

CITY OF BAYPORT
BAYPORT CITY COUNCIL SPECIAL MEETING MINUTES
BAYPORT CITY COUNCIL CHAMBERS
AUGUST 11, 2003
6:00 P.M.

CALL TO ORDER

Pursuant to due call and notice thereof, Mayor Rick Schneider called the Special City Council meeting of August 11, 2003, to order at 6:00 p.m.

ROLL CALL

Members present: Mayor Rick Schneider, Councilmembers Jon Nowaczek, Bob Kamps and Dan Johnson.

Members absent: Sharon Ridgway

Others present: City Administrator Mike McGuire, Mike Darrow of Northwest Associated Consultants (NAC) and Diane Herman, Cincinnati.

BUSINESS

Finalize Community Survey. Diane Herman went over the changes to the survey questions:

- #6 – changed fire protection to fire service
added snow plowing and snow maintenance
- #8a- added increase other revenues
- #8b- regarding paying more for services, decrease services or sharing with other communities
- #9- deleted reference to 900 households
- #12- community feelings on developing with other cities, eliminated word “Oakdale.”
- #16- eliminated the category “under \$50,000” so its now under \$100,000.”
removed demographic question related to north and south

Diane Herman stated that will be a random survey and should have a good distribution among the south and are ready to proceed when questionnaire is finalized.

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Discussion regarding sample size. Diane Herman stated that one of the drawbacks of living in a relatively small community is that the sample size requirement is almost as high as in a much larger city – it's a mathematical issue.

Dan Johnson inquired as to whether Cincinnatus will pursue the people until they do answer. Diane Herman stated they would make every effort to get 208 completed interviews.

Further discussion regarding sample size. Consensus among the Council that the number should be raised to 300 as approved in the original proposal.

Diane Herman stated that they could try to exceed the 208 number but at some point it would have fairly significant cost implications because they pay people by the hour to do the work.

Councilmembers Nowaczek and Kamps agreed that the information is more important than the money being spent.

Further discussion regarding survey.

Diane Herman stated that the interview company they use are willing to reschedule, but the holiday period could be a problem. If a completed questionnaire could be completed by Thursday they could still get it done by the holiday. If not completed by Thursday, it pushes it back into September.

Bob Kamps suggested sending a postcard to let people know that the survey will be coming and it is worth their while.

2004 Budget Update. Mike McGuire stated it was his understanding that the Council wanted a minimal or no increase in property taxes. The no increase was aimed for and achieved, no reduction in services, contribute \$100,000 to the Tax Stabilization Fund; department heads were all extremely cooperative in going through the budget process and achieved a \$70,000 budget cut. There is a meeting set for exploring options for sharing building inspection services.

Mayor Schneider inquired about an 11.2% increase in administration budget. Mike McGuire stated that it was partly due to cost of living salary increases. Dan Johnson suggested that Mike McGuire prepare a presentation on the budget for the next televised meeting.

Discussion regarding different aspects of the budget.

Further discussion regarding a budget presentation and how it could be done.

Bayport Community Action League Temporary On-Sale Liquor License Request. Mike McGuire reported that the Bayport Community Action League requested a temporary on-sale liquor license for a street dance they have every year. The application can't wait for approval at the September meeting because it needs to be sent into the State.

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Mayor Schneider moved to allow the BCAL to sponsor and have the street dance on September 7, 2003 in the parking lot of Greystone Bar at 143 North 3rd Street, Bayport, Minnesota.

Dan Johnson suggested issuing the temporary liquor license and waiving the fee.

Mayor Schneider moved to approve the temporary on-sale liquor license and waive the fee. Bob Kamps seconded the motion. Motion passed unanimously.

ADJOURN

Councilmember Kamps moved, seconded by Councilmember Johnson, to adjourn the meeting at 8:35 p.m. Motion passed unanimously.

Respectfully submitted,

Mike McGuire
City Administrator