

**CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
April 7, 2014**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

ROLL CALL (St. Ores, Carlson, Goldston, Hanson, McGann)

APPROVAL OF AGENDA

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

1. March recycling award recipient is Pam Austgen who will receive \$30.00 for her recycling efforts, with funding made possible by a grant from Washington County.

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person)*

1. Mary Planten-Krell – Youth Service Bureau update
- 2.

CONSENT AGENDA

Consider a resolution adopting items 1 through 10

- | | <u>TAB #</u> |
|--|---------------------|
| 1. March 3, 2014 City Council regular meeting minutes | 1 |
| 2. March 3, 2014 City Council workshop meeting minutes | 2 |
| 3. March payables and receipts (check numbers 1136938-1137046) | 3 |
| 4. March building, plumbing and mechanical permits report | 4 |
| 5. Special event application from BCAL for Dane's Place Pig Roast on June 28, 2014 | 5 |
| 6. Intergovernmental agreement with Washington County Water Coalition | 6 |
| 7. Support of grant application to Minnesota Department of Employment and Economic Development Job Creation Fund from Andersen Corporation (<i>Resolution 14-__</i>) | 7 |
| 8. Special event application from Run Stillwater Inc. for running race on Saturday, July 12, 2014 | 8 |
| 9. Special event application from the Bayport American Legion Post 491 for the Memorial Day Parade on Monday, May 26, 2014 | 9 |
| 10. Donation of a city park bench from Tim and Karen McCloud, Adam McCloud Foundation | 10 |

PUBLIC HEARINGS

CITY COUNCIL LIAISON REPORTS

STAFF/CITY ADMINISTRATOR REPORTS

11

UNFINISHED BUSINESS

TAB #

NEW BUSINESS

- | | |
|--|----|
| 1. Consider new appointments to the Planning Commission | 12 |
| 2. Consider next phase of proposed improvements for Perro Park | 13 |
| 3. Consider an amendment to Chapter 14 – Animals, Article V. Wild Animals of the Bayport City Code of Ordinances related to artificial feeding and discuss mitigation options for excessive deer populations | 14 |

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

- 1.
- 2.

ADJOURNMENT

RESOLUTION NO. 14-

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,
WASHINGTON COUNTY, MINNESOTA HELD APRIL 7, 2014**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 7th day of April 2014 at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-10 FROM THE
APRIL 7, 2014 CITY COUNCIL AGENDA**

1. March 3, 2014 City Council regular meeting minutes
2. March 3, 2014 City Council workshop meeting minutes
3. March payables and receipts (check numbers 1136938-1137046)
4. March building, plumbing and mechanical permits report
5. Special event application from BCAL for Dane's Place Pig Roast on June 28, 2014
6. Intergovernmental agreement with Washington County Water Coalition
7. Support of grant application to Minnesota Department of Employment and Economic Development Job Creation Fund from Andersen Corporation (*Resolution 14-__*)
8. Special event application from Run Stillwater Inc. for running race on Saturday, July 12, 2014
9. Special event application from the Bayport American Legion Post 491 for the Memorial Day Parade on Monday, May 26, 2014
10. Donation of a city park bench from Tim and Karen McCloud, Adam McCloud Foundation

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –

Connie Carlson –

Michele Hanson –

Dan Goldston –

Patrick McGann –

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, this 7th day of April 2014.

ATTEST:

Logan Martin, City Administrator

Susan St. Ores, Mayor

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
MARCH 3, 2014
6:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of March 3, 2014 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers Connie Carlson, Dan Goldston, Michele Hanson and Patrick McGann

Members Absent: None

Staff Present: City Administrator Logan Martin, Acting City Attorney Tom Lehmann, City Engineer Barry Peters, Fire Chief Mark Swenson, and Assistant City Administrator/Planner Sara Taylor

APPROVAL OF AGENDA

Councilmember Hanson questioned approval of the BCAL special event application request for the Farmer's Market this summer in light of discussions to continue Perro Park improvements. Mayor St. Ores indicated staff is considering alternate locations for the market, should park improvements preclude holding the market in its current location. Administrator Martin added staff has a good working relationship with the BCAL and believes the item can be approved at this time.

It was moved by Councilmember Carlson and seconded by Councilmember Goldston to approve the March 3, 2014 City Council agenda. Motion carried 5-0.

PROCLAMATIONS/COMMENDATIONS/PETITIONS/ANNOUNCEMENTS

1. The February recycling award recipient is Ann Merritt who will receive \$30.00 for her recycling efforts, with funding made possible by a grant from Washington County.

OPEN FORUM

1. Lynn Vernon, representing the Washington County Master Gardeners, explained "Bayport in Bloom," a front entry garden contest for residential, commercial, public and multi-family properties. A free workshop highlighting garden design principles and displays will be held at the Bayport Library on Saturday, April 5, from 10:30 a.m. to 12:30 p.m. Residents may visit the city's website for more information.

CONSENT AGENDA

Mayor St. Ores read items 1-13 on the consent agenda.

Councilmember Carlson introduced the following resolution and moved its adoption:

Resolution 14-03

**RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-13 FROM THE
MARCH 3, 2014 CITY COUNCIL AGENDA**

1. February 3, 2014 City Council regular meeting minutes
2. February 3, 2014 City Council special closed meeting minutes

3. February payables and receipts (check numbers 1136829-1136937)
4. February building, plumbing and mechanical permits report
5. Special event application for BCAL Easter Egg Hunt at Barker's Alps Park on April 19, 2014
6. Special event application for BCAL Ice Cream Social at Lakeside Park on June 11, 2014
7. Special event application for BCAL Farmer's Market at Perro Park, June 16-October 22, 2014
8. Special event application for BCAL Derby Days/Taste of Bayport at Perro Park and Lakeside Park on September 20, 2014
9. Fireworks display permit for Derby Days on Saturday, September 20, 2014
10. Special event application for BCAL Lighting of the Green at Village Green Park on December 3, 2014
11. Renewal of boat trailer parking agreement with Andersen Corporation
12. Special event application for Kinnicroix Girl Scout Troop retreat at Lakeside Park on July 17 – July 20, 2014
13. Preparation of plans and specifications and authorization to solicit bids for 2014 Sealcoating Project

The motion for adopting the foregoing resolution was duly seconded by Councilmember Hanson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Dan Goldston – aye	Patrick McGann – aye
Connie Carlson – aye	Michele Hanson – aye	

The BCAL was recognized for the many events they sponsor throughout the year, and Andersen Corporation was thanked for their continued collaboration to provide resident boat trailer parking.

PUBLIC HEARINGS

COUNCIL LIAISON REPORTS

Councilmember McGann reported staff plans to interview one more candidate for the two open positions on the Planning Commission.

Councilmember Carlson reported the February Library Board meeting was cancelled due to the weather and has been rescheduled to March 6 at 6:00 p.m. The board continues its strategic planning process and a daylong retreat is scheduled for April 12. The movie *Frozen* will be shown during spring break on March 20 at 1:30 p.m.

Mayor St. Ores reviewed the February 13 meeting of the Middle St. Croix Watershed Management Organization (MSCWMO) where the group discussed defining a fair review fee structure for projects. She also met with Senator Karin Housley and city staff to discuss funding options for a potential new fire station, and she thanked the fire department members and sponsors for supporting the recent fundraising dance. Administrator Martin and Mayor St. Ores attended a MnDOT update on plans for Highways 36 and 95 as work continues on the new bridge.

STAFF/CITY ADMINISTRATOR REPORTS

Fire Chief Swenson reviewed his written report and thanked the community for their support of the annual dance that has raised \$14,500.00 to date. The money will support the purchase of fire prevention materials and the annual open house. He will be attending the National Fire Academy in Maryland during the week of March 31, with expenses paid by FEMA. He is also in the process of applying for an Emergency Management Director's license. Chief Swenson complimented the Public Works staff on their efforts to repair the recent water main break.

Public Works Supervisor Horak and Police Chief Eastman were not in attendance. Administrator Martin stated the city recently received a shipment of salt and should have a sufficient supply for the rest of the winter. Engineer Peters said the water main that broke near Highway 95/7th Avenue North was patched, as it would be difficult to complete a permanent fix for a water main break without lowering the pipe further into the ground.

Assistant City Administrator/Planner Taylor reported the city's contracted waste hauler, Allied Waste, has officially updated their name to Republic Services. Residents will notice this change on their invoices and customer service correspondence. The next city newsletter will be mailed in the next few weeks. Resident boat trailer parking permits will be available for purchase at City Hall beginning April 15. The \$25.00 annual permit allows residents to park their trailer in the lot adjacent to the 4th Avenue North boat launch and Lakeside Park. The BCAL is hosting the annual Easter Egg Hunt on Saturday, April 19, at 10:00 a.m. She thanked the BCAL for hosting the many citywide events and Andersen Corporation for their partnership to provide boat trailer parking near the launch site.

Administrator Martin announced that MnDOT would be hosting a public open house on Wednesday, March 12 from 11:00 a.m-1:00 p.m. and 4:30-7:00 p.m. at Oak Park Heights City Hall to provide an update on the bridge project, which includes work on Highway 95. Public Works staff has been busy thawing water service lines from the main to the curb stop for a number of properties and appreciates residents who have been proactively running a continuous stream of water to prevent additional frozen lines. Residents who have been running water should contact City Hall for an adjustment to their first quarter utility bill. Administrator Martin stressed that staff is available for utility and public safety issues around the clock, via the Police Department. Residents should call 911, and dispatch staff will route calls to the appropriate department. Residents can also contact Public Works staff directly on Friday, when City Hall is closed. He explained that frozen water lines have been a problem throughout town, except for the newer developments, e.g., Inspiration, where the utility lines are buried deeper and not affected by the deep frost line.

Attorney Tom Lehmann, filling in for City Attorney Pratt, stated the purpose of the February 3, 2014 closed meeting was to conduct an initial performance review of City Administrator Martin, after his first six months of employment. The meeting was closed pursuant to Minnesota Statutes, Section 13D.05, Subdivision 3(a). He summarized the discussions and stated the City Council did not take any action during the closed meeting.

UNFINISHED BUSINESS

NEW BUSINESS

Consider a cooperative agreement with Washington County for construction cost and maintenance of the County State Aid Highway (CSAH) 21 and Pickett Avenue connection: Cory Slagle, Washington County Engineering and Construction Manager, reviewed the reconstruction of 56th Street, Stagecoach Trail and Pickett Avenue, which is part of the new bridge project. Work is scheduled to begin after June 1 and roadways will be closed during certain segments of the project. Bayport's estimated cost share for the \$3.4 million project is \$2,053.00 for the trail being constructed in Bayport along the north side of 56th Street. He noted that county staff will participate in the MnDOT open house at Oak Park Heights City Hall on March 12. Engineer Peters indicated that City Council approval is required for the Cooperative Agreements for Construction Cost Participation and Maintenance and resolutions related to parking restrictions on Pickett Avenue and approving the county project within Bayport corporate limits. Engineer Peters recommended approval of the two cooperative agreements and two resolutions. He estimated the annual maintenance costs for the additional street and trail components to be approximately \$1,000.00.

It was moved by Councilmember Hanson and seconded by Councilmember McGann to approve the Cooperative Agreement between the City of Bayport and Washington County for Construction Cost of County State Aid Highway (CSAH) 21 (56th Street) and Pickett Avenue Connection. Motion carried 5-0.

It was moved by Councilmember Carlson and seconded by Councilmember Hanson to approve the Cooperative Agreement between the City of Bayport and Washington County for Maintenance of County State Aid Highway (CSAH) 21 (56th Street) and Pickett Avenue Connection. Motion carried 5-0.

Councilmember Hanson introduced the following resolution and moved its adoption:

Resolution 14-04

RESOLUTION APPROVING RECONSTRUCTION OF CSAH 21 (56TH STREET), CSAH 23 (STAGECOACH TRAIL) AND PICKETT AVENUE WITHIN THE MUNICIPAL CORPORATE LIMITS OF BAYORT

The motion for adopting the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Dan Goldston – aye	Patrick McGann – aye
Connie Carlson – aye	Michele Hanson – aye	

Councilmember McGann introduced the following resolution and moved its adoption:

Resolution 14-05

RESOLUTION RELATED TO PARKING RESTRICTIONS FOR MOTOR VEHICLES ON PICKETT AVENUE IN CONJUNCTION WITH RECONSTRUCTION OF CSAH 21 (56TH STREET), CSAH 23 (STAGECOACH TRAIL) AND PICKETT AVENUE

The motion for adopting the foregoing resolution was duly seconded by Councilmember Goldston and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Dan Goldston – aye	Patrick McGann – aye
Connie Carlson – aye	Michele Hanson – aye	

Consider land acquisition options for potential Fire Station project: Administrator Martin reported that city staff has completed all due diligence requirements for possible acquisition of 4.2 acres of surplus State of Minnesota land at the corner 5th Avenue North and Stagecoach Trail for a potential new fire station. No issues were identified that would hinder purchase of the property or construction at the site. The state surplus land process was explained and state statute requires local governments to pay fair market value for surplus land. The appraisal review has not been completed by the state, but staff has learned that the preliminary value is approximately \$100,000. To date, the state has not provided a date when the appraisal will be complete or when the surplus land will be offered to the city. The city has been partnering with Representative Kathy Lohmer and Senator Karin Housley for passage of special legislation that would allow the land to be conveyed to the city at a reduced or free cost. Representative Lohmer and Senator Housley have begun the process to co-sponsor special legislation on the city's behalf, to be considered during the current legislative session. To keep the project moving forward, staff requested authorization to acquire the 4.2 acres of land for the purpose of building a new fire station, for an amount not to exceed \$150,000, with the understanding that special legislation is being pursued to

acquire the land for a reduced rate. He added the terms of a purchase agreement would include an extended closing date to allow time for consideration of the special legislation, and the state is agreeable to this option. He indicated that building a fire station in the proposed location would position it in a more central location for the areas served, and many homeowners in the contracted service areas would realize a reduction in their homeowner's insurance. Administrator Martin and Chief Swenson have been in discussion with Baytown Township, City of Oak Park Heights and West Lakeland Township officials regarding shared funding for the construction project. Baytown and Oak Park Heights have provided preliminary written support for a 15-year cost-share model, and West Lakeland will consider support at their next board meeting. Bayport would be responsible for maintenance and upkeep of the station, as the service recipients are not interested in an ownership model. Councilmember Goldston suggested that the City Council have a cost estimate for the entire project before entering into a land purchase agreement.

It was moved by Councilmember Carlson and seconded by Councilmember Hanson to authorize the acquisition of 4.2 acres of land at 5th Avenue and Stagecoach Trail for the purposes of a future fire station site, for an amount not to exceed \$150,000, with the pursuit of special legislation to acquire the land for a reduced rate. Motion carried 5-0.

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to adjourn the meeting at 7:06 p.m. Motion carried 5-0.

City Administrator/Clerk

**CITY OF BAYPORT
CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS
March 3, 2014
4:30 P.M.**

CALL TO ORDER

The workshop was called to order by Mayor St. Ores.

ROLL CALL

Members Present: Mayor St. Ores, Councilmembers Carlson, Goldston, Hanson, and McGann

Staff Present: City Administrator Logan Martin, Assistant City Administrator/Planner Sara Taylor, and City Attorney Andy Pratt

UPDATE ON CODE ENFORCEMENT PROCESS AND REVIEW ORDINANCE REVISIONS

Administrator Martin reviewed the draft code enforcement process diagram, which depicts steps for how the city proposes to handle ordinance violations and complaints. He noted a two-pronged approach is being suggested, to improve the city's current enforcement process, and that the Police Department will be taking the lead role with enforcement procedures. Based on the type of complaint received, staff would select an appropriate route in which to proceed with enforcement (civic vs. criminal). It was noted that the two processes are similar, but take different routes in the final enforcement stages (ticketing vs. civil penalties).

Administrator Martin also reviewed a list of ordinances that may benefit from revisions or updates, as a result of ongoing complaints and frequent code violations. Ordinances discussed related to temporary storage structures and dumpsters, long grass, off-street parking, and deer control. Possible revisions to these ordinances were discussed, including placing a restriction on size, number, and time period for temporary structures, identifying a maximum length for grass/groundcover, placing a restriction on approved surfaces and location for parking passenger automobiles and trucks, and prohibiting use of artificial food sources that encourage deer feeding. It was the consensus of the City Council that these ordinances could benefit from some updates and directed staff to research and draft proposed revisions for consideration at a future meeting.

DISCUSS NEXT PHASE OF IMPROVEMENTS FOR PERRO PARK

Administrator Martin reviewed three proposed options for improvements to Perro Park for 2014. Option 1 proposed a complete overhaul of the ball field area, utilizing the \$15,000 donation the city recently received from the American Legion. This option also included extension of water/sewer utilities into the park, to support possible ball field irrigation and restrooms in the future. Discussion followed on possible relocation of the Farmer's Market to another area of the park or adjacent 3rd Avenue North, so the vehicle traffic would not compromise any improvements made to the ball field turf or irrigation.

Option 2 proposed improvements to the ball field area, but eliminated turf improvements, irrigation system, and the extension of water/sewer utilities. Option 3 focused on improvements to the tennis courts and playground area and could be paired with Options 1 or 2. This option included removal of aged light fixtures, modifying the tennis courts, and relocating the existing playground equipment, as well as possibly adding some new equipment.

It was the consensus of the City Council that it would be best to proceed with improvements identified in Options 2 and 3 for this year, with the addition of a new pedestrian staircase at the northwest corner of the park, to facilitate better access. Staff was directed to work with Park Consultant Larry Wacker to update cost estimates for the proposed improvements for review and discussion at a future meeting. Staff was also directed to research possible donations or partnerships with local businesses and organizations which could help offset costs for certain improvements.

ADJOURNMENT

It was moved by Councilmember Carlson and seconded by Councilmember McGann to adjourn the workshop at 5:49 p.m.

CITY OF BAYPORT

*Budget Control Summary

Current Period: MARCH 2014

Account Descr	2014 Cumulative Budget	2014 Cumulative Actuals	2014 Cumulative Variance	2014 %
FUND 101 GENERAL				
Revenue Accounts				
DEPT 00000 GENERAL GOVERNMENT	\$2,099,823.00	\$323,584.89	\$1,776,238.11	84.59%
DEPT 41200 MAYOR & COUNCIL	\$0.00	-\$10,947.00	\$10,947.00	0.00%
DEPT 41240 RECYCLING	\$5,500.00	\$2,400.00	\$3,100.00	56.36%
DEPT 41600 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41602 CURB & SIDEWALK PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$119,800.00	\$36,989.27	\$82,810.73	69.12%
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42000 PUBLIC SAFE CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42100 POLICE	\$91,720.00	\$11,407.86	\$80,312.14	87.56%
DEPT 42200 FIRE PROTECTION	\$395,450.00	\$84,058.75	\$311,391.25	78.74%
DEPT 43100 STREET MAINT	\$5,000.00	\$35.00	\$4,965.00	99.30%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 PARKS	\$28,150.00	-\$622.42	\$28,772.42	102.21%
DEPT 43201 PERRO PARK PROJECT/PLAN	\$0.00	\$5,000.00	-\$5,000.00	0.00%
DEPT 43300 CEMETERY	\$10,000.00	\$6,305.00	\$3,695.00	36.95%
DEPT 44100 PROJECT	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue Accounts	\$2,755,443.00	\$458,211.35	\$2,297,231.65	83.37%
Expenditure Accounts				
DEPT 00000 GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41100 ELECTIONS	\$4,800.00	\$470.00	\$4,330.00	90.21%
DEPT 41200 MAYOR & COUNCIL	\$190,462.00	\$26,992.34	\$163,469.66	85.83%
DEPT 41240 RECYCLING	\$7,176.00	\$727.47	\$6,448.53	89.86%
DEPT 41400 ADMINISTRATION	\$158,118.00	\$30,275.89	\$127,842.11	80.85%
DEPT 41601 ALLEY PAVING PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41603 SO MN STREET UTILITY PROJ	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41605 INFLOW/INFILTRATION	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41607 2011 STREET PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41900 CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41903 DEBT SERVICE	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$231,305.00	\$49,087.45	\$182,217.55	78.78%
DEPT 41940 MUNICIPAL BUILDINGS	\$139,050.00	\$11,561.62	\$127,488.38	91.69%
DEPT 42100 POLICE	\$758,692.00	\$143,792.31	\$614,899.69	81.05%
DEPT 42200 FIRE PROTECTION	\$521,831.00	\$77,626.30	\$444,204.70	85.12%
DEPT 42201 FIRE STATION	\$0.00	\$7,081.22	-\$7,081.22	0.00%
DEPT 43100 STREET MAINT	\$552,703.00	\$37,180.15	\$515,522.85	93.27%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43160 STREET LIGHTING	\$30,000.00	\$5,022.52	\$24,977.48	83.26%
DEPT 43200 PARKS	\$73,831.00	\$80,778.90	-\$6,947.90	-9.41%
DEPT 43300 CEMETERY	\$37,475.00	\$1,580.00	\$35,895.00	95.78%
DEPT 44100 PROJECT	\$50,000.00	\$0.00	\$50,000.00	100.00%
Total Expenditure Accounts	\$2,755,443.00	\$472,176.17	\$2,283,266.83	82.86%

CITY OF BAYPORT
***Fund Summary -**
Budget to Actual©
MARCH 2014

	2014 YTD Budget	MARCH MTD Amount	2014 YTD Amount	2014 YTD Balance	2014 % YTD Budget
FUND 101 GENERAL					
Revenue	\$2,755,443.00	\$100,193.98	\$458,211.35	\$2,297,231.65	16.63%
Expenditure	\$2,755,443.00	\$150,926.97	\$472,176.17	\$2,283,266.83	17.14%
		-\$50,732.99	-\$13,964.82		
FUND 102 STREET RECONSTRUCTION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 103 G O TIF BD FUND 1990 CAP PROJ					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 106 TIF ECON DEV DIST 2					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 200 FIRE EQUIPMENT REPLACEMENT FUN					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 201 D.A.R.E.					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 202 DRUG FORFEITURE					
Revenue	\$0.00	\$0.00	\$55.00	-\$55.00	0.00%
Expenditure	\$0.00	\$390.37	\$1,320.93	-\$1,320.93	0.00%
		-\$390.37	-\$1,265.93		
FUND 203 PUBLIC WORKS EQUIPMENT REPL					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 204 RECREATION CAP EQUIP & MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 205 TAX STABILIZATION FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT

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***Fund Summary -
Budget to Actual©**

MARCH 2014

	2014 YTD Budget	MARCH MTD Amount	2014 YTD Amount	2014 YTD Balance	2014 % YTD Budget
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 206 WATER/SEWER IMPROVEMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 207 PARK IMPROVEMENT FUND					
Revenue	\$0.00	\$1,000.00	\$5,000.00	-\$5,000.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$1,000.00	\$5,000.00		
FUND 208 PRISON SEWER PROJECT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 209 DEVELOPER REIMBURSED PROJECTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 210 K-9 UNIT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$321.28	\$431.28	-\$431.28	0.00%
		-\$321.28	-\$431.28		
FUND 211 LIBRARY					
Revenue	\$294,950.00	\$371.48	\$1,808.46	\$293,141.54	0.61%
Expenditure	\$294,740.00	\$21,120.06	\$54,208.56	\$240,531.44	18.39%
		-\$20,748.58	-\$52,400.10		
FUND 303 GO TIF BOND 1990 DEBT SERVICE					
Revenue	\$0.00	\$0.00	\$556.04	-\$556.04	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$556.04		
FUND 311 GO IMPROV BONDS OF 1992 DEBT S					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 412 CEMETERY CAPITAL IMPROV					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 413 POLICE EQUIPMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
***Fund Summary -**
Budget to Actual©
MARCH 2014

	2014 YTD Budget	MARCH MTD Amount	2014 YTD Amount	2014 YTD Balance	2014 % YTD Budget
		\$0.00	\$0.00		
FUND 414 OFFICE AUTOMATION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 415 MUNICIPAL BLDGS MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 416 PERRO CREEK OUTLET					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 601 WATER					
Revenue	\$332,750.00	\$3,433.76	\$15,158.85	\$317,591.15	4.56%
Expenditure	\$495,764.00	\$49,293.14	\$172,667.52	\$323,096.48	34.83%
		-\$45,859.38	-\$157,508.67		
FUND 602 SEWER					
Revenue	\$618,000.00	\$800.00	\$4,000.00	\$614,000.00	0.65%
Expenditure	\$691,889.00	\$44,003.91	\$126,677.00	\$565,212.00	18.31%
		-\$43,203.91	-\$122,677.00		
FUND 800 INVESTMENTS-POOLED					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 803 P & Z ESCROWS					
Revenue	\$0.00	\$800.00	\$800.00	-\$800.00	0.00%
Expenditure	\$0.00	\$955.05	\$4,267.05	-\$4,267.05	0.00%
		-\$155.05	-\$3,467.05		
FUND 851 NON EXP TRUST					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
Report Total		-\$160,411.56	-\$346,158.81		

CITY OF BAYPORT
REVENUE SUMMARY YTD THRU 03/31/2014

FUND	FUND Descr	2014 Budget	2014 YTD Amt	2014 % of Budget	2014 % of Budget Remain
FUND 101	GENERAL	\$2,755,443.00	\$458,211.35	16.63%	83.37%
FUND 102	STREET RECONSTRUCTION	\$0.00	\$0.00	0.00%	0.00%
FUND 103	G O TIF BD FUND 1990 CAP PRO	\$0.00	\$0.00	0.00%	0.00%
FUND 106	TIF ECON DEV DIST 2	\$0.00	\$0.00	0.00%	0.00%
FUND 107	TIF REDEVELOPMENT DISTRICT	\$0.00	\$0.00	0.00%	0.00%
FUND 200	FIRE EQUIPMENT REPLACEMENT	\$0.00	\$0.00	0.00%	0.00%
FUND 202	DRUG FORFEITURE	\$0.00	\$55.00	0.00%	0.00%
FUND 203	PUBLIC WORKS EQUIPMENT REP	\$0.00	\$0.00	0.00%	0.00%
FUND 204	RECREATION CAP EQUIP & MAIN	\$0.00	\$0.00	0.00%	0.00%
FUND 205	TAX STABILIZATION FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 206	WATER/SEWER IMPROVEMENT F	\$0.00	\$0.00	0.00%	0.00%
FUND 207	PARK IMPROVEMENT FUND	\$0.00	\$5,000.00	0.00%	0.00%
FUND 208	PRISON SEWER PROJECT	\$0.00	\$0.00	0.00%	0.00%
FUND 209	DEVELOPER REIMBURSED PROJE	\$0.00	\$0.00	0.00%	0.00%
FUND 210	K-9 UNIT	\$0.00	\$0.00	0.00%	0.00%
FUND 211	LIBRARY	\$294,950.00	\$1,808.46	0.61%	99.39%
FUND 303	GO TIF BOND 1990 DEBT SERVIC	\$0.00	\$556.04	0.00%	0.00%
FUND 412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	0.00%	0.00%
FUND 413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 414	OFFICE AUTOMATION	\$0.00	\$0.00	0.00%	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	\$0.00	\$0.00	0.00%	0.00%
FUND 416	PERRO CREEK OUTLET	\$0.00	\$0.00	0.00%	0.00%
FUND 601	WATER	\$332,750.00	\$15,158.85	4.56%	95.44%
FUND 602	SEWER	\$618,000.00	\$4,000.00	0.65%	99.35%
FUND 800	INVESTMENTS-POOLED	\$0.00	\$0.00	0.00%	0.00%
FUND 803	P & Z ESCROWS	\$0.00	\$800.00	0.00%	0.00%
FUND 851	NON EXP TRUST	\$0.00	\$0.00	0.00%	0.00%
		\$4,001,143.00	\$485,589.70	12.14%	87.86%

CITY OF BAYPORT
MONTHLY RECEIPTS

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Period Name: MARCH

FUN	Tran Date	Amount	Refer	Comments	Account Descr
FUND 101 GENERAL					
101	03/27/14	\$509.19	4098	GAMBLING PROCEEDS CK # 10018	R 101-00000-32204 GAMBLIN
101	02/27/14	\$9.00	4061	COPIES (\$0.25/PAGE) SR. HOUSING SOLU	R 101-00000-34105 USER FEE
101	03/12/14	\$2,485.00	4075	SAC-2014	G 101-20102 S A C CHARGES
101	03/10/14	\$5.00	4062	PLUMBING SURCHARGE - RESIDENTIAL S	G 101-20104 STATE SURCHA
101	03/12/14	\$194.00	4075	BUILDING SURCHARGE DR Horton #6151	G 101-20104 STATE SURCHA
101	03/13/14	\$5.00	4077	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	03/18/14	\$5.00	4081	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	03/18/14	\$5.00	4081	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	03/25/14	\$145.00	4084	BUILDING SURCHARGE Braden Constructi	G 101-20104 STATE SURCHA
101	03/18/14	\$5.00	4086	PLUMBING SURCHARGE - RESIDENTIAL L	G 101-20104 STATE SURCHA
101	03/18/14	\$5.00	4086	PLUMBING SURCHARGE - RESIDENTIAL C	G 101-20104 STATE SURCHA
101	03/18/14	\$5.00	4087	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	03/18/14	\$5.00	4087	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	03/24/14	\$18.44	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	03/10/14	\$0.54	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	03/07/14	\$1.12	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	03/27/14	\$1.77	24	State Sales Tax	G 101-20603 SALES TAX PAY
101	03/05/14	\$88.02	4068	HEALTH PARTNERS CK # 0099161707	G 101-27109 HEALTH PARTN
101	03/05/14	\$58.34	4068	HEALTH SAVING ACCT. CK # 0099161707	G 101-27122 H S A
101	03/10/14	\$200.00	4063	REFUSE HAUL LICENSE Northern Metal Re	R 101-41240-32100 BUSINES
101	03/10/14	\$50.00	4062	CONTRACTOR LICENSE - SPECIALTY Sche	R 101-41910-32100 BUSINES
101	03/11/14	\$100.00	4067	CONTRACTOR LICENSE - GENERAL Parkos	R 101-41910-32100 BUSINES
101	03/11/14	\$50.00	4067	CONTRACTOR LICENSE - SPECIALTY Com	R 101-41910-32100 BUSINES
101	03/11/14	\$50.00	4079	CONTRACTOR LICENSE - SPECIALTY S&S	R 101-41910-32100 BUSINES
101	03/13/14	\$50.00	4083	CONTRACTOR LICENSE - SPECIALTY Broc	R 101-41910-32100 BUSINES
101	03/17/14	\$15.00	4080	SPECIAL EVENT APP - NONPROFIT/PUBLI	R 101-41910-32200 NONBUSI
101	03/18/14	\$42.00	4088	SIGN PERMIT - PERMANENT JEFF HAUSE	R 101-41910-32200 NONBUSI
101	03/12/14	\$1,810.09	4075	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	03/12/14	\$2,784.75	4075	BUILDING PERMIT DR Horton #615116	R 101-41910-32210 BUILDIN
101	03/25/14	\$549.19	4084	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	03/25/14	\$2,196.76	4084	BUILDING PERMIT Braden Construction #	R 101-41910-32210 BUILDIN
101	03/10/14	\$75.00	4062	PLUMBING PERMIT - RESIDENTIAL Scher	R 101-41910-32220 PLUMBIN
101	03/18/14	\$75.00	4086	PLUMBING PERMIT - RESIDENTIAL Cham	R 101-41910-32220 PLUMBIN
101	03/18/14	\$75.00	4086	PLUMBING PERMIT - RESIDENTIAL Lakevi	R 101-41910-32220 PLUMBIN
101	03/13/14	\$75.00	4077	MECHANICAL PERMIT - RESIDENTIAL Co	R 101-41910-32230 MECHANI
101	03/18/14	\$75.00	4081	MECHANICAL PERMIT - RESIDENTIAL Fire	R 101-41910-32230 MECHANI
101	03/18/14	\$75.00	4081	MECHANICAL PERMIT - RESIDENTIAL Fire	R 101-41910-32230 MECHANI
101	03/18/14	\$75.00	4087	MECHANICAL PERMIT - RESIDENTIAL Sab	R 101-41910-32230 MECHANI
101	03/18/14	\$75.00	4087	MECHANICAL PERMIT - RESIDENTIAL Sab	R 101-41910-32230 MECHANI
101	03/25/14	\$500.00	4093	VACANT BUILDING REGISTRATION Safeg	R 101-41910-34100 P & Z PE
101	03/27/14	\$250.00	4102	PLANNING CONCEPT/SITE REVIEW CK #	R 101-41910-34100 P & Z PE
101	03/27/14	\$250.00	4103	PLANNING CONCEPT/SITE REVIEW CK #	R 101-41910-34100 P & Z PE
101	03/20/14	\$579.90	4076	POLICE SERVICES (OVERTIME) ck # 6038	E 101-42100-102 OVERTIME
101	03/31/14	\$555.75	16755	VEST REIMBURSEMENT-PURPUR/POLICE	E 101-42100-202 UNIFORMS
101	03/31/14	\$508.50	16756	SURPLUS OPERATIONS - AUCTION/POLIC	E 101-42100-220 OPERATING
101	02/26/14	\$10.00	4059	PET LICENSE - SPAY/NEUT	R 101-42100-32240 ANIMAL F
101	02/26/14	\$10.00	4059	PET LICENSE - SPAY/NEUT CASH - RIDG	R 101-42100-32240 ANIMAL F
101	02/26/14	\$10.00	4060	PET LICENSE - SPAY/NEUT CASH - MACKE	R 101-42100-32240 ANIMAL F
101	02/26/14	\$30.00	4060	PET LICENSE - SPAY/NEUT CASH - ROTHE	R 101-42100-32240 ANIMAL F
101	02/27/14	\$10.00	4066	PET LICENSE - SPAY/NEUT Scheel #2105	R 101-42100-32240 ANIMAL F
101	03/13/14	\$10.00	4082	PET LICENSE - SPAY/NEUT CASH - ELDRE	R 101-42100-32240 ANIMAL F
101	02/26/14	\$5.50	4058	POLICE REPORTS CASH - DELISLE	R 101-42100-34201 POLICE A

**CITY OF BAYPORT
MONTHLY RECEIPTS**

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FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	02/27/14	\$1.25	4065	POLICE REPORTS CASH - RANTEN	R 101-42100-34201 POLICE A
101	03/10/14	\$3.73	4074	POLICE REPORTS PNC Bank N.A. Draft #4	R 101-42100-34201 POLICE A
101	03/10/14	\$3.73	4074	POLICE REPORTS Metropolitan Reporting	R 101-42100-34201 POLICE A
101	03/11/14	\$3.73	4078	POLICE REPORTS LexisNexis #469202592	R 101-42100-34201 POLICE A
101	03/31/14	\$5,476.92	16757	FEB 2014 WASHINGTON COUNTY COURT	R 101-42100-35101 COURT FI
101	03/07/14	\$10.00	4072	ANIMAL CONTROL CASH	R 101-42100-37000 MISCELL
101	03/24/14	\$1,086.00	4090	FIRE - OPERATING SUPPLIES REFUND &	E 101-42200-220 OPERATING
101	03/05/14	\$54,049.25	4069	FIRE SERVICE CONTRACT CK # 57059	R 101-42200-34202 FIRE CON
101	03/05/14	\$9,853.25	4070	FIRE SERVICE CONTRACT ck # 10000	R 101-42200-34202 FIRE CON
101	03/10/14	\$20,106.25	4073	FIRE SERVICE CONTRACT CK # 12090	R 101-42200-34202 FIRE CON
101	03/07/14	\$5,500.00	4071	FIRE DEPT. CAPTIAL OUTLAY(REFUNDS &	E 101-42200-530 CAPITAL AS
101	03/17/14	\$80.00	4080	TRASH RECEPTACLE/BARRICADE	R 101-43200-34780 PARK FEE
101	03/17/14	\$150.00	4080	PICNIC TABLE Bob Johnson #8418	R 101-43200-34780 PARK FEE
101	03/13/14	\$25.00	4083	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	03/25/14	\$25.00	4091	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	03/27/14	\$80.74	4097	STREETS REFUND & REIMBURSEMENTS C	R 101-43200-36240 REFUNDS
FUND 101 GENER		\$111,232.71			
FUND 206 WATER/SEWER IMPROVEMENT FUND					
206	03/24/14	\$29.98	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	03/24/14	\$15.09	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	03/10/14	\$26.87	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	03/10/14	\$9.76	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	03/10/14	\$14.27	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	03/10/14	\$2.85	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	03/10/14	\$2.70	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	03/07/14	\$58.07	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	03/24/14	\$12.46	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	03/07/14	\$91.74	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	03/07/14	\$1.57	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	03/24/14	\$8.70	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	03/24/14	\$1.20	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	03/06/14	\$5.57	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	03/06/14	\$5.28	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	03/06/14	\$5.49	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	03/06/14	\$5.70	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	03/07/14	\$1.50	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	03/19/14	\$10.20	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	03/24/14	\$42.64	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	03/19/14	\$6.36	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
FUND 206 WATE		\$358.00			
FUND 207 PARK IMPROVEMENT FUND					
207	03/12/14	\$1,000.00	4075	PARK DEDICATION	R 207-00000-34780 PARK FEE
FUND 207 PARK I		\$1,000.00			
FUND 211 LIBRARY					
211	03/27/14	\$174.00	4100	LIBRARY SERVICE CHARGE CK # 4343974	R 211-45500-34760 LIBRARY
211	03/27/14	\$42.98	4100	LIBRARY SERVICE CHARGE CK # 7685	R 211-45500-34760 LIBRARY
211	03/27/14	\$8.00	4100	LIBRARY SERVICE CHARGE CK # 4139	R 211-45500-34760 LIBRARY
211	03/27/14	\$15.99	4100	LIBRARY SERVICE CHARGE CK # 5065	R 211-45500-34760 LIBRARY
211	03/27/14	\$90.00	4101	LIBRARY SERVICE CHARGE CASH	R 211-45500-34760 LIBRARY
211	03/27/14	\$40.51	4099	LIBRARY REFUNDS & REIMB. PROF FEES	R 211-45500-36240 REFUNDS
FUND 211 LIBRA		\$371.48			

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MONTHLY RECEIPTS**

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FUN	Tran Date	Amount	Refer	Comments	Account Descr
FUND 601 WATER					
601	03/06/14	\$2.50	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	03/07/14	\$1.59	0	UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	03/07/14	\$2.50	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	03/07/14	\$14.08	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	03/07/14	\$1,258.94	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	03/07/14	\$9.77	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	03/19/14	\$3.18	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	03/24/14	\$108.11	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	03/24/14	\$1.59	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	03/06/14	\$8.47	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	03/24/14	\$570.77	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	03/06/14	\$1.59	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	03/06/14	\$169.58	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	03/07/14	\$27.57	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	03/24/14	\$2.54	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	03/06/14	\$1.70	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	03/24/14	\$163.10	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	03/24/14	\$17.92	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	03/24/14	\$2.39	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	03/10/14	\$1.59	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	03/06/14	\$71.20	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	03/24/14	\$10.95	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	03/10/14	\$2.50	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	03/19/14	\$126.08	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	03/19/14	\$5.00	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	03/10/14	\$3.90	0	UB Receipt Surc 19 STATE SER CH	G 601-14601 WATER BILLING
601	03/10/14	\$30.40	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	03/10/14	\$192.02	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	03/10/14	\$1.56	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	03/07/14	\$1.22	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	03/24/14	\$11.47	0	UB Receipt Surc 20 STATE TAX	G 601-14605 SALES TAX REC
601	03/10/14	\$1,200.00	4062	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H
601	03/12/14	\$1,200.00	4075	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H
601	03/10/14	\$350.00	4062	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	03/12/14	\$350.00	4075	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	03/07/14	\$14.83	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	03/10/14	\$60.00	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	03/10/14	\$177.86	0	UB UR Receipt Group 02 XCEL	R 601-46120-37110 WATER R
601	03/24/14	\$51.07	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	02/27/14	\$30.00	4064	WATER SHUTOFF - BUS HRS ProMaster PI	R 601-46120-37110 WATER R
601	03/05/14	\$125.04	4057	WATER MAINT VEH- REFUND & REIMBUR	E 601-46120-412 REP & MAIN
FUND 601 WATE		\$6,384.58			
FUND 602 SEWER					
602	03/10/14	\$223.90	0	UB Receipt Serv 11 NSP SEWER	G 602-14602 SEWER BILLING
602	03/07/14	\$14.65	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	03/06/14	\$62.65	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	03/06/14	\$2.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	03/07/14	\$27.57	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	03/07/14	\$654.77	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	03/19/14	\$5.00	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	03/24/14	\$2.54	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING

CITY OF BAYPORT
MONTHLY RECEIPTS

Period Name: MARCH

FUN	Tran Date	Amount	Refer	Comments	Account Descr
602	03/19/14	\$68.60	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	03/06/14	\$63.30	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	03/06/14	\$2.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	03/24/14	\$17.92	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	03/24/14	\$184.47	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	03/10/14	\$1.56	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	03/24/14	\$10.00	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	03/10/14	\$103.05	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	03/24/14	\$2.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	03/24/14	\$333.65	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	03/10/14	\$2.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	03/07/14	\$2.50	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	03/10/14	\$30.25	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	03/12/14	\$800.00	4075	SEWER CONNECTION (INCLUDES INSPEC	R 602-46200-34651 SEWER H
FUND 602 SEWER		\$2,616.38			
FUND 803 P & Z ESCROWS					
803	03/27/14	\$500.00	4102	AMERICAN LEGION ESCROW CK # 29087	R 803-80049-34100 P & Z PE
803	03/27/14	\$300.00	4103	12 POINT ROAD CK # 18355	R 803-80050-34100 P & Z PE
FUND 803 P & Z E		\$800.00			
		\$122,763.15			

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 03/31/2014

3 Month = 25.02

DEPT	DEPT Descr	2014 Budget	2014 YTD Amt	2014 Balance	2014 % of Budget Remain
FUND 101 GENERAL					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41100	ELECTIONS	\$4,800.00	\$470.00	\$4,330.00	90.21%
41200	MAYOR & COUNCIL	\$190,462.00	\$26,992.34	\$163,469.66	85.83%
41240	RECYCLING	\$7,176.00	\$727.47	\$6,448.53	89.86%
41400	ADMINISTRATION	\$158,118.00	\$30,275.89	\$127,842.11	80.85%
41601	ALLEY PAVING PROJECT	\$0.00	\$0.00	\$0.00	0.00%
41603	SO MN STREET UTILITY PROJEC	\$0.00	\$0.00	\$0.00	0.00%
41605	INFLOW/INFILTRATION	\$0.00	\$0.00	\$0.00	0.00%
41607	2011 STREET PROJECT	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
41903	DEBT SERVICE	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$231,305.00	\$49,087.45	\$182,217.55	78.78%
41940	MUNICIPAL BUILDINGS	\$139,050.00	\$11,561.62	\$127,488.38	91.69%
42100	POLICE	\$758,692.00	\$143,792.31	\$614,899.69	81.05%
42200	FIRE PROTECTION	\$521,831.00	\$77,626.30	\$444,204.70	85.12%
42201	FIRE STATION	\$0.00	\$7,081.22	-\$7,081.22	0.00%
43100	STREET MAINT	\$552,703.00	\$37,180.15	\$515,522.85	93.27%
43130	STREET - FLOOD PREPARATION	\$0.00	\$0.00	\$0.00	0.00%
43160	STREET LIGHTING	\$30,000.00	\$5,022.52	\$24,977.48	83.26%
43200	PARKS	\$73,831.00	\$80,778.90	-\$6,947.90	-9.41%
43300	CEMETERY	\$37,475.00	\$1,580.00	\$35,895.00	95.78%
44100	PROJECT	\$50,000.00	\$0.00	\$50,000.00	100.00%
FUND 101 GENERAL		\$2,755,443.00	\$472,176.17	\$2,283,266.83	82.86%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
FUND 208 PRISON SEWER PROJECT		\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMENTS	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
41913	EMERALD FALLS	\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJ		\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT					
42103	K - 9 UNIT	\$0.00	\$431.28	-\$431.28	0.00%
FUND 210 K-9 UNIT		\$0.00	\$431.28	-\$431.28	0.00%
FUND 211 LIBRARY					
45500	LIBRARY	\$294,740.00	\$54,208.56	\$240,531.44	81.61%
FUND 211 LIBRARY		\$294,740.00	\$54,208.56	\$240,531.44	81.61%
FUND 412 CEMETERY CAPITAL IMPROV					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43300	CEMETERY	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 03/31/2014

3 Month = 25.02

DEPT	DEPT Descr	2014 Budget	2014 YTD Amt	2014 Balance	2014 % of Budget Remain
FUND 412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	\$0.00	0.00%
FUND 413	POLICE EQUIPMENT FUND				
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
FUND 413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	OFFICE AUTOMATION				
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41400	ADMINISTRATION	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
46120	WATER	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	OFFICE AUTOMATION	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	MUNICIPAL BLDGS MAINT				
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
41940	MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	\$0.00	\$0.00	\$0.00	0.00%
FUND 601	WATER				
41609	TCE EVAL GRANT	\$0.00	\$0.00	\$0.00	0.00%
44151	TCE WATER MAIN IMPROVEME	\$0.00	\$4,921.06	-\$4,921.06	0.00%
46110	WATER-PUMPHOUSE	\$47,450.00	\$6,230.50	\$41,219.50	86.87%
46120	WATER	\$448,314.00	\$161,515.96	\$286,798.04	63.97%
FUND 601	WATER	\$495,764.00	\$172,667.52	\$323,096.48	65.17%
FUND 602	SEWER				
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$291,889.00	\$34,965.26	\$256,923.74	88.02%
46990	SEWER - NON-OPERATING	\$400,000.00	\$91,711.74	\$308,288.26	77.07%
FUND 602	SEWER	\$691,889.00	\$126,677.00	\$565,212.00	81.69%
FUND 800	INVESTMENTS-POOLED				
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
FUND 800	INVESTMENTS-POOLED	\$0.00	\$0.00	\$0.00	0.00%
FUND 803	P & Z ESCROWS				
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
80001	ANDERSEN ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80003	BAYTOWN ANNEXATION	\$0.00	\$0.00	\$0.00	0.00%
80006	OSTERTAG VARIANCE	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 03/31/2014

3 Month = 25.02

DEPT	DEPT Descr	2014 Budget	2014 YTD Amt	2014 Balance	2014 % of Budget Remain
80008	CHARLES LUTZ STREET VACATI	\$0.00	\$0.00	\$0.00	0.00%
80010	JERRY PETERSON ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80011	CAPTAINS CORNER	\$0.00	\$0.00	\$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP.	\$0.00	\$0.00	\$0.00	0.00%
80013	BAYPORT MARINA	\$0.00	\$0.00	\$0.00	0.00%
80014	GROUP 41	\$0.00	\$0.00	\$0.00	0.00%
80015	GARY SWAGER	\$0.00	\$0.00	\$0.00	0.00%
80016	PETE MILLER - PHASE 11/BAYT	\$0.00	\$0.00	\$0.00	0.00%
80017	AMERICAN LEGION POST 491	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	\$0.00	\$0.00	\$0.00	0.00%
80019	JG HAUSE CONSTRUCTION	\$0.00	\$46.00	-\$46.00	0.00%
80020	HYNNEK CUP APPLICATION	\$0.00	\$0.00	\$0.00	0.00%
80021	GORDON TELLINGHUISEN	\$0.00	\$0.00	\$0.00	0.00%
80022	DUANCE JOHNSON	\$0.00	\$0.00	\$0.00	0.00%
80023	MI-TECH SERVICES, INC.	\$0.00	\$0.00	\$0.00	0.00%
80024	RICK PARENT	\$0.00	\$0.00	\$0.00	0.00%
80025	JUDY SEEBERGER	\$0.00	\$0.00	\$0.00	0.00%
80026	MIDWEST PARA TRANSIT	\$0.00	\$0.00	\$0.00	0.00%
80027	CEMETARY - ST. MIKE S/ST. CH	\$0.00	\$0.00	\$0.00	0.00%
80028	ASPHALT SPEC - 111 CENTRAL	\$0.00	\$0.00	\$0.00	0.00%
80029	BRIAN ZELLER	\$0.00	\$0.00	\$0.00	0.00%
80030	LARKIN HOFFMAN & LUNDGREN	\$0.00	\$0.00	\$0.00	0.00%
80031	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80040	HEFTY	\$0.00	\$0.00	\$0.00	0.00%
80041	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80042	LANDFORM/VARDE GROUP	\$0.00	\$0.00	\$0.00	0.00%
80043	MAINSTREET HOLDING, LLC	\$0.00	\$0.00	\$0.00	0.00%
80044	HAYNER PROPERTY FEASIB STU	\$0.00	\$0.00	\$0.00	0.00%
80045	DRH-INSPIRATION PHASE II PL	\$0.00	\$4,175.05	-\$4,175.05	0.00%
80046	JOE BUSH/DAVID KLINGER	\$0.00	\$0.00	\$0.00	0.00%
80047	JANE KEYES	\$0.00	\$0.00	\$0.00	0.00%
80048	KAEMMER/VRAMBOUT	\$0.00	\$46.00	-\$46.00	0.00%
80049	AMERICAN LEGION	\$0.00	\$0.00	\$0.00	0.00%
80050	12 POINT ROAD	\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS		\$0.00	\$4,267.05	-\$4,267.05	0.00%
		\$4,237,836.00	\$830,427.58	\$3,407,408.42	80.40%

CITY OF BAYPORT
MONTHLY EXPENSES 1136938-1137046

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Period Name: MARCH

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
FUND 101 GENERAL									
DEPT 41200 MAYOR & COUNCIL									
BAYPORT PRINTING HOU	101	04/01/14	\$6.75	E	41200	201	OPERATING SUPPLIES	OFFICE SUPPLIES	1137004
U S BANK VISA	101	03/05/14	\$6.26	E	41200	201	INNOVATIVE OFFICE	OFFICE SUPPLIES	1136952
ST. CLAIRE DESIGN STUD	101	04/01/14	\$7.75	E	41200	201	GRAPHIC DESIGN & LET	OFFICE SUPPLIES	1137034
ECKBERG, LAMMERS, BRI	101	04/01/14	\$319.00	E	41200	300	GENERAL MATTERS	PROF SER-LEGAL	1137012
ECKBERG, LAMMERS, BRI	101	04/01/14	\$58.00	E	41200	300	4TH AVENUE DECK	PROF SER-LEGAL	1137012
ECKBERG, LAMMERS, BRI	101	04/01/14	\$200.00	E	41200	300	MEETINGS	PROF SER-LEGAL	1137012
ECKBERG, LAMMERS, BRI	101	04/01/14	\$130.50	E	41200	300	CODE ENFORCEMENT	PROF SER-LEGAL	1137012
ECKBERG, LAMMERS, BRI	101	04/01/14	\$391.50	E	41200	300	CITY ADMINISTRATOR R	PROF SER-LEGAL	1137012
S E H	101	04/01/14	\$336.31	E	41200	301	REVIEW RESOLUTIONS S	PROF SER-ENGIN	1137029
S E H	101	04/01/14	\$168.15	E	41200	301	STAFF MTG	PROF SER-ENGIN	1137029
S E H	101	04/01/14	\$75.60	E	41200	301	CC MTG	PROF SER-ENGIN	1137029
COMPLETE HEALTH ENVI	101	04/01/14	\$350.00	E	41200	306	MAINTENANCE PLAN - FE	PROF SER-OTHER	1137009
WASHINGTON COUNTY G	101	03/27/14	\$35.00	E	41200	350	TAX LEVY BOOK	PRINTING & PUBL	1137042
US INTERNET	101	04/01/14	\$50.60	E	41200	416	MARCH 2014	REPAIR/MAINT OF	1137041
US INTERNET	101	04/01/14	\$50.60	E	41200	416	FEB 2014	REPAIR/MAINT OF	1137041
SAM S CLUB	101	03/05/14	\$45.00	E	41200	433	MEMBERSHIP RENEWAL/	DUES & MEMBERS	1136950
DEPT 41200 MAYOR & COUNCIL			\$2,231.02						
DEPT 41240 RECYCLING									
AUSTGEN, PAM	101	03/20/14	\$30.00	E	41240	370	MARCH 2014 RECYCLING	RECYCLING INCE	1137001
DEPT 41240 RECYCLING			\$30.00						
DEPT 41400 ADMINISTRATION									
BAYPORT PRINTING HOU	101	04/01/14	\$40.50	E	41400	201	OPERATING SUPPLIES	OFFICE SUPPLIES	1137004
ST. CLAIRE DESIGN STUD	101	04/01/14	\$46.50	E	41400	201	GRAPHIC DESIGN & LET	OFFICE SUPPLIES	1137034
U S BANK VISA	101	03/05/14	\$37.59	E	41400	201	INNOVATIVE OFFICE SOL	OFFICE SUPPLIES	1136952
WELLS FARGO HBS	101	03/05/14	\$165.75	E	41400	306	4TH QTR 2013 ADMINIS	PROF SER-OTHER	1136958
U S BANK VISA	101	03/05/14	\$5.50	E	41400	402	U OF M PARKING METER	CONFERENCES &	1136952
LEAGUE OF MINNESOTA C	101	03/19/14	\$20.00	E	41400	402	LOGAN MARTIN/SAFETY	CONFERENCES &	1136984
ST. CROIX RIVER ASSOCI	101	03/19/14	\$55.00	E	41400	402	WORKSHOP APRIL 9TH/S	CONFERENCES &	1136988
U S BANK VISA	101	03/05/14	\$2.75	E	41400	402	U OF M PARKING METER	CONFERENCES &	1136952
MAILFINANCE	101	04/01/14	\$285.34	E	41400	416	4-23-14/4-22-14 POSAL	REPAIR/MAINT OF	1137016
TR COMPUTER SALES LLC	101	04/01/14	\$112.50	E	41400	416	HELP DESK	REPAIR/MAINT OF	1137038
TR COMPUTER SALES LLC	101	04/01/14	\$2,375.92	E	41400	416	DELL PWER EDGE	REPAIR/MAINT OF	1137038
TR COMPUTER SALES LLC	101	04/01/14	\$30.00	E	41400	416	LOOK@IT SERVER MONI	REPAIR/MAINT OF	1137038
DEPT 41400 ADMINISTRATION			\$3,177.35						
DEPT 41910 PLANNING & ZONING									
ST. CLAIRE DESIGN STUD	101	04/01/14	\$38.75	E	41910	201	GRAPHIC DESIGN & LET	OFFICE SUPPLIES	1137034
BAYPORT PRINTING HOU	101	04/01/14	\$33.75	E	41910	201	OPERATING SUPPLIES	OFFICE SUPPLIES	1137004
U S BANK VISA	101	03/05/14	\$31.32	E	41910	201	INNOVATIVE OFFICE	OFFICE SUPPLIES	1136952
HOLIDAY FLEET	101	03/05/14	\$197.67	E	41910	212	FEBRUARY 2014 FUEL C	MOTOR FUELS & L	1136942
S E H	101	04/01/14	\$1,047.53	E	41910	301	ANDERSEN ELEMENTARY	PROF SER-ENGIN	1137029
TR COMPUTER SALES LLC	101	04/01/14	\$25.00	E	41910	416	LOOK@IT SERVER MONI	REPAIR/MAINT OF	1137038
TR COMPUTER SALES LLC	101	04/01/14	\$1,979.93	E	41910	416	DELL PWER EDGE	REPAIR/MAINT OF	1137038
MAILFINANCE	101	04/01/14	\$237.78	E	41910	416	4-23-14/4-22-14 POSAL	REPAIR/MAINT OF	1137016
TR COMPUTER SALES LLC	101	04/01/14	\$93.75	E	41910	416	HELP DESK	REPAIR/MAINT OF	1137038
DEPT 41910 PLANNING & ZONING			\$3,685.48						
DEPT 41940 MUNICIPAL BUILDINGS									
COMCAST	101	03/05/14	\$60.55	E	41940	321	MARCH 2014 HIGHSPEE	COMMUNICATION	1136939
OFFICE OF ENT TECHNOL	101	03/20/14	\$473.78	E	41940	321	PHONES/CITY HALL	COMMUNICATION	1137024
COMCAST	101	03/05/14	\$90.55	E	41940	321	LIBRARY 2014 HIGHSPEE	COMMUNICATION	1136939

CITY OF BAYPORT
MONTHLY EXPENSES 1136938-1137046

Period Name: MARCH

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
COMCAST	101	04/01/14	\$60.55	E	41940	321	APR 2014 ADM HIGH-SPE	COMMUNICATION	1137008
XCEL	101	03/05/14	\$1,041.92	E	41940	380	FEB 2014 GAS & ELECTR	ELECTRIC SERVIC	1136959
XCEL	101	03/05/14	\$406.67	E	41940	381	FEB 2014 GAS & ELECTR	FUEL FOR HEAT	1136959
U S BANK VISA	101	03/27/14	\$395.00	E	41940	415	AED BRANDS	MUNICIPAL BUILD	1137040
SCHMIDT MECHANICAL	101	04/01/14	\$1,284.00	E	41940	415	4/1/14-3/31/15 ANNUAL	MUNICIPAL BUILD	1137031
SCHMIDT MECHANICAL	101	04/01/14	\$845.25	E	41940	420	REPAIR POLICE & GARAG	R & M BLDGS, ST	1137031
AVENET WEB SOLUTIONS	101	04/01/14	\$125.00	E	41940	420	SUB DOMAIN - WEB HOS	R & M BLDGS, ST	1137002
JOHNSON, CHAD	101	04/01/14	\$325.00	E	41940	420	CLEANING SERVICES FO	R & M BLDGS, ST	1137015
AVENET WEB SOLUTIONS	101	04/01/14	\$550.00	E	41940	420	OFFICE ANNUAL SERVIC	R & M BLDGS, ST	1137002
NOVA COMMUNICATIONS	101	04/01/14	\$768.00	E	41940	420	2014 PARTNER PLAN 1/1	R & M BLDGS, ST	1137023
DEPT 41940 MUNICIPAL BUILDING			\$6,426.27						
DEPT 42100 POLICE									
LEAGUE OF MN CITIES IN	101	03/10/14	\$1,870.70	E	42100	150	WORKER'S COMP DEDUC	WORKER S COMP	1136968
BAYPORT PRINTING HOU	101	04/01/14	\$33.75	E	42100	201	OPERATING SUPPLIES	OFFICE SUPPLIES	1137004
U S BANK VISA	101	03/05/14	\$31.32	E	42100	201	INNOVATIVE OFFICE	OFFICE SUPPLIES	1136952
ST. CLAIRE DESIGN STUD	101	04/01/14	\$38.75	E	42100	201	GRAPHIC DESIGN & LET	OFFICE SUPPLIES	1137034
U S BANK VISA	101	03/27/14	\$82.98	E	42100	202	STREICHER'S	UNIFORMS - MISC	1137040
U S BANK VISA	101	03/05/14	\$395.00	E	42100	202	AED BRANDS	UNIFORMS - MISC	1136952
KEEPRS, INC	101	03/05/14	\$21.94	E	42100	202	OPERATING SUPPLIES/P	UNIFORMS - MISC	1136944
U S BANK VISA	101	03/05/14	\$93.00	E	42100	202	CMC RESCUE, INC	UNIFORMS - MISC	1136952
WASHINGTON COUNTY S	101	03/05/14	\$1,908.20	E	42100	212	FEB 2014 FUEL/POLICE D	MOTOR FUELS & L	1136957
HOLIDAY FLEET	101	03/05/14	\$5.35	E	42100	212	FEBRUARY 2014 FUEL C	MOTOR FUELS & L	1136942
BAYPORT TRANSMISSION	101	03/05/14	\$26.78	E	42100	212	2009 DODGE CHARGER/	MOTOR FUELS & L	1136938
U S BANK VISA	101	03/05/14	\$17.08	E	42100	212	WAL-MART	MOTOR FUELS & L	1136952
U S BANK VISA	101	03/05/14	-\$15.00	E	42100	220	BEST BUY	OPERATING SUPP	1136952
U S BANK VISA	101	03/27/14	\$25.68	E	42100	220	OFFICE MAX	OPERATING SUPP	1137040
U S BANK VISA	101	03/27/14	\$9.88	E	42100	220	WAL-MART	OPERATING SUPP	1137040
U S BANK VISA	101	03/27/14	\$7.47	E	42100	220	WAL-MART	OPERATING SUPP	1137040
PUBLIC SAFETY WAREHO	101	03/20/14	\$40.00	E	42100	220	VEH OPERATING MATERI	OPERATING SUPP	1137027
WASHINGTON COUNTY/D	101	03/20/14	\$42.00	E	42100	220	RENEWAL 02 VOLK 127D	OPERATING SUPP	1136997
WASHINGTON COUNTY/D	101	03/10/14	\$20.75	E	42100	220	1996 TOYOTA CAMRY TI	OPERATING SUPP	1136973
EASTMAN, LAURA	101	03/10/14	\$20.75	E	42100	220	PT CRUISER TITLE TRAN	OPERATING SUPP	1136962
U S BANK VISA	101	03/05/14	\$6.11	E	42100	220	USPS	OPERATING SUPP	1136952
U S BANK VISA	101	03/05/14	\$27.83	E	42100	220	OFFICE MAX	OPERATING SUPP	1136952
U S BANK VISA	101	03/05/14	\$74.74	E	42100	220	WAL=MART	OPERATING SUPP	1136952
U S BANK VISA	101	03/05/14	\$12.43	E	42100	220	WAL-MART	OPERATING SUPP	1136952
U S BANK VISA	101	03/05/14	-\$20.00	E	42100	220	BEST BUY	OPERATING SUPP	1136952
ECKBERG, LAMMERS, BRI	101	03/19/14	\$2,375.73	E	42100	300	FEB 2014 PROSECUTION	PROF SER-LEGAL	1136979
STILLWATER TOWING IN	101	03/19/14	\$133.59	E	42100	306	1ST AVE & STATE/POLIC	PROF SER-OTHER	1136990
STILLWATER MEDICAL GR	101	03/20/14	\$156.00	E	42100	306	ROUTINE IMMUNIZATI	PROF SER-OTHER	1136989
LAKEVIEW MEMORIAL HO	101	03/20/14	\$50.00	E	42100	306	BLOOD DRAWS UNDERHI	PROF SER-OTHER	1136983
BCA	101	03/20/14	\$15.00	E	42100	306	HISTORY RECORD - J BE	PROF SER-OTHER	1136976
STILLWATER TOWING IN	101	03/19/14	\$133.59	E	42100	306	6TH AND 95/POLICE DEP	PROF SER-OTHER	1136990
VERIZON WIRELESS	101	03/10/14	\$105.03	E	42100	321	PHONES/POLICE DEPT.	COMMUNICATION	1136972
THOMAS REUTERS - WES	101	03/19/14	\$134.83	E	42100	321	FEB 2014 INFORMATION	COMMUNICATION	1136991
VERIZON WIRELESS	101	03/10/14	\$0.16	E	42100	321	PHONES/POLICE DEPT.	COMMUNICATION	1136972
WASHINGTON COUNTY S	101	03/20/14	\$6,302.29	E	42100	391	QTR 1 - 2014 ALERTS &	SHARED AUTOMA	1136996
WASHINGTON COUNTY S	101	03/20/14	\$1,125.00	E	42100	391	QTR 1 - 2014 MDC'S/POL	SHARED AUTOMA	1136996
WASHINGTON COUNTY P	101	03/20/14	\$1,200.24	E	42100	391	1ST QTR 2014 RADIO US	SHARED AUTOMA	1136995
KEEPRS, INC	101	03/05/14	\$948.80	E	42100	403	OPERATING SUPPLIES/P	POLICE TRAINING	1136944
BAYPORT TRANSMISSION	101	03/24/14	\$25.00	E	42100	412	2009 DODGE CHARGER/	REP & MAINT VEH	1137005
U S BANK VISA	101	03/27/14	\$52.66	E	42100	412	TARGET	REP & MAINT VEH	1137040
U S BANK VISA	101	03/27/14	\$3.74	E	42100	412	NAPA	REP & MAINT VEH	1137040

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BAYPORT TRANSMISSION	101	04/01/14	\$847.69	E	42100	412	2009 DODGE CHARGER/	REP & MAINT VEH	1137005
BAYPORT TRANSMISSION	101	03/24/14	\$80.00	E	42100	412	2009 DODGE CHARGER/	REP & MAINT VEH	1137005
BAYPORT TRANSMISSION	101	03/20/14	\$25.00	E	42100	412	2013 DODGE CHARGER/	REP & MAINT VEH	1136975
MAILFINANCE	101	04/01/14	\$237.78	E	42100	416	4-23-14/4-22-14 POSAL	REPAIR/MAINT OF	1137016
TR COMPUTER SALES LLC	101	04/01/14	\$25.00	E	42100	416	LOOK@IT SERVER MONI	REPAIR/MAINT OF	1137038
TR COMPUTER SALES LLC	101	04/01/14	\$93.75	E	42100	416	HELP DESK	REPAIR/MAINT OF	1137038
TR COMPUTER SALES LLC	101	04/01/14	\$1,979.93	E	42100	416	DELL PWER EDGE	REPAIR/MAINT OF	1137038
U S BANK VISA	101	03/27/14	\$385.00	E	42100	433	PAYPAL	DUES & MEMBERS	1137040
DEPT 42100 POLICE			\$21,213.30						
DEPT 42200 FIRE PROTECTION									
ASPEN MILLS INC	101	03/24/14	\$77.85	E	42200	202	UNIFORMS SUPPLIES/FI	UNIFORMS - MISC	1137000
ASPEN MILLS INC	101	03/19/14	\$194.50	E	42200	202	UNIFORMS-BRIDGET MU	UNIFORMS - MISC	1136974
HOLIDAY FLEET	101	03/05/14	\$6.11	E	42200	212	FEBRUARY 2014 FUEL C	MOTOR FUELS & L	1136942
HOLIDAY FLEET	101	03/05/14	\$959.83	E	42200	212	FEBRUARY 2014 FUEL C	MOTOR FUELS & L	1136942
U S BANK VISA	101	03/05/14	\$96.17	E	42200	220	BOUND TREE MEDICAL	OPERATING SUPP	1136952
M-R SIGN COMPANY, INC	101	03/24/14	\$186.75	E	42200	240	VEH SUPPLY/FIRE DEPT.	SMALL TOOLS-EQ	1137021
JOE COREY AUTO BODY	101	03/27/14	\$1,345.00	E	42200	306	ENGIN 2110/FIRE DEPT.	PROF SER-OTHER	1137014
XCEL	101	03/05/14	\$412.62	E	42200	380	FEB 2014 GAS & ELECTR	ELECTRIC SERVIC	1136959
XCEL	101	03/05/14	\$1,029.11	E	42200	381	FEB 2014 GAS & ELECTR	FUEL FOR HEAT	1136959
WASHINGTON COUNTY P	101	03/24/14	\$3,400.68	E	42200	391	1ST QTR 2014 RADIO/FI	SHARED AUTOMA	1137044
VERIZON WIRELESS	101	03/19/14	\$176.24	E	42200	391	PHONES/ FIRE DEPT.	SHARED AUTOMA	1136994
VERIZON WIRELESS	101	03/05/14	\$80.04	E	42200	391	PHONES - FIRE DEPT.	SHARED AUTOMA	1136955
U S BANK VISA	101	03/05/14	\$46.51	E	42200	402	CUB FOODS	CONFERENCES &	1136952
U S BANK VISA	101	03/05/14	\$123.17	E	42200	402	BOUNT TREE MEDICAL	CONFERENCES &	1136952
SOUTH CENTRAL COLLEG	101	03/24/14	\$120.00	E	42200	402	FIRE/RESCUE/EMS SCHO	CONFERENCES &	1137033
U S BANK VISA	101	03/05/14	\$297.12	E	42200	402	ARROWWOOD RESORT	CONFERENCES &	1136952
U S BANK VISA	101	03/05/14	\$315.29	E	42200	402	ARROWWOOD RESORT	CONFERENCES &	1136952
U S BANK VISA	101	03/05/14	\$297.12	E	42200	402	ARROWWOOD RESORT	CONFERENCES &	1136952
U S BANK VISA	101	03/05/14	\$57.12	E	42200	402	DOOLITTLE'S WOOD	CONFERENCES &	1136952
U S BANK VISA	101	03/05/14	\$33.00	E	42200	402	THE LAKE CAFÉ	CONFERENCES &	1136952
U S BANK VISA	101	03/05/14	\$46.98	E	42200	402	THE LAKE CAFÉ	CONFERENCES &	1136952
LUNDQUIST, MATT	101	03/05/14	\$458.41	E	42200	402	FIRE CONFERENCE REIM	CONFERENCES &	1136946
U S BANK VISA	101	03/05/14	\$87.47	E	42200	402	ALEXANDRIA PIZZA	CONFERENCES &	1136952
U S BANK VISA	101	03/05/14	\$96.10	E	42200	402	THE LAKE CAFÉ	CONFERENCES &	1136952
U S BANK VISA	101	03/05/14	\$21.42	E	42200	412	MISTER CAR WASH	REP & MAINT VEH	1136952
U S BANK VISA	101	03/05/14	\$16.00	E	42200	412	MISTER CAR WASH	REP & MAINT VEH	1136952
BAYPORT TRANSMISSION	101	03/05/14	\$50.00	E	42200	412	2004 CHEVROLET TAHOE	REP & MAINT VEH	1136938
EISINGER, ALLEN	101	03/05/14	\$246.08	E	42200	412	TIRE REIMBUSEMENT/FI	REP & MAINT VEH	1136940
U S BANK VISA	101	03/05/14	\$24.99	E	42200	419	TIRE PROS & WHEEL	REPAIR & MAINT	1136952
SCHMIDT MECHANICAL	101	04/01/14	\$642.00	E	42200	420	4/1/14-3/31/15 ANNUAL	R & M BLDGS, ST	1137031
SAM S CLUB	101	03/05/14	\$90.00	E	42200	433	FIRE DEPT. MEMBERSHI	DUES & MEMBERS	1136950
U S BANK VISA	101	03/05/14	\$9.00	E	42200	433	FLEETIO COM	DUES & MEMBERS	1136952
MINNESOTA BOARD OF FI	101	03/19/14	\$75.00	E	42200	433	BERNARD SACHS RENEW	DUES & MEMBERS	1136986
GRAFIX SHOPPE	101	03/05/14	\$471.00	E	42200	437	VEH MAINT./FIRE DEPT.	TRANSFER OUT/E	1136941
DEPT 42200 FIRE PROTECTION			\$11,588.68						
DEPT 42201 FIRE STATION									
ECKBERG, LAMMERS, BRI	101	04/01/14	\$198.25	E	42201	300	FIRE STATION LAND	PROF SER-LEGAL	1137012
CARLSON MCCAIN, INC	101	04/01/14	\$5,475.50	E	42201	302	PHASE 1 ESA/GEOTECHN	CONTRACT SERVI	1137006
DEPT 42201 FIRE STATION			\$5,673.75						
DEPT 43100 STREET MAINT									
ST. CLAIRE DESIGN STUD	101	04/01/14	\$7.75	E	43100	201	GRAPHIC DESIGN & LET	OFFICE SUPPLIES	1137034
U S BANK VISA	101	03/05/14	\$6.26	E	43100	201	INNOVATIVE OFFICE	OFFICE SUPPLIES	1136952

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BAYPORT PRINTING HOU	101	04/01/14	\$6.75	E	43100	201	OPERATING SUPPLIES	OFFICE SUPPLIES	1137004
U S BANK VISA	101	03/10/14	\$204.62	E	43100	205	WEARGUARD	UNIFORMS - JOSH	1136971
HOLIDAY FLEET	101	03/05/14	\$1,560.49	E	43100	212	FEBRUARY 2014 FUEL C	MOTOR FUELS & L	1136942
SAFE-FAST, INC.	101	03/20/14	\$199.50	E	43100	220	SAFETY CONES/STREET	OPERATING SUPP	1137030
FASTENAL	101	03/10/14	\$52.98	E	43100	220	SUPPLIES/STREET DEPT.	OPERATING SUPP	1136963
U S BANK VISA	101	03/10/14	-\$78.50	E	43100	220	ESCH CONSTR	OPERATING SUPP	1136971
AGGREGATE INDUSTRIES	101	03/10/14	\$68.74	E	43100	225	ROAD SAND/STREET DEP	SALT & SAND PUR	1136960
S E H	101	04/01/14	\$699.37	E	43100	301	SEAL COAT IMPROVEME	PROF SER-ENGIN	1137029
MEDTOX LABORATORIES	101	04/01/14	\$50.00	E	43100	306	PROGRAM-ADMIN	PROF SER-OTHER	1137017
TRI STATE BOBCAT INC	101	03/20/14	\$25.95	E	43100	412	TOOLCAT SUPPLIES/STR	REP & MAINT VEH	1136992
BOYER TRUCKS	101	03/10/14	\$334.02	E	43100	412	FUEL TANK STRAPS/STR	REP & MAINT VEH	1136961
TRI STATE BOBCAT INC	101	03/20/14	\$60.95	E	43100	412	LIGHT ASSEMBLY/STREE	REP & MAINT VEH	1137039
CARQUEST OF STILLWAT	101	03/27/14	\$28.71	E	43100	412	FITTING & TRARP STRAP	REP & MAINT VEH	1137007
FREDS TIRE	101	03/27/14	\$54.95	E	43100	412	TIRE REPAIR/STREET DE	REP & MAINT VEH	1137013
U S BANK VISA	101	03/27/14	\$90.23	E	43100	412	MISSISSIPPI WELDERS	REP & MAINT VEH	1137040
TRI STATE BOBCAT INC	101	03/20/14	\$146.44	E	43100	412	PARTS/STREET DEPT.	REP & MAINT VEH	1137039
TR COMPUTER SALES LLC	101	04/01/14	\$5.00	E	43100	416	LOOK@IT SERVER MONI	REPAIR/MAINT OF	1137038
MAILFINANCE	101	04/01/14	\$47.55	E	43100	416	4-23-14/4-22-14 POSAL	REPAIR/MAINT OF	1137016
TR COMPUTER SALES LLC	101	04/01/14	\$18.75	E	43100	416	HELP DESK	REPAIR/MAINT OF	1137038
TR COMPUTER SALES LLC	101	04/01/14	\$395.98	E	43100	416	DELL PWER EDGE	REPAIR/MAINT OF	1137038
LAKE COUNTRY DOOR LL	101	03/10/14	\$515.00	E	43100	420	GARAGE DOOR REPAIR/S	R & M BLDGS, ST	1136966
DEPT 43100 STREET MAINT			\$4,501.49						
DEPT 43160 STREET LIGHTING									
XCEL	101	03/05/14	\$2,504.00	E	43160	380	FEB 2014 GAS & ELECTR	ELECTRIC SERVIC	1136959
DEPT 43160 STREET LIGHTING			\$2,504.00						
DEPT 43200 PARKS									
KORPELA, DEREK	101	03/20/14	\$90.00	E	43200	050	9HRS RINK ATTEND/PAR	SEASONAL/PART	1136982
HOLIDAY FLEET	101	03/05/14	\$709.23	E	43200	212	FEBRUARY 2014 FUEL C	MOTOR FUELS & L	1136942
TR COMPUTER SALES LLC	101	04/01/14	\$5.00	E	43200	416	LOOK@IT SERVER MONI	REPAIR/MAINT OF	1137038
TR COMPUTER SALES LLC	101	04/01/14	\$395.98	E	43200	416	DELL PWER EDGE	REPAIR/MAINT OF	1137038
TR COMPUTER SALES LLC	101	04/01/14	\$18.75	E	43200	416	HELP DESK	REPAIR/MAINT OF	1137038
MAILFINANCE	101	04/01/14	\$47.60	E	43200	416	4-23-14/4-22-14 POSAL	REPAIR/MAINT OF	1137016
AIR FRESH PORTABLE TOI	101	03/20/14	\$78.75	E	43200	425	RIVERSIDE PARK	SATILLITIES	1136999
AIR FRESH PORTABLE TOI	101	03/20/14	\$78.75	E	43200	425	TENNIS COURT	SATILLITIES	1136999
DEPT 43200 PARKS			\$1,424.06						
DEPT 43300 CEMETERY									
LANDSCAPES BY MARK	101	03/10/14	\$500.00	E	43300	310	GRAVE OPENING - BESK	GRAVE OPENINGS	1136967
DEPT 43300 CEMETERY			\$500.00						
FUND 101 GENERAL			\$62,955.40						
FUND 202 DRUG FORFEITURE									
DEPT 42101 DARE EXPENDITURES									
DEPARTMENT OF FINANC	202	03/27/14	\$50.80	E	42101	449	CASE # 108500121/MILL	DRUG FORFITURE	1137011
WASHINTON COUNTY AT	202	03/27/14	\$101.60	E	42101	449	CASE # 108500121/WILL	DRUG FORFITURE	1137045
U S BANK VISA	202	03/27/14	\$237.97	E	42101	449	BEST BUY	DRUG FORFITURE	1137040
DEPT 42101 DARE EXPENDITURES			\$390.37						
FUND 202 DRUG FORFEITURE			\$390.37						
FUND 210 K-9 UNIT									
DEPT 42103 K - 9 UNIT									
U S BANK VISA	210	03/05/14	\$214.47	E	42103	220	BEST BUY	OPERATING SUPP	1136952
U S BANK VISA	210	03/05/14	\$106.81	E	42103	220	EDEC DIGITAL FORENSIC	OPERATING SUPP	1136952

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DEPT 42103 K - 9 UNIT			\$321.28						
FUND 210 K-9 UNIT			\$321.28						
FUND 211 LIBRARY									
DEPT 45500 LIBRARY									
BAKER & TAYLOR	211	04/01/14	\$109.81	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1137003
BAKER & TAYLOR	211	04/01/14	\$81.12	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1137003
BAKER & TAYLOR	211	04/01/14	\$116.21	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1137003
BAKER & TAYLOR	211	04/01/14	\$123.70	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1137003
BAKER & TAYLOR	211	04/01/14	\$36.57	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1137003
BAKER & TAYLOR	211	04/01/14	\$377.81	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1137003
BAKER & TAYLOR	211	04/01/14	-\$154.36	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1137003
BAKER & TAYLOR	211	04/01/14	\$200.13	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1137003
BAKER & TAYLOR	211	04/01/14	-\$78.52	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1137003
BAKER & TAYLOR	211	04/01/14	\$304.87	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1137003
BAKER & TAYLOR	211	04/01/14	\$579.34	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1137003
BAKER & TAYLOR	211	04/01/14	\$154.67	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1137003
BAKER & TAYLOR	211	04/01/14	\$11.07	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1137003
DEMCO	211	04/01/14	\$204.01	E	45500	220	OPERATING MATERIAL/L	OPERATING SUPP	1137010
PERRY, BRIAN	211	04/01/14	\$720.00	E	45500	302	WEB HOSTING & MAINT	CONTRACT SERVI	1137025
SHARON SIPPEL	211	04/01/14	\$1,800.00	E	45500	302	CLEANING SERVICES/LIB	CONTRACT SERVI	1137032
OFFICE OF ENT TECHNOL	211	04/01/14	\$74.17	E	45500	321	PHONES/LIBRARY	COMMUNICATION	1137024
COMCAST	211	04/01/14	\$90.55	E	45500	321	APR 2014 HIGH-SPEED I	COMMUNICATION	1137008
XCEL	211	03/05/14	\$1,100.21	E	45500	380	FEB 2014 GAS & ELECTR	ELECTRIC SERVIC	1136959
XCEL	211	03/05/14	\$1,080.22	E	45500	381	FEB 2014 GAS & ELECTR	FUEL FOR HEAT	1136959
WASHINGTON COUNTY LI	211	04/01/14	\$124.90	E	45500	391	EBSCO SMALL ENGINE R	SHARED AUTOMA	1137043
TOSHIBA BUSINESS SOLU	211	04/01/14	\$17.02	E	45500	416	PARTS, TONER, LABOR/L	REPAIR/MAINT OF	1137037
THOENNES PLUMBING &	211	04/01/14	\$159.00	E	45500	420	REPAIR MENS & WOMEN	R & M BLDGS, ST	1137036
DEPT 45500 LIBRARY			\$7,232.50						
FUND 211 LIBRARY			\$7,232.50						
FUND 601 WATER									
DEPT 44151 TCE WATER MAIN IMPROVEMENTS									
S E H	601	04/01/14	\$1,871.98	E	44151	301	TCE WATER MAIN IMP	PROF SER-ENGIN	1137029
DEPT 44151 TCE WATER MAIN IMP			\$1,871.98						
DEPT 46110 WATER-PUMPHOUSE									
XCEL	601	03/05/14	\$2,158.83	E	46110	380	FEB 2014 GAS & ELECTR	ELECTRIC SERVIC	1136959
XCEL	601	03/05/14	\$321.55	E	46110	381	FEB 2014 GAS & ELECTR	FUEL FOR HEAT	1136959
SCHMIDT MECHANICAL	601	04/01/14	\$642.00	E	46110	419	4/1/14-3/31/15 ANNUAL	REPAIR & MAINT	1137031
DEPT 46110 WATER-PUMPHOUSE			\$3,122.38						
DEPT 46120 WATER									
BAYPORT PRINTING HOU	601	04/01/14	\$6.75	E	46120	201	OPERATING SUPPLIES	OFFICE SUPPLIES	1137004
U S BANK VISA	601	03/05/14	\$6.26	E	46120	201	INNOVATIVE OFFICE	OFFICE SUPPLIES	1136952
ST. CLAIRE DESIGN STUD	601	04/01/14	\$7.75	E	46120	201	GRAPHIC DESIGN & LET	OFFICE SUPPLIES	1137034
HOLIDAY FLEET	601	03/05/14	\$6.75	E	46120	212	FEBRUARY 2014 FUEL C	MOTOR FUELS & L	1136942
HOLIDAY FLEET	601	03/05/14	\$531.09	E	46120	212	FEBRUARY 2014 FUEL C	MOTOR FUELS & L	1136942
HAWKINS WATER	601	03/10/14	\$20.00	E	46120	216	WATER TREATMENT-CHL	CHEMICALS AND	1136964
U S BANK VISA	601	03/10/14	\$13.63	E	46120	216	THE USPS STORE	CHEMICALS AND	1136971
U S BANK VISA	601	03/27/14	\$13.63	E	46120	216	THE UPS STORE	CHEMICALS AND	1137040
MVTL	601	03/27/14	\$54.00	E	46120	216	WATER TESTING/WATER	CHEMICALS AND	1137022
U S BANK VISA	601	03/27/14	\$5.80	E	46120	216	USPS	CHEMICALS AND	1137040
MENARDS-STILLWATER	601	03/20/14	\$88.05	E	46120	220	WATER SERVICE HOSE/	OPERATING SUPP	1137018

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T. R. F. SUPPLY	601	03/20/14	\$511.85	E	46120	220	WASHING SUPPLIES/WA	OPERATING SUPP	1137035
S E H	601	04/01/14	\$336.30	E	46120	301	MISC ENGINEERING	PROF SER-ENGIN	1137029
WATER CONSERVATION S	601	03/20/14	\$400.20	E	46120	302	LEAK LOCATING/WATER	CONTRACT SERVI	1137046
ONE CALL CONCEPTS	601	03/10/14	\$21.85	E	46120	307	UTILITY LOCATES/WATE	GOPHER STATE O	1136969
ONE CALL CONCEPTS	601	03/10/14	\$18.85	E	46120	307	UTILITY LOCATES/WATE	GOPHER STATE O	1136969
COMCAST	601	03/20/14	\$128.32	E	46120	321	PUBLIC WORKS - HIGHS	COMMUNICATION	1136977
U S BANK VISA	601	03/27/14	\$58.75	E	46120	321	USA MOBILITY WIRELES	COMMUNICATION	1137040
POSTMASTER	601	03/27/14	\$144.00	E	46120	322	1ST QTR. 2014 UTILITY	POSTAGE	1136998
POSTMASTER	601	04/01/14	\$9.00	E	46120	322	POSTAGE DUE ON UTILI	POSTAGE	1137026
XCEL	601	03/05/14	\$2,003.15	E	46120	380	FEB 2014 GAS & ELECTR	ELECTRIC SERVIC	1136959
XCEL	601	03/05/14	\$2,738.13	E	46120	381	FEB 2014 GAS & ELECTR	FUEL FOR HEAT	1136959
MAILFINANCE	601	04/01/14	\$47.55	E	46120	416	4-23-14/4-22-14 POSAL	REPAIR/MAINT OF	1137016
TR COMPUTER SALES LLC	601	04/01/14	\$5.00	E	46120	416	LOOK@IT SERVER MONI	REPAIR/MAINT OF	1137038
TR COMPUTER SALES LLC	601	04/01/14	\$395.98	E	46120	416	DELL PWER EDGE	REPAIR/MAINT OF	1137038
TR COMPUTER SALES LLC	601	04/01/14	\$18.75	E	46120	416	HELP DESK	REPAIR/MAINT OF	1137038
REIER, ROBERT	601	03/19/14	\$350.00	E	46120	419	THAW WATER LINE AT	REPAIR & MAINT	1136987
MILLER EXCAVATING	601	03/20/14	\$340.35	E	46120	419	LOCATOR SERVICES/WA	REPAIR & MAINT	1137020
MILLER EXCAVATING	601	03/20/14	\$11,267.86	E	46120	419	WATER MAIN BREAK/WA	REPAIR & MAINT	1137020
MILLER EXCAVATING	601	03/20/14	\$7,930.00	E	46120	419	THAW WATER LINES/WA	REPAIR & MAINT	1137020
ROETTGER WELDING	601	03/20/14	\$880.00	E	46120	419	PIPE THAW/WATER DEP	REPAIR & MAINT	1137028
ROETTGER WELDING	601	03/10/14	\$1,760.00	E	46120	419	PIPE THAWING/WATER	REPAIR & MAINT	1136970
U S BANK VISA	601	03/27/14	\$17.12	E	46120	419	ACE HARDWARE	REPAIR & MAINT	1137040
U S BANK VISA	601	03/10/14	\$16.79	E	46120	420	MENARDS	R & M BLDGS, ST	1136971
DEPT 46120 WATER			<u>\$30,153.51</u>						
FUND 601 WATER			<u>\$35,147.87</u>						
FUND 602 SEWER									
DEPT 46200 SEWER - OPERATING									
U S BANK VISA	602	03/05/14	\$6.30	E	46200	201	INNOVATIVE OFFICE	OFFICE SUPPLIES	1136952
ST. CLAIRE DESIGN STUD	602	04/01/14	\$7.75	E	46200	201	GRAPHIC DESIGN & LET	OFFICE SUPPLIES	1137034
BAYPORT PRINTING HOU	602	04/01/14	\$6.75	E	46200	201	OPERATING SUPPLIES	OFFICE SUPPLIES	1137004
S E H	602	04/01/14	\$336.31	E	46200	301	MISC ENGINEERING	PROF SER-ENGIN	1137029
S E H	602	04/01/14	\$168.15	E	46200	301	INSPIRATION SANITARY	PROF SER-ENGIN	1137029
AIR FRESH PORTABLE TOI	602	03/20/14	\$70.00	E	46200	302	EXTRA PUMPING - INSPI	CONTRACT SERVI	1136999
POSTMASTER	602	03/27/14	\$144.00	E	46200	322	1ST QTR. 2014 UTILITY	POSTAGE	1136998
POSTMASTER	602	04/01/14	\$9.00	E	46200	322	POSTAGE DUE ON UTILI	POSTAGE	1137026
HORAK, MILAN	602	03/10/14	\$120.00	E	46200	402	SEWER WORKSHOP REI	CONFERENCES &	1136965
CARQUEST OF STILLWAT	602	03/20/14	\$16.43	E	46200	412	HOSE ENDS/SEWER DEP	REP & MAINT VEH	1137007
MAILFINANCE	602	04/01/14	\$47.55	E	46200	416	4-23-14/4-22-14 POSAL	REPAIR/MAINT OF	1137016
TR COMPUTER SALES LLC	602	04/01/14	\$18.75	E	46200	416	HELP DESK	REPAIR/MAINT OF	1137038
TR COMPUTER SALES LLC	602	04/01/14	\$396.03	E	46200	416	DELL PWER EDGE	REPAIR/MAINT OF	1137038
TR COMPUTER SALES LLC	602	04/01/14	\$5.00	E	46200	416	LOOK@IT SERVER MONI	REPAIR/MAINT OF	1137038
DEPT 46200 SEWER - OPERATING			<u>\$1,352.02</u>						
DEPT 46990 SEWER - NON-OPERATING									
METROPOLITAN COUNCIL	602	04/01/14	\$30,570.58	E	46990	434	APRIL 2014 ANNUAL FLO	STATE FEES FOR	1137019
DEPT 46990 SEWER - NON-OPERAT			<u>\$30,570.58</u>						
FUND 602 SEWER			<u>\$31,922.60</u>						
FUND 803 P & Z ESCROWS									
DEPT 80019 JG HAUSE CONSTRUCTION									
WASHINGTON COUNTY R	803	03/05/14	\$46.00	E	80019	350	2013 JEFF HAUSE	PRINTING & PUBL	1136956
DEPT 80019 JG HAUSE CONSTRUCT			<u>\$46.00</u>						

CITY OF BAYPORT

04/01/14 4:27 PM

Page 7

MONTHLY EXPENSES 1136938-1137046

Period Name: MARCH

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
DEPT 80045 DRH-INSPIRATION PHASE II PLAT									
SEH	803	04/01/14	\$863.05	E	80045	301	INSPIRATION PHASE 3A	PROF SER-ENGIN	1137029
DEPT 80045 DRH-INSPIRATION PH			\$863.05						
DEPT 80048 KAEMMER/VRAMBOUT									
WASHINGTON COUNTY R	803	03/05/14	\$46.00	E	80048	350	2013 JULIA KAEMMER	PRINTING & PUBL	1136956
DEPT 80048 KAEMMER/VRAMBOUT			\$46.00						
FUND 803 P & Z ESCROWS			\$955.05						
			\$138,925.07						

City of Bayport

294 North 3rd Street

Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

Building Permit Log

For: 3/1/2014 through 3/31/2014

Printed: 3/31/2014

Page 1 of 2

Permit Number: BP2014-11	Filing Date: 3/17/2014
Parcel Address: 10 Point Road	BAYPORT, MN 55003
Applicant: BRADEN CONSTRUCTION BRADEN CONSTRUCTION RESIDENTIAL BUILDER	Applicant Phone: 715-549-6099
Construction Value: \$290,000.00	Total Fees: \$2,890.94

Permit Number: MC2014-20	Filing Date: 3/11/2014
Parcel Address: 494 4 St. S.	BAYPORT, MN 55003
Applicant: COMFORT BY DESIGN, INC. COMFORT BY DESIGN, INC. MECHANICAL	Applicant Phone: 715-273-3658
Construction Value: \$4,877.00	Total Fees: \$80.00

Permit Number: MC2014-21	Filing Date: 3/18/2014
Parcel Address: 413 PRAIRIE WAY S.	
Applicant: FIRESIDE HEARTH & HOME FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.	Applicant Phone: 651-633-1042
Construction Value: \$1,000.00	Total Fees: \$80.00

Permit Number: MC2014-22	Filing Date: 3/18/2014
Parcel Address: 455 PRAIRIE WAY S.	BAYPORT, MN 55003
Applicant: FIRESIDE HEARTH & HOME FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.	Applicant Phone: 651-633-1042
Construction Value: \$1,000.00	Total Fees: \$80.00

Permit Number: MC2014-23	Filing Date: 3/18/2014
Parcel Address: 428 PRAIRIE WAY S.	BAYPORT, MN 55003
Applicant: SABRE PLUMBING HEATING & AC SABRE PLUMBING HEATING & AC	Applicant Phone: 763-473-2267
Construction Value: \$10,804.00	Total Fees: \$80.00

Building Permit Log

For: 3/1/2014 through 3/31/2014

Printed: 3/31/2014

Page 2 of 2

Permit Number: MC2014-24
Parcel Address: 425 PRAIRIE WAY S.
Applicant: SABRE PLUMBING HEATING & AC
SABRE PLUMBING HEATING & AC
Construction Value: \$9,322.00

Filing Date: 3/18/2014
BAYPORT, MN 55003
Applicant Phone: 763-473-2267

Total Fees: \$80.00

Permit Number: PL2014-10
Parcel Address: 140 Maine Street N.
Applicant: CHAMPION PLUMBING LLC
CHAMPION PLUMBING LLC Plumber
Construction Value: \$850.00

Filing Date: 3/18/2014
Bayport, MN 55003
Applicant Phone: 651-365-1340

Total Fees: \$80.00

Permit Number: PL2014-11
Parcel Address: 282 4TH Street N.
Applicant: LAKEVIEW PLUMBING INC
LAKEVIEW PLUMBING INC Plumber
Construction Value: \$4,000.00

Filing Date: 3/18/2014
BAYPORT, MN 55003
Applicant Phone: 612-805-6270

Total Fees: \$80.00

Permit Number: PL2014-9
Parcel Address: 3771 Paradise Ave. N.
Applicant: SCHERBER COMPANIES
SCHERBER COMPANIES SEWER & WATER
Construction Value:

Filing Date: 3/10/2014
Stillwater, MN 55082
Applicant Phone: 763-497-1100

Total Fees: \$1,630.00

Permit Number: SG2014-2
Parcel Address: 193 3rd Street N.
Applicant: J. G. HAUSE CONSTRUCTION
J. G. HAUSE CONSTRUCTION RESIDENTIAL
Construction Value:

Filing Date: 3/17/2014
BAYPORT, MN 55003
Applicant Phone: 651-439-0189

Total Fees: \$42.00



City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
 www.ci.bayport.mn.us

City of Bayport
SPECIAL EVENT APPLICATION

A special event application form is required for individuals or organizations who wish to hold a public or private event, which includes a request for special city services or use of equipment and/or alters the general use of city property, parks, buildings, or grounds. Examples of items that would prompt a special event application include music, inflatable devices, tents, generators, food/product vendors, arbors and/or chairs, barricades, and similar items. Special event applications require City Council approval. Therefore, it is important to plan ahead and submit the application form to City Hall at least three weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate requests for city services and/or equipment associated with the event.

Property Information	
City property: <input type="checkbox"/> Lakeside Park <input type="checkbox"/> Barker's Alps Park <input type="checkbox"/> Perro Park <input checked="" type="checkbox"/> Village Green Park	
<input type="checkbox"/> Street, alley, or other city property description: _____	
Private property address: _____	

Applicant Information	<input type="checkbox"/> Individual/For-profit organization	<input type="checkbox"/> Public entity/Non-profit organization
Applicant/Contact Name: <i>Bob Johnson</i>		
Organization/Business Name: <i>P.A.C.E. / Dana's Place Pig Roast</i>		
Main Phone Number: <i>(651) 379-3412</i>		Alternate Phone Number: <i>(651) 439-5894</i>
Address: <i>P.O. Box 133</i>		
City/State/Zip: <i>Bayport, MN 55003</i>		
Email Address: <i>bobj@mirinc.com</i>		

Event Information	
Start Date: <i>6/28/14</i>	End Date: <i>6/28/14</i>
Day(s): <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Sunday <input checked="" type="checkbox"/> Saturday	
Weekday Hours:	Weekend Hours: <i>1:00 - 5:00 p.m.</i>
Description of event, activities, location and proposed alteration of city property: <i>"Dana's Place Pig Roast" 9th annual fundraiser for Dana's Place Shelter House. The event will take place on the Bayport Village Green.</i>	

Description of Requested City Services and/or Equipment

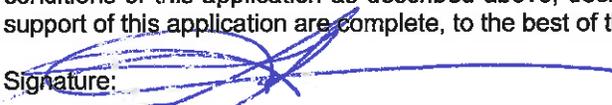
5- Trash Cans with extra bags to be dropped off on Friday, 6/27/14 and picked up on Monday, 6/30/14
 6- Picnic tables to be delivered to Village Green on Friday, 6/27/14.
 3- Barricades for 4th St. N.
 - Electrical outlets turned on in Village Green
 - Police officer to be present during event
 - Fire truck present for display during event
 NOTE: one handicapped accessible portable toilet will be dropped off on 6/27 and picked up on 6/30
 - Beer/wine codes will be provided and served by Support Region. License on file
 - Bingo will be conducted by Support Region under their gambling license

Application Requirements and Fees

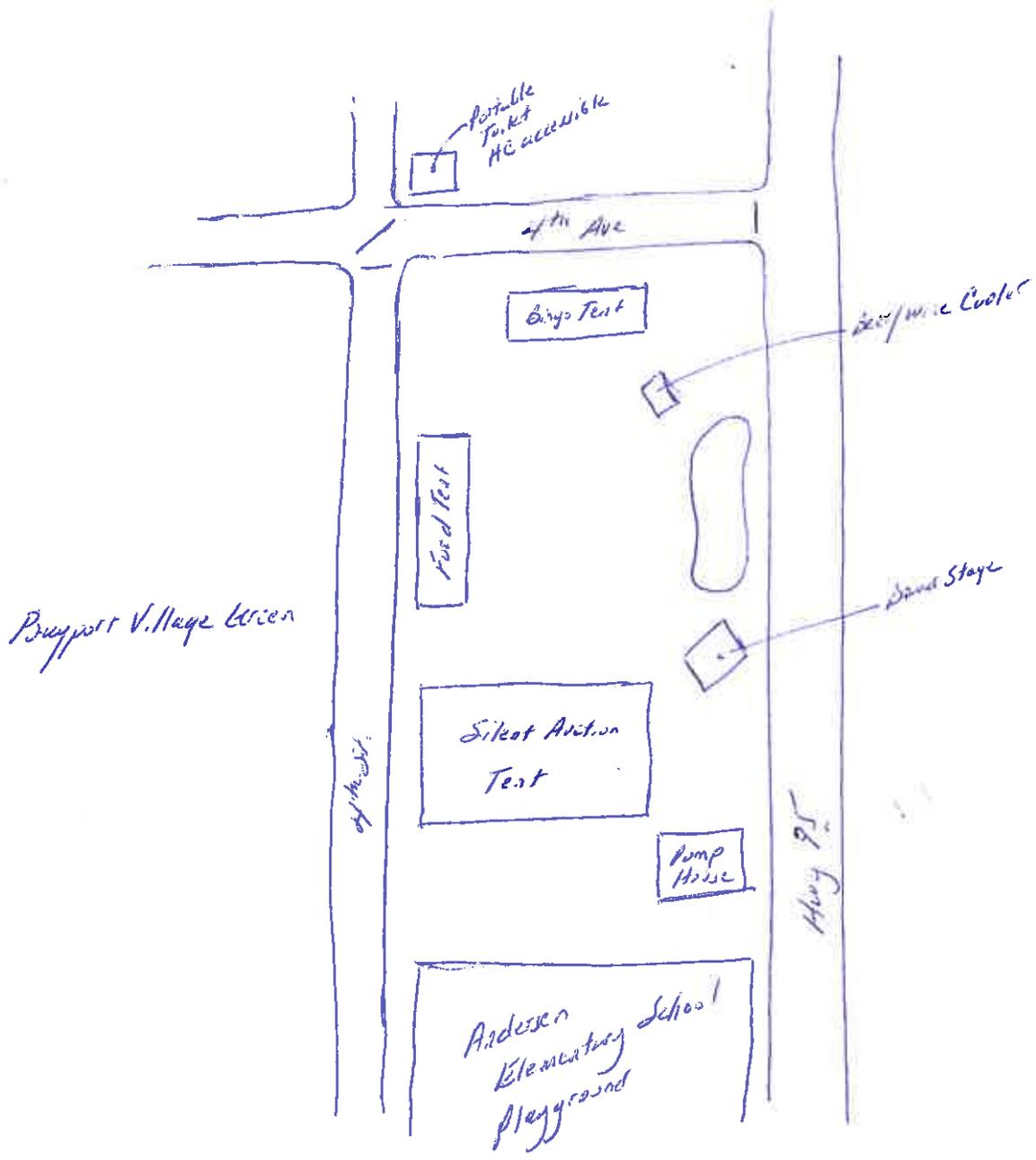
- A diagram of the premises, including proposed activities and equipment, as well as the application processing fee, must be submitted with this form to City Hall (see below for fees).
- If the event involves requested use of a park building, picnic shelter, field, or court, a separate park reservation request form and applicable fees are required to be submitted to City Hall (reservations are subject to availability).
- If the event involves cooked/prepared food or beverages, sale of produce, uncooked meat or dairy, additional licenses may be required by Washington County Public Health and/or Minnesota Department of Agriculture and must be submitted with this form. For assistance with licensing requirements, please contact 651-430-6655.
- Depending upon the event and related activities, a refundable park damage deposit fee of up to \$500.00 and a certificate of liability insurance may be required, prior to the event. Additional charges for trash receptacles, barricades, and picnic tables may also apply (see below for fees).
- All fees and expenses associated with the request are the responsibility of the applicant and/or private property owner.

Applicant Acknowledgement and Signature

The undersigned understands that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application. The undersigned hereby applies for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete, to the best of their knowledge.

Signature:  Date: 3/14/14

Office Use - Fees	Amount Due	Date	Payment	Staff
Processing Fee (required) \$15.00 Public entity/Non-profit \$50.00 Individual/For-profit	<input checked="" type="checkbox"/> \$15.00 <input type="checkbox"/> \$50.00	Received: 3/17/14	<input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check 8418	Kjh
Rental Fees (as applicable, per applicant and/or city) \$10.00 + tax Per trash receptacle/barricade (3) \$25.00 + tax Per picnic table (6)	<input checked="" type="checkbox"/> \$ 85.70 <input checked="" type="checkbox"/> \$ 160.69	Invoiced: _____ Received: 3/17/14	<input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check 8418	Kjh
Damage Deposit (as applicable per city, up to \$500.00) Payment must be on a separate check. Notes: CK#8417, Robert Johnson	<input checked="" type="checkbox"/> \$ 500.00 K. Husted	Invoiced: _____ Received: 3/17/14 Inspected: _____	<input type="checkbox"/> Destroyed check <input type="checkbox"/> Retained deposit in the amount of \$ _____	
Certificate of Liability Insurance Required: <input type="checkbox"/> YES <input type="checkbox"/> NO Date Received:				





CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: April 1, 2014

To: Mayor and City Council

From: Logan Martin, City Administrator

Re: Intergovernmental Agreement with Washington County Water Coalition

BACKGROUND

The MN Department of Natural Resources has recently indicated its intent to regulate access to groundwater supply in specific areas throughout the metro. These regions, known as Groundwater Management Areas, could potentially see restrictions to municipal access to groundwater, meaning possible limitations on new municipal well construction or requirements to pursue alternative water supply options for drinking water (via the Mississippi or St. Croix Rivers). All of Washington County is currently included in a Groundwater Management Area and is thus up for potential restrictions and new requirements.

As such, City Administrators from cities in the County have been meeting over the past number of months to share information and discuss collaboration efforts to be prepared to respond to proposals as they are presented. This coalition will allow the County to respond with a unified voice to proposals and new requirements, while also jointly reaching out to legislators to ensure that Washington County has an ability to participate and respond to ideas, rather than being surprised or powerless when decisions are made.

In order to solidify this coalition, all cities involved are entering in to the attached Intergovernmental Agreement. This serves as a way to formalize the partnerships on this effort, and establishes the overall goals of the coalition. No funding is attached to this endeavor, and we do not anticipate the need to expend any funds throughout the process. If that situation were to arise, we would approach the City Council to receive further authorization.

RECOMMENDATION

Staff recommends that the City Council adopt a motion executing the Intergovernmental Agreement Regarding Water Supply in Washington County.

ATTACHMENTS

Intergovernmental Agreement Regarding Water Supply

INTERGOVERNMENTAL AGREEMENT REGARDING WATER SUPPLY

This intergovernmental agreement (IGA) is entered into by and among the following parties:

City of Bayport
City of Cottage Grove
City of Forest Lake
City of Hugo
City of Lake Elmo
City of Mahtomedi
City of Newport
City of Oakdale
City of Oak Park Heights
City of Saint Paul Park
City of Scandia
City of Woodbury

each acting by and through its duly authorized officers. The parties to this IGA hereby agree as follows:

I. INTRODUCTION

The parties agree that addressing the water supply needs of the Washington County Area (referred to in this agreement as the "Area") while at the same time protecting natural resources requires cooperation among all of the above named parties. A cooperative approach among all of the above named parties to both technical and institutional issues related to water quantity, water quality, and data gathering and management is necessary to ensure the long-term viability of the Area. The following parties to this Agreement are served by municipal water supplies or private water supply wells that access the same source water and will be referred to herein as the Communities:

- City of Bayport
- City of Cottage Grove
- City of Forest Lake
- City of Hugo
- City of Lake Elmo
- City of Mahtomedi
- City of Newport
- City of Oakdale
- City of Oak Park Heights
- City of Saint Paul Park
- City of Scandia
- City of Woodbury

II. BACKGROUND

In 2013, the Washington County Administrator's began discussing the anticipated challenges the communities may face in obtaining sufficient and potable water to supply their current needs and projected growth. The Washington County Municipal Water Coalition (WCMWC) was formed in 2014 to serve as a forum to discuss the issues facing the Communities. The WCMWC has served as a forum for sharing of information and discussion of each community's development of plans for supplying water while protecting surface water features.

III. PURPOSE

The Washington County Municipal Water Coalition is a collaborative, voluntary organization created for the following purposes:

- Plan for reliable and safe water supplies to meet the needs of the Area for the long term through the actions of individual member entities.
- Planning and advocating the protection and wise stewardship of existing and potential sources of drinking water.
- Promote the voluntary coordination of individual and collective actions of the Communities in managing the sub-regional water supply for the Washington County area;
- Provide a forum for the study and discussion of water supply issues of mutual interest to participants, to coordinate the responses of participants to such issues; and for review and discussion of water resource-related issues before any final actions by individual participants.
- Acting in a consensus manner to the greatest degree possible so that the Communities can speak with one voice on matters on state and regional policy matters.
- Implementing sub-regional conservation programs collectively to provide a more economical service to our individual customers.
- Providing technical and educational support to individual members for their use in the provision of water supplies and programs at the sub-regional level.
- Building partnerships to explore options, implement mutually beneficial programs, and operate systems while retaining individual decision making authority and accountability to customers.
- Sharing information about water systems to better serve customers.

Therefore, purpose of this IGA is for the Communities to commit to work together toward the above purposes in the effort to retain a sufficient supply of water to the Communities while protecting natural resources in the Area. This IGA also seeks to clarify the roles of the Communities in meeting this need.

IV. AUTHORITY

Nothing in this Agreement shall be construed to modify, amend, or alter any statutory authority or right or legal obligations or responsibilities of the parties. In addition, each party's activities and obligations under this Agreement are expressly subject to the availability of appropriated or budgeted funds to the party. This IGA is only intended to facilitate cooperative implementation of statutory requirements and efforts.

V. IMPLEMENTATION

The Communities fully support the concepts of cooperation and coordination and are committed to developing efficient mechanisms to address the water supply needs of the Washington County area while protecting natural resources. To this end, the Communities will continue to utilize the WCMWC as a forum for discussion of sub-regional issues with meetings to be held as necessary. In addition the designated parties will continue the following work to address the management of the Area's ground and surface water resources.

Administrative and Regulatory

- Each of the communities will maintain a MDNR-approved water supply plan, developed in accord with Minnesota Statutes, section 103G.291, subdivision 3 and a Wellhead Protection Plan in accord with Minnesota Rule 4720, when required.
- Each Community will continue to evaluate opportunities for co-development of supplies including source sharing, regular and emergency interconnections and other opportunities.
- The Communities will evaluate source water alternatives including use of surface waters, inter-community sharing, reuse, and alternative aquifer use.
- The Communities with input from others will evaluate means and methods to manage stormwater to encourage groundwater recharge while protecting groundwater quality.

Water Resource Information Collection and Sharing

- The Communities will continue to collect information including water levels, water withdrawal rates, water use and pump tests. The information will be shared with the communities and others as needed. The information will also be submitted to the appropriate agency on a periodic basis.
- Each of the Communities will inform adjacent communities when a new water supply well is being planned including the proposed location and aquifer that is to be utilized.
- Each Community proposing new production wells or significant increases in authorized volumes will coordinate with adjacent local units of governments to minimize domestic well interferences.

VI. MODIFICATION; TERMINATION AND EXPIRATION

This Agreement shall become effective upon execution by all parties and shall remain effective until terminated. This Agreement may be amended upon the mutual agreement of all of the parties, and only by a written amendment executed by duly authorized representative of all the parties. Any of the parties may terminate its participation in this Agreement, by a written notification to the other parties specifying the termination date and issued by the terminating party not less than 30 calendar days before the specified termination date. This Agreement may also be terminated by the mutual agreement of all the entities that remain parties to the Agreement at the time of the termination. Unless earlier terminated as provided above, this Agreement shall terminate 10 years after its effective date. The effective date of the Agreement is the date on which the Agreement has been fully executed by all of the parties.

Mayor, City of _____ Date

City Manager (or Administrator) Date
City of _____

Mayor, City of _____ Date

City Manager (or Administrator) Date
City of _____

Mayor, City of _____ Date

City Manager (or Administrator) Date
City of _____

Mayor, City of _____ Date

City Manager (or Administrator) Date
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City of _____

Mayor, City of _____ Date

City Manager (or Administrator) Date
City of _____

Mayor, City of _____ Date

City Manager (or Administrator) Date
City of _____



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: March 31, 2014

To: Mayor and City Council

From: Logan Martin, City Administrator
Sara Taylor, Assistant City Administrator/Planner

Re: Support of a grant application to Minnesota Department of Employment and Economic Development Job Creation Fund from Andersen Corporation

BACKGROUND

The city was approached by Andersen Corporation about a proposed expansion project to their existing manufacturing facility in Bayport, which will create an estimated 100 new jobs in the city and require a significant financial investment from Andersen. The project will consist of retrofitting an existing manufacturing area with new equipment, to facilitate expansion of their current window/door product lines.

Because the project will result in significant job creation, Andersen Corporation is eligible and has applied to receive a grant from the Minnesota Department of Employment and Economic Development (DEED) to finance a portion of the expansion. In order to be considered for the grant, DEED requires the local unit of government to adopt a resolution indicating their support for the grant application, as well as the overall project.

Staff has met with Andersen Corporation and DEED to discuss the project, and is supportive of the grant application. The proposed expansion will not require city approval, as it will be contained within the existing building/facility and will not result in negative impacts to the community. Representatives from Andersen Corporation will be at the May 5 City Council meeting to fully announce the project and respond to any additional questions. Attached, please find a draft resolution indicating this support, for your consideration.

RECOMMENDATION

Staff recommends the City Council adopt the attached resolution indicating support for a grant application to Minnesota Department of Employment and Economic Development Job Creation Fund from Andersen Corporation for the proposed expansion project to their existing manufacturing facility in the city.

RESOLUTION NO. 14-

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,
WASHINGTON COUNTY, MINNESOTA HELD APRIL 7, 2014**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 7th day of April 2014 at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION SUPPORTING A JOB CREATION FUND APPLICATION IN CONNECTION
WITH ANDERSEN CORPORATION**

WHEREAS, the City of Bayport, Minnesota desires to assist Andersen Corporation, which is proposing to expand their manufacturing facility in the City; and

WHEREAS, the City of Bayport understands that Andersen Corporation, through and with the support of the City, intends to submit to the Minnesota Department of Employment and Economic Development an application for an award and/or rebate from the Job Creation Fund Program; and

WHEREAS, the City of Bayport held a City Council meeting on April 7, 2014, to consider this matter;

NOW, THEREFORE BE IT RESOLVED, the City Council hereby declares its support and hereby express their approval of the project proposed by Andersen Corporation and its application for an award and/or rebate from the Job Creation Fund Program.

The motion for adoption of the foregoing resolution was duly **seconded** by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –	Dan Goldston –
Connie Carlson –	Patrick McGann –
Michele Hanson –	

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, this 7th day of April 2014.

Susan St. Ores, Mayor

ATTEST:

Logan Martin, City Administrator



City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
 www.ci.bayport.mn.us

RECEIVED
 FEB 18 2014
 CITY OF BAYPORT

City of Bayport
SPECIAL EVENT APPLICATION

A special event application form is required for individuals or organizations who wish to hold a public or private event, which includes a request for special city services or use of equipment and/or alters the general use of city property, parks, buildings, or grounds. Examples of items that would prompt a special event application include music, inflatable devices, tents, generators, food/product vendors, arbors and/or chairs, barricades, and similar items. Special event applications require City Council approval. Therefore, it is important to plan ahead and submit the application form to City Hall at least three weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate requests for city services and/or equipment associated with the event.

Property Information

City property: Lakeside Park Barker's Alps Park Perro Park Village Green Park

Street, alley, or other city property description: See attached maps

Private property address: _____

Applicant Information Individual/For-profit organization Public entity/Non-profit organization

Applicant/Contact Name: BRIAN MASTEL

Organization/Business Name: RUN STILLWATER, INC.

Main Phone Number: 612.270.0829 Alternate Phone Number: N/A

Address: PO Box 21

City/State/Zip: STILLWATER, MN 55082

Email Address: brian@mastelEventManager.com

Event Information

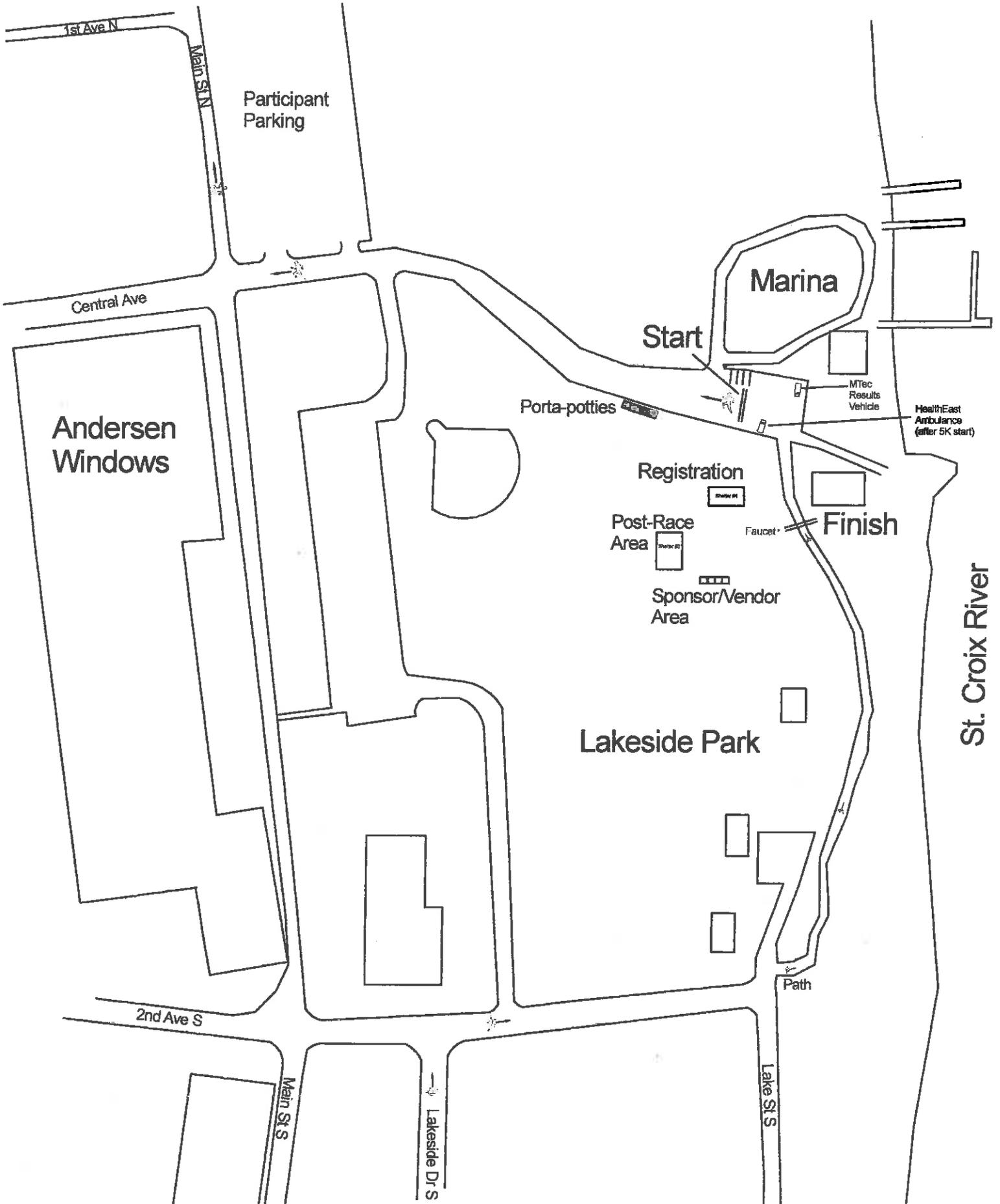
Start Date: 7/12/2014 End Date: 7/12/2014

Day(s): Monday Tuesday Wednesday Thursday Friday Sunday Saturday

Weekday Hours: _____ Weekend Hours: 5:00am - setup in park to 1:00pm - cleanup complete

10 mile : 8:00am start
 5K : 8:20am start

Description of event, activities, location and proposed alteration of city property:
10 mile & 5K road races. Both events will start & finish in Lakeside Park near the Beachhouse. Activities in Lakeside include registration area; start/finish; refreshments for runners; areas for sponsor/vendor displays.



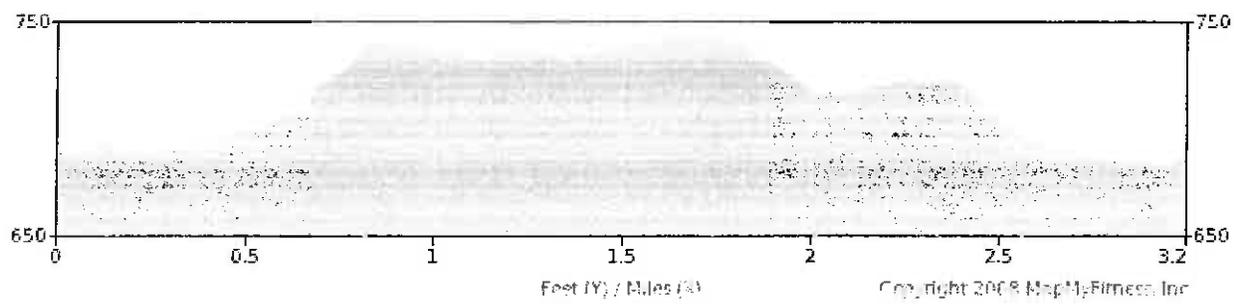
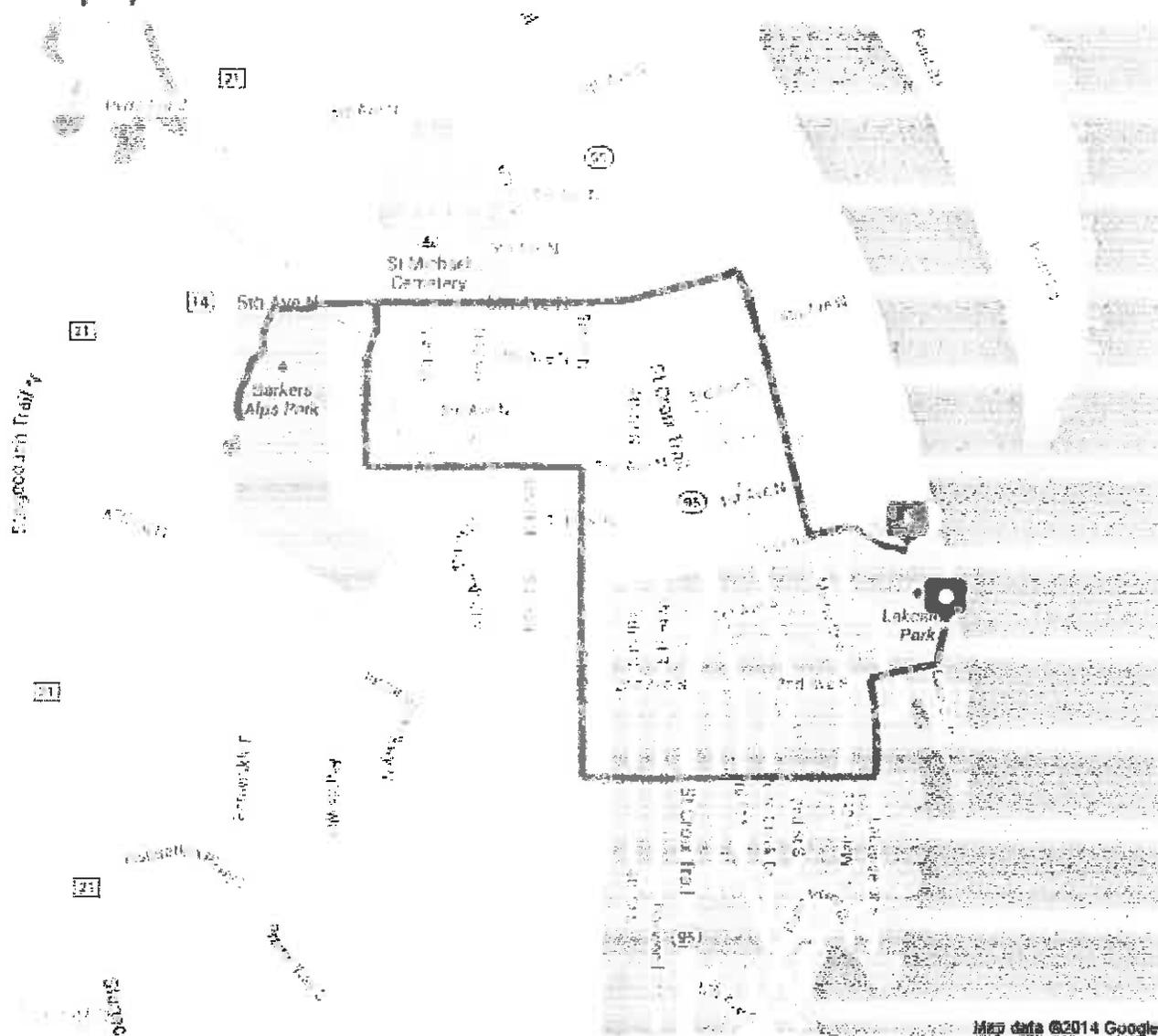
2014 Lift Bridge Road Races
Start/Finish Area



mapmyrun

Lift Bridge Road Race 5K

Distance: 3.14 mi





City of Bayport
294 North Third Street
Bayport, Minnesota 55003
Phone 651-275-4404
Fax 651-275-4411
www.ci.bayport.mn.us

City of Bayport SPECIAL EVENT APPLICATION

A special event application form is required for individuals or organizations who wish to hold a public or private event, which includes a request for special city services or use of equipment and/or alters the general use of city property, parks, buildings, or grounds. Examples of items that would prompt a special event application include music, inflatable devices, tents, generators, food/product vendors, arbors and/or chairs, barricades, and similar items. Special event applications require City Council approval. Therefore, it is important to plan ahead and submit the application form to City Hall at least three weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate requests for city services and/or equipment associated with the event.

Property Information
City property: <input type="checkbox"/> Lakeside Park <input type="checkbox"/> Barker's Alps Park <input type="checkbox"/> Perro Park <input type="checkbox"/> Village Green Park
<input checked="" type="checkbox"/> Street, alley, or other city property description: <u>Hwy 95 from 7th Ave. N to 2nd St. S.</u>
Private property address: _____

Applicant Information	<input type="checkbox"/> Individual/For-profit organization	<input type="checkbox"/> Public entity/Nor-profit organization
Applicant/Contact Name:	Joseph Reding	
Organization/Business Name:	Bayport American Legion Post 491	
Main Phone Number:	651-303-6054	Alternate Phone Number: 651-439-8396
Address:	162 5th Ave. N.	
City/State/Zip:	Bayport, MN 55003	
Email Address:	jreding@jreding.net	

Event Information	
Start Date: May 26th, 2014 6:00 AM Lineup begins at 8:00 AM	End Date: May 26, 2014 Noon
Day(s): <input checked="" type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Sunday <input type="checkbox"/> Saturday	
Weekday Hours:	Weekend Hours:
Description of event, activities, location and proposed alteration of city property: Bayport Memorial Day parade.	

Description of Requested City Services and/or Equipment

Barricades along parade route
 Trash barrels where appropriate
 Police and Police Reserve support for directing traffic on bypass route
 Fire Department participation in parade

Application Requirements and Fees

- A diagram of the premises, including proposed activities and equipment, as well as the application processing fee, must be submitted with this form to City Hall (see below for fees).
- If the event involves requested use of a park building, picnic shelter, field, or court, a separate park reservation request form and applicable fees are required to be submitted to City Hall (reservations are subject to availability).
- If the event involves cooked/prepared food or beverages, sale of produce, uncooked meat or dairy, additional licenses may be required by Washington County Public Health and/or Minnesota Department of Agriculture and must be submitted with this form. For assistance with licensing requirements, please contact 651-430-6655.
- Depending upon the event and related activities, a refundable park damage deposit fee of up to \$500.00 and a certificate of liability insurance may be required, prior to the event. Additional charges for trash receptacles, barricades, and picnic tables may also apply (see below for fees).
- All fees and expenses associated with the request are the responsibility of the applicant and/or private property owner.

Applicant Acknowledgement and Signature

The undersigned understands that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application. The undersigned hereby applies for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete, to the best of their knowledge.

Signature: _____

Date: _____

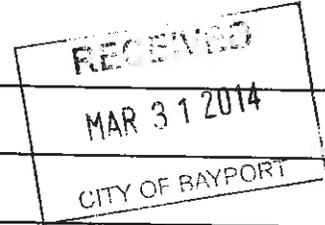
Office Use -- Fees	Amount Due	Date	Payment	Staff
Processing Fee (required) \$15.00 Public entity/Non-profit \$50.00 Individual/For-profit	<input checked="" type="checkbox"/> \$15.00 <input type="checkbox"/> \$50.00	Received: <u>3/21/14</u>	<input checked="" type="checkbox"/> Cash \$15 <input type="checkbox"/> Check	ST
Rental Fees (as applicable, per applicant and/or city) \$10.00 + tax Per trash receptacle/barricade \$25.00 + tax Per picnic table	<input type="checkbox"/> \$ _____ <input type="checkbox"/> \$ _____	Invoiced: _____ Received: _____	<input type="checkbox"/> Cash <input type="checkbox"/> Check	
Damage Deposit (as applicable per city, up to \$500.00) Payment must be on a separate check. Notes:	<input type="checkbox"/> \$ _____	Invoiced: _____ Received: _____ Inspected: _____	<input type="checkbox"/> Destroyed check <input type="checkbox"/> Retained deposit in the amount of \$ _____	
Certificate of Liability Insurance Required: <input type="checkbox"/> YES <input type="checkbox"/> NO Date Received:				



City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
 www.ci.bayport.mn.us

City of Bayport
DONATION INFORMATION FORM

Donor Information	<input checked="" type="checkbox"/> City Resident / Business	<input type="checkbox"/> Nonresident	<input type="checkbox"/> Other
Name: Tim-Karen McCLOUD & Adam McCLOUD Foundation			
Main Phone Number: 651-439-3538		Alternate Phone Number:	
Address: 321 So. 3 rd St.			
City/State/Zip: Bayport, MN 55003			
Email Address:			
Organization Name (if applicable):			



Donation Information	
<input checked="" type="checkbox"/> Bench with dedication plaque - \$1,000.00	<input type="checkbox"/> Bike rack - \$500.00
<input type="checkbox"/> City newsletter - \$50.00 / \$100.00 / \$250.00	<input type="checkbox"/> Flag - \$100.00
<input type="checkbox"/> Picnic table - \$1,500.00	<input type="checkbox"/> Flower planter - \$500.00
<input type="checkbox"/> Tree - \$250.00	<input type="checkbox"/> Waste receptacle - \$500.00
<input type="checkbox"/> Monetary donation of \$ _____ for	<input type="checkbox"/> Cemetery <input type="checkbox"/> General Fund <input type="checkbox"/> Parks
	<input type="checkbox"/> Fire Dept. <input type="checkbox"/> Police Dept.
Engraved text on bench plaque shall read as follows: <i>(Please print and refer to examples on reverse)</i>	
TBD	

Donor Acknowledgement and Signature	
<p>I understand that as the designated donor, this donation will be designated for city department use or used toward the purchase of the item, as specified above. I also understand that depending on availability, lead time, and weather conditions, it could take up to one (1) year to install an item. However, the city will make every effort to complete the installation as soon as possible. I also understand that the city has been given only an approximate size for the dedication plaque. Hence, if I have selected to donate funds for a bench, the city has my permission to format and size the text above accordingly, in order to fit the text on the plaque. Should it be necessary to change any of the text content for any reason, I am aware that I will be contacted by the city.</p>	
Signature: Karen L McCLOUD	Date: 3-24-14

Office Use	
Staff notes: <i>(Include requested placement location)</i>	
Donation amount received: 16760 1012	Date received: 3/31/14
Payment method: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check	Received by: WM



Bayport Fire Department

284 N. 3rd Street • Bayport, MN. 55003 • Hall (651) 275-4401 • Fax (651) 275-4402

April memo from the CHIEF;

In March, we focused our training on the Xcel Energy power plant and its confined space requirements. In the past, we have noticed gaps in the service we offer for confined space, but we are working with all of our customers to provide the best confined space permit requirements possible.

The last week of March, I was in Emmetsburg, Maryland for leadership training. This class is one of the best I have had the opportunity to attend and will be sharing this experience with my team. Due to a grant, I was able to attend this training at almost no cost to the city.

We finally took delivery of our slide in unit for our grass fire fighting truck through a grant from the Department of Natural Resources. Our new truck will be in the final stage of completion in the next few weeks and the dealer has offered us the opportunity to tour the assembly plant in Wyoming, Minnesota. Please let me know if you would like to attend, as it is exciting to see this process.

The week of April 7, Administrator Martin and I will meet with Pat Kline from Xcel Energy to discuss the possibility of moving the overhead power lines along 5th Avenue North, to facilitate access to the proposed new fire station site. Also, our explorer group continues to meet twice monthly and has a new member.

Mark Swenson
Fire Chief
Bayport Fire Department

294 North 3rd St.

Bayport, MN 55003

Office: 651-275-4401 fax: 651-275-4402 Mobile: 651-300-2101

E-Mail: Mark.Swenson@BayportFire.org



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Bayport Police Department
294 North 3rd Street
Bayport, Minnesota 55003
Phone: 651-275-4400
Fax: 651-275-4411

Laura Eastman
Chief of Police

Date: March 25, 2014
To: Mayor and City Council
City Administrator Martin
From: Police Chief Laura Eastman
Subject: Police Reports and Updates

Upcoming Events

April 12 and 13, 2014: Reserve Officer Academy – Officers Miller/Willmarth/Jackson

Past Events

February 10, 2014: Community presentation by Officer Willmarth for Cub Scouts at Bethlehem Lutheran Church

March 19, 2014: Bayport Women in History at the Senior Center – Chief Eastman. Event cancelled and will be rescheduled.

Ongoing Community Policing Activity/Information

Reminder: If you are going to be away from your home for a few days, it is best to have someone pick up your mail and submit a vacation check request form to the Police Department. There have been ongoing mail thefts in Washington County.

End of February Call Load (continued)

02/25 – School x-ing x 2, medical L 1, CO detector alarm, medical L 1, Car vs. deer, DWI/ speed 60/40.

02/26 – Power outage, School x-ing, PW complaint x 2, 10-50, property retrieve, Medical L1, Assist AW w/traffic control (due to H2O break), council packets, medical L1, speed 59/40, NPI.

02/27 – Medical L1, ord. violation x 3 veh. snowed in/not moved, ord. viol. Warning, medical L3, school x-ing, road hazard, train blocking complaint, destroy old ammo, theft, assist AW w/traffic control, NO MNPDL, Attempted theft, veh. lock out, public assist.

02/28 – Welfare check, parking complaint, medical L1, school x-ing x 2, w/w speed, medical L3, gas drive off, w/w speed.

March Call Load

03/01 – DUI 4th degree, medical L1, new resident packet, warrant arrest, w/w speed.

03/02 – Speed 49/30, DUI/2nd degree/Vehicle Forfeiture, 911 open line.

03/03 – School x-ing, semi stuck, medical L1, lock out, city hall secured, Aoa/OPH, school x-ing, assist city hall, officer assist.

03/04 – City Hall secured, abandon veh., reported assault, medical L1, child welfare concern, property retrieve, parking complaint, DAR, suspicious vehicle.

03/05 – school x-ing, 911 hang up, officer info., medical L1/suicidal female, w/w speed.

03/06 – Handgun permit to purchase, school x-ing, officer information, 911 hang up, AOA, medical L3.

03/07 –medical L3, w/w speed, school x-ing, open bottle/speed 54/40, public works issue, w/w speed. Speed 59/40.

03/08 – crime prevention, veh. lockout, speed 45/30/NPI, public assist, alarm, speed 54/40/NPI, Drug para, small amount mj/window tint, w/w equipment, public works concern, speed 54/40.

03/09 – w/w speed, disturbance, aoa/damage to property/threats, aoa/10-50/10-56, burg. alarm, speed 63/40, 10-29, train blocking, public works concern, vacation checks.

03/10 – Turn in stolen plates, information 21 the comp., school x-ing x2, verbal domestic, medical L1, noise complaint.

03/11 – Medical L1, speed 46/30, open door, medical L1, handgun permit to purchase, aoa assault, burning wire smell, aoa/property retrieval.

03/12 – Business assist, w/w speed x2, exp. Lic./w/w speed, parking violation x2, officer info., medical L1, school x-ing, w/w speed, aoa/check veh. for property damage, w/w speed, speed 57/40, speed 62/40.

03/13 – Theft, medical L3, school x-ing, w/w speed, driving concern, follow up theft, w/w speed x2, NPI/speed 50/30 in a school zone, crosswalks, public works concern, fire alarm.

03/14 – DAR 56/40, medical L1, directed patrol, medical L3, crosswalks, poss. OFP violation, found wallet, speed 55/40, speed 60/40, noise complaint

03/15 – speed 64/40, 911 hang up, new resident packet, stolen veh., dept. copy of OFP, w/w speed.

03/16 – Medical L1, no MN/DL, NO POI, w/w speed, 2nd degree DUI/refusal/3rd degree dui/B card violation, unwanted female.

03/17 – Assist to City Hall, medical L1, financial transaction fraud report, reserve background, harassment report.

03/18 – Medical L1, suspicious veh, scrap metal violation/theft/poss. Of stolen property, w/w speed x2, aoa/medical concern, w/w pass on shoulder, vacation checks.

03/19 – Veh. Lockout, business asst. parking viol. 2 hr. x 2, road hazard, DAS, NPI/w/w speed, w/w seatbelt, AOA/welfare check, medical L1.

03/20 – handgun permit to purchase x2, AOA/transport to OPH, Veh. lockout, Public Assist, w/w speed, W/w equipment violation.

03/21 – Aud. Alarm, 2 hr. parking violationx2, DAC-IPS, veh. lockout, w/w speed, noise complaint,

03/22 – Medical L1, 10/502nd degree DUI/vehicle. Forfeiture. veh. lockout, lost dog, speed 54/40, NPI, speed 59/40.

03/23 – AOA/warrant, w/w loud exhaust, 10/50, Medical L3, AOA/domestic, speed 59/40, No seatbelt x 4 (grant work), NPI, w/w speed, AOA/Burglary.

03/24 – No MN DL/speed 56/40, suspicious activity, wrong way driver, school x-ing.

03/25 – 03/31 N/A

Acronym/code: W/W = Written warning, LOCK OUT = vehicle keys locked in car, DAR = Driving after revocation, DAS= Driving after suspension, NPI/ NO POI = No proof of insurance, DOC = Disorderly conduct, NO MN/DL = No Minnesota driver's license, Medical Level = 1 (most severe) 2 (moderate) 3 (mild), Rec'vd OFP/DANCO = Received a fax for an order for protection (OFP) domestic abuse, no contact order (danco) for person in our city, Felony Intro. Of Narc. = Felony level of introduction of narcotics into the prison, uac = underage drinking, 10 -72 = deceased.

Feb-14	Speed	Seatbelt	Child seat	DAS,R,C	Underage D&D	UAC	Open Bottle	No Insurance	No POI	Warrants	WW
500 Chief Eastman											
503 Aaron Slinger				1					1		1
505 Quinn Willmarth				2			1			1	6
506 Chad Johnson											
507 Dustin Purpur	7										9
508 Capt Hutchinson											
509 Jay Jackson											1
510 John Miller											
511 Zach Lund	2			1					1		1
513 Keith Frank	8			1					1		
Monthly Total	17	0	0	5	0	0	1	0	3	1	18
Year Total	35	0	1	10	0	0	1	1	7	1	47
Officer	Drugs	MJ In MV	Dac-IPS	Stop Sign	Drug Para	DWI	Stop Sign	City Ord	Ted Foss	Careless	Other
501 Chief Eastman											
503 Aaron Slinger					1	1		5			1
505 Quinn Willmarth						1					
506 Chad Johnson											
507 Dustin Purpur		1				1					1
508 Capt Hutchinson											
509 Jay Jackson											
510 John Miller											
511 Zach Lund											1
513 Keith Frank								5			
Monthly Total	0	1	0	0	1	3	0	10	0	0	3
Year Total	0	6	0	6	6	6	0	13	0	0	8

Notes : Slinger/503 - Suicidal Male 72hr Hold Slinger/503 - Felony Terroristic Threats, 2nd Deg Assault, 5th Deg Domestic
Willmarth/505 - Misd Theft, DAR, Warrant Willmarth/505 - DWI.DAR,Open bottle Willmarth/505 - SWAT Callout
510 Injured Lund/512 - Detox Transport 512/509 FTO Purpur/507 - 1st Arrest!!!! DWI



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: March 27, 2014

To: Mayor and City Council
Logan Martin, City Administrator

From: Mel Horak, Public Works Supervisor

Re: Public Works Department Update

During the month of March, the full-time Public Works staff, with assistance from part-time staff, has been busy completing the following tasks:

1. Assisting contractors with thawing of numerous frozen sewer and water services
2. Providing assistance for the completion of the well house #2 VFD replacement project and well house #3 improvement project
3. Thawing frozen culverts and pumping numerous flooded areas
4. Reading meters for first quarter utility billing
5. Responding to numerous slick, icy roadways and treating with salt/sand
6. Completing ongoing maintenance and repairs to equipment
7. Installing multiple new water meters and completing several new sewer-water service inspections
8. Performing ongoing operation of water and sewer systems, which includes daily inspections of facilities, water tests, water reports, and attending to system malfunctions

Bayport Public Library



582 NORTH FOURTH STREET
BAYPORT, MINNESOTA 55003
(651) 275-4416

Date: March 31, 2014
To: Mayor and City Council; Logan Martin, City Administrator
From: Mark Blando, Bayport Public Library Director
Re: Bayport Library Update

The library will be holding their Strategic Planning retreat on Saturday, April 12. This meeting will lay the groundwork for what will be the vision for the library over the next few years.

We will also be holding a combined board meeting with Washington County and Stillwater at the Wildwood Library on Wednesday, April 23. This is a great opportunity to share what is going on with our respective libraries and to discuss the ever changing landscape of our field.

We had over 100 people show up for the library's showing of the film "Frozen". It was a tremendous turnout with many smiles and a great deal of popcorn!

We have a couple of events coming up in April. Our annual Easter Egg Roll will be on Tuesday, April 15 at 11:00am at the library. I hear rumors that the Easter Bunny himself will be on hand. Also, we will be having our Pajama Story Time on Thursday, April 24 at 6:00pm.

Thanks to you all,

Mark Blando

Director

Bayport Public Library



Building a Better World
for All of Us®

MEMORANDUM

TO: Mayor and City Council of Bayport

FROM: Todd Blank, PE | Principal

DATE: March 31, 2014

RE: Engineering Memo
SEH No. BAYPO 122136 14.00

Introduction of John Parotti as new SEH Engineering Representative

The City of Bayport and SEH have had a successful partnership over the many decades that we have served as your City Engineer. During this time, there has been the need to transition to a new City Engineer individual as careers change. Over the last two weeks we have worked closely with City Staff to determine the best person to continue this partnership with the City of Bayport.

We are pleased to announce that beginning March 26th, John Parotti will be serving as SEH's representative to the City of Bayport. John is a Registered Professional Engineer with over 20 years of experience in municipal engineering and has been with SEH for over 15 years.

John is a local St. Croix Valley resident and has served for 10 years as City Engineer for the cities of Lakeland, Lakeland Shores, Lake St. Croix Beach and St. Mary's Point. He is familiar with the challenges and regulations that are unique to the St. Croix River communities and has good working relationships with the agencies such as the Minnesota DNR, the Middle St. Croix Watershed Management Organization and Washington County.

We value our relationship with the City of Bayport and are committed to a smooth transition to John as your City Engineer.

c:\users\jparotti\desktop\bayport\memo from tblank 2014_03_31.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 3535 Vadnais Center Drive, St. Paul, MN 55110-5196
SEH is 100% employee-owned | sehinc.com | 651.490.2000 | 800.325.2055 | 888.908.8166 fax

ECKBERG LAMMERS
MEMORANDUM

TO: Mayor Susan St. Ores and City Council
Logan Martin, City Administrator

FROM: Andy Pratt, City Attorney

DATE: April 1, 2014

RE: Report for April City Council Meeting

Please be advised our office is presently working on the following matters on behalf of the City of Bayport:

Wild Animal Ordinance Review; Day-to-Day Activities

Review of this ordinance is just one example of the day-to-day activities my office assists the City with. I assisted in the review of ordinance revisions related to the keeping and feeding of wild animals at the request of the Assistant City Administrator. I have also been in communication with the City Administrator related to the special legislation process for the new fire station, and various financing matters related to the station.

Building Official Appeal

This case, involving a deck connection on a single-family home in the Inspiration development, was remanded back to the State Appeals Board (a board made up of local and state-wide building officials), for a final decision to either approve the connection at the State Appeals Board level, or direct the City's building official to approve the connection. An administrative law judge concluded that the deck contractor did not need to receive a structural engineer's opinion that the deck met all building code requirements. Therefore, all that is left is for a final decision on whether the connection meets the code. This matter should be finalized by the May City Council meeting.

As always, please call (651.351.2125) or email (apratt@eckberglammers.com) with any comments or questions.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: March 27, 2014
To: Mayor and City Council
Logan Martin, City Administrator
From: Sara Taylor, Assistant City Administrator/Planner
Re: **Department Update – April City Council meeting**

PLANNING COMMISSION

We are pleased to report that we have completed the applicant interviews for the two vacant seats on the Planning Commission. After much consideration, Planning Commission Chair Joe Ritzer and staff are recommending the appointment of Brad Abrahamson for a term to expire on December 31, 2016 and Elizabeth Kelly for a term to expire on December 31, 2015. Staff felt Brad and Beth's combination of background and experience would bring the most diversity to the Planning Commission, but appreciate the other applicant's enthusiasm and interest in serving the city. The recommendation for the appointments will be presented to the City Council for consideration at the April 7 meeting.

The Planning Commission will hold a meeting on Monday, April 21 to consider two land use applications. The Bayport American Legion has submitted an application requesting an amendment to their existing conditional use permit to expand their outdoor seating hours, to be consistent with other restaurant/tavern establishments within the city. The property owners of 12 Point Road have also submitted an application requesting a variance to exceed the maximum square footage allowed for accessory structures on their property. Based on preliminary review of the information submitted, staff will be recommending approval of both applications. The applications are tentatively scheduled to be heard by the City Council on May 5.

CODE ENFORCEMENT PROCESS AND ORDINANCE REVISIONS

Per the City Council's direction at the March 3 workshop, staff has been reviewing and drafting proposed ordinance revisions, to better address ongoing complaints and frequent code violations. At the April 7 meeting, staff will present proposed revisions to Chapter 14 – Animals of the Bayport City Code of Ordinances, which would prohibit property owners from providing artificial food sources to certain wild animals, to help control excessive populations, specifically for deer, within the city limits. Staff will also be reviewing ordinances related to temporary storage structures, long grass, and off-street parking over the next few months and drafting proposed revisions for consideration at an upcoming meeting.

CITY INFORMATIONAL HANDOUTS AND BROCHURES

Over the past month, staff has been working on creating additional city handouts and brochures, to help educate property owners on various city ordinances and resources, in a friendly and easy to understand format. Recently, we completed a brochure for our city parks, which provides photos and specific detail on amenities, facilities, and rental policies. We also made significant updates to the city and community contact information brochure, to help better direct residents to the appropriate resource for various inquiries and complaints (see attached). We are also working on door hangers to remind residents of regulations for yard maintenance and house number requirements, as well as vehicle windshield tags for on-street parking restrictions. We hope these handouts will continue to be a successful and informal tool to help increase awareness of city resources and achieve compliance with city ordinances.

GENERAL CITY PARK AND RECREATION INFORMATION



The city has four beautiful public parks and a public boat launch. Lakeside Park is located off Central Avenue, and the boat launch is located on 4th Avenue North. Both are east of the downtown area, along the St. Croix River. Barker's Alps Park is located off 5th Avenue North, west of downtown. Perro Park and Village Green Park are located off Highway 95 in the city's downtown area.

City parks are open to the public, sunrise to sunset, each day and host a variety of facilities and amenities for passive and active recreation. Please be advised that overnight parking is not allowed in any city park.

Alcohol is permitted in city parks, provided it is in a non-glass container. Pets are also allowed in designated areas, provided they are under the direct control of their owner or leashed at all times. Pets are not allowed in beach areas, buildings, or where posted.

PARK RESERVATION INFORMATION AND RENTAL REQUEST FORMS

Individuals interested in reserving the beach house, park shelters, fields, or courts are encouraged to contact City Hall or email khuffel@ci.bayport.mn.us to check availability. The city accepts reservation requests from residents beginning January 1 and from non-residents on January 15, for the calendar year. Requests are processed on a first-come, first-served basis. Rental fees and forms are available on the city's website under "City Forms and Handouts" heading under the "City Information" section.



PUBLIC BOAT LAUNCH AND BOAT TRAILER PARKING



The city maintains a seasonal, public boat launch on the St. Croix River, for launching recreational watercraft. The launch is located on 4th Avenue North. The depth of the launch can fluctuate on a daily basis, so use caution when launching watercraft. The city also maintains a seasonal boarding dock for the use of temporary loading and unloading of watercraft and passengers, for up to 20 minutes. The dock is available April 1-November 1, 6:00 a.m.-11:30 p.m., subject to weather conditions and river elevations.



On-street parking of boat trailers is prohibited. Parking for vehicles with attached boat trailers is available for Bayport residents and the public in the west Lakeside Park parking lot. Parking is also available for Bayport residents only in designated areas in the Andersen Corporation parking lot, adjacent to the boat launch.

A \$25.00 annual resident sticker is required for the Andersen Corporation parking lot and either a \$25.00 annual resident sticker or \$10.00 daily permit is required for the Lakeside Park lot. Overnight parking in both lots is prohibited. Be advised that parking regulations are seasonal and vary by location, so please read posted signage carefully. Vehicles found to be parked in violation of regulations may be ticketed and/or towed. Annual resident stickers can be purchased at City Hall beginning on April 15 for the calendar year. Stickers are limited to two per household.



City of Bayport
294 North Third Street
Bayport, Minnesota



City Park Facilities and Rental Information

Phone: 651-275-4404
Fax: 651-275-4411
www.ci.bayport.mn.us

PICNIC SHELTER INFORMATION



Lakeside Park has four covered, open air picnic shelters available for rent May 1 – September 30. The two south shelters are located off 2nd Avenue South, and the two north shelters are located off Central Avenue. Shelter descriptions are as follows:

- Shelter 1 Located by the south park entrance
- Shelter 2 Located in the center of the park, closest to the river
- Shelter 3 Located by the north park entrance, closest to the playground
- Shelter 4 Located by the north park entrance, closest to the beach house and seasonal restrooms

There is at least one charcoal grill available by each shelter. Additional grills and water spigots are scattered throughout the park. Each shelter has at least three electrical circuits and four picnic tables.

Barker's Alps

Park also has one covered, open air picnic shelter available for rent. The shelter contains four picnic tables, with a charcoal grill nearby. The park contains one seasonal, portable restroom facility. There is no water or electricity available in the park.

Reservation request forms and rental fees are available on the city's website. Rental fees must be paid in full 30 days prior to the reservation date.

PARK FACILITIES AND AMENITIES QUICK REFERENCE LIST

LAKESIDE PARK

- Ball field
- Beach house (seasonal)
- Charcoal grills (20)
- Electrical outlets
- Horseshoe courts (4)
- Open play area
- Outdoor shower
- Parking for boat trailers
- Picnic shelters (4)
- Picnic tables
- Playground area
- Restroom



- Swimming beach
- Volleyball courts (3)
- Walking trail
- Water spigots

BARKER'S ALPS PARK



- Ball fields (2)
- Charcoal grill
- Hiking trails
- Open play area
- Picnic shelter
- Picnic tables
- Playground area (2)
- Restroom (seasonal)
- Sledding hill
- Soccer field

VILLAGE GREEN PARK

- Open play area
- Picnic table
- Playground area (nearby at Andersen School)

PERRO PARK

- Ball field
- Basketball
- Figure skating ice rink
- Hockey ice skating rink
- Open play area
- Playground area
- Restroom
- Tennis courts (2)
- Warming house (seasonal)



BEACH HOUSE INFORMATION

The Lakeside Park beach house is a fully enclosed, three season building available for rent May 1 – September 30, weather depending. It is located adjacent to the beach area and picnic shelters 3 and 4. It is equipped with electricity, gas fireplace, five tables with seating for four at each table, and extra stackable chairs, with a maximum capacity of 50 people.



The beach house also contains an outdoor shower, one interior hand-capped accessible restroom and two exterior restrooms, which are available for public use seasonally, during park hours. A deck and patio area are located adjacent to the building, overlooking the river, and offer additional outdoor seating to the public during park hours.

The beach house is a great facility to host a graduation, birthday, shower or retirement party. Requests to bring in additional chairs, tables, tents, arbors, etc., require submittal of a special event application and approval by the City Council. Contact City Hall for details on special event requests and fees.



Reservation request forms and fees are available on the city's website. A \$100.00 damage deposit is due upon submittal of a reservation request. Rental fees must be paid in full 30 days prior to the reservation date.

MAYOR AND CITY COUNCIL



Susan St. Ores, Mayor
Email: sstores@ci.bayport.mn.us
Elected: 1/1/11
Term expires: 12/31/14



Connie Carlson, Councilmember
Email: ccarlson@ci.bayport.mn.us
Elected: 1/1/05
Term expires: 12/31/16



Michele Hanson, Councilmember
Email: mhanson@ci.bayport.mn.us
Appointed: 11/8/10 Elected: 1/1/11
Term expires: 12/31/14



Dan Goldston, Councilmember
Email: dgoldston@ci.bayport.mn.us
Appointed: 5/2/11 Elected: 1/1/13
Term expires: 12/31/16



Patrick McGann, Councilmember
Email: pmcgann@ci.bayport.mn.us
Appointed: 4/1/13
Term expires: 12/31/14

The Bayport City Council is elected at large to formulate policies, exercise city powers, vote on matters at City Council meetings, and act as liaisons between the city and general public. The City Council appoints a City Administrator and personnel to assist with daily administrative affairs and ensure that the city is fulfilling its duties under the law.

Regular City Council meetings are held on the first Monday of each month, unless otherwise specified by the City Council. City Council correspondence may be sent to City Administrator Logan Martin, directly to the City Council via email or mailed to Bayport City Hall, 294 North Third Street, Bayport, Minnesota 55003.

CITY STAFF

ADMINISTRATION

Logan Martin, City Administrator
Email: lmartin@ci.bayport.mn.us

Sara Taylor, Asst. City Administrator/Planner
Email: staylor@ci.bayport.mn.us

Karen Huftel, Office Support Specialist
Email: khuftel@ci.bayport.mn.us

Wanda Madsen, Finance Officer/Utility Billing
Email: wmadson@ci.bayport.mn.us

John Buckley, Building Official/Inspections
Email: jbuckley@ci.bayport.mn.us

FIRE DEPARTMENT

Mark Swenson, Fire Chief
Email: mswenson@ci.bayport.mn.us

POLICE DEPARTMENT

Laura Eastman, Police Chief
Email: leastman@ci.bayport.mn.us

Jerry Hutchinson, Investigator/Captain
Email: jhutchinson@ci.bayport.mn.us

Jay Jackson, Patrol Officer (day)
Email: jjackson@ci.bayport.mn.us

Quinn Willmarth, Patrol Officer (day)
Email: qwillmarth@ci.bayport.mn.us

Zach Lund, Patrol Officer (night)
Email: zlund@ci.bayport.mn.us

John Miller, Patrol Officer (night)
Email: jmiller@ci.bayport.mn.us

PUBLIC LIBRARY

Mark Blando, Library Director
Email: mblando@ci.bayport.mn.us

PUBLIC WORKS DEPARTMENT

Mel Horak, Public Works Supervisor
Phone: 651-275-4410



City of Bayport
294 North Third Street
Bayport, Minnesota



**City and
Community
Contact Information**

Phone: 651-275-4404
Fax: 651-275-4411
www.ci.bayport.mn.us

CITY HALL ADMINISTRATION

Office hours: Monday-Thursday, 7:00 a.m. – 5:00 p.m.
 Address: 294 North Third Street
 Phone: 651-275-4404
 Fax: 651-275-4411
 Email: khufstet@ci.bayport.mn.us
 Website: www.ci.bayport.mn.us

- General city information
- Building
- Cemetery/burials
- Elections/voting
- Ordinances
- Park reservations
- Permits/inspections
- Pet licenses
- Special events
- Utility billing
- Zoning



POLICE DEPARTMENT

Office hours: Monday-Thursday, 7:00 a.m. – 5:00 p.m.
 Patrol hours: 24 hours a day, 7 days a week
 Address: 294 North Third Street
 Office phone: 651-275-4400, 651-439-9381
 Emergency: 911
 Fax: 651-275-4411
 Email: leastman@ci.bayport.mn.us
 Website: www.ci.bayport.mn.us
 Facebook: [BayportPoliceDepartment](https://www.facebook.com/BayportPoliceDepartment)

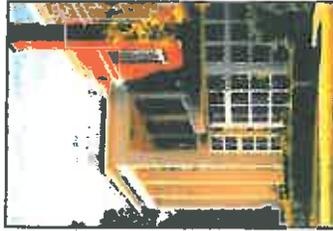
- Animal control
- Firearm permits
- Incident reports
- Junk/unlicensed vehicles
- Noise complaints
- Nuisance fires/burning
- Public safety concerns
- Station tours
- Suspicious activity
- Watch property requests
- Welfare checks
- Youth curfew



PUBLIC LIBRARY

Hours:
 Monday 10:00 a.m. – 8:00 p.m.
 Tuesday 10:00 a.m. – 6:00 p.m.
 Wednesday 4:00 p.m. – 8:00 p.m.
 Thursday 12:00 p.m. – 8:00 p.m.
 Friday 10:00 a.m. – 5:00 p.m.
 Saturday 10:00 a.m. – 2:00 p.m.
 Closed Memorial-Labor Day

Address: 582 North Fourth Street
 Phone: 651-275-4416
 Fax: 651-275-4417
 Email: mblando@ci.bayport.mn.us
 Website: www.bayportlibrary.org
 Facebook: [BayportLibrary](https://www.facebook.com/BayportLibrary)



- General library information
- Check-out items
- Classes
- Donation inquiries
- Foundation support
- Internet access
- Meeting rooms
- Performances
- Reading programs
- Resource materials
- Story hour

PUBLIC WORKS DEPARTMENT

Hours: Monday-Friday, 7:00 a.m. – 3:30 p.m.
 Address: 98 South Second Avenue
 Mail: 294 North Third Street
 Phone: 651-275-4410
 Emergency: 911
 Fax: 651-275-4411
 Email: khufstet@ci.bayport.mn.us
 Website: www.ci.bayport.mn.us

- Hazelwood Cemetery
- Parks
- Snowplowing
- Street maintenance
- Tree trimming
- Utility meter reading
- Water/sewer utilities

FIRE DEPARTMENT

Address: 301 North Second Avenue
 Mail: 294 North Third Street
 Phone: 651-275-4401
 Emergency: 911
 Fax: 651-275-4402
 Email: mwenson@ci.bayport.mn.us
 Website: www.bayportfire.org



- Burning permits
- Fire codes
- Fire extinguishers
- Fire prevention resources
- Incident reports
- Inspections
- Insurance inquiries
- Public safety concerns
- Station tours

COMMUNITY CONTACTS

Andersen Elementary School
www.stillwater.k12.mn.us 651-351-6605

Bayport Post Office 651-439-5441

Comcast Cable 651-222-3333

Gopher State One Call 651-454-0002

Animal Humane Society 651-730-6008

Minnesota Correctional Facility 651-779-2700

Republic Services Waste Disposal
www.replicservices.com 651-455-8634

Stillwater Chamber of Commerce
www.greatersillwaterchamber.com 651-439-4001

Washington County
www.co.washington.mn.us 651-430-6000

Xcel Energy 1-800-895-4999



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: April 1, 2014
To: Honorable Mayor and City Council
From: Logan Martin, City Administrator
Re: **Administration Department Update – April City Council meeting**

FIRE STATION LAND

The process to acquire approximately 4 acres of surplus land on the Stillwater Prison property for possible construction of a fire station has been continuing in earnest. Staff is working closely with Representative Kathy Lohmer and Senator Karin Housley to pass special legislation that would allow the City to receive the land at no cost, saving the City \$200,000. Thus far we have testified twice in front of Senate and House committees, and both presentations have been very well received. The Department of Corrections has been on hand at each testimony, and they have been very supportive and helpful in pursuing this effort. The 2014 Session is scheduled to adjourn in early May, so we should see the conclusion of this endeavor very soon.

Chief Swenson and I have had a number of positive meetings with our service partners, and they have all indicated their preliminary support of this project and the possibility of a cost-share arrangement on construction costs. We will continue to work with City Attorney Pratt over the coming months to solidify this arrangement as well as a long-term service agreement.

HWY 36 CONSTRUCTION BEGINNING

Construction on Hwy 36 and the South Frontage Road in Oak Park Heights began on March 31 and will continue throughout the summer. Hwy 36 will be single lane in each direction through Oak Park Heights for the entire 2014 construction season. Further, footing construction on the Minnesota approach is nearing completion and major pile driving efforts are on track to be complete in May. The Department of Transportation is constantly providing updates on the project, so please sign up for emails or check the project website for complete information (mndot.gov/stcroixcrossing).

UPCOMING MEETINGS AND EVENTS

April 5	“Bayport in Bloom” gardening workshop	10:30am – 12:30pm	Bayport Library
April 7	City Council meeting	6:00pm	City Hall
May 5	City Council workshop (tentative)	5:00pm	City Hall
May 5	City Council meeting	6:00pm	City Hall



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: March 27, 2014
TO: Mayor and City Council
FROM: Logan Martin, City Administrator
Sara Taylor, Assistant City Administrator/Planner
RE: Consider new appointments to the Planning Commission

BACKGROUND

The city currently has two vacant seats on the Planning Commission. Residents interested in serving on the commission were solicited over the past few months and the city was fortunate to receive four applicants for the two vacancies. Planning Commission Chair Joe Ritzer, City Planner Sara Taylor, and City Administrator Logan Martin conducted an interview with each applicant to discuss their background and interest in serving on the Planning Commission.

After much discussion, Chair Ritzer and staff concluded that it would most benefit the city to appoint Brad Abrahamson and Elizabeth Kelly, whose combination of background and experience would bring the most diversity to the Planning Commission. As such, staff recommends appointing Brad to the seat vacated by Todd Gilles with a term expiration of December 31, 2016 and Elizabeth to the seat vacated by Jason Obler with a term expiration of December 31, 2015.

RECOMMENDATION

Staff recommends the City Council adopt a motion appointing Brad Abrahamson to the Planning Commission for a term to expire on December 31, 2016 and Elizabeth Kelly for a term to expire on December 31, 2015.

CITY OF BAYPORT
PLANNING COMMISSION APPLICATION FORM

Name: Elizabeth Kelly
Address: 298 4th St. N. Bayport MN 55003
Email: bethdahl@yahoo.com
Home Phone: _____ Cell Phone: _____

Please describe your background and why you are interested in serving on the Bayport Planning Commission.

I am an attorney with a strong interest in working for my community. I have attached my resume with the details of my legal background.

I believe that Bayport is at a crossroads with the bridge going in and will have many city planning decisions ahead. I am interested in working with the community to guide it forward.

Elizabeth L Kelly
Signature

3/25/14
Date

Please return to: Bayport City Hall
294 North 3rd Street
Bayport, MN 55003

CITY OF BAYPORT
PLANNING COMMISSION APPLICATION FORM

Name: Brad Abrahamson
Address: 353 3rd St S
Email: abrahamson.brad@gmail.com
Home Phone: _____ Cell Phone: _____

Please describe your background and why you are interested in serving on the Bayport Planning Commission.

I've worked in land records research and the real estate title industry for 15 years. I'm currently the operations manager at Capital Lien Records & Research Inc./Minnesota abstract and Title.

I've been a resident of Bayport for four years. In recent months I've become in city government and the inner workings of the city. After seeing the Planning Commission opening in the city newsletter, I thought it may be a way to get involved with the city, hopefully contributing my skills and background.

I'm also interested in the
experience, knowledge and
networking that working on
the Commission could offer.

Thank you for the consideration!



Signature

2/6/2014

Date

Please return to: Bayport City Hall
294 North 3rd Street
Bayport, MN 55003



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: April 1, 2014
To: Honorable Mayor and City Council
From: Logan Martin, City Administrator
Sara Taylor, Assistant City Administrator / Planner
Larry Wacker, Park Consultant
Re: Consider next phase of proposed improvements for Perro Park

BACKGROUND

Per City Council direction at the March 3 workshop, staff worked with Larry Wacker of Loucks Associates to refine cost estimates and the scope of work for Phase II improvements at Perro Park. As discussed, the goal of this summer's work is to maximize the donation from the American Legion within the ball field area, reconfigure and resurface the tennis court area, and relocate the playground equipment to the center of the park. The work proposed for 2014 will largely complete a majority of the smaller tasks in the Park Master Plan, leaving the final major expense of the warming house facility and water/sewer utility extension for future years.

Below, please find a cost estimate for Phase II improvements. The scope of the work includes:

- Improvements to the backstop, benches, fencing, and infield of the existing ball field
- Installation of five commemorative benches throughout the park
- Removal of one tennis court and improvements to the two remaining courts
- Removal of outdated and obsolete light posts surrounding tennis courts
- Relocation of the existing playground equipment
- Installation of stairs and park identification sign at the corner of Hwy 95 and 3rd Avenue North
- Installation of connecting paths
- Restoration of disturbed lawn areas

PRELIMINARY COST ESTIMATE	
Perro Park Phase 2 Improvements	
ITEM	ESTIMATED COST
Infield improvements	
Backstop (Legion funds)	\$6,000
Safety fencing at 1 st and 3 rd base lines	\$2,000
New aggregate infield	\$3,000
Two player benches (Legion funds)	\$2,200
Commemorative benches (Legion funds)	\$5,500
Infield Subtotal	\$18,700

PRELIMINARY COST ESTIMATE	
Perro Park Phase 2 Improvements (CONTINUED)	
ITEM	ESTIMATED COST
Playground relocation	
Concrete curb	\$7,000
Safety surfacing	\$3,100
Lawn restoration (from removal of existing play area)	\$1,500
Public Works to remove and relocate existing play equipment	\$0
Playground Subtotal	\$11,600
Tennis court improvements	
Remove one tennis court (<i>potential donated work</i>)	\$5,400
Fencing	\$5,800
Asphalt surface patching	\$5,000
Concrete mow strip	\$2,200
Color coat	\$8,000
Tennis net posts	\$2,000
Tennis practice wall	\$4,200
Two basketball goals	\$3,500
Lawn restoration (from removal of one tennis court)	\$5,000
Public Works to remove existing light poles and fencing as needed	\$0
Tennis Court Subtotal	\$41,100
Miscellaneous improvements	
Asphalt paths connecting the warming house, tennis courts, play area and parking lot	\$4,000
Concrete steps at 3 rd St. and 3 rd Ave.	\$10,290
Park identification sign at 3 rd St. and 3 rd Ave.	\$3,500
Design and engineering fees	\$9,640
Miscellaneous Subtotal	\$27,430
PHASE II IMPROVEMENT TOTAL	\$98,830
Less American Legion donation	\$15,000
City Total	\$83,830

The 2014 Capital Improvement Plan includes up to \$100,000 for this initiative, with funds available from the Recreation Capital Equipment and Park Dedication funds. Further, the American Legion has generously donated \$15,000 for the ball field improvements and commemorative benches. Please keep in mind that the actual project cost may be somewhat higher or lower than the estimate based on final design and on prevailing material and labor prices at the time of bid.

RECOMMENDATION

Staff recommends the City Council adopt a motion to proceed with the preparation of plans and specifications and the solicitation of bids for Phase II improvements for Perro Park, as presented.

ATTACHMENTS

Perro Park Master Plan exhibits



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: March 31, 2014

To: Mayor and City Council

From: Logan Martin, City Administrator
Sara Taylor, Assistant City Administrator/Planner
Andy Pratt, City Attorney

Re: Consider an amendment to Chapter 14 – Animals, Article V. Wild Animals of the Bayport City Code of Ordinances related to artificial feeding and discuss mitigation options for excessive deer populations

BACKGROUND

At the March 3 workshop, the City Council discussed potential revisions to our current ordinances, to help address some of the city's ongoing complaints and/or frequent code violations. A portion of the discussion focused on the need to control and mitigate increasing deer populations in the city by way of revising current ordinances and/or pursuing a culling event.

Based on feedback from the workshop, staff drafted an amendment to the city's ordinance that would prohibit property owners from supplying an artificial food source to deer and other wild animals. Despite the city's continued efforts to educate residents about the negative impacts of artificial feeding, it continues to be a problem and is most likely the primary reason for the recent influx of deer. This ordinance would also help control excessive geese populations and potentially other wild animals within the city limits by eliminating artificial feeding.

In addition to the ordinance, staff also researched deer culling options. Several metro area cities have worked with River Valley Deer Management, which is a non-profit organization that performs deer culling activities via bow hunting and donates the deer meat to local individuals and/or food shelves for consumption. There is no cost to organize the culling event, but the city would need to engage in public outreach and education, and possibly public safety patrol in the areas designated for culling activity to ensure a safe environment for both the hunters and residents for the duration of the event. To avoid culling during the deer breeding season, during warm weather, and during months which may require special culling permits or licenses, the organization strongly encourages organizing a culling event during September – December. However, the organization is open to exploring culling activities during the off-season, if deemed warranted.

RECOMMENDATION

Staff recommends the City Council adopt a motion to amend Chapter 14 – Animals, Article V. Wild Animals of the Bayport City Code of Ordinances related to artificial feeding.

Staff also requests the City Council provide direction on how to proceed with additional mitigation efforts for excessive deer populations.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA
AMENDING CHAPTER 14 - ANIMALS, ARTICLE V. WILD ANIMALS,
OF THE BAYPORT CITY CODE

THE CITY COUNCIL OF THE CITY OF BAYPORT DOES HEREBY ORDAIN:

Section 1. The Bayport City Code is hereby amended as follows: (Additions are indicated in **bold underline** and deletions are indicated in ~~strike through~~.)

Sec. 14-121. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Wild animal: ~~means~~ any mammal, amphibian or reptile which is of a species which is wild by nature or of a species which, due to size, vicious nature or other characteristic, is inherently dangerous to human beings. Wild animals include, but are not limited to:

- (1) Any large cat of the family felidae, such as lions, tigers, jaguars, leopards, cougars and ocelots, except commonly accepted domesticated house cats.
- (2) Any member of the family canidae, such as wolves, coyotes, dingoes and jackals, except domesticated dogs.
- (3) Any crossbreed between dogs and coyotes or dogs and wolves, but not including crossbred domesticated animals.
- (4) Any poisonous snake such as a rattlesnake, coral snake, water moccasin, puff adder, or cobra.
- (5) Any snake or reptile which by its size, vicious nature or other characteristic is dangerous to human beings.
- (6) Any skunk, raccoon, fox or ferret, unless certified by a veterinarian to be free of rabies and kept pursuant to a valid DNR permit, such certification to be obtained within seven days of receipt of the animal.
- (7) Any bear, ape, gorilla, monkey ~~(unless kept by a handicapped person as a helper)~~ **deer, water fowl**, or badger.
- (8) Any other animal or reptile which is commonly considered wild and not domesticated.

Sec. 14-122. Keeping, **feeding** prohibited; exceptions.

- (a) In order to protect the health, safety and welfare of the citizens of the city, it shall be unlawful to keep **or provide an artificial food source for** any wild animal within the corporate limits of the city except as permitted pursuant to the **following provisions:** ~~of this article.~~
- (b) ~~Exceptions from article.~~
 - (1) A public zoo or other institution engaged in a permanent display of animals, **or** any bona fide research institution or veterinary hospital may be issued a conditional use permit provided applicable zoning requirements are met.
 - (2) **Above-ground feeders, intended to provide limited seed or suet for small, common backyard birds** ~~wild animals under ten pounds in weight capable of being kept in cages continuously are exempt from this article.~~
 - (3) The raising of wild animals for pelts may be permitted by conditional use permit provided all applicable state requirements are met.
 - (4) **A handicapped person using a wild animal for assistance may be permitted provided all applicable state and federal requirements are met.**

Sec. 14-123. Impounding of wild animals.

Subject to the timelines and circumstances described in Section 14-124, aAny wild animal kept in violation of this article may be impounded by the city unless such impounded animal is promptly removed from the city or unless the owner petitions the district court for a determination that the animal is exempt from the provisions of this article. If impounded, animals shall be confined in a humane manner for a period of not less than five days, exclusive of Sunday and holidays. If not claimed prior thereto by the owner, such animals shall thereafter become the property of the city and may be disposed of in a humane manner or placed in the custody of some other suitable person. The owner may claim the animal by providing satisfactory assurance to the city that the animal will not be kept in violation of this article. Immediately upon the impounding, every reasonable effort shall be made to notify the owner of such animal of the impoundment and the conditions whereby the owner may regain custody of the animal. Any oral notices shall immediately be confirmed in writing.

Sec. 14-124. Existing wild animals.

The police department shall serve a notice on all persons in violation of this article. Anyone keeping or maintaining any wild animal ~~at the time this article is adopted~~ has 30 days, **after receipt of such notice,** in which to comply with the provisions of this article. Extensions beyond 30 days may be granted by the city council for good cause, but in no case shall such extension permanently exempt a person from the requirements of this article. **Section 14-123 shall apply if (i) a person has not complied with this article after 30 days have passed since the service of a notice from the police department, or (ii) a wild animal is deemed to be an immediate threat to public health or safety, as reasonably determined by the police department. The police department shall endeavor to give notice to a person prior to impoundment of a wild animal under clause (ii) of this section, but no liability shall be attached to the police department if notice is not given.**

Sec. 14-125. Release of wild animal.

No person shall release or introduce any wild animal in any public site or open space without written permission of the agency and/or persons in control of the site.

Sec. 14-126. Penalty for violation of article.

- (a) The violation of any section of this article shall be **considered a misdemeanor as defined in Chapter 25 – Prohibited Acts and Penalties of the Bayport City Code of Ordinances** ~~a penal offense punishable by a fine not exceeding \$700.00 or imprisonment for a term not to exceed 90 days, or by both such fine and imprisonment, at the discretion of the court.~~ Each day any violation of any section of this article shall continue shall constitute a separate offense.
- (b) The city may bring an action to restrain, enjoin or abate violations of this article.

Section 2. This ordinance shall be in full force and effect from and after its passage and publication according to law. Passed by the City Council for the City of Bayport this 7th day of April, 2014.

Susan St. Ores, Mayor

Attest:

Logan Martin, City Administrator