# CITY OF BAYPORT

294 NORTH 3RD STREET
BAYPORT, MN 55003

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## NOTICE OF CITY COUNCIL WORKSHOP

NOTICE IS HEREBY GIVEN that the Bayport City Council will hold a workshop at 5:30 p.m. on Tuesday, August 20, 2013 at Bayport City Hall. The purpose of the workshop will be to review the preliminary city budget and levy for 2014. Please contact City Hall at (651) 275-4404 if you have any questions or need further information.

Sara Taylor, Assistant City Administrator

*This notice was posted at City Hall on August 5, 2013.*

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: August 15, 2013

To: Mayor and City Council

From: Logan Martin, City Administrator

**Re: Proposed preliminary budget and capital improvements for 2014**

Please accept this preliminary draft of the city's budget for 2014. The City of Bayport is in strong financial standing and is well positioned coming out of the recent recession to continue providing a high quality of life for its residents. Specifically, the city continues to see an increase in overall tax capacity, thanks to steady new home construction and rebounding home values from the historic lows seen in the last few years. Further, the city will be receiving a larger disbursement of Local Government Aid in 2014 due to legislative changes enacted during the 2013 session, thus reducing the need to levy additional taxes to provide consistent or increased services.

Based upon City Council direction of maintaining a flat budget for 2014, the proposed budget remains consistent with the adopted budget for 2013 and includes an overall **decrease of $435,600 or 12%** as compared to the 2013 budget. While the overall tax levy remains nearly the same for 2014, this budget decrease is a result of reduced large expenditure capital items that were budgeted for in 2013 and thus removed from the 2014 budget.

A number of very positive items can be achieved with no increase to the general fund levy thanks to the city's strong financial standing in 2014, and staff will be prepared to discuss these items in further detail with the Council at the workshop.

A summary of the proposed budget and capital improvements for 2014 is found below.

## GENERAL FUND

### Elections

- An increase is shown to accommodate a primary and general election, which is consistent with expenditures required to undertake the election process.

### Mayor/City Council

- A cost of living increase (3%) is budgeted for, which is in line with the proposed increase for all city staff.
- A modest increase is shown for the city's auditing service, as a cost overrun in 2013 is indicative of a need for additional funding. No rate increase is proposed by the firm in 2014.

### Recycling

- A decrease in salary allocation is shown due to salary differences between the current City Administrator and the predecessor.

### Administration

- A decrease in salary allocation is shown due to salary differences between the current City Administrator and the predecessor.

- An increase in training is shown, returning this line item to a similar standing as previous years. This allocation provides additional opportunities for administration staff to pursue training and professional development opportunities.

**Building Inspections/Zoning**

- A cost of living increase (3%) is budgeted for, which is in line with the proposed increase for all city staff.
- An increase in outside services (engineer and attorney) is shown to account for additional costs associated with plan review, building matters, code enforcement violations, and other issues.

**Municipal Buildings**

- A new transfer out to the municipal building CIP is shown to plan for future repairs, while also saving for a potential public safety building.

**Police**

- Salary increases are shown for full and part time officers in accordance with approved union contracts and non-union city staff.
- Decreases are shown in all uniform allocations in accordance with approved union contracts.
- A decrease is shown in the radio repair account, as all radios are new and require fewer repairs.

**Fire**

- Salary increases are shown for all volunteer firefighters, as follows:
  - $2 per call increase (from $11 per call to $13 per call)
  - $125 weekly stipend for the assigned duty officer (currently paid $0, one on duty per week)
  - $2,000 one-time annual stipend to the department's training officer (currently paid $0)
- A slight increase in fuel costs in shown due to additional call load and fluctuating prices.
- An increase in small tool purchases is shown to provide for the acquisition of a portable generator for lighting purposes.
- An increase in the radio repair allocation is shown, providing for the replacement of outdated / non-functional pagers for a portion of the department.
- An increase in the office equipment line item to provide for the replacement of tables and chairs in the training room.

**Streets / Street Lighting**

- A cost of living increase (3%) is budgeted for, which is in line with the proposed increase for all city staff.
- An increase in the contract services line item is shown to provide for a storm sewer infrastructure study to be performed.

**Parks**

- Increased funding is shown to provide for additional part time / seasonal park maintenance.
- An increase to contract services is shown to provide for an annual goose round-up at Lakeside Park.
- An increase to the park maintenance line item is shown, providing the opportunity for increased maintenance, irrigation, and fertilizing of park grounds.

**Cemetery**

- No changes are proposed to this budget.

**City Council directed spending/Contingency**

- No increase to the city's contingency allotment is needed per our auditors.
- An increase in available City Council directed spending is proposed, to provide for the opportunity to address non-budgeted items as they occur throughout the year.

**Capital Outlay / CIP**

- An increase is shown in the municipal building fund to support a matching grant award anticipated for repair of the fire department roof and hose tower.
- A decrease is shown in the police equipment fund as no new vehicles will be purchased this year; while funding is shown to support purchase of new computers as needed.
- A significant decrease is shown in the fire equipment fund, while purchase of a new Chevy Tahoe is shown. (Last vehicle was purchased in 2012, and the department proposes to follow an every five year replacement plan on these vehicles after this year.) The acquisition of four sets of turn out gear is also shown.
- An increase is shown in the street maintenance fund, creating a larger fund balance for future major repairs needed on older streets (3rd Ave. S, Osprey, 6th St. etc.)
- A decrease is shown in the public works equipment replacement fund, but the purchase of a mower and 1-ton pickup truck is proposed in 2014.
- An increased allocation is shown to replenish the recreation capital fund for future use.

**LIBRARY FUND**

- A flat library budget is proposed, with moderate increases only in wages and benefits. The general fund contribution from the city remains the same at $160,000.

**WATER – SEWER FUND**

- A flat water-sewer budget is proposed, with no user rate increases and moderate expectations for increased revenues due to forthcoming home construction.

CITY OF BAYPORT
2014 Revenues

| | 2011 Amended Budget | 2012 Amended Budget | 2013 Adopted Budget | 8/1 YTD 2013 AMT | 2014 Proposed | $ CHANGE | % CHANGE FROM 2013 BUDGET |
|---|---|---|---|---|---|---|---|
| GENERAL PROPERTY TAXES | $ 914,253 | $ 979,594 | $ 999,981 | $ 472,867 | $ 1,003,253 | $ 3,271 | 0.33% |
| GRAVEL TAX | $ - | $ - | $ - | $ 442 | $ - | $ - | 0.00% |
| BUSINESS LICENSES | $ 17,690 | $ 12,300 | $ 12,300 | $ 12,530 | $ 14,500 | $ 2,200 | 17.89% |
| ADMINISTRATIVE FEES | $ 1,730 | $ - | $ - | $ 391 | $ - | $ - | 0.00% |
| LOCAL GOV'T AID | $ 335,228 | $ 335,228 | $ 335,228 | $ 167,614 | $ [illegible] | $ 148,034 | 44.16% |
| PERA RATE INCREASE AID | $ 2,660 | $ 2,660 | $ 2,660 | $ 1,330 | $ 2,660 | $ - | 0.00% |
| USER FEES | $ 784 | $ 750 | $ 750 | $ 723 | $ 300 | $ (450) | -60.00% |
| SPECIAL ASSM'T - DELINQUEI | $ 18,337 | $ - | $ - | $ 13,737 | $ - | $ - | 0.00% |
| SPECIAL ASSM'T - DEFERRED | $ 22,839 | $ - | $ - | $ 23 | | $ - | 0.00% |
| INVESTMENT INCOME | $ 243,676 | $ 244,500 | $ 250,000 | $ 293,954 | $ 250,000 | $ - | 0.00% |
| RENTAL INCOME | $ - | $ - | $ - | $ - | $ - | $ - | 0.00% |
| REFUNDS & REFUND INSURAI | $ 18,568 | $ 5,000 | $ 10,000 | $ 11,478 | $ 10,000 | $ - | 0.00% |
| FRANCHISE FEES | $ 45,109 | $ 50,000 | $ 50,000 | $ 38,104 | $ 51,400 | $ 1,400 | 2.80% |
| TRANSFER IN | $ - | $ - | $ - | $ - | $ - | $ - | 0.00% |
| GAMBLING | $ 1,066 | $ 2,500 | $ 2,500 | $ 3,096 | $ 3,000 | $ 500 | 20.00% |
| GRANTS | $ - | $ - | $ - | $ - | $ - | $ - | 0.00% |
| DONATIONS | $ 1,200 | $ 500 | $ - | $ - | $ - | $ - | 0.00% |
| MARKET VALUE CREDIT | $ 1,959 | $ - | $ - | $ - | $ - | $ - | 0.00% |
| | $ 1,625,098 | $ 1,633,032 | $ 1,663,419 | $ 1,016,289 | $ 1,818,375 | $ 154,955 | 9.32% |
| RECYCLING- BUSINESS LICEN | $ 2,800 | $ 1,000 | $ 1,000 | $ 600 | $ 1,000 | $ - | 0.00% |
| USER FEES | $ 1,383 | $ - | $ - | $ - | $ - | $ - | 0.00% |
| GRANTS | $ 5,132 | $ 5,500 | $ 4,500 | $ 4,132 | $ 4,500 | $ (1,000) | 0.00% |
| | $ 9,315 | $ 6,500 | $ 5,500 | $ 4,732 | $ 5,500 | $ (1,000) | 0.00% |
| BLDG. INSP. & ZONING | $ 4,300 | $ 500 | $ 500 | $ 1,800 | $ 3,000 | $ 2,500 | 500.00% |
| NON BUS. PERMITS | $ 871 | $ 1,250 | $ 1,250 | $ 1,325 | $ 800 | $ (450) | -36.00% |
| BUILDING PERMITS | $ 81,573 | $ 65,000 | $ 75,000 | $ 84,708 | $ 80,000 | $ 5,000 | 6.67% |
| EXCAVATING PERMITS | $ 615 | $ 500 | $ 500 | $ 100 | $ 200 | $ (300) | -60.00% |
| PLUMBING PERMITS | $ 3,000 | $ 3,500 | $ 3,500 | $ 3,000 | $ 3,500 | $ - | 0.00% |
| MECHANICAL PERMITS | $ 7,510 | $ 3,000 | $ 3,500 | $ 3,558 | $ 4,000 | $ 500 | 14.29% |
| P&Z PERMITS/APPLICATIONS | $ 3,890 | $ 1,000 | $ 2,500 | $ 2,750 | $ 3,500 | $ 1,000 | 40.00% |
| LAKELAND & CONTRACT BUIL | $ 20,395 | $ 16,000 | $ 10,000 | $ 12,927 | $ 10,000 | $ - | 0.00% |
| GRANTS | $ - | $ - | $ - | $ - | $ - | $ - | 0.00% |
| REFUNDS AND REIMBURSEMI | $ 3,224 | $ - | $ - | $ (1,018) | $ - | $ - | 0.00% |
| | $ 125,378 | $ 90,750 | $ 96,750 | $ 109,149 | $ 105,000 | $ 8,250 | 8.53% |
| POLICE DEPARTMENT-NON B | $ - | $ - | $ - | $ - | $ - | $ - | 0.00% |
| ANIMAL FEES | $ 1,025 | $ 500 | $ 1,000 | $ 1,070 | $ 1,500 | $ 500 | 50.00% |
| ADMIN FEES | $ - | $ - | $ - | $ 40 | $ - | $ - | 0.00% |
| POLICE STATE AID | $ 38,250 | $ 35,000 | $ 37,500 | $ 38,835 | $ 38,200 | $ 700 | 1.87% |
| USER FEES | $ 1,583 | $ 2,000 | $ 2,000 | $ 2,880 | $ 1,200 | $ (800) | -40.00% |
| POLICE ACCIDENT REPORTS | $ 119 | $ 50 | $ 100 | $ 178 | $ 100 | $ - | 0.00% |
| COURT FINES | $ 39,353 | $ 35,000 | $ 35,000 | $ 29,391 | $ 33,672 | $ (1,328) | -3.79% |
| DONATIONS | $ 8,429 | $ - | $ 4,500 | $ 1,053 | $ 1,000 | $ (3,500) | -77.78% |
| GRANTS | $ 7,219 | $ 8,000 | $ 8,000 | $ 6,822 | $ 8,000 | $ - | 0.00% |
| REFUNDS AND REIMBURSEMI | $ 3,000 | $ 3,000 | $ 500 | $ 643 | | $ (500) | -100.00% |
| POST TRAINING REIMBURSEN | $ 3,409 | $ 2,500 | $ 2,500 | $ 3,321 | $ 3,400 | $ 900 | 36.00% |
| DISABILITY BENEFIT | $ 4,971 | $ 5,000 | $ 5,000 | $ 5,182 | $ 4,850 | $ (150) | -3.00% |
| SALE OF FORFEITED PROPER | $ - | $ - | $ - | $ 1,260 | $ - | $ - | 0.00% |
| | $ 107,358 | $ 91,050 | $ 96,100 | $ 90,676 | $ 91,922 | $ (4,178) | -4.35% |

PRELIMINARY BUDGET
8-20-2013

CITY OF BAYPORT
2014 Revenues

| | 2011 Amended Budget | 2012 Amended Budget | 2013 Adopted Budget | 8/1 YTD 2013 AMT | 2014 Proposed | $ CHANGE | % CHANGE FROM 2013 BUDGET |
|---|---|---|---|---|---|---|---|
| FIRE PROTECTION - NON BUS | $ 4,141 | $ 500 | $ 5,000 | $ 624 | $ 3,500 | $ (1,500) | -30.00% |
| FIRE STATE AID | $ 63,863 | $ 60,000 | $ 75,000 | $ 64,136 | $ 64,136 | $ (10,864) | -14.49% |
| USER FEES | $ 174 | $ 100 | $ 1,000 | $ 921 | $ 300 | $ (700) | -70.00% |
| FIRE CONTRACTS | $ 243,434 | $ 248,981 | $ 298,383 | $ 248,981 | $ [illegible] | $ 27,167 | 9.10% |
| DONATIONS | $ 1,375 | $ - | $ 495 | $ 290 | $ 100 | $ (395) | -79.80% |
| SALE OF PROPERTY | $ - | $ - | | $ - | $ - | $ - | 0.00% |
| REFUNDS AND REIMBURSEMENTS | | | | $ 3,300 | $ - | $ - | 0.00% |
| GRANTS | $ 4,262 | $ - | $ 1,000 | $ 3,436 | $ 1,000 | $ - | 0.00% |
| | $ 317,249 | $ 309,581 | $ 380,878 | $ 321,688 | $ 394,586 | $ 13,708 | 3.60% |
| STREETS - REFUND | $ 25,604 | $ 5,000 | $ 5,000 | $ 13,838 | $ 5,000 | $ - | 0.00% |
| SPECIAL ASSM'T STREETS | $ - | $ 10,000 | $ - | $ - | $ - | $ - | 0 |
| | $ 25,604 | $ 15,000 | $ 5,000 | $ 13,838 | $ 5,000 | $ - | 0.00% |
| PARK -FEES | $ 13,716 | $ 12,500 | $ 12,500 | $ 11,953 | $ 8,000 | $ (4,500) | -36.00% |
| RENTAL INCOME | $ 15,000 | $ 15,000 | $ 15,000 | $ 15,000 | $ 15,000 | $ - | 0.00% |
| DONATIONS | $ 5,100 | $ - | $ - | $ 3,985 | $ 1,000 | $ 1,000 | 0.00% |
| REFUNDS AND REIMBURSEMI | $ 124 | $ - | $ - | $ 200 | $ 100 | $ 100 | 0.00% |
| | $ 33,940 | $ 27,500 | $ 27,500 | $ 31,137 | $ 24,100 | $ (3,400) | -12.36% |
| CEMETERY CHARGES | $ 10,000 | $ 5,500 | $ 10,000 | $ 12,050 | $ 10,000 | $ - | 0.00% |
| GENERAL FUND TOTAL W/O CAPITAL OUTLAY | $ 2,253,942 | $ 2,178,913 | $ 2,285,147 | $ 1,599,559 | $ 2,454,483 | $ 168,336 | 7.41% |
| CAPITAL OUTLAY | | | | | | | |
| TRSF IN/INTRAFUND,FUND BALANCE,OTHER | $ 5,545 | $ 133,300 | $ 701,250 | $ - | $ 161,000 | $ (540,250) | -77.04% |
| TRSF IN/WATER | $ 6,475 | $ 6,475 | $ 6,475 | $ - | $ 6,475 | $ - | 0.00% |
| TRSF IN/SEWER | $ 111,475 | $ 111,475 | $ 111,475 | $ - | $ 111,475 | $ - | 0.00% |
| **GENERAL FUND TOTAL** | $ 2,377,437 | $ 2,430,163 | $ 3,104,347 | $ 1,599,559 | $ 2,733,433 | $ (370,914) | -11.95% |

PRELIMINARY BUDGET
8-20-2013

# CITY OF BAYPORT
## 2014 Expenditures

| | 2011 Amended Budget | 2012 Amended Budget | 2013 Adopted Budget | 8/1 YTD 2013 AMT | 2014 Proposed Budget | $ CHANGE | % CHANGE FROM 2013 BUDGET |
|---|---|---|---|---|---|---|---|
| **ELECTIONS** | | | | | | | |
| Expenses Description | | | | | | | |
| ELECTION SALARIES | $ - | $ 3,500 | $ - | $ - | $ 3,500 | $ 3,500 | 100.00% |
| OPERATING SUPPLIES | $ - | $ 400 | $ - | $ - | $ 400 | $ 400 | 100.00% |
| POSTAGE | $ - | $ 50 | $ - | $ - | $ 50 | $ 50 | 100.00% |
| PRINTING/PUBLISHING | $ - | $ 250 | $ - | $ - | $ 250 | $ 250 | 100.00% |
| REPAIR/MAINT OFFICE EQUIP | $ 470 | $ 470 | $ 470 | $ 470 | $ 600 | $ 130 | 100.00% |
| | $ 470 | $ 4,670 | $ 470 | $ 470 | $ 4,800 | $ 4,330 | 921.28% |
| **MAYOR & COUNCIL** | | | | | | | |
| Expenses Description | | | | | | | |
| WAGES AND SALARIES | $ 12,918 | $ 16,552 | $ 16,965 | $ 9,095 | $ [illegible] | $ 509 | 3.00% |
| PERA | $ 215 | $ 226 | $ 848 | $ 134 | $ 924 | $ 76 | 8.93% |
| FICA | $ 801 | $ 1,026 | $ 1,052 | $ 576 | $ 1,122 | $ 70 | 6.67% |
| WORKER'S COMP | $ 33 | $ 900 | $ 60 | $ 40 | $ 60 | $ - | 0.00% |
| MEDICARE | $ 187 | $ 240 | $ 246 | $ 132 | $ 265 | $ 19 | 7.72% |
| OFFICE SUPPLIES | $ 144 | $ 300 | $ 300 | $ 201 | $ 300 | $ - | 0.00% |
| PROF SER-LEGAL | $ 10,436 | $ 10,900 | $ 18,000 | $ 37,104 | $ [illegible] | $ 7,000 | 38.89% |
| PROF SER-ENGINEER | $ 1,545 | $ 5,000 | $ 10,000 | $ 10,810 | $ 10,000 | $ - | 0.00% |
| CONTRACT SERVICES | $ 8,577 | $ 8,500 | $ 6,000 | $ 15,717 | $ 6,000 | $ - | 0.00% |
| PROF SER-AUDIT | $ 19,439 | $ 19,135 | $ 17,950 | $ 24,275 | $ [illegible] | $ 2,050 | 11.42% |
| WASH CTY ASSESSOR FEE | $ 12,685 | $ 13,319 | $ 13,300 | $ 13,099 | $ 13,300 | $ - | 0.00% |
| PROF SER - OTHER | $ 9,682 | $ 10,500 | $ 11,000 | $ 6,613 | $ 11,000 | $ - | 0.00% |
| COMMUNICATIONS | $ - | $ 300 | $ 300 | $ 31 | $ 300 | $ - | 0.00% |
| POSTAGE | $ 231 | $ 250 | $ 275 | $ 8 | $ 267 | $ (8) | -2.75% |
| PRINTING/PUBLISHING | $ 5,186 | $ 4,250 | $ 4,500 | $ 670 | $ 3,000 | $ (1,500) | -33.33% |
| NEWSLETTER | $ - | $ 1,536 | $ 1,500 | $ 1,017 | $ 1,500 | $ - | 0.00% |
| INSURANCE | $ 17,252 | $ 19,188 | $ 17,250 | $ 16,535 | $ 17,250 | $ - | 0.00% |
| CONFERENCES/SCHOOLS | $ 925 | $ 1,625 | $ 935 | $ - | $ 700 | $ (235) | -25.13% |
| REPAIR/MAINT OFFICE EQUIP | $ 405 | $ 500 | $ 625 | $ 253 | $ 625 | $ - | 0.00% |
| TRSF OUT/OFFICE EQUIP | $ - | $ 200 | $ 200 | $ - | $ 200 | $ - | 0.00% |
| TRSF OUT/BUILDINGS | $ - | $ 175 | $ 175 | $ - | $ 175 | $ - | 0.00% |
| DUES/MEMBERSHIPS | $ 17,097 | $ 18,779 | $ 18,170 | $ 8,326 | $ [illegible] | $ 1,030 | 5.67% |
| COMMUNITY PROJECTS | $ 3,000 | $ 3,000 | $ 1,800 | $ 1,701 | $ 1,800 | $ - | 0.00% |
| | $ 120,760 | $ 136,401 | $ 141,451 | $ 146,338 | $ 150,463 | $ 9,011 | 10.31% |

PRELIMARY BUDGET
8-20-2013

# CITY OF BAYPORT
## 2014 Expenditures

| | 2011 Amended Budget | 2012 Amended Budget | 2013 Adopted Budget | 8/1 YTD 2013 AMT | 2014 Proposed Budget | $ CHANGE | % CHANGE FROM 2013 BUDGET |
|---|---|---|---|---|---|---|---|
| **RECYCLING** | | | | | | | |
| Expenses Description | | | | | | | |
| WAGES AND SALARIES | $ 2,752 | $ 3,002 | $ 3,006 | $ 553 | $ [illegible] | $ (46) | -1.53% |
| BENEFITS- NON HEALTH CARE | $ 404 | $ 452 | $ 468 | | $ 468 | $ (0) | -0.01% |
| BENEFITS - HEALTH CARE | $ 321 | $ 403 | $ 366 | $ 37 | $ 366 | $ - | 0.00% |
| CONTRACT SERVICES | $ 7,886 | $ - | $ - | $ - | $ - | $ - | 0.00% |
| PROF SERVICES | $ 1,372 | $ 1,000 | $ 1,500 | $ - | $ 1,500 | $ - | 0.00% |
| NEWSLETTER | $ - | $ 1,536 | $ 1,500 | $ - | $ 1,500 | $ - | 0.00% |
| POSTAGE | $ - | $ - | $ - | $ - | $ - | $ - | 0.00% |
| PRINTING/PUBLISHING | $ - | $ - | $ - | $ - | $ - | $ - | 0.00% |
| RECYCLING INCENTIVES | $ 1,112 | $ 360 | $ 360 | $ 210 | $ 360 | $ - | 0.00% |
| | $ 13,847 | $ 6,753 | $ 7,200 | $ 800 | $ 7,154 | $ (46) | -0.64% |
| **ADMINISTRATION** | | | | | | | |
| Expenses Description | | | | | | | |
| INTERN | $ 1,975 | $ - | $ - | $ - | | $ - | 0.00% |
| WAGES AND SALARIES | $ 83,768 | $ 98,187 | $ 98,341 | $ 47,541 | [illegible] | $ (252) | -0.26% |
| PERA | $ 6,658 | $ 7,329 | $ 7,880 | $ 3,418 | [illegible] | $ (387) | -4.91% |
| FICA | $ 5,685 | $ 6,088 | $ 6,097 | $ 2,879 | $ 6,097 | $ - | 0.00% |
| H.S.A. | $ 5,074 | $ 5,074 | $ 5,074 | $ 2,360 | $ 5,074 | $ - | 0.00% |
| EMPLOYEE INSURANCE | $ 12,499 | $ 14,605 | $ 12,120 | $ 6,734 | $ 12,484 | $ 364 | 3.00% |
| UNEMPLOYMENT COMP | $ - | $ - | $ - | $ - | $ - | $ - | 0.00% |
| WORKERS COMP | $ 1,706 | $ 1,607 | $ 1,424 | $ 2,016 | $ 1,424 | $ - | 0.00% |
| MEDICARE | $ 1,330 | $ 1,424 | $ 1,426 | $ 673 | $ 1,426 | $ - | 0.00% |
| NEWSLETTER | $ 3,103 | $ - | $ - | $ - | $ - | $ - | 0.00% |
| OFFICE SUPPLIES | $ 531 | $ 1,000 | $ 1,100 | $ 384 | $ 1,100 | $ - | 0.00% |
| CONTRACT SERVICES | $ - | $ - | $ - | $ - | $ - | $ - | 0.00% |
| PROF SER-OTHER | $ 400 | $ - | $ - | $ - | $ - | $ - | 0.00% |
| POSTAGE | $ 637 | $ 450 | $ 500 | $ 500 | $ 500 | $ - | 0.00% |
| REIMBURSE TRAVEL EXPENSES | $ 1,274 | $ 750 | $ 1,000 | $ 869 | $ 1,000 | $ - | 0.00% |
| CONFERENCES/SCHOOLS | $ 1,360 | $ 1,120 | $ 770 | $ 158 | [illegible] | $ 430 | 55.84% |
| REPAIR/MAINT OFF EQUIP | $ 3,331 | $ 2,788 | $ 3,625 | $ 2,413 | $ 3,625 | $ - | 0.00% |
| BANK FEES | $ 765 | $ 500 | $ 1,000 | | $ 1,000 | $ - | 0.00% |
| DUES/MEMBERSHIPS | $ 285 | $ 285 | $ 305 | $ 160 | $ 305 | $ - | 0.00% |
| TRSF OUT/OFFICE EQUIP | $ - | $ 500 | $ 500 | $ - | $ 500 | $ - | 0.00% |
| TRSF OUT/BUILDINGS | $ - | $ 250 | $ 250 | $ - | $ 250 | $ - | 0.00% |
| OFFICE EQUIPMENT | $ - | $ - | $ - | $ - | $ - | $ - | 0.00% |
| | $ 130,380 | $ 141,956 | $ 141,412 | $ 70,105 | $ 141,567 | $ 155 | 0.11% |

PRELIMARY BUDGET
8-20-2013

CITY OF BAYPORT
2014 Expenditures

| | 2011 Amended Budget | 2012 Amended Budget | 2013 Adopted Budget | 8/1 YTD 2013 AMT | 2014 Proposed Budget | $ CHANGE | % CHANGE FROM 2013 BUDGET |
|---|---|---|---|---|---|---|---|
| BUILDING INSPECTIONS / ZONING | | | | | | | |
| Expenses Description | | | | | | | |
| WAGES AND SALARIES | $ 142,955 | $ 153,649 | $ 153,708 | $ 92,104 | $ [illegible] | $ 4,042 | 2.63% |
| PERA | $ 10,514 | $ 11,465 | $ 11,144 | $ 5,880 | $ 11,290 | $ 146 | 1.31% |
| FICA | $ 8,777 | $ 9,526 | $ 9,530 | $ 5,666 | $ 9,657 | $ 127 | 1.33% |
| H.S.A. | $ 8,815 | $ 8,815 | $ 8,600 | $ 4,386 | $ 8,600 | $ - | 0.00% |
| EMPLOYEE INSURANCE | $ 29,912 | $ 25,130 | $ 20,967 | $ 11,881 | $ 21,596 | $ 629 | 3.00% |
| MEDICARE | $ 1,225 | $ 2,228 | $ 2,229 | $ 1,325 | $ 2,258 | $ 29 | 1.30% |
| OFFICE SUPPLIES | $ 653 | $ 500 | $ 500 | $ 217 | $ 500 | $ - | 0.00% |
| MOTOR FUEL | $ (101) | $ 2,496 | $ 3,000 | $ 982 | $ 3,000 | $ - | 0.00% |
| MATERIALS/PROGRAMS | $ 14 | $ - | $ - | $ - | $ - | $ - | 0.00% |
| PROF SER-LEGAL | $ - | $ 500 | $ 500 | $ 1,325 | $ 2,000 | $ 1,500 | 300.00% |
| PROF SER-ENGINEER | $ 2,396 | $ 2,500 | $ 2,500 | $ 4,373 | $ 5,000 | $ 2,500 | 100.00% |
| CONTRACT SERVICES | $ 325 | $ - | $ - | $ - | $ - | $ - | 0.00% |
| PROF SER-OUTSIDE PLANNER | $ - | $ - | $ - | $ 472 | $ 500 | $ 500 | 100.00% |
| POSTAGE | $ 519 | $ 200 | $ 250 | $ 250 | $ 250 | $ - | 0.00% |
| REIMBURSE TRAVEL EXPENSES | $ 490 | $ 500 | $ 1,000 | $ 565 | $ 1,000 | $ - | 0.00% |
| CONFERENCES/SCHOOLS | $ 202 | $ 1,000 | $ 1,500 | $ 137 | $ 1,500 | $ - | 0.00% |
| REPAIR/MAINT VEHICLES | $ 58 | $ 500 | $ 550 | $ 702 | $ 550 | $ - | 0.00% |
| MISC | $ 99 | $ - | $ - | $ - | $ - | $ - | 0.00% |
| REPAIR/MAINT OFFICE EQUIP | $ 2,206 | $ 1,850 | $ 2,525 | $ 1,884 | $ 2,525 | $ - | 0.00% |
| TRSF OUT/OFFICE EQUIP | $ - | $ 1,500 | $ 1,500 | $ 315 | $ 1,500 | $ - | 0.00% |
| DUES/MEMBERSHIPS | $ 175 | $ 325 | $ 500 | $ 175 | $ 500 | $ - | 0.00% |
| | $ 209,232 | $ 222,684 | $ 220,503 | $ 132,641 | $ 229,976 | $ 9,473 | 4.30% |
| MUNICIPAL BUILDINGS | | | | | | | |
| Expenses Description | | | | | | | |
| OPERATING SUPPLIES | $ 298 | $ 500 | $ 500 | $ 54 | $ 500 | $ - | 0.00% |
| CONTRACT SERVICES | $ 2,851 | $ 5,275 | $ 4,500 | $ 3,677 | $ 4,500 | $ - | 0.00% |
| COMMUNICATIONS | $ 4,968 | $ 5,000 | $ 7,000 | $ 3,738 | $ 7,000 | $ - | 0.00% |
| PROPERTY/LIAB INSURANCE | $ 1,812 | $ 1,907 | $ 1,700 | $ 1,665 | $ 1,700 | $ - | 0.00% |
| ELECTRIC SERVICE | $ 8,521 | $ 7,250 | $ 8,500 | $ 5,298 | $ 8,500 | $ - | 0.00% |
| FUEL FOR HEAT | $ 2,536 | $ 2,750 | $ 2,850 | $ 1,477 | $ 2,850 | $ - | 0.00% |
| TRSF OUT/CIP | $ - | $ - | $ - | | $ [illegible] | $ 10,000 | 0.00% |
| REPAIR/MAINT BLDGS AND EQUIP | $ 17,280 | $ 13,612 | $ 14,000 | $ 8,340 | $ 14,000 | $ - | 0.00% |
| | $ 38,267 | $ 36,294 | $ 39,050 | $ 24,250 | $ 49,050 | $ 10,000 | 25.61% |

PRELIMARY BUDGET
8-20-2013

CITY OF BAYPORT
2014 Expenditures

| POLICE<br>Expenses Description | 2011 Amended Budget | 2012 Amended Budget | 2013 Adopted Budget | 8/1 YTD 2013 AMT | 2014 Proposed Budget | $ CHANGE | % CHANGE FROM 2013 BUDGET |
|---|---|---|---|---|---|---|---|
| PART TIME OFFICERS | $ 46,339 | $ 38,000 | $ 40,000 | $ 22,233 | $ 45,000 | $ 5,000 | 12.50% |
| WAGES AND SALARIES | $ 350,228 | $ 365,244 | $ 365,692 | $ 191,514 | $ 375,400 | $ 9,708 | 2.65% |
| OVERTIME | $ 19,273 | $ 13,000 | $ 16,000 | $ 7,044 | $ 18,000 | $ 2,000 | 12.50% |
| SPECIAL DUTIES | $ 5,331 | $ 10,000 | $ 7,000 | $ 5,986 | $ 10,000 | $ 3,000 | 42.86% |
| TACTICAL TEAM SALARIES | $ 1,584 | $ 1,632 | $ 1,697 | $ 1,681 | $ 1,732 | $ 35 | 2.06% |
| PERA | $ 59,299 | $ 59,325 | $ 61,732 | $ 31,800 | $ 63,257 | $ 1,525 | 2.47% |
| FICA | $ 712 | $ 1,000 | $ 1,000 | $ 458 | $ 2,565 | $ 1,565 | 156.50% |
| H.S.A. | $ 15,050 | $ 12,900 | $ 13,115 | $ 7,344 | $ 12,900 | $ (215) | -1.64% |
| EMPLOYEE INSURANCE | $ 36,750 | $ 37,277 | $ 28,421 | $ 17,232 | $ 29,274 | $ 853 | 3.00% |
| WORKERS COMP | $ 9,937 | $ 12,075 | $ 11,833 | $ 9,145 | $ 11,500 | $ (333) | -2.81% |
| MEDICARE | $ 6,075 | $ 6,053 | $ 6,241 | $ 3,274 | $ 5,688 | $ (553) | -8.86% |
| OFFICE SUPPLIES | $ 927 | $ 1,500 | $ 1,500 | $ 322 | $ 1,500 | $ - | 0.00% |
| UNIFORMS-PT | $ 2,624 | $ 3,500 | $ 3,250 | $ 1,464 | $ 3,500 | $ 250 | 7.69% |
| UNIFORMS-CHIEF | $ 845 | $ 925 | $ 1,050 | $ 464 | $ 975 | $ (75) | -7.14% |
| UNIFORMS-JACKSON | $ 704 | $ 925 | $ 1,050 | $ 819 | $ 975 | $ (75) | -7.14% |
| UNIFORM-WILLMARTH | $ 711 | $ 925 | $ 1,050 | $ 754 | $ 975 | $ (75) | -7.14% |
| UNIFORM-LUND | $ 282 | $ 925 | $ 1,050 | $ 168 | $ 975 | $ (75) | -7.14% |
| UNIFORMS-MILLER | $ 795 | $ 925 | $ 1,050 | $ 222 | $ 975 | $ (75) | -7.14% |
| MOTOR FUEL | $ 17,034 | $ 24,000 | $ 29,000 | $ 13,316 | $ 30,000 | $ 1,000 | 3.45% |
| OPERATING SUPPLIES | $ 2,189 | $ 2,800 | $ 1,600 | $ 1,053 | $ 1,600 | $ - | 0.00% |
| PROF SER-LEGAL | $ 28,246 | $ 33,560 | $ 33,347 | $ 16,736 | $ 33,500 | $ 153 | 0.46% |
| PROF SER-OTHER | $ 1,958 | $ 2,000 | $ 3,800 | $ 3,465 | $ 3,000 | $ (800) | -21.05% |
| COMMUNICATIONS | $ 2,452 | $ 4,000 | $ 6,160 | $ 3,037 | $ 6,160 | $ - | 0.00% |
| POSTAGE | $ 532 | $ 400 | $ 425 | $ 250 | $ 400 | $ (25) | -5.88% |
| RADIO REPAIR | $ - | $ 900 | $ 900 | $ - | $ 700 | $ (200) | -22.22% |
| PRINTING/PUBLISHING | $ 158 | $ 200 | $ 200 | $ 232 | $ 1,000 | $ 800 | 400.00% |
| INSURANCE | $ 4,983 | $ 5,460 | $ 4,950 | $ 4,536 | $ 5,829 | $ 879 | 17.76% |
| SHARED AUTOMATION | $ 21,309 | $ 30,481 | $ 31,300 | $ 22,385 | $ 31,765 | $ 465 | 1.49% |
| TRAINING/SUPPLIES | $ 12,043 | $ 6,000 | $ 11,000 | $ 4,415 | $ 11,000 | $ - | 0.00% |
| REPAIR/MAINT VEHICLES | $ 11,362 | $ 9,000 | $ 9,000 | $ 4,882 | $ 9,000 | $ - | 0.00% |
| REPAIR/MAINT OFFICE EQUIP | $ 3,630 | $ 1,750 | $ 1,375 | $ 2,933 | $ 1,375 | $ - | 0.00% |
| ANIMAL EXPENSE | $ 1,040 | $ 500 | $ 500 | $ 299 | $ 500 | $ - | 0.00% |
| DUES/MEMBERSHIPS | $ 180 | $ 525 | $ 525 | $ 370 | $ 525 | $ - | 0.00% |
| TRSF OUT/EQUIP REPLACEMENT | $ - | $ 14,000 | $ 14,000 | $ 1,759 | $ 14,000 | $ - | 0.00% |
| TRSF OUT/OFFICE EQUIP | $ - | $ 2,000 | $ 2,000 | $ 592 | $ 2,000 | $ - | 0.00% |
| TRSF OUT/BUILDINGS | $ - | $ 1,000 | $ 1,000 | $ - | $ 1,000 | $ - | 0.00% |
| OFFICE EQUIPMENT | $ - | $ 3,250 | $ 2,500 | $ - | $ 2,500 | $ - | 0.00% |
| COMMUNITY PROJECTS | $ 1,527 | $ 3,750 | $ 4,000 | $ 275 | $ 4,000 | $ - | 0.00% |
| | $ 666,108 | $ 711,706 | $ 720,312 | $ 382,458 | $ 745,045 | $ 24,733 | 3.43% |

PRELIMARY BUDGET
8-20-2013

CITY OF BAYPORT
2014 Expenditures

| FIRE DEPARTMENT<br>Expenses Description | 2011 Amended Budget | 2012 Amended Budget | 2013 Adopted Budget | 8/1 YTD 2013 AMT | 2014 Proposed Budget | $ CHANGE | % CHANGE FROM 2013 BUDGET |
|---|---|---|---|---|---|---|---|
| WAGES AND SALARIES | $ 14,174 | $ 15,800 | $ 15,800 | $ 10,737 | $ 22,300 | $ 6,500 | 41.14% |
| DRILL, FIRE, MEDICAL RUNS | $ 88,601 | $ 85,000 | $ 110,000 | $ 65,481 | $ 135,000 | $ 25,000 | 22.73% |
| FICA | $ 6,499 | $ 6,250 | $ 7,800 | $ 4,742 | $ 9,275 | $ 1,475 | 18.92% |
| UNEMPLOYMENT COMP | $ - | $ - | $ - | $ - | $ - | $ - | 0.00% |
| WORKERS COMP | $ 10,152 | $ 10,692 | $ 14,095 | $ 16,650 | $ 14,095 | $ - | 0.00% |
| MEDICARE | $ 1,520 | $ 1,462 | $ 1,824 | $ 1,109 | $ 1,824 | $ - | 0.00% |
| OFFICE SUPPLIES | $ 902 | $ 1,000 | $ 1,000 | $ 934 | $ 1,000 | $ - | 0.00% |
| UNIFORMS | $ 1,486 | $ 2,800 | $ 8,500 | $ 1,758 | $ 8,500 | $ - | 0.00% |
| MOTOR FUEL | $ 9,821 | $ 8,000 | $ 10,000 | $ 8,735 | $ 13,000 | $ 3,000 | 30.00% |
| MATERIALS/PROGRAMS | $ 2,098 | $ 3,250 | $ 3,250 | $ 2,126 | $ 3,250 | $ - | 0.00% |
| OPERATING SUPPLIES | $ 3,104 | $ 3,400 | $ 3,400 | $ 3,130 | $ 3,400 | $ - | 0.00% |
| SMALL TOOLS | $ 4,742 | $ 2,000 | $ 3,000 | $ 1,193 | $ 11,500 | $ 8,500 | 283.33% |
| PROF SER-OTHER | $ 3,469 | $ 3,000 | $ 6,000 | $ 4,625 | $ 6,000 | $ - | 0.00% |
| COMMUNICATIONS | $ 2,819 | $ 2,750 | $ 4,000 | $ 1,573 | $ 4,000 | $ - | 0.00% |
| RADIO REPAIR | $ 1,576 | $ 1,500 | $ 2,500 | $ 2,212 | $ 4,300 | $ 1,800 | 72.00% |
| INSURANCE | $ 16,181 | $ 17,063 | $ 15,000 | $ 14,876 | $ 15,000 | $ - | 0.00% |
| ELECTRIC SERVICE | $ 3,902 | $ 4,500 | $ 4,500 | $ 3,020 | $ 4,500 | $ - | 0.00% |
| FUEL FOR HEAT | $ 3,543 | $ 5,000 | $ 5,000 | $ 3,079 | $ 5,000 | $ - | 0.00% |
| SHARED AUTOMATION | $ 10,338 | $ 15,000 | $ 16,500 | $ 11,180 | $ 16,500 | $ - | 0.00% |
| CONFERENCES/SCHOOLS | $ 9,550 | $ 5,000 | $ 10,000 | $ 5,179 | $ 10,000 | $ - | 0.00% |
| REPAIR/MAINT VEHICLES | $ 28,413 | $ 27,000 | $ 40,000 | $ 15,062 | $ 40,000 | $ - | 0.00% |
| REPAIR/MAINT OFFICE EQUIP | $ 2,223 | $ 2,500 | $ 3,250 | $ 3,225 | $ 3,250 | $ - | 0.00% |
| REPAIR/MAINT BLDGS AND EQUIP | $ 2,771 | $ 3,000 | $ 3,000 | $ 551 | $ 3,000 | $ - | 0.00% |
| EQUIPMENT RENTAL | $ - | $ 1,000 | $ 1,000 | $ - | $ 1,000 | $ - | 0.00% |
| DUES/MEMBERSHIPS | $ 1,106 | $ 1,000 | $ 1,000 | $ 314 | $ 1,000 | $ - | 0.00% |
| TRSF OUT/EQUIP REPLACEMENT | $ - | $ 70,000 | $ 70,000 | $ 84,013 | $ 70,000 | $ - | 0.00% |
| TRSF OUT/BUILDINGS | $ - | $ 2,500 | $ 2,500 | $ - | $ 2,500 | $ - | 0.00% |
| CAPITAL OUTLAY | $ - | $ 3,000 | $ - | $ 93,321 | $ - | $ - | 0.00% |
| OFFICE EQUIPMENT | $ - | $ 1,000 | $ 1,000 | $ - | $ 2,000 | $ 1,000 | 100.00% |
| RELIEF FUND | $ 62,863 | $ 60,000 | $ 75,000 | $ 2,000 | $ 64,136 | $ (10,864) | -14.49% |
| | $ 291,853 | $ 364,466 | $ 438,919 | $ 360,825 | $ 475,330 | $ 36,411 | 8.30% |

PRELIMARY BUDGET
8-20-2013

# CITY OF BAYPORT
## 2014 Expenditures

| STREETS<br>Expenses Description | 2011 Amended Budget | 2012 Amended Budget | 2013 Adopted Budget | 8/1 YTD 2013 AMT | 2014 Proposed Budget | $ CHANGE | % CHANGE FROM 2013 BUDGET |
|---|---|---|---|---|---|---|---|
| SEASONAL PART TIME | $ 7,313 | $ 8,500 | $ 12,500 | $ 4,142 | $ 12,500 | $ - | 0.00% |
| WAGES AND SALARIES | $ 51,079 | $ 48,209 | $ 59,946 | $ 29,054 | $ [illegible] | $ 2,175 | 3.63% |
| OVERTIME | $ 9,572 | $ 8,500 | $ 9,000 | $ 5,930 | $ 9,000 | $ - | 0.00% |
| PERA | $ 4,397 | $ 4,728 | $ 5,905 | $ 2,536 | $ [illegible] | $ (1,340) | -22.69% |
| FICA | $ 4,179 | $ 4,043 | $ 5,050 | $ 2,407 | $ [illegible] | $ (1,198) | -23.72% |
| RETIREMENT HEALTH SAVINGS | $ - | $ - | $ - | $ - | $ - | $ - | 0.00% |
| H.S.A. | $ 4,333 | $ 2,096 | $ 3,655 | $ 1,838 | $ 3,655 | $ - | 0.00% |
| EMPLOYEE INSURANCE | $ 6,173 | $ 7,763 | $ 7,179 | $ 3,885 | $ [illegible] | $ 215 | 3.00% |
| WORKERS COMP | $ 2,187 | $ 5,775 | $ 3,913 | $ 3,544 | $ 3,913 | $ - | 0.00% |
| MEDICARE | $ 977 | $ 946 | $ 1,181 | $ 563 | $ 1,152 | $ (29) | -2.46% |
| OFFICE SUPPLIES | $ 136 | $ 200 | $ 200 | $ 232 | $ 200 | $ - | 0.00% |
| UNIFORMS | $ 378 | $ 425 | $ 500 | $ 257 | $ 500 | $ - | 0.00% |
| MOTOR FUEL | $ 6,586 | $ 7,653 | $ 11,250 | $ 7,285 | $ 11,250 | $ - | 0.00% |
| OPERATING SUPPLIES | $ 4,978 | $ 5,000 | $ 5,000 | $ 1,843 | $ 5,000 | $ - | 0.00% |
| SALT & SAND | $ 8,973 | $ 11,500 | $ 12,000 | $ 7,018 | $ 12,000 | $ - | 0.00% |
| SMALL TOOLS | $ 474 | $ 500 | $ 500 | $ 376 | $ 500 | $ - | 0.00% |
| PROF SER-ENGINEER | $ 189 | $ 5,500 | $ 5,500 | $ 6,935 | $ 5,500 | $ - | 0.00% |
| CONTRACT SERVICES | $ 708 | $ 250 | $ 250 | $ 334 | $ [illegible] | $ 4,750 | 1900.00% |
| PROF SER - OTHER | $ 50 | $ - | $ 50 | $ 1,101 | $ 50 | $ - | 0.00% |
| PRINTING/PUBLISHING | $ 30 | $ - | $ - | $ 97 | $ - | $ - | 0.00% |
| POSTAGE | $ 103 | $ 80 | $ 85 | $ 49 | $ 85 | $ - | 0.00% |
| RADIO REPAIR | $ 428 | $ 600 | $ - | $ - | $ - | $ - | 0.00% |
| INSURANCE | $ 3,848 | $ 4,095 | $ 3,325 | $ 4,054 | $ 3,325 | $ - | 0.00% |
| CONFERENCES/SCHOOLS | $ - | $ 500 | $ 500 | $ - | $ 500 | $ - | 0.00% |
| REPAIR/MAINT GROUNDS | $ 325 | $ 550 | $ 550 | $ - | $ 550 | $ - | 0.00% |
| REPAIR/MAINT VEHICLES | $ 8,460 | $ 10,500 | $ 10,500 | $ 8,578 | $ 10,500 | $ - | 0.00% |
| TREES | $ 1,176 | $ 3,000 | $ 4,000 | $ 2,171 | $ 4,000 | $ - | 0.00% |
| REPAIR/MAINT OFFICE EQUIP | $ 454 | $ 550 | $ 700 | $ 386 | $ 700 | $ - | 0.00% |
| REPAIR/MAINT BLDGS AND EQUIP | $ 742 | $ 11,000 | $ 5,000 | $ 630 | $ 5,000 | $ - | 0.00% |
| REPAIR/MAINT STREETS | $ 9,026 | $ 20,000 | $ 15,000 | $ 17,736 | $ 15,000 | $ - | 0.00% |
| SEALCOATING | $ 168 | $ 40,000 | $ 40,000 | $ 327 | $ [illegible] | $ 20,000 | 50.00% |
| SIDEWALKS CURBS & GUTTER | $ 1,238 | $ 12,000 | $ 12,000 | $ 5,730 | $ 12,000 | $ - | 0.00% |
| PERRO CREEK MAINTENANCE | $ - | $ 500 | $ 500 | $ - | $ 500 | $ - | 0.00% |
| BENCH IMPROVEMENT PROJECT | $ - | $ 10,013 | $ - | $ - | $ - | $ - | 0.00% |
| EQUIPMENT RENTAL | $ 340 | $ 1,500 | $ 1,500 | $ 58 | $ 1,500 | $ - | 0.00% |
| TRSF OUT/OFFICE EQUIP | $ - | $ 475 | $ 475 | $ - | $ 475 | $ - | 0.00% |
| TRSF OUT/BUILDINGS | $ - | $ 13,000 | $ 10,000 | $ - | $ 10,000 | $ - | 0.00% |
| TRSF OUT/PUBLIC WORKS EQUIP | $ - | $ 25,000 | $ 20,000 | $ - | $ 20,000 | $ - | 0.00% |
| FLOOD | $ 20,962 | $ - | $ - | | | $ - | 0.00% |
| MOTOR VEHICLE | $ - | $ - | $ - | | $ - | $ - | 0.00% |
| | $ 159,982 | $ 274,950 | $ 267,714 | $ 119,098 | $ 292,287 | $ 17,338 | 6.31% |

PRELIMARY BUDGET
8-20-2013

# CITY OF BAYPORT
## 2014 Expenditures

| | 2011 Amended Budget | 2012 Amended Budget | 2013 Adopted Budget | 8/1 YTD 2013 AMT | 2014 Proposed Budget | $ CHANGE | % CHANGE FROM 2013 BUDGET |
|---|---|---|---|---|---|---|---|
| **STREET LIGHTING** | | | | | | | |
| Expenses Description | | | | | | | |
| ELECTRIC SERVICE | $ 27,578 | $ 26,000 | $ 28,000 | $ 17,370 | $ 28,000 | $ - | 0.00% |
| REPAIR/MAINT EQUIP | $ 4,865 | $ 1,500 | $ 2,000 | $ 989 | $ 2,000 | $ - | 0.00% |
| | $ 32,443 | $ 27,500 | $ 30,000 | $ 18,358 | $ 30,000 | $ - | 0.00% |
| **PARKS** | | | | | | | |
| Expenses Description | | | | | | | |
| SEASONAL/PART TIME | $ 9,233 | $ 13,500 | $ 14,000 | $ 13,017 | $ 15,000 | $ 1,000 | 7.14% |
| WAGES AND SALARIES | $ - | $ 10,000 | $ - | $ - | $ - | $ - | 0.00% |
| PERA | $ 105 | $ 1,704 | $ 1,015 | $ 1,015 | $ 1,560 | $ 545 | 53.69% |
| FICA | $ 558 | $ 341 | $ 868 | $ 807 | $ 868 | $ - | 0.00% |
| RETIREMENT HEALTH SAVINGS | $ - | $ - | $ - | $ - | $ - | $ - | 0.00% |
| H.S.A. | $ 1,129 | $ 2,258 | $ - | $ - | $ - | $ - | 0.00% |
| EMPLOYEE INSURANCE | $ 2,197 | $ 2,526 | $ - | $ - | $ - | $ - | 0.00% |
| WORKER'S COMP | $ 756 | $ 2,310 | $ 750 | $ 361 | $ 750 | $ - | 0.00% |
| MEDICARE | $ 131 | $ 334 | $ 203 | $ 189 | $ 203 | $ - | 0.00% |
| OFFICE SUPPLIES | $ - | $ 100 | $ 100 | $ - | $ 100 | $ - | 0.00% |
| UNIFORMS PT WORKERS | $ - | $ 350 | $ 350 | $ - | $ 350 | $ - | 0.00% |
| UNIFORMS FT WORKERS | $ 177 | $ 420 | $ 420 | $ - | $ 420 | $ - | 0.00% |
| MOTOR FUELS | $ 1,599 | $ 1,875 | $ 3,500 | $ 2,658 | $ 3,500 | $ - | 0.00% |
| CHEMICALS AND TESTING | $ - | $ 125 | $ 125 | $ - | $ 125 | $ - | 0.00% |
| OPERATING SUPPLIES | $ 3,700 | $ 4,000 | $ 5,000 | $ 3,672 | $ 5,000 | $ - | 0.00% |
| CONCESSIONS | $ - | $ - | $ - | $ - | $ - | $ - | 0.00% |
| PRO SERVICES - OTHER | $ - | $ - | $ - | $ - | $ - | $ - | 0.00% |
| SMALL TOOLS-EQUIPMENT | $ 669 | $ 500 | $ 500 | $ 61 | $ 500 | $ - | 0.00% |
| CONTRACT SERVICES | $ 6,372 | $ 500 | $ 5,000 | $ 5,621 | $ 7,500 | $ 2,500 | 50.00% |
| POSTAGE (5) | $ 103 | $ 80 | $ 85 | $ 50 | $ 85 | $ - | 0.00% |
| INSURANCE | $ 4,475 | $ 4,778 | $ 3,900 | $ 3,760 | $ 3,900 | $ - | 0.00% |
| REPAIR/MAINT GROUNDS | $ 1,352 | $ 8,000 | $ 3,000 | $ 2,341 | $ 4,500 | $ 1,500 | 50.00% |
| REPAIR/MAINT VEHICLES | $ 8,333 | $ 3,000 | $ 3,000 | $ 1,332 | $ 3,000 | $ - | 0.00% |
| TREES | $ 65 | $ 500 | $ 5,000 | $ 4,912 | $ 5,000 | $ - | 0.00% |
| COURTS & HOCKEY RINK | $ 552 | $ 500 | $ 2,500 | $ - | $ 2,500 | $ - | 0.00% |
| REPAIR/MAINT OFFICE EQUIP | $ 415 | $ 500 | $ 625 | $ 386 | $ 625 | $ - | 0.00% |
| REPAIR/MAINT BLDGS AND EQUIP | $ 7,079 | $ 3,000 | $ 5,000 | $ 1,369 | $ 5,000 | $ - | 0.00% |
| TRSF OUT/OFFICE EQUIP | $ - | $ 500 | $ 500 | $ - | $ 500 | $ - | 0.00% |
| RIVER/BENCH IMPROVEMENTS | $ - | $ - | $ - | $ - | $ - | $ - | 0.00% |
| SATELLITE RENTAL | $ 2,108 | $ 2,000 | $ 2,800 | $ 2,094 | $ 2,800 | $ - | 0.00% |
| | $ 51,108 | $ 63,699 | $ 58,241 | $ 43,645 | $ 63,786 | $ 5,545 | 9.52% |

# CITY OF BAYPORT
## 2014 Expenditures

| CEMETERY<br>Expenses Description | 2011 Amended Budget | 2012 Amended Budget | 2013 Adopted Budget | 8/1 YTD 2013 AMT | 2014 Proposed Budget | $ CHANGE | % CHANGE FROM 2013 BUDGET |
|---|---|---|---|---|---|---|---|
| MOTOR FUELS & OIL | $ 110 | $ 900 | $ 975 | $ 46 | $ 975 | $ - | 0.00% |
| OPERATING SUPPLIES | $ - | $ 400 | $ 400 | $ - | $ 400 | $ - | 0.00% |
| PROF SER-LEGAL | $ - | $ 300 | $ 300 | $ - | $ 300 | $ - | 0.00% |
| PROF SER-ENGINEER | $ - | $ 300 | $ 300 | $ - | $ 300 | $ - | 0.00% |
| GRAVE OPENING | $ 1,650 | $ 2,100 | $ 2,100 | $ 1,080 | $ 2,100 | $ - | 0.00% |
| REPAIR/MAINT GROUNDS | $ 1,083 | $ 400 | $ 400 | $ - | $ 400 | $ - | 0.00% |
| REPAIR/MAINT VEHICLES | $ 295 | $ 300 | $ 300 | $ - | $ 300 | $ - | 0.00% |
| TREES | $ - | $ 350 | $ 500 | $ - | $ 500 | $ - | 0.00% |
| TRSF OUT/CIP | $ - | $ 2,000 | $ 2,000 | $ - | $ 2,000 | $ - | 0.00% |
| TRSF OUT/PUBLIC WORKS EQUIP | $ - | $ 200 | $ 200 | $ - | $ 200 | $ - | 0.00% |
| REFUNDS AND REIMBURSEMENTS | $ - | $ - | $ - | $ - | $ - | $ - | 0.00% |
| | $ 3,138 | $ 7,250 | $ 7,475 | $ 1,126 | $ 7,475 | $ - | 0.00% |
| COUNCIL DIRECTED SPENDING | | | $ 29,600 | | $ [illegible] | | |
| CONTINGENCY | $ 12,979 | $ 50,000 | $ 50,000 | | $ 50,000 | $ - | 0.00% |
| TRSF TO OTHER FUNDS | $ 31,763 | $ 46,050 | $ - | | $ - | $ (46,050) | 0.00% |
| GENERAL FUND TOTAL W/O CAPITAL OUTLAY | $ 1,762,330 | $ 2,094,379 | $ 2,152,347 | $ 1,300,114 | $ 2,286,933 | $ 70,900 | $ 10 |
| CAPITAL OUTLAY | | | | | | | |
| OFFICE AUTOMATION | $ - | $ 15,200 | $ 4,000 | $ 2,500 | $ 4,000 | $ - | 0.00% |
| MUNICIPAL BLDG | $ 29,855 | $ 76,000 | $ 80,000 | $ 80,000 | $ [illegible] | $ 10,000 | 12.50% |
| POLICE EQUIPMENT | $ - | $ 6,000 | $ 33,000 | $ 33,000 | $ [illegible] | $ (27,000) | -81.82% |
| FIRE EQUIPMENT | $ 12,928 | $ 55,000 | $ 500,000 | $ - | $ [illegible] | $ (453,500) | -90.70% |
| STREET RECONSTRUCTION | $ 90,375 | $ 50,000 | $ 100,000 | $ 100,000 | $ 150,000 | $ 50,000 | 50.00% |
| PW EQUIPMENT REPLACEMENT | $ 21,657 | $ 110,000 | $ 200,000 | $ 200,000 | $ [illegible] | $ (90,000) | -45.00% |
| RECREATION CAPITAL EQUIPMENT | $ 11,508 | $ - | $ 6,000 | $ 6,000 | $ 10,000 | $ 4,000 | 66.67% |
| CEMETERY | $ - | $ 30,000 | $ 30,000 | $ 30,000 | $ 30,000 | $ - | 0.00% |
| CAPITAL OUTLAY TOTAL | $ 166,323 | $ 342,200 | $ 953,000 | | $ 446,500 | $ (506,500) | -53.15% |
| **GENERAL FUND TOTAL** | **$ 1,928,653** | **$ 2,436,579** | **$ 3,105,347** | | **$ 2,733,433** | **$ (435,600)** | **-11.98%** |

PRELIMARY BUDGET
8-20-2013

## CITY OF BAYPORT CAPITAL IMPROVEMENT PROJECTS PLAN 2014

| FUND | 101-203 | 206 | 101-102 | 101-412 | 207 | 100-200 | 101-204 | 100-413 | 100-414 | 100-415 |
|---|---|---|---|---|---|---|---|---|---|---|
| | Public Works Equipment Fund | Water/ Sewer Improvement Fund | Street Reconstruction Fund | Cemetery Capital Improvement Fund | Park Dedication Fund | Fire Equipment Fund | Recreation Capital Equipment Fund | Police Equipment Fund | Office Automation Fund | Municipal Bldgs Maintenance Fund |
| Police patrol vehicle (one every other year) | | | | | | | | | | |
| Radio utility meter reading system | | $ 70,000 | | | | | | | | |
| Property acquisition for storm water treatment ponds | | $ 50,000 | | | | | | | | |
| 3rd Avenue South reconstruction project | | | $ 50,000 | | | | | | | |
| Plans and Specs for TCE Improvement Project and hiring of a lobbyist | | | | | | | | | | |
| Well house #3 rehabilitation project | | $ 50,000 | | | | | | | | |
| Office furniture | | | | | | | | | $ 1,000 | |
| Lakeside Park Improvements | | | | | | | | | | |
| Computers (two per year) | | | | | | | | $ 6,000 | $ 3,000 | |
| Public Works vehicle | $ 100,000 | | | | | | | | | |
| Misc. grading and seeding | | $ - | | $ 30,000 | | | | | | |
| Utility rate study | | $ 11,500 | | | | | | | | |
| Public Works garage door/parking lot resurfacing | | | | | | | | | | $ 50,000 |
| I&I project | | $ 300,000 | | | | | | | | |
| City Hall HVAC/ exterior brick repair | | | | | | | | | | $ 20,000 |
| Fire hydrants | | $ 20,000 | | | | | | | | |
| Fire Vehicle | | | | | | $ 38,000 | | | | |
| Fire SCBA/personal protective equipment | | | | | | $ 8,500 | | | | |
| Fire Hall Roof / Hose Tower | | | | | | | | | | $ 20,000 |
| Perro Park master park plan | | | | | | | $ 10,000 | | | |
| **2014 Total** | $ 100,000 | $ 501,500 | $ 50,000 | $ 30,000 | $ - | $ 46,500 | $ 10,000 | $ 6,000 | $ 4,000 | $ 90,000 |

2014 REVENUES
LIBRARY (211) FUND
Preliminary

| | 2011 Amended Budget | 2012 Amended Budget | 2013 Adopted Budget | 8/1 YTD 2013 AMT | 2014 Proposed | $ Change | % CHANGE FROM 2013 BUDGET |
|---|---|---|---|---|---|---|---|
| GENERAL PROPERTY TAXES | $153,798 | $155,965 | $ 160,000.00 | $131,616 | $ 160,000.00 | $ - | 0.00% |
| LIBRARY SERVICE CHARGE | $5,802 | $1,000 | $3,000 | $1,342 | $3,000 | $ - | 0.00% |
| INVESTMENT INCOME | $10,200 | $9,000 | $9,000 | $0 | $9,000 | $ - | 0.00% |
| RENTAL INCOME | $3,000 | $3,000 | $3,000 | $1,290 | $3,000 | $ - | 0.00% |
| DONATIONS | $1,171 | $1,000 | $2,130 | $150 | $1,000 | $ (1,130.00) | -53.05% |
| GRANTS | $110,000 | $110,100 | $110,100 | $1,350 | $110,000 | $ (100.00) | -0.09% |
| REFUNDS AND REIMBURSEMENTS | $0 | $0 | $0 | $871 | $1,700 | $ 1,700.00 | 100.00% |
| PRIOR PERIOD ADJUSTMENT | $0 | $0 | $0 | $0 | $0 | $ - | 0.00% |
| TRSF IN | $31,763 | $0 | $0 | $0 | $0 | $ - | 0.00% |
| | $315,734 | $280,065 | $287,230 | $136,619 | $287,700 | $ 470.00 | 0.16% |

2014 EXPENDITURES
LIBRARY (211) FUND
Preliminary

| | 2011 Amended Budget | 2012 Amended Budget | 2013 Adopted Budget | 8/1 YTD 2013 AMT | 2014 Proporsed | $ Change | % Change from 2013 |
|---|---|---|---|---|---|---|---|
| PART TIME | $ 65,762 | $ 67,907 | $ 68,709 | $ 36,253 | $ 70,083 | $ 1,374 | 2.00% |
| WAGES AND SALARIES | $ 119,469 | $ 64,425 | $ 68,496 | $ 37,421 | $ 69,388 | $ 892 | 1.30% |
| P E R A | $ 10,586 | $ 7,940 | $ 9,879 | $ 5,036 | $ 9,600 | $ (279) | -2.82% |
| F.I.C.A. | $ 10,955 | $ 8,601 | $ 8,507 | $ 4,550 | $ 8,507 | $ 0 | 0.00% |
| RHS | $ - | $ - | $ - | $ - | $ - | $ - | 0.00% |
| H.S.A. | $ - | $ 4,300 | $ 4,300 | $ 2,408 | $ 4,300 | $ - | 0.00% |
| EMPLOYEE INSURANCE | $ 1,227 | $ 15,732 | $ 15,244 | $ 6,278 | $ 14,000 | $ (1,244) | -8.16% |
| WORKERS COMP | $ 796 | $ 1,100 | $ 1,100 | $ 1,276 | $ 1,100 | $ - | 0.00% |
| MEDICARE | $ 2,562 | $ 1,918 | $ 1,989 | $ 1,064 | $ 1,989 | $ (0) | -0.02% |
| OFFICE SUPPLIES | $ 204 | $ 200 | $ 200 | $ 23 | $ 200 | $ - | 0.00% |
| MATERIALS/PROGRAMS | $ 19,484 | $ 22,055 | $ 21,000 | $ 10,980 | $ 21,000 | $ - | 0.00% |
| OPERATING SUPPLIES | $ 2,491 | $ 2,300 | $ 2,300 | $ 1,480 | $ 2,500 | $ 200 | 8.70% |
| SMALL TOOLS | $ - | $ 250 | $ 250 | $ - | $ 100 | $ (150) | -60.00% |
| PROF SER-LEGAL | $ 35 | $ 225 | $ 225 | $ - | $ 225 | $ - | 0.00% |
| CONTRACT SERVICES | $ 20,400 | $ 23,025 | $ 26,000 | $ 15,525 | $ 25,000 | $ (1,000) | -3.85% |
| ADMINISTRATIVE SERVICES | $ 448 | $ 5,938 | $ 5,938 | $ - | $ 5,938 | $ - | 0.00% |
| PHONES | $ 3,068 | $ 3,000 | $ 3,500 | $ 988 | $ 2,000 | $ (1,500) | -42.86% |
| POSTAGE | $ - | $ - | $ - | $ - | $ - | $ - | 0.00% |
| PRINTING/PUBLISHING | $ 355 | $ 60 | $ 60 | $ - | $ 60 | $ - | 0.00% |
| INSURANCE | $ 7,305 | $ 11,152 | $ 11,000 | $ 6,804 | $ 13,000 | $ 2,000 | 18.18% |
| ELECTRIC SERVICE | $ 11,622 | $ 16,000 | $ 16,000 | $ 6,707 | $ 14,000 | $ (2,000) | -12.50% |
| FUEL FOR HEAT | $ 4,320 | $ 5,800 | $ 6,000 | $ 5,047 | $ 8,000 | $ 2,000 | 33.33% |
| SHARED AUTOMATION | $ 751 | $ 6,800 | $ 6,800 | $ 872 | $ 6,800 | $ - | 0.00% |
| USE OF PERSONAL AUTO | $ 165 | $ 250 | $ 250 | $ - | $ 250 | $ - | 0.00% |
| CONFERENCES/SCHOOLS | $ - | $ 200 | $ 200 | $ - | $ 200 | $ - | 0.00% |
| REPAIR/MAINT OFFICE EQUIP | $ 991 | $ 1,587 | $ 1,583 | $ 321 | $ 1,000 | $ (583) | -36.83% |
| REPAIR/MAINT BLDGS, STRUCTURES AND EQUIP | $ 6,456 | $ 9,000 | $ 7,500 | $ 3,902 | $ 7,500 | $ - | 0.00% |
| DUES/MEMBERSHIPS | $ 133 | $ 300 | $ 200 | $ 65 | $ 200 | $ - | 0.00% |
| TRSF OUT/BUILDINGS | $ - | $ - | $ - | $ - | $ - | $ - | 0.00% |
| CAPITAL OUTLAY | $ 34,653 | $ - | $ - | $ - | $ - | $ - | 0.00% |
| | $ 324,238 | $ 280,065 | $ 287,230 | $ 147,000 | $ 286,940 | $ (290) | -0.10% |

# CITY OF BAYPORT
## Preliminary 2014 Budget (water-sewer)
## REVENUE

**WATER DEPARTMENT**

| Revenue Source | 2011 Amended | 2012 Amended | 2013 Adopted | 8/1 YTD | Proposed 2014 Budget | $Change | % Change |
|---|---|---|---|---|---|---|---|
| WATER HOOK UP | $24,000.00 | $5,000.00 | $ 5,000.00 | $3,335.00 | $ 7,500.00 | $2,500.00 | 50.00% |
| WATER METER | $6,000.00 | $1,250.00 | $ 1,250.00 | $645.00 | $ 1,250.00 | $0.00 | 0.00% |
| WATER HOOKUP INSPECTION | $2,350.00 | $500.00 | $ 500.00 | $195.00 | $ 500.00 | $0.00 | 0.00% |
| GRANTS | $0.00 | $0.00 | $ - | $0.00 | $ - | $0.00 | 0.00% |
| INVESTMENT INCOME | $50,699.00 | $22,000.00 | $ 40,000.00 | $21,000.00 | $ 40,000.00 | $0.00 | 0.00% |
| REFUNDS & REIMBURSEMENTS | $3,252.80 | $0.00 | $ - | $0.00 | $ - | $0.00 | 0.00% |
| WATER REVENUE | $315,925.89 | $264,000.00 | $ 275,000.00 | $145,647.00 | $ 280,000.00 | $5,000.00 | 1.82% |
| LATE CHARGES-WATER | -$33.09 | $0.00 | $ - | $0.00 | $ - | $0.00 | 0.00% |
| SAFE WATER SURCHARGE | $4,670.13 | $3,500.00 | $ 3,500.00 | $1,100.00 | $ 3,500.00 | $0.00 | 0.00% |
| ASSESSMENTS | $46.62 | $0.00 | $ - | $0.00 | $ - | $0.00 | 0.00% |
| | $406,911.35 | $296,250.00 | $325,250.00 | $171,922.00 | $332,750.00 | $7,500.00 | 2.31% |

**SEWER DEPARTMENT**

| Revenue Source | 2011 Amended | 2012 Amended | 2013 Adopted | 8/1 YTD | Proposed 2014 Budget | $Change | % Change |
|---|---|---|---|---|---|---|---|
| SEWER HOOK UP | $9,750.00 | $3,750.00 | $ 3,750.00 | $1,195.00 | $ 4,000.00 | $250.00 | $ 0.07 |
| SEWER INSPECTION | $700.00 | $500.00 | $ 500.00 | $0.00 | $ 500.00 | $0.00 | $ - |
| INVESTMENT INCOME | $37,199.00 | $20,000.00 | $ 35,000.00 | $21,647.00 | $ 35,000.00 | $0.00 | $ - |
| SEWER REVENUE | $209,019.79 | $160,000.00 | $ 200,000.00 | $105,049.00 | $ 200,000.00 | $0.00 | $ - |
| SEWER LATE CHARGES | -$28.09 | $0.00 | $ - | $0.00 | $ - | $0.00 | $ - |
| PRISON SEWER | $234,442.56 | $200,000.00 | $ 215,000.00 | $105,203.00 | $ 215,000.00 | $0.00 | $ - |
| XCEL WASTE WATER | $5,937.28 | $13,000.00 | $ 13,500.00 | $5,045.00 | $ 13,500.00 | $0.00 | $ - |
| ANDERSEN SEWER | $130,012.95 | $210,000.00 | $ 150,000.00 | $112,023.00 | $ 150,000.00 | $0.00 | $ - |
| GRANTS | $53,334.25 | $0.00 | $ - | $0.00 | $ - | $0.00 | $ - |
| TSF IN | $131,593.00 | $0.00 | $ - | $0.00 | $ - | $0.00 | $ - |
| ASSESSMENTS | $886.72 | $0.00 | $ - | $0.00 | $ - | $0.00 | $ - |
| | $812,847.46 | $607,250.00 | $617,750.00 | $350,162.00 | $618,000.00 | $250.00 | $ 0.00 |

# CITY OF BAYPORT
## Preliminary 2014 Budget (water - sewer)
## EXPENDITURES

**PUMPHOUSE, BOOSTER STATION, AIR STRIPPER**

| Expense Description | 2011 Amended | 2012 Amended | 2013 Adopted | 8/1 YTD | Proposed 2014 Budget | $Change | % Change |
|---|---|---|---|---|---|---|---|
| ELECTRIC SERVICE | $22,194.07 | $22,500.00 | $ 24,000.00 | $13,871.01 | $ 24,000.00 | $0.00 | 0.00% |
| FUEL FOR HEAT | $1,774.79 | $3,600.00 | $ 2,750.00 | $1,247.97 | $ 2,750.00 | $0.00 | 0.00% |
| PUMPAGE FEES | $476.57 | $1,250.00 | $ 700.00 | $0.00 | $ 700.00 | $0.00 | 0.00% |
| REPAIR & MAINT EQUIPMENT | $19,306.33 | $20,000.00 | $ 20,000.00 | $1,790.24 | $ 20,000.00 | $0.00 | 0.00% |
| | $43,751.76 | $47,350.00 | $47,450.00 | $16,909.22 | $47,450.00 | $0.00 | 0.00% |

**WATER DEPARTMENT**

| Expense Description | 2011 Amended | 2012 Amended | 2013 Adopted | 8/1 YTD | Proposed 2014 Budget | $Change | % Change |
|---|---|---|---|---|---|---|---|
| PART TIME | $ 11,082.47 | $ 8,000.00 | $ 8,000.00 | $ 3,306.75 | $ [illegible] | $ 2,000.00 | 20.00% |
| WAGES AND SALARIES | $ 111,146.82 | $ 114,105.39 | $ 116,482.70 | $ 62,480.24 | $ 116,594.00 | $ 111.30 | 0.10% |
| OVERTIME | $ 1,506.80 | $ 1,000.00 | $ 2,058.00 | $ - | $ 2,058.00 | $ - | 0.00% |
| P E R A | $ 8,511.49 | $ 8,345.14 | $ 9,174.20 | $ 4,507.61 | $ 8,465.00 | $ (709.20) | -8.38% |
| F.I.C.A. | $ 7,437.59 | $ 7,632.53 | $ 7,845.52 | $ 3,989.81 | $ 7,230.00 | $ (615.52) | -8.51% |
| H S A | $ 5,265.03 | $ 6,000.00 | $ 5,138.50 | $ 2,654.28 | $ 5,138.50 | $ - | 0.00% |
| EMPLOYEE INSURANCE | $ 11,770.52 | $ 14,250.00 | $ 13,250.00 | $ 7,939.33 | $ 13,647.50 | $ 397.50 | 2.91% |
| WORKER'S COMP | $ 2,337.83 | $ 3,500.00 | $ 3,600.00 | $ 3,617.24 | $ 3,600.00 | $ - | 0.00% |
| MEDICARE | $ 1,739.66 | $ 1,785.03 | $ 1,834.84 | $ 933.14 | $ 1,834.84 | $ (0.00) | 0.00% |
| OFFICE SUPPLIES (5%) | $ 303.42 | $ 325.00 | $ 350.00 | $ 232.82 | $ 350.00 | $ - | 0.00% |
| UNIFORMS - TIM | $ 590.96 | $ 420.00 | $ 420.00 | $ 254.99 | $ 420.00 | $ - | 0.00% |
| MOTOR FUELS & OIL | $ 6,752.99 | $ 9,000.00 | $ 10,000.00 | $ 5,112.45 | $ 10,000.00 | $ - | 0.00% |
| CHEMICALS AND TESTING | $ 18,594.98 | $ 27,000.00 | $ 30,000.00 | $ 13,711.57 | $ 30,000.00 | $ - | 0.00% |
| OPERATING SUPPLIES | $ 3,091.03 | $ 2,800.00 | $ 3,000.00 | $ 2,063.01 | $ 3,000.00 | $ - | 0.00% |
| SMALL TOOLS-EQUIPMENT | $ 1,179.06 | $ 1,000.00 | $ 1,000.00 | $ 49.46 | $ 1,000.00 | $ - | 0.00% |
| PROF SER-ENGINEER | $ 2,580.61 | $ 3,000.00 | $ 4,000.00 | $ 530.42 | $ 4,000.00 | $ - | 0.00% |
| CONTRACT SERVICES | $ 3,786.28 | $ 5,000.00 | $ 5,000.00 | $ 2,062.12 | $ 5,000.00 | $ - | 0.00% |
| BANK FEES | $ - | $ - | $ 300.00 | $ - | $ 300.00 | $ - | 0.00% |
| GOPHER STATE | $ 775.48 | $ 1,000.00 | $ 1,000.00 | $ 740.10 | $ 1,000.00 | $ - | 0.00% |
| COMMUNICATIONS | $ 883.67 | $ 1,000.00 | $ 1,000.00 | $ 565.88 | $ 1,000.00 | $ - | 0.00% |
| POSTAGE | $ 665.95 | $ 750.00 | $ 1,000.00 | $ 315.17 | $ 1,000.00 | $ - | 0.00% |
| RADIO REPAIR | $ 326.86 | $ 600.00 | $ 600.00 | $ - | $ 600.00 | $ - | 0.00% |
| PRINTING/ PUBLISHING | $ - | $ 500.00 | $ 500.00 | $ - | $ 500.00 | $ - | 0.00% |
| INSURANCE | $ 5,613.96 | $ 6,300.00 | $ 6,000.00 | $ 4,874.00 | $ 6,000.00 | $ - | 0.00% |
| ELECTRIC SERVICE | $ 16,001.59 | $ 17,500.00 | $ 19,000.00 | $ 11,708.69 | $ 19,000.00 | $ - | 0.00% |
| FUEL FOR HEAT | $ 9,089.52 | $ 12,500.00 | $ 14,000.00 | $ 7,737.12 | $ 14,000.00 | $ - | 0.00% |
| CONFERENCES & SCHOOLS | $ - | $ 500.00 | $ 750.00 | $ - | $ 750.00 | $ - | 0.00% |
| REP & MAINT VEH | $ 4,107.17 | $ 2,250.00 | $ 3,000.00 | $ 3,309.43 | $ 4,000.00 | $ 1,000.00 | 25.00% |
| EQUIPMENT RENTAL | $ 829.36 | $ 1,000.00 | $ 1,000.00 | $ 232.99 | $ 1,000.00 | $ - | 0.00% |
| REPAIR/MAINT OFF EQ (5%) | $ 730.05 | $ 600.00 | $ 900.00 | $ 450.00 | $ 900.00 | $ - | 0.00% |
| REPAIR & MAINT EQUIPMENT | $ 28,876.95 | $ 27,000.00 | $ 30,000.00 | $ 15,373.92 | $ 30,000.00 | $ - | 0.00% |
| REPAIR & MAINT STRUCT. | $ 296.66 | $ 1,500.00 | $ 2,000.00 | $ 3,709.77 | $ 2,000.00 | $ - | 0.00% |
| REPAIR & MAINT STREETS | $ 2,643.51 | $ 8,000.00 | $ 8,000.00 | $ 763.63 | $ 8,000.00 | $ - | 0.00% |
| DUES & MEMBERSHIPS | $ 200.00 | $ 500.00 | $ 500.00 | $ 235.00 | $ 500.00 | $ - | 0.00% |
| STATE QUARTERLY FEE | $ 4,660.00 | $ 5,500.00 | $ 6,000.00 | $ 2,330.00 | $ 6,000.00 | $ - | 0.00% |
| TSF TO OFFICE | $ - | $ 475.00 | $ 475.00 | $ - | $ 475.00 | $ - | 0.00% |
| TSF TO BLDGS | $ 1,000.00 | $ 1,000.00 | $ 1,000.00 | $ - | $ 1,000.00 | $ - | 0.00% |
| TSF TO PUBLIC WORKS EQUIP | $ 5,000.00 | $ 5,000.00 | $ 5,000.00 | $ - | $ 5,000.00 | $ - | 0.00% |
| DEPRECIATION EXPENSE | $ 119,477.00 | $ 121,000.00 | $ 121,000.00 | $ - | $ 121,000.00 | $ - | 0.00% |
| | $398,855.27 | $427,638.10 | $444,178.76 | $165,790.94 | $446,362.84 | $2,184.08 | 0.49% |

**SEWER DEPARTMENT**

| Expense Description | 2011 Amended | 2012 Amended | 2013 Adopted | 8/1 YTD | Proposed 2014 Budget | $Change | % Change |
|---|---|---|---|---|---|---|---|
| SEASONAL - PART-TIME | $ 3,741.08 | $ 8,000.00 | $ 8,000.00 | $ 5,535.50 | [illegible] | $ 2,000.00 | 25.00% |
| WAGES AND SALARIES | $ 110,986.78 | $ 114,105.39 | $ 116,482.70 | $ 58,287.99 | $ 116,594.00 | $ 111.30 | 0.10% |
| OVERTIME | | $ 2,000.00 | $ 2,058.00 | $ - | $ 2,058.00 | $ - | 0.00% |
| P E R A | $ 8,065.00 | $ 8,417.64 | $ 9,174.20 | $ 4,202.57 | $ 8,465.00 | $ (709.20) | -7.73% |
| F.I.C.A. | $ 6,885.21 | $ 7,694.53 | $ 7,845.52 | $ 3,837.94 | $ 7,230.00 | $ (615.52) | -7.85% |
| H S A | $ 5,231.43 | $ 6,877.00 | $ 5,138.50 | $ 2,552.99 | $ 5,138.50 | $ - | 0.00% |
| EMPLOYEE INSURANCE | $ 11,679.19 | $ 15,000.00 | $ 13,250.00 | $ 7,020.33 | $ 13,647.50 | $ 397.50 | 3.00% |
| WORKER'S COMPENSATION | $ 3,077.56 | $ 1,350.00 | $ 3,200.00 | $ 3,617.27 | $ 3,200.00 | $ - | 0.00% |
| MEDICARE | $ 1,609.95 | $ 1,799.53 | $ 1,834.84 | $ 897.47 | $ 1,834.84 | $ (0.00) | 0.00% |
| OFFICE SUPPLIES (5%) | $ 304.09 | $ 300.00 | $ 325.00 | $ 533.57 | $ 325.00 | $ - | 0.00% |
| UNIFORMS - PW SUPERVISOR | $ 393.47 | $ 420.00 | $ 420.00 | $ 60.15 | $ 420.00 | $ - | 0.00% |
| MOTOR FUELS & OIL | $ 726.84 | $ 5,000.00 | $ 6,500.00 | $ - | $ 6,500.00 | $ - | 0.00% |
| OPERATING SUPPLIES | $ 2,794.91 | $ 2,000.00 | $ 2,000.00 | $ 1,056.61 | $ 2,000.00 | $ - | 0.00% |
| SMALL TOOLS-EQUIPMENT | $ 291.98 | $ 2,500.00 | $ 2,500.00 | $ 450.31 | $ 2,500.00 | $ - | 0.00% |
| PROF SER-ENGINEER | $ 1,659.13 | $ 4,000.00 | $ 5,000.00 | $ - | $ 5,000.00 | $ - | 0.00% |
| CONTRACT SERVICES | $ 672.62 | $ 5,000.00 | $ 5,000.00 | $ 1,999.73 | $ 5,000.00 | $ - | 0.00% |
| BANK FEES | $ - | $ - | $ 300.00 | $ - | $ 300.00 | $ - | 0.00% |
| POSTAGE | $ 604.59 | $ 500.00 | $ 750.00 | $ 315.21 | $ 750.00 | $ - | 0.00% |
| INSURANCE | $ 2,482.02 | $ 2,700.02 | $ 2,000.00 | $ 1,900.00 | $ 2,000.00 | $ - | 0.00% |
| ELECTRIC SERVICE | $ - | $ 5,750.00 | $ - | $ - | $ - | $ - | 0.00% |
| FUEL FOR HEAT | $ - | $ 3,500.00 | $ - | $ - | $ - | $ - | 0.00% |
| CONFERENCES & SCHOOLS | $ - | $ 750.00 | $ 750.00 | $ - | $ 750.00 | $ - | 0.00% |
| REP & MAINT - VEHICLES | $ 1,008.05 | $ 600.00 | $ 2,000.00 | $ 130.11 | $ 2,000.00 | $ - | 0.00% |
| REPAIR/MAINT OFF EQUIP | $ 515.73 | $ 500.00 | $ 750.00 | $ 386.33 | $ 750.00 | $ - | 0.00% |
| REPAIR & MAINT EQUIPMENT | $ 13,687.51 | $ 11,000.00 | $ 11,000.00 | $ 3,773.05 | $ 11,000.00 | $ - | 0.00% |
| REPAIR & MAINT STRUCT. | $ (16.41) | $ 1,000.00 | $ 1,000.00 | $ 195.00 | $ 1,000.00 | $ - | 0.00% |
| TRF TO PUBLIC WORKS EQUIP | $ 115,000.00 | $ 110,000.00 | $ 110,000.00 | $ - | $ 25,000.00 | $ (85,000.00) | -77.27% |
| TRF TO OFFICE | $ - | $ 475.00 | $ 475.00 | $ - | $ 475.00 | $ - | 0.00% |
| TRF TO BLDGS | $ 1,000.00 | $ 1,000.00 | $ 1,000.00 | $ - | $ 1,000.00 | $ - | 0.00% |
| DEPRECIATION EXPENSE | $ 54,953.00 | $ 52,000.00 | $ 55,000.00 | $ - | $ 55,000.00 | $ - | 0.00% |
| | $347,353.73 | $374,239.12 | $373,753.76 | $96,752.13 | $289,937.84 | -$83,815.92 | -22.43% |

**SEWER - NON-OPERATING**

| Expense Description | | | | | | | |
|---|---|---|---|---|---|---|---|
| MET COUNCIL PUMPAGE FEE | $394,647.00 | $345,000.00 | $ 400,000.00 | $339,152.00 | $ 400,000.00 | $55,000.00 | 15.94% |
| **TOTAL WATER AND SEWER** | **$1,184,607.76** | **$1,194,227.21** | **$1,265,382.53** | **$618,604.29** | **$1,183,750.68** | **-$10,476.53** | **-0.88%** |