the Assistant Chief positions. Mike has held the position of Assistant Chief for the past 3 years and has served the department for over 15 years in increasing levels of leadership. Jason will assume the second Assistant Chief position vacated by Chief Eisinger. He is currently a Captain and Fire Inspector and has served the department for over 20 years.

RECOMMENDATION

Staff recommends the City Council adopt a motion appointing Mike Galowitz and Jason Severson to each serve in the position as Assistant Fire Chief for a three-year term to expire July 31, 2018.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: August 31, 2015

To: Mayor and City Council
Logan Martin, City Administrator

From: Mel Horak, Public Works Supervisor

Re: Authorization to solicit quotes to perform the 2015 Sanitary Sewer Cleaning Project

BACKGROUND

The Public Works Department is responsible for the operation and maintenance of approximately 66,000 feet (13 miles) of sanitary sewer pipe throughout the city. One of the maintenance obligations of the department is to annually clean half of the system by means of high pressure water jetting. For the last several years, the city has contracted for this service and would like to continue to do so this year. Public Works is requesting City Council authorization to have the city engineer prepare plans and specifications for the project and solicit quotes. The quotes will be presented at the October City Council meeting for review and approval.

RECOMMENDATION

Staff recommends the City Council adopt a motion to authorize solicitation of quotes for the 2015 Sanitary Sewer Cleaning Project.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: August 31, 2015
To: Mayor and City Council
From: Logan Martin, City Administrator
Subject: Consider a Contract with the City of Lake St. Croix Beach to provide Building Official Services

BACKGROUND

The City has a standing contractual relationship to provide Building Official services to the City of Lakeland. This agreement will come to a conclusion in early September, as Lakeland decided to pursue other options for this service. The contract with Lakeland established a few “sub-partnerships” with the cities in the area, one of which was the City of Lake St. Croix Beach (LSCB).

In preparation for this change and to avoid a disruption of services, LSCB approached the City with an interest in continuing its contractual relationship with the City going forward. They are appreciative of our service and do not see a need to change at this time. Building Official John Buckley is confident that this workload is feasible, and has also expressed an interest in continuing this partnership.

A new contract memorializing this arrangement is necessary, as LSCB was simply a subsidiary of the previous contract. The contract stipulates that the City of Bayport receives 37% of the permit fees and 100% of the plan review fees, along with fees per inspection. City Attorney Pratt has vetted this contract, and is comfortable with its format as it is a carbon copy of the previous contract with Lakeland.

RECOMMENDATION

Staff recommends the City Council adopt a motion approving a contract with the City of Lake St. Croix Beach to provide Building Official services.

Attachments:
Draft Contract for Building Inspection Services

**CITY OF BAYPORT AND CITY OF LAKE ST. CROIX BEACH
AGREEMENT FOR BUILDING INSPECTION SERVICES**

THIS AGREEMENT made and entered into as of this 1st day of September, 2015, by and between the CITY OF BAYPORT, State of Minnesota (hereinafter referred to as "Bayport"), and the CITY OF LAKE ST. CROIX BEACH, State of Minnesota, (hereinafter referred to as "St. Croix Beach").

WITNESSETH:

WHEREAS, St. Croix Beach has requested Bayport to provide building inspection services to be performed within its corporate boundaries; and,

WHEREAS, Bayport wishes to contract with St. Croix Beach to perform building inspection services within St. Croix Beach's corporate boundaries; and,

NOW, THEREFORE, IT IS MUTUALLY AGREED by and between Bayport and St. Croix Beach as follows:

**I.
SCOPE OF SERVICES**

1. Bayport agrees to provide building inspection services for St. Croix Beach. Except as otherwise specifically set forth herein, building inspection services shall only include those types of duties and functions customarily rendered by building officials under law, and shall not include services which are normally provided by the State of Minnesota such as electrical inspections and issuances of electrical permits, nor shall it include such services which are normally provided by Washington County Department of Health including, but not limited to, hazardous property inspection for the purposes of Minnesota Statute §463.15, et. seq., nor shall it provide for septic system inspection or permit issuance therefore.

2. Services to be provided by Bayport shall include maintaining regular office hours at offices of St. Croix Beach, site and building plan review, and preparation of documentation required for the filing of State Surcharge reports and fee calculations.

3. The standards of performance, method of providing building inspection services and other matters incident to the performance of services under this Agreement, including personnel to be employed, shall be those established by the Department of Administration for the State of Minnesota.

4. Under this Agreement, Bayport will receive all applications for building permits for all projects within St. Croix Beach as required by existing laws, codes and ordinances, with such applications being received by Bayport after they have been first reviewed by St. Croix Beach for purposes of planning, zoning, subdivision and other local code regulations and requirements. All applications for permits whether or not they require variances, conditional use permits or other special permits under existing ordinances of St. Croix Beach shall first be approved by St. Croix Beach prior to submission of applications for building permits to Bayport.

The Building Official for Bayport shall examine such applications to determine compliance with the existing building code.

5. All applications for permits which require variances, conditional use permits or other special permits under existing ordinances of St. Croix Beach shall first be resolved by St. Croix Beach prior to the issuance of building permits by Bayport. No building permit shall be issued until the office of St. Croix Beach City Clerk or other St. Croix Beach designated official has executed a written consent to issuance thereon.

6. Bayport shall provide and issue all building permits as required by the existing building codes and shall maintain a duplicate record of all such permits and inspections related thereto. Bayport shall on a monthly basis submit a report to St. Croix Beach as to individual building permits issued, but shall not be required to compile statistics, data or otherwise submit reports on behalf of St. Croix Beach to the State of Minnesota, the Metropolitan Council or other state agencies and departments except as otherwise provided herein.

7. Pursuant to this Agreement, Bayport shall provide necessary site and building plan check services as required by applicable laws, regulations and ordinances.

8. Bayport shall provide all job site inspections on projects under building permit application as is required by existing building codes and City ordinances and such other reasonable inspections as may be deemed necessary by him or her in order to ensure compliance with the building code, and upon completion of each project shall issue a certificate of occupancy for said project. No certificate of occupancy shall be issued until any and all fees and charges due to St. Croix Beach have been paid in full.

9. Bayport shall collect all fees for building applications and charges to be collected incident to the administration of building inspection services contained herein according to the schedule of fees and charges agreed by both parties which is annexed hereto as Exhibit "A" and incorporated by reference herein. All such fees shall be remitted to the City Treasurer of St. Croix Beach.

10. Bayport shall collect all building permit surcharge fees, sewer availability charges and city fees as may be required by statute, regulation, or ordinance and shall remit same to the City Treasurer of St. Croix Beach pursuant to this Agreement.

11. Bayport shall not be required to routinely attend St. Croix Beach's staff, Planning Commission, City Council or review meetings except for preconstruction meetings on projects; however, the City Council may periodically require attendance at said meetings. St. Croix Beach shall provide input from its fire department(s), police department(s), zoning administrator(s) and other staff members appropriate to each building permit application to Bayport as may be reasonably required.

12. Bayport shall have the exclusive authority to determine interpretations and applications of the building code to projects within St. Croix Beach. Notwithstanding the forgoing, the Building Inspector shall confer with the City Zoning Administrator of St. Croix Beach before

issuing any such interpretations and applications of the building code on projects within St. Croix Beach. Bayport shall also have the right to issue stop orders on any project determined not to be in compliance with the terms and provisions of the building code. Enforcement of building code requirements by way of judicial action for either criminal or civil sanction shall remain the exclusive responsibility of St. Croix Beach.

13. Building inspection services shall include heating, ventilation, air conditioning inspections as well as plumbing inspections associated with building permits to be issued on residential or commercial projects.

14. Upon completion of any project, the Building Official shall issue a certificate of occupancy and forward a copy thereof to the St. Croix Beach City Clerk's office.

II. SCHEDULE OF FEES AND CHARGES

1. Fees and charges shall be collected by the Bayport Building Official from the building applicant upon issuance of the building permit and shall be collected by the Bayport Building Official from the building applicant by either cash or check made payable to St. Croix Beach. Where building applicants submit a building permit with a cash application fee, an appropriate receipt shall be issued by Bayport to acknowledge its receipt.

2. The valuation for permit purposes shall be determined by the Bayport Building Official and shall be calculated by multiplying the square foot area of the proposed structure times the building valuation factor as published annually by the Building Codes and Standards Division of the State of Minnesota Department of Administration. The building permit fees shall be those listed in 1997 edition of the Uniform Building Code.

3. Where work for which a permit is required has been started or proceeded prior to obtaining said permit, special investigation shall be made before a permit may be issued for such work and the investigation fee shall be equal to the amount of permit fee required by the code and shall be collected whether or not a permit is subsequently issued. The payment of such investigation fee shall not exempt any person from compliance with all other provisions of the code nor from any penalty prescribed by law. All such investigation fees shall be treated as any other building permit fees collected under this contract.

4. The fees and charges set forth on Exhibit "A" are exclusive of fees and charges required by the State of Minnesota for electrical permits and inspections. All work on sites where building permits have been issued prior to this Agreement shall be paid in the amount of \$49.00 per inspection.

5. At the discretion of the Bayport Building Official, additional charges not to exceed actual expenses received may be made in instances where repeated violations of the building code and/or ordinances necessitate a number of compliance re-inspections. Such charges shall be payable by the building applicant prior to the issuance of the certificate of occupancy and shall remain the exclusive property of Bayport.

6. Bayport and St. Croix Beach agree that the fees for building inspection services contained herein shall be as is set forth within Exhibit "A" annexed hereto and incorporated by reference herein. Bayport shall collect all fees on behalf of St. Croix Beach for applications for building inspection services and building permits and account for same to St. Croix Beach.

7. Bayport shall also conduct plumbing, heating, ventilation and air conditioning inspections pursuant to the building code within St. Croix Beach. Fees for plumbing, heating, ventilation, and air conditioning inspections as well as fire protection systems, shall be those adopted by St. Croix Beach during the term of this Agreement. HVAC and plumbing fees shall be treated as building fees for the purpose of this Agreement.

8. During the term of this Agreement, Bayport shall receive 37% of the gross building permit fees and 100% of the site and building plan check fees annually collected within St. Croix Beach.

9. Payment to Bayport by St. Croix Beach shall be made monthly, as with all municipal bills. For purposes of administrative processing of payments, the parties shall use a reporting cutoff date as of the second Tuesday of each month. The City Treasurer of St. Croix Beach may require Bayport to provide and sign documentation as may be required by law prior to issuing any payment to him/her under the terms of this contract.

III. GENERAL TERMS AND CONDITIONS

The parties further agree as follows:

1. St. Croix Beach shall not assume any liability for the direct payment of any salary, wage or other compensation to Bayport or any employee or assistant s/he uses to perform building inspection services pursuant to this Agreement.

2. Bayport shall not assume any liability to supervise or enforce regulations of St. Croix Beach or the State affecting zoning, planning, subdivision, wetland or surface water management. St. Croix Beach shall also be solely responsible to determine compliance with regulations of the Minnesota Department of Natural Resources, the Middle St. Croix Valley Water Management Organization, Minnesota Department of Transportation, Washington County and other regulatory bodies and political subdivisions having jurisdictional authority within St. Croix Beach affecting development of lands.

3. St. Croix Beach shall assume full responsibility for providing to Bayport a current and up-to-date copy of its zoning and subdivision regulations, zoning and subdivision maps, comprehensive plans, and other regulations on development adopted within St. Croix Beach.

4. All contractors performing construction services within St. Croix Beach shall be required to provide evidence of licensing and insurance as required by City Ordinance or State law. St. Croix Beach shall confirm with Bayport all such license and insurance compliance

prior to authorizing issuance of a permit to any contractor performing work within the jurisdictional limits of St. Croix Beach.

5. St. Croix Beach shall be solely responsible for direct payment of any fees or charges to the State of Minnesota or any of its subdivisions and Washington County as may be required by law affecting development and issuance of building permits within its borders.

6. St. Croix Beach and its employees shall cooperate with Bayport in the orderly performance of services to be provided for herein.

7. All applications for building permits and building inspection forms to be utilized hereunder shall be maintained at the St. Croix Beach City offices.

8. St. Croix Beach, its officers, agents and employees shall not assume liability for any intentional or negligent act of Bayport or any of its officers, agents or employees; and Bayport herewith agrees to hold St. Croix Beach, their officers, agents and employees harmless from any intentional or negligent act of any employee of Bayport, his/her assistants and agents and further agrees to defend St. Croix Beach, its officers, agents and employees, from any claim for damages resulting from the negligent act of Bayport, its officers, agents or employees in performance of this Agreement.

9. Bayport, its officers, agents and employees shall not assume liability for any intentional or negligent act of St. Croix Beach or any of their officers, agents or employees and St. Croix Beach herewith agrees to hold Bayport, its officers, agents and employees harmless from any intentional or negligent act of any employee of St. Croix Beach, their officers, agents and further agree to defend Bayport, its officers, agents and employees, from any claim for damages resulting from the negligent act of St. Croix Beach, its officers, agents or employees in performance of this Agreement.

10. It is understood this Agreement contains the entire agreement between St. Croix Beach and Bayport and that no statement, promise or inducements have been made to any party hereto, or any officer, agent or employee of either party hereto which is not contained within this written Agreement. This Agreement may not be enlarged, modified or altered except in writing signed by the parties and endorsed herein. It is expressly understood between the parties hereto and this understanding should be considered in interpreting the provisions of this Agreement, that upon notice given by any party hereto, later negotiations may be undertaken for the purpose of revising, adding to or striking any provision or provisions of this Agreement which appear unworkable or insufficient to perfect, maintain and ensure the purpose of this Agreement, and any change to the original provisions of the Agreement mutually acceptable to both parties shall be written and attached to this Agreement as provided above and any such revision, addition or deletion shall only apply to the provision so revised, added or deleted, and the remainder of this Agreement shall remain in full force and effect.

**IV.
EFFECTIVE AND TERMINATION DATES**

1. Effective Date. This Agreement shall be in effect as of September 1, 2015.
2. Termination. This Agreement shall continue unless otherwise terminated by either party upon sixty (60) days written notice to the other.

**V.
ADDITIONAL PROVISIONS**

1. Insurance. Bayport shall maintain insurance in the minimum amounts as specified by Minnesota Statute §466.04 and shall designate St. Croix Beach as an additional insured under any and all such policies. Bayport shall annually provide a certificate of insurance to St. Croix Beach verifying all such coverages. In the event of a notice of claim being filed with either party affecting or arising out of the operation of this Agreement for the provision of building inspection services by Bayport, copies of all notices of claim shall be provided both parties to this Agreement.

2. Storage of Closed Files. All original building records shall remain the exclusive property of St. Croix Beach. Upon the completion of building inspection services as it affects individual projects, Bayport may retain St. Croix Beach's files for temporary storage purposes for a reasonable period of time as may be determined in the discretion of St. Croix Beach. Notwithstanding the foregoing, all files shall be delivered to the office of the City Clerk of St. Croix Beach on request of St. Croix Beach. All open and closed files affecting building inspection services to be provided to St. Croix Beach pursuant to the terms and provisions of this Agreement shall remain the exclusive property of St. Croix Beach from which the file was generated, and St. Croix Beach shall remain as the exclusive and responsible authority to respond to request for public or private data as is otherwise specified and provided for within Minnesota Statute §13.01, et seq.

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.
SIGNATURE PAGE FOLLOWS.**

IN WITNESS WHEREOF, the City of Bayport, Minnesota, and the City of Lake St. Croix Beach, Minnesota, have caused this Agreement for Building Inspection Services to be duly executed on the date and year first above written.

CITY OF BAYPORT

Date

Susan St. Ores, Mayor

Attest:

Date

Logan Martin, City Administrator

CITY OF LAKE ST. CROIX BEACH

Date

Tom McCarthy, Mayor

Attest:

Date

Sue Schuler, City Clerk/Administrator

EXHIBIT A

FEES AND CHARGES

**AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
AMENDING APPENDIX D, FEE SCHEDULE, OF THE CITY CODE**

<i>Building Department</i>	
Building permit - \$1.00 to \$500.00 valuation	\$25.00, plus state surcharge
Building permit - \$501.00 to \$2,000.00 valuation	\$25.00 for the first \$500.00, plus \$3.25 for each additional \$100.00, including \$2,000.00, plus state surcharge
Building permit - \$2,001.00 to \$25,000.00 valuation	\$73.75 for the first \$2,000.00, plus \$14.75 for each additional \$1,000.00, including \$25,000.00, plus state surcharge
Building permit - \$25,001.00 to \$50,000.00 valuation	\$413.00 for the first \$25,000.00, plus \$10.75 for each additional \$1,000.00, including \$50,000.00, plus state surcharge
Building permit - \$50,001.00 to \$100,000.00 valuation	\$681.75 for the first \$50,000.00, plus \$7.50 for each additional \$1,000.00, including \$100,000.00 plus state surcharge
Building permit - \$100,001.00 to \$500,000.00 valuation	\$1,056.75 for the first \$100,000.00 plus \$6.00 for each additional \$1,000.00, including \$500,000.00 plus state surcharge
Building permit - \$500,001.00 to \$1,000,000.00 valuation	\$3,456.75 for the first \$500,000.00, plus \$5.00 for each additional \$1,000.00, including \$1,000,000.00, plus state surcharge
Building permit - \$1,000,001.00 and up valuation	\$5,956.75 for the first \$1,000,000.00, plus \$4.00 for each additional \$1,000.00, plus state surcharge
Determination of valuation: Determination of value or valuation under any provisions of the adopted building code(s) shall be made by the building official. The value to be used in computing permit and plan review fee shall be the total of all construction work for which the permit is issued.	
EPA license verification fee	\$5.00

Inspection - outside of normal business hours or re-inspection	\$63.75 per hour*
Inspection – if no fee is specifically indicated (minimum charge – one-half hour)	\$63.75 per hour*
Inspection – outside consultant	actual costs**
Plan review	65% of building permit fee
Plan review - outside consultant	actual costs**
Plan review – additional review required by changes, additions, or revisions to plans	\$63.75 per hour*
Plan review – additional review for similar plans	25% of building permit fee
Minor improvements per Minnesota Statutes 16B.655 (no modifications to electric/gas service, total cost of \$500.00 or less, excluding the fixture or appliance, and work is done by homeowner or licensed contractor)	5% of the cost of improvements, installation, or replacement, or \$15.00, whichever is greater, plus \$5.00 state surcharge
Mechanical permit - Residential	\$79.00, plus \$1.00 state surcharge
Plumbing permit - Commercial/Industrial	1% of contract price***, with a minimum of \$79.00, plus \$1.00 state surcharge
Plumbing permit - Residential	\$79.00, plus \$1.00 state surcharge
SAC - Service availability charge to Metropolitan Council to connect to the metropolitan wastewater system	\$2,485.00 per unit
* Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.	
** Actual costs include administrative and overhead costs.	
*** Contract price shall be defined as the fair market value of all materials and labor reasonably incurred for the installation, repair or alteration of plumbing equipment or by building official using the May 2011 Building Valuation Data as determined by the MN State Building Codes and Standards.	

PROJECT APPLICATION AND PROJECT CERTIFICATE FOR PAYMENT

AIA DOCUMENT G722/CMa

PAGE ONE OF SEVEN PAGES

TO OWNER:

City of Bayport
 294 North Third Street
 Bayport, MN 55003

PROJECT:

City of Bayport
 New Fire Station
 1012 5th Ave North
 Bayport, MN 55003

APPLICATION NO: **3** Distribution to:

PERIOD TO: **07/31/15** OWNER
 PROJECT NO: **1521030-02** CONSTRUCTION
 MANAGER
 ARCHITECT

RECEIVED

ATTENTION:

PROJECT APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Project. Project Application Summary, AIA Document G723/CMa, is attached.

1. TOTAL CONTRACT SUMS (Item A Totals)	\$ 3,791,641.00
2. Total Net Changes by Change Orders (Item B Totals)	\$ 0.00
3. TOTAL CONTRACT SUM TO DATE (Item C Totals)	\$ 3,791,641.00
4. TOTAL COMPLETED & STORED TO DATE (Item F Totals)	\$ 698,700.00
5. RETAINAGE (Item H Totals)	\$ 34,935.00
6. LESS PREVIOUS TOTAL PAYMENTS (Item I Totals)	\$ 282,701.00
7. CURRENT PAYMENT DUE (Item J Totals)	\$ 381,064.00

PROJECT CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this Application, the Construction Manager and Architect certify to the **KRAUS-ANDERSON® CIRCLE PINES** Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractors are entitled to payment of the AMOUNT CERTIFIED.

AUG 24 2015

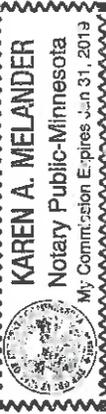
TOTAL OF AMOUNTS CERTIFIED \$ **381,064.00**

The undersigned Construction Manager certifies that to the best of the Construction Manager's knowledge, information and belief of this Project Application for Payment is an accurate compilation of the Contractors' Applications for Payment, attached hereto.

CONSTRUCTION MANAGER:

By: *Leo A. Daly*

Date: 08/17/15



State of: **Minnesota**
 County of: **Anoka**
 Subscribed and sworn to before me this 17th day of **August, 2015**

Notary Public: *Karen Melander*
 My Commission expires: **January 31, 2019**

CONSTRUCTION MANAGER: **Kraus-Anderson Construction Company**

By: *Leo A. Daly*

Date: 08/17/15

ARCHITECT: **Leo A. Daly**

By: *Leo A. Daly*

Date: 8/24/15

This Certificate is not negotiable. The AMOUNTS CERTIFIED are payable only to the Contractors named in AIA Document G723/CMa, attached. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or the Contractors under their Contracts.

PROJECT APPLICATION SUMMARY

ALA Document G723/CMa

PAGE TWO OF SEVEN PAGES

A separate AIA Document G702/CMa, APPLICATION AND CERTIFICATE FOR PAYMENT, for each Contractor's signed Certification is attached.

APPLICATION NO: 3
 APPLICATION DATE: 8/1/2015
 PERIOD FROM: 7/1/2015
 TO: 7/31/2015
 PROJECT NOS: 1521030

City of Bayport New Fire Station

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	Acoustic Associates, Inc.		Amery Welding		Arrow Building Center		Atomic Architectural Sheet Metal, Inc.		TOTALS THIS PAGE	PROJECT TOTALS
	PORTION OF WORK									
A ORIGINAL CONTRACT SUM		\$14,583.00				\$37,415.00		\$165,880.00	\$469,878.00	\$3,791,641.00
B NET CHANGE ORDERS TO DATE		\$0.00				\$0.00		\$0.00	\$0.00	\$0.00
C CONTRACT SUM TO DATE		\$14,583.00				\$37,415.00		\$165,880.00	\$469,878.00	\$3,791,641.00
D WORK IN PLACE TO DATE		\$0.00				\$0.00		\$0.00	\$169,290.00	\$698,700.00
E STORED MATERIALS (Not in D or I)		\$0.00				\$0.00		\$0.00	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)		\$0.00				\$0.00		\$0.00	\$169,290.00	\$698,700.00
G RETAINAGE PERCENTAGE		5%				5%		5%	5%	5%
H RETAINAGE AMOUNT		\$0.00				\$0.00		\$0.00	\$8,464.50	\$34,935.00
I PREVIOUS PAYMENTS		\$0.00				\$0.00		\$0.00	\$84,825.50	\$282,701.00
J CURRENT PAYMENT DUE (F-H-I)		\$0.00				\$0.00		\$0.00	\$76,000.00	\$381,064.00
K BALANCE TO FINISH (C-F)		\$14,583.00				\$37,415.00		\$165,880.00	\$300,588.00	\$3,092,941.00
L PERCENT COMPLETE (F+C)		0%				0%		0%	36%	18%

AIA DOCUMENT G723/CMa - PROJECT APPLICATION SUMMARY - 1991 EDITION - AIA ©1991
 THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, D.C. 20006-5209

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

G723/CMa-1991

PROJECT APPLICATION SUMMARY

AIA Document G723/CMa

PAGE THREE OF SEVEN PAGES

A separate AIA Document G702/CMa, APPLICATION AND CERTIFICATE FOR PAYMENT, for each Contractor's signed Certification is attached.

APPLICATION NO: 3
 APPLICATION DATE: 8/1/2015
 PERIOD FROM: 7/1/2015
 TO: 7/31/2015
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME PORTION OF WORK	B & B Sheet Metal & Roofing, Inc. Roofing WS 07-B	Breth-Zenzen Fire Protection, LLC Fire Suppression WS 21-A	CE LLC Custom Expressions Window Treatments WS 12-A	Egan Company Electrical WS 26-A	Hollenback & Neison Concrete/Masonry WS 03-A	TOTALS THIS PAGE
A ORIGINAL CONTRACT SUM	\$142,000.00	\$36,500.00	\$6,053.00	\$469,600.00	\$853,800.00	\$1,507,953.00
B NET CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C CONTRACT SUM TO DATE	\$142,000.00	\$36,500.00	\$6,053.00	\$469,600.00	\$853,800.00	\$1,507,953.00
D WORK IN PLACE TO DATE	\$0.00	\$0.00	\$0.00	\$0.00	\$277,900.00	\$277,900.00
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$0.00	\$0.00	\$0.00	\$0.00	\$277,900.00	\$277,900.00
G RETAINAGE PERCENTAGE	5%	5%	5%	5%	5%	5%
H RETAINAGE AMOUNT	\$0.00	\$0.00	\$0.00	\$0.00	\$13,895.00	\$13,895.00
I PREVIOUS PAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$122,360.00	\$122,360.00
J CURRENT PAYMENT DUE (F-H-I)	\$0.00	\$0.00	\$0.00	\$0.00	\$141,645.00	\$141,645.00
K BALANCE TO FINISH (C-F)	\$142,000.00	\$36,500.00	\$6,053.00	\$469,600.00	\$575,900.00	\$1,230,053.00
L PERCENT COMPLETE (F+C)	0%	0%	0%	0%	33%	18%

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PROJECT APPLICATION SUMMARY

AIA Document G723/CMa

PAGE FOUR OF SEVEN PAGES

A separate AIA Document G702/CMa, APPLICATION AND CERTIFICATE FOR PAYMENT, for each Contractor's signed Certification is attached.

APPLICATION NO: 3
 APPLICATION DATE: 8/1/2015
 PERIOD FROM: 7/1/2015
 TO: 7/31/2015
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	Horwitz, Inc		Kendell Doors, Inc		Miller Excavating, Inc.		Molin Concrete Products Company		Northland Paving		TOTALS THIS PAGE
	PORTION OF WORK	WS 22-A	Doors, Frames, Hdwr	WS 08-A	Earthwork & Utilities	WS 31-A	Structural Precast	WS 03-B	Asphalt Paving	WS 32-A	
A ORIGINAL CONTRACT SUM		\$588,900.00		\$62,577.00		\$248,649.00		\$21,834.00		\$90,000.00	\$1,011,960.00
B NET CHANGE		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
C CONTRACT SUM TO DATE		\$588,900.00		\$62,577.00		\$248,649.00		\$21,834.00		\$90,000.00	\$1,011,960.00
D WORK IN PLACE TO DATE		\$0.00		\$0.00		\$226,440.00		\$0.00		\$2,500.00	\$228,940.00
E STORED MATERIALS (Not in D or I)		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)		\$0.00		\$0.00		\$226,440.00		\$0.00		\$2,500.00	\$228,940.00
G RETAINAGE PERCENTAGE		5%		5%		5%		5%		5%	5%
H RETAINAGE AMOUNT		\$0.00		\$0.00		\$11,322.00		\$0.00		\$125.00	\$11,447.00
I PREVIOUS PAYMENTS		\$0.00		\$0.00		\$75,515.50		\$0.00		\$0.00	\$75,515.50
J CURRENT PAYMENT DUE (F-H-I)		\$0.00		\$0.00		\$139,602.50		\$0.00		\$2,375.00	\$141,977.50
K BALANCE TO FINISH (C-F)		\$588,900.00		\$62,577.00		\$22,209.00		\$21,834.00		\$87,500.00	\$783,020.00
L PERCENT COMPLETE (F+C)		0%		0%		91%		0%		3%	23%

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PROJECT APPLICATION SUMMARY

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APPLICATION NO: 3
 APPLICATION DATE: 8/1/2015
 PERIOD FROM: 7/1/2015
 TO: 7/31/2015
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	Overhead Door Company of the Northland Special Doors WS 08-C	Peterson Companies, Inc. Fencing WS 32-C	Quality Drywall Midwest Drywall WS 09-A	Red Cedar Steel Erectors Structural Steel Erection WS 05-A	Relling Construction Company Inc. Carpentry WS 06-A	TOTALS THIS PAGE
A ORIGINAL CONTRACT SUM	\$72,207.00	\$14,000.00	\$163,000.00	\$122,700.00	\$244,742.00	\$616,649.00
B NET CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C CONTRACT SUM TO DATE	\$72,207.00	\$14,000.00	\$163,000.00	\$122,700.00	\$244,742.00	\$616,649.00
D WORK IN PLACE TO DATE	\$0.00	\$14,000.00	\$7,500.00	\$0.00	\$0.00	\$21,500.00
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$0.00	\$14,000.00	\$7,500.00	\$0.00	\$0.00	\$21,500.00
G RETAINAGE PERCENTAGE	5%	5%	5%	5%	5%	5%
H RETAINAGE AMOUNT	\$0.00	\$700.00	\$375.00	\$0.00	\$0.00	\$1,075.00
I PREVIOUS PAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
J CURRENT PAYMENT DUE (F-H-I)	\$0.00	\$13,300.00	\$7,125.00	\$0.00	\$0.00	\$20,425.00
K BALANCE TO FINISH (C-F)	\$72,207.00	\$0.00	\$155,500.00	\$122,700.00	\$244,742.00	\$595,149.00
L PERCENT COMPLETE (F+C)	0%	100%	5%	0%	0%	3%

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PROJECT APPLICATION SUMMARY

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APPLICATION NO: 3
 APPLICATION DATE: 8/1/2015
 PERIOD FROM: 7/1/2015
 TO: 7/31/2015
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	Right Way Caulking, Inc.	S & J Contracting	Steinbrecher Painting, Inc.	Superior Tile & Terrazzo, Inc.	Twin City Acoustics, Inc.	TOTALS THIS PAGE
A ORIGINAL CONTRACT SUM	\$17,200.00	\$22,606.00	\$33,500.00	\$16,575.00	\$9,920.00	\$119,801.00
B NET CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C CONTRACT SUM TO DATE	\$17,200.00	\$22,606.00	\$33,500.00	\$16,575.00	\$9,920.00	\$119,801.00
D WORK IN PLACE TO DATE	\$0.00	\$0.00	\$1,070.00	\$0.00	\$0.00	\$1,070.00
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$0.00	\$0.00	\$1,070.00	\$0.00	\$0.00	\$1,070.00
G RETAINAGE PERCENTAGE	5%	5%	5%	5%	5%	5%
H RETAINAGE AMOUNT	\$0.00	\$0.00	\$53.50	\$0.00	\$0.00	\$53.50
I PREVIOUS PAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
J CURRENT PAYMENT DUE (F-H-I)	\$0.00	\$0.00	\$1,016.50	\$0.00	\$0.00	\$1,016.50
K BALANCE TO FINISH (C-F)	\$17,200.00	\$22,606.00	\$52,430.00	\$16,575.00	\$9,920.00	\$118,731.00
L PERCENT COMPLETE (F+C)	0%	0%	2%	0%	0%	1%

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PROJECT APPLICATION SUMMARY

AIA Document G723/CMa

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APPLICATION NO: 3
 APPLICATION DATE: 8/1/2015
 PERIOD FROM: 7/1/2015
 TO: 7/31/2015
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	TMI Coatings, Inc.	Urban Companies, LLC			TOTALS THIS PAGE
PORTION OF WORK	Fluid Applied Flooring WS 09-G	Landscaping WS 32-B			
A ORIGINAL CONTRACT SUM	\$21,000.00	\$44,400.00	\$0.00	\$0.00	\$65,400.00
B NET CHANGE ORDERS TO DATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C CONTRACT SUM TO DATE	\$21,000.00	\$44,400.00	\$0.00	\$0.00	\$65,400.00
D WORK IN PLACE TO DATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G RETAINAGE PERCENTAGE	5%	5%	5%	5%	5%
H RETAINAGE AMOUNT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I PREVIOUS PAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
J CURRENT PAYMENT DUE (F-H-I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
K BALANCE TO FINISH (C-F)	\$21,000.00	\$44,400.00	\$0.00	\$0.00	\$65,400.00
L PERCENT COMPLETE (F-C)	0%	0%	0%	0%	0%

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Building a Better World
for All of Us®

MEMORANDUM

TO: Logan Martin | Bayport City Administrator
FROM: John Parotti, PE | City Engineer
DATE: September 1, 2015
RE: Bayport Fire Station Utility Extensions and Turn Lanes
 Contractor Pay Application No. 2
 SEH No. BAYPO 130226 14.00

Attached with this memo you will find a copy of Application for Payment No. 3 (AFP No. 3) from the City's contractor Miller Excavating for work completed on the above project through August 31, 2015. As of that date, all work was complete except for punch list items.

We have reviewed this application and find it to be consistent with our records of work completed through this date. As a result, we recommend payment in the amount of \$6,821.43 as requested. This payment will result in a total of \$220,439.59 paid to contractor which represents approximately 85% of the total contract amount of \$259,876.35.

Below is a summary of approved construction funding and payments made to date:

Construction Funding Summary

Item	Total
Original Contract	\$259,876.35
Change Order No.	\$0.00
Total Contract Amount Approved	\$259,876.35

Contractor Payment History

Item	Total
1 - June 26, 2015 - Approved	\$134,290.10
2 - July 24, 2015 - Approved	\$79,328.06
3 - August 31, 2015 - Pending Approval	\$6,821.43
4 -	
Payments to Date	\$220,439.59

Please present this memo and attached AFP No. 3 for consideration at the September 7, 2015 City Council meeting. Feel free to contact me with any questions.

Attachment

p:\ae\b\baypo\130226\construction services\contractor afp\afp 3 memo 2015_09_01.docx



Application for Payment
 (Unit Price Contract)
 No. 3

Eng. Project No.: BAYPO 130226

Location: Bayport, Minnesota

Contractor <u>Miller Excavating Inc.</u>	Contract Date <u>June 10, 2015</u>
<u>3636 Stagecoach Trail North</u>	
<u>Stillwater, MN 55082</u>	Contract Amount <u>\$ 259,876.35</u>

Contract for Fire Station Utility Extension and Turn Lanes

Application Date 8/31/15 For Period Ending 8/31/15

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
2021.501	MOBILIZATION	LS	1	1	\$6,945.00	\$6,945.00
2104.501	REMOVE CURB & GUTTER	LF	202	170	3.00	\$510.00
2104.509	REMOVE SIGN TYPE C	EA	4	4	25.00	\$100.00
2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	1360	1389	1.75	\$2,430.75
2104.521	SALVAGE CONCRETE PIPE CULVERT	LF	24	0	10.00	
2104.521	SALVAGE METAL CULVERTS	LF	32	0	10.00	
2104.523	SALVAGE SIGN TYPE C	EA	3	3	25.00	\$75.00
2104.523	SALVAGE CONCRETE APRON	EA	1	1	250.00	\$250.00
2104.523	SALVAGE METAL APRON	EA	2	0	125.00	
2105.501	COMMON EXCAVATION (EV)	CY	781	781	10.00	\$7,810.00
2105.526	SELECT TOPSOIL BORROW (CV)	CY	660	254	20.00	\$5,080.00
2111.501	TEST ROLLING	RS	11	11	150.00	\$1,650.00
2123.501	COMMON LABORERS	HOUR	6	0	85.00	
2123.610	SKID LOADER	HOUR	6	0	95.00	
2130.501	WATER	MGAL	15	0	45.00	
2211.501	AGGREGATE BASE, CLASS 2	TON	129	144.68	30.00	\$4,340.40
2211.501	AGGREGATE BASE, CLASS 5	TON	1426	1052.85	11.00	\$11,581.35
2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	217	170	2.00	\$340.00
2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (4,F)	TON	490	427.1	85.00	\$36,303.50
2360.502	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (4,B)	TON	218	207.36	77.00	\$15,966.72
2360.503	TYPE SP 9.5 WEAR CRS MIX (2,B) 2.5-INCH THICK (TRAIL)	SY	35	24	22.80	\$547.20
2501.511	15-INCH CS PIPE CULVERT	LF	8	0	55.00	
2501.511	18-INCH RC PIPE CULVERT	LF	8	8	55.00	\$440.00
2501.571	INSTALL CONCRETE CULVERT	LF	24	0	30.00	
2501.573	INSTALL CONCRETE APRON	EA	1	1	400.00	\$400.00
2503.602	CONNECT TO EXISTING SANITARY SEWER	EA	1	1	1,950.00	\$1,950.00
2503.602	CONNECT TO EXISTING STORM SEWER	EA	2	1	750.00	\$750.00
2503.603	8-INCH PVC PIPE SEWER (SDR 35)	LF	1295	1283	29.85	\$38,297.55
2504.602	CONNECT TO EXISTING WATER MAIN	EA	1	1	2,500.00	\$2,500.00
2504.602	ADJUST VALVE BOX-WATER	EA	2	0	400.00	
2504.602	HYDRANT	EA	2	2	3,995.00	\$7,990.00
2504.602	6-INCH GATE VALVE & BOX	EA	4	2	1,875.00	\$3,750.00
2504.602	8-INCH GATE VALVE & BOX	EA	1	3	2,365.00	\$7,095.00
2504.603	6-INCH WATERMAIN DUCTILE IRON CL 52	LF	93	32	40.00	\$1,280.00
2504.603	8-INCH WATERMAIN DUCTILE IRON CL 52	LF	688	741	40.75	\$30,195.75
2504.604	2-INCH INSULATION	SY	15	10.5	30.00	\$315.00

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
2504.608	DUCTILE IRON FITTINGS	LB	530	635	3.00	\$1,905.00
2506.516	CASTING ASSEMBLY	EA	5	5	675.00	\$3,375.00
2506.522	ADJUST FRAME & RING CASTING	EA	2	1	400.00	\$400.00
2506.603	CONSTRUCT SANITARY MANHOLE	LF	67.2	67.2	190.00	\$12,768.00
2506.603	CONSTRUCT OUTSIDE DROP	LF	5.4	5.4	500.00	\$2,700.00
2531.501	CONCRETE CURB & GUTTER DESIGN B618	LF	164	150	23.80	\$3,570.00
2563.601	TRAFFIC CONTROL	LS	1	1	7,500.00	\$7,500.00
2573.502	SILT FENCE, TYPE PREASSEMBLED	LF	169	140	5.00	\$700.00
2573.530	STORM DRAIN INLET PROTECTION	EA	2	3	175.00	\$525.00
2573.540	FILTER LOG TYPE STRAW BIOROLL	LF	200	80	3.50	\$280.00
2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	6	8	100.00	\$800.00
2564.531	SIGN PANELS TYPE C	SF	31	31	40.00	\$1,240.00
2564.536	INSTALL SIGN PANEL TYPE C	EA	3	3	80.00	\$240.00
2575.523	EROSION CONTROL BLANKET CATEGORY 3B	SY	550	366	2.00	\$732.00
2575.604	HYDROSEEDING	SY	5911	2308	0.90	\$2,077.20
2582.501	PAVT MSSG (RT ARROW) - EPOXY	EA	4	5	175.00	\$875.00
2582.502	24-INCH STOP LINE WHITE - POLY PREFORM	LF	25	27	29.00	\$783.00
2582.502	4-INCH SOLID LINE WHITE - EPOXY	LF	2246	2358	0.75	\$1,768.50
2582.502	12-INCH SOLID LINE WHITE - EPOXY	LF	184	114	7.50	\$855.00
2582.502	4-INCH SOLID LINE YELLOW - EPOXY	LF	112	73	0.75	\$54.75
						\$232,041.67

Application for Payment (continued)

Total Contract Amount	\$ 259,876.35	Total Amount Earned	\$ 232,041.67
Contract Change Order No. _____		Material Suitably Stored on Site, Not Incorporated into Work	_____
Contract Change Order No. _____		Percent Complete	_____
Contract Change Order No. _____		Percent Complete	_____
Less Previous Applications:		Percent Complete	_____
AFP No. 1: 134,290.10	AFP No. 6: _____	GROSS AMOUNT DUE	\$ 232,041.67
AFP No. 2: 79,328.06	AFP No. 7: _____	LESS 5 % RETAINAGE	\$ 11,602.08
AFP No. 3: _____	AFP No. 8: _____	AMOUNT DUE TO DATE	\$ 220,439.59
AFP No. 4: _____	AFP No. 9: _____	LESS PREVIOUS APPLICATIONS	\$ 213,618.16
AFP No. 5: _____		AMOUNT DUE THIS APPLICATION	\$ 6,821.43

CONTRACTOR'S AFFIDAVIT

The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, , and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

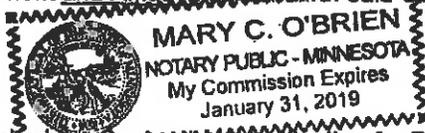
Date 31-Aug, 2015 Miller Excavating Inc.
(Contractor)

COUNTY OF Washington)
STATE OF Minnesota) SS By [Signature] VP
(Name and Title)

Before me on this 31 day of AUGUST, 2015, personally appeared

STEPHEN STCLARE known to be, who being duly sworn did depose and say that he is the VICE PRESIDENT (office) of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein

My Commission expires
1/31/19



Mary C. O'Brien
(Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

[Signature]

Short Elliott Hendrickson Inc.

By John D. Parotti, PE

Date September 1, 2015

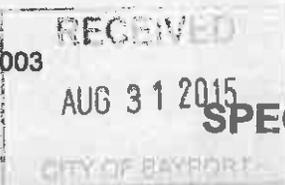
City of Bayport

By _____

Date _____



City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
 www.ci.bayport.mn.us



City of Bayport

SPECIAL EVENT APPLICATION

A special event application form is required for individuals or organizations who wish to hold a public or private event, which includes a request for special city services or use of equipment and/or alters the general use of city property, parks, buildings, or grounds. Examples of items that would prompt a special event application include music, inflatable devices, tents, generators, food/product vendors, arbors and/or chairs, barricades, and similar items. Special event applications require City Council approval. Therefore, it is important to plan ahead and submit the application form to City Hall at least three weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate requests for city services and/or equipment associated with the event.

Property Information

City property: Lakeside Park Barker's Alps Park Perro Park Village Green Park

Street, alley, or other city property description: _____

Private property address: _____

Applicant Information Individual/For-profit organization Public entity/Non-profit organization

Applicant/Contact Name: *OLIVIER VRAMBOU*

Organization/Business Name: *L'ETOILE DU NORD*

Main Phone Number: *612-578-3944* Alternate Phone Number: _____

Address: *9 POINT ROAD*

City/State/Zip: *BAYPORT, MN 55003*

Email Address: *VRAMBOU@ICLOUD.COM*

Event Information

Start Date: *NOVEMBER 1st, 2015* End Date: *NOVEMBER 1st, 2015*

Day(s): Monday Tuesday Wednesday Thursday Friday
 Sunday Saturday

Weekday Hours: *8 AM TO 2 PM* Weekend Hours: _____

Description of event, activities, location and proposed alteration of city property:
BICYCLE EVENT

Description of Requested City Services and/or Equipment

PUBLIC WORKS TO HELP
LAYOUT COURSE
SATellite TOILET

Application Requirements and Fees

- A diagram of the premises, including proposed activities and equipment, as well as the application processing fee, must be submitted with this form to City Hall (see below for fees).
- If the event involves requested use of a park building, picnic shelter, field, or court, a separate park reservation request form and applicable fees are required to be submitted to City Hall (reservations are subject to availability).
- If the event involves cooked/prepared food or beverages, sale of produce, uncooked meat or dairy, additional licenses may be required by Washington County Public Health and/or Minnesota Department of Agriculture and must be submitted with this form. For assistance with licensing requirements, please contact 651-430-6655.
- Depending upon the event and related activities, a refundable park damage deposit fee of up to \$500.00 and a certificate of liability insurance may be required, prior to the event. Additional charges for trash receptacles, barricades, and picnic tables may also apply (see below for fees).
- All fees and expenses associated with the request are the responsibility of the applicant and/or private property owner.

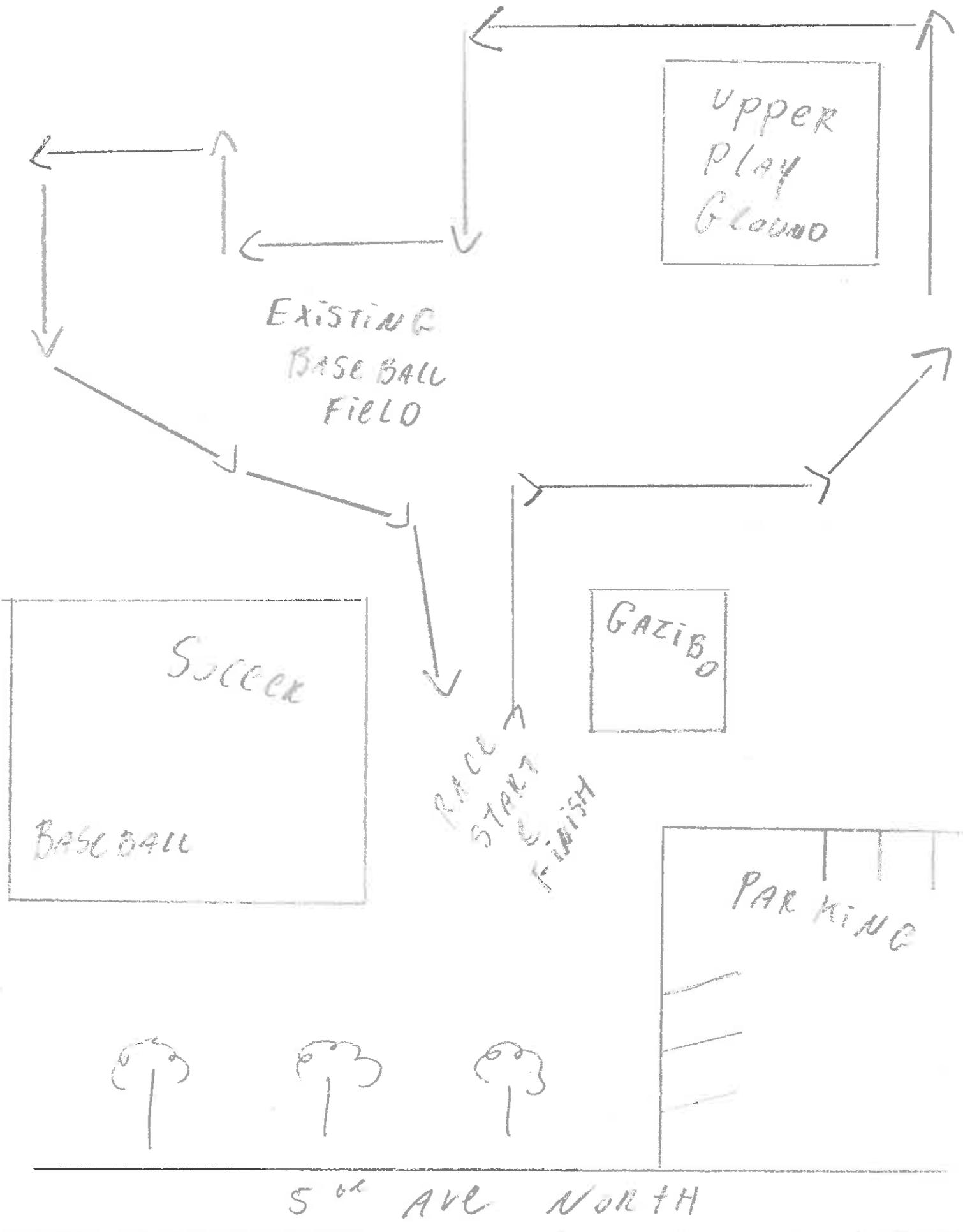
Applicant Acknowledgement and Signature

The undersigned understands that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application. The undersigned hereby applies for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete, to the best of their knowledge.

Signature: _____

Date: 8-31-15

Charge Desc - Fees	Amount Due	Date	Payment	Stat
Processing Fee (required) \$15.00 Public entity/Non-profit \$50.00 Individual/For-profit	<input type="checkbox"/> \$15.00 <input checked="" type="checkbox"/> \$50.00	Received: 8/31/15	<input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check 1070 F. Lannon, LLC JH	
Rental Fees (as applicable, per applicant and/or city) \$10.00 + tax Per trash receptacle/barricade \$25.00 + tax Per picnic table	<input type="checkbox"/> \$ _____ <input type="checkbox"/> \$ _____	Invoiced: _____ Received: _____	<input type="checkbox"/> Cash <input type="checkbox"/> Check	
Damage Deposit (as applicable per city, up to \$500.00) Payment must be on a separate check. Notes:	<input checked="" type="checkbox"/> \$ 500.00	Invoiced: _____ Received: _____ Inspected: _____	<input type="checkbox"/> Destroyed check <input type="checkbox"/> Retained deposit in the amount of \$ _____	
Certificate of Liability Insurance Required: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Date Received:				





CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: August 31, 2015

To: Mayor and City Council

From: Logan Martin, City Administrator

Re: Consider a monetary donation to the Bayport Community Action League for the Derby Days fireworks display

BACKGROUND

The city recently received a request from the Bayport Community Action League (BCAL) for a monetary donation to contribute toward the cost of the fireworks display at Derby Days this year. The City Council formally adopted a resolution in 2012 (see attached) that solidifies a partnership with the BCAL for specific community events, including Derby Days, and states the city will provide an in-kind donation of city services, equipment, and/or park facility rental and use, when possible, to ensure these community events continue. The city has contributed with in-kind donations for several BCAL events in the past, but has not provided a monetary donation.

The city values, supports, and appreciates the efforts of the BCAL to organize and fund special events that the city would otherwise be unable to provide. Both the city and BCAL recognize that the fireworks display is a well-received attraction at Derby Days which we would like to continue, but it is also expensive, with a cost estimate of \$8,000-10,000 per year.

Should the City Council be interested in fulfilling this funding request, staff recommends a monetary donation up to \$750.00, which would help support and recognize the efforts of the BCAL. Funds are available for special expenses/community projects of this nature in the City Council directed spending line item in the 2015 city budget. It should be noted that this request is similar to the \$400.00 donation the city provides to the Bayport American Legion for the Memorial Day Parade.

RECOMMENDATION

Staff recommends the City Council adopt a motion on whether to provide a monetary donation to the BCAL to contribute toward the cost of the fireworks display at Derby Days for 2015.

RESOLUTION NO. 12-10

EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA HELD JUNE 4, 2012

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 4th day of June 2012, at 6:00 p.m.

The following members were present: Mayor St. Ores, Councilmembers Carlson, Goldston, Hanson and Ostertag

The following members were absent: None

Councilmember Hanson introduced the following resolution and moved its adoption:

A RESOLUTION ESTABLISHING A PARTNERSHIP WITH THE BAYPORT COMMUNITY ACTION LEAGUE FOR COMMUNITY EVENTS

WHEREAS, the city values, supports, and appreciates the efforts of the Bayport Community Action League (BCAL); and

WHEREAS, the city feels that the BCAL organizes and funds special events that engage the residents and community for the good of the city; and

WHEREAS, the city is unable to expend funding and/or resources to solely provide such community events as the BCAL provides; and

WHEREAS, a goal of the city's strategic plan is to assist the BCAL, with an in-kind donation of city services, equipment, and/or park facility rental and use, when possible, to ensure these community events continue; and

WHEREAS, the city has designated the Ice Skating Party, Easter Egg Hunt, Farmer's Market, Ice Cream Social, Derby Days and Taste of Bayport, and Lighting of the Village Green as community events in which the city may provide an in-kind donation of city services and/or park facility rental, when possible;

NOW, THEREFORE BE IT RESOLVED that the city hereby establishes said partnership with the Bayport Community Action League, as stated herein, under the condition that the BCAL shall continue to request city assistance with said community events by way of a special event application, and any other required permits and fees, as well as provide a certificate of insurance in accordance with Minnesota State Statutes for such events, which shall be subject to the review of city staff and approval by the City Council and shall agree to indemnify the city for any damage or injury that may result from said community events.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores - aye
Connie Carlson - aye

Mark Ostertag - aye
Dan Goldston - aye

Michele Hanson - aye

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 4th day of June, 2012.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: August 31, 2015
To: Mayor and City Council
From: Logan Martin, City Administrator
Subject: Consider approval of a new Library Director with terms as negotiated in the hiring process

BACKGROUND

Since the resignation of Library Director Mark Blando in July, staff has been working with the Library Board and its consultant (Library Strategies) to complete an executive search for a replacement. This is an important position in the City, as it not only provides leadership and administration for the library on a daily basis but it also serves as a main conduit between the library and the rest of City's departments. The Library Board was also adamant that the next person be passionate about high quality library service, with an ability to move the library into the next generation based on the guidance provided in the recent strategic plan.

After an exhaustive process of vetting candidates, we are confident that a wonderful individual has been selected to lead the Bayport Public Library. Jill Smith comes to Bayport from the Anoka County Library System. She has over 20 years of experience in roles with increasing levels of management, along with a Master's Degree in Library Science. We are delighted to bring Jill onto the team, and look forward to working with her on continuing the history of great library services in Bayport.

Library Strategies worked with Jill and the Library Board to develop a benefits package that meets her needs. Jill has accepted the City's offer, contingent upon a successful background investigation, and is prepared to begin the position at the end of September, if approved. The 2016 library budget was completed prior to Mark's departure, and both the 2015 and 2016 budgets contain adequate funds to support this hiring proposal.

RECOMMENDATION

Staff recommends the City Council adopt a motion hiring Jill Smith as the Bayport Library Director, with terms as negotiated during the hiring process.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: August 25, 2015

TO: Mayor and City Council

FROM: Logan Martin, City Administrator
Sara Taylor, Assistant City Administrator/Planner

RE: Consider new appointments to the Planning Commission

BACKGROUND

The city currently has two vacant seats on the Planning Commission. City Administrator Logan Martin, City Planner Sara Taylor, and City Attorney Andy Pratt reviewed the existing applicant pool and most recently conducted an interview with two new applicants on August 4, 2015 to discuss their background and interest in serving on the Planning Commission. Following the interview, staff discussed all applicants and agreed that John Dahl and Coleen Siegfried both have education and experience that would be a valuable asset to the Planning Commission.

RECOMMENDATION

Staff recommends the City Council adopt a motion appointing John Dahl to the Planning Commission for a term to expire on December 31, 2015 and Coleen Siegfried for a term to expire on December 31, 2016.

CITY OF BAYPORT
PLANNING COMMISSION APPLICATION FORM

Name: John Dahl

Address: 408 Minnesota St.

Email: _____

Home Phone: _____ Cell Phone: _____

Please describe your background and why you are interested in serving on the Bayport Planning Commission.

To Whom it may concern,
I am a long time Bayport resident that has the best interest of the city of Bayport in my heart. I have no interest in living anywhere else. I think I will be able to subjectively balance Bayport's future with Bayport's past.

My career for the past 20 years has been electrician. The requirements of that job as well as my own home remodel have made me familiar with city and state building codes and ordinances. If you have further questions or wish to discuss my qualifications please contact me by the methods listed above.

Sincerely, John C Dahl

**CITY OF BAYPORT
PLANNING COMMISSION APPLICATION FORM**

Name: Colleen Siegfried

Address: 415 Lakeside Drive, Bayport

Email: _____

Home Phone: _____

Cell Phone: _____

Please describe your background and why you are interested in serving on the Bayport Planning Commission.

I have worked in the Construction industry for the past 10 years. I am familiar with reviewing plans. I have a basic understanding of zoning ordinances and would be able to offer preparation and administrative help where needed. I am detail oriented and would want to ensure notes, documents and background information is reviewed thoroughly prior to recommendations. I would use my background to work with the other Planning Commission members to implement the current Comprehensive Plan.

I heard of the opening on the Planning Commission and thought it would be a good way for me to get involved with the City. I am eager to volunteer and help with development and planning of Bayport.

RESOLUTION NO. 15-

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE
CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA
HELD SEPTEMBER 8, 2015**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at the Bayport City Hall in said municipality on the 8th day of September, 2015, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY,
MINNESOTA, ESTABLISHING THE PRELIMINARY LEVY CERTIFICATION FOR
THE CITY'S GENERAL FUND AND LIBRARY FUND AT \$1,184,783.00**

WHEREAS, The State of Minnesota requires the City to adopt a proposed preliminary levy certification for its General and Library Fund; and

WHEREAS, The City Council is required to adopt its 2016 preliminary levy certification on or before September 30, 2015; and

WHEREAS, The City Council of the City of Bayport wishes to comply with the State law effective in this area.

NOW THEREFORE BE IT RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota as follows:

1. Establish the 2016 General Fund preliminary levy certification at \$ 1,071,621.00
2. Establish the 2016 Library Fund preliminary levy certification at \$ 165,000.00
3. Establish the 2016 total preliminary levy certification at \$ 1,236,621.00
4. Authorize and direct the City Administrator to certify the proposed General Fund and Library Fund preliminary levies for the year 2016 to the Washington County Auditor/Treasurer's Office on or before September 30, 2015.

The motion for adopting the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon the following voted via voice:

Susan St. Ores –
Connie Carlson –
Dan Goldston –

Michele Hanson –
Patrick McGann –

Thereupon said resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, on this 8th day of September, 2015.

ATTEST:

Logan Martin, City Administrator

Susan St. Ores, Mayor

RESOLUTION NO. 15-

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE
CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA
HELD SEPTEMBER 8, 2015**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at the Bayport City Hall in said municipality on the 8th day of September, 2015 at 6:00 p.m..

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY,
MINNESOTA, ADOPTING THE PRELIMINARY CITY BUDGET FOR 2016**

WHEREAS, The City of Bayport established a preliminary certification of the City of Bayport's levy at its September 8, 2015 meeting; and

WHEREAS, The City Council of the City of Bayport wishes to establish its preliminary 2016 budget which must be certified to the Washington County Auditor/Treasurer by September 30, 2015.

NOW THEREFORE BE IT RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota as follows:

1. Be it resolved that the City Council of the City of Bayport, Washington County, Minnesota, hereby adopts the preliminary city budget for 2016, as presented.

The motion for adopting the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon the following voted via voice:

Susan St. Ores -
Connie Carlson -
Dan Goldston -

Michele Hanson -
Patrick McGann -

Thereupon said resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, on this 8th day of September, 2015.

ATTEST:

Logan Martin, City Administrator

Susan St. Ores, Mayor

RESOLUTION NO. 15-

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE
CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA
HELD SEPTEMBER 8, 2015**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at the Bayport City Hall in said municipality on the 8th day of September, 2015, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY,
MINNESOTA, ADOPTING THE PRELIMINARY
CAPITAL IMPROVEMENT PLAN FOR 2016**

WHEREAS, The City of Bayport established a preliminary certification of the City of Bayport's levy at its September 8, 2015 meeting; and

WHEREAS, The City Council of the City of Bayport wishes to establish its Capital Improvement Plan for 2016.

NOW THEREFORE BE IT RESOLVED: By the City Council of the City of Bayport, Washington County, Minnesota as follows:

1. Be it resolved that the City Council of the City of Bayport, Washington County, Minnesota, hereby adopts the preliminary Capital Improvement Plan for 2016, as distributed.

The motion for adopting the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon the following voted via voice:

Susan St. Ores -	Michele Hanson -
Connie Carlson -	Patrick McGann -
Dan Goldston -	

Thereupon said resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, on this 8th day of September, 2015.

ATTEST:

Logan Martin, City Administrator

Susan St. Ores, Mayor



Bayport Fire Department

284 N. 3rd Street • Bayport, MN. 55003 • Hall (651) 275-4401 • Fax (651) 275-4402

August 2015 Memo from the Chief;

August started out very busy for the members of the department.

The Washington County Fair required Bayport Fire to provide Fire/Rescue standby for three events as well as coordinate and attend a 2 hour shift for Fire Department Day on Saturday, August 1st. Captain Jake Eisinger did a great job in coordinating with the fair staff, with a very successful fire representation of almost 80% of the Fire Departments in the county covering a 2 hour shift.

Captain Josh Eisinger and Firefighter Aaron Pritchard assisted with the safety camp.

The department attended Night to Unite events at Bayport, Baytown and Oak Park Heights. In addition to having our vehicles at these events, we also had drawings of the new fire station and received positive feedback on our project.

Attended CARIS training at Oakdale, with multiple police, fire and EMS agencies participating in the training exercise.

Attended city budget and department head meetings.

Attended meetings with Pony Touch Down Club to go over Patriot Day events at the Stillwater Area Home Football Game. Multiple EMS agencies have been invited and will be participating in the recognition ceremonies prior to kickoff.

Attended Minnesota Fire Service Foundation Board Meeting in Eden Prairie and will be participating in the Fallen Firefighters Memorial Service September 27.

Fire prevention information and cooking safety fact sheet attached.

Thanks,
Allen

Allen Eisinger
Fire Chief
Bayport Fire Department
294 North 3rd St.
Bayport, MN 55003
Office: 651-275-4401 fax: 651-275-4402 Mobile: 651-300-2101
E-Mail: aeisinger@ci.bayport.mn.us

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Did you know?

Last year in Minnesota the leading cause of structure fires was cooking.

Cooking fires caused nearly \$6 million in damage last year in Minnesota.

The top two factors last year in cooking fires were unattended equipment and combustibles too close to a heat source.

PREVENT COOKING FIRES

- Stay in the kitchen when cooking.
- If you leave the room, turn off the stove and move the pan from the burner.
- Keep things that can burn — oven mitts, towels, and wooden spoons — three feet from the stove.
- If a fire starts, slide a tight-fitting lid on the pan and turn off the heat.
- Avoid loose-fitting clothing that can easily catch fire.



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445 Minnesota St., Suite 145, St. Paul, MN 55101

Telephone: 651-201-7200

Fax: 651-215-0525



 Hear the
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**EVERY BEDROOM
NEEDS A WORKING
SMOKE ALARM.**

**FIRE PREVENTION WEEK
OCTOBER 4-10, 2015**

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Sparky™ is a trademark of NFPA.

Keep your family safe with a working smoke alarm in every bedroom.

Did you know that roughly half of home fire deaths result from fires reported between 11 p.m. and 7 a.m., when most people are asleep?

Smoke alarms save lives. If there is a fire in your home, smoke spreads fast and you need smoke alarms to give you time to get out. In fact, having a working smoke alarm cuts the chances of dying in a reported fire in half!



Bayport Police Department
294 North 3rd Street
Bayport, Minnesota 55003
Phone: 651-275-4400
Fax: 651-275-4411

Laura Eastman
Chief of Police

Jay Jackson
Sergeant

Date: August 25, 2015
To: Mayor and City Council
City Administrator Martin
From: Police Chief Laura Eastman
Subject: **Police Reports and Updates**

Past Events

August 3- 4: Safety Camp – Reserve Officers, Officers, Sergeant Jackson and Chief Eastman
August 4: Night to Unite – All police staff. Residents and business owners invited.
August 8-9: Andersen Quarter Century Picnic – Reserve Officers and Sergeant Jackson on duty
August 14: Assisted State Patrol with Commercial Vehicle Inspections in Bayport – Chief Eastman
August 26: Community Watch Meeting at Croixdale – Sergeant Jackson and Chief Eastman

Upcoming Events

September 10: Department shoot – All Officers
September 11: Bayport Senior Center Open House – Administrator Martin and Chief Eastman
September 19: Derby Days – Reserve Officers and Officer on Duty

July Call Load (continued)

25 – 31: Speed 55/40, Stillwater Lift Bridge race, dog at large, boat trailer parking x 8, lost property, physical domestic aoa, violate OFP, 2nd degree dui/speed 51/40, domestic, vehicle lockout, medical 1, assist with traffic, fire, train blocking, check welfare, 3rd degree dui/child endangerment, medical L1, speed 58/40, alarm, K9 meet/greet, domestic assault, public assist, park close, open door x 2, suspicious activity, ordinance complaint, blocked crosswalk, harassment, driving complaint, park close, warning equipment, medical L3, crime prevention x6, crime damage to property, warning disobey semi, council packets, child custody, theft, trespass notice, possible intruder, driving after revocation, No MN/DL/no INS., w/w speed, trespass, w/w pass on shoulder, GM no insurance, possible shots fired, Jumper/AOA, medical L1, veh. lockout, susp. abandoned vehicle, graffiti report, speed 62/40, check vehicle, aoa domestic fight, medical L1, w/w pass on shoulder, public assist, 911 open line, medical 11, park close.

August Call Load

01 – Crime prevention x 4, open door, AOA/5th degree assault, found/cat w/w speed, park close
02 – Crime prevention x 3, parking violation/exp. registration, medical L1, train blocking, missing adult (located), lost keys, park close.
03 – Vehicle in the ditch/10/52, possible roll over, medical L1, GM no insurance/DAR formal complaint, driving complaint, resident lock out, lakeside park close.
04 – w/w provisional DL violation, medical L2, k9 demo safety camp x 3, Night to Unite, K9 meet and greet, medical L1.
05 – vehicle lock out, no MN dl/drug para, speed, officer assist child seat belt, domestic, counterfeit bill, park close.
06 – Crime prevention x 6, small amount of MJ, drug para, hand gun permit to purchase, sunken boat, officer assist lost dog, public assist, peddler's complaint, stolen vehicle recovered. susp. activity, w/w speed, 911 open line, permit to purchase, park close.
07 – Crime prevention, in park after hours, audible alarm, pay box collection x 9, trespass/possible burg. Lakeside park close.

- 08 – Medical L3, parking issue, w/w parking, w/w parking in boat parking x 8, 45 + parking on grass, city ordinance complaint (unfounded) city ordinance debris, city ordinance unregistered vehicles. Open door, vacation checks, AOA/suicidal male, no POI, medical L3, theft report
- 09 – Theft report, mj in motor vehicle, drug para., 3rd degree dui, aoa/dui, officers questions, aoa/drug activity, city ordinance/complaint, possible domestic, medical L1, w/w speed, no current registration, no mn DL.
- 10 – Lakeside park, closing, check welfare, driving complaint, passing on shoulder, family assist, park close, medical L3.
- 11 – Crime prevention, ordinance violation, w/w speed, veh. lockout, check welfare/va concerns, officer information, theft, DANCO, handgun permit to purchase, domestic situation.
- 12 – Out of control male, park close, AOA/warrant arrest, crime prevention x 3, alarm, hit and run, out of control male, veh. lockout, dog at large, property damage accident, back ground check , verbal domestic, lakeside park close.
- 13 – 4th degree dui, records request for child protection, vacation check, harassing communication, speed 54/40, speed 55/40, speed 57/40, speed 58/40, speed 56/40, speed 57/40, speed 60/40, possible intoxicated driver, loose dog.
- 14 – 2nd degree DUI/forfeiture, w/w speed, AOA/CVI, medical L1, aoa/vehicle smoking, domestic/aoa, medical L1, park close.
- 15 – Crime prevention, aoa/welfare concern, /susp. veh., boat trailer w/w , boat trailer violation x 3, failure to display current registration, tree down blocking alley/pw page out, motorist assist, boat trailer violation x disorderly conduct, park close, public assist, medical L1/ suicidal person.
- 16 – AOA/large bar fight, AOA/bar fight, w/w speed, medical L 1, extra patrols – speeding, aoa/check address, park close.
- 17 – Crime prevention, Medical L1/10-72, assist business on private tow, DANCO, parking on the grass complaint, driving after suspension, lake side park close, medical L1.
- 18 – Pay box collection x 29, erratic driver, park close.
- 19 – 4th degree DUI, missing dog, veh. lockout, w/w speed, park close, out of control male, crime prevention, assist public works, crime prevention, fire alarm sounding.
- 20 – Crime prevention, w/w stop sign, lock out, ordinance junk, w/w passing on right x 2, domestic, car vs. deer, park close, information, 911 hang up, medical L1.
- 21 – Car accident, veh. lock out, w/w speed, AOA/DAR, paybox x 1, parking info., medical L1, Theft/AOA, suspicious activity, walk up harassment report, no MNL, sight line issue, assist PW, susp. activity.
- 22 – Speed 61/40, DWI/speed 54/40, speed 66/55 speed, 5th degree CSC/drug para/poss. of needle, burg. Alarm, veh. lock out, hazard, mj in motor veh., drug para, speed, verbal domestic, taxi complaint.
- 23 –AOA/fight, medical L1, fail to transfer title in 10 days, unlawful use of veh. certificate, long grass complaint, w/w speed/ no proof, w/w speed, w/w speed and fail to change address, medical L1, park close.
- 24 – Cross walk violation, 911 call, fire call, speed 60/40, speed 56/40, public works concern, assist St. Paul PD, lakeside park close, driving complaint, equipment violation/vehicle search,
- 25 - 31 NA

Acronym/code: W/W = Written warning, LOCK OUT = vehicle keys locked in car, DAR = Driving after revocation, DAS= Driving after suspension, NPI/ NO POI = No proof of insurance, DOC = Disorderly conduct, CSC = Criminal Sexual Conduct, NO MN/DL = No Minnesota driver's license, Medical Level = 1 (most severe) 2 (moderate) 3 (mild), Rec'vd OFP/DANCO = Received a fax for an order for protection (OFP) domestic abuse, no contact order (danco) for person in our city, Felony Intro. Of Narc. = Felony level of introduction of narcotics into the prison, uac = underage drinking, 10 -72 = deceased.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: September 1, 2015

To: Mayor and City Council
Logan Martin, City Administrator

From: Mel Horak, Public Works Supervisor

Re: Public Works Department Update – September City Council Meeting

During the month of August, the full-time Public Works staff, with assistance from part-time staff, completed the following tasks:

1. Cleaned Lakeside Park facilities on a daily basis
2. Started annual painting of crosswalks and yellow no parking areas
3. Completed numerous repairs to park buildings and equipment
4. Mowed and trimmed grass on numerous city properties
5. Cleaned up numerous wind-damaged trees and limbs
6. Performed bituminous street patching at various locations in the city
7. Added sand and re-graded Lakeside Park beach
8. Cleaned storm drains, catch basins and various ditch areas after major rainstorms
9. Watered recently planted trees
10. Completed ongoing maintenance and repairs to trucks and equipment
11. Installed multiple new water meters, repaired numerous nonfunctioning water meters, and read numerous water meters for final utility billings
12. Performed ongoing operation of water and sewer systems, which includes daily inspections of facilities, water tests, water reports, and attending to system malfunctions

PUBLIC WORKS MESSAGE OF THE MONTH

Please water newly planted and small-to-mid size boulevard trees during dry periods. Recently planted trees and shrubs establish most quickly with light, frequent irrigation. It is also important that trees be thoroughly watered before the ground freezes.

Bayport Public Library



582 NORTH FOURTH STREET
BAYPORT, MINNESOTA 55003
(651) 439-7454

Date: August 28, 2015

To: Mayor and City Council; Logan Martin, City Administrator

From: Maureen Bell, Bayport Public Library Interim Director *mb*

Re: Bayport Library Update

First, let me introduce myself. After a long career as a librarian in public and prison libraries, I retired in 2012. I currently am a member of the Stillwater Public Library Board and a volunteer at the American Craft Council Library in Minneapolis. I am very happy to be serving as the interim director at the Bayport Library until a new, permanent director is hired.

Participation in the Summer Reading Program was strong all summer long. Miss Peggy's weekly storytimes were well attended. Other special events included:

- **8/3** Lisa Wagner held two cooking classes for kids. Younger kids made bagel faces, and older kids made pasta and quinoa salads.
- **8/6** The CLIMB Theatre presented a play, *The Lion and the Mouse*.
- **8/17** *Paddington*, the movie, attracted an audience of 68 people.

Four members of the Lake Elmo Library Board visited the Bayport Library for a tour and to talk about how to build a library collection and plan other library services.

Two incidents occurred at the library this month:

1. A malfunction with the fire alarm system, caused by the intermittent failure of one of the two phone lines going into the fire alarm panel, was resolved by technicians from CenturyLink and Electro Watchman.
2. A two-year old fell and hit her head on a bookcase. She was frightened by the impact and suffered a bloody nose. Emergency medical staff responded to a 911 call, examined the child, and determined she was OK. After emergency staff left the library, the two-year old and her mother browsed for books before walking out of the library together.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: August 31, 2015
To: Mayor and City Council
Logan Martin, City Administrator
From: Sara Taylor, Assistant City Administrator/Planner
Re: Department Update – September City Council meeting

PLANNING COMMISSION APPOINTMENTS

City Administrator Logan Martin, City Attorney Andy Pratt, and I recently reviewed the existing applicant pool and conducted an interview with two new applicants on August 4, 2015 to discuss their background and interest in serving on the Planning Commission. Following the interview, staff discussed all applicants and agreed that John Dahl and Coleen Siegfried both have education and experience that would be a valuable asset to the Planning Commission and therefore will be recommending their appointment to fill the two vacant seats at the September 8 City Council meeting. John would be appointed to the vacant seat with a term set to expire on December 31, 2015 and Coleen would be appointed to the seat with a term to expire on December 31, 2016. We are grateful for their willingness to serve on the Planning Commission and look forward to working with them!

WASHINGTON COUNTY RECYCLING GRANT AND WORK PLAN

Last week, the city received a 2015-2016 Municipal Recycling Grant Agreement from Washington County confirming receipt of a grant to the city in the amount of \$8,640.00. The grant will be used to fund administration costs and special projects related to community recycling efforts. The format for the recycling grant program was completely overhauled within the past year, which has resulted in changes to the grant application process, annual reporting requirements, and types of projects that are eligible for funding. Our city work plan will continue to include the curbside recycling incentive/reward program and promoting recycling efforts and activities via the city newsletter and website. New projects will focus on pursuing efforts to increase recycling efforts for multi-family dwelling units in the city, as well as purchasing multi-compartment recycling/waste containers for city buildings and grounds.

MN/WI ASSISTANT MANAGEMENT ORGANIZATION

Last month, I had the privilege to be invited to participate in a unique discussion group comprised of select local city/county assistant management staff from jurisdictions that border eastern Minnesota and western Wisconsin. The focus of the group is to provide an opportunity to exchange best management practices, offer expertise/resources on specific activities/projects, and to strengthen professional relationships with local government staff within the region, involving multiple city/county/state jurisdictions. The group is tentatively scheduled to meet every two months at a rotating location, with a presentation topic determined by the group. The initial meeting was hosted by the City of New Richmond, WI and focused on the pros and cons of governmental agencies offering and managing multiple social media outlets and a brief tour of the city's master development plan for their business/industrial park. The group also established topics of interest that would be beneficial to learn more about at an upcoming meeting, including organization succession planning, community solar, economic development and local employment initiatives, infrastructure inventory and maintenance planning, public-private shared services/facilities, and tracking/evaluation of public services. Bayport was asked to host a meeting next year to discuss the multi-jurisdictional partnerships the city pursued to acquire the site for the new fire hall, operations and logistics of our shared fire service contract, and a tour of the new building.



CITY OF BAYPORT
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Date: September 1, 2015
To: Honorable Mayor and City Council
From: Logan Martin, City Administrator
Re: **Administration Department Update – September City Council meeting**

FIRE HALL UPDATE

The Fire Hall project is progressing nicely, as the concrete block work is now complete and the weatherproofing and decorative brick placement is currently underway. A majority of the curbing has been poured around the parking lots and drive aisles, and the first layer of asphalt should be installed in the coming weeks. The big initiative at the moment is to complete the final grading on the property so all landscaping (grass seeding, bushes, trees) can be installed by mid-October prior to any major changes in the weather. Completing the full “box” of the building is also a major goal, which will allow the project to avoid relying on temporary heat to work inside the building over the winter.

DOWNTOWN REDEVELOPMENT PROJECT

The City continues to pursue the opportunity to redevelop the vacant building located at 169 3rd St. N. The owner of the property has accepted the City’s purchase offer, and we plan to close on the property in the coming weeks. Currently, we are engaging an environmental services firm to ensure that the building is free from hazardous materials prior to demolition, while also verifying that the soils in the area can support redevelopment. The Washington County Historical Society has confirmed (for a second time) that the building contains no historic value and is able to be removed. Tentative reuse plans include converting the area to a municipal parking lot and public amenity, which would be a major beautification improvement to the City.

WATER TREATMENT SYSTEM UPGRADE

We continue to work with our partners at the MN Pollution Control Agency on the state-funded upgrade to our water treatment system. The plans and specifications have been completed and they are currently out to contractors for bidding. Bids will be opened on October 1, and the intent remains that this work will occur this fall. As you will recall, this project entails the installation of dedicated water main from Well #3 to the water treatment system in Inspiration, which ensures that all of our water is fully treated prior to any anticipated future changes to standards.

COORDINATED DEER HARVESTING

Xcel Energy has once again agreed to allow the deer harvesting organization onto their property to complete a hunt during this deer season. Final details and agreements are being completed with both firms, but we should have a much better jump on the season this year as compared to last year. A formal agreement will be considered by the Council at its next meeting, but this preliminary work is key to having an effective harvest.

UPCOMING MEETINGS AND EVENTS

September 8	City Council budget workshop	5pm	City Hall
September 8	City Council meeting	6pm	City Hall
September 11	Senior Center Open House	9:30am-11:30am	342 5 th Avenue
September 19	Derby Days	all day	City-wide
October 5	City Council meeting	6pm	City Hall
October 31	Public Safety Open House	5pm	Fire Hall