CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
January 8, 2018

REGULAR MEETING **6:00 P.M.**

CALL TO ORDER

ROLL CALL (St. Ores, Buckley Carlson, Hanson, McGann)

APPROVAL OF AGENDA

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

1. December recycling award recipient is Bruce Stanton who will be awarded for his recycling efforts, with funding made possible by a grant from Washington County.
2. Annual pet license registrations for 2018 are due February 1. All pets over 4 months of age must be licensed with the city. A late fee will apply after February 1.
3. Recognition of *Focus on Bayport* Photo Contest Winners
4. Recognition of Milan (Mel) Horak for 18 years of service as Public Works Supervisor

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed.
A total of 15 minutes is allotted for the public comment period (not 15 minutes per person)

1.
2.

CONSENT AGENDA **TAB #**

Consider a resolution adopting items 1 through 12

1.	December 4, 2017 City Council/Planning Commission joint workshop meeting minutes	1
2.	December 4, 2017 City Council regular meeting minutes	2
3.	December payables and receipts (check numbers 009201-009311)	3
4.	December building, plumbing and mechanical permits report	4
5.	Commercial refuse hauling licenses for 2018	5
6.	Donation of a memorial bench and tree from Kimberly Friedrich in memory of Ralph and Violet Rothe	6
7.	Donation of holiday lights from an anonymous city resident	7
8.	Employment separation agreement with Mel Horak for pending retirement	8
9.	Purchase of a replacement single axle plow truck for the Public Works Department	9
10.	New tobacco license for Oliver Acquisition Corporation, LLC, dba Holiday Stationstores, LLC, located at 174 3rd Street North	10
11.	Lawful Gambling Premises Permit Application from Bayport American Legion Post 491 for activity at Not Justa Bar,193 3rd Street North	11
12.	Purchase of a replacement squad vehicle for the Police Department	12

PUBLIC HEARINGS

TAB #

UNFINISHED BUSINESS

NEW BUSINESS

1. Consider an amendment to Chapter 38 – Offenses and Miscellaneous Provisions of the Bayport City Code of Ordinances to regulate short term rental of residential dwelling units 13

2. Consider an amendment to Chapter 48 – Stormwater Management of the Bayport City Code of Ordinances related to Municipal Separate Storm Sewer System (MS4) requirements and summary for publication 14

3. Consider an amendment to Chapter 18 – Buildings and Building Regulations of the Bayport City Code of Ordinances related to vacant building registration fees and summary for publication 15

4. Consider appointing Brittany Lepowsky as a full-time police officer 16

CITY COUNCIL LIAISON REPORTS

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CITY COUNCIL ITEMS AND ANNOUNCEMENTS

1.
2.

ADJOURNMENT

RESOLUTION NO. 18-

EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA HELD JANUARY 8, 2018

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on January 8, 2018 at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-12 FROM THE JANUARY 8, 2018 CITY COUNCIL AGENDA

1. December 4, 2017 City Council/Planning Commission joint workshop meeting minutes
2. December 4, 2017 City Council regular meeting minutes
3. December payables and receipts (check numbers 009201-009311)
4. December building, plumbing and mechanical permits report
5. Commercial refuse hauling licenses for 2018
6. Donation of a memorial bench and tree from Kimberly Friedrich in memory of Ralph and Violet Rothe
7. Donation of holiday lights from an anonymous city resident
8. Employment separation agreement with Mel Horak for pending retirement
9. Purchase of a replacement single axle plow truck for the Public Works Department
10. New tobacco license for Oliver Acquisition Corporation, LLC, dba Holiday Stationstores, LLC, located at 174 3rd Street North
11. Lawful Gambling Premises Permit Application from Bayport American Legion Post 491 for activity at Not Justa Bar, 193 3rd Street North
12. Purchase of a replacement squad vehicle for the Police Department

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –
John Buckley –
Connie Carlson –
Michele Hanson –
Patrick McGann –

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, this 8th day of January 2018.

ATTEST:

_____
Adam Bell, City Administrator

_____
Susan St. Ores, Mayor

CITY OF BAYPORT
CITY COUNCIL AND PLANNING COMMISSION
JOINT WORKSHOP MINUTES
COUNCIL CHAMBERS
December 4, 2017
4:30 P.M.

CALL TO ORDER

The workshop was called to order by Deputy McGann.

ROLL CALL

Members Present: Deputy Mayor McGann, Councilmembers Hanson, Carlson, and Buckley, Planning Commissioners Beth Kelly, Coleen Siegfried, John Dahl, and Tom Triplett

Staff Present: City Administrator Adam Bell, Assistant City Administrator/Planner Sara Taylor, Public Works Director Matt Kline, City Engineer John Parotti, and City Planning Consultant Dan Licht

BUSINESS

COMPREHENSIVE PLAN UPDATE

Consultant Planner Licht reviewed the premise of the 2040 Comprehensive Plan update process required by the Metropolitan Council, which is due December 31, 2018. He highlighted specific components of the plan, such as community designation, Municipal Urban Service Area (MUSA), growth projections, and housing, noting steps staff will take to address each topic. Consultant Licht also noted several milestone work tasks staff will undertake as part of the update process, including issues identification, policy planning, and refining land use and engineering system plans. He also reviewed the city's existing land use plan and future sanitary service area plan, noting that updates to these plans will play a critical role in helping to guide future development and the potential extension of utility services. Discussion and questions followed on growth projects, affordable housing, trail designations/connections, and orderly annexation from adjacent jurisdictions. Consultant Licht stated the next joint work session to review progress on the plan updates is tentatively scheduled for February/March.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Commissioner Dahl to adjourn the workshop at 5:37 p.m.

CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
DECEMBER 4, 2017
6:00 P.M.

CALL TO ORDER

Pursuant to due call and notice, Deputy Mayor McGann called the regular City Council meeting of December 4, 2017, to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Deputy Mayor Patrick McGann, Councilmembers John Buckley, Connie Carlson and Michele Hanson

Members Absent: Mayor St. Ores

Staff Present: City Administrator Adam Bell, Police Chief Laura Eastman, Fire Chief Allen Eisinger, Public Works Director Matt Kline, Finance Officer Wanda Madsen, City Engineer John Parotti, City Attorney Andy Pratt and Assistant City Administrator/Planner Sara Taylor

APPROVAL OF AGENDA

It was moved by Councilmember Carlson and seconded by Councilmember Hanson to approve the December 4, 2017 City Council agenda. Motion carried 4-0.

PROCLAMATIONS/COMMENDATIONS/PETITIONS/ANNOUNCEMENTS

1. The November recycling award recipient was Pam Polzin, who will be awarded for her recycling efforts, with funding made possible by a grant from Washington County.

OPEN FORUM

1. Sarah Deziel, 206 5th Street South, and Robert Wolf, 387 5th Street North, commented on allowing short-term rentals in the city, in light of the City Council's recent consideration to prohibit this type of activity. Mr. Wolf has been renting out part of his home via VRBO and Airbnb for the past 18 months, after checking with city staff to see if this activity is allowed. He said the people he rents to are responsible and he believes as the host of short-term rentals he is an ambassador for visitors to Bayport. Mr. Wolf and Ms. Deziel believe short-term rentals are a positive activity for Bayport, are the wave of the future, and offered their assistance to develop a regulation policy/application process.

CONSENT AGENDA

Deputy Mayor McGann read items 1-13 on the consent agenda.

1. November 6, 2017 City Council workshop minutes
2. November 6, 2017 City Council regular meeting minutes
3. November payables and receipts (check numbers 009104-009200)
4. November building, plumbing and mechanical permits report
5. City observed holidays for 2018
6. Liquor and tobacco license renewals for 2018
7. Renewal of employee health and dental insurance policies
8. Special event application from Run Stillwater, Inc., for Lift Bridge Road Race at Lakeside Park on Saturday, July 28, 2018
9. Budgeted fund transfers for 2017

10. Pay application #4 from Miller Excavating for 2017 Infrastructure Improvement Project
11. Purchase of a replacement heavy rescue vehicle for the Fire Department
12. Pension adjustment for the Bayport Fire Relief Association
13. Letter of Understanding with Animal Humane Society for Impound Housing Services

Councilmember Buckley introduced the following resolution and moved its adoption:

Resolution 17-25

RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-13 FROM THE DECEMBER 4, 2017 CITY COUNCIL AGENDA

The motion for adopting the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

John Buckley – aye	Michele Hanson – aye
Connie Carlson – aye	Patrick McGann – aye

PUBLIC HEARINGS

Certification of past due waste collection bills to 2018 property taxes: Finance Officer Wanda Madsen explained the city's process to assess delinquent Republic Services waste collection charges against 2017 property taxes, payable in 2018, pursuant to Section 443.015 of the Minnesota State Statutes. A penalty charge of 10% will also be added to the amount to be certified to reimburse the city for its administrative expenses. Customers and/or property owners were notified of past due charges and of their right to appeal certification to their property taxes at this meeting. Collection efforts will continue over the next month and any accounts on the list that have past due balances at year-end will be certified to Washington County.

Deputy Mayor McGann opened the public hearing and no comments were heard.

It was moved by Councilmember Hanson and seconded by Councilmember Buckley to close the public hearing. Motion carried 4-0.

It was moved by Councilmember Carlson and seconded by Councilmember Hanson to accept the list of Republic Services past due balances for certification to Washington County. Motion carried 4-0.

PUBLIC INPUT [TRUTH IN TAXATION] ON 2018 CITY BUDGET AND LEVY

Administrator Bell said the final proposed 2018 levy, budget, and capital improvement plan (CIP) remain unchanged from the preliminary resolutions adopted on September 11. The 2018 budget was reviewed, noting an estimated 12.2% growth in the city's estimated market value with over $5 million in new construction value added. The proposed budget is $3,065,579, which is a 7.33% increase from 2017. The budget proposes a 6.41% increase in operating costs and 11% increase in capital outlay funding, due to identified future projects and capital equipment purchases. The general fund budget by department was reviewed. The budget includes the addition of a fifth full-time police officer position, which will reduce part-time officers from four to two positions. The Administration/Finance budget includes funding to contract with a third party for payroll services. The Building budget includes a $60,000 increase in MNSPECT (contracted building official services) expenditures that will be offset by increases in new construction revenue. The Library budget provides for a consistent daily opening time of 10:00 a.m. and Saturday hours year-round, with no increase in the levy. There is no proposed increase to utility rates at this time; however, staff plans on conducting a utility rate study in 2018. The 2018 Capital Improvement Plan (CIP) was reviewed. It includes updating the city's phone system,

potentially relocating the Nature Center to Barker's Alps Park, possible playground equipment replacement in Lakeside Park, purchase of a Fire Department heavy rescue truck chassis, purchase of new Police Department radios, completion of a comprehensive analysis of the city's utility systems, a utility rate study, and improvement of the Public Works parking lot and cemetery roads. Due to conservative budgeting and increased outside revenue sources, the proposed general fund levy has a modest increase for 2018 of $43,861 (4.02%). With the increase in home values and overall market growth, the budget is achievable with a city tax rate of 35.96%, which is an 8.7% decrease compared to 2017. Administrator Bell thanked staff and City Councilmembers for their input and assistance in achieving a budget that adds valuable services while demonstrating fiscal responsibility. There was no public input on the budget and levy. Councilmembers noted their gratitude to staff for their work on the budget.

Discuss and consider a resolution adopting the 2018 tax levy:
Councilmember Carlson introduced the following resolution and moved its adoption:

Resolution 17-26

RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA, CERTIFYING THE CITY OF BAYPORT'S LEVY TO WASHINGTON COUNTY FOR THE YEAR 2018 BUDGET AT $1,301,011

The motion for adopting the foregoing resolution was duly seconded by Councilmember Buckley and upon roll call being taken, the following voted via voice:

John Buckley – aye Michele Hanson – aye
Connie Carlson – aye Patrick McGann – aye

Discuss and consider a resolution adopting the 2018 budget:
Councilmember Hanson introduced the following resolution and moved its adoption:

Resolution 17-27

RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA, ADOPTING THE CITY BUDGET FOR 2018

The motion for adopting the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

John Buckley – aye Michele Hanson – aye
Connie Carlson – aye Patrick McGann – aye

Discuss and consider a resolution adopting the 2018 capital improvement plan (CIP):
Councilmember Buckley introduced the following resolution and moved its adoption:

Resolution 17-28

RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA, ADOPTING THE CAPITAL IMPROVEMENT PLAN FOR 2018

The motion for adopting the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

John Buckley – aye Michele Hanson – aye
Connie Carlson – aye Patrick McGann – aye

UNFINISHED BUSINESS
There was no unfinished business.

NEW BUSINESS
Consider hiring a candidate for the Public Works Supervisor position: Public Works Director Kline said the city received 14 applications for the position and six candidates participated in the initial interview process. A second round of interviews with two applicants resulted in staff recommending Greg Tracy for the position. Greg currently works with the City of Eagan Water Utility and has previous sanitary sewer experience with the City of St. Louis Park. The position was advertised at salary grade 6 and he has accepted an initial salary offer of $66,623.24. Funding for this salary step was included in the 2018 budget. If approved, Greg would start work in mid-January.

It was moved by Councilmember Buckley and seconded by Councilmember Carlson to hire Greg Tracy as the new Public Works Supervisor, at the starting salary of $66,623.24, pending a completed background check.

Consider amending Appendix D – Fee Schedule of the Bayport City Code of Ordinances and summary of ordinance for publication: Administrator Bell reviewed the proposed fees for 2018. Of note, additions include a special event exceptional use/impact fee, an escrow deposit for engineering plan review/site inspection for utility work, and the vacant building registration fee after the first-year registration ($500) will increase to $1,000 for subsequent renewals.

Councilmember Carlson introduced the following ordinance and moved its adoption:

Ordinance #864

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA, AMENDING APPENDIX D, FEE SCHEDULE, OF THE CITY CODE

The motion for adopting the foregoing ordinance was duly seconded by Councilmember Hanson and upon roll call being taken, the following voted via voice:

John Buckley – aye	Michele Hanson – aye
Connie Carlson – aye	Patrick McGann – aye

Consider appointments, designations, and City Council liaison assignments for 2018: Administrator Bell reviewed the following recommended appointments, designations and liaison appointments. They are consistent with 2017.

Deputy Mayor	Patrick McGann
City Attorney	Eckberg Law Firm
City Engineer	SEH (John Parotti)
City Auditor	Schlenner Wenner and Company
Data Practices Authority	City Administrator (Adam Bell)
Deputy City Clerk	Asst. City Administrator (Sara Taylor)
Emergency Preparedness	Fire Chief (Allen Eisinger), Police Chief (Laura Eastman)
Deputy Fire Chiefs	Jason Severson, Mike Galowitz
Weed Inspector	Mayor (Susan St. Ores)
Assistant Weed Inspector	Public Works Director (Matt Kline)
Animal Control	Police Chief (Laura Eastman)
Assessor	Washington County

Official Depository	First State Bank and Trust
Official Newspaper	Stillwater Gazette
Animal Impound Agency	St. Croix Animal Shelter-Woodbury
On Site Septic Inspection	Washington County
Financial Advisor	Northland Securities, UBS, FTN, Springsted
Planning Commission Liaison	John Buckley / Patrick McGann, alternate
Library Board Liaison	Connie Carlson / Michele Hanson, alternate
Cable Commission Liaison	Michele Hanson / Connie Carlson, alternate
Middle St. Croix Watershed Liaison	Patrick McGann / Susan St. Ores, alternate
Andersen Citizen Advisory Liaison	Susan St. Ores / Michele Hanson, alternate

It was moved by Councilmember Hanson and seconded by Councilmember Buckley to approve the 2018 appointments, designations, and City Council liaison assignments listed above. Motion carried 4-0.

Consider City Council regular meeting and workshop dates for 2018: Administrator Bell reviewed the proposed dates for 2018, as follows: Monday, January 8*; Monday, February 5; Monday, March 5; Monday, April 2; Monday, May 7; Monday, June 4; Monday, July 9*; Monday, August 6; Monday, September 10*; Monday, October 1; Wednesday, November 7*; and Monday, December 3. The January, July and September date changes are recommended because of Federal holidays. The proposed November 7 meeting date will allow for setup of the polling place at City Hall for the November 6 General Election, as well as the official canvassing of the votes within the required timeframe. Quarterly workshop meetings will immediately precede the March, June, September and December meetings.

It was moved by Councilmember Carlson and seconded by Councilmember Hanson to approve the 2018 City Council regular meeting and workshop dates as presented. Motion carried 4-0.

COUNCIL LIAISON REPORTS

Councilmember Buckley said the Planning Commission will be meeting on December 18.

Councilmember McGann reviewed the Middle St. Croix Watershed Management Organization (MSCWMO) meeting, noting the Perro Creek Phase 1 water quality project is underway.

Councilmember Carlson provided an update on the November Library Board meeting. The new library hours go into effect January 1, and the library will be participating in the Lighting of the Green on December 6 with a special story time. Movies are planned during the Christmas school break and a Noon Year's Eve party will be held on December 31 from 11:30 a.m.-12:30 p.m. The next Library Board meeting is scheduled for December 19, 2017, 6:00 p.m., at the library.

STAFF/CITY ADMINISTRATOR REPORTS

Fire Chief Eisinger reported the November call volume was 117, with 1,213 calls year-to-date, compared to 1,168 in 2016 (3.8% increase). Monthly drills, meetings, tours and community events were reviewed, including providing a ride for Santa throughout the area on November 24. Santa will be arriving at the Lighting of the Green on a fire truck at 7:15 p.m., and the department will be hosting a car seat safety clinic with Regions Hospital on December 16 from 9:00 a.m.-noon at the Fire Hall. He reminded everyone to use caution while cooking and to never leave candles or an open flame unattended. A recent house fire was caused by a burning candle.

Police Chief Eastman reported seven new reserve officers received training on November 11-12. There are now 15 reserve officers who provide volunteer service throughout the year. Chief Eastman and Administrator Bell recently attended a quarterly community law enforcement meeting at the Stillwater Prison, and she noted her appreciation for the collaborative relationship Warden Miles is fostering with the Bayport Police Department. Upcoming events were highlighted including the annual Toys for Tots collection, sponsored by the Marine Corps. Delivery is earlier than normal this year and the department will be taking collected toys to KARE-11 on Thursday, December 14. Department officers are part of a state-funded operation to monitor intoxicated drivers, and residents may see Bayport officers/vehicles outside the city's jurisdiction as part of this effort. She reminded residents to closely monitor package deliveries to prevent them from being stolen and recommended asking a neighbor to assist. Chief Eastman thanked City Councilmembers for their support to add a fifth full-time officer to the department. Councilmember Hanson asked for an update on the use of body-worn cameras and whether more are needed with the additional officer. Per Chief Eastman, the department currently has three cameras, which should be sufficient. If needed, the department could use drug forfeiture money to purchase additional equipment. She said the cameras have been well received and at least four potential complaints have been dismissed because the incidents were recorded.

Public Works Director Kline reviewed department activity, including holiday decorating and responding to a water main break. Staff is adding safety features and automating the ice rink warming house because it will not be staffed this year. He provided an update on the department's major projects, noting the radio read equipment installation is approximately 50% complete and will be operational for the 4th quarter utility billing. The final lift of asphalt for the infrastructure improvement project has been installed. Councilmember Hanson expressed security concerns with the warming house not being staffed. Administrator Bell said there will be an interior security camera and noted the decision was made because of staffing challenges due to variable weather/ice conditions and the pool of interested attendants. Signs will be posted that no attendant is on duty.

Assistant City Administrator/Planner Taylor reported a joint Planning Commission and City Council workshop was held earlier today to review the progress on the city's Comprehensive Plan update for 2040. Another joint workshop will be scheduled in February or March. Staff recently conducted an orientation session for new Planning Commissioner Tom Triplett in preparation for the next Planning Commission meeting scheduled for December 18. An application from Mattamy Homes to final plat the last phase of 39 single-family lots in Inspiration will be heard at the December 18 meeting, followed by discussion at the January City Council meeting. She noted the application is consistent with the preliminary plat and layout approved by the City Council in 2015. Mattamy will continue as the master developer for the infrastructure and M/I Homes will be the lead on the actual home construction. She is working on the next edition of the city newsletter that should be delivered in early to mid-January. Residents were reminded they can submit entries for the Bayport photo contest until December 20; details are available on the city website, as well as at City Hall and the Library. Resident Nick Temali and his grandson Alex Temali-Smith were thanked for their efforts in coordinating a geocaching site near Perro Creek in Bayport, which was launched earlier this month.

City Administrator Bell said staff is working on end-of-the year budgets and continues to work on short-term rental regulations. Staff plans to present a short-term rental ordinance for consideration at the January City Council meeting. He noted City Hall will be closed on December 25 and 26, 2017, and January 1, 2018. He reminded residents to be mindful of identity theft efforts and report any suspicious activity to authorities.

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

1. Deputy Mayor McGann invited everyone to enjoy the Lighting of the Green activities on Wednesday, December 6, at Village Green Park, beginning at 6:00 p.m. The event is coordinated by the Bayport Community Action League.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Buckley to adjourn the meeting at 7:42 p.m. Motion carried 4-0.

_____

City Administrator/Clerk

CITY OF BAYPORT

*Budget Control Summary

Current Period: DECEMBER 2017

Account Descr	2017 Cumulative Budget	2017 Cumulative Actuals	2017 Cumulative Variance	2017 % Variance
FUND 101 GENERAL				
Revenue Accounts				
DEPT 00000 GENERAL GOVERNMENT	$1,945,751.00	$2,106,063.14	-$160,312.14	-8.24%
DEPT 41200 MAYOR & COUNCIL	$0.00	$0.00	$0.00	0.00%
DEPT 41240 RECYCLING	$6,000.00	$6,560.00	-$560.00	-9.33%
DEPT 41600 CAPITAL OUTLAY	$0.00	$0.00	$0.00	0.00%
DEPT 41602 CURB & SIDEWALK PROJECT	$0.00	$0.00	$0.00	0.00%
DEPT 41910 PLANNING & ZONING	$27,875.00	$189,490.58	-$161,615.58	-579.79%
DEPT 41940 MUNICIPAL BUILDINGS	$0.00	$0.00	$0.00	0.00%
DEPT 42000 PUBLIC SAFE CAPITAL OUTLA	$0.00	$0.00	$0.00	0.00%
DEPT 42100 POLICE	$99,900.00	$63,992.75	$35,907.25	35.94%
DEPT 42200 FIRE PROTECTION	$442,609.00	$404,507.09	$38,101.91	8.61%
DEPT 42201 FIRE STATION	$0.00	$0.00	$0.00	0.00%
DEPT 43100 STREET MAINT	$7,000.00	$0.00	$7,000.00	100.00%
DEPT 43130 STREET - FLOOD PREPARATIO	$0.00	$0.00	$0.00	0.00%
DEPT 43141 STILLWATER SCH - BUS FACILI	$0.00	$1,242.95	-$1,242.95	0.00%
DEPT 43200 PARKS	$34,150.00	$40,351.27	-$6,201.27	-18.16%
DEPT 43201 PERRO PARK PROJECT/PLAN	$0.00	$0.00	$0.00	0.00%
DEPT 43300 CEMETERY	$14,000.00	$15,025.00	-$1,025.00	-7.32%
DEPT 44100 PROJECT	$0.00	$0.00	$0.00	0.00%
Total Revenue Accounts	$2,577,285.00	$2,827,232.78	-$249,947.78	-9.70%
Expenditure Accounts				
DEPT 00000 GENERAL GOVERNMENT	$0.00	$0.00	$0.00	0.00%
DEPT 41100 ELECTIONS	$1,700.00	$830.00	$870.00	51.18%
DEPT 41200 MAYOR & COUNCIL	$242,258.00	$173,201.63	$69,056.37	28.51%
DEPT 41240 RECYCLING	$7,380.00	$5,802.16	$1,577.84	21.38%
DEPT 41400 ADMINISTRATION	$164,535.00	$176,175.28	-$11,640.28	-7.07%
DEPT 41910 PLANNING & ZONING	$141,571.00	$259,248.88	-$117,677.88	-83.12%
DEPT 41940 MUNICIPAL BUILDINGS	$51,784.00	$43,620.23	$8,163.77	15.77%
DEPT 42100 POLICE	$838,820.00	$824,058.82	$14,761.18	1.76%
DEPT 42200 FIRE PROTECTION	$521,379.00	$416,585.80	$104,793.20	20.10%
DEPT 42201 FIRE STATION	$0.00	$0.00	$0.00	0.00%
DEPT 43100 STREET MAINT	$323,268.00	$430,670.10	-$107,402.10	-33.22%
DEPT 43130 STREET - FLOOD PREPARATIO	$0.00	$0.00	$0.00	0.00%
DEPT 43135 56TH ST & PICKETT AVE TRAIL	$0.00	$0.00	$0.00	0.00%
DEPT 43140 HAYNER/2ND ST. S UTILITY PR	$0.00	$0.00	$0.00	0.00%
DEPT 43141 STILLWATER SCH - BUS FACILI	$0.00	$4,786.87	-$4,786.87	0.00%
DEPT 43145 2017 STREET IMPROVEMENT	$0.00	$630,850.61	-$630,850.61	0.00%
DEPT 43160 STREET LIGHTING	$32,150.00	$32,932.11	-$782.11	-2.43%
DEPT 43200 PARKS	$68,623.00	$130,710.10	-$62,087.10	-90.48%
DEPT 43300 CEMETERY	$7,775.00	$2,511.18	$5,263.82	67.70%
DEPT 44100 PROJECT	$0.00	$0.00	$0.00	0.00%
Total Expenditure Accounts	$2,401,243.00	$3,131,983.77	$730,740.77	-30.43%

✓ARB
1/2/18

CITY OF BAYPORT

*Fund Summary - Budget to Actual©

DECEMBER 2017

	2017 YTD Budget	DECEMBER MTD Amount	2017 YTD Amount	2017 YTD Balance	2017 % YTD Budget
FUND 101 GENERAL					
Revenue	$2,577,285.00	$957,427.94	$2,827,232.78	-$249,947.78	109.70%
Expenditure	$2,401,243.00	$341,679.34	$3,131,983.77	-$730,740.77	130.43%
		$615,748.60	-$304,750.99		
FUND 102 STREET RECONSTRUCTION					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$3,500.00	-$3,500.00	0.00%
		$0.00	-$3,500.00		
FUND 103 G O TIF BD FUND 1990 CAP PROJ					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$280.00	-$280.00	0.00%
		$0.00	-$280.00		
FUND 106 TIF ECON DEV DIST 2					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1					
Revenue	$0.00	$23,177.49	$46,354.97	-$46,354.97	0.00%
Expenditure	$0.00	$20,859.75	$62,878.34	-$62,878.34	0.00%
		$2,317.74	-$16,523.37		
FUND 200 FIRE EQUIPMENT REPLACEMENT FUN					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 201 D.A.R.E.					
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 202 DRUG FORFEITURE					
Revenue	$0.00	$0.00	$3,237.50	-$3,237.50	0.00%
Expenditure	$0.00	$0.00	$470.10	-$470.10	0.00%
		$0.00	$2,767.40		
FUND 203 PUBLIC WORKS EQUIPMENT REPL					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 204 RECREATION CAP EQUIP & MAINT					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 205 TAX STABILIZATION FUND					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%

CITY OF BAYPORT

*Fund Summary - Budget to Actual©

DECEMBER 2017

	2017 YTD Budget	DECEMBER MTD Amount	2017 YTD Amount	2017 YTD Balance	2017 % YTD Budget
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 206 WATER/SEWER IMPROVEMENT FUND					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 207 PARK IMPROVEMENT FUND					
Revenue	$0.00	$3,000.00	$28,000.00	-$28,000.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$3,000.00	$28,000.00		
FUND 208 PRISON SEWER PROJECT					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 209 DEVELOPER REIMBURSED PROJECTS					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 210 K-9 UNIT					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 211 LIBRARY					
Revenue	$295,800.00	$34,807.42	$283,142.39	$12,657.61	95.72%
Expenditure	$295,800.00	$26,422.61	$274,841.97	$20,958.03	92.91%
		$8,384.81	$8,300.42		
FUND 300 ANDERSEN WINDOWS EQUIP GRANT					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 303 GO TIF BOND 1990 DEBT SERVICE					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$650.00	-$650.00	0.00%
		$0.00	-$650.00		
FUND 306 DEBT GO BOND 2015A $2,025,000					
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 311 GO IMPROV BONDS OF 1992 DEBT S					
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 400 NEW FIRE STATION					

CITY OF BAYPORT

*Fund Summary - Budget to Actual©

DECEMBER 2017

	2017 YTD Budget	DECEMBER MTD Amount	2017 YTD Amount	2017 YTD Balance	2017 % YTD Budget
Revenue	$0.00	$43,320.84	$213,376.51	-$213,376.51	0.00%
Expenditure	$29,992.00	$8,503.77	$215,852.55	-$185,860.55	719.70%
		$34,817.07	-$2,476.04		
FUND 412 CEMETERY CAPITAL IMPROV					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 413 POLICE EQUIPMENT FUND					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 414 OFFICE AUTOMATION					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 415 MUNICIPAL BLDGS MAINT					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 416 PERRO CREEK OUTLET					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 601 WATER					
Revenue	$391,750.00	$443,348.64	$535,170.40	-$143,420.40	136.61%
Expenditure	$547,511.00	$78,974.93	$606,490.73	-$58,979.73	110.77%
		$364,373.71	-$71,320.33		
FUND 602 SEWER					
Revenue	$678,000.00	$729,602.05	$751,202.05	-$73,202.05	110.80%
Expenditure	$765,717.00	$28,514.58	$708,856.02	$56,860.98	92.57%
		$701,087.47	$42,346.03		
FUND 800 INVESTMENTS-POOLED					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%
		$0.00	$0.00		
FUND 803 P & Z ESCROWS					
Revenue	$0.00	$12,000.00	$56,859.40	-$56,859.40	0.00%
Expenditure	$0.00	$3,272.28	$13,780.22	-$13,780.22	0.00%
		$8,727.72	$43,079.18		
FUND 851 NON EXP TRUST					
Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure	$0.00	$0.00	$0.00	$0.00	0.00%

CITY OF BAYPORT

*Fund Summary - Budget to Actual©

DECEMBER 2017

	2017 YTD Budget	DECEMBER MTD Amount	2017 YTD Amount	2017 YTD Balance	2017 % YTD Budget
		$0.00	$0.00		
Report Total		$1,824,184.68	-$189,280.14		

CITY OF BAYPORT

REVENUE SUMMARY YTD THRU 12/31/2017

FUND	FUND Descr	2017 Budget	2017 YTD Amt	2017 % of Budget	2017 % of Budget Remain
FUND 101	GENERAL	$2,577,285.00	$2,827,232.78	109.70%	-9.70%
FUND 102	STREET RECONSTRUCTION	$0.00	$0.00	0.00%	0.00%
FUND 103	G O TIF BD FUND 1990 CAP PRO	$0.00	$0.00	0.00%	0.00%
FUND 106	TIF ECON DEV DIST 2	$0.00	$0.00	0.00%	0.00%
FUND 107	TIF REDEVELOPMENT DISTRICT	$0.00	$46,354.97	0.00%	0.00%
FUND 200	FIRE EQUIPMENT REPLACEMENT	$0.00	$0.00	0.00%	0.00%
FUND 202	DRUG FORFEITURE	$0.00	$3,237.50	0.00%	0.00%
FUND 203	PUBLIC WORKS EQUIPMENT REP	$0.00	$0.00	0.00%	0.00%
FUND 204	RECREATION CAP EQUIP & MAIN	$0.00	$0.00	0.00%	0.00%
FUND 205	TAX STABILIZATION FUND	$0.00	$0.00	0.00%	0.00%
FUND 206	WATER/SEWER IMPROVEMENT F	$0.00	$85,727.56	0.00%	0.00%
FUND 207	PARK IMPROVEMENT FUND	$0.00	$28,000.00	0.00%	0.00%
FUND 208	PRISON SEWER PROJECT	$0.00	$0.00	0.00%	0.00%
FUND 209	DEVELOPER REIMBURSED PROJE	$0.00	$0.00	0.00%	0.00%
FUND 210	K-9 UNIT	$0.00	$0.00	0.00%	0.00%
FUND 211	LIBRARY	$295,800.00	$283,142.39	95.72%	4.28%
FUND 300	ANDERSEN WINDOWS EQUIP GR	$0.00	$0.00	0.00%	0.00%
FUND 303	GO TIF BOND 1990 DEBT SERVIC	$0.00	$0.00	0.00%	0.00%
FUND 400	NEW FIRE STATION	$0.00	$213,376.51	0.00%	0.00%
FUND 412	CEMETERY CAPITAL IMPROV	$0.00	$0.00	0.00%	0.00%
FUND 413	POLICE EQUIPMENT FUND	$0.00	$0.00	0.00%	0.00%
FUND 414	OFFICE AUTOMATION	$0.00	$0.00	0.00%	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	$0.00	$0.00	0.00%	0.00%
FUND 416	PERRO CREEK OUTLET	$0.00	$0.00	0.00%	0.00%
FUND 601	WATER	$391,750.00	$535,170.40	136.61%	-36.61%
FUND 602	SEWER	$678,000.00	$751,202.05	110.80%	-10.80%
FUND 800	INVESTMENTS-POOLED	$0.00	$0.00	0.00%	0.00%
FUND 803	P & Z ESCROWS	$0.00	$56,859.40	0.00%	0.00%
FUND 851	NON EXP TRUST	$0.00	$0.00	0.00%	0.00%
		$3,942,835.00	$4,830,303.56	122.51%	-22.51%

CITY OF BAYPORT
MONTHLY RECEIPTS
Period Name: DECEMBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
FUND 101 GENERAL					
101	12/11/17	$552,463.20	17030	DEC 2017 TAX SETTLEMENT	R 101-00000-31000 GENERAL
101	11/29/17	$5.00	7463	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/04/17	$5.00	7467	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/05/17	$5.00	7469	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/04/17	$5.00	7470	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/04/17	$5.00	7470	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/04/17	$5.00	7470	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/04/17	$5.00	7470	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/04/17	$5.00	7471	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/04/17	$5.00	7471	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/04/17	$5.00	7471	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/04/17	$5.00	7471	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/06/17	$7.25	7472	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/11/17	$5.00	7473	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/06/17	$7.50	7477	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/11/17	$1.50	7479	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/12/17	$5.00	7481	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/13/17	$5.00	7485	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/18/17	$8.00	7486	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/19/17	$5.00	7488	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/18/17	$8.00	7490	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/18/17	$5.00	7491	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/21/17	$5.00	7495	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/21/17	$5.00	7495	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/21/17	$5.00	7497	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/21/17	$5.00	7497	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/27/17	$20.00	7498	ADMINISTRATIVE FEES Fireside #200907	R 101-00000-33100 ADMINIS
101	12/27/17	$5.00	7504	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/27/17	$5.00	7508	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/27/17	$5.00	7509	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/28/17	$9.00	7511	ADMINISTRATIVE FEES	R 101-00000-33100 ADMINIS
101	12/28/17	$13,669.00	17032	SML CT ASSISTANCE & LGA	R 101-00000-33401 LOCAL G
101	12/28/17	$256,485.50	17032	LOCAL GOVT AID	R 101-00000-33401 LOCAL G
101	12/28/17	$1,330.00	17032	PERA RATE AID	R 101-00000-33402 PERA RA
101	11/30/17	$4.00	7468	COPIES CASH - BAYPORT MARINA	R 101-00000-34105 USER FEE
101	12/06/17	$30.00	7475	ASSESSMENT SEARCH CK # 4996	R 101-00000-34105 USER FEE
101	12/27/17	$30.00	7505	ASSESSMENT SEARCH CK # 5125	R 101-00000-34105 USER FEE
101	12/27/17	$30.00	7506	ASSESSMENT SEARCH CK # 5122	R 101-00000-34105 USER FEE
101	12/27/17	$30.00	7506	ASSESSMENT SEARCH CK # 5122	R 101-00000-34105 USER FEE
101	12/11/17	$6,946.71	17030	DEC 2017 TAX SETTLEMENT	R 101-00000-36101 SPECIAL
101	12/11/17	$1,812.34	17030	DEC 2017 TAX SETTLEMENT	R 101-00000-36103 SPEC ASS
101	12/28/17	$3,500.00	17031	DEC 2017 MTHLY RENT-DOC	R 101-00000-36220 RENTAL I
101	12/27/17	$16.96	7502	REFUNDS & REIMBURSEMENTS CK # 150	R 101-00000-36240 REFUNDS
101	12/27/17	$7.11	7503	REFUNDS & REIMBURSEMENTS CK # 152	R 101-00000-36240 REFUNDS
101	12/27/17	$3.07	7503	REFUNDS & REIMBURSEMENTS CK # 152	R 101-00000-36240 REFUNDS
101	12/27/17	$25.37	7503	REFUNDS & REIMBURSEMENTS CK # 152	R 101-00000-36240 REFUNDS
101	12/18/17	$8,724.00	7489	PROPERTY/CASUALTY DIVIDEND CK # 17	R 101-00000-36250 REFUND -
101	12/06/17	$2,485.00	7472	SAC	G 101-20102 S A C CHARGES
101	12/18/17	$2,485.00	7486	SAC	G 101-20102 S A C CHARGES
101	12/18/17	$2,485.00	7490	SAC	G 101-20102 S A C CHARGES
101	11/29/17	$1.00	7463	MECHANICAL SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	11/30/17	$16.78	7465	BUILDING SURCHARGE Tyco SimplexGrinn	G 101-20104 STATE SURCHA

CITY OF BAYPORT
MONTHLY RECEIPTS
Period Name: DECEMBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	12/04/17	$1.00	7467	BUILDING SURCHARGE Ashton McGee Res	G 101-20104 STATE SURCHA
101	12/05/17	$1.00	7469	BUILDING SURCHARGE St.Claire Builders	G 101-20104 STATE SURCHA
101	12/04/17	$1.00	7470	PLUMBING SURCHARGE - RESIDENTIAL Si	G 101-20104 STATE SURCHA
101	12/04/17	$1.00	7470	MECHANICAL SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	12/04/17	$1.00	7470	PLUMBING SURCHARGE - RESIDENTIAL Si	G 101-20104 STATE SURCHA
101	12/04/17	$1.00	7470	MECHANICAL SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	12/04/17	$1.00	7471	MECHANICAL SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	12/04/17	$1.00	7471	PLUMBING SURCHARGE - RESIDENTIAL Si	G 101-20104 STATE SURCHA
101	12/04/17	$1.00	7471	PLUMBING SURCHARGE - RESIDENTIAL Si	G 101-20104 STATE SURCHA
101	12/04/17	$1.00	7471	MECHANICAL SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	12/06/17	$166.15	7472	BUILDING SURCHARGE M/I Homes #5977	G 101-20104 STATE SURCHA
101	12/11/17	$1.00	7473	BUILDING SURCHARGE Cates Fine Homes	G 101-20104 STATE SURCHA
101	12/06/17	$6.55	7477	BUILDING SURCHARGE M/I Homes #5977	G 101-20104 STATE SURCHA
101	12/11/17	$1.37	7479	BUILDING SURCHARGE Robert Schmidt #	G 101-20104 STATE SURCHA
101	12/12/17	$1.00	7481	PLUMBING SURCHARGE - RESIDENTIAL H	G 101-20104 STATE SURCHA
101	12/13/17	$1.00	7485	BUILDING SURCHARGE WS&D Permit Serv	G 101-20104 STATE SURCHA
101	12/18/17	$146.44	7486	BUILDING SURCHARGE M/I Homes #6230	G 101-20104 STATE SURCHA
101	12/19/17	$1.00	7488	PLUMBING SURCHARGE - RESIDENTIAL B	G 101-20104 STATE SURCHA
101	12/18/17	$146.44	7490	BUILDING SURCHARGE	G 101-20104 STATE SURCHA
101	12/18/17	$1.00	7491	MECHANICAL SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	12/19/17	$1.00	7492	MECHANICAL SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	12/21/17	$1.00	7495	PLUMBING SURCHARGE - RESIDENTIAL Si	G 101-20104 STATE SURCHA
101	12/21/17	$1.00	7495	MECHANICAL SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	12/21/17	$1.00	7497	MECHANICAL SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	12/21/17	$1.00	7497	PLUMBING SURCHARGE - RESIDENTIAL Si	G 101-20104 STATE SURCHA
101	12/27/17	$2.00	7498	MECHANICAL SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	12/27/17	$2.00	7498	MECHANICAL SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	12/27/17	$1.00	7504	MECHANICAL SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	12/27/17	$1.00	7508	PLUMBING SURCHARGE - RESIDENTIAL A	G 101-20104 STATE SURCHA
101	12/27/17	$1.00	7509	MECHANICAL SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	12/28/17	$6.65	7510	BUILDING SURCHARGE Dejarnett #6530	G 101-20104 STATE SURCHA
101	12/28/17	$4.20	7511	BUILDING SURCHARGE Meline $1046	G 101-20104 STATE SURCHA
101	11/29/17	$0.09	7460	State Sales Tax	G 101-20603 SALES TAX PAYA
101	11/30/17	$0.09	7464	State Sales Tax CASH	G 101-20603 SALES TAX PAYA
101	11/30/17	$0.29	7468	State Sales Tax CASH - BAYPORT MARINA	G 101-20603 SALES TAX PAYA
101	12/06/17	$0.27	7478	State Sales Tax LexisNexis #683021551	G 101-20603 SALES TAX PAYA
101	12/06/17	$87.13	7461	HEALTH PARTNERS CK # 0000210007	G 101-27109 HEALTH PARTNE
101	12/11/17	$3,529.20	17029	KENT FARNHAM HEALTH INS	G 101-27109 HEALTH PARTNE
101	12/06/17	$80.00	7461	HEALTH SAVING ACCT. CK # 0000210007	G 101-27122 H S A
101	11/29/17	$50.00	7463	CONTRACTOR LICENSE - SPECIALTY Jake	R 101-41910-32100 BUSINES
101	11/30/17	$103.25	7465	BUILDING PERMIT Tyco SimplexGrinnell #	R 101-41910-32210 BUILDIN
101	12/04/17	$99.00	7467	BUILDING PERMIT Ashton McGee Restorat	R 101-41910-32210 BUILDIN
101	12/05/17	$99.00	7469	BUILDING PERMIT St.Claire Builders #739	R 101-41910-32210 BUILDIN
101	12/06/17	$2,454.75	7472	BUILDING PERMIT M/I Homes #5977	R 101-41910-32210 BUILDIN
101	12/06/17	$60.00	7472	SITE INSPECTION (BLG)	R 101-41910-32210 BUILDIN
101	12/06/17	$1,595.59	7472	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	12/06/17	$199.38	7472	SEDIMENT & EROSION CONTROL	R 101-41910-32210 BUILDIN
101	12/11/17	$99.00	7473	BUILDING PERMIT Cates Fine Homes #22	R 101-41910-32210 BUILDIN
101	12/06/17	$162.99	7477	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	12/06/17	$250.75	7477	BUILDING PERMIT M/I Homes #5977	R 101-41910-32210 BUILDIN
101	12/11/17	$88.50	7479	BUILDING PERMIT Robert Schmidt #5129	R 101-41910-32210 BUILDIN
101	12/11/17	$57.53	7479	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	12/13/17	$74.00	7485	BUILDING PERMIT WS&D Permit Service	R 101-41910-32210 BUILDIN
101	12/18/17	$2,214.75	7486	BUILDING PERMIT M/I Homes #6230	R 101-41910-32210 BUILDIN

CITY OF BAYPORT
MONTHLY RECEIPTS
Period Name: DECEMBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	12/18/17	$1,439.59	7486	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	12/18/17	$60.00	7486	SITE INSPECTION (BLG)	R 101-41910-32210 BUILDIN
101	12/18/17	$175.73	7486	SEDIMENT & EROSION CONTROL	R 101-41910-32210 BUILDIN
101	12/18/17	$2,214.75	7490	BUILDING PERMIT	R 101-41910-32210 BUILDIN
101	12/18/17	$175.73	7490	SEDIMENT & EROSION CONTROL	R 101-41910-32210 BUILDIN
101	12/18/17	$1,439.59	7490	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	12/18/17	$60.00	7490	SITE INSPECTION (BLG)	R 101-41910-32210 BUILDIN
101	12/28/17	$250.75	7510	BUILDING PERMIT Dejarnett #6530	R 101-41910-32210 BUILDIN
101	12/28/17	$162.99	7510	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	12/28/17	$115.05	7511	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	12/28/17	$177.00	7511	BUILDING PERMIT Meline $1046	R 101-41910-32210 BUILDIN
101	12/12/17	$250.00	7484	GRADING/EXCAVATION CK # 18815	R 101-41910-32214 EXCAVAT
101	12/04/17	$199.00	7470	PLUMBING PERMIT - RESIDENTIAL SilverT	R 101-41910-32220 PLUMBIN
101	12/04/17	$199.00	7470	PLUMBING PERMIT - RESIDENTIAL SilverT	R 101-41910-32220 PLUMBIN
101	12/04/17	$199.00	7471	PLUMBING PERMIT - RESIDENTIAL SilverT	R 101-41910-32220 PLUMBIN
101	12/04/17	$199.00	7471	PLUMBING PERMIT - RESIDENTIAL SilverT	R 101-41910-32220 PLUMBIN
101	12/12/17	$79.00	7481	PLUMBING PERMIT - RESIDENTIAL Hauss	R 101-41910-32220 PLUMBIN
101	12/19/17	$79.00	7488	PLUMBING PERMIT - RESIDENTIAL Bruce	R 101-41910-32220 PLUMBIN
101	12/21/17	$199.00	7495	PLUMBING PERMIT - RESIDENTIAL Silver	R 101-41910-32220 PLUMBIN
101	12/21/17	$199.00	7497	PLUMBING PERMIT - RESIDENTIAL Silver	R 101-41910-32220 PLUMBIN
101	12/27/17	$79.00	7508	PLUMBING PERMIT - RESIDENTIAL A.J. A	R 101-41910-32220 PLUMBIN
101	11/29/17	$79.00	7463	MECHANICAL PERMIT - RESIDENTIAL	R 101-41910-32230 MECHANI
101	12/04/17	$199.00	7470	MECHANICAL PERMIT - RESIDENTIAL Silv	R 101-41910-32230 MECHANI
101	12/04/17	$199.00	7470	MECHANICAL PERMIT - RESIDENTIAL Silv	R 101-41910-32230 MECHANI
101	12/04/17	$199.00	7471	MECHANICAL PERMIT - RESIDENTIAL Silv	R 101-41910-32230 MECHANI
101	12/04/17	$199.00	7471	MECHANICAL PERMIT - RESIDENTIAL Silv	R 101-41910-32230 MECHANI
101	12/18/17	$79.00	7491	MECHANICAL PERMIT - RESIDENTIAL Twi	R 101-41910-32230 MECHANI
101	12/19/17	$79.00	7492	MECHANICAL PERMIT - RESIDENTIAL Nat	R 101-41910-32230 MECHANI
101	12/21/17	$199.00	7495	MECHANICAL PERMIT - RESIDENTIAL Silv	R 101-41910-32230 MECHANI
101	12/21/17	$199.00	7497	MECHANICAL PERMIT - RESIDENTIAL Silv	R 101-41910-32230 MECHANI
101	12/27/17	$158.00	7498	MECHANICAL PERMIT - RESIDENTIAL Fire	R 101-41910-32230 MECHANI
101	12/27/17	$158.00	7498	MECHANICAL PERMIT - RESIDENTIAL Fire	R 101-41910-32230 MECHANI
101	12/27/17	$79.00	7504	MECHANICAL PERMIT - RESIDENTIAL Rah	R 101-41910-32230 MECHANI
101	12/27/17	$79.00	7509	MECHANICAL PERMIT - RESIDENTIAL Fire	R 101-41910-32230 MECHANI
101	12/28/17	$1,300.00	7507	VARIANCE ESCROW CK # 1017840	R 101-41910-34100 P & Z PE
101	12/28/17	$2,450.00	7512	PLANNING CONCEPT/SITE REVIEW CK #	R 101-41910-34100 P & Z PE
101	11/29/17	$45.00	7462	PET LICENSE - SPAY/NEUT Chase #116	R 101-42100-32240 ANIMAL F
101	12/07/17	$10.00	7480	PET LICENSE - SPAY/NEUT Susan Zoff #3	R 101-42100-32240 ANIMAL F
101	12/11/17	$15.00	7482	PET LICENSE - SPAY/NEUT CASH - MEYER	R 101-42100-32240 ANIMAL F
101	11/29/17	$1.25	7460	POLICE REPORTS	R 101-42100-34201 POLICE A
101	11/30/17	$1.25	7464	POLICE REPORTS CASH	R 101-42100-34201 POLICE A
101	12/06/17	$3.73	7478	POLICE REPORTS LexisNexis #683021551	R 101-42100-34201 POLICE A
101	12/28/17	$1,529.07	17033	NOV 2017 TRAIL CT	R 101-42100-35101 COURT FI
101	12/18/17	$426.11	7493	FIRE PROTECTION PERMITS CK # 62250	R 101-42200-32200 NONBUSI
101	12/06/17	$60,422.25	7474	FIRE SERVICE CONTRACT CK # 62205	R 101-42200-34202 FIRE CON
101	12/11/17	$4,250.05	7483	FIRE SERVICE CONTRACT CK # 10874	R 101-42200-34202 FIRE CON
101	12/14/17	$22,652.00	7487	FIRE SERVICE CONTRACT CK # 13253	R 101-42200-34202 FIRE CON
101	12/11/17	$1,198.75	7476	STREETS SEALCOATING(REFUND) CK # 1	E 101-43100-422 SEALCOATI
101	11/30/17	$1,000.00	7466	PARK DONATIONS Rothe/Friedrich #1294	R 101-43200-36230 DONATIO
101	12/27/17	$250.00	7496	PARK DONATIONS Rothe/Kimberly Friedric	R 101-43200-36230 DONATIO
FUND 101 GENER		$969,978.29			

FUND 107 TIF REDEVELOPMENT DISTRICT 2-1

107	12/11/17	$23,177.49	17030	DEC 2017 TAX SETTLEMENT	R 107-00000-31000 GENERAL

CITY OF BAYPORT
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FUN	Tran Date	Amount	Refer	Comments	Account Descr
FUND 107 TIF RE		$23,177.49			
FUND 206 WATER/SEWER IMPROVEMENT FUND					
206	01/02/18	$65.71	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/28/17	$69.17	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/28/17	$41.93	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/28/17	$46.40	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/28/17	$87.35	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/28/17	$60.68	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/28/17	$9,640.05	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/28/17	$38.59	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/28/17	$12,788.39	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/28/17	$7,059.74	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/28/17	$36.35	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/28/17	$4,894.41	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/28/17	$57.65	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/28/17	$49.75	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/28/17	$69.77	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/28/17	$1.20	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	01/02/18	$55.11	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	01/02/18	$47.93	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	01/02/18	$131.61	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/28/17	$90.38	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/28/17	$36.91	0	UB AR Surc 23 TRUNK SEWER	R 206-00000-37106 TRUNK W
206	12/28/17	$8.32	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	12/28/17	$36.30	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	12/07/17	$1.43	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	12/07/17	$1.49	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	12/07/17	$7.17	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	12/14/17	$18.38	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	12/07/17	$41.28	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	12/14/17	$18.01	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	12/07/17	$61.78	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	12/14/17	$1.20	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	12/14/17	$6.90	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	12/28/17	$12.06	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	12/14/17	$9.63	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	12/28/17	$8.79	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	12/07/17	$10.04	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	12/14/17	$10.51	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	12/07/17	$6.22	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	12/28/17	$0.73	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$6.00	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$27.74	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$7.92	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$3.99	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$7.20	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$27.00	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$1.20	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$1.48	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$13.80	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$1.20	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$1.20	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$1.20	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W

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FUN	Tran Date	Amount	Refer	Comments	Account Descr
206	12/28/17	$1.50	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$11.50	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$0.25	0	UB AR Serv Adj 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$188.70	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$196.54	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$182.35	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	-$45.67	0	UB AR Serv Adj 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	-$3.30	0	UB AR Serv Adj 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$5.48	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$0.68	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	-$3.47	0	UB AR Serv Adj 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$2.98	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$1.20	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$6.30	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$2.70	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$0.48	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$1.20	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$0.17	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	01/02/18	$8,153.20	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$2.10	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	01/02/18	-$7.11	0	UB AR Serv Adj 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$2.40	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$3.00	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	01/02/18	$4,282.04	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$2.40	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$0.49	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$2.40	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$12.60	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	01/02/18	$6,339.53	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$1.73	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$0.65	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$1.20	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$16.80	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$3.00	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$2.70	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$4.50	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	01/02/18	-$20.40	0	UB AR Serv Adj 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$28.80	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$2.10	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$3.90	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$1.50	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$32.70	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$1.80	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	01/02/18	$0.84	0	UB AR Serv Adj 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$9.30	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	01/02/18	$3,933.69	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$5.18	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	$3.30	0	UB AR Serv 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	12/28/17	-$2.15	0	UB AR Serv Adj 26 TRUNK W/RESI	R 206-41900-37106 TRUNK W
206	01/02/18	$994.92	0	UB AR Serv 27 TRUNK W/COMM	R 206-41900-37107 TRUNK W
206	01/02/18	$187.32	0	UB AR Serv 21 TRUNK/W COMB	R 206-41900-37107 TRUNK W
206	01/02/18	$2,082.12	0	UB AR Serv 27 TRUNK W/COMM	R 206-41900-37107 TRUNK W
206	01/02/18	$552.66	0	UB AR Serv 27 TRUNK W/COMM	R 206-41900-37107 TRUNK W
206	01/02/18	$86.28	0	UB AR Serv 21 TRUNK/W COMB	R 206-41900-37107 TRUNK W

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206	01/02/18	$119.76	0	UB AR Serv 21 TRUNK/W COMB	R 206-41900-37107 TRUNK W
206	01/02/18	$367.98	0	UB AR Serv 27 TRUNK W/COMM	R 206-41900-37107 TRUNK W
206	01/02/18	$69.54	0	UB AR Serv 21 TRUNK/W COMB	R 206-41900-37107 TRUNK W
206	01/02/18	$1,176.96	0	UB AR Serv 28 TRUNK W/IND	R 206-41900-37108 TRUNK W
206	01/02/18	$1,155.12	0	UB AR Serv 28 TRUNK W/IND	R 206-41900-37108 TRUNK W
206	01/02/18	$1,296.66	0	UB AR Serv 28 TRUNK W/IND	R 206-41900-37108 TRUNK W
206	01/02/18	$1,309.80	0	UB AR Serv 28 TRUNK W/IND	R 206-41900-37108 TRUNK W
206	12/28/17	$0.48	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	-$3.68	0	UB AR Serv Adj 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$0.45	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$5.78	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$1.53	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$0.68	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$178.56	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$1.20	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$1.20	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	-$1.20	0	UB AR Serv Adj 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	01/02/18	$3,657.96	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	01/02/18	$3,434.11	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$13.62	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$6.69	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$2.19	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$2.85	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$1.20	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$2.85	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$109.81	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$0.35	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$3.51	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$3.18	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$0.65	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$12.16	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	-$44.57	0	UB AR Serv Adj 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$6.36	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$4.17	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$1.20	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$1.20	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$1.20	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$2.52	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	-$3.39	0	UB AR Serv Adj 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	01/02/18	$3,310.58	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$0.25	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$3.47	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$1.53	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$1.53	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$33.13	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$1.53	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	01/02/18	$4.50	0	UB AR Serv Adj 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$1.48	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$1.73	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	01/02/18	-$7.02	0	UB AR Serv Adj 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$5.39	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$0.49	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	01/02/18	$1.09	0	UB AR Serv Adj 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$2.52	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S

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206	01/02/18	$3,363.97	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$0.73	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$8.01	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$1.20	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$3.06	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$0.17	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$11.21	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$5.90	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$3.84	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	12/28/17	$0.40	0	UB AR Serv 36 TRUNK S/RESI	R 206-41900-37206 TRUNK S
206	01/02/18	$285.08	0	UB AR Serv 37 TRUNK S/COMM	R 206-41900-37207 TRUNK S
206	01/02/18	$62.61	0	UB AR Serv 31 TRUNK/S COMB	R 206-41900-37207 TRUNK S
206	01/02/18	$456.81	0	UB AR Serv 37 TRUNK S/COMM	R 206-41900-37207 TRUNK S
206	01/02/18	$118.13	0	UB AR Serv 41 TRUNK SEWER 1ST	R 206-41900-37207 TRUNK S
206	01/02/18	$78.60	0	UB AR Serv 41 TRUNK SEWER 1ST	R 206-41900-37207 TRUNK S
206	01/02/18	$120.94	0	UB AR Serv 41 TRUNK SEWER 1ST	R 206-41900-37207 TRUNK S
206	01/02/18	$52.53	0	UB AR Serv 31 TRUNK/S COMB	R 206-41900-37207 TRUNK S
206	01/02/18	$107.16	0	UB AR Serv 41 TRUNK SEWER 1ST	R 206-41900-37207 TRUNK S
206	01/02/18	$355.29	0	UB AR Serv 37 TRUNK S/COMM	R 206-41900-37207 TRUNK S
206	01/02/18	$393.21	0	UB AR Serv 37 TRUNK S/COMM	R 206-41900-37207 TRUNK S
206	01/02/18	$72.27	0	UB AR Serv 31 TRUNK/S COMB	R 206-41900-37207 TRUNK S
206	01/02/18	-$1.20	0	UB AR Serv Adj 37 TRUNK S/COMM	R 206-41900-37207 TRUNK S
206	01/02/18	$71.43	0	UB AR Serv 31 TRUNK/S COMB	R 206-41900-37207 TRUNK S
206	01/02/18	$245.20	0	UB AR Serv 38 TRUNK S/IND	R 206-41900-37208 TRUNK S
206	01/02/18	$311.87	0	UB AR Serv 38 TRUNK S/IND	R 206-41900-37208 TRUNK S
206	01/02/18	$349.00	0	UB AR Serv 38 TRUNK S/IND	R 206-41900-37208 TRUNK S
206	01/02/18	$240.48	0	UB AR Serv 38 TRUNK S/IND	R 206-41900-37208 TRUNK S
FUND 206 WATER		$85,987.07			
FUND 207 PARK IMPROVEMENT FUND					
207	12/06/17	$1,000.00	7472	PARK DEDICATION	R 207-00000-34780 PARK FEE
207	12/18/17	$1,000.00	7486	PARK DEDICATION	R 207-00000-34780 PARK FEE
207	12/18/17	$1,000.00	7490	PARK DEDICATION	R 207-00000-34780 PARK FEE
FUND 207 PARK I		$3,000.00			
FUND 211 LIBRARY					
211	12/11/17	$34,088.43	17030	DEC 2017 TAX SETTLEMENT	R 211-45500-31000 GENERAL
211	12/27/17	$50.98	7494	LIBRARY SERVICE CHARGE CK # 5022	R 211-45500-34760 LIBRARY
211	12/27/17	$9.99	7494	LIBRARY SERVICE CHARGE CK # 7825	R 211-45500-34760 LIBRARY
211	12/27/17	$200.00	7494	LIBRARY SERVICE CHARGE CASH	R 211-45500-34760 LIBRARY
211	12/27/17	$240.00	7499	LIBRARY RENT CK # V328176	R 211-45500-36220 RENTAL I
211	12/27/17	$25.00	7500	LIBRARY DONATIONS CK # 12356	R 211-45500-36230 DONATIO
211	12/27/17	$160.24	7501	LIBRARY REFUNDS & REIMB. PROF FEES	R 211-45500-36240 REFUNDS
211	12/27/17	$32.78	7501	LIBRARY REFUNDS & REIMB. PROF FEES	R 211-45500-36240 REFUNDS
FUND 211 LIBRA		$34,807.42			
FUND 400 NEW FIRE STATION					
400	12/06/17	$23,205.37	7474	FIRE DEPT. SHARE BOND REIMBURSEME	R 400-00000-39310 COMPETI
400	12/11/17	$11,328.50	7483	FIRE DEPT. SHARE BOND REIMBURSEME	R 400-00000-39310 COMPETI
400	12/14/17	$8,786.97	7487	FIRE DEPT. SHARE BOND REIMBURSEME	R 400-00000-39310 COMPETI
FUND 400 NEW F		$43,320.84			
FUND 601 WATER					
601	12/28/17	$91.73	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	12/28/17	$1.05	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING

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601	12/07/17	$847.18	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	12/07/17	$2.38	0	UB Receipt Serv Pen 9 INSTITUTION	G 601-14601 WATER BILLING
601	12/07/17	$132.84	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	12/07/17	$13.08	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	12/28/17	$520.40	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	12/07/17	$0.49	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	12/07/17	$18.61	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	12/14/17	$87.52	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	12/07/17	$2.91	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	12/14/17	$133.98	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	12/07/17	$44.46	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	12/28/17	$10.00	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	12/14/17	$3.63	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	12/14/17	$2.50	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	12/14/17	$226.16	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	12/14/17	$5.75	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	12/06/17	$1,200.00	7472	WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	12/18/17	$1,200.00	7486	WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	12/18/17	$1,200.00	7490	WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	12/06/17	$400.00	7472	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	12/18/17	$400.00	7486	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	12/18/17	$400.00	7490	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	12/28/17	$18.16	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$48.56	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$34.48	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$4.11	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$54.23	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$10.00	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$38.56	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$453.36	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	01/02/18	$84.27	0	UB AR Serv 8 SAFE WT'R FE	R 601-46120-37110 WATER R
601	01/02/18	$481.04	0	UB AR Serv 6 WATER METER2	R 601-46120-37110 WATER R
601	01/02/18	$13,019.44	0	UB AR Serv 3 INDUSTRIAL	R 601-46120-37110 WATER R
601	01/02/18	$163.80	0	UB AR Serv 2 WATER ONLY	R 601-46120-37110 WATER R
601	01/02/18	$117,561.09	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	01/02/18	$9.11	0	UB AR Serv Adj 1 WATER	R 601-46120-37110 WATER R
601	01/02/18	-$204.44	0	UB AR Serv Adj 2 WATER ONLY	R 601-46120-37110 WATER R
601	01/02/18	$25,945.04	0	UB AR Serv 5 COMM WATER	R 601-46120-37110 WATER R
601	01/02/18	$204.44	0	UB AR Serv 2 WATER ONLY	R 601-46120-37110 WATER R
601	01/02/18	$3,194.68	0	UB AR Serv 9 INSTITUTION	R 601-46120-37110 WATER R
601	01/02/18	$81.09	0	UB AR Serv 8 SAFE WT'R FE	R 601-46120-37110 WATER R
601	01/02/18	$704.64	0	UB AR Serv 9 INSTITUTION	R 601-46120-37110 WATER R
601	01/02/18	$76.32	0	UB AR Serv 8 SAFE WT'R FE	R 601-46120-37110 WATER R
601	01/02/18	$901.60	0	UB AR Serv 6 WATER METER2	R 601-46120-37110 WATER R
601	01/02/18	$7,539.56	0	UB AR Serv 5 COMM WATER	R 601-46120-37110 WATER R
601	01/02/18	$14,526.00	0	UB AR Serv 3 INDUSTRIAL	R 601-46120-37110 WATER R
601	01/02/18	$54,477.10	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	01/02/18	-$10.30	0	UB AR Serv Adj 1 WATER	R 601-46120-37110 WATER R
601	01/02/18	$1,839.52	0	UB AR Serv 6 WATER METER2	R 601-46120-37110 WATER R
601	12/28/17	$200.00	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	12/28/17	$40.40	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	01/02/18	$50,387.52	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	01/02/18	$14,656.04	0	UB AR Serv 3 INDUSTRIAL	R 601-46120-37110 WATER R
601	01/02/18	$5,446.68	0	UB AR Serv 5 COMM WATER	R 601-46120-37110 WATER R

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601	01/02/18	$10.00	0	UB AR Serv 6 WATER METER2	R 601-46120-37110 WATER R
601	01/02/18	$74.73	0	UB AR Serv 8 SAFE WT'R FE	R 601-46120-37110 WATER R
601	12/28/17	$180.92	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	12/07/17	$35.54	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	01/02/18	$365.60	0	UB AR Serv 9 INSTITUTION	R 601-46120-37110 WATER R
601	12/28/17	$28.16	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/14/17	$20.22	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	12/14/17	$100.00	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	01/02/18	-$89.46	0	UB AR Serv Adj 1 WATER	R 601-46120-37110 WATER R
601	01/02/18	$1,323.20	0	UB AR Serv 9 INSTITUTION	R 601-46120-37110 WATER R
601	01/02/18	$87,296.03	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	01/02/18	$13,236.20	0	UB AR Serv 3 INDUSTRIAL	R 601-46120-37110 WATER R
601	01/02/18	$13,478.92	0	UB AR Serv 5 COMM WATER	R 601-46120-37110 WATER R
601	12/28/17	$50.00	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	12/28/17	$79.36	0	UB AR Serv 2 WATER ONLY	R 601-46120-37110 WATER R
601	12/28/17	$422.88	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$10.00	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$6.11	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	-$380.62	0	UB AR Serv Adj 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$68.96	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$2,786.52	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$22.24	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$10.00	0	UB AR Serv Adj 5 COMM WATER	R 601-46120-37110 WATER R
601	12/28/17	$30.40	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	-$40.00	0	UB AR Serv Adj 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$2,284.28	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$77.07	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$38.56	0	UB AR Serv 2 WATER ONLY	R 601-46120-37110 WATER R
601	12/28/17	$14.44	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$45.86	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$113.84	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$91.60	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$352.03	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$4.00	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$73.04	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$30.40	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$5.44	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	-$2.56	0	UB AR Serv Adj 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$10.00	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$26.41	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$130.54	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	-$27.50	0	UB AR Serv Adj 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	-$2.50	0	UB AR Serv Adj 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$2,639.97	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$61.47	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$5.67	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$497.08	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$26.32	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$12.64	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$1.44	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$10.00	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	01/02/18	$34.48	0	UB AR Serv 2 WATER ONLY	R 601-46120-37110 WATER R
601	12/28/17	$22.24	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$26.32	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R

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601	12/28/17	$12.33	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$158.72	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$10.00	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$6.05	0	UB AR Serv Adj 2 WATER ONLY	R 601-46120-37110 WATER R
601	12/28/17	$162.40	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$10.00	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$14.08	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	-$10.00	0	UB AR Serv Adj 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$250.16	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$26.32	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$14.08	0	UB AR Serv 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$3.00	0	UB AR Serv Adj 1 WATER	R 601-46120-37110 WATER R
601	12/28/17	$204.44	0	UB AR Serv Adj 2 WATER ONLY	R 601-46120-37110 WATER R
601	01/02/18	-$2.50	0	UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CHA
601	12/28/17	-$5.00	0	UB AR Serv Pen Adj 2 WATER ONLY	R 601-46120-37111 LATE CHA
601	12/28/17	$2.50	0	UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CHA
601	01/02/18	-$5.00	0	UB AR Serv Pen Adj 2 WATER ONLY	R 601-46120-37111 LATE CHA
601	12/28/17	-$2.44	0	UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CHA
601	12/28/17	$2.50	0	UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CHA
601	12/28/17	-$3.91	0	UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CHA
601	12/28/17	$7.46	0	UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CHA
601	12/28/17	-$2.50	0	UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CHA
601	12/28/17	-$2.50	0	UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CHA
601	12/28/17	-$5.00	0	UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CHA
601	12/28/17	$2.50	0	UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CHA
601	12/28/17	-$2.50	0	UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CHA
601	01/02/18	-$5.35	0	UB AR Serv Pen Adj 1 WATER	R 601-46120-37111 LATE CHA
601	12/28/17	-$3.19	0	UB AR Surc Adj 19 STATE SER CH	R 601-46120-37120 STATE SA
601	12/28/17	-$2.60	0	UB AR Surc Adj 19 STATE SER CH	R 601-46120-37120 STATE SA
FUND 601 WATER		$445,493.31			
FUND 602 SEWER					
602	12/07/17	$82.41	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	12/14/17	$3.63	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	12/28/17	$81.18	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	12/07/17	$2.38	0	UB Receipt Serv Pen 29 INSTIT SEWER	G 602-14602 SEWER BILLING
602	12/07/17	$49.35	0	UB Receipt Serv 29 INSTIT SEWER	G 602-14602 SEWER BILLING
602	12/07/17	$13.08	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	12/14/17	$111.40	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	12/07/17	$472.85	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	12/14/17	$209.97	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	12/07/17	$2.91	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	12/11/17	$23,089.16	0	UB Receipt Serv 19 PRISON SEWER	G 602-14602 SEWER BILLING
602	12/07/17	$17.49	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	12/14/17	$5.75	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	12/28/17	$10.00	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	12/07/17	$0.49	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	12/28/17	$23,089.16	0	UB Receipt Serv 19 PRISON SEWER	G 602-14602 SEWER BILLING
602	12/14/17	$2.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	12/28/17	$1.05	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	12/14/17	$10.00	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	12/28/17	$129.10	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	12/06/17	$800.00	7472	SEWER CONNECTION (INCLUDES INSPEC	R 602-46200-34651 SEWER H
602	12/18/17	$800.00	7486	SEWER CONNECTION (INCLUDES INSPEC	R 602-46200-34651 SEWER H

CITY OF BAYPORT
MONTHLY RECEIPTS
Period Name: DECEMBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
602	12/18/17	$800.00	7490	SEWER CONNECTION (INCLUDES INSPEC	R 602-46200-34651 SEWER H
602	12/28/17	$4.00	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	-$39.79	0	UB AR Serv Adj 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$3.78	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$5.44	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$32.40	0	UB AR Serv Adj 10 SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$590.08	0	UB AR Serv 14 SEWER METER	R 602-46200-37210 SEWER R
602	12/28/17	$10.00	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$1,096.80	0	UB AR Serv 29 INSTIT SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$9.11	0	UB AR Serv Adj 10 SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$4,852.90	0	UB AR Serv 25 COMM SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$62.17	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$459.20	0	UB AR Serv 29 INSTIT SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$42.40	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$26.20	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$2.11	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$14.44	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$10.00	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$39,201.54	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$5,502.85	0	UB AR Serv 25 COMM SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$3,681.30	0	UB AR Serv 23 INDUSTRI SEW	R 602-46200-37210 SEWER R
602	01/02/18	$48.50	0	UB AR Serv 20 SEWER ONLY	R 602-46200-37210 SEWER R
602	01/02/18	$959.15	0	UB AR Serv 15 1ST SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$10.00	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$26.20	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$40,410.61	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$1,302.55	0	UB AR Serv 15 1ST SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$38,595.46	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$1,470.25	0	UB AR Serv 15 1ST SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$48.50	0	UB AR Serv 20 SEWER ONLY	R 602-46200-37210 SEWER R
602	01/02/18	$164.84	0	UB AR Serv 14 SEWER METER	R 602-46200-37210 SEWER R
602	01/02/18	$20.00	0	UB AR Serv 24 SEWER COMMER	R 602-46200-37210 SEWER R
602	12/28/17	$6.11	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$20.00	0	UB AR Serv 24 SEWER COMMER	R 602-46200-37210 SEWER R
602	01/02/18	$2,969.15	0	UB AR Serv 23 INDUSTRI SEW	R 602-46200-37210 SEWER R
602	12/28/17	$31.54	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$68.60	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$12.33	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$119.19	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$14.05	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$3.33	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$22.15	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$14.05	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$10.00	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$10.00	0	UB AR Serv 24 SEWER COMMER	R 602-46200-37210 SEWER R
602	12/28/17	-$10.00	0	UB AR Serv Adj 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	-$371.45	0	UB AR Serv Adj 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$361.86	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$14.05	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$10.00	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$88.85	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$38.35	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$48.50	0	UB AR Serv 20 SEWER ONLY	R 602-46200-37210 SEWER R
602	12/28/17	$1,212.78	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R

CITY OF BAYPORT
MONTHLY RECEIPTS
Period Name: DECEMBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
602	12/28/17	$1,997.60	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$399.49	0	UB AR Serv 29 INSTIT SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$157.70	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$34.30	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$30.25	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$28.10	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$30.25	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$4,272.00	0	UB AR Serv 25 COMM SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$10.00	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$72.65	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$48.50	0	UB AR Serv 20 SEWER ONLY	R 602-46200-37210 SEWER R
602	12/28/17	$2.89	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	01/02/18	-$81.71	0	UB AR Serv Adj 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$10.00	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$129.88	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$4.11	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$61.17	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$14.05	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$4,051.15	0	UB AR Serv 23 INDUSTRI SEW	R 602-46200-37210 SEWER R
602	12/28/17	$46.45	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$1,434.25	0	UB AR Serv 15 1ST SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$10.00	0	UB AR Serv 24 SEWER COMMER	R 602-46200-37210 SEWER R
602	12/28/17	$1.44	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	-$28.25	0	UB AR Serv Adj 10 SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$6,254.70	0	UB AR Serv 25 COMM SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$547.55	0	UB AR Serv 29 INSTIT SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$2,912.80	0	UB AR Serv 23 INDUSTRI SEW	R 602-46200-37210 SEWER R
602	12/28/17	$54.02	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	01/02/18	$43,240.10	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	$5.67	0	UB AR Serv 10 SEWER	R 602-46200-37210 SEWER R
602	12/28/17	-$2.50	0	UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L
602	12/28/17	$2.50	0	UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L
602	12/28/17	$2.50	0	UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L
602	12/28/17	$2.50	0	UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L
602	01/02/18	-$5.35	0	UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L
602	12/28/17	-$5.00	0	UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L
602	12/28/17	-$3.91	0	UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L
602	01/02/18	-$2.50	0	UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L
602	12/28/17	$2.50	0	UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L
602	12/28/17	-$5.00	0	UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L
602	12/28/17	-$2.50	0	UB AR Serv Pen Adj 10 SEWER	R 602-46200-37211 SEWER L
602	12/28/17	$23,089.16	0	UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	12/28/17	$23,089.16	0	UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	12/28/17	$23,089.16	0	UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	12/28/17	$23,089.16	0	UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	12/28/17	$23,089.16	0	UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	12/28/17	$23,089.16	0	UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	12/28/17	$23,089.16	0	UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	12/28/17	$23,089.16	0	UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	12/28/17	$23,089.16	0	UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	12/28/17	$23,089.16	0	UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	12/28/17	$23,089.16	0	UB AR Serv 19 PRISON SEWER	R 602-46200-37220 PRISON S
602	12/28/17	$349.45	0	UB AR Serv 11 NSP SEWER	R 602-46200-37230 NSP COLL

CITY OF BAYPORT
MONTHLY RECEIPTS
Period Name: DECEMBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
602	12/28/17	$753.15	0	UB AR Serv 11 NSP SEWER	R 602-46200-37230 NSP COLL
602	12/28/17	$386.65	0	UB AR Serv 11 NSP SEWER	R 602-46200-37230 NSP COLL
602	12/28/17	$576.40	0	UB AR Serv 11 NSP SEWER	R 602-46200-37230 NSP COLL
602	12/28/17	$505.70	0	UB AR Serv 11 NSP SEWER	R 602-46200-37230 NSP COLL
602	12/28/17	$10.00	0	UB AR Serv 11 NSP SEWER	R 602-46200-37230 NSP COLL
602	12/28/17	$414.55	0	UB AR Serv 11 NSP SEWER	R 602-46200-37230 NSP COLL
602	12/28/17	$480.45	0	UB AR Serv 11 NSP SEWER	R 602-46200-37230 NSP COLL
602	12/28/17	$302.95	0	UB AR Serv 11 NSP SEWER	R 602-46200-37230 NSP COLL
602	12/28/17	$727.90	0	UB AR Serv 11 NSP SEWER	R 602-46200-37230 NSP COLL
602	12/28/17	$581.45	0	UB AR Serv 11 NSP SEWER	R 602-46200-37230 NSP COLL
602	12/28/17	$307.60	0	UB AR Serv 11 NSP SEWER	R 602-46200-37230 NSP COLL
602	12/28/17	$321.55	0	UB AR Serv 11 NSP SEWER	R 602-46200-37230 NSP COLL
602	12/28/17	$80,333.65	0	UB AR Serv 17 PLANT	R 602-46200-37240 ANDERSE
602	12/28/17	-$51,158.00	0	UB AR Serv Adj 17 PLANT	R 602-46200-37240 ANDERSE
602	12/28/17	$58,831.25	0	UB AR Serv 17 PLANT	R 602-46200-37240 ANDERSE
602	12/28/17	$40,786.75	0	UB AR Serv 17 PLANT	R 602-46200-37240 ANDERSE
602	12/28/17	$106,569.90	0	UB AR Serv 17 PLANT	R 602-46200-37240 ANDERSE
FUND 602 SEWER		$776,985.91			
FUND 803 P & Z ESCROWS					
803	12/28/17	$1,000.00	7507	ANDERSEN CORP ESCROW CK # 1017840	R 803-80001-34100 P & Z PE
803	12/12/17	$1,000.00	7484	BERGSTROM ESCROW/ENG&GRADING CK	R 803-80051-34100 P & Z PE
803	12/28/17	$10,000.00	7512	INSPIRATION 4TH ADD ESCROW CK # 22	R 803-80061-34100 P & Z PE
FUND 803 P & Z E		$12,000.00			
		$2,394,750.33			

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 12/31/2017
12 Month = 100.08

DEPT	DEPT Descr	2017 Budget	2017 YTD Amt	Balance	2017 % of Budget Remain
FUND 101 GENERAL					
00000	GENERAL GOVERNMENT	$0.00	$0.00	$0.00	0.00%
41100	ELECTIONS	$1,700.00	$830.00	$870.00	51.18%
41200	MAYOR & COUNCIL	$242,258.00	$173,201.63	$69,056.37	28.51%
41240	RECYCLING	$7,380.00	$5,802.16	$1,577.84	21.38%
41400	ADMINISTRATION	$164,535.00	$176,175.28	-$11,640.28	-7.07%
41910	PLANNING & ZONING	$141,571.00	$259,248.88	-$117,677.88	-83.12%
41940	MUNICIPAL BUILDINGS	$51,784.00	$43,620.23	$8,163.77	15.77%
42100	POLICE	$838,820.00	$824,058.82	$14,761.18	1.76%
42200	FIRE PROTECTION	$521,379.00	$416,585.80	$104,793.20	20.10%
42201	FIRE STATION	$0.00	$0.00	$0.00	0.00%
43100	STREET MAINT	$323,268.00	$430,670.10	-$107,402.10	-33.22%
43130	STREET - FLOOD PREPARATION	$0.00	$0.00	$0.00	0.00%
43135	56TH ST & PICKETT AVE TRAIL	$0.00	$0.00	$0.00	0.00%
43140	HAYNER/2ND ST. S UTILITY PR	$0.00	$0.00	$0.00	0.00%
43141	STILLWATER SCH - BUS FACILIT	$0.00	$4,786.87	-$4,786.87	0.00%
43145	2017 STREET IMPROVEMENT	$0.00	$630,850.61	-$630,850.61	0.00%
43160	STREET LIGHTING	$32,150.00	$32,932.11	-$782.11	-2.43%
43200	PARKS	$68,623.00	$130,710.10	-$62,087.10	-90.48%
43300	CEMETERY	$7,775.00	$2,511.18	$5,263.82	67.70%
44100	PROJECT	$0.00	$0.00	$0.00	0.00%
FUND 101 GENERAL		$2,401,243.00	$3,131,983.77	-$730,740.77	-30.43%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	$0.00	$0.00	$0.00	0.00%
FUND 208 PRISON SEWER PROJECT		$0.00	$0.00	$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMENTS	$0.00	$0.00	$0.00	0.00%
41912	INSPIRATION	$0.00	$0.00	$0.00	0.00%
41913	EMERALD FALLS	$0.00	$0.00	$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJ		$0.00	$0.00	$0.00	0.00%
FUND 210 K-9 UNIT					
42103	K - 9 UNIT	$0.00	$0.00	$0.00	0.00%
FUND 210 K-9 UNIT		$0.00	$0.00	$0.00	0.00%
FUND 211 LIBRARY					
45500	LIBRARY	$295,800.00	$274,841.97	$20,958.03	7.09%
FUND 211 LIBRARY		$295,800.00	$274,841.97	$20,958.03	7.09%
FUND 306 DEBT GO BOND 2015A $2,025,000					
41903	DEBT SERVICE	$0.00	$0.00	$0.00	0.00%
FUND 306 DEBT GO BOND 2015A $2,025,0		$0.00	$0.00	$0.00	0.00%
FUND 400 NEW FIRE STATION					
42201	FIRE STATION	$29,992.00	$215,852.55	-$185,860.55	-619.70%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 12/31/2017
12 Month = 100.08

DEPT	DEPT Descr	2017 Budget	2017 YTD Amt	Balance	2017 % of Budget Remain
FUND 400 NEW FIRE STATION		$29,992.00	$215,852.55	-$185,860.55	-619.70%
FUND 412 CEMETERY CAPITAL IMPROV					
41600	CAPITAL OUTLAY	$0.00	$0.00	$0.00	0.00%
43300	CEMETERY	$0.00	$0.00	$0.00	0.00%
FUND 412 CEMETERY CAPITAL IMPROV		$0.00	$0.00	$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND					
41900	CAPITAL IMPROVEMENTS	$0.00	$0.00	$0.00	0.00%
42100	POLICE	$0.00	$0.00	$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND		$0.00	$0.00	$0.00	0.00%
FUND 414 OFFICE AUTOMATION					
00000	GENERAL GOVERNMENT	$0.00	$0.00	$0.00	0.00%
41400	ADMINISTRATION	$0.00	$0.00	$0.00	0.00%
41910	PLANNING & ZONING	$0.00	$0.00	$0.00	0.00%
42100	POLICE	$0.00	$0.00	$0.00	0.00%
43100	STREET MAINT	$0.00	$0.00	$0.00	0.00%
43200	PARKS	$0.00	$0.00	$0.00	0.00%
46120	WATER	$0.00	$0.00	$0.00	0.00%
46200	SEWER - OPERATING	$0.00	$0.00	$0.00	0.00%
FUND 414 OFFICE AUTOMATION		$0.00	$0.00	$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT					
41600	CAPITAL OUTLAY	$0.00	$0.00	$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	$0.00	$0.00	$0.00	0.00%
41940	MUNICIPAL BUILDINGS	$0.00	$0.00	$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT		$0.00	$0.00	$0.00	0.00%
FUND 601 WATER					
41609	TCE EVAL GRANT	$0.00	$0.00	$0.00	0.00%
41610	LYNN MOST PROJECT	$0.00	$0.00	$0.00	0.00%
44151	TCE WATER MAIN IMPROVEMEN	$0.00	$0.00	$0.00	0.00%
46110	WATER-PUMPHOUSE	$54,900.00	$30,859.75	$24,040.25	43.79%
46120	WATER	$492,611.00	$575,630.98	-$83,019.98	-16.85%
FUND 601 WATER		$547,511.00	$606,490.73	-$58,979.73	-10.77%
FUND 602 SEWER					
44100	PROJECT	$0.00	$0.00	$0.00	0.00%
46200	SEWER - OPERATING	$365,717.00	$269,062.62	$96,654.38	26.43%
46990	SEWER - NON-OPERATING	$400,000.00	$439,793.40	-$39,793.40	-9.95%
FUND 602 SEWER		$765,717.00	$708,856.02	$56,860.98	7.43%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	$0.00	$0.00	$0.00	0.00%
47000	INTEREST EXP	$0.00	$0.00	$0.00	0.00%
80056	KYLE CARLSON	$0.00	$0.00	$0.00	0.00%
FUND 800 INVESTMENTS-POOLED		$0.00	$0.00	$0.00	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 12/31/2017
12 Month = 100.08

DEPT	DEPT Descr	2017 Budget	2017 YTD Amt	Balance	2017 % of Budget Remain
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	$0.00	$0.00	$0.00	0.00%
41912	INSPIRATION	$0.00	$0.00	$0.00	0.00%
80001	ANDERSEN ESCROW	$0.00	$1,509.93	-$1,509.93	0.00%
80003	BAYTOWN ANNEXATION	$0.00	$0.00	$0.00	0.00%
80006	OSTERTAG VARIANCE	$0.00	$0.00	$0.00	0.00%
80008	CHARLES LUTZ STREET VACATI	$0.00	$0.00	$0.00	0.00%
80010	JERRY PETERSON ESCROW	$0.00	$0.00	$0.00	0.00%
80011	CAPTAINS CORNER	$0.00	$0.00	$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP.	$0.00	$5,580.66	-$5,580.66	0.00%
80013	BAYPORT MARINA	$0.00	$0.00	$0.00	0.00%
80014	GROUP 41	$0.00	$0.00	$0.00	0.00%
80015	GARY SWAGER	$0.00	$0.00	$0.00	0.00%
80016	PETE MILLER - PHASE 11/BAYT	$0.00	$0.00	$0.00	0.00%
80017	AMERICAN LEGION POST 491	$0.00	$0.00	$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	$0.00	$0.00	$0.00	0.00%
80019	JG HAUSE CONSTRUCTION	$0.00	$0.00	$0.00	0.00%
80020	HYNNEK CUP APPLICATION	$0.00	$0.00	$0.00	0.00%
80021	GORDON TELLINGHUISEN	$0.00	$0.00	$0.00	0.00%
80022	DUANCE JOHNSON	$0.00	$0.00	$0.00	0.00%
80023	MI-TECH SERVICES, INC.	$0.00	$0.00	$0.00	0.00%
80024	RICK PARENT	$0.00	$0.00	$0.00	0.00%
80025	JUDY SEEBERGER	$0.00	$0.00	$0.00	0.00%
80026	MIDWEST PARA TRANSIT	$0.00	$0.00	$0.00	0.00%
80027	CEMETARY - ST. MIKE S/ST. CH	$0.00	$0.00	$0.00	0.00%
80028	ASPHALT SPEC - 111 CENTRAL	$0.00	$0.00	$0.00	0.00%
80029	BRIAN ZELLER	$0.00	$0.00	$0.00	0.00%
80030	LARKIN HOFFMAN & LUNDGREN	$0.00	$0.00	$0.00	0.00%
80031	VALLEY GREEN	$0.00	$0.00	$0.00	0.00%
80040	HEFTY	$0.00	$0.00	$0.00	0.00%
80041	VALLEY GREEN	$0.00	$0.00	$0.00	0.00%
80042	LANDFORM/VARDE GROUP	$0.00	$0.00	$0.00	0.00%
80043	MAINSTREET HOLDING, LLC	$0.00	$0.00	$0.00	0.00%
80044	HAYNER PROPERTY FEASIB STU	$0.00	$0.00	$0.00	0.00%
80045	DRH-INSPIRATION PHASE II PL	$0.00	$0.00	$0.00	0.00%
80046	JOE BUSH/DAVID KLINGER	$0.00	$0.00	$0.00	0.00%
80047	JANE KEYES	$0.00	$0.00	$0.00	0.00%
80048	KAEMMER/VRAMBOUT	$0.00	$0.00	$0.00	0.00%
80049	AMERICAN LEGION	$0.00	$0.00	$0.00	0.00%
80050	12 POINT ROAD	$0.00	$0.00	$0.00	0.00%
80051	BERGSTROM/ ENG & GRADING	$0.00	$44.76	-$44.76	0.00%
80052	MILLER EXCAVATING WATER SE	$0.00	$0.00	$0.00	0.00%

CITY OF BAYPORT

EXPENSE SUMMARY YTD THRU 12/31/2017

12 Month = 100.08

DEPT	DEPT Descr	2017 Budget	2017 YTD Amt	Balance	2017 % of Budget Remain
80053	CHRIS HAYNER	$0.00	$0.00	$0.00	0.00%
80054	LYNN MOST	$0.00	$0.00	$0.00	0.00%
80055	MATTAMY MN PARTNERSHIP	$0.00	$2,591.63	-$2,591.63	0.00%
80056	KYLE CARLSON	$0.00	$0.00	$0.00	0.00%
80058	MILLER FARMS/DERRICK PHASE	$0.00	$0.00	$0.00	0.00%
80059	ARNE GRANT/ ENG SUPPLY	$0.00	$2,560.22	-$2,560.22	0.00%
80060	GREGG ELLINGSON	$0.00	$496.12	-$496.12	0.00%
80061	MATTAMY MN INSPIRATION 4	$0.00	$996.90	-$996.90	0.00%
FUND 803 P & Z ESCROWS		$0.00	$13,780.22	-$13,780.22	0.00%
		$4,040,263.00	$4,951,805.26	-$911,542.26	-22.56%

CITY OF BAYPORT

MONTHLY EXPENSES 9201-9311

Period Name: DECEMBER

Search Name	FU	Tran Date	Amount	Act	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
FUND 101 GENERAL									
DEPT 41200 MAYOR & COUNCIL									
RITEWAY	**101**	12/18/17	$5.90	E	**41200**	201	1099 7 W2'S	OFFICE SUPPLIES	009253
U S BANK VISA	**101**	12/28/17	$8.52	E	**41200**	201	#4798175443002082	OFFICE SUPPLIES	009302
SCHWAAB, INC.	**101**	12/18/17	$3.30	E	**41200**	201	STAMPS	OFFICE SUPPLIES	009258
ECKBERG LAMMERS	**101**	12/18/17	$1,030.75	E	**41200**	300	GENERAL MATTERS	PROF SER-LEGAL	009232
ECKBERG LAMMERS	**101**	12/18/17	$232.50	E	**41200**	300	PLANNING COMMISSION	PROF SER-LEGAL	009232
ECKBERG LAMMERS	**101**	12/18/17	$500.00	E	**41200**	300	MTGS	PROF SER-LEGAL	009232
ECKBERG LAMMERS	**101**	12/28/17	$348.75	E	**41200**	300	GENERAL MATTERS	PROF SER-LEGAL	009283
ECKBERG LAMMERS	**101**	12/28/17	$387.50	E	**41200**	300	INSPIRATION # 2	PROF SER-LEGAL	009283
ECKBERG LAMMERS	**101**	12/28/17	$500.00	E	**41200**	300	MTGS	PROF SER-LEGAL	009283
S E H	**101**	12/28/17	$61.92	E	**41200**	301	CC MTG	PROF SER-ENGINE	009298
S E H	**101**	12/28/17	$961.68	E	**41200**	301	STAFF MTGS	PROF SER-ENGINE	009298
S E H	**101**	12/28/17	$94.05	E	**41200**	301	ADMINISTRATION	PROF SER-ENGINE	009298
SCHLENNER WENNER & C	**101**	12/18/17	$95.00	E	**41200**	303	PAYROLL & ALLOCATION	PROF SER-AUDIT	009257
COMPLETE HEALTH ENVIR	**101**	12/18/17	$380.00	E	**41200**	306	DEC 2017 MAINT PLAN	PROF SER-OTHER	009230
COMPLETE HEALTH ENVIR	**101**	12/18/17	$380.00	E	**41200**	306	NOV 2017 MAINT PLAN	PROF SER-OTHER	009230
BELL, ADAM	**101**	12/06/17	$144.12	E	**41200**	321	QTRLY PHONE REIMBUR	COMMUNICATION	009202
BELL, ADAM	**101**	12/18/17	$105.88	E	**41200**	321	NOV/DEC 2017 PHONE R	COMMUNICATION	009227
MUNICIPAL CODE CORPO	**101**	12/28/17	$250.00	E	**41200**	350	ADMIN SUPPORT FEE	PRINTING & PUBL	009294
WASHINGTON COUNTY	**101**	12/18/17	$46.00	E	**41200**	350	ITEM # P380089	PRINTING & PUBL	009267
ECM PUBLISHERS, INC.	**101**	12/18/17	$12.68	E	**41200**	350	ORDINANCE NO 864	PRINTING & PUBL	009233
MENARDS-STILLWATER	**101**	12/18/17	$57.44	E	**41200**	444	LIGHTS VILLAGE GREEN	COMMUNITY PROJ	009239
MENARDS-STILLWATER	**101**	12/18/17	$50.82	E	**41200**	444	CITY HALL	COMMUNITY PROJ	009239
MENARDS-STILLWATER	**101**	12/18/17	$113.85	E	**41200**	444	LIGHTS VILLAGE GREEN	COMMUNITY PROJ	009239
MENARDS-STILLWATER	**101**	12/18/17	-$3.99	E	**41200**	444	RETURN GREEN CORD	COMMUNITY PROJ	009239
MENARDS-STILLWATER	**101**	12/18/17	$159.05	E	**41200**	444	LIGHTS VILLAGE GREEN	COMMUNITY PROJ	009239
DEPT 41200 MAYOR & COUNCIL			$5,925.72						
DEPT 41240 RECYCLING									
TAYLOR, SARA	**101**	12/28/17	$57.78	E	**41240**	351	MILEAGE REIMBURSEME	NEWS LETTER PRI	009301
DEPT 41240 RECYCLING			$57.78						
DEPT 41400 ADMINISTRATION									
SCHWAAB, INC.	**101**	12/18/17	$19.80	E	**41400**	201	STAMPS	OFFICE SUPPLIES	009258
RITEWAY	**101**	12/18/17	$35.40	E	**41400**	201	1099 7 W2'S	OFFICE SUPPLIES	009253
U S BANK VISA	**101**	12/28/17	$51.14	E	**41400**	201	#4798175443002082	OFFICE SUPPLIES	009302
WHITE BEAR IT SOLUTIO	**101**	12/18/17	$317.70	E	**41400**	416	MTHLY AGREEMENT	REPAIR/MAINT OF	009269
DEPT 41400 ADMINISTRATION			$424.04						
DEPT 41910 PLANNING & ZONING									
SCHWAAB, INC.	**101**	12/18/17	$16.50	E	**41910**	201	STAMPS	OFFICE SUPPLIES	009258
RITEWAY	**101**	12/18/17	$29.50	E	**41910**	201	1099 7 W2'S	OFFICE SUPPLIES	009253
U S BANK VISA	**101**	12/28/17	$42.61	E	**41910**	201	#4798175443002082	OFFICE SUPPLIES	009302
S E H	**101**	12/28/17	$94.05	E	**41910**	301	9535 INSPIRATION	PROF SER-ENGINE	009298
S E H	**101**	12/28/17	$94.05	E	**41910**	301	9536 INSPIRATION	PROF SER-ENGINE	009298
S E H	**101**	12/28/17	$94.05	E	**41910**	301	9537 INSPIRATION	PROF SER-ENGINE	009298
S E H	**101**	12/28/17	$94.05	E	**41910**	301	9538 INSPIRATION	PROF SER-ENGINE	009298
S E H	**101**	12/28/17	$94.05	E	**41910**	301	9539 INSPIRATION	PROF SER-ENGINE	009298
S E H	**101**	12/28/17	$2,389.26	E	**41910**	301	COMP PLAN 2018 UPDAT	PROF SER-ENGINE	009298
S E H	**101**	12/28/17	$94.05	E	**41910**	301	19 PT ROD GRADING	PROF SER-ENGINE	009298
THE PLANNING COMPANY	**101**	12/19/17	$300.00	E	**41910**	306	COMP PLAN - MET COUN	PROF SER-OTHER	009261
MNSPECT	**101**	12/18/17	$21,115.62	E	**41910**	306	NOV 2017 BLG INSP	PROF SER-OTHER	009246
TAYLOR, SARA	**101**	12/28/17	$134.82	E	**41910**	400	MILEAGE REIMBURSEME	USE OF PERSONA	009301

CITY OF BAYPORT

MONTHLY EXPENSES 9201-9311

Period Name: DECEMBER

Search Name	FU	Tran Date	Amount	Act	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
WANDA MADSEN	**101**	12/18/17	$148.20	E	**41910**	400	MILEAGE REIMBURSEME	USE OF PERSONA	009266
U S BANK VISA	**101**	12/28/17	$7.00	E	**41910**	400	#4798175443002082	USE OF PERSONA	009302
WHITE BEAR IT SOLUTIO	**101**	12/18/17	$264.75	E	**41910**	416	MTHLY AGREEMENT	REPAIR/MAINT OF	009269
DEPT 41910 PLANNING & ZONING			$25,012.56						
DEPT 41940 MUNICIPAL BUILDINGS									
MN CLN SERVICES, INC.	**101**	12/18/17	$238.80	E	**41940**	302	NOV 2017 CLEANING/CH	CONTRACT SERVI	009245
MN CLN SERVICES, INC.	**101**	12/18/17	$238.80	E	**41940**	302	DEC 2017 CLEANING/CH	CONTRACT SERVI	009245
MN CLN SERVICES, INC.	**101**	12/18/17	$79.00	E	**41940**	302	NOV 2017 CLEANING/OL	CONTRACT SERVI	009245
OFFICE OF ENT TECHNOL	**101**	12/28/17	$588.73	E	**41940**	321	NOV PHONES/CITY HALL	COMMUNICATION	009296
XCEL	**101**	12/19/17	$756.31	E	**41940**	380	NOV 2017 GAS & ELECTR	ELECTRIC SERVIC	009270
XCEL	**101**	12/19/17	$319.46	E	**41940**	381	NOV 2017 GAS & ELECTR	FUEL FOR HEAT	009270
MN CLN SERVICES, INC.	**101**	12/28/17	$79.00	E	**41940**	415	DEC 2017 CLEANING/OL	MUNICIPAL BUILD	009291
MN CLN SERVICES, INC.	**101**	12/28/17	$78.00	E	**41940**	420	DEC 2017 CLEANING/NA	R & M BLDGS, STR	009291
PLUNKETT S PEST CONTR	**101**	12/18/17	$85.00	E	**41940**	420	QTRLY PEST CONTROL/N	R & M BLDGS, STR	009251
DOCK & DOOR	**101**	12/06/17	$436.00	E	**41940**	420	POLICE DEPT,	R & M BLDGS, STR	009205
MODERN HEATING & AIR	**101**	12/06/17	$294.00	E	**41940**	420	FAILED HEAT EXCHANGE	R & M BLDGS, STR	009216
MODERN HEATING & AIR	**101**	12/18/17	$2,230.00	E	**41940**	420	HEAT EXCHANGER & PAR	R & M BLDGS, STR	009247
MODERN HEATING & AIR	**101**	12/28/17	$538.00	E	**41940**	420	RTU NEW HEAT EXHANG	R & M BLDGS, STR	009292
MINNESOTA ELEVATOR	**101**	12/18/17	$160.27	E	**41940**	420	DEC-JAN 2017 BI-MTHLY	R & M BLDGS, STR	009243
DEPT 41940 MUNICIPAL BUILDING			$6,121.37						
DEPT 42100 POLICE									
RITEWAY	**101**	12/18/17	$29.50	E	**42100**	201	1099 7 W2'S	OFFICE SUPPLIES	009253
SCHWAAB, INC.	**101**	12/18/17	$16.50	E	**42100**	201	STAMPS	OFFICE SUPPLIES	009258
U S BANK VISA	**101**	12/28/17	$42.61	E	**42100**	201	#4798175443002082	OFFICE SUPPLIES	009302
U S BANK VISA	**101**	12/28/17	$48.21	E	**42100**	202	SIRCHIE FINGER PRINT	UNIFORMS - MISC	009302
BAYPORT TRANSMISSION	**101**	12/28/17	$391.84	E	**42100**	212	2015 DODGE CHARGER/P	MOTOR FUELS & L	009277
WASHINGTON COUNTY S	**101**	12/18/17	$1,214.23	E	**42100**	212	NOV 2017 FUEL/POLICE	MOTOR FUELS & L	009268
BAYPORT TRANSMISSION	**101**	12/28/17	$25.00	E	**42100**	212	2015 DODGE CHARGER/P	MOTOR FUELS & L	009277
MOTOROLA	**101**	12/28/17	$29,128.50	E	**42100**	212	OPERATING MATERIAL P	MOTOR FUELS & L	009293
WATCHGUARD VIDEO	**101**	12/28/17	$3,995.00	E	**42100**	212	SOFTWARE LICENSE KEY	MOTOR FUELS & L	009310
STILLWATER TOWING IN	**101**	12/06/17	$310.00	E	**42100**	220	ICR#117503179/POLICE	OPERATING SUPP	009218
ECKBERG LAMMERS	**101**	12/06/17	$2,581.25	E	**42100**	300	NOV 2017 PROSECUTION	PROF SER-LEGAL	009207
BCA	**101**	12/19/17	$15.00	E	**42100**	306	BACKGROUND/A THOMP	PROF SER-OTHER	009226
VERIZON WIRELESS	**101**	12/18/17	$140.04	E	**42100**	321	NOV 2017 PHONES/POLI	COMMUNICATION	009265
THOMAS REUTERS - WES	**101**	12/18/17	$187.43	E	**42100**	321	NOV 2017 INFORMATION	COMMUNICATION	009262
EASTMAN, LAURA	**101**	12/06/17	$50.00	E	**42100**	321	NOV 2017 PHONE REIMB	COMMUNICATION	009206
EASTMAN, LAURA	**101**	12/28/17	$48.89	E	**42100**	321	DEC 2017 PHONE REIMB	COMMUNICATION	009282
VERIZON WIRELESS	**101**	12/06/17	$266.12	E	**42100**	321	NOV 2017 PHONES/POLI	COMMUNICATION	009222
U S BANK VISA	**101**	12/28/17	$569.67	E	**42100**	391	SALSBURY INDUSTRIES	SHARED AUTOMA	009302
WASHINGTON COUNTY P	**101**	12/28/17	$1,300.26	E	**42100**	391	4TH QTR 2017 RADIO/P	SHARED AUTOMA	009308
ENFORCEMENT LIGHTING	**101**	12/28/17	$350.00	E	**42100**	403	INSTALL USED LIGHT BA	POLICE TRAINING	009284
U S BANK VISA	**101**	12/28/17	$250.00	E	**42100**	403	GLOCK PROFESSIONAL	POLICE TRAINING	009302
U S BANK VISA	**101**	12/28/17	$25.16	E	**42100**	403	MENARDS	POLICE TRAINING	009302
U S BANK VISA	**101**	12/28/17	$7.27	E	**42100**	412	OREILLY AUTO	REP & MAINT VEH	009302
U S BANK VISA	**101**	12/28/17	$5.13	E	**42100**	412	OREILLY AUTO	REP & MAINT VEH	009302
WHITE BEAR IT SOLUTIO	**101**	12/18/17	$264.75	E	**42100**	416	MTHLY AGREEMENT	REPAIR/MAINT OF	009269
U S BANK VISA	**101**	12/28/17	$20.48	E	**42100**	444	WALGREENS	COMMUNITY PROJ	009302
WASHINGTON COUNTY P	**101**	12/28/17	$97.00	E	**42100**	444	HAZARDOUS WATE LICE	COMMUNITY PROJ	009309
DEPT 42100 POLICE			$41,379.84						
DEPT 42200 FIRE PROTECTION									
BERKLEY RISK SERVICES	**101**	12/28/17	$210.87	E	**42200**	150	RAY VALLEY #00037300	WORKER S COMP	009278
MUNICIPAL EMERGENCY S	**101**	12/18/17	$975.00	E	**42200**	202	OPERATING SUPPLIES/FI	UNIFORMS - MISC	009248

CITY OF BAYPORT

MONTHLY EXPENSES 9201-9311

Period Name: DECEMBER

Search Name	FU	Tran Date	Amount	Act	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
SAFE-FAST, INC.	101	12/28/17	$1,556.00	E	42200	202	UNIFORM SUPPLIES/FIRE	UNIFORMS - MISC	009299
GUARDIAN SUPPLY	101	12/28/17	$749.94	E	42200	202	UNIFORM SUPPLIES/FIRE	UNIFORMS - MISC	009285
HOLIDAY FLEET	101	12/06/17	$980.02	E	42200	212	NOV 2017 FUEL	MOTOR FUELS & L	009208
VERIZON WIRELESS	101	12/06/17	$155.82	E	42200	321	OCT/NOV 2017 PHONES/	COMMUNICATION	009222
COMCAST	101	12/28/17	$122.42	E	42200	321	DEC/JAN 2018 HIGHSPEE	COMMUNICATION	009279
COMCAST	101	12/28/17	$65.97	E	42200	321	DEC 2017 HIGHSPEED IN	COMMUNICATION	009279
MOTOROLA	101	12/28/17	$10,409.33	E	42200	323	OPERATING MATERIAL R	RADIOS-REPAIR &	009293
XCEL	101	12/19/17	$855.13	E	42200	380	NOV 2017 GAS & ELECTR	ELECTRIC SERVIC	009270
XCEL	101	12/19/17	$295.37	E	42200	381	NOV 2017 GAS & ELECTR	FUEL FOR HEAT	009270
BAYPORT TRANSMISSION	101	12/06/17	$50.00	E	42200	412	2014 TAHOE/FIRE DEPT	REP & MAINT VEH	009201
AUTO ZONE	101	12/28/17	$10.99	E	42200	412	HOLOGEN BULB/FIRE DE	REP & MAINT VEH	009274
OSWALD, CHUCK	101	12/18/17	$10.73	E	42200	412	LEVITION WHT	REP & MAINT VEH	009250
MENARDS-STILLWATER	101	12/18/17	$120.68	E	42200	419	MATERIAL/FIRE DEPT	REPAIR & MAINT	009239
GALOWITZ, MIKE	101	12/18/17	$116.69	E	42200	420	XMAS LIGHTS, CORDS, A	R & M BLDGS, STR	009234
MN CLN SERVICES, INC.	101	12/28/17	$238.80	E	42200	420	DEC 2017 CLEANING/FH	R & M BLDGS, STR	009291
AMERICAN FLAGPOLE & F	101	12/18/17	$183.00	E	42200	420	NYLON ROPE/FIRE DEPT	R & M BLDGS, STR	009225
NAC	101	12/18/17	$948.50	E	42200	420	CONTROL MODULE/FIRE	R & M BLDGS, STR	009249
GALOWITZ, MIKE	101	12/27/17	-$116.69	E	42200	420	XMAS LIGHTS, CORDS, A	R & M BLDGS, STR	009234
MINNESOTA STATE FIRE	101	12/18/17	$57.00	E	42200	433	OTHER OFFICER/MIKE G	DUES & MEMBERS	009244
MINNESOTA STATE FIRE	101	12/18/17	$57.00	E	42200	433	ASSOCIATE MEMBERSHI	DUES & MEMBERS	009244
MINNESOTA STATE FIRE	101	12/18/17	$57.00	E	42200	433	ASSOC MEMBERSHIP/JAS	DUES & MEMBERS	009244
MINNESOTA STATE FIRE	101	12/18/17	$93.00	E	42200	433	MEMBERSHIP/ALLEN EISI	DUES & MEMBERS	009244
DEPT 42200 FIRE PROTECTION			$18,202.57						
DEPT 43100 STREET MAINT									
SCHWAAB, INC.	101	12/18/17	$3.30	E	43100	201	STAMPS	OFFICE SUPPLIES	009258
U S BANK VISA	101	12/28/17	$8.52	E	43100	201	#4798175443002082	OFFICE SUPPLIES	009302
RITEWAY	101	12/18/17	$5.90	E	43100	201	1099 7 W2'S	OFFICE SUPPLIES	009253
SAFE-FAST, INC.	101	12/28/17	$91.55	E	43100	205	UNIFORMS-JOSH E	UNIFORMS - JOSH	009299
HOLIDAY FLEET	101	12/06/17	$219.99	E	43100	212	NOV 2017 FUEL	MOTOR FUELS & L	009208
MENARDS-STILLWATER	101	12/18/17	$19.96	E	43100	220	LIGHTS VILLAGE GREEN	OPERATING SUPP	009239
BUBERL BLACK DIRT	101	12/18/17	$196.00	E	43100	220	BLACK DIRT/STREET DEP	OPERATING SUPP	009228
SAFE-FAST, INC.	101	12/28/17	$171.24	E	43100	220	OPERATING SUPPLIES/S	OPERATING SUPP	009299
ADVANCE AUTO PARTS	101	12/18/17	$6.42	E	43100	240	TOOLS/STREET DEPT	SMALL TOOLS-EQ	009223
S E H	101	12/28/17	$2,088.95	E	43100	301	2019/2020 PAVEMENT	PROF SER-ENGINE	009298
STILLWATER MEDICAL GR	101	12/18/17	$121.16	E	43100	306	MEDICAL SCREENING/EI	PROF SER-OTHER	009259
ZIEGLER INC.	101	12/28/17	$53.39	E	43100	412	LOADER/STREET DEPT	REP & MAINT VEH	009311
ADVANCE AUTO PARTS	101	12/28/17	$28.12	E	43100	412	SWITCH TOGGLE/STREE	REP & MAINT VEH	009273
ADVANCE AUTO PARTS	101	12/18/17	$15.52	E	43100	412	CLEANER, HOSE/STREET	REP & MAINT VEH	009223
ADVANCE AUTO PARTS	101	12/28/17	$6.42	E	43100	412	SOCKET/STREET DEPT	REP & MAINT VEH	009273
ADVANCE AUTO PARTS	101	12/18/17	$13.44	E	43100	412	HOSE/STREET DEPT	REP & MAINT VEH	009223
ROETTGER WELDING	101	12/18/17	$58.78	E	43100	412	STREETS	REP & MAINT VEH	009254
ZIEGLER INC.	101	12/18/17	$62.08	E	43100	412	SHOCK LOADER/STREET	REP & MAINT VEH	009271
TRI STATE BOBCAT INC	101	12/18/17	$175.64	E	43100	412	HOSE BROOM/STREET D	REP & MAINT VEH	009263
ZIEGLER INC.	101	12/19/17	$1,897.51	E	43100	412	LOADER REPAIRS/STREE	REP & MAINT VEH	009271
SAVATREE	101	12/18/17	$450.00	E	43100	413	STUMP GRIND/STREET D	TREES	009256
SAVATREE	101	12/18/17	$989.00	E	43100	413	BRUSH REMOVAL/STREE	TREES	009256
WHITE BEAR IT SOLUTIO	101	12/18/17	$52.95	E	43100	416	MTHLY AGREEMENT	REPAIR/MAINT OF	009269
MILLER EXCAVATING	101	12/18/17	$575.00	E	43100	421	ALLEY GRADING/STREET	REPAIR & MAINT	009242
MENARDS-STILLWATER	101	12/18/17	$64.34	E	43100	421	PLOW MARKERS/STREET	REPAIR & MAINT	009239
BRYAN ROCK PRODUCTS I	101	12/06/17	$539.99	E	43100	421	CLASS 5 - ALLEYS/STREE	REPAIR & MAINT	009203
MENARDS-STILLWATER	101	12/18/17	$131.08	E	43100	421	ROAD PATCH/STREET DE	REPAIR & MAINT	009239
S E H	101	12/18/17	$2,720.26	E	43100	530	2017 INFRASTRUCTURE	CAPITAL ASSETS	009255
DEPT 43100 STREET MAINT			$10,766.51						

CITY OF BAYPORT

MONTHLY EXPENSES 9201-9311

Period Name: DECEMBER

Search Name	FU	Tran Date	Amount	Act	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
DEPT 43145 2017 STREET IMPROVEMENT									
MILLER EXCAVATING	**101**	12/06/17	$74,151.04	E	**43145**	302	2017 INFRASTRUCTURE	CONTRACT SERVI	009214
DEPT 43145 2017 STREET IMPROVE			$74,151.04						
DEPT 43160 STREET LIGHTING									
XCEL	**101**	12/19/17	$3,163.85	E	**43160**	380	NOV 2017 GAS & ELECTR	ELECTRIC SERVIC	009270
DEPT 43160 STREET LIGHTING			$3,163.85						
DEPT 43200 PARKS									
VALLEY TROPHY INC	**101**	12/28/17	$9.00	E	**43200**	410	BENCH PLATE/PARKS	REPAIR & MAINT	009305
WHITE BEAR IT SOLUTIO	**101**	12/18/17	$52.95	E	**43200**	416	MTHLY AGREEMENT	REPAIR/MAINT OF	009269
MENARDS-STILLWATER	**101**	12/18/17	$137.78	E	**43200**	420	WARMING HOUSE MATE	R & M BLDGS, STR	009239
AIR FRESH PORTABLE TOI	**101**	12/18/17	$78.75	E	**43200**	425	12/14/2017-01/10/18 TE	SATILLITIES	009224
AIR FRESH PORTABLE TOI	**101**	12/18/17	$78.75	E	**43200**	425	12/13/17-1/9/18 RIVERS	SATILLITIES	009224
DEPT 43200 PARKS			$357.23						
FUND 101 GENERAL			$185,562.51						
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1									
DEPT 00000 GENERAL GOVERNMENT									
PRESBYTERIAN HOMES	**107**	12/18/17	$20,859.75	E	**00000**	306	DEC 2017 TAX SETTLEME	PROF SER-OTHER	009252
DEPT 00000 GENERAL GOVERNMEN			$20,859.75						
FUND 107 TIF REDEVELOPMENT DISTR			$20,859.75						
FUND 211 LIBRARY									
DEPT 45500 LIBRARY									
BAKER & TAYLOR	**211**	12/28/17	$32.04	E	**45500**	217	NOV 2017 BOOKS / LIBR	MATERIALS & PRO	009276
BAKER & TAYLOR	**211**	12/28/17	$436.45	E	**45500**	217	NOV 2017 BOOKS / LIBR	MATERIALS & PRO	009276
BAKER & TAYLOR	**211**	12/28/17	$47.93	E	**45500**	217	NOV 2017 BOOKS / LIBR	MATERIALS & PRO	009276
BAKER & TAYLOR	**211**	12/28/17	$127.38	E	**45500**	217	NOV 2017 BOOKS / LIBR	MATERIALS & PRO	009276
BAKER & TAYLOR	**211**	12/28/17	$93.12	E	**45500**	217	NOV 2017 BOOKS / LIBR	MATERIALS & PRO	009276
BAKER & TAYLOR	**211**	12/28/17	$107.84	E	**45500**	217	NOV 2017 BOOKS / LIBR	MATERIALS & PRO	009276
BAKER & TAYLOR	**211**	12/28/17	$273.89	E	**45500**	217	NOV 2017 BOOKS / LIBR	MATERIALS & PRO	009276
BAKER & TAYLOR	**211**	12/28/17	$45.39	E	**45500**	217	NOV 2017 BOOKS / LIBR	MATERIALS & PRO	009276
INNOVATIVE OFFICE SOL	**211**	12/28/17	$75.57	E	**45500**	220	SUPPLIES/LIBRARY	OPERATING SUPP	009286
DEMCO	**211**	12/28/17	$84.13	E	**45500**	220	OPERATING SUPPLIES/LI	OPERATING SUPP	009281
SHARON SIPPEL	**211**	12/28/17	$1,875.00	E	**45500**	302	DEC 2017 CLEANING/LIB	CONTRACT SERVI	009300
KINDER MELODIES	**211**	12/28/17	$375.00	E	**45500**	302	NOV 2017 STORY TIME/L	CONTRACT SERVI	009287
DEFINITIVE TECHOLOGY	**211**	12/28/17	$157.90	E	**45500**	302	NOV/DEC 2017 CONTRAC	CONTRACT SERVI	009280
OFFICE OF ENT TECHNOL	**211**	12/28/17	$83.51	E	**45500**	321	NOV 2017 PHONES/LIBR	COMMUNICATION	009296
XCEL	**211**	12/19/17	$865.53	E	**45500**	380	NOV 2017 GAS & ELECTR	ELECTRIC SERVIC	009270
XCEL	**211**	12/19/17	$200.15	E	**45500**	381	NOV 2017 GAS & ELECTR	FUEL FOR HEAT	009270
WASHINGTON COUNTY LI	**211**	12/28/17	$39.09	E	**45500**	391	4TH QTR. OVERDUE NOT	SHARED AUTOMA	009307
MINNESOTA ELEVATOR	**211**	12/28/17	$172.86	E	**45500**	420	DEC/JAN 2017 MTHLY SE	R & M BLDGS, STR	009290
MERCWRY ELECTRIC	**211**	12/18/17	$147.53	E	**45500**	420	LIGHTS IN STORAGE ARE	R & M BLDGS, STR	009240
DEPT 45500 LIBRARY			$5,240.31						
FUND 211 LIBRARY			$5,240.31						
FUND 400 NEW FIRE STATION									
DEPT 42201 FIRE STATION									
NAC	**400**	12/28/17	$1,695.61	E	**42201**	302	REPAIRS FOUND SURNIN	CONTRACT SERVI	009295
KRAUS-ANDERSON CONST	**400**	12/06/17	$6,808.16	E	**42201**	302	NEW FIRE STATION	CONTRACT SERVI	009210
DEPT 42201 FIRE STATION			$8,503.77						
FUND 400 NEW FIRE STATION			$8,503.77						

CITY OF BAYPORT
MONTHLY EXPENSES 9201-9311
Period Name: DECEMBER

Search Name	FU	Tran Date	Amount	Act	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
FUND 601 WATER									
DEPT 46110 WATER-PUMPHOUSE									
B H E RENEWABLES	**601**	12/28/17	$453.59	E	**46110**	380	NOVEMBER 2017 REBAT	ELECTRIC SERVIC	009275
XCEL	**601**	12/19/17	$1,196.80	E	**46110**	380	NOV 2017 GAS & ELECTR	ELECTRIC SERVIC	009270
B H E RENEWABLES	**601**	12/28/17	$453.60	E	**46110**	381	NOVEMBER 2017 REBAT	FUEL FOR HEAT	009275
XCEL	**601**	12/19/17	$36.44	E	**46110**	381	NOV 2017 GAS & ELECTR	FUEL FOR HEAT	009270
DEPT 46110 WATER-PUMPHOUSE			$2,140.43						
DEPT 46120 WATER									
U S BANK VISA	**601**	12/28/17	$8.52	E	**46120**	201	#4798175443002082	OFFICE SUPPLIES	009302
RITEWAY	**601**	12/18/17	$5.90	E	**46120**	201	1099 7 W2'S	OFFICE SUPPLIES	009253
SCHWAAB, INC.	**601**	12/18/17	$3.30	E	**46120**	201	STAMPS	OFFICE SUPPLIES	009258
GARDNER, TIM	**601**	12/19/17	$14.98	E	**46120**	203	UNIFORMS REIMBURSEM	UNIFORMS - TIM	009235
LUBE TECH	**601**	12/18/17	$117.46	E	**46120**	212	HYD OIL/WATER DEPT	MOTOR FUELS & L	009238
HOLIDAY FLEET	**601**	12/06/17	$214.79	E	**46120**	212	NOV 2017 FUEL	MOTOR FUELS & L	009208
ACTION RENTAL	**601**	12/28/17	$137.70	E	**46120**	212	PROPANE/WATER DEPT	MOTOR FUELS & L	009272
HAWKINS WATER	**601**	12/18/17	$30.00	E	**46120**	216	CHEMICALS/WATER DEP	CHEMICALS AND T	009236
MENARDS-STILLWATER	**601**	12/06/17	$14.82	E	**46120**	220	MARKING PAINT/WATER	OPERATING SUPP	009211
CORE & MAIN LP	**601**	12/18/17	$1,739.73	E	**46120**	220	RADIO READS-NON PROJ	OPERATING SUPP	009231
MENARDS-STILLWATER	**601**	12/18/17	$2.70	E	**46120**	220	PARTS/WATER DEPT	OPERATING SUPP	009239
MN CLN SERVICES, INC.	**601**	12/06/17	$185.00	E	**46120**	302	NOV 2017 CLEANING/WA	CONTRACT SERVI	009215
ONE CALL CONCEPTS	**601**	12/06/17	$88.65	E	**46120**	307	NOV 2017 WATER LOCAT	GOPHER STATE O	009217
COMCAST	**601**	12/18/17	$124.78	E	**46120**	321	DEC 2017 HIGHSPEED IN	COMMUNICATION	009229
POSTMASTER	**601**	12/28/17	$168.98	E	**46120**	322	4TH QTR 2017 WATER/S	POSTAGE	009297
XCEL	**601**	12/19/17	$871.14	E	**46120**	380	NOV 2017 GAS & ELECTR	ELECTRIC SERVIC	009270
XCEL	**601**	12/19/17	$559.08	E	**46120**	381	NOV 2017 GAS & ELECTR	FUEL FOR HEAT	009270
WHITE BEAR IT SOLUTIO	**601**	12/18/17	$52.95	E	**46120**	416	MTHLY AGREEMENT	REPAIR/MAINT OF	009269
MN CLN SERVICES, INC.	**601**	12/18/17	$238.80	E	**46120**	420	NOV 2017 CLEANING/WA	R & M BLDGS, STR	009245
MIDWEST TESTING LLC	**601**	12/18/17	$7,400.00	E	**46120**	530	RADIO PROJECT/WATER	CAPITAL ASSETS	009241
S E H	**601**	12/19/17	$595.00	E	**46120**	530	2017 WATER MODEL UP	CAPITAL ASSETS	009255
S E H	**601**	12/18/17	$2,720.26	E	**46120**	530	2017 INFRASTRUCTURE	CAPITAL ASSETS	009255
S E H	**601**	12/18/17	$14,807.09	E	**46120**	530	GIS INVENTORY 7 SMAR	CAPITAL ASSETS	009255
MIDWEST TESTING LLC	**601**	12/18/17	$6,275.00	E	**46120**	530	RADIO INSTALLS/WATER	CAPITAL ASSETS	009241
MIDWEST TESTING LLC	**601**	12/06/17	$7,000.00	E	**46120**	530	RADIO TRSCEIVER INST	CAPITAL ASSETS	009213
S E H	**601**	12/18/17	$1,900.00	E	**46120**	530	TANK INSP/CLEANING -	CAPITAL ASSETS	009255
CORE & MAIN LP	**601**	12/19/17	$5,235.00	E	**46120**	530	RADIO READS	CAPITAL ASSETS	009231
DEPT 46120 WATER			$50,511.63						
FUND 601 WATER			$52,652.06						
FUND 602 SEWER									
DEPT 46200 SEWER - OPERATING									
SCHWAAB, INC.	**602**	12/18/17	$3.30	E	**46200**	201	STAMPS	OFFICE SUPPLIES	009258
U S BANK VISA	**602**	12/28/17	$8.55	E	**46200**	201	#4798175443002082	OFFICE SUPPLIES	009302
RITEWAY	**602**	12/18/17	$5.90	E	**46200**	201	1099 7 W2'S	OFFICE SUPPLIES	009253
KLINE, MATTHEW	**602**	12/06/17	$262.50	E	**46200**	206	UNIFORMS REIMBURSEM	UNIFORMS - PW S	009209
HOLIDAY FLEET	**602**	12/06/17	$97.56	E	**46200**	212	NOV 2017 FUEL	MOTOR FUELS & L	009208
S E H	**602**	12/28/17	$574.76	E	**46200**	301	CLEANING AND TELEVISI	PROF SER-ENGINE	009298
AIR FRESH PORTABLE TOI	**602**	12/18/17	$140.00	E	**46200**	302	DEC 2017 EXTRA PUMPI	CONTRACT SERVI	009224
MN CLN SERVICES, INC.	**602**	12/19/17	$185.00	E	**46200**	302	2017 DEC CLEANING/PW	CONTRACT SERVI	009245
KLINE, MATTHEW	**602**	12/18/17	$540.00	E	**46200**	302	JUL,AUG, SEPT,OCT,NOV,	CONTRACT SERVI	009237
POSTMASTER	**602**	12/28/17	$168.98	E	**46200**	322	4TH QTR 2017 WATER/S	POSTAGE	009297
STILLWATER MOTORS	**602**	12/18/17	$39.18	E	**46200**	412	CHEV TRUCK OIL CHANG	REP & MAINT VEH	009260
LUBE TECH	**602**	12/18/17	$234.93	E	**46200**	412	PUBLIC WORKS	REP & MAINT VEH	009238

CITY OF BAYPORT
MONTHLY EXPENSES 9201-9311
Period Name: DECEMBER

Search Name	FU	Tran Date	Amount	Act	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
WHITE BEAR IT SOLUTIO	602	12/18/17	$52.95	E	46200	416	MTHLY AGREEMENT	REPAIR/MAINT OF	009269
MENARDS-STILLWATER	602	12/28/17	$17.08	E	46200	420	GARAGE DOOR LUBE/SE	R & M BLDGS, STR	009288
DEPT 46200 SEWER - OPERATING			$2,330.69						
FUND 602 SEWER			$2,330.69						
FUND 803 P & Z ESCROWS									
DEPT 80001 ANDERSEN ESCROW									
S E H	803	12/28/17	$141.07	E	80001	301	ANDERSEN CORP	PROF SER-ENGINE	009298
DEPT 80001 ANDERSEN ESCROW			$141.07						
DEPT 80012 FRIENDS OF ST. CROIX PREP.									
S E H	803	12/28/17	$1,191.48	E	80012	301	ST. CROIX PREP	PROF SER-ENGINE	009298
DEPT 80012 FRIENDS OF ST. CROIX			$1,191.48						
DEPT 80055 MATTAMY MN PARTNERSHIP									
S E H	803	12/19/17	$942.83	E	80055	301	INSPIRATION IIIB/MATT	PROF SER-ENGINE	009255
DEPT 80055 MATTAMY MN PARTNE			$942.83						
DEPT 80061 MATTAMY MN INSPIRATION 4									
THE PLANNING COMPANY	803	12/19/17	$996.90	E	80061	306	INSPIRATION 4/MATTAM	PROF SER-OTHER	009261
DEPT 80061 MATTAMY MN INSPIRA			$996.90						
FUND 803 P & Z ESCROWS			$3,272.28						
			$278,421.37						

City of Bayport
294 North 3rd Street
Bayport, MN 55003
Phone: 651-275-4404
Fax: 651-275-4411

Building Permit Log

For: December, 2017

Permit Number: BP2017-117
Parcel Address: 322 5TH STREET NORTH
Applicant: JANNA MELINE
OWNER OWNER
Construction Value: $8,404.00

Filing Date: 12/1/2017
BAYPORT, MN 55003
Applicant Phone:
Total Fees: $305.25

Permit Number: BP2017-159
Parcel Address: 537 6TH STREET NORTH
Applicant: NILE ECKHOFF
OWNER OWNER
Construction Value: $12,200.00

Filing Date: 12/1/2017
BAYPORT, MN 55003
Applicant Phone:
Total Fees: $397.50

Permit Number: BP2017-160
Parcel Address: 310 PRIMROSE PATH
Applicant: M/I HOMES
M/I HOMES RESIDENTIAL BUILDER
Construction Value: $292,885.00

Filing Date: 12/1/2017
BAYPORT, MN 55003
Applicant Phone: 763-586-7200
Total Fees: $9,929.51

Permit Number: BP2017-164
Parcel Address: 299 PRIMROSE PATH
Applicant: M/I HOMES

Construction Value: $292,885.00

Filing Date: 12/1/2017
BAYPORT, MN 55003
Applicant Phone: 763-586-7200
Total Fees: $9,929.51

Permit Number: BP2017-173
Parcel Address: 555 MINNESOTA St. S.
Applicant: ASHTON MCGEE RESTORATION
ASHTON MCGEE RESTORATION GROUP LLC
Construction Value: $7,600.00

Filing Date: 12/4/2017
BAYPORT, MN 55003
Applicant Phone: 952-426-3736
Total Fees: $105.00

Building Permit Log

For: December, 2017

Permit Number: BP2017-175
Parcel Address: 12 POINT Road
Applicant: BILL BERGSTRUM
Filing Date: 12/5/2017
BAYPORT, MN 55003
Applicant Phone:
Pending
Construction Value:
Total Fees: $.00

Permit Number: BP2017-176
Parcel Address: 17 POINT Road
Applicant: CATES FINE HOMES, LLC
CATES FINE HOMES, LLC RESIDENTIAL BUILDER
Filing Date: 12/11/2017
BAYPORT, MN 55003
Applicant Phone: 651-439-2844
Construction Value: $5,119.00
Total Fees: $105.00

Permit Number: BP2017-177
Parcel Address: 305 PRIMROSE PATH
Applicant: M/I HOMES
M/I HOMES RESIDENTIAL BUILDER
Filing Date: 12/11/2017
BAYPORT, MN 55003
Applicant Phone: 763-586-7200
Pending
Construction Value:
Total Fees: $.00

Permit Number: BP2017-178
Parcel Address: 527 MARINER DRIVE
Applicant: RENEWAL BY ANDERSEN, INC.
RENEWAL BY ANDERSEN, INC. COMMERCIAL &
Filing Date: 12/13/2017
BAYPORT, MN 55003
Applicant Phone: 651-264-4777
Construction Value: $14,922.00
Total Fees: $80.00

Permit Number: BP2017-179
Parcel Address: 295 PRIMROSE PATH NORTH
Applicant: M/I HOMES
M/I HOMES RESIDENTIAL BUILDER
Filing Date: 12/14/2017
BAYPORT, MN 55003
Applicant Phone: 763-586-7200
Pending
Construction Value:
Total Fees: $.00

Permit Number: BP2017-181
Parcel Address: 1014 PIONEER TRAIL
Applicant: NATE & SARAH DEJARNETT
OWNER OWNER
Filing Date: 12/19/2017
BAYPORT, MN 55003
Applicant Phone:
Construction Value: $13,300.00
Total Fees: $420.39

Building Permit Log

For: December, 2017

Permit Number: BP2017-182
Parcel Address: 100 4TH Ave. N.
Applicant: GEORGE SIEGFRIED
GEORGE SIEGFRIED CONSTRUCTION General
Construction Value:

Filing Date: 12/28/2017
BAYPORT, MN 55003
Applicant Phone: 651-275-1112
Total Fees: $.00

Pending

Permit Number: BP2017-183
Parcel Address: 563 Minnesota Street So.
Applicant: PETER LENTZ
OWNER OWNER
Construction Value:

Filing Date: 12/28/2017
Bayport, MN 55003
Applicant Phone:
Total Fees: $.00

Pending

Permit Number: MC2017-48
Parcel Address: 273 PRIMROSE PATH NORTH
Applicant: M/I HOMES
SILVER TREE PLUMBING & HEATING, LLC
Construction Value: $10,380.00

Filing Date: 12/1/2017
BAYPORT, MN 55003
Applicant Phone: 763-586-7200
Total Fees: $205.00

Permit Number: MC2017-50
Parcel Address: 267 PRIMROSE PATH NORTH
Applicant: M/I HOMES
SILVER TREE PLUMBING & HEATING, LLC
Construction Value: $9,420.00

Filing Date: 12/1/2017
BAYPORT, MN 55003
Applicant Phone: 763-586-7200
Total Fees: $205.00

Permit Number: MC2017-51
Parcel Address: 1211 INSPIRATION PARKWAY
Applicant: M/I HOMES

Construction Value: $9,420.00

Filing Date: 12/1/2017
BAYPORT, MN 55003
Applicant Phone: 763-586-7200
Total Fees: $205.00

Permit Number: MC2017-52
Parcel Address: 247 PRIMROSE PATH NORTH
Applicant: M/I HOMES
SILVER TREE PLUMBING & HEATING, LLC
Construction Value: $10,568.00

Filing Date: 12/1/2017
BAYPORT, MN 55003
Applicant Phone: 763-586-7200
Total Fees: $205.00

Building Permit Log

For: December, 2017

Permit Number: MC2017-57 **Filing Date:** 12/11/2017
Parcel Address: 305 PRIMROSE PATH BAYPORT, MN 55003
Applicant: M/I HOMES **Applicant Phone:** 763-586-7200
SILVER TREE PLUMBING & HEATING, LLC
Construction Value: **Total Fees:** $205.00

Permit Number: MC2017-58 **Filing Date:** 12/14/2017
Parcel Address: 295 PRIMROSE PATH NORTH BAYPORT, MN 55003
Applicant: M/I HOMES **Applicant Phone:** 763-586-7200
SILVER TREE PLUMBING & HEATING, LLC
Construction Value: $11,270.00 **Total Fees:** $205.00

Permit Number: MC2017-59 **Filing Date:** 12/14/2017
Parcel Address: 475 MARINER DRIVE BAYPORT, MN 55003
Applicant: TWIN CITY FIREPLACE & STONE **Applicant Phone:** 952-941-2685
TWIN CITY FIREPLACE & STONE CO.
Construction Value: $1,500.00 **Total Fees:** $85.00

Permit Number: MC2017-60 **Filing Date:** 12/19/2017
Parcel Address: 1014 PIONEER TRAIL BAYPORT, MN 55003
Applicant: NATE & SARAH DEJARNETT **Applicant Phone:**
Construction Value: $300.00 **Total Fees:** $80.00

Permit Number: MC2017-61 **Filing Date:** 12/20/2017
Parcel Address: 265 PRIMROSE PATH NORTH BAYPORT, MN 55003
Applicant: FIRESIDE HEARTH & HOME **Applicant Phone:** 651-638-3306
FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.
Construction Value: $1,582.00 **Total Fees:** $85.00

Permit Number: MC2017-62 **Filing Date:** 12/20/2017
Parcel Address: 289 PRIMROSE PATH NORTH BAYPORT, MN 55003
Applicant: FIRESIDE HEARTH & HOME **Applicant Phone:** 651-638-3306
FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.
Construction Value: $1,582.00 **Total Fees:** $85.00

Permit Number: MC2017-63 **Filing Date:** 12/20/2017
Parcel Address: 247 PRIMROSE PATH NORTH BAYPORT, MN 55003
Applicant: FIRESIDE HEARTH & HOME **Applicant Phone:** 651-638-3306
FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.
Construction Value: $1,067.00 **Total Fees:** $85.00

Permit Number: MC2017-64 **Filing Date:** 12/20/2017
Parcel Address: 273 PRIMROSE PATH NORTH BAYPORT, MN 55003
Applicant: FIRESIDE HEARTH & HOME **Applicant Phone:** 651-638-3306
FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.
Construction Value: $1,067.00 **Total Fees:** $85.00

Permit Number: MC2017-65 **Filing Date:** 12/27/2017
Parcel Address: 157 3RD Street S. BAYPORT, MN 55003
Applicant: ONE HOUR HEATING & AIR **Applicant Phone:** 651-437-4177
ONE HOUR HEATING & AIR MECHANICAL
Construction Value: $6,069.00 **Total Fees:** $85.00

Permit Number: MC2017-66 **Filing Date:** 12/27/2017
Parcel Address: 269 PRIMROSE PATH NORTH BAYPORT, MN 55003
Applicant: FIRESIDE HEARTH & HOME **Applicant Phone:** 651-638-3306
FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.
Construction Value: $1,582.00 **Total Fees:** $85.00

Permit Number: PL2017-50 **Filing Date:** 12/1/2017
Parcel Address: 273 PRIMROSE PATH NORTH BAYPORT, MN 55003
Applicant: M/I HOMES **Applicant Phone:** 763-586-7200
SILVER TREE PLUMBING & HEATING, LLC
Construction Value: $11,420.00 **Total Fees:** $205.00

Permit Number: PL2017-52 **Filing Date:** 12/1/2017
Parcel Address: 267 PRIMROSE PATH NORTH BAYPORT, MN 55003
Applicant: M/I HOMES **Applicant Phone:** 763-586-7200
SILVER TREE PLUMBING & HEATING, LLC
Construction Value: $10,492.00 **Total Fees:** $205.00

Permit Number: PL2017-53
Parcel Address: 1211 INSPIRATION PARKWAY
Applicant: M/I HOMES
SILVER TREE PLUMBING & HEATING, LLC
Construction Value: $10,492.00

Filing Date: 12/1/2017
BAYPORT, MN 55003
Applicant Phone: 763-586-7200
Total Fees: $205.00

Permit Number: PL2017-54
Parcel Address: 247 PRIMROSE PATH NORTH
Applicant: M/I HOMES
SILVER TREE PLUMBING & HEATING, LLC
Construction Value: $11,420.00

Filing Date: 12/1/2017
BAYPORT, MN 55003
Applicant Phone: 763-586-7200
Total Fees: $205.00

Permit Number: PL2017-58
Parcel Address: 305 PRIMROSE PATH
Applicant: M/I HOMES
SILVER TREE PLUMBING & HEATING, LLC
Construction Value: $10,280.00

Filing Date: 12/11/2017
BAYPORT, MN 55003
Applicant Phone: 763-586-7200
Total Fees: $205.00

Permit Number: PL2017-59
Parcel Address: 17 POINT Road
Applicant: HAUSSNER PLUMBING, LLC
HAUSSNER PLUMBING, LLC Plumber
Construction Value: $4,000.00

Filing Date: 12/12/2017
BAYPORT, MN 55003
Applicant Phone: 612-308-1957
Total Fees: $85.00

Permit Number: PL2017-60
Parcel Address: 295 PRIMROSE PATH NORTH
Applicant: M/I HOMES
SILVER TREE PLUMBING & HEATING, LLC
Construction Value: $9,954.00

Filing Date: 12/14/2017
BAYPORT, MN 55003
Applicant Phone: 763-586-7200
Total Fees: $205.00

Permit Number: PL2017-61
Parcel Address: 1014 PIONEER TRAIL
Applicant: BRUCE NELSON PLUMBING AND
BRUCE NELSON PLUMBING AND HEATING
Construction Value: $3,500.00

Filing Date: 12/19/2017
BAYPORT, MN 55003
Applicant Phone: 651-738-9354
Total Fees: $85.00

Building Permit Log

For: December, 2017

Permit Number: PL2017-62
Parcel Address: 432 4TH St. N.
Applicant: A J ALBERTS PLUMBING
A J ALBERTS PLUMBING Plumber
Construction Value: $6,400.00

Filing Date: 12/27/2017
BAYPORT, MN 55003
Applicant Phone: 651-738-0580

Total Fees: $85.00

Permit Number: PL2017-63
Parcel Address: 563 Minnesota Street So.
Applicant: PETER LENTZ
OWNER OWNER
Construction Value: $100.00

Filing Date: 12/28/2017
Bayport, MN 55003
Applicant Phone:

Pending

Total Fees: $80.00

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: January 3, 2018
To: Mayor and City Council
From: Adam Bell, City Administrator
Subject: Commercial refuse hauling licenses for 2018

BACKGROUND

Chapter 46 – Solid Waste of the Bayport City Code of Ordinances requires that all commercial refuse haulers be licensed annually by the city. The companies listed below have successfully completed the application and fee process to be licensed in 2018 as a commercial refuse hauler.

- **Atomic Recycling**
  Minneapolis, Minnesota
- **Dem-Con Dumpsters, LLC (formerly Shamrock Disposal)**
  Blaine, Minnesota
- **Gorilla Dumpster Bag**
  Eau Claire, Wisconsin
- **Lightning Disposal**
  Eagan, Minnesota
- **Maroney's Sanitation**
  Stillwater, Minnesota
- **Ray Anderson & Sons (Dumpster Box Services)**
  St. Paul, Minnesota
- **Republic Services**
  Inver Grove Heights, Minnesota
- **Tennis Roll Off, LLC**
  St. Paul Park, Minnesota
- **Twin City Refuse and Recycling**
  St. Paul, Minnesota
- **Waste Management of Minnesota, Inc.**
  Blaine, Minnesota

RECOMMENDATION

Staff recommends the City Council adopt a motion approving the commercial refuse hauling licenses for 2018 and authorize the City Administrator to approve additional licenses for companies that may apply during the calendar year.

City of Bayport
294 North Third Street
Bayport, Minnesota 55003
Phone 651-275-4404
Fax 651-275-4411
www.ci.bayport.mn.us

City of Bayport
DONATION INFORMATION FORM

Donor Information

☑ City Resident / Business ☐ Nonresident ☐ Other

Name: Kimberly Friedrich

Main Phone Number: Alternate Phone Number:

Email Address:

Address: 402 N Maine St.

City/State/Zip: Bayport MN 55003

Organization Name (if applicable):

Donation Information

☑ Bench with dedication plaque - $1,000.00
☐ City newsletter - $50.00 / $100.00 / $250.00
☐ Picnic table - $1,500.00
☐ Tree - $250.00
☐ Bike rack - $500.00
☐ Flag - $150.00
☐ Flower planter - $500.00
☐ Waste receptacle - $500.00

☐ Monetary donation of $_____ for ☐ Cemetery ☐ General Fund ☐ Parks ☐ Fire Dept. ☐ Police Dept.

Engraved text on bench plaque shall read as follows: *(Please print and refer to examples on reverse)*

This bench is dedicated in honor of
Ralph C. and Violet A. Rothe
Bayport residents from 1963-2017
By their loving family

Donor Acknowledgement and Signature

I understand that as the designated donor, this donation will be designated for city department use or used toward the purchase of the item, as specified above. I also understand that depending on availability, lead time, and weather conditions; it could take up to one (1) year to install an item. However, the city will make every effort to complete the installation as soon as possible. I also understand that the city has been given only an approximate size for the dedication plaque. Hence, if I have selected to donate funds for a bench, the city has my permission to format and size the text above accordingly, in order to fit the text on the plaque. Should it be necessary to change any of the text content for any reason, I am aware that I will be contacted by the city.

Signature: Kimberly K Friedrich Date: 11-27-2017

Office Use

Staff notes: *(Include requested placement location)* South side of Ferro Park play area (facing toward hockey rink)

Donation amount received: $1000.00 Date received: 11/30/17

Payment method: ☐ Cash ☒ Check 12941 Received by: K. Nuffel

City of Bayport
294 North Third Street
Bayport, Minnesota 55003
Phone 651-275-4404
Fax 651-275-4411
www.ci.bayport.mn.us

City of Bayport
DONATION INFORMATION FORM

Donor Information

☒ City Resident / Business ☐ Nonresident ☐ Other

Name: Kimberly Friedrich

Main Phone Number: , Alternate Phone Number:

Email Address:

Address: 402 N Maine St.

City/State/Zip: Bayport, MN 55003

Organization Name (if applicable):

Donation Information

☐ Bench with dedication plaque - $1,000.00
☐ City newsletter - $50.00 / $100.00 / $250.00
☐ Picnic table - $1,500.00
☒ Tree - $250.00 In Memory of Ralph Rothe
☐ Bike rack - $500.00
☐ Flag - $150.00
☐ Flower planter - $500.00
☐ Waste receptacle - $500.00

☐ Monetary donation of $_____ for ☐ Cemetery ☐ General Fund ☐ Parks ☐ Fire Dept. ☐ Police Dept.

Engraved text on bench plaque shall read as follows: *(Please print and refer to examples on reverse)*

Donor Acknowledgement and Signature

I understand that as the designated donor, this donation will be designated for city department use or used toward the purchase of the item, as specified above. I also understand that depending on availability, lead time, and weather conditions; it could take up to one (1) year to install an item. However, the city will make every effort to complete the installation as soon as possible. I also understand that the city has been given only an approximate size for the dedication plaque. Hence, if I have selected to donate funds for a bench, the city has my permission to format and size the text above accordingly, in order to fit the text on the plaque. Should it be necessary to change any of the text content for any reason, I am aware that I will be contacted by the city.

Signature: Kimberly Friedrich Date: 12-27-17

Office Use

Staff notes: *(Include requested placement location)* Site to be determined, preferably at Lakeside Park.

Donation amount received: $250.00 Date received: 12/27/17

Payment method: ☐ Cash ☒ Check 12947 Received by: Karen Hufford

City of Bayport
294 North Third Street
Bayport, Minnesota 55003
Phone 651-275-4404
Fax 651-275-4411
www.ci.bayport.mn.us

City of Bayport
DONATION INFORMATION FORM

Donor Information

☑ City Resident / Business ☐ Nonresident ☐ Other

Name: ANONYMOUS RESIDENT

Main Phone Number: Alternate Phone Number:

Email Address:

Address:

City/State/Zip:

Organization Name (if applicable):

Donation Information

☐ Bench with dedication plaque - $1,000.00
☐ City newsletter - $50.00 / $100.00 / $250.00
☐ Picnic table - $1,500.00
☐ Tree - $250.00
☐ Bike rack - $500.00
☐ Flag - $150.00
☐ Flower planter - $500.00
☐ Waste receptacle - $500.00

OTHER:

☑ ~~In Kind~~*/ ☐ Monetary donation of $ 100.00 VALUE for ☐ Cemetery ☐ General Fund

HOLIDAY LIGHTS FOR VILLAGE GREEN ☑ Parks ☐ Fire Dept. ☐ Police Dept.

Engraved text on bench plaque shall read as follows: *(Please print and refer to examples on reverse)*

*Description of in kind donation (including volunteer services):

Donor Acknowledgement and Signature

By signing this form, I acknowledge and commit to the donation and/or related in-kind activity, as noted above. I understand that monetary donations will be designated for city department use or used toward the purchase of the item, as specified above. I also understand that depending on availability, lead time, and weather conditions; it could take up to one (1) year to install an item. However, the city will make every effort to complete the installation as soon as possible. I also understand that the city has been given only an approximate size for the dedication plaque. Hence, if I have selected to donate funds for a bench, the city has my permission to format and size the text above accordingly, in order to fit the text on the plaque. Should it be necessary to change any of the text content for any reason, I am aware that I will be contacted by the city.

Signature: _____ Date: 12/6/2017

Office Use

Staff notes: *(Include requested placement location)*

Donation amount received: Date received: 12/6/2017

Payment method: ☐ Cash ☐ Check Received by: MK

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: December 27, 2017

To: Mayor and City Council

From: City Administrator Adam Bell

Subject: Employment separation agreement with Mel Horak for pending retirement

BACKGROUND

After serving 18 years as the Bayport Public Works Supervisor, Mel Horak is retiring from city employment effective January 12, 2018. At this time, I request your acceptance of his retirement and related separation agreement. The purpose of this agreement is to formally outline the terms of his remaining employment and the benefits due to him upon separation.

As outlined in the agreement, Mel will be compensated for hours worked in 2018 at his 2017 salary rate. Pursuant to the city's personnel policy, he will also receive any unused accrued vacation and compensatory time, as well as half of his accrued sick time (up to 400 hours) upon separation. There is no further compensation, severance, or additional benefits granted beyond those legally required by law.

On behalf of city staff and the City Council, I would like to thank Mel for his many years of dedicated service. We wish him well in his retirement.

RECOMMENDATION

Staff recommends the City Council adopt a motion to accept the retirement of Public Works Supervisor Mel Horak and related separation agreement.

EMPLOYMENT AND SEPARATION AGREEMENT

This EMPLOYMENT AND SEPARATION AGREEMENT (the "Agreement") is entered into by and between the CITY OF BAYPORT, MINNESOTA (the "City") and MILAN T. HORAK ("Horak") (collectively, the "Parties").

AGREEMENT

1. Recitals. Horak has been employed by the City as the City's Public Works Supervisor for 18+ years. Horak has informed the City that he intends to retire from active employment.

2. Resignation Date. Horak's separation from employment shall be effective January 12, 2018, at 4:30 p.m. (the "Resignation Date").

3. 2018 Compensation. The City has restructured its compensation schedules for its Public Works Department, effective January 1, 2018. Horak is not included in this compensation restructuring. Therefore, from January 1, 2018 until the Resignation Date, Horak will continue to be compensated at his 2017 payment rate, which is a gross pay of $7,780.54 per month, or $93,366.52 per year.

4. Consideration. In full settlement of all claims and potential claims, as set forth in the Release and Waiver of All Claims ("Release") attached hereto as Exhibit A, arising out of and related to Horak's employment and separation from employment, the City shall compensate Horak as follows (appropriate tax deductions and other authorized deductions will be made from such payments):

   a. Compensatory Time. Upon full execution of this Agreement and on the next pay period immediately after the Resignation Date, Horak will receive all earned and accrued Compensatory Time, subject to the City's current Personnel Policy.

   b. Vacation Time. Upon full execution of this Agreement and on the next pay period immediately after the Resignation Date, Horak will receive all earned and accrued Vacation Time, subject to the City's current Personnel Policy.

   c. Sick Time. Upon full execution of this Agreement and on the next pay period immediately after the Resignation Date, Horak will receive one-half (1/2) of all earned and accrued Sick Time, up to a maximum amount of 400 hours, subject to the City's current Personnel Policy.

   d. COBRA. Horak shall be fully responsible for processing all necessary paperwork and undertaking all actions to aid in the qualification of COBRA benefits, and Horak shall relieve the City of all responsibilities related to securing these benefits, unless otherwise mandated by policy or statute.

5. Release and Waiver of All Claims. In consideration for the promises of the City contained in this Agreement, Horak agrees to execute the Release attached hereto as Exhibit A.

6. Return of Equipment and Property. Within a reasonable time after the Resignation Date, Horak shall return to the City all equipment owned by the City in his possession and used in the normal course of Horak's employment.

7. Entire Agreement. This Agreement, including the Release contained in Exhibit A hereto, represents the entire agreement between the Parties. The Parties agree that there were no inducements or representations leading to the execution of this Agreement between the Parties other than those contained in this Agreement.

8. Voluntary and Knowing Action. Horak represents and agrees that: (a) he has had the opportunity to be represented by legal counsel in connection with this Agreement; (b) he has read this Agreement and fully understands the terms and conditions contained herein; (c) he relies solely upon his own judgment regarding the proper, complete and agreed upon consideration for, and language of, this Agreement; (d) he has not been influenced to sign this Agreement by any statements or representations of the City, its agents, or its attorneys not contained in this Agreement; and (e) he enters into this Agreement knowingly and voluntarily.

9. Governing Law and Venue. This Agreement shall be governed and construed in all respects by the substantive laws of the State of Minnesota (without regard to the conflict of laws rules or statutes of Minnesota or any other jurisdiction that might result in the application of other law). All disputes arising under or related to this Agreement shall be brought solely in the state courts situated in the County of Washington, State of Minnesota.

10. Counterparts. This Agreement may be signed simultaneously in two or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

Dated: 11-28-2017

Milan T. Horak

Milan T. Horak

CITY OF BAYPORT, MINNESOTA

Dated: _____

_____

Susan St. Ores, Mayor

_____

Adam R. Bell, City Administrator

RELEASE AND WAIVER OF ALL CLAIMS
EXHIBIT A

A. Definitions. All words used in this Release and Waiver of All Claims ("Release") are intended to have their plain meaning in ordinary English. Specific terms used in this release have the following meanings:

1. "City," as used in this Release, will at all times mean the City of Bayport and the present and former council members, elected officials, officers, employees, agents, attorneys, assigns, predecessors, or successors of any of them, in both their individual and official capacities.

2. "Horak," as used in this Release, means Milan T. Horak, or anyone who has or obtains any legal rights or claims through him, including without limitation, assigns, successors, representatives, executors, and heirs.

3. "Employee's Claims," as used in this Release, mean any rights Horak has now or hereinafter to any relief of any kind from the City whether or not Horak knows now about those rights, arising out of or related to his employment with the City and his retirement from employment including, without limitation, the following:

   a. Claims for breach of contract, fraud or misrepresentation, defamation, intentional or negligent infliction of emotional distress, breach of the covenant of good faith and fair dealing, promissory estoppel, negligence, wrongful termination of employment, vicarious liability, invasion of privacy; and

   b. Claims for violation of the Constitution of the United States, the Constitution of the State of Minnesota, City of Bayport City Code of Ordinances, the Minnesota Veterans Preference Act, the Minnesota Human Rights Act, Title VII of the federal Civil Rights Act of 1964, the federal Age Discrimination in Employment Act, the Americans with Disabilities Act, or other federal, state or local civil rights laws prohibiting discrimination, claims arising under Minn. Stat. § 176.82, and any other claims for unlawful employment practices; and

   c. Claims for personal injury, disability benefits, reinstatement, medical expenses, emotional distress, fines, penalties, punitive damages, attorney's fees, costs and expenses, interest, and claims of injunctive relief.

B. Agreement to Release Claims. In exchange for the promises of the City contained in this Agreement and the payment of the City as set forth in paragraph 4 of this Agreement, Horak releases all of Employee's Claims against the City that he now has, whether or not he knows about them. Horak agrees that the City does not owe him anything, unless otherwise required by law, in addition to the promises of the City contained in this Agreement.

Horak will not bring any lawsuits, commence any proceeding relating to any claim, file any complaints or make any other demands against the City based upon Employee's Claims except as permitted by law, and if the law permits Horak to commence such a proceeding, Horak agrees that he may not seek or recover any monetary damages or other relief as a result of any such proceeding.

Horak fully and completely releases, waives, and forever discharges and promises not to sue, or make any other demands against the City related to any and all manner of claims, demands, actions, causes of action, claims, promises, agreements, contracts, rights, liability, damages, claims for attorneys' fees, costs, and disbursements, or demands of any kind, including but not limited to, all claims arising in tort or contract, or any other federal, state, and local laws, statutes, ordinances, regulations or orders or any other claims in any manner relating to Horak's employment with and retirement from the City arising in law or equity whether known, suspected, or unknown, and however originating or existing which Horak now has, or which Horak at any time heretofore had or had a claim to have, against the City to the date of execution of this release.

Nothing in this Agreement will be construed to release claims arising after the date of execution of this Agreement.

C. Time for Consideration of Agreement. In accordance with the federal Age Discrimination in Employment Act, Horak shall have twenty-one (21) calendar days in which to decide whether to enter into this Agreement, sign it, and return it to: Adam R. Bell, City Administrator, City of Bayport, 294 Third Street North, Bayport, Minnesota 55003. The signed Agreement must be hand delivered or postmarked on or before expiration of the twenty-one (21) calendar day consideration period.

D. Rescission. Horak acknowledges and understands that he may rescind (cancel) his release of potential claims under the federal Age Discrimination in Employment Act, by written notice to the City within seven (7) calendar days following his execution of this Agreement. Horak further acknowledges and understands that he may rescind (cancel) his release of potential claims under the Minnesota Human Rights Act, by written notice to the City within fifteen (15) calendar days following the execution of this Agreement. To be effective, such written notice must be delivered either by hand or by mail within the required period. If sent by mail, the rescission must be (1) postmarked within the required period; (2) properly addressed to Adam R. Bell, City Administrator, City of Bayport, 294 Third Street North, Bayport, Minnesota 55003; and (3) sent by certified mail, return receipt requested. It is understood that the City shall have no obligation whatsoever under this Agreement in the event of such rescission by Horak, and this Agreement shall not become effective or enforceable until this rescission period has expired.

E. If in the future Horak asserts any claim released herein, such claim shall be dismissed with prejudice, and reasonable costs and attorneys' fees shall be awarded to the City in the amount determined by a court of competent jurisdiction.

Dated: 11-28-2017

Milan T. Horak

Milan T. Horak

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: December 27, 2017

To: Mayor and City Council
Adam Bell, City Administrator

From: Matt Kline, Public Works Director

RE: Purchase of a replacement single axle plow truck for the Public Works Department

BACKGROUND

City staff recently completed a vehicle replacement plan that will be used to anticipate and recommend future vehicle replacements and purchases. This plan will help guarantee that the city has reliable vehicles for critical situations and be used as a planning tool to make sure that the vehicle replacement fund is adequately funded.

The city takes into account many variables when making replacement recommendations, including funding adequacy, age and condition of vehicle, repair costs, need of equipment, etc. The city's current plow truck, a 1992 Ford L800 single axle, was initially included in the Capital Improvement Plan for replacement in 2012. The vehicle is currently in working condition; however, it has been discontinued and parts are no longer available. This makes major repairs not only difficult, but also expensive, because certain items need to be custom fabricated.

A new single axle plow truck will have features such as increased power, an extendable plow wing, and viewing cameras that will increase efficiency and safety. City staff has reviewed multiple plow truck set-ups in the metro area and has determined that a new single axle plow truck will cost approximately $210,000.00. The trade-in or auction value for the 1992 Ford is estimated at $10,000.00, making the total investment $200,000.00.

State contract cooperative purchasing will be used to construct the plow truck. The cab and chassis will be purchased with one contract and the plow, wing, dump box and accessories will be purchased with a second contract. Using the state contract exempts the city from acquiring multiple bids, which allows the city to acquire specific equipment and reduce the time needed for bidding.

The lead time for delivery of the cab and chassis is 8 months and assembly of the accessories is another 2-4 months, making total delivery time 10-12 months. Since it is critical to have this new replacement plow truck ready for the 2018-2019 winter season, staff recommends the purchase be made as soon as possible. All purchases are paid upon delivery.

RECOMMENDATION

Staff recommends the City Council adopt a motion approving the purchase of a new single axle plow truck for the Public Works Department via state contract, for an amount not to exceed $210,000.00.

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: December 27, 2017

To: Mayor and City Council
Adam Bell, City Administrator

From: Sara Taylor, Assistant City Administrator/Planner
Laura Eastman, Police Chief

Subject: New tobacco license for Oliver Acquisition Corporation, LLC dba Holiday Stationstores, LLC located at 174 3rd Street North

BACKGROUND

The city has received an application for a new tobacco license for Holiday Stationstores located at 174 3rd Street North. The store currently conducts tobacco sales and has a valid tobacco license for 2018. However, Holiday Companies, the parent company of Holiday, is under contract to transfer its membership interest to a subsidiary, Oliver Acquisition. As part of this transaction, Holiday will be converted from a corporation to a limited liability company. As such, an application for a new tobacco license and updated certificate of insurance is required to be submitted to the city to indicate this change.

On December 22, the Police Department conducted a criminal history and background investigation of the license applicant. This investigation did not reveal any negative information that would disqualify the applicant from obtaining or holding the requested license.

RECOMMENDATION

Staff recommends the City Council adopt a motion approving the issuance of a new tobacco license for Holiday Stationstores, LLC located at 174 3rd Street North.

LG214 Premises Permit Application

Annual Fee $150 (NON-REFUNDABLE)

REQUIRED ATTACHMENTS TO LG214

1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity.**
2. $150 annual premises permit fee, for each permit (non-refundable). Make check payable to "**State of Minnesota**."

Mail the application and required attachments to:
Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions? Call 651-539-1900 and ask for Licensing.

ORGANIZATION INFORMATION

Organization Name: Bayport American Legion Post 491 License Number: 00467

Chief Executive Officer (CEO) Thallassa Gunelius Daytime Phone: 651-285-1306

Gambling Manager: Bill Burtzlaff Daytime Phone: 651-439-4799

GAMBLING PREMISES INFORMATION

Current name of site where gambling will be conducted: Not Justa Bar

List any previous names for this location:

Street address where premises is located: 193 3rd St. N.
(Do not use a P.O. box number or mailing address.)

City: OR Township:	County:	Zip Code:
Bayport	Washington	55003

Does your organization own the building where the gambling will be conducted?

☐ **Yes** ☑ **No** **If no,** attach LG215 Lease for Lawful Gambling Activity.

A lease is not required if only a raffle will be conducted.

Is any other organization conducting gambling at this site? ☐ Yes ☑ No ☐ Don't know

Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site? ☑ Yes ☐ No ☐ Don't know

GAMBLING BANK ACCOUNT INFORMATION; MUST BE IN MINNESOTA

Bank Name: First State Bank and Trust Bank Account Number:

Bank Street Address: 950 North Hwy 25 City: Bayport State: **MN** Zip Code: 55003

ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES

Address (Do not use a P.O. box number):	City:	State:	Zip Code:
350 St. Croix Trail North	Lakeland	MN	55043
5710 Memorial Ave N.	Stillwater	MN	55082
		MN	

ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION

CITY APPROVAL for a gambling premises located within city limits

City Name: _____

Date Approved by City Council: _____

Resolution Number: _____
(If none, attach meeting minutes.)

Signature of City Personnel:

_____

Title: _____ Date Signed: _____

Local unit of government must sign.

COUNTY APPROVAL for a gambling premises located in a township

County Name: _____

Date Approved by County Board: _____

Resolution Number: _____
(If none, attach meeting minutes.)

Signature of County Personnel:

_____

Title: _____ Date Signed: _____

TOWNSHIP NAME: _____

Complete below only if required by the county.
On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date Signed: _____

ACKNOWLEDGMENT AND OATH

1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises.
2. The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.
3. I have read this application and all information submitted to the Board is true, accurate, and complete.
4. All required information has been fully disclosed.
5. I am the chief executive officer of the organization.
6. I assume full responsibility for the fair and lawful operation of all activities to be conducted.
7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them.
8. Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect.
9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.
10. I understand the fee is non-refundable regardless of license approval/denial.

_____ _____
Signature of Chief Executive Officer (designee may not sign) Date

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format, i.e. large print, braille, upon request.

MINNESOTA LAWFUL GAMBLING

LG215 Lease for Lawful Gambling Activity

LEASE INFORMATION

Organization: Bayport American Legion	License/Site Number: 00467	Daytime Phone: 651-439-5463
Address: 263 3rd St. N.	City: Bayport	State: MN Zip: 55003
Name of Leased Premises: Not Justa Bar	Street Address: 193 3rd St. N.	
City: Bayport	State: MN Zip: 55003	Daytime Phone: 651-342-2940
Name of Legal Owner: Not Justa Cafe Inc.	Business/Street Address: 177 N. 3rd St.	
City: Bayport	State: MN Zip: 55003	Daytime Phone: 651-775-0587
Name of Lessor **(if same as legal owner, write "SAME")**: SAME	Address:	
City:	State: Zip:	Daytime Phone:

Check applicable item:

- [x] **New or amended lease.** Effective date: 1/2/18. Submit changes at least ten days **before** the effective date of the change.
- [ ] **New owner.** Effective date: _____. Submit new lease **within** ten days after new lessor assumes ownership.

CHECK ALL ACTIVITY THAT WILL BE CONDUCTED (no lease required for raffles)

- [ ] Pull-Tabs (paper)
- [x] Pull-Tabs (paper) with dispensing device
- [ ] Bar Bingo
- [ ] Bingo
- [ ] Tipboards
- [ ] Paddlewheel
- [ ] Paddlewheel with table
- [ ] Electronic Pull-Tabs
- [ ] Electronic Linked Bingo

Electronic games may only be conducted:

1. at a premises licensed for the on-sale of intoxicating liquor or the on-sale of 3.2% malt beverages; or
2. at a premises where bingo is conducted as the primary business and has a seating capacity of at least 100.

PULL-TAB, TIPBOARD, AND PADDLEWHEEL RENT (separate rent for booth and bar ops)

BOOTH OPERATION: Some or all sales of gambling equipment are conducted by an employee/volunteer of a licensed organization at the leased premises.

ALL GAMES, including electronic games: Monthly rent to be paid: ____%, not to exceed **10%** of gross profits for that month.

- Total rent paid from all organizations for only booth operations at the leased premises **may not exceed $1,750.**
- The rent cap does not include BAR OPERATION rent for electronic games conducted by the lessor.

BAR OPERATION: All sales of gambling equipment conducted by the lessor or lessor's employee.

ELECTRONIC GAMES: Monthly rent to be paid: _____%, not to exceed **15%** of the gross profits for that month from electronic pull-tab games and electronic linked bingo games.

ALL OTHER GAMES: Monthly rent to be paid: 20 %, not to exceed **20%** of gross profits from all other forms of lawful gambling.

- If any booth sales conducted by a licensed organization at the premises, rent may not exceed **10%** of gross profits for that month and is subject to booth operation **$1,750** cap.

BINGO RENT (for leased premises where bingo is the primary business conducted, such as bingo hall)

Bingo rent is limited to one of the following:

- Rent to be paid: _____ %, not to exceed **10%** of the monthly gross profit from all lawful gambling activities held during bingo occasions, excluding bar bingo.

  - OR -
- Rate to be paid: $ _____ per square foot, not to exceed 110% of a comparable cost per square foot for leased space, as approved by the director of the Gambling Control Board. The lessor must attach documentation, verified by the organization, to confirm the comparable rate and all applicable costs to be paid by the organization to the lessor.
  - ⇒ **Rent may not be paid for bar bingo.**
  - ⇒ Bar bingo does not include bingo games linked to other permitted premises.

LEASE TERMINATION CLAUSE (must be completed)

The lease may be terminated by either party with a written 60 day notice. Other terms:

Lease Term: The term of this agreement will be concurrent with the premises permit issued by the Gambling Control Board (Board).

Management: The owner of the premises or the lessor will not manage the conduct of lawful gambling at the premises. The organization may not conduct any activity on behalf of the lessor on the leased premises.

Participation as Players Prohibited: The lessor will not participate directly or indirectly as a player in any lawful gambling conducted on the premises. The lessor's immediate family and any agents or gambling employees of the lessor will not participate as players in the conduct of lawful gambling on the premises, except as authorized by Minnesota Statutes, Section 349.181.

Illegal Gambling: The lessor is aware of the prohibition against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7865.0220, Subpart 3. In addition, the Board may authorize the organization to withhold rent for a period of up to 90 days if the Board determines that illegal gambling occurred on the premises or that the lessor or its employees participated in the illegal gambling or knew of the gambling and did not take prompt action to stop the gambling. Continued tenancy of the organization is authorized without payment of rent during the time period determined by the Board for violations of this provision, as authorized by Minnesota Statutes, Section 349.18, Subd. 1(a).

To the best of the lessor's knowledge, the lessor affirms that any and all games or devices located on the premises are not being used, and are not capable of being used, in a manner that violates the prohibitions against illegal gambling in Minnesota Statutes, Section 609.75.

Notwithstanding Minnesota Rules 7865.0220, Subpart 3, an organization must continue making rent payments under the terms of this lease, if the organization or its agents are found to be solely responsible for any illegal gambling, conducted at this site, that is prohibited by Minnesota Rules 7861.0260, Subpart 1, item H, or Minnesota Statutes, Section 609.75, unless the organization's agents responsible for the illegal gambling activity are also agents or employees of the lessor.

The lessor must not modify or terminate the lease in whole or in part because the organization reported, to a state or local law enforcement authority or to the Board, the conduct of illegal gambling activity at this site in which the organization did not participate.

Other Prohibitions: The lessor will not impose restrictions on the organization with respect to providers (distributor or linked bingo game provider) of gambling-related equipment and services or in the use of net profits for lawful purposes.

The lessor, the lessor's immediate family, any person residing in the same residence as the lessor, and any agents or employees of the lessor will not require the organization to perform any action that would violate statute or rule. The lessor must not modify or terminate this lease in whole or in part due to the lessor's violation of this provision. If there is a dispute as to whether a violation occurred, the lease will remain in effect pending a final determination by the Compliance Review Group (CRG) of the Board. The lessor agrees to arbitration when a violation of this provision is alleged. The arbitrator shall be the CRG.

Access to Permitted Premises: Consent is given to the Board and its agents, the commissioners of revenue and public safety and their agents, and law enforcement personnel to enter and inspect the permitted premises at any reasonable time during the business hours of the lessor. The organization has access to the premises during any time reasonable and when necessary for the conduct of lawful gambling.

Lessor Records: The lessor must maintain a record of all money received from the organization, and make the record available to the Board and its agents, and the commissioners of revenue and public safety and their agents upon demand. The record must be maintained for 3-1/2 years.

Rent All-Inclusive: Amounts paid as rent by the organization to the lessor are all-inclusive. No other services or expenses provided or contracted by the lessor may be paid by the organization, including but not limited to:

- trash removal
- electricity, heat
- snow removal
- storage
- janitorial and cleaning services
- other utilities or services
- lawn services
- security, security monitoring
- cost of any communication network or service required to conduct electronic pull-tabs games or electronic bingo
- in the case of bar operations, cash shortages.

Any other expenditures made by an organization that is related to a leased premises must be approved by the director of the Board. Rent payments may not be made to an individual.

ACKNOWLEDGMENT OF LEASE TERMS

I affirm that this lease is the total and only agreement between the lessor and the organization, and that all obligations and agreements are contained in or attached to this lease and are subject to the approval of the director of the Gambling Control Board.

Other terms of the lease:

Signature of Lessor:	Date:	Signature of Organization Official (Lessee):	Date:
Barbara Meyer	12/20/17	Bill Burtzlaff	12/22/17
Print Name and Title of Lessor:		Print Name and Title of Lessee:	
Barbara Meyer - owner		BILL BURTZLAFF Gamb. MGR.	

Questions? Contact the Licensing Section, Gambling Control Board, at 651-539-1900. This publication will be made available in alternative format (i.e. large print, braille) upon request. **Data privacy notice:** The information requested on this form and any attachments will become public information when received by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

Mail or fax lease to:
Minnesota Gambling Control Board
1711 W. County Road B, Suite 300 South
Roseville, MN 55113
Fax: 651-639-4032

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: December 19, 2017

To: Mayor and City Council
City Administrator Adam Bell

From: Police Chief Laura Eastman

Re: Purchase of a replacement squad vehicle for the Police Department

BACKGROUND

The annual Police Department budget transfers funds to the Equipment Replacement Fund and equipment. These purchases are regularly part of the annual Capital Improvement Plan (PIP). As such, I am requesting approval to order a 2018 all-wheel drive Dodge Charger. This vehicle will replace the 2011 Chevrolet Tahoe currently in the department fleet.

The cost and state bid amount for the 2018 Dodge is approximately $27,603.00. In addition to purchasing a vehicle, new lights, seats, cage, windows, bars, etc. equipment will need to be added. The estimated equipment cost is $16,000, which includes graphics. The total amount requested from the CIP fund will not exceed $43,603.00. If approved, the estimated arrival time of the vehicle will be March of 2018.

RECOMMENDATION

Staff recommends the City Council adopt a motion authorizing the purchase of a new 2018 Police Department squad all-wheel drive vehicle as quoted through the state contract for a total amount not to exceed $43,603.00.

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: January 8, 2018

TO: Mayor and City Council

FROM: Adam Bell, City Administrator
Sara Taylor, Assistant City Administrator/Planner

RE: Consider an amendment to Chapter 38 – Offenses and Miscellaneous Provisions of the Bayport City Code of Ordinances to regulate short-term rental of residential dwelling units

BACKGROUND

Over the past several months, staff has received a number of inquiries regarding the regulation of short-term rentals (STR) of residential property in the city. At the November 2017 council workshop, staff sought direction as to if and how the council would like to further regulate this type of use. Refer to staff memo from this workshop for additional background info. Staff presented the current status of regulation and three basic options for further regulation ranging from completely prohibiting the activity to an in-depth license and inspection program. At that time, the council consensus was to direct staff to compose an ordinance modification to prohibit STR activity in residential districts.

At the time of this memorandum, staff is aware of five STR listings in Bayport. Staff has only received a small number of specific complaints about STR activity to date, with only one recent police report being filed as a result of this type activity for one of the known listings. However, like many other property violations or issues, neighbors are often reluctant to complain about problems that may be occurring, and many violations occur without being reported, as indicated in the referenced police report.

With help from the League of Minnesota Cities and fellow colleagues in other cities, staff has looked at several sample city ordinances regarding STR, which vary greatly in terms of how a STR is defined and regulated. Generally speaking, a STR is considered a dwelling unit, bedroom, or couch rented for a period of less than 30 consecutive days, with or without the property owner present. From a zoning perspective, they are also considered a commercial use, but most often tend to be located within a residential zoning district or neighborhood.

In terms of regulation, some cities regulate STR by prohibiting it altogether, while others have developed multiple classifications/categories that vary in level of licensure, inspection, and compliance requirements based on whether the property owner or agent is present throughout the duration of the STR. Because each community is unique in size, interests, needs, and ability to enforce, there does not appear to be a consistent approach or model regardless of the size of the community. Also, because this is a relatively new type of activity and many cities are just beginning to introduce regulations, this issue is still evolving and is expected to continue to do so as each community determines what works and what doesn't.

Often the reasons cited for allowing STR are:

- **Additional income for hosts**
- **Support tourism and provide a financial benefit to the local economy**

- **The negative impacts on neighborhood quality of life may be overstated as most operators are good managers**

Many of the most common reasons cited for prohibition of STR that are applicable to Bayport include:

- **Promotes commercial use/activity in residential areas.** This type of commercial activity encroaches on the nature of the residential neighborhood. In Bayport, there are few mixed-use areas in our current zoning. By allowing STR, the zoning districts are further blurred. This can become problematic and undermine the zoning laws.

- **The STR market is unregulated.** Those who rent typically do not have premises regularly inspected to determine compliance with health, building, and safety codes. STR units are not required to meet the same standards that are required of other hotel/motel and lodging facilities. This can create potential life and safety issues.

- **Potential for negative quality of life impacts/nuisances in neighborhoods.** Short-term rental impacts may include overcrowding, late night activity, noise, crime, litter, damage, fire danger, loitering, parking, maintenance. Because STR are transient in nature, guests do not have a long-term interest in the neighborhood. While many tenants may not cause any problems, those who do create an enforcement issue for staff. A number of jurisdictions that permit STR include provisions to revoke or penalize the operator based on complaints from the public. This can become problematic with trying to determine legitimate versus malicious complaints.

- **Inadequacy of insurance coverage or insufficient assets.** Most STR hosts do not have homeowner or liability insurance policies that include coverage for losses resulting from commercial occupancy, such as death, injury, or property damage.

- **Conflicts with HOA bylaws.** Bayport's Inspiration HOA rules already currently prohibit leasing residential dwellings of a transient nature. *Transient* is defined as any lease for a period of less than seven days or any occupancy which includes services customarily furnished to hotel guests.

- **Lack of staff and resources to administer/enforce STR.** This is the most important factor for staff. Because this activity is still growing and evolving, staff does not know what level of time or resources will be required to effectively manage any type of program that allows STR. Communities that do allow this activity with regulation most often have additional staff resources to manage the activity and deal with inspections, license or permitting, and monitoring and enforcement.

It is for the foregoing reasons that staff believes that prohibiting STR in Bayport is the best approach at this time. As noted, this activity is evolving, and after more time has passed, staff will be better able to assess the demand that permitting STR at any level would have on city resources. Staff will continue to look at the issue and how other communities are dealing with it to determine if future changes are justified.

The proposed ordinance would prohibit all short-term rentals, which is defined as rentals for less than 30 consecutive days, in residential zoning districts. This ordinance would not apply to family members or rentals that are for 30 days or more. Because staff understands that this change in ordinance will have an impact on some property owners who are currently operating STR, the ordinance allows a 60-day compliance period. Further exceptions can be administratively applied for beyond the 60 days with appropriate documentation.

RECOMMENDATION

Staff recommends the City Council adopt a motion approving the proposed amendment to Chapter 38 – Offenses and Miscellaneous Provisions of the Bayport City Code of Ordinances to regulate short-term rental of residential dwelling units.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA AMENDING CHAPTER 38 – OFFENSES AND MISCELLANEOUS PROVISIONS OF THE BAYPORT CITY CODE, BY ADDING ARTICLE VI. – SHORT-TERM RENTALS

THE CITY COUNCIL OF THE CITY OF BAYPORT DOES HEREBY ORDAIN:

Section 1. The following article is added to the Bayport City Code, Chapter 38 – Offenses and Miscellaneous Provisions:

ARTICLE VI. – SHORT-TERM RENTALS

Sec. 38-90. Findings and purpose.

The city is committed to maintaining the quality of life and has a compelling interest in protecting the character of its residential neighborhoods. The city finds that short-term rentals located in residential zoning districts constitute commercial use of residential property, conflict with the residential nature of the zoning districts, disrupt the residential nature of neighborhoods, and have a negative impact on the livability of residential neighborhoods. Therefore, in order to ensure adequate and stable housing options for residents, preserve the residential character of the city's residential zoning districts, and provide for the health, safety and welfare of its residents, the city determines that it is appropriate to limit short-term rentals to hotels, motels and similar accommodations which are appropriately zoned and have the appropriate infrastructure and services for short-term use.

Accordingly, the city deems it necessary to define and prohibit the short-term rental of residential dwelling units based on these findings:

(a) Short-term rental of private homes for temporary occupancy threatens the essential character and stability of residential neighborhoods because short-term tenants have little interest in the welfare of the local community, do not engage in activities that strengthen residential neighborhoods, and do not integrate into residential neighborhoods.

(b) Short-term rental of private homes for temporary occupancy disturbs otherwise stable residential neighborhoods by creating the potential for excessive noise, accumulation of refuse, trespassing, disorderly conduct, vandalism, frequent occupant turnover, increased traffic, and decreased parking.

(c) Short-term rental of residential homes for temporary occupancy is often undertaken without adequate on-site management by the property owner or some other responsible person, compliance with state and local codes, and other safeguards.

(d) Prohibiting short-term rental of private homes for temporary occupancy is necessary to protect the essential character of residential neighborhoods and the health, safety, and welfare of the community.

Sec. 38-91. Definitions.

For the purpose of this article, the following words and terms are defined as follows:

Operator: a property owner, person, enterprise, or agency responsible for operating a short-term rental.

Person(s): an individual or group of individuals.

Rental: an arrangement between an operator and transient whereby compensation in the form of money, goods, labor, consideration, or otherwise is charged, whether or not received, in exchange for the right to use or occupy a residential structure.

Short-term rental: a process by which any residential structure, or portion thereof, is rented to a transient for less than thirty (30) consecutive days in a residential zoning district or planned residential development zoning district.

Transient: any person who, at their own expense or at the expense of another, exercises or is entitled to occupancy or possession of a short-term rental, by reason of any rental arrangement, agreement, concession, permit, right of access, option to purchase, license, time sharing arrangement, or any other type of agreement for a period of less than thirty (30) consecutive days. Any individual who is related by blood, marriage, adoption or foster care arrangement to the property owner is not a transient.

Sec. 38-92. Short-term rental activity prohibited.

Short-term rental of any parcel zoned residential or structure operated as a residential dwelling unit or units by an operator to any transient is prohibited. State licensed hotels, motels and lodging establishments located outside residential or planned residential development zoning districts shall be regulated per Appendix B-Zoning of the Bayport City Code of Ordinances.

Sec. 38-93. Existing short-term rentals; inspection and compliance procedures.

Short-term rentals existing at the time this article is adopted, pursuant to the city enabling such ordinance, shall cease within sixty (60) days of ordinance publication. Extensions may be granted by the city administrator or his/her designee, in his/her sole discretion, for good cause and with appropriate documentation. The city may inspect a premises in existence as an unlawful short-term rental, or which is reasonably believed to be in violation of the prohibitions of this article to verify compliance. The city also may require a property owner to produce a rental agreement, lease, contract, or similar documentation to verify the subject property is not being used as a short-term rental.

Sec. 38-94. Violations and penalties.

(a) The violation of any section of this article shall be considered a misdemeanor as defined in Chapter 25 – Prohibited Acts and Penalties of the Bayport City Code of Ordinances punishable by a fine or imprisonment, at the discretion of the court. Each day any violation of any section of this article continues shall constitute a separate offense.

(b) The city may bring an action to restrain, enjoin or abate violations of this article.

Section 2. This Ordinance shall be in full force and effect from and after its passage and publication according to law.

Adopted by the City Council of the City of Bayport, Minnesota, this 8th day of January, 2018.

_____
Susan St. Ores, Mayor

ATTEST:

_____
Adam Bell, City Administrator

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: December 27, 2017

To: Mayor and City Council
Adam Bell, City Administrator

From: Matt Kline, Public Works Director

RE: Consider an amendment to Chapter 48 – Stormwater Management of the Bayport City Code of Ordinances related to Municipal Separate Storm Sewer System (MS4) requirements

BACKGROUND

The city was recently designated as a Municipal Separate Storm Sewer System (MS4) entity, which requires compliance with a multitude of stormwater regulations. SEH completed the initial permit application and city staff is working on completing some of the requirements within the permit application.

The current ordinance for waste and material disposal within Chapter 48 - Stormwater Management of the city code does not contain the required language pertinent to MS4 regulations. As such, this chapter needs to be amended to comply with MS4 requirements.

RECOMMENDATION

Staff recommends the City Council adopt a motion approving the proposed amendment to Chapter 48 – Stormwater Management of the Bayport City Code of Ordinances related to Municipal Separate Storm Sewer System (MS4) requirements.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA AMENDING CHAPTER 48 – STORMWATER MANAGEMENT OF THE BAYPORT CITY CODE

THE CITY COUNCIL OF THE CITY OF BAYPORT DOES HEREBY ORDAIN:

Section 1. Chapter 48 – Stormwater Management, Section 48-8 (l), is hereby deleted in its entirety and the following is substituted therefore: *(Note: Deletions are indicated in ~~strikethrough~~ and additions are indicated in **bold underline**)*

Sec. 48-8. Approval standards.

~~(l) *Waste and material disposal.* Any storage, handling, and disposal of solid and hazardous waste, including unused building materials and construction products, shall conform with the most recent version of the NPDES/SDS construction stormwater general permit.~~

(l) *Construction Site Waste.*

(1) Waste and Material Disposal: All waste, unused building material (including garbage debris, cleaning wastes, wastewater, toxic materials or hazardous materials), collected sediment, asphalt and concrete millings, floating debris, paper, plastic, fabric, construction and demolition debris and other wastes must be properly contained on site and disposed of off site, not allowed to be carried by runoff into receiving channel or storage sewer system.

(2) Hazarous Materials: Oil, gasoline, paint, and any hazardous substances must be properly stored, including secondary containment, to prevent spill, leaks or other discharge. Restricted access to storage areas must be provided to prevent vandalism. Concrete wash must be limited to a defined area of the site and runoff must be contained within the defined area. Storage of hazardous waste must be in compliance with MPCA regulations.

(3) Liquid Waste: All non stormwater discharges (concrete truck washout, vehicle washing, maintenance spills, etc.) conducted during the construction activity must comply with the newest version of the state NPDES Permit.

(4) Sanitary Facilities: Adequate on-site sanitary facilities shall be provided in convenient location(s) for all persons who work on the site.

Section 2. This Ordinance shall be in full force and effect from and after its passage and publication according to law. Adopted by the City Council of the City of Bayport, Minnesota, this 8th day of January 2018.

_____
Susan St. Ores, Mayor

ATTEST:

_____
Adam Bell, City Administrator

Ordinance Summary No. _____

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA AMENDING CHAPTER 48 – STORMWATER MANAGEMENT OF THE BAYPORT CITY CODE

On January 8, 2018, the City of Bayport amended Chapter 48 – Stormwater Management by amending Section 48-8 Approval Standards related to construction site waste. The ordinance provides regulations for waste and material disposal, hazardous materials, liquid waste, and sanitary facilities. A printed copy of the ordinance is available for inspection during regular City Hall office hours or electronic mail.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA AMENDING CHAPTER 18-BUILDINGS AND BUILDING REGULATIONS, ARTICLE III., VACANT BUILDINGS

Section 1. Chapter 18, Article III., Section 18-52 is hereby deleted in its entirety and the following is substituted therefore: *(Note: Deletions are indicated in ~~strikethrough~~ and additions are indicated in **bold underline**)*

Sec. 18-52. Registration and fees.

The owner shall register with the enforcement officer within thirty (30) days after any building in the city becomes a vacant building, as defined in section 18-51. The registration shall be submitted on forms provided by the enforcement officer and shall include the following information supplied by the owner:

a. description of the premises
b. names and address of owner(s)
c. name and address of all known lien holders and all other parties with an ownership interest in the building
d. period of time the building is expected to remain vacant and a plan and timetable for returning the building to appropriate occupancy or use and/or for demolition of the building

The owner of a vacant building shall pay an annual registration fee ~~of five hundred ($500.00) dollars~~ **as established in Appendix D – Fee Schedule of the Bayport Code of Ordinances** each year the building remains a vacant building. The registration fee is intended to at least partially cover the administrative costs for registering and processing the vacant building owner registration form and for the costs of the city in monitoring the vacant building site.

The first annual fee shall be paid within thirty (30) days of being due and the owner shall be subject to prosecution as prescribed in this ordinance if not paid by the due date. The fee shall be paid in full prior to the issuance of any building permits, with the exception of a demolition permit.

All delinquent fees shall be paid by the owner, prior to any transfer of ownership of a vacant building. If the fees are not paid prior to any transfer, the new owner shall pay the annual fee within thirty (30) days of being due and the new owner shall be subject to prosecution as prescribed in this ordinance if not paid by the due date.

The enforcement officer shall include in the file, any property-specific written statements from community organizations, other interested parties or citizens regarding the history, problems, status or blighting influence of a vacant building.

Section 2. This ordinance shall be in full force and effect from and after its passage and publication according to law. Passed by the City Council for the City of Bayport this 8th day of January, 2018.

_____
Susan St. Ores, Mayor

Attest:

_____
Adam Bell, City Administrator

Ordinance Summary No. _____

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA AMENDING CHAPTER 18-BUILDINGS AND BUILDING REGULATIONS OF THE BAYPORT CITY CODE

On January 8, 2018, the City of Bayport amended Chapter 18 – Buildings and Building Regulations by amending Section 18-52 Registration and Fees. The ordinance stipulates that the owner of a vacant building shall pay an annual registration fee as established in Appendix D – Fee Schedule of the Bayport Code of Ordinances each year the building remains a vacant building. A printed copy of the ordinance is available for inspection during regular City Hall office hours or electronic mail.

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: December 27, 2017

To: Mayor and City Council
City Administrator Adam Bell

From: Chief of Police Laura Eastman

Subject: Consider appointing Brittany Lepowsky as a full-time police officer

BACKGROUND

Please consider this memorandum to appoint Brittany Lepowsky as a full-time police officer. As you may know, Officer Lepowsky joined the Police Department as a volunteer reserve officer and was hired as a part-time officer in July of 2016. Officer Lepowsky fully embraces the community policing philosophy that the Bayport community appreciates. This is shown in the St. Paul Pioneer Press article featuring her involvement with and mentoring of a young juvenile runaway. Officer Lepowsky continues to volunteer with the Youth Service Bureau and youths in need.

In addition, Officer Lepowsky brings nine years of law enforcement knowledge. Her prior Peace Officer experience includes the Minneapolis Parks, University of Minnesota, Minnesota State Fair and Wyoming, Minnesota Police Departments. Lastly, Officer Lepowsky came highly recommended to our agency from Chief Paul Hoppe with the Wyoming, Minnesota Police Department.

Officer Lepowsky submitted a letter of interest, participated in an oral interview panel, completed a written exercise and an online behavior assessment as part of the lengthy full-time hiring process for the most recent full-time opening. As such, Officer Lepowsky remained on the active hire list and best met the desired qualifications for the new position. I am requesting to promote her to the available full-time officer position.

RECOMMENDATION

Staff recommends the City Council adopt a motion to appoint Brittany Lepowsky as a full-time officer at a starting pay rate of $4,706.75 a month, per the union contract, with an effective start date of January 14, 2018.

Bayport Fire Department

1012 5th Avenue North (Station Address) Bayport, MN 55003
294 3rd St. North (Mailing Address) Bayport, MN 55003
Fire Hall Phone (651) 275-4401 • Fax (651) 275-4402

To: Mayor and City Council
Adam Bell, City Administrator

Date: January 1, 2018

From: Allen Eisinger, Fire Chief

Re: December Fire Chief's Memo

The December month to date call volume was 120, December 2016 calls 112. The 2017 call total is 1,333 compared to 2016 call total of 1,168, which is a 4.1% increase. Monthly drills consisted of cold weather medical emergencies/ice rescue and quarterly SCBA drill. Fire inspections and plan reviews are ongoing.

Meetings, Station Tours, Community Events

- Provide Santa ride for the lighting of the Village Green
- Car seat clinic was very successful - 15 cars were checked
- Attend Department Head meeting
- Provide Hudson Fire a tour of the station

Upcoming Events

- Washington County Fire Chiefs meeting
- Dance fundraiser information mailed to residences and we have a $5,000 donation already committed to the Relief Association by one of our residences

Safety Tip

The State and Western Wisconsin reported 12 fire related deaths during the holiday week. If you are using a space heater make sure it is checked prior to using it. Do not use an extension cord with a space heater and keep the area around the heater clear of combustible material.

Bayport Police Department
294 North 3rd Street
Bayport, Minnesota 55003
Phone: 651-275-4400
Fax: 651-275-4411

Laura Eastman
Chief of Police

Jay Jackson
Sergeant

Date: December 27, 2017
To: Mayor and City Council
City Administrator Adam Bell
From: Police Chief Laura Eastman
Subject: Police Reports and Updates

Past Events

December 2: Shop with a Cop - Officer Brittany Lepowsky and Chief Eastman
December 6: Lighting of the Village Green - Reserve Sergeant Myers, Reserve Officers and Chief Eastman
December 14: Toys for Tots Drop off: Golden Valley PD and KARE 11 – Officer Cameron, Reserve Sergeant Myers
December 14: Department shoot cold weather and night shoot – All staff

Upcoming Events

Upon approval of the City Council to hire the fifth full-time officer, Sergeant Jackson and Chief Eastman to conduct part-time officer interviews (date to be determined).

Miscellaneous

See Facebook photos and updates.

November Log *(continued)*

24 - 30: Wrong way driver, intoxicated driver, customer concern, assist/pan handling, grass fire, smoke co detector alarm, medical L1, deceased deer, w/w speed, crime prevention x 2, suspicious male, domestic, medical L3, theft report, unwanted male, solicitors, medical L3, domestic, traffic stop/speed/5th degree poss. Of controlled substance, wanted person/warrant arrest, suspicious male, unwanted male/ business, unwanted male/ business, suspicious male x 2, suicidal party/AOA, suspicious male, unwanted male, school crossing, 72 hour hold, school crossing, expired registration, police department tour, unwanted male/domestic, school crossing, train blocking complaint, medical L2, ID theft, parking complaint/construction vehicles, medical L1, vehicle forsale in the right away & ordinance, marijuana in a mother vehicle/drug para, juvenile, handgun permit to purchase, school crossing, records request, school crossing, council packets, vacation checks, w/w speed, no proof of insurance, found dog, school crossing, AOA/accident/blocking road, extra patrols, medical L1, AOA/accident, domestic, lock out, stolen vehicle, motorist assist, extra patrols, suicidal female, train noise, parking where signs prohibit, traffic / kops alert.

December Log

01 – Extra patrols, crime prevention, medical L3, ww equipment violations, school crossing, gas leak, call back report request, domestic.
02 – w/w speed, extra patrols, medical L1, dog at large/reg. letter sent, lockout, 911 hangup, w/w ted foss move over law, speed 80/55, warrant arrest, w/w speed, AOA/road hazard.
03 – w/w equipment, AOA/noise complaint, AOA/disturbance, extra patrols, chicken coop inspection, child custody issue, chicken coop inspection, DAS, chicken coop inspection, vacation

checks, w/w speed, w/w speed & tires too wide for road, city ord. complaint, AOA/medical L1, missing dog, w/w equipment violation.
04 – Crime prevention x 2, extra patrols, Aoa/back door, school crossing, lost dog, extra patrols x 2, co alarm, welcome packet, damage to property, extra patrols, request for exam and emergency hold, threats report, animal concern.
05 – Fire call, accident, medical L1 x 2,school crossing, vehicle lockout, w/w expired registration, school crossing, extra patrols, scam report, chicken coop inspection, medical L1, vehicle off the road.
06 – car v. tree, school crossing, medical L1, records request, park where signs prohibit, found keys follow up, extra patrol, school crossing, suspicious person/vehicle, public assist.
07 – Crime prevention x 2, extra patrols, steam release, w/w speed, fire, injured deer, school crossing, passing in no passing zone, IOD/ damage to uniform, information/extra patrols/suspicious vehicle, abandoned vehicle, school crossing, warrant arrest, extra patrol, w/w speed.
08 – Extra patrols, crime prevention, school crosswalk, found property, check area, public concern, school crossing, w/w headlight out, w./w stop sign viol. Stop sign violation.
09 – Speed 62/40, welfare check, no proof of insurance/ w/w stop sign, probationary license violation.
10 – Speed 66/40, driving complaint, death notification, medical L3, assist, aoa/medical suicidal female, no proof of insurance.
11 – w/w speed, AOA/felony traffic stop, 911 open line, apprehend and detention order.
12 – AOA/suicidal female, crime prevention x 2, extra patrols, pedestrian in roadway, extra patrols, school crossing, abuse report, school crossing, extra patrols/vacation request, vehicle lock out, directed patrol, MAARC report, susp. Vehicle traffic/AOA, traffic hazard.
13 – Open door, directed patrols, school crossing, cite-DAS assist to city hall, school crossing, w/w speed, warrant attempt, domestic/AOA. open door business, directed patrol, school crossing, DAS/citation, assist to city hall, school crossing, w/w speed, warrant attempt/ arrest / transport to jail, domestic/AOA.
14 – School crossing, w/w speed, extra patrols, medical L1 x 2, background check, school crosswalk, road rage incident, w/w speed, suspicious vehicle,
15 - w/w speed, medical L3, 15 – Suspicious activity, DUI, fraud report, extra patrols.
16 – 911 open line suspicious vehicle, noise complaints, traffic arrest/controlled substance, extra patrols, careless driving.
17 – Alarm, domestic, AOA/hit and run, motor vehicle accident medical/L1, extra patrols, w/w speed, parking complaint, 911 open line.
18 – Damage to sqd, traffic, medical L3, animal concern, business assist, school crossing, w/w speed, DAS, vacation checks, dog complaint, alarm, extra patrols.
19 – school crossing, juvenile wavier signed, possible fight reported.
20 – 4th degree dui/3rd degree refusal, medical L1, school crossing, tobacco license application for background, welfare check, parking violation x 3, juvenile run away information, city ordinance complaint snow removal/ letter sent, fire alarm, city ordinance violation deer feeder, officer officer, suspicious vehicle. Crime prevention.
21 – 31 N/A

Acronym/code: W/W = Written warning, LOCK OUT = vehicle keys locked in car, DAR = Driving after revocation, DAS= Driving after suspension, NPI/ NO POI = No proof of insurance, DOC = Disorderly conduct, CSC = Criminal Sexual Conduct, NO MN/DL = No Minnesota driver's license, Medical Level = 1 (most severe) 2 (moderate) 3 (mild), Rec'vd OFP/DANCO = Received a fax for an order for protection (OFP) domestic abuse, no contact order (danco) for person in our city, Felony Intro. Of Narc. = Felony level of introduction of narcotics into the prison, uac = underage drinking, AOA/assist Other Agency, 10 -72 = deceased. FDCR- Fail to display current registration, UUMV = unauthorized use of mother vehicle, AOA-= Assist other agency, POR= predatory offender verification, watch property protection TC= camera placement, FDRC= fail to display current registration.

Bayport Police Department
December 14 at 5:23pm

Another successful Toys For Tots is underway! The Bayport Police Department along with Department of Corrections staff loaded three vehicles fulls of donated toys for tonight's Toys For Tots event at KARE 11. Special thanks to all the business in town that served as a drop off location and for all those who donated toys!

Bayport Police Department added 3 new photos
December 2 at 1:03pm

Bayport Officer Lepowsky and Chief Eastman joined St. Paul Police officers today in "Shop With A Cop". Much fun was had by all involved

Bayport Police Department added 5 new photos
December 7 at 5:07pm

Another successful lighting of the Village Green! Special thanks to June for her help in throwing the switch to light the beautiful trees! Also thanks to the Stillwater Vagabonds for their lead role in the caroling!

Bayport Police Department
November 22 at 6:36am

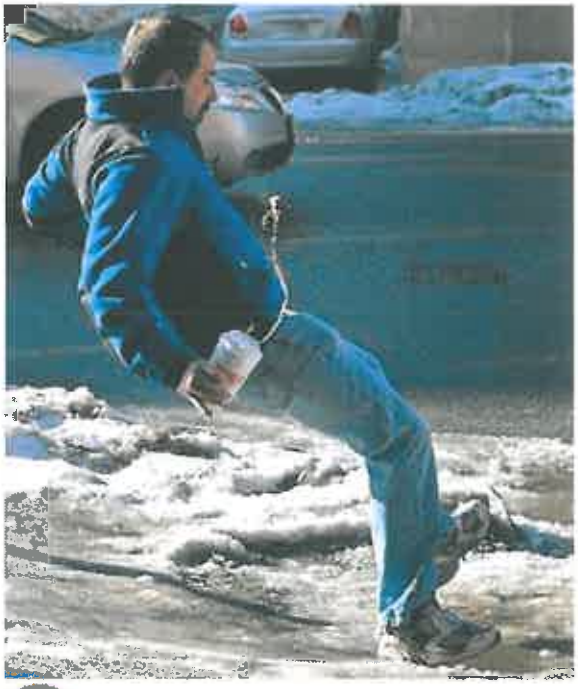
Extra DWI enforcement will be on Minnesota roadways beginning tonight through December 30th. Officers, deputies and troopers from more than 300 agencies will be working overtime with funding provided by the National Highway Traffic Safety Administration.

Plan for a safe ride — designate a sober driver, use a cab/public transportation, or stay at the location of the celebration.

Speak up – Offer to be a designated driver or be available to pick up a loved one anytime, anywhere... See More

Bayport Police Department
December 15 at 7:53pm

The Bayport Police Department would like to remind citizens to clear any snow and ice from sidewalks which run along their property. Per city ordinance, Sec. 26-28, all snow and ice not removed from public sidewalks 24 hours after the snow and ice ceased to be deposited thereon, is considered a public nuisance.City ordinance also states that "It shall be the responsibility of the property owner adjacent to or abutting the public sidewalk to clear the sidewalk of snow and ice". A lot of people use the public sidewalks, so we ask that you please take the time to shovel them after each snowfall.



Bayport Police Department
December 17 at 7:30am

'Tis the season when the grinch comes before Santa.....

The Bayport Police Department has not taken any reports of mail theft as of yet, but we ask all citizens to be on the lookout for and to report any suspicious behavior. To report suspicious behavior, call 911.

Police Across Twin Cities Warn of Package Thefts

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: December 27, 2017

To: Mayor and City Council
Adam Bell, City Administrator

From: Matt Kline, Public Works Director

RE: **Public Works Department Update – January City Council Meeting**

The Public Works Department has been busy with the cold weather and snowfalls. The department has been diligently sanding and salting, along with prepping the warming house and ice rinks for the skating season. Flooding of the rinks started later this year, due to the warmer weather in early winter, but should be ready by December 28.

As a reminder to all residents, the city's snowplow policy specifies that plowing will commence with a 2" snowfall. Snowfalls of fewer than 2" will result in salt applications to hills and intersections to promote public safety. The city does not have a parking ordinance during snow events, but has good working relationships with most of the residents who park on the street to get vehicles moved as quickly as possible after a snow event, so Public Works can plow curb to curb. If on-street parking becomes an issue, the Police Department may help to alleviate potential problem areas and/or vehicles.

This month, I would like to make special mention of the outgoing, retiring Public Works Supervisor, Mel Horak. He has been very helpful in providing insight and passing along institutional knowledge of the whole Public Works Department. With his help, it made for a quicker and easier transition for my role as the Public Works Director.

Here is a short update on all of the larger scale projects in the city:

1. Sewer Televising and Cleaning – The contractor has completed the cleaning and televising portion of this project. SEH is currently viewing parts of the televising that were first vetted by city staff. SEH will provide recommendations as to any repairs and replacement of sewer line that needs to occur now and in the near future. These recommendations will be part of the overall infrastructure plan.
2. DNR Water Supply Plan – City staff recently completed an initial draft of this plan, which will be sent to the DNR for review. The plan is a requirement of MN State Statutes and also needs to be included within the 2040 Comprehensive Plan update for review by the Met Council.
3. Bayport Surface Water Management Plan – The 2040 Comprehensive Plan requires an update to the city's surface water management plan, which staff will be working on over the next several months. This plan is an inclusive overview of the city's surface water system and includes general background information, existing and potential pollutants, an overview of the hydrologic system, land use, and other related drainage issues.
4. MS4 Compliance – Complete compliance with MS4 regulations will take multiple years, but staff is in the process of working on this implementation. An ordinance amendment to Chapter 48 of the city code to comply with MS4 permit regulations will be included on the January 8 City Council agenda. The city will also be undertaking additional inspection and recording procedures related to MS4 for development and redevelopment projects within the next month.

Bayport Public Library

582 NORTH FOURTH STREET
BAYPORT, MINNESOTA 55003
(651) 275-4416

Date: December 20, 2017
To: Mayor and City Council; Adam Bell, City Administrator
From: Jill Smith, Bayport Public Library Director
Re: Bayport Library Update

December is traditionally a quiet month in libraries. We take the time to reflect on the impact we have made in our community, and start planning for the future. Checkouts and visits remained steady in 2017. We have seen an increase in families with small children using the library, and we are working to provide support as they are raising readers. Goals for 2018 include creating long term plans to maintain the Library building and provide adequate technology for our patrons.

We have selected Andie Thompson as our new shelver. Her first day will be Wednesday, January 3. She has previous experience working in a bookstore, and she should fit right in with our book-loving staff!

We continued our Holiday Authors Explored reading series at Croixdale with a small but loyal group of eight joining us each week. Shorter holiday read alouds, like *The Gift of the Magi, A Cup of Christmas Tea,* and just the first section of *A Christmas Carol,* provided a relaxing respite from the holiday hustle and bustle.

We had a small but boisterous crowd for the Lighting of the Green Storytime on December 6. Four young children joined us to "jingle, jingle" and have an indoor snowball fight before we joined the crowd outside. It is always a fun way to kick off the holiday season!

We are looking forward to our movie showings during Winter Break – *Leap!* on Wednesday, December 27 at 1:00 pm and *Cars 3* on Thursday, December 28 at 1:00 pm. And we are most excited for our third annual Noon Year's Eve party on Sunday, December 31, from 11:30 am – 12:30 pm. The Library will be open special hours on that Sunday, from 11:00 am to 1:00 pm.

Planned events for January include another stuffed animal sleepover and a painting class for kids. Adults can participate in the region-wide Winter Jackets reading program in January and February.

At the end of a successful 2017, thank you for supporting the Bayport Public Library as we promote learning for all in our community! We look forward to another great year in 2018!

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: December 27, 2017

To: Mayor and City Council
Adam Bell, City Administrator

From: Sara Taylor, Assistant City Administrator/Planner

Re: Department Update – January City Council meeting

PLANNING COMMISSION

The Planning Commission held a meeting on Monday, December 18. Business included appointment of John Dahl as Vice Chairperson and appointment of new member Tom Triplett. The Planning Commission also reviewed an application from Mattamy Homes to final plat the last phase of 39 single-family lots in the Inspiration development, Phase III-B, 4th addition. The application submitted is consistent with the preliminary plat and layout approved by the City Council in 2015. As part of this phase, Mattamy will continue as the master developer for the infrastructure and M/I Homes will take the lead on the actual home construction, which is similar to the current relationship for Phase III-B, 3rd addition. Following discussion and consideration of the application, the Planning Commission recommended approval to the City Council. Staff is in the process of drafting the developer's agreement and PUD permit for this phase of the development. The application will be considered at the February 5 City Council meeting.

FOCUS ON BAYPORT PHOTO CONTEST WINNERS

Participation in this year's contest was significantly less than previous years, but we still received some very creative photo entries! The City Council will be asked to vote for their favorite photo(s) in the next week. Winners will be notified and encouraged to attend the January 8 City Council meeting to receive recognition and an award. Watch for photos to be showcased at City Hall and in the city newsletter in the coming months!

CITY NEWSLETTER

I am in the process of composing the January edition of the city newsletter, which is slated to be printed in mid month. Highlights of this edition include articles on new/retiring city staff, photo contest winners, 2017-2018 budget/levy, winter safety reminders, park reservations, Inspiration final plat of the 4th addition, and upcoming community programs/events. The next edition of the newsletter will be distributed in March.

WASHINGTON COUNTY RECYCLING GRANT ANNUAL REPORT AND WORK PLAN

This week, I began assembling information to complete the Washington County Recycling Grant Annual Report for 2017. The city is required to report on special projects related to community recycling efforts that were completed within the past year using recycling grant funding from the county, consistent with the city's recycling work plan. Over the past several years, the grant has been used to fund administration and recycling project costs, such as the curbside recycling incentive/reward program and promoting recycling efforts and activities via the city newsletter and website. This year, we also used grant funds to conduct a survey of whether recycling opportunities are offered at multi-family (MF) residential units in the city, and if not, what are barriers or resources the city could help with to increase recycling participation. We were pleased to learn that out of 16 MF buildings (81 units total), only 1 of the buildings (4 units) did not have recycling containers present. As part of the recycling work plan for 2018, I will continue to work with MF buildings to not only ensure that regular curbside recycling is offered to occupants, but also provide resources on additional recycling/reuse opportunities offered through the county for specialty items, such as household materials and hazardous waste, to prevent these items from being deposited in the trash. Recycling tonnage reports for the city continue to be steady, which indicates our public education and outreach efforts are helping promote recycling activity in our community!

CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: January 4, 2018

To: Honorable Mayor and City Council

From: Adam Bell, City Administrator

Re: Administration Department Update – January City Council Meeting

SHORT-TERM RENTAL REGULATION
One of the items on the agenda is the regulation of short-term rental (STR) properties. As directed, staff has proposed an ordinance prohibiting rentals of less than 30 days in residential zoning districts. Staff has outlined the issue in much greater detail in the agenda memo, but staff supports prohibiting this type of activity at this time until a better assessment of how much staff time and resources would be required in effectively allowing/regulating STR.

MEL HORAK'S RETIREMENT RECEPTION. The city will be hosting a retirement reception on Wednesday, January 10, 2018 from 3:00 pm to 5:00 pm at city hall. This event is open to the public.

OLD FIRE HALL REUSE
Staff will be looking to have a discussion with council about the future use of the old fire hall in the next couple months. As you know, the Department of Corrections (DOC) is currently leasing a portion of the building, and the city will need to determine whether it wants to renew the lease and the duration. The DOC is interested in a lease longer than 12 months. As mentioned previously, there have been some HVAC issues associated with the old fire hall in the past month, as well as older outstanding maintenance issues that need to be addressed. Staff will be asking the council to provide some guidance as to how much the city should invest in the building going forward.

UPCOMING MEETINGS AND EVENTS

January 8	City Council regular meeting	6:00 p.m.	City Hall
January 10	Mel Horak Retirement Reception	3:00 p.m.	City Hall
January 15	Martin Luther King Jr. Day	City Hall closed	
February 5	City Council regular meeting	6:00 p.m.	City Hall
February 19	President's Day	City Hall closed	