

CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
October 5, 2020

MN Stat. 13D.021 - Meeting by telephone or other electronic means: Conditions - MN stat. 13D.021 provides that a meeting of a public body may be conducted via telephone or other electronic means if meeting in a public location is not practical or prudent because of a health pandemic or declared emergency. At its meeting on March 16, 2020, the Bayport City Council declared a local emergency due to the COVID-19 pandemic. As a part of this action, until further notice, all City Council and committee meetings may be held by telephone, through other electronic means, or with social distancing measures in place. All public meetings will continue to follow the requirements of the Minnesota Open Meeting Law.

Please note, the Council Chambers will be open to the public during the meeting, but the city will comply as much as possible with the Governor's Executive Orders and stay-at-home guidelines. Therefore, it is strongly recommended that interested individuals instead access the meeting in real-time or by using the web-viewing information below. If the dial-in option is used, the line will be muted, so no outside comments or noise will be recorded.

Join Zoom Meeting

<https://us02web.zoom.us/j/84561358561>

Meeting ID: 845 6135 8561

One tap mobile

+16465588656,,84561358561# US (New York)

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REGULAR MEETING

6:00 P.M.

CALL TO ORDER

ROLL CALL (St. Ores, Buckley, Carlson, Dahl, Hanson)

APPROVAL OF AGENDA

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

1. The September recycling award recipient is Elizabeth Kelly at 298 4th Street North who will be awarded for recycling efforts with funding made possible by a grant from Washington County.

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of comments expressed. A total of 15 minutes is allotted for public comment during the open forum.

CONSENT AGENDA

Consider a resolution adopting items 1 through 8

1. August 24, 2020 City Council special meeting minutes
2. September 8, 2020 City Council workshop minutes
3. September 8, 2020 City Council regular meeting minutes
4. September payables and receipts

5. September building, plumbing, mechanical, and zoning permits report
6. Appointment of Election Judges for the General Election on November 3, 2020
7. Revision to bylaws of the Bayport Fire Department Relief Association related to pensions and benefits
8. Special event application from Cub/Boy Scout Troop 113 for pumpkin and wreath sales on October 10 and November 21 at Village Green Park

PUBLIC HEARINGS

UNFINISHED BUSINESS

1. Consider a proposal from Tennis Sanitation for the city's waste hauling contract

NEW BUSINESS

1. Consider an amendment to Chapter 30 – Fire Prevention and Protection of the Bayport City Code of Ordinances related to regulations for recreation fires
2. Discuss speed limits on city streets

CITY COUNCIL LIAISON REPORTS

STAFF/CITY ADMINISTRATOR REPORTS

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

ADJOURNMENT

RESOLUTION NO. _____

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,
WASHINGTON COUNTY, MINNESOTA HELD OCTOBER 5, 2020**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on October 5, 2020 at 6:00 p.m.

Members Present:

Members Absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1- 8 FROM THE
OCTOBER 5, 2020 CITY COUNCIL AGENDA**

1. August 24, 2020 City Council special meeting minutes
2. September 8, 2020 City Council workshop minutes
3. September 8, 2020 City Council regular meeting minutes
4. September payables and receipts
5. September building, plumbing, mechanical, and zoning permits report
6. Appointment of Election Judges for the General Election on November 3, 2020
7. Revision to bylaws of the Bayport Fire Department Relief Association related to pensions and benefits
8. Special event application from Cub/Boy Scout Troop 113 for pumpkin and wreath sales on October 10 and November 21 at Village Green Park

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores-
John Dahl-

Connie Carlson-
Michele Hanson-

John Buckley-

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, this 5th day of October, 2020.

ATTEST:

Adam Bell, City Administrator

Susan St. Ores, Mayor

**CITY OF BAYPORT
CITY COUNCIL SPECIAL MEETING MINUTES
BAYPORT CITY HALL
AUGUST 24, 2020
4:00 PM**

** Due to COVID-19 and social distancing protocols, this meeting was conducted by electronic means as permitted by Minnesota Statute 13D.021 due to a health pandemic or declared emergency. **

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the special meeting to order at 4:10 p.m.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers Connie Carlson, Michele Hanson, John Buckley, and John Dahl

Staff Present: City Administrator Adam Bell, Assistant City Administrator/Planner Sara Taylor, and Public Works Director Matt Kline

BUSINESS

1. Consider appointment of Chris Nelson as City Attorney and approval of the Civil Legal Services Contract with Eckberg Lammers: Administrator Bell explained that since the city's most recent attorney Andy Pratt, Best and Flanagan, LLP, has accepted a new career opportunity, the city has been pursuing a new civil legal service contract. He noted the city previously contracted with the Eckberg Lammers Law Firm for its legal representation from 1994 to 2019. Due to challenges with scheduling interviews with other potential firms due to COVID and the city's long history and satisfaction, staff recommended contracting with the Eckberg Lammers firm for a 3-year service agreement expiring August 31, 2023. Mayor St. Ores, Councilmember Carlson, and Administrator Bell interviewed three personnel on August 4, and following the interviews, it was agreed that Chris Nelson would be the best fit for the city. Contract fees and services were reviewed, noting the hourly rate is consistent with the city's previous contract with Best and Flanagan. Administrator Bell introduced Chris to the City Council.

It was moved by Councilmember Buckley and seconded by Councilmember Carlson to appoint Chris Nelson as City Attorney and approve an agreement with the Eckberg Lammers Law Firm for Civil Legal Services for a term beginning August 24, 2020 through August 31, 2023 and upon roll call being taken thereon, the following voted via voice:

Susan St. Ores - aye
John Dahl - aye

Connie Carlson- aye
Michele Hanson -aye

John Buckley - aye

2. Discuss COVID Cares Act funding: Administrator Bell reviewed a summary of expenditures incurred to date and anticipated to be funded in the coming months by the city's CARES allocation. He reiterated specific guidelines related to the allocation and noted that because the city does not currently have an Economic Development Authority (EDA), the city is limited on options to distribute funds to other entities. Since Washington County already has two assistance programs in place targeting both homeowners and businesses, he suggested focusing on efforts to assist the school district, with emphasis on Andersen Elementary in Bayport, and noted he is waiting to hear back on their potential needs. Discussion followed on whether funds could be allocated to private entities, such as Huntington Learning Center, to expand on additional learning and educational programming beyond what is offered by the school district. Attorney Nelson explained that such allocation would need to be researched to verify eligibility under CARES guidelines. The consensus of the City Council was for staff to continue researching options for distribution to other entities and confirm costs of city expenditures, so a determination can be made on the actual amount of surplus CARES funds potentially available for distribution.
3. Discuss the preliminary 2021 city budget and levy: Administrator Bell stated that the recent tax impact statement released by Washington County indicates an increase of only 1.1% in property market value. This

is significantly lower than the earlier estimate of 5%. He reviewed revisions to the proposed preliminary budget since the August 3 workshop, as well as multiple scenarios for city tax impact to the median household. It was noted the preliminary budget, levy, and capital improvement plan would be discussed in further detail at the September 8 City Council workshop and regular meeting.

ADJOURNMENT

It was moved by Councilmember Carlson and seconded by Councilmember Hanson to adjourn the meeting at 6:14 p.m. and upon roll call being taken thereon, the following voted via voice:

Susan St. Ores - aye
John Dahl - aye

Connie Carlson- aye
Michele Hanson -aye

John Buckley - aye

City Administrator/Clerk

**CITY OF BAYPORT
CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS
SEPTEMBER 8, 2020
4:30 P.M.**

** Due to COVID-19 and social distancing protocols, this meeting was conducted by electronic means as permitted by Minnesota Statute 13D.021 due to a health pandemic or declared emergency. **

CALL TO ORDER

The workshop was called to order by Mayor St. Ores at 4:32 p.m.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers John Buckley, Connie Carlson, Michele Hanson, and John Dahl

Staff Present: City Administrator Adam Bell, Assistant City Administrator/Planner Sara Taylor, Police Chief Laura Eastman, Fire Chief Allen Eisinger, and Public Works Director Matt Kline

DISCUSS THE PRELIMINARY 2021 CITY BUDGET, LEVY, AND CAPITAL IMPROVEMENT PLAN

Administrator Bell reviewed the preliminary 2021 Capital Improvement Plan (CIP) by department, followed by an overview of the forecasted 2022-2025 CIP. Discussion followed on the increased allocation of capital funds for equipment expenditures and park and recreation improvements, including the possibility of funding a solid surface for the Perro Park hockey rink. Administrator Bell reviewed a property tax impact worksheet and noted how various budget scenarios and increased capital outlay would impact the average household in the city. Due to the ongoing pandemic, the city has incurred unanticipated expenditures in 2020, but the city's allocation of federal CARES Act funding will supplement these costs without impacting the 2021 budget. In addition, preliminary forecasts are not indicating an impact on the city's Local Government Aid (LGA) for next year, which is positive for the city budget; however, the final amount is still unknown and could be reduced. Discussion followed on city COVID related expenditures to date, as well as additional anticipated equipment and/or supply purchases over the coming months. Administrator Bell noted there may be an opportunity to allocate some of the surplus CARES funds to the school district and/or non-profit organizations, which the City Council expressed interest in at the August 24 special meeting. However, Administrator Bell stated the city attorney has confirmed that the city is unable to directly allocate CARES funds to entities such as Huntington Learning Center. It was noted that discussion on the 2021 budget and levy would resume at the regular meeting following the workshop.

ADJOURNMENT

It was moved by Councilmember Carlson and seconded by Councilmember Buckley to adjourn the meeting at 6:01 p.m. and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores – aye
Michele Hanson – aye

John Dahl – aye
Connie Carlson – aye

John Buckley - aye

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
SEPTEMBER 8, 2020
6:00 P.M.**

** Due to COVID-19 and social distancing protocols, this meeting was conducted by electronic means as permitted by Minnesota Statute 13D.021 due to a health pandemic or declared emergency. **

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of September 8, 2020, to order and asked Councilmembers, staff, and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members: Mayor Susan St. Ores and Councilmembers John Dahl, Connie Carlson, John Buckley, and Michele Hanson (present by electronic means)

Staff: City Administrator Adam Bell, Assistant Administrator/Planner Sara Taylor, Fire Chief Allen Eisinger, Police Chief Laura Eastman, Public Works Director Matt Kline, and City Attorney Chris Nelson (present by electronic means)

APPROVAL OF AGENDA

It was moved by Councilmember Buckley and seconded by Councilmember Carlson to approve the City Council agenda and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores - aye
John Dahl - aye

Connie Carlson- aye
Michele Hanson -aye

John Buckley - aye

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

Mayor St. Ores noted the August recycling award recipient is Debbie Staloch, 223 South 5th Street, who will be awarded for recycling efforts with funding made possible by a grant from Washington County.

OPEN FORUM

1. Administrator Bell introduced new City Attorney Chris Nelson, Eckberg Lammers Law Firm, who was appointed by the City Council at the August 24, 2020, special meeting.

CONSENT AGENDA

Mayor St. Ores read items 1-8 on the Consent Agenda. Councilmember Carlson introduced the following resolution and moved its adoption:

Resolution 20-19

**RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-8 FROM THE
SEPTEMBER 8, 2020 CITY COUNCIL AGENDA**

1. July 22, 2020 City Council special meeting minutes
2. August 3, 2020 City Council workshop minutes
3. August 3, 2020 City Council regular meeting minutes
4. August payables and receipts
5. August building, plumbing, mechanical, and zoning permits report
6. Special event application from St. Croix Preparatory Academy for invitational cross country meet at Barker's Alps Park
7. Hiring of Camden Goepferd as a volunteer paid on-call member of the Fire Department
8. Letter of credit reduction request by Mattamy Homes for Inspiration 3rd and 4th additions

The motion for adopting the foregoing resolution was duly seconded by Councilmember Dahl and upon roll call being taken thereon, the following voted via voice:

Susan St. Ores - aye
John Dahl - aye

Connie Carlson- aye
Michele Hanson -aye

John Buckley - aye

PUBLIC HEARINGS

There were no public hearings.

UNFINISHED BUSINESS

1. Update on COVID Cares Act funding: Administrator Bell review a summary of incurred and anticipated COVID related expenditures to date for 2021, which are reimbursable through the city's allocation of federal CARES Act funding. Expenditures included personnel wages, personal protective equipment, miscellaneous supplies and equipment, and technology. He explained that because the city does not have an Economic Development Authority (EDA), opportunities to allocate surplus CARES Act funds to other entities are limited primarily to government entities or specific non-profit organizations. City Attorney Nelson confirmed that the city is unable to directly allocate CARES Act funds to entities such as Huntington Learning Center. The consensus of the City Council was to fully fund all anticipated city expenditures except for public safety wages, then prioritize any surplus allocation to the school district and organizations that would most directly benefit Bayport students and families. Following discussion, the direction of the City Council was to direct 50% of remaining CARES Act funds to the school district, 15% to Valley Outreach, 10% to Community Thread, and the remaining 25% to public safety wages.

2. Consider proposals for the city's waste hauling contract: Administrator Bell reviewed a summary sheet of the waste hauling proposals received from Republic Services, Tennis Sanitation, and Highland Sanitation, which was previously shared with the City Council at the August 3 meeting. He noted that Tennis Sanitation was reluctant to provide a fixed annual increase, as requested by the City Council, and Highland was unable to accommodate the request for Monday collection. Discussion followed on the advantages and disadvantages of the proposals, including services to be provided and cost. Tennis was noted to be the best overall proposal, but concern was expressed regarding the reluctance to establish a fixed annual increase in the service agreement.

It was moved by Councilmember Buckley and seconded by Councilmember Dahl to authorize staff to negotiate a 3-year service agreement with Tennis Sanitation, including an annual increase of up to 4% for the duration of the agreement, and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores - aye
John Dahl - aye

Connie Carlson- aye
Michele Hanson -aye

John Buckley - aye

NEW BUSINESS

There was no new business.

2021 BUDGET PRESENTATION

Administrator Bell provided an overview of the city's preliminary 2021 budget, levy, and Capital Improvement Plan (CIP), noting various drafts were previously presented to the City Council at the August 3 and September 8 workshops. He indicated that increased capital outlay has been included for the Fire Department and slight adjustments have been made to department budgets in the last month. As proposed, the preliminary levy for the city's General Fund and Library Fund is \$1,493,576 and the budget is \$3,414,239.

Councilmember Buckley introduced the following resolution and moved its adoption:

Resolution 20-20

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
ESTABLISHING THE 2021 PRELIMINARY LEVY CERTIFICATION FOR THE CITY'S GENERAL
FUND AND LIBRARY FUND AT \$1,493,576**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken thereon, the following voted via voice:

Susan St. Ores - aye	Connie Carlson- aye	John Buckley - aye
John Dahl - aye	Michele Hanson -aye	

Councilmember Hanson introduced the following resolution and moved its adoption:

Resolution 20-21

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA, ADOPTING
THE PRELIMINARY CITY BUDGET FOR 2021 AT \$3,414,239**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Buckley and upon roll call being taken thereon, the following voted via voice:

Susan St. Ores - aye	Connie Carlson- aye	John Buckley - aye
John Dahl - aye	Michele Hanson -aye	

Councilmember Dahl introduced the following resolution and moved its adoption:

Resolution 20-22

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA, ADOPTING
THE PRELIMINARY CAPITAL IMPROVEMENT PLAN FOR 2020**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken thereon, the following voted via voice:

Susan St. Ores - aye	Connie Carlson- aye	John Buckley - aye
John Dahl - aye	Michele Hanson -aye	

Administrator Bell announced that the levy can be reduced but not increased when the final budget is approved in December. Public input on the 2021 budget and levy will be heard at the December 7, 2020, City Council meeting.

CITY COUNCIL LIAISON REPORTS

There were no reports.

STAFF/CITY ADMINISTRATOR REPORTS

Chief Eisinger summarized his written report, noting the call volume for August was 62 and year to date call volume is 662, compared to 853 in 2019.

Chief Eastman noted year to date call volume is 5,897 and extra patrols continue on Highway 95. She welcomed new part-time officer Brian St. Claire. She also announced that a recent vehicle theft had occurred and reminded residents to lock their vehicles.

Public Works Kline thanked seasonal part-time staff and summarized highlights from his written report, including Highway 95 construction, sewer cleaning, tree planting, and an Eagle Scout landscaping project at City Hall.

Assistant Administrator/Planner Taylor provided an update on the Clean Water Land and Legacy project, T-21 ordinance, Inspiration conservation easement and recent monitoring visit, next newsletter edition, and the November 3 General Election. Due to a change in timing for canvassing the election results, the consensus of the City Council was to reschedule the regular November meeting from November 9 to November 2 and a quorum of the City Council would be convened on November 12 or 13 specifically to canvass the election results.

Administrator Bell announced that although City Hall remains closed to the general public, with limited in-person appointments, the city continues to receive positive feedback from citizens on quality and efficient customer service for conducting city business. He noted staff is in the process of pursuing additional efforts to increase efficiency and convenience for residents, including a new city website, as well as the ability to accept e-forms and payments online or by credit card.

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

There were no comments.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to adjourn the meeting at 8:48 p.m. and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores - aye
John Dahl - aye

Connie Carlson- aye
Michele Hanson -aye

John Buckley - aye

City Administrator/Clerk

CITY OF BAYPORT

*Budget Control Summary

Current Period: SEPTEMBER 2020

Account Descr	2020 Cumulative Budget	2020 Cumulative Actuals	2020 Cumulative Variance	2020 % Variance
FUND 101 GENERAL				
Revenue Accounts				
DEPT 00000 GENERAL GOVERNMENT	\$2,226,183.00	\$1,560,483.95	\$665,699.05	29.90%
DEPT 41200 MAYOR & COUNCIL	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41240 RECYCLING	\$6,900.00	\$6,458.00	\$442.00	6.41%
DEPT 41600 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41602 CURB & SIDEWALK PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$116,550.00	\$98,866.00	\$17,684.00	15.17%
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$9,275.48	-\$9,275.48	0.00%
DEPT 42000 PUBLIC SAFE CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42100 POLICE	\$95,100.00	\$12,456.20	\$82,643.80	86.90%
DEPT 42200 FIRE PROTECTION	\$547,041.00	\$299,995.13	\$247,045.87	45.16%
DEPT 42201 FIRE STATION	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 STREET MAINT	\$7,000.00	\$0.00	\$7,000.00	100.00%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43141 STILLWATER SCH - BUS FACILI	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43142 LAND WATER LEGENCY PROG	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 PARKS	\$39,150.00	\$13,212.09	\$25,937.91	66.25%
DEPT 43201 PERRO PARK PROJECT/PLAN	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43300 CEMETERY	\$13,000.00	\$11,940.00	\$1,060.00	8.15%
DEPT 44100 PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 80066 STILLWATER SCHOOLS ESCR	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue Accounts	\$3,050,924.00	\$2,012,686.85	\$1,038,237.15	34.03%
Expenditure Accounts				
DEPT 00000 GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41100 ELECTIONS	\$4,535.00	\$1,485.62	\$3,049.38	67.24%
DEPT 41200 MAYOR & COUNCIL	\$190,795.00	\$171,230.95	\$19,564.05	10.25%
DEPT 41240 RECYCLING	\$7,328.00	\$1,391.69	\$5,936.31	81.01%
DEPT 41400 ADMINISTRATION	\$180,109.00	\$64,118.28	\$115,990.72	64.40%
DEPT 41601 ALLEY PAVING PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$247,380.92	\$169,293.87	\$78,087.05	31.57%
DEPT 41940 MUNICIPAL BUILDINGS	\$51,365.00	\$96,668.58	-\$45,303.58	-88.20%
DEPT 42100 POLICE	\$910,213.00	\$337,337.03	\$572,875.97	62.94%
DEPT 42200 FIRE PROTECTION	\$569,920.00	\$196,585.61	\$373,334.39	65.51%
DEPT 42201 FIRE STATION	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 STREET MAINT	\$368,469.00	\$411,576.42	-\$43,107.42	-11.70%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43135 56TH ST & PICKETT AVE TRAIL	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43140 HAYNER/2ND ST. S UTILITY PR	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43141 STILLWATER SCH - BUS FACILI	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43142 LAND WATER LEGENCY PROG	\$0.00	\$101,344.70	-\$101,344.70	0.00%
DEPT 43145 2017 STREET IMPROVEMENT	\$0.00	\$75,819.40	-\$75,819.40	0.00%
DEPT 43160 STREET LIGHTING	\$31,750.00	\$35,405.71	-\$3,655.71	-11.51%
DEPT 43200 PARKS	\$169,216.00	\$142,647.39	\$26,568.61	15.70%
DEPT 43300 CEMETERY	\$6,775.00	\$4,762.34	\$2,012.66	29.71%
DEPT 44100 PROJECT	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure Accounts	\$2,737,855.92	\$1,809,667.59	-\$928,188.33	33.90%
Total FUND 101 GENERAL	\$313,068.08	\$203,019.26	\$110,048.82	35.15%
	\$313,068.08	\$203,019.26	\$110,048.82	35.15%

**CITY OF BAYPORT
REVENUE SUMMARY YTD**

FUND	Description	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	%YTD Budget	2020 % of Budget Remain
101	GENERAL	\$3,050,924.00	\$2,012,686.85	\$1,038,237.15	0.00%	0.00%
102	STREET RECONSTRUCTION	\$0.00	\$0.00	\$0.00	0.00%	0.00%
103	G O TIF BD FUND 1990 CAP PR	\$0.00	\$0.00	\$0.00	0.00%	0.00%
106	TIF ECON DEV DIST 2	\$0.00	\$0.00	\$0.00	0.00%	0.00%
107	TIF REDEVELOPMENT DISTRICT	\$0.00	\$0.00	\$0.00	0.00%	0.00%
200	FIRE EQUIPMENT REPLACEMEN	\$0.00	\$0.00	\$0.00	0.00%	0.00%
202	DRUG FORFEITURE	\$0.00	\$5,804.60	-\$5,804.60	0.00%	0.00%
203	PUBLIC WORKS EQUIPMENT RE	\$0.00	\$0.00	\$0.00	0.00%	0.00%
204	RECREATION CAP EQUIP & MAI	\$0.00	\$0.00	\$0.00	0.00%	0.00%
205	TAX STABILIZATION FUND	\$0.00	\$0.00	\$0.00	0.00%	0.00%
206	WATER/SEWER IMPROVEMENT	\$0.00	\$0.00	\$0.00	0.00%	0.00%
207	PARK IMPROVEMENT FUND	\$0.00	\$25,500.00	-\$25,500.00	0.00%	0.00%
208	PRISON SEWER PROJECT	\$0.00	\$0.00	\$0.00	0.00%	0.00%
209	DEVELOPER REIMBURSED PROJ	\$0.00	\$0.00	\$0.00	0.00%	0.00%
210	K-9 UNIT	\$0.00	\$0.00	\$0.00	0.00%	0.00%
211	LIBRARY	\$315,800.00	\$70,947.84	\$244,852.16	0.00%	0.00%
212	CARES ACT FUNDS	\$0.00	\$293,300.00	-\$293,300.00	0.00%	0.00%
300	ANDERSEN WINDOWS EQUIP G	\$0.00	\$0.00	\$0.00	0.00%	0.00%
303	GO TIF BOND 1990 DEBT SERVI	\$0.00	\$0.00	\$0.00	0.00%	0.00%
306	DEBT GO BOND 2015A \$2,025,0	\$0.00	\$0.00	\$0.00	0.00%	0.00%
400	NEW FIRE STATION	\$0.00	\$99,940.20	-\$99,940.20	0.00%	0.00%
412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	\$0.00	0.00%	0.00%
413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	\$0.00	0.00%	0.00%
414	OFFICE AUTOMATION	\$0.00	\$0.00	\$0.00	0.00%	0.00%
415	MUNICIPAL BLDGS MAINT	\$0.00	\$0.00	\$0.00	0.00%	0.00%
416	PERRO CREEK OUTLET	\$0.00	\$0.00	\$0.00	0.00%	0.00%
500	HWY 95 INFRASTRUCTURE IMP	\$0.00	\$1,181,716.73	\$1,181,716.73	0.00%	0.00%
601	WATER	\$391,750.00	\$60,850.73	\$330,899.27	0.00%	0.00%
602	SEWER	\$678,000.00	\$18,329.47	\$659,670.53	0.00%	100.00%
700	BAYTOWN SURCHARGE	\$0.00	\$0.00	\$0.00	0.00%	0.00%
800	INVESTMENTS-POOLED	\$0.00	\$0.00	\$0.00	0.00%	0.00%
803	P & Z ESCROWS	\$0.00	\$101,949.39	-\$101,949.39	0.00%	0.00%
851	NON EXP TRUST	\$0.00	\$0.00	\$0.00	0.00%	0.00%
		\$4,436,474.00	\$3,871,025.81	\$565,448.19		

✓ A RB 10/1/20

**CITY OF BAYPORT
EXPENSE SUMMARY YTD**

FUND	Description	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain
101	GENERAL	\$2,737,855.92	\$1,809,667.59	\$928,188.33	-51.72%
102	STREET RECONSTRUCTION	\$0.00	\$0.00	\$0.00	0.00%
103	G O TIF BD FUND 1990 CAP PR	\$0.00	\$0.00	\$0.00	0.00%
106	TIF ECON DEV DIST 2	\$0.00	\$0.00	\$0.00	0.00%
107	TIF REDEVELOPMENT DISTRICT	\$0.00	\$35,526.23	-\$35,526.23	0.00%
200	FIRE EQUIPMENT REPLACEMEN	\$0.00	\$0.00	\$0.00	0.00%
201	D.A.R.E.	\$0.00	\$0.00	\$0.00	0.00%
202	DRUG FORFEITURE	\$0.00	-\$400.00	\$400.00	0.00%
203	PUBLIC WORKS EQUIPMENT RE	\$0.00	\$0.00	\$0.00	0.00%
204	RECREATION CAP EQUIP & MAI	\$0.00	\$0.00	\$0.00	0.00%
205	TAX STABILIZATION FUND	\$0.00	\$0.00	\$0.00	0.00%
206	WATER/SEWER IMPROVEMENT	\$0.00	\$492.08	-\$492.08	0.00%
207	PARK IMPROVEMENT FUND	\$0.00	\$0.00	\$0.00	0.00%
208	PRISON SEWER PROJECT	\$0.00	\$0.00	\$0.00	0.00%
209	DEVELOPER REIMBURSED PROJ	\$0.00	\$0.00	\$0.00	0.00%
210	K-9 UNIT	\$0.00	\$0.00	\$0.00	0.00%
211	LIBRARY	\$315,800.00	\$142,373.87	\$173,426.13	-28.78%
212	CARES ACT FUNDS	\$0.00	\$151,722.73	-\$151,722.73	0.00%
303	GO TIF BOND 1990 DEBT SERVI	\$0.00	\$0.00	\$0.00	0.00%
306	DEBT GO BOND 2015A \$2,025,0	\$0.00	\$0.00	\$0.00	0.00%
311	GO IMPROV BONDS OF 1992 DE	\$0.00	\$0.00	\$0.00	0.00%
400	NEW FIRE STATION	\$0.00	\$167,687.50	-\$167,687.50	0.00%
412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	\$0.00	0.00%
413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	\$0.00	0.00%
414	OFFICE AUTOMATION	\$0.00	\$0.00	\$0.00	0.00%
415	MUNICIPAL BLDGS MAINT	\$0.00	\$0.00	\$0.00	0.00%
500	HWY 95 INFRASTRUCTURE IMP	\$0.00	\$33,400.69	-\$33,400.69	0.00%
601	WATER	\$523,963.00	\$1,272,544.81	-\$748,581.81	6.15%
602	SEWER	\$310,050.00	\$546,896.81	-\$236,846.81	26.74%
800	INVESTMENTS-POOLED	\$0.00	\$0.00	\$0.00	0.00%
803	P & Z ESCROWS	\$0.00	\$6,340.51	-\$6,340.51	0.00%
851	NON EXP TRUST	\$0.00	\$0.00	\$0.00	0.00%
		\$3,887,668.92	\$4,166,252.82	-\$278,583.90	

CITY OF BAYPORT

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*Fund Summary -
Budget to Actual©

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SEPTEMBER 2020

	2020 YTD Budget	SEPTEMBER MTD Amount	2020 YTD Amount	2020 YTD Balance	2020 % YTD Budget
FUND 101 GENERAL					
Revenue	\$3,050,924.00	\$31,432.17	\$2,012,686.85	\$1,038,237.15	65.97%
Expenditure	\$2,737,855.92	\$79,446.40	\$1,809,667.59	\$928,188.33	66.10%
		<u>-\$48,014.23</u>	<u>\$203,019.26</u>		
FUND 102 STREET RECONSTRUCTION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 103 G O TIF BD FUND 1990 CAP PROJ					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 106 TIF ECON DEV DIST 2					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$35,526.23	\$35,526.23	-\$35,526.23	0.00%
		<u>-\$35,526.23</u>	<u>-\$35,526.23</u>		
FUND 200 FIRE EQUIPMENT REPLACEMENT FUN					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 201 D.A.R.E.					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 202 DRUG FORFEITURE					
Revenue	\$0.00	\$0.00	\$5,804.60	-\$5,804.60	0.00%
Expenditure	\$0.00	\$0.00	-\$400.00	\$400.00	0.00%
		<u>\$0.00</u>	<u>\$6,204.60</u>		
FUND 203 PUBLIC WORKS EQUIPMENT REPL					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 204 RECREATION CAP EQUIP & MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 205 TAX STABILIZATION FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT

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***Fund Summary -
Budget to Actual©**

SEPTEMBER 2020

	2020 YTD Budget	SEPTEMBER MTD Amount	2020 YTD Amount	2020 YTD Balance	2020 % YTD Budget
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 206 WATER/SEWER IMPROVEMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$492.08	-\$492.08	0.00%
		\$0.00	-\$492.08		
FUND 207 PARK IMPROVEMENT FUND					
Revenue	\$0.00	\$1,000.00	\$25,500.00	-\$25,500.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$1,000.00	\$25,500.00		
FUND 208 PRISON SEWER PROJECT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 209 DEVELOPER REIMBURSED PROJECTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 210 K-9 UNIT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 211 LIBRARY					
Revenue	\$315,800.00	\$21.00	\$70,947.84	\$244,852.16	22.47%
Expenditure	\$315,800.00	\$6,955.33	\$142,373.87	\$173,426.13	45.08%
		-\$6,934.33	-\$71,426.03		
FUND 212 CARES ACT FUNDS					
Revenue	\$0.00	\$0.00	\$293,300.00	-\$293,300.00	0.00%
Expenditure	\$0.00	\$113,138.79	\$151,722.73	-\$151,722.73	0.00%
		-\$113,138.79	\$141,577.27		
FUND 300 ANDERSEN WINDOWS EQUIP GRANT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 303 GO TIF BOND 1990 DEBT SERVICE					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 306 DEBT GO BOND 2015A \$2,025,000					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
***Fund Summary -**
Budget to Actual©
SEPTEMBER 2020

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	2020 YTD Budget	SEPTEMBER MTD Amount	2020 YTD Amount	2020 YTD Balance	2020 % YTD Budget
		\$0.00	\$0.00		
FUND 311 GO IMPROV BONDS OF 1992 DEBT S					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 400 NEW FIRE STATION					
Revenue	\$0.00	\$4,250.05	\$99,940.20	-\$99,940.20	0.00%
Expenditure	\$0.00	\$0.00	\$167,687.50	-\$167,687.50	0.00%
		\$4,250.05	-\$67,747.30		
FUND 412 CEMETERY CAPITAL IMPROV					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 413 POLICE EQUIPMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 414 OFFICE AUTOMATION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 415 MUNICIPAL BLDGS MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 416 PERRO CREEK OUTLET					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 500 HWY 95 INFRASTRUCTURE IMPROV					
Revenue	\$0.00	\$0.00	\$1,181,716.73	-\$1,181,716.73	0.00%
Expenditure	\$0.00	\$0.00	\$33,400.69	-\$33,400.69	0.00%
		\$0.00	\$1,148,316.04		
FUND 601 WATER					
Revenue	\$391,750.00	\$2,512.20	\$60,850.73	\$330,899.27	15.53%
Expenditure	\$523,963.00	\$20,367.99	\$1,272,544.81	-\$748,581.81	242.87%
		-\$17,855.79	-\$1,211,694.08		
FUND 602 SEWER					
Revenue	\$678,000.00	\$800.00	\$18,329.47	\$659,670.53	2.70%
Expenditure	\$310,050.00	\$62,580.84	\$546,896.81	-\$236,846.81	176.39%
		-\$61,780.84	-\$528,567.34		
FUND 700 BAYTOWN SURCHARGE					

CITY OF BAYPORT
***Fund Summary -**
Budget to Actual©
SEPTEMBER 2020

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	2020	SEPTEMBER	2020	2020	2020
	YTD Budget	MTD Amount	YTD Amount	YTD Balance	% YTD Budget
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 800 INVESTMENTS-POOLED					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 803 P & Z ESCROWS					
Revenue	\$0.00	\$0.00	\$101,949.39	-\$101,949.39	0.00%
Expenditure	\$0.00	\$2,309.21	\$6,340.51	-\$6,340.51	0.00%
		-\$2,309.21	\$95,608.88		
FUND 851 NON EXP TRUST					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
Report Total		-\$280,309.37	-\$295,227.01		

CITY OF BAYPORT
MONTHLY RECEIPTS

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Period Name: SEPTEMBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
FUND 101 GENERAL					
101	09/15/20	\$2,065.64	-24	GAMBLING PROCEEDS	R 101-00000-32204 GAMBLIN
101	09/15/20	\$30.00	-24	ASSESSMENT SEARCH	R 101-00000-34105 USER FEE
101	09/15/20	\$2,485.00	-24	SAC	G 101-20102 S A C CHARGES
101	09/28/20	\$4.00	-24	PLUMBING SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	09/28/20	\$1.00	-24	MECHANICAL SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	09/15/20	\$171.00	-24	BUILDING SURCHARGE	G 101-20104 STATE SURCHA
101	09/28/20	\$277.00	-24	BUILDING SURCHARGE	G 101-20104 STATE SURCHA
101	09/15/20	\$57.81	-24	State Sales Tax	G 101-20603 SALES TAX PAYA
101	09/28/20	\$37.24	-24	State Sales Tax	G 101-20603 SALES TAX PAYA
101	09/15/20	\$107.04	17245	kent farnham spousal premium	G 101-27109 HEALTH PARTNE
101	09/15/20	\$100.00	-24	CONTRACTOR LICENSE - SPECIALTY	R 101-41910-32100 BUSINES
101	09/28/20	\$150.00	-24	CONTRACTOR LICENSE - SPECIALTY	R 101-41910-32100 BUSINES
101	09/15/20	\$75.00	-24	FENCE PERMIT	R 101-41910-32200 NONBUSI
101	09/28/20	\$25.00	-24	DUMPSTER/BULK CONTAINER	R 101-41910-32200 NONBUSI
101	09/15/20	\$15.00	-24	SPECIAL EVENT APP - RESIDENT/NONPR	R 101-41910-32200 NONBUSI
101	09/15/20	\$3,604.00	-24	BUILDING PERMIT	R 101-41910-32210 BUILDIN
101	09/15/20	\$10.00	-24	BUILDING LICENSE LOOKUP	R 101-41910-32210 BUILDIN
101	09/15/20	\$1,827.15	-24	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	09/15/20	\$60.00	-24	SITE INSPECTION (BLG)	R 101-41910-32210 BUILDIN
101	09/28/20	\$2,376.89	-24	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	09/28/20	\$4,249.75	-24	BUILDING PERMIT	R 101-41910-32210 BUILDIN
101	09/28/20	\$10.00	-24	BUILDING LICENSE LOOKUP	R 101-41910-32210 BUILDIN
101	09/28/20	\$316.00	-24	PLUMBING PERMIT - RESIDENTIAL	R 101-41910-32220 PLUMBIN
101	09/28/20	\$79.00	-24	MECHANICAL PERMIT - RESIDENTIAL	R 101-41910-32230 MECHANI
101	09/28/20	\$20.00	-24	PET LICENSE - SPAY/NEUT 2 YR	R 101-42100-32240 ANIMAL F
101	09/15/20	\$3.73	-24	POLICE REPORTS	R 101-42100-34201 POLICE A
101	09/21/20	\$661.58	17248	WASH CO COURT FINES/POLICE DEPT	R 101-42100-35101 COURT FI
101	09/15/20	\$725.00	-24	BURNING PERMIT	R 101-42200-32200 NONBUSI
101	09/15/20	\$14.25	-24	FIRE PROTECTION PERMITS	R 101-42200-32200 NONBUSI
101	09/21/20	\$13,608.96	17246	3RD QTR 2020 FAIR SHARE CONTRACT	R 101-42200-34202 FIRE CON
101	09/15/20	\$43.30	-24	FIRE DONATIONS	R 101-42200-36232 DONATIO
101	09/28/20	\$2,000.00	-24	FIRE DONATIONS	R 101-42200-36232 DONATIO
101	09/28/20	\$116.69	-24	BEACHHOUSE - RESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	09/15/20	\$116.69	-24	BEACHHOUSE - RESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	09/28/20	\$32.67	-24	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	09/28/20	\$280.05	-24	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	09/28/20	\$93.35	-24	BEACHHOUSE - RESIDENT(M-TH)	R 101-43200-34780 PARK FEE
101	09/15/20	\$130.68	-24	PICNIC SHELTER - RESIDENT (EACH-UP T	R 101-43200-34780 PARK FEE
101	09/15/20	\$466.74	-24	BEACH HOUSE - NONRESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	09/15/20	\$93.35	-24	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	09/28/20	\$75.00	-24	CEMETERY - MARKING HEADSTONE LOCA	R 101-43300-34940 CEMETER
101	09/28/20	\$500.00	-24	CEMETERY - OPEN/CLOSE GRAVE - CREM	R 101-43300-34940 CEMETER
FUND 101 GENER		\$37,115.56			
FUND 206 WATER/SEWER IMPROVEMENT FUND					
206	09/17/20	\$2.52	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/15/20	\$13.94	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/15/20	\$14.31	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/15/20	\$1.60	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/09/20	\$35.59	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/08/20	\$4.98	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/08/20	\$13.60	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN

CITY OF BAYPORT
MONTHLY RECEIPTS
 Period Name: SEPTEMBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
206	09/03/20	\$11.62	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/03/20	\$66.42	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	09/03/20	\$17.06	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/17/20	\$5.04	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/17/20	\$1.48	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	08/31/20	\$6.38	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	08/31/20	\$7.82	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/02/20	\$7.47	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/02/20	\$6.90	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/02/20	\$36.42	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	09/09/20	\$11.05	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/24/20	\$56.44	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	09/17/20	\$20.40	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/28/20	\$8.81	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/28/20	\$7.16	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/15/20	\$27.90	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/24/20	\$58.02	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/24/20	\$7.94	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
FUND 206 WATER		\$450.87			
FUND 207 PARK IMPROVEMENT FUND					
207	09/15/20	\$1,000.00	-24	PARK DEDICATION-OLD	R 207-00000-34780 PARK FEE
FUND 207 PARK I		\$1,000.00			
FUND 211 LIBRARY					
211	09/21/20	\$21.00	17247	LIBRARY SERVICE CHARGES	R 211-45500-34760 LIBRARY
FUND 211 LIBRA		\$21.00			
FUND 400 NEW FIRE STATION					
400	09/21/20	\$4,250.05	17246	3RD QTR 2020 FIRE BOND	R 400-00000-39310 COMPETI
FUND 400 NEW F		\$4,250.05			
FUND 601 WATER					
601	08/31/20	\$93.63	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/15/20	\$414.48	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/03/20	\$839.48	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	09/17/20	\$296.80	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/15/20	\$173.99	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/28/20	\$104.99	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/24/20	\$880.71	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/09/20	\$503.93	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/17/20	\$69.28	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/03/20	\$220.24	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/02/20	\$87.52	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/08/20	\$197.20	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/15/20	\$1,700.00	-24	WATER CONNECTION - TO 1 IN	R 601-46120-34601 WATER H
601	09/15/20	\$400.00	-24	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	08/31/20	\$70.00	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	09/24/20	\$55.00	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	09/09/20	\$82.40	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	09/15/20	\$10.00	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	09/17/20	\$64.80	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	09/08/20	\$100.00	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	09/03/20	\$30.00	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R

CITY OF BAYPORT
MONTHLY RECEIPTS
 Period Name: SEPTEMBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
FUND 601 WATER		\$6,394.45			
FUND 602 SEWER					
602	09/02/20	\$303.49	0	UB Receipt Serv 11 NSP SEWER	G 602-14602 SEWER BILLING
602	09/15/20	\$13.33	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/02/20	\$86.95	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/17/20	\$26.20	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/15/20	\$163.96	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	08/31/20	\$68.79	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/28/20	\$77.91	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/03/20	\$129.30	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/24/20	\$470.35	0	UB Receipt Serv 11 NSP SEWER	G 602-14602 SEWER BILLING
602	09/24/20	\$85.04	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/09/20	\$120.67	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/17/20	\$16.00	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/08/20	\$56.52	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/15/20	\$800.00	-24	SEWER CONNECTION (INCLUDES INSPEC	R 602-46200-34651 SEWER H
FUND 602 SEWER		\$2,418.51			
FUND 700 BAYTOWN SURCHARGE					
700	09/17/20	\$20.00	0	UB Receipt Surc 18 BT SURCHARGE	G 700-14601 WATER BILLING
700	09/03/20	\$40.00	0	UB Receipt Surc 18 BT SURCHARGE	G 700-14601 WATER BILLING
FUND 700 BAYTO		\$60.00			
		\$51,710.44			

***Check Summary Register**

Chk #	Search Name	Check Date	Amount	Comments
012766	ACTION RENTAL	9/9/2020	\$522.59	PW EXCAVATOR RENTAL -CURB REPAIR
012767	AFLAC	9/9/2020	\$117.28	SEPTEMBER PREMIUM
012768	AMERICAN MAILING MACHINES	9/9/2020	\$42.97	POSTAGE LABELS FOR POST MACHINE
012769	B H E RENEWABLES	9/9/2020	\$1,623.38	JULY BILLING
012770	BANYON DATA SYSTEMS	9/9/2020	\$785.00	UTILITIES-PSN/METER/DIRECT DEPOSIT SUPPORT
012771	BAYPORT FIRE RELIEF ASSOCIAT N	9/9/2020	\$43.30	RIVER COUNTRY COOP DONATION
012772	COMCAST	9/9/2020	\$316.89	CITY HALL INTERNET
012773	COMPLETE HEALTH ENVIRONMENTAL	9/9/2020	\$380.00	MAINTENANCE PLAN - AUGUST 2020
012774	CORE & MAIN LP	9/9/2020	\$303.63	PW HYDRANT PARTS
012775	DELTA DENTAL OF MINNESOTA	9/9/2020	\$1,032.30	SEPTEMBER 2020 PREMIUM
012776	ECKBERG LAMMERS	9/9/2020	\$3,504.39	GENERAL LEGAL MATTERS 2020
012777	ENFORCEMENT LIGHTING	9/9/2020	\$4,050.00	2020 FORD EXPLORER EQUIP
012778	FREDS TIRE COMPANY	9/9/2020	\$963.86	PW TIRE REPLACEMENT GOLF CART
012779	HAWKINS WATER	9/9/2020	\$2,646.79	WATER CHEMICALS
012780	HOGBERG DECORATING	9/9/2020	\$1,270.00	CITY HALL PAINTING
012781	INDELCO PLASTICS CORPORATION	9/9/2020	\$748.86	PW PHOSPHATE PUMP
012782	JUDY JOHNSON-POTTS	9/9/2020	\$250.00	PARK RESERVATION REFUND - COVID
012783	LEAGUE OF MINNESOTA CITIES	9/9/2020	\$4,273.00	2020-2021 MEMBERSHIP DUES
012784	LUBE TECH	9/9/2020	\$64.45	PW GREASE
012785	MARIE RIDGEWAY LICSW, LLC	9/9/2020	\$260.00	POLICE THERAPY SERVICES
012786	MCCARDLES JANITORIAL SERVICE	9/9/2020	\$2,537.50	library cleaning
012787	MILLER EXCAVATING	9/9/2020	\$1,708.91	1ST AVE CURB REPLACEMENT
012788	MINNESOTA TEAMSTERS	9/9/2020	\$506.00	PW UNION DUES
012789	MNSPECT	9/9/2020	\$9,858.58	AUGUST PERMITS
012790	MODERN HEATING & AIR CONDITION	9/9/2020	\$1,922.89	AC REPAIR POLICE STATION
012791	MS4 INSPECTION SERVICES	9/9/2020	\$217.33	STORM WATER SEWER INSPECTIONS
012792	NCPERS GROUP LIFE INS	9/9/2020	\$48.00	SEPTEMBER PREMIUM
012793	ONE CALL CONCEPTS	9/9/2020	\$101.25	UTILITY LOCATES AUGUST 2020
012794	PRESBYTERIAN HOMES	9/9/2020	\$35,526.23	1ST HALF 2020 TIF
012795	SHERWIN WILLIAMS LC	9/9/2020	\$137.90	PW - ROAD STRIPE PAINT
012796	STEPHANIE IVERSON	9/9/2020	\$125.00	PARK RESERVATION REFUND - COVID
012797	STILLWATER TOWING INC	9/9/2020	\$200.00	POLICE TOWING
012798	SUN LIFE	9/9/2020	\$1,082.68	AUGUST AND SEPTEMBER PREMIUM
012799	THOMSON REUTERS - WEST	9/9/2020	\$204.81	POLICE AUGUST INFO CHARGES
012800	VERIZON WIRELESS	9/9/2020	\$3,404.44	FD SHARED IPAD
012801	VISU-SEWER	9/9/2020	\$10,222.91	SEWER CLEANING
012802	WATCHGUARD VIDEO	9/9/2020	\$2,461.00	POLICE BODY CAMERA - COVID
012803	WHITE BEAR IT SOLUTIONS LLC	9/9/2020	\$2,354.00	MONTHLY CONTRACT SERVICES
012804	HOLIDAY COMPANIES	9/14/2020	\$1,356.20	FIRE - CAR WASH
012805	US BANK	9/14/2020	\$9,300.54	AMAZON - LOBBY TABLE FOR MASK/SANTIZER
012806	XCEL	9/14/2020	\$10,392.90	SEPTEMBER STATEMENT
012807	AT & T MOBILITY	9/15/2020	\$254.03	POLICE PHONES AND AIRCARDS
012808	AUTOMATIC SYSTEMS CO	9/15/2020	\$1,914.75	PW WELL#2 PLC REPAIRS
012809	BRUCE NELSON PLUMBING &	9/15/2020	\$143.00	CITY HALL BATHROOM REPAIRS
012810	CORE & MAIN LP	9/15/2020	\$1,098.18	PE WATER METERS
012811	EISINGER, JAKE	9/15/2020	\$16.41	FIRE- HDMI ADAPTER
012812	GRAINGER	9/15/2020	\$49.80	PW DUCT TAPE
012813	HEALTH PARTNERS	9/15/2020	\$19,245.70	OCTOBER PREMIUM
012814	IDEAL SERVICE, INC.	9/15/2020	\$495.00	PW VFD PREVENTIVE SERVICE
012815	MENARDS-STILLWATER	9/15/2020	\$123.13	FIRE-CORD
012816	METROPOLITAN COUNCIL (SDS)	9/15/2020	\$46,156.18	SEPTEMBER 2020 ANNUAL FLOWAGE

***Check Summary Register**

Chk #	Search Name	Check Date	Amount	Comments
012817	MILLER EXCAVATING	9/15/2020	\$6,219.06	PW CURB STOP REPAIR
012818	MOTOROLA	9/15/2020	\$76,680.00	FIRE - APX6000 700/800 X 18 UNITS
012819	MUNICIPAL EMERGENCY SERVICES	9/15/2020	\$2,520.24	FIRE- COVID-FILTERS AND ADAPTERS
012820	NOVA COMMUNICATIONS	9/15/2020	\$684.21	building and zoning
012821	PHIL LARSON	9/15/2020	\$125.00	PARK RESERVATION REFUND - COVID
012822	PINKY S SEWER SERVICE, INC	9/15/2020	\$200.00	PW-PUMP OUT MANHOLE
012823	ROETTGER WELDING	9/15/2020	\$175.00	PW- GRILL STAND FABRICATION
012824	S E H	9/15/2020	\$17,446.25	1214 INSPIRATION
012825	SCHLENNER WENNER & CO.	9/15/2020	\$1,560.00	PREP OF 2019 TIF REPORTS
012826	ST CROIX RECREATION CO., INC	9/15/2020	\$181.00	PW - GRILL BASES
012827	THE PLANNING COMPANY LLC	9/15/2020	\$437.50	MATTAMY ESCROW
012828	TRU GREEN CHEMLAWN	9/15/2020	\$407.00	PW GOOSE CONTROL
012829	UNUM LIFE INSURANCE COMPANY OF	9/15/2020	\$265.11	OCT PREMIUM
012830	WASHINGTON COUNTY SHERIFF	9/15/2020	\$1,943.17	POLICE - FUEL
012831	ZIEGLER INC.	9/15/2020	\$106.90	PW HYDRAULIC HOSES
012832	BAKER & TAYLOR	9/24/2020	\$84.90	LIBRARY BOOKS
012833	BAYPORT FIRE RELIEF ASSOCIAT N	9/24/2020	\$2,044.75	DONATION - LEEDOM
012834	BENTZ/THOMPSON/RIETOW	9/24/2020	\$3,150.00	LIBRARY DESIGN SERVICES
012835	COMCAST	9/24/2020	\$314.54	PW INTERNET
012836	COMMUNITY THREAD	9/24/2020	\$8,600.00	CARES FUNDS - DONATION
012837	DEFINITIVE TECHNOLOGY SOLUTIONS	9/24/2020	\$154.92	LIBRARY CONTRACT EQUIPMENT
012838	DELTA DENTAL OF MINNESOTA	9/24/2020	\$1,032.30	OCTOBER PREMIUM
012839	DEMCO	9/24/2020	\$905.03	ACRYLIC GUARDS- COVID
012840	EISINGER, ALLEN	9/24/2020	\$1,736.36	REIMBURSEMENT - FIRE SAW
012841	ELIZABETH KELLY	9/24/2020	\$30.00	RECYCLING WINNER - OCTOBER
012842	INNOVATIVE OFFICE SOLUTIONS	9/24/2020	\$80.67	LIBRARY - OFFICE SUPPLIES
012843	INNOVATIVE SECURITY SERVICES	9/24/2020	\$9,999.24	DOWN PAYMENT FOR PW DOORS
012844	JOHNSON PROFESSIONAL SERVICES	9/24/2020	\$865.42	FIRE- LOGO TSHIRTS
012845	KIRVIDA FIRE	9/24/2020	\$1,804.68	FIRE - LADDER#1
012846	KLINE, MATTHEW	9/24/2020	\$132.35	REIMBURSEMENT - HOSE AND COUPLERS
012847	LAWN GREEN	9/24/2020	\$49.28	LIBRARY WEED CONTROL
012848	LEAGUE OF MINNESOTA CITIES	9/24/2020	\$20.00	APMP MEETING - S TAYLOR
012849	LINDGREN, ROSS	9/24/2020	\$58.44	REIMBURSEMENT - LOCKS/NUTS/WASHERS
012850	MENARDS-STILLWATER	9/24/2020	\$11.43	PW S-HOOKS
012851	MINNESOTA FIRE SERVICE CERTIF	9/24/2020	\$175.00	FIRE- RECERTIFICATION X 7
012852	MN IT SERVICES	9/24/2020	\$690.18	LIBRARY SEPT VOICE SERVICES
012853	MUNICIPAL EMERGENCY SERVICES	9/24/2020	\$164.68	FIRE- SERVICE AND BATTERIES
012854	NARDINI FIRE EQUIPMENT CO INC	9/24/2020	\$606.25	Fire Extinguisher inspection
012855	PLUNKETT S PEST CONTROL	9/24/2020	\$161.20	NATURE CENTER GENERAL PEST PROGRAM
012856	SHERWIN WILLIAMS LC	9/24/2020	\$125.84	PW LINE STRIPPING LUBRICANT
012857	SMITH, JILL	9/24/2020	\$80.80	ZOOM APRIL-AUGUST COVID
012858	VALLEY OUTREACH	9/24/2020	\$12,900.00	CARES FUND DONATION
012859	WASHINGTON COUNTY PUBLIC	9/24/2020	\$4,667.60	FIRE-RADIO FEES 3RD QTR 2020
012860	XCEL	9/24/2020	\$41.47	312 5TH Ave Street Light
012862	LENANDER, TRAVIS	9/24/2020	\$195.75	WAGES - MANUAL PAYROLL CHECK
031361	MINNESOTA REVENUE	9/15/2020	\$155.00	SALES AND USE TAX AUGUST PAYMENT

\$346,352.46

City of Bayport - September 2020 Building Permit Report

Issue Date	Permit Number	Parcel Number	Job Description	Job Address	Estimated Cost	Permit Type	Total Fees	Contractor Name
9/29/2020	BA-2020-00195	1002920130050	Single family new home construction	1027 N Inspiration Parkway, BA, MN 55003	\$322,148.14	BLDG - New Construction Res	\$15,562.41	M/I HOMES MINNEAPOLIS/ST PAUL LLC
9/29/2020	BA-2020-00196	1002920130050	Mechanical Permit	1027 N Inspiration Parkway, BA, MN 55003	\$0.00	MECH - New Res	\$200.00	M/I HOMES MINNEAPOLIS/ST PAUL LLC
9/29/2020	BA-2020-00197	1002920130050	Plumbing New Home	1027 N Inspiration Parkway, BA, MN 55003	\$0.00	PLG - New Home Res	\$200.00	M/I HOMES MINNEAPOLIS/ST PAUL LLC
9/29/2020	BA-2020-00214	1002920420113	Single Family New Home Construction	248 N Prairie Way, BA, MN 55003	\$286,415.13	BLDG - New Construction Res	\$15,188.15	M/I HOMES MINNEAPOLIS/ST PAUL LLC
9/29/2020	BA-2020-00230	1002920420113	New Home Plumbing	248 N Prairie Way, BA, MN 55003	\$0.00	PLG - New Home Res	\$200.00	M/I HOMES MINNEAPOLIS/ST PAUL LLC
9/29/2020	BA-2020-00232	1002920420113	New Home Mech	248 N Prairie Way, BA, MN 55003	\$0.00	MECH - New Res	\$200.00	M/I HOMES MINNEAPOLIS/ST PAUL LLC
9/29/2020	BA-2020-00236	1102920320093	Fireplace	448 S Minnesota Street, BA, MN 55003	\$0.00	MECH - Fireplace RES	\$80.00	The Fireplace Guys
9/28/2020	BA-2020-00234	1002920420017	Replacing water heater	930 S Inspiration Parkway, BA, MN 55003	\$0.00	PLG - Pre-Existing	\$80.00	KB Service Co.
9/24/2020	BA-2020-00228	1002920130037	Fire Place	1032 N Inspiration Parkway, BA, MN 55003	\$0.00	MECH - Pre-Existing	\$80.00	Fireside Hearth
9/24/2020	BA-2020-00229	1002920240045	Plumbing	264 N Primrose Path, BA, MN 55003	\$0.00	PLG - Pre-Existing	\$80.00	Space Turtle Construction
9/23/2020	BA-2020-00220	1102920230061	Re-roof	135 S State Street, BA, MN 55003	\$0.00	MAINT - Roofing Replace	\$105.00	All Elements Inc
9/23/2020	BA-2020-00221	1102920230061	Re-Side	135 S State Street, BA, MN 55003	\$0.00	MAINT - Siding Replace	\$100.00	All Elements Inc
9/23/2020	BA-2020-00226	1102920230002	Fire Place Insert and gas line	232 N 4th Street, BA, MN 55003	\$0.00	MECH - Pre-Existing	\$80.00	The Fireplace Guys
9/22/2020	BA-2020-00222	1002920110057	Fireplace	310 N 6th Street, BA, MN 55003	\$0.00	MECH - Pre-Existing	\$80.00	No Contractor Assigned
9/22/2020	BA-2020-00224	1002920240045	Basement Remodel Fans	264 N Primrose Path, BA, MN 55003	\$0.00	MECH - Pre-Existing	\$80.00	Binder Heating
9/17/2020	BA-2020-00218	202920430003	Fire Remodel	12 POINT RD, BA, MN 55003	\$0.00	MECH - Pre-Existing	\$80.00	Majeski Plumbing Inc
9/17/2020	BA-2020-00219	202920430003	Plumbing	12 POINT RD, BA, MN 55003	\$0.00	PLG - Pre-Existing	\$80.00	Majeski Plumbing Inc
9/17/2020	BA-2020-00207	202920430003	Fire damage repair: replace section of roof, replumb bath, re-run ductwork in area of fire, re-insulate.	12 POINT RD, BA, MN 55003	\$540,000.00	BLDG - Remodel	\$6,308.64	King
9/16/2020	BA-2020-00216	1102920320015	Water Heater	363 S 4th Street, BA, MN 55003	\$0.00	PLG - Pre-Existing	\$80.00	Gust Plumbing Inc
9/15/2020	BA-2020-00215	1102920320015	AC and Furnace	363 S 4th Street, BA, MN 55003	\$0.00	MECH - Pre-Existing	\$80.00	Schwantes Heating
9/15/2020	BA-2020-00205	1002920240045	Basement Finish	264 N Primrose Path, BA, MN 55003	\$53,000.00	BLDG - Basement Finish	\$1,651.29	Space Turtle Construction

9/10/2020	BA-2020-00212	202920330027	Re Roof	656 N 2ND ST, BA, MN 55003	\$0.00	MAINT - Roofing Replace	\$105.00	No Contractor Assigned
9/10/2020	BA-2020-00213	1102920330034	Zoning - Fence	620 S Oakwood Street, BA, MN 55003	\$0.00	ZNG - Fence (up to 7' high)	\$25.00	Homeowner - ERIC A & TARA L JOHNSON
9/9/2020	BA-2020-00210	1002920310026	Concrete Patio	306 Primrose Path, BA, MN 55003	\$0.00	ZNG - Fence (up to 7' high)	\$25.00	No Contractor Assigned
9/9/2020	BA-2020-00211	1102920220088	Fence	432 N 4th Street, BA, MN 55003	\$0.00	ZNG - Fence (up to 7' high)	\$25.00	JCR CONSTRUCTION LLC
9/8/2020	BA-2020-00208	1102920320009	New Furnace	310 S 4th Street, BA, MN 55003	\$0.00	MECH - Pre-Existing	\$80.00	No Contractor Assigned
9/8/2020	BA-2020-00209	1102920220058		264 N 4th Street, BA, MN 55003	\$0.00	ZNG - Fence (up to 7' high)	\$25.00	Homeowner - MATTHEW R & JESSICA H BUCK
9/8/2020	BA-2020-00180	1002920420119	New Home Construction	260 Periwinkle Place, BA, MN 55003	\$275,000.00	BLDG - New Construction Res	\$20,063.64	M/I HOMES MINNEAPOLIS/ST PAUL LLC
8/31/2020	BA-2020-00206	1102920230098	OTC Furnace and Air	234 S 3rd Street, BA, MN 55003	\$0.00	MECH - Pre-Existing	\$80.00	Standard Heating

Baytown Township - September 2020 Building Permit Report - NO ACTIVITY



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: September 28, 2020
To: City Council
Adam Bell, City Administrator
From: Sara Taylor, Assistant City Administrator/Planner
Subject: Appointment of Election Judges for the General Election on November 3, 2020

BACKGROUND

The city is required to appoint citizens of Washington County to serve as election judges to assist with election procedures. The annual budget includes funding for election judges to be compensated at \$10.00 per hour and head election judges at \$12.00 per hour. The individuals listed below are willing to serve in the upcoming General Election on November 3, 2020. In addition to these individuals, alternate election judges may be needed, due to an unforeseen illness or emergency. If so, staff requests City Administrator Adam Bell be designated to appoint these individuals, as applicable.

Coleen Siegfried	Mary Hanf	Dustin Vincent
Mary Goulette	Ray Valley	Heather Bordeaux
Fred Tuma	Eric Ackermann	Jeanne Frick
Chantelle McRoberts	Hannah Peterson	Chris Bellefeuille
Gregg Ellingson	Ted Olson	

RECOMMENDATION

Staff recommends the City Council adopt a motion appointing the individuals listed above to serve as election judges and designate City Administrator Adam Bell to appoint alternate election judges, if necessary.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: September 22, 2020

TO: Mayor and City Council
City Administrator Adam Bell

FROM: Fire Relief Association President Barney Sachs
Fire Relief Association Secretary Dustin Vincent

RE: Approve amendment to the Bayport Fire Relief Association Bylaws

BACKGROUND

The Bayport Fire Relief Association Bylaws govern the operation and actions of the board of directors. Following a recent benefits distribution, the Board determined an area needed revising to be consistent with past practice. Article V, Section 1 describes the application and benefit payout process. Our goal is to clarify the language that describes the procedure for future applicants and the Board. The current language conflicts with past practice and could be interpreted to require waiting 90 days to distribute funds as opposed to be completed within 90 days. The intent and past practice of the association is to distribute funds within 90 days of the application being submitted and approved by the board. On September 14th, 2020, the membership of the association voted to amend the Bylaws with the recommended changes.

RECOMMENDATION

The members of the association recommend the City Council adopt a motion ratifying the amendment to the Bayport Fire Relief Association Bylaws, as proposed.

Attachments:
Current and Ratified Version of Article V, Section 1

Current By-Law for Bayport Fire Department Relief Association

ARTICLE V - APPLICATION FOR PENSIONS AND BENEFITS

Section 1 – **NOTICE OF INTENT TO TAKE DISTRIBUTION.** Each member who intends to take distribution of a service pension, including a deferred service pension, from the Association must file a Notice of Intent to Take Distribution. Such Notice of Intent to Take Distribution will be in writing and will be filed with the Secretary not less than 90 days prior to the intended date of distribution. Upon receipt of the Notice of Intent to Take Distribution, the Secretary will provide to the applicant an Application for Distribution and any forms or notices required by Federal or State law. No Notice of Intent to Take Distribution is required for ancillary benefits.

Ratified by Membership of Bayport Fire Department Relief Association on 9/14/2020:

ARTICLE V - APPLICATION FOR PENSIONS AND BENEFITS

Section 1 – **NOTICE OF INTENT TO TAKE DISTRIBUTION.** Each member who intends to take distribution of a service pension, including a deferred service pension, from the Association must file a Notice of Intent to Take Distribution. Such Notice of Intent to Take Distribution will be in writing (electronic is sufficient) and will be filed with the Secretary of the Association. Upon receipt of the Notice of Intent to Take Distribution, the Secretary will provide to the applicant all forms and documents including those required by Federal and/or State law. The board will review the completed application and vote to approve as soon as it is feasible. A vote on the completed application and subsequent distribution to an approved application shall not exceed 90 days.



City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 office@ci.bayport.mn.us
 Phone 651-275-4404
 www.ci.bayport.mn.us

**2020
 SPECIAL EVENT APPLICATION**

Applicant Information	
<input checked="" type="checkbox"/> Bayport resident or taxpayer/Non-profit organization	<input type="checkbox"/> Non-resident
Name: Joseph Reding	
Address: 162 5th Ave. N., Bayport, MN 55003	
Phone Number: 651-303-6054	Alternate Phone Number:
Email: jreding@jreding.net	
Business or Organization Name (if applicable): Cub Scout Pack 113 and Scouts BSA Troop 113	

Property Information	
<input type="checkbox"/> Private; invite only Private property description/address:	
<input type="checkbox"/> Public; community festival	
City property: <input type="checkbox"/> Lakeside Park <input type="checkbox"/> Barker's Alps Park <input type="checkbox"/> Perro Park <input checked="" type="checkbox"/> Village Green Park	
<input type="checkbox"/> Street, alley, or other city property description, addresses, and/or route:	

Event Information	
Name or title (if applicable): Pumpkin and Wreath sales	
Start date: 10/10/20 Pumpkin Sale 11/21/20 Wreath Sale	Time: 9:00 AM - 2:00 PM
End date: 10/10/20 and 11/21/20	Time:
Estimated attendance: 10 - 15	
Type:	
<input type="checkbox"/> Birthday/retirement party <input type="checkbox"/> Bridal/baby shower <input type="checkbox"/> Family/class reunion <input type="checkbox"/> Rehearsal dinner/banquet <input type="checkbox"/> Graduation party <input type="checkbox"/> Company/business gathering <input checked="" type="checkbox"/> Fundraiser <input type="checkbox"/> Wedding ceremony/reception <input type="checkbox"/> Recreation race/walk/run <input type="checkbox"/> Youth/Scout activity <input type="checkbox"/> Concert/live entertainment <input type="checkbox"/> Game/tournament <input type="checkbox"/> Art/craft show <input type="checkbox"/> Auto/boat show <input type="checkbox"/> Carnival/festival <input type="checkbox"/> Parade <input type="checkbox"/> Farmers market <input type="checkbox"/> Religion/worship <input type="checkbox"/> If not listed, describe:	
Traffic / parking:	
Will the event impact traffic or require road closures? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
Will additional offsite parking be required? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	

Services / equipment provided by applicant or hired vendor (check all that apply):

- Generator Tables/chairs Inflatable device/bouncy house Arbor/trellis Music/AV system
 Tent Stage/podium Amusement rides/games Vendor booths/vehicles Animals/livestock
 Satellite toilet(s) Security guards Traffic control Barricades/cones Dumpster/bulk container
 Fireworks* Food sale/service* Charitable gambling* Alcohol sale/service* Signage/advertising*
 If not listed, describe: **Popup roof if the weather is bad**

* Indicates a separate license or permit is required.

Requested City Services/Equipment

Requests for special city services and/or equipment may be accommodated for Special Events, as personnel and availability permit, with applicable fees. Please keep in mind that based on proposed activities, the city also has the discretion to require certain services and/or equipment to accommodate a Special Event.

Please check all that apply:

- Trash receptacle(s) - \$10.00 Quantity: _____ Recycling container(s) - \$10.00 Quantity: _____
 Picnic table(s) - \$25.00 Quantity: _____ Barricade(s) - \$10.00 Quantity: _____
 Satellite toilet(s) - \$100.00 Quantity: _____
 Presence of elected official or city staff (specify name(s), department, date, time, location, and purpose):

We will make sure not to block the site lines for 4th Ave. N.

Supplemental Materials / Attachments

- Event narrative

Please attach a narrative, which elaborates on the event type, activities, services, and equipment listed within this application. If the Special Event is proposed for multiple days, please provide a timeline of activities for each day.

- Diagram of event premises

Please attach a detailed map or diagram delineating the location of the Special Event and related activities. If the event includes a moving route, indicate the direction of travel and all streets or property impacted and any road closures. The diagram **MUST** include the location of all services and equipment associated with the event, including those to be provided by the applicant or hired vendor and requested from the city.

- Event fee **3294 CHW**

\$15.00 Bayport resident or taxpayer (must present valid identification)

\$15.00 Non-profit organization (must attach 501(c)(3) tax designation)

\$50.00 Non-resident

pd 8/15/20 9-9-20

Applicant Acknowledgement and Signature

The undersigned hereby acknowledges they have read and understand the special event application process. The undersigned applies for a special event as stated in this application, declares that the information and materials submitted are complete to the best of their knowledge, and agrees to assume responsibility for all fees associated with the event. The undersigned understands that this application will be processed in accordance with city review procedures at such time as it is deemed complete. Failure to supply accurate and necessary information as requested by the city may be cause for denial of the application.

Name: Joseph Reding

Signature: *Joseph Reding*



Date: 9/8/2020



Cub Scout pack 113 and Scouts BSA Troop 113 Pumpkin and Wreath Sale

Cub Scout Pack 113 will be selling Pumpkins October 10,2020 and Holiday Wreaths on November 21, 2020 @ the Village Green from 8:00 am to 2:00 pm.

No special request from the City Staff. If the weather is bad, we may set up an EZ Up Canopy. We will not block the site lines from 4th Ave North.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: September 29, 2020
To: Mayor and City Council
From: Adam Bell, City Administrator
Re: Consider a proposal from Tennis Sanitation for the city's waste hauling contract

BACKGROUND

On September 8, 2020, the City Council reviewed the three proposals for waste and recycling hauling and selected Tennis Sanitation, LLC (Tennis) as the hauler for municipal waste beginning on January 1, 2021. As part of the selection, the City Council directed staff to further negotiate with Tennis to secure a maximum annual rate increase as part of the service agreement.

Staff and Tennis agreed to a maximum annual rate increase and a \$0.08 per \$1.00 cost increase by the Recycling and Energy Center. Based on the City Council direction, the other proposals, and the conditions of the waste hauling market, staff believes the 4% maximum increase is reasonable.

Staff has included a draft contract as part of the agenda packet that is still under review by Tennis at the time of this memorandum. City Attorney Nelson and the LMCIT, the city's insurer have reviewed the agreement. Tennis informed staff that their preliminary review of the proposed agreement did not find any issues that would be problematic or expect any substantive changes.

The options available to the City Council now are as follows:

- 1) If the final agreement is received by the City Council meeting, staff recommends approval of the agreement for the period of January 1, 2021, to December 31, 2023; or
- 2) If the agreement is not received back in time for the meeting, the City Council can provisionally approve the agreement and authorize the City Administrator and City Attorney to finalize the agreement with Tennis conditioned upon there being no significant changes required; or
- 3) The City Council can postpone the approval of the agreement and have a special meeting later in the month to consider the final agreement after it is received.

RECOMMENDATION

Staff recommends the City Council select one of the options listed above regarding approval of the Municipal Solid Waste and Recycling Service Agreement between the City of Bayport and Tennis Sanitation, LLC.

ATTACHMENTS

Proposed Municipal Solid Waste and Recycling Service Agreement between the City of Bayport and Tennis Sanitation, LLC.



***MUNICIPAL SOLID WASTE AND RECYCLING
SERVICE AGREEMENT BETWEEN THE
CITY OF BAYPORT AND
TENNIS SANITATION, LLC.***

January 1, 2021 - December 31, 2023

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AGREEMENT

THIS AGREEMENT, made this _____ day of _____, _____, by and between Tennis Sanitation, LLC, "Contractor," and the City of Bayport, a municipal corporation of the County of Washington, State of Minnesota, "City;"

1 TERM OF THE AGREEMENT.

The term of this Agreement shall be January 1, 2021, through December 31, 2023.

- 1.1** The City and Contractor, by mutual agreement, may elect to extend the Agreement, on mutually agreed terms and conditions. Nothing in this Agreement shall be interpreted to imply or infer that the City or Contractor is committed to such extensions.
- 1.2** The City reserves the right to terminate this Agreement for material breach or unsatisfactory performance by Contractor. Termination shall not affect the City's right to make a claim against Contractor or its Performance Bond for the damages on account for such a breach.

2 SCOPE OF THE AGREEMENT.

The Contractor shall furnish all labor, skill and equipment as shall be necessary and adequate to provide for the satisfactory collection, transportation, and proper separation and processing of the Municipal Solid Waste (MSW), Recyclables, and Yard Waste from all residential dwellings in the City.

3 DEFINITIONS.

All items or phrases used in this Agreement shall have the meaning given to the terms in Minn. Stat. 115A.01 – 115A.03, the City of Bayport 2040 Comprehensive Plan, the Washington County Waste Management Master Plan 2018—2036, and any updates to those Plans approved by the City or the County. Specific items listed in each definition shall be considered examples of the type of Solid Waste or Recyclables within each category.

- 3.1** "Abatement." The processes required to remove an assessment once charges have been certified to the county auditor for collection with the real estate taxes.
- 3.2** "Appliances." A device or instrument, especially an electrical device, designed to perform a specific function for household use. (Examples: washer, dryer, water heater, toaster, microwave, dehumidifier, air conditioner, etc. "
- 3.3** "Bulk Waste." Furniture, large toys, bicycles, lawnmowers, lawn chairs, carpet, and other Solid Waste with weights or volumes greater than those allowed for bags or Carts. Bulk Waste does not include construction debris, hazardous waste, or Consumer Electronics. (Examples: doors, windows, mattresses, etc.)
- 3.4** "Cart," or "Curbside Cart." Containers for MSW, Recyclables, or Yard Waste equipped with wheels and a lid in the following standardized sizes (approximate capacities): 35-gallon (Small), 65-gallon (Medium), 95-gallon (Large) further referred to as "Small", "Medium", or "Large."

- 3.5** “Collection.” The aggregation and transportation of Solid Waste from the place at which it is generated and includes all activities up to the time when it is delivered to a processing facility.
- 3.6** “Commercial Structures.” Buildings that contain 5 or more dwelling units; and buildings with commercial, industrial, professional, governmental, or institutional uses and which are located in the appropriate zoning district. Buildings with home occupations shall be considered residential structures
- 3.7** “Consumer Electronics.” Any discarded device generated in a Residential Unit with a circuit board, including (but not limited to): televisions, computers, laptops, tablets, computer monitors, peripherals (e.g., keyboard, printer, mouse, etc.), cell phones, PDAs, DVD recorders/players and video cassette recorders/players, and fax machines.
- 3.8** “Contractor.” The City’s Solid Waste Contractor, Tennis Sanitation, LLC.
- 3.9** “Curb” or “Curbside.” That portion of the right-of-way adjacent to paved or traveled roadways, including alleys.
- 3.10** “Curbside Solid Waste and Recycling Services.” The Solid Waste collection services specified within this Agreement.
- 3.11** “Disposal.” The treatment, utilization, processing, transfer, or deposit of Solid Waste.
- 3.12** “Excess Household Waste.” Normal household waste that exceeds the capacity of the resident’s Cart and is subject to a special fee for pick up.
- 3.13** “Hazardous Wastes.” Defined in state statute, state rule, and county ordinance. Wastes are hazardous in Minnesota when they display one or more of these characteristics: ignitability, corrosivity, reactivity, toxicity, lethality, or are an oxidizer. These materials are not accepted at curbside Solid Wastes collection.
- 3.14** “Holidays.” Any of the following: New Year’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day
- 3.15** “Mixed Municipal Solid Waste (MSW).” Defined in accordance with Minn. Stat. 115A.01 – 115A.03, including garbage, refuse, rubbish, trash, and other solid waste from residential and community activities that the generator of the waste aggregates for collection. MSW does not include auto hulks, street sweepings, ash, construction debris, tree and agricultural wastes, tires, lead-acid batteries, motor and vehicle fluids and filters, and other materials collected, processed, and disposed of as separate waste streams. Also referred to in this Agreement as “garbage”.
- 3.16** “Non-targeted materials.” Materials that are not designated by the City as Recyclable.
- 3.17** “Normal Household Waste.” Mixed Municipal Solid Waste typically generated by Residential households.

- 3.18** "Processing." The sorting, volume reduction, baling, containment, or other preparation of Recyclables delivered to a facility for transportation or marketing purposes
- 3.19** "Processing center." A facility in which solid waste and recyclable materials are processed. The facility will conform to all applicable rules, regulations, and laws of state, local or other jurisdictions.
- 3.20** "Recyclables." - All those materials which are required to be recycled under Appendix B.
- 3.21** "Residential Structure" shall include dwellings zoned as single-family, multi-family, apartments consisting of four or fewer units, including apartment dwellings, condominium and townhouse buildings, Bed and Breakfast, short-term rental operations, and businesses operating out of a residence. Single-family residences shall constitute one unit. Each unit of a multiple unit dwelling will constitute one unit.
- 3.22** "Resource Recovery Facility." A waste and recycling facility contracted by and/or operated by the Ramsey/Washington Recycling and Energy Board (R & E Board) in which Solid Wastes are processed.
- 3.23** "Single-sort Recycling." The required Recyclables Collection method in which items designated as "Recyclable materials" or "Recyclables" are placed in a Recycling Cart, without being sorted, for Curbside Collection.
- 3.24** "Solid Wastes." Any aggregate mention of the wastes for which Collection services are provided in this Agreement, including MSW, Recyclables, Bulk Waste, Yard Waste, etc.; the general term for the Wastes addressed by this Agreement.
- 3.25** "Source Separated Organic Materials (SSOM)." Includes food waste and other compostable organic materials that are source-separated for recovery. Also referred to as "Food waste/Organics" and "Source Separated Organics."
- 3.26** "Yard Waste." Grass trimmings, leaves, garden wastes, twigs, and miscellaneous tree seeds and cones, and bundled brush not exceeding four (4') feet in length or forty (40) pounds per bundle.

4 BILLING.

- 4.1** Contractor shall be responsible for billing and collecting charges from all units serviced under this Agreement, which shall include apartment dwellings, including condominium and townhouse buildings, Bed and Breakfast operations, and businesses operating out of a residence. Contractor shall immediately report to the City all premises that discontinue solid waste services. The Contractor shall be compensated for the billing responsibility per unit as established by resolution of the City Council.

4.2 Residential Solid Waste & Recycle Material Collection (Fees).

The Contractor's service fees for residential and multi-family complexes using Carts for solid waste and recycling material collection shall be determined in accordance with the fee schedule attached hereto as Appendix "A". This schedule will be in effect during the period of January 1, 2021, through December 31, 2023. The fees will be adjusted by no more than 4.0% for the period of January 1, 2022, through December 31, 2022, and by no more than 4.0% for the period of January 1, 2023, through December 31, 2023. In addition, the contractor may charge an additional \$0.08 per \$1.00 increase imposed by the Resource Recovery Facility. In the event the Contractor should incur any other actual increases in government taxes/fees, the City agrees to negotiate with the Contractor to rectify the inadequacies. Both parties must agree upon these other adjustments.

Multi-family residences of three (3) or more units and businesses operated out of a residence shall be entitled to choose the MSW Cart size at the normal rate, or in lieu of Carts, a dumpster of similar capacity. If a dumpster is provided in lieu of a Cart, refer to Section 8.2 for more information.

- 4.3 Certification of Unpaid Bills.** Upon Contractor demonstrating reasonable efforts to collect delinquent charges and at the request of Contractor, City shall certify for collection with real estate taxes all accounts subject to the Agreement, and billed by the Contractor that are at least 60 days in arrears as of September 1st of each year, upon property documentation of such delinquent accounts being submitted to the City by the Contractor. The assessment will include a penalty of 10 percent of the amount thereof to reimburse the City for its administrative expenses resulting from the delinquency and will bear interest at a rate adopted by the City Council not to exceed six percent.

- The Contractor shall provide the City with the list to be certified in an electronic format.
- Any changes in Property ID numbers that were corrected and emailed to the Contractor by the City the previous year need to be reflected in the current year.
- Contractor understands that should any part of the above Certification Process as described above is not completed, the City will not certify any delinquent billings to the County until the following year in order to meet Minnesota Statute assessment requirements.

4.4 Process for Changes (for any reason) after Current Year Certification to the County.

- Contractor must present a written request to the City for the change/abatement.
- City staff will present the abatement request to the City Council for approval
- City staff will send the abatement to Washington County.
- Certification list for totals remaining due must be adjusted to reflect new expected payment amounts.
- Flat Fee to City of \$25.00 per abatement, as defined under Section 3, Definitions, will be deducted from the Final City Payment to Tennis Sanitation

4.5 Previous Years Certification Refunds. Should there be any refunds for previous year abatement, the Contractor will be responsible for refunding the full amount of the special assessment to the property (Principal & 10% interest), but no other fees will apply for city research and time.

4.6 Payment of Certification Funds. City will reimburse the hauler when it receives payment from the County, in the following year from certification according to the following schedule:

- **1st Payment** – 40% of certification amount, as adjusted, paid 45 days after receipt of 1st half of tax settlement.
- **2nd Payment** - 40% of certification amount, as adjusted, paid 45 days after receipt of 2nd half of tax settlement.
- **Final Payment** – 20% of certification amount, as adjusted, paid 45 days after receipt of final tax settlement.

5 DISPOSITION OF MATERIALS.

5.1 The responsibility for all Solid Waste collected shall be that of the Contractor from the time of pick-up. Thereafter, ownership remains with the Contractor until the Contractor has properly disposed of or marketed the collected materials.

5.2 Contractor shall dispose of Recyclables at a facility for Processing as it deems advisable, but in compliance with all City, County, State, and Federal laws and rules. Contractor may not transport the Recyclables to a mixed municipal solid waste disposal facility and shall not landfill, incinerate, compost, or make fuel pellets out of the Recyclables. The Contractor shall, upon the request of the City, inform the City in writing of the place and method of disposal and of any changes in the place or method.

5.3 Contractor shall dispose of Yard Wastes at a properly permitted and/or licensed compost site. The Contractor shall, upon the request of the City, inform the City in

writing of the place and method of disposal and of any changes in the place or method.

- 5.4 Contractor will comply with Minnesota Statutes 115A.46 and 115A.47 by delivering all waste generated by municipal activities and all waste generated through waste services contracts/agreements arranged for by the City on behalf of its residents to the Ramsey/Washington County Recycling and Energy Board (R&E Board) Facility located in Newport, MN.

6 COLLECTION LOCATION, SCHEDULE AND DAILY SERVICE HOURS.

- 6.1 Contractor shall make MSW curbside pickup at all residential units in the City one time per each week during the term of this Agreement. All MSW from each dwelling, including yard waste, bulk waste, and other material shall be collected on the same day.
- 6.2 Single-sort Recycling shall be picked up every week on the same day as MSW and other materials are collected.
- 6.3 Daily service hours shall be between the hours of 7:00 a.m. and 7:00 p.m. No Collection service shall take place outside of these hours.
- 6.4 After the Contractor has picked up the MSW and Recycling from a residence, the Contractor shall return all carts to a point that does not impede the roadway.
- 6.5 The Contractor shall make arrangements with aged or physically impaired residents to accommodate collection and return of their MSW and Recycling Carts, instead of requiring them to make their Carts available at Curbside for pickup.

7 QUANTITY LIMITS.

- 7.1 The fee for collection of Normal Household Waste shall be as provided in the Rate Schedule as adopted and amended by resolution of the City Council.
- 7.2 Contractor shall provide curbside pick-up for Appliances, Consumer Electronics and Bulk items and charge according to Bulk item fee list.
- 7.3 The Contractor shall not be obligated to collect tires, rocks, sod, cement, dirt, stumps, or logs in excess of five inches (5") in diameter.

8 VOLUME BASED MSW SYSTEM.

Volume/Weight-based MSW fees must be offered to each residence, in compliance with MN Stat. 115A.93 sub. 3.

8.1 The Contractor shall furnish and deliver Carts for MSW in small, medium, and large sizes to residents. Residents shall be allowed to choose the number and size of the Cart(s) for their residence and will be billed according to the Rate Schedule as established by resolution of the City Council. If the Contractor chooses to supply Carts that are slightly larger than the sizes listed above, it shall be considered in compliance with this provision. Carts will remain the property of the Contractor.

8.2 The purpose of this section is to ensure that all dumpster accounts are equally charged by size and number of service days.

Multi-family residences of three (3) or more units and businesses operated out of a residence shall be entitled to choose the MSW Cart size at the normal rate, or in lieu of Carts, a dumpster of similar capacity. If a dumpster is provided in lieu of a Cart, the rate charged for the dumpster shall be at the rate negotiated directly with the Contractor.

Multi-family complexes currently using dumpsters rather than carts will be charged by size and number of service days.

Bulk Rates for multi-family residents of three (3) or more units and businesses operated out of a residence shall be the same as for single-family units, unless otherwise directly negotiated with Contractor.

The Contractor will notify the multi-family complexes that elect to use a dumpster in lieu of Carts before any change in rates are implemented.

8.3 In the event a resident desires collection of waste in excess of the Cart size it has selected, the Contractor shall pick up the excess waste and bill the resident directly on the resident's quarterly invoice in the amount of \$3.00 for each additional 35-gallon bag or equivalent of excess household waste.

8.4 The Contractor shall not be obligated to change Cart size at intervals of less than two (2) billing quarters and upon less than thirty (30) days' notice.

8.5 The rate for collection per month shall be as stated on the Rate Schedule as, "Adopted and amended by resolution of the City Council."

8.6 Residents who will be continuously absent from the City for more than 90 days shall be entitled to a reduced rate to \$0.00 per month during the period of their absence. Notification shall be made by the Resident to the Contractor that they will be absent for more than 90 days.

9 MSW TIPPING FEES/Hauler Rebate.

9.1 It is agreed by the Contractor and the City that disposal rates are a combination of tipping fees and hauler rebates. The Contractor is entitled to increase disposal rates by \$0.08 for every \$1.00 increase in tipping fee. Notwithstanding this right of rate increase, in the event that the net of tipping fees and hauler rebates increase or decrease in any given 12-month period, either party may request a rate adjustment by contacting the other party. Any rate adjustments that vary from the \$0.08/\$1.00 adjustment, shall be negotiated between the parties and approval will not be

unreasonably withheld. A maximum of one (1) adjustment per 12-month period is allowed.

- 9.2** The tipping fee at the R&E Board Facility in 2020 is \$82.00 per ton and the Hauler Rebate is \$0.00 per ton. The tipping fee at the R&E Board Facility in 2021 is \$84.00 per ton and the Hauler Rebate is \$0.00 per ton. The net disposal cost for 2021 is \$84.00 per ton. Any non-tipping fee increases or decreases in 2021, 2022, 2023 in disposal cost will be negotiated between the City and Contractor.

10 RECYCLING, YARD WASTE, AND MISC COLLECTION.

- 10.1** The pickup of Recyclables and Yard Waste shall be unlimited in quantity.
- 10.2** Residential Units. Contractor shall provide a minimum of one (1) 65-gallon Cart for the collection of "Single-sort" Recycling per residential unit. Residents shall be allowed to choose the number and size of the Recycling Cart for their residence at no additional charge. Residents who choose a smaller size Recycling Cart will not receive a discount or reduced recycling charge.
- 10.3** Multi-family residences. Three (3) or more units and businesses operated out of a residence shall be entitled to choose the Recycling Cart size of their choice. Carts will remain property of the Contractor.
- 10.4** Washington County and the Contractor shall jointly approve the list of Recyclables collected by Contractor. The list must remain current with the Washington County List of Standard Recyclables; Contractor may add Recyclables for which it has stable markets. Current recyclables are included here as "Appendix B."
- 10.5** Single-sort Recycling shall be picked up every week on the same collection day of the week as a resident's MSW and Yard Waste.
- 10.6** Contractor shall assist in the Recycling publicity and public education at the request of the City. Contractor agrees to cooperate in the development and distribution of educational material to help reduce Solid Waste generation and improve Recycling practices and disposal attitudes and habits.
- 10.7** Contractor agrees to replace worn or unreadable Recycling stickers on Carts as part of the continued education of residents on Recycling
- 10.8** Contractor shall be responsible for annually informing residents of the "Single-sort" Recycling program. The City shall be informed and receive copies of all information distributed to Bayport residents. The City requires the Contractor to publish and mail to each service address an annual public education flyer that contains the following Recycling information for City residents:
- Annual calendar and map of curbside Recycling districts for "single family dwellings"
 - List of materials to be included for Recycling
 - Examples of non-targeted materials that cannot be recycled in the City's Recycling program
 - General information about Curbside Recycling and multi-family Recycling instructions
 - How to prepare materials
- 10.9** The Contractor shall provide a link to a website unique to the City of Bayport, which shall contain, at minimum, an annual Recycling calendar. This website can be the

City website.

10.10 Holiday Trees. Contractor will collect Holiday Trees the first two weeks of January at no cost to the residents. Collection of Holiday Trees outside of this designated collection period will be subject to fees determined by the Contractor. Advertisement and/or notice of this service to residents is the responsibility of Contractor. Notice must be made at least one-week before collection begins.

10.11 Clean-Up Day. Contractor will coordinate with City to conduct at least one Citywide Clean-Up Day per calendar year during either spring or fall.

11 DATA RETENTION AND REPORTING.

11.1 Contractor shall compile and retain Solid Waste data and report county-required data to Washington County. In addition, the Contractor shall furnish the City copies of Solid Waste reports that are submitted to Washington County when requested. Failure to furnish this data to the County within 20 business days of it being due shall entitle the City to withhold any payments due to the Contractor until the data is received by the County.

11.2 Contractor must also provide to the City upon request any data generated as a result of this Agreement that is required by Washington County including data pertaining to household participation rates.

12 COOPERATION.

Contractor agrees to meet and cooperate with City staff and the City Council when requested by the City, and to study and evaluate the Solid Waste collection system in order that the goals of the City's Comprehensive Plan are realized. If necessary, based upon regulatory changes and technological advances, Solid Waste services may be modified, such as the addition of Organic Waste to the Collection system.

13 COMPLAINTS.

13.1 The Contractor shall establish and maintain an office for accepting complaints and resident calls. The office shall be in service during the hours between 8:00 a.m. and 4:30 p.m., Monday through Friday, except Holidays. The address and telephone number of the office and any subsequent changes shall be given to the City in writing.

13.2 Whenever the City or a resident notifies the Contractor of a location that has not received scheduled service, the Contractor is required to serve the location no later than the following business day from the time of the complaint.

13.3 A record of all complaints and action taken thereon shall be kept by the Contractor and reported monthly to the City. All complaints shall be answered by the Contractor courteously and promptly.

14 DISPUTE RESOLUTION.

14.1 Contractor shall in good faith attempt to settle any dispute arising with residents. In the event the parties cannot resolve a dispute, the matter shall be submitted to City staff.

14.2 In the event a dispute shall arise between the Contractor and the City, with respect to the amount of monthly compensation entitled to the Contractor from the City, duly appointed City and Contractor representatives should meet and endeavor to

resolve the differences. In the event the dispute cannot be so resolved both the City and Contractor shall be bound by the terms and conditions of this Contract. Disputes that require legal action will be dealt with in Washington County District Court. This contract shall be construed in accordance with the laws of the State of Minnesota.

15 MUNICIPAL FACILITIES COLLECTION REQUIREMENTS.

15.1 Contractor shall collect and dispose, without additional charge, such MSW and Recycling as is the responsibility of the City, or which is accumulated by the City, or for the City, including Recycling and MSW from all City-owned facilities:

- City Hall, 294 Third Ave. N.
- Public Works Building, 98 Second Ave. S.
- Bayport Public Library, 582 Fourth St. N.
- Fire Station, 1012 Fifth Ave. N.
- Nature Center, 1215 Inspiration Pkwy S.

15.2 Contractor and City shall mutually determine appropriate size receptacles based on need.

15.3 In the event of a natural disaster within the City, the Contractor shall make dumpsters available as necessary for the cleanup at a price to be negotiated at the time the service is rendered.

16 EQUIPMENT.

16.1 Vehicles used for the Collection of Recyclables shall be clearly signed on both sides as a Recycling Collection vehicle. In addition, all Collection Vehicles used in performance of the Agreement shall:

- Be marked with the name and telephone number of the Contractor prominently displayed on both sides of the truck. The lettering must be at least three (3) inches in height
- Operate within the weight allowed by Minnesota Statutes and local ordinances;
- Be duly licensed and inspected by the State of Minnesota;
- Have a two (2) way communication device;
- Have a first aid kit;
- Have an approved fire extinguisher;
- Have warning flashers;
- Have a broom, shovel and absorbent material for cleaning up solid or fluid spills;
- Have warning alarms to indicate movement in reverse;
- Have a sign on rear of vehicle which states *"This vehicle makes frequent stops"*;
- All of the required equipment must be in proper working order.
- All vehicles must be maintained in proper working order and be as clean and free of offensive odors as possible.

17 PERSONNEL REQUIREMENTS.

17.1 Contractor shall retain sufficient personnel and equipment to fulfill the requirements and specifications of this Agreement.

- 17.2 Background Checks.** All of the Contractor's employees shall be subject to security screening and background checks before they can work within the City.
- 17.3** The Contractor understands that if any of the Contractor's employees are deemed unsuitable due to criminal history, security violations, or lack of citizenship or legal status documentation, they shall be precluded from engaging in any service under this Agreement. Contractor shall provide current employee identification and legal status to the City on request throughout the term of the Agreement.
- 17.4** Contractor shall provide documentation that all of Contractor's personnel working within the City have been trained both in program operations and in customer service, and shall ensure that all personnel maintain a positive attitude with the public and in the workplace, and shall:
- Conduct themselves at all times in a courteous manner and use no abusive or foul language.
 - Make a concerted effort to have at all times a presentable appearance and attitude.
 - Wear a uniform and employee identification badge or name tag.
 - Drive in a safe and considerate manner.
 - Manage Carts and multiple family Carts in a careful manner so as to avoid spillage and littering, or damage to the Cart. Carts should not be thrown once emptied.
 - Monitor for any spillage and be responsible for cleaning up any litter or breakage.
 - Avoid damage to property.
 - Not perform their duties or operate vehicles while consuming alcohol or illegally using controlled substances or while under the influence of alcohol and/or such substances.

18 LICENSES AND PERMITS.

The Contractor shall ensure that all driver and truck licenses and permits are current and in full compliance with local, state and federal laws and regulations. Any processing facility used to handle material from the City must have current permits and licenses as required by the appropriate city, county, state and federal laws and ordinances. Contractor shall make available for inspection all such licenses and permits upon request by the City.

19 OPTIONAL YARD WASTE CART RENTAL.

19.1 Contractor will offer an option for Yard Waste Cart use. For a monthly-use fee of \$7.00, Tennis Sanitation will provide a 95-gallon (approximate size) Cart for residents to place Yard Waste in. The Cart may be utilized year after year, during the period of this Agreement. The fee will be an additional cost to the resident. The carts will remain the property of the Contractor. Yard-waste service shall not be prorated.

19.2 The optional Yard Waste Cart eliminates the need for residents to purchase the compostable bags now required by Minnesota State Statute as materials can be placed loose into the Cart. Any Yard Waste outside of the Cart must still be in compostable bags or bundled and tied. The carts will remain the property of the Contractor.

20 SCHEDULES.

20.1 Contractor shall furnish the City with a map of the area in which Collections will be made each day of the week and the Contractor shall adhere to this schedule unless permitted otherwise by this Agreement.

20.2 Severe Weather. The Contractor may postpone Collections due to severe weather at the sole discretion of the Contractor. "Severe Weather" shall include, but not be limited to, those cases in which snow, sleet, ice, or cold temperatures might jeopardize the safety of the Contractor's staff or result in unsafe driving conditions. If Collections are postponed, the Contractor shall notify the City within one (1) hour of the determination being made. Upon postponement, Collection will be made on the immediately following business day or the immediately following Saturday, whichever is soonest.

21 CHANGE IN COLLECTION SCHEDULE.

21.1 Contractor may request a change in the schedule by requesting the change in writing to the City at least sixty (60) days from the proposed date of the requested change. Any change in schedule must be approved by the City before being implemented. A change shall be affected only upon prior, written authorization from the City and upon publication at least once in a newspaper of general circulation in the City during the week before the change.

21.2 Contractor shall not be required to make regular Collection on the following Holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day, provided that the routes are Collected on the immediately following business day or the immediately the following Saturday, whichever is soonest.

21.3 Contractor is responsible to notify residents of any changes in the collection schedule as a result of the Holidays.

22 INSURANCE REQUIREMENTS

22.1 Insurance secured by the Contractor shall be issued by insurance companies acceptable to the City. The insurance specified may be in a policy or policies of insurance, primary or excess. Such insurance shall be in force on the date of execution of the Agreement and shall remain continuously in force for the duration of the Agreement. The Contractor shall provide Certificates of Insurance to the City as evidence of the required insurance coverage requirements by approximately December 15 of each year. Contractor's policies shall be primary insurance to any other valid and collectible insurance available to the City with respect to any claim arising out of Contractor's performance under this Agreement. Contractor's policies and Certificate of Insurance shall contain a provision that coverage afforded under the policies shall not be canceled without at least thirty (30) days advanced written notice to the City or in case of non-payment of premium, at least ten (10) days written notice of cancellation. Contractor shall obtain insurance policies from insurance companies having an "AM BEST" rating of A- (minus); Financial Size Category (FSC) VII or better, and be authorized to do business in the State of Minnesota. The Contractor and its sub-contractors shall secure and maintain the following insurance:

- A. Workers Compensation Insurance. Workers compensation insurance as specified by state and federal law. Coverage shall include Employer's Liability with minimum limits as follows:

\$500,000 – Bodily Injury by Disease per employee
\$500,000 – Bodily Injury by Disease aggregate
\$500,000 – Bodily Injury by Accident

- B. Commercial General Liability Insurance. Contractor is required to maintain insurance protecting it from claims for damages for bodily injury and property damage which may arise from operations under the Agreement with minimum limits as follows:

- \$2,000,000 – per occurrence
- \$4,000,000 – annual aggregate
- \$2,000,000 – annual aggregate – Products/Completed Operations

The following coverages should be included:

- Premises and Operations Bodily Injury and Property Damage
- Personal and Advertising Injury
- Blanket Contractual Liability
- Products and Completed Operations Liability
- City must be endorsed as an Additional Insured

- C. Business Automobile Liability Insurance. Contractor is required to maintain insurance protecting it from claims for damages for bodily injury and property damage resulting from the ownership, operation, maintenance or use of all autos which may arise from operations under this Agreement with minimum limits as follows:

- \$2,000,000 – per occurrence combined single limit for bodily injury and property damage

This insurance includes a cause of loss where there is a spill of fuels, lubricants, and other noxious substances used in the vehicle for its operation. Insurance must cover bodily injury, property damage and the cost of cleanup.

An Umbrella or Excess Liability Insurance policy may be used to supplement the policy limits on a follow-form basis to satisfy the full policy limits required by the Agreement.

23 TRANSFER OF INTEREST.

23.1 The Contractor shall not assign any interest in the Agreement, and shall not transfer any interest in the Agreement, either by assignment or notation, without the prior written approval of the City. The Contractor shall not subcontract any services under this Agreement without prior written approval of the City. Failure to obtain such written approval by the City prior to any such assignment or subcontract shall be grounds for immediate Agreement termination.

24 NON-ASSIGNMENT AND BANKRUPTCY.

24.1 The parties hereby agree that the Contractor shall have no right to assign or transfer its rights and obligations under said Agreement without written approval from the City. In the event the City or its successors or assigns files for bankruptcy as provided by federal law, this Agreement shall be immediately deemed null and void relieving all parties of their contract rights and obligations.

25 PERFORMANCE BOND, PAYMENT BOND.

25.1. This Agreement specifies requirements for a performance bond in the case of the Contractor's failure to perform contracted services. The performance bond shall be for a minimum of \$50,000. The responsibility for renewal is the responsibility of the Contractor.

25.2 This Agreement specifies requirements for a payment bond in the case of the Contractor's failure to properly pay for goods and equipment, including vehicles, used in performance of the Agreement. The performance bond shall be for a minimum of \$50,000. The responsibility for renewal is the responsibility of the Contractor.

25.3. The hauler shall execute and deliver to the City a cash deposit of \$5,000. In the event the hauler fails to comply with the terms and conditions of the contract, the City may take all actions necessary to secure replacement solid waste, yard waste, and recyclable collection for the remainder of any agreed upon contract term. The City shall refund the \$5,000 to the hauler upon the final separation due to the regular termination of this Contract due to its expiration.

26 GENERAL COMPLIANCE.

26.1 The Contractor agrees to comply with all applicable local, state, and federal laws

Independent Contractor.

26.2 Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Contractor shall at all times remain an independent Contractor with respect to the services to be performed under this Agreement. Any and all employees of Contractor or other persons engaged in the performance of any work or services required by Contractor under this Agreement shall be considered employees or subcontractors of the Contractor only and not of the City; and any and all claims that might arise, including worker's compensation claims under the Worker's Compensation Act of the State of Minnesota or any other state, on behalf of said employees or other persons while so engaged in any of the work or services provided to be rendered herein, shall be the sole obligation and responsibility of the Contractor.

27 HOLD HARMLESS.

27.1 The Contractor agrees to defend, indemnify and hold harmless the City, its officers, and employees, from any liabilities, claims, damages, costs, judgments, and expenses, including attorney's fees, resulting directly or indirectly from negligent act or omission, misfeasance or malfeasance of the Contractor, its employees, its agents, or employees of subcontractors, in the performance of the services provided by this Agreement, any resulting environmental liability that is a result of this Agreement or by reason of the failure of the Contractor to fully perform, in any respect, any of its obligations under this Agreement.

28 ACCOUNTING STANDARDS.

28.1 The Contractor agrees to maintain the necessary source documentation and enforce sufficient internal controls as dictated by generally accepted accounting practices to properly account for expenses incurred under this Agreement.

29 RETENTION OF RECORDS.

29.1 The Contractor shall retain all records pertinent to expenditures incurred under this Agreement for a period of six (6) years after the resolution of all audit findings. Records for non-expendable property acquired with funds under this Agreement shall be retained for six (6) years after final disposition of such property.

30 DATA PRACTICES.

30.1 The Contractor agrees to comply with the Minnesota Government Data Practices Act and all other applicable state and federal laws relating to data privacy or confidentiality. The Contractor must immediately report to the City any requests from third parties for information relating to this Agreement. The City agrees to promptly respond to inquiries from the Contractor concerning data requests. The Contractor agrees to hold the City, its officers, and employees harmless from any claims resulting from the Contractor's unlawful disclosure or use of data protected under state and federal laws.

30.2 All proposals, such as those for post-disaster assistance, shall be treated as non-public information until the proposals are opened for review by the City. At that time the proposals and their contents become public data under the provisions of the Minnesota Government Data Practices Act, Minn. Stat. C. 13.

31 INSPECTION OF RECORDS.

31.1 All Contractor records with respect to any matters covered by this Agreement shall be made available to the City or its designees at any time during normal business hours, as often as the City deems necessary, to audit, examine, and make excerpts or transcripts of all relevant data.

32 APPLICABLE LAW.

32.1 The laws of the State of Minnesota shall govern all interpretations of this Agreement, and the appropriate venue and jurisdiction for any litigation which may arise hereunder will be in those courts located within the County of Washington, State of Minnesota, regardless of the place of business, residence or incorporation of the Contractor.

33 AGREEMENT TERMINATION.

33.1 The City may cancel the Agreement if the Contractor fails to fulfill its obligations under the Agreement in a proper and timely manner, or otherwise violates the terms of the Agreement if the default has not been cured after thirty (30) days written notice has been provided.

33.2 The City shall pay Contractor all compensation earned prior to the date of termination minus any damages and costs incurred by the City as a result of the breach. If the Agreement is canceled or terminated, all finished or unfinished documents, data, studies, surveys, maps, models, photographs, reports, or other materials prepared by the Contractor under this Agreement shall, at the option of the City, become the property of the City, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents or materials prior to the termination.

34 EMPLOYEE WORKING CONDITIONS AND CONTRACTOR'S SAFETY PROCEDURES.

The Contractor will ensure adequate working conditions and safety procedures are in place to comply with all applicable local, state, and federal laws and regulations. The City reserves the right to inspect on a random basis all trucks, equipment, facilities, working conditions, training manuals, records of claims for worker's compensation or safety violations, and standard operating procedures documents.

35 AGREEMENT AMENDMENTS.

Any amendments to this Agreement shall be valid only when reduced to writing and duly signed by the parties.

36 MISSED COLLECTIONS AND CLEANUPS.

36.1 If the Contractor shall fail to make a Collection at any residence, it shall do so within twenty-four (24) hours after notification from the City or resident of the address where the Collection was not made.

36.2 If the Contractor's operations result in the damage or destruction of an MSW or Recycling Cart, it shall replace the Cart within one (1) business day after notification from the City or resident of the address where the Cart was damaged.

36.3 The Contractor shall also respond promptly upon request by the City to clean up any spills, loose Solid Waste, Solid Wastes blown out of vehicles, or leakage of vehicle fluids that result from its operations. The Contractor shall promptly clean up any of the above if observed by employees or notified of same during the route.

37 CURBSIDE RULES AND REGULATIONS.

- 37.1** The City agrees to enact and to continue in effect reasonable regulations obligating its citizens to make the MSW and Recycling Carts reasonably accessible to the Contractor on the day of Collection.
- 37.2** The City agrees to include in the Solid Waste and Recycling Ordinance of the City to require at least the following regulations, rules and consumer requirements:
1. That residential Solid Waste services are mandatory and collectable only by the authorized Contractor;
 2. That the consumer shall be responsible for the damage or loss of a Cart caused by their negligence and shall be liable to the Contractor for this damage, except that reasonable wear is expected;
 3. That no mixing of MSW, yard waste, or hazardous waste is permitted;
 4. That no Cart be unreasonably compacted by stuffing or otherwise;
 5. That a 35-gallon bag of waste not exceed 30 pounds, and a bag of yard waste not exceed 40 pounds;
 6. After Collection by the Contractor, Cart shall be returned by the Contractor to a point that does not impede the roadway.

38 GUARANTY OF NONDISCRIMINATION.

- 38.1** Contractor agrees that during the life of the Agreement, the Contractor will not, within the State of Minnesota, discriminate against any employee or applicant for employment because of race, color, creed, national origin or ancestry, or sex and will include a similar provision in all subcontracts entered into for the performance thereof.
- 38.2** The Agreement may be canceled or terminated by the City and all money due or to become due may be forfeited for a second or subsequent violation of the terms or conditions of this paragraph. This paragraph is inserted in the Agreement to comply with the provisions of Minnesota Statutes, Subd. 181.59.

39 RENEWAL TERMS.

- 39.1** Nothing in this Agreement shall be construed to require an extension of this Agreement. Upon expiration of the Agreement, the City and Contractor, shall upon mutual agreement extend the Agreement; or the City may invite additional Agreement applications or proposals or terminate the Agreement without further action.

Tennis Sanitation, LLC

Willie Tennis, [title]

Greg Tennis, [title]

City of Bayport

Susan St. Ores, Mayor

Adam R. Bell, City Administrator

APPENDIX "A" - SOLID WASTE & RECYCLING MONTHLY RATE SCHEDULE

January 1, 2021 - December 31, 2021			
Type of Service	Small Container (35 gal)	Medium Container (65 gal)	Large Container (95 gal)
Solid Waste	\$8.38	\$11.28	\$15.33
Recycling	\$8.00	\$8.00	\$8.00
Taxes	\$3.75	\$0.23	\$6.86
Total	\$20.13	\$18.26	\$30.19
January 1, 2022 - December 31, 2022			
Type of Service	Small Container	Medium Container	Large Container
Solid Waste	\$8.72	\$11.73	\$15.94
Recycling	\$8.32	\$8.32	\$8.32
Taxes	\$3.90	\$5.25	\$7.13
Total	\$20.94	\$25.30	\$31.39
January 1, 2023 - December 31, 2023			
Type of Service	Small Container	Medium Container	Large Container
Solid Waste	\$9.07	\$12.20	\$16.58
Recycling	\$8.65	\$8.65	\$8.65
Taxes	\$4.06	\$5.46	\$7.42
Total	\$21.78	\$26.31	\$32.65

APPENDIX “B” - RECYCLABLES

RECYCLABLES: Recyclable Materials or Recyclables: The current list of recyclables includes:

◆ **Textiles**

Clothes and linens	Shoes and boots
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◆ **Paper and Corrugate**

Food containers (cartons, juice boxes, cereal boxes, pizza boxes, and similar)	Common household office cardboard (tissue boxes, packaging, toiletries, etc.)
Boxboard (including cereal, cake, chip, and cracker boxes; Aseptic juice cartons and milk cartons)	Newspapers and regular office paper
Phone books, junk mail, magazines and similar	Brown paper bags
Advertising inserts	Catalogs
School paper	Corrugated cardboard

◆ **Glass** - All glass food or beverage jars and bottles (clear, brown, or green)

◆ **Metal**

Steel, tin, aluminum, or bi-metal cans or small containers
Small scrap metal (silverware, hangers, pots, pans, small car parts, foil, etc.)
Aerosol cans

◆ **Plastics**

All rigid plastic containers (plastics 1 through 7, excluding #6 Styrofoam)
non-bottle tubs (food containers, kitty-litter pails, laundry baskets, etc.)
drained motor oil bottles
Landscape edging
Large plastic – playhouses and similar plastic children’s toys

RECYCLABLES do not include the following:

Styrofoam	Garbage	Dishware
Mirrors	Window or auto glass	Vinyl siding
Light Bulbs	Ceramics	Motor oil
Porcelain	Plastics unnumbered	Hazardous waste
Plastic bags	Black deli/microwave trays	
Excluded Materials:	Fiber containing, or that has been in contact with, food debris	
Any recyclable materials, or pieces of recyclable materials, less than 2” in size in any dimension	Materials: (a) that contain chemical or other properties deleterious, or capable of causing material damage, to any part of Company's property, its personnel or the public; and/or (b) that may materially impair the strength or the durability of the Company's structures or equipment.	

If loads of the mixed recyclables materials not meeting Contractor’s specifications for acceptable recyclables, Contractor shall have the right to reject the load in whole or in part, or to handle the contaminated load (i.e., landfill disposal) and impose additional reasonable charges on Customer.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: September 23, 2020
To: Mayor and City Council
From: Adam Bell, City Administrator
Allen Eisinger, Fire Chief
Subject: Consider an amendment to Chapter 30 – Fire Prevention and Protection of the Bayport City Code of Ordinances related to regulations for recreation fires

BACKGROUND

Over the past few months, the city has received multiple inquiries from both citizens and councilmembers regarding the regulations for recreation fires. Due to the ongoing pandemic and stay at home order, recreation fires have naturally become a popular source of outdoor, backyard entertainment. However, recent comments made to city staff suggest that some of the current recreation fire guidelines may be too restrictive, specifically in regard to the hours permitted. The current ordinance allows fires for a duration of 4 consecutive hours between 12:00 p.m. and 12:00 a.m. daily.

While both the Police Chief and Fire Chief have natural concerns about illegal burning and unattended fires causing problems, there have not been a significant number of these issues under the current regulations and the proposed ordinance should not significantly lead to an increased number of violations.

A draft of the proposed ordinance amendment is attached for reference. Proposed additions are indicated as **underlined red text** and deletions are ~~striketrough~~.

Staff has not received much specific guidance on desired parameters, so staff is looking for additional guidance on the proposed ordinance.

RECOMMENDATION

Staff recommends the City Council adopt a motion approving an amendment to Chapter 30 – Fire Prevention and Protection of the Bayport City Code of Ordinances related to regulations for recreation Fires.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA
AMENDING CHAPTER 30 – FIRE PREVENTION AND PROTECTION, ARTICLE III. OPEN
BURNING, OF THE BAYPORT CITY CODE OF ORDINANCES

THE CITY COUNCIL OF THE CITY OF BAYPORT DOES HEREBY ORDAIN:

Proposed additions are indicated in underlined red text and deletions are indicated in ~~strikethrough~~.

Section 1. Chapter 30 – Fire Prevention and Protection, Article III. Open Burning, is hereby amended as follows:

Sec. 30-59. Recreation fires.

Recreation fires shall be permitted subject to the following rules and regulations:

- (1) Recreation fires shall have a maximum size of 30 inches in diameter at the base of the fire, and a maximum of ~~30~~24 inches in height.
- (2) Recreation fires shall be contained in a ~~circle~~ pit, the diameter of which shall be a maximum of 30 inches, and the perimeter of which shall consist of rock, brick, or other noncombustible material.
- (3) Recreation fires must be at least ~~ten~~ 10 feet from any property line that abuts another private property or public property ~~which~~ that contains public facilities.
- (4) Recreation fires must be attended by a person at least 18 years of age at all times. It shall be unlawful to have a recreation fire burning without such a person present and attending the fire.
- (5) Recreation fires shall not be permitted closer than ~~15~~ 25 feet to any building.
- (6) Only dry, clean firewood may be burned in a Recreation Fire. Fire starter aids limited to dry, untreated kindling and branches, or charcoal fire starters may be used.
- (7) ~~No person shall burn leaves, garbage, cleanings, trash, rubbish, litter, organic waste, animal residue, tires, treated, painted, varnished, or other coated lumber, or green or fresh cut wood, or other solid waste materials in a recreation fire.~~

No person shall burn the following in a recreation fire:

- Grass clippings or leaves
 - Garbage, trash, rubbish, litter, or solid waste
 - Organic waste
 - Animal residue or waste
 - Tires
 - Treated, painted, varnished, or coated lumber
 - Green or fresh cut wood
 - Paper or cardboard
- (8) The use of any fire accelerants, including but not limited to gasoline, oil, lighter fluid, other petroleum products, or alcohol, for a Recreation Fire is prohibited.
 - (9) Water, sand, or other material or device to extinguish the recreation fire must be readily available at all times.

- (10) Recreation fires are not permitted when area winds exceed 15 miles per hour, or when ~~the fire chief or department of natural resources have issued a no fire order.~~ a burning ban has been issued that includes recreational fires.
- (11) ~~Recreation fires must be extinguished to the point of being cold before being left unattended.~~ Recreation fires must be completely extinguished and producing no heat, with no visably burning or hot coals or embers, prior to being left unattended.
- (12) Recreation fires posing a nuisance as defined by subsection 26-27 (11) or which generate flying embers ~~which pose~~ posing a hazard to property must be suppressed or extinguished. Property owners are subject to citation for permitting fires posing a nuisance as defined by subjection 26-27 (11).
- (13) Recreation fires shall only be permitted between the hours of ~~5:00 p.m.~~ 10:00 a.m. and 12:00 a.m., ~~and shall not be allowed to burn for more than four~~ 4 consecutive hours in one day. Only one Recreation fire is permitted on a property per day, and no Recreation fire is allowed to burn for more than 4 consecutive hours per day.

Section 2. This ordinance shall be in full force and effect from and after its passage and publication according to law. Passed by the Bayport City Council this 5th day of October 2020.

Susan St. Ores, Mayor

ATTEST:

Adam Bell, City Administrator

Bayport Public Library



582 NORTH FOURTH STREET
BAYPORT, MINNESOTA 55003
(651) 275-4416

Date: September 24, 2020
To: Mayor and City Council; Adam Bell, City Administrator
From: Jill Smith, Bayport Public Library Director
Re: Bayport Library Update

When we saw a dip in COVID-19 cases, we decided to open again for appointments on September 21. The Library Board approved an open schedule with a slight reduction in hours – closing at 6:00 pm instead of 8:00 pm on Thursday nights, which we hope can stay in place until the end of 2020.

Our open hours are:

Monday	10:00 AM to 8:00 PM
Tuesday	10:00 AM to 6:00 PM
Wednesday	10:00 AM to 8:00 PM
Thursday	10:00 AM to 6:00 PM
Friday	10:00 AM to 5:00 PM
Saturday	10:00 AM to 3:00 PM

With casing rising again, we will stay with use by appointments, with a limit of an hour for each visit, for the next few weeks. All visitors over the age of five must wear masks, and we are keeping the windows open as much as possible. In the first few days, we have been able to accommodate walk-up appointments. We are also still able to offer curbside pickups for patrons who prefer using that option. We are keeping a close eye on conditions, and hope we will not have to go back to curbside only.

We will not have any in-person programs for the rest of the year, including our Halloween tradition of the Spooky Basement.

We have scheduled several virtual programs for the fall for young children and tweens. We will host via Zoom musical programs for parents and toddlers and babies in a program taught by a musical therapist called Sprouting Melodies. Those programs begin on Thursday, October 8 with sessions at 9:00 am and 10:00 am. The musical therapist will also facilitate a group for tweens in 6th to 8th grade called United through Music. We plan to start that group on Thursday, October 15 at 4:00 pm. We are hoping the group will provide a way for tweens to connect and work through some of the anxieties and uncertainties of the pandemic.

We have started a short weekly storytime via Facebook Live on Tuesdays. Because of copyright restrictions, we are not archiving the recordings, but only showing them for a limited number of hours on Tuesdays. The selection of titles we can read is also more limited, although some publishers have been very generous in allowing recorded readings to be posted publicly.

Patrons can also take advantage of high-quality video programming presented by partners in the smARTpass program coordinated by the Metropolitan Library Services Agency (MELSA). Normally, patrons can check out passes to see plays, musical performances and visit museums, but through smARTpass Reimagined, they can view content hosted by the MELSA library systems. Washington County Library will be hosting the "Beowulf" presented by the Walking Shadow Theatre Company from October 4-10 and Dreamland Arts from the Minnesota Fringe from October 18-24. Details can be found at <https://smartpass.melsa.org/>. All of our residents are free to watch any of the programs. ClubBook is also featuring virtual author visits, the fall lineup of authors is fantastic.

Starting October 1, we will offer a Read Local challenge using the Beanstack app we introduced for summer reading this year. Patrons of all ages can track their reading and complete fun local activities to earn virtual badges. The challenge will run through November 30.

As I complete my fifth year of service, this year has definitely been the most challenging of my library career. I am grateful to the Bayport Public Library staff for their continued flexibility as we modified services this year, and to the residents that serve on the Library Board for their support and advice as we face the unprecedented challenge of the pandemic. I am also grateful to the City staff for their support throughout my time here. And thanks to the Mayor and City Council for their continued support of the programs, collections and staff that make it a delight to work at the Bayport Public Library!



Bayport Fire Department

1012 5th Avenue North (Station Address) Bayport, MN 55003
294 3rd St. North (Mailing Address) Bayport, MN 55003
Fire Hall Phone (651) 275-4401 • Fax (651) 275-4402

Date: September 28, 2020

To: Mayor and City Council
Adam Bell, City Administrator

From: Allen Eisinger, Fire Chief

Re: **August Fire Chief's Memo**

The September month to date call volume is 68, compared to 114 in 2019. The year to date call volume is 691 compared to 951 in 2019. Monthly drills were on ladders and quarterly SCBA. Fire inspections and new plan reviews are ongoing.

Member update

- Members continue to remain healthy concerning COVID
- Calendar fundraiser is going well
- Fire Prevention visits suspended due to COVID

Meetings/events

- Fire Improvement Team meeting
- Washington County Fire Chiefs meeting
- Fire Advisory Board meeting

Stay Positive, Stay Safe



Bayport Police Department
294 North 3rd Street
Bayport, Minnesota 55003
Phone: 651-275-4400
Fax: 651-275-4411

Laura Eastman
Chief of Police

Jay Jackson
Sergeant

Date: September 24, 2020
To: Mayor and City Council
City Administrator Adam Bell
From: Police Chief Laura Eastman
Subject: Police Reports and Updates

Past Events & Upcoming Events: Postponed

TOTAL Incidents/calls/self-initiated responses year to date = 6787

MISC.

Continued extra patrols on Hwy. 95 - businesses, residences

Halloween Safety Event – PD staff canvassing the neighborhoods with glow necklaces /candy

2020 Safety Grades for Twin Cities Metro Suburbs | Patch – **Bayport received an A-**

<https://patch.com/minnesota/maplegrove/2020-safety-grades-twin-cities-metro-suburbs>

August Continued

8/16/2020 00:17	BP20005900	XXX PRAIRIE WAY S, BAYPORT	DIRECTED PATROL
8/16/2020 00:24	BP20005902	XXX Hwy 95, BAYPORT	DIRECTED PATROL
8/16/2020 00:53	BP20005905	MINNESOTA ST S / 5TH AVE S, BAYPORT	V/W SPEED
8/16/2020 04:09	BP20005906	XXX Maine St S, BAYPORT	MEDICAL
8/16/2020 05:11	BP20005907	XX CENTRAL AVE, BAYPORT	DIRECTED PATROL
8/16/2020 06:32	BP20005908	XXX 3rd Ave S, BAYPORT	MEDICAL
8/16/2020 20:36	BP20005911	MINNESOTA ST S / 5TH AVE S, BAYPORT	TRAFFIC STOP
8/16/2020 21:07	BP20005912	Hwy 95/Point Rd, BAYPORT	TRAFFIC STOP
8/16/2020 21:14	BP20005913	XXX PRAIRIE WAY S, BAYPORT	DIRECTED PATROL
8/16/2020 21:25	BP20005914	XXX 5TH AVE N, BAYPORT	DIRECTED PATROL
8/16/2020 21:27	BP20005915	XXX 5TH AVE N, BAYPORT	In park after hours
8/16/2020 21:35	BP20005916	XX CENTRAL AVE, BAYPORT	DIRECTED PATROL
8/16/2020 21:42	BP20005917	POINT RD / 10TH AVE N, BAYPORT	DIRECTED PATROL
8/16/2020 21:50	BP20005918	Hwy 95/10th ave N, BAYPORT	ROAD HAZARD
8/17/2020 03:46	BP20005919	XXX 5th Ave S, BAYPORT	DIRECTED PATROL
8/17/2020 08:02	BP20005923	XXX PRAIRIE WAY S, BAYPORT	DIRECTED PATROL
8/17/2020 09:15	BP20005925	1XXX Inspiration Pkwy N, BAYPORT	OFFICER INFORMATION
8/17/2020 10:49	BP20005926	Highway 95 N / 8TH AVE N, BAYPORT	W/W SPEED
8/17/2020 13:52	BP20005929	XXX 5th St S, BAYPORT	LIFT ASSIST
8/17/2020 13:58	BP20005930	1XXX Inspiration Pkwy N, BAYPORT	911 ABANDONED/HANGUP/OPEN LINE
8/17/2020 15:04	BP20005931	XXX 3RD ST N, BAYPORT	FOUND PROPERTY/ITEM
8/17/2020 15:21	BP20005933	XXX Primrose Path, BAYPORT	SUSPICIOUS PERSON/ACTIVITY
8/17/2020 17:58	BP20005935	XX Hwy 95 At 6th Ave S, BAYPORT	W/W - SPEED
8/17/2020 19:25	BP20005937	POINT RD / 10TH AVE N, BAYPORT	DIRECTED PATROL
8/17/2020 19:39	BP20005939	INSPIRATION PKWY / PRIMROSE PATH, BAYPORT	DIRECTED PATROL
8/17/2020 21:57	BP20005945	XXX 3RD ST N, BAYPORT	ROAD HAZARD
8/17/2020 22:26	BP20005946	XXX Highway 95, BAYPORT	DIRECTED PATROL
8/17/2020 23:34	BP20005950	3RD ST N & 6TH AVE N, BAYPORT	ROAD HAZARD
8/18/2020 00:39	BP20005951	XXX PRAIRIE WAY S, BAYPORT	DIRECTED PATROL
8/18/2020 00:46	BP20005952	XXX 5TH AVE N, BAYPORT	DIRECTED PATROL
8/18/2020 03:03	BP20005956	XXX Highway 95 N, BAYPORT	MEDICAL
8/18/2020 09:38	BP20005963	XXX Pickett St N, BAYPORT	MEDICAL
8/18/2020 15:16	BP20005965	MINNESOTA ST S / 5TH AVE S, BAYPORT	W/W SPEED
8/18/2020 17:02	BP20005966	MINNESOTA ST S / 4TH AVE S, BAYPORT	W/W - SPEED
8/18/2020 18:33	BP20005967	XXX State St S, BAYPORT	WELFARE CHECK / 10-72
8/18/2020 19:15	BP20005968	XXX 1st Ave S, BAYPORT	Harassment/Welfare Check
8/18/2020 22:36	BP20005969	XXX 4th Ave N, BAYPORT	911 ABANDONED/HANGUP/OPEN LINE
8/19/2020 09:21	BP20005979	40XXX -498 MINNESOTA ST S, BAYPORT	V/W Speed

8/19/2020 11:02	BP20005980	XXX 3RD ST N, BAYPORT	FOLLOW UP
8/19/2020 19:29	BP20005983	POINT RD / 10TH AVE N, BAYPORT	DIRECTED PATROL
8/19/2020 19:57	BP20005984	INSPIRATION PKWY / PRIMROSE PATH, BAYPORT	COMMUNITY CONTACT
8/19/2020 21:02	BP20005990	XXX Highway 95, BAYPORT	DIRECTED PATROL
8/19/2020 22:44	BP20005992	3RD ST N / 3RD AVE N, BAYPORT	ROAD HAZARD
8/20/2020 00:21	BP20005995	XXX PRAIRIE WAY S, BAYPORT	DIRECTED PATROL
8/20/2020 00:29	BP20005996	XXX 3RD ST N, BAYPORT	CITIZEN/PUBLIC ASSIST
8/20/2020 13:11	BP20006005	XXX 3rd St N, BAYPORT	CITIZEN/PUBLIC ASSIST
8/20/2020 13:22	BP20006006	XXX 4th Ave N, BAYPORT	HARASSMENT
8/20/2020 19:28	BP20006008	POINT RD / 10TH AVE N, BAYPORT	DIRECTED PATROL
8/20/2020 19:37	BP20006009	XXX 3RD ST N, BAYPORT	OFFICER INFORMATION
8/20/2020 19:40	BP20006010	INSPIRATION PKWY / PRIMROSE PATH, BAYPORT	DIRECTED PATROL
8/20/2020 23:33	BP20006017	XXX PRAIRIE WAY S, BAYPORT	DIRECTED PATROL
8/20/2020 23:58	BP20006018	XXX Highway 95, BAYPORT	DIRECTED PATROL
8/21/2020 08:08	BP20006021	XX CENTRAL AVE, BAYPORT	PARK PERMITS
8/21/2020 10:52	BP20006027	MINNESOTA ST S / 3RD AVE S, BAYPORT	W/W SPEED
8/21/2020 11:09	BP20006028	5TH ST N / 5TH AVE N, BAYPORT	W/W DRIVE AROUND BARRICADE
8/21/2020 11:36	BP20006029	Unknown, BAYPORT	FOLLOW UP
8/21/2020 13:22	BP20006030	XX CENTRAL AVE, BAYPORT	COMMUNITY OUTREACH
8/21/2020 14:04	BP20006031	XXX MINNESOTA ST S, BAYPORT	DIRECTED PATROL
8/21/2020 14:09	BP20006032	XXX PRAIRIE WAY S, BAYPORT	DIRECTED PATROL
8/21/2020 15:50	BP20006033	5TH AVE S & MINNESOTA ST S, BAYPORT	MISSING STOP SIGN
8/21/2020 17:08	BP20006035	Minnesota St S / 2nd Ave S, BAYPORT	W/W PASSING ON RIGHT
8/21/2020 17:34	BP20006036	MINNESOTA ST S / 4TH AVE S, BAYPORT	V/W DRIVING ON SHOULDER
8/21/2020 17:49	BP20006037	MINNESOTA ST S / 4TH AVE S, BAYPORT	W/W SPEED
8/21/2020 18:50	BP20006039	Minnesota St S / 2nd Ave S, BAYPORT	CITE - USE OF CELL PHONE/NO POI
8/21/2020 19:51	BP20006041	MINNESOTA ST S / 4TH AVE S, BAYPORT	VW/Speed
8/22/2020 08:51	BP20006052	90XXX -999 Highway 95 N, BAYPORT	W/W SPEED
8/22/2020 09:43	BP20006056	50XXX -598 MINNESOTA ST S, BAYPORT	W/W SPEED
8/22/2020 10:25	BP20006059	8th Ave N / Highway 95 N, BAYPORT	W/W SPEED
8/22/2020 11:17	BP20006060	XXX Prairie Way N, BAYPORT	PROPERTY DAMAGE
8/22/2020 13:27	BP20006062	Unknown, BAYPORT	TRAFFIC COMPLAINT
8/22/2020 13:59	BP20006063	63XXX -698 MINNESOTA ST S, BAYPORT	W/W SPEED
8/22/2020 14:50	BP20006064	20XXX -298 2ND AVE N, BAYPORT	W/W SPEED
8/22/2020 17:38	BP20006066	50XXX -598 MINNESOTA ST S, BAYPORT	W/W SPEED
8/22/2020 17:55	BP20006067	XXX MINNESOTA ST S, BAYPORT	DIRECTED PATROL
8/22/2020 18:22	BP20006068	XXX PRAIRIE WAY S, BAYPORT	DIRECTED PATROL
8/22/2020 19:09	BP20006069	1XXX INSPIRATION PKWY N, BAYPORT	911 ABANDONED/HANGUP/OPEN LINE
8/22/2020 19:31	BP20006070	Stagecoach Trl N / Inspiration Pkwy, BAYPORT	V/W - SPEED & PROVISIONAL
8/22/2020 07:42	BP20006051	STAGECOACH TRL N / 40TH ST N, BAYTOWN TOWNSHIP	W/W FAIL TO STOP AT LIGHT
8/22/2020 21:08	BP20006071	Co Rd 21 / 40th St N, BAYTOWN TOWNSHIP	
8/23/2020 00:33	BP20006074	MN-95 and 5th Ave S, BAYPORT	CIT - NO POI
8/23/2020 08:32	BP20006082	XXX PRAIRIE WAY S, BAYPORT	DIRECTED PATROL
8/23/2020 11:35	BP20006083	XXX 1st Ave N, BAYPORT	FAMILY ASSIST
8/23/2020 15:24	BP20006084	XX CENTRAL AVE, BAYPORT	CIT - PARKING WHERE SIGNS PROHIBIT
8/23/2020 15:29	BP20006085	XX CENTRAL AVE, BAYPORT	CIT - PARKING WHERE SIGNS PROHIBIT
8/23/2020 15:34	BP20006086	XX CENTRAL AVE, BAYPORT	CIT - PARKING WHERE SIGNS PROHIBIT
8/23/2020 15:40	BP20006087	XX CENTRAL AVE, BAYPORT	CIT - PARKING WHERE SIGNS PROHIBIT
8/23/2020 16:53	BP20006089	CO 21 / INSP PKWY, BAYPORT	V/W - SPEED
8/23/2020 17:54	BP20006091	XXX Pickett St N, BAYPORT	MEDICAL
8/23/2020 18:50	BP20006092	XXX 4TH ST S, BAYPORT	MISSING PERSON
8/24/2020 00:03	BP20006096	XXX 3rd St N, BAYPORT	ABANDONED VEHICLE
8/24/2020 00:04	BP20006097	XXX 3RD ST N, BAYPORT	Officer Questions
8/24/2020 11:18	BP20006105	XXX 3rd St N, BAYPORT	CITIZEN/PUBLIC ASSIST
8/24/2020 19:59	BP20006107	XXX 6TH ST N, BAYPORT	MISSING PERSON
8/25/2020 04:19	BP20006109	XXX 5TH AVE N, BAYPORT	DIRECTED PATROL
8/25/2020 04:22	BP20006110	INSPIRATION PKWY / PRIMROSE PATH, BAYPORT	DIRECTED PATROL
8/25/2020 04:24	BP20006111	XXX PRAIRIE WAY S, BAYPORT	DIRECTED PATROL
8/25/2020 04:36	BP20006112	XX CENTRAL AVE, BAYPORT	DIRECTED PATROL
8/25/2020 08:03	BP20006113	6TH ST N / 5TH AVE N, BAYPORT	MEDICAL
8/25/2020 10:13	BP20006114	XXX 2nd St N, BAYPORT	ANIMAL COMPLAINT
8/25/2020 10:54	BP20006115	OSPREY BLVD, BAYPORT	DIRECTED PATROL
8/25/2020 11:52	BP20006116	MINNESOTA ST S / OSPREY BLVD, BAYPORT	V/W Speeding
8/25/2020 11:59	BP20006117	XX Point Rd, BAYPORT	CIVIL MATTER/DISPUTE
8/25/2020 16:24	BP20006120	XXX PRAIRIE WAY S, BAYPORT	DIRECTED PATROL
8/25/2020 16:42	BP20006121	MINNESOTA ST S, BAYPORT	DIRECTED PATROL

8/25/2020 16:48	BP20006122	MINNESOTA ST S / OSPREY BLVD, BAYPORT	V/W Speed
8/25/2020 16:59	BP20006123	MINNESOTA ST S / 5TH AVE S, BAYPORT	V/W Speed
8/25/2020 19:17	BP20006124	MINNESOTA ST S / 4TH AVE S, BAYPORT	V/W speed
8/25/2020 19:31	BP20006125	INSPIRATION PKWY / PRIMROSE PATH, BAYPORT	DIRECTED PATROL
8/25/2020 20:00	BP20006126	POINT RD / 10TH AVE N, BAYPORT	DIRECTED PATROL
8/25/2020 23:11	BP20006127	XXX Hwy 95, BAYPORT	DIRECTED PATROL
8/25/2020 23:38	BP20006128	XXX PRAIRIE WAY S, BAYPORT	DIRECTED PATROL
8/26/2020 02:52	BP20006129	XX CENTRAL AVE, BAYPORT	DIRECTED PATROL
8/26/2020 14:50	BP20006135	MINNESOTA ST S / 4TH AVE S, BAYPORT	CITE - SEAT BELT VIOL
8/26/2020 15:30	BP20006136	MINNESOTA ST S / 3RD AVE S, BAYPORT	CITE - DAR / SPEED 48/30
8/26/2020 16:39	BP20006137	XXX 4th St N, BAYPORT	WELFARE CHECK
8/26/2020 18:12	BP20006139	Highway 95 N / 8TH AVE N, BAYPORT	W/W DRIVE WRONG WAY
8/26/2020 19:52	BP20006140	XXX Mariner Dr, BAYPORT	MEDICAL
8/26/2020 20:30	BP20006142	Minnesota St S / Osprey Blvd, BAYPORT	TRAFFIC COMPLAINT
8/26/2020 21:18	BP20006145	XXX 8TH ST N, BAYPORT	WELFARE CHECK
8/27/2020 00:39	BP20006146	XXX Hwy 95 N, BAYPORT	DIRECTED PATROL
8/27/2020 01:02	BP20006147	Highway 95 , BAYPORT	DIRECTED PATROL
8/27/2020 01:08	BP20006148	MINNESOTA ST S / OSPREY BLVD, BAYPORT	V/W Speed
8/27/2020 01:56	BP20006149	XX CENTRAL AVE, BAYPORT	DIRECTED PATROL
8/27/2020 03:12	BP20006151	XXX PRAIRIE WAY S, BAYPORT	OPEN DOOR/WINDOW
8/27/2020 08:53	BP20006154	POINT RD / 10TH AVE N, BAYPORT	DIRECTED PATROL
8/27/2020 09:04	BP20006155	INSPIRATION PKWY / PRIMROSE PATH, BAYPORT	DIRECTED PATROL
8/27/2020 12:17	BP20006161	XXX 5th Ave N, BAYPORT	ANIMAL BITE
8/27/2020 14:37	BP20006164	Minnesota St S / Osprey Blvd, BAYPORT	911 ABANDONED/HANGUP/OPEN LINE
8/27/2020 14:56	BP20006166	XXX Highway 95, BAYPORT	DIRECTED PATROL
8/27/2020 17:17	BP20006169	STAGECOACH TRL N / 5TH AVE N, BAYPORT	CITE SPEED 49/30
8/27/2020 19:03	BP20006170	XXX 2nd Ave N, BAYPORT	SUSPICIOUS PERSON/ACTIVITY
8/27/2020 23:08	BP20006172	XXX 4th St S, BAYPORT	SUSPICIOUS PERSON/ACTIVITY
8/28/2020 09:37	BP20006180	INSPIRATION PKWY / PRIMROSE PATH, BAYPORT	DIRECTED PATROL
8/28/2020 09:47	BP20006182	POINT RD / 10TH AVE N, BAYPORT	DIRECTED PATROL
8/28/2020 13:20	BP20006189	3RD ST N / 7TH AVE N, BAYPORT	ROAD HAZARD
8/28/2020 14:06	BP20006190	XXX 6th St N, BAYPORT	911 ABANDONED/HANGUP/OPEN LINE
8/28/2020 15:46	BP20006191	XXX 3RD ST S, BAYPORT	DRUGS
8/28/2020 16:26	BP20006192	XXX 3RD ST S, BAYPORT	OFFICER INFORMATION
8/28/2020 18:33	BP20006193	XXX Highway 95, BAYPORT	DIRECTED PATROL
8/28/2020 19:50	BP20006196	INSPIRATION PKWY / PRIMROSE PATH, BAYPORT	DIRECTED PATROL
8/28/2020 20:53	BP20006197	XXX Hwy 95 N, BAYPORT	DIRECTED PATROL
8/28/2020 20:57	BP20006198	MINNESOTA ST S / 5TH AVE S, BAYPORT	ACCIDENT
8/28/2020 23:19	BP20006199	XX CENTRAL AVE, BAYPORT	Park reservations
8/28/2020 23:33	BP20006200	Minnesota St S / 2nd Ave S, BAYPORT	Cite - speed 49/30
8/29/2020 00:13	BP20006201	MINNESOTA ST S / 3RD AVE S, BAYPORT	V/W speed
8/29/2020 00:18	BP20006202	POINT RD / 10TH AVE N, BAYPORT	DIRECTED PATROL
8/29/2020 02:49	BP20006204	XXX 1st Ave S, BAYPORT	MISSING PERSON
8/29/2020 08:12	BP20006206	XXX 1ST AVE S, BAYPORT	MISSING PERSON
8/29/2020 10:58	BP20006207	XX Central Ave, BAYPORT	PARKING VIOLATION
8/29/2020 13:21	BP20006208	XXX 3rd St N, BAYPORT	MEDICAL
8/29/2020 14:11	BP20006209	XX Central Ave, BAYPORT	MEDICAL
8/29/2020 14:19	BP20006210	XXX 5th Ave S, BAYPORT	MEDICAL
8/29/2020 17:29	BP20006211	XXX 3rd Ave S, BAYPORT	POR VIOLATION
8/29/2020 19:26	BP20006212	XXX 6th St N, BAYPORT	CITIZEN/PUBLIC ASSIST
8/29/2020 20:22	BP20006213	XXX 5TH AVE N, BAYPORT	DIRECTED PATROL
8/29/2020 20:23	BP20006214	INSPIRATION PKWY / PRIMROSE PATH, BAYPORT	DIRECTED PATROL
8/29/2020 20:29	BP20006215	XXX PRAIRIE WAY S, BAYPORT	DIRECTED PATROL
8/29/2020 20:52	BP20006216	XX CENTRAL AVE, BAYPORT	DIRECTED PATROL
8/29/2020 21:16	BP20006217	3RD ST N / 7TH AVE N, BAYPORT	ROAD HAZARD
8/29/2020 21:40	BP20006218	MINNESOTA ST S / OSPREY BLVD, BAYPORT	V/W speed
8/29/2020 21:52	BP20006219	XXX 5th Ave N, BAYPORT	In park after hours
8/29/2020 22:31	BP20006220	20XXX -299 3rd St N, BAYPORT	ACCIDENT
8/29/2020 23:50	BP20006221	XXX 4th St N, BAYPORT	ACCIDENT
8/30/2020 00:33	BP20006222	XX CENTRAL AVE, BAYPORT	Park reservations
8/30/2020 00:47	BP20006223	POINT RD / 10TH AVE N, BAYPORT	DIRECTED PATROL
8/30/2020 02:45	BP20006225	XXX 5TH AVE N, BAYPORT	ASSAULT
8/30/2020 13:17	BP20006227	Unknown, BAYPORT	CITIZEN/PUBLIC ASSIST
8/30/2020 19:44	BP20006229	XXX Maine St N, BAYPORT	FOLLOW UP
8/30/2020 20:54	BP20006230	XXX 5TH AVE N, BAYPORT	DIRECTED PATROL
8/30/2020 20:56	BP20006231	INSPIRATION PKWY / PRIMROSE PATH, BAYPORT	DIRECTED PATROL

8/30/2020 21:14 BP20006232 XX CENTRAL AVE, BAYPORT DIRECTED PATROL
8/31/2020 09:34 BP20006240 3rd Ave N / 4th St N, BAYPORT POWER LINES DOWN
8/31/2020 09:36 BP20006241 XXX Highway 95 N, BAYPORT LIFT ASSIST
8/31/2020 09:43 BP20006242 Stagecoach Trl N / Inspiration Pkwy, BAYPORT TRAFFIC CONCERN
8/31/2020 10:23 BP20006243 XXX 3rd St N, BAYPORT ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
8/31/2020 10:59 BP20006244 XXX 3rd St N, BAYPORT PERMIT TO PURCHASE QUESTION
8/31/2020 12:57 BP20006246 6th Ave N / Argus Sq, BAYPORT THEFT FROM MOTOR VEHICLE
8/31/2020 14:27 BP20006247 XXX 3rd Ave S, BAYPORT OFFICER INFORMATION
8/31/2020 15:31 BP20006249 MINNESOTA ST S / 7TH AVE S, BAYPORT W/W SPEED
8/31/2020 15:41 BP20006250 Unknown, BAYPORT FOLLOW UP
8/31/2020 16:25 BP20006251 XXX - 599 3RD AVE N, BAYPORT DRIVING COMPLAINT
8/31/2020 18:58 BP20006252 XXX 5th St N, BAYPORT HARASSMENT
8/31/2020 20:21 BP20006253 Inspiration, BAYPORT DIRECTED PATROL
8/31/2020 20:39 BP20006254 OSPREY BLVD, BAYPORT DIRECTED PATROL
8/31/2020 23:07 BP20006256 MINNESOTA ST S / OSPREY BLVD, BAYPORT V/W Speed

SEPT LOGS

9/1/2020 01:47 BP20006259 XXX PRAIRIE WAY S, BAYPORT DIRECTED PATROL
9/1/2020 07:20 BP20006263 MINNESOTA ST S / 7TH AVE S, BAYPORT CITE - SPEED 48/30
9/1/2020 09:25 BP20006267 XXX 1st Ave S, BAYPORT ANIMAL ISSUE/DRIVING COMPLAINT
9/1/2020 13:38 BP20006268 3RD ST S / 2ND AVE S, BAYPORT DRIVING COMPLAINT
9/1/2020 15:10 BP20006269 3RD ST S / CENTRAL AVE, BAYPORT W/W - SPEED
9/1/2020 15:25 BP20006270 MINNESOTA ST S / 7TH AVE S, BAYPORT W/W - SPEED
9/1/2020 16:07 BP20006271 MINNESOTA ST S / 5TH AVE S, BAYPORT DIRECTED PATROL
9/1/2020 16:55 BP20006272 XXX blk mn st s, BAYPORT V/W - SPEED
9/1/2020 19:01 BP20006276 BARKERS ALPS, BAYPORT COMMUNITY CONTACT
9/1/2020 22:20 BP20006280 XXX 3rd St S, BAYPORT Lost Dog
9/1/2020 22:57 BP20006281 XXX 2ND AVE S, BAYPORT SUSPICIOUS PERSON/ACTIVITY
9/2/2020 06:37 BP20006287 XXX 1st Ave N, BAYPORT DISORDERLY CONDUCT
9/2/2020 11:53 BP20006289 Unknown, BAYPORT CITIZEN/PUBLIC ASSIST
9/2/2020 15:41 BP20006291 XXX 3RD ST N, BAYPORT FOLLOW UP
9/2/2020 15:48 BP20006292 XXX 4TH AVE N, BAYPORT VEHICLE UNLOCK
9/2/2020 16:38 BP20006294 POINT RD / 10TH AVE N, BAYPORT DIRECTED PATROL
9/2/2020 16:48 BP20006296 INSPIRATION PKWY / PRIMROSE PATH, BAYPORT DIRECTED PATROL
9/2/2020 17:10 BP20006299 MINNESOTA ST S / 5TH AVE S, BAYPORT W/W SPEED
9/2/2020 17:26 BP20006301 Highway 95 N, BAYPORT V/W PASS ON RIGHT
9/2/2020 19:35 BP20006305 XXX 3RD ST S, BAYPORT BOATING COMPLAINT
9/2/2020 20:25 BP20006306 Highway 95 N, BAYPORT V/W NO LIGHTS
9/2/2020 21:18 BP20006307 XX / POINT RD, BAYPORT V/W HEADLAMP
9/2/2020 21:30 BP20006308 XXX Highway 95, BAYPORT DIRECTED PATROL
9/2/2020 22:02 BP20006309 XX CENTRAL AVE, BAYPORT DIRECTED PATROL
9/2/2020 23:04 BP20006311 XX CENTRAL AVE, BAYPORT V/W PARK AFTER HOURS
9/2/2020 23:47 BP20006312 XXX 5TH AVE N, BAYPORT Park reservations
9/3/2020 0:16 BP20006313 XX / POINT RD, BAYPORT V/W SPEED
9/3/2020 00:42 BP20006314 XXX 3RD ST N, BAYPORT W/W expired tabs
9/3/2020 2:28 BP20006317 POINT RD / 10TH AVE N, BAYPORT DIRECTED PATROL
9/3/2020 02:40 BP20006318 INSPIRATION PKWY / PRIMROSE PATH, BAYPORT DIRECTED PATROL
9/3/2020 02:46 BP20006319 XXX PRAIRIE WAY S, BAYPORT DIRECTED PATROL
9/3/2020 03:07 BP20006320 XXX Hwy 95 N, BAYPORT DIRECTED PATROL
9/3/2020 6:58 BP20006321 XXX - 499 5TH ST N, BAYPORT 911 ABANDONED/HANGUP/OPEN LINE
9/3/2020 09:34 BP20006322 prairie way n jso Inspiration pkwy n, BAYPORT PARKING COMPLAINT
9/3/2020 15:52 BP20006326 1XXX blk inspiration pkwy n, BAYPORT CITIZEN/PUBLIC ASSIST
9/3/2020 15:54 BP20006327 XXX 3RD ST N, BAYPORT Squad maintenance
9/3/2020 17:05 BP20006328 XXX 6TH ST N, BAYPORT WELFARE CHECK
9/3/2020 21:59 BP20006331 MINNESOTA ST S / 2ND AVE S, BAYPORT DIRECTED PATROL
9/3/2020 22:02 BP20006332 XXX 5TH AVE N, BAYPORT DIRECTED PATROL
9/3/2020 22:07 BP20006333 XXX PRAIRIE WAY S, BAYPORT DIRECTED PATROL
9/3/2020 22:07 BP20006334 INSPIRATION PKWY / PRIMROSE PATH, BAYPORT DIRECTED PATROL
9/3/2020 23:09 BP20006336 POINT RD / 10TH AVE N, BAYPORT DIRECTED PATROL
9/3/2020 23:13 BP20006337 XXX Highway 95, BAYPORT DIRECTED PATROL
9/3/2020 23:23 BP20006339 INSPIRATION PKWY / PRIMROSE PATH, BAYPORT DIRECTED PATROL
9/3/2020 23:59 BP20006343 MINNESOTA ST S / 2ND AVE S, BAYPORT DIRECTED PATROL
9/4/2020 00:08 BP20006344 MINNESOTA ST S / 7TH AVE S, BAYPORT CITE NO VALID DL / V/W HEADLAMPS
9/4/2020 03:46 BP20006347 3RD ST N / 1ST AVE N, BAYPORT ROAD HAZARD
9/4/2020 06:06 BP20006349 MINNESOTA ST S / 7TH AVE S, BAYPORT V/W NO LIGHTS

9/4/2020 08:01	BP20006351	XXX 4th St N, BAYPORT	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
9/4/2020 09:46	BP20006352	Minnesota St S / 5th AVE S, BAYPORT	W/W - SPEED
9/4/2020 09:55	BP20006353	MINNESOTA ST S / 4TH AVE S, BAYPORT	W/W - SPEED
9/4/2020 10:44	BP20006355	STAGECOACH TRL N & 5TH AVE N, BAYPORT	W/W - SPEED
9/4/2020 14:00	BP20006358	MN-95 / 1st Ave S, BAYPORT	DIRECTED PATROL
9/4/2020 14:09	BP20006359	MN-95 / 4th AVE S, BAYPORT	W/W - SPEED
9/4/2020 14:19	BP20006360	MINNESOTA ST S / OSPREY BLVD, BAYPORT	W/W - SPEED
9/4/2020 15:17	BP20006361	XXX Oakwood St S, BAYPORT	ANIMAL COMPLAINT
9/4/2020 17:28	BP20006362	XXX Highway 95, BAYPORT	DIRECTED PATROL
9/4/2020 17:46	BP20006363	XXX 3RD ST N, BAYPORT	CITIZEN/PUBLIC ASSIST
9/4/2020 17:51	BP20006364	XX / POINT RD, BAYPORT	V/W SPEED
9/4/2020 19:52	BP20006367	95XXX / 2nd ave s, BAYPORT	DIRECTED PATROL
9/4/2020 19:59	BP20006368	POINT RD / 10TH AVE N, BAYPORT	DIRECTED PATROL
9/4/2020 20:12	BP20006372	MINNESOTA ST S / 7TH AVE S, BAYPORT	V/W FAIL TO MAINTAIN LANE/ SPEED
9/4/2020 20:53	BP20006374	MINNESOTA ST S / 5TH AVE S, BAYPORT	V/W SPEED
9/4/2020 21:48	BP20006378	MINNESOTA ST S / 2ND AVE S, BAYPORT	V/W HEADLAMP
9/4/2020 22:00	BP20006380	MINNESOTA ST S / 4TH AVE S, BAYPORT	V/W SPEED
9/4/2020 23:37	BP20006382	INSPIRATION PKWY / PRIMROSE PATH, BAYPORT	DIRECTED PATROL
9/5/2020 01:27	BP20006386	Highway 95 N, BAYPORT	V/W HEADLAMP
9/5/2020 02:16	BP20006391	SAINT CROIX TRL N / 10TH AVE N, BAYPORT	V/W SPEED
9/5/2020 08:11	BP20006401	XXX PRAIRIE WAY S, BAYPORT	DIRECTED PATROL
9/5/2020 08:27	BP20006402	MINNESOTA ST S / 4TH AVE S, BAYPORT	W/W SPEED
9/5/2020 09:42	BP20006404	MINNESOTA ST S / 2ND AVE S, BAYPORT	DIRECTED PATROL
9/5/2020 09:46	BP20006405	3RD ST S / CENTRAL AVE, BAYPORT	W/W SPEED
9/5/2020 10:05	BP20006406	MINNESOTA ST S / 7TH AVE S, BAYPORT	V/W FAIL TO MAINTAIN LANE
9/5/2020 11:23	BP20006408	3RD ST N / 3RD AVE N, BAYPORT	W/W SPEED / FDCR
9/5/2020 11:38	BP20006409	XX CENTRAL AVE, BAYPORT	AREA CHECK
9/5/2020 11:52	BP20006410	MINNESOTA ST S / 5TH AVE S, BAYPORT	W/W PASSING ON RIGHT
9/5/2020 13:23	BP20006412	MINNESOTA ST S / 3RD AVE S, BAYPORT	W/W YIELD TO PED
9/5/2020 16:01	BP20006414	MINNESOTA ST S / 4TH AVE S, BAYPORT	W/W SPEED
9/5/2020 16:10	BP20006415	MINNESOTA ST S / 5TH AVE S, BAYPORT	W/W SPEED
9/5/2020 16:20	BP20006416	Minnesota St S / 3rd Ave S, BAYPORT	W/W USE OF COMM DEVICE
9/5/2020 16:29	BP20006417	MINNESOTA ST S / 7TH AVE S, BAYPORT	W/W SPEED
9/5/2020 20:30	BP20006418	XXX 4th St S, BAYPORT	MEDICAL
9/5/2020 23:10	BP20006420	MINNESOTA ST S / 3RD ST S, BAYPORT	V/W/Speed
9/1/2020 17:38	BP20006274	STAGECOACH TRL N & 40TH ST N, BAYTOWN TOWNSHIP	W/W - SPEED
9/6/2020 6:59	BP20006426	XX Point Rd, BAYPORT	SUSPICIOUS VEHICLE
9/6/2020 7:54	BP20006429	XXX 6TH ST N, BAYPORT	DIRECTED PATROL
9/6/2020 8:24	BP20006431	MINNESOTA ST S / 2ND AVE S, BAYPORT	DIRECTED PATROL
9/6/2020 8:34	BP20006432	XXX 3rd St S, BAYPORT	OPEN DOOR/WINDOW
9/6/2020 11:09	BP20006434	XXX Maine St N, BAYPORT	CITE - BOAT TRAILER PARKING VIOL
9/6/2020 13:03	BP20006435	XXX 3rd St S, BAYPORT	TREE ON FIRE
9/6/2020 13:29	BP20006436	XXX Minnesota St S, BAYPORT	OUT OF CONTROL JUVENILE
9/6/2020 14:29	BP20006437	MINNESOTA ST S / 4TH AVE S, BAYPORT	W/W SPEED
9/6/2020 16:05	BP20006440	MINNESOTA ST S / 5TH AVE S, BAYPORT	W/W SPEED
9/6/2020 16:19	BP20006441	XXX 3RD ST N, BAYPORT	COMMUNITY CONTACT
9/6/2020 19:39	BP20006443	INSPIRATION PKWY / PRIMROSE PATH, BAYPORT	DIRECTED PATROL
9/6/2020 20:00	BP20006444	XX 2ND AVE S, BAYPORT	SUSPICIOUS PERSON/ACTIVITY
9/6/2020 20:12	BP20006445	MINNESOTA ST S / 3RD AVE S, BAYPORT	DIRECTED PATROL
9/6/2020 20:27	BP20006446	1ST AVE N / 3RD ST N, BAYPORT	TRAFFIC STOP
9/6/2020 20:49	BP20006447	MINNESOTA ST S / 4TH AVE S, BAYPORT	ASSIST OTHER AGENCY
9/6/2020 20:50	BP20006448	3RD ST N / 2ND AVE N, BAYPORT	CITIZEN/PUBLIC ASSIST
9/6/2020 21:53	BP20006449	XXX 5TH AVE N, BAYPORT	DIRECTED PATROL
9/7/2020 1:20	BP20006451	XX CENTRAL AVE, BAYPORT	DIRECTED PATROL
9/7/2020 1:37	BP20006452	XXX PRAIRIE WAY S, BAYPORT	DIRECTED PATROL
9/7/2020 6:02	BP20006453	1XXX Pioneer Trl, BAYPORT	MEDICAL
9/7/2020 7:30	BP20006455	POINT RD / 10TH AVE N, BAYPORT	DIRECTED PATROL
9/7/2020 7:45	BP20006457	INSPIRATION PKWY / PRIMROSE PATH, BAYPORT	DIRECTED PATROL
9/7/2020 8:30	BP20006460	MINNESOTA ST S / 2ND AVE S, BAYPORT	DIRECTED PATROL
9/7/2020 13:17	BP20006464	XXX 4th St N, BAYPORT	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
9/7/2020 14:36	BP20006465	XXX 5th Ave N, BAYPORT	FOUND PROPERTY/ITEM
9/7/2020 15:33	BP20006466	Minnesota St S / 6th Ave S, BAYPORT	DRIVING COMPLAINT
9/7/2020 18:11	BP20006468	XXX Highway 95, BAYPORT	DIRECTED PATROL
9/7/2020 22:05	BP20006469	XX CENTRAL AVE, BAYPORT	DIRECTED PATROL
9/7/2020 22:36	BP20006470	XXX 5TH AVE N, BAYPORT	DIRECTED PATROL
9/7/2020 22:40	BP20006471	INSPIRATION PKWY / PRIMROSE PATH, BAYPORT	DIRECTED PATROL

9/7/2020 22:43	BP20006472	1XXX INSPIRATION PKWY N, BAYPORT	Construction check
9/7/2020 23:12	BP20006473	INSPIRATION PKWY S / PRIMROSE PATH, BAYPORT	ROAD HAZARD
9/7/2020 23:20	BP20006474	XXX Hwy 95 N, BAYPORT	DIRECTED PATROL
9/7/2020 23:47	BP20006475	POINT RD / 10TH AVE N, BAYPORT	DIRECTED PATROL
9/7/2020 23:53	BP20006476	POINT RD / 10TH AVE N, BAYPORT	SUSPICIOUS PERSON/ACTIVITY
9/8/2020 2:08	BP20006477	XXX PRAIRIE WAY S, BAYPORT	DIRECTED PATROL
9/8/2020 6:33	BP20006478	STATE ST N / 1ST AVE N, BAYPORT	CITIZEN/PUBLIC ASSIST
9/8/2020 7:46	BP20006480	POINT RD / 10TH AVE N, BAYPORT	DIRECTED PATROL
9/8/2020 8:00	BP20006481	INSPIRATION PKWY / PRIMROSE PATH, BAYPORT	DIRECTED PATROL
9/8/2020 8:02	BP20006482	XXX 5TH AVE N, BAYPORT	ANIMAL COMPLAINT
9/8/2020 9:06	BP20006488	MINNESOTA ST S / 2ND AVE S, BAYPORT	DIRECTED PATROL
9/8/2020 9:33	BP20006489	INSPIRATION PKWY / PRIMROSE PATH, BAYPORT	PARKING COMPLAINT
9/8/2020 11:20	BP20006490	XXX 3rd St N, BAYPORT	CITIZEN/PUBLIC ASSIST
9/8/2020 11:50	BP20006492	XXX Highway 95, BAYPORT	DIRECTED PATROL
9/8/2020 11:52	BP20006493	XXX 4th Ave N, BAYPORT	VEHICLE TAMPERING
9/8/2020 12:52	BP20006494	XXX 3RD ST N, BAYPORT	VACATION CHECKS
9/8/2020 13:30	BP20006496	XXX 3rd St N, BAYPORT	CITIZEN/PUBLIC ASSIST
9/8/2020 14:47	BP20006497	XXX 4th Ave N, BAYPORT	MEDICAL
9/8/2020 14:52	BP20006498	XXX 4th Ave N, BAYPORT	THEFT FROM MOTOR VEHICLE
9/8/2020 15:18	BP20006499	XXX 4TH AVE N, BAYPORT	STOLEN VEHICLE
9/8/2020 15:23	BP20006500	STAGECOACH TRL N / INSPIRATION PKWY S, BAYPORT	ACCIDENT
9/8/2020 15:54	BP20006502	XXX 4th Ave N, BAYPORT	THEFT
9/8/2020 19:06	BP20006504	MINNESOTA ST S / 2ND AVE S, BAYPORT	DIRECTED PATROL
9/8/2020 20:19	BP20006505	XXX 5TH AVE S, BAYPORT	DIRECTED PATROL
9/8/2020 21:06	BP20006506	POINT RD / 10TH AVE N, BAYPORT	DIRECTED PATROL
9/8/2020 22:58	BP20006507	XXX 4th Ave N, BAYPORT	VEHICLE UNLOCK
9/8/2020 23:39	BP20006509	XX CENTRAL AVE, BAYPORT	DIRECTED PATROL
9/9/2020 00:06	BP20006510	XXX 5TH AVE N, BAYPORT	DIRECTED PATROL
9/9/2020 00:15	BP20006511	XXX PRAIRIE WAY S, BAYPORT	DIRECTED PATROL
9/9/2020 00:27	BP20006512	XXX 4th Ave N, BAYPORT	MEDICAL
09/9/2020 00:29	BP20006513	XX CENTRAL AVE, BAYPORT	Park reservations
09/9/2020 07:20	BP20006515	XXX 4th Ave N, BAYPORT	VEHICLE TAMPERING
09/9/2020 12:48	BP20006520	XXX 5TH AVE S, BAYPORT	ORDINANCE VIOLATION
09/9/2020 13:17	BP20006521	XXX 3rd St N, BAYPORT	MEDICAL
09/9/2020 14:28	BP20006522	1st Ave N / 3rd St N, BAYPORT	TRAFFIC COMPLAINT
9/10/2020 14:28	BP20006535	XXX 3rd St N, BAYPORT	PROPERTY RETURN
9/10/2020 15:06	BP20006536	XXX 3RD ST N, BAYPORT	EXECUTIVE ORDER COMPLAINT
9/10/2020 17:00	BP20006537	Highway 95 N, BAYPORT	DIRECTED PATROL
9/10/2020 17:44	BP20006538	MINNESOTA ST S / 2ND AVE S, BAYPORT	W/W EXPIRED REG
9/11/2020 14:15	BP20006549	Highway 95 N, BAYPORT	DIRECTED PATROL
9/11/2020 14:37	BP20006550	Unknown, BAYPORT	Phone Message
9/11/2020 19:49	BP20006553	XXX Highway 95 N, BAYPORT	MEDICAL
9/11/2020 21:13	BP20006554	POINT RD / 10TH AVE N, BAYPORT	DIRECTED PATROL
9/11/2020 21:23	BP20006556	MINNESOTA ST S / 2ND AVE S, BAYPORT	DIRECTED PATROL
9/11/2020 21:32	BP20006557	INSPIRATION PKWY / PRIMROSE PATH, BAYPORT	DIRECTED PATROL
9/11/2020 21:44	BP20006558	XXX 4TH AVE N, BAYPORT	DIRECTED PATROL
9/11/2020 22:24	BP20006563	Minnesota St S / 4th Ave S, BAYPORT	CIT/Do MN DL
9/12/2020 00:13	BP20006565	XXX Highway 95, BAYPORT	DIRECTED PATROL
9/12/2020 01:46	BP20006570	XX CENTRAL AVE, BAYPORT	SUSPICIOUS PERSON/ACTIVITY
9/12/2020 11:35	BP20006572	XXX Primrose Path N, BAYPORT	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
9/12/2020 14:36	BP20006573	Highway 95 N, BAYPORT	DIRECTED PATROL
9/12/2020 15:32	BP20006574	POINT RD / 10TH AVE N, BAYPORT	DIRECTED PATROL
9/12/2020 15:49	BP20006576	INSPIRATION PKWY / PRIMROSE PATH, BAYPORT	DIRECTED PATROL
9/12/2020 16:19	BP20006582	MINNESOTA ST S / 2ND AVE S, BAYPORT	DIRECTED PATROL
9/12/2020 19:39	BP20006585	XXX 9th St N, BAYPORT	NOISE COMPLAINT/DISTURBANCE
9/12/2020 22:56	BP20006599	XX CENTRAL AVE, BAYPORT	DIRECTED PATROL
9/12/2020 23:07	BP20006600	XXX 5TH AVE N, BAYPORT	DIRECTED PATROL
9/12/2020 23:10	BP20006601	INSPIRATION PKWY / PRIMROSE PATH, BAYPORT	DIRECTED PATROL
9/12/2020 23:31	BP20006603	XX CENTRAL AVE, BAYPORT	CITIZEN/PUBLIC ASSIST
9/12/2020 23:37	BP20006604	MINNESOTA ST S / 2ND AVE S, BAYPORT	DIRECTED PATROL
9/12/2020 23:57	BP20006608	XXX 5th Ave N, BAYPORT	OPEN DOOR/WINDOW
9/13/2020 01:12	BP20006612	XXX 5TH AVE S, BAYPORT	DIRECTED PATROL
9/13/2020 01:39	BP20006614	MINNESOTA ST S / 5TH AVE S, BAYPORT	V/W SPEED
9/13/2020 01:49	BP20006615	Hwy 95/10th ave N, BAYPORT	TRAFFIC STOP
9/13/2020 02:03	BP20006616	XXX PRAIRIE WAY S, BAYPORT	DIRECTED PATROL
9/13/2020 11:56	BP20006618	1XXX Inspiration Pkwy N, BAYPORT	SUSPICIOUS PERSON/ACTIVITY

9/13/2020 14:21	BP20006619	XXX 9th St N, BAYPORT	ANIMAL COMPLAINT
9/13/2020 15:26	BP20006620	XXX 5th St N, BAYPORT	MEDICAL
9/13/2020 15:47	BP20006621	XXX Highway 95, BAYPORT	DIRECTED PATROL
9/13/2020 16:10	BP20006623	POINT RD / 10TH AVE N, BAYPORT	DIRECTED PATROL
9/13/2020 16:42	BP20006625	INSPIRATION PKWY / PRIMROSE PATH, BAYPORT	DIRECTED PATROL
9/13/2020 19:16	BP20006628	Highway 95 N, BAYPORT	DIRECTED PATROL
9/13/2020 20:41	BP20006629	INSPIRATION PKWY / PRIMROSE PATH, BAYPORT	DIRECTED PATROL
9/13/2020 20:57	BP20006631	MINNESOTA ST S / 2ND AVE S, BAYPORT	DIRECTED PATROL
9/13/2020 21:06	BP20006633	XX CENTRAL AVE, BAYPORT	DIRECTED PATROL
9/13/2020 21:12	BP20006634	XXX Hwy 95 N, BAYPORT	DIRECTED PATROL
9/13/2020 21:28	BP20006637	XXX 4th Ave N, BAYPORT	Cite - trailer parking
9/14/2020 02:36	BP20006642	XXX PRAIRIE WAY S, BAYPORT	DIRECTED PATROL
9/14/2020 03:27	BP20006643	XXX 3rd Ave N, BAYPORT	MEDICAL
9/14/2020 10:12	BP20006645	XXX 2nd St N, BAYPORT	CIVIL MATTER/DISPUTE
9/14/2020 10:33	BP20006646	XXX 3rd St N, BAYPORT	FOUND JUVENILE
9/14/2020 11:25	BP20006647	XXX 4TH ST N, BAYPORT	SCHOOL CROSSING
9/14/2020 14:23	BP20006649	XXX 3RD ST N, BAYPORT	RETURN PROPERTY
9/14/2020 15:23	BP20006652	MINNESOTA ST S / 3RD AVE S, BAYPORT	DIRECTED PATROL - SPEED ENFORCEMENT
9/14/2020 15:26	BP20006653	MINNESOTA ST S / 4TH AVE S, BAYPORT	W/W - SPEED
9/14/2020 15:40	BP20006654	3rd St N / 1st Ave N, BAYPORT	VERIFY VEHICLE REGISTRATION
9/14/2020 15:52	BP20006655	MN 95 / 3RD AVE S, BAYPORT	W/W - SPEED
9/14/2020 16:17	BP20006656	MINNESOTA ST S & 3RD AVE S, BAYPORT	V/W SPEED
9/14/2020 17:26	BP20006657	5TH AVE N / STAGECOACH TRL N, BAYPORT	W/W - SPEED
9/14/2020 17:38	BP20006658	5TH AVE N / STAGECOACH TRL N, BAYPORT	V/W - SPEED
9/14/2020 17:39	BP20006659	Unknown, BAYPORT	PHONE CALL REQUEST - THEFT REPORT
9/14/2020 21:14	BP20006660	XXX Primrose Path N, BAYPORT	911 ABANDONED/HANGUP/OPEN LINE
9/14/2020 23:23	BP20006663	XXX 3rd St N, BAYPORT	RECOVERED STOLEN
9/15/2020 06:05	BP20006671	Minnesota St S / 3rd Ave S, BAYPORT	AOA/Traffic
9/15/2020 08:40	BP20006673	XXX 4TH ST N, BAYPORT	SCHOOL CROSSING
9/15/2020 09:04	BP20006674	XXX INSPIRATION PL, BAYPORT	VANDALISM
9/15/2020 10:08	BP20006675	XXX 3RD ST, BAYPORT	CAR ALARM SOUNDING
9/15/2020 12:22	BP20006676	4TH ST N / 2ND AVE N, BAYPORT	PARKING VIOLATION
9/15/2020 14:44	BP20006677	Minnesota St S / 3rd Ave S, BAYPORT	DIRECTED PATROL
9/15/2020 14:45	BP20006678	XXX 1ST AVE S, BAYPORT	ORDINANCE VIOLATION
9/15/2020 15:22	BP20006679	XXX 4TH ST N, BAYPORT	SCHOOL CROSSING
9/15/2020 15:24	BP20006680	XXX Highway 95 N, BAYPORT	MEDICAL
9/16/2020 08:04	BP20006696	Highway 95 N & 3RD ST N, BAYPORT	School Crossing
9/16/2020 12:00	BP20006697	XXX 5th Ave N, BAYPORT	SUSPICIOUS PERSON/ACTIVITY
9/16/2020 15:22	BP20006698	Highway 95 N & 3RD ST N, BAYPORT	School Crossing
9/16/2020 18:44	BP20006700	XXX LAKESIDE DR S, BAYPORT	CIVIL MATTER/DISPUTE
9/16/2020 18:44	BP20006701	Highway 95 N, BAYPORT	DIRECTED PATROL
9/16/2020 19:40	BP20006703	POINT RD / 10TH AVE N, BAYPORT	DIRECTED PATROL
9/16/2020 19:52	BP20006704	INSPIRATION PKWY / PRIMROSE PATH, BAYPORT	DIRECTED PATROL
9/16/2020 20:17	BP20006709	XX CENTRAL AVE, BAYPORT	DIRECTED PATROL
9/16/2020 20:33	BP20006712	INSPIRATION PKWY / PRIMROSE PATH, BAYPORT	DIRECTED PATROL
9/16/2020 20:35	BP20006713	1XXX INSPIRATION PKWY N, BAYPORT	Construction check
9/16/2020 21:33	BP20006714	MINNESOTA ST S / 2ND AVE S, BAYPORT	DIRECTED PATROL
9/16/2020 22:03	BP20006715	XXX 3rd St N, BAYPORT	TRESPASSING
9/16/2020 22:23	BP20006716	XXX 5TH AVE S, BAYPORT	DIRECTED PATROL
9/16/2020 22:40	BP20006718	MINNESOTA ST S / 2ND AVE S, BAYPORT	DIRECTED PATROL
9/16/2020 22:43	BP20006720	XXX Highway 95 N, BAYPORT	MEDICAL
9/16/2020 22:43	BP20006719	MINNESOTA ST S / 4TH AVE S, BAYPORT	TRAFFIC STOP
9/16/2020 23:13	BP20006721	XXX Highway 95, BAYPORT	DIRECTED PATROL
9/17/2020 01:59	BP20006723	XXX Highway 95 N, BAYPORT	MEDICAL
9/17/2020 08:09	BP20006725	5TH AVE S, BAYPORT	DIRECTED PATROL
9/17/2020 08:09	BP20006726	Highway 95 N, BAYPORT	DIRECTED PATROL
9/17/2020 08:40	BP20006727	Highway 95 N & 3RD ST N, BAYPORT	School Crossing
9/17/2020 10:53	BP20006728	XXX 3rd St N, BAYPORT	CITIZEN/PUBLIC ASSIST
9/17/2020 11:48	BP20006729	XXX 4th St N, BAYPORT	JUVENILE COMPLAINT
9/17/2020 15:13	BP20006730	XXX 3rd St N, BAYPORT	COMMUNITY CONTACT
9/17/2020 15:18	BP20006731	XXX 4th St N, BAYPORT	School crossing
9/17/2020 15:23	BP20006732	XXX PRIMROSE PATH N, BAYPORT	PARKING VIOLATION
9/17/2020 18:02	BP20006733	XXX 4th Ave N, BAYPORT	VEHICLE UNLOCK
9/17/2020 19:09	BP20006734	XXX 3rd St N, BAYPORT	FOLLOW UP
9/17/2020 21:25	BP20006735	XX CENTRAL AVE, BAYPORT	DIRECTED PATROL

9/17/2020 21:29 BP20006736 XXX 5TH AVE N, BAYPORTDIRECTED PATROL
 9/17/2020 21:45 BP20006737 MINNESOTA ST S / 2ND AVE S, BAYPORT DIRECTED PATROL
 9/17/2020 23:34 BP20006738 Inspiration , BAYPORT DIRECTED PATROL
 9/17/2020 23:58 BP20006741 XX CENTRAL AVE, BAYPORT DIRECTED PATROL
 9/18/2020 00:02 BP20006742 Hwy 95, BAYPORT DIRECTED PATROL
 9/18/2020 00:10 BP20006743 Minnesota St S / Osprey Blvd, BAYPORT V/W Speeding
 9/18/2020 05:10 BP20006744 Bayport Marina , BAYPORT DIRECTED PATROL
 9/18/2020 08:36 BP20006747 XXX PRAIRIE WAY S, BAYPORT DIRECTED PATROL
 9/18/2020 09:29 BP20006749 MINNESOTA ST S / 1ST AVE S, BAYPORT V/W FAIL TO MAINTAIN LANE
 9/18/2020 09:47 BP20006750 XXX 4th Ave N, BAYPORT VEHICLE UNLOCK
 9/18/2020 15:01 BP20006754 3RD ST N / 7TH AVE N, BAYPORTW/W SPEED
 9/18/2020 16:37 BP20006756 Highway 95 N, BAYPORT DIRECTED PATROL
 9/18/2020 17:20 BP20006757 3RD ST N / CENTRAL AVE, BAYPORT W/W SPEED
 9/18/2020 17:51 BP20006758 3RD ST N / CENTRAL AVE, BAYPORT W/W SPEED
 9/18/2020 22:08 BP20006764 MINNESOTA ST S / 5TH AVE S, BAYPORT VW/Speed
 9/19/2020 08:39 BP20006776 Minnesota St S / Osprey Blvd, BAYPORT 4TH DEGREE DWI ARREST
 9/19/2020 08:45 BP20006778 Unknown, BAYPORTPARKING QUESTIONS
 9/19/2020 10:52 BP20006777 XXX 3rd St N, BAYPORT VEHICLE ACCIDENT
 9/19/2020 15:50 BP20006780 3RD ST N / 2ND AVE N, BAYPORT CITE - DAR
 9/19/2020 16:34 BP20006781 Highway 95 N, BAYPORT DIRECTED PATROL
 9/19/2020 16:45 BP20006782 XXX 5th Ave S, BAYPORT VEHICLE TAMPERING
 9/19/2020 22:50 BP20006786 XXX 7th St N, BAYPORT MVA Hit and Run
 9/19/2020 23:05 BP20006787 XXX Prairie Way S, BAYPORT SUSPICIOUS PERSON/ACTIVITY
 9/15/2020 16:40 BP20006681 STAGECOACH TRL N / 40TH ST N, BAYTOWN TOWNSHIP TRESPASSING
 9/19/2020 04:27 BP20006770 Stagecoach Trl N / 30th St N, BAYTOWN TOWNSHIP AOA/Accident with Injuries



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: September 28, 2020

To: Mayor and City Council
Adam Bell, City Administrator

From: Matt Kline, Public Works Director

RE: **October Public Works Department Report**

Public Works has kept busy this month with the Highway 95 road project, mowing grass, and prepping for winter with the installation of a new tank mixer and heater at the booster station. Leaf mulching and street sweeping have begun and we have also completed some much-needed pothole and asphalt patching around sewer manholes.

A summary of major ongoing work includes the following:

1. Highway 95 Project – A significant portion of the project is complete. A punch list has been created and final touches should be complete by mid-October.
2. Sewer Cleaning and Televising – The contractor will be finishing this work in the next few weeks. So far, the work has gone fairly smoothly.
3. Crack Sealing – The crack sealing work is complete and will be inspected prior to contractor payment.
4. Ash Tree Removal/Tree Planting Project – The contractor has completed the tree removals and will be grinding stumps soon. The tree replacements will be installed by the second full week in October.
5. City Hall Landscaping Project – Sam Schoolman completed the landscaping on the south side of City Hall. The project went very well and the staff is excited to see the native plantings succeed in this location.
6. 6th Street N. /Cemetery Project – SEH will be completing survey work on 6th Street N. and the cemetery before snowfall. This will help provide a better estimate of the cost of completing road construction work. John and I recently inspected the areas and while we both think that a mill and overlay is feasible, there are some drainage issues and curb and gutter installation that will likely increase the cost over the estimate on the capital improvement plan.
7. Clean Water/Land/Legacy Property Clean Up – The legal department for Andersen Corporation completes an annual community service project coordinated by Public Works. In the past, they have planted trees and helped install benches in Lakeside Park. On October 1, the volunteers will be helping clean up debris and removing old fencing on the Clean Water/Land/Legacy property.
8. Wellhead Protection Plan – The city's Wellhead Protection Plan has officially been approved by the Minnesota Department of Health. The city is now responsible for implementing the plan, which includes public and staff education, water sampling, potential infrastructure updates, research, planning, and annual review.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: September 28, 2020

To: Mayor and City Council
Adam Bell, City Administrator

From: Sara Taylor, Assistant City Administrator/Planner

Re: Department Update – October City Council meeting

CLEAN WATER, LAND, AND LEGACY PROJECT

On September 21, I met with the Washington Conservation District (WCD) to review recommended levels of management included in the draft Habitat Management Plan (HMP), slated for implementation beginning in 2021. Considering the size of the site (11 acres), the recommendations for management are not overly burdensome and most can be performed by city staff or sentence to serve crews with minimal effort, such as removal of buckthorn and increasing the number of native plantings over time. Grants may also exist to supplement the management efforts, and city staff will continue to work with WCD to identify potential cost-share funding sources. Following the meeting with WCD, staff also convened with Andersen Corporation to discuss ongoing progress and opportunities to partner on upcoming project expenditures and tasks, such as creating a formal master plan of potential improvements and executing a permanent public access easement. Finally, I recently created a series of slides that provide citizens a detailed overview of the project to date, which will be shared on the city website. A separate budget/expenditure summary of the project is also in process and will be added to the slides in the coming week.

HIGHWAY 36 TECHNICAL ANALYSIS WORKGROUP (TAWG)

Washington County, in collaboration with Ramsey and Hennepin Counties, MnDOT, and the Metropolitan Council are studying the potential for transit improvements in the Highway 36 corridor. The goals of the study are to analyze existing and emerging needs for east-west transit service between Stillwater and downtown Minneapolis, identify opportunities to develop or enhance transit service, and improve connections to the regional transit system. As a community adjacent to the corridor, Bayport has been invited to be part of the TAWG and I serve as the city liaison to participate in monthly meetings and assist in coordinating public outreach in the community. A survey/questionnaire has been developed to solicit public input on transit improvements, which was released on September 23 (www.co.washington.mn.us/36Transit). Study Phase I – Information Gathering is ongoing through the fall of 2020, followed by Study Phase II – Analysis in winter 2020/2021, and Study Phase III – Recommendations/Next Steps in spring 2021.

ALLEN S. KING PLANT DECOMMISSIONING AND REUSE ADVISORY PANEL

On September 16, I attended the kick-off meeting for this advisory panel, led by the consulting firm of Stantec and officials from the City of Oak Park Heights. I serve as the Bayport liaison to participate in various meetings and keep the city informed on discussions surrounding the redevelopment of the site. Stakeholders will engage in a series of monthly meetings through June 2021 to consider alternative land uses, as well as priorities, opportunities, challenges, and impacts associated with reuse. The advisory panel will ultimately help guide and inform decision making by the Oak Park Heights City Council.

ABSENTEE VOTING / ELECTIONS

Absentee voting for the General Election began September 18. In-person absentee voting and ballot drop-off hours at the Washington County Government Center are Monday – Friday 8 a.m. – 4:30 p.m. through October 30, 8 a.m. – 3 p.m. on October 31, and 8 a.m. – 5 p.m. on November 2. City staff preparation for General Election tasks, staffing, and equipment testing is underway. Many thanks to the returning and new individuals who have offered to help staff the polling place on election day and will be appointed as Election Judges at the October City Council meeting!



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: September 30, 2020
To: Mayor and City Council
From: Adam Bell, City Administrator
Re: **Department Update – October City Council meeting**

WASTE HAULER AGREEMENT

Following the City Council's direction at the September meeting to pursue a contract for waste hauling and recycling with Tennis Sanitation, I have been negotiating with Tennis on securing a maximum annual rate increase. Tennis agreed to a 4% maximum annual increase and a \$0.08 per \$1.00 Recycling and Energy Center (REC) cost increase. This means that for every \$1.00 the REC disposal costs increase, Bayport residents will incur an \$0.08 increase. Tennis typically charges \$0.20 for every \$1.00 REC increase. Staff believes the rate agreement is reasonable. At the time of this memorandum, Tennis is still reviewing the proposed service agreement but staff anticipates it to be available for the council to consider soon. During preliminary discussions with Tennis, they stated they had not seen any significant issues with the proposed agreement terms.

CARES ACT CORONAVIRUS (COVID-19) RELIEF FUNDING

Bayport's allocation of \$293,000 of the Federal CARES Act Coronavirus Relief Funding (CRF) continues to be discussed. At the September meeting, the City Council elected to use some of the un-committed remaining CRF to fund two non-profit charities and students at Andersen Elementary. The City issued funds to Valley Outreach and Community Thread; however, when seeking information from the state MMB on how to transfer the funds to the school, the city was informed that the Minnesota Management and Budget Office (MMB) prohibits cities from transferring funds to school districts despite the federal IRS guidance on the use of CRF allows this type of transfer. Staff discussed this with the League of MN Cities and changed the plans to directly provide distance-learning assistance for students. The following week, the MMB reversed its policy on direct transfers from cities to schools, so now the city is back working with the district to provide the funding. I am waiting to hear back from the school on how the school plans to use the funds. The city is ultimately responsible for the funds being used only on eligible expenses, so there needs to be a plan in place on the expenditure to avoid any issues with the CRF auditing.

Staff has identified a few other city facility and service items that are needed or recommended due to COVID. Touchless faucets and lavatories have been installed in the city hall, ADA door openers are being installed at the fire station in time for the upcoming election, the council chambers audio equipment being upgraded to accommodate hybrid meetings, and the city website overhaul is ongoing. A few of these items have had higher than initially estimated costs, so that may have an impact on the final amount of CRF available to use for public safety wages. The next CRF Expense report is due to the MMB October 9. As a reminder, the deadline for the funds to be completely spent is November 15, 2020, which is fast approaching.

In related news, the city successfully secured another OSHA safety grant for the Public Works locks to be changed to touchless. The grant is for half of the \$19,229 cost, which includes the doors being replaced. I want to thank Matt and Chief Eastman for their work on this, as well as our safety consultants, CHESS, INC. (Complete Health, Environmental & Safety Services, Inc.). The other half of the cost is CRF eligible, so we are planning on using those funds as previously discussed.

October 2, 2020

Adam Bell, City Administrator
City of Bayport
294 North 3rd St.
Bayport, MN 55003

Dear Adam,

On behalf of the thousands of people who benefit from our work, thank you so much for directing \$8,600 in CARES Act funding to Community Thread. This funding will help us to continue provide assistance to older and disabled adults who have turned to us during the pandemic.

During this uncertain time, our work to support our neighbors in need is more critical than ever before. Our staff continue to make outbound calls to identify those who need assistance and match them to volunteers who are willing to help.

Over the past six months, we coordinated volunteers to help our local school district distribute meals, partnered with Washington County Emergency Management to distribute masks and spearheaded a gift card collection drive that provided funds to purchase essential items for families and older adults who have been financially impacted by the pandemic.

On behalf of those who rely on our programs and services, thank you for your city's support during this time of crisis.

With gratitude,

Sally Anderson
Executive Director
Community Thread

Board of Directors

Fred Anderson
*Board Treasurer
Community Volunteer*

Chris Dressel
*Board President
First State Bank and Trust*

Aaron Drevlow
*Board Past President
Stillwater Area Schools*

Ruth Hjelmgren
*Board Vice President
Artis Senior Living*

Sharon King
Andersen Corporation

Rachael Kozlowski
Demand Quest Marketing

Terry Mistalski
HCS Solutions Pro

Renae Pominville
*Board Secretary
Lake Elmo Bank*

Linda Shurden
Comfort Keepers

Sarah Stivland
Community Volunteer

Julie Swedback
Swedback Law PLLC

Lynn Vernon
Community Volunteer

Gina Zeuli
City of Oak Park Heights

9/28/2020

City of Bayport
294 N 3rd St
Bayport, MN 55003

*"A few years ago, I was going through a really hard financial time. You helped me out with some food and energy assistance when my bills were overdue. I would like to show my gratitude with this donation so you can help someone else in a difficult situation."
- A Valley Outreach donor*

Dear City of Bayport,

Thank you for your donation of **\$12,900.00 through the CARES Fund**. Gifts like yours help us pursue our mission with focus. **We help people move their lives forward through basic needs services and personalized support.**

Everybody needs help sometimes. Receiving free, nutritious fresh and non-perishable food is a way individuals and families can stretch their budget. Accessing resources such as energy assistance, cost-effective health insurance and SNAP benefits can help, too. We make those connections here and offer that help to people, personalizing each interaction for each unique situation.

With the generous support of the community, we are distributing food to hundreds of households a week - many of whom are new, having never been to a food shelf before. We anticipate that our service numbers will continue to increase as we move into the late summer.

Please follow us on social media and check www.valleyoutreachmn.org for updates on our hours and programs.

Let's make it better. Together.

With gratitude,

Tracy Maki, CEO

Chau We are so excited to receive this contribution from you - with continued increases in our food shelf visits we will put this to good use -



Valley Outreach is a 501(c)(3) non-profit. Your contribution is fully tax deductible to the extent allowed by law. No goods or services were provided in exchange for this contribution.



/ValleyOutreach



@ValleyOutreach



/valleyoutreach

