

**CITY OF BAYPORT  
CITY COUNCIL MEETING  
Council Chambers, 294 North 3<sup>rd</sup> Street  
June 6, 2016**

**REGULAR MEETING**

**6:00 P.M.**

**CALL TO ORDER**

**ROLL CALL (St. Ores, Carlson, Goldston, Hanson, McGann)**

**APPROVAL OF AGENDA**

**PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS**

1. The May recycling award recipient is Laurie Cincotta who will be awarded for her recycling efforts, with funding made possible by a grant from Washington County
2. Recognition of Bethlehem Lutheran Church volunteers for tree planting and landscaping at Hazelwood Cemetery and Village Green Park
3. Recognition of American Legion volunteers for refurbishing Hazelwood Cemetery event stand

**OPEN FORUM**

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed.

*A total of 15 minutes is allotted for the public comment period (not 15 minutes per person)*

1. American Legion – Donation for *Legion Field* maintenance
2. Washington County Master Gardeners - *Bayport In Bloom* Contest

**CONSENT AGENDA**

Consider a resolution adopting items 1 through 14

**TAB #**

- |  |   |
|--|---|
| 1. May 2, 2016 Joint City Council/Planning Commission workshop meeting minutes   | 1 |
| 2. May 2, 2016 City Council regular meeting minutes  | 2 |
| 3. May payables and receipts (check numbers 007137-007257)   | 3 |
| 4. May building, plumbing and mechanical permits report  | 4 |
| 5. Special event application from Anderson Race Management for Ragnar Relay Race exchange point at Perro Park on August 13, 2016 | 5 |
| 6. Special event application from American Legion for flag retirement event at Perro Park on June 14, 2016                       | 6 |
| 7. Lawful gambling application from American Legion for Dane's Place Pig Roast at Village Green Park on June 25, 2016            | 7 |
| 8. Summary of Ordinance #850 for publication related to Chapter 48 – Stormwater Management (MIDS)                                | 8 |
| 9. Certification of a new legal description and parcel boundary for 338 5 <sup>th</sup> Avenue North ( <i>Resolution 16-__</i> ) | 9 |

	<u><b>TAB #</b></u>
10. Appointment of new members to the Bayport Fire Department	10
11. Donation of \$3,500.00 from American Legion for annual maintenance of Perro Park <i>Legion Field</i>	11
12. Special event application from St. Charles Church for an outdoor service at Perro Park on August 27, 2016	12
13. Special event application from People's Congregational Church for a harvest festival at Perro Park on September 25, 2016	13
14. Pay application #12 from Kraus Anderson and subcontractors for Fire Hall construction	14

**PRESENTATION OF THE 2015 CITY AUDIT** 15

**PUBLIC HEARINGS**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

- |   |    |
|---|----|
| 1. Consider issuance of new On-sale and Sunday liquor licenses for the proposed tavern/restaurant establishment to be located at 338 5 <sup>th</sup> Avenue North | 16 |
| 2. Consider approval of a new Public Works Director/City Engineer with terms as negotiated in the hiring process  | 17 |

**CITY COUNCIL LIAISON REPORTS**

**STAFF/CITY ADMINISTRATOR REPORTS** 18

**CITY COUNCIL ITEMS AND ANNOUNCEMENTS**

- 1.
- 2.

**ADJOURNMENT**

**RESOLUTION NO. 16-**

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,  
WASHINGTON COUNTY, MINNESOTA HELD JUNE 6, 2016**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 6<sup>th</sup> day of June 2016 at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember \_\_\_\_\_ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-14 FROM THE  
JUNE 6, 2016 CITY COUNCIL AGENDA**

1. May 2, 2016 Joint City Council/Planning Commission workshop meeting minutes
2. May 2, 2016 City Council regular meeting minutes
3. May payables and receipts (check numbers 007137-007257)
4. May building, plumbing and mechanical permits report
5. Special event application from Anderson Race Management for Ragnar Relay Race exchange point at Perro Park on August 13, 2016
6. Special event application from American Legion for flag retirement event at Perro Park on June 14, 2016
7. Lawful gambling application from American Legion for Dane's Place Pig Roast at Village Green Park on June 25, 2016
8. Summary of Ordinance #850 for publication related to Chapter 48 – Stormwater Management (MIDS)
9. Certification of a new legal description and parcel boundary for 338 5<sup>th</sup> Avenue North (*Resolution 16-\_\_*)
10. Appointment of new members to the Bayport Fire Department
11. Donation of \$3,500.00 from American Legion for annual maintenance of Perro Park *Legion Field*
12. Special event application from St. Charles Church for an outdoor service at Perro Park on August 27, 2016
13. Special event application from People's Congregational Church for a harvest festival at Perro Park on September 25, 2016
14. Pay application #12 from Kraus Anderson and subcontractors for Fire Hall construction

The motion for adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –  
Connie Carlson –  
Michele Hanson –

Dan Goldston –  
Patrick McGann –

**WHEREUPON**, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, this 6<sup>th</sup> day of June 2016.

ATTEST:

\_\_\_\_\_  
Logan Martin, City Administrator

\_\_\_\_\_  
Susan St. Ores, Mayor

**CITY OF BAYPORT  
CITY COUNCIL AND PLANNING COMMISSION  
JOINT WORKSHOP MINUTES**

**May 2, 2016**

**5:00 P.M.**

**CALL TO ORDER**

The workshop was called to order by Mayor St. Ores.

**ROLL CALL**

Members Present: Mayor St. Ores, Councilmembers Goldston, Hanson, Carlson, and McGann

Staff Present: City Administrator Logan Martin, Assistant City Administrator/Planner Sara Taylor, Public Works Supervisor Mel Horak, and City Engineer Consultant John Parotti

**REVIEW PROPOSED ORDINANCE REVISIONS RELATED TO STORMWATER MANAGEMENT AND ILLICIT DISCHARGE INTO THE MUNICIPAL SANITARY AND STORM SEWER SYSTEMS**

Mike Isensee, Middle St. Croix Watershed Management Organization (MSCWMO) and Jay Michaels, Emmons Oliver Resources (EOR), were introduced by Administrator Martin. Mike reviewed the ordinance review process to date, noting the city convened a joint Planning Commission and City Council workshop on December 15, 2014 to discuss proposed amendments and the City Council adopted Resolution 15-06 declaring a commitment to review and revise the city's ordinances to integrate minimal impact design standards (MIDS) for stormwater management on March 2, 2015. Since this time, MSCWMO and EOR have been working with city staff to develop proposed ordinance amendments for consideration. In addition to incorporating MIDS, goals of updating the ordinances included aligning stormwater and construction site erosion and sediment control with existing requirements, clarifying regulatory authority, enforcement tools, permit processes and inspections, clarifying that connections and discharges to the storm sewer system are prohibited, and increasing consistency and flexibility with application of standards across municipalities in the watershed. It was noted that the proposed amendments had been reviewed and are recommended by the City Engineer. Discussion followed on the various amendments, noting formal adoption of the proposed ordinances would be presented to the City Council for consideration at the regular meeting following the workshop.

**ADJOURNMENT**

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to adjourn the workshop at 5:49 p.m.

**CITY OF BAYPORT  
CITY COUNCIL MEETING MINUTES  
COUNCIL CHAMBERS  
MAY 2, 2016  
6:00 P.M.**

**CALL TO ORDER**

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of May 2, 2016 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

**ROLL CALL**

Members Present: Mayor Susan St. Ores, Councilmembers Connie Carlson, Dan Goldston, Michele Hanson and Patrick McGann

Members Absent: None

Staff Present: City Administrator Logan Martin, Police Chief Laura Eastman, Fire Chief Allen Eisinger, Public Works Supervisor Mel Horak, City Engineer John Parotti, City Attorney Andy Pratt, and Assistant City Administrator/Planner Sara Taylor

**APPROVAL OF AGENDA**

Administrator Martin requested the addition of the following consent agenda item: *Renewal of 2:00 a.m. on-sale liquor license for Mallards located at 101 5<sup>th</sup> Ave. S.*

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to approve the amended May 2, 2016 City Council agenda. Motion carried 5-0.

**PROCLAMATIONS/COMMENDATIONS/PETITIONS/ANNOUNCEMENTS**

1. The April recycling award recipient is Clayton Norman who will be awarded for his recycling efforts, with funding made possible by a grant from Washington County.
2. Mayor St. Ores said the 3<sup>rd</sup> annual Bark for Life, a fundraiser for the American Cancer Society, will be held at Barker's Alps Park on Saturday, May 14, 2016, 9:00 a.m.-12 noon.

**OPEN FORUM**

1. Natalie Warren, River Corridor Steward for the St. Croix River Association (SCRA), said the SCRA received a grant to work on shoreline protection for the Lower St. Croix River. She will be coordinating efforts with landowners, local governments, developers and realtors to protect the water quality, wildlife, and views of the St. Croix Riverway.
2. Tara Johnson, 620 Oakwood Street, inquired about action taken by the city to amend zoning code section #703.01, subsection 2, pertaining to garage construction. Mayor St. Ores said this topic is not on tonight's agenda and there has been no recent action on amending the ordinance.

**CONSENT AGENDA**

Mayor St. Ores read items 1-9 on the consent agenda.

Councilmember Carlson introduced the following resolution and moved its adoption:

**Resolution 16-05**

**RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-9 FROM THE  
MAY 2, 2016 CITY COUNCIL AGENDA**

1. April 4, 2016 City Council workshop meeting minutes
2. April 4, 2016 City Council regular meeting minutes
3. April payables and receipts (check numbers 007044-007136)
4. April building, plumbing and mechanical permits report
5. Pay application #11 from Kraus Anderson and subcontractors for Fire Hall construction
6. Monetary donation request from Bayport American Legion Post 491 for Memorial Day Parade
7. Special event application from Scott Schilling, Fitness Quest LLC, for boot camp fitness classes at Barker's Alps Park
8. Renewal of agreement with Washington County to provide assessment services
9. Renewal of 2 a.m. on-sale liquor license for Mallards located at 101 5<sup>th</sup> Ave. S.

The motion for adopting the foregoing resolution was duly seconded by Councilmember McGann and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye  
 Connie Carlson – aye

Dan Goldston – aye  
 Michele Hanson – aye

Patrick McGann – aye

## **PUBLIC HEARINGS**

## **UNFINISHED BUSINESS**

### **NEW BUSINESS**

Consider a resolution supporting proposed legislation to confer Economic Development Authority powers to the Washington County HRA: Administrator Martin introduced Barbara Dacy, Executive Director for the Washington County Housing and Redevelopment Authority (HRA), who reviewed the HRA's initiative to add economic development powers to its enabling documents and give them more flexibility to assist communities with economic development efforts. The HRA drafted legislation to amend its enabling law and introduced a proposed bill for consideration by the Minnesota House and Senate during the 2016 session. If passed, the HRA would be renamed the Washington County Community Development Agency (CDA). Director Dacy requested support for the proposed resolution. Discussion followed on whether the county would have higher authority than Bayport on economic development matters and the potential tax liability for Bayport residents. Director Dacy said there is no intent to override or assume power and the HRA is seeking a collaborative relationship with the county's municipalities. Mayor St. Ores questioned the \$215,000 authorized by the county to set up this new function of the HRA, and Director Dacy said the dollars are allocated in the HRA's 2016 budget. Discussion followed on the potential increase in the tax levy and whether a smaller city like Bayport would benefit from the opportunity. Bayport's portion of the 2016 HRA levy is \$40,257. Mayor St. Ores noted the City Council's desire to keep city taxes low. The probability that the CDA's budget would increase annually would result in an added tax burden to city residents. Director Dacy said keeping taxes low is also one of the county board's key objectives and the impact of HRA programs helps the economy through various ways, including generating an increased tax base and putting money back into the economy through development projects. Administrator Martin said local businesses have expressed interest in establishing a stronger business climate and believes the CDA could assist in this area. To date, the HRA has received support for this legislation from all 15 municipalities it has approached and will be seeking approval from all 33 Washington County jurisdictions. Some councilmembers voiced hesitancy at approving the resolution until the City Council received more information on the initiative, particularly regarding funding for the program and its proposed achievable results.

Councilmember Hanson introduced the following resolution and moved its adoption:

**RESOLUTION SUPPORTING PROPOSED LEGISLATION TO AUTHORIZE THE COUNTY OF WASHINGTON TO CONFER ECONOMIC DEVELOPMENT POWERS UPON THE WASHINGTON COUNTY HOUSING AND REVELOPMENT AUTHORITY**

The motion failed for lack of a second.

Staff will seek input from the business community on the proposal to aid in further discussion on this topic and will work with the HRA to provide more information, potentially in a workshop setting prior to the June City Council meeting.

Consider amendments to Chapter 48 – Stormwater Management of the Bayport Code of Ordinances to incorporate Minimal Impact Design Standards (MIDS) for stormwater management and Chapter 58 – Utilities of the Bayport Code of Ordinances to incorporate regulations for illicit discharge into the municipal sanitary and storm sewer systems: Mike Isensee, Administrator for the Middle St. Croix Watershed Management Organization (MSCWMO), reported the City Council and Planning Commission met in a joint session prior to tonight’s meeting to review in detail the proposed ordinance amendments to participate in the MIDS program and meet the requirements for a Municipal Separate Storm Sewer System (MS4) community. Bayport was recently designated as an MS4 community, and the MIDS program addresses these requirements and encourages best practice stormwater management practices. An overview of the proposed amendments to Chapter 48 and Chapter 58 was provided. The amendments to Chapter 48 clarify statutory authority, findings and purpose; update definitions, scope and effect, plan review/approval procedures, approval standards, inspections and enforcement. Amendments to Chapter 58 modified city code to meet the illicit discharge requirements of the MS4 permit by clarifying prohibited connections and discharges to the city’s storm sewer system.

Councilmember Carlson introduced the following ordinance and moved its adoption:

**Ordinance #850**

**AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA  
AMENDING CHAPTER 48 – STORMWATER MANAGEMENT  
OF THE BAYPORT CITY CODE**

The motion for adopting the foregoing ordinance was duly seconded by Councilmember Goldston and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye                      Dan Goldston – aye                      Patrick McGann – aye  
Connie Carlson – aye                      Michele Hanson – aye

Councilmember Carlson introduced the following ordinance and moved its adoption:

**Ordinance #851**

**AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA  
AMENDING CHAPTER 58 - UTILITIES OF THE BAYPORT CITY CODE**

The motion for adopting the foregoing ordinance was duly seconded by Councilmember Goldston and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye                      Dan Goldston – aye                      Patrick McGann – aye  
Connie Carlson – aye                      Michele Hanson – aye

Consider a drainage and utility easement for the municipal parking lot project at 169 3<sup>rd</sup> Street North: City Engineer Parotti reviewed staff’s recommendation for stormwater management of the new municipal parking lot. Runoff from the lot will drain to an infiltration basin at the back (east) end of the

lot. Excess runoff will be collected in a new storm sewer pipe and directed east to Perro Creek within the proposed drainage and utility easement area. The city contacted the owner of 205 and 221 1<sup>st</sup> Avenue North and he is willing to grant a 10-foot wide permanent drainage and utility easement and a temporary construction easement for the project. Staff recommended approval of the easement agreement, as prepared by the city attorney. Administrator Martin said the property owner also acknowledged that certain plantings and a diseased tree will be removed during the installation process, and the city will work to restore and/or add replacement plantings in this area. Attorney Pratt said the easement agreement has been updated to state the temporary easement will terminate December 31, 2016, and the perpetual easement legal description has been revised to change “The northerly ten feet...” to “The southerly ten feet...” for both parcel descriptions on Exhibit B.

It was moved by Councilmember Goldston and seconded by Councilmember McGann to authorize the execution of a public drainage and utility easement agreement for the project at 169 3<sup>rd</sup> Street North, as presented, with the amendments stated by counsel. Motion carried 5-0.

Consider an amendment to Appendix D – Fee Schedule of the Bayport City Code of Ordinances to establish rental fees for the Inspiration Nature Center building: Administrator Martin said the city recently acquired ownership of the Inspiration Nature Center building as part of the completion of the final requirements of Phase 1 of Inspiration. At a March 28 workshop on-site at the Nature Center, the City Council directed staff to investigate renting the building as a park facility and prepare a recommendation for rental fees. Proposed fees were reviewed and it was noted non-profit groups would receive the resident rate. Administrator Martin said the required two-hour minimum rental would cover the cost of hiring our current cleaning service to clean the building. The Inspiration Homeowner’s Association Board has agreed to leave the current furniture and small appliances in exchange for using the building for their board meetings, approximately five per year, at no charge. Staff recommended authorizing an amendment to the Fee Schedule to establish new rental fees for the Inspiration Nature Center. It was suggested that photos of the building be added to the city’s website to showcase its features for people interested in renting the facility.

Councilmember Hanson introduced the following ordinance and moved its adoption:

**Ordinance #852**

**AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,  
AMENDING APPENDIX D, FEE SCHEDULE, OF THE CITY CODE**

The motion for adopting the foregoing ordinance was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye  
Connie Carlson – aye

Dan Goldston – aye  
Michele Hanson – aye

Patrick McGann – aye

**COUNCIL LIAISON REPORTS**

Councilmember McGann reported an application for Planning Commission review was withdrawn on the day of the scheduled meeting; however the meeting was held on April 25, to take care of some administrative matters.

Councilmember Carlson reported on the April 19, 2016 Library Board meeting, where the library’s new website was highlighted. The spring author’s luncheon is scheduled for Saturday, May 14; tickets are available online or at the library. A book sale is also scheduled for Saturday, May 21. The library is upgrading its circulation system to one that uses radio frequency identification tags in its materials to be in line with all Washington County libraries. As part of the update, patrons will be able to check out

their own materials. Parents were encouraged to check out the summer programs the library has scheduled for children.

Councilmember Hanson reported on the April 28 meeting of the Central St. Croix Valley Joint Cable Commission. She said the new office administrator is doing a good job and is reviewing and updating processes, including bookkeeping services and a review of the commission's bylaws. Going forward, Commission meetings will be held on the third Monday of the month, 6:00 p.m., at the Valley Access Channels Studio.

Mayor St. Ores reported on the Community Showcase sponsored by the Greater Stillwater Chamber of Commerce, the Fire Hall ribbon cutting and public open house events, and the fundraiser for Firefighter Mike Bell.

#### **STAFF/CITY ADMINISTRATOR REPORTS**

Fire Chief Eisinger reviewed his written report and said the department responded to 104 calls in April. He thanked everyone who helped with the very successful ribbon cutting and public open house events for the new Fire Hall. The department will be using the smoke generator for training at the new station on May 9. He said the department will be represented on May 3 at the funeral of Bayport resident and former firefighter Don Wilmes. He reminded residents to follow the regulations for recreational fires (available on the city's website) and to be mindful of smoke that may drift toward a neighbor's property. Councilmember Carlson said she received many positive comments about the training area at the new Fire Hall, and Chief Eisinger noted the benefits of the in-house training area. Assistant Chief Jason Severson processes burning permit requests; however it was noted very few are issued in the City of Bayport, due to land restrictions. He said burn permits are not intended for disposing of debris, rather for fire management of open areas, e.g., prairie grass in Inspiration.

Police Chief Eastman reviewed her written report and noted the K9 demonstration at the April 10 Community Showcase was a positive experience. She reported on the annual Police Chief's Conference and said the City Hall security session was very informative. The department recently interviewed prospective reserve officers and four candidates will receive training this weekend. She reminded residents that Highway 95 will be detoured the morning of May 30 for the annual Memorial Day parade.

Public Works Supervisor Horak reviewed his written report and noted the boarding dock at the 4<sup>th</sup> Avenue North boat launch has been installed. Residents were reminded that boat trailer parking is prohibited on city streets.

Assistant City Administrator/Planner Taylor reported the Planning Commission met on April 25, when new Planning Commissioners Coleen Siegfried and John Dahl were sworn in. Beth Kelly was elected as Chairperson and Brad Abrahamson as Vice Chairperson. A conditional use permit application for 174 3<sup>rd</sup> Street South was withdrawn at the last minute because the applicant decided to pursue other business opportunities. Upcoming city events were highlighted; detailed information is available on the city's website.

Administrator Martin reported the city received over \$7,900 in rebates from Xcel Energy for energy efficiencies realized in the construction of the new Fire Hall. The city will be accepting applications for the new Public Works Director/City Engineer position until May 10, with the expectation to have an employment offer approved at the June City Council meeting. A special City Council meeting may be scheduled in May to interview finalists for the position. The new owners of the former La Cocinata restaurant on 5<sup>th</sup> Avenue North are updating the space with plans for a new medium-to-high end

restaurant, serving American cuisine, with liquor service. The city has not received any updates from the property owner at 243 3<sup>rd</sup> Street North relative to a new use for the building.

## **CITY COUNCIL ITEMS AND ANNOUNCEMENTS**

### **ADJOURNMENT**

It was moved by Councilmember Goldston and seconded by Councilmember Hanson to adjourn the meeting at 7:58 p.m. Motion carried 5-0.

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City Administrator/Clerk

**CITY OF BAYPORT**  
**\*Budget Control Summary**

Current Period: MAY 2016

Account Descr	2016 Cumulative Budget	2016 Cumulative Actuals	2016 Cumulative Variance	2016 % Variance
<b>FUND 101 GENERAL</b>				
Revenue Accounts				
DEPT 00000 GENERAL GOVERNMENT	\$1,920,019.00	\$201,709.39	\$1,718,309.61	89.49%
DEPT 41200 MAYOR & COUNCIL	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41240 RECYCLING	\$6,000.00	\$6,320.00	-\$320.00	-5.33%
DEPT 41600 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41602 CURB & SIDEWALK PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$104,000.00	\$36,391.72	\$67,608.28	65.01%
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42000 PUBLIC SAFE CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42100 POLICE	\$94,900.00	\$48,907.66	\$45,992.34	48.46%
DEPT 42200 FIRE PROTECTION	\$434,242.00	\$97,650.52	\$336,591.48	77.51%
DEPT 42201 FIRE STATION	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 STREET MAINT	\$7,000.00	\$1,552.50	\$5,447.50	77.82%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 PARKS	\$32,150.00	\$7,382.83	\$24,767.17	77.04%
DEPT 43201 PERRO PARK PROJECT/PLAN	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43300 CEMETERY	\$12,000.00	\$8,055.00	\$3,945.00	32.88%
DEPT 44100 PROJECT	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Revenue Accounts</b>	<b>\$2,610,311.00</b>	<b>\$407,969.62</b>	<b>\$2,202,341.38</b>	<b>84.37%</b>
Expenditure Accounts				
DEPT 00000 GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41100 ELECTIONS	\$4,500.00	\$600.00	\$3,900.00	86.67%
DEPT 41200 MAYOR & COUNCIL	\$154,601.00	\$93,465.27	\$61,135.73	39.54%
DEPT 41240 RECYCLING	\$6,895.00	\$1,811.05	\$5,083.95	73.73%
DEPT 41400 ADMINISTRATION	\$161,041.00	\$60,157.41	\$100,883.59	62.64%
DEPT 41910 PLANNING & ZONING	\$252,853.00	\$97,392.58	\$155,460.42	61.48%
DEPT 41940 MUNICIPAL BUILDINGS	\$50,131.00	\$16,214.44	\$33,916.56	67.66%
DEPT 42100 POLICE	\$817,428.00	\$302,945.58	\$514,482.42	62.94%
DEPT 42200 FIRE PROTECTION	\$506,185.00	\$152,337.49	\$353,847.51	69.90%
DEPT 42201 FIRE STATION	\$0.00	\$55,256.10	-\$55,256.10	0.00%
DEPT 43100 STREET MAINT	\$312,784.00	\$68,840.33	\$243,943.67	77.99%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43135 56TH ST & PICKETT AVE TRAIL	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43140 HAYNER/2ND ST. S UTILITY PR	\$0.00	\$433.85	-\$433.85	0.00%
DEPT 43160 STREET LIGHTING	\$31,750.00	\$11,920.01	\$19,829.99	62.46%
DEPT 43200 PARKS	\$65,126.00	\$17,043.48	\$48,082.52	73.83%
DEPT 43300 CEMETERY	\$7,475.00	\$1,663.79	\$5,811.21	77.74%
DEPT 44100 PROJECT	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Expenditure Accounts</b>	<b>\$2,370,769.00</b>	<b>\$880,081.38</b>	<b>\$1,490,687.62</b>	<b>62.88%</b>

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**CITY OF BAYPORT**  
**\*Fund Summary -**  
**Budget to Actual©**  
**MAY 2016**

	2016 YTD Budget	MAY MTD Amount	2016 YTD Amount	2016 YTD Balance	2016 % YTD Budget
<b>FUND 101 GENERAL</b>					
Revenue	\$2,610,311.00	\$110,827.03	\$407,969.62	\$2,202,341.38	15.63%
Expenditure	\$2,370,769.00	\$161,449.51	\$880,081.38	\$1,490,687.62	37.12%
		<u>-\$50,622.48</u>	<u>-\$472,111.76</u>		
<b>FUND 102 STREET RECONSTRUCTION</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
<b>FUND 103 G O TIF BD FUND 1990 CAP PROJ</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$480.00	-\$480.00	0.00%
		<u>\$0.00</u>	<u>-\$480.00</u>		
<b>FUND 106 TIF ECON DEV DIST 2</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
<b>FUND 107 TIF REDEVELOPMENT DISTRICT 2-1</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
<b>FUND 200 FIRE EQUIPMENT REPLACEMENT FUN</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
<b>FUND 201 D.A.R.E.</b>					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
<b>FUND 202 DRUG FORFEITURE</b>					
Revenue	\$0.00	\$0.00	\$1,600.00	-\$1,600.00	0.00%
Expenditure	\$0.00	\$442.50	\$442.50	-\$442.50	0.00%
		<u>-\$442.50</u>	<u>\$1,157.50</u>		
<b>FUND 203 PUBLIC WORKS EQUIPMENT REPL</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
<b>FUND 204 RECREATION CAP EQUIP &amp; MAINT</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
<b>FUND 205 TAX STABILIZATION FUND</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

**CITY OF BAYPORT**  
**\*Fund Summary -**  
**Budget to Actual©**  
**MAY 2016**

	2016 YTD Budget	MAY MTD Amount	2016 YTD Amount	2016 YTD Balance	2016 % YTD Budget
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 206 WATER/SEWER IMPROVEMENT FUND</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 207 PARK IMPROVEMENT FUND</b>					
Revenue	\$0.00	\$1,000.00	\$9,000.00	-\$9,000.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$1,000.00	\$9,000.00		
<b>FUND 208 PRISON SEWER PROJECT</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 209 DEVELOPER REIMBURSED PROJECTS</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 210 K-9 UNIT</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 211 LIBRARY</b>					
Revenue	\$295,800.00	\$990.92	\$5,886.79	\$289,913.21	1.99%
Expenditure	\$295,730.72	\$27,036.69	\$121,567.81	\$174,162.91	41.11%
		-\$26,045.77	-\$115,681.02		
<b>FUND 300 ANDERSEN WINDOWS EQUIP GRANT</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 303 GO TIF BOND 1990 DEBT SERVICE</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$20,927.69	\$262,202.25	-\$262,202.25	0.00%
		-\$20,927.69	-\$262,202.25		
<b>FUND 311 GO IMPROV BONDS OF 1992 DEBT S</b>					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 400 NEW FIRE STATION</b>					
Revenue	\$0.00	\$66,379.44	\$66,379.44	-\$66,379.44	0.00%
Expenditure	\$0.00	\$132,312.21	\$1,362,330.79	-\$1,362,330.79	0.00%
		-\$65,932.77	-\$1,295,951.35		

CITY OF BAYPORT

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\*Fund Summary -  
Budget to Actual©

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MAY 2016

	2016 YTD Budget	MAY MTD Amount	2016 YTD Amount	2016 YTD Balance	2016 % YTD Budget
<b>FUND 412 CEMETERY CAPITAL IMPROV</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 413 POLICE EQUIPMENT FUND</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 414 OFFICE AUTOMATION</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 415 MUNICIPAL BLDGS MAINT</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 416 PERRO CREEK OUTLET</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 601 WATER</b>					
Revenue	\$359,250.00	\$3,527.45	\$12,884.23	\$346,365.77	3.59%
Expenditure	\$526,458.00	\$29,644.12	\$140,884.42	\$385,573.58	26.76%
		-\$26,116.67	-\$128,000.19		
<b>FUND 602 SEWER</b>					
Revenue	\$640,000.00	\$800.00	\$1,556.94	\$638,443.06	0.24%
Expenditure	\$337,012.00	\$47,561.20	\$307,572.15	\$29,439.85	91.26%
		-\$46,761.20	-\$306,015.21		
<b>FUND 800 INVESTMENTS-POOLED</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 803 P &amp; Z ESCROWS</b>					
Revenue	\$0.00	\$0.00	-\$596.53	\$596.53	0.00%
Expenditure	\$0.00	\$871.92	\$1,569.90	-\$1,569.90	0.00%
		-\$871.92	-\$2,166.43		
<b>FUND 851 NON EXP TRUST</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>Report Total</b>		<b>-\$236,721.00</b>	<b>-\$2,572,450.71</b>		

**CITY OF BAYPORT**  
**REVENUE SUMMARY YTD THRU 05/31/2016**

FUND	FUND Descr	2016 Budget	2016 YTD Amt	2016 % of Budget	2016 % of Budget Remain
FUND 101	GENERAL	\$2,610,311.00	\$407,969.62	15.63%	84.37%
FUND 102	STREET RECONSTRUCTION	\$0.00	\$0.00	0.00%	0.00%
FUND 103	G O TIF BD FUND 1990 CAP PRO	\$0.00	\$0.00	0.00%	0.00%
FUND 106	TIF ECON DEV DIST 2	\$0.00	\$0.00	0.00%	0.00%
FUND 107	TIF REDEVELOPMENT DISTRICT	\$0.00	\$0.00	0.00%	0.00%
FUND 200	FIRE EQUIPMENT REPLACEMENT	\$0.00	\$0.00	0.00%	0.00%
FUND 202	DRUG FORFEITURE	\$0.00	\$1,600.00	0.00%	0.00%
FUND 203	PUBLIC WORKS EQUIPMENT REP	\$0.00	\$0.00	0.00%	0.00%
FUND 204	RECREATION CAP EQUIP & MAIN	\$0.00	\$0.00	0.00%	0.00%
FUND 205	TAX STABILIZATION FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 206	WATER/SEWER IMPROVEMENT F	\$0.00	\$0.00	0.00%	0.00%
FUND 207	PARK IMPROVEMENT FUND	\$0.00	\$9,000.00	0.00%	0.00%
FUND 208	PRISON SEWER PROJECT	\$0.00	\$0.00	0.00%	0.00%
FUND 209	DEVELOPER REIMBURSED PROJE	\$0.00	\$0.00	0.00%	0.00%
FUND 210	K-9 UNIT	\$0.00	\$0.00	0.00%	0.00%
FUND 211	LIBRARY	\$295,800.00	\$5,886.79	1.99%	98.01%
FUND 300	ANDERSEN WINDOWS EQUIP GR	\$0.00	\$0.00	0.00%	0.00%
FUND 303	GO TIF BOND 1990 DEBT SERVIC	\$0.00	\$0.00	0.00%	0.00%
FUND 400	NEW FIRE STATION	\$0.00	\$66,379.44	0.00%	0.00%
FUND 412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	0.00%	0.00%
FUND 413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 414	OFFICE AUTOMATION	\$0.00	\$0.00	0.00%	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	\$0.00	\$0.00	0.00%	0.00%
FUND 416	PERRO CREEK OUTLET	\$0.00	\$0.00	0.00%	0.00%
FUND 601	WATER	\$359,250.00	\$12,884.23	3.59%	96.41%
FUND 602	SEWER	\$640,000.00	\$1,556.94	0.24%	99.76%
FUND 800	INVESTMENTS-POOLED	\$0.00	\$0.00	0.00%	0.00%
FUND 803	P & Z ESCROWS	\$0.00	-\$596.53	0.00%	0.00%
FUND 851	NON EXP TRUST	\$0.00	\$0.00	0.00%	0.00%
		\$3,905,361.00	\$504,680.49	12.92%	87.08%

**CITY OF BAYPORT  
MONTHLY RECEIPTS**

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Period Name: MAY

FUN	Tran Date	Amount	Refer	Comments	Account Descr
<b>FUND 101 GENERAL</b>					
101	05/16/16	\$138.92	5680	GAMBLING PROCEEDS CK # 11566	R 101-00000-32204 GAMBLIN
101	05/18/16	\$1,448.06	5792	GAMBLING PROCEEDS CK # 11657	R 101-00000-32204 GAMBLIN
101	05/25/16	\$35.00	5758	NSF FEE CK # 2008	R 101-00000-33100 ADMINIS
101	05/04/16	\$4.00	5939	NSF FEE CK # 3256	R 101-00000-33100 ADMINIS
101	05/04/16	\$35.00	5940	NSF FEE CK # 9000	R 101-00000-33100 ADMINIS
101	05/12/16	\$1.50	4806	COPIES (\$0.25/PAGE) CASH - Kranz	R 101-00000-34105 USER FEE
101	05/12/16	\$30.00	5674	ASSESSMENT SEARCH CK # 2102	R 101-00000-34105 USER FEE
101	05/12/16	\$30.00	5674	ASSESSMENT SEARCH CK # 2102	R 101-00000-34105 USER FEE
101	05/25/16	\$30.00	5743	ASSESSMENT SEARCH CK # 2179	R 101-00000-34105 USER FEE
101	05/25/16	\$30.00	5750	ASSESSMENT SEARCH CK # 2174	R 101-00000-34105 USER FEE
101	05/25/16	\$30.00	5750	ASSESSMENT SEARCH CK # 2174	R 101-00000-34105 USER FEE
101	05/12/16	\$24.50	5985	COPIES (\$0.25/PAGE) Cash - Gramenz	R 101-00000-34105 USER FEE
101	05/16/16	\$30.00	5999	ASSESSMENT SEARCH CK # 2110	R 101-00000-34105 USER FEE
101	05/19/16	\$30.00	6017	ASSESSMENT SEARCH CK # 2164	R 101-00000-34105 USER FEE
101	05/25/16	\$1.75	6035	COPIES (\$0.25/PAGE) Kregel #18248	R 101-00000-34105 USER FEE
101	05/24/16	\$2,485.00	6030	SAC	G 101-20102 S A C CHARGES
101	04/26/16	\$1.00	5909	PLUMBING SURCHARGE - RESIDENTIAL B	G 101-20104 STATE SURCHA
101	04/27/16	\$2.00	5913	BUILDING SURCHARGE Henricksen #1009	G 101-20104 STATE SURCHA
101	05/02/16	\$537.20	5926	BUILDING SURCHARGE Adolfsen & Peters	G 101-20104 STATE SURCHA
101	05/04/16	\$1.00	5947	BUILDING SURCHARGE Gresback #1404	G 101-20104 STATE SURCHA
101	05/05/16	\$3.00	5948	PLUMBING SURCHARGE - COMMERCIAL D	G 101-20104 STATE SURCHA
101	05/05/16	\$6.75	5954	BUILDING SURCHARGE JG Hause #7096	G 101-20104 STATE SURCHA
101	05/09/16	\$5.00	5964	STATE SURCHARGE - COMMERCIAL Vogel	G 101-20104 STATE SURCHA
101	05/18/16	\$3.50	6005	BUILDING SURCHARGE Siegfried Construc	G 101-20104 STATE SURCHA
101	05/18/16	\$94.90	6008	BUILDING SURCHARGE Berwald Roofing	G 101-20104 STATE SURCHA
101	05/23/16	\$20.22	6027	BUILDING SURCHARGE WS&D Permit #22	G 101-20104 STATE SURCHA
101	05/24/16	\$162.50	6030	BUILDING SURCHARGE Sharkey Design B	G 101-20104 STATE SURCHA
101	05/26/16	\$1.00	6044	PLUMBING SURCHARGE - RESIDENTIAL D	G 101-20104 STATE SURCHA
101	05/26/16	\$1.00	6045	PLUMBING SURCHARGE - COMMERCIAL H	G 101-20104 STATE SURCHA
101	05/12/16	\$0.11	4806	State Sales Tax CASH - Kranz	G 101-20603 SALES TAX PAY
101	05/25/16	\$3.33	4808	State Sales Tax Suro #8295	G 101-20603 SALES TAX PAY
101	05/04/16	\$0.27	5658	State Sales Tax CK # 590058	G 101-20603 SALES TAX PAY
101	05/19/16	\$0.67	5785	State Sales Tax CK # 9662	G 101-20603 SALES TAX PAY
101	05/19/16	\$15.90	5785	State Sales Tax CASH	G 101-20603 SALES TAX PAY
101	04/26/16	\$3.56	5905	State Sales Tax Dombrovski #7287	G 101-20603 SALES TAX PAY
101	04/26/16	\$1.78	5906	State Sales Tax Cub Pack 113	G 101-20603 SALES TAX PAY
101	04/26/16	\$1.78	5910	State Sales Tax Susan Kaske #9279	G 101-20603 SALES TAX PAY
101	04/26/16	\$1.78	5911	State Sales Tax Thueson #7574	G 101-20603 SALES TAX PAY
101	04/27/16	\$1.78	5912	State Sales Tax Thatcher #3669	G 101-20603 SALES TAX PAY
101	04/27/16	\$1.78	5915	State Sales Tax Friberg #1738	G 101-20603 SALES TAX PAY
101	04/27/16	\$1.78	5915	State Sales Tax	G 101-20603 SALES TAX PAY
101	04/27/16	\$1.78	5916	State Sales Tax Ritzer #5596	G 101-20603 SALES TAX PAY
101	04/27/16	\$0.27	5917	State Sales Tax Metropolitan Rep.Bureau	G 101-20603 SALES TAX PAY
101	04/27/16	\$0.27	5917	State Sales Tax Lexis Nexis #578963861	G 101-20603 SALES TAX PAY
101	04/28/16	\$14.25	5920	State Sales Tax Hanson Financial #7426	G 101-20603 SALES TAX PAY
101	04/28/16	\$0.71	5921	State Sales Tax	G 101-20603 SALES TAX PAY
101	04/28/16	\$1.78	5922	State Sales Tax Fuller - CASH	G 101-20603 SALES TAX PAY
101	04/28/16	\$1.78	5923	State Sales Tax CASH - Magle	G 101-20603 SALES TAX PAY
101	05/02/16	\$10.69	5928	State Sales Tax Integrity Sr. Housing #15	G 101-20603 SALES TAX PAY
101	05/02/16	\$1.78	5929	State Sales Tax	G 101-20603 SALES TAX PAY
101	05/02/16	\$1.78	5929	State Sales Tax Heckman #409	G 101-20603 SALES TAX PAY
101	05/02/16	\$1.78	5930	State Sales Tax Johnson #2281	G 101-20603 SALES TAX PAY

**CITY OF BAYPORT  
MONTHLY RECEIPTS**

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FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	05/02/16	\$1.78	5931	State Sales Tax Coakley #9984	G 101-20603 SALES TAX PAY
101	05/03/16	\$1.78	5933	State Sales Tax DuPont #6954	G 101-20603 SALES TAX PAY
101	05/03/16	\$5.34	5935	State Sales Tax 1st State Bank & Trust #4	G 101-20603 SALES TAX PAY
101	05/04/16	\$5.34	5937	State Sales Tax CASH - Joy Holl	G 101-20603 SALES TAX PAY
101	05/04/16	\$1.66	5938	State Sales Tax CK # 32498	G 101-20603 SALES TAX PAY
101	05/04/16	\$5.34	5942	State Sales Tax Scenic Hills Alt. Care #105	G 101-20603 SALES TAX PAY
101	05/04/16	\$1.78	5943	State Sales Tax AFSCME Local 600 #8347	G 101-20603 SALES TAX PAY
101	05/04/16	\$1.78	5943	State Sales Tax	G 101-20603 SALES TAX PAY
101	05/04/16	\$7.13	5944	State Sales Tax Schiltz - no check number	G 101-20603 SALES TAX PAY
101	05/05/16	\$14.25	5952	State Sales Tax Susan Gorman #9737	G 101-20603 SALES TAX PAY
101	05/05/16	\$5.34	5952	State Sales Tax	G 101-20603 SALES TAX PAY
101	05/05/16	\$1.78	5956	State Sales Tax Carlson #6895	G 101-20603 SALES TAX PAY
101	05/09/16	\$1.78	5965	State Sales Tax	G 101-20603 SALES TAX PAY
101	05/09/16	\$14.25	5965	State Sales Tax Wagenius #8817	G 101-20603 SALES TAX PAY
101	05/09/16	\$1.78	5967	State Sales Tax Fahrendorff - CASH	G 101-20603 SALES TAX PAY
101	05/10/16	\$1.78	5970	State Sales Tax Gosso #3006	G 101-20603 SALES TAX PAY
101	05/10/16	\$7.13	5971	State Sales Tax Fischer #6154	G 101-20603 SALES TAX PAY
101	05/10/16	\$1.78	5971	State Sales Tax	G 101-20603 SALES TAX PAY
101	05/10/16	\$1.78	5973	State Sales Tax CASH - Preuss	G 101-20603 SALES TAX PAY
101	05/11/16	\$1.78	5975	State Sales Tax K. Bakke #7302	G 101-20603 SALES TAX PAY
101	05/12/16	\$10.69	5982	State Sales Tax Our Savior's Church #366	G 101-20603 SALES TAX PAY
101	05/12/16	\$5.34	5984	State Sales Tax Kulba #1079	G 101-20603 SALES TAX PAY
101	05/12/16	\$1.75	5985	State Sales Tax Cash - Gramenz	G 101-20603 SALES TAX PAY
101	05/12/16	\$1.78	5986	State Sales Tax	G 101-20603 SALES TAX PAY
101	05/12/16	\$1.78	5990	State Sales Tax cash - ASHTON	G 101-20603 SALES TAX PAY
101	05/16/16	\$1.78	5992	State Sales Tax CASH - SEVERSON	G 101-20603 SALES TAX PAY
101	05/16/16	\$1.78	5994	State Sales Tax Tjader #2266	G 101-20603 SALES TAX PAY
101	05/16/16	\$0.71	5997	State Sales Tax	G 101-20603 SALES TAX PAY
101	05/16/16	\$1.78	5997	State Sales Tax Kelsey Walker #3000	G 101-20603 SALES TAX PAY
101	05/16/16	\$0.27	5998	State Sales Tax LexisNexis #583270451	G 101-20603 SALES TAX PAY
101	05/17/16	\$1.78	6001	State Sales Tax Kunz #4664	G 101-20603 SALES TAX PAY
101	05/17/16	\$1.78	6003	State Sales Tax CASH - FRANCIS	G 101-20603 SALES TAX PAY
101	05/17/16	\$1.78	6004	State Sales Tax Seggelke #6972	G 101-20603 SALES TAX PAY
101	05/18/16	\$1.78	6006	State Sales Tax Blackstone #197	G 101-20603 SALES TAX PAY
101	05/18/16	\$1.78	6007	State Sales Tax	G 101-20603 SALES TAX PAY
101	05/18/16	\$1.78	6007	State Sales Tax S. Despiegelaere #1166	G 101-20603 SALES TAX PAY
101	05/19/16	\$1.78	6009	State Sales Tax Obler #3586	G 101-20603 SALES TAX PAY
101	05/19/16	\$1.78	6015	State Sales Tax CASH - Hasty	G 101-20603 SALES TAX PAY
101	05/19/16	\$1.78	6019	State Sales Tax CASH - LOUX	G 101-20603 SALES TAX PAY
101	05/19/16	\$1.78	6020	State Sales Tax Beedle #5417	G 101-20603 SALES TAX PAY
101	05/19/16	\$7.13	6020	State Sales Tax Beedle #5415	G 101-20603 SALES TAX PAY
101	05/19/16	\$5.34	6021	State Sales Tax Cote #2037	G 101-20603 SALES TAX PAY
101	05/23/16	\$7.13	6022	State Sales Tax Jinks #3735	G 101-20603 SALES TAX PAY
101	05/23/16	\$5.34	6025	State Sales Tax Martin #14989	G 101-20603 SALES TAX PAY
101	05/23/16	\$10.69	6026	State Sales Tax St.Croix Corvette Assoc.#3	G 101-20603 SALES TAX PAY
101	05/24/16	\$3.56	6029	State Sales Tax Stabnow #8796	G 101-20603 SALES TAX PAY
101	05/24/16	\$0.71	6029	State Sales Tax	G 101-20603 SALES TAX PAY
101	05/25/16	\$5.34	6031	State Sales Tax Geare #7330	G 101-20603 SALES TAX PAY
101	05/25/16	\$0.71	6034	State Sales Tax Haack #5001	G 101-20603 SALES TAX PAY
101	05/25/16	\$0.12	6035	State Sales Tax Krengel #18248	G 101-20603 SALES TAX PAY
101	05/26/16	\$14.25	6036	State Sales Tax CASH - O'NEAL	G 101-20603 SALES TAX PAY
101	05/26/16	\$0.07	6039	State Sales Tax CASH	G 101-20603 SALES TAX PAY
101	05/26/16	\$1.78	6040	State Sales Tax	G 101-20603 SALES TAX PAY
101	05/26/16	\$1.78	6041	State Sales Tax	G 101-20603 SALES TAX PAY

**CITY OF BAYPORT**  
**MONTHLY RECEIPTS**

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Period Name: MAY

FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	05/26/16	\$1.78	6041	State Sales Tax Presbyterian Homes #339	G 101-20603 SALES TAX PAY
101	05/26/16	\$1.78	6042	State Sales Tax Nelson #108	G 101-20603 SALES TAX PAY
101	05/26/16	\$1.78	6043	State Sales Tax Pony Preschool #3660	G 101-20603 SALES TAX PAY
101	05/26/16	\$1.78	6046	State Sales Tax Detert #381	G 101-20603 SALES TAX PAY
101	05/10/16	\$69.89	5669	HEALTH PARTNERS CK # 0019995017	G 101-27109 HEALTH PARTN
101	05/10/16	\$75.00	5669	HEALTH SAVING ACCT. CK # 0019995017	G 101-27122 H S A
101	05/30/16	\$4,320.00	16919	2015-2016 RECYCLING GRANT	R 101-41240-36200 RECYCLI
101	05/02/16	\$100.00	5926	CONTRACTOR LICENSE - GENERAL	R 101-41910-32100 BUSINES
101	05/11/16	\$50.00	5980	CONTRACTOR LICENSE - SPECIALTY CAS	R 101-41910-32100 BUSINES
101	05/18/16	\$100.00	6008	CONTRACTOR LICENSE - GENERAL	R 101-41910-32100 BUSINES
101	04/28/16	\$50.00	5921	SPECIAL EVENT APP - PROFIT AGENCIES	R 101-41910-32200 NONBUSI
101	05/03/16	\$25.00	5934	SIGN PERMIT - TEMPORARY CASH - JOAN	R 101-41910-32200 NONBUSI
101	05/05/16	\$25.00	5949	DUMPSTER/BULK CONTAINER CASH - LA	R 101-41910-32200 NONBUSI
101	05/05/16	\$25.00	5953	FENCE PERMIT Dakota Unlimited #2966	R 101-41910-32200 NONBUSI
101	05/09/16	\$25.00	5961	FENCE PERMIT S. Weiss #8921	R 101-41910-32200 NONBUSI
101	05/09/16	\$25.00	5963	DRIVEWAY PERMIT Asphalt Driveway Co.	R 101-41910-32200 NONBUSI
101	05/10/16	\$25.00	5974	FENCE PERMIT Overstad #3339	R 101-41910-32200 NONBUSI
101	05/11/16	\$50.00	5979	SPECIAL EVENT APP - PROFIT AGENCIES	R 101-41910-32200 NONBUSI
101	05/12/16	\$15.00	5983	SPECIAL EVENT APP - NONPROFIT/PUBLI	R 101-41910-32200 NONBUSI
101	05/23/16	\$15.00	6023	SPECIAL EVENT APP - NONPROFIT/PUBLI	R 101-41910-32200 NONBUSI
101	05/23/16	\$15.00	6024	SPECIAL EVENT APP - NONPROFIT/PUBLI	R 101-41910-32200 NONBUSI
101	05/25/16	\$42.50	6032	SIGN PERMIT - PERMANENT Bitker #1258	R 101-41910-32200 NONBUSI
101	04/27/16	\$67.11	5913	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	04/27/16	\$103.25	5913	BUILDING PERMIT Henricksen #1009	R 101-41910-32210 BUILDIN
101	04/27/16	\$103.25	5913	BUILDING PERMIT	R 101-41910-32210 BUILDIN
101	05/02/16	\$6,328.75	5926	BUILDING PERMIT Adolfson & Peterson #	R 101-41910-32210 BUILDIN
101	05/02/16	\$1,582.19	5926	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	05/04/16	\$75.00	5946	BUILDING PERMIT Summit Companies #1	R 101-41910-32210 BUILDIN
101	05/04/16	\$41.25	5947	BUILDING PERMIT Gresback #1404	R 101-41910-32210 BUILDIN
101	05/04/16	\$26.81	5947	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	05/05/16	\$19.75	5948	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	05/05/16	\$250.75	5954	BUILDING PERMIT JG Hause #7096	R 101-41910-32210 BUILDIN
101	05/05/16	\$162.99	5954	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	05/05/16	\$516.26	5955	PLAN REVIEW JG Hause Construction #70	R 101-41910-32210 BUILDIN
101	05/09/16	\$424.75	5964	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	05/18/16	\$147.50	6005	BUILDING PERMIT Siegfried Construction	R 101-41910-32210 BUILDIN
101	05/18/16	\$399.19	6008	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	05/18/16	\$1,596.75	6008	BUILDING PERMIT Berwald Roofing #109	R 101-41910-32210 BUILDIN
101	05/23/16	\$585.00	6027	BUILDING PERMIT WS&D Permit #22994	R 101-41910-32210 BUILDIN
101	05/24/16	\$2,406.75	6030	BUILDING PERMIT Sharkey Design Build	R 101-41910-32210 BUILDIN
101	05/24/16	\$1,564.39	6030	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	05/23/16	\$5.00	6027	EPA	R 101-41910-32211 EPA
101	04/26/16	\$79.00	5909	PLUMBING PERMIT - RESIDENTIAL Bell's	R 101-41910-32220 PLUMBIN
101	05/05/16	\$79.00	5948	PLUMBING PERMIT - COMMERCIAL Dad's	R 101-41910-32220 PLUMBIN
101	05/26/16	\$79.00	6044	PLUMBING PERMIT - RESIDENTIAL Derric	R 101-41910-32220 PLUMBIN
101	05/26/16	\$79.00	6045	PLUMBING PERMIT - COMMERCIAL Hauss	R 101-41910-32220 PLUMBIN
101	05/09/16	\$1,699.00	5964	MECHANICAL PERMIT - COMMERCIAL Vog	R 101-41910-32230 MECHANI
101	05/05/16	\$500.00	5951	VACANT BUILDING REGISTRATION Olsen	R 101-41910-34100 P & Z PE
101	04/27/16	\$10.00	5916	PET LICENSE - SPAY/NEUT	R 101-42100-32240 ANIMAL F
101	05/03/16	\$15.00	5932	PET LICENSE - SPAY/NEUT McCloud	R 101-42100-32240 ANIMAL F
101	05/04/16	\$10.00	5936	PET LICENSE - SPAY/NEUT CASH - Parent	R 101-42100-32240 ANIMAL F
101	05/10/16	\$10.00	5968	PET LICENSE - SPAY/NEUT J. Erickson #1	R 101-42100-32240 ANIMAL F
101	05/10/16	\$10.00	5968	PET LICENSE - SPAY/NEUT	R 101-42100-32240 ANIMAL F
101	05/12/16	\$15.00	5986	PET LICENSE - SPAY/NEUT	R 101-42100-32240 ANIMAL F

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101	05/12/16	\$15.00	5986	PET LICENSE - SPAY/NEUT Neuman #331	R 101-42100-32240 ANIMAL F
101	05/16/16	\$30.00	5991	PET LICENSE - SPAY/NEUT Hamble #199	R 101-42100-32240 ANIMAL F
101	05/16/16	\$20.00	5993	PET LICENSE - NO SPAY/NEUT Spencer #	R 101-42100-32240 ANIMAL F
101	05/19/16	\$10.00	6016	PET LICENSE - SPAY/NEUT CASH - Geiger	R 101-42100-32240 ANIMAL F
101	05/24/16	\$15.00	6028	PET LICENSE - SPAY/NEUT CASH - Guneli	R 101-42100-32240 ANIMAL F
101	05/26/16	\$15.00	6040	PET LICENSE - SPAY/NEUT Murphy #5630	R 101-42100-32240 ANIMAL F
101	05/09/16	\$40.00	5966	POLICE ADMINISTRATIVE FEES Animal Hu	R 101-42100-33100 ADMINIS
101	05/25/16	\$46.67	4808	SAFETY CAMP REGISTRATION Suro #829	R 101-42100-34105 USER FEE
101	05/04/16	\$3.73	5658	POLICE REPORTS CK # 590058	R 101-42100-34201 POLICE A
101	04/27/16	\$3.73	5917	POLICE REPORTS Metropolitan Rep.Burea	R 101-42100-34201 POLICE A
101	04/27/16	\$3.73	5917	POLICE REPORTS Lexis Nexis #57896386	R 101-42100-34201 POLICE A
101	05/16/16	\$3.73	5998	POLICE REPORTS LexisNexis #583270451	R 101-42100-34201 POLICE A
101	05/26/16	\$1.00	6039	POLICE REPORTS CASH	R 101-42100-34201 POLICE A
101	05/30/16	\$2,596.13	16917	APR 2016 TRIAL CT-WASHINGTON	R 101-42100-35101 COURT FI
101	05/11/16	\$30,000.00	5673	POLICE - FOUNDATION GRANT CK # 928	R 101-42100-36233 GRANTS
101	05/04/16	\$23.34	5938	FIRE REPORTS CK # 32498	R 101-42200-34105 USER FEE
101	05/05/16	\$23,205.37	5665	FIRE SERVICE CONTRACT CK # 59938	R 101-42200-34202 FIRE CON
101	05/12/16	\$22,546.75	5675	FIRE SERVICE CONTRACT CK # 12767	R 101-42200-34202 FIRE CON
101	05/30/16	\$1,350.00	16916	FIREFIGHTER TRNG & ED REIMB	R 101-42200-36242 POST TR
101	05/30/16	\$1,552.50	16918	DOT HWY 95 SNOW REMOVAL	R 101-43100-36240 REFUNDS
101	05/18/16	\$1,000.00	5696	PARK REFUND REIMBURSEMENT (TRASH R	E 101-43200-240 SMALL TOO
101	05/19/16	\$9.34	5785	BOAT TRAILER PARKING PERMIT CK # 96	R 101-43200-34780 PARK FEE
101	05/19/16	\$223.09	5785	BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FEE
101	04/26/16	\$50.00	5905	BOAT TRAILER PARKING PERMIT Dombro	R 101-43200-34780 PARK FEE
101	04/26/16	\$25.00	5906	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	04/26/16	\$25.00	5910	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	04/26/16	\$25.00	5911	BOAT TRAILER PARKING PERMIT Thueso	R 101-43200-34780 PARK FEE
101	04/27/16	\$25.00	5912	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	04/27/16	\$25.00	5915	BOAT TRAILER PARKING PERMIT Friberg	R 101-43200-34780 PARK FEE
101	04/27/16	\$25.00	5915	BOAT TRAILER PARKING PERMIT	R 101-43200-34780 PARK FEE
101	04/27/16	\$25.00	5916	BOAT TRAILER PARKING PERMIT Ritzer #	R 101-43200-34780 PARK FEE
101	04/28/16	\$200.00	5920	BEACH HOUSE - NONRESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	04/28/16	\$10.00	5921	TRASH RECEPTACLE/BARRICADE	R 101-43200-34780 PARK FEE
101	04/28/16	\$25.00	5922	BOAT TRAILER PARKING PERMIT Fuller -	R 101-43200-34780 PARK FEE
101	04/28/16	\$25.00	5923	BOAT TRAILER PARKING PERMIT CASH -	R 101-43200-34780 PARK FEE
101	05/02/16	\$150.00	5928	BEACH HOUSE - NONRESIDENT(M-TH) Int	R 101-43200-34780 PARK FEE
101	05/02/16	\$25.00	5929	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	05/02/16	\$25.00	5929	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	05/02/16	\$25.00	5930	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	05/02/16	\$25.00	5931	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	05/03/16	\$25.00	5933	BOAT TRAILER PARKING PERMIT DuPont	R 101-43200-34780 PARK FEE
101	05/03/16	\$75.00	5935	BEACHHOUSE - RESIDENT(M-TH) 1st Stat	R 101-43200-34780 PARK FEE
101	05/04/16	\$75.00	5937	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	05/04/16	\$75.00	5942	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	05/04/16	\$25.00	5943	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	05/04/16	\$25.00	5943	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	05/04/16	\$100.00	5944	BEACHHOUSE - RESIDENT(FRI-SUN) Schil	R 101-43200-34780 PARK FEE
101	05/05/16	\$75.00	5952	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	05/05/16	\$200.00	5952	BEACH HOUSE - NONRESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	05/05/16	\$25.00	5956	BOAT TRAILER PARKING PERMIT Carlson	R 101-43200-34780 PARK FEE
101	05/09/16	\$200.00	5965	BEACH HOUSE - NONRESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	05/09/16	\$25.00	5965	BEACHHOUSE - FIREPLACE USAGE	R 101-43200-34780 PARK FEE
101	05/09/16	\$25.00	5967	BOAT TRAILER PARKING PERMIT Fahrend	R 101-43200-34780 PARK FEE
101	05/10/16	\$25.00	5970	BOAT TRAILER PARKING PERMIT Gosso #	R 101-43200-34780 PARK FEE

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101	05/10/16	\$100.00	5971	BEACHHOUSE - RESIDENT(FRI-SUN) Fisch	R 101-43200-34780 PARK FEE
101	05/10/16	\$25.00	5971	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	05/10/16	\$25.00	5973	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	05/11/16	\$25.00	5975	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	05/12/16	\$150.00	5982	BEACH HOUSE - NONRESIDENT(M-TH) Ou	R 101-43200-34780 PARK FEE
101	05/12/16	\$75.00	5984	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	05/12/16	\$25.00	5986	BOAT TRAILER PARKING PERMIT	R 101-43200-34780 PARK FEE
101	05/12/16	\$25.00	5990	BEACHHOUSE - FIREPLACE USAGE cash -	R 101-43200-34780 PARK FEE
101	05/16/16	\$25.00	5992	BOAT TRAILER PARKING PERMIT CASH -	R 101-43200-34780 PARK FEE
101	05/16/16	\$25.00	5994	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	05/16/16	\$10.00	5997	PARK FIELD-COURT RENTAL FEE	R 101-43200-34780 PARK FEE
101	05/16/16	\$25.00	5997	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	05/17/16	\$25.00	6001	BOAT TRAILER PARKING PERMIT Kunz #	R 101-43200-34780 PARK FEE
101	05/17/16	\$25.00	6003	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	05/17/16	\$25.00	6004	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	05/18/16	\$25.00	6006	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	05/18/16	\$25.00	6007	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	05/18/16	\$25.00	6007	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	05/19/16	\$25.00	6009	BOAT TRAILER PARKING PERMIT Obler #	R 101-43200-34780 PARK FEE
101	05/19/16	\$25.00	6015	BOAT TRAILER PARKING PERMIT CASH -	R 101-43200-34780 PARK FEE
101	05/19/16	\$25.00	6019	BOAT TRAILER PARKING PERMIT CASH -	R 101-43200-34780 PARK FEE
101	05/19/16	\$25.00	6020	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	05/19/16	\$100.00	6020	BEACHHOUSE - RESIDENT(FRI-SUN) Beed	R 101-43200-34780 PARK FEE
101	05/19/16	\$75.00	6021	BEACHHOUSE - RESIDENT(M-TH) Cote #2	R 101-43200-34780 PARK FEE
101	05/23/16	\$100.00	6022	BEACHHOUSE - RESIDENT(FRI-SUN) Jinks	R 101-43200-34780 PARK FEE
101	05/23/16	\$75.00	6025	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	05/23/16	\$150.00	6026	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	05/24/16	\$10.00	6029	PARK FIELD-COURT RENTAL FEE	R 101-43200-34780 PARK FEE
101	05/24/16	\$50.00	6029	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	05/25/16	\$75.00	6031	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	05/25/16	\$10.00	6034	PARK FIELD-COURT RENTAL FEE Haack #	R 101-43200-34780 PARK FEE
101	05/26/16	\$200.00	6036	BEACH HOUSE - NONRESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	05/26/16	\$25.00	6040	BOAT TRAILER PARKING PERMIT	R 101-43200-34780 PARK FEE
101	05/26/16	\$25.00	6041	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	05/26/16	\$25.00	6041	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	05/26/16	\$25.00	6042	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	05/26/16	\$25.00	6043	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	05/26/16	\$25.00	6046	BOAT TRAILER PARKING PERMIT Detert	R 101-43200-34780 PARK FEE
101	04/28/16	\$75.00	5924	CEMETERY - MARKING HEADSTONE LOCA	R 101-43300-34940 CEMETER
101	05/04/16	\$300.00	5945	CEMETERY - OPEN/CLOSE GRAVE - CREM	R 101-43300-34940 CEMETER
101	05/05/16	\$75.00	5950	CEMETERY - MARKING HEADSTONE LOCA	R 101-43300-34940 CEMETER
101	05/09/16	\$75.00	5962	CEMETERY - MARKING HEADSTONE LOCA	R 101-43300-34940 CEMETER
<b>FUND 101 GENER</b>		<u>\$116,269.27</u>			

**FUND 206 WATER/SEWER IMPROVEMENT FUND**

206	05/18/16	\$16.66	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	05/05/16	\$259.68	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	05/18/16	\$62.82	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	05/05/16	\$85.20	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	05/18/16	\$13.96	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	05/18/16	\$71.58	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	05/05/16	\$241.46	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	05/05/16	\$97.71	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	05/05/16	\$2,288.82	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN

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206	05/26/16	\$1.57	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	05/26/16	\$65.11	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	05/26/16	\$1.50	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	05/26/16	\$60.65	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	05/05/16	\$1.20	0	UB Receipt Serv 28 TRUNK W/IND	G 206-12103 A/R GEN BILLIN
206	05/26/16	\$14.46	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	05/26/16	\$15.67	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	05/09/16	\$33.81	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	05/09/16	\$32.64	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	05/09/16	\$39.59	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	05/09/16	\$33.20	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	05/26/16	\$8.48	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	05/26/16	\$15.13	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
<b>FUND 206 WATE</b>		<b>\$3,460.90</b>			
<b>FUND 207 PARK IMPROVEMENT FUND</b>					
207	05/24/16	\$1,000.00	6030	PARK DEDICATION	R 207-00000-34780 PARK FEE
<b>FUND 207 PARK I</b>		<b>\$1,000.00</b>			
<b>FUND 211 LIBRARY</b>					
211	05/18/16	\$170.00	5702	LIBRARY SERVICE CHARGE CASH	R 211-45500-34760 LIBRARY
211	05/18/16	\$14.95	5702	LIBRARY SERVICE CHARGE CK # 5636040	R 211-45500-34760 LIBRARY
211	05/18/16	\$5.20	5702	LIBRARY SERVICE CHARGE CK # 5339	R 211-45500-34760 LIBRARY
211	05/18/16	\$16.00	5702	LIBRARY SERVICE CHARGE CK # 2899	R 211-45500-34760 LIBRARY
211	05/18/16	\$660.00	5704	LIBRARY RENT CK # 10008301	R 211-45500-36220 RENTAL I
211	05/18/16	\$124.77	6012	LIBRARY REFUNDS & REIMB. PROF FEES	R 211-45500-36240 REFUNDS
<b>FUND 211 LIBRA</b>		<b>\$990.92</b>			
<b>FUND 400 NEW FIRE STATION</b>					
400	05/05/16	\$57,592.75	5665	FIRE DEPT. SHARE BOND REIMBURSEME	R 400-00000-39310 COMPETI
400	05/12/16	\$8,786.69	5988	FIRE DEPT. SHARE BOND REIMBURSEME	R 400-00000-39310 COMPETI
<b>FUND 400 NEW F</b>		<b>\$66,379.44</b>			
<b>FUND 601 WATER</b>					
601	05/18/16	\$879.09	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	05/18/16	\$177.18	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	05/26/16	\$2.57	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	05/26/16	\$2.50	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	05/18/16	\$26.71	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	05/09/16	\$9.62	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	05/09/16	\$475.48	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	05/26/16	\$186.96	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	05/26/16	\$827.26	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	05/09/16	\$374.75	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	05/26/16	\$14.08	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	05/26/16	\$156.07	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	05/26/16	\$1.59	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	05/18/16	\$2.54	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	05/09/16	\$2.67	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	05/18/16	\$3.18	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	05/05/16	\$3,325.77	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	05/05/16	\$68.57	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	05/05/16	\$1,083.69	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	05/05/16	\$15.19	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	05/05/16	\$7.95	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING

**CITY OF BAYPORT  
MONTHLY RECEIPTS**

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FUN	Tran Date	Amount	Refer	Comments	Account Descr
601	05/26/16	\$15.40	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	05/24/16	\$1,200.00	6030	WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	05/26/16	\$1,200.00	6044	WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	05/24/16	\$350.00	6030	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	05/26/16	\$350.00	6044	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	05/05/16	\$240.68	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	05/09/16	\$151.74	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	05/26/16	\$0.86	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	05/26/16	\$34.17	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
<b>FUND 601 WATE</b>		<b>\$11,186.27</b>			
<b>FUND 602 SEWER</b>					
602	05/18/16	\$2.54	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	05/05/16	\$15.55	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	05/05/16	\$1,183.52	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	05/05/16	\$18,626.40	0	UB Receipt Serv 17 PLANT	G 602-14602 SEWER BILLING
602	05/30/16	\$21,685.52	0	UB Receipt Serv 19 PRISON SEWER	G 602-14602 SEWER BILLING
602	05/05/16	\$447.10	0	UB Receipt Serv 11 NSP SEWER	G 602-14602 SEWER BILLING
602	05/05/16	\$60.76	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	05/18/16	\$26.71	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	05/05/16	\$2,770.96	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	05/09/16	\$383.02	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	05/18/16	\$698.49	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	05/26/16	\$15.40	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	05/26/16	\$696.00	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	05/09/16	\$378.96	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	05/26/16	\$182.99	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	05/09/16	\$3.78	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	05/26/16	\$3.72	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	05/26/16	\$2.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	05/26/16	\$94.81	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	05/09/16	\$4.88	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	05/26/16	\$14.65	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	05/18/16	\$199.12	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	05/24/16	\$800.00	6030	SEWER CONNECTION (INCLUDES INSPEC	R 602-46200-34651 SEWER H
<b>FUND 602 SEWER</b>		<b>\$48,297.38</b>			
		<b>\$247,584.18</b>			

**CITY OF BAYPORT**  
**EXPENSE SUMMARY YTD THRU 05/31/2016**

5 Month = 41.70

DEPT	DEPT Descr	2016 Budget	2016 YTD Amt	Balance	2016 % of Budget Remain
<b>FUND 101 GENERAL</b>					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41100	ELECTIONS	\$4,500.00	\$600.00	\$3,900.00	86.67%
41200	MAYOR & COUNCIL	\$154,601.00	\$93,465.27	\$61,135.73	39.54%
41240	RECYCLING	\$6,895.00	\$1,811.05	\$5,083.95	73.73%
41400	ADMINISTRATION	\$161,041.00	\$60,157.41	\$100,883.59	62.64%
41910	PLANNING & ZONING	\$252,853.00	\$97,392.58	\$155,460.42	61.48%
41940	MUNICIPAL BUILDINGS	\$50,131.00	\$16,214.44	\$33,916.56	67.66%
42100	POLICE	\$817,428.00	\$302,945.58	\$514,482.42	62.94%
42200	FIRE PROTECTION	\$506,185.00	\$152,337.49	\$353,847.51	69.90%
42201	FIRE STATION	\$0.00	\$55,256.10	-\$55,256.10	0.00%
43100	STREET MAINT	\$312,784.00	\$68,840.33	\$243,943.67	77.99%
43130	STREET - FLOOD PREPARATION	\$0.00	\$0.00	\$0.00	0.00%
43135	56TH ST & PICKETT AVE TRAIL	\$0.00	\$0.00	\$0.00	0.00%
43140	HAYNER/2ND ST. S UTILITY PR	\$0.00	\$433.85	-\$433.85	0.00%
43160	STREET LIGHTING	\$31,750.00	\$11,920.01	\$19,829.99	62.46%
43200	PARKS	\$65,126.00	\$17,043.48	\$48,082.52	73.83%
43300	CEMETERY	\$7,475.00	\$1,663.79	\$5,811.21	77.74%
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 101 GENERAL</b>		<b>\$2,370,769.00</b>	<b>\$880,081.38</b>	<b>\$1,490,687.62</b>	<b>62.88%</b>
<b>FUND 208 PRISON SEWER PROJECT</b>					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 208 PRISON SEWER PROJECT</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>FUND 209 DEVELOPER REIMBURSED PROJECTS</b>					
41911	BAYTOWN DEVELOPMENTS	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
41913	EMERALD FALLS	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 209 DEVELOPER REIMBURSED PROJ</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>FUND 210 K-9 UNIT</b>					
42103	K - 9 UNIT	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 210 K-9 UNIT</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>FUND 211 LIBRARY</b>					
45500	LIBRARY	\$295,730.72	\$121,567.81	\$174,162.91	58.89%
<b>FUND 211 LIBRARY</b>		<b>\$295,730.72</b>	<b>\$121,567.81</b>	<b>\$174,162.91</b>	<b>58.89%</b>
<b>FUND 400 NEW FIRE STATION</b>					
42201	FIRE STATION	\$0.00	\$1,362,330.79	-\$1,362,330.79	0.00%
<b>FUND 400 NEW FIRE STATION</b>		<b>\$0.00</b>	<b>\$1,362,330.79</b>	<b>-\$1,362,330.79</b>	<b>0.00%</b>
<b>FUND 412 CEMETERY CAPITAL IMPROV</b>					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43300	CEMETERY	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 412 CEMETERY CAPITAL IMPROV</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

**CITY OF BAYPORT**  
**EXPENSE SUMMARY YTD THRU 05/31/2016**

5 Month = 41.70

DEPT	DEPT Descr	2016 Budget	2016 YTD Amt	Balance	2016 % of Budget Remain
<b>FUND 413 POLICE EQUIPMENT FUND</b>					
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 413 POLICE EQUIPMENT FUND</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>FUND 414 OFFICE AUTOMATION</b>					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41400	ADMINISTRATION	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
46120	WATER	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 414 OFFICE AUTOMATION</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>FUND 415 MUNICIPAL BLDGS MAINT</b>					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
41940	MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 415 MUNICIPAL BLDGS MAINT</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>FUND 601 WATER</b>					
41609	TCE EVAL GRANT	\$0.00	\$0.00	\$0.00	0.00%
41610	LYNN MOST PROJECT	\$0.00	\$0.00	\$0.00	0.00%
44151	TCE WATER MAIN IMPROVEME	\$0.00	\$0.00	\$0.00	0.00%
46110	WATER-PUMPHOUSE	\$52,650.00	\$17,792.68	\$34,857.32	66.21%
46120	WATER	\$473,808.00	\$123,091.74	\$350,716.26	74.02%
<b>FUND 601 WATER</b>		<b>\$526,458.00</b>	<b>\$140,884.42</b>	<b>\$385,573.58</b>	<b>73.24%</b>
<b>FUND 602 SEWER</b>					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$337,012.00	\$101,043.39	\$235,968.61	70.02%
46990	SEWER - NON-OPERATING	\$0.00	\$206,528.76	-\$206,528.76	0.00%
<b>FUND 602 SEWER</b>		<b>\$337,012.00</b>	<b>\$307,572.15</b>	<b>\$29,439.85</b>	<b>8.74%</b>
<b>FUND 800 INVESTMENTS-POOLED</b>					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
80056	KYLE CARLSON	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 800 INVESTMENTS-POOLED</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>FUND 803 P &amp; Z ESCROWS</b>					
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
80001	ANDERSEN ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80003	BAYTOWN ANNEXATION	\$0.00	\$0.00	\$0.00	0.00%

**CITY OF BAYPORT**  
**EXPENSE SUMMARY YTD THRU 05/31/2016**

5 Month = 41.70

DEPT	DEPT Descr	2016 Budget	2016 YTD Amt	Balance	2016 % of Budget Remain
80006	OSTERTAG VARIANCE	\$0.00	\$0.00	\$0.00	0.00%
80008	CHARLES LUTZ STREET VACATI	\$0.00	\$0.00	\$0.00	0.00%
80010	JERRY PETERSON ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80011	CAPTAINS CORNER	\$0.00	\$0.00	\$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP.	\$0.00	\$0.00	\$0.00	0.00%
80013	BAYPORT MARINA	\$0.00	\$0.00	\$0.00	0.00%
80014	GROUP 41	\$0.00	\$0.00	\$0.00	0.00%
80015	GARY SWAGER	\$0.00	\$0.00	\$0.00	0.00%
80016	PETE MILLER - PHASE 11/BAYT	\$0.00	\$0.00	\$0.00	0.00%
80017	AMERICAN LEGION POST 491	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	\$0.00	\$0.00	\$0.00	0.00%
80019	JG HAUSE CONSTRUCTION	\$0.00	\$360.02	-\$360.02	0.00%
80020	HYNNEK CUP APPLICATION	\$0.00	\$0.00	\$0.00	0.00%
80021	GORDON TELLINGHUISEN	\$0.00	\$0.00	\$0.00	0.00%
80022	DUANCE JOHNSON	\$0.00	\$0.00	\$0.00	0.00%
80023	MI-TECH SERVICES, INC.	\$0.00	\$0.00	\$0.00	0.00%
80024	RICK PARENT	\$0.00	\$0.00	\$0.00	0.00%
80025	JUDY SEEBERGER	\$0.00	\$0.00	\$0.00	0.00%
80026	MIDWEST PARA TRANSIT	\$0.00	\$0.00	\$0.00	0.00%
80027	CEMETARY - ST. MIKE S/ST. CH	\$0.00	\$0.00	\$0.00	0.00%
80028	ASPHALT SPEC - 111 CENTRAL	\$0.00	\$0.00	\$0.00	0.00%
80029	BRIAN ZELLER	\$0.00	\$0.00	\$0.00	0.00%
80030	LARKIN HOFFMAN & LUNDGREN	\$0.00	\$0.00	\$0.00	0.00%
80031	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80040	HEFTY	\$0.00	\$0.00	\$0.00	0.00%
80041	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80042	LANDFORM/VARDE GROUP	\$0.00	\$0.00	\$0.00	0.00%
80043	MAINSTREET HOLDING, LLC	\$0.00	\$0.00	\$0.00	0.00%
80044	HAYNER PROPERTY FEASIB STU	\$0.00	\$0.00	\$0.00	0.00%
80045	DRH-INSPIRATION PHASE II PL	\$0.00	\$0.00	\$0.00	0.00%
80046	JOE BUSH/DAVID KLINGER	\$0.00	\$0.00	\$0.00	0.00%
80047	JANE KEYES	\$0.00	\$0.00	\$0.00	0.00%
80048	KAEMMER/VRAMBOUT	\$0.00	\$0.00	\$0.00	0.00%
80049	AMERICAN LEGION	\$0.00	\$0.00	\$0.00	0.00%
80050	12 POINT ROAD	\$0.00	\$0.00	\$0.00	0.00%
80051	BERGSTROM/ ENG & GRADING	\$0.00	\$0.00	\$0.00	0.00%
80052	MILLER EXCAVATING WATER SE	\$0.00	\$0.00	\$0.00	0.00%
80053	CHRIS HAYNER	\$0.00	\$0.00	\$0.00	0.00%
80054	LYNN MOST	\$0.00	\$0.00	\$0.00	0.00%
80055	MATTAMY MN PARTNERSHIP	\$0.00	\$1,209.88	-\$1,209.88	0.00%
80056	KYLE CARLSON	\$0.00	\$0.00	\$0.00	0.00%
80058	MILLER FARMS/DERRICK PHASE	\$0.00	\$0.00	\$0.00	0.00%

**CITY OF BAYPORT**  
**EXPENSE SUMMARY YTD THRU 05/31/2016**  
 5 Month = 41.70

DEPT	DEPT Descr	2016 Budget	2016 YTD Amt	Balance	2016 % of Budget Remain
FUND 803 P & Z ESCROWS		\$0.00	\$1,569.90	-\$1,569.90	0.00%
		\$3,529,969.72	\$2,814,006.45	\$715,963.27	20.28%

**CITY OF BAYPORT**  
**MONTHLY EXPENSES 7137-7257**

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Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
<b>FUND 101 GENERAL</b>									
<b>DEPT 41200 MAYOR &amp; COUNCIL</b>									
U S BANK VISA	101	05/05/16	\$74.53	E	41200	201	ADM CC#479817544300	OFFICE SUPPLIES	007149
ECKBERG LAMMERS	101	06/01/16	\$170.50	E	41200	300	CUP 201 2ND AVE	PROF SER-LEGAL	007196
ECKBERG LAMMERS	101	06/01/16	\$38.75	E	41200	300	FIE HALL CONTRACT	PROF SER-LEGAL	007196
ECKBERG LAMMERS	101	06/01/16	\$250.00	E	41200	300	ATTEND CC MTG	PROF SER-LEGAL	007196
ECKBERG LAMMERS	101	06/01/16	\$716.00	E	41200	300	636 MN STREET	PROF SER-LEGAL	007196
ECKBERG LAMMERS	101	06/01/16	\$155.00	E	41200	300	ATTEND STAFF MTG.	PROF SER-LEGAL	007196
ECKBERG LAMMERS	101	06/01/16	\$124.00	E	41200	300	REVIEW TRESPASS NOTI	PROF SER-LEGAL	007196
ECKBERG LAMMERS	101	06/01/16	\$38.75	E	41200	300	POTENTIAL SPECIAL ASS	PROF SER-LEGAL	007196
ECKBERG LAMMERS	101	06/01/16	\$170.50	E	41200	300	ATTEND CC MTG	PROF SER-LEGAL	007196
ECKBERG LAMMERS	101	06/01/16	\$69.75	E	41200	300	REVIEW CC AGENDA	PROF SER-LEGAL	007196
ECKBERG LAMMERS	101	06/01/16	\$31.00	E	41200	300	REVIEW PLANNING COM	PROF SER-LEGAL	007196
ECKBERG LAMMERS	101	06/01/16	\$348.75	E	41200	300	NEW COMMISSIONER LE	PROF SER-LEGAL	007196
S E H	101	06/01/16	\$335.93	E	41200	301	201 2ND AVE. SO	PROF SER-ENGIN	007238
S E H	101	06/01/16	\$62.06	E	41200	301	ATTEND CC MTG	PROF SER-ENGIN	007238
S E H	101	06/01/16	\$251.96	E	41200	301	ATTEND CC WORKSHOP	PROF SER-ENGIN	007238
S E H	101	06/01/16	\$125.94	E	41200	301	MSR ORDINANCE REVIE	PROF SER-ENGIN	007238
S E H	101	06/01/16	\$209.95	E	41200	301	REVIEW BUS GARAGE FA	PROF SER-ENGIN	007238
S E H	101	06/01/16	\$777.46	E	41200	301	ATTEND 2 STAFF MTGS	PROF SER-ENGIN	007238
WELLS FARGO HBS	101	05/05/16	\$169.50	E	41200	302	1ST QTR. 2016 ADMINIS	CONTRACT SERVI	007152
REPUBLIC SERVICES	101	05/26/16	\$3,738.55	E	41200	302	2015 DELINQUENT GARB	CONTRACT SERVI	007235
SCHLENNER WENNER & C	101	05/24/16	\$6,065.00	E	41200	303	ASSIST WITH YR END AC	PROF SER-AUDIT	007240
BCA	101	05/05/16	\$15.00	E	41200	306	BRYAN WOOD	PROF SER-OTHER	007139
COMPLETE HEALTH ENVI	101	06/01/16	\$370.00	E	41200	306	APR 2016 MTHLY MAINT	PROF SER-OTHER	007192
COMPLETE HEALTH ENVI	101	06/01/16	\$370.00	E	41200	306	MAY 2016 MTHLY MAINT	PROF SER-OTHER	007192
BCA	101	05/05/16	\$15.00	E	41200	306	BRITTANY LEDOWSKY	PROF SER-OTHER	007139
BCA	101	05/05/16	\$15.00	E	41200	306	RYAN REZICK	PROF SER-OTHER	007139
BCA	101	05/05/16	\$15.00	E	41200	306	KHALID ABDI	PROF SER-OTHER	007139
WASHINGTON COUNTY R	101	05/23/16	\$177.00	E	41200	306	2016 SA BILLING	PROF SER-OTHER	007254
ECM PUBLISHERS, INC.	101	06/01/16	\$57.06	E	41200	350	ORDINANCE NO 851	PRINTING & PUBL	007197
ECM PUBLISHERS, INC.	101	06/01/16	\$25.36	E	41200	350	ORDINANCE 852	PRINTING & PUBL	007197
MAMA	101	06/01/16	\$20.00	E	41200	402	MAMA/APMP JOINT MTG	CONFERENCES &	007217
U S BANK VISA	101	05/05/16	\$21.49	E	41200	402	PAYPAL MNAPA	CONFERENCES &	007149
HESLEY JENSEN	101	05/05/16	\$400.00	E	41200	444	2016 MEMORIAL DAY PA	COMMUNITY PRO	007143
<b>DEPT 41200 MAYOR &amp; COUNCIL</b>			<b>\$15,424.79</b>						
<b>DEPT 41400 ADMINISTRATION</b>									
U S BANK VISA	101	05/05/16	\$447.23	E	41400	201	ADM CC#479817544300	OFFICE SUPPLIES	007149
MARTIN, LOGAN	101	05/25/16	\$228.06	E	41400	402	MCMA CONFERENCE REI	CONFERENCES &	007218
U S BANK VISA	101	05/05/16	\$447.23	E	41400	416	ADM CC#479817544300	REPAIR/MAINT OF	007149
TR COMPUTER SALES LLC	101	06/01/16	\$43.50	E	41400	416	COMPUTER CONSULTING	REPAIR/MAINT OF	007248
LOFFLER BUSINESS SYST	101	06/01/16	\$239.08	E	41400	416	CONTRACT OVERAGE CH	REPAIR/MAINT OF	007213
MUNICIPAL CLERKS AND	101	05/05/16	\$35.00	E	41400	433	2016 MEMBERSHIP/W M	DUES & MEMBERS	007145
<b>DEPT 41400 ADMINISTRATION</b>			<b>\$1,440.10</b>						
<b>DEPT 41910 PLANNING &amp; ZONING</b>									
U S BANK VISA	101	05/05/16	\$372.69	E	41910	201	ADM CC#479817544300	OFFICE SUPPLIES	007149
HOLIDAY FLEET	101	05/05/16	\$86.27	E	41910	212	APRIL 2016 FUEL	MOTOR FUELS & L	007144
U S BANK VISA	101	06/01/16	\$83.10	E	41910	402	PAYPAL MNAPA	CONFERENCES &	007250
LOFFLER BUSINESS SYST	101	06/01/16	\$199.23	E	41910	416	CONTRACT OVERAGE CH	REPAIR/MAINT OF	007213
TR COMPUTER SALES LLC	101	06/01/16	\$36.25	E	41910	416	COMPUTER CONSULTING	REPAIR/MAINT OF	007248
U S BANK VISA	101	05/05/16	\$372.69	E	41910	416	ADM CC#479817544300	REPAIR/MAINT OF	007149
<b>DEPT 41910 PLANNING &amp; ZONING</b>			<b>\$1,150.23</b>						

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<b>DEPT 41940 MUNICIPAL BUILDINGS</b>									
MN CLN SERVICES, INC.	101	06/01/16	\$238.80	E	41940	302	MAY 2016 CLEANING SE	CONTRACT SERVI	007224
MN CLN SERVICES, INC.	101	06/01/16	\$59.70	E	41940	302	APR 2016 CLEANING CH	CONTRACT SERVI	007224
COMCAST	101	05/05/16	\$70.92	E	41940	321	MAY 2016 CITY HALL HI	COMMUNICATION	007140
OFFICE OF ENT TECHNOL	101	05/25/16	\$332.64	E	41940	321	PHONES/CITY HALL	COMMUNICATION	007229
COMCAST	101	06/01/16	\$70.92	E	41940	321	JUNE 2016 HIGH-SPEED	COMMUNICATION	007190
XCEL	101	05/10/16	\$615.71	E	41940	380	APRIL 2016 GAS & ELECT	ELECTRIC SERVIC	007162
XCEL	101	06/01/16	\$622.37	E	41940	380	APR-MAY 2016 GAS & EL	ELECTRIC SERVIC	007256
XCEL	101	06/01/16	\$126.60	E	41940	381	APR-MAY 2016 GAS & EL	FUEL FOR HEAT	007256
XCEL	101	05/10/16	\$180.63	E	41940	381	APRIL 2016 GAS & ELECT	FUEL FOR HEAT	007162
IDENTISYS	101	06/01/16	\$423.62	E	41940	420	RECORDED SYSTEM REP	R & M BLDGS, ST	007209
ELECTRO WATCHMAN, IN	101	06/01/16	\$120.00	E	41940	420	CITY HALL 6/1/16-8/31/1	R & M BLDGS, ST	007198
<b>DEPT 41940 MUNICIPAL BUILDING</b>			<b>\$2,861.91</b>						
<b>DEPT 42100 POLICE</b>									
U S BANK VISA	101	05/26/16	\$29.99	E	42100	201	OFFICEMAX/OFFICE DEP	OFFICE SUPPLIES	007250
U S BANK VISA	101	05/26/16	\$123.25	E	42100	201	MICROFORMAT	OFFICE SUPPLIES	007250
U S BANK VISA	101	05/26/16	\$10.70	E	42100	201	WALGREENS	OFFICE SUPPLIES	007250
U S BANK VISA	101	05/05/16	\$372.69	E	42100	201	ADM CC#479817544300	OFFICE SUPPLIES	007149
U S BANK VISA	101	05/26/16	\$659.31	E	42100	202	MEDIA DISTRIBUTORS	UNIFORMS - MISC	007250
ASPEN MILLS INC	101	05/05/16	\$736.68	E	42100	202	BODY ARMOR-K FRANK/P	UNIFORMS - MISC	007137
WASHINGTON COUNTY S	101	05/24/16	\$863.37	E	42100	212	APRIL 2016 FUEL/POLICE	MOTOR FUELS & L	007255
DVS RENEWAL	101	05/25/16	\$42.00	E	42100	220	PLATE 880 NHZ - 05 STR	OPERATING SUPP	007195
U S BANK VISA	101	05/26/16	\$13.77	E	42100	220	ACE HARDWARE	OPERATING SUPP	007250
U S BANK VISA	101	05/26/16	\$4.99	E	42100	220	HOLIDAY	OPERATING SUPP	007250
U S BANK VISA	101	05/26/16	\$26.53	E	42100	220	HOLIDAY	OPERATING SUPP	007250
U S BANK VISA	101	05/05/16	\$79.49	E	42100	220	USPS	OPERATING SUPP	007149
U S BANK VISA	101	05/26/16	\$8.02	E	42100	220	ACE HARDWARE	OPERATING SUPP	007250
U S BANK VISA	101	05/26/16	\$34.00	E	42100	220	SUBWAY	OPERATING SUPP	007250
U S BANK VISA	101	05/05/16	\$21.40	E	42100	220	WM SUPERCENTER	OPERATING SUPP	007149
U S BANK VISA	101	05/05/16	\$165.17	E	42100	220	CMI INC MOTO	OPERATING SUPP	007149
U S BANK VISA	101	05/26/16	\$41.53	E	42100	220	OFFICEMAX/OFFICE DEP	OPERATING SUPP	007250
U S BANK VISA	101	05/26/16	\$37.27	E	42100	220	THE UPS STORE	OPERATING SUPP	007250
ECKBERG LAMMERS	101	05/10/16	\$2,514.96	E	42100	300	APR 2016 PROSECUTION	PROF SER-LEGAL	007153
BCA	101	05/24/16	\$15.00	E	42100	306	BACKGROUND/J PAROTT	PROF SER-OTHER	007183
STILLWATER TOWING IN	101	05/05/16	\$150.00	E	42100	306	CASE #116500976	PROF SER-OTHER	007147
TACTICAL SOLUTIONS	101	05/24/16	\$93.00	E	42100	306	RADAR CERIFICAT/POLIC	PROF SER-OTHER	007245
BCA	101	05/24/16	\$30.00	E	42100	306	BACKGROUND - DITTMA	PROF SER-OTHER	007163
THOMAS REUTERS - WES	101	05/10/16	\$178.50	E	42100	321	APRIL 2016 INFORMATI	COMMUNICATION	007159
VERIZON WIRELESS	101	05/05/16	\$132.81	E	42100	321	PHONES/POLICE DEPT.	COMMUNICATION	007151
VERIZON WIRELESS	101	05/10/16	\$105.03	E	42100	321	PHONES/POLICE DEPT.	COMMUNICATION	007161
JACKSON, JAY	101	05/10/16	\$2,260.86	E	42100	403	TUITION REMINBURSEM	POLICE TRAINING	007156
U S BANK VISA	101	05/05/16	\$150.00	E	42100	403	IACP	POLICE TRAINING	007149
U S BANK VISA	101	05/26/16	\$565.00	E	42100	403	MINNESOTA CHIEFS OF	POLICE TRAINING	007250
BAYPORT TRANSMISSION	101	05/05/16	\$25.00	E	42100	412	2011 TAHOE / POLICE D	REP & MAINT VEH	007138
U S BANK VISA	101	05/26/16	\$206.00	E	42100	412	DISCOUNT TIRE	REP & MAINT VEH	007250
U S BANK VISA	101	05/26/16	\$10.69	E	42100	412	OREILLY AUTO	REP & MAINT VEH	007250
U S BANK VISA	101	05/26/16	\$15.62	E	42100	412	OREILLY AUTO	REP & MAINT VEH	007250
BAYPORT TRANSMISSION	101	05/05/16	\$25.00	E	42100	412	2013 DODGE CHARGER/	REP & MAINT VEH	007138
BAYPORT TRANSMISSION	101	05/23/16	\$25.00	E	42100	412	2015 DODGE CHARGER/	REP & MAINT VEH	007182
U S BANK VISA	101	05/05/16	\$451.78	E	42100	412	DISCOUNT TIRE	REP & MAINT VEH	007149
U S BANK VISA	101	05/05/16	\$41.31	E	42100	412	OREILLY AUTO	REP & MAINT VEH	007149
U S BANK VISA	101	05/05/16	\$139.98	E	42100	412	ACE HARDWARE	REP & MAINT VEH	007149
U S BANK VISA	101	05/26/16	\$33.47	E	42100	412	ACE HAREWARE	REP & MAINT VEH	007250

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BAYPORT TRANSMISSION	101	05/05/16	\$236.00	E	42100	412	2009 DODGE CHARGER/	REP & MAINT VEH	007138
U S BANK VISA	101	05/05/16	\$208.00	E	42100	412	DISCOUNT TIRE	REP & MAINT VEH	007149
U S BANK VISA	101	05/05/16	\$5.35	E	42100	412	OREILLY AUTO	REP & MAINT VEH	007149
LOFFLER BUSINESS SYST	101	06/01/16	\$199.23	E	42100	416	CONTRACT OVERAGE CH	REPAIR/MAINT OF	007213
TR COMPUTER SALES LLC	101	06/01/16	\$36.25	E	42100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	007248
U S BANK VISA	101	05/05/16	\$372.69	E	42100	416	ADM CC#479817544300	REPAIR/MAINT OF	007149
<b>DEPT 42100 POLICE</b>			<b>\$11,496.69</b>						
<b>DEPT 42200 FIRE PROTECTION</b>									
U S BANK VISA	101	06/01/16	\$107.11	E	42200	201	MICROSOFT	OFFICE SUPPLIES	007250
U S BANK VISA	101	06/01/16	\$87.44	E	42200	201	AMAZON	OFFICE SUPPLIES	007250
U S BANK VISA	101	06/01/16	\$244.00	E	42200	201	SHOOTPROOF	OFFICE SUPPLIES	007250
MUNICIPAL EMERGENCY	101	05/10/16	\$413.84	E	42200	202	OPERATING SUPPLY/FIR	UNIFORMS - MISC	007158
HOLIDAY FLEET	101	05/05/16	\$564.95	E	42200	212	APRIL 2016 FUEL	MOTOR FUELS & L	007144
U S BANK VISA	101	06/01/16	\$22.25	E	42200	220	HAGBERGS COUNTRY MA	OPERATING SUPP	007250
U S BANK VISA	101	06/01/16	\$11.32	E	42200	220	HAGBERGS COUNTRY MA	OPERATING SUPP	007250
U S BANK VISA	101	06/01/16	\$179.88	E	42200	220	GODADDY	OPERATING SUPP	007250
U S BANK VISA	101	05/05/16	\$52.82	E	42200	220	BRINE'S MARKET	OPERATING SUPP	007149
BOUND TREE MEDICAL, L	101	06/01/16	\$169.90	E	42200	220	OPERATING SUPPLIES/FI	OPERATING SUPP	007185
U S BANK VISA	101	06/01/16	\$34.79	E	42200	220	CUB FOODS	OPERATING SUPP	007250
MUNICIPAL EMERGENCY	101	05/24/16	\$535.00	E	42200	240	FIT TEST/FIRE DEPT.	SMALL TOOLS-EQ	007225
MUNICIPAL EMERGENCY	101	05/25/16	\$262.08	E	42200	240	OPERATING MATERIAL/F	SMALL TOOLS-EQ	007225
MUNICIPAL EMERGENCY	101	05/10/16	\$492.00	E	42200	240	OPERATING SUPPLY/FIR	SMALL TOOLS-EQ	007158
VERIZON WIRELESS	101	05/05/16	\$80.04	E	42200	321	PHONES/FIRE DEPT.	COMMUNICATION	007151
VERIZON WIRELESS	101	06/01/16	\$80.04	E	42200	321	APR-MAY 2016 PHONES/	COMMUNICATION	007253
VERIZON WIRELESS	101	05/05/16	\$177.15	E	42200	321	PHONES/FIRE DEPT.	COMMUNICATION	007151
XCEL	101	06/01/16	\$98.87	E	42200	380	APR-MAY 2016 GAS & EL	ELECTRIC SERVIC	007256
XCEL	101	05/10/16	\$147.39	E	42200	380	APRIL 2016 GAS & ELECT	ELECTRIC SERVIC	007162
XCEL	101	05/10/16	\$114.01	E	42200	381	APRIL 2016 GAS & ELECT	FUEL FOR HEAT	007162
XCEL	101	06/01/16	\$51.54	E	42200	381	APR-MAY 2016 GAS & EL	FUEL FOR HEAT	007256
U S BANK VISA	101	06/01/16	\$700.00	E	42200	402	PEN ENGINEER	CONFERENCES &	007250
U S BANK VISA	101	06/01/16	\$10.43	E	42200	402	LUIGI STEFANI PIZZERIA	CONFERENCES &	007250
U S BANK VISA	101	05/05/16	\$12.83	E	42200	402	HOLIDAY STORES	CONFERENCES &	007149
U S BANK VISA	101	06/01/16	\$224.64	E	42200	402	SHERATON INDIANAPOLI	CONFERENCES &	007250
U S BANK VISA	101	06/01/16	\$565.00	E	42200	402	PEN ENGINEER	CONFERENCES &	007250
U S BANK VISA	101	06/01/16	\$16.40	E	42200	402	SUBWAY	CONFERENCES &	007250
GALOWITZ, MIKE	101	05/05/16	\$149.28	E	42200	402	REIMBURSEMENT CONF	CONFERENCES &	007142
U S BANK VISA	101	06/01/16	\$37.92	E	42200	402	OLD SPAGHETTI	CONFERENCES &	007250
U S BANK VISA	101	06/01/16	-\$135.00	E	42200	402	FIRE ENGINEER	CONFERENCES &	007250
U S BANK VISA	101	06/01/16	\$76.53	E	42200	402	SQ AIRPORT TAXI	CONFERENCES &	007250
U S BANK VISA	101	06/01/16	\$56.00	E	42200	402	MSP AIRPORT PARKING	CONFERENCES &	007250
U S BANK VISA	101	06/01/16	\$22.62	E	42200	402	INDIANA CC CONCESS	CONFERENCES &	007250
U S BANK VISA	101	06/01/16	\$22.60	E	42200	402	INDIANA CC CONCESS	CONFERENCES &	007250
U S BANK VISA	101	06/01/16	\$38.45	E	42200	402	IND TAXI	CONFERENCES &	007250
U S BANK VISA	101	06/01/16	\$12.11	E	42200	402	KING WAH EXPRESS	CONFERENCES &	007250
CARQUEST OF STILLWAT	101	05/23/16	\$711.96	E	42200	412	BATTERY (4)/FIRE DEPT.	REP & MAINT VEH	007187
U S BANK VISA	101	05/05/16	-\$9.55	E	42200	412	DENEEN POTTERY	REP & MAINT VEH	007149
RED POWER DIESEL SERV	101	06/01/16	\$965.88	E	42200	412	PIERCE SABER/FIRE DEP	REP & MAINT VEH	007234
RED POWER DIESEL SERV	101	06/01/16	\$1,426.50	E	42200	412	ROSENBAUER PUPMER/F	REP & MAINT VEH	007234
RED POWER DIESEL SERV	101	06/01/16	\$1,947.23	E	42200	412	PIERCE DASH/FIRE DEPT	REP & MAINT VEH	007234
U S BANK VISA	101	05/05/16	\$10.10	E	42200	412	THE UPS STORE	REP & MAINT VEH	007149
U S BANK VISA	101	05/05/16	\$21.42	E	42200	412	MISTER CAR WASH	REP & MAINT VEH	007149
U S BANK VISA	101	05/05/16	\$21.42	E	42200	412	MISTER CAR WASH	REP & MAINT VEH	007149
CARQUEST OF STILLWAT	101	05/23/16	-\$108.00	E	42200	412	BATTERY (4)/FIRE DEPT.	REP & MAINT VEH	007187

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RED POWER DIESEL SERV	101	06/01/16	\$2,197.91	E	42200	412	PIERCE VELOCITY/FIRE	REP & MAINT VEH	007234
RED POWER DIESEL SERV	101	06/01/16	\$1,108.07	E	42200	412	KENWORTH CONTENDER	REP & MAINT VEH	007234
U S BANK VISA	101	06/01/16	\$21.42	E	42200	412	MISTER CAR WASH	REP & MAINT VEH	007250
U S BANK VISA	101	05/05/16	-\$11.43	E	42200	412	WAIL-MART	REP & MAINT VEH	007149
U S BANK VISA	101	06/01/16	\$21.42	E	42200	412	MISTER CAR WASH	REP & MAINT VEH	007250
CARQUEST OF STILLWAT	101	06/01/16	\$10.09	E	42200	412	TRUCK 2110/FIRE DEPT.	REP & MAINT VEH	007187
MN CLN SERVICES, INC.	101	06/01/16	\$238.80	E	42200	420	MAY 2016 CLEANING FD	R & M BLDGS, ST	007224
MN CLN SERVICES, INC.	101	06/01/16	\$59.70	E	42200	420	APR 2016 CLEANING SER	R & M BLDGS, ST	007224
U S BANK VISA	101	05/05/16	\$132.00	E	42200	420	JEN'S VEDING	R & M BLDGS, ST	007149
ELECTRO WATCHMAN, IN	101	06/01/16	\$110.85	E	42200	420	FIRE HALL 6/1/16-8/31/1	R & M BLDGS, ST	007198
MENARDS-STILLWATER	101	05/10/16	\$102.30	E	42200	420	BLD SUPPLIES/FIRE DEP	R & M BLDGS, ST	007157
MENARDS-STILLWATER	101	05/10/16	\$16.40	E	42200	420	SUPPLIES/FIRE DEPT.	R & M BLDGS, ST	007157
PLUNKETT S PEST CONTR	101	06/01/16	\$305.31	E	42200	420	QTRLY PROGRAM /FD	R & M BLDGS, ST	007231
MENARDS-STILLWATER	101	05/10/16	\$130.96	E	42200	420	BLG SUPPLIES/FIRE DEP	R & M BLDGS, ST	007157
<b>DEPT 42200 FIRE PROTECTION</b>			<b>\$15,166.99</b>						
<b>DEPT 43100 STREET MAINT</b>									
U S BANK VISA	101	05/05/16	\$74.53	E	43100	201	ADM CC#479817544300	OFFICE SUPPLIES	007149
HOLIDAY FLEET	101	05/05/16	\$18.55	E	43100	212	APRIL 2016 FUEL	MOTOR FUELS & L	007144
U S BANK VISA	101	05/05/16	\$22.74	E	43100	212	CARQUEST	MOTOR FUELS & L	007149
MILLER EXCAVATING	101	05/24/16	\$460.75	E	43100	302	SWEEPING OF INSPIRAT	CONTRACT SERVI	007221
BUBERL BLACK DIRT	101	05/24/16	\$210.00	E	43100	410	BLACK DIRT/STREET DEP	REPAIR & MAINT	007186
U S BANK VISA	101	05/05/16	\$46.52	E	43100	412	AUTOPLICITY	REP & MAINT VEH	007149
BAUER BUILT	101	05/24/16	\$310.49	E	43100	412	TIRE/STREET DEPT.	REP & MAINT VEH	007180
U S BANK VISA	101	05/05/16	\$26.77	E	43100	412	CARQUEST	REP & MAINT VEH	007149
CARQUEST OF STILLWAT	101	05/24/16	\$17.02	E	43100	412	FLEX SEALANT/STREET D	REP & MAINT VEH	007187
ROETTGER WELDING	101	06/01/16	\$120.00	E	43100	412	CHIP BOX DOOR/STREET	REP & MAINT VEH	007237
POWELL S UPHOLSTERY	101	05/23/16	\$415.00	E	43100	412	REBUILD TRUCK SEAT/S	REP & MAINT VEH	007232
ZIEGLER INC.	101	05/24/16	\$8.50	E	43100	412	PIN LOCK/STREET DEPT.	REP & MAINT VEH	007257
ZIEGLER INC.	101	05/24/16	\$9.84	E	43100	412	PIN LOCK/STREET DEPT.	REP & MAINT VEH	007257
ZIEGLER INC.	101	05/24/16	\$8.53	E	43100	412	PIN LOCK/STREET DEPT.	REP & MAINT VEH	007257
U S BANK VISA	101	05/05/16	\$159.80	E	43100	412	BROWNS OF TWO RIVER	REP & MAINT VEH	007149
ZIEGLER INC.	101	05/24/16	\$166.70	E	43100	412	PIN LOCK/STREET DEPT.	REP & MAINT VEH	007257
NAPA AUTO PARTS ACCT	101	05/24/16	-\$2.72	E	43100	412	RETURN/STREET DEPT.	REP & MAINT VEH	007227
CARQUEST OF STILLWAT	101	05/24/16	\$16.99	E	43100	412	WASHER PUMP/STREET	REP & MAINT VEH	007187
NAPA AUTO PARTS ACCT	101	05/24/16	\$24.78	E	43100	412	TEMP SENSOR/STREET D	REP & MAINT VEH	007227
CARQUEST OF STILLWAT	101	05/24/16	\$77.61	E	43100	412	RESPIRATOR & MATERIA	REP & MAINT VEH	007187
U S BANK VISA	101	05/05/16	\$74.53	E	43100	416	ADM CC#479817544300	REPAIR/MAINT OF	007149
TR COMPUTER SALES LLC	101	06/01/16	\$7.25	E	43100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	007248
LOFFLER BUSINESS SYST	101	06/01/16	\$39.84	E	43100	416	CONTRACT OVERAGE CH	REPAIR/MAINT OF	007213
<b>DEPT 43100 STREET MAINT</b>			<b>\$2,314.02</b>						
<b>DEPT 43160 STREET LIGHTING</b>									
XCEL	101	05/10/16	\$2,179.16	E	43160	380	APRIL 2016 GAS & ELECT	ELECTRIC SERVIC	007162
XCEL	101	06/01/16	\$2,517.15	E	43160	380	APR-MAY 2016 GAS & EL	ELECTRIC SERVIC	007256
LPD ELECTRIC, INC	101	05/23/16	\$950.00	E	43160	419	LIGHT POLE REPLACEME	REPAIR & MAINT	007215
<b>DEPT 43160 STREET LIGHTING</b>			<b>\$5,646.31</b>						
<b>DEPT 43200 PARKS</b>									
HOLIDAY FLEET	101	05/05/16	\$15.45	E	43200	212	APRIL 2016 FUEL	MOTOR FUELS & L	007144
STILLWATER FARM STOR	101	05/23/16	\$74.95	E	43200	216	OPERATING SUPPLIES/P	CHEMICALS AND	007242
M/A ASSOCIATES INC	101	05/24/16	\$291.72	E	43200	220	CLEANING SUPPLIES/PA	OPERATING SUPP	007216
AMERICAN FLAGPOLE & F	101	05/23/16	\$459.00	E	43200	220	FLAG SUPPLIES/PARK DE	OPERATING SUPP	007174
AMERICAN FLAGPOLE & F	101	06/01/16	\$75.80	E	43200	220	FLAGS/PARKS	OPERATING SUPP	007174
VAN PAPER CO	101	05/24/16	\$339.20	E	43200	220	PAPER GOODS/PARKS DE	OPERATING SUPP	007252

**CITY OF BAYPORT**  
**MONTHLY EXPENSES 7137-7257**

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Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
RIDGWAY, KIT	101	06/01/16	\$90.23	E	43200	410	FLOWERS & PLANTING/P	REPAIR & MAINT	007236
THE TESSMAN COMPANY	101	06/01/16	\$194.65	E	43200	410	RYEGRASS/PARKS	REPAIR & MAINT	007246
HORAK, MILAN	101	06/01/16	\$193.90	E	43200	410	FLOWERS REIMBURSEME	REPAIR & MAINT	007207
CENTRAL WOOD PRODUC	101	05/23/16	\$1,765.00	E	43200	410	PLAYGROUND CHIPS/PA	REPAIR & MAINT	007189
GERTENS	101	05/24/16	\$1,028.00	E	43200	410	MULCH/PARK DEPT.	REPAIR & MAINT	007200
CROSS NURSERIES	101	06/01/16	\$1,396.80	E	43200	413	BARE ROOT TREES/PARK	TREES	007193
TR COMPUTER SALES LLC	101	06/01/16	\$7.25	E	43200	416	COMPUTER CONSULTING	REPAIR/MAINT OF	007248
U S BANK VISA	101	05/05/16	\$74.53	E	43200	416	ADM CC#479817544300	REPAIR/MAINT OF	007149
LOFFLER BUSINESS SYST	101	06/01/16	\$39.84	E	43200	416	CONTRACT OVERAGE CH	REPAIR/MAINT OF	007213
GRAINGER	101	05/24/16	\$40.25	E	43200	420	CARTRIDGE/PARKS DEPT	R & M BLDGS, ST	007202
U S BANK VISA	101	05/05/16	\$11.98	E	43200	420	MENARDS	R & M BLDGS, ST	007149
VALLEY TROPHY INC	101	05/24/16	\$70.75	E	43200	420	BENCH PLATES/PARK DE	R & M BLDGS, ST	007251
GOODIN COMPANY	101	05/23/16	\$57.60	E	43200	420	PARTS - BEACH HOUSE/P	R & M BLDGS, ST	007201
AIR FRESH PORTABLE TOI	101	05/24/16	\$78.75	E	43200	425	TENNIS CT 5-6-16/6-2-1	SATILLITIES	007173
AIR FRESH PORTABLE TOI	101	05/24/16	\$157.50	E	43200	425	BARKERS ALPS 4-11-16/5	SATILLITIES	007173
AIR FRESH PORTABLE TOI	101	05/24/16	\$157.50	E	43200	425	BARKERS ALPS 5-9-16/6-	SATILLITIES	007173
AIR FRESH PORTABLE TOI	101	05/24/16	\$78.75	E	43200	425	RIVERSIDE 5-4-16/5-31-	SATILLITIES	007173
<b>DEPT 43200 PARKS</b>			<b>\$6,699.40</b>						
<b>DEPT 43300 CEMETERY</b>									
AIR FRESH PORTABLE TOI	101	06/01/16	\$150.00	E	43300	410	REST ROOM RENTAL - M	REPAIR & MAINT	007173
<b>DEPT 43300 CEMETERY</b>			<b>\$150.00</b>						
<b>FUND 101 GENERAL</b>			<b>\$62,350.44</b>						
<b>FUND 202 DRUG FORFEITURE</b>									
<b>DEPT 42101 DARE EXPENDITURES</b>									
ECKBERG LAMMERS	202	05/05/16	\$442.50	E	42101	449	CAS#11500001/BEHREN	DRUG FORFITURE	007141
<b>DEPT 42101 DARE EXPENDITURES</b>			<b>\$442.50</b>						
<b>FUND 202 DRUG FORFEITURE</b>			<b>\$442.50</b>						
<b>FUND 211 LIBRARY</b>									
<b>DEPT 45500 LIBRARY</b>									
BAKER & TAYLOR	211	05/23/16	\$308.06	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	007179
BAKER & TAYLOR	211	05/23/16	\$79.73	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	007179
BAKER & TAYLOR	211	05/23/16	\$69.44	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	007179
BAKER & TAYLOR	211	05/23/16	\$409.24	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	007179
BAKER & TAYLOR	211	05/23/16	\$256.02	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	007179
BAKER & TAYLOR	211	05/23/16	\$375.97	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	007179
BAKER & TAYLOR	211	05/23/16	\$79.86	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	007179
BAKER & TAYLOR	211	05/23/16	\$631.54	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	007179
BAKER & TAYLOR	211	05/23/16	\$84.26	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	007179
BAKER & TAYLOR	211	05/23/16	\$64.51	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	007179
BAKER & TAYLOR	211	05/23/16	\$86.37	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	007179
BAKER & TAYLOR	211	05/23/16	\$306.09	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	007179
INNOVATIVE OFFICE SOL	211	05/23/16	\$67.68	E	45500	220	OFFICE SUPPLIES/LIBRA	OPERATING SUPP	007210
DEMCO	211	05/23/16	\$125.10	E	45500	220	OPERATING SUPPLIES/LI	OPERATING SUPP	007194
BIBLIOTHECA, LLC	211	05/23/16	\$3,315.00	E	45500	220	OPERATING SUPPLIES/LI	OPERATING SUPP	007184
FLOWERS, JUST BECAUSE	211	06/01/16	\$139.28	E	45500	302	FLOWERS/LIBRARY	CONTRACT SERVI	007199
PROQUEST, LLC	211	05/23/16	\$500.00	E	45500	302	COVER WIDGET/LIBRAR	CONTRACT SERVI	007233
KINDER MELODIES	211	06/01/16	\$525.00	E	45500	302	MAR - APR 2016 STORY	CONTRACT SERVI	007211
SHARON SIPPEL	211	05/23/16	\$1,500.00	E	45500	302	MAY 2016 CLEANING/LIB	CONTRACT SERVI	007241
TOSHIBA BUSINESS SOLU	211	05/23/16	\$246.94	E	45500	302	CONTRACT SERVICES/LI	CONTRACT SERVI	007247
BIBLIOTHECA, LLC	211	05/23/16	\$747.00	E	45500	302	OPERATING SUPPLIES/LI	CONTRACT SERVI	007184
COMCAST	211	06/01/16	\$85.92	E	45500	321	JUN 2016 HIGH-SPEED I	COMMUNICATION	007190

**CITY OF BAYPORT**  
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OFFICE OF ENT TECHNOL	211	06/01/16	\$44.82	E	45500	321	APR 2016 PHONES/LIBRA	COMMUNICATION	007229
XCEL	211	06/01/16	\$859.54	E	45500	380	APR-MAY 2016 GAS & EL	ELECTRIC SERVIC	007256
XCEL	211	05/10/16	\$879.60	E	45500	380	APRIL 2016 GAS & ELECT	ELECTRIC SERVIC	007162
XCEL	211	06/01/16	\$64.60	E	45500	381	APR-MAY 2016 GAS & EL	FUEL FOR HEAT	007256
XCEL	211	05/10/16	\$180.71	E	45500	381	APRIL 2016 GAS & ELECT	FUEL FOR HEAT	007162
COMMERCIAL STEAM TEA	211	05/23/16	\$472.50	E	45500	420	CARPET CLEANNING/LIB	R & M BLDGS, ST	007191
TRU GREEN CHEMLAWN	211	05/23/16	\$47.25	E	45500	420	LIBRARY SERVICES	R & M BLDGS, ST	007249
ELECTRO WATCHMAN, IN	211	06/01/16	\$90.00	E	45500	420	LIBRARY 6/1/16-8/31/16	R & M BLDGS, ST	007198
ANDERSON HEATING	211	06/01/16	\$538.00	E	45500	420	CLEAN & CHECK/LIBRAR	R & M BLDGS, ST	007177
<b>DEPT 45500 LIBRARY</b>			<b>\$13,180.03</b>						
<b>FUND 211 LIBRARY</b>			<b>\$13,180.03</b>						
<b>FUND 303 GO TIF BOND 1990 DEBT SERVICE</b>									
<b>DEPT 41903 DEBT SERVICE</b>									
ECKBERG LAMMERS	303	06/01/16	\$503.75	E	41903	300	ACQUISITION 169 3RD S	PROF SER-LEGAL	007196
S E H	303	06/01/16	\$17,203.94	E	41903	301	3RD ST TIF DISTRICT	PROF SER-ENGIN	007238
U S BANK TRUST N.A.	303	05/24/16	\$3,220.00	E	41903	860	2001 GO BOND INTERES	DEBT SERVICE - I	007169
<b>DEPT 41903 DEBT SERVICE</b>			<b>\$20,927.69</b>						
<b>FUND 303 GO TIF BOND 1990 DEBT SE</b>			<b>\$20,927.69</b>						
<b>FUND 400 NEW FIRE STATION</b>									
<b>DEPT 42201 FIRE STATION</b>									
U S BANK VISA	400	05/05/16	\$43.48	E	42201	220	CUB FOODS	OPERATING SUPP	007149
U S BANK VISA	400	05/05/16	\$112.47	E	42201	220	AMAZON	OPERATING SUPP	007149
U S BANK VISA	400	05/05/16	\$98.62	E	42201	220	MSP PICTURE HANGING	OPERATING SUPP	007149
U S BANK VISA	400	05/05/16	\$288.41	E	42201	220	COMCAST	OPERATING SUPP	007149
U S BANK VISA	400	05/05/16	\$23.21	E	42201	220	DOLLAR TREE	OPERATING SUPP	007149
U S BANK VISA	400	05/05/16	\$17.70	E	42201	220	WAL-MART	OPERATING SUPP	007149
U S BANK VISA	400	05/05/16	\$6.43	E	42201	220	DOLLAR TREE	OPERATING SUPP	007149
U S BANK VISA	400	06/01/16	\$166.04	E	42201	220	BRINE'S MARKET	OPERATING SUPP	007250
U S BANK VISA	400	06/01/16	\$21.10	E	42201	220	DOLRTREE	OPERATING SUPP	007250
U S BANK VISA	400	06/01/16	\$26.38	E	42201	220	DOLRTREE	OPERATING SUPP	007250
U S BANK VISA	400	05/05/16	\$43.10	E	42201	220	WAL-MART	OPERATING SUPP	007149
U S BANK VISA	400	05/05/16	\$12.83	E	42201	220	OFFICE MAX OFFICE	OPERATING SUPP	007149
U S BANK VISA	400	05/05/16	\$30.33	E	42201	220	WAL-MART	OPERATING SUPP	007149
U S BANK VISA	400	05/05/16	\$79.56	E	42201	220	TOWELHUB	OPERATING SUPP	007149
U S BANK VISA	400	05/05/16	\$1.97	E	42201	220	FRGN TRANS FEE MSP PI	OPERATING SUPP	007149
U S BANK VISA	400	05/05/16	\$374.33	E	42201	220	WM SUPERCENTER	OPERATING SUPP	007149
MINNESOTA CENTRAL SC	400	06/01/16	\$100.00	E	42201	302	FIRE HALL OPEN HOUSE	CONTRACT SERVI	007222
LOWES HOME CENTERS, L	400	05/24/16	\$3,673.84	E	42201	302	FIRE STATION	CONTRACT SERVI	007214
TR COMPUTER SALES LLC	400	05/24/16	\$689.00	E	42201	302	PORT SWITCH/POLICE D	CONTRACT SERVI	007248
MENARDS-STILLWATER	400	05/24/16	\$210.58	E	42201	302	PLYWOOD CLIPS/NEW FI	CONTRACT SERVI	007219
ANCOM COMMUNICATION	400	05/24/16	\$758.30	E	42201	302	SERVICE & MATERIAL/N	CONTRACT SERVI	007176
AMERY WELDING	400	06/01/16	\$45,324.50	E	42201	302	NEW FIRE HALL	CONTRACT SERVI	007175
MUNICIPAL EMERGENCY	400	05/25/16	\$803.59	E	42201	302	NEW FIRE STATION - AD	CONTRACT SERVI	007225
HORWITZ, INC.	400	06/01/16	\$8,767.55	E	42201	302	NEW FIRE HALL	CONTRACT SERVI	007208
KRAUS-ANDERSON CONST	400	05/24/16	\$25,880.06	E	42201	302	NEW FIRE STATION	CONTRACT SERVI	007212
ARROW COMMERCIAL SE	400	06/01/16	\$245.10	E	42201	302	NEW FIRE STATION	CONTRACT SERVI	007178
BAYPORT PRINTING HOU	400	05/25/16	\$160.00	E	42201	302	OPEN HOUSE SIGNS/FIR	CONTRACT SERVI	007181
U S BANK VISA	400	06/01/16	\$254.40	E	42201	302	BREAD ART	CONTRACT SERVI	007250
U S BANK VISA	400	06/01/16	\$59.45	E	42201	302	AMAZON	CONTRACT SERVI	007250
U S BANK VISA	400	06/01/16	\$55.08	E	42201	302	AMAZON	CONTRACT SERVI	007250
HOLLENBACK & NELSON,	400	06/01/16	\$43,984.80	E	42201	302	NEW FIRE HALL	CONTRACT SERVI	007206

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<b>DEPT 42201 FIRE STATION</b>			\$132,312.21						
<b>FUND 400 NEW FIRE STATION</b>			\$132,312.21						
<b>FUND 601 WATER</b>									
<b>DEPT 46110 WATER-PUMPHOUSE</b>									
XCEL	601	06/01/16	\$1,663.63	E	46110	380	APR-MAY 2016 GAS & EL	ELECTRIC SERVIC	007256
XCEL	601	05/10/16	\$1,609.92	E	46110	380	APRIL 2016 GAS & ELECT	ELECTRIC SERVIC	007162
XCEL	601	06/01/16	\$75.22	E	46110	381	APR-MAY 2016 GAS & EL	FUEL FOR HEAT	007256
XCEL	601	05/10/16	\$103.72	E	46110	381	APRIL 2016 GAS & ELECT	FUEL FOR HEAT	007162
<b>DEPT 46110 WATER-PUMPHOUSE</b>			\$3,452.49						
<b>DEPT 46120 WATER</b>									
U S BANK VISA	601	05/05/16	\$74.53	E	46120	201	ADM CC#479817544300	OFFICE SUPPLIES	007149
HOLIDAY FLEET	601	05/05/16	\$169.62	E	46120	212	APRIL 2016 FUEL	MOTOR FUELS & L	007144
HAWKINS WATER	601	06/01/16	\$1,443.14	E	46120	216	WATER TREATMENT/WA	CHEMICALS AND	007203
U S BANK VISA	601	05/05/16	\$6.80	E	46120	216	USPS	CHEMICALS AND	007149
MVTL	601	05/24/16	\$72.00	E	46120	216	WATER TESTING/WATER	CHEMICALS AND	007226
HAWKINS WATER	601	05/23/16	\$71.20	E	46120	216	WATER TESTING/WATER	CHEMICALS AND	007203
MVTL	601	05/23/16	\$72.00	E	46120	216	WATER TESTING/WATER	CHEMICALS AND	007226
HAWKINS WATER	601	05/25/16	\$40.00	E	46120	216	WATER TREATMENT/WA	CHEMICALS AND	007203
HAWKINS WATER	601	05/23/16	\$1,232.02	E	46120	216	WATER TREATMENT/WA	CHEMICALS AND	007203
SAFE-FAST, INC.	601	05/24/16	\$341.26	E	46120	220	SAFETY ONES & GLASES	OPERATING SUPP	007239
HD SUPPLY WATERWORK	601	05/24/16	\$59.95	E	46120	220	HYDRANT OIL/WATER D	OPERATING SUPP	007204
CCP INDUSTRIES	601	05/24/16	\$88.72	E	46120	220	PAPER SHOP WIPES/WA	OPERATING SUPP	007188
SAFE-FAST, INC.	601	05/24/16	\$70.86	E	46120	220	EYE WASH REFILL/WATE	OPERATING SUPP	007239
T. R. F. SUPPLY	601	05/23/16	\$607.00	E	46120	220	WASH BAY SUPPLIES/WA	OPERATING SUPP	007244
ABLE HOSE & RUBBER IN	601	05/23/16	\$52.57	E	46120	220	HYDRANT GASKETS/WAT	OPERATING SUPP	007172
ABLE HOSE & RUBBER IN	601	05/23/16	\$37.15	E	46120	220	HYDRANT GASKETS/WAT	OPERATING SUPP	007172
CARQUEST OF STILLWAT	601	05/24/16	\$9.83	E	46120	240	BIT & HOLDER/WATER D	SMALL TOOLS-EQ	007187
S E H	601	06/01/16	\$167.97	E	46120	301	TCE PROJECT	PROF SER-ENGIN	007238
S E H	601	06/01/16	\$167.97	E	46120	302	PERRO POND OUTLET	CONTRACT SERVI	007238
S E H	601	06/01/16	\$84.00	E	46120	302	MISC ENGINEERING	CONTRACT SERVI	007238
ONE CALL CONCEPTS	601	05/24/16	\$150.90	E	46120	307	LOCATES/WATER DEPT.	GOPHER STATE O	007230
COMCAST	601	05/25/16	\$129.40	E	46120	321	MAY - JUNE 2016 CABLE/	COMMUNICATION	007190
XCEL	601	06/01/16	\$1,856.43	E	46120	380	APR-MAY 2016 GAS & EL	ELECTRIC SERVIC	007256
XCEL	601	05/10/16	\$1,887.67	E	46120	380	APRIL 2016 GAS & ELECT	ELECTRIC SERVIC	007162
XCEL	601	06/01/16	\$135.36	E	46120	381	APR-MAY 2016 GAS & EL	FUEL FOR HEAT	007256
XCEL	601	05/10/16	\$393.60	E	46120	381	APRIL 2016 GAS & ELECT	FUEL FOR HEAT	007162
CARQUEST OF STILLWAT	601	06/01/16	\$28.67	E	46120	412	AIR HOSE/WATER DEPT.	REP & MAINT VEH	007187
U S BANK VISA	601	05/05/16	\$51.40	E	46120	412	OREILLY AUTO	REP & MAINT VEH	007149
CARQUEST OF STILLWAT	601	05/24/16	\$9.09	E	46120	412	THERMOSTAT/WATER D	REP & MAINT VEH	007187
U S BANK VISA	601	05/05/16	\$23.51	E	46120	412	AUTOZONE	REP & MAINT VEH	007149
U S BANK VISA	601	05/05/16	\$102.71	E	46120	412	STOCKWISEAUTO	REP & MAINT VEH	007149
STILLWATER MOTORS	601	05/24/16	\$33.40	E	46120	412	2010 CHEV SERVICE/WA	REP & MAINT VEH	007243
U S BANK VISA	601	05/05/16	\$89.68	E	46120	412	SOMERSET AUTO	REP & MAINT VEH	007149
U S BANK VISA	601	05/05/16	\$77.91	E	46120	412	SUBARUPARTSHEA	REP & MAINT VEH	007149
LOFFLER BUSINESS SYST	601	06/01/16	\$39.84	E	46120	416	CONTRACT OVERAGE CH	REPAIR/MAINT OF	007213
U S BANK VISA	601	05/05/16	\$74.53	E	46120	416	ADM CC#479817544300	REPAIR/MAINT OF	007149
TR COMPUTER SALES LLC	601	06/01/16	\$7.25	E	46120	416	COMPUTER CONSULTING	REPAIR/MAINT OF	007248
MENARDS-STILLWATER	601	05/23/16	\$14.26	E	46120	419	SUPPLIES/WATER DEPT.	REPAIR & MAINT	007219
HENRYS WATERWORKS, I	601	05/23/16	\$546.11	E	46120	419	REPAIR LIDS/WATER DE	REPAIR & MAINT	007205
MENARDS-STILLWATER	601	05/23/16	\$6.98	E	46120	419	PAINT SUPPLIES/WATER	REPAIR & MAINT	007219
ELECTRO WATCHMAN, IN	601	06/01/16	\$90.00	E	46120	420	PW 6/1/16-8/31/16	R & M BLDGS, ST	007198
U S BANK VISA	601	05/05/16	\$32.52	E	46120	420	ACE HARDWARE	R & M BLDGS, ST	007149

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MINNESOTA DEPT OF HEA	601	05/24/16	\$1,294.00	E	46120	434	2ND QTR. 2016 WATER	STATE FEES FOR	007223
<b>DEPT 46120 WATER</b>			\$11,943.81						
<b>FUND 601 WATER</b>			\$15,396.30						
<b>FUND 602 SEWER</b>									
<b>DEPT 46200 SEWER - OPERATING</b>									
U S BANK VISA	602	05/05/16	\$74.64	E	46200	201	ADM CC#479817544300	OFFICE SUPPLIES	007149
HOLIDAY FLEET	602	05/05/16	\$80.57	E	46200	212	APRIL 2016 FUEL	MOTOR FUELS & L	007144
TR COMPUTER SALES LLC	602	06/01/16	\$7.25	E	46200	416	COMPUTER CONSULTING	REPAIR/MAINT OF	007248
U S BANK VISA	602	05/05/16	\$74.53	E	46200	416	ADM CC#479817544300	REPAIR/MAINT OF	007149
LOFFLER BUSINESS SYST	602	06/01/16	\$39.89	E	46200	416	CONTRACT OVERAGE CH	REPAIR/MAINT OF	007213
<b>DEPT 46200 SEWER - OPERATING</b>			\$276.88						
<b>DEPT 46990 SEWER - NON-OPERATING</b>									
METROPOLITAN COUNCIL	602	06/01/16	\$34,421.46	E	46990	434	JUNE 2016 ANNUAL FLO	STATE FEES FOR	007220
<b>DEPT 46990 SEWER - NON-OPERAT</b>			\$34,421.46						
<b>FUND 602 SEWER</b>			\$34,698.34						
<b>FUND 803 P &amp; Z ESCROWS</b>									
<b>DEPT 80019 JG HAUSE CONSTRUCTION</b>									
ECKBERG LAMMERS	803	06/01/16	\$54.25	E	80019	300	HAUSE CUP	PROF SER-LEGAL	007196
ECKBERG LAMMERS	803	06/01/16	\$170.50	E	80019	300	HAUSE CUP	PROF SER-LEGAL	007196
<b>DEPT 80019 JG HAUSE CONSTRUCT</b>			\$224.75						
<b>DEPT 80055 MATTAMY MN PARTNERSHIP</b>									
S E H	803	06/01/16	\$647.17	E	80055	301	INSPIRATION 111B MAT	PROF SER-ENGIN	007238
<b>DEPT 80055 MATTAMY MN PARTNE</b>			\$647.17						
<b>FUND 803 P &amp; Z ESCROWS</b>			\$871.92						
			\$280,179.43						

## City of Bayport

294 North 3rd Street

Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

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### Building Permit Log

For: May, 2016

Printed:5/31/2016

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**Permit Number:** BP2016-20

**Parcel Address:** 768 MINNESOTA St. S.

**Applicant:** CASEY GRESBACK  
OWNER OWNER

**Construction Value:**\$1,000.00

**Filing Date:** 5/4/2016

BAYPORT, MN 55003

**Applicant Phone:** '

**Total Fees:** \$69.06

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**Permit Number:** BP2016-21

**Parcel Address:** 452 PRAIRIE WAY S.

**Applicant:** J. G. HAUSE CONSTRUCTION  
J. G. HAUSE CONSTRUCTION RESIDENTIAL

**Construction Value:**\$13,500.00

**Filing Date:** 5/4/2016

BAYPORT, MN 55003

**Applicant Phone:** 651-439-0189

**Total Fees:** \$420.49

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**Permit Number:** BP2016-22

**Parcel Address:** 970 Pickett Street N.

**Applicant:** SUMMIT FIRE PROTECTION  
SUMMIT FIRE PROTECTION FIRE SYSTEMS

**Construction Value:**

**Filing Date:** 5/4/2016

Bayport, MN 55003

**Applicant Phone:** 651-251-1880

**Total Fees:** \$75.00

---

**Permit Number:** BP2016-23

**Parcel Address:** 338 5TH Ave. N.

**Applicant:** JEFF LUNDMARK  
LUNDMARK PROPERTIES, LLC COMMERCIAL

**Construction Value:**\$50,000.00

**Filing Date:** 5/4/2016

BAYPORT, MN 55003

**Applicant Phone:**

**Total Fees:** \$6,119.89

---

**Permit Number:** BP2016-24

**Parcel Address:** 1105 PIONEER TRAIL

**Applicant:** CROIX COMPANIES LLC  
CROIX COMPANIES LLC RESIDENTIAL BUILDER

**Construction Value:**\$325,000.00

**Filing Date:** 5/9/2016

BAYPORT, MN 55003

**Applicant Phone:** 612-327-4457

**Total Fees:** \$9,968.64

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**Building Permit Log**

For: May, 2016

Printed:5/31/2016

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**Permit Number:** BP2016-25  
**Parcel Address:** 100 4TH Ave. N.  
**Applicant:** BERWALD ROOFING COMPANY,  
BERWALD ROOFING COMPANY, INC. General  
**Construction Value:** \$189,800.00

**Filing Date:** 5/12/2016  
BAYPORT, MN 55003  
**Applicant Phone:** 651-777-7411  
**Total Fees:** \$2,090.84

---

**Permit Number:** BP2016-26  
**Parcel Address:** 368 9TH Street N.  
**Applicant:** RENEWAL BY ANDERSEN, INC.  
RENEWAL BY ANDERSEN, INC. RESIDENTIAL  
**Construction Value:** \$40,444.00

**Filing Date:** 5/16/2016  
BAYPORT, MN 55003  
**Applicant Phone:** 651-264-4777  
**Total Fees:** \$610.22

---

**Permit Number:** BP2016-29  
**Parcel Address:** 100 4TH Ave. N.  
**Applicant:** GEORGE SIEGFRIED  
GEORGE SIEGFRIED CONSTRUCTION General  
**Construction Value:** \$7,000.00

**Filing Date:** 5/18/2016  
BAYPORT, MN 55003  
**Applicant Phone:** 651-275-1112  
**Total Fees:** \$151.00

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**Permit Number:** BP2016-31  
**Parcel Address:** 321 PRAIRIE WAY S.  
**Applicant:** McCABE HOMES INC  
McCABE HOMES INC RESIDENTIAL BUILDER  
**Construction Value:** \$340,000.00

**Filing Date:** 5/26/2016  
BAYPORT, MN 55003  
**Applicant Phone:** 651-248-7055  
**Total Fees:** \$10,124.64

---

**Permit Number:** EG2016-1  
**Parcel Address:** 122 2nd Avenue So. Bldg. 14-S  
**Applicant:** COMCAST  
UNIVERSAL SERVICES UTILITIES  
**Construction Value:**

**Filing Date:** 5/23/2016  
Bayport, MN 55003  
**Applicant Phone:** 651-755-1907  
**Total Fees:** \$350.00

---

**Permit Number:** LSCB-16-021  
**Parcel Address:** 1995 QUANT Ave. S.  
**Applicant:** ROBERTS RENOVATIONS  
ROBERTS RENOVATIONS RESIDENTIAL BUILDER  
**Construction Value:** \$5,000.00

**Filing Date:** 5/2/2016  
LAKE ST. CROIX BEACH, MN 55043  
**Applicant Phone:** 651-334-6795  
**Total Fees:** \$197.20

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**Building Permit Log**

For: May, 2016

Printed:5/31/2016

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**Permit Number:** LSCB-16-09  
**Parcel Address:** 1995 QUANT Ave. S.  
**Applicant:**J. G. HAUSE CONSTRUCTION  
J. G. HAUSE CONSTRUCTION RESIDENTIAL  
**Construction Value:**\$15,000.00

**Filing Date:** 5/16/2016  
LAKE ST. CROIX BEACH, MN 55043  
**Applicant Phone:** 651-439-0189  
**Total Fees:** \$278.00

---

**Permit Number:** LSCB-16-10  
**Parcel Address:** 1995 QUANT Ave. S.  
**Applicant:**J. G. HAUSE CONSTRUCTION  
J. G. HAUSE CONSTRUCTION RESIDENTIAL  
**Construction Value:**\$10,000.00

**Filing Date:** 5/23/2016  
LAKE ST. CROIX BEACH, MN 55043  
**Applicant Phone:** 651-439-0189  
**Total Fees:** \$512.39

---

**Permit Number:** LSCB-16-11  
**Parcel Address:** 2089 QUANT Ave. S.  
**Applicant:**SCHUUR HANDY CONSTRUCTION  
SCHUUR HANDY CONSTRUCTION LLC  
**Construction Value:**\$8,000.00

**Filing Date:** 5/24/2016  
LAKE ST. CROIX BEACH, MN 55043  
**Applicant Phone:** 612-685-3566  
**Total Fees:** \$271.71

---

**Permit Number:** LSCB-16-12  
**Parcel Address:** 16830 21ST Street S.  
**Applicant:**LAUREL MARCH  
OWNER OWNER  
**Construction Value:**

**Filing Date:** 5/25/2016  
LAKE ST. CROIX BEACH, MN 55043  
**Applicant Phone:** 651-436-2085  
**Total Fees:** \$23.50

---

**Permit Number:** PL2016-13  
**Parcel Address:** 338 5TH Ave. N.  
**Applicant:**DAD'S PLUMBING & HEATING CO  
DAD'S PLUMBING & HEATING CO Plumber-Gasfitting  
**Construction Value:**\$7,000.00

**Filing Date:** 5/4/2016  
BAYPORT, MN 55003  
**Applicant Phone:** 651-433-2095  
**Total Fees:** \$101.75

---

**Permit Number:** PL2016-15  
**Parcel Address:** 109 3RD St. N.  
**Applicant:**HAUSSNER PLUMBING, LLC  
HAUSSNER PLUMBING, LLC Plumber  
**Construction Value:**\$3,200.00

**Filing Date:** 5/23/2016  
BAYPORT, MN 55003  
**Applicant Phone:** 612-308-1957  
**Total Fees:** \$80.00

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**Building Permit Log**

For: May, 2016

Printed:5/31/2016

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<b>Permit Number:</b> PL2016-16	<b>Filing Date:</b> 5/26/2016
<b>Parcel Address:</b> 3460 PETE MILLER COURT N.	STILLWATER, MN 55082
<b>Applicant:</b> DERRICK CUSTOM HOMES, LLC	<b>Applicant Phone:</b> 715-246-2320
DERRICK CUSTOM HOMES, LLC RESIDENTIAL	
<b>Construction Value:</b>	<b>Total Fees:</b> \$1,630.00

---

<b>Permit Number:</b> SG2016-3	<b>Filing Date:</b> 5/23/2016
<b>Parcel Address:</b> 257 3RD St. N.	BAYPORT, MN 55003
<b>Applicant:</b> UNHINGED	<b>Applicant Phone:</b>
GEORGE SIEGFRIED CONSTRUCTION General	
<b>Construction Value:</b>	<b>Total Fees:</b> \$42.50

---

<b>Permit Number:</b> TS2016-2	<b>Filing Date:</b> 5/3/2016
<b>Parcel Address:</b> 409 3rd St. N.	Bayport, MN 55003
<b>Applicant:</b> ST. CHARLES CATHOLIC CHURCH	<b>Applicant Phone:</b> 651-439-4511
OWNER OWNER	
<b>Construction Value:</b>	<b>Total Fees:</b> \$25.00

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**City of Bayport**  
 294 North Third Street  
 Bayport, Minnesota 55003  
 Phone 651-275-4404  
 Fax 651-275-4411  
 www.ci.bayport.mn.us

**City of Bayport**  
**SPECIAL EVENT APPLICATION**

**Property Information**

City property:  Lakeside Park  Barker's Alps Park  Perro Park  Village Green Park

Street, alley, or other city property description/address: \_\_\_\_\_

Private property description/address: \_\_\_\_\_

**Applicant Information**

Private/Individual/For-profit organization  Public entity/Non-profit organization

Applicant/Contact Name: *Mary Anderson on behalf of Ragnar Events*

Organization/Business Name: *Anderson Race Mgmt*

Main Phone Number: *651-688-9143* Alternate Phone Number: *612-202-2616*

Email Address: *Mary@andersonraces.com*

Address: *4047 Camberwell Dr. N.*

City/State/Zip: *Eagan, MN 55123*

**Event Information**

Name or title of event: *Ragnar Relay*

Start Date: *8/13/16* Time: *3:00am - 12:00pm*

End Date: *8/13/16* Time: *12:00pm*

Estimated attendance: *400 Runners*  Private; invite only  Public; community festival

Type of event:

Birthday/retirement/shower/reunion  Graduation party  Company/business gathering  Fundraiser

Wedding ceremony/reception  Recreation race/tournament  Concert/live entertainment

Auto/boat show  Art/craft show  Carnival/festival  Youth group/Scout activity  Religious/worship

If not listed, describe: \_\_\_\_\_

Type of equipment / activity: *(Please check all that apply)*

Generator  Barricades/cones  Tables/chairs  Inflatable device/bouncy house  Arbor/trellis

Tent  Music/AV system  Stage/podium  Amusement rides/games  Vendor booths/vehicles

Satellite toilet(s)  Fireworks\*  Food sale/service\*  Charitable gambling\*  Alcohol sale/service\*

Other: \_\_\_\_\_ \* These activities require a separate license or permit and fee.

**Description of Additional City Services and/or Equipment Requested**

Exchange chute will be along sidewalk, we do not need equipment from City, but only approval to use the park for placement of our equipment. Satellite toilets in place Aug. 12-15

**Diagram of Event Premises**

It will be coordinated with Public Works

A diagram or map of the event premises, including location of all proposed equipment and activities must be included below (or attached to this form).

Attached

**Applicant Acknowledgement and Signature**

The undersigned hereby applies for a special event as stated in this application, declares that the information and materials submitted are complete to the best of their knowledge, and agrees to assume responsibility for all fees associated with the event. The undersigned understands that this application will be processed in accordance with city review procedures at such time as it is deemed complete. Failure to supply accurate and necessary information as requested by the city may be cause for denial of the application.

Signature:

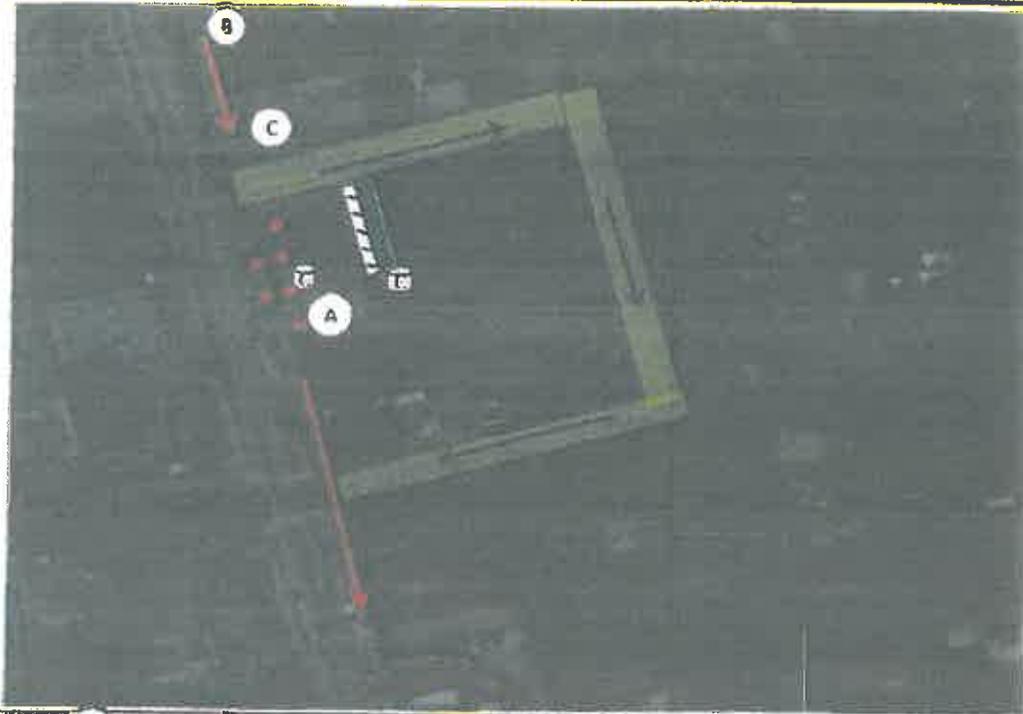
*May G. [Signature]*

Date:

4-27-16

Office use:	Amount Due	Payment	Date	Staff
Required Application Fee: Public entity/Non-profit Individual/For-profit	<input type="checkbox"/> \$15.00 <input checked="" type="checkbox"/> \$50.00	<input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check No. 1761	Received: 4/28/16	Kjh
Rental Fees: Trash receptacle(s) \$ 10.00 + tax Barricade(s) \$ 10.00 + tax Picnic table(s) \$ 25.00 + tax Satellite toilet(s) \$100.00+ tax	\$ 10.71	<input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check No. 1761	Received: 4/28/16	Kjh
Damage Deposit Required: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input type="checkbox"/> \$ _____ (Up to \$1,000.00)	<input type="checkbox"/> Cash <input type="checkbox"/> Check No. _____ <input type="checkbox"/> Deposit retained \$ _____	Received: _____ Destroyed: _____	
Police Services and Fees Required: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input type="checkbox"/> \$ _____ (Down Payment)	<input type="checkbox"/> Cash <input type="checkbox"/> Check No. _____ Additional fees will be invoiced after event.	Received: _____	
Conditions/Comments			Date	Staff
Special Event Approved: <input type="checkbox"/> YES <input type="checkbox"/> NO			City: _____	
Certificate of Insurance Required: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			Received: 4/28/16	Kjh
Shelter/Beach House Reservation: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Lakeside: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> Beach House Barker's: <input type="checkbox"/>	Received: _____		
Field or Court Reservation: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Lakeside: <input type="checkbox"/> Ball field <input type="checkbox"/> Volleyball Barker's: <input type="checkbox"/> Ball field 1 <input type="checkbox"/> Ball field 2 <input type="checkbox"/> Soccer 1 <input type="checkbox"/> Soccer 2 Perro: <input type="checkbox"/> Ball field <input type="checkbox"/> Tennis 1 <input type="checkbox"/> Tennis 2	Received: _____		
Temporary Liquor License: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			City: _____	
Temporary Food/Vendor License: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			State: _____	
			County: _____	

<b>VENUE:</b>	Park	<b>LOCATION:</b>	Perro Park	<b>CONTACT:</b>		<b>Night Time Hours:</b>	7:15pm - 6:45am
<b>EXCHANGE:</b>	25		3rd Ave N/3rd Street N Bayport MN				



**KEY:**

	Volunteer		Parking
	Van's Path		Toilets
	Runner's Path		Trash Box
	Exchange Chute		

Number of parking spaces available onsite: [REDACTED]  
 Number of pling spaces needed at peak: [REDACTED]  
 Peak time runners come thru: [REDACTED]

Inventory:	IMPORTANT NOTES:
Cones	6 Place exchange chute on sidewalk. Keep runners on grass side of sidewalk (not road side)
Caution Tape	EXCHANGE Street parking around park.
Portable Toilets	7 Toilets placed on back side of skating rink
Trash Boxes	2
Exchange Boxes	1

Volunteer Jobs:	# of Volunteers
A Monitoring exchange chute. Baton exchange must be between double orange tape. Crossing team off team's list. Announcing approaching runners race numbers, when slow manage toilets and change garbage bags	1
B Volunteer announcing over radio approaching runners race number to volunteer A This volunteer will be stationed further up the road, then layout shows.	1
C Directing/managine parking. Directing runner/ van crossing to exchange chute. When slow change garbage bags	2
<b>TOTAL</b>	<b>4</b>

Revision Dates: [REDACTED] Exchange Open: [REDACTED] Exchange Close: [REDACTED]



**City of Bayport**  
 294 North Third Street  
 Bayport, Minnesota 55003  
 Phone 651-275-4404  
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**City of Bayport**  
**SPECIAL EVENT APPLICATION**

**Property Information**

City property:  Lakeside Park  Barker's Alps Park  Perro Park  Village Green Park

Street, alley, or other city property description/address: \_\_\_\_\_

Private property description/address: \_\_\_\_\_

**Applicant Information**

Private/Individual/For-profit organization  Public entity/Non-profit organization

Applicant/Contact Name: Sue Dubugue

Organization/Business Name: American Legion Bayport

Main Phone Number: 651-439-5463 Alternate Phone Number: 651-278-2482

Email Address: bayportlegion@gmail.com

Address: 263 3rd St. N.

City/State/Zip: Bayport, MN 55003

**Event Information**

Name or title of event: Flag retirement event

Start Date: June 14, 2016 Time: 5:00

End Date: June 14, 2016 Time: 5:30

Estimated attendance: 100  Private; invite only  Public; community festival

Type of event:

Birthday/retirement/shower/reunion  Graduation party  Company/business gathering  Fundraiser

Wedding ceremony/reception  Recreation race/tournament  Concert/live entertainment

Auto/boat show  Art/craft show  Carnival/festival  Youth group/Scout activity  Religious/worship

If not listed, describe: Flag burning ceremony - hockey arena w/ barrel

Type of equipment / activity: (Please check all that apply)

Generator  Barricades/cones  Tables/chairs  Inflatable device/bouncy house  Arbor/trellis

Tent  Music/AV system  Stage/podium  Amusement rides/games  Vendor booths/vehicles

Satellite toilet(s)  Fireworks\*  Food sale/service\*  Charitable gambling\*  Alcohol sale/service\*

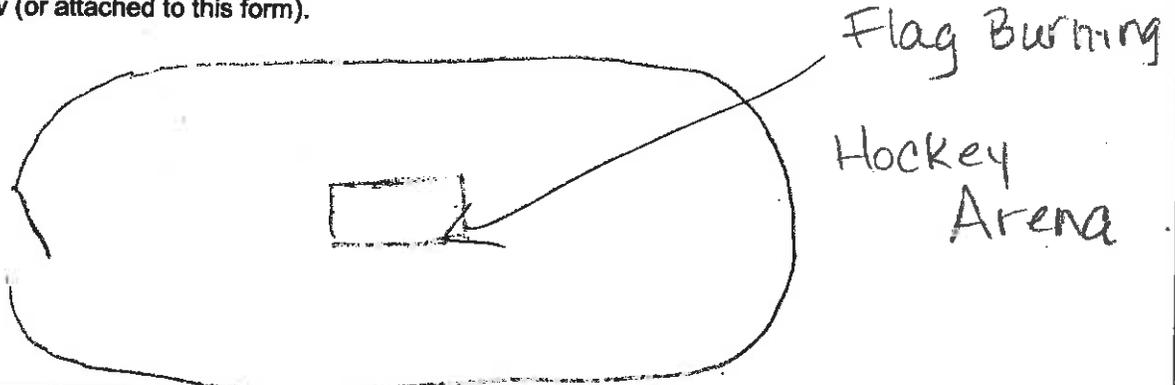
Other: \_\_\_\_\_ \* These activities require a separate license or permit and fee.

**Description of Additional City Services and/or Equipment Requested**

Fire Dept. lights flags + remains until out

**Diagram of Event Premises**

A diagram or map of the event premises, including location of all proposed equipment and activities must be included below (or attached to this form).



**Applicant Acknowledgement and Signature**

The undersigned hereby applies for a special event as stated in this application, declares that the information and materials submitted are complete to the best of their knowledge, and agrees to assume responsibility for all fees associated with the event. The undersigned understands that this application will be processed in accordance with city review procedures at such time as it is deemed complete. Failure to supply accurate and necessary information as requested by the city may be cause for denial of the application.

Signature: *Cheryl (Sue) Dabuzque*

Date: 5-12-16

Office Use	Amount Due	Payment	Date	SM
Required Application Fee: Public entity/Non-profit Individual/For-profit	<input checked="" type="checkbox"/> \$15.00 <input type="checkbox"/> \$50.00	<input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check No. 36074	Received: 5/12/16	KJH
Rental Fees: _____ Trash receptacle(s) \$ 10.00 + tax _____ Barricade(s) \$ 10.00 + tax _____ Picnic table(s) \$ 25.00 + tax _____ Satellite toilet(s) \$100.00+ tax	<input type="checkbox"/> \$ _____	<input type="checkbox"/> Cash <input type="checkbox"/> Check No. _____	Received: _____	
Damage Deposit Required: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<input checked="" type="checkbox"/> \$ 500.00 (Up to \$1,000.00)	<input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check No. 30079 <input type="checkbox"/> Deposit retained \$ _____	Received: May 17, 2016 Destroyed: _____	KJH
Police Services Required: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input type="checkbox"/> \$ _____ (Down Payment)	<input type="checkbox"/> Cash <input type="checkbox"/> Check No. _____ Additional fees will be invoiced after event.	Received: _____	
Conditions/Comments		Date		
Special Event Approved: <input type="checkbox"/> YES <input type="checkbox"/> NO		City: _____		
Certificate of Insurance Required: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	on file	Received: _____		
Shelter/Beach House Reservation: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Lakeside: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> Beach House Barker's: <input type="checkbox"/>	Received: _____		
Field or Court Reservation: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Lakeside: <input type="checkbox"/> Ball field <input type="checkbox"/> Volleyball Barker's: <input type="checkbox"/> Ball field 1 <input type="checkbox"/> Ball field 2 <input type="checkbox"/> Soccer 1 <input type="checkbox"/> Soccer 2 Perro: <input type="checkbox"/> Ball field <input type="checkbox"/> Tennis 1 <input type="checkbox"/> Tennis 2	Received: _____		
Temporary Liquor License: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		City: _____ State: _____		
Temporary Food/Vendor License: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		County: _____		

**LG230 Application to Conduct Off-Site Gambling**

**No Fee**

**ORGANIZATION INFORMATION**

Organization Name: American Legion Post 491 License Number: 00467

Address: 263 N. 3rd St. City: Bayport, MN Zip: 55003

Gambling Manager Name: Marion Coffman Daytime Phone: 651-491-2418

Chief Executive Officer (CEO) Name: George Hild Daytime Phone: 651-439-5084

**GAMBLING ACTIVITY**

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 6 / 25 / 16 to 6 / 25 / 16

Check the type of games that will be conducted:

Raffle   
 Pull-Tabs   
 Bingo   
 Tipboards   
 Paddlewheel

**GAMBLING PREMISES**

Name of location where gambling activity will be conducted: Village Green

Street address and City (or township): 400 3rd St. N. Zip: 55003 County: Washington

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

**Yes** If yes, a lease is not required.
 **No** If no, the lease agreement below must be completed, and signed by the lessor.

**LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)**

Rent to be paid for the leased area: \$ 0 (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Lessor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Lessor's Name: \_\_\_\_\_



**Ordinance Summary No. 850**

**AN ORDINANCE AMENDING CHAPTER 48 – STORMWATER MANAGEMENT  
OF THE BAYPORT CITY CODE**

On May 2, 2016, the City of Bayport adopted an ordinance amending Chapter 48 of its Code of Ordinances regarding stormwater management within the city. The ordinance provides the city with the authority to regulate design standards, application requirements, plan review procedures, and inspections. Exemptions, as well as procedures for enforcement and penalties are also specified within the text of the ordinance. A printed copy of the ordinance is available for inspection during regular City Hall office hours or electronic mail.



**CITY OF BAYPORT**  
**294 NORTH THIRD STREET**  
**BAYPORT, MINNESOTA 55003**  
**PHONE 651-275-4404 FAX 651-275-4411**

---

Date: May 23, 2016

To: Mayor and City Council

From: Logan Martin, City Administrator  
Sara Taylor, Assistant City Administrator/City Planner

Re: Certification of a new legal description and parcel boundary for 338 5<sup>th</sup> Avenue North

### ***BACKGROUND***

The new property owners of 334 and 338 5<sup>th</sup> Avenue North recently submitted an application to Washington County to combine these two parcels into one parcel and join the two existing buildings for a proposed new tavern/restaurant establishment. It should be noted that the Washington County Registrar of Titles does not require any city approval to combine the two parcels of land. However, because the owners are joining the two existing buildings, city ordinance requires the two parcels to be combined into one parcel with a new legal description and address. Therefore, City Council action to certify and acknowledge the new legal description and parcel boundary is required.

The city has been working with the owners over the past several months on building and site improvements. The owners have also submitted an application for a new on-sale and Sunday liquor license for the establishment, which will be considered by the City Council at the June 6 meeting. The business is tentatively scheduled to open within the next month.

### ***RECOMMENDATION***

Staff recommends the City Council adopt a motion certifying a new legal description and parcel boundary for 338 5<sup>th</sup> Avenue North.

**RESOLUTION NO. 16-\_\_\_\_\_**

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,  
WASHINGTON COUNTY, MINNESOTA HELD JUNE 6, 2016**

Pursuant to due call and notice therefore, the regular meeting of the City Council of the City of Bayport, Minnesota was duly held at the Bayport City Hall in said municipality on the 6<sup>th</sup> day of June, 2016.

The following members were present:

The following members were absent:

Councilmember \_\_\_\_\_ introduced the following resolution and moved its adoption:

**A RESOLUTION CERTIFYING A NEW LEGAL DESCRIPTION AND PARCEL BOUNDARY FOR  
338 5<sup>TH</sup> AVENUE NORTH, AS INDICATED ON THE ATTACHED EXHIBIT A**

**WHEREAS**, The property owners of 334 and 338 5<sup>th</sup> Avenue North have submitted an application to Washington County to combine the two parcels of land into one parcel; and

**WHEREAS**, The property owners intend to join the two existing buildings on the parcels to operate one tavern/restaurant business, which is a permitted use in the B-2 Central Business zoning district; and

**WHEREAS**, Before the property owners can join the two buildings, the parcel boundary must be adjusted to result in one parcel with one legal description and address; and

**WHEREAS**, Once combined, any subsequent subdivision of the parcel would be subject to the city's minor subdivision process and zoning ordinance; and

**WHEREAS**, The new legal description and address must be recorded at the Washington County Registrar of Titles; and

**WHEREAS**, The City Council formally adopted a resolution certifying a new legal description and parcel boundary for 338 5<sup>th</sup> Avenue North at its regular meeting on June 6, 2016;

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and City Administrator are hereby authorized to execute this resolution to acknowledge a new legal description and parcel boundary for 338 5<sup>th</sup> Avenue North.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_ and upon roll call being taken thereon, the following voted via voice:

Susan St. Ores -  
Dan Goldston -

Connie Carlson -  
Patrick McGann -

Michele Hanson -

**WHEREUPON**, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, this 6<sup>th</sup> day of June, 2016.

ATTEST:

\_\_\_\_\_  
Logan Martin, City Administrator

\_\_\_\_\_  
Susan St. Ores, Mayor

RETURN TO CITY  
WITH NEW PARCEL  
LEGAL DESCRIPTION  
FOR CITY COUNCIL  
APPROVAL.

63267

# Washington County

PROPERTY RECORDS & TAXPAYER SERVICES  
14949 62ND STREET NORTH \* PO BOX 6 \* STILLWATER, MN 55082-0006  
FAX: 430-6178 \* PHONE: 430-6171

## Combining Real Estate Parcels into One Tax Parcel:

Under MN Statutes, owners of contiguous property, which has exactly the same owners listed for the property and meets certain other conditions, may combine the parcels into one tax statement. To be combined, the following conditions must be met:

The parcels must have exactly the same (identical) ownership.

Parcels may only be combined with contiguous (bordering) parcels in the same ownership.

Application will not be processed until all current year taxes are paid in full.

All parcels must be taxed the same (city, township, TIF, EDA, Green Acres, etc.)

All Special Assessments should be paid on all parcels or the city/town would need to recertify those special assessments for the new parcels.

### CAUTION

Parcels that have been combined cannot be divided again without local municipality approval. If location is in a township, Washington County Land Management Office must also approve.

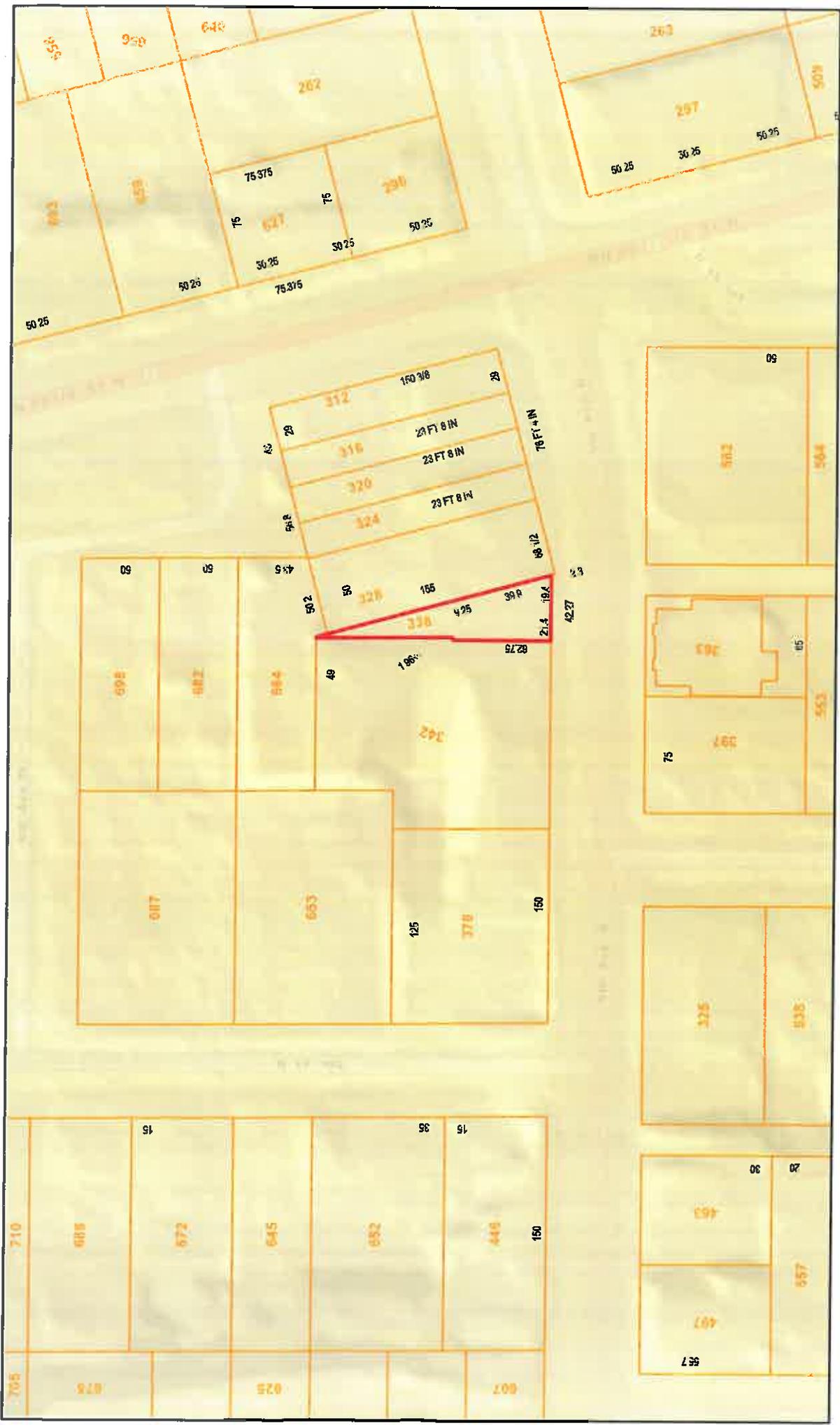
*Combined property tax will be reflected on the next year's statement*

Owner (Applicant) Name: Landmark Properties, LLC  
Address: 1346 3rd Street S. Phone Number: 651.335.8861  
Stillwater, MN 55082

Parcels to be combined: 03.029.20.44.0011 \_\_\_\_\_  
03.029.20.44.0012 \_\_\_\_\_  
03.029.20.44.0013 \_\_\_\_\_

Signature:  Date: 4/28/16

Washington County does not discriminate on the basis of race, color, national origin, sex, religion, age, and handicapped status in employment or the provision of services.



**Parcel ID:** 0302920440092

**Parcel Address:**  
338 5TH AVE N, CITY OF BAYPORT

**MAP FOR REFERENCE ONLY  
NOT A LEGAL DOCUMENT**

This drawing is the result of the compilation and reproduction of land records as they appear in various Washington County offices. The drawing should be used for reference purposes only. Washington County is not responsible for any inaccuracies.



## ***Bayport Fire Department***

284 N. 3rd Street • Bayport, MN. 55003 • Hall (651) 275-4401 • Fax (651) 275-4402

Date: June 1, 2016

To: Mayor and City Council  
Logan Martin, City Administrator

From: Allen Eisinger, Fire Chief

Re: Appointment of new members to the Bayport Fire Department

### ***BACKGROUND***

The following three people have applied for consideration as new members of the Fire Department and have passed a recent background check:

Nathaniel Wagner  
Max Hollerbach  
Nathan Theis

We currently have 22 members and with these three additions we will be up to 25 total members. We are requesting City Council consideration to appoint these new members at the June 6 meeting. If appointed, they will proceed with the next steps in becoming a member, including passing a physical examination and completing training and probationary requirements within 18 months. Their tentative start date is anticipated to be sometime in July.

### ***RECOMMENDATION***

Staff recommends the City Council adopt a motion appointing the three applicants noted above, pending successful completion of a physical examination, training, and probationary requirements.

CC: Jason Severson  
Mike Galowitz



**City of Bayport**  
 294 North Third Street  
 Bayport, Minnesota 55003  
 Phone 651-275-4404  
 Fax 651-275-4411  
 www.ci.bayport.mn.us

**City of Bayport**  
**DONATION INFORMATION FORM**

<b>Donor Information</b>	<input checked="" type="checkbox"/> City Resident / Business	<input type="checkbox"/> Nonresident	<input type="checkbox"/> Other
Name:	Marion Coffman / George Hild, Commander		
Main Phone Number:	651-439-5463	Alternate Phone Number:	
Email Address:	albayport@qwestoffice.net		
Address:	263 North 3rd Street		
City/State/Zip:	Bayport, MN 55003		
Organization Name (if applicable):	Hesley Jensen Post 491, Bayport American Legion		

<b>Donation Information</b>
<input type="checkbox"/> Bench with dedication plaque - \$1,000.00 <input type="checkbox"/> City newsletter - \$50.00 / \$100.00 / \$250.00 <input type="checkbox"/> Picnic table - \$1,500.00 <input type="checkbox"/> Tree - \$250.00 <input type="checkbox"/> Bike rack - \$500.00 <input type="checkbox"/> Flag - \$150.00 <input type="checkbox"/> Flower planter - \$500.00 <input type="checkbox"/> Waste receptacle - \$500.00
<input checked="" type="checkbox"/> Monetary donation of \$ <u>3,500.00</u> for <input type="checkbox"/> Cemetery <input type="checkbox"/> Fire Dept. <input type="checkbox"/> General Fund <input type="checkbox"/> Police Dept. <input checked="" type="checkbox"/> Parks
<p>For annual maintenance of Legion Field, Perro Park</p>

<b>Donor Acknowledgement and Signature</b>
<p>I understand that as the designated donor, this donation will be designated for city department use or used toward the purchase of the item, as specified above. I also understand that depending on availability, lead time, and weather conditions; it could take up to one (1) year to install an item. However, the city will make every effort to complete the installation as soon as possible. I also understand that the city has been given only an approximate size for the dedication plaque. Hence, if I have selected to donate funds for a bench, the city has my permission to format and size the text above accordingly, in order to fit the text on the plaque. Should it be necessary to change any of the text content for any reason, I am aware that I will be contacted by the city.</p>
Signature: <i>George Hild</i>
Date: <i>5-31-16</i>

<b>Office Use</b>	
Staff notes: (Include requested placement location) <i>Check will be presented at June 6th City Council meeting</i>	
Donation amount received:	Date received:
Payment method: <input type="checkbox"/> Cash <input type="checkbox"/> Check	Received by:



**City of Bayport**  
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 Bayport, Minnesota 55003  
 Phone 651-275-4404  
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**City of Bayport**  
**SPECIAL EVENT APPLICATION**

**Property Information**

City property:  Lakeside Park  Barker's Alps Park  Perro Park  Village Green Park

Street, alley, or other city property description/address: \_\_\_\_\_

Private property description/address: \_\_\_\_\_

**Applicant Information**

Private/Individual/For-profit organization  Public entity/Non-profit organization

Applicant/Contact Name: ERIC R ZAWISLAK

Organization/Business Name: ST. Charles Catholic Church

Main Phone Number: 715 781 4046 Alternate Phone Number: \_\_\_\_\_

Email Address: Eric.Zawislak@yahoo.com

Address: 409 3rd St N.

City/State/Zip: Bayport MN 55003

**Event Information**

Name or title of event: St. Charles outdoor Mass

Start Date: 8-27-16

Time: 4:30 pm

End Date: 8-28-16

Time: noon

Estimated attendance: 200 people  Private; invite only  Public; community festival

**Type of event:**

- Birthday/retirement/shower/reunion  Graduation party  Company/business gathering  Fundraiser
- Wedding ceremony/reception  Recreation race/tournament  Concert/live entertainment
- Auto/boat show  Art/craft show  Carnival/festival  Youth group/Scout activity  Religious/worship
- If not listed, describe: \_\_\_\_\_

**Type of equipment / activity: (Please check all that apply)**

- Generator  Barricades/cones  Tables/chairs  Inflatable device/bouncy house  Arbor/trellis
- Tent  Music/AV system  Stage/podium  Amusement rides/games  Vendor booths/vehicles

- Satellite toilet(s)  Fireworks\*  Food sale/service\*  Charitable gambling\*  Alcohol sale/service\*

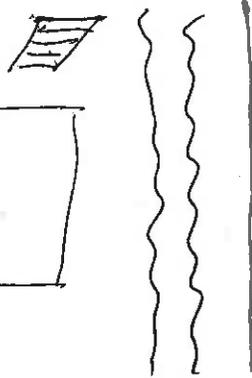
Other: \_\_\_\_\_ \* These activities require a separate license or permit and fee.

**Description of Additional City Services and/or Equipment Requested**

Test to be put up Saturday morning and taken down on Sunday Afternoon.

**Diagram of Event Premises**

A diagram or map of the event premises, including location of all proposed equipment and activities must be included below (or attached to this form).



N →

**Applicant Acknowledgement and Signature**

The undersigned hereby applies for a special event as stated in this application, declares that the information and materials submitted are complete to the best of their knowledge, and agrees to assume responsibility for all fees associated with the event. The undersigned understands that this application will be processed in accordance with city review procedures at such time as it is deemed complete. Failure to supply accurate and necessary information as requested by the city may be cause for denial of the application.

Signature: *A R Zawistal*

Date: 5/23/16

Office Use	Amount Due	Payment	Date	Staff
Required Application Fee: Public entity/Non-profit Individual/For-profit	<input checked="" type="checkbox"/> \$15.00 <input type="checkbox"/> \$50.00	<input checked="" type="checkbox"/> Cash <input checked="" type="checkbox"/> Check No. 3259 <i>Eric Zawistal</i>	Received: 5/23/16	<i>KJH</i>
Rental Fees: _____ Trash receptacle(s) \$ 10.00 + tax _____ Barricade(s) \$ 10.00 + tax _____ Picnic table(s) \$ 25.00 + tax _____ Satellite toilet(s) \$100.00+ tax	<input type="checkbox"/> \$ _____	<input type="checkbox"/> Cash <input type="checkbox"/> Check No. _____	Received: _____	
Damage Deposit Required: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input type="checkbox"/> \$ _____ (Up to \$1,000.00)	<input type="checkbox"/> Cash <input type="checkbox"/> Check No. _____ <input type="checkbox"/> Deposit retained \$ _____	Received: _____ Destroyed: _____	
Police Services Required: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input type="checkbox"/> \$ _____ (Down Payment)	<input type="checkbox"/> Cash <input type="checkbox"/> Check No. _____ Additional fees will be invoiced after event.	Received: _____	
Conditions/Comments			Date	Staff
Special Event Approved: <input type="checkbox"/> YES <input type="checkbox"/> NO			City: _____	
Certificate of Insurance Required: <input type="checkbox"/> YES <input type="checkbox"/> NO			Received: _____	
Shelter/Beach House Reservation: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Lakeside: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> Beach House Barker's: <input type="checkbox"/>		Received: _____	
Field or Court Reservation: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Lakeside: <input type="checkbox"/> Ball field <input type="checkbox"/> Volleyball Barker's: <input type="checkbox"/> Ball field 1 <input type="checkbox"/> Ball field 2 <input type="checkbox"/> Soccer 1 <input type="checkbox"/> Soccer 2 Perro: <input type="checkbox"/> Ball field <input type="checkbox"/> Tennis 1 <input type="checkbox"/> Tennis 2		Received: _____	
Temporary Liquor License: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			City: _____ State: _____	
Temporary Food/Vendor License: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			County: _____	



**City of Bayport**  
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**RECEIVED**  
 MAY 23 2016  
 CITY OF BAYPORT

**City of Bayport**  
**SPECIAL EVENT APPLICATION**

**Property Information**

City property:  Lakeside Park  Barker's Alps Park  Perro Park  Village Green Park

Street, alley, or other city property description/address: \_\_\_\_\_

Private property description/address: \_\_\_\_\_

**Applicant Information**

Private/Individual/For-profit organization  Public entity/Non-profit organization

Applicant/Contact Name: Sue Favilla

Organization/Business Name: People's Congregational Church

Main Phone Number: 612-381-4996      Alternate Phone Number: 715-549-5799

Email Address: wicomound@gmail.com

Address: Church - 309 N. 3rd Street

City/State/Zip: Bayport MN

**Event Information**

Name or title of event: Centennial Harvest Festival

Start Date: September 25, 2016      Time: 8:00 ~ Noon

End Date: September 25, 2016      Time: ~ 5:00

Estimated attendance: 100-125       Private; invite only       Public; community festival

Type of event:

Birthday/retirement/shower/reunion     Graduation party     Company/business gathering     Fundraiser

Wedding ceremony/reception     Recreation race/tournament     Concert/live entertainment

Auto/boat show     Art/craft show     Carnival/festival     Youth group/Scout activity     Religious/worship

If not listed, describe: Church Centennial Celebration

Type of equipment / activity: *(Please check all that apply)* - supplied by People's Church

Generator     Barricades/cones     Tables/chairs     Inflatable device/bouncy house     Arbor/trellis

Tent     Music/AV system     Stage/podium     Amusement rides/games     Vendor booths/vehicles

Satellite toilet(s)     Fireworks\*     Food sale/service\*     Charitable gambling\*     Alcohol sale/service\*

Other: \_\_\_\_\_      \* These activities require a separate license or permit and fee.

**Description of Additional City Services and/or Equipment Requested**

Possibly blocking off 2nd Ave. between 3rd and 2nd Streets No.

**Diagram of Event Premises**

A diagram or map of the event premises, including location of all proposed equipment and activities must be included below (or attached to this form).

See attached.

**Applicant Acknowledgement and Signature**

The undersigned hereby applies for a special event as stated in this application, declares that the information and materials submitted are complete to the best of their knowledge, and agrees to assume responsibility for all fees associated with the event. The undersigned understands that this application will be processed in accordance with city review procedures at such time as it is deemed complete. Failure to supply accurate and necessary information as requested by the city may be cause for denial of the application.

Signature: *Sue Favilla*

Date: 5/23/2016

Office Use	Amount Due	Payment	Date	Staff
Required Application Fee: Public entity/Non-profit Individual/For-profit	<input checked="" type="checkbox"/> \$15.00 <input type="checkbox"/> \$50.00	<input checked="" type="checkbox"/> Cash <input type="checkbox"/> Check No. <u>Sue Favilla</u>	Received: <u>5/23/16</u>	<u>KJ</u>
Rental Fees: <u>TBD</u> Trash receptacle(s) \$ 10.00 + tax Barricade(s) \$ 10.00 + tax Picnic table(s) \$ 25.00 + tax Satellite toilet(s) \$100.00+ tax	<input type="checkbox"/> \$ _____	<input type="checkbox"/> Cash <input type="checkbox"/> Check No. _____	Received: _____	
Damage Deposit Required: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <u>\$500</u>	<input checked="" type="checkbox"/> \$ <u>500.00</u> (Up to \$1,000.00)	<input type="checkbox"/> Cash <input type="checkbox"/> Check No. _____ <input type="checkbox"/> Deposit retained \$ _____	Received: _____ Destroyed: _____	
Police Services and Fees Required: <input type="checkbox"/> YES <input type="checkbox"/> NO <u>TBD</u>	<input type="checkbox"/> \$ _____ (Down Payment)	<input type="checkbox"/> Cash <input type="checkbox"/> Check No. _____ Additional fees will be invoiced after event.	Received: _____	
Conditions/comments		Date	Staff	
Special Event Approved: <input type="checkbox"/> YES <input type="checkbox"/> NO		City: _____		
Certificate of Insurance Required: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		Received: _____		
Shelter/Beach House Reservation: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Lakeside: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> Beach House Barker's: <input type="checkbox"/>	Received: _____		
Field or Court Reservation: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Lakeside: <input type="checkbox"/> Ball field <input type="checkbox"/> Volleyball Barker's: <input type="checkbox"/> Ball field 1 <input type="checkbox"/> Ball field 2 <input type="checkbox"/> Soccer 1 <input type="checkbox"/> Soccer 2 Perro: <input checked="" type="checkbox"/> Ball field <input type="checkbox"/> Tennis 1 <input type="checkbox"/> Tennis 2	Received: _____		
Temporary Liquor License: <input type="checkbox"/> YES <input type="checkbox"/> NO <u>N/A</u>		City: _____ State: _____		
Temporary Food/Vendor License: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		County: _____		

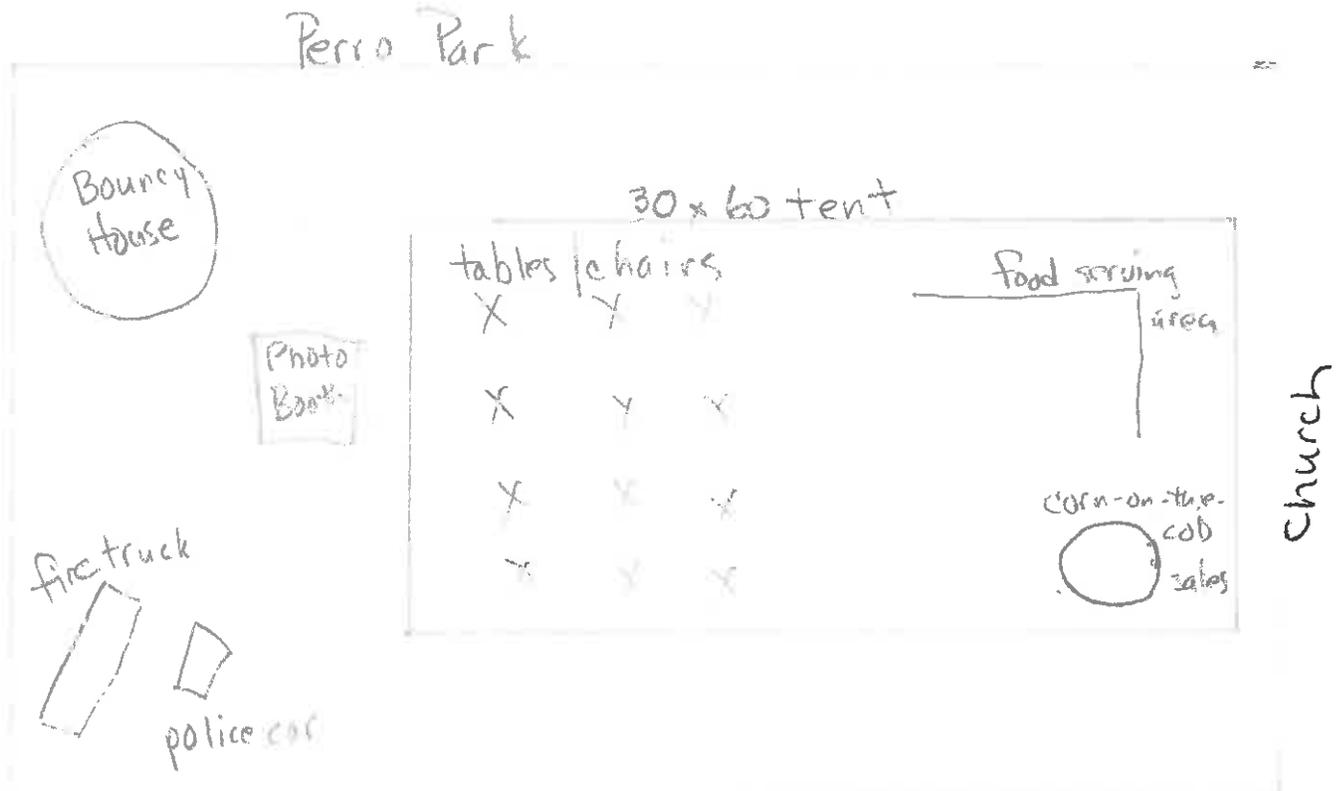
Additional information for the Special Event Application for People's Congregational Church Centennial Community Festival – September 25, 2016 – set-up on September 24

The very rough diagram of the event premises below does not represent the final plan, but rather is to give the City further information on our plan for what we are calling the "Centennial Community Festival." Contact has been made with the Washington County Department of Public Health and an application will be submitted to them on a timely basis. Contact will also be made with the Minnesota Department of Public Safety Gambling Division - we are not certain whether a temporary license is necessary in order to have a cakewalk/raffle. We are also contacting the Bayport Fire Department and Bayport Police to ask if they will participate in this community event. The Fire Department with a truck for kids to see and learn about, the Police with a car for the same purpose.

Some discussion has occurred about whether one of the streets (2<sup>nd</sup>) between the church and the church office might be blocked off for one block, however aren't certain whether this will be necessary and will appreciate the City's advice.

We have checked several items in the "Type of equipment/activity" portion of the application, including the inflatable device/bouncy house, however have not finally decided whether we will be doing this. And, the music/stage/podium choices are also checked – this is not final either, however we do plan on musical entertainment of some kind.

Please let us know if further information is required. We will keep the City updated as plans move forward. Thank you for your help.



# PROJECT APPLICATION AND PROJECT CERTIFICATE FOR PAYMENT

AIA DOCUMENT G722/CMa

PAGE ONE OF SEVEN PAGES

RECEIVED  
MAY 26 2016

### TO OWNER:

**PROJECT:**  
City of Bayport  
New Fire Station  
1012 5th Ave North  
Bayport, MN 55003

**APPLICATION NO:** 12

**PERIOD TO:** 04/30/16

**PROJECT NO:** 1521030-02

**Distribution to:**

OWNER	
CONSTRUCTION	
MANAGER	
ARCHITECT	

### ATTENTION:

## PROJECT APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Project. Project Application Summary, AIA Document G723/CMa, is attached.

1. TOTAL CONTRACT SUMS (Item A Totals)	\$ 3,791,641.00
2. Total Net Changes by Change Orders (Item B Totals)	\$ 332,461.63
3. TOTAL CONTRACT SUM TO DATE (Item C Totals)	\$ 4,124,102.63
4. TOTAL COMPLETED & STORED TO DATE (Item F Totals)	\$ 4,083,885.43
5. RETAINAGE (Item H Totals)	\$ 166,809.47
6. LESS PREVIOUS TOTAL PAYMENTS (Item I Totals)	\$ 3,818,754.01
7. CURRENT PAYMENT DUE (Item J Totals)	\$ 98,321.95

## PROJECT CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this Application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractors are entitled to payment of the AMOUNT CERTIFIED.

TOTAL OF AMOUNTS CERTIFIED \$ 98,321.95

The undersigned Construction Manager certifies that to the best of the Construction Manager's knowledge, information and belief of this Project Application for Payment is an accurate compilation of the Contractors' Applications for Payment, attached hereto.

### CONSTRUCTION MANAGER:

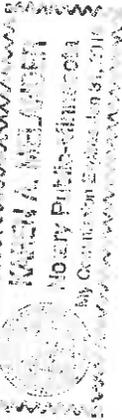
By: Leo A. Daly Date: 05/06/16

ARCHITECT: Leo A. Daly

By: Leo A. Daly

Date: 05/06/16

CONSTRUCTION MANAGER: Kraus-Anderson Construction Company



State of: Minnesota  
County of: Anoka  
Subscribed and sworn to before me this 6th day of May, 2016

Notary Public: Kraus Anderson  
My Commission expires: January 31, 2019

This Certificate is not negotiable. The AMOUNTS CERTIFIED are payable only to the Contractors named in AIA Document G723/CMa, attached. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or the Contractors under their Contracts.

**PROJECT APPLICATION SUMMARY**

AIA Document G723/CMa

PAGE TWO OF SEVEN PAGES

A separate AIA Document G702/CMa, APPLICATION AND CERTIFICATE FOR PAYMENT, for each Contractor's signed Certification is attached.

APPLICATION NO: 12  
 APPLICATION DATE: 5/1/2016  
 PERIOD FROM: 4/1/2016  
 TO: 4/30/2016  
 PROJECT NOS: 1521030

**City of Bayport New Fire Station**

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME PORTION OF WORK	Acoustic Associates, Inc.		Amery Welding		Arrow Building Center		Atomic Architectural		TOTALS THIS PAGE	PROJECT TOTALS
	Flooring WS 09-D		Structural Steel Material WS 05-A		Wood Windows WS 08-F		Sheet Metal, Inc. Metal Panels WS 07-A			
A ORIGINAL CONTRACT SUM	\$14,583.00	\$252,000.00			\$37,415.00		\$165,880.00		\$469,878.00	\$3,791,641.00
B NET CHANGE ORDERS TO DATE	\$347.00	\$0.00			\$3,802.01		\$6,150.00		\$10,299.01	\$332,461.63
C CONTRACT SUM TO DATE	\$14,930.00	\$252,000.00			\$41,217.01		\$172,030.00		\$480,177.01	\$4,124,102.63
D WORK IN PLACE TO DATE	\$14,930.00	\$252,000.00			\$41,217.01		\$172,030.00		\$480,177.01	\$4,083,885.43
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00			\$0.00		\$0.00		\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$14,930.00	\$252,000.00			\$41,217.01		\$172,030.00		\$480,177.01	\$4,083,885.43
G RETAINAGE PERCENTAGE	5%	5%			5%		5%		5%	5%
H RETAINAGE AMOUNT	\$746.50	\$12,600.00			\$2,060.85		\$8,601.50		\$24,008.85	\$166,809.47
I PREVIOUS PAYMENTS	\$14,183.50	\$194,075.50			\$38,911.06		\$163,428.50		\$410,598.56	\$3,818,754.01
J CURRENT PAYMENT DUE (F-H-I)	\$0.00	\$45,324.50			\$245.10		\$0.00		\$45,569.60	\$98,321.95
K BALANCE TO FINISH (C-F)	\$0.00	\$0.00			\$0.00		\$0.00		\$0.00	\$40,217.20
L PERCENT COMPLETE (F+C)	100%	100%			100%		100%		100%	99%

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G723/CMa-1991

# PROJECT APPLICATION SUMMARY

AIA Document G723/CMa

PAGE THREE OF SEVEN PAGES

A separate AIA Document G702/CMa, APPLICATION AND CERTIFICATE FOR PAYMENT, for each Contractor's signed Certification is attached.

APPLICATION NO: 12  
 APPLICATION DATE: 5/1/2016  
 PERIOD FROM: 4/1/2016  
 TO: 4/30/2016  
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME PORTION OF WORK	B & B Sheet Metal & Roofing, Inc. Roofing WS 07-B	Breth-Zenzen Fire Protection, LLC Fire Suppression WS 21-A	CE LLC Custom Expressions Window Treatments WS 12-A	Egan Company Electrical WS 26-A	Hollenback & Nelson Concrete/Masonry WS 03-A	TOTALS THIS PAGE
A ORIGINAL CONTRACT SUM	\$142,000.00	\$36,500.00	\$6,053.00	\$469,600.00	\$853,800.00	\$1,507,953.00
B NET CHANGE ORDERS TO DATE	\$12,636.00	\$2,088.00	\$0.00	\$42,798.48	\$25,896.00	\$83,418.48
C CONTRACT SUM TO DATE	\$154,636.00	\$38,588.00	\$6,053.00	\$512,398.48	\$879,696.00	\$1,591,371.48
D WORK IN PLACE TO DATE	\$154,636.00	\$38,588.00	\$0.00	\$512,398.48	\$879,696.00	\$1,585,318.48
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$154,636.00	\$38,588.00	\$0.00	\$512,398.48	\$879,696.00	\$1,585,318.48
G RETAINAGE PERCENTAGE	5%	5%	5%	5%	0%	5%
H RETAINAGE AMOUNT	\$7,731.80	\$1,929.40	\$0.00	\$25,619.92	\$0.00	\$35,281.12
I PREVIOUS PAYMENTS	\$146,904.20	\$36,658.60	\$0.00	\$486,778.56	\$835,711.20	\$1,506,052.56
J CURRENT PAYMENT DUE (F-H-I)	\$0.00	\$0.00	\$0.00	\$0.00	\$43,984.80	\$43,984.80
K BALANCE TO FINISH (C-F)	\$0.00	\$0.00	\$6,053.00	\$0.00	\$0.00	\$6,053.00
L PERCENT COMPLETE (F+C)	100%	100%	0%	100%	100%	100%

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G723/CMa-1991

**PROJECT APPLICATION SUMMARY**

AIA Document G723/CMa

PAGE FOUR OF SEVEN PAGES

A separate AIA Document G702/CMa, APPLICATION AND CERTIFICATE FOR PAYMENT, for each Contractor's signed Certification is attached.

APPLICATION NO: 12  
 APPLICATION DATE: 5/1/2016  
 PERIOD FROM: 4/1/2016  
 TO: 4/30/2016  
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	Horwiz, Inc	Kendell Doors, Inc	Miller Excavating, Inc.	Molin Concrete Products Company	Northland Paving		TOTALS THIS PAGE
					Earthwork & Utilities WS 31-A	Asphalt Paving WS 32-A	
A ORIGINAL CONTRACT SUM	\$588,900.00	\$62,577.00	\$248,649.00	\$21,834.00		\$90,000.00	\$1,011,960.00
B NET CHANGE ORDERS TO DATE	\$136,411.00	\$10,045.16	\$9,955.20	\$0.00		\$7,300.00	\$163,711.36
C CONTRACT SUM TO DATE	\$725,311.00	\$72,622.16	\$258,604.20	\$21,834.00		\$97,300.00	\$1,175,671.36
D WORK IN PLACE TO DATE	\$725,311.00	\$72,622.16	\$226,440.00	\$21,834.00		\$97,300.00	\$1,143,507.16
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$725,311.00	\$72,622.16	\$226,440.00	\$21,834.00		\$97,300.00	\$1,143,507.16
G RETAINAGE PERCENTAGE	5%	5%	5%	5%		5%	5%
H RETAINAGE AMOUNT	\$36,265.55	\$3,631.11	\$11,322.00	\$1,091.70		\$4,865.00	\$57,175.36
I PREVIOUS PAYMENTS	\$680,277.90	\$68,991.05	\$215,118.00	\$20,742.30		\$92,435.00	\$1,077,564.25
J CURRENT PAYMENT DUE (F-H-I)	\$8,767.55	\$0.00	\$0.00	\$0.00		\$0.00	\$8,767.55
K BALANCE TO FINISH (C-F)	\$0.00	\$0.00	\$32,164.20	\$0.00		\$0.00	\$32,164.20
L PERCENT COMPLETE (F+C)	100%	100%	88%	100%		100%	97%

AIA DOCUMENT G723/CMa - PROJECT APPLICATION SUMMARY - 1997 EDITION - AIA ©1991  
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G723/CMa-1991

# PROJECT APPLICATION SUMMARY

AIA Document G723/CMa

PAGE FIVE OF SEVEN PAGES

A separate AIA Document G702/CMa, APPLICATION AND CERTIFICATE FOR PAYMENT, for each Contractor's signed Certification is attached.

APPLICATION NO: 12  
 APPLICATION DATE: 5/1/2016  
 PERIOD FROM: 4/1/2016  
 TO: 4/30/2016  
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	Overhead Door Company of the Northland	Peterson Companies, Inc.	Quality Drywall		Red Cedar Steel Erectors	Relling Construction Company Inc.		TOTALS THIS PAGE
			Midwest Drywall WS 09-A	Fencing WS 32-C		Structural Steel Erection WS 05-A	Carpentry WS 06-A	
A ORIGINAL CONTRACT SUM	\$72,207.00	\$14,000.00	\$163,000.00		\$122,700.00		\$244,742.00	\$616,649.00
B NET CHANGE	\$0.00	\$0.00	\$46,857.00		\$1,130.00		\$11,888.58	\$59,875.58
C CONTRACT SUM TO DATE	\$72,207.00	\$14,000.00	\$209,857.00		\$123,830.00		\$256,630.58	\$676,524.58
D WORK IN PLACE TO DATE	\$72,207.00	\$14,000.00	\$209,857.00		\$123,830.00		\$254,630.58	\$674,524.58
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$72,207.00	\$14,000.00	\$209,857.00		\$123,830.00		\$254,630.58	\$674,524.58
G RETAINAGE PERCENTAGE	5%	5%	5%		5%		5%	5%
H RETAINAGE AMOUNT	\$8,610.35	\$700.00	\$10,492.85		\$6,191.50		\$12,731.53	\$38,726.23
I PREVIOUS PAYMENTS	\$63,596.65	\$13,300.00	\$199,364.15		\$117,638.50		\$241,899.05	\$635,798.35
J CURRENT PAYMENT DUE (F-I-J)	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00	\$0.00
K BALANCE TO FINISH (C-F)	\$0.00	\$0.00	\$0.00		\$0.00		\$2,000.00	\$2,000.00
L PERCENT COMPLETE (F+C)	100%	100%	100%		100%		99%	100%

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G723/CMa-1991

# PROJECT APPLICATION SUMMARY

AIA Document G723/CMa

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In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	Right Way Caulking, Inc.	S & J Contracting	Steinbrecher Painting, Inc.	Superior Tile & Terrazzo, Inc.	Twin City Acoustics, Inc.	TOTALS THIS PAGE
A ORIGINAL CONTRACT SUM	\$17,200.00	\$22,606.00	\$53,500.00	\$16,575.00	\$9,920.00	\$119,801.00
B NET CHANGE	\$568.00	\$0.00	\$2,640.00	\$0.00	\$4,384.20	\$7,592.20
C CONTRACT SUM TO DATE	\$17,768.00	\$22,606.00	\$56,140.00	\$16,575.00	\$14,304.20	\$127,393.20
D WORK IN PLACE TO DATE	\$17,768.00	\$22,606.00	\$56,140.00	\$16,575.00	\$14,304.20	\$127,393.20
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$17,768.00	\$22,606.00	\$56,140.00	\$16,575.00	\$14,304.20	\$127,393.20
G RETAINAGE PERCENTAGE	5%	5%	5%	5%	5%	5%
H RETAINAGE AMOUNT	\$888.40	\$1,130.30	\$2,807.00	\$2,428.75	\$715.21	\$7,969.66
I PREVIOUS PAYMENTS	\$16,879.60	\$21,475.70	\$53,333.00	\$14,146.25	\$13,588.99	\$119,423.54
J CURRENT PAYMENT DUE (F+H-I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
K BALANCE TO FINISH (C-F)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
L PERCENT COMPLETE (F+C)	100%	100%	100%	100%	100%	100%

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**PROJECT APPLICATION SUMMARY**

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In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	TMI Coatings, Inc.	Urban Companies, LLC			TOTALS THIS PAGE
PORTION OF WORK	Fluid Applied Flooring WS 09-G	Landscaping WS 32-B			
A ORIGINAL CONTRACT SUM	\$21,000.00	\$44,400.00	\$0.00	\$0.00	\$65,400.00
B NET CHANGE ORDERS TO DATE	\$0.00	\$7,565.00	\$0.00	\$0.00	\$7,565.00
C CONTRACT SUM TO DATE	\$21,000.00	\$51,965.00	\$0.00	\$0.00	\$72,965.00
D WORK IN PLACE TO DATE	\$21,000.00	\$51,965.00	\$0.00	\$0.00	\$72,965.00
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$21,000.00	\$51,965.00	\$0.00	\$0.00	\$72,965.00
G RETAINAGE PERCENTAGE	5%	5%	5%	5%	5%
H RETAINAGE AMOUNT	\$1,050.00	\$2,598.25	\$0.00	\$0.00	\$3,648.25
I PREVIOUS PAYMENTS	\$19,950.00	\$49,366.75	\$0.00	\$0.00	\$69,316.75
J CURRENT PAYMENT DUE (F-H-I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
K BALANCE TO FINISH (C-F)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
L PERCENT COMPLETE (F+C)	100%	100%			100%

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G723/CMa-1991

# City of Bayport, Minnesota

## Presentation of Audited Financial Statements

December 31, 2015

# Audit Results

## Auditor's Report on Financial Statements

- Audit is in accordance with *Generally Accepted Auditing Standards*
- Unmodified opinions
- Change in Accounting Principle
  - Adoption of GASB Statements 68 and 71

# Financial Highlights

## Governmental Funds - Capital Project

	Fine Hall Capital Project Fund	Nonmajor Capital Project Funds
<b>REVENUES</b>		
Tax Increment	\$ -	\$ 46,752
Net Investment Income	7,781	7,606
Private Grants	791,000	-
<b>TOTAL REVENUES</b>	<u>798,781</u>	<u>54,358</u>
<b>EXPENDITURES</b>		
Current:		
Public Safety	64	43,152
Economic Development	-	-
Debt Service:		
Interest and Other Charges	22,506	-
Capital Outlay	4,398,241	-
<b>TOTAL EXPENDITURES</b>	<u>4,420,811</u>	<u>43,152</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</b>	(3,622,030)	11,206
<b>OTHER FINANCING SOURCES</b>		
Bond Proceeds	\$ 2,025,000	-
Bond Premium	41,504	-
<b>TOTAL OTHER FINANCING SOURCES</b>	<u>2,066,504</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCES</b>	(1,555,526)	11,206
<b>FUND BALANCES - BEGINNING</b>	<u>229,390</u>	<u>395,660</u>
<b>FUND BALANCES - ENDING</b>	<u>\$ (1,326,136)</u>	<u>\$ 406,866</u>

**Nonmajor Funds:**

- TIF District 1
- TIF District 2
- Developer Reimbursed Project

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# Financial Highlights

## Governmental Funds - Special Revenue

	Water and Sewer Improvement Fund	Nonmajor Special Revenue Funds
<b>REVENUES</b>		
Taxes	-	\$ 165,000
Special Assessments	17,311	
Charges for Services	71,818	124,696
Fines	-	11,338
Private Grants	-	110,250
Net Investment Income	21,782	16,459
Miscellaneous	-	3,424
<b>TOTAL REVENUES</b>	<b>110,911</b>	<b>431,167</b>
<b>EXPENDITURES</b>		
Current:		
Public Safety	-	5,910
Parks and Recreation	-	280,306
Capital Outlay	-	23,086
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>309,302</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>110,911</b>	<b>121,865</b>
<b>FUND BALANCES - BEGINNING</b>	<b>1,198,824</b>	<b>607,389</b>
<b>FUND BALANCES - ENDING</b>	<b>\$ 1,309,735</b>	<b>\$ 729,254</b>

**Nonmajor Funds:**

- Library
- Drug Forfeiture
- Tax Stabilization
- K-9 Unit
- Park Improvement

# Financial Highlights

## Governmental Funds - Debt Service



	Debt Service Fund	
<b>REVENUES</b>		
Taxes	90,278	
Net Investment Income	9,218	
<b>TOTAL REVENUES</b>	<u>99,496</u>	
<b>EXPENDITURES</b>		
Debt Service:		
Principal	150,000	
Interest and Other Charges	13,693	
Capital Outlay	27,111	
<b>TOTAL EXPENDITURES</b>	<u>190,804</u>	
<b>NET CHANGE IN FUND BALANCES</b>		(91,308)
<b>FUND BALANCES - BEGINNING</b>		<u>197,144</u>
<b>FUND BALANCES - ENDING</b>		<u>\$ 105,836</u>

**Long-term Debt Outstanding at 12/31/15:**

2015A G.O. Capital Improvement Plan Bond	\$ 2,025,000
2001A G.O. Refunding Bond	<u>140,000</u>
Total Governmental Debt	<u>\$ 2,165,000</u>

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# Financial Highlights

## Governmental Funds – Permanent



	Permanent Fund
<b>REVENUES</b>	
Net Investment Income	\$ 13,782
<b>FUND BALANCES - BEGINNING</b>	<u>646,171</u>
<b>FUND BALANCES - ENDING</b>	<u><u>\$ 659,953</u></u>

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# Financial Highlights

## Governmental Funds – General

	Budget Amounts- Original and Final	Actual Amounts Budgetary Basis	Variance with Final Budget Over (Under)
<b>RESOURCES (INFLOWS):</b>			
Taxes and Special Assessments	\$ 1,020,353	\$ 1,043,025	\$ 22,672
Licenses, Permits, and Fees	114,000	138,698	24,698
Intergovernmental	629,311	1,213,524	584,213
Charges for Services	409,281	478,880	69,599
Fines	35,000	41,371	6,371
Investment Income (Loss)	255,500	156,741	(98,759)
Miscellaneous	80,100	18,086	(62,014)
Transfers In	-	32,950	32,950
<b>AMOUNTS AVAILABLE</b>	<b>2,543,545</b>	<b>3,123,275</b>	<b>579,730</b>

# Financial Highlights

## Governmental Funds - General (Continued)

	Budget Amounts - Original and Final	Actual Amounts Budgetary Basis	Variance with Final Budget Over (Under)
<b>CHARGES TO APPROPRIATIONS (OUTFLOWS):</b>			
Current:			
General Government	640,389	556,737	(83,652)
Public Safety	1,190,600	1,191,366	766
Public Works	309,278	277,972	(31,306)
Parks and Recreation	64,428	60,523	(3,905)
Economic Development	-	500,000	500,000
Capital Outlay	60,000	37,085	(22,915)
Transfers Out	125,300	-	(125,300)
<b>TOTAL CHARGES</b>	<b>2,389,995</b>	<b>2,623,683</b>	<b>233,688</b>
<b>BUDGETARY CHANGE IN FUND BALANCE</b>	<b>\$ 153,550</b>	<b>499,592</b>	<b>\$ 346,042</b>
<b>FUND BALANCES - BEGINNING</b>		<u>7,922,891</u>	
<b>FUND BALANCES - ENDING</b>		<u>\$ 8,422,483</u>	

# Financial Highlights

## Governmental Funds – General Fund Balance

General Fund	
Nonspendable - Prepaids and Inventory	\$ 19,075
Unassigned	<u>8,403,408</u>
<b>Total General Fund Balance</b>	<b><u><u>\$ 8,422,483</u></u></b>



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# Financial Highlights

## Enterprise Funds – Operating

	Water Fund	Sewer Fund	Totals
<b>OPERATING REVENUES</b>			
Charges for Services	\$ 488,400	\$ 695,373	\$ 1,183,773
<b>OPERATING EXPENSES</b>			
Personnel Services	190,196	191,294	381,490
Materials, Supplies, Services and Charges	190,625	35,064	225,689
Metropolitan Council Environmental Services Charges	-	377,064	377,064
Depreciation	124,087	64,489	188,576
<b>TOTAL OPERATING EXPENSES</b>	<u>504,908</u>	<u>667,911</u>	<u>1,172,819</u>
<b>NET OPERATING INCOME (LOSS)</b>	(16,508)	27,462	10,954

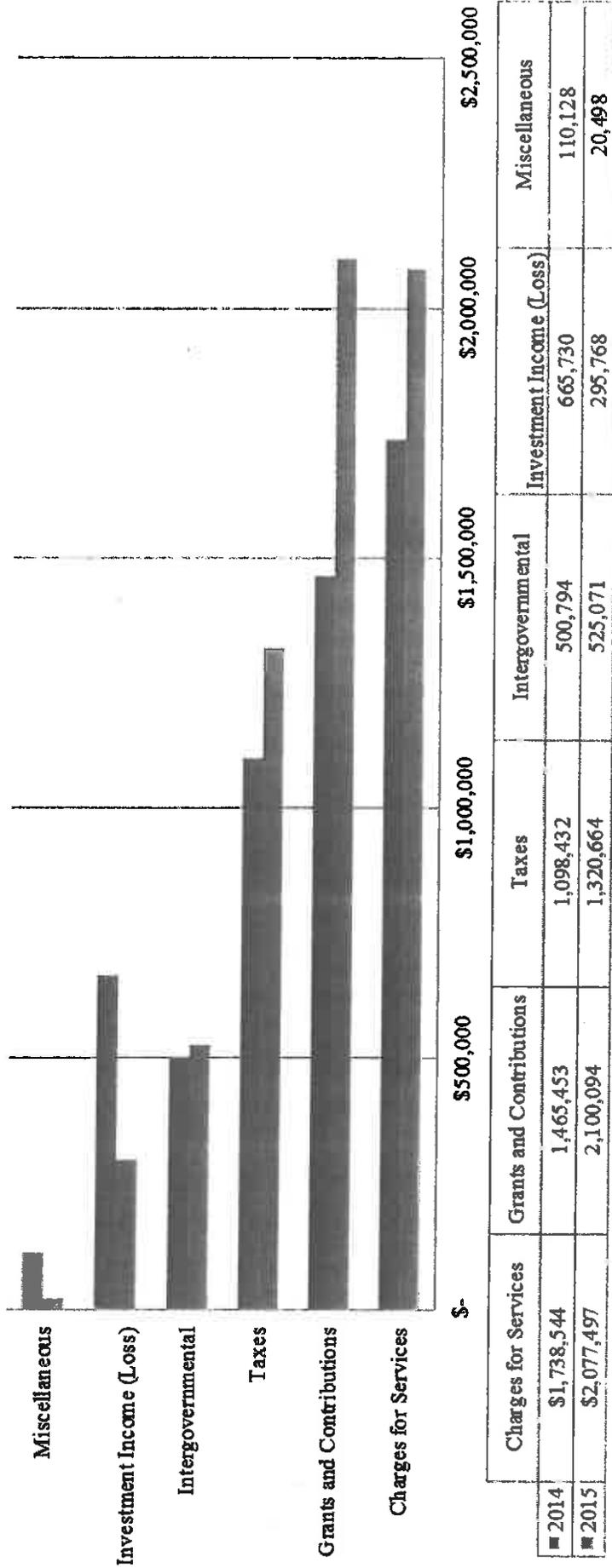
# Financial Highlights

## Enterprise Funds – Nonoperating

	Water Fund	Sewer Fund	Totals
<b>NONOPERATING INCOME</b>			
Connection Fees	28,516	7,200	35,716
Net Investments Income	35,991	26,408	62,399
	<u>64,507</u>	<u>33,608</u>	<u>98,115</u>
<b>TOTAL NONOPERATING INCOME</b>			
	47,999	61,070	109,069
<b>CHANGE IN NET POSITION PRIOR TO TRANSFERS</b>			
<b>TRANSFERS</b>			
Operating Transfers Out	(6,475)	(26,475)	(32,950)
	<u>41,524</u>	<u>34,595</u>	<u>76,119</u>
<b>CHANGE IN NET POSITION</b>			
	6,624,437	3,209,037	9,833,474
<b>NET POSITION-BEGINNING OF YEAR</b>	<u>(102,441)</u>	<u>(106,652)</u>	<u>(209,093)</u>
<b>CHANGE IN ACCOUNTING PRINCIPLE</b>			
<b>NET POSITION-END OF YEAR</b>	<u>\$ 6,563,520</u>	<u>\$ 3,136,980</u>	<u>\$ 9,700,500</u>

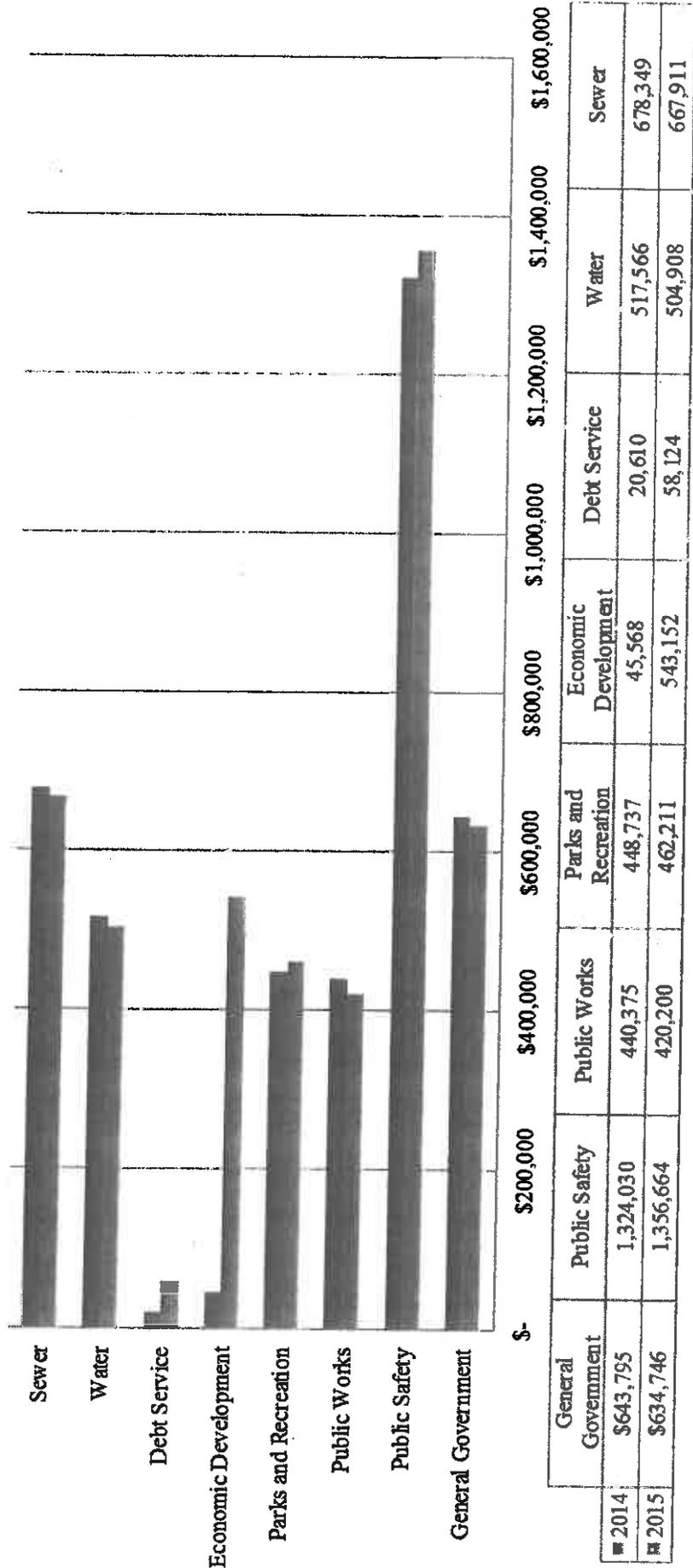
# Financial Highlights

Total Government-Wide Revenues



# Financial Highlights

**Total Government-Wide Expenses**



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# Financial Highlights

## New Accounting Standards – GASB 68 & 71

- Records the City’s pro-rata share of any unfunded/fully funded liability/asset of PERA and the state run fire relief association.

	Governmental Activities	Business-Type Activities	Total
<b>NET PENSION ASSET (Fire Relief)</b>	\$ 928,590	\$ -	\$ 928,590
<b>NET PENSION LIABILITY (PERA)</b>	\$ 957,010	\$ 224,835	\$ 1,181,845
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Pensions	\$ 308,882	\$ 31,564	\$ 340,446
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Pensions	\$ 128,630	\$ 22,341	\$ 150,971

# Area City Comparison

Below are comparative numbers for 2014 as compiled from the Minnesota State Auditor's Office. Such information is available at [www.auditor.state.mn.us](http://www.auditor.state.mn.us).

	Bayport	Scandia	Falcon Heights	Lauderdale	Newport	Oak Park Heights
Population	3,767	4,023	5,398	2,461	3,482	4,648
Taxable Tax Capacity	\$ 2,907,623	\$ 6,351,906	\$ 4,571,926	\$ 2,146,073	\$ 3,458,531	\$ 8,821,455
Net Tax Levy	\$ 909,203	\$ 2,098,165	\$ 884,944	\$ 495,282	\$ 2,071,451	\$ 4,774,720
Total Revenue	\$ 3,505,340	\$ 2,648,394	\$ 2,542,753	\$ 1,415,271	\$ 3,863,924	\$ 6,285,178
Total Current Expenditures	\$ 2,398,305	\$ 1,650,091	\$ 2,006,854	\$ 1,213,659	\$ 2,770,012	\$ 374,629
Total Capital Outlay	\$ 779,476	\$ 226,013	\$ 1,097,652	\$ 392,054	\$ 3,024,304	\$ 4,540,043
Total Debt Service	\$ 170,408	\$ 336,543	\$ 89,966	\$ 111,218	\$ 507,263	\$ 791,728
Total Expenditures	\$ 3,348,189	\$ 2,212,647	\$ 3,194,472	\$ 1,716,931	\$ 6,301,579	\$ 5,706,400
As Per Capita:						
Taxable Tax Capacity	\$ 772	\$ 1,579	\$ 847	\$ 872	\$ 993	\$ 1,898
Net Tax Levy	\$ 241	\$ 522	\$ 164	\$ 201	\$ 595	\$ 1,027
Total Revenue	\$ 931	\$ 658	\$ 471	\$ 575	\$ 1,110	\$ 1,352
Total Current Expenditures	\$ 637	\$ 410	\$ 372	\$ 493	\$ 796	\$ 81
Total Capital Outlay	\$ 207	\$ 56	\$ 203	\$ 159	\$ 869	\$ 977
Total Debt Service	\$ 45	\$ 84	\$ 17	\$ 45	\$ 146	\$ 170
Total Expenditures	\$ 889	\$ 550	\$ 592	\$ 698	\$ 1,810	\$ 1,228

# Report to Members

## of Governance and Compliance

### Required Communications:

- New accounting policies were adopted
  - GASB 68 and GASB 71
- No significant/unusual transactions
- No alternative treatments used
- No significant estimates
- Audit adjustments were posted
- Uncorrected misstatements related to projected errors resulting from accounts payable sampling procedures, and an opening balance misstatement corrected through current year revenues

# Report to the Members of Governance and Compliance

**SCHLENNER  
WENNER & Co.**  
CERTIFIED PUBLIC ACCOUNTANTS  
& BUSINESS CONSULTANTS

## Required Communications (continued):

- No disagreements with management
- No consultations with other accountants
- No significant issues discussed with management
- No significant difficulties encountered during the audit

# Report to the Members of Governance and Compliance

**SCHLENNER  
WENNER & CO.**  
CERTIFIED PUBLIC ACCOUNTANTS  
& BUSINESS CONSULTANTS

## Internal Control Findings:

- Segregation of duties
- Audit adjustments were posted

## Compliance Findings:

- Report of outstanding indebtedness filed with the County did not include all debt obligations of the City

**SCHLENNER  
WENNER & CO.**  
CERTIFIED PUBLIC ACCOUNTANTS  
& BUSINESS CONSULTANTS

Jon Archer, CPA  
Senior Manager

Ph. 320-251-0286

[jarcher@swcocpas.com](mailto:jarcher@swcocpas.com)

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CITY OF BAYPORT  
294 NORTH THIRD STREET  
BAYPORT, MINNESOTA 55003  
PHONE 651-275-4404 FAX 651-275-4411

---

Date: May 23, 2016

To: Mayor and City Council

From: Logan Martin, City Administrator  
Sara Taylor, Assistant City Administrator/Planner  
Laura Eastman, Police Chief

Subject: Consider issuance of new On-sale and Sunday liquor licenses for the proposed tavern/restaurant establishment to be located at 338 5<sup>th</sup> Avenue North

### ***BACKGROUND***

The city has received an application for new On-sale and Sunday liquor licenses from Jeffrey Lundmark, The Wilder Inc., to operate a proposed tavern/restaurant at 338 5<sup>th</sup> Avenue North. As part of the application process, a background investigation of the applicant is required, as well as a health, safety, and welfare inspection of the premises by the city. Any issues that arise out of the investigation and inspection must then be resolved prior to the issuance of the licenses, to ensure the premises are fit for occupancy and service. As of the date of this memo, the following are comments from staff:

#### ***Administration/Zoning***

The liquor license applications have been received and are complete. The property is zoned B-2 Central Business and is in the process of being extensively remodeled, to facilitate a new restaurant, tentatively scheduled to open within the next month. The property also includes a conditional use permit which allows outdoor liquor consumption and outdoor seating. To be consistent with other tavern/restaurant establishments in the city, staff recommends that the liquor licenses require outdoor liquor consumption to cease at 10:00 p.m., Sunday – Thursday and 12:00 a.m. on Friday and Saturday. Once the liquor license applications have been approved by the city, staff will forward the applications and certificate of insurance to the Minnesota Alcohol and Gambling Enforcement Division (AGE). AGE will notify the city when the licenses have been approved and when the sale of liquor is allowed. City staff will issue the appropriate license certificates to the applicant once the building improvements are complete and the establishment is fit for occupancy and service.

#### ***Police***

On April 25, 2016 Inspector James Fure, Washington County Sherriff's Office, completed a background investigation on the applicant. This investigation did not reveal any negative information that would disqualify the applicant from obtaining or holding the requested liquor licenses (see attached).

#### ***Building/Fire***

As stated above, the property owner is in the process of making improvements to the building to address life safety issues and bring it into compliance with applicable building

and fire codes. Once the building improvements are complete, staff will conduct a final inspection to ensure the building meets applicable codes and that the required food service licenses have been obtained, before the liquor licenses will be issued for the property.

***RECOMMENDATION***

Staff recommends the City Council adopt a motion approving the issuance of On-sale and Sunday liquor licenses for the proposed tavern/restaurant to be located at 338 5<sup>th</sup> Avenue North, subject to approval of AGE, completion of all building improvements to meet applicable code requirements, and correction of any health, safety, and welfare issues that the city deems necessary, to ensure the establishment is fit for occupancy and service, for a license period to expire on December 31, 2016, with the requirement that the outdoor liquor consumption cease by 10:00 p.m., Sunday – Thursday and 12:00 a.m. on Friday and Saturday.



# Office of the Sheriff

*Commitment to Excellence*



**William M. Hutton**  
Sheriff

**Daniel Starry**  
Chief Deputy

April 25, 2016

To: Chief Laura Eastman  
From: James Fure

Ref: New Liquor License Application  
Business Name: The Wilder Inc.  
Applicant: Jeffrey Reed Lundmark

A liquor license background investigation has been conducted on the above individual. They have applied for a New Liquor License in the city of Bayport. During the course of the investigation the following agencies have been checked regarding the applicants.

Federal Bureau of Investigation  
National Crime Information Center  
Minnesota Liquor Control  
Washington County Sheriff  
Minnesota Courts (Minor Consumption in 1998)  
Wisconsin Circuit Courts  
CLEAR

The Applicant was born at St. Croix Valley Memorial Hospital Polk County Wisconsin [REDACTED] he does have a social security number, and is a registered voter in the state of Minnesota.

This investigation failed to reveal any negative information or criminal arrests records that would disqualify the applicant from obtaining or holding a liquor license.

James Fure

Background Investigator.



Minnesota Department of Public Safety  
**Alcohol and Gambling Enforcement Division (AGED)**  
 444 Cedar Street, Suite 133, St. Paul, MN 55101-5133  
 Telephone 651-201-7507 Fax 651-297-5259 TTY 651-282-6555

**Certification of an On Sale Liquor License, 3.2% Liquor license, or Sunday Liquor License**

**Cities and Counties:** You are required by law to complete and sign this form to certify the issuance of the following liquor license types:  
 1) City issued on sale intoxicating and Sunday liquor licenses  
 2) City and County issued 3.2% on and off sale malt liquor licenses

Name of City or County Issuing Liquor License Bayport, MN License Period From: present To: 12/31/16

Circle One:  New License License Transfer \_\_\_\_\_ Suspension Revocation Cancel \_\_\_\_\_  
(former licensee name) (Give dates)

License type: (circle all that apply)  On Sale Intoxicating  Sunday Liquor 3.2% On sale 3.2% Off Sale  
 Fee(s): On Sale License fee: \$ 2000.00 Sunday License fee: \$ 2000.00 3.2% On Sale fee: \$ \_\_\_\_\_ 3.2% Off Sale fee: \$ \_\_\_\_\_

Licensee Name: The Wilder, Inc. DOB \_\_\_\_\_ Social Security # \_\_\_\_\_  
(corporation, partnership, LLC, or Individual)

Business Trade Name The Wilder Business Address 324-338 5th Ave N City Bayport

Zip Code 55003 County Washington Business Phone none Home Phone 651-335-8861

Home Address 1346 3rd St. S. City Stillwater MN Licensee's MN Tax ID # \_\_\_\_\_

Licensee's Federal Tax ID # \_\_\_\_\_ (To apply call 651-296-6181)  
(To apply call IRS 800-829-4933)

If above named licensee is a corporation, partnership, or LLC, complete the following for each partner/officer:

<u>Jeffrey Reed Lundmark</u>	_____	_____	<u>1346 3rd St. S. Stillwater</u>
Partner/Officer Name (First Middle Last)	DOB	Social Security #	Home Address <u>MN 55082</u>
<u>Kathy Marie Lundmark</u>	_____	_____	<u>1346 3rd St. S. Stillwater MN</u>
Partner/Officer Name (First Middle Last)	DOB	Social Security #	Home Address <u>55082</u>
<u>Cindy Mae Lundmark</u>	_____	_____	<u>873 155th St. Amesbury, WI</u>
Partner/Officer Name (First Middle Last)	DOB	Social Security #	Home Address <u>53401</u>

Intoxicating liquor licensees must attach a certificate of Liquor Liability Insurance to this form. The insurance certificate must contain all of the following:

- 1) Show the exact licensee name (corporation, partnership, LLC, etc) and business address as shown on the license.
- 2) Cover completely the license period set by the local city or county licensing authority as shown on the license.

Circle One: (Yes  No) During the past year has a summons been issued to the licensee under the Civil Liquor Liability Law?

Workers Compensation Insurance is also required by all licensees: Please complete the following:

Workers Compensation Insurance Company Name: Farmers Insurance Policy # A22287192

I Certify that this license(s) has been approved in an official meeting by the governing body of the city or county.  
 City Clerk or County Auditor Signature \_\_\_\_\_ Date \_\_\_\_\_  
(title)

**On Sale Intoxicating liquor licensees must also purchase a \$20 Retailer Buyers Card. To obtain the application for the Buyers Card, please call 651-215-6209, or visit our website at [www.dps.state.mn.us](http://www.dps.state.mn.us).**



**CITY OF BAYPORT**  
294 NORTH THIRD STREET  
BAYPORT, MINNESOTA 55003  
PHONE 651-275-4404 FAX 651-275-4411

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Date: May 31, 2016  
To: Mayor and City Council  
From: Logan Martin, City Administrator  
Subject: Consider approval of a Public Works Director / City Engineer with terms as negotiated in the hiring process

### ***BACKGROUND***

Based on direction received at the April 4 City Council workshop, staff has completed the recruitment process for a new Public Works Director / City Engineer. This hiring is made in response to succession planning occurring within the Public Works department, specifically responding to and preparing for the future retirement of the current Public Works Supervisor. Hiring a person at this point will allow the new employee to enjoy some cross-training with current staff to ensure that a significant amount of institutional knowledge is not lost with the departure of a long-term employee. Further, with the City Council's focus on infrastructure investigation, planning, repair, and replacement, the opportunity to hire a dual-role City Engineer and Public Works Director was very timely. By eliminating the need to outsource all engineering activities, the City looks to save a significant amount of funds on these typically engineering-heavy tasks.

Because this is a highly specialized position requiring both public works experience and licensure as a civil engineer, the candidate pool was smaller than other searches we've completed. However, we were able to interview highly qualified candidates with decades of experience, and are very pleased to offer current consultant City Engineer John Parotti as the final candidate. John has worked with S.E.H. for nearly 20 years, has worked in land surveying and municipal public works departments, and has been the consultant City Engineer to Bayport for the last 2.5 years. His wealth of knowledge on municipal engineering, project management, and public works, combined with his broad understanding of Bayport and our current initiatives, will allow him to hit the ground running seamlessly.

This position was advertised at salary grade 12 (\$71,524.64 - \$101,387.66), and final negotiated terms will be conveyed at the City Council meeting. Funding for approximately 5 months of this position was included in the 2016 Budget, and staff anticipates reallocating funding for the consultant engineer to the general wages account to offset a portion of this new position. Finally, when the retirement of the Public Works Supervisor occurs, the City Council will be able to reassess the needs of the Public Works Department to determine how best to proceed.

### ***RECOMMENDATION***

Staff recommends the City Council adopt a motion hiring John Parotti as Public Works Director / City Engineer, pending a completed background check and with terms as negotiated during the hiring process.



## ***Bayport Fire Department***

284 N. 3rd Street • Bayport, MN. 55003 • Hall (651) 275-4401 • Fax (651) 275-4402

May 2016 Memo from the Chief:

May call volume: 112 to date (month total not completed)

Department drills for May: Self-contained breathing apparatus (SCBA) fit testing, SCBA simulated rescue in new training center, high rise - stand pipe operations at training center

Meetings: Attended Washington County Fire Chief's meeting, participated in EMS week at the Stillwater Area School Alternative Learning Center, attended Emergency Medical Dispatch card review at Washington County Dispatch Center

Other: The Fire Department participated in the Memorial Day Parade and welcomed Mike Bell back to active duty with the department. Fire inspections are ongoing.

Safety tip: Store gasoline in approved containers only and remember to let small engines (lawn mower, grass trimmer, etc.) cool down before refueling to prevent a possible fire should overfilling occur.

**Allen Eisinger**  
**Fire Chief**



**Bayport Police Department**  
294 North 3<sup>rd</sup> Street  
Bayport, Minnesota 55003  
Phone: 651-275-4400  
Fax: 651-275-4411

Laura Eastman  
Chief of Police  
  
Jay Jackson  
Sergeant

**Date:** May 31, 2016  
**To:** Mayor and City Council  
City Administrator Martin  
**From:** Police Chief Laura Eastman  
**Subject:** **Police Reports and Updates**

### **Past Events**

May 12: Defensive tactics/ intermediate weapons training/scenarios – All officers  
May 14: Bark for Life – Reserve officer  
May 30: Memorial Day Parade – Officers/Reserves

### **Upcoming Events**

June 4: BCAL Craft Sale – Reserve officer  
June 8: BCAL Ice Cream Social – Reserve officer  
June 25: Dane's Place Fund Raiser – Reserve officer

### **April Call Load (continued)**

23 – 31: Found dog contained, w/w window tint, 911 open line, burning complaint, Domestic, w/w speed, 4<sup>th</sup> degree dui, 2<sup>nd</sup> degree assault, Hit and run 10-50, w/w speed, school crossing, criminal damage to property, child protection report, w/w window tint, w/w speed x 2, county atty. needs complaint signed, public assist, lockout, neighbor complaint, w/w speed, w/w window tint, w/w disobey sign, school crossing, seatbelt, w/w speed, speed 48/30, speed 49/30, DAR/no insurance, speeding garbage truck complaint, school crossing, AOA/wash. Co. child protection, w/w use of headphones, no seatbelt, solicitor permit, w/w speed, records request, DANCO/info. Crosswalks, vacant bldg. checks, suspicious vehicle, alarm, medical L3, w/w speed, crosswalks, found dog, 4<sup>th</sup> degree DUI, crosswalks, fire alarm, officer assist/new resident parking, vacant bldg., permit to purchase, school crossing, vandalism report, damage to property, seatbelt/w/w speed, no MN DL in poss. w/w seatbelt, w/w speed, medical L1, w/w seatbelt, school crossing, fire alarm, no motor veh. insurance, no seatbelt, 3<sup>rd</sup> degree DUI refusal/4<sup>th</sup> degree DWI, no seatbelt x2, no DL/no seatbelt/no proof insurance, w/w speed, possibly intoxicated, no seatbelt/no proof of insurance, motorist assist.

### **May Call Load**

01 – DUI 2<sup>nd</sup> degree, speed 59/40, w/w window tint, driving conduct, duty to drive with due care, w/w speed, animal concern, speed 49/30, speed 49/30, AOA/intoxicated driver.  
02 – AOA/suspicious activity, fire alarm pulled, medical L1, records request, medical L3, DOC complaint, felony theft report, w/w speed, DAS/NO POI.  
03 – Suspicious activity, attempted scam, public assist, fire alarm, permit to purchase, reserve officer background x2, burglar alarm, speeding semi's school crossing, medical L1, PD TOUR & K9 demo., w/w speed, w/w speed, AOA/unruly male, AOA/vandalism in progress.  
04 – Audible alarm, w/w headlight, w/w stop sign, school crossing, fail to drive with due care, w/w following too closely, w/w seatbelt, no seatbelt, officer info. extra patrol, w/w pass on right, fail to change address, vehicle lock out, warrant arrest.  
05 – Crime prevention, AOA/business checks, lift assist only, check the area, school crosswalk, 911 call employee termination, parking complaint, park closed.

- 06 – School crossing, lost property, 2 hour parking violation x four, reckless driver, property damage crash, w/w speed.
- 07 – Medical L1, park close, suspicious vehicle, felony warrant arrest, OFP violation, white smoke in the air, possess small amount MJ, speed 60/40/NPOI. w/w no DL in possession, juvenile runaway report, noise complaint.
- 08 – public assist, construction concern, 5<sup>th</sup> degree controlled substance/possess small amount of MJ, park close, K9 demo/reserve academy, city ordinance complaint/new owner, missing person/located, w/w speed/window tint, fail to transfer title, w/w fail to stop obey sign, park close, in park after hours.
- 09 – AOA/suspicious activity/fighting with officer, theft report lost property, extra patrol request, fail to obey flashing red semaphore, no MN dl/no seat belt, 2 hour parking violation x three, no contact order violation, w/w speed, suicidal female, possible domestic.
- 10 – Park close, extra patrols, child protection report, school crossing, w/w speed, no headlights, fire fighter background x three, medical L1, 2 hour parking x four, public works background x two, handicap parking violation, boat parking, parking questions, suspicious male, speed 49/30, alarm, AOA/erratic driver, alarm.
- 11 – AOA/DMT intoxicilizer. School crossing, 2 hour parking violation, school crossing park close, medical L1, w/w speed.
- 12 – DAR, officer information/protest, school crossing, speeding complaint/extra patrols, lost cat, records request, domestic, 911 open line, driving complaint, AOA/disturbance.
- 13 – Parking complaint, park close, AOA/alarm, school crossing, welfare check, permit to purchase, child protection report, threats report, speed 59/40, w/w speed, park close, medical L1 x 2, AOA/attempt to locate suspect, animal concern, public assist/questions, susp. Vehicle, medical alarm L1, w/w speed.
- 14 – w/w vehicle registration, speed 65/40, unknown situation/abandon boat, park close, w/w speed, DAS, medical L1, intoxicated male.
- 15 – medical L1, intoxicated male, medical L1, w/w speed x 2, dog at large, solicitor complaint, park close, GM no insurance / DAR.
- 16 – School crossing, pay box collection, medical L1, burg. Alarm, background public works, traffic complaint, report request, records request, trail camera placement, w/w window tint/no plate, w/w speed, DAR/no insurance.
- 17 – Park close, loose dog, school crossing, medical L1 AW, civil assist/HRO questions, bus blocking emergency vehicle access, suspicious male, possess small amount of MJ/drug para, NPI, suspicious activity/AOA,
- 18 – park close, DAR, school crossing, lost keys, cross arm violation, w/w speed, w/w speed, medical L1, driving complaint, fire 3<sup>rd</sup> party, disturbance, animal welfare, fail to use due care, vehicle lockout, w/w speed, driving complaint, AOA/welfare check, injured bird.
- 19 – Firefighter background, officer information, exceed speed limit over 10, w/w seatbelt, paybox collection, w/w parking in no parking zone, speed 80/55, no insurance/w/w obstruct, vacation/vacant bldgk. Checks, medical L1, medical L3, verbal domestic, park close, medical L3, public assist, damage to property.
- 20 – medical L1, crosswalks, medical L1, parking enforcement, vehicle lockout, medical L3, speed 44/30, crosswalks, AOA/nude male, w/w plate cover, park close, w/w expired registration, AOA/domestic.
- 21 – Possible intoxicated driver, w/w possess of small amount of MJ/drug para., unwanted male/AOA, w/w violate MC endorsement, park open, w/w speed, boat trailer parking violation, parking complaint, , w/w speed/NPI, DAR, domestic/3<sup>rd</sup> party, w/w speed x 2, w/w park in no parking zone, speed 59/40, speed 58 /40.
- 22 – Park close, domestic, open door, verbal domestic, dirt bike complaint, no proof of insurance/w/w equipment violation/speed, medical L1, no MN DL., w/w speed, speed 62/40, w/w speed, park close
- 23 - 31 NA

**Acronym/code:** W/W = Written warning, LOCK OUT = vehicle keys locked in car, DAR = Driving after revocation, DAS= Driving after suspension, NPI/ NO POI = No proof of insurance, DOC = Disorderly conduct, CSC = Criminal Sexual Conduct, NO MN/DL = No Minnesota driver's license, Medical Level = 1 (most severe) 2 (moderate) 3 (mild), Rec'vd OFP/DANCO = Received a fax for an order for protection (OFP) domestic abuse, no contact order (danco) for person in our city, Felony Intro. Of Narc. = Felony level of introduction of narcotics into the prison, uac = underage drinking, AOA/assist Other Agency, 10 -72 = deceased. FDCR- Fail to display current registration, UUMV = unauthorized use of mother vehicle, AOA= Assist other agency, POR= predatory offender verification, watch property protection TC= camera placement, FDCR= fail to display current registration.



**CITY OF BAYPORT**  
**294 NORTH THIRD STREET**  
**BAYPORT, MINNESOTA 55003**  
**PHONE 651-275-4404 FAX 651-275-4411**

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Date: May 31, 2016

To: Mayor and City Council  
Logan Martin, City Administrator

From: Mel Horak, Public Works Supervisor

**Re: Public Works Department Update – June City Council Meeting**

During the month of May, the full-time Public Works staff, with assistance from part-time staff, completed the following tasks:

1. Mowed and trimmed city property numerous times
2. Finished spring street sweeping
3. Planted 20 trees in Hazelwood Cemetery and 18 trees in Lakeside Park
4. Completed repairs/upgrades to the Inspiration Nature Center to prepare the building for future rentals
5. Completed the daily park routine of opening and cleaning the beach house, picnic shelters, grills, beach and shoreline
6. Continued grading alleys and dirt roads
7. Adjusted the 4<sup>th</sup> Avenue North boarding dock
8. Completed ongoing maintenance and repairs to trucks and equipment
9. Installed multiple new water meters, repaired numerous nonfunctioning water meters, and read numerous water meters for final utility billings
10. Performed ongoing operation of water and sewer systems, which includes daily inspections of facilities, water tests, water reports, and attending to system malfunctions

***PUBLIC WORKS MESSAGE OF THE MONTH***

Do not blow grass clippings/yard debris into the street. The yard waste clogs the storm sewers and negatively impacts water quality of the St. Croix River.

## **Bayport Public Library**

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582 NORTH FOURTH STREET  
BAYPORT, MINNESOTA 55003  
(651) 439-7454

**Date:** May 27, 2016

**To:** Mayor and City Council; Logan Martin, City Administrator

**From:** Jill Smith, Bayport Public Library Director

**Re:** Bayport Library Update

The most exciting news for the month of May at the Library is the launch of our new website! The address is still [bayportlibrary.org](http://bayportlibrary.org). It features a cleaner and more attractive look and allows patrons to search the catalog or login to their account from the first page. Patrons can also easily suggest items to be purchased. I will continue to work on improving the website, and it is set up so that staff can update it and keep it current, which is a change from our previous site.

We have started tagging materials with RFID tags with the help of two outstanding volunteers. We are roughly half way through the collection, and should be done tagging materials by June 15.

The Spring Author Luncheon sponsored by the Foundation was a success with 32 people attending. Sarah Stonich presented a great talk about how her work is influenced by northern Minnesota, and the lunch from Lake Elmo Inn was delicious.

In May, the Sing Play Learn programs attracted audiences of 15 and 19. These programs were funded by Legacy funds. Children and their caregivers enjoyed hands on musical play while enjoying stories. Look for more musical events for preschoolers in the future.

We are working with a sixth grade class at Andersen Elementary on 90 Second Newbery films. Students have created a short video based on a Newbery Award winning book, and we will screen the videos at the Library on May 31. We may also post some of the videos on our new website.

We are ready for the summer reading program to begin! I trained five new teen volunteers to work as STEM educators for our Weird Science Wednesdays, partnering with Stillwater Public Library to reach more teens. Summer reading programs will start on Wednesday, June 8, with materials for summer reading activities available starting June 6.

Please stop in this summer to see learning in action! Thank you for supporting the Library!



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**Date:** May 31, 2016

**To:** Mayor and City Council  
Logan Martin, City Administrator

**From:** Sara Taylor, Assistant City Administrator/Planner

**Re:** **Department Update – June City Council meeting**

### **WASHINGTON COUNTY RECYCLING WORK PLAN AND GRANT**

Over the past few weeks, I have been working on the submittal of the city's 2016 recycling work plan to Washington County, to be eligible for a grant to fund administration costs and special projects related to community recycling efforts. The work plan activities include the "Get Caught Recycling" curbside recycling incentive/resident reward program, promoting recycling efforts and activities via the city newsletter and website, and completing an inventory of all multi-family dwelling units in the city, to identify needs and/or opportunities for these complexes to increase recycling efforts amongst tenants/residents. On May 19, we received notice that the work plan was approved and the city was awarded \$4,320.00 in grant funds to support these projects, as well as city staff time, which is great news!

### **TEMPORARY SIGNS FOR CITY CO-SPONSORED COMMUNITY EVENTS**

City staff was recently approached by the Bayport Community Action League (BCAL) to discuss ways the city could help promote co-sponsored community events via temporary signage and/or banners. After some good discussion, we were able to identify a list of parameters that is agreeable to the BCAL and that the city may want to consider approving specifically for BCAL community event signs, which could be allowed in conjunction with a special event application. Staff will be presenting additional information for further discussion and consideration by the City Council at the June 6 workshop.

### **POTENTIAL PROJECT FOR WASHINGTON COUNTY LAND AND WATER LEGACY PROGRAM**

Over the past week, staff has convened two meetings to discuss a potential project for the Washington County Land and Water Legacy Program (LWLP). Through this program, the county works in partnership with landowners, donors, public agencies, and/or non-profit conservation organizations to purchase land or interests in land to keep in natural condition. The city has been approached by multiple landowners with contiguous parcels of land along the St. Croix River to discuss the potential for acquisition of this land through LWLP. The land would primarily be conserved in a natural state, but could provide an opportunity to include both some passive (walking trails, benches) and active (picnic shelter, boat trailer parking stalls) recreation areas. Staff will be presenting additional information for further discussion and consideration by the City Council at the June 6 workshop.

### **DOWNTOWN HANGING FLOWER BASKETS DEBUT**

The city's new vendor, Garden Expressions of New Richmond, WI, delivered 26 hanging flower baskets last week, just in time to make their debut for the Memorial Day Parade! Public Works received a thorough lesson in care and maintenance of the baskets, to ensure peak performance throughout the season. We have received numerous compliments already and are pleased to see how nicely the baskets enhance our downtown business corridor!



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**Date:** May 31, 2016  
**To:** Honorable Mayor and City Council  
**From:** Logan Martin, City Administrator  
**Re:** **Administration Department Update – June City Council meeting**

### **2017 BUDGET WORK BEGINNING**

The process to begin preparing the 2017 Budget will be commencing in mid-June, as department heads are given budget worksheets to begin considering budget needs for the following year. Staff will work on compiling those requests into a preliminary document, and the City Council will convene in August and September to provide direction to staff on budget priorities. A preliminary budget and tax levy is required to be adopted in September, and a final budget will be adopted in December. The Capital Improvement Plan is also considered and adopted in this time frame, which will provide the Council a good opportunity to set priorities on long-term capital expenditures going forward.

### **MUNICIPAL PARKING LOT PROJECT**

The redevelopment of the former grocery store at 169 3<sup>rd</sup> St. N. continues to progress, as bidding documents have been released to prospective contractors. Any interested parties will have until June 30 to submit bids, at which point City Engineer Parotti will compile the bids and prepare a recommendation for the July 11 City Council meeting. If approved at that time, project construction would begin shortly thereafter, with a completion timeline in September.

### **INSPIRATION NO PARKING SIGNS**

“No Parking” signage at Inspiration was installed in mid-May, and we have been able to work with a few homeowners to ensure that sign locations were as minimally-impactful as possible while still adhering to the standards. The Police Department has been actively monitoring parking patterns in the neighborhood, and has knocked on a few doors or left warnings to remind individuals of the new rules. We are pleased to report that we’ve heard from a few property owners that this was long overdue and the streets are now easier to navigate, so we thank the neighborhood for their patience as the City vetted this project.

### **UPCOMING MEETINGS AND EVENTS**

June 3-4	Citywide Garage Sales	Varying times	Citywide
June 4	BCAL Craft Fair	10am – 4pm	Village Green
June 6	City Council quarterly workshop	5pm	City Hall
June 6	City Council meeting	6pm	City Hall
July 11	City Council meeting	6pm	City Hall