

POST FRAME (POLE SHED) ACCESSORY STRUCTURES

- A building permit is required unless the building meets the requirements of an agricultural structure under MN Statute 326B.103 Subd 3.
- All materials and the installation of all materials must comply with the Minnesota State Building Code and the manufacturers' installation specifications for each product.
- The Building Code cannot anticipate all possible future construction materials, methods, or techniques. As a result, it includes standard construction methods for light frame, steel frame, and masonry construction. Post frame construction or "pole buildings" have dynamic loading requirements for wind and other external forces that change based on number of openings, location and size of each opening, post/rafter/truss spacing, and other factors – moving a door two feet could have an impact on design. Because of the infinite number of configurations, there is no "code" for the structural aspects of post frame construction (pole buildings). MN Rule 1309 section 201.1.3 indicates that if construction does not conform to the applicable code, the structural elements shall be designed in accordance with accepted engineering practice; therefore, engineering is generally required to certify that your structure meets this standard. In addition, plan review from our department is required to verify compliance with all other aspects of the code.
- Along with the completed Building Permit Application, submit:
 - Two sets of site plans (or site surveys if required by municipality) showing building dimensions, lot lines, and setbacks.
 - Two sets of signed engineered plans OR provide documentation showing that the plans are designed to accepted engineering practices. Plans should include
 - A floor plan indicating the proposed building size, size of headers over openings, size and spacing of roof rafters/trusses.
 - A cross-section view indicating the depth of concrete slab and perimeter bearing, size and spacing of anchor bolts, pitch of roof, size and spacing of roof rafters/trusses, type(s) of sheathing and siding material, size and spacing of studs, ceiling height.
 - Elevations indicating the height of structure from established grade, type of roof covering materials, type of exterior wall covering.
 - Additional information may be required by the plan reviewer.

PERMIT CARD AND APPROVED PLANS (throughout the project) shall be: POSTED prior to start of work - **VISIBLE** from street or driveway - **ACCESSIBLE** to the inspector

INSPECTION REQUIREMENTS:

- **MUST** schedule during office hours **AT LEAST** one business day prior to required inspection. If a specific date and/or time will be required, more notice may be needed – please plan ahead. A re-inspection fee may be charged for failure to cancel an inspection for which you are not ready, or for failure to pass an inspection.
- Office Hours: Monday - Friday • 8:00 a.m. - 4:30 p.m.
- Phone: (952) 442-7520 or (888) 446-1801

Inspections: See your permit card to determine which of the following inspections are required for your project.

- **Footings:** After holes are dug, but **PRIOR TO POURING CONCRETE**.
- **Framing:** Before framing is covered, and after plumbing, mechanical and/or electrical rough-ins (if applicable) have been approved.
- **Final:** After the structure is complete.

Warning: The inspector may issue an order to remove materials to verify compliance with the MN State Building Code and manufacturer's installation requirements.

If a re-inspection is required, a re-inspection fee will apply. The permit holder (the signing applicant) or the permit holder's representative must meet the inspector at the site to provide access. The re-inspection will not be conducted if the re-inspection fee is not paid.

The State of Minnesota requires that all residential building contractors, remodelers, and roofers obtain a state license unless they qualify for a specific exemption from the licensing requirements. Any person claiming an exemption must provide a copy of a Certificate of Exemption from the Department of Labor & Industry to the Municipality before a permit can be issued. To determine whether a particular contractor is required to be licensed or to check on the licensing status of individual contractors, please call the Minnesota Department of Labor & Industry at 651-284-5065 or toll free 1-800-342-5354.