CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
March 5, 2012

REGULAR MEETING **6:00 P.M.**

CALL TO ORDER

ROLL CALL (St. Ores, Carlson, Goldston, Hanson, Ostertag)

APPROVAL OF AGENDA

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

1. February recycling award recipient is Ron Van Zee who will receive $30.00 for his recycling efforts, with funding made possible by a grant from Washington County

2. Board of Appeal and Equalization and Open Book Meetings for 2012

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person).*

1.
2.

CONSENT AGENDA **TAB #**

Consider a resolution adopting items 1 through 4

1. February 6, 2012 City Council regular meeting minutes 1
2. February payables and receipts *(check numbers to be given at the meeting)* 2
3. February building, plumbing and mechanical permits report 3
4. Reestablishment of the city's voting precinct and polling place *(Resolution 12-__)* 4

PUBLIC HEARING S

COUNCIL LIAISON REPORTS

UNFINISHED BUSINESS

NEW BUSINESS

1. Consider adopting a City Council meeting agenda policy 5

2. Consider establishing City Council workshop dates for 2012 6

3. Consider authorization to hire a replacement for a full-time police officer position 7

4. Consider amendments to the Bayport Fire Department fire service contracts 8

	TAB #
5. Consider authorization to prepare bidding documents for the 2012 Sealcoating Improvement Project	9

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

1.
2.

CITY ADMINISTRATOR ITEMS AND ANNOUNCEMENTS

1. City Administrator's report	10

ADJOURNMENT

STAFF

CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
March 5, 2012

REGULAR MEETING **6:00 P.M.**

CALL TO ORDER
Mayor St. Ores will call the meeting to order and lead in pledge of allegiance to the flag.

ROLL CALL (St. Ores, Carlson, Goldston, Hanson, Ostertag)
Mayor St. Ores will call on Mitch to take the roll call of the City Council.

APPROVAL OF AGENDA
Mayor St. Ores will ask for approval of the agenda. Councilmembers/staff shall request changes, if applicable. A motion to accept the agenda as prepared or with changes is required.

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS
1. February recycling award recipient is Ron Van Zee who will receive $30.00 for his recycling efforts, with funding made possible by a grant from Washington County

Mayor St. Ores will announce the award.

2. Board of Appeal and Equalization and Open Book Meetings for 2012

Mayor St. Ores will announce that the meetings will begin in April and a list of all meeting dates and times will be posted at City Hall and the Washington County website.

OPEN FORUM
The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person).*
1.
2.

CONSENT AGENDA **TAB #**
Consider a resolution adopting items 1 through 4

1. February 6, 2012 City Council regular meeting minutes	1
2. February payables and receipts *(check numbers to be given at the meeting)*	2
3. February building, plumbing and mechanical permits report	3
4. Reestablishment of the city's voting precinct and polling place *(Resolution 12-__)*	4

Mayor St. Ores will read the items listed. A roll call vote is required to adopt the resolution as prepared or with changes.

PUBLIC HEARINGS
There are no public hearings before the City Council.

TAB #

COUNCIL LIAISON REPORTS
Mayor St. Ores will call on the individual Councilmembers for their report(s).

UNFINISHED BUSINESS
There is no unfinished business before the City Council.

NEW BUSINESS

1. Consider adopting a City Council meeting agenda policy 5
Mayor St. Ores will call on Mitch to present this item. Staff recommends approval. A motion on the item is required.

2. Consider establishing City Council workshop dates for 2012 6
Mayor St. Ores will call on Mitch to present this item. Staff recommends approval. A motion on the item is required.

3. Consider authorization to hire a replacement for a full-time police officer position 7
Mayor St. Ores will call on Mitch to present this item. Staff recommends approval. A roll call vote is required.

4. Consider amendments to the Bayport Fire Department fire service contracts 8
Mayor St. Ores will call on Mitch to present this item. Staff recommends approval. A motion on the item is required.

5. Consider authorization to prepare bidding documents for the 2012 Sealcoating Improvement Project 9
Mayor St. Ores will call on Barry to present this item. Staff recommends approval. A roll call vote is required.

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

1.
2.

CITY ADMINISTRATOR ITEMS AND ANNOUNCEMENTS

1. City Administrator's report 10
Mayor St. Ores will call on Mitch to present this item.

ADJOURNMENT
A motion to adjourn the meeting is required.

Washington County

Property Records and Taxpayer Services Department

Kevin Corbid
Director

MEMORANDUM

DATE: December 6, 2011

TO: Washington County City and Township Clerks

FROM: Bruce Munneke, Washington County Assessor

SUBJECT: 2012 Local Board of Appeal and Equalization/Open Book Meetings

The tentative schedule for 2012 Board of Appeal and Equalization/Open Book Meetings is enclosed. The time frame in establishing dates for your Local Boards and Open Book meetings will be similar to last year.

1. Establish and distribute tentative schedules by December 6, 2011.

2. Allow thirty days for feedback from local jurisdictions to confirm or change tentative dates. Please call Lynne Freezy with any date or time changes at 651-275-7521.

3. Establish and distribute the Final Board of Appeal and Equalization/Open Book Meeting schedule by February 15, 2012. No changes will be made to the schedule after this date.

For those communities that offer their property owners an Open Book Meeting format, please recall that those property owners can attend any of the **four** Open Book Meetings held throughout the County. This year we will have meetings held in Cottage Grove, Oakdale, Woodbury, and Stillwater.

If we do not hear from you, we will assume the meeting will be conducted on the date and time listed on the schedule when a quorum will be in attendance and a meeting room will be available.

During the month of February the Assessor's Office will again be developing the annual Assessment Report. The purpose of this report is to provide general information to the communities in Washington County regarding the appeals process and the 2012 assessment. The report will be made available on the Washington County Assessor web page (www.washington.minnesotaassessors.com/) under "Appraisal Statistics" prior to April 1, 2012.

If you have any question please call Lynne Freezy (651-275-7521) or myself (651-275-7518).

Thank you.

cc: Kevin Corbid, Director Property Records and Taxpayer Services
Rollie Huber, Deputy County Assessor - Commercial
Al LaBine, Appraisal Supervisor -Residential
Don Lovstad, Appraisal Supervisor - Residential
Jody Moran, Assessment Technical Support Supervisor

2012 Meeting Schedule
Board of Appeal and Equalization & Open Book Meetings

The 2nd meeting must be held within 20 calendar days of the 1st meeting. The 20 day count starts ON the 1st meeting date.

City/Township	Format	Day	1st meeting	Time	2nd meeting	Time
Regional Open Book	**Cottage Grove**	**Thursday**	**April 5, 2012**	**5:00-7:00**		
West Lakeland	Board	Monday	April 9, 2012	10-11 am		
Grey Cloud	Board	Monday	April 9, 2012	6:00-7:00		
Scandia	Board	Monday	April 9, 2012	5:00-6:00		
Baytown	Board	Monday	April 9, 2012	4:00-5:00		
Marine	Board	Tuesday	April 10, 2012	9-10 am		
May	Board	Tuesday	April 10, 2012	9-10 am		
Oak Park Heights	Board	Tuesday	April 10, 2012	6:00-7:00		
Lakeland	Board	Tuesday	April 10, 2012	5:00-6:00		
Mahtomedi	Board	Wednesday	April 11, 2012	5:00-6:00		
Regional Open Book	**Oakdale**	**Wednesday**	**April 11, 2012**	**5:00-7:00**		
Dellwood	Board	Monday	April 16, 2012	5:00-5:30		
Forest Lake	Board	Monday	April 16, 2012	6:00-8:00		
Denmark	Board	Tuesday	April 17, 2012	4:30-5:30		
St Marys Point	Board	Tuesday	April 17, 2012	6:30-7:30		
Hugo	Board	Thursday	April 19, 2012	5:30-7:00		
Regional Open Book	**Woodbury**	**Thursday**	**April 19, 2012**	**5:00-7:00**		
Lake Elmo	Board	Wednesday	April 25, 2012	5:00-7:00		
Regional Open Book	**Stillwater**	**Wednesday**	**April 25, 2012**	**2:00-7:00**		
Willernie	Board	Monday	April 30, 2012	5:30-6:30		
Grant	Board	Tuesday	May 1, 2012	6:00-7:00		
Pine Springs	Board	Tuesday	May 1, 2012	7:30-8:30		
County Board	**Government Center**	**Tuesday**	**June 12, 2012**	**5:00**	**By Appointment**	
		Tuesday	**June 19, 2012**	**1:00**		

Appointment deadline for County Board **May 11, 2012**

Understanding Your Assessment and the Appeals Process

12c

Fact Sheet

Property Tax Fact Sheet 12c

This fact sheet is the third in a series of three fact sheets that were designed to assist taxpayers in the understanding of the basic concepts of their annual assessment and property tax administration. Please see Fact Sheets 12a and 12c for additional information.

The role of the assessor

The assessor has an important role in the property tax process in that it is very important to make sure all property is valued at its market value and classified according to its use so the property tax levy is divided correctly among all taxable properties. The assessor does not determine your property taxes. Likewise, assessors do not raise revenue by increasing market values. This fact sheet discusses estimated market value and classification. The assessor determines these factors each year, and they are shown annually on your Notice of Valuation and Classification. This fact sheet also explains what you can do if you and the assessor disagree about the value or classification of your property.

How is my property value estimated?

Using a mass appraisal system and historical sales data, the assessor's job is to estimate the market value of all properties on the assessment date of January 2 each year. The assessor will consider the location of your property, the amount of land you own, any improvements to the land, physical characteristics of the improvements (including square footage, decks, porches, etc.), and the quality of construction. The assessor will then compare your property to similar properties in your area that have recently sold in order to estimate what your property would sell for in an open-market arm's length transaction. This value is called the estimated market value.

Classification and class rates

All property is classified by the assessor according to its use. Each class of property (home, apartment, cabin, farm, commercial) has its own classification rate. This class rate is determined by the state legislature. Like market value, the class rate of your property plays a role in how much property tax you pay.

Notice of valuation and classification

Each spring, the assessor will mail you a **Notice of Valuation and Classification** informing you of the market value and classification of your property. If you believe the classification or the estimated market value of your property is incorrect, you have several appeal options.

What if I disagree with how my property was assessed?

If you have a disagreement over valuation or classification of your property, the first step is to contact your assessor. Most issues can be resolved at this level.

- Verify information about your property, such as its dimensions, age, and condition of its structures.
- Review records to determine the market values of similar properties in your neighborhood.
- Review sales data to find out what similar properties in your area are selling for.
- Ask the assessor to explain the criteria used for classifying your property. You may also review the classifications of other properties used in the same manner as yours.

If your property has not be inspected recently, both interior and exterior, ask the assessor to come out to review your property. If your concern is not resolved after conferring with the assessor, you may attend the annual Local Board of Appeal and Equalization or Open Book meeting identified on your valuation notice.

Appealing your assessment

There are formal methods of appeal available. Keep in mind that, by law, the Local Board of Appeal and Equalization cannot make a change favoring a taxpayer if the assessor is not allowed to inspect the property.

You have the right to appeal your market value estimate and/or property classification if you feel your property is:

- Classified improperly.
- Valued at an amount higher or lower than you could sell your property for.
- Valued at a level different from similar property in your area.

Property Tax Division - Mail Station 3340 St. Paul, MN 55146-3340

This fact sheet is intended to help you become more familiar with Minnesota tax laws and your rights and responsibilities under the laws. Nothing in this fact sheet supersedes, alters, or otherwise changes any provisions of the tax law, administrative rules, court decisions, or other revenue notices.
Alternative formats available upon request.

Remember, your assessor is not responsible for the dollar amount of taxes that you pay. Tax rates are determined by your local taxing authorities (the city, the county, school, districts, etc.). If you think your taxes are too high, you should make your opinion known to your taxing authorities during the budget meetings in November and December.

Local Board of Appeal and Equalization

If you choose to appeal to your boards of appeal and equalization, first must first meet with your Local (city or town) Board of Appeal and Equalization. These are often the same people as your city council or town board. The board meets on a specified day in April or May. The exact date is listed on your Notice of Valuation and Classification. *We strongly recommend that you contact your city or town clerk to schedule your appearance.* Some jurisdictions hold an open book meeting instead of a Local Board of Appeal and Equalization. Please check your Notice of Valuation and Classification for date, time, and place.

You may make your appeal in person, by letter, or have someone else appear for you. The assessor will be present to answer questions. *You must present your case to the city or town board before going to the County Board of Appeal and Equalization.*

Cities and towns have the option of transferring their board powers to the County Board of Appeal and Equalization. If your municipality has elected to do this, your Notice of Valuation and Classification will direct you where to begin your appeal.

County Board of Appeal and Equalization

If you are not satisfied after your Local Board of Appeal and Equalization or open book meeting, or if your city or town has transferred its powers to the county, you may appeal to the County Board of Appeal and Equalization.

This board meets in June. The exact date is listed on your Notice of Valuation and Classification. The members are usually the county board of commissioners or their appointees. *We strongly recommend that you contact your county auditor or assessor to schedule your appearance before the board.* Many counties request that taxpayers make appointments to appear.

You may make your appeal in person, by letter, or have someone else appear for you. The assessor will be present to answer questions. If you are not satisfied with the decision of the County Board of Appeal and Equalization, you may appeal to the Minnesota Tax Court.

Minnesota Tax Court

You have until April 30 of the year the tax becomes payable to appeal your assessment to the Minnesota Tax Court. In other words, you must appeal your 2009 valuation and classification on or before April 30, 2010.

The Tax Court has two divisions: The Small Claims Division and the Regular Division.

The Small Claims Division only hears appeals involving one of the following situations:

- The assessor's estimated market value of your property is less than $300,000.
- Your entire parcel is classified as a residential homestead (1a or 1b) and the parcel contains no more than one dwelling unit.
- Your entire property is classified as an agricultural homestead.
- You're appealing the denial of a current year application for homestead classification of your property.

The proceedings of the Small Claims Division are less formal and many people represent themselves. *Decisions made by the small claims division are final and cannot be appealed further.*

The Regular Division will hear all appeals – including those within the jurisdiction of the small claims division. *Decisions made here can be appealed to a higher court.* Most people who appeal to the regular division hire an attorney because the hearing is conducted according to the Minnesota Rules of Civil Procedure.

You may obtain complete information on Tax Court appeals by writing or calling the court administrator in your county or by contacting:

Minnesota Tax Court
Minnesota Judicial Center
Suite 245
25 Reverend Dr. Martin Luther King, Jr. Boulevard
St. Paul, MN 55115
(651) 296-2806
www.taxcourt.state.mn.us

Conclusion

In conclusion, it is essential that taxpayers understand that assessors use historical sales data to estimate a property's market value. This estimate may be appealed informally by speaking with the assessor or formally by appearing at the Local or County Boards of Appeal and Equalization.

For additional information, please refer to Fact Sheet 12a Understanding Property Taxes and Fact Sheet 12b How the Assessor Estimates Your Market Value

RESOLUTION NO. 12-

EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA HELD MARCH 5, 2012

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 5th day of March 2012, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-4 FROM THE MARCH 5, 2012 CITY COUNCIL AGENDA

1. February 6, 2012 City Council regular meeting minutes
2. February payables and receipts *(check numbers ___)*
3. February building, plumbing and mechanical permits report
4. Reestablishment of the city's voting precinct and polling place *(Resolution 12-__)*

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –	Michele Hanson –
Connie Carlson –	Mark Ostertag –
Dan Goldston –	

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 5th day of March 2012.

ATTEST:

_____ _____

Mitch Berg, City Administrator Susan St. Ores, Mayor

CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
FEBRUARY 6, 2012
6:00 P.M.

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of February 6, 2012 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers Connie Carlson, Dan Goldston, Michele Hanson and Mark Ostertag

Members Absent: None

Others Present: Administrator Mitch Berg, Public Works Supervisor Mel Horak, Engineer Barry Peters, Assistant Administrator/Planner Sara Taylor, and Attorney Andy Pratt

APPROVAL OF AGENDA

It was moved by Councilmember Carlson and seconded by Councilmember Hanson to approve the February 6, 2012 agenda. Motion carried 5-0.

PROCLAMATIONS/COMMENDATIONS/PETITIONS

1. The January recycling award recipient is Brad Stanton who will receive $30.00 for his recycling efforts, with funding made possible by a grant from Washington County.

OPEN FORUM

1. Update on Beyond the Yellow Ribbon Campaign: Judy Seeberger, Chairperson of the Middle St. Croix Valley Yellow Ribbon Alliance, updated the City Council on efforts of alliance members from Bayport, Baytown Township, Oak Park Heights and West Lakeland Township. Of note is the placement of Yellow Ribbon signs, attached to the population signs in member communities. She also encouraged residents to check out the group's new website, www.stcroixvalleyyellowribbon.org, which includes a calendar of events and information on how to get involved with the alliance or for service members/ families to request assistance.
2. Eugene Bell, 510 6th Street North, a long-time Bayport resident, spoke in favor of adding stop signs at the intersection of 4th Avenue North/6th Street North.

CONSENT AGENDA

Mayor St. Ores read items 1-5 on the consent agenda.

1. January 3, 2012 City Council regular meeting minutes
2. January payables and receipts *(check numbers 1134070-1134188)*
3. January building, plumbing and mechanical permits report
4. Final text amendment to the city's Comprehensive Plan to comply with the Metropolitan Council's 2030 Policy Plan
5. City liability insurance waiver

Administrator Berg stated a new expense report had been distributed, due to an inadvertent reporting error that omitted the labor distributions, and also clarifies expenses in the 107 and 206 funds. He reported the figures reconcile with the budget control summary and expense summary report included in the original report.

Councilmember Hanson introduced the following resolution and moved its adoption:

Resolution 12-03

RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-5 FROM THE FEBRUARY 6, 2012 CITY COUNCIL AGENDA

The motion for adopting the foregoing resolution was duly seconded by Councilmember Goldston and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Michele Hanson – aye
Connie Carlson – aye	Mark Ostertag – aye
Dan Goldston – aye	

PUBLIC HEARINGS - None

COUNCIL LIAISON REPORTS

Councilmember Hanson reported the Planning Commission did not meet in January.

Mayor St. Ores reported the next meeting of the Middle St. Croix Watershed Management Organization (MSCWMO) is scheduled for Thursday, February 9, 2012, 7:00 p.m., at the Valley Ridge Mall.

Councilmember Carlson reported the next meeting of the Bayport Library Board is scheduled for Thursday, January 23, 2012, 6:00 p.m., at the library, and is open to the public.

Councilmember Ostertag reviewed the January 11, 2012 meeting of the Cable Commission. A workshop has been scheduled for February 9, 2012, and the next regular meeting is set for Wednesday, February 15, 2012, 7:00 p.m., at the Valley Ridge Mall.

UNFINISHED BUSINESS

Consider options for a security door/gate for the salt/sand storage building: Administrator Berg reviewed two quotes for a security gate for the new salt/sand storage building that was previously approved at a cost not to exceed $25,000.00. Staff recommended approval of the written quote from Winkel Enterprises, Afton, Minnesota, for $3,200.00. The quote includes the installation of two, 8-foot high, swinging chain-link galvanized gates, with privacy slats, that will enclose the front of the structure. Upon the recommendation of Councilmember Goldston, Public Works Supervisor Horak stated staff would pursue use of a vinyl green coating on the gates, in lieu of what was presented within the quote since the cost of the gate and the structure will be within the $25,000.00 approved for the project. Any remaining funds could be used to landscape around the structure. There was consensus from the City Council that no further action was required.

NEW BUSINESS

Consider adopting a resolution extending the PERA leave certification program for non-union, full-time city employees for 2011: Administrator Berg reviewed the city's 2011 voluntary furlough program utilized by two non-union employees, which resulted in a cost savings to the city of approximately $9,200.00. He recommended continued participation in PERA's leave certification program to ensure the furlough does not impact the employee's long-term retirement benefits. The combined cost to the city for the employer's contribution, with interest, would not exceed $700.00, and would be contingent upon the employees making their individual contributions.

Councilmember Goldston introduced the following resolution and moved its adoption:

Resolution 12-04

RESOLUTION APPROVING PARTICIPATION IN A PERA LEAVE CERTIFICATION PROGRAM-BUDGET SAVINGS LEAVE PROGRAM

The motion for adopting the foregoing resolution was duly seconded by Councilmember Ostertag and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Michele Hanson – aye
Connie Carlson – aye	Mark Ostertag – aye
Dan Goldston – aye	

Consider adopting a work ethics and code of conduct policy for city employees: Administrator Berg stated city staff worked with the consultant who conducted the Administration and Public Works department reviews to create the proposed work ethics and code of conduct policy for city employees. If approved, the policy will be integrated into the city's Personnel Policy ordinance.

It was moved by Councilmember Carlson and seconded by Councilmember to adopt the City of Bayport Employee Work Ethics and Code of Conduct Policy. Motion carried 5-0.

Consider authorization to replace two existing yield signs at the intersection of 4th Avenue North and 6th Street North with stop signs: Administrator Berg reviewed the proposal to replace existing yield signs at the intersection of 4th Avenue North and 6th Street North with stop signs, at the request of the Chief of Police, to improve safety at the intersection. Discussion followed on consistency of traffic signage in the city and whether it would be better to place the stop signs on 6th Street North instead of 4th Avenue North. Engineer Peters stated there are approximately 20 yield signs in the city and the majority are on the east-west avenues. He recommended placing the stop signs on the avenue because of restricted visibility at the intersection.

It was moved by Councilmember Carlson and seconded by Councilmember Goldston to replace the two existing yield signs at the intersection of 4th Avenue North and 6th Street North with stop signs. Motion carried 5-0.

Consider action on city improvement projects discussed at the February 6, 2012 City Council workshop: The four items discussed were downtown improvements, an off-leash dog park, light pollution/street lighting and a boarding dock at the 4th Avenue North boat launch. The City Council recommended further action on the boarding dock, and Administrator Berg projected the installed cost of a 6-foot by 90-foot dock at $17,000.00, utilizing the services of inmates from the local state prison. There would also be additional ongoing costs for maintenance and insurance costs. A boarding dock was identified as a priority by the Riverfront Advisory Commission, and the general consensus of the City Council was that it would be a good addition to Bayport. Councilmember Ostertag suggested increasing the dollar amount to $20,000.00 to cover any additional incidental costs.

It was moved by Councilmember Ostertag and seconded by Councilmember Carlson to approve the installation of a boarding dock at the 4th Avenue North boat launch, at a cost not to exceed $20,000.00. Upon the recommendation of Attorney Pratt, the motion was amended to approve the ongoing maintenance and related costs for the boarding dock. Motion carried 5-0.

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

1. Mayor St. Ores complimented the Beyond the Yellow Ribbon group on the spaghetti dinner held recently at the Bayport American Legion and encouraged everyone to support future fund raising efforts.
2. Councilmember Ostertag announced that the Bayport Fire Department will be hosting a fund raising dance on Saturday night, February 18, 2012, at the Eagles Club in Oak Park Heights. The department would like to purchase two additional cold water rescue suits with the money raised at the event.

CITY ADMINISTRATOR ITEMS AND ANNOUNCEMENTS

1. Administrator Berg reviewed a recent OSHA inspection of City Hall and the Fire Department, noting no concerns were found with the city's meeting, safety and training records, and no serious or life threatening concerns with the physical buildings. The inspector was concerned with the ventilation system at the fire station used to remove carbon monoxide (CO2) when the trucks are running. Regular CO2 monitoring will be implemented, and OSHA will require corrective action if levels exceed accepted limits.

2. There was discussion on the need for a deer management plan and options to control the deer population. It was recommended that an article be included in the next newsletter educating residents on the consequences of feeding wild animals, but not to expend funds for a deer survey at this time.

3. Councilmembers and residents were invited to attend a Community Watch meeting on Tuesday, March 6, 2012, at 6:00 p.m., at Croixdale.

4. Administrator Berg estimates a general fund balance for 2011 of between $100,000-140,000, and noted the 2011 audit is underway.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to adjourn the meeting at 6:59 p.m. Motion carried 5-0.

_____

City Administrator/Clerk

CITY OF BAYPORT

*Budget Control Summary

Current Period: FEBRUARY 2012

Account Descr	FEBRUARY 2012 Budget	FEBRUARY 2012	FEBRUARY 2012 Variance	FEBRUARY 2012 %	2012 Cumulative Budget	2012 Cumulative Actuals	2012 Cumulative Variance	2012 % Variance
FUND 101 GENERAL								
Revenue Accounts								
DEPT 00000 GENERAL GOVERNMENT	$0.00	$508.	-$508.00	0.00%	$1,643,032.30	$25,478.75	$1,617,553.55	98.45%
DEPT 41200 MAYOR & COUNCIL	$0.00	$0.	$0.00	0.00%	$0.00	$0.00	$0.00	0.00%
DEPT 41240 RECYCLING	$0.00	$0.	$0.00	0.00%	$6,500.00	$200.00	$6,300.00	96.92%
DEPT 41600 CAPITAL OUTLAY	$0.00	$0.	$0.00	0.00%	$0.00	$0.00	$0.00	0.00%
DEPT 41602 CURB & SIDEWALK PROJECT	$0.00	$0.	$0.00	0.00%	$0.00	$0.00	$0.00	0.00%
DEPT 41910 PLANNING & ZONING	$0.00	$6,261.	-$6,261.65	0.00%	$90,750.00	$9,273.79	$81,476.21	89.78%
DEPT 41940 MUNICIPAL BUILDINGS	$0.00	$0.	$0.00	0.00%	$0.00	$0.00	$0.00	0.00%
DEPT 42000 PUBLIC SAFE CAPITAL OUTLA	$0.00	$0.	$0.00	0.00%	$0.00	$0.00	$0.00	0.00%
DEPT 42100 POLICE	$0.00	$3,653.	-$3,653.90	0.00%	$91,050.00	$7,472.65	$83,577.35	91.79%
DEPT 42200 FIRE PROTECTION	$0.00	$69,367.	-$69,367.28	0.00%	$309,580.90	$69,367.28	$240,213.62	77.59%
DEPT 43100 STREET MAINT	$0.00	$0.	$0.00	0.00%	$5,000.00	$0.00	$5,000.00	100.00%
DEPT 43130 STREET - FLOOD PREPARATIO	$0.00	$0.	$0.00	0.00%	$0.00	$0.00	$0.00	0.00%
DEPT 43200 PARKS	$0.00	$100.	-$100.00	0.00%	$27,500.00	$1,603.00	$25,897.00	94.17%
DEPT 43300 CEMETERY	$0.00	$1,200.	-$1,200.00	0.00%	$5,500.00	$1,200.00	$4,300.00	78.18%
DEPT 44100 PROJECT	$0.00	$0.	$0.00	0.00%	$0.00	$0.00	$0.00	0.00%
Total Revenue Accounts	$0.00	$81,090.83	-$81,090.83	0.00%	$2,178,913.20	$114,595.47	$2,064,317.73	94.74%
Expenditure Accounts								
DEPT 00000 GENERAL GOVERNMENT	$0.00	$0.	$0.00	0.00%	$0.00	$0.00	$0.00	0.00%
DEPT 41100 ELECTIONS	$0.00	$0.	$0.00	0.00%	$4,670.00	$470.00	$4,200.00	89.94%
DEPT 41200 MAYOR & COUNCIL	$0.00	$5,453.	-$5,453.60	0.00%	$136,401.10	$19,183.13	$117,217.97	85.94%
DEPT 41240 RECYCLING	$0.00	$314.	-$314.24	0.00%	$6,752.94	$561.24	$6,191.70	91.69%
DEPT 41400 ADMINISTRATION	$0.00	$10,780.	-$10,780.45	0.00%	$157,155.79	$19,827.38	$137,328.41	87.38%
DEPT 41601 ALLEY PAVING PROJECT	$0.00	$0.	$0.00	0.00%	$0.00	$0.00	$0.00	0.00%
DEPT 41603 SO MN STREET UTILITY PROJE	$0.00	$0.	$0.00	0.00%	$0.00	$0.00	$0.00	0.00%
DEPT 41605 INFLOW/INFILTRATION	$0.00	$0.	$0.00	0.00%	$0.00	$0.00	$0.00	0.00%
DEPT 41607 2011 STREET PROJECT	$0.00	$0.	$0.00	0.00%	$0.00	$0.00	$0.00	0.00%
DEPT 41900 CAPITAL IMPROVEMENTS	$0.00	$0.	$0.00	0.00%	$0.00	$0.00	$0.00	0.00%
DEPT 41903 DEBT SERVICE	$0.00	$0.	$0.00	0.00%	$0.00	$0.00	$0.00	0.00%
DEPT 41910 PLANNING & ZONING	$0.00	$16,299.	-$16,299.74	0.00%	$222,683.69	$29,541.04	$193,142.65	86.73%
DEPT 41940 MUNICIPAL BUILDINGS	$0.00	$4,476.	-$4,476.39	0.00%	$112,293.80	$8,224.83	$104,068.97	92.68%
DEPT 42100 POLICE	$0.00	$48,774.	-$48,774.24	0.00%	$717,706.41	$94,465.57	$623,240.84	86.84%
DEPT 42200 FIRE PROTECTION	$0.00	$4,395.	-$4,395.07	0.00%	$419,466.29	$39,790.54	$379,675.75	90.51%
DEPT 43100 STREET MAINT	$0.00	$14,609.	-$14,609.72	0.00%	$428,533.52	$29,653.95	$398,879.57	93.08%
DEPT 43130 STREET - FLOOD PREPARATIO	$0.00	$7,270.	-$7,270.00	0.00%	$0.00	$7,270.00	-$7,270.00	0.00%
DEPT 43160 STREET LIGHTING	$0.00	$6,041.	-$6,041.41	0.00%	$27,500.00	$8,525.83	$18,974.17	69.00%
DEPT 43200 PARKS	$0.00	$4,703.	-$4,703.28	0.00%	$63,699.47	$5,903.46	$57,796.01	90.73%
DEPT 43300 CEMETERY	$0.00	$450.	-$450.00	0.00%	$37,250.00	$450.00	$36,800.00	98.79%
DEPT 44100 PROJECT	$0.00	$0.	$0.00	0.00%	$50,000.00	$0.00	$50,000.00	100.00%
Total Expenditure Accounts	$0.00	$123,568.14	-$123,568.14	0.00%	$2,384,113.01	$263,866.97	$2,120,246.0	88.93%

CITY OF BAYPORT

*Fund Summary - Budget to Actual©

FEBRUARY 2012

	2012 YTD Budget	FEBRUARY MTD Amount	2012 YTD Amount	2012 YTD Balance	2012 % YTD Budget
FUND 101 GENERAL					
Revenue	$2,178,913.20	$81,090.83	$114,595.47	$2,064,317.73	5.26%
Expenditure	$2,384,113.01	$123,568.14	$263,866.97	$2,120,246.04	11.07%
		-$42,477.31	-$149,271.50		
FUND 102 STREET RECONSTRUCTION					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 103 G O TIF BD FUND 1990 CAP PROJ					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 106 TIF ECON DEV DIST 2					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$17,591.47	-$17,591.47	0.00%
		$0.00	-$17,591.47		
FUND 200 FIRE EQUIPMENT REPLACEMENT FUN					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 201 D.A.R.E.					
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 202 DRUG FORFEITURE					
Revenue	$0.00	$12.47	$637.97	-$637.97	0.00%
Expenditure	$0.00	$177.15	$177.15	-$177.15	0.00%
		-$164.68	$460.82		
FUND 203 PUBLIC WORKS EQUIPMENT REPL					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 204 RECREATION CAP EQUIP & MAINT					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 205 TAX STABILIZATION FUND					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%

CITY OF BAYPORT
*Fund Summary - Budget to Actual©
FEBRUARY 2012

	2012 YTD Budget	FEBRUARY MTD Amount	2012 YTD Amount	2012 YTD Balance	2012 % YTD Budget
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 206 WATER/SEWER IMPROVEMENT FUND					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$1.04	$337.36	-$337.36	0.00%
		-$1.04	-$337.36		
FUND 207 PARK IMPROVEMENT FUND					
Revenue	$0.00	$1,000.00	$1,000.00	-$1,000.00	0.00%
Expenditure	$0.00	$72.50	$72.50	-$72.50	0.00%
		$927.50	$927.50		
FUND 208 PRISON SEWER PROJECT					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 209 DEVELOPER REIMBURSED PROJECTS					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 210 K-9 UNIT					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 211 LIBRARY					
Revenue	$280,065.00	$628.74	$1,055.71	$279,009.29	0.38%
Expenditure	$280,065.00	$19,913.82	$35,325.31	$244,739.69	12.61%
		-$19,285.08	-$34,269.60		
FUND 303 GO TIF BOND 1990 DEBT SERVICE					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 311 GO IMPROV BONDS OF 1992 DEBT S					
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 412 CEMETERY CAPITAL IMPROV					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 413 POLICE EQUIPMENT FUND					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%

CITY OF BAYPORT

*Fund Summary - Budget to Actual©

FEBRUARY 2012

	2012 YTD Budget	FEBRUARY MTD Amount	2012 YTD Amount	2012 YTD Balance	2012 % YTD Budget
		$0.00	$0.00		
FUND 414 OFFICE AUTOMATION					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 415 MUNICIPAL BLDGS MAINT					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 416 PERRO CREEK OUTLET					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 601 WATER					
Revenue	$296,250.00	$1,390.84	$2,090.68	$294,159.32	0.71%
Expenditure	$474,988.09	$27,204.37	$52,523.83	$422,464.26	11.06%
		-$25,813.53	-$50,433.15		
FUND 602 SEWER					
Revenue	$607,250.00	$800.00	$800.00	$606,450.00	0.13%
Expenditure	$719,238.93	$45,530.95	$87,598.13	$631,640.80	12.18%
		-$44,730.95	-$86,798.13		
FUND 800 INVESTMENTS-POOLED					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 803 P & Z ESCROWS					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$92.00	$267.00	-$267.00	0.00%
		-$92.00	-$267.00		
FUND 851 NON EXP TRUST					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 999 ACCRUED INT PAYABLE					
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
Report Total		-$131,637.09	-$337,579.89		

CITY OF BAYPORT
REVENUE SUMMARY YTD THRU 02/29/2012

FUND	FUND Descr	2012 Budget	2012 YTD Amt	2012 % of Budget	2012 % of Budget Remain
FUND 101	GENERAL	$2,178,913.20	$114,595.47	5.26%	94.74%
FUND 102	STREET RECONSTRUCTION	$0.00	$0.00	0.00%	0.00%
FUND 103	G O TIF BD FUND 1990 CAP PRO	$0.00	$0.00	0.00%	0.00%
FUND 106	TIF ECON DEV DIST 2	$0.00	$0.00	0.00%	0.00%
FUND 107	TIF REDEVELOPMENT DISTRICT	$0.00	$0.00	0.00%	0.00%
FUND 200	FIRE EQUIPMENT REPLACEMENT	$0.00	$0.00	0.00%	0.00%
FUND 202	DRUG FORFEITURE	$0.00	$637.97	0.00%	0.00%
FUND 203	PUBLIC WORKS EQUIPMENT REP	$0.00	$0.00	0.00%	0.00%
FUND 204	RECREATION CAP EQUIP & MAIN	$0.00	$0.00	0.00%	0.00%
FUND 205	TAX STABILIZATION FUND	$0.00	$0.00	0.00%	0.00%
FUND 206	WATER/SEWER IMPROVEMENT F	$0.00	$0.00	0.00%	0.00%
FUND 207	PARK IMPROVEMENT FUND	$0.00	$1,000.00	0.00%	0.00%
FUND 208	PRISON SEWER PROJECT	$0.00	$0.00	0.00%	0.00%
FUND 209	DEVELOPER REIMBURSED PROJE	$0.00	$0.00	0.00%	0.00%
FUND 210	K-9 UNIT	$0.00	$0.00	0.00%	0.00%
FUND 211	LIBRARY	$280,065.00	$1,055.71	0.38%	99.62%
FUND 303	GO TIF BOND 1990 DEBT SERVIC	$0.00	$0.00	0.00%	0.00%
FUND 412	CEMETERY CAPITAL IMPROV	$0.00	$0.00	0.00%	0.00%
FUND 413	POLICE EQUIPMENT FUND	$0.00	$0.00	0.00%	0.00%
FUND 414	OFFICE AUTOMATION	$0.00	$0.00	0.00%	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	$0.00	$0.00	0.00%	0.00%
FUND 416	PERRO CREEK OUTLET	$0.00	$0.00	0.00%	0.00%
FUND 601	WATER	$296,250.00	$2,090.68	0.71%	99.29%
FUND 602	SEWER	$607,250.00	$800.00	0.13%	99.87%
FUND 800	INVESTMENTS-POOLED	$0.00	$0.00	0.00%	0.00%
FUND 803	P & Z ESCROWS	$0.00	$0.00	0.00%	0.00%
FUND 851	NON EXP TRUST	$0.00	$0.00	0.00%	0.00%
		$3,362,478.20	$120,179.83	3.57%	96.43%

CITY OF BAYPORT

MONTHLY REVENUE

Period Name: FEBRUARY

FU	FUND Descr	Act Code	Act Type	SOURCE Descr	Tran Date	Amount	Comments
FUND 101 GENERAL							
101	GENERAL	101-00000-34105	R	USER FEES	02/02/12	$25.00	ASSESSMENT SEARCH CK # 138401
101	GENERAL	101-00000-34105	R	USER FEES	02/14/12	$5.00	NOTARY-NOT CITY BUSINESS CASH - Zeuli
101	GENERAL	101-00000-34105	R	USER FEES	02/02/12	$1.00	NOTARY-NOT CITY BUSINESS CASH
101	GENERAL	101-00000-34105	R	USER FEES	02/07/12	$2.00	NOTARY-NOT CITY BUSINESS CASH, Dorothy
101	GENERAL	101-00000-34105	R	USER FEES	02/02/12	$5.00	ASSESSMENT SEARCH CK # 138404
101	GENERAL	101-00000-36251	R	REFUND - WOR	02/22/12	$470.00	REFUND - WORKERS COMP CK# 770111
101	GENERAL	101-20102	G		02/01/12	$2,365.00	SAC
101	GENERAL	101-20104	G		02/28/12	$10.00	BUILDING SURCHARGE CK # 4720
101	GENERAL	101-20104	G		02/13/12	$5.00	MECHANICAL SURCHARGE - RESIDENTIAL Ge
101	GENERAL	101-20104	G		02/13/12	$5.00	MECHANICAL SURCHARGE - RESIDENTIAL Fir
101	GENERAL	101-20104	G		02/13/12	$13.00	BUILDING SURCHARGE Colfax Companies, #3
101	GENERAL	101-20104	G		02/01/12	$140.00	BUILDING SURCHARGE DR Horton, #386526
101	GENERAL	101-20104	G		02/13/12	$5.00	PLUMBING SURCHARGE - RESIDENTIAL Genz
101	GENERAL	101-20104	G		02/27/12	$5.00	PLUMBING SURCHARGE - COMMERCIAL CK #
101	GENERAL	101-20104	G		02/28/12	$5.00	MECHANICAL SURCHARGE - COMMERCIAL CK
101	GENERAL	101-20603	G		02/08/12	$3.44	State Sales Tax
101	GENERAL	101-20603	G		02/02/12	$1.72	State Sales Tax
101	GENERAL	101-20603	G		02/16/12	$1.72	State Sales Tax
101	GENERAL	101-27109	G		02/08/12	$42.96	HEALTH PARTNERS CK # 1134051762
101	GENERAL	101-27109	G		02/16/12	$42.96	HEALTH PARTNERS CK # 1135510043
101	GENERAL	101-27122	G		02/16/12	$58.34	HEALTH SAVING ACCT. CK # 1135510043
101	GENERAL	101-27122	G		02/08/12	$58.34	HEALTH SAVING ACCT. CK # 1134051762
101	GENERAL	101-41910-32100	R	BUSINESS LICE	02/28/12	$100.00	CONTRACTOR LICENSE - GENERAL CK # 472
101	GENERAL	101-41910-32200	R	NONBUSINESS	02/02/12	$55.00	SIGN PERMIT - PERMANENT BAYPORT BBQ,
101	GENERAL	101-41910-32200	R	NONBUSINESS	02/14/12	$150.00	SIGN PERMIT - TEMPORARY Church of St. Ch
101	GENERAL	101-41910-32210	R	BUILDING PERM	02/28/12	$339.25	BUILDING PERMIT CK # 4720
101	GENERAL	101-41910-32210	R	BUILDING PERM	02/01/12	$2,136.75	BUILDING PERMIT DR Horton, #386526
101	GENERAL	101-41910-32210	R	BUILDING PERM	02/28/12	$220.51	PLAN REVIEW CK # 4720
101	GENERAL	101-41910-32210	R	BUILDING PERM	02/27/12	$18.75	PLAN REVIEW CK # 259757
101	GENERAL	101-41910-32210	R	BUILDING PERM	02/01/12	$1,388.89	PLAN REVIEW
101	GENERAL	101-41910-32210	R	BUILDING PERM	02/13/12	$423.75	BUILDING PERMIT Colfax Companies, #3888
101	GENERAL	101-41910-32210	R	BUILDING PERM	02/13/12	$275.44	PLAN REVIEW
101	GENERAL	101-41910-32220	R	PLUMBING PER	02/27/12	$75.00	PLUMBING PERMIT - COMMERCIAL CK # 259
101	GENERAL	101-41910-32220	R	PLUMBING PER	02/13/12	$75.00	PLUMBING PERMIT - RESIDENTIAL Genz-Ryai
101	GENERAL	101-41910-32230	R	MECHANICAL PE	02/13/12	$75.00	MECHANICAL PERMIT - RESIDENTIAL Fireside
101	GENERAL	101-41910-32230	R	MECHANICAL PE	02/13/12	$75.00	MECHANICAL PERMIT - RESIDENTIAL Genz-R
101	GENERAL	101-41910-32230	R	MECHANICAL PE	02/28/12	$75.00	MECHANICAL PERMIT - COMMERCIAL CK # 1
101	GENERAL	101-41910-34103	R	LAKELAND BLDG	02/23/12	$778.31	BUILDING INSPECTIONS (LAKELAND) CK # 1
101	GENERAL	101-42100-321	E		02/22/12	$45.00	PHONE REIMBURSTMENT ck # 4204
101	GENERAL	101-42100-32240	R	ANIMAL FEES	02/27/12	$10.00	PET LICENSE - SPAY/NEUT CK # 5520
101	GENERAL	101-42100-32240	R	ANIMAL FEES	02/27/12	$10.00	PET LICENSE - SPAY/NEUT CASH
101	GENERAL	101-42100-32240	R	ANIMAL FEES	02/02/12	$10.00	PET LICENSE - SPAY/NEUT Oswald - CASH
101	GENERAL	101-42100-32240	R	ANIMAL FEES	02/27/12	$10.00	PET LICENSE - SPAY/NEUT CASH
101	GENERAL	101-42100-32240	R	ANIMAL FEES	02/03/12	$10.00	PET LICENSE - SPAY/NEUT Dixon, #7030
101	GENERAL	101-42100-32240	R	ANIMAL FEES	02/27/12	$10.00	PET LICENSE - SPAY/NEUT CK # 5520
101	GENERAL	101-42100-32240	R	ANIMAL FEES	02/02/12	$10.00	PET LICENSE - SPAY/NEUT SARAH ANDERSEN
101	GENERAL	101-42100-32240	R	ANIMAL FEES	02/15/12	$10.00	PET LICENSE - SPAY/NEUT Ridgway - Cash
101	GENERAL	101-42100-32240	R	ANIMAL FEES	02/02/12	$10.00	PET LICENSE - SPAY/NEUT Utecht - #9089
101	GENERAL	101-42100-32240	R	ANIMAL FEES	02/21/12	$10.00	PET LICENSE - SPAY/NEUT CASH - Mary Gillst
101	GENERAL	101-42100-32240	R	ANIMAL FEES	02/02/12	$10.00	PET LICENSE - SPAY/NEUT Oswald - CASH
101	GENERAL	101-42100-32240	R	ANIMAL FEES	02/02/12	$10.00	PET LICENSE - SPAY/NEUT SARAH ANDERSEN
101	GENERAL	101-42100-32240	R	ANIMAL FEES	02/15/12	$10.00	PET LICENSE - SPAY/NEUT Ridgway - Cash

CITY OF BAYPORT

MONTHLY REVENUE

Period Name: FEBRUARY

FU	FUND Descr	Act Code	Act Type	SOURCE Descr	Tran Date	Amount	Comments
101	GENERAL	101-42100-34201	R	POLICE ACCIDE	02/07/12	$25.00	POLICE AUDIO/DVD/CD Geo. Restovich & Ass
101	GENERAL	101-42100-34201	R	POLICE ACCIDE	02/07/12	$1.75	POLICE REPORTS
101	GENERAL	101-42100-34201	R	POLICE ACCIDE	02/08/12	$4.00	POLICE REPORTS American Family Insurance,
101	GENERAL	101-42100-34201	R	POLICE ACCIDE	02/01/12	$1.50	POLICE REPORTS Caswell - Cash
101	GENERAL	101-42100-34201	R	POLICE ACCIDE	02/23/12	$3.00	POLICE REPORTS American Family #2417782
101	GENERAL	101-42100-34201	R	POLICE ACCIDE	02/14/12	$4.00	POLICE REPORTS American Family Insurance,
101	GENERAL	101-42100-35101	R	COURT FINES	02/28/12	$3,454.65	JANUARY 2012 WASHINGTON CO.
101	GENERAL	101-42100-37000	R	MISCELLANEOU	02/27/12	$30.00	ANIMAL CONTROL CASH
101	GENERAL	101-42200-32200	R	NONBUSINESS	02/16/12	$20.00	BURNING PERMIT RUSS SMITH - CASH
101	GENERAL	101-42200-32200	R	NONBUSINESS	02/22/12	$94.28	BURNING PERMIT CK # 54481
101	GENERAL	101-42200-32200	R	NONBUSINESS	02/03/12	$20.00	BURNING PERMIT Lange, #9863
101	GENERAL	101-42200-32200	R	NONBUSINESS	02/03/12	$20.00	BURNING PERMIT Zahler - CASH
101	GENERAL	101-42200-34202	R	FIRE CONTRACT	02/09/12	$29,618.00	FIRE SERVICE CONTRACT CK # 8533
101	GENERAL	101-42200-34202	R	FIRE CONTRACT	02/08/12	$39,595.00	FIRE SERVICE CONTRACT CK # 54418
101	GENERAL	101-43200-34780	R	PARK FEES	02/03/12	$50.00	PARK FIELD-COURT RENTAL FEE Todd Bruch
101	GENERAL	101-43200-34780	R	PARK FEES	02/02/12	$25.00	PICNIC SHELTER - RESIDENT (EACH-UP TO 1
101	GENERAL	101-43200-34780	R	PARK FEES	02/16/12	$25.00	PICNIC SHELTER - RESIDENT (EACH-UP TO 1
101	GENERAL	101-43300-34940	R	CEMETERY CHA	02/15/12	$700.00	CEMETERY - OPEN/CLOSE GRAVE- CASKET W
101	GENERAL	101-43300-34940	R	CEMETERY CHA	02/15/12	$500.00	CEMETERY - WINTER CASKET BURIAL William
FUND 101 GENERAL						$83,898.31	
FUND 202 DRUG FORFEITURE							
202	DRUG.FO	202-00000-36249	R	DRUG FORFEIT	02/16/12	$12.47	DRUG FORFEITURE CK # 98874
FUND 202 DRUG FORFEITURE						$12.47	
FUND 206 WATER/SEWER IMPROVEMENT FUND							
206	WATER/S	206-12103	G		02/02/12	$8.51	UB Receipt Serv 27 TRUNK W/COMM
206	WATER/S	206-12103	G		02/16/12	$1.20	UB Receipt Serv 37 TRUNK S/COMM
206	WATER/S	206-12103	G		02/02/12	$10.22	UB Receipt Serv 37 TRUNK S/COMM
206	WATER/S	206-12103	G		02/16/12	$57.87	UB Receipt Serv 36 TRUNK S/RESI
206	WATER/S	206-12103	G		02/02/12	$64.32	UB Receipt Serv 36 TRUNK S/RESI
206	WATER/S	206-12103	G		02/02/12	$81.87	UB Receipt Surc 23 TRUNK SEWER
206	WATER/S	206-12103	G		02/08/12	$213.71	UB Receipt Serv 26 TRUNK W/RESI
206	WATER/S	206-12103	G		02/02/12	$98.27	UB Receipt Serv 26 TRUNK W/RESI
206	WATER/S	206-12103	G		02/08/12	$8.59	UB Receipt Serv 27 TRUNK W/COMM
206	WATER/S	206-12103	G		02/08/12	$142.89	UB Receipt Serv 36 TRUNK S/RESI
206	WATER/S	206-12103	G		02/08/12	$10.08	UB Receipt Serv 37 TRUNK S/COMM
206	WATER/S	206-12103	G		02/16/12	$72.17	UB Receipt Serv 26 TRUNK W/RESI
206	WATER/S	206-12103	G		02/28/12	$12.07	UB Receipt Serv 36 TRUNK S/RESI
206	WATER/S	206-12103	G		02/28/12	$12.91	UB Receipt Serv 26 TRUNK W/RESI
206	WATER/S	206-12103	G		02/23/12	$29.37	UB Receipt Serv 26 TRUNK W/RESI
206	WATER/S	206-12103	G		02/23/12	$25.56	UB Receipt Serv 36 TRUNK S/RESI
206	WATER/S	206-12103	G		02/16/12	$2.82	UB Receipt Serv 27 TRUNK W/COMM
FUND 206 WATER/SEWER IMPROVEMENT FUND						$852.43	
FUND 207 PARK IMPROVEMENT FUND							
207	PARK IMP	207-00000-34780	R	PARK FEES	02/01/12	$1,000.00	PARK DEDICATION
FUND 207 PARK IMPROVEMENT FUND						$1,000.00	
FUND 211 LIBRARY							
211	LIBRARY	211-45500-34760	R	LIBRARY SERVI	02/27/12	$40.80	LIBRARY SERVICE CHARGE CK # 19849
211	LIBRARY	211-45500-34760	R	LIBRARY SERVI	02/27/12	$8.00	LIBRARY SERVICE CHARGE CK # 3890
211	LIBRARY	211-45500-34760	R	LIBRARY SERVI	02/27/12	$17.99	LIBRARY SERVICE CHARGE CK # 3863
211	LIBRARY	211-45500-34760	R	LIBRARY SERVI	02/27/12	$23.95	LIBRARY SERVICE CHARGE CK # 5569

CITY OF BAYPORT

MONTHLY REVENUE

Period Name: FEBRUARY

FU	FUND Descr	Act Code	Act Type	SOURCE Descr	Tran Date	Amount	Comments
211	LIBRARY	211-45500-34760	R	LIBRARY SERVI	02/27/12	$50.00	LIBRARY SERVICE CHARGE CASK
211	LIBRARY	211-45500-34760	R	LIBRARY SERVI	02/27/12	$60.00	LIBRARY SERVICE CHARGE CK # 4033
211	LIBRARY	211-45500-34760	R	LIBRARY SERVI	02/27/12	$8.00	LIBRARY SERVICE CHARGE CK # 1169
211	LIBRARY	211-45500-36230	R	DONATIONS	02/27/12	$170.00	LIBRARY DONATIONS CK # 3304
211	LIBRARY	211-45500-36230	R	DONATIONS	02/27/12	$30.00	LIBRARY DONATIONS CK # 19238
211	LIBRARY	211-45500-36233	R	GRANTS	02/27/12	$100.00	LIBRARY GRANTS CK # 104837962
211	LIBRARY	211-45500-36240	R	REFUNDS & REI	02/27/12	$120.00	LIBRARY REFUNDS & REIMB. PROF FEES CK
FUND 211 LIBRARY						$628.74	
FUND 601 WATER							
601	WATER	601-14601	G		02/28/12	$4.77	UB Receipt Surc 19 STATE SER CH
601	WATER	601-14601	G		02/23/12	$304.97	UB Receipt Serv 1 WATER
601	WATER	601-14601	G		02/23/12	$14.88	UB Receipt Serv Pen 1 WATER
601	WATER	601-14601	G		02/08/12	$43.42	UB Receipt Surc 19 STATE SER CH
601	WATER	601-14601	G		02/16/12	$7.57	UB Receipt Serv Pen 5 COMM WATER
601	WATER	601-14601	G		02/23/12	$9.71	UB Receipt Surc 19 STATE SER CH
601	WATER	601-14601	G		02/16/12	$24.51	UB Receipt Serv 5 COMM WATER
601	WATER	601-14601	G		02/16/12	$33.19	UB Receipt Serv Pen 1 WATER
601	WATER	601-14601	G		02/16/12	$759.45	UB Receipt Serv 1 WATER
601	WATER	601-14601	G		02/16/12	$3.18	UB Receipt Serv 8 SAFE WT'R FE
601	WATER	601-14601	G		02/08/12	$3.18	UB Receipt Serv 8 SAFE WT'R FE
601	WATER	601-14601	G		02/28/12	$9.84	UB Receipt Serv Pen 1 WATER
601	WATER	601-14601	G		02/08/12	$4.48	UB Receipt Serv Pen 5 COMM WATER
601	WATER	601-14601	G		02/08/12	$87.65	UB Receipt Serv 5 COMM WATER
601	WATER	601-14601	G		02/08/12	$86.73	UB Receipt Serv Pen 1 WATER
601	WATER	601-14601	G		02/16/12	$24.79	UB Receipt Surc 19 STATE SER CH
601	WATER	601-14601	G		02/08/12	$2,365.61	UB Receipt Serv 1 WATER
601	WATER	601-14601	G		02/02/12	$25.00	UB Receipt Surc 19 STATE SER CH
601	WATER	601-14601	G		02/02/12	$1,052.13	UB Receipt Serv 1 WATER
601	WATER	601-14601	G		02/02/12	$50.99	UB Receipt Serv Pen 1 WATER
601	WATER	601-14601	G		02/02/12	$89.22	UB Receipt Serv 5 COMM WATER
601	WATER	601-14601	G		02/02/12	$2.44	UB Receipt Serv Pen 5 COMM WATER
601	WATER	601-14601	G		02/02/12	$1.59	UB Receipt Serv 8 SAFE WT'R FE
601	WATER	601-14601	G		02/28/12	$128.03	UB Receipt Serv 1 WATER
601	WATER	601-14605	G		02/02/12	$6.98	UB Receipt Surc 20 STATE TAX
601	WATER	601-14605	G		02/08/12	$7.13	UB Receipt Surc 20 STATE TAX
601	WATER	601-14605	G		02/16/12	$1.65	UB Receipt Surc 20 STATE TAX
601	WATER	601-46120-34601	R	WATER HOOK U	02/01/12	$1,000.00	WATER CONNECTION - TO 1 IN
601	WATER	601-46120-34602	R	WATER METER	02/01/12	$250.00	WATER METER - TO 1 IN
601	WATER	601-46120-34603	R	WATER HOOKU	02/01/12	$100.00	WATER METER INSPECTION
601	WATER	601-46120-37110	R	WATER REVENU	02/27/12	$30.00	WATER SHUTOFF - BUS HRS CK # 7278
601	WATER	601-46120-37110	R	WATER REVENU	02/16/12	$0.53	UB UR Receipt Group 01 CITY WIDE
601	WATER	601-46120-37110	R	WATER REVENU	02/08/12	$10.31	UB UR Receipt Group 01 CITY WIDE
FUND 601 WATER						$6,543.93	
FUND 602 SEWER							
602	SEWER	602-14602	G		02/28/12	$9.84	UB Receipt Serv Pen 10 SEWER
602	SEWER	602-14602	G		02/28/12	$114.02	UB Receipt Serv 10 SEWER
602	SEWER	602-14602	G		02/08/12	$102.66	UB Receipt Serv 25 COMM SEWER
602	SEWER	602-14602	G		02/28/12	$19,424.14	UB Receipt Serv 19 PRISON SEWER
602	SEWER	602-14602	G		02/23/12	$14.88	UB Receipt Serv Pen 10 SEWER
602	SEWER	602-14602	G		02/23/12	$245.23	UB Receipt Serv 10 SEWER
602	SEWER	602-14602	G		02/16/12	$2.50	UB Receipt Serv Pen 25 COMM SEWER
602	SEWER	602-14602	G		02/16/12	$10.00	UB Receipt Serv 25 COMM SEWER

CITY OF BAYPORT

MONTHLY REVENUE

Period Name: FEBRUARY

FU	FUND Descr	Act Code	Act Type	SOURCE Descr	Tran Date	Amount	Comments
602	SEWER	602-14602	G		02/16/12	$33.19	UB Receipt Serv Pen 10 SEWER
602	SEWER	602-14602	G		02/08/12	$1,386.37	UB Receipt Serv 10 SEWER
602	SEWER	602-14602	G		02/08/12	$4.48	UB Receipt Serv Pen 25 COMM SEWER
602	SEWER	602-14602	G		02/08/12	$72.16	UB Receipt Serv Pen 10 SEWER
602	SEWER	602-14602	G		02/02/12	$2.44	UB Receipt Serv Pen 25 COMM SEWER
602	SEWER	602-14602	G		02/02/12	$106.32	UB Receipt Serv 25 COMM SEWER
602	SEWER	602-14602	G		02/02/12	$682.22	UB Receipt Serv 13 NSP SEWER
602	SEWER	602-14602	G		02/02/12	$35.99	UB Receipt Serv Pen 10 SEWER
602	SEWER	602-14602	G		02/02/12	$622.85	UB Receipt Serv 10 SEWER
602	SEWER	602-14602	G		02/16/12	$558.38	UB Receipt Serv 10 SEWER
602	SEWER	602-46200-34651	R	SEWER HOOK U	02/01/12	$750.00	SEWER CONNECTION
602	SEWER	602-46200-34652	R	SEWER INSPEC	02/01/12	$50.00	SEWER CONNECTION INSPECTION
FUND 602 SEWER						$24,227.67	
						$117,163.55	

CITY OF BAYPORT

EXPENSE SUMMARY YTD THRU 02/29/2012

2 Month = 16.68

DEPT	DEPT Descr	2012 Budget	2012 YTD Amt	2012 Balance	2012 % of Budget Remain
FUND 101 GENERAL					
00000	GENERAL GOVERNMENT	$0.00	$0.00	$0.00	0.00%
41100	ELECTIONS	$4,670.00	$470.00	$4,200.00	89.94%
41200	MAYOR & COUNCIL	$136,401.10	$19,183.13	$117,217.97	85.94%
41240	RECYCLING	$6,752.94	$561.24	$6,191.70	91.69%
41400	ADMINISTRATION	$157,155.79	$19,827.38	$137,328.41	87.38%
41601	ALLEY PAVING PROJECT	$0.00	$0.00	$0.00	0.00%
41603	SO MN STREET UTILITY PROJEC	$0.00	$0.00	$0.00	0.00%
41605	INFLOW/INFILTRATION	$0.00	$0.00	$0.00	0.00%
41607	2011 STREET PROJECT	$0.00	$0.00	$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	$0.00	$0.00	$0.00	0.00%
41903	DEBT SERVICE	$0.00	$0.00	$0.00	0.00%
41910	PLANNING & ZONING	$222,683.69	$29,541.04	$193,142.65	86.73%
41940	MUNICIPAL BUILDINGS	$112,293.80	$8,224.83	$104,068.97	92.68%
42100	POLICE	$717,706.41	$94,465.57	$623,240.84	86.84%
42200	FIRE PROTECTION	$419,466.29	$39,790.54	$379,675.75	90.51%
43100	STREET MAINT	$428,533.52	$29,653.95	$398,879.57	93.08%
43130	STREET - FLOOD PREPARATION	$0.00	$7,270.00	-$7,270.00	0.00%
43160	STREET LIGHTING	$27,500.00	$8,525.83	$18,974.17	69.00%
43200	PARKS	$63,699.47	$5,903.46	$57,796.01	90.73%
43300	CEMETERY	$37,250.00	$450.00	$36,800.00	98.79%
44100	PROJECT	$50,000.00	$0.00	$50,000.00	100.00%
FUND 101 GENERAL		$2,384,113.01	$263,866.97	$2,120,246.04	88.93%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	$0.00	$0.00	$0.00	0.00%
FUND 208 PRISON SEWER PROJECT		$0.00	$0.00	$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMENTS	$0.00	$0.00	$0.00	0.00%
41912	INSPIRATION	$0.00	$0.00	$0.00	0.00%
41913	EMERALD FALLS	$0.00	$0.00	$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJ		$0.00	$0.00	$0.00	0.00%
FUND 210 K-9 UNIT					
42103	K - 9 UNIT	$0.00	$0.00	$0.00	0.00%
FUND 210 K-9 UNIT		$0.00	$0.00	$0.00	0.00%
FUND 211 LIBRARY					
45500	LIBRARY	$280,065.00	$35,325.31	$244,739.69	87.39%
FUND 211 LIBRARY		$280,065.00	$35,325.31	$244,739.69	87.39%
FUND 412 CEMETERY CAPITAL IMPROV					
41600	CAPITAL OUTLAY	$0.00	$0.00	$0.00	0.00%
43300	CEMETERY	$0.00	$0.00	$0.00	0.00%
FUND 412 CEMETERY CAPITAL IMPROV		$0.00	$0.00	$0.00	0.00%

CITY OF BAYPORT

EXPENSE SUMMARY YTD THRU 02/29/2012

2 Month = 16.68

DEPT	DEPT Descr	2012 Budget	2012 YTD Amt	2012 Balance	2012 % of Budget Remain
FUND 413 POLICE EQUIPMENT FUND					
41900	CAPITAL IMPROVEMENTS	$0.00	$0.00	$0.00	0.00%
42100	POLICE	$0.00	$0.00	$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND		$0.00	$0.00	$0.00	0.00%
FUND 414 OFFICE AUTOMATION					
00000	GENERAL GOVERNMENT	$0.00	$0.00	$0.00	0.00%
41400	ADMINISTRATION	$0.00	$0.00	$0.00	0.00%
41910	PLANNING & ZONING	$0.00	$0.00	$0.00	0.00%
42100	POLICE	$0.00	$0.00	$0.00	0.00%
43100	STREET MAINT	$0.00	$0.00	$0.00	0.00%
43200	PARKS	$0.00	$0.00	$0.00	0.00%
46120	WATER	$0.00	$0.00	$0.00	0.00%
46200	SEWER - OPERATING	$0.00	$0.00	$0.00	0.00%
FUND 414 OFFICE AUTOMATION		$0.00	$0.00	$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT					
41600	CAPITAL OUTLAY	$0.00	$0.00	$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	$0.00	$0.00	$0.00	0.00%
41940	MUNICIPAL BUILDINGS	$0.00	$0.00	$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT		$0.00	$0.00	$0.00	0.00%
FUND 416 PERRO CREEK OUTLET					
80016	Pete Miller - Feasi Study	$0.00	$0.00	$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	$0.00	$0.00	$0.00	0.00%
FUND 416 PERRO CREEK OUTLET		$0.00	$0.00	$0.00	0.00%
FUND 601 WATER					
46110	WATER-PUMPHOUSE	$47,350.00	$5,187.46	$42,162.54	89.04%
46120	WATER	$427,638.09	$47,336.37	$380,301.72	88.93%
FUND 601 WATER		$474,988.09	$52,523.83	$422,464.26	88.94%
FUND 602 SEWER					
44100	PROJECT	$0.00	$0.00	$0.00	0.00%
46200	SEWER - OPERATING	$374,238.93	$25,934.21	$348,304.72	93.07%
46990	SEWER - NON-OPERATING	$345,000.00	$61,663.92	$283,336.08	82.13%
FUND 602 SEWER		$719,238.93	$87,598.13	$631,640.80	87.82%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	$0.00	$0.00	$0.00	0.00%
47000	INTEREST EXP	$0.00	$0.00	$0.00	0.00%
FUND 800 INVESTMENTS-POOLED		$0.00	$0.00	$0.00	0.00%
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	$0.00	$0.00	$0.00	0.00%
41912	INSPIRATION	$0.00	$0.00	$0.00	0.00%
80001	ANDERSEN ESCROW	$0.00	$0.00	$0.00	0.00%
80003	BAYTOWN ANNEXATION	$0.00	$0.00	$0.00	0.00%

CITY OF BAYPORT

EXPENSE SUMMARY YTD THRU 02/29/2012

2 Month = 16.68

DEPT	DEPT Descr	2012 Budget	2012 YTD Amt	2012 Balance	2012 % of Budget Remain
80006	OSTERTAG VARIANCE	$0.00	$0.00	$0.00	0.00%
80008	CHARLES LUTZ STREET VACATI	$0.00	$0.00	$0.00	0.00%
80010	JERRY PETERSON ESCROW	$0.00	$0.00	$0.00	0.00%
80011	CAPTAINS CORNER	$0.00	$0.00	$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP.	$0.00	$0.00	$0.00	0.00%
80013	BAYPORT MARINA	$0.00	$0.00	$0.00	0.00%
80014	GROUP 41 (MIKE SCHALON	$0.00	$0.00	$0.00	0.00%
80015	GARY SWAGER	$0.00	$0.00	$0.00	0.00%
80016	Pete Miller - Feasi Study	$0.00	$0.00	$0.00	0.00%
80017	AMERICAN LEGION POST 491	$0.00	$0.00	$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	$0.00	$0.00	$0.00	0.00%
80019	JG HAUSE CONSTRUCTION	$0.00	$0.00	$0.00	0.00%
80020	HYNNEK CUP APPLICATION	$0.00	$0.00	$0.00	0.00%
80021	GORDON TELLINGHUISEN	$0.00	$0.00	$0.00	0.00%
80022	DUANCE JOHNSON	$0.00	$0.00	$0.00	0.00%
80023	MI-TECH SERVICES, INC.	$0.00	$0.00	$0.00	0.00%
80024	RICK PARENT	$0.00	$0.00	$0.00	0.00%
80025	JUDY SEEBERGER	$0.00	$0.00	$0.00	0.00%
80026	MIDWEST PARA TRANSIT	$0.00	$0.00	$0.00	0.00%
80027	CEMETARY - ST. MIKE S/ST. CH	$0.00	$0.00	$0.00	0.00%
80028	ASPHALT SPEC - 111 CENTRAL	$0.00	$0.00	$0.00	0.00%
80029	BRIAN ZELLER	$0.00	$0.00	$0.00	0.00%
80031	VALLEY GREEN	$0.00	$267.00	-$267.00	0.00%
80040	HEFTY	$0.00	$0.00	$0.00	0.00%
80041	VALLEY GREEN	$0.00	$0.00	$0.00	0.00%
FUND 803 P & Z ESCROWS		$0.00	$267.00	-$267.00	0.00%
FUND 999 ACCRUED INT PAYABLE					
41000	DEPRECIATION EXP - GEN GOV	$0.00	$0.00	$0.00	0.00%
42000	PUBLIC SAFE CAPITAL OUTLAY	$0.00	$0.00	$0.00	0.00%
43000	DEPRECIATION EXP - PUBLIC W	$0.00	$0.00	$0.00	0.00%
43100	STREET MAINT	$0.00	$0.00	$0.00	0.00%
43200	PARKS	$0.00	$0.00	$0.00	0.00%
44000	DEPRECIATION EXP - LIBRARY	$0.00	$0.00	$0.00	0.00%
45000	DEPRECIATION EXP - PARKS	$0.00	$0.00	$0.00	0.00%
47000	INTEREST EXP	$0.00	$0.00	$0.00	0.00%
FUND 999 ACCRUED INT PAYABLE		$0.00	$0.00	$0.00	0.00%
		$3,858,405.03	$439,581.24	$3,418,823.79	88.61%

CITY OF BAYPORT

MONTHLY EXPENSES 1134189-1134292

Period Name: FEBRUARY

Search Name	FUN	Tran Date	Amount	Ac	DEPT	Comments	OBJ Descr	Check Nbr
FUND 101 GENERAL								
DEPT 41200 MAYOR & COUNCIL								
	101	02/17/12	$1,128.51	E	**41200**	Labor Distribution	WAGES AND SA	
	101	02/17/12	$18.81	E	**41200**	Labor Distribution	P E R A	
	101	02/17/12	$69.97	E	**41200**	Labor Distribution	CONT TO RET.,	
	101	02/17/12	$16.37	E	**41200**	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLU	**101**	02/08/12	$8.75	E	**41200**	OFFICE SUPPLIES	OFFICE SUPPLI	1134263
U S BANK VISA	**101**	02/28/12	$5.54	E	**41200**	ADMIN CREDIT CARD	OFFICE SUPPLI	1134235
ECKBERG, LAMMERS, BRIG	**101**	02/14/12	$132.20	E	**41200**	206 5TH ST. S ZONING V	PROF SER-LEG	1134254
ECKBERG, LAMMERS, BRIG	**101**	02/14/12	$58.00	E	**41200**	REVEST TITLE TO CEMET	PROF SER-LEG	1134254
ECKBERG, LAMMERS, BRIG	**101**	02/14/12	$200.00	E	**41200**	PREPARE FOR AND ATTE	PROF SER-LEG	1134254
ECKBERG, LAMMERS, BRIG	**101**	02/14/12	$319.00	E	**41200**	REVIEW CC AGENDA	PROF SER-LEG	1134254
ECKBERG, LAMMERS, BRIG	**101**	02/14/12	$0.10	E	**41200**	PROFESSIONAL SERVICE	PROF SER-LEG	1134254
S E H	**101**	02/22/12	$168.16	E	**41200**	VACATION POLICY REVIE	PROF SER-ENG	1134278
S E H	**101**	02/22/12	$755.09	E	**41200**	6TH ST. STOP SIGN REVI	PROF SER-ENG	1134278
S E H	**101**	02/22/12	$71.00	E	**41200**	PREPARE & ATTEND CC	PROF SER-ENG	1134278
SCHLENNER WENNER & CO	**101**	02/08/12	$1,500.00	E	**41200**	PROFESSIONAL SERVICE	PROF SER-AUD	1134279
COMPLETE HEALTH ENVIR	**101**	02/08/12	$350.00	E	**41200**	JANUARY 2012 MAINT. P	PROF SER-OTH	1134251
BRIMEYER FURSMAN, LLC	**101**	02/21/12	$316.50	E	**41200**	ORGANIZATION DEVELO	PROF SER-OTH	1134246
LEAGUE OF MINNESOTA CI	**101**	02/16/12	$285.00	E	**41200**	2012 LEADERSHIP CONF/	CONFERENCES	1134221
US INTERNET	**101**	02/09/12	$50.60	E	**41200**	MTHLY SECURENCE 2/19	REPAIR/MAINT	1134287
DEPT 41200 MAYOR & COUNCIL			$5,453.60					
DEPT 41240 RECYCLING								
	101	02/07/12	$107.37	E	**41240**	Labor Distribution	WAGES AND SA	
	101	02/21/12	$114.52	E	**41240**	Labor Distribution	WAGES AND SA	
	101	02/21/12	$8.29	E	**41240**	Labor Distribution	P E R A	
	101	02/07/12	$7.80	E	**41240**	Labor Distribution	P E R A	
	101	02/07/12	$6.60	E	**41240**	Labor Distribution	CONT TO RET.,	
	101	02/21/12	$7.04	E	**41240**	Labor Distribution	CONT TO RET.,	
	101	02/07/12	$5.16	E	**41240**	Labor Distribution	H S A	
	101	02/21/12	$5.16	E	**41240**	Labor Distribution	H S A	
	101	02/21/12	$9.56	E	**41240**	Labor Distribution	CONT TO EMPL	
	101	02/07/12	$9.56	E	**41240**	Labor Distribution	CONT TO EMPL	
	101	02/21/12	$1.64	E	**41240**	Labor Distribution	MEDICARE	
	101	02/07/12	$1.54	E	**41240**	Labor Distribution	MEDICARE	
VAN ZEE, RON	**101**	02/08/12	$30.00	E	**41240**	RECYCLING RECIPIENT	RECYCLING IN	1134289
DEPT 41240 RECYCLING			$314.24					
DEPT 41400 ADMINISTRATION								
	101	02/07/12	$235.00	E	**41400**	Labor Distribution	WAGE EXP. GE	
	101	02/21/12	$3,675.98	E	**41400**	Labor Distribution	WAGES AND SA	
	101	02/07/12	$3,609.24	E	**41400**	Labor Distribution	WAGES AND SA	
	101	02/21/12	$266.52	E	**41400**	Labor Distribution	P E R A	
	101	02/07/12	$261.67	E	**41400**	Labor Distribution	P E R A	
	101	02/21/12	$225.87	E	**41400**	Labor Distribution	CONT TO RET.,	
	101	02/07/12	$236.30	E	**41400**	Labor Distribution	CONT TO RET.,	
	101	02/21/12	$202.96	E	**41400**	Labor Distribution	H S A	
	101	02/07/12	$202.96	E	**41400**	Labor Distribution	H S A	
	101	02/21/12	$542.84	E	**41400**	Labor Distribution	CONT TO EMPL	
WELLS FARGO HBS	**101**	02/07/12	$140.25	E	**41400**	2011 H S A ADMINISTRA	CONT TO EMPL	1134209
	101	02/07/12	$542.84	E	**41400**	Labor Distribution	CONT TO EMPL	
	101	02/21/12	$52.83	E	**41400**	Labor Distribution	MEDICARE	
	101	02/07/12	$55.27	E	**41400**	Labor Distribution	MEDICARE	

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U S BANK VISA	**101**	02/28/12	$33.24	E	**41400**	ADMIN CREDIT CARD	OFFICE SUPPLI	1134235
INNOVATIVE OFFICE SOLU	**101**	02/08/12	$52.50	E	**41400**	OFFICE SUPPLIES	OFFICE SUPPLI	1134263
SHRED RIGHT	**101**	02/08/12	$81.24	E	**41400**	DESTRUCTION/RECORDS	CONTRACT SER	1134211
LEAGUE OF MINNESOTA CI	**101**	02/16/12	$40.00	E	**41400**	2011 REGIONAL MTG/MI	CONFERENCES	1134220
LOFFLER BUSINESS SYSTE	**101**	02/08/12	$101.85	E	**41400**	CONTRACT OVERAGE CH	REPAIR/MAINT	1134212
TR COMPUTER SALES LLC	**101**	02/02/12	$62.52	E	**41400**	SYMANTEC BACKUP 2012	REPAIR/MAINT	1134194
TR COMPUTER SALES LLC	**101**	02/08/12	$30.00	E	**41400**	COMPUTER CONSULTING	REPAIR/MAINT	1134213
TR COMPUTER SALES LLC	**101**	02/02/12	$128.57	E	**41400**	EQIPMENT DISPOSAL	REPAIR/MAINT	1134194
DEPT 41400 ADMINISTRATION			$10,780.45					
DEPT 41910 PLANNING & ZONING								
	101	02/07/12	$5,691.66	E	**41910**	Labor Distribution	WAGES AND SA	
	101	02/21/12	$5,751.25	E	**41910**	Labor Distribution	WAGES AND SA	
	101	02/07/12	$412.65	E	**41910**	Labor Distribution	P E R A	
	101	02/21/12	$416.97	E	**41910**	Labor Distribution	P E R A	
	101	02/21/12	$353.12	E	**41910**	Labor Distribution	CONT TO RET.,	
	101	02/07/12	$349.42	E	**41910**	Labor Distribution	CONT TO RET.,	
	101	02/21/12	$344.00	E	**41910**	Labor Distribution	H S A	
	101	02/07/12	$344.00	E	**41910**	Labor Distribution	H S A	
	101	02/07/12	$902.20	E	**41910**	Labor Distribution	CONT TO EMPL	
	101	02/21/12	$902.20	E	**41910**	Labor Distribution	CONT TO EMPL	
	101	02/21/12	$82.59	E	**41910**	Labor Distribution	MEDICARE	
	101	02/07/12	$81.72	E	**41910**	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLU	**101**	02/08/12	$43.75	E	**41910**	OFFICE SUPPLIES	OFFICE SUPPLI	1134263
U S BANK VISA	**101**	02/28/12	$27.70	E	**41910**	ADMIN CREDIT CARD	OFFICE SUPPLI	1134235
HOLIDAY FLEET	**101**	02/07/12	$184.25	E	**41910**	FUEL	MOTOR FUELS	1134203
S E H	**101**	02/22/12	$168.14	E	**41910**	CERTIFICATE OF SURVE	PROF SER-ENG	1134278
TR COMPUTER SALES LLC	**101**	02/02/12	$52.10	E	**41910**	SYMANTEC BACKUP 2012	REPAIR/MAINT	1134194
LOFFLER BUSINESS SYSTE	**101**	02/08/12	$84.88	E	**41910**	CONTRACT OVERAGE CH	REPAIR/MAINT	1134212
TR COMPUTER SALES LLC	**101**	02/02/12	$107.14	E	**41910**	EQIPMENT DISPOSAL	REPAIR/MAINT	1134194
DEPT 41910 PLANNING & ZONING			$16,299.74					
DEPT 41940 MUNICIPAL BUILDINGS								
MN DEPT OF LABOR AND I	**101**	02/27/12	$100.00	E	**41940**	CITY HALL ANNUAL ELEV	CONTRACT SER	1134274
COMCAST	**101**	02/27/12	$62.56	E	**41940**	CITY HALL- HIGH SPEED	COMMUNICATI	1134250
XCEL	**101**	02/02/12	$601.60	E	**41940**	GAS & ELECTRIC SERVIC	ELECTRIC SER	1134196
XCEL	**101**	02/02/12	$348.00	E	**41940**	GAS & ELECTRIC SERVIC	FUEL FOR HEA	1134196
SCHMIDT MECHANICAL	**101**	02/22/12	$2,568.00	E	**41940**	CITY BLG'S ANNUAL MAI	R & M BLDGS,	1134280
MINNESOTA ELEVATOR	**101**	02/08/12	$150.04	E	**41940**	BI-MTHLY SERVICE FEB	R & M BLDGS,	1134273
ELECTRO WATCHMAN, INC	**101**	02/23/12	$96.19	E	**41940**	ANNUAL INSPECTION	R & M BLDGS,	1134255
AVENET WEB SOLUTIONS	**101**	02/22/12	$550.00	E	**41940**	ANNUAL WEB HOSTINGS	R & M BLDGS,	1134242
DEPT 41940 MUNICIPAL BUILDINGS			$4,476.39					
DEPT 42100 POLICE								
	101	02/21/12	$2,264.54	E	**42100**	Labor Distribution	SEASONAL/PAR	
	101	02/07/12	$1,851.75	E	**42100**	Labor Distribution	SEASONAL/PAR	
	101	02/07/12	$13,715.69	E	**42100**	Labor Distribution	WAGES AND SA	
	101	02/21/12	$13,281.34	E	**42100**	Labor Distribution	WAGES AND SA	
	101	02/07/12	$592.50	E	**42100**	Labor Distribution	OVERTIME	
	101	02/21/12	$758.40	E	**42100**	Labor Distribution	OVERTIME	
	101	02/21/12	$2,257.22	E	**42100**	Labor Distribution	P E R A	
	101	02/07/12	$2,280.59	E	**42100**	Labor Distribution	P E R A	
	101	02/07/12	$25.24	E	**42100**	Labor Distribution	CONT TO RET.,	
	101	02/21/12	$44.25	E	**42100**	Labor Distribution	CONT TO RET.,	
	101	02/21/12	$524.60	E	**42100**	Labor Distribution	H S A	

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	101	02/07/12	$524.60	E	**42100**	Labor Distribution	H S A	
	101	02/07/12	$1,419.25	E	**42100**	Labor Distribution	CONT TO EMPL	
	101	02/21/12	$1,419.25	E	**42100**	Labor Distribution	CONT TO EMPL	
	101	02/07/12	$233.10	E	**42100**	Labor Distribution	MEDICARE	
	101	02/21/12	$235.18	E	**42100**	Labor Distribution	MEDICARE	
U S BANK VISA	**101**	02/28/12	$27.70	E	**42100**	ADMIN CREDIT CARD	OFFICE SUPPLI	1134235
INNOVATIVE OFFICE SOLU	**101**	02/08/12	$43.75	E	**42100**	OFFICE SUPPLIES	OFFICE SUPPLI	1134263
UNIFORMS UNLIMITED	**101**	02/22/12	$49.98	E	**42100**	UNIFORMS/HUTCHINSO	UNIFORMS - MI	1134286
UNIFORMS UNLIMITED	**101**	02/22/12	$389.40	E	**42100**	UNIFORMS/WILLMARTH	UNIFORMS - W	1134286
UNIFORMS UNLIMITED	**101**	02/22/12	$122.90	E	**42100**	UNIFORMS-HOLSTER/WI	UNIFORMS - W	1134286
UNIFORMS UNLIMITED	**101**	02/21/12	$52.49	E	**42100**	UNIFORMS/Z LUND	UNIFORMS - LU	1134286
LUND, ZACH	**101**	02/21/12	$135.48	E	**42100**	UNIFORM REIMBURSEME	UNIFORMS - LU	1134227
UNIFORMS UNLIMITED	**101**	02/27/12	$62.50	E	**42100**	UNIFORMS(BELT)/Z LUN	UNIFORMS - LU	1134286
UNIFORMS UNLIMITED	**101**	02/22/12	$32.50	E	**42100**	UNIFORMS/DAVE WYNIA	UNIFORMS -W	1134286
UNIFORMS UNLIMITED	**101**	02/22/12	$277.96	E	**42100**	UNIFORMS - STREET GE	UNIFORMS -W	1134286
HOLIDAY FLEET	**101**	02/07/12	$8.56	E	**42100**	FUEL	MOTOR FUELS	1134203
WASHINGTON COUNTY SH	**101**	02/22/12	$1,507.27	E	**42100**	JAN FUEL/POLICE DEPT.	MOTOR FUELS	1134292
HOLIDAY FLEET	**101**	02/07/12	$35.54	E	**42100**	FUEL	MOTOR FUELS	1134203
ECKBERG, LAMMERS, BRIG	**101**	02/22/12	$2,367.65	E	**42100**	PROSECUTION/POLICE D	PROF SER-LEG	1134254
ECKBERG, LAMMERS, BRIG	**101**	02/14/12	$36.25	E	**42100**	CORRESPOND WITH POL	PROF SER-LEG	1134254
ECKBERG, LAMMERS, BRIG	**101**	02/14/12	$29.00	E	**42100**	CORRESPOND WITH POL	PROF SER-LEG	1134254
SHRED RIGHT	**101**	02/08/12	$81.24	E	**42100**	DESTRUCTION/RECORDS	PROF SER-OTH	1134211
VERIZON WIRELESS	**101**	02/22/12	$78.06	E	**42100**	PHONES/POLICE DEPT.	COMMUNICATI	1134232
VERIZON WIRELESS	**101**	02/22/12	$180.20	E	**42100**	PHONES/POLICE DEPT.	COMMUNICATI	1134231
AMERICAN RED CROSS	**101**	02/22/12	$171.00	E	**42100**	CPR/AED-HUTCHINSON/	POLICE TRAINI	1134241
BAYPORT TRANSMISSION	**101**	02/27/12	$392.94	E	**42100**	2009 DODGE CHARGER/	REP & MAINT V	1134245
BAYPORT TRANSMISSION	**101**	02/28/12	$207.34	E	**42100**	2009 DODGE CHARGER/	REP & MAINT V	1134245
BAYPORT TRANSMISSION	**101**	02/27/12	$347.91	E	**42100**	2004 FORD/POLICE DEPT	REP & MAINT V	1134245
TR COMPUTER SALES LLC	**101**	02/08/12	$510.00	E	**42100**	COMPUTER CONSULTING	REPAIR/MAINT	1134213
LOFFLER BUSINESS SYSTE	**101**	02/08/12	$84.88	E	**42100**	CONTRACT OVERAGE CH	REPAIR/MAINT	1134212
TR COMPUTER SALES LLC	**101**	02/02/12	$52.10	E	**42100**	SYMANTEC BACKUP 2012	REPAIR/MAINT	1134194
TR COMPUTER SALES LLC	**101**	02/02/12	$107.14	E	**42100**	EQIPMENT DISPOSAL	REPAIR/MAINT	1134194
DEPT 42100 POLICE			$48,819.24					
DEPT 42200 FIRE PROTECTION								
	101	02/17/12	$983.33	E	**42200**	Labor Distribution	WAGES AND SA	
	101	02/16/12	-$32.00	E	**42200**	Labor Distribution	FIRE RUNS,DRI	
	101	02/16/12	-$1.98	E	**42200**	Labor Distribution	CONT TO RET.,	
	101	02/17/12	$60.97	E	**42200**	Labor Distribution	CONT TO RET.,	
	101	02/16/12	-$0.46	E	**42200**	Labor Distribution	MEDICARE	
	101	02/17/12	$14.26	E	**42200**	Labor Distribution	MEDICARE	
BAYPORT PRINTING HOUS	**101**	02/07/12	$64.13	E	**42200**	PRINTING/FIRE DEPT.	OFFICE SUPPLI	1134200
ASPEN MILLS INC	**101**	02/07/12	$248.39	E	**42200**	OPERATING MATERIAL/F	UNIFORMS - MI	1134199
HOLIDAY FLEET	**101**	02/07/12	$399.08	E	**42200**	FUEL	MOTOR FUELS	1134203
ECKBERG, LAMMERS, BRIG	**101**	02/14/12	$29.00	E	**42200**	DISCUSS DISPOSITION O	PROF SER-LEG	1134254
XCEL	**101**	02/02/12	$338.18	E	**42200**	GAS & ELECTRIC SERVIC	ELECTRIC SER	1134196
XCEL	**101**	02/02/12	$607.67	E	**42200**	GAS & ELECTRIC SERVIC	FUEL FOR HEA	1134196
EMERGENCY SERVICES MA	**101**	02/21/12	$101.28	E	**42200**	TELE CHG'S 1/1/11-12/3	SHARED AUTO	1134256
EISINGER, ALLEN	**101**	02/21/12	$803.59	E	**42200**	FIRE SCHOOL/FIRE DEPT	CONFERENCES	1134223
GALOWITZ, MIKE	**101**	02/21/12	$481.98	E	**42200**	FIRE SCHOOL/FIRE DEPT	CONFERENCES	1134222
CARQUEST OF STILLWATE	**101**	02/21/12	$82.29	E	**42200**	OIL & FILTER PICKUP TR	REP & MAINT V	1134247
CARQUEST OF STILLWATE	**101**	02/21/12	$7.49	E	**42200**	OIL FILTER TRUCK 2108/	REP & MAINT V	1134247
T. R. F. SUPPLY	**101**	02/21/12	$207.87	E	**42200**	BLG OPERATING SUPPLI	R & M BLDGS,	1134283
DEPT 42200 FIRE PROTECTION			$4,395.07					

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DEPT 43100 STREET MAINT								
	101	02/21/12	$2,047.20	E	**43100**	Labor Distribution	WAGES AND SA	
	101	02/07/12	$2,028.01	E	**43100**	Labor Distribution	WAGES AND SA	
	101	02/07/12	$38.38	E	**43100**	Labor Distribution	OVERTIME	
	101	02/21/12	$148.44	E	**43100**	Labor Distribution	P E R A	
	101	02/07/12	$149.82	E	**43100**	Labor Distribution	P E R A	
	101	02/07/12	$126.80	E	**43100**	Labor Distribution	CONT TO RET.,	
	101	02/21/12	$125.63	E	**43100**	Labor Distribution	CONT TO RET.,	
	101	02/21/12	$128.79	E	**43100**	Labor Distribution	H S A	
	101	02/07/12	$130.41	E	**43100**	Labor Distribution	H S A	
	101	02/21/12	$287.76	E	**43100**	Labor Distribution	CONT TO EMPL	
	101	02/07/12	$290.17	E	**43100**	Labor Distribution	CONT TO EMPL	
	101	02/07/12	$29.66	E	**43100**	Labor Distribution	MEDICARE	
	101	02/21/12	$29.38	E	**43100**	Labor Distribution	MEDICARE	
U S BANK VISA	**101**	02/28/12	$5.54	E	**43100**	ADMIN CREDIT CARD	OFFICE SUPPLI	1134235
INNOVATIVE OFFICE SOLU	**101**	02/08/12	$8.75	E	**43100**	OFFICE SUPPLIES	OFFICE SUPPLI	1134263
EISINGER, JOSH	**101**	02/07/12	$91.93	E	**43100**	UNIFORMS REIM/J EISIN	UNIFORMS - JO	1134201
U S BANK VISA	**101**	02/28/12	$23.70	E	**43100**	CAIRE	MOTOR FUELS	1134236
HOLIDAY FLEET	**101**	02/07/12	$914.05	E	**43100**	FUEL	MOTOR FUELS	1134203
J H LARSON CO	**101**	02/07/12	$220.33	E	**43100**	BULBS FOR STREETLIGH	OPERATING SU	1134205
MENARDS-STILLWATER	**101**	02/15/12	$15.81	E	**43100**	MARKING PAINT	OPERATING SU	1134268
U S BANK VISA	**101**	02/28/12	$53.55	E	**43100**	HOLIDAY	OPERATING SU	1134236
ZEP SALES & SERVICES	**101**	02/07/12	$308.52	E	**43100**	ICE MELTER	SALT & SAND P	1134210
AGGREGATE INDUSTRIES	**101**	02/23/12	$122.41	E	**43100**	ROAD SAND	SALT & SAND P	1134239
HALL DISTRIBUTING COMP	**101**	02/15/12	$100.71	E	**43100**	CHAIN SAW SUPPLIES	SMALL TOOLS-	1134260
U S BANK VISA	**101**	02/28/12	$668.45	E	**43100**	HUGO EQUIP	SMALL TOOLS-	1134236
CITY OF STILLWATER	**101**	02/14/12	$2,333.45	E	**43100**	SIDEWALK INVENTORY P	PROF SER-ENG	1134249
SHRED RIGHT	**101**	02/08/12	$15.00	E	**43100**	DESTRUCTION/RECORDS	CONTRACT SER	1134211
MAC QUEEN EQUIPMENT	**101**	02/28/12	$75.00	E	**43100**	2012 ELGIN SWEEPER &	CONFERENCES	1134267
KOLLER SERVICES	**101**	02/02/12	$200.00	E	**43100**	USED CHIP BOX	REP & MAINT V	1134189
ASPEN EQUIPMENT CO	**101**	02/07/12	$592.99	E	**43100**	PARTS FOR CHIPPER	REP & MAINT V	1134198
CARQUEST OF STILLWATE	**101**	02/28/12	$49.52	E	**43100**	SUPPLIES	REP & MAINT V	1134247
U S BANK VISA	**101**	02/28/12	$14.89	E	**43100**	FASTENAL COMPANY	REP & MAINT V	1134236
FREDS TIRE	**101**	02/15/12	$31.35	E	**43100**	TIRE REPAIR	REP & MAINT V	1134258
TRI STATE BOBCAT INC	**101**	02/15/12	$71.32	E	**43100**	PARTS-TOOL CAT	REP & MAINT V	1134285
CARQUEST OF STILLWATE	**101**	02/28/12	$17.10	E	**43100**	CLEANER BRUSH	REP & MAINT V	1134247
CARQUEST OF STILLWATE	**101**	02/28/12	-$49.52	E	**43100**	SUPPLIES	REP & MAINT V	1134247
CARQUEST OF STILLWATE	**101**	02/28/12	$9.22	E	**43100**	PARTS-FUEL LINE	REP & MAINT V	1134247
ROETTGER WELDING	**101**	02/28/12	$96.19	E	**43100**	STEEL-CHIPPER BOX	REP & MAINT V	1134277
FASTENAL	**101**	02/23/12	$33.42	E	**43100**	HARDWARE	REP & MAINT V	1134257
FREDS TIRE	**101**	02/15/12	$31.35	E	**43100**	TIRE REPAIR	REP & MAINT V	1134258
TR COMPUTER SALES LLC	**101**	02/02/12	$10.42	E	**43100**	SYMANTEC BACKUP 2012	REPAIR/MAINT	1134194
TR COMPUTER SALES LLC	**101**	02/02/12	$21.42	E	**43100**	EQIPMENT DISPOSAL	REPAIR/MAINT	1134194
LOFFLER BUSINESS SYSTE	**101**	02/08/12	$16.97	E	**43100**	CONTRACT OVERAGE CH	REPAIR/MAINT	1134212
DISPLAY SALES COMPANY	**101**	02/14/12	$566.44	E	**43100**	REPAIR TIMBERLINE PO	R & M BLDGS,	1134253
CITY OF STILLWATER	**101**	02/08/12	$2,378.99	E	**43100**	SIGN INVENTORY PROJE	R & M BLDGS,	1134249
DEPT 43100 STREET MAINT			$14,609.72					
DEPT 43130 STREET - FLOOD PREPARATION								
MILLER EXCAVATING	**101**	02/02/12	$755.00	E	**43130**	ICE ROAD DEBRIS CLEAR	FLOOD EXPENS	1134191
MILLER EXCAVATING	**101**	02/02/12	$4,000.00	E	**43130**	REPAIR ICE ROAD	FLOOD EXPENS	1134191
MILLER EXCAVATING	**101**	02/02/12	$2,515.00	E	**43130**	REWORK VOLLEYBALL CT	FLOOD EXPENS	1134191
DEPT 43130 STREET - FLOOD PREPARA			$7,270.00					

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DEPT 43160 STREET LIGHTING								
XCEL	**101**	02/02/12	$2,557.00	E	**43160**	GAS & ELECTRIC SERVIC	ELECTRIC SER	1134196
LPD ELECTRIC, INC	**101**	02/02/12	$3,484.41	E	**43160**	2011 HWY 95 POLE REPL	REPAIR & MAI	1134190
DEPT 43160 STREET LIGHTING			$6,041.41					
DEPT 43200 PARKS								
	101	02/07/12	$420.50	E	**43200**	Labor Distribution	SEASONAL/PAR	
	101	02/21/12	$577.88	E	**43200**	Labor Distribution	SEASONAL/PAR	
	101	02/21/12	$9.24	E	**43200**	Labor Distribution	P E R A	
	101	02/07/12	$26.07	E	**43200**	Labor Distribution	CONT TO RET.,	
	101	02/21/12	$35.83	E	**43200**	Labor Distribution	CONT TO RET.,	
	101	02/21/12	$8.38	E	**43200**	Labor Distribution	MEDICARE	
	101	02/07/12	$6.10	E	**43200**	Labor Distribution	MEDICARE	
U S BANK VISA	**101**	02/28/12	$25.70	E	**43200**	EXXONMOBIL	MOTOR FUELS	1134236
J H LARSON CO	**101**	02/23/12	-$30.31	E	**43200**	BULBS RETURNED	OPERATING SU	1134264
J H LARSON CO	**101**	02/23/12	$204.07	E	**43200**	LIGHT BULBS/HOCKEY RI	OPERATING SU	1134264
CENTURY POWER EQUIPM	**101**	02/15/12	$23.10	E	**43200**	SAW CHAIN PART	SMALL TOOLS-	1134248
HALL DISTRIBUTING COMP	**101**	02/15/12	$80.86	E	**43200**	CHAIN SAW CHAINS	SMALL TOOLS-	1134260
STILLWATER FARM STORE	**101**	02/07/12	$508.04	E	**43200**	BUCKTHORN TREATMEN	REPAIR & MAI	1134207
CENTURY POWER EQUIPM	**101**	02/28/12	$7.18	E	**43200**	PARTS-POLE SAW	REP & MAINT V	1134248
CENTURY POWER EQUIPM	**101**	02/28/12	$10.15	E	**43200**	PARTS-STARTED ROPE	REP & MAINT V	1134248
TRI STATE BOBCAT INC	**101**	02/23/12	$20.59	E	**43200**	PARTS-TOOLCAT	REP & MAINT V	1134285
WILLMARTH, QUINN	**101**	02/21/12	$392.77	E	**43200**	TREE CUTTING / PUBLIC	TREES	1134229
HOT CIRCUIT ELECTRIC	**101**	02/23/12	$375.00	E	**43200**	INSTALL RV RECEPTACLE	REPAIR & MAI	1134262
LINNER ELECTRIC	**101**	02/07/12	$384.00	E	**43200**	HOCKEY RINK LIGHTS	REPAIR & MAI	1134206
LINNER ELECTRIC	**101**	02/07/12	$1,120.00	E	**43200**	REPLACE 2 LIGHTS AT RI	REPAIR & MAI	1134206
TR COMPUTER SALES LLC	**101**	02/02/12	$10.42	E	**43200**	SYMANTEC BACKUP 2012	REPAIR/MAINT	1134194
TR COMPUTER SALES LLC	**101**	02/02/12	$21.42	E	**43200**	EQIPMENT DISPOSAL	REPAIR/MAINT	1134194
LOFFLER BUSINESS SYSTE	**101**	02/08/12	$16.97	E	**43200**	CONTRACT OVERAGE CH	REPAIR/MAINT	1134212
ADT SECURITY SERVICES, I	**101**	02/22/12	$238.41	E	**43200**	2/14/12-10/31/12 PARK	R & M BLDGS,	1134238
AIR FRESH PORTABLE TOIL	**101**	02/23/12	$78.75	E	**43200**	MTHLY RENTAL/TENNIS	SATILLITIES	1134240
AIR FRESH PORTABLE TOIL	**101**	02/23/12	$14.03	E	**43200**	SALES TAX	SATILLITIES	1134240
AIR FRESH PORTABLE TOIL	**101**	02/23/12	$78.75	E	**43200**	MTHLY RENTAL/STANDA	SATILLITIES	1134240
AIR FRESH PORTABLE TOIL	**101**	02/23/12	$39.38	E	**43200**	MTHLY RENTAL/LAKESID	SATILLITIES	1134240
DEPT 43200 PARKS			$4,703.28					
DEPT 43300 CEMETERY								
LANDSCAPES BY MARK	**101**	02/28/12	$450.00	E	**43300**	GRAVE OPENING(R HAY	GRAVE OPENIN	1134266
DEPT 43300 CEMETERY			$450.00					
FUND 101 GENERAL			$123,613.14					
FUND 202 DRUG FORFEITURE								
DEPT 42101 DARE EXPENDITURES								
WASHINTON COUNTY ATT	**202**	02/09/12	$118.10	E	**42101**	FORFETURE DISBURSEM	DRUG FORFITU	1134215
DEPARTMENT OF FINANCE	**202**	02/09/12	$59.05	E	**42101**	FORFEITURE DISBURSE	DRUG FORFITU	1134216
DEPT 42101 DARE EXPENDITURES			$177.15					
FUND 202 DRUG FORFEITURE			$177.15					
FUND 206 WATER/SEWER IMPROVEMENT FUND								
DEPT 41911 BAYTOWN DEVELOPMENTS								
ECKBERG, LAMMERS, BRIG	**206**	02/14/12	$1.04	E	**41911**	WATER EXTENSION TO B	PROF SER-LEG	1134254
DEPT 41911 BAYTOWN DEVELOPMENTS			$1.04					
FUND 206 WATER/SEWER IMPROVEMENT			$1.04					

CITY OF BAYPORT

MONTHLY EXPENSES 1134189-1134292

Period Name: FEBRUARY

Search Name	FUN	Tran Date	Amount	Ac	DEPT	Comments	OBJ Descr	Check Nbr
FUND 207 PARK IMPROVEMENT FUND								
DEPT 44100 PROJECT								
ECKBERG, LAMMERS, BRIG	**207**	02/14/12	$72.50	E	**44100**	INSPIRATION DEVEL RE	PROF SER-LEG	1134254
DEPT 44100 PROJECT			$72.50					
FUND 207 PARK IMPROVEMENT FUND			$72.50					
FUND 211 LIBRARY								
DEPT 45500 LIBRARY								
	211	02/21/12	$2,592.59	E	**45500**	Labor Distribution	SEASONAL/PAR	
	211	02/07/12	$2,668.93	E	**45500**	Labor Distribution	SEASONAL/PAR	
	211	02/07/12	$2,412.69	E	**45500**	Labor Distribution	WAGES AND SA	
	211	02/21/12	$2,412.69	E	**45500**	Labor Distribution	WAGES AND SA	
	211	02/21/12	$341.34	E	**45500**	Labor Distribution	P E R A	
	211	02/07/12	$348.07	E	**45500**	Labor Distribution	P E R A	
	211	02/21/12	$308.59	E	**45500**	Labor Distribution	CONT TO RET.,	
	211	02/07/12	$313.32	E	**45500**	Labor Distribution	CONT TO RET.,	
	211	02/07/12	$172.00	E	**45500**	Labor Distribution	H S A	
	211	02/21/12	$172.00	E	**45500**	Labor Distribution	H S A	
	211	02/21/12	$465.14	E	**45500**	Labor Distribution	CONT TO EMPL	
	211	02/07/12	$465.14	E	**45500**	Labor Distribution	CONT TO EMPL	
	211	02/07/12	$73.28	E	**45500**	Labor Distribution	MEDICARE	
	211	02/21/12	$72.17	E	**45500**	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLU	**211**	02/27/12	$25.42	E	**45500**	SUPPLIES/LIBRARY	OFFICE SUPPLI	1134263
BAKER & TAYLOR	**211**	02/27/12	$53.13	E	**45500**	BOOKS/LIBRARY	MATERIALS & P	1134243
BAKER & TAYLOR	**211**	02/27/12	$163.84	E	**45500**	BOOKS/LIBRARY	MATERIALS & P	1134243
BAKER & TAYLOR	**211**	02/27/12	$217.95	E	**45500**	BOOKS/LIBRARY	MATERIALS & P	1134243
BAKER & TAYLOR	**211**	02/27/12	$305.68	E	**45500**	BOOKS/LIBRARY	MATERIALS & P	1134243
BAKER & TAYLOR	**211**	02/27/12	$14.40	E	**45500**	BOOKS/LIBRARY	MATERIALS & P	1134243
BAKER & TAYLOR	**211**	02/27/12	$44.26	E	**45500**	BOOKS/LIBRARY	MATERIALS & P	1134243
BAKER & TAYLOR	**211**	02/27/12	$40.57	E	**45500**	BOOKS/LIBRARY	MATERIALS & P	1134243
BAKER & TAYLOR	**211**	02/27/12	$73.80	E	**45500**	BOOKS/LIBRARY	MATERIALS & P	1134243
BAKER & TAYLOR	**211**	02/27/12	$35.94	E	**45500**	BOOKS/LIBRARY	MATERIALS & P	1134243
DEMCO	**211**	02/27/12	$30.33	E	**45500**	OPERATING SUPPLIES/LI	OPERATING SU	1134252
PERRY, BRIAN	**211**	02/27/12	$720.00	E	**45500**	WEB HOSTING MARCH 2	CONTRACT SER	1134276
KINDER MELODIES	**211**	02/27/12	$675.00	E	**45500**	STORY TIME/LIBRARY	CONTRACT SER	1134265
SHARON SIPPEL	**211**	02/27/12	$1,800.00	E	**45500**	CLEANING SERVICE/LIBR	CONTRACT SER	1134281
SHRED RIGHT	**211**	02/08/12	$20.00	E	**45500**	DESTRUCTION/RECORDS	CONTRACT SER	1134211
COMCAST	**211**	02/27/12	$136.40	E	**45500**	LIBRARY HIGH SPEED IN	COMMUNICATI	1134250
OFFICE OF ENT TECHNOLO	**211**	02/27/12	$71.80	E	**45500**	PHONES/LIBRARY	COMMUNICATI	1134275
OFFICE OF ENT TECHNOLO	**211**	02/27/12	$72.00	E	**45500**	PHONES/LIBRARY	COMMUNICATI	1134275
XCEL	**211**	02/02/12	$895.70	E	**45500**	GAS & ELECTRIC SERVIC	ELECTRIC SER	1134196
XCEL	**211**	02/02/12	$1,118.51	E	**45500**	GAS & ELECTRIC SERVIC	FUEL FOR HEA	1134196
TOSHIBA BUSINESS SOLUT	**211**	02/27/12	$48.91	E	**45500**	PARTS/LABOR/TONNER-L	REPAIR/MAINT	1134284
SUMMIT FIRE PROTECTION	**211**	02/27/12	$280.00	E	**45500**	ANNUAL FIRE SPRINKLE	R & M BLDGS,	1134282
MINNESOTA ELEVATOR	**211**	02/27/12	$157.23	E	**45500**	FEB 2012 SERVICE/LIBR	R & M BLDGS,	1134273
ELECTRO WATCHMAN, INC	**211**	02/23/12	$60.00	E	**45500**	ANNUAL INSPECTION	R & M BLDGS,	1134255
SAM S CLUB	**211**	02/28/12	$35.00	E	**45500**	2012 LIBRARY MEMBERS	DUES & MEMBE	1134237
DEPT 45500 LIBRARY			$19,913.82					
FUND 211 LIBRARY			$19,913.82					
FUND 601 WATER								
DEPT 46110 WATER-PUMPHOUSE								

CITY OF BAYPORT

MONTHLY EXPENSES 1134189-1134292

Period Name: FEBRUARY

Search Name	FUN	Tran Date	Amount	Ac	DEPT	Comments	OBJ Descr	Check Nbr
XCEL	**601**	02/02/12	$1,843.34	E	**46110**	GAS & ELECTRIC SERVIC	ELECTRIC SER	1134196
XCEL	**601**	02/02/12	$242.52	E	**46110**	GAS & ELECTRIC SERVIC	FUEL FOR HEA	1134196
MN DNR WATERS	**601**	02/09/12	$578.84	E	**46110**	2011 MN DNR ANNUAL F	PUMPAGE FEES	1134214
GENERAL REPAIR SERVICE	**601**	02/28/12	$611.86	E	**46110**	SERVICE/ BOOSTER PUM	REPAIR & MAI	1134259
DEPT 46110 WATER-PUMPHOUSE			$3,276.56					
DEPT 46120 WATER								
	601	02/21/12	$4,465.16	E	**46120**	Labor Distribution	WAGES AND SA	
	601	02/07/12	$4,403.13	E	**46120**	Labor Distribution	WAGES AND SA	
	601	02/21/12	$323.73	E	**46120**	Labor Distribution	P E R A	
	601	02/07/12	$319.22	E	**46120**	Labor Distribution	P E R A	
	601	02/21/12	$268.49	E	**46120**	Labor Distribution	CONT TO RET.,	
	601	02/07/12	$264.65	E	**46120**	Labor Distribution	CONT TO RET.,	
	601	02/07/12	$213.64	E	**46120**	Labor Distribution	H S A	
	601	02/21/12	$214.45	E	**46120**	Labor Distribution	H S A	
	601	02/21/12	$587.47	E	**46120**	Labor Distribution	CONT TO EMPL	
	601	02/07/12	$586.25	E	**46120**	Labor Distribution	CONT TO EMPL	
	601	02/21/12	$62.80	E	**46120**	Labor Distribution	MEDICARE	
	601	02/07/12	$61.90	E	**46120**	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLU	**601**	02/08/12	$8.75	E	**46120**	OFFICE SUPPLIES	OFFICE SUPPLI	1134263
U S BANK VISA	**601**	02/28/12	$5.54	E	**46120**	ADMIN CREDIT CARD	OFFICE SUPPLI	1134235
HOLIDAY FLEET	**601**	02/07/12	$475.02	E	**46120**	FUEL	MOTOR FUELS	1134203
U S BANK VISA	**601**	02/28/12	$2.80	E	**46120**	USPS	CHEMICALS AN	1134236
HAWKINS WATER	**601**	02/07/12	$35.00	E	**46120**	WATER TREATMENT - CH	CHEMICALS AN	1134202
U S BANK VISA	**601**	02/28/12	$13.69	E	**46120**	THE UPS STORE	CHEMICALS AN	1134236
HAWKINS WATER	**601**	02/28/12	$78.86	E	**46120**	WATER TESTING	CHEMICALS AN	1134261
STATE OF MINNESOTA DEP	**601**	02/02/12	$100.00	E	**46120**	CHLORINE RESPONSE FE	CHEMICALS AN	1134193
STATE OF MINNESOTA DEP	**601**	02/02/12	$100.00	E	**46120**	CHLORINE RESPONSE FE	CHEMICALS AN	1134193
STATE OF MINNESOTA DEP	**601**	02/02/12	$100.00	E	**46120**	CHLORINE RESPONSE FE	CHEMICALS AN	1134193
VIKING INDUSTRIAL CENT	**601**	02/07/12	$147.16	E	**46120**	EYE WASH FOR PUMP H	OPERATING SU	1134208
U S BANK VISA	**601**	02/28/12	$6.40	E	**46120**	ACE HARDWARE	OPERATING SU	1134236
U S BANK VISA	**601**	02/28/12	$56.79	E	**46120**	MENARDS	OPERATING SU	1134236
U S BANK VISA	**601**	02/28/12	$48.34	E	**46120**	FEDEXOFFICE	OPERATING SU	1134236
S E H	**601**	02/22/12	$5,687.80	E	**46120**	BAYPORT SOURCE WATE	PROF SER-ENG	1134278
ELECTRO WATCHMAN, INC	**601**	02/23/12	$64.12	E	**46120**	ANNUAL INSPECTION	CONTRACT SER	1134255
HOT CIRCUIT ELECTRIC	**601**	02/23/12	$395.00	E	**46120**	ELECTRIC REPAIR / PW	CONTRACT SER	1134262
WASHINGTON COUNTY PU	**601**	02/15/12	$60.00	E	**46120**	HAZARDOUS WASTE FEE	CONTRACT SER	1134290
USAMOBILITY	**601**	02/15/12	$58.82	E	**46120**	PAGER - YEARLY FEE/WA	COMMUNICATI	1134288
XCEL	**601**	02/13/12	$335.34	E	**46120**	4701 STAGECOACH TRAI	ELECTRIC SER	1134219
XCEL	**601**	02/02/12	$785.11	E	**46120**	GAS & ELECTRIC SERVIC	ELECTRIC SER	1134196
XCEL	**601**	02/02/12	$1,828.41	E	**46120**	GAS & ELECTRIC SERVIC	FUEL FOR HEA	1134196
MINNESOTA AWWA	**601**	02/27/12	$175.00	E	**46120**	2012 DISTRICT SCHOOL/	CONFERENCES	1134271
MINNESOTA AWWA	**601**	02/13/12	$175.00	E	**46120**	METRO SCHOOL, APRIL 3	CONFERENCES	1134218
MINNESOTA DEPT OF HEAL	**601**	02/13/12	$32.00	E	**46120**	WSSO CLASS D/J EISING	CONFERENCES	1134217
LOFFLER BUSINESS SYSTE	**601**	02/08/12	$16.97	E	**46120**	CONTRACT OVERAGE CH	REPAIR/MAINT	1134212
TR COMPUTER SALES LLC	**601**	02/02/12	$21.42	E	**46120**	EQIPMENT DISPOSAL	REPAIR/MAINT	1134194
TR COMPUTER SALES LLC	**601**	02/02/12	$10.42	E	**46120**	SYMANTEC BACKUP 2012	REPAIR/MAINT	1134194
MINNESOTA DEPT OF HEAL	**601**	02/21/12	$1,165.00	E	**46120**	1ST QTR SERVICE CONN	STATE FEES FO	1134272
S E H	**601**	02/22/12	$168.16	E	**46120**	WELL 3 FLORIDE GRANT	CAPITAL ASSET	1134278
DEPT 46120 WATER			$23,927.81					
FUND 601 WATER			$27,204.37					
FUND 602 SEWER								
DEPT 46200 SEWER - OPERATING								

CITY OF BAYPORT

MONTHLY EXPENSES 1134189-1134292

Period Name: FEBRUARY

Search Name	FUN	Tran Date	Amount	Ac	DEPT	Comments	OBJ Descr	Check Nbr
	602	02/21/12	$883.99	E	**46200**	Labor Distribution	SEASONAL/PAR	
	602	02/07/12	$1,029.39	E	**46200**	Labor Distribution	SEASONAL/PAR	
	602	02/21/12	$4,455.16	E	**46200**	Labor Distribution	WAGES AND SA	
	602	02/07/12	$4,393.13	E	**46200**	Labor Distribution	WAGES AND SA	
	602	02/21/12	$341.81	E	**46200**	Labor Distribution	P E R A	
	602	02/07/12	$334.10	E	**46200**	Labor Distribution	P E R A	
	602	02/21/12	$322.63	E	**46200**	Labor Distribution	CONT TO RET.,	
	602	02/07/12	$327.82	E	**46200**	Labor Distribution	CONT TO RET.,	
	602	02/21/12	$214.04	E	**46200**	Labor Distribution	H S A	
	602	02/07/12	$213.23	E	**46200**	Labor Distribution	H S A	
	602	02/21/12	$585.85	E	**46200**	Labor Distribution	CONT TO EMPL	
	602	02/07/12	$584.66	E	**46200**	Labor Distribution	CONT TO EMPL	
	602	02/21/12	$75.43	E	**46200**	Labor Distribution	MEDICARE	
	602	02/07/12	$76.64	E	**46200**	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOLU	**602**	02/08/12	$8.76	E	**46200**	OFFICE SUPPLIES	OFFICE SUPPLI	1134263
U S BANK VISA	**602**	02/28/12	$5.54	E	**46200**	ADMIN CREDIT CARD	OFFICE SUPPLI	1134235
T. R. F. SUPPLY	**602**	02/23/12	$403.98	E	**46200**	SHOP SUPPLIES	OPERATING SU	1134283
BAYPORT PRINTING HOUS	**602**	02/23/12	$89.78	E	**46200**	STENCILS	SMALL TOOLS-	1134244
MIDWEST OVERHEAD CRA	**602**	02/23/12	$229.16	E	**46200**	ANNUAL INSPECTION	CONTRACT SER	1134270
LOFFLER BUSINESS SYSTE	**602**	02/08/12	$17.01	E	**46200**	CONTRACT OVERAGE CH	REPAIR/MAINT	1134212
TR COMPUTER SALES LLC	**602**	02/02/12	$21.46	E	**46200**	EQIPMENT DISPOSAL	REPAIR/MAINT	1134194
TR COMPUTER SALES LLC	**602**	02/02/12	$10.43	E	**46200**	SYMANTEC BACKUP 2012	REPAIR/MAINT	1134194
AIR FRESH PORTABLE TOIL	**602**	02/23/12	$74.99	E	**46200**	EXTRA PUMPING SERVIC	REPAIR & MAI	1134240
DEPT 46200 SEWER - OPERATING			$14,698.99					
DEPT 46990 SEWER - NON-OPERATING								
METROPOLITAN COUNCIL (	**602**	02/08/12	$30,831.96	E	**46990**	MTHLY CHARGE FOR MA	STATE FEES FO	1134269
DEPT 46990 SEWER - NON-OPERATING			$30,831.96					
FUND 602 SEWER			$45,530.95					
FUND 803 P & Z ESCROWS								
DEPT 80031 VALLEY GREEN								
WASHINGTON COUNTY RE	**803**	02/22/12	$92.00	E	**80031**	RESOLUTION - VALLEY G	PRINTING & P	1134291
DEPT 80031 VALLEY GREEN			$92.00					
FUND 803 P & Z ESCROWS			$92.00					
			$216,604.97					

City of Bayport
294 North 3rd Street
Bayport, MN 55003
Phone: 651-275-4404
Fax: 651-275-4411

Building Permit Log

For: January, 2012

Permit Number: BP2012-1
Parcel Address: 555 2nd Street N.
Applicant: DAN ROETTGER HOME
DAN ROETTGER HOME IMPROVEMENTS
Construction Value: $26,000.00

Filing Date: 1/5/2012
Bayport, MN 55003
Applicant Phone: 651-260-7033

Total Fees: $436.75

Permit Number: BP2012-2
Parcel Address: 324 PERIWINKLE Place
Applicant: TODD GILLES
OWNER OWNER
Construction Value: $25,000.00

Filing Date: 1/11/2012
BAYPORT, MN 55003
Applicant Phone: 651-439-3313

Total Fees: $528.75

Permit Number: BP2012-3
Parcel Address: 100 4TH Ave. N.
Applicant: EMERALD BUILDERS, INC.
EMERALD BUILDERS, INC. General Contractor
Construction Value: $5,000.00

Filing Date: 1/19/2012
BAYPORT, MN 55003
Applicant Phone: 651-917-5075

Total Fees: $197.20

Permit Number: BP2012-4
Parcel Address: 936 INSPIRATION PARKWAY S.
Applicant: DR HORTON, INC MINNESOTA
DR HORTON, INC MINNESOTA RESIDENTIAL
Construction Value: $280,000.00

Filing Date: 1/25/2012
BAYPORT, MN 55003
Applicant Phone: 952-985-7806

Total Fees: $9,180.64

Permit Number: MC2012-1
Parcel Address: 324 PERIWINKLE Place
Applicant: TODD GILLES
OWNER OWNER
Construction Value: $1,000.00

Filing Date: 1/11/2012
BAYPORT, MN 55003
Applicant Phone: 651-439-3313

Total Fees: $80.00

Building Permit Log

For: January, 2012

Permit Number: MC2012-2
Parcel Address: 423 4th Street So.
Applicant: YOUNG & SONS HEATING AND
YOUNG & SONS HEATING AND AIR MECHANICAL
Construction Value: $4,403.00

Filing Date: 1/17/2012
Bayport, MN 55003
Applicant Phone: 651-433-4500
Total Fees: $85.00

Permit Number: PL2012-1
Parcel Address: 324 PERIWINKLE Place
Applicant: TODD GILLES
OWNER OWNER
Construction Value: $1,000.00

Filing Date: 1/11/2012
BAYPORT, MN 55003
Applicant Phone: 651-439-3313
Total Fees: $80.00

Permit Number: SG2012-1
Parcel Address: 174 3rd Street N.
Applicant: EGAN COMPANY
EGAN COMPANY Sign
Construction Value:

Filing Date: 1/11/2012
Bayport, MN 55003
Applicant Phone: 763-504-3447
Total Fees: $45.61

Permit Number: SG2012-2
Parcel Address: 328 5th Avenue N.
Applicant: BAYPORT BBQ
OWNER OWNER
Construction Value:

Filing Date: 1/26/2012
Bayport, MN 55003
Applicant Phone: 715-410-1116
Total Fees: $54.50

Permit Number: TS2012-1
Parcel Address: 309 4th Street N.
Applicant: ANDERSEN ELEMENTARY

Construction Value:

Filing Date: 1/11/2012
Bayport, MN 55003
Applicant Phone:
Total Fees: $25.00

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: February 29, 2012

To: Mayor and City Council
Mitch Berg, City Administrator

From: Sara Taylor, Asst. City Administrator/City Planner

Subject: Reestablishment of the city's voting precinct and polling place

BACKGROUND

Every 10 years, the state evaluates whether redistricting, or redrawing the boundaries of election districts, is necessary, based on census population data. The purpose of redistricting is to ensure people within each election district are equally represented.

The state recently completed this redistricting process. Based on the redistricting for Washington County, Bayport is not required to make any changes to the city's one voting precinct or polling place. However, all local units of government are still required by the secretary of state to reestablish their voting precinct and polling place by resolution. As such, please find the draft resolution and map reestablishing this information, as required.

RECOMMENDATION

Staff recommends the City Council adopt a resolution reestablishing the boundary of the city voting precinct and polling place as Precinct 1 – City Hall, 294 North 3rd Street.

RESOLUTION NO. 12-_____

EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA HELD MARCH 5, 2012

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 5th day of March 2012, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

RESOLUTION REESTABLISHING THE PRECINCT AND POLLING PLACE FOR ELECTIONS FOR THE CITY OF BAYPORT

WHEREAS, the legislature of the State of Minnesota has been redistricted and as a result of this redistricting, the precinct boundaries of the City of Bayport remain unchanged; and

WHEREAS, Minnesota Statute section 204B.14, subd. 3 (d) requires that precinct boundaries must be reestablished within 60 days of when the legislature has been redistricted or at least 19 weeks before the state primary election, whichever comes first;

THEREFORE BE IT RESOLVED, the City Council of the City of Bayport, County of Washington, State of Minnesota hereby reestablishes the boundary of the voting precinct and polling place for the city as Precinct 1 – City Hall, 294 North 3rd Street, and attached to this resolution, for illustrative purposes, is a map showing said precinct and the location of the polling place.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

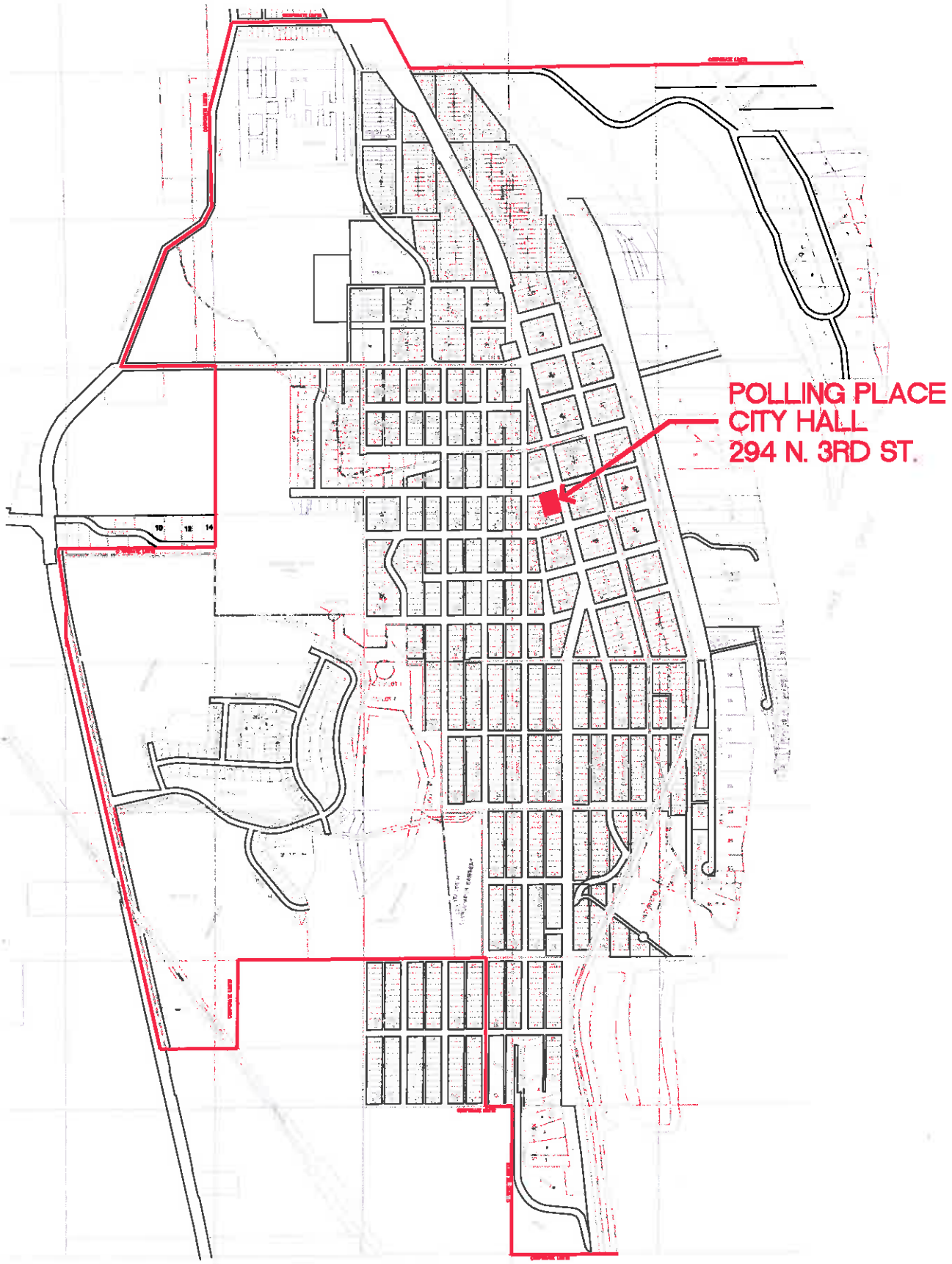
Susan St. Ores –	Mark Ostertag –
Connie Carlson –	Dan Goldston –
Michele Hanson –	

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 5th day of March 2012.

ATTEST:

_____ _____

Mitch Berg, City Administrator Susan St. Ores, Mayor



BAYPORT MINNESOTA

VOTING PRECINCT BOUNDARY AND POLLING PLACE LOCATION MAP

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: February 27, 2012

To: Mayor and Council

From: Mitch Berg, City Administrator

Re: Consider adopting a City Council meeting agenda policy

BACKGROUND

Some time ago, a City Council member questioned how items get placed on the City Council agenda. I felt this was a good question and because the city did not have a written policy in place, I proceeded to create such a policy.

In short, ideas brought forward by the City Council must be submitted on an approved city form to the City Administrator, to be placed on the next available regular City Council agenda for discussion. Please refer to the attached policy for additional detail on this process. Not only will this policy help to ensure the regular council meetings continue to operate in a smooth and transparent manner, but the policy shall also help to streamline the City Council workshop meetings.

RECOMMENDATION

Staff recommends the City Council adopt a motion approving the attached City Council meeting agenda policy.

CITY OF BAYPORT

294 NORTH 3RD STREET
BAYPORT, MN 55003

CITY COUNCIL MEETING AGENDA POLICY

SECTION I. PURPOSE AND INTENT

In order to streamline meeting agendas, provide adequate time to prepare for City Council meetings, and promote transparency, the city feels it is in its best interest to adopt a policy which delineates the process and deadline for placing a topic on a meeting agenda. This policy applies to elected officials and members of the public.

SECTION II. AGENDA REQUESTS

All agenda requests must be submitted in writing to the City Administrator or Assistant City Administrator on a designated city form. The deadline for requests to be placed on the agenda is 12:00 p.m. on the third Monday of the month, proceeding the next regular City Council meeting. Agenda requests which are timely, but received after the designated agenda deadline, may be added to the agenda by the City Administrator or City Council at the meeting under "Approval of the Agenda." The public may also request a topic be added to the agenda at the meeting under "Open Forum."

General announcements, presentations, or introductions made by community groups or the like, which do not require research or a written report, may also be accepted beyond this deadline, and placed on the agenda. Requests requiring a public hearing will be placed on the next regular meeting agenda, provided the application is complete and all notification requirements are met.

The City Councilmember making the agenda request shall present the request at the meeting. The City Administrator shall present agenda requests that are directed through City Hall, and not through the City Council. Depending upon the nature of the topic, the City Council may address the request and take action at the meeting or may consider the request at a future workshop or meeting.

SECTION III. AGENDA PREPARATION AND DISSEMINATION

The City Administrator and Assistant City Administrator will work with the City Council and members of the public to research and draft a written report on requests to be included in the meeting agenda packet, when possible, given ample time. The meeting agenda packets will be prepared the week prior to the City Council meeting and disseminated no later than the Wednesday prior to the meeting. The meeting agenda packet will also be posted on the city's website. Once the meeting agenda packet has been disseminated, it is public information.

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: February 23, 2012

To: Mayor and City Council

From: Mitch Berg, City Administrator

Subject: Consider establishing City Council workshop dates for 2012

BACKGROUND

Based on direction from the City Council, staff has been asked to establish workshop dates to discuss short term and long term city projects for 2012. In order to make the best use of time and be sensitive to everyone's schedule, staff feels it is in the best interest to schedule these workshops on evenings prior to regular City Council meetings, beginning at 4:30 p.m. The proposed dates for these workshops are April 2, July 2, and October 1, 2012.

Please keep in mind that the City Council may choose to cancel these workshops if there is no city business to discuss. However, staff felt it was important to establish these dates for the remainder of the year, so schedules could be adjusted accordingly. Also, the City Council may choose to schedule additional workshops to discuss pressing issues that may arise through the year, as warranted.

RECOMMENDATION

Staff recommends the City Council adopt a motion establishing City Council workshop dates for 2012.

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: February 23, 2012

To: Mayor and City Council
City Administrator Mitchell Berg

From: Chief of Police Laura Eastman

Subject: Authorization to hire a replacement for a full-time police officer position

BACKGROUND

As you may know, Officer David Wynia has accepted a position with Oak Park Heights Police Department. As such, I am requesting to hire a replacement to fill his position.

RECOMMENDATION

Staff recommends the City Council adopt a motion to hire a replacement for a full-time police officer position.

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: February 27, 2012

To: Mayor and Council

From: Mitch Berg, City Administrator

Re: Consider amendments to the Bayport Fire Department fire service contracts

BACKGROUND

West Lakeland Township has asked the city to amend the fire contract language on liability and immunity so that it is similar to other neighboring city and town fire contract agreements. As a result, I have drafted the proposed language using the League of Minnesota Cities (LMC) sample for city/town fire contracts. Because the contracts were written quite some time ago, I have also made a few additional changes to make the policy easier to read.

Attached, please find a copy of the proposed amended service contract, with new language indicated in **bold underline** and deleted language indicated in ~~strikethrough~~. It should be noted that this amended contract will be used for both West Lakeland Township and Baytown Township.

RECOMMENDATION

Staff recommends the City Council adopt a motion approving the amendments to the fire service contracts for West Lakeland Township and Baytown Township, as proposed.

TOWNSHIP OF _____ AND CITY OF BAYPORT
2012 CONTRACT TO FURNISH FIRE PROTECTION

THIS AGREEMENT, made this _____ day of _____, ~~2011~~ **2012**, by the between the City of Bayport and the Township of _____, Washington County, Minnesota.

1. **Recitals.** That the City of Bayport has medical rescue service equipment and fire-fighting trucks equipped with hose and water tank suitable for use in the protection of property against loss by fire in rural districts outside the City of Bayport limits; and the Township of _____ has no adequate medical rescue service equipment or fire-fighting equipment of its own, and desire to obtain the use of such trucks and equipment, when convenient for the City of Bayport to furnish it, within the limits of the Township of _____.

2. **Provision of Vehicle(s), Equipment and Personnel.** That in consideration of the premises and the mutual covenants hereinafter contained, the City of Bayport agrees, subject to the terms and conditions hereinafter set forth, upon call by anyone in the Township of _____, requesting the City of Bayport's assistance for emergency medical service or in fighting fires, to send a **vehicle** ~~truck~~, equipment and driver and ~~one~~ additional ~~man~~ **personnel**, **if applicable**, with reasonable dispatch to said fire or medical emergency, ~~together with one or two additional men, if they are readily available at the time,~~ of which ~~fact the decision of~~ the Fire Chief of the City of Bayport or his agent **shall have the sole ability to dispatch which vehicle or vehicles, equipment, and personnel, if any, they deem as necessary to respond to said call** ~~shall be conclusive~~. Upon arrival at the scene of the fire or medical emergency, the driver and other ~~man or men~~ **personnel** furnished by the City of Bayport shall use said **vehicle(s)** ~~truck~~ and equipment as may be necessary in fighting said fire or providing emergency medical services.

3. **Payment for Services.** That the Township of _____ agrees to pay the City of Bayport within thirty (30) days of the date hereof, and no later than February 28, 2012, as consideration of this contract the sum of Sixty Thousand, Nine Hundred and Eighty Three Dollars ($60,983.00), which shall be the minimum charge for the year ending February 28, 2013, and shall be paid whether the services of the City of Bayport contemplated by this agreement are called for or not.

4. **Operations.** The operation of the **vehicle(s)** ~~truck~~ and the direction of its use at the scene of the fire or medical emergency, together with said equipment, shall be in charge of the Chief, or Assistant Chief, of the Fire Department of the City of Bayport if they are present at the fire. Otherwise, said operation and direction shall be in charge of the driver of said **vehicle(s)** ~~truck~~, although it is expected that **any** ~~the~~ other person at the scene of the fire or medical emergency not employed by the City of Bayport will, voluntarily, render such assistance as they may be able to.

5. Insurance Coverage. The City of Bayport shall maintain general liability insurance for its services and shall include the Township of _____ as an additional insured for the term of this contract and any extension thereof. The City of Bayport shall maintain insurance equal to or greater than the maximum liability applicable to municipalities as set forth in Minnesota Statutes, Section 466.04, subd. 1, as amended. The City of Bayport shall also maintain inland marine, automobile, and property insurance coverage. The City of Bayport shall provide the Township of _____ proof of such insurance converges and the additional insured endorsement naming the Township of _____ annually by the anniversary date of this contract. The City of Bayport shall also maintain workers' compensation coverage as required by law.

6. Indemnification. The City of Bayport agrees to defend and indemnify the Township of _____ against any claims brought or actions filed against Township of _____ or any officer, employee, or volunteer of the Township of _____ for injury to, death of, or damage to the property of any third person or persons, arising from city's performance under this contract for services. Under no circumstances, however, shall the City of Bayport be required to pay on behalf of itself and Township of _____, any amounts in excess of the limits on liability established in Minnesota Statutes, Chapter 466 applicable to any one party. The limits of liability for the Township of _____ and City of Bayport may not be added together to determine the maximum amount of liability for the City of Bayport. The

intent of this subdivision is to impose on the City of Bayport a limit duty to defend and indemnify the Township of _____ for claims arising out of the performance of this contract subject to the limits of liability under Minnesota Statutes, Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts between the parties and to permit liability claims against both parties for a single occurrence to be defended by a single attorney.

7. **No Limitation on Liability. Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes, Chapter 466 or otherwise.**

~~8. Bayport or its agents, officers and employees shall not be liable to any person or entity for costs, damages, expenses or other liability and the Township of Baytown agrees to indemnify and hold the City or its agents, officers and employees harmless from any costs, damages or other liability arising from the providing of Emergency Response Services with regard to any hazardous substance, pollutant or contaminant, including any costs associated with the contaminant, removal of or remedial action relating to any hazardous substance, pollutant or contaminant.~~

8. No liability for Good Faith; Availably of vehicle(s), Equipment and Personnel. That the City of Bayport will act in good faith in sending said **vehicle(s)** ~~truck~~, equipment and **personnel** ~~men~~ to any such fire, **and** no liability shall attach to the City of Bayport by reason of any such fire or medical **emergency or by reason of any negligent act or omission of the driver or any of the personnel sent with them by the City of Bayport** in connection with the work of fighting any said fire or providing medical services; and it is particularly understood that the City of Bayport will not be obligated to send **vehicle(s)** ~~trucks~~, equipment and **personnel** ~~men~~ upon call therefore unless, in the judgment of the Chief of the Bayport Fire Department or his agent, said **vehicle(s)** ~~trucks~~, equipment and **personnel** ~~men~~ are not required at the time in connection with fighting any fire or providing medical services existing elsewhere. Shall road or weather conditions be, in the judgment of the Fire Chief or his agent, unfavorable in furnishing of **vehicle(s)** ~~trucks~~, equipment and **personnel** ~~men~~ at the time, the City of Bayport is not obligated to respond to said call, and should a medical emergency arise or a fire start within the corporate limit**s** of Bayport during the time such **vehicle(s)** ~~trucks~~**, equipment,** and **personnel** ~~men~~ are traveling to ~~said rural~~ **a** fire or medical emergency **arising in the Township of _____**, the **vehicle(s), equipment,** ~~trucks~~ and **personnel** ~~men~~ may be taken or sent back to Bayport, in the judgment of the Fire Chief or his agent, such action be necessary or advisable.

~~7.~~ **9. Termination.** This agreement shall terminate February 28, 2013.

10. Service Contract. This agreement is a service contract. The parties do not intend to undertake or create, and nothing herein shall be construed as creating, a joint powers agreement, joint venture, or joint enterprise between the parties.

IN WITNESS WHEREOF, the parties hereto have executed this agreement in duplicate on the day and year first above written.

CITY OF BAYPORT

_____ _____
Its Mayor Date

_____ _____
Its City Administrator Date

TOWNSHIP OF _____

_____ _____
Its Chairman Date

_____ _____
Its Clerk Date

February 22, 2012

RE: Bayport, Minnesota
2012 Seal Coat Improvements
SEH No. ABAYPO0801.00 14.00

Honorable Mayor and City Council
City of Bayport
294 North 3rd Street
Bayport, MN 55003

Atten: Mitch Berg:

The City of Bayport currently has approximately 14.2 miles of paved roads and 2.4 miles of gravel roads that are maintained by City Public Work crews. It is good practice to provide timely maintenance to extend the life of these City streets. One proven method is to establish a Pavement Management Program where streets are visually inspected annually to determine the pavement conditions based on typical pavement distresses. From this rating, a Pavement Condition Index (PCI) is assigned to each road segment which is then use to assist in determining what type of pavement maintenance is required. Repairs typically fall into routine maintenance or more costly reconstruction. Routine maintenance includes filling cracks, minor patching, seal coating and minor overlays. Reconstruction includes milling of the existing pavement and placing a new bituminous surface, or total removal of the pavement and sub-grade, and placement of new gravel and new layers of bituminous pavement. In pavement management programs, the goal is to get the "best bang for your buck" and spend money on routine maintenance to keep streets in a good to excellent conditions rather than letting the pavement deteriorate to a lower PCI that require reconstruction.

In 2011, the City hired I&S Group to complete the pavement condition survey and to prepare a report on the pavement conditions. The report indicated that the majority of Bayport's streets are in Excellent (76%), Very Good (16%) or Good (5%) conditions. The report also includes recommended maintenance strategies, from crack filling to total reconstruction, to extend the life of the pavements and increase the PCI to Excellent ratings.

The City has budgeted $40,000 for a seal coating project in 2012. Money has also been budgeted for other routine maintenance including crack filling. We have discussed with other Valley communities that SEH serves, about a combined project which should lower costs based on a larger scale of quantities. Lake St. Croix Beach has expressed an interest in a combined project. To minimize costs for preparing cooperative agreements setting up cost sharing and making payments, we are recommending that the two Cities prepare separate bid packets, but combine the bidding on the same day, time and location. This gives each city the most flexibility, and allows each City to control their costs. Combining the date and time should encourage contractors to bid more competitively on each since they can plan on a larger project in one area.

We would recommend that the City of Bayport at the March 5, 2012 Council meeting, authorize preparation of bidding documents for a 2012 Seal Coating Improvement project. Bidding documents would be approved and authorization to advertise for bids in conjunction with St. Croix Beach would

occur at the April 2, 2012 meeting. Bids would be received in late April and the Bayport Council could consider award at the May 7, 2012 meeting. Construction would occur over the summer.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.

Barry C. Peters,
City Engineer

bcp
Attachment
c: Mel Horak, Public Works
s:\ae\b\baypo\080100\2012\2012 seal coat\2012-02-20 ltr.docx

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: February 27, 2012

To: Mayor and City Council

From: Mitchell Berg, City Administrator

RE: City Administrator's Report

WORKSHOP UPDATE

- **Street lighting**
  Staff misinterpreted the request from the one resident who expressed an interest to see less light pollution, by thinking they wanted to push for a type of a dark sky initiative. Rather, the resident was simply asking if the city could "turn off all of the street lights or even just half" to cut down on both the light pollution and cost of having to maintain the lights. Therefore, I am requesting the matter referred back to a City Council meeting or workshop for further discussion and possible action.

- **4th Avenue boarding dock**
  I have asked the city engineer to begin the US Army Corp of Engineering permit process, as I was told by the DNR this would be a requirement prior to installing the boarding dock. In addition, I have been in communication with MINNCOR in hopes they can complete the dock in time for the fishing opener. Lastly, I am negotiation with Andersen Corporation to find a suitable space for the storing of the dock during the winter months.

- **Dog Park**
  I met with a representative of the Friends of Stillwater Area Dog Park, Inc. (FSADP) and I showed them around Barkers Alps Park. They indicated they would be willing to fundraise for the fencing, signage, trash receptacles, and other improvements for the dog park. They indicated they could also provide volunteers to ensure the park was being maintained, however, they asked if the city would also provide some level of maintenance (i.e. the daily trash removal). Therefore, this matter will be referred back to a City Council meeting or workshop for further discussion.

SIGN INVENTORY

The City of Stillwater completed the city's sign inventory. In summary, of the 733 city owned signs, 290 do not have any reflective backgrounds. Of the 290 signs that do not meet federal reflectivity standards, 185 also do not comply with the new federal guidelines for letter height. Therefore, as part of the 2012 budget process, I budgeted $10,000 to begin the replacement of approximately a third of the city's non-mandated signs. With the help of the Public Works Supervisor and the City of Stillwater, we were able to accomplish this and save the city approximately 25% in the cost of purchasing these signs at a discounted price.

SIDEWALK INVENTORY

The City of Stillwater also completed the city's sidewalk inventory. Overall, the city has over 8.3 miles of sidewalk. The positive news was the report only identified 150 tripping hazards, most being "relatively minor."

The engineer who conducted the report said the city's policy to replace large sections of sidewalk is one of the reasons why the city's sidewalk system was in such good shape. Therefore, what they recommended was a

simple horizontal sawing project to eliminate most of the trip hazards. Both the city and the engineer believe this would be a cost effective way to eliminate the majority of the trip hazards. Therefore, I have initiated the city engineer to begin the process of soliciting bids, as this would take the place of the 2012 sidewalk improvement project.

PERRO CREEK SPRING CLEAN UP

The city and the Middle St. Croix Watershed Management Organization (MSCWMO) will be hosting a volunteer clean up event for Perro Creek on April 10-11, 2012 from 3:00 to 7:00 p.m. The MSCWMO and city will be promoting the event in the upcoming newsletter and in direct mailings.

WELL HEAD #1 MONITOR

The DNR notified the city that it needs to add new monitoring equipment to the abandoned wellhead #1, which is located within Lakeside Park. The equipment will involve extending the height of the existing pipe to be at or above the 693 ft. flood elevation level. As a result, the pipe will extend upward an additional 5-8 feet off the ground. Therefore, the DNR has agreed later this year to plant a tree to make the pipe less conspicuous, as the pipe is located within the park.

STILLWATER BRIDGE

MNDOT is anticipating closing the Stillwater Bridge for repairs beginning in the fall of 2012. The length of the repairs may last through the fall and into the winter. As a result, MNDOT anticipates bridge to be closed from November 10, 2012 through December 15, 2012.

AUDIT

The city's auditors were here last week and are wrapping up the 2011 audited financial statements. As a result, the auditors are anticipating being able to provide a report to the City Council at the April meeting.

LGA

I did some research on how the current formula will affect LGA for 2013. Under current law, the city is anticipated to see a -$34,710 change in LGA from 2012, which represents a decrease of approximately 11% of the city's overall LGA over the current year.

UPCOMMING DATES

March 5, 2012	6:00 p.m.	Regular City Council meeting at City Hall
March 6, 2012	6:00 p.m.	Bayport PD Community Watch at Croixdale