

**CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
November 2, 2015**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

ROLL CALL (St. Ores, Carlson, Goldston, Hanson, McGann)

APPROVAL OF AGENDA

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

1. Recognition of *Focus on Bayport* Photo Contest Winners
- 2.

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person)*

- 1.
- 2.

CONSENT AGENDA

TAB #

Consider a resolution adopting items 1 through 9

- | | |
|---|---|
| 1. October 5, 2015 City Council regular meeting minutes | 1 |
| 2. October payables and receipts (check numbers 006323-006437) | 2 |
| 3. October building, plumbing and mechanical permits report | 3 |
| 4. Special event application from Cub Scout Pack 113 for wreath sale at Village Green Park on Saturday, November 21, 2015 | 4 |
| 5. Special event application from Andersen Corporation for 2016 Quarter Century Club picnic at Lakeside Park on Friday and Saturday, August 12 and 13, 2016 | 5 |
| 6. Snow removal agreement with MnDOT for Trunk Highway 95 | 6 |
| 7. Pay application #5 from Kraus Anderson and subcontractors for Fire Hall construction | 7 |
| 8. Pay application #6 from Siegfried Construction for Perro Park improvements | 8 |
| 9. Special event application from American Cancer Society for Bark for Life fundraising event at Barker's Alps Park on Saturday, May 14, 2016 | 9 |

PUBLIC HEARINGS

UNFINISHED BUSINESS

NEW BUSINESS

- | | |
|--|----|
| 1. Consider issuance of a new off-sale liquor license for the retail establishment located at 102 3 rd Street North | 10 |
|--|----|

TAB#

- 3. Consider amending Chapter 18 – Buildings and Buildings Regulations, Article II. Building Code of the Bayport City Code of Ordinances, to reflect perpetual adoption of the Minnesota State Building Code 11
- 4. Consider authorization to solicit quotes and proceed with an assessment of the existing Fire Hall building for potential reuse option 12
- 4. Update on demolition and redevelopment of the property located at 169 3rd Street North 13

CITY COUNCIL LIAISON REPORTS

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CITY COUNCIL ITEMS AND ANNOUNCEMENTS

ADJOURN

RESOLUTION NO. 15-

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,
WASHINGTON COUNTY, MINNESOTA HELD NOVEMBER 2, 2015**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 2nd day of November 2015 at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-9 FROM THE
NOVEMBER 2, 2015 CITY COUNCIL AGENDA**

1. October 5, 2015 City Council regular meeting minutes
2. October payables and receipts (check numbers 006323-006437)
3. October building, plumbing and mechanical permits report
4. Special event application from Cub Scout Pack 113 for wreath sale at Village Green Park on Saturday, November 21, 2015
5. Special event application from Andersen Corporation for 2016 Quarter Century Club picnic at Lakeside Park on Friday and Saturday, August 12 and 13, 2016
6. Snow removal agreement with MnDOT for Trunk Highway 95
7. Pay application #5 from Kraus Anderson and subcontractors for Fire Hall construction
8. Pay application #6 from Siegfried Construction for Perro Park improvements
9. Special event application from American Cancer Society for Bark for Life fundraising event at Barker's Alps Park on Saturday, May 14, 2016

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –
Connie Carlson –
Michele Hanson –

Dan Goldston –
Patrick McGann –

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, this 2nd day of November 2015.

ATTEST:

Logan Martin, City Administrator

Susan St. Ores, Mayor

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
OCTOBER 5, 2015
6:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of October 5, 2015 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers Dan Goldston, Michele Hanson and Patrick McGann

Members Absent: Councilmember Connie Carlson

Staff Present: City Administrator Logan Martin, Fire Chief Allen Eisinger, Public Works Supervisor Mel Horak, City Engineer John Parotti, City Attorney Andy Pratt, and Assistant City Administrator/Planner Sara Taylor

APPROVAL OF AGENDA

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to approve the October 5, 2015 City Council agenda. Motion carried 4-0.

PROCLAMATIONS/COMMENDATIONS/PETITIONS/ANNOUNCEMENTS

1. The September recycling award recipients are Willard and Sandra Eder who will receive a recycling award their efforts, with funding made possible by a grant from Washington County.
2. Mayor St. Ores reminded residents that the entry deadline for the *Focus on Bayport* Photo Contest is October 15, 2015. Contest details and entry forms are available at City Hall and on the city's website.

OPEN FORUM

1. Jill Smith said she began her new duties as the Bayport Library Director on September 28 and is looking forward to working with the community. Jill has over 20 years of work experience in a library setting.

CONSENT AGENDA

Mayor St. Ores read items 1-8 on the consent agenda.

Councilmember Hanson introduced the following resolution and moved its adoption:

Resolution 15-27

**RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-8 FROM THE
October 5, 2015 CITY COUNCIL AGENDA**

1. September 8, 2015 City Council workshop meeting minutes
2. September 8, 2015 City Council regular meeting minutes
3. September payables and receipts (check numbers 006220-006322)
4. September building, plumbing and mechanical permits report
5. Authorization to continue deer culling efforts

6. Special event application from Andersen Parent Group for Andersen Elementary walkathon at Barker's Alps Park on October 20, 2015
7. Pay application #5 from Siegfried Construction for Perro Park improvements
8. Pay application #4 from Kraus Anderson and subcontractors for Fire Hall construction

The motion for adopting the foregoing resolution was duly seconded by Councilmember McGann and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Michele Hanson – aye
Dan Goldston – aye	Patrick McGann – aye

PUBLIC HEARINGS

UNFINISHED BUSINESS

Consider quotes to perform the 2015 Sanitary Sewer Cleaning Project: Engineer Parotti reviewed the process to solicit quotes to clean approximately one-half of the city's sanitary sewer mains this fall. Two quotes were received and staff recommended awarding the project to the low quoter, Visu-Sewer, Inc. Visu-Sewer has performed this work satisfactorily for the city over the past several years, and their quoted price per foot is the same as last year.

It was moved by Councilmember McGann and seconded by Councilmember Goldston to award the 2015 Sanitary Sewer Cleaning Project to Visu-Sewer, Inc., in the amount of \$19,943.75. Motion carried 4-0.

NEW BUSINESS

Consider adopting a resolution to participate, support, and increase local pollinator efforts within the St. Croix River Watershed: Administrator Martin said there is an initiative of public and private businesses and agencies along the St. Croix River Watershed to support and increase the natural habitat for pollinators (honeybees, Monarch butterflies, etc.), to reduce the trend of a decreasing ecosystem necessary for the pollinators' survival. Over 60 organizations, including Andersen Corporation and Xcel Energy, have signed a "Pollinator Pledge" to support this initiative and staff recommended adoption of a resolution to participate in the efforts to increase the local pollinator habitat. No financial commitment required by adopting the resolution; rather it serves as a statement of support for the efforts to increase pollinator-friendly plantings and education. Discussion followed on the importance of the initiative. It was noted the City Hall rain garden includes many pollinator-friendly plants and the plantings at the new Fire Hall will also include native plants beneficial to pollinators. Mayor St. Ores suggested the Bayport in Bloom contest coordinators could incorporate a pollinator-friendly category into the annual garden contest, and Councilmember Hanson said the Afton-Bayport-Lakeland Lion's Club has undertaken projects to increase the area's butterfly population.

Councilmember Goldston introduced the following resolution and moved its adoption:

Resolution 15-28

A RESOLUTION TO PARTICIPATE, SUPPORT, AND INCREASE LOCAL POLLINATOR EFFORTS WITHIN THE ST. CROIX RIVER WATERSHED

The motion for adopting the foregoing resolution was duly seconded by Councilmember Hanson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Michele Hanson – aye
Dan Goldston – aye	Patrick McGann – aye

Consider authorization to solicit quotes and complete the demolition of the property located at 169 3rd Street North: Administrator Martin reported the city has completed a purchase agreement and submitted earnest money to acquire the building at 169 3rd Street North, for a potential redevelopment into a municipal parking lot. As part of its due diligence, the city has completed initial testing on the grounds and building interior, which has revealed the expected amount of hazardous materials, e.g. asbestos, for a building of this age. The Washington County Historical Society has verified that the building has no historical significance and is not listed on a historic register. Staff requested approval to solicit quotes for demolition of the building, as well as authorization to complete the demolition in October, provided the low quote is within the preliminary budget of \$15,000. If the quotes are higher than \$15,000, the option to proceed would be considered at the November City Council meeting. The proposed municipal parking lot project is being funded by Tax Increment Finance funds and demolition costs are an eligible expense for these funds.

It was moved by Councilmember Hanson and seconded by Councilmember McGann to authorize staff to solicit quotes for the demolition of the property located at 169 3rd Street North and to complete the demolition if the quotes are within the preliminary budget of \$15,000. Motion carried 4-0.

COUNCIL LIAISON REPORTS

Councilmember Hanson reported on the recent Andersen Community Advisory Commission meeting. The plant is meeting or exceeding its air emissions standards as part of its involvement with the Environmental Protection Agency's Project XL initiative.

Councilmember Goldston reported on the September 10, 2015 meeting of the Middle St. Croix Watershed Management Organization (MSCWMO). The board voted to increase the budget for 2016 to allow for increased water quality monitoring and implementation of recommendations to ensure a healthy ecosystem for the area's rivers, lakes and streams.

On September 28, Mayor St. Ores and fellow councilmembers attended the dedication of the new Bayport welcome sign installed by the First State Bank and Trust.

STAFF/CITY ADMINISTRATOR REPORTS

Fire Chief Eisinger reviewed his written report and highlighted recent drills and Fire Prevention week activities scheduled during the week of October 4-10. He stressed the importance of having working smoke detectors in your home and said most detectors need to be replaced after seven years. He invited everyone to the Public Safety Open House at the Fire Hall on Saturday, October 31, 5:00-8:00 p.m.

Mayor St. Ores asked about the burglary reports mentioned in the Police Department call load activity. Administrator Martin did not discuss specifics, but Chief Eastman has previously reported that open garage doors often result in theft activity.

Public Works Supervisor Horak reviewed his written report. He noted the department will be flushing fire hydrants October 6-16, weather permitting, and residents may experience some discolored water. Residents should let the water run until it clears. Instead of removing the city boarding dock at 4th Avenue North as planned this week, staff will shorten the dock to allow for continued fall boat launching and begin preparations for winter storage. He stressed the importance of bagging leaves and not blowing yard debris into the street because the street sweeper is not engineered to remove large quantities of leaves and other debris. Mayor St. Ores added that leaves and grass clippings that are not properly disposed of end up in the St. Croix River and add to the river's increasing phosphorus levels. Residents were asked to do their part to maintain the health of Perro Creek and the St. Croix River.

Mayor St. Ores thanked the Bethlehem Lutheran Church group that completed painting and tree planting projects at Perro Park. She also recognized Supervisor Horak and department staff for assisting with the Perro Park improvements and Derby Days activities.

Administrator Martin recognized and thanked interim Library Director Maureen Bell for her leadership at the library during the hiring/orientation process for the new library director.

Assistant City Administrator/Planner Taylor noted that in addition to the Bethlehem Lutheran Church painting and tree planting projects at Perro Park, the city and Bayport American Legion officially dedicated the renovated ball field as Legion Field during a ceremony on September 19. The American Legion pledged \$15,000 for new benches, backstop, and signage. Staff is also working with Andersen Corporation on a grant to receive new warming house windows, and partnering with the Bayport Senior Center to obtain pickle ball equipment and possibly set up intergenerational pickle ball play. The next edition of the city newsletter is scheduled to be distributed within the next few weeks. Residents were encouraged to submit entries for the Focus on Bayport photo contest by October 15; this year, prizes will be awarded in each category.

Administrator Martin reported the Fire Hall construction project is on schedule and the move to the new building is expected to occur in late February/early March 2016. Grass seed, trees and other landscaping will be installed this fall.

Administrator Martin provided an update on City Council action taken at the July 7, 2015 meeting. A resolution was adopted removing Outlot P in the Inspiration development from the definition of "protected property" under the terms of the Conservation Easement originally placed on the property. It was believed that Outlot P needed to be removed from the regulations and restrictions of the Conservation Easement to legally allow the city to build on up to two acres of the approximate five-acre outlot, should the city choose to exercise its first right of refusal to build on the parcel, per the Inspiration Developer's Agreement. Upon further review by legal counsel for the current developer and the city attorney, it was discovered that removing the parcel from the Conservation Easement would have no effect on whether the parcel could be built on in the future. Therefore, the adopted resolution will not be executed and the Conservation Easement will remain on the property. Formal documentation regarding this action will be incorporated into the July 6, 2015 City Council meeting minutes and consent agenda resolution.

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

1. Mayor St. Ores thanked the Bayport Community Action League and city staff for coordinating another successful Derby Days event on September 19. She thanked the Bayport American Legion for the donation that made the Perro Park ball field improvements possible.
2. Mayor St. Ores requested staff begin the process to determine the physical condition of the current Fire Hall and the feasibility of alternate uses so the city has the information necessary to pursue options.
3. Mayor St. Ores requested staff continue to develop the street and sewer infrastructure study.

ADJOURNMENT TO CLOSED SESSION PURSUANT TO MINNESOTA STATUTES SECTION 13D.05, SUBD. 3(a)

Mayor St. Ores stated the City Council would be adjourning into closed session pursuant to Minnesota Statutes, Section 13D.05, Subdivision 3(a) to evaluate the performance of the City Administrator.

It was moved by Councilmember McGann and seconded by Councilmember Goldston to move into closed session at 7:02 p.m. Motion carried 4-0.

RECONVENE REGULAR MEETING AND SUMMARIZE CLOSED SESSION

Mayor St. Ores reconvened the regular open meeting at 7:23 p.m. Attorney Pratt said the City Council discussed the annual performance appraisal of City Administrator Logan Martin, who is subject to the City Council's authority. Councilmembers scored Administrator Martin's performance in several categories and found his work to be commendable in all areas. Speaking on behalf of the City Council, Mayor St. Ores said they are very pleased and happy to have Administrator Martin as part of the city's staff.

ADJOURNMENT

It was moved by Councilmember Goldston and seconded by Councilmember McGann to adjourn the meeting at 7:25 p.m. Motion carried 4-0.

City Administrator/Clerk

CITY OF BAYPORT
***Budget Control Summary**

Current Period: OCTOBER 2015

Account Descr	2015 Cumulative Budget	2015 Cumulative Actuals	2015 Cumulative Variance	2015 % Variance
FUND 101 GENERAL				
Revenue Accounts				
DEPT 0000 GENERAL GOVERNMENT	\$1,860,364.00	\$1,132,672.52	\$727,691.48	39.12%
DEPT 41200 MAYOR & COUNCIL	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41240 RECYCLING	\$6,000.00	\$6,520.00	-\$520.00	-8.67%
DEPT 41600 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41602 CURB & SIDEWALK PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$108,000.00	\$73,851.37	\$34,148.63	31.62%
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42000 PUBLIC SAFE CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42100 POLICE	\$93,400.00	\$81,591.54	\$11,808.46	12.64%
DEPT 42200 FIRE PROTECTION	\$426,631.00	\$275,368.57	\$151,262.43	35.46%
DEPT 42201 FIRE STATION	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 STREET MAINT	\$7,000.00	\$24,411.30	-\$17,411.30	-248.73%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$30.00	-\$30.00	0.00%
DEPT 43200 PARKS	\$30,150.00	\$13,544.49	\$16,605.51	55.08%
DEPT 43201 PERRO PARK PROJECT/PLAN	\$0.00	\$10,000.00	-\$10,000.00	0.00%
DEPT 43300 CEMETERY	\$12,000.00	\$12,845.00	-\$845.00	-7.04%
DEPT 44100 PROJECT	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue Accounts	\$2,543,545.00	\$1,630,834.79	\$912,710.21	35.88%
Expenditure Accounts				
DEPT 41100 ELECTIONS	\$1,000.00	\$942.77	\$57.23	5.72%
DEPT 41200 MAYOR & COUNCIL	\$194,540.00	\$129,210.91	\$65,329.09	33.58%
DEPT 41240 RECYCLING	\$7,115.00	\$2,770.87	\$4,344.13	61.06%
DEPT 41400 ADMINISTRATION	\$155,337.00	\$112,060.78	\$43,276.22	27.86%
DEPT 41910 PLANNING & ZONING	\$240,697.00	\$173,923.82	\$66,773.18	27.74%
DEPT 41940 MUNICIPAL BUILDINGS	\$49,050.00	\$31,635.07	\$17,414.93	35.50%
DEPT 42100 POLICE	\$788,668.00	\$578,924.06	\$209,743.94	26.59%
DEPT 42200 FIRE PROTECTION	\$491,432.00	\$268,598.68	\$222,833.32	45.34%
DEPT 42201 FIRE STATION	\$0.00	\$247,712.04	-\$247,712.04	0.00%
DEPT 43100 STREET MAINT	\$308,003.00	\$200,999.02	\$107,003.98	34.74%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43135 56TH ST & PICKETT AVE TRAIL	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43140 HAYNER/2ND ST. S UTILITY PR	\$0.00	\$4,672.10	-\$4,672.10	0.00%
DEPT 43160 STREET LIGHTING	\$31,750.00	\$21,719.37	\$10,030.63	31.59%
DEPT 43200 PARKS	\$64,928.00	\$57,121.28	\$7,806.72	12.02%
DEPT 43300 CEMETERY	\$7,475.00	\$2,273.44	\$5,201.56	69.59%
DEPT 44100 PROJECT	\$50,000.00	\$0.00	\$50,000.00	100.00%
Total Expenditure Accounts	\$2,389,995.00	\$1,832,564.21	-\$557,430.79	23.32%

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*Fund Summary -
Budget to Actual©

OCTOBER 2015

	2015 YTD Budget	OCTOBER MTD Amount	2015 YTD Amount	2015 YTD Balance	2015 % YTD Budget
FUND 101 GENERAL					
Revenue	\$2,543,545.00	\$63,198.18	\$1,630,834.79	\$912,710.21	64.12%
Expenditure	\$2,389,995.00	\$88,104.14	\$1,832,564.21	\$557,430.79	76.68%
		-\$24,905.96	-\$201,729.42		
FUND 102 STREET RECONSTRUCTION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 103 G O TIF BD FUND 1990 CAP PROJ					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$480.00	-\$480.00	0.00%
		\$0.00	-\$480.00		
FUND 106 TIF ECON DEV DIST 2					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1					
Revenue	\$0.00	\$0.00	\$23,376.17	-\$23,376.17	0.00%
Expenditure	\$0.00	\$0.00	\$44,108.99	-\$44,108.99	0.00%
		\$0.00	-\$20,732.82		
FUND 200 FIRE EQUIPMENT REPLACEMENT FUN					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 201 D.A.R.E.					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 202 DRUG FORFEITURE					
Revenue	\$0.00	\$2,352.00	\$9,898.24	-\$9,898.24	0.00%
Expenditure	\$0.00	\$1,605.00	\$3,954.77	-\$3,954.77	0.00%
		\$747.00	\$5,943.47		
FUND 203 PUBLIC WORKS EQUIPMENT REPL					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 204 RECREATION CAP EQUIP & MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 205 TAX STABILIZATION FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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***Fund Summary -
Budget to Actual©**

OCTOBER 2015

	2015 YTD Budget	OCTOBER MTD Amount	2015 YTD Amount	2015 YTD Balance	2015 % YTD Budget
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 206 WATER/SEWER IMPROVEMENT FUND					
Revenue	\$0.00	\$0.00	\$14,700.00	-\$14,700.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$14,700.00		
FUND 207 PARK IMPROVEMENT FUND					
Revenue	\$0.00	\$0.00	\$116,076.00	-\$116,076.00	0.00%
Expenditure	\$0.00	\$1,000.00	\$28,273.85	-\$28,273.85	0.00%
		-\$1,000.00	\$87,802.15		
FUND 208 PRISON SEWER PROJECT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 209 DEVELOPER REIMBURSED PROJECTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 210 K-9 UNIT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 211 LIBRARY					
Revenue	\$295,300.00	\$755.00	\$214,555.66	\$80,744.34	72.66%
Expenditure	\$295,300.00	\$11,490.54	\$216,915.61	\$78,384.39	73.46%
		-\$10,735.54	-\$2,359.95		
FUND 303 GO TIF BOND 1990 DEBT SERVICE					
Revenue	\$0.00	\$0.00	\$45,729.86	-\$45,729.86	0.00%
Expenditure	\$0.00	\$2,202.50	\$11,267.61	-\$11,267.61	0.00%
		-\$2,202.50	\$34,462.25		
FUND 311 GO IMPROV BONDS OF 1992 DEBT S					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 400 NEW FIRE STATION					
Revenue	\$0.00	\$0.00	\$2,451,997.63	-\$2,451,997.63	0.00%
Expenditure	\$0.00	\$499,965.54	\$2,063,887.15	-\$2,063,887.15	0.00%
		-\$499,965.54	\$388,110.48		
FUND 412 CEMETERY CAPITAL IMPROV					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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*Fund Summary -
Budget to Actual©

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OCTOBER 2015

	2015 YTD Budget	OCTOBER MTD Amount	2015 YTD Amount	2015 YTD Balance	2015 % YTD Budget
		\$0.00	\$0.00		
FUND 413 POLICE EQUIPMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 414 OFFICE AUTOMATION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 415 MUNICIPAL BLDGS MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 416 PERRO CREEK OUTLET					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 601 WATER					
Revenue	\$348,950.00	\$2,530.10	\$49,451.24	\$299,498.76	14.17%
Expenditure	\$504,548.00	\$20,606.63	\$355,107.37	\$149,440.63	70.38%
		-\$18,076.53	-\$305,656.13		
FUND 602 SEWER					
Revenue	\$633,500.00	\$0.00	\$46,580.00	\$586,920.00	7.35%
Expenditure	\$308,687.00	\$40,523.85	\$519,382.20	-\$210,695.20	168.26%
		-\$40,523.85	-\$472,802.20		
FUND 800 INVESTMENTS-POOLED					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 803 P & Z ESCROWS					
Revenue	\$0.00	\$0.00	\$52,461.74	-\$52,461.74	0.00%
Expenditure	\$0.00	\$3,982.55	\$50,878.29	-\$50,878.29	0.00%
		-\$3,982.55	\$1,583.45		
FUND 851 NON EXP TRUST					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
Report Total		-\$600,645.47	-\$471,158.72		

CITY OF BAYPORT
REVENUE SUMMARY YTD THRU 10/31/2015

FUND	FUND Descr	2015 Budget	2015 YTD Amt	2015 % of Budget	2015 % of Budget Remain
FUND 101	GENERAL	\$2,543,545.00	\$1,630,834.79	64.12%	35.88%
FUND 102	STREET RECONSTRUCTION	\$0.00	\$0.00	0.00%	0.00%
FUND 103	G O TIF BD FUND 1990 CAP PRO	\$0.00	\$0.00	0.00%	0.00%
FUND 106	TIF ECON DEV DIST 2	\$0.00	\$0.00	0.00%	0.00%
FUND 107	TIF REDEVELOPMENT DISTRICT	\$0.00	\$23,376.17	0.00%	0.00%
FUND 200	FIRE EQUIPMENT REPLACEMENT	\$0.00	\$0.00	0.00%	0.00%
FUND 202	DRUG FORFEITURE	\$0.00	\$9,898.24	0.00%	0.00%
FUND 203	PUBLIC WORKS EQUIPMENT REP	\$0.00	\$0.00	0.00%	0.00%
FUND 204	RECREATION CAP EQUIP & MAIN	\$0.00	\$0.00	0.00%	0.00%
FUND 205	TAX STABILIZATION FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 206	WATER/SEWER IMPROVEMENT F	\$0.00	\$14,700.00	0.00%	0.00%
FUND 207	PARK IMPROVEMENT FUND	\$0.00	\$116,076.00	0.00%	0.00%
FUND 208	PRISON SEWER PROJECT	\$0.00	\$0.00	0.00%	0.00%
FUND 209	DEVELOPER REIMBURSED PROJE	\$0.00	\$0.00	0.00%	0.00%
FUND 210	K-9 UNIT	\$0.00	\$0.00	0.00%	0.00%
FUND 211	LIBRARY	\$295,300.00	\$214,555.66	72.66%	27.34%
FUND 303	GO TIF BOND 1990 DEBT SERVIC	\$0.00	\$45,729.86	0.00%	0.00%
FUND 400	NEW FIRE STATION	\$0.00	\$2,451,997.63	0.00%	0.00%
FUND 412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	0.00%	0.00%
FUND 413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 414	OFFICE AUTOMATION	\$0.00	\$0.00	0.00%	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	\$0.00	\$0.00	0.00%	0.00%
FUND 416	PERRO CREEK OUTLET	\$0.00	\$0.00	0.00%	0.00%
FUND 601	WATER	\$348,950.00	\$49,451.24	14.17%	85.83%
FUND 602	SEWER	\$633,500.00	\$46,580.00	7.35%	92.65%
FUND 800	INVESTMENTS-POOLED	\$0.00	\$0.00	0.00%	0.00%
FUND 803	P & Z ESCROWS	\$0.00	\$52,461.74	0.00%	0.00%
FUND 851	NON EXP TRUST	\$0.00	\$0.00	0.00%	0.00%
		\$3,821,295.00	\$4,655,661.33	121.83%	-21.83%

CITY OF BAYPORT
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FUN	Tran Date	Amount	Refer	Comments	Account Descr
FUND 101 GENERAL					
101	10/08/15	\$240.00	5439	LIQUOR - OFF SALE Erik Knutson #2951	R 101-00000-32100 BUSINES
101	10/08/15	\$500.00	5439	LIQ, WINE, TAVERN INVEST - IN STAT LA	R 101-00000-32100 BUSINES
101	10/01/15	\$76.38	5426	GAMBLING PROCEEDS ck # 11146	R 101-00000-32204 GAMBLIN
101	10/28/15	\$1,768.84	5475	GAMBLING PROCEEDS CK # 11203	R 101-00000-32204 GAMBLIN
101	10/05/15	\$35.00	5429	NSF FEE CK # 0007847911	R 101-00000-33100 ADMINIS
101	10/23/15	\$56.01	5456	ASSESSMENT SEARCH CK # 1426	R 101-00000-34105 USER FEE
101	10/01/15	\$3.25	5428	BUILDING SURCHARGE North End Contrac	G 101-20104 STATE SURCHA
101	10/08/15	\$1,400.00	5434	STATE SURCHARGE - COMMERCIAL CK #	G 101-20104 STATE SURCHA
101	10/13/15	\$6.77	5444	BUILDING SURCHARGE Powerfully Green	G 101-20104 STATE SURCHA
101	10/14/15	\$1.00	5446	BUILDING SURCHARGE Revamp Remodeli	G 101-20104 STATE SURCHA
101	10/15/15	\$1.00	5450	PLUMBING SURCHARGE - RESIDENTIAL C	G 101-20104 STATE SURCHA
101	10/19/15	\$15.00	5452	BUILDING SURCHARGE Gramenz #7783	G 101-20104 STATE SURCHA
101	10/20/15	\$1.74	5454	BUILDING SURCHARGE Elder Jones #726	G 101-20104 STATE SURCHA
101	10/21/15	\$3.97	5457	BUILDING SURCHARGE WS& D Permit Ser	G 101-20104 STATE SURCHA
101	10/21/15	\$1.00	5458	BUILDING SURCHARGE Tim Schroeder Co	G 101-20104 STATE SURCHA
101	10/21/15	\$1.00	5459	MECHANICAL SURCHARGE - RESIDENTIA	G 101-20104 STATE SURCHA
101	10/21/15	\$1.00	5460	STATE SURCHARGE - COMMERCIAL Eichte	G 101-20104 STATE SURCHA
101	10/23/15	\$1.00	5465	BUILDING SURCHARGE CK # 2064	G 101-20104 STATE SURCHA
101	10/27/15	\$9.00	5470	BUILDING SURCHARGE Lindus Constructio	G 101-20104 STATE SURCHA
101	10/15/15	\$0.13	5451	State Sales Tax DeMotts #6002	G 101-20603 SALES TAX PAY
101	10/23/15	\$3.99	5456	State Sales Tax CK # 1426	G 101-20603 SALES TAX PAY
101	10/23/15	\$0.66	5464	State Sales Tax CK # 8140	G 101-20603 SALES TAX PAY
101	10/23/15	\$6.72	5464	State Sales Tax CASH	G 101-20603 SALES TAX PAY
101	10/05/15	\$87.50	5433	HEALTH PARTNERS CK # 0033660685	G 101-27109 HEALTH PARTN
101	10/05/15	\$75.00	5433	HEALTH SAVING ACCT. CK # 0033660685	G 101-27122 H S A
101	10/14/15	\$50.00	5448	CONTRACTOR LICENSE - SPECIALTY Opti	R 101-41910-32100 BUSINES
101	10/01/15	\$15.00	5427	SPECIAL EVENT APP - NONPROFIT/PUBLI	R 101-41910-32200 NONBUSI
101	10/05/15	\$25.00	5432	DUMPSTER/BULK CONTAINER KRAFTSON	R 101-41910-32200 NONBUSI
101	10/07/15	\$25.00	5436	SIGN PERMIT - TEMPORARY Dahl #5641	R 101-41910-32200 NONBUSI
101	10/08/15	\$50.00	5440	SPECIAL EVENT APP - PROFIT AGENCIES	R 101-41910-32200 NONBUSI
101	10/13/15	\$25.00	5445	SIGN PERMIT - TEMPORARY Mallards #73	R 101-41910-32200 NONBUSI
101	10/21/15	\$25.00	5461	FENCE PERMIT Licht #7255	R 101-41910-32200 NONBUSI
101	10/01/15	\$147.50	5428	BUILDING PERMIT North End Contracting	R 101-41910-32210 BUILDIN
101	10/13/15	\$162.99	5444	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	10/13/15	\$250.75	5444	BUILDING PERMIT Powerfully Green #202	R 101-41910-32210 BUILDIN
101	10/14/15	\$43.71	5446	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	10/14/15	\$67.25	5446	BUILDING PERMIT Revamp Remodeling #	R 101-41910-32210 BUILDIN
101	10/19/15	\$303.39	5452	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	10/19/15	\$466.75	5452	BUILDING PERMIT Gramenz #7783	R 101-41910-32210 BUILDIN
101	10/20/15	\$103.25	5454	BUILDING PERMIT Elder Jones #72602	R 101-41910-32210 BUILDIN
101	10/21/15	\$162.25	5457	BUILDING PERMIT WS& D Permit Service	R 101-41910-32210 BUILDIN
101	10/21/15	\$73.75	5458	BUILDING PERMIT Tim Schroeder Constru	R 101-41910-32210 BUILDIN
101	10/23/15	\$67.25	5465	BUILDING PERMIT CK # 2064	R 101-41910-32210 BUILDIN
101	10/27/15	\$201.34	5470	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	10/27/15	\$309.75	5470	BUILDING PERMIT Lindus Construction #7	R 101-41910-32210 BUILDIN
101	10/01/15	\$5.00	5428	EPA	R 101-41910-32211 EPA
101	10/20/15	\$5.00	5454	EPA	R 101-41910-32211 EPA
101	10/23/15	\$5.00	5465	EPA CK # 2064	R 101-41910-32211 EPA
101	10/27/15	\$5.00	5470	EPA	R 101-41910-32211 EPA
101	10/15/15	\$79.00	5450	PLUMBING PERMIT - RESIDENTIAL Creati	R 101-41910-32220 PLUMBIN
101	10/21/15	\$79.00	5459	MECHANICAL PERMIT - RESIDENTIAL Fire	R 101-41910-32230 MECHANI
101	10/21/15	\$223.16	5460	MECHANICAL PERMIT - COMMERCIAL Eic	R 101-41910-32230 MECHANI

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101	10/14/15	\$1,381.20	5443	ZACH LUND - WAGES REFUND & REIMBU	E 101-42100-101 WAGES AND
101	10/28/15	\$3,453.60	5474	ZACH LUND - WAGES REFUND & REIMBU	E 101-42100-101 WAGES AND
101	10/26/15	\$10.00	5468	PET LICENSE - SPAY/NEUT Robinson #12	R 101-42100-32240 ANIMAL F
101	10/28/15	\$39,878.03	16864	POLICE STATE AID	R 101-42100-33420 POLICE S
101	10/15/15	\$1.87	5451	POLICE REPORTS DeMotts #6002	R 101-42100-34201 POLICE A
101	10/28/15	\$3,880.01	16867	SEPT 2015 TRAIL COURT FEES	R 101-42100-35101 COURT FI
101	10/20/15	\$627.25	5455	FIRE PROTECTION PERMITS CK # 59234	R 101-42200-32200 NONBUSI
101	10/08/15	\$10,415.25	5442	FIRE SERVICE CONTRACT CK # 10397	R 101-42200-34202 FIRE CON
101	10/28/15	\$733.51	16866	AUCTION A15-11 FIRE DEPT.	R 101-42200-36245 FIRE DEP
101	10/20/15	\$131.09	5447	STREEST / PROF SER-OTHER CK # 25696	E 101-43100-360 INSURANCE
101	10/28/15	\$1,180.80	16866	AUCTION A15-11 PUBLIC WORKS	R 101-43100-36240 REFUNDS
101	10/23/15	\$9.30	5464	BOAT TRAILER PARKING PERMIT CK # 81	R 101-43200-34780 PARK FEE
101	10/23/15	\$94.32	5464	BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FEE
101	10/20/15	\$200.00	5453	PORTABLE RESTROOM Flanons, LLC #106	E 101-43200-425 SATILLITTIES
101	10/05/15	\$15.00	5431	CEMETERY - TRANSFER TITLE Charles Da	R 101-43300-34940 CEMETER
101	10/26/15	\$300.00	5467	CEMETERY - OPEN/CLOSE GRAVE - CREM	R 101-43300-34940 CEMETER
101	10/26/15	\$75.00	5467	CEMETERY - MARKING HEADSTONE LOCA	R 101-43300-34940 CEMETER
101	10/26/15	\$500.00	5467	CEMETERY - HEADSTONE DEPOSIT	R 101-43300-34940 CEMETER
FUND 101 GENER		\$70,158.28			
FUND 202 DRUG FORFEITURE					
202	10/28/15	\$1,602.00	16865	CAR - DRUG FORFET	R 202-00000-36249 DRUG FO
202	10/08/15	\$750.00	5438	DRUG FORFEITURE CK # 20228	R 202-42102-36249 DRUG FO
FUND 202 DRUG		\$2,352.00			
FUND 206 WATER/SEWER IMPROVEMENT FUND					
206	10/13/15	\$17.94	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	10/19/15	\$235.68	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/19/15	\$8.89	0	UB Receipt Serv 38 TRUNK S/IND	G 206-12103 A/R GEN BILLIN
206	10/15/15	\$29.70	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/19/15	\$67.65	0	UB Receipt Serv 41 TRUNK SEWER 1ST	G 206-12103 A/R GEN BILLIN
206	10/13/15	\$7.49	0	UB Receipt Serv 41 TRUNK SEWER 1ST	G 206-12103 A/R GEN BILLIN
206	10/19/15	\$7.42	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	10/15/15	\$569.05	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/13/15	\$705.33	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/15/15	\$25.96	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/13/15	\$134.48	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/13/15	\$1,108.30	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/19/15	\$106.80	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/15/15	\$3.30	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/15/15	\$46.53	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/15/15	\$144.77	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/15/15	\$117.30	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/15/15	\$3.51	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/19/15	\$11.97	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/19/15	\$316.57	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/19/15	\$11.40	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/13/15	\$95.37	0	UB Receipt Serv 31 TRUNK/S COMB	G 206-12103 A/R GEN BILLIN
206	10/13/15	\$1,647.33	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/15/15	\$908.98	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/19/15	\$800.73	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/19/15	\$1,190.53	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/19/15	\$31.57	0	UB Receipt Serv 28 TRUNK W/IND	G 206-12103 A/R GEN BILLIN
206	10/15/15	\$362.93	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN

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206	10/13/15	\$140.76	0	UB Receipt Serv 21 TRUNK/W COMB	G 206-12103 A/R GEN BILLIN
206	10/13/15	\$1,000.55	0	UB Receipt Serv 28 TRUNK W/IND	G 206-12103 A/R GEN BILLIN
206	10/27/15	\$22.80	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/28/15	\$41.24	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/28/15	\$298.59	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/05/15	\$584.50	0	UB REC Re-trans UB SERV 26 TRUNK W/R	G 206-12103 A/R GEN BILLIN
206	10/08/15	\$24.04	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/08/15	\$104.46	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/22/15	\$211.74	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/28/15	\$132.27	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/27/15	\$32.99	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/08/15	\$280.15	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/27/15	\$11.31	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/06/15	\$121.80	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/06/15	\$3.30	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	10/06/15	\$154.30	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/05/15	\$23.12	0	UB REC Re-trans UB SERV 37 TRUNK S/C	G 206-12103 A/R GEN BILLIN
206	10/05/15	\$357.34	0	UB REC Re-trans UB SERV 36 TRUNK S/R	G 206-12103 A/R GEN BILLIN
206	10/27/15	\$39.47	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/13/15	\$281.60	0	UB Receipt Serv 38 TRUNK S/IND	G 206-12103 A/R GEN BILLIN
206	10/28/15	\$26.99	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	10/08/15	\$802.32	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	10/28/15	\$20.38	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	10/08/15	\$61.08	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	10/22/15	\$6,197.23	0	UB Receipt Surc 23 TRUNK SEWER	G 206-12103 A/R GEN BILLIN
206	10/19/15	\$24.15	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	10/05/15	\$19.20	0	UB REC Re-trans UB SERV 27 TRUNK W/C	G 206-12103 A/R GEN BILLIN
206	10/22/15	\$110.57	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
FUND 206 WATE		\$19,845.73			
FUND 211 LIBRARY					
211	10/28/15	\$154.00	5466	LIBRARY SERVICE CHARGE CASH	R 211-45500-34760 LIBRARY
211	10/28/15	\$8.00	5472	LIBRARY SERVICE CHARGE CK # 5611	R 211-45500-34760 LIBRARY
211	10/28/15	\$23.00	5472	LIBRARY SERVICE CHARGE CK # 11703	R 211-45500-34760 LIBRARY
211	10/28/15	\$80.00	5473	LIBRARY SERVICE CHARGE CK # 311452	R 211-45500-34760 LIBRARY
211	10/28/15	\$490.00	5473	LIBRARY RENT CK # 684792	R 211-45500-36220 RENTAL I
FUND 211 LIBRA		\$755.00			
FUND 601 WATER					
601	10/15/15	\$6.36	0	UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	10/06/15	\$38.56	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/08/15	\$11,434.98	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/15/15	\$0.77	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/15/15	\$13,907.58	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/06/15	\$12.50	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/06/15	\$1,873.43	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/06/15	\$1.59	0	UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	10/15/15	\$317.75	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/15/15	\$4,991.96	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/15/15	\$2.53	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/15/15	\$32.24	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/15/15	\$3.18	0	UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	10/05/15	\$6.66	0	UB REC Re-trans UB SERV 1 WATER	G 601-14601 WATER BILLING
601	10/08/15	\$9.54	0	UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING

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601	10/05/15	\$248.48	0	UB REC Re-trans UB SERV 5 COMM WATE	G 601-14601 WATER BILLING
601	10/08/15	\$7.60	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/15/15	\$0.02	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	10/08/15	\$0.97	0	UB Receipt Serv Pen 9 INSTITUTION	G 601-14601 WATER BILLING
601	10/08/15	\$469.18	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	10/15/15	\$1,307.93	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/15/15	\$1,904.28	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	10/08/15	\$1,349.24	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/05/15	\$3.18	0	UB REC Re-trans UB SERV 8 SAFE WT'R F	G 601-14601 WATER BILLING
601	10/19/15	\$3.57	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/28/15	\$4,217.68	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/22/15	\$2,892.18	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/27/15	\$332.44	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/27/15	\$18.30	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/19/15	\$1,736.03	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/19/15	\$2.47	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/28/15	\$94.85	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/05/15	\$7,572.71	0	UB REC Re-trans UB SERV 1 WATER	G 601-14601 WATER BILLING
601	10/27/15	\$5.00	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/19/15	\$356.12	0	UB Receipt Serv 3 INDUSTRIAL	G 601-14601 WATER BILLING
601	10/19/15	\$13,507.60	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/19/15	\$0.80	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	10/19/15	\$9.54	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	10/19/15	\$56.72	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	10/22/15	\$82.43	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/19/15	\$11,408.93	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/27/15	\$556.36	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/13/15	\$433.04	0	UB Receipt Serv 2 WATER ONLY	G 601-14601 WATER BILLING
601	10/13/15	\$561.24	0	UB Receipt Serv 6 WATER METER2	G 601-14601 WATER BILLING
601	10/19/15	\$232.14	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/13/15	\$14,570.75	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/28/15	\$541.93	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	10/13/15	\$46.11	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	10/13/15	\$2.53	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	10/13/15	\$11,284.92	0	UB Receipt Serv 3 INDUSTRIAL	G 601-14601 WATER BILLING
601	10/28/15	\$3.18	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	10/13/15	\$11.38	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	10/13/15	\$23,035.53	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	10/28/15	\$2.50	0	UB Receipt Serv Pen 6 WATER METER2	G 601-14601 WATER BILLING
601	10/28/15	\$209.92	0	UB Receipt Serv 6 WATER METER2	G 601-14601 WATER BILLING
601	10/28/15	\$7.47	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	10/13/15	\$132.40	0	UB Receipt Serv 9 INSTITUTION	G 601-14601 WATER BILLING
601	10/15/15	\$1,200.00	5450	WATER CONNECTION - OVER 1 IN	R 601-46120-34601 WATER H
601	10/15/15	\$350.00	5450	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	10/23/15	\$596.00	5463	WATER REFUNDS & REIMBURSEMENTS C	R 601-46120-36240 REFUNDS
601	10/28/15	\$116.56	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/05/15	\$58.85	0	UB REC Re-trans UB UR	R 601-46120-37110 WATER R
601	10/27/15	\$0.20	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/13/15	\$81.00	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/19/15	\$12.98	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/08/15	\$57.30	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/15/15	\$52.16	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	10/15/15	\$5.05	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R

CITY OF BAYPORT
MONTHLY RECEIPTS

Period Name: OCTOBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
FUND 601 WATE		\$134,389.38			
FUND 602 SEWER					
602	10/27/15	\$5.00	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/15/15	\$8,176.09	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/15/15	\$0.77	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/15/15	\$357.95	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/15/15	\$0.02	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/06/15	\$12.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/06/15	\$1,326.65	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/13/15	\$3,277.23	0	UB Receipt Serv 23 INDUSTRI SEW	G 602-14602 SEWER BILLING
602	10/13/15	\$89.05	0	UB Receipt Serv 15 1ST SEWER	G 602-14602 SEWER BILLING
602	10/13/15	\$11.20	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/19/15	\$61.85	0	UB Receipt Serv 29 INSTTT SEWER	G 602-14602 SEWER BILLING
602	10/13/15	\$7,846.22	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/13/15	\$2.53	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/28/15	\$64.32	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/28/15	\$360.59	0	UB Receipt Serv 11 NSP SEWER	G 602-14602 SEWER BILLING
602	10/28/15	\$329.12	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/28/15	\$4.97	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/05/15	\$280.40	0	UB REC Re-trans UB SERV 25 COMM SEW	G 602-14602 SEWER BILLING
602	10/05/15	\$48.50	0	UB REC Re-trans UB SERV 20 SEWER ONL	G 602-14602 SEWER BILLING
602	10/05/15	\$6.59	0	UB REC Re-trans UB SERV 10 SEWER	G 602-14602 SEWER BILLING
602	10/05/15	\$3,916.81	0	UB REC Re-trans UB SERV 10 SEWER	G 602-14602 SEWER BILLING
602	10/13/15	\$149.50	0	UB Receipt Serv 29 INSTIT SEWER	G 602-14602 SEWER BILLING
602	10/28/15	\$19,795.86	0	UB Receipt Serv 19 PRISON SEWER	G 602-14602 SEWER BILLING
602	10/28/15	\$1,497.30	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/19/15	\$272.75	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/19/15	\$2,845.39	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/19/15	\$0.27	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/19/15	\$828.90	0	UB Receipt Serv 15 1ST SEWER	G 602-14602 SEWER BILLING
602	10/19/15	\$3.57	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/19/15	\$3,552.22	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/15/15	\$519.05	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/22/15	\$1,229.73	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/22/15	\$62.43	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/22/15	\$51,643.65	0	UB Receipt Serv 17 PLANT	G 602-14602 SEWER BILLING
602	10/15/15	\$1,619.06	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/27/15	\$129.35	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/15/15	\$33.95	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/13/15	\$2,767.08	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/08/15	\$0.28	0	UB Receipt Serv Pen 29 INSTTT SEWER	G 602-14602 SEWER BILLING
602	10/08/15	\$514.02	0	UB Receipt Serv 29 INSTIT SEWER	G 602-14602 SEWER BILLING
602	10/27/15	\$371.59	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/27/15	\$17.59	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/08/15	\$271.80	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	10/08/15	\$10.00	0	UB Receipt Serv 24 SEWER COMMER	G 602-14602 SEWER BILLING
602	10/08/15	\$7.60	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	10/08/15	\$3,069.39	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/19/15	\$137.45	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	10/19/15	\$103.42	0	UB Receipt Serv 23 INDUSTRI SEW	G 602-14602 SEWER BILLING
602	10/15/15	\$4.93	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
FUND 602 SEWER		\$117,636.49			

CITY OF BAYPORT
MONTHLY RECEIPTS
Period Name: OCTOBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
		\$345,136.88			

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 10/31/2015

10 Month = 83.40

DEPT	DEPT Desc	2015 Budget	2015 YTD Amt	Balance	2015 % of Budget Remain
FUND 101 GENERAL					
41100	ELECTIONS	\$1,000.00	\$942.77	\$57.23	5.72%
41200	MAYOR & COUNCIL	\$194,540.00	\$129,210.91	\$65,329.09	33.58%
41240	RECYCLING	\$7,115.00	\$2,770.87	\$4,344.13	61.06%
41400	ADMINISTRATION	\$155,337.00	\$112,060.78	\$43,276.22	27.86%
41910	PLANNING & ZONING	\$240,697.00	\$173,923.82	\$66,773.18	27.74%
41940	MUNICIPAL BUILDINGS	\$49,050.00	\$31,635.07	\$17,414.93	35.50%
42100	POLICE	\$788,668.00	\$578,924.06	\$209,743.94	26.59%
42200	FIRE PROTECTION	\$491,432.00	\$268,598.68	\$222,833.32	45.34%
42201	FIRE STATION	\$0.00	\$247,712.04	-\$247,712.04	0.00%
43100	STREET MAINT	\$308,003.00	\$200,999.02	\$107,003.98	34.74%
43130	STREET - FLOOD PREPAR	\$0.00	\$0.00	\$0.00	0.00%
43135	56TH ST & PICKETT AVE	\$0.00	\$0.00	\$0.00	0.00%
43140	HAYNER/2ND ST. S UTIL	\$0.00	\$4,672.10	-\$4,672.10	0.00%
43160	STREET LIGHTING	\$31,750.00	\$21,719.37	\$10,030.63	31.59%
43200	PARKS	\$64,928.00	\$57,121.28	\$7,806.72	12.02%
43300	CEMETERY	\$7,475.00	\$2,273.44	\$5,201.56	69.59%
44100	PROJECT	\$50,000.00	\$0.00	\$50,000.00	100.00%
FUND 101 GENERAL		\$2,389,995.00	\$1,832,564.21	\$557,430.79	23.32%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
FUND 208 PRISON SEWER PROJECT		\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMEN	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
41913	EMERALD FALLS	\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSE		\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT					
42103	K - 9 UNIT	\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT		\$0.00	\$0.00	\$0.00	0.00%
FUND 211 LIBRARY					
45500	LIBRARY	\$295,300.00	\$216,915.61	\$78,384.39	26.54%
FUND 211 LIBRARY		\$295,300.00	\$216,915.61	\$78,384.39	26.54%
FUND 400 NEW FIRE STATION					
42201	FIRE STATION	\$0.00	\$2,063,887.15	-\$2,063,887.15	0.00%
FUND 400 NEW FIRE STATION		\$0.00	\$2,063,887.15	-\$2,063,887.15	0.00%
FUND 412 CEMETERY CAPITAL IMPROV					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43300	CEMETERY	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 CEMETERY CAPITAL IMP		\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND					

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 10/31/2015

10 Month = 83.40

DEPT	DEPT Descr	2015 Budget	2015 YTD Amt	Balance	2015 % of Budget Remain
41900	CAPITAL IMPROVEMENT	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUN		\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41400	ADMINISTRATION	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
46120	WATER	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION		\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENT	\$0.00	\$0.00	\$0.00	0.00%
41940	MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAIN		\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER					
41609	TCE EVAL GRANT	\$0.00	\$0.00	\$0.00	0.00%
41610	LYNN MOST PROJECT	\$0.00	\$42,200.00	-\$42,200.00	0.00%
44151	TCE WATER MAIN IMPR	\$0.00	\$0.00	\$0.00	0.00%
46110	WATER-PUMPHOUSE	\$47,450.00	\$34,103.19	\$13,346.81	28.13%
46120	WATER	\$457,098.00	\$278,804.18	\$178,293.82	39.01%
FUND 601 WATER		\$504,548.00	\$355,107.37	\$149,440.63	29.62%
FUND 602 SEWER					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$308,687.00	\$173,740.20	\$134,946.80	43.72%
46990	SEWER - NON-OPERATIN	\$0.00	\$345,642.00	-\$345,642.00	0.00%
FUND 602 SEWER		\$308,687.00	\$519,382.20	-\$210,695.20	-68.26%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
80056	KYLE CARLSON	\$0.00	\$0.00	\$0.00	0.00%
FUND 800 INVESTMENTS-POOLED		\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
80001	ANDERSEN ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80003	BAYTOWN ANNEXATION	\$0.00	\$0.00	\$0.00	0.00%
80006	OSTERTAG VARIANCE	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 10/31/2015

10 Month = 83.40

DEPT	DEPT Descr	2015 Budget	2015 YTD Amt	Balance	2015 % of Budget Remain
80008	CHARLES LUTZ STREET	\$0.00	\$0.00	\$0.00	0.00%
80010	JERRY PETERSON ESCRO	\$0.00	\$0.00	\$0.00	0.00%
80011	CAPTAINS CORNER	\$0.00	\$0.00	\$0.00	0.00%
80012	FRIENDS OF ST. CROIX P	\$0.00	\$0.00	\$0.00	0.00%
80013	BAYPORT MARINA	\$0.00	\$0.00	\$0.00	0.00%
80014	GROUP 41	\$0.00	\$0.00	\$0.00	0.00%
80015	GARY SWAGER	\$0.00	\$0.00	\$0.00	0.00%
80016	PETE MILLER - PHASE 11	\$0.00	\$0.00	\$0.00	0.00%
80017	AMERICAN LEGION POST	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK O	\$0.00	\$0.00	\$0.00	0.00%
80019	JG HAUSE CONSTRUCTI	\$0.00	\$0.00	\$0.00	0.00%
80020	HYNNEK CUP APPLICATI	\$0.00	\$0.00	\$0.00	0.00%
80021	GORDON TELLINGHUISE	\$0.00	\$0.00	\$0.00	0.00%
80022	DUANCE JOHNSON	\$0.00	\$0.00	\$0.00	0.00%
80023	MI-TECH SERVICES, INC.	\$0.00	\$0.00	\$0.00	0.00%
80024	RICK PARENT	\$0.00	\$0.00	\$0.00	0.00%
80025	JUDY SEEBERGER	\$0.00	\$0.00	\$0.00	0.00%
80026	MIDWEST PARA TRANSI	\$0.00	\$0.00	\$0.00	0.00%
80027	CEMETARY - ST. MIKE S/	\$0.00	\$0.00	\$0.00	0.00%
80028	ASPHALT SPEC - 111 CE	\$0.00	\$0.00	\$0.00	0.00%
80029	BRIAN ZELLER	\$0.00	\$0.00	\$0.00	0.00%
80030	LARKIN HOFFMAN & LUN	\$0.00	\$0.00	\$0.00	0.00%
80031	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80040	HEFTY	\$0.00	\$0.00	\$0.00	0.00%
80041	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80042	LANDFORM/VARDE GRO	\$0.00	\$0.00	\$0.00	0.00%
80043	MAINSTREET HOLDING,	\$0.00	\$0.00	\$0.00	0.00%
80044	HAYNER PROPERTY FEAS	\$0.00	\$0.00	\$0.00	0.00%
80045	DRH-INSPIRATION PHAS	\$0.00	\$190.60	-\$190.60	0.00%
80046	JOE BUSH/DAVID KLING	\$0.00	\$0.00	\$0.00	0.00%
80047	JANE KEYES	\$0.00	\$0.00	\$0.00	0.00%
80048	KAEMMER/VRAMBOUT	\$0.00	\$0.00	\$0.00	0.00%
80049	AMERICAN LEGION	\$0.00	\$0.00	\$0.00	0.00%
80050	12 POINT ROAD	\$0.00	\$0.00	\$0.00	0.00%
80051	BERGSTROM/ ENG & GR	\$0.00	\$693.31	-\$693.31	0.00%
80052	MILLER EXCAVATING WA	\$0.00	\$0.00	\$0.00	0.00%
80053	CHRIS HAYNER	\$0.00	\$46.00	-\$46.00	0.00%
80054	LYNN MOST	\$0.00	\$0.00	\$0.00	0.00%
80055	MATTAMY MN PARTNERS	\$0.00	\$48,682.45	-\$48,682.45	0.00%
80056	KYLE CARLSON	\$0.00	\$146.59	-\$146.59	0.00%
80058	MILLER FARMS/DERRICK	\$0.00	\$1,119.34	-\$1,119.34	0.00%
FUND 803 P & Z ESCROWS		\$0.00	\$50,878.29	-\$50,878.29	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 10/31/2015
10 Month = 83.40

DEPT	DEPT Descr	2015 Budget	2015 YTD Amt	Balance	2015 % of Budget Remain
		\$3,498,530.00	\$5,038,734.83	-\$1,540,204.83	-44.02%

CITY OF BAYPORT
MONTHLY EXPENSES 6323-6437

10/28/15 10:22 AM

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Period Name: OCTOBER

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr	
FUND 101 GENERAL										
DEPT 41100 ELECTIONS										
TRU GREEN CHEMLAWN	101	10/27/15	\$840.00	E	41100	104	LAWN SERVICES/BARKER	ELECTION SALARI	006431	
			\$840.00							
DEPT 41200 MAYOR & COUNCIL										
U S BANK VISA	101	10/27/15	\$17.51	E	41200	201	OCT. 2015 ADM CC#479	OFFICE SUPPLIES	006433	
U S BANK VISA	101	10/27/15	-\$17.99	E	41200	201	OCT. 2015 ADM CC#479	OFFICE SUPPLIES	006433	
BUSINESS FORMS & ACCO	101	10/13/15	\$11.52	E	41200	201	LASER CHECKS	OFFICE SUPPLIES	006352	
ECKBERG LAMMERS	101	10/27/15	\$585.00	E	41200	300	GENERAL MATTERS	PROF SER-LEGAL	006396	
ECKBERG LAMMERS	101	10/27/15	\$250.00	E	41200	300	ATTEND CC MTG	PROF SER-LEGAL	006396	
S E H	101	10/27/15	\$347.33	E	41200	301	ATTEND STAFF MTG	PROF SER-ENGIN	006424	
S E H	101	10/27/15	\$84.00	E	41200	301	12 POINT ROAD	PROF SER-ENGIN	006424	
COMPLETE HEALTH ENVI	101	10/27/15	\$360.00	E	41200	306	MAINT PLAN - SEPT. 201	PROF SER-OTHER	006394	
COMPLETE HEALTH ENVI	101	10/27/15	\$360.00	E	41200	306	MAINT PLAN - AUG 2015	PROF SER-OTHER	006394	
			\$1,997.37							
DEPT 41400 ADMINISTRATION										
BUSINESS FORMS & ACCO	101	10/13/15	\$69.17	E	41400	201	LASER CHECKS	OFFICE SUPPLIES	006352	
U S BANK VISA	101	10/27/15	\$105.06	E	41400	201	OCT. 2015 ADM CC#479	OFFICE SUPPLIES	006433	
TR COMPUTER SALES LLC	101	10/27/15	\$97.50	E	41400	416	DATTO LITE MTHLY STO	REPAIR/MAINT OF	006430	
TR COMPUTER SALES LLC	101	10/27/15	\$75.00	E	41400	416	COMPUTER CONSULTING	REPAIR/MAINT OF	006430	
TR COMPUTER SALES LLC	101	10/27/15	\$308.47	E	41400	416		REPAIR/MAINT OF	006430	
			\$655.20							
DEPT 41910 PLANNING & ZONING										
BUSINESS FORMS & ACCO	101	10/13/15	\$57.64	E	41910	201	LASER CHECKS	OFFICE SUPPLIES	006352	
U S BANK VISA	101	10/27/15	\$87.55	E	41910	201	OCT. 2015 ADM CC#479	OFFICE SUPPLIES	006433	
HOLIDAY FLEET	101	10/06/15	\$140.25	E	41910	212	SEPT. 2015 FUEL	MOTOR FUELS & L	006338	
S E H	101	10/27/15	\$343.94	E	41910	301	515 LAKESIDE DRIVE S	PROF SER-ENGIN	006424	
S E H	101	10/27/15	\$84.00	E	41910	301	207 3RD REVIEW DRIVE	PROF SER-ENGIN	006424	
CARQUEST OF STILLWAT	101	10/13/15	\$122.99	E	41910	412	BATTERY/PLANNING DEP	REP & MAINT VEH	006353	
TR COMPUTER SALES LLC	101	10/27/15	\$81.25	E	41910	416	DATTO LITE MTHLY STO	REPAIR/MAINT OF	006430	
TR COMPUTER SALES LLC	101	10/27/15	\$257.06	E	41910	416	TREND MICRO WORRY R	REPAIR/MAINT OF	006430	
TR COMPUTER SALES LLC	101	10/27/15	\$62.50	E	41910	416	COMPUTER CONSULTING	REPAIR/MAINT OF	006430	
			\$1,237.18							
DEPT 41940 MUNICIPAL BUILDINGS										
JOHNSON, CHAD	101	10/27/15	\$325.00	E	41940	302	OCT 2015 CLEANING SE	CONTRACT SERVI	006406	
COMCAST	101	10/27/15	\$68.77	E	41940	321	NOV 2015 HIGH-SPEED I	COMMUNICATION	006371	
COMCAST	101	10/27/15	\$100.05	E	41940	321	NOV 2015 HIGH-SPEED I	COMMUNICATION	006393	
OFFICE OF ENT TECHNOL	101	10/27/15	\$497.58	E	41940	321	PHONES/CITY HALL	COMMUNICATION	006416	
XCEL	101	10/13/15	\$709.78	E	41940	380	GAS/ELECTRIC SERVICE	ELECTRIC SERVIC	006369	
XCEL	101	10/13/15	\$110.22	E	41940	381	GAS/ELECTRIC SERVICE	FUEL FOR HEAT	006369	
FIXMER, DON	101	10/06/15	\$41.28	E	41940	415	COUNCIL CHAMBERS	MUNICIPAL BUILD	006336	
NARDINI FIRE EQUIPMEN	101	10/27/15	\$473.00	E	41940	420	2015 ANNUAL INSPECTI	R & M BLDGS, ST	006415	
COMPLETE HEALTH ENVI	101	10/27/15	\$216.00	E	41940	420	LAB FEES FOR INDOOR A	R & M BLDGS, ST	006394	
MINNESOTA ELEVATOR	101	10/27/15	\$150.04	E	41940	420	OCT 2015 BI-MTHLY SER	R & M BLDGS, ST	006411	
			\$2,691.72							
DEPT 42100 POLICE										
U S BANK VISA	101	10/27/15	\$6.40	E	42100	201	LOWES	OFFICE SUPPLIES	006379	
U S BANK VISA	101	10/27/15	\$80.77	E	42100	201	WM SUPERCENTER	OFFICE SUPPLIES	006379	
U S BANK VISA	101	10/07/15	\$64.64	E	42100	201	PD CC #4798175443002	OFFICE SUPPLIES	006345	
U S BANK VISA	101	10/27/15	\$87.55	E	42100	201	OCT. 2015 ADM CC#479	OFFICE SUPPLIES	006433	

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U S BANK VISA	101	10/07/15	\$45.35	E	42100	201	PD CC #4798175443002	OFFICE SUPPLIES	006345
U S BANK VISA	101	10/07/15	\$17.61	E	42100	201	PD CC #4798175443002	OFFICE SUPPLIES	006345
BUSINESS FORMS & ACCO	101	10/13/15	\$57.64	E	42100	201	LASER CHECKS	OFFICE SUPPLIES	006352
U S BANK VISA	101	10/27/15	\$91.00	E	42100	202	GUARDIAN SUPPLY	UNIFORMS - MISC	006379
TASER INTERNATIONAL	101	10/27/15	\$707.16	E	42100	202	OPERATING SUPPLIES/P	UNIFORMS - MISC	006427
DIGITAL ALLY	101	10/07/15	\$415.00	E	42100	202	OPERATING SUPPLIES/P	UNIFORMS - MISC	006334
U S BANK VISA	101	10/27/15	\$28.22	E	42100	202	NEVES UNIFORMS	UNIFORMS - MISC	006379
WASHINGTON COUNTY S	101	10/08/15	\$1,513.97	E	42100	212	SEPT 2015 FUEL/POLICE	MOTOR FUELS & L	006347
U S BANK VISA	101	10/07/15	\$46.84	E	42100	212	PD CC #4798175443002	MOTOR FUELS & L	006345
BAYPORT TRANSMISSION	101	10/27/15	\$159.99	E	42100	212	2011 TAHOE /POLICE DE	MOTOR FUELS & L	006389
BAYPORT TRANSMISSION	101	10/27/15	\$25.00	E	42100	212	2015 CHARGER/POLICE	MOTOR FUELS & L	006389
BAYPORT TRANSMISSION	101	10/27/15	\$25.00	E	42100	212	2013 CHARGER/POLICE	MOTOR FUELS & L	006389
U S BANK VISA	101	10/27/15	\$12.82	E	42100	212	OREILLY AUTO	MOTOR FUELS & L	006379
U S BANK VISA	101	10/07/15	\$302.42	E	42100	220	PD CC #4798175443002	OPERATING SUPP	006345
U S BANK VISA	101	10/07/15	\$106.98	E	42100	220	PD CC #4798175443002	OPERATING SUPP	006345
U S BANK VISA	101	10/07/15	\$1.48	E	42100	220	PD CC #4798175443002	OPERATING SUPP	006345
ECKBERG LAMMERS	101	10/07/15	\$2,435.02	E	42100	300	SEPT 2015 PROSECTIO	PROF SER-LEGAL	006335
BCA	101	10/08/15	\$45.00	E	42100	306	3 BACK GROUND CHECK	PROF SER-OTHER	006332
BCA	101	10/27/15	\$15.00	E	42100	306	BACKGROUND - AHLGRE	PROF SER-OTHER	006370
VERIZON WIRELESS	101	10/27/15	\$105.03	E	42100	321	PHONES/POLICE DEPT.	COMMUNICATION	006381
THOMAS REUTERS - WES	101	10/27/15	\$170.00	E	42100	321	SEPT. 2015 SERVICES/P	COMMUNICATION	006428
VERIZON WIRELESS	101	10/07/15	\$136.11	E	42100	321	PHONES/POLICE DEPT.	COMMUNICATION	006346
BAYPORT PRINTING HOU	101	10/27/15	\$218.00	E	42100	350	BOAT TRAILER PARKING	PRINTING & PUBL	006388
U S BANK VISA	101	10/07/15	\$154.37	E	42100	403	PD CC #4798175443002	POLICE TRAINING	006345
U S BANK VISA	101	10/07/15	\$42.75	E	42100	412	PD CC #4798175443002	REP & MAINT VEH	006345
U S BANK VISA	101	10/07/15	\$478.79	E	42100	412	PD CC #4798175443002	REP & MAINT VEH	006345
EMERGENCY AUTOMOTIV	101	10/27/15	\$134.38	E	42100	412	DODGE CHARGER/POLIC	REP & MAINT VEH	006398
U S BANK VISA	101	10/07/15	\$478.79	E	42100	412	PD CC #4798175443002	REP & MAINT VEH	006345
TR COMPUTER SALES LLC	101	10/27/15	\$81.25	E	42100	416	DATTO LITE MTHLY STO	REPAIR/MAINT OF	006430
TR COMPUTER SALES LLC	101	10/27/15	\$62.50	E	42100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	006430
TR COMPUTER SALES LLC	101	10/27/15	\$257.06	E	42100	416	TREND MICRO WORRY R	REPAIR/MAINT OF	006430
HUMANE SOCIETY	101	10/27/15	\$135.00	E	42100	427	3RD QTR. 2015 BILLING/	ANIMAL EXPENSE	006403
MINNESOTA CHIEFS OF P	101	10/07/15	\$100.00	E	42100	433	POST # 17127 EASTMAN	DUES & MEMBERS	006341
OMG NATIONAL	101	10/07/15	\$162.77	E	42100	444	AD SPECIALTY: PENCILS/	COMMUNITY PRO	006343

DEPT 42100 POLICE

\$9,007.66

DEPT 42200 FIRE PROTECTION

HOLIDAY FLEET	101	10/06/15	\$1,159.49	E	42200	212	SEPT. 2015 FUEL	MOTOR FUELS & L	006338
FOREMOST PROMOTIONS	101	10/13/15	\$1,955.30	E	42200	217	PROJECT MATERIAL/FIR	MATERIALS & PR	006358
BOUND TREE MEDICAL, L	101	10/27/15	\$44.28	E	42200	220	OPERATING SUPPLIES/FI	OPERATING SUPP	006390
EISINGER, ALLEN	101	10/13/15	\$28.65	E	42200	220	REIMBURSEMENT OF FO	OPERATING SUPP	006357
U S BANK VISA	101	10/27/15	\$162.89	E	42200	240	AMAZON MKTPLACE	SMALL TOOLS-EQ	006379
U S BANK VISA	101	10/27/15	\$115.87	E	42200	240	CRAMER DECKER INDSU	SMALL TOOLS-EQ	006379
U S BANK VISA	101	10/27/15	\$70.00	E	42200	240	PIZZA MAN	SMALL TOOLS-EQ	006379
VERIZON WIRELESS	101	10/01/15	\$80.04	E	42200	321	PHONE/FIRE DEPT.	COMMUNICATION	006331
ANCOM COMMUNICATION	101	10/13/15	\$1,111.00	E	42200	321	PAGER & SUPPLIES/FIRE	COMMUNICATION	006348
ANCOM COMMUNICATION	101	10/27/15	\$12.00	E	42200	323	PAGER/FIRE DEPT.	RADIOS-REPAIR &	006385
ANCOM COMMUNICATION	101	10/27/15	\$62.50	E	42200	323	CHARGER/FIRE DEPT.	RADIOS-REPAIR &	006385
XCEL	101	10/13/15	\$419.62	E	42200	380	GAS/ELECTRIC SERVICE	ELECTRIC SERVIC	006369
XCEL	101	10/13/15	\$42.70	E	42200	381	GAS/ELECTRIC SERVICE	FUEL FOR HEAT	006369
EISINGER, ALLEN	101	10/27/15	\$210.06	E	42200	402	MILEAGE & MEALS REIM	CONFERENCES &	006373
MINNESOTA STATE FIRE	101	10/06/15	\$250.00	E	42200	402	2015 ANNUAL CONFERE	CONFERENCES &	006342
MINNESOTA STATE FIRE	101	10/27/15	\$315.00	E	42200	402	2016 MSFDA MEMBERSH	CONFERENCES &	006412
GALOWITZ, MIKE	101	10/27/15	\$173.65	E	42200	402	MILEAGE REFUND/FIRE	CONFERENCES &	006374

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J H LARSON CO	101	10/27/15	\$16.57	E	42200	412	OPERATING SUPPLIES/FI	REP & MAINT VEH	006405
RIVER STATES TRUCK AN	101	10/06/15	\$874.61	E	42200	412	2007 PIERCE TRK/FIRE D	REP & MAINT VEH	006344
U S BANK VISA	101	10/27/15	\$21.42	E	42200	419	MISTER CAR WASH	REPAIR & MAINT	006379
DEPT 42200 FIRE PROTECTION			<u>\$7,125.65</u>						
DEPT 43100 STREET MAINT									
BUSINESS FORMS & ACCO	101	10/13/15	\$11.52	E	43100	201	LASER CHECKS	OFFICE SUPPLIES	006352
U S BANK VISA	101	10/27/15	\$17.51	E	43100	201	OCT. 2015 ADM CC#479	OFFICE SUPPLIES	006433
HOLIDAY FLEET	101	10/06/15	\$28.60	E	43100	212	SEPT. 2015 FUEL	MOTOR FUELS & L	006338
U S BANK VISA	101	10/27/15	\$30.57	E	43100	220	CENTRAL LANDSCAPE SU	OPERATING SUPP	006379
U S BANK VISA	101	10/27/15	\$165.23	E	43100	220	CENTRAL LANDSCAPE SU	OPERATING SUPP	006379
S E H	101	10/27/15	\$377.32	E	43100	301	INSPIRATION NO PARKI	PROF SER-ENGIN	006424
S E H	101	10/27/15	\$239.65	E	43100	301	SEAL COATING	PROF SER-ENGIN	006424
STILLWATER MEDICAL GR	101	10/27/15	\$168.00	E	43100	306	HORAK & PRCHAL SMG/S	PROF SER-OTHER	006426
CARQUEST OF STILLWAT	101	10/13/15	\$234.60	E	43100	412	FUEL PUMP/STREET DEP	REP & MAINT VEH	006353
CENTURY POWER EQUIP	101	10/13/15	\$14.30	E	43100	412	GAS CAP/STREET DEPT.	REP & MAINT VEH	006354
CENTURY POWER EQUIP	101	10/13/15	\$16.52	E	43100	412	GAS CAP/STREET DEPT.	REP & MAINT VEH	006354
CROSS NURSERIES	101	10/06/15	\$1,534.00	E	43100	413	B & B TREES	TREES	006333
TR COMPUTER SALES LLC	101	10/27/15	\$16.25	E	43100	416	DATTO LITE MTHLY STO	REPAIR/MAINT OF	006430
TR COMPUTER SALES LLC	101	10/27/15	\$51.41	E	43100	416	TREND MICRO WORRY R	REPAIR/MAINT OF	006430
TR COMPUTER SALES LLC	101	10/27/15	\$12.50	E	43100	416	COMPUTER CONSULTING	REPAIR/MAINT OF	006430
MENARDS-STILLWATER	101	10/13/15	\$17.35	E	43100	420	MOP HEADS & NUMBERS	R & M BLDGS, ST	006363
LEGEND TECHNICAL SERV	101	10/27/15	\$915.08	E	43100	420	AIR QUALITY ASSESMEN	R & M BLDGS, ST	006407
BUBERL BLACK DIRT	101	10/13/15	\$392.00	E	43100	421	BLACK DIRT/STREET DEP	REPAIR & MAINT	006351
DEPT 43100 STREET MAINT			<u>\$4,242.41</u>						
DEPT 43160 STREET LIGHTING									
XCEL	101	10/13/15	\$2,140.21	E	43160	380	GAS/ELECTRIC SERVICE	ELECTRIC SERVIC	006369
LINNER ELECTRIC	101	10/27/15	\$204.00	E	43160	419	STREET LIGHT REPAIR/S	REPAIR & MAINT	006409
DEPT 43160 STREET LIGHTING			<u>\$2,344.21</u>						
DEPT 43200 PARKS									
HOLIDAY FLEET	101	10/06/15	\$179.05	E	43200	212	SEPT. 2015 FUEL	MOTOR FUELS & L	006338
TRU GREEN CHEMLAWN	101	10/27/15	\$60.56	E	43200	302	LAWN SERVICES/PERRO	CONTRACT SERVI	006431
TRU GREEN CHEMLAWN	101	10/27/15	\$231.00	E	43200	302	LAWN SERVICES/HAZEL	CONTRACT SERVI	006431
TRU GREEN CHEMLAWN	101	10/27/15	\$60.56	E	43200	302	LAWN SERVICES/PUBLIC	CONTRACT SERVI	006431
TRU GREEN CHEMLAWN	101	10/27/15	\$588.00	E	43200	302	LAWN SERVICES/LAKESI	CONTRACT SERVI	006431
TRU GREEN CHEMLAWN	101	10/27/15	\$15.75	E	43200	302	LAWN SERVICES/ARGUS	CONTRACT SERVI	006431
TRU GREEN CHEMLAWN	101	10/27/15	\$15.75	E	43200	302	LAWN SERVICES/CH & F	CONTRACT SERVI	006431
TRU GREEN CHEMLAWN	101	10/27/15	\$15.75	E	43200	302	LAWN SERVICES/VILLAG	CONTRACT SERVI	006431
RINK SYSTEMS	101	10/27/15	\$499.30	E	43200	414	RINK PANELS/PARK DEP	REPAIR & MAINT	006422
TR COMPUTER SALES LLC	101	10/27/15	\$12.50	E	43200	416	COMPUTER CONSULTING	REPAIR/MAINT OF	006430
TR COMPUTER SALES LLC	101	10/27/15	\$16.25	E	43200	416	DATTO LITE MTHLY STO	REPAIR/MAINT OF	006430
TR COMPUTER SALES LLC	101	10/27/15	\$51.41	E	43200	416	TREND MICRO WORRY R	REPAIR/MAINT OF	006430
SCHEEL, NICK	101	10/27/15	\$469.83	E	43200	420	REIMBURSEMENT SCOUT	R & M BLDGS, ST	006377
TYCO INTEGRATED SECU	101	10/27/15	\$335.26	E	43200	420	RECURRING SERVICE/FI	R & M BLDGS, ST	006432
GRAINGER	101	10/13/15	\$45.22	E	43200	420	THERMOMETER FOR WA	R & M BLDGS, ST	006359
AIR FRESH PORTABLE TOI	101	10/27/15	\$78.75	E	43200	425	TENNIS CT 10/23/15-11/	SATILLITIES	006383
AIR FRESH PORTABLE TOI	101	10/27/15	\$78.75	E	43200	425	RIVERSIDE 10/21/15-11/	SATILLITIES	006383
DEPT 43200 PARKS			<u>\$2,753.69</u>						
DEPT 43300 CEMETERY									
HOLIDAY FLEET	101	10/06/15	\$58.79	E	43300	212	SEPT. 2015 FUEL	MOTOR FUELS & L	006338
DEPT 43300 CEMETERY			<u>\$58.79</u>						
FUND 101 GENERAL			<u>\$32,953.88</u>						

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FUND 202 DRUG FORFEITURE									
DEPT 42101 DARE EXPENDITURES									
ECKBERG LAMMERS	202	10/13/15	\$1,380.00	E	42101	449	CASE #110500405/BECK	DRUG FORFITURE	006356
ECKBERG LAMMERS	202	10/13/15	\$225.00	E	42101	449	CASE #115501986/BOND	DRUG FORFITURE	006356
DEPT 42101 DARE EXPENDITURES			\$1,605.00						
FUND 202 DRUG FORFEITURE			\$1,605.00						
FUND 207 PARK IMPROVEMENT FUND									
DEPT 44100 PROJECT									
GEORGE SIEGFRIED CON	207	10/27/15	\$1,000.00	E	44100	444	PERRO PARK PHASE 2	COMMUNITY PRO	006399
DEPT 44100 PROJECT			\$1,000.00						
FUND 207 PARK IMPROVEMENT FUND			\$1,000.00						
FUND 211 LIBRARY									
DEPT 45500 LIBRARY									
BELL, MAUREEN	211	10/13/15	\$600.00	E	45500	101	WAGES 09/28/15-10/10/	WAGES AND SALA	006350
BAKER & TAYLOR	211	10/27/15	\$165.96	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006387
BAKER & TAYLOR	211	10/27/15	\$191.70	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006387
BAKER & TAYLOR	211	10/27/15	\$160.92	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006387
BAKER & TAYLOR	211	10/27/15	\$105.07	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006387
BAKER & TAYLOR	211	10/27/15	\$56.51	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006387
BAKER & TAYLOR	211	10/27/15	\$142.26	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006387
BAKER & TAYLOR	211	10/27/15	\$187.61	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006387
BAKER & TAYLOR	211	10/27/15	\$276.63	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006387
BAKER & TAYLOR	211	10/27/15	\$106.91	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006387
BAKER & TAYLOR	211	10/27/15	\$83.66	E	45500	217	BOOKS/LIBRARY	MATERIALS & PR	006387
INNOVATIVE OFFICE SOL	211	10/27/15	\$218.84	E	45500	220	OPERATING SUPPLIES/LI	OPERATING SUPP	006404
DEMCO	211	10/27/15	\$92.15	E	45500	220	OPERATING SUPPLIES/LI	OPERATING SUPP	006395
PERRY, BRIAN	211	10/27/15	\$180.00	E	45500	302	WEB HOSTING & MAINT/	CONTRACT SERVI	006417
SHARON SIPPEL	211	10/27/15	\$1,875.00	E	45500	302	OCT 2015 CLEANING SE	CONTRACT SERVI	006425
TOSHIBA BUSINESS SOLU	211	10/27/15	\$258.60	E	45500	302	MTHLY CONTRACT/LIBR	CONTRACT SERVI	006429
OFFICE OF ENT TECHNOL	211	10/01/15	\$75.01	E	45500	321	PHONES/LIBRARY	COMMUNICATION	006327
OFFICE OF ENT TECHNOL	211	10/01/15	\$81.47	E	45500	321	PHONES/LIBRARY	COMMUNICATION	006327
COMCAST	211	10/27/15	\$197.60	E	45500	321	OCT/NOV2015 HIGH-SPE	COMMUNICATION	006371
OFFICE OF ENT TECHNOL	211	10/27/15	\$85.46	E	45500	321	PHONES/LIBRARY	COMMUNICATION	006416
XCEL	211	10/13/15	\$1,172.43	E	45500	380	GAS/ELECTRIC SERVICE	ELECTRIC SERVIC	006369
XCEL	211	10/13/15	\$40.26	E	45500	381	GAS/ELECTRIC SERVICE	FUEL FOR HEAT	006369
WASHINGTON COUNTY LI	211	10/27/15	\$32.52	E	45500	391	POSTAGE, OVERDUE, ST	SHARED AUTOMA	006435
WASHINGTON COUNTY LI	211	10/27/15	\$149.10	E	45500	391	ANTIVIRUS RENEWAL 11	SHARED AUTOMA	006435
WASHINGTON COUNTY LI	211	10/27/15	\$202.12	E	45500	391	MICROSOFT LICENSING/	SHARED AUTOMA	006435
WASHINGTON COUNTY LI	211	10/27/15	\$78.94	E	45500	391	3RD QTR. 2015 LOST &	SHARED AUTOMA	006435
MINNESOTA LIBRARY ASS	211	10/01/15	\$225.00	E	45500	402	MLA CONFERENCE/JILL S	CONFERENCES &	006325
PLUNKETT S PEST CONTR	211	10/27/15	\$2.00	E	45500	420	PAPER INVOICE/LIBRARY	R & M BLDGS, ST	006418
PLUNKETT S PEST CONTR	211	10/27/15	\$111.70	E	45500	420	OCT. 2015 /LIBRARY	R & M BLDGS, ST	006418
TRU GREEN CHEMLAWN	211	10/27/15	\$47.25	E	45500	420	LAWN SERVICES/LIBRAR	R & M BLDGS, ST	006431
TRU GREEN CHEMLAWN	211	10/27/15	\$185.00	E	45500	420	FALL AERATION & SEEDI	R & M BLDGS, ST	006431
RONALD JACOB	211	10/27/15	\$150.00	E	45500	420	SPRINKLER BLOW OUT/L	R & M BLDGS, ST	006423
ELECTRO WATCHMAN, IN	211	10/27/15	\$205.00	E	45500	420	PHONE MAINT./LIBRARY	R & M BLDGS, ST	006397
MINNESOTA ELEVATOR	211	10/27/15	\$161.77	E	45500	420	OCT BI-MTHLY SERV/LIB	R & M BLDGS, ST	006411
DEPT 45500 LIBRARY			\$7,904.45						
FUND 211 LIBRARY			\$7,904.45						

CITY OF BAYPORT
MONTHLY EXPENSES 6323-6437

Period Name: OCTOBER

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr	
FUND 303 GO TIF BOND 1990 DEBT SERVICE										
DEPT 00000 GENERAL GOVERNMENT										
ECKBERG LAMMERS	303	10/27/15	\$202.50	E	00000	300	ACQUISITION OF 169 3R	PROF SER-LEGAL	006396	
			\$202.50							
DEPT 41903 DEBT SERVICE										
STANTON, BRUCE	303	10/01/15	\$2,000.00	E	41903	306	EARNEST MONEY REAL E	PROF SER-OTHER	006328	
			\$2,000.00							
			\$2,202.50							
FUND 303 GO TIF BOND 1990 DEBT SE										
FUND 400 NEW FIRE STATION										
DEPT 42201 FIRE STATION										
S E H	400	10/27/15	\$3,843.12	E	42201	301	FIRE STATION	PROF SER-ENGIN	006424	
BRAUN INTERTEC	400	10/27/15	\$660.50	E	42201	301	FIRE STATION	PROF SER-ENGIN	006391	
HOLLENBACK & NELSON,	400	10/27/15	\$223,058.10	E	42201	302	FIRE STATION	CONTRACT SERVI	006401	
MOLIN CONCRETE	400	10/27/15	\$20,742.30	E	42201	302	FIRE STATION	CONTRACT SERVI	006413	
RED CEDAR STEEL ERECT	400	10/27/15	\$24,700.00	E	42201	302	FIRE STATION	CONTRACT SERVI	006420	
REILING CONSTRUCTION,	400	10/27/15	\$43,721.85	E	42201	302	FIRE STATION	CONTRACT SERVI	006421	
URBAN COMPANIES	400	10/27/15	\$12,337.65	E	42201	302	FIRE STATION	CONTRACT SERVI	006434	
QUALITY DRYWALL MIDW	400	10/27/15	\$39,852.50	E	42201	302	FIRE STATION	CONTRACT SERVI	006419	
BRETH-ZENZEN FIRE PRO	400	10/27/15	\$2,911.75	E	42201	302	FIRE STATION	CONTRACT SERVI	006392	
ATOMIC ARCHITECTURAL	400	10/27/15	\$4,750.00	E	42201	302	FIRE STATION	CONTRACT SERVI	006386	
LEO A DALY	400	10/06/15	\$13,992.28	E	42201	302	FIRE STATION	CONTRACT SERVI	006339	
HORWITZ, INC.	400	10/27/15	\$68,737.25	E	42201	302	FIRE STATION	CONTRACT SERVI	006402	
LEO A DALY	400	10/06/15	\$1,106.29	E	42201	302	FIRE STATION	CONTRACT SERVI	006339	
LEO A DALY	400	10/27/15	\$6,301.95	E	42201	302	FIRE STATION	CONTRACT SERVI	006408	
AMERY WELDING	400	10/27/15	\$33,250.00	E	42201	302	FIRE STATION	CONTRACT SERVI	006384	
			\$499,965.54							
			\$499,965.54							
FUND 400 NEW FIRE STATION										
FUND 601 WATER										
DEPT 46110 WATER-PUMPHOUSE										
XCEL	601	10/13/15	\$2,540.01	E	46110	380	GAS/ELECTRIC SERVICE	ELECTRIC SERVIC	006369	
XCEL	601	10/13/15	\$74.14	E	46110	381	GAS/ELECTRIC SERVICE	FUEL FOR HEAT	006369	
			\$2,614.15							
DEPT 46120 WATER										
BUSINESS FORMS & ACCO	601	10/13/15	\$11.52	E	46120	201	LASER CHECKS	OFFICE SUPPLIES	006352	
U S BANK VISA	601	10/27/15	\$17.51	E	46120	201	OCT. 2015 ADM CC#479	OFFICE SUPPLIES	006433	
HOLIDAY FLEET	601	10/06/15	\$321.59	E	46120	212	SEPT. 2015 FUEL	MOTOR FUELS & L	006338	
MVTL	601	10/27/15	\$54.00	E	46120	216	2009 CHARGER/POLICE	CHEMICALS AND	006414	
U S BANK VISA	601	10/27/15	\$13.89	E	46120	216	THE UPS STORE	CHEMICALS AND	006379	
HAWKINS WATER	601	10/13/15	\$40.00	E	46120	216	WATER TREATMENT - CH	CHEMICALS AND	006360	
HAWKINS WATER	601	10/13/15	\$7,157.51	E	46120	216	WATER TREATMENT SUP	CHEMICALS AND	006360	
MINNESOTA PIPE & EQUI	601	10/13/15	\$42.45	E	46120	220	SCREW RISER/WATER D	OPERATING SUPP	006365	
U S BANK VISA	601	10/27/15	\$112.16	E	46120	220	MENARDS STILLWATER	OPERATING SUPP	006379	
MINNESOTA PIPE & EQUI	601	10/13/15	\$99.06	E	46120	220	HYDRANT OIL/WATER D	OPERATING SUPP	006365	
HENRYS WATERWORKS, I	601	10/13/15	\$361.85	E	46120	240	FLUSHING ELBOW & KEY	SMALL TOOLS-EQ	006361	
MINNESOTA DEPARTMEN	601	10/13/15	\$50.00	E	46120	302	504 5TH ST. 10/31/2015	CONTRACT SERVI	006364	
ONE CALL CONCEPTS	601	10/13/15	\$83.30	E	46120	307	SEPT. 2015 LOCATES/WA	GOPHER STATE O	006366	
COMCAST	601	10/13/15	\$69.45	E	46120	321	OCT/NOV 2015 HIGHSPE	COMMUNICATION	006355	
U S BANK VISA	601	10/27/15	\$42.41	E	46120	321	SPOK INC.	COMMUNICATION	006379	
XCEL	601	10/13/15	\$2,486.59	E	46120	380	GAS/ELECTRIC SERVICE	ELECTRIC SERVIC	006369	

CITY OF BAYPORT
MONTHLY EXPENSES 6323-6437

10/28/15 10:22 AM

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Period Name: OCTOBER

Search Name	FU	Tran Date	Amount	A ct	DEPT	OBJ	Comments	OBJ Descr	Check Nbr
XCEL	601	10/13/15	\$122.06	E	46120	381	GAS/ELECTRIC SERVICE	FUEL FOR HEAT	006369
TR COMPUTER SALES LLC	601	10/27/15	\$16.25	E	46120	416	DATTO LITE MTHLY STO	REPAIR/MAINT OF	006430
TR COMPUTER SALES LLC	601	10/27/15	\$51.41	E	46120	416	TREND MICRO WORRY R	REPAIR/MAINT OF	006430
TR COMPUTER SALES LLC	601	10/27/15	\$12.50	E	46120	416	COMPUTER CONSULTING	REPAIR/MAINT OF	006430
HENRYS WATERWORKS, I	601	10/27/15	\$334.60	E	46120	419	HYDRANT PARTS/WATER	REPAIR & MAINT	006400
ABLE HOSE & RUBBER IN	601	10/27/15	\$32.40	E	46120	419	HYDRANT GASKETS/WAT	REPAIR & MAINT	006382
ABLE HOSE & RUBBER IN	601	10/27/15	\$51.52	E	46120	419	HYDRANT GASKETS/WAT	REPAIR & MAINT	006382
DEPT 46120 WATER			<u>\$11,584.03</u>						
FUND 601 WATER			<u>\$14,198.18</u>						
FUND 602 SEWER									
DEPT 46200 SEWER - OPERATING									
BUSINESS FORMS & ACCO	602	10/13/15	\$11.58	E	46200	201	LASER CHECKS	OFFICE SUPPLIES	006352
U S BANK VISA	602	10/27/15	\$17.51	E	46200	201	OCT. 2015 ADM CC#479	OFFICE SUPPLIES	006433
HOLIDAY FLEET	602	10/06/15	\$0.00	E	46200	212	SEPT. 2015 FUEL	MOTOR FUELS & L	006338
HOLIDAY FLEET	602	10/06/15	\$113.71	E	46200	212	SEPT. 2015 FUEL	MOTOR FUELS & L	006338
TEAM LABORATORY CHEM	602	10/13/15	\$401.00	E	46200	220	LIFT STATION TREATME	OPERATING SUPP	006367
S E H	602	10/27/15	\$1,934.25	E	46200	301	SANITARY SEWER CLEAN	PROF SER-ENGIN	006424
AIR FRESH PORTABLE TOI	602	10/27/15	\$70.00	E	46200	302	EXTRA PUMPING INSPIR	CONTRACT SERVI	006383
BAYPORT TRANSMISSION	602	10/13/15	\$160.00	E	46200	412	TRUCK REPAIR WINDOW	REP & MAINT VEH	006349
TR COMPUTER SALES LLC	602	10/27/15	\$51.43	E	46200	416	TREND MICRO WORRY R	REPAIR/MAINT OF	006430
TR COMPUTER SALES LLC	602	10/27/15	\$12.50	E	46200	416	COMPUTER CONSULTING	REPAIR/MAINT OF	006430
TR COMPUTER SALES LLC	602	10/27/15	\$16.25	E	46200	416	DATTO LITE MTHLY STO	REPAIR/MAINT OF	006430
DEPT 46200 SEWER - OPERATING			<u>\$2,788.23</u>						
DEPT 46990 SEWER - NON-OPERATING									
METROPOLITAN COUNCIL	602	10/27/15	\$31,422.00	E	46990	434	NOV 2015 MTHLY ANNU	STATE FEES FOR	006410
DEPT 46990 SEWER - NON-OPERAT			<u>\$31,422.00</u>						
FUND 602 SEWER			<u>\$34,210.23</u>						
FUND 803 P & Z ESCROWS									
DEPT 80055 MATTAMY MN PARTNERSHIP									
S E H	803	10/27/15	\$3,685.17	E	80055	301	INSPIRATION III-B MATT	PROF SER-ENGIN	006424
WASHINGTON COUNTY R	803	10/27/15	\$102.00	E	80055	350	INSPIRATION & MATTAM	PRINTING & PUBL	006436
DEPT 80055 MATTAMY MN PARTNE			<u>\$3,787.17</u>						
DEPT 80058 MILLER FARMS/DERRICK PHASE 4									
S E H	803	10/27/15	\$195.38	E	80058	301	MISCELLANEOUS ENGIN	PROF SER-ENGIN	006424
DEPT 80058 MILLER FARMS/DERRI			<u>\$195.38</u>						
FUND 803 P & Z ESCROWS			<u>\$3,982.55</u>						
			<u>\$598,022.33</u>						

City of Bayport

294 North 3rd Street

Bayport, MN 55003

Phone: 651-275-4404

Fax: 651-275-4411

Building Permit Log

For: October, 2015

Printed:10/28/2015

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Permit Number: BP2015-80	Filing Date: 10/14/2015
Parcel Address: 515 LAKESIDE DRIVE S.	BAYPORT, MN 55003
Applicant: CUSTOM ONE HOMES CUSTOM ONE HOMES RESIDENTIAL BUILDER	Applicant Phone: 651-459-1972
Construction Value: \$588,053.00	Total Fees: \$12,566.92

Permit Number: BP2015-81	Filing Date: 10/14/2015
Parcel Address: 260 4th Street So.	Bayport, MN 55003
Applicant: REVAMP REMODELING & DESIGN REVAMP REMODELING & DESIGN LLC RESIDENTIAL	Applicant Phone: 612-859-6294
Construction Value: \$1,800.00	Total Fees: \$111.96

Permit Number: BP2015-82	Filing Date: 10/14/2015
Parcel Address: 636 MINNESOTA St.	BAYPORT, MN 55003
Applicant: BILL & SANDY GRAMENZ	Applicant Phone:
Construction Value: \$30,000.00	Total Fees: \$785.14

Permit Number: BP2015-83	Filing Date: 10/20/2015
Parcel Address: 263 3RD St. N.	BAYPORT, MN 55003
Applicant: TIM SCHROEDER TIM SCHROEDER CONSTRUCTION General	Applicant Phone: 651-436-3254
Construction Value: \$2,000.00	Total Fees: \$74.75

Permit Number: BP2015-84	Filing Date: 10/20/2015
Parcel Address: 401 LAKESIDE DRIVE	BAYPORT, MN 55003
Applicant: PELLA WINDOWS & DOOR-TWIN PELLA WINDOWS & DOOR-TWIN CITIES	Applicant Phone: 763-745-1400
Construction Value: \$3,489.00	Total Fees: \$109.99

Building Permit Log

For: October, 2015

Printed:10/28/2015

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Permit Number: BP2015-86	Filing Date: 10/21/2015
Parcel Address: 385 LAKE Street S.	BAYPORT, MN 55003
Applicant: RENEWAL BY ANDERSEN, INC. RENEWAL BY ANDERSEN, INC. RESIDENTIAL	Applicant Phone: 651-264-4777
Construction Value: \$7,947.00	Total Fees: \$166.22

Permit Number: BP2015-87	Filing Date: 10/21/2015
Parcel Address: 171 1ST Ave. N.	BAYPORT, MN 55003
Applicant: NOVAK TOLLEFSBOL NOVAK TOLLEFSBOL CONSTRUCTION LLC	Applicant Phone: 651-387-8520
Construction Value: \$35,000.00	Total Fees: \$876.32

Permit Number: BP2015-88	Filing Date: 10/22/2015
Parcel Address: 247 4TH Street N.	BAYPORT, MN 55003
Applicant: ONEKA ROOFING INC ONEKA ROOFING INC RESIDENTIAL BUILDER	Applicant Phone: 651-983-1138
Construction Value: \$1,750.00	Total Fees: \$73.25

Permit Number: BP2015-89	Filing Date: 10/22/2015
Parcel Address: 157 3RD Street S.	BAYPORT, MN 55003
Applicant: LINDUS CONSTRUCTION, INC. LINDUS CONSTRUCTION, INC. RESIDENTIAL	Applicant Phone: 715-684-4647
Construction Value: \$18,000.00	Total Fees: \$525.09

Permit Number: EG2015-12	Filing Date: 10/13/2015
Parcel Address: INSPIRATION - 3RD ADDITION	
Applicant: MATTAMY HOMES XCEL ENERGY UTILITIES	Applicant Phone: 952-292-0046
Construction Value:	Total Fees: \$.00

Permit Number: EG2015-13	Filing Date: 10/15/2015
Parcel Address: INSPIRATION - 3RD ADDITION	
Applicant: COMCAST CABLE JOINT TRENCH WITH XCEL ENERGY & UTILITIES	Applicant Phone: 651-493-5416
Construction Value:	Total Fees: \$350.00

Building Permit Log

For: October, 2015

Printed:10/28/2015

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Permit Number: LSCB-15-07**Parcel Address:** 16611 19TH Street S.**Applicant:**JIM UNKER
OWNER OWNER**Construction Value:**\$4,200.00**Filing Date:** 10/6/2015

LAKE ST. CROIX BEACH, MN 55043

Applicant Phone: 651-340-5800**Total Fees:** \$125.10

Permit Number: LSCB-15-08**Parcel Address:** 2020 ST CROIX TRAILS S.**Applicant:**PATTEN ROOFING INC
PATTEN ROOFING INC ROOFING**Construction Value:**\$18,000.00**Filing Date:** 10/20/2015

LAKE ST. CROIX BEACH, MN 55043

Applicant Phone: 507-866-4444**Total Fees:** \$318.75

Permit Number: LSCB-15-09**Parcel Address:** 1300 RIVIERA Ave. S.**Applicant:**HARVEY BROTHERS CONST.
HARVEY BROTHERS CONST. RESIDENTIAL**Construction Value:**\$60,000.00**Filing Date:** 10/20/2015

LAKE ST. CROIX BEACH, MN 55043

Applicant Phone: 651-263-0827**Total Fees:** \$1,278.64

Permit Number: MC2015-28**Parcel Address:** 193 3rd Street N.**Applicant:**OPTIMUM MECHANICAL
OPTIMUM MECHANICAL SYSTEMS MECHANICAL**Construction Value:****Filing Date:** 10/15/2015

BAYPORT, MN 55003

Applicant Phone: 651-429-9506**Total Fees:** \$159.00

Permit Number: MC2015-29**Parcel Address:** 304 PRAIRIE WAY S.**Applicant:**FIRESIDE HEARTH & HOME
FIRESIDE HEARTH & HOME TECHNOLOGIES, INC.**Construction Value:**\$2,447.00**Filing Date:** 10/21/2015

BAYPORT, MN 55003

Applicant Phone: 651-633-1042**Total Fees:** \$80.00

Permit Number: MC2015-30**Parcel Address:** 263 3RD St. N.**Applicant:**EICHTEN'S SERVICE & REPAIR
EICHTEN'S SERVICE & REPAIR MECHANICAL**Construction Value:**\$22,316.00**Filing Date:** 10/21/2015

BAYPORT, MN 55003

Applicant Phone: 651-439-0578**Total Fees:** \$224.16

Building Permit Log

For: October, 2015

Printed:10/28/2015

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Permit Number: PL2015-28
Parcel Address: 3487 OSGOOD AVENUE
Applicant: CREATIVE HOME
C.W.'S EXCAVATING, INC. SEWER & WATER
Construction Value:

Filing Date: 10/15/2015
STILLWATER, MN 55082
Applicant Phone: 651-289-6800
Total Fees: \$1,630.00

Permit Number: TS2015-5
Parcel Address: 101 5th Avenue So.
Applicant: MALLARD'S RESTAURANT
OWNER OWNER
Construction Value:

Filing Date: 10/13/2015
Bayport, MN 55003
Applicant Phone: 651-342-0903
Total Fees: \$25.00



City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
 www.ci.bayport.mn.us

City of Bayport
SPECIAL EVENT APPLICATION

A special event application form is required for individuals or organizations who wish to hold a public or private event, which includes a request for special city services or use of equipment and/or alters the general use of city property, parks, buildings, or grounds. Examples of items that would prompt a special event application include music, inflatable devices, tents, generators, food/product vendors, arbors and/or chairs, barricades, and similar items. Special event applications require City Council approval. Therefore, it is important to plan ahead and submit the application form to City Hall at least three weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate requests for city services and/or equipment associated with the event.

Property Information

City property: Lakeside Park Barker's Alps Park Perro Park Village Green Park
 Street, alley, or other city property description: _____

Private property address: _____

Applicant Information Individual/For-profit organization Public entity/Non-profit organization

Applicant/Contact Name: _____

Organization/Business Name: Cub Scout Pack 113

Main Phone Number: 651-337-2313 Alternate Phone Number: 651-285-7740

Address: Bethlehem Lutheran Church
 City/State/Zip: Bayport

Email Address: mcbndecrow@msn.com

Event Information

Start Date: Sat Nov 21, 2015 End Date: Sat Nov 21, 2015

Day(s): Monday Tuesday Wednesday Thursday Friday
 Sunday Saturday

Weekday Hours: _____ Weekend Hours: 8³⁰ am - 12³⁰ pm

Description of event, activities, location and proposed alteration of city property:
Wreath sales by the cub scouts

Description of Requested City Services and/or Equipment

NONE

Application Requirements and Fees

- A diagram of the premises, including proposed activities and equipment, as well as the application processing fee, must be submitted with this form to City Hall (see below for fees).
- If the event involves requested use of a park building, picnic shelter, field, or court, a separate park reservation request form and applicable fees are required to be submitted to City Hall (reservations are subject to availability).
- If the event involves cooked/prepared food or beverages, sale of produce, uncooked meat or dairy, additional licenses may be required by Washington County Public Health and/or Minnesota Department of Agriculture and must be submitted with this form. For assistance with licensing requirements, please contact 651-430-6655.
- Depending upon the event and related activities, a refundable park damage deposit fee of up to \$500.00 and a certificate of liability insurance may be required, prior to the event. Additional charges for trash receptacles, barricades, and picnic tables may also apply (see below for fees).
- All fees and expenses associated with the request are the responsibility of the applicant and/or private property owner.

Applicant Acknowledgement and Signature

The undersigned understands that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application. The undersigned hereby applies for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete, to the best of their knowledge.

Signature:

M. N. McBride

Date:

Oct 1 '15

Office Use - Fees	Amount Due	Date	Payment	Staff
Processing Fee (required) \$15.00 Public entity/Non-profit \$50.00 Individual/For-profit	<input checked="" type="checkbox"/> \$15.00 <input type="checkbox"/> \$50.00	Received: <i>10/1/15</i>	<input checked="" type="checkbox"/> Cash <input type="checkbox"/> Check	<i>Nicole McBride</i> <i>Kjh</i>
Rental Fees (as applicable, per applicant and/or city) \$10.00 + tax Per trash receptacle/barricade \$25.00 + tax Per picnic table	<input type="checkbox"/> \$ _____ <input type="checkbox"/> \$ _____	Invoiced: _____ Received: _____	<input type="checkbox"/> Cash <input type="checkbox"/> Check	
Damage Deposit (as applicable per city, up to \$500.00) Payment must be on a separate check. Notes: <i>Ø</i>	<input type="checkbox"/> \$ _____	Invoiced: _____ Received: _____ Inspected: _____	<input type="checkbox"/> Destroyed check <input type="checkbox"/> Retained deposit in the amount of \$ _____	
Certificate of Liability Insurance Required: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Date Received:				



City of Bayport
294 North Third Street
Bayport, Minnesota 55003
Phone 651-275-4404
Fax 651-275-4411
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City of Bayport SPECIAL EVENT APPLICATION

A special event application form is required for individuals or organizations who wish to hold a public or private event, which includes a request for special city services or use of equipment and/or alters the general use of city property, parks, buildings, or grounds. Examples of items that would prompt a special event application include music, inflatable devices, tents, generators, food/product vendors, arbors and/or chairs, barricades, and similar items. Special event applications require City Council approval. Therefore, it is important to plan ahead and submit the application form to City Hall at least three weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate requests for city services and/or equipment associated with the event.

Property Information

City property: Lakeside Park Barker's Alps Park Perro Park Village Green Park

Street, alley, or other city property description:

Private property address:

Applicant Information

Individual/For-profit organization Public entity/Non-profit organization

Applicant/Contact Name: Lisa Sicard

Organization/Business Name: Andersen Corporation

Main Phone Number: 651-264-2659

Alternate Phone Number: 7153389887

Address: 100 Fourth Avenue North

City/State/Zip: Bayport, MN 55003

Email Address: Lisa.Sicard@andersencorp.com

Event Information

Start Date: August 12, 2016

End Date: August 13, 2016

Day(s): Monday Tuesday Wednesday Thursday Friday
 Sunday Saturday

Weekday Hours: 8am-5pm

Weekend Hours: 8am - 6pm

Description of event, activities, location and proposed alteration of city property:

2016 Quarter Century Club picnic

Description of Requested City Services and/or Equipment

81st Annual Quarter Century Picnic - which includes tents for the Food, beer garden, DJ, Food Prep and Registration. We will serve lunch, beverages, play bean bag games, and have music, etc. We will be bringing in porto potty's as well as a roll-off dumpster. Attached please find a draft of our picnic layout.

Application Requirements and Fees

- A diagram of the premises, including proposed activities and equipment, as well as the application processing fee, must be submitted with this form to City Hall (see below for fees).
- If the event involves requested use of a park building, picnic shelter, field, or court, a separate park reservation request form and applicable fees are required to be submitted to City Hall (reservations are subject to availability).
- If the event involves cooked/prepared food or beverages, sale of produce, uncooked meat or dairy, additional licenses may be required by Washington County Public Health and/or Minnesota Department of Agriculture and must be submitted with this form. For assistance with licensing requirements, please contact 651-430-6655.
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Applicant Acknowledgement and Signature

The undersigned understands that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application. The undersigned hereby applies for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete, to the best of their knowledge.

Signature:

[Handwritten Signature]

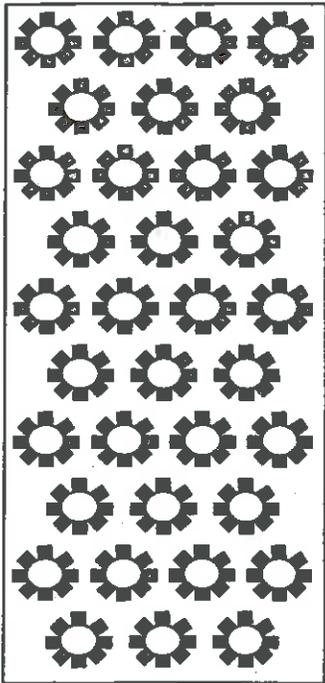
Date:

9/23/15

Office Use - Fees	Amount Due	Date	Payment	Staff
Processing Fee (required) \$15.00 Public entity/Non-profit \$50.00 Individual/For-profit	<input type="checkbox"/> \$15.00 <input checked="" type="checkbox"/> \$50.00	Received: <i>10/8/15</i>	<input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check <i>683696</i>	<i>JH</i>
Rental Fees (as applicable, per applicant and/or city) \$10.00 + tax Per trash receptacle/barricade \$25.00 + tax Per picnic table	<input type="checkbox"/> \$ _____ <input type="checkbox"/> \$ _____	Invoiced: _____ Received: _____	<input type="checkbox"/> Cash <input type="checkbox"/> Check	
Damage Deposit (as applicable per city, up to \$500.00) Payment must be on a separate check. Notes: <i>Due by 6/1/16</i>	<input checked="" type="checkbox"/> \$ <i>500.00</i>	Invoiced: _____ Received: _____ Inspected: _____	<input type="checkbox"/> Destroyed check <input type="checkbox"/> Retained deposit in the amount of \$ _____	
Certificate of Liability Insurance Required: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Date Received: <i>Due by 6/1/16</i>				

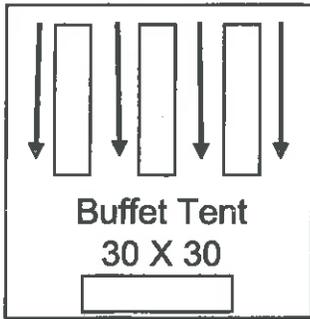
**Andersen Quarter Century Club Picnic
Saturday, August 13, 2016**

Guest Tent 40 X 80



Food
Prep Tent
20 X 20

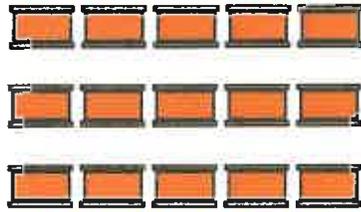
Outlet



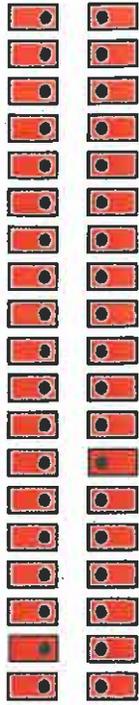
DJ

Outlet

Photo Booth



Bean Bag Tournament

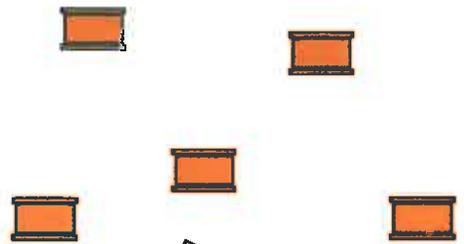


Birdie Golf



Portable
Restrooms
& Sink Area

Registration (Picnic,
BB & Boat), Prizes,
Flower Fund,
20 X 20



Beer Tent
20 X 20

Beer
Prep Tent
20 X 20

Rolloff

Boat Shuttle Pick-up



**Minnesota Department of Transportation
INFORMAL BID FOR SERVICES AND RENTALS**

INSTRUCTIONS: Prepare one copy for each unit bid. Send to the Area maintenance Office.*

THE UNDERSIGNED AGREES TO FURNISH THE FOLLOWING EQUIPMENT AT THE RATE BID AND ACCORDING TO THE FOLLOWING PROVISIONS:

For completion by Mn/DOT

1. The earnings under this bid are limited to \$15,000 for competitive bids (3 bids when practical).
2. The rental rate shall include all supplies necessary, except as noted, to operate the equipment and maintain in proper order, and _____ Be vendor operated, or _____ Be Mn/DOT operated with supplies noted in the description space below. (Check appropriate blank)
3. When owner provides the operator, she/he shall furnish to the Area Maintenance Office a Certification of Insurance for:
 - a. Public Liability and Property Damage coverage to cover this equipment.
 - b. Workers' Compensation coverage as required by State law, covering workers furnished by the owner.
 Payment will not be made for equipment rental until the insurance certificate has been furnished.
4. When Mn/DOT operated, physical damage insurance by: Sell _____ Vendor _____
D.O.A. _____ (When D.O.A. is used, call State Equipment Engineer)

For completion by Owner

Description of Equipment 2000 Caterpillar Model 924G (2.7 cubic yards)

Type Front end loader

Description Snow removal of Highway 95

Bid Rate Per Unit of Measure \$ 115.00 Unit of Measure (Completed by Mn/DOT)

MN Tax ID No. or Soc. Sec. NO. (Name on Soc. Sec. Card-if used for I.D. Number) 8020401

OWNER (fill in information below)

Name/Company City of Bayport Date _____

Address (city, state, zip) 294 North 3rd Street, Bayport, MN 55003 Phone No. (651) 275-4404

Authorized Signature _____ Title City Administrator

For Department Use ONLY

Name of Person Soliciting Bid Title Date

Location of Work Where Equipment Will Be Used

Expiration Date Accepted by Date

* A copy will be returned to the successful bidder after approval.



Minnesota Department of Transportation

**Metro District
Waters Edge
1500 West County Road B-2
Roseville, MN 55113**

Date: October 7, 2015

City of Bayport
Attn: City Administrator
294 North 3rd Street
Bayport, MN 55003

RE: Snow Removal on Trunk Highways within Municipalities

To Whom It May Concern,

Joint snow removal by cities, municipalities and the Minnesota Department of Transportation (MnDOT) on trunk highways within cities and municipalities, primarily within business areas, has again been authorized for the upcoming winter season.

The basis of this joint agreement is that MnDOT pays for all loading costs and the city pays for all truck hauling costs. The operation of loading snow includes all necessary windrowing to facilitate the actual loading of the snow into city/municipality trucks. Loading, or a part thereof, may be done with MnDOT units if available.

The following practice has been established in connection with snow removal at all times:

Municipal authorities shall furnish MnDOT with a description and hourly rental rate of publicly-owned equipment available for that purpose and under their control on the enclosed forms: Informal Bid for Services and Rentals and Certificate of Insurance.

To expedite the renting of privately-owned local equipment customarily employed for this purpose by cities/municipalities, we would appreciate it if you will have the owner submit a Rental offer and equipment Insurance Certificate on these same forms. **The MnDOT sub-area supervisor shall be notified by your Public Works Department of your intention to perform such work so as to enable him/her to determine if MnDOT loading equipment is available, or to record time for city/municipality controlled equipment furnished at MnDOT's request and expense.**

Loading and hauling equipment should be kept in balance to eliminate costly unproductive waiting time for equipment furnished by both parties.

MnDOT owned equipment for this purpose will be available only when requirements of snow and ice removal on the Trunk Highway/Interstate system, as a whole, have been met.

An Equal Opportunity Employer



Requests, by the city/municipality for reimbursement of authorized snow removal should be submitted on agency letterhead and include the following information on a monthly basis. **Final reimbursements shall be submitted by May 13, 2016. Failure to meet deadline submittal may result in no reimbursement of services rendered.**

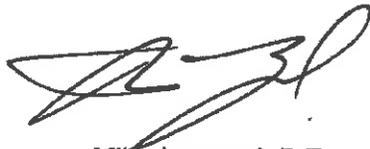
- Please submit your primary contact; name, number and email address on the reimbursement request.
- We would like all correspondence to and from cities and municipalities to be handled via email to Lynn Tschida at Lynn.Tschida@state.mn.us

If no loading equipment is available, please notify your MnDOT truck station contact from the enclosed list and we will work with your agency to make the best possible alternative arrangement.

Your cooperation in completing rental agreements by November 20, 2015 will be appreciated.

If you have any questions, please contact MnDOT Clear Roadways Assistant, Lynn Tschida at 651-234-7933.

Sincerely,



Mike Leegard, P.E.
MnDOT Metro District Maintenance Engineer
mike.leegard@state.mn.us
Waters Edge Building
1500 West County Road B2
Roseville, MN 55113

Enclosures (3)

Cc: Greg Coughlin, MnDOT Metro - Director of Traffic and Maintenance
Jay Emerson, MnDOT Metro - Clear Roadways Superintendent
Jim Michael, MnDOT Metro - Northeast Region Superintendent
Beryl Board, MnDOT Metro - Oakdale Truck Station Supervisor
(File)

An Equal Opportunity Employer



PROJECT APPLICATION AND PROJECT CERTIFICATE FOR PAYMENT

AIA DOCUMENT G722/CMa

PAGE ONE OF SEVEN PAGES

TO OWNER:

City of Bayport
294 North Third Street
Bayport, MN 55003

RECEIVED

OCT 21 2015

**KRAUS-ANDERSON
CIRCLE PINES**

PROJECT:

City of Bayport
New Fire Station
1012 5th Ave North
Bayport, MN 55003

APPLICATION NO:

S 09/30/15

Distribution to:

OWNER
CONSTRUCTION
MANAGER
ARCHITECT

PERIOD TO:

1521030-02

PROJECT NO:

ATTENTION:

PROJECT APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Project. Project Application Summary, AIA Document G723/CMa, is attached.

1. TOTAL CONTRACT SUMS (Item A Totals)	\$ 3,791,641.00
2. Total Net Changes by Change Orders (Item B Totals)	\$ 136,297.78
3. TOTAL CONTRACT SUM TO DATE (Item C Totals)	\$ 3,927,938.78
4. TOTAL COMPLETED & STORED TO DATE (Item F Totals)	\$ 1,581,981.24
5. RETAINAGE (Item H Totals)	\$ 79,099.06
6. LESS PREVIOUS TOTAL PAYMENTS (Item I Totals)	\$ 1,028,820.78
7. CURRENT PAYMENT DUE (Item J Totals)	\$ 474,061.40



PROJECT CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this Application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractors are entitled to payment of the AMOUNT CERTIFIED.

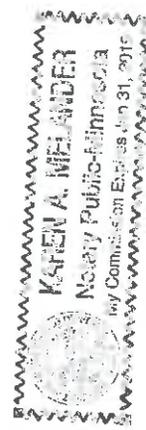
TOTAL OF AMOUNTS CERTIFIED \$ 474,061.40

The undersigned Construction Manager certifies that to the best of the Construction Manager's knowledge, information and belief of this Project Application for Payment is an accurate compilation of the Contractors' Applications for Payment, attached hereto.

CONSTRUCTION MANAGER:

By: *[Signature]* Date: 10/12/15

State of: Minnesota
County of: Anoka
Subscribed and sworn to before me this 12th day of October, 2015



Notary Public *[Signature]*
My Commission expires: **January 31, 2019**

CONSTRUCTION MANAGER: Kraus-Anderson Construction Company

By: *[Signature]* Date: 10/12/15

ARCHITECT: Leo A. Daly

By: *[Signature]* Date: 10/12/15

This Certificate is not negotiable. The AMOUNTS CERTIFIED are payable only to the Contractors named in AIA Document G723/CMa, attached. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or the Contractors under their Contracts.

PROJECT APPLICATION SUMMARY

AIA Document G723/CMa

PAGE TWO OF SEVEN PAGES

A separate AIA Document G702/CMa, APPLICATION AND CERTIFICATE FOR PAYMENT, for each Contractor's signed Certification is attached.

APPLICATION NO: 5
 APPLICATION DATE: 10/1/2015
 PERIOD FROM: 9/1/2015
 TO: 9/30/2015
 PROJECT NOS: 1521030

City of Bayport New Fire Station

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	Acoustic Associates, Inc.		Amery Welding		Arrow Building Center		Atomic Architectural Sheet Metal, Inc.		TOTALS THIS PAGE	PROJECT TOTALS
	PORTION OF WORK	Flooring WS 09-D	Structural Steel Material WS 05-A	Wood Windows WS 08-F	Metal Panels WS 07-A					
A ORIGINAL CONTRACT SUM	\$14,583.00		\$252,000.00	\$37,415.00		\$165,880.00		\$469,878.00	\$3,791,641.00	
B NET CHANGE ORDERS TO DATE	\$0.00		\$0.00	\$0.00		\$0.00		\$0.00	\$136,297.78	
C CONTRACT SUM TO DATE	\$14,583.00		\$252,000.00	\$37,415.00		\$165,880.00		\$469,878.00	\$3,927,938.78	
D WORK IN PLACE TO DATE	\$0.00		\$204,290.00	\$0.00		\$5,000.00		\$209,290.00	\$1,581,981.24	
E STORED MATERIALS (Not in D or I)	\$0.00		\$0.00	\$0.00		\$0.00		\$0.00	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$0.00		\$204,290.00	\$0.00		\$5,000.00		\$209,290.00	\$1,581,981.24	
G RETAINAGE PERCENTAGE	5%		5%	5%		5%		5%	5%	5%
H RETAINAGE AMOUNT	\$0.00		\$10,214.50	\$0.00		\$250.00		\$10,464.50	\$79,099.06	
I PREVIOUS PAYMENTS	\$0.00		\$160,825.50	\$0.00		\$0.00		\$160,825.50	\$1,028,820.78	
J CURRENT PAYMENT DUE (F-H-I)	\$0.00		\$33,250.00	\$0.00		\$4,750.00		\$38,000.00	\$474,061.40	
K BALANCE TO FINISH (C-F)	\$14,583.00		\$47,710.00	\$37,415.00		\$160,880.00		\$260,588.00	\$2,345,957.54	
L PERCENT COMPLETE (F+C)	0%		81%	0%		3%		45%	40%	

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PROJECT APPLICATION SUMMARY

AIA Document G723/CMa

PAGE THREE OF SEVEN PAGES

A separate AIA Document G702/CMa, APPLICATION AND CERTIFICATE FOR PAYMENT, for each Contractor's signed Certification is attached.

APPLICATION NO: 5
 APPLICATION DATE: 10/1/2015
 PERIOD FROM: 9/1/2015
 TO: 9/30/2015
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME PORTION OF WORK	B & B Sheet Metal & Roofing, Inc. Roofing WS 07-B	Breth-Zenzen Fire Protection, LLC Fire Suppression WS 21-A	CE LLC Custom Expressions Window Treatments WS 12-A	Egan Company Electrical WS 26-A	Hollenback & Nelson Concrete/Masonry WS 03-A	TOTALS THIS PAGE
A ORIGINAL CONTRACT SUM	\$142,000.00	\$36,500.00	\$6,053.00	\$469,600.00	\$853,800.00	\$1,507,953.00
B NET CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$2,798.00	\$2,798.00
C CONTRACT SUM TO DATE	\$142,000.00	\$36,500.00	\$6,053.00	\$469,600.00	\$856,598.00	\$1,510,751.00
D WORK IN PLACE TO DATE	\$0.00	\$3,065.00	\$0.00	\$0.00	\$687,698.00	\$690,763.00
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$0.00	\$3,065.00	\$0.00	\$0.00	\$687,698.00	\$690,763.00
G RETAINAGE PERCENTAGE	5%	5%	5%	5%	5%	5%
H RETAINAGE AMOUNT	\$0.00	\$153.25	\$0.00	\$0.00	\$34,384.90	\$34,538.15
I PREVIOUS PAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$430,255.00	\$430,255.00
J CURRENT PAYMENT DUE (F-H-I)	\$0.00	\$2,911.75	\$0.00	\$0.00	\$223,058.10	\$225,969.85
K BALANCE TO FINISH (C-F)	\$142,000.00	\$33,435.00	\$6,053.00	\$469,600.00	\$168,900.00	\$819,988.00
L PERCENT COMPLETE (F+C)	0%	8%	0%	0%	80%	46%

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PROJECT APPLICATION SUMMARY

AIA Document G723/CMa

PAGE FOUR OF SEVEN PAGES

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APPLICATION NO: 5
 APPLICATION DATE: 10/1/2015
 PERIOD FROM: 9/1/2015
 TO: 9/30/2015
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	Horwitz, Inc	Kendell Doors, Inc	Miller Excavating, Inc.	Molin Concrete Products Company	Northland Paving		TOTALS THIS PAGE
					Mechanical WS 22-A	Doors, Frames, Hdwr WS 08-A	
A ORIGINAL CONTRACT SUM	\$588,900.00	\$62,577.00	\$248,649.00	\$21,834.00		\$90,000.00	\$1,011,960.00
B NET CHANGE							
C CONTRACT SUM TO DATE	\$113,342.00	\$0.00	\$9,955.20	\$0.00		\$0.00	\$123,297.20
D WORK IN PLACE TO DATE	\$702,242.00	\$62,577.00	\$258,604.20	\$21,834.00		\$90,000.00	\$1,135,257.20
E STORED MATERIALS (Not in D or I)	\$118,175.00	\$3,943.24	\$226,440.00	\$21,834.00		\$25,000.00	\$395,392.24
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$118,175.00	\$3,943.24	\$226,440.00	\$21,834.00		\$25,000.00	\$395,392.24
G RETAINAGE PERCENTAGE	5%	5%	5%	5%		5%	5%
H RETAINAGE AMOUNT	\$5,908.75	\$197.16	\$11,322.00	\$1,091.70		\$1,250.00	\$19,769.61
I PREVIOUS PAYMENTS	\$43,529.00	\$3,746.08	\$215,118.00	\$0.00		\$23,750.00	\$286,143.08
J CURRENT PAYMENT DUE (F-I)	\$68,737.25	\$0.00	\$0.00	\$20,742.30		\$0.00	\$89,479.55
K BALANCE TO FINISH (C-F)	\$584,067.00	\$58,633.76	\$32,164.20	\$0.00		\$65,000.00	\$739,864.96
L PERCENT COMPLETE (F+C)	17%	6%	88%	100%		28%	35%

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PROJECT APPLICATION SUMMARY

AIA Document G723/CMa

PAGE FIVE OF SEVEN PAGES

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APPLICATION NO: **5**
 APPLICATION DATE: 10/1/2015
 PERIOD FROM: 9/1/2015
 TO: 9/30/2015
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	Overhead Door Company of the Northland Special Doors WS 08-C	Peterson Companies, Inc. Fencing WS 32-C	Quality Drywall Midwest Drywall WS 09-A	Red Cedar Steel Erectors Structural Steel Erection WS 05-A	Reiling Construction Company Inc.		TOTALS THIS PAGE
					Carpentry WS 06-A	Company Inc.	
A ORIGINAL CONTRACT SUM	\$72,207.00	\$14,000.00	\$163,000.00	\$122,700.00		\$244,742.00	\$616,649.00
B NET CHANGE	\$0.00	\$0.00	\$0.00	\$1,130.00		\$9,072.58	\$10,202.58
C CONTRACT SUM TO DATE	\$72,207.00	\$14,000.00	\$163,000.00	\$123,830.00		\$253,814.58	\$626,851.58
D WORK IN PLACE TO DATE	\$0.00	\$14,000.00	\$120,000.00	\$86,000.00		\$51,369.00	\$271,369.00
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$0.00	\$14,000.00	\$120,000.00	\$86,000.00		\$51,369.00	\$271,369.00
G RETAINAGE PERCENTAGE	5%	5%	5%	5%		5%	5%
H RETAINAGE AMOUNT	\$0.00	\$700.00	\$6,000.00	\$4,300.00		\$2,568.45	\$13,568.45
I PREVIOUS PAYMENTS	\$0.00	\$13,300.00	\$74,147.50	\$57,000.00		\$5,078.70	\$149,526.20
J CURRENT PAYMENT DUE (F-H-I)	\$0.00	\$0.00	\$39,852.50	\$24,700.00		\$43,721.85	\$108,274.35
K BALANCE TO FINISH (C-F)	\$72,207.00	\$0.00	\$43,000.00	\$37,830.00		\$202,445.58	\$355,482.58
L PERCENT COMPLETE (F+C)	0%	100%	74%	69%		20%	43%

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PROJECT APPLICATION SUMMARY

AIA Document G723/CMa

PAGE SIX OF SEVEN PAGES

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APPLICATION NO: 5
 APPLICATION DATE: 10/1/2015
 PERIOD FROM: 9/1/2015
 TO: 9/30/2015
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME PORTION OF WORK	Right Way Caulking, Inc.		S & J Contracting		Steinbrecher Painting, Inc.		Superior Tile & Terrazzo, Inc.		Twin City Acoustics, Inc.		TOTALS THIS PAGE
	Sealants WS 07-C		Entrances, Storefront WS 08-B		Painting WS 09-H		Tile WS 09-B		Ceiling & Acoustical WS 09-C		
A ORIGINAL CONTRACT SUM	\$17,200.00		\$22,606.00		\$53,500.00		\$16,575.00		\$9,920.00		\$119,801.00
B NET CHANGE	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
C CONTRACT SUM TO DATE	\$17,200.00		\$22,606.00		\$53,500.00		\$16,575.00		\$9,920.00		\$119,801.00
D WORK IN PLACE TO DATE	\$0.00		\$0.00		\$1,070.00		\$0.00		\$0.00		\$1,070.00
E STORED MATERIALS (Not in D or I)	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$0.00		\$0.00		\$1,070.00		\$0.00		\$0.00		\$1,070.00
G RETAINAGE PERCENTAGE	5%		5%		5%		5%		5%		5%
H RETAINAGE AMOUNT	\$0.00		\$0.00		\$53.50		\$0.00		\$0.00		\$53.50
I PREVIOUS PAYMENTS	\$0.00		\$0.00		\$1,016.50		\$0.00		\$0.00		\$1,016.50
J CURRENT PAYMENT DUE (F-H-I)	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
K BALANCE TO FINISH (C-F)	\$17,200.00		\$22,606.00		\$52,430.00		\$16,575.00		\$9,920.00		\$118,731.00
L PERCENT COMPLETE (F+C)	0%		0%		2%		0%		0%		1%

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PROJECT APPLICATION SUMMARY

AIA Document G723/CMa

PAGE SEVEN OF SEVEN PAGES

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APPLICATION NO: 5
 APPLICATION DATE: 10/1/2015
 PERIOD FROM: 9/1/2015
 TO: 9/30/2015
 PROJECT NOS: 1521030

In tabulations below, amounts are stated to the nearest dollar.

CONTRACTOR'S NAME	TMI Coatings, Inc.	Urban Companies, LLC			TOTALS THIS PAGE
PORTION OF WORK	Fluid Applied Flooring WS 09-G	Landscaping WS 32-B			
A ORIGINAL CONTRACT SUM	\$21,000.00	\$44,400.00	\$0.00	\$0.00	\$65,400.00
B NET CHANGE ORDERS TO DATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C CONTRACT SUM TO DATE	\$21,000.00	\$44,400.00	\$0.00	\$0.00	\$65,400.00
D WORK IN PLACE TO DATE	\$0.00	\$14,097.00	\$0.00	\$0.00	\$14,097.00
E STORED MATERIALS (Not in D or I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F TOTAL COMPLETED & STORED TO DATE (D+E)	\$0.00	\$14,097.00	\$0.00	\$0.00	\$14,097.00
G RETAINAGE PERCENTAGE	5%	5%	5%	5%	5%
H RETAINAGE AMOUNT	\$0.00	\$704.85	\$0.00	\$0.00	\$704.85
I PREVIOUS PAYMENTS	\$0.00	\$1,054.50	\$0.00	\$0.00	\$1,054.50
J CURRENT PAYMENT DUE (F-H-I)	\$0.00	\$12,337.65	\$0.00	\$0.00	\$12,337.65
K BALANCE TO FINISH (C-F)	\$21,000.00	\$30,303.00	\$0.00	\$0.00	\$51,303.00
L PERCENT COMPLETE (F+C)	0%	32%			22%

AIA DOCUMENT G723/CMa · PROJECT APPLICATION SUMMARY · 1991 EDITION · AIA ©1991

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G723/CMa-1991

MEMORANDUM



TO: Sara Taylor
FROM: Larry Wacker
PROJECT: Perro Park Phase 2 Site Improvements
SUBJECT: Final Siegfried Pay Application #6
DATE: October 27, 2015
CC:

Enclosed please find Siegfried final Payment Application #6 for Perro Park Phase 2 Site Improvements. To my knowledge, Siegfried submitted all required closing documents with the last Payment Application.

Please call with any comments or questions.



AIA Document G702™ - 1992

Application and Certificate for Payment

TO OWNER: City of Bayport, 294 N 3rd Street, Bayport, MN 55003
PROJECT: Perro Park Phase 2 Site Improvements, 3rd St N and 3rd Ave N, Bayport, MN
APPLICATION NO: 006
PERIOD TO: October 22, 2015
OWNER:
FROM: George Siegfried Construction, 510 Perro Creek Dr, Bayport, MN 55003
VIA ARCHITECT: Loucks Associates, 365 E Kellogg Blvd, St Paul, MN 55101
ARCHITECT:
CONTRACTOR: George Siegfried Const. Co.
CONTRACT FOR: General Construction
CONTRACT DATE: July 16, 2014
PROJECT NOS: / /
ARCHITECT:
CONTRACTOR:
FIELD:
OTHER:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

- 1. ORIGINAL CONTRACT SUM \$ 126,787.00
- 2. NET CHANGE BY CHANGE ORDERS \$ 0.00
- 3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 126,787.00
- 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 126,787.00
- 5. RETAINAGE:
 - a. 0 % of Completed Work (Column D + E on G703) \$ 0.00
 - b. 0 % of Stored Material (Column F on G703) \$ 0.00
- Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 0.00
- 6. TOTAL EARNED LESS RETAINAGE \$ 126,787.00
(Line 4 Less Line 5 Total)
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 125,787.00
(Line 6 from prior Certificate)
- 8. CURRENT PAYMENT DUE \$ 1,000.00
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 0.00	\$ 0.00
Total approved this Month	\$ 0.00	\$ 0.00
TOTALS	\$ 0.00	\$ 0.00
NET CHANGES by Change Order	\$	0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: George Siegfried Const. Co.

By: *Callen Siegfried* Date: *10/23/15*

State of: *Minnesota*

County of: *Washington*

Subscribed and sworn to before me this *2nd* day of *October* 2015

Notary Public: *Lisa J. Johnson*

My Commission expires: *1-31-20*



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 1,000.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Loucks Associates

By: *James L. Walker* Date: *10/27/15*

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



AIA Document G703™ - 1992

Continuation Sheet

AIA Document, G702™-1992, Application and Certification for Payment, or G736™-2009, Project Application and Project Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 In tabulations below, amounts are in US dollars.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 006
 APPLICATION DATE: 10/22/2015
 PERIOD TO: 10/22/2015
 ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
1	Survey & Staking	3,150.00	3,150.00	0.00	0.00	0.00	3,150.00	100.00 %	0.00	0.00
2	Supervision	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00 %	0.00	0.00
3	Bid Bond	1,750.00	1,750.00	0.00	0.00	0.00	1,750.00	100.00 %	0.00	0.00
4	Excavation & Grading	28,900.00	28,900.00	0.00	0.00	0.00	28,900.00	100.00 %	0.00	0.00
5	Concrete Paving	8,337.00	8,337.00	0.00	0.00	0.00	8,337.00	100.00 %	0.00	0.00
6	Tennis Practice Board	6,388.00	6,388.00	0.00	0.00	0.00	6,388.00	100.00 %	0.00	0.00
7	Fencing	10,050.00	10,050.00	0.00	0.00	0.00	10,050.00	100.00 %	0.00	0.00
8	Color Coating at Tennis Courts	11,000.00	11,000.00	0.00	0.00	0.00	11,000.00	100.00 %	0.00	0.00
9	Sports Equipment	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	100.00 %	0.00	0.00
10	Asphalt Paving	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	100.00 %	0.00	0.00
11	Turf Establishment	7,050.00	6,050.00	1,000.00	0.00	0.00	7,050.00	100.00 %	0.00	0.00
12	Alt 1	8,954.00	8,954.00	0.00	0.00	0.00	8,954.00	100.00 %	0.00	0.00
13	Alt 2	8,833.00	8,833.00	0.00	0.00	0.00	8,833.00	100.00 %	0.00	0.00
14	Profit & Overhead	9,875.00	9,875.00	0.00	0.00	0.00	9,875.00	100.00 %	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00 %	0.00	0.00
	GRAND TOTAL	\$126,787.00	\$125,787.00	\$1,000.00	\$1,000.00	\$0.00	\$126,787.00	100.00 %	\$0.00	\$0.00

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City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
 www.ci.bayport.mn.us

City of Bayport
SPECIAL EVENT APPLICATION

A special event application form is required for individuals or organizations who wish to hold a public or private event, which includes a request for special city services or use of equipment and/or alters the general use of city property, parks, buildings, or grounds. Examples of items that would prompt a special event application include music, inflatable devices, tents, generators, food/product vendors, arbors and/or chairs, barricades, and similar items. Special event applications require City Council approval. Therefore, it is important to plan ahead and submit the application form to City Hall at least three weeks prior to a regularly scheduled City Council meeting, which is usually held the first Monday of the month. Following the City Council meeting, city staff will inform the applicant whether or not the event was approved. City staff will also work with the applicant to coordinate requests for city services and/or equipment associated with the event.

Property Information	
City property:	<input type="checkbox"/> Lakeside Park <input checked="" type="checkbox"/> Barker's Alps Park <input type="checkbox"/> Perro Park <input type="checkbox"/> Village Green Park
	<input type="checkbox"/> Street, alley, or other city property description: _____
Private property address: _____	

Applicant Information	<input type="checkbox"/> Individual/For-profit organization	<input type="checkbox"/> Public entity/Non-profit organization
Applicant/Contact Name: Sue Baldwin (volunteer) / Sara Paul (ACS staff)		
Organization/Business Name: American Cancer Society, Inc.		
Main Phone Number:	651-439-4100 (Sue) 651-255-8100 (Sara)	Alternate Phone Number: 651-260-9559 (Sara Cell)
Address: 950 Blue Gentian Rd, Ste. 100		104 No. 5 th St
City/State/Zip: Eagan, MN 55121 (ACS office)		Bayport, MN 55103
Email Address: Sara.Paul@Cancer.org / baldwin@visi.com		

Event Information	
Start Date: Sat. May 14, 2014	End Date: Sat. May 14, 2014
Day(s): <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Sunday <input checked="" type="checkbox"/> Saturday	
Weekday Hours:	Weekend Hours: 6:00am - 2:00pm
Description of event, activities, location and proposed alteration of city property: Bark For Life: Fundraising event for American Cancer Society. No alteration of city property. Barker's Alps Park	

Description of Requested City Services and/or Equipment

Will reserve shelter.

- Application Requirements and Fees**
- A diagram of the premises, including proposed activities and equipment, as well as the application processing fee, must be submitted with this form to City Hall (see below for fees).
 - If the event involves requested use of a park building, picnic shelter, field, or court, a separate park reservation request form and applicable fees are required to be submitted to City Hall (reservations are subject to availability).
 - If the event involves cooked/prepared food or beverages, sale of produce, uncooked meat or dairy, additional licenses may be required by Washington County Public Health and/or Minnesota Department of Agriculture and must be submitted with this form. For assistance with licensing requirements, please contact 651-430-6655.
 - Depending upon the event and related activities, a refundable park damage deposit fee of up to \$500.00 and a certificate of liability insurance may be required, prior to the event. Additional charges for trash receptacles, barricades, and picnic tables may also apply (see below for fees).
 - All fees and expenses associated with the request are the responsibility of the applicant and/or private property owner.

Applicant Acknowledgement and Signature

The undersigned understands that this application will be processed in accordance with established city review procedures at such time as it is deemed complete. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application. The undersigned hereby applies for the request as stated in this application form and in understanding the conditions of this application as described above, declare that the information and materials submitted in support of this application are complete, to the best of their knowledge.

Signature: *Sara Paul / Sue Bedwin* Date: *10/27/15*

Office Use -- Fees	Amount Due	Date	Payment	Staff
Processing Fee (required) \$15.00 Public entity/Non-profit \$50.00 Individual/For-profit	<input checked="" type="checkbox"/> \$15.00 <input type="checkbox"/> \$50.00	Received: <i>10/27/15</i>	<input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check # <i>8094</i>	<i>Kjh</i>
Rental Fees (as applicable, per applicant and/or city) \$10.00 + tax Per trash receptacle/barricade \$25.00 + tax Per picnic table	<input type="checkbox"/> \$ _____ <input type="checkbox"/> \$ _____	Invoiced: _____ Received: _____	<input type="checkbox"/> Cash <input type="checkbox"/> Check	
Damage Deposit (as applicable per city, up to \$500.00) <i>Payment must be on a separate check.</i> Notes: <i>Due by 4-1-16</i>	<i>X \$250⁰⁰</i>	Invoiced: _____ Received: _____ Inspected: _____	<input type="checkbox"/> Destroyed check <input type="checkbox"/> Retained deposit in the amount of \$ _____	
Certificate of Liability Insurance Required: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Date Received:	<i>Due by 4-1-16</i>			



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: October 28, 2015

To: Mayor and City Council
Logan Martin, City Administrator

From: Sara Taylor, Assistant City Administrator/Planner
Laura Eastman, Police Chief

Subject: Consider issuance of a new off-sale liquor license for the retail establishment located at 102 3rd Street North

BACKGROUND

The city recently received an application for a new off-sale liquor and tobacco license from Erik Knutson, Knewt LLC, to lease and operate the retail establishment known as Bayport Liquor, located at 102 3rd Street North. The existing retail space is currently leased and operated as an off-sale liquor establishment.

As part of the application process for a new liquor license, a background investigation of the applicant is required. On October 14, 2015, the city received confirmation from the Washington County Sheriff's Office that a background investigation was conducted and did not reveal any negative information that would disqualify the applicant from holding the proposed license for the establishment (see attached). In addition, the Police Department verified that the applicant meets the minimum requirements of city ordinance to hold an off-sale liquor license. The Building Official completed a site inspection last week and noted some minor correction orders that need to be addressed prior to issuance of the liquor license. The applicant has been made aware of the orders, and is in the process of correcting the issues. As such, staff is recommending approval of the requested license.

Once approved by the city, staff will forward the liquor license application and certificate of insurance to the Minnesota Alcohol and Gambling Enforcement Division (AGE). AGE will notify the city when the license has been approved and when the sale of liquor is allowed. City staff will then issue the appropriate liquor license certificate to the applicant upon approval by the state, and completion of the work orders noted by the Building Official.

RECOMMENDATION

Staff recommends the City Council adopt a motion approving the issuance of an off-sale liquor license to Erik Knutson, Knewt LLC d.b.a. Bayport Liquor, for the retail establishment located at 102 3rd Street North, subject to approval of the liquor license by the Minnesota Alcohol and Gambling Enforcement Division and completion of the work orders noted by the Building Official.



Office of the Sheriff

Commitment to Excellence



William M. Hutton
Sheriff

Daniel Starry
Chief Deputy

October 14, 2015

To: Chief Laura Eastman
From: James Fure

Ref: New Liquor License Application
Business Name: Knewt LLC Bayport Liquor
Applicants: Erik Monson Knutson

A liquor license background investigation has been conducted on the above individual. They have applied for a Liquor License in the city of Bayport. During the course of the investigation the following agencies have been checked regarding the applicants.

Federal Bureau of Investigation/Criminal History the Applicant had a DWI in 1996.
National Crime Information Center
Minnesota Liquor Control
Washington County Sheriff
St. Paul Police Department
Ramsey County Sheriff's Office
Minnesota Courts
Wisconsin Circuit Courts
C.L.E.A.R. A social Security number was issued to the license holder between 1984 and 1985.
A certificate of live birth is contained in the Liquor License Packet.

This investigation failed to reveal any negative information or criminal arrests records that would disqualify the applicant from obtaining or holding a liquor license.

James Fure

Background Investigator



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: October 27, 2015

To: Mayor and City Council
Logan Martin, City Administrator

From: John Buckley, Building Official

Subject: Consider amending Chapter 18 – Buildings and Buildings Regulations, Article II. Building Code of the Bayport City Code of Ordinances, to reflect perpetual adoption of the Minnesota State Building Code

BACKGROUND

The state recently adopted the 2012 International Building Code, 2012 International Residential Code, and 2015 Minnesota State Building Code, which establish regulations for the application, administration, and enforcement of codes for buildings and/or structures (see attached summary of codes). As such, the city is required to amend our local city ordinance to acknowledge adoption of these codes.

Currently, our city ordinance is structured in a way that requires adoption of a formal amendment each time the state amends or adopts their code. Because state codes are revised periodically, the state is recommending that language be included in our local ordinance which allows for the perpetual adoption of the state building codes by reference. This will eliminate the need to amend our city code of ordinances each time an amendment is made to a state code, and will ensure our city code reflects the most current and up to date state codes.

RECOMMENDATION

Staff recommends the City Council adopt a motion amending Chapter 18 – Buildings and Buildings Regulations, Article II. Building Code of the Bayport City Code of Ordinances, to reflect perpetual adoption of the Minnesota State Building Code.

PURPOSE OF THE STATE BUILDING CODE

As established in Minnesota law, the primary purpose of the Minnesota State Building Code is to provide minimum standards to safeguard life and limb, health, property, and public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy, location, and maintenance of all structures and equipment specifically covered by the code in a municipality that adopts and enforces the code. The purpose of the code is not to create, establish, or designate a particular class or group of persons who will or should be especially protected or benefited by the terms of the code.

MAKE-UP OF THE MINNESOTA STATE BUILDING CODE

The Minnesota State Building Code (SBC) is a compilation of various state rule chapters that regulate different parts of building construction. Although compiled as separate chapters, the compilation itself is identified as the Minnesota State Building Code. As part of the rule making process (for the SBC), national model codes are usually referenced for adoption. Some of the national model codes that make up part of the SBC include the *International Building Code*, the *International Residential Code*, the *International Mechanical Code*, the *National Electrical Code* and the *Guidelines for the Rehabilitation of Existing Buildings* (Minnesota Building Conservation Code). Minnesota also writes and adopts several of its own building construction codes. Some of these rules include: the Administrative Provisions of the Building Code, the Minnesota Plumbing Code, Manufactured and Prefabricated Building Codes, the Minnesota Energy Code, and the Minnesota Accessibility Code.

The Minnesota State Building Code contains the following documents:

- **MN Rule 1300, Administration of the Minnesota State Building Code;**
- **MN Rule 1301, Building Official Certification;**
- **MN Rule 1302, State Building Code Construction Approvals;**
- **MN Rule 1303, Minnesota Provisions;**
- **MN Rule 1305, Adoption of the 2006 International Building Code;**
- **MN Rule 1307, Elevators and Related Devices.**
- **MN Rule 1309, Adoption of the 2006 International Residential Code;**
- **MN Rule 1311, Minnesota State Building Conservation Code;**
- **MN Rule 1315, Adoption of the 2008 National Electrical Code;**
- **MN Rule 1325, Solar Energy Systems;**
- **MN Rule 1330, Fallout Shelters;**
- **MN Rule 1335, Floodproofing Regulations;**
- **MN Rule 1341, Minnesota Accessibility Code;**
- **MN Rule 1346, Adoption of the Minnesota State Mechanical Code;**
- **MN Rule 1350, Manufactured Homes;**
- **MN Rule 1360, Prefabricated Structures;**
- **MN Rule 1361, Industrialized/Modular Buildings;**
- **MN Rule 1370, Storm Shelters (Manufactured Home Parks);**
- **MN Rule 4715, Minnesota Plumbing Code**
- **MN Rules 1322 (Residential) and 1323 (Commercial/other), Minnesota Energy Code**

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA AMENDING CHAPTER 18 – BUILDINGS AND BUILDING REGULATIONS, ARTICLE II. BUILDING CODE, OF THE BAYPORT CITY CODE, PERPETUALLY ADOPTING THE MOST CURRENT EDITION OF THE MINNESOTA STATE BUILDING CODE, WITH THE EXCEPTION OF THE OPTIONAL APPENDIX CHAPTERS UNLESS SPECIFICALLY ADOPTED HEREIN, WHICH PROVIDES FOR THE APPLICATION, ADMINISTRATION, AND ENFORCEMENT OF THE MINNESOTA STATE BUILDING CODE BY REGULATING THE ERECTION, CONSTRUCTION, ENLARGEMENT, ALTERATION, REPAIR, MOVING, REMOVAL, DEMOLITION, CONVERSION, OCCUPANCY, EQUIPMENT, USE, HEIGHT, AREA, AND MAINTENANCE OF ALL BUILDINGS AND/OR STRUCTURES; PROVIDES FOR THE ISSUANCE OF PERMITS AND COLLECTION OF FEES THEREOF; PROVIDES PENALTIES FOR VIOLATION THEREOF; AND REPEALS ALL ORDINANCES AND PARTS OF ORDINANCES THAT CONFLICT THEREWITH.

THE CITY COUNCIL OF THE CITY OF BAYPORT DOES HEREBY ORDAIN:

Section 1. Chapter 18, Article II., of the Bayport Code of Ordinances is hereby deleted in its entirety and the following shall be substituted therefore:

ARTICLE II. Building Code

Sec. 18-26. State building code adopted by reference.

The Minnesota State Building Code, as adopted by the Commissioner of Labor and Industry pursuant to Minnesota Statutes chapter 326B, including all of the amendments, rules and regulations established, adopted and published from time to time by the Minnesota Commissioner of Labor and Industry, through the Building Codes and Standards Unit, is hereby adopted by reference with the exception of the optional chapters, unless specifically adopted in this ordinance. The Minnesota State Building Code is hereby incorporated in this ordinance as is fully set out herein.

Sec. 18-27. Application, administration, and enforcement.

The application, administration, and enforcement of the code shall be in accordance with the Minnesota State Building Code. The code shall be enforced within the extraterritorial limits permitted by Minnesota Statutes, 326B.121, Subd. 2(d), when so established by this ordinance. This code shall be enforced by the Minnesota Certified Building Official designated by the city to administer the code in accordance with Minnesota Statutes 326B.133, Subdivision 1.

Sec. 18-28. Permits and fees.

The issuance of permits and the collection of fees shall be as authorized in Minnesota Rules Chapter 1300. Permit fees shall be assessed for work governed by this code in accordance with and designated in Appendix D – Fee Schedule of the Bayport City Code of Ordinances. In addition, a surcharge fee shall be collected on all permits issued for work governed by this code in accordance with Minnesota Statutes 326B.148.

Sec. 18-29. Violations and penalties.

A violation of the code is a misdemeanor (Minnesota Statutes 326B.082, Subd. 16).

Sec. 18-30. Building code optional chapters.

The city hereby adopts the following optional provisions identified in the most current edition of the State Building Code and incorporates these provisions as part of the city's building code, as allowed by Minnesota State Building Code, Chapter 1300.

1. Chapter 1306, subpart 2. Special Fire Protection Systems
2. 2012 IBC Appendix Chapter J - Grading

Section 2. This ordinance shall be in full force and effect from and after its passage and publication according to law. Passed by the City Council for the City of Bayport this 2nd day of November, 2015.

Susan St. Ores, Mayor

Attest:

Logan Martin, City Administrator



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: October 28, 2015

TO: Honorable Mayor and City Council

FROM: Logan Martin, City Administrator

RE: Authorization to solicit quotes and proceed with an assessment of the existing Fire Hall building for potential reuse options

BACKGROUND

With the Fire Department relocating to the new facility on 5th Avenue in the coming months, it is now prudent to begin the discussion on reuse opportunities for the soon to be vacant Fire Hall. A number of factors will be considered during any discussion on this topic, including the health of the current building, partnership opportunities for shared use of the space, cost associated with rehabilitation and repurposing, and more. The City Council has been asked to begin brainstorming possible reuse options for the structure to prepare for a workshop in December, and staff has begun reaching out to potential partners to discuss collaborative use opportunities. Similarly, some investigation into the health of the building has been completed previously and areas in need of repair are well known.

As a part of this process, it would be beneficial to engage an architectural / engineering firm to create a feasibility study for this project. A feasibility study would assess the overall health of the structure, cost of any repairs required to prepare it for reuse, and would most importantly assess how the space could be repurposed based on direction received from the City. After staff completes its discussions with potential partners and the Council reconvenes to provide direction in December, a firm could be directed on what broad uses are of preliminary interest and could then assess the feasibility of those uses within the current space. Any drawings or designs created during this process would be very general and could be used for budget purposes, but would not be considered (nor would we need), full architectural drawings.

In discussions with architects, a feasibility study of this nature could cost in the \$5,000 - \$7,000 range. As this action is based on a Council initiative, funding would be available in the Council Directed Spending line item for this task. Staff would propose creating a not-to-exceed amount of \$7,000 for this task.

If approved, quotes would be received and a company would be selected by the end of November. The firm could then receive the preliminary direction of the Council's "top five" ideas in December, and could return with a preliminary feasibility report in the beginning of the year.

RECOMMENDATION

Staff recommends the City Council authorize the solicitation of quotes and selection of a firm to assist with a feasibility assessment of the existing Fire Hall building for potential reuse options.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: October 27, 2015
TO: Mayor and City Council
FROM: Logan Martin, City Administrator
RE: Update on demolition and redevelopment of the property located at 169 3rd St. N.

BACKGROUND

After the City Council authorized the solicitation of quotes for the demolition of the soon to be acquired property at 169 3rd St. N., staff prepared specifications and directly contacted nine (9) demolition contractors to gauge their interest in the project. A mandatory pre-bid inspection of the property was held on Monday, October 26 and a total of three (3) interested quoters attended the walkthrough. This walkthrough provided an opportunity for the City's environmental consultant to directly explain the status of the structure and to show contractors exactly where hazardous and regulated materials exist inside the building that must be handled with special care.

Quotes are due on the morning of Monday, November 2, which provides staff the opportunity to inspect the quotes and likely reveal the results of the process verbally during the City Council meeting. The request for quotes indicated a required demolition completion deadline of December 25, however we will work directly with the selected contractor to solidify their schedule and get the project completed quickly. The timeline was stretched longer than originally anticipated to ensure that a competitive quote could be received.

Once demolition is complete, the City's environmental consultant will perform a few soil borings in the building pad and surrounding areas. This task will generate needed info on the status of the soil and its ability to support new construction in order complete the proposed redevelopment of the property. Soil borings will also rule out the presence of any further contamination in the soil caused by any of its previous land uses. Once this information is known, the City will be able to confidently complete the purchase of the property.

Over the winter months, the City Council will have an opportunity to refine the preliminary design for the proposed parking lot project. Quotes could then be solicited for construction of the final design, with the goal of a spring / early summer construction of the parking lot.



Bayport Fire Department

284 N. 3rd Street • Bayport, MN. 55003 • Hall (651) 275-4401 • Fax (651) 275-4402

October 2015 Memo from the Chief;

This month, the department participated in Fire Prevention demonstrations, tours and presentations involving pre-school, elementary schools, and senior citizens facilities. The department members did an excellent job preparing for the events and I thank them for taking time out of their schedule to attend these events, as well as the extra time needed to prepare for our Public Safety Open House at the Fire Hall on October 31. The department also provided coverage for Stillwater Fire during their open house at their new fire station. Fire inspections in Oak Park Heights continued from last month.

Call Volume: September call volume was 119 and 3rd quarter year to date is 941, which represents an increase of 51 more calls compared to 3rd quarter year to date 2014. We did have a structure fire in October in the City of Oak Park Heights, which required assistance from neighboring departments.

Department drills for October: Quarterly First Responder module conducted by Lakeview Ambulance staff reviewed obtaining patient vitals and Carbon Monoxide monitoring for patients and firefighters. EMTs attended their quarterly training with Regions EMS staff conducting the training.

We toured the St. Croix Crossing bridge construction site to review any safety concerns and visit the various components of the construction process. This allows members to be familiar with potential hazards and access points, should EMS services be requested.

Asst. Chief Galowitz, Asst. Chief Severson, Captain Jake Eisinger and I attended the Annual Minnesota State Fire Chiefs Conference. The training this year was excellent! The classes ranged from Lessons Learned (major fires in the last year in Minnesota and dealing with post traumatic stress syndrome for our members), Influencing Change, Professional Development, Hot Topics, Safety and Chiefs Issues. In addition to attending the classes, it is an excellent opportunity to network with other Chief Officers throughout the state. During the awards banquet, I was honored to be recognized for 30 years of membership in the Minnesota State Fire Chiefs Association.

Safety tip: It's heating season, so just a reminder to have your furnace and other heating components checked to ensure they are operating correctly. Carbon Monoxide (CO) is an odorless, but deadly gas, which can enter your home from motors running in a confined space and broken heat exchangers in your heating system. Every home should have a CO monitor to detect the potential deadly gas and should be checked per the manufacture recommendations.

Allen Eisinger
Fire Chief



Bayport Police Department
294 North 3rd Street
Bayport, Minnesota 55003
Phone: 651-275-4400
Fax: 651-275-4411

Laura Eastman
Chief of Police

Jay Jackson
Sergeant

Date: October 24, 2015
To: Mayor and City Council
City Administrator Martin
From: Police Chief Laura Eastman
Subject: Police Reports and Updates – November Meeting

Past Events

October 8: Department taser training

October 31: Halloween Public Safety Open House – All reserves, officers, Sergeant Jackson & K-9 Keylo

Upcoming Events

November 19: Defensive Tactics at Library - All officers

December: Annual Toy for Tots drive – Drop boxes will be located at several businesses and City Hall. More information to follow.

Miscellaneous

The department has resubmitted a grant application to the Mdewakanton Public Safety LIFE Program for additional automatic external defibrillators (AEDs).

September Call Load (continued)

25 – 31: Vehicle lockout, DANCO, Alarm, vehicle lock out, w/w speed/NPI, DAS, park close, written warning equipment, crime prevention open door x 3, AOA/fight, motor cycle accident, 911 hang up, expired registration, medical L1, w/w equipment, park close, check welfare, suspicious activity x 2, exp. Registration, DAR/Henn. County warrant, motorist assist, boat trailer violation, exp. Driver's license. No proof insurance, illegal use of plates, noise/parking complaint, domestic, unruly juvenile, dog bite report, noise complaint, park close, crime prevention, suspicious activity, debris on the hwy, school crossing, suspicious activity, pay box collection x 11, 911 open line, ordinance violation, domestic/medical, ordinance violation, ord. parking violation, school crossing, officer information, juv. suspicious activity, out of control male, disobey traffic light, exp. Registration, old ammo destroy, vac. checks, no insurance, no POI, welcome packet delivered, parking complaint, possession of M.J/drug. Para, possession of tobacco/juvie, medical L1, public assist, park close, council packets, 5th degree assault, public works issue, park close, speed 51/30.

October Call Load

01 – School crossing, crime prevention x 2, crosswalks, medical L1/intoxicated female, Lakeside Park close.
02 – Crime prevention x 2, school crossing, records request, medical L1, school crossing, medical L1 DK/male, speed 59/40, AOA/poss. Weapons, in veh., noise complaint.
03 – 4th degree DUI, vehicle lock out, civil assist, veh. lock out, open door, business checks, GM no insurance, w/w speed.
04 – Theft/AOA, assault/AOA, burg. alarm, school crossing, public works background x 2.
05 – Domestic, citizen's assist/firearms to be destroyed, stall blocking, AOA/blocking accident, school crossing, vehicle lockout, park close, AOA, intoxicated male, warrant arrest.

- 05 – Domestic, citizen's assist/firearms to be destroyed, stall blocking, AOA/blocking accident, school crossing, vehicle lockout, park close, AOA, intoxicated male, warrant arrest.
- 06 – Crime prevention, medical L1, domestic, exp. Registration, juv. Complaint, medical L1, park close, family assist. .
- 07 – Handgun permit to purchase, medical L1, school crossing, misd. theft citation, damaged phone line box, w/w speed, possible ID theft, park close.
- 08 – Suspicious male, found property/returned, school crossing, HRO questions, driving complaint w/w pass on shoulder, ordinance violation/junk vehicle, family issues, panic alarm, medical L3, no insurance, speed 56/40, park close.
- 09 – Emotional disturbed welcome packet, child protection follow up, no proof insurance/exp, registration, motorist assist, shoplifters, juvie complaint, vehicle lockout, park close, domestic/noise complaint.
- 10 – open door, ordinance violation, sign left on, 911 open line, alarm, driving DAR, no insurance,/fail to transfer title, plates not registered veh. medical L1, park close, speed 60/40, suspicious male, driving complaint.
- 11 – AOA/disturbance, domestic/AOA, w/w speed, accident w/injury, welfare concerns, driving complaint, DUI, park close.
- 12 – crime prevention/garage door open, dumping complaint, susp. acts, missing person report/located, driving complaint, 911 open line.
- 13 – school crossing, motorist assist, gas leak, check area, intoxicated male, male, vehicle lock out.
- 14 – exp. Registration, found cat, aoa/house fire, property retrieval, park close, lost animal.
- 15 – Crime prevention x 2, found DL/returned, public assist, medical L3, violate DL restrictions, vacation checks, park close.
- 16 – AOA/traffic arrest, crime prevention, fork lift fire/AW, trail cam. Install, ordinance violation, susp. veh. minor poss. Of nicotine, speed 53/4, speed 54/40, 59/40.
- 17 – 50/40, AOA/slumper/DK, medical L1, accident unknown injuries, welcome packet, speed 69/40, dog at large. Veh. vs. deer, in park after hours.
- 18 – park closed, 3rd degree DUI, medical L3, AOA/susp. person, physical domestic/aoa, smell of gas, suspicious activity.
- 19 – Park close, business concern, poss. Of controlled substance/DAR/warrant, medical L1, crime damage to property, park close, AOA, DK driver.
- 20 – Damage to property, suspicious male, Medical L1, GM no insurance, Medical L3, school crossing, found property (bike) park close, intoxicated driver, suicidal female, traffic/AOA.
- 21 – Crime prevention, AOA/accident, alarm, civil assist.
- 22 – Welfare concern, Park close, officer assist, suspicious activity, school crossing, pay box collection, trail camera placed, DAS. 61/40, No POI, family dispute, disturbance, park close.
- 23 – Speed 60/40, intruder in home, assault, medical L1, w/w speed, 911 open line/domestic, funeral detail, medical L1.
- 24 – Speed 62/40, park close, medical L1, DAR, AOA/runaway, poss. Burglary, park close.
- 25 – AOA/large bar fight, fight, crime prevention, DAS/no insurance, DAS, welfare check, park close.
- 26 - 31 NA

Acronym/code: W/W = Written warning, LOCK OUT = vehicle keys locked in car, DAR = Driving after revocation, DAS= Driving after suspension, NPI/ NO POI = No proof of insurance, DOC = Disorderly conduct, CSC = Criminal Sexual Conduct, NO MN/DL = No Minnesota driver's license, Medical Level = 1 (most severe) 2 (moderate) 3 (mild), Rec'vd OFP/DANCO = Received a fax for an order for protection (OFP) domestic abuse, no contact order (danco) for person in our city, Felony Intro. Of Narc. = Felony level of introduction of narcotics into the prison, uac = underage drinking, AOA/assist Other Agency, 10 -72 = deceased. FDCR- Fail to display current registration, AOA-= Assist other agency.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: October 27, 2015

To: Mayor and City Council
Logan Martin, City Administrator

From: Mel Horak, Public Works Supervisor

Re: Public Works Department Update – November City Council Meeting

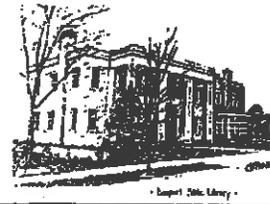
During the month of October, the full-time Public Works staff, with assistance from part-time staff, completed the following tasks:

1. Cleaned Lakeside Park facilities on a daily basis
2. Started fall street sweeping
3. Completed numerous repairs to park buildings and equipment
4. Mulched leaves on numerous city properties
5. Flushed fire hydrants
6. Drained and winterized summer water services at city parks and Hazelwood Cemetery
7. Cleaned storm drains, catch basins and various ditch areas after major rainstorms
8. Removed the city's 4th Avenue North boarding dock for winter storage
9. Completed ongoing maintenance and repairs to trucks and equipment
10. Installed multiple new water meters, repaired numerous nonfunctioning water meters, and read numerous water meters for final utility billings
11. Performed ongoing operation of water and sewer systems, which includes daily inspections of facilities, water tests, water reports, and attending to system malfunctions

PUBLIC WORKS MESSAGE OF THE MONTH

Please do not blow, rake or deposit leaves onto city streets.
The street sweeper is not designed to pick up large quantities of leaves.

Bayport Public Library



582 NORTH FOURTH STREET
BAYPORT, MINNESOTA 55003
(651) 439-7454

Date: October 26, 2015

To: Mayor and City Council; Logan Martin, City Administrator

From: Jill Smith, Bayport Public Library Director

Re: Bayport Library Update

During my first month at the Bayport Public Library I have focused on learning the strengths and skills of library staff, meeting our patrons, and making connections in the community. I have visited Andersen Elementary, the Bayport Senior Center, and Croixdale. In the Library, I am meeting many of our regular patrons, including the Bayport Library Jammers and the Café Philo participants. It is very clear that this community values the Library greatly. I will do my best to create future library services to meet the needs of Bayport residents.

We hosted a movie matinee day during the MEA School Break on Thursday, October 15. We showed the live action version of *Cinderella* with 39 people attending.

I have also met with Washington County Library and Stillwater Public Library staff and will continue to work with them closely to provide seamless service for our residents. I was fortunate to attend Washington County Library's all staff training on October 7, and it focused on maker spaces and allowed for staff to do hands on activities. I also attended the Minnesota Library Association Annual Conference in St. Paul on October 8 -9, and have many ideas for ways we can strengthen library services.

After examining the Library's Strategic Plan, I am working on updating the technology available for the public at the Library, and on a programming plan for 2016. We hope to provide a wide variety of programming for all ages that will spark their interest in learning new things and growing creatively.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: October 27, 2015

To: Mayor and City Council
Logan Martin, City Administrator

From: Sara Taylor, Assistant City Administrator/Planner

Re: **Department Update – November City Council meeting**

GRANT APPLICATIONS

Over the past few weeks, I have been assisting the city's Safety Consultant CHESSE, Inc. and Chief Eisinger to prepare a matching grant application to fund the purchase of new special rescue fire protection suits for the Fire Department. The grant is offered through OSHA to help fund activities or equipment that will improve employee safety and prevent accidents and/or injuries. The rescue suits consist of a breathable, lightweight material which allow for better movement in rough terrain and confined spaces, ideal for use fighting grass or wild fires and extricating a victim from a vehicle. We should be notified in the next 30 days whether we were awarded the grant, which is approximately \$5,000.

Last week, I submitted an application to Andersen Corporation to request a donation of new windows for the Perro Park warming house building, as part of the Andersen Corporate Giving Program. The warming house currently has one temporary window that does not provide adequate visibility from within the building and does not meet required building codes. Permanent, secure windows will enable city staff to supervise outdoor activity, while maintaining a consistent presence inside the building, which will significantly improve the safety and security for all park users. Andersen Corporation is aware that the city would like to complete the window installation yet this fall, so we hope to hear from them in the next few weeks.

COMMUNICATIONS

The latest edition of the city newsletter was distributed this week. I am pleased to report that we have received several positive comments on the newsletter recently, which hopefully indicates residents are not only engaged in city news, but are interested and find value in the featured articles. Over the next few months, I hope to work with city department heads to enhance city communications by promoting city programs/events via the city's email notification program. It is a great way to spread the word about impromptu city activities that may not be scheduled far enough in advance to be featured in the city newsletter, but would be valued by the community, i.e. notice of library programs, community watch meetings, gun safety classes, department fundraisers, and recognition events.

HANGING FLOWER BASKET PROGRAM

A few weeks ago, the city solicited quotes from professional vendors to provide labor and materials to plant our downtown hanging flower baskets for 2016. The city distributed the quote form to seven vendors, who had previous experience planting municipal hanging flower baskets and were recommended by at least one municipality for value, as well as high quality performance of plant material. The city received four quotes and was pleased that all quotes were well within budget, comparable in cost or less than the baskets purchased over the last two years. We will be verifying references and meeting with the preferred vendor within the next week to finalize the order.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: October 28, 2015
To: Honorable Mayor and City Council
From: Logan Martin, City Administrator
Re: **Administration Department Update – November City Council meeting**

FIRE HALL UPDATE

The Fire Hall project continues to progress as anticipated, and any continued delay in winter weather will be a welcomed occurrence for the project. The roof of the structure is fully installed, and window installation will be occurring the first week of November. Both lifts of asphalt will be poured for the parking lot in the next two weeks, prior to asphalt plants closing for the winter. Once windows and garage doors are installed, site security will be much less of a concern and the time consuming interior finish work can begin. We are still targeting a March occupation timeframe, and that still seems quite feasible.

WATER TREATMENT SYSTEM UPGRADE

As previously reported, the MN Pollution Control Agency has allocated funding to improve the City's water treatment system in order to prepare for any future changes in regulations. The project, which includes the installation of a new water main to connect Well #3 (near the Village Green) to the treatment system in Inspiration, has been fully designed and was offered for bids this fall. Bids were received by the State and an award was made to the low bidder last week. Initial installation of the project is still anticipated to begin this fall, depending on weather, however final completion is not required until spring. Once again, the City is very appreciative of the State's funding of this important project, as the City certainly could not afford to do it on its own.

DEER CULLING UNDERWAY

River Valley Deer Management is on site near the King Plant and efforts have begun on the deer culling project. The group employs professional bow hunters to assist communities with deer culling efforts, and this is the second year that River Valley has assisted the City. The weather has been cooperative thus far, and a full report on the success of their efforts will be provided once the season closes at the end of the year.

UPCOMING MEETINGS AND EVENTS

October 31	"Spooky Basement" at the Library	1pm – 3pm	Library
October 31	Public Safety Open House	5pm – 8pm	Fire Hall
November 2	Mark Swenson recognition	3:30pm – 5:30pm	Lakeside Park
November 2	City Council meeting	6pm	City Hall
December 2	Library Open House for Jill Smith	5pm-8pm	Library
December 2	Lighting of the Village Green	6pm	Village Green
December 7	City Council quarterly workshop	5pm	City Hall
December 7	City Council meeting	6pm	City Hall