

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
OCTOBER 4, 2021
6:00 P.M.**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of October 4, 2021 to order and asked Councilmembers, staff, and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members present: Mayor Susan St. Ores and Councilmembers Michele Hanson, Ethan Gilmore, Connie Carlson and John Dahl

Staff present: City Administrator Adam Bell, Assistant City Administrator/Planner Sara Taylor, Public Works Director Matt Kline, Police Chief Laura Eastman, Fire Chief Allen Eisinger, City Engineer John Parotti, and City Attorney Pam Whitmore.

APPROVAL OF AGENDA

Administrator Bell noted that Councilmember Hanson requested that item #6 on the Consent Agenda be moved to Unfinished Business for discussion. It was moved by Councilmember Dahl and seconded by Councilmember Carlson to approve the City Council agenda, as amended. Motion carried 5-0.

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

Mayor St. Ores noted the September recycling award recipient is Brian Gilman at 483 9th S. N. who will be awarded for recycling efforts, with funding made possible with a grant from Washington County.

OPEN FORUM

Sally Anderson, Community Thread, provided an update on the organization's mission, programs, and services and requested a city contribution of \$3,000 to assist in general operating support for 2022.

CONSENT AGENDA

Mayor St. Ores read items 1-5 on the Consent Agenda.

Councilmember Carlson introduced the following resolution and moved its adoption:

Resolution 21-27

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-5 FROM THE
OCTOBER 4, 2021 CITY COUNCIL AGENDA**

1. September 13, 2021 City Council workshop minutes
2. September 13, 2021 City Council regular meeting minutes
3. September 27, 2021 City Council special meeting minutes
4. September payables and receipts
5. September building, plumbing, mechanical, and zoning permits report

The motion for adopting the foregoing resolution was duly seconded by Councilmember Dahl and upon roll call being taken thereon, the following voted via voice:

Susan St. Ores - aye
John Dahl – aye

Connie Carlson- aye
Michele Hanson -aye

Ethan Gilmore - aye

PUBLIC HEARINGS

There were no public hearings.

UNFINISHED BUSINESS

1. Presentation of speed limit study results conducted by the city's engineering firm SEH: Chad Jorgenson, SEH Traffic Engineer, explained that state statute requires a speed study if a city is considering lowering the speed limit to 20 MPH on city streets. He noted the study would support lowering speeds citywide for an increase in safety and provided three options for the city to consider, including making no change, adopting a 25 MPH speed limit, or adopting a 20 MPH speed limit. He also reviewed proposed signing locations if the city decided to proceed with a speed limit change. Discussion followed on speed data collected and the need for increased enforcement to ensure compliance and success with implementing a speed reduction. It was noted that the national data on speeds show that a reduction in speed results in a reduction in the amount of time needed for a vehicle to come to a complete stop and thereby decreases the potential for more severe crashes.

It was moved by Councilmember Hanson and seconded by Councilmember Gilmore to accept the speed limit study as prepared and presented by SEH. Motion carried 5-0.

It was moved by Councilmember Hanson and seconded by Councilmember Dahl to approve a speed limit change to 20 MPH on applicable city streets and authorize staff to implement required efforts accordingly. Motion carried 4-1, with Mayor St. Ores opposed, stating she did not believe the study provided significant findings to support or justify a speed reduction to 20 MPH citywide.

2. Execution of an easement with Andersen Corporation to provide public access and parking for the Clean Water, Land and Legacy project site: Administrator Bell provided an overview of the land acquisition/project and the need to coordinate with Andersen Corporation (AC) on an easement to provide suitable public access to the site. He explained that the easement allows for a portion of the AC existing "landing strip" parking lot to be repurposed to provide a pedestrian trail, as well as a drive aisle and parking for vehicles to access the site. As a requirement of the Department of Natural Resources Grant awarded to the city for the land acquisition, public access had to be provided within 2 years of purchase, resulting in a deadline of October 17, 2021. Therefore, execution of the easement agreement is not only necessary, but also timely. Discussion followed on specific terms of the easement and future potential improvements for the site, including a new boat launch, trails, and picnic shelter.

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to approve execution of an easement with Andersen Corporation to provide public access and parking for the Clean Water, Land and Legacy project site. Motion carried 5-0.

NEW BUSINESS

There was no new business.

CITY COUNCIL LIAISON REPORTS

Councilmember Dahl reported on the first meeting of the Inspiration Stewardship Foundation, which focused on introductions, structure of the board, and assignment of officers.

Councilmember Hanson provided a summary of the recent Greater Stillwater Chamber of Commerce Toast and Topics event, which included the introduction of Stillwater's new Community Development Director and the city's efforts to increase redevelopment and improve communication and engagement with businesses. She also attended a recent presentation given by Angie Hong, East Metro Water Resource Education Program Coordinator, on water quality improvement efforts in the county and resources available to residents and businesses.

Mayor St. Ores congratulated and thanked members of the Bayport Community Action League for a fun and successful Derby Days event.

STAFF/CITY ADMINISTRATOR REPORTS

Fire Chief Eisinger reported on monthly and yearly call volumes and recent department drills. Past events included assisting with 343 Run on September 11, Derby Days, and Stillwater homecoming. October is Fire Prevention Month and the fire station open house will be held on October 9.

Police Chief Eastman reported on year to date call volume, recent weapons training, Derby Days assistance, and department Facebook posts.

Public Works Director Kline reviewed recent projects, including tree cleanup from the recent wind storm, 6th St. N./cemetery improvements, 7th Ave. N. culvert replacement project, and continued Emerald Ash Borer (EAB) efforts.

Assistant Administrator/Planner Taylor reported on preparations for the upcoming school district election on November 2, Minnesota Land Trust annual monitoring of Inspiration conservation easement area, and hiring process for the administrative office support position. A vacancy still exists on the Planning Commission. The King Plant Advisory Panel meeting held on September 15 focused on environmental regulations that will pertain to the property when contemplating redevelopment options for the site.

Administrator Bell reported on adoption of the preliminary city budget and levy for 2022, which will result in a minimal tax impact to property owners. Discussion and adoption of the final budget and levy will be held at the December 6 City Council meeting. Negotiations with employee labor unions are in process and are anticipated to be presented for consideration at the November 1 City Council meeting.

COUNCIL ITEMS AND ANNOUNCEMENTS

There were no comments.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Dahl to adjourn the meeting at 7:40 p.m. Motion carried 5-0.

City Administrator/Clerk