

**CITY OF BAYPORT
CITY COUNCIL SPECIAL MEETING MINUTES
COUNCIL CHAMBERS
February 20, 2013
4:30 P.M.**

CALL TO ORDER

The meeting was called to order by Mayor St. Ores at 4:37 p.m.

ROLL CALL

Members Present: Mayor St. Ores, Councilmembers Carlson, Goldston and Hanson

Staff Present: Acting Administrator/City Planner Taylor and City Attorney Pratt

DISCUSS INTERVIEWS AND SELECT A SEARCH FIRM TO CONDUCT THE HIRING PROCESS FOR THE CITY ADMINISTRATOR POSITION

The City Council reviewed the proposals submitted by Dave Unmacht, Springsted Inc., Bob Shellum, Midwest Government Advisors, and Richard Fursman, Brimeyer-Fursman, noting that each firm offered a variety of expertise and experience and the cost for their services was relatively comparable. Following discussion, the consensus of the City Council was that Dave Unmacht, Springsted Inc., gave a very professional and organized presentation, and would provide the best level of service for the hiring search for the city.

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to authorize the firm of Springsted, Inc. to conduct the hiring search for the City Administrator position, at an approximate cost of \$15,000.00 (final cost to depend on the actual scope of services and out of pocket costs). Motion carried 4-0.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to adjourn the special meeting at 4:55 p.m. Motion carried 4-0.