

**CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
June 4, 2012**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

ROLL CALL (St. Ores, Carlson, Goldston, Hanson, Ostertag)

APPROVAL OF AGENDA

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

1. May recycling award recipient is Charlotte Robledo who will receive \$30.00 for her recycling efforts, with funding made possible by a grant from Washington County
2. Recognition of Jeff Hafeman on his retirement from the Bayport Fire Department

OPEN FORUM

TAB #

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person).*

1. Washington County septic system inspection and maintenance program
- 2.

CONSENT AGENDA

Consider a resolution adopting items 1 through 7

- | | |
|---|---|
| 1. May 7, 2012 City Council regular meeting minutes | 1 |
| 2. April 16, 2012 City Council workshop minutes | 2 |
| 3. May payables and receipts (<i>check numbers to be given at meeting</i>) | 3 |
| 4. May building, plumbing and mechanical permits report | 4 |
| 5. Special event application from Bethlehem Lutheran Church for Second Sunday Suppers | 5 |
| 6. Special event application from BCAL for Derby Days on Saturday, September 15, 2012 | 6 |
| 7. Fireworks display permit for Derby Days on Saturday, September 15, 2012 | 7 |

PUBLIC HEARING S

CITY COUNCIL LIAISON REPORTS

UNFINISHED BUSINESS

NEW BUSINESS

1. Presentation by *Friends of Stillwater Area Dog Park* on a request for a concept off-leash dog park to be located in Barker's Alps Park and public forum to provide input or comment on the concept 8

TAB #

- | | |
|---|----|
| 2. Consider a resolution establishing a partnership with the Bayport Community Action League for community events | 9 |
| 3. Consider authorization to purchase fire hydrants and related equipment for the city's Water Department | 10 |

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

CITY ADMINISTRATOR ITEMS AND ANNOUNCEMENTS

- | | |
|--------------------------------|----|
| 1. City Administrator's report | 11 |
|--------------------------------|----|

ADJOURNMENT

RESOLUTION NO. 12-

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,
WASHINGTON COUNTY, MINNESOTA HELD JUNE 4, 2012**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 4th day of June 2012, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-7 FROM THE
JUNE 4, 2012 CITY COUNCIL AGENDA**

1. May 7, 2012 City Council regular meeting minutes
2. April 16, 2012 City Council workshop minutes
3. May payables and receipts (*check numbers to be given at meeting*)
4. May building, plumbing and mechanical permits report
5. Special event application from Bethlehem Lutheran Church for Second Sunday Suppers
6. Special event application from BCAL for Derby Days on Saturday, September 15, 2012
7. Fireworks display permit for Derby Days on Saturday, September 15, 2012

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –	Michele Hanson –
Connie Carlson –	Mark Ostertag –
Dan Goldston –	

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 4th day of June 2012.

ATTEST:

Mitch Berg, City Administrator

Susan St. Ores, Mayor

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
MAY 7, 2012
6:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of May 7, 2012 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers Dan Goldston, Michele Hanson and Mark Ostertag

Members Absent: Councilmember Connie Carlson

Staff Present: Administrator Mitch Berg, Fire Chief Mike Bell, Police Chief Laura Eastman, Public Works Supervisor Mel Horak, Engineer Barry Peters, Attorney Andy Pratt, and Assistant Administrator/Planner Sara Taylor, outgoing Deputy Fire Chief Matt Bell and incoming Deputy Fire Chief Mike Galowitz

APPROVAL OF AGENDA

Councilmember Hanson requested that consent items 2, *April 16, 2012 City Council workshop minutes* and 8, *Vending services agreement with Bayport Fire Relief Association for Lakeside Park*, be moved to new business items 5 and 6, respectively. Administrator Berg requested that consent item 13, *Special event application from the BCAL for an ice cream social at Lakeside Park on Wednesday, June 13, 2012*, be moved to new business item 7. Councilmember Ostertag requested moving Proclamations item #2, *Recognition of Jeff Hafeman on his retirement from the Bayport Fire Department*, to the June meeting.

It was moved by Councilmember Ostertag and seconded by Councilmember Hanson to approve the May 7, 2012 City Council agenda as amended above. Motion carried 4-0.

PROCLAMATIONS/COMMENDATIONS/PETITIONS/ANNOUNCEMENTS

1. The April recycling award recipient is Melissa Stabnow who will receive \$30.00 for her recycling efforts, with funding made possible by a grant from Washington County.
2. The Public Works department will be flushing fire hydrants May 8-16. Residents may experience some water discoloration during the flushing and should run their water until it is clear.
3. Public Works Supervisor Horak outlined a city initiative to increase sidewalk and street intersection safety by making residents aware of landscaping and yard maintenance practices that impact street intersections and sidewalks. A *Landscaping and Yard Maintenance for Safe Sidewalks and Intersections* brochure will be provided to residents and is available on the city's website.
4. Mayor St. Ores announced the city would be discussing a dog park proposal for Barker's Alps Park at the June meeting and stressed the importance of residents having an opportunity to provide input on the subject.

OPEN FORUM

1. Kelly Murray, troop leader, and members of the 5th grade Andersen Elementary Girl Scouts, provided information and pictures of a Girl Scout improvement project completed on May 5 at Camp Sagata and Lakeside Park. The work involved removing invasive buckthorn and scrub brush, posting address numbers and installing landscaping at the Camp Sagata building, painting picnic

shelter #1, and planting 10 evergreen trees. A fast-growing grass seed will be used to finish off the landscaping project. Public Work Supervisor Horak was thanked and recognized for his assistance with the project.

2. Dan Gelfand, representing the Make-A-Wish Foundation, presented information on a fund raising swim event that will finish at Lakeside Park on Sunday, August 26. He indicated safety measures are in place for swimmers as they navigate the marina and boat launch areas.

CONSENT AGENDA

Mayor St. Ores read items 1-12 on the amended consent agenda.

1. April 2, 2012 City Council regular meeting minutes
2. April payables and receipts (check numbers 1133133-1134509)
3. April building, plumbing and mechanical permits report
4. Temporary on-sale liquor license request from Bayport Marina for event on May 19, 2012
5. Joint Powers Agreement with Bureau of Criminal Apprehension
6. Amendments to the fire service contract with the City of Oak Park Heights
7. Special Event Application from Make-A-Wish Foundation for swim event at Lakeside Park on Sunday, August 26, 2012
8. Special Event Application from Olivier Vrambout for timed trial bicycle race on Saturday, June 23, 2012
9. Donation of park bench in Lakeside Park in memory of Barbara Groth
10. Special event application for a wedding at Barker's Alps Park on Saturday, July 28, 2012
11. Appointment of Mike Galowitz as the Assistant Chief for the Bayport Fire Department
12. Donation of \$250.00 from Olivier Vrambout to purchase a bike rack for Perro Creek Park

Councilmember Hanson introduced the following resolution and moved its adoption:

Resolution 12-07

RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-12 FROM THE MAY 7, 2012 CITY COUNCIL AGENDA

The motion for adopting the foregoing resolution was duly seconded by Councilmember Goldston and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Michele Hanson – aye
Dan Goldston – aye	Mark Ostertag – aye

SWEARING IN OF ASSISTANT FIRE CHIEF

Mayor St. Ores administered the oath of office to Mike Galowitz. Fire Chief Mike Bell recognized outgoing Assistant Chief Matt Bell for his nine years in the position with the Bayport Fire Department. He also stated that Brandon Johnson and Jake Eisinger would be moving into captain positions.

PUBLIC HEARINGS - None

PRESENTATION OF THE 2011 AUDIT

Molly Thompson, Schlenner Wenner & Co., provided a general review of the city's audited financial statements for 2011, noting a clean opinion on the financial statements and compliance with Minnesota statutes, with no material findings reported. The city ended the year with a significant increase in net assets, compared to 2010. Molly noted the city adopted the required new standard, GASB 54, and there were no significant issues or difficulties with the audit. She reviewed several management letter suggestions that have been discussed with staff in an effort to improve the city's practices and procedures. Mayor St. Ores noted the city intends to keep the tax stabilization fund intact. Finance Officer Wanda Madsen and Administrator Berg were thanked for their assistance with the audit.

SPECIAL PRESENTATION ON PROPOSED ST. CROIX RIVER CROSSING

The following representatives of the Minnesota Department of Transportation (MnDOT) provided an overview of the project: Todd Clarkowski, Engineer/Project Coordinator; Vanessa Levingston, Public Involvement Coordinator/Business Liaison; Terry Zoller, Construction Manager; and Kevin Western, Bridge Design Manager. The project manager, Jon Chiglo, was unable to attend but will participate in future presentations. Construction work in Bayport will begin next spring, with the total project estimated to be completed in the fall of 2016. The Bayport area may experience increased noise this year with load testing activity, and MnDOT is taking measures to minimize noise levels during the construction process and with the overall bridge design. MnDOT will work with local municipalities to provide updated information on the project, and residents can access animations of the bridge and loop trail at www.mndot.gov/stcroixcrossing. A limited supply of the CDs will also be available at the Bayport Library. During construction of the bridge, certain areas of the river will be posted as “no wake,” and it was noted the piers for the new bridge will be approximately twice as high as the I-94 bridge at Hudson. Water quality and quantity standards have been set for displaced stormwater from the new bridge and it was noted that it will be treated before it re-enters the river. MnDOT stated that Highway 95 would remain open during the construction process. Mr. Clarkowski reviewed a maintenance project on the current Stillwater lift bridge that will involve closing the bridge and a detour of traffic through Bayport from September 10 through the end of December this year.

COUNCIL LIAISON REPORTS

Councilmember Goldston reported on the May 2, 2012 meeting of the Andersen Community Advisory Commission (CAC). The company received no concerns from city residents in 2011, and there is an open seat for a Bayport business representative on the CAC. The next meeting is scheduled for September 19, 2012.

Mayor St. Ores reviewed the April 12, 2012 meeting of the Middle St. Croix Watershed Management Organization (MSCWMO). She recognized the volunteer efforts of the local scout troops, staff, and residents, as well as water management personnel, for a successful cleanup of Perro Creek before it was turned on this spring.

Councilmember Ostertag reviewed the May 19, 2012 meeting of the Cable Commission. Commission staff has been investigating issues with live streaming of Bayport meetings and billing for internet service.

UNFINISHED BUSINESS - None

NEW BUSINESS

Consider bids and awarding the 2012 Sealcoat Improvement Project: Engineer Peters reviewed the two bids that were received on May 2. The engineer’s estimate was \$55,250.00, with bids of \$49,342.50 from Allied Blacktop Company and \$55,151.00 from Asphalt Surface Tech. Corporation. Staff recommended awarding the project to the low bidder, Allied Blacktop Company, Maple Grove, Minnesota. Engineer Peters reported that Allied Blacktop Company was also the low bidder for the Lake St. Croix Beach sealcoat project that was jointly bid with the Bayport project, and it appears both cities benefited from the joint bidding. The project was bid with a completion date of September 15, and it was recommended the project dates be listed on the city’s website when identified. Peters also mentioned Allied Blacktop has done work with the city in the past.

It was moved by Councilmember Ostertag and seconded by Councilmember Goldston to award the 2012 Sealcoat Improvement Project to Allied Blacktop Company, Maple Grove, Minnesota, in the amount of \$49,342.50. Motion carried 4-0.

Consider authorization to publish a resolution to revest the city with title to apparent abandoned plots in Hazelwood Cemetery: Attorney Pratt provided background on a request to revest the city with title to plots in Hazelwood Cemetery that were purchased by "L. Burns" in the 1870's and have been unused since a burial in 1879. The city has been contacted by a local family who is interested in purchasing the plots specified in the resolution because they have family buried in adjacent plots. The process to regain title was reviewed and Attorney Pratt noted the city cannot find current contact information on the original deed holder. To meet state law requirements, the city will be publishing the resolution for three successive weeks in the *Stillwater Gazette* and *St. Paul Pioneer Press*, in an attempt to identify persons who may have a valid legal interest in the plots. The city has identified other plots that appear to be abandoned and may pursue revesting title to additional plots in the future. Upon completion of the steps outlined in the proposed resolution, the matter will be brought back to the City Council for further action.

Councilmember Hanson introduced the following resolution and moved its adoption:

Resolution 12-08

**A RESOLUTION REVESTING THE CITY OF BAYPORT WITH TITLE TO
CERTAIN PLOTS IN HAZELWOOD CEMETERY**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Goldston and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye

Michele Hanson – aye

Dan Goldston – aye

Mark Ostertag – aye

Consider completing a Source Water Study for the city's water supply system with funding from a Source Water Protection Competitive Grant from the Minnesota Department of Health: Administrator Berg stated he is working with the city engineer to develop a study to address a recent increase in the level of trichloroethylene (TCE) in city wells #3 and #4. The proposed cost of the study is \$18,730.00, and the city has received a Minnesota Department of Health Source Water Protection Competitive Grant in the amount of \$9,115.00 to help pay for the study.

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to authorize the city engineer to prepare a Source Water Study for an amount not to exceed \$18,730.00; authorize the Mayor and City Administrator to enter into a Source Water Protection Competitive Grant Agreement with the Minnesota Department of Health; and authorize the city to expend the remaining cost of the study of \$9,615.00 from the 601 Water Fund. Motion carried 4-0.

Consider a request to distribute the city's Consumer Confidence Drinking Water Report by mail to city water customers: Mayor St. Ores explained she requested this item be added to the agenda, in light of the slight increase in TCE levels detected in the city's water supply. The city has met the state's notification guidelines for the 2011 Consumer Confidence Report (CCR) through publication in the *Stillwater Gazette* and posting on the city's website. However, she would like to ensure transparency by expending additional funds to mail a copy to Bayport customers or publish the report in the city's next newsletter. Administrator Berg noted the CCR information may be difficult for residents to interpret and suggested providing a detailed summary of the TCE issue and action plan in the newsletter. Discussion followed on the benefits of summarizing the TCE information and publishing it in the newsletter or with the next utility billing statement.

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to insert a summary of the Consumer Confidence Report in the next city newsletter, for a cost not to exceed \$500.00. Motion carried 4-0.

April 16, 2012 City Council workshop minutes: Councilmember Hanson requested that the minutes be revised to reflect that well #2, where the air stripper is located, is capable of serving the entire city, but a backup is needed for this main well. She would also like it noted that research on backup possibilities include adding a new well near well #2 and pursuing a mutual backup agreement with the prison. Administrator Berg offered additional suggestions which will be incorporated into the revised minutes, which will be brought back for approval at the June meeting.

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to direct staff to revise the April 16, 2012 City Council workshop minutes as discussed. Motion carried 4-0.

Vending services agreement with Bayport Fire Relief Association for Lakeside Park: Administrator Berg reviewed the challenges of offering concessions at the beach house and reviewed a proposal with the Bayport Fire Relief Association (BFRA) to provide a vending machine at Lakeside Park. Councilmember Hanson requested clarification on several items, and Administrator Berg indicated it would be difficult to add an exterior concessions window, that the vending services agreement is for beverages only, and the vending machine is energy efficient and will use minimal electricity during the April-October timeframe. He added the city would be responsible for a very minimal (\$5.00) insurance premium on the machine, and the city and BFRA would need to negotiate any damages below the \$2,500.00 deductible. The machine would be installed on the south side of the building, due to available electricity, and the city will explore adding an outlet on the north side closer to the beach area.

It was moved by Councilmember Ostertag and seconded by Councilmember Hanson to authorize the City Administrator and Mayor to enter into a Vending Services Agreement with the Bayport Fire Relief Association for the operation of a vending machine in Lakeside Park. Motion carried 3-0, with Councilmember Ostertag abstaining.

Special event application from the Bayport Community Action League (BCAL) for an ice cream social at Lakeside Park on Wednesday, June 13, 2012: Administrator Berg explained that in response to increased requests from various nonprofit organizations to waive rental fees for park usage, the city decided to be consistent and require payment from all organizations, in an effort to be fair and equitable. The BCAL requested the beach house rental be waived for the ice cream social as part of their special event application. Because the city has a unique relationship with the BCAL and there will be no charge for the event, staff is recommending the city partner with the BCAL for the event this year, which would include use of the beach house at no charge. The BCAL would provide insurance for the event. The general consensus of councilmembers was to support the efforts of the BCAL for this event and others. Administrator Berg suggested the city develop a policy to designate specific events in which the city would like to partner with the BCAL. A draft policy will be presented at the June meeting. Attorney Pratt added that any designations must be uniform in each classification.

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to accept the special event application from the Bayport Community Action League for an ice cream social at Lakeside Park on Wednesday, June 13, 2012, with the city partnering to provide services and park facilities at no charge. Motion carried 4-0.

Adoption of the December 31, 2011 Audited Financial Statements: Administrator Berg requested the addition of this item.

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to adopt the December 31, 2011 Audited Financial Statements for the City of Bayport, as prepared by Schlenner Wenner & Co. Motion carried 4-0.

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

1. Councilmember Ostertag reminded residents of the annual Memorial Day Parade that will be held Monday, May 28, 2012, beginning at 8:30 a.m.
2. In response to a query from Councilmember Hanson, Police Chief Eastman reviewed the Police Department procedures for locking the beach house.
3. Councilmember Goldston requested the city check on bus parking at Barker's Alps Park.
4. Mayor St. Ores provided a summary of the most recent Lower St. Croix Alliance meeting.
5. Mayor St. Ores recognized the efforts of Andersen Elementary school for a successful Razzle Dazzle event on April 27, and thanked parent and city volunteers. She also recognized Matt Bell and Jeff Hafeman for their service and changing roles with the Bayport Fire Department.
6. Mayor St. Ores announced the sale of the property at 204 2nd Avenue South was finalized, and the new owner, Valley Green, Inc., is in the process of moving its seasonal lawn care and snow removal business into the space.
7. Mayor St. Ores reported that on April 18, she and Administrator Berg met with state legislators to provide support to the City of Oak Park Heights in its efforts to secure additional funding to decrease the city's financial burden with the St. Croix River Crossing project. On April 27, they toured the Wakota Bridge (I-494) and I-35W Bridge to learn about the techniques MnDOT has used to minimize noise levels and plans to mitigate noise with the new St. Croix River Crossing bridge.

CITY ADMINISTRATOR ITEMS AND ANNOUNCEMENTS

1. A sidewalk pavement management study was recently completed by the City of Stillwater. Approximately 150 trip hazards were identified, the majority of which are minor and could be corrected with a horizontal saw cutting technique instead of replacing each individual panel. The estimated cost for correcting all panels is under \$7,000.00; however Administrator Berg is coordinating a demonstration area of up to 50 panels, in order to get feedback from residents and Public Works staff on the technique.
2. The city's tornado siren has been repaired and tested, after failing during a test last month.
3. Administrator Berg continues to work with Andersen Corporation on a boat launch parking agreement. He anticipates reaching an agreement soon and reminded residents the \$25.00 annual boat trailer parking stickers can be used to park in the designated areas at Lakeside Park in the interim.
4. Due to delays beyond the city's control, the new boarding dock at the 4th Avenue North boat launch will not be completed until late July. Councilmembers were in favor of proceeding with installation this year.
5. There is an opening for a Bayport resident to serve on the Cable Commission. More information is available on the city's website.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to adjourn the meeting at 8:15 p.m. Motion carried 4-0.

City Administrator/Clerk

**CITY OF BAYPORT
CITY COUNCIL WORKSHOP MEETING MINUTES
COUNCIL CHAMBERS
April 16, 2012
4:30 P.M.**

CALL TO ORDER

The meeting was called to order by Mayor St. Ores.

ROLL CALL

Members Present: Mayor St. Ores, Councilmembers Carlson, Hanson, Goldston, and Ostertag

Staff Present: Administrator Berg, Assistant Administrator/City Planner Taylor, Public Works Supervisor Horak, Engineer Peters

Agencies Present: Christopher Larson – SEH, Gerald Stahnlo – MPCA, Kurt Schroeder – MPCA, Lucas Martin – MDH, Karla Peterson – MDH, Ginny Yingling – MDH, Dave Schultz – MDH, and Leah Evison – EPA

OVERVIEW OF THE CITY'S WATER DEPARTMENT AND AIR STRIPPER FACILITY

Administrator Berg gave a brief overview of the water department, noting that it maintains approximately 18 miles of water mains within Bayport and Baytown Township. The water department also maintains three wells, a water storage tank, a water reservoir, a water booster station, and an air stripper facility to remove trichloroethylene (TCE) from well #2, which was implemented in 2007 after the contaminant was detected in the city's water. Public Works Supervisor Horak commented on the operation and effectiveness of the air stripper and noted the facility featured great design and was very low maintenance. It was mentioned that if TCE levels increase in well #3 and #4, well #2 has enough pumping capacity to service the needs of the city short-term, but a backup well or system would need to be identified. It was also noted that the city has a fourth well (#1), located near Lakeside Park, which has been abandoned.

CONSUMER CONFIDENCE DRINKING WATER REPORT

Administrator Berg explained that the Minnesota Department of Health (MDH) provides all municipal water supply systems with a water quality report on an annual basis, which is required to be published in the city's official newspaper or mailed to all city residents. He reviewed the 2011 report, which indicated that no contaminants were found in the city's water that violated federal drinking water standards. It was also noted that no TCE was detected in the city's water supply treated by the air stripper facility, but that TCE levels had been rising, particularly in well #3 and #4. Questions and discussion followed on the source and anticipated longevity of the TCE contaminant and the potential for MDH to decrease the Maximum Contaminant Level (MCL) goal for TCE and other contaminants in the near future. Ginny Yingling of MDH offered to assist the city by attending public meetings and/or fielding questions related to TCE, as needed.

CAPITAL IMPROVEMENTS TO WELL #3 AND SOURCE WATER PROTECTION GRANT

Administrator Berg noted several inefficiencies of well #3, primarily due to age. He also noted that recent water and monitoring reports have indicated a rise in TCE levels in well #3, and an engineering

feasibility study would help to address these issues. Administrator Berg mentioned that the well was in need of rehab due to age of the equipment. The City Council stated that as a component of the study, the engineer should explore alternatives to rehabbing the existing well, i.e. exploring the possibility of abandoning well #3 altogether or retrofitting the well with a filter treatment system in its existing location. The City Council also discussed other options to safeguard the city's water supply system, while providing enough pumping capacity to meet the needs of the city and requested these options also be included in the study. It was noted that the city has allocated \$100,000.00 in the city's 2011 and 2012 Capital Improvement Plan for improvements to well #3 and has secured a Source Water Protection Plan Matching Grant from MDH for \$10,000.00, to develop a feasibility study and action plan to address the TCE in well #3 and #4.

OAK PARK HEIGHTS MUNICIPAL WATER EXTENSION STUDY TO THE STILLWATER CORRECTIONAL FACILITY

Administrator Berg noted that the City of Oak Park Heights recently initiated discussions with the Minnesota Department of Corrections (DOC) to extend their municipal water supply to the facility in Bayport as an alternative to rehabbing the facility's existing private system. The facility currently operates two wells, a treatment facility, and an elevated water storage tank. However, the infrastructure is in need of significant repair and therefore the DOC is seeking a \$3.391 million bonding request to complete the necessary improvements. Oak Park Heights is in the process of conducting a feasibility study to examine the proposed extension. Administrator Berg mentioned that Bayport proposed to extend municipal water to the facility in 2004, but due to a number of factors, including cost, the prison decided against pursuing this partnership. Nevertheless, there was a consensus that it may be a good idea to approach the prison to see if there is any renewed interest to enter into a cross connection or backup agreement.

ADJOURNMENT

Mayor St. Ores adjourned the workshop at 6:07 p.m.

***Budget Control Summary**

Current Period: MAY 2012

Account Descr	MAY 2012 Budget		MAY 2012 Actuals		MAY 2012 Variance		2012 Cumulative Budget		2012 Cumulative Actuals		2012 Cumulative Variance		2012 % Variance
	Budget	Actuals	Variance	%	Budget	Actuals	Budget	Actuals	Budget	Actuals	Budget	Actuals	
FUND 101 GENERAL													
Revenue Accounts													
DEPT 0000 GENERAL GOVERNMENT	\$0.00	\$243.	-\$243.81	0.00%	\$1,643,032.30	\$49,355.50	\$1,593,676.80	\$1,593,676.80	\$1,593,676.80	\$1,593,676.80	\$1,593,676.80	\$1,593,676.80	97.00%
DEPT 41200 MAYOR & COUNCIL	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41240 RECYCLING	\$0.00	\$0.	\$0.00	0.00%	\$6,500.00	\$200.00	\$6,300.00	\$6,300.00	\$6,300.00	\$6,300.00	\$6,300.00	\$6,300.00	96.92%
DEPT 41600 CAPITAL OUTLAY	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41602 CURB & SIDEWALK PROJECT	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$0.00	\$14,588.	-\$14,588.84	0.00%	\$90,750.00	\$40,201.82	\$50,548.18	\$50,548.18	\$50,548.18	\$50,548.18	\$50,548.18	\$50,548.18	55.70%
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42000 PUBLIC SAFE CAPITAL OUTLA	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42100 POLICE	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42200 FIRE PROTECTION	\$0.00	\$3,062.	-\$3,062.94	0.00%	\$91,050.00	\$16,999.04	\$74,050.96	\$74,050.96	\$74,050.96	\$74,050.96	\$74,050.96	\$74,050.96	81.33%
DEPT 43100 STREET MAINT	\$0.00	\$469.	-\$469.98	0.00%	\$309,580.90	\$172,031.79	\$137,549.11	\$137,549.11	\$137,549.11	\$137,549.11	\$137,549.11	\$137,549.11	44.43%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.	\$0.00	0.00%	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	100.00%
DEPT 43200 PARKS	\$0.00	\$3,160.	-\$3,160.92	0.00%	\$27,500.00	\$6,657.92	\$20,842.08	\$20,842.08	\$20,842.08	\$20,842.08	\$20,842.08	\$20,842.08	75.79%
DEPT 43300 CEMETERY	\$0.00	-\$300.	\$300.00	0.00%	\$5,500.00	\$1,600.00	\$3,900.00	\$3,900.00	\$3,900.00	\$3,900.00	\$3,900.00	\$3,900.00	70.91%
DEPT 44100 PROJECT	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue Accounts	\$0.00	\$21,226.49	-\$21,226.49	0.00%	\$2,178,913.20	\$299,494.31	\$1,879,418.8	\$1,879,418.8	\$1,879,418.8	\$1,879,418.8	\$1,879,418.8	\$1,879,418.8	86.25%
Expenditure Accounts													
DEPT 0000 GENERAL GOVERNMENT	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41100 ELECTIONS	\$0.00	\$0.	\$0.00	0.00%	\$4,670.00	\$470.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	89.94%
DEPT 41200 MAYOR & COUNCIL	\$0.00	\$31,259.	-\$31,259.12	0.00%	\$136,401.10	\$77,505.78	\$58,895.32	\$58,895.32	\$58,895.32	\$58,895.32	\$58,895.32	\$58,895.32	43.18%
DEPT 41240 RECYCLING	\$0.00	\$319.	-\$319.99	0.00%	\$6,752.94	\$1,510.50	\$5,242.44	\$5,242.44	\$5,242.44	\$5,242.44	\$5,242.44	\$5,242.44	77.63%
DEPT 41400 ADMINISTRATION	\$0.00	\$10,633.	-\$10,633.16	0.00%	\$157,155.79	\$53,177.96	\$103,977.83	\$103,977.83	\$103,977.83	\$103,977.83	\$103,977.83	\$103,977.83	66.16%
DEPT 41601 ALLEY PAVING PROJECT	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41603 SO MN STREET UTILITY PROJE	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41605 INFLOW/INFILTRATION	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41607 2011 STREET PROJECT	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41900 CAPITAL IMPROVEMENTS	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41903 DEBT SERVICE	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$0.00	\$16,037.	-\$16,037.52	0.00%	\$222,683.69	\$78,823.28	\$143,860.41	\$143,860.41	\$143,860.41	\$143,860.41	\$143,860.41	\$143,860.41	64.60%
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$27,007.	-\$27,007.42	0.00%	\$112,293.80	\$42,760.33	\$69,533.47	\$69,533.47	\$69,533.47	\$69,533.47	\$69,533.47	\$69,533.47	61.92%
DEPT 42100 POLICE	\$0.00	\$47,408.	-\$47,408.09	0.00%	\$717,706.41	\$260,869.48	\$456,836.93	\$456,836.93	\$456,836.93	\$456,836.93	\$456,836.93	\$456,836.93	63.65%
DEPT 42200 FIRE PROTECTION	\$0.00	\$4,119.	-\$4,119.76	0.00%	\$419,466.29	\$101,793.17	\$317,673.12	\$317,673.12	\$317,673.12	\$317,673.12	\$317,673.12	\$317,673.12	75.73%
DEPT 43100 STREET MAINT	\$0.00	\$18,743.	-\$18,743.90	0.00%	\$428,533.52	\$82,544.26	\$345,989.26	\$345,989.26	\$345,989.26	\$345,989.26	\$345,989.26	\$345,989.26	80.74%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43160 STREET LIGHTING	\$0.00	\$2,364.	-\$2,364.72	0.00%	\$27,500.00	\$16,144.64	\$11,355.36	\$11,355.36	\$11,355.36	\$11,355.36	\$11,355.36	\$11,355.36	41.29%
DEPT 43200 PARKS	\$0.00	\$12,438.	-\$12,438.70	0.00%	\$63,699.47	\$27,165.21	\$36,534.26	\$36,534.26	\$36,534.26	\$36,534.26	\$36,534.26	\$36,534.26	57.35%
DEPT 43300 CEMETERY	\$0.00	\$539.	-\$539.19	0.00%	\$37,250.00	\$1,475.83	\$35,774.17	\$35,774.17	\$35,774.17	\$35,774.17	\$35,774.17	\$35,774.17	96.04%
DEPT 44100 PROJECT	\$0.00	\$0.	\$0.00	0.00%	\$50,000.00	\$0.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	100.00%
Total Expenditure Accounts	\$0.00	\$170,871.5	-\$170,871.57	0.00%	\$2,384,113.01	\$751,510.44	\$1,632,602.5	\$1,632,602.5	\$1,632,602.5	\$1,632,602.5	\$1,632,602.5	\$1,632,602.5	68.48%

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*Fund Summary -
Budget to Actual©

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MAY 2012

	2012 YTD Budget	MAY MTD Amount	2012 YTD Amount	2012 YTD Balance	2012 % YTD Budget
FUND 101 GENERAL					
Revenue	\$2,178,913.20	\$21,226.49	\$299,494.31	\$1,879,418.89	13.75%
Expenditure	\$2,384,113.01	\$170,871.57	\$751,510.44	\$1,632,602.57	31.52%
		<u>-\$149,645.08</u>	<u>-\$452,016.13</u>		
FUND 102 STREET RECONSTRUCTION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 103 G O TIF BD FUND 1990 CAP PROJ					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$480.00	\$480.00	-\$480.00	0.00%
		<u>-\$480.00</u>	<u>-\$480.00</u>		
FUND 106 TIF ECON DEV DIST 2					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$240.00	\$17,831.47	-\$17,831.47	0.00%
		<u>-\$240.00</u>	<u>-\$17,831.47</u>		
FUND 200 FIRE EQUIPMENT REPLACEMENT FUN					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 201 D.A.R.E.					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 202 DRUG FORFEITURE					
Revenue	\$0.00	\$6,348.00	\$6,985.97	-\$6,985.97	0.00%
Expenditure	\$0.00	\$248.85	\$426.00	-\$426.00	0.00%
		<u>\$6,099.15</u>	<u>\$6,559.97</u>		
FUND 203 PUBLIC WORKS EQUIPMENT REPL					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 204 RECREATION CAP EQUIP & MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 205 TAX STABILIZATION FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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MAY 2012

	2012 YTD Budget	MAY MTD Amount	2012 YTD Amount	2012 YTD Balance	2012 % YTD Budget
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 206 WATER/SEWER IMPROVEMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$1,712.72	-\$1,712.72	0.00%
		\$0.00	-\$1,712.72		
FUND 207 PARK IMPROVEMENT FUND					
Revenue	\$0.00	\$3,000.00	\$5,000.00	-\$5,000.00	0.00%
Expenditure	\$0.00	\$0.00	\$72.50	-\$72.50	0.00%
		\$3,000.00	\$4,927.50		
FUND 208 PRISON SEWER PROJECT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 209 DEVELOPER REIMBURSED PROJECTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 210 K-9 UNIT					
Revenue	\$0.00	\$0.00	\$10.85	-\$10.85	0.00%
Expenditure	\$0.00	\$0.00	\$100.00	-\$100.00	0.00%
		\$0.00	-\$89.15		
FUND 211 LIBRARY					
Revenue	\$280,065.00	\$603.13	\$5,122.81	\$274,942.19	1.83%
Expenditure	\$280,065.00	\$18,762.98	\$94,785.05	\$185,279.95	33.84%
		-\$18,159.85	-\$89,662.24		
FUND 303 GO TIF BOND 1990 DEBT SERVICE					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$15,082.50	-\$15,082.50	0.00%
		\$0.00	-\$15,082.50		
FUND 311 GO IMPROV BONDS OF 1992 DEBT S					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 412 CEMETERY CAPITAL IMPROV					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 413 POLICE EQUIPMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT

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*Fund Summary -
Budget to Actual©

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MAY 2012

	2012 YTD Budget	MAY MTD Amount	2012 YTD Amount	2012 YTD Balance	2012 % YTD Budget
		\$0.00	\$0.00		
FUND 414 OFFICE AUTOMATION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 415 MUNICIPAL BLDGS MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 416 PERRO CREEK OUTLET					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 601 WATER					
Revenue	\$296,250.00	\$6,876.19	\$10,565.52	\$285,684.48	3.57%
Expenditure	\$474,988.09	\$21,805.17	\$120,149.86	\$354,838.23	25.30%
		-\$14,928.98	-\$109,584.34		
FUND 602 SEWER					
Revenue	\$607,250.00	\$2,400.00	\$4,000.00	\$603,250.00	0.66%
Expenditure	\$719,238.93	\$43,784.10	\$224,887.07	\$494,351.86	31.27%
		-\$41,384.10	-\$220,887.07		
FUND 800 INVESTMENTS-POOLED					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 803 P & Z ESCROWS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$135.16	-\$135.16	0.00%
		\$0.00	-\$135.16		
FUND 851 NON EXP TRUST					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 999 ACCRUED INT PAYABLE					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
Report Total		-\$215,738.86	-\$895,993.31		

CITY OF BAYPORT
REVENUE SUMMARY YTD THRU 05/31/2012

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FUND	FUND Descr	2012 Budget	2012 YTD Amt	2012 % of Budget	2012 % of Budget Remain
FUND 101	GENERAL	\$2,178,913.20	\$299,494.31	13.75%	86.25%
FUND 102	STREET RECONSTRUCTION	\$0.00	\$0.00	0.00%	0.00%
FUND 103	G O TIF BD FUND 1990 CAP PRO	\$0.00	\$0.00	0.00%	0.00%
FUND 106	TIF ECON DEV DIST 2	\$0.00	\$0.00	0.00%	0.00%
FUND 107	TIF REDEVELOPMENT DISTRICT	\$0.00	\$0.00	0.00%	0.00%
FUND 200	FIRE EQUIPMENT REPLACEMENT	\$0.00	\$0.00	0.00%	0.00%
FUND 202	DRUG FORFEITURE	\$0.00	\$6,985.97	0.00%	0.00%
FUND 203	PUBLIC WORKS EQUIPMENT REP	\$0.00	\$0.00	0.00%	0.00%
FUND 204	RECREATION CAP EQUIP & MAIN	\$0.00	\$0.00	0.00%	0.00%
FUND 205	TAX STABILIZATION FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 206	WATER/SEWER IMPROVEMENT F	\$0.00	\$0.00	0.00%	0.00%
FUND 207	PARK IMPROVEMENT FUND	\$0.00	\$5,000.00	0.00%	0.00%
FUND 208	PRISON SEWER PROJECT	\$0.00	\$0.00	0.00%	0.00%
FUND 209	DEVELOPER REIMBURSED PROJE	\$0.00	\$0.00	0.00%	0.00%
FUND 210	K-9 UNIT	\$0.00	\$10.85	0.00%	0.00%
FUND 211	LIBRARY	\$280,065.00	\$5,122.81	1.83%	98.17%
FUND 303	GO TIF BOND 1990 DEBT SERVIC	\$0.00	\$0.00	0.00%	0.00%
FUND 412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	0.00%	0.00%
FUND 413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 414	OFFICE AUTOMATION	\$0.00	\$0.00	0.00%	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	\$0.00	\$0.00	0.00%	0.00%
FUND 416	PERRO CREEK OUTLET	\$0.00	\$0.00	0.00%	0.00%
FUND 601	WATER	\$296,250.00	\$10,565.52	3.57%	96.43%
FUND 602	SEWER	\$607,250.00	\$4,000.00	0.66%	99.34%
FUND 800	INVESTMENTS-POOLED	\$0.00	\$0.00	0.00%	0.00%
FUND 803	P & Z ESCROWS	\$0.00	\$0.00	0.00%	0.00%
FUND 851	NON EXP TRUST	\$0.00	\$0.00	0.00%	0.00%
		\$3,362,478.20	\$331,179.46	9.85%	90.15%

CITY OF BAYPORT
MONTHLY REVENUE

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Period Name: MAY

FUND	FUND Descr	Act Code	Act Type	SOURCE Descr	Tran Date	Amount	Comments
FUND 101 GENERAL							
101	GENERA	101-00000-32204	R	GAMBLING TAX	05/24/12	\$107.81	GAMBLING PROCEEDS CK # 6967
101	GENERA	101-00000-34105	R	USER FEES	05/01/12	\$30.00	ASSESSMENT SEARCH CK # 25162
101	GENERA	101-00000-34105	R	USER FEES	05/07/12	\$75.00	COPIES (\$0.25/PAGE) Kendra Lindahl, #7126
101	GENERA	101-00000-34105	R	USER FEES	05/29/12	\$30.00	ASSESSMENT SEARCH CK # 86877
101	GENERA	101-00000-34105	R	USER FEES	05/15/12	\$1.00	NOTARY-NOT CITY BUSINESS CASH
101	GENERA	101-20102	G		05/07/12	\$2,365.00	SAC
101	GENERA	101-20102	G		05/29/12	\$2,365.00	SAC CK # 414881
101	GENERA	101-20102	G		05/21/12	\$2,365.00	SAC
101	GENERA	101-20104	G		05/07/12	\$127.00	BUILDING SURCHARGE DR Horton, #409496
101	GENERA	101-20104	G		05/24/12	\$2.38	BUILDING SURCHARGE JG Hause Construction,
101	GENERA	101-20104	G		05/24/12	\$1.82	BUILDING SURCHARGE Geo. Siegfried Construc
101	GENERA	101-20104	G		05/21/12	\$145.50	BUILDING SURCHARGE DR Horton, #41356
101	GENERA	101-20104	G		05/23/12	\$1.20	BUILDING SURCHARGE Schumacher, #1-350
101	GENERA	101-20104	G		05/22/12	\$4.50	BUILDING SURCHARGE 1st Choice Home Impro
101	GENERA	101-20104	G		05/16/12	\$8.42	BUILDING SURCHARGE Western Construction,
101	GENERA	101-20104	G		05/15/12	\$2.50	BUILDING SURCHARGE Barton Construction, #
101	GENERA	101-20104	G		05/29/12	\$130.00	BUILDING SURCHARGE CK # 414881
101	GENERA	101-20104	G		05/16/12	\$1.25	BUILDING SURCHARGE CK # 3071
101	GENERA	101-20104	G		05/15/12	\$34.00	BUILDING SURCHARGE Bergstrom Financial Gr
101	GENERA	101-20104	G		05/15/12	\$0.55	BUILDING SURCHARGE John Buckley, #5396
101	GENERA	101-20104	G		05/23/12	\$5.00	MECHANICAL SURCHARGE - COMMERCIAL
101	GENERA	101-20104	G		05/01/12	\$1.98	BUILDING SURCHARGE Lindus Construction, #4
101	GENERA	101-20104	G		05/01/12	\$5.00	PLUMBING SURCHARGE - COMMERCIAL Pipe D
101	GENERA	101-20104	G		05/01/12	\$1.00	BUILDING SURCHARGE Ken Ellis, #7517
101	GENERA	101-20104	G		05/10/12	\$2.50	BUILDING SURCHARGE Eliza Appert, #1077
101	GENERA	101-20104	G		05/01/12	\$5.00	PLUMBING SURCHARGE - RESIDENTIAL Derrick
101	GENERA	101-20104	G		05/10/12	\$2.50	BUILDING SURCHARGE Jennifer Braun, #6239
101	GENERA	101-20603	G		05/16/12	\$16.58	State Sales Tax
101	GENERA	101-20603	G		05/03/12	\$17.19	State Sales Tax
101	GENERA	101-20603	G		05/29/12	\$34.40	State Sales Tax
101	GENERA	101-20603	G		05/10/12	\$67.06	State Sales Tax
101	GENERA	101-27109	G		05/29/12	\$42.96	HEALTH PARTNERS CK # 1146612212
101	GENERA	101-27122	G		05/29/12	\$58.34	HEALTH SAVING ACCT. CK # 1146612212
101	GENERA	101-41910-32100	R	BUSINESS LICE	05/10/12	\$50.00	CONTRACTOR LICENSE - SPECIALTY Bell's Truc
101	GENERA	101-41910-32200	R	NONBUSINESS	05/21/12	\$15.00	SPECIAL EVENT APP - NONPROFIT/PUBLIC Juli
101	GENERA	101-41910-32210	R	BUILDING PERM	05/15/12	\$530.89	PLAN REVIEW
101	GENERA	101-41910-32210	R	BUILDING PERM	05/15/12	\$816.75	BUILDING PERMIT Bergstrom Financial Group,
101	GENERA	101-41910-32210	R	BUILDING PERM	05/16/12	\$295.00	BUILDING PERMIT Western Construction, #666
101	GENERA	101-41910-32210	R	BUILDING PERM	05/16/12	\$88.50	BUILDING PERMIT CK # 3071
101	GENERA	101-41910-32210	R	BUILDING PERM	05/10/12	\$118.00	BUILDING PERMIT Jennifer Braun, #6239
101	GENERA	101-41910-32210	R	BUILDING PERM	05/24/12	\$118.00	BUILDING PERMIT JG Hause Construction, #22
101	GENERA	101-41910-32210	R	BUILDING PERM	05/07/12	\$1,980.75	BUILDING PERMIT DR Horton, #409496
101	GENERA	101-41910-32210	R	BUILDING PERM	05/22/12	\$177.00	BUILDING PERMIT 1st Choice Home Improvem
101	GENERA	101-41910-32210	R	BUILDING PERM	05/07/12	\$1,287.49	PLAN REVIEW
101	GENERA	101-41910-32210	R	BUILDING PERM	05/16/12	\$191.75	PLAN REVIEW Western Construction, #66685
101	GENERA	101-41910-32210	R	BUILDING PERM	05/10/12	\$118.00	BUILDING PERMIT Eliza Appert, #1077
101	GENERA	101-41910-32210	R	BUILDING PERM	05/29/12	\$2,016.75	BUILDING PERMIT
101	GENERA	101-41910-32210	R	BUILDING PERM	05/10/12	\$76.70	PLAN REVIEW Eliza Appert, #1077
101	GENERA	101-41910-32210	R	BUILDING PERM	05/24/12	\$103.25	BUILDING PERMIT Geo. Siegfried Construction,
101	GENERA	101-41910-32210	R	BUILDING PERM	05/29/12	\$1,310.89	PLAN REVIEW CK # 414881
101	GENERA	101-41910-32210	R	BUILDING PERM	05/01/12	\$73.75	BUILDING PERMIT Ken Ellis, #7517
101	GENERA	101-41910-32210	R	BUILDING PERM	05/01/12	\$103.25	BUILDING PERMIT Lindus Construction, #4962

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FUND FU	Descr	Act Code	Act Type	SOURCE Descr	Tran Date	Amount	Comments
101	GENERA	101-41910-32210	R	BUILDING PERM	05/24/12	\$67.11	PLAN REVIEW
101	GENERA	101-41910-32210	R	BUILDING PERM	05/23/12	\$88.50	BUILDING PERMIT Schumacher, #1-350
101	GENERA	101-41910-32210	R	BUILDING PERM	05/22/12	\$115.05	PLAN REVIEW
101	GENERA	101-41910-32210	R	BUILDING PERM	05/21/12	\$1,431.79	PLAN REVIEW
101	GENERA	101-41910-32210	R	BUILDING PERM	05/21/12	\$2,202.75	BUILDING PERMIT DR Horton, #41356
101	GENERA	101-41910-32210	R	BUILDING PERM	05/15/12	\$118.00	BUILDING PERMIT Barton Construction, #4579
101	GENERA	101-41910-32210	R	BUILDING PERM	05/15/12	\$44.50	BUILDING PERMIT John Buckley, #5396
101	GENERA	101-41910-32211	R	EPA	05/01/12	\$5.00	EPA Lindus Construction, #49628
101	GENERA	101-41910-32211	R	EPA	05/15/12	\$5.00	EPA
101	GENERA	101-41910-32220	R	PLUMBING PER	05/01/12	\$75.00	PLUMBING PERMIT - RESIDENTIAL Derrick Cus
101	GENERA	101-41910-32220	R	PLUMBING PER	05/01/12	\$75.00	PLUMBING PERMIT - COMMERCIAL Pipe Dream
101	GENERA	101-41910-32230	R	MECHANICAL PE	05/23/12	\$390.00	MECHANICAL PERMIT - COMMERCIAL Anderso
101	GENERA	101-41910-34103	R	LAKELAND BLDG	05/24/12	\$499.42	BUILDING INSPECTIONS (LAKELAND) CK # 12
101	GENERA	101-42100-32240	R	ANIMAL FEES	05/01/12	\$20.00	PET LICENSE - NO SPAY/NEUT Spurgeon/Cook,
101	GENERA	101-42100-32240	R	ANIMAL FEES	05/14/12	\$10.00	PET LICENSE - SPAY/NEUT cash - Puga-Lopez
101	GENERA	101-42100-32240	R	ANIMAL FEES	05/21/12	\$10.00	PET LICENSE - SPAY/NEUT CASH - SHIRLEY GE
101	GENERA	101-42100-32240	R	ANIMAL FEES	05/08/12	\$10.00	PET LICENSE - SPAY/NEUT cash - Shirley Gear
101	GENERA	101-42100-32240	R	ANIMAL FEES	05/07/12	\$10.00	PET LICENSE - SPAY/NEUT CASH - Overturf
101	GENERA	101-42100-32240	R	ANIMAL FEES	05/08/12	\$10.00	PET LICENSE - SPAY/NEUT Polzin, #3432
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION March, #3815
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION Crowe, #1319
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION Ricci, #9448
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION Flaherty, #4182
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION Raymond/Drobni
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION Paulson, #3981
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION Yang/Thao, #25
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION Privette, #5003
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$80.00	SAFETY CAMP REGISTRATION Fredkove, #685
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION Moller, #15654
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$80.00	SAFETY CAMP REGISTRATION Seeberger, #15
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION Hulteen/Dick, #
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION Curtis, #6377
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION Lockwood, #510
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION Lange/Swain, #
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION Peterson, #5024
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION Gleason, #3521
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION Hanson, #09990
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION Johnson, #2328
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION McClure, #7207
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION Eller, #7192
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION Bancroft, #3912
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION Sommers, #817
101	GENERA	101-42100-34105	R	USER FEES	05/15/12	\$40.00	SAFETY CAMP REGISTRATION Reardon, #5652
101	GENERA	101-42100-34105	R	USER FEES	05/15/12	\$40.00	SAFETY CAMP REGISTRATION Dejarnett, #613
101	GENERA	101-42100-34105	R	USER FEES	05/22/12	\$40.00	SAFETY CAMP REGISTRATION Hanlon, #2567
101	GENERA	101-42100-34105	R	USER FEES	05/21/12	\$40.00	SAFETY CAMP REGISTRATION Carpenter - #39
101	GENERA	101-42100-34105	R	USER FEES	05/17/12	\$40.00	SAFETY CAMP REGISTRATION Mary Dionne, #
101	GENERA	101-42100-34105	R	USER FEES	05/15/12	\$40.00	SAFETY CAMP REGISTRATION Boecker, #3663
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION Braun, #6237
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION Kaul/Palmquist,
101	GENERA	101-42100-34105	R	USER FEES	05/15/12	\$40.00	SAFETY CAMP REGISTRATION Costa, #3320
101	GENERA	101-42100-34105	R	USER FEES	05/29/12	\$40.00	SAFETY CAMP REGISTRATION McKellips, #530
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$80.00	SAFETY CAMP REGISTRATION Nielsen, #33200

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101	GENERA	101-42100-34105	R	USER FEES	05/17/12	\$40.00	SAFETY CAMP REGISTRATION Fritsche, #8732
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION Huber, #1269
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION Ward, #3217
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION Kylllo, #13746
101	GENERA	101-42100-34105	R	USER FEES	05/14/12	\$40.00	SAFETY CAMP REGISTRATION Stickan, #6543
101	GENERA	101-42100-35101	R	COURT FINES	05/24/12	\$1,312.94	APRIL 2012 TRIAL COURT
101	GENERA	101-42200-32200	R	NONBUSINESS	05/02/12	\$20.00	BURNING PERMIT CASH
101	GENERA	101-42200-32200	R	NONBUSINESS	05/02/12	\$20.00	BURNING PERMIT CK # 5601
101	GENERA	101-42200-32200	R	NONBUSINESS	05/02/12	\$20.00	BURNING PERMIT CK # 10122
101	GENERA	101-42200-32200	R	NONBUSINESS	05/02/12	\$20.00	BURNING PERMIT CK # 13731
101	GENERA	101-42200-32200	R	NONBUSINESS	05/02/12	\$20.00	BURNING PERMIT CK # 9062
101	GENERA	101-42200-32200	R	NONBUSINESS	05/02/12	\$20.00	BURNING PERMIT CASH
101	GENERA	101-42200-32200	R	NONBUSINESS	05/16/12	\$20.00	BURNING PERMIT Prairie Restorations, #3671
101	GENERA	101-42200-34101	R	FIRE INSPECTIO	05/16/12	\$304.98	FIRE INSPECTION CK # 54762
101	GENERA	101-42200-34105	R	USER FEES	05/02/12	\$25.00	FIRE REPORTS CK # 105151390
101	GENERA	101-43200-34780	R	PARK FEES	05/02/12	\$25.00	BOAT TRAILER PARKING PERMIT CK # 7152
101	GENERA	101-43200-34780	R	PARK FEES	05/07/12	\$200.00	BEACH HOUSE - NONRESIDENT(FRI-SUN) Nanc
101	GENERA	101-43200-34780	R	PARK FEES	05/07/12	\$150.00	BEACHHOUSE - RESIDENT(FRI-SUN) L. M. Kasc
101	GENERA	101-43200-34780	R	PARK FEES	05/07/12	\$75.00	BEACHHOUSE - RESIDENT(FRI-SUN) Capitol Lie
101	GENERA	101-43200-34780	R	PARK FEES	05/16/12	\$75.00	PICNIC SHELTER - NONRESIDENT(EACH-UP TO
101	GENERA	101-43200-34780	R	PARK FEES	05/16/12	\$75.00	PICNIC SHELTER - NONRESIDENT(EACH-UP TO
101	GENERA	101-43200-34780	R	PARK FEES	05/21/12	\$25.00	BOAT TRAILER PARKING PERMIT M. Ostertag -
101	GENERA	101-43200-34780	R	PARK FEES	05/16/12	\$25.00	PICNIC SHELTER - RESIDENT (EACH-UP TO 10
101	GENERA	101-43200-34780	R	PARK FEES	05/22/12	\$25.00	PICNIC SHELTER - RESIDENT (EACH-UP TO 10
101	GENERA	101-43200-34780	R	PARK FEES	05/16/12	\$25.00	BOAT TRAILER PARKING PERMIT Hanson, #68
101	GENERA	101-43200-34780	R	PARK FEES	05/15/12	\$25.00	BOAT TRAILER PARKING PERMIT Kyle Carlson,
101	GENERA	101-43200-34780	R	PARK FEES	05/24/12	\$25.00	PICNIC SHELTER - RESIDENT (EACH-UP TO 10
101	GENERA	101-43200-34780	R	PARK FEES	05/21/12	\$80.00	BOAT TRAILER PARKING PERMIT CASH
101	GENERA	101-43200-34780	R	PARK FEES	05/07/12	\$75.00	BEACHHOUSE - RESIDENT(FRI-SUN) Darryl Ger
101	GENERA	101-43200-34780	R	PARK FEES	05/03/12	\$150.00	PICNIC SHELTER - RESIDENT (101-250) Capitol
101	GENERA	101-43200-34780	R	PARK FEES	05/21/12	\$25.00	BOAT TRAILER PARKING PERMIT M. Ostertag -
101	GENERA	101-43200-34780	R	PARK FEES	05/22/12	\$25.00	BOAT TRAILER PARKING PERMIT Harrison, #9
101	GENERA	101-43200-34780	R	PARK FEES	05/23/12	\$75.00	BEACHHOUSE - RESIDENT(FRI-SUN) Julie Fillm
101	GENERA	101-43200-34780	R	PARK FEES	05/02/12	\$25.00	BOAT TRAILER PARKING PERMIT Joe Ritzer, #
101	GENERA	101-43200-34780	R	PARK FEES	05/29/12	\$75.00	BEACHHOUSE - RESIDENT(FRI-SUN) HUNTSMA
101	GENERA	101-43200-34780	R	PARK FEES	05/01/12	\$25.00	BOAT TRAILER PARKING PERMIT Mike Curtis,
101	GENERA	101-43200-34780	R	PARK FEES	05/29/12	\$25.00	PICNIC SHELTER - RESIDENT (EACH-UP TO 10
101	GENERA	101-43200-34780	R	PARK FEES	05/29/12	\$75.00	BEACHHOUSE - RESIDENT(FRI-SUN) Lori Gillett
101	GENERA	101-43200-34780	R	PARK FEES	05/01/12	\$100.00	PARK FIELD-COURT RENTAL FEE David Callaha
101	GENERA	101-43200-34780	R	PARK FEES	05/17/12	\$25.00	BOAT TRAILER PARKING PERMIT CASH - Gerry
101	GENERA	101-43200-34780	R	PARK FEES	05/17/12	\$50.00	BEACHHOUSE - RESIDENT(M-TH) Ewig, #5234
101	GENERA	101-43200-34780	R	PARK FEES	05/17/12	\$75.00	PICNIC SHELTER - NONRESIDENT(EACH-UP TO
101	GENERA	101-43200-34780	R	PARK FEES	05/17/12	\$75.00	PICNIC SHELTER - NONRESIDENT(EACH-UP TO
101	GENERA	101-43200-34780	R	PARK FEES	05/03/12	\$25.00	BOAT TRAILER PARKING PERMIT Tim Jinks, #6
101	GENERA	101-43200-34780	R	PARK FEES	05/14/12	\$6.02	PARK FIELD-COURT RENTAL FEE Andersen Cor
101	GENERA	101-43200-34780	R	PARK FEES	05/10/12	\$25.00	BOAT TRAILER PARKING PERMIT Kyle Carlson,
101	GENERA	101-43200-34780	R	PARK FEES	05/09/12	\$130.00	BOAT TRAILER PARKING PERMIT CASH
101	GENERA	101-43200-34780	R	PARK FEES	05/10/12	\$25.00	BOAT TRAILER PARKING PERMIT Beedle, #163
101	GENERA	101-43200-34780	R	PARK FEES	05/10/12	\$75.00	PICNIC SHELTER - NONRESIDENT(EACH-UP TO
101	GENERA	101-43200-34780	R	PARK FEES	05/09/12	\$75.00	BEACHHOUSE - RESIDENT(FRI-SUN) Jelberg, #
101	GENERA	101-43200-34780	R	PARK FEES	05/14/12	\$60.00	PARK FIELD-COURT RENTAL FEE Andersen Cor
101	GENERA	101-43200-34780	R	PARK FEES	05/09/12	\$75.00	BEACHHOUSE - RESIDENT(FRI-SUN) Nowicki,
101	GENERA	101-43200-34780	R	PARK FEES	05/09/12	\$25.00	PICNIC SHELTER - RESIDENT (EACH-UP TO 10

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101	GENERA	101-43200-34780	R	PARK FEES	05/09/12	\$150.00	BEACH HOUSE - NONRESIDENT(M-TH) Oak Rid
101	GENERA	101-43200-34780	R	PARK FEES	05/10/12	\$75.00	BEACHHOUSE - RESIDENT(FRI-SUN) Rachel Sc
101	GENERA	101-43200-36230	R	DONATIONS	05/10/12	\$684.90	PARK DONATIONS CK # 1061
FUND 101 GENERAL						\$29,340.12	
FUND 202 DRUG FORFEITURE							
202	DRUG F	202-42102-36249	R	DRUG FORFEIT	05/24/12	\$6,348.00	ADMIN SURPLUS OPERATIONS
FUND 202 DRUG FORFEITURE						\$6,348.00	
FUND 206 WATER/SEWER IMPROVEMENT FUND							
206	WATER/	206-12103	G		05/10/12	\$93.89	UB Receipt Serv 26 TRUNK W/RESI
206	WATER/	206-12103	G		05/10/12	\$8.76	UB Receipt Serv 27 TRUNK W/COMM
206	WATER/	206-12103	G		05/10/12	\$98.43	UB Receipt Serv 36 TRUNK S/RESI
206	WATER/	206-12103	G		05/29/12	\$19.03	UB Receipt Surc 23 TRUNK SEWER
206	WATER/	206-12103	G		05/16/12	\$76.78	UB Receipt Serv 36 TRUNK S/RESI
206	WATER/	206-12103	G		05/29/12	\$49.83	UB Receipt Serv 36 TRUNK S/RESI
206	WATER/	206-12103	G		05/29/12	\$42.47	UB Receipt Serv 26 TRUNK W/RESI
206	WATER/	206-12103	G		05/03/12	\$136.62	UB Receipt Serv 26 TRUNK W/RESI
206	WATER/	206-12103	G		05/03/12	\$1.20	UB Receipt Serv 27 TRUNK W/COMM
206	WATER/	206-12103	G		05/16/12	\$119.35	UB Receipt Surc 23 TRUNK SEWER
206	WATER/	206-12103	G		05/03/12	\$141.96	UB Receipt Serv 36 TRUNK S/RESI
206	WATER/	206-12103	G		05/03/12	\$1.20	UB Receipt Serv 37 TRUNK S/COMM
206	WATER/	206-12103	G		05/16/12	\$82.40	UB Receipt Serv 26 TRUNK W/RESI
FUND 206 WATER/SEWER IMPROVEMENT FUND						\$871.92	
FUND 207 PARK IMPROVEMENT FUND							
207	PARK IM	207-00000-34780	R	PARK FEES	05/21/12	\$1,000.00	PARK DEDICATION
207	PARK IM	207-00000-34780	R	PARK FEES	05/29/12	\$1,000.00	PARK DEDICATION CK # 414881
207	PARK IM	207-00000-34780	R	PARK FEES	05/07/12	\$1,000.00	PARK DEDICATION
FUND 207 PARK IMPROVEMENT FUND						\$3,000.00	
FUND 211 LIBRARY							
211	LIBRARY	211-45500-34760	R	LIBRARY SERVI	05/29/12	\$3.30	LIBRARY SERVICE CHARGE CK # 1938
211	LIBRARY	211-45500-34760	R	LIBRARY SERVI	05/29/12	\$1.00	LIBRARY SERVICE CHARGE CK # 1944
211	LIBRARY	211-45500-34760	R	LIBRARY SERVI	05/29/12	\$14.99	LIBRARY SERVICE CHARGE CK # 3823
211	LIBRARY	211-45500-34760	R	LIBRARY SERVI	05/29/12	\$157.99	LIBRARY SERVICE CHARGE CASH
211	LIBRARY	211-45500-36220	R	RENTAL INCOM	05/29/12	\$180.00	LIBRARY RENT CK # 284635
211	LIBRARY	211-45500-36240	R	REFUNDS & REI	05/29/12	\$245.85	LIBRARY REFUNDS & REIMB. PROF FEES CK #
FUND 211 LIBRARY						\$603.13	
FUND 601 WATER							
601	WATER	601-14601	G		05/29/12	\$821.65	UB Receipt Serv 1 WATER
601	WATER	601-14601	G		05/03/12	\$74.36	UB Receipt Serv Pen 1 WATER
601	WATER	601-14601	G		05/03/12	\$10.00	UB Receipt Serv 5 COMM WATER
601	WATER	601-14601	G		05/03/12	\$48.23	UB Receipt Surc 19 STATE SER CH
601	WATER	601-14601	G		05/16/12	\$920.29	UB Receipt Serv 1 WATER
601	WATER	601-14601	G		05/16/12	\$42.28	UB Receipt Serv Pen 1 WATER
601	WATER	601-14601	G		05/03/12	\$1,476.46	UB Receipt Serv 1 WATER
601	WATER	601-14601	G		05/03/12	\$1.59	UB Receipt Serv 8 SAFE WT'R FE
601	WATER	601-14601	G		05/29/12	\$9.98	UB Receipt Surc 19 STATE SER CH
601	WATER	601-14601	G		05/16/12	\$22.86	UB Receipt Surc 19 STATE SER CH
601	WATER	601-14601	G		05/03/12	\$2.50	UB Receipt Serv Pen 5 COMM WATER
601	WATER	601-14601	G		05/10/12	\$76.88	UB Receipt Serv 5 COMM WATER
601	WATER	601-14601	G		05/10/12	\$23.85	UB Receipt Surc 19 STATE SER CH
601	WATER	601-14601	G		05/10/12	\$11.13	UB Receipt Serv 8 SAFE WT'R FE

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601	WATER	601-14601	G		05/29/12	\$24.19	UB Receipt Serv Pen 1 WATER
601	WATER	601-14601	G		05/10/12	\$1,048.87	UB Receipt Serv 1 WATER
601	WATER	601-14601	G		05/10/12	\$30.30	UB Receipt Serv Pen 5 COMM WATER
601	WATER	601-14601	G		05/10/12	\$44.71	UB Receipt Serv Pen 1 WATER
601	WATER	601-14605	G		05/03/12	\$0.88	UB Receipt Surc 20 STATE TAX
601	WATER	601-14605	G		05/10/12	\$6.16	UB Receipt Surc 20 STATE TAX
601	WATER	601-46120-34601	R	WATER HOOK U	05/29/12	\$1,000.00	WATER CONNECTION - TO 1 IN CK # 414881
601	WATER	601-46120-34601	R	WATER HOOK U	05/01/12	\$1,000.00	WATER CONNECTION - TO 1 IN Derrick Custo
601	WATER	601-46120-34601	R	WATER HOOK U	05/21/12	\$1,000.00	WATER CONNECTION - TO 1 IN
601	WATER	601-46120-34601	R	WATER HOOK U	05/07/12	\$1,000.00	WATER CONNECTION - TO 1 IN
601	WATER	601-46120-34602	R	WATER METER	05/29/12	\$250.00	WATER METER - TO 1 IN CK # 414881
601	WATER	601-46120-34602	R	WATER METER	05/21/12	\$250.00	WATER METER - TO 1 IN
601	WATER	601-46120-34602	R	WATER METER	05/07/12	\$250.00	WATER METER - TO 1 IN
601	WATER	601-46120-34602	R	WATER METER	05/01/12	\$250.00	WATER METER - TO 1 IN Derrick Custom Home
601	WATER	601-46120-34603	R	WATER HOOKU	05/01/12	\$100.00	WATER METER INSPECTION Derrick Custom H
601	WATER	601-46120-34603	R	WATER HOOKU	05/29/12	\$50.00	WATER CONNECTION INSPECTION CK # 4148
601	WATER	601-46120-34603	R	WATER HOOKU	05/07/12	\$100.00	WATER METER INSPECTION
601	WATER	601-46120-34603	R	WATER HOOKU	05/21/12	\$50.00	WATER METER INSPECTION
601	WATER	601-46120-34603	R	WATER HOOKU	05/29/12	\$50.00	WATER CONNECTION INSPECTION CK # 4148
601	WATER	601-46120-34603	R	WATER HOOKU	05/21/12	\$50.00	WATER CONNECTION INSPECTION
601	WATER	601-46120-37110	R	WATER REVENU	05/03/12	\$10.30	UB UR Receipt Group 01 CITY WIDE
601	WATER	601-46120-37110	R	WATER REVENU	05/29/12	\$1,113.89	UB UR Receipt Group 02 XCEL
601	WATER	601-46120-37110	R	WATER REVENU	05/10/12	\$168.33	UB UR Receipt Group 01 CITY WIDE
601	WATER	601-46120-37110	R	WATER REVENU	05/16/12	\$30.00	WATER SHUTOFF - BUS HRS Green Bryant, #8
601	WATER	601-46120-37110	R	WATER REVENU	05/09/12	\$30.00	WATER SHUTOFF - BUS HRS Bayport Homes, #
601	WATER	601-46120-37110	R	WATER REVENU	05/16/12	\$3.67	UB UR Receipt Group 01 CITY WIDE
601	WATER	601-46120-37110	R	WATER REVENU	05/15/12	\$30.00	WATER SHUTOFF - BUS HRS Warmboe, #5868
601	WATER	601-46120-37110	R	WATER REVENU	05/08/12	\$30.00	WATER SHUTOFF - BUS HRS Stacy Nelson, #58
601	WATER	601-46120-37110	R	WATER REVENU	05/16/12	\$30.00	WATER SHUTOFF - BUS HRS CASH
601	WATER	601-46120-37110	R	WATER REVENU	05/03/12	\$30.00	WATER SHUTOFF - BUS HRS Valley Green Lawn
FUND 601 WATER						\$11,573.36	
FUND 602 SEWER							
602	SEWER	602-14602	G		05/03/12	\$74.36	UB Receipt Serv Pen 10 SEWER
602	SEWER	602-14602	G		05/03/12	\$2.50	UB Receipt Serv Pen 25 COMM SEWER
602	SEWER	602-14602	G		05/03/12	\$10.00	UB Receipt Serv 25 COMM SEWER
602	SEWER	602-14602	G		05/29/12	\$158.63	UB Receipt Serv 13 NSP SEWER
602	SEWER	602-14602	G		05/16/12	\$783.98	UB Receipt Serv 10 SEWER
602	SEWER	602-14602	G		05/10/12	\$44.71	UB Receipt Serv Pen 10 SEWER
602	SEWER	602-14602	G		05/10/12	\$1,031.44	UB Receipt Serv 10 SEWER
602	SEWER	602-14602	G		05/29/12	\$24.19	UB Receipt Serv Pen 10 SEWER
602	SEWER	602-14602	G		05/16/12	\$37.53	UB Receipt Serv Pen 10 SEWER
602	SEWER	602-14602	G		05/16/12	\$994.54	UB Receipt Serv 13 NSP SEWER
602	SEWER	602-14602	G		05/24/12	\$19,424.14	UB Receipt Serv 19 PRISON SEWER
602	SEWER	602-14602	G		05/03/12	\$1,452.29	UB Receipt Serv 10 SEWER
602	SEWER	602-14602	G		05/29/12	\$449.62	UB Receipt Serv 10 SEWER
602	SEWER	602-46200-34651	R	SEWER HOOK U	05/29/12	\$750.00	SEWER CONNECTION CK # 414881
602	SEWER	602-46200-34651	R	SEWER HOOK U	05/21/12	\$750.00	SEWER CONNECTION
602	SEWER	602-46200-34651	R	SEWER HOOK U	05/07/12	\$750.00	SEWER CONNECTION
602	SEWER	602-46200-34652	R	SEWER INSPEC	05/29/12	\$50.00	SEWER CONNECTION INSPECTION CK # 4148
602	SEWER	602-46200-34652	R	SEWER INSPEC	05/07/12	\$50.00	SEWER CONNECTION INSPECTION
602	SEWER	602-46200-34652	R	SEWER INSPEC	05/21/12	\$50.00	SEWER CONNECTION INSPECTION
FUND 602 SEWER						\$26,887.93	

CITY OF BAYPORT
MONTHLY REVENUE

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Period Name: MAY

FUND	Act Code	Act Type	SOURCE Descr	Tran Date	Amount	Comments
FU	Descr					
					\$78,624.46	

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 05/31/2012

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5 Month = 41.70

DEPT	DEPT Descr	2012 Budget	2012 YTD Amt	Balance	2012 % of Budget Remain
FUND 101 GENERAL					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41100	ELECTIONS	\$4,670.00	\$470.00	\$4,200.00	89.94%
41200	MAYOR & COUNCIL	\$136,401.10	\$77,505.78	\$58,895.32	43.18%
41240	RECYCLING	\$6,752.94	\$1,510.50	\$5,242.44	77.63%
41400	ADMINISTRATION	\$157,155.79	\$53,177.96	\$103,977.83	66.16%
41601	ALLEY PAVING PROJECT	\$0.00	\$0.00	\$0.00	0.00%
41603	SO MN STREET UTILITY PROJEC	\$0.00	\$0.00	\$0.00	0.00%
41605	INFLOW/INFILTRATION	\$0.00	\$0.00	\$0.00	0.00%
41607	2011 STREET PROJECT	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
41903	DEBT SERVICE	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$222,683.69	\$78,823.28	\$143,860.41	64.60%
41940	MUNICIPAL BUILDINGS	\$112,293.80	\$42,760.33	\$69,533.47	61.92%
42100	POLICE	\$717,706.41	\$260,869.48	\$456,836.93	63.65%
42200	FIRE PROTECTION	\$419,466.29	\$101,793.17	\$317,673.12	75.73%
43100	STREET MAINT	\$428,533.52	\$82,544.26	\$345,989.26	80.74%
43130	STREET - FLOOD PREPARATION	\$0.00	\$7,270.00	-\$7,270.00	0.00%
43160	STREET LIGHTING	\$27,500.00	\$16,144.64	\$11,355.36	41.29%
43200	PARKS	\$63,699.47	\$27,165.21	\$36,534.26	57.35%
43300	CEMETERY	\$37,250.00	\$1,475.83	\$35,774.17	96.04%
44100	PROJECT	\$50,000.00	\$0.00	\$50,000.00	100.00%
FUND 101 GENERAL		\$2,384,113.01	\$751,510.44	\$1,632,602.57	68.48%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
FUND 208 PRISON SEWER PROJECT		\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMENTS	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
41913	EMERALD FALLS	\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJ		\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT					
42103	K - 9 UNIT	\$0.00	\$100.00	-\$100.00	0.00%
FUND 210 K-9 UNIT		\$0.00	\$100.00	-\$100.00	0.00%
FUND 211 LIBRARY					
45500	LIBRARY	\$280,065.00	\$94,785.05	\$185,279.95	66.16%
FUND 211 LIBRARY		\$280,065.00	\$94,785.05	\$185,279.95	66.16%
FUND 412 CEMETERY CAPITAL IMPROV					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43300	CEMETERY	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 CEMETERY CAPITAL IMPROV		\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 05/31/2012

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5 Month = 41.70

DEPT	DEPT Descr	2012 Budget	2012 YTD Amt	Balance	2012 % of Budget Remain
FUND 413 POLICE EQUIPMENT FUND					
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND		\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41400	ADMINISTRATION	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
46120	WATER	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION		\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
41940	MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT		\$0.00	\$0.00	\$0.00	0.00%
FUND 416 PERRO CREEK OUTLET					
80016	Pete Miller - Feasi Study	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	\$0.00	\$0.00	\$0.00	0.00%
FUND 416 PERRO CREEK OUTLET		\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER					
46110	WATER-PUMPHOUSE	\$47,350.00	\$12,438.66	\$34,911.34	73.73%
46120	WATER	\$427,638.09	\$107,711.20	\$319,926.89	74.81%
FUND 601 WATER		\$474,988.09	\$120,149.86	\$354,838.23	74.70%
FUND 602 SEWER					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$374,238.93	\$70,727.27	\$303,511.66	81.10%
46990	SEWER - NON-OPERATING	\$345,000.00	\$154,159.80	\$190,840.20	55.32%
FUND 602 SEWER		\$719,238.93	\$224,887.07	\$494,351.86	68.73%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
FUND 800 INVESTMENTS-POOLED		\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
80001	ANDERSEN ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80003	BAYTOWN ANNEXATION	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 05/31/2012

5 Month = 41.70

DEPT	DEPT Descr	2012 Budget	2012 YTD Amt	Balance	2012 % of Budget Remain
80006	OSTERTAG VARIANCE	\$0.00	\$0.00	\$0.00	0.00%
80008	CHARLES LUTZ STREET VACATI	\$0.00	\$0.00	\$0.00	0.00%
80010	JERRY PETERSON ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80011	CAPTAINS CORNER	\$0.00	\$0.00	\$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP.	\$0.00	-\$131.84	\$131.84	0.00%
80013	BAYPORT MARINA	\$0.00	\$0.00	\$0.00	0.00%
80014	GROUP 41 (MIKE SCHALON	\$0.00	\$0.00	\$0.00	0.00%
80015	GARY SWAGER	\$0.00	\$0.00	\$0.00	0.00%
80016	Pete Miller - Feasi Study	\$0.00	\$0.00	\$0.00	0.00%
80017	AMERICAN LEGION POST 491	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	\$0.00	\$0.00	\$0.00	0.00%
80019	JG HAUSE CONSTRUCTION	\$0.00	\$0.00	\$0.00	0.00%
80020	HYNNEK CUP APPLICATION	\$0.00	\$0.00	\$0.00	0.00%
80021	GORDON TELLINGHUISEN	\$0.00	\$0.00	\$0.00	0.00%
80022	DUANCE JOHNSON	\$0.00	\$0.00	\$0.00	0.00%
80023	MI-TECH SERVICES, INC.	\$0.00	\$0.00	\$0.00	0.00%
80024	RICK PARENT	\$0.00	\$0.00	\$0.00	0.00%
80025	JUDY SEEBERGER	\$0.00	\$0.00	\$0.00	0.00%
80026	MIDWEST PARA TRANSIT	\$0.00	\$0.00	\$0.00	0.00%
80027	CEMETARY - ST. MIKE S/ST. CH	\$0.00	\$0.00	\$0.00	0.00%
80028	ASPHALT SPEC - 111 CENTRAL	\$0.00	\$0.00	\$0.00	0.00%
80029	BRIAN ZELLER	\$0.00	\$0.00	\$0.00	0.00%
80031	VALLEY GREEN	\$0.00	\$267.00	-\$267.00	0.00%
80040	HEFTY	\$0.00	\$0.00	\$0.00	0.00%
80041	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS		\$0.00	\$135.16	-\$135.16	0.00%
FUND 999 ACCRUED INT PAYABLE					
41000	DEPRECIATION EXP - GEN GOV	\$0.00	\$0.00	\$0.00	0.00%
42000	PUBLIC SAFE CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43000	DEPRECIATION EXP - PUBLIC W	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
44000	DEPRECIATION EXP - LIBRARY	\$0.00	\$0.00	\$0.00	0.00%
45000	DEPRECIATION EXP - PARKS	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
FUND 999 ACCRUED INT PAYABLE		\$0.00	\$0.00	\$0.00	0.00%
		\$3,858,405.03	\$1,191,567.58	\$2,666,837.45	69.12%

CITY OF BAYPORT
MONTHLY EXPENSES 1134510-1134614

Period Name: MAY

Search Name	FU	Tran Date	Amount	A c	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
FUND 101 GENERAL									
DEPT 41200 MAYOR & COUNCIL									
	101	05/20/12	\$1,128.51	E	41200	101	Labor Distribution	WAGES AND SALA	
	101	05/20/12	\$18.81	E	41200	121	Labor Distribution	P E R A	
	101	05/20/12	\$69.97	E	41200	122	Labor Distribution	CONT TO RET., S	
	101	05/20/12	\$16.37	E	41200	170	Labor Distribution	MEDICARE	
SCHWAAB, INC.	101	05/22/12	\$3.57	E	41200	201	DATER STAMP	OFFICE SUPPLIES	1134600
INNOVATIVE OFFICE SOL	101	05/08/12	\$2.50	E	41200	201	SUPPLIES	OFFICE SUPPLIES	1134526
U S BANK VISA	101	05/30/12	\$3.48	E	41200	201	ADMIN CREDIT CARD	OFFICE SUPPLIES	1134547
ECKBERG, LAMMERS, BRI	101	05/29/12	\$217.50	E	41200	300	INSPIRATION DEVELOPM	PROF SER-LEGAL	1134575
ECKBERG, LAMMERS, BRI	101	05/29/12	\$1.71	E	41200	300	TAX & PHOTOCOPIES	PROF SER-LEGAL	1134575
SCHLENNER WENNER & C	101	05/16/12	\$1,970.00	E	41200	300	2012 AUDIT SERVICES	PROF SER-LEGAL	1134599
ECKBERG, LAMMERS, BRI	101	05/29/12	\$200.00	E	41200	300	ATTEND CC MTG	PROF SER-LEGAL	1134575
ECKBERG, LAMMERS, BRI	101	05/29/12	\$10.00	E	41200	300	EMAIL 83RD ABSTRACT	PROF SER-LEGAL	1134575
ECKBERG, LAMMERS, BRI	101	05/29/12	\$116.00	E	41200	300	CC PREPARE CC MTG	PROF SER-LEGAL	1134575
ECKBERG, LAMMERS, BRI	101	05/29/12	\$384.25	E	41200	300	206 5TH ST. ZONING VI	PROF SER-LEGAL	1134575
ECKBERG, LAMMERS, BRI	101	05/29/12	\$377.00	E	41200	300	LABOR NEGOTIATIONS	PROF SER-LEGAL	1134575
ECKBERG, LAMMERS, BRI	101	05/29/12	\$1,123.75	E	41200	300	PERSONNEL MATTERS	PROF SER-LEGAL	1134575
S E H	101	05/29/12	\$168.16	E	41200	301	ST. CROIX PREP PLAN RE	PROF SER-ENGIN	1134597
S E H	101	05/29/12	\$355.55	E	41200	301	ST. CROIX BRIDGE MTG	PROF SER-ENGIN	1134597
S E H	101	05/29/12	\$358.04	E	41200	301	4TH AVE. N BOAT DOCK	PROF SER-ENGIN	1134597
S E H	101	05/29/12	\$73.75	E	41200	301	CC MTG	PROF SER-ENGIN	1134597
SCHLENNER WENNER & C	101	05/29/12	\$11,755.00	E	41200	303	ACCTING SERVICE THRO	PROF SER-AUDIT	1134599
WASHINGTON COUNTY R	101	05/29/12	\$12,451.02	E	41200	304	ASSISSING SERVICE FEE	PROF SER-ASSESS	1134613
STILLWATER GAZETTE	101	05/22/12	\$95.10	E	41200	350	STATEMENT OF CASH FL	PRINTING & PUBL	1134604
STILLWATER GAZETTE	101	05/22/12	\$63.40	E	41200	350	STATEMENT OF NET ASS	PRINTING & PUBL	1134604
STILLWATER GAZETTE	101	05/22/12	\$60.23	E	41200	350	STATEMENT OF ACTIVITI	PRINTING & PUBL	1134604
STILLWATER GAZETTE	101	05/29/12	\$11.10	E	41200	350	NOTICE OF PUB FORUM	PRINTING & PUBL	1134604
WASHINGTON COUNTY S	101	05/16/12	\$79.50	E	41200	350	PARCEL SER - 10029201	PRINTING & PUBL	1134614
STILLWATER GAZETTE	101	05/22/12	\$19.02	E	41200	350	STATEMENT OF REV & E	PRINTING & PUBL	1134604
STILLWATER GAZETTE	101	05/22/12	\$60.23	E	41200	350	STATEMENT OF NET ASS	PRINTING & PUBL	1134604
US INTERNET	101	05/22/12	\$50.60	E	41200	416	MTHLY SECURENCE 5.19.	REPAIR/MAINT OF	1134611
SCVRTA	101	05/22/12	\$15.00	E	41200	433	2012 MEMBERSHIP DUES	DUES & MEMBERS	1134601
DEPT 41200 MAYOR & COUNCIL			\$31,259.12						
DEPT 41240 RECYCLING									
	101	05/14/12	\$114.52	E	41240	101	Labor Distribution	WAGES AND SALA	
	101	04/30/12	\$112.38	E	41240	101	Labor Distribution	WAGES AND SALA	
	101	05/14/12	\$8.29	E	41240	121	Labor Distribution	P E R A	
	101	04/30/12	\$8.14	E	41240	121	Labor Distribution	P E R A	
	101	04/30/12	\$6.92	E	41240	122	Labor Distribution	CONT TO RET., S	
	101	05/14/12	\$7.04	E	41240	122	Labor Distribution	CONT TO RET., S	
	101	05/14/12	\$5.16	E	41240	126	Labor Distribution	H S A	
	101	04/30/12	\$5.16	E	41240	126	Labor Distribution	H S A	
	101	04/30/12	\$9.56	E	41240	131	Labor Distribution	CONT TO EMPLOY	
	101	05/14/12	\$9.56	E	41240	131	Labor Distribution	CONT TO EMPLOY	
	101	05/14/12	\$1.64	E	41240	170	Labor Distribution	MEDICARE	
	101	04/30/12	\$1.62	E	41240	170	Labor Distribution	MEDICARE	
ROBLEDO, CHARLOTTE	101	05/16/12	\$30.00	E	41240	370	RECYCLING RECIPIENT	RECYCLING INCE	1134595
DEPT 41240 RECYCLING			\$319.99						
DEPT 41400 ADMINISTRATION									
	101	05/14/12	\$3,675.98	E	41400	101	Labor Distribution	WAGES AND SALA	
	101	04/30/12	\$3,656.01	E	41400	101	Labor Distribution	WAGES AND SALA	

CITY OF BAYPORT

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MONTHLY EXPENSES 1134510-1134614

Period Name: MAY

Search Name	FU	Tran Date	Amount	A c	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
	101	05/14/12	\$266.52	E	41400	121	Labor Distribution	P E R A	
	101	04/30/12	\$265.07	E	41400	121	Labor Distribution	P E R A	
	101	05/14/12	\$225.87	E	41400	122	Labor Distribution	CONT TO RET., S	
	101	04/30/12	\$224.64	E	41400	122	Labor Distribution	CONT TO RET., S	
	101	05/14/12	\$202.96	E	41400	126	Labor Distribution	H S A	
	101	04/30/12	\$202.96	E	41400	126	Labor Distribution	H S A	
WELLS FARGO HBS	101	05/02/12	\$148.75	E	41400	131	1ST QTR. 2012 H S A AD	CONT TO EMPLOY	1134522
	101	04/30/12	\$542.84	E	41400	131	Labor Distribution	CONT TO EMPLOY	
	101	05/14/12	\$542.84	E	41400	131	Labor Distribution	CONT TO EMPLOY	
	101	05/14/12	\$52.83	E	41400	170	Labor Distribution	MEDICARE	
	101	04/30/12	\$52.53	E	41400	170	Labor Distribution	MEDICARE	
U S BANK VISA	101	05/30/12	\$20.92	E	41400	201	ADMIN CREDIT CARD	OFFICE SUPPLIES	1134547
INNOVATIVE OFFICE SOL	101	05/08/12	\$15.05	E	41400	201	SUPPLIES	OFFICE SUPPLIES	1134526
SCHWAAB, INC.	101	05/22/12	\$21.44	E	41400	201	DATER STAMP	OFFICE SUPPLIES	1134600
TAYLOR, SARA	101	05/15/12	\$160.95	E	41400	400	MILEAGE CLERK CERTIFI	USE OF PERSONA	1134537
U S BANK VISA	101	05/30/12	\$79.00	E	41400	402	FRED PRYOR CAREERTR	CONFERENCES &	1134547
LOFFLER BUSINESS SYST	101	05/22/12	\$89.70	E	41400	416	BLACK/WHITE & COLOR	REPAIR/MAINT OF	1134585
TR COMPUTER SALES LLC	101	05/22/12	\$51.30	E	41400	416	BATTERY REPLACEMENT	REPAIR/MAINT OF	1134609
MCMA	101	05/16/12	\$100.00	E	41400	433	2012 MEMBERSHIP YEAR	DUES & MEMBERS	1134542
MUNICIPAL CLERKS AND	101	05/29/12	\$35.00	E	41400	433	7/1/12-6/30/12 MEMBER	DUES & MEMBERS	1134594
DEPT 41400 ADMINISTRATION			\$10,633.16						
DEPT 41910 PLANNING & ZONING									
	101	04/30/12	\$5,733.42	E	41910	101	Labor Distribution	WAGES AND SALA	
	101	05/14/12	\$5,751.25	E	41910	101	Labor Distribution	WAGES AND SALA	
	101	04/30/12	\$415.68	E	41910	121	Labor Distribution	P E R A	
	101	05/14/12	\$416.97	E	41910	121	Labor Distribution	P E R A	
	101	05/14/12	\$353.12	E	41910	122	Labor Distribution	CONT TO RET., S	
	101	04/30/12	\$352.01	E	41910	122	Labor Distribution	CONT TO RET., S	
	101	04/30/12	\$344.00	E	41910	126	Labor Distribution	H S A	
	101	05/14/12	\$344.00	E	41910	126	Labor Distribution	H S A	
	101	04/30/12	\$902.20	E	41910	131	Labor Distribution	CONT TO EMPLOY	
	101	05/14/12	\$902.20	E	41910	131	Labor Distribution	CONT TO EMPLOY	
	101	05/14/12	\$82.59	E	41910	170	Labor Distribution	MEDICARE	
	101	04/30/12	\$82.33	E	41910	170	Labor Distribution	MEDICARE	
SCHWAAB, INC.	101	05/22/12	\$17.87	E	41910	201	DATER STAMP	OFFICE SUPPLIES	1134600
INNOVATIVE OFFICE SOL	101	05/08/12	\$12.54	E	41910	201	SUPPLIES	OFFICE SUPPLIES	1134526
U S BANK VISA	101	05/30/12	\$17.43	E	41910	201	ADMIN CREDIT CARD	OFFICE SUPPLIES	1134547
HOLIDAY FLEET	101	05/08/12	\$192.41	E	41910	212	MOTOR FUEL EXPENSE	MOTOR FUELS & L	1134525
LOFFLER BUSINESS SYST	101	05/22/12	\$74.75	E	41910	416	BLACK/WHITE & COLOR	REPAIR/MAINT OF	1134585
TR COMPUTER SALES LLC	101	05/22/12	\$42.75	E	41910	416	BATTERY REPLACEMENT	REPAIR/MAINT OF	1134609
DEPT 41910 PLANNING & ZONING			\$16,037.52						
DEPT 41940 MUNICIPAL BUILDINGS									
COMCAST	101	05/29/12	\$57.40	E	41940	321	HIGH-SPEED INTERNET/	COMMUNICATION	1134571
XCEL	101	05/02/12	\$581.41	E	41940	380	GAS/ELECTRIC	ELECTRIC SERVIC	1134523
XCEL	101	05/02/12	\$121.82	E	41940	381	GAS/ELECTRIC	FUEL FOR HEAT	1134523
GEORGE SIEGFRIED CONS	101	05/29/12	\$1,003.20	E	41940	420	FINAL PAYMENT/CITY HA	R & M BLDGS, ST	1134578
CONSOLIDATED SERVICE	101	05/29/12	\$855.50	E	41940	420	BLG. WINDOW REPAIR/C	R & M BLDGS, ST	1134572
ELECTRO WATCHMAN, IN	101	05/22/12	\$48.09	E	41940	420	6/1/12-8/31/12	R & M BLDGS, ST	1134576
SUNNYSIDE CONSTRUCTI	101	05/08/12	\$24,340.00	E	41940	530	MATERIAL & LABOR SAL	CAPITAL ASSETS	1134530
DEPT 41940 MUNICIPAL BUILDING			\$27,007.42						
DEPT 42100 POLICE									
	101	04/30/12	\$2,863.63	E	42100	050	Labor Distribution	SEASONAL/PART	

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	101	05/14/12	\$3,239.53	E	42100	050	Labor Distribution	SEASONAL/PART	
	101	05/14/12	\$13,121.69	E	42100	101	Labor Distribution	WAGES AND SALA	
	101	04/30/12	\$13,047.39	E	42100	101	Labor Distribution	WAGES AND SALA	
	101	04/30/12	\$448.80	E	42100	102	Labor Distribution	OVERTIME	
	101	04/30/12	\$2,268.53	E	42100	121	Labor Distribution	P E R A	
	101	05/14/12	\$2,279.77	E	42100	121	Labor Distribution	P E R A	
	101	04/30/12	\$42.83	E	42100	122	Labor Distribution	CONT TO RET., S	
	101	05/14/12	\$38.07	E	42100	122	Labor Distribution	CONT TO RET., S	
	101	04/30/12	\$438.60	E	42100	126	Labor Distribution	H S A	
	101	05/14/12	\$438.60	E	42100	126	Labor Distribution	H S A	
	101	05/14/12	\$1,074.21	E	42100	131	Labor Distribution	CONT TO EMPLOY	
	101	04/30/12	\$1,014.21	E	42100	131	Labor Distribution	CONT TO EMPLOY	
	101	04/30/12	\$236.19	E	42100	170	Labor Distribution	MEDICARE	
	101	05/14/12	\$236.20	E	42100	170	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOL	101	05/08/12	\$12.54	E	42100	201	SUPPLIES	OFFICE SUPPLIES	1134526
SCHWAAB, INC.	101	05/22/12	\$17.87	E	42100	201	DATER STAMP	OFFICE SUPPLIES	1134600
U S BANK VISA	101	05/30/12	\$17.43	E	42100	201	ADMIN CREDIT CARD	OFFICE SUPPLIES	1134547
EASTMAN, LAURA	101	05/15/12	\$90.97	E	42100	207	UNIFORMS REIMBURSEM	UNIFORMS - CHIE	1134533
JACKSON, JAY	101	05/30/12	\$176.47	E	42100	208	UNIFORMS REIMBURSEM	UNIFORMS - JAY	1134553
UNIFORMS UNLIMITED	101	05/15/12	\$71.37	E	42100	211	UNIFORMS/MILLER-POLI	UNIFORMS - MILL	1134538
ECKBERG, LAMMERS, BRI	101	05/16/12	\$2,491.52	E	42100	300	PROSECUTION/POLICE D	PROF SER-LEGAL	1134575
VERIZON WIRELESS	101	05/15/12	\$78.06	E	42100	321	PHONES/POLICE DEPT.	COMMUNICATION	1134539
BAYPORT PRINTING HOU	101	05/29/12	\$101.53	E	42100	350	PROPERTY RELEASE NOT	PRINTING & PUBL	1134566
BAYPORT PRINTING HOU	101	05/29/12	\$160.31	E	42100	350	PROPERTY & INVENTOR	PRINTING & PUBL	1134566
DAKOTA COUNTY TECHN	101	05/08/12	\$225.00	E	42100	403	ADVANCED PURSUIT REF	POLICE TRAINING	1134524
CITY OF GOLDEN VALLEY	101	05/29/12	\$500.00	E	42100	403	PPCT POLICE TRAINING/	POLICE TRAINING	1134570
STILLWATER MOTORS	101	05/08/12	\$60.10	E	42100	412	KEY/POLICE DEPT TAHO	REP & MAINT VEH	1134529
BAYPORT TRANSMISSION	101	05/15/12	\$1,196.41	E	42100	412	2009 DODGE CHARGER/	REP & MAINT VEH	1134532
BAYPORT TRANSMISSION	101	05/15/12	\$26.78	E	42100	412	2005 DODGE DURANGO/	REP & MAINT VEH	1134532
CENTURY AVENUE COLLIS	101	05/29/12	\$147.56	E	42100	412	VEHICLE MAINT. / POLIC	REP & MAINT VEH	1134568
LOFFLER BUSINESS SYST	101	05/22/12	\$74.75	E	42100	416	BLACK/WHITE & COLOR	REPAIR/MAINT OF	1134585
TR COMPUTER SALES LLC	101	05/22/12	\$42.75	E	42100	416	BATTERY REPLACEMENT	REPAIR/MAINT OF	1134609
INNOVATIVE OFFICE SOL	101	05/08/12	\$600.00	E	42100	438	SUPPLIES	TRANSFER OUT/O	1134526
U S BANK VISA	101	05/30/12	\$22.96	E	42100	444	POLICE DEPT. CREDIT C	COMMUNITY PRO	1134546
U S BANK VISA	101	05/30/12	\$85.69	E	42100	444	POLICE DEPT. CREDIT C	COMMUNITY PRO	1134546
U S BANK VISA	101	05/30/12	\$37.44	E	42100	444	POLICE DEPT. CREDIT C	COMMUNITY PRO	1134546
U S BANK VISA	101	05/30/12	\$74.99	E	42100	444	POLICE DEPT. CREDIT C	COMMUNITY PRO	1134546
U S BANK VISA	101	05/30/12	\$44.62	E	42100	444	POLICE DEPT. CREDIT C	COMMUNITY PRO	1134546
U S BANK VISA	101	05/30/12	\$262.72	E	42100	444	POLICE DEPT. CREDIT C	COMMUNITY PRO	1134546
DEPT 42100 POLICE			<u>\$47,408.09</u>						
DEPT 42200 FIRE PROTECTION									
	101	05/20/12	\$983.33	E	42200	101	Labor Distribution	WAGES AND SALA	
	101	05/20/12	\$60.97	E	42200	122	Labor Distribution	CONT TO RET., S	
	101	05/20/12	\$14.26	E	42200	170	Labor Distribution	MEDICARE	
HOLIDAY FLEET	101	05/08/12	\$928.45	E	42200	212	MOTOR FUEL EXPENSE	MOTOR FUELS & L	1134525
PRITCHARD, AARON	101	05/02/12	\$17.42	E	42200	220	REIMBURSEMENT SUPPL	OPERATING SUPP	1134519
ECKBERG, LAMMERS, BRI	101	05/29/12	\$174.00	E	42200	300	FIRE CONTRACTS	PROF SER-LEGAL	1134575
ECKBERG, LAMMERS, BRI	101	05/29/12	\$72.50	E	42200	300	HECKER CERIFIED LETTE	PROF SER-LEGAL	1134575
NEXTEL COMMUNICATION	101	05/02/12	\$195.13	E	42200	321	PHONES/FIRE DEPT.	COMMUNICATION	1134516
XCEL	101	05/02/12	\$312.29	E	42200	380	GAS/ELECTRIC	ELECTRIC SERVIC	1134523
XCEL	101	05/02/12	\$101.66	E	42200	381	GAS/ELECTRIC	FUEL FOR HEAT	1134523
VALLEY, RAY	101	05/22/12	\$138.75	E	42200	402	REIMBURSEMENT DRIVE	CONFERENCES &	1134543
OSTERTAG, MARK	101	05/15/12	\$154.46	E	42200	402	FIRE SCHOOL MILEAGE R	CONFERENCES &	1134536

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BAYPORT TRANSMISSION	101	05/15/12	\$918.44	E	42200	412	2009 DODGE CHARGER/	REP & MAINT VEH	1134532
ELECTRO WATCHMAN, IN	101	05/22/12	\$48.10	E	42200	420	6/1/12-8/31/12	R & M BLDGS, ST	1134576
DEPT 42200 FIRE PROTECTION			\$4,119.76						
DEPT 43100 STREET MAINT									
	101	05/14/12	\$859.79	E	43100	050	Labor Distribution	SEASONAL/PART	
	101	04/30/12	\$783.31	E	43100	050	Labor Distribution	SEASONAL/PART	
	101	05/14/12	\$2,047.20	E	43100	101	Labor Distribution	WAGES AND SALA	
	101	04/30/12	\$2,047.20	E	43100	101	Labor Distribution	WAGES AND SALA	
	101	05/14/12	\$148.44	E	43100	121	Labor Distribution	P E R A	
	101	04/30/12	\$148.44	E	43100	121	Labor Distribution	P E R A	
	101	05/14/12	\$178.94	E	43100	122	Labor Distribution	CONT TO RET., S	
	101	04/30/12	\$174.20	E	43100	122	Labor Distribution	CONT TO RET., S	
	101	05/14/12	\$128.37	E	43100	126	Labor Distribution	H S A	
	101	04/30/12	\$128.79	E	43100	126	Labor Distribution	H S A	
	101	05/14/12	\$287.12	E	43100	131	Labor Distribution	CONT TO EMPLOY	
	101	04/30/12	\$287.76	E	43100	131	Labor Distribution	CONT TO EMPLOY	
	101	05/14/12	\$41.84	E	43100	170	Labor Distribution	MEDICARE	
	101	04/30/12	\$40.74	E	43100	170	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOL	101	05/08/12	\$2.50	E	43100	201	SUPPLIES	OFFICE SUPPLIES	1134526
U S BANK VISA	101	05/30/12	\$3.48	E	43100	201	ADMIN CREDIT CARD	OFFICE SUPPLIES	1134547
SCHWAAB, INC.	101	05/22/12	\$3.57	E	43100	201	DATER STAMP	OFFICE SUPPLIES	1134600
EISINGER, JOSH	101	05/24/12	\$29.96	E	43100	205	UNIFORMS REIMBURSEM	UNIFORMS - JOSH	1134545
EISINGER, JOSH	101	05/22/12	\$35.02	E	43100	205	UNIFORM REIMBURSEME	UNIFORMS - JOSH	1134544
HOLIDAY FLEET	101	05/08/12	\$605.94	E	43100	212	MOTOR FUEL EXPENSE	MOTOR FUELS & L	1134525
NORTHERN ENGINE & SU	101	05/02/12	\$147.86	E	43100	212	OIL FILTERS	MOTOR FUELS & L	1134517
T. R. F. SUPPLY	101	05/24/12	\$595.40	E	43100	220	OPERATING SUPPLIES	OPERATING SUPP	1134605
THE TESSMAN COMPANY	101	05/24/12	\$1,106.10	E	43100	220	SEED & RELATED SUPPLI	OPERATING SUPP	1134607
TEAM LABORATORY CHEM	101	05/22/12	\$231.38	E	43100	220	HERBICIDE	OPERATING SUPP	1134606
MILLER EXCAVATING	101	05/24/12	\$1,550.00	E	43100	410	BLACK DIRT, TRUCK, & B	REPAIR & MAINT	1134590
MAC QUEEN EQUIPMENT	101	05/22/12	\$202.86	E	43100	412	SWEEPER PARTS	REP & MAINT VEH	1134586
FREDS TIRE	101	05/22/12	\$77.84	E	43100	412	FLAT REPAIR - SWEEPER	REP & MAINT VEH	1134577
CROSS NURSERIES	101	05/30/12	\$149.00	E	43100	413	MAPLE NORTHWOOD	TREES	1134573
CROSS NURSERIES	101	05/30/12	\$149.00	E	43100	413	MAPLE SUGAR	TREES	1134573
LOFFLER BUSINESS SYST	101	05/22/12	\$14.95	E	43100	416	BLACK/WHITE & COLOR	REPAIR/MAINT OF	1134585
TR COMPUTER SALES LLC	101	05/22/12	\$8.55	E	43100	416	BATTERY REPLACEMENT	REPAIR/MAINT OF	1134609
EARL F ANDERSEN, INC	101	05/02/12	\$3,381.53	E	43100	420	STREET PLATES	R & M BLDGS, ST	1134511
CROSS NURSERIES	101	05/30/12	\$29.70	E	43100	421	6 FESTUCA ELIJAH BLUE	REPAIR & MAINT	1134573
CROSS NURSERIES	101	05/30/12	\$54.45	E	43100	421	11 CALAMAGROSTIS KAR	REPAIR & MAINT	1134573
SAFE STEP LLC	101	05/29/12	\$1,404.99	E	43100	423	6TH STREET	SIDEWALKS, CUR	1134598
SAFE STEP LLC	101	05/29/12	\$1,393.63	E	43100	423	5TH STREET	SIDEWALKS, CUR	1134598
WASHINGTON COUNTY S	101	05/16/12	\$84.50	E	43100	423	PARCEL SEARCH 5TH 7 6	SIDEWALKS, CUR	1134614
BUBERL BLACK DIRT	101	05/22/12	\$179.55	E	43100	423	14 YARDS BLACK DIRT	SIDEWALKS, CUR	1134567
DEPT 43100 STREET MAINT			\$18,743.90						
DEPT 43160 STREET LIGHTING									
XCEL	101	05/02/12	\$2,364.72	E	43160	380	GAS/ELECTRIC	ELECTRIC SERVIC	1134523
DEPT 43160 STREET LIGHTING			\$2,364.72						
DEPT 43200 PARKS									
	101	04/30/12	\$718.00	E	43200	050	Labor Distribution	SEASONAL/PART	
	101	05/14/12	\$816.50	E	43200	050	Labor Distribution	SEASONAL/PART	
	101	04/30/12	\$44.52	E	43200	122	Labor Distribution	CONT TO RET., S	
	101	05/14/12	\$50.62	E	43200	122	Labor Distribution	CONT TO RET., S	
	101	05/14/12	\$11.84	E	43200	170	Labor Distribution	MEDICARE	

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	101	04/30/12	\$10.41	E	43200	170	Labor Distribution	MEDICARE	
HOLIDAY FLEET	101	05/08/12	\$578.73	E	43200	212	MOTOR FUEL EXPENSE	MOTOR FUELS & L	1134525
AMERICAN FLAGPOLE & F	101	05/22/12	\$375.45	E	43200	220	US FLAGS	OPERATING SUPP	1134562
VAN PAPER CO	101	05/24/12	\$239.57	E	43200	220	TOILET PAPER	OPERATING SUPP	1134612
MILLER EXCAVATING	101	05/22/12	\$285.00	E	43200	410	LAKESIDE STUMP REMO	REPAIR & MAINT	1134590
TRU GREEN CHEMLAWN	101	05/22/12	\$59.45	E	43200	410	LAWN SERVICE	REPAIR & MAINT	1134610
TRU GREEN CHEMLAWN	101	05/22/12	\$46.24	E	43200	410	LAWN SERVICE	REPAIR & MAINT	1134610
TRU GREEN CHEMLAWN	101	05/22/12	\$30.82	E	43200	410	LAWN SERVICE	REPAIR & MAINT	1134610
TRU GREEN CHEMLAWN	101	05/22/12	\$15.41	E	43200	410	LAWN SERVICE	REPAIR & MAINT	1134610
TRU GREEN CHEMLAWN	101	05/22/12	\$34.13	E	43200	410	LAWN SERVICE	REPAIR & MAINT	1134610
TRU GREEN CHEMLAWN	101	05/22/12	\$32.06	E	43200	410	LAWN SERVICE	REPAIR & MAINT	1134610
MILLER EXCAVATING	101	05/22/12	\$191.98	E	43200	410	BLACK DIRT	REPAIR & MAINT	1134590
TRU GREEN CHEMLAWN	101	05/22/12	\$32.06	E	43200	410	LAWN SERVICE	REPAIR & MAINT	1134610
TRU GREEN CHEMLAWN	101	05/22/12	\$1,475.16	E	43200	410	LAWN SERVICE	REPAIR & MAINT	1134610
TRU GREEN CHEMLAWN	101	05/22/12	\$73.76	E	43200	410	LAWN SERVICE	REPAIR & MAINT	1134610
TRU GREEN CHEMLAWN	101	05/22/12	\$406.22	E	43200	410	LAWN SERVICE	REPAIR & MAINT	1134610
TRU GREEN CHEMLAWN	101	05/22/12	\$38.53	E	43200	410	LAWN SERVICE	REPAIR & MAINT	1134610
TRU GREEN CHEMLAWN	101	05/22/12	\$1,064.67	E	43200	410	LAWN SERVICE	REPAIR & MAINT	1134610
TRU GREEN CHEMLAWN	101	05/22/12	\$147.52	E	43200	410	LAWN SERVICE	REPAIR & MAINT	1134610
TRU GREEN CHEMLAWN	101	05/22/12	\$147.52	E	43200	410	LAWN SERVICE	REPAIR & MAINT	1134610
TRU GREEN CHEMLAWN	101	05/22/12	\$24.22	E	43200	410	LAWN SERVICE	REPAIR & MAINT	1134610
TRU GREEN CHEMLAWN	101	05/22/12	\$32.06	E	43200	410	LAWN SERVICE	REPAIR & MAINT	1134610
TRU GREEN CHEMLAWN	101	05/22/12	\$41.83	E	43200	410	LAWN SERVICE	REPAIR & MAINT	1134610
CENTURY POWER EQUIP	101	05/22/12	\$85.90	E	43200	412	MOWER PARTS	REP & MAINT VEH	1134569
CENTURY POWER EQUIP	101	05/22/12	\$5.54	E	43200	412	MOWER PARTS	REP & MAINT VEH	1134569
MTI	101	05/22/12	\$169.79	E	43200	412	MOWER PARTS	REP & MAINT VEH	1134593
CENTURY POWER EQUIP	101	05/22/12	-\$15.35	E	43200	412	CREDIT MOWER PARTS	REP & MAINT VEH	1134569
WILLMARTH, QUINN	101	05/30/12	\$144.00	E	43200	413	TREE CUTTING SERVICE	TREES	1134559
CROSS NURSERIES	101	05/30/12	\$1,190.00	E	43200	413	10 PINE WHITE	TREES	1134573
CROSS NURSERIES	101	05/30/12	\$296.09	E	43200	413	FREIGHT & TAX	TREES	1134573
CROSS NURSERIES	101	05/30/12	\$124.75	E	43200	413	5 SPRUCE BIRDS NEST	TREES	1134573
LOFFLER BUSINESS SYST	101	05/22/12	\$14.95	E	43200	416	BLACK/WHITE & COLOR	REPAIR/MAINT OF	1134585
TR COMPUTER SALES LLC	101	05/22/12	\$8.55	E	43200	416	BATTERY REPLACEMENT	REPAIR/MAINT OF	1134609
K. PEARSON MECHANICAL	101	05/24/12	\$665.00	E	43200	420	FAUCETS CHANGE OVER	R & M BLDGS, ST	1134583
MENARDS-STILLWATER	101	05/24/12	\$11.31	E	43200	420	SPRAY PAINT	R & M BLDGS, ST	1134588
MOST DEPENDABLE FOUN	101	05/22/12	\$190.00	E	43200	420	FOUNTAIN PARTS	R & M BLDGS, ST	1134592
J H LARSON CO	101	05/24/12	\$80.16	E	43200	420	HARD DRYER PART	R & M BLDGS, ST	1134582
ROLYAN BUOYS	101	05/24/12	\$683.99	E	43200	420	SWIMMING BEACH BUOY	R & M BLDGS, ST	1134596
LINNER ELECTRIC	101	05/22/12	\$296.00	E	43200	420	ELECTRIC HAND DRYER	R & M BLDGS, ST	1134584
MOST DEPENDABLE FOUN	101	05/22/12	\$422.00	E	43200	420	FOUNTAIN PARTS	R & M BLDGS, ST	1134592
J H LARSON CO	101	05/22/12	\$290.57	E	43200	420	ELECTRIC HAND DRYER	R & M BLDGS, ST	1134582
SHERWIN WILLIAMS LC	101	05/22/12	\$54.73	E	43200	420	PAINT	R & M BLDGS, ST	1134603
SHERWIN WILLIAMS LC	101	05/22/12	\$335.56	E	43200	420	PAINT SUPPLIES	R & M BLDGS, ST	1134603
SHERWIN WILLIAMS LC	101	05/22/12	\$107.80	E	43200	420	PAINT	R & M BLDGS, ST	1134603
AIR FRESH PORTABLE TOI	101	05/22/12	\$253.08	E	43200	425	MTHLY RENTAL	SATILLITIES	1134561
DEPT 43200 PARKS			<u>\$12,438.70</u>						
DEPT 43300 CEMETERY									
U S BANK VISA	101	05/30/12	\$210.00	E	43300	220	pioneer press advertis	OPERATING SUPP	1134547
ECKBERG, LAMMERS, BRI	101	05/29/12	\$290.00	E	43300	300	CEMETERY	PROF SER-LEGAL	1134575
CENTURY POWER EQUIP	101	05/22/12	\$39.19	E	43300	412	TRIMMER PARTS	REP & MAINT VEH	1134569
DEPT 43300 CEMETERY			<u>\$539.19</u>						
FUND 101 GENERAL			<u>\$170,871.57</u>						

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FUND 103 G O TIF BD FUND 1990 CAP PROJ										
DEPT 00000 GENERAL GOVERNMENT										
WASHINGTON COUNTY R	103	05/29/12	\$480.00	E	00000	306	TIF 35	PROF SER-OTHER	1134613	
			\$480.00							
FUND 103 G O TIF BD FUND 1990 CAP										
			\$480.00							
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1										
DEPT 00000 GENERAL GOVERNMENT										
WASHINGTON COUNTY R	107	05/29/12	\$240.00	E	00000	306	TIF 72	PROF SER-OTHER	1134613	
			\$240.00							
FUND 107 TIF REDEVELOPMENT DISTR										
			\$240.00							
FUND 202 DRUG FORFEITURE										
DEPT 42101 DARE EXPENDITURES										
U S BANK VISA	202	05/30/12	\$248.85	E	42101	449	POLICE DEPT. CREDIT C	DRUG FORFITURE	1134546	
			\$248.85							
FUND 202 DRUG FORFEITURE										
			\$248.85							
FUND 211 LIBRARY										
DEPT 45500 LIBRARY										
	211	05/14/12	\$2,556.64	E	45500	050	Labor Distribution	SEASONAL/PART		
	211	04/30/12	\$2,638.29	E	45500	050	Labor Distribution	SEASONAL/PART		
	211	05/14/12	\$2,412.69	E	45500	101	Labor Distribution	WAGES AND SALA		
	211	04/30/12	\$2,412.69	E	45500	101	Labor Distribution	WAGES AND SALA		
	211	05/14/12	\$337.34	E	45500	121	Labor Distribution	P E R A		
	211	04/30/12	\$343.89	E	45500	121	Labor Distribution	P E R A		
	211	05/14/12	\$306.35	E	45500	122	Labor Distribution	CONT TO RET., S		
	211	04/30/12	\$311.42	E	45500	122	Labor Distribution	CONT TO RET., S		
	211	04/30/12	\$172.00	E	45500	126	Labor Distribution	H S A		
	211	05/14/12	\$172.00	E	45500	126	Labor Distribution	H S A		
	211	04/30/12	\$465.14	E	45500	131	Labor Distribution	CONT TO EMPLOY		
	211	05/14/12	\$465.14	E	45500	131	Labor Distribution	CONT TO EMPLOY		
	211	04/30/12	\$72.84	E	45500	170	Labor Distribution	MEDICARE		
	211	05/14/12	\$71.65	E	45500	170	Labor Distribution	MEDICARE		
INNOVATIVE OFFICE SOL	211	05/29/12	\$124.37	E	45500	201	OFFICE SUPPLIES/LIBRA	OFFICE SUPPLIES	1134581	
BAKER & TAYLOR	211	05/29/12	\$99.36	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134564	
BAKER & TAYLOR	211	05/29/12	\$48.51	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134564	
BAKER & TAYLOR	211	05/29/12	\$24.37	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134564	
BAKER & TAYLOR	211	05/29/12	\$75.16	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134564	
BAKER & TAYLOR	211	05/29/12	\$68.09	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134564	
BAKER & TAYLOR	211	05/29/12	\$522.50	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134564	
BAKER & TAYLOR	211	05/29/12	\$432.81	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134564	
BAKER & TAYLOR	211	05/29/12	\$477.42	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134564	
BAKER & TAYLOR	211	05/29/12	\$299.45	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134564	
BAKER & TAYLOR	211	05/29/12	\$467.34	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134564	
BAKER & TAYLOR	211	05/29/12	\$41.88	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134564	
BAKER & TAYLOR	211	05/29/12	\$81.27	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134564	
BAKER & TAYLOR	211	05/29/12	\$14.38	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134564	
BAKER & TAYLOR	211	05/29/12	\$103.24	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134564	
BAKER & TAYLOR	211	05/29/12	\$131.73	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	1134564	
DEMCO	211	05/29/12	\$128.77	E	45500	220	OPERATING SUPPLIES/LI	OPERATING SUPP	1134574	
AMERICAN LIBRARY ASSO	211	05/29/12	\$37.80	E	45500	220	OPERATIONS SUPPLIES/	OPERATING SUPP	1134563	

CITY OF BAYPORT

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MONTHLY EXPENSES 1134510-1134614

Period Name: MAY

Search Name	FU	Tran Date	Amount	A c	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
SHARON SIPPEL	211	05/30/12	\$1,500.00	E	45500	302	MAY CLEANING SERVICE	CONTRACT SERVI	1134602
COMCAST	211	05/30/12	\$5.00	E	45500	321	LIBRARY HIGH-SPEED IN	COMMUNICATION	1134571
COMCAST	211	05/30/12	\$87.40	E	45500	321	LIBRARY HIGH-SPEED IN	COMMUNICATION	1134571
XCEL	211	05/02/12	\$775.11	E	45500	380	GAS/ELECTRIC	ELECTRIC SERVIC	1134523
XCEL	211	05/02/12	\$322.28	E	45500	381	GAS/ELECTRIC	FUEL FOR HEAT	1134523
TOSHIBA BUSINESS SOLU	211	05/29/12	\$49.41	E	45500	416	PARTS, LABOR & TONER/	REPAIR/MAINT OF	1134608
TRU GREEN CHEMLAWN	211	05/29/12	\$47.25	E	45500	420	LAWN SERVICE/LIBRARY	R & M BLDGS, ST	1134610
ELECTRO WATCHMAN, IN	211	05/22/12	\$60.00	E	45500	420	6/1/12-8/31/12	R & M BLDGS, ST	1134576
DEPT 45500 LIBRARY			\$18,762.98						
FUND 211 LIBRARY			\$18,762.98						
FUND 601 WATER									
DEPT 46110 WATER-PUMPHOUSE									
XCEL	601	05/02/12	\$1,650.34	E	46110	380	GAS/ELECTRIC	ELECTRIC SERVIC	1134523
XCEL	601	05/02/12	\$120.66	E	46110	381	GAS/ELECTRIC	FUEL FOR HEAT	1134523
MCCARTHY WELL COMPA	601	05/24/12	\$1,190.00	E	46110	419	ANNUAL PERFORMANCE	REPAIR & MAINT	1134587
SHERWIN WILLIAMS LC	601	05/24/12	\$28.16	E	46110	419	PAINTING SUPPLIES	REPAIR & MAINT	1134603
DEPT 46110 WATER-PUMPHOUSE			\$2,989.16						
DEPT 46120 WATER									
	601	04/30/12	\$4,296.15	E	46120	101	Labor Distribution	WAGES AND SALA	
	601	05/14/12	\$4,475.16	E	46120	101	Labor Distribution	WAGES AND SALA	
	601	04/30/12	\$311.48	E	46120	121	Labor Distribution	P E R A	
	601	05/14/12	\$324.44	E	46120	121	Labor Distribution	P E R A	
	601	04/30/12	\$258.00	E	46120	122	Labor Distribution	CONT TO RET., S	
	601	05/14/12	\$269.10	E	46120	122	Labor Distribution	CONT TO RET., S	
	601	04/30/12	\$214.45	E	46120	126	Labor Distribution	H S A	
	601	05/14/12	\$215.08	E	46120	126	Labor Distribution	H S A	
	601	05/14/12	\$588.41	E	46120	131	Labor Distribution	CONT TO EMPLOY	
	601	04/30/12	\$587.47	E	46120	131	Labor Distribution	CONT TO EMPLOY	
	601	04/30/12	\$60.35	E	46120	170	Labor Distribution	MEDICARE	
	601	05/14/12	\$62.94	E	46120	170	Labor Distribution	MEDICARE	
U S BANK VISA	601	05/30/12	\$3.48	E	46120	201	ADMIN CREDIT CARD	OFFICE SUPPLIES	1134547
SCHWAAB, INC.	601	05/22/12	\$3.57	E	46120	201	DATER STAMP	OFFICE SUPPLIES	1134600
INNOVATIVE OFFICE SOL	601	05/08/12	\$2.50	E	46120	201	SUPPLIES	OFFICE SUPPLIES	1134526
HOLIDAY FLEET	601	05/08/12	\$462.32	E	46120	212	MOTOR FUEL EXPENSE	MOTOR FUELS & L	1134525
HAWKINS WATER	601	05/22/12	\$35.00	E	46120	216	WATER TREATMENT - CH	CHEMICALS AND	1134579
HAWKINS WATER	601	05/22/12	\$41.33	E	46120	216	WATER TESTING	CHEMICALS AND	1134579
J H LARSON CO	601	05/22/12	\$56.27	E	46120	220	LIGHT BULBS	OPERATING SUPP	1134582
HENRYS WATERWORKS, I	601	05/22/12	\$149.63	E	46120	240	HYDRANT WRENCH	SMALL TOOLS-EQ	1134580
S E H	601	05/29/12	\$2,081.35	E	46120	301	SOURCE WATER PROTEC	PROF SER-ENGIN	1134597
S E H	601	05/29/12	\$336.30	E	46120	301	WATER SYSTEM WORKS	PROF SER-ENGIN	1134597
ONE CALL CONCEPTS	601	05/02/12	\$82.30	E	46120	307	LOCATES	GOPHER STATE O	1134518
COMCAST	601	05/22/12	\$143.33	E	46120	321	HIGH-SPEED INTERNET/	COMMUNICATION	1134571
XCEL	601	05/02/12	\$1,164.46	E	46120	380	GAS/ELECTRIC	ELECTRIC SERVIC	1134523
XCEL	601	05/02/12	\$370.08	E	46120	381	GAS/ELECTRIC	FUEL FOR HEAT	1134523
MINNESOTA DEPT OF HEA	601	05/08/12	\$23.00	E	46120	402	WATER SUPPLY SYSTEM	CONFERENCES &	1134528
LOFFLER BUSINESS SYST	601	05/22/12	\$14.95	E	46120	416	BLACK/WHITE & COLOR	REPAIR/MAINT OF	1134585
TR COMPUTER SALES LLC	601	05/22/12	\$8.55	E	46120	416	BATTERY REPLACEMENT	REPAIR/MAINT OF	1134609
BANYON DATA SYSTEMS	601	05/16/12	\$424.83	E	46120	416	PSN INTERFACE	REPAIR/MAINT OF	1134565
ELECTRO WATCHMAN, IN	601	05/22/12	\$64.12	E	46120	420	6/1/12-8/31/12	R & M BLDGS, ST	1134576
CROSS NURSERIES	601	05/30/12	\$149.00	E	46120	421	LINDEN AMERICAN SENT	REPAIR & MAINT	1134573
CROSS NURSERIES	601	05/30/12	\$129.00	E	46120	421	OAK SWAMP WHITE	REPAIR & MAINT	1134573
ACTION RENTAL	601	05/22/12	\$242.61	E	46120	431	EXCAVATOR RENTAL	RENTAL OF EQUIP	1134560

CITY OF BAYPORT

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MONTHLY EXPENSES 1134510-1134614

Period Name: MAY

Search Name	FU	Tran Date	Amount	A c	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
MINNESOTA DEPT OF HEA	601	05/29/12	\$1,165.00	E	46120	434	4/1/12-6/30/12 2ND QTR	STATE FEES FOR	1134591
DEPT 46120 WATER			<u>\$18,816.01</u>						
FUND 601 WATER			<u>\$21,805.17</u>						
FUND 602 SEWER									
DEPT 46200 SEWER - OPERATING									
	602	04/30/12	\$638.00	E	46200	050	Labor Distribution	SEASONAL/PART	
	602	04/30/12	\$4,286.16	E	46200	101	Labor Distribution	WAGES AND SALA	
	602	05/14/12	\$4,455.16	E	46200	101	Labor Distribution	WAGES AND SALA	
	602	05/14/12	\$323.00	E	46200	121	Labor Distribution	P E R A	
	602	04/30/12	\$310.72	E	46200	121	Labor Distribution	P E R A	
	602	04/30/12	\$296.91	E	46200	122	Labor Distribution	CONT TO RET., S	
	602	05/14/12	\$267.84	E	46200	122	Labor Distribution	CONT TO RET., S	
	602	04/30/12	\$214.04	E	46200	126	Labor Distribution	H S A	
	602	05/14/12	\$213.83	E	46200	126	Labor Distribution	H S A	
	602	05/14/12	\$585.55	E	46200	131	Labor Distribution	CONT TO EMPLOY	
	602	04/30/12	\$585.85	E	46200	131	Labor Distribution	CONT TO EMPLOY	
	602	04/30/12	\$69.42	E	46200	170	Labor Distribution	MEDICARE	
	602	05/14/12	\$62.62	E	46200	170	Labor Distribution	MEDICARE	
INNOVATIVE OFFICE SOL	602	05/08/12	\$2.56	E	46200	201	SUPPLIES	OFFICE SUPPLIES	1134526
SCHWAAB, INC.	602	05/22/12	\$3.60	E	46200	201	DATER STAMP	OFFICE SUPPLIES	1134600
U S BANK VISA	602	05/30/12	\$3.53	E	46200	201	ADMIN CREDIT CARD	OFFICE SUPPLIES	1134547
MINNESOTA POLLUTION	602	05/16/12	\$110.00	E	46200	402	WASTEWATER CERTIFIC	CONFERENCES &	1134541
BANYON DATA SYSTEMS	602	05/16/12	\$424.83	E	46200	416	PSN INTERFACE	REPAIR/MAINT OF	1134565
TR COMPUTER SALES LLC	602	05/22/12	\$8.55	E	46200	416	BATTERY REPLACEMENT	REPAIR/MAINT OF	1134609
LOFFLER BUSINESS SYST	602	05/22/12	\$14.98	E	46200	416	BLACK/WHITE & COLOR	REPAIR/MAINT OF	1134585
AIR FRESH PORTABLE TOI	602	05/22/12	\$74.99	E	46200	419	LIFT STATION PUMPING	REPAIR & MAINT	1134561
DEPT 46200 SEWER - OPERATING			<u>\$12,952.14</u>						
DEPT 46990 SEWER - NON-OPERATING									
METROPOLITAN COUNCIL	602	05/22/12	\$30,831.96	E	46990	434	MTHLY CHARGE FOR JUN	STATE FEES FOR	1134589
DEPT 46990 SEWER - NON-OPERAT			<u>\$30,831.96</u>						
FUND 602 SEWER			<u>\$43,784.10</u>						
			<u>\$256,192.67</u>						

City of Bayport

294 North 3rd Street

Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

Building Permit Log

For: May, 2012

Printed:5/30/2012

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Permit Number: BP2012-19	Filing Date: 5/3/2012
Parcel Address: 294 3rd Street N.	Bayport, MN 55003
Applicant: CITY OF BAYPORT	Applicant Phone: 651-275-4404
CITY OF BAYPORT General Contractor	
Construction Value: \$898.00	Total Fees: \$43.00

Permit Number: BP2012-20	Filing Date: 5/7/2012
Parcel Address: 1201 PIONEER TRAIL	BAYPORT, MN 55003
Applicant: BECK CONSTRUCTION	Applicant Phone: 651-245-7070
BECK CONSTRUCTION COMPANY RESIDENTIAL	
Construction Value: \$5,000.00	Total Fees: \$197.20

Permit Number: BP2012-21	Filing Date: 5/8/2012
Parcel Address: 171 5TH St. N.	BAYPORT, MN 55003
Applicant: WESTERN CONSTRUCTION INC	Applicant Phone: 952-920-8888
WESTERN CONSTRUCTION INC RESIDENTIAL	
Construction Value: \$16,835.00	Total Fees: \$495.17

Permit Number: BP2012-22	Filing Date: 5/9/2012
Parcel Address: 515 MINNESOTA St. S.	BAYPORT, MN 55003
Applicant: KARL BRAUN	Applicant Phone:
OWNER OWNER	
Construction Value: \$5,000.00	Total Fees: \$120.50

Permit Number: BP2012-23	Filing Date: 5/9/2012
Parcel Address: 12 POINT Road	BAYPORT, MN 55003
Applicant: Bruce Lenzen Design Build LLC	Applicant Phone: 715-760-0122
Bruce Lenzen Design Build LLC RESIDENTIAL	
Construction Value: \$68,000.00	Total Fees: \$1,386.64

Building Permit Log

For: May, 2012

Printed:5/30/2012

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Permit Number: BP2012-24
Parcel Address: 256 2ND St. N.
Applicant: BARTON CONSTRUCTION
BARTON CONSTRUCTION SERVICES INC General
Construction Value: \$5,000.00
Filing Date: 5/15/2012
BAYPORT, MN 55003
Applicant Phone: 651-334-9530
Total Fees: \$120.50

Permit Number: BP2012-25
Parcel Address: 445 MINNESOTA St. S.
Applicant: TOM & MARY MABIE
OWNER OWNER
Construction Value: \$2,500.00
Filing Date: 5/15/2012
BAYPORT, MN 55003
Applicant Phone:
Total Fees: \$89.75

Permit Number: BP2012-26
Parcel Address: 687 5th St. N.
Applicant: JOHN & KAREN BUCKLEY
OWNER OWNER
Construction Value: \$1,100.00
Filing Date: 5/15/2012
BAYPORT, MN 55003
Applicant Phone:
Total Fees: \$45.05

Permit Number: BP2012-27
Parcel Address: 951 INSPIRATION PARKWAY N.
Applicant: DR HORTON, INC MINNESOTA
DR HORTON, INC MINNESOTA RESIDENTIAL
Construction Value: \$291,000.00
Filing Date: 5/15/2012
BAYPORT, MN 55003
Applicant Phone: 952-985-7806
Total Fees: \$9,295.04

Permit Number: BP2012-28
Parcel Address: 206 2ND St. N.
Applicant: J. G. HAUSE CONSTRUCTION
J. G. HAUSE CONSTRUCTION RESIDENTIAL
Construction Value: \$4,762.00
Filing Date: 5/21/2012
BAYPORT, MN 55003
Applicant Phone: 651-439-0189
Total Fees: \$120.38

Permit Number: BP2012-29
Parcel Address: 939 INSPIRATION PARKWAY N.
Applicant: 1ST CHOICE HOME
1ST CHOICE HOME IMPROVEMENTS LLC
Construction Value: \$9,000.00
Filing Date: 5/22/2012
BAYPORT, MN 55003
Applicant Phone: 715-749-33209
Total Fees: \$296.55

Building Permit Log

For: May, 2012

Printed:5/30/2012

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Permit Number: BP2012-30**Parcel Address:** 323 MINNESOTA St. S.**Applicant:**KALVIN SCHUMACHER
OWNER OWNER**Construction Value:**\$2,400.00**Filing Date:** 5/22/2012

BAYPORT, MN 55003

Applicant Phone:**Total Fees:** \$89.70

Permit Number: BP2012-31**Parcel Address:** 908 INSPIRATION PARKWAY S.**Applicant:**DR HORTON, INC MINNESOTA
DR HORTON, INC MINNESOTA RESIDENTIAL**Construction Value:**\$260,000.00**Filing Date:** 5/22/2012

BAYPORT, MN 55003

Applicant Phone: 952-985-7806**Total Fees:** \$8,972.64

Permit Number: BP2012-32**Parcel Address:** 100 4TH Ave. N.**Applicant:**GEORGE SIEGFRIED
GEORGE SIEGFRIED CONSTRUCTION General**Construction Value:**\$3,650.00**Filing Date:** 5/23/2012

BAYPORT, MN 55003

Applicant Phone: 651-275-1112**Total Fees:** \$172.18

Permit Number: MC2012-8**Parcel Address:** 293 3RD St. N.**Applicant:**ANDERSON HEATING, INC.
ANDERSON HEATING, INC. MECHANICAL**Construction Value:**\$39,000.00**Filing Date:** 5/22/2012

BAYPORT, MN 55003

Applicant Phone: 715-549-6297**Total Fees:** \$395.00

Permit Number: PL2012-11**Parcel Address:** 12 POINT Road**Applicant:**COUNTRYSIDE PLUMBING &
COUNTRYSIDE PLUMBING & HEATING**Construction Value:**\$17,000.00**Filing Date:** 5/29/2012

BAYPORT, MN 55003

Applicant Phone: 715-246-2660**Total Fees:** \$80.00



City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
<http://www.ci.bayport.mn.us>

City of Bayport
SPECIAL EVENT APPLICATION

A special event application form is required for individuals or organizations who wish to hold a public or private event in the city and require the use of city property and/or special city services. For most special events, City Council approval is required. Therefore, it is important to plan ahead and submit the application form to City Hall at least two weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. For example, if the proposed event is to be held on June 15, 2010, the special event application form and fee must be submitted by May 24, 2010 in order to be considered at the June 7, 2010 City Council meeting.

Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate special requests for city services associated with the event.

Property Information	
Address:	
City: Bayport	State: Minnesota Zip Code: 55003
Owner Name: Bethlehem Lutheran Church	
Home Phone Number: 439-3450	Work/Cell Phone Number:
Owner Address: City/State/Zip: 490 N. 4th St. Bayport, MN 55003	

Applicant Information	<input type="checkbox"/> Individual/For-profit organization	<input checked="" type="checkbox"/> Public entity/Non-profit organization
Applicant Name: Bethlehem Lutheran Church		
Home Phone Number: 439-3450	Work/Cell Phone Number:	
Address: or Second Sunday Supper - coordinator Julie Grams 439-7369		
City/State/Zip:		
Email Address: Julie.grams@comcast.net		

Description of Request	
Second Sunday Suppers at Bethlehem Lutheran Church Bayport. We serve a free meal to and provide a social connection to any resident in the St. Croix Valley. During summer months we serve a picnic style meal served on the church grounds - we are requesting to use 6 picnic tables.	
Event Information	Start Date: June 10, 2012; July 8, 2012 + August 12, 2012
End Date:	
Days of Operation (check all that apply)	
<input checked="" type="checkbox"/> Sunday <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday	
Hours of Operation:	
Weekdays: 3-6:30 pm on the second Sunday of the month - June 10, July 8, Aug 12, 2012	
Weekends:	

Requested City Assistance and/or Services

- Deliver picnic tables (6) to BLC on Friday, June 8
pick up tables Monday June 11. (for June 10 meal)
- Deliver picnic tables (6) to BLC on Friday July 6;
pick up tables July 9 (mon) (for July 8 meal)
- Deliver picnic tables (6) to BLC on Friday Aug 10
pick up tables on Monday Aug 13 (for Aug 12 meal)
- if possible trash containers? (2)

Application Process and Fees

The processing fee for the application and must be submitted with the application form to City Hall. Any additional fees and expenses associated with this request are the responsibility of the applicant/property owner, and will be billed to the applicant/property owner by the city.

Attachments to be submitted with application

- A diagram of the proposed premises
- If the request involves the sale of produce, uncooked meat, or dairy, etc., the applicant must provide a copy of all license applications required by the Department of Agriculture for City Council approval. For license information, please contact JoNeil O'Neil at 651-779-5015.
- If the request involves cooked/prepared food or beverages, the applicant must provide a copy of all license applications required by Washington County Public Health and Environment for City Council approval. For license information, please contact 651-430-6655.

The undersigned understand that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application.

The undersigned hereby apply for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete to the best of their knowledge.

Applicant: Julie Grams Date: 5-18-12
Co-coordinator second Sunday Supper

Property Owner: _____ Date: _____

Office Use - Dept. Review	Inspection	Date	Approved/Denied	Inspector
Administration	<input type="checkbox"/> Site Inspection			
Office Use - Fees	Amount Received	Date Received	Method of Payment	Staff Initials
Processing Fee \$15.00-Public entity/Non-profit \$50.00-Individual/For-profit	<input checked="" type="checkbox"/> \$15.00 <input type="checkbox"/> \$50.00	5/21/12	CK#3793 Julie Grams	Kjh
Escrow or cost incurred				



May 14, 2012

Honorable Mayor Susan St. Ores, Bayport City Council Members and City Staff.

Attached is a "Special Event" and "Fireworks" application for our annual "Derby Days"/Taste celebration which will take place on Saturday, September 15th from 8:00 a.m. to 10:00p.m., at various locations throughout the city of Bayport.

I have also attached a list of the proposed activities for the day and evening events with approximate times, locations and city service requirements.

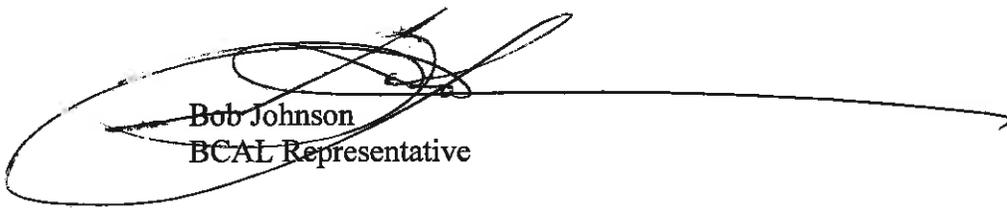
The "Taste" of Bayport has historically been a popular feature for derby Days and it will be again this year. All Bayport eating establishments are expected to participate again this year and each will be responsible for obtaining their own permits from Washington County.

Bayport is also famous for its spectacular fireworks display and once again, it will be the grand culmination of the day's activities.

All in all, we expect another fun and successful derby Days celebration. We look forward to your approval and participation. As additional activities are either added or firmed up, addendums to this application may be forth coming for approval at future Council Meetings.

Many thanks for your continued support of Derby days and all of our community sponsored events.

Respectfully submitted,


Bob Johnson
BCAL Representative



City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
 http://www.ci.bayport.mn.us

City of Bayport
SPECIAL EVENT APPLICATION

A special event application form is required for individuals or organizations who wish to hold a public or private event in the city and require the use of city property and/or special city services. For most special events, City Council approval is required. Therefore, it is important to plan ahead and submit the application form to City Hall at least two weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. For example, if the proposed event is to be held on June 15, 2010, the special event application form and fee must be submitted by May 24, 2010 in order to be considered at the June 7, 2010 City Council meeting.

Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate special requests for city services associated with the event.

Property Information	
Address:	
City: Bayport	State: Minnesota Zip Code: 55003
Owner Name:	
Home Phone Number:	Work/Cell Phone Number:
Owner Address:	
City/State/Zip:	

Applicant Information	<input type="checkbox"/> Individual/For-profit organization	<input checked="" type="checkbox"/> Public entity/Non-profit organization
Applicant Name:		
<i>Bayport Community Action League (BCAL)</i>		
Home Phone Number:	Work/Cell Phone Number:	
<i>Bob Johnson (651) 439-8894 (H) / (651) 379-3212 (W)</i>		
Address: <i>P.O. Box 133</i>		
City/State/Zip: <i>Bayport, MN 55003</i>		
Email Address: <i>bobje@mirinc.com</i>		

Description of Request
<i>See attached addendum</i>
<i>- Provide 2, 20-amp circuits in Lakeside Park for band</i>
<i>- Provide fire ring in Lakeside Park for evening event.</i>
<i>- Provide police and fire dept. presence throughout city and at Lakeside Park during "Taste", music and fireworks.</i>

Event Information	Start Date: <i>9/15/12</i>	End Date: <i>9/15/12</i>
Days of Operation (check all that apply)		
<input type="checkbox"/> Sunday <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input checked="" type="checkbox"/> Saturday		
Hours of Operation:		
Weekdays:		
Weekends: <i>8:00 a.m. to 10:30 p.m. (day's activities, Taste, music & fireworks)</i>		

Requested City Assistance and/or Services

- Position fire ring in open flat area of picnic area at Lakeside Park.
- Start fire at dusk.
- Provide at least 2, 20amp circuits for band. Flatbed trailer will be positioned below pavillion #4 in flat area
- Provide police and fire presence throughout day and at Lakeside Park for "TASTE /music/fireworks"
- Provide picnic tables and trash receptacles throughout area by pavillions.
- Reserve pavillion #4 for "TASTE"
- Allow directional signage to be used throughout city and at Lakeside Park on 9/15/12
- Waive any associated fees with events.
- Other services may be required - See event attachment of other services.

Application Process and Fees

The processing fee for the application and must be submitted with the application form to City Hall. Any additional fees and expenses associated with this request are the responsibility of the applicant/property owner, and will be billed to the applicant/property owner by the city.

Attachments to be submitted with application

- A diagram of the proposed premises
- If the request involves the sale of produce, uncooked meat, or dairy, etc., the applicant must provide a copy of all license applications required by the Department of Agriculture for City Council approval. For license information, please contact JoNell O'Neil at 651-779-5015.
- If the request involves cooked/prepared food or beverages, the applicant must provide a copy of all license applications required by Washington County Public Health and Environment for City Council approval. For license information, please contact 651-430-6655.

The undersigned understand that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application.

The undersigned hereby apply for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete to the best of their knowledge.

Applicant:  Bob Johnson BCAL Date: 5/14/12

Property Owner: _____ Date: _____

Office Use - Dept. Review	Inspection	Date	Approved/Denied	Inspector
Administration	<input type="checkbox"/> Site Inspection			
Office Use - Fees	Amount Received	Date Received	Method of Payment	Staff Initials
Processing Fee \$15.00-Public entity/Non-profit \$50.00-Individual/For-profit	<input type="checkbox"/> \$15.00 <input type="checkbox"/> \$50.00			
Escrow or cost incurred				

BAYPORT
DERBY DAYS/TASTE
SEPTEMBER 15th, 2012

EVENT	TIME	LOCATION	CITY SERVICES REQUIRED
Community Breakfast		To be determined	No services required
Pet Parade		To be determined	No services required
Duck Derby	12:00-1:00	Perro Park/Creek	Turn on creek at 9:30 a.m.
Medallion Hunt	1:00 to ?	Legion/City	No services required
General Activities	2:00 – 4:00	Lakeside Park	Reserve baseball diamond, Horseshoe pits, pavilions, Extra trash cans throughout Park. Barricade upper Parking area near pavilions.
Musical Entertainment	4:00 - 9:30	Lakeside Park	Power turned on to all Receptacles at Beach House Pavilions #3 & #4 and Outlets on flat area below Pavilions for band.
“Taste” of Bayport	6:00 – 8:00	Lakeside Park	Power turned on to all Pavilions, trash receptacles, Extra picnic tables near Pavilions.
Fireworks	8:30 – 9:00	Lakeside Park	Fire truck, EMT vehicle and

General

8:00 – 9:30 City

Police presence during

Fireworks.

Additional events and

Services may be required.



City of Bayport
 294 North Third Street
 Bayport, MN 55003
 Phone: 651-275-4404
 Fax: 651-275-4411

Application for Outdoor Fireworks Display Permit

Date 5/14/12

Permit No. _____

Date and Time of Display	<u>Saturday, September 15th @ 8:30 p.m.</u>
Name of Event	<u>"Derby Days / Taste of Bayport"</u>
Display address/Location	<u>Lakeside Park, Bayport</u>

Applicant: Municipality _____ Fair Association/Organization

Property Owner of Display Address	Name/Company <u>City of Bayport</u>	Phone No. _____
	Address _____	
Municipality, Fair Association, or Organization	Organization <u>Bayport Community Action League</u>	Phone No. _____
	Contact Person (Print) <u>Bob Johnson</u>	Phone No. <u>(651) 439-8894 (H)</u> <u>(651) 379-3212 (w)</u>
	Address <u>130 So. 6th St.</u>	
	City <u>Bayport</u>	State <u>MN</u> Zip <u>55003</u>
Operator qualified to supervise fireworks display	Name/Company <u>Nightlighter Fireworks, Inc.</u>	Phone No. <u>(612) 281-7976</u>
	Address <u>8316 3 210th St.</u>	
	City <u>Highwood</u>	State <u>MN</u> Zip <u>56043</u>

Note: A detailed site sketch with the proposed fireworks launching location must accompany this application.

The undersigned hereby represents upon all of the penalties of the law, for the purpose of including the City of Bayport to take the action herein requested, that all statements are true, and that all work herein will be done in accordance with the ordinances of the City of Bayport and the State of Minnesota.

5/14/12
 Applicant's Signature _____ Date _____

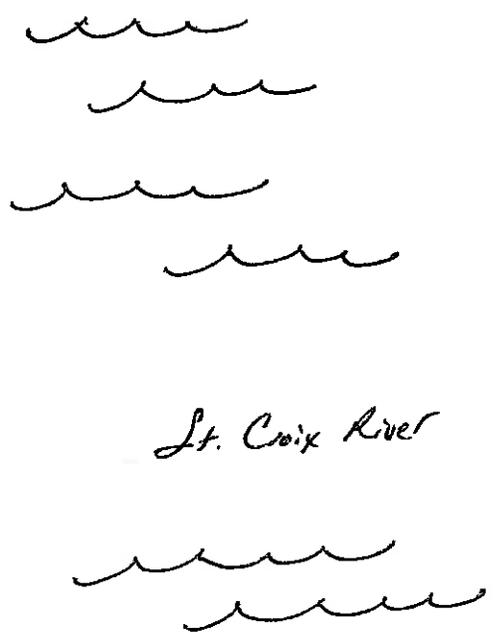
 Property Owner's Signature _____ Date _____

Office Use - Dept. Review	Inspection	Date	Inspector	FEE INFO	Date Paid	
Fire Department	<input type="checkbox"/> Site Inspection <input type="checkbox"/> Operator Investigation			Permit - \$100.00		<input type="checkbox"/> CASH
Police Department	<input type="checkbox"/> General					<input type="checkbox"/> CHECK
Administration	<input type="checkbox"/> General					CHECK # _____

BCAL TO PROVIDE CERTIFICATE OF INSURANCE IN AMOUNT OF \$1,500,000.00

Permit Approved By: _____

Date Approved: _____



St. Croix River



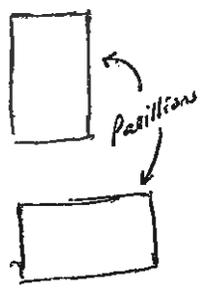
Parking Lot



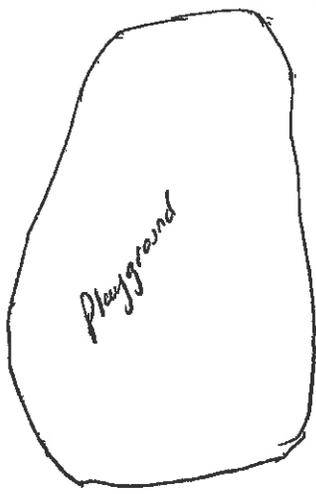
Beach Area



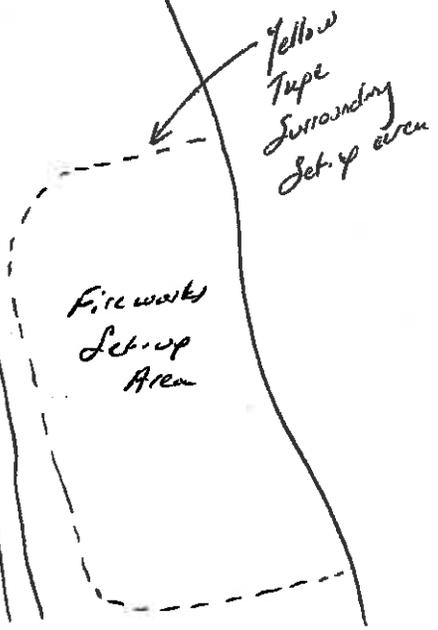
Beach Hose



Pavilions



Playground



Fireworks Setup Area

Yellow Tape Surrounding Setup Area



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: May 24, 2012

To: Mayor and City Council

From: Mitchell Berg, City Administrator

Subject: Presentation by *Friends of Stillwater Area Dog Park* on a request for a concept dog park to be located in Barker's Alps Park and public forum to provide input or comment on the concept

At the June 4, 2012 meeting, a representative from the *Friends of Stillwater Area Dog Park* will present their proposal for an off-leash dog park in Barker's Alps Park. Following the presentation, the public will have an opportunity to provide input or comment on the concept to the City Council.

Although this is not an official public hearing, the city did mail a courtesy notice out to residents within 350' feet of Barker's Alps Park, to let them know that the dog park proposal would be discussed at the June 4 City Council meeting. Also, because this topic has generated a high level of public interest, the city published a notice of the public forum in the Stillwater Gazette and posted it at City Hall on May 17, 2012. Staff has provided the City Council with public comments received to date on this topic, and will continue to do so for any other comments received prior to the meeting.

Following the presentation and public comment, the City Council may choose to have preliminary discussion on the topic or defer the discussion to the July City Council meeting, at which time all public input would be received, to assist the City Council in making a decision on the proposal (City Council expressed interest in continuing comment period following June meeting). As such, this item would be continued until the July 2, 2012 City Council meeting.

Attachment: Material provided by *Friends of Stillwater Area Dog Park*

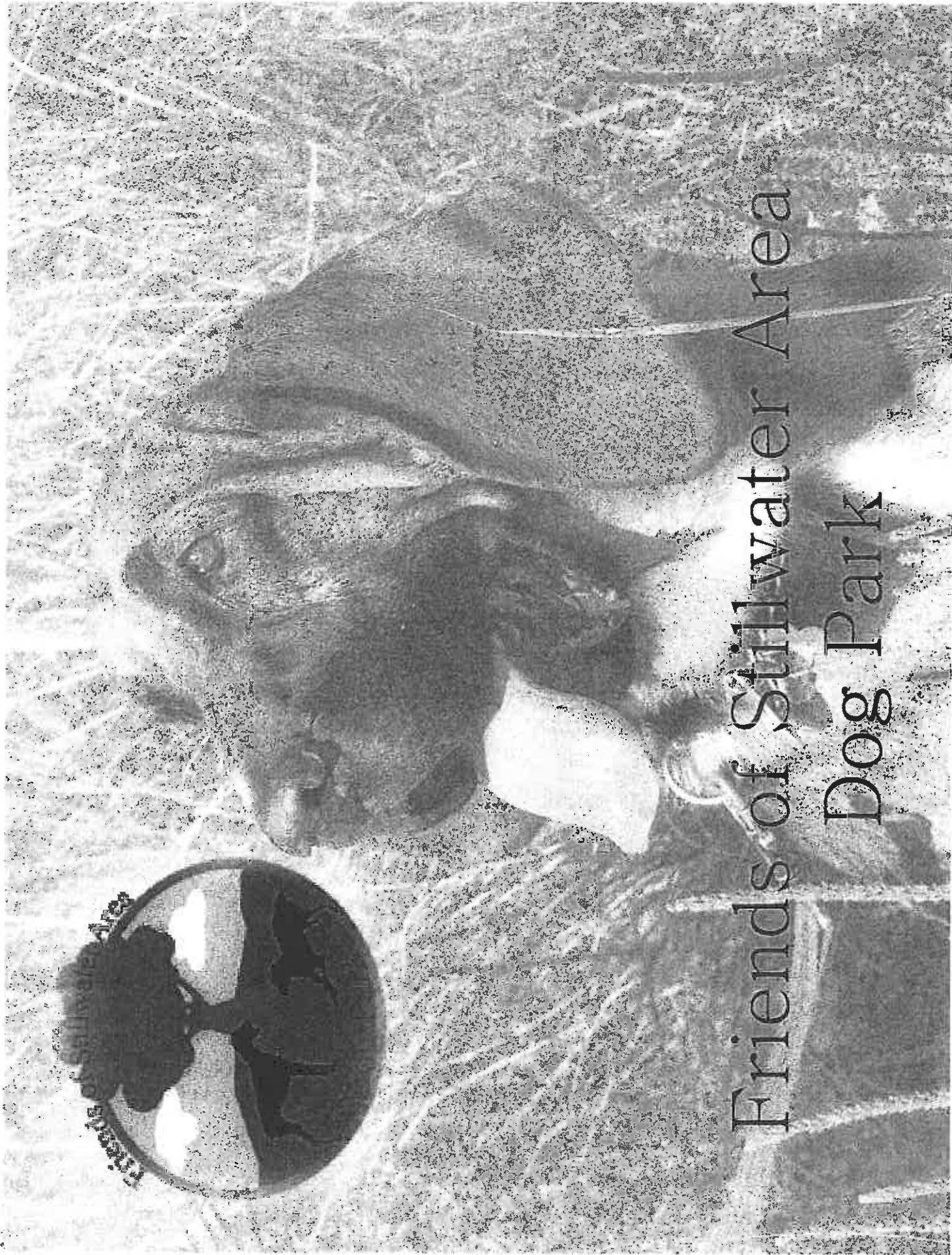
Friends of Stillwater Area Dog Park

Packet Contents

- 1. Proposal**
- 2. Info from League of Minnesota Cities**
- 3. Survey of Metro Area Dog Parks**
- 4. OLRA Rules**
- 5. Size/Parking Concerns**
- 6. Barking Concerns**
- 7. Permit Example – Burnsville**
- 8. Permit Example – Mpls.**
- 9. OLRA Plan**
- 10. Gate plan**
- 11. Canines for Clean Water**



Friends of Stillwater Area Dog Park



Friends of Stillwater Area Dog Park Proposal

Mission

Friends of Stillwater Area Dog Park (FSADP) is an organization open to all dog lovers and is guided by the fact that well-exercised dogs are less likely to engage in nuisance behaviors such as constant barking, are calmer, and tend to have better social manners.

Focus

Our focus is to create and sustain a fenced, off-leash dog park in the Stillwater area and to promote responsible dog ownership through community based recreation and education.

After the park is established, our long-range goals include hosting educational and recreational events that benefit all animals and the community.

Friends of Stillwater Area Dog Park organized in April 2009 and collected hundreds of signatures supporting the creation of a dog recreation area. Support has also been demonstrated via an online survey at our website, <http://sites.google.com/site/friendsofstillwaterdogpark>

In August 2009, we registered as a not-for-profit organization in the state of Minnesota. Early in 2011, we gained our 501(c) (3) status.

What is a dog park/off leash recreation area (OLRA)?

The ideal size for a dog park is three acres, but any fenced acreage with accessible parking is acceptable. A double gated entry allows safe entrance to and exit from the park. (see insert on size/parking concerns)

Designs range from simple fenced area, with a minimum fence height of five feet, to elaborate parks with many amenities such as watering sites and playground equipment for dogs.

The park surface depends on usage and overall size of site. Surfaces can be natural, for example grass, or man-made, such as decomposed granite.

The site should be designed for handicapped accessibility per 1990 Americans with Disabilities Act, allowing elderly and disabled dog owners an accessible place to exercise and socialize their dogs.

Community benefits

OLRAs provide people with places to socialize, build a sense of community, and exercise dogs in a safe environment. In addition, they can promote responsible pet ownership via pet education, and behavior training. Also, they promote disease control through proper vaccination, and licensing.

Dog parks enable dogs to legally run off-leash, making them less likely to run free through parks, farms, fields, neighborhoods, wildlife reserves, and other natural areas. The controlled environment in a dog park reduces the risk of person/dog conflicts and automobile collisions by keeping dogs and other recreationists separate.

OLRAs can improve public health by confining dog waste to a designated area and self-policing waste cleanup. Moreover, socialized dogs are less aggressive and better mannered than dogs that remain isolated in yards or on chains. Lastly, the license requirement would bring in additional money to city; after the park is built and maintenance costs are determined, funds obtained from potential fees could go towards other city purposes.

Statistics

According to the Humane Society of the United States, on average, 39% of the households in any given community include dogs.

Therefore, per the 2010 census information in Bayport, 766 households out of 1,962 own dogs. This amounts to 1,302 about dogs. According to city records, only about 90 of these dogs were licensed in 2011.

To exercise and socialize dogs in a safe and regulated area, the nearly 40% of Bayport residents who own dogs currently have to travel outside the city of Bayport. This takes business away from local merchants rather than bringing in more visitors to our city.

In the Twin Cities metro area, 43 dog parks are currently in operation (www.minnehahamedia.com). Nationwide, the number of OLRAs is over 4,000, an increase from only 700 in the U.S. five years ago. The creation of OLRAs is a growing trend in the United States.

Management of dog park/OLRA

After the completion of construction of the OLRA, the FSADP will continue to play a significant role in park maintenance and management. However, OLRAs are typically self-policed. Communications with park users would be conducted via website forum/blog, facebook, emails and bulletin board.

Patrons of the park would be alerted to rules and etiquette by posted signs, and waivers of responsibility would relieve the City of any legal responsibility for the actions of individuals and dogs using the park. City laws and ordinances would apply and be enforced by peace officers as needed.

A fee and permit system could be enacted sometime in the future and would supplement funds raised by FSADP for maintenance of the park. Any surplus created by the fee system could be put back into the city's general fund.

Common Concerns

- **Waste/Smell**

By providing a central area for dogs and owners to congregate, waste will be confined to the park area rather than on public streets or walking trails; OLRA users will keep the park clean so as to enjoy its use. Also, those who do not pick up their pet's waste will be subject to city fines.

- **Barking**

In general, barking is not a significant issue with dog parks/OLRA's. Most dogs using the park will be too busy playing to bark. The exercise they will enjoy at the OLRA also will make them less likely to bark at home. (see insert on barking concerns)

- **Fighting**

- Park design is meant to reduce the likelihood of fights among dogs. The position of the gate as well as the double gated entry make the OLRA seem "neutral" to dogs, so territorial disputes are unlikely. Dogs deemed "aggressive" will be prohibited from using the park per posted rules. Patrons will be directed to call 911 if there is violation of this rule.

- **Dereliction**

A "Sunset" clause can be included in the initial charter so that the land can be repurposed in the event that the OLRA is not managed properly or used sufficiently.

As in all new ventures, unforeseen problems can be dealt with as they arise.

FSADP's Commitment

After the successful completion of the OLRA, FSADP will continue to work with the community to maintain the dog park.

As a not-for-profit organization, we will continue to raise funds for amenities and maintenance. Volunteers from our group will also monitor and police grounds to ensure waste clean-up on a scheduled basis, perform basic repairs (e.g. fencing), and enforce rules, including licensing, and permit use, when and if implemented. As with other metro area OLRA's, law enforcement will be called if/when there are users that do not comply with the rules.

In addition, we will promote "Canines for Clean Water" and other environmental stewardship practices, and will host educational and recreational events that benefit all animals and the community such as rescue organization presentations, training seminars, wildlife demonstrations, and Humane Society functions.

City's Role

While FSADP will continue to shoulder the majority of management responsibilities, we do ask a minimal commitment from the city of Bayport.

The city would be responsible for snow removal and trail/path maintenance if needed. As expected at any city park, enforcement of city laws and codes would fall on the community peace officers. Sanitation, trash removal, and the processing of permits and licenses would also continue to be handled by the city.

Barker's Alp's Site

The prospective spot is on top of the hill at the Southern end of Barker's Alp's Park – just beyond the soccer field. It is basically a circle with a perimeter of 1,056 linear feet. It is approximately 1.60 acres and is wooded.

Positives

- **Good location; accessible to residents**
- **Located within existing park**
- **Reduces conflict with other recreational trail users**
- **Easy access – trail meets and encircles olra (refer to parking issues)**
- **Containment and clean-up of waste at designated locale will reduce waste on trails and lessen levels of phosphorous in area water supply.**
- **Double/triple gated (for safety) access location at trail intersection**
- **Room for possible future expansion (at lower level SW of sliding hills)**

Challenges

- **Development of at least two handi-capped parking spaces at 2nd street entrance.**
- **May require additional removal of hazardous trees and buckthorn**
- **Surface may have to be maintained with woodchips or pea gravel, especially in low-lying areas.**

Proposal

With the collaboration between the city and FSADP and utilizing funds donated to FSADP, we would like to:

- Install a five foot chain link fence (or other suitable fence) with a double/triple gated entry around the OLRA
- Provide at least one waste receptacle near gate. Add an additional container if warranted.
- Provide bag dispenser with recycled bags.
- Provide OLRA signage with rules
- Provide 2 benches within the OLRA
- Install small bulletin board for notices
- Clear buckthorn and any hazardous trees and shrubbery
- Lay wood chips/gravel at gate entrance and low spots
- Create 2 handi-cap parking spaces at 2nd street trail entrance
- Plant vines such as Virginia creeper or hopsvine along fence

In conclusion...

It is our vision that we will maintain and promote a natural, clean, recreational site, that can be enjoyed by patrons and their pets.

FSADP is dedicated to making an OLRA a reality for area residents and their dogs. Therefore, we ask the city for a commitment to the Barker's Alp's Site so that we may focus our efforts and support on an attainable goal.

“Supervised free-roaming dogs aren’t a threat to public safety; unsocialized ones are”

Ted Kerasote, author of *Merle's Door – Lessons from a Freethinking Dog*

References

Formula for dog ownership from Humane Society of the United States.

Allen, L. (2007). *Dog Parks: Benefits and Liabilities* (Master's thesis). Retrieved from http://repository.upenn.edu/mes_capstone/18/

National Recreation and Park Association's Park Planning Guidelines, 3rd addition

www.DogPark.com

www.uscensus.gov



CONNECTING & INNOVATING
SINCE 1913

RISK MANAGEMENT INFORMATION OFF LEASH DOG PARKS WHO LET THE DOGS OUT?

Definition

The term "dog park" is generally used where the purpose and design of the park is such as to invite dogs, often in an unleashed environment. Some dog parks require membership or charge fees; others are free and open to the public. In general, private parks tend to be those that require fees to assist in the costs of operating the park.

Why have Dog Parks?

Dogs are popular and people want a safe place to socialize and exercise their dogs. Off-leash parks offer substantial benefits as a way for dog and owner to get exercise and meet new friends. Dog parks are relatively inexpensive to maintain, have no significant history of claims, and have generally been thought to be successful where they have been created.

Features

Dog parks vary in size and amenities, but the following represent some things to consider.

Barriers

Consideration should be given to manmade or natural barriers to encourage the dogs to stay within the designated area. Small areas in busy neighborhoods may necessitate a fence around the park with a gated access. Larger areas may allow for natural buffer zones. Nearby property owners and traffic should be considered to determine what level of barrier might be necessary.

Rules

Rules should be posted at the entrance to the dog park. Indicate the purpose of the park, the hours of operation, and a phone number to report problems and emergencies. General rules include:

- Picking up feces.
- Keeping control of aggressive dogs.
- Leash requirements, if any.

Off-leash parks should emphasize that dogs kept on leashes within the off-leash boundary will cause tension and should be avoided. Cities should require that dogs be licensed and vaccinated to be allowed in the dog park. Children should be supervised while in the dog park because playing dogs can run into children and running children may trigger the dog's instinct to chase prey. Any special information about the use of the dog park should be displayed at the entrance.

This material is provided as general information and is not a substitute for legal advice.
Consult your attorney for advice concerning specific situations.

Trash Containers

It may take some time to cultivate good habits, particularly for picking up feces. By providing containers and even bags, if possible, compliance will improve. Dog owners must be reminded that good stewardship will ensure the continued availability of the facility.

Parking

Adequate parking will be necessary to prevent clogging streets or the parking lots of others with dog park patrons. Some cities have found that use of the park greatly exceeded their original estimates; extra parking had to be added. The location of parking should minimize any detours from the most direct route into the park. In general it is a good idea to require the use of a leash in parking areas until entering the off-leash area. Parking leading to a gated entrance provides an opportunity for placing advisory signs that are hard to miss.

Water Source

Dogs drink plenty of water during play, and some dogs enjoy swimming. Therefore natural ponds or streams may be desirable. On the other hand, if there is mud around, a dog will find it. Some owners prefer to avoid this problem. Owners should be encouraged to bring plenty of water with them if none exists at the park.

Design

Some parks are specifically designed for smaller dogs. Larger dogs do not usually attack small dogs, but small dogs may be injured engaging in play with much larger dogs. In most cases, dogs properly supervised will socialize easily in the neutral turf of an off leash exercise area.

Maintenance

Primary maintenance issues include trash removal, snow removal, grass cutting, and wear and tear to walkways. Parks with enough area can fence off portions to allow for vegetation to reestablish itself in over-worn areas. Wood mulch may be applied to walkways to reduce erosion and improve traction.

Other Items

Some parks have bulletin boards to provide feedback on park use and to report problems. Many parks also have picnic tables, benches, and park shelters for shade and protection from the elements.

Conclusion

Off-leash areas, or dog parks, provide great benefits to dog owners. Current statistics indicate almost one in four people own a dog. Dogs and their owners are happiest and healthiest when they have opportunities for exercise and meeting others. Dog parks have not proven to be a significant liability risk or source of complaints by the public.

Learn More

Following are some web sites where you can find dog parks or information about dog parks:

<http://animal.discovery.com/features/dogpark/map/states/MN.html>

<http://www.ecoanimal.com/dogfun/>

<http://www.dogplay.com/Activities/dogpark.html>

http://www.thebark.com/community/advocacy_dogParks/dogParks.html

Tim Moore

*Survey that
Stillwater Constructed*

From: Beth Wolf
Sent: Tuesday, June 16, 2009 2:16 PM
To: Tim Moore
Subject: dog parks update
Attachments: Dog Parks.docx

Here is a result of the survey.

Rosemount – less than an acre
Dakota County – 16 acres
Plymouth – 10 acres
Ramsey County – 5 acres and 10 acres
Burnsville – 7 acres
Eden Prairie – 1 acre
Coon Rapids – several sites from small dog areas (hockey rinks) to 4.5 acres

Dog Park Survey

1. Approximately how much use does the park receive?
 - Dog parks are highly used mostly on weekends and nice weather but also used in winter
 - Very positive response from community.
2. Do you charge fees? If so, what is your annual income from the fees?
 - Most are free whether city resident or not
 - Require dogs to be licensed through the City
 - Some larger parks charge annually or charge daily passes (self serve).
3. What are the annual costs or budget to operate/maintain the dog park?
 - Typical costs are the doggie bags (\$300/month), rental of portable restroom, woodchips, trash supplies (cans/bags) and labor. Most of this is added into operating budget.
 - Larger costs are picnic tables replacement of woodchips on trails, asphalt trail and signage.
 - All parks had to add fencing as a beginning cost.
4. How was your dog park developed?
 - Residents requested it, research was done and costs were determined.
 - Tried to use existing open park space even or added to an existing park.
5. How did you determine the size?
 - Had to work with what they had, if large area then different parts could be added like a small dog area or walking trails.
6. How did you determine what type of facilities to put in the park?
 - Some cities visited other parks, formed task force to do research
 - Costs determine what could be done but most started small and added as they went based on requests and usage.
7. Who cleans/maintains the park?
 - Staff maintains the amenities (fixing tables, fencing etc)
 - The users police each other to keep it clean
 - Some have volunteers to help keep it clean too.
8. What tasks do they do and how often?
 - Typical tasks such as mowing, trash removal, trail maintenance and snow removal
9. What are some of the rules for the park?
 - Dogs must be licensed and vaccinated, must be leashed when entering and leaving, owner must have leash in hand, owners are liable for damage and injury, must dispose of feces, no dogs in heat, no dog toys or food, no more than 2 dogs per handler, hours of use and children use restrictions.
10. Who made those rules? Or how were they determined?
 - Park operators, volunteers, and recommendations from other dog park facilities
11. Are the rules posted in the park? Are they posted on your website?

- Yes and yes also listed on county permits and dog license information.
12. Who enforces the rules?
- Volunteers, mostly the other users.
 - Some County parks have park patrol
13. Are there any penalties for breaking the rules?
- Some have police/patrol that issue fines up to \$1,000
 - Some cities post signage stating if not taken care of park will be closed.
14. Have you had any problems or complaints with the park?
- Some issues would be dogs wondering outside of park not on leash, aggressive dogs, parking during heavy usage but mostly very little issues.
15. Is the dog park insurance coverage under LMC insurance or is there a private organization insuring the park?
- No additional insurance was needed. Users are liable.
16. Do you allow dogs in other parks in your city?
- Yes and leashed.

Other notes:

- Most stated don't have water – ponds get dirty and users complain. Watering dishes get dirty and are very hard to maintain. Water creates mud!
- Some parks provide a fountain/spiket for users to obtain water and they use their own dishes.
- Users like picnic tables or benches.
- Many that have a small amount of acreage for their park mention it's too small and would like to add more.

OLRA Rules and Etiquette

1. Park hours are from 6:00am to 10:00pm or Sunrise to Sunset
2. Dogs must wear collar with license, vaccination, and permit information at all times.
3. Dogs must be leashed in parking area and when entering or exiting the OLRA.
4. Dogs who exhibit aggressive behavior must be immediately leashed and removed from OLRA. Individual dogs known to have a history of aggression may not be permitted or may have permit revoked; this includes but is not limited to dogs classified as dangerous or potentially dangerous in any city.
5. Owners/handlers are responsible for the actions and behaviors of their dogs; any damage or injury caused by dogs will be the liability of the owners.
6. Owners/handlers must remain in control of dogs at all times; this means dogs must be under voice or whistle control, in view, and owner/handler must have one leash ready and available per dog.
7. Children under the age of 12 cannot be responsible for dogs in OLRA. All other children in OLRA must be supervised by an adult for safety reasons.
8. Dogs in heat, sick dogs, and puppies under four months old are not allowed in the OLRA. No other type of animal is allowed in the OLRA.
9. No food or glass bottles allowed in OLRA. Owners must bring own water for dogs.
10. Owners/handlers must clean up after their dogs. Owner/handlers should bring their own waste bags and must fill in any holes dug by their dogs.
11. All other city park rules and city laws are enforce.

Size/Parking Concerns

- **Small sized OLRA's - per conversation with Mpls. Parks and Recreation staff and sixth park district Dog Park Parking capacity Analysis 2011 * smaller size dog park's/OLRA's are "naturally self regulating because – if park's are beyond capacity, patrons leave and visit later" (due to human instinct about comfort zones etc). Also...**
- **In Metro area, 40% of OLRA's 1 acre or less.**
- **"More parking and access equals more visitors only up to a point before people naturally leave the area due to over-crowding. No matter how accommodating the designed amenities within the OLRA"*****
- **Room for expansion**
- **Smaller sizes tend to be better "3rd places".**
- **Even if we do "outgrow" the Bayport site, FSADP intends to establish other OLRA's in the Stillwater area because most of the municipalities that we've been communicating with do not have large pieces of land to designate an OLRA. Therefore, we envision the area with maybe 2 or 3 smaller parks.**
- **Parking on 5th**
- **Post no parking or resident only parking signs on 2nd**

National Recreation and Park Association's Park Planning Guidelines, 3rd addition

Barking concerns

5/18/12

- **Nature of location – few houses nearby. Sound level declines exponentially with distance from the source of sound. (*see note)**
- **Closing/opening times of 8:00-sunset would help control noise concerns.**
- **Tied up/yarded dogs usually exhibit non-stop barking more than dogs in dog parks. While there will be some barking, dogs in OLRA's are in neutral territory and are busy playing and therefore bark less.**
- **STP Dogs – St. Paul Dog Owners Group (Jan Carr) “Generally speaking, you just don't hear much barking at a dog park; and if one dog starts to bark at others, the owner is always there to quiet the dog down”.**
- **Incorporate into posted rules: “Dogs that bark excessively must be removed”.**
- **City's survey results do not indicate problems with barking issues in various dog parks.**
- **Mpls. Park and Rec. (Anne Olson, Support Services Manager) they have 6 parks, 2 of them are small and have residential housing across the street - they have not had significant issues with barking. Her belief, based on observation and experience, is that the dogs are engaged in play, exploration etc. therefore, do not excessively bark. Also, they are currently developing another park in which houses are less than a quarter block away.**
- **Research reveals that the primary concerns of city officials, such as high noise levels from barking, as it turns out, do not represent the findings as the concern of barking appears to be relatively infrequent. (**see note)**
- **Reassess after 1 year.**

***, ** Guidelines for Establishment and Maintenance of Successful Off-Leash Dog Exercise Areas Produced by Program in Veterinary Behavioral Medicine Center for Animals in Society. Davis, California**

ALIMAGNET DOG PARK PERMIT APPLICATION

Burnsville

\$20.00 per year, per family

Example

DATE OF APPLICATION:	PERMIT NUMBER:
----------------------	----------------

NAME OF OWNER: _____
ADDRESS: _____
CITY/STATE/ZIP: _____
PHONE: Work _____ HOME _____
EMAIL ADDRESS _____

NAME OF DOG(s): _____
COLOR: _____
BREED: _____ SEX: _____
BURNSVILLE LICENSE NUMBER _____
_____ LICENSE NUMBER _____
(Other City)

ASSUMPTION OF RISK AND RELEASE OF LIABILITY

Acceptance of the terms and conditions of this release and adherence to Dog Park area rules are conditions of permit approval, retention, and renewal. Permits may be revoked for noncompliance.

I hereby acknowledge that I voluntarily have applied to participate and use, with my dog(s), the Alimagnet Dog Park, designated by the City of Burnsville. I understand that the acts of unleashing my dog(s) or being physically present inside the Alimagnet Dog Park necessarily involves risks of injury to me, other people, my dog(s), and other dog(s), including but not limited to , risks resulting from aggressive or dangerous dog(s), unpredictable behavior, lack of training, and lack of vaccination. I expressly assume these risks and responsibility for the actions of my dog and myself. I understand that no agent or employee of the City of Burnsville will supervise the Alimagnet Dog Park at any time. I further understand and agree that the City of Burnsville is not liable for any loss, damage, or injury of any kind sustained by any human or dog while using the Alimagnet Dog Park. I therefore expressly assume all risks associated with using the Alimagnet Dog Park, as well as any fixtures or equipment located therein.

By signing this release of liability and using the Alimagnet Dog Park, I hereby fully and forever release and discharge the City of Burnsville, their employees and agents from any and all claims, demands, damages, or causes of action present or future, whether the same be known and unknown, anticipated, or unanticipated, resulting from or arising out of my intended use of said Alimagnet Dog Park premises, facilities, or equipment.

Signature _____	Date _____
-----------------	------------

Please complete application, return with check, payable to the City of Burnsville and mail to:
Recreation Department – Dog Park Application
City of Burnsville
100 Civic Center Parkway
Burnsville, MN 55337

5th.Ave.e. North

Parking Lot

Ballfields

Sledding Hills

Path

OLRA Gate

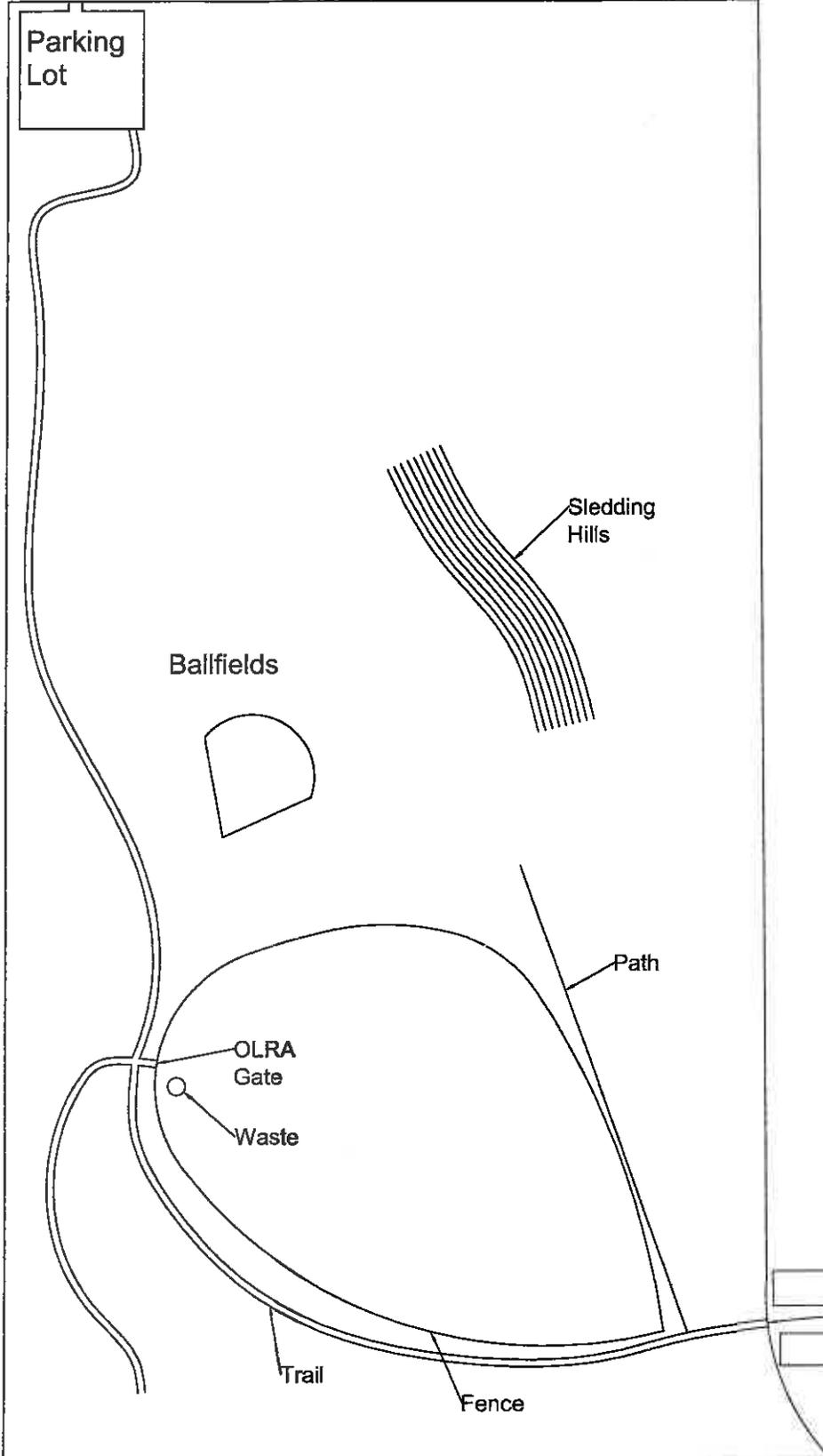
Waste

Handicapped Parking

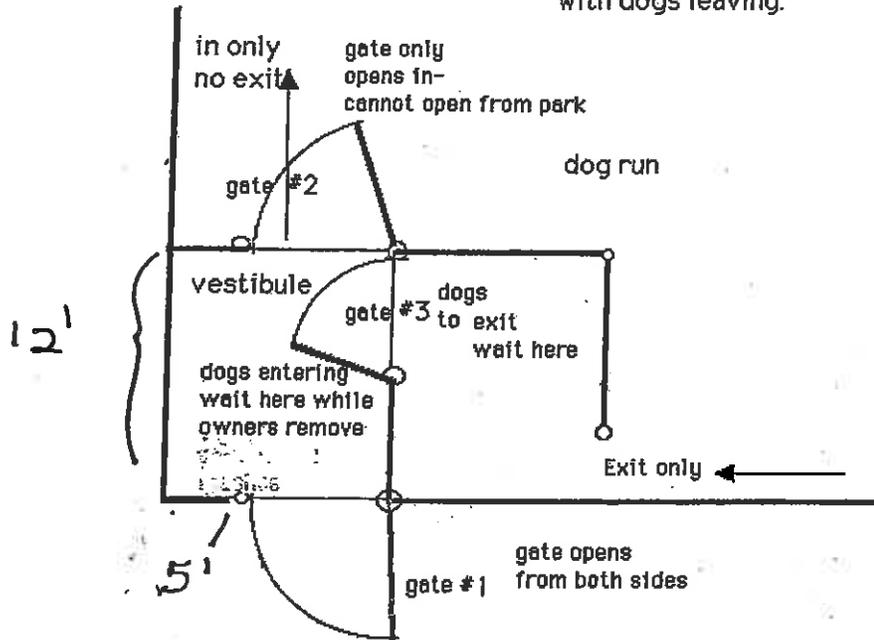
2nd Entrance

Trail

Fence



safety gate for dog run to prevent dogs entering from interacting with dogs leaving.



Gates ARE 2' W

Do this for?
Do this for?
Do this for?
Do this for?

Top Five Reasons to Pick Up After Your Dog:

- 1) Clean Water!
- 2) Clean parks
- 3) Stay healthy
- 4) Bare feet
- 5) Dogs can't flush

We're looking for even more reasons to pick up after your dog. Send your best reason for picking up pet waste - and a photo of your dog - to dogs@minneapolisparcs.org. If your idea is selected, your dog will be featured in upcoming Canines for Clean Water education materials.

For more information about the impacts of pet waste on water quality visit:

www.minneapolisparcs.org/dogs

www.doodycalls.com

www.epa.com



CANINES for CLEAN WATER

Pledge Form

MORE THAN 100,000 DOGS RESIDE IN MINNEAPOLIS and each day these dogs do their business in yards, on boulevards and in parks. Improperly disposed of dog waste negatively impacts water quality in our lakes, creeks, ponds, and the Mississippi River.

We want every dog guardian in Minneapolis - and all those that visit the Minneapolis park system - to take the Canines for Clean Water pledge and become better stewards of our treasured water resources.

This program is made possible by the Minneapolis Park and Recreation Board, City of Minneapolis Public Works, and the Minnesota Recreation and Park Foundation.



CANINES FOR CLEAN WATER

Canines for Clean Water Pledge

- 1) I will scoop up and dispose of dog waste in a garbage can.
- 2) I will prevent my dog from doing its business in any lake, creek, river, wetland or other water body.
- 3) I will carry an extra dog bag and offer to another dog guardian when needed.

Dog Guardian Signature: _____

Email: _____

Email addresses will not be shared. You will receive no more than four Canines for Clean Water messages in a year.

Canine Name: _____

Canines for Clean Water Pledge

- 1) I pledge to wait while my guardian picks up after me.
- 2) I pledge to NEVER do my business in a lake, creek, river, wetland or other water body.
- 3) I will remind my guardian to carry an extra dog bag to share with another dog guardian if needed.

Paw Print Here:

Learn more: www.minneapolisparcs.org/dogs

Bayport: Off-leash dog park proposed for Barker's Alps Park

By Mary Divine

mdivine@pioneerpress.com

Posted: 05/26/2012 10:51:35 PM CDT

Updated: 05/26/2012 10:53:03 PM CDT

Some dog lovers in the St. Croix River Valley are hoping Bayport officials will support an off-leash dog park in Barker's Alps Park.

Well-exercised dogs are calmer and less likely to engage in nuisance behaviors, such as constant barking and aggression, says Allison McGinnis, president of the Friends of Stillwater Area Dog Park.

But some Bayport residents have raised concerns about adequate parking at Barker's Alps; maintenance of the dog park; and dogs fighting, biting and barking, according to correspondence received at City Hall.

Representatives of the friends group will be at the Bayport City Council meeting June 4 to present their plans.

Mayor Susan St. Ores said residents would have a chance to weigh in on the

Room to roam

Friends of Stillwater Area Dog Park want to build a fenced, off-leash area for dogs in a semi-wooded area in the center of Barker's Alps Park



proposal after the presentation. Everyone who lives within 350 feet of the park has been mailed a notice of the event, she said.

The city council will not take any action that night.

"This is just a proposal," St. Ores said. "Nothing has been decided yet. I really, honestly want to hear from residents of Bayport. This proposal is from a group who has members who come from a mix of communities."

Council member Dan Goldston said he supports the plan.

"I would like to see something like that anywhere in the St. Croix River Valley," he said. "The reason I think it's attractive at Barker's Alps is that when there are baseball or soccer games going on, there's really nowhere that you can run your dog."

Goldston, who owns an Australian shepherd, said "a social dog is a happy, healthy dog." He added that off-leash recreation areas aren't just for dogs; they're also for dog owners who like to exercise and enjoy the outdoors.

He said he has never seen a dog fight at a dog park or heard of anyone being bitten at a dog park.

"I hear more barking from residents' dogs than I do from any dog running around the park," he said.

If the city council signs off on the plans this summer, organizers hope to break ground in late summer or early fall, McGinnis said. Plans call for a 1.7-acre fenced area in the center of the 48-acre Barker's Alps. The friends group hopes to find a group that would donate a fence; volunteers would clean the semi-wooded, slightly hilly area, she said.

"When it comes to dog parks, dogs don't usually bark," said McGinnis, addressing objections to the park. "They are playing, and they are on neutral territory. It's not like they're chained up in a yard constantly barking."

She said parking shouldn't be a problem, because if people come to the dog park and there's no room to park, they'll leave and come back later. She also said that bags and a receptacle for waste disposal would be provided and that volunteers would maintain the area.

"We have a sunset clause (in the proposed contract)," she said. "If it doesn't work out, we'll just take the fence down."

The Friends of Stillwater Area Dog Park, which was founded in 2009, is also still pursuing a dog park in Stillwater, McGinnis said. Plans to build an off-leash area just north of Boutwell Cemetery on Boutwell Road in Stillwater Township were recently turned down by the joint township-city board.

"We're still looking at other possible locations within city limits," said Tim Moore, Stillwater's assistant public works director. "The city has not closed the door."

There are at least two other dog parks in Washington County: The 14-acre WAG Farms Dog Park opened last summer in Cottage Grove, and Woodbury has the Dale Road Open Space & Off-leash Dog Park.

McGinnis, whose yellow Lab-husky mix Buddy died in 2008, said she hopes to soon have a dog park closer to home.

"I'm going to get a new dog when we get a dog park," she said.

Mary Divine can be reached at 651-228-5443. Follow her at twitter.com/MaryEDivine.

IF YOU GO

The Friends of Stillwater Area Dog Park will:

-- present plans for a fenced, off-leash dog area in Barker's Alps Park to the Bayport City Council in a meeting beginning at 6 p.m. June 4 at Bayport City Hall. For more information, call 651-275-4404.

-- have a fundraiser, Canines & Cocktails on the Croix, from noon to 3 p.m. June 23 at Shanghai Bistro in downtown Stillwater. The event will feature dog treats and sushi, prize drawings, pet photography and live jazz. Tickets are \$10. For information, go to sites.google.com/site/friendsofstillwaterdogpark.

StarTribune

Off-leash dog park eyed for Barker's Alps Park

Article by: Joy Powell

Star Tribune

May 18, 2012 - 6:05 PM

If the city of Bayport goes to the dogs, a group from the Stillwater area couldn't be happier.

Allison McGinnis and others who want an off-leash dog park were recently turned down in their bid to create a 1 1/2-acre dog park in the Boutwell Cemetery area, on Stillwater's outskirts.

Now, she said, they're considering Barker's Alps Park in Bayport.

West of downtown, on Fifth Avenue N., the 48-acre park has wooded trails along a bluff, a picnic shelter, grills, restrooms and soccer and ball fields. It's one of four parks in the city, which currently has no off-leash dog park.

The group, Friends of Stillwater Area Dog Park, asked to address the City Council, tentatively in June, said Bayport City Administrator Mitch Berg.

The dog park's supporters approached Stillwater parks officials last November. Their proposal passed the Stillwater Parks Commission, but some members of the joint commission, which includes Stillwater and Stillwater Township officials, said the park would be too small.

"Although we produced valid arguments, testimony and evidence that smaller parks do work, it ended in a tie vote, thus being denied," McGinnis wrote to supporters last week.

She said the joint commissioners voiced overall support for a dog park and suggested that the organizers seek new sites. At the May 2 meeting, they learned that Barker's Alps might be available.

McGinnis said the advocates are working with Bayport officials on a proposal "that looks very promising."

Bayport officials have long considered creating a dog park. In 2007, at a city workshop on the master plan for improvements at Barker's Alps Park, there was a recommendation that the city consider an off-leash dog park, possibly in a leaf-dumping area.

JOY POWELL

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CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: May 23, 2012

To: Mayor and City Council

From: Mitchell Berg, City Administrator

Subject: Consider a resolution establishing a partnership with the Bayport Community Action League for community events

BACKGROUND

At the May 2, 2012 meeting, the City Council expressed an interest in the city establishing a partnership with the Bayport Community Action League (BCAL) for specific community events. The purpose in creating this partnership would be to acknowledge that the city values and appreciates the efforts and events organized by the BCAL, which the city would otherwise be unable to fund or provide to the community. The partnership would also demonstrate the city's support for the BCAL and allow flexibility in providing an in-kind donation of city services and/or park facility rental and use.

By direction of the City Council, city staff has prepared the attached draft resolution, which establishes the conditions of the partnership and designates specific events in which the city may provide an in-kind donation. It should be noted that the intent of establishing this resolution is not to waive administrative fees associated with the required special event application, fireworks permit, and/or liquor license permit for such community events, which are established by ordinance to be fair and consistent to all profit and non-profit groups. The intent is to provide city services, equipment, personnel, and the use of city property and park facilities at no charge, when possible.

City staff has reviewed the resolution with the BCAL and they are supportive of the partnership idea and conditions. Assuming the City Council approves the resolution, city staff recommends this partnership apply to this year's Derby Days event, which will be included on the June 4 consent agenda.

RECOMMENDATION

Staff recommends the City Council adopt a motion establishing a partnership with the BCAL for designated community events, including an in-kind donation of city services and/or park facility rental and use, when possible, including this year's Derby Days event.

RESOLUTION NO. 12-

EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA HELD JUNE 4, 2012

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 4th day of June 2012, at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

A RESOLUTION ESTABLISHING A PARTNERSHIP WITH THE BAYPORT COMMUNITY ACTION LEAGUE FOR COMMUNITY EVENTS

WHEREAS, the city values, supports, and appreciates the efforts of the Bayport Community Action League (BCAL); and

WHEREAS, the city feels that the BCAL organizes and funds special events that engage the residents and community for the good of the city; and

WHEREAS, the city is unable to expend funding and/or resources to solely provide such community events as the BCAL provides; and

WHEREAS, a goal of the city's strategic plan is to assist the BCAL, with an in-kind donation of city services, equipment, and/or park facility rental and use, when possible, to ensure these community events continue; and

WHEREAS, the city has designated the Ice Skating Party, Easter Egg Hunt, Farmer's Market, Ice Cream Social, Derby Days and Taste of Bayport, and Lighting of the Village Green as community events in which the city may provide an in-kind donation of city services and/or park facility rental, when possible;

NOW, THEREFORE BE IT RESOLVED that the city hereby establishes said partnership with the Bayport Community Action League, as stated herein, under the condition that the BCAL shall continue to request city assistance with said community events by way of a special event application, and any other required permits and fees, as well as provide a certificate of insurance in accordance with Minnesota State Statutes for such events, which shall be subject to the review of city staff and approval by the City Council and shall agree to indemnify the city for any damage or injury that may result from said community events.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores -
Connie Carlson -

Mark Ostertag -
Dan Goldston -

Michele Hanson -

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 4th day of June, 2012.

ATTEST:

Mitch Berg, City Administrator

Susan St. Ores, Mayor



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: May 23, 2012

To: Mayor and City Council
City Administrator Mitch Berg

From: Mel Horak, Public Works Supervisor

Subject: Consider authorization to purchase fire hydrants and related equipment for the city's Water Department

BACKGROUND

As part of ongoing efforts to maintain Bayport's Water Department infrastructure, the Public Works department is planning to replace three to four obsolete fire hydrants this year. Some of these leaky hydrants are 60-70 years old and repair parts are no longer available.

Quotes were solicited from four vendors for hydrants, isolation valves and other related Water Department supplies. All quotes are available for inspection at City Hall. The low quoter, utilizing menu-type pricing, is Ferguson Enterprises, Inc., d/b/a/ Ferguson Water Works, Blaine, Minnesota.

RECOMMENDATION

Staff recommends the City Council adopt a motion authorizing the Public Works Department to purchase fire hydrants and other related supplies from Ferguson Water Works, Blaine, Minnesota, for a do-not-exceed amount of \$20,000.00. This is a budgeted expenditure for 2012 and funding will be obtained from Water and Sewer Improvement Fund 206.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: May 24, 2012

To: Mayor and City Council

From: Mitchell Berg, City Administrator

Re: **City Administrator's Report**

BOAT ACCESS AND PARKING UPDATE

The city has yet to hear back from Andersen Corporation in regards to the changes I offered on the boat trailer parking agreement. I did call them to inquire on the status of the agreement and they indicated their legal department was still reviewing the changes.

CEMETERY GRASS MOWING

The city utilizes the county's Sentence to Serve (STS) work crews to maintain the city cemetery. Unfortunately, due to staffing and poor weather, they were unable to assist the city this spring. As a result, and especially with Memorial Day coming up soon, the city's Public Work's Department is (and has been) dedicating a lot more time out of their day to get the cemetery mowed and maintained. It appears that due to staff shortages at the county level, Public Works will now be taking over the mowing in the cemetery, until further notice.

END OF THE YEAR LEGISLATION RECAP

While the big news out of this year's legislative session was a stadium bill, there are other items that have a more direct impact to the citizens of Bayport, such as:

- The city's 2013 Local Government Aid (LGA) amount will be equal to what the city received in 2012.
- The Stillwater Correctional Facility was awarded \$3.391 million to upgrade and replace their aging water infrastructure.
- The legislature appropriated \$4 million for Inflow and Infiltration (I&I). Therefore, the city will be applying for another grant, as the city was successful in securing approximately \$50,000 the last grant cycle.

2013 BUDGET

Department heads are in the process of providing me with an estimated year-end budget and projected 2013 budget. In anticipation of a loss in tax revenues, due to outstanding tax petitions from Andersen Corporation and the Inspiration development, I have directed staff to provide me with a budget cut or a revenue increase of 5% for their departments.

ADDITIONAL UPDATES

- The Police Department is reviewing the CCTV system at the beach house to investigate the vandalism of three exterior window screens.
- The city is still seeking a citizen representative to serve on the cable commission. Please direct persons that may be interested to contact City Hall.
- The next city newsletter will be going out in early to mid June.
- The city has been approached by Bayport Marina to provide security to them. The city is researching the viability of entering into a contract.