

**CITY OF BAYPORT  
CITY COUNCIL MEETING MINUTES  
COUNCIL CHAMBERS  
JUNE 7, 2021  
6:00 P.M.**

\*\* Due to COVID-19 and social distancing protocols, this meeting was conducted with attendees both in-person and by electronic means as permitted by Minnesota Statute 13D.021 due to a health pandemic or declared emergency. \*\*

**REGULAR MEETING**

**6:00 P.M.**

**CALL TO ORDER**

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of June 7, 2021, to order and asked Councilmembers, staff, and the audience to join in pledging allegiance to the American Flag.

**ROLL CALL**

Members present: Mayor Susan St. Ores and Councilmembers Michele Hanson and Ethan Gilmore.  
Councilmembers Connie Carlson and John Dahl present by electronic means.

Staff present: City Administrator Adam Bell, Public Works Director Matt Kline, and City Attorney Tom Loonan.  
Assistant Administrator/Planner Sara Taylor, Fire Chief Allen Eisinger, and Police Chief Laura Eastman present by electronic means.

**APPROVAL OF AGENDA**

It was moved by Councilmember Carlson and seconded by Councilmember Gilmore to approve the City Council agenda and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores - aye  
John Dahl - aye

Connie Carlson- aye  
Michele Hanson -aye

Ethan Gilmore - aye

**PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS**

Mayor St. Ores noted the May recycling award recipient is Robert Neuman, 423 2<sup>nd</sup> St. N who will be awarded for recycling efforts, with funding made possible with a grant from Washington County. She also announced a Bayport Citywide Cleanup Day for residents will be held on Saturday, June 19 from 8:00 a.m. to 12:00 p.m. at Lakeside Park.

**OPEN FORUM**

Anna Wilcek, Andersen Elementary School, thanked the city for the 2020 donation of clever boards to facilitate remote and in-classroom learning for students. She also thanked the Police Department for their presence at a recent parade to celebrate and recognize retiring school faculty.

Eliza Chlebeck, Andersen Corporation, presented a \$50,000 contribution to the city to assist with funding ongoing progress on the Clean Water, Land and Legacy Project and reaffirm their continued partnership.

Joe Ayers-Johnson and Emily Jorgensen, Washington County, provided an update on the Highway 36 Transit Feasibility Study process, including goals, public engagement, transit scenarios, and next steps.

**CONSENT AGENDA**

Mayor St. Ores read items 1-9 on the Consent Agenda. Administrator Bell noted a grammatical error in the May 17 minutes that would be corrected.

Councilmember Hanson introduced the following resolution and moved its adoption:

**Resolution 21-18**

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-9 FROM THE  
JUNE 7, 2021 CITY COUNCIL AGENDA**

1. May 3, 2021, City Council workshop minutes
2. May 3, 2021, City Council regular meeting minutes
3. May 17, 2021, City Council special meeting minutes
4. May payables and receipts
5. May building, plumbing, mechanical, and zoning permits report
6. Request for placement of a Little Free Library kiosk at 263 5th Ave North from Anna Ostroushko
7. Special event application from Bayport American Legion for flag burning ceremony at Perro Park on June 14, 2021
8. Monetary and in-kind donations of plantings on public property by Dan and Kit Ridgway, Dan and Ginny Peulen, and Nicole Bell
9. Application for new on-sale, Sunday, and 3.2% off-sale liquor licenses from 210 BBQ LLC for operations at 328 5<sup>th</sup> Avenue North

The motion for adopting the foregoing resolution was duly seconded by Councilmember Gilmore and upon roll call being taken thereon, the following voted via voice:

Susan St. Ores - aye  
John Dahl – abstain\*

Connie Carlson- aye  
Michele Hanson -aye

Ethan Gilmore - aye

\* Due to technical difficulties and lack of audio. Subsequently, the meeting recessed from 6:48 to 6:57 p.m. to address audio issues.

**PUBLIC HEARINGS**

1. Overview of the city’s Municipal Separate Storm Sewer System (MS4) program materials and annual report:  
Administrator Bell suggested this item be continued to the July 12 City Council meeting due to the technical difficulties experienced during the meeting.

It was moved by Councilmember Carlson and seconded by Councilmember Gilmore to table the item as suggested and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores - aye  
John Dahl - aye

Connie Carlson- aye  
Michele Hanson -aye

Ethan Gilmore - aye

**UNFINISHED BUSINESS**

1. Consider a revised proposal from St. Croix Preparatory Academy for field improvements at Barker’s Alps Park:  
Public Works Director Kline reviewed the staff memo of proposed improvements, noting that SCPA is only seeking approval for the batting cages at this time. An update will be provided to the City Council at the July 12 meeting regarding the hybrid fence option and other improvements.

It was moved by Councilmember Carlson and seconded by Councilmember Gilmore to approve the installation of batting cages at Barker’s Alps Park, as presented and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores - aye  
John Dahl - aye

Connie Carlson- aye  
Michele Hanson -aye

Ethan Gilmore - aye

**NEW BUSINESS**

1. Consider a resolution accepting American Rescue Plan funding: Administrator Bell summarized the City Council discussion on the American Rescue Plan Act (ARPA) funding allocation that took place in a workshop prior to the regular meeting. The city’s estimated allocation of ARPA funding is \$395,325, which will be issued in two installments. He reviewed eligible expenditures and those most feasible or relevant for Bayport. The funds are not intended to duplicate or supplement other existing efforts or programs offered by the county, state, school, or other entities. The

funding is required to be spent or obligated to a specific project for expenditure by December 31, 2024, with final expenditure by December 31, 2026. Based on the direction provided at the workshop, staff will identify potential projects and ideas for consideration at a later date. As part of the funding application process, cities with a population of fewer than 50,000 people are advised to adopt a resolution accepting the funding and agreeing to comply with the US Treasury guidelines for eligibility.

Councilmember Hanson introduced the following resolution and moved its adoption:

**Resolution 21-19**

**A RESOLUTION TO ACCEPT THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Dahl and upon roll call being taken thereon, the following voted via voice:

Susan St. Ores - aye  
John Dahl - aye

Connie Carlson- aye  
Michele Hanson -aye

Ethan Gilmore - aye

**CITY COUNCIL LIAISON REPORTS**

Councilmember Carlson reported on a recent meeting of the Library Board and noted that additional grants have been secured to help fund a proposed remodel of the Library building.

Mayor St. Ores reported on a recent meeting of the Lake Elmo Airport Commission with surrounding communities and airport representatives.

**STAFF/CITY ADMINISTRATOR REPORTS\***

- The Bayport Community Action League will host an Ice Cream Social on Wednesday, June 9 at Lakeside Park.
- Bayport Citywide Cleanup Day for residents will be held on Saturday, June 19 from 8:00 a.m. to 12:00 p.m. at Lakeside Park.

\* Due to technical difficulties, individual staff reports were not presented.

**COUNCIL ITEMS AND ANNOUNCEMENTS**

There were no comments.

**ADJOURNMENT**

It was moved by Councilmember Hanson and seconded by Councilmember Gilmore to adjourn the meeting at 7:20 p.m. and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores - aye  
John Dahl - aye

Connie Carlson- aye  
Michele Hanson -aye

Ethan Gilmore - aye

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City Administrator/Clerk