

**CITY OF BAYPORT
CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS
August 4, 2014
5:00 P.M.**

CALL TO ORDER

The workshop was called to order by Mayor St. Ores.

ROLL CALL

Members Present: Mayor St. Ores, Councilmembers Goldston, Hanson, and McGann

Members Absent: Councilmember Carlson

Staff Present: City Administrator Logan Martin, Assistant City Administrator/Planner Sara Taylor, Fire Chief Mark Swenson, Police Chief Laura Eastman, and Finance Officer Wanda Madsen

DISCUSS PRELIMINARY CITY BUDGET FOR 2015

Administrator Martin reviewed the projected tax rate and preliminary budget for 2015. Departments with special project proposals or budget requests were discussed, which included opening the library 4-6 additional hours per week, increasing street sealcoating efforts, completing a comprehensive study of the city's utility infrastructure, reestablishing a staff police sergeant position, and implementing a consistent cost of living adjustment for union and non-union employee wages. Including these proposals, a 2.8% or \$103,000 increase is proposed for the preliminary 2015 budget. The City Council was receptive to increasing the budget for sealcoating efforts and completing a utility infrastructure study. The City Council was also receptive to reestablishing the police sergeant position, which will have a neutral effect on the 2015 budget, due to less reliance on part-time officers. However, they expressed a desire to see more detail on the overall budget before committing to increasing library hours and establishing a cost of living adjustment. Administrator Martin noted that other significant projects, including the proposed new fire hall and connecting well #3 to the air stripping facility would be paid for with bonds, grants, or other funding sources, so these projects would not have a significant impact on the overall city budget and levy for 2015.

The City Council acknowledged that a minimal increase in the budget may be needed to sustain ongoing city services, as well as accomplish priority projects, but their goal was to keep the budget as flat as possible. The preliminary 2015 budget will formally be presented to the City Council on September 8, with final approval on December 1, 2014.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember McGann to adjourn the workshop at 5:58 p.m.