



# CITY OF BAYPORT

294 NORTH 3<sup>RD</sup> STREET  
BAYPORT, MN 55003

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## NOTICE OF CITY COUNCIL WORKSHOP

NOTICE IS HEREBY GIVEN that the Bayport City Council will hold a workshop at 4:30 p.m. on Monday, January 7, 2013 at Bayport City Hall. The purpose of the meeting will be to discuss preliminary concepts related to the master plan for Perro Park. Please contact City Hall at (651) 275-4404 if you have any questions or need further information.

Mitch Berg, City Administrator

*This notice was posted on December 10, 2012.*



**SANDERS WACKER BERGLY, INC.**  
**Landscape Architects And Planners**

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**MEMORANDUM**

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**TO:** Sara Taylor  
**FROM:** Larry Wacker  
**SUBJECT:** January 7, 2013 City Council Workshop - Perro Park Master Plan  
**DATE:** January 2, 2013  
**Cc:**

Please include this memo in the package sent to City Council Members in preparation for the January 7<sup>th</sup> workshop on the Perro Park Master Plan. As we discussed, the purpose of the workshop is to gain Council Member input on two preliminary concept plans for the park.

The Council packet includes:

- Aerial photo showing existing conditions in Perro Park and the surrounding area
- Perro Park Concept Plan A
- Perro Park Concept Plan B

Concept Plans A and B were developed as a result of meetings, with City Staff and Andersen Elementary School Teacher, Sheila Folden. The discussion focused on preparing a redevelopment program for the park. The plans show options for the layout of facilities that may be upgraded or added to improve the park's level of service to the community.

It was agreed that the existing field area, warming house, hockey rink and tennis courts provide valued service to Bayport residents, but most of the facilities are in poor condition or are in need of upgrading. The most significant change in facilities, explored by the concepts, is a reduction in the number of tennis courts from three to one in Concept A and two in Concept B. It was agreed, in our discussions, that reducing the number of courts provides additional, needed space for other facilities such as play equipment, paths, picnic shelter and tables. The open space could be landscaped to provide an attractive setting that would make the park more inviting for the neighborhood, elementary school, nearby churches and community at large.

The primary goal of the Council workshop is to identify the list of facilities to be included in the program for Perro Park improvements. SWB will then work with City Staff to prepare a refined plan which will be used to discuss park improvements with residents at a public meeting. Based on input received at the public meeting, the concept plan will be further refined and a cost estimate prepared for presentation and approval at a regular meeting of the City Council.

Please call me 651-221-0401 with any comments or questions.

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365 EAST KELLOGG BOULEVARD - SAINT PAUL MINNESOTA 55101-1411  
PHONE: 651-221-0401 FAX: 651-297-6817  
VISIT OUR WEBSITE: [WWW.SWBINC.COM](http://WWW.SWBINC.COM)

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**SANDERS WACKER BERGLY, INC.**  
**Landscape Architects And Planners**

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**MEMORANDUM**

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**TO:** Sara Taylor  
**FROM:** Larry Wacker  
**SUBJECT:** Meeting Notes – October 24, 2012 Perro Park Coordination Meeting  
**DATE:** October 29, 2012  
**Cc:** Mel Horak, Mitch Berg

In Attendance: Sheila Folden, Sara Taylor, Larry Wacker

The purpose of the meeting was to gain input on how Andersen Elementary School uses Perro Park and to identify any issues or needs the school may have relative to the park. The following is a list of major comments:

**GENERAL SCHOOL USE OF THE PARK**

1. The park is used for phy. ed. for ½ hour, three times a week during spring/summer/fall and for two weeks in the winter.
2. The Adventure Club Daycare uses the ice for skating in the winter after school but otherwise usually uses the school playground for outdoor activity.

**TENNIS COURTS**

3. Sheila said the tennis courts are used primarily for tennis and soccer. Line tag and sled relay are also played on the courts. The basketball goal located in one of the courts is used occasionally but most basketball is played in the gymnasium.
4. Three courts are not needed to accommodate the school's needs, two would be good. Sheila said she could "make do" with one court but two is far better.
5. Sheila feels that if two courts were located at the south end of the park, the resulting open space could be used for seating and gathering by the school and would create a stronger connection to the neighborhood and playground to the east.
6. It would be desirable to have a "bang board" in one of the courts for tennis practice.
7. Sheila said that use of the courts by an informal men's league conflicts with school use on Wednesday mornings.

**WARMING HOUSE**

8. The warming house is used for storing game balls and to accommodate putting on and taking off ice skates.
9. Indoor space isn't needed for anything other than storage.

## ICE RINKS

10. Both ice rinks are used for phy. ed. 2 weeks during the winter. The school doesn't use the park during the winter for much other than skating.
11. The hockey rink is used for soccer, kick ball, and similar ball games in the fall. The boards and fence help to contain the ball. The tall fence all around the rink perimeter is desirable, especially on the north side of the rink.
12. Sheila likes a lawn surface on the hockey rink and doesn't like the idea of paving the rink.
13. Sheila doesn't see a need for the bump-out in the fence on the north side of the rink.
14. The hockey rink could be down-sized to 3/4 or 2/3 its current size and still meet the school's needs.
15. The casual skating rink could also be down-sized significantly.

## BALL FIELD / MULTI-PURPOSE FIELD AREA

16. The ball field area is used for softball, but due to its limited size, soft bats and balls are used to help contain play. Two games are staged simultaneously, one at the northwest corner and the other at the southwest corner. The overall field area is also used for punting, kickball, tag games, etc. and valued most by the school to accommodate multi-purpose use.
17. The dirt and rock ball field surface is a problem, but it works most of the time. The muddiest spots are the southwest infield, near the west side of the tennis courts and at the entrance to the hockey rink.
18. Sheila said the field area would function best for school use if the southwest ball field was removed and changed to open, multi-purpose lawn area.
19. Grass cover, instead of dirt and weeds, would be ideal in the field area but it is understood that it would be extremely difficult to maintain healthy grass because of the ice cover and heavy use of the field.
20. Sheila would like to have steps installed at the northwest corner of the field. The area is currently eroded.
21. An amphitheater-style seating area along the bank next to Hwy. 95 would work well as a gathering place for the kids.

## COMMENTS ON OTHER POSSIBLE IMPROVEMENTS

22. A paved path loop in the park would be used for warm-up exercise. It should be laid out so it is easy to supervise.
23. A good sound system for playing music would be used by the school.
24. A picnic shelter and a passive seating area with picnic tables and benches in a grassy open space would be nice additions to the park and would be used by the school.
25. Bridges across the creek on 3<sup>rd</sup> Ave. and on 2<sup>nd</sup> St. would improve access to the park.
26. Plumbed toilets would be nice but the portable toilets work fine.
27. A drinking fountain is not needed for school activities.

## SAFETY

28. Street crossings occur at 3<sup>rd</sup> St. and 3<sup>rd</sup> Ave. and safety has not been issue.
29. The creek has not been a safety issue.
30. The existing hockey rink fence is a bit of a safety issue because of its poor condition.

Please forward any additions or corrections.





